



Public Services & Facilities Committee

9:00 a.m., Tuesday, May 5, 2026

1207 Palm Boulevard

City Hall Council Chambers

Public Comment:

All citizens who wish to speak during the meeting must email their first and last name, address and topic to Nicole DeNeane, City Clerk, at nicoled@iop.net no later than **3:00 p.m. the day before the meeting**. Citizens may also provide written public comment here:

<https://www.iop.net/public-comment-form>

Agenda

1. **Call to order** and acknowledgment that the press and the public have been duly notified of the meeting in accordance with the Freedom of Information Act.
2. **Citizens' Comments** – All comments have a time limit of three (3) minutes.
3. **Approval of previous meeting's minutes** – April 6, 2026 (p3)
4. **Marina Tenants' Comments**
5. **Presentations** – none
6. **Old Business**
 - a. Update and discussion of Waterway Boulevard project
 - b. Update and discussion of beach projects
 - c. Update and discussion of marina parking lot lease amendments
 - d. Update and discussion of marina dredging project work schedule
 - e. Discussion related to IT Costs (p6)
7. **New Business**
8. **Miscellaneous Business**
9. **Adjournment**



**Public Services & Facilities Committee Meeting
9:00am, Monday, April 6, 2026
1207 Palm Boulevard, Isle of Palms, SC and
broadcasted live on YouTube: <https://www.youtube.com/user/cityofisleofpalms>**

MINUTES

1. Call to Order

Present: Council members Miars, Pierce, and Streetman

Staff Present: Administrator Kerr, Deputy Administrator Kuester, Director Pitts, Asst. Director Asero, Director Ferrell

2. Citizen's Comments – none

3. Approval of Previous Meeting's Minutes – March 3, 2026

MOTION: Council Member Streetman made a motion to approve the minutes. Council Member Pierce seconded the motion. The motion passed unanimously.

4. Marina Tenant's Comments – none

5. Presentations – none

6. Old Business

A. Discussion of beach nourishment related topics

Administrator Kerr explained the escrow agreement with WDCA has gone back and forth between the City, the WDCA, and attorneys. It is now back with WDCA. He said there seems to be consensus among all entities that the document is close to complete. The final bid numbers need to be added in once City Council confirms the scope of the project. Staff will work on the assumption that the City Council will award for the maximum, but the numbers are easily changed should Council decide differently.

Council Member Pierce offered some "housekeeping" change to the document. These suggestions will be sent to WDCA for incorporation into the latest draft of the document.

Administrator Kerr said the City will be responsible for removing all sandbags.

The City has received 18 of 140 easements to date. None of the addendums have been received yet. The easement meeting on April 2 was not well attended, but questions at the meeting led to changes in the addendum. He said there was no sense of resistance to the easements. There was one "hard no," but staff believes those concerns have been assuaged by the addendum.

Staff has asked residents in the area to reach out to their neighbors as they do have several who are non-responsive to date.

Council Member Pierce asked about the status of the beach cleanup. Administrator Kerr said work was delayed last week due to unfavorable tide schedules. He expects work to begin this week and the work will be done landward of the low tide line. Council Member Pierce asked about the cleanup of material down in the surf. Administrator Kerr and Asst. Director Asero will speak to their respective contacts about the clean up of materials in the surf and report back.

B. Update and discussion of Waterway Boulevard Project

Asst. Director Asero reported that the work at 22nd Avenue is complete. They have moved equipment to 23rd Avenue, but they are still waiting on permits to cut and cross the road. The contractors attempt to work in other areas while waiting for the permits. The City is working with the cleaning contractors at each site as it is completed.

Waiting for the permits has caused a slight delay in the work schedule. Administrator Kerr is waiting for an updated schedule from the contractor.

C. Update and discussion of marina parking lot lease amendments

Council Member Miars asked why the contract in the meeting packet does not reflect Islander 71 managing the project as discussed. Administrator Kerr said the project remains in the FY27 budget until staff receives clear direction from City Council that they would like to move forward with Islander 71 managing the project in exchange for 2 years of rent overages. The matter will be discussed at the April 14 Ways & Means Committee meeting.

D. Review and consider proposal from Cline Engineering for \$69,500 to develop plans, acquire permits, and manage construction of the marina parking lot redevelopment

Council Member Miars said she expects conversations between the City and Islander 71 about the design of the project, but she does not want the City paying for any engineering. The matter will be discussed further at the April 14 Ways & Means Committee meeting.

E. Review and consider change order from ATM for \$10,000 additional services related to marina dredging and \$5,000 for bathometric survey

Administrator Kerr said that ATM reviewed their previous contract for this job and they indicated there is a gap in pricing to cover the new scope of the project since it is now two separate projects. The \$10,000 change order is to do work that has already been done as well as future coordination with USACE.

In addition, ATM said it would be prudent to update the bathometric survey before the project.

MOTION: Council Member Pierce made a motion to recommend the approval of the \$10,000 change order and the \$5000 expense for the bathometric survey. Council Member Streetman seconded the motion. The motion passed unanimously.

7. **New Business**

A. **Review of planned Charleston County TST projects**

The Committee discussed the proposed County TST sidewalk project in front of The Dinghy. Administrator Kerr said that the restaurant was not initially happy with the project, but the design now includes new perpendicular parking spaces in front of the building. He said the sidewalk will hopefully keep people from walking in the street.

Administrator Kerr said the project has been on a list of safety improvements for years and has now “bubbled up” to the top of the list.

The Committee then discussed the sidewalk project beginning at Breach Inlet. Area residents have expressed concern about a “sidewalk to nowhere.” Administrator Kerr said the long-term vision is to have a sidewalk from Breach Inlet to 10th Avenue and the only way to get it done is to do it incrementally.

Committee members suggested publicizing the long-term project. Administrator Kerr will ask Charleston County if it is possible to line up two phases of the project to happen simultaneously

Administrator Kerr will provide the Committee with a list of previously vetted projects for their review.

B. **Review and consider surfing lesson application – Carolina Salt Surf Lessons**

This application is for lessons at 6th Avenue.

MOTION: Council Member Miars made a motion to recommend the approval of this application to City Council. Council Member Streetman seconded the motion. The motion passed unanimously.

C. **Review of IT services and expenses**

Council Member Pierce asked for the list to also include storage expenses, the number of licenses for each software, and to note where the City’s licensing comes through a third party. The Committee will discuss this in more detail at a later meeting.

8. **Miscellaneous Business**

The next regular meeting of the Public Services & Facilities Committee will be Tuesday, May 5, 2026 at 9am.

9. **Adjournment**

Council Member Streetman made a motion to adjourn and Council Member Pierce seconded the motion. The meeting was adjourned at 10:08am.

Respectfully submitted,
Nicole DeNeane
City Clerk

DEPARTMENT REVENUE AND EXPENDITURE REPORT FOR CITY OF ISLE OF PALMS
3/26/2026

Vendors	Building IT	Court IT	Fire IT	General IT	Police IT	Public Works IT	Recreation IT	Telephone & Cable	Grand Total
ADAMS TAX FORM HELPER				155.00					155.00
ADOBE.COM			119.94	5,376.91	994.56				6,491.41
ALPHACARD			48.50		48.50				97.00
AMAZON.COM	92.64	259.89	1,347.80	291.86	3,275.34	313.06		266.86	5,847.45
ANDREWS TECHNOLOGY HMS, INC.	982.44		4,611.74	3,661.97	5,033.26		2,618.49		16,907.90
APPLE ONLINE				239.59					239.59
AXON ENTERPRISE, INC.					964.72				964.72
BEST BUY					534.06				534.06
BS&A SOFTWARE				12,444.00					12,444.00
CANVA					149.90				149.90
CAROLINA ADVANCED DIGITAL, INC					4,054.80				4,054.80
CAROLINA COMM			1,433.60				1,839.68		3,273.28
CHARLESTON COUNTY			5,841.72		784.80			67,549.80	74,176.32
CHARLESTON COUNTY CONSOLIDATED 911					2,310.11				2,310.11
CHRISTOPHER AARON SANDERS					21.79				21.79
CIVICPLUS, LLC				781.14					781.14
COMCAST CABLE								18,385.32	18,385.32
COR VC3 INVOICE_EMAIL MIGRATION				32,152.10					32,152.10
DELL	827.29								827.29
DIVERSE COMPUTING, INC.					3,270.00				3,270.00
DROPBOX, INC				216.91					216.91
FIRST ARRIVING			3,653.60		771.47				4,425.07
FLEXSPACE	1,141.42			1,500.88					2,642.30
GEOHINQ	1,628.57								1,628.57
GLOBALSTAR USA								1,389.14	1,389.14
GUARDIAN ALLIANCE TECHNOLOGIES, INC					2,360.00				2,360.00
HOME TELECOM								2,892.81	2,892.81
HUBER & ASSOCIATES, INC.					750.00				750.00
ID WHOLESALER				261.47					261.47
IDI					2,925.59				2,925.59
IMAGE TREND INC.			3,858.75						3,858.75
JOSEPH TUMMINELLI					71.87				71.87
KAHOOT! ASA					104.51				104.51
LEADS ONLINE					6,122.00				6,122.00
LEXIPOL					5,380.47				5,380.47
MICROSOFT					99.00				99.00
MINT MOBILE								181.99	181.99
MINUT				129.84					129.84
MOTOROLA SOLUTIONS			486.43						486.43
MYGOV					3,528.00				3,528.00
NEOGOVS				4,331.25					4,331.25
NETCERTPRO			87.50		87.50	486.25	1,088.00		1,749.25
NEWEGG BUSINESS					2,321.67				2,321.67
NICHOLSON BUSINESS SYSTEMS					3,990.00				3,990.00
OFFICE DEPOT - CORPORATE ACCOUNT	28.03			219.94	50.13				298.10
OTTERBOX.COM			58.83						58.83
PACE SYSTEMS INC.					7,440.00				7,440.00
POWER DMS, INC.					4,086.58				4,086.58
RCL DECKARD TECH RENTALScape SOFTWARE	53,025.00								53,025.00
REGISTER.COM					46.17				46.17
ROK BROTHERS INC.			1,792.77						1,792.77
SC DEPARTMENT OF REVENUE				23.53					23.53
SCHNEIDER ELECTRIC CSSP			4,625.35		4,625.36				9,250.71
SEGRA								49,062.34	49,062.34
SHUTTERSTOCK				31.61					31.61
SKYLINE TECHNOLOGY SOLUTIONS								3,780.00	3,780.00
SONITROL SECURITY SYSTEMS			2,081.40		454.80				2,536.20
STAPLES ADVANTAGE	132.32				87.18				219.50
SURVEYMONKEY.COM			510.12	1,556.52	327.00				2,393.64
SYNERION				4,500.00					4,500.00
TARGET	63.74								63.74
TARGET SOLUTIONS LEARNING			5,478.61						5,478.61
THE UPS STORE #3809							21.91		21.91
T-MOBILE						114.43		15,319.80	15,434.23
TO RECORD GASB 96 SUBSCRIPTION SBITA			(11,728.00)	(26,538.00)			(12,117.00)		(50,383.00)
TRACFONE								23.26	23.26
TRANSUNION RISK AND ALTERNATIVE					1,597.89				1,597.89
VC3, INC.			6,428.46	247,014.79	3,736.99				257,180.24
VECTOR SOLUTIONS			8,467.67						8,467.67
VERIZON WIRELESS								26,366.56	26,366.56
VERMONT SYSTEMS, INC.							12,427.11		12,427.11
VIRTUAL ACADEMY					2,250.00				2,250.00
WALMART						86.11			86.11
WEATHER.COM					32.69				32.69
ZOOM VIDEO COMMUNICATIONS INC					191.73				191.73
Grand Total	57,921.45	259.89	39,204.79	288,351.31	74,880.44	999.85	5,878.19	185,217.88	652,713.80

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