

City of Isle of Palms, SC

Police Sergeant

Job Opening

Salary \$67,593-\$78,864

July 1, 2026 Salary \$72,600-\$84,705

These salary ranges are based on years of experience

The City of Isle of Palms is accepting applications for one (1) Full--Time Police Sergeant.

The purpose of this position is to supervise, on a first line level, the police officers shift while working from a patrol car and maintaining radio contact with the dispatcher. Performs generally routine or diversified duties requiring judgement in the application of broader aspects of established practices and procedures.

APPLICATION TIMELINE:

The selection process to become an employee of the City of Isle of Palms Police Department takes approximately forty-five (45) days from the close of the application process. The process includes: 1) a written test which assesses math, reading comprehension, spelling and grammar, 2) a physical agility test, 3) an oral interview panel, 4) a thorough background investigation to include criminal history, education verification, driving record and credit history, 5) a polygraph examination, 6) psychological testing, 7) a formal interview with the Chief of Police and 8) a medical examination to include drug screening. Applications are considered active for a period of two years. After two years, re-application must be made, provided there have been no disqualifications.

If you have any questions regarding the selection process, contact the Office of Professional Standards at (843) 886-6522.

MINIMUM REQUIREMENTS TO PERFORM WORK:

- High school diploma or equivalent;
- Three (3) years of experience as a Police Officer; and
- Or equivalent education and/or experience.
- Achievement and maintenance of firearms proficiency according to departmental standards.
- Completion of the South Carolina Criminal Justice Academy.
- Advanced training in supervisory methods.
- Possession of a valid South Carolina driver's license.
- Possession of, or ability to obtain within six (6) months of employment, Red Cross or other accredited certification in Cardio-Pulmonary resuscitation (CPR).



ESSENTIAL JOB FUNCTIONS:

- Directs and supervises a uniform patrol squad; and responds to serious incident calls received by individual squad members.
- Supervises overall field training process for police recruits.
- Conducts in-service training for subordinates when required.
- Assumes initial responsibility at a crime scene until relieved by a superior officer.
- Prepares payroll and daily report summaries and other reports as required.
- Conducts inspections of personnel and equipment.
- Performs appraisal reviews on officers.
- Testifies in court when required.
- Completes monthly chronological of squad members.
- Disciplines subordinates and recommends termination when appropriate.
- Interprets new laws, ordinances, rules, regulations and policy decisions for subordinates.
- Assigns subordinates to duty shifts and patrol zones.
- Performs all basic law enforcement duties of a patrol officer.
- Conducts searches and arrests when probable cause has been established in keeping with the laws of arrest, search and seizure.
- Coordinates with several agencies as needed to keep the City of Isle of Palms environmentally clean and safe.
- Notifies command staff of critical incidents or incidents that are likely to draw press coverage.
- Refers to policy and procedures manuals, computer manuals, codes/laws/ordinances/regulation, publications and reference tests, etc.
- Performs other related duties as assigned.

BENEFITS:

- 100% paid health insurance for employee (\$8232 annually)
- 50% premium coverage for spouse/dependent(s)
- State Pension-you contribute 9.75%, City contributes 20.24%
- 12 Paid holidays
- 2 weeks' vacation accrual to start
- 12 Sick Days Annually
- Tuition Reimbursement
- Wellness Program
- Incentive Pay (if qualified)
- Take home vehicle

How to Apply:

Qualified candidates should visit the City's website at <https://www.cognitofirms.com/CityOfIsleOfPalms/OnlineEmploymentApplicationForPositionsWithThePoliceDepartment> and submit an online application

