



City of Isle of Palms



Application for Parade Permit

A person seeking the issuance of a parade permit shall file an application with the Chief of Police not less than fifteen (15) days before the date on which it is proposed to conduct the parade and not less than thirty (30) days before the date on which it is proposed to conduct the parade if the number of anticipated participants exceeds one hundred (100). A \$25.00 non-refundable application fee must be submitted with the application (Payment must be made payable to the City of Isle of Palms). This application complies with City of Isle of Palms Ordinance 3-1-43.

Date of Request:		Name of Applicant (Parade Chairperson):	
Applicant's Address:		Phone Number:	
Applicant Email Address:			

If the parade is proposed to be conducted on behalf of, or by an organization complete the information below. An applicant seeking a permit for another person must submit written authorization.

Name of Organization:			
Organization Address:		Phone Number:	
Parade Date:		Parade Start / End Times:	
Parade Start Location:		Parade End Location:	

On a separate attachment please include the following: the approximate number of persons, animals and vehicles participating – the type of animals, description of the vehicles, and the composition and interval of space between units. Provide a description of the route to be traveled, to include the starting point and the point of termination.

* A map / drawing in addition to written description should be provided.

In the field below, describe the location by either street and block location or other reasonable physical description of all assembly areas for the parade participants and what time they will begin to assemble.

In the field below, describe the purpose of the parade, although there will be no refusal of a permit based on purpose alone, unless such purpose comes into conflict with the conditions and requirements hereinafter set forth under standards of issuance. Provide any additional information that the Chief of Police shall find reasonably necessary for a fair determination as to whether the permit should be issued.

Late Applications: Where good cause is shown, the Chief of Police shall have the authority to consider any application which if filed in less than the required periods applicable for the size of parade proposed.

EMAIL COMPLETED FORM TO TWALDRON@ISLEOFPALMS.GOV

AREA BELOW COMPLETED BY IOPPD

Date Application Received:	Application Fee Received by:	Date Application Approved:	# Attachments Included:
Signature of Chief of Police or Designee:			Date: