SPECIAL CITY COUNCIL MEETING
January 6, 2004

A special meeting of the Isle of Palms City Council was held at 7:00 p.m., on January 6, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Rice and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, and City Attorney Sottile. Councilman Miller was out of town.

Mayor Sottile opened the meeting and stated that this would be a short meeting to affirm Council's selection of appointees to City boards and committees.

1. Appointment of Members to City Boards, Commissions and Committees. (See attached list.) Councilman Bettelli made a motion to approve the appointees to City Boards, Commissions and Committees as presented; Councilwoman Rice seconded. Administrator Tucker read the list in its entirety. Motion passed unanimously.

2. Appointment of Members to City Council Standing Committees. Councilman Marino made a motion to approve the selection of council members to standing committees as presented; Councilman Bettelli seconded. Administrator Tucker read the list in its entirety. Motion passed unanimously.

3. Appointment of City Attorney, City Judge and Assistant City Judge. Councilman Taylor made a motion to approve the re-appointment of City Attorney, City Judge and Assistant City Judge as presented; Councilman Marino seconded. Administrator Tucker read the names. Motion passed unanimously.

4. Resolution Concerning CARTA. Mayor Sottile stated that the Resolution before Council is in support of the CARTA Board of which the City of Isle of Palms is a member and the Mayor attends the meetings as the City's representative. The Resolution asks for the County Council and Charleston Legislative Delegation to move forward swiftly with a new election for the half-cent sales tax to keep CARTA going. He stated that this is an emergency situation to keep a skeleton route of the buses operational for the benefit of those persons who depend on the bus system for their livelihood, doctors appointments, shopping, etc. Administrator Tucker read the Resolution in full. Councilwoman Hanbury made a motion to approve the Resolution; Councilman Bettelli seconded; motion passed 7-1.

5. Accomplishments 2003. Mayor Sottile referred to the Administrator's annual report of accomplishments for the year 2003 (copy attached) and noted for the audience that there were copies on the table for the public to have.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved 1/27/04.

2004 COMMISSION AND COMMITTEE MEMBERS

	Address	Telephone Numbers Work	Home	Term Expires
Planning Commission (2-year terms)				
Mack Canterbury treefarm@charleston.net	305 Palm Blvd.	958-4060	886-8918	12/31/2004
Joe Clark	#6 - 26th Avenue	723-7222	886-4924	12/31/2005
Dick Cronin dick4972@aol.com	8 Marsh Point Lane	---	886-9361	12/31/2005
Roger Dolida dolida@att.net	22 Commons Court		886-3868	12/31/2004
Bob Hooper bobjaneh@bellsouth.net	3805 Hartnett Blvd.	849-0200, ext. 262	886-8939	12/31/2005
James Raih jraih@charleston.net	3906 Cameron Blvd.		886-6670	12/31/2004
John Winchester winchesterj@cs.com	2903 Waterway Blvd.		886-0888	12/31/2004
Douglas Kerr, Zoning Administrator dkerr@iop.net	IOP Building Dept.	886-9912	Mobile 442-4941	
Board of Zoning Appeals (3-year terms)				
Kathy Carroll	3403 Palm Boulevard	886-9600	886-6742	12/31/2004
Tom Gear	#8 - 5th Avenue		886-6096	12/31/2005
James Harvey	#2 - 42nd Avenue		886-5439	12/31/2006
Arnold Karig	5102 Palm Blvd.	792-3740	886-6991	12/31/2006
Guy Taylor	625 Ocean Blvd.	---	886-4619	12/31/2004
Code Board of Appeals (4-year terms)				
Will Albrecht	104 Palm Boulevard	744-6281 ext.244	886-6685	12/31/2006
Bill Burson	#2 Seagrass Lane		886-6401	12/31/2006
Jack Burton	11 Sand Dollar Dr.	881-7781	886-4201	12/31/2006
Ron Denton	1212 Palm Blvd.	886-8395	881-9662	12/31/2005
Debra Hernandez	1105 Palm Blvd.	747-4323, ext. 130	886-4959	12/31/2005
William Mitchell	39 - 25th Avenue	884-4789	886-4704	12/31/2007
Phillip Smith	8 Intracoastal Court	---	886-5393	12/31/2004

	Address	Telephone Numbers Work	Home	Term Expires
Beach Advisory Committee (3-year terms)				
Robert Carlock	209 Forest Trail	---	886-6712	12/31/2006
Mary Lou Coombs	612 Ocean Blvd.	---	886-5357	12/31/2005
Richard Johnson	4 Conch Court	---	886-3301	12/31/2006
Sandra Pusey	13 - 41st Avenue	883-3123, ext 16	886-9040	12/31/2006
Sandra Ralston	20 Seagrass Lane		886-9677	12/31/2005
Accommodations Tax Advisory Committee (3-year terms)				
Malcolm Burgis mburgis@home.com	3-A 22nd Ave.	886-6567	886-8596	12/31/2004
Ron Davis ron@rondavisrealtors.com	15 Sandpiper Court	886-5793	886-9804	12/31/2004
Rick Linville Rlinville@home.com	1116 Ocean Blvd., #302	886-8582		12/31/2005
David Nelson DN6559@aol.com	#3 - 34th Avenue	886-4309	478-7600 cell	12/31/2003
Gail Smith gvds1@webtv.net	21 Linkside Court		886-5490	12/31/2006
Julia Tucker hoolio@charleston.net	2303 Hartnett Blvd.	884-9505	886-6851	12/31/2005
Jimmy Ward crabpot player@aol.com	2207 Hartnett Blvd.		886-6218	12/31/2004
Election Commission (6-year terms)				
Joanna Harper, Chmn Seckinger@home.com	3612 Waterway Blvd.	Cell 367-8803	886-4125	12/31/2006
Kevin Nameth jknameth@aol.com	24 Fairway Village Lane	---	886-6020	12/31/2004
Fred Smith karensmith460@cs.com	27 Linkside Court	---	886-3452	12/31/2005
Real Property Advisory Committee (3-year terms)				
Bob Abele	16 Linkside Court		886-5993	12/31/2004
Marty Bettelli	3704 Hartnett Blvd.		886-6620	12/31/2005
Bob Miller	27 Hidden Green Lane		886-4707	12/31/2006

Commissioners of Public Works Office No. 886-6148

John Bushong	2005 Waterway Blvd.	---	886-6855	12/31/2009
Curtis Helfrich	32 - 42nd Avenue	---	886-0861	12/31/2007
Dana Love	9 Sand Dollar Drive	---	886-3869	12/31/2007
Bill Russell	#2 Allie Court	---	886-0059	12/31/2004
Jim Ullrich	19 - 31st Avenue	577-9700	886-5865	12/31/2009

CPW Office Staff: George Gross, General Manager
Bill Jenkins, Operations Manager
Lynne Stonesifer, Business Manager
Marty Williams, Customer Service
Kim Dye, Customer Service
Dianne Fill, Personnel Administrator
Plus 7 plant personnel

City Attorney

Nicholas C. Sottile

City Judge

Jeanette M. Harper

Barry C. Holden, Assistant City Judge

COMMISSION AND COMMITTEE MEMBERS
2004

Name	Date Appt.	Date Reappt.	Date Term Expires
Planning Commission (2-year terms) (7 members)			
Mack Canterbury	2003		12/31/2004
Dick Cronin	replacement 2000	2002, 2004	12/31/2005
Joseph Clark	replacement 2003	2004	12/31/2005
Roger Dolida	2003		12/31/2004
James Raih	2000	2003	12/31/2004
John Winchester	replacement 1999	2003	12/31/2004
Bob Hooper	replacement 2004		12/31/2005
Board of Zoning Appeals (3-year terms) (5 members)			
Kathy Carroll	1999	2001	12/31/2004
James Harvey	2001	2004	12/31/2006
Guy Taylor	replacement 1997	1999	12/31/2004
Tom Gear	2002		12/31/2005
Arnold Karig	2004		12/31/2006
Code Board of Appeals (4-year term)*			
Bill Burson	2003		12/31/2006
Will Albrecht	1991	1995,1999,2003	12/31/2006
Deborah Hernandez	2002		12/31/2005
Jack Burton	1996	2000, 2004	12/31/2006
William Mitchell	replacement 2004		12/31/2007
Phillip Smith	replacement 1999	2001	12/31/2004
Ron Denton	replacement 1996	1998,2002	12/31/2005

Name	Date Appt.	Date Reappt.	Date Term Expires
Beach Advisory Committee (3-year term) (5 members)			
Robert Carlock	replacement 2001	2004	12/31/2006
Sandra Ralston	replacement 2000	2003	12/31/2005
Sandra Pusey	replacement 2004		12/31/2006
Richard Johnson	2001	2004	12/31/2006
Mary Lou Coombs	replacement 2004		12/31/2005
Accommodations Tax Advisory Committee (3-year term)			
Jimmy Ward	replacement 2000	2001	12/31/2004
Malcolm Burgis	replacement 1999	2001	12/31/2004
Rick Linville	2000	2003	12/31/2005
David Nelson	replacement 2003	2004	12/31/2006
Ron Davis	2001		12/31/2004
Julia Tucker	replacement 2004		12/31/2005
Gail Smith	2004		12/31/2006
Election Commission (6-year term) (3 members)			
Kevin Nameth	replacement 2001		12/31/2004
Fred Smith	replacement 2001		12/31/2005
Joanna Harper (Chairman)	replacement 2004		12/31/2006
Real Property Advisory Committee (3 year term)			
Bob Abele	2004		12/31/04
Marty Bettelli	2004		12/31/05
Bob Miller	2004		12/31/06

CITY COUNCIL

STANDING COMMITTEES 2004

	Address	Telephone Numbers Work	Home
WAYS AND MEANS COMMITTEE			
Membership consists of entire City Council			
Chairman		---	886-5993
PUBLIC SAFETY COMMITTEE			
Dee Taylor	#7 - 43rd Avenue	---	886-4111
Mike Sottile	132 Sparrow Drive	884-3159	886-8759
Bob Miller	27 Hidden Green Lane	---	886-4707
PUBLIC WORKS COMMITTEE			
John Marino	23 - 25th Avenue	881-9159	886-9929
Leola Hanbury	3203 Hartnett Blvd.	---	886-6458
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
RECREATION COMMITTEE			
Ryan Buckhannon	23 - 27th Avenue	886-0788	886-4016
Leola Hanbury	3203 Hartnett Blvd.	---	886-6458
Carol Rice	292 Forest Trail	---	886-6800
PERSONNEL COMMITTEE			
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
Jane McMackin	35 - 32nd Avenue	---	886-0405
Ryan Buckhannon	23 - 27th Avenue	886-0788	886-4016

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

MEMORANDUM

TO City Council

FR Mike

SUBJECT CARTA

DATE 1/2/04

As you know, I serve on the CARTA board as your representative to this public transportation entity. Your attention is called to the proposed Resolution which has been placed on the January 6th agenda at my request. I would like to respectfully ask your consideration of supporting this Resolution for the reasons indicated in the actions taken by the CARTA board which are also attached for your study. Please contact me at home 886-8759, at work 884-3159 or on my mobile 843 224-9260 and let me know your inclination in advance of Tuesday night. Thank you for your kind attention to this matter.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

DRAFT 103

01/02/04
To: Janet Mauldin/IOP @ 856-8005

Given this discussion with the Delegation and based on the need of the community, Mayor Riley also strongly urged Charleston County Council to immediately initiate the process by which another election could be held as soon as possible. Mayor Riley said that there was no reasonable argument for waiting until the General Election. Mayor Riley cited the requirement for three readings by County Council to consider the wording of a ballot question; as such, Mayor Riley encouraged the immediate action of County Council to develop appropriate ballot language to support another referendum, potentially as early as April 15th, if the General Assembly should approve the change to State law.

Mayor Riley also recommended a continuation of close relationships with the Federal Delegation to pursue assistance, where possible. Mayor Riley said that if CARTA could come close to the April 15th date with buses in operation, as well as the appropriate changes in legislation, the CARTA Board could approach the operators to discuss the potential for continuing operations in lieu of a complete system shut-down.

Mayor Riley said that it was critical to restate the negative impact that a system shutdown would have on the community and the area's economy. Mayor Riley said that those dependent on CARTA who could not work without public transportation would provide a significant financial and economic impact to employers and businesses alike.

Mayor Riley offered a resolution that CARTA urge the General Assembly to adopt legislation to allow for a new election to address a Charleston County Infrastructure Sales Tax urgently and expeditiously; and in concert, to respectfully request that the Charleston County Council colleagues begin the expedited process of preparing the ballot question regarding this issue so that action could proceed as quickly as possible once approved by the State Legislature.

For clarity, Chairman Smith restated Mayor Riley's motion as follows:

- To urge the General Assembly to introduce a bill for Special Elections;
- To urge the Charleston County Legislative Delegation to support the work on behalf of this bill;
- To request that Charleston County Council recognize the state of emergency in Charleston County regarding the potential cessation of public transportation in Charleston County
- To request that Charleston County Council begin the process of preparing for a Special Election,
- To include in the Special Election preparation the development of appropriate ballot language regarding a local Infrastructure Sales Tax;
- To urge each member government of CARTA to draft a resolution of support for the requested Special Election;

DRAFT 2/03

- To communicate said jurisdictional resolutions to each member of the Charleston County Council and/or Charleston County Legislative Delegation.

Dennis Pieper made a motion that a separate resolution be prepared that each member government of CARTA draft a resolution of support for a Special Election to their report government.

Mayor Riley then made the motion, incorporating Mr. Pieper's suggestion, that the CARTA Board urge the South Carolina General Assembly to adopt legislation which would permit an election to be held at times other than General Elections in order to correct technical flaws such as that found by the State Supreme Court in this instance; that the Board urge the Charleston County Legislative Delegation to support such legislation; that the Board urge Charleston County Council, in recognition of the state of emergency regarding the potential cessation of public transportation, to begin the process of preparing for a new election regarding a local Infrastructure Sales Tax; that the Board urge each of its member jurisdictions to consider and draft a resolution in support of the new election; and that the Board urge each of its member jurisdictions to communicate its own resolution of support to each member of Charleston County Council and/or the Charleston County Legislative Delegation. The Resolution was unanimously adopted.

South Carolina Code

[Previous Document in Book] [Next Document in Book]

§ 7-13-1170. Ordering of new election> by <Governor>.

When any <election> official of any political subdivision of this State charged with ordering, providing for, or holding an election has neglected, failed, or refused to order, provide for, or hold the election at the time appointed, or if for any reason the <election> is declared void by competent authority, and these facts are made to appear to the satisfaction of the <Governor>, he shall, should the law not otherwise provide for this contingency, order an <election> or a new <election to be held at the time and place, and upon the notice being given which to him appears adequate to insure the will of the electorate being fairly expressed. To that end, he may designate the existing election official or other person as he may appoint to perform the necessary official duties pertaining to the election and to declare the result.

HISTORY: 1962 Code § 23-400.97; 1952 Code § 23-326; 1942 Code § 2330; 1932 Code § 2330; 1931(37) 272; 1966(54) 2340.

HISTORY: 1988 Act No. 364, § 4, eff March 14, 1988.

EFFECT OF AMENDMENT —

The 1988 amendment deleted language relating to a tie vote, and made grammatical changes.

[Previous Document in Book] [Next Document in Book]

MEMORANDUM

TO City Council

FROM Mike

SUBJECT CARTA Resolution

DATE 1/5/04

Based upon recent developments outlined in the attached editorial, I have revised the proposed Resolution for Council's consideration on Tuesday night. Your consideration is greatly appreciated.

The Post and Courier

Founded in 1803

PETER MANIGAULT, *Chairman of the Board*

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EDITORIALS

Council has little to debate on rerun of sales tax vote

Until last week, it was legitimate to at least consider making some major revisions to the half percent sales tax question before putting it back before the voters. No more. The recently uncovered 1938 state law that mandates a new election when one is voided clearly anticipates that voters will be given another chance to decide the previous question virtually as written — without, of course, its fatal legal flaws.

Since the successful 2002 referendum was voided by the S.C. Supreme Court last year, it was worth considering whether the language should be changed the next time it went on the ballot.

Should, for example, there be three questions rather than one in order to give voters the option of choosing whether they wanted to fund any or all of these projects: public transportation, open space acquisition or road construction? The previous referendum tied the projects together in one question. Some also were giving thought to shortening the length of time the tax would be imposed.

But that was when it appeared that the only option was a brand-new election and not a rerun. Some were pushing for a special election, but that would have required new state legislation. The unenthusiastic response of some local legislative leaders made a special election seem unlikely. Until last week, the best guess was that a new referendum wouldn't occur before November 2004, a date already allowed by state law. Of course that law, which requires a two-year hiatus between elections, anticipated a failed referendum, not one approved by the voters but voided by the courts.

Fortunately, it turns out that lawmakers many decades ago did anticipate and provide for voided elections. Research by Charleston County's attorney revealed a law mandating that the governor call a new election when one is voided. Indeed, a governor who was reluctant to follow that law in a Spartanburg case was forced to do so by the courts.

The 1938 law clearly states that the new election will, in effect, be a rerun of the one that was voided. Here's a portion of the language: "... the governor shall ... order an election or a new election to be held at the time and place, and upon the notice being given which to him appears adequate to insure the will of the electorate being fairly expressed."

We believe that means rerunning the 2002 election with the public transit, open space and road money questions wrapped into one. If there's any restating to be done, it should only reflect the court ruling that the wording be as neutral as possible. The state Supreme Court found the language of the 2002 election, approved by County Council, was unacceptably biased in favor of the question.

Because of the pending shutdown of the bus system without the half-cent sales tax revenue, some local government or citizen will insist the governor follow the mandate of the 1938 law and rerun the 2002 election. The initiating agency should be County Council, which has the issue on its agenda Tuesday. Council's decision should be simple enough now that it appears the language of an election rerun is all but decided.

RESOLUTION

WHEREAS, the City of Isle of Palms is one of the eight local governments which joined together in 1997 to form the Charleston Area Regional Transportation Authority (CARTA). Since its creation, CARTA has provided the critically important service of public transportation for the benefit of thousands of individual citizens as well as the entire regional economy; and

WHEREAS, as one of the member jurisdictions of CARTA, the City of Isle of Palms fully supports the efforts of the Board to continue to provide public transportation not only for our citizens but also for the entire region. We have received a copy of the Resolution adopted by the CARTA Board of Directors at a special meeting held December 23, 2003, attached hereto, and wish to record our complete endorsement of it and the result it intends to achieve.

NOW, THEREFORE BE IT RESOLVED by the Isle of Palms City Council duly assembled, the Isle of Palms City Council urges the Governor, Charleston County Legislative Delegation, the General Assembly and Charleston County Council to effect swift passage of all action necessary to allow for a new election to address a Charleston County Infrastructure Sales Tax as soon as practicable for consideration by the voters at the November 2004 election or earlier.

PASSED AND RATIFIED IN COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 6TH DAY OF JANUARY, 2004.

_____

F. Michael Sottile, Mayor

ATTEST:

_____

Janet G. Mauldin, City Clerk

MEMORANDUM **City of Isle of Palms, SC**

TO Mayor and City Council

FROM Linda Lovvorn Tucker, City Administrator

SUBJECT Accomplishments

DATE January 2, 2004

As in keeping with prior years, attached is my fourth report to City Council summarizing accomplishments over the last calendar year. Like last year, I have extracted the major items and separated them on the first few pages and listed the remaining significant acts by committee. I hope you enjoy your review of the highlights!

Accomplishments
January 1, 2003 through December 31, 2003

50th Anniversary Celebration: In concert with a citizen appointed committee, put together and executed a successful 50th anniversary celebration March 7th, 8th & 9th, 2003.

Safety Audit: Received second year of 100% on the City's safety audit receiving credit on the City's insurance premium. Also implemented requiring liability and workers compensation insurance for all City contracts (per requirement of City's insurance).

Blue Wave Designation: Applied for and received second Blue Wave designation by the Clean Beaches Council. Added a Blue Wave flag at the Rec Center in addition to the ones flying at Public Works, front beach, the Marina and at Wild Dunes.

Rec Center Expansion: Held two public hearings leading to a successful referendum to expand the City's recreation center, drafted prospectus and closed on the bond issue, bid and awarded the construction contract to Harbor Contracting and broke ground on the construction.

Front Beach Enhancement: Completed and approved the design of the final project, received bids and awarded a construction contract to Landscape Pavers and broke ground on construction. Implemented "Aisle of Palms" fundraiser for Isle of Palms selling engraved bricks, benches and palm trees. By the close of the calendar year, over $90,000 in sales have occurred.

Fire Apparatus: Sold Pierce ladder truck and purchased Emergency One 95' platform truck. Took delivery on new Emergency One pumper authorized under the budget.

Definition of Tourist: Successfully lobbied to maintain a definition of tourist that does not eliminate the day visitor.

Dredging: Amended dredging agreement to require that the City's marina site be dredged first, that General Engineering Labs be hired to oversee the City's portion of this project and that pre & post dredge plans be implemented. All areas have been completed.

New Dockage: Authorized and completed dredging of the site and authorized engineering design of the expanded facilities.

Bulkhead: Completed another review of the status of the bulkhead at the marina.

Tree Ordinance: In an effort to preserve and protect the City's tree canopy, further modified the tree ordinance to make it more restrictive.

Comprehensive Plan: The Planning Commission initiated work on the Revisions to the City's Comprehensive Plan and completed a draft for Council's consideration.

Isle of Palms Scholarship: Decided to ask the Exchange Club to allocate the City's scholarship money rather than doing it within the Mount Pleasant Scholarship program.

Municipal Association: City Council attended the annual meeting where City Administrator was involved in a re-enactment of the "Council of Errors." In addition, City Administrator was selected to represent the MASC in a closed circuit ETV broadcast called Budgeting for Municipal Elected Officials. Administrator was asked to participate in this same type of session for the annual meeting; however, due to demands on the schedule, the invitation was declined.

Septic Tanks: This ordinance was revised to require consideration of an upgrade or connection of the homes plumbing to the public wastewater treatment system, if available, if the home is substantially expanded or reconstructed.

Isle of Palms Water and Sewer: Partnered with the Commission on a sewer line replacement in the front beach area, a briefing concerning sewer capacity and a modification to the project design for the equalization basin at 41st Avenue. Also implemented having a Council representative attend Commission meetings.

Breach Inlet: Following the completion of the new *H. L. Hunley* bridge, participated in the dedication of a historic marker at Breach Inlet commemorating the significant historic activities having occurred at that location.

Lot Filling: Enacted an ordinance regulating the amount of fill that may be added to a lot.

City Seal: Initiated an ordinance to modify the City Seal.

Real Property Advisory Committee: Created new committee of City Council to advise council on matters related to the marina site and other real property locations owned by the City.

County Transportation Committee: Sent letter to state legislature requesting that this organization not be banned.

***Pelican Guide*:** Printed the *Pelican Guide*, an environmental resource designed to educate new residents or visitors to the island.

Ways and Means — **Bob Abele**
all members of City Council

Amended Budget: Formally amended the City's budget to accommodate expenditures on major projects to include additional cost above estimates for the Front Beach Enhancement project, the unscheduled replacement of the City's ladder truck (lease payment), additional costs associated with rehabilitation of the City's fire stations, anticipated costs for increasing the pipe size for the drainage project on 54th - 57th Avenue, estimated cost for full bulkhead replacement and second opinion survey and additional cost for construction of the new dockage. The budget was amended with no additional property tax revenues required.

Table of Equipment: Implemented the City's first ever table of equipment for each department.

Accommodations Tax Application: Changed policy to require that the cost of City support be included on applications to document the City's general fund expense associated with ATAX funded activities.

Marina Management Contract: Successfully negotiated a new contract.

41st Avenue: Approved landscaping at the 41st and Palm Boulevard curve. Supported Garden Club by providing base dirt.

Marina Fund Reserve Account: Established a formal reserve account for the Marina with a commitment to place $75,000 in the account each budget year.

Banking Relationship: Re-structured the City's funds handling to maximize interest earnings.

Public Safety

Dee Taylor
Bob Abele
Mike Sottile

Customer Service: At the direction of the Chairman, implemented an agenda item of customer service for both public safety departments to report on instances of service to the public.

Traffic Counts: Completed installation of embedded traffic counters to ensure more accurate, reliable counts that are less labor intensive.

Fire Boat and Other Water Mission Vessels: Successfully secured title to the Boston Whaler and transferred the asset from the Police Department to the Fire Department for their use in water missions. Also, sold wave runners and accepted donated wave runners in place of them.

Fire Stations Structural: Continued further investigation into possible structural problems and subsequent moisture then mold infestation at fire stations and initiated process to recover expense of remedying the problem.

Traffic Study -- 34th Avenue: In response to the neighborhood and at the City's request, SC DOT conducted a traffic study of 34th Avenue.

Re-surfacing of Palm Boulevard & Addition of Streetprint Crosswalks: Work was completed on these two activities.

Golf Cart Parking: Established beach access designation for golf cart parking at 25th Avenue.

Criminal Investigations Division: Approximately 223 cases were assigned to the Criminal Investigations Division for investigation. Of the assigned cases, there were 2 arsons, 2 bomb squad call outs, 29 burglaries, 13 identity thefts, 2 rapes, 4 child molestations, 1 stabbing (assault and battery with intent to kill), 57 narcotics cases, 2 home invasions, 2 suicides and 34 grand larcenies including stolen vehicles. Case investigations have led to the execution of over 145 arrest warrants and 10 search warrants. Of the approximate $150,000 in larceny loss,

approximately $90,000 was recovered. Arrests were made in arsons, all confirmed rape and child molestation cases, the stabbing, and both home invasions. One of the identity theft cases produced approximately eight victims with a loss exceeding over $35,000 and let to the discovery of a statewide identity fraud ring. The case has been adopted by the U. S. Secret Service for Federal Grand Jury Indictments. Of the 57 narcotics cases, four were jointly investigated with the Charleston County Sheriff's Office Metro Major Case Unit leading to additional arrests and seizures. A Federal arrest warrant was also served by the U. S. Drug Enforcement Agency.

July 4th: Held another successful and safe fireworks show.

Flags: Retrofitted new mast arms at Palm and 14th to accommodate American Flags.

Heritage Motorcycle Event: Entered into a Mutual Aid Law Enforcement agreement and successfully managed this event without incident.

Beach Services: Added an additional officer for the 2003 summer season.

Breach Inlet Boat Ramp: Police department implemented a daily check to make sure the ramp is secured and fire department implemented a periodic check to clear the ramp of silt.

Honor Guard: Successfully initiated a formal honor guard in the fire department and used for Inauguration, Front Beach Enhancement and Rec Center groundbreakings.

Fire Prevention Parade: Initiated a parade from Station II through the Island and participated in fire prevention activities.

Noise Ordinance: Further refined provisions of the noise ordinance.

Statistics: 2003 represented an increase in calls for service by 14% over the prior year and an increase in arrests, more than two times the number in the prior year.

Disaster Preparedness Committee: Re-established the composition of the committee.

Closed Circuit Bond Hearings: Approved future implementation of closed circuit bond hearings to be held within the City Hall complex eliminating the need for officers from both islands to have to go to the County facility for these hearings.

Grant: The City applied for approximately $191,000 in funding for Victim/Witness Advocate Program (VOCA Grant) to fund the addition of one officer over five years.

Emergency Call Boxes: At the suggestion of Kinley Taylor approved the incorporation of Emergency Call boxes into the Front Beach Enhancement project.

Public Works

John Marino
Marty Bettelli
Bob Miller

Breach Inlet: Planted additional palm trees and added a message board at Breach Inlet. Also reduced illegal parking by placing sign to prohibit parking on the grass.

Parking at 42nd Avenue: Area was expanded and graveled.

Contingency Plan for Pumping Flood Waters: Developed and amended written contingency plan for pumping floodwaters in the area of 44th through 57th Avenues.

Street Lighting: Improved street lighting in the area of the Methodist Church and initiated the replacement of ornamental street lights along Palm Boulevard.

NPDES -- storm water management: Submitted paperwork to SC DHEC as required meeting federal mandates regarding the future of storm water management.

Beach Cleaning: Extended the term on the beach cleaning contract.

Drainage: A recommendation was made and funding approved for consideration of an alternate design for the flow of water from 54th - 57th Avenue if Destination Wild Dunes did not construct their convention center.

Monthly Reporting: Added a monthly accounting of the vehicle maintenance line to the department's monthly reporting.

Lighting of Flag on Connector: At the suggestion of the Public Works Committee, the fire department made arrangements for the installation of a turtle friendly light for the flag on the connector.

Pooper Scooper Dispensers: Revised, increased and mapped collection stations.

Marina Parking Lot: Made some repairs and delineations to the parking at the Restaurant. The recycling container and the area in front of Fires Station II was repaired and paved.

Drainage: Tackled and corrected drainage problems at 21st Avenue, 26th Avenue, 27th and 28th Avenues.

Dune Nurturing: Participated in the planting of Sea Oats as part of a grant funded project in conjunction with Charleston County and the U.S. Soil Conservation Service.

Drainage: Made request to the CTC for assistance with drainage inventory and received a positive response in the form of a $35,000 grant and the hiring of LPA Group to do the inventory.

Non Point Source Project: Completed final round of sampling to complete quantification of results. Published article in trade publication regarding the project.

Beach Advisory Type Committees: Surveyed other beach communities about whether or not they have a committee similar to the Isle of Palms Beach Advisory committee.

Rollout Cart Enforcement: Initiated a discussion on possible changes to this ordinance to improve enforcement.

Fuel Dispensing: Worked with SC DHEC concerning management of the City's Underground Storage tank permits.

Recreation — **Ryan Buckhannon**, **Bob Abele**, **Carol Rice**

Surf Camp: Implemented the first ever surf camp through the City's Recreation Department.

Connector Run: Became an official sponsor of the Isle of Palms Connector Run.

Monthly Reporting: Added a revenue and expense report by program to the Department's monthly reporting.

Skateboarding: Conducted thorough investigation associated with development of skateboard park and what facilities are available in other municipalities. Designated skateboard area on the existing Rec Center grounds.

Fast Start: Added early childhood soccer program to offerings with the Rec Department.

Web Site Improvements: Made the following additions/improvements to the City's web site: Added link under "residents" to the Flood Alert, Aisle of Palms and committees, added Aisle of Palms under "visitors," under "Departments" added committees and also added links for Non-point source Monthly Status Reports, Source Molecular -- newsletter, 50th Anniversary info and photos, Front Beach Enhancement and flood insurance news.

Holiday Lights: Held first island wide competition for holiday decorations.

Parent's Code of Ethics: Implemented a Parents' Code of Ethics similar to the Coaches Code of Ethics for activities in the Rec Department.

Personnel

Marty Bettelli
Ryan Buckhannon
Leola Hanbury

Solicitation of Candidates for Boards and Commissions: Changed the solicitation process to a friendlier process and adopted a policy and flow chart for future vacancies. Added process and description of goals of each of the committees to City's website.

Re-hiring of Retirees: Considered and rejected a policy for this activity.

Re-structure of the Building Department: Implemented permanent re-structuring of the Building Department.

High Speed Internet Access: Recommended approval of and completed installation of fast access, high speed internet service.

Personnel Accomplishments: South Carolina Budget and Control Board Executive Institute: In March 2003, City Administrator graduated as a scholarship student from the year long Executive Institute. Additionally, the City Administrator was appointed to the Legislative Committee of MASC. SWANNA: In 2003, David Mobley served as the Membership Chairman to this organization. CALEA: Chief Buckhannon continues to work for this organization in the evaluation of law enforcement entities seeking accreditation. Officer Derrick Ambras participated in the Police Unity Tour in honor of fallen Summerville Police Officer William Bell. Several City employees successfully completed both undergraduate and graduate degree requirements under the City's professional development program. Judge Harper was named President of the National Judges Association.

Job Descriptions: Revised job descriptions in the Fire Department and added the description of the non-paying position of Medical Control Physician.

Changes to the Personnel Manual: Made numerous modifications and improvements to the City's Personnel Manual to include improvements to the drug testing policy, the request for pay for annual leave and the addition of a privacy policy.

REGULAR CITY COUNCIL MEETING
January 27, 2004

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on January 27, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller and Rice. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and remain standing for the pledge of allegiance. He noted the loss of resident Retired Admiral Westfall and asked that he and his family be remembered in a moment of silent prayer. After the pledge of allegiance, the City Clerk called the roll and noted that all council members were present except Councilman Taylor who was out of town.

B. ELECTION OF MAYOR PRO TEMPORE - Councilman Bettelli nominated Councilman Miller; Councilwoman Rice seconded. There being no other nominations, Councilman Miller was unanimously chosen as Mayor Pro Tem for 2004.

Mayor Sottile welcomed newly elected Councilwoman McMackin to City Council.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

Mayor Sottile asked for a deferral of approval of the December 9, 2003 council meeting because a copy of these minutes were not placed in council's meeting packet. Council members agreed. Councilman Buckhannon made a motion to approve the minutes from the January 6, 2004 Special meeting; Councilman Bettelli seconded; motion passed unanimously.

D. CITIZENS COMMENTS - Presentation of Awards to Winners of Holiday Decorating Contest.

Mayor Sottile announced that 2003 was the first "Light It Up" Holiday Decorating Contest sponsored by the City's Recreation Department. He asked Councilman Ryan Buckhannon, Chairman of the Recreation Committee, and Recreation Supervisor Laura Togami to step forward to assist the Mayor in handing out the winning certificates. The families were called to the front of the room to receive their awards per the attached (Exhibit A) Winners list.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. In the absence of Chairman Taylor, Councilman Miller reported on their meeting of January 20, 2004, (Exhibit B)

(A) Councilman Miller made a motion to accept the bid of Jeffreys Cabinet Co. with the subcontractors K & S Carpentry and EXP Electrical, Inc., in the total amount of $47,172.12 for replacement of the freezers at Angler's Mini-Mart; Councilman Marino seconded; motion passed unanimously.

(B) Councilman Miller made a motion to approve the Accommodations Tax funding requests of Easter Egg Hunt - $1,000, Sand Sculpting Contest - $2,250, IOP Beach Run - $8,000, Half Rubber Tournament - $3,500 and Isle of Palms Connector Run - $5,000; Councilwoman Rice seconded; motion passed unanimously.

(C) Councilman Miller made a motion to approve the expenditure of up to $1,800 as the City's portion of replacement of a water line under the Front Beach Enhancement roadbed with the Isle of Palms Water & Sewer Commission paying for materials; Councilman Marino seconded; motion passed unanimously.

(D) Councilman Miller made a motion to approve the bid of $11,146 from Better Services, Inc., for painting the interior of the City Hall/Police Department building; Councilman Bettelli seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Miller reported on their meeting of January 13, 2004 (Exhibit C).

Mayor Sottile noted that the letter to Senator Hollings outlining the problems with the City's two fire stations and asking for his assistance in seeking federal monies to replace both fire stations will go in the mail tomorrow [January 28]. The City is hoping that a federal appropriation could help the City with grants, homeland security funds or whatever else may be available.

Mayor Sottile spoke about some problems on the island with golf carts and stated that the City will be putting together information educating the public about golf cart State laws. He stated that the Public Safety Committee is currently working on this project.

3. Public Works Committee. Chairman Marino reported on their meeting of January 7, 2004 (Exhibit D).

4. Recreation Committee. Chairman Buckhannon reported on their meeting of January 12, 2004, (Exhibit E).

(A) Councilman Buckhannon made a motion to authorize the Recreation Department to apply for a PARD grant to replace the picnic shelter that had to be removed due to the construction; Councilwoman Hanbury seconded; motion passed unanimously.

(B) Councilman Buckhannon made a motion to add the ballfield groomer to the official Table of Equipment for the department; Councilwoman Rice seconded; motion passed unanimously.

5. Personnel Committee. Chairman Bettelli reported on their meeting of May 12, 2003, (Exhibit F).

(A) Councilman Bettelli made a motion to remove the Breach Inlet Boat Ramp and the additional unused Temp Trail from the property insurance; Councilman Marino seconded; motion passed unanimously.

(B) In response to an employee suggestion, Councilman Bettelli made a motion to permanently replace the Good Friday holiday with the day after Thanksgiving in the City's list of official holidays; Councilwoman McMackin seconded; motion passed unanimously.

(C) Safety Sweepstakes Winners
Police Department - Tracy Mize
Fire Department - Glen Kramer
Public Works Department - Kim Tapply
Combined General Government, Recreation and Building Departments - Donnie Pitts of the Recreation Department

(D) Employee of the Month: Bernard Gourdine, Public Works Department

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See attached minutes from their meeting of January 15, 2004 (Exhibit G).

2. Planning Commission - See attached minutes from their meeting of January 14, 2004 (Exhibit H).

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See attached minutes from their meeting of January 14, 2004 (Exhibit I).

2. Beach Advisory Committee - No Meeting.

3. Front Beach Enhancement Committee. Councilman Miller reported that the brick pavers have been laid at the Sea Cabins intersection and the engraved bricks are stacked and ready to be laid in the center crosswalk. He stated that because of inclement weather the project is one week behind schedule, but he iterated that it is still expected to be completed as scheduled. Mayor Sottile expressed his appreciation to the front beach merchants for their patience while this construction is taking place.

4. Real Property Advisory Committee. Councilman Bettelli reported on their inaugural meeting of January 26, 2004 (Exhibit J). There was discussion about raising the boat ramp annual fees to $150 for residents and $300 for non-residents. This will be discussed further at Ways & Means after obtaining more information of boat ramp use from the Marina Manager.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL - None

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

A Resolution for the Adoption of the Revised *Charleston Regional Hazard Mitigation Plan* by the City of Isle of Palms City Council. (Exhibit K)

Administrator Tucker read the resolution in full. Councilman Marino made a motion to approve the resolution as read; Councilman Bettelli seconded; motion passed unanimously.

K. MISCELLANEOUS BUSINESS

1. Councilman Miller made a motion to authorize Charleston County Mosquito Abatement to continue to spray on the island; Councilman Bettelli seconded; motion passed unanimously.

2. Administrator Tucker reported that Waste Watchers, the company who currently holds the contract for commercial dumpster pickup, has merged with Waste Industries, and as soon as required documentation has been received from Waste Industries, the City will be in a position to execute an assignment of the contract. Councilman Miller made a motion to authorize the Administrator to execute the assignment agreement contingent upon receipt of necessary documentation; Councilman Marino seconded; motion passed unanimously.

3. Councilwoman Hanbury noted that it is once gain time for dog owners to renew their City dog tags.

4. Councilwoman Hanbury questioned why the cedar tree at the Connector was not lighted this past Christmas and she noted that, when the tree was planted, it was agreed that it would be decorated each Christmas. The Administrator stated that it must have been an oversight and that she will make sure that it will be done this year.

L. EXECUTIVE SESSION

Councilman Bettelli made a motion to go into Executive Session to receive legal advice from the City Attorney concerning property ownership of streets and rights-of-way and building code violations; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that legal matters were discussed and no action was taken.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on February 24, 2004.

EXHIBIT A

"Light It Up" Holiday Decorating
Winners

Breach Inlet – 21st Avenue

Residential

1st Place - David Johnson
816 Palm Boulevard

2nd Place – Jack & Joane Prentice
401 Palm Boulevard

21st Avenue – 41st Avenue

Residential

1st Place – Peg & Gerald Perry
268 Forest Trail

2nd Place – Larry & Terri Stafford
3302 Hartnett Boulevard

41st – Wild Dunes

Residential

1st Place – Pat McArthur & Debbie White
12 48th Avenue

Commercial

1st Place – Chris Haviland
(The Grand Pavilion)

EXHIBIT B

WAYS & MEANS COMMITTEE
January 20, 2004

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on January 20, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs, Recreation Director Page and representatives from Schleeter, Monsen & DeBacker. Councilwoman Rice was out of town.

1. Election of Chairman. Councilman Bettelli nominated Councilman Taylor as Chairman of Ways & Means Committee; Councilman Miller seconded; Dee Taylor was unanimously elected Chairman.

2. Approval of Previous Minutes. Mayor Sottile made a motion to approve the minutes from the December 9, 2003 special meeting; Councilman Bettelli seconded; motion passed unanimously.

3. Review of FY 02/03 Audited Financial Statements. Administrator Tucker introduced Perry Litchfield, Mitch Fishbein and Tracey Buchman of the accounting firm of Schleeter, Monsen & DeBacker. Mr. Litchfield gave a slide presentation and discussed highlights from the annual report stating that the City was in fine financial condition. He answered questions from committee members.

Mayor Sottile thanked the firm for what they do for the City and he also commended City Council for holding the budget the past year while all the various projects are being done as well as City staff.

4. Financial Report - December 2003. Treasurer Suggs referred to the December 31, 2003 Financial Statement Summary (copy attached) and discussed selected items and answered questions of committee members. She noted that, at the 50% mark of the fiscal year, General Fund revenues are 30% of budget and expenditures are 46% of budget with a cash balance of $1,795,958. She further discussed the attached charts on the Recreation Expansion and Front Beach Enhancement and answered questions of committee members.

5. Old Business. (A) Review Insurance Recommendations. Administrator Tucker stated that the attached schedule is the first step in Council's review of insured items. There are two definite recommendations coming out of committee to remove the Breach Inlet ramp and gate and the unused Temp Trail for an insured value of $75,316 and premium of $223.69. She noted that any changes will not go into effect until next year's policy and she further noted that Chief Buckhannon is reviewing the data processing equipment for possible removals.

Administrator Tucker also referred to the column entitled Total Flood Exposure and stated that, after reducing these values, the result of a catastrophic loss would be $3,168,245 in uninsured losses due to lack of flood insurance coverage. Mayor Sottile noted that most of the items on this list are uninsurable anyway under an NFIP flood insurance policy. Administrator Tucker pointed out that the Front Beach Restrooms and the existing Recreation Center, which were among the exclusions, would be insurable, but have been deleted from the flood insurance.

After discussion, **Mayor Sottile made a motion to approve the removal of the two items; Councilman Bettelli seconded; motion passed unanimously**.

(B) Recommendation of Award of Bid for Replacement Freezers at Angler's Mini-Mart. Chairman Taylor opened discussion and asked Director Kerr to speak to this issue. Director Kerr explained the problems in the area of the coolers and the moisture damage that has been done to the walls and floors around the cooler (see attached information). He stated that he received three bids for the project and he recommended selection of Jeffreys Cabinet Co. at a cost of $33,157.12 for the cooler alone plus $4,650 of carpentry work by K & S Carpentry. After discussion, **Mayor Sottile made a motion to approve the selection of Jeffreys Cabinet with the subcontractor K & S Carpentry; Councilman Buckhannon seconded.** After further discussion, **Councilman Miller made an amendment to the motion to include a contingency amount of $5,000 in the event of any unseen costs; Councilman Bettelli seconded; amendment passed unanimously, main motion passed unanimously.** Total amount approved was $47,157.

6. New Business. (A) State Accommodations Tax Funding Applications: Easter Egg Hunt - $1,000, Sand Sculpting Contest - $2,250, IOP Beach Run - $8,000, Half Rubber Tournament - $3,500, and Isle of Palms Connector Run - $5,000 (copies attached). **Councilman Bettelli made a motion to approve all five requests as submitted for funding from the State Accommodations Tax Fund; Councilman miller seconded;** after discussion, **motion passed unanimously.**

(B) Review Draft Procurement Ordinance. Administrator Tucker stated that this draft has been reviewed in committee. It was determined that the City Administrator discuss this ordinance with the City Attorney to develop changes satisfactory to the City of Isle of Palms.

(C) Approval of Tables of Equipment. Chairman Taylor noted the addition of the Toro ballfield groomer at a value of $9,500 with an expected replacement date of 2009 to the Recreation Department list. He asked if there were any other items to be listed (see attached listing). There being none, **Councilwoman Hanbury made a motion to approve the Table of Equipment as amended; Councilman Miller seconded; motion passed unanimously.** This will be discussed further during budget sessions.

(D) Affirmation of Expenditure of up to $1,800 to Assist IOP Water & Sewer in Replacement of Water Line - Front Beach Enhancement Project. Administrator Tucker asked for an affirmation of the expense of $1,800 for replacement of the water line under the Front Beach Enhancement project (see attached information). The Isle of Palms Water & Sewer Commission agreed to pay for the materials for the project if the City paid for the labor. **Councilman Buckhannon made a motion to approve the expenditure of up to $1,800 for the City's portion of this project; Councilwoman Hanbury seconded; motion passed unanimously.**

(E) Selection of Contractor for Interior Painting Police Department/City Hall. Administrator Tucker referred to the attached report of painting estimates for painting the interior of City Hall and Police Department. Upon review, the staff recommends selection of Better Services, Inc. at an amount of $11,146. After discussion, **Mayor Sottile made a motion to enter into an agreement with Better Services, Inc. at a cost of $11,146; Councilman Bettelli seconded; motion passed unanimously.**

7. Miscellaneous. (A) Consideration of Replacement of Computer - General Government. Chairman Taylor said that this is another example of when council builds the budget and there are things

that need to be replaced during the year, the City has enough money to do so. After discussion, **Councilwoman McMackin made a motion to approve the purchase of a new computer at a cost of $991.95; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Establishment of Budget Calendar and Instructions Concerning Upcoming FY04/05 Budget. Chairman Taylor expressed his appreciation of committee members having faith in him as Chairman and expressed appreciation of all the hard work done by former Councilman Abele. He referred to the attached proposed budget schedule prepared by the Administrator to be used as a guideline. Chairman Taylor suggested that first reading of the budget ordinance be moved from April to May to give council members some extra time to come up with a final budget. He asked that all committees do their due diligence and be sure to bring any concerns to the table for discussion, to work hard and make the best decisions for the residents. Councilman Marino asked that committees receive their portion of the budgets at least one, if not two, weeks prior to their meeting. Treasurer Suggs stated that she should be able to do that.

(C) Next Meeting. The next meeting was scheduled for February 17, 2004.

8. Executive Session. Mayor Sottile made a motion to go into Executive Session to receive information from Administrator Tucker and Director Kerr pertaining to legal matters; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Taylor stated that legal matters were discussed and that no motions or actions were taken.

Mayor Sottile made a motion that the City of Isle of Palms require Destination Wild Dunes to hire additional personnel to stand fire watch at the Grand Pavilion beginning January 21, 2004, until the current event is over; Councilman Buckhannon seconded. Upon discussion, **Councilman Miller made an amendment to the motion that the fire watch take place during any event at which persons are staying in the Grand Pavilion homes until the issues are rectified to the City's satisfaction; Councilman Marino seconded.** After further discussion, **amendment passed unanimously; main motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:32 p.m.

Respectfully submitted,
Dee Taylor, Chairman

City of Isle of Palms
Financial Statement Summary
December 31, 2003

	REVENUES				EXPENDITURES			
	Actual	Amend. Bud	Difference	% of Budget	Actual	Amend. Bud	Difference	% of Budget
General Fund	$ 1,539,202	$ 5,172,353	$(3,633,151)	30%	$ 2,392,389	$ 5,172,353	$ (2,779,964)	46%
Capital Projects Fund	23,176	266,232	(243,056)	9%	215,203	862,117	(646,914)	25%
Capital Projects Fund, Rec Exp	2,917,407	2,900,000	17,407	101%	176,299	2,775,004	(2,598,705)	6%
Muni Accommodation Tax Fund	441,265	277,599	163,666	159%	570,964	1,993,844	(1,422,880)	29%
Volunteer Fire 1% Fund	82,247	60,280	21,967	136%	81,559	60,280	21,279	135%
State Accommodation Tax Fund	337,205	191,900	145,305	176%	240,335	476,375	(236,040)	50%
Disaster Recovery Fund	9,426	23,000	(13,574)	41%	-	-	-	
Federal Narcotics Fund	27	150	(123)	0%	2,859	14,905	(12,046)	19%
Marina Fund	296,450	1,410,966	(1,114,516)	21%	143,726	1,764,016	(1,620,290)	8%
All Other Funds	97,450	3,345	94,105	2913%	14,527	1,020	13,507	1424%
Total All Funds	$ 5,743,853	$ 10,305,825	$(4,561,972)	56%	$ 3,837,862	$ 13,119,914	$ (9,282,052)	29%

General Fund YTD Expenditures

6 Month Target = 50%

	Actual	Budget	% of Budget
Mayor and Council	33,283	38,618	86%
General Government	205,931	559,460	37%
Police	575,376	1,308,374	44%
Fire	787,760	1,581,472	50%
Public Works	426,001	891,283	48%
Building & Licensing	80,701	203,448	40%
Recreation	233,412	464,725	50%
Judicial	46,043	105,076	44%
Parking Lot & Meters	3,883	19,897	20%
Total General Fund	2,392,389	5,172,353	46%

General Fund Cash at 12/31/03

December Balances:

BB&T (Rate = 0.5%)	364,652
SC Local Gov't Invest Pool (Rate = 1.36%)	1,112,416
	1,477,069

January activity thru 1/15/04

Cash Received	566,050
Accounts Payable Payments	(95,964)
Payroll	(151,197)
Approximate Gen Fund Cash at 1/15/04	1,795,958
Cash On-Hand as a % of Annual GF Expenses	**35%**

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	CO-Electrical Engineering	5,640	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
	Subtotal	76,610	Havens Framing	5919	9/12/03	9/23/03	457	304120.5079	103.67
			Thomas & Hutton	31716	8/29/03	9/23/03	460	304120.5085	2,055.07
			Thomas & Hutton	32321	9/30/03	10/20/03	467	304120.5085	1,597.23
			Thomas & Hutton	32895	10/31/03	11/14/03	477	304120.5085	4,067.50
			Thomas & Hutton	33393	11/28/03	12/18/03	487	304120.5085	3,325.00
									69,138.67

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending

FY2004 Amended Budget		
	Construction	944,444
	Add'l amt for pavers	12,000
	Sidewalks	
	Curb & Gutters	
	Drainage	
	Signage	
	Paint	
	Landscaping	
	Fence	
	Parking Meters	89,010
	County Park Gate	-
	Construction Contingency	95,644
	Engineering	95,645
	Subtotal	1,236,743
	Grand Total Project	1,325,053

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Landscape Pavers	App #1	9/25/03	10/2/03	462	304120.5085	51,731.44
Landscape Pavers	App #2	10/30/03	11/14/03	474	304120.5085	22,437.00
Thornleys Service	Y-5-03	11/7/03	11/18/03	479	304120.5085	1,093.75
Thornleys Service	Y-9-03	11/10/03	11/19/03	480	304120.5085	192.50
Landscape Pavers	App #3	11/28/03	12/17/03	486	304120.5085	30,569.40
Landscape Pavers	App #4	12/24/03	1/8/04	492	304120.5085	142,236.77
						248,260.86
						328,611.00
					Budget Remaining	**996,442.00**

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	included in construction contract				2,393,765	119,688	27,033	23,673	20,000	2,808,143
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,393,765			25,073		2,642,822
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	843										843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,558										37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee	125										125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	38,741										38,741
1779	9/23/03	3816	8/31/03	LS3P - Professional Services	35,874										35,874
1780	9/23/03	303329	9/15/03	McNair Law Firm, PA									17,293		17,293
1789	10/31/03	4116	9/30/03	LS3P - Professional Services	5,081										5,081
1798	11/21/03	4275	10/31/03	LS3P - Professional Services	13,096										13,096
1801	12/8/03	11073	10/31/03	Image Master									1,400		1,400
1806	12/8/03	4360	11/30/03	LS3P - Professional Services	3,532										3,532
1807	1/2/04	APP#1	12/29/03	Harbor Contracting						54,777					54,777
															-
															-
															-
															-
															-
															-
Total Expended					166,393	-	-	-	-	54,777	-	-	25,073	-	246,244
Total Remaining on Contracts					57,591	-	-	-	-	2,338,988	-	-	(0)	-	2,396,578
Total Remaining on Project					57,591	-	-	-	-	2,338,988	119,688	27,033	(1,400)	20,000	2,561,899

City of Isle of Palms

Memorandum

To: SMIRF Insurance File, Property and Liability Coverage, 2005 Renewal

From: Debbie Suggs

Date: January 16, 2004

Subject: Deletions from Insurance schedules

The Standing Committees have suggested the following deletions for the calendar year 2005 renewal. Note that this pertains to wind, hail, earthquake, fire, etc., but not flood.

		Value	Annual Premium
1	Breach Inlet Boat Ramp and Gate	62,754	$ 186.38
2	Unused temptrail material	12,562	37.31
		75,316	$ 223.69

Remember to review the EDP equipment list with Chief Buckhannon for possible duplicates.

Remember to review possiblity of self-insuring Marina docks.

City of Isle of Palms
Flood Coverage and Exposure Summary
Calendar Year 2004

	Estimated Value		NFIP Insured Value		Excess Val. Covered by SMIRF	Deductible	Total Flood Exposure	Annual Premium
	Building	Contents	Building	Contents				
City Hall/ Police Dept	1,093,850	219,300	500,000	219,300	593,850	10,000	10,000	713
Fire Station #1	1,010,343	141,893	500,000	141,893	510,343	10,000	10,000	864
Fire Station #2	1,010,911	141,893	500,000	141,893	510,911	10,000	10,000	864
Public Works Building	437,600	272,100	437,600	272,100		10,000	10,000	2,473
Public Works Fuel Sta.	206,636						206,636	
Building Dept	354,300	25,400	354,300	25,400		10,000	10,000	2,025
Recreation Building	1,294,060	92,700			794,060		592,700	
Rec Fields, Ext. Equip	228,684						228,684	
Public Restroom	209,972	6,175					216,147	
Parking Lot Hut	5,252						5,252	
Marina Store	845,283	106,800	500,000	106,800	345,283	10,000	10,000	1,994
Marina Store Fuel Sta.	92,986						92,986	
Marina Restaurant	743,010	200,000	500,000	200,000	243,010	10,000	10,000	879
Marina Dock Fuel Sta.	92,986						92,986	
Marina Ramp/Bulkhead	1,000,000						1,000,000	
City Hall Generator	30,000						30,000	
Fire Dept Generator	30,000						30,000	
Traffic Signal Poles	92,000						92,000	
Dune Walkovers	140,692						140,692	
Marina Office Building	75,975						75,975	
Marina Utility Building	231,433						231,433	
Breach Inlet Ramp/Gate	62,754						62,754	
Total	9,288,727	1,206,261	3,291,900	1,107,386	2,997,457	70,000	3,168,245	9,812

City of Isle of Palms
Calendar Year Property & Liability Insurance
Values Covered and Premiums Charged

Property Coverage (wind, hail, fire, etc, but NOT FLOOD)	
Values **including mobile and edp equipment**	15,884,111
Cost per $1 of value	0.00297
annual premium	47,176
Auto Coverage (not liability)	
Values	2,891,844
Cost per $1 of value	0.005115
annual premium	14,792
Liability Coverage (based on # of vehicles/employees/payroll$)	
Auto	51,833
General	21,690
Public Officials	2,368
Law Enforcement	5,763
Public Officials Bonds	5,775
annual premium	87,429
Other	
Crime annual premium	675
Boiler & Machinery annual premium	742
Total annual premium ** Does not include flood **	150,814

CITY OF ISL OF PALMS
2004 ANNUAL CONTRIBUTIONS BY LINE OF COVERAGE

COVERAGE	EXPOSURE	UNMOD PREMIUM	EXPERIENCE MOD	RISK MGMT CREDIT	FINAL CONTRIBUTION
Property .002917 (Total Property Values) of pd	$15,884,111	$47,176	N/A	N/A	$47,176
Auto Physical Damage (Vehicle Values) .0051/81 of Fund.	$2,891,844	$14,792	N/A	N/A	$14,792
Auto Liability (# of Vehicles)	46	$28,262	1.834	$0	$51,833
General Liability (Payroll)	$2,632,068	$31,190	0.732	$1,142	$21,690
Public Officials Liab. (Payroll)	$2,632,068	$3,406	0.732	$125	$2,368
Law Enforcement Liab. (# of Officers)	16	$8,288	0.732	$303	$5,763
Boiler & Machinery (Building/Contents Values)	$9,392,449	$742	N/A	N/A	$742
Crime	94	$675	N/A	N/A	$675
Public Officials Bonds	Various	$5,775	N/A	N/A	$5,775
Specific Charges: Jail Pool Skateboard Park Gas Distribution Inc Landscape Materials Inc Garagekeepers Liability Limit Endorsement	 0 0 0 Flat Fee Flat Fee	 $0 $0 $0 $0 $0 $0	N/A	N/A	$0
Passenger Bus/Van Liab. (# of Buses/Vans)	0	$0	1.834	$0	$0
DEDUCTIBLE CREDIT					$0
EXCESS LIABILITY					$0
TOTAL		$140,305			$150,813

PROPERTY

MEMBER	LOCATION	BLDG	OCCUPANCY	FLOOD ZONE	ADDRESS	CITY	STATE	ZIP	ALARM	SPRINKLER	CONST CODE	PROT. CLASS	YEAR BUILT	STORIES	SQ FEET	BUILDING	CONTENTS	MOBILE EQUIP	EDP EQUIP	EDP EXTRA EXPENSE	BUSINESS INCOME(BI)	BI EXTRA EXPENSE	MISC
440	0	A	BLANKET EDP EQUIPMENT	N/A	PER SCHEDULE ON FILE	ISLE OF PALMS	SC		N	1	3	05			0	0	0	0	117,532	See attached	0	0	0
440	0	B	BLANKET MOBILE EQUIPMENT	N/A	PER SCHEDULE ON FILE	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	0	0	860,134	See attached	0	0	0	0
440	0	C	BLANKET BI AND EE	N/A	VARIOUS	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	0	0	0	0	0	4,579,888	100,000	0
440	0	D	DUNE WALKOVRS @ 1118 OCEAN BLV	N/A	1118 OCEAN BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	27,115
440	0	E	DUNE WALKOVERS @ 21ST AVE.	N/A	21ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	50,000
440	0	F	DUNE WALKOVERS @ 46TH AVENUE	N/A	46TH AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	16,950
440	0	G	DUNE WALKOVERS @ 1300 OCEAN B.	N/A	1300 OCEAN BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	28,802
440	0	H	DUNE WALKOVERS @ 41ST AVE.	N/A	41ST. AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	17,825
440	0	I	MARINA RETAINING WALLS	N/A	41ST AVE MARINA	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	300,000
440	0	J	TRAFFIC LIGHT POLES	N/A	PALM BLVD & HWY 517	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	92,000
440	1	A	BUILDING DEPT OFFICE	AE	1301 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	1	05	1964	1 0	2028	317,877	25,373	0	0	0	0	0	0
440	1	B	PRODELIN 1.5 M SATELLITE ANT.	N/A	1301 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	3	05	1964	1 0	2028	0	0	0	0	0	0	0	3,481
440	1	C	FIBER OPTIC CABLE CONNECTION	N/A	CITY HALL& BLDG.DEPT	ISLE OF PALMS	SC	29451	N	1	3	05	1964	1 0	2028	0	0	0	0	0	0	0	5,523
440	1	D	DOG KENNEL ADJ.TO BLDG.DEPT.	AE	1301 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05	1964	1 0	2028	20,808	0	0	0	0	0	0	0
440	1	E	STORAGE SHED ADJ.TO BLDG.DEPT.	AE	1301 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05	1964	1 0	2028	15,606	0	0	0	0	0	0	0
440	1	F	BUILDING DEPT. SIGN		1301 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
440	2	A	RECREATION CENTER	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	1,294,060	92,700	0	0	0	0	0	0
440	2	B	SOFTBALL FIELD FENCE, LIGHTS BLEACHERS, DUGOUT ,SCOREBRD	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	2	05		1	10020	34,444	0	0	0	0	0	0	0
440	2	C	BASEBALL FIELD FENCE, LIGHTS BLEACHERS, DUGOUT ,SCOREBRD	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	2	05		1	10020	29,336	0	0	0	0	0	0	0
440	2	D	SOCCER FIELD FENCE, BLEACHERS, GOALS	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	1	05		1	10020	40,919	0	0	0	0	0	0	0
440	2	E	TENNIS COURTS LIGHTS, FENCE, WATER FOUNTAIN	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	32,588	0	0	0	0	0	0	0
440	2	F	PICNIC SHELTER, INCL.WATER FOUNTAIN & TABLES	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	1	05		1	10020	7,477	0	0	0	0	0	0	0
440	2	G	BASKETBALL COURTS INCL. LIGHTS AND GOALS	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	2	05		1	10020	21,580	0	0	0	0	0	0	0
440	2	H	TOT LOT PLAYGND-FENCE & EQUIP.	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	27,465	0	0	0	0	0	0	0

MEMBER	LOCATION	BLDG	OCCUPANCY	FLOOD ZONE	ADDRESS	CITY	STATE	ZIP	ALARM	SPRINKLER	CONST CODE	PROT. CLASS	YEAR BUILT	STORIES	SQ FEET	BUILDING	CONTENTS	MOBILE EQUIP	EDP EQUIP	EDP EXTRA EXPENSE	BUSINESS INCOME(BI)	BI EXTRA EXPENSE	MISC
440	2	I	7 & OVER PLAYGROUND EQUIP.	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	34,875	0	0	0	0	0	0	0
440	2	J	REC. DEPT. WOODEN SIGN	AE	24 28TH STREET	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	1,000
440	3	A	FIRE STATION #2	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	4	05	1991	2	6720	1,010,911	141,893	0	0	0	0	0	0
440	3	B	FIXED GENERATOR W/TANK @FIRE#2	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	3	05	1991	2	6720	0	0	0	0	0	0	0	30,000
440	3	C	FIRE STATION #2-WOODEN SIGN	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
440	4		PUBLIC RESTROOM	VE	1118 OCEAN BLVD	ISLE OF PALMS	SC	29451	N	1	2	05	1991	1	1600	209,972	6,175	0	0	0	0	0	0
440	5	A	CITY HALL	AE	1207 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	1	05	1991	2	6656	1,093,850	219,277	0	0	0	0	0	0
440	5	B	FIXED GENERATOR W/TANK @CITY H	AE	1207 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	3	05	1991	2	6656	0	0	0	0	0	0	0	30,000
440	5	C	CITY HALL-WOODEN SIGN	AE	1207 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
440	5	D	POLICE DEPT.-WOODEN SIGN	AE	1207 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	1,200
440	6	A	FIRE STATION #1	AE	30 J.C. LONG BLVD.	ISLE OF PALMS	SC	29451	N	1	4	05	1991	2	6720	1,010,343	141,893	0	0	0	0	0	0
440	6	B	FIRE STATION #1-WOODEN SIGN	AE	30 J C LONG BLVD	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	1,000
440	7		100 HOUSINGS & 192 MECHANISMS FOR PARKING METERS	N/A	PARKING METERS	ISLE OF PALMS	SC		N	1	3	05		0	0	50,365	0	0	0	0	0	0	0
440	8	A	PUBLIC WORKS BLDG	AE	BEHIND 1301 PALM BLV	ISLE OF PALMS	SC	29451	N	1	3	05	1981	1	4224	437,550	272,074	0	0	0	0	0	0
440	8	B	FUELING FACILILTY @ PUBLIC WORKS	AE	BEHIND 1301 PALM BLV	ISLE OF PALMS	SC	29451	N	1	3	05	1991	1	0	206,636	0	0	0	0	0	0	0
440	8	C	UNUSED TEMPTRAIL MATERIAL	N/A	BEHIND 1301 PALM BLV	ISLE OF PALMS	SC	29451	N	1	2	05	1991	1	0	12,562	0	0	0	0	0	0	0
440	9		MUNICIPAL PARKING LOT ATTENDANT SHELTER	VE		ISLE OF PALMS	SC	29451	N	1	1	05		0	0	5,252	0	0	0	0	0	0	0
440	10	A	MARINA RESTAURANT BUILDING	AE	PO BOX 404	ISLE OF PALMS	SC	29451	N	1	1	05		1	5114	805,824	0	0	0	0	0	0	0
440	10	B	MARINA RESTAURANT PORCHES	AE	PO BOX 404	ISLE OF PALMS	SC	29451	N	1	1	05		1	1320	103,998	0	0	0	0	0	0	0
440	10	C	MARINA RESTAURANT GENERATOR	AE	PO BOX 404	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	33,188	0	0	0	0	0	0	0
440	11	A	MARINA CONVENIENCE STORE BUILDING	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	6181	845,283	0	0	0	0	0	0	0
440	11	B	MARINA CONVENIENCE STORE GENERATOR	AE	41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	33,188	0	0	0	0	0	0	0
440	11	C	MARINA CONVENIENCE STORE MERCHANDISE COOLERS	AE	41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	73,612	0	0	0	0	0	0	0
440	11	D	MARINA BOAT RAMP AND BULKHEAD	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	183,834	0	0	0	0	0	0	300,000

MEMBER	LOCATION	BLDG	OCCUPANCY	FLOOD ZONE	ADDRESS	CITY	STATE	ZIP	ALARM	SPRINKLER	CONST CODE	PROT. CLASS	YEAR BUILT	STORIES	SQ FEET	BUILDING	CONTENTS	MOBILE EQUIP	EDP EQUIP	EDP EXTRA EXPENSE	BUSINESS INCOME(BI)	BI EXTRA EXPENSE	MISC
440	11	E	MARINA STORE FUELING STA-AUTOS	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	92,986	0	0	0	0	0	0	0
440	11	F	MARINA DOCK FUELING STA-BOATS	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	92,986	0	0	0	0	0	0	0
440	11	G	5 MARINA SIGNS	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	2,650
440	12		MARINA BUILDING C (OFFICE)	AE	80 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	500	75,975	0	0	0	0	0	0	0
440	13		MARINA BUILDING D (METAL UTILITY BLDG)	AE	80 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	3	05		1	2800	231,433	0	0	0	0	0	0	0
440	14		BREACH INLET BOAT RAMP & GATE	AE	1301 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05		1	2800	0	0	0	0	0	0	0	62,754
440	15		TEMPTRAIL ACCESS AT 9TH AVE.	VE	814/900 OCEAN BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05		1	2800	6,281	0	0	0	0	0	0	0
440	16	A	CITY MESSAGE BOARD	N/A	PALM BLVD & IOP CONN	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	2,500
440	16	B	CITY SIGN	N/A	PALM BLVD & BREACH INLET	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
COLUMN TOTALS																6,493,064	899,385	860,134	117,532	0	4,579,888	100,000	974,800
GRAND TOTAL																							16,024,803

CHANGED MOBILE EQUIPMENT FIGURE TO THE NEW TOTAL OF $860,134
CHANGED EDP EQUIPMENT FIGURE TO THE NEW TOTAL OF $117,532
CHANGED BUSINESS INCOME FIGURE TO THE NEW TOTAL OF $4,579,888
ADDED $15,600 EACH TO BUILDING VALUES OF CITY HALL, FIRE STATION #1 AND FIRE STATION #2 FOR COST OF ELECTRICAL TRANSFER SWITCHES AND WIRING. THESE IMPROVEMENTS WERE COMPLETED IN SEPTEMBER, 2003.
INCREASED VALUE ON MARINA RAMP AND BULKHEAD AND RETAINING WALLS TO $300,000 EACH. RECENT ENGINEERING STUDY INDICATES A FULL BULKHEAD REPLACEMENT WOULD COST $862,500. CITY WILL SELF INSURE FOR THE DIFFERENCE.

Dune Walkovers not covered (140,692)

15,884,111

VEHICLES

CLIENT CODE	VEH#	CLIENT DEPT/ ASSET#	VIN#	YEAR	MAKE	MODEL	BODY	GVW	COST NEW	DATE OFF	DATE ON
ISLEOFPA88	2	Building	D24607	1997	FORD	RANGER PICKUP	TK		13,221		
ISLEOFPA88	3	Rec	C39396	1998	FORD	F-150	TK		14,405		
ISLEOFPA88	4	Rec	641391	1998	PLYMOUTH	GRAND VOYAGER	TK		18,087		
ISLEOFPA88	5	Police	A54578	1995	FORD	RANGER PICKUP	LEAP		10,734		
ISLEOFPA88	10	Police	139735	1998	FORD	CROWN VIC	LEAP		21,068		
ISLEOFPA88	12	Fire	A11995	1989	FORD	FMC PUMPER	FDNP		127,963		
ISLEOFPA88	13	Fire	3676	1991	SPARTAN	E-1 PUMPER	FDNP		204,017		
ISLEOFPA88	15	Fire	A46419	1993	FORD	F-150 PICKUP 4X4 (sucker)	TK		12,281		
ISLEOFPA88	16	Fire	I72285	1994	JEEP	CHEROKEE 4X4	TK		17,259		
ISLEOFPA88	17	Fire	440	1997	PIERCE	LADDER TRUCK	FDNP		518,223		
ISLEOFPA88	18	Pworks	A51924	1988	FORD	F-800	DMPTK		38,800		
ISLEOFPA88	21	Pworks	A03734	1985	FORD	LN8000	DMPTK		63,734		
ISLEOFPA88	22	Pworks	A34670	1994	FORD	LN8000 TRI (YD	DMPTK		72,203		
ISLEOFPA88	23	Pworks	474400	1997	INTERNATIONAL	MODEL 4900	TK	20,001	88,053		
ISLEOFPA88	24	Pworks	215179	1994	CHEV	K1500 PICKUP	TK		15,847		
ISLEOFPA88	25	Pworks	C28899	1998	FORD	F-150 PICKUP	TK		20,200		
ISLEOFPA88	26	Pworks	12133	1998	MACK	MR688S	TK	20,001	122,088		
ISLEOFPA88	27	Police	141821	1999	FORD	CROWN VIC	LEAP		20,712		
ISLEOFPA88	28	Police	141819	1999	FORD	CROWN VIC	LEAP		21,156		
ISLEOFPA88	29	Police	141820	1999	FORD	CROWN VIC	LEAP		20,841		
ISLEOFPA88	30	Building	74374	2000	FORD	F150 PICKUP	TK		14,249		
ISLEOFPA88	31	Police	179646	2000	FORD	CROWN VIC	LEAP		20,077		
ISLEOFPA88	32	Police	179647	2000	FORD	CROWN VIC	LEAP		20,077		
ISLEOFPA88	33	Police	179648	2000	FORD	CROWN VIC	LEAP		20,077		
ISLEOFPA88	34	Police	179649	2000	FORD	CROWN VIC	LEAP		20,077		
ISLEOFPA88	35	Fire	666822	1999	INTL	4700LP RESCUE TRUCK	TK	20,001	144,862		
ISLEOFPA88	36	Fire	48025	2000	FORD	F150 PICKUP	TK		22,615		
ISLEOFPA88	37	Pworks	13610	1999	MACK	MR 6885 GARBAGE TK	DMPTK		129,750		
ISLEOFPA88	38	Fire	24193	2001	FORD	F150 PICKUP	TK		24,842		
ISLEOFPA88	39	Police	30570	2000	FORD	F150 PICKUP	TK		21,303		
ISLEOFPA88	40	Pworks	58194	2001	FORD	F150 PICKUP	TK		16,181		
ISLEOFPA88	41	Pworks	16353	2000	MACK	MR688S	TK	20,001	129,750		
ISLEOFPA88	42	Police	152868	2001	FORD	CROWN VICTORIA	LEAP		20,470		
ISLEOFPA88	43	Police	155492	2001	FORD	CROWN VICTORIA	LEAP		20,352		
ISLEOFPA88	44	Police	155493	2001	FORD	CROWN VICTORIA	LEAP		20,352		
ISLEOFPA88	45	Pworks	B550168	2002	MACK	MV322	TK	20,001	61,834		
ISLEOFPA88	46	Pworks	NB18459	2002	FORD	F-150 PICKUP TRUCK	TK		20,849		
ISLEOFPA88	47	Police	F205550	2002	DODGE	DURANGO SPORT 4X4	LEAP		22,260		
ISLEOFPA88	48	Police	F205552	2002	DODGE	DURANGO SPORT 4X4	LEAP		22,260		

CLIENT CODE	VEH#	CLIENT DEPT/ ASSET#	VIN#	YEAR	MAKE	MODEL	BODY	GVW	COST NEW	DATE OFF	DATE ON
ISLEOFPA88	49	Police	F205551	2002	DODGE	DURANGO SPORT 4X4	LEAP		22,260		
ISLEOFPA88	50	Pworks	M005256	2003	MACK	CV713	DMPTK		132,850		
ISLEOFPA88	51	Fire	1006444	2003	EMERGENCY ONE	TYPHOON PUMPER	FDNP		224,427		
ISLEOFPA88		Fire	4ENGABA8431006653	2003	EMERGENCY ONE	CYCLONE II LADDER TRK	FDNP		693,483		09/04/03
ISLEOFPA88		Police	F545613	2003	DODGE	DURANGO SPORT 4X4	LEAP		23,163		12/23/02
ISLEOFPA88		Police	K139290753	2003	CHEVROLET	IMPALA	LEAP		19,577		02/06/03
ISLEOFPA88		Police	K139287738	2003	CHEVROLET	IMPALA	LEAP		19,577		02/06/03
ISLEOFPA88		Pworks	VG6AFO5A22B550579	2002	MACK	MV322 flatbed w/ 18ft trash body	DMPTK		61,600		07/28/03
						Police			386,394		
						Fire			1,989,972		
						Pworks			973,739		
						Building			27,470		
						Recreation			32,492		
									3,410,067		

less 97 Pierce Ladder (518,223)

2,891,844

City of Isle of Palms - EDP Equipment - Insurance Renewal for Calendar Year 2004

Dept	Description	Insured Value	User	Date Added	Date Deleted
Building	HP C7833A Mailing Accessory (folding machine) snUSB1058059	1,035	**Kennedy**	11/12/01	
Building	HP PS7150 computer printer	159	**Kerr**	11/5/02	
Building	PANASONIC KXP2624 PRINTER (OFFICE MAX)	420	**Kennedy**		
Building	HP DesignJet 450C C4716A#ABA w/ Backup (CIC Systems, Micro Whse)	3,158	**Kerr**		
Building	PII 266MHz MMX Computer w/monitor (J-N-J Computers)	2,466	**spare**		
Building	HP Pavillion 6835 Computer w/ Envision 17" monitor, net card (Staples)	975	**Kennedy**		
Building	HP Laserjet 4100 printer w/ cable	1,224	**Kennedy**		
Fire	Gateway DS 600L laptop, sn0027797697	2,118	Chief Graham	8/20/02	
Fire	SHARP Z-57 II sn 36627795 PERSNL COPIER (SAM'S)	525			
Fire	AST 486sx/33 Computerw/mon (Sam's)	1,378			
Fire	Gateway P5-100 Professional PC s/n 447328 (Gateway) (training)	2,435			
Fire	Gateway G5-166SE 0008396728 computer & printer	1,701			
Fire	Gateway G5-166 Computer w/ monitor & printer (Gateway) maintenance	1,699			
Fire	Gateway G6-333 Computer System s/n9305612 w/ HP printer (Gateway)	4,031			
Fire	Gateway G6-333 Computer System s/n9305613 w/ HP printer (Gateway)	4,031			
Fire	Gateway Solo 2500LS laptop computer w/case for Chief (Gateway)	1,958			
Fire	Gateway GP7-733 Comp Sys sn0019582541 w/ monitor (Gateway)	1,715			
Gen Gov't	Gateway 930C/Server/Pent III/1.13 Ghx sn27401251	2,626	GG Server	6/24/02	
Gen Gov't	HP PSC 950XI Color copier, scanner, fax combo	403	Tucker	6/29/02	
Gen Gov't	HP 2200DSE laser printer	795	Wilkerson	7/25/02	
Gen Gov't	HP 2200DSE laserjet printer snC7062A#ABA	795	Wilkerson	7/25/02	
Gen Gov't	HP 7130 color printer, snC8389A#ABA	595	Tucker	6/19/03	
Gen Gov't	KDS monitor, model 786N, sne36108795U (Office Depot)	136	Wilkerson	8/14/03	
Gen Gov't	KDS monitor, model 786N, sne36109082U (Office Depot)	136	Mauldin	8/14/03	
Gen Gov't	Iomega CD-RW, 48x24x48, sne130C9B	117	Tucker	8/14/03	
Gen Gov't	HP Laserjet 4Ps/nUSFCA11200 (Dataprint of NC)	1,448	Mauldin		
Gen Gov't	Crescent fileservers/n0396-10476 (T.Teasleydba Island Services)	1,000			
Gen Gov't	HP Laserjet 5 Printer, w/ Legal Tray - Suggs (CIC Systems)	1,096	**Suggs**		
Gen Gov't	Okidata Pacemark 3410 dot matrix printer s/n 810A6013583U (Insight)	1,461	**McLellan**		
Gen Gov't	ABS 13G 1.44 computer system (tower, keyb, monitor)	1,350	Mauldin		
Gen Gov't	ABS 13G 1.44 computer system (tower, keyb, monitor)	1,350	Wilkerson		
Gen Gov't	ABS ATX MED 235W Computer (tower, monitor, keybd) sn10001298 (ABS)	900	Suggs		
Gen Gov't	Toshiba Satellite laptop computer w/ port repl. & memory	3,163	Tucker		
Gen Gov't	Epson Stylus color 740 printer (A6R1A67842)	140	**Mauldin**		
Gen Gov't	HP LJ2100SE laser printer sn usgx090877(CDW Computers)	716	McLellan		
Gen Gov't	Compaq Presario 7470 computer (tower, keybd) sn1x03dctx31lp (MicroWhse)	861	McLellan		
Gen Gov't	ViewSonic E771-4 17" color monitor MON1056 (MicroWhse/VISA)	256	McLellan		
Police	Viewsonic 19" color monitor	318		1/3/02	
Police	Gateway DS Solo 1450x laptop Mobile Data[redacted]inal sn26928413	1,861		5/4/02	

City of Isle of Palms - EDP Equipment - Insurance Renewal for Calendar Year 2004

Dept	Description	Insured Value	User	Date Added	Date Deleted
Police	Gateway DS Solo 1450x laptop Mobile Data Terminal sn26928414	1,861		5/4/02	
Police	Gateway DS Solo 1450x laptop Mobile Data Terminal sn26928415	1,861		5/4/02	
Police	IBM M PRO Computer w/ Intel Pent4, sn78KTDAZ	944	Dispatch	12/6/02	
Police	IBM M PRO Computer w/ Intel Pent4, sn78KTDBB	944	Dispatch	12/6/02	
Police	IBM M42 Computer w/ Intel Pen4, cdwriter, snKLDWN5G	1,078	Squadroom	12/11/02	
Police	POWER SUPPLY #1141 (AID) (JOHNNY DANIELS)	900			
Police	Gateway Comp.17" monitors/n7022582 (Gateway Computers)	699			
Police	HPLaserjet 4P s/nUSFC411202 (Dataprint of NC)	1,438			
Police	Dell Pent Pro200n Computer w/ related hard & software (Reimb Daniels)	2,612			
Police	Gateway P55C-200 Enterprise Pent PC w/monitor #8727157 (Gateway)	2,061	**pdc**		
Police	Gateway P55C-200 Enterprise Pent PC w/monitor #8727158 (Gateway)	2,061	**bdc**		
Police	Gateway G5-233 Professional Pent PC w/monitor #8726885 (Gateway)	1,741	squad		
Police	Gateway G5-233 Professional Pent PC w/monitor #8736158 (Gateway)	1,823	**duty boss**		
Police	Gateway G5-233 Professional Pent PC w/monitor #8736159 (Gateway)	1,823	**dispatch**		
Police	2 Gateway NS700 Pentium 233 Mhz Servers	9,718	Police server		
Police	G5-233 Professional Pent PC #9463793 (Gateway)	1,438	**Stewart**		
Police	I-1511 Notebook Computer PII-366MHZ for Buckhannon sn500-1979071(Quantex)	3,192			
Police	File Server Harddrive Seagate Cheetah 9.1G (Micro-Whse/VISA)	505			
Police	File Server Harddrive Seagate Cheetah 9.1G (Micro-Whse/VISA)	505			
Police	HP Laserjet 4050N printer, police admin (Micro-Whse)	1,444	Police Sec.		
Police	Exchange Server STD 5.5 with software and licenses (Compusult)	1,179			
Police	IBM Thinkpad 390x PII 400 w/ port replicator (IBM)	2,667			
Police	IBM Thinkpad 390x PII 400 w/ port replicator (IBM)	2,667			
Police	Gateway 6400 NTS File Server (Gateway)	1,983			
Police	IBM Thinkpad A20M Celeron 550 w/ battery, dock, & cardbus (IBM)	2,734			
Police	IBM Thinkpad A20M Celeron 550 w/ battery (IBM)	2,106			
Police	IBM Thinkpad A20M Celeron 550 w/ battery (IBM)	2,106			
Police	Samsung SnycMaster DynaFlat monitor (Micro-Warehouse)	279	Police Sec.		
Police	HDD Seagate U5 desktop disc drive (Micro-Warehouse)	102	Police Sec.		
Police	PIII-800EB computer s/n 2244	751	Police Lt.		
Police	PIII-800EB computer with 8GB tape backup s/n 2245	1,013	Police Sec		
Public Wks	VGA MONITOR AND VIDEO CARD (PEOPLES COMPUTER)	329			
Public Wks	Packard Bell Monitor	296			
Public Wks	Packard Bell Computer	847			
Public Wks	RevTech PIII-800E Computer sn1706 w/ 19" monitor (Compuzone)	1,756			
Public Wks	HP T45 Laserprinter sn SG05PC312H (Compuzone)	456			
Recreation	Celeron 600 17gig HD w/ 56kmodem & AGP video (Computer Svc Exp)	769			
Recreation	RevTech Computer w Domodo monitor (sn 2001024) (est. cost)	900			
Recreation	HP Deskjet printer model #812C	200			

City of Isle of Palms - EDP Equipment - Insurance Renewal for Calendar Year 2004

Dept	Description	Insured Value	User	Date Added	Date Deleted
Recreation	HP Deskjet printer model #672C	200			
Recreation	Panasonic Printer/Fax Model KX-FLM600 snHA002746	700			
Recreation	Dell OptiPlex GX270T 2.26 ghz computer, snCN-04P121-47804-35K-L1CV	1,148	Togami	7/9/03	
Recreation	Dell OptiPlex GX270T 2.26 ghz computer, snCN-04P121-47804-357-L9QS	1,148	Rostin	7/9/03	

Gen Gov't	19,343
Police	58,415
Fire	21,591
Pworks	3,683
Building	9,437
Rec	5,064
Total City for CY2004	117,532

MOBILE EQUIP

Model Yr.	Serial #	Value	Description
1990	I02155a692713	40,000	PW-JOHN DEERE TRACTOR W/ BACKHOE ATTACHMENT
1997	1WN00467	85,266	PW-CATEPILLAR LOADER MODEL IT14G
1997	DATED OFF 5/23/03		FIRE-YAMAHA WAVE RUNNER W/ TRAILER YAMA4431D797
1995	OMCR4005K495	3,500	FIRE-RESCUE 1 ALUMINUM BOAT W/ TRAILER
1987	J30ECUB	2,000	FIRE-JOHNSON 30 HSP OUTBOARD (ON RESCUE 1 BOAT)
1990	AVB88628A090	2,907	FIRE-AVON RUBBER BOAT W/TRL. & EVINRUDE 25 HSP OUTBRD (3754)
1989	M00670A001523	8,500	REC-JOHN DEERE 670 TRACTOR
	1688	1,219	FIRE-TRAILER TO PULL FIRE STATION GENERATOR
1998	AIWD112357	5,000	FIRE-POLARIS BIG BOSS 4X4 ATV
1995	866120	6,000	REC-EZ GO GOLF CART
1999	9VCO511XDO3579	8,386	POL-SCAT-1-0 RADAR TRAILER
2000	MOL155B113979	1,970	PW-JOHN DEERE LAWN TRACTOR LT155
1994	458893	3,000	FIRE-YAMAHA 70HSP OUTBRD FOR B WHALER
1997	DATED OFF 6-30-02		POL-HONDA TRX300FWV
1988	BWC6701E1889	12,377	FIRE-BOSTON WHALER-CTR CONSLE, T-TOP, LGTBR, 130 YMHA MTR,TR
2000	UL1215YD004201	901	REC-SUPERIOR UTILITY TRAILER
1997	866 SXH 9440	485	GG-GTX Portable 800mhz Radio
1997	866 SXH 7352	485	GG-GTX Portable 800mhz Radio
1997	866 SXH 7307	485	GG-GTX Portable 800mhz Radio
1997	866 SXH 9471	485	GG-GTX Portable 800mhz Radio
1997	866 SXH 7334	485	GG-GTX Portable 800mhz Radio
1997	866 SXH 7722	485	GG-GTX Portable 800mhz Radio
1997	466 AXJ 3513	2,298	GG-MTS-2000 Portable 800mhz Radio, w/keypad
1997	466 AXJ 34692	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34702	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34712	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34722	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34732	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34742	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34752	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34762	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34772	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34782	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone

Model Yr.	Serial #	Value	Description
1997	466 AXJ 34792	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34802	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34822	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34832	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34842	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34852	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34862	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34872	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34882	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34892	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34902	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34922	1,942	POL-MTS-2000 Model 1 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34932	2,450	POL-MTS-2000 Model 3 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	466 AXJ 34812	2,450	POL-MTS-2000 Model 3 800mhz Port. Radio w/Batt,Chgr,Mphone
1997	722 AXL 0654	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0656	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0658	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0661	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0662	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0663	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0664	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0665	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0666	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0667	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0668	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0671	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0714	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0715	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0716	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0717	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0718	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0719	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	722 AXL 0720	1,570	POL-MCS-2000 800mhz Mobile Radio, installed

Model Yr.	Serial #	Value	Description
1997	722 AXL 0721	1,570	POL-MCS-2000 800mhz Mobile Radio, installed
1997	X341	4,613	POL-R-900-7 Freq Synthesized "Bag" Receiver/Recd
1997	X159	2,240	POL-T-860 1/2 Watt TX 851-869 MHz Program. Transmitter
1997	X532	4,064	POL-TAC/COM 100 Tactical Repeater System
1997		20,519	POL-17900-236 Portable Receiver Sta.w/transmtrs & ant.
1997		157,397	POL-Spectra Console System ,800mhz, Dispatch
1996	534202	465	FIRE-PORT. MC PM54-4000 GENERATOR (TRLR SN1688 LISTED SEP.)
1999		1,421	FIRE-16.5 HP TRACTOR LAWN MOWER 42' AU KOH
1996	402AVG5640Z	500	FIRE-MOTOROLA HT 1000 (TOWN OF MOUNT PLEASANT)
1996	402AVG5646Z	500	FIRE-MOTOROLA HT 1000 (TOWN OF MOUNT PLEASANT)
1996	428ASN3416	500	FIRE-Motorola Maxtrax (Town of Mt Pleasant) (Station 1)
1996	428FPY4845	500	FIRE-Motorola Maxtrax (Town of Mt Pleasant) (Station 2)
1997	722AXL0670	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0679	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0655	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0673	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0669	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0660	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0659	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0672	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	722AXL0657	1,574	FIRE-MCS-2000 800 mhz Mobile Radio, installed, (Chas Co.)
1997	866SXV8270	631	FIRE-GTX Trunked 3W Port Radio w/batt & chgr (Carter Elec)
1997	866SXV8262	631	FIRE-GTX Trunked 3W Port Radio w/batt & chgr (Carter Elec)
1997	866FXW1896	631	FIRE-GTX Trunked 3W Port Radio w/batt & chgr (Carter Elec)
1997	866FXW1915	631	FIRE-GTX Trunked 3W Port Radio w/batt & chgr (Carter Elec)
1997	866FXW1926	631	FIRE-GTX Trunked 3W Port Radio w/batt & chgr (Carter Elec)
1997	866FXW1950	631	FIRE-GTX Trunked 3W Port Radio w/batt & chgr (Carter Elec)
1997	866FXW1952	631	FIRE-GTX Trunked 3W Port Radio w/batt & chgr (Carter Elec)
1997	866FZW1523	614	FIRE-GTX Trunked Radio 3W Port (Carter Elec)
1997	866FZW1526	614	FIRE-GTX Trunked Radio 3W Port (Carter Elec)
1997	866FZW1527	614	FIRE-GTX Trunked Radio 3W Port (Carter Elec)
1997	866FZW1529	614	FIRE-GTX Trunked Radio 3W Port (Carter Elec)
1997	866FZW1538	614	FIRE-GTX Trunked Radio 3W Port (Carter Elec)

Model Yr.	Serial #	Value	Description
1999	866FZN2132	583	FIRE-GTX 800 MHZ WALKIE
1999	866FZN2074	583	FIRE-GTX 800 MHZ WALKIE
1999	866FZN2934	583	FIRE-GTX 800 MHZ WALKIE
1989		2,097	PW-LINCOLN ARC WELDER ON TRAILER
1993		2,220	PW-JOHN DEERE FLAIL MOWER (ROAYL LAWN & TRACTOR)
1998	25A643060	2,378	PW-JOHN DEERE 25A AGRIC. FLAIL MOWER W/SHIELD (J.Deere)
1998	866SXH7754	485	PW-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1998	866SXH7346	485	PW-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1998	866SXH7288	485	PW-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1998	867SXK5922	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5974	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5813	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5986	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5807	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5793	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5762	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5776	543	PW-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1999	867FZY0925	592	PW-GTX Mobile 800 mhz Radio, (MOTOROLA)
2000	867FAU0551	837	PW-GTX Mobile 800 mhz Radio w/antenna (MOTOROLA)
1995	159tvn8815	735	BUILD-MOTOROLA GM300, ANT&INS (MT.PLEASANT RADIO)
1998	866SXH7716	485	BUILD-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1998	866SXH7283	485	BUILD-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1998	866SXH6663	485	BUILD-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1998	866SXH7326	485	BUILD-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1998	867SXK5908	543	BUILD-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5912	543	BUILD-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1998	867SXK5772	543	BUILD-GTX Mobile 800 mhz Radio, NOT installed, (Chas Co.)
1997	DATED OFF 06/30/02		REC-17HP 48" WALK BEHIND DECK MOWER W/261 HITCH (JOHN DEERE)
2001	AM120046C98	1,584	REC-FINISH MOWER 261 HITCH (JOHN DEERE)
	MOO261X120662	1,500	REC-261 JOHN DEERE FINISH MOWER
1997	866SXH7337	485	REC-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1997	866SXH7319	485	REC-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1997	867SXK5775	543	REC-GTX Mobile 800 mhz Radio, installed, (Chas Co.)

Model Yr.	Serial #	Value	Description
1997	867SXK5921	543	REC-GTX Mobile 800 mhz Radio, installed, (Chas Co.)
1997	866SXH7339	485	REC-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1997	866SXH7711	485	REC-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1997	866SXH7327	485	REC-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
1997	866SXH7329	485	REC-GTX PORTABLE 800 MHZ RADIO (CHAS CO)
2000		1,500	FIRE-15 HSP JOHNSON OUTBOARD FOR AVON RUBBER BOAT
1997		1,839	GG-BEACH WHEELCHAIR (DEMING DESIGNS)
1989		3,018	POL-HONDA PORTABLE GENERATOR
1989		3,018	POL-HONDA PORTABLE GENERATOR
		30,000	FIRE-MOBILE GENERATOR AT FIRE STATION #1
1983	575663	1,495	POL-POLICE RADAR
1988	27211	1,685	POL-MPH S-80 MC DUAL RADAR
1992	PR23053	1,854	POL-KUSTOM PRO 1000 RADAR (KUSTOM SIGNALS)
1992	EE25882	2,062	POL-KR10SP RADAR (KUSTOM ELEC.)
1992	EE25883	2,062	POL-KR10SP RADAR (KUSTOM ELEC.)
1993	EE27083	2,130	POL-KR10SP RADAR (KUSTOM ELEC.)
1993	EE28009	2,078	POL-KR10SP RADAR (KUSTOM ELEC.)
1993	EE28014	2,078	POL-KR10SP RADAR (KUSTOM ELEC.)
1994	EE30139	1,972	POL-KR10 SP DUAL ANTENNA (KUSTOM ELEC.)
1994	EE30137	1,972	POL-KR10 SP DUAL ANTENNA (KUSTOM ELEC.)
1994	EE30153	1,972	POL-KR10 SP DUAL ANTENNA (KUSTOM ELEC.)
1995	3049A00951	2,585	POL-EAGLE PLUS RADAR W/ACC. (KUSTOM SIGNAL)
1997	EW03158	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 516)
1997	EW03159	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 517)
1997	EW03160	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 512)
1997	EW03161	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 514)
1997	EW03155	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 535)
1997	EW03154	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 534)
1997	EW03153	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 515)
1997	EW03151	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS)
1997	EW03157	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 531)
1997	EW03150	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 536)
1997	EW03156	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 533)

Model Yr.	Serial #	Value	Description
1997	EW03152	5,618	POL-HVTLOHC IN CAR VIDEO CAMERA (KUSTOM SIGNALS) (UNIT 532)
1998	EM14588	2,751	POL-1 GOLDEN EAGLE RADAR UNIT
1998	EM14549	2,751	POL-1 GOLDEN EAGLE RADAR UNIT
2000	E14123	2,105	POL-GOLDEN EAGLE 165 KA-BAN RADAR UNIT W/ INTERFACE CABLE
2000	E14126	2,105	POL-GOLDEN EAGLE 165 KA-BAN RADAR UNIT W/ INTERFACE CABLE
2000		2,105	POL-GOLDEN EAGLE 165 KA-BAN RADAR UNIT W/ INTERFACE CABLE
2000		2,105	POL-GOLDEN EAGLE 165 KA-BAN RADAR UNIT W/ INTERFACE CABLE
2000		4,417	POL-EYEWITNESS IN-CAR VIDEO CAMERA SYSTEM
2001	ES20677	4,017	POL-EYEWITNESS KUSTOM MODEL IN-CAR VIDEO CAMERA SYSTEM
2000		1,200	PW-UTILITY TRAILER (FIELDS ORNAMENTAL)
2001	ADO147-093225	7,637	POL-PIONEER CLUB CAR 1200 KEYST
	20201770	13,886	FIRE-THERMAL IMAGER CAMERA
	SAR 1/RS0748	1,076	FIRE-NIGHTVISION MONOCULAR - SAR 1/RS0748
	SAR 1/RS0832	1,076	FIRE-NIGHTVISION MONOCULAR - SAR 1/RS0832
	466ABN5286	2,808	FIRE-MTS2000 III
	466ABN5287	2,808	FIRE-MTS2000 III
	466ABN5288	2,808	FIRE-MTS2000 III
	466ABN5285	1,890	FIRE-MTS2000 III
	466ABN5283	1,890	FIRE-MTS2000
	466ABN5281	1,890	FIRE-MTS2000
	466ABN5282	1,890	FIRE-MTS2000
	466ABN5280	1,890	FIRE-MTS2000
	466ABN5284	1,890	FIRE-MTS2000
	721CCS0730	3,529	FIRE-XTS5000R WATERPROOF WALKIE RADIO
	722ABQ1491	1,992	GG-MCS2000 MOBILE RADIO INSTALLED IN ADMINS CAR
		5,011	POL-NEW GAS TANK FOR GENERATOR @ CHALL/POLICE BUILDING
	AN907, AN361	4,791	POL-MMR-4 MINI-MATE RECEIVER W/ BODY WIRE AND BATTERY
		34,209	PW-MARATHON RJ250 34YD TRASH COMPACTOR, FRONT BEACH
		4,195	PW-NEW FUEL TANK FOR GENERATOR @ PW BUILDING
	X030203	3,100	REC-JOHN DEERE GS75 COMMERCIAL MOWER
	E22505	2,320	POL-GOLDEN EAGLE 165 RADAR UNIT W. INTERFACE ASSY
	E22563	2,320	POL-GOLDEN EAGLE 165 RADAR UNIT W. INTERFACE ASSY
	721CCU0244	3,529	FIRE-XTS5000R WATERPROOF WALKIE **WITH** KEYPAD; CITYID 705-608

Model Yr.	Serial #	Value	Description
	721CCU0245	3,529	FIRE-XTS5000R WATERPROOF WALKIE **WITH** KEYPAD; CITYID 705-632
	500/12250651	3,500	FIRE-PHYSIO-CONTROL LIFEPAK (AED MACHINE) - 500/12250651
	500/7295372	3,500	FIRE-PHYSIO-CONTROL LIFEPAK (AED MACHINE) - 500/7295372
	500/12250652	3,500	FIRE-PHYSIO-CONTROL LIFEPAK (AED MACHINE) - 500/12250652
	DATED OFF 6/30/02		MTX 8000 MOBILE RADIO, RADIO ID/CITY ID: 600/839
	466AXJ3511	2,200	FIRE-MTS2000III MOBILE RADIO - RADIO ID/CITY ID: 601/1916
	466AXJ3510	2,200	FIRE-MTS2000III MOBILE RADIO - RADIO ID/CITY ID: 602/1917
	466AXJ3514	2,200	FIRE-MTS2000III MOBILE RADIO - RADIO ID/CITY ID: 603/1918
	466AXJ3512	2,200	FIRE-MTS2000III MOBILE RADIO - RADIO ID/CITY ID: 604/1919
	DATED OFF 6/30/02		MTS2000III MOBILE RADIO - RADIO ID/CITY ID: 605/1690
	466AXL5341Z	1,750	FIRE-MTS2000III MOBILE RADIO - RADIO ID/CITY ID: 606/1920A
	466AXJ3506	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 607/1921
	466AXJ3497	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 608/1922
	466AXJ3503	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 609/1923
	466AXJ3502	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 610/1924
	466AXJ3509	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 611/1925
	466AXJ3505	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 612/1926
	466AXJ3494	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 613/1927
	466AXJ3495	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 614/1928
	466AXJ3501	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 615/1929
	466AXJ3500	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 616/1930
	466AZY3378Z	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 617/1946A
	466AXJ3507	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 618/1947
	DATED OFF 6/30/02		MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 619/1948
	466AXJ3508	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 620/1949
	466AXJ3504	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 621/1950
	466AAE5136	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 622/622
	466AAE5137	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 623/623
	466AAE5138	1,750	FIRE-MTS2000 MOBILE RADIO - RADIO ID/CITY ID: 624/624
	326ABJ2943	3,800	FIRE-XTS3000R MOBILE RADIO - RADIO ID/CITY ID: 625/625B
2003	USYAMA2174C303	10,000	**FIRE**-YAMAHA WAVE RUNNER FX140 USYAMA2174C303
2003	FIF-080744	8,000	**FIRE**-YAMAHA XTL800
	721CDU0875	3,071	FIRE-XTS5000 WATERPROOF WALKIE WITH KEYPAD; CITYID 737-630A

Model Yr.	Serial #	Value	Description
	109160	453	FIRE-4HP HONDA POWERED 2" SEMI-TRASH PUMP FOR DRAINAGE
2003	230000519	9,525	REC-BALLFIELD GROOMER (TORO 16HP WORKMAN 2100)
2002	133	1,543	REC-HARDEE 55GALLON TRAILER TYPE SPRAYER

Gen Gov't	9,039
Police	418,075.00
Fire	211,304
Pworks	180,763
Building	4,304
Rec	36,649
Total City Value for CY2004	860,134

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Director of Building and Planning

DATE: January 16, 2004

RE: Angler's Market cooler replacement

Attached you will find three estimates for replacing the cooler at the Angler's Mini Mart. The cooler is in poor condition and sweating, which has caused the sub floor below the cooler and the walls between the cooler and the small office and laundry room to rot. Even though the cooler has been thoroughly inspected, there is always the possibility that unforeseen conditions could be uncovered, which will add costs to the project. The attached quotes do not include repairing the small office or the laundry facility or replacing the cooler doors, as the existing doors were installed in 2001. The damage caused by the cooler in the small office and laundry facility will need to be addressed in the future.

The job will entail: installing and removing a temporary plastic partition to separate the work area from the store, disconnecting the electrical and mechanical systems from the existing cooler, removing and disposing of the existing cooler box, removing and replacing the sub floor below the cooler, installing the new cooler box, reconnecting the electrical and mechanical system and installing the necessary trim to complete the job.

I could not convince the three cooler contractors to bid the job similarly. The quote from Lee's Equipment includes everything needed to complete the job including electrical, mechanical and carpentry work (see attachment 1) for a total cost of $56,040. The quote from Jeffrey's Cabinet Company only includes the cost of the cooler box being removed and replaced (see attachment 2: $33,157.12) and therefore is accompanied by an estimate from a carpenter (see attachment 3: $4,650+ $685 =$5,335) for the floor and an electrician (verbal quote of $3,680 given, written quote will be provided 1/19/04); for a total cost of $42,172.12. The quote from Hutto Refrigeration only includes the cost of the cooler box being removed and replaced (see attachment 4: $55,250) and therefore is

accompanied by an estimate from a carpenter (see attachment 3: $4,650+ $685 =$5,335) for the floor and an electrician (verbal quote of $3,680 given, written quote will be provided 1/19/04); for a total cost of $64,265.

Jeffrey's Cabinet Company has done work for other Angler's Markets and the Smith's have been very pleased with their products. Also the subcontractor that would be responsible for the installation of the new cooler, Ernie's Refrigeration Service, Inc., has handled the majority of the service work on the existing cooler and is very familiar with the existing conditions. For these reasons and the fact that their estimate is the least expensive, I would recommend that Jeffrey's Cabinet Company be awarded the contract.

LEE'S EQUIPMENT REPAIR, INC.

(843) 723-1960
PO BOX 22205
CHARLESTON, SC 29413

Estimate

DATE	ESTIMATE NO.
11/24/2003	258

NAME / ADDRESS
CITY OF ISLE OF PALMS P.O. BOX 508 ISLE OF PALMS, SC 29451

TERMS

DESCRIPTION	TOTAL
JOB FOR: ANGLER'S MINI-MART IN WILD DUNES. LEE'S EQUIPMENT PROPOSES TO COMPLETE THE FOLLOWING WORK. WE WILL COMPLETELY DISASSEMBLE AND REMOVE THE EXISTING WALK-IN COOLER AND FREEZER INCLUDING ALL REFRIGERATION, EVAPORATOR COILS AND CONDENSING UNITS. WE WILL ALSO BE REMOVING OLD REFRIGERATION LINE SETS WHICH ARE RUNNING INTO THE ATTIC AND TO THE OUTSIDE CONDENSING AREA. AFTER REMOVAL OF THE OLD UNITS, WE WILL RE-INSULATE 2 X 4 STUD WALLS ON THE BACK SIDE OF WALK-IN COOLER. THE ROTTEN FLOOR BOARDS WILL BE REMOVED AND THE SUB FLOOR WILL BE INSPECTED. UPON INSPECTION OF THE SUB FLOOR, IF THERE IS ANY DAMAGE, THERE WILL BE A QUOTE SUBMITTED FOR PROPER REPAIR. AFTER THE NEEDED REPAIRS ARE MADE, A NEW PLYWOOD FLOOR WILL BE LAID AND THE NEW WALK-IN COOLER/FREEZER WILL BE INSTALLED USING THE EXISTING GLASS DOORS. NOT INCLUDED IN THE PRICE WILL BE ANY STRUCTURAL DAMAGE TO THE BUILDING THAT MAY HAVE OCCURRED IN THE PAST. THE JOB WILL BE COMPLETED IN A TIMELY AND PROFESSIONAL MANNER IN ACCORDANCE WITH ALL LOCAL CODES AND REGULATIONS. UPON ACCEPTANCE OF THIS QUOTE, A 50% DEPOSIT WILL BE REQUIRED. ALL LABOR, MATERIALS, TAXES, AND SHIPPING INCLUDED. 55,740.88 FOR NEW DOORS FOR THE WALK IN COOLER/ FREEZER ADD AN ADDITIONAL $16,035.57. Sales Tax 0.00

TOTAL $55,740.88

+300 For Partition

Sign for Acceptance _____

ATTACHMENT 1

JEFFREYS CABINET CO.

307-B US HWY 117 SOUTH
GOLDSBORO, NC 27530
Phone: 919-735-5900

QUOTE
REPRINT
File Copy

Number	005930
Date	12/11/03
Page	1

Ship To:		Bill To:	
ANGLE	ANGLERS MINI MART INC 50 41ST AVENUE ISLE OF PALMS, SC 29451	1500	CITY OF ISLE OF PALMS 1207 PALM BLVD ISLE OF PALMS, SC 29451

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
WALK IN PKG	03/03/04	KLH	NET 30 DAYS	01	PREPAID	JEFFREYS TRUCK

QUOTED BY: KPV QUOTED TO: DOUGLAS KERR

ITEM	DESCRIPTION	QTY	UM	PRICE	UM	EXTENSION
WALKIN	KYSOR 19'X45'1"X7'6" INDOOR COOLER/FREEZER COMBO 19'X33'10"X7'6" L-SHAPED COOLER W/FLOOR 11'3"X7'61/2"X7'6" FREEZER W/FLOOR. CAM LOCK TOPS WHITE IN & OUT TO INCLUDE 1)RAMP & 10" SILL HEIGHT ***DWG #1	1	EA	12772.95	EA	12772.95
	REFRIGERATION FOR COOLER					
KOH050H2K	KRACK COND UNIT 208/230/3 TIMER & SOLENOID R22	1	EA	1979.77	EA	1979.77
KRACK WARR KOH5 TAX	KRACK WARRANTY F/5HP COND TAXABLE	1	EA	115.04	EA	115.04
1609101	PAMECO REFR TEMP CONTROL (THERMOSTAT)	1	EA	36.44	EA	36.44
CKSA110115SG	KRACK COIL	3	EA	413.25	EA	1239.75
SBFVEAC	KRACK EXPANSION VALVE	3	EA	45.88	EA	137.64
SC WHITE GOODS $2	SC WHITE GOODS TAX $2 ***DWG# 2, 3, 4	1	EA	2.00	EA	2.00
	REFRIGERATION FOR FREEZER					
999 (KOZ061L4K)	KRACK 6HP COND. UNIT W/ED TIMER & SOLENOID, R404A,	1	EA	2545.42	EA	2545.42
WARR TAXABLE	VENDOR WARRANTY-TAXABLE	1	EA	256.67	EA	256.67

CONTINUED

ATTACHMENT 2

JEFFREYS CABINET CO.

307-B US HWY 117 SOUTH
GOLDSBORO, NC 27530
Phone: 919-735-5900

QUOTE
REPRINT
File Copy

Number	005930
Date	12/11/03
Page	2

Ship To:		Bill To:	
ANGLE	ANGLERS MINI MART INC 50 41ST AVENUE ISLE OF PALMS, SC 29451	1500	CITY OF ISLE OF PALMS 1207 PALM BLVD ISLE OF PALMS, SC 29451

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
WALK IN PKG	03/03/04	KLH	NET 30 DAYS	01	PREPAID	JEFFREYS TRUCK

QUOTED BY: KPV — QUOTED TO: DOUGLAS KERR

ITEM	DESCRIPTION	QTY	UM	PRICE	UM	EXTENSION
999 (CKFE215EDL)	KRACK COIL	1	EA	1052.83	EA	1052.83
HX6	KRACK HEAT EXCHANGER	1	EA	70.23	EA	70.23
SBFSECZP	KRACK EXPANSION VALVE	1	EA	45.88	EA	45.88
HB112	PAMECO PIPE HEATING CABLE	1	EA	29.52	EA	29.52
1609101	PAMECO REFR TEMP CONTROL (THERMOSTAT)	1	EA	36.44	EA	36.44
SC WHITE GOODS $2	SC WHITE GOODS TAX $2 ***DWG # 5, 6	1	EA	2.00	EA	2.00
SS3783	CLEARVU SWINGING DOOR 37"X 83" CURTAIN (W/ORIGINAL HARDWARE) ***DWG #7 **OPTION TO HAVE 2)SETS OF 4) 30 X 67 ARDCO FREEZE RITE LT DISPLAY DOORS W/NO SHLVG PLEASE ADD $3487.63 TO THE QUOTE** **OPTION TO HAVE 1) SET OF 10) 30 X 67 ARDCO FREEZERITE LT DISPLAY DOORS W/NO SHELVING PLEASE ADD $4,359.53 TO THE QUOTE**	2	EA	234.69	EA	469.38
JC TRUCK TAXABLE	JEFFREYS TRUCK-TAXABLE (IN/OUT FREIGHT)	1	EA	1498.00	EA	1498.00
INSTALL SUB NO TAX	INSTALLATION BY SUBCONTRACTOR-	1	EA	9530.00	EA	9530.00

CONTINUED

ATTACHMENT 2

JEFFREYS CABINET CO.

307-B US HWY 117 SOUTH
GOLDSBORO, NC 27530
Phone: 919-735-5900

QUOTE
REPRINT
File Copy

Number	005930
Date	12/11/03
Page	3

Ship To:		Bill To:	
ANGLE	ANGLERS MINI MART INC 50 41ST AVENUE ISLE OF PALMS, SC 29451	1500	CITY OF ISLE OF PALMS 1207 PALM BLVD ISLE OF PALMS, SC 29451

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
WALK IN PKG	03/03/04	KLH	NET 30 DAYS	01	PREPAID	JEFFREYS TRUCK

QUOTED BY:	KPV	QUOTED TO:	DOUGLAS KERR

ITEM	DESCRIPTION	QTY	UM	PRICE	UM	EXTENSION
	NONTAXABLE **INSTALLATION INCLUDES AS FOLLOWS; ERNIE WILL SUPPLY THE DUMPSTER AS WELL AS THE CRANE. HE WILL TEAR OUT THE OLD WALK IN AND INSTALL THE NEW. ELECTRICAL WILL NOT BE INCLUDED. ***THE PRICE DOES NOT INCLUDE REPAIR OR REPLACEMENT OF THE FLOOR**********					

MERCHANDISE	MISC	TAX	FREIGHT	TOTAL
20531.29	11288.67	1337.16	.00	33157.12

THANK YOU FOR YOUR BUSINESS.

ATTACHMENT 2

PROPOSAL

K & S Carpentry Inc.
141 Sparrow Drive
Isle of Palms, SC 29451
803-886-5324

PROPOSAL NO. 4-07-014
SHEET NO. 1 of 1
DATE 1/15/04

PROPOSAL SUBMITTED TO:

NAME: Town of Isle of Palms
ADDRESS: Marina Store - 41st Ave
Isle of Palms, SC
PHONE NO.:

WORK TO BE PERFORMED AT:

ADDRESS:
DATE OF PLANS:
ARCHITECT:

We hereby propose to furnish the materials and perform the labor necessary for the completion of
(Repairs With Cooler removed)

1- Remove Handle over cooler
2- Remove Door & Door frame
3- Make all repairs to floor under cooler after it is removed
4- Replace Trim over cooler after new Cooler is installed
5- Replace Door & Frame
6- Remove all trash from area

Mat + Lab $4650

Note - Any rot that may be seen or unknown will be extra; Floor Joist etc.
Note - New Plywood under new cooler will be Treated

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Four Thousand Six Hundred Fifty Dollars ($ 4650.)
with payments to be made as follows.

Respectfully submitted Keith Schlueter

Per

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note — This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date Signature

adams NC 3818-50
MADE IN USA

PROPOSAL
ATTACHMENT 3

K & S Carpentry Inc.
141 Sparrow Drive
Isle of Palms, SC 29451
803-886-5324

45220

~~CUSTOMER'S~~ ORDER NO.	DEPARTMENT	DATE
Work Ext		1/15/04

NAME: City of Isle of Palms

ADDRESS: City Marina Store 41st Ave

CITY, STATE, ZIP: Isle of Palms SC

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE RETD	PAID OUT

	QUANTITY	DESCRIPTION	PRICE	AMOUNT
1		Install & Remove		
2		Temporary Wall with		
3		2x4 & Plastic		
4		Wall to block off water		
5		area		
6		With Lab		$685 00
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

$685

RECEIVED BY

adams RDC5805

KEEP THIS SLIP FOR REFERENCE
DUPLICATE

ATTACHMENT 3

Hutto
EST. OCT. 1948
Refrigeration Sales and Service
1948 HUTTO REFRIGERATION 50 1998
3103 MEETING STREET • NORTH CHARLESTON, S.C. 29405 • 843) 747-7331 • 843) 744-3586 (FAX)

January 16, 2004

Isle of Palms
% Doug Kerr
Fax 886-3585

Re: Angler General Store

Dear Doug:

Below is the breakdown of our pricing for the attached walk-in at the above store:

Walk-in	27,365
Panels (Stucco Galvalume)	
Refrigeration equipment w/hoods and low ambient package	
Material	1,700
Total	29,065
Sales tax	1,744
Freight	1,466
Disposal removal	600
Permit & license (estimate)	500 (price will be actual cost)
Five year compressor warranty	Included
Labor	21,875
Grand Total	$55,250

Pricing includes:

- Running of drain lines
- Installation of new walk-ins
  - Cooler & Freezer
- Running of refrigeration lines
- Setting in place of condensers
- Hanging of the evaporator coils
- Remove and reinstall glass doors
- Flashing at ends and along top of walk-in's
- Removal of old walk-in and disposal of same
- Receiving and off loading of walk-in equipment
- Evacuation and charging of refrigeration system
- Electrical service from condensing unit to evaporators

SCOTSMAN COMMERCIAL ICE SYSTEMS LEASING OF ICE MAKERS AND WALK-IN'S ARE OUR SPECIALTY. Manitowoc Ice Machines
HOSHIZAKI
We also specialize in servicing of all types of commercial refrigeration equipment and ice makers.

ATTACHMENT 4

Pricing does not include:

- Electrical wiring of lights
- Replacement of any needed wood or facial work
- Bring any electrical items up to code - if required
- New electrical disconnects at condensers (if needed)
- Copper tubing that is looped and secured to ceiling of walk-in

Things understood:

- In the removal of the old walk-ins, if it is determined that there is a structural problems - this is not our responsibility
- The new floor must be as level as level can be. If it is too far out of being level - it could prevent us from being able to properly install the new walk-ins

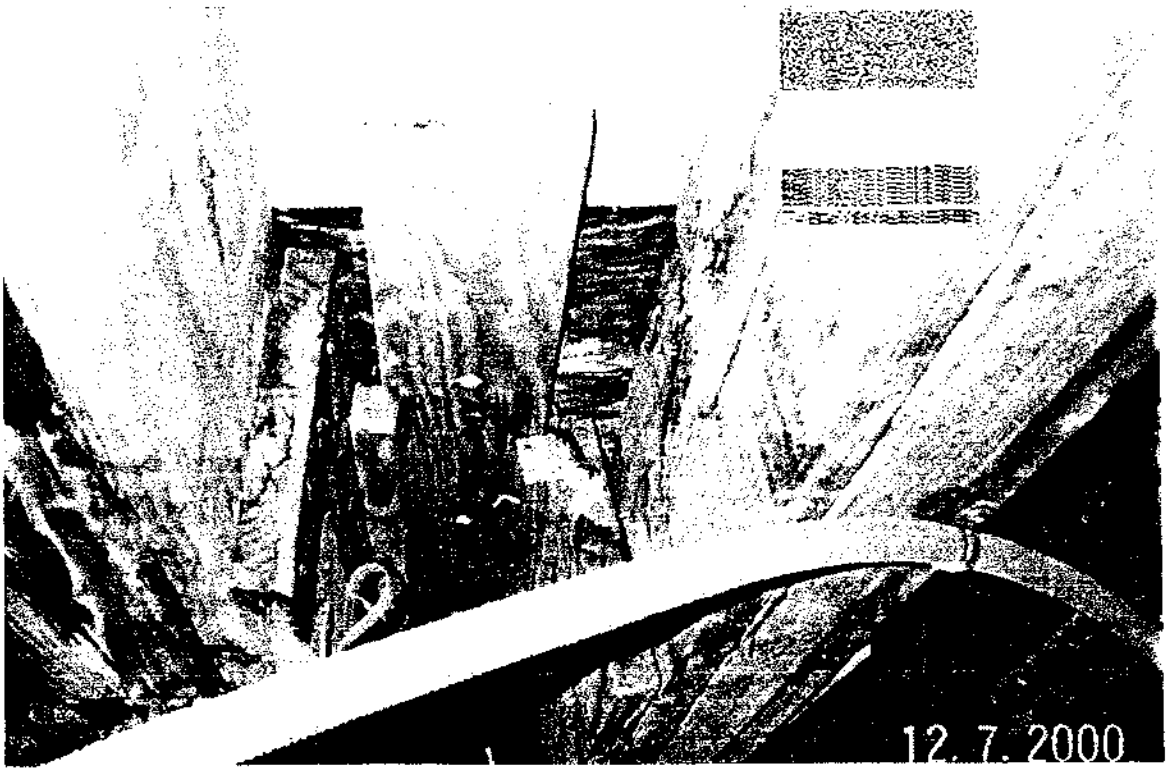
Thank you for letting us be of service to you - and we have enclosed a list of some of our installations that are related to the erection of walk-ins.

If you have any questions - do not hesitate to give me a call.

Sincerely,

Francis C. Hutto
Hutto Refrigeration Sales & Service, LLC

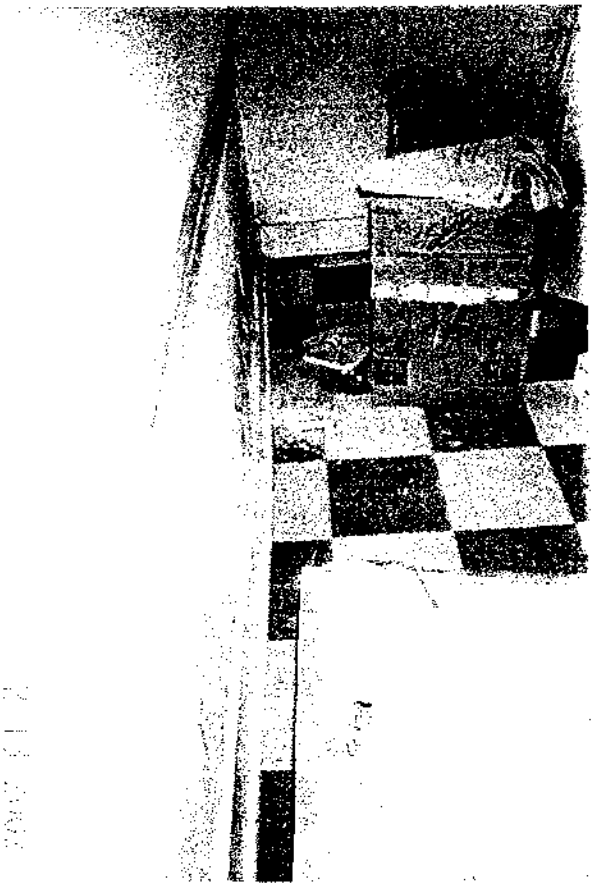
ATTACHMENT 4



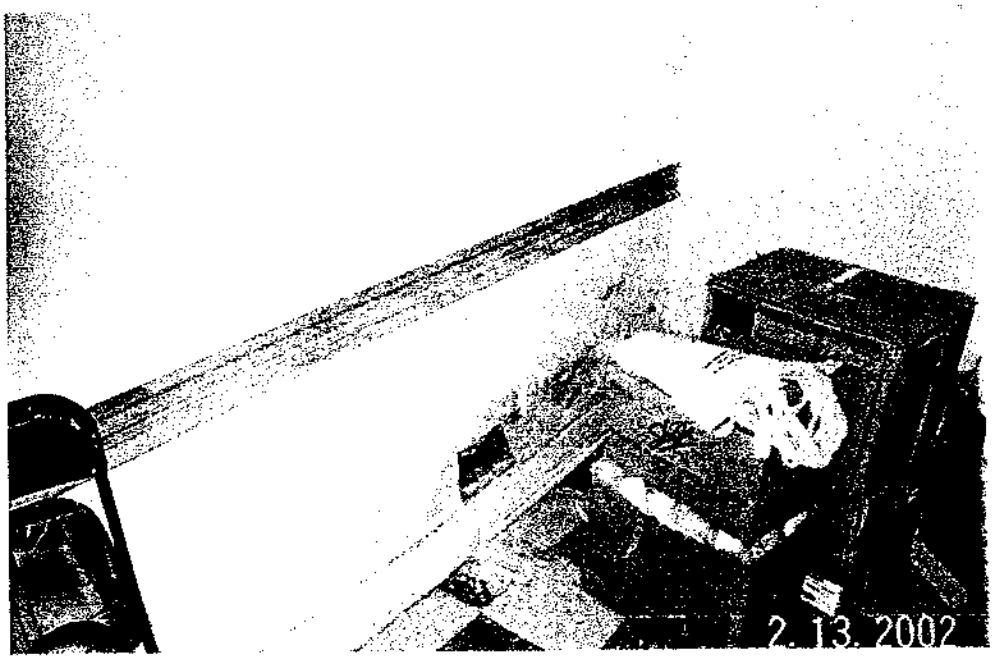
Picture of floor system under cooler showing numerous attempts at retrofitting.



Floor system under coolers.



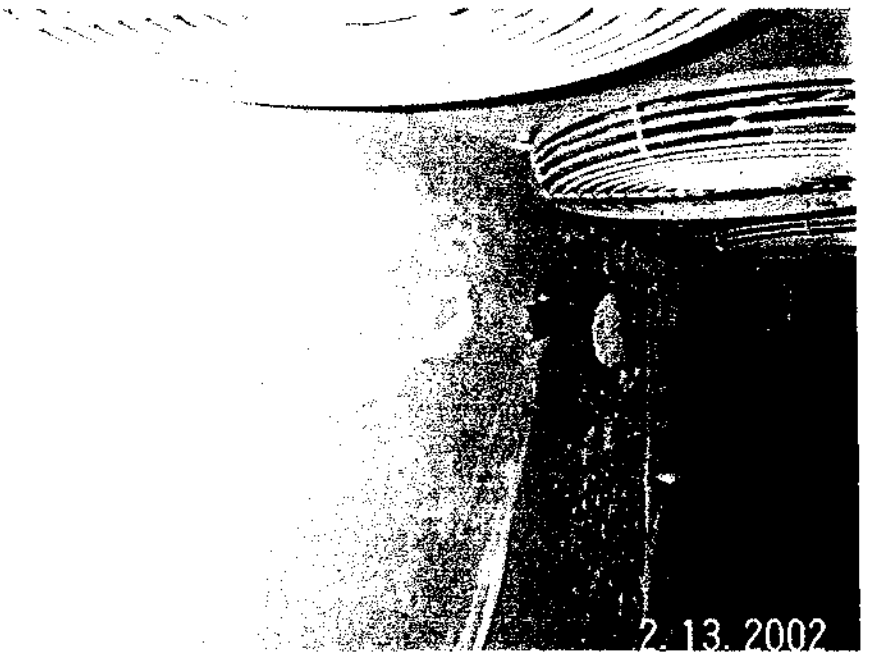
Same wall. Note: Bulging caused by expansion of ice inside walls.



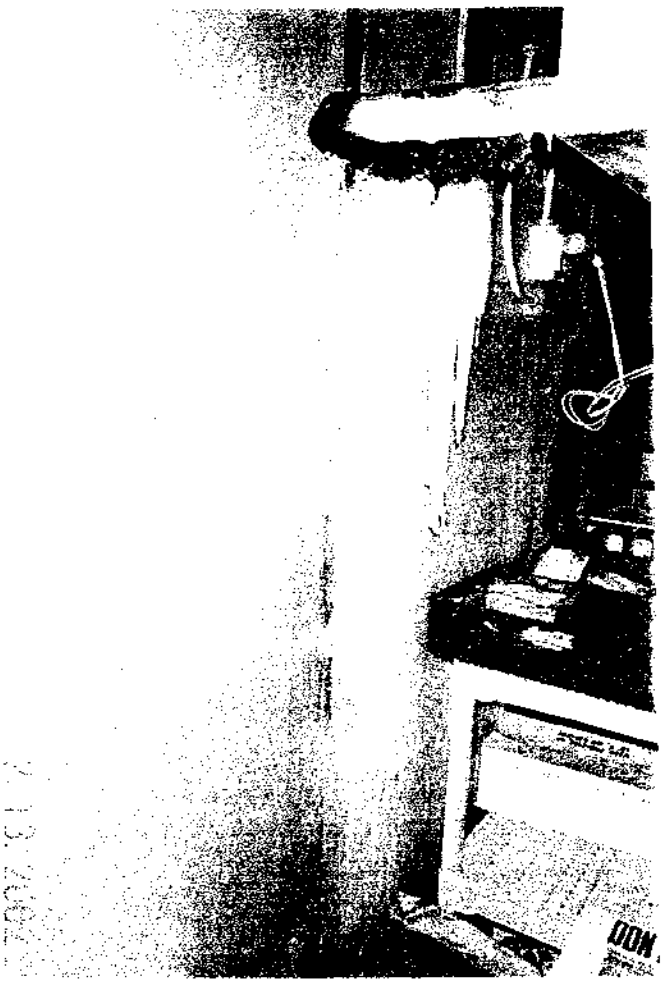
Picture of wall in office backing up to cooler. Note mildew on wall from frozen insulation inside wall.



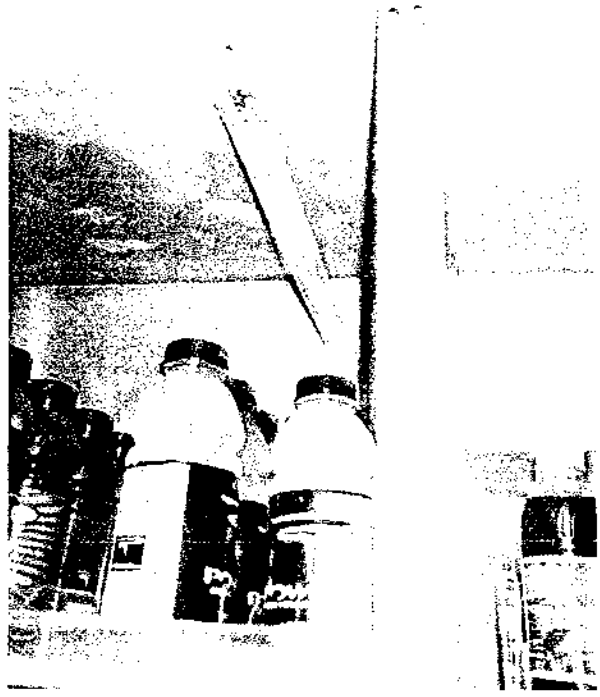
Picture of buckets inside fridge catching leaks



Closer picture of holes actively leaking.



Picture of duct tape fix on seam in freezer.



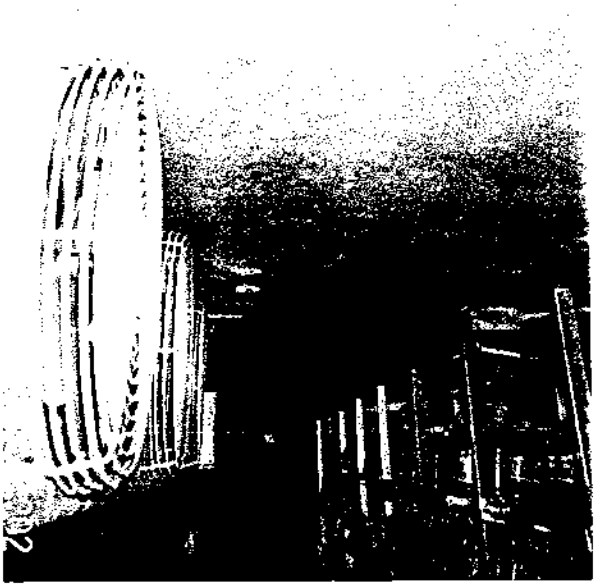
Picture of corrosion around brackets.



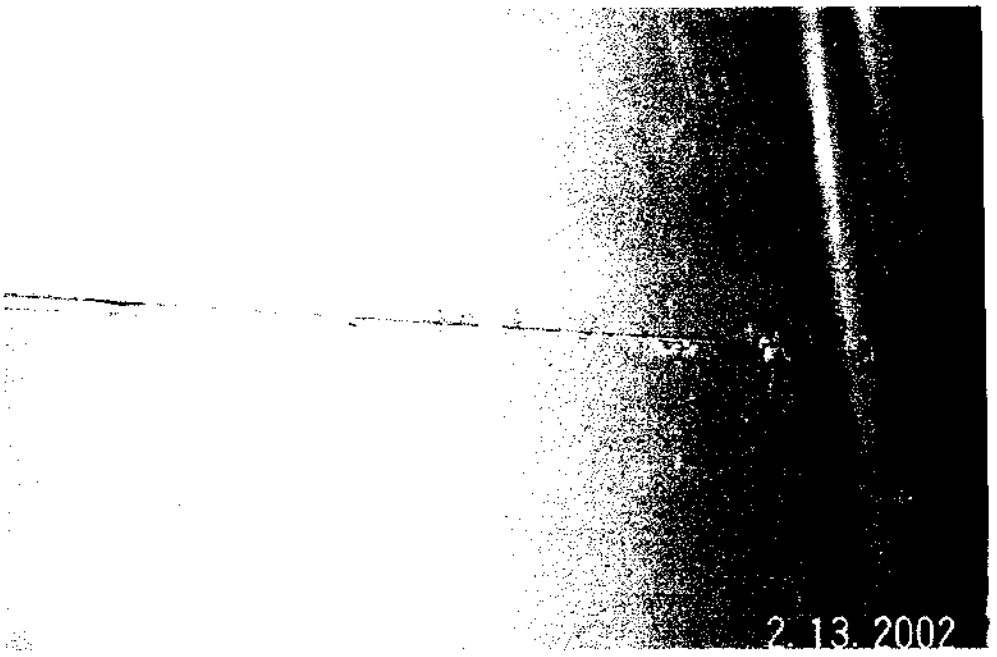
Picture of active leak with duct tape fix.



Picture of eroded electrical junction with condensation dripping.



Picture of rust spots on ceiling where condensation inside panels has eroded through panels and is now dripping on inside of cooler.



Picture of joints where original separation began causing exchange of hot and cold air and ultimately condensation build up inside insulated panels.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____ Denied____
Action Taken By Ways & Means Committee: Date Approved____ Denied____
Action Taken By City Council: Date Approved____ Denied____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report

A. Project Name EASTER EGG HUNT

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand and hand with Community leaders and City Council to ensure quality entertainment.

C. Description and Location of Project/Event The 2004 Easter Egg Hunt will be held at the Recreation Department on the Isle of Palms. Children under the age of Twelve (12) yrs. old visit the Recreation Center to enjoy Easter Egg Hunting, Pony rides, Inflatable games, Ice cream and Cotton Candy for FREE!

____ Single Event? _X_ Ongoing Event/Annual Need?

1. Date(s): of Event 4/10/04 or Project Start _____ Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

Many families from out of town visit the Isle of Palms Recreation Center to participate in this annual event while they are visiting the Isle of Palms during the Easter weekend.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 1,000

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $ Rec Supervisor 40hrs @ $12.08 = 483.20
   Rec.Assists 3 @ 7hrs @ $7.25 = 152.25

6. Total Budget: Amount $ 1,635.45

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms Recreation Department
Accommodations Budget Request
Easter Egg Hunt
April 10, 2004

Candy	**$415**
Ice Cream	**$200**
Entertainment	**$1135**
Signs	**$75**
Supplies	**$60**
TOTAL	**$1,885**

Staff:
Recreation Supervisor
Approximately 40 hours
Hiring entertainment, organizing volunteers, purchasing candy, developing flyers, distributing flyers, set-up and take-down day of event.

Recreation Assistants – Set-up, clean up and man tents during festivities.
3 & 7 hours

Volunteers – Wando High School supplies 10-12 volunteers to help hide Easter eggs and distribute candy bags to the children.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name PICCOLO SPOLETO SAND SCULPTING COMPETITION

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508 Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843)886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand and hand with Community leaders and City Council to ensure quality entertainment.

C. Description and Location of Project/Event The 2004 Sand Sculpting Contest will be held at Front Beach on the Isle of Palms. Local businesses get involved in promotions of this event. Families, groups and individuals compete in different categories for the best, most original sand sculpture. This has always been a successful event that draws a good group of local participants as well as a large number of beach goers. This is a FREE event to participate. Each participant receives a t-shirt.

____ Single Event? _X_ Ongoing Event/Annual Need?

1. Date(s): of Event 5/22/04 or Project Start _____ Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

This is a great opportunity to promote our "Blues Wave Beach". This event brings the locals and visitors together in large numbers for friendly competition. This event will be advertised throughout the State and county. We hope to get folks on the beach the day of the event to get involved.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 0 From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 2,250

   Date(s) Required: May 1,2003 Lump Sum Yes Installments_____

5. Other: Amount $ Rec. Supervisor 40hrs @ $12.08 = 483.20
   Rec. Assists 3 @ 7hrs @ $7.25 = 152.25

6. Total Budget: Amount $ 2,885.45

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms Recreation Department
Accommodations Budget Request
Sand Sculpting Competition
May 22, 2004

Participant T-Shirts	**$1.400**
Trophies	**$250**
Ads	**$600**
TOTAL	**$2250**

Staff:
Recreation Supervisor
Approximately 40 hours
Coordinating with beach front properties, securing permits necessary, developing flyers and ads, distributing flyers, finding judges, securing prizes, ordering t-shirts, trophies, set-up and take-down day of event.

Recreation Assistants – Set-up, clean up and man tents during festivities.
3 & 7 hours

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved Denied
Action Taken By Ways & Means Committee:	Date Approved Denied
Action Taken By City Council:	Date Approved Denied
Documentation required for payment:	line item budget, invoices, Financial Report

A. Project Name Isle of Palms Beach Run

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O Box 508 Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director T.J. Rostin

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department works hand in hand with community leaders and City council to ensure a quality environment for all of its programs. The Recreation Department designs programs for people of all ages.

July 24, 2004

C. Description and Location of Project/Event The Beach Run consists of a 4 Mile Run, 4 Mile Walk and four (4) youth fun runs. T-shirts arepart of the registration packet and prizes and/or ribbons are awarded in all age groups and to those breaking current course records. Water and sports drinks are available to all runners and participants. A professional finish line company is hired for finish line OFFICIAL TIMES.

____ Single Event? _x_ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (30 %) vs. Isle of Palms residents (70 %).
This is an annual race that attracts over 300 participants each year. Runners come form all over South Carolina, North Carolina, Virginia, Georgia and other states. Forms are mailed to last year's runners and are available at other races around the State.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 500.00 From Local businesses that donate funds. These businesses will be represented as sponsors on the T-shirt and registration forms.
2. Entry Fees : Amount $ _____ From _____
3. Donations: Amount $ _____ From _____
4. Accommodations Tax Funds Request: Amount $ 8,000.00

   Date(s) Required: Mar. 1,2004 Lump Sum _____ Installments _____
5. Other: Amount $ _____
6. Total Budget: Amount $ 8,000.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Proposed Budget for 2004 Beach Run:

Advertising:	$2,500.00	
T-Shirts/Bags:	$2,800.00	
Action Carolina:	$550.00	
Registration Forms:	$300.00	
Awards:	$500.00	
Refreshments:	$150.00	
Bibs and Pins:	$150.00	
Pizza:	$150.00	
Supplies:	$150.00	
Employee Pay:	Assistant Director	1 @ 75 hours (includes FICA)
	Recreation Employees	3 @ 8 hours each (includes FICA)
	Total	**$1,350.00**
TOTAL:	**$8,000.00**	

Proposed Budget for 2004 Beach Run:

Advertising:	$2,700.00	
T-Shirts/Bags:	$3,000.00	
Action Carolina:	$600.00	
Registration Forms:	$500.00	
Awards:	$500.00	
Refreshments:	$200.00	
Bibs and Pins:	$200.00	
Pizza:	$150.00	
Supplies:	$150.00	
Employee Pay:	Assistant Director	1 @ 75 hours (includes FICA)
	Recreation Employees	3 @ 8 hours each (includes FICA)
	Total	**$1,350.00**
TOTAL:	**$8,000.00**	

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name 6th Annual Half Rubber Tournament

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Box 508 Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director T.J Rostin

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable atmosphere. The Recreation staff will work side by side with Community leaders and City Council to ensure a quality product.

C. Description and Location of Project/Event The Half Rubber Tournament is an annual event designed for adults. This game is similar to baseball, but played with half of a rubber ball and a broom stick. T-shirts are part of the registration fee and prizes are awarded to 1st, 2nd and 3rd place teams. Teams are made up of three (3) or four (4) players. Water and Gatorade is provided to all participants.

____ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event 8/21/04 or Project Start _____ Completion 8/22/04

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (85 %) vs. Isle of Palms residents (15 %).
This is an annual event that attracts over 100 participants each year. Players come from all over South Carolina as well as all over Georgia. Last year, 26 out of 30 teams traveled from at least 25 miles outside of the Isle of Palms. Eight (8) of those teams came from Georgia.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 1,000 From Local businesses that donate funds. These businesses will represented on the T-shirt.

2. Entry Fees : Amount $ 45-60.00 From per team depending on number of players

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 3,500.00

Date(s) Required: May 14, 04 Lump Sum _____ Installments _____

5. Other: Amount $ Employee expenses (see attached)

6. Total Budget: Amount $ _____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Half Rubber Tournament

EXPENSES

T-shirts		$1,500.00
Advertising		$1,200.00
Trophies/Prizes		$ 600.00
Miscellaneous	supplies	$ 200.00
	TOTAL	**$3,500.00**

REVENUES

Sponsors/Cash Prizes		$1,000.00
Registration		$1,600.00
	TOTAL	**$2,600.00**

Approximate Recreation Employee Costs (not including FICA and other benefits)

T.J. Rostin	Assistant Director	55 hours	$770.00
Parks and Grounds Staff		1@25 hours	$350.00
		1@10 hours	$100.00
Part-Time Employees		2@25 hours	$362.00
		TOTAL	**$1,582.00**

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Isle of Palms Connector Run & Walk for the Child

B. Applicant Organization Isle of Palms Run & Walk for the Child, Inc.

1. Mailing Address P.O. Box 1976, Mount Pleasant, SC 29465

Telephone (843) 971-5357 Fax _____

2. Project Director Norma Jean Page

Telephone 886-8294 Fax 886-9857

3. Description of Organization, Its Goals and Objectives The Exchange Clubs of Mount Pleasa: and Isle of Palms, The City of IOP, Town of Mount Pleasant and the Charleston County PTA have combined their resources to organize this run & walk to support and raise money for charities, focusing on children; to promote physical fitness and to bring tourist into the area during the off season.

**See attached sheet for distribution of donations

C. Description and Location of Project/Event The 10K and 5K runners and walkers begin on Palm Blvd at the foot of the Isle of Palms Connector. Runners and Walkers cross the Connector toward Mount Pleasant and return to the Isle of Palms to finish on J.C. Long Boulevard in front of Fire Station 1.

____ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event 10/2/04 or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (94 %) vs. Isle of Palms residents (6 %).

Out of 1670 Runners 36 were from Isle of Palms. 498 from other cities in South Carolina and 136 were from Virginia, West Virginia North Carolina, Florida, New York, New Hampshire and Georgia

600 Walkers participated.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 75,000 (2004 Goal) From Various businesses throughout the Charleston County Area.

2. Entry Fees : Amount $ 20.00 From Registration Fees

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 5,000

   Date(s) Required: ASAP Lump Sum X Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ $75,000 (Projected Goal)

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ $5,000 on January 30,2004 (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.



Isle of Palms Connector Run and Walk for the Child

Isle of Palms Connector Run
and Walk for the Child, Inc.

A Non- Profit Corporation

P.O. Box 1976
Mount Pleasant, SC 29465

843.971.5357

IopConnectorRun.com

Organized by The Exchange Clubs of
Mount Pleasant and the Isle of Palms,
The City of Isle of Palms,
The Town of Mount Pleasant,
And Charleston County District IX PTA

2004 Board of
Directors:

Norma Jean Page
Race Chair

Todd Smith
Immediate Past Chair

Richard Brewer
Chair Elect

Frank Jackson
Treasurer

Phyllis Gildea
Secretary

Dena Hodge
PR/Marketing Chair

Nick Sottile
Sponsorship Chair

John Stanley
Operations Chair

Leo McLaughlin
Registration Chair

Tuesday, November 18, 2003 the Isle of Palms Connector Run and Walk for the Child, Inc, made the following presentations during the IOP Exchange Club Thanksgiving Covered Dish Dinner at the Exchange Club on the Isle of Palms.

$20,000 – Exchange Club Center for the Prevention of Child Abuse

$ 4,086 – Exchange Club of Mount Pleasant

$ 4,086 – Exchange Club of Isle of Palms

$ 4,086 – Mount Pleasant Recreation Department

$ 4,086 – Isle of Palms Recreation Department

$ 4, 623 – PTA of Charleston County

Mount Pleasant Exchange Club and Isle of Palms Exchange Club donated their proceeds directly back to the Exchange Club Center for the Prevention of Child Abuse.

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Gen Gov't		Manatron Open Windows Software: G/L, Accts Pay, Payroll	30-Dec-98	COMP		7,724.12	FY06	Approved by Mgr 2/18/03
General Fund	Gen Gov't		MERLIN II Phone System @ City Hall (AT&T)	23-Mar-90	EQP		6,070.24	FY05	
General Fund	Gen Gov't	Parking	PARKING LOTS FENCE REPLACE (CONS ASSOCIATES)	2-Jun-90	LI		14,885.00	FY06	
CAP LEASE/PUR	Gen Gov't		192 DUNCAN PKNG MTR EMM MECHS (DUNCAN INDUS)	20-Jul-92	METERS		39,868.00	FY04	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Police		Enterpol dispatching & records mgt software	6-Dec-01	COMP		38,000.00	FY10	
Fed Narcotics	Police	2213,14	2 Gateway NS700 Pentium 233 Mhz Servers	23-Dec-97	COMP		9,718.08	FY04	Police server room
evenue Sharing	Police	96	MERLIN TELEPHONE SYSTEM	8-Jun-88	EQP		10,489.53	FY06	
Fed Narcotics	Police	2972	Stalker Speed Radar Trailer w. alarm sys sn35579 (Applied Concepts)	2-Jul-99	EQP		8,486.28	FY10	
General Fund	Police	215 217	(2) HONDA GENRATORS (MOTRCYCLE SALES)	30-Nov-89	EQP		6,036.00	FY10	
ıas Co. Donation	Police	2994-3001	Spectra Console System ,800mhz, Dispatch	2-Oct-97	RADIOS		157,396.64	FY12	
ıaging & Comm	Police	2943	17900-236 Portable Receiver Sta.w/transmitters & antennas (So Californ)	30-Sep-97	RADIOS		20,518.64	FY10	
Capital Projects	Police	2681	2002 Durango 4x4 sne F205551 w/equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82	FY08	#547, Erickson
State Acc Tax	Police	2682	2002 Durango 4x4 sne F205552 w/ equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82	FY08	#548, Corrigan
Muni Acc Tax	Police	2680	2002 Durango 4x4 sne F205550 w/equip (Butler/Adamson/Lightnup/AutoTrim) "slicktop"	25-Jun-02	VEH	4WD	24,424.48	FY08	#546, Riley
Fed Narcotics	Police	2966	2000 Crown Vic X179649 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY06	#540, Ambas
Fed Narcotics	Police	2965	2000 Crown Vic X179646 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY06	#539, Muckelvaney
Fed Narcotics	Police	2968	2000 Crown Vic X179647 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY06	#537, Usry
Fed Narcotics	Police	2967	2000 Crown Vic X179648 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY05	Gansen
Fed Narcotics	Police	2978	2001 Crown Vic X155493 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.37	FY07	#543, Caldwell
Fed Narcotics	Police	2683	2001 Crown Vic X155492 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.36	FY07	McCrodden
Fed Narcotics	Police	2990	2001 Crown Vic X152868 w/ strobes (Vic Bailey, Mobilecom) (Chief's car)	22-Mar-01	VEH	Patrol	21,442.67	FY07	Chief
Fed Narcotics	Police	2261	99 Ford Crown Vic #W6xx141819 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 522	12-Jan-99	VEH	Patrol	21,155.72	FY05	#522, Bond
General Fund	Police	2100	98 Ford Crown Vic #W1WX139734 w/equip (VBailey/Setina/LightnUp) 516	24-Mar-98	VEH	Patrol	21,068.53	FY04	#516
Capital Projects	Police		2002 Durango 4x4 w/ equipment (Butler)	1-Dec-02	VEH	4WD	24,500.00	FY09	for Stewart
Fed Narcotics	Police	2260	99 Ford Crown Vic #W2xx141820 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 521	12-Jan-99	VEH	Patrol	20,840.72	FY04	Gebhardt
Fed Narcotics	Police	2259	99 Ford Crown Vic #W4xx141821 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 501	12-Jan-99	VEH	Patrol	20,711.80	FY05	#501 Wright
General Fund	Police	2102	98 Ford Crown Vic #W5WX139736 w/pt equip (VBailey/Setina/LightnUp) 518	24-Mar-98	VEH	Patrol	20,406.02	FY03	#518, Stewart
en Fund Cap Lease	Police		96 Ford Crown Vic (JONES FORD) X133482 (Williams old Car)	FYE 06/30/96	VEH	Patrol	18,464.00	FY03	#544, Griffin
Accom Tax	Police	1611	'95 Ford Ranger P/U s/nend 4578 (Jones Ford)	30-Jun-95	VEH	Pickup	10,734.56	FY06	#520, Beach Svcs
ıp Proj/Muni Acc	Police	2969	2000 Ford F-150 YNC30570 w/ dogbox/rails (Vbailey,CrossCo,Autotrim)	18-Aug-00	VEH	ACO	21,302.76	FY05	ACO Truck
Muni Acc Fee	Police	2923	Pioneer 1200 Club Car for Beach Services	11-Jun-01	VEH	Beach	7,637.35	FY06	Club Car

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Fire	958	MAKO AIR COMPs/n54041253 (CAROLINA FIREMASTERS)	30-Jun-93	EQP		7,700.00		
ap Proj/Muni Acc	Fire		Thermal imager camera (SimplexGrinnell)	25-Feb-02	EQP		13,780.00		Fire Thermal Imager
Acc Fee Fund	Fire	2276	Lance Ladder Fire Truck (Pierce/Spartan) 4PICT025XVA000440	18-May-97	VEH	Ladder	518,223.00	FY04**	Truck #1
Capital Projects	Fire	954	Spartan Pumper XLT 1500/750 (CAR.FIRE) (Engine 2) L00MC003676	29-Jul-91	VEH	Pumper	204,017.00	FY11	Engine #2
cc Tax/Acc Fee	Fire	2275	1999 International Rescue Truck s/n 9xh666822 Body#99R020	24-Jun-99	VEH	Rescue	144,680.00	FY14	Rescue #1
Capital Projects	Fire	957	1989 Ford FMC Pumper 1FDYD80UsKVA11995	14-Feb-89	VEH	Pumper	127,963.04	FY05	Engine #4
evenue Sharing	Fire	401	Ford Pumper (Engine 3) 1FDYD80U5FVA06960	29-Apr-85	VEH	Pumper	114,468.00	FY03	Engine #3
Muni Acc Fee	Fire		2001 Ford F150 4x4 V8 Pickup for Rescue sn NA24193 (Jones Ford, Galls)	29-Sep-00	VEH	Pickup	24,896.31	FY07	Rescue Truck
Muni Acc Fee	Fire		2000 Ford F150 Supercab 4x4 V8 Pickup for Chief sn YNA48025 (Jones Ford)	25-Oct-99	VEH	Pickup	22,615.45	FY05	Car #1, Graham
General Fund	Fire	1967	94 JEEP CHEROKEE (BENSON CHRYSLER) (Car 1) S2RL172285	31-Jan-94	VEH	Jeep	17,259.89	FY04	Car#2
Capital Projects	Fire	953	1993 FORD F-150 s/n end 6419 (PULLIAM FORD)	11-Jan-93	VEH	Pickup	12,281.40		Sucker pump truck
Seizure	Fire		1988 Boston Whaler w/ 130Yamaha Motor & trailer BWC6701E1889	1989	VEH	Boat	10,000.00		
Acc Tax Fund	Fire	1846	1997 Yamaha GP1200V Waverunner (Champion) YAMA4431D797	19-Jun-97	VEH	Wavrun	7,125.65	FY04	Rescue #5
olunteer purch	Fire		1995 Aluminum Boat (OMCR4005K495) w/ 1987 Johnson 30HP Outboard (J30ECUB)	18-Jun-09	VEH	Boat	5,500.00		
General Fund	Fire	397	Avon Rubber Boat (RIVER SERVICES) AVB88628A090 w/ Johnson OB	17-May-90	VEH	Boat	4,637.63		
donated	Fire		Tiger Shark WAA769518 ARJ0250313999		VEH	Wavrun	8,000.00	FY05	
Acc Tax Fund	Fire	2274	1998 Polaris Big Boss 4x4 ATV sn AIWD112357	16-Sep-98	VEH	ATV	5,000.00	FY04	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Public Works		Caterpillar IT14G Frontloader (1WN00467) (Blanchard) w/ claw	7-Mar-97	VEH	Catepiller	85,266.00	FY07	PW-9
Muni Acc Tax	Public Works		Marathon RJ250 34yd trash compactor, concrete pad & fence @ frt beach (Onslow)	3-Jun-02	EQP	Compact	19,485.68	FY22	PW Compactor
		~~1111~~	~~85 Ford LN8000 (FVA03734) w/ ox dump body sn OB297336~~	11-Jun-86	VEH	Flatbed	50,767.00	FY04	PW-6
Cap Proj/State Acc	Public Works		2002 Mac V322 truck w/ 18' dump bed & barn doors snB550168 (Hughes)	21-Mar-02	VEH	Flatbed	61,834.00	FY12	PW-18
Disaster Recovery	Public Works	PW	New Fuel Canopy, incl footings and columns	20-Dec-99	B&I	Fuel Sys	22,050.18	FY11	awning
Capital Projects	Public Works		Island II Fleet Fuel Pump System w/ Gasboy software (MECO, Payne,RB&Sons)	31-Jul-01	EQP	Fuel Sys	27,530.42	FY11	PW Fuel System
Capital Projects	Public Works	PW	AUTO FUEL SYSTEM (JONES & FRANK)	21-Aug-91	B&I	Fuel Sys	47,421.15		underground tank, etc.
Capital Projects	Public Works	1109	88 F800 FORD TRUCK (A8JVA51924) W/ BODY (39932003MH)	14-Sep-88	VEH	Gar Trk	35,340.53		PW-2
Capital Projects	Public Works	~~1110~~	~~88 F800 FORD TRUCK (AXJVA51925) W/ BODY (39932002MH)~~	4-Oct-88	VEH	Gar Trk	38,800.00	to be sold	PW-3 (will be sold in 03)
Capital Projects	Public Works		1997 International 4900 Truck (VH474400) (Carolina International)	20-Feb-97	VEH	Gar Trk	111,466.74	FY07	PW-7
Lease Purchase	Public Works	1115	94 FORD LNT8000 (RVA34670) W/30YD PKR (529301MHLPW) (AMICK EQUIPMENT)	8-Feb-94	VEH	Gar Trk	95,617.49		PW-8
Accom Fee Fund	Public Works		1998 Mack MR688S Garb Trk (#-O12133) w/ Leach rear load body (Amick) & cart dumper	29-May-98	VEH	Gar Trk	122,088.62	FY08	PW-14
State/Muni AccT	Public Works		99 Mack MR688S Trk (XM013610) for use w/ Leach Packer SN 13524 (Amick) & cart dumpt	17-Sep-99	VEH	Gar Trk	129,570.00	FY10	PW-15
Muni Acc Tax	Public Works		2001 Mack MR688S snMO16353 truck s/ Pak-Mor R230 rear loader (Hughes/Amick)	31-Jul-00	VEH	Gar Trk	129,750.00	FY11	PW-16
Lease Purchase	Public Works		Mack CV713 Garbage truck, sn1M2AG11C43M005256	30-Oct-02	VEH	Gar Trk	132,850.00	FY13	PW-20
Capital Projects	Public Works		17' Cantilever Gate System at PWD parking lot (Palmetto Southern)	12-Jun-00	EQP	Gate	6,557.76	FY10	
General Fund	Public Works	1344	GENERATOR SET/ SWITCHING(CUMMINS-ATLANTIC)	31-May-90	EQP	Generato	20,406.75	FY06	
Capital Projects	Public Works		98 Ford F150XL White Pickup Trk snWNC28899 (Ravenel Ford)	24-Jul-98	VEH	Pickup	20,362.00	FY05	PW-1, Mobley
General Fund	Public Works		94 Chev D1500 4x4 (RE215179) (Whatley Chev)	31-Mar-94	VEH	Pickup	15,847.17		PW-10 water truck
Cap Proj/State Acc	Public Works		2001 Ford F-150 4x2 pickup sn NA58194, white (Vic Bailey) w/cart dump & hitchhiker	27-Nov-00	VEH	Pickup	24,735.54	FY06	PW-17
Cap Proj/Muni Acc	Public Works		2002 Ford F-150 4x4 pickup, sneNB18459 (Vic Bailey Ford) w/ cart dumper & hitchhiker	27-Mar-02	VEH	Pickup	29,403.54	FY08	PW-19
General Fund	Public Works		Multiquip Pump s/n40TDH-3792 (Sunbelt Rentals)	16-Nov-94	EQP	Sucker	6,201.00	FY08	sucker pump w/ trailer
General Fund	Public Works	1091	J Deere 2155 tractor w/ bucket&backhoe (A692713) (DORCH. TRACTOR)	24-Apr-90	VEH	Tractor	20,265.00	FY05 06	PW-12
Muni Acc Tax	Public Works	Walkover	498" of Temptrail fabric for beach accesses (Deschamps)	27-Dec-00	LI	Walkover	18,110.51	n/a	Temptrail Fabric (unused)
Muni/State AccT	Public Works	Walkover	Constructed Dune Walkover on Ocean Blvd @ Sea Cabins (Property Maint Prof.)	18-Oct-99	LI	Walkover	28,802.00	FY15	
State Acc Tax	Public Works	Walkover	Constructed Dune Walkover at 46th Ave. (Property Maint Prof./EM Seabrook)	24-Oct-99	LI	Walkover	17,150.00	FY15	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Building		2000 Ford F150 Pickup, w/ shell sn YNA74374 (Jones, Cross Country)	1-Dec-99	VEH	Pickup	15,590.40	FY08	Kerr
General Fund	Building		97 Ford Ranger Pickup Truck #1FTCR1OU7VUD24607 (Pulliam)	15-Jul-97	VEH	Pickup	13,221.65	FY05	Seabrook

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Recreation		Soccer field lighting (Utilities Construction)	31-Jan-96	FIELD		28,700.00	FY15	Soccer Field
	Recreation		LIGHTS - BASEBALL FIELD	31-Jan-85	FIELD		22,290.00	FY08	Dixie Youth Baseball
Revenue Sharing	Recreation		TENNIS COURTS	30-Jun-73	FIELD		13,500.00	FY06	Tennis Courts
	Recreation		Lights on small ballfield (Allsouth Elec. Contractors)	14-Apr-95	FIELD		13,488.00	FY08	
Capital Projects	Recreation		TENNIS COURTS	30-Jun-82	FIELD		10,000.00	FY05	Tennis Courts
Rec Commission	Recreation		TENNIS COURT LIGHTS (ELECTRIC SUPPLY)	7-Feb-91	FIELD		9,942.00	FY11	Tennis Courts
Capital Projects	Recreation		Elec Connector/Safety switches for Softball Field (Frampton)	19-Jun-02	FIELD		7,750.00	FY11	Rec Softball Field
Capital Projects	Recreation		Elec Connector/Safety switches for Baseball Field (Frampton)	19-Jun-02	FIELD		6,550.00	FY11	Rec Baseball Field
Capital Projects	Recreation		Bi-Parting Walk-Draw Curtain (McDonald Enterprises, Inc)	10-Nov-98	iEQP		7,743.00	FY09	
General Fund	Recreation		JOHN DEERE 670 TRACTOR,670A001523 (DORCHESTER TRACTOR)	30-Mar-90	oEQP	Tractor	6,921.00	FY05	
Accom Fee Fund	Recreation		98 Plymouth Voyager Van, White (Burdette)	24-Sep-98	VEH	Van	18,087.00	FY04	Page
Accom Fee Fund	Recreation		98 Ford F-150 Pickup Trk w/ bedliner sn WNC39396 (Jones Ford,Rhino)	3-Aug-98	VEH	Pickup	14,809.00	FY05	Pitts
donation	Recreation		1995 EZ-GO Golf Cart, sn866120	1-Dec-99	VEH	GolfCart	2,000.00	FY06	
2004 NOTES:	***Moved replacement of 1998 Ford Pickup from FY05 to FY06.***								

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Marina	Ops		Bulkhead (1000LF) (original purchase)	1/29/99	LI		185,000.00		Bulkhead
Marina	Ops		Boat Ramp (original purchase)	1/29/99	LI		75,000.00		Boat Ramp
Marina	Ops		Docks (8400 sqft floating, 424 sqft fixed) (original purchase)	1/29/99	D		176,000.00		Docks
Marina	Ops		Sanisailor Sentinel Pump-Out System, (EMP Ind)	4/27/00	E		9,881.58		Marina pump out
Marina	Ops		(10) Lighthouse utility pedestals, 30-50 amps both sides (Marina Joint Vent.)	3/17/00	E		9,591.36		dock utility pedestals
Marina	Ops		(9) Hatteras utility pedestals, 30 amps on side1, 50 amps on side2 (MJV)	3/17/00	E		3,678.66		dock utility pedestals
Marina	Restaurant		Sprinkler System (Harvey and Associates)	5/23/02	BI		6,853.38		Restaurant sprinkler sys
Marina	Restaurant		Fireplace (Safeside Fireplace)	6/18/02	BI		5,754.50		Restaurant fireplace
Marina	Restaurant		Kitchen Hood System (McTils Fire Equipment, Inc.)	6/10/02	BI		4,068.49		Restaurant hood sys
Marina	Store		Fuel System (original purchase)	1/29/99	E		95,000.00		Fuel System
Marina	Store		Tonka Bait Freezer, 7x8x6 (Jeffreys Cabinet Co., IOP Electric)	8/9/99	E		13,219.92		Bait Freezer
Marina	Store		Fabric Awnings around entire store building (Lowcountry Awnings)	1/26/00	BI		9,434.00		Awning
Marina	Store		Renovate Fuel System	1/30/01	E		102,794.89		Fuel System
Marina	Store		Store Freezers	1/29/99	B	approx	50,000.00		Freezers
2004 Notes:	***This table has not yet been reviewed by the Real Property Advisory Committee***								

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Building		2000 Ford F150 Pickup, w/ shell sn YNA74374 (Jones, Cross Country)	1-Dec-99	VEH	Pickup	15,590.40	FY08	Kerr
General Fund	Building		97 Ford Ranger Pickup Truck #1FTCR1OU7VUD24607 (Pulliam)	15-Jul-97	VEH	Pickup	13,221.65	FY05	Seabrook
2004 NOTES:	*No changes from 2003*								

Linda Tucker's Mail Two

From: Douglas Kerr [dkerr@iop.net]
Sent: Friday, January 09, 2004 9:42 AM
To: Linda Tucker
Subject: water line replacement

The water and sewer commission has agreed to provide the materials for the water line replacement, which gets our price down to around $1,500 (verbal quote- still waiting on written). Have you had a chance to talk to the auditor about doing this as a grant? I have told Terry, LSP's, that it's going to be replaced somehow, but that I would let him know when all is settled- please let me know if/when you're prepared to have them proceed. Thanks- dk

LANDSCAPE PAVERS, L.L.C.

TELEPHONE 843/768-2363
FACSIMILE 843/768-2226
www.landscapepavers.com

POST OFFICE BOX 31832
CHARLESTON, S.C. 29417

- PAVING
- GRADING
- LANDSCAPE CONSTRUCTION

Price Quotation

Thomas and Hutton Engineering Co.
Attn: Tim Roland
935 Houston Northcutt Boulevard
Suite 100
Mount Pleasant, SC 29464

Re: IOP Streetscape

- Install 100LF of 6" C-900 pipe – Total price = $3,500.00

-or-

- Install 100LF of 6" D.I.P Class 50 pipe – Total price = $4,700.00

*Pricing includes all fittings, gaskets, and megalugs

Date: 12/17/03

Signed: [signature]

cc: Douglas Kerr – IOP

NOTES

1. CONTRACTOR SHALL CLEAN SEDIMENT AND DEBRIS FROM ALL EXISTING STORM LINES ALONG OCEAN BLVD. FROM 10TH AVE. TO 14TH AVE. (CURB INLET NO. 1 TO EXISTING INLET A PRIOR TO ACCEPTANCE).

MATCH LINE - SHEET C2

MATCH LINE - SHEET C3

NOTE: ALL CROSSWALKS AND INTERSECTIONS (UNLESS OTHERWISE NOTED) SHALL BE STAMPED ASPHALT 'STREETPRINT' W/45° HERRINGBONE PATTERN W/ DOUBLE SOLDIER COURSE BAND; COLOR TO MATCH CONCRETE PAVERS. * (BID ALTERNATE OF CONCRETE PAVERS FOR ALL STREETPRINT AREAS)

TAPER CURB TO MATCH SIDEWALK ELEVATION

PARKING METER (BY OTHERS)

JUNCTION BOX #4
FRAME: 10.06
INVERT: 6.16

DOUBLE GRATE INLET #2
FRAME: 9.80
INVERT: 6.22

12 LF 18" RCP AT 0.5%

62 LF 18" RCP AT 0.5%

TAPER CURB TO MATCH SIDEWALK ELEVATION

JUNCTION BOX #5
FRAME: 9.60
INVERT: 6.00

38 LF 18" RCP AT 0.5%

DOUBLE GRATE INLET #3
FRAME: 9.57
INVERT: 6.08

EMERGENCY VEHICLES & BUS ONLY

CATERING UNLOADING ZONE ONLY

EXPANSION JOINT (TYP)

CONVERT EXISTING CURB INLET TO JUNCTION BOX #6
FRAME: 10.01
INVERT: 5.99

PARKING METER (BY OTHERS)

EXPANSION JOINT (TYP)

CURB INLET #8
FRAME: 9.87
INVERT: 5.89

TAPER CURB TO MATCH EXISTING ELEVATION

TIE TO EXISTING PAVEMENT (SEE DETAIL)

TAPER CURB TO MATCH SIDEWALK ELEVATION

CURB INLET #5
FRAME: 10.33
INVERT: 6.53

NEW SIDEWALK TO MATCH EXISTING SIDEWALK ELEVATION

CONCRETE BRICK PAVERS W/45° HERRINGBONE PATTERN W/DOUBLE SOLDIER COURSE, 'RIVER RED ATLANTA' COLOR AS MANUFACTURED BY PAVESTONE

CURB INLET #6
FRAME: 9.87
INVERT: 6.39

CURB INLET #7
FRAME: 9.90
INVERT: 6.26

ASPHALT STREETPRINT W/45° HERRINGBONE PATTERN W/DOUBLE SOLDIER COURSE, 'RIVER RED ATLANTA' COLOR TO MATCH CONCRETE BRICK PAVERS AS MANUFACTURED BY PAVESTONE

PARKING METER (BY OTHERS)

CITY OF ISLE OF PALMS PUBLIC REST ROOMS

NOTE: ALL ELECTRICAL AND IRRIGATION METERS TO BE INSTALLED AT THIS LOCATION. COORDINATE METER PLACEMENT WITH DOUGLAS KERR, ISLE OF PALMS BUILDING DEPARTMENT (843-886-9912)

ALL CURB INLETS TO BE TYPE "A" UNLESS OTHERWISE NOTED

GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft

1	GENERAL REVISIONS	7/30/03

THOMAS & HUTTON ENGINEERING CO.
925 HOUSTON NORTHCUTT BOULEVARD
SUITE 100
MOUNT PLEASANT, SC 29464 (843) 849-0200

OCEAN BOULEVARD STREETSCAPE

ISLE OF PALMS, SOUTH CAROLINA

C2

Painting Estimates

Vendor	Area to be Painted	Estimated Cost	
Better Services, Inc. (Leon and Dianne Monk) 843-762-1151 20% Deposit due upon start of work Minimal disturbance Will work evenings & weekends For minimal disruption to employees	**City Hall** Administration Reception Area Interior Offices & Hallways Ladies & Mens Rooms 1st Floor Entrance Lobby City Council Room Jury Room Exterior Metal Entrance Doors (Interior and Exterior Sides) Exterior Side of Elevator Room Door **Excludes Mayor's office & storage room	Labor Materials Total	$8,960.00 $360.00 $9,320.00
	Police Department All Previously Painted Door Trim All Previously Painted Doors (closets) All Window Trim & Chair Molding All Previously Painted Baseboards	Labor Materials Total	$1,643.00 $183.00 $1,826.00
		TOTAL:	**$11,146.00**
Drexel Hill Painting (Robert Boselowitz, Jr.) 843-884-1942 50% Deposit prior to start of work City is required to have another contractor remove vinyl baseboard If paint is damaged by carpet installer - touch up to be paid by City at a rate of $33.00 per hour plus materials.	**City Hall** Walls, Trim, Windows, Doors & Door Trim of the second floor offices of City Hall **Excludes Mayor's office & Storage room First & Second Floor Hallways Exterior Doors	Total	$6,166.00
	Police Department Trim, Windows, Doors & Door Trim	Total	$2,092.00
	Council Chambers	Total	$1,748.00
		TOTAL:	**$10,006.00**

Indigo Painting Contractors, LLC
(Tom Johnson)
843-270-6633

City Hall

City Hall and Entrance Halls	$8,560.00	
All Walls, Wood Trim, Hall Cabinate Face and Metal Doors		
Office Book Shelf Removal & Replacement	$200.00	
Extra Wall Colors In City Hall Offices	$35.00	Each color
Police Department	$2,275.00	
All Wood and Metal Trim		
Council Chambers	$1,190.00	
Walls, Wood Trim & Metal Doors		
Jury Room Walls & Doorframe	$240.00	
Elevator Room Door	$75.00	
**Excludes Mayors Office & Storage Room		
	$12,575.00	

Network Certified Professionals, Inc.

(DBA) NetCertPro
205 Saint James Avenue Suite 362
Goose Creek, SC 29445
Phone: (843) 329-0140

Estimate

DATE	ESTIMATE NO.
1/9/2004	1781

NAME / ADDRESS
Island of Palms Police Dept. Attn: Chief Buckhannon 1207 Palms Blvd. Island of Palms, SC 29451

P.O. NO.	REP
	Tom

DESCRIPTION	QTY	COST	TOTAL
Dell 2400 Computer with 256 MB Ram Windows XP PRO / CD Floppy Keyboard Mouse	1	699.95	699.95T
Onsite pull out old PC and setup new PC , Install all Programs and transfer data and e-mail to new PC	2	125.00	250.00
Current PC is beyond fair economic repair and is about to crash with total data loss. Recommend replace PC as soon as possible to prevent data loss and down time.		0.00	
State Sales Tax		6.00%	42.00

Quote Good for 30 Days

TOTAL $991.95

SIGNATURE _____

PROPOSED JULY 1, 2004 - JUNE 30, 2005 BUDGET DEVELOPMENT SCHEDULE

TARGET DATE	ACTIVITY
February 2nd	Administrator, Treasurer & Department Heads have draft Capital budgets available for review in February Committee meetings (as in prior years, Personnel will review General Government & building). Suggest Property Committee Review Marina site capital budget for Ways and Means consideration.
February 2nd - 16th	Responsible committees review, modify and recommend Capital budgets.
February 17th	Ways and Means committee reviews/ modifies or approves draft capital budgets
March 1st	City Administrator, City Treasurer, Department Heads and Property Committee have draft general operating and marina operating budgets available for review by various committees.
March 2nd-15th	Council Committees review proposed operating budgets.
March 16th	Ways and Means committee reviews Operating, Accommodations tax and Marina budgets
March 16th - April 19th	budget work sessions as necessary (appropriate 15 day public notice runs in paper)
April 20th	Ways and Means committee reviews complete budget for possible recommendation to City Council.
~~April 27th~~ May	City Council First Reading of FY 04-05 budget

EXHIBIT C

PUBLIC SAFETY COMMITTEE
January 13, 2004

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on January 13, 2004, in City Hall. Present were Committee members Mayor Sottile, Councilman Taylor and Councilman Miller, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Also present were Councilwoman McMackin and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the November 2003 minutes as presented; Councilman Miller seconded; motion passed unanimously.

2. Election of Chairman. Mayor Sottile nominated Councilman Miller as chairman; Councilman Taylor seconded; motion passed unanimously. Councilman Taylor thanked both Chiefs for allowing him to be their chairman for the past years and stated that it was a pleasure to work with them. He then turned the meeting over to Chairman Miller.

3. Announcement of New Personnel. Chief Buckhannon stated that with the recent hiring of Dispatcher Dawn Wagoner, the department is fully staffed. Chief Graham stated that there was one opening which she delayed filling until after the holidays and she reported that she has made an offer of employment and is awaiting a response.

4. Monthly Police Department Report - November and December. Chief Buckhannon highlighted the December report (copies of November and December reports attached) and answered questions of committee members. Chief Buckhannon referred to the Ten Year Analysis on page 14 and he noted the increase in telecommunications and officer activity. Administrator Tucker noted the 118% increase in DUI tickets issued, 63% increase in DUS tickets, and a 49% increase in residents asking for SPR checks.

Mayor Sottile reported that he received a letter commending Detective Caldwell for the work she did resulting in the arrest and incarceration of an individual who committed a crime years ago. The letter will be distributed to City Council with the individual names blocked out. Councilman Taylor commented on the increased number of SPRs and the number of businesses that are found to have left doors unlocked.

Chief Buckhannon referred to the new format of weekly Traffic Counts (copies attached) from the embedded traffic counters. This report is not only giving the City counts on numbers of vehicles entering and leaving the island, but is it also noting the peak traffic time for each day. He explained that for the Connector listing, North is leaving the island and South is entering the island; and for Breach Inlet, West is leaving the island and East is entering the island. The last column on each sheet is the weekly and hourly average per day.

5. Monthly Fire Department Report - November and December. Chief Graham highlighted the December report (copies of the November and December reports attached) and answered questions of committee members. In response to Chief Graham's comments on the fire on Oyster Row, Mayor Sottile stated that the new ladder truck performed exceptionally well and handled the fire without assistance from other pumpers.

Mayor Sottile noted that the majority of violations found on Fire Inspections during the month of November were in Wild Dunes. Administrator Tucker reported that new manager Terri Haack is very concerned with safety in Wild Dunes and, as a result of a letter from a visitor who stayed in Grand Pavilion, Ms. Haack is extremely concerned and distressed about the safety issue in Grand Pavilion and, concerning the inspections, has asked for copies of the results in order to get these violations rectified. Chief Graham has indicated that when violations are found at Wild Dunes, their new safety person was on the phone within 20 minutes to have the violations rectified as quickly as possible. Mayor Sottile was glad to know that WD representatives are working with the Fire Department on this issue and that good communication is maintained.

6. Old Business (A) Customer Service. Councilman Taylor stated that this agenda item was established so that everyone was made aware of all the different things members of both departments do to help people on the island. He noted that there were several letters attached to the Police Report as well as the attached letter commending Fire Department personnel.

Chief Buckhannon reported that in December, Officer Ambas stopped a gentleman for a traffic infraction. This gentleman sent a letter stating that Officer Ambas was very professional and correct in this situation and that it was a pleasure to meet an officer with this attitude who was a fine ambassador for the Isle of Palms. The gentleman who was stopped was a transplant from Chicago and that the City was fortunate to have a gentlemen on the force like Officer Ambas.

(B) Update and Consideration of Funding Fire Stations Structural. Administrator Tucker stated that the City continues to struggle with a solution to the problems at both fire stations. She referred to the attached memo from Douglas Kerr concerning the construction of the stations. At this point, the City does not have a good solution for doing away with the condensation problems that exist between the ceiling of the bay and floor of the department rooms. A meeting has been set up with David Matthews, the contractor on the Recreation Department expansion, Bill Wright, Chief Graham, Douglas Kerr and Administrator Tucker to discuss all of these issues to basically determine whether or not there may be an alternative. Also, David Matthews may be able to make a suggestion from a contractor's point of view that the City may not have thought to considered.

Secondly, Administrator Tucker asked for a recommendation from this committee to Ways and Means and City Council that the City pursue a Federal allocation of some additional money to assist the City with demolishing and rebuilding the stations. She noted that the ideal solution to the problems would be to construct new stations, but the City does not have enough money to be able to do so. Administrator Tucker referred to the attached letter from Congressman Henry Brown asking municipalities to send him requests for funds by February 15th to be considered for the upcoming federal budget. **Councilman Taylor made a motion that the City of Isle of Palms pursue any federal and/or state funding for assistance in the replacement of the City's two fire stations and further to request that this be placed on the Ways & Means agenda; Mayor Sottile seconded; motion passed unanimously.**

(C) Update on Markers for Isle of Palms Connector. Administrator Tucker referred to the attached letter from SCDOT reporting that SCDOT has awarded a contract for installation of raised pavement markers on several roadways and that the Isle of Palms Connector is included in this contract. She noted that this request was originally brought to the City's attention several months ago by Councilman Marino and noted the length of time taken by SCDOT to respond.

(D) Request for Additional Street Print. Administrator Tucker referred to the attached letter from a resident on Palm Boulevard directly across from 37th Avenue expressing concern about the location of the crosswalk tending to lead beach-goers down the driveway of his property instead of to the beach access path further down the road. He asked that the crosswalk be striped across from the access instead of at the intersection of 37th Avenue; however, DOT will only mark crosswalks at intersections. Chairman Miller recommended holding the letter until DOT determines where to mark additional crosswalks.

7. New Business. (A) Recommendations for Approval of the Charleston Regional Hazard Mitigation Plan. Administrator Tucker reported that City Council has already approved the City's submittal of the status report and the City's action plan. In order for the City to get hazard mitigation money, the City has to adopt the plan to remain eligible to receive that money, and she further noted that the City has received some of these funds in the past. After discussion, **Councilman Taylor made a motion to forward this plan to City Council with the contingency that the City does not ever have to spend any money on this Hazard Mitigation Plan; Mayor Sottile seconded; motion passed unanimously.**

(B) Golf Carts. Administrator Tucker opened discussion and referred to the attached documentation of an accident involving an automobile and a golf cart. There were five teenagers on the golf cart on New Year's Eve and two were transported to the hospital. The 15-year-old driver was not licensed and prior to the accident Wild Dunes security had been looking around the property for these kids because they had received several calls about them. Administrator Tucker brought this to the committee and asked what was the law related to golf carts and does the City have the authority of enforcement of this law in Wild Dunes.

The Administrator stated that the law provides that a licensed driver may drive a golf cart only on secondary roads during daylight hours and a primary road can only be crossed. A change in the law states that the person with a permitted golf cart can permit his agents, employees or him to operate the golf cart. The law used to be that only the owner could operate the cart. When operating the cart, the driver must have a driver's license, golf cart permit and proof of insurance. Administrator Tucker noted that the law is still being reviewed by the State and the City's legal counsel.

Upon discussion, Mayor Sottile stated that the City has had a problem with golf carts for a long time and, if Council does not try to educate the residents and general public who use golf carts on the island, there may be some major accident. He felt that education and enforcement were the keys to the solution and suggested giving people warning tickets until the education process has begun.

Chief Buckhannon agreed that warning tickets were the good first step of enforcement. One problem that is seen constantly are the people who want to drive their golf carts to the beach. There is no way to reach most accesses without driving along the side of the road or right-of-way of Palm Boulevard to a parking area and Palm Boulevard is the one public street on which golf carts are prohibited.

Councilman Taylor asked if the City had the authority to require golf cart registration and a City sticker. At least the owner/drive could be handed a packet of rules and regulations. Chief Buckhannon said that the carts are subject to registration by the State and this question about local municipal ordinances should be referred to the City Attorney.

Chairman Miller expressed his concerns that the golf cart owners may lose the privilege of driving them on the island or someone may be seriously hurt. He felt that the City should approach this with the attitude of making the golf cart use safer without losing the privilege of driving them. He also noted that one of the biggest problems was underage drivers. Committee members directed Chief Buckhannon to have his officers begin enforcing the state law and to begin with warning tickets. Chief Buckhannon also stated that the department does hand out the golf cart law.

Councilwoman Hanbury asked the Chief about motorized scooters and Chief stated that the officers have taken many youngsters home and told the parents that these scooters cannot be operated on the street. He noted that the City will be seeing more and more scooters and segues around the island.

(C) Review of Tables of Equipment for FY05. Administrator Tucker opened discussion of the attached Tables of Equipment and stated that the process of committees reviewing the tables was begun last year for items of value of $6,000 or greater. Both chiefs have reviewed these lists.

Chief Buckhannon stated that he does not have any changes to the list; however, there will be two new vehicles coming in soon to replace the two oldest cars on the list. **Mayor Sottile made a motion to recommend approval of the police department list with the replacement of the two older cars with two new ones when they are ready; Councilman Taylor seconded; motion passed unanimously.**

Chief Graham made the following changes to the list: Lance ladder truck was sold, Ford pumper Engine #3 was sold, 1994 Jeep Cherokee was sold, 1997 Yamaha wave runner was sold; Tiger Shark wave runner was sold, 2003 E-l pumper was added, 2003 E-l tower ladder truck was added, 2004 F-150 pickup was added. **Councilman Taylor made a motion to remove the items above listed and add the items above listed; Mayor Sottile seconded; after further discussion, motion passed unanimously.**

(D) Review of Property Insurance. Administrator Tucker opened discussion of the attached insurance schedule for review by the committee to look for items that can be taken out of coverage. She noted that any changes made would not take effect until next year. She further stated that the City's insurance rate is .0029% per $1.00 value and the main purpose of the insurance is for loss from a catastrophic event. Administrator Tucker also stated that she and the Mayor will be meeting with a representative from the City's insurance program in order to better understand the City's policy. After discussion, **Mayor Sottile made a motion to approve the list as submitted; Councilman Taylor seconded; motion passed unanimously.**

(E) Review Procurement Ordinance. Administrator Tucker stated that this ordinance has been brought before each committee. She noted that the City has not done anything wrong in their purchasing procedure, but she agreed that an ordinance may be needed, but this version needs to be "tweaked." If this proposed ordinance were passed as written, there would be a lot of changes required in the manner in which the City operates which could be very time consuming on the staff and delay some purchases. She explained other problems with this ordinance and stated that she has asked department heads to review this ordinance carefully and tell her where they see problems. The Chiefs agreed that this would make purchasing much more difficult and time consuming. Both Chiefs noted that they require such specific gear that there are not many vendors from whom their gear can be purchased.

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Councilman Taylor felt that the Administrator should meet with the City Attorney to come up with an ordinance that relates to the way the City is currently operating, if an ordinance, in fact, needs to be written. Mayor Sottile agreed and asked the Administrator to relay council's views to the Attorney

8. Miscellaneous. (A) Set Next Meeting Date - February 9, 2004, 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Bob Miller, Chairman

Patricia C. Alexander
2404 Palm Blvd.
Isle of Palms, SC 29451

December 22, 2003

Chief Ann Marie Graham
Isle of Palms Fire Department
30 J. C. Long Blvd.
Isle of Palms, SC 29451

Dear Chief Graham:

I am very grateful for your assistance in sending some of your fire fighters to fix my flagpole last week. They were very thoughtful and helpful (from their concern about my driveway to their adjusting the rope to the perfect length).

When I asked for your help, I really had no idea the fire department helped people in this way. It is a wonderful delivery of value to the Isle of Palms taxpayers to have this special courtesy.

I gave the pole and light to my husband a number of years ago. He loved it and now that I am a widow, it means a great deal to me to continue flying The Flag.

Thank you again.

Most Sincerely,

Patty Alexander

Patricia C. Alexander (Mrs. Thomas W.)

cc: Ms. Janet Maulden, City Clerk
Mayor Sottille
Members of Council

MEMORANDUM

TO: Linda Tucker, City Administrator

C: Anne Graham, Fire Chief

FROM: Douglas Kerr, Director of Building and Planning

DATE: November 26, 2003

RE: Fire rating in bays of fire stations

At the public safety meeting, I was asked to research the issue of fire rating on the fire stations. Below is a matrix that should explain the basic requirements of both stations:

Requirement	Station 1	Station 2
Building Code:	International Building Code	same
Fire District:	yes	no
Non-combustible Exterior finish:	yes	no
Concrete floor:	no	no
Fire rated bay Ceiling:	yes	yes
Insulated bay Ceiling:	yes	yes

As you can see from the matrix, the concrete and steel floor system were installed as a matter of choice, not code requirement. The City could have and still could opt for a wooden floor system with two layers of sheet rock on both stations. The primary regulatory difference between the two stations is that the construction materials used for

the exterior finish of station 1 must be non-combustible and the construction materials used for the exterior finish of station 2 can be wood. The floor does have to be insulated and a two-hour fire separation must be provided and William did not see an alternative to sheet rock to achieve the fire separation requirements in the Building Code.

As an aside to the code requirements, I have been dealing with several refrigeration contractors for the cooler replacement at the Angler's store and each of them deals with condensation problems regularly. They all seem to agree that if condensation is forming on the concrete/steel floor it is because the heat from the bays is making it to the steel surface, which proper insulation should prohibit.

To investigate this further, Anne and I met with an insulation contractor and he assured us that proper insulation would solve the condensation problem. The first thing he noticed upon inspection is that the vapor barrier on the insulation is on the wrong side, keeping moisture locked in rather than locked out. He deals with an insulation product that is similar to the spray foam products sold in hardware stores. To help WPC and Council in their decision making process, he is going to give us a recommendation and an estimate on properly insulating the floor. I forward this information on as soon as possible. Please call me if you have questions on any of this.

HENRY E. BROWN, JR.
1ST DISTRICT, SOUTH CAROLINA

1124 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-3176
FAX: (202) 225-3407

5900 CORE AVENUE, SUITE 401
NORTH CHARLESTON, SC 29406
(843) 747-4175
FAX: (843) 747-4711

1900 NORTH OAK STREET, SUITE C
MYRTLE BEACH, SC 29577
(843) 445-6459
FAX: (843) 445-6418

Congress of the United States
House of Representatives
Washington, DC 20515-4001

COMMITTEES:

VETERANS' AFFAIRS
SUBCOMMITTEE ON BENEFITS, CHAIRMAN

TRANSPORTATION

BUDGET

WEB ADDRESS: WWW.HOUSE.GOV/HENRY BROWN
EMAIL: WRITEHENRYBROWN@MAIL.HOUSE.GOV

December 23, 2003

Mayor Michael Sottile
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

Dear Mayor Sottile:

As you know, the federal government's fiscal year runs from October 1 - September 30. When Congress reconvenes on January 20th, we will begin the long, arduous process of developing the budget for FY05, which begins October 1, 2004.

In order to process all requests and submit them to the appropriate committee by their deadline, I am asking that governmental bodies within the First District submit any appropriation request to my office by February 15, 2004.

These requests should be in the form of a letter, with a brief description of the project, along with a request amount and contact person. If any other information is needed, someone from my staff will contact you.

Appropriation requests should be sent to Joe Glebocki in my Washington office. His email is: joe.glebocki@mail.house.gov. I encourage you to use email since mail service to the Capitol is still extremely slow. If you want to mail or fax your request, my Washington address and fax are noted above.

Thank you for serving our community. I look forward to hearing from you soon and working with you during the second session of the 108th Congress.

Sincerely,

Henry E. Brown, Jr.
Member of Congress

HEB:dm

cc: Linda Tucker

PRINTED ON RECYCLED PAPER

SCDOT
South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

November 17, 2003

Ms. Linda Lovvorn Tucker
City Administrator, City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

RE: Raised pavement markings on the Isle of Palms Connector (SC 517)

Dear Linda:

Thank you for your recent letter concerning the status of the installation of raised pavement markers on the Isle of Palms Connector

The Department awarded a contract for the installation of raised pavement markers on several roadways in this area last month. The raised pavement markers for the Isle of Palms Connector will be included in this contract. Due to the weather restrictions associated with this type of work, the contractor will begin working in March and the raised markers will be installed on the Isle of Palms Connector as soon as their workload permits.

If you should have any questions or would like to discuss this in more detail, please do not hesitate to contact Bryan Webb in our Traffic Engineering Office. He can be reached at 740-1667 extension 118.

Sincerely,

Robert T. Clark
District Engineering Administrator

RTC: bdw

cc: Richard Werts, Director of Traffic Engineering
John Paulus, Resident Construction Engineer

File D6/Charleston/bdw

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone: (843) 740-1665
Fax: (843) 740-1663

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November 11, 2003

Ms. Linda Tucker
City Administrator
PO Drawer 508
Isle of Palms, SC 29451

Re: 3702 Palm Boulevard

Dear Ms. Tucker –

My wife and I own the above home. We notice and appreciate the repaving of Palm Boulevard and the nice touch of the brick pedestrian walks.

We understand that they have been extended up Palm Boulevard as far as they can go with available monies.

Our concern is that should additional walks be installed the positioning at 37th Street will acerbate a problem we are already contending with. Because 37th Street runs directly into our driveway beach goers frequently cut through our landscaping and yard, and even under the enclosed ground level of our home either out of confusion, ignorance of where the walkway actually is, or to take advantage of our elevated, wooden walkway to the dunes. The actual beach access is located between the two lots west of us.

I would like to make of record my request that should the brick paved pedestrian crosswalks be extended, that the one at 37th Street be located directly across from the beach access itself and not into our driveway.

Thank you in advance for your consideration.

Sincerely,

N. Keith Emge
7208 E. Chestnut Street
Evansville, IN 47715
(812) 476-5971

Timetable for *Charleston Regional Hazard Mitigation Plan* DMA 2000 Revision 2003-2004 Plan Cycle

Committee Meeting to review information / orient new members: January 29, 2003

Project Impact Committees meet to suggest project ideas: Jan. – Mar., 2004

Current plan placed on internet for public commenters: Feb., 2003

Map of wildfire prone areas generated: Feb. – Apr., 2003

Jurisdictions prepare proposed revisions to current plan: Feb. – Apr. 15, 2003

Jurisdictions conduct vulnerability assessments of critical facilities: Feb. – Apr. 15, 2003

Jurisdictions evaluate list of "V-Zone" Properties to determine vulnerabilities: Feb. – May, 2003

Americorps NCCC volunteers survey low-moderate income areas (if grant approved): Mar. – July, 2003

Committee meeting to review proposed revisions/ vulnerability assessments: Late April, 2003

Database of vulnerability of critical facilities created/ maps generated: April – July, 2003

Database of V-Zone properties created/ maps generated: June – October, 2003

Database of needs of low-moderate income areas created: *August, 2003*

Government entities develop "Action Plans" for their jurisdictions (through 2005): August, 2003

Plan revisions to address low-moderate income residents prepared/sent to committee: *Aug. – Sept., 2003*

Proposed plan revisions put on internet for public commenters: Sept., 2003

Separate public hearing(s) to obtain public comment on plan with proposed revisions: Nov. 2003

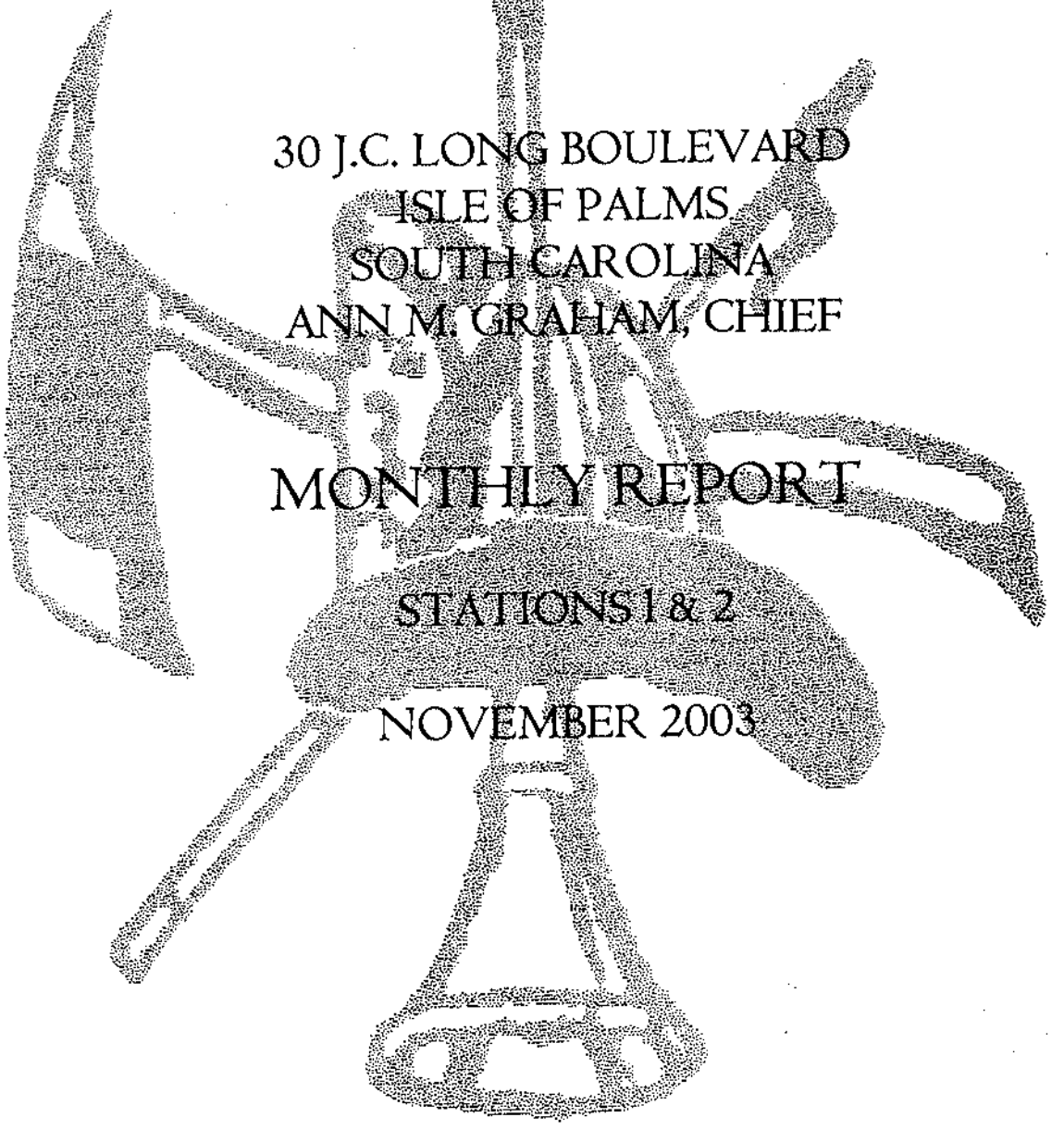
Committee meeting to review public comments/ proposed revisions: Jan., 2004

Public hearing for adoption of plan by jurisdictions (at council meetings 1st reading): Jan. – Feb., 2004

Adoption of plan by jurisdictions: Jan. – Feb., 2004

Final version of DMA 2000 plan submitted to COG, SC EMD, and FEMA: Feb. – Mar., 2004

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

NOVEMBER 2003

Isle of Palms Fire Department
Monthly Report
November 2003
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Isle of Palms Fire Department
Call Summary Report
November 2003

11/02/2003 Fire Department responded to the Boardwalk Inn in Wild Dunes for a report of smoke in the 5th floor hallway. Upon arrival, personnel reported no smoke showing. Upon reaching the 5th floor, noticed a portable fire extinguisher sitting on the floor near an open cabinet. The extinguisher had been discharged. Searched all other floors and elevators, but found no signs of any fire. A positive pressure ventilation fan was used in the hallway to remove the extinguishing agent. The hotel was turned back over to the manager and all personnel and equipment was returned to service.

11/15/2003 Fire Department responded to a report of a vehicle stuck on the beach near 2nd Avenue. Upon arrival, met with the Isle of Palms Police Department and personnel were directed to the vehicle. Company used a towrope and pulled the vehicle out of the sand. The vehicle still had keys in it and was driven to 5th Avenue where the Police Department took responsibility for the vehicle.

11/22/2003 Fire Department responded to Sullivan's Island Fire Station to cover their district while at a structure fire. Enroute, Engine 1 was redirected to the fire scene for fire attack. Engine 1 was then sent back to Sullivan's Island Fire Station to cover the district until Sullivan's Island arrived back at their station. All units cleared the scene.

11/24/2003 Fire Department responded to a call from an employee at Coconut Joe's on front beach about something that had washed ashore on the beach behind the restaurant. Upon arrival, found a 2' by 5' restroom facility stuck on a sandbar. The U.S. Coast Guard was contacted and they advised this was part of a shrimp boat that had been damaged off shore. Coast Guard did not respond. Fire Department personnel secured the object with rope and pulled it above the shoreline. It was tied to a 4' by 4' post on the beach and the Isle of Palms Police Department agreed to check on it throughout the night.

Isle of Palms Public Works was contacted and asked to remove the object from the beach. All units cleared the scene and returned to the station.

11/29/2003 Fire Department responded to Palm Boulevard and 29th Avenue for a reported fall. Upon arrival, found a 54-year-old female sitting on the side of the road beside her bicycle. Patient stated that a car mirror hit her bicycle and threw her off her bicycle. Patient stated she had pain in both knees. Vital signs were assessed and monitored until EMS arrived. Patient refused transport for further evaluation.

11/29/2003 Fire Department responded to a possible fuel leak on Yacht Harbor Court. Upon arrival, met with reporting party at Dock J. He stated that he was fishing when he smelled and noticed fuel floating in the water. Upon further investigation, personnel noticed more fuel in the area of Dock H and personnel contacted the U.S. Coast Guard. They stated that there was nothing they could do at night and would send a representative the following morning. All units returned to service.

Isle of Palms Fire Department

Call Report

November 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-717	11/01/03	2	Station Tour	Non-Resident	44 41st Avenue
03-718	11/02/03	2	Malicious False Alarm	Resident	200 Grand Pavilion
03-719	11/03/03	1	Public Assist	Resident	512 Carolina Boulevard
03-720	11/03/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-721	11/04/03	1	Unintentional False	Resident	108 Charleston Boulevard
03-722	11/04/03	2	Unintentional False	Resident	3902 Palm Boulevard
03-723	11/05/03	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-724	11/06/03	1	EMS Assist	Non-Resident	Behind 18 Beachside Drive
03-725	11/07/03	1	Service Call	Resident	30 J.C. Long Boulevard
03-726	11/07/03	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Building B
03-727	11/07/03	1	Public Appearance	Resident	24 28th Avenue
03-728	11/08/03	1	EMS Assist	Non-Resident	1004 Ocean Boulevard, Unit 147
03-729	11/08/03	2	Rescue	Non-Resident	Behind 4600 Palm Boulevard
03-730	11/09/03	2	Unintentional False	Resident	86 Grand Pavilion
03-731			VOID BY DISPATCH		
03-732	11/12/03	2	EMS Assist	Resident	45 Twin Oaks Lane
03-733	11/13/03	1	Power Line Down	Resident	914 Carolina Boulevard
03-734	11/13/03	1	Station Tour	Resident	30 J.C. Long Boulevard
03-735	11/14/03	1	EMS Assist	Resident	10 Ocean Park Court
03-736	11/14/03	2	EMS Assist	Resident	3703 Palm Boulevard
03-737	11/14/03	2	Station Tour	Resident	44 41st Avenue
03-738	11/15/03	1	Assist Police	Resident	Behind 200 Ocean Boulevard
03-739	11/16/03	1	EMS Assist	Non-Resident	214 Ocean Boulevard
03-740	11/20/03	1	EMS Assist	Resident	408 Carolina Boulevard
03-741	11/22/03	2	EMS Assist	Resident	3706 Hartnett Boulevard
03-742	11/22/03	1	EMS Assist	Non-Resident	Isle of Palms Connector
03-743	11/23/03	1	Public Appearance	Resident	12 21st Avenue
03-744	11/23/03	OOJ	Structure Fire	Non-Resident	1738 Middle Street
03-745	11/24/03	1	EMS Assist	Non-Resident	909 Ocean Boulevard
03-746	11/24/03	1	Service Call	Resident	Behind 1008 Ocean Boulevard
03-747	11/25/03	1	EMS Assist	Resident	504 Palm Boulevard
03-748	11/27/03	2	Public Appearance	Resident	5757 Palm Boulevard
03-749	11/28/03	2	Public Assist	Resident	6 Frank Sottile Lane
03-750	11/29/03	1	EMS Assist	Resident	11 27th Avenue
03-751	11/29/03	2	Service Call	Resident	8500 Palmetto Drive, Unit H-201
03-752	11/29/03	1	EMS Assist	Resident	Palm Boulevard @ 29th Avenue
03-753	11/29/03	2	Spill, Leak - No Fire	Resident	Behind 26 Yacht Harbor Court
03-754	11/30/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard

Total Calls	37
District 1	22
District 2	14
OOJ/Mutual Aid	1
Resident	25
Non-Resident	12
Unclassified	0

Isle of Palms Fire Department

Call Report

November 2003

Total EMS Calls	15
District 1	11
District 2	4
OOJ/Mutual Aid	0
Resident	8
Non-Resident	7
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

November 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-718	11/02/03	2	Malicious False Alarm	Resident	200 Grand Pavilion
03-726	11/07/03	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Building B
03-730	11/09/03	2	Unintentional False	Resident	86 Grand Pavilion
03-732	11/12/03	2	EMS Assist	Resident	45 Twin Oaks Lane
03-748	11/27/03	2	Public Appearance	Resident	5757 Palm Boulevard
03-751	11/29/03	2	Service Call	Resident	8500 Palmetto Drive, Unit H-201
03-753	11/29/03	2	Spill, Leak - No Fire	Resident	Behind 26 Yacht Harbor Court

Total Calls	7
Resident	6
Non-Resident	1
Unclassified	0
Total EMS Calls	2
Resident	1
Non-Resident	1
Unclassified	0

Isle of Palms Fire Department

Incident Report

November 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total November 2002	YTD 2002
Total Alarms for Month	37	22	14	1	741	55	688
Structure Fire	1			1	14	1	6
Outside Structure							1
Vehicle Fire					4		1
Brush,Grass, Leaves					6		14
Trash, Rubbish					2	1	2
Explosion, no fire							1
Spill with fire							1
Other Fires					9		2
Overpressure Rupture							1
Emergency Med. Call	15	11	4		388	22	381
Lock-in, Trapped					1		8
Search					26		14
Extrication							1
Rescue-not classified	1		1		10	1	9
Spill, leak, no fire	1		1		10	2	10
Power Line Down	1	1			2		2
Arcing Elec. Equip.					2		8
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					4	1	3
Water Removal							2
Smoke Removal					1		
Animal Rescue					1		
Assist Police	1	1			4		5
Unauthorized Burning					1		
Move-Up					4		10
Service Call	3	2	1		7		4
Smoke Scare					2	1	6
Contolled Burn					1		1
Steam Mistaken, smoke					2		1
Malicious False	1		1		2		
Bomb Scare					1		
Alarm Malfunction					22	3	20
Unintentional False	3	1	2		45	6	49
Unclassified					15	2	3
Supplemental	10	6	4		155	15	122

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

November 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total November 2002	YTD 2002
Total for Month	10	6	4		155	15	122
Smoke Detector					9	1	6
Station Tour	5	3	2		48		1
Public Education					1		2
Public Appearance	3	2	1		29	3	21
Assist Motorist							
Public Assist	2	1	1		61	11	85
Other					7		7

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35	25		330
Non-Resident	7	8	23	33	46	52	80	94	28	24	12		407
Unclassified	0	0	1	0	1	0	0	1	1	0	0		4
Total	24	36	58	57	80	82	118	134	56	59	37	0	741

Isle of Palms Fire Department

Completed Pre-Incident Surveys

November 2003

All Pre-Incident Surveys are current.

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT - NOVEMBER 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Constr. Type	Violations	Next Inspection	Inspector	Shift
11/07/2003	Isle of Palms Water Commission	Yes		B	VI	1	12/22/2003	603	B
11/07/2003	Isle of Palms Recreation Department	Yes		A	IV	0	02/07/2004	603	B
11/07/2003	Isle of Palms Post Office	Yes		B	II	0	02/07/2004	603	B
11/07/2003	Sundrop Montessori School	Yes		I	VI	0	02/07/2004	603	B
11/07/2003	St. Marks Luthern Church	Yes		A	VI	0	02/07/2004	603	B
11/07/2003	Ocean Inn Apartments	Yes		R	VI	2	12/22/2003	603	B
11/07/2003	Isle of Palms Garden Shop	Yes		M	II	2	12/22/2003	603	B
11/07/2003	Taste of China Restaurant	Yes		B	II	1	12/22/2003	603	B
11/17/2003	Isle of Palms Fire Dept. # 1	Yes		I	IV	1	12/17/2003	602	Day Shift
11/17/2003	Isle of Palms Fire Dept. # 2	Yes		I	VI	1	12/17/2003	602	Day Shift
11/20/2003	Sea Island Grill		Yes	B	IV	2	01/01/2004	608	B
11/20/2003	Boardwalk Inn		Yes	R	IV	7	01/01/2004	608	B
11/21/2003	Wild Dunes Tennis Center		Yes	A	VI	0	11/21/2004	607	C
11/21/2003	Wild Dunes Sports Pavillion		Yes	B	VI	0	11/21/2004	607	C
11/21/2003	Harbor Course Maint. Shed		Yes	H	VI	0	11/21/2004	607	C
11/21/2003	Wild Dunes Dist.Center/Housekeeping		Yes	B	VI	2	01/05/2004	607	C
11/21/2003	Wild Dunes Dist. Center		Yes	B	VI	2	11/21/2004	607	C
11/21/2003	Links Golf Course		Yes	H	IV	7	12/31/2003	607	C

Inspectors:
603 - Kramer
607 - Tetor
608 - McGinnis

Total Inspections: 18
Total Violations: 46

ISLE OF PALMS FIRE DEPARTMENT

MONTHLY FIRE INSPECTION REPORT
AMMENDMENT OCTOBER 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Constr. Type	Violations	Next Inspection	Inspector	Shift
10/15/2003	Wild Dunes Tennis Center	Yes		A	VI	4	10/20/2003	607	C
10/15/2003	Wild Dunes Sports Pavillion	Yes		B	VI	2	11/21/2003	607	C
10/15/2003	Harbor Course Maint. Shed	Yes		H	VI	3	11/21/2004	607	C
	Inspector:		**Total Inspections:**			3			
	607 - Tetor		**Total Violations:**			9			

Isle of Palms Fire Department
Training Report
November 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1018	Total Training Hours	216
Hours Per Person	37.704	Hours Per Person	11.368

Additional Training

All career personnel completed the South Carolina Fire Academy 24-hour Basic Aerial Operations course. This program covered the following subjects: Types and Construction of Aerial Apparatus; Positioning of Aerial Apparatus; Stabilizing Aerial Apparatus; Operating Telescoping Aerial Apparatus; and Aerial Apparatus Strategy and Tactics. This course included a written and a practical examination administered by a Fire Academy representative. Captain Bob Maibach was the lead instructor for this course.

All volunteer personnel received training on the set up and operation of Tower 1. Training also was conducted on the set up and operation of the Holmatro vehicle extrication equipment.

Medical in-service training covered the Respiratory, Nervous, and Endocrine systems.

Engineer Julie Morton successfully completed the National Fire Academy's Managing Tactical Company Operations: Decision-Making course. Classes were conducted by the South Carolina Fire Academy at the regional office in North Charleston.

Chief Ann Graham; Captains Cory Bullock and Bob Maibach; Lieutenant Joe McGinnis; Engineers Dana Burnette, Randy Collins, Shaun Gadsden, and Julie Morton; and Firefighters Hohns Rodden and Brian Saylors; all successfully completed the Fire Academy's Fire Inspection Practices and Procedures course. This class was held at Fire Station No. 1.

Engineer Dana Burnette; and Firefighters Seth Bacon, Chris Malloy, and Jeff Stickney; successfully completed the S.C.F.A. Auto Extrication course. This two-day program was hosted by the Mount Pleasant Fire Department.

Firefighters Tommy Buckhannon and Brian Saylors successfully completed the Fire Academy's Truck Company and Support Operations course held at the Goose Creek Rural Fire Department. Captain Bob Maibach served as the lead instructor for this class.

Engineer Scott Mrowca; and Firefighters Mark Bolton, Chris Malloy, Greigory Samuelson, and Bob Wood; successfully completed the Hazardous Materials Operations level course. The Isle of Palms Fire Department hosted this 24-hour Fire Academy program and Lieutenant Fred Tetor was the lead instructor for the course.

The Volunteer and Explorer rosters are currently at 20 members.

Isle of Palms Fire Department

Training Report

November 2003

Career Personnel	Hours
Chief Graham	44
Captain Maibach	135
Captain Bullock	12
Captain Kramer	34
Captain Nilsen	***
Lieutenant Braun	24
Lieutenant Tetor	57
Lieutenant McGinnis	36
Bacon	36
Bloom	***
Bozman, Brian	46
Burnette	52
Ciappa	26
Collins	36
Dowdy	26
Eagle	26
Friend	26
Gadsden	36
Gervais	26
Giddens	26
Hathaway	18
Micalizzi	28
Morris	26
Morton	52
Mrowca	50
Rodden	36
Saylors	52
Smith, J.	26
Stinnett	26
Total for Month	**1018**
Average Per Person	**37.704**

Volunteer/Explorer

Personnel	Hours
Bammann	6
Bolton	27
Boss	3
Bozman, Brandon	0
Buckhannon	19
Corbett	6
Duncan	3
Graham	6
Jenkins	9
Jones	3
Malloy	40
Mitchum	0
Nevitt	3
Noyes	6
Samuelson	30
Sancic-Chumley	**
Stickney	22
Topping	3
Wray	6
Wood	24
Total for Month	**216**
Average Per Person	**11.368**

*** *Out of work, job-related injury*

** *Military deployment*

Isle of Palms Fire Department

Monthly Water Usage Log

November 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3	1,500				1,500
4	1,000				1,000
5	1,500				1,500
6	1,000				1,000
7	1,000				1,000
8					0
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	6,000	0	0	0	6,000

Chief's Signature:

Water Department notified on:
12/3/03
Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June	5,000	45,000			**50,000**
July	5,000	36,000	214,000		**255,000**
August	10,000	15,000	225,000	25,000	**275,000**
September	6,000	135,000			**141,000**
October	6,000	63,000			**69,000**
November	6,000				**6,000**
December					**0**
Total	**62,000**	**403,500**	**449,700**	**37,250**	**952,450**

Isle of Palms Fire Department

Maintenance Report

November 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
11/20	Tower 1	Oxygen, acetylene cylinders replaced	1.00	$16.99	0.00	$0.00	1045205017
11/11	Station 2	Generator repaired	0.00	$0.00	3.00	$225.12	1045205026
11/11	Station 1	Generator repaired	0.00	$0.00	3.00	$225.12	1045205026
11/17	Car 1	Undercoated, rustproofed	0.00	$0.00	4.00	$395.00	1045205017
11/19	Engine 4	Tightened wire on solenoid	1.00	$0.00	0.00	$0.00	1045205017
11/19	Tower 1	Replaced master discharge gauge	0.00	$0.00	1.00	Warranty	1045205017
11/10	Tower 1	Ladder, stabilizers cleaned and lubricated	3.00	$17.00	0.00	$0.00	1045205017
11/10	Engine 4	Gas line and fuel filter replaced on generator	1.00	$0.00	2.00	$31.73	1045205017
11/24	Engine 4	Repaired pin hole on pump discharge manifold	1.00	$40.00	0.00	$0.00	1045205017
11/21	Engine 2	Water pump replaced	2.00	$0.00	10.00	Invoice Due	1045205017
11/3	Rescue 1	Repaired flood light	3.00	$10.00	0.00	$0.00	1045205027
11/10	Car 1	Window switches replaced	1.00	$0.00	1.00	Invoice Due	1045205017
11/13	Boat 1	Installed new switches and reworked wiring	8.00	$41.65	0.00	$0.00	1045205017
11/13	Boat 1	Installed new bilge pump	3.00	$57.47	0.00	$0.00	1045205017
11/30	Boat 1	Installed new electric horn	2.00	$38.00	0.00	$0.00	1045205017
11/5	SCBA # 1631	Conducted 6-year overhaul maintenance	0.00	$0.00	1.00	$6.00	1045205027
11/5	Station 2	Hydrostatic testing done on SCBA cylinders (6)	0.00	$0.00	6.00	$60.00	1045205027
11/5	Station 1	Recharged 5-lb. Fire Extinguishers (5)	0.00	$0.00	5.00	$29.00	1045205027
11/4	Tower 1	Preventive maintenance completed	0.00	$0.00	1.00	$750.85	1045205017
11/19	Engine 2	FireCom headset repaired	1.00	$0.00	0.00	$0.00	1045205017
		Totals	**26.00**	**$221.11**	**37.00**	**$1,722.82**	

Miscellaneous

Grass and shrubs were cleared from around several hydrants
Several hydrants were painted

Isle of Palms Fire Department
Personnel Report
November 2003

11/12/2003 Volunteer meeting at Station 1.

11/18/2003 Engineer Shaun Gadsden was recognized as "Firefighter of the Year" by the Isle of Palms Exchange Club for outstanding community service.

11/19/2003 Volunteer meeting at Station 1.

11/24/2003 Captain Maibach was elected Vice-President of the Charleston County Training Officer's Association at their November meeting and will serve a one-year term. Captain Maibach has previously served as both President and Secretary.

November Birthdays: Shaun Gadsden and Roger Eagle.

Isle of Palms Fire Department
Public Relations Report
November 2003

11/01/2003 Engineer Morton gave a tour of Station II to a lady and her two nephews visiting the island from Cottageville, South Carolina.

11/03/2003 Engineer Eagle and Firefighter Smith assisted with the recovery of a key that was dropped inside of an 88-inch high concrete block wall on Carolina Boulevard. A small hole was punched in the bottom block, the key was retrieved and the hole patched with concrete.

11/03/2003 Engineer Mrowca answered questions concerning the Fire Department for a visitor.

11/07/2003 Lieutenant McGinnis, Engineers Morton and Micalizzi and Firefighter Bacon assisted the Recreation Department with the monthly Middle School Dance.

11/13/2003 Captain Kramer and Firefighter Saylors gave a tour of Station I to a little boy and his mother.

11/14/2003 Engineer Friend and Firefighter Bozman gave a tour of Station II to an island resident and her granddaughter.

11/24/2003 Captain Maibach counseled an 11-year-old male about the proper handling of matches and fire. His father was present and a discussion on the consequences of "playing" with fire was held.

11/23/2003 Lieutenant Tetor and Engineer Morton took Rescue 1 to the men's fellowship at the Methodist Church on 21st Avenue to discuss fire safety. Company went over turkey frying safety with the men and local island residents. A display of Rescue 1 and department fire safety supplies for children were on hand.

11/27/2003 Chief Graham, A-Shift personnel and Volunteer Graham took part in this years Thanksgiving Parade in Wild Dunes. Responding units were Engine 1, Engine 11, Rescue 1 and Tower 1. Volunteer Don Corbett and Secretary Lilian Olivier donated the use of golf carts that were turned into a mini "fire truck" and a "cooking the turkey" floats for the parade. Amy Wilkerson, Dawn Caldwell, Amie Scheidegger, Janet Mauldin, Carol Nilsen, Tom and Laura McLellan and Chief Graham decorated the floats and they were a big hit.

11/30/2003 Engineer Eagle gave a tour at Station 1 to two children that wanted to see the fire trucks.

How to Fry a Turkey

Free demo, Sunday, Nov. 23rd 2:00 PM

In the parking lot of First United Methodist Church 21st Ave at Palm Blvd, Isle of Palms

Stop by and overcome your "Fear of Frying" as the United Methodest Men in cooperation with the Isle of Palms Fire Dept. show you how to deep fry a turkey safely, quickly and deliciosly. The fire truck and crew will be there with safety gifts for the children, and you'll get a free taste of some of the best turkey ever cooked!

Hosted by the First United Methodist Men's Club in cooeration with the

Isle of Palms Fire Dept.

Members of the
Isle of Palms Fire Dept.

John loved that place and everyone within. David and I appreciate all the love and kindness John received these past few years since his retirement.

Thank you to all and God Bless to all.

John M. Horvath
4/24/27 – 11/3/03

Your kindness and sympathy are more deeply appreciated than any word of thanks can ever express



HORVATH, John

John Michael Horvath, 76, died in a local nursing facility on Monday, November 3, 2003. Born in Cleveland, OH, on April 24, 1927, he was the son of the late Julius Horvath and the late Elizabeth Floris Horvath.

Mr. Horvath served in WWII in the US Navy. He retired from The Plain Dealer, a newspaper in Cleveland, OH. Upon his move to the Charleston area, Mr. Horvath was a member of the Isle of Palms Fire Dept., where he retired after many years of service.

Mr. Horvath was pre-deceased by a brother, Louis R. Horvath. He is survived by a son, David McPherson and his wife, Marti; two daughters, Cathy and Patti and one grand-daughter, Ellory.

Family and friends are invited to attend the graveside services with military honors on Thursday, Nov. 6, 2003, 1:00 PM at Whitehaven Park, 615 Som Center Rd., Mayfield Village, OH 44143. In lieu of flowers, donations may be made to Hospice Care of Choice, 410 Mill St., Mt. Pleasant, SC 29464 or WWII Memorial Fund, American Battle Monuments Commission, Attn. GR048, P. O. Box 96074, Washington, DC 20090-6074.

The Horvath family is being served by MCALISTER-SMITH FUNERAL HOME, MT. PLEASANT CHAPEL. On-line condolences may be sent by visiting www.mcalister-smith.com.

To all the brave firemen and women,

We thank yall for your support and generosity in supporting us. It's not everyday that we as soldiers get this kind of praise and support from within our own communities. Thank you very much for your support. As well we would also like to thank you for ensuring that we can rest at night and go to work in the morning knowing that if a fire should break out that yall will be there in a speedy amount of time and use all the vast knowledge among all of you to combat the situation. As our job is important to defend the nation and the world from terror, yalls jobs are equally important in that yall help to keep our home land, the United States of America, safe by fighting a different kind of nemeses, which is just as dangerous and deadly. And for that we thank all of you for putting your lives on the line to protect our homes, property, and businesses. Together we make up a big part of our nations defense to combat whatever the world has to throw at us. May God bless all our men and women who help to make our great nation safe. We from the UMCP 2/3 ACR in Iraq, thank you.

THANK YOU

Thanks for your support it is greatly Appreciated- SGT Thomas

THANKS FOR ALL THE SUPPORT, MUCH LOVE. PFC DAVIS

Appreciate all the goodies, Ya'll!

This Tyner, PFC

Thanks for everything SPC Smith

Thank you very much SGT Mathews

Thank you very much SPC Jonathan Tidwell

Thank you very much SGT Bryan

Thank you C.K.

Thank yall alot Big Mississippi

Thank you SGT. MANFORD

SGT Elias Please Keep us in your prayers Thank you for your kindness

CPT Kim Lawson

Thanks PFC

Thanks CPL Abey

Thanks Dallas Salem, Ohio


PFD







Monthly Report

November 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR NOVEMBER, 2003**

Date: **December 5, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of November 2003.

Patrol

November 1, 2003 Officers responded to a JC Long Boulevard establishment where a patron was attempting to leave the premises without paying his bill. The subject was directed to pay his bill and the officer made arrangements for the subject to be transported via taxi to his residence in Mount Pleasant.

November 1, 2003 A Wackenhut Security Officer on patrol in Wild Dunes stopped a vehicle near Oyster Row and detected an odor of alcohol coming from within the vehicle. Wackenhut Security requested that an Isle of Palms police officer respond. The police officer investigated and determined that all were in possession of alcohol and all had altered identification to indicate that they were over 21 years of age. All three were charged with Minor in Possession of Alcohol and Possession of Altered Drivers License.

November 4, 2003 An officer responded to a local grocery store where it was believed that counterfeit money had been received for payment of merchandise. A closer inspection of the money in question indicated that the twenty-dollar bill was counterfeit. It is unknown who presented the bill. The money was seized as evidence and will be turned over to the local office of the US Secret Service.

November 5, 2003 An officer responded to a residence on 32nd Avenue where a woman filed a report that her former boyfriend had been harassing her by repeatedly calling her on the telephone and making disparaging and vulgar remarks to her. Several calls were received while the police officer was present. An arrest warrant for Unlawful

Use of the Telephone was prepared and served on the subject the following day at police headquarters.

November 7, 2003 Residents of Fairway Village Lane reported that in September they had entered in to a written agreement to replace their roof. A large down payment was given and no work or supplies had to date been delivered. The contractor was contacted and indicated that he did not have the money and was unable to fulfill the contract. He made arrangements to turn himself in and was charged with Breach of Trust With Fraudulent Intent.

November 7, 2003 An officer assigned to the monthly Teen Dance at the Recreation Center charged a male juvenile with assaulting a female juvenile in the face. The male juvenile was later released to a parent, and will be handled in Family Court. The male, a resident of Mount Pleasant, was advised that he is banned from future dances for the rest of the school year.

November 9, 2003 A resident of Carolina Boulevard reported that he had befriended a couple that he had met and allowed them to temporarily stay at his residence, rent free. After approximately two weeks, the visitors refused to leave and the owner of the residence obtained an Eviction Notice through a magistrate. An officer checking the residence found it occupied by the unwanted tenants who had been served with eviction paperwork.The female was arrested for having four outstanding traffic tickets. Once the arrest was made, neither unwanted guest ever returned to the residence.

November 10, 2003 An officer met with a contractor doing work on a residence on Shad Row to report the theft of a piece of equipment valued at over $1,400. An Investigator located the equipment in a pawnshop in Moncks Corner. The suspect that the contractor had listed was the same subject that pawned the item. An arrest warrant for Grand Larceny has been prepared and entered into the national crime information computer until the suspect can be located.

November 10, 2003 A female resident of Carolina Boulevard reported to police that she had been sexually assaulted in her residence the previous day. The victim stated that the suspect had apparently followed her and her roommate home after casually speaking to the suspect at a local bar. The victim awoke in her bed by being sexually assaulted. The suspect apparently made entry to the unlocked residence at approximately 5 A.M. The identity of the suspect was determined through friends who frequented the bar, however the victim did not want to press charges since she somehow felt that having met him in a bar earlier would look unfavorably on her. An Investigator made contact with the suspect and advised him that he was lucky that the victim did not want to pursue charges and further advised him of the seriousness of the charge.

November 11, 2003 At approximately 10 P.M. an officer on patrol observed a suspicious looking vehicle parked in a vacant lot on the 3400 block of Palm Boulevard. While investigating, the officer found the vehicle occupied by a male subject from Goose Creek who was wanted by the North Charleston Police Department. While checking the

vehicle prior to being towed, the officer located a quantity of marijuana and drug paraphernalia. The subject was charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia and was put on hold for his outstanding arrest warrant with North Charleston.

November 12, 2003 Officers responded to a domestic dispute at a residence on Cameron Boulevard where the male half of the dispute was immediately taken into custody for what they witnessed in their presence. Due to the nature of the injury to the female and the disparity in size between the male and female, the subject was charged with Criminal Domestic Violence of a High and Aggravated Nature. The subject is presently on probation for a conviction in January of 2003 for the same charge. He is still incarcerated, unable to post bond.

November 13, 2003 An officer stopped a vehicle on Morgan Place Drive and Palmetto Drive for a license tag infraction. A computer check of the driver indicated that he was wanted by the Dorchester County Sheriff's Office. The driver was taken into custody and transported to headquarters to await a deputy from Dorchester County for transport to their detention facility.

November 15, 2003 A resident of Ocean Boulevard reported an unauthorized vehicle on the beach at the beach access near the 100 block of Ocean Boulevard. The vehicle was found bogged down in the sand, running and in gear. The vehicle, was traced to a Mount Pleasant resident who, when finally located, attempted to report the vehicle stolen. He stated that he left it in a parking lot on JC Long Boulevard and took a taxi home. This case is still under investigation.

November 15, 2003 A resident of the 600 block of Ocean Boulevard reported her unlocked vehicle stolen from under her house. The vehicle was located a short distance away, processed and recovered and later returned to its owner. This case is still under investigation and believed to be related to the abandoned vehicle on the beach.

November 15, 2003 A resident of 17th Avenue reported that she was awakened at approximately 4:30 A.M. with a male subject sexually assaulting her after entering the unlocked residence. The victim recognized the suspect as someone that she had seen in a local bar several times and who had tried previously to strike up a conversation with her. Investigators responded to her residence and processed the scene for evidence and took numerous statements from roommates and people that had been in the bar the previous evening. The suspect's identity was determined by comparing known information from the similar sexual assault on November 10th and was arrested without incident. He was charged with Burglary 1st Degree and Criminal Sexual Conduct 1st Degree. Once the victim of the November 10th incident read about the second victim in the newspaper, she then decided to pursue charges against the suspect. While in the detention center, the suspect was charged with another count each of Burglary 1st Degree and Criminal Sexual Conduct 1st Degree. The suspect is being held on no bond at the detention center.

November 17, 2003 At approximately 3:30 A.M. an officer on patrol observed a suspicious vehicle traveling slowly down 41st Avenue then onto 38th Avenue. The officer saw the vehicle pull into a yard, but no one exited the vehicle. The officer watched the vehicle for several minutes then decided to investigate. The female driver who was not an island resident stated that she was going to sleep in her car. A computer check of the subject indicated that she had a suspended drivers license. Located in the vehicle was a quantity of marijuana. The subject was charged with DUS and Simple Possession of Marijuana.

November 20, 2003 An officer on patrol stopped a vehicle at 22nd Avenue and Palm Boulevard for not having a license plate. It was also determined that the driver did not have valid vehicle insurance. After being taken into custody a quantity of marijuana was located in the vehicle. The driver was charged with Operating an Uninsured Vehicle, No Vehicle License and Simple Possession of Marijuana.

November 23, 2003 Officers responded to a front beach establishment that reported a fight on their premises. Upon the officer's arrival, six participants were identified. Nobody wished to pursue charges and all were advised of the proper procedure to follow if anyone changed their mind.

November 26, 2003 An officer on patrol stopped a vehicle on Waterway Boulevard for a speeding. A computer check of the driver indicated that he was wanted by the Berkley County Sheriff's Office for Receiving Stolen Property. The subject was taken into custody and turned over to a Berkley County Sheriff's Deputy.

November 27, 2003 An officer responded to a call from a local convenience store that reported a suspicious individual. The officer investigated and located an adult female that appeared under the influence of alcohol. It was also determined that the subject had shoplifted merchandise from the store. The same subject had been stopped earlier in the evening and had given another officer her proper name. The subject was taken into custody and charged with Public Intoxication, Shoplifting, False Information to Police and No Drivers License.

November 29, 2003 An officer responded to the area of 29th Avenue and Palm Boulevard for a reported hit and run accident. The officer determined that a passing vehicle had struck an elderly female bicyclist and failed to stop and render aid. The officer gathered information from witnesses and the vehicle in question was located parked in a driveway on 29th Avenue. A passenger in the vehicle gave a statement, which indicated that the driver had been drinking and knew that she had hit something. It is believed that the driver was in the residence on 29th Avenue, but attempts to make contact were unsuccessful. The following day arrangements were made for the driver to turn herself in. She was taken into custody and charged with Reckless Driving, Hindering and Failure to Report an Accident with Personal Injury.

Personnel/Community Services

November 7, 2003 Officers were provided for the monthly Teen dance at the Recreation Center

November 11, 2003 PFC Wooley received a letter of appreciation from island residents who were grateful that he checked on their residence in their absence and discovered a computer that had been sent to them a week prior to the expected delivery date. He secured the package and made notification to neighbors, keeping the computer from being stolen or damaged by weather..

November 18, 2003 PFC Derrick Ambas was awarded the Exchange Club Police Officer of the Year Award for outstanding service to the community.

November 30, 2003 For the month of November, officers on patrol discovered twenty-five businesses and four homes with open or unlocked doors. A total of forty-nine Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 12/3/2003

During the month of November 2003, the Telecommunications Office received and dispatched 4,311 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
November, 2003	3,600	37	654	19	1	4,311
November, 2002	2,576	57	714	20	0	3,367
Percentage Change	40%	-35%	-8%	-5%	100%	28%
Year to Date 2003	35,738	750	8,722	259	1	45,470
Year to Date 2002	25,139	696	9,065	236	0	35,136
Percentage Change	42%	8%	-4%	10%	100%	29%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	171	312	164	647
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	179	201	62	442
Tract 3: 10th Ave. North to 21st. Ave. South	590	171	242	1003
Tract 4: 21st Ave. North to 31st Ave. South	91	170	137	398
Tract 5: 31st Ave North to 41st Ave. South	4	115	63	182
Tract 6: Forest Trail	13	20	6	39
Tract 7: 41st Ave. North to 57th Ave.	298	12	119	429
Tract 8: Wild Dunes	120	0	147	267
Tract 9: IOP Connector	0	0	104	104
Tract 10: County Park	29	0	7	36
Tract 99: Off Island	0	0	53	53
Totals:	1495	1001	1104	3600

Isle of Palms Police Department Officer Activity November 2003

	November 2003	November 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1104	1421	-22%	15662	13631	15%
Building Checks	1495	847	77%	11229	6108	84%
SPR'S	1001	316	217%	8592	5576	54%
Traffic Stops	351	448	-22%	3849	3126	23%
Traffic Stops w/Tickets	112	133	-16%	312	952	-67%
% Traffic Stops w/Tickets	32%	30%	7%	297%	30%	874%
DUI Tickets	0	4	-400%	36	15	140%
DUS Tickets	5	5	0%	91	55	65%
Speeding Tickets	17	41	-59%	251	492	-49%
Other Traffic Tickets	124	52	138%	1245	649	92%
Non Traffic Tickets	30	92	-67%	704	630	12%
Parking Tickets	17	55	-69%	5060	5633	-10%
City Tickets	11	16	-31%	317	186	70%
Warning Tickets	202	272	-26%	2253	1594	41%

Connector Calls For Service for the Month of November 2003

The Isle of Palms Police Department has responded to or initiated 103 calls involving 984 minutes, or 16 man hours for the month of November, 2003. The following table breaks down the type, number and time element of each call.

	Calls November	Calls Year To Date	Arrests November	Arrests Year To Date	Minutes Movember	Minutes Year To Date	Avg. Minutes November	Avg. Minutes Year To Date
Accidents	0	22	0	0	0	988.89	#DIV/0!	45
Traffic Stops With Tickets	30	247	4	53	528.59	6917.71	18	28
Traffic Stops Without Tickets	53	501	0	0	363	3658.84	7	7
Citizen Assists	13	172	0	0	70.95	1529.04	5	9
Assist Other PD	0	9	0	0	0	232.6	0	26
Miscellaneous	7	113	0	0	21.14	671.08	3	6
Totals	103	1064	0	49	984	13999	10	13
lov-02	102	887	7	25	1389	14690	14	17

Isle of Palms Police Department Monthly Report for November 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	November 2003	Total 2003	November 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		2		
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)	2	2	1	1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1	1	3
120 ROBBERY				
13A ASSAULT	1	7		5
13B SIMPLE ASSAULT	4	31	5	42
13C INTIMIDATION		2		1
200 ARSON		2		
210 EXTORTION				
220 BURGLARY	1	28		14
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	9		5
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	1	21	2	28
23G POSSESSION OF STOLEN LICENSE PLATE		2		1
23H ALL OTHER LARCENY	10	148	4	117
240 MOTOR VEHICLE THEFT	1	6		7
250 COUNTERFEITING/FORGERY	1	13	1	6
26B FRAUD/CREDIT CARD /ATM	1	9		5
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET		2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		3		
290 DAMAGE PROPERTY	3	70	3	65
35A DRUG/NARCOTICS	3	46	2	18
35B DRUG EQUIPMENT VIOLATION		5		4
36A SEX (INCEST)				
36B STATUTORY RAPE			1	1
36C INDECENT EXPOSURE		5		1
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES		1		2
753 OBSCENE & HARASSING PHONE	1	4		12
756 BREACH OF TRUST		4		
90A BAD CHECKS				3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		21	1	10
90D DUI		36	4	15
90E DRUNKENNESS	1	23	1	14
90F FAMILY (NO VIOLENCE)		3		
90G LIQUOR LAW	3	80	1	30
90H PEEPING TOM				
90I RUNAWAY	1	3	1	2
90J TRESPASSING		14	1	12
90L TRUANCY				
90M AGENCY ASSIST		8		4
90N RESISTING ARREST		4		
90P CONTRIBUTING TO DELINQUENCY		1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	12		3
91A ALARM	13	209	17	181
91D DISTURBANCE		3		4
91F NON-VIOLENT FAMILY DISPUTE	1	13	1	17
91T TRAFFIC & NRVC ARRESTS	11	133	6	62
91W WARRANT ARRESTS	2	9	4	15
92M MISSING PERSONS	1	4	1	3
980 SUICIDES		2		4
992 PROWLER				3
NCR NON CRIMINAL REPORTS	47	702	76	526
TOTALS:	111	1703	134	1249

Isle of Palms Police Department Monthly Report for November 2003

RREST SUMMARY

ype	November 2003	Total 2003	November 2002	Total 2002
dults	Male = 21 Female = 4	Male = 424 Female = 117	Male = 21 Female = 5	Male =194 Femal = 58
uveniles	Male = 1 Female = 1	Male = 26 Female = 10	Male = 4 Female = 0	Male =11 Female=0
arc-Adults	Male = 1 Female= 0	Male = 55 Female= 7	Male = 2 Female = 0	Male = 18 Female = 2
arc-Juveniles	Male =0 Female = 0	Male = 8 Female= 1	Male = 0 Female = 0	Male = 2 Female = 0
OTALS:	Male = 23 Female = 5	Male = 513 Female = 135	Male = 27 Female =5	Male= 225 Female =60

ROPERTY VALUES REPORTED

ype	November 2003	Total 2003	November 2002	Total 2002
u ry Stolen	$1,500.00	$157,585.00	$0.00	$38,460.00
arceny Stolen	$12,305.00	$155,726.00	$2,618.00	$293,259.36
riminal Damage*	$390.00	$474,569.00	$18,215.00	$36,791.00
IVT Stolen	$6,000.00	$114,500.00	$13,000.00	$41,500.00
urglary Recovered	$425.00	$32,114.00	$0.00	$21,730.00
arceny Recovered	$147.00	$86,756.00	$15.00	$100,884.00
IVT Recovered	$6,000.00	$13,950.00	$13,000.00	$25,500.00
otal Stolen	$19,805.00	$427,811.00	$2,618.00	$331,669.34
otal Recovered	$6,572.00	$204,370.00	$13,015.00	$148,046.00
otal Seized	$0.00	$0.00	$0.00	$0.00

Criminal Damage=
rson-$350,000.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
November 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	0	1	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90T DUS	4	0	0	0	0	1	0	0	0	0	4	1	5
23C SHOPLIFTING	0	0	0	0	0	1	0	0	0	0	0	1	1
90G LIQUOR LAW VIOLATIONS	2	0	0	0	0		0	0	0	0	2	0	2
91T TRAFFIC OFFENSES	3	0	0	0	0	3	0	0	0	0	3	3	6
13A AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
35B UNDERAGE POSS. OF ALCOHOL	3	0	0	0	0	0	0	0	0	0	3	0	3
11A FORCIBLE RAPE	2	0	0	0	0	0	0	0	0	0	2	0	2
23H ALL OTHER LARCENIES	2	0	0	0	0	0	0	0	0	0	2	0	2
753 TELEPHONE CALLS/HARASSISNG	1	0	0	0	0	0	0	0	0	0	1	0	1
91W WARRANT ARREST	1	1	0	0	0	0	0	0	0	0	2	0	2
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	21	2	0	0	0	5	0	0	0	0	23	5	28

Isle of Palms Police Department Animal Control Report for November2003

	Nov-03 Monthly Total	Nov-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	2	6	59	58
Warning Tickets	3	0	13	37
Animals Secured	33	19	208	127
Dogs	11	7	84	61
Cats	4	8	85	26
Raccoons	13	3	40	32
Other*	5	1	28	13
Released to Owner	10	7	85	63
Transported to Shuler Vet	13	0	33	55
Transported to Other Vets	1	3	27	8
Transported to SPCA	5	6	63	37
Injured Animals	3	4	23	20
Trapped Animals	22	12	107	98
Cats	4	8	64	27
Raccoons	13	3	38	60
Other **	5	1	5	11
Dead Animals Removed	13	18	113	161
Traps Set	70	15	204	103
Kennel Fees	$7.00	$28.00	$399.00	$343.00

*Squirrels, Opossums

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR November 2003

NAME	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Caldwell	8	10	18	5	1	1	5	6	270	7	1	
	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNF UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Total	8	10	18	5	1	1	5	6	270	7	1	

Detective Caldwell attended Grand Jury and presented five cases, and attended two Preliminary Hearings. 15 Bond Hearings were held, expending 42 hours. Detective Caldwell worked 24 hours as a Road Supervisor to fill in.

Lieutenant Wright transported Yacht Harbor Arson evidence to ATF in Atlanta for comparison testing.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR NOVEMBER 2003

DATE: DECEMBER 4, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	ADV	FTO TRAINING				48
1 OFFICER	ADV	POLICE CYCLIST TRAINING				40
TOTAL			0	0	0	88
				TOTAL OFFICER HOURS:		88

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	NCIC	NCIC CERTIFICATION				40
1 EMPLOYEE	IN HOUSE	IN HOUSE TCO TRAINING			40	
TOTAL			0	0	40	40
				TOTAL EMPLOYEE HOURS:		80

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	680	115	615.5	186
THIS MONTH TOTALS				128
YEAR TO DATE TOTALS:	680	115	615.5	314
		DEPARTMENT HOURS YEAR TO DATE:		1724.5



Monthly Report

December 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR DECEMBER, 2003**

Date: **January 4, 2004**

The following is a brief synopsis of the activities of the Police Department during the month of December 2003.

Patrol

December 1, 2003 At approximately 11 P.M. an officer on patrol observed two male subjects walking in and out of the roadway on 41st Avenue near Hartnett Boulevard, since one subject appeared to have difficulty walking, the officer investigated. The officer detected an odor of alcohol and marijuana coming from the subject that had difficulty walking and immediately placed him under arrest for Public Intoxication and Possession of Drug Paraphernalia. The second subject was later released to a family member.

December 3, 2003 A Sullivan's Island police officer arrested a male and female subject and requested that the Isle of Palms Police Department assist them by transporting one of the prisoners to the detention center for them. An officer responded and transported the male subject.

December 4, 2003 An officer on patrol observed a vehicle disregard a stop sign at 34th Avenue and Palm Boulevard. When the vehicle was stopped it was determined that the driver had a suspended drivers license for failure to pay four traffic citations. The driver was taken into custody and charged with DUS and NRVC x 4.

December 5, 2003 An officer responded to the County Park where a burglary had been reported. It was determined that entry had been made to the garage area of the park where a 4x4 vehicle valued at $6,800 had been taken. The officer followed the tire tracks and recovered the undamaged stolen vehicle on the beach.

December 6, 2003 Officers responded to a JC Long Boulevard establishment that reported a disturbance involving four male subjects. The first responding officer observed the subjects running from the area and into a nearby construction site. Three of the four subjects were located and taken into custody and identified by witnesses. All were charged with Public Intoxication and one had an additional charge of Malicious Damage to Property.

December 7, 2003 An officer on patrol on the connector clocked a vehicle speeding and, when he checked the drivers license it was determined to be suspended for a previous DUI. The driver was charged with Speeding, DUS and Open Container.

December 7, 2003 An officer stopped a vehicle for an equipment violation and observed the driver attempting to conceal a quantity of marijuana under his leg. The driver was charged with the equipment violation and Simple Possession of Marijuana.

December 8, 2003 At approximately 2 A.M. an officer observed a vehicle driving erratically on Palm Boulevard near 10th Avenue. When the officer approached the vehicle the driver failed to follow the requests for vehicle and driver information. There was a strong odor of alcoholic beverage coming from within the vehicle and the officer observed that the driver's speech was slurred. The driver was taken into custody after he failed several field sobriety tests. He was charged with DUI after he registered a .23% blood alcohol level.

December 8, 2003 An officer checking a residence that was supposed to be vacant, observed two male subjects in the driveway. A computer check of both subjects determined that one subject was wanted by the North Charleston Police Department for four outstanding Bench Warrants. That subject was transported to North Charleston and turned over to that jurisdiction.

December 11, 2003 An officer on patrol on the connector observed a vehicle traveling in the opposite direction pass two cars in the median. The officer activated his blue lights to turn towards the violator and was struck on the driver's side of the police vehicle while in the median by a vehicle that had been behind the police vehicle. The Highway Patrol responded after being requested to handle the accident investigation.

December 12, 2003 An officer on patrol observed a vehicle being driven by a male driver that he knew had a suspended drivers license, due to numerous unpaid traffic tickets. The vehicle was stopped on Ocean Boulevard and the driver was taken into custody and charged with DUS and NRVX x7.

December 12, 2003 A Mount Pleasant psychologist reported to the Criminal Investigator that an incident of criminal sexual conduct had taken place at a residence on the Isle of Palms in September 2003. The Investigator met with the juvenile victims parent and the psychologist and determined the identity of the juvenile suspect. This investigation is ongoing.

December 18, 2993 An officer on patrol stopped a vehicle for disregarding the traffic light at the Connector and Palm Boulevard. The officer detected an odor of alcohol coming from within the vehicle and observed a quantity of liquor in two separate bottles. Two passengers in the vehicle were juveniles and were released to the custody of their parents. The adult driver was taken into custody and charged with Minor in Possession of Liquor.

December 19, 2003 An officer on patrol stopped a vehicle on the connector for speeding. While speaking with the driver, and odor of burned marijuana was detected. The driver was found to have a quantity of marijuana and drug paraphernalia on his person. The driver was taken into custody and charged with Speeding, Simple Possession of Marijuana and Possession of Drug Paraphernalia.

December 20, 2003 An officer stopped a vehicle on Palm Boulevard for a vehicle license infraction and determined that the drivers license was suspended for failure to maintain insurance. The driver was charged with DUS, Operating Uninsured, Failure to Register Vehicle, Improper Use of Tag and Possession of Cocaine. The cocaine was found in the driver's possession when searched at the detention center.

December 20, 2003 Information was received that the Charleston County Sheriff's Office had an outstanding arrest warrant for a resident of Forest Trail. An officer responded to the residence, identified the wanted subject and took him into custody. The subject was turned over to a Charleston County Sheriff's Deputy.

December 24, 2003 An officer on patrol on the connector observed a moped traveling faster than allowed by law. The size of the moped dictates that it requires a licensed driver. A computer check of the operator's license indicated that his driver's license was suspended. The subject was found to be in possession of a quantity of marijuana and drug paraphernalia. He was charged with DUS, Simple Possession of Marijuana and Possession of Drug Paraphernalia.

December 25, 2003 Police and Fire Department personnel responded to a house fire on Oyster Row where flames were observed by a neighbor coming from the living room. The fire caused major damage to the interior and roof of the residence. Police personnel set up traffic control to the incident location.

December 29, 2003 An officer on patrol observed two suspicious looking vehicles occupied by several individuals parked in a vacant lot near 34th Avenue and Palm Boulevard. When the officer investigated, five male subjects were observed sitting on the ground and the officer then observed in plain view in one of the vehicles, a quantity of marijuana. Another bag of marijuana and drug paraphernalia was located on the ground next to where the subjects had been sitting. All five were taken into custody, two adults were transported to the detention center and the three juveniles were released to the custody of their parents. All five were charged with Simple Possession of Marijuana, the juvenile's charges will be handled in Family Court.

December 29, 2003 Officers responded to a residence on Seagrass Lane where a domestic dispute had been reported. Upon arrival, it was determined that a major argument had recently occurred, but there was no sign of physical injury to either party. The female was distraught and agreed to leave the residence with her pet. Both parties were advised of legal proceedings if any future incident occurred.

Personnel/Community Services

December 1, 2003 PFC Muckelvaney received a letter of appreciation from a resident who wished to commend him for his competence and compassion in the officer's handling of a recent family incident.

December 2, 2003 PFC Ambas received a letter of appreciation from a resident who commended him for his professionalism and politeness.

December 5, 2003 Ptl. Robert Jimenez graduated from the South Carolina Criminal Justice Academy. Chief Buckhannon and Lieutenant Wright attended the graduation ceremony.

December 31, 2003 For the month of December, officers on patrol discovered nineteen businesses and one home with open or unlocked doors. A total of fifty Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 1/8/2004

During the month of December 2003, the Telecommunications Office received and dispatched 4,144 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
December, 2003	3,308	37	784	15	0	4,144
December, 2002	2,897	45	726	12	0	3,680
Percentage Change	14%	-18%	8%	25%	100%	13%
Year to Date 2003	39,046	787	9,506	274	1	49,614
Year to Date 2002	28,036	741	9,791	248	0	38,816
Percentage Change	39%	6%	-3%	10%	100%	28%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	168	219	123	510
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	162	285	30	477
Tract 3: 10th Ave. North to 21st. Ave. South	557	105	239	901
Tract 4: 21st Ave. North to 31st Ave. South	86	76	130	292
Tract 5: 31st Ave North to 41st Ave. South	4	131	62	197
Tract 6: Forest Trail	17	0	24	41
Tract 7: 41st Ave. North to 57th Ave.	290	146	102	538
Tract 8: Wild Dunes	72	20	72	164
Tract 9: IOP Connector	0	0	119	119
Tract 10: County Park	30	0	7	37
Tract 99: Off Island	0	0	32	32
Totals:	1386	982	940	3308

Isle of Palms Police Department Officer Activity December 2003

	December 2003	December 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	940	1114	-16%	16602	14745	13%
Building Checks	1386	915	51%	12615	7023	80%
SPR'S	982	868	13%	9574	6444	49%
Traffic Stops	364	387	-6%	4213	3513	20%
Traffic Stops w/Tickets	99	73	36%	411	1025	-60%
% Traffic Stops w/Tickets	27%	19%	44%	-57%	29%	-296%
DUI Tickets	1	2	-50%	37	17	118%
DUS Tickets	10	7	43%	101	62	63%
Speeding Tickets	21	20	5%	272	512	-47%
Other Traffic Tickets	89	74	20%	1334	723	85%
Non Traffic Tickets	38	21	81%	742	651	14%
Parking Tickets	3	53	-94%	5063	5686	-11%
City Tickets	9	22	-59%	326	208	57%
Warning Tickets	232	245	-5%	2485	1839	35%

Connector Calls For Service for the Month of December 2003

The Isle of Palms Police Department has responded to or initiated 117 calls involving 1560 minutes, or 26 man hours for the month of December, 2003. The following table breaks down the type, number and time element of each call.

	Calls December	Calls Year To Date	Arrests December	Arrests Year To Date	Minutes December	Minutes Year To Date	Avg. Minutes December	Avg. Minutes Year To Date
Accidents	2	24	0	0	176.05	1164.94	88	49
Traffic Stops With Tickets	26	273	5	58	684.21	7601.92	26	28
Traffic Stops Without Tickets	74	575	0	0	519.42	4178.26	7	7
Citizen Assists	10	182	0	0	138.66	1667.7	14	9
[illegible]st Other PD	0	9	0	0	0	232.6	0	26
Miscellaneous	5	118	0	0	41.97	713.05	8	6
Totals	117	1181	5	58	1560	15559	13	13
Dec-02	83	970	4	36	1120	15810	13	16

Isle of Palms Police Department Monthly Report for December 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	December 2003	Total 2003	December 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		2		
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)		2		1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT	1	2		3
120 ROBBERY				
13A ASSAULT		7		5
13B SIMPLE ASSAULT		31	3	45
13C INTIMIDATION		2		1
200 ARSON		2		
210 EXTORTION				
220 BURGLARY	3	31		14
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		9		5
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE		21		28
23G POSSESSION OF STOLEN LICENSE PLATE		2		1
23H ALL OTHER LARCENY	6	154	2	119
240 MOTOR VEHICLE THEFT		6		7
250 COUNTERFEITING/FORGERY		13		6
26B FRAUD/CREDIT CARD /ATM		9		5
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET		2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		3		
290 DAMAGE PROPERTY	3	73	2	67
35A DRUG/NARCOTICS	5	51	4	22
35B DRUG EQUIPMENT VIOLATION	1	6		4
36A SEX (INCEST)				
36B STATUTORY RAPE				1
36C INDECENT EXPOSURE		5		1
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES		1		2
753 OBSCENE & HARASSING PHONE	1	5	1	13
756 BREACH OF TRUST		4	1	1
90A BAD CHECKS				3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		21		10
90D DUI	1	37	1	16
90E DRUNKENNESS		23	1	15
90F FAMILY (NO VIOLENCE)		3		
90G LIQUOR LAW	6	86	1	31
90H PEEPING TOM				
90I RUNAWAY		3		2
90J TRESPASSING	1	15	1	13
90L TRUANCY				
90M AGENCY ASSIST	3	11		4
90N RESISTING ARREST		4		
90P CONTRIBUTING TO DELINQUENCY		1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		12	2	5
91A ALARM	16	225	20	201
91D DISTURBANCE		3		4
91F NON-VIOLENT FAMILY DISPUTE	2	15	1	17
91T TRAFFIC & NRVC ARRESTS	8	141	6	68
91W WARRANT ARRESTS	2	11		15
979 MISSING PERSONS		4		3
980 SUICIDES		2		4
992 PROWLER				3
NCR NON CRIMINAL REPORTS	33	735	74	600
TOTALS:	92	1795	120	1368

Isle of Palms Police Department Monthly Report for December 2003

ARREST SUMMARY

Type	December 2003	Total 2003	December 2002	Total 2002
Adults	Male = 18 Female = 4	Male = 443 Female = 121	Male = 18 Female = 3	Male =212 Femal = 61
Juveniles	Male = 1 Female = 1	Male = 27 Female = 11	Male = 0 Female = 0	Male =11 Female=0
Narc-Adults	Male = 5 Female= 0	Male = 60 Female= 7	Male = 0 Female = 0	Male = 18 Female = 2
Narc-Juveniles	Male = 3 Female = 0	Male = 11 Female= 1	Male = 0 Female = 0	Male = 2 Female = 0
TOTALS:	Male = 27 Female = 5	Male = 541 Female = 140	Male = 18 Female = 3	Male= 243 Female =63

PROPERTY VALUES REPORTED

Type	December 2003	Total 2003	December 2002	Total 2002
Burglary Stolen	$875.00	$158,460.00	$0.00	$38,460.00
Larceny Stolen	$8,590.00	$164,316.00	$1,425.00	$294,684.36
Criminal Damage*	$798.00	$475,367.00	$770.00	$37,561.00
MVT Stolen	$0.00	$114,500.00	$0.00	$41,500.00
Burglary Recovered	$475.00	$32,589.00	$0.00	$21,730.00
Larceny Recovered	$7,050.00	$93,806.00	$0.00	$100,884.00
MVT Recovered	$0.00	$13,950.00	$0.00	$25,500.00
Total Stolen	$9,465.00	$437,276.00	$2,195.00	$346,864.34
Total Recovered	$0.00	$204,370.00	$0.00	$148,046.00
Total Seized	$0.00	$0.00	$0.00	$0.00

*Criminal Damage=
Arson-$350,000.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
December 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
35B DRUG EQUIPMENT VIOLATION	1	0	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	7	0	0	0	0	0	0	0	0	0	7	0	7
90T DUS	7	1	0	0	0	2	0	0	0	0	8	2	10
290 DAMAGE/VANDALISM OF PROP.	3	0	0	0	0	0	0	0	0	0	3	0	3
90G LIQUOR LAW VIOLATIONS	3	0	0	0	0	1	0	0	0	0	3	1	4
91T TRAFFIC OFFENSES	0	1	0	0	0	0	0	0	0	0	1	0	1
90D DUI	1	0	0	0	0	0	0	0	0	0	1	0	1
90G UNDERAGE POSS. OF ALCOHOL	1	0	0	0	0	2	0	0	0	0	1	2	3
91W WARRANT ARREST	1	1	0	0	0	0	0	0	0	0	2	0	2
TOTAL:	24	3	0	0	0	5	0	0	0	0	27	5	32

Isle of Palms Police Department Animal Control Report for
December 2003

	Dec-03 Monthly Total	Dec-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	0	0	59	58
Warning Tickets	0	0	13	37
Animals Secured	15	21	223	148
Dogs	8	5	92	66
Cats	1	1	86	27
Raccoons	5	14	45	46
Other*	1	1	29	14
Released to Owner	8	6	93	69
Transported to Shuler Vet	5	1	38	56
Transported to Other Vets	3	1	30	9
Transported to SPCA	3	1	66	38
Injured Animals	3	11	26	31
Trapped Animals	11	0	118	98
Cats	5	0	69	27
Raccoons	5	0	43	60
Other **	1	0	6	11
Dead Animals Removed	16	16	129	177
Traps Set	35	2	239	105
Kennel Fees	$7.00	$0.00	$406.00	$343.00

*Pelican

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR December 2003

NAME	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Caldwell	6	7	13	0	4	2	1	6	4600	1	3	
	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNF UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Total	6	7	13	0	4	2	1	6	4600	1	3	

Detective Caldwell presented Grand Jury and attended six Preliminary Hearings. Ten Bond Hearings were attended, expending 28.5 hours.

Lieutenant Wright transported Yacht Harbor Arson evidence to ATF in Atlanta for comparison testing.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR DECEMBER 2003

DATE: DECEMBER 31, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
15 OFFICERS	FIREARMS	FIREARMS QUALIFICATION			30	
1 OFFICER	BASIC	BASIC LAW ENFORCEMENT TRAINING	320			
1 OFFICER	ADV	ETHICS AND INTEGRITY				13
1 OFFICER	SCMIRF	ETHICAL DECISION MAKING				8
TOTAL			320	0	30	21
				TOTAL OFFICER HOURS:		371

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
				TOTAL EMPLOYEE HOURS:		0

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	680	115	615.5	314
THIS MONTH TOTALS	320		30	21
YEAR TO DATE TOTALS:	1000	115	645.5	335
		DEPARTMENT HOURS YEAR TO DATE:		2095.5

ISLE OF PALMS POLICE DEPARTMENT
Ten Year Analysis
TELECOMMUNICATIONS

	2003	2002	2001	2000	1999	1998	1997	1996	1995	1994	1993
All Agencies Calls for Service	49,164	38,816	40,857	31,342	34,279	35,263	35,251	31,466	26,521	24,841	26,143
Yearly Percentage Change	26.66%	-5.00%	30.36%	-8.57%	-2.79%	0.03%	12.03%	18.65%	6.76%	-4.98%	
IPPD Total Services	39,046	28,036	29,887	21,912	24,176	23,644	24,892	21,928	16,428	16,513	15,083
Yearly Percentage Change	39.27%	-6.19%	36.40%	-9.36%	2.25%	-5.01%	13.52%	33.48%	-0.51%	9.48%	
IPPD Service TCalls	16,857	14,569	14,772	11,980	12,870	12,228	12,780	11,797	10,191	10,099	9,400
Yearly Percentage Change	15.70%	-1.37%	23.31%	-6.92%	5.25%	-4.32%	8.33%	15.76%	0.91%	7.44%	
Special Patrol Request	9,574	6,444	7,736	4,534	5,253	7,325	6,699	5,800	3,032	4,010	3,532
Yearly Percentage Change	48.57%	-16.70%	70.62%	-13.69%	-28.29%	9.34%	15.50%	91.29%	-24.39%	13.53%	
Building Checks	12,615	7,023	7,379	5,398	6,053	4,091	5,413	4,331	3,205	2,404	2,151
Yearly Percentage Change	79.62%	-4.82%	36.70%	-10.82%	47.96%	-24.42%	24.98%	35.13%	33.32%	11.76%	
# of Dispatchers	6	6	6	6	6	6	6	5	5	5	5
Yearly Percentage Change	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	0.00%	

OFFICER ACTIVITY

	2003	2002	2001	2000	1999	1998	1997	1996	1995	1994	1993
Tickets	5,297	4,012	5,163	3,017	2,390	2,819	2,150	7,974	8,847	7,866	5,183
Yearly Percentage Change	32.03%	-22.29%	71.13%	26.23%	-15.22%	31.12%	-73.04%	-9.87%	12.47%	51.77%	
Parking Tickets	5,063	5,686	6,230	10,591	5,558	3,014	4,713				
Yearly Percentage Change	-10.96%	-8.73%	-41.18%	90.55%	84.41%	-36.05%					
Net Court Revenue		$115,641	$101,679	$65,987	$46,675	$85,806	$96,814	$123,806	$129,262	$82,504	$75,304
Yearly Percentage Change		13.73%	54.09%	41.38%	-45.60%	-11.37%	-21.80%	-4.22%	56.67%	9.56%	
Arrests	681	306	501	428	441	555	653	538	417	335	331
Yearly Percentage Change	123%	-38.92%	17.06%	-2.95%	-20.54%	-15.01%	21.38%	29.02%	24.48%	1.21%	
Written Reports	1794	1368	1526	1109	1051						
Yearly Percentage Change	31.14%	-10.35%	37.60%	5.52%							
# of Officers	16	16	17	17	17	17	17	17	17	17	17
Yearly Percentage Change	0.00%	-5.88%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	

Notes: a) 1993-1996 Parking tickets are
Added to Total Ticket Count
b) 2003 Court Revenue not Updated

ISLE OF PALMS POLICE DEPARTMENT
UCR Part 1 Criminal Reports

	2003	2002	2001	2000	1999	1998	1997
Murder	0	0	0	0	0	0	0
Rape	4	5	2	3	3	5	2
Robbery	0	1	0	0	1	0	1
Assault	40	50	31	29	29	46	21
Burglary	31	14	21	24	40	27	42
Larcenies	195	165	222	200	167	196	188
Motor Vehicle Theft	6	7	4	3	3	5	7
Arson	2	0	0	0	0	0	1
Value of Property Stolen	$322,776	$333,144	$374,509	$232,528	$223,951	$223,882	$203,433
Value of Recovered Property	$126,395	$122,614	$96,103	$15,194	$20,384	$82,735	$7,956
Vehicle Break-Ins	29	28	29	10	20	37	43
Resisting Arrest	4	0	8	5	1	4	4
Kidnapping	2	0	0	1	1	0	0
Harrassment	7	14	20	17	17	19	28
Drug/Equipment Violations	57	26	36	20	31	63	68
DUI	37	16	32	25	33	36	38
Liquor Law	86	31	81	50	50	66	66
Drunkeness/Disorderly	44	25	25	35	24	36	23

TrafficCountforIsleofPalmsConnector
November25,2003-January6,2004

Start Time	24-Nov-03 North	24-Nov-03 South	Tue North	Tue South	Wed North	Wed South	Thu North	Thu South	Fri North	Fri South	Sat North	Sat South	Sun North	Sun South	WeekAverage North	WeekAverage South
12:00 AM	*	*	*	*	98	119	136	175	89	112	108	171	147	143	116	144
01:00	*	*	*	*	49	78	53	76	76	62	84	103	72	76	67	79
02:00	*	*	*	*	23	41	35	50	73	29	44	63	55	42	46	45
03:00	*	*	*	*	29	29	16	39	45	17	54	50	52	35	39	34
04:00	*	*	*	*	17	10	14	11	24	6	55	16	16	14	25	11
05:00	*	*	*	*	20	13	14	14	19	11	30	9	23	10	21	11
06:00	*	*	*	*	47	35	17	32	66	25	37	23	40	30	41	29
07:00	*	*	*	*	145	145	48	66	130	93	85	86	76	73	97	93
08:00	*	*	*	*	325	346	132	115	261	234	180	148	154	128	210	194
09:00	*	*	*	*	421	446	223	209	384	336	339	300	288	242	331	307
10:00	*	*	*	*	520	431	336	295	581	365	590	318	522	313	510	344
11:00	*	*	*	*	**642**	**492**	**423**	**467**	**695**	**507**	**778**	**424**	**713**	**355**	**650**	**449**
12:00 PM	*	*	*	*	**677**	574	**561**	641	688	570	**762**	474	642	399	**666**	532
01:00	*	*	*	*	654	654	497	**681**	670	631	688	486	**680**	412	638	573
02:00	*	*	542	575	636	695	474	580	**699**	627	571	543	549	**1155**	578	**696**
03:00	*	*	531	578	580	723	392	537	666	643	550	577	479	485	533	590
04:00	*	*	559	614	643	756	517	451	656	**740**	518	585	473	474	561	603
05:00	*	*	**637**	**657**	676	**814**	436	425	463	702	555	**643**	457	442	537	614
06:00	*	*	579	645	603	729	454	361	449	551	494	590	385	442	494	553
07:00	*	*	395	618	412	586	359	314	452	490	412	440	242	305	379	459
08:00	*	*	312	447	288	440	333	321	331	383	332	386	177	249	296	371
09:00	*	*	211	369	219	400	272	296	248	401	192	299	126	184	211	325
10:00	*	*	164	297	235	369	219	279	221	380	194	293	88	95	187	286
11:00	*	*	155	204	206	248	149	186	165	239	146	249	53	65	146	198
Lane	0	0	4085	5004	8165	9173	6110	6621	8151	8154	7798	7276	6509	6168	7379	7540
Day	0		9089		17338		12731		16305		15074		12677		14919	
AM Peak					11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.					642	492	423	467	695	507	778	424	713	355	650	449
PM Peak			17:00	17:00	12:00	17:00	12:00	13:00	14:00	16:00	12:00	17:00	13:00	14:00	12:00	14:00
Vol.			637	657	677	814	561	681	699	740	762	643	680	1155	666	696

TrafficCountforIsleofPalmsConnector
November25,2003-January6,2004

Start	01-Dec-03		Tue		Wed		Thu		Fri		Sat		Sun		WeekAverage	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	37	52	57	68	35	59	44	63	64	68	120	140	118	170	68	89
01:00	22	22	31	44	29	33	27	32	37	45	71	91	57	87	39	51
02:00	9	11	23	22	12	18	8	15	22	17	34	71	50	63	23	31
03:00	7	7	7	8	11	8	8	13	18	25	28	49	59	42	20	22
04:00	7	5	8	6	4	9	3	7	13	11	36	23	17	20	13	12
05:00	26	5	17	7	8	3	11	4	18	3	17	8	14	13	16	6
06:00	54	22	55	22	43	24	48	19	39	28	29	19	20	23	41	22
07:00	165	144	164	143	162	131	152	124	141	144	61	101	37	48	126	119
08:00	441	336	**485**	365	417	331	417	292	404	373	180	150	96	144	349	284
09:00	421	**460**	375	**502**	403	**512**	384	**428**	390	**520**	292	298	188	234	350	**422**
10:00	431	394	454	440	439	444	**421**	374	**471**	490	405	304	332	334	422	397
11:00	**472**	357	425	367	**454**	354	385	297	452	397	**540**	**331**	**448**	**359**	**454**	352
12:00 PM	446	409	447	397	431	418	405	328	479	421	**532**	436	496	386	462	399
01:00	526	504	481	431	504	473	383	382	**561**	477	498	456	**562**	385	**502**	444
02:00	424	458	449	445	435	446	369	377	528	515	424	479	519	422	450	449
03:00	468	436	463	477	419	433	379	430	514	540	476	486	466	393	455	456
04:00	535	517	525	482	**544**	483	431	444	535	520	457	504	443	445	496	485
05:00	551	**541**	**542**	**566**	542	**555**	**456**	478	540	556	439	**520**	414	438	498	**522**
06:00	**559**	498	529	514	532	471	440	**645**	551	**572**	444	441	398	**497**	493	520
07:00	298	486	321	480	382	469	361	528	454	509	361	404	272	348	350	461
08:00	211	338	208	321	215	357	258	321	315	380	282	321	186	270	239	330
09:00	170	241	125	250	163	237	115	227	167	290	153	268	153	185	149	243
10:00	113	179	115	157	142	201	109	172	169	239	163	240	84	147	128	191
11:00	62	98	64	106	70	111	94	110	163	211	170	216	101	85	103	134
Lane	6455	6520	6370	6620	6396	6580	5708	6110	7045	7351	6212	6356	5530	5538	6246	6441
Day	12975		12990		12976		11818		14396		12568		11068		12687	
AM Peak	11:00	09:00	08:00	09:00	11:00	09:00	10:00	09:00	10:00	09:00	11:00	11:00	11:00	11:00	11:00	09:00
Vol.	472	460	485	502	454	512	421	428	471	520	540	331	448	359	454	422
PM Peak	18:00	17:00	17:00	17:00	16:00	17:00	17:00	18:00	13:00	18:00	12:00	17:00	13:00	18:00	13:00	17:00
Vol.	559	541	542	566	544	555	456	645	561	572	532	520	562	497	502	522

Start	08-Dec-03		Tue		Wed		Thu		Fri		Sat		Sun		WeekAverage	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	27	55	52	57	59	72	51	56	47	87	154	152	205	167	85	92
01:00	32	29	21	31	32	32	16	34	15	39	73	124	109	88	43	54
02:00	7	14	12	14	20	14	13	22	15	29	44	66	59	64	24	32
03:00	13	14	6	10	10	16	12	14	18	24	32	63	42	43	19	26
04:00	7	4	4	4	8	6	14	3	13	5	46	16	18	20	16	8
05:00	22	5	7	7	12	3	11	10	21	13	37	8	11	12	17	8
06:00	51	24	51	24	56	20	39	18	40	24	46	19	14	13	42	20
07:00	143	132	166	137	170	133	163	153	147	138	61	87	27	45	125	118
08:00	**427**	323	**422**	338	411	341	442	326	424	330	127	122	87	110	334	270
09:00	402	**502**	410	**532**	385	**513**	419	**514**	**463**	**526**	288	274	158	199	361	**437**
10:00	412	439	422	486	410	444	408	414	434	475	428	324	293	266	401	407
11:00	425	389	403	404	**424**	354	**465**	382	447	422	**500**	**411**	**460**	**289**	**446**	379
12:00 PM	489	373	498	408	487	411	487	431	514	446	**583**	389	450	308	501	395
01:00	472	469	506	470	447	329	502	450	553	507	511	484	**562**	314	**508**	432
02:00	479	500	491	467	398	427	444	487	487	510	466	472	443	353	458	459
03:00	467	489	482	466	407	367	463	497	565	540	450	516	363	323	457	457
04:00	**557**	480	517	531	446	477	515	509	530	544	420	**525**	362	383	478	493
05:00	550	**577**	**553**	**546**	433	**542**	521	**546**	**575**	**581**	400	511	336	459	481	**537**
06:00	551	512	540	509	**495**	508	**570**	509	540	569	371	464	331	**522**	485	513
07:00	314	458	392	411	303	425	373	436	412	496	336	467	281	374	344	438
08:00	193	309	213	326	193	321	227	363	277	453	247	424	228	268	225	352
09:00	158	217	165	248	172	232	161	264	166	292	199	257	169	199	170	244
10:00	101	166	119	211	126	188	136	189	205	276	211	240	98	137	142	201
11:00	76	94	86	139	96	120	84	143	152	242	199	196	69	88	109	146
Lane	6375	6574	6538	6776	6000	6295	6536	6770	7060	7568	6229	6611	5175	5044	6271	6518
Day	12949		13314		12295		13306		14628		12840		10219		12789	
AM Peak	08:00	09:00	08:00	09:00	11:00	09:00	11:00	09:00	09:00	09:00	11:00	11:00	11:00	11:00	11:00	09:00
Vol.	427	502	422	532	424	513	465	514	463	526	500	411	460	289	446	437
PM Peak	16:00	17:00	17:00	17:00	18:00	17:00	18:00	17:00	17:00	17:00	12:00	16:00	13:00	18:00	13:00	17:00
Vol.	557	577	553	546	495	542	570	546	575	581	583	525	562	522	508	537

TrafficCountforIsleofPalmsConnector
November25,2003-January6,2004

Start Time	15-Dec-03 North	15-Dec-03 South	Tue North	Tue South	Wed North	Wed South	Thu North	Thu South	Fri North	Fri South	Sat North	Sat South	Sun North	Sun South	WeekAverage North	WeekAverage South
12:00 AM	41	51	46	64	68	92	50	83	77	117	88	119	115	138	69	95
01:00	17	36	34	38	19	46	27	48	35	54	73	132	58	112	38	67
02:00	7	18	12	17	19	22	14	16	21	33	50	45	48	49	24	29
03:00	10	15	7	9	13	16	19	33	17	29	34	62	41	54	20	31
04:00	9	11	6	9	19	25	5	8	10	10	26	17	19	22	13	15
05:00	13	8	15	7	11	7	12	12	16	10	31	8	18	18	17	10
06:00	46	32	52	21	47	27	49	29	49	27	29	27	18	24	41	27
07:00	155	147	147	150	152	129	144	154	146	148	54	79	41	35	120	120
08:00	431	308	409	365	401	315	403	292	359	344	115	116	74	150	313	270
09:00	422	**491**	433	**520**	404	**472**	393	**508**	418	**497**	241	229	170	191	354	**415**
10:00	445	437	**491**	445	**447**	423	433	396	**480**	407	383	273	302	269	426	379
11:00	**471**	378	455	370	426	384	**489**	411	471	405	**488**	**376**	**411**	**348**	**459**	382
12:00 PM	493	458	483	435	506	442	489	425	528	490	519	437	452	360	496	435
01:00	**563**	479	503	507	518	428	530	451	**565**	486	**536**	434	**595**	405	**544**	456
02:00	465	479	477	489	452	474	515	536	520	533	445	423	502	437	482	482
03:00	439	540	482	484	446	436	444	488	564	534	445	526	434	470	465	497
04:00	554	511	503	516	459	520	**546**	506	559	543	409	476	413	**547**	492	517
05:00	546	**566**	**587**	**545**	**540**	**532**	536	**554**	540	**595**	390	**537**	426	502	509	**547**
06:00	535	483	518	470	505	446	520	515	513	558	395	464	389	439	482	482
07:00	307	413	362	455	371	480	370	468	362	442	346	372	321	383	348	430
08:00	179	313	209	295	226	370	235	334	269	380	275	332	228	318	232	335
09:00	135	263	125	257	147	251	158	268	196	273	150	273	185	219	157	258
10:00	103	200	135	200	158	201	166	234	173	243	162	240	146	186	149	215
11:00	77	121	95	120	108	131	111	190	125	223	148	216	105	120	110	160
Lane Day	6463	6758	6586	6788	6462	6669	6658	6959	7013	7381	5832	6213	5511	5796	6360	6654
	13221		13374		13131		13617		14394		12045		11307		13014	
AM Peak	11:00	09:00	10:00	09:00	10:00	09:00	11:00	09:00	10:00	09:00	11:00	11:00	11:00	11:00	11:00	09:00
Vol.	471	491	491	520	447	472	489	508	480	497	488	376	411	348	459	415
PM Peak	13:00	17:00	17:00	17:00	17:00	17:00	16:00	17:00	13:00	17:00	13:00	17:00	13:00	16:00	13:00	17:00
Vol.	563	566	587	545	540	532	546	554	565	595	536	537	595	547	544	547

Start Time	22-Dec-03 North	22-Dec-03 South	Tue North	Tue South	Wed North	Wed South	Thu North	Thu South	Fri North	Fri South	Sat North	Sat South	Sun North	Sun South	WeekAverage North	WeekAverage South
12:00 AM	78	109	68	110	103	130	87	121	72	80	105	162	118	147	90	123
01:00	52	57	22	51	43	60	54	76	41	47	62	104	69	76	49	67
02:00	12	21	18	34	20	30	44	36	18	29	60	55	52	59	32	38
03:00	5	21	14	28	15	24	8	15	6	17	48	43	60	39	22	27
04:00	8	15	10	6	10	13	10	10	8	7	47	17	19	13	16	12
05:00	16	5	14	5	19	10	11	6	9	5	21	9	14	8	15	7
06:00	45	28	38	22	30	21	13	16	27	19	35	19	16	21	29	21
07:00	122	131	108	118	73	94	29	28	73	72	45	68	42	58	70	81
08:00	269	266	233	321	181	208	55	93	139	126	112	102	95	112	155	175
09:00	408	**421**	373	411	332	306	115	100	252	199	212	201	195	186	270	261
10:00	488	418	485	369	477	330	161	163	394	275	359	272	365	267	390	299
11:00	**549**	418	**544**	**413**	**567**	**355**	**224**	**201**	**497**	**293**	**494**	**327**	**486**	**387**	**480**	**342**
12:00 PM	603	489	**615**	493	**681**	496	263	221	469	421	**596**	438	501	458	533	431
01:00	596	537	544	554	632	565	292	312	489	465	532	493	**676**	504	**537**	490
02:00	493	523	556	542	533	**641**	295	330	490	481	524	539	563	519	493	511
03:00	555	567	594	509	507	623	310	353	**493**	585	526	565	569	580	508	540
04:00	536	574	571	603	451	594	334	**365**	490	610	518	589	594	613	499	564
05:00	**607**	**611**	579	**606**	405	628	**353**	352	457	**618**	510	**636**	615	**629**	504	**583**
06:00	538	548	509	584	388	494	306	279	459	569	513	635	554	528	467	520
07:00	393	528	331	501	375	457	250	248	336	425	467	425	344	379	357	423
08:00	274	363	223	350	172	245	215	237	288	310	295	365	269	372	248	320
09:00	168	296	186	274	296	204	193	166	170	267	191	293	181	292	198	256
10:00	158	232	182	267	193	191	131	168	152	266	215	322	157	227	170	239
11:00	129	170	130	176	166	174	108	126	130	226	172	230	106	161	134	180
Lane	7102	7348	6947	7347	6669	6893	3861	4022	5959	6412	6659	6909	6660	6635	6266	6510
Day	14450		14294		13562		7883		12371		13568		13295		12776	
AM Peak	11:00	09:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.	549	421	544	413	567	355	224	201	497	293	494	327	486	387	480	342
PM Peak	17:00	17:00	12:00	17:00	12:00	14:00	17:00	16:00	15:00	17:00	12:00	17:00	13:00	17:00	13:00	17:00
Vol.	607	611	615	606	681	641	353	365	493	618	596	636	676	629	537	583

TrafficCountforIsleofPalmsConnector
November25,2003-January6,2004

Start Time	29-Dec-03 North	29-Dec-03 South	Tue North	Tue South	Wed North	Wed South	Thu North	Thu South	Fri North	Fri South	Sat North	Sat South	Sun North	Sun South	WeekAverage North	WeekAverage South
12:00 AM	91	109	87	130	112	147	134	180	79	84	129	152	122	149	108	136
01:00	30	63	51	74	53	82	172	150	38	71	85	109	83	89	73	91
02:00	25	27	20	29	25	26	165	127	31	27	61	60	71	48	57	49
03:00	11	29	15	16	22	34	110	83	14	14	60	56	59	39	42	39
04:00	6	9	12	14	13	8	56	34	12	9	27	20	20	28	21	17
05:00	26	7	11	10	16	8	28	25	25	8	44	18	18	9	24	12
06:00	38	21	46	21	42	29	29	26	32	20	29	19	23	19	34	22
07:00	116	121	117	137	111	118	43	59	109	100	51	78	45	61	85	96
08:00	235	267	239	300	237	292	80	88	241	250	130	141	112	151	182	213
09:00	389	360	398	**428**	360	**415**	144	117	371	375	271	243	190	242	303	311
10:00	455	384	474	378	485	408	245	208	515	379	449	302	357	333	426	342
11:00	**594**	**439**	**611**	402	**632**	**479**	**452**	**320**	**669**	**433**	**603**	**438**	**569**	**395**	**590**	**415**
12:00 PM	584	564	**662**	503	723	561	503	448	**762**	529	700	573	571	523	644	529
01:00	610	536	631	537	**729**	603	501	**692**	712	585	714	642	**725**	618	660	602
02:00	545	513	532	648	687	701	567	570	688	644	647	**729**	606	**651**	610	637
03:00	540	595	620	615	685	730	**756**	607	666	**688**	744	706	709	540	674	640
04:00	**623**	613	645	682	692	805	651	657	650	651	**771**	610	694	492	**675**	644
05:00	601	650	654	**690**	650	**832**	633	595	616	675	692	657	580	**447**	632	**649**
06:00	571	**657**	614	680	552	797	577	460	524	640	593	488	454	428	555	593
07:00	434	520	494	549	431	659	410	350	406	534	466	393	310	351	422	479
08:00	289	403	296	436	333	421	288	311	343	395	285	337	202	264	291	367
09:00	201	315	239	387	267	390	176	220	213	298	178	270	144	197	203	297
10:00	140	301	162	315	195	312	174	238	153	333	169	269	130	152	160	274
11:00	105	190	139	222	128	256	133	172	208	228	134	215	78	122	132	201
Lane	7259	7693	7769	8203	8180	9113	7027	6737	8077	7970	8032	7525	6872	6348	7603	7655
Day	14952		15972		17293		13764		16047		15557		13220		15258	
AM Peak	11:00	11:00	11:00	09:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.	594	439	611	428	632	479	452	320	669	433	603	438	569	395	590	415
PM Peak	16:00	18:00	12:00	17:00	13:00	17:00	15:00	13:00	12:00	15:00	16:00	14:00	13:00	14:00	16:00	17:00
Vol.	623	657	662	690	729	832	756	692	762	688	771	729	725	651	675	649

TrafficCountforIsleofPalmsConnector
November25,2003-January6,2004

Start Time	05-Jan-04 North	05-Jan-04 South	Tue North	Tue South	Wed North	Wed South	Thu North	Thu South	Fri North	Fri South	Sat North	Sat South	Sun North	Sun South	WeekAverage North	WeekAverage South
12:00 AM	70	57	50	75	*	*	*	*	*	*	*	*	*	*	60	66
01:00	44	51	40	41	*	*	*	*	*	*	*	*	*	*	42	46
02:00	24	22	17	24	*	*	*	*	*	*	*	*	*	*	20	23
03:00	14	14	13	20	*	*	*	*	*	*	*	*	*	*	14	17
04:00	8	6	13	13	*	*	*	*	*	*	*	*	*	*	10	10
05:00	16	8	13	4	*	*	*	*	*	*	*	*	*	*	14	6
06:00	37	32	46	20	*	*	*	*	*	*	*	*	*	*	42	26
07:00	143	126	140	125	*	*	*	*	*	*	*	*	*	*	142	126
08:00	349	306	360	296	*	*	*	*	*	*	*	*	*	*	354	301
09:00	384	**464**	381	**486**	*	*	*	*	*	*	*	*	*	*	382	**475**
10:00	403	382	**446**	377	*	*	*	*	*	*	*	*	*	*	424	380
11:00	**440**	383	425	356	*	*	*	*	*	*	*	*	*	*	**432**	370
12:00 PM	493	452	447	405	*	*	*	*	*	*	*	*	*	*	470	428
01:00	592	525	460	444	*	*	*	*	*	*	*	*	*	*	526	484
02:00	548	561	**505**	**481**	*	*	*	*	*	*	*	*	*	*	526	521
03:00	540	500	498	436	*	*	*	*	*	*	*	*	*	*	519	468
04:00	557	493	*	*	*	*	*	*	*	*	*	*	*	*	557	493
05:00	**595**	**593**	*	*	*	*	*	*	*	*	*	*	*	*	**595**	**593**
06:00	556	528	*	*	*	*	*	*	*	*	*	*	*	*	556	528
07:00	368	428	*	*	*	*	*	*	*	*	*	*	*	*	368	428
08:00	239	321	*	*	*	*	*	*	*	*	*	*	*	*	239	321
09:00	156	224	*	*	*	*	*	*	*	*	*	*	*	*	156	224
10:00	124	155	*	*	*	*	*	*	*	*	*	*	*	*	124	155
11:00	97	141	*	*	*	*	*	*	*	*	*	*	*	*	97	141
Lane Day	6797 13569	6772	3854 7457	3603	0 0	0	0 0	0	0 0	0	0 0	0	0 0	0	6669 13299	6630
AM Peak	11:00	09:00	10:00	09:00											11:00	09:00
Vol.	440	464	446	486											432	475
PM Peak	17:00	17:00	14:00	14:00											17:00	17:00
Vol.	595	593	505	481											595	593
Comb. Total	82116		86490		86595		73119		88141		81652		71786		94742	
ADT	NotCalculated															

TrafficCountforBreachInlet
November25,2003-January6,2004

Start Time	24-Nov-03 West	24-Nov-03 East	Tue West	Tue East	Wed West	Wed East	Thu West	Thu East	Fri West	Fri East	Sat West	Sat East	Sun West	Sun East	WeekAverage West	WeekAverage East
12:00 AM	*	*	*	*	40	50	47	59	34	44	43	60	41	58	41	54
01:00	*	*	*	*	21	27	31	15	17	18	42	44	46	54	31	32
02:00	*	*	*	*	13	15	13	31	18	9	18	39	12	31	15	25
03:00	*	*	*	*	7	11	6	15	13	12	22	31	27	27	15	19
04:00	*	*	*	*	5	10	2	9	7	5	10	7	7	6	6	7
05:00	*	*	*	*	7	5	5	5	6	6	7	6	2	8	5	6
06:00	*	*	*	*	14	4	10	2	9	9	6	8	6	12	9	7
07:00	*	*	*	*	62	32	19	15	36	29	26	21	18	19	32	23
08:00	*	*	*	*	214	81	57	35	106	61	66	44	108	44	110	53
09:00	*	*	*	*	**301**	134	130	58	166	107	**114**	82	137	103	170	97
10:00	*	*	*	*	244	175	112	112	227	138	237	132	282	119	220	135
11:00	*	*	*	*	264	**199**	**150**	**167**	**370**	**205**	**347**	**180**	**285**	**248**	**283**	**200**
12:00 PM	*	*	*	*	267	229	232	201	319	252	321	230	321	191	292	221
01:00	*	*	*	*	291	251	**233**	**208**	**373**	300	**323**	223	245	**336**	293	264
02:00	*	*	237	210	**307**	275	189	196	332	266	305	229	**889**	254	**376**	238
03:00	*	*	233	275	243	292	173	162	304	335	261	276	453	211	278	258
04:00	*	*	**271**	293	304	**356**	176	208	272	**434**	241	**299**	202	197	244	**298**
05:00	*	*	260	339	262	343	184	191	223	341	231	289	194	183	226	281
06:00	*	*	267	**384**	258	325	164	161	241	255	275	251	174	177	230	259
07:00	*	*	242	227	240	221	126	142	271	184	204	206	143	124	204	184
08:00	*	*	153	159	178	202	101	122	222	169	187	180	107	111	158	157
09:00	*	*	92	166	99	174	103	116	136	192	95	135	59	79	97	144
10:00	*	*	74	144	88	178	88	91	117	194	91	142	56	64	86	136
11:00	*	*	64	91	58	107	44	85	85	111	87	111	19	42	60	91
Lane	0	0	1893	2288	3787	3696	2395	2406	3904	3676	3559	3225	3833	2698	3481	3189
Day	0		4181		7483		4801		7580		6784		6531		6670	
AM Peak					09:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
AM Vol.					301	199	150	167	370	205	347	180	285	248	283	200
PM Peak			16:00	18:00	14:00	16:00	13:00	13:00	13:00	16:00	13:00	16:00	14:00	13:00	14:00	16:00
PM Vol.			271	384	307	356	233	208	373	434	323	299	889	336	376	298

TrafficCountforBreachInlet
November25,2003-January6,2004

Start Time	01-Dec-03 West	East	Tue West	East	Wed West	East	Thu West	East	Fri West	East	Sat West	East	Sun West	East	WeekAverage West	East
12:00 AM	12	12	28	19	23	22	17	31	26	30	48	82	58	80	30	39
01:00	16	14	13	13	9	11	6	12	14	31	38	61	27	45	18	27
02:00	4	7	8	7	6	7	5	11	7	18	25	36	27	53	12	20
03:00	2	11	3	5	1	8	4	10	13	19	11	33	20	11	8	14
04:00	2	4	5	2	6	4	4	6	1	10	16	10	9	8	6	6
05:00	2	6	2	5	2	3	3	1	6	4	9	6	2	5	4	4
06:00	12	3	12	4	5	3	14	6	12	6	7	6	4	6	9	5
07:00	73	33	81	34	86	32	93	29	81	38	33	14	18	8	66	27
08:00	**425**	128	**466**	150	**446**	121	**415**	131	**423**	139	53	42	128	30	**337**	106
09:00	306	**190**	314	**196**	306	**196**	300	**146**	312	**199**	117	105	134	116	256	**164**
10:00	210	134	200	152	206	142	181	114	252	135	174	121	**313**	132	219	133
11:00	218	145	226	138	198	154	181	120	221	164	**201**	**173**	288	**236**	219	161
12:00 PM	211	150	214	169	219	181	183	149	222	177	219	196	**259**	219	218	177
01:00	216	201	201	197	233	200	180	172	240	219	238	190	222	**329**	219	215
02:00	219	200	241	201	227	198	180	190	238	235	220	198	230	263	222	212
03:00	217	217	220	200	**237**	232	208	207	221	250	221	180	177	193	214	211
04:00	228	289	211	229	176	259	165	217	210	305	208	**254**	187	209	198	252
05:00	216	288	231	266	214	292	190	**271**	245	312	249	204	170	181	216	259
06:00	**280**	**332**	**251**	**329**	226	**314**	**239**	224	**317**	**356**	**261**	191	203	163	**254**	**273**
07:00	170	235	163	247	200	228	219	193	193	311	207	175	165	114	188	215
08:00	116	174	114	125	135	154	108	151	183	171	169	146	100	96	132	145
09:00	51	122	59	113	73	153	64	125	126	135	95	123	58	87	75	123
10:00	69	104	48	101	63	118	54	87	100	137	75	123	52	72	66	106
11:00	30	43	35	44	46	58	46	58	83	126	59	131	34	41	48	72
Lane	3305	3042	3346	2946	3343	3090	3059	2661	3746	3527	2953	2800	2885	2697	3234	2966
Day	6347		6292		6433		5720		7273		5753		5582		6200	
AM Peak	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	11:00	11:00	10:00	11:00	08:00	09:00
Vol.	425	190	466	196	446	196	415	146	423	199	201	173	313	236	337	164
PM Peak	18:00	18:00	18:00	18:00	15:00	18:00	18:00	17:00	18:00	18:00	18:00	16:00	12:00	13:00	18:00	18:00
Vol.	280	332	251	329	237	314	239	271	317	356	261	254	259	329	254	273

Start	08-Dec-03		Tue		Wed		Thu		Fri		Sat		Sun		WeekAverage	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	17	26	25	24	30	25	21	32	29	45	69	76	60	87	36	45
01:00	12	11	13	18	10	14	14	11	13	19	32	52	53	45	21	24
02:00	8	12	4	8	8	8	4	9	4	14	19	36	14	40	9	18
03:00	4	3	3	3	8	14	5	17	6	16	13	25	23	25	9	15
04:00	0	4	2	4	2	7	3	3	8	6	18	7	7	11	6	6
05:00	0	7	4	3	5	5	6	7	2	6	7	7	4	6	4	6
06:00	11	5	14	3	10	4	15	5	10	4	13	7	4	6	11	5
07:00	70	33	78	29	94	39	91	32	78	36	21	14	11	4	63	27
08:00	**416**	131	**428**	131	**419**	127	**404**	142	**427**	158	58	35	112	31	**323**	108
09:00	325	**160**	316	**172**	329	**167**	326	**183**	346	**171**	123	111	133	51	271	145
10:00	247	128	223	152	245	166	218	156	266	157	176	138	**253**	160	233	151
11:00	249	135	223	149	191	154	207	158	237	162	**219**	**183**	248	**216**	225	**165**
12:00 PM	218	208	217	178	230	177	226	157	231	180	251	191	226	209	228	186
01:00	188	213	233	227	194	200	201	216	245	246	**254**	**235**	183	**334**	214	239
02:00	212	181	225	197	176	173	237	220	217	227	224	194	186	174	211	195
03:00	**264**	261	240	253	202	205	**258**	253	**304**	283	221	203	169	145	237	229
04:00	238	259	230	261	197	222	209	244	244	309	215	198	152	142	212	234
05:00	198	305	222	331	212	292	246	286	222	311	240	211	168	120	215	265
06:00	242	**350**	**248**	**337**	**263**	**298**	244	**346**	268	**388**	213	169	**240**	104	**245**	**285**
07:00	209	197	186	221	168	210	209	203	243	236	193	182	177	108	198	194
08:00	93	163	87	133	109	157	100	132	170	153	156	157	108	168	118	152
09:00	63	128	77	126	68	127	76	122	115	152	81	104	55	88	76	121
10:00	49	80	67	105	65	79	60	138	86	123	76	121	54	53	65	100
11:00	35	48	36	66	42	42	54	74	100	110	101	117	32	35	57	70
Lane	3368	3048	3401	3131	3277	2912	3434	3146	3871	3512	2993	2773	2672	2362	3287	2985
Day	6416		6532		6189		6580		7383		5766		5034		6272	
AM Peak	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	11:00	11:00	10:00	11:00	08:00	11:00
Vol.	416	160	428	172	419	167	404	183	427	171	219	183	253	216	323	165
PM Peak	15:00	18:00	18:00	18:00	18:00	18:00	15:00	18:00	15:00	18:00	13:00	13:00	18:00	13:00	18:00	18:00
Vol.	264	350	248	337	263	298	258	346	304	388	254	235	240	334	245	285

TrafficCountforBreachInlet
November25,2003-January6,2004

Start Time	15-Dec-03 West	15-Dec-03 East	Tue West	Tue East	Wed West	Wed East	Thu West	Thu East	Fri West	Fri East	Sat West	Sat East	Sun West	Sun East	WeekAverage West	WeekAverage East
12:00 AM	17	22	15	37	24	26	17	38	49	43	32	69	72	83	32	45
01:00	8	12	15	12	20	16	10	25	16	39	39	55	68	44	25	29
02:00	5	9	8	8	6	10	10	8	14	26	18	29	31	22	13	16
03:00	6	9	3	6	4	6	7	9	7	16	17	23	29	22	10	13
04:00	2	6	0	3	6	7	4	3	7	5	19	13	17	7	8	6
05:00	3	1	1	4	4	2	5	6	9	1	8	14	5	7	5	5
06:00	10	8	15	6	15	3	16	6	11	9	5	5	9	6	12	6
07:00	80	30	79	31	81	26	79	27	76	30	16	11	5	8	59	23
08:00	**433**	139	**413**	132	**408**	145	**374**	156	**375**	131	57	36	117	12	**311**	107
09:00	304	**193**	289	170	327	**182**	289	**167**	304	**171**	102	100	103	96	245	154
10:00	209	147	221	**172**	237	142	251	146	248	163	175	114	229	101	224	141
11:00	240	157	203	170	220	170	214	160	238	153	**195**	**141**	**248**	**206**	223	**165**
12:00 PM	214	177	176	152	218	182	241	211	**288**	211	236	201	**249**	165	232	186
01:00	222	218	238	207	**245**	221	232	188	262	243	248	200	210	**364**	237	234
02:00	229	207	228	193	236	194	258	209	266	218	240	202	199	179	237	200
03:00	264	256	**274**	214	240	255	**271**	274	266	297	220	**220**	194	220	**247**	248
04:00	229	261	222	276	183	242	227	273	223	281	214	198	240	181	220	245
05:00	**270**	275	267	**316**	240	303	247	290	250	324	**241**	207	187	191	243	272
06:00	221	**330**	233	316	239	**334**	227	**326**	219	**330**	**253**	183	173	196	224	**288**
07:00	158	231	193	221	183	218	205	203	204	200	172	202	**191**	136	187	202
08:00	113	113	125	151	130	155	167	160	161	117	124	141	110	142	133	140
09:00	79	103	71	113	84	129	85	144	91	101	96	109	80	115	84	116
10:00	57	84	41	106	94	110	66	139	72	121	86	101	72	104	70	109
11:00	36	52	35	66	54	70	59	96	77	93	59	111	51	57	53	78
Lane Day	3409	3040	3365	3082	3498	3148	3561	3264	3733	3323	2872	2685	2889	2664	3334	3028
	6449		6447		6646		6825		7056		5557		5553		6362	
AM Peak	08:00	09:00	08:00	10:00	08:00	09:00	08:00	09:00	08:00	09:00	11:00	11:00	11:00	11:00	08:00	11:00
Vol.	433	193	413	172	408	182	374	167	375	171	195	141	248	206	311	165
PM Peak	17:00	18:00	15:00	17:00	13:00	18:00	15:00	18:00	12:00	18:00	18:00	15:00	12:00	13:00	15:00	18:00
Vol.	270	330	274	316	245	334	271	326	288	330	253	220	249	364	247	288

TrafficCountforBreachInlet
November25,2003-January6,2004

Start	22-Dec-03		Tue		Wed		Thu		Fri		Sat		Sun		WeekAverage	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	31	29	31	38	41	54	66	35	27	17	49	48	50	78	42	43
01:00	25	17	18	24	31	32	18	88	14	18	32	34	25	32	23	35
02:00	11	16	5	12	5	21	9	60	4	10	22	37	25	31	12	27
03:00	8	4	5	8	11	9	2	4	3	5	12	26	23	19	9	11
04:00	8	8	5	9	2	7	2	4	1	7	7	13	6	10	4	8
05:00	6	4	3	1	1	2	0	2	4	2	4	2	0	8	3	3
06:00	15	7	14	5	5	2	3	0	4	4	5	5	7	2	8	4
07:00	55	21	63	19	34	21	8	8	15	14	13	15	11	13	28	16
08:00	180	78	171	77	94	56	50	16	58	30	32	28	110	32	99	45
09:00	**257**	120	**260**	142	178	109	88	35	95	70	64	59	101	93	149	90
10:00	227	130	205	**148**	152	130	88	**108**	144	99	133	98	193	123	163	119
11:00	229	**153**	231	141	**250**	**175**	**133**	61	**178**	**120**	**239**	**151**	**260**	**234**	**217**	**148**
12:00 PM	268	202	240	198	286	194	134	176	206	138	233	170	**320**	172	241	179
01:00	**278**	208	**263**	228	234	231	125	139	234	187	256	203	249	**336**	234	219
02:00	217	231	244	226	211	240	118	129	203	194	239	201	248	234	211	208
03:00	258	246	248	243	240	240	152	109	227	**241**	234	275	251	282	230	234
04:00	264	238	258	249	249	234	**160**	146	208	220	230	257	238	246	230	227
05:00	233	268	248	**283**	**308**	213	122	**183**	**247**	216	269	**280**	265	266	**242**	**244**
06:00	241	**312**	241	276	187	176	102	123	229	223	**299**	208	228	215	218	219
07:00	217	238	210	160	256	**266**	90	91	184	153	186	258	192	143	191	**187**
08:00	151	146	131	146	117	124	88	80	149	180	229	177	130	160	142	145
09:00	106	111	82	128	91	230	68	78	94	131	124	130	97	126	95	133
10:00	85	131	72	109	93	100	53	54	75	104	90	173	84	118	79	113
11:00	48	67	55	61	113	63	48	47	63	93	82	114	42	74	64	74
Lane	3418	2985	3303	2931	3189	2929	1727	1776	2666	2476	3083	2962	3155	3047	2934	2731
Day	6403		6234		6118		3503		5142		6045		6202		5665	
AM Peak	09:00	11:00	09:00	10:00	11:00	11:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.	257	153	260	148	250	175	133	108	178	120	239	151	260	234	217	148
PM Peak	13:00	18:00	13:00	17:00	17:00	19:00	16:00	17:00	17:00	15:00	18:00	17:00	12:00	13:00	17:00	17:00
Vol.	278	312	263	283	308	266	160	183	247	241	299	280	320	336	242	244

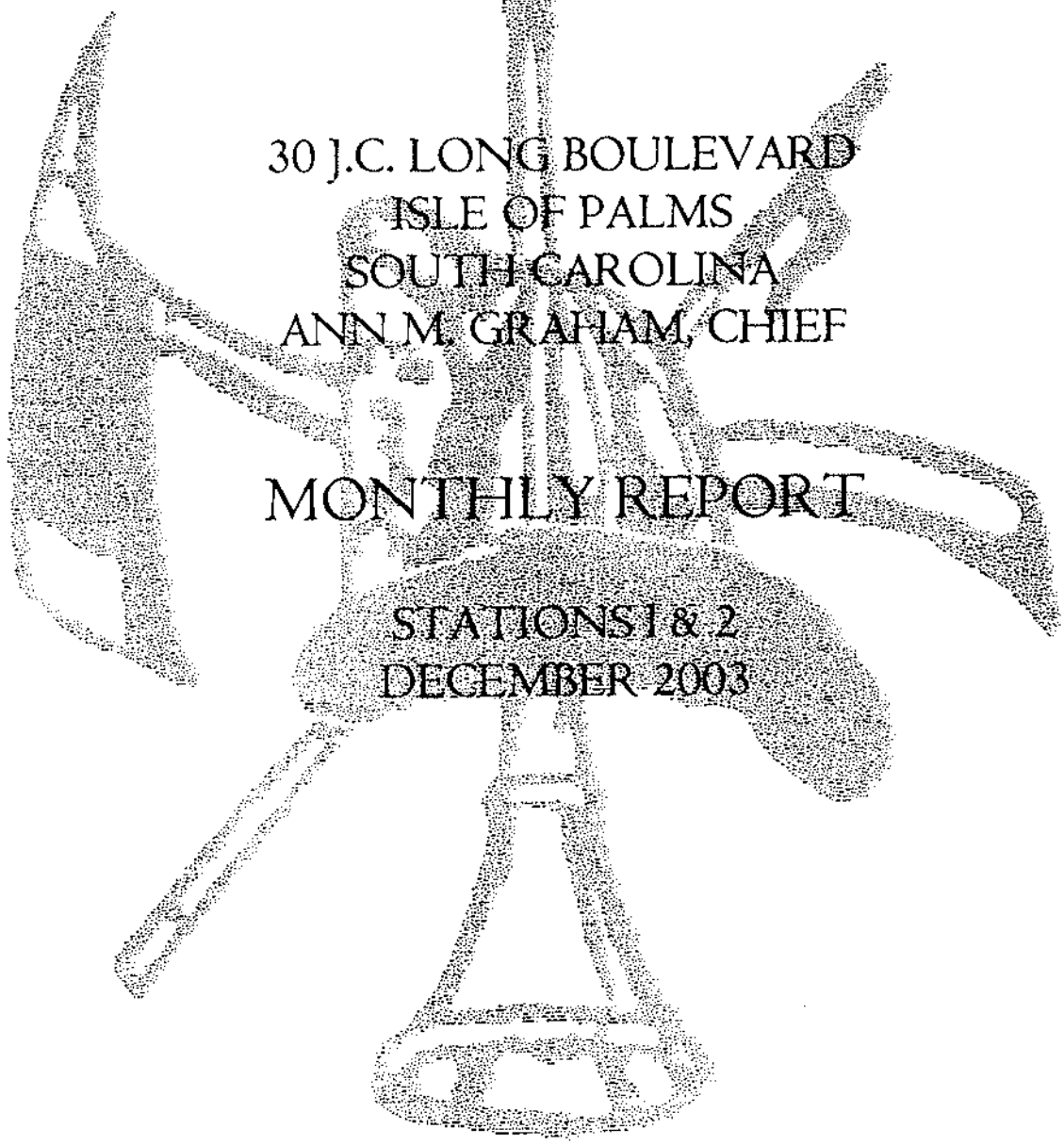
Start	29-Dec-03		Tue		Wed		Thu		Fri		Sat		Sun		WeekAverage	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	27	31	37	56	46	79	63	96	29	49	42	67	68	89	45	67
01:00	26	23	25	35	23	36	68	94	24	25	29	45	34	44	33	43
02:00	10	22	17	17	17	27	64	92	9	20	16	34	30	26	23	34
03:00	9	7	4	15	10	20	42	43	11	19	19	41	34	30	18	25
04:00	3	6	3	4	6	11	21	21	6	8	13	14	12	16	9	11
05:00	1	3	5	3	2	5	11	11	2	8	10	5	5	9	5	6
06:00	7	4	10	2	14	8	7	7	8	5	7	9	4	3	8	5
07:00	54	25	41	18	53	21	16	8	36	24	16	5	11	7	32	15
08:00	171	66	188	82	159	81	29	38	130	72	46	33	141	39	123	59
09:00	242	131	**269**	136	240	117	57	47	229	133	99	94	145	127	183	112
10:00	206	102	217	147	248	145	**186**	68	217	123	168	103	**281**	132	218	117
11:00	**303**	**161**	261	**189**	**291**	**175**	182	**192**	**273**	**173**	**222**	**147**	276	**283**	**258**	**189**
12:00 PM	**394**	174	313	216	**311**	243	314	164	318	229	278	222	301	234	318	212
01:00	338	259	310	238	301	278	**583**	192	348	226	353	264	258	**410**	**356**	267
02:00	312	233	**325**	270	281	307	352	472	**371**	288	**365**	324	**315**	301	332	314
03:00	242	252	278	298	299	352	289	**488**	308	335	354	**342**	256	266	289	**333**
04:00	261	313	278	290	295	347	280	287	283	314	301	333	265	273	280	308
05:00	250	301	269	**370**	268	**359**	253	318	271	**363**	336	299	237	222	269	319
06:00	258	**350**	277	352	293	288	230	275	274	339	301	279	225	199	265	297
07:00	224	211	286	213	309	223	196	150	250	258	235	275	157	127	237	208
08:00	159	160	212	197	195	213	161	147	230	164	193	161	99	125	178	167
09:00	95	162	120	181	182	192	87	112	125	146	109	151	69	105	112	150
10:00	59	120	87	159	123	132	99	104	97	203	80	129	75	58	89	129
11:00	46	84	68	123	83	152	54	77	112	125	68	108	46	46	68	102
Lane Day	3697	3200	3900	3611	4049	3811	3644	3503	3961	3649	3660	3484	3344	3171	3748	3489
	6897		7511		7860		7147		7610		7144		6515		7237	
AM Peak	11:00	11:00	09:00	11:00	11:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00	10:00	11:00	11:00	11:00
Vol.	303	161	269	189	291	175	186	192	273	173	222	147	281	283	258	189
PM Peak	12:00	18:00	14:00	17:00	12:00	17:00	13:00	15:00	14:00	17:00	14:00	15:00	14:00	13:00	13:00	15:00
Vol.	394	350	325	370	311	359	583	488	371	363	365	342	315	410	356	333

TrafficCountforBreachInlet
November25,2003-January6,2004

Start Time	05-Jan-04 West	05-Jan-04 East	Tue West	Tue East	Wed West	Wed East	Thu West	Thu East	Fri West	Fri East	Sat West	Sat East	Sun West	Sun East	WeekAverage West	WeekAverage East
12:00 AM	27	28	27	31	*	*	*	*	*	*	*	*	*	*	27	30
01:00	15	27	14	14	*	*	*	*	*	*	*	*	*	*	14	20
02:00	8	18	10	19	*	*	*	*	*	*	*	*	*	*	9	18
03:00	9	3	4	2	*	*	*	*	*	*	*	*	*	*	6	2
04:00	6	7	1	3	*	*	*	*	*	*	*	*	*	*	4	5
05:00	0	3	1	2	*	*	*	*	*	*	*	*	*	*	0	2
06:00	4	3	10	3	*	*	*	*	*	*	*	*	*	*	7	3
07:00	67	29	65	32	*	*	*	*	*	*	*	*	*	*	66	30
08:00	309	95	306	95	*	*	*	*	*	*	*	*	*	*	308	95
09:00	**354**	161	**332**	**181**	*	*	*	*	*	*	*	*	*	*	**343**	**171**
10:00	223	150	197	134	*	*	*	*	*	*	*	*	*	*	210	142
11:00	224	**166**	180	154	*	*	*	*	*	*	*	*	*	*	202	160
12:00 PM	246	218	228	180	*	*	*	*	*	*	*	*	*	*	237	199
01:00	**271**	234	223	200	*	*	*	*	*	*	*	*	*	*	247	217
02:00	242	247	**258**	**205**	*	*	*	*	*	*	*	*	*	*	250	226
03:00	253	216	184	196	*	*	*	*	*	*	*	*	*	*	218	206
04:00	201	260	*	*	*	*	*	*	*	*	*	*	*	*	201	260
05:00	252	341	*	*	*	*	*	*	*	*	*	*	*	*	**252**	341
06:00	245	**347**	*	*	*	*	*	*	*	*	*	*	*	*	245	**347**
07:00	**157**	277	*	*	*	*	*	*	*	*	*	*	*	*	**157**	277
08:00	109	142	*	*	*	*	*	*	*	*	*	*	*	*	109	142
09:00	71	110	*	*	*	*	*	*	*	*	*	*	*	*	71	110
10:00	61	79	*	*	*	*	*	*	*	*	*	*	*	*	61	79
11:00	47	51	*	*	*	*	*	*	*	*	*	*	*	*	47	51
Lane	3401	3212	2040	1451	0	0	0	0	0	0	0	0	0	0	3291	3133
Day	6613		3491		0		0		0		0		0		6424	
AM Peak	09:00	11:00	09:00	09:00											09:00	09:00
Vol.	354	166	332	181											343	171
PM Peak	13:00	18:00	14:00	14:00											17:00	18:00
Vol.	271	347	258	205											252	347

Comb. Total	39125	40688	40729	34576	42044	37049	35417	44830
ADT	NotCalculated							

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2
DECEMBER 2003

Isle of Palms Fire Department
Monthly Report
December 2003
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Isle of Palms Fire Department
Call Summary
December 2003

12/10/2003 Fire Department responded to a call on Ocean Point for a transformer on fire. Upon arrival, found the transformer in flames. SCE&G was notified and restored power to the surrounding areas. Fire Department assisted with securing the area. All units returned to service once scene was clear.

12/17/2003 Fire Department responded to a call for a sinking boat. Upon arrival, found the boat sinking with no power to bilge pumps. Personnel pumped out the boat and got it afloat. Owners were notified.

12/25/2003 Fire Department responded to a call of a structure fire on Oyster Row. While en route, Sullivan's Island Fire Department and Charleston County EMS were requested and dispatched for mutual aid assistance. Upon arrival, found a two (2) level single family dwelling with smoke showing from the building. Fire Department personnel forced entry and Tower 1 was designated and set up for attack. Mount Pleasant Fire Department was requested and dispatched to stand by at Station 1. The fire was contained in the living/dining room area, but smoke and heat damage extended throughout the upper level of the house. Upon extinguishment, the interior fire crew conducted salvage and overhaul. A fire investigation began and all mutual aid units were released. The house was placed on the Isle of Palms SPR list and turned over to the property manager. All units and personnel returned to service.

12/31/2003 Fire Department responded to a call of a car vs. golf cart accident with multiple injuries. Arriving units were initially advised of two (2) patients, but after further investigation there were actually five (5) people on the golf cart of which three (3) had left the area and returned while personnel were treating the other two injuries. All five subjects were examined, of which three were released on the scene, and two were transported for injuries to East Cooper ER. The driver of the automobile was examined and released on scene. The Isle of Palms Police Department was on scene investigating the accident.

Isle of Palms Fire Department

Call Report

December 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-755	12/01/03	2	Public Education	Resident	5800 Palmetto Drive
03-756	12/01/03	2	Assist Police	Resident	40 Morgan Place Drive
03-757	12/01/03	1	Unintentional False	Resident	1300 Ocean Boulevard, Unit 330
03-758	12/03/03	2	EMS Assist	Resident	3701 Cameron Boulevard
03-759	12/04/03	2	Service Call	Resident	3501 Hartnett Boulevard
03-760	12/04/03	1	Public Appearance	Resident	24 28th Avenue
03-761	12/07/03	2	EMS Assist	Resident	15 41st Avenue
03-762	12/07/03	1	Station Tour	Resident	30 J.C. Long Boulevard
03-763	12/09/03	2	EMS Assist	Non-Resident	48 Waterway Island Drive
03-764	12/10/03	2	Other Fire: Transformer	Resident	Next to 1 Ocean Point
03-765	12/11/03	1	Arcing Electrical Equipment	Resident	1300 Ocean Boulevard
03-766	12/12/03	2	Unintentional False	Resident	3902 Palm Boulevard
03-767	12/14/03	2	EMS Assist	Non-Resident	13 Waterway Island Drive
03-768	12/14/03	2	EMS Assist	Non-Resident	80 41st Avenue
03-769	12/16/03	1	Public Assist	Resident	2402 Palm Boulevard
03-770	12/16/03	1	Alarm Malfunction	Resident	103 Palm Boulevard
03-771	12/17/03	2	Service Call	Non-Resident	Behind 17 Morgan Place Drive
03-772	12/17/03	2	Public Assist	Resident	Palm Boulevard @ 51st Avenue
03-773	12/17/03	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-774	12/17/03	1	Alarm Malfunction	Resident	103 Palm Boulevard
03-775	12/19/03	1	Service Call	Resident	1300 Ocean Boulevard
03-776	12/21/03	2	Alarm Malfunction	Resident	5809 Back Bay Drive
03-777	12/22/03	1	EMS Assist	Resident	910 Ocean Boulevard
03-778	12/23/03	1	EMS Assist	Non-Resident	1130 Ocean Boulevard
03-779	12/24/03	2	Leak, Spill - No Fire	Resident	13 43rd Avenue
03-780	12/25/03	2	Structure Fire	Resident	17 Oyster Row
03-781	12/25/03	2	EMS Assist	Resident	273 Forest Trail
03-782	12/25/03	1	EMS Assist	Resident	504 Palm Boulevard
03-783	12/27/03	OOJ	Move Up	Non-Resident	2050 Middle Street
03-784	12/28/03	2	Station Tour	Non-Resident	44 41st Avenue
03-785	12/28/03	1	EMS Assist	Resident	1400 Palm Boulevard
03-786	12/28/03	1	EMS Assist	Resident	405 Merrit Boulevard
03-787	12/29/03	1	EMS Assist	Non-Resident	Behind 2100 Palm Boulevard
03-788	12/29/03	1	Public Assist	Resident	11 27th Avenue
03-789	12/29/03	1	Public Assist	Resident	11 27th Avenue
03-790	12/30/03	1	Public Assist	Non-Resident	801 Carolina Boulevard
03-791	12/31/03	1	Smoke Detector Check	Resident	415 Ocean Boulevard
03-792	12/31/03	2	EMS Assist	Non-Resident	Palmetto Drive @ Twin Oaks Lane

Isle of Palms Fire Department

Call Report

December 2003

Total Calls	38
District 1	19
District 2	18
OOJ/Mutual Aid	1
Resident	27
Non-Resident	11
Unclassified	0

Total EMS Calls	14
District 1	7
District 2	7
OOJ/Mutual Aid	0
Resident	7
Non-Resident	7
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

December 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-755	12/01/03	2	Public Education	Resident	5800 Palmetto Drive
03-756	12/01/03	2	Assist Police	Resident	40 Morgan Place Drive
03-763	12/09/03	2	EMS Assist	Non-Resident	48 Waterway Island Drive
03-764	12/10/03	2	Other Fire: Transformer	Resident	Next to 1 Ocean Point
03-767	12/14/03	2	EMS Assist	Non-Resident	13 Waterway Island Drive
03-771	12/17/03	2	Service Call	Non-Resident	Behind 17 Morgan Place Drive
03-776	12/21/03	2	Alarm Malfunction	Resident	5809 Back Bay Drive
03-780	12/25/03	2	Structure Fire	Resident	17 Oyster Row
03-792	12/31/03	2	EMS Assist	Non-Resident	Palmetto Drive @ Twin Oaks Lane

Total Calls	9
Resident	5
Non-Resident	4
Unclassified	0
Total EMS Calls	3
Resident	0
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

December 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total December 2002	YTD 2002
Total Alarms for Month	38	19	18	1	779	47	735
Structure Fire	1		1		15	1	7
Outside Structure							1
Vehicle Fire					4		1
Brush,Grass, Leaves					6		14
Trash, Rubbish					2		2
Explosion, no fire							1
Spill with fire							1
Other Fires	1		1		10		2
Overpressure Rupture							1
Emergency Med. Call	14	7	7		402	19	400
Lock-in, Trapped					1		8
Search					26		14
Extrication							1
Rescue-not classified					10		9
Spill, leak, no fire	1		1		11	4	14
Power Line Down					2		2
Arcing Elec. Equip.	1	1			3	3	11
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					4		3
Water Removal						1	3
Smoke Removal					1		
Animal Rescue					1		
Assist Police	1		1		5		5
Unauthorized Burning					1		
Move-Up	1			1	5	1	11
Service Call	3	1	2		10		4
Smoke Scare					2	1	7
Contolled Burn					1		1
Steam Mistaken, smoke					2		1
Malicious False					2		
Bomb Scare					1		
Alarm Malfunction	3	2	1		25		20
Unintentional False	2	1	1		47		49
Unclassified					15		3
Supplemental	10	7	3		165	17	139

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

December 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total December 2002	YTD 2002
Total for Month	10	7	3	0	165	17	139
Smoke Detector	1	1			10	2	8
Station Tour	2	1	1		50		1
Public Education	1		1		2	1	3
Public Appearance	1	1			30	2	23
Assist Motorist							
Public Assist	5	4	1		66	11	96
Other					7	1	8

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35	25	27	357
Non-Resident	7	8	23	33	46	52	80	94	28	24	12	11	418
Unclassified	0	0	1	0	1	0	0	1	1	0	0	0	4
Total	24	36	58	57	80	82	118	134	56	59	37	38	779

2004	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident													0
Non-Resident													0
Unclassified													0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

Isle of Palms Fire Department

Completed Pre-Incident Surveys

December 2003

Acme Cantina
Agent Owned Realty
Banana Cabana
Barrier Island Ecotours
Benton Hardwood Floors
Boardwalk Inn
Boat House Restaurant
Carroll Realty
Citadel Beach House
Coconut Joe's
Construction Scheduling Services
Dewee's Island Marina
Duney's Bar & Café
Duney's Ice Cream Shop
Edgar's Restaurant
Exit Realty
Fairway Dunes Villas
Fairway Dunes Villas Pool House
Former Beach House Gallery *(Vacant)*
Grand Pavilion Condominiums
Great Beach Regime Management
Greenery of Charleston
Harbour Course Halfway House
Hart, Dr. James
Herlong & Associates, Inc.
Holiday Inn Express
Island House
Island Law Office
Isle of Palms City Marina
Isle of Palms Fire Department Station No. 2
Isle of Palms Public Restrooms
Isle of Palms Wastewater Treatment Plant
Lagoon Villas
Laureate Capital
Links Golf Course Cart Shed
Links Golf Course Halfway House
Links Golf Course Maintenance Shed
Links Golf Course Recreation Club
Linkside Villas
Maintain, Inc.
Morgan Cove Pool House
Morgan Place Boat Docks
Morgan Place Swimming Pool
My Favorite Things I
My Favorite Things II
New Learning Presentation Systems
Newcomb, Jeff
Ocean Homes
Ocean Point Pool House
One-Eyed Parrot
R.W. Associates
Racquet Club Villas
RS Structures
Seaside Inn
Seaside Therapy
Sparkling Clean
Splash
Stackpoles Sports Corp.
Sullivan's Island Real Estate
Surf Shop
Tidal Wave Water Sports
Wild Dunes Deli & Pizzaria
Wild Dunes Distribution Center
Wild Dunes Guard House - Gate No. 1
Wild Dunes Guard House - Gate No. 2
Wild Dunes Harbor Course Cart Shed
Wild Dunes Harbor Course Golf Pro Shop
Wild Dunes Reception Center
Wild Dunes Yacht Harbor, Inc.
Yacht Harbor Fuel Docks
Yacht Harbor Villas
Yacht Harbor Villas Pool House

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT - DECEMBER 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Constr. Type	Violations	Next Inspection	Inspector
	NO FIRE INSPECTIONS CONDUCTED IN THE MONTH OF DECEMBER 2003							

Career Personnel			
Total Training Hours	616.5	Hours Per Person	22.83
Volunteer Personnel			
Total Training Hours	51	Hours Per Person	3.64
Explorer Personnel			
Total Training Hours	18	Hours Per Person	2.25

Additional Training

All career personnel participated in a simulated high-rise firefighting exercise at the Shipwatch Condominium complex. A review of fire department safety and personal protective equipment policies also was done.

All volunteer personnel received training on personal protective equipment and self-contained breathing apparatus.

Medical in-service training covered Communicable Diseases, and Alcoholism, Toxicology, and Drug Abuse.

Captain Bob Maibach served as Lead Evaluator for a Hazardous Materials Operations course held at the Caromi Fire Department in Ladson.

Lieutenant Scott Braun and Engineer Joe Friend successfully completed the South Carolina Fire Academy's Flammable Liquids and Gases Firefighting course held at the Academy in Columbia. This is a prerequisite for the International Fire Service Accreditation Congress/National Fire Protection Association (IFSAC/NFPA) Firefighter II course.

Lieutenant Fred Tetor successfully completed his written exam to become certified as an IFSAC/NFPA Firefighter II.

Engineer Scott Mrowca successfully completed his written exam to become certified as an IFSAC/NFPA Hazardous Materials Operations Level responder.

Firefighter Seth Bacon successfully completed his written exam to become certified as an IFSAC/NFPA Firefighter I.

Engineers Dave Micalizzi and Julie Morton successfully completed the National Fire Academy's Managing Company Tactical Operations: Tactics course. This program was conducted by the S.C. Fire Academy and held at the regional office in North Charleston.

Engineer Joe Friend completed recertification testing to maintain his standing as a Certified Fire Marshal.

The Volunteer roster is currently at 14 members.

The Explorer roster is currently at 8 members.

Isle of Palms Fire Department

Training Report

December 2003

Career Personnel	Hours
Chief Graham	35
Captain Maibach	66
Captain Bullock	13
Captain Kramer	17
Captain Nilsen	***
Lieutenant Braun	20
Lieutenant Tetor	14
Lieutenant McGinnis	27
Bacon	24
Bloom	***
Bozman, Brian	27
Burnette	17.5
Ciappa	14
Collins	15.5
Dowdy	10
Eagle	14
Friend	35
Gadsden	27
Gervais	37
Giddens	18
Hathaway	18
Micalizzi	37
Morris	25
Morton	35
Mrowca	28
Rodden	9.5
Saylors	5
Smith, J.	15
Stinnett	13
Total for Month	**616.5**
Average Per Person	**22.83**

Volunteer Personnel	Hours
Bammann	6
Bolton	3
Buckhannon	3
Corbett	3
Everitt, B.	3
Graham	9
Jenkins	3
Malloy	3
Noyes	3
Samuelson	9
Sancic-Chumley	**
Stickney	3
Wray	0
Wood	3
Total for Month	**51**
Average Per Person	**3.64**

Explorer Personnel	Hours
Boss	0
Bozman, Brandon	0
Duncan	3
Everitt, L.	3
Fabel	3
Jones	3
Mitchum	3
Topping	3
Total for Month	**18**
Average Per Person	**2.25**

*** *Out of work, job-related injury*

** *Military deployment*

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June	5,000	45,000			**50,000**
July	5,000	36,000	214,000		**255,000**
August	10,000	15,000	225,000	25,000	**275,000**
September	6,000	135,000			**141,000**
October	6,000	63,000			**69,000**
November	6,000				**6,000**
December	6,000		10,000		**16,000**
Total	**68,000**	**403,500**	**459,700**	**37,250**	**968,450**

Isle of Palms Fire Department

Monthly Water Usage Log

December 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1	1,500				1,500
2	1,000				1,000
3	1,500				1,500
4	1,000				1,000
5	1,000				1,000
6					0
7					0
8					0
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25			10,000		10,000
26					0
27					0
28					0
29					0
30					0
31					0
Total	6,000	0	10,000	0	16,000

Chief's Signature:

Water Department notified on:
1/5/04
Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

December 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
12/18	Boat 1	Repaired fuel leak in motor	2.00	$0.00	8.00	$504.85	1045205017
12/5	Engine 1	Replaced flange above engine thermostat	0.00	$0.00	5.00	Warranty	1045205017
12/9	Engine 2	Replaced bulb, repaired wire in tail light assembly	0.50	$0.00	0.00	$0.00	1045205017
12/16	SCBA #0463	Filter screen replaced, PosiChek done	0.75	$2.00	0.00	$0.00	1045205027
12/16	SCBA #0464	Filter screen replaced, PosiChek done	1.00	$12.00	0.00	$0.00	1045205027
12/15	SCBA #1135	Inlet filter replaced, PosiChek done	1.00	$13.00	0.00	$0.00	1045205027
12/16	SCBA #1511	PosiCheck completed	0.75	$0.00	0.00	$0.00	1045205027
12/16	SCBA #1633	Filter screen replaced, PosiChek done	0.75	$2.00	0.00	$0.00	1045205027
12/16	SCBA #2195	Filter screen replaced, PosiChek done	0.75	$2.00	0.00	$0.00	1045205027
12/15	SCBA Cylinder #0467	Valve seat replaced	0.50	$10.00	0.00	$0.00	1045205027
12/16	SCBA Cylinder #0515	Replaced valve seat and gauge O-ring	0.75	$12.00	0.00	$0.00	1045205027
12/15	SCBA Cylinder #1124	Valve seat replaced	0.50	$10.00	0.00	$0.00	1045205027
12/15	SCBA Cylinder #1500	Valve seat, O-ring, spacer replaced	1.00	$12.00	0.00	$0.00	1045205027
12/15	SCBA Cylinder #1544	Valve seat replaced	0.50	$10.00	0.00	$0.00	1045205027
12/15	SCBA Cylinder #1632	Valve seat, O-ring, spacer replaced	1.00	$15.00	0.00	$0.00	1045205027
12/3	Tower 1	Two quarts of hydraulic fluid added to reservoir	0.50	$0.00	0.00	$0.00	1045205017
12/8	Tower 1	Boom cleaned and relubricated per manufacturer's guidelines	2.50	$0.00	0.00	$0.00	1045205017
12/30	Tower 1	Air conditioner drain hose replaced	0.00	$0.00	0.50	Warranty	1045205017
		Totals	**12.75**	**$100.00**	**5.50**	**$504.85**	

Miscellaneous

Grass and shrubs were cleared from around several hydrants

Isle of Palms Fire Department
Personnel Report
December 2003

12/08/2003 Explorers meeting at Station 1.

12/10/2003 Volunteer meeting at Station 1.

12/20/2003 Explorers meeting at Station 1.

12/19/2003 Brian Saylors left the department to pursue a career with the City of Charleston Fire Department. Brian will continue as a part-time employee with the Isle of Palms Fire Department.

December Birthdays: Richard Hathaway, Dana Burnette, Julie Morton and Volunteers Josh Graham and Christopher Malloy.

Isle of Palms Fire Department
Public Relations Report
December 2003

12/01/2003 Lieutenant McGinnis, Engineer Micalizzi and Firefighter Bacon assisted the animal control officer with removing a stray cat from a tree.

12/01/2003 Captain Kramer, Lieutenant McGinnis, Engineers Burnette and Micalizzi and Firefighter Bacon conducted a class at Destination Resorts/Wild Dunes for employees on portable fire extinguishers.

12/04/2003 Lieutenant McGinnis, Engineers Collins and Micalizzi, Firefighters Smith and Saylors assisted with the Christmas Tree Lighting and Ground Breaking Ceremonies at the Recreation Department. Tower 1 transported Santa Claus.

12/07/2003 Captain Kramer and Engineer Burnette conducted a tour at Station 1.

12/16/2003 Captain Kramer, Engineer Collins, and Firefighter Bozman helped an island resident to replace a rope on a flagpole.

12/29/2003 Lieutenant Tetor, Engineer Hathaway and Firefighters Bozman and Giddens assisted an elderly handicapped gentleman get from his house to his vehicle.

12/29/2003 Lieutenant Tetor, Engineer Hathaway, and Firefighter Bozman assisted an elderly handicapped gentleman from his vehicle to his house.

12/30/2003 Lieutenant Tetor, Engineer Gadsden and Firefighters Bacon and Smith responded to Carolina Boulevard for a door bell that was stuck in the "on" position. Personnel disconnected the wire to the bell assembly and renter was advised to notify the owner.

12/31/2003 Engineer Burnette and Firefighter Rodden assisted island resident with replacing four (4) smoke detectors.

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

Memorandum

TO Chief Graham

FROM Mike Sottile

SUBJECT Christmas Day fire

DATE December 29, 2003

I wanted to express my appreciation to the fire crew who attacked the fire at 17 Oyster Row on Christmas morning. It was satisfying to see them execute the attack and control the spread of the fire. It was also gratifying to see the new Tower One in service and function so efficiently.

I left to go finish my Christmas celebration with my family, but I know you and members of the fire department stayed on to conduct salvage and overhaul. I was able to depart confident that things were under control and the scene was in good hands. I am grateful to you and your department that I have that comfortable assurance.

cc City Council
Linda Tucker, City Administrator

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net



ISLE OF PALMS

RECREATION DEPARTMENT

December 8, 2003

Dear Chief Graham,

On behalf of the Isle of Palms Recreation Department, I would like to thank you and your staff for your continued support of our activities. I would especially like to thank all of those who helped with our Christmas Tree Lighting Ceremony. You all did a wonderful job transporting Santa, controlling the fire barrels, etc. The use of the Fire trucks are always appreciated as well.

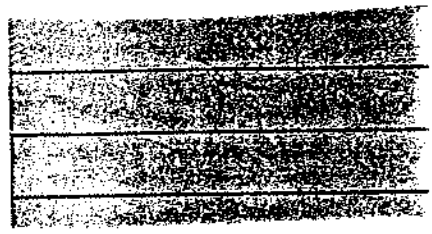
I appreciate all of your dedication and hard work to help make our events successful. You all are a joy to work with and I could not take credit for our events without thanking all of you.

Sincerely,

Laura K Togami

Laura Togami
Recreation Supervisor

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857



December 22, 2003

Chief Ann Marie Graham
Isle of Palms Fire Department
30 J. C. Long Blvd.
Isle of Palms, SC 29451

Dear Chief Graham:

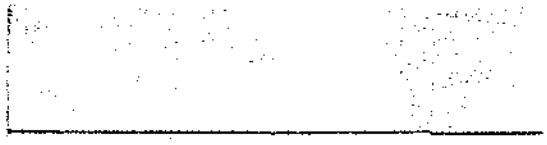
I am very grateful for your assistance in sending some of your fire fighters to fix my flagpole last week. They were very thoughtful and helpful (from their concern about my driveway to their adjusting the rope to the perfect length).

When I asked for your help, I really had no idea the fire department helped people in this way. It is a wonderful delivery of value to the Isle of Palms taxpayers to have this special courtesy.

I gave the pole and light to my husband a number of years ago. He loved it and now that I am a widow, it means a great deal to me to continue flying The Flag.

Thank you again.

Most Sincerely,



cc: Ms. Janet Maulden, City Clerk
Mayor Sottille
Members of Council

[redacted] Received 12/30/03

were there when we brought him back at 2:00.

Please accept this check in appreciation for the help you showed my family.

[redacted]

To the Isle of Palms Fire Department

Thank you so much for the kind help you showed my husband (Glenn) on August 26th. We called and you were there. Glenn passed away at 5:30 on August 26.

Your help that morning was a blessing and I will always remember the gentle way you lifted Glenn down the steps for the last time we were there for you to the hospital. Thank you

South Carolina

South Carolina Department of Health and Environmental Control

This is to certify that a License is hereby granted by the

South Carolina Department of Health and Environmental Control

to Isle of Palms Fire Department

to conduct and maintain an EMT First Responder Service in the premises located

at #30 JC Long Blvd., Isle of Palms

in the county of Charleston

This license shall expire 31st day of December, 2005, and is subject to the provisions of The Emergency Medical Services Act, Section 44-61-10 et seq. of the 1976 code, and regulations promulgated thereto. This license shall not be assignable or transferable and shall be subject to revocation at any time by the S.C. Department of Health and Environmental Control for failure to comply with the laws of the State of South Carolina or the rules and regulations of the South Carolina Department of Health and Environmental Control issued thereunder.

In witness whereof, we have hereunto set our hand and seal of the State this 1st day of Dec., 2003

By: _____
Marion W. Smith, Director, Division of Emergency Medical Services

By: C. Earl Hunter
Commissioner, South Carolina Department of Health and Environmental Control

D H E C
PROMOTE PROTECT PROSPER

License Number: 503

DHEC3519 (01/20

Hey Guys & Gals! 12.15.03

Just wanted to thank yall again for all you did for Samantha on May 3rd 03. Without each of you, our Christmas may not have been so happy and bright this year. Samantha is getting better every day. She school thinks she's ready to try regular classes, so in Jan she'll be taking Honors Eng II & Algebra. She can hardly wait to try! :)

Thank you! Thank you! Thank you! for allowing God to work through you to save our daughter. May God Bless each of you!

[redacted]

Thanks guys! Have a Merry Christmas!!! And, keep up the good work~!

~ ~

Remembering [redacted]

with warmest wishes

for holiday happiness!

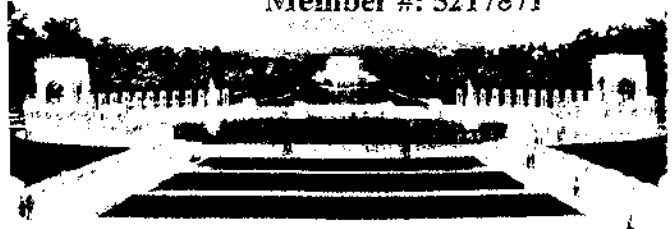
Merry Christmas and a Happy New Year!

[redacted]

NATIONAL
WORLD WAR II
MEMORIAL

Charter Member

Member #: 5217871



City of Isle of Palms

December 29, 2003

City of Isle of Palms
PO Drawer 508
Isle Of Palms, SC 29451

Dear Friend:

On behalf of the World War II Memorial staff, I welcome you as a Charter Member of the World War II Memorial Society and thank you for your generous contribution of $100.

Your gift will support the National World War II Memorial in Washington, D.C., a long-overdue tribute to those who served in uniform and the home front in World War II.

During World War II, our nation was united as never before to halt the spread of tyranny and preserve the freedoms we enjoy. Today, Americans are coming together once again to honor those who made victory possible. I am proud to acknowledge you as one of our supporters.

I've enclosed your official Lapel Pin, Certificate of Appreciation, and Charter Membership Card. We'll be sending you our semi-annual newsletter to keep you up to date on the progress of the Memorial, now that construction has begun.

Your large-scale poster of the Memorial will be sent under separate cover.

Thanks again for your support.

Sincerely,

Jacquelyn Reid
Member Services

American Battle Monuments Commission
P.O. Box 96766 • Washington, D.C. 20090-6766 • www.wwiimemorial.com

Certificate of Appreciation

In grateful recognition of your support for
the National World War II Memorial in Washington, D.C.

The World War II Memorial is America's tribute to the men and women, in battle and on the home front, who together won World War II, the defining event of the twentieth century. By virtue of the powers vested in the American Battle Monuments Commission, this is to certify that

City of Isle of Palms

is a Charter Member of the World War II Memorial Society and shall be accorded all privileges and rights thereto.

Certified this 29th day of December, 2003

General P. X. Kelley, USMC (Ret)
Chairman, American Battle Monuments Commission

NATIONAL WWII MEMORIAL

Peter Wheeler
Chairman, World War II Memorial Advisory Board

EXHIBIT D

PUBLIC WORKS COMMITTEE
January 7, 2004

The regular meeting of the Public Works Committee was held on January 7, 2004, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Hanbury, and Director Mobley, Administrator Tucker, Planning/Zoning Director Kerr and Councilman Taylor and Mayor Sottile.

1. Election of Chairman. Councilman Bettelli made a motion to elect John Marino as Chairman of the Public Works Committee; Councilwoman Hanbury seconded; motion passed unanimously.

2. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the November 2003 meeting; Chairman Marino seconded; motion passed unanimously.

3. Monthly Department Report for November and December 2003. Director Mobley noted his monthly reports (copies attached), and answered questions of committee members. He distributed copies of the maintenance report (copy attached) and he noted that there is 52% of the budget maintenance line item remaining.

Administrator Tucker stated that she received many positive comments about the addition of the Christmas palm tree along with the waving Santa at the Connector entrance. The palm tree was donated to the City. She further noted that the line item for temporary help needs to be watched carefully to keep it within budget, especially now during the slow season because it will pick up considerably in the spring.

Mayor Sottile noted the signs at Breach Inlet and he asked that a sign be made in Spanish because there is a growing Spanish speaking community coming to the island.

Mayor Sottile also expressed much concern that the berm at the back of the Public Works property had been cut away. He stated that the berm was left to act as a buffer for the residents living behind the public works property and there was an agreement amongst council that we would never do anything to erode that berm or cut it down. It was his understanding that the fire department had asked that some limbs be cut down to clear the path for the large ladder truck, and he felt that it should have come before City Council before the berm was cut away.

4. Old Business. (A) Status of Enforcement of Discharge Into Open Ditches. Chairman Marino noted that Director Kerr had sent letters to the residents in the area of the open ditches. Administrator Tucker reported that she received one response from the letter from a resident who stated that they would remove their discharge into the ditch and who said they would like to see the ditch piped. A written request will be sent to the Committee for their review. Director Kerr reported that he spoke to one resident who stopped her discharge the next day. He said that the letters were sent certified and everyone who has called him to date has taken care of the problem. Director Kerr will follow up and inspect each property to make sure that the discharge into the ditches has stopped.

(B) Rollout Cart Enforcement. Administrator Tucker stated that the committee has been struggling with this enforcement issue for some time. After a brief statement, she turned discussion over to Director Kerr who had some recommendations for changing the ordinances to make it more enforceable (see attached information from Director Kerr). Councilwoman Hanbury stated that the vast

majority of offenders are renters., many of whom think they're doing the right thing by placing their overflowing cans at the curb before they leave the island on a Saturday–even though they may have had written instruction from the rental company advising them not to do so. Island Realty is one company I know of that has written information for all renters–probably other rental companies do, too. The problem can easily be solved for the most part by the City holding a meeting of all the major rental companies to review their procedures and come up with a plan which all can follow.

Chairman Marino agreed with contacting the rental agencies and also began discussion of how to enforce. Director Kerr noted that the majority of the offenders are transient visitors and, although the City can determine to which unit the cart may be assigned, it is unlikely that the renter can be named or found. Per the City Attorney, the violator must be fined, not the property owner. Director Mobley distributes information packets to new properties and the City has the information on its web site as well as in *The Pelican Guide* which has been distributed to rental agencies for placement in rental units. Mayor Sottile urged education of the property owners and rental managers of the rules and let them know that the City will enforce the ordinance with fines. After discussion, Chairman Marino asked everyone to think about this issue and come back to the next meeting prepared to make some suggestions on solutions that can go before full Council.

(C) Status of Painting and Signage on Crosswalks on Palm Boulevard. Administrator Tucker referred to the attached letter for additional signs on Palm Boulevard and noted that the signs will be installed as soon as DOT's workload permits. Director Mobley reported that the DOT has tentatively scheduled January 24-25 for the additional striping.

(D) Consideration of Whether or Not to Move Forward with Trimming of Palm Trees. Administrator Tucker noted that the City has delayed trimming the palm trees (see attached information) and she suggested that, if the committee was ready to move forward with the project, more up-to-date prices should be solicited since it was discussed that lower prices might be given for work in the winter months. Councilwoman Hanbury suggested that a more accurate count be taken of the number of trees to be trimmed. After discussion, **Councilman Bettelli made a motion to obtain new bids to spend up to $6,000 of appropriated funds from the Municipal Accommodations Tax Fund; Councilwoman Hanbury seconded. Councilwoman Hanbury amended the motion to state that the bid should be "per tree;" Councilman Bettelli seconded. Amendment passed unanimously; motion passed unanimously.**

5. New Business. (A) Revisions to Table of Equipment in Anticipation of FY 2004-2005. Administrator Tucker reminded committee members that the City recently implemented a by-committee approval of a Table of Equipment. She referred to the attached table from 2002/2003 which needs to be updated for 2004. Director Mobley deleted two vehicles that were sold and replaced, plus he extended replacement of the tractor from FY05 to FY06. **Councilman Bettelli made a motion to approve the Table of Equipment with the removal of two sold vehicles as well as the addition of PW 21 and the change of the replacement schedule of the John Deere tractor to FY06; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Review of Items Insured Within the Applicable Department. Administrator Tucker referred to the attached charts and noted that the list of items insured also serves as an inventory in the event of a catastrophic loss. Mayor Sottile said that Council needs to look at the big ticket items as a

City-wide whole to find ways to cut premium costs and determine whether or not it is worth paying for insurance on some of these items.

(C) Review of Proposed New Purchasing Ordinance. Administrator Tucker stated that the City Attorney feels that the City needs a better purchasing ordinance and she agrees. The draft ordinance distributed is the second version after the department heads have reviewed it and made changes. She stated that she and the department heads still had some concerns about this draft. From a policy standpoint, this ordinance would affect how the City operates and could make the City more inefficient by having to go through this particular procurement process. Within the Public Works Department, Chairman Marino agreed that certain purchasing, such as fuel and specifying certain types of equipment, continue to be handled as they are now. Director Mobley noted that when he calls for gasoline prices, the quotes are only good for one day as prices fluctuate and must be acted upon that day in order to get the lowest price. Based on durability of a certain type of Mack brand vehicle, Director Mobley seeks bids from different dealers, for the Mack trucks, to obtain the best bid possible.

(D) Front Beach Enhancement - Water Line Replacement. Administrator Tucker stated that there was a water line perpendicular to Ocean Boulevard that was discovered during the front beach project. This water line is a substandard water line and it provides service to the Pavilion Shops and the Ocean Inn condominiums. The contractor and the engineer are concerned that, if the water line is not replaced, there will be a collapse at some point and they strongly recommend that it be replaced. She and Director Kerr took this to the IOP CPW and their General Manager agreed to take it to the commissioners, but he cautioned that there may not be cash flow to cover the project. The cost is $3,500 per the attached price quote and the work needs to be done as quickly as possible so as not to delay the project. Director Kerr explained the problems with this water line. Mayor Sottile recommended that the repair be done. Administrator Tucker stated that the auditors have suggested that the City make a grant to the CPW since the replaced line would be the IOP CPW's capital asset. After discussion, **Councilman Bettelli made a motion to ask the Ways & Means Committee to award a grant to the Isle of Palms Water & Sewer Commission up to $3,500 to replace the water line and should any more money be necessary it be the responsibility of the CPW, and further that the these grant funds come from Accommodations Tax; Councilwoman Hanbury seconded**. After further discussion, **motion passed unanimously**.

6. Miscellaneous. (A) A discussion occurred concerning the 41st Avenue recycling bin and the frequency of service.

(B) Set Date for Next Meeting - Tuesday, February 10, 2004, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:25 p.m.

Respectfully submitted,
John Marino, Chairman

City of Isle of Palms
Department of Public Works
November 2003 Report
David D. Mobley, Jr. – Director

1. The department received 583 telephone calls in the month of November. Twenty (25) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. One dead sea turtle was disposed this month. Thirteen (13) rollout carts/recycle bins were delivered. Six (6) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four (4) loads (105.91 tons) of C&D waste, Two (2) garbage packer loads (55.87 tons) of limbs and leaves and eleven (11) loads (110.97 tons) of garbage were transported to Charleston County Landfill.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal.

3. Installed Santa Claus and Palm Tree decorations behind the Public Works building for Christmas..

4. Installed shelves and a new electrical outlet in the lunchroom area of Public Works.

5. The employee of the month for November 2003 is John Graham.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director



Date: January 5, 2004

Subject: November 2003 Employee of the Month

I would like to nominate John Graham for the November 2003 Department of Public Works Employee of the month. In the past month, employee Graham has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Graham consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Graham is an asset to the Isle of Palms Department of Public Works.

City of Isle of Palms
Department of Public Works
December 2003 Report
David D. Mobley, Jr. – Director

1. The department received 583 telephone calls in the month of December. Thirty (30) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed this month. Twenty (20) rollout carts/recycle bins were delivered. Sixteen (16) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Two (2) loads (10.72 tons) of C&D waste, five (5) garbage packer loads (133.23 tons) of limbs and leaves and twelve (12) loads (72.85 tons) of garbage were transported to Charleston County Landfill.

2. Three (3) scrap metal containers were transported to Charleston Scrap Metal.

3. At the Administrator's request we installed four No Swimming signs at Breach Inlet.

4. Installed No Parking signs at the entrance of the Compactor Gate.

5. Cart Dumpers were installed on PW-15.

6. The employee of the month for December 2003 is Bernard Gourdine.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director



Date: January 5, 2004

Subject: December 2003 Employee of the Month

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I would like to nominate Bernard Gourdine for the December 2003 Department of Public Works Employee of the month. In the past month, employee Gourdine has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Gourdine consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Gourdine is an asset to the Isle of Palms Department of Public Works.

PUBLIC WORKS
200[redacted]4
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
10/1/03	A/P			Labor Charges	Dorchester Tractor Co.		$57.17
10/1/03	A/P			Replacement Hood	Dorchester Tractor Co.		$137.91
10/1/03	A/P				Palmetto Ford Inc.		$96.60
10/1/03				SC Sales & Use Tax not collected	SC Dept of Revenue		$7.82
10/10/03					Walmart Stores		$49.22
10/[illegible]/03	PW-1	1998 Ford F150	PICKUP TRUCK	Towels/Wax	Napa Auto Parts	$	17.96
10[illegible]3	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Window Replacement	Glasspro	$	264.11
10/[illegible]/03	PW-9	1997 Catapiller IT14G	CAT LOADER	Grill for tractor	Fields Ornamental	$	125.08
10/15/03	PW-9	1997 Catapiller IT14G	CAT LOADER	Door Panel, cooler holders, strobe light	Fields Ornamental	$	361.12
10/16/03	PW-9	1997 Catapiller IT14G	CAT LOADER	General Maintenance	Blanchard Machinery	$	583.80
10/17/03				Credit for unused parts	Dorchester Tractor	$	(114.25)
10/17/03	PW-2	1988 Ford F800 20yd	GARBAGE PACKER	Rebuild Front-end, tiny pins bushing tre-Rod ends aligned front end	Charleston Co. Fleet	$	2,758.05
10/17/03					FleetPride	$	80.07
10/17/03	PW-2	1988 Ford F800 20yd	GARBAGE PACKER	Repaired Hydraulic hose	Charleston Co. Fleet	$	95.35
10/17/03	PW-6	1985 Ford LN 8000 17 yd	GARBAGE PACKER	Repaired Leaking Transmission	Charleston Co. Fleet	$	253.64
					Total Ending Oct-03		$4,773.65
11/3/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	333.76
11/3/03	stock item			Cleaners/Degreasers	Isle of Palms Hardware	$	24.83
11/5/03	stock item			Cleaners/degressers	Isle of Palms Hardware	$	35.22
11/5/03	PW-1	1998 Ford F150	PICKUP TRUCK	Service	Auto Care Express	$	13.90
11/6/03	stock item			Cleaners/degressers	Isle of Palms Hardware	$	38.71
11/10/03	PW18	2002 Mack Freedom	Flat Bed	Repair/Welding tail lights	Fields Ornamental Iron	$	100.70
11/10/03	PW9	1997 Catapiller IT14G	CAT LOADER	Head light bulbs	Blanchard Machinery	$	27.25
11/11/03	PW-2	1988 Ford F800 20yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	509.67
11[illegible]3	PW-7	1997 International 30yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	548.92
11[illegible]3	PW-7	1997 International 30yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	620.28
11/14/03	PW-14	1998 Mack MR6885 33yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	32.45
11/17/03	stock item			Cleaners/degressers	Walmart	$	50.31
11/17/03	stock item			Cleaners/degressers	Walmart	$	41.89
11/17/03	PW-1	1998 Ford F150	PICKUP TRUCK	Service	Auto Care Express	$	13.90
11/18/03	PW-2	1988 Ford F800 20yd	GARBAGE PACKER	Repair Leaking Transmission Also serviced truck	Charleston Co. Fleet	$	742.45
11/18/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Repair Door Handle, replace gas petal, service engine, replace LED lights, align front end. Replace tire rod ends	Charleston Co. Fleet	$	1,758.18
11/19/03	PW-15	1999 MR6885 33yd	GARBAGE PACKER	Replace brakes, serviced engine	Charleston Co. Fleet	$	937.09
11/19/03	PW-20	2003 Mack CV713	GARBAGE PACKER	Service Call to start motor	Charleston Co Fleet	$	140.06
11/20/03	PW-7	1997 International 30yd	GARBAGE PACKER	Service Vehicle	Charleston Co Fleet	$	446.51
11/20/03	PW-14	1998 Mack MR6885 33yd	GARBAGE PACKER	Replaced Batteries	Charleston Co Fleet	$	370.29
11/21/03	PW-14	1998 Mack MR6885 33yd	GARBAGE PACKER	Replaced Air Control Brake Switch	Charleston Co Fleet	$	126.77

PUBL[illegible]VORKS
2[illegible]004
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
11/25/03	PW-7	1997 International 30yd	GARBAGE PACKER	Tire Repair (2)	Williams Tire	$	556.68
11/25/03	stock Item			Enamel spray, cleaners, degressers	Isle of Palms Hardware	$	45.91
					Total Ending Nov-03	$	7,515.73
'03	stock Item			Cleaners/degressers	Isle of Palms Hardware	$	34.83
./03	stock Item			Cleaners/degressers, spark plug	Isle of Palms Hardware	$	28.45
12/10/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Tire Repair (4)	Williams Tire	$	1,089.36
12/10/03	PW-7	1997 International 30yd	GARBAGE PACKER	Tire Repair (2)	Williams Tire	$	591.72
12/10/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair (2)	Williams Tire	$	591.73
12/10/03	PW-7	1997 International 30yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	64.90
12/10/03	PW-1	1998 Ford F150	PICKUP TRUCK	Service	Auto Care Express	$	6.95
12/15/03	stock Item			Cleaners/degressers	Isle of Palms Hardware	$	25.19
12/17/03	PW-17	2001 Ford F150	PICKUP TRUCK	Tire Repair (1)	Williams Tire	$	22.21
12/17/03	PW-7	1997 International 30yd	GARBAGE PACKER	Tire Repair (1)	Williams Tire	$	69.55
12/19/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Tire Repair (2) and Tire Pins	Williams Tire	$	1,194.59
12/22/03	PW-15	1999 MR6885 33yd	GARBAGE PACKER	New Cart Dumpers	Fields Ornamental	$	323.35
12/22/03	PW-20	2003 Mack CV713	GARBAGE PACKER	Cart Dumper Repair	Fields Ornamental	$	269.69
12/29/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Tire Repair (1)	Williams Tire	$	69.55
12/29/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair (1)	Williams Tire	$	75.50
12/29/03	PW-15	1999 MR6885 33yd	GARBAGE PACKER	New Cart Dumpers	Bayne Thinline	$	2,370.32
					Total Ending Dec-03	$	6,827.89
1/2/04	Stock Item			Cleaners/Degressers	Walmart	$	48.84
1/5/04	Stock Item			Fuses	Isle of Palms Hardware	$	8.47
[illegible]/04	PW-9	1997 Catapiller IT14G	CAT LOADER	Hydraulic Hose and Seal	Blanchard Machinery	$	26.19
					Total Ending Jan-04	$	83.50

PUBLIC WORKS
2003 - 2004
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model	DESCRIPTION	VENDOR	AMOUNT

Total Ending July 2003	$	7,619.47
Total Ending August 2003	$	2,175.18
Total Ending September 2003	$	9,095.04
Total Ending October 2003		$4,773.65
Total Ending November 2003		$7,515.73
Total Ending December 2003		$6,827.89
Partical for January 2004		$83.50
Total as of January 7, 2004	$	38,090.46
Annual Budgeted Amount 2003 - 2004 Budget	$	80,000.00
Balance Remaining	$	41,909.54
Percent of Budget Remaining		52%

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Director of Building and Planning

DATE: November 5, 2003

RE: Recommendation for roll out carts

I perceive several areas where the City could change its policies to improve the level of compliance with the of roll-out cart regulations. Currently, our policy requires two written warnings prior to issuing a $10 fine on the third offense, then a $25 fourth offense, and then a $50 fifth offense (see attachment 1). To require an enforcement officer to document and keep records of five separate offenses before getting to a substantial fine is overly tedious.

Another difficulty has been tracking down the name of offenders. The Public Works Department keeps a data base of what address each can was issued, but no information on the owner or person responsible. I would estimate that over 70% of the offenders are renter occupied property, with tenants that are nearly impossible to locate. I have discussed the possibility of holding the owner of the property accountable with the City's Attorney, and he feels that the City should not do this.

A final problem is a lack of time available in the Building Department's staff needed to properly implement a comprehensive program. We currently try to control those areas generating complaints of specific addresses, which total about fifteen carts a week. This takes about one hour a week of time. I would estimate a need of about 15 to 20 hours a week to be proactive and cover the entire Island. When the Building Department took on this task it was at a time when we were staffed with four full-time employees, and it was done at the urging of Patrice Robertson to justify earning overtime pay on Saturdays. The only alternative I see to shifting this responsibility, which was touched upon in making the decision to downsize the staff of the department (see attachment 2), would be to hire an additional full time/ part time employee.

My recommendation, which should resolve each of these problems, is to implement a program that closer resembles the Town of Mount Pleasant's procedure. I spoke with

Dave Behrens of the Town of Mount Pleasant's Sanitation Department and he gave me a description of their policy. The first time a cart is noticed out a sanitation worker adheres, with duct tape, a large weather-proof notice of violation on the top of the cart that cannot go unnoticed. If the problem continues, the sanitation staff removes the cart and returns it to the public works shed. This inevitably generates a call and a visit to the shed from the offender. At this time, the name and contact information and his/her signature on an agreement of understanding can be obtained. After the cart is returned Mr. Behrens explained that it is extremely rare to ever have a problem again, but when they do a code enforcement officer is given the record of the problem and a $312 fine is issued.

I believe that these changes would adequately address our problem and can be implemented without a change to the ordinance (see attachment 3). According to Janet, the current schedule of fines was not adopted by Council as an ordinance, but by resolution or possibly a simple majority vote. It appears from reviewing the ordinance that it would allow for a fine of up to $500 per offense (see attachment 4). Please let me know if you have any questions about these suggestions.

Nº 000689

CITY OF ISLE OF PALMS South Carolina

NOTICE OF NON-COMPLIANCE

The City of Isle of Palms Code requires the roll-cart to be removed from the right-of-way by 7:00 pm on the day of collection. Carts left in the right-of-way the day after collection may result in a citation as indicated below. Please work with us to avoid additional warnings or citations.

33 TWIN OAKS — Address

10:10 AM — Time

Please be advised this is your:

- ☑ 1st Offense - Written Warning
- ☐ 2nd Offense - Written Warning
- ☐ 3rd Offense - Citation $10.00 Fine
- ☐ 4th Offense - Citation $25.00 Fine
- ☐ 5th Offense - Citation $50.00 Fine
- ☐ 6th Offense - Citation $100.00 Fine

Thank you for your assistance. If you have any questions, you may call 886-9912.

Code Enforcement

9/16/02 — Date

ATTACHMENT 1

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: August 1, 2002

RE: Restructuring of Building Department

Attached are my recommendations on revising the job descriptions and the restructuring of the Building Department. These recommendations suggest that the duties currently included in the Building Official's job description be divided, with the administrative duties associated with directing the department being incorporated into the Zoning Administrator's job and the technical tasks related to building code enforcement be incorporated into the Building Inspector's job. Once William fulfills the certification requirements for the Building Official position, I would recommend that the Building Inspector's position be eliminated and he be upgraded to Building Official.

I have discussed the effect of downsizing the Building Department on the City's Building Code Effectiveness Grading System (BCEGS) rating with an Insurance Services Office, Inc. (ISO) representative. His response was a bit vague, but he did not seem to think the City would be negatively impacted. He informed me that we were not due for a re-evaluation for about three years and our rating would be partially based on the amount of building activity that takes place in the next three years. I told the representative that you might be contacting him to discuss the issue (Mike Bratcher, ISO, 910-298-2303).

I believe that the current permanent staff of the Building Department along with part-time summer help can handle the current workload. With the recent addition of residential rental program and the loss of a position, the department will not be in a position to take on any major additional duties and would like to be relieved of some time consuming minor tasks (i.e. enforcing roll-out cart requirements).

I have provided these recommendations on the attached disc, in case you would like to edit any of the documents to present to Council. Please let me know if there is anything that I can do to help. Thanks.

ATTACHMENT 2

Sec. 3-2-7 Scattering of contents or rummaging through garbage containers.

It shall be unlawful for any person to dump, scatter or spread, or allow to be dumped, scattered or spread, the contents of garbage carts, bags or containers, public or private, on any property in the City, and further it shall be unlawful for any person to enter upon or rummage or plunder through the contents of any garbage cart, bag or container of another, or to use the container or trash enclosure of another without permission. (Code 1970, Sec. 18-9, as amended by Ord. of 1/13/77, and further amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-8 Garbage roll-out carts shall not be kept upon street or road rights-of-way.

Garbage roll-out carts shall not be placed in the right-of-way of a street or road except when placed for collection. Carts shall not be placed for collection prior to 7:00 o'clock p.m. on the day before collection. Carts shall be removed from the right-of-way no later than 9:00 o'clock a.m. on the day following collection. Except for such times when lawfully placed for collection, no carts shall be allowed to remain clearly visible from a street, road, or right-of-way. (Code 1970, Sec. 18-10, as amended by Ord. of 1/13/77, amended by Ord. No. 1997-16, adopted 8/26/97; and amended by Ord. No. 2001-3, adopted 2/27/01)

Sec. 3-2-9 Collection.

All garbage generated from residential property will be collected in accordance with schedules established by the City from time to time. (Amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-10 Placing garbage roll-out carts for collection.

When placing garbage roll-out carts for collection, they shall be placed within 10 feet of the edge of the pavement of the street. Carts which are not placed in a location which is easily accessible by collection personnel and equipment will not be emptied. The handles of the carts shall be faced toward the street. (Amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-11 Collection of major household appliances.

The collection of major household appliances such as refrigerators, washing machines, dryers, dishwashers, furniture, bed mattresses, etc., will be made upon notice to the sanitation department. The sanitation department will then notify the owner when to place the appliance on the edge of the road for collection by the department. (Code 1970, Sec. 18-13, as amended by Ord. of 1/13/77)

SEE ATTACHMENT 4

Sec. 3-2-12 Penalties for noncompliance with or violation of this chapter.

Any person violating any provision of this chapter shall, upon conviction, be punished as provided in section 1-3-66 of this code. A violation of this chapter shall not be considered as a continuing offense, but each day that this chapter is violated shall be a separate and distinct offense. (Ord. No. 1979-16, 10/14/79)

Sec. 3-2-13 Definition of "curb".

For purposes of this Chapter, the definition of "curb" shall include the edge of a street, road or right-of-way. (Ord No. 2001-3, adopted 2/27/01)

ATTACHMENT 3

Sec. 1-3-65 Severability of parts of code.

It is hereby declared to be the intention of the city council that the sections, paragraphs, sentences, clauses and phrases of this code are severable, and if any phrase, clause, sentence, paragraph or section of this code shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this code. (Code 1970, Sec. 1-5)

Sec. 1-3-66 General penalty; continuing violations.

(a) Whenever in this code or in any ordinance or resolution of the city council or any rule, regulation or order promulgated by any officer or agency of the city under authority duly vested in him or it, any act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or the doing of any act is required, or the failure to do any act is declared to be unlawful or an offense or a misdemeanor, where no specific penalty is provided therefor, the violation of any such provision of this code or any such ordinance, resolution, rule, regulation or order shall be punished by a fine not exceeding $500 or imprisonment for a term not exceeding 30 days, or both, in the discretion of the municipal judge. Each day of such violation shall constitute a separate offense. (Code 1970, Sec. 1-6; amended by Ord. No. 1994-4, 4/26/94)

(b) Any person or entity violating any provision of the Code of Ordinances of the City of Isle of Palms, or any code adopted pursuant thereto, within the corporate limits of the City of Isle of Palms may be issued a uniform ordinance summons. Issuance of the uniform ordinance summons shall vest jurisdiction in the Municipal Court to hear and dispose of the charge for which the uniform ordinance summons was issued and served. The uniform ordinance summons may be issued by any city law enforcement officer or any other city employees designated by the City Administrator as code enforcement officers. The bond amount for violations shall be prescribed by the chief municipal court judge. City law enforcement or code enforcement officers are prohibited from accepting bonds. Bonds are to be posted in the manner prescribed in the uniform ordinance summons. The uniform ordinance summons shall not be used to perform a custodial arrest. This ordinance does not apply to any ordinance which regulates the use of motor vehicles on the public roads.

Note: Ordinance 1993-15, 10/26/93, amended criminal fines from $200 to $500 per SC Code Section 5-7-260.

ATTACHMENT 4

SCDOT
South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

November 10, 2003

Mr. David D. Mobley, Jr.
Director of Public Works
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

RE: Signing for pedestrian crosswalks on Palm Boulevard (SC 703)

Dear Mr. Mobley:

Thank you for your recent letter requesting the installation of "Stop for Pedestrians in Crosswalk" signs on Palm Boulevard.

Our traffic engineering office has completed a review of the signing and markings along Palm Boulevard between 21st Avenue and 41st Avenue. The pedestrian crosswalks in this area are delineated by "street print" type markings and are signed with the pedestrian crossing signs on both Palm Boulevard approaches. We would not object to installing a "State Law Yield to Pedestrians in Crosswalk" sign on each end of Palm Boulevard. These signs will be placed near the existing pedestrian warning sign and flashing beacon assemblies. A work request will be sent to our Charleston Maintenance Office and the new signs will be installed as soon as their workload permits.

We appreciate your bringing this to our attention. If you should have any questions or concerns, please feel free to contact Bryan Webb in our Traffic Engineering Office at 740-1667 ext. 118.

Sincerely,

Robert T. Clark
District Engineering Administrator

RTC: bdw

cc: Richard Werts, Director of Traffic Engineering
Russell Cornette, Resident Maintenance Engineer

File D6/Charleston/bdw

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone: (843) 740-1665
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

GPI SERVICES, LLC
640 MERIA DRIVE
GEORGETOWN, SOUTH CAROLINA 29440
843-545-1253

Business License ?

September 16, 2003

Mr.David D. Mobely
Public Works Director
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, South Carolina 29451

Dear Mr. Mobely:

GPI Services, LLC is pleased to provide the City of Isle of Palms with the attached proposal for the work on the palm trees that we discussed last week. We think that the attached proposal addresses all pertinent details of the work to be performed.

If you or anyone else has any questions or comments about our proposal, please call me at the above telephone number. You can also reach me by cell phone at (843)325-5654.

We are prepared to get started on the job immediatly if we are selected.

Thank you very much for giving us the opportunity to bid on this job.

Very truly yours,

Matthew W. Layman, Owner
GPI Services, LLC

GPI SERVICES. LLC

JOB ESTIMATE

Mr. David D. Mobely
Public Works Director
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Job Description
Pruning 1,000 palm trees as per attached proposal

Itemized Estimate: Time and Materials	
Total proposed fee based on pruning 1,000 palm trees in Isle of Palms (Includes all costs, including removal of waste) Trees in excess of 1,000 will be billed at $15 per tree. Invoices will be submitted weekly based on work performed through date of billing.	
Total Estimated Job Cost	**$ 15,000.00**

This is an estimate only, not a contract. Prior to any work being performed a contract will be prepared and executed by the parties involved.

Matt Layman
Prepared By

9/17/03
Date

ROBERT C. CHESNUT ASLA
LANDSCAPE ARCHITECTURE AND RENOVATION DESIGN
288 MEETING STREET SUITE 304
CHARLESTON, SC 29401

TEL.NO.:(843) 577-3673
FAX.NO.:(843) 577-3745

886-8005

Mayor Michael Sottile
And City Council
City of Isle of Palms
Isle of Palms, SC 29464

March 25, 2003

Dear Council Members:

Regrettably, I am unable to attend tonight's City Council meeting but I would like to address the need for the City to budget funds for tree maintenance.

For four years, I served as Chairman of the Plant-A-Palm committee, working closely with Mayor Carmen Bunch, P. Shaffer, Jack Sims, etc.

This volunteer committee planted in excess of 600 palmetto trees as a gift to the City of Isle of Palms. Few would admit that this planting effort certainly did not improve the appearance of the island after Hugo.

Most other committees have money appropriated to purchase and install such trees. Nevertheless, not only as a landscape architect, but as a property owner and part-time resident of the Isle of Palms, I strongly encourage this Council to budget for annual pruning of these badly in need trees.

If approximately a mere $10 - 20.00 each is spent annually for preserving these trees, a budget of $6,000-$12,000 should be set aside.

Your support is now needed to protect these trees which beautify our island. Please vote to set aside funds to keep our island beautiful.

Sincerely,

Robert C Chesnut

Robert C. Chesnut

Objectives:

A large number of palm trees within the City of Isle of Palms shall be pruned to improve appearance, health and reduce the risk of pest infestation.

1. All dead fronds shall be removed from trees.
2. All cholorotic fronds shall be removed.
3. All flowers, fruit, seed pods, stems or loose fronds that may create a hazardous condition shall be removed.

Procedures:

- Climbing spikes shall not be used
- Fronds removed shall be severed close to the base without damaging living trunk tissue.
- No green fronds shall be removed above a horizontal line drawn across the base of the crown.
- Pruning cuts shall be in accordance with ANSIA 300 pruning standards. Work shall be performed in accordance with ANSI 2133.1 safety standards.
- Pruning shall be in accordance with ISA's **Best Management Practices: Tree Pruning**

REGULAR CITY COUNCIL MEETING
April 22, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on April 22, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Mayor Sottile introduced and swore in Lynsey Smithson, Beach Services Officer, and Ken Ellis, Firefighter. (Exhibit A)

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.
March 25, 2003 - Regular City Council Meeting
April 8, 2003 - Special City Council Meeting
April 15, 2003 - Special City Council Meeting

Councilman Bettelli made a motion to approve all the minutes as presented; Councilwoman Hanbury seconded and asked that the minutes of March 25, 2003, be amended by adding to page 3, under report of 50th Anniversary Committees, "also thanking volunteers;" amended motion passed unanimously.

D. CITIZENS COMMENTS - Glenn Shadle, President of the Morgan Creek Harbor Association, commended City Council for their participation and persistence in coming to agreement with all parties in the dredging project for the Marina area. He noted that there was a pre-construction meeting today and the project will begin shortly.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meetings of March 26 and April 15, 2003, (Exhibit B)

(A) Councilman Abele made a motion to authorize the expenditure of $6,000 from Municipal Accommodations Tax Funds for trimming the palm trees aligning Palm Boulevard; Councilman Miller seconded; motion passed 7-2.

(B) Councilman Bettelli made a motion to approve the expenditure of State Accommodations Tax Funds for $3,500 for the annual Half Rubber Tournament at the Recreation Center and $6,000 for the Isle of Palms Garden Club's project of landscaping the intersection of 41st Avenue and Palm Boulevard; Councilman Miller seconded; motion passed unanimously.

LANDSCAPE PAVERS, L.L.C.

TELEPHONE 843/768-2363 FACSIMILE 843/768-2226
www.landscapepavers.com

POST OFFICE BOX 31832
CHARLESTON, S.C. 29417

- PAVING
- GRADING
- LANDSCAPE CONSTRUCTION

Price Quotation

Thomas and Hutton Engineering Co.
Attn: Tim Roland
935 Houston Northcutt Boulevard
Suite 100
Mount Pleasant, SC 29464

Re: IOP Streetscape

- Install 100LF of 6" C-900 pipe – Total price = $3,500.00

-or-

- Install 100LF of 6" D.I.P Class 50 pipe – Total price = $4,700.00

*Pricing includes all fittings, gaskets, and megalugs

Date: 12/17/03

Signed: [signature]

cc: Douglas Kerr – IOP

EXHIBIT E

RECREATION COMMITTEE
January 12, 2004

The regular meeting of the Recreation Committee was held at 5:30 p.m. on January 12, 2004, in the Building Department. Present were Councilman Buckhannon, Committee members Hanbury and Rice, City Administrator Tucker and Assistant Recreation Director Rostin. Also present were Mayor Sottile, Councilman Taylor and Councilwoman McMackin

1. Election of Chairman. Councilwoman Hanbury nominated Councilman Buckhannon as Chairman; Councilwoman Rice seconded; motion passed unanimously.

2. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the November minutes as submitted; Councilwoman Hanbury seconded; motion passed unanimously.

3. Recreation Department Report. Assistant Director Rostin discussed the December monthly report (copy attached) and answered questions of Committee members. He highlighted events:

- Youth basketball and youth baseball registration has begun. The first week of all youth sports registrations will be devoted completely to Isle of Palms residents. Off-island participants will be able to register after the first week.
- News 4 attended the Christmas Tree Lighting and Ground Breaking Ceremony and there were over 40 vendors at the Arts & Crafts Sale.
- Winners of the first annual holiday decorating contest will be announced and awards given at the City Council meeting of January 27th.
- Lowcountry Blues Bash is February 7-8 and the Isle of Palms Exchange Club will provide concessions.

4. Old Business. Update Recreation Expansion Project. (See attached BOZA application packet.) Administrator Tucker stated that the City's code requires that a privacy fence be installed between the back side of the current Rec Center and the adjacent residential properties. Also required is a very heavy vegetative buffer. In order not to have to install the fence, the City must appear before the Board of Zoning Appeals for a variance. The residents directly behind the department do not want a fence installed, but rather would like the vegetative buffer. She stated that, pending approval from the committee to seek this variance, the application will come before BOZA tomorrow night [January 13, 2004]. Committee members agreed that the fence not be installed at this time, but if the residents decide they want a fence, one can be installed at a later date. **Councilwoman Rice made a motion that the City allow ADC Engineering to go before BOZA on January 13th at 5:30 pm to ask for a variance to remove the requirement for a fence buffer; Chairman Buckhannon seconded; motion passed unanimously.** The Chairman noted that any other type of buffer would be discussed in committee at a later date.

Chairman Buckhannon referred to the attached letter concerning a resident on 29th Avenue who complained about cracking in the drywall, sheetrock and brick of their house which they allege was caused by the large dump trucks moving up and down the street to the Rec grounds. Administrator Tucker noted that the contractor's letter states that they do not feel responsible for these cracks. The situation will be monitored.

5. New Business. (A) Review of Proposed New Procurement Ordinance. Administrator Tucker reported that this ordinance is being discussed at all committee meetings and with all department heads. She noted that if passed in the current form of the draft ordinance, it would impact on the way the City operates. From feedback she has received from departments, there are some problems with this particular version and she is asking each committee for recommendations. Further, she stated that the City's procurement process does need some tweaking, but not with such a drastic impact, specifically she recommended that a higher amount be established at which time a formal bid process be required. Chairman Buckhannon asked Mr. Rostin to prepare a listing of items that the department purchases and their costs in order to help the committee determine what limit would be appropriate for the Recreation Department to be able to solicit informal bids.

(B) Proposed Accommodations Tax Funding Requests. Easter Egg Hunt - $1,000, Sand Sculpting Contest - $2,250, IOP Beach Run - $8,000, Half Rubber Tournament - $3,500, and Isle of Palms Connector Run - $5,000. Chairman Buckhannon began discussion of the various events and noted that most are repeat annual events. **Councilwoman Rice made a motion to forward all five of these applications to the Accommodations Tax Advisory Committee for funding consideration; Councilwoman Hanbury seconded; after discussion, motion passed unanimously.**

(C) Proposed Park And Recreation Development (PARD) Grant Application. Chairman Buckhannon stated that each year the Recreation Department gets a PARD Grant. Mr. Rostin distributed a sheet explaining the program itself and noted that the Isle of Palms receives a maximum of $3,000 grant. He noted that most of the time, the Department purchases playground equipment, but this year they would like to replace the picnic shelter that had to be removed due to the construction. Chairman Buckhannon stated that Southern Lumber has offered to donate the lumber for a new picnic shelter and he had no problem with pursuing a grant to build the shelter. After discussion, **Councilwoman Rice made a motion to authorize the staff to apply for this PARD Grant; Councilwoman Hanbury seconded; motion passed unanimously**. Mr. Rostin said that the money for these grants come from taxes and license fees paid to play Bingo games in the State of South Carolina.

(D) Proposed Alternate for Surf Camp. Administrator Tucker stated that the staff would like some input from the committee about whether or not the committee would like the City to continue to operate the surf camp as it was last year, which was a partnership with Kai Dilling with a 70-30 split, or if the committee would entertain the idea of the City operating the camp the same as it does its day camp and other programs. The Recreation staff felt that they could operate the camp less expensively to those people who might like their children to attend surf camp. This would mean that Kai Dilling would most likely not be the instructor and; therefore, due to zoning restrictions, could not operate his business elsewhere on the IOP beach. Last year's fees for participants were $300 per week. Councilwoman Rice felt that Kai Dilling has a good reputation and the children love to take surfing lessons from him. She noted that his camps were full completely last summer with waiting lists and felt that the $300 fee was not an issue. She felt that the City should examine the options, but not discount Kai Dilling.

Mr. Rostin stated that he and Director Page had prepared some information about a proposed City surf camp and stated that they would advertise for an instructor who would be interviewed and chosen by the Director and would be paid 50% of gross revenues at $200 per child. Two additional instructors would be paid 20% of the gross revenues and beach marshalls would be paid like the other department part-time workers at $7.25 and hour for a 40-hour week. The 50% for the chief instructor plus the 20% for the two

other instructors would equal the 70% and the City would receive 30% which would make the program consistent with every other program the department offers. He further stated that the one cost the City may have to absorb would be the expense of surf boards; last year Mr. Dilling had his own supply of surf boards. Under the proposed scenario, Mr. Rostin and Director Page estimated net revenue to the City to be approximately $5,000.

Councilwoman Rice asked what the difference would be for Mr. Dilling's camp which also had a 70-30 split. Mr. Rostin stated that 70% went to Mr. Dilling whereas the City program would give 70% divided among all the instructors. Councilwoman Rice also noted that the program last year was set up very quickly and had not been budgeted, so there were part time employees that the department had not counted on having to pay, and she felt that this could be budgeted this year so that the program could make revenues for the City.

Councilwoman Hanbury asked if the City would seek other instructors than Mr. Dilling if it were decided to keep the camp the way it was run last year, to which Chairman Buckhannon stated definitely they would. He iterated that many of the certifications that the City requires are not ones that many instructors have so there are a limited number of instructors who meet the City's criteria.

Chairman Buckhannon suggested that committee members take some time to review the staff's proposal for further discussion next month.

6. Miscellaneous. (A) Review and Update Table of Equipment for FY05. Administrator Tucker noted that last year, the City began the process of committees reviewing the department's Table of Equipment and then make a motion recommending approval to Ways & Means of a specific table. This would help the City better track what each department had in the way of assets and to make sure that things were not kept that were supposed to have been disposed of at the time that something new was purchased. Mr. Rostin was asked to discuss any changes. He stated that there was one change - the 1998 Ford F-150 pickup truck replacement date should be FY06 instead of FY05. After discussion, **Councilwoman Hanbury made a motion to recommend approval the Table of Equipment as amended; Councilwoman Rice seconded; motion passed unanimously.**

(B) Review Property Insurance. Administrator Tucker stated that in the December Ways & Means meeting, the chairman recommended that each committee review what the City had insured and perhaps come up with items that were appropriate to assume the risk and self-insure and reduce the City's insurance costs. She noted that any changes made to the insurance would not take effect until next year. After discussion, **Councilwoman Hanbury made a motion to accept the attached listing as the official listing for the department; Chairman Buckhannon seconded; motion passed unanimously**.

(C) Set Date for Next Meeting. February 2, 2004, at 6:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
December 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

Parks and Grounds Maintenance
Monthly Report
December 2003

Recreation Building:

Scrubbed gym floor
Setup for the Arts and Crafts Sale
Setup gym for Santa's arrival
Cleaned up after holiday events
Changed HVAC filters
Washed HVAC louvers
Repaired preschool storage box
Cleaned ice machine
Removed team benches from soccer fields, cleaned and placed in gym for basketball
Transported a piano from the Frankie home to the recreation center for the Keenager's Christmas lunch
Setup for aerobics, yoga, Keenagers', preschool and middle school dance
Completed monthly inspection checklist

Recreation grounds:

Cleaned designated skate area in preparation for new construction
Installed Christmas decorations on Christmas and Palm Trees
Located water main valve for the construction contractor
Winterized soccer irrigation pump
Regular cleaning of the parking lot
Regular grounds maintenance
Completed monthly inspection checklist on Playground

Basketball and Tennis Courts:

Removed trash weekly
Blew off and cleaned courts as needed
Lowered four (4) portable basketball goals to 8 ft for season
Painted all four backboards
Installed timer on the basketball courts replacing timer that was damaged

Baseball/Softball fields:

Pulverized both infields to soften the playing surface
Regular infield maintenance for men's fall softball tournament
Regular grounds maintenance

Soccer Field:

Regular grounds maintenance
Removed and stored 6 small soccer goals and 2 regulation goals after completion of soccer season and tournament

Equipment:

Weekly cleaned and inspected all maintenance equipment
Replaced thermostat and temperature switch for heat system in F150 Pick up

City Property and Landscape Maintenance:

Regular maintenance of City grounds
Installed Christmas Decorations at the Entrance sign, Building Dept., City Hall sign and the information boards.
Assisted in decorations at the Windjammer
Installed a new security light outside of Council Chambers
Replaced the light at the connector board

Misc:

Picked up and returned vans for the Keenager's trip
Set-up and cleaned up after Groundbreaking ceremony
Transported 4 sets of bleachers to the Sullivan's Island Fire dept. for their Tree Lighting Ceremony

December Athletic Report

Youth Basketball:
Each youth basketball league has begun practicing for the 2003-2004 season. Regular season games will begin January 5, 2004. The 9-10 boys will play on Monday's and Saturday's, the 5/6 year old league will play on Wednesday's and the 7/8 year old league will play on Wednesday's and Thursday's.

Youth Baseball:
Youth Baseball Registration will be held January 12 – February 5, 2004. . Isle of Palms residents that sign up late become upset when their child cannot be placed on a team because registration is over and the players have been assigned coaches at the orientation meeting. The Isle of Palms parents complain that Mount Pleasant residences dominate the youth athletic teams and that's why the staff is unable to accommodate their child, when in fact the percentage of non-residence is very low. In order to give the residents first chance at registration, **the first week of registration (January 12 - 16) will be open to Isle of Palms residents ONLY. Recreation staff will not accept registration from Sullivan's Island or Mount Pleasant during this week.** Flyers and registration information will be sent to the local schools, newspapers and placed on the City's Website. The fee is $30 for residents and $35 for non-residents. Orientation meeting for players, parents and coaches will be held ~~Friday~~ Monday February 16th at 6:30pm.

Adult Spring Flag Football:
Registration for Spring Flag Football is January 6th – January 23rd. The league fee is $325.00 per team. The captain's meeting will be held February 3, 2004. Regular season will begin Sunday February 22nd. All games are played on Sunday afternoons.

Adult CO-ED Volleyball:
The 2004 Adult CO-ED Volleyball season is set to begin on Sunday January 11th. There are seven (7) teams in this year's league. Games are played on Thursday evenings and Sunday afternoons. One Eyed Banana is back to defend its 2003 title against six (6) very competitive challengers.

T.J. Rostin
Assistant Director

Meetings attended:

December	2	SCRPA Conference meeting @ Palmetto Park
	8-9	SCAP Athletic Institute in Myrtle Beach

DECEMBER ACTIVITIES AND SPECIAL EVENTS

Keenagers
The Keenager's monthly luncheon was held Wednesday, December 3rd. Approximately Fifty-five (55) seniors attended. "Top of the Hill" Choir group from The Franke Home performed a very entertaining Christmas program for the group. Lonnie Hamilton also performed on his saxophone. It was an outstanding luncheon. The group thoroughly enjoyed the performances.

December 17th the Keenager's ate dinner at California Dreaming and then visited the James Island "Festival of Lights." Twenty (20) Keenagers' attended. Two 15 passenger vans were rented for transportation.

Christmas Tree Lighting & Ground Breaking Ceremony
The annual Christmas Tree Lighting Ceremony was held on Thursday, December 4th at 6:00pm. The ground breaking ceremony for the Recreation Expansion was held in conjunction with this event. As people arrived, hard hats and small shovels were handed out to each child and adults that were interested. Tom Crawford from Channel 4 News kicked off the evening with a live weather report from the Recreation Center and then welcomed everyone to the Ceremony. Mr. Crawford introduced the Mayor and helped with the arrival of Santa Claus. Isle of Palms Councilmen, Mayor, City Administrator, Recreation Director, LS3P representatives and Harbor Contracting personnel officially broke the ground for the expansion. Children joined in with their mini shovels. This year's Christmas card winner, Jillian Campbell, was awarded by Councilman Ryan Buckhannon and Mayor Sottile. The Christmas tree was lit shortly thereafter and immediately Santa arrived with plenty of candy for all the children. Each child had to opportunity to sit on Santa's lap and tell him what they wanted for Christmas. Santa gave every child a bag of candy.

Arts & Crafts Sale
This year's arts and crafts sale was held Thursday, December 4th through Saturday, December 6th. Over forty (40) vendors participated in the sale. The shoppers seemed to be lower than in previous years. Staff provided a suggestion box for the crafter's and they offered some great ideas and suggestions for next year.

"Light It Up" Holiday Decorating Contest
Judging for the first annual "Light It Up" Holiday Decorating Contest was held Wednesday, December 10 at 6:30pm. Eleven (11) contestants participated in the contest. The categories were commercial and residential and the divisions were: Breach Inlet to 21st Avenue, 21st Avenue to 41st Avenue, and 41st Avenue & Wild Dunes. The judges awarded first and second place winners in each category and division. The winners will be announced and recognized at the City Council meeting on January 27th.

Santa's Hotline
Santa's Hotline is an event where parents fill out registration forms that ask for specific information so Santa will know a little about the child, what they're getting for Christmas, their pets names and what they received last year. On Wednesday and Thursday, December 17th and 18th Santa's helpers call the children that have been registered and over the phone the helpers discuss every child's Christmas wishes. Councilman, Dee Taylor and Recreation part-time employee, Steve Zwickert, were Santa's helpers.

Preschool/Tiny Tots
The preschool and Tiny Tots classes are both out from December 22nd through January 6th.

Morning Aerobics
Morning aerobics is finishing up its current session. Eight (8) participants are currently enrolled by the session. Classes will continue on Mondays, Wednesdays and Fridays from 8:00am to 9:00am.

Evening aerobics will be taking a break until March, due to the basketball season.

Yoga
A new session of Yoga began December 9th. Each session is held on Tuesdays and Thursdays from 12:30 – 2:00pm for six weeks. Currently four (4) participants are enrolled.

Dog Obedience
Dog Obedience classes will begin on Tuesday, January 6th from 6:30 – 9:30pm. Puppy classes begin at 6:30pm, older dogs begin at 7:30pm and Tricks class will be held from 8:30am- 9:30pm.

Mommy & Me
The Mommy & Me attendance has slowed down during the Holiday season. An average six (6) children have attended throughout the past few weeks. Participation will increase at the beginning of the year.

Gymnastics
Classes will resume Friday, January 9th from 4:00 to 4:45pm.

Lowcountry Blues Bash
The Lowcountry Blues Bash will be held Saturday, February 7th from 5-8pm and Sunday, February 8th from 2-5pm. Gary Erwin is the coordinator for this event and will secure contracts for the performers. The Isle of Palms Exchange Club has agreed to provide concessions for this event.

Laura Togami

UPCOMING ACTIVITIES AND EVENTS

Date	Event	Place	Time
January			
7	Keenager's Luncheon	IOP Recreation Center	12:00noon
14	Lunch Bunch	TBA	11:30am
20	Keenager's Trip	Florence Planetarium	TBA
February			
4	Keenager's Luncheon	IOP Recreation Center	12:00noon
7	Lowcountry Blues Bash	IOP Recreation Center	5-8pm
8	Lowcountry Blues Bash	IOP Recreation Center	2-5pm

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	11,151	5910			17,061
EXPENDITURES					
Officials	-				-
Equipment	3,246	132			3,378
Supplies					-
Uniforms	2,726				2,726
Trophies	2,050				2,050
Sanction Fees					-
Miscellaneous					-
Total Expenditures	8,022	132	-	-	8,154
Surplus / (Deficit)	3,129	5,778	-	-	8,907

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Morning Aerobics	Evening Aerobics	Dog Obedience & Seminar	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Yoga	Total
REVENUES	1,892	1,102	8,045	770	7,281	3,795	9,689	1,658	34,232
EXPENDITURES									
Salaries	1,332	767	6,650	539	4,190	2,125	5,752	1,003	22,358
Supplies									-
Miscellaneous									-
Total Expenditures	1,332	767	6,650	539	4,190	2,125	5,752	1,003	22,358
Surplus / (Deficit)	560	335	1,395	231	3,091	1,670	3,937	655	11,874

Dec. 03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES							
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General Conces.	Total	
REVENUES	940	6,124	1,324			593	8,981	
EXPENDITURES								
Transportation	410						116	
Entertainment	1,038	3,540		740			5,318	
Supplies/Prizes	210			1,052	458		1,720	
Concessions	-	922	21	133			1,076	
Decorations	-			26	1,872		1,898	Tents & Stages
Advertizing			610					
Miscellaneous	40	-		65				
Total Expenditures	1,698	4,462	631	2,016	2,330	-	10,128	
Surplus / (Deficit)	(758)	3,212	693	(2,016)	(2,330)	593	(1,147)	

Dec-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	1,625	3,400				1,450	6,475
EXPENDITURES							
Officials	815	2,111					2,926
Equipment	79	130					209
Supplies							-
Uniforms							
Trophies	240	277					517
Sanction Fees							-
Miscellaneous							-
Total Expenditures	1,134	2,518		-		-	3,652
Surplus / (Deficit)	491	882	-	-	-		1,373

Dec-03

ISLE OF PALMS
RECREATION DEPARTMENT

2003-2004
5-6 Year Old Basketball Schedule

Coach	Phone Number	Sponsor Name
Todd Abedon	883-9633	Berkeley Electric
Jay Clarke	886-8980	Morgan Creek Grill
Keller Strother	886-3781	IOP Real Estate
Kim Usry	886-6428	Prospec Electronics

* All games are played at the Isle of Palms Rec. Dept.

Date	Time	Home	vs.	Away
Wed. Jan. 7	5:15pm	T. Abedon	vs.	J. Clarke
Wed. Jan. 7	6:00pm	K. Strother	vs.	K. Usry
Wed. Jan. 14	5:15pm	J. Clarke	vs.	K. Strother
Wed. Jan. 14	6:00pm	K. Usry	vs.	T. Abedon
Wed. Jan. 21	5:15pm	T. Abedon	vs.	K. Strother
Wed. Jan. 21	6:00pm	K. Usry	vs.	J. Clarke
Wed. Jan. 28	5:15pm	T. Abedon	vs.	J. Clarke
Wed. Jan. 28	6:00pm	K. Strother	vs.	K. Usry
Wed. Feb. 4	5:15pm	K. Usry	vs.	T. Abedon
Wed. Feb. 4	6:00pm	J. Clarke	vs.	K. Strother
Wed. Feb. 11	5:15pm	K. Usry	vs.	J. Clarke
Wed. Feb. 11	6:00pm	T. Abedon	vs.	K. Strother
Wed. Feb. 18	5:15pm	K. Usry	vs.	K. Strother
Wed. Feb. 18	6:15pm	T. Abedon	vs.	J. Clarke
Wed. Feb. 25	5:15pm	K. Usry	vs.	T. Abedon
Wed. Feb. 25	6:00pm	J. Clarke	vs.	K. Strother

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

ISLE OF PALMS
RECREATION DEPARTMENT

2003-2004
7-8 Year-Old Basketball Schedule

Coach	Phone Number	Sponsor Name
Guy Artigues	883-3527	Pleasant Places
Charles Barrington	886-3673	Ron Davis Realtors
Bob Dodenhoff	886-3109	Pelican Cleaners
Chip Kassinger	883-0810	Munchkins Children's Consignment
Joe Wezwick	883-9374	SoCal Burritos

- All games will be played at the Isle of Palms Rec. Dept.

Date	Time	Home	vs.	Away
Wed. Jan. 7	5:15pm	J. Wezwick	vs.	C. Kassinger
Thurs. Jan. 8	5:15pm	C.Barrington	vs.	B. Dodenhoff
Thurs. Jan. 8	6:00pm	C.Kassinger	vs.	G. Artigues
Wed. Jan. 14	5:15pm	B. Dodenhoff	vs.	C. Kassinger
Thurs. Jan. 15	5:15pm	G. Artigues	vs.	B. Dodenhoff
Thurs. Jan. 15	6:00pm	C. Barrington	vs.	J. Wezwick
Wed. Jan. 21	5:15pm	C. Barrington	vs.	G. Artigues
Thurs. Jan. 22	5:15pm	B. Dodenhoff	vs.	J. Wezwick
Thurs. Jan. 22	6:00pm	C. Barrington	vs.	C. Kassinger
Wed. Feb. 4	5:15pm	G. Artigues	vs.	J. Wezwick
Thurs. Feb. 5	5:15pm	J. Wezwick	vs.	C. Kassinger
Thurs. Feb. 5	5:15pm	C. Barrington	vs.	B. Dodenhoff
Wed. Feb. 11	5:15pm	C. Kassinger	vs.	G. Artigues
Thurs. Feb. 12	5:15pm	B. Dodenhoff	vs.	Kassinger
Thurs. Feb. 12	6:00pm	C. Barrington	vs.	J. Wezwick
Wed. Feb. 18	5:15pm	G. Artigues	vs.	B. Dodenhoff
Thurs. Feb. 19	5:15pm	C. Barrington	vs.	C. Kassinger
Thurs. Feb. 19	6:00pm	G. Artigues	vs.	J. Wezwick
Thurs. Feb. 26	5:15pm	C. Barrington	vs.	G. Artigues
Thurs. Feb. 26	6:00pm	B. Dodenhoff	vs.	J. Wezwick

ISLE OF PALMS
RECREATION DEPARTMENT

2003-2004
9/10 Year Old Basketball Schedule

Coach	Phone Number	Sponsor
Pack Fowler	883-9000	Carroll Realty
Michael Giles	886-3919	Long Island Cafe
Tim Harrell	883-3061	IOP Family Dentistry
T.J. Rostin	886-8294	Third Brigade

*All games will be played at the Isle of Palms Rec. Dept.

Date	Time	Home	vs.	Away
Mon. Jan. 5	5:15pm	P. Fowler	vs.	T. Rostin
Mon. Jan. 5	6:15pm	T. Harrell	vs.	M. Giles
Mon. Jan. 12	5:15pm	T. Harrell	vs.	P. Fowler
Mon. Jan. 12	6:15pm	M. Giles	vs.	T. Rostin
Sat. Jan. 17	1:30pm	P. Fowler	ns.	M. Giles
Sat. Jan. 17	2:30pm	T. Rostin	vs.	T. Harrell
Sat. Jan. 24	1:30pm	T. Harrell	vs.	M. Giles
Sat. Jan. 24	2:30pm	P. Fowler	vs.	T. Rostin
Mon. Jan. 26	5:15pm	T. Harrell	vs.	P. Fowler
Mon. Jan. 26	6:15pm	M. Giles	vs.	T. Rostin
Sat. Jan. 31	1:30pm	T. Rostin	vs.	T. Harrell
Sat. Jan. 31	2:30pm	P. Fowler	vs.	M. Giles
Mon. Feb. 2	5:15pm	T. Harrell	vs.	M. Giles
Mon. Feb. 2	6:15pm	P. Fowler	vs.	T. Rostin
Mon. Feb. 9	5:15pm	T. Rostin	vs.	T. Harrell
Mon. Feb. 9	6:15pm	P. Fowler	vs.	M. Giles
Sat. Feb. 14	1:30pm	M. Giles	vs.	T. Rostin
Sat. Feb. 14	2:30pm	T. Harrell	vs.	P. Fowler

*There will be a double or single elimination tournament following the regular season.

Isle of Palms Recreation Department
PROGRAMS



Island Preschool
(Ages 4 & 5)
Monday – Friday
9am – 12Noon

Tiny Tots
(3 yrs. old)
Monday – Thursday
9:15am – 12Noon



Mommy & Me
Wednesdays
Except the 1st Wed. of Month
9:30-11am
Parents w/children 3 & under
FREE!

Keenagers
(Ages 55 & Older)
Luncheon: January 7th
February 4th
1st Wed. of each month
Bring a covered dish!
Annual Dues:
IOP Residents:
Singles: $5 Couples: $7
Non Residents:
Singles: $8 Couples: $12.50
Lunch Bunch:
2nd Wed. of each month
Field Trip:
3rd Wed. of each month





Morning Aerobics
Monday, Wednesday, Friday
8:00 – 9:00am
6 week sessions
Jan.5th - Feb.13th
Feb. 16th – March 26th
$60/IOP Res. $65/Non-res.
$7/Walk-Ins $15/Week



Lowcountry Blues Bash
Saturday, February 7th 5-8pm
Sunday, February 8th 2-5pm
$5.00, 12 & Under FREE!

Yoga
Tuesdays & Thursdays
12:30 – 2:00pm
6 Week Sessions
Dec. 9th – Jan. 22nd
Jan. 27th – March 4th
$80/IOP Res. $85/Non-res.



Beginner Dog Obedience
Tuesdays, Beginning Jan. 6th
Seven (7) Week Sessions
Puppies 6:30 – 7:30pm
Adults 7:30 – 8:30pm
$80/IOP Res. $85/Non-Res.



Dog Tricks Classes
Tuesdays
Beginning Jan. 6th
Seven (7) Week Sessions
8:30pm – 9:30pm
$75/IOP Res. $80/Non-Res.



Tae Kwon Do
Youth: Sat. 9:00-10:00am
Fee: $28/IOP Res. $33/Non-Res.
Adults: Wed. 7:30-9:15pm
Sat. 10am-12pm
Fee: $32/IOP Res. $37/Non-Res.

Gymnastics
Fridays
4:00 – 4:45pm
Girls & Boys 3yrs. and older
Five (5) Week Sessions
Jan. 9th – Feb. 6th (No Class on Feb. 13th)
$40/IOP Res. $45/Non-Res.
$10/Visitors
Visitors welcome at 1st lesson of each session ONLY!

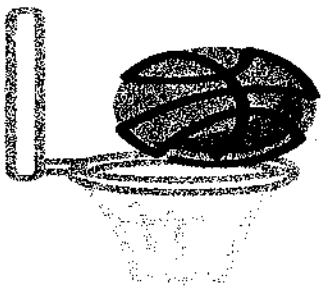


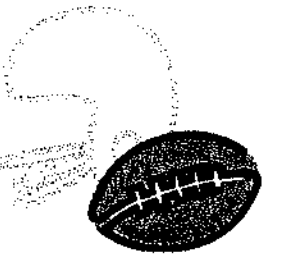
IOP Middle School Dance
January 2nd & February 6th
7:00pm – 10:00pm
$5.00 at Door



Call 886-8294 for more information.

ISLE OF PALMS RECREATION DEPARTMENT
ATHLETICS





ADULT SPORTS

MEN'S 3 ON 3 BASKETBALL
Reg.: Feb. 16 – Mar. 12
Fee: $60 per team
Capt. Mtg.: Mar. 22nd @ 6pm
Games: Tues. & Thurs. evenings

MEN'S SPRING SOFTBALL
Reg.: Feb. 2 – Feb. 27
Fee: $425 per team
Capt. Mtg.: Mar. 2nd @ 6pm
Games: Mon. & Wed. evenings

CO-ED SOFTBALL
Reg.: May 10 – May 28
Fee: $425 per team
Capt. Mtg.: June 8th @ 6pm
Games: Tues. & Thurs. evenings

SPRING FLAG FOOTBALL
Reg.: Jan. 5 – Jan. 23
Fee: $325 per team
Capt. Mtg.: Feb. 2nd @ 6pm
Games: Sunday afternoons

YOUTH SPORTS

YOUTH BASEBALL
Reg.: Jan. 12 – Feb. 6
(Jan. 12 – 16 IOP residents only)
Fee: $30/resident $35/non
Orient. Mtg.: Feb. 20 @ 5:30pm
Ages: 5-12 years old

ISLE OF PALMS

Recreation Dept.

BOARD OF ZONING APPEALS
January 13, 2004

AGENDA

The Isle of Palms Board of Zoning Appeals will hold its regularly scheduled meeting on January 13, 2004 in the Building Department Conference room at 5:30pm.

A. Call to Order

B. Nomination and Election of Officers

C. Approval of Minutes of Previous Meeting: October 14, 2003

D. Home Occupations:
12 Sandcrab Court
527 Ocean Boulevard

E. Variance:
#24-28th Avenue

F. Miscellaneous Business:

G. Adjournment

Board of Zoning Appeals
Minutes
October 14, 2003
Draft

I. Call to order

Chairperson Gabbie Porter called the regular meeting of the Board of Zoning Appeals to order on October 14, 2003 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Tom Gear, Jim Harvey, and Guy Taylor as well as the zoning administrator Douglas Kerr.

II. Review of Minutes

The first item on the agenda was the review of the minutes of the September 9th, 2003 meeting. A motion was made and seconded to approve the minutes as written. The vote was unanimous in favor of the motion.

III. Home Occupations

9 Ocean Park Court

Ms. Porter swore in everyone planning to give testimony and explained that the first case on the agenda was a home occupation at 9 Ocean Park Court. Mr. Kerr explained that the applicant, Mr. Rick Sohl, was requesting a home office for an internet gift sales business. He explained that the house would be used for office work only.

Mr. Sohl addressed the Board and explained that he would solicit for business with mass mailings and the internet. He submitted a catalogue to the Board and showed examples of the gifts that would be offered for sale. He explained that orders would be received at the house and he would then have the item drop shipped from California, and at no time would the merchandise be at the house.

Ms. Taylor asked what Mr. Sohl's day-to -day operation would entail. Mr. Sohl answered taking orders. Mr. Taylor asked what would compel a potential client to buy from his operation. Mr. Sohl answered that his prices where wholesale, which he hoped would generate orders. Mr. Gear asked if there would ever be deliveries made to the house at 9 Ocean Park Court. Mr. Sohl answered no. Ms. Porter asked if this was Mr. Sohl's only business. Mr. Sohl answered that he currently worked at the Seaside Inn and that this would be supplemental income. Mr. Taylor made a motion to approve the application and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

3004 Cameron Boulevard

Ms. Porter explained that the next case on the agenda was for a home occupation at 3002 Cameron Boulevard. Mr. Kerr explained that the applicant, Mr. Rick Pound, was

requesting a special exception to allow the establishment of a home office for a property maintenance business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Ms. Pound, the applicant's wife, addressed the Board and explained that her husband was unable to attend, but that she could answer any questions that the Board may have. She added that the business would be only her husband and herself, and that they would do routine maintenance for property owners. Ms. Porter asked if the business would involve any trucks or trailers. Ms. Pound answered that they planned to use a Suburban. Mr. Harvey asked what type of maintenance would be done. Ms. Pound answered cleaning, minor painting, furniture moving, leaking faucet repair, and other minor repairs. Mr. Taylor asked if the applicant was aware of the fact that an accessory structure could not be used in connection with the business. Ms. Pound answered that they had planned to keep their supplies, which are normal household materials, in the car or garage, which is attached to the house. Mr. Kerr stated that because the garage is attached, it is considered part of the primary structure and not an accessory structure. Mr. Harvey made a motion to approve the application and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

V. Variance

#1- 46th Avenue

Ms. Porter explained that the next request was for a variance at #1-46th Avenue. Mr. Kerr explained that the pertinent ordinance is Section 5-4-14 Accessory Uses(A)(3), which reads: "Except for parking, permitted accessory uses or buildings shall not be located in the front or the side yard, and such uses or buildings shall not be located within six (6) feet of any side lot line, …".

He explained that the applicant is requesting a variance to allow the construction of an accessory structure, a pool, in the side yard of the property. He added that the property is located at the end of 46th Avenue with frontage on both 46th Avenue and the Atlantic Ocean. The front yard of the property is that area between 46th Avenue and the house, and therefore the side yard is that area between the house and the Atlantic Ocean. The applicant is proposing to locate the pool in that area adjacent to the ocean.

Mr. Kerr stated that the applicant claims that the property is unusual because of its orientation to the ocean and the fact that the lot is much wider than deep, and that the authorization of the variance will not be of substantial detriment to adjacent property owners, because the variance will allow the pool to be built farther from the adjacent property than required by the zoning ordinance.

The applicant, Mr. Rodd Heinlen of Stephen Herlong & Associates, addressed that Board and presented a site plan. He explained that at least 95% of ocean front houses have their rear yard adjacent to the ocean, and that because this property's side yard is adjacent to the ocean, it is very unusual. He added that the intent of the ordinance is to protect neighbors on either side from a pool adjacent to their property in a side yard, and that in this instance, the ordinance is having the opposite effect. He added that a letter from the neighboring property owner had been submitted that supported the issuance of the variance. He explained that the owner was proposing to surround the pool with a living fence that would act as a buffer between the two properties. Mr. Taylor stated that he felt that this was an odd situation that is exactly why the Board was created and made a motion to approve the request. Mr. Harvey seconded the motion and the vote was unanimous in favor of the motion.

VI. Adjournment

With no further business the meeting was adjourned at 6:15PM.

Appeal Number: 04-01

Applicant: Andrea Parker

Address: 12 Sandcrab Court

Request:

The applicant is requesting a special exception to allow the establishment of a home office for a pool cleaning business. The applicant has indicated that the home office would be used for personal office work only and that there will be no business related traffic coming to the home. The applicant has indicated that there will be a standard size pick-up truck with tools and chemicals in the bed stored at the house. The business is classified in Table B1 as 7389- office work for business services not elsewhere classified.

Board of Zoning Appeals

Information Sheet
City of Isle of Palms

Date Filed: 11/18/03 Appeal Number 04-01

Instructions:
This form must be completed for a hearing on appeal from action of a zoning official, application for a variance, or application for a special exception. Entries must be printed or typewritten. If the applicant is not the owner of the property, all must sign.

An accurate, legible plot plan, showing all property dimensions and locations of all structures and improvements must be attached.

Property Address 12 Sandcrab Court

Lot _____ Block _____ TMS _____

Area of Lot _____ Zoning Classification _____

Applicant(s) Name Andrea Parker-Iwer

Address 12 Sandcrab Court

Telephone 843-270-5126

Interest [i.e. owner, owner's attorney, architect, etc] owner of business
tenant of home

Owner(s) [If different from applicant]

Name Homeowner is Tony Marchionne

Address Spartanburg

Telephone 864-576-5822

I (We) certify that this application and all supporting documents attached are correct.

Andrea Parker-Iwer
Applicant Signature/Date

A Marchionne
Owner Signature (if different from applicant)/Date

Board of Zoning Appeals
Special Exception Application
Home Occupation
City of Isle of Palms

Date Filed: 11/18/03 Appeal No: 04-01

1. Applicant hereby appeals to the Board of Zoning Appeals for a special exception for the use of the property described in the Notice of Appeals Form as: Home Occupation for pool cleaning service which is a permitted special exception under the district regulations in Section 5-4-44 and 5-4-2(18) of the Zoning Ordinance.

2. Applicant will meet the standards in section 5-4-44 of the Zoning Ordinance which are applicable to the proposed special exception in the following manner: No business related traffic to the house

3. Applicant agrees that the following conditions be imposed to meet the standards in the Zoning Ordinance: n/a

4. The following documents are submitted in support of this application: n/a

5. Will all business related activity conducted on your property be carried out entirely in your principle building, i.e. your home? YES ✓ NO _____

6. Will more than 25% of the floor of your home be devoted to the conduct of your occupation? YES _____ NO ✓

7. Will any signs, merchandise, or articles be displayed for advertising purposes, or will merchandise or articles be displayed in such a manner that they are visible from the street? YES _____ NO ✓

8. Will any merchandise or articles be stored at any location other than inside your home? YES ✓ NO _____ In the truck. In a storage unit - off prem.

9. Will there be any alteration of the residential character of your property? YES __ NO ✓

10. Will traffic be generated by such home occupation in greater volume than would normally be expected in a residential neighborhood and parking generated by such home occupation that would require parking in a required front yard set-back? YES ___ NO ✓

11. Will your occupation, profession, or trade generate any noise, vibration, heat, glare, smoke, odor, or dust perceptible to your neighbors? YES _____ NO ✓

12. Is the proposed use a permitted use under Section 5-4-37? YES ✓ NO ___

Describe in full detail the nature of your occupation, profession, or trade by listing all activities related to such occupation that will be undertaken in your home:

Since this is a swimming pool cleaning service, the only activity to be done in the home & office work on the computer and phone for billing and marketing purposes. I will be the only employee and my Dodge Dakota will be parked in the driveway just like it is now. There will be a limited amount of tools, chemicals and cleaning equipment kept in the back of the truck.

In applying for this special exception home occupation, I have answered the questions truthfully and have not omitted any information about my home occupation which, if disclosed, would result in a denial of this application in accordance to Section 5-4-7(a)(b) of the City of Isle of Palms Code of Ordinances.

I further acknowledge that, if granted, the special exception home occupation and business license issued under authority of that permit may be revoked if any of the information contained in this application is found to be untruthful or if I fail to meet the requirements of Section 5-4-44 and 5-4-2(18): if I have failed to provide information fully describing the home occupation to be conducted on my premises, or at any time the conduct of my home occupation may constitute a nuisance as defined in Section 5-4-44 or Section 6-1-11, et. seq., of the City of Isle of Palms Code of Ordinances. Any activity which adversely diminishes the residential character of my neighborhood may be cause for revocation of my home occupation. Outdoor advertising is <u>not</u> allowed under this license.

Andrea Parker-Sweet

Signature of Applicant & Date

Appeal Number: 04-02

Applicant: Howard Joyner

Address: 527 Ocean Boulevard

Request:

The applicant is requesting a special exception to allow the establishment of a home office for an import/export business. The applicant has indicated that the home office would be used for personal office work only and that there will be no business related traffic coming to the home and no storage at the home. The applicant has indicated that his business will involve the wholesale of miscellaneous items from China including chemicals, china, toys and other items. He has indicated that all items will be shipped to a location in Mount Pleasant and at no time will any merchandise be at the home. The business is classified in Table B1 as 7389- office work for business services not elsewhere classified.

Board of Zoning Appeals

Information Sheet
City of Isle of Palms

Date Filed: 12/4/03 Appeal Number 04-02

Instructions:
This form must be completed for a hearing on appeal from action of a zoning official, application for a variance, or application for a special exception. Entries must be printed or typewritten. If the applicant is not the owner of the property, all must sign.

An accurate, legible plot plan, showing all property dimensions and locations of all structures and improvements must be attached.

Property Address 527 Ocean Boulevard

Lot _____ Block _____ TMS _____

Area of Lot _____ Zoning Classification _____

Applicant(s) Name H. Howard Joyner, Ph.D.

Address 527 Ocean Boulevard

Telephone Home (843) 886-5664 mobile (843) 568-2908

Interest [i.e. owner, owner's attorney, architect, etc] owner

Owner(s) [If different from applicant]

Name _____

Address _____

Telephone _____

I (We) certify that this application and all supporting documents attached are correct.

H. Howard Joyner Dec 4, 2003
Applicant Signature/Date

_____
Owner Signature (if different from applicant)/Date

Board of Zoning Appeals
Special Exception Application
Home Occupation
City of Isle of Palms

Date Filed: 12/4/03 Appeal No: 04.02

1. Applicant hereby appeals to the Board of Zoning Appeals for a special exception for the use of the property described in the Notice of Appeals Form as: Sec 5-4-44 Home Occupation which is a permitted special exception under the district regulations in Section 5-4-44 and 5-4-2(18) of the Zoning Ordinance.

2. Applicant will meet the standards in section 5-4-44 of the Zoning Ordinance which are applicable to the proposed special exception in the following manner: N/A

3. Applicant agrees that the following conditions be imposed to meet the standards in the Zoning Ordinance: N/A

4. The following documents are submitted in support of this application: N/A

5. Will all business related activity conducted on your property be carried out entirely in your principle building, i.e. your home? YES ✓ NO ✓ (SEE EXPLANATION ON PAGE 2)

6. Will more than 25% of the floor of your home be devoted to the conduct of your occupation? YES ____ NO ✓

7. Will any signs, merchandise, or articles be displayed for advertising purposes, or will merchandise or articles be displayed in such a manner that they are visible from the street? YES ____ NO ✓

8. Will any merchandise or articles be stored at any location other than inside your home? YES ✓ NO ____ (SEE EXPLANATION ON PAGE 2)

9. Will there be any alteration of the residential character of your property? YES ____ NO ✓

10. Will traffic be generated by such home occupation in greater volume than would normally be expected in a residential neighborhood and parking generated by such home occupation that would require parking in a required front yard set-back? YES ____ NO ✓

11. Will your occupation, profession, or trade generate any noise, vibration, heat, glare, smoke, odor, or dust perceptible to your neighbors? YES ____ NO ✓

12. Is the proposed use a permitted use under Section 5-4-37? YES ✓ NO ____

Special Exception Form 4-A
Page 2

Describe in full detail the nature of your occupation, profession, or trade by listing all activities related to such occupation that will be undertaken in your home: import/export business of wholesale items mainly imported from China. These items may include specialty chemicals, china, toys etc. to be warehoused in Charleston (not in my home). Goods will be sold to manufacturers or retailers for end use.

Want to set up office for phone/fax use only. 12.4.03

In applying for this special exception home occupation, I have answered the questions truthfully and have not omitted any information about my home occupation which, if disclosed, would result in a denial of this application in accordance to Section 5-4-7(a)(b) of the City of Isle of Palms Code of Ordinances.

I further acknowledge that, if granted, the special exception home occupation and business license issued under authority of that permit may be revoked if any of the information contained in this application is found to be untruthful or if I fail to meet the requirements of Section 5-4-44 and 5-4-2(18): if I have failed to provide information fully describing the home occupation to be conducted on my premises, or at any time the conduct of my home occupation may constitute a nuisance as defined in Section 5-4-44 or Section 6-1-11, et. seq., of the City of Isle of Palms Code of Ordinances. Any activity which adversely diminishes the residential character of my neighborhood may be cause for revocation of my home occupation. Outdoor advertising is not allowed under this license.

H. Howard Jones 12/4/03

Signature of Applicant & Date

Appeal Number: 04-03

Applicant: Bryant Stowe
ADC Engineering, Inc.

Address: #24- 28th Avenue; Isle of Palms Recreation Center

Pertinent zoning requirement:

Section 5-4-71 Buffer yards. Subsection (a)(1)(b):

Any commercial, municipal or other non-residential use shall be separated and buffered from adjoining/ abutting residential property with an eight (8) foot painted, wooden stockade fence…

Section 5-4-71 Buffer yards. Subsection (f): Landscaping shall be required on all new development and any old building with renovation or remodeling equal to or greater than 25 percent of the building's appraised value.

Request:

The applicant is requesting a variance from the buffer yard requirements to allow the alteration and renovation of the City's recreation center without the installation of an eight foot stockade fence adjacent to the residential property to the north west of the property. Because the value of the alterations to the Recreation Center is greater than 25 percent of the building's value, the owner is required to install a stockade fence as part of the buffer yard.

The applicant has stated that if the standards of the ordinance are met, the adjacent property owners will suffer an unnecessary hardship, because of their loss of view and connectivity to the park. The applicant has included a letter from both property owners adjacent to the area where the fence would be installed stating that they object to the installation of the fence.

Board of Zoning Appeals

Information Sheet
City of Isle of Palms

Date Filed: 12/18/03 Appeal Number 04-03

Instructions:
This form must be completed for a hearing on appeal from action of a zoning official, application for a variance, or application for a special exception. Entries must be printed or typewritten. If the applicant is not the owner of the property, all must sign.

An accurate, legible plot plan, showing all property dimensions and locations of all structures and improvements must be attached.

Property Address #24 28th Avenue, Isle of Palms, SC 29451

Lot _____ Block L TMS 5710500140-148

Area of Lot 12 acres Zoning Classification SR-1

Applicant(s) Name ADC Engineering, Inc. - Bryant Stowe

Address 1226 Yeamans Hall Road, Hanahan, SC 29406

Telephone 566-0161

Interest [i.e. owner, owner's attorney, architect, etc] Landscape Architect

Owner(s) [If different from applicant]

Name City of Isle of Palms - Recreation Center

Address PO Box 508, Isle of Palms, SC 29451

Telephone 886-6882

I (We) certify that this application and all supporting documents attached are correct.

12/18/03
Applicant Signature/Date

1/07/04
Owner Signature (if different from applicant)/Date

Board of Zoning Appeals
Variance Application
City of Isle of Palms
Form 3

Date Filed: 12/18/03 Appeal Number: 04-03

1. Applicant hereby appeals to the Board of Zoning Apeals for a variance from the strict application to the property described in the Notice of Appeal (form -1) of the following provisions of the Zoning Ordinance (Section Number): 5-4-71 (Buffer Yards) so that a zoning permit may be issued to allow use of the property in a manner shown on the attached plot plan, described as follows: Remove requirements for eight foot painted fence in buffer.
for which a permit has been denied by a zoning official on the grounds that the proposal would be in violation of the Zoning Ordinance.

2. What are the extraordinary and exceptional conditions pertaining to this piece of property because of its size, shape, or topography? The property owners abuting the property prefer to not have the fence.

3. What unnecessary hardship will result when the standards of the ordinance are met? Buffer protection is meant to protect lower density use (Residential) from higher density which in this case is a park facility. The affected homeowners would derive greater benefit without the fence protection as it maintains their view and connectivity into the park. They would rather the fence not be installed.

4. What conditions are peculiar to this particular piece of property and not to surrounding properties? This is a public facility for the entire City to use and does not adversely affect the neighborhood. Proposed views will remain unchanged to affected individuals and they would prefer to not have the fence.

5. The authorization of the variance will not be of substantial detriment to adjacent property or to the public good, and the character of the district will not be harmed by the granting of the variance for the following reasons: Maintains existing connection with community, does not interrupt views onto property.

6. Is this use a permitted use according to the Zoning Ordinance? Yes.

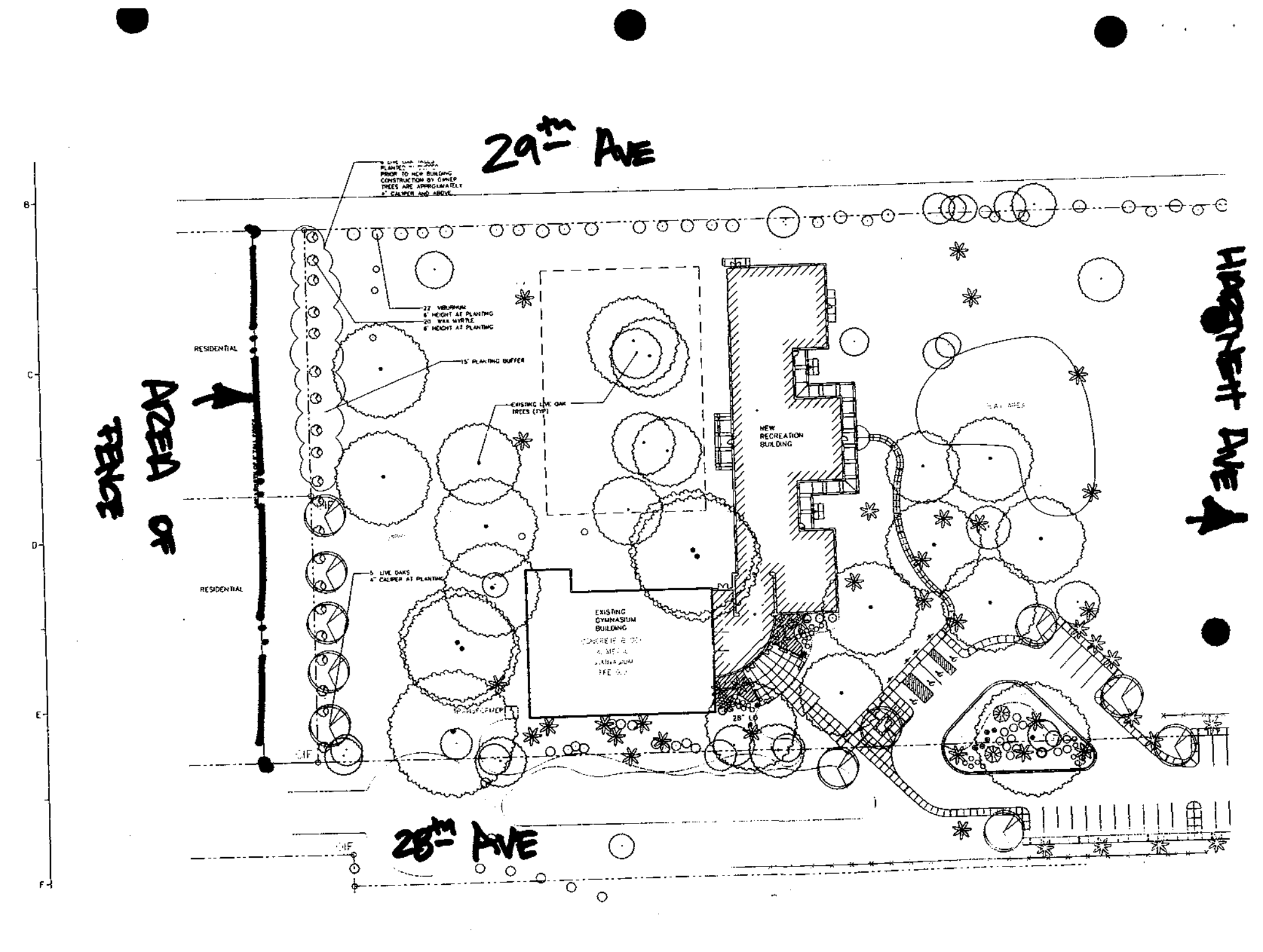
7. The following documents are submitted in support of this application: Site Plan and Survey

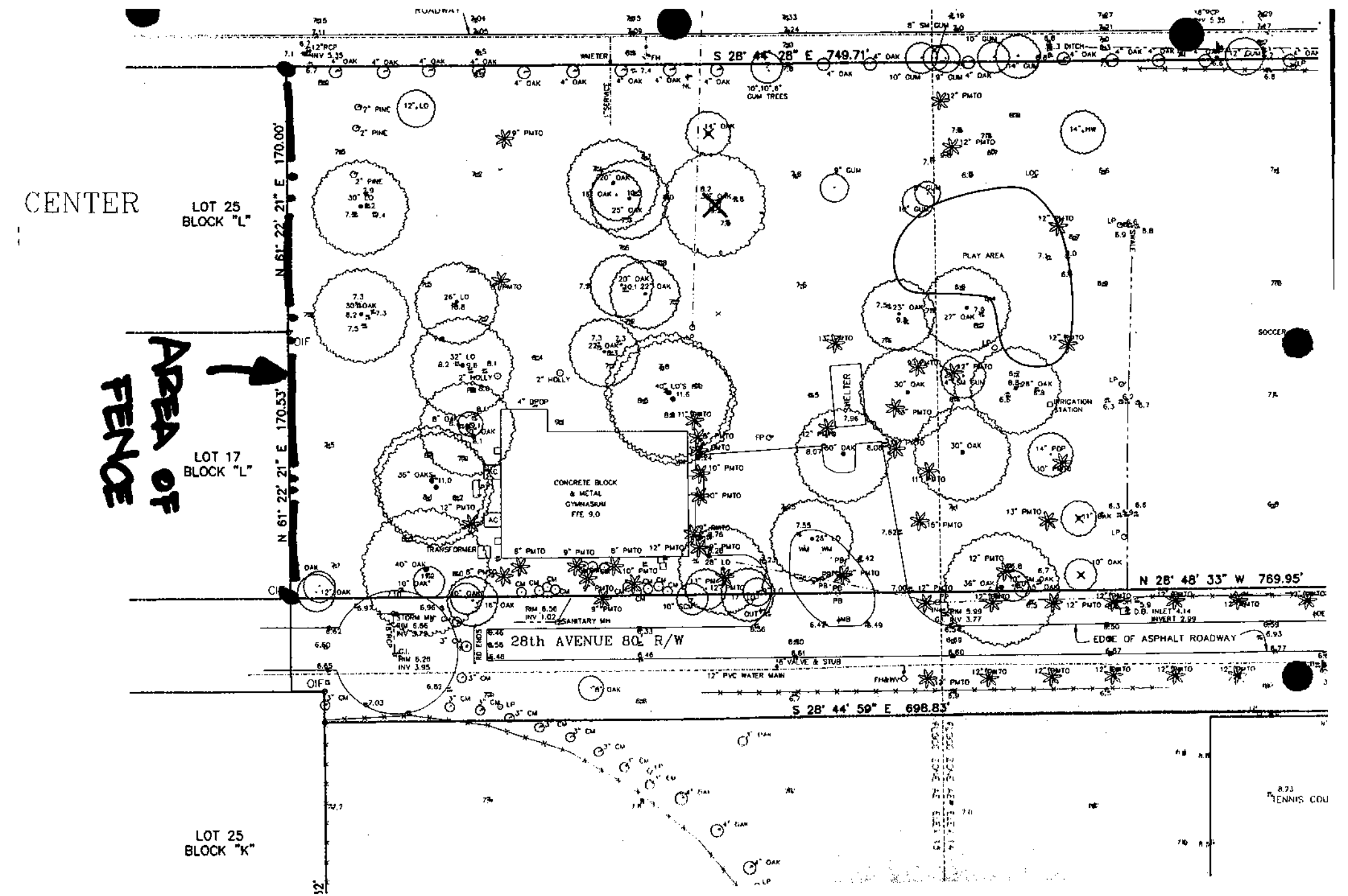
* A plot plan with all dimensions must be submitted with this application.

Applicant Signature — Date 12/18/03

Owner Signature (If different from applicant) — Date 1/7/04

APPLICANT MUST ATTEND BOARD OF ZONING APPEALS FOR APPLICATION TO BE HEARD


29th AVE
HIBISCUS AVE
28th AVE
AREA OF FENCE
RESIDENTIAL
RESIDENTIAL
15' PLANTING BUFFER
22 VIBURNUM
6' HEIGHT AT PLANTING
20 WAX MYRTLE
6' HEIGHT AT PLANTING
5 LIVE OAKS
4" CALIPER AT PLANTING
EXISTING LIVE OAK TREES (TYP)
NEW RECREATION BUILDING
EXISTING GYMNASIUM BUILDING
SEAT AREA
28' LO
B
C
D
E
F


CENTER
LOT 25
BLOCK "L"
LOT 17
BLOCK "L"
LOT 25
BLOCK "K"
AREA OF FENCE
N 61° 22' 21" E 170.00'
N 61° 22' 21" E 170.53'
S 28° 44' 28" E 749.71'
N 28° 48' 33" W 769.95'
S 28° 44' 59" E 698.83'
28th AVENUE 80' R/W
EDGE OF ASPHALT ROADWAY
CONCRETE BLOCK & METAL GYMNASIUM FFE 9.0
SHELTER
PLAY AREA
SOCCER
TENNIS COU
SANITARY MH
STORM MH
TRANSFORMER
IRRIGATION STATION
12" PVC WATER MAIN
18" VALVE & STUB
10",10",8" GUM TREES

December 18, 2003

To Whom it May Concern;

As the owner of the property at 26- 28th Ave, I would like it to be known to Council and the Planning Dept of the Isle of Palms that I would not want a fence built along my property line where it is adjacent to the Rec Dept.

Yours sincerely,

Maura Hagarty Bannon
26-28th Ave
Isle of Palms sc
29451

December 22, 2003

Mr. John E. Kennedy
25-29th Avenue
Isle of Palms, SC 29451

To Whom It May Concern:

As the owner of the property at 25 Twenty-ninth Avenue, I would like it to be known to Council and the Planning Dept. of the City of Isle of Palms, that I would not want a fence built along my property line where it is adjacent to the Recreation Dept.

Sincerely,

John E. Kennedy

Mr. John E. Kennedy

Appeal Number: 04-03

Applicant: Bryant Stowe
ADC Engineering, Inc.

Address: #24- 28th Avenue; Isle of Palms Recreation Center

Pertinent zoning requirement:

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Request:

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Board of Zoning Appeals

Information Sheet
City of Isle of Palms

Date Filed: 12/18/03

Appeal Number 04-03

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Interest [i.e. owner, owner's attorney, architect, etc] Landscape Architect

Owner(s) [if different from applicant]

Name City of Isle of Palms - Recreation Center

Address PO Box 508, Isle of Palms, SC 29451

Telephone 886-6882

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12/18/03
Applicant Signature/Date

1/07/04
Owner Signature (if different from applicant)/Date

Board of Zoning Appeals
Variance Application
City of Isle of Palms
Form 3

Date Filed: 12/18/03 Appeal Number: 04-03

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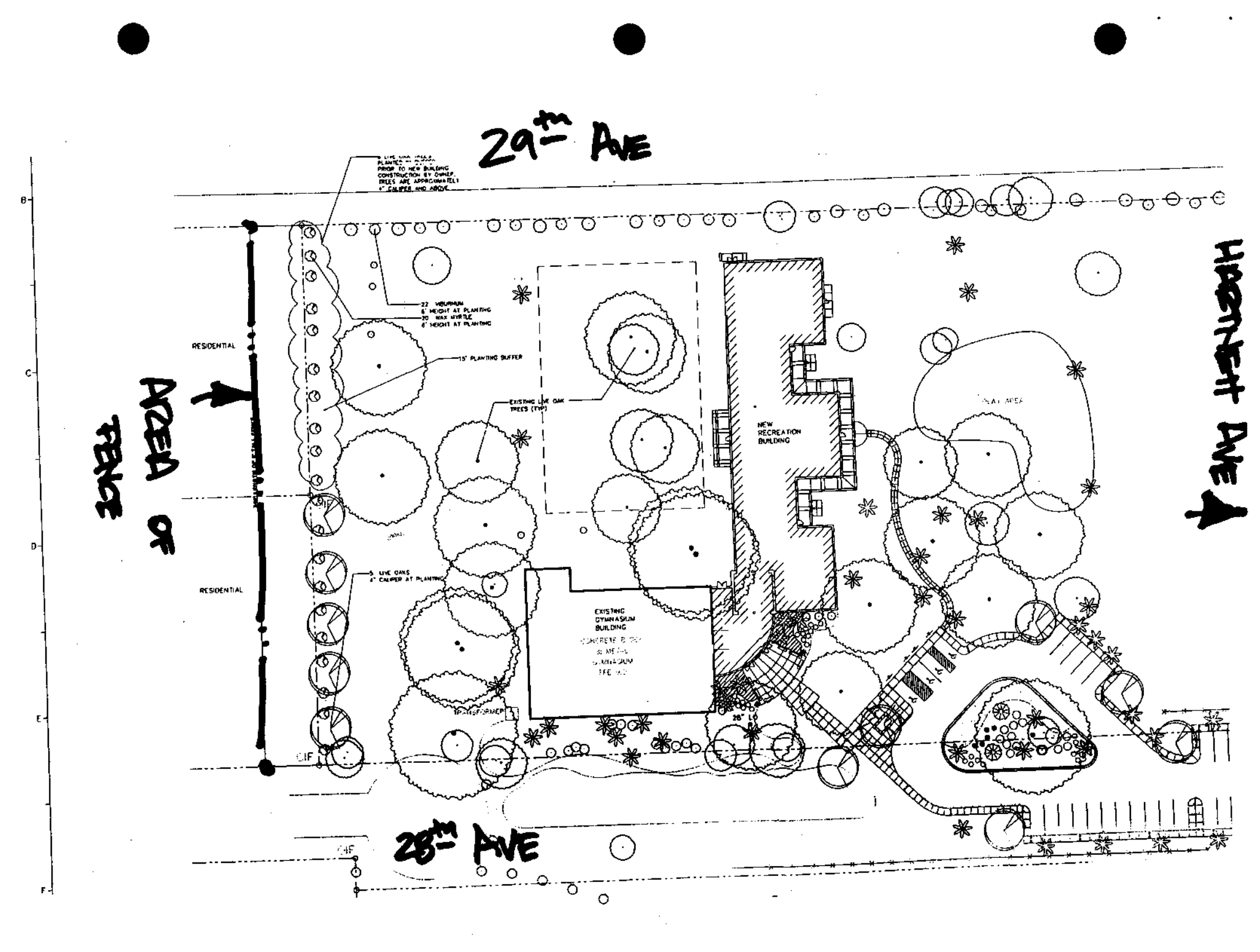
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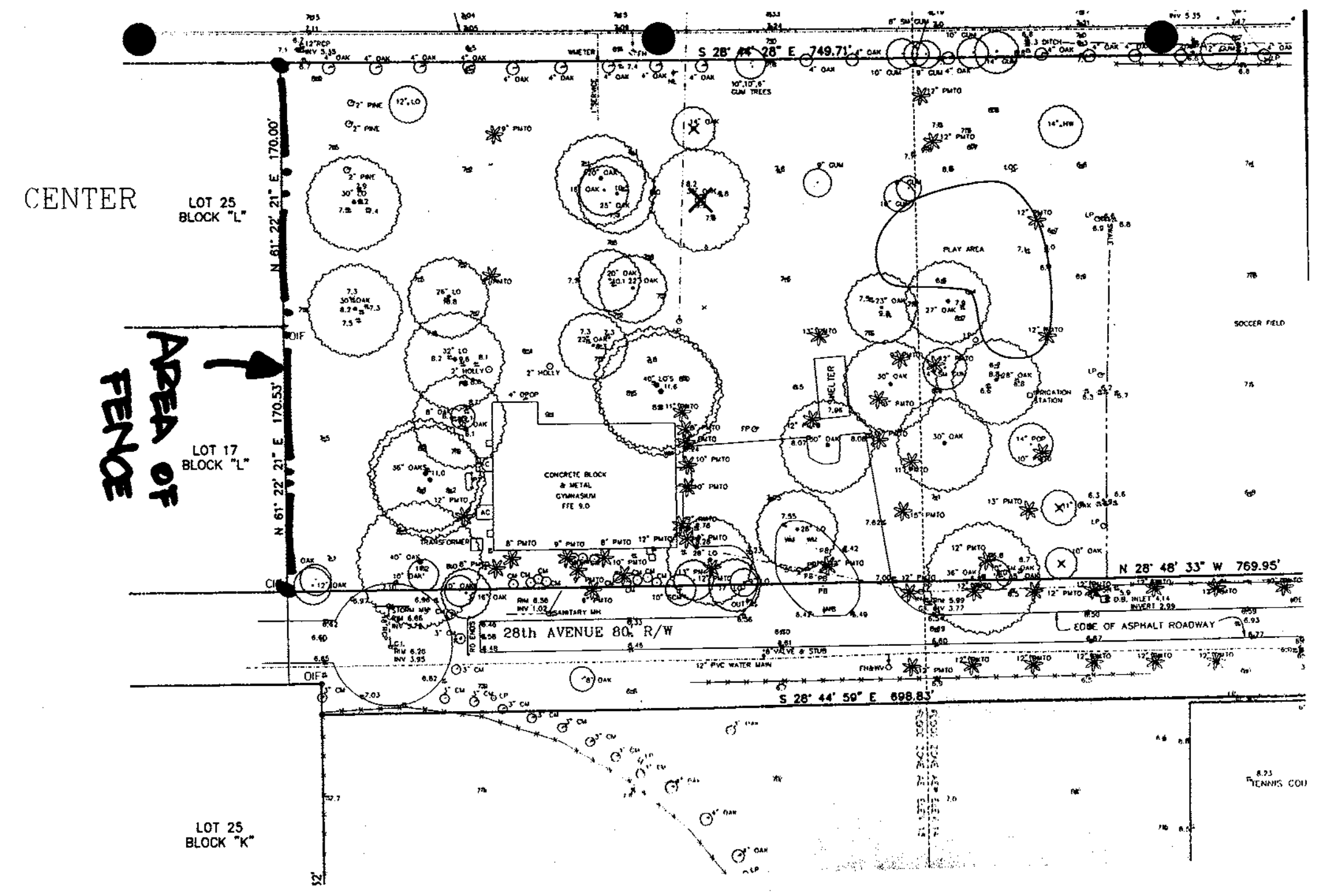
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Applicant Signature — Date 12/18/03

Owner Signature (If different from applicant) — Date 1/7/04

APPLICANT MUST ATTEND BOARD OF ZONING APPEALS FOR APPLICATION TO BE HEARD


29TH AVE
HARRIET AVE
28TH AVE
AREA OF FENCE
RESIDENTIAL
RESIDENTIAL
15' PLANTING BUFFER
22 VIBURNUM
6' HEIGHT AT PLANTING
20 WAX MYRTLE
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EXISTING LIVE OAK TREES (TYP)
NEW RECREATION BUILDING
EXISTING GYMNASIUM BUILDING
5 LIVE OAKS
4" CALIPER AT PLANTING
TRANSFORMER
C.I.F.
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CENTER
LOT 25
BLOCK "L"
N 61° 22' 21" E 170.00'
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EDGE OF ASPHALT ROADWAY
CONCRETE BLOCK & METAL GYMNASIUM FFE 9.0
SHELTER
PLAY AREA
SOCCER FIELD
TENNIS COU
SANITARY MH
12" PVC WATER MAIN
6" VALVE & STUB
TRANSFORMER
IRRIGATION STATION
D.B. INLET 4.14
INVERT 2.99
10",10",8" GUM TREES

December 18, 2003

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Sincerely,

John E. Kennedy

Mr. John E. Kennedy

HARBOR
CONTRACTING, LLC

January 6, 2004

Mr. Robert Alborg
18 29th Avenue
Isle of Palms, SC 29451

Dear Mr. Alborg,

On December 29, 2003, we received a telephone call from you stating that your home at Number 18, 29th Avenue was showing signs of hairline fractures in the exterior brickwork and in three interior rooms along the horizontal line dividing the gypsum drywall ceilings and the vertical gypsum walls. I immediately sent our project superintendent, Mr. Shon Adams, to meet with you and address you concerns. As you are aware, we are just starting the construction of the new I.O.P. Recreation Center located between 28th and 29th Avenue. The only activity taking place at this time is the off-loading and placing of fill dirt for the building slab.

After investigating the hairline fractures in your residence, it is our opinion that these fractures have been evident for some time, especially in the brick exterior. It is also our opinion that nothing we have done regarding construction has caused your problem. It would appear that your home was built on a poorly constructed foundation.

If you are of the opinion that this in not the case, then feel free to contact the sitework contractor, Triple B Construction, Mr. Ronnie Bishop at 843-889-3285. He was the only contractor working at the site at that time.

Again, I am sorry for any inconvenience, but we simply do not feel that any construction equipment or noise is causing your settlement problems.

Sincerely,

David E. Matthews
Project Manager

cc: LS3P, Arlen Albach, AIA
I.O.P. City Administrator, Linda Tucker
Triple B Construction, Ronnie Bishop

1202 CHUCK DAWLEY BOULEVARD • MOUNT PLEASANT, SOUTH CAROLINA 29464 • TEL (843) 884-3434 • FAX (843) 884-2495
www.harborcontracting.net

ISLE OF PALMS
RECREATION DEPARTMENT

PARD GRANT REQUESTS

The PARD Grant program was created in 1987 by the General Assembly of South Carolina, signed by the Governor, and took effect on July 1, 1987. PARD is intended to be used for permanent improvements to public recreation areas by local governmental units and the South Carolina Department of Parks, Recreation and Tourism.

PARD is a matching grant program and all projects must be matched by local government in an amount of at least twenty percent. All matches must be in the form of cash, force account labor or equipment use costs for actual construction of the project. Cost associated with the administration of the project, acquisition of real property or interest on borrowed funds is not eligible as a match for PARD Funds.

Each County determines the method of distribution of funds within their County Area. Charleston County based the amount of grant money on population. However, it was agreed upon that Isle of Palms would receive a flat rate of $3,000.
Based on population Isle of Palms would only receive $975.50.

Grants approved:

1997 – 2002	#97069	Tot Lot playground equipment (wiggle worm, dolphin, etc)
1998 – 2003	#98047	Playground Equipment – Play Builder 5 for Tot Lot
1999 – 2004	#99058	New Softball/ Tiny Tot lot fencing
2000 – 2005	#200103	New Playground for older children
2001 – 2006	#2001099	Additional Playground Equipment & signage
2002 – 2007	#2002071	Relocation of Tiny Tot Lot
2003 – 2008	#2003089	Relocation of Tiny Tot Lot and fall surface
Options for 2004 – 2009		Replacement of Picnic Shelter Additional Playground Equipment

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451
(843) 886-8294 • Fax: (843) 886-9857 • www.iop.net • e-mail: ioprec@iop.net

EXHIBIT F

PERSONNEL COMMITTEE
January 12, 2004

The regular meeting of the Personnel Committee was held at 7:00 p.m. on January 12, 2004, in the Building Department. Present were committee members Bettelli, Buckhannon and McMackin, City Administrator Tucker, Mayor Sottile and Councilman Miller. + Councilwoman Hanbury. 18m

1. Election of Chairman. Councilman Buckhannon nominated Councilman Bettelli as chairman; Councilwoman McMackin seconded; motion passed unanimously.

2. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes of the December 2nd and December 30th meetings as submitted with the notation that the December 30th meeting was a "special" meeting; Councilwoman McMackin seconded; motion passed unanimously.

3. Old Business. (A) Update on Appointments. Administrator Tucker reported that letters have been sent to all of the appointees as well as to those who will no longer be serving thanking them for their service. The City Attorney will schedule his annual meetings with the boards and commissions to brief them on their responsibilities. He is also establishing some rules of procedure for the newly established Real Property Advisory Committee.

(B) Update on Evaluations. Administrator Tucker reported that forms have been ordered for the annual evaluations which are generally completed by the end of February or early March and any salary increases are retroactive to January 1st. Chairman Bettelli noted that the Personnel Committee is charged with doing Administrator Tucker's evaluation which will be discussed at a special meeting.

(C) Chairman Bettelli stated that the committee had tasked themselves last year with coming up with a separate Employee Handbook for part-time employees. He asked the City Clerk to email a copy of the current Employee Handbook to members of the Personnel Committee, however the City Clerk has information formatted in Word Perfect which is not always convertible to Microsoft Word. [*Note to the Committee from the City Clerk: once my new computer is up and running, I will be able to format Word Perfect files into Word so that I can email information to you.*] The committee will be working on this handbook version for part timers this year.

3. New Business. (A) Review of Proposed Tables of Equipment in Anticipation of FY05 Budget. Administrator Tucker noted that the only item she questioned were the Duncan parking meters which are slated to be sold, but are still in the City's possession. She explained the process of committee review of the Tables of Equipment for the benefit of newly elected Councilwoman McMackin. After discussion, **Councilman Buckhannon made a motion to approve the Tables of Equipment for General Government and the Building Department; Councilwoman McMackin seconded; motion passed unanimously**.

(B) Review Property Insurance for General Government and Building Department. Administrator Tucker stated that she had no recommendations for removal of items from this list. Councilman Buckhannon questioned the need for insurance on the Breach Inlet boat ramp and gate at a cost of $186, and Chairman Bettelli questioned the need for insurance on unused Temp Trail at a cost of

$37. **Chairman Bettelli made a motion to accept the insurance list with the removal of the Boat Ramp and Temp Trail; Councilwoman McMackin seconded; motion passed unanimously.**

(C) Chairman Bettelli began discussion of the makeup of the Building Code Board of Appeals and perhaps dropping the number of members on that Board. He asked that Director Kerr be asked to meet with the Personnel Committee with his recommendations for next year.

4. Miscellaneous. (A) Employee Suggestions (copies attached). 1. Replacing the Good Friday holiday to the day after Thanksgiving. Chairman Bettelli stated that most businesses do not designate Good Friday as a regular holiday and that the day after Thanksgiving is often used because it not a busy day anyway. Councilwoman McMackin agreed with this and asked about the procedure for making this change. Administrator Tucker noted that City Council makes the decision. After discussion, **Councilwoman McMackin made a motion to change the Good Friday holiday to the day after Thanksgiving and recommended approval by full council; Councilman Buckhannon seconded; motion passed unanimously.**

As to the suggestion that each department have one vote on the floating holiday, Administrator Tucker noted that this is the way the City handles floating holidays, but that we calculate it both ways just for information purposes and she further noted that it usually works out to be the same result either way it is calculated. **Councilman Buckhannon made a motion to stipulate in the Employee Handbook that the floating holiday be voted upon with one vote coming from each department, that being police, fire, public works, general government, recreation and building, and that each department will tally individual votes to determine how the department will submit its one vote; Chairman Bettelli seconded; motion passed unanimously.**

2. Longevity incentive. Chairman Bettelli asked that the number of employees who have over 10 years of service be established before the committee makes any decision on this suggestion because it will have a definite impact on the budget. He also asked the Administrator to check with other municipalities and report what policy they may have for longevity. Administrator Tucker stated that some other municipalities do increase the amount of vacation time that can be earned after a number of years. She will provide information for next month's meeting.

3. Safety Sweepstakes. Chairman Bettelli stated that he felt sure this suggestion derived from the fact that a permanent part-time employee received an award this year. He stated that the Employee Handbook does not specify clearly as to what the parameters are and he asked committee members to come up with some verbage to clarify the parameters. He further stated that he had no problem with permanent part-time employees who work a full 30 hours a week being eligible for this award. Administrator Tucker suggested that the sweepstakes might have different increments because she wanted to provide incentive for all employees to work safely, and she further noted that it costs the City the same if part-time employees are hurt on the job as it does full-time employees who get hurt on the job. The Administrator was asked to come up with some incremental amounts and some guidelines to clarify the program.

(B) Personnel Report - NO Changes! Administrator Tucker reported that there is one employee still out on disability and is having back surgery this week from the accident on the Connector. The other employee in the same accident is back on light duty work.

(C) Set Date for Next Meeting. February 2, 2004, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

PERSONNEL COMMITTEE
December 30, 2003

A special meeting of the Personnel Committee was held at 11:05 p.m. on December 30, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury and City Administrator Tucker.

Councilman Buckhannon made a motion to go into Executive Session to discuss personnel matters as they pertain to the election commission; Councilwoman Hanbury seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken and personnel matters were discussed.

Councilman Buckhannon made a motion that options for selection to ~~this committee~~ the Election Commission be discussed at the next City Council meeting, if the current person selected cannot serve; Councilwoman Hanbury seconded; motion passed unanimously.

Councilwoman Hanbury began discussion of the Code Board of Appeals and recommended that the City Code be amended to reflect this board in conjunction with State Code and she distributed a copy of the City Code that refers to this board. The committee also discussed reducing the number of persons on this committee.

There being no further business to come before the committee, the meeting was unanimously adjourned at 11:39 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

1/8/04

TO: Personnel Cmte

From: T. J. Rostin, Asst. Recreation Director

I suggest to the personnel cmte. that the Friday following Thanksgiving should be a permanent holiday replacing Good Friday. This would allow the City employees to retain their floating holiday to be used during the current calendar year. This floating holiday, with the approval of the personnel cmte., would be voted on by the city employees. Each department would be allowed <u>one vote</u> based on that department's total votes. This would allow smaller departments to have a say in the City's affairs.

Thank you for your attention with this suggestion

T. J. Rostin

T. J. Rostin

To: City Administrator Tucker
From: Laura McLellan
Date: December 17, 2003
Re: Employee Suggestion

I would like you, the Mayor and City Council to consider a longevity incentive of some sort. I realize that annual merit and cost of living raises are given but I thought a special incentive or some sort of recognition for people who have been employed with the City for many years to receive a benefit such as;

After 10 years of employment with the City of Isle of Palms you may receive;

A fourth week of vacation.

An elective Holiday to be chosen individually at the beginning of the year.

A monetary bonus on the anniversary of date of hire.

When you have dedicated, hard-working employees with experience and familiarity to the City it is a huge benefit to keep them employed, limiting the time and expense involved with new-hire processing and training.

PART TIME EMPLOYEES SHOULD NOT BE IN THE SAFETY SWEEPSTAKES DRAWING

We believe only FULLTIME PERMANENT EMPLOYEES (40 Hours A Week) including department heads should receive this benefit!

Safety Sweepstakes for December 2003:

Police Dept. - Tracey Mize
Fire Dept. - Glen Kramer
Public Works - Kim Tapply
Combined General Government/Building/Recreation Depts. - Donnie Pitts, Recreation

Employees of the Month of December 2003:

Public Works - Bernard Gourdine

Personnel Changes:

Police Department - no changes

Fire Department - no changes

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT G

Board of Zoning Appeals
Minutes
January 15, 2004
Draft

I. Call to order

Vice Chairperson Guy Taylor called the regular meeting of the Board of Zoning Appeals to order on January 15, 2004 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Jim Harvey and Arnold Karig as well as the zoning administrator Douglas Kerr. Tom Gear was absent.

II. Nomination and Election of Officers

The first item on the agenda was the nomination and election of officers. Ms. Carroll nominated Guy Taylor as Chairman and Mr. Harvey seconded the motion. The vote was unanimous to elect Mr. Taylor as Chairman. A motion was made and seconded to defer the nomination of Vice Chairman until the entire Board is present. The vote was unanimous in favor of deferring the election of Vice Chairman.

III. Approval of Minutes

The next item on the agenda was the review of the minutes of the October 14th, 2003 meeting. A motion was made and seconded to approve the minutes as written. The vote was unanimous in favor of the motion.

IV. Home Occupations

12 Sandcrab Court

Mr. Taylor swore in everyone planning to give testimony and explained that the first case on the agenda was a home occupation at 12 Sandcrab Court. Mr. Kerr explained that the applicant, Ms. Andrea Parker-Iwer, was requesting a home office for a pool cleaning business. He explained that the house would be used for office work only, but that the applicant had indicated that there would be a pick-up truck with chemicals in the bed stored at the house.

Mr. Karig stated that he felt that the chemicals in the rear of the truck were contrary to the code's requirement that the items stored at the house be limited to normal domestic household equipment. Mr. Kerr stated that he felt that any pool owner would have these same chemicals and that he would, therefore, consider the chemicals normal household equipment. Mr. Harvey asked if the truck had a cab on the bed. Ms. Parker-Iwer answered no. Mr. Taylor asked if the applicant had an off-premise storage unit that could be used. Ms. Parker-Iwer answered no. Ms. Carroll made a motion to deny the application and Mr. Karig seconded the motion. The vote was unanimous to deny the request.

527 Ocean Boulevard

Mr. Taylor explained that the next case on the agenda was for a home occupation at 527 Ocean Boulevard. Mr. Kerr explained that Mr. Joyner was requesting a special exception to allow the establishment of a home office for an import/export business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house and that all storage would be off-site.

Mr. Joyner explained that he primarily imported items from China and that he had a storage space in Mount Pleasant where all items would be received and then forwarded to his associates. He explained that he had a small child and had no interest in having any business activity at the house other than his personal office. Mr. Harvey made a motion to approve the request and Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion.

V. Variance

#24-28th Avenue- Isle of Palms Recreation Center

Mr. Taylor explained that the next request was for a variance at the City's Recreation Center. Mr. Kerr explained that the applicant is requesting a variance from the buffer yard requirements to allow the alteration and renovation of the City's Recreation Center without the installation of an eight foot stockade fence adjacent to the residential property to the north west of the property. He added that because the value of the alterations to the Recreation Center is greater than 25 percent of the building's value, the owner is required to install a stockade fence as part of the buffer yard. Mr. Kerr explained that the applicant has stated that if the standards of the ordinance are met, the adjacent property owners will suffer an unnecessary hardship, because of their loss of view and connectivity to the park. He added that letters from both property owners adjacent to the area where the fence would be installed had been submitted stating that they object to the installation of the fence.

Mr. Taylor explained that a similar situation arose with the Methodist Church on 21st Avenue and that at the time the Board approved the request. Mr. Harvey made a motion to approve the request with the stipulation the buffer be designed and installed to meet the Zoning Administrator's approval. Mr. Karig seconded the motion and the vote was unanimous in favor of the motion

VI. Adjournment

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
January 14, 2004

The Isle of Palms Planning Commission met in the Building Department Conference Room on January 14, 2004, at 3:00PM. Members attending included Mack Canterbury, Joe Clark, Roger Dolida, John Winchester, Bob Hooper, Jim Raih and Chairman Dick Cronin as well as the Zoning Administrator, Douglas Kerr.

NOMINATION AND ELECTION OF OFFICERS

The first item on the agenda was the nomination and election of officers. Mr. Cronin asked for nominations for chairman. Mr. Canterbury nominated Dick Cronin and Mr. Dolida seconded the motion. Mr. Cronin asked for nominations for vice chairman and Mr. Canterbury nominated Mr. Winchester. Mr. Raih seconded the motion and the vote was unanimous in favor of the motion.

APPROVAL OF MINUTES

The next item on the agenda was the approval of the minutes of the November 19, 2003 meeting. Mr. Dolida noted four typographical errors and Mr. Raih made a motion to approve the minutes as amended. Mr. Dolida seconded the motion and the vote was unanimous in favor of the motion.

LOT FILL AMENDMENT

Mr. Cronin explained that the next item on the agenda was consideration of a revision to the proposed lot fill ordinance. He explained that at the last meeting the Commission agreed to consult the Charleston County Public Works engineers. He added that Mr. Winchester, Mr. Cronin and Mr. Kerr had met with Chuck Jarman with the County and that they up with alternate wording which stated: "No Lot shall be graded or filled to an elevation that results in a change to the existing storm water runoff for such lot without the Zoning Administrator's prior approval of a storm water management plan. The storm water management plan shall include: the stamp and signature of a duly licensed and qualified professional, all existing and proposed topographical features of the lot, and a statement by the professional certifying that the filling or grading of the lot will not adversely impact the drainage of any adjacent properties, drainage systems or right-of-ways."

Mr. Hooper explained that he felt that the wording of the ordinance put a burden on the zoning administrator to determine when in drainage would result. Mr. Kerr answered that this was chosen as a triggering mechanism to avoid the situation discussed at the previous Commission meeting when a gardener wanting to add a small amount of dirt for a flower bed, would be required to hire a surveyor to provide lot elevations to the Building Department, which the Commission felt was overly burdensome.

MISCELLANEOUS BUSINESS

Mr. Cronin asked if the Commission members could change the time of future meetings to 4pm to accommodate Mr. Hooper's schedule. The Commission agreed that they would.

There being no more business, the meeting was adjourned at 5:00pm.

Respectfully submitted, Dick Cronin, Chairman

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
January 14, 2004

The regular meeting of the Accommodations Tax Advisory Committee was held at 8:30 a.m. on January 14, 2004, in City Hall Council Chambers. Present were co-Chairmen Burgis and Linville, Committee members Julia Tucker and Gail Smith. Also present were City Administrator Tucker, City Clerk Mauldin, City Treasurer Suggs and Councilwoman McMackin.

1. Approval of Previous Month's Minutes. Ms. Tucker made a motion to approve the previous month's minutes as submitted; Mr. Linville seconded; motion passed unanimously

2. Monthly Financial Statement. Treasurer Suggs gave a report on the December 2003 financial statement and highlighted certain items (copy attached) and answered questions of Committee members.

3. New Business. Applications from the Recreation Department: Easter Egg Hunt - $1,000, Sand Sculpting Contest - $2,250, IOP Beach Run - $8,000, Half Rubber Tournament - $3,500, and Isle of Palms Connector Run - $5,000. Assistant Director Rostin explained each of the applications in detail. After discussion, **Ms. Tucker made a motion to approve all five as submitted; Ms. Smith seconded; motion passed unanimously.**

4. Old Business. Update on Isle of Palms Brochure. Mr. Davis was not present, but Chairman Burgis stated that the new brochure should be ready soon.

5. Miscellaneous. (A) Administrator Tucker noted that the Governor's Conference on Tourism is scheduled for February 2-4, 2004 in Hilton Head and further that the City would pay the fee for any committee members who wanted to attend.

(B) Set Date for Next Meeting: Wednesday, March 17, 2004, pending receipt of any applications. There was some discussion about changing the time of the meetings from 8:30 a.m. to 1:00 p.m. and the City Clerk was asked to contact all committee members not present for their input.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:02 p.m.

Respectfully submitted,

Malcolm Burgess, Chairman

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/04

	Updated 12/31/03
65% for Tourism Related Expenditures (Actual Received for FY2003)	$ 507,000
Add: Interest Earned (Estimated based on current interest rates)	3,000
Less: Expenditures	
****** FY04 BUDGETED ******	
Principal and interest on marina debt (39%)	144,850
Marina Bulkhead Replacement (50%)	331,250
Public Restroom Operations	57,675
Police department patrol vehicle	20,500
Police body armor	2,000
Police radar unit	2,400
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck (25%)	7,800
Lease payment on Fire ladder truck (25%)	20,000
Fire Dept pickup truck (50%)	12,500
Lease payment on PW garbage truck (25%)	4,900
Rec Dept ballfield groomer (40%)	4,000
Emergency access gate, IOP County Park (50%)	5,000
Miscellaneous (garbage cans, water, etc.)	2,600
Subtotal	642,475
****** PROJECTS APPROVED THUS FAR ******	
July 2003 Fireworks ***Carryforward***	12,026
4th of July Fireworks 2004	28,500
IOP Beach Run 2003 ***Carryforward***	3,534
Street Print and Signage	4,000
Pave parking lot at Public Works	2,000
Half Rubber Tournament (Aug 2003)	886
41st & Palm Landscaping/IOP Garden Club	6,000
IOP Brochure	14,760
"I Found You on the Web" www.iop.net Tshirts	6,112
CSO House Tour	5,000
Spoleto Festival 2004	10,000
"Something Blue" Festival	7,850
Subtotal	100,668
****** PROJECTS TYPICALLY APPROVED ******	
SC Coast Film Guide	6,000
Piccolo Spoleto Goes to the Beach 2004	15,000
Piccolo Spoleto Sand Sculpting 2004	2,500
IOP Beach Run 2004	8,000
IOP Run & Walk for the Child 2004	2,500
Half Rubber Tournament 2004	3,500
Subtotal	37,500
Total Estimated Expenditures	780,643
Surplus / (Deficit) for the Year	(270,643.04)
Surplus / (Deficit) from Prior Years	302,037.02
Funds Carried Forward to Next Year	$ 31,394

EXHIBIT J

Real Property Advisory Committee
January 26, 2004

The first meeting of the Real Property Advisory Committee was held at 9:00 a.m. on January 26, 2004, in City Hall Council Chambers. Present were committee members Marty Bettelli, Bob Miller and Bob Abele. Also present were City Administrator Tucker and Phil Waters of Hobbs, Upchurch & Assoc.

1. Election of Chairman. Councilman Miller nominated Admiral Abele as Chairman; Councilman Bettelli seconded; Admiral Abele was unanimously elected Chairman for 2004.

Vice Chairman. Admiral Abele nominated Councilman Miller as Vice Chairman; Councilman Bettelli seconded; Councilman Miller was unanimously elected Vice Chairman for 2004.

Secretary. Admiral Abele nominated Councilman Bettelli as Secretary; Councilman Miller seconded; Councilman Bettelli was unanimously elected Secretary for 2004.

2. Consideration of Rules of Procedure. Upon discussion of the attached Rules of Procedure, **Councilman Bettelli made a motion to change Section 2, page 2, Agenda, to read that agendas ...shall be posted at least three (3) days...instead of five (5) days; Councilman Miller seconded; motion passed unanimously.**

Upon discussion of the duties of the Committee (copy attached) and the attached Resolution creating the Committee, **Councilman Bettelli made a motion to incorporate into the minutes that the Committee views its specific areas of operations, in general, the following: Isle of Palms Marina, Front Beach Parking Lots, and the Breach Inlet Boat Ramp; Councilman Miller seconded; motion passed unanimously.**

After further discussion, **Councilman Miller made a motion to adopt the proposed Rules of Procedure as amended; Councilman Bettelli seconded; motion passed unanimously.**

3. Discussion of New Dockage - Phil Waters of Hobbs, Upchurch & Associates. Administrator Tucker introduced Mr. Waters and stated that everything appears to be ready to put the project out for bid. She stated that the City Attorney has been reviewing specifications for the contract documents and noted that he did not have a lot to change. She further stated that the committee might consider listing some of the items of the project that may not be done right away as alternates so that they may be able to be done as money is available.

Mr. Waters began discussion of the various points of the project referring to the plats. Committee members agreed that sewage pump-out is available in other locations of the Marina and **Councilman Bettelli made a motion that the potable water and lighting need to be included, but the seven (7) electrical hookups be bid as an alternate; Councilman Miller seconded; motion passed unanimously.**

Mr. Waters reported that he received an estimate for soil testing at two bores out in the water to be approximately $20,000. The majority of the cost was rental of a barge. Hobbs, Upchurch recommended, as an alternate approach to this expense, two 40' test piles be placed with a bid price per length of pile at 40' test pilings and have a unit price be quoted so that it could be adjusted by actual length of the piles

required. The test piles will be placed in positions so that they can be subsequently incorporated into the dock structure. Committee members concurred. Mr. Waters explained different options of materials for construction. After discussion, it was decided to bid different materials. Such as innovative plastic or concrete, as alternates in the bid package. Chairman Abele made a point to make sure that the new dockage is equipped with good bumpers because of its location along the Intracoastal Waterway and the possibility that this dockage will be used by less experienced boaters.

As to schedule of construction, Mr. Waters felt that construction of the project could be completed within 90 days and he felt that the documents could be ready to go out for bid in three weeks. Administrator Tucker noted that this would mean construction would take place from March into June and she asked the committee whether or not they thought it would be better to wait and start construction in the fall. After discussion, **Councilman Bettelli made a motion to authorize the City Administrator to proceed with an aggressive schedule for the new docks and getting the bids out; Councilman miller seconded; motion passed unanimously**. Committee members reviewed the plans further.

Administrator Tucker reminded committee members that there has been previous discussion about amending the permit so that half-way down the dock, there would be a crabbing/sitting area. Councilman Marino had suggested that a price be obtained for putting a roof on that portion of the dock. She noted that a roof would only protect anyone from the sun for a brief portion of the day and also that some are concerned about providing extra shading for the natural environment in the water. Mr. Waters stated that Bill Eiser of OCRM has indicated that a roof could be installed at some time in the future as there are many roofs at the end of docks in that area, but the permit would have to be amended to do so causing further delay. Committee members agreed not to bid a roof at this time, but if it were determined at a later date to build a roof, the City could bid for it later. They thanked Mr. Waters for attending the meeting.

4. New Business. (A) Review of Property Insurance at Marina Site. Administrator Tucker referred to the attached insurance schedule and noted that any change made to the insurance would not go into effect until January 2005. She also noted that the rate used to determine the premiums is .00297. After discussion, **Councilman Bettelli made a motion to eliminate insurance on the boat ramp and leave the rest of the bulkhead insured; Councilman Miller seconded; motion passed unanimously**.

(B) Discussion of Proposed Procurement Ordinance. Administrator Tucker stated that this is before the committee, and all of the committees, because she wanted to be able to take it back to the City Attorney with examples of ways that following this new proposed ordinance would adversely affect the City's current operations. She noted the additional time it would take to draft specifications and go out to bid and would, in the long run, probably cost the City money. She felt that the amount of a project requiring a formal bid process in the ordinance could be raised to give the City more leeway in being able to purchase things in an efficient manner as is being done currently without the ordinance. She noted that in some projects, such as replacing the coolers at Angler's, following the ordinance would mean that the City would have to hire a general contractor who would have to come up with specifications and a bid package to formally bid it, all of which would greatly increase the cost of the project. Chairman Abele felt that City Council should have an "out" for the purchase of some items, such as the new ladder truck, and that there needs to be some flexibility in the procedures without getting into an expensive project.

(C) Discussion of Correspondence from Marina Operator. Administrator Tucker stated that Mayor Sottile has indicated that he does not want to increase fees at the Marina for residents. Referring to the attached letter, committee members discussed Mr. Berrigan's requests. **Councilman Miller made a motion to recommend to City Council to establish decal rates for calendar year 2005 at $150 for residents and $300 for non-residents; Councilman Bettelli seconded; motion passed unanimously**. In discussion of the request for installing a gate and camera at the boat landing, Chairman Abele requested that the Marina Manager be asked to provide more detailed information.

(D) Review 5-Year Capital/Special Projects/Debt Service Plan. Administrator Tucker referred to the attached chart and began discussion. She recommended that the City move forward with the design and permitting phase of the bulkhead replacement project so that the City would be in a position to move forward with the work more efficiently if necessary. After discussion, **Councilman Bettelli made a motion that the bulkhead construction number remain as a placeholder in FY06, but the bulkhead number would be less the cost of design and permitting; that the GEL estimate for design and permitting be included as a new item for the FY05 budget; and to authorize the Administrator to obtain an estimate for the design and permitting for the bulkhead replacement and take the figures to Ways & Means for approval; Councilman Miller seconded; motion passed unanimously**.

5. Miscellaneous. (A) Adoption of Meeting Schedule. It was determined to schedule a meeting of this committee on the second Monday of each month at 10:00a.m.

(B) Set Date for Next Meeting. February 9, 2004, 10:00 a.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:45.

Respectfully submitted,

Bob Abele, Chairman

THE CITY OF ISLE OF PALMS, S.C.
Real Property Advisory Committee
Rules of Procedure

Article I
Organization

Section 1. Creation of Committee

These Rules of Procedure are adopted pursuant to a City of Isle of Palms City Council Resolution adopted on November 25, 2003, which created an ad hoc committee known as the City of Isle of Palms Real Property Advisory Committee, consisting of three (3) members appointed by City Council.

Section 2. Officers

The officers of the Committee shall be a chairman, vice-chairman, and secretary, elected for one year terms at the first meeting of the Committee in each calendar year.

Section 3. Chairman

The chairman shall be a voting member of the Committee and shall:

a. Call meetings of the Committee;

b. Preside at meetings;

c. Act as spokesperson for the Committee;

d. Sign documents for the Committee;

e. Have reports and recommendations of the Committee delivered to Council; and

f. Perform other duties approved by the Committee.

The chairman may make or second any motion which comes before the Committee.

Section 4. Vice-Chairman

The Vice-Chairman shall exercise the duties of the chairman in the absence, disability, or disqualification of the chairman.

Section 5. Secretary

The secretary shall:

a. Provide and post notice of meetings;

b. Assist the chairman in preparation of agenda;

c. Keep recordings and minutes of meetings;

d. Maintain Committee records as public records;

e. Deliver Committee reports & recommendations to Council

f. Attend to Committee correspondence; and

g. Perform other duties normally carried out by a secretary.

Article II
Meetings

Section 1. Time and Place

An annual schedule of regular meetings shall be adopted, published and posted at the designated City office in January of each year. Special meetings may be called by the chairman or a majority of the Committee upon no less than twenty four (24) hours notice, posted and delivered to all Committee members and local news media. Meetings shall be held at the place stated in the notices, and shall be open to the public.

Section 2. Agenda three (3)

A written agenda shall be furnished by the secretary to each member of the Committee, and shall be posted at least ~~five (5)~~ days prior to each regular meeting, and at least twenty four (24) hours prior to a special meeting. Items may be removed from the agenda or postponed by a majority vote of the members at a meeting.

Section 3. Quorum

A majority of the members of the Committee shall constitute a quorum. A quorum shall be present before any business is conducted other than rescheduling the meeting.

Section 4. Rules of Order

Robert's Rules of Order, Newly Revised 9th Edition, shall govern the conduct of meetings except as otherwise provided by these Rules of Procedure.

Article III
Records

Section 1. Minutes

The secretary shall record all meetings of the Committee on audio tape which shall be preserved until final action is taken on all matters presented. The secretary shall prepare, or cause to be prepared, minutes of each meeting for approval by the Committee at the next regular meeting. Minutes shall be maintained as public records of the City.

Section 2. Documents

The secretary shall assist in the preparation and delivery of all documents of the Committee. Copies of all notices, correspondence, and recommendations shall be maintained as public records.

Article IV
Amendments

Section 1. These rules may be amended at any regular meeting of the Committee by majority vote of the members at least seven (7) days after the proposed amendment is delivered in writing to all members.

The undersigned, as Secretary of the Real Property Committee, hereby certifies that these Rules of Procedure were duly adopted by unanimous consent of the members of the Committee at a regular public meeting held on _____, 2004.

_____

Secretary

A RESOLUTION CREATING AN AD HOC ADVISORY COMMITTEE KNOWN AS THE CITY OF ISLE OF PALMS REAL PROPERTY ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Isle of Palms, S.C., find and declare that the City owns and operates certain parcels of real property, namely: the Marina, the City Front Beach Parking Lots, and the Breach Inlet Boat Landing (collectively, the "Property"), which are valuable assets and provide great benefits to the public; and

WHEREAS, short-term and long-term planning for the Property is critical to the preservation of City residents' and tourists' use and enjoyment of, and access to, the beach, adjacent creeks, waterways, natural habitats, and certain amenities related thereto. The Property also has a tremendous impact on the economy of the City because of the many businesses that depend on financial revenues generated by tourists and other users of the Property; and

WHEREAS, the Mayor and City Council have determined that an ad hoc advisory committee should be formed to monitor the operation and fiscal management of the Property, examine and review short-term and long-term planning for the use of the Property, and make recommendations to Council regarding same; and to make such other reports and recommendations to City Council regarding the Property as the Committee shall deem fit. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That City Council hereby creates an ad hoc advisory committee to be known as "The City of Isle of Palms Real Property Advisory Committee."

2. That this committee shall exist at the pleasure of City Council and shall consist of three members appointed by City Council, two of whom shall be members of City Council who shall serve ex officio. The third member shall be a resident of the City who holds no City office. The members shall serve staggered terms of three years and until their successors are duly appointed and qualified. In order to stagger terms, at the special council meeting in January, 2004, one member shall be appointed to a one year term, one member shall be appointed to a two year term and one member shall be appointed to a three year term. At each January special council meeting thereafter, Council shall fill expired positions for a term of three years. However, any member may be removed at any time, with or without cause, by a majority vote of council. Any vacancy on the Committee shall be filled for the unexpired term by a majority vote of council as soon as is practicable.

3. That the Committee shall serve the purposes this Resolution states regarding the Property.

4. That the Committee shall adopt rules of procedure in compliance with state and city laws, which shall include the following:

a. election of a chairperson and his duties.
b. appointment of a secretary and his duties.
c. procedures for calling meetings.
d. time and place for meetings.
e. posting meeting notices and otherwise complying with the South Carolina Freedom of Information Act.
f. setting an agenda.
g. quorum and attendance requirements.
h. rules for procedure for conducting meetings.
I. developing plans for the implementation of the duties of the Committee and the rendering of reports and recommendations to City Council.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms this ____ day of November, 2003.

_____
F. Michael Sottile, Mayor

(Attest)

_____
Janet G. Mauldin, City Clerk

RECOMMENDED RESPONSIBILITIES FOR MARINA COMMITTEE

(a) Monitor the Marina budget and the contributions of the various marina leasees and make appropriate recommendations to City Council.

(b) Assist the City Administrator in the development of the annual Marina budget.

(c) Review proposals by marina leasees for changes in the rules/regulations they operate under and make recommendations to City Council.

(d) Review additions to Marina facilities proposed by marina leasees and make recommendations to City Council

(e) Develop both long and short-term improvements to marina facilities and operations and make recommendations to City Council.

(f) Propose contract terms to City Council and conduct contract negotiations with marina leaseholders and make recommendations to City Council.

g. Monitor the operation and fiscal management of other revenue generating properties owned by the City such the City Front Beach Parking Lots and the Breach Inlet Boat Landing.



January 8, 2004

Linda Tucker
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Linda:

Happy New Year! I hope you got over your cold and were able to enjoy your Christmas. You were greatly missed at the city party. The girls did a great job of decorating and the food was delicious. Thank you very much for the invitation.

After a hectic holiday season and the arrival of our new baby girl, I am anxious to address some marina issues with you and the marina committee. There are several issues I would like to address in the coming weeks, but first let me respond to your specific questions concerning parking issues and launch fees.

As a user of the marina yourself, you are well aware of the fact that there are a limited number of parking spaces to accommodate an increasing demand. My marina staff and I try our best to efficiently run the parking lot, but this has proven to be a difficult task.

In the five years I have been running the marina, I have towed a total of seven vehicles. Towing a vehicle has and will continue to be my last option. I hate doing it, but sometimes I am forced to do so. Vehicles parking for purposes other than eating at the restaurant or going to the convenience store are expected to display a parking pass from their rearview mirror or a decal on their windshield. If we find a violator that is not blocking traffic or in a designated trailer parking space, we will issue a warning violation sticker on their window. We kindly request they come to the fuel dock to pay the appropriate parking fee before they enter their vehicle. If they continue to park without paying, we will tow them. This has happened four out of the seven times a vehicle has been towed. The other three were towed for double-parking in trailer parking only spots that are clearly marked. For violators that have a trailer connected to their vehicle, we simply lock their trailer and leave them a sticker requesting they pay at the fuel dock before entering the vehicle.

It has become routine for certain individuals, mostly island residents, to simply not pay the applicable fees unless they get caught. Because of this, I am going to request city council consider doubling the rack prices for violators. Some people have the mentality

P.O. BOX 550 • ISLE OF PALMS, SC 29451
(843) 886-0209 • FAX (843) 886-0058

that if they get caught not paying, then they will pay, but if they don't get caught, they get a "free be". It is a "no loss" situation for them.

I am also going to ask council to consider allowing me to install a boat ramp gate, similar to breach inlet's, and a camera to monitor boat ramp activity. This will be extremely helpful during the off-season months when there is not a ramp attendant.

Concerning the launch fees, I don't think charging more for larger boats would be a viable option. However, I would like council to consider raising the launch decal rates for 2005. The marina starts selling decals in November of the year prior to allow people to give decals as Christmas gifts and thus raising the rates would require city approval before the November council meeting.

We have had the current rates for decals for the past five years and I think as insurance rates, printing costs and wages have all gone up, it's time to increase our own rates. Currently, Sullivan's Island sells their yearly decals for $200 per year and the boat ramp on Hwy 41 charges $300 per year. These are facilities with very little to offer, unlike our marina, and yes, I do think the market is willing to bear an increase.

I hope I have answered your questions and I look forward to meeting with you and the marina committee to discuss these and many other issues. In the meantime, I will continue to compile price lists from surrounding marinas so council can consider my suggestions for our future rates.

Please advise me at your earliest convenience of when you and the marina committee can meet to discuss how we can continue to improve the City's marina.

Yours truly,

Brian J. Berrigan
Marina Manager

	A		C	D	E	F	
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
170	**Isle of Palms Marina**						
171							
172	Replace ramp bathrooms			60,000			
173	Rehab Maintain office building			25,000			
174	Recommended ongoing monitoring of bulkhead	4,000					
175	Marina Restaurant dock expansion	150,000					
176	Marina Bulkhead replacement	862,500					
177	**Subtotal**	**1,016,500**		**85,000**	**-**	**-**	**-**
178							
179							

Cell: [redacted]4
Comment: General Engineering Labs highly recommends a least a biannual re-evaluation of the bulkhead. Cost is $2000 per evaluation. This is particularly important as the dredging project progresses.

Cell: B175
Comment: Budgeted in FY04. Some of the costs of this project might carryover into FY05.

Cell: B176
Comment: Budgeted in FY04, but no significant expenditures were made.

EXHIBIT K

A RESOLUTION FOR THE ADOPTION OF THE REVISED *CHARLESTON REGIONAL HAZARD MITIGATION PLAN* THE CITY OF ISLE OF PALMS CITY COUNCIL

WHEREAS the City of Isle of Palms in Charleston County has experienced the effects of natural and man-made hazard events; and

WHEREAS the Charleston Regional Hazard Mitigation Project Committee has prepared a recommended *Charleston Regional Hazard Mitigation Plan*; and

WHEREAS the recommended *Charleston Regional Hazard Mitigation Plan* has been widely circulated for review by residents/business organizations/professional organizations of the unincorporated and incorporated areas of Charleston County, state, federal, regional and local government agencies and has been supported by those reviewers; and

WHEREAS Charleston County Council and the City of Isle of Palms originally adopted the *Charleston Regional Hazard Mitigation Plan* in 1999, and are required to adopt the amended version of this plan on a five-year cycle for the City and the County to remain eligible for certain Federal programs in which the City of Isle of Palms and Charleston County participate, and

NOW THEREFORE be it resolved that

1.1 The *Charleston Regional Hazard Mitigation Plan* is hereby adopted as an official hazard mitigation plan of the City of Isle of Palms, and

1.2 The Charleston Regional Hazard Mitigation Project Committee is recognized as a continuing entity charged with reviewing, maintaining in accordance with Community Rating System, Flood Mitigation Assistance, and Disaster Mitigation Act requirements, and periodically reporting on the progress towards and revisions to the plan to the City of Isle of Palms and Charleston County Council.

PASSED AND RATIFIED BY CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 27th DAY OF JANUARY, 2004.

/s/
F. Michael Sottile, Mayor

Attest:

Janet G. Mauldin
Janet G. Mauldin, City Clerk

Jan 27 Council Mtg

CHARLESTON COUNTY
SOUTH CAROLINA

PUBLIC WORKS DEPARTMENT

Mosquito Control Division

843.202.7880
Fax: 843.202.7893
4370 Azalea Drive
N. Charleston, SC 29405-7409

December 10, 2003

The Honorable Mike Sottile
Mayor of Isle of Palms
P. O. Box 508
Isle of Palms, SC 29451

RE: AERIAL MOSQUITO CONTROL SPRAYING AUTHORIZATION
CITY OF ISLE OF PALMS

Dear Mayor Sottile:

The Charleston County Public Works Department's Mosquito Control Division presently employs two helicopters to perform aerial spraying. Our Department requests your governing entity's authorization for these helicopters to spray within the incorporated limits of the City of Isle of Palms. Materials used for spraying are the same as those utilized by Don Steed Flying Service, Inc., our contracted airplane sprayer, who already has permission to spray. The helicopters will be used when the airplane is unavailable and when the work area is too small for efficient airplane treatment.

I am enclosing an Aerial Mosquito Control Spraying Authorization form. Please sign the form and return it to the Charleston County Mosquito Control Division, 4370 Azalea Drive, North Charleston, SC 29405.

If you have questions or need further assistance, please call me at 202-7606.

Sincerely,

Martin G. Hyatt, Superintendent
Mosquito Control Division

Enclosure
MGH:bw

AERIAL MOSQUITO CONTROL SPRAYING AUTHORIZATION

I, _____, _____
(NAME) (TITLE)

of _____, _____,
(GOVERNING ENTITY) (STATE)

hereby authorize the aerial application for mosquito control by the Charleston County Mosquito Control Program. This authorization will be renewed every other year.

Public notice will be given by radio and/or newspaper twenty-four (24) to forty-eight (48) hours prior to the aerial application in accordance with Federal Aviation Agency Regulation Part 137, Subpart C 137.51, Paragraph (b)(1).

_____ _____
(DATE) (NAME) (SIGNATURE)

_____ _____
(WITNESS) (SIGNATURE) (NAME) (PRINT)

_____ _____
(WITNESS) (PRINT) (TITLE)

approved
1/27/04

REGULAR CITY COUNCIL MEETING
February 24, 2004

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on February 24, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order at 7:12 p.m. and asked everyone to stand for the invocation and remain standing for the pledge of allegiance. After the pledge of allegiance, the City Clerk called the roll and noted that all council members were present.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Miller made a motion to approve administration of the employee oath to Firefighter Tywan Heyward; Councilman Taylor seconded; motion passed unanimously.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. Regular City Council Meeting - December 9, 2003
2. Regular City Council Meeting - January 27, 2004

Councilman Marino made a motion to approve the minutes as presented; Councilman Bettelli seconded; motion passed unanimously.

D. CITIZENS COMMENTS - None

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Taylor reported on their meeting of February 17, 2004, (Exhibit A)

(A) Councilman Taylor made a motion to approve the final Table of Equipment dated February 13, 2004; Councilman Bettelli seconded; motion passed unanimously.

(B) Councilman Taylor made a motion to paint the existing siding exterior of the Recreation Center to match the siding of the new building at a cost savings of $6,000; Councilwoman Rice seconded; motion passed unanimously.

(C) Councilman Taylor made a motion to extend the current contract for audit services for the fiscal year 2004; Councilman Miller seconded; motion passed unanimously.

(D) Councilman Taylor made a motion to authorize Sullivan's Island Police fleet to fuel at the Isle of Palms gas pumps at no additional cost to the City; Councilman Miller seconded; motion passed unanimously.

(E) Councilman Taylor made a motion to approve the expenditure of $7,214 from the Narcotics Fund for cost of the NCIC conversion from Charleston County to the State level; Councilwoman Hanbury seconded; motion passed unanimously.

(F) Councilman Taylor made a motion to approve the purchase of two air quality filtering machines, one for each fire station, at a total cost of $1,400; Councilman Bettelli seconded; motion passed unanimously.

(G) Councilman Taylor made a motion to reimburse the operator of the Morgan Creek Grill $5,500 towards air conditioning replacement; Councilwoman McMackin seconded; motion passed 6-3.

2. Public Safety Committee. Chairman Miller reported on their meeting of February 11, 2004 (Exhibit B). Mayor Sottile announced that the Committee also approved a request from MUSC to hold a skin cancer screening session in the public parking lot on July 17 from 10:00 am to 1:00 pm.

3. Public Works Committee. Chairman Marino reported on their meeting of February 10, 2004 (Exhibit C).

4. Recreation Committee. Chairman Buckhannon reported on their meetings of February 2, 10 and 17, 2004, (Exhibit D).

5. Personnel Committee. Chairman Bettelli reported on their meeting of February 2, 2003, (Exhibit E).

(A) Safety Sweepstakes Winners
Police Department - Shawn Corrigan
Fire Department - Scott Braun
Public Works Department - Russell Roper
Combined General Government, Recreation and Building Departments - Laura Togami of the Recreation Department

(D) Employee of the Month: Russell Roper, Public Works Department

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No Meeting.

2. Planning Commission - See attached minutes from their meeting of February 11, 2004 (Exhibit F). Administrator Tucker stated that the Committee dealt with two main items - the amendment to the tree ordinance and further discussion of the Comprehensive Plan.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - No Meeting

2. Beach Advisory Committee - No Meeting.

3. Front Beach Enhancement Committee. Councilman Miller reported that most of the bricks have been laid and that the project is currently ahead of schedule and, with the cooperation of the weather, it is hoped that the entire project will be completed as projected. He noted that bricks will continue to be sold at City Hall. Mayor Sottile noted that the project is beginning to look very nice. He commended the businesses for their patience while this construction is continuing and he also commended the City's Zoning Administrator, Douglas Kerr, for watching over the project very diligently, as well as the rest of the City Staff for their vigilance in monitoring project progress. Mayor Sottile announced that there will be an advertised opening ceremony when the project is completed.

4. Real Property Advisory Committee. Councilman Bettelli reported on their meeting of February 12, 2004 (Exhibit G).

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading - Ordinance 2003-13 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, of the City of Isle of Palms Code of Ordinances, To Add Regulations Regarding the Filling or Grading of Lots (Exhibit H).

Councilman Taylor made a motion to approve second reading and ratify Ordinance 2003-13; Councilman Marino seconded. Administrator Tucker read the ordinance in full. Upon discussion, it was noted that several amendments were made to the original ordinance. Councilman Marino amended the motion to approve the amendments as presented; Councilman Taylor seconded; amendment passed unanimously. Motion with amendment passed unanimously.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2004-1 - An Ordinance Amending Title 5, Chapter 4, Section 5-4-66(d) of the City of Isle of Palms Code of Ordinances, Regarding Standards for Tree Planting and Replacement (Exhibit I).

Councilman Marino made a motion to approve first reading of Ordinance 2004-1; Councilman Bettelli seconded; after discussion, motion passed unanimously.

2. First Reading - Ordinance 2004-2 - An Ordinance Adopting Title 1, Chapter 10, Purchasing Procedures, of the Code of Ordinances for the City of Isle of Palms (Exhibit J).

Councilman Taylor made a motion to approve first reading of Ordinance 2004-2; Councilman Bettelli seconded; after discussion, motion passed unanimously.

3. Proclamation - Red Cross Month (Exhibit K).

Administrator Tucker gave an overview of the lengthy proclamation declaring March 2004 as American Red Cross Month on the Isle of Palms. Councilwoman Rice made a motion to approve the proclamation; Councilman Buckhannon seconded; motion passed unanimously.

K. MISCELLANEOUS BUSINESS

1. Councilwoman Hanbury asked about the lighting of the flag on the Connector. Administrator Tucker stated that it is a turtle friendly solar-panel light which may be dim, but can be seen when crossing the Connector.

2. Councilwoman Hanbury noted that the striping has been completed at the crosswalks on Palm Boulevard. She stated that last weekend there was a car parked on the grass at the end of the crosswalk so that pedestrians would have to walk in the street to get around the car. Mayor Sottile said that Chief Buckhannon would be asked to look at this.

L. EXECUTIVE SESSION

Councilman Marino made a motion to go into Executive Session to receive legal advice from the City Attorney concerning contracts and personnel matters; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that contractual and legal matters were discussed and no action or votes were taken.

Councilman Buckhannon made a motion to hold the proposed 2004 surf camp through the Recreation Department with the stipulations that the Recreation Director is the only person authorized to adjust price increases or decreases to a camper, and that all instructors must complete a new employee training so that they are aware of how to act on City grounds and at City programs; Councilwoman McMackin seconded. Upon discussion Councilwoman Hanbury stated for the record that she is not able to support this motion. After discussion, roll call vote was taken: Bettelli - Yes; Buckhannon - Yes; Hanbury - No; Marino - No; McMackin - Yes; Miller - Yes; Rice - Yes; Taylor - Yes; Sottile - Yes. Motion passed 7-2.

Councilman Buckhannon made a motion to stipulate that this camp will be offered to the instructor from the previous year and, if he does not accept it, the surf camp will not be held this summer; Councilman Taylor seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on March 23, 2004.

EXHIBIT H

WAYS & MEANS COMMITTEE
February 17, 2004

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on February 17, 2004, in City Hall Council Chambers. Present were Chairman Taylor, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, and Rice. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs, and Recreation Director Page.

1. Approval of Previous Minutes. Councilman Miller made a motion to approve the minutes from the January meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Financial Report - January 2004. Treasurer Suggs referred to the January 31 Financial Statement Summary (copy attached) and answered questions of committee members. She noted that property taxes are coming in and the City deposited a check today in the amount of $1,050,000. She noted that the City has to date received 78% of property taxes and she feels that these taxes may total more than the anticipated budget by the end of the year. She further noted that, at 58% through the fiscal year, expenditures are at 55% and revenues are at 64% with $1,550,623 in the General Fund. Building permits are at 70% of budget.

Mayor Sottile asked the Chairman of the Public Works Committee to find $500 somewhere in the department's budget to offset some expenses that should not have occurred. He will discuss this in Executive Session.

Treasurer Suggs stated that there was $1,106,000 at the Local Government Investment Pool (LGIP) which is accruing interest. She asked Council if they would like her to shop for some higher CD rates for $100,000 of the funds in the LGIP to maximize interest. Council concurred.

She further discussed the attached charts on the Recreation Expansion and Front Beach Enhancement and answered questions of committee members. There was no report on the Fire Station Structural because there have been no expenses. Administrator Tucker reported that there will be an article in the *Post & Courier* this week which will mention the City's lawsuit against the architect and builder of the fire stations.

3. Old Business. (A) Approval of Final Table of Equipment. After brief discussion, **Mayor Sottile made a motion to approve the final Table of Equipment dated February 13, 2004; Councilman Bettelli seconded; motion passed unanimously.**

(B) Budget Reminder - March Committees Review Operating Budget

(C) Recommendation Not to Remove and Replace the Siding of the Existing Rec Center, but to Paint the Exterior Siding at a Cost Savings of $6,000. Councilman Buckhannon noted that there had been much discussion on rehabilitation of the exterior of the current rec building. The contractor has recommended that, instead of replacing the siding, the siding be painted to match the new building which would result in substantial savings to the City. After discussion, **Councilman Buckhannon made a motion to paint the existing siding exterior of the Recreation Center to match the siding on the new building at a cost savings of $6,000 to the residents of the Isle of Palms; Mayor Sottile seconded; motion passed unanimously**.

4. New Business. (A) State Accommodations Tax Funding Applications. None

(B) Audit Engagement - Consideration of Extension for Another Year or Acceptance of Proposal for Three Year Engagement. Chairman Taylor noted two proposals (copy attached) from the Schleeter, Monsen & Debacker accounting firm. After discussion, **Mayor Sottile made a motion to extend the current contract for audit services for the year 2004; Councilman Marino seconded; motion passed unanimously.** Upon discussion, Chairman Taylor asked everyone to review the part of the proposal for a continuing contract and stated that the committee would discuss this at the next meeting as it may be an opportune time to go back out for bids.

(C) Review of FY04/05 Capital Budget. Administrator Tucker reported that the version of the Capital Budget included in the committee packet includes changes made at committee level. She further stated that some information is yet to be received, but she feels that the final capital budget should be ready for approval at the next meeting. Councilwoman Hanbury commended Treasurer Suggs for providing each committee with their budget in plenty of time for them to review it before their committee meetings.

(D) Recommendation for Cost Sharing New A/C Units at Restaurant - $5,500. This will be discussed in Executive Session.

(E) Recommendation to Allow Sullivan's Island to Fuel Police Vehicles at City Pumps. Administrator Tucker reported that she has received a request from Sullivan's Island asking to be able to fuel their police fleet at the City's pumps and pay for the fuel used. She noted that she discussed this with David Mobley to find out if there would be any adverse impact in the City's ability to supply the fuel and she further stated that the City has a similar arrangement with the IOP CPW. Mr. Mobley indicated that it would not be a problem and he further indicated that the City would have the capacity to fuel Sullivan's Island fire trucks with diesel fuel, if necessary. **Mayor Sottile made a motion to authorize Sullivan's Island police fleet to fuel at the Isle of Palms gas pumps at no additional cost to the City; Councilman Buckhannon seconded.** Upon discussion, Mayor Sottile stated that Sullivan's Island is the first to respond to assist the City of Isle of Palms and he hoped that council would support this request in keeping good spirit between the islands. After discussion, **motion passed unanimously.**

(F) Recommendation to Spend $7,214 from the Narcotics Fund to Cover Budget Shortfall for Required NCIC Conversion. Administrator Tucker reported that when the budget was built last year, the Police Chief had anticipated a change in how the City handles the NCIC. The anticipated change has become a reality and the City has not budgeted enough to cover the required costs. After further discussion, **Councilman Miller made a motion to approve the expenditure of $7,214 from the Narcotics Fund for cost of the NCIC conversion from Charleston County to the State level; Councilman Bettelli seconded; motion passed unanimously.**

(G) Recommendation of Approval of a Total of $1,400 for Two Air Quality Filtering Machines at Fire Stations. Administrator Tucker stated that the City has been renting air quality filtering machines to try to assist in improving the quality of air in the fire stations as a result of the mold problem. Rather than rent these machines, Chief Graham did research in purchasing them to save the City continuing rental costs. At the request of the Public Safety Committee, she has discussed these new machines with the physician who has been assisting the department with the mold problem who agrees that the ozone generator could help in the stations. After discussion, **Councilman Bettelli made a**

motion to approve the purchase of two air quality filtering machines at a total cost of $1,400; Councilman Buckhannon seconded; motion passed unanimously.

5. Miscellaneous. Next Meeting - March 16, 2004, 5:45 p.m.

6. Executive Session. Councilman Marino made a motion to go into Executive Session to discuss contractual and legal matters; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Taylor stated that legal and contractual matters were discussed and that no motions or actions were taken.

Councilman Marino made a motion to reimburse the operator of the restaurant $5,500 towards air conditioning replacement; Councilman Bettelli seconded; motion passed 8-1.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:13 p.m.

Respectfully submitted,
Dee Taylor, Chairman

City of Isle of Palms
Financial Statement Summary
JANUARY 31, 2004

	REVENUES				EXPENDITURES			
	Actual	Amend. Bud	Difference	% of Budget	Actual	Amend. Bud	Difference	% of Budget
General Fund	$ 2,259,921	$ 5,172,353	$(2,912,432)	44%	$ 2,858,733	$ 5,172,353	$ (2,313,620)	55%
Capital Projects Fund	23,393	266,232	(242,839)	9%	243,857	862,117	(618,260)	28%
Capital Projects Fund, Rec Exp	2,920,782	2,900,000	20,782	101%	278,000	2,775,004	(2,497,004)	10%
Muni Accommodation Tax Fund	351,288	277,599	73,689	127%	761,965	1,993,844	(1,231,879)	38%
Volunteer Fire 1% Fund	82,272	60,280	21,992	136%	86,384	60,280	26,104	143%
State Accommodation Tax Fund	323,694	191,900	131,794	169%	297,172	476,375	(179,203)	62%
Disaster Recovery Fund	11,335	23,000	(11,665)	49%	-	-	-	
Federal Narcotics Fund	40	150	(110)	0%	3,365	14,905	(11,540)	23%
Marina Fund	526,334	1,410,966	(884,632)	37%	172,979	1,764,016	(1,591,037)	10%
All Other Funds	104,567	3,345	101,222	3126%	27,069	1,020	26,049	2654%
Total All Funds	$ 6,603,624	$ 10,305,825	$(3,702,201)	64%	$ 4,729,524	$ 13,119,914	$ (8,390,390)	36%

General Fund YTD Expenditures

7 Month Target = 58%

	Actual	Budget	% of Budget
Mayor and Council	34,686	38,618	90%
General Government	248,456	559,460	44%
Police	705,349	1,308,374	54%
Fire	937,282	1,581,472	59%
Public Works	507,050	891,283	57%
Building & Licensing	96,591	203,448	47%
Recreation	269,396	464,725	58%
Judicial	55,625	105,076	53%
Parking Lot & Meters	4,299	19,897	22%
Total General Fund	2,858,733	5,172,353	55%

General Fund Cash at 2/12/04

January Balances:	
BB&T (Rate = 0.5%)	624,099
SC Local Gov't Invest Pool (Rate = 1.46%)	1,092,281
	1,716,380
February activity thru 2/12/04	
Cash Received	55,400
Accounts Payable Payments	(87,711)
Payroll	(133,446)
Approximate Gen Fund Cash at 2/12/04	1,550,623
Cash On-Hand as a % of Annual GF Expenses	**30%**

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	CO-Electrical Engineering	5,640	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
	Subtotal	76,610	Havens Framing	5919	9/12/03	9/23/03	457	304120.5079	103.67
			Thomas & Hutton	31716	8/29/03	9/23/03	460	304120.5085	2,055.07
			Thomas & Hutton	32321	9/30/03	10/20/03	467	304120.5085	1,597.23
			Thomas & Hutton	32895	10/31/03	11/14/03	477	304120.5085	4,067.50
			Thomas & Hutton	33393	11/28/03	12/18/03	487	304120.5085	3,325.00
			Thomas & Hutton	34254	12/31/03	1/26/04	497	304120.5085	5,515.00
									74,653.67

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending

FY2004 Amended Budget

Construction	944,444
Add'l amt for pavers	12,000
Sidewalks	
Curb & Gutters	
Drainage	
Signage	
Paint	
Landscaping	
Fence	
Parking Meters	89,010
County Park Gate	-
Construction Contingency	95,644
Engineering	95,645
Subtotal	1,236,743
Grand Total Project	1,325,053

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Landscape Pavers	App #1	9/25/03	10/2/03	462	304120.5085	51,731.44
Landscape Pavers	App #2	10/30/03	11/14/03	474	304120.5085	22,437.00
Thornleys Service	Y-5-03	11/7/03	11/18/03	479	304120.5085	1,093.75
Thornleys Service	Y-9-03	11/10/03	11/19/03	480	304120.5085	192.50
Landscape Pavers	App #3	11/28/03	12/17/03	486	304120.5085	30,569.40
Landscape Pavers	App #4	12/24/03	1/8/04	492	304120.5085	142,236.77
Schlumberger	IV53065	1/12/04	1/26/04	499	304120.5085	90,782.30
Landscape Pavers	App #5	1/27/04	2/4/04	501	304120.5085	151,440.30
						490,483.46
						576,348.60

Budget Remaining **748,704.40**

City of Isle of Palms

Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	*** Included in construction contract ***				2,393,765	119,688	27,033	23,673	20,000	2,808,143
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,393,765			25,073		2,642,822
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	843										843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,558										37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee	125										125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	38,741										38,741
1779	9/23/03	3816	8/31/03	LS3P - Professional Services	35,874										35,874
1780	9/23/03	303329	9/15/03	McNair Law Firm, PA									17,293		17,293
1789	10/31/03	4116	9/30/03	LS3P - Professional Services	5,081										5,081
1798	11/21/03	4275	10/31/03	LS3P - Professional Services	13,096										13,096
1801	12/8/03	11073	10/31/03	Image Master									1,400		1,400
1806	12/8/03	4360	11/30/03	LS3P - Professional Services	3,532										3,532
1807	1/2/04	APP#1	12/29/03	Harbor Contracting						54,777					54,777
1810	1/21/04	31-Dec	12/31/03	Sottile & Hopkins										60	60
1812	1/27/04	4558	12/31/03	LS3P - Professional Services	8,676										8,676
1813	1/30/04	APP#2	1/29/04	Harbor Contracting						92,966					92,966
															-
															-
															-
Total Expended					175,069	-	-	-	-	147,743	-	-	25,073	60	347,945
Total Remaining on Contracts					**48,915**	**-**	**-**	**-**	**-**	**2,246,023**	**-**	**-**	**(0)**	**(60)**	**2,294,877**
Total Remaining on Project					**48,915**	**-**	**-**	**-**	**-**	**2,246,023**	**119,688**	**27,033**	**(1,400)**	**19,940**	**2,460,198**

City of Isle of Palms

Memorandum

To: Mayor, Administrator, City Council and Department Heads

From: Debbie Suggs

Date: February 13, 2004

Subject: 2004 Tables of Equipment

Attached please find the final Tables of Equipment prepared in advance of the FY05 capital budgeting process.

Please dispose of all previous versions.

SOURCE	Dept	ID #	TABLE EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Gen Gov't		Manatron Open Windows Software: G/L, Accts Pay, Payroll	30-Dec-98	COMP		7,724.12	FY06	
General Fund	Gen Gov't		MERLIN II Phone System @ City Hall (AT&T)	23-Mar-90	EQP		6,070.24	FY05	
General Fund	Gen Gov't	Parking	PARKING LOTS FENCE REPLACE (CONS ASSOCIATES)	2-Jun-90	LI		14,885.00	FY06	
CAP LEASE/PUR	Gen Gov't		192 DUNCAN PKNG MTR EMM MECHS (DUNCAN INDUS)	20-Jul-92	METERS		39,868.00	FY04	
2004 NOTES:	***No changes from 2003***								

Revised: 2/13/04

SOURCE
General Fund
Cap Proj/Muni Ac
Capital Projects
Acc Tax/Acc Fe
Capital Projects
Muni Acc Fee
Muni Acc Fee
Capital Projects
Seizure
Volunteer purch
General Fund
Acc Tax Fund
CPF/MuniAT/StateA
CPF/MuniAT/StateA
CPF/StateAT
2004 NOTES:

TABLE AS - EQUIPMENT - AS OF JANUARY 2004
All Items > $6000

SOURCE	Dept	ID #	ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Police		Enterpol dispatching & records mgt software	6-Dec-01	COMP		38,000.00	FY10	
Fed Narcotics	Police	2213,14	2 Gateway NS700 Pentium 233 Mhz Servers	23-Dec-97	COMP		9,718.08	FY04	Police server room
Revenue Sharing	Police	96	MERLIN TELEPHONE SYSTEM	8-Jun-88	EQP		10,489.53	FY06	
Fed Narcotics	Police	2972	Stalker Speed Radar Trailer w. alarm sys sn35579 (Applied Concepts)	2-Jul-99	EQP		8,486.28	FY10	
General Fund	Police	215 217	(2) HONDA GENRATORS (MOTRCYCLE SALES)	30-Nov-89	EQP		6,036.00	FY10	
Chas Co. Donation	Police	2994-3001	Spectra Console System ,800mhz, Dispatch	2-Oct-97	RADIOS		157,396.64	FY12	
Imaging & Comm	Police	2943	17900-236 Portable Receiver Sta.w/transmitters & antennas (So Californ)	30-Sep-97	RADIOS		20,518.64	FY10	
Accom Tax	Police	1611	1995 Ford Ranger P/U s/nend 4578 (Jones Ford)	30-Jun-95	VEH	Pickup	10,734.56	FY06	#520, Beach Svcs
General Fund	Police	2102	1998 Ford Crown Vic #W5WX139736 w/pt equip (VBailey/Setina/LightnUp) 518	24-Mar-98	VEH	Patrol	20,406.02	FY03	#518, Stewart
Fed Narcotics	Police	2260	1999 Ford Crown Vic #W2xx141820 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 521	12-Jan-99	VEH	Patrol	20,840.72	FY04	Gebhardt
Fed Narcotics	Police	2259	1999 Ford Crown Vic #W4xx141821 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 501	12-Jan-99	VEH	Patrol	20,711.80	FY05	#501 Wright
Fed Narcotics	Police	2261	1999 Ford Crown Vic #W6xx141819 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 522	12-Jan-99	VEH	Patrol	21,155.72	FY05	#522, Bond
Fed Narcotics	Police	2965	2000 Crown Vic X179646 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY06	#539, Muckelvaney
Fed Narcotics	Police	2968	2000 Crown Vic X179647 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY06	#537, Usry
Fed Narcotics	Police	2967	2000 Crown Vic X179648 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY05	Gansen
Fed Narcotics	Police	2966	2000 Crown Vic X179649 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY06	#540, Ambas
Cap Proj/Muni Acc	Police	2969	2000 Ford F-150 YNC30570 w/ dogbox/rails (Vbailey,CrossCo,Autotrim)	18-Aug-00	VEH	ACO	21,302.76	FY05	ACO Truck
Fed Narcotics	Police	2990	2001 Crown Vic X152868 w/ strobes (Vic Bailey, Mobilecom) (Chief's car)	22-Mar-01	VEH	Patrol	21,442.67	FY07	Chief
Fed Narcotics	Police	2683	2001 Crown Vic X155492 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.36	FY07	McCrodden
Fed Narcotics	Police	2978	2001 Crown Vic X155493 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.37	FY07	#543, Caldwell
Muni Acc Tax	Police	2680	2002 Durango 4x4 sne F205550 w/equip (Butler/Adamson/Lightnup/AutoTrim) "slicktop"	25-Jun-02	VEH	4WD	24,424.48	FY08	#546, Riley
Capital Projects	Police	2681	2002 Durango 4x4 sne F205551 w/equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82	FY08	#547, Erickson
State Acc Tax	Police	2682	2002 Durango 4x4 sne F205552 w/ equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82	FY08	#548, Corrigan
Muni Acc Tax	Police		2003 Chevy Impala sneK139287738 w/ inside strobes (Love Chevrolet, LightnUp)	6-Feb-03	VEH		19,577.19	FY09	Buckhannon
Capital Projects	Police		2003 Chevy Impala sneK139290753 w/ inside strobes (Love Chevrolet, LightnUp)	6-Feb-03	VEH		19,577.19	FY09	Wright
State Acc Tax	Police		2003 Dodge Durango Sprt 4X4 w/cage/striping sneF545613 (Butler, Adamson, Auto Trim)	23-Dec-02	VEH		23,163.32	FY09	
Muni Acc Fee	Police	2923	Pioneer 1200 Club Car for Beach Services	11-Jun-01	VEH	Beach	7,637.35	FY06	Club Car

2004 NOTES: ***Retired a 1996 and a 1998 Crown Vic. Removed a duplicate Durango (typo). Added 2 Chevy impalas and a Durango. Total PD vehicles including Club Car = 20***

SOURCE	Dept	ID #	TABLE EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Fire	958	MAKO AIR COMPs/n54041253 (CAROLINA FIREMASTERS)	30-Jun-93	EQP		7,700.00		
Cap Proj/Muni Acc	Fire		Thermal imager camera (SimplexGrinnell)	25-Feb-02	EQP		13,780.00		Fire Thermal Imager
Capital Projects	Fire	954	Spartan Pumper XLT 1500/750 (CAR.FIRE) (Engine 2) L00MC003676	29-Jul-91	VEH	Pumper	204,017.00	FY11	Engine #2
Acc Tax/Acc Fee	Fire	2275	1999 International Rescue Truck s/n 9xh666822 Body#99R020	24-Jun-99	VEH	Rescue	144,680.00	FY14	Rescue #1
Capital Projects	Fire	957	1989 Ford FMC Pumper 1FDYD80UsKVA11995	14-Feb-89	VEH	Pumper	127,963.04	FY05	Engine #4
Muni Acc Fee	Fire		2001 Ford F150 4x4 V8 Pickup for Rescue sn NA24193 (Jones Ford, Galls)	29-Sep-00	VEH	Pickup	24,896.31	FY07	Rescue Truck
Muni Acc Fee	Fire		2000 Ford F150 Supercab 4x4 V8 Pickup for Chief sn YNA48025 (Jones Ford)	25-Oct-99	VEH	Pickup	22,615.45	FY05	Car #1, Graham
Capital Projects	Fire	953	1993 FORD F-150 s/n end 6419 (PULLIAM FORD)	11-Jan-93	VEH	Pickup	12,281.40		Sucker pump truck
Seizure	Fire		1988 Boston Whaler w/ 130Yamaha Motor & trailer BWC6701E1889	1989	VEH	Boat	10,000.00		
Volunteer purch	Fire		1995 Aluminum Boat (OMCR4005K495) w/ 1987 Johnson 30HP Outboard (J30ECUB)	18-Jun-09	VEH	Boat	5,500.00		
General Fund	Fire	397	Avon Rubber Boat (RIVER SERVICES) AVB88628A090 w/ Johnson OB	17-May-90	VEH	Boat	4,637.63		
Acc Tax Fund	Fire	2274	1998 Polaris Big Boss 4x4 ATV sn AIWD112357	16-Sep-98	VEH	ATV	5,000.00	FY04	
CPF/MuniAT/StateAT	Fire		2003 E-1 Typhoon Pumper Trk (4ENRAAA8231006444) (Taylor Fire, BB&T lease)	20-May-03	VEH	Pumper	218,450.00	FY18	
CPF/MuniAT/StateAT	Fire		2003 E-1 Cyclone 95' Ladder Truck (4ENGABA8431006653) (Taylor Fire, BB&T lease)	29-Aug-03	VEH	Ladder	693,483.00	FY18	Tower #1
CPF/StateAT	Fire		2004 Ford F-150 Pickup (1FTPX14514NA639630612X) (Jones Ford)	15-Nov-03	VEH	Pickup	26,734.92	FY11	
2004 NOTES:	***Deleted 2 waverunners, Jeep, Lance Ladder Truck and Engine 3 Pumper. Added E-1 Pumper, E-1 Ladder Truck and a Ford F-150 Pickup.***								

SOURCE	Dept	ID #	TABLE EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Public Works		Caterpillar IT14G Frontloader (1WN00467) (Blanchard) w/ claw	7-Mar-97	VEH	Catepiller	85,266.00	FY07	PW-9
Muni Acc Tax	Public Works		Marathon RJ250 34yd trash compactor, concrete pad & fence @ frt beach (Onslow)	3-Jun-02	EQP	Compact	19,485.68	FY22	PW Compactor
Cap Proj/State Acc	Public Works		2002 Mac V322 truck w/ 18' dump bed & barn doors snB550168 (Hughes)	21-Mar-02	VEH	Flatbed	61,834.00	FY12	PW-18
Disaster Recovery	Public Works	PW	New Fuel Canopy, incl footings and columns	20-Dec-99	B&I	Fuel Sys	22,050.18	FY11	awning
Capital Projects	Public Works		Island II Fleet Fuel Pump System w/ Gasboy software (MECO, Payne,RB&Sons)	31-Jul-01	EQP	Fuel Sys	27,530.42	FY11	PW Fuel System
Capital Projects	Public Works	PW	AUTO FUEL SYSTEM (JONES & FRANK)	21-Aug-91	B&I	Fuel Sys	47,421.15		underground tank, etc.
Capital Projects	Public Works	1109	88 F800 FORD TRUCK (A8JVA51924) W/ BODY (39932003MH)	14-Sep-88	VEH	Gar Trk	35,340.53		PW-2
Capital Projects	Public Works		1997 International 4900 Truck (VH474400) (Carolina International)	20-Feb-97	VEH	Gar Trk	111,466.74	FY07	PW-7
Lease Purchase	Public Works	1115	94 FORD LNT8000 (RVA34670) W/30YD PKR (529301MHLPW) (AMICK EQUIPMENT)	8-Feb-94	VEH	Gar Trk	95,617.49		PW-8
Accom Fee Fund	Public Works		1998 Mack MR688S Garb Trk (#-O12133) w/ Leach rear load body (Amick) & cart dumper	29-May-98	VEH	Gar Trk	122,088.62	FY08	PW-14
State/Muni AccT	Public Works		99 Mack MR688S Trk (XM013610) for use w/ Leach Packer SN 13524 (Amick) & cart dumpt	17-Sep-99	VEH	Gar Trk	129,570.00	FY10	PW-15
Muni Acc Tax	Public Works		2001 Mack MR688S snMO16353 truck s/ Pak-Mor R230 rear loader (Hughes/Amick)	31-Jul-00	VEH	Gar Trk	129,750.00	FY11	PW-16
Lease Purchase	Public Works		2003 Mack CV713 Garbage truck, sn1M2AG11C43M005256	30-Oct-02	VEH	Gar Trk	132,850.00	FY13	PW-20
Capital Projects	Public Works		17' Cantilever Gate System at PWD parking lot (Palmetto Southern)	12-Jun-00	EQP	Gate	6,557.76	FY10	
General Fund	Public Works	1344	GENERATOR SET/ SWITCHING(CUMMINS-ATLANTIC)	31-May-90	EQP	Generato	20,406.75	FY06	
Capital Projects	Public Works		98 Ford F150XL White Pickup Trk snWNC28899 (Ravenel Ford)	24-Jul-98	VEH	Pickup	20,362.00	FY05	PW-1, Mobley
General Fund	Public Works		94 Chev D1500 4x4 (RE215179) (Whatley Chev)	31-Mar-94	VEH	Pickup	15,847.17		PW-10 water truck
Cap Proj/State Acc	Public Works		2001 Ford F-150 4x2 pickup sn NA58194, white (Vic Bailey) w/cart dump & hitchhiker	27-Nov-00	VEH	Pickup	24,735.54	FY06	PW-17
Cap Proj/Muni Acc	Public Works		2002 Ford F-150 4x4 pickup, sneNB18459 (Vic Bailey Ford) w/ cart dumper & hitchhiker	27-Mar-02	VEH	Pickup	29,403.54	FY08	PW-19
General Fund	Public Works		Multiquip Pump s/n40TDH-3792 (Sunbelt Rentals)	16-Nov-94	EQP	Sucker	6,201.00	FY08	sucker pump w/ trailer
General Fund	Public Works	1091	J Deere 2155 tractor w/ bucket&backhoe (A692713) (DORCH. TRACTOR)	24-Apr-90	VEH	Tractor	20,265.00	FY06	PW-12
Muni Acc Tax	Public Works	Walkover	498" of Temptrail fabric for beach accesses (Deschamps)	27-Dec-00	LI	Walkover	18,110.51	n/a	Temptrail Fabric (unused)
Muni/State AccT	Public Works	Walkover	Constructed Dune Walkover on Ocean Blvd @ Sea Cabins (Property Maint Prof.)	18-Oct-99	LI	Walkover	28,802.00	FY15	
State Acc Tax	Public Works	Walkover	Constructed Dune Walkover at 46th Ave. (Property Maint Prof./EM Seabrook)	24-Oct-99	LI	Walkover	17,150.00	FY15	
CPF/MuniAT	Public Works		2002 Mack MV322 Flatbed truck (Florence Mack)	28-Jul-03	VEH	Flatbed	61,600.00	FY14	
2004 NOTES:	***Removed 1985 Ford LN8000 and 1988 Ford F800. Changed replacement date on tractor to FY06. Added 2002 Mack MV322 flatbed.***								

SOURCE	Dept	ID #	All Items > $6000 ITEM	Acquis Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Building		2000 Ford F150 Pickup, w/ shell sn YNA74374 (Jones, Cross Country)	1-Dec-99	VEH	Pickup	15,590.40	FY08	Kerr
General Fund	Building		97 Ford Ranger Pickup Truck #1FTCR1OU7VUD24607 (Pulliam)	15-Jul-97	VEH	Pickup	13,221.65	FY05	Seabrook
2004 NOTES:	***No changes from 2003***								

Revised: 2/13/04

SOURCE	Dept	ID #	TABLE EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Recreation		Soccer field lighting (Utilities Construction)	31-Jan-96	FIELD		28,700.00	FY15	Soccer Field
	Recreation		LIGHTS - BASEBALL FIELD	31-Jan-85	FIELD		22,290.00	FY08	Dixie Youth Baseball
Revenue Sharing	Recreation		TENNIS COURTS	30-Jun-73	FIELD		13,500.00	FY06	Tennis Courts
	Recreation		Lights on small ballfield (Allsouth Elec. Contractors)	14-Apr-95	FIELD		13,488.00	FY08	
Capital Projects	Recreation		TENNIS COURTS	30-Jun-82	FIELD		10,000.00	FY05	Tennis Courts
Rec Commission	Recreation		TENNIS COURT LIGHTS (ELECTRIC SUPPLY)	7-Feb-91	FIELD		9,942.00	FY11	Tennis Courts
Capital Projects	Recreation		Elec Connector/Safety switches for Softball Field (Frampton)	19-Jun-02	FIELD		7,750.00	FY11	Rec Softball Field
Capital Projects	Recreation		Elec Connector/Safety switches for Baseball Field (Frampton)	19-Jun-02	FIELD		6,550.00	FY11	Rec Baseball Field
Capital Projects	Recreation		Bi-Parting Walk-Draw Curtain (McDonald Enterprises, Inc)	10-Nov-98	iEQP		7,743.00	FY09	
General Fund	Recreation		JOHN DEERE 670 TRACTOR,670A001523 (DORCHESTER TRACTOR)	30-Mar-90	oEQP	Tractor	6,921.00	FY05	
Accom Fee Fund	Recreation		98 Plymouth Voyager Van, White (Burdette)	24-Sep-98	VEH	Van	18,087.00	FY04	Page
Accom Fee Fund	Recreation		98 Ford F-150 Pickup Trk w/ bedliner sn WNC39396 (Jones Ford,Rhino)	3-Aug-98	VEH	Pickup	14,809.00	FY05	Pitts
donation	Recreation		1995 EZ-GO Golf Cart, sn866120	1-Dec-99	VEH	GolfCart	2,000.00	FY06	
40%SAT/60%CPF	Recreation		TORO 16HP Workman 2100 ballfield groomer sn230000519	10-Jul-03	oEQP	Groomer	9,525.00	FY04	
2004 NOTES:	***Moved replacement of 1998 Ford Pickup from FY05 to FY06.***								

SOURCE	Dept	ID #	TABLE EQUIPMENT - AS OF JANUARY 2004 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Marina	Ops		Bulkhead (1000LF) (original purchase)	1/29/99	LI		185,000.00		Bulkhead
Marina	Ops		Boat Ramp (original purchase)	1/29/99	LI		75,000.00		Boat Ramp
Marina	Ops		Docks (8400 sqft floating, 424 sqft fixed) (original purchase)	1/29/99	D		176,000.00		Docks
Marina	Ops		Sanisailor Sentinel Pump-Out System, (EMP Ind)	4/27/00	E		9,881.58		Marina pump out
Marina	Ops		(10) Lighthouse utility pedestals, 30-50 amps both sides (Marina Joint Vent.)	3/17/00	E		9,591.36		dock utility pedestals
Marina	Ops		(9) Hatteras utility pedestals, 30 amps on side1, 50 amps on side2 (MJV)	3/17/00	E		3,678.66		dock utility pedestals
Marina	Restaurant		Sprinkler System (Harvey and Associates)	5/23/02	BI		6,853.38		Restaurant sprinkler sys
Marina	Restaurant		Fireplace (Safeside Fireplace)	6/18/02	BI		5,754.50		Restaurant fireplace
Marina	Restaurant		Kitchen Hood System (McTils Fire Equipment, Inc.)	6/10/02	BI		4,068.49		Restaurant hood sys
Marina	Store		Fuel System (original purchase)	1/29/99	E		95,000.00		Fuel System
Marina	Store		Tonka Bait Freezer, 7x8x6 (Jeffreys Cabinet Co., IOP Electric)	8/9/99	E		13,219.92		Bait Freezer
Marina	Store		Fabric Awnings around entire store building (Lowcountry Awnings)	1/26/00	BI		9,434.00		Awning
Marina	Store		Renovate Fuel System	1/30/01	E		102,794.89		Fuel System
Marina	Store		Store Freezers	1/29/99	B	approx	50,000.00		Freezers
2004 Notes:	***This table has not yet been reviewed by the Real Property Advisory Committee***								

Revised: 2/13/04

PROPOSAL TO PERFORM AUDIT SERVICES

PRESENTED TO

THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

For the years ended June 30, 2004 - 2006

PROPOSAL TO PERFORM AUDIT SERVICES

PRESENTED TO

THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

For the years ended June 30, 2004 - 2006

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January 20, 2004

Linda L. Tucker, City Administrator
City of Isle of Palms, South Carolina
Post Office Drawer 508
Isle of Palms, SC 29451

Dear Linda:

Over the years, we have enjoyed working with the City and we welcome this opportunity to remind you of our qualifications to serve the City of Isle of Palms, South Carolina (the City). Accounting standard changes, independence requirements and competitive pressures have increased substantially in recent years. We look forward to continuing the teamwork we have shared as you pursue your objectives. You are aware of our track record of providing the City with effective and efficient audit and consulting services. And you know our service team and our working style. The relationships we have worked to build are a strong foundation on which to move forward together. We feel strongly that an extension of our engagement would result in the further refinement of your financial statements, allow us to accomplish efficient audits, and further our ability to deliver audit services at below-standard rates as proposed.

An update of our qualifications and credentials is presented for your convenience in the following pages. We are confident that our resources and the service strengths we bring to the City will demonstrate that the firm you know best is also the most highly qualified to serve the City today and in the future.

Your selection of an independent auditor is an important decision. We believe our proposal will demonstrate that as a full service firm, including audit, management consulting, information technology and tax services, we are especially well qualified to serve the City.

The following are among the key points of our qualifications:

- A governmental and nonprofit practice that includes over twenty-five clients in the Greater Charleston area.
- A firm with over eighty years of experience with audits in the area, including the City since 1996.
- Experience with *Government Auditing Standards* and government funding programs.
- A commitment to assign to the City, our governmental and nonprofit services specialists, Tracy D. Buchman, CPA (ten years experience) as audit manager and Perry E. Litchfield, CPA (nineteen years of experience) as engagement consultant.

Our principal service to the City will be annual audits for the years ended June 30, 2004, 2005 and 2006, which lead to an opinion on the City's financial statements. We will perform this audit in accordance with generally accepted auditing standards adopted by the American Institute of Certified Public Accountants and in accordance with the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

We will also prepare a letter delineating weaknesses, if any, that we find in the City's system of internal control and include recommendations for improvements, where applicable.

Our report will be issued and delivered to you as soon as possible after the trial balance is submitted each year. We will make an annual presentation of the financial report at an agreed upon Council meeting each year that we are engaged as your auditors. We will establish a mutually agreed upon schedule before commencement of audit procedures for delivery of the audit report, based upon the receipt of requested working papers and audit information.

The all-inclusive fees for our audit services for the years ended June 30, 2004, 2005, and 2006, are presented in the accompanying proposal on page 8. The fees include procedures related to the Marina. A breakdown of the estimated time required for the audit is provided in the accompanying proposal. Any other procedures, projects, and/or consulting, will be billed separately.

We sincerely appreciate the opportunity to propose on this engagement and trust that this statement of our qualifications is responsive to your requirements. This proposal is a firm and irrevocable offer for sixty (60) days from the date of this letter. Should you require additional information, please contact me at 577-9850.

Very Truly Yours,

Mitchell R. Fischbein

Mitchell R. Fischbein, CPA
Managing Partner
Schleeter, Monsen & Debacker, L.L.P.

SCHLEETER, MONSEN AND DEBACKER, L.L.P.
AUDIT PROPOSAL FOR
THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

THE PAST YIELDS TO THE FUTURE

For eight years, Schleeter, Monsen & Debacker, L.L.P. has been part of the City of Isle of Palms, South Carolina (the City) family of service providers. We have been privileged to share in the excitement of the changes and accomplishments you have experienced, including the celebration of the 50th anniversary of the City. This shared tradition is not something that happens over weeks or even months. To develop the necessary level of understanding takes years, and City's management will, no doubt, consider this carefully in its review process. As you explore your options, we want you to remember several points that we believe make us the right choice for City in the future, as we have proved to be in the past.

Isle of Palms has been on the forefront of local governments in the area, struggling with growth, and the challenges of providing additional services while holding taxes down. Schleeter, Monsen & Debacker has been there with the City through many changes, and we look forward to serving you as you create your future.

Schleeter, Monsen & Debacker is proud to provide your auditors and consultants. The City is an outstanding organization; we have both benefited from our long association. We want to continue to serve you. Of the many attributes that make us eminently qualified, three stand out:

1. The dedication and experience of our people – people who know governments and, more importantly, the City of Isle of Palms.
2. The depth and breadth of our expertise with governmental organizations.
3. A commitment we share to provide superior client service and the highest technical quality.

Exceptional, Experienced Professionals

More important to the City than our list of clients is the caliber of the people we have assigned to serve you – we have selected our best. Tracy Buchman, audit manager, has served the City for over three years. She provides a continuity of understanding no other firm can hope to match. You have had many opportunities to observe her responsiveness and commitment to the City. She orchestrates the services and support you require from us. She is also a governmental and nonprofit services specialist in our firm. As you have observed throughout the years, Tracy ensures that our resources are coordinated efficiently to provide added value and support to the City in achieving its objectives as she has for the last three years.

As engagement consultant, Perry Litchfield will continue to be available for technical assistance on an as-needed basis. Mitchell Fischbein will be the Partner in charge of the engagement. He has served the firm, and many of our audit clients, including the Town of Sullivan's Island, for over twenty-five years.

A History of Distinguished Service to the City of Isle of Palms, South Carolina

Because Schleeter, Monsen & Debacker has served the City during the past eight years, we have a clear understanding of the qualities you require from your public accountants – qualities such as responsiveness, creativity, technical excellence, and outstanding relevant industry and functional expertise. Because our team of professionals has demonstrated these qualities, we have been able to help you in the past. The length of our relationship has been a benefit to us in delivering responsive, effective service.

Schleeter, Monsen & Debacker is a proven resource in supporting the City in the accomplishment of its goals. As you move forward, you will face many other challenges and choices. Your organization will benefit immediately, as it has in the past, from our breadth of knowledge and understanding of how governments are managed and governed. Our firm has been there to provide support, solutions, and expertise during the past. Our knowledge and experience will continue to help minimize the disruptions that significant change can bring.

SCHLEETER, MONSEN AND DEBACKER, L.L.P.
AUDIT PROPOSAL FOR
THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

AUDIT EFFICIENCY THROUGH CONTINUITY

Tracy Buchman and the other individuals who manage our audits of the City have considerable experience with the City and the governmental industry. You have come to know the members of our audit team and their working styles well.

As mentioned before, Tracy is responsible for ensuring that our audits are conducted effectively, efficiently, timely, and in a manner beneficial to the City. She will continue to ensure that all the resources and appropriate specialists of our firm are introduced to the City as required. As the audit manager, she is the primary contact for the City's management and will continue to ensure that all issues are appropriately resolved and that we are responsive to all of the City's needs.

Continuity is extremely important in performing an effective audit. Our rotation policy is to assign management to the organization for the maximum period allowable under AICPA rules. Since the City is not a publicly traded organization, your lead partner and auditor may continue in that role for as long as the organization wishes. Other professionals will be rotated periodically to help them develop their expertise and professional skills. Such rotations will be conducted in an orderly way, designed to minimize the impact on the City's audit. We will continue to consult with you about changes at appropriate times.

Highest-Quality Audit Services

While the range of services provided by most accounting firms has expanded significantly, audits continue to be an important aspect of our practice. We reject the notion that an audit is a commodity. In the course of carrying out an audit, your accounting firm should generate information and develop insights that – in the hands of professionals who combine competence with judgment, maturity, and creativity – will result in improved controls and safeguards leading ultimately to greater efficiencies and clear, concise, and understandable financial reporting that is respected by the financial community. Our track record with the City speaks for itself.

Schleeter, Monsen & Debacker undergoes peer review by the American Institute of Certified Public Accountant every three years. This is a program dedicated to ensuring that participating firms have quality control systems in place over their accounting and auditing practices. This program also includes a review of our governmental and nonprofit client bases that have single audit requirements. We were pleased to receive an unqualified opinion and believe it reflects our commitment to quality work. A copy of the most recent report has been included for your review.

A Service Philosophy Based on Value

First and foremost, we are in business to serve our clients, to help them solve their problems and achieve their financial objectives, and to make a solid contribution to their success. From our newest recruit to the top management of our firm, our people work to identify and respond to our client's needs. We devote significant resources to ensuring that we meet our high standards. We share the City's commitment to delivering services of exceptional quality.

FIRM PROFILE

Schleeter, Monsen & Debacker is a local firm of certified public accountants established in 1919 by Oscar W. Schleeter. We are licensed by the state of South Carolina as certified public accountants. The firm is located in the historic district of Charleston, South Carolina. The firm has three partners, twelve professional staff members, and three support persons. All of our professional staff members have college degrees and eight are certified public accountants. All of our professional staff members receive intensive training in all areas of auditing, accounting, management, etc. We utilize special audit programs for governments and federal grant compliance, and train our people to provide the most expert service in the governmental area.

Resumes of the specific individuals who would be assigned to the City engagement are contained in a later section of this proposal.

We are a full-service public accounting firm in that we offer services in the areas of auditing, accounting, tax, and management consulting. We serve dozens of clients in both the public and private sector - from the very

small to the very large in both categories. It is our philosophy to be unique by providing the broad range of service and in-depth industry experience our clients expect; and, at the same time, retain the personal service and responsiveness which has contributed to our growth.

The firm is an equal opportunity employer. We do not discriminate in employment of persons upon the basis of race, color, creed, national origin, sex, age, or physical handicap.

Independence

Schleeter, Monsen & Debacker meets the independence standards of *Government Auditing Standards*, issued by the Comptroller General of the United States, with respect to the City.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

We have selected a service team of properly licensed certified public accountants to provide the needed combination of talents required by this engagement. In addition, experienced staff auditors will be assigned, as appropriate.

Engagement Organization

Engagement Partner – Mitchell R. Fischbein, CPA

As engagement partner, Mr. Fischbein will have the following responsibilities:

- Overall direction of the audit
- Selection and focusing of the resources of the firm necessary for the success of the engagement
- Assurance of technical quality of the final report

Audit Manager – Tracy D. Buchman, CPA

As audit manager, Ms. Buchman will be responsible for:

- Working with the Engagement Partner as the primary contact for the audit
- On-site coordination of the audit engagement
- Direct participation in the execution of audit objectives
- Supervision of staff auditors utilized on the engagement

Audit Assistants

The engagement staffing will be completed with professionals trained in governmental auditing as needed in order to complete the engagement in a timely fashion.

Subcontracted Work

Schleeter, Monsen and Debacker, L.L.P. personnel will perform all work on this engagement. No portion of the work will be subcontracted to other firms or persons.

Selected Resumes

The professional service team that Schleeter, Monsen & Debacker would assign to serve the City is presented below.

Mitchell R. Fischbein, CPA – the firm's managing partner, joined Schleeter Monsen & Debacker in 1966 and has been a partner for more than twenty-five years. In addition to providing tax expertise to his many clients, Mitch has been the engagement partner for many of the firm's numerous nonprofit and governmental accounting and auditing clients. He received a B.S. in Accounting from the University of South Carolina, and he is a member of the South Carolina Association of Certified Public Accountants, and the American Institute of Certified Public Accountants. He has been active in many community organizations throughout his career, including the MUSC Planned Giving Council, MUSC Children's Hospital Board, Charleston Jewish Federation, and the Charleston Community Foundation.

SCHLEETER, MONSEN AND DEBACKER, L.L.P.
AUDIT PROPOSAL FOR
THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

Tracy D. Buchman, CPA – audit manager, will be directly responsible for the supervision of the personnel performing the detailed auditing and consulting procedures, planning the engagement in cooperation with your personnel and the engagement partner, and the successful performance of the service plan. Ms. Buchman is a governmental and nonprofit services specialist for the Firm. She has audit management responsibilities for many of the nonprofit and governmental clients of the Firm, including other municipalities and Single Audits performed under *Government Auditing Standards*. She is also responsible for keeping abreast of all technical accounting and reporting matters pertinent to the governmental sector.

Ms. Buchman received a B.S. in Accounting from the University of South Florida and originally joined the Firm in 1994. After a three year stint with a firm in Colorado, she rejoined the firm in 2000. She is a member of the South Carolina Association of Certified Public Accountants, and the American Institute of Certified Public Accountants.

Perry E. Litchfield, CPA - engagement consultant, will be available as needed to assist when any technical assistance may be required. Mr. Litchfield is a government and nonprofit services specialist for the Firm. Mr. Litchfield has received a *Certificate of Educational Achievement in Governmental/Nonprofit Accounting and Auditing* from the American Institute of Certified Public Accountants. During each of the past three years he has completed the appropriate continuing education as required by *Government Auditing Standards*. Mr. Litchfield offers a wealth of professional knowledge and auditing experience, which cannot be duplicated. We are very pleased to provide such a high quality person to this engagement.

Mr. Litchfield received his BS in Accounting from the University of South Carolina and is a Certified Public Accountant. He joined the Firm in 1985 and became a partner in 2000. He formerly had audit management responsibilities for numerous governmental and nonprofit clients of the Firm. Since August 2003 he has taken on another position; however, we are pleased to announce he is available as an engagement consultant on an as-needed basis. He is a member of the South Carolina Association of Certified Public Accountants, the American Institute of Certified Public Accountants, and the Government Finance Officers Association.

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENTAL AND NONPROFIT ENTITIES

A partial list of our current governmental and nonprofit clients is presented below. Several of these engagements are audits in accordance with *Government Auditing Standards*.

Engagement	Type of Service	Contact Name	Telephone
The Town of Sullivan's Island	Audit	Sara Smith	883-3198
The City of Folly Beach	Audit	Toni Connor-Rooks	588-2447
Florence Crittenton Programs of SC	Audit/Tax	Sandra Fowler	722-7526
The Sherman House (HUD housing)	Audit/Tax	Scott LeRoy	571-6565
Berkeley Citizens, Inc.	Audit/Tax/Retirement	Alice Shook	761-0311
BCI Homes, Inc. (HUD housing)	Audit/Tax	Alice Shook	761-0311
Dorchester County Board of Disabilities and Special Needs	Audit	Rick Magner	871-0622
Junior Achievement of Coastal SC	Audit/Tax	Michael Campi	745-1141
South Carolina World Trade Center	Audit/Tax	Mark Condon	577-4080
Coastal Carolina Boy Scouts of America	Audit/Tax	Janice Guest	763-0305
Congressional Medal of Honor Society	Audit/Tax	Victoria Leslie	884-8862
Children's Museum of the Lowcountry	Audit/Tax	Lisa Collins	853-8962
Jewish Community Center of Charleston	Audit/Tax	Scott Leroy	571-6565
South Carolina Historical Society	Audit/Tax	Eric Emerson	723-3225
Porter-Gaud School	Audit/Tax	Henry Fishburne	402-4680
Ronald McDonald House of Charleston	Audit/Tax	Barbara Bond	723-7957
Goodwill Industries of Lower South Carolina, Inc.	Audit/Tax/Retirement	Jeff Royall	566-0072

SCHLEETER, MONSEN AND DEBACKER, L.L.P.
AUDIT PROPOSAL FOR
THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

SPECIFIC AUDIT APPROACH

Assign Experienced Personnel

The key personnel we have assigned to this audit have significant experience in auditing governmental organizations. It is our firm's policy to assign the same key staff members to an engagement each year in order to provide a more efficient and in-depth audit.

Schedule Work Efficiently

We plan to perform as many audit procedures as possible prior to the City's year end. We believe this practice would minimize disruption to City staff at year end and allow quicker identification of any problem area. We will review our engagement plan, which specifies the timing and extent of our audit procedures with the appropriate City personnel upon award of the audit contract. This will include a mutually agreeable schedule for the workpapers and other information to be provided by management.

Utilize City of Isle of Palms, South Carolina Personnel and Workpapers

We will make every effort to use schedules and analyses already prepared by City personnel for internal purposes and eliminate unnecessary duplication of effort between our staff and yours. These will be discussed during the planning phase of the audit.

In addition, we will, to the maximum extent practicable, utilize the services of City personnel in the performance of certain routine clerical tasks that would otherwise have to be performed by our staff. In accomplishing this, we must, of course, consider limitations on the available time of the personnel involved.

Submit Reports Timely

Upon completion of the examination, we will issue our reports on the City's financial statements. Before issuing the report, we will have worked closely with the appropriate City officials to finalize the report. The requested number of reports for each year will be delivered to the City by the October Council meeting of each year we are engaged as auditors. This provision is contingent upon our timely receipt of all requested workpapers and audit information from management.

In order to facilitate this and to alleviate the workload on your staff, we would anticipate commencing our work before the end of your fiscal year. Our management advisory comments, if any, would be communicated soon after year end work is completed.

Emphasize Communication

We have found that frequent, open communication often results in a better understanding of the City's financial affairs. Accordingly, we would hold periodic progress meetings to discuss the status of the audit work. We would also discuss the audit and highlights of the financial statements with the City Council or any committee thereof. All proposed adjustments to the City's records will be reviewed with the appropriate City personnel before we issue our report.

IDENTIFICATION OF ANTICIPATED POTENTIAL AUDIT PROBLEMS

The Firm does not currently anticipate any potential audit problems. If in the course of performing our audit, we encounter any unexpected problems, they will be discussed immediately with the appropriate City personnel. Any modifications to the audit plan or additional assistance needed from City personnel will be discussed before proceeding with the additional procedures.

SCHLEETER, MONSEN AND DEBACKER, L.L.P.
AUDIT PROPOSAL FOR
THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

PROFESSIONAL FEES

Our fees are based on the amount of time required to complete an assignment and the level of personnel assigned. We are also reimbursed for out-of-pocket costs that include travel outside of the Berkeley, Charleston and Dorchester County area, and report preparation expenses. We render interim billings as work progresses and a final billing at the conclusion of each engagement. While it is difficult to project the time involved in an engagement, we estimate that our fees for the examinations of the financial statements will not exceed the range of estimates set forth below.

This estimate is presented in accordance with the Rules of Professional Conduct promulgated by the South Carolina Board of Accountancy. Our fees are based on the assumption that the accounting records will be readily available and that we will receive substantial assistance from your personnel in the preparation of detailed analyses, workpapers, etc., including trial balances or schedules prepared in the normal course of business.

We estimate the required examinations of the financial statements of the City of Isle of Palms will require the following personnel, hours and fee ranges:

Personnel	Approximate Percent of Total Hours	Standard Rate	Quoted Rate
Partner and engagement consultant	10%	$175	$150
Audit manager	50	95	85
Staff	40	50-80	50-80
	100%		

We estimate the required examinations of the City's financial statements will require the approximate hours shown below on an annual recurring basis. The various phases of our examinations, which we will begin after we have been appointed as auditors, along with their approximate requirements are as follows:

Phase	Estimated Hours
Planning/systems evaluation	30
Audit fieldwork	115
Financial statement preparation and reporting	55
Total estimated hours	200

Our fees for the examinations of the financial statements of the City are as follows:

Year ended June 30,	Fee
2004	$15,845
2005	16,320
2006	16,795

We consider the normal scope of our audit services to include providing a certain amount of accounting assistance throughout the year. If the time necessary for such services becomes excessive, we will negotiate a fee with you for such projects.

Fees are difficult to estimate because they are dependent upon the number of hours required, which can vary for many reasons. Accordingly, the fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Our fee estimates have been computed at rates below our standard rates because of the timing of the work to be performed and our sincere desire to further develop and maintain our long-term professional relationship with the City. The above estimate of fees is based upon the level of assistance available from the City's accounting staff in preparing trial balances and working papers. We would anticipate that the level of assistance provided would increase each year, and we look forward to developing a mutually beneficial and cooperative audit effort.

Johnson, Price & Sprinkle, P.A.
Certified Public Accountants & Business Development Consultants

October 29, 2001

To the Members
Schleeter, Monsen & Debacker, LLP

We have reviewed the system of quality control for the accounting and auditing practice of Schleeter, Monsen & Debacker, LLP in effect for the year ended June 30, 2001. A system of quality control encompasses the firm's organizational structure and the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of Certified Public Accountants (AICPA). The design of the system and compliance with it are the responsibility of the firm. Our responsibility is to express an opinion on the design of the system, and the firm's compliance with the system based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Because our review was based on selective tests, it would not necessarily disclose all weaknesses in the system of quality control or all instances of lack of compliance with it.

Because there are inherent limitations in the effectiveness of any system of quality control, departures from the system may occur and not be detected. Also, projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Schleeter, Monsen & Debacker, LLP in effect for the year ended June 30, 2001, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

Johnson Price & Sprinkle PA

Johnson, Price & Sprinkle, P. A.

City of Isle of Palms

Memorandum

To: Mayor, Administrator, City Council and Department Heads

From: Debbie Suggs

Date: February 13, 2004

Subject: FY05 Capital Budgets

Attached please find the latest version of the FY05 capital and major expense budgets. All changes from the committee meetings should be reflected.

Please dispose of all previous versions.

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
9	**General Government**						
10							
11	Potential Radio Charge from Chas. County ($25 per month*149 radios)	44,700		44,700	44,700	44,700	44,700
12	Gateway Enhance. Phase II (14th Ave)	275,000					
13	Gateway Enhancement Phase II Grant	(202,000)					
14	Beach maintenance contract	52,351		52,351	52,351	52,351	52,351
15	Court software upgrade	22,000					
16	Front beach business district trash pickup	13,900		13,900	13,900	13,900	13,900
17	Street sweeping contract	12,000		12,000	12,000	12,000	12,000
18	Emergency access gate at County Park	10,000					
19	Replace some gray chairs & council chairs in chambers	3,700					
20	Replace administrator's laptop computer & desktop monitor	2,500					
21	Computer hardware replacements			*Replace as aging equipment expires*			
22	Replace windows at City Hall/Police			32,000			
23	General Ledger/Payroll software upgrade			25,000			
24	Parking lot fence replacement			18,000			
25	Replace exterior doors on City Hall			12,000			
26	Exterior painting @ City Hall Building			8,400			
27	Front beach revitalization incl parking kiosks						
28	Water quality study, final portion						
29	Water quality study, grant						
30	Interior painting @ City Hall						
31	Replace carpet @ City Hall						
32	Replace/upgrade generator						
33	Permanent, lighted flagpole for Connector						
34	800 Mhz radio replacement				14,700		
35	New telephone system				12,000		
36	Records Management System					25,000	
37	Replace exterior light fixtures					3,000	
38	Illuminate parking lot					2,350	
39	**Subtotal**	**234,151**		**218,351**	**149,651**	**153,301**	**122,951**

Cell: B11
Comment: Staff has received information indicating Charleston County might be considering this charge. Included here as a contingency.

Cell: B14
Comment: Beach trash cleanup, Apr-$6560
May & Sept-$7859
Jun-Aug-$9591

Cell: B15
Comment: May delay purchase of court software to see what software emerges as the state standard. When software is replaced, there are victims funds reserved for the purchase.

Cell: B16
Comment: Ocean Blvd business district trash pickup:
Oct-Mar, $600/mo.
Apr-Sept, $1500/mo.

Cell: B18
Comment: Included in FY04 budget. Will need to be included in FY05 only if this work is not completed by June04

Cell: B19
Comment: Replace stained grey chairs in council chambers (35 chairs cost approx. $1300) also replace worn council member chairs for approx $200 each x 12 chairs

Cell: B20
Comment: This equipment dates to Aug 1999. Internal CD drive currently inoperable.

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
40	**Police Department**						
41							
42	Replace patrol cruisers (3 impalas in FY05)	64,500		64,500	64,500	64,500	64,500
43	Replace 4WD vehicles					75,000	
44	Replace animal control truck			22,000			
45	Replace beach services pickup	15,500					
46	Replace carpeting	-					
47	Handheld parking ticket devices (3) & new parking ticket sofwr	18,800					
48	800 Mhz radio replacement (every 10 yrs)	-			308,000		
49	New telephone system	-			12,000		
50	Replace 4 sets of body armor	2,500		2,500	2,500	2,500	2,500
51	Replace 2 Gateway NS700 pentium servers	10,000					
52	Replace computer in supervisors office	1,000					
53	Add an evidence cage inside Public Works building	2,000					
54	Replace parking meters						
55	Replace beach services Club Car			8,000			
56	Radar unit replacement 2/yr	5,000		*replace as current equipment expires*			
57	Video cameras replacements	-		*replace as current equipment expires*			
58	Mobile data terminals 2/yr	4,000		4,000	*replace as current equipment expires*		
59	Replace furniture			4,000			
60	Computer for new SLED/FBI communication sys						
61	**Subtotal**	**123,300**		**105,000**	**387,000**	**142,000**	**67,000**
62							

Cell: B42
Comment: repl (1) 98 crown vic and (2) 99 crown vics with impalas. Figure includes outfitting.

Cell: B47
Comment: Staff originally thought the cost of these devices were part of the new parking system and budgeted as part of the Front Beach Enhancement Project. This system actually is totally separate from the system that generates the parking coupons. The advantage of these devices is that they capture parking ticket info electronically in a format that can be uploaded by Amy and Laura, virtually eliminating the need to key all the ticket data into the current parking ticket system. This task is very time consuming and overwhelms staff in the busy summer season such that overtime is frequently required to keep up. Another advantage is an increase in accountability, as multiple individual ticket books will be eliminated and the data captured in the computer system in a much more timely matter. This also facilitates accurate and timely posting of payments. There are approx. 5000 tickets written annually for meter violations. The minium charge is $15. Ideally, we would like to purchase these so that they are available for use when the new parking kiosks are activated; approx. April 2004.
Cost includes:
$9600 for 3 devices
$ 700 for 4-port charger
$6000 software (will replace current DOS based software program for parking tickets)
$2500 2 days of training and trainer expenses

Cell: B56
Comment: last 2 units of new, air-bag friendly design. Future expenditures only as current equipment expires.

Cell: D58
Comment: final purchase to fully equip all road officers. Future expenditures only as current equipment expires.

	A	B	C	D	E	F	G
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2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
63	**Fire Department**						
64							
65	***Capital Leases***						
66	**Existing lease pmt on 03 pumper (8yrs)**	**31,181**		**31,181**	**31,181**	**31,181**	**31,181**
67	**Existing lease pmt on 03 Ladder Truck (10yrs)**	**82,113**		**82,113**	**82,113**	**82,113**	**82,113**
68							
69	**New lease to Repl Pumper purchFeb89 (cost=$260,000) (8yrs), 4%**	**-**		**-**	**-**	**-**	**-**
70	**New lease on mini-ladder/pumper combo (cost-$500k) (10yrs), 4%**	**59,280**		**59,280**	**59,280**	**59,280**	**59,280**
71							
72	Personal Yamaha Watercraft #1	*on indefinite loan from dealer*					
73	Personal Yamaha Watercraft #2	*on indefinite loan from dealer*					
74	**Fire Station 1 structural rehabilitation**	**250,000**					
75	**Fire Station 2 structural rehabilitation**	**250,000**					
76	Replace Station 1 generator			46,950			
77	Refurbish Engine 2 purchased in 1991	30,000					
78	Replace Ford F150 (old Chief's Truck purch Oct99)			28,000			
79	Replace 1200 ft of 5" fire hose	8,000		8,000	8,000	8,000	8,000
80	Replace expired cylinders	8,000		4,000	8,000	4,000	8,000
81	Vinyl siding Station 1			7,000			
82	Bunker gear (6 full suits replaced per year)	6,000		6,000	6,000	6,000	6,000
83	Replace rescue ATV	5,500					
84	Air pack (SCBA) replacement (2)	5,000		5,000	5,000	5,000	5,000
85	Accountability system	4,000					
86	Furniture @ Sta 1 & 2	4,000					
87	Sign at Station 1			2,000			
88	Seal Station 2 parking lot			2,000			
89	Replace bay heaters	2,000					
90	Dishwasher replacement	1,400					
91	Replace Station 2 generator			46,950			
92	Riding lawn mower			2,000			2,000
93	Refrigerator replacement			2,000			

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
94	**Fire Department, continued**						
95							
96	Stove replacement			1,200			
97	800Mhz Radio replacement				55,125		
98	Replace Ford F150 Rescue Truck purch Sept00				27,600		
99	Replace telephone system				6,000		
100	Replace Chief's Truck purchased FY04.						
101	CPR training mannequin				2,500		
102	Replace cascade system cylinders				1,600		
103	FEMA FireACT Grant - 10% City match						
104	Computer hardware replacements						
105	Replace HVAC (there are 2 units at each station)						
106	**Subtotal**	**746,474**		**333,674**	**292,399**	**195,574**	**201,574**
107							
108							

Cell: B70
Comment: Chief working with E-1 to verify purchase price. Debt svc pmts will depend on final price and prevailing interest rates.

Cell: B74
Comment: Total FY04 budget was $500,000 for both stations. No significant amounts had been spent thru Jan04, so we have included these again for the FY05 budget.

Cell: B77
Comment: A refurbishment now should allow us to get the full 20 years out of this truck. A refurbishment would include rewiring, pump rebuild, and paint and body work. Note that approx $10,000 was received on an insurance claim related to the damage sustained by this truck during the Dune Crest fire.

Cell: D78
Comment: Delayed replacement from FY05 to FY06. Now this vehicle is the dept's pickup. Changed in rotation of this vehicle to extend its life.

Cell: B80
Comment: replace 12 cylinders

Cell: D81
Comment: Contingent on outcome of current engineering study. Water currently seeping through cracked siding.

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
109	**Public Works Department**						
110							
111	***Capital Leases:***						
112	**Existing lease pmt on 2003 Mack Truck**	**19,580**		**19,580**	**19,580**	**19,580**	**19,580**
113	**Repl 97 Internation w/ Mack (8yr lease)**				**21,000**	**21,000**	**21,000**
114	**Caterpillar trash loader (5yr lease)**				**22,450**	**22,450**	**22,450**
115	**Replace 98 Mack (8yr lease)**					**22,000**	**22,000**
116							
117	Drainage contingency	75,000		50,000	50,000	50,000	50,000
118	Upsizing pipes (i/c/w DWD Convention Ctr) for 54-57th drainag	80,000					
119	Replace Public Works Dir. vehicle	28,000					
120	Replace generator (move police to PW)	13,500					
121	Beach and dune restoration	7,500		7,500	7,500	7,500	7,500
122	Snow & ice control spreaders	5,000					
123	Replace secretary's computer	1,000					
124	Replace tractor			28,000			
125	Replace garbage/trash shuttle 2001 Ford F150			24,000			
126	Replace flail mower			3,500			
127	800 Mhz radio replacement				23,100		
128	Replace garbage/trash shuttle 2002 Ford F150					26,000	
129	Replace sucker pump					10,000	
130	Construct concrete pad						
131	Replace telephone system					2,500	
132	**Subtotal**	**229,580**		**132,580**	**143,630**	**181,030**	**142,530**
133							
134							

Cell: B119
Comment: Public Works Director to verify this estimate.

Cell: B120
Comment: This amount is budgeted for FY04. Only needs to be included in FY05 if the the work is not completed by June04.

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
135	**Building Department**						
136							
137	Replace 1997 Ford Ranger pickup	19,200					
138	Replace 2000 Ford F150 pickup					24,000	
139	800 Mhz radio replacement				17,350		
140	Computer hardware replacement			*will replace as current equipment expires*			
141	Replace telephone system				3,000		
142	Replace HVAC			*will replace as current equipment expires*			
143	**Subtotal**	**19,200**		**-**	**20,350**	**24,000**	**-**
144							
145							
146							
147							

Cell: B137

Comment: Replace current pickup with a Chevy Trailblazer. State contract is $18,900 plus tax.

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
148	**Recreation Department**						
149							
150	Replace admin vehicle	22,200					
151	Resurface tennis & basketball courts	15,000					
152	Replace large John Deere mowing tractor	14,500					
153	Replace and expand telephone system (not incl in expans proj)	10,000					
154	Replace picnic shelter	10,000					
155	Replace Director's computer	1,300					
156	Replace youth baseball field scoreboard	5,200					
157	Replace P/U truck			21,000			
158	Playground equipment			5,000			
159	Rework playground surface			2,500			
160	Replace golf cart			2,000			
161	Computer components			-			
162	Mini-bus				32,000		
163	800 Mhz radio replacement				3,675		
164	Replace batting cage & netting				2,875		
165	Replace lights on small ballfield					20,000	
166	Replace lights on baseball field					25,000	
167	Replace Bi-Parting walk-draw curtain						8,000
168	Replace Toro Groomer						
169	**Subtotal**	**78,200**		**30,500**	**38,550**	**45,000**	**8,000**
170							

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
181							
182	**Capital & Special Project Totals**	**1,614,280**		**1,767,605**	**1,031,580**	**740,905**	**542,055**
183							
184							
185							
186	**Bonded Debt Service- Principal & Interest**						
187	1991 Muni Buildings G. O. Bond Issue - principal	85,000		95,000	-	-	
188	1991 Muni Buildings G. O. Bond Issue - interest	12,600		6,650	-	-	
189	1999 Marina G. O. Bond Issue - principal	200,000		200,000	200,000	225,000	225,000
190	1999 Marina G. O. Bond Issue - interest	161,250		152,650	144,050	135,450	125,775
191	2003 Rec Expansion G. O. Bond Issue - principal	90,000		95,000	100,000	105,000	110,000
192	2003 Rec Expansion G. O. Bond Issue - interest	99,933		96,738	93,365	89,815	86,088
193	**Debt Totals by Year**	**648,783**		**646,038**	**537,415**	**555,265**	**546,863**
194							
195							
196	**Total Capital/Special/Debt Expend.**	**2,263,063**		**2,413,643**	**1,568,995**	**1,296,170**	**1,088,918**

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
174	**Isle of Palms Marina**						
175							
176	Replace ramp bathrooms			60,000			
177	Rehab Maintain office building			25,000			
178	Recommended ongoing monitoring of bulkhead	4,000					
179	Marina Restaurant dock expansion	50,000					
180	Marina Bulkhead replacement	129,375		862,500			
181	**Subtotal**	**183,375**		**947,500**	**-**	**-**	**-**
182							
183							

Cell: B178

Comment: General Engineering Labs highly recommends a least a biannual re-evaluation of the bulkhead. Cost is approximately $2000 per evaluation.

Cell: B179

Comment: This project was budgeted and initiated in FY04. The FY05 budget includes a portion of the total project cost that might cross over into FY05.

Cell: B180

Comment: Budgeted in FY04, but no significant expenditures were made. FY05 budget includes design and permitting costs only, estimated at 15% of the construction cost of $862,500. Construction has been delayed intil FY06.

Isle of Palms Police Department
NCIC 2000 - Conversion Costs and Unfunded Mandate

During the FY04 budget process, Chief Buckhannon informed Council that SLED would be changing the way municipal police departments accessed the National Crime Information Center (NCIC) network. At that time he included in the FY04 budget all the costs he anticipated, based on the information he had at the time. During the interium, new information and mandates have been received, and an additional option was made available that the Chief feels is more advantageous to the City. Below is a summary of the cost comparison between the FY04 budget and what the staff feels will be the actual FY04 expense.

	FY04 Budget	FY04 Actual	Difference	Explanation of Difference
Old NCIC connection charge	-	4,541	4,541	Budget anticipated moving to the new system early in FY04, problems with SLED delayed implementation.
CIO charge for state network/cisco router maint.		396	396	Budget did not anticipate the State CIO mandated charges of $132 for maintenance of the cisco router (that COIOP must purchase) and 64k connection. FY04 actual amount assumes we will go live with the new system in April 04 ($132 x 3 months in FY04 = $396)
BellSouth 64k line charge	1,344	360	(984)	Budget includes $112 per month, current estimate is $120 per month. Actual amt assumes going live in April 04 (3mos in FY04)
Hardware for the new SLED system	2,500	4,157	1,657	Budget anticipated the purchase of 2 computer stations ($1250 each) to replace the 2 dumb SLED NCIC terminals of the old system. Budget did not anticipate the cost of the Cisco router that the State CIO is requiring ($1,657).
Connection to new SLED NCIC system	4,000	5,604	1,604	Budget anticipated utilizing the DataMaxx service which bills monthly based on number of users (7 users expected for IOP). The monthly fee per user is $50, so the DataMaxx option would cost approximately $4000 annually ($50 x 7users x 12months = $4200). Prior to Nov 2003, the DataMaxx option was the only one available for local agencies. Now SLED has approved another vendor, DCS, Inc., which is selling a software package that takes the place of the $50 per user per month service. The software costs $5,604 with a $700 ongoing annual maintenance fee. Chief Buckhannon feels this new option is the most economical for the City, given this 2-year analysis:
Total Annual Costs	7,844	15,058	7,214	

	DataMaxx	DCS
Year 1	4,200	5,604
Year 2	4,200	700
2 year tot	8,400	6,304

for Public Safety Meeting

EXHIBIT B

PUBLIC SAFETY COMMITTEE
February 11, 2004

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on February 11, 2004, in City Hall. Present were Committee members Mayor Sottile, Councilman Taylor and Councilman Miller, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Also present were Councilwoman McMackin and Bill Wright of Wright Padgett Christopher (WPC). Councilwoman Hanbury joined the meeting in progress.

1. Approval of Previous Month's Minutes. Councilman Taylor made a motion to approve the January 2004 minutes as presented; Mayor Sottile seconded; motion passed unanimously.

2. Report on Fire Stations Structural. Administrator Tucker stated that, the last time the committee discussed the fire stations, Mr. Wright was given the assignment to develop a list of pros and cons of the two alternatives - rehabilitate the existing two stations or construct new stations. Mr. Wright referred to attached copy the comparison sheets and began discussion in detail of the pros and cons and answered questions of committee members. After his discussion, Mr. Wright stated, based on what he knows now after all of the investigations, that the better choice, if money is not an object, is to build at least one new facility. Rebuilding solves a lot of issues, such as, safety availability in an extreme event. Chairman Miller asked Mr. Wright if one of the stations is more damaged than the other and Mr. Wright stated that there may be some small items of difference, but the major problems are similar. He said that the condensation at Station #2 might not have as much moisture because it is not as close to the ocean breezes. Chief Graham stated that Station #1 began having problems significantly earlier than Station #2 and she felt that it was more critical to replace Station #1 first.

Mayor Sottile iterated that the City has to explore all options for coming up with the money to replace the stations and he iterated that his experience is that insurance companies will not insure a building that has mold problems.

3. Announcement of New Personnel. Administrator Tucker stated that there was one resignation in the Police Department and the City is advertising to fill the dispatcher slot. Chief Graham reported that there was one resignation of a firefighter and one new firefighter has been hired.

4. Monthly Police Department Report - January. Chief Buckhannon highlighted the January report (copy of reports attached along with traffic counts) and answered questions of committee members.

Administrator Tucker distributed a hand-out pertaining to the department's NCIC system. She noted that when last year's budget was prepared, the cost estimates for this upgrade were included. However, now that SLED has decided not to manage the NCIC system, it is being outsourced to the SC Division of the Chief Information Officer (CIO), and the City has learned that the cost will be significantly higher than anticipated when the budger was developed last year. She further explained two options for the City to connect to the new SLED NCIC system as outlined on the attached documentation. Chief Buckhannon reported that he had approximately $34,000 in the narcotics account and this expenditure would be considered appropriate for narcotics funds. After discussion, **Mayor Sottile made a motion to recommend to Ways and Means to expend $7,214 from the Narcotics Fund for the NCIC system; Councilman Taylor seconded; motion passed unanimously.**

5. Monthly Fire Department Report - January. Chief Graham highlighted the January report (copy of report attached) and answered questions of committee members. Mayor Sottile commended the Honor Guard that stood at the funeral of Judge Stith. He stated that he was impressed by how good our honor guard looked. Chief Graham gave a lot of credit to Amy Wilkerson for helping to get our guardsmen outfitted. Administrator Tucker attended the funeral and was very proud of our men and she noted that Shawn Gadsden was the one who was giving commands to the entire group at the graveside ceremony.

6. Old Business (A) Customer Service. Chairman Miller noted the correspondence at the back of the Police Report. Administrator Tucker referenced another letter from a resident commending Officer Dawn Caldwell in solving a crime that occurred against a resident when the resident was a child.

(B) Update and Consideration of Funding Fire Stations Structural. No further discussion on this topic.

(C) Golf Carts. Administrator Tucker stated that she needed to relay some legal advice related to golf cart enforcement and this should take place in Executive Session.

(D) Old Parking Meters. Chairman Miller asked about the old parking meters and Chief Buckhannon stated that they are still stored at the Fire Station. There are approximately 160 mechanisms and about 100 meter heads. It was suggested that they be sold. Mayor Sottile suggested putting some in the Breach Inlet parking lot. In an unrelated budget matter, Chief Buckhannon stated that there are about 40 meters still in working condition. This will be discussed further at the next meeting.

7. New Business. Review of Capital Budget for FY05. Administrator Tucker began discussion of the attached budgets and she pointed out items that were updated and added. She noted a new item on the police department list which is a handheld parking ticket device and software - this device would greatly increase efficiency of the parking ticket process. Chief Buckhannon noted that if the money is approved for the SLED NCIC system, then the $2,500 line item for the new SLED/FBI system could be deleted.

Administrator Tucker then discussed the fire department budget. In discussion of the replacement pumper truck slated for the upcoming year, Administrator Tucker stated that there was thought of purchasing a smaller ladder truck that could double as a pumper in order to be able to get a ladder truck into some of the tighter spaces, such as in Wild Dunes and Front Beach. Mayor Sottile agreed with this thinking and the committee agreed to look into this option which would cost around $500,000.

8. Miscellaneous. (A) Request from MUSC for Skin Cancer Screening. Administrator Tucker referred to the attached letter requesting to set up skin cancer screening in the public parking lot on July 17th from 10:00 am to 1:00 pm. Everyone felt this was a good program and had no problems with it.

(B) Suggestions Regarding marking Corners and Driveways. Administrator Tucker referred to the attached emails from Harry O'Neal and Bill Clowney asking for markings to prevent people from parking too close to corners and driveways. She noted that if these markings are put in, there will be a significant reduction in on-street parking on Palm Boulevard. Upon discussion, committee

members felt that this would be too confusing for beach goers and there are enough parking restrictions as it is now.

(C) Chief Graham reported that she had obtained some prices on the HEPA machines. The cost to purchase one similar to the one being used is approximately $1,300. The dealer stated that he would sell it to us for cost. She stated that the dealer brought some smaller styles to the station which were just as efficient as the larger one and they are being used for a three day demo and cost $700 with a three-year warranty. Because of the fact that it will be a while before something is done to the stations, she felt that the City needed to do something for the employees now. Councilman Taylor recommended that the City ask the MUSC doctor to come back and look at these machines to make sure that they were appropriate for the facilities. **Councilman Taylor made a motion to recommend to Ways & Means approval of the expense of approximately $1,400 for two filtering machines contingent upon the MUSC inspection; Mayor Sottile seconded; motion passed unanimously.**

(D) Chief Buckhannon received information later this afternoon from the Sheriff's Office about two events coming up that would have a significant impact on the department and the City if these happen. One is the juvenile jail and it is possible that they will either do away with the juvenile jail or charge a per diem cost to the municipalities. If the jail is removed, the City will have to transport the juvenile to Columbia and pay a per diem cost there. Chief Buckhannon gave an estimate of $30-40 per diem plus the cost of sending an officer to Columbia and back. The Sheriff's Office suggested that the Chief and Mayor write a letter to County Council expressing our concern about losing this facility. Mayor Sottile will contact some members of Charleston County Council and will write a letter concerning this.

The City has been informed by the County that the 800 radio system that the City currently uses is in need of significant upgrades. The Motorola company can no longer support the 800 system in place and the cost to County Council will be around $13 million to upgrade the existing system. Further, if the County decides to get out of this business, then the 800 radio system may be absorbed by the Palmetto 800 System at a $25 per month per radio charge within the City. He said that it would cost about $15,300 per year just for the police equipment, plus the other department's radios. Chief Graham said that there are approximately 100 radios within the City. Further, Chief Buckhannon said that the Sheriff's Office told him that the City might want to consider putting money in the budget for this expense

(F) Administrator Tucker reported that Sullivan's Island Town Council is asking if Isle of Palms would consider allowing them to fuel their police fleet at our fuel dispensing station. The City would, of course, bill them the same as the City currently bills the CPW for their fuel usage. In checking with David Mobley, he indicated that would be no problem. Sullivan's Island's police fleet is 10 vehicles and they have indicated that only police vehicles would be using the fuel pumps. Mayor Sottile said that the two islands reciprocate with each other, and **Mayor Sottile made a motion to allow Sullivan's Island to fuel their police vehicles at a cost calculated just as is done for the IOP CPW; Councilman Taylor seconded; motion passed unanimously.**

(E) Set Next Meeting Date - March 15, 2004, 5:00 p.m.

9. Executive Session. Mayor Sottile made a motion to go into Executive Session for legal advice about enforcement and building codes; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Miller stated that no action was taken in Executive Session, legal advice was discussed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:07 p.m.

Respectfully submitted,

Bob Miller, Chairman



Monthly Report

January 2004

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR JANUARY 2004**

Date: **February 4, 2004**

The following is a brief synopsis of the activities of the Police Department during the month of January 2004

Patrol

January 3, 2004 At approximately 4:25 A.M. an officer on patrol on the connector observed a vehicle traveling in the emergency lane and following another vehicle too closely. Once stopped, the officer detected an odor of alcohol coming from within the vehicle. The driver failed several field sobriety tests and was taken into custody. The driver later refused to submit to a Datamaster test and was charged with DUI.

January 3, 2004 An officer on patrol on the connector clocked a vehicle on radar at 80 miles per hour. When the officer stopped the vehicle, it was determined that the operators driver's license was suspended. The driver was taken into custody and charged with DUS and Careless Operation.

January 4, 2004 An officer on patrol observed a vehicle driving left of the center line on Palm Boulevard. When the officer spoke with the driver, a strong odor of alcohol was detected from within the vehicle. The driver failed several field sobriety tests and was taken into custody. He later refused to submit to a Datamaster test and was charged with DUI.

January 4, 2004 Officers responded to a residence on Sandpiper Court after several 911 calls were made to police headquarters with the female caller stating that she was "freaking out". An investigation revealed a recently separated woman who had ingested an unknown quantity of prescribed medication and alcohol. The subject agreed to be transported to the hospital for psychiatric evaluation.

January 6, 2004 Officers responded to a residence on Waterway Boulevard after receiving a 911 call from a female resident. It was apparent to the officers that a domestic dispute had occurred, but there were no signs of visible injury to either party. It was determined that the male subject present had deliberately shattered his girlfriend's windshield, so he was taken into custody and charged with Malicious Damage to Property.

January 8, 2004 After stopping a vehicle for speeding on 41st Avenue the officer detected an odor of burned marijuana. The driver was found to be in possession of a quantity of marijuana and taken into custody. He was charged with Careless Operation, Simple Possession of Marijuana and Possession of Drug Paraphernalia.

January 9, 2004 An officer working in an off duty capacity for a private party in Wild Dunes observed a male subject urinating on the sidewalk on Grand Pavilion Boulevard. The subject was taken into custody and charged with Disorderly Conduct.

January 10, 2004 An officer on patrol stopped a vehicle on Palm Boulevard for an equipment violation and determined that the driver was in possession of a weapon hidden under his seat. The driver was also driving with a suspended license for failure to pay a ticket. He was charged with Unlawful Carrying of a Pistol, DUS and NRVC.

January 12, 2004 An officer that responded to a medical assist call with the fire department found the subject to be in possession of a quantity of marijuana. Since the subject needed to be treated for his medical condition, the officer issued him a courtesy summons for Simple Possession of Marijuana.

January 12, 2004 An officer checking a residence on 48th Avenue that is on the Special Patrol Request List observed two male subjects on the premises. While checking the subject's identification, it was determined that one was wanted for two outstanding arrest warrants from the Charleston City Police Department. The subject was taken into custody and turned over to a Charleston City Police Officer.

January 14, 2004 An officer stopped a truck for an equipment violation and determined that the driver had no proof of insurance. The driver was also found to be in possession of a quantity of marijuana and taken into custody. He was charged with two equipment violations, Simple Possession of Marijuana and Possession of Drug Paraphernalia.

January 15, 2004 An officer on patrol near the connector and Palm Boulevard observed a van on fire. The officer attempted to put out the fire with his fire extinguisher and was able to fully extinguish the fire after two other officers arrived to assist. The fire was completely out when fire department personnel arrived.

January 17, 2004 An officer observed a subject operating a golf cart on the sidewalk near 41st Avenue. When the officer spoke with the driver to advise him of proper golf cart

operation, the officer determined that his license was suspended. The owner of the golf cart took custody and the driver was charged with DUS.

January 18, 2004 After stopping a vehicle for speeding, the officer observed a passenger trying to hide something from his view. Both subjects were determined to be eighteen years old and found to be in possession of open beer. Both subjects were charged with Minor in Possession of Beer and Open Beer in Motor Vehicle, the driver was also charged with Use of an Altered DL.

January 22, 2004 At approximately 1 A.M. an officer on patrol on the connector observed a vehicle cross the center line several times. When he stopped the vehicle, the officer detected an odor of alcohol coming from within the vehicle and administered several field sobriety tests. The driver later refused to submit to a Datamaster test and was charged with DUI.

January 22, 2004 An officer on patrol stopped a truck on Palm Boulevard near 52nd Avenue for having its load hanging over four feet from the vehicle without a flag. The driver was found to have an active arrest warrant from South Carolina Probation and Parole. He was taken into custody and transported to the Charleston County Detention Center.

January 23, 2004 At approximately 10:30 P.M. an officer on patrol observed several male subjects standing by a parked vehicle near the 21st Avenue beach access. The officer observed beer cans on the ground and stopped to investigate. After identifying the subjects, all were determined to be under the age of twenty-one and in possession of beer. All three subjects were issued courtesy summons for Minor in Possession of Beer and released. The beer was confiscated, photographed and disposed of.

January 25, 2004 While traveling down Palm Boulevard near 5th Avenue, an officer observed a subject throw a beer bottle out of the window of the car in front of him, shattering on the shoulder of the road. The vehicle was stopped and a passenger was cited for Open Container and Littering and was released.

January 25, 2004 An officer on patrol investigated an illegally parked vehicle left unattended and running on Palm Boulevard. When the officer saw a subject approach the vehicle, the subject ignored the officers attempt to speak with him and got into the vehicle and attempted to drive away. The officer detained the subject when it was determined that the subject appeared intoxicated. Subsequent to his arrest, a quantity of marijuana was discovered in the vehicle. He was charged with Disorderly Conduct and Simple Possession of Marijuana.

January 30, 2004 After receiving several sources of information that Escort Services in the Charleston area were coming to locations on the Isle of Palms, a joint investigation with Mount Pleasant Police Department and the Charleston County Sheriff's Office Vice Unit took place. On this date, vice officers set up in a local hotel room and conducted a reverse sting operation, contacting local escort services. In two separate instances, two

females came to the room and solicited the undercover vice officer for a sex act for money. The transactions were videotaped and monitored. A total of four females were arrested by the Charleston County Sheriff's Office and charged with Soliciting for Prostitution.

January 31, 2004 A resident of the 700 block of Ocean Boulevard reported the theft of a 2004 Acura MDX, valued at $41,000. The vehicle was parked under the residence, unlocked with the keys in the ignition. During the late evening hours, four other unlocked vehicles were entered in the 700 and 800 block of Carolina Boulevard. Nothing was reported missing from the other four vehicles. Some items were retrieved for the processing of fingerprints, since it is believed that the same person is responsible for all five crimes. The investigation is ongoing.

Personnel/Community Services

January 10, 2004 Detective Caldwell received a letter from the daughter of a recently deceased island resident, whose family Detective Caldwell assisted when the death occurred in the residence. The daughter praised her for her compassion and professionalism in assisting family members with the coordination of medical assistance and funeral arrangements.

January 28, 2004 TCO Tracy Mize received a letter of appreciation from the Lieutenant of a local police department whose wife was lost in the Mount Pleasant area. TCO Mize was praised for her courteousness and calmed the lost party directing her to her destination.

January 31, 2004 For the month of January, officers on patrol discovered nineteen businesses and six homes with open or unlocked doors. A total of fifty-five Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 2/5/2004

During the month of January 2004, the Telecommunications Office received and dispatched 4, 674 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
January, 2004	3,940	34	688	12	0	4,674
January, 2003	2,435	25	754	33	0	3,247
Percentage Change	62%	36%	-9%	-64%	0%	44%
Year to Date 2004	3,940	34	688	12	0	4,674
Year to Date 2003	2,435	25	754	33	0	3,247
Percentage Change	62%	36%	-9%	-64%	0%	44%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	198	88	149	435
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	206	320	57	583
Tract 3: 10th Ave. North to 21st. Ave. South	733	139	322	1194
Tract 4: 21st Ave. North to 31st Ave. South	107	25	127	259
Tract 5: 31st Ave North to 41st Ave. South	2	1	79	82
Tract 6: Forest Trail	13	0	15	28
Tract 7: 41st Ave. North to 57th Ave.	416	248	129	793
Tract 8: Wild Dunes	124	157	108	389
Tract 9: IOP Connector	0	0	104	104
Tract 10: County Park	28	0	8	36
Tract 99: Off Island	0	0	37	37
Totals:	1827	978	1135	3940

Isle of Palms Police Department Officer Activity January 2004

	January 2004	January 2003	Percentage Change	Year To Date 2004	Year To Date 2003	Percentage Change
Service Calls	1135	914	24%	1135	914	24%
Building Checks	1827	900	103%	1827	900	103%
SPR'S	978	621	57%	978	621	57%
Traffic Stops	442	217	104%	442	217	104%
Traffic Stops w/Tickets	124	66	88%	124	66	88%
% Traffic Stops w/Tickets	28%	30%	-8%	-492%	30%	-1717%
DUI Tickets	3	0	300%	3	0	300%
DUS Tickets	10	4	150%	10	4	150%
Speeding Tickets	18	23	-22%	18	23	-22%
Other Traffic Tickets	140	84	67%	140	84	67%
Non Traffic Tickets	58	36	61%	58	36	61%
Parking Tickets	21	43	-51%	21	43	-51%
City Tickets	13	19	-32%	13	19	-32%
Warning Tickets	262	151	74%	262	151	74%

Connector Calls For Service for the Month of January 2004

The Isle of Palms Police Department has responded to or initiated 101 calls involving 1482 minutes, or 25 man hours for the month of January, 2004. The following table breaks down the type, number and time element of each call.

	Calls January	Calls Year To Date	Arrests January	Arrests Year To Date	Minutes January	Minutes Year To Date	Avg. Minutes January	Avg. Minutes Year To Date
Accidents	2	2	0	0	253.27	253.27	127	127
Traffic Stops With Tickets	28	28	5	5	628.67	628.67	22	22
Traffic Stops Without Tickets	48	48	0	0	398.79	398.79	8	8
Citizen Assists	19	19	0	0	162.98	162.98	9	9
Assist Other PD	2	2	0	0	28.63	28.63	14	14
Miscellaneous	2	2	0	0	9.78	9.78	5	5
Totals	101	101	5	5	1482	1482	15	15
Jan-03	62	62	0	0	435	435	7	7

Isle of Palms Police Department Monthly Report for January 2004

All UCR Codes for each Incident are counted.

CRIME TYPE	January 2004	Total 2004	January 2003	Total 2003
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT			2	2
13C INTIMIDATION				
200 ARSON				
210 EXTORTION				
220 BURGLARY	3	3	3	3
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING				
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	5	5		
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	5	5	4	4
240 MOTOR VEHICLE THEFT	1	1		
250 COUNTERFEITING/FORGERY	1	1	1	1
26B FRAUD/CREDIT CARD /ATM				
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY	6	6	5	5
35A DRUG/NARCOTICS	4	4	4	4
35B DRUG EQUIPMENT VIOLATION	1	1		
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY				
520 WEAPON OFFENSES	1	1		
753 OBSCENE & HARASSING PHONE				
756 BREACH OF TRUST			2	2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	2	1	1
90D DUI	3	3		
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)	1	1		
90G LIQUOR LAW	6	6	1	1
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING			2	2
90L TRUANCY				
90M AGENCY ASSIST				
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES			1	1
91A ALARM	20	20	16	16
91D DISTURBANCE				
91F NON-VIOLENT FAMILY DISPUTE				
91T TRAFFIC & NRVC ARRESTS	13	13	4	4
91W WARRANT ARRESTS	3	3	1	1
979 MISSING PERSONS				
980 SUICIDES			1	1
992 PROWLER				
NCR NON CRIMINAL REPORTS	43	43	42	42
TOTALS:	118	118	90	90

Isle of Palms Police Department Monthly Report for January 2004

ARREST SUMMARY

Type	January 2004	Total 2004	January 2003	Total 2003
Adults	Male =31 Female = 3	Male = 31 Female = 3	Male =9 Female =1	Male =9 Female =1
Juveniles	Male =1 Female = 0	Male =1 Female = 0	Male = 5 Female = 1	Male =5 Female=1
Narc-Adults	Male =5 Female = 1	Male =5 Female= 1	Male = 6 Female = 2	Male =6 Female = 2
Narc-Juveniles	Male =0 Female = 0	Male =0 Female = 0	Male = 0 Female = 0	Male = 0 Female = 0
TOTALS:	Male =37 Female =4	Male =37 Female = 4	Male = 20 Female = 4	Male =20 Female =4

PROPERTY VALUES REPORTED

Type	January 2004	Total 2004	January 2003	Total 2003
Burglary Stolen	$2,489.00	$2,489.00	$2,800.00	$2,800.00
Larceny Stolen	$2,965.00	$2,965.00	$5,030.00	$5,030.00
Criminal Damage*	$3,040.00	$3,040.00	$1,557.00	$1,557.00
MVT Stolen	$41,000.00	$41,000.00	$0.00	$0.00
Burglary Recovered	$40.00	$40.00	$0.00	$0.00
Larceny Recovered	$0.00	$0.00	$740.00	$740.00
MVT Recovered	$0.00	$0.00	$0.00	$0.00
Total Stolen	$46,454.00	$46,454.00	$9,387.00	$9,387.00
Total Recovered	$40.00	$40.00	$740.00	$740.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms P[redacted]e Department
All Arrests
Primary UCR Code Only
January 2004
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
35B DRUG EQUIPMENT VIOLATION	1	0	0	0	0	1	0	0	0	0	1	1	2
35A DRUG/NARCOTICS VIOLATIONS	4	0	0	0	0	0	0	0	0	0	4	0	4
90T DUS	4	4	0	0	0	2	0	0	0	0	8	2	10
290 DAMAGE/VANDALISM OF PROP.	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	10	0	0	0	0	0	0	0	0	0	10	0	10
91T TRAFFIC OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
90D DUI	3	0	0	0	0	0	0	0	0	0	3	0	3
90G UNDERAGE POSS. OF ALCOHOL	3	0	0	0	0	0	0	0	0	0	3	0	3
91W WARRANT ARREST	0	2	0	0	0	1	0	0	0	0	2	1	3
250 COUNTERFEITING/FORGERY	1	0	0	0	0	0	0	0	0	0	1	0	1
90C DISORDERLY CONDUCT	2	0	0	0	0	0	0	0	0	0	2	0	2
520 WEAPONS LAW VIOLATION	0	1	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	30	7	0	0	0	4	0	0	0	0	37	4	41

Isle of Palms Police Department Animal Control Report for
January 2004

	Jan-04 Monthly Total	Jan-03 Monthly Total	2004 Yearly Total	2003 Yearly Total
Citations	0	10	0	10
Warning Tickets	1	3	1	3
Animals Secured	18	13	18	13
Dogs	6	7	6	7
Cats	11	5	11	5
Raccoons	0	2	0	2
Other*	1	0	1	0
Released to Owner	11	12	11	12
Transported to Shuler Vet	1	0	1	0
Transported to Other Vets	1	0	1	0
Transported to SPCA	5	0	5	0
Injured Animals	1	0	1	0
Trapped Animals	13	7	13	7
Cats	11	5	11	5
Raccoons	1	2	1	2
Other **	0	0	0	0
Dead Animals Removed	16	12	16	12
Traps Set	24	15	24	15
Kennel Fees	$25.00	$63.00	$25.00	$63.00

*Other - Oppossum

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR January 2004

NAME	CARRID OVER	ASSIGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROPETY RECVD	WARRN SRVD	WOF	REMARKS
Caldwell	8	7	15	3	2	1	2	8	290	2	4	
	CARRID OVER	ASSIGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROPETY RECVD	WARRN SRVD	WOF	REMARKS
Total	8	7	15	3	2	1	2	8	290	2	4	

CBA=Cleared By Arrest E/C=Exceptionally Cleared UNF=Unfounded I/A=Inactivated WOF=Warrants on File

Ten Bond Hearings were attended, expending 23.5 hours. Detective Caldwell attended Grand Jury and presented three cases. Detective Caldwell worked 36 Hours as a Patrol supervisor to fill in due to illness.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JANUARY 2004

DATE: FEBRUARY 2, 2004

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	ADV	CONDUCTING COMPLETE TRAFFIC STOPS				16
1 OFFICER	ADV	2004 NCEA WINTER CONFERENCE				29
2 OFFICERS	ADV	INSTRUCTOR DEVELOPMENT-LEVEL 1				80
1 OFFICER	ADV	S.T.O.P. VIOLENCE AGAINST WOMEN				8
1 OFFICER	ADV	FIELD TRAINING			200	
TOTAL			0	0	200	133
				TOTAL OFFICER HOURS:		333

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ADV	911 TRAINING				40
1 EMPLOYEE	ADV	IN HOUSE TRAINING MANUAL			40	
TOTAL			0	0	40	40
				TOTAL EMPLOYEE HOURS:		80

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS				
THIS MONTH TOTALS			240	173
YEAR TO DATE TOTALS:	0	0	240	173
		DEPARTMENT HOURS YEAR TO DATE:		413

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: Telecommunications Tracy Mize
DATE: January 28, 2004

Subject: Letter of Appreciation

The attached letter is self-explanatory and reflects your professionalism and attention to duty.

I want you to know your efforts are greatly appreciated and have not gone unnoticed.

A copy of this memo and the attached letter will be made a permanent part of your personnel file.

Chief of Police

Lieutenant



Pam Curtiss
01/28/2004 06:25 PM

To: Tracy Mize/Isle of Palms PD@Isle of Palms PD
cc: Raymond Wright/Isle of Palms PD@Isle of Palms PD
Subject:

Tracy:

I was asked by My Friend/Lt. Bateman of Summerville Police Department to Thank you for being so nice and courteous to his wife the other day when she called. I believe he told me that she was lost in Mt. Pleasant and you gave her
directions.

Thank you on behalf of Lt. Bateman

Pam

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

TO: Detective Cpl. Dawn Caldwell
DATE: January 10, 2004

Subject: Letter of Appreciation

The attached letter is self-explanatory and reflects your professionalism and attention to duty.

I want you to know your efforts are greatly appreciated and have not gone unnoticed.

A copy of this memo and the attached letter will be made a permanent part of your personnel file.

Chief of Police

Lieutenant

Cpl. Caldwell

From: <Lisernet@aol.com>
To: <dcaldwell@iop.net>
Sent: Saturday, January 10, 2004 11:32 AM
Subject: with love from Lisa, RE: My dad Fred

Dear Dawn --- It was so nice talking with you on the phone yesterday. Rusty and my mom really enjoyed their visit with you. Dawn, will you be going to Sunrise Prebyterian Church tomorrow morning? We thought we might go. My mom is still a little numb about going out and seeing a lot of people, but it just seems right. Your church and your pastor are very special, and we used to go there sometimes with my dad. I remember we spent Christmas Eve there a couple years ago, and it was very meaningful.

Following is the email I sent out to friends and family about my dad's death. Since you fall into both categories, I thought I'd send it along to you, too.

Love,
Lisa

Dear friends --- I wanted to let you know that on Sunday morning, January 4th at 8:30, my beloved dad, Fred Ohler, died.

He fought a tough battle with lung cancer that stole his breath, attacked his body and reduced his once legendary voice that resonated with strength and timbre, to a raspy whisper. He fought the good fight, and bravely made it through a very special Christmas here with my mom Beverly, sister Chrisy and my husband Rusty too of course.

Fred was a man of true integrity and a man of God. If there is such a thing as a beautiful death, that is what the Lord graciously gave him. He died at home here at the Isle of Palms, in the arms of the woman he loved more than anything on earth... his wife of almost 49 years, my lovely mom Bev.

The EMT workers came before Rusty was even off the phone with 911, and they worked courageously to try and bring Fred back, but his spirit had already left this place for a much better one. The EMT person in charge, Archie, said you can tell by someone's face if they had died in agony or if they had died in peace, and it was very clear that my dad had died in peace.

A wonderful policewoman named Dawn Caldwell came as soon as the 911 call went in, and she was so kind. She talked with us in the kitchen while they worked on my precious dad in the bedroom. I shared with her about who my dad was. Turns out, Dawn had been on her way to the Sunrise Presbyterian Church where she usually spent Sunday mornings... but this particular morning, someone suddenly called in sick and she had to report for work. Knowing she was going to miss Holy Communion, she had called her pastor and asked if she could get "take-out communion." He laughed and said she could come by later to receive it.

So Dawn came and ended up staying with us for three hours, until the funeral parlor came. Here was a police officer who actually ministered to us. She said she would do anything. If we needed orange juice, just call her and she would run to the store for us. So dear. Genuine kindness and grace in the very midst of chaos and sadness. *Tender mercies.*

It was no coincidence that Dawn was called into work this particular Sunday morning. Although we had never met before, she was no stranger. She is family. She is part of the Body.

God is so good. All the time, even when we least expect it.

Holy Communion is the one sacrament I inherited from my dad. I have communion every day along with whomever is around and wants to join me. So this particular Sunday morning, in the quiet time while we were waiting for the funeral parlor to come.. after all the EMT and rescue people and their equipment had left the house and my dear dad's body lay so very still in the next room... I administered Holy Communion to my mom, Rusty and Dawn in the living room. And I felt the reality of the Lord's presence like never before.

To be honest, experiencing my dad's death has been the toughest thing I have ever been through. In a sense I have been going through the grieving process ever since April, when I first looked into his eyes and just knew, somehow.

It is so hard. Gosh, I love him. I am so blessed to be his daughter.

We have been hearing from so many of the folks whose lives he touched over the years, and it's been

overwhelmingly beautiful. I mean - I knew my dad was cool, but I had no idea. There was my dad -- pastor, chaplain, professor, minister, counselor to literally thousands of people over the years (...and yet was also one of the shyest people on earth. How did he do it for 38 years?) He had sensitivity and a way with words like no one I've ever known. His sermons were full of creativity and truth and insight. He was a truly humble man who didn't seek accolades for himself, he just wanted to help people and was always there for everybody else through every imaginable kind of crisis. He helped countless people and families through the ultimate passage of death... and he experienced his own with grace and dignity.

I miss him so much. And yet, I feel his spirit closer now than I ever have. When he was down here in the flesh, our being together depended on geography... our being in the same area code. Now, he is everywhere and anywhere.. wherever I am, he is... in the Spirit. Just like the Lord.

My dad was renown for his funerals. He did so many over the years, and yet each one was SO beautiful and personal and unique. It's been the running joke - everybody wanted to die before Fred Ohler, so he could do their funeral. It's a pretty daunting task to put one together that will do him justice. We will do our best.

Because he is being cremated, there is no time rush, thankfully. From the looks of it, people are going to be coming from all over the globe, and we want to give enough time so everybody who wants to come can come, and hopefully we can put it together right. It is tentatively set for Saturday afternoon, January 24th in the Warren Wilson Chapel, around 3:00.

Thank you for your kindness and love and prayers. In a world of such pain and sorrow, it's each other that helps us all get through.

Grace & peace... and love,
Lisa

----Following is the first obituary to appear in the paper. A longer one will follow, closer to the date of the memorial service.

The Reverend Frederick George Ohler died on Sunday morning, January 4, after courageously battling lung cancer for almost a year. Fred was a beloved member of the Warren Wilson community where he worked for most of his long career. He was pastor emeritus of the Warren Wilson Presbyterian Church and College Chapel, retired Chaplain of the College, head of the department of Religion and Philosophy, and counselor to students, staff, and congregation for 38 years. A profound teacher and speaker, his words and wisdom were treasured by the many who sat in his classes and chapel pews.

He will be greatly missed by his many friends in Asheville and the Swannanoa Valley, by students around the world, and especially by his beloved wife, Beverly; his two dearly loved daughters, Dr. Chrisann Ohler of Mill Valley, CA and Lisa Ohler Denman of Biltmore Forest; son-in-law, Rusty Denman; brother, G. Karl Oelgeschlager and his family of Weston, MA; and sister, Linda Cullen and her family of Cedar Grove, NJ.

A memorial service is being planned to take place in the Warren Wilson Chapel when the College resumes after winter break the week of January 19th. Fred would not want flowers, but if anyone so chooses, it would have pleased him if contributions were made to organizations searching for a cancer cure or charities dear to their hearts.

Traffic Count for Breach Inlet
January 6, 2004 - February 6, 2004

Start	05-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	*	*	*	*	12	24	15	21	24	26	44	71	57	81	30	45
01:00	*	*	*	*	7	14	14	20	12	18	46	44	52	51	26	29
02:00	*	*	*	*	5	9	4	14	11	18	38	37	19	32	15	22
03:00	*	*	*	*	5	12	5	9	3	10	20	22	24	33	11	17
04:00	*	*	*	*	4	4	4	6	3	9	15	12	14	14	8	9
05:00	*	*	*	*	2	2	7	5	3	4	5	5	5	8	4	5
06:00	*	*	*	*	11	1	16	2	14	5	5	5	4	5	10	4
07:00	*	*	*	*	78	31	72	33	60	29	22	16	13	8	49	23
08:00	*	*	*	*	**423**	162	**402**	143	**413**	126	57	45	99	29	**279**	101
09:00	*	*	*	*	321	**183**	294	**144**	285	**149**	108	80	135	50	229	121
10:00	*	*	*	*	234	157	209	135	218	131	158	82	**303**	136	224	128
11:00	*	*	*	*	205	136	199	137	181	127	**201**	**149**	253	**228**	208	**155**
12:00 PM	*	*	*	*	215	183	212	176	206	164	226	162	**265**	249	225	187
01:00	*	*	*	*	215	211	223	209	216	209	212	188	191	**368**	211	237
02:00	*	*	*	*	215	195	231	193	190	163	213	205	185	226	207	196
03:00	*	*	*	*	**266**	268	**270**	256	**224**	244	225	219	213	188	**240**	235
04:00	*	*	*	*	217	250	216	250	209	284	236	203	195	178	215	233
05:00	*	*	**225**	283	238	282	265	295	197	**323**	223	223	216	187	227	266
06:00	*	*	204	**335**	247	**368**	217	**357**	209	292	**259**	200	192	167	221	**286**
07:00	*	*	185	214	190	216	199	212	187	238	191	**227**	112	130	177	206
08:00	*	*	111	123	125	160	135	125	178	151	139	123	86	92	129	129
09:00	*	*	60	84	79	140	68	131	106	135	103	107	65	64	80	110
10:00	*	*	57	76	61	103	46	103	92	132	75	138	57	51	65	100
11:00	*	*	32	47	37	71	39	71	86	122	77	88	36	42	51	74
Lane	0	0	874	1162	3412	3182	3362	3047	3327	3109	2898	2651	2791	2617	3141	2918
Day	0		2036		6594		6409		6436		5549		5408		6059	
AM Peak					08:00	09:00	08:00	09:00	08:00	09:00	11:00	11:00	10:00	11:00	08:00	11:00
Vol.					423	183	402	144	413	149	201	149	303	228	279	155
PM Peak			17:00	18:00	15:00	18:00	15:00	18:00	15:00	17:00	18:00	19:00	12:00	13:00	15:00	18:00
Vol.			225	335	266	368	270	357	224	323	259	227	265	368	240	286

Traffic Count for Breach Inlet
January 6, 2004 - February 6, 2004

Start	12-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	17	17	19	21	14	33	21	33	45	48	64	77	48	81	33	44
01:00	7	22	12	11	9	17	16	15	13	19	33	53	34	44	18	26
02:00	7	16	2	11	5	8	10	11	10	22	20	40	27	37	12	21
03:00	1	4	13	6	5	2	9	11	16	21	9	43	15	29	10	17
04:00	7	3	4	4	2	5	4	4	8	5	11	11	4	9	6	6
05:00	1	5	1	3	3	4	7	5	4	6	7	7	4	7	4	5
06:00	11	1	13	3	13	4	17	4	11	6	5	9	3	4	10	4
07:00	76	31	84	29	86	36	76	33	82	41	28	12	12	5	63	27
08:00	**438**	141	**429**	139	**423**	158	**415**	155	**392**	150	63	38	122	26	**326**	115
09:00	334	160	328	**172**	350	160	324	**167**	322	**170**	97	84	147	53	272	138
10:00	190	**162**	219	138	234	**174**	226	144	238	161	179	115	260	153	221	150
11:00	219	147	186	123	205	149	193	146	220	162	**213**	**166**	**271**	**249**	215	**163**
12:00 PM	224	180	217	190	212	191	203	147	237	218	252	196	**298**	236	235	194
01:00	252	225	212	194	203	217	242	247	256	240	267	229	252	**372**	241	246
02:00	204	201	223	208	223	179	256	225	242	226	266	204	218	229	233	210
03:00	**424**	**430**	245	250	258	232	254	233	**286**	284	294	263	247	244	**287**	277
04:00	290	288	248	249	229	254	241	254	237	**319**	277	271	220	233	249	267
05:00	252	307	225	309	**268**	298	234	298	264	304	**316**	273	208	212	252	286
06:00	257	348	**265**	**336**	253	**333**	**272**	**338**	251	318	297	258	225	215	260	**307**
07:00	210	227	217	241	220	235	195	242	206	269	224	**277**	192	150	209	234
08:00	127	136	135	151	104	184	148	143	178	156	209	190	109	131	144	156
09:00	69	121	71	148	66	146	64	145	117	162	137	157	88	91	87	139
10:00	49	104	58	115	82	98	52	126	91	132	88	149	70	66	70	113
11:00	28	46	34	55	28	56	33	58	84	131	93	151	63	67	52	81
Lane	3694	3322	3460	3106	3495	3173	3512	3184	3810	3570	3449	3273	3137	2943	3509	3226
Day	7016		6566		6668		6696		7380		6722		6080		6735	
AM Peak	08:00	10:00	08:00	09:00	08:00	10:00	08:00	09:00	08:00	09:00	11:00	11:00	11:00	11:00	08:00	11:00
Vol.	438	162	429	172	423	174	415	167	392	170	213	166	271	249	326	163
PM Peak	15:00	15:00	18:00	18:00	17:00	18:00	18:00	18:00	15:00	16:00	17:00	19:00	12:00	13:00	15:00	18:00
Vol.	424	430	265	336	268	333	272	338	286	319	316	277	298	372	287	307

Traffic Count for Breach Inlet
January 6, 2004 - February 6, 2004

Start	19-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	28	41	16	29	15	25	20	36	19	41	56	87	53	101	30	51
01:00	13	27	6	16	11	21	20	19	16	26	21	38	39	68	18	31
02:00	16	17	4	6	7	10	8	14	11	21	21	40	21	37	13	21
03:00	11	11	1	5	8	0	6	15	11	16	21	55	11	32	10	19
04:00	2	5	5	2	3	3	5	4	6	10	16	14	12	9	7	7
05:00	7	4	2	4	6	8	3	2	3	5	8	6	4	11	5	6
06:00	8	2	10	4	20	10	15	8	14	10	5	5	2	8	11	7
07:00	44	16	88	38	77	30	84	40	65	36	21	17	9	13	55	27
08:00	180	72	**414**	134	**427**	139	**416**	**171**	**405**	136	60	49	118	32	**289**	105
09:00	**218**	120	305	**180**	309	**172**	331	162	326	**171**	114	94	145	75	250	139
10:00	210	136	250	149	246	149	235	152	264	142	162	89	**301**	147	238	138
11:00	214	**200**	220	141	203	152	223	146	226	150	**263**	**151**	260	**256**	230	**171**
12:00 PM	247	208	217	166	221	216	234	180	210	182	267	211	**281**	234	240	200
01:00	**272**	201	237	217	232	225	245	218	258	243	259	**301**	205	**356**	244	252
02:00	253	222	213	203	221	207	253	210	238	225	287	237	202	198	238	215
03:00	228	212	**274**	234	249	245	**284**	260	**285**	261	268	274	185	193	**253**	240
04:00	202	215	216	258	213	231	252	284	259	238	311	265	171	181	232	239
05:00	227	208	255	292	260	282	259	256	240	319	309	291	178	151	247	257
06:00	229	**291**	251	**324**	**267**	**341**	230	**390**	247	**344**	**329**	246	196	166	250	**300**
07:00	175	192	177	215	186	233	230	233	237	246	259	273	130	125	199	217
08:00	119	130	106	154	124	181	143	160	237	180	199	184	86	146	145	162
09:00	61	117	62	139	73	148	82	146	97	145	136	159	84	82	85	134
10:00	48	81	49	86	63	93	61	109	93	130	91	121	69	67	68	98
11:00	30	43	34	50	38	60	38	47	83	142	87	135	22	34	47	73
Lane	3042	2771	3412	3046	3479	3181	3677	3262	3850	3419	3570	3342	2784	2722	3404	3109
Day	5813		6458		6660		6939		7269		6912		5506		6513	
AM Peak	09:00	11:00	08:00	09:00	08:00	09:00	08:00	08:00	08:00	09:00	11:00	11:00	10:00	11:00	08:00	11:00
Vol.	218	200	414	180	427	172	416	171	405	171	263	151	301	256	289	171
PM Peak	13:00	18:00	15:00	18:00	18:00	18:00	15:00	18:00	15:00	18:00	18:00	13:00	12:00	13:00	15:00	18:00
Vol.	272	291	274	324	267	341	284	390	285	344	329	301	281	356	253	300

Traffic Count for Breach Inlet
January 6, 2004 - February 6, 2004

Start	26-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	15	30	22	16	20	26	19	30	27	50	51	95	60	94	31	49
01:00	9	8	7	4	10	5	18	12	18	29	29	47	54	53	21	23
02:00	3	11	6	5	3	8	5	17	14	16	13	40	11	25	8	17
03:00	5	2	6	4	4	9	9	7	1	13	16	40	23	43	9	17
04:00	7	9	0	3	2	3	10	7	7	5	15	8	10	15	7	7
05:00	4	5	2	1	2	2	5	5	2	8	9	10	4	6	4	5
06:00	10	3	12	3	13	7	14	3	19	5	6	6	3	4	11	4
07:00	79	36	80	29	76	31	80	32	78	39	29	13	11	10	62	27
08:00	**428**	133	**406**	111	**418**	145	**416**	155	**448**	147	135	53	133	36	**341**	111
09:00	301	**178**	295	**177**	348	**179**	312	**165**	336	**183**	160	101	174	106	275	156
10:00	200	153	215	125	216	158	204	155	218	154	185	139	**297**	131	219	145
11:00	163	136	193	140	200	144	181	140	235	165	**247**	**194**	261	**272**	211	**170**
12:00 PM	197	161	207	178	248	184	228	184	270	208	236	258	**280**	245	238	203
01:00	**256**	178	200	189	239	212	**267**	221	270	280	299	215	203	**367**	248	237
02:00	213	188	204	181	214	199	231	244	246	235	238	256	190	219	219	217
03:00	219	236	**249**	203	209	220	246	223	289	264	250	256	193	183	236	226
04:00	232	295	211	246	197	241	230	260	283	292	241	289	175	165	224	255
05:00	199	270	220	291	247	281	236	286	269	352	286	**290**	178	176	234	278
06:00	190	**324**	238	**305**	**254**	**344**	229	**305**	**296**	**434**	**353**	253	180	180	**249**	**306**
07:00	138	209	195	220	220	216	216	235	264	267	226	265	115	123	196	219
08:00	73	113	104	125	100	167	134	172	237	200	188	174	40	73	125	146
09:00	37	99	60	134	72	155	72	134	107	147	125	139	48	56	74	123
10:00	31	55	49	103	70	92	49	110	117	184	91	146	64	42	67	105
11:00	21	26	23	60	35	64	53	79	77	178	83	131	108	78	57	88
Lane	3030	2858	3204	2853	3417	3092	3464	3181	4128	3855	3511	3418	2815	2702	3366	3134
Day	5888		6057		6509		6645		7983		6929		5517		6500	
AM Peak	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	11:00	11:00	10:00	11:00	08:00	11:00
Vol.	428	178	406	177	418	179	416	165	448	183	247	194	297	272	341	170
PM Peak	13:00	18:00	15:00	18:00	18:00	18:00	13:00	18:00	18:00	18:00	18:00	17:00	12:00	13:00	18:00	18:00
Vol.	256	324	249	305	254	344	267	305	296	434	353	290	280	367	249	306

Traffic Count for Breach Inlet
January 6, 2004 - February 6, 2004

Start Time	02-Feb-04 West	02-Feb-04 East	Tue West	Tue East	Wed West	Wed East	Thu West	Thu East	Fri West	Fri East	Sat West	Sat East	Sun West	Sun East	Week Average West	Week Average East
12:00 AM	42	52	14	18	29	34	31	32	28	31	*	*	*	*	29	33
01:00	20	22	6	8	10	21	22	26	20	34	*	*	*	*	16	22
02:00	9	10	7	4	7	7	8	12	11	22	*	*	*	*	8	11
03:00	2	10	3	4	6	9	6	8	8	13	*	*	*	*	5	9
04:00	4	5	3	9	4	5	5	2	8	10	*	*	*	*	5	6
05:00	6	8	2	4	3	3	3	11	5	6	*	*	*	*	4	6
06:00	12	5	16	4	13	7	14	4	19	9	*	*	*	*	15	6
07:00	74	29	76	24	71	25	78	36	83	34	*	*	*	*	76	30
08:00	**416**	133	**449**	135	**446**	147	**421**	148	**425**	151	*	*	*	*	**431**	143
09:00	311	**159**	354	**197**	338	**190**	333	**173**	354	**199**	*	*	*	*	338	**184**
10:00	245	145	216	161	242	144	252	148	272	163	*	*	*	*	245	152
11:00	218	146	202	161	197	165	206	132	*	*	*	*	*	*	206	151
12:00 PM	212	174	248	170	259	198	226	185	*	*	*	*	*	*	236	182
01:00	222	208	217	183	251	242	233	240	*	*	*	*	*	*	231	218
02:00	249	182	228	198	233	219	208	232	*	*	*	*	*	*	230	208
03:00	**250**	242	246	229	253	246	227	234	*	*	*	*	*	*	**244**	238
04:00	223	290	230	289	228	248	241	210	*	*	*	*	*	*	230	259
05:00	223	273	242	300	**264**	329	**243**	303	*	*	*	*	*	*	243	301
06:00	228	**321**	**255**	**330**	233	**360**	241	**392**	*	*	*	*	*	*	239	**351**
07:00	153	225	214	242	234	261	193	241	*	*	*	*	*	*	198	242
08:00	132	153	122	196	127	166	132	164	*	*	*	*	*	*	128	170
09:00	51	114	58	128	82	168	63	107	*	*	*	*	*	*	64	129
10:00	43	87	53	111	71	125	55	99	*	*	*	*	*	*	56	106
11:00	34	41	31	58	54	58	36	79	*	*	*	*	*	*	39	59
Lane	3379	3034	3492	3163	3655	3377	3477	3218	1233	672	0	0	0	0	3516	3216
Day	6413		6655		7032		6695		1905		0		0		6732	
AM Peak	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00					08:00	09:00
Vol.	416	159	449	197	446	190	421	173	425	199					431	184
PM Peak	15:00	18:00	18:00	18:00	17:00	18:00	17:00	18:00							15:00	18:00
Vol.	250	321	255	330	264	360	243	392							244	351
Comb. Total	25130		27772		33463		33384		30973		26112		22511		32539	
ADT	Not Calculated															

Traffic Count for Isle of Palms Connector
January 6, 2004 - February 6, 2004
some data missing due to counter malfunction

Start	05-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
01:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
02:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
03:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
04:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
05:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
06:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
07:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
08:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
09:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
10:00	*	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0
11:00	*	*	*	*	0	0	**81**	0	0	0	0	0	0	0	**16**	0
12:00 PM	*	*	*	*	0	0	464	423	0	0	0	0	0	0	93	85
01:00	*	*	*	*	120	5	485	435	0	0	0	0	0	0	121	88
02:00	*	*	*	*	438	409	420	430	0	0	193	2	**560**	259	322	220
03:00	*	*	*	*	443	464	443	515	0	0	**543**	476	470	449	380	381
04:00	*	*	*	*	510	465	468	479	**5**	0	465	**510**	403	460	370	**383**
05:00	*	*	**532**	**512**	**538**	**519**	509	**548**	0	0	239	163	477	**480**	**382**	370
06:00	*	*	474	501	458	342	**553**	496	0	0	0	0	64	58	258	233
07:00	*	*	361	377	0	0	314	510	0	0	0	0	0	0	112	148
08:00	*	*	1	0	0	0	146	2	0	0	0	0	0	0	24	0
09:00	*	*	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00	*	*	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00	*	*	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane	0	0	1368	1390	2507	2204	3883	3838	5	0	1440	1151	1974	1706	2078	1908
Day	0		2758		4711		7721		5		2591		3680		3986	
AM Peak							11:00								11:00	
Vol.							81								16	
PM Peak			17:00	17:00	17:00	17:00	18:00	17:00	16:00		15:00	16:00	14:00	17:00	17:00	16:00
Vol.			532	512	538	519	553	548	5		543	510	560	480	382	383

Traffic Count for Isle of Palms Connector
January 6, 2004 - February 6, 2004
some data missing due to counter malfunction

Start	12-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	0	0	5	69	0	0	70	51	0	0	0	0	146	167	32	41
01:00	0	0	0	0	0	0	25	30	0	0	0	0	115	101	20	19
02:00	0	0	0	0	0	0	20	22	0	0	0	0	109	46	18	10
03:00	0	0	0	0	0	0	11	19	0	0	0	0	85	47	14	9
04:00	0	0	0	0	0	0	7	5	0	0	0	0	27	17	5	3
05:00	0	0	0	0	0	0	13	11	0	0	0	0	12	12	4	3
06:00	0	0	0	0	0	0	55	27	0	0	0	0	17	21	10	7
07:00	0	0	0	0	0	0	159	145	0	0	0	0	36	66	28	30
08:00	0	0	0	0	0	0	428	318	0	0	0	0	85	126	73	63
09:00	0	0	0	0	0	0	374	**541**	0	0	0	0	153	171	75	102
10:00	0	0	0	0	0	0	402	415	0	0	0	0	346	306	107	103
11:00	**1**	0	**139**	**73**	**206**	**126**	**456**	363	**165**	**102**	**399**	**262**	**437**	**348**	**258**	**182**
12:00 PM	406	353	420	424	450	424	426	407	505	433	533	442	566	395	472	411
01:00	517	489	496	420	480	413	485	473	**589**	516	563	539	**604**	401	533	464
02:00	467	458	486	442	469	512	475	502	514	490	521	550	568	481	500	491
03:00	**742**	**742**	443	470	458	503	479	489	526	545	542	582	518	538	530	553
04:00	600	596	459	506	487	515	517	553	573	552	**564**	**609**	531	**558**	533	556
05:00	563	614	**565**	**577**	**618**	**601**	566	**590**	560	613	443	592	496	487	**544**	**582**
06:00	555	535	563	508	591	497	**592**	507	566	**627**	519	606	413	487	543	538
07:00	339	459	380	435	417	462	377	451	445	583	454	508	316	400	390	471
08:00	232	310	223	281	239	368	208	396	62	95	356	358	200	256	217	295
09:00	133	251	181	260	172	268	176	273	0	0	246	291	141	183	150	218
10:00	121	165	84	113	153	180	43	72	0	0	197	273	130	159	104	137
11:00	106	287	0	0	86	121	0	0	0	0	194	253	150	157	77	117
Lane	4782	5259	4444	4578	4826	4990	6364	6660	4505	4556	5531	5865	6201	5930	5237	5405
Day	10041		9022		9816		13024		9061		11396		12131		10642	
AM Peak	11:00		11:00	11:00	11:00	11:00	11:00	09:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.	1		139	73	206	126	456	541	165	102	399	262	437	348	258	182
PM Peak	15:00	15:00	17:00	17:00	17:00	17:00	18:00	17:00	13:00	18:00	16:00	16:00	13:00	16:00	17:00	17:00
Vol.	742	742	565	577	618	601	592	590	589	627	564	609	604	558	544	582

Traffic Count for Isle of Palms Connector
January 6, 2004 - February 6, 2004
some data missing due to counter malfunction

Start	19-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	100	93	0	0	0	0	0	0	68	**123**	0	0	**133**	**137**	43	50
01:00	48	46	0	0	0	0	0	0	**124**	3	0	0	100	101	39	21
02:00	25	27	0	0	0	0	0	0	0	0	0	0	62	45	12	10
03:00	10	12	0	0	0	0	0	0	0	0	0	0	62	38	10	7
04:00	9	11	0	0	0	0	0	0	0	0	0	0	19	18	4	4
05:00	19	15	0	0	0	0	0	0	0	0	0	0	15	16	5	4
06:00	34	21	0	0	0	0	0	0	0	0	0	0	99	70	19	13
07:00	108	103	0	0	0	0	0	0	0	0	0	0	2	0	16	15
08:00	252	272	0	0	0	0	0	0	0	0	0	0	0	0	36	39
09:00	342	378	0	0	0	0	0	0	0	0	0	0	0	0	49	54
10:00	450	381	0	0	0	0	0	0	0	0	0	0	0	0	64	54
11:00	**545**	**404**	0	0	**28**	**1**	**204**	**166**	5	0	**474**	**355**	0	0	**179**	**132**
12:00 PM	**597**	464	0	0	481	430	459	400	473	347	559	477	0	0	367	303
01:00	571	**509**	70	64	508	451	502	454	530	481	566	541	0	0	392	357
02:00	591	502	460	449	467	431	465	534	460	534	534	593	0	0	425	435
03:00	566	484	469	453	461	489	482	520	492	532	506	564	0	0	425	435
04:00	481	497	484	518	534	481	517	564	**575**	550	**598**	546	0	0	456	451
05:00	526	501	**580**	**559**	504	**571**	**577**	**592**	505	**593**	565	**618**	0	0	465	**491**
06:00	545	476	462	417	**571**	502	573	574	574	588	579	565	0	0	**472**	446
07:00	328	405	14	0	370	436	377	438	450	543	502	471	0	0	292	328
08:00	65	71	0	0	0	0	237	343	190	294	290	385	0	0	112	156
09:00	0	0	0	0	0	0	157	272	0	0	209	265	0	0	52	77
10:00	0	0	0	0	0	0	108	210	0	0	206	256	0	0	45	67
11:00	0	0	0	0	0	0	87	122	0	0	195	226	0	0	40	50
Lane	6212	5672	2539	2460	3924	3792	4745	5189	4446	4588	5783	5862	492	425	4019	3999
Day	11884		4999		7716		9934		9034		11645		917		8018	
AM Peak	11:00	11:00			11:00	11:00	11:00	11:00	01:00	00:00	11:00	11:00	00:00	00:00	11:00	11:00
Vol.	545	404			28	1	204	166	124	123	474	355	133	137	179	132
PM Peak	12:00	13:00	17:00	17:00	18:00	17:00	17:00	17:00	16:00	17:00	16:00	17:00			18:00	17:00
Vol.	597	509	580	559	571	571	577	592	575	593	598	618			472	491

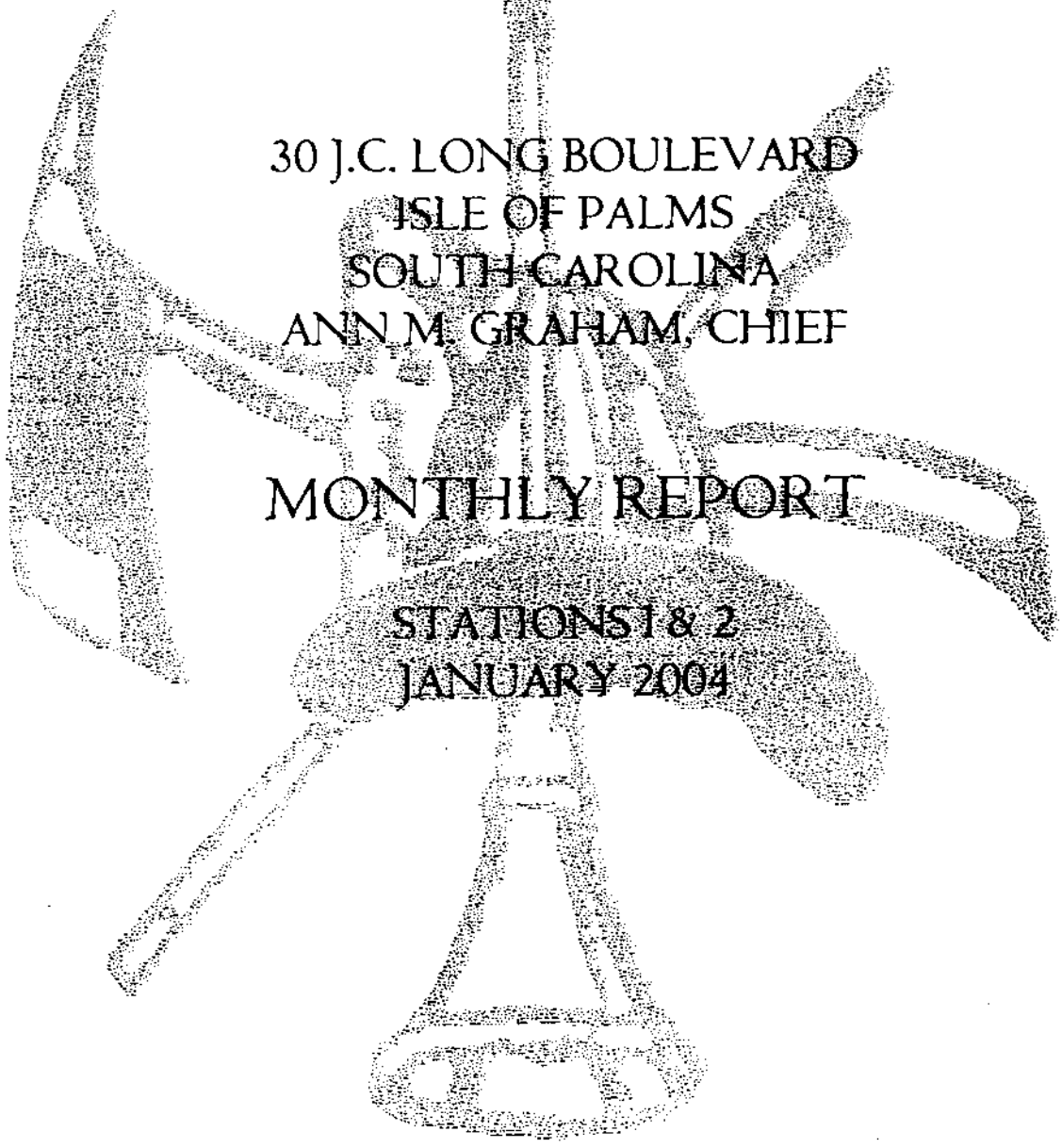
Traffic Count for Isle of Palms Connector
January 6, 2004 - February 6, 2004
some data missing due to counter malfunction

Start	26-Jan-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	0	0	0	0	0	0	0	0	0	0	**239**	**258**	0	0	**34**	**37**
01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
06:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
07:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
08:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
09:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12:00 PM	0	0	0	0	0	0	0	0	156	140	0	0	0	0	22	20
01:00	0	0	0	0	0	0	424	362	574	488	462	410	0	0	209	180
02:00	0	0	0	0	0	0	502	543	533	524	507	512	0	0	220	226
03:00	0	0	0	0	190	288	482	530	547	553	489	531	0	0	244	272
04:00	0	0	0	0	498	477	519	531	552	555	**533**	526	0	0	300	298
05:00	0	0	0	0	529	493	544	**558**	558	548	511	547	0	0	306	307
06:00	0	0	0	0	**547**	**525**	**589**	538	**579**	**620**	477	**564**	0	0	**313**	**321**
07:00	0	0	0	0	1	1	385	492	467	587	100	107	0	0	136	170
08:00	0	0	0	0	0	0	168	203	296	426	0	0	0	0	66	90
09:00	0	0	0	0	0	0	0	0	181	314	0	0	0	0	26	45
10:00	0	0	0	0	0	0	0	0	202	312	0	0	0	0	29	45
11:00	0	0	0	0	0	0	0	0	167	230	0	0	0	0	24	33
Lane	0	0	0	0	1765	1784	3613	3757	4812	5297	3318	3455	0	0	1929	2044
Day	0		0		3549		7370		10109		6773		0		3973	
AM Peak											00:00	00:00			00:00	00:00
Vol.											239	258			34	37
PM Peak					18:00	18:00	18:00	17:00	18:00	18:00	16:00	18:00			18:00	18:00
Vol.					547	525	589	558	579	620	533	564			313	321

Traffic Count for Isle of Palms Connector
January 6, 2004 - February 6, 2004
some data missing due to counter malfunction

Start	02-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	0	0	40	48	0	0	0	0	76	89	*	*	*	*	23	27
01:00	0	0	13	17	0	0	0	0	30	39	*	*	*	*	9	11
02:00	0	0	11	12	0	0	0	0	17	9	*	*	*	*	6	4
03:00	0	0	7	11	0	0	0	0	13	32	*	*	*	*	4	9
04:00	0	0	5	4	0	0	0	0	15	12	*	*	*	*	4	3
05:00	0	0	8	3	0	0	0	0	16	8	*	*	*	*	5	2
06:00	0	0	46	23	0	0	0	0	38	26	*	*	*	*	17	10
07:00	0	0	155	133	0	0	0	0	161	135	*	*	*	*	63	54
08:00	0	0	**424**	328	0	0	0	0	409	353	*	*	*	*	167	136
09:00	0	0	402	**524**	0	0	0	0	**418**	**595**	*	*	*	*	164	224
10:00	0	0	413	393	0	0	145	167	**472**	468	*	*	*	*	206	206
11:00	0	0	424	344	**352**	**302**	**957**	**373**	*	*	*	*	*	*	**433**	**255**
12:00 PM	0	0	453	436	467	453	458	431	*	*	*	*	*	*	344	330
01:00	0	0	443	433	521	475	483	438	*	*	*	*	*	*	362	336
02:00	14	5	471	441	458	484	465	449	*	*	*	*	*	*	352	345
03:00	**526**	443	418	434	519	496	489	475	*	*	*	*	*	*	488	462
04:00	489	494	493	544	485	524	506	507	*	*	*	*	*	*	493	517
05:00	519	523	**576**	**551**	**551**	546	**578**	**563**	*	*	*	*	*	*	**556**	**546**
06:00	501	**527**	564	549	548	**556**	552	522	*	*	*	*	*	*	541	538
07:00	320	433	419	483	452	429	378	460	*	*	*	*	*	*	392	451
08:00	177	296	248	321	229	363	213	373	*	*	*	*	*	*	217	338
09:00	128	220	147	257	2	46	125	257	*	*	*	*	*	*	100	195
10:00	86	158	190	311	0	0	113	204	*	*	*	*	*	*	97	168
11:00	58	77	5	17	0	0	106	123	*	*	*	*	*	*	42	54
Lane	2818	3176	6375	6617	4584	4674	5568	5342	1665	1766	0	0	0	0	5085	5221
Day	5994		12992		9258		10910		3431		0		0		10306	
AM Peak			08:00	09:00	11:00	11:00	11:00	11:00	10:00	09:00					11:00	11:00
Vol.			424	524	352	302	957	373	472	595					433	255
PM Peak	15:00	18:00	17:00	17:00	17:00	18:00	17:00	17:00							17:00	17:00
Vol.	526	527	576	551	551	556	578	563							556	546
Comb. Total	27919		29771		35050		48959		31640		32405		16728		36925	
ADT	Not Calculated															

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2
JANUARY 2004

Isle of Palms Fire Department
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Isle of Palms Fire Department
Call Summary
January 2004

01/01/2004 Fire Department responded to Ocean Boulevard for a reported mailbox on fire. Upon arrival, found a plastic mailbox on fire. Personnel extinguished the fire, and it was determined that remains of fireworks were found inside the mailbox. Police took over the scene.

01/04/2004 Fire Department responded to an emergency medical call on Hartnett Boulevard. Upon arrival, found a 77-year-old male patient lying on the floor without pulse or respiration. AED was put in place and CPR was performed until the arrival of Charleston County EMS. Patient was pronounced dead by Charleston County EMS.

01/07/2004 Fire Department was called to assist the Isle of Palms Police Department by providing a ladder at a residential alarm to gain entry to the residence. The residence was checked and all units returned to service.

01/15/2004 Fire Department responded to a call on the Isle of Palms Connector for heavy smoke coming from a vehicle. Upon arrival, the Isle of Palms Police Department had discharged 3 (three) fire extinguishers in the engine department. Fire Department personnel extinguished the fire. The owner stated that the fire started in the engine compartment. All units cleared the scene.

Isle of Palms Fire Department

Call Report

January 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-001	01/01/2004	1	Service Call	Resident	515 Ocean Boulevard
04-002	01/01/2004	1	Fire, Other	Resident	132 Ocean Boulevard
04-003	01/03/2004	1	EMS Assist	Resident	9 29th Avenue
04-004	01/04/2004	2	EMS Assist	Non-Resident	3809 Hartnett Boulevard
04-005	01/04/2004	2	EMS Assist	Non-Resident	19 Sandpiper Court
04-006	01/04/2004	1	EMS Assist	Non-Resident	1304 Ocean Boulevard
04-007	01/06/2004	1	Public Appearance	Resident	1207 Palm Boulevard
04-008	01/07/2004	2	Assist Police	Resident	21 Edgewater Alley
04-009	01/07/2004	2	EMS Assist	Non-Resident	5757 Palm Boulevard
04-010	01/11/2004	2	Unintentional False	Resident	5 Forest Trail Court No. 2
04-011	01/11/2004	1	EMS Assist	Resident	22 31st Avenue
04-012	01/12/2004	2	EMS Assist	Resident	3703 Cameron Boulevard
04-013	01/14/2004	1	EMS Assist	Resident	11 27th Avenue
04-014	01/14/2004	2	EMS Assist	Resident	12 54th Avenue
04-015	01/15/2004	1	Vehicle Fire	Non-Resident	Isle of Palms Connector
04-016	01/16/2004	1	EMS Assist	Resident	2300 Palm Boulevard
04-017	01/16/2004	1	Unintentional False	Resident	916 Carolina Boulevard
04-018	01/16/2004	1	Unclassified	Resident	Palm Boulevard @ Isle of Palms Connector
04-019	01/17/2004	1	Unclassified	Resident	Behind 1140 Ocean Boulevard
04-020	01/18/2004	1	Structure Fire	Resident	18 30th Avenue
04-021	01/20/2004	1	EMS Assist	Non-Resident	1300 Ocean Boulevard, Unit 114-A
04-022	01/25/2004	2	Smoke Detector Check	Resident	3305 Waterway Boulevard
04-023	01/26/2004	2	EMS Assist	Resident	12 54th Avenue
04-024	01/27/2004	1	EMS Assist	Resident	25 29th Avenue
04-025	01/27/2004	1	EMS Assist	Resident	1 Driftwood Lane
04-026	01/28/2004	2	EMS Assist	Non-Resident	8000 Palmetto Drive
04-027	01/28/2004	2	EMS Assist	Non-Resident	44 41st Avenue
04-028	01/29/2004	2	EMS Assist	Resident	43 Waterway Island Drive
04-029	01/29/2004	2	Unintentional False	Resident	57 Waterway Island Drive
04-030	01/29/2004	2	Public Assist	Non-Resident	9510 Palmetto Drive
04-031	01/30/2004	2	EMS Assist	Non-Resident	44 41st Avenue
04-032	01/30/2004	2	Unintentional False	Resident	3616 Waterway Boulevard
04-033	01/30/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-034	01/31/2004	1	Service Call	Resident	1126 Ocean Boulevard

Isle of Palms Fire Department

Call Report

January 2004

Total Calls	34
District 1	18
District 2	16
OOJ/Mutual Aid	0
Resident	23
Non-Resident	11
Unclassified	0
Total EMS Calls	18
District 1	8
District 2	10
OOJ/Mutual Aid	0
Resident	23
Non-Resident	11
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

January 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-005	01/04/2004	2	EMS Assist	Non-Resident	19 Sandpiper Court
04-008	01/07/2004	2	Assist Police	Resident	21 Edgewater Alley
04-009	01/07/2004	2	EMS Assist	Non-Resident	5757 Palm Boulevard
04-026	01/28/2004	2	EMS Assist	Non-Resident	8000 Palmetto Drive
04-028	01/29/2004	2	EMS Assist	Resident	43 Waterway Island Drive
04-029	01/29/2004	2	Unintentional False	Resident	57 Waterway Island Drive
04-030	01/29/2004	2	Public Assist	Non-Resident	9510 Palmetto Drive

Total Calls	7
Resident	3
Non-Resident	4
Unclassified	0
Total EMS Calls	4
Resident	1
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

January 2004

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2004	Total January 2003	YTD 2003
Total Alarms for Month	34	18	16	0	34	24	24
Structure Fire	1	1			1		
Outside Structure Fire							
Vehicle Fire	1	1			1		
Brush, Grass, Leaves						1	1
Trash, Rubbish							
Explosion - No Fire							
Spill, with Fire							
Other Fires	1	1			1	1	1
Overpressure, Rupture							
Emergency Medical Call	18	8	10		18	8	8
Locked-In, Trapped							
Search							
Extrication							
Rescue - Not Classified							
Spill, Leak - No Fire							
Power Line Down							
Arcing Electrical Equipment							
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition						1	1
Water Removal							
Smoke Removal							
Animal Rescue							
Assist Police	1		1		1	1	1
Unauthorized Burning							
Move-Up						1	1
Service Call	2	2			2		
Smoke Scare							
Contolled Burn							
Steam, Mistaken for Smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction							
Unintentional False	4	1	3		4	4	4
Unclassified	2	2			2		
Supplemental	4	2	2		4	7	7

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

January 2004

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2004	Total January 2003	YTD 2003
Total for the Month	4	2	2	0	4	7	7
Smoke Detector	1		1		1	1	1
Station Tour	1	1			1	1	1
Public Education							
Public Appearance	1	1			1	1	1
Assist Motorist							
Public Assist	1		1		1	4	4
Other							

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35	25	27	357
Non-Resident	7	8	23	33	46	52	80	94	28	24	12	11	418
Unclassified	0	0	1	0	1	0	0	1	1	0	0	0	4
Total	24	36	58	57	80	82	118	134	56	59	37	38	779

2004	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23												23
Non-Resident	11												11
Unclassified	0												0
Total	34	0	0	0	0	0	0	0	0	0	0	0	34

Isle of Palms Fire Department

Completed Pre-Incident Surveys

January 2004

Beach Biz
Brown Atlantic
Carroll Realty
City of Isle of Palms Public Restrooms
Coconut Joe's
Construction Scheduling Services Inc.
Debark Inc.
Herlong and Associates
Laureate Capital Mortgage Bankers
Lighting Design Group
Morgan Creek Bar and Grill
Oceanview Condominiums
RS Custom Homes
Sea Cabins
Stackpole Sports Corp.
Sunburst Marketing Group LLC

MONTHLY FIRE INSPECTIONS REPORT

MONTH: JANUARY 2004

DATE	NAME OFBUSINESS	ROUTINE	REINSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATIONS	NEXT INSPECTION	INSPECTOR	SHIFT
01/06/2004	Beach Club Villas	Yes		R	IV	1	02/11/2004	608	B
01/07/2004	Ocean Song Café	Yes		B	II	13	01/22/2004	607	C
01/22/2004	Red & White	Yes		M	IV	8	02/22/2004	605	C
01/23/2004	Front Beach Bar & Grill	Yes		B	V	3	03/09/2004	604	A
01/23/2004	IOP Real Estate	Yes		B	V	1	02/23/2004	604	A
01/23/2004	Sea Biscuit	Yes		B	VI	2	02/23/2004	604	A
01/23/2004	Agent Owned Realty	Yes		B	IV	0	06/23/2004	606	A
01/23/2004	Island Law Office	Yes		B	IV	0	06/23/2004	606	A
01/23/2004	Stat Medical Care	Yes		B	IV	0	06/23/2004	606	A
01/23/2004	Great Beach Regime	Yes		B	IV	0	06/23/2004	606	A
01/23/2004	VFW	Yes		A	VI	0	06/23/2004	606	A
01/29/2004	Beachside Pool	Yes		H	II	4	02/29/2004	605	C
01/29/2004	IOP Pest Control	Yes		B	II	0	04/29/2004	605	C
01/30/2004	The Moorings	Yes		R	IV	0	01/30/2005	608	B
						32			

Total Inspections: 14
Total Violations: 32

Inspectors: 604 - Bullock
605 - Nilsen
606 - Braun
607 - Tetor
608 - McGinnis

Isle of Palms Fire Department
Training Report
January 2004

Career Personnel	Volunteer Personnel	Explorer Personnel
Total Training Hours	Total Training Hours	Total Training Hours
797	67	8
Hours Per Person	Hours Per Person	Hours Per Person
29.5	4.5	1.1

Additional Training

All career personnel began training from the NFPA Firefighter II curriculum. Topics covered during the month included: Implementing Incident Management Systems; Building Collapse; Special Rescue; and Hydrant Flow and Operability. For those seeking their national-level certification the Fire Academy's Auto Extrication and Flammable Liquids and Gases Firefighting courses were prerequisites. Captain Bob Maibach and Lieutenant Joe McGinnis are serving as co-lead instructors for this course.

Medical in-service training covered the Cardiovascular System and a review of the Automated External Defibrillator protocols.

All volunteer personnel received training on Incident Command, Communications, and Forcible Entry.

Chief Ann Graham, Captain Bob Maibach, and Engineers Roger Eagle and Joe Friend, all completed Quarterly Fire Marshal Recertification training at the Fire Academy.

Chief Ann Graham and Captain Bob Maibach completed a two-day OSHA class conducted through the South Carolina Municipal Insurance Trust. The sessions were held at the City of Goose Creek Police Department and covered all standards that apply to emergency services.

Chief Ann Graham has been accepted as a Team Member with FEMA's Disaster Medical Assistance Team.

Engineer Scott Mrowca completed the 40-hour OSHA Hazardous Materials Technician course. The Charleston County Hazardous Materials Office funded the program.

Engineer Scott Mrowca successfully completed the Instructor Orientation Workshop for the Fire Academy's Course 1152, OSHA Firefighter. He will next be required to complete an instructor apprenticeship before being qualified to instruct the course.

Isle of Palms Fire Department
Training Report
January 2004

Engineer Dave Micalizzi completed the National Fire Academy's Principles of Building Construction Non-Combustible course. Conducted by the S.C. Fire Academy. classes were held at the Berkeley County Emergency Services Training Center.

Firefighter Brian Bozman completed the Fire Academy's Auto Extrication course. The two-day program was held at the Berkeley County Emergency Services Training Center.

The Volunteer roster is currently at 16 members. and the Explorer roster is at seven members.

Isle of Palms Fire Department

Training Report

January 2004

Career Personnel	Hours
Chief Graham	55
Captain Maibach	101
Captain Bullock	25
Captain Kramer	23
Captain Nilsen	6
Lieutenant Braun	27
Lieutenant Tetor	24
Lieutenant McGinnis	40
Bacon	20
Bloom	***
Bozman, Brian	41
Burnette	20
Ciappa	19
Collins	20
Dowdy	19
Eagle	24
Friend	23
Gadsden	19
Gervais	19
Giddens	20
Hathaway	20
Micalizzi	40
Morris	19
Morton	22
Mrowca	82
Rodden	20
Smith	26
Stinnett	23
Total for Month	**797**
Average Per Person	**29.5**

Volunteer Personnel	Hours
Bammann	3
Bolton	0
Buckhannon	0
Corbett	9
Everitt, Brian	2
Graham	6
Jenkins	14
Jones	7
Malloy	6
Noyes	0
Samuelson	8
Sancic-Chumley	**
Stickney	6
Vehorn	3
Wray	6
Wood	0
Total for Month	**67**
Average Per Person	**4.5**

Explorer Personnel	Hours
Boss	0
Bozman, Brandon	0
Duncan	4
Everitt, Laura	0
Fabel	0
Mitchum	2
Topping	2
Total for Month	**8**
Average Per Person	**1.1**

*** ***Out on Job-Related Injury***

** ***Military Deployment***

Isle of Palms Fire Department

2004 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,850	30,000		2,000	**36,850**
February					**0**
March					**0**
April					**0**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**4,850**	**30,000**	**0**	**2,000**	**36,850**

Isle of Palms Fire Department

Monthly Water Usage Log

January 2004

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5	750				750
6	1,500				1,500
7	1,500				1,500
8	1,100				1,100
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22				2,000	2,000
23					0
24					0
25					0
26					0
27		10,000			10,000
28		10,000			10,000
29		10,000			10,000
30					0
31					0
Total	4,850	30,000	0	2,000	36,850

Chief's Signature:

Water Department notified on: 2/3/04

Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

January 2004

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
1/24	Boat 3	Repaired rear light	1.00	$0.00	0.00	$0.00	1045205017
1/20	Engine 1	Replaced "check engine" sensor	0.00	$0.00	1.00	Warranty	1045205017
1/19	Engine 2	Replaced both front tires	0.00	$0.00	2.00	$691.50	1045205017
1/30	Engine 2	Replaced compartment "door open" switches	1.00	$0.00	0.00	$0.00	1045205017
1/30	Engine 2	Spare SCBA cylinder door repaired	1.00	$0.00	0.00	$0.00	1045205017
1/5	Rescue 3	Replaced tires	1.00	$0.00	3.00	$626.83	1045205017
1/19	Tower 1	Removed piece of metal from tire - no damage or leaks found	0.00	$0.00	0.50	$0.00	1045205017
1/12	Station 1	Repaired bed frame in Captain's room	3.00	$3.65	0.00	$0.00	1045205026
1/13	Station 1	Replaced thermostat for bay heater	0.00	$0.00	1.00	$36.00	1045205026
1/16	Station 1	Replaced handle assembly on toilet	1.00	$9.19	0.00	$0.00	1045205026
1/19	Station 1	Resecured baseboards in training room	1.00	$0.00	0.00	$0.00	1045205026
1/20	Station 1	Replaced gas line on bay heater	0.00	$0.00	0.50	$62.55	1045205026
1/5	Station 2	Replaced element on stove top	0.00	$0.00	0.50	Warranty	1045205026
1/29	Station 2	Change bulb in front sign light	0.50	$8.00	0.00	$0.00	1045205026
1/6	Boat 4	Replaced air pump	0.00	$42.39	0.00	$0.00	1045205027
1/13	Radio #737-603	Replaced fuse	0.00	$0.00	1.00	$300.68	1045205027
1/13	Radio #737-615	Reseated all internal connections	0.00	$0.00	1.00	$63.75	1045205027
1/13	Radio #737-617	Replaced cover	0.00	$0.00	1.00	$93.10	1045205027
1/13	Radio #737-621	Replaced controller	0.00	$0.00	3.00	$505.21	1045205027
1/13	Radio #737-634	Replaced rotary switch	0.00	$0.00	1.00	$203.49	1045205027
1/4	SCBA #1259	Cylinder hydrostatically tested	0.00	$0.00	2.00	$30.00	1045205027
1/29	SCBA #1500	Replaced valve seat	0.25	$9.00	0.00	$0.00	1045205027
1/26	SCBA #1507	Overhaul and Posi-Check completed	2.00	$112.00	0.00	$0.00	1045205027
1/5	Tower 1	Replaced axe broken at fire on 12/25/03	0.00	$30.00	0.00	$0.00	1045205027
		Totals	**10.75**	**$214.23**	**17.50**	**$2,613.11**	

Isle of Palms Fire Department
Personnel Report
January 2004

01/13/2004 Captain Nilsen and Lieutenant McGinnis attended a meeting in Columbia, SC on "The Pentagon Attack: A case study in integrated incident management."

01/14/2004 Volunteer meeting at Station 1.

01/25/2004 Explorers meeting at Station II.

01/28/2004 Volunteer meeting at Station 1.

01/31/2004 Explorers meeting at Station II.

Laura Wray was accepted as member of the Isle of Palms Volunteer Squad. Laura resides on the Isle of Palms.

The Fire Department would like to acknowledge Jason Smith "Employee of the Month" for outstanding performance. Jason is always willing to help others and goes above and beyond to get the job done. Jason works well with others and is working to help a new employee with his study courses. Jason is an asset to the department.

January Birthdays: Corey Bullock, Chief Ann Graham, and volunteer Danica Sancic-Chumley.

Isle of Palms Fire Department
Public Relations Report
January 2004

01/02/2004 A-Shift assisted at the Recreation Department for the monthly Middle School Dance.

01/06/2004 B-Shift was present at the swearing in of the new council members. Engineers Gadsden, Ciappa, and Firefighter Giddens were part of the honor guard and presented colors at the swearing.

01/16/2004 Captain Maibach attended a meeting with City Administrator Linda Tucker, Director of Building Douglas Kerr, Bill Wright, and Dave Mathews to discuss structural issues on both fire stations.

01/24/2004 Chief Graham joined the DMAT Team (Disaster Medical Assistance Team.) The meeting was held in North Charleston.

01/27/2004 Chief Graham, Douglas Kerr, and City Administrator Linda Tucker met with Thomas-Hutton to discuss issues at front beach.

South Carolina
State Firemen's Association
Winter Meeting and Program

January 13, 2004 - 10:00AM - Columbia Conference Center

"The Pentagon Attack: A Case Study in Integrated Incident Management"

Presented By The S.C. State Firemen's Association In Cooperation with the:
Federal Bureau of Investigation
S.C. State Law Enforcement Division
S.C. State Association of Fire Chiefs
And All Of Our Federal, State, and Local Partners

About the Program:

The Arlington County Fire Department commanded the 9/11 Pentagon Attack Incident for 10 days before turning over "Command" of the incident to the FBI. Managing an incident and crime scene of this magnitude required all first responders to work together utilizing an integrated incident management system. Find out the lessons learned from the personnel who actually commanded the incident. This program will be presented to a multi-jurisdictional group of fire, law enforcement, EMS, hospital, and emergency management personnel. You will not want to miss this program.

About the Presenters:

James Schwartz
Assistant Chief for Operations, Arlington County Fire Department
Incident Commander, Pentagon Attack

As the Incident Commander at the Pentagon, Chief Schwartz was in charge of the organization, management and facilitation of the entire rescue operation at the Pentagon on September 11. He was named Incident Commander by Fire Chief Edward Plaugher. Chief Schwartz directed all local and federal authorities in the rescue and fire fighting efforts. Schwartz was responsible for all of the emergency medical personnel on site and also worked with police authorities to create a secure area around the Pentagon.

James Schwartz has 18 years of experience with the Arlington County Fire Department and is the program manager for the Washington Area National Medical Response Team, which consists of area fire, EMS and law enforcement personnel that are trained to respond to acts of terrorism. He is also a member of the Interagency Board for Equipment Standardization and Interoperability, which is developing a common suite of equipment standards for the nation's first responders.

Christopher Combs
Supervisory Special Agent, Federal Bureau of Investigation, Weapons of Mass Destruction Unit
Initial FBI Commander, Pentagon Attack

Supervisory Special Agent Combs is currently a supervisor in the FBI-HQ Domestic Terrorism, Weapons of Mass Destruction Unit. On 9/11/01, SSA Combs was a member of the FBI Washington Field Office (WFO) National Capital Response Squad (NCRS). The NCRS is a FBI special operations unit responsible for the coordination of all FBI crisis response capabilities within the National Capital Region. The NCRS is responsible for terrorism incidents such as bombing response and investigations, WMD incidents, and Special Event Management. The NCRS is composed of bomb technicians, WMD specialists, and members of the FBI WFO Hazardous Materials Response Team, Evidence Response Team, and SWAT Team.

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Chief Graham

FROM: Laura Togami LT
Recreation Supervisor

SUBJECT: IOP Middle School Dance

DATE: January 2, 2004

The next Middle School Dance will be held on Friday, January 6th from 7:00 pm to 10:00 pm.

As in previous years, we once again request the assistance of the fire department for the following:

Before Dance:

- **Arrive on or before 6:30pm**
- **Keep students in designated area**
- **Walk around gym during dance and patrol assigned areas (assigned by Rec. Personnel)**
- **Supervise behavior of students. (throwing objects, dancing inappropriately, etc)**
- **Provide assistance with injuries when requested**

After Dance:

- **Remain on scene and keep students in designated areas**
- **Watch for students jumping over barriers and escaping designated area without permission**

We appreciate all of your help with trying to make this a safe and enjoyable event for our youth.

We appreciate all of your help with trying to make this a safe and enjoyable event for our youth. We would like to invite those who will be helping with the upcoming dance to arrive at **6:15pm** for a couple slices of **PIZZA**! We would like for all of our helpers to be fueled for the evening.

If you have any questions or problems, please give us a call at 886-8294.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451
(843) 886-8294 • Fax: (843) 886-9857 • www.iop.net • e-mail: ioprec@iop.net

COMPARISON OF REHABILITATING EXISTING FACILITY VS NEW FIRE STATION CONSTRUCTION

Isle of Palms Fire Stations
WPC Project #CHS2-03-261

Item	Rehabilitate Existing Facility		Building New Facility	
Seismic Upgradeability	**CON**	Strengthen Existing walls and connections is necessary to comply with IBC cost ~103,000	**PRO**	Design & Construction part of process Cost ~50,000 for $1 million building
Wind Upgradeability	**CON**	Strengthening existing walls and connection is necessary to comply with IBC Cost ~K	**PRO**	Design construction is part of the process
Cost of Construction	**PRO**	Cost ~$350,000 with 20% contingency. ($430,000 ÷ 6400 sf = $67/sf)	**CON**	Cost ~ $1 million with 5% contingency. ($997,500 ÷ 6400 sf = $157/sf)
Cost/Benefit	**CON**	Cost ÷ years used = $430,000 ÷ 10.0 years = $43,000/year	**PRO**	Cost ÷ years used = $997,500 ÷ 25 = $39,900/year
Time of Construction	**PRO**	"Time" is approximately 3 to 5 months	**CON**	"Time" is approximately 9 to 10 months or more
Mold/Health Issues	**CON**	Severe issues currently with potential moderate long term issues and history	**PRO**	No significant issue if properly designed and constructed
Multi-use	**CON**	Single use Facility Fire Station with no room for significant growth	**PRO**	Could be designed and constructed as a multi-use Emergency Response Center for Isle of Palms
Location	**CON**	Fixed location	**PRO**	Location could be moved with positive result in terms of cost, size, new location
Longevity of Facility	**CON**	10 Year Design Life	**PRO**	25+ Year Design Life
Safety/ Availability in Extreme Event	**CON** **CON**	Marginal to satisfactory for availability in event such as hurricane or earthquake after rehabilitation	**PRO**	Could be designed as true critical need facility in any design event. None are currently on Isle of Palms

COMPARISON OF REFURBISHINGS EXISTING FACILITY VS NEW CONSTRUCTION

Isle of Palms Fire Stations
WPC Project #CHS2-03-261

Item	Refurbishing Existing		Building New	
Maintenance Cost	**CON**	Due to inhert design, building type, construction, the maintenance cost will continue to be higher than normal	**PRO**	Proper design and construction can minimize maintenance cost
"Band-Aid" Effect	**CON**	Properly refurbished facility will be poor design to which a costly "band-aid" has been applied to lengthen life and safety of structure	**PRO**	Properly designed and constructed facility can be positive influence on employees, and community
Insurance Issues	**CON**	Question of insurability from year to year	**PRO**	No significant question of insurability over life of structure
Moving of Staff and Equipment	**PRO**	Short term over 3 to 5 months and could be kept on site	**CON**	Longer term over 9 to 10 months and may be required to relocate to new site

Pro 9
Con 11

Pro 11
Con 9

Chart of Cost Comparisons for One Fire Station

Isle of Palms Fire Stations
WPC Project No. CHS2-03-261

Item	Rehabilitation Cost	New Construction Cost
Design and Bid of Work	$ 28,000.00	$ 75,000.00
Moving Costs	$ 25,000.00	$ 25,000.00
Temporary Relocation	$ 25,000.00	$ 50,000.00
Mold Remediation	$ 25,500.00	$ -
Slab Cracks	$ 2,000.00	$ -
Exterior Finish	$ 40,000.00	$ -
Rear Deck	$ 10,000.00	$ -
Wind Connections	$ 10,000.00	$ -
Earthquake Upfit	$ 103,000.00	$ -
Moisture Control	$ 35,000.00	$ -
Condensation Alternatives	$ 11,600.00	$ -
Interior Replacement	$ 42,500.00	$ -
Demolition	-	$ 50,000.00
New Construction	-	$ 750,000.00
SubTotals	$ 357,600.00	$ 950,000.00
Contingency	$ 71,520.00	$ 47,500.00
TOTALS	$ 429,120.00	$ 997,500.00

This is an Initial Estimate that needs to be Verified

This is an Initial Estimate that needs to be Verified.

This is Based on a similar size facility

5% Contingency

20% Contingency

Isle of P[redacted] Police Department
NCIC 2000 - Conversion Costs and Unfunded Mandate

During the FY04 budget process, Chief Buckhannon informed Council that SLED would be changing the way municipal police departments accessed the National Crime Information Center (NCIC) network. At that time he included in the FY04 budget all the costs he anticipated, based on the information he had at the time. During the interium, new information and mandates have been received, and an additional option was made available that the Chief feels is more advantageous to the City. Below is a summary of the cost comparison between the FY04 budget and what the staff feels will be the actual FY04 expense.

	FY04 Budget	FY04 Actual	Difference	Explanation of Difference
Old NCIC connection charge	-	4,541	4,541	Budget anticipated moving to the new system early in FY04, problems with SLED delayed implementation.
CIO charge for state network/cisco router maint.		396	396	Budget did not anticipate the State CIO mandated charges of $132 for maintenance of the cisco router (that COIOP must purchase) and 64k connection. FY04 actual amount assumes we will go live with the new system in April 04 ($132 x 3 months in FY04 = $396)
BellSouth 64k line charge	1,344	360	(984)	Budget includes $112 per month, current estimate is $120 per month. Actual amt assumes going live in April 04 (3mos in FY04)
Hardware for the new SLED system	2,500	4,157	1,657	Budget anticipated the purchase of 2 computer stations ($1250 each) to replace the 2 dumb SLED NCIC terminals of the old system. Budget did not anticipate the cost of the Cisco router that the State CIO is requiring ($1,657).
Connection to new SLED NCIC system	4,000	5,604	1,604	Budget anticipated utilizing the DataMaxx service which bills monthly based on number of users (7 users expected for IOP). The monthly fee per user is $50, so the DataMaxx option would cost approximately $4000 annually ($50 x 7users x 12months = $4200). Prior to Nov 2003, the DataMaxx option was the only one available for local agencies. Now SLED has approved another vendor, DCS, Inc., which is selling a software package that takes the place of the $50 per user per month service. The software costs $5,604 with a $700 ongoing annual maintenance fee. Chief Buckhannon feels this new option is the most economical for the City, given this 2-year analysis:
Total Annual Costs	7,844	15,058	7,214	

	DataMaxx	DCS
Year 1	4,200	5,604
Year 2	4,200	700
2 year tot	8,400	6,304

Isle of Palms Police Department
NCIC 2000 - Conversion Costs

Brief Explanation:

The South Carolina Law Enforcement Division (SLED) has decided they will no longer manage the National Crime Information Center (NCIC) network in SC. This network gives our local police access to a nationwide database of information on criminals and is required by the FBI. Because of SLED's decision, the NCIC network management is being outsourced to the SC Division of the Chief Information Officer (CIO), the state telecommunication network.

In the past, the City received an ***annual*** bill of approximately $4,541 from SLED for NCIC access. Under the new arrangements, the City will have ***monthly*** bills of approximately $132 from the CIO for router maintenance and wide area network (WAN) connectivity, and approximately $120 from BellSouth for a secure 64k line connection. You will note that so far, the City hasn't had a financial loss - we will be paying $3,024 annually (120+132) x 12months vs. the previous $4,541 to SLED.

The "unfunded mandate" portion of the new arrangement is that in order to communicate with the new CIO/NCIC network, the City must purchase some hardware and software. These include a Cisco router and interface card ($1,657), two computers to replace the current dumb terminals in dispatch (approx. $2,750), and NCIC 2000 application software from Diversified Computer Systems ($5,604). This totals to $9,261.

There will be an annual maintenance fee on the software of $700, but the first year is included in the purchase price.

Chief Buckhannon anticipated this conversion in the FY04 budget, but at the time did not have all the information now available. As such, the budget is short by approximately $6,714 as follows:

Included in FY04 Budget:	
104420.5063 SLED NCIC Connection	4,000
104420.5021 BellSouth Charge for 64K line	1,344
204440.5085 Computer hardware for new SLED sys	2,500
Total Budgeted	7,844
Total anticipated FY04 Costs:	
July 2003-June 2004 SLED NCIC (old system)	4,541
3 months recurring CIO charges	396
3 months BellSouth 64k line	360
One-time hardware costs	4,407
One-time software purchase	5,604
Total FY expected costs	15,308
Excess expense over budget	7,464

Chief Buckhannon has proposed absorbing the excess expense for FY04 out of existing Federal Narcotics money. We will anticipate the ongoing charges in the General Fund FY05 budget.

NCIC NETWORK OUTSOURCING TO SC DIVISION OF CIO

BRIEF EXPLANATION:

SLED has decided that they will no longer manage the NCIC network in SC. SLED's management has decided that SLED will no longer be in the WAN business. As a result, the SLED's NCIC WAN is being outsourced to the SC Division of CIO, the SC State Telecommunication Network - the group I work for.

Rather than receiving 1 bill from Sled for the NCIC circuit, your agency will now receive 2 bills- 1 from Bell South for the actual circuit and 1 from CIO for the Router Maintenance (Option 1- $112.00 or Option 2- $72/mo or $56/mo) and WAN connectivity - $20/mo for the 64k FR circuit.

Jane Patrick
Program Manager, Office of the CIO
SC State Government
803-896-0390
jpatric@cio.sc.gov

896-7142
Millie Long
SLED Finance
Office

SC State Budget and Control Board
DIVISION OF THE STATE CIO
4430 Broad River Road
Columbia, SC 29210-4012
Fax 803-896-0097

ATTACHMENT

CIO TELECOMMUNICATIONS
NETWORK ROUTER MONTHLY MAINTENANCE RATES
EFFECTIVE NOVEMBER 1, 2003

Product Number	Billing Code	Description	Monthly Rate
24 x 7 x 4			
PIX501-50 17XX 25XX (Excluding 2511 and 2509) 26XX	RMT401	Router Maint/Mgt 24X7X4 Level 1	$112.00
8 x 5 x NBD			
PIX501-50 17XX	RMTN01	Router Maint/Mgt 8x5xNBD Level 1	$56.00
25XX (Excluding 2511 and 2509) 26XX	RMTN02	Router Maint/Mgt 8X5XNBD Level 2	$72.00

Contact the CIO for rates on routers not listed above –

Frank Hinshaw 803-896-0485 or Kevin Owens 803-896-0417.

Diversified Computer Systems, Inc.
PO Box 335 Ladson, SC 29456

800-927-4505 www.dcs911.com

Quotation

expires 02/15/04

Chief Thomas Buckhannon III
Isle of Palms Police Department
South Carolina

NOTE: We price based on active sessions — not by number of users.

Date	Your PO Number (needed to begin work)	Name of Project
February 4, 2004		NCIC-SLED software

Quantity	Item	Description	Unit Price	Total
1		NCIC/2000 Application Server Software (3 sessions)	$ 6,000.00	$ 6,000.00
n/a		Concurrent Client Software Sessions—INQUIRY	$ .00	$ .00
3		Concurrent Client Software Sessions—FULL ACCESS	$ 479.00	$ 1,437.00
		Includes Installation and 2 days training *		
		First Year Maintenance—NO CHARGE **		
			Server Software	- $ 2,150.00
			Total quote	$ 5,287.00

Acceptance .....

By signing this section you are accepting this quotation. Please fax this document to 843-764-0003.

Authorized Signature: _____ ***Date*** _____

* Additional Training— $1,250.00 per day

** Maintenance is 24 x 7, 365 days of the year via 800 Help Desk number
After first year—$ 654.50 per year (17% of $3,850.00—server software)

6% tax 317.22

5604.22

PLEASE NOTE:

1. **Charges are ONE TIME—except for maintenance (renew annually).**
2. Imaging/fingerprint viewing is currently under development and is not included in this quote.
3. FULL ACCESS sessions allow for Inquiry, also.
4. Does not include hardware. All hardware costs are the responsibility of your department

Internetwork Engineering

13777 Ballantyne Corporate Place
Charlotte, NC 28277
Tel (704) 540-5800 Fax (704) 541-0059
"Serious Network Solutions"

February 5, 2004

Customers Address:

Isle of Palms Police Department
1207 Palm Boulevard
Isle of Palms, SC 29451
Attn: Chief Buckhannon
Phone: (843) 886-6522
Fax:
thomasb@iop.net

QUOTATION #SSC40205-1

Please reference quote number on PO:

Please make purchase order to:

Internetwork Engineering
13777 Ballantyne Corp. Place
Suite 305
Charlotte, NC 28277

If you have any questions concerning this quote please contact

Inside Sales	Account Manager
Linda Beaver/Heather Trimnal	Allen Goehring
(704) 943-5600	(803) 414-4699
insidesales@ineteng.com	agoehring@ineteng.com

SUBJECT: Cisco 2610XM Router

ITEM #	DESCRIPTION	PART #	QTY	LIST PRICE	UNIT PRICE	EXTENDED PRICE
	Cisco 2610XM Router					
1	10/100 Ethernet Router w/ Cisco IOS IP	CISCO2610XM	1	1,995.00	1,157.10	1,157.10
2	Cisco 2600 Ser IOS IP	S26C-12303	1	0.00	0.00	0.00
3	1-port 4-WIRE 56/64 KBPS WAN INTERFACE CARD	WIC-1DSU-56K4	1	700.00	406.00	406.00
4	Power Cord,110V	CAB-AC	1	0.00	0.00	0.00
5	32 to 96MB DRAM factory upgrade for Cisco 261x/2xXM	MEM2600XM-32U96D	1	0.00	0.00	0.00
6	16 to 32 MB Flash Factory Upgrade for the Cisco 2600XM	MEM2600XM-16U32FS	1	0.00	0.00	0.00

Sub-Total 1,563.10

Note: By request, this quote does not include IE Professional Services. If you would like assistance in implementing this solution, please contact your IE Account Manager immediately for a services estimate.

6% tax 93.79

1656.89

Total Investment $1,563.10

Plus Tax and/or Shipping

DELIVERY:
FOB: Shipping Point
TERMS: NET 10
PRICE BASED ON:
QUOTATION FIRM FOR: 30 DAYS

CUSTOMERS SIGNATURE IN AGREEMENT WITH ATTACHED TERMS & CONDITIONS

Please Print Name & Title Below

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	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
39	**Police Department**						
40							
41	Replace patrol cruisers (3 impalas in FY05)	64,500		64,500	64,500	64,500	64,500
42	Replace 4WD vehicles					75,000	
43	Replace animal control truck			22,000			
44	Replace beach services pickup	15,500					
45	Replace carpeting	-					
46	Handheld parking ticket devices (3) & new parking ticket sofwr	18,800					
47	800 Mhz radio replacement (every 10 yrs)	-			308,000		
48	New telephone system	-			12,000		
49	Replace 4 sets of body armor	2,500		2,500	2,500	2,500	2,500
50	Replace 2 Gateway NS700 pentium servers	10,000					
51	Replace computer in supervisors office	1,000					
52	Add an evidence cage inside Public Works building	2,000					
53	Replace parking meters						
54	Replace beach services Club Car			8,000			
55	Radar unit replacement 2/yr	5,000		*replace as current equipment expires*			
56	Video cameras replacements	-		*replace as current equipment expires*			
57	Mobile data terminals 2/yr	4,000		4,000	*replace as current equipment expires*		
58	Replace furniture			4,000			
59	Computer for new SLED/FBI communication sys	2,500					
60	**Subtotal**	**125,800**		**105,000**	**387,000**	**142,000**	**67,000**

Cell: B[redacted]
Comment: repl (1) 98 crown vic and (2) 99 crown vics with impalas. Figure includes outfitting.

Cell: B46
Comment: Staff originally thought the cost of these devices were part of the new parking system and budgeted as part of the Front Beach Enhancement Project. This system actually is totally separate from the system that generates the parking coupons. The advantage of these devices is that they capture parking ticket info electronically in a format that can be uploaded by Amy and Laura, virtually eliminating the need to key all the ticket data into the current parking ticket system. This task is very time consuming and overwhelms staff in the busy summer season such that overtime is frequently required to keep up. Another advantage is an increase in accountability, as multiple individual ticket books will be eliminated and the data captured in the computer system in a much more timely matter. This also facilitates accurate and timely posting of payments. There are approx. 5000 tickets written annually for meter violations. The minium charge is $15. Ideally, we would like to purchase these so that they are available for use when the new parking kiosks are activated; approx. April 2004.
Cost includes:
$9600 for 3 devices
$ 700 for 4-port charger
$6000 software (will replace current DOS based software program for parking tickets)
$2500 2 days of training and trainer expenses

Cell: B55
Comment: last 2 units of new, air-bag friendly design. Future expenditures only as current equipment expires.

Cell: D57
Comment: final purchase to fully equip all road officers. Future expenditures only as current equipment expires.

Cell: B59
Comment: SLED advises the new communication system (where our dept can access SLED records) mandated by the FBI will be activated Dec03. Only need to budget in FY05 if this has not been purchased by June 04.

	A	B	C	D	E	F	G
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4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
62	**Fire Department**						
63							
64	***Capital Leases***						
65	**Existing lease pmt on 03 pumper (8yrs)**	**31,181**		**31,181**	**31,181**	**31,181**	**31,181**
66	**Existing lease pmt on 03 Ladder Truck (10yrs)**	**82,113**		**82,113**	**82,113**	**82,113**	**82,113**
67							
68	**New lease to Repl Pumper purchFeb89 (cost=$260,000) (8yrs), 4%**	**37,140**		**37,140**	**37,140**	**37,140**	**37,140**
69							
70	Personal Yamaha Watercraft #1	*on indefinite loan from dealer*					
71	Personal Yamaha Watercraft #2	*on indefinite loan from dealer*					
72	**Fire Station 1 structural rehabilitation**	**250,000**					
73	**Fire Station 2 structural rehabilitation**	**250,000**					
74	Replace Station 1 generator	46,950					
75	Refurbish Engine 2 purchased in 1991	30,000					
76	Replace Ford F150 (old Chief's Truck purch Oct99)			28,000			
77	Replace 1200 ft of 5" fire hose	8,000		8,000	8,000	8,000	8,000
78	Replace expired cylinders	8,000		4,000	8,000	4,000	8,000
79	Vinyl siding Station 1	7,000					
80	Bunker gear (6 full suits replaced per year)	6,000		6,000	6,000	6,000	6,000
81	Replace rescue ATV	5,500					
82	Air pack (SCBA) replacement (2)	5,000		5,000	5,000	5,000	5,000
83	Accountability system	4,000					
84	Furniture @ Sta 1 & 2	4,000					
85	Sign at Station 1	2,000					
86	Seal Station 2 parking lot	2,000					
87	Replace bay heaters	2,000					
88	Dishwasher replacement	1,400					
89	Replace Station 2 generator			46,950			
90	Riding lawn mower			2,000			2,000
91	Refrigerator replacement			2,000			
92	Stove replacement			1,200			

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
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4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
93	800Mhz Radio replacement				55,125		
94	Replace Ford F150 Rescue Truck purch Sept00				27,600		
95	Replace telephone system				6,000		
96							
97							
98							
99	**Fire Department, continued**						
100							
101	Replace Chief's Truck purchased FY04.				2,500		
102	CPR training mannequin				1,600		
103	Replace cascade system cylinders						
104	FEMA FireACT Grant - 10% City match						
105	Computer hardware replacements						
106	Replace HVAC (there are 2 units at each station)						
107	**Subtotal**	**782,284**		**253,584**	**270,259**	**173,434**	**179,434**
108							
109							

Cell: B[redacted]
Comment: Chief working with E-1 to verify purchase price. Debt svc pmts will depend on final price and prevailing interest rates.

Cell: B72
Comment: Total FY04 budget was $500,000 for both stations. No significant amounts had been spent thru Jan04, so we have included these again for the FY05 budget.

Cell: B75
Comment: A refurbishment now should allow us to get the full 20 years out of this truck. A refurbishment would include rewiring, pump rebuild, and paint and body work. Note that approx $10,000 was received on an insurance claim related to the damage sustained by this truck during the Dune Crest fire.

Cell: D76
Comment: Delayed replacement from FY05 to FY06. Now this vehicle is the dept's pickup. Changed in rotation of this vehicle to extend its life.

Cell: B78
Comment: replace 12 cylinders

Cell: B79
Comment: Contingent on outcome of current engineering study. Water currently seeping through cracked siding.

MUSC
HOLLINGS CANCER CENTER

86 JONATHAN LUCAS STREET
PO BOX 250955
CHARLESTON • SC 29425

Ph (843) 792-0700
FAX (843) 792-3200

January 22, 2004

Linda Tucker, City Administrator
1207 Palm Boulevard
Isle of Palms, SC 29451

Dear Ms. Tucker,

I am with MUSC / Hollings Cancer Center and coordinate the Free Skin Cancer Screenings every summer. Each year, Rick Linville graciously allows us to utilize the parking lot across from the beach for the screenings. This morning, he called to confirm the date for this coming July and in our talk informed me that he leases these lots from the city of Isle of Palms. I wanted to let you to know how much we appreciate the assistance of your office in being allowed to bring this prevention and awareness program to the community.

Our screening for this coming summer will be July 17th, from 10:00 am to 1:00pm. Sometime in June I will come to the island to put the flyers out to let folks know about it. Please let me know if I may ever be of assistance. Thank you again.

Sincerely,

Sterling Hannah
Community Services Manager

Linda Tucker's Mail Two

From: Harry S O'Neal [harryso@juno.com]
Sent: Tuesday, January 06, 2004 9:27 AM
To: clowneyantiques@aol.com
Cc: ltucker@iop.net; smsottile@aol.com
Subject: letter on Palm Blvd parking

Fle. Public Safety

Dear Bill--First, I want to apologize for not responding to your letter to Mike Sottile on Palm Blvd parking sooner. I meant to answer immediately, but letter got mixed in with some file and just found today.

I am no longer active in any manner politically on the island but have expressed some of your sentiments in the past. I assume Mike has responded to your letter. It used to be that this was state right of way and they controlled rules.

I have been intending to suggest putting yellow lines 5' from each driveway and 10' from corners and 10' each side of fire hydrants as a safety matter and have no parking in that area. That should protect the drives for the owners/renters. It would seem that the state would have no problem as most cities now do that and ticket violators on a regular basis and tow, if necessary – I am speaking from experience.

Hope the family is fine. Both Larry and Lynne are living in Mt. Pleasant now--it is good having them near. We now have 4 great grands--all in Louisiana as they are the only ones married. Lynne's oldest son is a heliocopter pilot and going to Iraq in a couple of weeks. He flies the Kiowa and they have a pretty good record.

I am sure that you have heard about Helen's passing.

Regards, Harry

Linda Tucker's Mail Two

From: CLOWNEYANTIQUES@aol.com
Sent: Tuesday, January 06, 2004 10:58 AM
harryso@juno.com
Cc: ltucker@iop.net; SMSOTTILE@aol.com
Subject: Re: letter on Palm Blvd parking

Hello Harry:

Good hearing from you and getting a little information on the family. Will respond more on that later.

Concerning the parking. It is not a major problem except occasionally. After giving more thought to this, if we restrict parking, there may be no place for our guests to park near our house. It might be better to just leave things as they are for the time being. If I have any other thoughts on this, I will let you and Mike know.

Sorry to hear that you are no longer involved with the town but I am sure that that took a lot of time.

Hello to the family.

Bill Clowney

EXHIBIT C

PUBLIC WORKS COMMITTEE
February 10, 2004

The regular meeting of the Public Works Committee was held on February 10, 2004, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Hanbury, and Director Mobley, Administrator Tucker, Mayor Sottile, Councilwoman McMackin, Bill Schupp and Ross Nelson. Councilman Miller and Councilwoman Rice joined the meeting in progress.

1. Approval of Prior Month's Minutes. Councilwoman Hanbury presented a written correction to the January minutes (copy attached) and read the statement for the record. Councilman Bettelli made a motion to approve the minutes from the January 2004 meeting as amended; Councilwoman Hanbury seconded; motion passed unanimously.

2. Citizens Comments. (A) Ross Nelson, General Engineering, Discussion of Final Report of Nonpoint Source Project. Mr. Nelson reported that he has submitted a draft report to Administrator Tucker for her review and noted that a final report should be submitted to DHEC for approval this month. A formal report will be presented to City Council at 6:00pm prior to the February 24th Council Meeting. He further stated that he has been invited to give a presentation of the results to the Southeastern Lake and Watershed Association in Wild Dunes. Mr. Nelson stated that the findings predominantly show that the fecal coliform is emanating from animal sources and he referred to the attached charts from the presentation report. He stated that the highest counts were from Hamlin Creek and the area behind the Red & White shopping center. Mr. Nelson discussed the findings on the study in some detail stating that less than 90% were human matter and most were deer and dog.

Chairman Marino asked Mr. Nelson what makes the area behind the Red & White shopping center stand out over and over again. Mr. Nelson said that there is a lot of stagnant water there that breeds bacteria which, during a rainfall, pushes out into Hamlin Creek. Mr. Nelson said that there was not much that can be done to alleviate this problem other than urging the people to clean up after their pets, maybe putting certain plantings in yards and making sure that garbage is not left outside too long to attract animals. He further stated that other communities and water studies have also indicated that animal sources are the major cause of contamination. He iterated that the biggest thing the City can do is to educate people about the importance of cleaning up their back yards and proper disposal of waste. Cleaning out the ditches also helps which the City does already.

Mayor Sottile stated that this study answers one big question - the City had a public outcry several years ago about septic tanks being the cause of all the island's water pollution problems. This study tells the City from what the problem comes. The Mayor commended the Public Works Committee for working over the years to establish the pooper scooper program and stated that the more receptacles that are distributed throughout the island, the better it will help alleviate this animal fecal coliform problem.

Administrator Tucker noted that the final report is a very comprehensive document with a nice executive summary. A copy will remain in City Hall and she encouraged all council members to read it. She also stated that she has placed a notice in the *Post & Courier* encouraging public attendance at the meeting on February 24th when the presentation of this report will be given. At the conclusion of the meeting, there will be some recommendations made that the City can do to help alleviate the problems and will educate

the public on things they can do. She further noted that the City is under obligation with the grant to produce a four-color summary of the project to be given to DHEC for them to use in educating other communities about our project.

(B) Bill Schupp - Street Sweeping Apparatus. Mr. Schupp referred to the attached information on two sizes of Madvac sweepers and proposed that it could be used to clean Ocean Boulevard and other streets on the island. He noted that the larger one would also clean the Connector and he showed a short 6-minute tape from a dealer in Charlotte, NC. Administrator Tucker stated that the City currently has an arrangement with Sweeping Corporation of America to sweep the Connector, part of Palm Boulevard, the 41st Avenue curve and Ocean Boulevard where they can - basically once a month in the middle of the night. When asked about the current cost, she replied that she will find out how much the City has paid them and noted that the City has budgeted approximately $12,000 for sweeping.

Upon discussion, Mr. Schupp indicated that he was bringing this equipment to the attention of the committee to determine whether or not they may be interested and that he would submit a proposal if the City is interested. The cost of the equipment is $82,000 and Mr. Schupp would purchase the equipment and the City would contract the work. Chairman Marino indicated that this could be discussed at the joint meeting with the Recreation Department after this meeting when they would be discussing maintenance of the Front Beach Enhancement project.

Mr. Schupp indicated that Mr. Carr of Carolina Industrial Equipment would be glad to come to the island to demonstrate the equipment. Administrator Tucker stated that one nice thing about having a contractor on the island would be to be able to take care of cleaning issues quickly when needed.

3. Monthly Department Report for January 2004. Director Mobley noted his monthly report and maintenance report (copies attached), and answered questions of committee members. He noted that there is 48% of the budget maintenance line item remaining.

4. Old Business. Rollout Cart Enforcement. Chairman Marino asked if anyone had any ideas about how to enforce the roll out cart regulations. The committee previously discussed education of the rental companies. Councilman Bettelli felt that there should be a two-fold attack - (1) education of residents and rental companies and (2) tightening of fines and enforcement. He further suggested giving people one warning and then a minimum fine of $50. Administrator Tucker noted that the City's practice has been enforcement by the Code Enforcement Officer; however, when the City re-structured the Building Department and cut one person from the staff, it was acknowledged that the remaining staff would not have adequate time to do things such as enforcement of the rollout carts. Councilman Bettelli suggested that a summer part-time employee might cover this enforcement.

Mayor Sottile noted that this is not a summer time problem, but year around and a part-time seasonal employee would not suffice. He did not understand why the Public Works Director could not do this once a week and he recommended that he at least try it for a while and see how it goes. Chairman Marino felt that once every two weeks or at least once a month would suffice and would show the people that the City is trying to enforce the regulations. Councilman Bettelli further suggested that this be brought up at the water study meeting on February 24th as part of making the island a clean island and he volunteered to talk to the realtors. Chairman Marino stated that this will be discussed further at next month's meeting at which time the committee should be ready to make some recommendations about education, increasing the fines and enforcement.

5. New Business. (A) Review of Capital Budget for FY 2004-2005. Chairman Marino referred to the attached budget sheets and asked Administrator Tucker to review them. She explained the individual items on the list and answered questions of committee members. Upon discussion of the Drainage Contingency line item of $50,000, Councilman Bettelli recommended raising it to $75,000. Administrator Tucker stated that she recently realized that the @$60,000 amount for the 54th-57th Avenue drainage project was not listed. Chairman Marino suggested adding $50,000 each year so that when the project is ready to be commenced, the City will have the money to pay for it.

(B) Connector - Vacuuming of Catch Basins. Administrator Tucker began discussion stating that the new contractor does not do nearly as good a job as the previous one. She had asked Director Mobley to find out the name of the person the City could contact about it. Mr. Mobley said that he met with Dave Thomas and they discussed the City's complaints and problems with the contractor's work. Mr. Thomas agreed that their work was not acceptable and he assured Mr. Mobley that the process cleaned up and the residue dumped into the holding area.

6. Miscellaneous. (A) Report on Meeting at Dangerfield Property. Administrator Tucker stated that Mrs. Dangerfield continues to be unhappy about the drainage on her property. Mr. Mobley and the County engineer have stated that there is nothing wrong with the drainage pipes. Mrs. Dangerfield is concerned that there are some sink holes on her property along the drainage line and she feels that the water should flow out of the catch basin instead of standing there. Administrator Tucker further said that she feels that the only way to satisfy Mrs. Dangerfield would be to TV the line to determine whether the line is draining properly or not and then to level out her property. The other option may be to install a flapper valve at the end of the large pipe to prevent high tide salt water from flowing back into the line.

(B) Sign at Rear of Public Works. Director Mobley asked the committee's permission to place the old "City of Isle of Palms" sign, that was replaced at Breach Inlet with the message board, at the rear of the Public Works property and would be visible from the Connector. **Councilman Bettelli made a motion to put the sign that came from Breach Inlet at the rear of the Public Works property; Councilwoman Hanbury seconded; motion passed unanimously**.

(C) Spread of Limestone for Parking. Administrator Tucker expressed concern about Director Mobley's request to spread limestone near the berm and asked Director Mobley where it would be placed. He indicated that it would go along both sides of the pavement in the Public Works area and it is normally replaced every two years. Chairman Marino expressed his concern that the berm at the rear of the area had been cut into and he knew that it was not supposed to be touched. He was very disappointed that Director Mobley cut into the berm when it had been discussed several times in the recent past that it was to remain untouched. He told the Director not to do anything more to the berm without express approval from the committee. **Councilwoman Hanbury made a motion to approve spreading of the limestone; Councilman Bettelli seconded; motion passed unanimously**.

(D) "Plus-One Beaching" Idea. Administrator Tucker referred to the attached letter from a student at Laing Middle School suggesting that the City implement a "Plus-One Beaching" program which means that persons going to the beach throw away their own litter plus one piece of litter found on the beach. She asked the committee how to respond to this request. Councilwoman Hanbury stated that this was a good program that goes along with the Beach Sweep program encouraging people to clean up after themselves. She further stated that she did not like adding more signs to the beaches, but she felt

that this was a worthwhile program and the placement of one or two signs would be appropriate. She also asked the Administrator to write the student a letter commending him for this idea.

(E) Set Date for Next Meeting - Wednesday, March 10, 2004, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,
John Marino, Chairman

Janet's Copy for Minutes

PUBLIC WORKS COMMITTEE - MINUTES OF January 7, 2004.

CLARIFICATION by Leola Hanbury

RE: 4. (B) Rollout Cart Enforcement

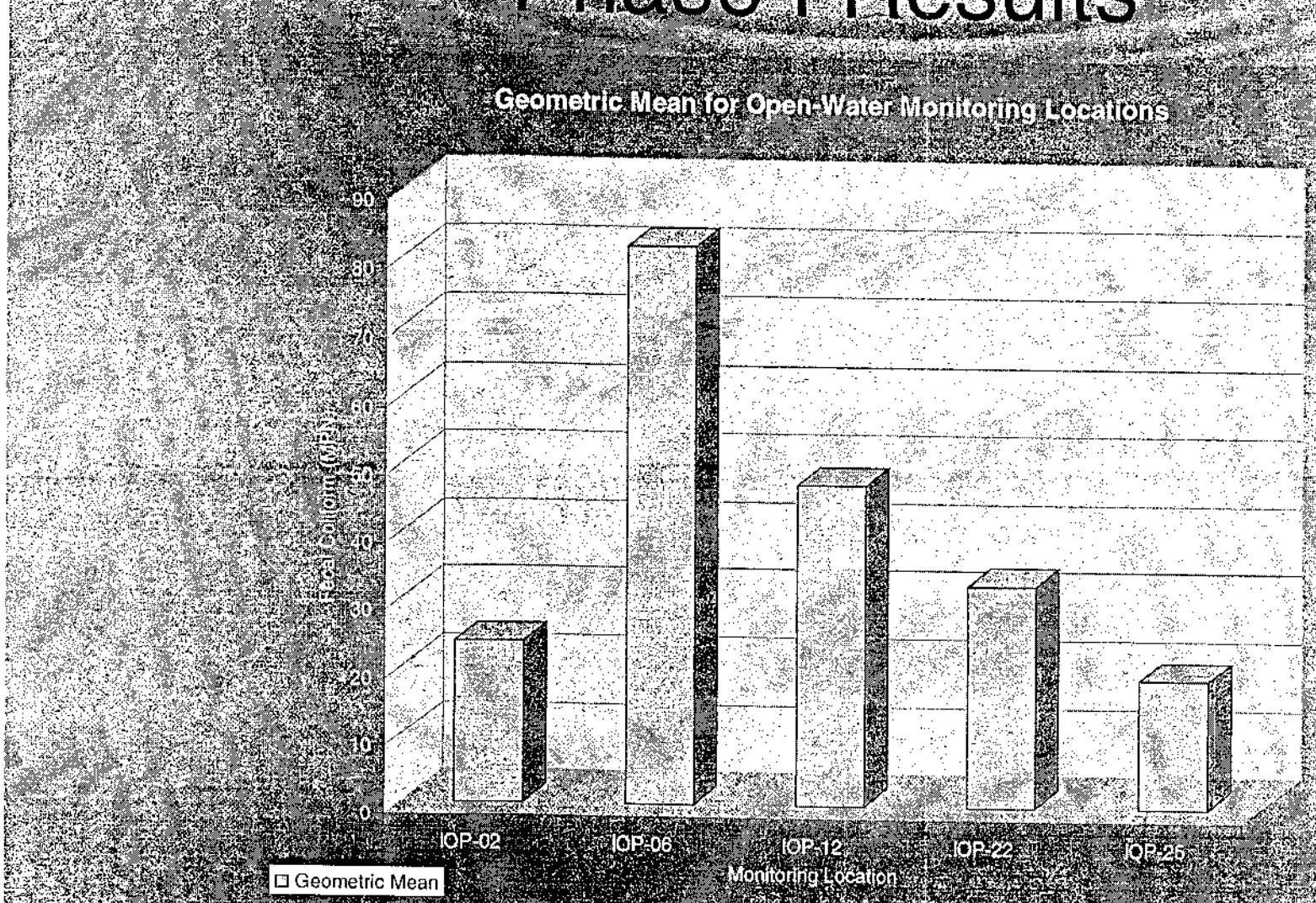
Page 1, bottom line, last sentence.

CORRECT TO READ:

Councilwoman Hanbury stated that the vast majority of offenders are renters, many of whom think they're doing the right thing by placing their overflowing cans at the curb before they leave the island on a Saturday--even though they may have had written instruction from the rental company advising them NOT to do so. Island Realty is one company I know of that has written info for all renters--probably others do, too. The problem can easily be solved for the most part by the City holding a meeting of all the major rental companies to review their procedures and come up with a plan which all can follow.

also "fined" instead of "found"

Phase I Results



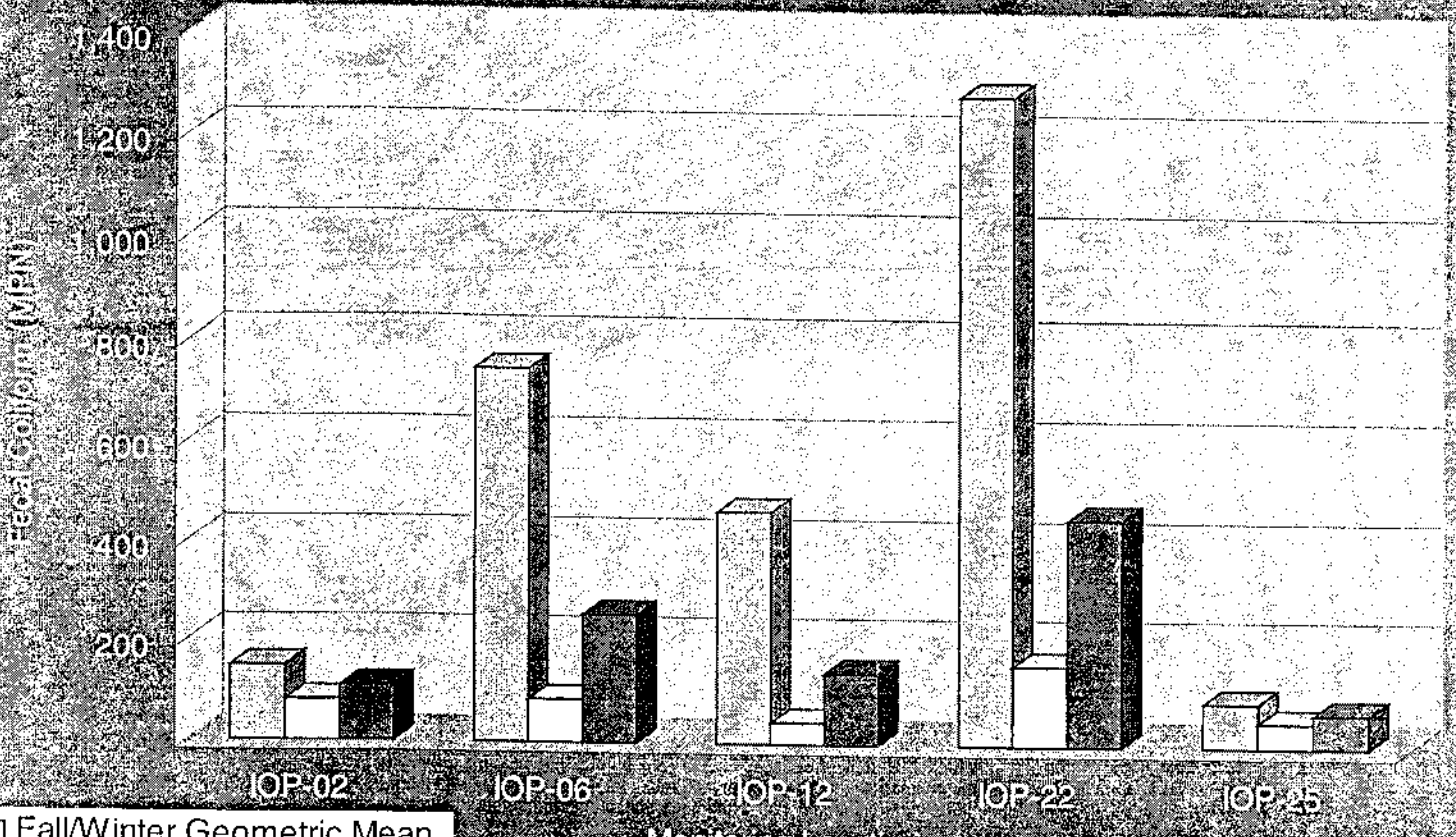
Phase I Results

Geometric Mean for Inland Monitoring Locations

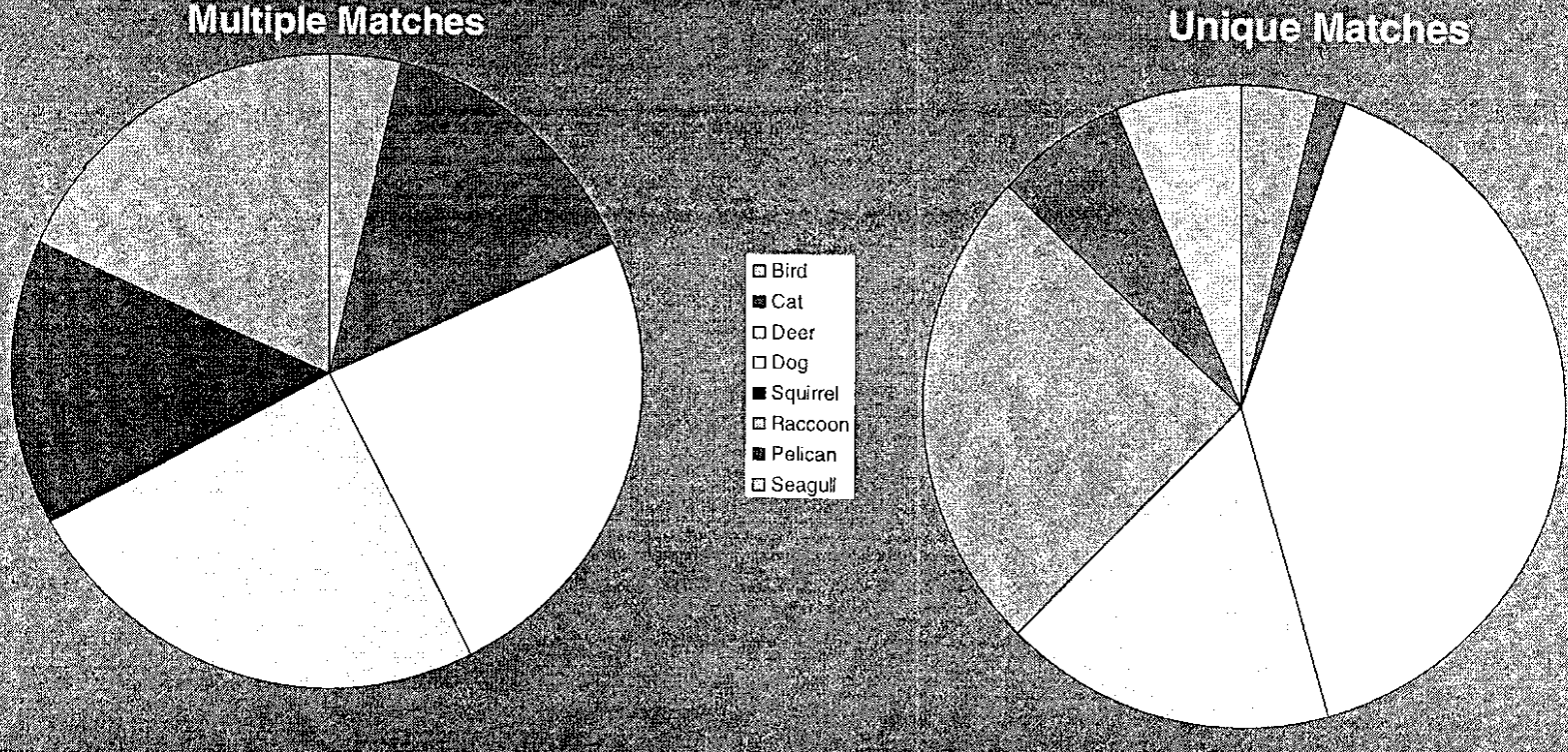


Phase II Results

Geometric Mean for Open-Water Monitoring Locations

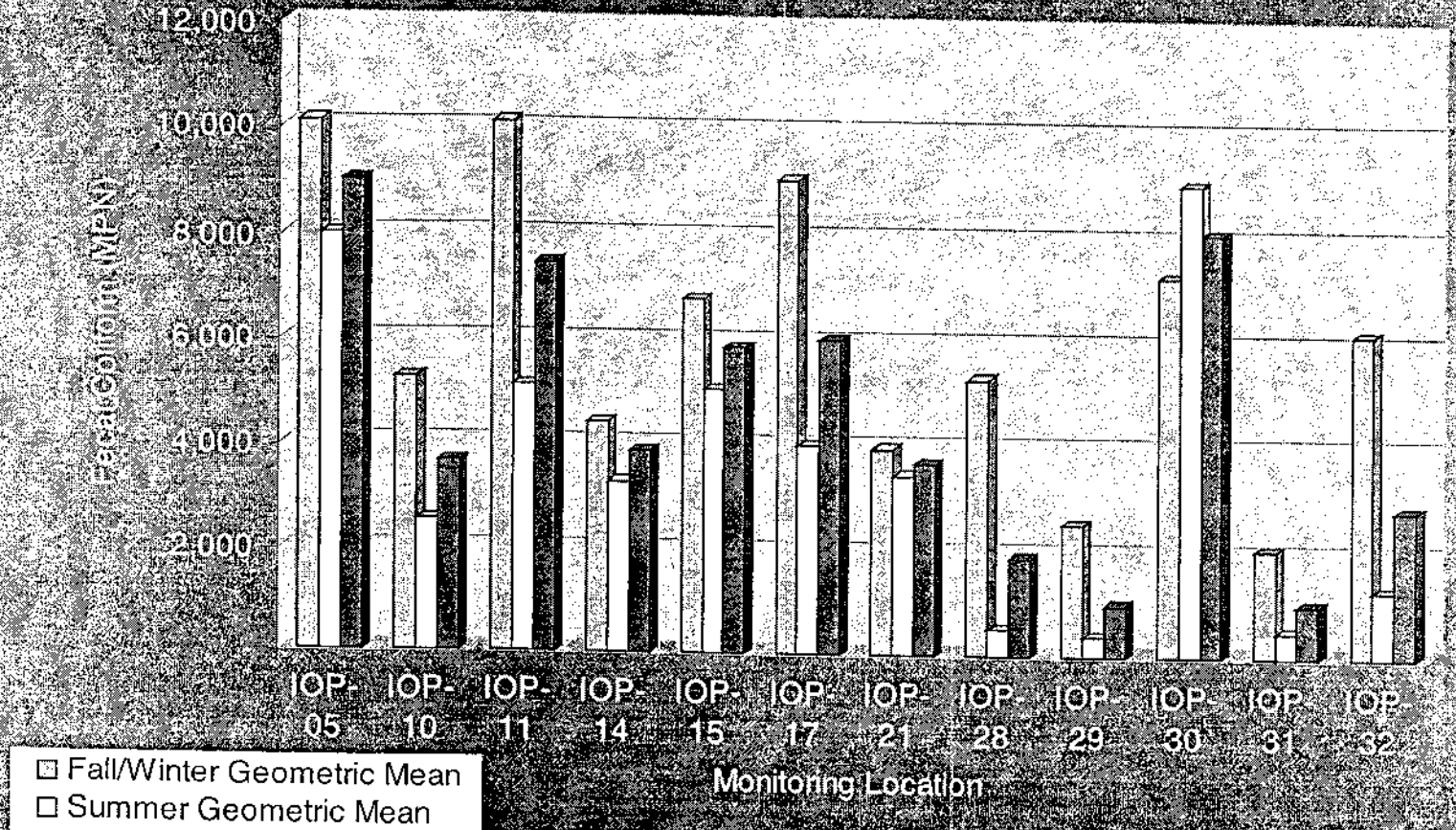


Scat Comparison Samples



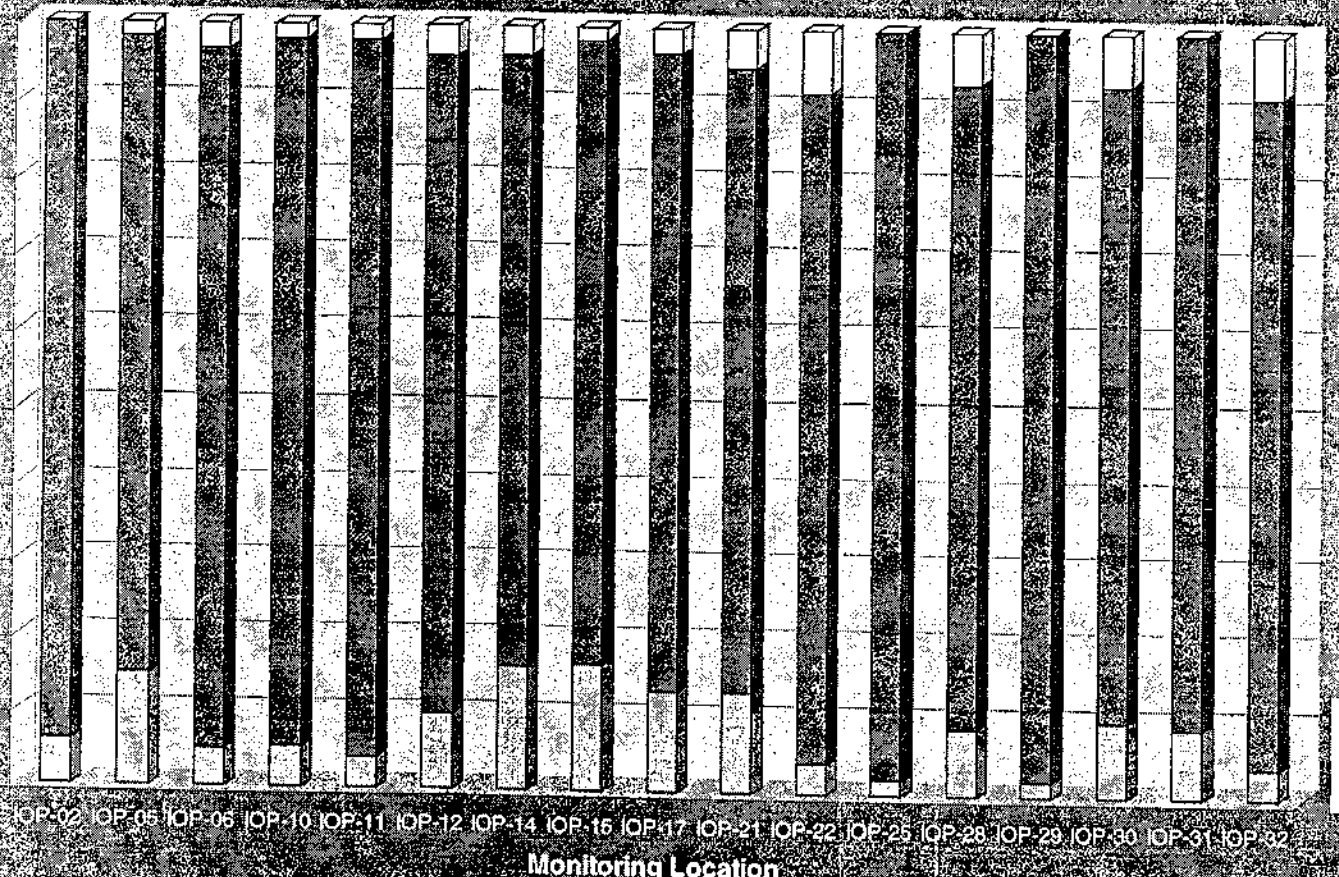
Phase II Results

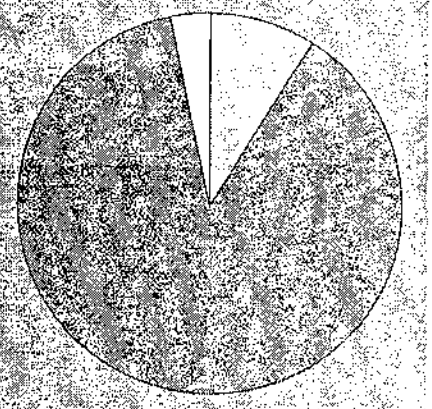
Geometric Mean for Inland Monitoring Locations



Phase II Results

Human vs. Animal Source for Each Monitoring Location





Number of Isolates w/ Human Matches
Number of Isolates w/ Animal Matches
Indeterminate



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Sophisticated Simplicity

Madvac CN100

Madvac

Why choose the Madvac CN100?

SAFETY
The best overall visibility.

PRODUCTIVITY
Patented vacuum compaction system, high dump hopper.

COMFORT
All- wheel suspension, ergonomic seat, automotive handling, standard heater defroster, optional AC, AM/FM/CD player radio.

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Patented No Fan Jam® technology eliminates wear and tear, proven technology and simple to maintain.

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MADVAC cleans your outdoor surfaces to perfection. Give your organization a sparkling clean image with the Madvac CS500.

The most versatile, maneuverable and reliable compact sweeper in its class. The CS500 is more than just a street sweeper, it provides versatile multi-purpose, heavy-duty, safe and effective cleaning of the filthiest surfaces in congested or large areas with uncompromising safety for pedestrians and operators.

Superior sweeping performance of the MADVAC CS500 begins with a quiet, state-of-the-art powerful vacuum system that efficiently picks up dirt, rocks, broken glass and litter.

High performance & productivity

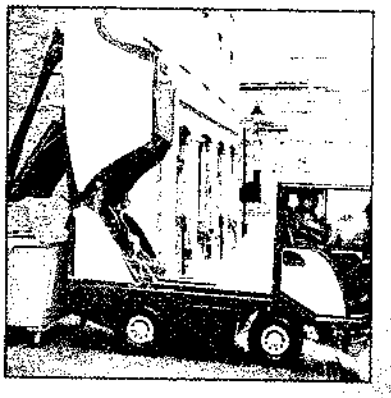


Sweepgear configuration with articulated brushes allows efficient cleaning of debris from underneath cars, benches and other obstacles.



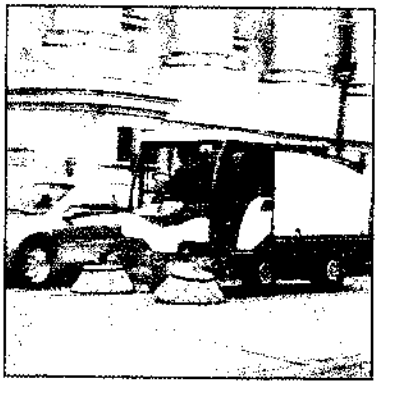
Joystick control brushes extend an extra 3 feet to spot-scrub spills in tight spots and far to reach areas.

The 2.3 yd hoppers constructed entirely of 12% chromium stainless steel for maximum corrosion resistance, and discharges into most standard dumpsters/ roll offs to further maximize operational time.



Road speeds up to 25 mph maximizing on site productive time.

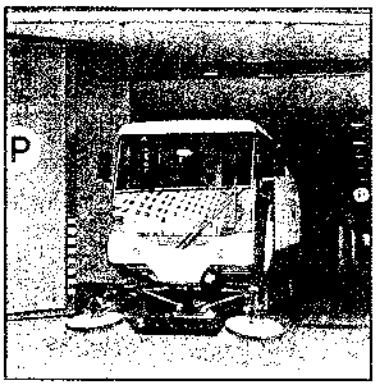
Strong suction performance at low engine speeds, minimizing wear to key components.



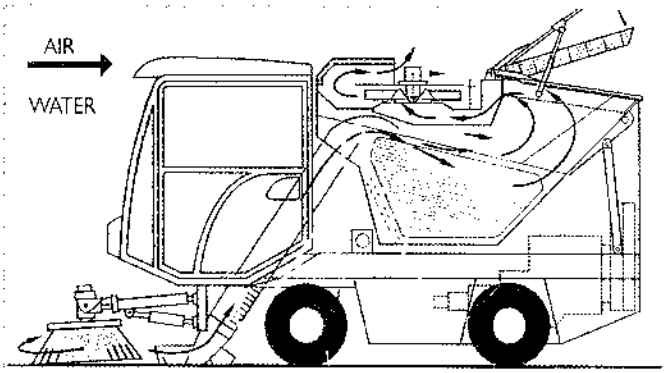
Compact dimensions



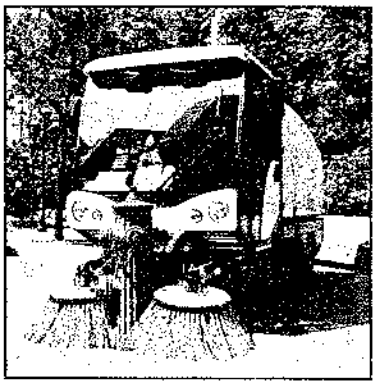
The CS500 is the narrowest and shortest machine in its class. Compact dimensions (width: 4'3") give excellent accessibility, safety and ability to maneuver easily around obstacles such as parked cars, litter receptacles, benches and fire hydrants.



Large machine performance, giving maximum productivity and efficiency, combined with small compact-sized machine economy gives you maneuverability around the tightest soiled areas, and will pass through underground parking clearances as low as 6'5".

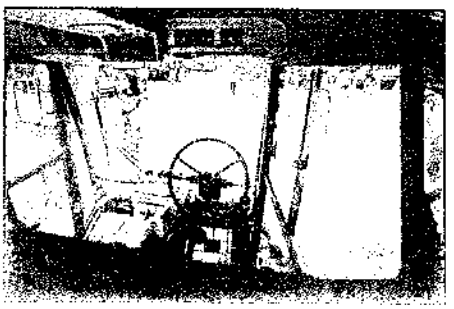


The water recirculation system reduces dust emissions while allowing for longer sweeping before replenishing the water supply



Reverse sweeping feature allows complete clearance of 90 degree corners, blind alleyways and dead ends.

Operator environment



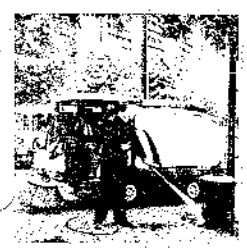
• A low-profile machine in which the operator sits forward to maximize visibility, preventing catastrophic pedestrian injuries. • Comfortable working environment with low noise levels reduces driver fatigue and increases safety, particularly over longer operating periods. • Ergonomic cab, fully integrated controls clustered according to function, allowing easy familiarization, comfortable and effective operation.

Environmentally friendly power source

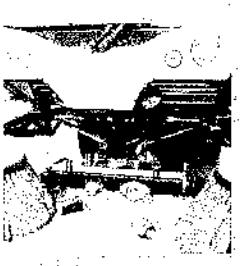
• The Compact is driven by the powerful 94Hp Turbo charged Detroit Diesel engine. • High torque at low engine speeds results in low noise operation and extended life of driven components. • Long service intervals and simple modular design minimize servicing and maintenance costs.

Easy to service

• Hinged roof panel, [illegible] and easily accessible key components for quick servicing and maximized productive time. • Simplified components and systems results in one of the simplest and easiest machines to maintain in its class. • Supported by the comprehensive global MADVAC after sales network.







Specifications

Max travel speed 25mph (40Km/h); Sweeps up to 215,277 sq.ft. per hr. (20,000m2/hr); turning circle 13'2" (4m); Turning radius wall to wall 16'8" (5100 mm); curb to curb 12'7" (3850 mm)

Sweeping system: Two independently traversing 33" (850mm) dia. polypropylene front brushes operator controlled variable speed. Maximum sweeping width; 10' 6" (3200mm). Normal sweeping path width 6' 2" (1860mm)

Pick-up System: Suction head: Fully floating 32"(812mm) wide vacuum nozzle runs on rubber tires. An adjustable flap, controlled from the cab, is provided to allow large objects to be picked up. The head is raised hydraulically.

Water spray system: Tank capacity 40 gallons (155 litres). Water sprays on brushes via an electrically driven diaphragm pump.

Dust suppression in hopper: Tank capacity 66 gallons (250 litres). Water re-circulation system via a hydraulically driven pump.

Hopper: The hopper has a volume of 2.3 yd³ (1.8m³) and is raised to its discharge position by means of two rams. A hand pump is fitted in order to raise the hopper in the event of engine failure. Hopper discharge height is 4' 11 1/2" (1500mm). 45 degree discharge angle.

Engine: 2.8 liter Detroit Diesel, 94 HP@ 3200 rpm; Maximum torque 175 ft.lbs @ 1900 rpm.

Fuel tank: 14 gallons (55 litres). Sufficient for more than eight hours' work.

Transmission: Fully hydrostatic to motors on rear wheels.

Wheels & tires: 5-hole steel disc wheels. Front tires: 6.5R10. Rear tires: 225/75R10.

Brakes: Rear wheels hydrostatic with mechanical parking brake. Front-rear wheels hydraulically actuated drum brakes by foot pedal.

Electrical system: 12 volt starter motor 85 amps alternator and full road lights.

Paintwork: White

Standard equipment: Swing-out brushes with independent control; Brush lights; Galvanized steel water tanks; Heater/filtered fresh air blower; Tinted windows; Sprung driver's seat; Sweeping mirror; Stereo radio/cassette unit; Cab sound insulation; Electric windshield washers. Reversing lights; Back up alarm; Knock-down beacon.

A. Length overall including brushes: 13'5" (4100mm)
B. Length overall excluding brushes: 13'(3950mm)
C. Width overall: 4'3" (1315mm)
D. Height overall (excluding beacon): 6'5" (1945mm)
E. Minimum brush width: 4'3" (1300mm)
F. Maximum brush width: 10'6" (3200mm)
G. Wheelbase: 53.6" (1350mm)
H. Optimum sweeping width: 6'2" (1860mm)

Weight unladen: 6173 lbs (2800kg)
Maximum payload: 2646 lbs (1200kg)
Gross vehicle weight: 8818 lbs (4000kg)

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Toll-free: 1-800-8-MADVAC (1-800- 862-3822) / e-mail: sales@madvac.com
Web site: www.madvac.com GSA #GS-30F-102211

City of Isle of Palms
Department of Public Works
January 2004 Report
David D. Mobley, Jr. – Director

1. The department received 433 telephone calls in the month of January. Twenty (20) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed this month. Ten (10) rollout carts/recycle bins were delivered. Eighteen (18) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Three (3) loads (19.65 tons) of C&D waste, thirteen (13) garbage packer loads (85.19 tons) of limbs and leaves and four (4) loads (94.9 tons) of garbage were transported to Charleston County Landfill.

2. Three (3) scrap metal containers were transported to Charleston Scrap Metal.

3. At the Mayor's request, the Department installed four "Swimming Prohibited" (Prohibido Nadar) signs at Breach Inlet in Spanish. The translation was courtesy of the Hispanic Studies Department, College of Charleston.

4. Several "No Parking" signs were installed at the entrance of the compactor and surrounding area.

5. Bump signs were installed at Forest Trail.

6. Public Works Personnel removed all signs from the Front Beach area. We are maintaining all signs in stock for reinstallation after construction is complete.

7. Bayne cart dumpers were installed on PW-15.

8. The employee of the month for January 2004 is Russell Roper.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: February 6, 2004

Subject: January 2004 Employee of the Month

I would like to nominate Russell Roper for the January 2004 Department of Public Works Employee of the month. In the past month, employee Roper has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Roper consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Roper is an asset to the Isle of Palms Department of Public Works.

ISLE OF PALMS
PUBLIC WORKS
2003-2004
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
1/2/04	Stock Item			Cleaners/Degressers	Walmart	$	48.84
1/5/04	Stock Item			Fuses	Isle of Palms Hardware	$	8.47
1/6/04	PW-9	1997 Catapiller IT14G	CAT LOADER	Hydraulic Hose and Seal	Blanchard Machinery	$	26.19
1/7/04	PW-2	1988 Ford F150	PICKUP TRUCK	Tire Repair (1)	Williams Tire	$	314.96
1/7/04	PW-16	2001 Mack MR688S 33 yd	GARBAGE PACKER	Flat Repair (1)	Williams Tire	$	60.00
1/8/04	PW-8	1994 Ford LNT8000 30 yd	GARBAGE PACKER	Tire Repair (2)	Williams Tire	$	558.67
1/8/04	PW-7	1997 International 30 yd	GARBAGE PACKER	Flat Repair (1)	Williams Tire	$	284.46
1/12/04	PW-16	2001 Mack MR688S 33 yd	GARBAGE PACKER	Service	Auto Care Express	$	6.95
1/12/04	Stock Item			Cleaners/Degressers	Isle of Palms Hardware	$	33.56
1/14/04	PW-14	1998 Mack MR6885 33yd	GARBAGE PACKER	Hydraulic Hose	Napa Auto Parts	$	48.64
1/14/04	Stock Item			Silicone Seal	Isle of Palms Hardware	$	3.81
1/15/04	Stock Item			switches, bulbs, wires, fuses	Napa Auto Parts	$	38.92
1/15/04	Stock Item			Cleaners/Degressers	Walmart	$	46.66
1/15/04	PW-15	1999 MR6885 33yd	GARBAGE PACKER	Flat Repair (1)	Williams Tire	$	69.55
1/20/04	PW-1	1998 Ford F150	PICKUP TRUCK	Windshield Repair	Glasspro	$	49.95
1/20/04	PW-14	1998 Mack MR6885 33yd	GARBAGE PACKER	Towing Services	Turky's Towing	$	127.50
1/20/04	PW-2	1988 Ford F150	PICKUP TRUCK	Repair Floor Board, Door Handles			
				Air Leak, and adjusted brakes	Charleston Co. Fleet	$	844.00
1/21/04	Misc Charge			Sucker Pump Repairs	Fields Ornamental Iron	$	461.10
1/23/04	stock items			Cleaners/Degressers	Isle of Palms Hardware	$	29.71
1/27/04	stock items			1/4 thk cloth for rubber dumping	Charleston Rubber & Gasket	$	157.73
1/28/04	stock items			Knob Kit Set	FleetPride	$	26.96
1/28/04	PW-17	2001 Ford F150	PICKUP TRUCK	Hologen Light	Bumper to Bumper	$	6.34
1/29/04	stock items				Napa Auto Parts	$	8.44
1/29/04	PW-20	2003 Mack CV713	GARBAGE PACKER	Replace turn signal switch	Hughes Motors	$	220.72
1/30/04	PW-1	1998 Ford F150	PICKUP TRUCK	Service	Auto Care Express	$	5.00
1/30/04					Blanchard Machinery	$	309.93
1/30/04	stock items			Chrome Spray Paint	Cannon's Auto Electric Inc	$	101.76
1/30/04	stock items			Headlight	Napa Auto Parts	$	27.50
1/30/04	stock items			Headlight	Napa Auto Parts	$	21.39
1/30/04	stock items			Cleaners/Degressers	Isle of Palms Hardware	$	24.56
					Total Ending Jan-04	$	3,972.27

ISLE OF PALMS
PUBLIC WORKS
2003-2004
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model	DESCRIPTION	VENDOR	AMOUNT

Total Ending July 2003	$	7,619.47
Total Ending August 2003	$	2,175.18
Total Ending September 2003	$	9,095.04
Total Ending October 2003		$4,773.65
Total Ending November 2003		$7,515.73
Total Ending December 2003		$6,827.89
Total Ending January 2004		$3,972.27
Total as of January 7, 2004	$	41,979.23
Annual Budgeted Amount 2003 - 2004 Budget	$	80,000.00
Balance Remaining	$	38,020.77
Percent of Budget Remaining		48%



our (4) "Prohibido Nadar" (No Swimming) signs installed
1-28-04 @ Breach Inlet...David Mobley

FAXED
Mayor

ISLE OF PALMS
RKS DEPARTMENT

MOBLEY, JR., DIRECTOR
), P.O. DRAWER 508, ISLE OF PALMS, SC 29451
43) 886-8956 – Fax: (843) 886-5762

TRANSMITTAL SHEET

TO: College of Charleston (Hispanic Studies) 953-5719

FROM: David Mobley

DATE: January 21, 2004

Would you please be so kind as to help? With the increase of Hispanic visitor's on the island, I'm in the process of having Hispanic "No Swimming" signs made for the Breach Inlet area, which has a deadly under-tow of currents. The Charleston County Sign Shop has no translation of "No Swimming"
However, my English to Spanish Dictionary has several words for "swim" is it nadar, nado, flotar, or nadador?
Currently, we have the International sign with swimmer and circle with a red line across the swimmer.
What wording would you suggest for a sign depicting "No Swimming"?

Thanking you in advance for your help.

Sincerely,

David D. Mobley

David Mobley
Director of Public Works
City of Isle of Palms

a memo from
DAVID D. MOBLEY, JR.

Linda, I want to make you aware of the SIGNS Install @ Breach Inlet per the Mayor's Req Please Foward this to the Mayor when Finished. I spoke with him and he is Expecting this Info.

Thanks,
David

	A		C	D	E	F	
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
110	**Public Works Department**						
111							
112	***Capital Leases:***						
113	**Existing lease pmt on 2003 Mack Truck**	**19,580**		**19,580**	**19,580**	**19,580**	**19,580**
114	**Repl 97 Internation w/ Mack (8yr lease)**				**21,000**	**21,000**	**21,000**
115	**Caterpillar trash loader (5yr lease)**				**22,450**	**22,450**	**22,450**
116	**Replace 98 Mack (8yr lease)**					**22,000**	**22,000**
117							
118	Drainage contingency	50,000		50,000	50,000	50,000	50,000
119	Replace Public Works Dir. vehicle	28,000					
120	Replace generator (move police to PW)	13,500					
121	Beach and dune restoration	7,500		7,500	7,500	7,500	7,500
122	Snow & ice control spreaders	5,000					
123	Replace secretary's computer	1,000					
124	Replace tractor			28,000			
125	Replace garbage/trash shuttle 2001 Ford F150			24,000			
126	Replace flail mower			3,500			
127	800 Mhz radio replacement				23,100		
128	Replace garbage/trash shuttle 2002 Ford F150					26,000	
129	Replace sucker pump					10,000	
130	Construct concrete pad						
131	Replace telephone system					2,500	
132	**Subtotal**	**124,580**		**132,580**	**143,630**	**181,030**	**142,530**
133							
134							

Cell: [redacted]9
Comment: Public Works Director to verify this estimate.

Cell: B120
Comment: This amount is budgeted for FY04. Only needs to be included in FY05 if the the work is not completed by June04.

Taylor Reece
c/o R. Kutcher
Laing Middle School
2213 HWY 17 N.
Mt. Pleasant S.C. 29464

January 28th 2004

Isle of Palms City Hall
PO Box 508
Isle of Palms, 29451
Attn: Linda Lovvorn Tucker (City Administrator)

Dear Ms. Tucker:
I am a sixth grader at Laing Middle School. I live here on the Isle of Palms and I would like to express my concern about the trash that is on our beaches. My family and I are on the beach almost everyday that is sunny and most days we pick up trash instead of seashells.

I have seen the trash barrels that are at every public access and some people are using them, but I feel like more could be done. Beach litter is a serious problem, many types of marine life, including fish and seabirds, often mistake plastics and other trash for food. According to the Marine Mammal Center, commonly mistaken items are cigarette butts, six-pack rings , plastic bags, Styrofoam, bottle caps, fishing line and other trash. Not only do they eat these things, but birds and mammals often feed them to their young. The result is starvation, suffocation, or poisoning.

I would like to propose a program for residents and visitors to raise awareness of the environmental impact that the trash does to our beaches. The program would be just like the program that the Department of Natural Resources (DNR) started called "Plus-One Boating". This program could be called "Plus-One Beaching". What does "Plus-One Mean"? What you take to the beach, you throw away-PLUS-ONE piece of litter found on the beach.

That's all there is to it, just plain common sense while at our beautiful beaches. Decals and signs could be placed at the public beach access points and on the trash barrels located on our beach to remind people to keep our beaches clean for us and for the wildlife.

Sincerely,

Taylor Reece

Taylor Reece
Concerned Sixth Grader

If you would any more information about the DNR "Plus-One" program, you can call: (843) 762-5000 extension. 2028.

RECREATION COMMITTEE
February 2, 2004

The regular meeting of the Recreation Committee was held at 6:30 p.m. on February 2, 2004, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Rice and Hanbury, City Administrator Tucker, Recreation Director Page, Mayor Sottile and Councilwoman McMackin.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the January minutes as submitted; Chairman Buckhannon seconded; motion passed unanimously.

2. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- A temporary fence was installed facing Hartnett to deter vehicles from entering the Recreation playground via the soccer field and no-parking signs were installed on the cul-de-sac.
- There were 255 students at the January dance.
- Mommy & Me has been postponed during construction.
- Lowcountry Blues Bash is the weekend of February 7-8, 2004. Lots of publicity has gone out and both the police and fire departments are working with recreation staff.
- The first week of registration of all athletic events will be opened to Isle of Palms residents only.
- Fast Start baseball for 3-4 year olds is scheduled for March.

Chairman Buckhannon discussed the preschool program and noted the number of days, under the three days a week program, that class is cancelled for other events at the recreation department is high and parents feel that they are paying for classes that are not held. Director Page noted that most of the days off are because of the regular school calendar. Administrator Tucker stated that many of the problems conflicting scheduling will be eliminated with the opening of the new building.

3. Old Business. (A) Update Recreation Expansion Project - Siding. Chairman Buckhannon noted that, according to the construction documents as currently written, all of the exterior siding must be removed from the existing building and the only thing between the siding and the interior of the gym is the insulation in the walls. It is not budgeted to replace the insulation and it is unknown, at this point, whether or not the insulation will need replacing. **Chairman Buckhannon made a motion to recommend to Ways & Means not to remove and replace the siding, but to paint the existing exterior siding of the existing building to match the new building at a cost savings to the City of approximately $6,000; Councilwoman Rice seconded; motion passed unanimously.**

Councilwoman Rice made a motion to approve the colors submitted for the exterior of the new building; Councilwoman Hanbury seconded; motion passed unanimously.

(B) Proposed Alternate for Surf Camp. Director Page referred to the surf camp proposal that was distributed at last month's meeting. She noted that last year's camp lost money for the department and this proposal is derived from incorporating the surf camp into the way other classes are managed within the department.

Chairman Buckhannon iterated that one of the reasons the camp lost money for the City was because it was not budgeted last year. He does not believe that there were any complaints about last year's camp and he felt that it should be run this summer the same as it was last summer, roll the costs into the budget to compensate for the program and start working with the instructor right away.

Councilwoman Hanbury expressed her support of the staff's subject proposal. (This section of the tape was not decipherable and therefore Councilwoman Hanbury's comments were not included in the record.)

Director Page stated that her department will manage this program any way that council wants him to do so. Chairman Buckhannon noted that the department should adjust figures as necessary to break even and work out the bugs from last year's program. After lengthy discussion, **Councilwoman Rice made a motion that the Recreation Department contact Kai Dilling and work out a solid agreement reflective of last year's program for the Rec Department and Sol Surfers Surf Camp for 2004 so that it can be presented to the Ways & Means Committee; Chairman Buckhannon seconded.** Upon discussion, Administrator Tucker clarified that the Committee wants to take the program that was offered last year, make it consistent with the other programs in the department and, assuming that is agreeable to Kai Dilling, bring it back to the committee for approval, noting that a special meeting may need to be called in order to keep within the budget process. After discussion, **motion passed 2-1.**

4. New Business. (A) Blues Bash. Chairman Buckhannon stated that he put this on the agenda because of possible parking problems. Director Page assured him that there was plenty of parking behind the building. He asked for appropriate signage for 27th Avenue, 28th Avenue and 29th Avenue as well as Hartnett Boulevard. The Chairman further suggested opening the double gate for organized parking on the softball field and asked that Donnie Pitts, Maintenance Supervisor, determine whether or not this would adversely affect the field too much. Director Page indicated that vehicles would put ruts on the field that players could trip and get hurt. She expressed hope that the staff can direct parking efficiently to suit everyone. The Chairman stated that he did not want parking up and down the cul-de-sac which could become a public safety issue and asked the staff to look at that.

(B) Recreation Dances. Chairman Buckhannon iterated the same parking and traffic issue for the dances. He noted that the police officers and many volunteers help direct traffic to keep it flowing. Councilwoman Rice asked about signage directing people to the rear door. Director Page stated that there is a sign directing people to the entrance at 28th and Waterway and Temp Trail has been laid to the rear doorway.

(C) Review of FY04/05 Recreation Capital Budget. The committee reviewed and discussed the attached Capital Budget.

5. Miscellaneous. (A) Accident Review. Administrator Tucker reported that, while Director Page was out of town, allegedly one of the skateboarders backed into a mail box with their vehicle and damaged it. The problem was resolved and she passed this along for information purposes.

(B) Councilwoman Rice showed the committee an article entitled "Dancing with Dogs" that was in the Palm Springs *Desert Sun*. She noted that the Isle of Palms has the same program.

6. Executive Session. Councilwoman Hanbury made a motion to go into Executive Session to discuss contractual matters; Councilwoman Rice seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Buckhannon stated that no action was taken and contractual matters were discussed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:42 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
January 2004

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

Parks and Grounds Maintenance
Monthly Report
January 2004

Recreation Building:

Scrubbed gym floor
Repaired rear door lock
Installed new light in TKD closet
Cleaned ice machine
Setup for aerobics, yoga, Keenagers', preschool and middle school dance
Completed monthly inspection checklist

Recreation grounds:

Removed Christmas decorations and put into storage.
Installed temporary fencing facing Hartnett to deter vehicles from entering the recreation grounds via the soccer field
Relocated the mail box to 28th Ave. in the cul-de-sac
Installed four (4) "No Parking" signs in the cul-de-sac
Replaced light at the rear entrance of the recreation building
Regular grounds maintenance
Completed monthly inspection checklist on Playground

Basketball and Tennis Courts:

Removed trash weekly
Blew off and cleaned courts as needed
Installed four (4) new exterior basketball nets
Repaired basketball scoreboard in the gym

Baseball/Softball fields:

Winterized water supply at the baseball/softball fields
Regular grounds maintenance
Built concrete form for the abandoned well at the softball field

Soccer Field:

Regular grounds maintenance
Winterized irrigation well pump

Equipment:

Weekly cleaned and inspected all maintenance equipment
Purchased a Stihl edger

City Property and Landscape Maintenance:

Regular maintenance of City grounds
Re-installed employee suggestion box at city hall
Replaced light at Memory Park
Cleaned and pruned in Memory Park
Spread sixteen (16) bales of pine straw
Replaced light and fixture at front entrance to City Hall
Marked irrigation layout for Building Department
Installed castors on the podium in Council Chambers
Repaired one chair in Council Chambers
Secured counter in City Hall rest room

Misc:

Picked up and returned vans for the Keenager's trip
Contacted two (2) electricians for estimates to install electricity at Breach Inlet information board

JANUARY ACTIVITIES AND SPECIAL EVENTS

Keenagers'
The Keenager's monthly meeting was held Wednesday, January 7th at 12:00 noon. Fifty (50) seniors attended. Barbara (Archie) Burkel, from the Hat Ladies, was the guest speaker.

Twenty-two (22) Keenagers attended lunch bunch at Wild Wings Cafe' on Wednesday, January 14th at 11:30am.

The Keenagers' traveled to the Planetarium in Florence, SC Tuesday, January 20th for their January Trip. Twelve (12) Keenagers enjoyed the presentation at the Planetarium, had lunch at the Redbone Alley Restaurant and then headed back home shortly after.

IOP Middle School Dance
The January dance was held on Friday, January 2nd from 7:00 – 10:00pm. Approximately two hundred fifty-five (255) 6th, 7th, and 8th graders attended.

Morning Aerobics
Seven (7) participants are actively enrolled in the morning aerobics class. Classes are held on Mondays, Wednesdays and Fridays from 8:00 – 9:00am. The fee is $60 for the six week session or $7 per class.

Yoga
A new session began Tuesday, January 27th. Six (6) participants are actively enrolled Classes are held on Tuesdays and Thursdays from 12:30 – 2:00pm. The fee is $80 for the six week session or $10 per class.

Dog Obedience
A new session for Dog Obedience began on January 6th. The classes were moved to Tuesday nights, due to the basketball season. Currently three (3) classes are held including two (2) beginner classes and one (1) tricks class. Nine (9) participants are enrolled in each class.

Preschool/Tiny Tots
Both Preschool and Tiny Tots returned from the Holiday season on January 7th. Children currently enrolled have been given the opportunity to pre-register for next year's classes. Open registration began on January 22nd. Both classes are filling up quickly.

Mommy & Me
Mommy & Me has been postponed during construction of the recreation expansion. Access to the building would require children and parents to enter through the Pre-School and Tiny Tot classes, causing disruption in programs that require user fees. Mommy & Me is free to those that wish to participate. Sign in sheets indicated most of the participants were from Mount Pleasant and not Isle of Palms.

Gymnastics
The gymnastics program began a new session on January 9th. Six (6) children are currently participating. Classes meet on Fridays from 4:00 – 4:45pm. The fee is $40 for a five (5) week session.

Cupid's Card Shop
Cupid's Card Shop will be held Monday, February 9th from 3:00 to 4:30pm. Children ages 12 and under are invited to will make Valentine cards. This event is free and supplies will be furnished.

Lowcountry Blues Bash
The Lowcountry Blues Bash will be held on Saturday, February 7th from 5:00 – 8:00pm and on Sunday, February 8th from 2:00 – 5:00pm. Gary Erwin, organizer of the Lowcountry Blues Bash, has contracted musical acts for the event. The Isle of Palms Exchange Club will offer concessions again on both Saturday and Sunday. There is a $5.00 admission at the door and children 12 and under are FREE!
(See attached flyer for more information.)

Tae Kwon Do
Tae Kwon Do class will host a board-breaking event on Sunday, February 29th from 8:30am – 1:00pm

Laura Togami

UPCOMING EVENTS & ACTIVITIES

February	Event	Place	Time
7th	Lowcountry Blues Bash	IOP Rec. Center	5-8pm
8th	Lowcountry Blues Bash	IOP Rec. Center	2-5pm
9th	Cupid's Card Shop	IOP Rec. Center	3-4:30pm
29th	TKD Board Breaking	IOP Rec. Center	8:30-1pm

January Athletic Report

Youth Baseball:
Youth Baseball Registration will continue until February 6, 2004. The first week of registration, for Isle of Palms residents only, was a big success. There were over 50 sign-ups during that week. Registration fee is $30.00 for residents and $35.00 for non-residents. The parent and player orientation meeting is scheduled for Monday, February 16, 2004 at 6:00pm.

Youth FAST START Baseball:
The Recreation Staff have developed a program for children ages 3-4 years-old. The program is designed to teach players the basic skills and fundamentals of baseball. Each parent must accompany their child to every practice, activity or function that is scheduled. A team leader will be selected from each group and will be in charge of keeping each team organized throughout the season. Registration will begin March 1 - March 19, 2004. The first week of registration, March 1 – 5, will be for Isle of Palms residents only. Registration fee is $20.00 for residents and $25.00 for non-residents. Activity days will be scheduled for Saturday afternoons.

Youth Basketball:
The youth basketball season is nearing the halfway point. The 9/10 year-old league has been very competitive since the opening game. Long Island Café, coached by Michael Giles, is in first place with a 3-1 record. Two teams are close behind in second with identical 2-2 records. Games are played on Monday evenings and Saturday afternoons.

The 7/8 year-old and 5/6 year-old leagues are running very smoothly. Each league plays without keeping score and standing, but the games are very intense. The volunteer coaches are doing a wonderful job of teaching the players the fundamentals of the game. Games are played on Wednesday and Thursday evenings.

Adult Spring Flag Football:
Registration for Spring Flag Football ended on January 23, 2004. Late registration will take place from January 26 – January 30, 2004. The registration fee is $325.00 per team. The captains meeting is scheduled for 6:00pm February 3, 2004. All games will be played on Sunday afternoons and are set to begin on February 22nd.

Adult CO-ED Volleyball:
The 2004 Adult CO-ED Volleyball season began with each team looking to capture the championship. Defending champion One Eyed Banana and Jam Good Time are tied for the lead in the standings with only one loss each. Jumbo Shrimp and Acme Cantina are close behind at the halfway point of the season. Games are played on Sunday afternoons and Thursday evenings. A double elimination tournament will begin following the regular season. Lowcountry Officials provide referees for the games.

T.J. Rostin
Assistant Director

Meetings Attended:

January	5	Fortran Communications, Inc.
	12	Recreation Committee Meeting
	14	Accommodations Tax Committee meeting
	15	Dorchester Tractor Representative
	20	Progress Meeting – Harbor Contracting Ways & Means
	21	Meeting with Red Bull Marketing Directors
	22-23	South Carolina Leadership Enhancement and Development Institute (SC LEAD) at James Island Chris Tindal – Piccolo Spoleto Sand Sculpting
	26	IOP Connector Run Board Meeting
	27	City Council
	28	Area Recreation Director's Meeting South Carolina Athletic Programs Meeting
	30	Progress Meeting – Harbor Contracting

Lowcountry Blues Bash



Isle of Palms Recreation Center
24 28th Avenue

Saturday, February 7th 5-8pm
Sunday, February 8th 2-5pm

Doors Open 30 minutes prior to 1st performance.

Adults - $5.00 at Door
Children 12 & Under – FREE

Saturday, February 7

Lil Jimmy Reed
Larry McCray
Sharrie Williams & the Wise Guys

Sunday, February 8

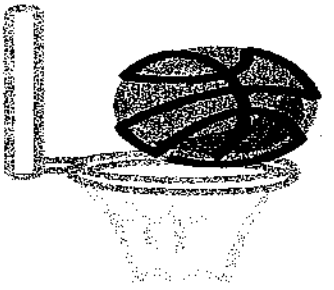
The Wiyo's
Slim & the Maxwell Street Band, featuring Chicago Carl Snyder
Memphis Gold & Charlie Sayles

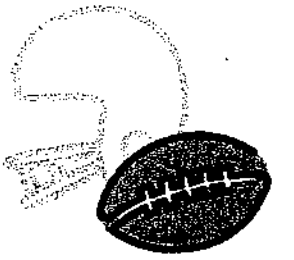
The Isle of Palms Exchange Club
will have concessions available throughout the event.

Sponsored By:

The City of Isle of Palms
Accommodations Tax Committee
City Council

ISLE OF PALMS RECREATION DEPARTMENT
ATHLETICS





ADULT SPORTS

MEN'S 3 ON 3 BASKETBALL
Reg.: Feb. 16 – Mar. 12
Fee: $60 per team
Capt. Mtg.: Mar. 23rd @ 6pm
Games: Tues. & Thurs. evenings

MEN'S SPRING SOFTBALL
Reg.: Feb. 2 – Feb. 27
Fee: $425 per team
Capt. Mtg.: Mar. 2nd @ 6pm
Games: Mon. & Wed. evenings

CO-ED SOFTBALL
Reg.: May 10 – May 28
Fee: $425 per team
Capt. Mtg.: June 8th @ 6pm
Games: Tues. & Thurs. evenings

SPRING FLAG FOOTBALL
Reg.: Jan. 5 – Jan. 23
Fee: $325 per team
Capt. Mtg.: Feb. 3rd @ 6pm
Games: Sunday afternoons

YOUTH SPORTS

YOUTH BASEBALL
Reg.: Jan. 12 – Feb. 6
(Jan. 12 – 16 IOP residents only)
Fee: $30/resident $35/non
Orient. Mtg.: Feb. 20 @ 5:30pm
Ages: 5-12 years old

ISLE OF PALMS

Recreation Dept.

Isle of Palms Recreation Department
PROGRAMS



Island Preschool
(Ages 4 & 5)
Monday – Friday
9am – 12Noon

Tiny Tots
(3 yrs. old)
Monday – Thursday
9:15am – 12Noon



Mommy & Me
Wednesdays
Except the 1st Wed. of Month
9:30-11am
Parents w/children 3 & under
FREE!

Keenagers
(Ages 55 & Older)


Luncheon: January 7th
February 4th
1st Wed. of each month
Bring a covered dish!
Annual Dues:
IOP Residents:
Singles: $5 Couples: $7
Non Residents:
Singles: $8 Couples: $12.50
Lunch Bunch:
2nd Wed. of each month
Field Trip:
3rd Wed. of each month



Morning Aerobics
Monday, Wednesday, Friday
8:00 – 9:00am
6 week sessions
Jan.5th - Feb.13th
Feb. 16th – March 26th
$60/IOP Res. $65/Non-res.
$7/Walk-Ins $15/Week



Lowcountry Blues Bash
Saturday, February 7th 5-8pm
Sunday, February 8th 2-5pm
$5.00, 12 & Under FREE!

Yoga
Tuesdays & Thursdays
12:30 – 2:00pm
6 Week Sessions
Dec. 9th – Jan. 22nd
Jan. 27th – March 4th
$80/IOP Res. $85/Non-res.



Beginner Dog Obedience
Tuesdays, Beginning Jan. 6th
Seven (7) Week Sessions
Puppies 6:30 – 7:30pm
Adults 7:30 – 8:30pm
$80/IOP Res. $85/Non-Res.



Dog Tricks Classes
Tuesdays
Beginning Jan. 6th
Seven (7) Week Sessions
8:30pm – 9:30pm
$75/IOP Res. $80/Non-Res.



Tae Kwon Do
Youth: Sat. 9:00-10:00am
Fee: $28/IOP Res. $33/Non-Res.
Adults: Wed. 7:30-9:15pm
Sat. 10am-12pm
Fee: $32/IOP Res. $37/Non-Res.



Gymnastics
Fridays
4:00 – 4:45pm
Girls & Boys 3yrs. and older
Five (5) Week Sessions
Jan. 9th – Feb. 6th (No Class on Feb. 13th)
$40/IOP Res. $45/Non-Res.
$10/Visitors
Visitors welcome at 1st lesson of each session ONLY!



IOP Middle School Dance
January 2nd & February 6th
7:00pm – 10:00pm
$5.00 at Door



Call 886-8294 for more information.

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Morning Aerobics	Evening Aerobics	Dog Obedience & Seminar	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Yoga	Total
REVENUES	2,306	1,102	9,700	1,072	8,876	4,785	11,520	1,758	41,119
EXPENDITURES									
Salaries	1,622	767	7,749	658	4,995	2,856	6,897	1,003	26,547
Supplies									-
Miscellaneous									-
Total Expenditures	1,622	767	7,749	658	4,995	2,856	6,897	1,003	26,547
Surplus / (Deficit)	684	335	1,951	414	3,881	1,929	4,623	755	14,572

Jan-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES							
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General Conces.	Total	
REVENUES	1,085	7,284	1,354			678	10,401	
EXPENDITURES								
Transportation	580						116	
Entertainment	1,038	1,500		740			3,278	
Supplies/Prizes	210			1,052	458		1,720	
Concessions	-	1,300	21	133			1,454	
Decorations	-			26	1,872		1,898	Tents & Stages
Advertizing			610					
Miscellaneous	75	-		65				
Total Expenditures	1,903	2,800	631	2,016	2,330	-	8,466	
Surplus / (Deficit)	(758)	3,212	723	(2,016)	(2,330)	678	1,935	

Jan-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	11,151	6685	3105		20,941
EXPENDITURES					
Officials	-				-
Equipment	3,246	212			3,458
Supplies					-
Uniforms	2,726	1,288			4,014
Trophies	2,050				2,050
Sanction Fees					-
Miscellaneous					-
Total Expenditures	8,022	1,500	-	-	9,522
Surplus / (Deficit)	3,129	5,185	3,105	-	11,419

Jan-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	1,625	3,400				1,450	6,475
EXPENDITURES							
Officials	1,305	2,111				340	3,756
Equipment	79	78					157
Supplies							-
Uniforms							
Trophies	240	277					517
Sanction Fees	125						125
Miscellaneous							-
Total Expenditures	1,749	2,466		-		340	4,555
Surplus / (Deficit)	(100)	934	-	-	-	1,110	1,944

Jan-04

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
148	**Recreation Department**						
149							
150	Replace admin vehicle	22,200					
151	Resurface tennis & basketball courts	15,000					
152	Replace tractor	14,500					
153	Replace telephone system	10,000					
154	Replace picnic shelter	10,000					
155	Replace Director's computer	1,300					
156	Replace youth baseball field scoreboard	5,200					
157	Replace P/U truck			21,000			
158	Playground equipment			5,000			
159	Rework playground surface			2,500			
160	Replace golf cart			2,000			
161	Computer components			-			
162	Mini-bus				32,000		
163	800 Mhz radio replacement				3,675		
164	Replace batting cage & netting				2,875		
165	Replace lights on small ballfield					20,000	
166	Replace lights on baseball field					25,000	
167	Replace Bi-Parting walk-draw curtain						8,000
168	Replace Toro Groomer						
169	**Subtotal**	**78,200**		**30,500**	**38,550**	**45,000**	**8,000**
170							

JOINT MEETING OF RECREATION COMMITTEE AND PUBLIC WORKS COMMITTEE
February 10, 2004

A special joint meeting of the Recreation Committee and the Public Works Committee was held at 7:00 p.m. on February 10, 2004, in the Public Works Building for the purpose of discussion on the long-term maintenance of the Front Beach Enhancement Project. Present were all members of the Recreation Committee - Buckhannon, Hanbury and Rice; all members of the Public Works Committee - Marino, Hanbury and Bettelli, Mayor Sottile, Administrator Tucker, Councilman Miller and Councilwoman McMackin, Public Works Director Mobley and Recreation Director Page.

Administrator Tucker stated that one of the things that must be determined is the best method for the long term maintenance of the project once it is completed within the next couple of months. She referred to the project plans which were laid out on the table and stated that there were many different methods of handling this maintenance - Public Works staff, contract out some or parts of the project, or Recreation Maintenance staff or a combination thereof. She also noted that previously discussed was the issue of the Public Restrooms staffing and managing. There will be additional trash receptacles in the are which would be serviced by the Public Works Department as well as under Bill Schupp's contract.

Administrator Tucker noted that there will be 160 new trees which will need pruning and watering, 983 new shrubs are being planted, as well as grass, ground cover and color beds. There will be an irrigation system needing to be monitored. The sidewalks will need to be swept and clear of debris and inspected for hazards, monitor of @160 street lights and palm trees, etc. She reviewed the plans and made some recommendations for committee members to review.

Director Mobley asked about the signs and Administrator Tucker stated that the City of Isle of Palms will have to provide all signs. The Director will be given a copy of the plans so that he can have the proper signs made.

Administrator distributed some written recommendations (copies attached) and began discussion of the proposed alternatives.

Councilman Buckhannon stated that he envisioned to maintain front beach either contracting the work out or hiring an additional employee. Hiring an additional employee appears to be the best alternative cost wise and then putting the employee under the auspices of the Recreation Department where much of the needed equipment has already been purchased and where there are two other employees familiar with the type of work needed appears to be the most logical. He iterated that the extra person in the Recreation Department would not be because of the department expansion, but the front beach project.

Councilwoman Rice stated that she would like the City to seek three estimates to see what would come in and Councilman Marino agreed. Administrator Tucker noted that she has asked Thomas & Hutton to estimate the cost of contracting out this type of work by asking other program directors they have worked with.

Councilman Miller stated that his experience has shown that contractors only last about six months. He was very pleased with the work that is being done by the Recreation employees on City landscaping and he felt that hiring one additional employee would be the best cost-savings way to go.

Councilwoman Hanbury stated that the City is spending $85,000 for beautiful landscaping and she strongly felt that a professional should be in charge of the project in order to get the proper care of the plantings in the project.

After discussion, Administrator Tucker was asked to come up with some solid figures for an additional employee under the Recreation Department, with some landscaping/horticultural experience, as well as estimates from some landscaping companies. Councilman Buckhannon recommended that these figures be prepared for a Ways & Means Committee meeting. Councilwoman Hanbury recommended that the Administrator contact James Parker of Pleasant Landscaping.

Administrator Tucker then asked for some direction on the contract for the Public Restrooms - should the City continue to budget for a restroom monitor or, since the City will have more of a presence on front beach in the future, are they needed at all.

Councilwoman Hanbury has indicated her desire to have a year round restroom monitor and not only during the summer months. She noted the hundreds of people who use the beach and the public restrooms and stated that merely one pervert would be more than the City would ever want to have in a restroom. It does not even have a block area separating men and women and there are things that take place there that should not happen. She strongly felt that people expect the City to have a safe place for them to take their children and themselves to the bathroom. Councilwoman Rice agreed. Mayor Sottile asked the Administrator to check with the Police Department about any incidents that may have occurred in the City's public restrooms.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:43 p.m.

Respectfully submitted,

ALTERNATIVES FOR THE
LONG TERM CARE AND MAINTENANCE OF THE
FRONT BEACH ENHANCEMENT PROJECT

			Estimated budgetary impact Apr, May, June 2004	Estimated budgetary impact July thru June 04/'05
1. Bid landscaping to a private contractor	plus	Continue to contract for Restroom monitoring @ 89.00/day		
New Equipment needed			0	0
2. Hire seasonal full-time Front Beach Services to care for front beach landscaping & place person under the supervision of General Government, Public Works, Police , Recreation, Personnel or Building Deaprtment	plus	Continue to contract for Restroom monitoring @ 89.00/day		
New Equipment needed				
3. Hire full-time year round maintenance person on the Rec staff and have as their duties landscape maintenance at Front Beach along with other duties as assigned.	plus	Continue to contract for Restroom monitoring @ 89.00/day		
New Equipment needed				
4. Hire full-time maintenance person for Recreation staff to do front beach restrooms, landscaping and other duties as assigned.		Discontinue contract for Restroom monitoring		
New Equipment needed				
5. Re-structure Rec Department to eliminate paying overtime for work on City property (established by City Council in July 2000), but adjust full-time salaries and adjust job descriptions to include restrooms, City Hall, Building Department, Breach Inlet		Discontinue contract for Restroom monitoring		
New Equipment needed				

Linda T.

DRAFT

Food for thought.

Front Beach Landscape Maintenance
To include Front Beach Rest Rooms
One (1) Person operation

Staff:

One (1) Full Time Employee — **$24,000**
High School Graduate with practical training in parks & grounds and landscape maintenance and has one to two years of experience performing all phases of grounds maintenance or a closely related position which provides the required skills and abilities.

+ FICA + Retirement + insurance

Equipment needed:	**Approximate cost:**
Maintenance Vehicle (Truck)	$23,000
Trailer to transport equipment and clippings	$ 900
19 – 22" Self Propelled Mower (with bagger)	$ 400
Blower (backpack)	$ 350
Weed eater	$ 300
Edger	$ 365
Sprayer (backpack)	$ 230
Pole Saw	$ 650
Hedge Trimmers	$ 250
Rakes, Shovels, loppers, gloves etc.	$ 235
Estimated Equipment Total	**$26,680**

Supplies Needed: (1 year)

Maintain six (6) annual beds	
Plant annual beds (3 times a year @ $1,000 for plantings)	$ 3,000
Fertilizer, herbicide spray, round up, winter rye etc.	$ 1,500
Mulch	$ 5,000
Uniforms, safety glasses, trash bags and other misc supplies	$ 500
Estimated Supply Total	**$10,000**

Weekly & Daily Maintenance:
Trash pick up daily, mowing and grooming 2 times a week during growing season, weed control and proper irrigation, prepare irrigation for winter weather, clean sprinkler heads and replace as necessary

ESTIMATED TOTAL COST: **$60,680**

One (1) Additional Recreation
Landscape Maintenance Staff
Front Beach, Front Beach Rest Rooms
and other City Properties

Staff:

One (1) Full Time Employee ($8.50 per hour) $17,680
To report directly to the Parks & Grounds Maintenance Supervisor + FICA
Must have High School Diploma with some practical training in + Retirement
parks & grounds and landscape maintenance and one year of + Insurance
experience performing some type of grounds maintenance or a
closely related position which provides the required skills and abilities.

Equipment needed:	**Approximate cost:**
*Maintenance Vehicle (Truck)	$
*Trailer to transport equipment and clippings	$
19 – 22" Self Propelled Mower (with bagger)	$ 400
*Blower (backpack)	$
*Weed eater (would need one more)	$ 300
*Edger	$
Sprayer (backpack)	$ 230
Pole Saw	$ 650
*Hedge Trimmers	$
Rakes, Shovels, loppers, gloves etc.	$ 100
*indicates currently in Recreation Inventory	
Estimated Equipment Total	**$ 1,680**

Supplies Needed: (1 year)

Maintain six (6) annual beds	
Plant annual beds (3 times a year @ $1,000 for plantings)	$ 3,000
Fertilizer, herbicide spray, round up, winter rye etc.	$ 1,500
Mulch	$ 5,000
Uniforms, safety glasses, trash bags and other misc supplies	$ 500
Estimated Supply Total	**$10,000**

Weekly & Daily Maintenance:
Trash pick up daily, mowing and grooming 2 times a week during growing season, weed control and proper irrigation, prepare irrigation for winter weather, clean sprinkler heads and replace as necessary
Help maintain other City property grounds.

ESTIMATED TOTAL COST: $29,360

Copied & redistributed for Feb. 10, 2004 meeting

July 8, 2003

TO: John Marino, Ch. Public Works Comm.
Ryan Buckhannon, Ch. Recreation Comm.
and Committee members

FROM: Leola Hanbury Leola

SUBJECT: Front Beach Enhancement. . .

You will recall that my recommendation to Council to have our Public Rest Rooms open year round rather than just during the high tourist season was to be brought to your Committees and be included in your discussion of future plans for the Rest Rooms and for maintenance of the enhancement project.

My recommendation to have the Rest Rooms open year round would have been made even without the Enhancement Project. We invite, welcome, provide parking for and have thousands of visitors coming to Front Beach. It is unbelievable that we don't provide bathroom facilities for their use year round (folks do come even on cold winter days.) For many years our local merchants and businesses helped people out by allowing them to use their private bathrooms. But those days are gone forever. (Signs are up in most businesses now.)

Now that we're going to attract even more folks to this area through the enhancement project, it is paramount that we provide bathrooms for their use. Looks like we're making Front Beach a 1st class destination. To not have bathroom facilities puts us in the 4th class category.

I also need to take this opportunity to re-address the urgent need for a full-time attendant (as at present) at the Public Rest Rooms during the high tourist season. To repeat my point of view, the society in which we live today leaves a lot to be desired and makes it just too risky to leave a public bathroom unattended when we have hundreds of people using the facility and/or passing by it every day. One pervert would be one too many. Please protect the children and adult visitors who could become a grim statistic!

(Although I do not believe a full time attendant is as essential during the off season, it seems to me impractical to think we could have an available employee to do hourly checks on the bathroom facility. Thus, I would have to recommend full time. Perhaps we could have postings for "closed due to inclement weather" when appropriate. And, hopefully, we could find chores/paper work for the employee to take care of during the off season.)

FYI. In the past week I have reviewed the entire Enhancement plan and have made some recommendations (you have copy), particularly in relation to landscaping materials. During that review it became apparent to me that the suggestion of a combined, part-time position to "tend" the bathrooms and maintain the enhanced City property was not at all feasible. This $100,000 plus landscaping project warrants the care of a professional landscape contractor on a regular basis to maintain and protect our large investment of plantings in this prominent area.

updated to: $1.2 mil

If we're spending ~~$750,000~~ plus to create the masterpiece it certainly deserves to be taken care of. . .by a professional.

Thanks for listening to my recommendations.

CC: Mayor Sottile
Councilman Taylor
Linda Tucker
Douglas Kerr
David Mobley
Norma Jean Page

PAY DATE				SHELIA	REDMON						DONNIE	PITTS		
		Reg hrs	Reg pay	rec OT hrs	rec OT pay	Lndsc OT hrs	Lndsc OT pay		Reg hrs	Reg pay	rec OT hrs	rec OT pay	Lndsc OT hrs	Lndsc OT pay
12/26/2003		79.25	$767.14	0	$0.00	2	$29.04		75.75	$987.02	0	$0.00	4.5	$87.95
12/12/2003		81.75	$791.34	3	$43.56	0	$0.00		76	$990.28	0.5	$9.77	5.25	$102.61
11/28/2003		69.75	$675.18	0	$0.00	11.75	$170.61		67.5	$879.53	0	$0.00	13	$254.09
11/14/2003		75	$726.00	7	$101.64	5.5	$79.86		80	$1,042.40	6	$117.27	3	$58.64
10/31/2003		72	$696.96	0	$0.00	10	$145.20		72.25	$941.42	0	$0.00	11	$215.00
10/17/2003		75	$726.00	0.5	$7.26	9	$130.68		75.25	$980.51	0	$0.00	9	$175.91
10/3/2003		69.75	$675.18	0	$0.00	11	$159.72		64	$833.92	0	$0.00	19	$371.36
9/19/2003		72.5	$701.80	0	$0.00	10.25	$148.83		71	$925.13	5.25	$102.61	8.25	$161.25
9/5/2003		70.75	$684.86	0	$0.00	10.25	$148.83		71.75	$934.90	0	$0.00	8.25	$161.25
8/22/2003		74.5	$721.16	0	$0.00	9.25	$134.31		73.5	$957.71	3.5	$68.41	11.25	$219.88
8/8/2003		77	$745.36	0	$0.00	4.25	$61.71		73	$951.19	0	$0.00	9.5	$185.68
7/25/2003		71	$687.28	0	$0.00	8	$116.16		72	$938.16	0	$0.00	10	$195.45
7/11/2003		81.25	$786.50	2.25	$32.67	8.75	$127.05		79.5	$1,035.89	0	$0.00	10.25	$200.34
6/27/2003		71.5	$678.54	0	$0.00	10	$142.35		68.25	$871.55	0	$0.00	13.75	$263.38
6/13/2003		69.25	$657.18	0	$0.00	11.75	$167.26		70	$893.90	0	$0.00	11.5	$220.28
5/30/2003		67.5	$640.58	0	$0.00	14.5	$206.41		74	$944.98	0	$0.00	10.25	$196.34
5/16/2003		68.25	$647.69	0	$0.00	13.25	$188.61		64.5	$823.67	0	$0.00	18.75	$359.16
5/2/2003		71.25	$676.16	0	$0.00	11.5	$163.70		69.25	$884.32	0	$0.00	11.5	$220.28
4/18/2003		80	$736.80	3.25	$44.90	0	$0.00		77.25	$957.90	2.25	$41.85	3	$55.80
4/4/2003		76.25	$702.26	0	$0.00	7.5	$103.61		73.5	$911.40	0	$0.00	3	$55.80
3/21/2003		79.5	$732.20	2.5	$34.54	4.5	$62.17		75.25	$933.10	0	$0.00	10.5	$195.30
3/7/2003		64	$589.44	0	$0.00	20.5	$283.21		50.75	$629.30	0	$0.00	32.5	$604.50
2/21/2003		77.75	$716.08	2.75	$37.99	4.75	$65.62		68.5	$849.40	1.5	$27.90	11.5	$213.90
2/7/2003		77.75	$716.08	2	$27.63	4.75	$65.62		71.5	$886.60	0	$0.00	9.5	$176.70
1/24/2003		80	$736.80	0	$0.00	3.5	$48.35		74.5	$923.80	0	$0.00	6.25	$116.25
1/10/2003		80.75	$743.71	0	$0.00	0	$0.00		82.5	$1,023.00	0	$0.00	0	$0.00
Merit			$197.54							$260.53				
TOTALS			$18,555.82		$330.19		$2,948.91			$24,191.51		$367.81		$5,067.10
	TOTAL EXPENSE TO CITY IN COMPENSATION					$51,461.34								
	Regular Pay Plus Regular OT					$43,445.33								
	Landscaping OT						$8,016.01							
	Social Security Benefit on Landscaping OT						$613.22							
	Retirement Benefit on Landscaping OT						$549.10							
	TOTAL Landscaping Cost						$9,178.33							

DS
$13,524

MEMORANDUM **City of Isle of Palms, SC**

July 14, 2000

Memo To: Ways and Means Committee

From: Mark M. Williams, City Administrator MW

Re: Landscape maintenance contract

In our previous discussions about landscape maintenance, I have expressed my frustrations with the quality of service provided by the current contractor. We had already planned to re-bid this contract this fall. In the meantime, Lawn-O-Green has advised me of a 27% increase in the monthly cost for their services, citing their increased costs for labor and materials. Our monthly cost for their services will increase from $866 to $1,127. In defense of at least some portion of the proposed increase, they have assumed maintenance duties for the Memory Park, which were not included in their original contract.

However, I am sure you would agree that despite our investment in their services for the last three years, our grounds don't look any better, and in my humble opinion, actually look worse. The contractor has experienced a constant turnover of employees, and for the most part, his present crew doesn't speak English, which makes communicating our desires difficult. Even when we have been successful in expressing our issues, the consistency of service is only evident until the next turnover of staff. I think these circumstances are probably universal for most landscape contractors, and certainly likely for any "low bidder" we might select.

Instead of re-bidding the landscape maintenance contract, I would like to try having the grounds maintained by the Recreation Department's grounds staff. I have discussed this with Norma Jean Page and Jason Hughes and they agree with me that they can probably provide us with better service, and may even save some money, without adversely impacting their work at the recreation grounds.

Everyone has commented on how good the grounds look at the Recreation Department. The employees' pride of workmanship is evident. I don't see evidence of that same pride in the grounds of our buildings covered by the landscape contract. Please look over the attached financial analysis of the in-house landscape maintenance I have proposed for discussion at the Ways and Means Committee meeting. I would like to give approach a try. If it doesn't work out we can always go out again for contracted services.

City of Isle of Palms
Estimate of In-House Costs for Lawn Maintenance
City Hall, Connector Garden, and Memory Park Grounds Maintenance

	Hours/Wk	OT Rate**	Fringes	Total Per Hour	Total Weekly Costs
First 6 months:					
Jason Hayes	7	17.58	2.81	20.39	142.75
Sheila Redmon	3	12.30	1.97	14.27	42.80
Total	10				185.55
Succeeding Months:					
Jason Hayes	5	17.58	2.81	20.39	101.96
Sheila Redmon	3	12.30	1.97	14.27	42.80
Total	8				144.77

Other Costs:

One time purchase of trailer for hauling equipment/supplies from Rec Center	650

Recurring annual costs:

Fertilizer, weed control, pre-emergents, etc.	250
Mulch/Pine Straw	1,000
Seasonal Plants, primarily for City Hall	400
Miscellaneous	100
	1,750

FIRST YEAR	
Total Costs, First 6 months	
Personnel	4,824.39
Trailer	650.00
Other	875.00
	6,349.39
Total Costs, Second 6 Months	
Personnel	3,763.97
Other	875.00
	4,638.97
Total First Year	10,988.36
Average Monthly	915.70

SECOND YEAR	
Personnel	7,527.94
Other	1,750.00
Annual	9,277.94
Average Monthly	$ 773

Comparison to Lawn-O-Green	
Annual L-O-G from 8/1/00	$ 13,200
First Year Savings	$ 2,212
Second Year Savings	$ 3,922

** To be conservative, these calculations assume all work is done on an overtime basis. Especially during the winter months however, some of this work might be during regular working hours at a lower cost.

ity of Isle of Palms
uggestions for Regular Part-time Employee Benefits with Estimated Costs

ns Affected:	Current Payroll Expense Hourly	FICA	Retire.	Total
re Scretary	$ 9.23	$ 0.71	$ 0.63	$ 10.57
nimal Control Officer	8.20	0.63	0.56	9.39
ublic Works Clerk	8.00	0.61	0.55	9.16
ecreation Superv.	6.92	0.53	0.47	7.92
ecreation Superv.	6.50	0.50	0.45	7.44
ecreation Superv.	6.66	0.51	0.46	7.63
ity Treasurer	19.85	1.52	1.36	22.73
otal	$ 65.36	$ 5.00	$ 4.48	$ 74.84

ringes to be Considered:	Current Benefit	Cost to Add Benefit	Notes
afety Sweepstakes	no	none	Would allow PT employees to participate in this monthly drawing, as well as the bonus drawing at year-end.
ury Duty	no	negligible	Would allow PT employees to be paid 4 hrs per day of jury duty. Only jury duty during scheduled working hours
oliday Pay	no	$ 2,694	Would allow PT employees to be paid 4 hrs per day for each City holiday (currently 9 per year)
ick Pay	no	$ 3,592	Would allow PT employees to earn 4 hours of sick pay each month. Cost listed assumes full utilization : 12mos * 4hrs * $74.84/hr
acation Pay	no	$ 2,993	Would allow PT employees to earn 1 week of vacation (20hrs) after 1 yr of employment, 2 weeks of vacation (40hrs) with 2-5 years of employment and 3 weeks of vacation (60hrs) after 5 years of employment. Cost listed assumes all PT employees earn 40hrs vac/yr: 40hrs * $74.84/hr
edical Coverage	no	none	The City's insurance carrier allows participation by regular, year-round employees that work 30hrs or more each week. City would offer these employees self-paid coverage under the group plan.
ay Raises			
- Merit after annual review	no	$ 1,557	Assume a 2% raise and 1040 hours annually
- COLA	yes	$ -	
aximum Annual Cost of PT Benefits		**$ 10,836**	

WAYS AND MEANS COMMITTEE
July 18, 2000

The regular meeting of the Ways and Means Committee was called to order on July 18, 2000, at 5:30 p.m., in the City Hall. Present were Chairman Abele, Committee Members Mayor Bunch, Councilmen Bettelli, Gear, Marino, Miller, and Taylor, City Administrator Williams, City Treasurer Suggs and City Clerk Mauldin. Councilman Sottile was unable to attend.

1. Approval of Previous Minutes. **Mayor Bunch made a motion to approve the minutes from the June 22, 2000 meeting; Councilman Buckhannon seconded; motion passed unanimously.**

2. Monthly Financial Report. Administrator Williams briefed the committee on the City's financial status (copy of summary page attached) and noted that the year end statement was "preliminary and unaudited" to date. There is approximately $1.4 million in the General Fund. The overall budget is at 103% of revenues received and 93% expended. He further stated that he will discuss with department heads to keep better track of their budget in the hopes to prevent going over budget.

3. Old Business. (A) Landscape Maintenance. (See attached memo dated July 14, 2000) Administrator Williams proposed using the two maintenance employees in the Recreation Department to maintain the grounds around City Hall, Building Department, Memory Park, and Breach Inlet triangle instead of contracting the work out. The work would probably be done as overtime for the two employees and should be accomplished within 10 hours, which time would be reduced as the landscaping settled in and only needed maintenance. Leola Hanbury is all for this plan and understands that she might not be needed to oversee the work. He requested trying this option and if it does not work out, we can always bid the work at a later date. Councilman Taylor reported that they discussed this with Director Page who felt that her staff could handle this task without neglecting the Recreation Department grounds. After discussion, **Mayor Bunch made a motion to approve this proposal on a trial basis beginning August 1, 2000 when the current contract expires; Councilman Bettelli seconded; motion passed unanimously.**

4. New Business. (A) Residency Status for Boat Ramp Launch Fees. Chairman Abele reminded Councilmembers that when we purchased the marina, we had agreed to limit fees to lower rates for island residents. However, we are now getting complaints from property owners who do not live full time on the island requesting that they as taxpayers be allowed the lower fee rate also. The City's contract with Marina Joint Ventures cannot be changed until January 1, 2001, when his contract is up for renewal, however, we can make changes at Breach Inlet boat ramp.

Councilman Miller made a motion to grant the same status for annual passes to non-resident property owners as to residents; Councilman Bettelli seconded. Upon discussion, it was discussed as to how to determine status, i.e., hurricane stickers or Wild Dunes stickers. In discussing partnership owners and time shares, it was determined that we could allow one pass per address at the lower rate, but additional passes would be charged at the higher rate; and there was always the daily rate available at the Marina. **Chairman Abele made an amendment to the motion that effective January 1, 2001, to obtain an annual pass at both the Marina and Breach Inlet the latest tax receipt and picture I.D. must be shown; and that each property be allowed only one pass at the reduced rate; Councilman Taylor seconded.** It was recommended that this be discussed with the City Attorney in Executive

Session at the upcoming Council meeting. After further discussion, **the amendment passed unanimously; motion with amendment passed unanimously.**

Councilman Buckhannon stated that he had seen someone sneaking their jet ski under the gate at the Breach Inlet boat ramp. He called the police department to check it out and felt that we might think about modifying the gate with bars underneath. Councilman Marino stated that he has noticed also that there are much fewer cars parked in the area since we restricted use of the ramp. There was also discussion about those who might be tax exempt or whose mortgage company pays taxes and who would not have a tax receipt to show; the Administrator was asked to check with the County on this.

(B) Donation of Surplus Police Car to Police Chaplaincy. Administrator Williams stated that the car would probably bring in $1,200-$1,500 at auction. **Mayor Bunch made a motion to donate one of the surplus police cars to the Chaplaincy; Councilman Taylor seconded; motion passed unanimously.**

(C) Raccoon Services. Administrator Williams stated that since the SPCA has stopped taking raccoons, he has been looking at other options to deal with the increasing number of pesty raccoons on the island. Dr. Shuler, veterinarian on Highway 17, has agreed to take them at a cost of $20-$25 per raccoon to euthanize and dispose of the bodies; the City captured 250 raccoons last year. Administrator Williams suggested that we try to do this with in the current police budget and try to limit the raccoons trapped to those actually in a house or causing a bad problem and not to just those wandering around.

5. Miscellaneous. (A) Mayor Bunch recommended that the City donate $1,000 to the Terry Florence fund, a local golfer who is departing to go on tour. Councilman Miller stated that the fund is an investment fund to be paid back by a percentage of his winnings. It was suggested that perhaps we could proclaim a "Terry Florence Day" to wish him good luck.

(B) Councilman Bettelli referred to the cost estimate passed out tonight from the Personnel Committee pertaining to benefits for part time employees. He asked councilmembers to study it and return comments to committee members for further discussion and possible implementation

(C) Administrator Williams reported that he had received two bids for rehabilitation of the Marina convenience store: Harbor Group at $237,280 and Cousins at $241,753. He further noted that these bids included the $22,000 that will be reimbursed by Woodie Smith for kitchen improvements. After discussion, **Councilman Miller made a motion to approve the low bid from Harbor Group subject to the resolution of work issues that would impact the store operation; Councilman Gear seconded; motion passed unanimously.**

(D) Administrator Williams reported that Brian Berrigan has asked for an extension in the preparation of this month's financial statement as his assistant is expecting a baby momentarily.

(E) Administrator Williams reported that Brian Berrigan has completed the rehabilitation of the docks at the Marina at a total cost of $12,000, saving the City some $86,000.

(F) Administrator Williams reported that Zoning Administrator Douglas Kerr has set up a date for the Planning Commission to have a training session with Roy Bates on September 13th at 5:30 p.m. Councilmembers who have not attended one of these sessions were encouraged to attend. It was also noted that members of the Board of Zoning Appeals should also attend.

(G) Administrator Williams reported that he has heard two rumors about Bay Café; one that they are looking for someone to buy them out, and another that payroll checks have bounced again. He has only confirmed the second rumor and felt it was only a matter of time before their local management will walk out. He also reported that there was a sewer leak under the building last week which the Administrator had repaired.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

SPECIAL RECREATION COMMITTEE
February 17, 2004

A special meeting of the Recreation Committee was held at 5:15 p.m. on February 17, 2004, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Hanbury and Rice, City Administrator Tucker, Councilman Taylor, Recreation Director Page and Assistant Recreation Director T. J. Rostin.

Councilwoman Rice made a motion to go into Executive Session to discuss contractual matters as they pertain to the Recreation Department; Councilwoman Hanbury seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Buckhannon stated that no action was taken and contractual matters were discussed.

Councilwoman Rice made a motion to recommend to Ways & Means the Surf Camp alternative #2 budget which is a 70/30 split where, out of his 70%, the instructor would pay for T-shirts, refreshments and snacks; Councilman Buckhannon seconded. Upon discussion, Councilwoman Hanbury stated that she could not support this motion because she felt that this program should be established in conformance with the regulations that the Recreation Center has for all of its programs and this program does not meet that criteria; she felt that this program should be opened for competitive bid. After further discussion, motion passed 2-1.

Chairman Buckhannon stated that the name of the camp was still to be determined by whomever teaches it. He felt that any name should be under "Isle of Palms" and there would be one waiver of liability form under the City's Recreation Department.

There being no further business to come before the committee, the meeting was unanimously adjourned at 5:47 p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

EXHIBIT E

PERSONNEL COMMITTEE
February 2, 2004

The regular meeting of the Personnel Committee was held at 7:00 p.m. on February 2, 2004, in the Building Department. Present were committee members Bettelli, Buckhannon and McMackin, City Administrator Tucker, Mayor Sottile, Recreation Director Page and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes of the January meeting as submitted with the addition that Councilwoman Hanbury was also present; Councilwoman McMackin seconded; motion passed unanimously. Chairman Bettelli also asked that the insertion of "Election Commission" be placed into the first motion in the minutes of the December special meeting.

2. Old Business. (A) Update on Evaluations. Administrator Tucker reported that the evaluation forms have been distributed to department heads with a deadline of February 24th to be returned to her.

(B) Part Time Employee Handbook. Chairman Bettelli stated that the current full-time handbook has been emailed to committee members and the committee will be working on this during the upcoming months. As a beginning, the chairman asked that committee members review the handbook and mark sections that do not pertain to part time employees. In the future, the committee will have a work session to discuss the proposed handbook with the Administrator.

(C) Safety Sweepstakes. Administrator Tucker noted that the committee had asked her to come up with some guidelines of smaller increments of award to offer to part time employees. Without an in depth study at this time because of other work she has been doing, the Administrator preliminarily suggested having a separate drawing for the part time employees. This will be discussed further at the next meeting.

(D) Building Code Board of Appeals. Chairman Bettelli opened discussion of this committee of which city council has suggested there be fewer members. The Chairman spoke with William Seabrook, Building Official, who stated that the State does not require a set number of persons on the committee, but the City Code does. In order to change the number of members from seven to five, and reduce the size of the committee by attrition, an ordinance amendment would be required.

3. New Business. (A) Review of General Government and Building Departments. Administrator Tucker began review and discussion of the budget items in detail (copies attached).

(B) Chairman Bettelli stated that with the replacement of Good Friday holiday with the day after Thanksgiving, the City will still need to designate a floater holiday for the employees. He noted that Christmas is Saturday this year and he asked the Administrator to discuss this with the department heads.

4. Miscellaneous. (A) Employee Suggestions. Longevity Bonus. Administrator Tucker stated that she received information, which she distributed to committee members and is attached hereto, from Mount Pleasant, North Charleston and City of Charleston all of which give their employees longevity bonuses. Administrator Tucker also noted that there are six employees who have over ten years of service. Committee members will study this for further discussion at next month's meeting.

(B) Personnel Report - Chairman Buckhannon reported that Dispatcher Lira Colleton has resigned effective February 15th and is relocating to Columbia. The position is been advertised in the *Post & Courier*.

Councilman Buckhannon noted that the position of part-time Animal Control has not been filled and he stated that there is no animal control on the island on weekends other than the police officers. This will be discussed at the Public Safety Committee.

(C) Set Date for Next Meeting. Tuesday, March 9, 2004, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:04 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
9	**General Government**						
10							
11	Gateway Enhance. Phase II (14th Ave)	275,000					
12	Gateway Enhancement Phase II Grant	(202,000)					
13	Beach maintenance contract	52,351		52,351	52,351	52,351	52,351
14	Court software upgrade	22,000					
15	Front beach business district trash pickup	13,900		13,900	13,900	13,900	13,900
16	Street sweeping contract	12,000		12,000	12,000	12,000	12,000
17	Emergency access gate at County Park	10,000					
18	Replace some gray chairs & council chairs in chambers	3,700					
19	Replace administrator's laptop computer & desktop monitor	2,500					
20	Computer hardware replacements			*Replace as aging equipment expires*			
21	Replace windows at City Hall/Police			32,000			
22	General Ledger/Payroll software upgrade			25,000			
23	Parking lot fence replacement			18,000			
24	Replace exterior doors on City Hall			12,000			
25	Exterior painting @ City Hall Building			8,400			
26	Front beach revitalization incl parking kiosks						
27	Water quality study, final portion						
28	Water quality study, grant						
29	Interior painting @ City Hall						
30	Replace carpet @ City Hall						
31	Replace/upgrade generator						
32	Permanent, lighted flagpole for Connector						
33	800 Mhz radio replacement				14,700		
34	New telephone system				12,000		
35	Records Management System					25,000	
36	Replace exterior light fixtures					3,000	
37	Illuminate parking lot					2,350	
38	**Subtotal**	**189,451**		**173,651**	**104,951**	**108,601**	**78,251**

Cell: B13

Comment: Beach trash cleanup, Apr-$6560
May & Sept-$7859
Jun-Aug-$9591

Cell: B14

Comment: May delay purchase of court software to see what software emerges as the state standard. When software is replaced, there are victims funds reserved for the purchase.

Cell: B15

Comment: Ocean Blvd business district trash pickup:
Oct-Mar, $600/mo.
Apr-Sept, $1500/mo.

Cell: B17

Comment: Included in FY04 budget. Will need to be included in FY05 only if this work is not completed by June04

Cell: B18

Comment: Replace stained grey chairs in council chambers (35 chairs cost approx. $1300) also replace worn council member chairs for approx $200 each x 12 chairs

Cell: B19

Comment: This equipment dates to Aug 1999. Internal CD drive currently inoperable.

	A	B	C	D	E	F	G
1	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**						
2	**All purchases for assets > $1000**						
3	**Total Needs from All Funds**						
4							
5		**FY05**					
6		**Department**		**FY06**	**FY07**	**FY08**	**FY09**
7		**Requests**					
8							
135	**Building Department**						
136							
137	Replace 1997 Ford Ranger pickup	19,200					
138	Replace 2000 Ford F150 pickup					24,000	
139	800 Mhz radio replacement				17,350		
140	Computer hardware replacement			*will replace as current equipment expires*			
141	Replace telephone system				3,000		
142	Replace HVAC			*will replace as current equipment expires*			
143	**Subtotal**	**19,200**		**-**	**20,350**	**24,000**	**-**
144							
145							
146							
147							

Cell [redacted]37

Comment: Replace current pickup with a Chevy Trailblazer. State contract is $18,900 plus tax.

City of Isle of Palms

Memorandum

To: Mayor, Administrator, City Council and Department Heads

From: Debbie Suggs

Date: January 23, 2004

Subject: Consensus on budgeting practices - aging equipment

It would be helpful in the capital budgeting process if all of us could decide whether or not the budget should include provisions for aging equipment that is currently operational, but nearing the end of its estimated useful life.

Many times staff feel the need to include such replacement assets in their budget requests, "just in case." Essential equipment that fails must be replaced, and if it is not budgeted, then budget overages are inevitable.

If these items are not included, then staff must feel comfortable that urgent needs will be addressed by Council as they arise - in a timely manner and without criticism that the budget did not anticipate the expense. Some examples of unbudgeted equipment that was approved by Council during this fiscal year: 1) HVAC replacement at the Fire Station, 2) soccer scoreboard replacement and 3) replacement of city clerk's computer.

Please discuss these issues in your February committee meetings so that we can form a consensus at the next Ways and Means Committee meeting.

Thank you.

TOWN OF MOUNT PLEASANT

PERSONNEL DIVISION

P.O. BOX 745
MOUNT PLEASANT, SOUTH CAROLINA 29465-0745
PHONE: (843) 884-8517
FAX: (843) 856-2513

FACSIMILE TRANSMITTAL SHEET

TO: Janet Mauldin

FROM: LOUISE PRUM

COMPANY: Isle Of Palms

DATE: 2/2/04

FAX NUMBER: 886-8005

TOTAL NO. OF PAGES INCLUDING COVER: 1

RE:

☐ URGENT ☑ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS:

EMPLOYEE LONGEVITY AWARDS:

Five years:	$100
Ten years:	$125
Fifteen years:	$150
Twenty years:	$250
Twenty-five years:	$300
Thirty years:	$500

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City of Charleston

$400 annually
after one year
on anniversary date

no merit
yes COLA

North Charleston
longevity award

10 - 14 yrs = $20/mo
15 - 19 yrs = $25/mo
20 - 24 yrs = $30/mo
25 - 29 yrs = $35/mo
30 + yrs = $40/mo

Safety Sweepstakes for January 2004:

Police Dept. - Shawn Corrigan
Fire Dept. - Scott Braun
Public Works - Russell Rpoer
Combined General Government/Building/Recreation Depts. - Laura Togami, Recreation

Employees of the Month of January 2004:

Public Works - Russell Roper

Personnel Changes:

Police Department - Dispatcher Lira Colleton resigned 2/17/04

Fire Department - Fire Engineer Randy Collins resigned 2/15/04
Firefighter Tywan Heyward hired 2/9/04

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
February 11, 2004

The Isle of Palms Planning Commission met in the Building Department Conference Room on February 11, 2004, at 4:00PM. Members attending included Mack Canterbury, Joe Clark, Roger Dolida, John Winchester, Bob Hooper, and Chairman Dick Cronin as well as the Zoning Administrator, Douglas Kerr. Jim Raih was absent.

APPROVAL OF MINUTES

The first item on the agenda was the review of the minutes of the January 14, 2004meeting. Mr. Winchester noted a typographical error and Mr. Dolida made a motion to approve the minutes as amended. Mr. Canterbury seconded the motion and the vote was unanimous in favor of the motion.

EXECUTIVE SESSION- ANNUAL MEETING WITH CITY ATTORNEY

The next item on the agenda was to have the annual discussion of legal matters with the City Attorney. A motion was made and seconded to go into executive session and the vote was unanimous in favor of the motion. When the Commission came out of executive session, it was stated that the Commission had discussed legal issues.

TREE FUND AMENDMENT

Mr. Cronin explained that the next item on the agenda was the discussion of the tree fund. He explained that at the last meeting the Commission agreed to consult with the City Attorney to discuss the ordinance's effect on Wild Dunes and explicitly the fact that none of the money collected for trees that were removed in Wild Dunes could be used to beautify property inside Wild Dunes. Mr. Cronin explained that he and Mr. Kerr had met with the City Attorney and the ordinance was changed to give an owner the choice of either replanting the tree or giving the money to the City. Mr. Hooper stated that the current wording did not make it clear that an owner donating a tree was responsible for installing the tree. The Commission agreed that some wording should be added for clarity. Mr. Hooper made a motion to recommend approval of the ordinance with the additional language. Mr. Dolida seconded the motion and the vote was unanimous in favor of the motion.

COMPREHENSIVE PLAN COMMENTS

Mr. Cronin explained that Ms. Handbury, Mr. Dolida and Mr. Kerr had spent considerable time editing the Plan and that a new draft had been distributed. Mr. Kerr explained the major editorial changes made and the Commission generally agreed with the changes. The Commission discussed the need to change the Land Use Map and Mr. Kerr indicated that he would contact Mr. Pennick with Charleston County and have this

done. The Commission agreed to postpone the public hearing on the Plan until the April Council meeting.

MISCELLANEOUS BUSINESS

There being no more business, the meeting was adjourned at 6:20pm.

Respectfully submitted, Dick Cronin, Chairman

EXHIBIT G

Real Property Advisory Committee
February 12, 2004

The regular meeting of the Real Property Advisory Committee was held at 10:00 a.m. on February 12, 2004, in City Hall Council Chambers. Present were committee members Marty Bettelli, Bob Miller and Bob Abele. Also present was City Administrator Tucker.

1. Approval of Previous Month's Minutes. Chairman Abele stated that the previous month's minutes did not reflect the committee's vote to approve the draft Responsibilities for the Real Property Advisory Committee and to include them as an attachment to the minutes. He made a motion to change the previous month's minutes to reflect this; Councilman Bettelli seconded; motion passed unanimously. Councilman Miller made a motion to approve the minutes from the January meeting as amended; Councilman Bettelli seconded; motion passed unanimously.

2. Budget - Follow up to Recommendation. Administrator Tucker noted that she and the City Treasurer have budgeted $129,375 for design and permitting of the bulkhead replacement for FY05 and moved the $862,500 to FY06 as approved by the Committee at the previous meeting.

3. Marina Manager - Update on Insurance. Administrator Tucker reported that Brian Berrigan, the Marina Manager, is at a point when he needs to renew his business interruption insurance and is having a delay in obtaining this insurance. She said that she told him, if he was not able to get this insurance, then the contract with the City would have to be amended to not require this insurance if the City so decided. The City Administrator also advised the Committee that the City has it own business interruption insurance for the Marina so the City would still be protected if Mr. Berrigan was unable to get his own.

4. Presentation by Jay Clarke of the Morgan Creek Grill. Administrator Tucker stated that there were a number of things that Mr. Clarke would like to do to the restaurant building and, at the last council discussion, she received instructions to notify Mr. Clarke that the City has completed what it was going to do to the restaurant and that maintenance was the responsibility of Mr. Clarke and Morgan Creek Grill. (See attached letter to committee from Mr. Clarke.)

(A) Insulation Repairs. Mr. Clarke began discussion of the Insulation Repairs as shown on page three of his letter. Two estimates were obtained, both at a cost of $2,300 to install R19 insulation over the whole floor and add netting to hold in place. Administrator Tucker stated that there was another option from the netting which is a plastic layer and was recommended by Douglas Kerr. Chairman Abele stated that the City will complete the insulation work in the method begun by Mr. Kerr underneath the dining room.

(B) Plumbing. Mr. Clarke stated that the back-flow valve outside the building has rotted and many of the iron hangers underneath the building holding the pipes have failed and need replacing. Mr. Clarke requested that the City make these repairs. Chairman Abele asked Mr. Clarke to get estimates from a couple of reliable companies and bring them back to the next meeting.

(C) Parking Lot. Chairman Abele began discussion of the parking lot and stated that Mr. Clarke and Mr. Berrigan need to agree on the parking lot renovations and illumination and bring the plans to City Council. Mr. Clarke expressed concern about the difficulty of negotiating directly with Mr.

Berrigan and he asked that a member of the committee meet with them to mediate so that they can come up with some definite plans. He stated that he received many comments from diners who complain about the condition of the parking lot and inability to see the signs - the more that the outside appearance is enhanced, the better the clientele will become and he strongly wants to make this a successful restaurant.

Administrator Tucker stated that, associated with the new dockage, the committee and Council have agreed to put water out on the new dock and also lights. In order to put the lights out there, the City is having a survey done to determine where the electrical infrastructure is located in the parking lot. This information should give everyone a good base for whatever may be done in the future. As to making the decision on the parking lots, it was the Council's hope that the two managers could come up with a workable solution for both of them. However, she iterated that if the committee got involved, neither party would be pleased with the result. Mr. Clarke indicated that he wanted the committee/council to make this decision. Chairman Abele asked Mr. Clarke to get the plans to the Administrator for their review and a decision will be made.

(D) Off Premise Signage. Mr. Clarke recommended that the City install an illuminated sign at 41st and Palm and also place a sign at the Connector and at Breach Inlet entrances to the island. Administrator Tucker said that the City would have to obtain an encroachment permit from SCDOT. She suggested adding "Morgan Creek Grill" to the information sign pointing to the Marina. Mr. Clarke will mark on a map the areas where he would like to have signage and Administrator Tucker will take it from there and contact SCDOT.

(E) Dock Construction. Administrator Tucker displayed the plans for the new dockage. Councilman Bettelli suggested signage at the end of the docks indicating the restaurant, store, etc. The Administrator noted that the contract documents are in the hands of the City Attorney for final approval. There will be dock lighting and fresh water pipes. There will be fourteen new docking spaces, seven for Morgan Creek Grill and seven for the Marina.

There was further discussion and requests related to HVAC, landscaping and expansion of the building. Regarding the expansion, Administrator Tucker advised Mr. Clarke that he should discuss this issue with Douglas Kerr, particularly related to the 50% rule, so that Mr. Clarke does not get too far with his plans before considering that impact.

After discussion, Mr. Clarke was excused and committee members began discussion of Mr. Clarke's requests:

As to the parking situation, Chairman Abele suggested that the three committee members sit down with Mr. Berrigan first and find out what his objections are and what is critical to him, and then review the plans and make a decision to present to both parties.

As to the landscaping and irrigation , it was the consensus that this fell under the auspices of Mr. Clarke and not the City.

As to the off-premise signage, Administrator Tucker will look into that after receiving the location requests from Mr. Clarke.

As to the air conditional replacement, Chairman Abele suggested splitting the cost with Mr. Clarke in the amount of $5,500. After discussion, **Councilman Miller made a motion to provide $5,500 towards the new equipment cost, with the condition that the City not participate in any warranty negotiations and that the City will not do any future HVAC maintenance or replacement, and that Mr. Clarke be advised of these conditions in writing; Councilman Bettelli seconded; motion passed unanimously**.

As to the exterior deck, Chairman Abele thought this was a good idea and he felt that the cost would be an appropriate use of Accommodations Tax funds. Councilman Bettelli agreed saying that seeing people on these docks will draw more people to them. Councilman Miller felt strongly that the City should help Mr. Clarke as it is in the City's best interest that the restaurant be successful! The Committee will wait to see what the cost estimates Mr. Clarke is supposed to obtain are for both the exterior deck and the roof additions before making any recommendations to City Council.

As to remodeling the ladies restroom, committee members agreed that the City had originally been responsible for the plumbing itself, but that the aesthetics of the interior of the building were the responsibility of the restaurant manager.

Administrator Tucker stated that after reading Mr. Clarke's letter, she spoke with Douglas Kerr who indicated that Mr. Clarke has only pulled building permits in the amount of $25,000 and that the balance of the $175,000 spent must have been interior aesthetics, furniture, etc. Administrator Tucker noted for the committee that Mr. Clark has made an arrangement with the City regarding becoming current on his rent (plus penalties). He has maintained constant dialogue with the staff regarding his progress on this matter. Committee members noted that this has been a bad winter season for business and it is not unusual for businesses on the islands to get behind until business picks up in the spring.

5. Miscellaneous.

Chairman Abele stated that he will be working with the City Treasurer to provide an update on the Marina Fund before the next meeting. He will also summarize the rules that the City must follow under the bond issue because the City does not want to jeopardize the tax exemption status of this bond.

Administrator Tucker noted that the Marina Manager had requested to remove the chain link fence where the boats are stored and replace it with a fence similar to the style used in other areas of the Marina site. Further, if there are no objections from the committee, she would like to tell Mr. Berrigan to go ahead and replace the fence. The committee concurred.

Administrator Tucker began discussion of the replacement of the fire stations and brought up the possibility of moving Station #2 to an alternate location and either selling the property by the marina or expanding the marina area. Committee members thought this was an excellent idea. There was discussion of an alternate location and everyone felt that this was worth pursuing.

Councilman Bettelli brought up the idea of increasing the boat ramp fee from $100/$200 to $150/$300 resident/non-resident fees respectively. He stated that there were 127 resident year round permits and 26 non-resident year round permits. A lot of these resident permits are more for convenience instead of regular usage. Other resident citizen comments are along the lines that the fees should not be raised. Chairman Abele noted that this would raise income approximately $5,000. He further stated that

raising the fee may do more damage both in public relations and financial income as people would take their boats elsewhere or launch at the daily rate. This will be discussed with Mr. Berrigan.

Councilman Miller began discussion of the Maintain building stating how terrible it looks. Administrator Tucker noted that the City had budgeted $25,000 to rehabilitate the building which was bumped to FY06. She felt that the building should be demolished and rebuilt. Chairman Abele asked her to get an estimate of this cost.

Chairman Abele stated that he was very pleased at the work being done by this committee in the last two meetings. He iterated that an agenda and focus has resulted in the committee getting a lot of business taken care of and further noted that City Council does not have the time to spend with Mr. Clarke and others for lengthy discussions. He also expressed his belief that as large as the Marina operations are, the committee should be a standing committee instead of an *ad hoc* committee at som time in the future when the Marina oversight process has been fully defined and institutionalized. The Administrator agreed and further stated that, if more committees are created, she felt Council should push towards having more standing committee meetings during the day.

Set Date for Next Meeting. March 8, 2004, 10:00 a.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 12:12.

Respectfully submitted,
Bob Abele, Chairman

REAL PROPERTY ADVISORY COMMITTEE RESPONSIBILITIES

(A) Monitor the Marina budget and the contributions of the various marina leases and make appropriate recommendations to the City Council.

(B) Monitor the operation and fiscal management of other revenue generating properties owned by the City such as the Front Beach Parking Lots and the Breach Inlet Boat Landing.

(C) Assist the City Administrator in the development of the annual budget for revenue generating properties coming under the purview of the committee.

(D) Review proposals by marina leasees for changes in the rules/regulations they operate under and make recommendations to City Council.

(E) Review additions to Marina facilities proposed by marina leasees and make recommendations to City Council.

(F) Develop both long and short-term improvements to marina facilities and make recommendations to City Council.

(G) Propose contract terms to City Council and conduct contract negotiations with marina leaseholders and make recommendations to City Council.

MORGAN CREEK
GRILL
AT ISLE OF PALMS MARINA

January 23, 2004

Linda Tucker
Janet Mauldin
City of Isle of Palms

Dear Linda and Janet,

I am writing this letter to you in regard to the past due rent at Morgan Creek Grill along with my intentions of catching up to become current. December and January rent remain unpaid at this time. The business at the restaurant has been extremely seasonal and slow. As we now have financial history of sales from 2002, we have been able to better predict the business volume and make appropriate adjustments in both our hours of operation and level of staffing.

In October and November we began the installation of the upper deck awning which is now nearing completion. We are waiting for fabrication and installation of the new railings at this time. The timing of this expenditure has unfortunately over burdened our cash reserves leaving me unable to remain current with rent. Based on our sales history we anticipate that business will improve early to mid February allowing us to begin to pay past due rent and hopefully become current soon thereafter.

I sincerely thank the City for its patience regarding this and hope to work through this situation. Please call me with my questions concerns.

Thank you.

Jay Clarke

80 41st Avenue ♦ Isle of Palms ♦ SC ♦ 29451 ♦ Office:843.886.8980 ♦ Fax: 843.886.8977

MORGAN CREEK
GRILL
AT ISLE OF PALMS MARINA

January 23, 2004

The Real Property Advisory Committee of the City of Isle of Palms
City Hall
Isle of Palms, SC

Dear Members,

Let me start by welcoming the members of the new Real Property Advisory Committee. I view the establishment of this committee as a very positive and useful addition to the City Council. I look forward to continuing to work with the City to improve the marina property. As indicated in my letter to City Council on May 4, 2003, I hope to converse with the City to gain a better understanding regarding the intentions and future plans for the property. Following this, I addressed council at the June 24, 2003 meeting agreeing to return to council with a comprehensive plan for the restaurant area. Subsequently I was reminded in the November 10, 2003 letter from Linda that the existing Marina Committee and City Council would continue to require a comprehensive plan before any further discussions be held.

I have enclosed a list of improvements along with some cost estimates and comments. However, being a tenant of the City and given the complexities of the property with multiple tenants and businesses, I do not find it feasible to individually plan and propose all future improvements in one proposal. As we conduct business at Morgan Creek Grill and continually receive new ideas and input from our managers, employees and patrons. I really feel the need to meet face to face with Bob Abele, Marty Bettelli and Bob Miller to gain a more specific understanding of the City's position on the property's future and what possibilities exist.

The task remains before me to continue to improve the business and this building which is essential to our success. Some problems and issues have remained unresolved from the beginning of my lease and a few have become apparent subsequently. I would like to prioritize and schedule necessary changes as soon as possible.

1. Parking Lot
   - Illuminate parking lot – This is an ongoing safety issue for patrons and employees as well as for the aesthetic value of maintaining an "Open for Business" appearance. It was determined a while ago that the electrical supplies to the parking lot and sign lighting were severed underground. This lack of lighting is especially burdensome to my business.
   - Redesign and renovate the parking lot from the restaurant to the rear fence at the Greenery Company. I initiated having CSE drawing preliminary plans and I propose that we continue to work with them to finalize those plans and complete this project. We have received repeated complaints from customers that the parking area has a run down and disorganized appearance. This is surely a hindrance to all businesses operating in the marina.
   - See plan D.

2. Off Premise Signage
   - Could the city explore obtaining and illuminating permanent signage at 41st and Palm Boulevard and are there any possibilities for an additional signage near the Connector Intersection or elsewhere on the island. Long term solutions will be beneficial to the entire marina property.

3. Dock Construction
   - Have plans been finalized and/or permits issued? I look forward to discussion regarding use of the new dock.

4. Landscaping and Irrigation Improvements
   - Discuss areas to be covered by irrigation and the associated water costs, etc.
   - See plan E and estimate F.

5. Air Conditioner Replacement
   - In addition to the routine maintenance we needed to replace three major HVAC components this year. As these normally will last from 8-12 years in commercial use these expenses arose much sooner than expected. I previously addressed Ways & Means asking for assistance in sharing the cost of the 10 ton unit specified on the Precision Air Systems invoice dated 10-8-03 and the Allstate Crane invoice dated 8-20-03 totaling $8,862.00. It was recommended that I return to the marina committee for approval. I also provided two other Precision Air Systems invoices dated 3-19-03 and 8-14-03 totaling $7,551.00.

6. Construct Exterior Deck with Outside Addition to First Floor Bar Area
   - I have engaged in preliminary discussion with Steve Herlong & Associates and W. W. Construction regarding this project. I feel that this would greatly enhance the aesthetics of the restaurant's main entrance while providing a more casual area for marina patrons and others wishing to dine outside.
   - See estimate G.

7. Insulation Repairs

- The insulation repairs are incomplete and were installed with a polyethylene vapor barrier on the exterior side. As requested by the city, I obtained one of the two estimates for this work. Both estimates called for netting to hold the insulation in place. I had contacted both Owens Corning Mfg. and the Department of Energy and both recommended against using a vapor barrier on any exterior surface in this application. The plastic also impedes accessibility to the gas, electrical and plumbing fittings. Some portions of the waterway dining room remain un-insulated, making it difficult and costly to maintain a comfortable dining environment.
- See Estimates H and I

8. Upper Deck Renovations

- Construct kitchen and outside bar in upper deck area. See plans A, B and C.
- Remodel restrooms.

9. Ladies Restroom Downstairs-Remodel

10. Elevator

- Installation of such would provide handicap access to the restaurant upper deck area.

11. Plumbing

- Referring again to the November 10, 2003 letter from Linda I am not understanding how the plumbing and hanger repairs are considered a new expense. I discovered these deficiencies soon after the lease began and made the city aware of the problems. I feel that these repairs should have been completed by the city and was under the impression that the city would assume the costs. The building department requested that I get an estimate for those repairs which I provided to them.
- See Estimate J

12. Financial Participation

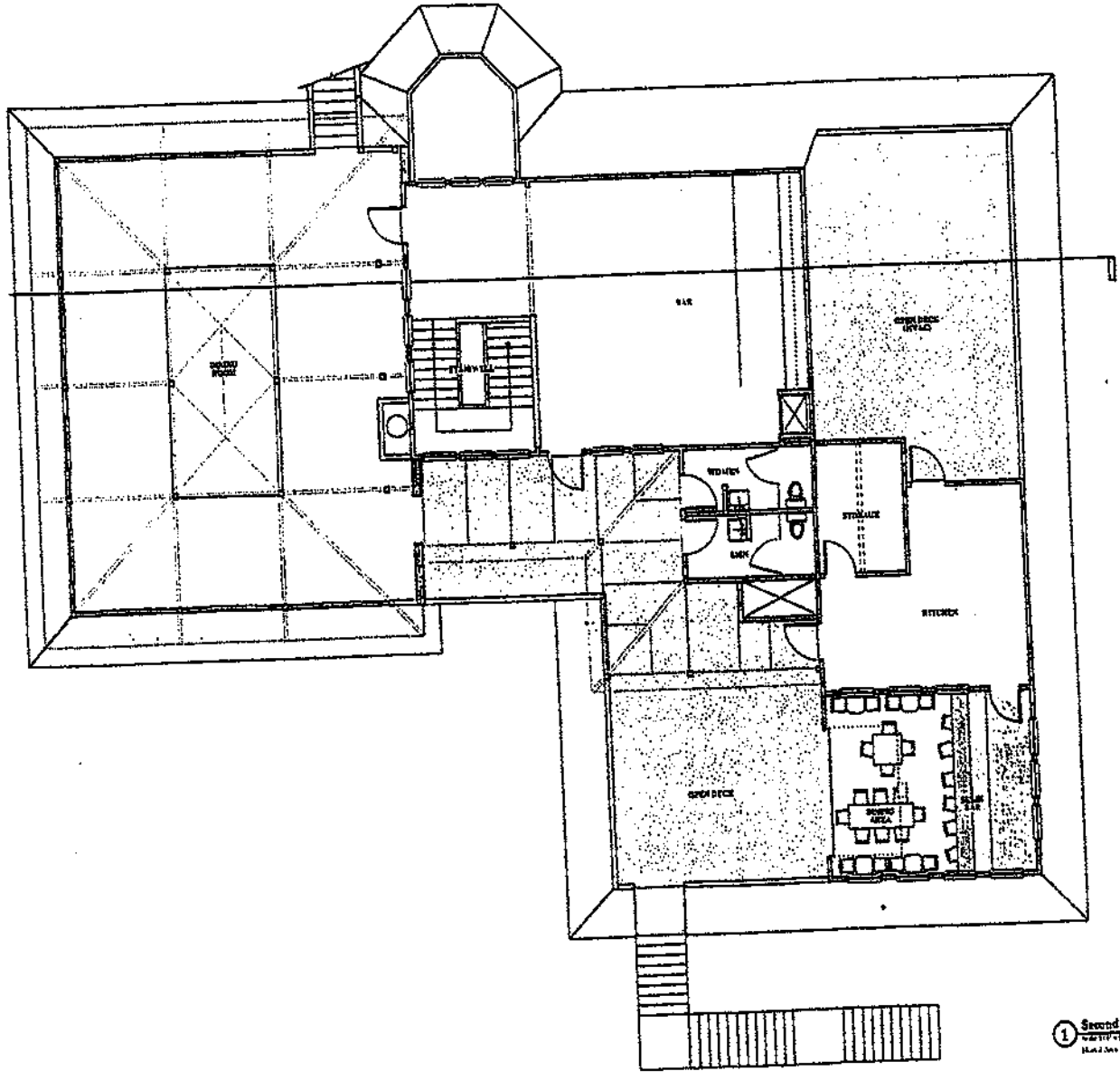
- To date I have spent approximately $175,000.00 in improvements to the building. I would like to operate in partnership with the city regarding ongoing improvements to the building and property. I have been asked to include my desires for the city's financial participation for each proposed change/improvement. Being unaware of what funds are available I do not know how to proceed. To date I have completed many improvements and have fulfilled my commitments made during lease negotiations. At the time of lease negotiations I was well aware of the many difficulties which lay before me in establishing a successful restaurant at this location. While continuing remodeling and repairs to the building I have remained diligent assuring that quality design, workmanship and materials be utilized. My total funds invested to date are in excess of $600,000.00. Morgan Creek Grill has yet to show any profit and will likely take several years to recover opening expenses. This is a crucial time period for essential improvements to progress

In closing I look forward to meeting with the committee to formulate a plan of decisive action to utilize all resources essential to this venture. It is in the best interest of both the city and the restaurant that we achieve success.

Thank you for your attention to this matter.

Jay Clarke
Morgan Creek Grill

A



1 Second Floor Plan

STEPHEN HERLONG & ASSOCIATES, INC. ARCHITECTS

Morgan Creek Grill Renovations
Isle of Palms, SC

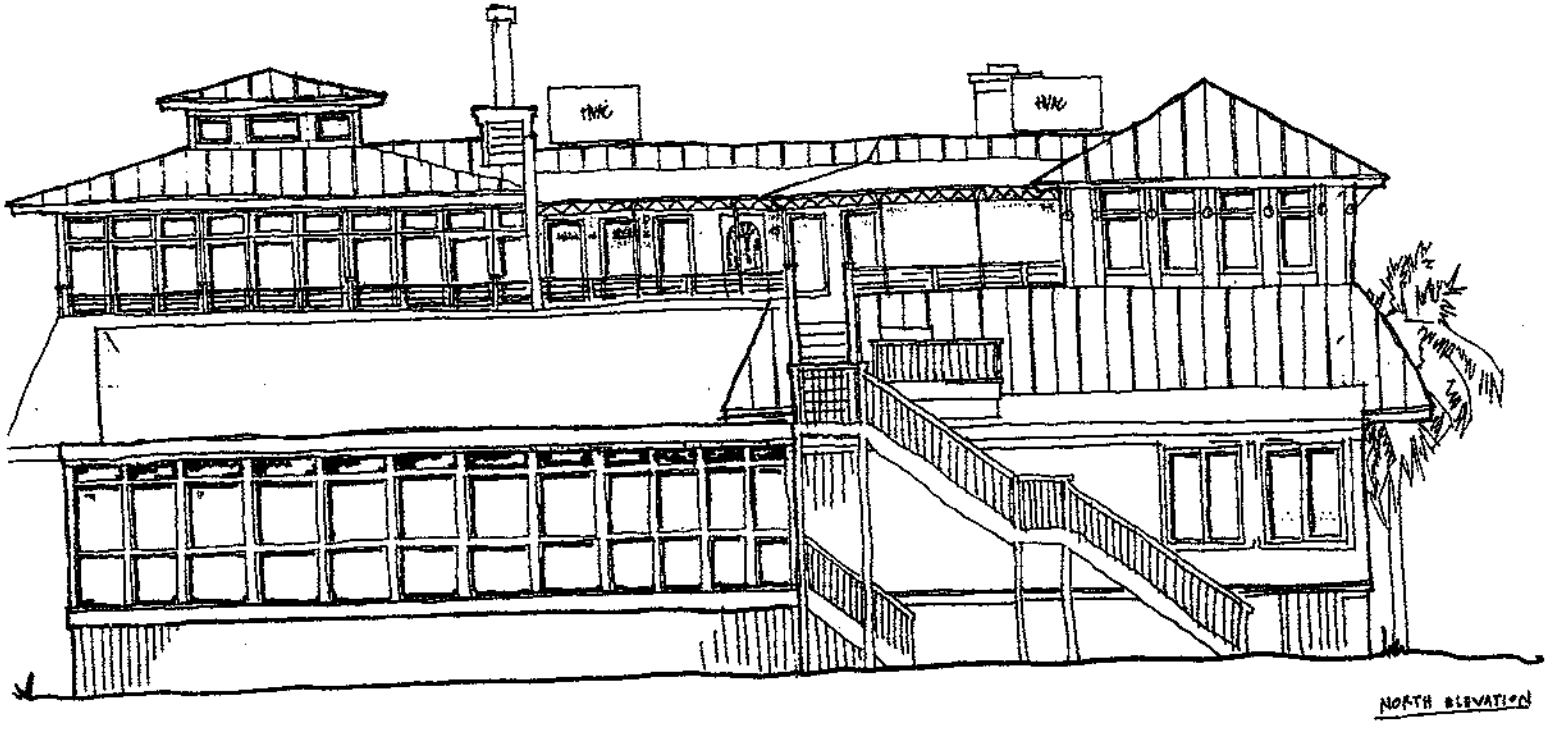
	STATUS	DATE
√	Concept / Design	
	Preliminary ARB	
	Design Dev. / Bidding	
	Final ARB	
	Foundation Permit	
	Construction	

Second Floor Plan A10

Upper Deck Renovation

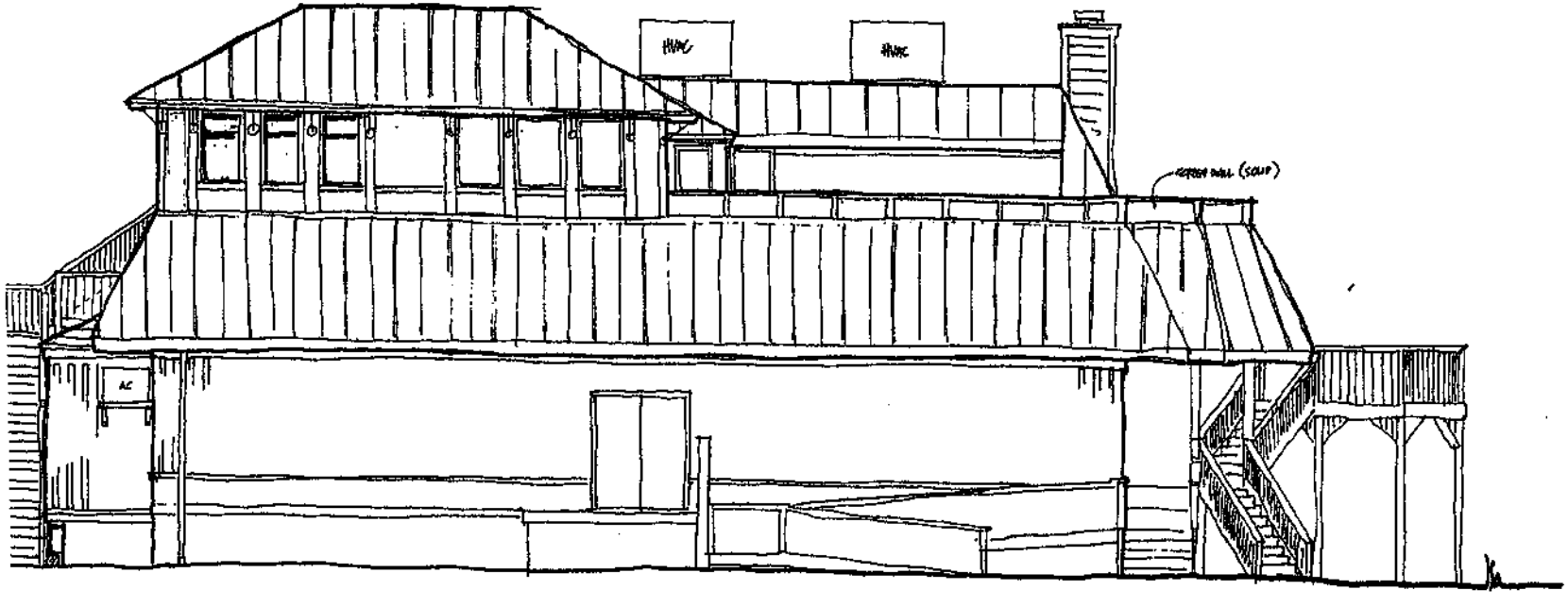
D

B



Upper Deck Renovation

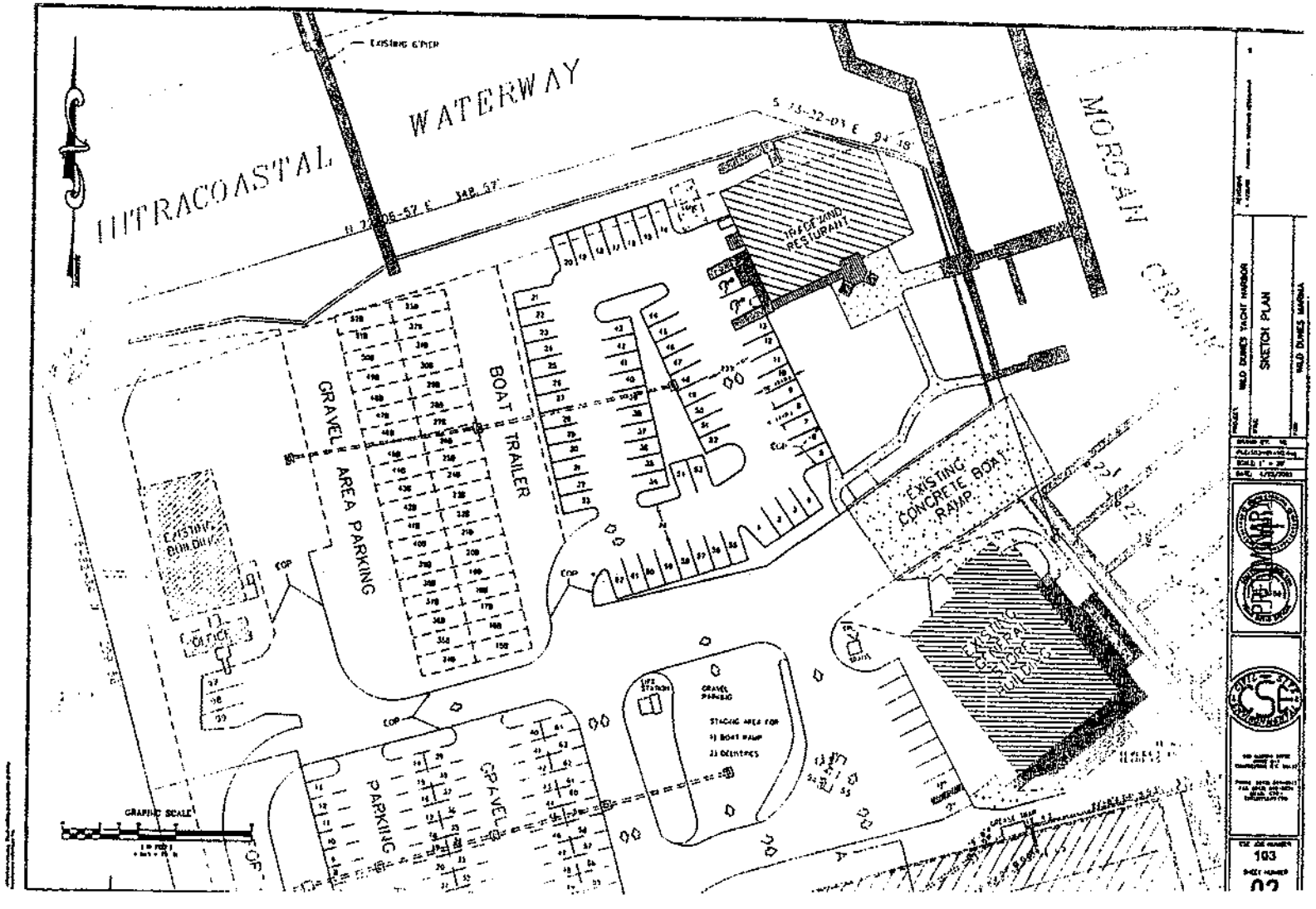
C



WEST ELEVATION
1/4"=1'-0"

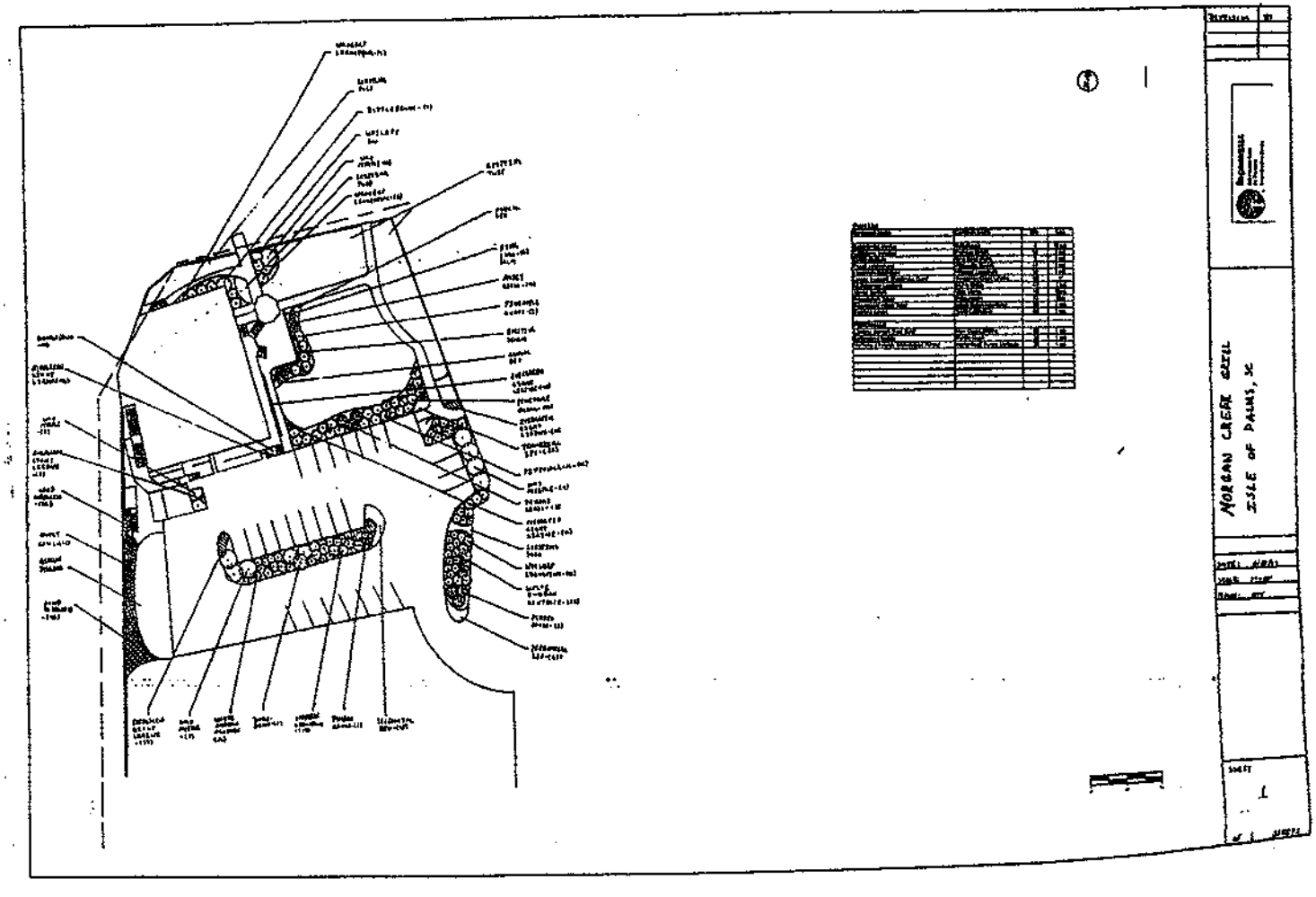
Upper Deck Renovation

D



Parking Lot : 62 Restaurant Spaces
19 Auto/Trailer OR 38 Auto Spaces

E



Landscape Improvements

F

Job	Morgan Creek Grill
Location	Ilse Of Palms,SC
Date	August 30, 2002

ITEMIZED LANDSCAPE PRICE LIST

QTY	MATERIALS	UNIT PRICE	EXT	SIZE/NOTES
	SHRUBS			
5	Bottlebrush	146.00	730.00	15 gal.
11	Pampas Grass	15.00	165.00	3 gal.
2	King Sago Palm	65.00	130.00	7 gal.
17	Pineapple Guava	14.00	238.00	3 gal.
36	Waxleaf Ligustrum	14.00	504.00	3 gal.
80	Evergreen Giant Liriope	2.00	160.00	4"
47	Muhly Grass	7.00	329.00	1 gal.
10	Wax Myrtle	146.00	1,460.00	15 gal.
12	Pittosporum	14.00	168.00	3 gal.
38	White Indian Hawthron	14.00	532.00	3 gal.
66	Sand Cordgrass	7.00	462.00	1 gal.
	PERENNIALS		-	
30	New Gold Lantana	6.00	180.00	1 gal.
30	Purple Heart	6.00	180.00	1 gal.
30	Homestead Purple Verbena	6.00	180.00	1 gal.
2	Annual	36.00	72.00	4" Flat
	MULCH		-	
89	Pine Straw	7.00	623.00	Bale
12	Mini-Nugget	7.00	84.00	Bag
	SUB-TOTAL		6,197.00	
	SALES TAX		251.98	
	REQUIRED FILL DIRT/GRADE		-	
	SITE PREP		150.00	LS
	IRRIGATION SYSTEM w/ Sleeves		4,549.13	LS
	LANDSCAPE LIGHTING (Inc. Tax)		-	
	SITE CONSTRUCTION		-	
	JOB TOTAL		**11,148.11**	

T W Construction

T W Construction
1105 Mainland Ct.
Mt. Pleasant SC 29464

November 19, 2003

Mr. Jay Clark
Morgan Creek Grill
IOP, SC

Dear Sir or Madam:

This is a brief description and preliminary pricing of the proposed addition of an exterior covered deck with bar that we discussed. The following pricing is based on the assumed nature of work to accomplish the addition. Based on our conversation these are some of the items that will need to be included.

- Demolition and removal of existing concrete side walks
- Excavation and pouring of new foundation system
- Frame new deck to match existing elevation
- Construct new roof system of standing seam, attached back to existing
- Install new pass through windows in place of existing
- Construct and install new exterior bar top to owners specification
- Paint new system to match existing
- Minimal electrical to include outlets, ceiling fans, and lighting

The proceeding items are for information only. They may not reflect all necessary items to complete project.

Preliminary price: $35,000.00

Sincerely,

Therrell L. Williams
Owner

H

Page No. of Pages

COHEN'S DRYWALL INC.

1415 Old Hwy. 52
MONCKS CORNER, SC 29461
(843) 761-6587 FAX (843) 761-3475

735 Pettigru
PAWLEYS ISLAND, SC 29585
(843) 237-1684 (843) 235-3771 (FAX)

PROPOSAL AND ACCEPTANCE

PROPOSAL SUBMITTED TO: Jay Clarke	PHONE: 412-1802	DATE: 9/29/03
STREET	JOB NAME: Morgan Creek Grill	
CITY, STATE AND ZIP CODE	JOB LOCATION: #80 41st Ave.	
ARCHITECT / DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for: INSULATION:

INTERIOR WALLS:

Baths, Master Bedroom, Utility Rm

EXTERIOR WALLS:

KNEE WALLS:

FLOOR: New layer R19 over whole Floor + Netting to Hold in place.

VAULTS:

$ 2300.-

FLATS:

BAFFLES:

POLYCEL:

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMAN LIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA MATERIALS AND COSTS WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. OWNER TO CARRY FIRE, TORNADO, AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMAN'S COMPENSATION INSURANCE. PRICE QUOTED IS VALID 30 DAYS FROM DATE OF PROPOSAL.

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS FOR THE SUM OF: _____ DOLLARS ($ _____).

PAYMENT TO BE MADE AS FOLLOWS UPON COMPLETION OF JOB.

ACCEPTANCE OF PROPOSAL - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE Derek Brayton

DATE OF ACCEPTANCE _____ SIGNATURE _____

Sep 29 03 05:48a

H

I

Mt. Pleasant Maintenance LLC

A Division of Odessa Companies
1233 Ben Sawyer Blvd.
Mt. Pleasant, SC 29464
Tel: 843-856-8488 Fax: 843-856-8785

Proposal

Date	Proposal #
10/24/2003	457

Name / Address
Jay Clarke #80 41st Avenue Isle of Palms, South Carolina 29451 ATTN: Douglas Kerr.

Project

Description	Total
New layer R19 over whole floor and netting to hold in place.	2,300.00
SC Sales Tax	0.00
Subtotal	$2,300.00

Total $2,300.00

This proposal is valid for 15 days.

Signature _____

PROPOSAL

South Coast Mechanical Contracting
8421 Battleforest Dr.
North Charleston, SC 29420
843-442-0800

PROPOSAL NO.
SHEET NO.
DATE 10-8-08

PROPOSAL SUBMITTED TO:
NAME JAY CLARK / ISLE OF PALMS
ADDRESS
PHONE NO.

WORK TO BE PERFORMED AT:
ADDRESS
DATE OF PLANS
ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

1) REPLACE & SECURE ALL HANGERS ON H2° & SEWER LINES UNDER RESTAURANT
2) CAP & SECURE MISC. DRAINS
3) RE ROUTE VENTS THAT HAVE BEEN CUT
4) SUPPLY A VALVE ON H2° LINE AT BUILDING
5) SECURE 1/2 LINE UNDER RESTAURANT
6) INSULATE ALL H2° LINES UNDER RESTAURANT

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of THREE THOUSAND DOLLARS Dollars ($ 3000.00)

with payments to be made as follows: 30 DAYS FROM COMPLETION

Respectfully submitted Darryl Watson

Per

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Note - This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date Signature

D8118
MADE IN USA

PROPOSAL

COD

ALLSTATE CRANE RENTAL

117 Medway Road
Goose Creek, SC 29445
(843) 572-1697 • 800-982-3499 • Fax (843) 572-1422

№ 10929

Date: ~~Tuesday~~ Wed 8-20-03 Day of Week: ~~8-19-03 8:00am~~ 11:30 am

LESSEE (Customer's Name) Precision Air

Billing Address (Street or PO Box)

City State Zip

Job Name Hogan Creek Grill

Location Isle of Palms Marina

Rental Equipment & No. 22 Ton #348

Personnel Furnished: Operator(s) Doug Shreve

Oiler

Rigger (1) Rigger (2)

Rigger (3)

Accessorial Equipment Provided

Rental Rate ~~$80.00 per hr with 2 hr min (7:00am-3:30pm)~~
~~$95.00 per hr after 3:30pm~~

$320.00
2 hrs
8-20-03

HAVE SIGNED AT START OF JOB

ACR accepts NO responsibility for Damage to Pavement, Concrete, Asphalt or Underground Utilities _____ (Cust. Init.)

THE TERMS AND CONDITIONS GOVERNING THIS RENTAL AS DESCRIBED BELOW ARE UNDERSTOOD AND AGREED TO:

Customer's Name

Date By: Authorized Signature

Time Left Shop 11:30 Travel Time 1 hr Time Left Job

Time Arrived on Job 12:30 Travel Time 1 hr

Downtime Lunch Time

Operator Travel

Describe Work Done ~~Lift 10Ton Unit & set~~ 4 hrs @ 80.00 = 320.00
(weight is #1,378lbs)

HAVE SIGNED AT END OF DAY

THE ABOVE HOURS ARE VERIFIED TO BE CORRECT

Customer's Name

Date: By: Authorized Signature

Terms and Conditions

The lessor hereby leases the equipment described above and furnishes operational personnel to the lessee heretofore named subject to the following terms and conditions:

1. **No other agreement except as otherwise mutually agreed in writing.** This document is the complete agreement of the parties and supercedes all other agreements or understandings, written or oral.
2. **Indemnification:** Lessee agrees that the equipment and all persons operating such equipment including lessor's employees are under lessee's exclusive jurisdiction, supervision and control and agrees to indemnify and save and hold lessor, it's employees and agents harmless from all claims for death or injury to persons, including lessor's employees, and from all loss, damage or injury to property, including equipment, arising in any manner out of lessee's operation. Lessee's duty to indemnify hereunder shall include all cost or expenses arising out of all claims specified herein, including all court and/or arbitration costs, filing fees, attorney's fees and costs of settlement.
3. **Lessee** hereby verifies and warrants and covenants that lessee has adequate liability insurance to include bodily injury and property damage and other appropriate insurance coverage to cover any damages caused in the operation arising from the operation of the leased equipment and use of the furnished personnel. That in any event, the lessee will insure that lessor is "held harmless" from any claims or damages, real or alleged from the use of the leased equipment and furnished personnel.
4. **Competent Operation by Lessee:** Lessee agrees to provide competent and experienced personnel to direct the operation of the equipment and further agrees that the standard crane and derrick signals in accordance with U.S.A.S.B. 30.5 1968 and all other federal and state laws, rules and regulations and safety procedures, shall be used to direct the equipment at all times.
5. **Lessee** further agrees to use said equipment in accordance with the manufacturer's instructions and agrees not to exceed the manufacturer's rated load capacities for such or similar equipment. Lessee expressly agrees that counterweight in excess of the manufacturer's specifications shall no be used.
6. **Excuse of Performance:** Any prevention, delay or stoppage due to strikes, lock-outs, labor disputes, acts of God, inability to obtain labor or materials or reasonable substitutes therefore, governmental action, domestic or foreign, riot, civil commotion, fire and other casualty and all other causes beyond the reasonable control of lessor shall excuse lessor's performance for a period equal to such prevention delay or stoppage. Lessor hereby waives all claims against lessor for any delay or loss of materials by reason of any shutdown, or failure of the equipment for any reason.
7. **Terms of Payment:** Full payment for all charges is due upon billing. After 10 days a charge of 2% per month (24% per annum) will be added. In the event lessor initiates legal action to recover any amounts due hereunder, lessor is entitled to recover attorney's fees, costs and expenses related to such action.
8. **Conformance to all Laws:** Lessee agrees to use the equipment in strict compliance with all applicable rules, laws, regulations, and orders
9. **Lifting Lugs:** Lessee assumes all liability for the adequacy of design or the strength of any lifting lug or device embedded in or attached to any object.
10. **Lessee** unequivocally assumes full liability and responsibility for all aspects of the use and operation of the leased equipment and furnished personnel.

Precision Air Systems

Heating & Cooling System

Invoice No.

2157 Annie Laura Lane
Mount Pleasant, SC 29464
(843) 856-0771
(843) 991-8558 (Mobile)

Name: Morgan Creek Grille
Address:
City: State ZIP
Phone:

Date: 10/8/03
Order No.
Rep: Scott Saucier

Qty	Description	Unit Price	TOTAL
1	10 TON Packaged Air Conditioner		—
	CURB & CURB ADAPTER		762.00
	MASTIC		—
	HEAT / COOL STAT		
	Low Voltage WIRING		
	High Voltage WIRING		
	HEAT STRIPS		8250.00
2	SPOT Cooler RENTALS (5 DAYS)		530.00
		TEC Service	
		Misc	
		TOTAL	8542.00

Office Use Only

Invoice Payable Upon Receipt

Thank you for your business!

Precision Air Systems

Heating & Cooling System

Invoice No.

2157 Annie Laura Lane
Mount Pleasant, SC 29464
(843) 856-0771
(843) 991-8558 (Mobile)

Name: Morgan Creek Grill
Address:
City: State ZIP
Phone:

Date: 8-14-03
Order No.
Rep: Scott Saucier

Qty	Description	Unit Price	TOTAL
1	HEIL 6.25 ton Condensing Unit 3PH & LABOR	3344.00	3344.00
7	lbs. R-22	105.00	
1	OIL DYER Liquid	50.00	
1	ACID AWAY	3.00	
	SILVER ALLOY	5.00	
	Ether	2.00	
	NITROGEN	5.00	3516.00
1	042 Copeland Comp.	1005.00	
1	SUCTION LINE DRYER	69.00	
2	Bottle NITROGEN	10.00	
3	hrs. Labor @ 55.00	165.00	1348.00
1	Single PHASE 875 Blower MTR. & Capacitor & Labor REPLACED Variable SPEED with single speed		273.00

TEC Service
Misc
TOTAL 5131.00

Paid 8/11/03
2150
$5,131.00

Office Use Only

Invoice Payable Upon Receipt

Thank you for your business!

Precision Air Systems

Heating & Cooling System

Invoice No.

2157 Annie Laura Lane
Mount Pleasant, SC 29464
(843) 856-0771
(843) 991-8558 (Mobile)

Name: Morgan Creek Grill
Address:
City: Lap State: SC ZIP:
Phone:

Date: 3/19/03
Order No.:
Rep: Scott Saucier

Qty	Description	Unit Price	TOTAL
1	EVAPORATOR Coil	200.00	
1	5HP CONDENSING UNIT	900.00	
	Solenoid Valve	120.00	
	EXPANSION VALVE	120.00	
	COPPER & DRAIN		
	10 hrs. Labor @ 60.00	600.00	
	5 HRS. OVERCHARGE		
	IMP-39		
	1 YEAR WARTY ALL PARTS & LABOR		
	CHANDLER Equipment		
	1390		
	2420.00		
	3-19-03 TEC Service		
	Misc		
	TOTAL		2420.00

Office Use Only

Invoice Payable Upon Receipt

Thank you for your business!

EXHIBIT H

ORDINANCE 2003-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-12, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ADD REGULATIONS REGARDING THE FILLING OR GRADING OF LOTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the following Section 5-4-12 (p) is hereby adopted:

"(p) No Lot shall be graded or filled to an elevation that results in a change to the existing storm water runoff for such lot without the Zoning Administrator's prior approval of a storm water management plan.

The storm water management plan shall include: the stamp and signature of a duly licensed and qualified professional, all existing and proposed topographical features of the lot, and a statement by the professional certifying that the filling or grading of the lot will not adversely impact the drainage of any adjacent properties, drainage systems or right-of-ways."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance shall take effect and be in force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____DAY OF _____, 2004.

_____
F. Michael Sottile, Mayor
(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk
First Reading:_____
Public Hearing: _____
Second Reading:_____
Ratification:_____

MEMORANDUM

TO: Mayor Sottile and members of City Council

FROM: Douglas Kerr, Director of Building and Planning

DATE: February 19, 2004

RE: Lot fill regulations

As you will recall, the Council gave first reading to a proposed lot fill ordinance, but in light of Sullivan's Island recently adopting a similar restriction, referred the ordinance back to the Planning Commission. The Commission not only reviewed the Sullivan's Island ordinance, but also had the Charleston County Public Works engineering staff review the recommended ordinance.

The initial ordinance allowed an owner to fill a lot to an elevation six inches above the road without consulting an engineer or up to twelve inches above the road with an engineered drainage plan. The County's engineers felt that to allow owners to fill up to six inches with no consideration to surrounding conditions would not achieve the desired result. Therefore, they recommended requiring an owner wanting to add any fill to a lot that would change the drainage of the lot to have an engineered stormwater plan. The Commission agreed with this and has therefore recommended the attached ordinance be ratified.

EXHIBIT I

ORDINANCE 2004-1

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, SECTION 5-4-66(d) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING STANDARDS FOR TREE PLANTING AND REPLACEMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-66 (d) is hereby amended in its entirety to read as follows:

"(d) In situations where Tree replacement on the same property is impossible or undesirable, as determined by the zoning administrator, the owner shall either donate such Tree or Trees as would otherwise be required by this Article to the city to be planted, at the owner's expense, on such public property as city council shall direct, or pay a fee to the city equal to one hundred (100%) percent of the fair market cost of the trees that would have been required to be replanted at the site, plus the costs of replanting. All such fees shall be placed in a special account to be used solely for the beautification of public property as determined by city council."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF_____,2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT J

ORDINANCE 2004-2

AN ORDINANCE ADOPTING TITLE 1, CHAPTER 10, PURCHASING PROCEDURES, OF THE CODE OF ORDINANCES FOR THE CITY OF ISLE OF PALMS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the following provisions are hereby adopted as Title 1, Chapter 10, Purchasing Procedures:

Sec. 1-10-1 Purchasing agent, specified duties. The city administrator shall serve as the purchasing agent for the city. The purchasing agent shall be responsible for:

(a) The purchase of supplies, materials and equipment and contractual services required by any office, department or agency of the city .

(b) The storage and distribution of all supplies, materials and equipment required by any office, department or agency of the city .

(c) Establishing written specifications, whenever practicable, for supplies, materials and equipment required by any office, department or agency of the city . Such specifications shall be definite and certain.

(d) Maintaining, whenever practicable, a perpetual inventory record of all materials, supplies or equipment stored in storerooms or warehouses.

(e) Soliciting and maintaining an up-to-date list of qualified suppliers who have requested their names be added to a "bidders list". The purchasing agent shall have authority to remove temporarily the names of vendors who have defaulted on their bids or contracts, attempted to defraud the city or who have failed to meet established specifications or delivery dates.

(f) Obtaining as full and open competition as practical on all purchases, contracts and sales.

Sec. 1-10-2 Formal contract procedure. Except as otherwise provided herein, all supplies and contractual services, when the estimated cost thereof shall exceed Ten Thousand ($10,000) Dollars, shall be purchased by formal, written contract. No contract or purchase shall be subdivided to avoid the requirements of this section. All sales of personal property which has become obsolete or unusable, when the estimated value exceeds Ten Thousand ($10,000) Dollars, shall be sold by formal written contract or at a public auction to the highest responsible bidder, after due notice inviting proposals and bidders.

Sec. 1-10-3 When competitive bidding is required; exceptions.

(a) Before any purchases or contracts for supplies, materials, equipment or services exceeding Five Thousand ($5,000.00) Dollars are made, the purchasing agent shall give reasonable opportunity for competitive bidding; provided, however, that the purchasing agent has the authority to reject all bids, parts of all bids, or all bids for any one or more supplies or contractual services included in the proposed contract. All contracts for improvements, supplies, materials, equipment, or services costing more than Twenty-five Thousand ($25,000) Dollars shall be awarded pursuant to sealed bids as provided in this Chapter. For purchases or contracts not exceeding Five Thousand ($5,000) Dollars, oral bids may be accepted. All other bids shall be in writing.

(b) Exceptions.

(1) In the event of any emergency affecting the public welfare, health or safety, the provisions of this section shall not apply. A full report of any emergency purchase shall be filled by the purchasing agent with city council and shall be entered in the minutes of council.

(2) This section shall not apply to the procurement of professional legal, medical or accounting services.

(3) A contract may be awarded without competitive bidding when the purchasing agent reasonably determines that there is only one qualified source for the required goods or services and sets forth such determination and the basis therefor in a written statement submitted to city council and entered in the minutes of council.

Sec. 1-10-4 Award to lowest bidder; advertising, when required.

(a) Except as otherwise provided in this Chapter, all contracts for city improvements, materials, equipment, or services costing more than Twenty-five Thousand ($25,000) Dollars shall be awarded to the lowest responsible bidder after publication of invitation for bids in a newspaper of general circulation in the city at least five days before the last day set for receipt of bids. All bids shall be sealed. The newspaper notice required herein shall include a general description of the articles or services to be purchased, state where bid forms and specifications may be secured, and the time and place for opening of sealed bids.

(b) Generally, sealed bids are not negotiated, but in the event that all bids are rejected because of the amount of the bid, the purchasing agent is authorized in situations where the city's best interest precludes re-solicitation of bids of a reduced scope, to negotiate an adjustment in the bid price of the lowest responsible bidder, including changing the bid specifications, in order to bring the bid within the amount of funds deemed by the purchasing agent or city council to be available for the contract. If such negotiations are unsuccessful, the

purchasing agent is authorized to enter into new negotiations with the next lowest responsible bidder, and likewise the third and sequential bidders until a bid price acceptable to the city is obtained. If the purchasing agent is unsuccessful in the first round of negotiations, negotiations may be re-opened with any bidder with whom negotiations have occurred. If a contract is still not able to be negotiated, the scope of the request for proposals may be changed in an effort to reduce the cost to a fair, reasonable and acceptable amount and all responsive bidders must be allowed to submit their best and final offers/bids.

(c) When all bids received are rejected and are not successfully negotiated as provided by subsection (b) above and it is determined by the purchasing agent that time or other circumstances will not permit the delay required to re-solicit competitive sealed bids, a contract may be negotiated provided that:

(1) each responsible bidder who submitted a bid under the original solicitation is notified of the determination and is given reasonable opportunity to negotiate;

(2) the negotiated price is lower than the lowest rejected bid by any responsible and responsive bidder under the original solicitation; and

(3) the negotiated price is the lowest negotiated price offered by any responsible and responsive bidder.

Sec. 1-10-5 Bid Deposits. When deemed necessary by city council or the purchasing agent, bid deposits shall be prescribed in the public notices inviting sealed bids. Upon entering into a contract, bidders shall be entitled to return of a required bid deposit. The city shall retain a successful bidder's bid deposit upon failure of bidder to enter into a contract within ten days after the award; provided, however, that city council, in its sole discretion, may waive this forfeiture.

Sec. 1-10-6 Sealed bid procedures. Procedures for sealed bids shall be as follows:

(a) Sealing. Bids shall be submitted to the purchasing agent securely sealed in an envelope, and shall be identified on the envelope in accordance with bid instructions.

(b) Opening. Bids shall be opened in public at the time and place stated in the public notices.

(c) Tabulation. A tabulation of all bids received shall be available for public inspection.

(d) Rejection of bids. The purchasing agent or city council has the authority to reject all bids, parts of all bids, or all bids for any one or more supplies or contractual services included in the proposed contract.

(e) Bidders in default to city. The purchasing agent shall not accept the bid of a vendor or contractor who is delinquent in the payment of taxes, licenses, or other monies due to the city.

(f) The city has the right, but not the obligation, to waive informalities or irregularities in a bid received and allow the bid to be considered.

(g) Bid instructions shall be prepared or approved by the purchasing agent. In the event of a conflict between the bid instructions and this Chapter, the provisions of this Chapter shall control.

Sec. 1-10-7 Award of contracts.

(a) Authority of purchasing agent. The purchasing agent shall have the authority to award contracts of Ten Thousand ($10,000.00) Dollars or less. Contracts in excess of Ten Thousand ($10,000) Dollars shall be awarded by city council.

(b) Lowest responsible bidder. In determining the "lowest responsible bidder", in addition to price, the purchasing agent and city council shall consider:

(1) The ability, capacity and skill of the bidder to preform the contract or provide the service required;

(2) Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;

(3) The character, integrity, reputation, judgment, experience and efficiency of the bidder;

(4) The quality of performance of previous contracts or services;

(5) The previous and existing compliance by the bidder with laws and ordinances relating to the contracts or services;

(6) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;

(7) The quality, availability and adaptability of the supplies or contractual services to the particular use required;

(8) The ability of the bidder to provide future maintenance and service for the use of the subject: of the contract;

(9) The number and scope of conditions attached to the bid.

(c) Award to other than low bidder. When the award is not given to the lowest bidder, a full and complete statement of the reasons for same shall be prepared by the purchasing agent, filed with the documents relating to the transaction, and held for a period of not less than 12 months.

(d) Tie bids:

(1) Local vendors. If two or more bidders submit the low bid, quality and service being equal, the contract shall be awarded to the local bidder. If two or more of such bids are submitted by local bidders, the contract shall be awarded to one of the local bidders by drawing lots in public. If local bidders are not involved in the tie bids, the purchasing agent shall award the contract to one of the outside tie bidders by drawing lots in public.

(e) Performance bonds. The purchasing agent or city council shall have the authority to require a performance bond before entering into a contract, in such form and amount as the purchasing agent or city council deems reasonably necessary to protect the best interest of the city. The requirement of a performance bond shall be stated in any bid instructions.

(f) Payment Bond/Labor and Material Bond. The purchasing agent or city council may require a Payment Bond and Labor and Material Bond, before entering into a contract, in such form and amount as the purchasing agent deems reasonably necessary to protect the best interest of the city. The requirement of such bonds shall be stated in any bid instructions.

Sec. 1-10-8. Appeals Any actual or prospective bidder, offeror, contractor or subcontractor who is aggrieved in connection with the solicitation or award of a contract may appeal the award to City council. The appeal, setting forth the grievance, shall be submitted in writing to the purchasing agent within fifteen days after such aggrieved person knew or should have known of the facts giving rise thereto.

(a) Hearing of Appeal. City council shall convene and shall review and hear comments from the appellant and any other party intervening. City council's authority shall be rendered in a manner consistent with this Chapter.

(b) Decision of Appeal. The purchasing agent shall give written notice of city council's decision to the appellant within twenty days of the rendering of the decision. City council's decision shall state the reasons for the action taken.

(c) Finality of decision. A decision rendered herein is considered final and conclusive. Such a decision is the final administrative review and the decision of the city which can be appealed to the Charleston County Court of Common Pleas.

(d) Limitation of Damages; Reimbursement for reasonable costs. If an aggrieved bidder demonstrates to city council, by a preponderance of the evidence, that such bidder should have been awarded a contract pursuant to this Chapter, but was not, then such bidder may petition city council for reimbursement of its actual costs, not to exceed Five Thousand ($5,000.00) Dollars, incurred in connection with the solicitation, including bid preparation, which shall be such bidder's sole remedy at law or in equity for city's failure to award the contract to the bidder. Upon receipt of such petition, city council may order the computation of a reasonable reimbursement amount and make such reimbursement as it deems equitable, including reimbursement of bid preparation costs, not to exceed the sum of Five Thousand and no/100 ($5,000.00) Dollars.

Sec. 1-10-9 Materials testing. The purchasing agent shall have the authority to require chemical and physical tests of samples submitted with bids and samples of deliveries which are reasonably necessary to determine their quality and conformance with the specifications. In the performance of such tests, the purchasing agent shall have the authority to make use of laboratory facilities of any agency of the city or any outside laboratory.

Sec. 1-10-10 Financial interest of city officials and employees prohibited. No member of city council or any officer or employee of the city, shall have a financial interest in any contract or in the sale to the city or to a contractor supplying the city of any land, material, supplies or services; except when a majority of the city council determines such exception in the best interest of the city, provided, that no councilman whose interest is involved shall vote on the question. Any violation of this section with the knowledge express or implied of the person or corporation contracting with the city shall render the contract voidable by the purchasing agent or city council. All council members and city officials shall also comply with all applicable state ethics laws regarding such contracts.

Sec. 1-10-11 Records of open market orders and bids. The purchasing agent shall keep a record of all open market orders and the bids submitted in competition thereon, and such records shall also be open to public inspection.

Sec. 1-10-12 Stock reports. All offices, departments or agencies of the city shall submit to the purchasing agent, at such times and in such form as the purchasing agent shall prescribe, reports showing stocks of all supplies which are no longer used or which have become obsolete, worn out or scrapped.

Sec. 1-10-13 Surplus stock. The purchasing agent has the authority to transfer surplus stock to other offices, departments or agencies of the city.

Sec. 1-10-14 Supplies unsuitable for public use, sale or exchange. The purchasing agent shall have the authority to sell all supplies which have become unsuitable for public use, or to exchange the same for, or trade-in the same on, new supplies. Such sales shall be made to the

highest bidder, and in conformance with this Chapter. All proceeds received from such sales shall be paid to the appropriate fund of the city.

Sec 1-10-15 Gifts and rebates. The purchasing agent and every other officer and employee of the City are expressly prohibited from accepting, directly or indirectly, from any person, company, firm or corporation to which any purchase order or contract is, or might be awarded, any rebate, gift, money, or anything of value whatsoever, except where given for the use and benefit of the City.

Sec. 1-10-16 Cooperative purchasing. The purchasing agent shall have the authority to join with other governmental units in cooperative purchasing plans when the best interest of the city would be served thereby. The purchasing agent also is given the authority to make purchases of supplies and equipment through the property division of the state budget and control board, without the formality of publication and receiving competitive bids as otherwise required in this Chapter.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all resolutions, ordinances, or parts of resolutions or ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Second Reading: _____
Ratification: _____

EXHIBIT K

Proclamation

WHEREAS, since September 11, 2001, our Homeland Security Advisory System that monitors the risk of terrorist attacks in our nation has been raised to "high" on four separate occasions. While we are fortunate that no terrorist acts have occurred during those periods, it is critical that all Americans and residents in the City of Isle of Palms remain vigilant, prepared and ready to deter terrorist attacks; and

WHEREAS, the American Red Cross, Carolina Lowcountry Chapter, has devoted itself to that goal - educating individuals, families, schools and businesses in the Lowcountry about what they can do at each threat level of the federal alert system to strengthen our community's response in the event of future attacks and other disasters. The Carolina Lowcountry Chapter has an unparalleled record of helping the residents of Berkeley, Charleston and Dorchester counties to prevent, prepare for, and respond to life-threatening emergencies by delivering relief services to victims of disaster; offering health and safety training such as first aid, CPR and aquatic lifesaving, to more than 24,000 people last year; providing emergency communication services to military families; participating in international humanitarian projects that save lives; and collecting 28,000 units of blood from 13,000 donors in 2003. All blood donation are made available through volunteers who generously give the gift of life to help patients in need; and

WHEREAS, in the last two years, the face of disaster has changed dramatically. From the 2001 terrorist attacks and the elevated threat of future acts, to armed conflict in Afghanistan and Iraq and the increasing severity of natural disasters, the Red Cross understands more than most - America, and the residents in the City of Isle of Palms need to be better prepares; and

WHEREAS, being prepared ranges from knowing what to do in a natural or man-made disaster to making sure lifesaving blood is available when a family member needs surgery. The Red Cross urges all Americans to take five simple emergency preparedness steps - make a plan outlining what to do if a disaster strikes, create a disaster supplies kit, have at least one member of your household trained in first aid and CPR, volunteer to help the local community prepare for disasters and give blood regularly to ensure a safe and adequate blood supply for the victims of medical emergencies. Communities must be prepared with a five-to-seven day supply of blood; and

WHEREAS, by joining the American Red Cross as a volunteer, course participant or instructor, contributor or blood donor, you can help to make Charleston County and out nation safer. Last year, the Red Cross responded to 240 disasters in the Tri-County, from home fires to plane crashes and drownings. During Red Cross relief operations, volunteers assess damages, drive emergency response vehicles to distribute food and other supplies, provide shelter for families who have been evacuated from their homes and necessities to people in need. These invaluable services are provided free of charge, paid for by generous contributions from the American people; and

WHEREAS, the American Red Cross also serves military families by delivering emergency messages between soldiers and their families back home. With U.S. troops deployed overseas in Iraq and Kuwait defending freedom, this support has been especially important. In addition, Red Cross workers at home and overseas provide critical aid to the victims of disease, famine, war and natural disasters. The Red Cross organized an effort to vaccinate nearly 43 million African children against the childhood killer measles last year and continued a program to aid families in war-torn Afghanistan with clean water, tents, school supplies and other necessities. To commemorate these valuable humanitarian services,

NOW THEREFORE, I, F. Michael Sottile, Mayor of the City of Isle of Palms, by virtue of the authority vested in me, do hereby proclaim March 2004 as

American Red Cross Month.

I urge all residents of the Isle of Palms to work through the American Red Cross, Carolina Lowcountry Chapter, to help prepare their families and this community for emergencies. Please continue to give your time, financial contributions and blood donations to support this worthy organization's mission to prevent and relieve suffering and to save lives.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of February, in the year of our Lord two thousand four, and of the Independence of the United States of America the two hundred and twenty-eighth.

SEAL

F. Michael Sottile, Mayor

REGULAR CITY COUNCIL MEETING
March 23, 2004

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on March 23, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin. Councilman Marino was excused.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order at 7:00 p.m. and asked everyone to stand for the invocation and remain standing for the pledge of allegiance. After the pledge of allegiance, the City Clerk called the roll and noted that all council members were present except Councilman Marino. Mayor Sottile announced that Councilman Marino's wife gave birth to a baby girl yesterday morning and he wished them well.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES - None

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS -
Regular City Council Meeting - February 24, 2004

Councilman Bettelli made a motion to approve the minutes as presented; Councilman Taylor seconded; motion passed unanimously.

D. CITIZENS COMMENTS - None

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Taylor reported on their meeting of March 16, 2004, (Exhibit A)

(A) Councilman Taylor made a motion to approve the change order for installing flood panels to the new Recreation Center and raising the window sills by one foot and for installing additional tie-down anchors at an additional net expense of $9,914; Councilman Buckhannon seconded; motion passed unanimously.

(B) Councilman Taylor made a motion to award the dock expansion project to the low bidder, Dock and Marine Construction at a cost of $206,000 and that no security gate be installed on these docks; Councilman Miller seconded. Upon discussion, Mayor Sottile stated that he was not voting fo this motion because, although he understood the reason for the expansion to the Marina facilities, he felt that the additional cost was too expensive. After discussion, motion passed 7-1.

(C) Councilman Taylor made a motion to approve the expenditure of $2,400 for ads in the South Carolina Magazine; Councilwoman Hanbury seconded; motion passed 7-1.

(D) Councilman Taylor made a motion to bid out the landscaping maintenance project for the Front Beach Enhancement and to extend the contract with the current Public Restroom manager for this season at $89 per day; Councilman Miller seconded; motion passed unanimously.

(E) Councilman Taylor made a motion to approve the submission of a Highway Safety Grant for the addition of two police officers; Councilman Bettelli seconded.

Upon discussion, Councilwoman McMackin expressed that increasing the department with two more officers, while also adding the Victim's Advocate Investigator, was excessive and she did not support approval of this grant.

Chairman Taylor noted that the grant would begin in October and it normally takes approximately three months for a new officer to be trained and fully functional on the island.

Mayor Sottile stated that the City has not increased its police force since 1989 and noted that the City is experiencing growing pains more than doubling the number of calls handled by the department. Mayor Sottile stated that this was an excellent opportunity to increase the force with outside funding and he urged support for the motion.

Councilman Buckhannon commended the Police Department for being proactive and finding these grants to help offset the personnel costs to the City. He noted that these additional officer will enable the department to, once again, have officers in the community on bicycles and on the beach to make the front beach more inviting.

After discussion, motion passed 7-1.

(F) Councilman Taylor made a motion to approve the hiring of two additional dispatchers to begin in May; Councilman Miller seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Miller reported on their meeting of March 15, 2004 (Exhibit B). Councilman Miller noted that in 1989 the Police Department had 16 officers and logged about 8,000 calls, and now 15 years later, the City still has 16 officers and logs about 16,000 calls. The addition of two police officer is sorely needed and she was very glad that the City is taking advantage of the opportunity for grant funding for the two additional officers.

Mayor Sottile referred to letter received from the Ohler family commending Officer Caldwell for her assistance and support during their recent need. He also noted a letter from the Hopkins family commending the Fire Department for their assistance at a recent automobile accident on the island.

3. Public Works Committee. In the absence of Chairman Marino, Councilwoman Hanbury reported on their meeting of March 10, 2004 (Exhibit C).

4. Recreation Committee. Chairman Buckhannon reported on their meeting of March 2, 2004, (Exhibit D).

5. Personnel Committee. Chairman Bettelli reported on their meetings of March 9 and March 17, 2004, (Exhibit E).

(A) Councilman Bettelli made a motion to approve the job description for the Victim's Advocate/Investigator; Councilman Taylor seconded; motion passed unanimously.

(B) Safety Sweepstakes Winners
Police Department - Kim Usry
Fire Department - Bob Maibach
Public Works Department - John Graham
Combined General Government, Recreation and Building Departments - Cathy Kennedy of the Building Department
(D) Employee of the Month: Willie Powell, Public Works Department

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes from their March 9, 2004 meeting attached as Exhibit F.

2. Planning Commission - See minutes from their meeting of March 10, 2004 attached as Exhibit G.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes of their March 14, 2004 meeting attached as Exhibit G.

2. Beach Advisory Committee - See minutes of their March 4, 2004 meeting attached as Exhibit H.

3. Front Beach Enhancement Committee. Councilman Miller reported that the brickwork is scheduled to be completed by the end of this week and the 150 recently sold bricks will be engraved week after next. The concrete will be completely laid by early next week as well as the paving and the water and electricity follow. He also noted that The Beach Company is doing some renovating of the Pavilion Shops, the part near the Sea Cabins end of the street, and this section will be completed soon, but the other end will be delayed until this fall, after the season.

4. Real Property Advisory Committee. Councilman Bettelli reported on their meetings of March 4 and 8, 2004 (Exhibit I).

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading - Ordinance 2004-2 - An Ordinance Adopting Title 1, Chapter 10, Purchasing Procedures, of the Code of Ordinances for the City of Isle of Palms. (EXHIBIT J)

Mayor Sottile asked for deferral of this ordinance until the April meeting as the attorney is making some amendments to the final version.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

Proclamation - Week of the Young Children (Exhibit K).

Administrator Tucker read the proclamation in full. Proclamation was unanimously approved.

K. MISCELLANEOUS BUSINESS

1. The April Public Works Committee meeting was moved from Tuesday to Monday, April 5th.

2. Councilwoman Hanbury noted that there have only been 128 dog licenses registered to date. It was noted that the Rabies Clinic is coming up in April and many people license their dogs at that time.

3. Councilwoman Hanbury again spoke about the lighting of the flag on the Connector and stated that the light is not bright enough to illuminate the flag properly. Administrator Tucker stated that it is a turtle friendly solar-panel light which may be dim, but can be seen when crossing the Connector. Councilwoman Hanbury asked that Public Works address this at their April 5th meeting.

L. EXECUTIVE SESSION

Councilman Miller made a motion to go into Executive Session to discuss personnel matters; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that personnel matters were discussed and no action or votes were taken.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:05 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on April 27, 2004.

EXHIBIT A

WAYS & MEANS COMMITTEE
March 16, 2004

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on March 16, 2004, in City Hall Council Chambers. Present were Chairman Taylor, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller and Rice. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs, Recreation Director Page, Chief Buckhannon and Detective Corporal Caldwell.

1. Citizens Comments. (A) Jimmy Ward, member of the Accommodations Tax Advisory Committee, spoke about the ATAX Committee and the fact that they have changed their method of approving applications since the huge expense of replacing the bulkhead at the Marina has earmarked so much of the fund. The committee is being very diligent in approving funding requests until money has been set aside for the bulkhead. The ATAX Committee has recommended approval of placing an ad in the South Carolina Magazine contingent upon an editorial being focused on the Front Beach Enhancement in the hopes of boosting the businesses along Ocean Boulevard. The magazine is a destination publication aimed at people who visit and live in the State. The ad would run in six magazines within the year with one written article on Front Beach and Mr. Ward encouraged the committee's approval of this request.

(B) John Donohue, an artist of metal art, showed a draft example of the type of art he proposes for placement at the Front Beach Enhancement near Sea Cabins. Councilman Miller stated that this model was 50% of the actual size and that he was not asking for any action to be taken at this time, but they were merely showing an example of the type of art that might be displayed as part of the finished project.

(C) Mark Clancy, LS3P, was present at the request of the Recreation Committee to explain about the change order on the Recreation Project (see attached documentation). Administrator Tucker stated that the change order of $9,914 included the reduction as a result of Council's decision concerning the siding on the existing building. The increase in expense includes $11,042 for flood panels and $3,969 for revised structural drawings and LS3P was present to explain to Council how this error in design occurred.

Mr. Clancy introduced Chuck Ciesar, the field manager for the project, while a handout from FEMA explaining flood zone elevations was distributed as well as an example of flood insurance costs per different elevations. Mr. Clancy explained that at the time of the bids, the building was designed for flood proofing to the base flood elevation, which meets code, but does not provide for lower insurance premiums. During the design process, LS3P felt that they were well-intentioned by flood proofing to the flood elevation and providing lower windows for the children to be able to see out and interact with people in the fields. They felt that the flood insurance cost was not that significant, that they would meet the code and not go above the code, and when that decision was made, they should have talked to Council and included them in the decision process. Further, Mr. Clancy said that, now in hindsight, it makes more sense to elevate the window sills one foot higher and adding additional tie-ons to hold the structure down to reduce flood premiums and provide more flood protection. Further, during a review of the permitting process, Douglas Kerr made notes on the plans and recommended the change in flood elevation. Mr. Clancy stated that LS3P will continue to evaluate construction as it goes along to make sure the building is the best as it could possibly be and, if they find something else, they will definitely

bring it to Council. Mr. Clancy answered questions of Council members and there followed significant discussion on this issue. Many Council members expressed their disappointment that this was not brought to them before the project was bid. After learning that the tie-downs had already been installed, they were very unhappy that money was expended without their approval first. Councilman Marino iterated that, in the future, the contingency fund should not be used until approval has been received from City Council. After discussion, **Councilwoman McMackin made a motion to approve the change order for installing flood panels and raising window sills by one foot and for installing additional tie down anchors at an additional net expense of $9,914; Councilman Buckhannon seconded; after further discussion, motion passed unanimously**.

2. Approval of Previous Minutes. Councilman Buckhannon made a motion to approve the minutes from the February meeting; Councilwoman Rice seconded; motion passed unanimously.

3. Financial Report - February 2004. Treasurer Suggs referred to the February 29 Financial Statement Summary (copy attached) and answered questions of committee members. She further noted that, at 67% through the fiscal year, expenditures are at 63% and revenues are at 79% with $2,734,160 in the General Fund. She further discussed the attached charts on the Recreation Expansion and Front Beach Enhancement and Fire Station Structural and she answered questions of committee members.

4. Old Business. (A) Dock Expansion - Award of Contract. Administrator Tucker referred to the attached letter and bid sheet from Hobbs, Upchurch and memo from herself. She began discussion of the bids which came in over the $150,000 budgeted for the project. The low bidder was Dock & Marine Construction at a base bid of $206,000. She stated that Council has the option of accepting the low bid or to rebid the project for a September date in the hopes that bids might be lower after the season. The Real Property Advisory Committee met this morning and recommended awarding the bid to Dock & Marine at $206,000, $150,000 of the funding already approved to be split equally between the Marina Fund and the Municipal Accommodations Fund. Further, they recommended installing basic water hoses and electricity and to allocate the additional $86,000 over budget from the Marina Fund. After lengthy discussion, **Councilman Miller made a motion to approve the low bid to be funded as stated; Councilwoman Hanbury seconded.** Upon discussion, there were many comments on the installation of a gate to the boat docks at the expense of the Marina Manager and Restaurant Manager. Most of Council felt that these docks were intended for public use and were not in favor of installing any security gates on the new docks. **Councilwoman Rice made an amendment to the motion to accept the bid with the contingency that there be no gate installed on the new docks limiting access to Isle of Palms residents; Councilman Marino seconded. Amendment passed 7-2.** After further discussion, **main motion with amendment passed 8-1. Councilman Marino made a motion to award the contract to the low bidder Dock and Marine Construction; Councilwoman Rice seconded; motion passed unanimously.**

(B) Marina Bulkhead Assessment for March 2004 and Set Aside Budgeted Funds. Administrator Tucker noted that money has been budgeted this year from the capital budget for bulkhead replacement, and because of the recent assessment, it appears unlikely that the City will move forward with this project this year. Council also had previously budgeted for a new assessment to be done in March 2004 and she was asking for direction on whether or not to have the assessment done at this time. Also, the Administrator and Treasurer recommended that Council set aside an equal amount in next year's budget so that when replacement is imminent, the money will be available. Treasurer Suggs stated that there is currently $300,000 each budgeted from State Accommodations Tax, Municipal

Accommodations Tax, and $200,000 from the Marina Fund. She recommended taking one third of that money from each of those funds this year to be transfer to the Marina Fund for a bulkhead reserve. Then, do the same next year and the following year so that the money will be available when the project begins. Chairman Taylor recommended that the next assessment be postponed and that this funding be plugged into the budget to be discussed during budget sessions - committee members agreed.

5. New Business. (A) State Accommodations Tax Funding Applications. South Carolina Magazine Ad. **Mayor Sottile made a motion to approve the expenditure of $2,400 for ads in the South Carolina Magazine; Councilwoman Hanbury seconded; motion passed 8-1.**

(B) Review of FY 04/05 General Fund Budget. Chairman Taylor referred to the draft version of the General Fund budget and noted that any changes made in committees will be added to this budget and a budget session will be set up maybe at the April Ways & Means meeting. Administrator Tucker reviewed some of the changes made in committee.

(C) Consideration of Options for Long Term Maintenance of Front Beach Project. Administrator Tucker referred to the Analysis of Maintenance Costs prepared by the Treasurer and stated that a decision will have to be made to either bid the maintenance project to a contractor or to hire a part-time employee to assist the Recreation maintenance staff with the project. The Administrator stated that she contacted three landscape companies for a rough cost estimate and noted that, if council desires to contract out the work, there will be a formal bid offering. There was some lengthy discussion about these choices. After discussion, **Mayor Sottile made a motion to bid out the landscaping maintenance project and to renew the contract with the current Public Restroom manager for this season at $89 per day; Councilwoman McMackin seconded.** After further discussion, during which several Council members expressed the desire not to hire another employee, **motion passed unanimously.**

(D) Consideration of Application for Hazard Mitigation Funds - Fire Stations. Administrator Tucker reported that the Public Safety Committee did not recommend applying for these funds because there are still too many unanswered questions about what to do with the buildings. Mayor Sottile reported that he did speak with Joe Maupin of Senator Hollings Charleston office who indicated that they are working on some federal funding, but that the process takes months to go through all the committees, etc. Mr. Maupin will stay in touch with Mayor Sottile.

(E) Authorization for Submission of 2nd Highway Safety Grant for Two Patrol Officers. Administrator Tucker began discussion of the grant and noted that the deadline for grant application submission is April 9th. She noted that during the first year of the grant, the City would only pay 10% of the costs plus 100% of the cost of two vehicles. By year four, the City would be paying 100% of the costs of these officers; however, by that time the City would surely need additional officers anyway. Chief Buckhannon gave a presentation and explained his need for the additional officers as well as two additional dispatchers. He iterated that there has been no addition to the number of police officers or dispatchers in over 12 years and the number of calls have more than doubled. Chief Buckhannon also explained how these officers and dispatchers would be scheduled and he answered questions of committee members. Chairman Taylor stated that the Public Safety Committee also recommended that the two additional dispatchers be hired in May so that they would be certified and working before July 4th and the bulk of the summer season. It normally takes nine weeks to fully train and certify a dispatcher.

After discussion, **Mayor Sottile made a motion to approve submission of this grant application for two police officers; Councilman Miller seconded**. Mayor Sottile stated that no new police positions have been added to the department in more than 12 years, but we eliminated one position two years ago and another officer has recently been recalled to active military duty. He felt that this grant was an opportunity to bring on two more police officers that will be funded 90% by the grant during the first year. The way the City is growing, the department will certainly need additional police officers and he iterated that the department is already overwhelmed with calls so that none of the public relations efforts can be dealt with appropriately. Chairman Taylor noted that the grant begins in October and it takes an officer 3-4 months to become fully certified on the island. Councilman Miller further stated that the Wild Dunes Community Association has even requested more patrolling within Wild Dunes. After further lengthy discussion, **motion passed 8-1.** (At this time, Councilman Buckhannon was excused.)

(F) Discussion of Future of Radio Service. Chief Buckhannon reported that Charleston County will not be changing the radio system for a year, but they will be making a decision during the next couple of months. He encouraged Council members to contact County Council members to encourage them to upgrade the current system. Mayor Sottile reported that he had a lunch meeting with Barrett Lawrimore and other local mayors to discuss local interests including the radio system. Mayor Sottile expressed the City's concerns and the financial strain it would put on the Isle of Palms to have to change the radio system. He also encouraged council members to contact County Council members or write them and let them know the City's position.

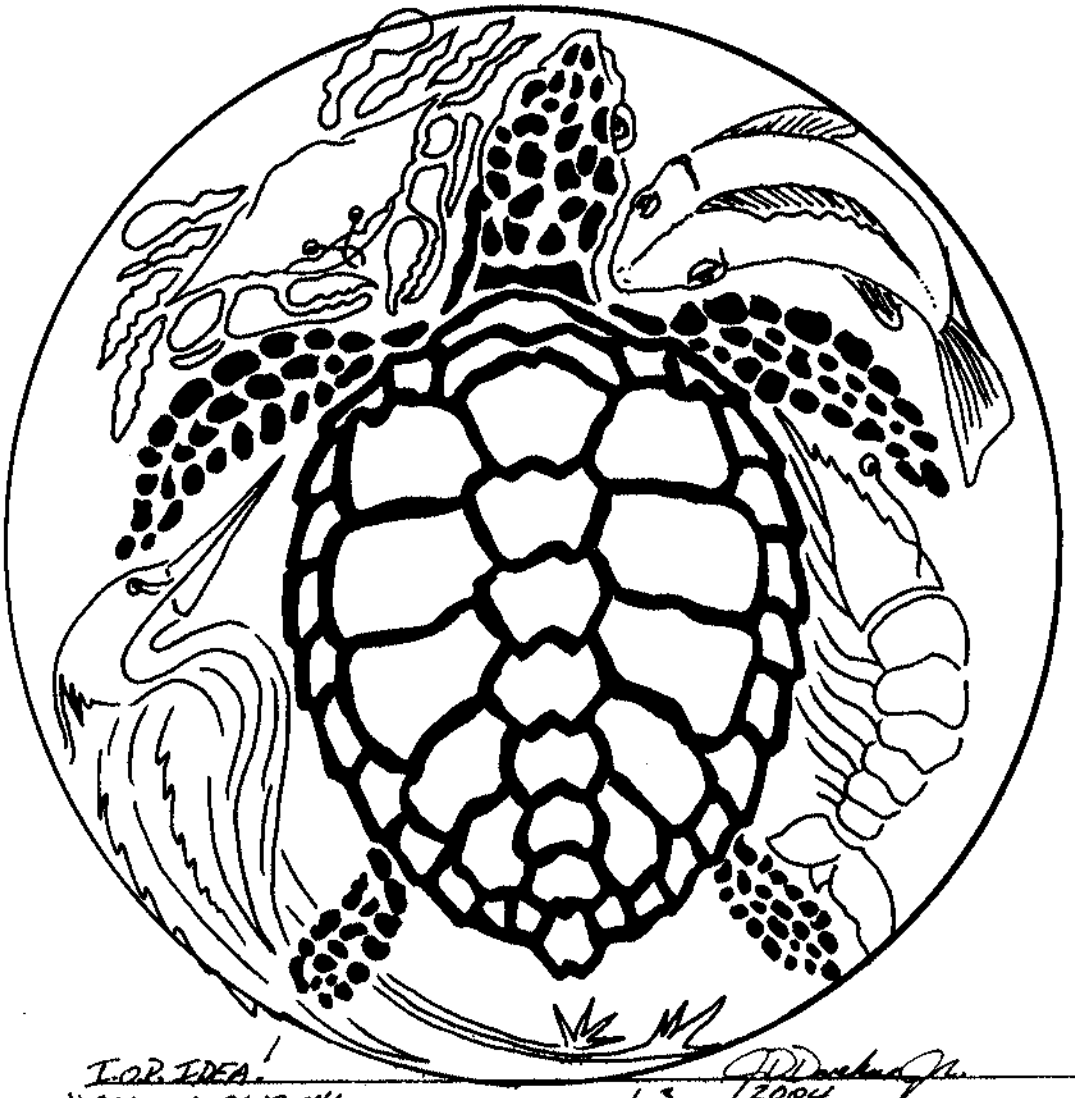
(G) Chairman Taylor referred to the attached budget impact estimate attached showing the additional cost for two dispatchers for two months in the current budget. Administrator Tucker noted that it would cost approximately $11,000 for two months of dispatcher expense. She further noted that there is a part time animal control position currently in the budget that has not been filled and there should not be a hit in the overall police budget if Council decides to hire the dispatchers for two months of this budget year. After discussion, **Councilman Bettelli made a motion to hire two additional dispatchers to begin in May; Councilwoman Hanbury seconded; motion passed unanimously**.

6. Miscellaneous. (A) Councilman Marino reported that Herb Rothschild appeared before the Public Works Committee again pleading for some drainage alleviation in the area of 56th Avenue. Councilman Marino told Mr. Rothschild that it appears that Wild Dunes is going to move forward with their plans for a new convention center and that the City will be able to tie into that system when the construction is done. He further recommended that the City continue to hold the $63,000 currently set aside for this project and to add an additional $50,000 in the upcoming budget year. Chairman Taylor stated that this would be put into the budget and discussed during the budget process.

(B) Next Meeting - April 20, 2004, 5:45 p.m. for budget session.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:15 p.m.

Respectfully submitted,
Dee Taylor, Chairman



I.O.P. IDEA!
"CARETTA-CARETTA"

1-3

2004

AIA® Document G701™ – 2001

COPY

Change Order

OWNER	X
ARCHITECT	X
CONTRACTOR	X
FIELD	
OTHER	

PROJECT *(Name and address)*:
Isle of Palms Recreation Center
24 28th Avenue
Isle of Palms, SC 29451

CHANGE ORDER NUMBER: 001

DATE: February 17, 2004

ARCHITECT'S PROJECT NUMBER: 1600-010980
CONTRACT DATE: December 05, 2003

CONTRACT FOR: General Construction

TO CONTRACTOR *(Name and address)*:
Harbor Contracting, LLC.
1202 Chuck Dawley Boulevard
Mt. Pleasant, SC 29464

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. Flood panel revisions - Add $11,042.00
2. Revised structural drawings - Add $3,969.00
3. Delete new wall panels on existing building - Credit $5,097.00

The original Contract Sum was	$	2,393,765.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	2,393,765.00
The Contract Sum will be increased by this Change Order in the amount of	$	9,914.00
The new Contract Sum including this Change Order will be	$	2,403,679.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is September 24, 2004

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT	CONTRACTOR	OWNER
LS3P Associates Ltd.	Harbor Contracting, LLC.	The City of Isle of Palms
(Firm name)	*(Firm name)*	*(Firm name)*
205 1/2 King Street, Charleston, SC 29401	1202 Chuck Dawley Boulevard, Mt. Pleasant, SC 29464	PO Box 508, 1201 Palm Boulevard, Isle of Palms, SC 29451
ADDRESS	ADDRESS	ADDRESS
BY *(Signature)*	BY *(Signature)*	BY *(Signature)*
Chuck A Ciesar	David E. Matthews	
(Typed name)	*(Typed name)*	*(Typed name)*
2/18/04	2/20/04	
DATE	DATE	DATE

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User Notes:

HARBOR
CONTRACTING, LLC

February 6, 2004

LS3P Associates Ltd.
205-1/2 King Street
Charleston, SC 29401

Attn: Charles Ciesar

Re: I.O.P. Recreation Center

Dear Charles,

Please accept this writing as a request for a change in contract for the following items:

1. Flood Panels: Change height from 48" to 60". Manufacturer of panels is Walz and Krenzer, Inc. as specified. Material cost = $10,542.00, Labor cost = $500.00 **Add = $ 11,042.00**
(Note: Presray Flood Production Products were $10,000.00 higher than Walz and Krenzer.)

2. Revised ADC structural drawings: Add 2.4 tons rebar. Drawings changed from 32" O.C. to 24" O.C. and tie down anchor changed from 51 to 102. Material cost = $2,460.00, Labor cost = $1,509.00. **Add = $ 3,969.00**

3. Delete providing new metal wall panels on existing recreation building. Note 6, Sheet A111. Paint existing exterior metal panels. Deduct $7,860.00 for new panels; Add $2,763.00 to paint panels. **Deduct = $ 5,097.00**

Total Add = $15,011.00 **Total Deduct = $5,097.00** **Total: = $9,914.00**

Your issuance of a formal change directive regarding the above request would be appreciated.

Respectfully,

David E. Matthews
Project Manager

Additional Information: Mucking and filling- Palm tree root system encountered at entry foundation area, (no charge). In addition, no charge for overhead and profit on the above stated changes.

and/or located so as to prevent water from entering or accumulating within their components during conditions of flooding.

- If FEMA has not provided BFE data on the FIRM , the community must obtain and reasonably use any BFE data available from other sources for the purpose of regulating construction in Zone A.

Subdivisions and Other New Development in the SFHA

- All proposals for subdivisions and other new development in the SFHA must be consistent with the need to minimize flood damage within the floodprone area.
- All public utilities and facilities, such as sewer, gas, electrical, and water systems for such subdivisions and other new developments must be located and constructed to minimize or eliminate flood damage.
- Adequate drainage must be provided for all such subdivisions and new developments in order to reduce exposure to flood hazards.
- All proposals for subdivisions and other new developments greater than 50 lots or 5 acres, whichever is less, in an SFHA for which no BFEs are shown on the effective FIRM must be accompanied by 100-year flood elevation data.

New and Replacement Water Supply Systems in the SFHA

- New and replacement water supply systems within the SFHA must be designed to minimize or eliminate infiltration of flood waters.

New and Replacement Sanitary Sewage Systems in the SFHA

- New and replacement sanitary sewage systems in the SFHA must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
- On-site waste disposal systems must be located to avoid impairment to them or contamination from them during flooding.

WARNING

This manual does not cover manufactured housing. For NFIP requirements concerning manufactured housing, refer to Section 60.3 of the NFIP regulations.

WARNING

In addition to the floodplain management requirements discussed in this manual, the NFIP regulations include requirements specific to floodplains along rivers and streams. Because this manual focuses on the construction of residential buildings in coastal areas, it does not discuss these additional requirements. For more information about these requirements, consult local floodplain management officials. Also refer to *Engineering Principles and Practices for Retrofitting Flood Prone Residential Buildings*, FEMA 259 (FEMA 1995a).

6.4.3.2 Additional Minimum Requirements for Buildings in A Zones

The additional **minimum** requirements specific to buildings in Zones AE, A1-A30, AO, and A pertain to (1) the elevation of the lowest floor, including basement, in relation to the BFE or the depth of the 100-year flood and (2) enclosed areas below the lowest floor. Note that these requirements are the same for coastal and non-coastal A zones.

Building Elevation in Zones AE and A1-A30

The top of the lowest floor, including the basement floor, of all newly constructed, substantially damaged, and substantially improved buildings must be at or above the BFE (see Figure 6-2).

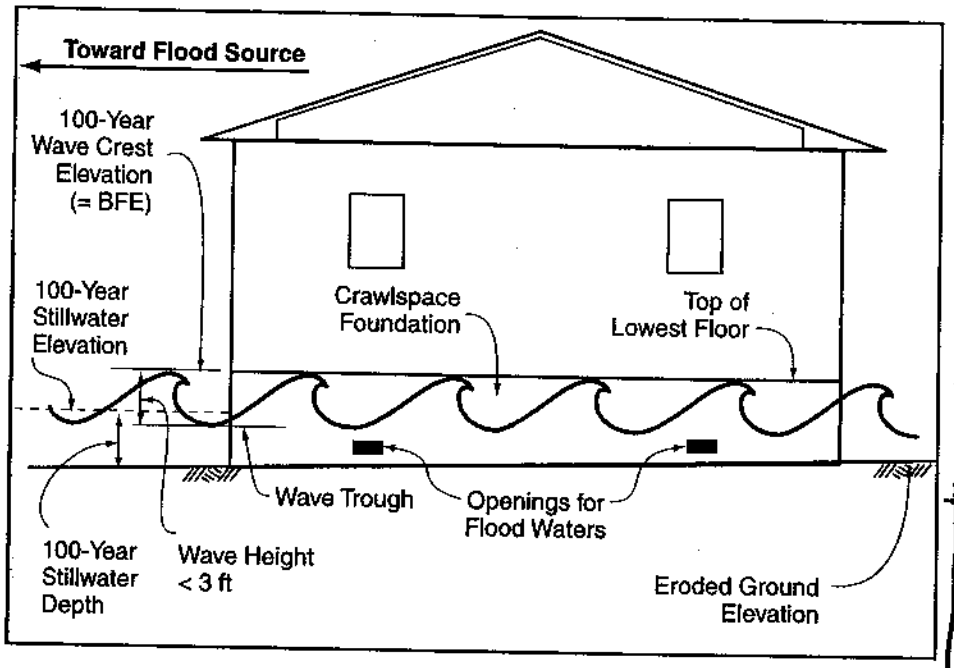


Figure 6-2
Minimum NFIP A-zone requirements: The lowest floors of buildings in Zones AE, A1-A30, and A must be at or above the BFE. Foundation walls below the BFE must be equipped with openings that allow the entry of flood waters so that interior and exterior hydrostatic pressures can equalize.

Building Elevation in Zone A

FIRMs do not present BFEs in SFHAs designated Zone A (i.e. unnumbered A zones). The lowest floors of buildings in Zone A must be elevated to or above the BFE whenever BFE data are available from other sources. If no BFE data are available, communities must ensure that the building is constructed with methods and practices that minimize flood damage.

Building Elevation in Zone AO

Zone AO designates areas where flooding is characterized by shallow depths (averaging 1–3 feet) and/or unpredictable flow paths. In Zone AO, the top of the lowest floor, including the basement floor, of all newly constructed, substantially damaged, and substantially improved buildings must be above the highest grade adjacent to the building by at least the depth of flooding in feet shown on the FIRM. For example, if the flood depth shown on the FIRM is 3 feet, the top of the lowest floor must be at least 3 feet above the highest grade adjacent to the building. If no depth is shown on the FIRM, the minimum required height above the highest adjacent grade is 2 feet.

Note that areas adjacent to V zones—behind bulkheads or on the back sides of dunes—are sometimes designated Zone AO. For these areas, this manual encourages the use of open foundations, as required in V zones (see Section 6.4.3.3), in Zone AO.

NOTE

For new, substantially damaged, and substantially improved **non-residential** buildings in A zones, the NFIP regulations allow dry-floodproofing as an alternative to elevating the lowest floor to or above the BFE or base flood depth. Dry-floodproofing refers to making the portion of a building below the BFE or base flood depth watertight, with walls substantially impermeable to the passage of water and with structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. The design, specifications, and construction plans for all dry-floodproofing projects must be certified by a registered professional engineer or architect. Additional information is available in *Non-Residential Floodproofing — Requirements and Certification for Buildings Located in Special Flood Hazard Areas,* FEMA's NFIP Technical Bulletin 3 (FEMA 1993d).

Table 9.5 Sample NFIP Flood Insurance Premiums for Buildings in A Zones
(Coverage: $200,000 Building / $100,000 Contents)

Flood Zone	Elevation of the Lowest Floor Above or Below the BFE (ft)	Annual Premium[a]	Savings
AE	-1	$3,093	-$2,376
AE	0	$717	0
AE	+1	$531	$186
AE	+2	$440	$277
AE	+3	$420	$297

[a] Rates as of May 1998.



COST CONSIDERATIONS

Note from Tables 9.5 and 9.6:

In an A zone (see Table 9.5), insurance premiums cost $2,023/year less when house is at BFE vs. 1 foot below BFE.

In a V zone with no obstructions (see Table 9.6), insurance costs $910 less when house is at BFE vs. 1 foot below BFE.

Table 9.6 Sample NFIP Flood Insurance Premiums for Buildings in V Zones – With and Without Obstructions Below the Lowest Floor [a] *(Coverage: $200,000 Building / $100,00 Contents)*

Flood Zone	Elevation of the Lowest Floor Above or Below the BFE (ft)	Annual Premium[b] w/ No Obstruction	Savings	Annual Premium[b] w/ <300ft^2 Obstruction	Savings
VE	-2	$4,850	-$2,150	$5,430	-$2,010
VE	-1	$3,610	-$910	$4,250	-$830
VE	0	$2,700	0	$3,420	0
VE	+1	$2,010	$690	$2,810	$610
VE	+2	$1,430	$1,270	$2,290	$1,130
VE	+3	$1,110	$1,590	$2,050	$1,370
VE	+4	$990	$1,710	$1,950	$1,470

[a] For buildings with > 300 ft^2 obstruction, premium to be determined by NFIP underwriting department from information provided by insurance agent (see page 9-14).

[b] Rates as of May 1998.

HARBOR
CONTRACTING, LLC

February 6, 2004

LS3P Associates Ltd.
205-1/2 King Street
Charleston, SC 29401

Attn: Charles Ciesar

Re: I.O.P. Recreation Center

Dear Charles,

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2. Revised ADC structural drawings: Add 2.4 tons rebar. Drawings changed from 32" O.C. to 24" O.C. and tie down anchor changed from 51 to 102. Material cost = $2,460.00, Labor cost = $1,509.00. **Add = $ 3,969.00**

3. Delete providing new metal wall panels on existing recreation building. Note 6, Sheet A111. Paint existing exterior metal panels. Deduct $7,860.00 for new panels; Add $2,763.00 to paint panels. **Deduct = $ 5,097.00**

Total Add = $15,011.00 **Total Deduct = $5,097.00** **Total: = $9,914.00**

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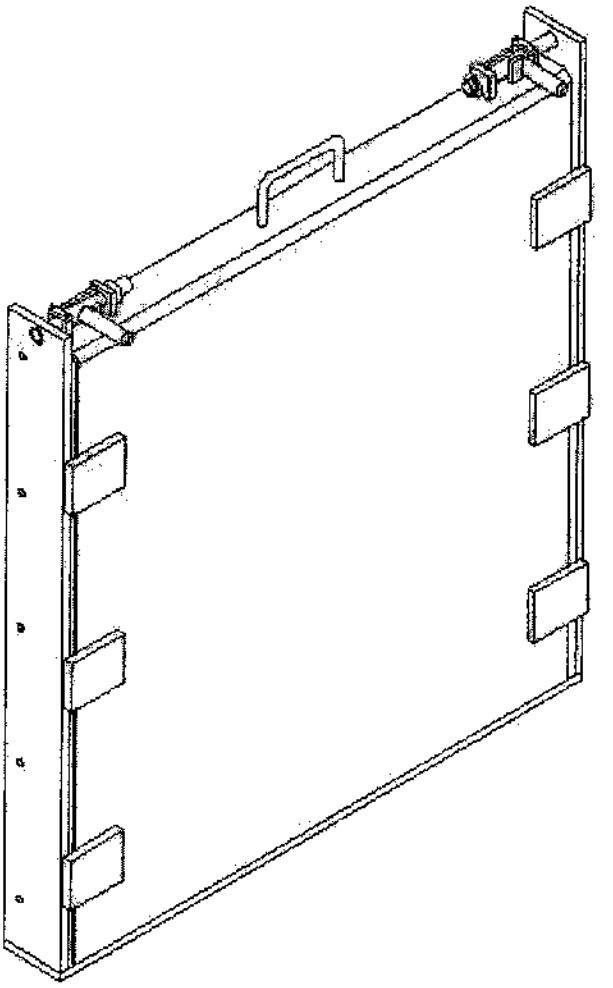
Respectfully,

David E. Matthews
Project Manager

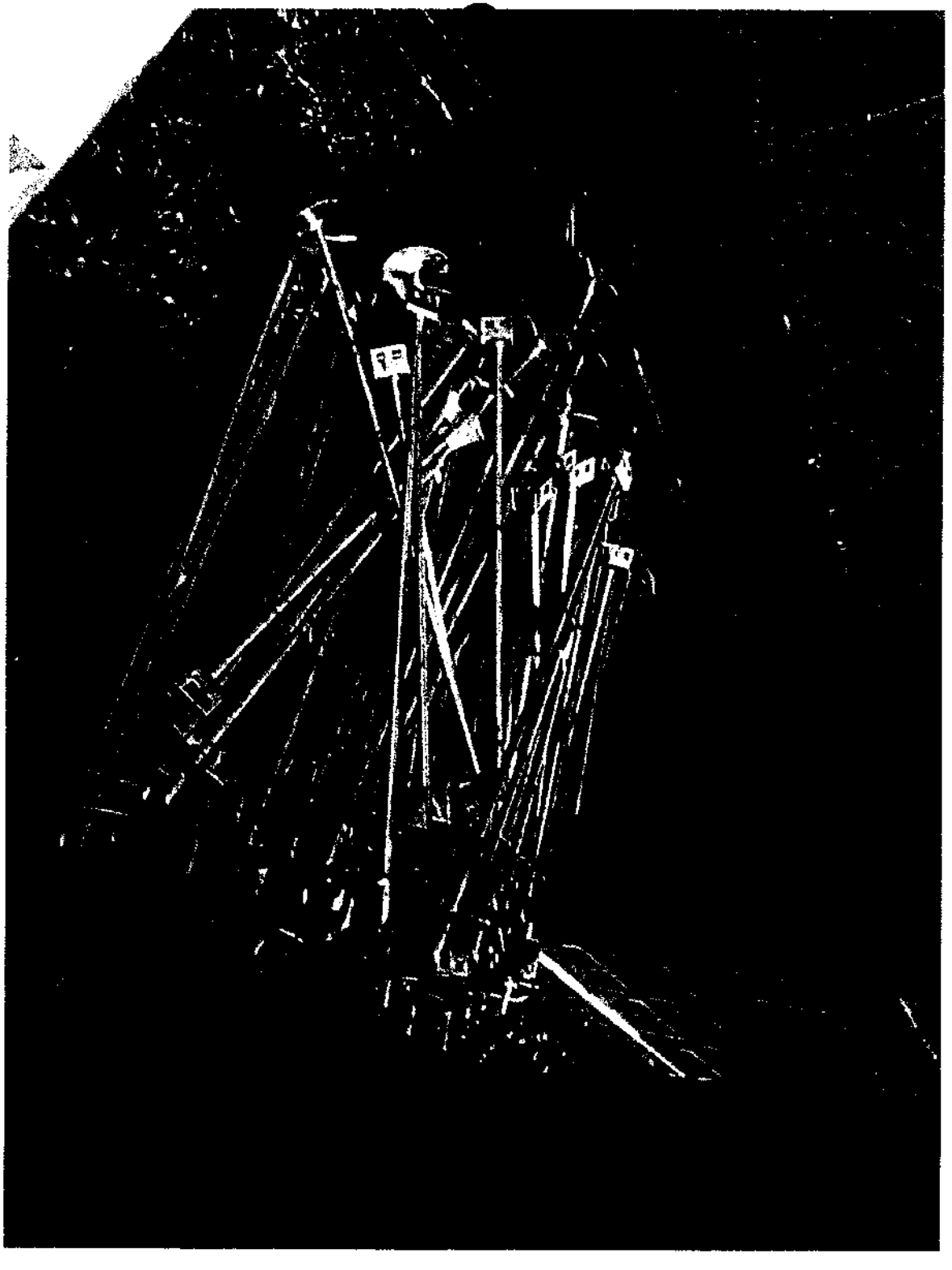
Walz & Krenzer, Inc.

Removable Flood Barriers - Lip-Seal Design

Back to Description



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City of Isle of Palms
Financial Statement Summary
FEBRUARY 29, 2004

	REVENUES				EXPENDITURES			
	Actual	Amend. Bud	Difference	% of Budget	Actual	Amend. Bud	Difference	% of Budget
General Fund	$ 3,795,634	$ 5,172,353	$(1,376,719)	73%	$ 3,244,340	$ 5,172,353	$ (1,928,013)	63%
Capital Projects Fund	23,642	266,232	(242,590)	9%	258,553	862,117	(603,564)	30%
Capital Projects Fund, Rec Exp	2,923,627	2,900,000	23,627	101%	282,021	2,775,004	(2,492,983)	10%
Muni Accommodation Tax Fund	370,364	277,599	92,765	133%	955,036	1,993,844	(1,038,808)	48%
Volunteer Fire 1% Fund	82,293	60,280	22,013	137%	87,926	60,280	27,646	146%
State Accommodation Tax Fund	323,855	191,900	131,955	169%	300,020	476,375	(176,355)	63%
Disaster Recovery Fund	12,565	23,000	(10,435)	55%	-	-	-	
Federal Narcotics Fund	4,372	150	4,222	0%	3,370	14,905	(11,535)	23%
Marina Fund	545,694	1,410,966	(865,272)	39%	244,212	1,764,016	(1,519,804)	14%
All Other Funds	107,276	3,345	103,931	3207%	27,112	1,020	26,092	2658%
Total All Funds	$ 8,189,322	$ 10,305,825	$(2,116,503)	79%	$ 5,402,590	$ 13,119,914	$ (7,717,324)	41%

General Fund YTD Expenditures

8 Month Target = 67%

	Actual	Budget	% of Budget
Mayor and Council	35,521	38,618	92%
General Government	286,637	559,460	51%
Police	799,610	1,308,374	61%
Fire	1,058,885	1,581,472	67%
Public Works	582,386	891,283	65%
Building & Licensing	110,221	203,448	54%
Recreation	303,536	464,725	65%
Judicial	62,830	105,076	60%
Parking Lot & Meters	4,713	19,897	24%
Total General Fund	3,244,340	5,172,353	63%

General Fund Cash at 3/11/04

February Balances:

BB&T (Rate = 0.5%)	1,744,613
SC Local Gov't Invest Pool (Rate = 1.39%)	1,093,496
	2,838,109

March activity thru 3/11/04

Cash Received	106,701
Accounts Payable Payments	(75,347)
Payroll	(135,303)
Approximate Gen Fund Cash at 3/11/04	2,734,160
Cash On-Hand as a % of Annual GF Expenses	**53%**

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	CO-Electrical Engineering	5,640	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
	Subtotal	76,610	Havens Framing	5919	9/12/03	9/23/03	457	304120.5079	103.67
			Thomas & Hutton	31716	8/29/03	9/23/03	460	304120.5085	2,055.07
			Thomas & Hutton	32321	9/30/03	10/20/03	467	304120.5085	1,597.23
			Thomas & Hutton	32895	10/31/03	11/14/03	477	304120.5085	4,067.50
			Thomas & Hutton	33393	11/28/03	12/18/03	487	304120.5085	3,325.00
			Thomas & Hutton	34254	12/31/03	1/26/04	497	304120.5085	5,515.00
			Thomas & Hutton	34786	1/30/04	2/25/04	506	304120.5085	1,390.00
									76,043.67

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending

FY2004 Amended Budget		
	Construction	944,444
CO #1 @ contract sign.	Add'l amt for pavers	12,000
	Sidewalks	
	Curb & Gutters	
	Drainage	
	Signage (installation only)	
	Paint	
	Landscaping	
	Fence	
	Parking Meters	89,010
	County Park Gate	-
	Construction Contingency	95,644
	Engineering	95,645
	Subtotal	1,236,743
	Grand Total Original Project	1,325,053

Additions to Original Project:

1	ER Call Boxes (appv'd @ 10/28/03 Council Mtg)	9,930
2	CO #2 (appv'd @ 12/9/03 Council Mtg)	21,628
3	Lower waterline (appv'd @ 1/27/04 Council Mtg)	1,800
4	Purchase of signage (poss offset in PWks Dept)	2,625
5	Sea Cabins easement issue (appv'd 9/23/03)	5,000
	Subtotal additions	40,982
	Grand Total Revised Project	1,366,035

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Landscape Pavers	App #1	9/25/03	10/2/03	462	304120.5085	51,731.44
Landscape Pavers	App #2	10/30/03	11/14/03	474	304120.5085	22,437.00
Thornleys Service	Y-5-03	11/7/03	11/18/03	479	304120.5085	1,093.75
Thornleys Service	Y-9-03	11/10/03	11/19/03	480	304120.5085	192.50
Landscape Pavers	App #3	11/28/03	12/17/03	486	304120.5085	30,569.40
Landscape Pavers	App #4	12/24/03	1/8/04	492	304120.5085	142,236.77
Schlumberger	IV53065	1/12/04	1/26/04	499	304120.5085	90,782.30
Landscape Pavers	App #5	1/27/04	2/4/04	501	304120.5085	151,440.30
Landscape Pavers	App #6	2/27/04	3/5/04	509	304120.5085	173,310.58
Landscape Pavers	App #7	3/5/04	3/10/04	510	3041205085	43,776.90
						707,570.94
						794,826.08

Paid as part of monthly Landscape Paver invoices

Isle of Palms CPW	Lnscp Pav	2/1/04		304120.5085	1,250.00

Paid as part of monthly Thomas & Hutton invoices (final amt = $280)

	1,250.00
	796,076
Budget Remaining	569,959

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	*** Included in construction contract ***				2,393,765	119,688	27,033	23,673	20,000	2,808,143
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,393,765			25,073		2,642,822
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	843										843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,558										37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee	125										125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	38,741										38,741
1779	9/23/03	3816	8/31/03	LS3P - Professional Services	35,874										35,874
1780	9/23/03	303329	9/15/03	McNair Law Firm, PA									17,293		17,293
1789	10/31/03	4116	9/30/03	LS3P - Professional Services	5,081										5,081
1798	11/21/03	4275	10/31/03	LS3P - Professional Services	13,096										13,096
1801	12/8/03	11073	10/31/03	Image Master									1,400		1,400
1806	12/8/03	4360	11/30/03	LS3P - Professional Services	3,532										3,532
1807	1/2/04	APP#1	12/29/03	Harbor Contracting						54,777					54,777
1810	1/21/04	31-Dec	12/31/03	Sottile & Hopkins										60	60
1812	1/27/04	4558	12/31/03	LS3P - Professional Services	8,676										8,676
1813	1/30/04	APP#2	1/29/04	Harbor Contracting						92,966					92,966
1819	2/25/04	4625	1/31/04	LS3P - Professional Services	4,021										4,021
1827	3/10/04	APP#3	3/1/04	Harbor Contracting						218,439					218,439
															-
Total Expended					179,090	-	-	-	-	366,182	-	-	25,073	60	570,405
Total Remaining on Contracts					**44,894**	**-**	**-**	**-**	**-**	**2,027,584**	**-**	**-**	**(0)**	**(60)**	**2,072,417**
Total Remaining on Project					**44,894**	**-**	**-**	**-**	**-**	**2,027,584**	**119,688**	**27,033**	**(1,400)**	**19,940**	**2,237,738**

City of Isle of Palms
Structural Assessment and Repair, Fire Stations 1 and 2
Summary of Commitments and Costs

Approved Spending		Actual Spending					
		Ck Date	Ck #	Inv #	Inv Date	Account	Amount
1 Wright, Padgett Christopher					*Total Authorized:*		**8,700.00**
Initial Investigation/Identification of Deficiencies							
Proposal # CHS2-145-2002		9/10/02	1673	10533	8/30/02	204540.5065	2,930.00
Project # CHS2-02-223		11/20/02	1689	11046	10/31/02	204540.5065	5,695.00
Authorized by Council:	6/25/02						
Agreement dated:	7/26/02						
					Total Spent:		8,625.00
					Remainder:		75.00
2 Wright, Padgett, Christopher					*Total Authorized:*		**25,000.00**
Structural Evaluation and Estimate of Rehab Costs							
Proposal # CHS2-145-2002B		2/12/03	1708	11720	2/5/03	204540.5065	5,210.63
Project # CHS2-02-223A		3/18/03	1712	12095	3/7/03	204540.5065	7,187.50
Authorized by Council:	11/26/02	4/16/03	1721	12410	4/7/03	204540.5065	6,143.75
Agreement dated:	1/6/03	5/22/03	1732	12095	3/7/03	204540.5065	506.25
		6/19/03	1737	12579	5/1/03	204540.5065	5,695.00
		7/8/03	1744	13090	6/24/03	204540.5065	745.00
					Total Spent:		25,488.13
					Remainder:		(488.13)
3 Wright, Padgett, Christopher					*Total Authorized:*		**3,295.00**
Microbial (Mold) Investigation							
Proposal # CHS4-135-2003 for $3,295		9/23/03	1781	13954	9/16/03	204540.5065	3,295.00
Project #							
Authorized by Council:	8/26/03						
Agreement dated:					*Total Spent:*		3,295.00
					Remainder:		-

City of Isle of Palms
Structural Assessment and Repair, Fire Stations 1 and 2
Summary of Commitments and Costs

Approved Spending	Actual Spending

Ck Date	Ck #	Inv #	Inv Date	Account	Amount

***** Subtotal Structural Assessment, including mold**

Total Authorized:	36,995.00
Total Spent:	37,408.13
Remainder:	(413.13)

4 Wright, Padgett, Christopher — Total Authorized: 500,000.00
Proposal # Structural Repair Estimate
Project #
Authorized by Council: Included in FY04 Amended Budget
Agreement dated:

Detail of Repair:	Per Station	Total
Reinforced Gunite	103,000	206,000
Condensation	35,000	70,000
Additional Connections	10,000	20,000
Rear Deck	10,000	20,000
Exterior finish	40,000	80,000
Repair slab cracks	2,000	4,000
Subtotal	200,000	400,000
10% Eng	20,000	40,000
15% Cont	30,000	60,000
Total	250,000	500,000

Design	10/31/03	1791	14471	10/27/03	204540.5065	2,532.50
Design	11/14/03	1795	14138	9/22/03	204540.5065	4,005.00
Design	11/21/03	1799	14787	11/17/03	204540.5065	1,833.75
Design	12/18/03	1805	15069	12/12/03	204540.5065	1,386.19
Design	2/25/04	1820	15553	2/4/04	204540.5065	1,851.25
Design	3/10/04	1829	15768	3/2/04	204540.5065	937.50

Total Spent:	12,546.19
Remainder:	487,453.81

City of Isle of Palms
Structural Assessment and Repair, Fire Stations 1 and 2
Summary of Commitments and Costs

Approved Spending	Actual Spending

	Ck Date	Ck #	Inv #	Inv Date	Account	Amount
5 Sottile, Hopkins & Daniel / Dullanty				Total Authorized:		-
Legal Services						
Legal Svcs	9/5/03	1771	82803	8/28/03	204540.5065	630.00
	10/7/03	1786	93003	9/30/03	204540.5065	210.00
	11/14/03	1794	103103	10/31/03	204540.5065	60.00
	11/21/03	1797	IO3.032	11/6/03	204540.5065	525.00
	12/8/03	1802	120103	12/1/03	204540.5065	795.00
	3/5/04	1825	22904	2/29/04	204540.5065	630.00
				Total Spent:		2,850.00
				Remainder:		(2,850.00)

Grand Total spent, since discovery of Fire Stations' problems in approximately July 2002 **52,804.32**

MEMORANDUM

TO Chairman and Members of Ways and Means
and Chairman and Members Real Property Advisory Committee

FROM Linda Lovvorn Tucker
City Administrator

SUBJECT Dock Expansion

DATE 3/15/04

The City opened bids on the dock expansion this morning at 10:00 a.m. As has been characteristic of every bid opening we have had lately, the bids came in higher than expected. The low bid just for the dock is $206,000 with the alternates of water stations at each of the slips and electrical stations at each of the slips adding an additional $87,800. It was not necessarily in the plan to have these amenities at these slips, but we bid them as alternates just in case we wanted to add them. I have attached a copy of the unofficial bid tab for your review (bids have not been reviewed by the consultant for meeting all requirements and accuracy).

As you recall, the City allocated $150,000 in the current year's budget per an estimate from Hobbs Upchurch and Associates for this project (split between the marina fund and municipal accommodations fee). If you recall, the original estimate was $100,000 and because of concerns about it being old and low, the estimate was raised from $100,000 to $150,000. Of this amount the city has spent $10,149.67 on the project design and bidding; therefore, of the amount allocated, there is a balance of roughly $140,000 to spend on construction.

I need your guidance on how to proceed. In order to make the time crunch of getting the docks constructed in this season, it would be necessary to award a contract in Tuesday night's City Council meeting; however, that short fuse on the timing may also be what drove up the price. As I see it there are options as follows:

1. Allocate the additional money and award the $206,000 (no amenities) bid to the low bidder for construction completion within ninety days. The negative side of this alternative is that the City may be paying more because of requesting that the project be constructed within a tight time window. The positive side of this alternative is that the restaurant gets its slips for its boating customers in this season.

2. Throw out all the bids and re-bid the project in September on the gamble that bids would improve if contractors had the entire "off" season as a time to construct. The positive side to this argument is that the City **may** save some money, but the negative side of this option is that the restaurant and the marina manager will not have the availability of the new dockage for this season. The other possible negative is that if the project is re-bid later, the bids may come in near the same and the City will have just lost the time.

The final consideration is the recent dredging that the City was fortunate enough to get permitted and accomplished along with the dredging of the balance of the marina and Morgan Creek. I am not sure if the fact that the site has recently been dredged has any impact on the timing of the dock construction or not. The City had planned to construct the new dockage dredging or not.

I would appreciate you expeditious advice and guidance on this matter.

Hobbs, Upchurch & Associates, P.A.
Consulting Engineers
35 Professional Village Circle • Beaufort, SC 29907

VIA FACSIMILE AND UPS GROUND

March 15, 2004

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

RE: Marina Expansion
Recommendation of Award
HUA No. IS0302/415

Dear Linda:

Bids for the Marina Expansion project were received at 10:00 AM on March 15, 2004 at City Hall and publicly read aloud. At the time of the bid opening, the four Base Bids received ranged from a low bid of $206,000.00 to a high bid of $268,000.00. The four Total Bids, which includes the Base Bid plus Additive Alternates no. 1 and no. 2, ranged from a low bid of $293,800.00 to a high bid of $354,900.00. The low bid for the Base Bid and the Total Bid were submitted by Dock & Marine Construction of Charleston, SC. A copy of the Certified Bid Tabulation is attached.

We have reviewed the bids and the scope of work for the project and feel that the bids are reflective of the work involved for the construction of the Marina Expansion project. However, we understand that the bids received are higher than the engineering estimate. This may be reflective of the short bid time and the accelerated construction schedule. There are a couple of options that may reduce the cost of the project including:

1. Rebid the project with less constraint on bid time and construction schedule.

2. Negotiate with the low bidder and perform value engineering to reduce cost.

It is also worth noting that the additive alternates for potable water and electrical service are reflective of a dock with full water and electrical hookups, similar to the layout at the existing marina. In an effort to reduce the cost of water and electrical service we recommend providing safety lighting and minimal water or no water service. We estimate the costs of minimal water and electrical service to be:

1. 1" water service to dock with (2) two hose bibs located at floating dock: $3,000 to $5,000.

2. Safety lighting along fixed pier and floating dock: $8,000 to $10,000.

If you choose to award the project, we recommend that the project be awarded to Dock & Marine Construction and that negotiations be entered into to reduce the project cost by value engineering, modifying schedule, and providing of minimal water and electrical service. I would be more than happy to discuss this option with Dock and Marine Construction to determine their interest in pursuing this option.

If you have any questions, require any additional information, or we can assist you in your decision making, please contact this office.

Sincerely,

Phil B. Waters, P.E.
HOBBS, UPCHURCH & ASSOCIATES, P.A.

PBW/cr

BID TABULATION

Marina Expansion
City of Isle of Palms
3/15/2004
10:00 A.M.

Item	Unit	DOCK & MARINE CONSTRUCTION Bid Bond X Addenda X	CAPE ROMAIN CONTRACTORS Bid Bond X Addenda X	HENLEY CONSTRUCTION, INC. Bid Bond X Addenda X	SALMONS DREDGING CORPORATION Bid Bond X Addenda X
Base Bid	Lump Sum	$206,000.00	$212,500.00	$268,000.00	$239,829.00
Additive Alternate No. 1 - Potable Water	Lump Sum	$16,800.00	$13,000.00	$14,500.00	$16,198.00
Additive Alternate No. 2 - Electrical	Lump Sum	$71,800.00	$71,000.00	$72,400.00	$74,788.00
[illegible]					
Unit Prices (For Additions/Deductions)					
1. Lighthouse power pedestal by Marine Power and Light, Inc.	EA	$1,426.00	$1,218.00	$1,275.00	$1,427.00
2. Firehouse fire extinguisher cabinet with extinguisher by Marine Power and Light, Inc.	EA	$705.00	$550.00	$700.00	$709.00
3. Prestressed, precast concrete piles	LF	$29.22	$15.00	$35.00	$36.33
4. Fixed pier timber piles	LF	$15.33	$20.00	$22.00	$30.27
5. Mooring piles	LF	$18.33	$7.00	$22.00	$22.00
6. SYP decking	SF	$5.50	$1.60	$2.75	$2.69
7. Ip'e decking (In lieu of SYP decking)	SF	$6.25	$2.00	$2.20	$2.25
8. Recycled plastic decking (In lieu of SYP decking)	SF	$6.25	—	—	$3.84
9. 20/30/50 AMP power service	LF	$10.50	$10.00	$10.50	$11.08

Bid Tabulation Certification by: Phil B. Waters

Phil B. Waters, PE

Date: 3/15/04

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____ Denied____
Action Taken By Ways & Means Committee:	Date Approved____ Denied____
Action Taken By City Council:	Date Approved____ Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Magazine Advertisement promoting IOP

B. Applicant Organization South Carolina Magazine.

1. Mailing Address 405 Station 22 Sullivan's Island, S.C. 29482

Telephone 883-0689 Fax Same.

2. Project Director Margaret Burns Account Executive

Telephone 883-0689 Fax Same

3. Description of Organization, Its Goals and Objectives Our magazine is the only statewide, lifestyle Magazine designed specifically for the residents & visitors to the State of S.C. We distribute 250,000 magazines with a pass along readership of 875,000. 60% is editorial & 40% advertising. We have regular features in every issue, including; weekend getaways, SC flavor, historic homes, public gardens, festivals

C. Description and Location of Project/Event people, churches, writers, artists & musicians We have special & interesting feature articles outlined in our editorial calendar

* The purpose of this ad is to promote the beauty of the Isle of Palms & the lifestyle of its residents. Obviously hotels, restaurants and businesses help enhance the economic vitality of the Island.

____ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____ or Project Start _____ Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).
Unknown, however 77% of readers take vacations. Average spent per vacation is $3,000.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From N/A
2. Entry Fees : Amount $ N/A From _____
3. Donations: Amount $ N/A From _____
4. ✓ Accommodations Tax Funds Request: Amount $ 2500.00

   Date(s) Required: 4/2/04 Lump Sum _____ Installments ✓
5. Other: Amount $ N/A
6. Total Budget: Amount $ 2500.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project billed May 15

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/04

	Updated 2/29/04
65% for Tourism Related Expenditures (Actual Received for FY2003)	$ 507,000
Add: Interest Earned (Estimated based on current interest rates)	3,000
Less: Expenditures	
****** FY04 BUDGETED ******	
Principal and interest on marina debt (39%)	144,850
Marina Bulkhead Replacement (50%)	331,250
Public Restroom Operations	57,675
Police department patrol vehicle	20,500
Police body armor	2,000
Police radar unit	2,400
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck (25%)	7,800
Lease payment on Fire ladder truck (25%)	20,000
Fire Dept pickup truck (50%)	12,500
Lease payment on PW garbage truck (25%)	4,900
Rec Dept ballfield groomer (40%)	4,000
Emergency access gate, IOP County Park (50%)	5,000
Miscellaneous (garbage cans, water, etc.)	2,600
Subtotal	642,475
****** PROJECTS APPROVED THUS FAR ******	
July 2003 Fireworks ***Carryforward***	12,026
4th of July Fireworks 2004	28,500
IOP Beach Run 2003 ***Carryforward***	3,534
Street Print and Signage	4,000
Half Rubber Tournament (Aug 2003)	886
41st & Palm Landscaping/IOP Garden Club	6,000
IOP Brochure	14,760
"I Found You on the Web" www.iop.net Tshirts	6,112
CSO House Tour	3,563
Spoleto Festival 2004	10,000
"Something Blue" Festival 2004	7,850
Easter Egg Hunt 2004	1,000
Piccolo Spoleto Sand Sculpting 2004	2,250
IOP Beach Run 2004	8,000
Half Rubber Tournament 2004	3,500
IOP Connector Run & Walk for the Child 2004	5,000
Subtotal	116,981
****** PROJECTS TYPICALLY APPROVED ******	
SC Coast Film Guide	6,000
Piccolo Spoleto Goes to the Beach 2004	15,000
Subtotal	21,000
Total Estimated Expenditures	780,456
Surplus / (Deficit) for the Year	(273,455.76)
Surplus / (Deficit) from Prior Years	302,037.02
Funds Carried Forward to Next Year	$ 31,581

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 2/29/04

CASH @ BB&T	$ 284,400
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	50,207
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	-
TOTAL ASSETS	334,607
ACCOUNTS PAYABLE	537
AMOUNTS DUE TO OTHER FUNDS	-
FUND BALANCE Beginning	310,236
Excess Revenues Over/(Under) Expenditures	23,835
FUND BALANCE	334,071
TOTAL LIABILITIES & FUND BALANCE	$ 334,607

Interest Rates for February 2004:

BB&T	0.50%
LGIP	1.39%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 8 Months Ending February 29, 2004
Fiscal Year Ending June 30, 2004

Date	Description	Total

Revenues

7/31/03	July Interest	$ 152.46
8/31/03	August Interest	187.74
9/30/03	September Interest	223.13
10/30/03	9/30/03 Quarterly payment of State Accommodations Tax	370,690.99
10/31/03	October Interest	234.69
11/30/03	November Interest	322.44
12/31/03	December Interest	318.34
1/27/04	12/31/03 Quarterly payment of State Accommodations Tax	96,115.64
1/31/04	January Interest	298.60
2/29/04	February Interest	161.10

Grand Total $ 468,705.13

Summary:	
Accommodations Taxes*	**$ 466,806.63**
Less Expenditures to CVB/MPVC	**(147,412.62)**
Net Accommodations Taxes	**319,394.01**
Interest	**1,898.50**
Total to be considered by Committee	**$ 321,292.51**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

City of Isle of Palms
SC State Accommodations Tax - Distribution of Funds Received

	Dec-03	Sep-03	Total FY03	Jun-03	Mar-03	Dec-02	Sep-02	Total FY02	Jun-02	Mar-02	Dec-01	Sep-01
Total Payment Received From State	107,424.36	396,451.04	805,112.79	251,093.18	42,298.18	103,986.63	407,734.80	743,898.33	217,784.95	6,762.15	114,492.26	404,858.97
Less 1/4 of $25,000 (transferred to Gen Fund)	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00
Remainder	101,174.36	390,201.04	780,112.79	244,843.18	36,048.18	97,736.63	401,484.80	718,898.33	211,534.95	512.15	108,242.26	398,608.97
5% to General Fund	**5,058.72**	**19,510.05**	**39,005.64**	**12,242.16**	**1,802.41**	**4,886.83**	**20,074.24**	**35,944.92**	**10,576.75**	**25.61**	**5,412.11**	**19,930.45**
65% To Acc Tax Tourism Related	**65,763.33**	**253,630.68**	**507,073.32**	**159,148.07**	**23,431.32**	**63,528.81**	**260,965.12**	**467,283.92**	**137,497.72**	**332.90**	**70,357.47**	**259,095.83**
30% to Acc Tax Tourism Promotion:	**30,352.31**	**117,060.31**	**234,033.83**	**73,452.95**	**10,814.45**	**29,320.99**	**120,445.44**	**215,669.51**	**63,460.49**	**153.65**	**32,472.68**	**119,582.69**
Less annual support to Mt. P Visitors Ctr.**	-	-	(11,859.79)	(2,044.03)	(9,815.76)	0	-	(13,350.00)	(13,350.00)	0	0	0
Equals support of Charleston CVB	30,352.31	117,060.31	222,174.04	71,408.92	998.69	29,320.99	120,445.44	202,319.51	50,110.49	153.65	32,472.68	119,582.69

Journal Entry - Cash Received

DR: 101010.1030	GF Conc Cash	11,308.72	25,760.05		18,492.16	8,052.41	11,136.83	26,324.24		16,826.75	6,275.61	11,662.11	26,180.45
DR: 501010.1020	Acc Tax Rel Ckg	96,115.64	370,690.99		232,601.02	34,245.77	92,849.80	381,410.56		200,958.21	486.55	102,830.15	378,678.52
DR: 501010.1023	Acc Tax Promo Ckg										closed	closed	closed
CR: 103500.4511	Trans fr Acc Tax	(11,308.72)	(25,760.05)		(18,492.16)	(8,052.41)	(11,136.83)	(26,324.24)		(16,826.75)	(6,275.61)	(11,662.11)	(26,180.45)
CR: 503450.4105	Acc Tax Rebate-Related	(65,763.33)	(253,630.68)		(159,148.07)	(23,431.32)	(63,528.81)	(260,965.12)		(137,497.72)	(486.55)	(102,830.15)	(378,678.52)
CR: 503450.4107	Acc Tax Rebate - Promo	(30,352.31)	(117,060.31)		(73,452.95)	(10,814.45)	(29,320.99)	(120,445.44)		(63,460.49)	n/a	n/a	n/a
		-	-		-	-	-	-		-	-	-	-

** FY02 (first year) pmt for Mt. Pleasant/IOP Visitor's Ctr. was $15,394.03. An estimate of $13,350 for that year was deducted from the 6/02 payment to the CVB. The difference of $2,044.03 was deducted in June 03. Total deducted from CVB payments and transferred to the Town of Mt. Pleasant was $25,209.79 for the 2 years ended 6/30/03. This amount was 6% of the total amount of $424,494 transferred to the CVB for these 2 years. The Town of Mt. Pleasant advises that the IOP portion of funding for the Visitor's Center will be approximately $10,000 for FY04.

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/17/03	2313	SCE&G	electricity	85.54			
8/6/03	2318	Isle of Palms Cleaning	restroom cleaning, July 2003	3,447.00			
8/6/03	2319	IOP CPW	water and irrigation	1,199.00			
8/6/03	2323	Port City Paper	cleaning and paper supplies	294.09			
8/26/03	2327	SCE&G	electricity	76.25			
9/5/03	2330	IOP CPW	water and irrigation	839.00			
9/5/03	2332	Port City Paper	cleaning and paper supplies	351.48			
8/31/03			proceeds from restrm vending	(53.50)			
9/18/03	2336	Harrington Plumbing	repair toilets, showers, install valves	380.00			
9/23/03	2337	SCE&G	electricity	65.57			
10/7/03	2338	IOP CPW	water and irrigation	935.00			
10/7/03	2341	Port City Paper	cleaning and paper supplies	176.12			
9/5/03			proceeds from restrm vending	(6.00)			
10/31/03	2353	SCE&G	electricity	64.69			
11/14/03	2357	IOP CPW	water and irrigation	449.00			
11/18/03	2359	SCE&G	electricity	54.16			
11/21/03	2362	Isle of Palms Cleaning	restroom cleaning, Aug-Nov 2003	10,270.00			
12/8/03	2364	IOP CPW	water and irrigation	317.00			
1/2/04	2370	SCE&G	electricity	59.35			
1/2/04	2371	IOP CPW	water and irrigation	287.00			
1/15/04	2372	SC Muni Insurance & Risk Fnd	semi annual prop & liab premium	330.00			
1/21/04	2375	Irrigation By Design	backflow test	30.00			
1/21/04	2377	SCE&G	electricity	48.89			
2/4/04	2383	IOP CPW	water and irrigation	257.00			
2/25/04	2389	SCE&G	electricity	22.05			
3/5/04	2391	IOP CPW	water and irrigation	215.00			
3/5/04	2392	Port City Paper	cleaning and paper supplies 2003	215.27			
				20,408.96	57,675.00		37,266.04

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Internet Expenses							
7/31/03	2311	Computer Consultants Group	website updates/changes	75.00			
8/6/03	2316	BellSouth	dial-up internet access	363.77			
8/31/03		The Hoove Group	Internet tshirts	1,112.36			
7/31/03			sold tshirts	(10.00)			
8/31/03			sold tshirts	(30.00)			
9/10/03	2334	BellSouth	dial-up internet access	365.09			
10/10/03	2343	Leola Hanbury	reimburse for dial-up billing error	29.90			
10/10/03	2344	BellSouth	dial-up internet access	366.93			
9/30/03			sold tshirts	(120.00)			
10/31/03			sold tshirts	(20.00)			
11/13/03	2354	BellSouth	dial-up internet access	582.18			
11/14/03	2356	BellSouth	internet lines	93.53			
12/8/03	2363	Computer Consultants Group	6-Months of email hosting	300.00			
12/10/03	2365	BellSouth	dial-up internet access	577.98			
12/18/03	2368	The Hoove Group	36 tshirts	177.44			
12/18/03	2369	BellSouth	internet lines	139.96			
1/21/04	2373	BellSouth	dial-up internet access	577.98			
1/21/04	2374	BellSouth	internet lines	92.86			
2/4/04	2381	BellSouth	dial-up internet access	572.04			
2/4/04	2382	BellSouth	internet lines	91.30			
2/29/04			sold tshirts	(10.00)			
3/5/04	2390	BellSouth	internet lines	91.32			
				5,419.64	12,000.00	6,112.36	12,692.72

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Irrigation at Breach Inlet Sign							
7/18/03		IOP CPW	irrigation at Breach Inlet	15.00			
9/5/03		IOP CPW	irrigation at Breach Inlet	15.00			
10/7/03		IOP CPW	irrigation at Breach Inlet	15.00			
11/14/03		IOP CPW	irrigation at Breach Inlet	15.00			
12/8/03		IOP CPW	irrigation at Breach Inlet	15.00			
1/2/04		IOP CPW	irrigation at Breach Inlet	15.00			
2/4/04		IOP CPW	irrigation at Breach Inlet	15.00			
3/5/04	2391	IOP CPW	irrigation at Breach Inlet	15.00			
				120.00	400.00	-	280.00
BB&T Bank Service Charges							
7/31/03			BB&T Service Chg	66.99			
8/31/03			BB&T Service Chg	15.26			
9/30/03			BB&T Service Chg	10.21			
10/31/03			BB&T Service Chg	7.38			
11/30/03			BB&T Service Chg	6.92			
12/31/03			BB&T Service Chg	6.52			
1/31/04			BB&T Service Chg	5.94			
2/29/04			BB&T Service Chg	6.25			
				125.47	200.00	-	74.53
Charleston CVB - 30% Tourism Promotion Funds							
10/31/03	2351	Charleston Area CVB	30% of 9/30/03 State Acc Tax	117,060.31			
1/27/04	2378	Charleston Area CVB	30% of 12/31/03 State Acc Tax	30,352.31			
				147,412.62	200,650.00	-	53,237.38
Isle of Palms/Mount Pleasant Visitor's Center Support							
				-	9,350.00	-	9,350.00

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Advertising							
				-	15,000.00		15,000.00
Spoleto Festival, USA							
11/14/03	2358	Spoleto Festival USA	contribution for 2004 festival	10,000.00			
				10,000.00	-	10,000.00	-
Isle of Palms Beach Run, 2003							
		*** carried forward from FY2003 ***				7,992.62	
7/16/03	2300		Cash for change, walk-ups	300.00			
7/18/03	2304	The Hoove Group	404 Tshirts and 90 coolers	2,589.47			
7/22/03	2306	Papa John's Pizza	15 pizzas for runners	89.10			
7/22/03	2307	Piggly Wiggly	12 cases of fruit for runners	278.82			
7/31/03	2312	Office Depot	cups, envelopes, etc	57.91			
7/31/03			participation fees	(1,980.00)			
7/31/03			pay back cash for change	(300.00)			
8/6/03	2314	Action Carolina	Finish Line coordinators	425.00			
8/14/03	2324	Post and Courier	advertising	1,861.89			
9/10/03	2333	All American Awards	plaques and ribbons	211.47			
				3,533.66	-	7,992.62	4,458.96
Something Blue, 2004							
12/12/03	2366	Lowcountry Blues Bash	50% deposit on 2004 entertainers	3,125.00			
1/27/04	2380	Lowcountry Blues Bash	balance on 2004 entertainers	3,125.00			
2/25/04	2386	Hughes Equipment Rental	stairs, stages & chairs	450.39			
2/25/04	2388	Island Publications	advertising for Blues Bash	144.00			
2/29/04			ticket sales	(2,276.00)			
				4,568.39	-	7,850.00	3,281.61

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Isle of Palms Beach Run, 2004							
				-	-	8,000.00	8,000.00
IOP Connector Run and Walk for the Child, 2004							
				-	-	5,000.00	5,000.00
4th of July Fireworks - Year 2003							
		*** carried forward from FY2003 ***				16,958.32	
7/8/03	2288	Publix	meal for staff	192.76			
7/8/03	2295	WJZX	radio simulcast	400.00			
7/16/03	2297	Office Depot	supplies for signs	61.73			
7/16/03	2298	Ritz Camera	4th of July pic development	46.98			
7/16/03	2299	Sam's Club	meal for Staff	56.43			
7/16/03	2301	Zambelli Fireworks	balance due on 2003 show	11,000.00			
7/22/03	2305	Bi-Lo	meal for Staff	66.76			
7/22/03	2308	Wal-mart	bottled water	21.20			
7/22/03	2309	Wal-mart	foamboard for signs	12.53			
8/6/03	2321	Lowe's	pipe & stakes for signs	133.55			
8/6/03	2322	Piggly Wiggly	meal for Staff	33.90			
				12,025.84	-	16,958.32	4,932.48

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2004							
10/23/03	2348	Zambelli Fireworks	deposit on 7/4/04 show	11,000.00			
				11,000.00	-	-	(11,000.00)
IOP Invitational Tennis Tournament							
				-	-	-	-
IOP Marina Bulkhead Replacement (50% of cost)							
				-	331,250.00	-	331,250.00
IOP Marina Debt Payment							
7/17/03	wire	Bank of NY	portion of semi-annual interest pmt	34,925.00			
1/24/04	wire	Bank of NY	portion of semi-annual princ & int	109,925.00			
				144,850.00	144,850.00	-	-
"Blue Wave" Certification							
				-	-	-	-

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
SC Film Coast Guide							
				-	-	-	-
Rec Dept Ballfield Groomer (40%)							
7/18/03	2303	Smith Turf & Irrigation	40% of cost, Ballfield groomer	3,810.06			
				3,810.06	4,000.00	-	189.94
Emergency Access Gate, IOP County Park							
				-	5,000.00	-	5,000.00
41st and Palm Landscaping (IOP Garden Club)							
9/5/03	2329	Dirt Cheap	16 Cubic yds, screened topsoil	262.88			
10/20/03	2347	Dirt Cheap	32 Cubic yds, screened topsoil	525.76			
				788.64	-	6,000.00	5,211.36
Piccolo Spoleto Sand Sculpting Contest							
				-	-	2,250.00	2,250.00

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Police Department Patrol Car							
1/27/04	2379	Herndon Chevrolet	Impala cruiser	17,339.52			
2/5/04	2384	Kustom Signals, Inc	radar unit for new cruiser	1,999.32			
2/25/04	2385	Charleston Lighting & Siren	lightbar for new cruiser	3,113.43			
				22,452.27	20,500.00	-	(1,952.27)
Police Dept Body Armor							
				-	2,000.00	-	2,000.00
Police Dept Radar Unit Replacement							
1/21/04	2376	Kustom Signals, Inc.	1/2 Cost of 2 new radar units	1,999.32			
				1,999.32	2,400.00	-	400.68
Fire Dept Pickup Truck (50%)							
11/14/03	2355	Jones Ford	50% of new Fire Pickup Truck	13,367.46			
				13,367.46	12,500.00	-	(867.46)
Lease Payment, Fire Dept Pumper (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Fire pumper	7,739.39			
10/7/03	2340	Nafeco, Inc.	1/4 water gun for 2003 pumper	1,038.27			
11/18/03	2360	Taylor Fire Group	1/4 cost of floodlight for 03 pumper	672.71			
				9,450.37	7,800.00	-	(1,650.37)

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Lease Payment, Fire Dept Ladder Truck (25%)							
9/4/03	2328	BB&T	1st annual pmt, Fire ladder truck	20,000.00			
				20,000.00	20,000.00	-	-
Lease Payment, Garbage Packer (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Garbage packer	4,734.88			
				4,734.88	4,900.00	-	165.12
Half Rubber Tournament, 2003							
7/31/03			participation fees	(120.00)			
7/31/03		Holiday Inn Express	donation towards prize money	(500.00)			
8/6/03	2315	All American Awards	awards for Half Rubber	254.40			
8/6/03	2320	Low Country True Value	netting for fields	25.43			
8/14/03	2324	Post and Courier	advertising	643.68			
8/14/03	2325		Prize money	900.00			
8/14/03	2326	The Hoove Group	tshirts	1,192.24			
8/31/03			participation fees	(1,320.00)			
		Jack's Cosmic Dogs	donation of prize money	(150.00)			
9/5/03	2331	Low Country True Value	netting for fields	45.55			
9/10/03	2335	Post and Courier	advertising	164.88			
9/5/03		Bill Schupp	sponsorship	(250.00)			
				886.18	-	3,500.00	2,613.82
Half Rubber Tournament, 2004							
				-	-	3,500.00	3,500.00

State Accommodations Tax
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(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Street Print and Signage @ 21st and 24th Avenues							
10/20/03	2346	Banks Construction Co	Street print, signage @ 21st&24th	3,492.00			
				3,492.00	-	4,000.00	508.00
Easter Egg Hunt							
				-	-	1,000.00	1,000.00
Beach Trash Barrels							
2/25/04	2387	Industrial Container Services	100 55gallon yellow drums	862.00			
				862.00	1,000.00	-	138.00
IOP Brochure							
				-	-	14,760.00	14,760.00
Charleston Symphony IOP House Tour							
10/7/03	2339	Lancaster Tours	house tour shuttles	432.00			
10/7/03	2342	Sea Island Stages	house tour shuttles	292.50			
10/31/03	2349	Absolutely Charleston	trolley & minicoach	325.00			
10/31/03	2350	Broad Street Printing	posters, rack cards, programs	1,617.56			
10/31/03	2352	Post & Courier	Advertising, house tour	667.76			
11/21/03	2361	Broad Street Printing	programs	227.90			
				3,562.72	-	5,000.00	1,437.28

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/29/04
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships					100,000.00		
Soccer Scoreboard						2,000.00	
				-	100,000.00	2,000.00	102,000.00
Grand Total				444,870.48	952,475.00	103,923.30	611,527.82

City of Isle of Palms
Analysis of Maintenance Costs
Front Beach

Contractor Estimates:	The Greenery	Pleasant Landscapes	Pleasant Places	Isle of Palms Cleaning	Average Landscape
General Landscape Maintenance to include cutting grass, chemicals for weed and pest control, fertilizer, mulch, pruning and rotating of flower beds for year-round color	26,472	62,060	36,000		41,511
					Average Restroom
Restroom Clean-up for 210 days (7days/wk for 7 months) does not include supplies	$62 per visit not full time 13,055	$75 per visit, not full time 15,750		$89 per day full-time attend. 18,690	15,832
					Average Total
					57,342

*** Contractor estimates do not include irrigation maintenance, plumbing maintenance, etc.

City of Isle of Palms
Analysis of Maintenance Costs
Front Beach

Employee Cost:

As an alternative to independent contractors, the City could add an employee to the grounds staff of the Recreation Department. This 3-person Recreation Department team would be responsible for the current landscaping duties at the Recreation Center, City Hall and Connector, plus take on the duties at the front-beach area. Rec staff would also assume the daily duties of cleaning and restocking the public restrooms, but it would not have a full time attendant. The ideal employee would have a degree in the horticulture field and experience in grounds maintenance.

Starting Salary, new employee	26,285
Estimate 5% overtime	1,314
FICA @ 7.65%	2,111
Retirement @ 6.85%	1,891
Group Health Insurance	6,494
Worker's Comp @ 2.16%	596
Subtotal Salary and Fringes	38,691
Additional Salary cost for PT Rec employees to clean and restock public restrooms on the weekends	
Salary @ $7/hr, 4hrs per day, approx. 60 days	1,680
FICA @ 7.65%	129
Worker's Comp @ 2.16%	36
Subtotal weekend salary and fringes	1,845
New Equipment and Supplies needed:	
Mower w/ bagger	400
Weed eater	300
Backpack sprayer	230
rakes, shoves, loppers, gloves	100
Uniforms, safety glasses, trash bags, misc	500
Annual plantings 3 times per year	5,000
Fertilizer, herbicides, winter rye, etc	1,500
Mulch	5,000
Subtotal Equipment and Supplies	13,030
Total In-house cost of Front Beach Maintenance	53,566

STATE OF SOUTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY

HIGHWAY SAFETY GRANT APPLICATION

FOR OFFICE OF HIGHWAY SAFETY (OHS) USE ONLY

Grant #: _____ Award Date: _____

Application #: _____ Requested Grantor Amount: _____

Fund Year: _____ State/Local Benefit: _____

Prior Year Grant #1: _____ #2: _____ #3: _____

TO BE COMPLETED BY PROJECT DIRECTOR--SEE INSTRUCTIONS

1. District No. 9 County No. 10 2. Project Location: ISLE OF PALMS

County Name: CHARLESTON 3. Program Area: POLICE TRAFFIC SERVICES

4. Project Period: 5. Grant Period:

Begin: 10-01-2004 End: 09-30-2007 Begin: 10-2004 End: 09-2005

6. Project Title: TRAFFIC ENFORCEMENT UNIT (1ST YEAR)

7. Project Summary: Create a Traffic Enforcement Unit to enforce traffic laws of the State of South Carolina. Further, the unit will work closely with agencies from other jurisdictions and aim to educate the citizens of the City of Isle of Palms regarding impaired drivers and occupant protection.

8. Type of Application (Check Applicable Line)
   a. ☒ Initial ☐ Continuation ☐ Revision
   b. Year of Funds: ☒ 1st ☐ 2nd ☐ 3rd
   c. Do you plan to apply for additional years of funding after the 1st year?
   ☒ Yes ☐ No

9. Organization Type: (Check Applicable Line)
   a. ☐ State ☒ City ☐ County
   ☐ Private, Non-Profit Organizaiton
   Other (Specify):

   b. U.S. Congressional District: 1

10. Name and Address of Implementing Agency:
ISLE OF PALMS POLICE DEPARTMENT
1207 PALM BLVD./POB 508
ISLE OF PALMS, SOUTH CAROLINA 29451

For OHS Use Only

COMPLETE PAGES 2 - 5 BEFORE COMPLETING THIS SECTION

11. BUDGET: USE WHOLE DOLLARS ONLY! (For example: $1,500 NOT $1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
A321 Personnel	67,920	7,547	75,467
A331 Contractual Services	NA	NA	NA
A341 Travel	873	97	970
A351 Equipment	21,511	2,423	23,934
A371 Other	7,728	859	8,587
TOTAL:	$ 98,032	$ 10,926	$ 108,958
b. PERCENTAGE:	90 %	10 %	=100%

12. APPROPRIATION OF NON-GRANTOR MATCHING FUNDS: ☐ State ☐ County ☒ City
☐ Other (Explain):

USE WHOLE DOLLARS ONLY

BUDGET DESCRIPTION

CATEGORIES			GRANTOR	CASH MATCHING FUNDS	TOTAL
I. PERSONNEL					
A. SALARIES:					
Position Title	Annual Salary/Rate	% Time on Project			
TRAFFIC OFFICER	26,622	100	23,960	2,662	26,622
TRAFFIC OFFICER	26,622	100	23,960	2,662	26,622
TOTAL SALARIES:			$ 47,920	$ 5,324	$ 53,244
B. FRINGE BENEFITS, EMPLOYER PORTION: (Itemize – i.e., FICA, Work. Comp, Retirement, etc.)					
Description	% or Rate	Base			
FICA	7.65%	53,244	3,666	407	4,073
Retirement	10.70%	53,244	5,127	570	5,697
Health Insurance	$508.21/mo		10,977	1,220	12,197
Workers Compensation	.48%	53,244	230	26	256
Unemployment Ins.			N/A	N/A	N/A
Other:			N/A	N/A	N/A
TOTAL FRINGE BENEFITS:			$ 20,000	$ 2,223	$ 22,223
TOTAL PERSONNEL:			$ 67,920	$ 7,547	$ 75,467
II. CONTRACTUAL SERVICES: (Describe services to be performed)			NA	NA	NA
			NA	NA	NA
			NA	NA	NA
TOTAL CONTRACTUAL SERVICES:			$ NA	$ NA	$ NA
III. TRAVEL: (Itemize – include mileage, airline cost, lodging, parking, per diem)					
In-State Travel: Mileage (Training) 1,000 miles @ .36 x 2 officers; Per Diem $25.00 per day x 2 officers			$ 873	$ 97	$ 970
Out-of State Travel:			$ NA	$ NA	$ NA

TOTAL TRAVEL:	**$ 873**	**$ 97**	**$ 970**

USE WHOLE DOLLARS ONLY

BUDGET DESCRIPTION

CATEGORIES	GRANTOR	CASH MATCHING FUNDS	TOTAL
IV. EQUIPMENT: (Itemize - DO NOT Use Brand Names. Include items costing $1,000 each or more with a life of one year or more. DO NOT include leased or rented items.)			
(2) RADARS-DUAL ANTENNA KA-BAND	3,367	407	3,774
(2) VEHICLE LIGHT PACKAGES	4,014	446	4,460
(2) LAPTOP COMPUTERS	2,430	270	2,700
(2) HANDHELD RADIOS	3,600	400	4,000
(1) LASER RADAR	2,700	300	3,000
(2) IN CAR RADIOS	5,400	600	6,000
TOTAL EQUIPMENT:	$ 21,511	$ 2,423	$ 23,934
V. OTHER: (Itemize -- see Instructions)			
(1) TV/VCR	261	29	290
(2) DIGITAL CAMERAS	1,107	123	1,230
BODY ARMOR	970	108	1,078
(1) DUI SIMULATOR GOGGLES	630	70	700
(200) VIDEOTAPES	378	42	420
(2) FLASHLIGHTS	45	5	50
(2) GLASS MOUNT ANTENNAS	75	8	83
(2) SPEAKERS W/BRACKETS	225	25	250
(2) WINDOW BARS	225	25	250
(2) SIREN SPEAKERS	538	60	598
(2) CENTER CONSOLES	889	99	988
(2) EXTENTION PANELS	63	7	70
(2) CAGES	522	58	580
OFFICE SUPPLIES	450	50	500
PRINTED MATERIALS	1,350	150	1,500
TOTAL OTHER:	$ 7,728	$ 859	$ 8,587
TOTAL PROJECT COST:	$ 94,515	$ 10,536	$ 105,051

BUDGET NARRATIVE

BUDGET DESCRIPTION: List items under each Budget Category heading. Explain exactly how each item listed in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the program, be established. Please provide descriptions only. **No dollar amounts should be provided.**

I. PERSONNEL

TWO (2) TRAFFIC OFFICERS

The Traffic Enforcement Unit to include the above-listed officers, will enforce traffic laws, investigate vehicle crashes, DUI enforcement, and help educate the citizens of the Isle of Palms regarding impaired drivers and occupant safety. Further, there will be participation in Multi-juristictional enforcement, thereby increasing public safety.

II. EQUIPMENT

(2) RADAR-DUAL ANTENNA KA-BAND UNIT and (1) LASER RADAR UNIT

The RADAR unit is essential in assisting the officers in detecting and documenting persons exceeding the posted speed limits.

LAPTOP COMPUTER (2)

This computer system is necessary to allow the officers to complete incident reports from his patrol vehicle.

VEHICLE LIGHT PACKAGES (2)

The vehicle lights would promote officer safety by ensuring that the vehicle is highly visible at 360 degrees., especially in poor visible conditions. Each package includes the following items: (1) 13 strobe light bar and (1) 4 corner strobe kit.

HANDHELD RADIOS (2)

The handheld radios will be used by the Traffic Officers to communicate with each other, other police personnel, including communications as well as units from other jurisdictions.

III. OTHER

TV/VCR (1)

The TV/VCR combination will be used for viewing patrol videotapes for court as well as showing tapes for educating the public.

DIGITAL CAMERA (2)

The camera will assist the officers in documenting crash scenes for prosecution and reconstruction.

BODY ARMOR (2)

The body armor will be used to ensure officer safety.

FATAL VISION KIT (1)

This kit will help in educating the public as well as students on impaired driving.

VIDEOTAPES (200)

For use in in-board camera systems for recording DUI arrests, traffic stops, and accident scenes.

FLASHLIGHTS (2)

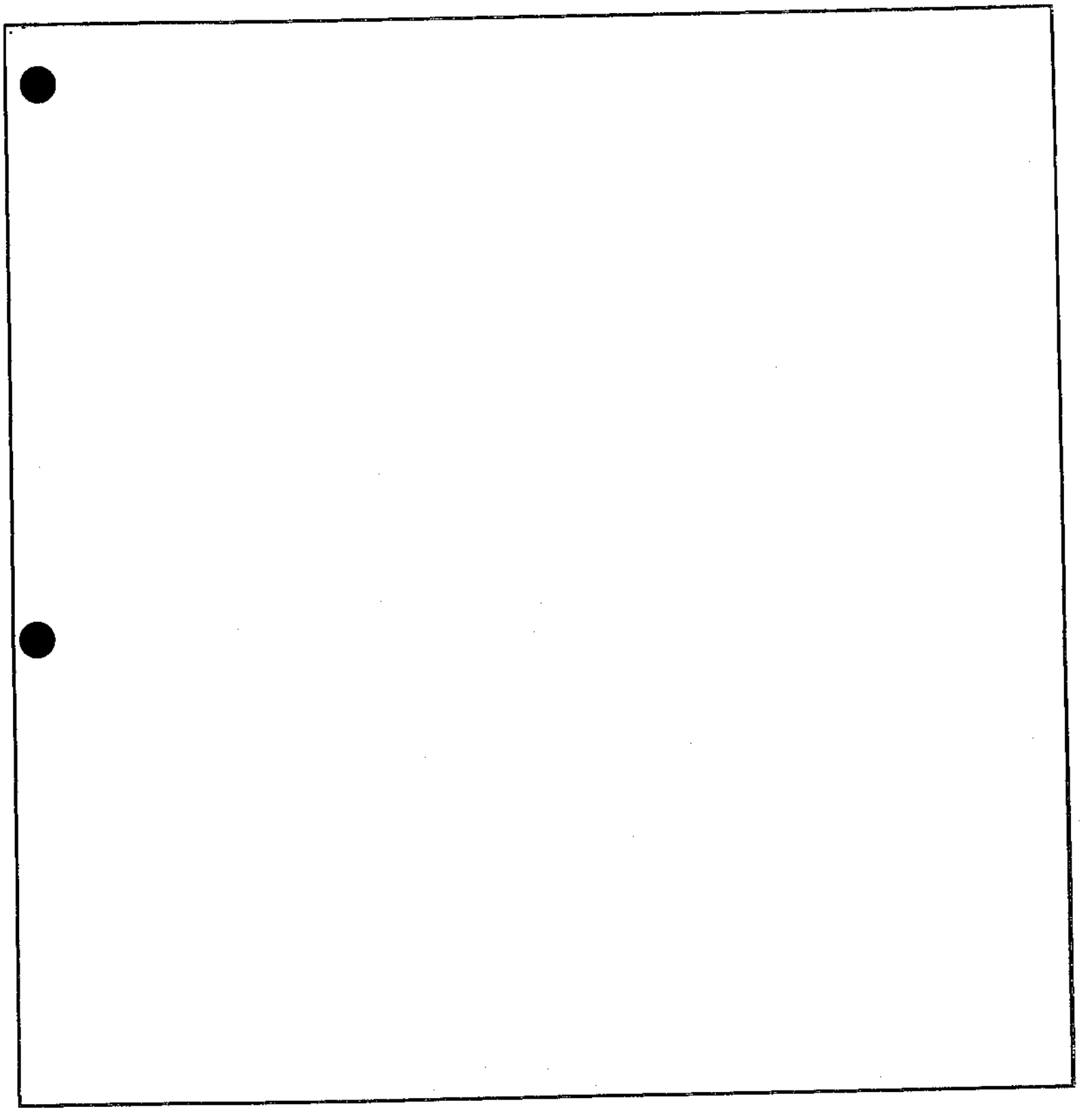
The flashlights will promote officer safety during traffic stops at night.

GLASS MOUNT ANTENNAS (2)

The antennas will be installed in the Traffic Officers vehicle and will assist in providing radio co mmunication while in their vehicles.

SPEAKERS WITH BRACKETS (2)

The speakers with brackets will also be installed in the Traffic Officers vehicle and will aid in removing suspicious individuals from their vehicle without the officer putting themselves in harms way.



BUDGET NARRATIVE (cont.)

BUDGET DESCRIPTION: List items under each Budget Category heading. Explain exactly how each item listed in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the program, be established. Please provide descriptions only. **No dollar amounts should be provided.**

WINDOW BARS (2)
The window bars will be installed in the Traffic Officers vehicle and will serve as both officer and vehicle protection .

SIREN SPEAKER (2)
The siren speaker will reinforce officer safety while utilizing emergency lights during traffic stops and code responses.

CENTER CONSOLE (2)
The console will hold the siren and radio systems.

EXTENTION PANELS (2)
The extention panels will aid in protecting the Traffic Officers from assault by an individual that has been taken into custody and is being transported.

CAGES (2)
The cages will also aid in protecting the Traffic Officers from assault by an individual that has been taken into custody and is being transported.

OFFICE SUPPLIES
Office supplies include, but are not limited to, printer paper, computer disks, pens, folders, etc.

PRINTED MATERIALS
Printed materials are used in conjunction with educating the community. Items include but are not limited to posters, brochures, bumper stickers, etc.

Total Costs Synopsis Years 1-3

(YEAR 1)

Total City Costs

- Personnel= $7,547
- Office & Travel= $297
- Equipment (Includes 2 Cruisers)= $35,844
- Uniforms= $2,405.90

City Total= $46,093.90

Total Grant Costs

- Personnel= $67,920
- Office & Travel= $2,673
- Equipment= $27,469
- Uniforms= $0

Grant Total= $98,062

Total Costs (City & Grant)

- Personnel= $75,467
- Office & Travel= $2,970
- Equipment= $63,283
- Uniforms= $2,405.90

Total Costs Combined= $144,125.90

(YEAR 2)

Total City Costs

- Personnel= $20,155
- Office & Travel= $742
- Equipment= $105
- Uniforms= $913.90

City Total= $21,915.90

Total Grant Costs

- Personnel= $60,467
- Office & Travel= $2,228
- Equipment= $315
- Uniforms= $0

Grant Total= $63,010

Total Costs (City & Grant)

- Personnel= $80,622
- Office & Travel= $2,970
- Equipment= $420
- Uniforms= $913.90

Total Costs Combined=$84,925.90

(YEAR 3)

Total City Costs

- Personnel= $43,048
- Office & Travel= $1,485
- Equipment= $210
- Uniforms= $1,979.90

City Total= $46,722.90

Total Grant Costs

- Personnel= $43,048
- Office & Travel= $1,485
- Equipment= $210
- Uniforms= $0

Grant Total= $44,743

Total Costs (City & Grant)

- Personnel= $86,096
- Office & Travel= $2,970
- Equipment= $420
- Uniforms= $1,979.90

Total Costs Combined=$91,465.90

Sample Budget	(2 Police Officers)								
3 Year Projected Costs									
		Year 1			Year 2			Year 3	
	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
(Personnel)	90%	10%	100%	75%	25%	100%	50%	50%	100%
Salary	$47,920.00	$5,324.00	$53,244.00	$43,187.00	$14,396.00	$57,583.00	$31,095.00	$31,095.00	$62,190.00
Insurance	10,977.00	1,220.00	12,197.00	9,148.00	3,049.00	12,197.00	6,099.00	6,098.00	12,197.00
Retirement---10.70%	5,127.00	570.00	5,697.00	4,621.00	1,540.00	6,161.00	3,327.00	3,327.00	6,654.00
Fica-Employer's share—7.65%	3,666.00	407.00	4,073.00	3,304.00	1,101.00	4,405.00	2,378.00	2,379.00	4,757.00
Worker's Compensation—0.48%	230.00	26.00	256.00	207.00	69.00	276.00	149.00	149.00	298.00
Total Personnel:	**67,920.00**	**7,547.00**	**75,467.00**	**60,467.00**	**20,155.00**	**80,622.00**	**43,048.00**	**43,048.00**	**86,096.00**
(Office & Travel)									
Office Supplies	450.00	50.00	500.00	375.00	125.00	500.00	250.00	250.00	500.00
Reference Materials	1,350.00	150.00	1,500.00	1,125.00	375.00	1,500.00	750.00	750.00	1,500.00
Mileage/Per Diem	873.00	97.00	970.00	728.00	242.00	970.00	485.00	485.00	970.00
Total Office & Travel Expenses:	**2,673.00**	**297.00**	**2,970.00**	**2,228.00**	**742.00**	**2,970.00**	**1,485.00**	**1,485.00**	**2,970.00**

	Year 1			Year 2			Year 3		
(Equipment)	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
KA Band Radars (2)	3,367.00	407.00	3,774.00	0.00	0.00	0.00	0.00	0.00	0.00
Vehicle Light Packages (2)	4,014.00	446.00	4,460.00	0.00	0.00	0.00	0.00	0.00	0.00
Laser Radar (1)	2,700.00	300.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
In-Car Radios (2)	5,400.00	600.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TV/VCR Combo (1)	261.00	29.00	290.00	0.00	0.00	0.00	0.00	0.00	0.00
Digital Cameras (2)	1,107.00	123.00	1,230.00	0.00	0.00	0.00	0.00	0.00	0.00
Body Armor (2)	970.00	108.00	1,078.00	0.00	0.00	0.00	0.00	0.00	0.00
Laptop Computers (2)	2,430.00	270.00	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00
DUI Simulator (1)	630.00	70.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00
Video Tapes (200)	378.00	42.00	420.00	315.00	105.00	420.00	210.00	210.00	420.00
Handheld Radios (2)	3,600.00	400.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Flashlights (2)	45.00	5.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00
Glass Mount Antennas (2)	75.00	8.00	83.00	0.00	0.00	0.00	0.00	0.00	0.00
Speakers w/Brackets (2)	225.00	25.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00
Window Bars (2)	225.00	25.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00
Siren Boxes (2)	538.00	60.00	598.00	0.00	0.00	0.00	0.00	0.00	0.00
Center Consoles (2)	889.00	99.00	988.00	0.00	0.00	0.00	0.00	0.00	0.00
Extention Panels (2)	63.00	7.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00
Cages (2)	552.00	58.00	580.00	0.00	0.00	0.00	0.00	0.00	0.00
Cruisers (2)	0.00	32,762.00	32,762.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Equipment:	**$27,469.00**	**$35,844.00**	**$63,283.00**	**$315.00**	**$105.00**	**$420.00**	**$210.00**	**$210.00**	**$420.00**

	Year 1			Year 2			Year 3		
	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
(Uniform)									
6 Short Sleeved Shirts	0.00	192.00	192.00	0.00	192.00	192.00	0.00	192.00	192.00
6 Long Sleeved Shirts	0.00	212.10	212.10	0.00	212.10	212.10	0.00	212.10	212.10
6 Trousers	0.00	306.00	306.00	0.00	306.00	306.00	0.00	306.00	306.00
2 Jacket	0.00	150.00	150.00	0.00	0.00	0.00	0.00	150.00	150.00
2 Rain Suit	0.00	100.00	100.00	0.00	0.00	0.00	0.00	100.00	100.00
2 Hat	0.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Dress shoes	0.00	130.00	130.00	0.00	0.00	0.00	0.00	130.00	130.00
2 Duty boots	0.00	140.00	140.00	0.00	140.00	140.00	0.00	140.00	140.00
2 Wallet badge	0.00	96.00	96.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Shirt badge	0.00	96.00	96.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Reflective Vest	0.00	90.00	90.00	0.00	0.00	0.00	0.00	90.00	90.00
2 Tie	0.00	15.00	15.00	0.00	0.00	0.00	0.00	15.00	15.00
2 Cap	0.00	13.80	13.80	0.00	13.80	13.80	0.00	13.80	13.80
2 Velcro under belt	0.00	50.00	50.00	0.00	50.00	50.00	0.00	50.00	50.00
4 Handcuffs	0.00	168.00	168.00	0.00	0.00	0.00	0.00	168.00	168.00
2 Leg Iron	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Duty Belt	0.00	96.00	96.00	0.00	0.00	0.00	0.00	96.00	96.00
2 Asp Baton	0.00	82.00	82.00	0.00	0.00	0.00	0.00	0.00	0.00
2 OC Spray	0.00	42.00	42.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Handgun holster	0.00	186.00	186.00	0.00	0.00	0.00	0.00	186.00	186.00
2 OC Spary Case	0.00	48.00	48.00	0.00	0.00	0.00	0.00	48.00	48.00
2 Asp Baton Case	0.00	36.00	36.00	0.00	0.00	0.00	0.00	36.00	36.00
2 Glove Case	0.00	25.00	25.00	0.00	0.00	0.00	0.00	25.00	25.00
2 Belt Keepers	0.00	22.00	22.00	0.00	0.00	0.00	0.00	22.00	22.00
Total Uniform:	**$0.00**	**$2,405.90**	**$2,405.90**	**$0.00**	**$913.90**	**$913.90**	**$0.00**	**$1,979.90**	**$1,979.90**

*Personnel costs reflect an 8% increase which is the average City-wide increase for the previous five (5) years.

City of Isle of Palms Police Department
Proposal for 2 Additional Police Dispatchers
FY04 budget impact estimate: Two dispatchers hired 5/1/04 (2 mos)

		Estimated Costs for 2 Months in FY04	
104410.5002	Salaries - Employees	6,982	$22,693 annual salary for each dispatcher
104410.5003	Salaries - Part Time	-	
104410.5004	FICA Expense	534	
104410.5005	Retirement Expense	478	
104410.5006	Group Health Insurance	941	Health insurance starts June 1
104410.5007	Workers' Compensation	41	
104410.5008	Unemployment Compensation	-	
104420.5010	Printing & Office Supplies	83	
104420.5014	Membership & Dues	-	
104420.5015	Meetings & Seminars	-	
104420.5016	Vehicle Fuel & Oil	-	
104420.5017	Vehicle Maintenance	-	
104420.5020	Electricity & Gas	-	
104420.5021	Telephone & Cable	-	
104420.5022	Water & Sewer	-	
104420.5025	Non-capital Tools & Equipment	-	
104420.5026	Maint & Service Contracts	1,500	$750 each, initial user setup fee, enterpol
104420.5027	Machinery & Equipment Repair	-	
104420.5041	Uniforms	500	summer uniforms only
104420.5044	Cleaning & Sanitary Supplies	-	
104420.5049	Medical & Lab Supplies	-	can cover drug tests in existing budget
104420.5052	LTD Insurance	15	
104420.5062	Insurance	64	
104420.5063	Rents & Leases	-	
104420.5064	Employee Training	-	
104420.5065	Professional Services	-	
104420.5079	Miscellaneous & Contingency	-	
104420.5081	Canine Kennel Expenses	-	
Total Police Department		**$ 11,139**	

EXHIBIT B

PUBLIC SAFETY COMMITTEE
March 15, 2004

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on March 15, 2004, in City Hall. Present were Chairman Miller, Committee members Mayor Sottile and Councilman Taylor, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilman Taylor made a motion to approve the February 2004 minutes as presented; Mayor Sottile seconded; motion passed unanimously.

2. Announcement of New Personnel. Chief Buckhannon reported that he has one person who is taking the needed tests for employment and hopes to have her on board in dispatch next week.. Chief Graham reported that Ty Reynolds was hired in February, Randy Collins resigned and Bobby Masciariello was hired in his place the first of March.

3. Monthly Police Department Report - February. Chief Buckhannon highlighted the February report (copy of reports attached along with traffic counts) and answered questions of committee members. Administrator Tucker referred to letter to Chief Buckhannon about the 4th Annual HOPE 5k run/walk on Saturday, June 5 to benefit ALS. The event will be held at 7:00 p.m. on the beach. **Councilman Taylor made a motion to accept the proposal as presented with Chief Buckhannon's concurrence; Mayor Sottile seconded; motion passed unanimously.**

4. Monthly Fire Department Report - February. Chief Graham highlighted the February report (copy of report attached) and answered questions of committee members.

5. Old Business (A) Customer Service. Administrator noted the two attached letters commending City personnel for their handling of events. Councilman Taylor thanked Officer Caldwell for her sensitivity and professionalism during the Ohler family crisis.

(B) Update and Consideration of Hazard Mitigation Funding - Fire Stations Structural. Administrator Tucker stated that, as a result of the recent upstate freezing, the State is now entitled to some federal Hazard Mitigation funding. She noted that the City used this type of funding to install hurricane shutters on City facilities and for electrical transfer switches for generators. She stated that the City might be able to obtain some funding for a portion of the expense to make one fire station safe during a hurricane or earthquake and the Administrator asked if the Committee would like to pursue this funding. Mayor Sottile reported that he spoke with Joe Maupin of Senator Hollings staff who indicated that the City's request is in the process and it could be months before the City knows if there is any federal assistance available to replace the stations. Upon discussion, committee members felt that the City was leaning towards replacing the fire stations instead of trying to rehabilitate them and not to apply for these funds at this time.

(C) Proposal from Wright Padgett Christopher Concerning Testing of Indoor Air Quality Two Fire Stations. Administrator Tucker referred to the attached proposal and stated that the air in the walls has been tested, but not the ambient air that people are breathing every day. Chief Graham stated that she felt that testing the air would help to alleviate the concerns of some of the employees who are worried about the condition of the building for health reasons. **Councilman Taylor referred the**

proposal to Dr. Bill Simpson at MUSC for review and determination of whether or not this study is feasible; Mayor Sottile seconded; motion passed unanimously.

6. New Business. (A) Consideration of Submission of Highway Safety Grant Application for Funding of Two New Police Officers. Administrator Tucker began discussion of the Highway Safety Grant Application (copy attached) and stated that 90% of the cost of two new police officers would be funded by this grant during the first year, 75% the second year, 50% the third year and none the fourth year and beyond. She noted that two new dispatchers have already been added into the upcoming budget and this money would have to be added if approved. Chief Buckhannon said that the submission deadline is April 9th so the decision will have to be made this month.

Chief Buckhannon explained his need for two additional dispatchers stating that the dispatcher office is already overtaxed and the amount of work is tremendously higher than it was 15 years ago when the department had the same number of dispatchers and the same number of officers. In 1989 the department handled 8,900 calls for service and this past year it was over 16,000 calls. As far as these two grant positions, Chief Buckhannon explained the need and proposed use of the new officers. He also discussed the proposed shifts that the dispatchers and officers would work and he answered questions of committee members.

Mayor Sottile stated that he felt this was an excellent opportunity to bring on two more police officers when the City does not have to fund them entirely. He noted that the department has not added personnel for over 12 years and one of the current officers has been recalled to active duty for a year.

Councilman Taylor noted that the two officers would start in October 2004. Chief Buckhannon said that, in order for an officer to be out on the road alone, it would take 9-10 weeks at the academy, unless they are already certified, plus some training on the island. Councilman Taylor noted that he would like to see the additional dispatchers on board as soon as possible in order for them to be certified for the summer season or at least by the Fourth of July. Chief Buckhannon stated that it takes approximately two months for a dispatcher to complete training.

After discussion, **Councilman Taylor made a motion to approve the submission of grant funding for two additional police officers as per the terms of the grant application; Mayor Sottile seconded; motion passed unanimously**.

Councilman Taylor made a motion to actively pursue hiring two additional dispatchers in the current fiscal year to be up and running as soon as possible and to refer this to Ways & Means Committee with figures on budget impact; Mayor Sottile seconded; motion passed unanimously. Councilman Taylor asked about the money paid by Sullivan's Island for dispatch services. Administrator Tucker suggested that their rate be increased by the CPI every year instead of raising the price periodically and asked committee members to consider this for the upcoming budget.

(B) Review of General Fund Budgets for FY 04/05 to Include New Dispatching Structure and Inclusions of Victim's Advocate. Administrator Tucker reviewed both the Fire and Police General Fund budgets in detail. The chiefs answered questions of Committee members.

(C) Discussion of Radio System with Charleston County. Administrator Tucker began discussion stating that Charleston County is faced with a multi-million dollar upgrade of the 800 radio

system in the next budget year (FY05/06). If the County does not do the upgrade and the City would have to go to another system such as the Palmetto 800 System, it would cost the City $25 per month per radio that the City operates, at an annual cost to the City of $54,000. Chief Graham noted that this figure does not include the radios used by the City that would not work on the upgraded system. Mayor Sottile reported that he had attended a lunch meeting with County Council Chairman Barrett Lawrimore and expressed how much it would strain the smaller municipalities, but Mr. Lawrimore did not indicate how the County was going to proceed. Chief Graham iterated that the current County system is the best system the City has had and she further stated that for $1 million the County could upgrade the current system instead of spending millions on a new digital system.

(D) Discussion of Dewees Island Communication. Administrator Tucker referred to the attached email from Dewees Island POA asking to meet with Mayor Sottile about the EMS emergency calls. Chief Buckhannon stated that he has spoken with Dewees personnel and asked them for information on street names and addresses to code into the County 911 system. Chief Graham suggested that Dewees purchase a walkie talkie so that they can communicate with Isle of Palms directly after a 911 call has been issued. No meeting is necessary at this point.

7. Miscellaneous. (A) Notice About Golf Carts in Community Association Newsletter. Administrator Tucker pointed out that the Wild Dunes Community Association is making an effort to educate property owners of the golf cart regulations (see attached article).

(B) Set Next Meeting Date - April 13, 2004, at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Bob Miller, Chairman



Monthly Report

February 2004

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Training Report	13

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR FEBRUARY 2004**

Date: **March 4, 2004**

The following is a brief synopsis of the activities of the Police Department during the month of February 2004

Patrol

February 3, 2004 While issuing a verbal warning to a driver for speeding, the officer observed a quantity of plant material that resembled marijuana, in plain view on the floor of the vehicle. The driver was taken into custody where a subsequent search located marijuana and drug paraphernalia in two locations in the vehicle. The driver was charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia.

February 3, 2004 Officers responded to a residence on Hartnett Boulevard to a report of a juvenile that had attempted to commit suicide. Upon their arrival, it was determined that the juvenile had already been taken to East Cooper Hospital by her parents. An officer and an Investigator responded and determined that the female had in fact cut her wrists with a blunt object. The Investigator received consent from the parents to return to the residence where a paring knife used was taken into custody. The juvenile was admitted to the hospital for psychiatric evaluation.

February 5, 2004 At approximately 2 A.M., an officer on patrol in Wild Dunes stopped a vehicle that was operating erratically. While the officer was speaking with the driver, he detected an odor of alcohol and observed that the driver's speech was slurred and his eyes were bloodshot. After failing several field sobriety tests, the driver was taken into custody and was later administered a Datamaster test where he registered a .15% alcohol concentration and was charged with DUI.

February 5, 2004 A vehicle traveling on 41st Avenue toward Palm Boulevard struck a van negotiating the curve on Palm at 41st then lost control, striking a newspaper

machine, electrical box and then the foundation of a residence near that location. The total damage to vehicles and property was estimated to be over $40,000. The driver of the vehicle that lost control was cited for her traffic infraction and ruled at fault.

February 6, 2004 A vehicle was stopped for having an unknown object covering the license plate. While speaking with the driver, it was determined that he had no identification and gave a false name and date of birth. When the proper identity of the driver was determined, it was learned that his license was suspended. He was charged with DUS and Giving False Information to a Police Officer.

February 6, 2004 Several officers responded to a Palm Boulevard residence where several neighbors had reported loud noises. Investigating officers determined that an underage resident of the house was having a party in his parent's absence. Once entry was made into the residence an empty keg of beer was found in the bathtub on ice and numerous beer cans littered the interior of the house. A total of eighteen persons, all Wando High School students, were charged with Minor in Possession of Beer. All eligible subjects charged have been referred through the court to participate in an Alcohol Diversion Program.

February 8, 2004 An officer responded to the front beach where a complainant reported a male subject sleeping under a business. The subject was determined to be highly intoxicated and had already urinated on himself. The subject was so intoxicated that he had to be assisted in walking to a vehicle. He was charged with Disorderly Conduct.

February 8, 2004 An officer stopped a vehicle on Palm Boulevard near 9th Avenue for speeding and determined that the drivers license was suspended for a previous narcotic violation. After being taken into custody, the subject was found to be in possession of a quantity of marijuana and cocaine. The subject was charged with DUS, Simple Possession of Marijuana and Possession of Cocaine.

February 10, 2004 After stopping a vehicle for an equipment violation, the officer detected an odor of alcoholic beverage coming from within the vehicle. When the driver was asked to exit the vehicle, he was unstable on his feet and stumbled into his open vehicle door. The officer attempted to conduct several field sobriety tests and, due to the drivers condition and confused state, he was taken into custody. The subject later refused to submit to a Datamaster test and was charged with DUI.

February 11, 2004 After receiving a call from a concerned citizen officers located a vehicle that had been reported driving erratically on the Connector. The vehicle was located near OceansideVillas with a female sitting behind the steering wheel. The female was not observed driving the vehicle so she was charged with Public Intoxication and Possession of Drug Paraphernalia.

February 14, 2004 An officer stopped a vehicle for failing to use a turn signal and observed a case of beer in the rear floorboard. The driver, who had already been

identified as being only eighteen years old, was charged with Open Container and Underage Possession of Beer.

February 15, 2004 Officers responded to a residence on Hartnett Boulevard after receiving a call from a neighbor who complained of a loud possibly underage drinking party. While responding officers were attempting to identify the exact residence in question, when one officer was almost hit by a vehicle attempting to leave the area. An officer who went to the rear of the residence observed several male teenagers urinating off of the back porch and in possession of alcohol. The officer who went to the front door smelled the alcohol before getting to the door and when the adult homeowner of the residence answered the door, he observed the house to be occupied by over twenty people. A total of eighteen juvenile teenagers ranging from age 14-16 were taken into custody, cited and then released to a guardian. Thirteen adult teenagers 17-19 were cited for Minor in Possession of Beer. All thirty-one charged were Wando High School students and if eligible, will be allowed to participate in an Alcohol Diversion Program. The owner of the residence, a mother of one of teens was later charged with Contributing to the Delinquency of Minors.

February 16, 2004 A 2004 Acura MDX previously reported stolen on January 29, 2004 was recovered in Mount Pleasant after a joint investigation with the Mount Pleasant Police Department led to the identity of the person responsible. It was determined that the subject who had stolen the vehicle committed a roof entry burglary to a Mount Pleasant restaurant on February 11, 2004 then committed a bank robbery to a First Federal Savings & Loan on Johnnie Dodds Boulevard the next day. By Mount Pleasant Police Department and the Isle of Palms Police Department sharing of information, it was determined that the aforementioned stolen Acura was the getaway vehicle in both the burglary and bank robbery. The suspect, a construction worker, was arrested on February 16, 2004 at a jobsite on Palm Boulevard without incident. A subsequent search of his residence in Mount Pleasant led to the recovery of some of the stolen money from the bank and the weapon used to commit the crime. The Isle of Palms Police Department charged the suspect with Burglary 2nd degree and Grand Larceny of a Motor Vehicle. He was also charged by Mount Pleasant Police Department with Burglary 2nd degree and Bank Robbery. The stolen vehicle was later returned to the owner with approximately $2,000 in damages.

February 17, 2004 After receiving a tip from a concerned citizen regarding the location of a wanted person, an officer located the female suspect at a convenience store and, after gaining her proper identity, placed her under arrest for three outstanding Bench Warrants, for failure to pay three tickets in the Isle of Palms Municipal Court.

February 19, 2004 Agents from SLED made contact with the Isle of Palms Police Department requesting assistance in removing illegal video poker machines from the Front Beach Bar and Grill. Two officers assisted SLED agents in seizing two illegal machines.

February 23, 2004 While conducting an accident investigation on Ocean Boulevard, the operator of a vehicle involved was found to have a suspended drivers license. Since it was legal for the driver to operate construction equipment without a license he was only charged with NRVC x 4 for the 4 unpaid tickets on his suspended license.

February 24, 2004 Officers responded to a residence on Charleston Boulevard where an attempted suicide had been reported. Responding officers found that the residence had no electricity and the tenant was being evicted. It was determined that the female present was suffering from depression and had taken a large quantity of pills. She was transported to the hospital and admitted for psychiatric evaluation.

February 27, 2004 An officer who stopped a vehicle at 56th Avenue and Palm Boulevard determined that the driver did not have a valid license. He further determined that his license was suspended for failure to pay six traffic tickets. Subsequent to his arrest, he was found to be in possession of drug paraphernalia. He was charged with NRVX x 6 and Possession of Drug Paraphernalia.

February 27, 2004 After stopping a vehicle for a license plate violation, the officer observed a quantity of marijuana in the door compartment in plain view. A quantity of marijuana was also located elsewhere in the vehicle. The eighteen year- old driver was charged with Simple Possession of Marijuana and Minor in Possession of Liquor.

February 28, 2004 At approximately 3 A.M., an officer on patrol investigated an occupied vehicle with its lights off sitting in the parking lot of a closed business on JC Long Boulevard. When approached, the occupants appeared to be attempting to conceal something near the center console. The driver had no identification but was identified and determined to have a suspended drivers license. Subsequent to his arrest, an open container of beer was found as well as illegal schedule II pills wrapped in a cigarette wrapper. The driver was charged with Illegal Possession of Schedule II Substances. The female passenger was cited for Open Container and released.

February 28, 2004 An officer stopped a vehicle for an equipment violation on Palm Boulevard and determined that the drivers license was suspended for failure to pay ten traffic tickets. The driver was charged with DUS and NRVC x10.

Personnel/Community Services

February 29, 2004 For the month of February, officers on patrol discovered eighteen businesses and one home with open or unlocked doors. A total of forty-five Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 3/5/2004

During the month of January 2004, the Telecommunications Office received and dispatched 4, 674 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
February, 2004	3,713	52	672	20	0	4,457
February, 2003	2,729	36	690	13	0	3,468
Percentage Change	36%	44%	-3%	54%	0%	29%
Year to Date 2004	7,653	86	1,360	32	0	9,131
Year to Date 2003	5,164	61	1,444	46	0	6,715
Percentage Change	48%	41%	-6%	-30%	0%	36%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	181	0	160	341
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	196	383	81	660
Tract 3: 10th Ave. North to 21st. Ave. South	547	189	283	1019
Tract 4: 21st Ave. North to 31st Ave. South	90	87	130	307
Tract 5: 31st Ave North to 41st Ave. South	4	159	74	237
Tract 6: Forest Trail	22	0	14	36
Tract 7: 41st Ave. North to 57th Ave.	344	144	84	572
Tract 8: Wild Dunes	71	158	105	334
Tract 9: IOP Connector	0	0	115	115
Tract 10: County Park	34	0	10	44
Tract 99: Off Island	0	0	48	48
Totals:	1489	1120	1104	3713

Isle of Palms Police Department Officer Activity February 2004

	February 2004	February 2003	Percentage Change	Year To Date 2004	Year To Date 2003	Percentage Change
Service Calls	1104	764	45%	2239	1678	33%
Building Checks	1489	1012	47%	3316	1912	73%
SPR'S	1120	695	61%	2098	1316	59%
Traffic Stops	460	257	79%	902	474	90%
Traffic Stops w/Tickets	133	78	71%	124	144	-14%
% Traffic Stops w/Tickets	29%	30%	-5%	14%	30%	-55%
DUI Tickets	2	3	-33%	5	3	67%
DUS Tickets	6	5	20%	16	9	78%
Speeding Tickets	21	18	17%	39	41	-5%
Other Traffic Tickets	171	71	141%	311	102	205%
Non Traffic Tickets	86	15	473%	144	91	58%
Parking Tickets	44	60	-27%	65	103	-37%
City Tickets	8	12	-33%	21	46	-54%
Warning Tickets	266	131	103%	528	282	87%

Connector Calls For Service for the Month of February 2004

The Isle of Palms Police Department has responded to or initiated 113 calls involving 976 minutes, or 17 man hours for the month of January, 2004. The following table breaks down the type, number and time element of each call.

	Calls February	Calls Year To Date	Arrests February	Arrests Year To Date	Minutes February	Minutes Year To Date	Avg. Minutes February	Avg. Minutes Year To Date
Accidents	2	4	0	0	89.49	342.76	45	86
Traffic Stops With Tickets	23	51	3	8	395.26	1023.93	17	20
Traffic Stops Without Tickets	61	109	0	0	383.5	782.29	6	7
Citizen Assists	19	38	0	0	57.43	220.41	3	6
Assist Other PD	2	4	0	0	4.02	32.65	2	8
Miscellaneous	6	8	0	0	46.11	55.89	8	7
Totals	113	214	3	8	976	2458	9	11
Feb-03	50	112	3	3	422	857	8	8

Isle of Palms Police Department Monthly Report for February 2004

All UCR Codes for each Incident are counted.

CRIME TYPE	February 2004	Total 2004	February 2003	Total 2003
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT			2	4
13C INTIMIDATION				
200 ARSON				
210 EXTORTION				
220 BURGLARY		3	2	5
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING			1	1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE		5	2	2
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	2	7	5	9
240 MOTOR VEHICLE THEFT	1	2		
250 COUNTERFEITING/FORGERY	1	2	1	2
26B FRAUD/CREDIT CARD /ATM			1	1
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY	1	7	2	7
35A DRUG/NARCOTICS	5	9	1	5
35B DRUG EQUIPMENT VIOLATION	1	2		
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE			1	1
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY				
520 WEAPON OFFENSES		1		
753 OBSCENE & HARASSING PHONE				
756 BREACH OF TRUST				2
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	3	1	2
90D DUI	2	5	3	3
90E DRUNKENNESS	4	4		
90F FAMILY (NO VIOLENCE)		1		
90G LIQUOR LAW	6	12	1	2
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING			2	4
90L TRUANCY				
90M AGENCY ASSIST	3	3	1	1
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES				1
91A ALARM	20	40	7	23
91D DISTURBANCE				
91F NON-VIOLENT FAMILY DISPUTE				
91T TRAFFIC & NRVC ARRESTS	15	28	12	16
91W WARRANT ARRESTS	1	4	1	1
979 MISSING PERSONS	1	1		
980 SUICIDES	2	2		1
992 PROWLER				
NCR NON CRIMINAL REPORTS	45	88	49	91
TOTALS:	111	229	95	185

Isle of Palms Police Department Monthly Report for February 2004

ARREST SUMMARY

Type	February 2004	Total 2004	February 2003	Total 2003
Adults	Male = 43 Female = 13	Male = 74 Female = 16	Male = 14 Female = 5	Male = 23 Female = 6
Juveniles	Male = 1 Female = 2	Male =2 Female = 2	Male = 1 Female = 0	Male = 6 Female =1
Narc-Adults	Male = 8 Female = 1	Male =13 Female= 2	Male = 0 Female = 0	Male = 6 Female = 2
Narc-Juveniles	Male = 16 Female = 0	Male = 16 Female = 0	Male = 0 Female = 0	Male = 0 Female = 0
TOTALS:	Male = 68 Female =16	Male = 105 Female = 20	Male = 15 Female = 5	Male = 35 Female =39

PROPERTY VALUES REPORTED

Type	February 2004	Total 2004	February 2003	Total 2003
Burglary Stolen	$0.00	$2,489.00	$16,733.00	$19,533.00
Larceny Stolen	$2,000.00	$4,965.00	$3,596.00	$8,626.00
Criminal Damage*	$3,200.00	$6,240.00	$1,085.00	$2,642.00
MVT Stolen	$0.00	$41,000.00	$0.00	$0.00
Burglary Recovered	$0.00	$40.00	$0.00	$0.00
Larceny Recovered	$2,000.00	$2,000.00	$259.00	$999.00
MVT Recovered	$39,000.00	$39,000.00	$0.00	$0.00
Total Stolen	$2,000.00	$48,454.00	$20,329.00	$28,159.00
Total Recovered	$41,000.00	$41,040.00	$259.00	$999.00
Total Seized	$0.00	$0.00	$1,950.00	$1,950.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
February 2004
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
35B DRUG EQUIPMENT VIOLATION	0	0	0	0	0	1	0	0	0	0	0	1	1
35A DRUG/NARCOTICS VIOLATIONS	23	1	0	0	0	0	0	0	0	0	24	0	24
90T DUS	6	0	0	0	0	0	0	0	0	0	6	0	6
90D DUI	2	0	0	0	0	0	0	0	0	0	2	0	2
90G LIQUOR LAW VIOLATIONS	6	0	0	0	0	0	0	0	0	0	6	0	6
91T TRAFFIC OFFENSES	8	2	0	0	0	0	0	0	0	0	10	0	10
90G UNDERAGE POSS. OF ALCOHOL	16	0	0	0	0	12	0	0	0	0	16	12	28
91W WARRANT ARREST	0	0	0	0	0	1	0	0	0	0	0	1	1
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
90E DRUNKENESS	2	0	0	0	0	1	0	0	0	0	2	1	3
240 MOTOR VEHICLE THEFT	1	0	0	0	0	0	0	0	0	0	1	0	1
250 COUNTERFEITING/FORGERY	0	0	0	0	0	1	0	0	0	0	0	1	1
TOTAL:	65	3	0	0	0	16	0	0	0	0	68	16	84

Isle of Palms Police Department Animal Control Report for
February2004

	Feb-04 Monthly Total	Feb-03 Monthly Total	2004 Yearly Total	2003 Yearly Total
Citations	0	10	0	20
Warning Tickets	3	1	4	4
Animals Secured	10	23	28	36
Dogs	6	11	12	18
Cats	1	9	12	14
Raccoons	1	3	1	5
Other*	2	0	3	0
Released to Owner	6	11	17	23
Transported to Shuler Vet	2	2	3	2
Transported to Other Vets	3	1	4	1
Transported to SPCA	0	9	5	9
Injured Animals	2	1	3	1
Trapped Animals	14	11	27	18
Cats	6	9	17	14
Raccoons	3	2	4	4
Other **	5	0	5	0
Dead Animals Removed	9	9	25	21
Traps Set	48	11	72	26
Kennel Fees	$0.00	$63.00	$25.00	$126.00

*Other - Oppossum, bird
**Other - Oppossum

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR February 2004

NAME	CARRID OVER	ASSIGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROPETY RECVD	WARRN SRVD	WOF	REMARKS
Caldwell	7	11	18	2	6	0	1	9	39,000	2	0	
	CARRID OVER	ASSIGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROPETY RECVD	WARRN SRVD	WOF	REMARKS
Total	7	11	18	2	6	0	1	9	39,000	2	0	

CBA=Cleared By Arrest E/C=Exceptionally Cleared UNF=Unfounded I/A=Inactivated WOF=Warrants on File

Detective Caldwell presented two cases to Grand Jury and attended two Preliminary Hearings. Fifteen Bond Hearings were attended, expending 42 hours.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR FEBRUARY 2004

DATE: MARCH 3, 2004

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	ADV	AMBER ALERT				2
TOTAL			0	0	0	2
					TOTAL OFFICER HOURS:	2

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
3 EMPLOYEES	ADV	NCIC CERTIFICATION				120
1 EMPLOYEE	ADV	IN HOUSE TRAINING MANUAL			40	
TOTAL			0	0	40	120
					TOTAL EMPLOYEE HOURS:	160

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS			240	173
THIS MONTH TOTALS			40	122
YEAR TO DATE TOTALS:	0	0	280	295
			DEPARTMENT HOURS YEAR TO DATE:	575

Jeffrey B. Hopkins, MD
103 Lake Avenue
Worcester, MA 01604

January 10, 2004

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

To Whom It May Concern:

I would like to take this opportunity to thank your department for providing my family with such a superb level of care and professionalism following a high speed motor vehicle accident that we were involved in on Palm Boulevard on February 5th.

My family and I were visiting Charleston for my brother-in-law's wedding last weekend when our car was T-boned by another vehicle at a high rate of speed. My mother-in-law, Mary Donnelly, was closest to the area of impact and sustained severe head injuries, including a facial laceration, a traumatic subarachnoid hemorrhage and multiple facial contusions. Fortunately, she was only forced to stay in the hospital for one night and was eventually able to make it to her son's wedding on Saturday.

As an emergency physician myself and as a former LifeFlight Physician, I have been intimately involved with similar traumatic situations from the medical side. I was extremely pleased with your quick response and courteous nature at the scene of the accident. I know that your line of work can be thankless at times. With that in mind, my family would like to express our appreciation for all of your help.

We would like to specifically thank Officer Muckelvaney for his calm demeanor, professionalism and compassion, and for following up with our family regarding the accident.

We are grateful for your services.

Sincerely,

Jeffrey Hopkins, MD

Traffic Count for Breach Inlet
February 7, 2004 - March 5, 2004

Start	02-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	*	*	*	*	*	*	*	*	*	*	57	86	69	80	63	83
01:00	*	*	*	*	*	*	*	*	*	*	62	63	39	57	50	60
02:00	*	*	*	*	*	*	*	*	*	*	26	49	21	34	24	42
03:00	*	*	*	*	*	*	*	*	*	*	14	43	19	23	16	33
04:00	*	*	*	*	*	*	*	*	*	*	18	5	6	8	12	6
05:00	*	*	*	*	*	*	*	*	*	*	14	9	1	7	8	8
06:00	*	*	*	*	*	*	*	*	*	*	4	2	5	4	4	3
07:00	*	*	*	*	*	*	*	*	*	*	23	21	13	12	18	16
08:00	*	*	*	*	*	*	*	*	*	*	62	44	137	25	100	34
09:00	*	*	*	*	*	*	*	*	*	*	111	70	155	81	133	76
10:00	*	*	*	*	*	*	*	*	*	*	181	129	**312**	157	246	143
11:00	*	*	*	*	*	*	*	*	*	*	**237**	**160**	288	**260**	**262**	**210**
12:00 PM	*	*	*	*	*	*	*	*	249	218	286	226	**290**	257	275	234
01:00	*	*	*	*	*	*	*	*	**311**	276	294	227	262	**377**	**289**	**293**
02:00	*	*	*	*	*	*	*	*	246	254	300	284	246	287	264	275
03:00	*	*	*	*	*	*	*	*	304	285	269	298	259	242	277	275
04:00	*	*	*	*	*	*	*	*	275	321	302	283	250	203	276	269
05:00	*	*	*	*	*	*	*	*	268	311	294	**304**	245	246	269	287
06:00	*	*	*	*	*	*	*	*	267	**342**	**320**	279	232	222	273	281
07:00	*	*	*	*	*	*	*	*	240	242	271	302	161	148	224	231
08:00	*	*	*	*	*	*	*	*	206	157	206	196	99	138	170	164
09:00	*	*	*	*	*	*	*	*	119	178	133	140	71	85	108	134
10:00	*	*	*	*	*	*	*	*	79	178	119	143	52	57	83	126
11:00	*	*	*	*	*	*	*	*	56	146	87	117	24	38	56	100
Lane	0	0	0	0	0	0	0	0	2620	2908	3690	3480	3256	3048	3500	3383
Day	0		0		0		0		5528		7170		6304		6883	
AM Peak											11:00	11:00	10:00	11:00	11:00	11:00
Vol.											237	160	312	260	262	210
PM Peak									13:00	18:00	18:00	17:00	12:00	13:00	13:00	13:00
Vol.									311	342	320	304	290	377	289	293

Traffic Count for Breach Inlet
February 7, 2004 - March 5, 2004

Start	09-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	13	20	14	20	27	31	25	33	38	51	66	119	59	137	35	59
01:00	10	13	8	12	11	17	13	22	17	26	29	74	50	70	20	33
02:00	6	4	5	7	6	15	5	10	9	24	13	47	39	49	12	22
03:00	7	14	0	6	4	7	4	6	15	20	28	55	53	34	16	20
04:00	3	8	6	6	3	7	3	8	0	7	10	10	14	11	6	8
05:00	4	4	5	3	6	4	5	3	3	5	15	11	4	7	6	5
06:00	19	3	21	9	19	4	16	11	18	5	6	6	4	5	15	6
07:00	83	29	94	32	87	32	104	34	72	32	20	20	10	11	67	27
08:00	**435**	135	**426**	144	**452**	166	**412**	144	243	88	58	34	118	34	**306**	106
09:00	338	172	322	**174**	342	**209**	332	**159**	**354**	151	103	66	121	110	273	149
10:00	226	**175**	235	143	240	158	206	127	271	160	179	97	264	125	232	141
11:00	209	168	209	144	220	148	185	112	280	**170**	**259**	**173**	**292**	**244**	236	**166**
12:00 PM	235	181	242	192	246	210	193	164	286	217	297	165	**359**	243	265	196
01:00	**287**	211	229	206	**267**	229	228	212	279	279	299	213	305	**416**	**271**	252
02:00	220	184	214	204	233	222	228	180	273	265	291	251	230	218	241	218
03:00	252	233	247	232	251	236	**248**	256	285	271	254	292	203	224	249	249
04:00	230	264	194	251	227	262	207	257	277	307	234	258	176	198	221	257
05:00	217	260	247	**314**	232	310	188	281	**311**	343	264	250	213	192	239	279
06:00	236	**331**	**262**	304	255	**312**	217	**321**	297	**399**	**389**	257	227	188	269	**302**
07:00	165	236	186	255	193	226	214	239	293	301	288	**332**	**214**	169	222	251
08:00	114	158	137	154	148	154	153	185	242	210	217	259	152	200	166	189
09:00	65	93	59	135	66	155	90	143	127	179	150	244	88	128	92	154
10:00	46	113	41	102	55	108	45	120	117	178	116	176	65	109	69	129
11:00	32	53	43	62	41	59	52	79	73	155	81	176	35	60	51	92
Lane	3452	3062	3446	3111	3631	3281	3373	3106	4180	3843	3666	3585	3295	3182	3579	3310
Day	6514		6557		6912		6479		8023		7251		6477		6889	
AM Peak	08:00	10:00	08:00	09:00	08:00	09:00	08:00	09:00	09:00	11:00	11:00	11:00	11:00	11:00	08:00	11:00
Vol.	435	175	426	174	452	209	412	159	354	170	259	173	292	244	306	166
PM Peak	13:00	18:00	18:00	17:00	13:00	18:00	15:00	18:00	17:00	18:00	18:00	19:00	12:00	13:00	13:00	18:00
Vol.	287	331	262	314	267	312	248	321	311	399	389	332	359	416	271	302

Traffic Count for Breach Inlet
February 7, 2004 - March 5, 2004

Start	16-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	26	27	20	21	22	29	22	27	26	27	66	111	59	78	34	46
01:00	18	31	9	16	13	14	9	23	16	22	37	55	26	48	18	30
02:00	10	10	9	10	8	7	7	16	4	17	29	51	20	35	12	21
03:00	2	5	6	5	8	9	5	18	15	16	27	41	16	32	11	18
04:00	4	2	1	8	3	5	4	9	2	4	15	17	10	8	6	8
05:00	1	4	5	5	3	7	9	3	4	4	15	4	5	7	6	5
06:00	16	2	22	4	15	6	20	8	17	7	7	8	3	4	14	6
07:00	44	28	64	31	77	38	86	32	77	34	23	17	16	8	55	27
08:00	213	80	**428**	124	**469**	144	**402**	162	**408**	164	74	55	148	41	**306**	110
09:00	**253**	133	312	**159**	325	**201**	334	144	345	**194**	144	92	186	90	271	145
10:00	223	125	207	133	258	163	240	142	304	139	181	128	**344**	197	251	147
11:00	238	**160**	222	126	230	162	221	**174**	241	180	**267**	**184**	315	**309**	248	**185**
12:00 PM	253	210	204	193	215	200	210	175	273	212	275	226	**324**	269	251	212
01:00	**307**	198	218	224	243	221	238	233	302	265	321	244	314	**447**	278	262
02:00	268	267	218	181	261	208	235	245	244	222	289	320	300	297	259	249
03:00	257	246	**263**	243	260	278	262	260	**330**	298	337	297	324	323	**290**	278
04:00	255	**282**	212	243	214	271	250	290	282	361	318	**368**	300	303	262	303
05:00	257	280	199	285	252	325	**281**	317	271	332	337	304	312	252	273	299
06:00	232	280	243	**321**	**268**	**369**	271	**355**	330	**412**	**387**	305	250	215	283	**322**
07:00	195	245	231	211	245	264	246	283	259	300	296	331	181	172	236	258
08:00	154	178	122	199	141	183	130	187	224	204	241	202	127	175	163	190
09:00	67	116	58	157	81	152	62	149	135	169	129	196	62	121	85	151
10:00	45	96	43	110	68	114	73	113	118	209	105	153	57	62	73	122
11:00	31	50	27	54	46	50	40	77	104	147	70	139	32	56	50	82
Lane	3369	3055	3343	3063	3725	3420	3657	3442	4331	3939	3990	3848	3731	3549	3735	3476
Day	6424		6406		7145		7099		8270		7838		7280		7211	
AM Peak	09:00	11:00	08:00	09:00	08:00	09:00	08:00	11:00	08:00	09:00	11:00	11:00	10:00	11:00	08:00	11:00
Vol.	253	160	428	159	469	201	402	174	408	194	267	184	344	309	306	185
PM Peak	13:00	16:00	15:00	18:00	18:00	18:00	17:00	18:00	15:00	18:00	18:00	16:00	12:00	13:00	15:00	18:00
Vol.	307	282	263	321	268	369	281	355	330	412	387	368	324	447	290	322

Traffic Count for Breach Inlet
February 7, 2004 - March 5, 2004

Start Time	23-Feb-04 West	23-Feb-04 East	Tue West	Tue East	Wed West	Wed East	Thu West	Thu East	Fri West	Fri East	Sat West	Sat East	Sun West	Sun East	Week Average West	Week Average East
12:00 AM	20	24	18	14	19	33	21	36	21	28	58	94	60	93	31	46
01:00	19	25	11	13	7	17	6	26	16	19	30	45	39	57	18	29
02:00	5	12	4	4	8	9	9	6	10	13	22	41	26	38	12	18
03:00	6	8	3	7	5	3	9	11	8	13	31	40	21	35	12	17
04:00	3	5	1	3	2	7	2	4	3	11	17	12	3	14	4	8
05:00	5	4	2	5	5	6	4	6	4	6	15	7	5	6	6	6
06:00	15	7	20	4	15	7	11	6	15	7	9	7	3	1	13	6
07:00	75	29	75	28	83	39	87	30	74	33	23	17	14	10	62	27
08:00	**439**	140	**409**	135	**479**	141	**384**	128	**422**	151	66	49	158	47	**337**	113
09:00	320	**185**	289	**164**	278	**234**	296	**176**	290	**172**	108	96	172	101	250	161
10:00	227	170	215	144	237	139	211	149	186	152	196	135	**366**	181	234	153
11:00	236	166	214	147	193	142	163	117	228	143	**246**	**169**	309	**341**	227	**175**
12:00 PM	221	201	235	203	208	195	226	170	247	223	261	227	345	277	249	214
01:00	**291**	229	234	212	221	197	211	216	268	198	304	223	284	**458**	259	248
02:00	243	210	214	200	203	198	**262**	222	243	188	298	248	331	328	256	228
03:00	267	244	235	219	259	230	253	254	**274**	282	295	285	328	298	273	259
04:00	242	275	196	279	212	269	208	259	220	300	287	**322**	316	295	240	286
05:00	236	331	224	296	243	266	241	268	236	312	313	285	**346**	254	263	287
06:00	270	**361**	**323**	**313**	234	**311**	203	**335**	257	**326**	**331**	267	318	225	**277**	**305**
07:00	214	258	211	264	**264**	240	215	218	230	274	303	285	227	249	238	255
08:00	103	192	139	227	111	172	120	173	200	165	239	181	130	224	149	191
09:00	71	127	73	140	77	261	68	125	135	182	132	167	83	121	91	160
10:00	57	84	51	106	53	107	43	99	90	171	81	166	73	87	64	117
11:00	21	52	23	48	43	47	49	61	66	111	69	110	28	51	43	69
Lane	3606	3339	3419	3175	3459	3270	3302	3095	3743	3480	3734	3478	3985	3791	3608	3378
Day	6945		6594		6729		6397		7223		7212		7776		6986	
AM Peak	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	08:00	09:00	11:00	11:00	10:00	11:00	08:00	11:00
Vol.	439	185	409	164	479	234	384	176	422	172	246	169	366	341	337	175
PM Peak	13:00	18:00	18:00	18:00	19:00	18:00	14:00	18:00	15:00	18:00	18:00	16:00	17:00	13:00	18:00	18:00
Vol.	291	361	323	313	264	311	262	335	274	326	331	322	346	458	277	305

Traffic Count for Breach Inlet
February 7, 2004 - March 5, 2004

Start	01-Mar-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	20	33	35	31	25	41	21	36	42	48	*	*	*	*	29	38
01:00	11	25	12	20	13	16	16	10	22	41	*	*	*	*	15	22
02:00	5	8	7	11	7	10	8	15	8	29	*	*	*	*	7	15
03:00	6	2	4	3	3	6	7	11	7	9	*	*	*	*	5	6
04:00	1	8	6	6	3	5	4	4	10	8	*	*	*	*	5	6
05:00	5	6	4	5	7	5	4	11	8	6	*	*	*	*	6	7
06:00	16	7	12	8	17	6	11	7	15	9	*	*	*	*	14	7
07:00	72	35	82	32	89	29	99	41	75	28	*	*	*	*	83	33
08:00	**424**	142	**457**	153	**464**	161	**431**	179	**452**	160	*	*	*	*	**446**	159
09:00	334	**190**	341	**211**	328	**225**	324	190	332	**231**	*	*	*	*	332	**209**
10:00	232	166	273	193	260	173	239	184	257	183	*	*	*	*	252	180
11:00	225	165	228	171	246	180	209	**193**	*	*	*	*	*	*	227	177
12:00 PM	274	230	258	225	267	215	290	225	*	*	*	*	*	*	272	224
01:00	**282**	232	257	262	250	280	264	281	*	*	*	*	*	*	263	264
02:00	251	236	262	241	264	233	324	291	*	*	*	*	*	*	275	250
03:00	274	268	289	297	292	322	295	296	*	*	*	*	*	*	288	296
04:00	233	282	281	292	278	279	301	350	*	*	*	*	*	*	273	301
05:00	245	294	276	354	285	364	306	368	*	*	*	*	*	*	278	345
06:00	263	**326**	**346**	**364**	**372**	**389**	**328**	**401**	*	*	*	*	*	*	**327**	**370**
07:00	214	255	252	306	323	284	252	289	*	*	*	*	*	*	260	284
08:00	122	169	151	224	164	249	178	209	*	*	*	*	*	*	154	213
09:00	66	140	84	135	97	196	98	138	*	*	*	*	*	*	86	152
10:00	57	87	64	122	66	126	75	148	*	*	*	*	*	*	66	121
11:00	39	40	43	60	39	89	38	73	*	*	*	*	*	*	40	66
Lane	3671	3346	4024	3726	4159	3883	4122	3950	1228	752	0	0	0	0	4003	3745
Day	7017		7750		8042		8072		1980		0		0		7748	
AM Peak	08:00	09:00	08:00	09:00	08:00	09:00	08:00	11:00	08:00	09:00					08:00	09:00
Vol.	424	190	457	211	464	225	431	193	452	231					446	209
PM Peak	13:00	18:00	18:00	18:00	18:00	18:00	18:00	18:00							18:00	18:00
Vol.	282	326	346	364	372	389	328	401							327	370

Comb. Total	26900	27307	28828	28047	31024	29471	27837	35717
ADT	Not Calculated							

Traffic Count for Isle of Palms Connector
February 7, 2004 - March 5, 2004

Start	02-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	*	*	*	*	*	*	*	*	*	*	147	162	120	146	134	154
01:00	*	*	*	*	*	*	*	*	*	*	101	107	103	91	102	99
02:00	*	*	*	*	*	*	*	*	*	*	89	68	63	52	76	60
03:00	*	*	*	*	*	*	*	*	*	*	64	62	54	40	59	51
04:00	*	*	*	*	*	*	*	*	*	*	54	24	19	21	36	22
05:00	*	*	*	*	*	*	*	*	*	*	39	6	5	7	22	6
06:00	*	*	*	*	*	*	*	*	*	*	28	18	9	25	18	22
07:00	*	*	*	*	*	*	*	*	*	*	56	82	38	48	47	65
08:00	*	*	*	*	*	*	*	*	*	*	132	138	97	135	114	136
09:00	*	*	*	*	*	*	*	*	*	*	283	251	159	205	221	228
10:00	*	*	*	*	*	*	*	*	*	*	419	336	327	302	373	319
11:00	*	*	*	*	*	*	*	*	*	*	**497**	**382**	**463**	**376**	**480**	**379**
12:00 PM	*	*	*	*	*	*	*	*	536	442	**571**	462	538	419	548	441
01:00	*	*	*	*	*	*	*	*	**612**	527	566	540	**619**	503	**599**	523
02:00	*	*	*	*	*	*	*	*	566	518	516	497	600	499	561	505
03:00	*	*	*	*	*	*	*	*	510	585	509	530	508	484	509	533
04:00	*	*	*	*	*	*	*	*	577	551	503	579	529	455	536	528
05:00	*	*	*	*	*	*	*	*	513	**603**	491	**654**	494	**529**	499	**595**
06:00	*	*	*	*	*	*	*	*	549	572	474	614	462	501	495	562
07:00	*	*	*	*	*	*	*	*	415	560	457	514	309	363	394	479
08:00	*	*	*	*	*	*	*	*	270	434	330	449	213	278	271	387
09:00	*	*	*	*	*	*	*	*	179	326	268	289	125	181	191	265
10:00	*	*	*	*	*	*	*	*	173	261	273	243	96	137	181	214
11:00	*	*	*	*	*	*	*	*	144	256	201	205	61	79	135	180
Lane	0	0	0	0	0	0	0	0	5044	5635	7068	7212	6011	5876	6601	6753
Day	0		0		0		0		10679		14280		11887		13354	
AM Peak											11:00	11:00	11:00	11:00	11:00	11:00
Vol.											497	382	463	376	480	379
PM Peak									13:00	17:00	12:00	17:00	13:00	17:00	13:00	17:00
Vol.									612	603	571	654	619	529	599	595

Traffic Count for Isle of Palms Connector
February 7, 2004 - March 5, 2004

Start	09-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	63	56	45	54	65	74	66	95	89	116	148	191	167	149	92	105
01:00	24	23	21	22	25	27	29	57	38	50	94	112	118	98	50	56
02:00	10	18	10	18	14	15	18	19	23	34	76	85	80	77	33	38
03:00	5	6	8	21	14	10	7	9	20	28	60	61	115	38	33	25
04:00	8	2	4	5	12	7	8	7	8	11	59	20	26	16	18	10
05:00	11	6	14	10	8	6	12	9	22	9	34	14	19	16	17	10
06:00	51	21	41	19	45	20	48	23	47	27	29	29	9	13	39	22
07:00	172	137	153	128	163	138	148	129	134	144	58	91	43	58	124	118
08:00	427	319	456	321	447	343	**424**	287	314	326	122	120	88	134	325	264
09:00	408	**595**	382	**544**	435	**560**	393	**451**	428	**537**	249	241	189	188	355	**445**
10:00	**456**	440	408	399	**476**	400	399	373	493	425	402	281	416	272	436	370
11:00	455	353	**458**	356	421	354	420	343	**557**	420	**598**	**396**	**528**	**353**	**491**	368
12:00 PM	478	441	479	425	513	458	447	382	576	467	594	471	637	433	532	440
01:00	488	426	505	448	531	464	467	424	633	569	**631**	492	**772**	478	**575**	472
02:00	435	460	496	474	456	523	467	463	541	572	536	516	553	407	498	488
03:00	465	478	470	500	476	514	455	470	557	654	533	520	533	438	498	511
04:00	512	494	467	495	496	528	**484**	532	**656**	662	437	593	428	488	497	542
05:00	**537**	494	**542**	**531**	**546**	**565**	468	**547**	593	710	395	580	399	**518**	497	**564**
06:00	501	**516**	519	519	528	530	440	514	587	**721**	436	**645**	382	452	485	557
07:00	360	486	372	461	419	506	342	498	503	676	451	531	353	376	400	505
08:00	201	284	186	334	249	380	283	345	344	519	335	466	314	296	273	375
09:00	130	251	152	254	166	285	163	295	269	427	295	324	155	240	190	297
10:00	114	184	108	205	153	194	146	245	251	336	250	322	160	169	169	236
11:00	65	108	90	110	73	102	110	186	183	306	198	279	100	120	117	173
Lane	6376	6598	6386	6653	6730	7003	6244	6703	7866	8746	7020	7380	6584	5827	6744	6991
Day	12974		13039		13733		12947		16612		14400		12411		13735	
AM Peak	10:00	09:00	11:00	09:00	10:00	09:00	08:00	09:00	11:00	09:00	11:00	11:00	11:00	11:00	11:00	09:00
Vol.	456	595	458	544	475	560	424	451	557	537	598	396	528	353	491	445
PM Peak	17:00	18:00	17:00	17:00	17:00	17:00	16:00	17:00	16:00	18:00	13:00	18:00	13:00	17:00	13:00	17:00
Vol.	537	516	542	531	546	565	484	547	656	721	631	645	772	518	575	564

Traffic Count for Isle of Palms Connector
February 7, 2004 - March 5, 2004

Start	16-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	74	101	42	51	72	51	66	62	49	80	140	144	130	138	82	90
01:00	49	50	24	29	28	28	23	35	39	48	80	114	82	100	46	58
02:00	31	23	9	15	20	26	15	18	10	21	64	77	69	42	31	32
03:00	23	15	6	10	20	15	12	26	15	16	50	52	49	52	25	27
04:00	8	11	11	12	8	3	10	6	8	5	62	26	16	21	18	12
05:00	18	9	15	5	15	8	15	7	14	8	31	12	10	16	17	9
06:00	35	20	49	23	39	14	40	24	46	23	24	18	15	22	35	21
07:00	107	132	154	112	155	128	168	149	173	139	71	88	49	68	125	117
08:00	277	285	414	276	**482**	346	453	358	435	365	179	179	114	163	336	282
09:00	408	**426**	384	**494**	403	**524**	422	**549**	462	**574**	319	320	218	221	374	**444**
10:00	435	384	388	363	419	437	441	440	**509**	489	481	370	452	389	446	410
11:00	**583**	407	**436**	355	461	398	**472**	384	451	472	**616**	**485**	**547**	**464**	**509**	424
12:00 PM	592	454	484	368	507	414	493	443	578	474	605	561	595	470	551	455
01:00	603	509	**526**	440	524	468	508	506	609	587	606	627	753	591	590	533
02:00	529	538	465	459	446	497	550	515	534	641	599	613	618	629	534	556
03:00	527	523	434	498	495	465	511	518	614	606	549	**707**	**763**	629	556	564
04:00	**619**	533	513	498	514	511	568	**607**	**677**	645	602	654	641	628	**591**	582
05:00	586	**602**	452	527	529	**589**	**641**	582	652	**705**	**682**	691	587	**632**	590	**618**
06:00	550	544	456	**544**	**555**	555	579	548	598	667	633	654	448	479	546	570
07:00	389	463	301	512	447	555	473	579	536	650	594	498	416	388	451	521
08:00	223	317	209	309	256	340	260	372	356	479	364	435	269	294	277	364
09:00	160	268	176	207	190	309	146	304	208	337	252	294	167	201	186	274
10:00	124	175	136	176	137	223	153	226	237	316	208	287	104	98	157	214
11:00	59	96	70	103	95	108	94	127	191	255	181	227	76	93	109	144
Lane	7009	6885	6154	6386	6817	7012	7113	7385	8091	8602	7992	8133	7188	6828	7182	7321
Day	13894		12540		13829		14498		16603		16125		14016		14503	
AM Peak	11:00	09:00	11:00	09:00	08:00	09:00	11:00	09:00	10:00	09:00	11:00	11:00	11:00	11:00	11:00	09:00
Vol.	583	426	436	494	482	524	472	549	509	574	616	485	547	464	509	444
PM Peak	16:00	17:00	13:00	18:00	18:00	17:00	17:00	16:00	16:00	17:00	17:00	15:00	15:00	17:00	16:00	17:00
Vol.	619	602	526	544	555	589	641	607	677	705	682	707	763	632	591	618

Traffic Count for Isle of Palms Connector
February 7, 2004 - March 5, 2004

Start	23-Feb-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	49	62	43	57	54	72	39	66	62	69	139	175	108	166	71	95
01:00	25	25	25	29	32	34	21	45	27	51	76	86	78	80	41	50
02:00	18	12	10	15	12	37	13	22	14	31	45	65	50	49	23	33
03:00	14	8	6	17	16	19	14	19	13	18	55	52	82	40	29	25
04:00	6	1	8	2	11	5	4	3	4	8	50	16	22	14	15	7
05:00	15	7	11	8	10	5	7	11	10	6	21	17	18	17	13	10
06:00	43	24	46	25	51	28	39	22	37	18	18	26	5	27	34	24
07:00	174	143	172	130	182	130	178	112	159	126	71	99	58	69	142	116
08:00	**509**	333	**473**	325	436	360	411	275	453	356	161	178	133	170	368	285
09:00	433	**561**	458	**445**	435	**511**	**425**	**408**	421	**508**	308	309	214	301	385	**435**
10:00	464	456	390	408	432	427	381	345	455	409	421	371	440	464	426	411
11:00	497	376	448	397	**454**	372	419	374	**464**	406	**594**	**413**	**620**	**476**	**499**	402
12:00 PM	505	480	462	404	**523**	391	470	375	**568**	416	599	479	575	570	529	445
01:00	522	478	469	404	489	418	448	430	563	506	**631**	562	**764**	608	**555**	487
02:00	490	514	438	441	470	455	454	470	544	491	542	570	708	679	521	517
03:00	499	535	449	446	485	500	475	499	529	563	572	596	735	**696**	535	548
04:00	551	511	490	509	501	461	465	528	553	608	559	645	700	653	546	559
05:00	530	**566**	474	530	433	**520**	502	**576**	526	**644**	572	**665**	706	596	535	**585**
06:00	**578**	553	**513**	**543**	456	504	**510**	543	525	578	628	610	624	539	548	553
07:00	396	494	387	447	357	500	365	451	378	541	514	516	471	447	410	485
08:00	266	304	260	320	171	312	234	353	284	454	341	404	304	295	266	349
09:00	134	225	141	229	236	247	139	269	197	339	236	358	191	216	182	269
10:00	99	169	121	211	142	213	119	203	173	298	206	290	118	165	140	221
11:00	64	91	83	130	71	89	110	123	170	211	151	255	83	77	105	139
Lane	6881	6928	6377	6472	6459	6610	6242	6522	7129	7655	7510	7757	7807	7414	6918	7050
Day	13809		12849		13069		12764		14784		15267		15221		13968	
AM Peak	08:00	09:00	08:00	09:00	11:00	09:00	09:00	09:00	11:00	09:00	11:00	11:00	11:00	11:00	11:00	09:00
Vol.	509	561	473	445	454	511	425	408	464	508	594	413	620	476	499	435
PM Peak	18:00	17:00	18:00	18:00	12:00	17:00	18:00	17:00	12:00	17:00	13:00	17:00	13:00	15:00	13:00	17:00
Vol.	578	566	513	543	523	520	510	576	568	644	631	665	764	696	555	585

Traffic Count for Isle of Palms Connector
February 7, 2004 - March 5, 2004

Start	01-Mar-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	61	45	67	61	79	56	67	102	103	141	*	*	*	*	75	81
01:00	33	36	38	31	27	27	36	38	53	57	*	*	*	*	37	38
02:00	11	16	15	18	19	23	14	20	19	33	*	*	*	*	16	22
03:00	8	13	5	9	13	15	16	18	16	30	*	*	*	*	12	17
04:00	6	4	6	3	4	8	9	7	14	15	*	*	*	*	8	7
05:00	17	6	17	12	15	10	9	7	18	10	*	*	*	*	15	9
06:00	47	24	47	23	41	20	38	25	33	29	*	*	*	*	41	24
07:00	169	160	180	158	174	156	170	141	164	182	*	*	*	*	171	159
08:00	491	357	453	385	466	410	463	402	**468**	423	*	*	*	*	468	395
09:00	449	**548**	455	**557**	450	**602**	448	**618**	468	**632**	*	*	*	*	454	**591**
10:00	468	505	472	466	**486**	451	510	521	*	*	*	*	*	*	484	486
11:00	**526**	475	**473**	430	464	494	**548**	465	*	*	*	*	*	*	**503**	466
12:00 PM	570	547	492	491	515	503	538	501	*	*	*	*	*	*	529	510
01:00	514	564	521	562	574	556	670	591	*	*	*	*	*	*	570	568
02:00	531	563	546	567	555	613	558	644	*	*	*	*	*	*	548	597
03:00	543	516	594	604	597	599	586	623	*	*	*	*	*	*	580	586
04:00	555	529	620	595	665	**669**	663	**661**	*	*	*	*	*	*	626	614
05:00	562	**590**	620	**690**	**746**	634	682	659	*	*	*	*	*	*	652	**643**
06:00	**591**	575	**736**	633	726	659	**723**	611	*	*	*	*	*	*	**694**	620
07:00	485	516	556	542	505	599	528	532	*	*	*	*	*	*	518	547
08:00	264	328	319	382	330	371	301	450	*	*	*	*	*	*	304	383
09:00	140	274	186	303	220	291	176	340	*	*	*	*	*	*	180	302
10:00	142	184	151	247	190	269	181	258	*	*	*	*	*	*	166	240
11:00	97	108	101	119	120	149	118	179	*	*	*	*	*	*	109	139
Lane	7280	7483	7670	7888	7981	8184	8052	8413	1356	1552	0	0	0	0	7760	8044
Day	14763		15558		16165		16465		2908		0		0		15804	
AM Peak	11:00	09:00	11:00	09:00	10:00	09:00	11:00	09:00	08:00	09:00					11:00	09:00
Vol.	526	548	473	557	486	602	548	618	468	632					503	591
PM Peak	18:00	17:00	18:00	17:00	17:00	16:00	18:00	16:00							18:00	17:00
Vol.	591	590	736	690	746	669	723	661							694	643

Comb. Total	55440	53986	56796	56674	61586	60072	53535	71364

ADT Not Calculated

Dear Chief Buckhannon:

I am writing on behalf of the Physical Therapy Classes attending the Medical University of South Carolina. We are hoping to sponsor the 4th **Annual H.O.P.E. (Helping Other People Endure) 5k run/walk** on Saturday June 5, 2004 to benefit patients/people diagnosed with Amyotrophic Lateral Sclerosis (ALS), also known as Lou Gehrig's disease. ALS is a progressive, degenerative disease, which affects nerve cells and pathways in the brain and spinal cord. The ALS run/walk will raise funds for future research of ALS and all proceeds will be donated to Project ALS. Last year, this race raised $4,400 toward ALS research and in the past two years combined, this race has raised approximately $15,000. With these funds, Project ALS is making great progress in developing a cure for this fatal disease.

We are asking for permission to utilize the beach on June 5, 2004 for approximately one and a half hours. We plan to start and end the race from Seaside Inn on Ocean Boulevard. The race would begin at 7:00 pm. Last year, we had 300 runners and expect to have approximately the same number this year. We have intentionally set the race time at 7:00 pm in order to ensure that beach goers and sunbathers are not to be disturbed by our racers.

We have greatly appreciated the assistance that the City of Isle of Palms has given us in the past and look forward to continuing our tradition and Helping Other People Endure (H.O.P.E.). Please do not hesitate to contact me with any request for additional information. I can be reached daily at 843-406-9785 or by e-mail at frishbe@musc.edu.

Thank you,

Jessica Frishberg

Jessica B. Frishberg
President – Physical Therapy Class of 2005

Dear friends --- I wanted to let you know that on Sunday morning, January 4th at 8:30, my beloved dad, Fred Ohler, died.

He fought a tough battle with lung cancer that stole his breath, attacked his body and reduced his once legendary voice that resonated with strength and timbre, to a raspy whisper. He fought the good fight, and bravely made it through a very special Christmas here with my mom Beverly, sister Chrisy and my husband Rusty too of course.

Fred was a man of true integrity and a man of God. If there is such a thing as a beautiful death, that is what the Lord graciously gave him. He died at home here at the Isle of Palms, in the arms of the woman he loved more than anything on earth... his wife of almost 49 years, my lovely mom Bev.

The EMT workers came before Rusty was even off the phone with 911, and they worked courageously to try and bring Fred back, but his spirit had already left this place for a much better one. The EMT person in charge, Archie, said you can tell by someone's face if they had died in agony or if they had died in peace, and it was very clear that my dad had died in peace.

A wonderful policewoman named Dawn Caldwell came as soon as the 911 call went in, and she was so kind. She talked with us in the kitchen while they worked on my precious dad in the bedroom. I shared with her about who my dad was. Turns out, Dawn had been on her way to the Sunrise Presbyterian Church where she usually spent Sunday mornings... but this particular morning, someone suddenly called in sick and she had to report for work. Knowing she was going to miss Holy Communion, she had called her pastor and asked if she could get "take-out communion." He laughed and said she could come by later to receive it.

So Dawn came and ended up staying with us for three hours, until the funeral parlor came. Here was a police officer who actually ministered to us. She said she would do anything -- if we needed orange juice, just call her and she would run to the store for us. So dear. Genuine kindness and grace in the very midst of chaos and sadness. Tender mercies.

It was no coincidence that Dawn was called into work this particular Sunday morning. Although we had never met before, she was no stranger. She is family. She is part of the Body.

God is so good. All the time, even when we least expect it.

Holy Communion is the one sacrament I inherited from my dad. I have communion every day along with whomever is around and wants to join me. So this particular Sunday morning, in the quiet time while we were waiting for the funeral parlor to

come.. after all the EMT and rescue people and their equipment had left the house and my dear dad's body lay so very still in the next room... I administered Holy Communion to my mom, Rusty and Dawn in the living room. And I felt the reality of the Lord's presence like never before.

To be honest, experiencing my dad's death has been the toughest thing I have ever been through. In a sense I have been going through the grieving process ever since April, when I first looked into his eyes and just knew, somehow.

It is so hard. Gosh, I love him. I am so blessed to be his daughter.

We have been hearing from so many of the folks whose lives he touched over the years, and it's been overwhelmingly beautiful. I mean - I knew my dad was cool, but I had no idea. There was my dad -- pastor, chaplain, professor, minister, counselor to literally thousands of people over the years (...and yet was also one of the shyest people on earth. How did he do it for 38 years?) He had sensitivity and a way with words like no one I've ever known. His sermons were full of creativity and truth and insight. He was a truly humble man who didn't seek accolades for himself, he just wanted to help people and was always there for everybody else through every imaginable kind of crisis. He helped countless people and families through the ultimate passage of death... and he experienced his own with grace and dignity.

I miss him so much. And yet, I feel his spirit closer now than I ever have. When he was down here in the flesh, our being together depended on geography... our being in the same area code. Now, he is everywhere and anywhere.. wherever I am, he is... in the Spirit. Just like the Lord.

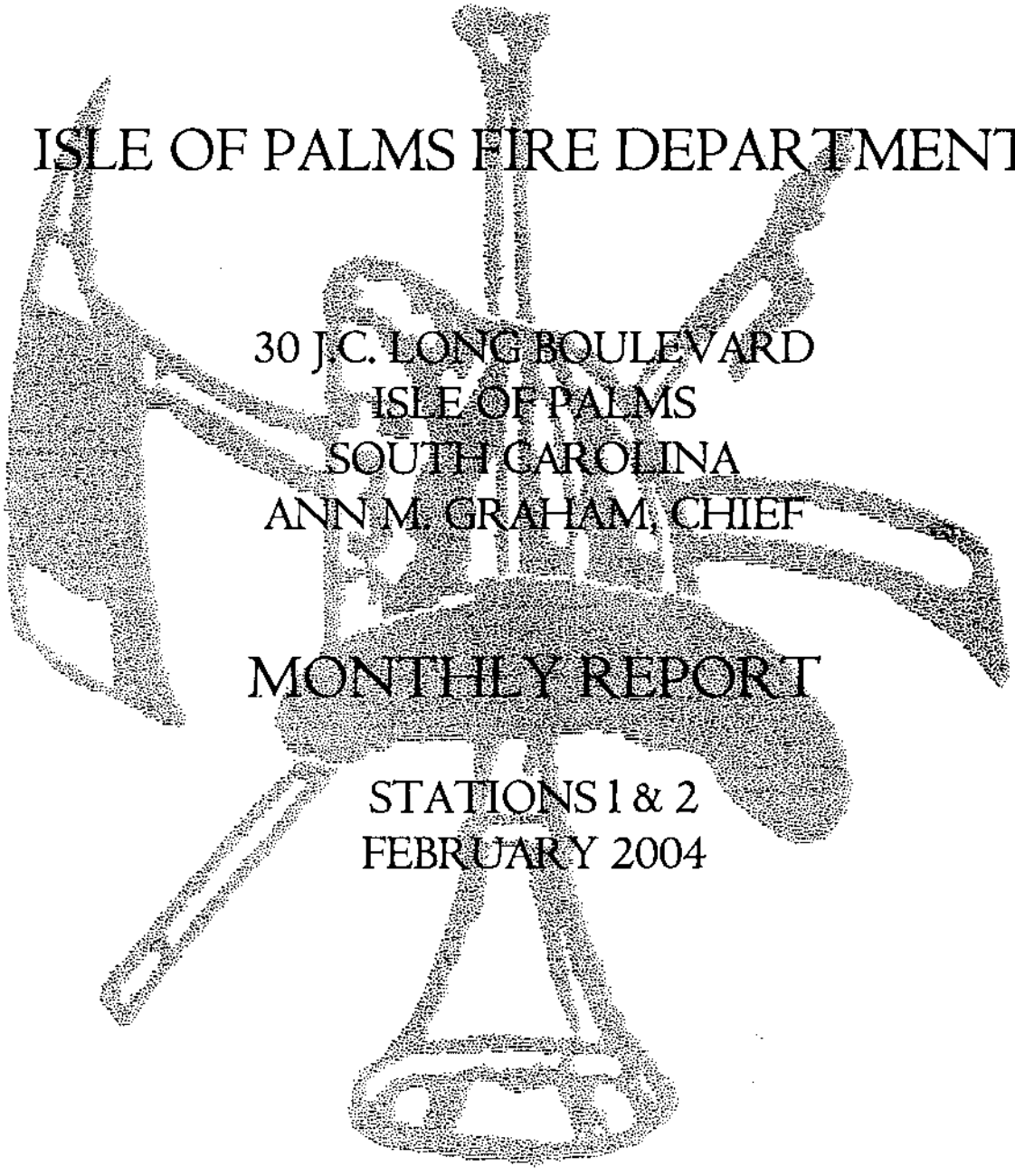
My dad was renown for his funerals. He did so many over the years, and yet each one was SO beautiful and personal and unique. It's been the running joke - everybody wanted to die before Fred Ohler, so he could do their funeral. It's a pretty daunting task to put one together that will do him justice. We will do our best.

Because he is being cremated, there is no time rush, thankfully. From the looks of it, people are going to be coming from all over the globe, and we want to give enough time so everybody who wants to come can come, and hopefully we can put it together right. It is set for Saturday afternoon, January 24th in the Warren Wilson Chapel, at 3:00 p.m.

Thank you for your kindness and love and prayers. In a world of such pain and sorrow, it's each other that helps us all get through.

Grace & peace... and love,
Lisa

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2
FEBRUARY 2004

Isle of Palms Fire Department
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Isle of Palms Fire Department
Call Summary Report
February 2004

2/5/2004 Fire Department responded to a vehicle accident with injuries on 41st Avenue. Upon arrival, found a van with moderate to heavy damage on the driver's side. A witness advised personnel that there was a second car under the house involved in the accident and was on fire. Personnel were assigned to perform patient care and to extinguish the car fire. Charleston County EMS arrived and took over patient's care. One of the patients was transported to MUSC Trauma Center and the other patients refused transport care. Electricity, water, and cable at the house were turned off due to possible damage. The cars were removed and all units returned to service.

2/9/2004 Fire Department responded to Ocean Boulevard for a call from the manager at Coconut Joe's about an odor outside the Holiday Inn. Upon arrival, met with the manager of the Holiday Inn who explained he found a group of guests under the building having a "cook out." Fire was extinguished prior to Fire Department's arrival. The Isle of Palms Police also responded to the scene. All units returned to service.

2/12/2004 Isle of Palms Fire Department responded to a fire alarm on Palmetto Drive. Upon arrival, a search of the building was conducted for signs of fire. While silencing the alarm in the electrical room, personnel noticed water running through the alarm box causing it to short out. No signs of fire were found. The property manager was instructed to place a fire watch on duty until the fire alarm system was repaired. The building was turned over to the property manager and all units returned to service.

2/18/2004 Fire Department responded to an emergency medical call on 31st Avenue. Upon arrival, found a 77-year-old male in full arrest. CPR was in progress by a police officer, and fire department personnel took over CPR until the arrival of Charleston County EMS. Fire Department assisted EMS with intubations and set up of equipment. The patient was transported to East Cooper ER.

2/25/2004 Isle of Palms Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found an 81-year-old male sitting in a chair stating he did not feel well. Vital signs were assessed. Patient had been sick for the last few weeks and has a history of hypertension and pulmonary disease. Patient refused transport care, but stated that he would contact his family doctor for further evaluation.

2/26/2004 Isle of Palms Fire Department was advised by Wild Dunes Security of a possible sinking boat on Morgan Place Drive. Upon arrival, found the boat's bilge area full of water. Personnel used the trash pump of Rescue I to remove water from boat. All units returned to service. The Isle of Palms Police Department continued to monitor the boat, while attempts were made to contact the owner.

Isle of Palms Fire Department

Call Report

February 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-035	02/02/2004	1	Public Assist	Resident	11 27th Avenue
04-036	02/02/2004	2	EMS Assist	Resident	24 Marsh Island Lane
04-037	02/02/2004	2	Other: Blood Pressure Check	Non-Resident	44 41st Avenue
04-038	02/03/2004	1	EMS Assist	Resident	11 27th Avenue
04-039	02/03/2004	1	EMS Assist	Non-Resident	Palm Boulevard @ 4th Avenue
04-040	02/04/2004	1	Public Assist	Resident	30 J.C. Long Boulevard
04-041	02/05/2004	2	EMS Assist	Non-Resident	Palm Boulevard @ 41st Avenue
04-042	02/05/2004	1	EMS Assist	Resident	408 Carolina Boulevard
04-043	02/06/2004	2	EMS Assist	Resident	3703 Palm Boulevard
04-044	02/06/2004	1	EMS Assist	Resident	21 22nd Avenue
04-045	02/06/2004	1	Smoke Detector Check	Resident	3 17th Avenue
04-046	02/07/2004	2	Public Assist	Resident	7600 Palmetto Drive
04-047	02/07/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-048	02/09/2004	1	Other Fire	Resident	1126 Ocean Boulevard
04-049	02/10/2004	2	EMS Assist	Non-Resident	6 Back Court
04-050	02/11/2004	2	EMS Assist	Resident	44 41st Avenue
04-051	02/12/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building D
04-052	02/12/2004	2	Other: Welfare Check	Resident	3 37th Avenue
04-053	02/12/2004	1	EMS Assist	Non-Resident	100 Charleston Boulevard
04-054	02/15/2004	2	EMS Assist	Non-Resident	1 Commons Court
04-055	02/16/2004	1	EMS Assist	Resident	504 Palm Boulevard
04-056	02/16/2004	1	EMS Assist	Non-Resident	1100 Pavilion Boulevard
04-057	02/16/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-058			VOID BY DISPATCH		
04-059	02/17/2004	2	EMS Assist	Resident	3703 Palm Boulevard
04-060	02/18/2004	1	EMS Assist	Resident	16 31st Avenue
04-061	02/19/2004	1	EMS Assist	Resident	21 25th Avenue
04-062	02/20/2004	1	EMS Assist	Resident	405 Merritt Boulevard
04-063	02/20/2004	1	EMS Assist	Resident	21 25th Avenue
04-064	02/21/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-065	02/21/2004	2	Other: Equipment Display	Resident	50 41st Avenue
04-066	02/21/2004	2	EMS Assist	Non-Resident	44 41st Avenue
04-067	02/21/2004	1	EMS Assist	Resident	407 Merritt Boulevard
04-068	02/21/2004	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
04-069	02/21/2004	2	Structure Fire	Resident	9002 Palmetto Drive
04-070	02/21/2004	1	Smoke Scare	Resident	3203 Palm Boulevard
04-071	02/23/2004	1	Unclassified	Resident	Behind 1008 Ocean Boulevard
04-072	02/23/2004	1	EMS Assist	Resident	10 Ocean Park Court
04-073	02/24/2004	1	EMS Assist	Non-Resident	28 30th Avenue
04-074	02/24/2004	1	EMS Assist	Non-Resident	100 Charleston Boulevard
04-075	02/24/2004	1	EMS Assist	Resident	10 Ocean Park Court
04-076	02/25/2004	2	EMS Assist	Resident	3703 Palm Boulevard
04-077	02/25/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building D
04-078	02/26/2004	2	EMS Assist	Resident	Back Bay Drive @ Racquet Club Road
04-079	02/26/2004	2	Public Assist	Non-Resident	Behind 37 Morgan Place Drive
04-080	02/26/2004	1	Public Assist	Resident	11 27th Avenue
04-081	02/27/2004	2	Public Assist	Resident	105 Sparrow Drive
04-082	02/27/2004	1	EMS Assist	Resident	3102 Cameron Boulevard
04-083	02/27/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building D

Isle of Palms Fire Department

Call Report

February 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-084	02/28/2004	2	Alarm Malfunction	Resident	42 41st Avenue
04-085	02/29/2004	2	Unintentional False	Resident	15 Waterway Island Drive
04-086	02/29/2004	1	Public Assist	Non-Resident	Next to 30 J.C. Long Boulevard
04-087	02/29/2004	2	EMS Assist	Non-Resident	80 41st Avenue

Total Calls	52
District 1	29
District 2	23
OOJ/Mutual Aid	0
Resident	35
Non-Resident	17
Unclassified	0
Total EMS Calls	31
District 1	20
District 2	11
OOJ/Mutual Aid	0
Resident	18
Non-Resident	13
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

February 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-036	02/02/2004	2	EMS Assist	Resident	24 Marsh Island Lane
04-046	02/07/2004	2	Public Assist	Resident	7600 Palmetto Drive
04-049	02/10/2004	2	EMS Assist	Non-Resident	6 Back Court
04-051	02/12/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building D
04-054	02/15/2004	2	EMS Assist	Non-Resident	1 Commons Court
04-069	02/21/2004	2	Structure Fire	Resident	9002 Palmetto Drive
04-077	02/25/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building D
04-078	02/26/2004	2	EMS Assist	Resident	Back Bay Drive @ Racquet Club Road
04-079	02/26/2004	2	Public Assist	Non-Resident	Behind 37 Morgan Place Drive
04-083	02/27/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building D
04-085	02/29/2004	2	Unintentional False	Resident	15 Waterway Island Drive

Total Calls	11
Resident	8
Non-Resident	3
Unclassified	0
Total EMS Calls	4
Resident	2
Non-Resident	2
Unclassified	0

Isle of Palms Fire Department

Incident Report

February 2004

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2004	Total February 2003	YTD 2003
Total Alarms for Month	52	29	23	0	86	36	60
Structure Fire	1		1		2		
Outside Structure Fire							
Vehicle Fire					1		
Brush, Grass, Leaves							1
Trash, Rubbish							
Explosion - No Fire							
Spill, with Fire							
Other Fires	1	1			2	2	3
Overpressure, Rupture							
Emergency Medical Call	31	20	11		49	16	24
Locked-In, Trapped							
Search							
Extrication							
Rescue - Not Classified							
Spill, Leak - No Fire						1	1
Power Line Down							
Arcing Electrical Equipment							
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							1
Water Removal							
Smoke Removal							
Animal Rescue							
Assist Police					1		1
Unauthorized Burning							
Move-Up							1
Service Call					2		
Smoke Scare	1	1			1		
Contolled Burn							
Steam, Mistaken for Smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction	4		4		4		
Unintentional False	1		1		5	6	10
Unclassified	1	1			3	2	2
Supplemental	12	6	6		16	9	16

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

February 2004

Type of Incident	Total	District 1	District 2	Mutual Aid	YTD 2004	Total February 2003	YTD 2003
Total for the Month	12	6	6	0	16	9	16
Smoke Detector	1	1			2	1	2
Station Tour	1	1			2		1
Public Education							
Public Appearance					1	3	4
Assist Motorist							
Public Assist	7	4	3		8	5	9
Other	3		3		3		

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35	25	27	357
Non-Resident	7	8	23	33	46	52	80	94	28	24	12	11	418
Unclassified	0	0	1	0	1	0	0	1	1	0	0	0	4
Total	24	36	58	57	80	82	118	134	56	59	37	38	779

2004	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	35											58
Non-Resident	11	17											28
Unclassified	0	0											0
Total	34	52	0	0	0	0	0	0	0	0	0	0	86

Isle of Palms Fire Department

Completed Pre-Incident Surveys

February 2004

All Pre-Incident Surveys updates have been completed

MONTHLY FIRE INSPECTION REPORT

MONTH: FEBRUARY 2004

DATE	NAME OFBUSINESS	ROUTINE	REINSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATIONS	NEXT INSPECTION	INSPECTOR	SHIFT
02/17/2004	Shipwatch, Bldg. B	Yes		R	IV	12	04/01/2004	603,608	B
02/17/2004	Shipwatch, Bldg. C	Yes		R	IV	14	04/01/2004	603,608	B
02/17/2004	Shipwatch, Bldg. D	Yes		R	IV	8	04/01/2004	603	B
02/17/2004	Shipwatch Pool House	Yes		R	IV	1	04/01/2004	603,608	B
02/20/2004	Shipwatch, Bldg. A	Yes		R	IV	13	04/01/2004	603,608	B
02/23/2004	Funkedelic Relics	Yes		B	II	2	04/09/2004	603,620	B
02/23/2004	Sea Cabins, Villas 1	Yes		R	V	3	04/09/2004	603	B
02/23/2004	Sea Cabins, Villas 2	Yes		R	V	1	04/09/2004	603	B
02/23/2004	Sea Cabins, Villas 3	Yes		R	V	3	04/09/2004	603	B
02/23/2004	Sea Cabins Laundry Room	Yes		R	V	0	05/23/2004	603	B
02/23/2004	Sea Cabins Pool House	Yes		R	V	1	04/09/2004	603	B
02/23/2004	Sea Cabins Conference Room	Yes		R	V	1	04/09/2004	603	B
02/24/2004	Ocean Song	Yes		B	II	0	06/27/1905	607	C
02/25/2004	IOP Hardware	Yes		H	IV	2	03/25/2004	605	C
02/25/2004	Island Liquors	Yes		B	IV	0	06/25/2004	605	C
02/25/2004	Ouh La La's	Yes		B	IV	3	03/25/2004	605	C
02/25/2004	Davis Realtors	Yes		B	IV	0	06/25/2004	605	C
02/25/2004	Wild Dunes Information Ctr.	Yes		B	VI	0	06/25/2004	605	C
02/25/2004	Luthern Retreat	Yes		A	II	4	03/25/2004	605	C
02/25/2004	1140 Ocean/Ocean Blvd. Villas	Yes		R	IV	5	03/25/2004	605	C
02/25/2004	Fat Jacks	Yes		B	V	4	04/01/2004	605	C
02/26/2004	Jones Investments	Yes		B	IV	0	05/26/2004	605	C
02/26/2004	Long Island Café	Yes		B	IV	0	05/26/2004	605	C

DATE	NAME OFBUSINESS	ROUTINE	REINSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATIONS	NEXT INSPECTION	INSPECTOR	SHIFT
02/27/2004	Wild Dunes, Gate II	Yes		B	VI	0	Mar-05	607	C
02/27/2004	Links Golf Course/Maintenance		Yes	H	VI	1	03/27/2004	607	C
02/27/2004	Wild Dunes Telecommunications	Yes		B	VI	5	03/27/2004	607	C
02/27/2004	Dunes Deli		Yes	B	VI	0	Mar-05	607	C
	Total Inspections:		27						
	Total Violations:		83						
Inspectors:	603 - Kramer								
	605 - Nilsen								
	606 - Braun								
	608 - McGinnis								
	607 - Tetor								
	620 - Burnette								

Isle of Palms Fire Department
Training Report
February 2004

Career Personnel	Volunteer Personnel	Explorer Personnel
Total Training Hours	Total Training Hours	Total Training Hours
917	191	0
Hours Per Person	Hours Per Person	Hours Per Person
32.8	11.9	0.0

Additional Training

All career personnel continued their training from the NFPA Firefighter II curriculum. Topics covered during the month included: Hose Tools and Hose Appliances; Fire Detection and Alarms; Fire Cause and Origin; Communications and Incident Reports; and Pre-Incident Surveys. Captain Bob Maibach and Lieutenant Joe McGinnis are serving as co-lead instructors for this course.

Medical in-service training covered the Cardiovascular System. All personnel participated in the management of a "full cardiac arrest" scenario, involving CPR and the application of the Automated External Defibrillator.

All volunteer personnel received training on Fireground Operations and Communications.

Career and volunteer personnel also attended a four-hour seminar entitled "Emergency Response to Terrorist Bombings" at the Charleston County Office Building. The Charleston County Hazardous Materials Office sponsored the program.

Captain Bob Maibach attended a policy and procedure update presented by the EMS Division of the Department of Health and Environmental Control. This update concerned changes in the In-Service Training program.

Engineer Roger Eagle completed technician level training in the Emergency Response to Terrorist Bombings course held at New Mexico Technical College. His attendance at the program was funded through the department's participation with Charleston County's COBRA Team.

Engineer Eagle successfully completed the S.C. Fire Academy's Water Rescue Operations course. The classes were held on campus in Columbia.

The Volunteer roster is currently at 16 members, and the Explorer roster is at seven members.

Isle of Palms Fire Department

Training Report

February 2004

Career Personnel	Hours
Chief Graham	32
Captain Maibach	109
Captain Bullock	18.5
Captain Kramer	42
Captain Nilsen	19
Lieutenant Braun	36
Lieutenant Tetor	32.5
Lieutenant McGinnis	55
Bacon	37
Bloom	***
Bozman, Brian	35.5
Burnette	25
Ciappa	20
Collins	3
Dowdy	27
Eagle	64
Friend	31.5
Gadsden	27
Gervais	21.5
Giddens	27
Hathaway	24
Heyward	7.5
Micalizzi	24
Morris	27
Morton	29
Mrowca	27
Rodden	31
Smith	39
Stinnett	46
Total for Month	**917**
Average Per Person	**32.8**

Volunteer Personnel	Hours
Bammann	7
Bolton	14
Boone	20
Buckhannon	3
Corbett	7
Everitt, Brian	3
Graham	87
Jenkins	7
Jones	4
Malloy	21
Noyes	0
Samuelson	7
Stickney	4
Vehorn	0
Wray	7
Wood	7
Total for Month	**191**
Average Per Person	**11.9**

Explorer Personnel	Hours
Boss	0
Bozman, Brandon	0
Duncan	0
Everitt, Laura	0
Fabel	0
Mitchum	0
Topping	0
Total for Month	**0**
Average Per Person	**0.0**

The Explorers did not meet this month

Isle of Palms Fire Department

Monthly Water Usage Log

February 2004

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2	600				600
3	1,500				1,500
4	1,500				1,500
5	1,100				1,100
6					0
7					0
8					0
9		5,000			5,000
10		5,000			5,000
11		5,000			5,000
12		5,000			5,000
13		5,000			5,000
14		5,000			5,000
15		5,000			5,000
16		15,000			15,000
17					0
18					0
19					0
20		5,000			5,000
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	4,700	55,000	0	0	59,700

Chief's Signature:

Water Department notified on: 3/2/04

Fax #: 886-6894

Isle of Palms Fire Department

2004 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,850	30,000	0	2,000	**36,850**
February	4,700	55,000	0	0	**59,700**
March					**0**
April					**0**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**9,550**	**85,000**	**0**	**2,000**	**96,550**

Isle of Palms Fire Department

Maintenance Report

February 2004

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
2/4	Car 1	Preventive maintenance completed	1.00	$0.00	1.00	$29.11	1045205017
2/5	Engine 1	Air brakes readjusted	0.00	$0.00	1.00	$50.00	1045205017
2/10	Engine 1	Fan shroud replaced	0.00	$0.00	2.00	Warranty	1045205017
2/18	Engine 1	Hose bed cover installed	2.00	$0.00	8.00	$780.00	1045205017
2/1	Engine 2	Hose bed cover installed	2.00	$0.00	8.00	$780.00	1045205017
2/1	Engine 2	Front seats recovered	2.00	$0.00	4.00	$440.00	1045205017
2/9	Engine 2	Air brakes readjusted	0.00	$0.00	0.50	$36.57	1045205017
2/23	Engine 2	Light bar repaired	1.00	$0.00	0.00	$0.00	1045205017
2/23	Engine 2	Fire extinguisher inspected	0.00	$0.00	0.50	$0.00	1045205017
2/23	Engine 2	Wiring for portable radio charger repaired	1.00	$0.00	0.00	$0.00	1045205017
2/26	Engine 2	Windshield replaced	0.00	$0.00	1.00	$475.25	1045205017
2/5	Engine 4	Air brakes readjusted	0.00	$0.00	1.00	$50.00	1045205017
2/5	Rescue 1	Air brakes readjusted	0.00	$0.00	1.00	$50.00	1045205017
2/13	Rescue 1	Replaced electric regulator	2.00	$0.00	3.00	$335.48	1045205017
2/25	Rescue 2	Tune-up performed	1.00	$0.00	0.00	Invoice Due	1045205017
2/9	Tower 1	Air brakes readjusted	0.00	$0.00	0.50	$89.52	1045205017
2/10	Tower 1	Preventive maintenance completed	0.00	$0.00	2.00	Warranty	1045205017
2/10	Tower 1	Air filter sensor replaced	0.00	$0.00	1.00	Warranty	1045205017
2/20	Tower 1	Ladder boom degreased, cleaned, relubricated	3.00	$0.00	0.00	$0.00	1045205017
2/26	SCBA #1137	Replaced filter in low pressure hose	0.00	$0.00	0.50	$18.80	1045205027
2/26	SCBA #1258	Replaced filter in low pressure hose and trigger assembly, completed Posi-Chek	0.00	$0.00	3.00	$77.40	1045205027
2/26	SCBA #1503	Overhauled regulators, completed Posi-Chek	0.00	$0.00	2.00	$102.00	1045205027
2/26	SCBA #1545	Replaced filter in low pressure hose	0.00	$0.00	0.50	$0.00	1045205027
2/16	SCBA #1639	Overhauled regulators, completed Posi-Chek	0.00	$0.00	3.00	$112.00	1045205027
2/9	Station 1	Annual fire extinguisher inspection completed	0.00	$0.00	1.00	$20.00	1045205027
2/9	Station 2	Annual fire extinguisher inspection completed	0.00	$0.00	1.00	$20.00	1045205027
		Totals	**14.00**	**$0.00**	**44.50**	**$3,437.02**	

All hydrants cleared during the month

Isle of Palms Fire Department
Personnel Report
February 2004

2/6/2004 Tywan Heyward joined the department as a full-time Firefighter. Tywan was previously employed with the St. Andrews Fire Department.

2/11/2004 Volunteer meeting at Station 1.

2/17/2004 Engineer Randy Collins left the department to pursue a career with Carolina Med Care in Charleston, South Carolina.

2/25/2004 Volunteer meeting at Station 1.

Isle of Palms Fire Department
Public Relations Report
February 2004

2/2/2004 Lieutenant Tetor, Engineer Morton, and Firefighter Bozman assisted an island resident from his vehicle into a wheelchair and into his residence.

2/2/2004 Engineer Morton and Firefighter Bozman assisted a walk-in with a blood pressure check.

2/2/2004 Chief Graham assisted an island resident with placement of baby seat into their vehicle.

2/6/2004 Engineer Hathaway and Firefighter Giddens assisted an island resident with a defective smoke detector.

2/5/2004 Engineers Gadsden, Ciappa, and Firefighter Giddens assisted with the honor guard presentation of colors at the funeral of Louis Stith, Sr., from Sullivan's Island, South Carolina.

2/7/2004 Lieutenant Braun, Engineers Friend and Micalizzi, and Firefighters Bacon and Dowdy responded to the beach to assist the Department of Natural Resources with loading a dead whale that had washed ashore into a pick-up truck.

2/21/2004 Lieutenant Tetor and Firefighter Stinnett gave a tour at Station II to two children who wanted to see the fire apparatus.

2/26/2004 Captain Kramer, Lieutenant McGinnis, Engineer Burnette and Firefighters Smith and Bacon assisted an island resident that is paralyzed from the waist down with moving and switching mattresses.

2/27/2004 Engineers Morris, Hathaway, and Firefighter Heyward assisted an island resident with unlocking a bedroom door.

2/27/2004 Lieutenant Tetor, Engineers Morris, Hathaway, and Firefighter Heyward assisted Rural Metro in removing an island resident from their residence.

2/29/2004 Engineers Burnette, Morton and Firefighter Rodden assisted a resident with putting air in her tires.

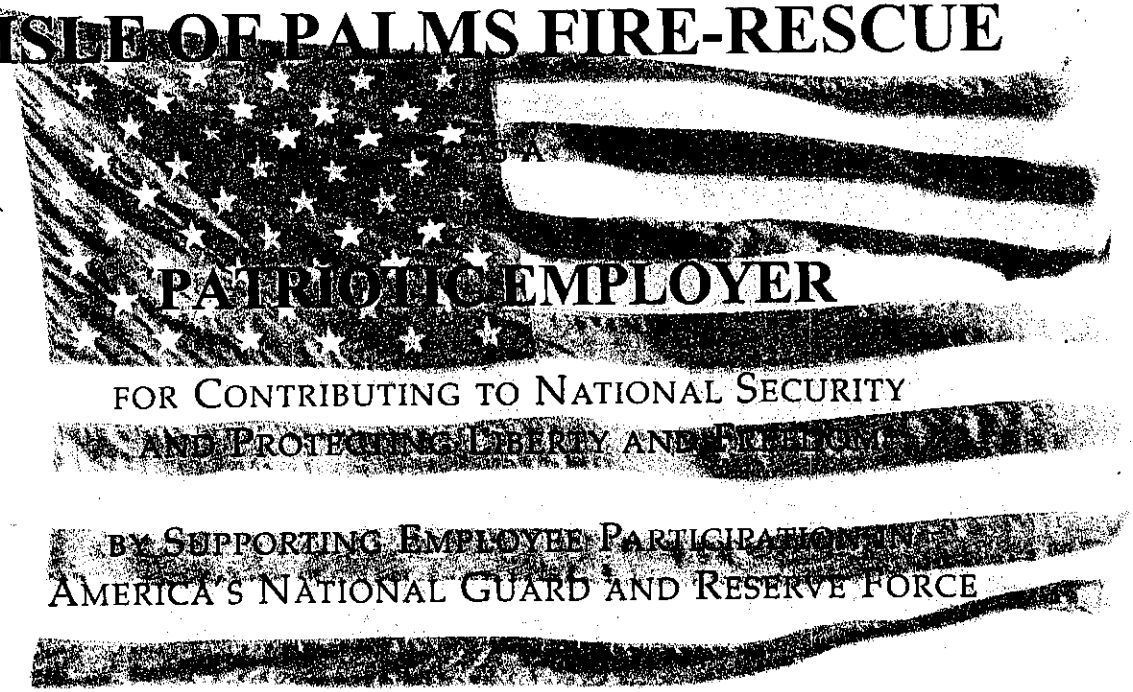
February Birthdays: Joe Friend, Eric Stinnett, Dan Morris, Scott Mrowca and Volunteer Don Corbett.

THE NATIONAL COMMITTEE FOR EMPLOYER SUPPORT OF THE GUARD AND RESERVE

RECOGNIZES

ANN M. GRAHAM

ISLE OF PALMS FIRE-RESCUE



PATRIOTIC EMPLOYER

FOR CONTRIBUTING TO NATIONAL SECURITY

AND PROTECTING LIBERTY AND FREEDOM

BY SUPPORTING EMPLOYEE PARTICIPATION IN

AMERICA'S NATIONAL GUARD AND RESERVE FORCE

JOEL CASSIDY
COMMITTEE CHAIR
STATE OF SOUTH CAROLINA
EMPLOYER SUPPORT of THE GUARD AND RESERVE

DAVID A. JANES
ACTING CHAIRMAN
NATIONAL COMMITTEE FOR
EMPLOYER SUPPORT of THE GUARD AND RESERVE

BOB HOLLINGSWORTH
EXECUTIVE DIRECTOR
NATIONAL COMMITTEE FOR
EMPLOYER SUPPORT of THE GUARD AND RESERVE

January 10, 2004

Ann Marie Graham
Chief, Isle of Palms Fire Department
30 J.C. Long Blvd.
Isle of Palms, SC 29451

Dear Chief Graham:

I would like to take this opportunity to thank you for providing my family with such wonderful care following a high speed motor vehicle accident that we were involved in on 2/5/04 on Palm Boulevard.

My family and I were visiting Charleston last weekend for my broth-in-law's wedding when our rental car was T-boned by another vehicle. Fortunately, 3 of the 4 passengers in our car were able to walk away from the scene with only minor bumps and bruises. However, my mother-in-law, Mary Donnelly, was closest to the area of impact and sustained a loss of consciousness, a laceration to her face, and multiple facial contusions. She was transported to MUSC where she was admitted for a traumatic subarachnoid hemorrhage. We are thankful that she did not have any further injuries, given the severe nature of the accident and we are happy to report that she was able to make it to her son's wedding on Saturday.

As an emergency physician myself, I am intimately familiar with similar traumatic situations and I would like to extend my appreciation to your fire department and EMTs for their professionalism and overall service. Having been a former LifeFlight Physician, I was pleased to see the effectiveness of your trauma services and the compassion and helpfulness of your fellow firefighters and EMTs.

I would like to specifically thank you for following up with our family and for all of your support. It's nice to know that Isle of Palms has such a well run fire department and emergency services under your direction.

We are grateful for all of your help.

Sincerely,

CITY OF
ISLE
OF
PALMS South Carolina

Department of
Building Inspection
Services

February 10, 2004

Chief Ann Graham
Isle of Palms Fire Department
PO Drawer 508
Isle of Palms, SC 29451

Dear Chief Graham:

Please extend our gratitude for the excellent work in assisting my father during his recent breathing problem. My compliments to the following staff members who acted professionally and with consideration to insure that he was stabilized.

Our appreciation for a great job to Captain Glen Kramer, Dana Burnette, Shaun Gadsden and Hohns Rodden from the

With warmest regards,

The family of

acknowledges with grateful
appreciation your kind expression
of sympathy

Thank you for the spray
of flowers you sent for our Dad.
We appreciate your thinking of
our family.

Jeffrey B. Hopkins, MD
103 Lake Avenue
Worcester, MA 01604

January 10, 2004

Ann Marie Graham
Chief, Isle of Palms Fire Department
30 J.C. Long Blvd.
Isle of Palms, SC 29451

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I would like to specifically thank you for following up with our family and for all of your support. It's nice to know that Isle of Palms has such a well run fire department and emergency services under your direction.

We are grateful for all of your help.

Sincerely,

Jeffrey Hopkins, MD

WPC
ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

February 23, 2004

Mrs. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, South Carolina 29451

Proposal for Indoor Air Quality Assessment and Microbial Investigation
Isle of Palms Fires Stations
Isle of Palms, South Carolina
WPC Proposal #052-2004

Dear Mrs. Tucker:

WPC appreciates the opportunity to submit this proposal to provide an additional air quality assessment and microbial investigation at both Isle of Palms' Fire Stations located on Isle of Palms, South Carolina. The following paragraphs describe and summarize the project information as we understand it, our proposed scope of work, and a detailed cost estimate to perform these services.

SCOPE OF WORK

The project, as we understand your request, consists of collecting air samples and monitoring the air quality from both fire department buildings where mold has been identified during the past sampling. We understand that the fire department is still evaluating the renovation options and wants to determine the status of the indoor breathing air.

WPC will perform the following scope of work. A Trak Pro Indoor Air Quality Datalogger will be used in the buildings to measure temperature, relative humidity, carbon monoxide, and carbon dioxide. **WPC** will also visually inspect each unit for any past/present moisture staining. The interior side of the outer walls will also be check for moisture content using a Protimeter Mini BLD2000 moisture meter. **WPC** will also collect samples from the interior breathing air within each building at five(5) locations Control samples will also be collected from the building location's outside air for comparison to the indoor samples to determine if biological amplification is occurring within the building's breathing air. It will be necessary for the conditioned air system to be running during the sampling time and for the system to be running for the three days prior to our inspection and sampling.

The air samples will be collected on laboratory-supplied sample media with Air-O-Cell air samplers. All microbial samples will be submitted under strict chain-of-custody control to an AIHA-accredited laboratory for analysis for total environmental fungi and bacteria. Typical turn-around time for microbial analysis is two weeks.

All services will be performed under the direction of a Certified Safety Professional. Following receipt of the laboratory results, a letter report will be prepared to document the site conditions, sample descriptions, and results of the laboratory analysis.

COST AND CLOSURE

WPC proposes to provide the described scope of work on a unit rate basis, as shown on the attached Cost Estimate. We recommend a budget of **$2,615.00** be established for this project.

If this proposal is acceptable, please sign and date both copies of the attached "Agreement for Services", and return them to us. We will then execute the documents and return one copy to you for your files.

If you have any questions regarding this proposal, please call us at (843) 884-1234.

Respectfully submitted,
WPC

William S. Anderson, III, PE
Environmental Services Manager

J. Larry Miles, Jr., MS, CSP
Senior Environmental Engineer

William B. Wright, PE
Project Engineer

cc: Chief Graham - Isle of Palms Fire Dept.

COST ESTIMATE
Indoor Air Quality Investigation
IOP Fire Stations
Isle of Palms, South Carolina
WPC Proposal No. 052-2004

Item	Unit	Unit Rate	Quantity	Cost	Subtotal
TASK 1: INDOOR AIR QUALITY INVESTIGATION					
Two Buildings Locations					
Collect 5 indoor air samples and 1 control air sample per building.					
Submit for total fungi analysis.					
Perform visual inspection and collect measurements for moisture and indoor air quality for each building.					
Project Professional	hour	$75.00	8	$600.00	
TrakPro & Moisture Meter	day	$120.00	1	$120.00	
Laboratory Analysis					
Total Fungi and Bacteria Analysis	each	$50.00	12	$600.00	
Sample Shipping (FedEx)	lump	$50.00	1	$50.00	
Prepare Inspection Report					
Senior Professional	hour	$90.00	4	$360.00	
Project Professional	hour	$75.00	10	$750.00	
Secretarial	hour	$45.00	3	$135.00	
				Subtotal, Task 1	**$2,615.00**
				TOTAL COST ESTIMATE	**$2,615.00**

Date: February 23, 2004	Job Number:
WPC (hereafter Consultant)	**Client Name: City of Isle of Palms** **Contact: Linda Tucker**
Street Address: 1017 Chuck Dawley Boulevard City: Mt. Pleasant State: South Carolina Zip: 29464	**Street Address: 1207 Palm Boulevard** **City: Isle of Palms** **State: SC Zip: 29451**
Telephone: (843)884-1234 Fax: (843)884-9234	**Telephone: (843) 886-8946** **Fax: (843) 886-8005**
PROJECT	
Project Name: Isle of Palms Fires Stations Project Location: City: Isle of Palms State: SC Zip:	
SERVICES TO BE RENDERED	
Proposal Number: 052-2004 dated: February 23, 2004 is incorporated into this Agreement For Services.	

WITNESSETH: WHEREAS, Client desires to contract with Consultant to furnish Services to Client's project identified above.

WHEREAS, Consultant is engaged in the business of providing services and related labor, materials, and equipment. (Herein individually and collectively referred to as Services).

NOW, THEREFORE, in consideration of the Mutual Covenants and Promises included herein, Client and Consultant agree as follows:

OFFER A CCEPTANCE: Client hereby accepts Consultant's offer to provide services as described in Consultant's proposal for services referenced under "Services to be Rendered" and agrees that such services and any additional services authorized by client, shall be governed by this Agreement.

CONTRACT DOCUMENTS: "Contract Documents" shall mean this document as well as the proposal listed under "Services to be Rendered" each of which is incorporated into the other.

PAYMENT - Client will pay Consultant for services and expenses in accordance with the Contract Documents. If prices for services are not established under SERVICES TO BE RENDERED then the current fee schedule in effect for the location providing the services shall be used as the amount to be paid by client for services provided. Consultant will submit progress invoices to Client monthly and a final invoice upon completion of its Services. Each invoice, on presentation, is due and payable by Client. Invoices are past due 30 days after the date of the invoice. Past due amounts are subject to a late payment fee of one and one-half percent per month (18 percent per annum) or the highest amount allowed by applicable law on the outstanding balance whichever is less. Attorney's fees and other costs incurred in collecting past due amounts shall be paid by Client.

Consultant shall be paid in full for all services rendered under this Agreement, including any additional services authorized by Client in excess of those stated in this Agreement.

The Client's obligation to pay under this Agreement is in no way dependent upon the Client's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, or upon the Client's successful completion of the Project.

WARRANTY AND STANDARD OF CARE - Consultant and its agents, employees and subcontractors shall endeavor to perform Services for Client using that degree of care and skill ordinarily exercised by and consistent with the standards of others ordinarily providing similar services in the same or similar locality as the one where the services are performed. In the event any portion of the Services fails to substantially comply with this warranty and standard of care obligation and Consultant is promptly notified in writing prior to one year after completion of such portion of the Services, Consultant will re-perform such portion of the Services, or if re-performance is impractical, Consultant will refund the amount of compensation paid to Consultant for such portion of the Services. **THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE.**

This **WARRANTY AND STANDARD OF CARE** is in lieu of all other warranties and standards of care. No other warranty or standard of care, expressed or implied, including warranties of merchantability and fitness for a particular purpose is made or intended by the proposal, by oral communications or by any representations made regarding the services included in this Agreement.

LIMITATION OF LIABILITY - Consultant and Client mutually agree that the services provided pursuant to this Agreement involve risks of liability which cannot be adequately compensated for by the payments the Client will make under this Agreement. Therefore, the total cumulative liability of Consultant, its agents, employees and subcontractors whether in contract, tort including negligence (whether sole or concurrent) and strict liability, or otherwise arising out of, connected with or resulting from the services provided pursuant to this Agreement shall not exceed the total fees paid by Client or fifty thousand dollars, whichever is greater. At additional cost, Client may obtain a higher limit of liability prior to commencement of services. Consultant's consideration to Client for this limit of liability is specifically reflected in Consultant's fees for services under this Agreement as such fees are less than Consultant would be paid for services under an Agreement without a limitation of liability. **Client is cautioned that this is a limited liability Agreement limiting the liability of the Consultant; therefore, Client is advised to carefully review Client's risks of liability related to this contract and address such risks through Client's insurance or other means.**

DISCLAIMER OF CONSEQUENTIAL DAMAGES- In no event shall Consultant or Client be liable to the other for any special, indirect, incidental or consequential loss of damages, including lost profits and loss of use.

REPORTS - In connection with the performance of the Services, Consultant shall deliver to Client one or more reports or other written documents reflecting Services provided and the results of such Services. All reports and written documents delivered to the Client are instruments reflecting the services provided by Consultant pursuant to this Agreement and are made available for Client's use subject to the limitations of this Agreement. Instruments of service provided by Consultant to Client pursuant to this agreement are provided for the exclusive use of Client, Client's agents and employees for the Project and are not to be used or relied upon in connection with other projects. Subject to the authorized use of Client, Client's agents, and employees, all instruments of service, other written documents, all original data gathered by Consultant and work papers produced by Consultant in the performance of the Services are, and shall remain, the sole and exclusive property of Consultant.

Should Client make instruments of service, including reports, available to strangers or request that Consultant address or forward copies of such to strangers, then Consultant's obligation with regard to such reports shall be to Client only, and limited to the provisions of this Agreement. Client may request Consultant forward instruments of service to strangers or add addressees (an addressee is a stranger which receives a report prepared for the Client but at Client's request such report is addressed to the stranger) to the instruments of service. Consultant reserves the right in its sole discretion to grant or deny Client's request and to charge additional fees for granting such a request. Such strangers and addressees receiving instruments of service shall as strangers to this Agreement have no records of basis for claim against Consultant and in consideration for receiving such, agree to look solely to the

Client as provider of the instruments of service. Client shall indemnify and hold harmless Consultant, its agents, employees and subcontractors from any and all costs, liabilities, claims and attorney's fees arising from any stranger's use or reliance on instruments of service when such use or reliance is with Client's knowledge.

SAFETY - With respect to the performance of the Services, Consultant shall take safety precautions required by federal, state and local laws, rules, regulations, statutes or ordinances. Should Client, or third parties, be conducting activities on the Site, then each shall take responsibility for their own safety and compliance with applicable safety requirements.

CONFIDENTIALITY - Subject to any obligation Consultant may have under applicable law or regulation, Consultant will endeavor to release information relating to the Services only to its employees and subcontractors in the performance of the Services, to Client's authorized representative to receive such information.

SAMPLES - Unless otherwise requested, test specimens or samples will be disposed of immediately upon completion of tests and analysis. Upon written request, Consultant will retain samples for a mutually acceptable storage charge and period of time. In the event that samples contain or may contain hazardous materials, Consultant shall, after completion of testing and at Client's expense, return such samples to Client or make samples available for disposal by Client's agent. Client recognizes and agrees that Consultant is acting as a bailee and at no time assumes title to said samples.

INVENTIONS - Any and all inventions or discoveries relating to the Services, including improvements and modifications to existing products or processes made or conceived by Consultant or its employees during the term of this Agreement are and shall remain the sole and exclusive property of Consultant.

REPRESENTATIONS OF CLIENT - Client warrants and covenants that sufficient funds are available or will be available upon receipt of Consultant's invoice to make payment in full for the services rendered by Consultant . Client warrants that all information provided to Consultant regarding the project and project location are complete and accurate to the best of the Client's knowledge. Client agrees to furnish Consultant, its agents, employees, and subcontractors a right-of-entry onto the project site and permission to perform the services included in this Agreement.

PROJECT SITE - Reasonable precautions will be taken to minimize damage to the Project Site from Consultant's activities and use of equipment. Client recognizes that the performance of the services included in this Agreement may cause alteration or damage to the site. Client accepts the fact that this is inherent in the work and will not look to Consultant for reimbursement or hold Consultant liable or responsible for any such alteration or damage. Should Client not be owner of the property, then Client agrees to notify the owner of the aforementioned possibility of unavoidable alteration and damage and to indemnify, and defend Consultant against any claims and costs including attorney's fees by the owner or persons having possessions of the site through the owner which are related to such alteration or damage.

Client agrees to disclose the identify of all utilities serving the Project Site and the presence and accurate location of hidden or obscure man-made objects known to Client relative to field tests or boring locations. Client agrees to indemnify and hold harmless Consultant from all claims, suits, losses, personal injuries, death and property liability including costs and attorney's fees resulting from damage or injury to subterranean structures (pipes, tanks, telephone cables, etc.) arising from the performance of Consultant's services when the existence of such are not called to Consultant's attention or the location not correctly identified in information furnished Consultant.

TERMINATION FOR CONVENIENCE - Upon written notice, Client or Consultant may terminate the performance of any further services included in this Agreement if the terminating party determines termination is in the terminating party's interest. Upon dispatch or receipt of the termination notice, Consultant shall stop work on all services included in this Agreement and deliver any instruments of service complete at that time to Client and Client shall pay Consultant for all services performed up to the dispatch or receipt of the termination notice. Upon Termination for Convenience, Consultant and Client shall have no further rights or remedies other than those included herein.

UNFORESEEN OCCURRENCES - If, during the performance of service hereunder, any unforeseen conditions or occurrences are encountered which in Consultant's judgment significantly affects or may affect the services, the risk involved in providing the services, or the recommended scope of services, Consultant may: (a) If practicable, in Consultant's judgment and with approval of Client, complete the original scope of services in accordance with the procedures originally intended in the Proposal; (b) Agree with Client to modify the scope of services and the estimate of charges to include the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of TERMINATION FOR CONVENIENCE.

DELAYS - Should completion of any portion of the Services be delayed for causes beyond the reasonable control of or without the fault of negligence of Consultant, the time for performance shall be extended for a period equal to the delay.

INSURANCE - Consultant shall maintain at its own expense the following insurance subject to normal industry exclusions: (1) Workmen's Compensation Insurance and Employer's Liability Insurance. (2) Comprehensive Automobile Liability Insurance with limits of $1,000,000.00. (3) General Liability Insurance with limits of $1,000,000.00. Certificates can be issued upon request identifying details and limits of coverage.

INDEMNITY - Client agrees to indemnify, defend and save harmless Consultant, its agents, employees and subcontractors from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement, and reasonable attorney's fees), which Consultant may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Client's negligence or willful misconduct.

Consultant agrees to indemnify, defend and save harmless Client from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement, and reasonable attorney's fees) which Client may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Consultant's negligence or willful misconduct.

Client and Consultant shall, in the event of liability arising out of their joint negligence or willful misconduct indemnify, defend, and save harmless each other in proportion to their relative degree of fault.

CAPTIONS AND HEADINGS - The captions and headings throughout this Agreement are for convenience and reference only, and the words contained therein shall in no way be held or deemed to define, limit, describe, modify, or add to the interpretation, construction, or meaning of any provision of or scope or intent of this Agreement .

SEVERABILITY - If any provision of this Agreement, or application thereof to any person or circumstance, shall to any extent be invalid, then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision, the remainder of this Agreement , or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

NO WAIVER - No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

LAW TO APPLY - The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with laws of the state in which the project is located.

CONSULTANT HEREBY ADVISES CLIENT THAT ITS PERFORMANCE OF THIS AGREEMENT IS EXPRESSLY CONDITIONED ON CLIENT'S ASSENT TO THE TERMS AND CONDITIONS DETAILED HEREIN.

ENTIRE AGREEMENT - This Agreement represents the entire understanding and agreement between the parties hereto relating to the Services and supersedes any and all prior negotiations, discussions and Agreements, whether written or oral, between the parties regarding same.

TO THE EXTENT that any additional or different Provisions conflict with the Provisions of this Agreement, the Provisions of this Agreement shall govern. No amendment or modification to this Agreement or any waiver of any provisions hereof shall be effective unless in writing, signed by both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representative.

WPC

BY_____

DATE_____

CLIENT:

BY _____

DATE _____

STATE OF SOUTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY

HIGHWAY SAFETY GRANT APPLICATION

FOR OFFICE OF HIGHWAY SAFETY (OHS) USE ONLY

Grant #: _____ Award Date: _____

Application #: _____ Requested Grantor Amount: _____

Fund Year: _____ State/Local Benefit: _____

Prior Year Grant #1: _____ #2: _____ #3: _____

TO BE COMPLETED BY PROJECT DIRECTOR--SEE INSTRUCTIONS

1. District No. 9 County No. 10 2. Project Location: ISLE OF PALMS

County Name: CHARLESTON 3. Program Area: POLICE TRAFFIC SERVICES

4. Project Period: 5. Grant Period:

Begin: 10-01-2004 End: 09-30-2007 Begin: 10-2004 End: 09-2005

6. Project Title: TRAFFIC ENFORCEMENT UNIT (1ST YEAR)

7. Project Summary: Create a Traffic Enforcement Unit to enforce traffic laws of the State of South Carolina. Further, the unit will work closely with agencies from other jurisdictions and aim to educate the citizens of the City of Isle of Palms regarding impaired drivers and occupant protection.

8. Type of Application (Check Applicable Line)
   a. ☒ Initial ☐ Continuation ☐ Revision
   b. Year of Funds: ☒ 1st ☐ 2nd ☐ 3rd
   c. Do you plan to apply for additional years of funding after the 1st year?
   ☒ Yes ☐ No

9. Organization Type: (Check Applicable Line)
   a. ☐ State ☒ City ☐ County
   ☐ Private, Non-Profit Organizaiton
   Other (Specify):

   b. U.S. Congressional District: 1

10. Name and Address of Implementing Agency:
ISLE OF PALMS POLICE DEPARTMENT
1207 PALM BLVD./POB 508
ISLE OF PALMS, SOUTH CAROLINA 29451

For OHS Use Only

COMPLETE PAGES 2 - 5 BEFORE COMPLETING THIS SECTION

11. BUDGET: USE WHOLE DOLLARS ONLY! (For example: $1,500 NOT $1,500.00)

a. BUDGET CATEGORIES	GRANTOR	AGENCY MATCH	TOTAL
A321 Personnel	67,920	7,547	75,467
A331 Contractual Services	NA	NA	NA
A341 Travel	873	97	970
A351 Equipment	21,511	2,423	23,934
A371 Other	7,728	859	8,587
TOTAL:	$ 98,032	$ 10,926	$ 108,958
b. PERCENTAGE:	90 %	10 %	=100%

12. APPROPRIATION OF NON-GRANTOR MATCHING FUNDS: ☐ State ☐ County ☒ City
☐ Other (Explain):

USE WHOLE DOLLARS ONLY

BUDGET DESCRIPTION

CATEGORIES			GRANTOR	CASH MATCHING FUNDS	TOTAL
I. PERSONNEL					
A. SALARIES:					
Position Title	Annual Salary/Rate	% Time on Project			
TRAFFIC OFFICER	26,622	100	23,960	2,662	26,622
TRAFFIC OFFICER	26,622	100	23,960	2,662	26,622
TOTAL SALARIES:			$ 47,920	$ 5,324	$ 53,244
B. FRINGE BENEFITS, EMPLOYER PORTION: (Itemize – i.e., FICA, Work. Comp, Retirement, etc.)					
Description	% or Rate	Base			
FICA	7.65%	53,244	3,666	407	4,073
Retirement	10.70%	53,244	5,127	570	5,697
Health Insurance	$508.21/mo		10,977	1,220	12,197
Workers Compensation	.48%	53,244	230	26	256
Unemployment Ins.			N/A	N/A	N/A
Other:			N/A	N/A	N/A
TOTAL FRINGE BENEFITS:			$ 20,000	$ 2,223	$ 22,223
TOTAL PERSONNEL:			$ 67,920	$ 7,547	$ 75,467
II. CONTRACTUAL SERVICES: (Describe services to be performed)			NA	NA	NA
			NA	NA	NA
			NA	NA	NA
TOTAL CONTRACTUAL SERVICES:			$ NA	$ NA	$ NA
III. TRAVEL: (Itemize – include mileage, airline cost, lodging, parking, per diem)					
In-State Travel: Mileage (Training) 1,000 miles @ .36 x 2 officers			$ 873	$ 97	$ 970
Per Diem $25.00 per day x 2 officers					
Out-of State Travel:			$ NA	$ NA	$ NA

TOTAL TRAVEL:	**$ 873**	**$ 97**	**$ 970**

USE WHOLE DOLLARS ONLY

BUDGET DESCRIPTION

CATEGORIES	GRANTOR	CASH MATCHING FUNDS	TOTAL
. EQUIPMENT: (Itemize - DO NOT Use Brand Names. Include items costing $1,000 each or more with a life of one year or more. DO NOT include leased or rented items.)			
(2) RADARS-DUAL ANTENNA KA-BAND	3,367	407	3,774
(2) VEHICLE LIGHT PACKAGES	4,014	446	4,460
(2) LAPTOP COMPUTERS	2,430	270	2,700
(2) HANDHELD RADIOS	3,600	400	4,000
(1) LASER RADAR	2,700	300	3,000
(2) IN CAR RADIOS	5,400	600	6,000
TOTAL EQUIPMENT:	$ 21,511	$ 2,423	$ 23,934
V. OTHER: (Itemize -- see Instructions)			
(1) TV/VCR	261	29	290
(2) DIGITAL CAMERAS	1,107	123	1,230
(8) BODY ARMOR	970	108	1,078
(2) DUI SIMULATOR GOGGLES	630	70	700
(200) VIDEOTAPES	378	42	420
(2) FLASHLIGHTS	45	5	50
(2) GLASS MOUNT ANTENNAS	75	8	83
(2) SPEAKERS W/BRACKETS	225	25	250
(2) WINDOW BARS	225	25	250
(2) SIREN SPEAKERS	538	60	598
(2) CENTER CONSOLES	889	99	988
(2) EXTENTION PANELS	63	7	70
(2) CAGES	522	58	580
OFFICE SUPPLIES	450	50	500
PRINTED MATERIALS	1,350	150	1,500
TOTAL OTHER:	$ 7,728	$ 859	$ 8,587
TOTAL PROJECT COST:	$ 94,515	$ 10,536	$ 105,051

BUDGET NARRATIVE

BUDGET DESCRIPTION: List items under each Budget Category heading. Explain exactly how each item listed in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the program, be established. Please provide descriptions only. **No dollar amounts should be provided.**

I. PERSONNEL

TWO (2) TRAFFIC OFFICERS

The Traffic Enforcement Unit to include the above-listed officers, will enforce traffic laws, investigate vehicle crashes, DUI enforcement, and help educate the citizens of the Isle of Palms regarding impaired drivers and occupant safety. Further, there will be participation in Multi-juristictional enforcement, thereby increasing public safety.

II. EQUIPMENT

(2) RADAR-DUAL ANTENNA KA-BAND UNIT and (1) LASER RADAR UNIT

The RADAR unit is essential in assisting the officers in detecting and documenting persons exceeding the posted speed limits.

LAPTOP COMPUTER (2)

This computer system is necessary to allow the officers to complete incident reports from his patrol vehicle.

VEHICLE LIGHT PACKAGES (2)

The vehicle lights would promote officer safety by ensuring that the vehicle is highly visible at 360 degrees., especially in poor visible conditions. Each package includes the following items: (1) 13 strobe light bar and (1) 4 corner strobe kit.

HANDHELD RADIOS (2)

The handheld radios will be used by the Traffic Officers to communicate with each other, other police personnel, including telecommunications as well as units from other jurisdictions.

III. OTHER

TV/VCR (1)

The TV/VCR combination will be used for viewing patrol videotapes for court as well as showing tapes for educating the public.

DIGITAL CAMERA (2)

The camera will assist the officers in documenting crash scenes for prosecution and reconstruction.

BODY ARMOR (2)

The body armor will be used to ensure officer safety.

FATAL VISION KIT (1)

This kit will help in educating the public as well as students on impaired driving.

VIDEOTAPES (200)

For use in in-board camera systems for recording DUI arrests, traffic stops, and accident scenes.

FLASHLIGHTS (2)

The flashlights will promote officer safety during traffic stops at night.

GLASS MOUNT ANTENNAS (2)

The antennas will be installed in the Traffic Officers vehicle and will assist in providing radio co mmunication while in their vehicles.

SPEAKERS WITH BRACKETS (2)

The speakers with brackets will also be installed in the Traffic Officers vehicle and will aid in removing suspicious individuals from their vehicle without the officer putting themselves in harms way.

BUDGET NARRATIVE (cont.)

BUDGET DESCRIPTION: List items under each Budget Category heading. Explain exactly how each item listed in your budget (both grantor and match) will be utilized. It is important that the necessity of these items, as they relate to the operation of the program, be established. Please provide descriptions only. **No dollar amounts should be provided.**

WINDOW BARS (2)
The window bars will be installed in the Traffic Officers vehicle and will serve as both officer and vehicle protection .

SIREN SPEAKER (2)
The siren speaker will reinforce officer safety while utilizing emergency lights during traffic stops and code responses.

CENTER CONSOLE (2)
The console will hold the siren and radio systems.

EXTENTION PANELS (2)
The extention panels will aid in protecting the Traffic Officers from assault by an individual that has been taken into custody and is being transported.

CAGES (2)
The cages will also aid in protecting the Traffic Officers from assault by an individual that has been taken into custody and is being transported.

OFFICE SUPPLIES
Office supplies include, but are not limited to, printer paper, computer disks, pens, folders, etc.

PRINTED MATERIALS
Printed materials are used in conjunction with educating the community. Items include but are not limited to posters, brochures, bumper stickers, etc.

Total Costs Synopsis Years 1-3

(YEAR 1)

Total City Costs

- Personnel= $7,547
- Office & Travel= $297
- Equipment (Includes 2 Cruisers)= $35,844
- Uniforms= $2,405.90

City Total= $46,093.90

Total Grant Costs

- Personnel= $67,920
- Office & Travel= $2,673
- Equipment= $27,469
- Uniforms= $0

Grant Total= $98,062

Total Costs (City & Grant)

- Personnel= $75,467
- Office & Travel= $2,970
- Equipment= $63,283
- Uniforms= $2,405.90

Total Costs Combined= $144,125.90

(YEAR 2)

Total City Costs

- Personnel= $20,155
- Office & Travel= $742
- Equipment= $105
- Uniforms= $913.90

City Total= $21,915.90

Total Grant Costs

- Personnel= $60,467
- Office & Travel= $2,228
- Equipment= $315
- Uniforms= $0

Grant Total= $63,010

Total Costs (City & Grant)

- Personnel= $80,622
- Office & Travel= $2,970
- Equipment= $420
- Uniforms= $913.90

Total Costs Combined=$84,925.90

(YEAR 3)

Total City Costs

- Personnel= $43,048
- Office & Travel= $1,485
- Equipment= $210
- Uniforms= $1,979.90

City Total= $46,722.90

Total Grant Costs

- Personnel= $43,048
- Office & Travel= $1,485
- Equipment= $210
- Uniforms= $0

Grant Total= $44,743

Total Costs (City & Grant)

- Personnel= $86,096
- Office & Travel= $2,970
- Equipment= $420
- Uniforms= $1,979.90

Total Costs Combined=$91,465.90

Sample Budget	(2 Police Officers)								
3 Year Projected Costs									
		Year 1			Year 2			Year 3	
	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
(Personnel)	90%	10%	100%	75%	25%	100%	50%	50%	100%
Salary	$47,920.00	$5,324.00	$53,244.00	$43,187.00	$14,396.00	$57,583.00	$31,095.00	$31,095.00	$62,190.00
Insurance	10,977.00	1,220.00	12,197.00	9,148.00	3,049.00	12,197.00	6,099.00	6,098.00	12,197.00
Retirement---10.70%	5,127.00	570.00	5,697.00	4,621.00	1,540.00	6,161.00	3,327.00	3,327.00	6,654.00
Fica-Employer's share—7.65%	3,666.00	407.00	4,073.00	3,304.00	1,101.00	4,405.00	2,378.00	2,379.00	4,757.00
Worker's Compensation—0.48%	230.00	26.00	256.00	207.00	69.00	276.00	149.00	149.00	298.00
Total Personnel:	**67,920.00**	**7,547.00**	**75,467.00**	**60,467.00**	**20,155.00**	**80,622.00**	**43,048.00**	**43,048.00**	**86,096.00**
(Office & Travel)									
Office Supplies	450.00	50.00	500.00	375.00	125.00	500.00	250.00	250.00	500.00
Reference Materials	1,350.00	150.00	1,500.00	1,125.00	375.00	1,500.00	750.00	750.00	1,500.00
Mileage/Per Diem	873.00	97.00	970.00	728.00	242.00	970.00	485.00	485.00	970.00
Total Office & Travel Expenses:	**2,673.00**	**297.00**	**2,970.00**	**2,228.00**	**742.00**	**2,970.00**	**1,485.00**	**1,485.00**	**2,970.00**

	Year 1			Year 2			Year 3		
(Equipment)	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
KA Band Radars (2)	3,367.00	407.00	3,774.00	0.00	0.00	0.00	0.00	0.00	0.00
Vehicle Light Packages (2)	4,014.00	446.00	4,460.00	0.00	0.00	0.00	0.00	0.00	0.00
Laser Radar (1)	2,700.00	300.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
In-Car Radios (2)	5,400.00	600.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TV/VCR Combo (1)	261.00	29.00	290.00	0.00	0.00	0.00	0.00	0.00	0.00
Digital Cameras (2)	1,107.00	123.00	1,230.00	0.00	0.00	0.00	0.00	0.00	0.00
Body Armor (2)	970.00	108.00	1,078.00	0.00	0.00	0.00	0.00	0.00	0.00
Laptop Computers (2)	2,430.00	270.00	2,700.00	0.00	0.00	0.00	0.00	0.00	0.00
DUI Simulator (1)	630.00	70.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00
Video Tapes (200)	378.00	42.00	420.00	315.00	105.00	420.00	210.00	210.00	420.00
Handheld Radios (2)	3,600.00	400.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Flashlights (2)	45.00	5.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00
Glass Mount Antennas (2)	75.00	8.00	83.00	0.00	0.00	0.00	0.00	0.00	0.00
Speakers w/Brackets (2)	225.00	25.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00
Window Bars (2)	225.00	25.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00
Siren Boxes (2)	538.00	60.00	598.00	0.00	0.00	0.00	0.00	0.00	0.00
Center Consoles (2)	889.00	99.00	988.00	0.00	0.00	0.00	0.00	0.00	0.00
Extention Panels (2)	63.00	7.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00
Cages (2)	552.00	58.00	580.00	0.00	0.00	0.00	0.00	0.00	0.00
Cruisers (2)	0.00	32,762.00	32,762.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Equipment:	**$27,469.00**	**$35,844.00**	**$63,283.00**	**$315.00**	**$105.00**	**$420.00**	**$210.00**	**$210.00**	**$420.00**

	Year 1			Year 2			Year 3		
	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
(Uniform)									
6 Short Sleeved Shirts	0.00	192.00	192.00	0.00	192.00	192.00	0.00	192.00	192.00
6 Long Sleeved Shirts	0.00	212.10	212.10	0.00	212.10	212.10	0.00	212.10	212.10
6 Trousers	0.00	306.00	306.00	0.00	306.00	306.00	0.00	306.00	306.00
2 Jacket	0.00	150.00	150.00	0.00	0.00	0.00	0.00	150.00	150.00
2 Rain Suit	0.00	100.00	100.00	0.00	0.00	0.00	0.00	100.00	100.00
2 Hat	0.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Dress shoes	0.00	130.00	130.00	0.00	0.00	0.00	0.00	130.00	130.00
2 Duty boots	0.00	140.00	140.00	0.00	140.00	140.00	0.00	140.00	140.00
2 Wallet badge	0.00	96.00	96.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Shirt badge	0.00	96.00	96.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Reflective Vest	0.00	90.00	90.00	0.00	0.00	0.00	0.00	90.00	90.00
2 Tie	0.00	15.00	15.00	0.00	0.00	0.00	0.00	15.00	15.00
2 Cap	0.00	13.80	13.80	0.00	13.80	13.80	0.00	13.80	13.80
2 Velcro under belt	0.00	50.00	50.00	0.00	50.00	50.00	0.00	50.00	50.00
4 Handcuffs	0.00	168.00	168.00	0.00	0.00	0.00	0.00	168.00	168.00
2 Leg Iron	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Duty Belt	0.00	96.00	96.00	0.00	0.00	0.00	0.00	96.00	96.00
2 Asp Baton	0.00	82.00	82.00	0.00	0.00	0.00	0.00	0.00	0.00
2 OC Spray	0.00	42.00	42.00	0.00	0.00	0.00	0.00	0.00	0.00
2 Handgun holster	0.00	186.00	186.00	0.00	0.00	0.00	0.00	186.00	186.00
2 OC Spary Case	0.00	48.00	48.00	0.00	0.00	0.00	0.00	48.00	48.00
2 Asp Baton Case	0.00	36.00	36.00	0.00	0.00	0.00	0.00	36.00	36.00
2 Glove Case	0.00	25.00	25.00	0.00	0.00	0.00	0.00	25.00	25.00
2 Belt Keepers	0.00	22.00	22.00	0.00	0.00	0.00	0.00	22.00	22.00
Total Uniform:	$0.00	**$2,405.90**	**$2,405.90**	**$0.00**	**$913.90**	**$913.90**	**$0.00**	**$1,979.90**	**$1,979.90**

*Personnel costs reflect an 8% increase which is the average City-wide increase for the previous five (5) years.

Linda Tucker's Mail Two

From: Lois Randall [admin@deweesislandpoa.org]
Sent: Wednesday, February 11, 2004 2:19 PM
To: FMSottile@aol.com; ltucker@iop.net
Subject: Appointment

Dear Mayor Sottile,

I am writing on behalf of Kim Knight, Island Manager of Dewees Island, to request a short meeting at your convenience. Mr. Knight and Fire Chief Greg Aikens of Dewees Island have been in communication with Charleston County EMS Manager Chip Lavasek (Phone: 202-6501) to find out how Dewees Island can be included into Charleston County's EMS dispatch services. Chip Lavasek suggested we talk with you to see if we can accomplish this.

I'd appreciate setting an appointment as soon as possible.

Thank you for your help.

Lois Randall (for Kim Knight)
Administrator
Dewees Island POA

****

Lois A. Randall
Administrator
Dewees Island Property Owners Association
273 Old House Lane
Dewees Island, SC 29451-9408
Phone: 843-886-6624 Ext 10
Cell: 843-568-3992
Fax: 843-886-6746

General Manager Awarded Professional Designation



Dave Kynoski

General Manager Dave Kynoski has been awarded the designation of Professional Community Association Manager (PCAM) from the Community Associations Institute (CAI), a national organization that is dedicated to the development of competent and responsive community associations.

The designation is awarded to individuals who successfully complete CAI's Professional Development Management Program, including management level courses in community governance, leadership, communications, finance, risk assessment and maintenance operations. The culmination of the program is a rigorous two day case study of a community association property selected by CAI and a comprehensive essay exam.

In recognition of his achievement, the Board presented Dave with several Wild Dunes executive gifts at the January 29 Board of Directors meeting.

Community Operations

Plans are under development for the construction of a second security building to monitor traffic entering Wild Dunes through the middle traffic lane at the Main Security Gate.

A second security checkpoint will allow security attendants to make visual contact with the decals and passes displayed in incoming vehicles, allowing them to verify authenticity. The additional gate will also provide a second location for pass issuance to visitors and guests. We are confident this will help reduce traffic backup, which can be a problem during the vacation season.

Upon completion of the auxiliary gate house, prox cards (electronic gate access openers) will be made available to all property owners who currently do not have them, so there will be no delays upon entering the community. Construction is expected to begin in mid-February and be completed in March.

Wild Dunes Owners Directory

In our last newsletter, we announced the creation of a new Wild Dunes Directory and included a form for owners to complete if they wished to have their names and contact information appear. We set a December 31, 2003 deadline for forms to be returned to us.

By late December, we had a good response – but not enough to make the Directory a "Go", so we extended the deadline to January 31.

The response from the second announcement sent with the annual assessment bills has been terrific, and we are excited to report that the Directory is a "GO". We hope to have all work completed and the printing finished by early March.

Only those owners who completed a directory form will be included and will receive a copy. Directories will be mailed to all participating owners. Directories will not be for sale nor will they be available to non-participating owners or non-owners.

A number of you who completed the form made suggestions about who and what to include. The format for the 2004 Directory is set and cannot be changed this year. But, we are listening and will make every effort to include your suggestions in the NEXT (2005) Directory.

Please Remember!

This is our first directory and it can only get better from here!



Golf Carts In Wild Dunes

Over the holidays two teenage boys were hospitalized when their golf cart hit an oncoming car in our Community. Five boys were riding in the cart. The driver was only 15. Fortunately, no one was seriously injured – but everyone involved was quite shaken. This accident is a wake up call for everyone who has a golf cart! For the safety of all, please follow these simple rules:

- Golf carts must have a valid Wild Dunes decal. They are free to all property owners.
- Golf carts must be registered with the SC DMV and be insured. We will not issue decals without this information.
- Golf carts may only be operated by LICENSED drivers. Do not let underage children or unlicensed drivers operate golf carts.
- Golf carts may not be driven on the bike/jogging paths.
- Report any underage drivers or golf carts driving on the bike paths to Security at 886-2128.

EXHIBIT C

PUBLIC WORKS COMMITTEE
March 10, 2004

The regular meeting of the Public Works Committee was held on March 10, 2004, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee member Hanbury, Director Mobley, Mayor Sottile, Councilman Miller, Mr. Rothschild and Mr. Ron Davis. Councilman Bettelli was out of town.

1. Approval of Prior Month's Minutes. Deferred to next meeting.

2. Citizens Comments. (A) Herb Rothschild, of the Isle of Palms Drainage Task Force, resident of 56th Avenue and spokesman for residents in his area who are experiencing drainage problems addressed the Committee. He stated that the City's engineer has told them that 55th, 56th, and 57th Avenues are probably the lowest point on the island. There are three new houses to be constructed which will further affect drainage where the water has less space to drain. Mr. Rothschild said that 56th Avenue is a "disaster" and he implored Council to please see what can be done soon. He iterated that the City take the opportunity to tie into the Wild Dunes retention ponds, for which Council has already allocated $60,000, in the event that Wild Dunes constructs its new convention center. He further suggested that the City begin to alleviate this problem in increments with these funds. He suggested further pleading with Charleston County to assist with the project. Mr. Davis noted that the water has begun to break up the street bed with potholes and he further stated that Wild Dunes has agreed to do whatever they can to get approval for the water to drain through their outfall behind Twin Oaks. He also stated that Wild Dunes is getting closer to construction of the new convention center. Mr. Rothschild also urged Council to set up a contingency plan to accumulating funds for this project.

Mayor Sottile stated that he would contact Charleston County for any assistance. He also said that if the half-cent sales tax is voted upon again in the fall and passes, then the City could apply to use some of those funds for this type of work. The tax money would be used for roads, drainage projects, CARTA, green spaces, etc. The City could also establish a special tax district for the residents in that particular area, but he felt that it would be too expensive for the residents.

Chairman Marino agreed that the City should contact Charleston County Council and felt that there would have to be some cost sharing between the City, hopefully the County and Wild Dunes. He suggested that David Stevens be contacted to determine how much the outfall upgrade would cost to tie into the convention center and he will ask the Administrator to obtain these figures. Chairman Marino also felt that if construction of the convention center was not begun within two years, then the City should start doing some of the work. He further felt that the City should keep the $60,000 already budgeted for the project and add another $50,000 in next year's budget.

3. Monthly Department Report for February 2004. Director Mobley noted his monthly report and maintenance report (copies attached), and answered questions of committee members. It is noted that there is 40% of the budget maintenance line item remaining.

4. Old Business. (A) Rollout Carts. Chairman Marino began discussion of enforcement and education of the public about the regulations on rollout carts. There will be further discussion next month when Councilman Bettelli returns.

(B) Pooper Scoopers - Consideration of Alternate Type of Dispenser. Councilman Miller referred to the attached information and photos of containers being used in Wild Dunes. Director Mobley stated that the dispensers from DogPoop Bags.Com were less expensive that the ones the City currently uses and could be mounted on the same poles. After discussion, Director Mobley will research prices for inclusion in the upcoming budget and recommend locations for installation.

(C) Storm Water Pumping on Isle of Palms Connector Bridge. Chairman Marino referred to the attached letter which is in response to letter sent by Director Mobley at the Committee's request. Director Mobley was assured by the owner of the company who cleans the Connector that there will be no further problems on the bridge.

5. New Business. (A) Dangerfield Dangerfield - Estimate for TVing the Line. Director Mobley reported that he met with a representative from Eadie's at the Dangerfield residence (see attached proposal and map) to discuss video taping the interior of the line to inspect for possible breaks. **Chairman Marino made a motion to approve the estimate of $1,820 to clean and video tape the storm drainpipe at the Dangerfield property easement with monies already in the current budget; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Ditch Along 29th Avenue. Mayor Sottile reported that a resident of 29th Avenue requested that the ditch be opened up because it does not drain which causes standing water. The Mayor recommended that nothing be done until after the Recreation construction is completed and then bring the subject up again for further discussion at that time.

(C) Discussion of Cleaning Big Ditches. Chairman Marino stated that one of the things that came out of the non-point source study was to clean the ditches more often. He noted that there is $45,000 in the budget through the end of June and recommended that the large ditch behind 36th Avenue and Forest Trail be cleaned again. Upon discussion, Chairman Marino asked that Eadie's come to the next meeting to discuss a more frequent maintenance program of the ditches.

Director Mobley reported that Mr. Lawhon called about the ditch at his property being filled up again. Director Mobley and Eadie's walked the property and stated that there was 8-10 inches of leaves in the ditch which has completely stopped up the ditch. Chairman Marino asked that this be discussed at next month's meeting also when Eadie's is present.

(D) Additional Cross Walk on Palm Boulevard. Chairman Marino reported that a citizen has complained to him about the cross walk at 37th Avenue stating that there is a sign but no cross walk that they used to have. He said that there have been very good comments about the street print from the residents and he recommended putting back the cross walk while the asphalt is still fresh and to include this in the upcoming budget. Chairman Marino asked the Director to obtain estimates for 2-3 additional street print cross walks. **Chairman Marino made a motion to approve for the upcoming budget money for up to three additional street print cross walks and refer to Public Safety for their input; Councilwoman Hanbury seconded; motion passed unanimously.**

(E) Community Forestry Grant Assistance Program. Director Mobley referred to the attached information on available grant assistance program which might be used for palm tree trimming or planting palm trees. The committee agreed that Director Mobley look into this grant program further and they were particularly interested in trimming the palm trees.

6. Miscellaneous. (A) Set Date for Next Meeting - Tuesday, April 6 , 2004, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,
John Marino, Chairman

City of Isle of Palms
Department of Public Works
February 2004 Report
David D. Mobley, Jr. – Director

1. The department received 449 telephone calls in the month of February. Twenty-five (25) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed this month. Eight (8) rollout carts/recycle bins were delivered. Twelve (12) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Two (2) loads (13.95 tons) of C&D waste, four (4) garbage packer loads (98.49 tons) of limbs and leaves and eleven (11) loads (62.03 tons) of garbage were transported to Charleston County Landfill.

2. Three (3) scrap metal containers were transported to Charleston Scrap Metal.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. Cleaned debris and metal on the IOP Connector Bridge.

5. Recently, a large cross-tie that washed up at 300 Ocean Blvd. was removed

6. Replaced the missing street signs on the island: 41st and Waterway.

7. Repaired the sidewalk cave in at 32/21st Avenue and filled a pothole at 21/21st Avenue.

8. The White Perma-plast outlines were added to the crosswalks on Palm Blvd.

9. On February 18, an employee ran into the rear of the Caterpillar Loader with the Flat Bed truck (2003 Mack). No damage to the Loader, however the truck sustained damages of $7,897.85 and is being repaired by Hughes Motors. The driver of the Cat Loader was out sick with a sore neck/back for one day.

10. The employee of the month for February 2004 is Willie Powell.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: March 3, 2004

Subject: February 2004 Employee of the Month

==========

I would like to nominate Willie Powell for the February 2004 Department of Public Works Employee of the month. In the past month, employee Powell has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Powell consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Powell is an asset to the Isle of Palms Department of Public Works.

ISLE [redacted]ALMS
PUBLI[redacted]ORKS
2003-2004
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
1/2/04	Stock Item			Cleaners/Degressers	Walmart	$	48.84
1/5/04	Stock Item			Fuses	Isle of Palms Hardware	$	8.47
1/6/04	PW-9	1997 Catapiller IT14G	CAT LOADER	Hydraulic Hose and Seal	Blanchard Machinery	$	26.19
1/7/04	PW-2	1988 Ford F150	PICKUP TRUCK	Tire Repair (1)	Williams Tire	$	314.96
1/7/04	PW-16	2001 Mack MR688S 33 yd	GARBAGE PACKER	Flat Repair (1)	Williams Tire	$	60.00
1/8/04	PW-8	1994 Ford LNT8000 30 yd	GARBAGE PACKER	Tire Repair (2)	Williams Tire	$	558.67
1/8/04	PW-7	1997 International 30 yd	GARBAGE PACKER	Flat Repair (1)	Williams Tire	$	284.46
1/12/04	PW-16	2001 Mack MR688S 33 yd	GARBAGE PACKER	Service	Auto Care Express	$	6.95
1/12/04	Stock Item			Cleaners/Degressers	Isle of Palms Hardware	$	33.56
1/14/04	PW-14	1998 Mack MR6885 33yd	GARBAGE PACKER	Hydraulic Hose	Napa Auto Parts	$	48.64
1/14/04	Stock Item			Silicone Seal	Isle of Palms Hardware	$	3.81
1/15/04	Stock Item			switches, bulbs, wires, fuses	Napa Auto Parts	$	38.92
1/15/04	Stock Item			Cleaners/Degressers	Walmart	$	46.66
1/15/04	PW-15	1999 MR6885 33yd	GARBAGE PACKER	Flat Repair (1)	Williams Tire	$	69.55
1/20/04	PW-1	1998 Ford F150	PICKUP TRUCK	Windshield Repair	Glasspro	$	49.95
1/20/04	PW-14	1998 Mack MR6885 33yd	GARBAGE PACKER	Towing Services	Turky's Towing	$	127.50
1/20/04	PW-2	1988 Ford F150	PICKUP TRUCK	Repair Floor Board, Door Handles			
				Air Leak, and adjusted brakes	Charleston Co. Fleet	$	844.00
1/21/04	Misc Charge			Sucker Pump Repairs	Fields Ornamental Iron	$	461.10
1/23/04	stock items			Cleaners/Degressers	Isle of Palms Hardware	$	29.71
1/27/04	stock items			1/4 thk cloth for rubber dumping	Charleston Rubber & Gasket	$	157.73
1/28/04	stock items			Knob Kit Set	FleetPride	$	26.96
1/28/04	PW-17	2001 Ford F150	PICKUP TRUCK	Hologen Light	Bumper to Bumper	$	6.34
1/29/04	stock items				Napa Auto Parts	$	8.44
1/29/04	PW-20	2003 Mack CV713	GARBAGE PACKER	Replace turn signal switch	Hughes Motors	$	220.72
1/30/04	PW-1	1998 Ford F150	PICKUP TRUCK	Service	Auto Care Express	$	5.00
1/30/04					Blanchard Machinery	$	309.93
1/30/04	stock items			Chrome Spray Paint	Cannon's Auto Electric Inc	$	101.76
1/30/04	stock items			Headlight	Napa Auto Parts	$	27.50
1/30/04	stock items			Headlight	Napa Auto Parts	$	21.39
1/30/04	stock items			Cleaners/Degressers	Isle of Palms Hardware	$	24.56
					Total Ending Jan-04	$	3,972.27

ISLE [redacted]ALMS
PUBL[redacted]ORKS
2003-2004
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model	DESCRIPTION	VENDOR		AMOUNT
2/6/04	PW-14	GARBAGE PACKER	Tire Repair (2)	Williams Tire	$	561.14
2/6/04	PW-15	GARBAGE PACKER	Tire Repair (1)	Williams Tire	$	290.72
2/6/04	PW-16	GARBAGE PACKER	Tire Repair (2)	Williams Tire	$	561.14
2/6/04	PW-17	PICKUP TRUCK	Flat Repair	Williams Tire	$	36.26
2/6/04	PW-17	PICKUP TRUCK	Mini Bulbs	Bumper to Bumper	$	13.63
2/6/04	stock items		Cleaners/Degreasers	Isle of Palms Hardware	$	29.33
2/9/04	PW-14	GARBAGE PACKER	Flat Repair	Williams Tire	$	32.45
2/16/04	stock items		Cleaners/Degreasers	Isle of Palms Hardware	$	16.04
2/17/04	PW-14	GARBAGE PACKER	Replaced transmission shifter	Charleston Co. Fleet	$	462.39
2/17/04	PW-7	GARBAGE PACKER	Repair starter and turn signal	Charleston Co. Fleet	$	531.05
2/17/04	PW-2	GARBAGE PACKER	Repair Hydraulic Hose	Charleston Co. Fleet	$	538.65
2/20/04	stock items		Cleaners/Degreasers	Isle of Palms Hardware	$	38.70
2/27/04	stock items		Cleaners/Degreasers	Isle of Palms Hardware	$	34.20
2/27/04	PW-9	CAT LOADER	Replaced Injector Pump	Blanchard Machinery	$	2,728.15
2/27/04	PW-14	GARBAGE PACKER	Tire Repair (1)	Williams Tire	$	32.45
2/27/04	PW-10	PICKUP TRUCK	Filters	Bumper to Bumper	$	30.19
2/27/04	PW-1	PICKUP TRUCK	Service	Auto Care Express	$	6.95
2/27/04	stock items		Cleaners/Degreasers	Walmart	$	49.30
				Total Ending Feb-04	$	5,992.74
3/1/04	PW-14	GARBAGE PACKER	Wiper Blades	Hughes Motors	$	54.25
3/1/04	stock items		Cleaners/Degreasers	Walmart	$	94.04
3/1/04	PW-19		Solenoid for Dumper	Napa Auto Parts	$	10.47
				Total Ending Mar-04	$	104.51

ISLE [redacted]ALMS
PUBL[redacted]ORKS
2003-2004
MAINTENANCE
REPORT
104620.5017

Date	VEHICLE	Year, Make, and Model	DESCRIPTION	VENDOR		AMOUNT
				Total Ending July 2003	$	7,619.47
				Total Ending August 2003	$	2,175.18
				Total Ending September 2003	$	9,095.04
				Total Ending October 2003	$	4,773.65
				Total Ending November 2003	$	7,515.73
				Total Ending December 2003	$	6,827.89
				Total Ending January 2004	$	3,972.27
				Total Ending February 2004	$	5,992.74
				Total as of March 10, 2004	$	47,971.97
				Annual Budgeted Amount 2003 - 2004 Budget	$	80,000.00
				Balance Remaining	$	32,028.03
				Percent of Budget Remaining		40%

DogPoop Bags.Com

Quote

Attention: Dave Kynoski

Wild Dunes Community Association
6200 Palmetto Drive
Isle of Palms, South Carolina 29451

Thanks for your request for pricing for:

25 Mini Dispensers
25 500 Bag Rolls

We can give your our lowest rates at these quantities – our "State" rate - as follows: Dispensers - $25.00 each ($39.95 list). Bags – 2.8 cents per bag - $14.00 per roll ($18. list). Your totals are as follows:

25 Dispensers	$825.00
25 500 Bag rolls	$350.00
Total	$1,175.00

We can also offer you free UPS Ground shipping. These products are in stock and can ship immediately. In addition – we will send you our "State" web page link to you can continue to buy at these prices.

You can place your order by faxing your PO to 1-888-827-9090. If you have any questions please contact me at 1-888-309-5285.

Thank you,

Mark Young
General Manager

Approved For Purchase
Please ship asap per our telephone conversation. Thanks, Mark.
Dave Kynoski







SCDOT
South Carolina
Department of Transportation
Charleston County Maintenance
2861 Maintenance Way
North Charleston, SC 29406

23 February 2004

Mr. David D. Mobley, Jr.
Director of Public Works
1303 Palm Boulevard
PO Box 508
Isle of Palms, SC 29451

Re: Storm-water Pumping on the IOP Connector Bridge

Dear Mr. Mobley:

Thanks you for your letter of 18 February 2004 inquiring about the cleaning of the storm-drain pans on the Isle of Palms Connector (SC-517). The SCDOT is required under the SCDHEC-OCRM permit for the construction of the bridge, to frequently clean the pans on the bridge. This letter is to respond to your previous letter.

1. The contract is to provide this service 3 times per year. The contractor started in late January and will perform the next cleaning cycle in May 2004.
2. The contractor is allowed to dump only water from the pans into the detention area under the bridge. The detention area is designed to naturally filter the water while slowly releasing it back to the Intra Coastal Waterway. When the contractor completes the cleaning cycle, our inspector will ensure the bridge deck at that location is clean to our satisfaction.
3. I am not familiar with a non-profit organization that collected monies for the purpose of the purchase of a pumper truck/spill bucket containment system.
4. If you should have any questions concerning details about our contractor on this job, please contact Mr. Jack McCurdy at 740-1655.

Should you have any further questions concerning this, you may also call me at 740-1655.

Sincerely,

Russell W. Cornette, EIT, LSIT
Resident Maintenance Engine
Charleston County, SCDOT

RWC

Cc. Jack McCurdy

from
DAVID C. MOBLEY, JR.
Linda, Letter of Response
Per the Concerns of
Stormwater pumping on the
Connector Bridge.

1513 Hwy 61 – PO Box 97
Ridgeville, SC 29472

Eadie's Drain & Vacuum Service

March 4, 2004

City of Isle of Palms Public Works

Attn: Mr. David Mobley

VIA FACSIMILE: (843) 886-5762

Location: Whispering Palm & Waterway

Proposal

Description of Work:
Hydro clean, vacuum, and video inspect approximately 450' of 18" storm drainpipe.

Eadie's Will

- Provide IOP with a video tape of the pipe and a report on any defects found
- Obtain a hydrant meter form IOP water department
- Disposal of all sand vacuumed from pipe

Estimate one (1) day to complete job.

Total **$1,820.00**

**Due to the amount of sediment in the pipe it is necessary to clean pipe before filming. (Cleaning is included in price.)*

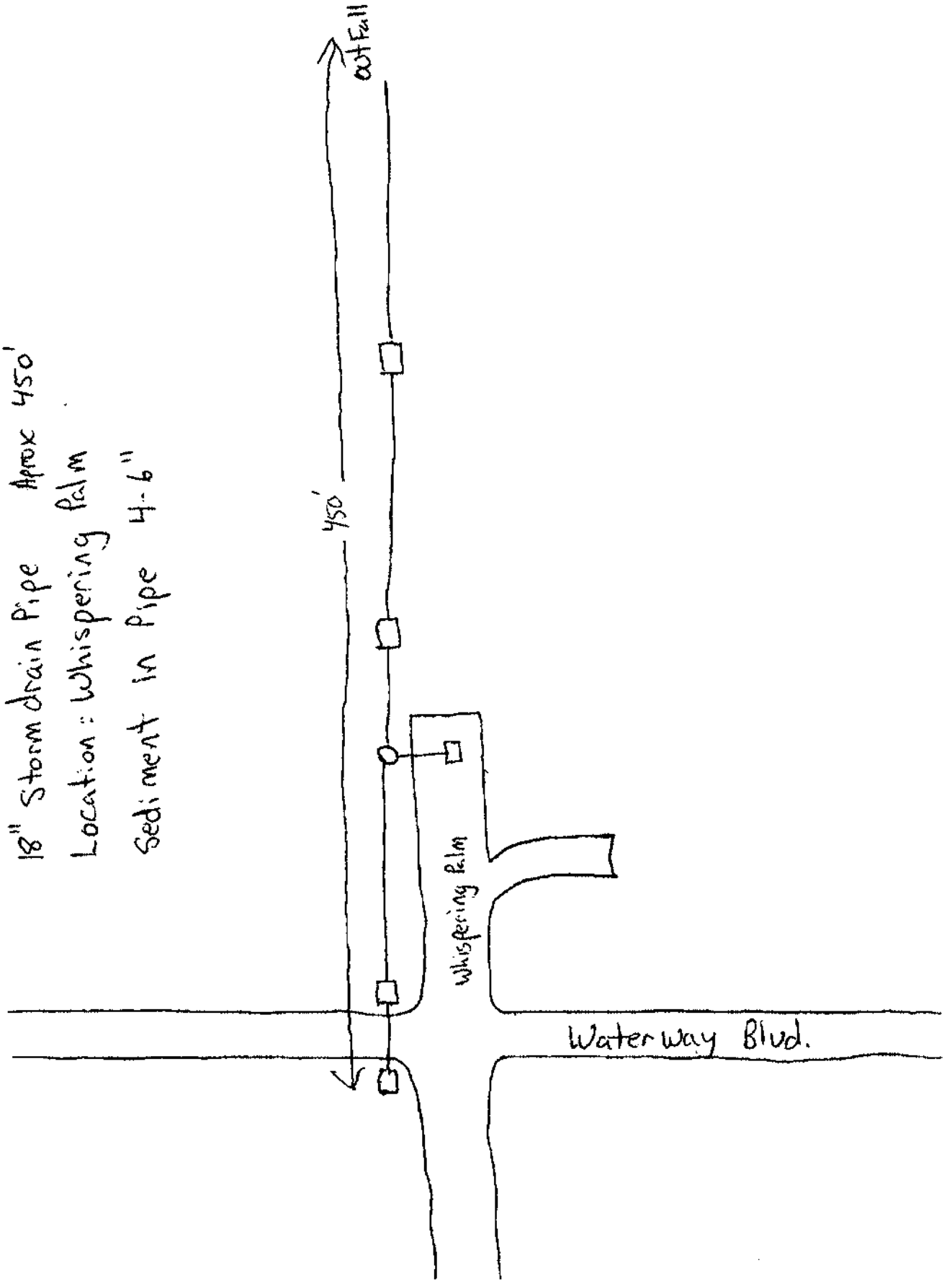
Thank you for this opportunity to submit our proposal. We look forward to doing business with you.

Scott Eadie

Why Settle For Less.....

Linda, Attached is a Proposal from Eadie's to video Inspect the storm drain pipe @ Ms. Dangerfield's

The pipe has 4"-6" of sand which will Need to Be Removed Before Filming, Included in Price.


18" Storm drain Pipe Approx 450'
Location: Whispering Palm
Sediment in Pipe 4-6"
outfall
450'
Whispering Palm
Waterway Blvd.

SOUTH CAROLINA FORESTRY COMMISSION
Bob Schowalter, State Forester P.O. Box 21707 Columbia SC 29221

Community Forestry Grant Assistance Program

* Call for Proposals *

The South Carolina Forestry Commission, in cooperation with the U.S. Forest Service, is pleased to announce that funds have been appropriated for the 2004 Urban and Community Forestry (U&CF) Grant Assistance Program. This is a ***reimbursable***, **matching grant program to provide funding for projects designed to improve the management, conservation and maintenance of the tree resource in and around South Carolina communities.** The budget cycle for this program is July 1, 2004 through June 30, 2005.

For an overview of the program's guidelines see the enclosed brochure. If you are eligible to apply and interested in receiving an application packet, please return the enclosed response card immediately.

Three regional grant writing workshops will be held around the state in March. First-time applicants are strongly encouraged to attend one of the workshops. If you or someone in your organization would like to attend, please return the registration form along with the grant packet response card.

Completed grant proposals must be *received at the Forestry Commission Headquarters* on April 23, 2004. Therefore, we urge you to return your response card and workshop registration form as soon as possible to allow adequate time to develop a strong, well written proposal. Should you have any questions, please feel free to contact me at (803) 896-8846 or gfreeman@forestry.state.sc.us.

Linda, This grant
May Be the way to trim
& Replace PALM trees.
Please place on the Agenda
For the PW Meeting.
We could line the
Entrance to the Connector
(Mt. Pleasant side) with PALMS!
thanks, Dan

Sincerely,

Gloria Freeman

Gloria Freeman
Grant Assistant Administrator

EXHIBIT D

RECREATION COMMITTEE
March 2, 2004

The regular meeting of the Recreation Committee was held on February 2, 2004, at 5:30 p.m., in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Rice and Hanbury, City Administrator Tucker, Recreation Director Page and Mayor Sottile.

1. Citizens Comments. Kevin Kennedy, 2902 Skinner Boulevard, spoke about the condition of the ditch along 29th Avenue that is holding stagnant water. He noted that the original drainage line was filled in from Skinner Boulevard to the far end. Chairman Buckhannon recommended that Mr. Kennedy take this matter to the Public Works Department.

2. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the minutes from the regular meeting of February 2, 2004, the special meeting of February 17, 2004, and the joint meeting with Public Works of February 10, 2002 as submitted; Councilwoman Hanbury seconded. Upon discussion, Councilwomen Hanbury and Rice made a few word amendments in each set of minutes; amendments were seconded; amendments and motion passed unanimously.

3. Recreation Department Report. Director Page discussed the monthly report (copy attached), highlighted some of the events and answered questions of Committee members. She noted that the final surf camp proposal was attached as well as baseball schedules. Councilwoman Rice commented that the Blues Bash was a wonderful program and everyone seemed to have a great time.

4. Old Business. (A) Update Recreation Expansion Project. Director Page stated that there was a change order for adding anchor bolts into the ground. This was required in order to obtain the flood certificate, the building had to be at least one foot above flood level and all the windows and doors had to be raised to meet this requirement. She said that the reduction in the cost of replacing siding offset some of the cost of these bolts so that the change order is only $9,960. After discussion, it was recommended that LS3P be requested to come to the Ways & Means meeting to discuss this situation.

(B) Status of Surf Camp.

(C) Further Discussion of Front Beach Enhancement Maintenance.

5. New Business. (A) Review of FY04/05 Recreation General Fund Budget. Administrator Tucker began discussion of the attached budget and noted that the salary structure has been adjusted to compensate landscaping at City Hall and also includes a Cost of Living of 2.3%. After discussion, Councilwoman Hanbury made a motion to recommend to Ways & Means approval of this budget; Councilwoman Rice seconded; motion passed unanimously.

(B) March Middle School Dance. Director Page began discussion of whether or not to have a dance in March because of the construction. Twenty-eighth Avenue will not be accessible until next month, but she felt that the staff could handle it. She noted that the dance was cancelled in February because of the construction and poor weather which generated muddy conditions. The Committee agreed to hold the dance.

6. Miscellaneous. (A) Councilwoman Hanbury asked if there should be a mission statement for the Recreation Department. Director Page stated that she had one and would copy it for committee members.

(B) Chairman Buckhannon suggested that another Port-O-Let be placed near the ballfields until 28th Avenue has been opened and he asked that more trash cans be placed around the area for use to control litter and enhance the looks of the area.

(C) Set Date for Next Meeting. Tuesday, April 6, 2004, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:32 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
February 2004

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

Parks and Grounds Maintenance
Monthly Report
February 2004

Recreation Building:

Scrubbed gym floor
Replaced 2 lights in gym
Dusted side beams around the gym walls
Fire extinguisher inspection completed
Due to construction, removed water fountains in the gym
Setup for aerobics, yoga, Keenagers', Tiny tots and preschool
Completed monthly inspection checklist

Recreation grounds:

Transplanted two magnolia trees from the tennis court entrance to the playground area
Removed broken lattice from the port a let on the baseball field
Regular grounds maintenance
Completed monthly inspection checklist on Playground

Basketball and Tennis Courts:

Removed trash weekly
Blew off and cleaned courts as needed
Re-hung tennis windscreens

Baseball/Softball fields:

Edged infield area of the baseball field to 60 ft. radius from the pitchers mound
Removed bermuda sprigs from the edge of the infield and sprigged the worn areas in the outfield
Pulverized the infields
Groomed the baseball infield for the youth baseball skills evaluation
Regular grounds maintenance

Soccer Field:
Applied 200 lbs of 22-0-0 fertilizer to the soccer field
Regular grounds maintenance
Winterized irrigation well pump

Equipment:

Weekly cleaned and inspected all maintenance equipment
Replaced the mower blade and belt on the push mower

City Property and Landscape Maintenance:

Installed one (1) Rain Bird irrigation system with four (4) zones at the Building Dept.
Serviced the irrigation system at City Hall replacing one gear drive head
Applied 22-0-0 fertilizer to the Building Dept. and to City Hall grounds
Repaired drainage leak on water fountain in Memory Park
Cleaned the Connecter Park grounds and road of litter
Raked and cleaned dog kennel area
Contracted Maintain, Inc to switch Front Beach Rest room showers to irrigation system
Regular maintenance of City grounds

Misc:

Set up and cleaned up for the Blue's Bash
Set up and cleaned up temporary parking area on the multi-purpose field for the Blue's Bash

FEBRUARY ACTIVITIES AND SPECIAL EVENTS

Keenagers'
The Keenager's monthly meeting was held Wednesday, February 4th at 12:00 noon. Fifty (50) seniors attended. The recreation staff hosted a Valentine's game for the group's enjoyment rather than a speaker.

The Keenager's February trip was cancelled, due to lack of participation.

IOP Middle School Dance
The February dance was cancelled due to construction. The next dance will be held on March 5th from 7:00-10:00pm.

Morning Aerobics
Nine (9) participants are actively enrolled in the morning aerobics class. Classes are held on Mondays, Wednesdays and Fridays from 8:00 – 9:00am. The fee is $60 for the six week session or $7 per class.

Yoga
Nine (9) participants are actively enrolled Classes are held on Tuesdays and Thursdays from 12:30 – 2:00pm. The fee is $80 for the six week session or $10 per class.

Dog Obedience
The next Dog Obedience class will begin on March 2nd. Three (3) Beginner classes will be held. Nine (9) participants are enrolled in each class. The next session will begin on April 19th.

Gymnastics
The gymnastics program will began a new session on February 20th. Six (6) children are currently signed up. Classes meet on Fridays from 4:00 – 4:45pm. The fee is $40 for a five (5) week session.

Cupid's Card Shop
Cupid's Card Shop was held on Monday, February 9th from 3:00-4:30pm. About Twenty-two (22) children attended.

Lowcountry Blues Bash
The Lowcountry Blues Bash was held on Saturday, February 7th from 5:00 – 8:00pm and on Sunday, February 8th from 2:00 – 5:00pm. There was a $5.00 admission at the door and children 12 and under were FREE! Approximately Three hundred and fifty (350) people attended this event on Saturday night and Two hundred (200) on Sunday afternoon. The Isle of Palms Exchange Club offered concessions on both Saturday and Sunday.

Camp Summershine & Wee Camp
The dates for the 2004 Summershine camp are June 7th through August 6th. Camp is held Monday – Friday beginning at 9:00am. Camp will not be held from June 28th to July 2nd due to Anthony Johnson's Basketball Camp. Isle of Palms residents will have the first opportunity to register from Monday, March 29th to Friday, April 2nd. Open registration will begin on April 5th.

Camp Summershine is held for children ages 5 thru 12 years old. Supervision of camp staff is an 8:1 ratio. The first thirty five to register are enrolled. Others are placed on a waiting list. Campers are divided into smaller groups according to their ages in an attempt to provide fun and challenging activities. Each week of camp has a theme. Great effort is put into the arts & crafts, field trips and guest speakers to meet the weekly theme. Camp Counselors begin working in May to develop ideas, games and schedules for the weekly activities. Camp costs $65 for IOP residents and $70 for non-IOP residents. Camp costs include arts & craft supplies, weekly field trips, a canvas tote bag, camp t-shirt and daily snacks. A $25 deposit is required to register for each week of camp.

Wee camp is held for children ages 3 & 4 years old. The day begins at 9:00am and campers are picked up at 12:00 noon. The first eighteen (18) to register will be enrolled. Others will be placed on a waiting list. Just like in the big camp, arts & crafts, indoor and outdoor activities are based upon weekly themes.
The cost is $35 for IOP residents and $40 for non-IOP residents. A $20 deposit is required to register for each week of camp.

In an effort to help the Camp Staff better meet the needs of the campers, an evaluation form has been developed and will be passed out twice during the summer for parents to provide input that will help make the camp program better and more enjoyable for the campers. Oftentimes the parents give great ideas and provide positive comments throughout the summer camp program. The past three (3) summers one family hosted a pool party for the campers at their house and furnished hotdogs and hamburgers for lunch. Parents also contribute to the camp by regularly providing cupcakes, cookies and candy for snack time.

Easter Egg Hunt
The 2004 Easter Egg Hunt will be held on Saturday, April 10th at 10:00am. The Accommodation Tax Committee has approved $1000 towards this year's event. Layout of this year's event will be different due to construction. This event is held for children ages 12 years & under and is FREE to participate!

Laura Togami

UPCOMING EVENTS & ACTIVITIES

March	Event	Time
3	Keenager's Luncheon	12:00noon
5	IOP Middle School Dance	7:00-10:00pm
19-21	TKD Tournament	TBA
29-Apr. 2	Summer Camp Reg. Begins (IOP Residents ONLY!)	8:30am-6:00pm

April	Event	Time
5	Camp Open Registration	8:30am-6:00pm
10	Easter Egg Hunt	10:00am - Until

February Athletic Report

Youth Basketball:
The 2004 Youth Basketball season is winding down. The 9/10 year-old league finished its regular season on February 9th. Long Island Café, coached by Michael Giles, finished as the league champion. Third Brigade completed the season in second place. The double elimination tournament is set to begin on Saturday February 21st. The championship game will be played on March 6, 2004.

The 7/8 and 5/6 year-old leagues will complete their seasons on February 26th. Each league has been running very smoothly and each player seems to be learning new skills. Medals will be awarded to each player following their final game.

Youth Baseball:
Youth Baseball registration ended on February 6, 2004. The Youth Baseball orientation meeting went very well, with about 100 children and parents attending. Players received schedules and league rules and were introduced to their respective coaches. All parents were asked to sign a Code of Ethics before their child was able to play baseball.

Skill evaluations were held on February 18, 2004 for the 9-12 Dixie Majors league. Each child showcased his/her skills in front of the coaches. After the skill evaluations, the coaches drafted their teams and reviewed and approved league rules and policies. Each coach selected a practice time for the season.

Youth FAST START Baseball:
FAST START Registration is set for March 1 – 19, 2004. The first week of registration, March 1st – 5th, is available to Isle of Palms residents only. The registration fee is $20.00 for residents and $25.00 for non-residents. Activity days will be scheduled for Saturday afternoons.

Adult Spring Softball:
Spring Softball registration will end on February 27th. The registration fee is $425.00 per team. The captains' meeting is scheduled for Tuesday March 2nd. Games will be played on Monday and Wednesday evenings at 6:30, 7:45 or 9:00pm. The league is limited to twelve (12) teams.

Adult CO-ED Volleyball:
The 2004 Adult CO-Ed Volleyball season concludes its regular season February 22nd. One eyed Banana leads the league with only one loss and Jam Good Time is right on their heels with two league losses. The double elimination tournament will begin on February 26, 2004. The league champion will receive a first round bye in the tournament. The tournament champion will receive a team trophy and t-shirts. Lowcountry Officials will provide referees for the post-season tournament.

T.J. Rostin
Assistant Director

Misc:
Staff has continuously been working on specifics for a 2004 Surf Camp. Meetings with the City Treasurer have been necessary to calculate finances for the camp in various scenarios involving the distribution of those finances. A proposal was developed and presented to Recreation Chairman, Ryan Buckhannon prior to a scheduled meeting with Kai Dilling of Sol Surfer's Surf Camp LLC's. T.J. Rostin, Assistant Director and Norma Jean Page, Recreation Director, met with Kai Dilling on February 12, 2004 to discuss the proposal and other preliminary issues involving the camp.
A copy of the proposal and Mr. Dilling's response is attached.

Meetings Attended:

February	2	Personnel Committee Meeting Recreation Committee
	3	Lowcountry Senior Games Committee
	5	2004 South Carolina Recreation and Parks Association Conference Committee in Mount Pleasant
	7	Dixie Youth State Baseball meeting in Columbia
	9	Construction progress meeting IOP Connector Run Sponsorship Committee
	10	Joint Recreation Committee & Public Works Committee
	11	South Carolina Athletic Programs Board meeting in Columbia
	12	Kai Dilling, Sol Surfer's Surf Camp
	16	Youth Baseball Orientation meeting at Rec. Dept. Todd Smith, IOP Connector Run
	17	Special Recreation Committee meeting at City Hall Ways and Means Committee meeting at City Hall
	22-24	SC Leadership Enhancement and Development Institute Annual Southern Leisure Management & Trends Institute
	24	City Council
	27	Construction progress meeting

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Morning Aerobics	Evening Aerobics	Dog Obedience & Seminar	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Yoga	Total
REVENUES	2,753	1,102	11,725	1,442	11,046	5,780	13,301	2,138	49,287
EXPENDITURES									
Salaries	1,728	767	8,869	750	6,707	3,514	8,001	1,289	31,625
Supplies									-
Miscellaneous									-
Total Expenditures	1,728	767	8,869	750	6,707	3,514	8,001	1,289	31,625
Surplus / (Deficit)	1,025	335	2,856	692	4,339	2,266	5,300	849	17,662

Feb-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES							
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General Conces.	Total	
REVENUES	1,085	7,284	1,354			678	10,401	
EXPENDITURES								
Transportation	580						116	
Entertainment	1,038	1,500		740			3,278	
Supplies/Prizes	210			1,052	458		1,720	
Concessions	-	1,300	21	133			1,454	
Decorations	-			26	1,872		1,898	Tents & Stages
Advertizing			610					
Miscellaneous	75	-		65				
Total Expenditures	1,903	2,800	631	2,016	2,330	-	8,466	
Surplus / (Deficit)	(758)	3,212	723	(2,016)	(2,330)	678	1,935	

Feb-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	11,151	6685	4235		22,071
EXPENDITURES					
Officials	-	1,022			1,022
Equipment	3,246	212			3,458
Supplies					-
Uniforms	2,726	1,288			4,014
Trophies	2,050				2,050
Sanction Fees					-
Miscellaneous					-
Total Expenditures	8,022	2,522	-	-	10,544
Surplus / (Deficit)	3,129	4,163	4,235	-	11,527

Feb-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	1,625	3,400				1,725	6,750
EXPENDITURES							
Officials	1,305	2,111				820	4,236
Equipment	79	78					157
Supplies							-
Uniforms							
Trophies	240	277					517
Sanction Fees	125						125
Miscellaneous							-
Total Expenditures	1,749	2,466		-		820	5,035
Surplus / (Deficit)	(100)	934	-	-	-	1,110	1,944

Feb-04

ATTACHMENT

Isle of Palms
Surf Camp Proposal

February 12, 2004

Surf Camp Meeting
February 12, 2004
12:00pm

I. Last year's Surf Camp Analysis

II. 2004 Surf Camp Policies and Procedures
   A. Camp Guidelines for Lead Instructor
   B. Dates and Times for 2004 Camp
   C. Registration Form and Promotion Sheet
   D. Registration Procedures

III. 2004 Proposed Surf Camp Budget

IV. Purchasing Procedures for Lead Instructor
   A. Business Licensing
   B. Purchase Order procedure

V. Surf Camp Instructors and Beach Marshals
   A. Pre-employment qualifications
      1. Lifeguard certification
      2. First-aid certification
      3. CPR certification
      4. Pre-employment drug screening
   B. Time cards
   C. Pre-camp and Post-camp responsibilities

ISLE OF PALMS
RECREATION DEPARTMENT

Surfers Surf

Isle of Palms Sol Surf Camp
Guidelines
2004

Camp Staff

- Camp shall be called **"Isle of Palms Sol Surf Camp"** and shall be included in the City's Recreation Department Programs.
- Camp Supervisor, Instructors and Beach Marshals shall be Employees of the City of Isle of Palms and wages shall be paid from revenues generated from registration fees.
- Recreation Director shall interview and evaluate all potential instructors hired for the Surf Camp, following the hiring practices outlined in Employee Handbook
- Job applicants shall be asked to sign written authorizations for a release of information to conduct a background investigation and pre-employment drug test.
- All camp employees shall hold and maintain in full force a current American Red Cross Lifeguard, CPR and First Aid Certifications
- Copies of Certifications shall be furnished to the Recreation Director or Designee.
- *It shall be the responsibility of the Camp Supervisor to know and comply with all Local, State and Federal laws.*

Camp Supervisor

- Provide T-shirts for camp participants
- Purchase snacks, drinks etc for participants
- Camp Supervisor shall not, at anytime, leave participants unattended
- Supervisor shall maintain and have with him/her a first aid kit, provided and approved by Recreation Director or designee.
- Supervisor shall be equipped with a two-way radio, provided by the City that shall permit clear and dependable communication with the Recreation Department
- Rules and regulations pertaining to safety and surfing shall be communicated to the participants
- Supervisor shall provide and keep all equipment (surfboards) in good condition and repair.
- Participants will not be allowed to begin a class or to enter water until parents have signed a waiver releasing the City of Isle of Palms, Employees, Volunteers, officers, etc of all liability.
- At no time shall a substitute instructor or beach marshal be allowed to supervise, instruct or be in charge of camp participants.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451
(843) 886-8294 • Fax: (843) 886-9857 • www.iop.net • e-mail: ioprec@iop.net

Recreation Department Staff

- Accept registration forms and payment for Camp
- Shall provide check-in sheets for campers, before and after camp
- Maintain time cards for Instructors, Beach Marshals and Camp Supervisor
- Provide two-way radio for dependable communication to the Recreation Department
- Provide Public Service announcements and flyers for publicity

Guidelines & Camp Policies

- Registration fees are $300 per session.
- All Registration shall go through the Recreation Center Office on 28th Ave.
- Dates, Times and location of camp shall be approved by the Recreation Director
- Camp will be offered for ages 8 & older, including adults
- Instructor ratio will not exceed 6:1
- A deposit of $100 will be required to hold a space.
- Class participants shall check-in at the Recreation Center on Monday morning. Tuesday thru Friday campers may be dropped off and picked up at 28th Ave. Beach Access.
- Each participant shall sign or have parent sign a waiver releasing the City, Employees, Volunteers, officers, etc. of all liability.
- Water activities and instructions shall be conducted at 28th Ave beach access area
- Instructor shall maintain and have with him/her a first aid kit, provided and approved by Recreation Director or Designee.
- Instructor shall be equipped with an operational two-way radio, provided by the City that shall permit clear and dependable communication with the Recreation Department
- All Surfboards shall have a leash attached and participants will be required to use leashes at all times, while in the water.
- If, in the discretion of the Recreation Director or her designee, bad weather, high winds or dangerous currents are present, the Director may postpone classes.

City of Isle of Palms
Surf School Proposed Budget
2004
(80/20)

Revenues:	**Total**	**$64,800**
2 sessions per day (morning and afternoon) 12 children per session (total of 24 children per week) 9 weeks of surf camp $300 registration fee per child		
Personnel Expenses:		
	Total	**$37,907.69**
Chief Instructor/Supervisor	$33,107.15	
Employer FICA @ 7.65%	$ 2,532.70	
Retirement @ 6.85%	$ 2,267.84	
	Total	**$ 9,821.00**
2 Instructors @ $375 per week for 9 weeks 1 Beach Marshal per day @ $7.25/hr,		
Employer FICA @ 7.65%		$ 751.31
Subtotal Personnel Expenses		**$48,480.00**
Camp Expenses:		
T-Shirts, 18 doz. @ $7.50 per shirt	$ 2,160.00	
Refreshments/Supplies	$ 1,200.00	
Total		**$ 3,360.00**
Total Expenditures		**$51,840.00**
Net Revenue to City (20% of revenue)		**$12,960.00**

ATTACHMENT

Isle of Palms
Surf Camp
Final Proposal

February 25, 2004

City of Isle of Palms
Final Surf Camp Proposal
2004

	2004 Proposal
Gross Revenues **(max possible = $64,800)**	64,800.000
Lead Instructor's Pay (70% of Revenue)	45,360.000
T-shirts & Supplies	-3,360.00
Net Pay to Lead Instructor	**42,000.000**
% of revenue	**65%**
Lead Instructors FICA (employer portion)	3,470.04
Lead Instructors Retirement (employer por.)	3,107.16
Assistant Instructors/Marshall Total Gross	9,800.00
Assistant Instructors/Marshall FICA	749.70
T-shirts/Refreshments/Supplies	-
Subtotal City Costs	**17,126.90**
% of revenue	**26%**
Net to City	2,313.10
	4%

Isle of Palms Sol Surfer's Surf Camp
Guidelines
2004

- Camp shall be called **"Isle of Palms Sol Surfer's Surf Camp"** and shall be included in the City's Recreation Department Programs.
- Lead Instructor, Assistant Instructors and Beach Marshals shall be Employees of the City of Isle of Palms and wages shall be paid from revenues generated from registration fees.
- All potential employees must complete an application form
- Recreation Director shall interview and evaluate all potential instructors hired for the Surf Camp, following the hiring practices outlined in Employee Handbook
- Job applicants shall be asked to sign written authorizations for a release of information to conduct a background investigation and pre-employment drug test.
- All camp employees shall hold and maintain in full force a current American Red Cross Lifeguard, CPR and First Aid Certifications
- Copies of Certifications, applications and interviews must be scheduled and/or completed the week of Monday May 10th and furnished to the Recreation Director or Designee.
- Each employee shall attend an orientation session where the City Employee Handbook is presented along with Policies, Procedures and Job Duties.
- Each employee shall sign an employee statement acknowledging they have read and understood all City policies.
- *It shall be the responsibility of the Lead Instructor to know and comply with all Local, State and Federal laws.*

GUIDELINES AND POLICIES:

- Registration fees are:
  $250 per session IOP Residents
  $350 per session Non Residents
- First week of registration shall be designated for IOP Residents Only
- No discounts or changes in registrations fees shall be permitted, unless approved by the Recreation Director.
- All Registration forms, checks, cash and any other type of payment shall go through the Recreation Center Office on 28th Ave.
- Dates, Times and location of camp shall be approved by the Recreation Director

- Camp will be offered for ages 8 & older, including adults
- Instructor ratio will not exceed 6:1
- A non-refundable deposit of $100 will be required to hold a space.
- Each participant shall sign or have parent sign a waiver releasing the City, Employees, Volunteers, officers, etc. of all liability and shall not be allowed to Participate until such waiver, completed registration form and payment is received.

If, in the discretion of the Recreation Director or her designee, bad weather, high winds or dangerous currents are present, the Director may postpone classes.

RECREATION DEPARTMENT SHALL:

- Accept all registration forms and payment for Camp
- Provide receipts for payment
- Keep a detailed record of all camp participants
- Provide check-in sheets for campers, before and after camp
- Maintain time cards for Instructors and Beach Marshals
- Provide two-way radio for dependable communication to the Recreation Department
- Provide Public Service announces and flyers for publicity

LEAD INSTRUCTOR SHALL:

- Be under the direct supervision of the Assistant Recreation Director
- Provide quality camp T-shirts for participants
- Provide T-shirts for camp Instructors and Beach Marshals
- Purchase snacks, drinks, sunscreen etc. for participants
- Not, at anytime, leave participants unattended
- Maintain and have with him/her a first aid kit approved by Recreation Director or designee.
- Make sure the Beach Marshal is equipped with a working two-way radio, provided by the City that shall permit clear and dependable communication with the Recreation Department
- Communicate Rules and regulations pertaining to safety and surfing to the participants and staff
- Provide and keep all equipment (surfboards) in good condition and repair.
- Be responsible for the storage of all equipment and the transporting of all equipment to and from the 28th Ave. Beach Access.
- Not allow class to begin or camper to enter water until parents have signed a waiver releasing the City of Isle of Palms, Employees, Volunteers, officers, etc of all liability.
- At no time shall a substitute instructor, assistant instructor or beach marshal be allowed to supervise, instruct or be in charge of camp participants.
- Maintain cleanliness of the beach area around the surf camp

ISLE OF PALMS
RECREATION DEPARTMENT

2004 5/6 T-Ball Schedule

Coach	Phone Number	Sponsor Name
Toni Bunting	886-3601	Berkeley Electric
Jay Clarke	886-9843	Morgan Creek Grill
Michelle Schwartz	886-8631	West Ashley Toyota
Jim Edwards	886-6175	
Jay Gottesman	849-1636	Prospec Electronics
Keller Strother	886-3781	Polly's Jewelry

- All games will be played on the Baseball field
- The Home team will occupy the first Base dugout and bat last
- Rain-out Hotline: 884-2278 ext. 3561

Date	Time	Home	vs.	Away
Sat. Mar. 20	10:00am	T. Bunting	vs.	J. Clarke
	11:00am	M. Schwartz	vs.	J. Edwards
	12:00pm	J. Gottesman	vs.	K. Strother
Sat. Mar. 27	10:00am	J. Edwards	vs.	K. Strother
	11:00am	J. Clarke	vs.	J. Gottesman
	12:00pm	T. Bunting	vs.	M. Schwartz
	April 2-12	NO GAMES(spring break)		
Sat. Apr. 17	10:00am	K. Strother	vs.	M. Schwartz
	11:00am	J. Gottesman	vs.	T. Bunting
	12:00pm	J. Clarke	vs.	J. Edwards
Sat. Apr. 24	10:00am	J. Edwards	vs.	J. Gottesman
	11:00am	K. Strother	vs.	T. Bunting
	12:00pm	M. Schwartz	vs.	J. Clarke
Sat. May 1	10:00am	J. Clarke	vs.	K. Strother
	11:00am	J. Gottesman	vs.	M. Schwartz
	12:00am	T. Bunting	vs.	J. Edwards
Sat. May 8	10:00am	M. Schwartz	vs.	T. Bunting
	11:00am	J. Edwards	vs.	J. Clarke
	12:00pm	K. Strother	vs.	J. Gottesman
Sat. May 15	10:00am	J. Gottesman	vs.	T. Bunting
	11:00am	K. Strother	vs.	J. Edwards
	12:00pm	J. Clarke	vs.	M. Schwartz

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ISLE OF PALMS
RECREATION DEPARTMENT

2004 7/8 Machine Pitch Schedule

Coach	Phone Number	Sponsor Name
Brad Lawson	886-8901	Southern Lumber & Millwork
Scott Henggeler	886-8008	MST Services
Eric Dodson	883-9397	Bauer International
Harry Sewell	886-4948	Neighborhood Handyman
Joe McManus	881-0708	Ocean Homes
Joe Wezwick	883-9374	SoCal Burritos

* All games will be played on the Softball field
* The Home team will occupy the First base dugout and bat last
* Rain-out Hotline: 884-2278 ext. 3561

Date	Time	Home	vs.	Away
Sat. Mar. 20	10:00am	B. Lawson	vs.	S. Henggeler
	11:00am	E. Dodson	vs.	H. Sewell
	12:00pm	J. McManus	vs.	J. Wezwick
Sat. Mar. 27	10:00am	H. Sewell	vs.	J. Wezwick
	11:00am	S. Henggeler	vs.	J. McManus
	12:00pm	B. Lawson	vs.	E. Dodson
	April 2-12	NO GAMES(spring break)		
Sat. Apr. 17	10:00am	J. Wezwick	vs.	E. Dodson
	11:00am	J. McManus	vs.	B. Lawson
	12:00pm	H. Sewell	vs.	S. Henggeler
Sat. Apr. 24	10:00am	J. McManus	vs.	H. Sewell
	11:00am	J. Wezwick	vs.	B. Lawson
	12:00pm	S. Henggeler	vs.	E. Dodson
Sat. May 1	10:00am	S. Henggeler	vs.	J. Wezwick
	11:00am	E. Dodson	vs.	J. McManus
	12:00pm	B. Lawson	vs.	H. Sewell
Sat. May 8	10:00am	E. Dodson	vs.	B. Lawson
	11:00am	H. Sewell	vs.	S. Henggeler
	12:00pm	J. McManus	vs.	J. Wezwick
Sat. May 15	10:00am	B. Lawson	vs.	J. McManus
	11:00am	J. Wezwick	vs.	H. Sewell
	12:00pm	S. Henggeler	vs.	E. Dodson

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ISLE OF PALMS
RECREATION DEPARTMENT

9-12 year-olds Dixie Youth Schedule

Coach	Phone Number	Sponsor Name
Patrick Fogarty	886-4431	West Ashley Toyota
Joe Clark	886-3897	Carroll Realty
David Bourque	886-5123	Ron Davis Realtors
Russ Stemke	886-6101	Island Realty

- All games will played on the Dixie Youth Baseball field
- The Home team will occupy the First base dugout and bat last
- Rain-out Hotline: 8842278 ext. 3561

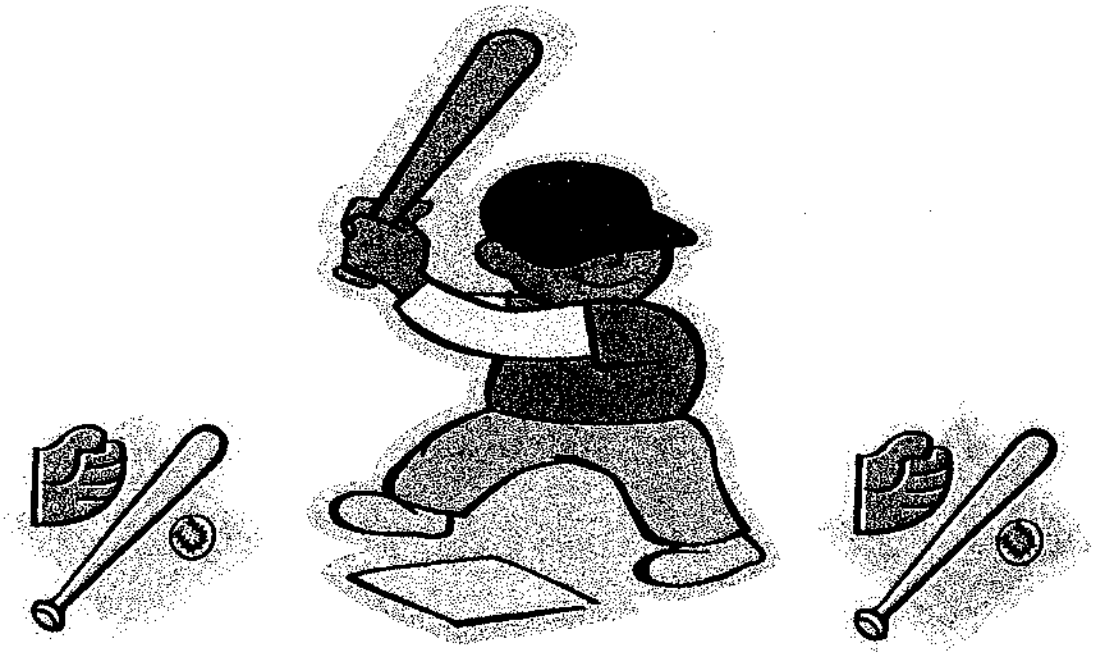
Date	Time	Home	vs.	Away
Thurs. Mar. 25	5:15pm	P. Fogarty	vs.	J. Clark
	6:30pm	D. Bourque	vs.	R. Stemke
Tues. Mar. 30	5:15pm	J. Clark	vs.	D. Bourque
	6:30pm	R. Stemke	vs.	P. Fogarty
Thurs. Apr. 1	5:15pm	D. Bourque	vs.	P. Fogarty
	6:30pm	J. Clark	vs.	R. Stemke
Tues. Apr. 13	5:15pm	R. Stemke	vs.	D. Bourque
	6:30pm	J. Clark	vs.	P. Fogarty
Thurs. Apr. 15	5:15pm	P. Fogarty	vs.	R. Stemke
	6:30pm	D. Bourque	vs.	J. Clark
Tues. Apr. 20	5:15pm	R. Stemke	vs.	J. Clark
	6:30pm	P. Fogarty	vs.	D. Bourque
Tues. Apr. 22	5:15pm	P. Fogarty	vs.	J. Clark
	6:30pm	D. Bourque	vs.	R. Stemke

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Tues. Apr. 27	5:15pm	J. Clark	vs.	D. Bourque
	6:30pm	R. Stemke	vs.	P. Fogarty
Thurs. Apr. 29	5:15pm	D. Bourque	vs.	P. Fogarty
	6:30pm	J. Clark	vs.	R. Stemke
Tues. May 4	5:15pm	R. Stemke	vs.	D. Bourque
	6:30pm	P. Fogarty	vs.	J. Clark

*** There will be a single elimination or double elimination tournament following the regular season (time permitting).**

"FAST START" BASEBALL



REGISTRATION:	March 1 – March 19 **(March 1-5 open to IOP residents only)**
COST:	$20.00/residents $25.00/non-residents
AGES:	3 & 4 year olds (must be 3 years old by March 31, 2004)
ACTIVITY DAYS:	Saturday afternoons
ORIENTATION MTG.:	Tuesday March 30th @ 6:00pm **(attendance is mandatory)**

*The FAST START Baseball Program is designed to teach children and parents various skills and ideas associated with baseball. Parents will be required to sign a Code of Ethics prior to the season and one parent from each family must attend all activities. The Team Leader, a selected parent from the team, will act as the primary coach. **Registration is limited.**

EXHIBIT E

SPECIAL PERSONNEL COMMITTEE
March 17, 2004

A special meeting of the Personnel Committee was held at 5:30 p.m. on March 17, 2004, in City Hall Council Chambers. Present were Chairman Bettelli, Committee member McMackin, Councilwoman Hanbury, City Administrator Tucker and Recreation Director Page.

1. Approval of Last Meeting's Minutes - March 9, 2004. Councilwoman McMackin made a motion to approve the minutes as presented; Chairman Bettelli seconded; motion passed unanimously.

2. Old Business. (A) Update on Evaluations. Administrator Tucker reported that she is making progress, but has not completed review of all the evaluations as yet.

(B) Part Time Employee Handbook. Chairman Bettelli and Councilwoman McMackin both stated that they had found some items in the handbook they questioned pertained to part time employees. Chairman Bettelli recommended holding a work session within the next month for review of the handbook. Administrator Tucker noted that there was a recommendation to have the labor attorney review the handbook every five years and she suggested that Council budget for this in the upcoming year.

The next regular meeting was scheduled for Wednesday, April 7, 2004, at 5:30 p.m. The workshop on the handbook was scheduled for Wednesday, March 24, 2004, at 11:00 a..m.

(C) Safety Sweepstakes for Part Time Employees. Administrator Tucker suggested that language could be added stating that the award for part time employees would be $25.00 on the monthly award and year end $250.00. Administrator Tucker noted that there were some regular employees who felt that their chances of winning the Safety Sweepstakes was lessened by having part time employees in the drawing. There was discussion of the number of part time employees in the City and Chairman Bettelli suggested that there might be a part time drawing once a quarter. After discussion, it was noted that Council is not obligated to accept every Employee Suggestion and this will be discussed further at the next meeting.

3. Miscellaneous. Longevity Bonus. Administrator Tucker referred to information previously distributed to committee members concerning what other municipalities are doing for longevity. (At this time, Councilman Buckhannon joined the meeting.) There are currently six employees with ten or more years of employment. Committee members discussed beginning a bonus at five years or ten years and also discussed a dollar amount. Upon discussion of additional vacation time, Administrator Tucker noted that there are employees who lose leave every year because their job is such that they cannot be away for long periods of time and those employees are the ones who have been with the City for a long enough time to have accumulated the maximum leave time.

The Administrator further stated that part of what this employee suggestion implied was that when an employee has been a really good employee for a long period of time, their value to the organization of often times greater than the salary they are earning because of the stability that they bring and all of the knowledge over the years. They are usually doing multiple tasks for the City because they have grown with the City and learned new things, etc. This award would be an acknowledgment of their value of the continuity that the City has in the long-term employee. There followed discussion of the value of

recognition of the employee as well as a monetary award. The Administrator was asked to come up with some cost estimates for the City and to provide them with a list of employees with their hire dates.

4. Executive Session. Chairman Bettelli made a motion to go into Executive Session to discuss personnel matters; Councilwoman McMackin seconded; motion passed unanimously. Administrator Tucker was not included in Executive Session.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken and that personnel matters were discussed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:54 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

PERSONNEL COMMITTEE
March 9, 2004

The regular meeting of the Personnel Committee was held at 5:30 p.m. on March 9, 2004, in City Hall Council Chambers. Present were Committee members Buckhannon and McMackin, Mayor Sottile, Recreation Director Page, City Administrator Tucker and Councilwoman Hanbury. Councilman Buckhannon called the meeting to order.

1. Approval of Previous Month's Minutes. Councilwoman McMackin made a motion to approve the February minutes as submitted; Councilman Buckhannon seconded; motion passed unanimously

2. Old Business. (A) Update on Evaluations. Administrator Tucker reported that she was approximately 30% of the way through the evaluations that have been turned in to her as well as those she has completed herself. Councilman Buckhannon noted that the Administrator's evaluation is still being worked on and will be discussed at a special meeting.

(B) Part Time Employee Handbook. Councilman Buckhannon noted that committee members have not had the opportunity to read through the Employee Handbook and make some recommendations for the committee to review. Chairman Bettelli, who is out of town on family business, asked Councilman Buckhannon to schedule a special meeting for next week after he returns to discuss this further. The meeting was set for Wednesday, March 17 at 5:30 p.m.

(C) Safety Sweepstakes. Administrator Tucker reported that she has not reviewed this yet, but will do so as soon as possible.

3. New Business. (A) Review of General Government and Building Department General Fund Budgets. Administrator Tucker reviewed these budgets in detail. Under General Government, the suggestion was made by Councilwoman McMackin to move the NPDES fee to the Building Department as long as the Treasurer had no problem with it.

Under Building Department, there was discussion of a regular year-round part-time employee and Councilwoman McMackin suggested that this would enable the department to remain opened during lunch hour. The employee could also gather data from around the island to cross reference for business licenses.

Councilwoman McMackin made a motion to recommend to Ways & Means approval of both budgets with the change that DHEC NPDES fees be transferred to the Building Department; Councilman Buckhannon seconded; motion passed unanimously.

(B) Proposed New Job Description - Police Department. Administrator Tucker noted that the City recently received notification of award of the grant for Victim Advocate and she referred to the attached job description. Councilman Buckhannon recommended that this job description be sent to the Public Safety Committee for their approval also. **Councilman Buckhannon made a motion to refer this to Public Safety with the clarification of the last sentence under "Knowledge, Skills and Abilities;" Councilwoman McMackin seconded; motion passed unanimously.**

(C) Proposed Revised Job Description - Recreation Department. Councilman Buckhannon referred to the attached two job descriptions and noted that these were recommended by the staff because the two grounds maintenance positions have been changed to incorporate other City grounds. Their salaries have also been adjusted accordingly. Administrator Tucker gave a brief history of the increased responsibilities of these two positions and how they have been paid to date. She noted that the staff has developed the new salary structure for the positions based on last year's regular compensation and overtime landscaping compensation, and she noted that the expense remains stable within the budget without paying overtime for City landscaping. The salary structure will be discussed further in Executive Session.

Councilwoman McMackin made some recommendations for changes to the job descriptions. Director Page recommended that the titles be changed to read "Parks & Recreation" Maintenance Supervisor and Maintenance Assistant. Councilwoman Hanbury noted that these two employees also do other types of maintenance on various City property and she felt that these duties might also be incorporated into their job descriptions. Administrator Tucker stated that there has been reluctance in increasing the number of City employees and that these employees have been able to do things for the City as needed which maximizes the utilization of people until the City is ready to hire staff for general City maintenance. These job descriptions will be redrafted by the Administrator and Recreation Director and then referred to the Recreation Committee for discussion.

4. Miscellaneous. (A) Employee Suggestions - Longevity Bonus. This will be discussed further at the special meeting next week when Chairman Bettelli will be in attendance.

(B) Personnel Report. Note the attached.

(C) Set Date for Next Meeting - March 17, 2004.

5. Executive Session. Councilman Buckhannon made a motion to go into Executive Session to discuss personnel matters; Councilwoman McMackin seconded; motion passed unanimously.

Coming out of Executive Session, Councilman Buckhannon stated that no action was taken and personnel matters within the Recreation Department and Fire Department were discussed.

Councilman Buckhannon made a motion to refer the position descriptions for Recreation Maintenance Supervisor and Assistant to the Recreation Committee for discussion and that the salary ranges for these positions be approved and recommended to Ways & Means for their approval; Councilwoman McMackin seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned.

Respectfully submitted,

Ryan Buckhannon, Acting Chairman

VICTIM ADVOCATE/ INVESTIGATOR

FUNCTION:

Under limited supervision within the Criminal Investigations Division, the Victim Advocate will direct the Victim-Witness Program in accordance with the South Carolina Crime Victim's Bill of Rights and provide direct services to victims of crimes. The Victim Advocate will serve as a liaison between victims of crime, the criminal justice system and social service agencies. The Victim Advocate will also collect and maintain crime, victim, witness, offender and court data. The Victim Advocate Investigator shall be under the limited supervision of the Detective Corporal and Assistant Chief and shall also perform specialized investigative duties involving all crimes committed when the Detective Corporal needs assistance.

DUTIES:

Respond to all requests for victim support.

Initiate contact and support services with victims of crime.

Provide emotional and moral support for victims of crime.

Assist victims in filing for financial compensation when needed.

Case management and follow-up on all crimes where victims are identified.

Provide emergency assistance in the form of transportation to medical facilities, safe houses or shelter, and protective services.

Coordinate a community service agency network to provide referral services for victims of crime.

Participate in crime prevention programs to include Crime Watch and community meetings.

Accompany victims and their families to court and hospital.

Provide crisis intervention services on a 24 hour basis.

Provide victims with information on the judicial system and all proceedings.

Notify victims of important dates in the criminal justice process and assist them in attending all required or needed hearings; such as bond hearings, preliminary hearings and grand jury.

Maintain computerized data files of victims, witnesses, offenders and court proceedings.

Conduct surveys and interviews of victims and witnesses.

Direct and maintain Victim-Witness volunteer program.

Assist the Criminal Investigator when needed, i.e. Interviews, Crime Scene Processing, Investigate assigned cases, attend bond hearings, preliminary hearings and Grand Jury.

Performs other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of state, local and federal laws pertaining to the general exercise of law enforcement duties, and victim advocate duties.

Knowledge of the principles, practices and procedure of police work.

Knowledge of criminal investigation methods.

Knowledge of rules of evidence and laws of search and seizure.

Thorough knowledge of departmental policy and procedure.

Knowledge of Magistrate, General Sessions and Family Court rules and procedures.

Knowledge of City and local area geography.

Knowledge of the use and care of firearms.

Knowledge of rules of evidence.

Skill in observing, distinguishing and recording facts accurately.

Ability to communicate clearly and succinctly both verbally and in writing.

Ability to work well with colleagues and the general public.

Must manage caseload and be available when necessary.

EDUCATION, TRAINING AND EXPERIENCE

Graduation from an accredited high school or GED.

Completion of the South Carolina Criminal Justice Academy and at least one (1) year experience as a patrol officer with a police agency.

Achievement and maintenance of firearms proficiency.

Possession of a valid South Carolina driver's license.

Possession of, or the ability to obtain within six (6) months of employment , Red Cross or other accredited certification in Cardio-Pulmonary Resuscitation (CPR).

SALARY RANGE

LOW	MIDDLE	HIGH
$26,023	$34,141	$39,738

ISLE OF PALMS RECREATION DEPARTMENT
JOB DESCRIPTION
PARKS & GROUNDS MAINTENANCE SUPERVISOR

Function:

Under limited supervision of the Recreation Director, plans, directs, organizes, develops and supervises the activities of maintenance and improvement of parks, city grounds and recreation grounds. Reports to the Recreation Director.

Duties

Performs the maintenance of the recreational facilities, City parks and grounds on a routine basis, such as cutting of grass, painting, weed-eating and picking up trash. Maintains, repairs and upgrade irrigation systems as required.

Maintains buildings, structures, play equipment, picnic areas, basketball courts, tennis courts, public rest rooms associated with the City grounds and Parks.

Prepares public playing fields for use as needed. Plans and implements maintenance activities for city grounds and public playing fields to include: fertilizing, watering, pesticide application, cultural activities etc.

Performs maintenance and housekeeping duties of facilities including sweeping, mopping, repairing leaking bathroom fixtures, painting, dusting, vacuuming and removal of trash.

Maintains inventory of materials and supplies required for daily operations

Assist with special events, programs and miscellaneous tasks as needed.

Performs mowing, trimming, edging, pest control, seeding, aerification, fertilization, removal of debris and other grounds maintenance/landscaping activities as required.

Performs other related duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of tools and work procedures utilized in maintenance, repair and installation of equipment. Must be physically able to operate an automobile, tractor, mowers a variety of gardening and lawn maintenance tools and equipment. Must be able to lift and/or carry weights of twenty to fifty pounds.

Requires the ability to operate a variety of automated office machines including a copier, typewriter, computer, calculator, etc.

Has extensive knowledge of landscaping design/methods, plant science and parks & grounds maintenance and the equipment and supplies associated with such.

MINIMUM TRAINING AND EXPERIENCE

Bachelor's degree in landscaping, plant science or Parks & Recreation or equivalent combination of training and experience which provides the required knowledge, skills and abilities. Must possess a valid SC driver's license and Certified Pesticide Applicator's license is a plus.

Salary Range: $26,285 - 32,343 - $42,362

ISLE OF PALMS RECREATION DEPARTMENT
Job Description
PARKS & GROUNDS MAINTENANCE ASSISTANT

Function:

Under direct supervision of Parks & Grounds Maintenance Supervisor and is responsible for cleaning and maintaining the general appearance and cleanliness of recreation facilities and grounds. Performs a variety of task and duties in all phases of recreation.

Duties:

Performs various tasks to maintain floors such as sweeping, mopping, scrubbing, vacuuming and cleaning carpet.

Is responsible for maintaining the rest rooms in a clean and sanitary manner. Replace soap, paper products, etc.; disinfects hardware and cleans walls and floors regularly.

Cleans offices, gym and work areas used for classes and activities.

Empties garbage and trash containers on a regular basis, replaces liners, keeps containers clean & sanitary.

Submits list of needed cleaning supplies to immediate supervisor.

Assist with the maintenance of the recreation facilities, public playing fields, city grounds to include: cutting grass, painting, weed-eating, pulling weeds, lining ballfields, setting up goals and nets, setting up chairs and bleachers in proper position as required.

Performs inspections and general maintenance on recreation equipment. Reports daily any damaged equipment or dangerous equipment to supervisor.

Assists with special events, athletics and programs as needed.

Performs other duties as required.

Knowledge, skills and abilities:

Ability to utilize a variety of tools and equipment in the performance of the job including copier, brooms, mops, cleaners, keys, disinfectants, vacuum cleaner, lawn mower, tractor, blower, chain saw, hedge trimmers, weed-eater, etc.

Knowledge of hazards involved and safety precautions necessary for maintenance, repair and installation of recreational facilities.

Ability to perform manual labor requiring good physical condition.

Ability to communicate effectively both orally and in writing.

Education, Training and Experience:

Graduation from an accredited high school or successful completion of the GED. General experience in custodial duties, maintenance, grounds and building. Valid SC drivers license. CPR and First Aid certifications are suggested, but not required.

Salary Range: $18,124 - $[illegible]969 - $27,494

ISLE OF PALMS RECREATION DEPARTMENT
JOB DESCRIPTION
PARKS & GROUNDS MAINTENANCE SUPERVISOR

Function:

Under limited supervision of the Recreation Director, plans, directs, organizes, develops and supervises the activities of maintenance and improvement of parks, city grounds and recreation grounds. Reports to the Recreation Director.

Duties

Performs the maintenance of the recreational facilities, City parks and grounds on a routine basis, such as cutting of grass, painting, weed-eating and picking up trash. Maintains, repairs and upgrade irrigation systems as required.

Maintains buildings, structures, play equipment, picnic areas, basketball courts, tennis courts, public rest rooms associated with the City grounds and Parks.

Prepares public playing fields for use as needed. Plans and implements maintenance activities for city grounds and public playing fields to include: fertilizing, watering, pesticide application, cultural activities etc.

Performs maintenance and housekeeping duties of facilities including sweeping, mopping, repairing leaking bathroom fixtures, painting, dusting, vacuuming and removal of trash.

Maintains inventory of materials and supplies required for daily operations

Assist with special events, programs and miscellaneous tasks as needed.

Performs mowing, trimming, edging, pest control, seeding, aerification, fertilization, removal of debris and other grounds maintenance/landscaping activities as required.

Performs other related duties as required.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of tools and work procedures utilized in maintenance, repair and installation of equipment. Must be physically able to operate an automobile, tractor, mowers a variety of gardening and lawn maintenance tools and equipment. Must be able to lift and/or carry weights of twenty to fifty pounds.

Requires the ability to operate a variety of automated office machines including a copier, typewriter, computer, calculator, etc.

Has extensive knowledge of landscaping design/methods, plant science and parks & grounds maintenance and the equipment and supplies associated with such.

MINIMUM TRAINING AND EXPERIENCE

Bachelor's degree in landscaping, plant science or Parks & Recreation or equivalent combination of training and experience which provides the required knowledge, skills and abilities. Must possess a valid SC driver's license and Certified Pesticide Applicator's license is a plus.

ISLE OF PALMS RECREATION DEPARTMENT
Job Description
PARKS & GROUNDS MAINTENANCE ASSISTANT

Function:

Under direct supervision of Parks & Grounds Maintenance Supervisor and is responsible for cleaning and maintaining the general appearance and cleanliness of recreation facilities and grounds. Performs a variety of task and duties in all phases of recreation.

Duties:

Performs various tasks to maintain floors such as sweeping, mopping, scrubbing, vacuuming and cleaning carpet.

Is responsible for maintaining the rest rooms in a clean and sanitary manner. Replace soap, paper products, etc.; disinfects hardware and cleans walls and floors regularly.

Cleans offices, gym and work areas used for classes and activities.

Empties garbage and trash containers on a regular basis, replaces liners, keeps containers clean & sanitary.

Submits list of needed cleaning supplies to immediate supervisor.

Assist with the maintenance of the recreation facilities, public playing fields, city grounds to include: cutting grass, painting, weed-eating, pulling weeds, lining ballfields, setting up goals and nets, setting up chairs and bleachers in proper position as required.

Performs inspections and general maintenance on recreation equipment. Reports daily any damaged equipment or dangerous equipment to supervisor.

Assists with special events, athletics and programs as needed.

Performs other duties as required.

Knowledge, skills and abilities:

Ability to utilize a variety of tools and equipment in the performance of the job including copier, brooms, mops, cleaners, keys, disinfectants, vacuum cleaner, lawn mower, tractor, blower, chain saw, hedge trimmers, weed-eater, etc.

Knowledge of hazards involved and safety precautions necessary for maintenance, repair and installation of recreational facilities.

Ability to perform manual labor requiring good physical condition.

Ability to communicate effectively both orally and in writing.

Education, Training and Experience:

Graduation from an accredited high school or successful completion of the GED. General experience in custodial duties, maintenance, grounds and building. Valid SC drivers license. CPR and First Aid certifications are suggested, but not required.

Salary Range: $18,124 - 15,969 - $27,494

Safety Sweepstakes for February 2004:

Police Dept. - Kim Usry
Fire Dept. - Bob Maibach
Public Works - John Graham
Combined General Government/Building/Recreation Depts. - Cathy Kennedy, Building Dept.

Employees of the Month of February 2004:

Public Works - Willie Powell

Personnel Changes:

Police Department - Dispatcher Tonya Murphy hired 3/22/04

Fire Department - Firefighter Bobby Maciariello hired 3/1/04

Public Works - Director David Mobley resigned effective 4/2/04

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT F

Board of Zoning Appeals
Minutes
March 9, 2004
Draft

I. Call to order

Chairperson Guy Taylor called the regular meeting of the Board of Zoning Appeals to order on March 9, 2004 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Jim Harvey and Arnold Karig as well as the zoning administrator Douglas Kerr. Tom Gear was absent.

II. Approval of Minutes

The first item on the agenda was the review of the minutes of the January 15th, 2004 meeting. A motion was made and seconded to approve the minutes as written. The vote was unanimous in favor of the motion.

III. Home Occupations

415 Merritt Boulevard

Mr. Taylor swore in everyone planning to give testimony and explained that the first case on the agenda was a home occupation at 415 Merritt Boulevard. Mr. Kerr explained that the applicant, Mr. Pete Page, was requesting a home office for a construction business. He explained that the house would be used for office work only, and that there would be no business related traffic at the home. Ms. Carroll made a motion to approve the application and Mr. Harvey seconded the motion. The vote was unanimous to approve the request.

2207 Hartnett Boulevard

Mr. Taylor explained that the next case on the agenda was for a home occupation at 2207 Hartnett Boulevard. Mr. Kerr explained that Mr. Ward was requesting a special exception to allow the establishment of a home office for an accounting business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house. Mr. Harvey made a motion to approve the request and Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion.

25 Linkside Villas

Mr. Taylor explained that the next case on the agenda was for a home occupation at 25 Linkside Villas. Mr. Kerr explained that Ms. Hodge was requesting a special exception to allow the establishment of an information technology consulting business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house. Mr. Harvey made a

motion to approve the request and Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion.

3003 Waterway Boulevard

Mr. Taylor explained that the next case on the agenda was for a home occupation at 3003 Waterway Boulevard. Mr. Kerr explained that Mr. Jarvis was requesting a special exception to allow the establishment of a home office for an accounting business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house. Ms. Carroll explained that she was abstaining from voting, because Mr. Jarvis was her accountant. Mr. Karig made a motion to approve the request and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion with Ms. Carroll abstaining.

IV. Nomination and Election of Vice Chairperson

The next item on the agenda was the nomination and election of a Vice Chairperson. A motion was made and seconded to defer the nomination of Vice Chairperson until the entire Board is present. The vote was unanimous in favor of the motion.

V. Annual Work Shop with City Attorney

Mr. Taylor explained that the next item was the annual work shop with the City Attorney. A motion was made, seconded and unanimously approved to go into executive session to receive legal counseling.

The Board came out of executive session and Mr. Taylor explained that the Board had received legal advice during the executive session and no action was taken during the session.

VI. Adjournment

With no further business the meeting was adjourned at 6:35PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
March 10, 2004

The Isle of Palms Planning Commission met in the Building Department Conference Room on March 10, 2004, at 4:00PM. Members attending included Mack Canterbury, Roger Dolida, John Winchester, Bob Hooper, Jim Raih and Chairman Dick Cronin as well as the Zoning Administrator, Douglas Kerr. Joe Clark was absent.

APPROVAL OF MINUTES

The first item on the agenda was the review of the minutes of the February 11, 2004 meeting. A missing space was noted and Mr. Hooper made a motion to approve the minutes as amended. Mr. Dolida seconded the motion and the vote was unanimous in favor of the motion.

41st AVENUE AND HARTNETT BOULEVARD- FINAL PLAT

The next item on the agenda was the review of a final subdivision of property at the corner of 41st Avenue and Hartnett Boulevard. Mr. Kerr explained that the owner had received conditional approval from the Commission, with the stipulation that prior to final approval the existing structure would be brought into compliance with the zoning setback requirements. Mr. Kerr explained that the old structure had been removed and construction had started on two new structures, both in compliance with the setback requirements. Mr. Kerr stated that staff recommended approval of the request. Mr. Canterbury made a motion to approve the request and Mr. Hooper seconded the motion. The vote was unanimous in favor of the motion.

GRAND PAVILION RIGHT-OF-WAY- FINAL PLAT

Mr. Cronin explained that the next item on the agenda was the review of a plat for the Grand Pavilion right-of-way. Mr. Kerr explained that the cul-de-sac at the end of the right-of-way is currently configured as one parcel and that this plat would divide the parcel into four separate sections. He added that all resulting lots will remain as right-of-ways, but that the ownership of the various sections would change. He explained that the request appeared to meet all of the standards of the City, and staff, therefore, recommended approval of the request.

Mr. Cronin explained that the right-of-way is currently all under the ownership of the Grand Pavilion owner's association and that this plat would allow them to transfer the ownership of the majority of the right-of-way to the Wild Dunes home owner's association and retain ownership of the minor sections at the end of the right-of-way. Mr. Raih made a motion to approve the request and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

RECREATION CENTER- REVIEW OF PUBLIC PROJECT

Mr. Cronin explained that the next items were placed on the agenda as a result of the recent workshop with the City's Attorney. He explained that the Commission's only purpose for reviewing the projects was to determine their compatibility with the Comprehensive Plan.

Mr. Kerr explained that the first item was the Recreation Center expansion. He explained that the Recreation Center on 28th Avenue is being expanded after the approval of a $2.9M bond referendum in 2003. He presented the plans for the addition and added that the improvements are roughly 15,000 square feet and include a lobby, three large areas for various recreational purposes and a connecting hallway. Mr. Dolida asked if there would be any increase in personnel associated with the addition. Ms. Page, Director of Recreation, answered no. Mr. Canterbury asked if the use was consistent with the Land Use Map. Mr. Kerr answered yes. Mr. Winchester made a motion to find the project consistent with the Comprehensive Plan. Mr. Hooper seconded the motion and the vote was unanimous in favor of the motion.

FRONT BEACH ENHANCEMENT- REVIEW OF PUBLIC PROJECT

Mr. Kerr explained that Ocean Boulevard between 10th Avenue and 14th Avenue is being reconfigured to be a more pedestrian friendly and aesthetically pleasing destination. The plan accommodates the same number of parking spots, while greatly increasing the amount of sidewalks and landscaping. He presented that plans for the Commissions review.

Mr. Dolida asked if there would need to be an increase in staff to deal with the maintenance of the improvement. Mr. Kerr answered that the City is currently researching the options of either hiring an independent landscape contractor or hiring an additional employee. He added that if an additional employee is hired, that employee would not be used solely for maintenance of this project. Mr. Canterbury made a motion to find the project consistent with the Comprehensive Plan. Mr. Hooper seconded the motion and the vote was unanimous in favor of the motion.

DOCK EXPANSION- REVIEW OF PUBLIC PROJECT

Mr. Kerr explained that the City is planning to expand the docks at the Isle of Palms Marina by 14 new slips. The docks will be on the Intracoastal Waterway side of the property, between the existing wave runner dock and the dock closest to the restaurant. Mr. Kerr added that the docks will be serviced by water and lights only. Seven of the slips will be designated for use by the marina operators and seven will be designated for the restaurant's use.

The Commission generally discussed the stage of development of the project. Mr. Canterbury explained that the reason he brought up the point, in this instance, was that the slips were designed perpendicular to the current, which would make docking very challenging. It was determined that the project had been designed and was in the bidding process. Mr. Winchester asked if the purpose of the expansion was to generate more income for the City. Mr. Kerr answered that he did not know how immediate the increase of income would be, but that he was confident that the improvements would ultimately generate income for the City in some manner. Mr. Canterbury made a motion to find the project consistent with the Comprehensive Plan. Mr. Dolida seconded the motion and the vote was unanimous in favor of the motion.

Mr. Canterbury asked Mr. Kerr to make a recommendation to the Commission at the next meeting of a process that would prompt the Planning Commission's review of future public projects. Mr. Kerr answered that he would.

NON-POINT SOURCE POLLUTION STUDY RESULTS

Mr. Cronin explained that the City Council had received the final results of the non-point source pollution study by General Engineering Labs, Inc. He added that the results and the presentation had been included in the packets, but that it reflected the same information that the Commission had been tracking. He mentioned that Mr. Winchester had expressed his opinion that it was important for the City to be able to capture the maps that have been developed by General Engineer Labs for purposes of future storm water management planning. Mr. Kerr added that he had contacted the various agencies that had produced maps recently for the City: the Charleston County Planning Department, the Council of Governments and General Engineering Labs, and that they were all using the same software, ArcView. He added that he had researched the product and it was in the range of $1,300 and $1,500.

Mr. Canterbury asked if there had been money allocated in the budget to help develop a storm water management plan. Mr. Kerr answered yes that there was. Mr. Winchester made a motion to recommend that the City use these funds, if necessary, to acquire the necessary equipment to be able to capture the existing base maps developed by other agencies. The motion was seconded and unanimously approved.

COMPREHENSIVE PLAN STATUS

Mr. Kerr explained that the County had revised the Land Use Plan and distributed copies. He added that the public hearing on the Plan was scheduled for the April Council meeting and that prior to the advertising, the Land Use Plan and an implementation schedule would be finalized. Mr. Canterbury asked if the current Land Use Map could be made available at the next meeting and Mr. Kerr answered that it could.

MISCELLANEOUS BUSINESS

There being no more business, the meeting was adjourned at 6:20pm.

Respectfully submitted, Dick Cronin, Chairman

EXHIBIT I

Beach Advisory Committee Meeting Minutes

Meeting Date: Thursday, March 4, 2004, at 5:30 p.m.

Present: Bob Carlock, Dick Johnson, Mary Lou Coombs (new member)

Absent: Sandra Ralston, Sandra Pusey

Guests: Nick Sottile, City of Isle of Palms Lawyer; Leola Hanbury, City Council

Meeting was called to order by Bob Carlock. He was asked to be temporary chairman since all of the officers from the previous year had retired. The committee immediately went into executive session with Mr. Sottile in order to familiarize the committee with the rules and regulations of serving on the Beach Advisory Committee. After the session we continued with our regular meeting.

Bob Carlock was nominated for Chairman by Mary Lou Coombs and seconded by Dick Johnson – the vote was unanimous.

Dick Johnson was nominated for Vice-Chairman by Bob Carlock and seconded by Mary Lou Coombs – the vote was unanimous.

Mary Lou Coombs was nominated for secretary by Dick Johnson and seconded by Bob Carlock – again the vote was unanimous. (Mary Lou will bring a tape recorder with her at the next meeting to assist with her job.)

It was decided that we would have four (4) scheduled meetings this year – those dates are March 4, 2004, June 9, 2004, September 8, 2004 and December 8, 2004. The 2nd Wednesday of the month was most compatible with all present for the meetings and they will be held at 6:00 p.m. with the option to meet either at City Hall or the Building Department whichever is available. Special meetings will be called as necessary. Mary Lou Coombs will check with Janet Mauldin regarding the dates proposed.

Minutes will be emailed to the members present at the meeting for corrections and additions – then sent to City Council.

OLD BUSINESS:

Minutes: There were no minutes from the last meeting.

Lighting Regulations: Nothing new. Dick Johnson has been working hard on light problems brought over from last year.

Vitex Rotundifolia: Leola Hanbury said there might be some new plants on the beach near 57th Street that we need to look at. Also, Mary Lou Coombs asked that someone identify the plant for her as she might be seeing knew plants between Breach Inlet and the Pavilion area. Since the plants on the Island were seen at Seascape, Mary Lou Coombs was to find out if Bev Ballow, former member had communicated with Seascape regarding the Vitex, and also, to check out whom our contact is at OCRM.

Beach paths:
Bob Carlock and Sandra Ralston are continuing to check on the beach access paths.

NEW BUSINESS:

Bob Carlock asked members to bring suggestions to the next meeting as to what is important.

Miscellaneous:

Leola gave the following observations:

She will bring a notice of a project proposal from OCRM to our next meeting regarding dunes renourishment.
Also, she has a complete book showing all of the beach access paths.
The City is to have a revised comprehensive plan for the I.O.P., which will be considered by Council, and also, we need to review. This will be available sometime before April and Leola will get copies for our committee. We would then call a special meeting to address this.
Leola will also get copies of the Beach Management Plan for the committee members.

The Meeting was adjourned at 6:50 p.m. The next meeting will be on June 9th at 6:00 p.m.

Respectfully submitted,
Mary Lou Coombs, Secretary

EXHIBIT J

Real Property Advisory Committee
March 4, 2004, 9:30 a.m.

The real Property Advisory met Thursday March 4th at 9:30 AM at the Isle of Palms Marina. Present were committee members Bob Abele, Bob Miller, Marty Bettelli and the Marina Manager, Brian Berrigan. The purpose of this meeting was to meet with Mr. Berrigan to discuss the parking area at the Inland Waterway end of the marina property between Morgan Creek Grill and Tidal Wave Water Sports.

1. The committee and Mr. Berrigan reviewed drawings of the current parking configuration and those the restaurant Manager, Jay Clarke had had drawn up to determine a parking configuration that would meet the needs of both the Morgan Creek Grill and the Marina Operations. After discussion the committee developed a proposed parking lot layout.

2. We then proceeded to the parking lot to do some measuring and marking to get a better visual perspective of what the proposed parking areas would be. Based on the proposed layout, it appears that the restaurant will be able to have more parking spaces while the Marina Operations would have to relinquish less area than what had been proposed in Mr. Clarke's layout.

3. We requested that Chief Graham visit the site if she was available to discuss any concerns the Fire Department may have as to the maneuverability of fire truck, Tower 1. Chief Graham did make a site visit and had Tower 1 which was located at Station 2 drive over to the Marina so we could see how much space was necessary. The only change to the committee's proposal that appears to be necessary is to increase the roadway in one area to 15 feet from 14 feet. The committee thanked the Chief and Firemen and let them return to station.

The meeting was adjourned at 11:59 AM

Respectively submitted,
Marty Bettelli, Secretary

Real Property Advisory Committee
March 4, 2004, 12:00 p.m.

The Real Property Advisory Committee met Thursday March 4th at 12:00 noon at the Isle of Palms Marina. Present were committee members Bob Abele, Bob Miller, and Marty Bettelli. Also present were Marina Manager Brian Berrigan and Restaurant Manager Jay Clarke. The purpose of this meeting was to discuss the parking area at the Inland waterway end of the marina property with the Marina Manager and the Restaurant Manager.

1. Reviewed the possible layout of parking with the Marina Manager and Restaurant Manager which seemed to be a workable parking solution. The Restaurant Manager will present this to his engineer who will develop a new set of plans and Mr. Berrigan and Mr. Clarke will both sign off on the new drawings and bring them back to the RPAC. Both parties were advised that work could not begin on the lighting of the entire parking lot until the committee had approved the new plans.

2. Other things discussed were: Lighting, resurfacing, signage, the possibility of the County being able to do some or all of the work, an agreement of the Marina Manager and Restaurant Manager as to what the parking guidelines for this area will be. One of the specific issues that was discussed was that Mr. Clarke's employees must park either in the restaurant parking area or in some other area arranged by Mr. Clarke outside of the parking area allotted to the Marina Operations function. The committee advised Mr. Clarke that the City would pay for the lighting of the parking lot, but the coverage of the cost of the paving, etc. for the new restaurant parking area would depend on the cost of the project and that the committee would develop a recommendation to City Council after an estimate had been obtained Both Mr. Berrigan and Mr. Clarke indicated that they would like a gate on the new dock that would keep non-authorized individuals off the actual dock area. The gate would be beyond the proposed "sitting/crabbing" shelter. They were advised that the City was about to let the contract for the new dock and that if they wanted a gate installed they must get their proposal to the committee ASAP.

Meeting adjourned at 1:02 PM

Respectively submitted,
Marty Bettelli, Secretary

Real Property Advisory Committee
March 8, 2004

The regular meeting of the Real Property Advisory Committee was held at 10:00 a.m. on March 8, 2004, in City Hall Council Chambers. Present were committee members Marty Bettelli, Bob Miller and Bob Abele and City Administrator Tucker. Also in attendance was Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Miller made a motion to approve the minutes from the February 12th meeting; Councilman Bettelli seconded; motion passed unanimously. Councilman Miller made a motion to approve the minutes from the two meetings of March 4th; Councilman Bettelli seconded; motion passed unanimously.

2. New Business. Discussion of New Dockage. Administrator Tucker noted that construction bids will be opened at 10:00 am on March 15th at City Hall and she hopes to have a recommendation for award to Ways & Means the following evening.

4. New Business. (A) Report on Parking Discussion with Marina Lessees. Chairman Abele stated that they have come up with a good plan for the parking lot. They have also asked to place a gate on the new docks to keep people from going beyond the crabbing dock. It was hoped that once the plans are finalized and the lighting installed, the lots should be available before the upcoming season. Councilman Miller noted that a paver will be working at the front beach soon and perhaps both could be done at the same time. Administrator Tucker will follow up with the lighting installation.

(B) Status of Angler's Freezer Replacement. Administrator Tucker reported that the contractor, Jeffrey Cabinet, is working at the store to replace the freezer beginning today and expect to complete on March 22nd. This also includes carpentry repairs to the small office.

(C) Status of Dock Construction. Chairman Abele asked if this project included a walkway and Administrator Tucker stated that it did not. Councilman Bettelli noted that there is some rusty rebar sticking out on some of the old pilings that are set down as traffic stoppers and he suggested that this rebar be removed as it may be a hazard as more people will be walking in the area. Chairman Abele suggested that the contractor be asked to do so when they construct the new docks.

(D) Chairman Abele referred to the paperwork from Jay Clarke that was discussed last month and he asked the Administrator to review this information to determine what is feasible and what is not feasible.

5. Miscellaneous. (A) Councilman Miller recommended that the shrubbery be cut back that hides the signage on the corner of Palm and 41st Avenue. He further asked that Public Safety look at this to see what could be done. Administrator Tucker stated that she could try to contact the property owner about cutting back the shrubbery.

(B) Chairman Abele began discussion of rents for Maintain and The Greenery and suggested that he would ask a realtor familiar with rental rates to review the area to determine if the City could raise their rent. He will follow up with this.

Administrator Tucker noted that the lease for Tidal Wave Runners has expired and needs to be reviewed for renewal. Chairman Abele asked that she and the City Attorney make recommendations to the committee for changes to the lease.

(C) Set Date for Next Meeting. April 12, 2004, 10:00 a.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:30.

Respectfully submitted,

Bob Abele, Chairman

Special Real Property Advisory Committee
March 16, 2004, 10:00 a.m.

A special meeting of the Real Property Advisory Committee was met on Tuesday, March 16, 2004, at 10:00 a.m. to discuss the bids for the pier extension at the Isle of Palms Marina. Present were Chairman Abele, Councilmen Bettelli and Miller and Administrator Tucker.

Administrator Tucker referred to the attached memo dated 3/15/04 and bid tally sheet. She noted that four bids were received, but all were above the budgeted funds for this project. She discussed the bids, alternates and options on how the City can proceed. She stated that the City could basically allocate funds and proceed with the construction or throw out the bids and rebid in September in the hope that the cost would come down during the "off" season. Administrator Tucker did report that she spoke with Brian Berrigan who said that he would be grateful for the additional docks whenever they were built. She had not spoken with Jay Clarke of the Morgan Creek Grill although she felt that he would want them constructed as soon as possible for use this season. She further stated that Mayor Sottile was concerned about spending the additional money for the dock extension and was not in favor of building the docks at this cost. There was discussion of funding the $86,000 overage and Administrator Tucker noted that the Marina Fund is quite healthy and could absorb the full amount.

There was discussion of the gate that both Brian Berrigan and Jay Clarke would like to have installed and committee members agreed that they split the cost between themselves. The gate would prevent people from access to the docks to keep them away from the boats docked there. It would also9 keep people from using the dock and not using the restaurant. There would bea communication system from the gate to the restaurant and the marina office. Chairman Abele noted that almost all marina have gates to their docks to keep people from sitting on private boats and from vandalism.

After discussion, **Councilman Miller made a motion to recommend to Council to accept the lowest bid, to authorize additional expenditures up to $20,000 for water hose outlets and basic navigation and safety lighting, and that the entire $86,000 be expended from the Marina Fund; Councilman Bettelli seconded; motion passed unanimously.**

Chairman Abele stated that he would discuss the basic lighting with Brian Berrigan. He also noted that the docks would not have full-service slips and that Brian Berrigan should come up with a lower rental price for these seven new slips.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 10:30 a.m.

Respectively submitted,
Marty Bettelli, Secretary

EXHIBIT K

WEEK OF THE YOUNG CHILDREN

Whereas, the Week of the Young Child Consortium and other local organizations, in conjunction with the national Association for the Education of Young Children, are celebrating the Week of the Young Child, April 18-24, 2004; and

Whereas, by calling attention to the need for of high-quality early childhood services for all children and families within our community, these groups hope to improve the quality and availability of such services; and

Whereas, the future of our community depends on the quality of the early childhood experiences provided to young children today; and

Whereas, high-quality early childhood services represent a worthy commitment to our children's future;

Now, therefore, I, F. Michael Sottile, Mayor of the City of Isle of Palms, South Carolina, do hereby proclaim the week of April 18-24, 2004 as

Week of the Young Children

in the City of Isle of Palms, South Carolina, and urge all citizens to recognize and support the needs of the young children in our community.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 23rd day of March, 2004.

_____

F. Michael Sottile, Mayor

SEAL:

CHARLESTON COUNTY

FIRST STEPS

.ting children ready for school.

March 1, 2004

Mayor F. Michael Sottile
Isle of Palms City Hall
P. O. Box 508
Isle of Palms, SC 29451

Dear Mayor Sottile,

April 18-24, 2004 has been designated "The Week of the Young Child". A consortium of local organizations will celebrate this week with events at museums, libraries, parks, and other venues. Some members of the Consortium include Trident Technical College, Children's Museum of the Lowcountry, Trident United Way Success By Six, Parents Anonymous and First Steps.

Research and experience tells us that children's' earliest years are the most critical for learning. Entering school healthy and ready to learn helps children to graduate and become productive members of the community.

In celebrating The Week of the Young Child we will have a kickoff at the Children's Museum of the Lowcountry on Sunday April 18 for 1:00 PM to 5:00 PM; an event for child care providers and children on Tuesday April 20, in North Charleston; and a Parent Conference on April 24. A full calendar of events will be published within the next week.

I am writing to ask you to read a proclamation declaring April 18-24 Week of the Young Child at your City Council Meeting on March 30, 2004 at 7:00pm. I have attached a sample proclamation as an example.

Please let me know if you have any further questions or wish to learn more about early intervention with young children or events occurring during The Week of the Young Child.

Sincerely,

Sandy Testani

Sandra Testani
Executive Director

5290 Rivers Avenue, Suite 500 • N. Charleston, SC 29406
Phone: (843) 745-0237 or 1-866-648-KIDS • Fax: (843) 745-0895
www.charlestonfirststeps.org

SPECIAL CITY COUNCIL MEETING
August 18, 2004

A special meeting of the Isle of Palms City Council was held at 5:45 p.m., on August 18, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker and City Clerk Mauldin and City Attorney Sottile.

Mayor Sottile opened the meeting and asked the Clerk to call the roll. Mayor Sottile stated that the meeting had been called to discuss some legal matters pertaining to some zoning amendments and noted that most of the meeting would be held in Executive Session. He asked if anyone from the audience would like to make some Citizens Comments.

Buddy Thomas, resident at 2703 Cameron Boulevard and owner of 1021 J. C. Long Boulevard, stated that he was in the process of selling his property which is comprised of four separate lots. He assumed that the purchaser was going to divide the property into four residential lots for homes. He further stated that the property near him was zoned commercial and is being developed into five single-family houses. He that if this property remains commercial in its development, it would very much degrade his property value

Councilman Bettelli made a motion to go into Executive Session to discuss legal matters; Councilman Taylor seconded; motion passed unanimously. Coming out of Executive Session, Mayor Sottile stated that no action was taken and legal advice was received on zoning matters in the GC-1 and GC-2 districts.

Councilwoman McMackin made a motion to approve first reading of Ordinance 2004-11, An Ordinance Amending Title 5, Chapter 4, Zoning, Section 5-4-37, of the City of Isle of Palms Code of Ordinances, to Prohibit Residential Uses in the GC-1 and GC-2 Commercial Zoning Districts; Councilwoman Rice seconded. Upon point of order by the City Attorney, Councilwoman McMackin amended the motion to invoke the pending ordinance doctrine; Councilwoman Rice seconded.

In discussion, Councilman Marino stated that he has been concerned the five years he has been on council "about the way that our commercial district is changing. I voiced this opinion over and over and over. I do not like the way that I have seen our commercial district turning into a quasi residential/condominium district and I'm not saying that this will be the final ordinance that I vote for, I may want some changes to this, but I will support this at this time in this form."

Councilwoman Hanbury asked someone to clarify the pending ordinance doctrine. Attorney Sottile stated, "no uses that are in contravention to the ordinance will be allowed by the City pending resolution of this ordinance."

Mayor Sottile stated, for the audience, that "what we are going to do is send this ordinance back to the Planning Commission for their study and further recommendation to City Council as to the use in those areas. So we will be sending it back to Chairman Cronin and his committee for them to work on."

Councilman Taylor expressed his "disappointment and concern with where we are sitting here tonight and I would like to make sure that, as this ordinance is passed tonight, if it is, that we allow ample time, whether it's a month or two months or three months, before we have second reading and ratification, and

that's the only way I'll support this ordinance tonight. I think the City Council, and the City Council alone, needs to sit down and determine where we want this island to go... Our team has been working under the current set of ordinances and we have a lot of economic factors in play that we can discuss further, but these folks sitting up here need to decide the future of all the commercial areas on the Isle of Palms - what is the best thing to do for the City and I would charge each and every one of us to learn everything they can and ask all the questions that need to be asked and use the experts and come back and be prepared to make that decision here in the next couple of months. And that way we will basically relieve, hopefully, all the concerns of all the parties involved, I mean this is a mess."

Councilman Miller concurred with Councilman's Taylor remarks and said he follows "right in line with that."

Councilwoman Hanbury stated, "I do believe that it should go back to the Planning Commission also because, in their recent hard work and diligence in coming up with the revised Comprehensive Plan, they did indeed include the fact that they wanted to consider amending the zoning regs to prohibit residential uses within the commercial zoning district. It is not a new thought and I certainly want to hear their further views on it before, as a member of council, making a decision."

Mayor Sottile stated, "what you've heard up here already from some of the council members - we have to decide just what...we are tasked with how we want the commercial area to look, what we want in the commercial area.... By allowing residential units in there, we need to determine just how many we are going to have in that area. We've got condominiums up there now and slowly but surely we are losing our retail space. It's becoming more of an area where you sleep instead of a place for tourists to go and I feel personally that you need to have a mix in a commercial area. You need retail space, you need restaurants, and you need hotels and you've got your condominiums up there. So, personally, I want to see what the Planning Commission comes up with so we can better regulate that area and I think this is the right direction to go in. With that being said, if there is not further comment, I want to call for the vote and I would like a roll call vote, please."

Roll call vote was taken: Bettelli - Yes; Buckhannon - Yes; Hanbury - Yes; Marino - Yes; McMackin - Yes; Miller - Yes; Rice - Yes; Taylor - Yes; Mayor Sottile - Yes. Motion with amendment passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:35 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved 8/24/04.

Special City Council Meeting
5:45pm
Council Chambers
August 18, 2004

Do you wish to speak?

NAME	ADDRESS	TELEPHONE #	YES	NO
Robert Wilson	604 OCEAN Blvd	704-361-2325		X
BRENDA SMITH	602 CAROLINA BLVD (PO. 79)			MAYBE X
Richard Linville	1116 Ocean Blvd Lwn 302	843-886-8582		X
Bill Schupp	608 Palm Blvd	845 586-4560		X

ORDINANCE 2004-11

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-37, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO PROHIBIT RESIDENTIAL USES IN THE GC-1 AND GC-2 COMMERCIAL ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37, Table B-1, Use 8811, Dwellings, detached single family only, is hereby amended to read as follows:

USE	LC	GC-1	GC-2
8811 Dwellings, detached single family only	x		

SECTION 2. That Section 5-4-37, Table B-1, Use 8812, Multi-family dwellings, is hereby deleted in its entirety.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2004.

_____

F. Michael Sottile, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

CITY OF
ISLE
OF
PALMS
South Carolina

Department of
Building Inspection
Services

August 13, 2004

Mayor F. Michael Sottile and
City Council
City of Isle of Palms, SC

Dear Mayor and City Council:

Currently there is very little in the City's zoning ordinance to govern the intensity of single family development in commercial districts. There is no limit on: lot size, units per acre, lot width, lot depth, impervious coverage or heated floor area. If this lack of regulation is left unchecked, the City could have undisciplined residential development throughout the commercial districts.

At the August 11, 2004 meeting of the Planning Commission, the Commission unanimously voted to recommend that a six month moratorium be placed on the approval of subdivisions and building permits for residential development in the commercial zoning districts. It is the intention of the Commission to use this time to study the impact and long term consequences of residential development in the commercial districts and forward recommendations to guide future development. Thank you for your consideration.

Sincerely,

Dick Cronin, Chairman
Planning Commission

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-9912 • Fax (843) 886-3585 • www.iop.net

SPECIAL CITY COUNCIL MEETING
August 24, 2004

A special meeting of the Isle of Palms City Council was held at 6:30 p.m., on August 24, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker and City Clerk Mauldin.

Mayor Sottile opened the meeting and welcomed Mayor Marshall Stith of Sullivan's Island who was present to discuss the replacement of the Ben Sawyer Bridge. Mayor Sottile stated that the main concern of the Isle of Palms Council was the traffic through the island when the Ben Sawyer was being constructed. He iterated that City Council is committed to working with Sullivan's Island to make it a smooth transition. He gave the floor to Mayor Stith to explain what the Sullivan Island's wishes and desires were and how they came to fruition

Mayor Stith thanked City Council for giving him the opportunity to explain why Sullivan's Island does not want a high-rise, fixed span bridge. He stated that Ben Sawyer bridge replacement has been an issue since the late 1970's and he gave a brief history of Town Council's actions to prevent a fixed span bridge from being constructed. He noted that back at that time SC DOT kept saying that they did not have the funds to build a bridge on the Isle of Palms, but Sullivan's Island continued to hold out even taking on a lawsuit at one point which Sullivan's Island won.

Mayor Stith stated that Sullivan's Island has taken many steps over the years to be consistent in maintaining the "character" of Sullivan's Island. The latest step they have taken was to pass a Resolution and Ordinance that prohibits demolishing structures on Sullivan's Island that are listed as historic structures. Through this process, they have held public hearings and the residents have remained very consistent and supportive of this direction. The residents, as well as Town Council, feel that a fixed span bridge would ruin the residential character of their island and part of that character has been a swing span bridge since 1946. He noted that there is a similar type bridge in Beaufort County that was rehabilitated by SCDOT and so the precedent has been set. Town Council has met with SC DOT many times and has consistently iterated to DOT that they wanted to keep a swing span bridge. At the most recent meeting with DOT, there are several options on the table: (1) rehabilitation of the current bridge; (2) construct a high rise bridge; or (3) replace it with a new swing span bridge. Mayor Stith and Town Council are adamant that they will not allow bridge closure for a long period of time. They feel that the least intrusive solution would be to rehabilitate the current bridge.

Mayor Sottile supported Mayor Stith's position and agreed that rehabilitation would be the best solution for both islands. Losing access to Sullivan's Island across the Ben Sawyer bridge would highly affect the Isle of Palms with the amount of traffic this would create and this is the Isle of Palms Council's biggest concern.

Mayor Stith answered questions of City Council members. He noted that a final decision should be made by the end of the year. There are upcoming meetings with DOT on Wednesday and Thursday (August 25-26) during which time interviews will be held with three design consultants who will be questioned by Sullivan's Island, Isle of Palms and Mount Pleasant representatives about the options. Plans should be completed by the end of the year and construction is scheduled to begin in approximately 1½ - 2 years. Mayor Stith stated that he appreciates Isle of Palms' interest and support and Sullivan's Island will do the same.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved 9/28/04.

REGULAR CITY COUNCIL MEETING
August 24, 2004

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on August 24, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. The City Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

1. Dispatcher Ta'Neya Lloyd, Police Department
2. Dispatcher Sharon Barnes-Pace, Police Department
3. Officer Jerry Fowler, Police Department

Councilman Marino made a motion to approve the appointments of these employees; Councilman Bettelli seconded; motion passed unanimously. Mayor Sottile performed the swearing in and welcomed them to the City staff.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

Regular City Council Meeting - July 27, 2004
Special City Council Meeting - August 18, 2004

Councilman Miller made a motion to approve the minutes as presented; Councilman Taylor seconded. Councilwoman McMackin made one correction to the meeting of August 18, 2004. Councilman Bettelli made a motion to amend the minutes as corrected; Councilman Taylor seconded; motion with amendment passed unanimously.

D. CITIZENS - Tom Miller, 12 - 30th Avenue, questioned Council about the removal of some signs which he had placed on private property and also about the length of time it is taking for the City to remove storm debris from the neighborhoods. Mayor Sottile stated that the City is doing the best it can to pick up storm debris and urged residents to be patient a while longer. He also noted that Charleston County will be making one debris sweep as soon as possible. As to the signs, Mayor Sottile asked Mr. Miller to get together with the Building Department to make sure the signs are placed legally.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Taylor reported on their meeting of August 17, 2004, (Exhibit A).

(A) Councilman Taylor gave a brief overview of the lengthy discussion of the proposed Hospitality Tax and the decision that the committee made to authorize first reading of an ordinance that is on the agenda later in the meeting. He explained that the tax will be 2% on food and drink provided by a restaurant or a store that prepares sandwiches or other food for purchase and the money will be used

towards financing the replacement of the City's two fire stations. He further stated that the tax will become effective January 1, 2005 and this lead-in time will enable the businesses to prepare for collection of the Hospitality Tax. Mayor Sottile noted that the City is still looking for outside funds and grants that may be available for the fire stations and will continue to do so.

(B) Councilman Taylor made a motion to authorize the Administrator to hire Isle Clean It for cleaning services at City Hall/Police Department and the Building Department; Councilman Bettelli seconded; motion passed unanimously.

(C) Councilman Taylor made a motion to approve the expenditure of $4,950 for engineering services from Applied Technology & Management on the Waterway Boulevard drainage project; Councilman Marino seconded; motion passed unanimously.

(D) Councilman Taylor made a motion to approve the expenditure of $2,000 for the Exchange Club's scholarship fund to be awarded to an Isle of Palms student; Councilwoman McMackin seconded; motion passed unanimously.

(E) Councilman Taylor made a motion to approve the expenditure of $3,900 to Mount Pleasant Maintenance for repairs at Angler's MiniMart at the Marina; Councilman Bettelli seconded; motion passed unanimously.

(F) Councilman Taylor made a motion to declare an emergency procurement situation for repairs to damage on City properties from Hurricane Charley as specified on the List Assembled by the City Administration working with the insurance adjuster; Councilman Miller seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Miller reported on their meeting of August 9, 2004, (Exhibit B, with attached monthly reports). Mayor Sottile commended the City's Public Safety employees for the fine job they did during and after Hurricane Charley. He felt that they went above and beyond the call of duty and he thanked the Police Department, Fire Department and Public Works Department.

3. Public Works Committee. Chairman Marino reported on their meeting of August 4, 2004, (Exhibit C). Chairman Marino noted the huge amount of trash and garbage collected in July including 399.71 tons of garbage transported to the Charleston County Landfill, plus 122.09 tons of limbs and leaves and 27 loads of dry goods waste.

Councilman Marino reported that he and Mayor Sottile had attended a meeting of the Charleston County Transportation Committee and was pleased to announce that the CTC has awarded Isle of Palms $100,000 towards the drainage project at 53rd to 57th Avenues. Mayor Sottile noted that this project will be an ongoing project and it may take 4-5 years to collect enough funds for its completion. He also noted that Wild Dunes Community Association is working with the City to allow storm water flow into the Wild Dunes lagoon system and he expressed his appreciation to the WDCA.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of August 3, 2004, (Exhibit D).

(A) Councilman Buckhannon made a motion to authorize the City Administrator to take out a Builder's Risk policy on the new Recreation Center project with the payment of the premium being made by the contractor; Councilman Taylor seconded; motion passed unanimously.

(B) Councilman Buckhannon made a motion to approve the design for the mural that will be placed on the outside of the new Recreation Center; Councilman Taylor seconded; motion passed unanimously.

(C) Councilman Buckhannon reported that Council had their first walk-through of the new building and he reported that it was 73% complete and scheduled to be completed on October 21-22, 2004. He noted that there was some damage that occurred at the Department from Hurricane Charley and further noted that a lot of the water was funneled into the new dry pond which controlled a lot of the drainage problems. The surrounding residents have given Councilman Buckhannon a lot of positive feedback on the lack of so much standing water.

(D) Councilman Buckhannon reported that there has been some vandalism at the Recreation area recently and he encouraged surrounding residents to keep an eye out on the department and call the Police Department if they see something that just does not look right.

5. Personnel Committee. Chairman Bettelli reported on their meeting of August 3, 2004, (Exhibit E).

(A) Safety Sweepstakes Winners for July:
Police Department - Dawn Caldwell
Fire Department - David Micalizzi
Public Works Department - Joseph Ancrum
Combined General Government, Recreation and Building Dept. - William Seabrook of the Building Department

(B) Employees of the Month for July:
Police Department - Corporal Kim Usry

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of August 10, 2004 attached as Exhibit F.

2. Planning Commission - See minutes of their meeting of August 11, 2004 attached as Exhibit G.

3. Construction Board of Appeals - No Meeting.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - No Meeting.
2. Beach Advisory Committee - No Meeting.
3. Front Beach Enhancement Committee - No Report.

4. Real Property Advisory Committee. Councilman Bettelli reported on their meeting of August 10, 2004 (Exhibit H).

Councilman Bettelli made a motion to approve the wooden gate in lieu of the fabricated metal gate for the new docks at the Marina at a savings of $850; Councilman Miller seconded; motion passed unanimously.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2004- 9 - An Ordinance Adopting an Updated Comprehensive Plan for the City of Isle of Palms, S.C. Pursuant to the 1994 State of South Carolina Comprehensive Planning Enabling Act. (Exhibit I)

Mayor Sottile stated that this Comprehensive Plan is a "roadmap" of the City's future which is required by State Law to be updated every five years. The Planning Commission has worked on this with input from City Council.

Councilman Taylor made a motion to approve second reading and ratification of Ordinance 2004-9 and to suspend word-by-word reading; Councilman Miller seconded. Councilman Marino thanked the Planning Commission for their hard work on the Comprehensive Plan. Motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2004-7 - An Ordinance Amending Certain Sections of Title 5, Chapter 1, of the City of Isle of Palms Code of Ordinances Regarding Building Regulations and Code Enforcement. (Exhibit J)

Councilman Taylor made a motion to approve first reading of Ordinance 2004-7; Councilman Bettelli seconded; motion passed unanimously.

2. First Reading - Ordinance 2004-8 - An Ordinance Adopting Title 7, Chapter 6, of the City of Isle of Palms Code of Ordinances to Impose A Hospitality Tax. (Exhibit K)

Councilman Bettelli made a motion to approve first reading of Ordinance 2004-8; Councilman Taylor seconded. Councilman Marino stated that he did not see any other more appealing way to fund replacement of the fire stations and he certainly did not want to raise property taxes for the entire island. Mayor Sottile that this is a plan to accomplish a goal and, without the Hospitality Tax, it would not be reached, and he felt that it was an equitable way to spread the tax not only among the residents, but also the City's visitors. Motion passed unanimously.

3. First Reading - Ordinance 2004-10 - An Ordinance Amending Certain Sections of Title 5, Chapter 1, of the City of Isle of Palms Code of Ordinances Regarding Building Regulations and Code Enforcement. (Exhibit L)

Councilman Taylor made a motion to approve first reading of Ordinance 2004-10; Councilman Bettelli seconded; motion passed unanimously.

4. First Reading - Ordinance 2004-12 - An Ordinance Amending the Business License Ordinance Levying A Business License Tax on Retail Telecommunications Services. (Exhibit M)

Administrator Tucker explained that there has been a state-wide telecommunications controversy in South Carolina over the past years and this ordinance makes the City's ordinance comply with what passed in State Law in the last legislative session. The Municipal Association will continue to collect these taxes. Councilwoman McMackin made a motion to approve first reading of Ordinance 2004-12; Councilman Taylor seconded; motion passed unanimously.

5. Proclamation - Beach Sweep/River Sweep Day. (Exhibit N) Administrator Tucker read the Proclamation and it was unanimously approved. Mayor Sottile encouraged participants in this worthwhile program and he thanked Councilwoman Hanbury for being so active in this over the years. Councilwoman Hanbury stated that the Isle of Palms Exchange Club will be used, once again, as the headquarters for this Beach Sweep and she thanked the club for allowing the use of their facility. She also thanked sponsors, The Windjammer and Ben & Jerry's, for their participation and she asked those interested to sign up in advance by calling 886-6458.

L. MISCELLANEOUS BUSINESS

1. Councilwoman Hanbury commended Mayor Sottile for the informative article that was in the *Moultrie News* explaining what is happening on the island and she hoped that this would be a regular article.

2. Mayor Sottile noted that the Sea Cabins Association reported that it will be making some repairs to the pier soon and will be some heavy equipment on the beach within the next few weeks.

M. EXECUTIVE SESSION - Councilman Miller made a motion to go into Executive Session to receive legal advice concerning encroachments in the rights-of-way; Councilwoman McMackin seconded; motion passed unanimously. Coming out of Executive Session, Mayor Sottile stated that no action was taken and no votes were taken.

Councilman Marino began discussion of the proposed Resolution concerning rights-of-way and stated that, if Council wanted to use this Resolution as a roadmap to clearing significant safety hazards or blocking public access, he felt that it was okay because one of the primary functions of the City is to keep its citizens safe. However, he expressed concern about causing the removal of too much from the rights-of-way, including vegetation, and he did not see the need for the Resolution since the State Law already gives the City the right to enforce obstructions in the rights-of-way. He felt it was too aggressive a program and would cause the city a lot of problems.

Councilwoman Hanbury stated that she was delighted the Council is finally ready to do something about the rights-of-way and she expressed concern that all of the residents be treated equally and that Council cannot be selective.

Councilman Taylor stated that the City may incur costs in removing different structures, plantings, etc., and he asked that Council take some budgetary considerations into play and how it will affect our Public Works Department and Police Department. Mayor Sottile noted that the City is already going to have to refund some $167,000 in taxes because of the court decision on Charleston County's tax cap.

Councilman Buckhannon recommended that Council hold off on passing this Resolution at this time to give Council more time to look at the obstructions and study the issue further.

Councilman Miller agreed and he asked if the City were in any jeopardy of losing certain funding if this is not enforced. Administrator Tucker stated that what he was referring to was the Beach Management Act that says that cities must adopt a Beach Management Plan identifying beach accesses and, if this were adopted, the municipality would be eligible for dune walkover money and various grants. She noted that the Isle of Palms has not adopted a Beach Management Plan yet

Councilwoman McMackin stated that, in discussing the need for the Resolution, although the Building Department can currently enforce the ordinances, she felt that the Resolution would give the Building Department the feeling that Council supports and is behind the process.

Mayor Sottile stated that this will be deferred to the September Council meeting.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:25 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on September 28, 2004.

EXHIBIT A

WAYS & MEANS COMMITTEE
August 17, 2004

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on August 17, 2004, in City Hall Council Chambers. Present were Chairman Taylor, Mayor Sottile, Council members Bettelli, Hanbury and McMackin. Also present were City Administrator Tucker and City Clerk Mauldin. Council members Buckhannon, Marino and Rice and Treasurer Suggs were at the open house for Sullivan's Island School and Councilman Miller was out of town.

1. Approval of Previous Minutes. Councilwoman McMackin made a motion to approve the minutes from the July meeting; Councilwoman Hanbury seconded; motion passed unanimously.

2. Citizens Comments. Discussion of Hospitality Tax. Chairman Taylor thanked the Mayor for inviting affected businesses to this meeting and he asked Administrator Tucker to discuss the Hospitality Tax mechanism and reason the City is considering establishing this tax. Administrator Tucker explained the proposed 2% tax which would be charged to users of prepared food and beverages and she referred to the attached summary and state law. She noted that if the City adopted the Hospitality Tax, it would be effective beginning January 1, 2005. She further noted that the funds would be used for replacement of the City's two fire stations and noted that over 50% of fire department calls are from non-residents of the island.

Mayor Sottile iterated that the City has been seeking funding sources for solutions to the fire station problems for the past years through local, state and federal lawmakers and grants and this tax was the best way for the City to receive funds without raising taxes for every property owner. Chairman Taylor then asked for comments and questions from the audience.

The committee answered questions from Brenda Smith of Sea Biscuit Café, Jay Clarke of Morgan Creek Grill, Chris Haviland of Wild Dunes Resort and Carroll Brown of Ocean Song Café. There was discussion of the problems with the fire stations, how the City arrived at the 2% Hospitality Tax figure, specifics of what types of items would be taxed, and the possibility of a County-wide tax or borrowing the funds in lieu of establishing the tax.

After discussion, **Mayor Sottile made a motion to authorize the City Attorney to prepare the necessary ordinance to establish a Hospitality Tax; Councilman Bettelli seconded; motion passed unanimously.**

3. Financial Statement. Administrator Tucker referred to the July 30, 2004 Financial Statement Summary (copy attached) and Statement and she discussed selected items and answered questions of committee members. She noted that, at the 8.3% target of the fiscal year, General Fund Revenues are 3% collected and expenditures are 8% of budget with a cash balance of $2,085,105, leaving the City in very good financial position. She further pointed out the summary sheet of State Accommodations Tax revenues (attached hereto) and noted that revenues were down approximately $30,000 from last year.

(A) Administrator Tucker referred to the attached Front Beach Enhancement Project Financial Summary and answered questions of committee members. She noted that there was a final walk-through at the project today for check-list items and, except for installation of the emergency call

boxes and proposed additional white fencing along the edge of the parking lot, the project is almost completely finished.

(B) Administrator Tucker referred to the attached Recreation Center Expansion Project financial summary and answered questions of committee members. She noted that walk-through for City Council will be at 9:00 a.m. on Saturday, August 21st.

(C) Administrator Tucker referred to the attached New Dockage financial summary and answered questions of committee members. She noted that the project is winding down and that later in the meeting agenda there are some action items related to the project.

3. Old Business. (A) Status of Cleaning Service. Administrator Tucker noted that the company the City was going to hire has backed out and she received a proposal from another company who would charge the same amount (see attached proposal). **Councilman Bettelli made a motion to authorize the City Administrator to hire Isle Clean It for cleaning services at City Hall, Police Department and Building Department; Councilwoman McMackin seconded; motion passed unanimously.**

(B) Engineering Proposal for Expertise and Analysis from ATM - Waterway Drainage - $4,950. Administrator Tucker referred to the attached proposal from ATM for engineering services on the drainage project on Waterway Boulevard and noted that it was forwarded to Ways & Means after approval from the Public Works Committee. **Councilman Bettelli made a motion to approve the proposal from Applied Technology & Management, Inc., in an amount up to $4,950 for engineering services on the Waterway Boulevard drainage project; Councilwoman Hanbury seconded; motion passed unanimously.**

(C) Scholarship. Chairman Taylor noted that while the City was making some changes in donations, one thing that was removed from the list because of those changes was the scholarship fund to the Exchange Club to be administered to a college student from the Isle of Palms. However, in the transition between making the change on the City level and offering the scholarship, the scholarship was given and the City Attorney has indicated that this donation would have to end after this award. **Mayor Sottile made a motion to authorize the expenditure of $2,000 to the Exchange Club for a scholarship one final time; Councilman Bettelli seconded; motion passed unanimously.**

4. New Business. (A) Repairs at Angler's - Mount Pleasant Maintenance - $3,900. Administrator Tucker stated that, because of an annual termite inspection at Angler's, some problems with the pilings were found under the building related to construction (see attached report). Douglas Kerr inspected the building and reported that repairs were definitely needed. Two bids were received and the low bidder was Mount Pleasant Maintenance. **Councilwoman Hanbury made a motion to authorize the Administrator to contract with Mount Pleasant Maintenance at $3,900 for these repairs; Councilwoman McMackin seconded; motion passed unanimously.**

(B) New Dockage - Approval of Wooden Gate at Savings of $850 and Contract Term Extension. Administrator Tucker stated that the contractor has indicated that he can make a wooden gate to match the new docks at a savings to the City of $850. Also, she noted that the contract term has ended and the Real Property Committee recommended that the contract be extended through August 31, 2004 with the stipulation that the term for installation of the pedestals extend ten days beyond receipt of the

pedestals which are on back order. **Councilwoman McMackin made a motion to authorize the wooden gate and contract extensions; Councilman Bettelli seconded; motion passed unanimously.**

(C) Acknowledgment of Public Works Changing Temp Contractor to Staff Zone. Administrator Tucker noted, for information purposes, that Director Pitts discovered that the City can save money by switching companies from Work Force to Staff Zone. The City has verified Staff Zone's insurance, etc., before switching companies.

(D) Comcast - Notification of Rate Increase. Chairman Taylor noted the attached memo from the City Treasurer which states that Comcast is raising rates from basic cable service from $5.91 to $5.94 per month.

5. Miscellaneous. (A) Storm Damage from Hurricane Charley. Chairman Taylor reported on damage from the recent tornado and Hurricane Charley. There was minor damage in all departments, but major damage was done to the Morgan Creek Grill at the Marina. He noted that Charleston County will assist with debris removal. Administrator Tucker provided photos on some of the damage and she noted that the insurance adjustor has indicated that they are ready to move rapidly with reimbursement after receipt of estimates. There was almost $50,000 damage done to the restaurant. Chairman Taylor stated that verbal quotes are being received on repairs, per the attached list ,and he indicated that repairs need to be made in a timely manner and he asked for a motion to establish an emergency procurement situation related to the items on the attached list. After discussion, **Mayor Sottile so moved; Councilwoman McMackin seconded; motion passed unanimously.** Mayor Sottile stated that there is much debris piled up on the streets around the island and he asked that the public be patient because Charleston County will pick up this debris as soon as they can and it may be a while before they get to the island.

(B) Chairman Taylor referred to the attached Comparison of Parking Meter Collection for 2003 and 2004 up to August 17 and noted that 2004 collection is approximately $12,000 higher.

(C) Next Meeting - 5:45 p.m. on September 21, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Dee Taylor, Chairman

City of Isle of Palms
Discussion of Hospitality Tax
July 20, 2004

SUMMARY OF STATE LAW:

South Carolina State Law (see attached) stipulates that a local governing body may impose, by ordinance, a local hospitality tax not to exceed two percent of the charges for food and beverages. The ordinance must be adopted by a positive majority vote. All proceeds from the tax must be kept in a separate fund segregated from the imposing entity's General Fund.

The revenue generated by the hospitality tax is restricted in much the same way as our current Municipal Accommodations Tax; that is the revenue must be used exclusively for the following purposes:

1 tourism-related buildings
2 tourism-related cultural, recreational, or historic facilities
3 beach access and renourishment
4 highways, road, bridges, etc providing access to tourist destinations
5 advertisement and promotion related to tourism development
6 water and sewer infrastructure to serve tourism-related demand

**** In a county in which at least nine hundred thousand dollars in accommodations taxes is collected annually, (Charleston County certainly qualifies) hospitality tax revenues may be used for the operation and maintenance of those items listed above including police, fire protection, emergency medical services, and emergency-preparedness operations directly attendant to those facilities. ****

METHOD OF COLLECTION:

Per Elbert Matthews from the Business License office of Charleston County, the County could collect the City's hospitality tax very much in the same way they currently collect our Municipal Accommodations Tax. The County would charge the City 2% of the amount collected in return for providing this service. Taxes would be remitted to the City on a monthly basis, as part of the check we currently receive for the Municipal Accommodations tax. Mr. Matthews indicated that 4 months is a comfortable lead time from the passage of the ordinance to the first collection of tax.

ESTIMATE OF REVENUES:

Based on the most current business revenue information we have, the total annual revenue of the City's 26 food and beverage providers is $21,383,792. If a 2% hospitality tax is enacted, the revenue would be:

$	21,383,792	
	2%	
	427,675.84	
	(8,553.52)	less 2% Charleston County collection fee
$	419,122.32	

MT. PLEASANT AND SULLIVAN'S ISLAND

The Town of Mt. Pleasant has had a 2% hospitality tax in effect since January of 2002. Sullivan's Island has been collecting a 2% tax since January 2003.

ARTICLE 7.

LOCAL HOSPITALITY TAX

SECTION 6-1-700. Short title.

This article may be cited as the "Local Hospitality Tax Act".

SECTION 6-1-710. Definitions.

As used in the article:
(1) "Local governing body" means the governing body of a county or municipality.
(2) "Local hospitality tax" is a tax on the sales of prepared meals and beverages sold in establishments or sales of prepared meals and beverages sold in establishments licensed for on-premises consumption of alcoholic beverages, beer, or wine.
(3) "Positive majority" means a vote for adoption by the majority of the members of the entire governing body, whether present or not. However, if there is a vacancy in the membership of the governing body, a positive majority vote of the entire governing body as constituted on the date of the final vote on the imposition is required.

SECTION 6-1-720. Imposition of local hospitality tax.

(A) A local governing body may impose, by ordinance, a local hospitality tax not to exceed two percent of the charges for food and beverages. However, an ordinance imposing the local hospitality tax must be adopted by a positive majority vote. The governing body of a county may not impose a local hospitality tax in excess of one percent within the boundaries of a municipality without the consent, by resolution, of the appropriate municipal governing body.
(B) All proceeds from a local hospitality tax must be kept in a separate fund segregated from the imposing entity's general fund. All interest generated by the local hospitality tax fund must be credited to the local hospitality tax fund.

SECTION 6-1-730. Use of revenue from local hospitality tax.

(A) The revenue generated by the hospitality tax must be used exclusively for the following purposes:
(1) tourism-related buildings including, but not limited to, civic centers, coliseums, and aquariums;
(2) tourism-related cultural, recreational, or historic facilities;
(3) beach access and renourishment;
(4) highways, roads, streets, and bridges providing access to tourist destinations;
(5) advertisements and promotions related to tourism development; or
(6) water and sewer infrastructure to serve tourism-related demand.
(B) In a county in which at least nine hundred thousand dollars in accommodations taxes is collected annually pursuant to Section 12-36-920, the revenues of the hospitality tax authorized in this article may be used for the operation and maintenance of those items provided in (A)(1) through (6) including police, fire protection, emergency medical services, and emergency-preparedness operations directly attendant to those facilities.

SECTION 6-1-740. Cumulative rate of local hospitality tax.

The cumulative rate of county and municipal hospitality taxes for any portion of the county area may not exceed two percent, unless the cumulative total of such taxes was in excess of two percent or were

authorized to be in excess of two percent prior to December 31, 1996, in which case the cumulative rate may not exceed the rate that was imposed or adopted as of December 31, 1996.

SECTION 6-1-750. Local hospitality tax revenue upon annexation.

In an area of the county where the county has imposed a local hospitality tax that is annexed by a municipality, the municipality must receive only that portion of the revenue generated in excess of the county local hospitality tax revenue for the previous twelve months in the area annexed.

SECTION 6-1-760. Ordinances prior to March 15, 1997; calculation; revenue.

Notwithstanding any provision of this article, any ordinance enacted by county or municipality prior to March 15, 1997, imposing an accommodations fee which does not exceed the three percent maximum cumulative rate prescribed in Section 6-1-540, is calculated upon a base consistent with Section 6-1-510(1), and the revenue from which is used for the purposes enumerated in Section 6-1-530, remains authorized and effective after the effective date of this section and the enacting county or municipality is authorized to issue bonds, pursuant to Article X, Section 14(10) of the Constitution of this State, utilizing the procedures of Section 4-29-68, for the purposes enumerated in Section 6-1-530, and to retire such debt using the proceeds of such an accommodations fee ordinance and the pledge of such other nontax revenues as may be available for those purposes.

SECTION 6-1-770. Remitting tax to local governing body; frequency determined by estimated average amounts.

The tax provided for in this article must be remitted to the local governing body on a monthly basis when the estimated amount of average tax is more than fifty dollars a month, on a quarterly basis when the estimated amount of average tax is twenty-five dollars to fifty dollars a month, and on an annual basis when the estimated amount of average tax is less than twenty-five dollars a month.

City of Isle of Palms
Financial Statement Summary
July 31, 2004

	REVENUES				EXPENDITURES			
	Actual	Budget	Difference	% of Budget	Actual	Budget	Difference	% of Budget
General Fund	$ 176,949	$ 5,620,577	$(5,443,628)	3%	$ 318,686	$ 5,620,577	$ (5,301,891)	6%
Capital Projects Fund	2,773	355,693	(352,920)	1%	36,329	483,120	(446,791)	8%
Capital Projects Fund, Rec Exp	-	-	-		192,443	-	192,443	
Muni Accommodation Tax Fund	647	299,865	(299,218)	0%	39,026	424,003	(384,977)	9%
Volunteer Fire 1% Fund	25	82,200	(82,175)	0%	946	82,200	(81,254)	1%
State Accommodation Tax Fund	212	458,425	(458,213)	0%	30,365	468,768	(438,403)	6%
Disaster Recovery Fund	1,522	18,800	(17,278)	8%	-	-	-	
Federal Narcotics Fund	19	6,075	(6,056)	0%	6	34,575	(34,569)	0%
Marina Fund	16,377	947,051	(930,674)	2%	14,319	1,071,625	(1,057,306)	1%
All Other Funds	574	3,340	(2,766)	17%	17	62,495	(62,478)	0%
Total All Funds	$ 199,099	$ 7,792,026	$(7,592,927)	3%	$ 632,136	$ 8,247,363	$ (7,615,227)	8%

General Fund YTD Expenditures

1 Month Target = 8.3%

	Actual	Budget	% of Budget
Mayor and Council	5,234	39,721	13%
General Government	31,295	517,489	6%
Police	74,364	1,549,751	5%
Fire	95,294	1,655,403	6%
Public Works	52,145	940,565	6%
Building & Licensing	10,192	236,264	4%
Recreation	38,222	562,992	7%
Judicial	10,116	97,335	10%
Parking Lot & Meters	1,824	21,057	9%
Total General Fund	318,686	5,620,577	6%

General Fund Cash at 8/13/04

July Balances:	
BB&T (Rate = 0.0%)	553,570
SC Local Gov't Invest Pool (Rate = 1.41%)	1,649,840
	2,203,410
August activity thru 8/13/04	
Cash Received	108,562
Accounts Payable Payments	(69,947)
Payroll	(156,919)
Approximate Gen Fund Cash at 8/13/04	2,085,105
Cash On-Hand as a % of Annual GF Expenses	**37%**

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985		4,958.29
2nd Quarter -		1,472.59
3rd Quarter -		14,723.06
4th Quarter -		63,694.42
	TOTAL	$84,848.36

1st Quarter - Fiscal Year 1986		103,594.72
2nd Quarter -		19,453.29
3rd Quarter -		2,829.80
4th Quarter -		56,426.98
	TOTAL	$182,304.79

1st Quarter - Fiscal Year 1987		83,917.15
2nd Quarter -		18,514.48
3rd Quarter -		6,610.08
4th Quarter -		63,257.94
	TOTAL	$172,299.65

1st Quarter - Fiscal Year 1988		94,336.15
2nd Quarter -		29,916.86
3rd Quarter -		4,001.14
4th Quarter -		68,134.51
	TOTAL	$196,388.66

1st Quarter - Fiscal Year 1989		88,801.50
2nd Quarter -		37,542.80
3rd Quarter -		12,873.10
4th Quarter -		67,562.42
	TOTAL	$206,779.82

1st Quarter - Fiscal Year 1990		101,491.66
2nd Quarter -		10,641.62
3rd Quarter -		0.00
4th Quarter -		15,473.79
	TOTAL	$127,607.07

1st Quarter - Fiscal Year 1991		19,234.23
2nd Quarter -		8,378.41
3rd Quarter -		3,715.82
4th Quarter -		46,283.60
	TOTAL	$77,612.06

1st Quarter - Fiscal Year 1992		75,306.93
2nd Quarter -		23,666.96
3rd Quarter -		24,785.56
4th Quarter -		59,692.75
	TOTAL	$183,452.20

1st Quarter - Fiscal Year 1993		112,729.73
2nd Quarter -		30,209.85
3rd Quarter -		10,777.41
4th Quarter -		67,317.75
	TOTAL	$221,034.74

1st Quarter - Fiscal Year 1994		134,309.21
2nd Quarter -		41,004.16
3rd Quarter -		10,176.99
4th Quarter -		87,819.38
	TOTAL	$273,309.74

1st Quarter - Fiscal year 1995		153,717.39
2nd Quarter -		52,576.59
3rd Quarter -		12,834.39
4th Quarter -		114,272.70
	TOTAL	$333,401.07

1st Quarter - Fiscal Year 1996		188,491.27
2nd Quarter -		64,061.16
3rd Quarter -		17,081.34
4th Quarter -		126,431.07
	TOTAL	$396,064.84

1st Quarter - Fiscal Year 1997		204,303.68
2nd Quarter -		58,031.18
3rd Quarter -		23,384.25
4th Quarter -		149,897.82
	TOTAL	$435,616.93

1st Quarter - Fiscal Year 1998		242,800.20
2nd Quarter -		75,641.33
3rd Quarter -		27,320.22
4th Quarter -		163,187.08
	TOTAL	$508,948.83

1st Quarter - Fiscal Year 1999		275,944.40
2nd Quarter -		104,475.20
3rd Quarter -		55,067.24
4th Quarter -		198,323.30
	TOTAL	$633,810.14

1st Quarter - Fiscal Year 2000		335,976.95
2nd Quarter -		89,945.91
3rd Quarter -		33,363.44
4th Quarter -		229,401.03
	TOTAL	$688,687.33

1st Quarter - Fiscal Year 2001		373,026.92
2nd Quarter -		91,268.75
3rd Quarter -		27,482.77
4th Quarter -		218,203.20
	TOTAL	$709,981.64

1st Quarter - Fiscal Year 2002		404,858.97
2nd Quarter -		114,492.26
3rd Quarter -		6,762.15
4th Quarter -		217,784.95
	TOTAL	$743,898.33

1st Quarter - Fiscal Year 2003		407,734.80
2nd Quarter -		103,986.63
3rd Quarter -		42,298.18
4th Quarter -		251,093.18
	TOTAL	$805,112.79

1st Quarter - Fiscal Year 2004		396,451.04
2nd Quarter -		107,424.36
3rd Quarter -		35,455.24
4th Quarter -		234,906.96
	TOTAL	$774,237.60

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

7/31/2002

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	OCRM-land disturbance pmt			6/19/03	6/19/03	426	304120.5085	100.00
	CO-Geotechnical Services	2,970	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Electrical Engineering	5,640	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	Subtotal	76,610	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
			Thomas & Hutton	31716	8/29/03	9/23/03	460	304120.5085	2,055.07
			Thomas & Hutton	32321	9/30/03	10/20/03	467	304120.5085	1,597.23
			Thomas & Hutton	32895	10/31/03	11/14/03	477	304120.5085	4,067.50
			Thomas & Hutton	33393	11/28/03	12/18/03	487	304120.5085	3,325.00
			Thomas & Hutton	34254	12/31/03	1/26/04	497	304120.5085	5,515.00
			Thomas & Hutton	34786	1/30/04	2/25/04	506	304120.5085	1,390.00
									76,040.00

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

7/31/2002

Approved Spending

FY2004 Amended Budget		
	Construction	944,444
CO #1 @ contract sign.	Add'l amt for pavers	12,000
	Sidewalks	
	Curb & Gutters	
	Drainage	
	Signage (installation only)	
	Paint	
	Landscaping	
	Fence	
	Parking Meters	89,010
	County Park Gate	-
	Construction Contingency	95,644
	Engineering	95,645
	Subtotal	1,236,743

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Landscape Pavers	App #1	9/25/03	10/2/03	462	304120.5085	51,731.44
Landscape Pavers	App #2	10/30/03	11/14/03	474	304120.5085	22,437.00
Thornleys Service	Y-5-03	11/7/03	11/18/03	479	304120.5085	1,093.75
Thornleys Service	Y-9-03	11/10/03	11/19/03	480	304120.5085	192.50
Landscape Pavers	App #3	11/28/03	12/17/03	486	304120.5085	30,569.40
Landscape Pavers	App #4	12/24/03	1/8/04	492	304120.5085	142,236.77
Schlumberger	IV53065	1/12/04	1/26/04	499	304120.5085	90,782.30
Landscape Pavers	App #5	1/27/04	2/4/04	501	304120.5085	151,440.30
Landscape Pavers	App #6	2/27/04	3/5/04	509	304120.5085	173,310.58
Landscape Pavers	App #7	3/5/04	3/10/04	510	304120.5085	43,776.90
Landscape Pavers	App #8	3/31/04	4/6/04	519	304120.5085	135,737.72
Thomas & Hutton	35371	2/27/04	3/25/04	517	304120.5085	9,630.10
Thomas & Hutton	35737	3/31/04	4/7/04	522	304120.5085	4,310.70
Isle of Palms CPW	Lnscp Pav	38018			304120.5085	1,250.00
Brooks Sign Center	50% DEP	4/26/04	4/27/04	526	304120.5085	2,100.00
Parkeon	IV53571	4/19/04	4/27/04	527	304120.5085	3,010.00
Landscape Pavers	App #9	4/23/04	5/13/04	537	304120.5085	66,375.80
Landscape Pavers	8549	5/14/04	5/19/04	542	304120.5085	5,000.00
Thomas & Hutton	36540	4/30/04	5/19/04	548	304120.5085	5,488.10
Landscape Pavers	8540	4/30/04	5/25/04	551	304120.5085	500.00
Chas Co Public Wks	PW46098	4/29/04	5/25/04	550	304120.5085	753.95
Johnston Signs	20 signs	6/15/04	6/15/04	568	304120.5085	2,628.80
Landscape Pavers	App #10	5/26/04	6/16/04	573	304120.5085	45,611.44
Thomas & Hutton	37244	5/28/04	7/2/04	583	304120.5085	1,603.00
Chas Co Public Wks	PW46491	6/21/04	7/2/04	581	304120.5085	210.15
Landscape Pavers	App #11	6/25/04	7/13/04	586	304120.5085	26,198.45
Thomas & Hutton	38063	6/30/04	7/13/04	587	304120.5085	1,473.60
			Subtotal FY04 Spending			1,019,452.75

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

7/31/2002

Approved Spending

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Brooks Sign Center	Bal on Art	7/31/04	8/4/04	594	304120.5085	2,100.00
				Subtotal FY05 Spending		2,100.00

Grand Total Project Approved/Budgeted 1,325,053

Grand Total Project Spent 1,108,804.22

Changes to Original Project/Contingency Items:

1	ER Call Boxes (appv'd @ 10/28/03 Council Mtg)	9,930	
2	CO #2 (appv'd @ 12/9/03 Council Mtg)	21,628	***Paid as part of monthly Landscape Paver invoices***
3	Lower waterline (appv'd @ 1/27/04 Council Mtg)	1,800	***Actual amount paid (see above) was $1250***
4	Purchase of signage (poss offset in PWks Dept)	2,625	***Actual cost = $753.95 paid to Charleston County Public Works***
5	Sea Cabins easement issue (appv'd 9/23/03)	5,000	***Paid as part of monthly Thomas & Hutton invoices (final amt = $280)***
6	Remove 2nd kiosk	(11,400)	
7	Videotaping of inside of stormwater pipes	1,286	***Paid as part of Thornleys invoices***
8	Add public artwork	4,200	
9	Add paving of 10 handicapped spaces	5,000	***Paid as a Landscape Pavers invoice***
	Subtotal changes - applied to Contingency	40,068	

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

7/31/2002

Approved Spending

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount

ANALYSIS OF WHERE WE ARE:

Total Approved or Budgeted	1,325,053
Total Spend to Date	(1,108,804)
Total Celebration Cost, net	(5,790)
Less additional expenditures expected:	
Landscape Pavers, remainder of contract	(88,646)
Landscape Pavers, alphabetize bricks (possible)	(1,100)
Landscape Pavers, move signs into sidewalk (possible)	(560)
Thomas & Hutton/WPC for engineering	(6,423)
ER Call boxes	(9,300)
Public Artwork	-
Add back removal of 2nd kiosk	11,865
Add back substitution of loquat trees for cherry laurel	516
Less additional expenditures ***proposed***:	
Additional white fencing	(31,000)
Total Project Surplus	85,810

City of Isle of Palms

Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	*** included in construction contract ***				2,393,765	119,688	27,033	23,673	20,000	2,808,143
Change Order #1 - Rebar and Flood Panels										9,914					9,914
Change Order #2 (partial) - credit for light fixtures donated by LS3P										(2,000)					(2,000)
Change Order #2 (partial) - upgrade conduit from 1" to 2" as required by SCE&G for exterior lighting										626					626
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,402,305			25,073		2,651,362
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	825									18	843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,498									123	4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,331									227	37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee								125			125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	37,331									1,411	38,741
1779	9/23/03	3816	8/31/03	LS3P - Professional Services	33,598									2,276	35,874
1780	9/23/03	303329	9/15/03	McNair Law Firm, PA									17,293		17,293
1789	10/31/03	4116	9/30/03	LS3P - Professional Services	3,733									1,348	5,081
1798	11/21/03	4275	10/31/03	LS3P - Professional Services	7,000									6,096	13,096
1801	12/8/03	11073	10/31/03	Image Master									1,400		1,400
1806	12/8/03	4360	11/30/03	LS3P - Professional Services	2,333									1,199	3,532
1807	1/2/04	APP#1	12/29/03	Harbor Contracting						54,777					54,777
1810	1/21/04	31-Dec	12/31/03	Sottile & Hopkins										60	60
1812	1/27/04	4558	12/31/03	LS3P - Professional Services	3,733									4,943	8,676
1813	1/30/04	APP#2	1/29/04	Harbor Contracting						92,966					92,966
1819	2/25/04	4625	1/31/04	LS3P - Professional Services	3,733									288	4,021
1827	3/10/04	APP#3	3/1/04	Harbor Contracting						218,439					218,439
1832	3/25/04	4800	2/29/04	LS3P - Professional Services	3,733									77	3,811
1836	4/6/04	APP#4	3/30/04	Harbor Contracting						184,645					184,645
1841	4/27/04	5011	3/31/04	LS3P - Professional Services	33,572									346	33,918

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	*** included in construction contract ***				2,393,765	119,688	27,033	23,673	20,000	2,808,143
Change Order #1 - Rebar and Flood Panels										9,914					9,914
Change Order #2 (partial) - credit for light fixtures donated by LS3P										(2,000)					(2,000)
Change Order #2 (partial) - upgrade conduit from 1" to 2" as required by SCE&G for exterior lighting										626					626
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,402,305			25,073		2,651,362
1844	5/4/04	APP#5	4/26/04	Harbor Contracting						288,259					288,259
1848	5/25/04	reimb	5/17/04	Harbor Contracting										1,448	1,448
1849	5/25/04	5099	4/30/04	LS3P - Professional Services	4,411									670	5,081
1852	6/8/04	APP#6	5/28/04	Harbor Contracting						227,648					227,648
1863	7/6/04	APP#7	6/29/04	Harbor Contracting						303,092					303,092
1865	7/13/04	5228	5/31/04	LS3P - Professional Services	4,411									68	4,480
1868	7/30/04	APP#8	7/27/04	Harbor Contracting						192,443					192,443
1871	8/11/04	5340	6/30/04	LS3P - Professional Services	4,411									124	4,535
															-
Total Expended					211,575	-	-	-	-	1,562,269	-	125	25,073	20,722	1,819,764
Total Remaining on Contracts					**12,409**	**-**	**-**	**-**	**-**	**840,037**	**-**	**(125)**	**(0)**	**(20,722)**	**831,598**
Total Remaining on Project					**12,409**	**-**	**-**	**-**	**-**	**840,037**	**119,688**	**26,908**	**(1,400)**	**(722)**	**998,293**

ISLAND REALTY
INCORPORATED

August 6, 2004

HOUSEKEEPING PROPOSAL
TO CITY OF
ISLE OF PALMS

Isle Clean It offers to clean the Isle of Palms City Hall building at a cost of $100.00 weekly. We will accomplish the following tasks:

Cit;y Hall:

Empty trash in every room including shredded material.
Clean mirrors, toilets, sinks, counters and floors in 8 bathrooms.
Vacuum and dust court chamber.
Vacuum floor and clean doors to elevator.
Vacuum and dust Mayor's office.
Vacuum and dust City Administrator's office.
Vacuum and dust outer office.
Vacuum hallways, stairs and entrance foyers.
Clean 2 kitchens: Scrub outside of appliances, wash dishes and sink, wipe down counters and scrub floor Clean microwave inside and out.
Vacuum and dust Police squad room.
Vacuum dispatcher's office and bath.
Sweep porches and empty trash and cigarette receptacle.

We offer to clean the Construction building weekly at a cost of $50.00 per clean.

Construction Building:

Vacuum and dust conference room.
Vacuum and dust entry and office.
Clean mirrors, toilets, sinks, counters and floors in 2 bathrooms.

Thank you for this opportunity. I look forward to hearing from you.

Sincerely,

Sharon Moore

Sharon A. Moore
Isle Clean It

Sales
1304 Palm Blvd.
Isle of Palms, SC 29451
843.886.6871
Facsimile: 843.886.8634

Toll Free: 800.476.0400
http://www.islandrealty.com
e-mail: rentalsinfo@islandrealty.com
salesinfo@islandrealty.com

Rentals
1304 Palm Blvd.
Isle of Palms, SC 29451
843.886.8144
Facsimile: 843.886.5131

APPLIED TECHNOLOGY & MANAGEMENT, INC.

POST OFFICE BOX 20336

CHARLESTON, SC 29413-0336

(843) 884-8750 FAX 884-8935

WWW.APPLIEDTM.COM

TO:
WEM

August 2, 2004

Ms. Linda Tucker
City Administrator
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29452

Subject: Professional Engineering Services for Stormwater Drainage Pipe Repair Evaluation
City of Isle of Palms, SC

Dear Ms. Tucker:

Pursuant to our discussions, please find below ATM's proposal for our services for the evaluation of the stormwater drainage pipe repairs that we observed during our July 20, 2004 visit to the City. During our review of the video and confirmed during our site inspection, we noted that the entire length of pipe was not in need of repairs. In the July 13, 2004 memorandum, we noted that approximately 150 linear feet of pipe appeared to be in need of repair.

Background

Our review of the video tape and the site conditions indicates there is a stretch of pipe, approximately 130 feet long, between the catch basin east of the private driveway to approximately 20 feet east of the marsh outfall, that appears to be the source of the majority of the drainage related issues causing sink holes. Along this length, we noted offset pipe joints and holes in the pipe. It appears that these deficiencies contribute to the projection of sinkholes in the yards. These deficiencies can be repaired through a variety of methods to be discussed in the next section.

While the areas requiring repair generally are located in open areas, several issues affect the choice of repair methods and materials. They include:

- High groundwater table
- Tidal influences
- Outfall waterward of the mean high water elevation
- A live oak with its drip line over the stormwater pipe

The high ground water table, tidal influences, and location of the outfall pose dewatering and critical line permitting issues that will likely delay the project and potentially cause permitting fees to be higher than the repair costs. The location of the live oak in the vicinity of the outfall pipe poses other construction issues. Therefore, traditional open-cut pipe replacement is deemed to be infeasible when taken with the Scope of the repairs.

Therefore, ATM concurs with the decision to use a trenchless technology to perform the pipe repairs. As previously stated, we do not believe the entire 500-foot length of pipe requires repair. Currently, we have reservations recommending slip lining the 18-inch RCP with a 16-inch DR17 HDPE pipe. As stated in our memorandum, the 16-inch pipe will reduce flow area by 38%. Without hydrologic data relating to the flows generated by the contributing area to the pipe, ATM cannot make a recommendation to utilize this technology.

In addition, we hand-augured a 2 foot to 2 ½ foot deep hole in the vicinity of the storm drain in the lowest portion of the yard reporting sink hole issues. We were not able to extend the boring deeper due to buried wood products in the area. It appears that there is wood material buried in the vicinity of the pipeline. We were not able to confirm the source of this wood material. It may be old roots from a no-longer present tree, or it may be fill material used to build the site to a higher elevation. Should the extents and volume of this wood material be high, continued settling after pipe repairs are made should be expected.

Proposed Action

ATM proposes to provide professional engineering services to the City of Isle of Palms to perform two additional tasks: Task 1 – Perform a sub-basin hydrologic study of areas contributing to the outfall and ; Task 2 – Identify and specify up to three (3) trenchless technologies considered to be equal in effectiveness for bidding to obtain the lowest cost for repairs.

Task 1 – Sub-Basin Hydrology Study

ATM will perform a hydrologic study, using existing data (drainage basin delineation, pipe lengths, and tide station data), of the areas contributing to the pipe outfall to evaluate the effectiveness of the existing pipe under the following conditions:

- 5-year 24-hour return frequency event
- Mean high water as the tailwater
- Mean low water as the tailwater

In addition, we will evaluate the effectiveness of the proposed slip lined pipe under the same conditions. To our knowledge, there are no reported drainage problems in the area. This data will aid in the calibration of our approach.

Task 2 – Identify and Specify up to Three Equal Trenchless Technologies

A number of widely used trenchless technologies exist to perform repairs to pipes in the ground. They include, but are not limited to: slip lining; pipe bursting; cured-in-place-pipe (CIPP); cement mortar lining (CML); and fold-and-formed pipe rehabilitation.

Based upon the results of Task 1, ATM will contact vendors of these various products, generally describe the project, and obtain budgetary numbers for installation of their product. In addition, ATM will provide the City with information on the various warranties provided with the different trenchless technologies.

ATM will choose up to three technologies for development of specifications. ATM will prepare the bid form with each of the alternate technologies and the technical specifications necessary to deliver a complete project. ATM may, due to site constraints, recommend installation of a new downstream catch basin placed over a functioning length of pipe near the outfall. This catch basin will allow work to be completed without having to cross the critical line for the marsh, thus preventing a potentially lengthy permitting process.

Discussion of Technologies

Pipe Bursting – allows a flexible pipe of the same or greater diameter to be pulled through the mother pipe after it has been burst from within. Broken pipe materials are pushed into the surrounding soil.

Cured-in-place-pipe (CIPP) – a thin fiber-mesh sleeve, impregnated with resins is pulled though the mother pipe. Steam or high-pressure hot water is placed in the sleeve to expand it to the pipe diameter. The resins adhere and cure to the mother pipe effectively eliminating void spaces.

Slip lining – a flexible smaller diameter pipe is pulled through the mother pipe providing a new, smooth walled pipe to convey flows. Void spaces between the new pipe and the mother pipe can be grout filled or the ends of the pipe are grouted to fill the void spaces.

Cement mortar lining (CML) – a mortar application machine is pulled through the mother pipe spraying a special pressurized mortar mixture onto the walls and into the void spaces of the pipe until the desired mortar thickness is achieved.

Fold-and-formed pipe – a folded flexible pipe is pulled through the mother pipe for the length of the repair. Air or steam pressure "inflates" the pipe to match the shape of the mother pipe.

Each technology results in a smooth interior pipe, typically with a smaller roughness coefficient than the mother pipe. Thus in some case, even though a smaller diameter pipe is the result, the smoother walls result in an equal or higher flow capacity than the mother pipe.

At this time we do not expect time and materials involved with this evaluation to exceed $4,950. This fee will cover direct and indirect charges associated with the Scope of Work outlined above. If the scope and costs are acceptable, please sign and return this signed letter agreement by fax to our office at 884-8935. Payment would be due to our office within 30 days of City's receipt of ATM's written recommendations and invoice.

ATM would be pleased to assist the City of Isle of Palms in ensuring the City's interests are maintained through the completion of this project. If additional services are required, we will address scope and budget of those services at that point. Thank you for the opportunity to assist you with this project.

Very truly yours,

Anthony C. Maglione
Vice President

_____ _____
(print name of representative) (title/position)

_____ _____
(signature of Isle of Palms representative) (date)

ANNUAL REINSPECTION REPORT

6/2/04 5919

ISLE OF PALMS PEST CONTROL, INC.
P.O. BOX 448
ISLE OF PALMS, SC 29451

OFFICE PHONE: (843) 886-5858
OFFICE FAX: (843) 886-0940
TOLL FREE # : (800) 642-9594

PAGER # : (843)-937-9555

CUSTOMER:CITY OF ISLE OF PALMS
MAILING ADDRESS:P.O. DRAWER 508
CITY-STATE-ZIP:ISLE OF PALMS, SC 29451-0508
WORK PHONE:886-8005
HOME PHONE:886-6428
SUBDIVISION:
ADDRESS OF PROPERTY UNDER BOND:ANGLER'S MINI MART
ANNUAL INSPECTION FEE:$ 325.00
PERIOD COVERED:JUN 2004 Thru JUN 2005

NOTES

DESCRIPTION OF PROPERTY:
COMMERCIAL BLDG

CONDITIONS OF PROPERTY DURING INSPECTION:

ACTIVE TERMITES None

INACTIVE INFESTATION None

WOOD TO GROUND CONTACT YES-

EXCESSIVE MOISTURE CONDITIONS YES-

FUNGI DAMAGE None

CRAWLSPACE OK-

IF YES, EXPLAIN: LOTS OF WOOD DEBRIS & INSULATION ON GROUND IN CRAWLSPACE- SOME CONDENSATION LINES DISCHARGING WATER DIRECTLY ON GROUND IN CRAWLSPACE- Completed

ABNORMAL CONDITIONS CONDUCIVE TO A NEW TERMITE INFESTATION YES

IF YES, WHERE? COMBINATION OF WOOD TO GROUND CONTACT & WATER FROM CONDENSATION LINES- Completed

COMMENTS

F41- WHERE SILLS SIT ON PILINGS THERE ARE NO ROOF HOLDING BUILDING DOWN, AT ALL !! NOT GOOD !!
CALL ME, VINCENT - 514-1338

Inspector

City of Isle of Palms

Memorandum

To: Mayor
City Council

CC: City Administrator

From: Debbie Suggs

Date: August 13, 2004

Subject: Summary of Comcast Rate Increase Communication

In accordance with FCC regulation, the City has received a package from Comcast Cable notifying us that it is updating its "maximum permitted rates for regulated cable services." effective 11/1/04.

Per my discussions with Tim Horn, Comcast General Manager, the company is requesting an increase in its maximum allowable monthly rate for basic cable service (basically only local service) from $5.91 per month to $5.94 per month. They currently charge only $5.75 per month for this service. He expects the rate increase to be implemented by Comcast in March or April of 2005.

There is no regulation on what Comcast can charge for its premium packages, which is what would actually affect most subscribers.

Damages to City of Isle of Palms Facilities from
Tornado on 12:05 a.m. on August 13, 2004
and
Hurricane Charley August 14, 2004

List assembled 8/16/04

1. Roof at City Hall—piece peeled back from the roof and is on the ground. Will need to be re-attached. Contractor can do the work on 8/17/04

2. Roof at Restaurant Building at Marina site (Morgan Creek Grill)—Upstairs roof peeled back, causing ceiling tiles and insulation to fall in the upstairs dining area and down the stairs into the main dining room. Water intruded from the upstairs into the downstairs dining room. The light fixtures/fans in the upper deck were completely obliterated from wind gusts. Roof will need to be replaced and ceiling and flooring in portions of the dining areas both upstairs and down. Expense will be insured for immediate restorative services as well as repairs.

3. Awning at Angler's Mini Mart--Awning is significantly torn and the fabric will need to be replaced. Exterior roof damage at Angler's Mini Mart (minor).

4. Fire Vehicle—While responding to a call, wind caught the door of a pick up vehicle and blew it all the way back damaging the hinges as well as making it almost impossible to open and close. Department is seeking estimates to restore vehicle.

5. Rec Center—A tree fell on and destroyed a steel picnic table. Table will have to be replaced.

6. Fire Station 2—Wind driven rain entered building damaging ceiling tiles.

7. Fire Station 1—Leak in men's room causing rot under tile in bathroom. Tile must be removed and damaged area replaced. The bay area has experienced a problem with electrical associated with the bays. Wind driven water has damaged sheet rock (wet).

8. Debris--Significant amounts of debris from both the tornado and Hurricane Charley will need to be removed from the rights-of-way along the roads. A meeting with Charleston County Public Works is scheduled for Wednesday to discuss a collaborative effort.

Comparison of Parking Meter Collection
Summer 2003 and Summer 2004

Month	2003 Amount Collected	sub totals	Month	2004 Amount Collected	sub totals
April (beg 4/15)	$15,745.50	$15,745.50	April (beg 4/16)	$9,387.50	$9,387.50
May	$17,800.00	$33,545.50	May	$22,661.30	$32,048.80
June	$25,008.60	$58,554.10	June	$28,871.35	$60,920.15
July	$22,010.00	$80,564.10	July	$29,169.60	$90,089.75
August (to 8/17)	$11,604.50	$92,168.60	August (to 8/17)	$14,083.80	$104,173.55

Isle of Palms Marina
New Restaurant Dockage
Financial Summary

Approved Spending

Permitting

Dredging

10/28/03 Approval by City Council for Dredging	80,000
11/25/03 Approval by Council for dredging engineering	35,000
Subtotal approved	115,000

Design & Construction

FY04 Amended Budget for Design & Contruction	150,000
Additional amount approved to accept construction bid	56,000
Additional approved for water and electricity	30,000
Additional approved for gate	5,000
Total anticipated and approved for design & construction	241,000

Actual Spending

Vendor	Description	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Hobbs, Upchurch	Dock Permit	4924	6/21/01	6/29/01	708	906120.5065	1,680.00
Hobbs, Upchurch	Dock Permit	5122	7/19/01	7/25/01	715	906120.5065	340.00
Hobbs, Upchurch	Dock Permit	5450	8/24/01	8/29/01	721	906120.5065	900.00
SCDHEC/OCRM	Dock Permit Fee	DOCK PMT	9/5/01	9/5/01	722	906120.5065	50.00
Hobbs, Upchurch	Dock Permit	5610	9/24/01	9/26/01	726	906120.5065	460.00
Hobbs, Upchurch	Dock Permit	7046	5/1/02	5/9/02	852	906120.5065	1,610.00
Hobbs, Upchurch	Dock Permit	7307	6/5/02	6/12/02	865	906120.5065	1,156.01
Hobbs, Upchurch	Dock Permit	7493	7/2/02	7/11/02	881	906120.5065	827.88
Hobbs, Upchurch	Dock Permit	7695	7/30/02	8/7/02	890	906120.5065	660.00
US Army Corp Eng	Dock Permit	DOCK PMT	3/6/03	3/26/03	935	906420.5065	100.00
					Subtotal Permitting		7,783.89
General Engineering	Dock Dredging/Survey	18671E	10/1/03	10/20/03	988	901750.1525	1,181.90
General Engineering	Dredging Contract Prep	19038E	11/7/03	11/14/03	993	901750.1525	602.00
General Engineering	Dredging Oversight	19035E	10/31/03	11/14/03	994	901750.1525	1,518.10
General Engineering	Dredging Oversight	19417E	11/30/03	12/9/03	1002	901750.1525	1,294.00
Marcol Dredging	Dredging	Dredge	12/4/03	12/8/03	1000	901750.1525	70,283.00
General Engineering	Dredging Oversight	19779E	12/31/03	1/21/04	1014	901750.1525	2,841.22
General Engineering	Dredging Oversight	20114E	1/31/04	2/18/04	1023	901750.1525	864.75
					Subtotal Dredging		78,584.97
					Remainder		36,415.03
Hobbs, Upchurch	Dock Design	11271	11/21/03	12/18/03	1005	901750.1525	1,689.67
Hobbs, Upchurch	Dock Design	11475	12/29/03	1/21/04	1015	901750.1525	3,940.00
Hobbs, Upchurch	Dock Design	11536	1/28/04	2/4/04	1022	901750.1525	4,520.00
Sottile & Hopkins	contract review, etc	various	1/31/04			901750.1525	460.00
Hobbs, Upchurch	Dock Design	11935	2/27/04	3/25/04	1036	901750.1525	2,141.82
Hobbs, Upchurch	Dock Design	12077	3/23/04	4/6/04	1039	901750.1525	6,563.64
Hobbs, Upchurch	Dock Design	12367	4/28/04	5/12/04	1045	901750.1525	6,137.63
Hobbs, Upchurch	Dock Design	12652	5/26/04	6/9/04	1049	901750.1525	3,049.44
Dock & Marine	Dock Construction	App#1	5/28/04	6/15/04	1052	901750.1525	54,440.37
Hobbs, Upchurch	Dock Design	12932	6/25/04	7/13/04	1058	901750.1525	2,080.00
Dock & Marine	Dock Construction	App#2	6/30/04	7/30/04	1060	901750.1525	79,128.75
Hobbs, Upchurch	Dock Design/Mgt	13060	7/28/04	8/4/04	1066	901750.1525	680.00
Dock & Marine	Dock Construction	App#3	7/31/04	8/11/04	1068	901750.1525	43,411.56
				Subtotal Design & Construction			208,242.88
				Remainder			32,757.12

Isle of Palms Marina
New Restaurant Dockage
Financial Summary

Approved Spending

Grand Total Approved	356,000
Muni Acc Tax Fund	114,292
Marina Fund	241,708
Total	356,000

Actual Spending

Vendor	Description	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
						Grand Total Spent	294,611.74

Where we are to date: **w/ pedestals**

Total approved	356,000
Total spent to date	(294,612)
remainder on construction contract	(29,019)
add back savings on pilings	4,000
remainder on design/construction oversight (est)	(2,598)
gate	(2,850)
Water	(4,750)
Pedestal lights + low profile dock lights	(26,250)
Surplus or (Deficit)	(79)

EXHIBIT B

PUBLIC SAFETY COMMITTEE
August 9, 2004

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on August 9, 2004, in City Hall Council Chambers. Present were Chairman Miller, Committee member Mayor Sottile, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker.

1. Citizens Comments. (A) Mr. & Mrs. Jacobs were in attendance and asked for an update about the flyer that he prepared to be sent to rental agencies concerning rules on the island. Chairman Miller stated that the flyer is currently being reviewed by the City Administrator, both Chiefs and City Attorney.

(B) Jeff Thompson, MASC - Taser Presentation. Mr. Thompson gave a lengthy presentation with video noting the advantages, disadvantages and liability issues concerning the Taser as a law enforcement tool and answered questions of committee members (see attached background information). Mr. Thompson stated that there is a grant available through the Municipal Association towards the purchase of this system. Chairman Miller thanked Mr. Thompson for attending.

Councilman Taylor suggested that, since the City of North Charleston has been using this technology, perhaps their Chief could talk to our City Council about their experience.

2. Approval of Previous Month's Minutes. Councilman Taylor made a motion to approve the July minutes as submitted; Mayor Sottile seconded; motion passed unanimously.

There was discussion of the installation of a new speed bump at the stop sign intersection of Palm Pathway and Palmetto Boulevard in Wild Dunes (see attached letter).

3. Announcement of New Personnel. Chief Buckhannon stated that he has one new dispatcher, Ta-Neya Lloyd, and he noted that the department is still down two dispatchers and one officer.

4. Monthly Police Department Report - June. Chief Buckhannon discussed highlights from the monthly report for June (copy attached) and answered questions of Committee members. The monthly traffic counts are attached.

5. Monthly Fire Department Report - June. Chief Graham discussed highlights from the monthly report for June (copy attached) and answered questions of Committee members. Councilman Taylor stated that he was very impressed with the department's being able to respond to a fire and a rescue at almost the same time during the July 4th weekend and still be on standby to assist Sullivan's Island. Further, noting the complaints about the new parking system at front beach, Councilman Taylor stated that there is a good personnel presence at the front beach area with beach services officers on site as well as the nearness of Fire Station #1

personnel working outside. Chief Graham stated that the Department has been using the bicycle a lot, especially searching for lost children, enabling personnel to get back to the station quickly. It was noted that there had been 10 violations found during the monthly inspection at Morgan Creek Grill and Mayor Sottile asked for a report on what was found and if it had been corrected.

6. Old Business. Customer Service. Noted in monthly reports.

7. New Business. (A) Additional Signs at Front Beach. Administrator Tucker stated that pay to park type signs have been placed at the front beach area for approximately every two spaces. She has ongoing dialogue about the signage with Chief Buckhannon and, because of the nature of some of the complaints received, she suggested signs saying "pay to park at multi-space kiosk" instead of "pay to park at meters." Councilman Taylor felt that the complaints were from a minority of the people, because he is down there all the time and sees all kinds of people paying the meters. He said that he hoped to be able to take down some of the signage as people get accustomed to the system. Committee members agreed that there will always be complainers in every situation and Mayor Sottile iterated that this is one of the finest front beach areas along the coast. Chairman Miller did feel that, to be fair to everyone, there should be a small sign on each of the meters stating that one does not have to pay to park after 6:00 p.m. and felt that there were a couple of areas on the kiosks where this notice could be placed. Administrator Tucker noted that one of the other complaints the City has received was that some signs say "pay to park" and have an arrow pointing towards the kiosk, leaving some people to assume that the paid area is in the direction of the arrow and not where they are parked. She also noted that there was a news crew filming at the front beach this afternoon.

(B) Employee Suggestion from Personnel Committee - Community Service. Administrator Tucker referred to the attached employee suggestion about re-implementing the community service program so that some of the violators can be sentenced to cleaning the beach from the Windjammer to Sea Cabins because of the large amount of litter on the beach. She asked the reasons that the City stopped this program and Councilman Taylor said that it was because of the need to supervise the community service workers and because of the cost of insurance required.

(C) Sale of Parking Meters. Administrator Tucker reported that the sale of the City's parking meters is posted on the MASC web site. The Chief said that there were seventy five (75) double-head and nine (9) single-head meters.

8. Miscellaneous. (A) Set Next Meeting Date - 5:00 p.m. on Monday, September 13, 2004.

(B) Mayor Sottile stated that the City has not ceased seeking funds for replacement of the fire stations. At the Municipal Association meeting, he met a consultant from Washington who works for the benefit of municipalities and this gentlemen claimed that there is money available for this type of project. The Mayor said that he and Administrator Tucker met

with this man on Isle of Palms last week and the man indicated that he could contract with the City of Isle of Palms or even with the MASC to help other cities in need. There would be a fee involved for him to help find the money and seemed certain that there was money available for our project. Administrator Tucker noted that he could do the lobbying work in Washington and the City could follow up with paperwork, etc., or he could do the everything himself at a cost probably in six figures. The general consensus of the committee was not to pursue this farther at this time.

(C) Administrator Tucker reported that she met again with SCDOT at Sullivan's Island and week after next they will be interviewing the three consulting firms to make a decision on a design team to look at alternatives as to whether or not they would go with a replacement on site, replacement adjacent to what's there or rehabilitate what is there. Mayor Sottile said that he was going to ask Mayor Stith to speak with our Council prior to the regular meeting concerning traffic issues with this bridge replacement.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Bob Miller, Chairman

SC Municipal Insurance & Risk Financing Fund

MEMORANDUM

TO: Police Chiefs / Directors of Public Safety

FROM: Phil Cromer, Risk & Safety Services Manager

DATE: July 27, 2004

SUBJECT: ***Walsh & Makholm Liability Beat***

Enclosed is the latest issue of ***Walsh & Makholm Liability Beat*** entitled *"The Taser: The Good, the Bad, and the Unknown!"* which discusses the potential liability issues surrounding the use of this very effective law enforcement weapon.

Since the number of our law enforcement agencies utilizing the Taser is growing rapidly, it is crucial that attention be given to policies and training that governs the proper deployment of this technology. Please pass this article on to your training officer.

As always, if there are topics of interest you would like to see covered in future issues of this newsletter, you may contact me by phone (803) 933-1210, fax (803) 933-1283, or e-mail at pcromer@masc.sc.

WALSH & MAKHOLM LIABILITY BEAT

Volume 12, No. 3 June 2004 John Makholm, Esquire

The Walsh & Makholm Law Group

The Taser: *The Good, the Bad, and the Unknown!*

The Problem

The Taser[1] (aka "Advanced Air Taser") is one of the fastest, if not the fastest, selling intermediate force devices/tools among law enforcement and corrections agencies in the United States today. As anyone who has ever used the Taser or has watched the numerous videos of the Taser in action can attest, the effectiveness of the Taser is uncontroverted. This is not to say that the Taser is 100% effective every time. Keep in mind that Rodney King was shot with a much earlier generation Taser device prior to his being struck repeatedly with batons. And, while the current Taser is much improved from the earlier models, there are still reported incidents of the newer generation Tasers failing due to lack of a fully charged unit, the contact darts not making correct or full contact with the target, and various other sometimes unexplained failures. However, as anyone in law enforcement or corrections knows, no intermediate weapon is 100 % effective every time, and the same can also be said of firearms. Suffice it to say, from my observations and conversations with officers in the field, the Taser usually works, and works well, which probably explains why there are over 4,000 agencies using the Taser at this time. What does the Taser do? Two darts are fired from the Taser into the target person, whereupon electrical current is delivered to the target, causing what has been described as a "full body Charlie horse." Quite simply the Taser temporarily incapacitates your adversary by being: *"...sufficiently effective to cause a physical debilitation in the target sufficient to render the target incapable of complex motor skills required for aggressive behavior...."*[2]

The effectiveness of the Taser is not "the problem", "the problem" of the day is the "deployment" of the Taser, i.e. when, where, and how the Taser is used in an appropriate manner that can be defended both in criminal and civil court.

Let us make this very clear, this article is not a criticism of *Advanced Air Taser* or any other Stun Gun products. Rather, this is a discussion of potential liability issues involving the use of these types of devices.

Our review of agency Force Continuums and discussions with trainers has revealed a lack of consistency in the placement of the use of Taser within the Force Continuum. Some agencies place the Taser on the same intermediate weapon level as batons and "OC" spray (Oleoresin Capsicum). Other agencies have placed the Taser before batons and OC, and others place it on a higher level than batons and OC. As with any other use of force tool, Taser needs to be appropriately placed on your Use of Force Continuum based on the numerous factors that your Agency uses in assessing proper placement of force options. These factors can include, but certainly not be limited to, Federal law (including prevailing case law), State law (including prevailing case law); State promulgated Use of Force Continuums, the consensus of use of force instructors, and last,

[1] Taser M26 and X26, manufactured by Taser International.

[2] *Advanced Air Taser – A Medical Review* by Anthony Bleetman, Phd., pg.3.

convincingly about the Taser, stating: *"it stops officers from having to go hands on and fight with suspects...to go out there and have this tool that doesn't cause injuries at all to the suspects, really is just a great thing."* This officer is undoubtedly sincere in her remarks, which only serve to underline the motivation of officers in using the Taser, i.e. that most officers truly believe that they can safely use the Taser without injuring the suspect. A reasonable and noble goal for any Law Enforcement or Corrections Officer.

During the same CBS series, Rick Smith, the CEO of Taser International is questioned about the alleged Taser Deaths. Smith's response is that *"[h]ad the Taser not been used, all forty of those people would still be dead today...in every single case these people would have died anyways"* citing to his companies medical experts. However, in the same broadcast a Forensic Pathologist, Dr. William Anderson indicates that, for some people who are **agitated or on drugs**, the effects of the Taser may depress the breathing of those individuals, and turn lethal. The thrust of the report is that persons who are "agitated" and/or "on drugs" may be at risk. Of course "the problem" is that a good portion of persons who officers would be tempted to shoot with the Taser are persons who are **agitated** (to say the least) **and on drugs!** Thus, it is certainly likely that the incidents of these collateral deaths will continue. Even Taser's own aforementioned consultant's report states that while it has been *"impossible to calculate how much electrical energy the Advanced Taser delivers into the human body"*, Dr. Bleetman does conclude that *"the risk of harm ,might well be higher for using these devices on patients with pre-existing heart and neurological diseases."* Also of significance is Dr. Bleetman's observation that: *"[t]he potential for significant injury exists for Taser barbs striking the eye, open mouth, neck, genitals, and large blood vessels in the groin."* This last opinion will have great significance later in this article when we review a case of a horrendous injury which resulted from a strike with a "bean bag." Suffice it to say at this point that there have been deaths from the Taser and this fact needs to be factored in and reviewed by Agencies employing the Taser and other similar devices.

Hickey v. Reeder, 12 F.3d 754 (8th Cir. 1994):

In Reeder, the 8th Circuit Court of Appeals "Reversed" the U.S. District Court for the Eastern District of Arkansas in the use of a "stun gun" by Corrections Officers. The facts in Reeder, as viewed most favorably to the Plaintiff (which is the standard of review), are that the Plaintiff claimed that, while incarcerated at the Pulaski County Jail in Little Rock, Arkansas awaiting transfer to State Prison, he had been ordered to clean up his cell, refused to do so and had allegedly been "belligerent", whereupon a correctional officer summoned his supervisor, and ultimately Sergeant Reeder who arrived with a "stun gun" since he knew that Hickey was a difficult inmate. Sgt. Reeder then allegedly ordered Hickey to sweep his cell or the stun gun would be used. On Hickey's refusal despite this threat, Sgt. Reeder shot Hickey with the stun gun. When Hickey recovered he swept the cell. However, Hickey filed a civil law suit claiming that this use of a stun gun amounted to cruel and unusual punishment and thus violated his 8th Amendment rights. While the District Court held that the jailor's use of the stun gun was a good faith effort to maintain and restore order, the 8th Circuit Court of Appeals saw it differently, holding, in pertinent part, that: *"[w]e find, as a matter of law, that the use of a **stun gun** to enforce the order to sweep was both an exaggerated response to Hickey's misconduct and a summary corporal punishment that violated Hickey's Eighth Amendment right to be free of cruel and unusual punishment."* (emphasis added) Reeder at 759. The court also noted that: *"**[t]he stun gun is intended to temporarily incapacitate a threatening person**, and to give the officers involved momentary advantage and a chance to neutralize the threat. When Sergeant Reeder applied the stun gun, there were six or seven officers in and around Hickey's cell, but the officers did not take*

above we cited to Taser's own Medical consultant's report, wherein the medical consultant warned of the possibility of: "... *significant injury exists for Taser barbs striking the eye, open mouth, neck, genitals, and large blood vessels in the groin.*" This is much like the "bean bag", because the "bean bag" is not meant to be targeted at the face as it is normally deployed in a less than lethal mode. Therefore, it does not take much of an imagination to extrapolate from the Deorle ruling that a similar Taser mishap may have produced a similar ruling against an officer deploying the Taser.

So What Do We Do?

Are we saying don't use the Taser? Far from it! If I was on patrol tonight, I would want to have Taser, OC, a PR-24, and be trained in Lateral Vascular Neck Restraint. I would want to have all theses tools to not only protect myself, but to also use only that amount of force necessary to effect an arrest. As an administrator or risk manager, it is your job, your duty, to provide your officers with the means to protect and to serve. However, it is also your duty to provide guidance in the use of the tools you issue and otherwise authorize.

The Taser is a very effective intermediate weapon/tool for law enforcement and corrections, however like any other tool, officers need proper training and direction in its appropriate use.

We have met numerous administrators who have actually replaced batons with Taser; some of whom have also made "OC" an option when officers are equipped with Taser. From a litigation perspective, we feel that removing "OC" and/or batons in favor of only Taser is a radical and unnecessary choice. When your officers only have Taser, and it does not work, for whatever reason (electrical malfunction, missed target, etc.), your officer now must rely on his/her defensive tactics skills (which from our experience is woefully inadequate) and their firearm. The Taser and firearm only policy leaves the Officer no other intermediate force option, and in our view, and is therefore a tactical and liability mistake.

Some administrators have objected that they do not have the budget to pay for the training on all of this "stuff." Well, the old adage stands true: pay now or pay later. Any training and tools provided now, will likely increase officer safety and reduce civil liability.

Agencies need first to re-evaluate their current policies and procedures pertaining to the use of Taser and the use of other intermediate weapons/tools. Agencies should next provide training to their officers, which both instructs on the Policies and Procedures of the Agency, the Constitutional Issues involved, and how relevant state statutes govern the *Use of Force* and Taser by law enforcement & corrections officers in your state. Moreover, it is important that the agency makes sure that the nexus between the agency policies and procedures and state/federal law is clear. As we have stated before, often times we find that what was clear to the "trainers" and the "administrators" who draft the policy or procedure, is not clear to the officers who are governed by the policy/procedure on a daily basis.

It bears repeating that often line officers who are the first to be affected by changes in the law or case law, are often the last to know about these changes. It is common place that the legal updates and professional magazines received by agencies are read by the "brass" and by the trainers, but, unfortunately, often times that's as far as the information goes. Many times this lack of follow-through in disseminating information is simply the product of administrators having too much to do. Sometimes it is the result of poor communications among divisions of agencies. However, good intentions are great, but where the rubber meets the road is did the people who need the information every day get it? One way to deal with this situation, even in small agencies, is to designate individuals to be responsible for transmitting new laws and court rulings to the officers of the agency. Another is

district attorney regarding their criteria for prosecuting officers for "excessive force" with regards to the use of *Tasers/Stun Guns*? Has my Agency asked these attorneys to conduct some training for the Agency in *Use of Force*, and more specifically *Tasers/Stun Guns*?

8. Does my Agency take prompt action to review all *Use of Force Reports?* Does my agency utilize a *Use of Force* reporting form, which specifically addresses *Tasers/Stun Guns*? If not, why not? If so, does the form thoroughly address all of the factors enumerated in the Agency's *Use of Force / Taser/Stun Gun* policy? If not, it should.

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The Walsh & Makholm Law Group

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The *Walsh & Makholm Liability Beat* is an informational bulletin and will endeavor to bring to the attention of our readers/subscribers decisions of the courts which will effect the Law Enforcement / Corrections Community and an analysis of those cases. Additionally, the column will make suggestions for assessment of agency policies. This column should not be construed as a *"legal opinion"* or *"legal advice."* The column is provided only for the purpose of disseminating information relevant to our readers/subscribers in the Law Enforcement / Corrections Community.

John A. Makholm, Esq. and *The Walsh & Makholm Law Group,* welcome comments and suggestions for future articles, and would encourage subscribers to contact us with suggestions for future columns, as we aspire to become more *interactive* with our readers and address your areas of concern, and we can be reached at:

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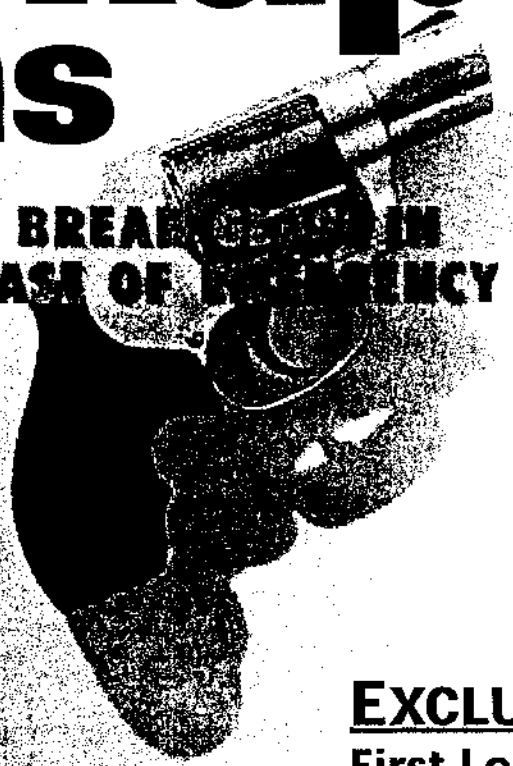
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Our Guide to Backup Guns



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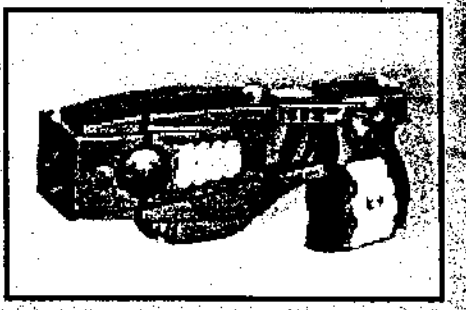
How to Improve Marksmanship

The Latest Police Ammo

Spyderco's New Rescue Knives

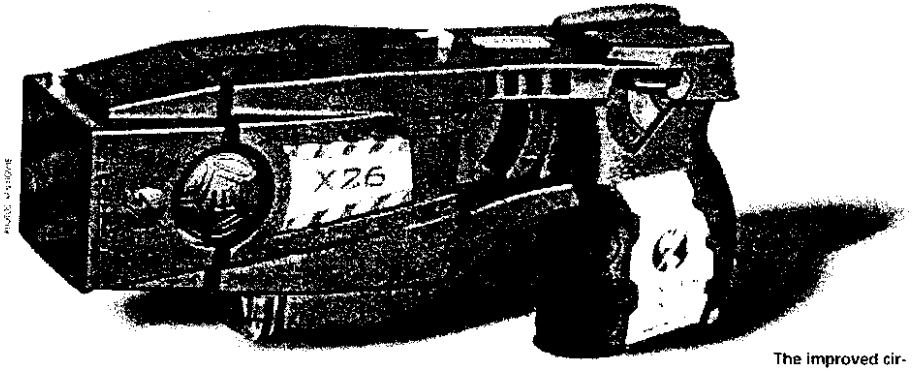
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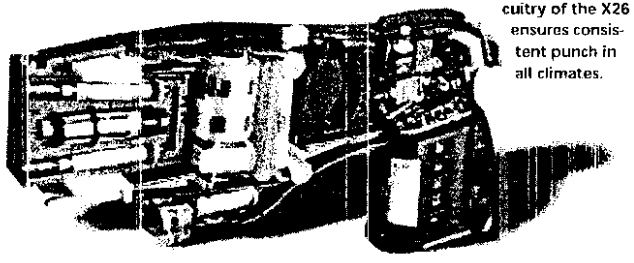
First Look at the X26 Taser



Exclusive Preview

Recharged





The improved circuitry of the X26 ensures consistent punch in all climates.

Taser International's new X26 is smaller, but more effective than any Taser on the market.

David Griffith

Since its introduction in 1999, the Advanced Taser M26 has found its way onto the belts of thousands of officers in North America and around the world. It is one of the most popular less-lethal weapons in the history of law enforcement. But it's far from perfect.

The M26 is effective, safe, and easy to use, but it's really big and bulky and less than comfortable on a duty belt, especially on a duty belt already weighed down with pepper spray, an expandable baton, a couple of spare mags, handcuffs, and a radio.

Interestingly enough, the first people to admit that the M26 is too large are the engineers and design team at the weapon's manufacturer, Scottsdale, Ariz.-based Taser International.

They have to admit it because they've been hearing about it from their customers. "We are a company that responds to what users ask for," says Steve Tuttle, Taser's director of government and law enforcement affairs.

Taser has responded to the complaints about the size of its flagship product with innovation and creativity. And by the time this magazine reaches your mailbox, the company plans to roll out the X26, a much smaller Taser that's even more effective than its larger predecessor.

The difference between the M26 and the X26 is kind of like the difference between a 10-year-old video camcorder and the latest whizzbang digital camcorder sitting on the shelves at your local Circuit City. The X26 does essentially the same job as the M26, but it is a full 60 percent smaller and lighter, it's more efficient, and it has many new features that weren't even imagined when the M26 was in development.

Bigger Isn't Better

Shrinking a Taser 60 percent and retaining its punch is no easy trick. The M26 is powered by the current from eight alkaline AA batteries. That's a lot of weight, and it also explains why the gun's handle is so long. But the eight AAs were a necessary evil because the M26's circuitry requires that much juice to supply the 26 watts of power it uses to incapacitate targets.

Consequently, in order to reduce the size of the Taser, the engineers had to rethink the voltage requirements of the gun. After months of working the problem, they came up with a radical solution. They concluded that the best way to significantly reduce the power requirements of the Taser and thereby make the weapon substantially smaller was to change the way the Taser does its business.

The result is patent-pending technology that Taser says reduces the power requirement of the new X26 gun to one-fifth that of the M26. "It's the equivalent of making a car get five times better gas mileage," says Tuttle. "To an electrical engineer, that's an enormous leap."

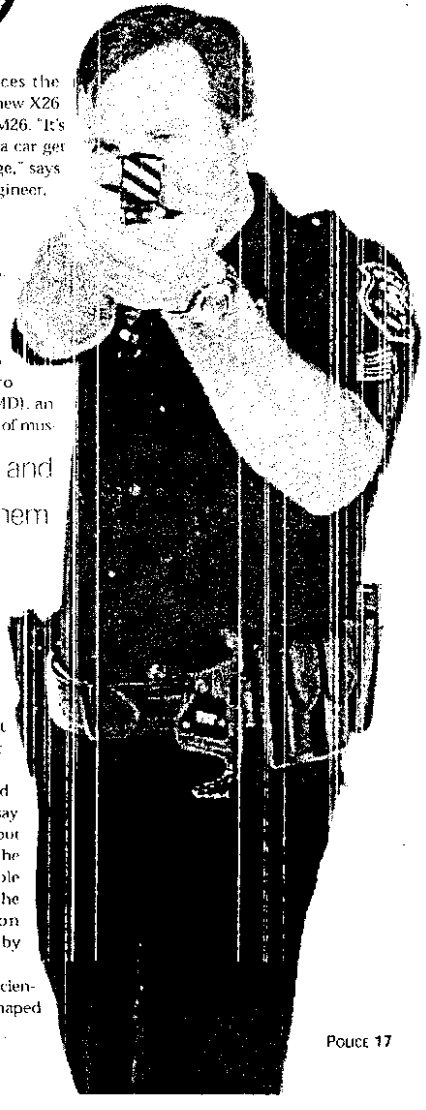
Shaped Charge

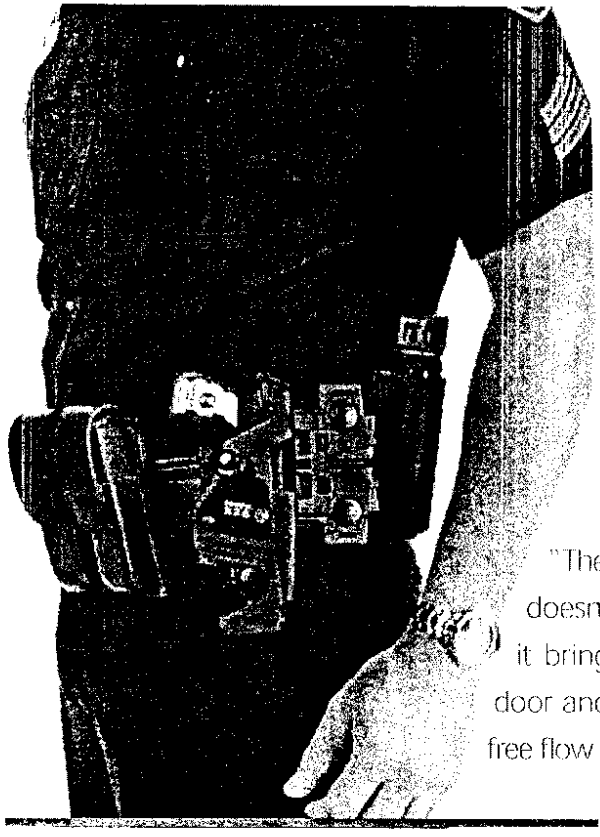
Reducing the power requirements of the Taser is one thing; making it effective is another.

Both the M26 and the X26 incapacitate subjects by electro muscular disruption (EMD), an uncontrollable contraction of muscular tissue that's been described as a full-body charley horse. Thousands of tests by Taser on SWAT officers, elite warriors, and martial artists have proven that EMD can stop even the most focused and fit subjects. People who've experienced both the M26 and the X26 say the new weapon actually put them down faster than the M26. That's quite remarkable when you consider that the M26 is a 26-watt weapon while the X26 is powered by only 5 watts.

People who've experienced both the M26 and the X26 say the new weapon actually put them down faster than the M26.

The secret to the X26's efficiency is what Taser calls a "shaped





The new X26 Taser comes with an exoskeleton-style retention holster designed specifically for the weapon.

pulse." One of the reasons that the M26 needed 26 watts of power was that each of its 18 electrical pulses per second had to break through the resistance of the subject's clothing and skin. In contrast, the X26 breaks that resistance once, uses a small part of its charge to maintain that opening, and pushes the rest of its energy through with little resistance for 19 pulses per second for the first two seconds and 15 pulses per second for the next three seconds. Taser says the result is a weapon that requires less energy but causes 5 percent more of the EMD effect on the target.

Tuttle explains the difference between the effect of the X26 and the M26 in terms of door-breaching techniques. "One of the best analogies is that the M26 is like a battering ram. To enter the 'door' (the resistance of skin and clothing), it comes in hard, it punches hard, and it knocks the door down with each of its 18 pulses per second," explains Tuttle. "The shaped pulse of the X26 doesn't knock the door down, it brings the key. It opens the door and keeps it open for each free flow of electrons."

The effect of the X26's shaped pulse is even more debilitating than Taser's previous models, but the company says it remains perfectly safe. As with the M26, the X26 has been extensively tested on animals, and the studies have shown that the incapacitation is temporary with no permanent effects on the subject.

Power Supply

Because the X26 Taser uses less energy than the M26, the engineers were able to power it with a smaller battery and consequently make the weapon itself smaller.

Unlike the M26, which could be powered by ordinary AA batteries, the X26 requires a proprietary lithium battery pack that's sold only by Taser. The company admits that the off-the-shelf convenience of the AA system may be preferred by some customers, but argues that there are many advantages to the X26's proprietary energy cell that outweigh the convenience afforded by AA batteries.

Critically, the proprietary battery pack, which Taser calls a "digital power magazine" is much smaller and lighter than eight AAs. But beyond that, the X26's battery pack has a longer life. In the weapon, the new energy cell lasts for a minimum of 300 5-second firings. On the shelf, it will stay charged for 10 years.

"The ability to have a lot more activations outweighs any disadvantage to having to buy the batteries from Taser," says Sgt. Steve Hadley of the Glendale (Ariz.) Police Department. Hadley should know. Not only is he a Taser master instructor, he has also deployed the M26 10 times in the field.

> "The shaped pulse of the X26 doesn't knock the door down, it brings the key. It opens the door and keeps it open for each free flow of electrons."
>
> —*Steve Tuttle*
> *Taser International*

In addition to less bulk and longer life, the new batteries eliminate one of the major causes of Taser failure in the field. You can't put the batteries in the wrong way.

"I can't tell you how many times we get back a failed M26 and we inspect it and we find out that the user installed one battery upside down out of the eight," says Tuttle. "But you can't do that with the new digital power magazine. It's like a pistol magazine, it goes in one way only."

Status Report

The new battery pack and improved circuitry in the X26 also afforded Taser the opportunity to add a number of new features that law enforcement officers had been requesting since the introduction of the M26. For example, the readout panel on the back of the weapon now provides the user with critical information about battery life and other concerns.

"The X26 has a chip that takes a reading of the internal temperature of the Taser while it's being activated," says Tuttle. "It gives you a very, very accurate reading of the percentage of the battery life remaining."

Another new feature on the X26 is a display that counts down the Taser's charge from 5 seconds to 1 second and lets the user know how long the subject is incapacitated. The idea, according to Taser, was to give the user exact information on how long the target will be affected, so that he or she can direct support officers in to control the subject.

The X26 even has a feature that will allow the purchaser not to worry so much about paperwork. A chip inside the weapon clocks the warranty and displays the information at the push of a button. The standard warranty is one year, but extended warranties are available and can be programmed into the chip. Tuttle says the built-in warranty clock will be of most benefit to agencies that buy hundreds or even thousands of Tasers and must currently track down the original paperwork to file a warranty claim.

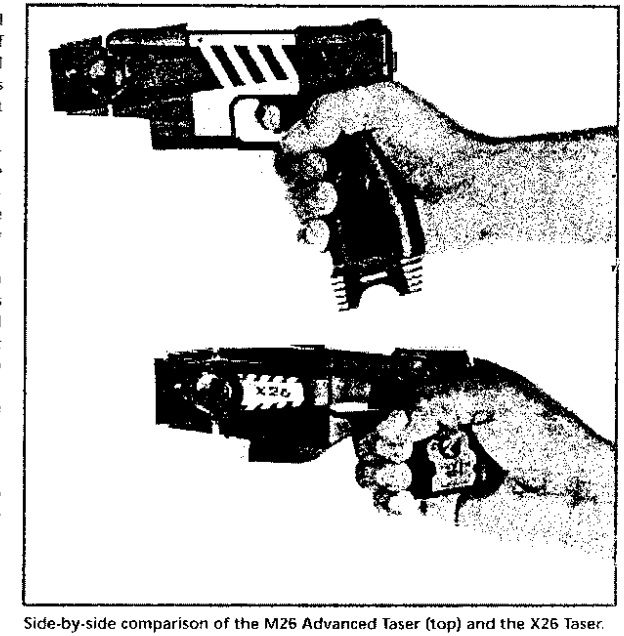
Another new feature of the X26 is that the user has a choice of illumination modes. With the M26 Taser, a laser sight was activated any time the user turned on the weapon. The X26 allows the user to turn off the laser. It also includes two very bright LED lights that can be turned on and off as needed. Each of the illumination modes is controlled by a small button on top of the weapon, and the setting is included in the information on the readout panel.

New Look

The reduction in the overall footprint of the Taser also allowed the company to reimagine the design of the weapon in terms of both ergonomics and aesthetics.

"It's a much sexier looking product," says Tuttle. "It doesn't have that blunt Glock-like shape anymore. It's much more streamlined and futuristic looking."

Much of the 60-percent reduction in size and weight between the M26 and the X26 is gained from a smaller handle. The X26 has a very short, almost stubby handle that makes it feel really different in the hand. In fact, the handle is so short that Taser anticipates that some users may want a longer handle, so the company sells an optional cartridge holder that extends the handle and gives the user the ability to quickly reload for a second shot.



Side-by-side comparison of the M26 Advanced Taser (top) and the X26 Taser. A new battery pack and a complete redesign of the circuitry allowed engineers at Taser International to make the X26 60 percent smaller and lighter.

Officer Steve Ward of the Seattle Police Department says he doesn't believe the smaller handle will be a disadvantage for Taser users. "Training will overcome any problem with it," he says. "Plus, the biggest advantage is the size. I train officers with the M26, and the thing they all want to know is how to carry it because it is so large. There's a lot more room on your belt when you carry the X26, it's much less visually obtrusive, and it's just going to be a lot easier for the officer to deploy."

In addition to its streamlined shape and smaller size, the X26 has some nice touches of design flair, including a stainless steel insert on the handle with the X26 logo. The result is what Tuttle calls the "Ferarri of all Tasers."

Of course, like a Ferarri, the X26 doesn't just look good, it performs. And toward that end, the new design includes some functional aspects as well as just a great look. For example, the trigger on the M26 was essentially a switch covered with rubber so that it had to be activated with a pull instead of a squeeze. The X26 trigger is much more like that of a handgun.

Good to Go

All of this form and function doesn't come cheap. At $799 per unit, the X26 is expected to sell for about $300 more per unit retail than an M26.

However, Tuttle says the difference in cost is actually a bit misleading. "The price for the X26 includes the Taser, the battery, and the holster," he explains. "You open up that box, and you're good to go." Taser estimates that the cost of a holster and rechargeable batteries, which have to be purchased separately for an M26, raises the price of the weapon by $150 to $200.

New Features of the X26 Taser

- 60 percent smaller than M26
- 60 percent lighter than M26
- 5-watt shaped pulse for 25 percent more effect than M26
- Long-life lithium battery
- Choice of sighting and illumination modes
- Detailed battery life indicator
- Built-in system diagnostics
- Firing cycle countdown
- Laser sight adjustment
- Built-in warranty clock
- High-visibility yellow mechanical sights
- USB connectivity for dataport

Circle Reader Service No. 305

Finding the right holsters has historically been a problem for Taser users. The M26, for example, is so much larger than a sidearm that it required officers to give a lot of thought to how to carry it.

Seattle PD's Ward says officers have tried all sorts of different holsters and positions for the M26. "I've seen just about everything you can imagine all over the world. Agencies have used crossdraw holsters, fanny packs, thigh holsters, but now that Taser has reduced the size of the weapon and made the integrated holster part of the package deal, they've ended the confusion. That holster is going to be a big problem solver for a lot of agencies."

But it may take some getting used to. The holster that comes with the X26 is more like what you might find holding a cellphone than a handgun. "It's an exoskeleton style holster," explains Tuttle. "It will actually grab the X26 by means of plastic clips, but it also has a thumb break for retention."

Taser makes the new holster, which Tuttle admits is a bit ultra-modern for a law enforcement weapon carrier. But he doesn't foresee any problems with it and Seattle PD's Ward agrees, adding that once officers train with the new holster they'll come to love it.

Shooting the Moon

Another reason that Tuttle and Ward believe Taser users will readily embrace the new holster is because the smaller Taser and smaller holster mean less weight and more room on the user's belt.

And according to Tuttle, on the belt is where the Taser belongs. "We have a mantra here, and that mantra is, 'It goes on every officer's belt.' That's our total drive. Everything at Taser International is geared toward making the Taser standard equipment and not a boutique weapon."

Taser has found that the best way to put its product on officers' belts is to listen to suggestions from the men and women who carry the weapon. "The cops really have a lot of great ideas," says Tuttle. "They're asking for the moon in a lot of cases. But I think we actually reached the moon with the X26."

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July 20, 2004

Mrs. Linda Tucker
City Manager
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Dear Linda:

Upon the request of the Wild Dunes Community Association and with the approval of Chief Ann Graham of the Isle of Palms Fire Department, we have installed a speed bump at the stop sign intersection of Palm Pathway and Palmetto Blvd. This speed bump should help to prevent vehicles from prematurely entering the pedestrian walkway in that location.

Thank you for your support and assistance in helping to approve this project in a timely manner.

Sincerely,

Chris Haviland
General Manager

cc: Dave Kynoski, General Manager, WDCA



Monthly Report

July 2004

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

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To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR JULY 2004**

Date: **August 2, 2004**

The following is a brief synopsis of the activities of the Police Department during the month of July 2004

Patrol

July 1, 2004 Shortly after midnight a patrol officer on the connector observed a vehicle tailgating another vehicle then pass the vehicle by using the emergency median. When stopped, the officer detected an immediate odor of alcohol while speaking with the driver. The officer administered several field sobriety tests to the driver then took him into custody. The driver later refused to take a Datamaster Test and was charged with DUI.

July 2, 2004 At approximately 2 A.M., an officer on patrol observed a suspicious Chevrolet Tahoe parked on 40th Avenue. The officer observed it to be occupied, but after going around the block to investigate it was found unoccupied with the windows down and with the motor running. A closer inspection found that the vehicle was stolen in May from Charleston County and the license plate was stolen the same day in the City of Charleston. A perimeter was set up in an attempt to locate the driver, which was unsuccessful. The vehicle was towed and processed by Investigators. A quantity of cocaine and marijuana was found in the vehicle and enough other physical evidence to immediately issue arrest warrants for the person in possession of the vehicle. With the assistance of agents of the South Carolina Probation and Parole Office, the suspect was arrested on July 5, 2004 in North Charleston. A bag of car keys and keyless remotes found in the car were traced back to numerous car break-ins on the Isle of Palms and Mount Pleasant. Locating this vehicle opened an investigation involving several other local police agencies, since it was believed that the person arrested was responsible for numerous other vehicle thefts and auto break-ins in the area.

July 2, 2004 At approximately 8:30 A.M. a resident of Morgan's Cove Court reported his 2000 GMC Yukon missing from his driveway. Through the use of Onstar, the vehicle was quickly located in downtown Charleston. Arrangements were made with the Charleston Police Department to process the vehicle and it was later returned to the owner. The investigation of the recovered vehicle on 40th Avenue revealed several items taken from the Morgan Cove Court vehicle theft. It is believed that two suspects were involved, had already entered that vehicle and were in the process of stealing a second vehicle when the officer stopped to investigate.

July 3, 2004 Officers responded to a reported fight in progress at a front beach establishment and determined that employees of the business had asked the male subject to leave because he was inappropriately touching female patrons. When the subject was asked to leave, he responded by raising a beer bottle to strike an employee, where he was then detained until police arrived. The suspect was taken into custody and charged with Trespass After Notice and Disorderly Conduct.

July 3, 2004 At approximately 4 A.M., an officer stopped a vehicle on the connector for driving without headlights. While speaking with the driver, a bottle of liquor was observed. The driver was taken into custody and, while conducting an inventory of the vehicle a quantity of marijuana was located. The driver was charged with Simple Possession of Marijuana and No Alcohol on Streets.

July 3, 2004 At approximately 4 A.M., an officer responded to a rental unit at 1300 Ocean Boulevard for a reported assault at that location. The officer met with a female who reported that her boyfriend attempted to make entry into the unit from the balcony after an earlier heated argument. When she opened the door to let him in, he struck her in the eye, causing a laceration. The suspect was located and taken into custody and charged with Simple Assault.

July 4, 2004 An officer on patrol observed a vehicle cross over the divided line between lanes then observed the vehicle conduct a U-turn to enter the approach to the connector, almost striking a concrete curb. The vehicle got onto the connector and began to travel in the emergency lane, almost striking another vehicle. When the vehicle was stopped, he failed several field sobriety tests and was taken into custody. The driver was administered the Datamaster Test and registered a .20% blood alcohol level. He was charged with DUI.

July 5, 2004 Due to the recent increase in auto break-ins, at approximately 2:30 A.M., an officer on patrol approached a suspicious male subject who, when he saw the officer, grabbed his right front pocket and ran from the area. The officer made contact with the subject and found him to be in possession of a quantity of marijuana. The subject was charged with Simple Possession of Marijuana.

July 5, 2004 A visitor at a residence on Yacht Harbor Court reported his 2003 GMC pick-up truck stolen from the driveway during the night. He also reported personal items

stolen from two other vehicles parked at the residence. A second suspect in the July 2, 2004 auto theft is believed responsible. This investigation is ongoing.

July 10, 2004 An officer on patrol observed a male subject in the parking lot to the rear of 1009 Ocean Boulevard urinating in public. The subject was taken into custody and charged with Disorderly Conduct.

July 11, 2004 A front beach business reported a shoplifting and, upon receiving a description of the suspect, she was located by a Beach Services Officer who pointed her out to the responding police officer. The officer determined that she was a juvenile and she was taken into custody and later released to her guardian. The clothing stolen was valued at $60 and was recovered and returned to the business. The suspect was charged with Shoplifting, which will be handled in Family Court.

July 12, 2004 A resident of Morgan's Cove Drive reported his 2004 Chevrolet Tahoe, which had been left unlocked with the keys inside, stolen from the driveway of the residence. A neighbor reported seeing two male subjects walking in the neighborhood at approximately 10:15 the night before. While investigating this theft, it was determined that the suspect that the Isle of Palms Police Department had arrested on July 5, 2004, had posted bond and had been rearrested by the Mount Pleasant Police Department after a vehicle pursuit for stealing a vehicle in Brickyard Plantation. The subject was interviewed by Investigators from both agencies and it was determined that this suspect had also participated in the Morgan's Cove Drive vehicle theft. His accomplice was identified and arrest warrants were prepared for both suspects for Grand Larceny of a Motor Vehicle. The suspect already in custody by Mount Pleasant Police Department had his original bond revoked and had additional bond placed for the additional charges. Again, through the use of Onstar, this vehicle was located in an office park in Dorchester County and recovered. A Dorchester County Sheriff's Deputy stayed with the vehicle until a tow truck returned it to the Isle of Palms for processing. The vehicle still contained the $2,000 set of golf clubs that had been left in the vehicle. The vehicle was processed for fingerprints and returned later in the day to the rightful owner.

July 13, 2004 An officer on patrol stopped a vehicle for an equipment violation and determined that the driver was operating on a suspended license. During an inventory of the vehicle, a quantity of marijuana was located in the center console. The driver was charged with DUS, NRVC and Simple Possession of Marijuana.

July 13, 2004 An officer responded to the connector at approximately 2 A.M. for a reported two car accident. The responding officer located both drivers and immediately determined that the driver that caused the accident was under the influence of alcohol. The subject responsible collided with a late model Corvette which was a total loss. That driver failed several field sobriety tests administered and later refused to take the Datamaster Test. He was arrested and charged with DUI.

July 14, 2004 An officer on patrol observed a male subject in the area of Palm Boulevard and 41st Avenue squatting on the side of the road. When the officer

investigated the suspicious subject it was determined that the subject had defecated where he had been squatting. The subject was taken into custody and charged with Disorderly Conduct.

July 16, 2004 The manager of a front beach hotel reported a possible runaway female who was discovered sleeping on a bench at that location. The responding officer investigated and confirmed that the female was a sixteen year-old runaway reported missing from Mount Pleasant. A Mount Pleasant Police Officer responded and took custody of the juvenile and returned her to the custody of her parents.

July 17, 2004 While conducting a traffic stop on 14th Avenue near Ocean Boulevard, a backup officer observed a vehicle enter Ocean Boulevard on the wrong side of the median. After pulling the wrong way into a parking space, the officer approached the driver and immediately determined that the driver was under the influence. The driver was unable to complete any field sobriety tests successfully and was taken into custody. The driver was administered a Datamaster Test and registered a .15% blood alcohol level and charged with DUI.

July 17, 2004 After stopping a vehicle for speeding on Palmetto Boulevard near Lagoon Road, the officer detected a strong odor of alcohol coming from within the vehicle. The officer observed an open bottle of beer in the passenger side of the vehicle and took the passenger into custody. Located in the center console was a quantity of marijuana and drug paraphernalia. The driver was charged with Simple Possession of Marijuana and the passenger with Minor in Possession of Beer and Possession of a False ID.

July 21, 2004 While on patrol on Palm Boulevard near 25th Avenue, an officer observed a vehicle traveling at a high rate of speed and conducted a traffic stop. While speaking with the driver, the officer immediately detected a strong odor of alcohol from within the vehicle. The driver failed several field sobriety tests administered and was taken into custody. When administered the Datamaster Test, the driver registered a .16% level of blood alcohol and was charged with DUI.

July 23, 2004 The Mount Pleasant Police Department requested that this agency send an officer to investigate information that a runaway female juvenile was at a residence on 22nd Avenue. An officer went to the residence and did locate and identify the missing juvenile who was returned to the custody of her parents in Mount Pleasant.

July 26, 2004 An officer responded to a jobsite on Ocean Boulevard where the complainant reported a utility trailer loaded with tools had been stolen. The total loss was estimated to be $5,000. Later in the day, the stolen trailer was recovered behind a residence on 21st Avenue and returned to the owner. All tools that had been in the trailer were accounted for and recovered. The investigation is ongoing.

July 26, 2004 At approximately 11 P.M., an officer on foot patrol on Ocean Boulevard near 14th Avenue observed a juvenile walking on the sidewalk with what appeared to be

an alcoholic beverage. The officer investigated and determined that the subject was sixteen and the drink was a Bloody Mary. The subject was taken into custody and found to also be in possession of a quantity of marijuana. The subject was released to a guardian, after being charged with Underage Possession of Liquor and Simple Possession of Marijuana which will be handled in Family Court.

July 27, 2004 At approximately 2 A.M., an officer responded to a front beach parking lot where it was reported that several subjects had been throwing rocks. The subjects were located and the officer ran a computer check of the individuals and determined that one had an outstanding arrest warrant for Criminal Domestic Violence through the Goose Creek Police Department. The officer turned the subject over to an officer from that jurisdiction for processing in Berkeley County.

July 27, 2004 An officer responded to a location on Palmetto Boulevard where the complainant reported that someone had hit his parked Mercedes Benz. A witness was located and gave a good description of the vehicle, which was immediately broadcast to other officers. The vehicle was located a short time later traveling down Palm Boulevard near 2nd Avenue. The vehicle stopped and the driver was identified as a juvenile with fresh body damage to the front fender and light. The driver was taken into custody and charged with Leaving the Scene of an Accident With Property Damage which will be handled in Family Court. The driver was later released to the custody of his mother.

July 29, 2004 Officers responded to an accident on Palm Boulevard at 13th Avenue involving a city garbage truck and a pickup truck. The driver of the pickup truck was transported by EMS to the hospital and later released. The Isle of Palms Police Department requested that the Charleston County Sheriff's Office Traffic Unit investigate the accident. They responded investigated and found the driver of the pickup truck to be at fault.

July 29, 2004 After receiving information from a confidential source, Investigators confirmed that the second suspect in all of the recent vehicle thefts and auto break-ins was staying at his girlfriends apartment in Dorchester County. Since the suspect was also wanted by the South Carolina State Office of Probation and Parole, arrangements were made with agents of that office to go to that location. At approximately 7:30 A.M. this date, Investigators from both agencies went to the apartment and arrested the suspect without incident. The suspect was charged with 2 counts of Grand Larceny of a Motor Vehicle and Possession of a Stolen Vehicle as well as pending parole violation charges. Both parties charged with the theft of the vehicles from the Isle of Palms and the recovery of a vehicle from Charleston County are believed to be responsible for dozens of other motor vehicle thefts and break-ins in the Tri-County area. Through this investigation, a total of twelve vehicle break-ins and three vehicle thefts were cleared on the Isle of Palms. Investigators continue to assist other agencies with similar crimes in their respective jurisdictions.

July 31, 2004 Officers responded to a residence on Ocean Boulevard where complainants reported that a male subject had been observed walking through rooms in

their house then eating food in their kitchen. The subject was located and found to be highly intoxicated. He was taken into custody and charged with Public Intoxication and Trespassing on Private Property.

Personnel / Community Services

July 1, 2004 Animal Control Officer Cook received Employee of the Month for June 2004 for all of the extra effort and duties that she does for the city, above and beyond what her position requires.

July 7, 2004 Lieutenant Wright, Detective Caldwell and Detective Meekins received a letter of appreciation from a recent victim of a vehicle theft on James Island. The victim noted their professionalism in the handling and quick arrest regarding their case.

July 19-21, 2004 Chief Buckhannon traveled to Columbia, South Carolina to the South Carolina Department of Public Safety to act as Team Leader to conduct a mock assessment in preparation for their upcoming CALEA Reaccreditation.

July 24, 2004 Officer Perkins received a note from a citizen who praised him for his politeness and kindness while handling a possible Burglary at her residence.

July 28, 2004 Detective Meekins received a letter of appreciation from a citizen that he recently assisted as the victim of a crime.

June 30, 2004 For the month of July, officers on patrol discovered eighteen businesses and one residence with open or unlocked doors. A total of forty-five Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

Isle of Palms Police Department

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 8/5/2004

During the month of July 2004, the Telecommunications Office received and dispatched 4,190 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
July-04	3,250	130	778	32	0	4,190
July-03	3,879	121	1,127	44	0	5,171
Percentage Change	-16%	7%	-31%	-27%	0%	-19%
Year to date 2004	25,163	492	5,534	154	2	31,345
Year to date 2003	22,031	463	5,801	175	0	28,470
Percentage Change	14%	6%	-5%	-12%	0%	10%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	126	3	232	361
Tract 2: Ocean Blvd to JC Long to 14th Ave	196	0	221	417
Tract 3: 10th Ave North to 21st Ave South	310	22	282	614
Tract 4: 21st Ave North to 31st Ave South	54	85	134	273
Tract 5: 31st Ave North to 41st Ave South	2	111	98	211
Tract 6: Forest Trail	12	29	12	53
Tract 7: 41st Ave North to 57th Ave	257	113	192	562
Tract 8: Wild Dunes	116	255	175	546
Tract 9: IOP Connector	0	0	110	110
Tract 10: County Park	29	0	19	48
Tract 99: Off Island	0	0	55	55
Totals:	**1102**	**618**	**1530**	**3250**

Isle of Palms Police Department Officer Activity July 2004

	July 2004	July 2003	Percentage Change	Year To Date 2004	Year To Date 2003	Percentage Change
Service Calls	1530	1889	-19%	9591	10580	-9%
Building Checks	1102	900	22%	8826	6084	45%
SPR'S	618	1090	-43%	6746	5228	29%
Traffic Stops	431	374	15%	2840	2359	20%
Traffic Stops w/Tickets	162	107	51%	716	608	18%
% Traffic Stops w/Tickets	38%	29%	31%	25%	26%	-2%
DUI Tickets	6	6	0%	22	31	-29%
DUS Tickets	10	5	100%	63	56	13%
Speeding Tickets	28	19	47%	148	163	-9%
Other Traffic Tickets	149	111	34%	990	698	42%
Non Traffic Tickets	50	107	-53%	436	535	-19%
Parking Tickets	798	823	-3%	3448	4328	-20%
City Tickets	30	60	-50%	229	204	12%
Warning Tickets	192	254	-24%	1581	1391	14%

Connector Calls For Service for the Month of July 2004

The Isle of Palms Police Department has responded to or initiated 139 calls involving 1377 minutes, or 23 man hours for the month of July, 2004. The following table breaks down the type, number and time element of each call.

	Calls July	Calls Year To Date	Arrests July	Arrests Year To Date	Minutes July	Minutes Year To Date	Avg. Minutes July	Avg. Minutes Year To Date
Accidents	4	24	1	2	211.21	1363.41	53	57
Traffic Stops With Tickets	23	174	5	45	551.42	4487.1	24	26
Traffic Stops Without Tickets	51	349	0	0	322.76	2408.67	6	7
Citizen Assists	33	129	0	2	194.14	1033.92	18	8
Assist Other PD	0	5	0	0	0	33.4	18	7
Miscellaneous	28	76	0	0	97.07	547.45	3	7
Totals	139	757	6	49	1377	9874	10	13
Jul-03	110	661	9	43	1576	9550	14	14

Isle of Palms Police Department Monthly Report for July 2004

All UCR Codes for each Incident are counted.

CRIME TYPE	July 2004	Total 2004	July 2003	Total 2003
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
[illegible]C JUSTIFIABLE HOMICIDE				
[illegible]0 KIDNAPPING				
120 STRONG ARMED ROBBERY				
11A SEX (FORCIBLE RAPE)		1		
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				1
120 ROBBERY				
13A ASSAULT		2		6
13B SIMPLE ASSAULT	5	16	4	21
13C INTIMIDATION		2	1	1
200 ARSON				1
210 EXTORTION				
220 BURGLARY	3	14	6	20
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	6		6
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	4	21	5	13
23G POSSESSION OF STOLEN LICENSE PLATE			1	2
23H ALL OTHER LARCENY	12	73	26	88
240 MOTOR VEHICLE THEFT	3	6		3
250 COUNTERFEITING/FORGERY	3	13	2	9
26B FRAUD/CREDIT CARD /ATM	2	4	2	7
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				2
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	1	5		3
290 DAMAGE PROPERTY	2	37	12	43
35A DRUG/NARCOTICS	5	44	9	29
35B DRUG EQUIPMENT VIOLATION		3	1	5
[illegible]6A SEX (INCEST)		2		
[illegible]6B STATUTORY RAPE				
36C CRIMINAL SEXUAL CONDUCT W/MINOR		1	2	5
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY				
520 WEAPON OFFENSES		1		1
753 OBSCENE & HARASSING PHONE	3	10		1
756 BREACH OF TRUST			1	3
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	25	3	20
90D DUI	6	21	3	31
90E DRUNKENNESS	5	34	3	10
90F FAMILY (NO VIOLENCE)		1		2
90G LIQUOR LAW	8	93	21	52
90H PEEPING TOM				
90I RUNAWAY	1	1		
90J TRESPASSING	3	3	3	14
90L TRUANCY				
90M AGENCY ASSIST	1	12	3	5
90N RESISTING ARREST		1	1	3
90P CONTRIBUTING TO DELINQUENCY			1	1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	3	2	8
91A ALARM	11	113	24	128
91D DISTURBANCE				2
91F NON-VIOLENT FAMILY DISPUTE		4	2	8
91T TRAFFIC & NRVC ARRESTS	18	100	13	84
91W WARRANT ARRESTS	2	12	1	6
979 MISSING PERSONS		2		2
980 SUICIDES - ACTUAL OR ATTEMPTED	1	5		2
992 PROWLER				
[illegible]NCR NON CRIMINAL REPORTS	55	392	64	472
TOTALS:	**159**	**1083**	**216**	**1120**

Isle of Palms Police Department Monthly Report for July 2004

ARREST SUMMARY

Type	July 2004	Total 2004	July 2003	Total 2003
Adults	Male = 45 Female =8	Male = 358 Female =88	Male =60 Female =19	Male =265 Female = 82
Juveniles	Male = 1 Female = 1	Male = 9 Female = 6	Male =4 Female =2	Male =21 Female =9
Narc-Adults	Male = 2 Female = 2	Male = 45 Female= 8	Male =10 Female =1	Male = 34 Female = 6
Narc-Juveniles	Male = 1 Female = 0	Male = 17 Female =0	Male = 3 Female =0	Male =3 Female = 1
TOTALS:	Male =49 Female =11	Male = 429 Female =102	Male =77 Female =22	Male = 323 Female =98

PROPERTY VALUES REPORTED

Type	July 2004	Total 2004	July 2003	Total 2003
Burglary Stolen	$8,225.00	$65,029.00	$250.00	$93,682.00
Larceny Stolen	$13,422.00	$71,541.00	$17,259.00	$123,710.00
Criminal Damage	$845.00	$26,571.00	$5,865.00	$113,876.00
MVT Stolen	$68,985.00	$119,985.00	$22,000.00	$65,500.00
Burglary Recovered	$2,550.00	$37,640.00	$250.00	$24,338.00
Larceny Recovered	$7,385.00	$12,222.00	$562.00	$79,515.00
MVT Recovered	$73,000.00	$129,800.00	$22,000.00	$49,000.00
Total Stolen	$90,632.00	$256,555.00	$39,509.00	$282,892.00
Total Recovered	$82,935.00	$179,662.00	$22,812.00	$152,853.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
July 2004
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	0	0	0	0	0	1	0	0	0	0	0	1	1
23H BREACH OF TRUST	0	0	0	0	0	1	0	0	0	0	0	1	1
35A DRUG/NARCOTICS VIOLATIONS	3	0	0	0	0	2	0	0	0	0	3	2	5
90J TRESPASS OF REAL PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1
90T DUS	6	0	0	0	0	2	0	0	0	0	6	2	8
90D DUI	6	0	0	0	0	0	0	0	0	0	6	0	6
90G LIQUOR LAW VIOLATIONS	9	0	0	0	0	1	0	0	0	0	9	1	10
90G UNDERAGE POSS. OF ALCOHOL	0	0	0	0	0	1	0	0	0	0	0	1	1
90C DISORDERLY CONDUCT	2	1	0	0	0	0	0	0	0	0	3	0	3
90E DRUNKENESS	6	0	0	0	0	0	0	0	0	0	6	0	6
90Z ALL OTHER OFFENSES	0	0	0	0	0	1	0	0	0	0	0	1	1
91T TRAFFIC OFFENSE	9	0	0	0	0	0	0	0	0	0	9	0	9
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
250 COUNTERFEITING/FORGERY	2	0	0	0	0	2	0	0	0	0	2	2	4
240 MOTOR VEHICLE THEFT	1	1	0	0	0	0	0	0	0	0	2	0	2
753 TELEPHONE;OBSCENE/HARASS.	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	47	2	0	0	0	11	0	0	0	0	49	11	60

Isle of Palms Police Department Animal Control Report for
July 2004

	Jul-04 Monthly Total	Jul-03 Monthly Total	2004 Yearly Total	2003 Yearly Total
Citations	1	5	9	51
Warning Tickets	6	0	51	8
Animals Secured	3	16	104	137
Dogs	2	3	34	61
Cats	0	7	35	43
Raccoons	0	6	19	21
Other*	1	0	16	13
Released to: (Owner, other)	3	3	50	63
Transported to Shuler Vet	0	6	38	15
Transported to Other Vets	0	5	16	13
Transported to SPCA	2	2	20	33
Injured Animals	1	1	14	15
Trapped Animals	2	6	78	49
Cats	1	0	33	29
Raccoons	1	6	36	20
Other **	0	0	8	0
Dead Animals Removed	15	18	128	55
Traps Set	9	8	216	77
Kennel Fees	$7.00	$14.00	$151.00	$336.00

*Pigeon

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR July 2004

NAME	CARRID OVER	ASSIGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROPETY RECVD	WARRN SRVD	WOF	REMARKS
Caldwell	11	15	26	2	14	1	2	7	27,770	0	12	
Meekins	0	5	5	2	2	0	0	1	0	10	0	
Total	11	20	31	4	16	1	2	8	27,770	10	12	

CBA=Cleared By Arrest E/C=Exceptionally Cleared UNF=Unfounded I/A=Inactivated WOF=Warrants on File

Detective Caldwell worked forty hours in uniformed patrol
Detective Caldwell attended one Preliminary Hearing.
A total of 22 Bond Hearings were attended, expending 96 hours.

Victim Advocate / Investigator Activity

Bond Hearings attended: 9
Grand Jury cases presented: 6
Cases assigned: 4
Preliminary Hearings attended: 3
July victims identified: 49
Victim letters sent: 49
Telephone contacts: 43
Drug Laboratory delivery / pickup: 2

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JULY 2004

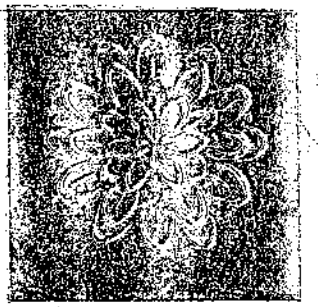
DATE: AUGUST 2, 2004

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
12 OFFICERS	ADV	SUSTAINED IMPAIRED DRIVING ENFORCEMENT				6
2 OFFICERS	IN SERVICE	FIRE ARMS CERTIFICATION			4	
TOTAL			0	0	4	6
				TOTAL OFFICER HOURS:		10

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ADV	BASIC 911 CERTIFICATION				40
TOTAL			0	0	0	40
				TOTAL EMPLOYEE HOURS:		40

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	146	2	337	349.5
THIS MONTH TOTALS			4	46
YEAR TO DATE TOTALS:	146	2	341	395.5
		DEPARTMENT HOURS YEAR TO DATE:		884.5



A Note of Thanks

7/21/04

To the Emergency Response Workers for the City of Isle of Palms – Many thanks for your prompt and professional response when my husband + I could not find our son July 9. Although we had a happy ending – our 13-year-old son knew where he was & we were frustrated by our inability to cover the beach. Our call for help was quickly answered and you located him. What a tremendous relief! Your support was great.
THANK YOU SO MUCH FOR YOUR HELP!

Connie Ruke
Cincinnati, Ohio

✓ L-T.
✓ DAWN
✓ JAMES

July 7, 04

Lieutenant Wright,

My wife and I very much appreciate your kind + most professional assistance with this matter. You and your staff have demonstrated the highest levels of professionalism. The Isle of Palms should be proud of their police force. Once again,

Thanks

John + Toni Rodgers

From: Melva Williams/Isle of Palms PD on 07/24/2004 01:29 PM
To: Thomas Buckhannon/Isle of Palms PD@Isle of Palms PD, Raymond Wright/Isle of Palms PD@Isle of Palms PD
cc:

While You Were Out

Contact:
Iris Landrum
of:
3101 Palm Blvd.
Phone: FAX:

- ☒ Telephoned
- ☐ Will Return
- ☐ Please Call
- ☐ Left Package
- ☐ Will Call Again
- ☐ Please See Me
- ☐ Returned Call
- ☐ Urgent
- ☐ Was In

Message:
Wanted to let you know you know how polite and kind Ofc. Perkins was reagrding her call (04-24173) on Sat.

DeWOLFF, BOBERG & ASSOCIATES, INC.
Resources to management for improving performance

7/28/04

DETECTIVE JANEY MEEKINS,

DEAR DETECTIVE MEEKINGS,

THANK YOU FOR YOUR QUICK AND THOROUGH RESPONSE TO MY COMPLAINT. MY LOSS WAS NOT DEVASTATING BUT MORE OF AN EMBARASSMENT FOR BEING CAUGHT IN A SCAM. THE CORRETRAGE EXECUTING THE SCAM PULLED OFF A WELL EXECUTED COUP BUT, I HARDLY BELIEVE THAT IT HAS TO BE MORE THAN MY $900.- FOR $20S. I WOULD THINK THAT THEY NEEDED IT TO BE OTHER SICKERS TO MAKE PROFITABLE.

THANKS AGAIN FOR YOUR HELP.

Lou DeWolff

(OVER)

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 703
Station ID: Breach Inlet
August 6, 2004
East = Inbound
Latitude: 0' 0.000 Undefined

Start	05-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	*	*	*	*	39	40	43	60	60	70	81	85	93	100	63	71
01:00	*	*	*	*	13	22	22	25	21	34	65	69	50	77	34	45
02:00	*	*	*	*	10	10	10	21	19	28	39	60	81	57	32	35
03:00	*	*	*	*	7	8	10	12	11	10	32	15	10	16	14	12
04:00	*	*	*	*	6	9	5	7	8	10	19	12	10	21	10	12
05:00	*	*	*	*	23	8	27	11	24	12	24	9	23	7	24	9
06:00	*	*	*	*	78	42	83	32	70	43	47	47	27	28	61	38
07:00	*	*	*	*	265	121	254	134	239	110	93	67	162	46	203	96
08:00	*	*	*	*	345	184	320	236	334	186	147	111	179	96	265	163
09:00	*	*	*	*	332	200	326	194	295	215	297	237	307	251	311	219
10:00	*	*	*	*	**376**	283	304	264	343	254	**415**	298	365	**374**	**361**	295
11:00	*	*	*	*	345	**314**	**375**	**293**	**344**	**312**	304	**306**	**373**	343	348	**314**
12:00 PM	*	*	*	*	413	352	370	359	344	326	357	387	362	**448**	369	374
01:00	*	*	*	*	394	389	387	395	365	346	370	383	358	373	375	377
02:00	*	*	*	*	358	358	340	381	366	400	379	425	326	358	354	384
03:00	*	*	*	*	327	368	344	367	410	389	419	446	312	346	362	383
04:00	*	*	415	444	370	**460**	397	**437**	383	412	**719**	**514**	354	302	440	**428**
05:00	*	*	434	**479**	**451**	436	**436**	431	**467**	**459**	533	304	**373**	261	**449**	395
06:00	*	*	**463**	415	420	391	416	395	429	359	359	376	355	251	407	364
07:00	*	*	363	336	372	346	392	328	389	331	350	269	311	267	363	313
08:00	*	*	271	359	269	312	251	303	259	343	275	279	203	280	255	313
09:00	*	*	174	287	147	307	195	288	192	349	197	275	119	178	171	281
10:00	*	*	93	181	120	194	124	241	153	255	139	257	79	102	118	205
11:00	*	*	60	92	74	91	81	128	91	136	102	144	54	55	77	108
Lane	0	0	2273	2593	5554	5245	5512	5342	5616	5389	5762	5375	4886	4637	5466	5234
Day	0		4866		10799		10854		11005		11137		9523		10700	
AM Peak					10:00	11:00	11:00	11:00	11:00	11:00	10:00	11:00	11:00	10:00	10:00	11:00
Vol.					376	314	375	293	344	312	415	306	373	374	361	314
PM Peak			18:00	17:00	17:00	16:00	17:00	16:00	17:00	17:00	16:00	16:00	17:00	12:00	17:00	16:00
Vol.			463	479	451	460	436	437	467	459	719	514	373	448	449	428

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 703
Station ID: Breach Inlet
August 6, 2004
East = Inbound
Latitude: 0' 0.000 Undefined

Start	12-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	25	48	43	34	28	53	32	24	35	63	82	73	88	85	48	54
01:00	12	19	15	18	15	25	15	22	26	42	51	45	32	62	24	33
02:00	7	21	10	16	14	19	11	15	14	25	48	60	47	45	22	29
03:00	14	8	5	5	11	6	7	6	8	13	27	23	12	12	12	10
04:00	8	5	8	4	9	2	7	3	13	4	19	11	8	17	10	7
05:00	18	10	16	12	24	12	20	16	16	11	16	11	12	8	17	11
06:00	85	39	72	45	81	35	88	43	89	35	34	41	26	22	68	37
07:00	261	98	254	98	248	98	254	130	216	134	82	79	154	66	210	100
08:00	327	175	332	176	313	188	339	166	308	180	161	133	187	158	281	168
09:00	287	177	261	210	286	190	293	183	299	190	265	237	329	203	289	199
10:00	264	190	278	228	312	201	301	246	333	260	378	312	345	368	316	258
11:00	313	265	315	245	289	291	313	282	317	300	330	344	395	384	325	302
12:00 PM	317	317	331	295	321	325	331	281	352	345	378	315	325	397	336	325
01:00	311	292	299	311	330	295	320	359	330	379	376	383	322	299	327	331
02:00	292	284	298	338	339	352	331	366	387	411	378	383	235	280	323	345
03:00	291	321	355	327	305	325	352	353	383	394	380	458	292	301	337	354
04:00	319	331	359	371	349	383	367	384	400	370	414	413	248	246	351	357
05:00	339	415	388	429	381	399	382	445	391	376	512	380	264	228	380	382
06:00	389	338	392	400	426	383	468	368	450	362	472	411	279	233	411	356
07:00	349	290	332	341	337	300	371	332	396	354	437	348	244	222	352	312
08:00	219	286	183	270	250	317	239	331	311	348	299	311	182	232	240	299
09:00	145	247	151	289	177	289	163	267	175	338	171	262	128	183	159	268
10:00	98	184	104	156	116	179	94	199	163	247	154	229	66	96	114	184
11:00	59	73	64	92	53	89	90	118	109	144	107	149	66	50	78	102
Lane	4749	4433	4865	4710	5014	4756	5188	4939	5521	5325	5571	5411	4286	4197	5030	4823
Day	9182		9575		9770		10127		10846		10982		8483		9853	
AM Peak	08:00	11:00	08:00	11:00	08:00	11:00	08:00	11:00	10:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00
Vol.	327	265	332	245	313	291	339	282	333	300	378	344	395	384	325	302
PM Peak	18:00	17:00	18:00	17:00	18:00	17:00	18:00	17:00	18:00	14:00	17:00	15:00	12:00	12:00	18:00	17:00
Vol.	389	415	392	429	426	399	468	445	450	411	512	458	325	397	411	382

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 703
Station ID: Breach Inlet
August 6, 2004
East = Inbound
Latitude: 0' 0.000 Undefined

Start	19-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	23	31	37	34	29	37	28	38	25	40	58	81	55	66	36	47
01:00	16	14	17	17	12	17	10	19	22	28	34	50	43	54	22	28
02:00	10	15	13	9	5	13	13	25	18	24	29	51	25	44	16	26
03:00	2	9	12	10	6	7	7	14	7	13	24	13	11	12	10	11
04:00	7	3	8	1	9	5	9	4	9	6	9	13	5	14	8	7
05:00	15	9	19	12	13	8	19	9	15	8	17	7	12	10	16	9
06:00	73	37	72	47	85	36	88	38	89	50	50	36	13	19	67	38
07:00	262	95	264	116	242	122	241	131	217	109	76	88	136	37	205	100
08:00	301	165	**324**	185	317	196	300	156	306	180	162	123	172	104	269	158
09:00	251	213	288	199	308	216	296	184	286	220	267	248	329	234	289	216
10:00	285	**260**	323	234	328	236	318	263	**332**	245	**382**	312	301	**347**	324	271
11:00	**312**	259	290	**323**	**335**	**295**	**349**	**307**	327	**337**	344	**348**	**381**	306	**334**	**311**
12:00 PM	341	302	344	301	363	311	355	331	366	352	395	375	328	**404**	356	339
01:00	322	331	392	341	336	333	368	328	336	385	369	378	322	351	349	350
02:00	328	303	325	330	391	346	366	356	371	413	363	418	291	323	348	356
03:00	370	358	364	342	373	398	343	**412**	406	402	450	**432**	324	323	376	**381**
04:00	345	**421**	368	361	395	362	373	357	387	**429**	**567**	394	307	316	392	377
05:00	384	407	**404**	**461**	**399**	**403**	**407**	406	430	405	443	300	336	248	400	376
06:00	**412**	360	373	327	390	362	403	356	**463**	372	404	379	**424**	304	**410**	351
07:00	369	293	324	309	369	349	381	355	405	334	356	280	380	299	369	317
08:00	205	312	203	304	255	360	255	329	268	343	258	291	256	285	243	318
09:00	146	263	148	256	154	302	173	307	165	279	211	274	140	245	162	275
10:00	71	140	79	161	103	185	88	208	128	206	150	206	102	128	103	176
11:00	64	78	54	84	90	80	82	109	89	146	134	139	64	58	82	99
Lane	4914	4678	5045	4764	5307	4979	5272	5042	5467	5326	5552	5236	4757	4531	5186	4937
Day	9592		9809		10286		10314		10793		10788		9288		10123	
AM Peak	11:00	10:00	08:00	11:00	11:00	11:00	11:00	11:00	10:00	11:00	10:00	11:00	11:00	10:00	11:00	11:00
Vol.	312	260	324	323	335	295	349	307	332	337	382	348	381	347	334	311
PM Peak	18:00	16:00	17:00	17:00	17:00	17:00	17:00	15:00	18:00	16:00	16:00	15:00	18:00	12:00	18:00	15:00
Vol.	412	421	404	461	399	403	407	412	463	429	567	432	424	404	410	381

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 703
Station ID: Breach Inlet
August 6, 2004
East = Inbound
Latitude: 0' 0.000 Undefined

Start	26-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	38	28	39	29	57	46	38	36	42	46	65	88	95	101	53	53
01:00	10	23	26	25	63	32	61	38	32	29	54	57	46	47	42	36
02:00	14	20	8	13	30	25	14	11	16	31	42	72	40	54	23	32
03:00	8	9	12	11	25	7	8	5	6	8	35	21	18	18	16	11
04:00	7	1	6	6	7	7	7	7	7	2	20	13	8	9	9	6
05:00	22	7	17	6	22	9	21	8	15	6	18	13	11	7	18	8
06:00	78	33	77	40	73	41	80	52	60	60	41	41	30	33	63	43
07:00	240	108	253	118	256	113	238	108	247	106	87	92	161	66	212	102
08:00	**314**	153	310	171	321	185	319	171	285	204	168	148	188	151	272	169
09:00	266	180	268	165	309	202	271	180	338	201	287	212	304	193	292	190
10:00	307	236	304	215	**335**	213	305	196	330	224	351	298	377	**381**	330	252
11:00	310	**249**	**331**	**273**	308	**280**	**394**	**226**	**364**	**342**	**397**	**337**	**442**	377	**364**	**298**
12:00 PM	333	305	285	272	324	334	408	325	311	354	353	356	337	**452**	336	343
01:00	330	323	319	325	304	305	340	322	381	405	411	357	306	334	342	339
02:00	313	307	316	341	324	325	308	354	353	372	430	365	291	310	334	339
03:00	319	335	319	328	350	356	278	385	382	**446**	447	**460**	322	336	345	378
04:00	330	389	370	**395**	368	415	290	**437**	378	415	411	417	350	327	357	**399**
05:00	**389**	**399**	**394**	392	361	**436**	381	405	408	418	**503**	372	372	299	401	389
06:00	341	360	344	338	**425**	392	**433**	391	**483**	416	483	393	**394**	291	**415**	369
07:00	302	268	328	384	335	308	380	329	430	344	405	333	308	280	355	321
08:00	236	268	268	343	229	300	275	349	337	332	360	351	255	277	280	317
09:00	133	217	157	287	135	289	139	249	202	332	216	285	169	221	164	269
10:00	87	147	113	185	85	171	100	188	161	270	169	237	95	121	116	188
11:00	40	67	57	89	67	72	68	115	105	159	100	182	68	54	72	105
Lane	4767	4432	4921	4751	5113	4863	5156	4887	5673	5522	5853	5500	4987	4739	5211	4956
Day	9199		9672		9976		10043		11195		11353		9726		10167	
AM Peak	08:00	11:00	11:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	10:00	11:00	11:00
Vol.	314	249	331	273	335	280	394	226	364	342	397	337	442	381	364	298
PM Peak	17:00	17:00	17:00	16:00	18:00	17:00	18:00	16:00	18:00	15:00	17:00	15:00	18:00	12:00	18:00	16:00
Vol.	389	399	394	395	425	436	433	437	483	446	503	460	394	452	415	399

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 703
Station ID: Breach Inlet
August 6, 2004
East = Inbound
Latitude: 0' 0.000 Undefined

Start	02-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	25	35	35	25	54	42	41	32	35	46	*	*	*	*	38	36
01:00	15	18	49	20	75	24	14	45	31	46	*	*	*	*	37	31
02:00	2	17	14	17	27	25	15	15	24	22	*	*	*	*	16	19
03:00	7	9	8	11	13	4	12	5	18	8	*	*	*	*	12	7
04:00	5	9	3	3	6	5	10	6	15	9	*	*	*	*	8	6
05:00	10	7	18	9	20	12	22	7	12	8	*	*	*	*	16	9
06:00	67	41	77	48	78	31	78	41	68	48	*	*	*	*	74	42
07:00	254	121	271	130	252	105	239	116	243	106	*	*	*	*	252	116
08:00	305	181	333	205	295	187	319	190	319	199	*	*	*	*	314	192
09:00	265	170	275	169	294	186	253	179	308	197	*	*	*	*	279	180
10:00	307	225	287	238	**333**	249	313	241	347	248	*	*	*	*	317	240
11:00	**371**	**263**	**338**	**273**	315	**272**	**334**	**260**	**366**	**311**	*	*	*	*	**345**	**276**
12:00 PM	337	277	318	271	351	287	343	311	**360**	343	*	*	*	*	342	298
01:00	335	353	373	298	317	332	308	341	314	**344**	*	*	*	*	329	334
02:00	347	328	313	320	306	282	308	317	*	*	*	*	*	*	318	312
03:00	317	341	347	346	329	368	344	304	*	*	*	*	*	*	334	340
04:00	295	390	370	403	370	345	367	338	*	*	*	*	*	*	350	369
05:00	333	**413**	355	**412**	371	375	**405**	**388**	*	*	*	*	*	*	366	**397**
06:00	**362**	371	**482**	397	396	**390**	389	340	*	*	*	*	*	*	**407**	374
07:00	321	234	340	297	**404**	300	310	289	*	*	*	*	*	*	344	280
08:00	199	265	200	352	261	312	278	289	*	*	*	*	*	*	234	304
09:00	103	210	130	294	166	268	144	271	*	*	*	*	*	*	136	261
10:00	77	128	98	183	107	136	117	189	*	*	*	*	*	*	100	159
11:00	70	70	82	69	73	81	70	95	*	*	*	*	*	*	74	79
Lane	4729	4476	5116	4790	5213	4618	5033	4609	2460	1935	0	0	0	0	5042	4661
Day	9205		9906		9831		9642		4395		0		0		9703	
AM Peak	11:00	11:00	11:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00					11:00	11:00
Vol.	371	263	338	273	333	272	334	260	366	311					345	276
PM Peak	18:00	17:00	18:00	17:00	19:00	18:00	17:00	17:00	12:00	13:00					18:00	17:00
Vol.	362	413	482	412	404	390	405	388	360	344					407	397

Comb. Total	37178	43828	50662	50980	48234	44260	37020	50546
ADT	Not Calculated							

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 517
Station ID: IOP Connector
August 6, 2004
North = Inbound
Latitude: 0' 0.000 Undefined

Start	05-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	*	*	*	*	98	114	111	115	107	94	178	155	179	121	135	120
01:00	*	*	*	*	42	36	49	49	62	52	147	101	136	86	87	65
02:00	*	*	*	*	25	30	31	32	38	35	105	86	165	59	73	48
03:00	*	*	*	*	23	9	18	13	32	20	82	38	42	42	39	24
04:00	*	*	*	*	33	15	27	17	26	9	78	20	31	12	39	15
05:00	*	*	*	*	48	39	55	42	40	42	60	50	27	34	46	41
06:00	*	*	*	*	166	177	148	172	144	193	146	132	65	93	134	153
07:00	*	*	*	*	405	426	404	424	361	382	275	238	159	212	321	336
08:00	*	*	*	*	550	602	619	614	534	568	497	448	256	358	491	518
09:00	*	*	*	*	642	666	651	613	696	657	837	722	517	633	669	658
10:00	*	*	*	*	736	738	730	731	**738**	728	**1047**	869	682	840	**787**	781
11:00	*	*	*	*	**832**	**862**	**745**	**745**	736	**861**	829	**969**	**702**	**897**	769	**867**
12:00 PM	*	*	*	*	844	882	760	**847**	822	**904**	824	**1047**	845	972	819	930
01:00	*	*	*	*	886	**938**	771	807	806	900	885	1037	847	**1037**	839	**944**
02:00	*	*	*	*	920	846	890	799	893	863	862	1013	971	980	907	900
03:00	*	*	*	*	935	821	897	783	**1002**	843	**1112**	1044	995	921	988	882
04:00	*	*	**940**	**848**	**1060**	831	**970**	784	977	805	1060	916	**1134**	759	**1024**	824
05:00	*	*	894	834	919	843	888	795	959	802	1002	854	1100	681	960	802
06:00	*	*	752	847	733	788	785	839	764	779	724	780	836	622	766	776
07:00	*	*	635	662	591	686	675	665	608	687	572	733	632	499	619	655
08:00	*	*	575	626	543	570	475	564	459	617	506	630	568	412	521	570
09:00	*	*	486	464	451	520	393	520	412	587	485	570	370	345	433	501
10:00	*	*	331	326	296	330	296	405	349	428	382	451	183	212	306	359
11:00	*	*	197	213	170	179	178	223	273	237	345	255	132	141	216	208
Lane	0	0	4810	4820	11948	11948	11566	11598	11838	12093	13040	13158	11574	10968	11988	11977
Day	0		9630		23896		23164		23931		26198		22542		23965	
AM Peak					11:00	11:00	11:00	11:00	10:00	11:00	10:00	11:00	11:00	11:00	10:00	11:00
Vol.					832	862	745	745	738	861	1047	969	702	897	787	867
PM Peak			16:00	16:00	16:00	13:00	16:00	12:00	15:00	12:00	15:00	12:00	16:00	13:00	16:00	13:00
Vol.			940	848	1060	938	970	847	1002	904	1112	1047	1134	1037	1024	944

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 517
Station ID: IOP Connector
August 6, 2004
North = Inbound
Latitude: 0' 0.000 Undefined

Start	12-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	60	82	92	89	70	101	72	84	106	118	181	182	195	159	111	116
01:00	37	25	70	37	61	28	40	45	73	53	128	92	138	83	78	52
02:00	21	11	47	31	23	32	31	27	40	49	177	80	111	57	64	41
03:00	20	20	23	8	12	9	26	18	23	13	97	36	41	29	35	19
04:00	21	9	19	11	11	8	22	15	30	16	86	16	21	17	30	13
05:00	45	40	46	27	47	41	42	54	43	55	69	45	28	42	46	43
06:00	151	154	163	180	144	157	159	175	147	167	135	130	65	85	138	150
07:00	388	407	342	418	368	404	392	393	352	418	277	275	159	201	325	359
08:00	524	556	573	571	519	561	502	597	515	562	446	532	277	320	479	528
09:00	594	570	616	571	663	564	634	590	647	625	835	723	486	504	639	592
10:00	655	616	674	642	701	691	743	639	731	741	1058	826	731	571	756	675
11:00	689	710	732	735	698	741	737	759	749	814	852	958	799	749	751	781
12:00 PM	735	769	770	746	720	795	747	814	772	925	758	954	839	729	763	819
01:00	772	731	700	777	760	810	744	800	777	856	736	957	948	635	777	795
02:00	766	677	796	815	868	784	818	817	885	898	821	985	814	647	824	803
03:00	756	698	884	731	921	751	934	799	984	835	894	1062	905	661	897	791
04:00	795	704	871	727	844	768	880	810	918	812	1089	1095	669	722	867	805
05:00	799	778	891	782	822	874	831	805	910	839	1096	1027	682	711	862	831
06:00	666	814	763	809	735	777	752	886	799	916	1037	860	528	663	754	818
07:00	515	638	523	560	608	655	597	684	675	823	811	796	557	556	612	673
08:00	459	520	364	494	511	555	556	589	590	646	634	589	376	419	499	545
09:00	396	520	379	458	456	518	464	493	482	573	476	514	308	375	423	493
10:00	268	300	281	291	295	358	293	384	398	459	316	384	193	202	292	340
11:00	141	156	170	180	149	170	209	224	317	297	276	256	129	138	199	203
Lane	10273	10505	10789	10690	11006	11152	11225	11501	11963	12510	13285	13374	9999	9275	11221	11285
Day	20778		21479		22158		22726		24473		26659		19274		22506	
AM Peak	11:00	11:00	11:00	11:00	10:00	11:00	10:00	11:00	11:00	11:00	10:00	11:00	11:00	11:00	10:00	11:00
Vol.	689	710	732	735	701	741	743	759	749	814	1058	958	799	749	756	781
PM Peak	17:00	18:00	17:00	14:00	15:00	17:00	15:00	18:00	15:00	12:00	17:00	16:00	13:00	12:00	15:00	17:00
Vol.	799	814	891	815	921	874	934	886	984	925	1096	1095	948	729	897	831

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 517
Station ID: IOP Connector
August 6, 2004
North = Inbound
Latitude: 0' 0.000 Undefined

Start	19-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	83	75	99	90	88	82	83	90	90	116	188	165	174	148	115	109
01:00	28	30	56	46	36	38	51	42	64	67	104	87	129	79	67	56
02:00	24	17	33	31	25	22	21	33	52	29	75	78	127	57	51	38
03:00	17	11	22	18	14	17	17	8	30	16	63	38	43	22	29	19
04:00	21	9	19	14	17	11	19	17	27	11	60	26	21	16	26	15
05:00	64	59	53	26	51	38	42	47	40	46	48	38	26	45	46	43
06:00	153	155	152	156	139	145	142	177	127	154	112	160	64	81	127	147
07:00	371	377	364	390	334	383	389	407	357	391	225	296	133	186	310	347
08:00	496	605	503	585	496	591	543	600	516	535	536	426	250	320	477	523
09:00	567	561	578	521	617	574	634	576	617	527	856	624	532	490	629	553
10:00	661	668	680	668	735	707	674	626	734	646	1080	861	730	636	756	687
11:00	711	749	657	839	707	786	685	758	723	807	818	1013	728	808	718	823
12:00 PM	720	830	696	835	705	880	730	845	768	918	778	1070	822	882	746	894
01:00	698	776	785	800	719	813	746	811	785	923	742	1021	746	826	746	853
02:00	783	754	807	746	922	704	825	796	899	808	879	973	803	744	845	789
03:00	841	746	933	691	970	719	913	765	999	826	1114	1005	875	836	949	798
04:00	903	752	937	731	841	758	917	742	946	814	1046	921	928	793	931	787
05:00	889	796	890	716	871	782	900	819	860	829	877	854	791	769	868	795
06:00	823	700	667	756	692	821	762	827	746	813	838	811	785	749	759	782
07:00	575	675	541	673	577	710	623	718	683	750	673	734	697	588	624	693
08:00	483	535	506	575	507	550	564	612	560	627	514	606	582	493	531	571
09:00	409	541	350	462	434	527	431	528	471	548	459	556	476	401	433	509
10:00	255	287	269	357	284	322	289	363	340	392	375	425	289	251	300	342
11:00	163	163	171	175	196	180	195	226	278	306	310	272	189	160	215	212
Lane	10738	10871	10768	10901	10977	11160	11195	11433	11712	11899	12770	13060	10940	10380	11298	11385
Day	21609		21669		22137		22628		23611		25830		21320		22683	
AM Peak	11:00	11:00	10:00	11:00	10:00	11:00	11:00	11:00	10:00	11:00	10:00	11:00	10:00	11:00	10:00	11:00
Vol.	711	749	680	839	735	786	685	758	734	807	1080	1013	730	808	756	823
PM Peak	16:00	12:00	16:00	12:00	15:00	12:00	16:00	12:00	15:00	13:00	15:00	12:00	16:00	12:00	15:00	12:00
Vol.	903	830	937	835	970	880	917	845	999	923	1114	1070	928	882	949	894

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 517
Station ID: IOP Connector
August 6, 2004
North = Inbound
Latitude: 0' 0.000 Undefined

Start	26-Jul-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	83	64	98	99	135	84	116	87	93	86	201	162	225	188	136	110
01:00	50	33	90	42	143	52	139	33	78	59	93	76	149	105	106	57
02:00	25	13	40	26	43	33	27	35	52	54	84	94	135	55	58	44
03:00	18	8	35	13	23	8	32	13	23	18	84	42	57	30	39	19
04:00	20	15	33	10	19	12	25	17	32	12	79	20	34	21	35	15
05:00	59	45	51	30	50	32	53	41	41	42	65	51	32	37	50	40
06:00	152	159	145	167	144	159	136	191	150	177	127	136	59	99	130	155
07:00	386	376	368	375	368	402	383	387	381	402	290	249	150	244	332	348
08:00	513	501	524	584	537	532	527	545	612	561	566	502	279	401	508	518
09:00	573	535	600	544	624	558	590	518	632	665	785	724	526	451	619	571
10:00	675	625	719	605	728	660	793	561	759	793	1071	873	815	608	794	675
11:00	718	759	706	746	734	714	865	631	795	884	872	973	884	750	796	780
12:00 PM	680	800	699	757	757	804	885	781	807	899	745	984	968	761	792	827
01:00	722	753	711	781	724	818	738	820	797	910	845	1005	779	799	759	841
02:00	774	786	729	751	795	786	688	912	892	840	903	1037	755	847	791	851
03:00	822	736	849	733	831	733	727	830	1023	850	998	1052	844	850	871	826
04:00	862	874	879	750	917	843	792	792	1002	850	1037	999	938	793	918	843
05:00	879	747	871	805	832	814	839	897	950	891	979	870	863	800	888	832
06:00	737	755	716	847	776	814	715	859	826	937	944	812	698	762	773	827
07:00	588	615	639	733	593	681	631	704	772	786	805	756	616	568	663	692
08:00	488	541	542	640	516	532	572	543	621	691	666	638	569	472	568	580
09:00	363	493	426	558	340	563	370	492	494	602	509	601	372	407	411	531
10:00	221	328	294	348	199	311	267	350	389	483	416	512	284	259	296	370
11:00	137	184	197	150	157	159	176	198	286	291	275	280	175	135	200	200
Lane	10545	10745	10961	11094	10985	11104	11086	11237	12507	12783	13439	13448	11206	10442	11533	11552
Day	21290		22055		22089		22323		25290		26887		21648		23085	
AM Peak	11:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00
Vol.	718	759	719	746	734	714	865	631	795	884	1071	973	884	750	796	780
PM Peak	17:00	16:00	16:00	18:00	16:00	16:00	12:00	14:00	15:00	18:00	16:00	15:00	12:00	15:00	16:00	14:00
Vol.	879	874	879	847	917	843	885	912	1023	937	1037	1052	968	850	918	851

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Hwy 517
Station ID: IOP Connector
August 6, 2004
North = Inbound
Latitude: 0' 0.000 Undefined

Start	02-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	76	86	71	84	127	96	89	95	101	124	*	*	*	*	93	97
01:00	23	30	73	44	90	51	53	55	88	60	*	*	*	*	65	48
02:00	29	21	46	45	47	42	23	51	52	41	*	*	*	*	39	40
03:00	10	13	15	12	28	13	30	26	34	25	*	*	*	*	23	18
04:00	24	10	40	15	17	14	36	15	29	10	*	*	*	*	29	13
05:00	53	37	36	39	50	39	46	43	42	27	*	*	*	*	45	37
06:00	158	152	166	176	173	154	166	161	150	172	*	*	*	*	163	163
07:00	352	357	393	390	414	416	376	390	360	360	*	*	*	*	379	383
08:00	544	470	548	581	522	579	512	511	509	552	*	*	*	*	527	539
09:00	560	584	554	555	582	585	536	599	598	528	*	*	*	*	566	570
10:00	682	608	645	562	653	662	703	605	765	601	*	*	*	*	690	608
11:00	724	674	721	651	676	776	732	752	753	713	*	*	*	*	721	713
12:00 PM	781	764	755	684	730	860	741	757	742	834	*	*	*	*	750	780
01:00	714	711	692	804	747	869	756	847	*	*	*	*	*	*	727	808
02:00	684	725	758	688	787	727	740	729	*	*	*	*	*	*	742	717
03:00	874	698	768	674	878	836	848	767	*	*	*	*	*	*	842	744
04:00	791	776	842	748	967	746	845	743	*	*	*	*	*	*	861	753
05:00	822	749	759	780	885	728	796	725	*	*	*	*	*	*	816	746
06:00	638	809	762	798	750	820	711	817	*	*	*	*	*	*	715	811
07:00	539	577	525	660	622	665	572	687	*	*	*	*	*	*	564	647
08:00	409	484	446	549	519	553	508	619	*	*	*	*	*	*	470	551
09:00	328	449	398	497	390	482	380	495	*	*	*	*	*	*	374	481
10:00	181	336	268	386	258	351	307	385	*	*	*	*	*	*	254	364
11:00	135	171	168	231	176	197	172	232	*	*	*	*	*	*	163	208
Lane	10131	10291	10449	10653	11088	11261	10678	11106	4223	4047	0	0	0	0	10618	10839
Day	20422		21102		22349		21784		8270		0		0		21457	
AM Peak	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	10:00	11:00					11:00	11:00
Vol.	724	674	721	651	676	776	732	752	765	713					721	713
PM Peak	15:00	18:00	16:00	13:00	16:00	13:00	15:00	13:00	12:00	12:00					16:00	18:00
Vol.	874	809	842	804	967	869	848	847	742	834					861	811

Comb. Total	84099	95935	112629	112625	105575	105574	84784	113696
ADT	Not Calculated						

ISLE OF PALMS

FIRE DEPARTMENT

#30 J.C. Long Blvd.
P.O. Box 508
Isle of Palms, S.C. 29451

OFFICE: (843) 886-4410
FAX: (843) 886-0097
E-Mail: agraham@iop.net

MONTHLY REPORT

JULY 2004

Isle of Palms Fire Department
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July 2004

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Isle of Palms Fire Department
Call Summary
July 2004

7/04/2004 Fire Department responded to a call for a missing child in the area of the Holiday Inn Express on front beach. Upon arrival, the child was described as a five-year-old that was last seen in the water. The Jet Ski and Avon were launched from the beach and all other units patrolled the beach area. The child was found near 5th Avenue and reunited with the family.

7/04/2004 Fire Department responded to a call for two (2) missing children on front beach who were separated from their parents during the Fourth of July fireworks display. The children were located near Palm Boulevard and reunited with their parents.

7/05/2004 Fire Department responded to a call of an overturned catamaran in the ocean. Upon arrival of Rescue 3 and Boat 6, the crew launched Boat 6. Personnel on Boat 6 started the search for the overturned catamaran, while crews on the beach were gathering information. Upon arrival to the catamaran, personnel on Boat 6 reported that nobody was on board. While proceeding with the search, Sullivan's Island Fire Department was en route to the scene with additional resources. Two individuals were spotted approximately 500 feet from shore and both were wearing personal flotation devices on. Boat 6 picked up the first victim and was brought back to shore. The second victim swam back to shore followed by Boat 6. Both victims denied needing further attention.

7/05/2004 Fire Department responded to a fire in Wild Dunes. Upon arrival, heavy smoke was coming from the structure. There was no visible fire from the exterior at that time. Mutual aid was requested and received from the Sullivan's Island Fire Department. Neighbors were unsure if anyone was inside the structure. Personnel made entry into the structure and found heavy heat conditions in the living room area leading to the back of the house. Flames and heavy smoke was found in the kitchen on the second floor.

The structure was ventilated. Personnel searched the residence and extinguished the fire. All remaining fire was extinguished and a secondary search was conducted. Thermal imager was utilized on scene. Utilities were secured. Salvage and overhaul was completed throughout the structure. No injuries were reported. The Fire Department initiated an investigation to determine the origin and cause of the fire. All assignments were completed and all units returned to service.

7/10/2004 Fire Department responded to a call of a smell of smoke due to a possible lightning strike at a residence. Upon arrival, the owner described a smell of smoke in the living room and upon entering the residence there was a faint smell of burning that seemed to be electrical. Personnel checked all breakers and outlets with the heat gun. All crawl spaces, attic spaces and a thorough walk around was conducted inside and outside the residence. No sign of fire, smoke, or lightning strike could be observed. The owner was advised to contact an electrician. In addition, SCE&G was also notified of several power surges after a nearby transformer caught fire. SCE&G was requested to respond.

7/17/2004 Fire Department responded to a smell of smoke in the stairwell and garage area of a villa in Wild Dunes. Upon arrival, the entire unit was searched and adjoining units were checked. Personnel found no signs of fire. Upon further investigation, a small area was found charred on a shelf in the garage where cigarette butts had been placed. The occupants were advised of the situation. All units returned to service.

07/28/04 Fire Department responded to a call on front beach after a tourist walked over to the fire station to request help with getting an elderly person in a wheelchair down the stairs. She stated the elevator was out of order in the condos. Personnel were able to get the elevator working long enough to get the lady to the first floor. Personnel advised the property manager to have a maintenance crew come out to fix the elevator in case problems would arise after they left the building. All units cleared the scene.

Fire Department responded to multiple calls for missing children on the beach. All were found and reunited with their families.

Fire Department responded to multiple calls for jellyfish stings at various locations.

Isle of Palms Fire Department

Call Report

July 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-368	7/1/2004	1	EMS Assist	Resident	9 Sand Dune Lane
04-369	7/1/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-370	7/1/2004	2	Public Assist	Resident	80 41st Avenue
04-371	7/1/2004	1	Public Assist	Resident	Next to 103 Palm Boulevard
04-372	7/1/2004	1	EMS Assist	Non-Resident	Behind 1004 1/2 Ocean Boulevard
04-373	7/2/2004	1	Public Appearance	Resident	30 J.C. Long Boulevard
04-374	7/2/2004	1	Public Assist	Resident	201 Palm Boulevard
04-375	7/2/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-376	7/3/2004	1	Unintentional False	Non-Resident	1008 Ocean Boulevard
04-377	7/3/2004	1	EMS Assist	Non-Resident	1400 Ocean Boulevard
04-378	7/3/2004	1	Search	Non-Resident	Behind 1140 Ocean Boulevard
04-379	7/3/2004	1	Search	Non-Resident	Behind 1008 Ocean Boulevard
04-380	7/3/2004	1	EMS Assist	Non-Resident	Isle of Palms Connector
04-381	7/4/2004	1	Station Tour	Resident	30 J.C. Long Boulevard
04-382	7/4/2004	2	Public Appearance	Resident	5757 Palm Boulevard
04-383	7/4/2004	1	Public Appearance	Resident	2nd Avenue
04-384	7/4/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-385			VOID BY DISPATCH		
04-386	7/4/2004	1	EMS Assist	Non-Resident	1304 Ocean Boulevard, Unit 317
04-387	7/4/2004	1	Station Tour	Resident	30 J.C. Long Boulevard
04-388	7/4/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-389	7/4/2004	1	Standby	Resident	Behind 1304 Ocean Boulevard
04-390	7/4/2004	1	Search	Non-Resident	Behind 1126 Ocean Boulevard
04-391	7/4/2004	1	Search	Non-Resident	Behind 1 14th Avenue
04-392			VOID BY DISPATCH		
04-393	7/5/2004	1	Public Assist	Resident	Behind 1 14th Avenue
04-394	7/5/2004	1	EMS Assist	Non-Resident	2910 Palm Boulevard
04-395	7/5/2004	2	EMS Assist	Non-Resident	42 41st Avenue
04-396	7/5/2004	2	Structure Fire	Resident	15 Fairway Village Lane
04-397	7/5/2004	2	Rescue	Non-Resident	End of 53rd Avenue
04-398	7/5/2004	2	Rescue	Non-Resident	7600 Palmetto Drive, Building C
04-399	7/5/2004	2	Service Call	Resident	15 Fairway Village Lane
04-400	7/6/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-401	7/6/2004	1	EMS Assist	Resident	Behind 2502 Palm Boulevard
04-402	7/6/2004	2	EMS Assist	Resident	41 Morgan Place Drive
04-403	7/6/2004	2	EMS Assist	Non-Resident	69 41st Avenue
04-404	7/6/2004	2	Standby	Non-Resident	50 41st Avenue
04-405	7/6/2004	1	EMS Assist	Non-Resident	101 Palm Boulevard
04-406	7/6/2004	2	Alarm Malfunction	Resident	5 Hidden Green Lane
04-407	7/7/2004	1	EMS Assist	Resident	402 Palm Boulevard
04-408	7/7/2004	1	Arcing Electrical Equipment	Resident	409 Palm Boulevard
04-409	7/7/2004	1	Unintentional False	Resident	Behind 1130 Ocean Boulevard
04-410	7/8/2004	2	EMS Assist	Resident	19 Fairway Village Lane
04-411	7/8/2004	2	Unclassified	Resident	15 Fairway Village Lane
04-412	7/8/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-413	7/8/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-414	7/9/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-415	7/9/2004	1	Station Tour	Resident	30 J.C. Long Boulevard
04-416	7/9/2004	1	Search	Non-Resident	Behind 802 Ocean Boulevard

Isle of Palms Fire Department

Call Report

July 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-417	7/9/2004	2	Search	Non-Resident	Behind Grand Pavilion
04-418	7/9/2004	2	Brush Fire	Resident	Waterway Boulevard @ Timber Lane
04-419	7/9/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-420	7/10/2004	1	Station Tour	Resident	30 J.C. Long Boulevard
04-421			VOID BY DISPATCH		
04-422	7/10/2004	1	EMS Assist	Non-Resident	Behind 1140 Ocean Boulevard
04-423			VOID BY DISPATCH		
04-424	7/10/2004	2	EMS Assist	Non-Resident	Intracoastal Waterway
04-425	7/10/2004	1	Structure Fire	Resident	211 Charleston Boulevard
04-426	7/10/2004	1	Public Assist	Resident	414 Carolina Boulevard
04-427	7/11/2004	2	EMS Assist	Non-Resident	Behind 8 Surf Lane
04-428			VOID BY DISPATCH		
04-429	7/11/2004	1	Public Assist	Resident	Next to 700 Ocean Boulevard
04-430	7/11/2004	1	EMS Assist	Resident	25 29th Avenue
04-431	7/11/2004	2	EMS Assist	Non-Resident	Palm Boulevard @ 41st Avenue
04-432	7/12/2004	1	EMS Assist	Non-Resident	Behind 1120 Ocean Boulevard
04-433	7/12/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-434	7/12/2004	1	Other Fire: Stove	Resident	802 Carolina Boulevard
04-435	7/13/2004	1	Unclassified	Non-Resident	Isle of Palms Connector
04-436	7/13/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-437	7/13/2004	2	Search	Non-Resident	1 52nd Avenue
04-438	7/15/2004	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
04-439	7/15/2004	2	Station Tour	Non-Resident	44 41st Avenue
04-440	7/16/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-441	7/16/2004	2	Station Tour	Non-Resident	44 41st Avenue
04-442	7/16/2004	2	EMS Assist	Non-Resident	11 55th Avenue
04-443	7/16/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-444	7/16/2004	2	EMS Assist	Non-Resident	9000 Palmetto Drive, Unit D-103
04-445	7/16/2004	1	Alarm Malfunction	Resident	1006 Ocean Boulevard
04-446	7/17/2004	1	Alarm Malfunction	Resident	1009 Ocean Boulevard
04-447	7/17/2004	OOJ	Controlled Burn	Non-Resident	Buccaneer Road
04-448	7/17/2004	1	Search	Non-Resident	Behind 1120 Ocean Boulevard
04-449	7/17/2004	1	EMS Assist	Non-Resident	1304 Ocean Boulevard
04-450	7/17/2004	1	Unintentional False	Non-Resident	Behind 1304 Ocean Boulevard
04-451	7/17/2004	2	Trash Fire	Resident	16 Linkside Villas
04-452	7/18/2004	1	Alarm Malfunction	Resident	1140 Ocean Boulevard
04-453	7/18/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-454	7/18/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-455	7/18/2004	2	EMS Assist	Non-Resident	6400 Palmetto Drive, Unit 64
04-456	7/18/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-457	7/18/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-458	7/19/2004	1	EMS Assist	Resident	2506 Cameron Boulevard
04-459	7/19/2004	2	EMS Assist	Non-Resident	44 41st Avenue
04-460	7/20/2004	2	EMS Assist	Non-Resident	17 Fairway Dunes Lane
04-461	7/20/2004	1	EMS Assist	Non-Resident	1120 Ocean Boulevard
04-462	7/21/2004	2	Unintentional False	Resident	5839 Back Bay Drive
04-463	7/21/2004	2	EMS Assist	Non-Resident	5800 Palmetto Drive
04-464	7/22/2004	1	Public Assist	Resident	Isle of Palms Connector
04-465	7/22/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard

Isle of Palms Fire Department

Call Report

July 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-466	7/23/2004	2	EMS Assist	Non-Resident	11 44th Avenue
04-467	7/23/2004	2	Public Appearance	Resident	21 Morgan Cove Court
04-468	7/23/2004	2	EMS Assist	Non-Resident	200 Grand Pavilion
04-469	7/24/2004	1	EMS Assist	Non-Resident	Ocean Boulevard @ 3rd Avenue
04-470	7/24/2004	1	Spill, Leak - No Fire	Resident	911 Palm Boulevard
04-471	7/24/2004	1	EMS Assist	Resident	2207 Cameron Boulevard
04-472	7/24/2004	1	Rescue	Resident	1126 Ocean Boulevard
04-473	7/25/2004	2	EMS Assist	Non-Resident	8 Linkside Villas
04-474	7/25/2004	2	Unintentional False	Non-Resident	10 Marsh Island Lane
04-475	7/26/2004	1	Public Assist	Resident	Next to 103 Palm Boulevard
04-476	7/26/2004	2	EMS Assist	Resident	4 Morgan Place Drive
04-477	7/26/2004	2	Search	Non-Resident	Behind 4008 Palm Boulevard
04-478	7/26/2004	1	Public Assist	Resident	Next to 1400 Ocean Boulevard
04-479	7/27/2004	2	Unintentional False	Resident	Grand Pavilion
04-480	7/28/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-481	7/28/2004	1	Public Assist	Non-Resident	1140 Ocean Boulevard
04-482	7/28/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive, Building 4
04-483	7/29/2004	OOJ	EMS Assist	Non-Resident	Breach Inlet Bridge
04-484	7/29/2004	1	EMS Assist	Non-Resident	1207 Palm Boulevard
04-485	7/29/2004	1	Unintentional False	Non-Resident	Behind 700 Ocean Boulevard
04-486	7/29/2004	2	Unclassified	Non-Resident	7500 Palmetto Drive
04-487	7/30/2004	2	EMS Assist	Non-Resident	8500 Palmetto Drive
04-488	7/30/2004	1	EMS Assist	Resident	29 J.C. Long Boulevard
04-489	7/30/2004	2	EMS Assist	Non-Resident	50 41st Avenue
04-490	7/31/2004	1	EMS Assist	Resident	2604 Hartnett Boulevard
04-491	7/31/2004	1	Alarm Malfunction	Resident	20 30th Avenue
04-492	7/31/2004	2	Station Tour	Non-Resident	44 41st Avenue
04-493	7/31/2004	1	Other: Blood Pressure Check	Non-Resident	30 J.C. Long Boulevard
04-494	7/31/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-495	7/31/2004	2	EMS Assist	Non-Resident	5757 Palm Boulevard
04-496	7/31/2004	1	Unintentional False	Non-Resident	Breach Inlet
04-497	7/31/2004	1	Public Assist	Resident	Palm Boulevard @ 14th Avenue

Isle of Palms Fire Department

Call Report

July 2004

Total Calls	125
District 1	80
District 2	43
OOJ/Mutual Aid	2
Resident	49
Non-Resident	76
Unclassified	0
Total EMS Calls	58
District 1	37
District 2	20
OOJ/Mutual Aid	1
Resident	11
Non-Resident	47
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

July 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-382	7/4/2004	2	Public Appearance	Resident	5757 Palm Boulevard
04-396	7/5/2004	2	Structure Fire	Resident	15 Fairway Village Lane
04-398	7/5/2004	2	Rescue	Non-Resident	7600 Palmetto Drive, Building C
04-399	7/5/2004	2	Service Call	Resident	15 Fairway Village Lane
04-402	7/6/2004	2	EMS Assist	Resident	41 Morgan Place Drive
04-406	7/6/2004	2	Alarm Malfunction	Resident	5 Hidden Green Lane
04-410	7/8/2004	2	EMS Assist	Resident	19 Fairway Village Lane
04-411	7/8/2004	2	Unclassified	Resident	15 Fairway Village Lane
04-417	7/9/2004	2	Search	Non-Resident	Behind Grand Pavilion
04-444	7/16/2004	2	EMS Assist	Non-Resident	9000 Palmetto Drive, Unit D-103
04-451	7/17/2004	2	Trash Fire	Resident	16 Linkside Villas
04-455	7/18/2004	2	EMS Assist	Non-Resident	6400 Palmetto Drive, Unit 64
04-460	7/20/2004	2	EMS Assist	Non-Resident	17 Fairway Dunes Lane
04-462	7/21/2004	2	Unintentional False	Resident	5839 Back Bay Drive
04-463	7/21/2004	2	EMS Assist	Non-Resident	5800 Palmetto Drive
04-467	7/23/2004	2	Public Appearance	Resident	21 Morgan Cove Court
04-468	7/23/2004	2	EMS Assist	Non-Resident	200 Grand Pavilion
04-473	7/25/2004	2	EMS Assist	Non-Resident	8 Linkside Villas
04-474	7/25/2004	2	Unintentional False	Non-Resident	10 Marsh Island Lane
04-476	7/26/2004	2	EMS Assist	Resident	4 Morgan Place Drive
04-479	7/27/2004	2	Unintentional False	Resident	Grand Pavilion
04-482	7/28/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive, Building 4
04-486	7/29/2004	2	Unclassified	Non-Resident	7500 Palmetto Drive
04-487	7/30/2004	2	EMS Assist	Non-Resident	8500 Palmetto Drive
04-495	7/31/2004	2	EMS Assist	Non-Resident	5757 Palm Boulevard

Total Calls	25
Resident	13
Non-Resident	12
Unclassified	0
Total EMS Calls	11
Resident	3
Non-Resident	8
Unclassified	0

Isle of Palms Fire Department

Incident Report

July 2004

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2004	Total July 2003	YTD 2003
Total Alarms for Month	125	80	43	2	487	118	455
Structure Fire	2	1	1		8	3	11
Outside Structure Fire							
Vehicle Fire					1		2
Brush, Grass, Leaves	1		1		7		6
Trash, Rubbish	1		1		2		2
Explosion - No Fire							
Spill, with Fire							
Other Fires	1	1			8	2	8
Overpressure, Rupture							
Emergency Medical Call	58	37	20	1	233	60	234
Locked-In, Trapped					1		
Search	9	6	3		25	10	21
Extrication					1		
Rescue - Not Classified	3	1	2		14	2	2
Spill, Leak - No Fire	1	1			8	1	4
Power Line Down					1		1
Arcing Electrical Equipment	1	1			5		1
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					1		3
Water Removal					1		
Smoke Removal							1
Animal Rescue					2		1
Assist Police					3		2
Unauthorized Burning							
Move-Up	1		1		1	1	3
Service Call	1		1		6	1	2
Smoke Scare					1	1	1
Contolled Burn	1			1	1		1
Steam, Mistaken for Smoke							1
Malicious False							1
Bomb Scare							1
Alarm Malfunction	6	4	2		17	2	15
Unintentional False	8	5	3		27	4	34
Unclassified	4	2	2		22	5	12
Supplemental	27	21	6		91	26	85

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

July 2004

Type of Incident	Total	District 1	District 2	Mutual Aid	YTD 2004	Total July 2003	YTD 2003
Total for the Month	27	21	6	0	91	26	85
Smoke Detector					4	1	8
Station Tour	11	8	3		28	10	23
Public Education						1	1
Public Appearance	4	2	2		14	3	10
Assist Motorist							
Public Assist	11	10	1		39	7	38
Other	1	1			6	4	5

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35	25	27	357
Non-Resident	7	8	23	33	46	52	80	94	28	24	12	11	418
Unclassified	0	0	1	0	1	0	0	1	1	0	0	0	4
Total	24	36	58	57	80	82	118	134	56	59	37	38	779

2004	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	35	32	31	33	32	49						235
Non-Resident	11	17	19	25	50	54	76						252
Unclassified	0	0	0	0	0	0	0						0
Total	34	52	51	56	83	86	125	0	0	0	0	0	487

Isle of Palms Fire Department

Completed Pre-Incident Surveys

July 2004

Angler's
Budiroe's
Charleston County Park Gate House
Charleston County Park Main Building
Charleston County Park Maintenance Building
Fat Jack's
Isle of Palms City Marina Fuel Docks
Isle of Palms Water Commission
Links Golf Course Maintenance Building
Mike's Wave Runner and Boat Rentals
Mingo's
Ocean Palms

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT
MONTH: JULY 2004

DATE	NAME OFBUSINESS	ROUTINE	RE-INSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATION	NEXT INSPECTION	INSPECTOR	SHIFT
07/22/2004	My Favorite Things	Yes		M	V	1	08/22/2004	605	C
07/22/2004	Beachtown/1101 Ocean	Yes		M	V	1	08/22/2004	605	C
07/22/2004	Beachtown/1009-D Ocean	Yes		M	V	4	08/22/2004	605	C
07/22/2004	Budiroes		Yes	A	IV	4	08/06/2004	605	C
07/26/2004	Wild Dunes Information Center	Yes		B	VI	1	08/26/2004	605	C
07/26/2004	Ouh La La's	Yes		B	IV	0	10/26/2004	605	C
07/26/2004	Island Liquors	Yes		B	IV	0	10/26/2004	605	C
07/26/2004	Dunes Deli & Pizzaria	Yes		B	VI	2	08/26/2004	607	C
07/26/2004	Harbor Course Pro-Shop	Yes		M	VI	2	08/26/2004	607	C
07/26/2004	Wild Dunes Tennis Center	Yes		A	VI	5	08/26/2004	607	C
07/26/2004	Morgan Creek Grill	Yes		A	VI	10	08/26/2004	607	C
07/26/2004	Harbor Course Halfway House	Yes		A	VI	0	01/26/2005	607	C
07/26/2004	Wild Dunes Yacht Harbor	Yes		A	VI	0	01/26/2005	607	C
07/26/2004	Wild Dunes Distribution Center	Yes		B	VI	7	08/26/2004	607	C
07/26/2004	Harbor Course Golf Cart Shed	Yes		H	VI	2	08/26/2004	607	C
07/27/2004	Island Law Offices	Yes		B	IV	0	01/27/2005	606	A
07/27/2004	Stat Medical Care	Yes		B	IV	0	01/27/2005	606	A
07/27/2004	Agent Owned Realty	Yes		B	IV	0	01/27/2005	606	A
07/28/2004	The Moorings	Yes		R	IV	0	01/28/2005	608	B
07/28/2004	Wild Dunes Pool/Recreation Area	Yes		B	VI	3	08/28/2004	608	B
07/28/2004	Summerhouse, Bldg. 1	Yes		R	IV	6	08/28/2004	608	B
07/28/2004	Summerhouse, Bldg. 2	Yes		R	IV	5	08/28/2004	608	B
07/28/2004	Summerhouse Pool House	Yes		H	IV	2	08/28/2004	608	B
07/28/2004	Seascape Pump House	Yes		H	IV	2	08/28/2004	608	B
07/28/2004	Seascape	Yes		R	IV	1	08/28/2004	608	B
07/28/2004	Sea Cabin Villas, Bldg. 1	Yes		R	VI	0	01/28/2005	603/633	B
07/28/2004	Sea Cabin Villas, Bldg. 2	Yes		R	VI	0	01/28/2005	603/633	B
07/28/2004	Sea Cabin Villas, Bldg. 3	Yes		R	VI	0	01/28/2005	603/633	B
07/28/2004	Sea Cabin Laundry Room/Office	Yes		R	VI	1	09/13/2004	603/633	B
07/28/2004	Sea Cabin Pool House	Yes		H	VI	1	09/13/2004	603/633	B

07/28/2004	Sea Cabin Villas 1/Laundry Room	Yes		B	VI	4	09/13/2004	603/633	B
07/28/2004	Sea Cabin House Keeping	Yes		B/S	VI	5	09/13/2004	603/633	B
07/30/2004	Agent Owned Realty	Yes		B	IV	0	01/30/2005	606	A
07/30/2004	IOP County Park, Main Building	Yes		B	VI	0	01/30/2005	606	A
07/30/2004	IOP County Park, Guard Shack	Yes		B	VI	0	01/30/2005	606	A
07/30/2004	IOP County Park, Maintenance	Yes		B/H	VI	0	01/30/2005	606	A
07/30/2004	Veterans of War Post	Yes		A	VI	0	01/30/2005	606	A

Inspectors:
603 - Kramer
608 - McGinnis
606 - Braun
607- Tetor
605 - Nilsen
633 - Buckhannon

Monthly report for quarterly State Fire Marshal report.

6	**Assembly**
15	**Business**
	Educational
4	**Hazardous**
	Factory/Industrial
	Institutional
4	**Merchantile**
8	**Residential**
	Storage

Number of violations discovered: 69
Total public occupancies inspected: 37

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT
AMENDMENT TO APRIL, 2004 REPORT

DATE	NAMEOF BUSINESS	ROUTINE	RE-INSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATION	NEXT INSPECTION	INSPECTOR	SHIFT
04/23/2004	Shipwatch, Bldg. A		Yes	R	IV	2	07/04/2004	603/608	B
04/23/2004	Shipwatch, Bldg. B		Yes	R	IV	2	07/04/2004	603/608	B
04/23/2004	Shipwatch, Bldg. C		Yes	R	IV	2	07/04/2004	603/608	B
04/23/2004	Shipwatch, Bldg. D		Yes	R	IV	2	07/04/2004	603/608	B
04/23/2004	Shipwatch Pool House		Yes	R	IV	0	07/04/2004	603/608	B

Inspectors: 603 - Kramer
608 - McGinnis

Report for quarterly State Fire Marshall report.

1	Hazardous
4	Residential

Number of violations discovered: 8
Total public occupancies inspected: 5

Isle of Palms Fire Department
Training Report
July 2004

Career Personnel	Volunteer Personnel
Total Training Hours 711	Total Training Hours 107
Hours Per Person 25.4	Hours Per Person 7.6

Additional Training

All career personnel received orientation on several new pieces of equipment – the "Little Giant" utility ladder; the new Garmin Global Positioning System device; the BW Combustible Gas Indicator; and the RAD 60 radiological monitor. A review of proper incident report writing was conducted, and all personnel assisted in the continued updating of all pre-incident surveys.

Medical in-service training covered Medical/Legal Issues and Documentation.

All volunteer personnel also received orientation training on the new equipment, and they also received refresher training on the use of the heat detector and the thermal imager. Training also was conducted on the launching and retrieving of watercraft from the beach.

Captain Bob Maibach attended a four-hour program on Fire Protection Systems conducted by representatives of Simplex Grinnell. This presentation was made as part of the Coastal Fire Marshal's Association monthly meeting.

Captain Bob Maibach; Lieutenants Joe McGinnis and Ricky Tetor; and Engineers Roger Eagle and Scott Mrowca all attended the train-the-trainer sessions on the use of the new combustible gas indicator and radiological monitor. The equipment was provided through a grant to the Charleston County Hazardous Materials Office.

Firefighters Chris Bammann, Tommy Buckhannon, Bryan Everitt, and Laura Wray completed the S.C. Fire Academy Course 1152, OSHA Firefighter. The classes were held at the Awendaw Fire Department.

Firefighter Rob Boone successfully completed the S.C. Fire Academy's Hazardous Materials Operations course held at the Goose Creek Rural Fire Department. Captain Bob Maibach served as lead instructor for this course.

The Volunteer roster is currently at 14 members.

Isle of Palms Fire Department

Training Report

July 2004

Career Personnel	Hours
Chief Graham	60
Captain Maibach	88
Captain Bullock	13
Captain Kramer	24
Captain Nilsen	10
Lieutenant Braun	20
Lieutenant Tetor	24
Lieutenant McGinnis	25
Bacon	29
Bozman	21
Burnette	21
Ciappa	21
Eagle	22
Friend	18
Gadsden	26
Gervais	21
Giddens	12
Hathaway	21
Heyward	21
Maciariello	21
Micalizzi	24
Morris	23
Morton	23
Mrowca	42
Rodden	21
Smith	18
Stinnett	27
Vehorn	15
Total for Month	**711**
Average Per Person	**25.4**

Volunteer Personnel	Hours
Bammann	11
Bolton	0
Boone	11
Buckhannon	24
Corbett	6
Everitt	11
Graham	3
Jenkins	12
Malloy	6
Samuelson	3
Sancic-Chumley	0
Stickney	3
Wood	6
Wray	11
Total for Month	**107**
Average Per Person	**7.6**

Isle of Palms Fire Department

Monthly Water Usage Log

July 2004

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5			10,000		10,000
6	1,500				1,500
7	1,500				1,500
8	1,700				1,700
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	4,700	0	10,000	0	14,700

Chief's Signature:

Water Department notified on:
8/4/04
Fax #: 886-6894

Isle of Palms Fire Department

2004 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,850	30,000	0	2,000	**36,850**
February	4,700	55,000	0	0	**59,700**
March	4,700	8,000	4,000	0	**16,700**
April	4,700	6,000	0	2,500	**13,200**
May	6,200	7,500	0	8,500	**22,200**
June	4,700	60,000	5,000	2,000	**71,700**
July	4,700	0	10,000	0	**14,700**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**34,550**	**166,500**	**19,000**	**15,000**	**235,050**

Isle of Palms Fire Department

Maintenance Report

July 2004

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
7/24	Engine 1	Replaced outlet on generator, and plugs on lights and fan	1.00	$105.00	0.00	$0.00	1045205017
7/24	Tower 1	Replaced plugs on lights and extension cords	1.00	$105.00	0.00	$0.00	1045205017
7/21	Tower 1	Replaced heat sensors on platform and ladder	0.25	$0.00	0.00	$0.00	1045205017
7/19	Rescue 1	Replaced bulb in right front marker light	0.25	$1.09	0.00	$0.00	1045205017
7/11	Tower 1	Performed monthly maintenance, removed old grease, relubricated all parts of aerial	2.50	$0.00	0.00	$0.00	1045205017
7/13	Truck 1	Performed monthly maintenance, removed old grease, relubricated all parts of aerial	2.00	$0.00	0.00	$0.00	1045205017
7/9	Tower 1	Replaced marker light cover	0.25	$20.78	0.00	$0.00	1045205017
7/16	Rescue 1	Calibrated AIM meter	0.25	$0.00	0.00	$0.00	1045205027
7/9	Truck 1	Discharge valve repaired	2.00	$0.00	0.00	$0.00	1045205017
7/9	Rescue 4	Drained old gas and replaced with new gas to remove water from fuel system	0.00	$0.00	48.00	$200.00	1045205027
7/7	Engine 1	Relubricated stem on primer handle	0.00	$0.00	0.25	$0.00	1045205017
7/7	Engine 2	Replaced low beam headlight	0.25	$5.99	0.00	$0.00	1045205017
7/7	Engine 1	Replaced low beam headlight	0.25	$5.99	0.00	$0.00	1045205017
7/6	Rescue 2	Replaced driver's side door hinges and realigned the door	1.00	$0.00	2.50	$120.00	1045205017
7/1	Rescue 2	Warning lights rewired	1.00	$0.00	8.00	$170.00	1045205017
7/22	Station 2	Repaired garden hose	1.00	$4.00	0.00	$0.00	1045205026
7/21	SCBA #1507	Regulator cleaned and adjusted	2.00	$0.00	0.00	$0.00	1045205027
7/13	Rescue 1	Spark plug was cleaned and replaced	2.00	$0.00	0.00	$0.00	1045205027
7/20	Radio #737-600	Defective parts were replaced by manufacturer	1.00	$0.00	2.00	$260.00	1045205027
7/14	Station 1	Preventive maintenance completed on riding lawn mower	1.00	$10.00	0.00	$0.00	1045205026
7/2	Station 1	New and repaired sections of 5-inch hose tested, placed in service	1.00	$0.00	0.00	$0.00	1045205027

All hydrants cleared and flushed during the month

Isle of Palms Fire Department

Maintenance Report

July 2004

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
7/7	Station 2	Replaced light ballast in stairwell	0.00	$0.00	1.00	$100.00	1045205026
7/21	Tower 1	Installed valve extensions on tires	0.00	$0.00	1.00	$97.95	1045205017
		Totals	**19.00**	**$152.85**	**62.75**	**$947.95**	

All hydrants cleared and flushed during the month

Isle of Palms Fire Department
Personnel Report
July 2004

07/12/04 Captain Maibach attended the Charleston County Training Officers Association meeting at the Charleston County Public Safety Building in North Charleston, South Carolina.

07/13/04 Captain Maibach attended a meeting of the newly formed Coastal Fire Marshal's Association at Ryan's Restaurant in Mount Pleasant, South Carolina.

07/14/04 Volunteer meeting at Station 1.

07/28/04 Volunteer meeting at Station 1.

July birthdays: Brian Bozman and Mike Ciappa.

Isle of Palms Fire Department
Public Relations Report
July 2004

7/01/2004 Engineer Burnette and Firefighter Rodden washed down the boat ramp at Breech Inlet.

7/02/2004 Lieutenant Tetor, Engineers Hathaway, Mrowca and Gervais, Firefighters Bozman, Giddens and Smith and Volunteer Firefighter Buckhannon assisted the Isle of Palms Exhange Club in removing and replacing a cooler.

7/04/2004 Engineers Burnette, Morton and Firefighter Rodden gave a tour of Station I to a family of four.

7/04/2004 Engineer Burnette, Firefighter Rodden and Volunteer Firefighter Bammann along with Truck I participated in the July 4th parade beginning at 2nd Avenue and ending at 7th Avenue.

7/04/2004 Engineer Morton and Volunteer Firefighter Buckhannon gave a tour of Station I to family of nine, 3 adults and six (6) children that were visiting the island.

7/04/2004 Fire Department personnel helped with set-up, stood-by, and cleaned up after the annual 4th of July fireworks display. No injuries were reported. (See attached memo.)

7/04/2004 Engineer Bacon and Firefighter Maciariello participated in the annual Wild Dunes Fourth of July parade with Tower I. Fire safety tips were provided and firefighting equipment was displayed. Tower I sprayed a water stream for the children to play.

7/09/2004 Engineer Gadsden gave a tour of Station I to a family visiting the island.

7/09/2004 Engineers Mrowca and Gadsden gave a tour of Station I to a family visiting the island.

7/10/2004 Engineer Morton gave a tour of Station I to island residents that frequently visit the station.

7/10/2004 Engineer Morton and Volunteer Firefighter Buckhannon assisted an island resident with in-home oxygen equipment that had failed to work. The equipment had some clogged tubing and was cleared.

7/15/2004 Engineer Eagle and Firefighter Stinnett gave a tour at Station II to a mother and her three children.

7/16/2004 Captain Kramer, Engineers Morton, Burnette and Firefighter Rodden gave a tour of Station I to a Firefighter from Charlotte and his family.

7/16/2004 Engineer Bacon and Firefighter Maciariello gave a tour of station II to a family visiting the island.

7/22/2004 Firefighter Rodden assisted motorist on the connector that had run out of gas.

7/22/2004 Firefighter Rodden gave a tour of Station I to a father and his sons.

7/23/2004 Lieutenant Tetor, Engineer Hathaway and Firefighter Heyward represented the Fire Department at a birthday party.

7/24/2004 Fire Department personnel assisted the Recreation Department with the Beach Run/Walk: (See attached memo.)

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, South Carolina 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Lovvorn Tucker

From: Chief Graham

Date: 7/22/2004

Re: July 4th Celebration

The following personnel from various agencies/city personnel helped to make this year's July 4th celebration a great success.

Fire Department:
Chief Graham
Scott Mrowca
Roger Eagle
Shaun Gadsden
Eric Stinnett
Carol Nilsen

Fire Department Volunteers:
Bryan Everitt
Tommy Buckhannon
Josh Graham
Laura Wray
Bill Jenkins
Bobby Wood
Don Corbett

Fire Department On-Duty Crew:
Joe McGinnis
Fred Tetor
Dana Burnette
Robert Maciariello
Seth Bacon
Jason Smith
Julie Morton
Hohns Rodden
Dan Morris

Public Works Department:
Donnie Pitts
Brock Pitts (Volunteer)
Katlin Edwards (Volunteer)
Rob Graham

Recreation Department:
Norma Jean Page
Karrie Ferrell
Sheila Redmon
Samantha Millan
A. Millan (Volunteer)
Laura Tagomi
Micheal Reidenbach

City Hall/Police Department:
Amy Wilkerson
Melva Williams
Amie Scheidegger (Volunteer)

Charleston County EMS Bike Team:
Stephen Riddle
James Simmons

Charleston County Rescue:
Thomas Wallace
Charlie Fox
Dan Poe

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, South Carolina 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Lovvorn Tucker

From: Chief Graham

Date: 7/26/2004

Re: July 24, 2004 Beach Run/Walk

The following city personnel assisted the Recreation Department to help make this year's Beach Run/Walk a great success.

Fire Department:
Chief Graham
Carol Nilsen
Dan Gervais
Lilian Olivier

Fire Department On-Duty Crew:
Scott Mrowca
Shaun Gadsden
Luke Vehorn

Fire Department Volunteers:
Bryan Everitt
Tommy Buckhannon
Josh Graham
Don Corbett
Gregory Samuelson

City Hall/Police Department:
Amy Wilkerson
Dawn Caldwell
(Assisted in response to Fire Department request for help.)

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Jane McMackin
Bob Miller
Carol Rice
Dee Taylor

MEMORANDUM

TO Chief Graham

FROM Linda Lovvorn Tucker
City Administrator

SUBJECT July 4th and more

DATE July 6, 2004

I did not want another day to pass without telling you and your team "great job" with the Fireworks show. Each year, the management of the event improves just a little more. I really think the additional signage regarding the fireworks prohibition reduced the number of folks who discharged individual fireworks. With strong support from the entire department, Scott continues to prepare and execute well.

I also wished to say that the Department did well yesterday in an adverse situation. I am especially grateful to the crew who executed the interior attack and for the perseverance of all who worked so diligently to extinguish the fire.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

July 13, 2004

Chief Ann Graham
Isle of Palms Fire Department
Isle of Palms, South Carolina

Dear Chief Graham,

I have been remiss in passing along my thanks to you and your staff for a wonderful Friday afternoon about a month ago, after I had come to meet with you and discuss a few things. At the end of our meeting, I asked in jest, "When are you going to let me ride in the new truck?" And you said, "How about now?" You really meant it.

Then, Engineer Dan Gervais took me on a wonderful tour in the truck, including a lift on the ladder for a bird's-eye view of the island.

You and your staff were very gracious in indulging this new city councilwoman for a glimpse into the life of a firefighter. Since that thrilling ride, I have had occasion to witness your team in action fighting a fire in Wild Dunes under very challenging conditions because the air temperature was near 100 degrees. Their performance was awesome, saving the house from extensive damage.

Thanks to you and all of your employees for your dedication, hard work and great public relations!

Jane McMackin
Isle of Palms City Council

When I am on dayshift, I ride the beach in the early mornings and I am concerned because lately I have noticed that there is a large amount of garbage on the beach from the pier to the area near the Windjammer, and it is more than on any other part of the beach. The garbage ranges from beer cans and bottles, soda cans and bottles, shoes, chairs and towels. All of this garbage is not healthy for the environment and takes away from the Beautification Project that has recently been completed.

I have talked with people visiting our city see that we are flying the Blue Wave Clean Beach flag and then mention that our Front Beach area is filled with trash, which reflects negatively on the entire city.

I recommend that the city consider re-implementing the Community Service Program. This program could be set up for one morning each weekend and could be supervised by the Code Enforcement Officer or possibly someone from Public Works. The Clerk of Court could ensure that people who are qualified are put on a list with the number of hours to be served and given to the person supervising the program. The program could be done during the seasonal months because that is when we are having the most problems. I believe that early Sunday mornings would be the best time to have the people come out to serve their Community Service.

I feel that this would be of benefit the city and promote a more inviting beach to our visitors.

Thank you for your consideration.

Cpl. Kimberly S. Usry

EXHIBIT C

PUBLIC WORKS COMMITTEE
August 4, 2004

The regular meeting of the Public Works Committee was held at 5:45 p.m., on August 4, 2004, in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Hanbury, Director Pitts and Administrator Tucker.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the July 2004 meeting; Councilwoman Hanbury seconded; motion passed unanimously.

2. Citizens Comments. (A) Chairman Marino introduced Anthony Maglione who stated that he spent a few hours on site at the Waterway Boulevard drainage line where the pipe drains into the marsh in an effort to determine how to better approach that pipe. The current estimate to re-line the pipe is $38,000 and Mr. Maglione expressed concern that re-lining the pipe would reduce the interior diameter of the pipe substantially. The ATM proposal (copy attached) is do a spreadsheet analysis of the drainage basin to determine (a) is the pipe adequate the size that it is now or (b) is it undersized or oversized. Once they have this information, then they will be able to come up with a recommended list of alternative ways to approach repairs to the drainage problems. After his discussion of the proposal, he answered questions of committee members.

(B) Chairman Marino introduced Scott Eadie who was present to speak about his drainage maintenance proposal (attached to last month's meeting minutes) and for Mr. Eadie to answer questions of committee members. Chairman Marino stated that he would like Mr. Eadie to talk about things that need to be done immediately that will work within the existing budget this year and possibly bumping the balance of the program to next year. Mr. Eadie stated that the first thing he would recommend would be to remove the vegetation in all of the ditches, low hanging limbs, debris, pipes dumping into the ditches, sandbars, etc. This work, in his opinion, is preventive maintenance. If it is not done, there will be much more than the 5-10 feet of silt backed up into the ditches now. He indicated that the work could be done by manpower and shovels.

Councilwoman Hanbury noted that Charleston County has been cleaning out the City's ditches at least twice a year, but this year, due to budget constraints. The County advised us they would do only one cleaning. She asked if the County has done that cleaning yet this year. Director Pitts said that the County is currently working on some ditches but he will have to check with the County to determine if they were doing all of them. Councilwoman Hanbury noted that the County's work would certainly help the City financially if we did not have to pay to have the work done ourselves.

Chairman Marino stated that there was discussion at Council about the way the ditches are re-contoured by the machine cleaning. One question was, when the ditch is cleaned and re-contoured, the sides begin to break off falling into the ditch and causing blockage and widening of the ditch. He asked if there was a way to prevent this from happening. Mr. Eadie stated that when his company notices ditches beginning to cave in, they have been cutting them in a "V" shape instead of a square. This preserves the sides of the ditches much longer.

Chairman Marino spoke about the ditch on 32nd Avenue, running parallel to Forest Trail, stating that residents thought that widening caused it to collapse on a side taking a fence and trees with it. He asked if this could be shored up and if steps could be taken to stop this from happening any further as the

property owner thinks he is losing his yard. Mr. Eadie stated that he would do some research on this and he said that deterioration had already begun before Eadie's ever began cleaning the ditch. Councilwoman Hanbury stated that after Hurricane Hugo, FEMA came in with a CAT and cleared out the City's ditches widening them which she thought caused the deterioration to begin.

Chairman Marino noted that the City has one drainage project being done now and, when that is complete and the City knows what is remaining in the budget, the City can decide what we would like Mr. Eadie to do and also be mindful how much to budget for Eadie's recommended maintenance program next year. He further said that the committee hoped, with this preventive maintenance program, to have the City's ditches in good enough shape, in five years, that regular maintenance will keep them in good shape.

Mr. Eadie stated that it was good that the County is cutting out the ditches and he certainly understood that the City should take full advantage of any free work to save the City money. He wanted council to understand that he did not want to take advantage of the City, but wanted to be fair and to keep the City's business down the line. He iterated that the proposal he has given includes, not only cutting the ditches down, but also to haul out the debris. He noted that there are trees that have fallen into ditches, as well as other vegetation and trash, and his company will haul all of this off the island, and he iterated that once all of the ditches have been cleaned, they will last much longer.

3. Monthly Department Report for July 2004. Director Pitts gave the monthly report (copy attached) and answered questions of committee members. In discussion of the possible use of sand shell on the sides of SCDOT roads, Administrator Tucker said that she asked Director Pitts to ask DOT about sand shell because the ROC generates a rocky nightmare for cutting grass, a trip hazard and a hazard from rocks being flung into windshields. The other material that DOT approved is a sand/clay mix which makes the dusty residue on the roads. Mayor Sottile expressed concern about the City taking care of such problems when we do not need to be doing this. Chairman Marino felt that the City should repair soft shoulders, when there is a problem, by laying sand shell as it works the best.

On another subject, Director Pitts referred to the attached Maintenance Report and list of warning notices issued on trash carts. He pointed out one habitual offender who does not roll back their garbage cart and he asked the committee for direction as to how to proceed further. Councilwoman Hanbury noted that this particular house is managed by Island Realty and the Director was asked to contact them to take care of the problem. Councilwoman Hanbury discussed a couple of headings on the roll out cart report.

3. Old Business. (A) Mr. Scott Eadie, Eadie's Drainage. Chairman Marino asked if there was anything further to be discussed since Mr. Eadie's comments. Councilwoman Hanbury began discussion about some ditches that she felt should be piped. She said that there were two kinds of ditches - tidal ditches and storm ditches, and she asked if they all needed to be treated in the same manner. Chairman Marino asked the Councilwoman Hanbury obtain more information about this for further discussion at next month's meeting.

(B) Waterway Boulevard Drainage - ATM Additional Proposal - Tony Maglione. Administrator Tucker stated that, if the committee agreed with Mr. Maglione's proposal, then a motion to Ways & Means should be made. The Administrator highly recommended that the City move forward with the engineering expertise and analysis. **Councilman Bettelli made a motion to present the**

proposal from ATM to the Ways & Means Committee to go forward with the proposal in order to further the Dangerfield project; Councilwoman Hanbury seconded; motion passed unanimously.

4. New Business. (A) Doin' The Dunes! Administrator Tucker referred to the attached email from F.M. Rinker of Dunes Properties who wants to do a community service project of sand fencing to generate dune renourishment. As noted in her email, she has been in touch with Sea Grant Consortium as well as Bill Wilkes of the Soil Conservation Service. The area chosen is from the Citadel Beach House area to approximately 52nd Avenue.

(B) Employee Suggestion. In discussion of the attached employee suggestion to pave the entire area around the gas pumps and vehicle washing station, Director Pitts expressed concern about pouring more concrete causing more runoff down the hill. The committee agreed. Director Pitts stated that he could ask his employees to be careful to better wash the ground area of any debris after they have cleaned their trucks.

(C) Discussion of Grease Disposal at Compactor. Director Pitts stated that there are two grease pitts adjacent to the compactor for use by the restaurants. These containers are sitting on the ground which poses the question of sanitation around the area and whether or not to build a pad for these two containers. **Councilman Bettelli made a motion to ask Director Pitts to get estimates for building a concrete pad for the grease containers; Councilwoman Hanbury seconded; motion passed unanimously.**

(D) Oak Harbor Boulevard - Tree Trimming. Director Pitts noted that there was an accident involving one of the garbage trucks last month and he further noted the future closing of the Ben Sawyer Bridge. The left turn lane to the Connector will become more treacherous with the additional traffic and Administrator Tucker has suggested to the Director to send all of the trucks onto Palm Boulevard from other than 13th Avenue and the Fire Chief expressed concern about low tree overhanging with the fire trucks in the Public Works area. This would facilitate some major tree trimming and the Administrator wanted some direction from council.

Mayor Sottile noted that, when the City Hall complex was built, the City promised the neighbors on Oak Harbor that court vehicles would not park all along their street and that no garbage trucks or emergency vehicles would run down Oak Harbor. He said that he did not want to cause problems with the neighbors, but would also do what is best for the City, and just wanted committee members to know that they may begin hearing from the neighbors. Councilman Bettelli noted past discussion about how dangerous it is for the CPW people to make left turns across Palm Boulevard and the City should be concerned about its own employees making left turns onto Palm Boulevard. Administrator Tucker stated that the fire trucks and garbage trucks drive down Oak Harbor now and she suggested trying it and see if the neighbors complain.

Chairman Marino expressed concern about cutting back trees and stated that he had no problem with re-routing traffic down Oak Harbor Boulevard, but was against cutting the trees for fear that too much would be cut away. The only way he would approve tree trimming would be to walk through and note the limbs that were to be trimmed. Councilwoman Hanbury suggested that a representative of the SC Forestry Commission be asked to look at the trees and make a recommendation as to what should be done.

Director Pitts stated that he had no problem with the garbage trucks driving around the trees, but Chief Graham was concerned with the large ladder trucks. He further stated that his department may be able to do some minimal trimming in house to satisfy the Chief's concerns about the fire apparatus. Committee members agreed to look at the trees.

(E) Container Issues. Director Pitts advised the committee that, since his audit of commercial dumpsters, he found eight containers on the island that were not on the original listing. Further, he has added two containers at 1010 Ocean Boulevard and one at the County Park which took away sixteen 90-gallon containers plus 50-60 bags in the container area. This has driven the City's cost up and Chairman Marino asked that the Director give the committee a cost analysis for next month's meeting. Councilman Bettelli suggested researching our surrounding communities to see how they handle commercial waste for further discussion next month.

5. Miscellaneous. (A) Beach Monitoring Results - July '04. These results for July were not available as yet.

(B) Councilwoman Hanbury asked if there was any interest in the committee pursuing getting the recycling department to give the City a cardboard recycling container. Chairman Marino stated he would check with business people in the commercial area to see if there was a need for this, and it will be on the agenda for next month's

(C) Administrator Tucker stated that she received information on a temp company other than the one we are currently using and Director Pitts discussed the possibility of switching to this new company. Director Pitts noted that the mangers for the new company, Staff Zone, were the original managers of Work Force. When Work Force was bought out, these managers started Staff Zone. He stated that he wanted to switch companies because (1) it would be less expensive to the City by 35¢ an hour, (2) the same personnel would continue working for the City, and (3) the incentives for the City using the new company would be the ability to purchase items with "staff zone dollars." He felt this would help the City and would also help the temp people by their getting a little higher salary as well as giving the good workers incentive to stay on the job. Committee members asked the Director to talk to some other clients of this company and, if he got good reports, they had no problem with switching to the new company. Director Pitts also noted that it would not be a contractual matter and he would have the option of switching to another company if desired.

(D) Set Date for Next Meeting - 5:45 p.m. on September 7, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,

John Marino, Chairman

APPLIED TECHNOLOGY & MANAGEMENT, INC.

POST OFFICE BOX 20336

CHARLESTON, SC 29413-0336

(843) 884-8750 FAX 884-8935

WWW.APPLIEDTM.COM

August 2, 2004

Ms. Linda Tucker
City Administrator
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29452

Subject: Professional Engineering Services for Stormwater Drainage Pipe Repair Evaluation
City of Isle of Palms, SC

Dear Ms. Tucker:

Pursuant to our discussions, please find below ATM's proposal for our services for the evaluation of the stormwater drainage pipe repairs that we observed during our July 20, 2004 visit to the City. During our review of the video and confirmed during our site inspection, we noted that the entire length of pipe was not in need of repairs. In the July 13, 2004 memorandum, we noted that approximately 150 linear feet of pipe appeared to be in need of repair.

Background

Our review of the video tape and the site conditions indicates there is a stretch of pipe, approximately 130 feet long, between the catch basin east of the private driveway to approximately 20 feet east of the marsh outfall, that appears to be the source of the majority of the drainage related issues causing sink holes. Along this length, we noted offset pipe joints and holes in the pipe. It appears that these deficiencies contribute to the projection of sinkholes in the yards. These deficiencies can be repaired through a variety of methods to be discussed in the next section.

While the areas requiring repair generally are located in open areas, several issues affect the choice of repair methods and materials. They include:

- High groundwater table
- Tidal influences
- Outfall waterward of the mean high water elevation
- A live oak with its drip line over the stormwater pipe

The high ground water table, tidal influences, and location of the outfall pose dewatering and critical line permitting issues that will likely delay the project and potentially cause permitting fees to be higher than the repair costs. The location of the live oak in the vicinity of the outfall pipe poses other construction issues. Therefore, traditional open-cut pipe replacement is deemed to be infeasible when taken with the Scope of the repairs.

Therefore, ATM concurs with the decision to use a trenchless technology to perform the pipe repairs. As previously stated, we do not believe the entire 500-foot length of pipe requires repair. Currently, we have reservations recommending slip lining the 18-inch RCP with a 16-inch DR17 HDPE pipe. As stated in our memorandum, the 16-inch pipe will reduce flow area by 38%. Without hydrologic data relating to the flows generated by the contributing area to the pipe, ATM cannot make a recommendation to utilize this technology.

In addition, we hand-augured a 2 foot to 2 ½ foot deep hole in the vicinity of the storm drain in the lowest portion of the yard reporting sink hole issues. We were not able to extend the boring deeper due to buried wood products in the area. It appears that there is wood material buried in the vicinity of the pipeline. We were not able to confirm the source of this wood material. It may be old roots from a no-longer present tree, or it may be fill material used to build the site to a higher elevation. Should the extents and volume of this wood material be high, continued settling after pipe repairs are made should be expected.

Proposed Action

ATM proposes to provide professional engineering services to the City of Isle of Palms to perform two additional tasks: Task 1 – Perform a sub-basin hydrologic study of areas contributing to the outfall and ; Task 2 – Identify and specify up to three (3) trenchless technologies considered to be equal in effectiveness for bidding to obtain the lowest cost for repairs.

Task 1 – Sub-Basin Hydrology Study

ATM will perform a hydrologic study, using existing data (drainage basin delineation, pipe lengths, and tide station data), of the areas contributing to the pipe outfall to evaluate the effectiveness of the existing pipe under the following conditions:

- 5-year 24-hour return frequency event
- Mean high water as the tailwater
- Mean low water as the tailwater

In addition, we will evaluate the effectiveness of the proposed slip lined pipe under the same conditions. To our knowledge, there are no reported drainage problems in the area. This data will aid in the calibration of our approach.

Task 2 – Identify and Specify up to Three Equal Trenchless Technologies

A number of widely used trenchless technologies exist to perform repairs to pipes in the ground. They include, but are not limited to: slip lining; pipe bursting; cured-in-place-pipe (CIPP); cement mortar lining (CML); and fold-and-formed pipe rehabilitation.

Based upon the results of Task 1, ATM will contact vendors of these various products, generally describe the project, and obtain budgetary numbers for installation of their product. In addition, ATM will provide the City with information on the various warranties provided with the different trenchless technologies.

ATM will choose up to three technologies for development of specifications. ATM will prepare the bid form with each of the alternate technologies and the technical specifications necessary to deliver a complete project. ATM may, due to site constraints, recommend installation of a new downstream catch basin placed over a functioning length of pipe near the outfall. This catch basin will allow work to be completed without having to cross the critical line for the marsh, thus preventing a potentially lengthy permitting process.

Discussion of Technologies

Pipe Bursting – allows a flexible pipe of the same or greater diameter to be pulled through the mother pipe after it has been burst from within. Broken pipe materials are pushed into the surrounding soil.

Cured-in-place-pipe (CIPP) – a thin fiber-mesh sleeve, impregnated with resins is pulled though the mother pipe. Steam or high-pressure hot water is placed in the sleeve to expand it to the pipe diameter. The resins adhere and cure to the mother pipe effectively eliminating void spaces.

Slip lining – a flexible smaller diameter pipe is pulled through the mother pipe providing a new, smooth walled pipe to convey flows. Void spaces between the new pipe and the mother pipe can be grout filled or the ends of the pipe are grouted to fill the void spaces.

Cement mortar lining (CML) – a mortar application machine is pulled through the mother pipe spraying a special pressurized mortar mixture onto the walls and into the void spaces of the pipe until the desired mortar thickness is achieved.

Fold-and-formed pipe – a folded flexible pipe is pulled through the mother pipe for the length of the repair. Air or steam pressure "inflates" the pipe to match the shape of the mother pipe.

Each technology results in a smooth interior pipe, typically with a smaller roughness coefficient than the mother pipe. Thus in some case, even though a smaller diameter pipe is the result, the smoother walls result in an equal or higher flow capacity than the mother pipe.

At this time we do not expect time and materials involved with this evaluation to exceed $4,950. This fee will cover direct and indirect charges associated with the Scope of Work outlined above. If the scope and costs are acceptable, please sign and return this signed letter agreement by fax to our office at 884-8935. Payment would be due to our office within 30 days of City's receipt of ATM's written recommendations and invoice.

ATM would be pleased to assist the City of Isle of Palms in ensuring the City's interests are maintained through the completion of this project. If additional services are required, we will address scope and budget of those services at that point. Thank you for the opportunity to assist you with this project.

Very truly yours,

Anthony C. Maglione
Vice President

_____ _____
(print name of representative) (title/position)

_____ _____
(signature of Isle of Palms representative) (date)

City of Isle of Palms
Department of Public Works
July 2004
Donnie Pitts- Director

Sanitation:

Debris/White Goods:

Twenty-seven (27) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. Thirty-One (31) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Twenty-six (26) loads (122.09 tons) of limbs and leaves, and (79) loads (399.71 tons) of garbage were transported to the Charleston County Landfill.

Three (3) scrap metal containers were transported to Charleston Scrap Metal.

Landscaping/Road Maintenance:

Discussed with SCDOT the soft areas along Palm Boulevard. The engineer stated that only SCDOT approved material can be used by their department. The two products, ROC and approved sand/clay mix could be used. I relayed this information to the City Administrator who instructed to ask if the City could spread sand shell at our expense.

Sweeping South has been notified to begin servicing the City's street sweeping contract.

Mowed the 41st Avenue common area 'curve' two times during the month with two applications of herbicide for weed control.

Cleaned, weeded, pruned and applied one application of Roundup/Atrizine at Memory Park.

(100) bales of pine straw were laid at Memory Park.

Cleaned the Connector for trash/debris one time during the month.

Mowed the right-of-way area and parking area at Breach Inlet.

Regular grounds maintenance of City Hall, Building Department and the Public Works facilities.

Regular right of way maintenance of 41st Avenue and Palm Blvd.

One application of Round Up was applied to the sidewalks from Tenth Avenue to Twenty- first Avenue.

Cleared the Connector of the vine and vegetation growth.

Monthly Scheduled Maintenance:

The dog pooper-scoopers were checked and filled each Monday throughout this month.

Miscellaneous:

Completed the Beach Access Path cleanup process using the audit as a reference of priority. This cleanup included some mowing and clearing of vegetation growth along the access paths.

Cleaned and washed the concrete pad at the Front Beach trash compactor. Mowed in and around the compactor area.

Constructed 12 "PAY TO PARK" signs for the Front Beach parking areas.

Set the STOP sign at 25th and Waterway.

Set the Yield sign at 34th and Palm Blvd.

Installed the new directional sign at 41st Avenue that includes " Restaurant" on the sign.

Repaired the flashing light congested area sign electrical problem. Corrective maintenance by SCE&G.

Installed a new electrical box and breakers at the Front Beach Parking shed. Also, SCE&G repaired/replaced the pig tail.

Removed a limb overhang from Palm Blvd. at Eighth Avenue.

Drainage:

On Monday July 19, 2004 Engineers from Applied Technology & Management conducted a visual inspection of the surface above the storm drain length to identify existing or past sinkholes, located at 22nd Avenue and Waterway Blvd.
A final proposal with corrective action and recommendations is being prepared.

ISLE OF PALMS
PUBLIC WORKS
2004-2005
MAINTENANCE REPORT
104620.5017

Date	Vehicle	Year, Make and Model	Description	Vendor	Amount	Budget Tota
						$80,000.00
7/1/04			cleaners/degreasers	Wal Mart	$106.53	$79,893.47
7/16/04	PW15	1999 Mack MR6885 Garbage Packer	Tire Repair (1)	Williams Tire	$294.69	$79,598.78
7/16/04	Pw19	2002 Ford F150	Selenoid for Dumper	NAPA Auto	$10.47	$79,588.31
7/21/04	PW20	2003 Mack CV713 Garbage Packer	welding repair	Fields Ornemental	$95.40	$79,492.91
7/21/04	PW20	2003 Mack CV713 Garbage Packer	Alternator	Carolina au u	$188.68	$79,304.23
7/28/04	PW20	2003 Mack CV713 Garbage Packer	Tire Repair (1)	Williams Tire	$294.69	$79,009.54
7/28/04	PW14	1999 Mack MR6885 Garbage Packer	Hydraulic Repair	Caoastal Hydraulics	$528.76	$78,480.78
7/28/04			cleaners/degreasers	OBCO Chemical	$134.85	$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$78,345.93
						$0.00
			Month Ending July 2004			$78,345.93

WARNIN NOTICES ISSUED BY PUBLIC WORKS THROUGH JUNE30, 2004	Sanitation roll carts should be returned to house or enclosure by 7:00 p.m. on the day of collection.	Please have the roll cart's handle facing the street on the day of collection.	The amount of garbage placed for collection exceeds the capacity of your cart(s). You may need an extra cart. These are available	You have placed garbage for collection in an unapproved container. Please use only the roll cart(s) provided for use by the city.	Due to the volume of material we are unable to complete collection of your trash today. We will return later	We do not collect construction debris, or landscape debris generated by contractors. These businessess are required to remove their own waste.	Other
#12 26th Ave	1						
#16 @6th Ave	1						
#18 25th Ave	1						
#22 24th Ave	1						
#23 21st Ave			1				
#27 23rd Ave	1						
#3 25th Ave	1						
#30 21st Ave.				1			
#32 25th Ave	1						
#34 25th Ave	1						
#7 23rd Ave	1						
#9 23rd Ave	1						
#9A 24th Ave	1						
10 Beachside Drive				1			
1001 Palm				1			
1009 Palm Blvd	1						
102 Palm Blvd				1			
104 Sparrow Drive			1	1			No Yard Waste In Cart
11 Chapman Ave	1						
11A 22nd Ave	1						
125 Sparrow Drive				1			
128 Sparrow							only household trash
13-22nd Avenue	1						
15-22nd Avenue	1						
17 Dunes Ridge				1			
17 Sand Dollar	1						
17-22nd Avenue	2						
20 Fairway Village Lane							no lawn debris with househo
2004 Beachside	1						
2006 Palm Blvd	2*						
2008 Palm	1						
20-24th Avenue	1						Debris In Santation Cart
2108 Palm Blvd	1						
2202 Palm Blvd	1						
2204 Cameron							no construction debris
2306 Harnett Blvd	2						
24 Dunes Ridge				1			
249 Forrest Trail							only household garbage in c
2501 Palm	2						
2606 Palm	1						
2610 Palm Blvd	1						
2700 Palm Blvd	1						

2702 Palm Blvd	2						
2702 Palm Blvd	2						
2702 Waterway							only household trash
2704 Palm Blvd	1						
2704 Palm Blvd	2						
2706 Palm Blvd	1						
2708 Palm Blvd	2						Recycle Ever Other Wednesday
2804 Palm Blvd	2			1			
2805 Palm Blvd	1						
28-24th Avenue	1						
29 Ocean Point				1			
2901 Palm Blvd	1						
2905 Palm Blvd	1						
2912 Palm Blvd	1						
3003 Waterway Blvd	1						
3017 Waterway							No yard waste in cart
30-23rd Avenue	1						
3100 Palm Blvd	1						
3300 Palm Blvd	1						
3306 Palm Blvd	1						
3308 Palm Blvd	1						
3505 Palm Blvd	1						
3602 Palm Blvd	1						
3607 Waterway Blvd			1				
3609 Waterway Blvd			1	1			
3708 Palm Blvd	1						
3800 Palm Blvd	2						No Construction Debris
3802 Palm Blvd	1						
3808 Palm Blvd	1						
3900 Palm Blvd	1						
3906 Palm Blvd	1						
4A 27th Ave	1						
4B 27th Ave	1						
6 Beachside Drive				1			
6 Commons Court				1			
64 Grand Pavilion	1						
6501 Back Bay Drive				1			
801 Palm Blvd	1			1			
901 Palm Blvd	2						
911 Palm	1						
9-24th Avenue	2						
Condos Front Beach				1			
501 Palm				1			
3103 Waterway				1			
265 Forrest Trail	1						
287 Forrest Trail	1						

Linda Tucker

From: FM Rinker [FRinker@dunesproperties.com]
Sent: Thursday, July 15, 2004 12:44 PM
To: Linda Tucker
Subject: Doin' The Dunes!

Linda,
I am happy to tell you that Sea Grant just awarded $5000 to our dunes renourishment project. Yeah beach! This is their maximum seed grant and it will pay for 1000 feet of sand fencing. So, please mark September 11 on your calendar for *Doin' the Dunes*! We will start around 9:00am, and after lunch there will be sea kayaking, beach games and Charleston County PRT will be there with seines and hands on beach education. We anticipate the day winding down around 4:00pm

I spoke earlier with Chief Graham about carrying the materials to the beach for us and with ~~Douglas~~ Garr about installing the fence posts, but I wonder if you would follow-up with them now that the project is definite. I sure would appreciate it. Of course, I will contact them closer to the event. As you know, Bill Wilkes will be showing us how to build the fences and will supervise construction in general.

Please let me know if there is anything else I need to do to be in compliance with any regulation or safety consideration like the emergency boat or whatever.

We are looking forward to this being a great day and hope you will be there with us. Thank you for your generous assistance.

Best wishes,
FM

FM Rinker
Broker
Dunes Properties of Charleston
843.442.4000 (cell)
800.476.8444 (office)

Employee Suggestion Refer to Public Works

The area around the gas pumps and where the vehicles are washed should have concrete all the way around.

Right now there is a grassy area by the water hoses, there are times when the garbage trucks are washed that small pieces of paper, etc. that gets onto the ground, which is not attractive and sometimes gets smelly. If the area was entirely concrete with a catch basin at the bottom of the slope, it would enable the water and other debris to flow down into the basin and be caught and easily shoveled out to be disposed of properly.

EXHIBIT D

RECREATION COMMITTEE
August 3, 2004

The regular meeting of the Recreation Committee was held at 5:00 p.m. on August 3, 2004, in City Hall. Present were Chairman Buckhannon, Committee members Hanbury and Rice, Recreation Director Page and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the July minutes correcting the spelling of the name and adding the address, "Lowder, resident of 26th Avenue" under Citizens Comments; Councilwoman Hanbury seconded; motion passed unanimously.

2. Citizens Comments

3. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of committee members. Director Page highlighted the events.

- Summer Camps are doing well with some very good counselors. On the 6th week of Camp Summershine the children traveled to participate in the Riverdog's Big Splash Day and everyone left the park wet. The picture on the front page of the Sports section of *The Post & Courier* the next day showed some of the island's campers and Laura Togami.
- Due to heavy currents from the passing storm, Surf Camp was cancelled one day. She referred to the Surf Camp Participation sheet attached to the monthly report which shows where the campers were from.
- IOP Beach Run was a great success with participants from many other states.
- Half Rubber Tournament is August 21st-22nd.
- Fall event registration has begun.
- Tennis lessons will begin September 13th for four-week sessions for adult women and youths and the schedule will be printed shortly.
- Attending the Anthony Johnson Basketball Camp were 30 from Isle of Palms, 16 from Sullivan's Island, 64 from Mount Pleasant, 10 from Charleston and 10 from other areas, including Kansas and Georgia.
- Director Page noted that the playground equipment being purchased meets all certification and will be installed by someone certified to do so.

4. Old Business. (A) Update on Recreation Expansion. Chairman Buckhannon noted that the walk-through will be the same day as the Half Rubber Tournament and Tae Kwan Do so council will be able to see how many participants there will be. Director Page noted that the project is still "on track" and right now they are working on the sprinkler system, HVAC, and pouring concrete. Administrator Tucker reported that there was a change in Builder's Risk Insurance in that the City's insurance company is providing the coverage, but the contractor will pay the bill. She is also in the process of obtaining flood insurance. **Chairman Buckhannon made a motion to approve the City Administrator's decision to take out a Builder's Risk**

policy on the new expansion project with payment of the premium being made by the contractor; Councilwoman Rice seconded; motion passed unanimously.

Councilwoman Hanbury questioned having the grand opening of the completed project at the same time as the Halloween Carnival. Director Page stated that it could be set for any date and this will be discussed further when the time is closer.

(B) Street Lights. Administrator Tucker reported that the street lights are installed and the City has received two complaints about the two lights on Hartnett, one of which came from Councilman Miller's daughter. She reminded the committee of the discussion of street lights related to increasing the size of the conduit. She noted that the contractor said that the original conduit was too small and there was an additional cost to install a larger conduit. The Administrator did a phone poll of council, at that time, and everyone had approved the additional expense of the larger conduit. SCE&G did a computation of the amount of space on the street to determine the number of lights and the wattage is the lowest offered. SCE&G has said that they could shield the lights to shine away from the neighborhood or they could install a different type of globe at approximately $200 labor cost per light; and SCE&G recommended installing shields as new globes did not usually solve the problem.

Mayor Sottile stated that he went to the Recreation area at night and did not think the lights were over intrusive as far as brightness is concerned. He did feel that there were too many lights and suggested taking out half of them. Councilman Miller agreed. There followed discussion of the street lights being part of the project (which they were) and the size of conduits specified in the contract. Mayor Sottile stated that he asked the contractor if the lights were part of the Harbor contract and the contractor said they were not, so then Mayor Sottile asked who authorized installing the lights and how many. Director Page stated that the contract specified that the contractor was required to run the conduit for street lights and the project specified lights to be installed.

Chairman Buckhannon clarified that the contractor installed the electrical line for street lights and placed the conduit heads for each light per the original project plans. He further stated that, many times when plans for a project are completed, one cannot always tell what they are getting until after installation; and now council is realizing it may be that there are too many lights around the project. He suggested that everyone on the committee look at the lights at night for further discussion next month as to what options can be taken, as well as obtaining costs to eliminate lights and possibilities for shielding lights. He stated that SCE&G had some formula that they use to determine the number of lights to illuminate a certain square footage of property and he noted that it is working, but it appears to be more than what council envisioned for the property and the neighbors. Administrator Tucker stated that the best time to look at the lights would be after all tennis court lights and ballfield lights have been turned off so that one can get a better idea of where the lights are shining.

Councilman Miller stated that he could not recall a time when a street light was installed without getting approval of the citizens who would be affected by that street light. He felt that the citizens were ignored in this case. Chairman Buckhannon further stated that the lights were obviously installed per SCE&G formula and he noted that they have only been up a short period of time. He asked that council be given an appropriate amount of time to determine what the problems are and how to fix them. He iterated that the problems will addressed.

Mayor Sottile stated that he felt that the power company should have come to the City or the Recreation Committee with a lighting plan for council to make a decision before they were actually installed. Chairman Buckhannon agreed and further iterated that the committee is now looking into the problem and it will be addressed as soon as possible.

Councilwoman Hanbury stated that she remembered there was not a cost to shield lights. Administrator Tucker said that SCE&G has never charged the City for shielding lights and she felt that this was the first good alternative to try. Councilwoman Hanbury asked how many street lamps were in that area before construction. Director Page stated that there were some flood lights on the property and the ballfield lights were used for events.

(C) Mural. Director Page stated that in the plans of the new building, there was a mural designed on the outside of the building. The graphic artist from LS3P emailed the two attached designs for consideration, the second of which had the palm trees and sail removed. Upon discussion, committee members agreed that the second design was best of the two and asked that the bathing cap be removed from the little girl on the beach. **Councilwoman Rice made a motion to accept the second design with removal of the bathing cap; Councilwoman Hanbury seconded; motion passed unanimously**.

5. New Business. The Promise - Youth Sports Task Force. Director Page asked that this be placed this in the packets to show that the City of Isle of Palms is listed as part of "Our Promise to Kids."

6. Miscellaneous. (A) Councilwoman Hanbury, noting that the Comprehensive Plan ordinance will be on the council agenda for second reading, encouraged everyone to read the portions pertaining to the Recreation Department and, if they had any comments, to be sure to bring them up to City Council.

(B) Set Date for Next Meeting. 5:00 p.m. on September 14, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:03 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
July 2004

STAFF:

Norma Jean Page, Director
Karrie Ferrell, Recreation Supervisor
Laura Togami, Recreation Supervisor
Jason Nance, Parks & Ground Maint. Supervisor
Shelia Redmon, Parks & Facilities Specialist

JULY ACTIVITIES AND SPECIAL EVENTS

Morning Aerobics
Nine (9) participants are actively enrolled in the morning aerobics class. Morning and evening classes have combined for the summer. Classes are held on Mondays, Wednesdays and Fridays from 8:00 – 9:00am. Lisa Dupont teaches Monday classes and Barbara Gentle teaches Wednesday and Friday classes. The fee is $60 for the six week session or $7 per class. The next session will begin August 9th.

Yoga
Four (4) participants are actively enrolled in the Yoga class. Classes are held on Tuesdays and Thursdays from 12:30 – 2:00pm at City Hall. The fee is $80 for the six (6) week session or $10 per class. Yoga classes will resume back at the IOP Recreation Department beginning August 10th.

Dog Obedience
A new Beginner Dog Obedience and Tricks class began on June 21st. Three (3) Beginner classes are held from 6:30-7:30pm, 7:30-8:30pm and 8:30-9:30pm. Each class has approximately nine (9) participants enrolled. The next session will begin August 9th.

Camp Summershine & Wee Camp
Camp Summershine is offered for children ages 5 thru 12 years old. The camp is limited to thirty-five campers. In an attempt to provide fun and challenging activities, campers are divided into smaller groups, according to their ages. Camp registration includes arts & craft supplies, weekly field trips, camp bag, camp t-shirt and daily snacks. IOP residents pay $65 and non-IOP residents pay $70.

Wee camp is offered for children ages 3 & 4 years old. The day begins at 9:00am and campers are picked up at 12:00 noon. Eighteen (18) children are registered each week. Just like in the big camp, children participate in arts & crafts, indoor and outdoor activities and games that are based on weekly themes. The cost is $35 for IOP residents and $40 for non-IOP residents. A $20 deposit is required to register for each week of camp.

The theme for the fourth week of Camp Summershine was Passport to Adventure. Each day of the week, the campers visited different countries. They visited China, Italy, Germany and Spain. Each camper received a nametag written in the corresponding languages. Campers made their own passport, which was stamped from every country visited. Snacks also related to the daily theme. Splash Zone at James Island County Park was the weekly field trip. This is always a favorite trip of the campers.

The fifth week of Camp Summershine was titled Comical and Crazy Contests. Each day camp was filled with all sorts of crazy contests including, pie eating contest, bubble gum blowing contest and tacky tourist contest. Counselors awarded campers with many prizes throughout the week. Weekly field trip was Chuck E Cheese. Field Day was the big event for Friday.

Week six of Camp Summershine was titled A-TEAM. Campers were taught how to be a team player and how important it is to work with each other to accomplish a goal. The campers traveled to participate in the Riverdog's Big Splash Day. The trip consisted of a fun filled day of baseball while getting doused with buckets and buckets of water. There was not one person that walked out of the park dry. A select few of our campers were featured on the front page of the sports section participating in the water action.

Laura Togami

UPCOMING ACTIVITIES

Monday, August 2nd	**ARC Blood Drive**	**3-8pm**
Friday, August 6th	**Last Day of Summer Camp**	

July Athletic Report
2004

Adult Co-Ed Softball:

The 2004 Adult Co-Ed Softball season has been running smoothly. There has been one rain out game that will be made up on Tuesday, August 31st. At this point in the season Matthew Sport's Bar has an undefeated record of 4-0. Team scores and standings are listed on the City Website. A post season tournament is scheduled for the beginning of September.

IOP Sol Surfer's Surf Camp:

The last week of surf camp is approaching, Aug 2nd – 6th. Currently six (6) are signed up for the morning session and eight (8) have signed up for the afternoon class. The fee is $275 for residents and $325 for non-residents.

IOP Beach Run:

The Isle of Palms Beach Run was held July 24th behind the Windjammer. This year's sponsors included The Windjammer, the Isle of Palms Accommodation Tax Committee, Papa John's Pizza, Isle of Palms Family Dentistry and the Atlantic Spine Clinic. Approximately 250 runners and walkers from Alabama, Georgia, Indiana, Kansas, Maryland, Massachusetts, New Jersey, United Kingdom and surrounding areas in North and South Carolina participated. Over two hundred (200) took part in the 4 mile walk/run and 40 children took part in the youth fun runs. Mike Deroiser with Action Carolina worked with staff on entering names into the computer, assigning numbers and was responsible for the finish line results. The Beach Run was also listed on Mr. Deroiser's Web Site providing runners with the ability to register on line. Personnel from the Police, Fire, City Administration, Public Works Department, along with IOP Exchange Club members and students from The Citadel helped make this event successful.

Soccer Field Use:

Once again, the Baylor Girls Soccer team requested the use of the soccer field while visiting the Isle of Palms. The team is staying on the Island and will use the field July 24th – 30th. Practice times are scheduled in the mornings and afternoons. The Parks & Grounds staff worked with the girls to make sure the field was mowed and lined when needed.

6th Annual Half Rubber Tournament:

The 6th Annual Half Rubber tournament is scheduled for August 21st and 22nd. Over 35 teams are expected to sign up for this year's tournament. The Captain's meeting will be held at St. Andrews Parks and Playground on August 18th at 6pm.

Upcoming Event Calendar:

August 2nd- 20th	Men's Flag Football Registration
Aug 9th – 27th	Men's Fall Softball Registration
	Youth Soccer Registration: (Ages 5-12)
Aug 16th -20th	IOP Residents
Aug 23rd – Sept 3rd	Open Registration
Aug 23rd – Sept 3rd	6th Annual Half Rubber Tournament:
	Fast Start Soccer: (Ages 3 & 4)
Sept. 13th – 17th	IOP Residents
Sept 20th – Oct 1st	Open Registration

Parks and Grounds Maintenance
Monthly Report
July 2004

Recreation Building:
Setup for aerobics, TKD and Dog Obedience
Completed monthly inspection checklist
Cleaned ice machine
Fire inspection

Recreation grounds:
Applied one application of roundup around recreation complex for weed control
Treated for fire ants around recreation complex
Watered new oak trees
Edged and cleaned up around the playground and construction area
Regular grounds maintenance
Completed monthly inspection checklist on Playground
Refilled poop scoopers
Cleaned up skateboard debris
Repaired softball fence at skate area due to vandalism
Picked up debris from weekend softball games
Trimmed hedges
Moved bleachers and benches back into position after basketball camp

Playground
Patched handle for Zip Line
Hammered spikes back in timbers
Tightened bolts
Applied roundup and treated for fire ants
Treated for wasp

Basketball and Tennis Courts:
Edged Basketball courts
Weekly trash removal
Blew off and cleaned courts as needed
Re-hung tennis windscreens
Re-hung basketball nets
Applied round up
Replaced Tennis Roll Dri

Baseball/Softball fields:
Applied roundup
Regular grounds maintenance
Dragged and lined for scheduled games
Aerated
Repaired rear service access gate due to abuse and vandalism

Soccer Field:

Regular grounds maintenance
Aerated
Treated for Dollar Weed

Recreation Activities:
Summer camp daily cleanup
Prepared Soccer Field for Baylor Soccer Team
Prepared portable goals for storage

Multi-purpose field:

Installed and leveled fill dirt to repair tire ruts caused by vandalism earlier in the summer
Aerated

Equipment:

Fixed Velke Tire
Weekly cleaned and inspected all parks & maintenance equipment
Ordered new A/C switch for Truck.
Replaced starter solenoid on F150 Ford Truck
Washed and greased all vehicles and equipment
Replaced sprayer handle on 25 gallon sprayer

Off Grounds:

Serviced Feminine Hygiene dispensers at Front Beach bathrooms
Cleaned up and treated for ants on 28th Ave beach access
Mulched and Cleaned up Front Beach for 4th of July Celebration
Attended STI/ Floyd Perry Sports Field Maintenance Seminar at CSU
Assisted with Beach Run
Assisted Fire Department on Fourth of July with the Fireworks Celebration

Meetings Attended:

July	1	T.J.'s Exit interview
	8	Kati Cameron in reference to Certifications
	12	IOP Connector Run Committee
	13	Lowcountry Senior Games Committee Recreation Committee Personnel Committee
	14	Recreation Expansion Progress Meeting Accommodations Tax Committee Ami Ziff, possibility of Tennis Lessons
	15	Department Head Meeting – Evaluation forms
	20	Ways & Means Committee
	21	Department Head Meeting – Evaluation forms
	28	Recreation Expansion Progress Meeting
	29	Department Head Meeting – Evaluation forms

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SUMMER CAMP						
	April	May	June	July	August	Sept	Total
REVENUES	8,485						
EXPENDITURES							
T-Shirts		2,745.35	25.23				
Supplies/Prizes		1,012.35	292.79	290.16			
Snacks		118	303.41	300			
Name Tags		47.70	5.30				
Field Trips		175	1,021	1,117.15			
Misc.		156.80					
Total Expenditures		4,255	1,648	1,707			
Surplus / (Deficit)	8,485						

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	Surf Camp	Aerobics	Dog Obedience & Seminar	Gymnastics	Preschool Jump Start	Tiny Tots	Tae Kwon Do	Yoga	Total
	TOTAL								
REVENUES	49,560	226	255				1,400	81	51,522
EXPENDITURES									
** Salaries (Kai)	38,121	170	448				973	77	39,789
** Other Staff	8,775								
Supplies									-
Miscellaneous									-
Refunds	375								
Total Expenditures	46,896		448	-	-	-	973	77	48,394
Surplus / (Deficit)	2,664	226	(193)	-	-	-	427	4	3,128

** estimated through August 2

Jun-04

ISLE OF PALMS
RECREATION DEPARTMENT

SURF CAMP PARTICIPATION
2004

TOTAL # OF PARTICIPANTS	IOP	SI	MT. PLEAS	CHAR.	OTHER
WEEK 1					
24	8	4	10		2
WEEK 2					
17	5	1	9	1	1
WEEK 3					
22	11	3	5		3
WEEK 4					
24	10		12		2
WEEK 5					
21	8	1	7	1	4
WEEK 6					
20	4	1	10		5
WEEK 7					
24	6	2	11	4	1
WEEK 8					
11	**5**	**1**	**4**	**1**	
TOTALS					
131	**57**	**13**	**68**	**7**	**18**
	35%	**8%**	**42%**	**4%**	**11%**

as of 7/28/04

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451
(843) 886-8294 • Fax: (843) 886-9857 • www.iop.net • e-mail: ioprec@iop.net

Linda Tucker

From: Norma Jean Page [njpage@iop.net]
Sent: Friday, July 23, 2004 9:52 AM
To: Linda Tucker
Subject: Fw: IOP Rec Center Mural

Should we email this to the Recreation Committee???
NJ
----- Original Message -----
From: Katie Schroer
To: njpage@iop.net
Cc: Chuck Ciesar
Sent: Friday, July 23, 2004 10:06 AM
Subject: IOP Rec Center Mural

Good Morning, Norma Jean.

I hope you are doing well. I have finished the design for the mural for the outside of the IOP Rec Center, this design allows the mural to extend 21'4" on the outside of the building and continue for 7'8" on the inside. The attached PDF shows the design while incorporating the 1" gap allotted for the wall.

The final files for the mural must be delivered to the printer by August 2nd, approval is needed by you and the IOP Rec Center by your meeting with Chuck on July 28th.

Please let me know if you have any questions at all.

Thank you,
K-

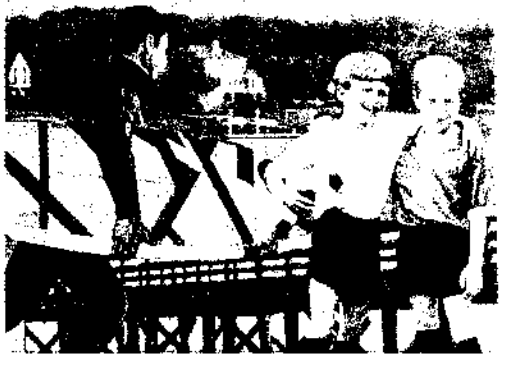
Katie Schroer
Graphic Design

LS3P ASSOCIATES LTD.
Architecture Interior Architecture Planning
205 1/2 King Street
Charleston, SC 29401
Tel: 843-577-4444
Fax: 843-722-4789

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LINDA,
I emailed to you!
YOUR thoughts
N.J.









Our Promise to KIDS



A promise from SCRPA and the National ALLIANCE For Youth Sports

Earlier this year, SCRPA President David Bennett created a Youth Sports Task Force Committee. This Youth Sports Task Force has convened and initiated the SC Promise for Kids to unify our youth sports programs within the state. It is our hope that every agency affiliated with SCRPA sign the Promise, to both raise the level of expectations for youth sports and raise the bar to higher standards to ensure that every kid becomes the center of our programs. EVERY parent involved with each agency should receive a copy of the Promise.

Guidelines for a safe and positive youth sports environment are currently being developed and will include a coach's manual, a parent's manual, and a safety manual. They will be available on the SCRPA website along with a list of those agencies who have already signed the Promise.

We hope to eventually lead up to a resolution that will outline more detailed objectives for each agency, which should be adopted by the governing body for each agency. With the resolution in place, these objectives can then be added to our curricula within the colleges and universities statewide and eventually nationwide. As South Carolina is the first and only state attempting such a large task, we encourage you to do your part to ensure your agency signs the Promise and then, more importantly, take steps to guarantee you and your agency are living up to the promise. Those members who have signed the Promise will be announced at the 2004 conference in Charleston. We thank you for your support.

As of 7/06/04

Aiken County Parks, Recreation and Tourism Department
City of Anderson Parks and Recreation
City of Charleston Department of Recreation
City of Greenville Parks and Recreation
Darlington County Recreation
Hampton Country Recreation Department
Isle of Palms Recreation
Jasper County Parks and Recreation Department
Laurens County
Lexington County Recreation and Aging Commission
Mt. Pleasant Recreation Department
Orangeburg Area Development
Richland County Recreation Commission
Rock Hill Parks, Recreation and Tourism
St. Andrews Parish Parks and Playground Commission
Walterboro Colleton County Recreation Commission



Isle of Palms Recreation Department

September 2004

www.iop.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
OPEN GYM: Mondays & Wednesdays 1:00pm - 6:00pm Tuesday & Thursday 3:00pm - 6:00pm Fridays 10:00am - 5:30pm Saturdays 1pm - 5:00pm *** Times may very due to Gym Activity ***			*1* *Aerobics 8-9am* *Keenager's Luncheon* *12:00Noon* *TKD 7:30-9:15pm* ***Open Gym 3-6pm***	*2* *Yoga 12:30-2pm*	*3* *Aerobics 8-9am*	*4* *Babysitting Course* *@ City Hall 9am-5pm* *TKD 10am-12pm*
5	*6* *HOLIDAY*	*7* *Tiny Tots 9:15am-12* *Jump Start 9am-12* *Yoga 12:30-2pm*	*8* *Aerobics 8-9am* *Tiny Tots/Jump Start* *Lunch Bunch 11:30* *TKD 7:30-9:15pm*	*9* *Tiny Tots/Jump Start* *Yoga 12:30-2pm*	*10* *Aerobics 8-9am* *Jump Start* *9am-12Noon*	*11* *TKD 10am-12pm*
12	*13* *Aerobics 8-9am* *Tiny Tots/Jump Start* *Dog Obedience* *6:30-8:30pm*	*14* *Tiny Tots/Jump Start* *Yoga 12:30-2pm*	*15* *Aerobics 8-9am* *Tiny Tots/Jump Start* *Keenager's Trip* *TKD 7:30-9:15pm*	*16* *Tiny Tots/Jump Start* *Yoga 12:30-2pm*	*17* *Aerobics 8-9am* *Jump Start* *9am-12Noon*	*18* *TKD 10am-12pm*
19	*20* *Aerobics 8-9am* *Tiny Tots/Jump Start* *Dog Obedience* *6:30-8:30pm*	*21* *Tiny Tots/Jump Start* *Yoga 12:30-2pm*	*22* *Aerobics 8-9am* *Tiny Tots/Jump Start* *TKD 7:30-9:15pm*	*23* *Tiny Tots/Jump Start* *Yoga 12:30-2pm*	*24* *Aerobics 8-9am* *Jump Start* *9am-12Noon*	*25* *TKD 10am-12pm*
26	*27* *Aerobics 8-9am* *Tiny Tots/Jump Start* *Dog Obedience* *6:30-8:30pm*	*28* *Tiny Tots/Jump Start* *Yoga 12:30-2pm*	*29* *Aerobics 8-9am* *Tiny Tots/Jump Start* *TKD 7:30-9:15pm*	*30* *Tiny Tots/Jump Start* *Yoga 12:30-2pm*		

Office Hours: Monday-Friday 8:30am-6:00pm, Saturdays: 12:30-5pm. Phone: 886-8294

September 2004 Athletic Calendar

Isle of Palms Recreation Department
886-8294
For schedules & Standings go to www.iop.net
Rain Out Hotline 884-2278

Sun	Mon	Tue	Wed	Thu	Fri	Sat
OPEN GYM: Mondays & Wednesdays 1:00am - 6:00pm Tuesdays & Thursdays 3:00pm - 6:00pm Fridays 10:00am - 5:30pm Saturdays 1:00 - 5:00 ***Times may change due to Gym Activity***			1 OPEN GYM 3-6	2 Co-Ed Softball 6:30 - Goat Island vs. Holy Cross 7:45 Mystery Bees vs. Tidal Wave	3 Youth Soccer Registration Ends	4
5	6 Holiday Recreation Dept. Closed	7 Fall Softball Captain's Meeting at 6pm	8 Co-Ed Softball Tournament 6:30, 7:45, 9:00	9 Co-Ed Softball Tournament 6:30, 7:45, 9:00	10	11
12	13 Fast Start Soccer Registration Begins Co-Ed Softball Tournament 6:30, 7:45	14 Youth Soccer Ages 9-12 Skills Evaluation 6pm Co-Ed Softball Tournament 6:30, 7:45, 9:00	15 Co-Ed Softball Tournament 6:30, 7:45	16 Youth Soccer Parent/ Player Orientation 6pm Co-Ed Softball Tournament 6:30, 7:45	17	18
19	20 Co-Ed Softball Tournament 6:30, 7:45	21 Co-Ed Softball Tournament 6:30, 7:45	22	23	24	25
26	27	28	29	30		

EXHIBIT E

PERSONNEL COMMITTEE
August 3, 2004

The regular meeting of the Personnel Committee was held at 6:00 p.m., on August 3, 2004, in City Hall. Present were Chairman Bettelli, Committee member Buckhannon and Administrator Tucker. Councilwoman McMackin was out of town.

1. Approval of Previous Month's Minutes. Chairman Bettelli made a motion to approve the July minutes as submitted; Councilman Buckhannon seconded; motion passed unanimously.

2. Old Business. (A) Employee Handbook - FMLA Concerns. Chairman Bettelli stated that the information will be sent to the labor attorneys for their review.

(B) Disclaimer Notice - New Information from Labor Attorneys. Chairman Bettelli stated that he attended the break-out session at the MASC Convention which included the model employee handbook for South Carolina municipalities. The most important thing he picked up that the labor attorneys advise municipalities to do is, when employees sign the disclaimer, it was their suggestion that they be given the entire handbook at the same time. He suggested that the City wait until the labor attorneys review our handbook and make changes, and then distribute it to all employees. Attorney Edwards also suggested that the employees sign two copies of the disclaimer in an ink color other than black, one for the City and one for the employee.

(C) Holiday Pay - Chief Graham. Chairman Bettelli referred to the memo and proposed handbook change submitted by Chief Graham pertaining to holiday pay for shift employees. **Chairman Bettelli made a motion to ask the City Administrator to send this to the labor attorneys for their review; Councilman Buckhannon seconded; motion passed unanimously.**

3. New Business. Employee Suggestions. Administrator Tucker referred to the attached Employee Suggestion asking that the community service program be re-implemented and offenders assigned to clean the front beach on Sunday mornings. She noted that one problem with using community service people is that there is not always someone to supervise them. Councilman Buckhannon said that this should be forwarded to Public Safety Committee and Chairman Bettelli stated further that he would discuss at the Public Works Committee.

Councilman Buckhannon stated that he rode his bike on the beach recently and was very surprised at the amount of garbage on the beach in the early morning from the County Park to 9th Avenue - soda bottles, dirty diapers, candy wrappers, etc. He suggested that the City inform the businesses that this has become a problem so that they can educate their customers. He also suggested signage at the public parking lots asking people to clean up after themselves, and asked the Administrator to obtain costs for additional signs.

Chairman Bettelli made a motion to refer this suggestion to Public Safety Committee; Councilman Buckhannon seconded; motion passed unanimously.

Councilwoman Hanbury stated that at one time the Garden Club, when asked, had volunteered to supervise community services people and she noted that it worked very well.

4. Miscellaneous. (A) Administrator Tucker reminded committee members that when the new policy was established for selecting members of boards and commissions, it was noted that the City advertise in August. She has prepared a draft ad which will be put in the newspaper soon.

(B) Set Date for Next Meeting - 6:00 p.m. on September 14, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:25 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, South Carolina 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: **Personnel Committee via Linda Tucker**

From: **Chief Graham**

Date: **August 2, 2004**

Re: **Employee Handbook**

I would like to make a suggestion for another change to the employee handbook before the current revisions are completed.

Page 30 in the employee handbook explains how the city will observe a Monday or a Friday as a city holiday for holidays that fall on a Saturday or a Sunday. I believe the declaration was intended for employees working from 8-5, Monday through Friday whose job position does not require coverage 24 hours a day, seven days a week. I propose no change to the declaration portion of the holiday policy for employees working from 8-5, Monday through Friday whose position does not require coverage 24 hours a day, seven days a week.

I further propose the following changes for employees whose **positions** require coverage 24 hours a day, seven days a week. Example:

Fire Department shift personnel including Captains, Lieutenants, Engineers, and Firefighters.

Police Department shift personnel including Corporals, Sergeants, Police Officers, and Telecommunications.

If an actual holiday falls on a Saturday or Sunday, shift personnel will be scheduled to work the actual holiday. In addition, there are instances when additional shift personnel will be assigned to work during a special event on a holiday such as during the fireworks display on July 4th each year. I believe since the fire department and police department cannot close on holidays, there is no need to change the holiday. If a holiday falls on a Saturday or a Sunday the shift employee on duty should be paid holiday pay. If a shift employee is off duty they should continue to receive eight (8) hours holiday pay, but it should be for the actual holiday. On duty or off duty, shift employees should **not** receive holiday pay for a holiday declared on a Friday or Monday when the calendar holiday falls on a Saturday or Sunday, even when the rest of the non-shift employees are observing the declared holiday.

The floater holidays are routinely voted on by all city employees. I believe the intent of the floater holidays was to allow employees to take an extended holiday in order to spend additional with family and friends. Shift personnel should **not** be authorized to vote on a floater holiday, because under no circumstances will it affect his/her schedule.

The changes mentioned above will not result in any increased expense to the city and will not create an additional burden while preparing timecards.

Chief Buchannon and I are in agreement with the proposed changes outlined in this memo.

Attached you will find the suggested changes to the employee handbook that should accomplish this goal.

cc: Linda Lovvorn Tucker
City Administrator

DRAFT

OFFICIAL HOLIDAYS

The following days are considered official holidays for all City employees ~~whose work does not require their being on duty~~:

New Year's Day	Memorial Day
Independence Day	Labor Day
Thanksgiving Day	Christmas Day
Martin Luther King Day	Friday after Thanksgiving

Floater day designated by the City Council

Whenever a holiday falls on a Saturday or Sunday, the holiday will be observed on the preceding Friday or following Monday, whichever is the common practice of the community, by employees whose position does not require someone being on duty. Shift employees whose position does require someone being on duty will observe the actual holiday and not the declared holiday. Shift personnel are those whose position requires coverage twenty-four hours a day seven days a week, such as, Fire Department shift personnel including Captains, Lieutenants, Engineers and Firefighters; and Police Department shift personnel including Corporals, Sergeants, Police Officers and Telecommunicators.

HOLIDAY PAY

To receive holiday pay, an employee must work his last scheduled working day before and the first scheduled working day after a holiday or have approved annual leave, sick leave or prior approval for leave without pay for these days.

All employees are entitled to eight (8) hours of holiday pay if they do not actually work the holiday. All employees whose schedule or circumstances require them to work on a holiday will be paid regular pay for the hours they work plus an additional number of holiday hours equal to the number of hours they actually worked during the twenty-four (24) hour holiday, but in no case less that eight (8) hours.

For example, if a Police Officer works from 8:00 AM to 6:00 PM on New Year's Day, he would be entitled to ten (10) hours of regular pay plus an additional ten (10) hours of holiday pay for the time he actually worked. If the officer's schedule requires him to work eight (8) hours of the holiday or less, the officer will still get at least eight (8) holiday hours.

In another example, a fireman comes on duty for a twenty-four (24) hour shift at 8:00 PM on Christmas Day. The fireman actually works only four (4) hours of the holiday, so in this case, would be paid twenty-four (24) regular hours and eight (8) holiday hours.

If a holiday is observed while an employee is on approved annual leave, the employee will receive holiday pay and that day will not be charged against his annual leave balance.

When I am on dayshift, I ride the beach in the early mornings and I am concerned because lately I have noticed that there is a large amount of garbage on the beach from the pier to the area near the Windjammer, and it is more than on any other part of the beach. The garbage ranges from beer cans and bottles, soda cans and bottles, shoes, chairs and towels. All of this garbage is not healthy for the environment and takes away from the Beautification Project that has recently been completed.

I have talked with people visiting our city see that we are flying the Blue Wave Clean Beach flag and then mention that our Front Beach area is filled with trash, which reflects negatively on the entire city.

I recommend that the city consider re-implementing the Community Service Program. This program could be set up for one morning each weekend and could be supervised by the Code Enforcement Officer or possibly someone from Public Works. The Clerk of Court could ensure that people who are qualified are put on a list with the number of hours to be served and given to the person supervising the program. The program could be done during the seasonal months because that is when we are having the most problems. I believe that early Sunday mornings would be the best time to have the people come out to serve their Community Service.

I feel that this would be of benefit the city and promote a more inviting beach to our visitors.

Thank you for your consideration.

Cpl. Kimberly S. Usry

Isle of Palms Police Department

Memo

To: Chief Buckhannon

From: Cpl. K.S. Usry

CC: Lt. Wright, Sgt. Stewart

Date: July 9, 2004

Re: Employee of the Month Nomination

I would like to take this opportunity to nominate Sgt. Stewart to you for consideration as Employee of the Month for July 2004.

On July 5, 2004 at approximately 1421 hours, Sgt. Stewart responded to a report of a residential fire at 15 Fairway Village Lane. When Sgt. Stewart arrived smoke could be seen coming from the residence and she immediately began assisting the Fire Department in there task of controlling the situation. Sgt. Stewart helped the firefighters pull the hose from the engine, which enabled them to concentrate on other necessary tasks. Sgt. Stewart also made attempts to locate the owners of the residence to ensure their safety.

Throughout the entire time Sgt. Stewart was at the scene she continued to assist the Fire Department where ever necessary. She assisted them in getting empty air cylinders to the right location to get them refilled and also assisted in getting the firefighters drinks to help them cool down. Sgt. Stewart also assisted other officers in crowd control, keeping the neighbors at a safe distance to ensure there were no injuries.

Sgt. Stewart's actions are representative of city employee's working together to accomplish a common goal.

Please consider Sgt. Stewart as Employee of the Month for the month of July 2004.

Isle of Palms Police Department

Memo

To: Chief Buckhannon

From: Lt. Wright

CC: Cpl. K. Usry

Date: July 6, 2004

Re: Employee of the Month Nomination

I would like to take this opportunity to nominate Cpl. Kim Usry to you for consideration as Employee of the Month for July 2004.

On July 2, 2004, while on patrol at approximately 0200, Cpl. Usry observed a suspicious vehicle parked in a residential neighborhood. When Cpl. Usry turned around to investigate, she found the vehicle unoccupied with the window down and the motor running. The vehicle was determined to be stolen from Charleston County and to have a license plate stolen from Charleston City.

The vehicle was seized and later processed, allowing Investigators to obtain enough physical evidence to identify the suspect and obtain arrest warrants. Evidence was also gathered to implicate the same suspect in the theft of a second vehicle minutes later, which was recovered and quickly returned to the owner. Evidence found allowed us to obtain arrest warrants for the theft of the second vehicle. Additional evidence will also lead to the clearance of at least five recent vehicle break-ins on the Isle of Palms.

Cpl. Usry's observant eye and quick actions resulted in the recovery of two stolen vehicles and the closure of recent vehicle break-ins.

Please reward Cpl. Usry as Employee of the Month for the month of July 2004.

Safety Sweepstakes for July 2004:

Police Dept. - Dawn Caldwell
Fire Dept. - Dave Micalizzi
Public Works - Joseph Ancrum
Combined General Government/Building/Recreation Depts. - William Seabrook, Bldg. Dept

Employees of the Month of July 2004:

Personnel Changes:

Police Department - Ta'Neya Lloyd hired as dispatcher 7/29/04
Sharon Barnes-Pace hired as dispatcher 8/18/04
Jerry Fowler hired as Patrol Officer 8/23/04

Fire Department - no changes

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT F

Board of Zoning Appeals
Minutes
August 10, 2004
Draft

I. Call to order

Chairperson Guy Taylor called the regular meeting of the Board of Zoning Appeals to order on August 10, 2004 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Jim Harvey, Kathy Carroll, Tom Gear and Arnold Karig as well as the zoning administrator Douglas Kerr.

Mr. Taylor explained the rules of procedure of the Board to the audience and swore in everyone planning to give testimony.

II. Approval of Minutes

The next item on the agenda was the review of the minutes of the July 13, 2004 meeting. Mr. Gear made a motion to approve the minutes and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

III. Home Occupations

4003 Hartnett Boulevard- unit 2

Mr. Taylor explained that the first case on the agenda was a home occupation at 4003 Hartnett Boulevard- unit 2. Mr. Kerr explained that the applicant was requesting a special exception to allow the establishment of a home office for a landscaping business. The applicant has indicated that the home office would be used for personal office work only and that there will be no business related traffic coming to the home. He explained that the business was classified in Table B1 as 7389- office work for business services not elsewhere classified.

Mr. Jones, the applicant, addressed the Board and explained that there would be no employees or business related traffic coming to the house. Mr. Karig asked what equipment would be used for the business and where it would be kept. Mr. Jones answered that he had a riding mower and trailer, which would be kept in storage out of the City. Mr. Taylor explained that he felt that the fact that the applicant was keeping his equipment out of the City indicated that he understood that there could be no outdoor storage or evidence of a business. Mr. Gear made a motion to approve the request and Mr. Karig seconded the motion.

#17- 24th Avenue

Mr. Kerr explained that the applicant was requesting a special exception to allow the establishment of a home office for a home inspections business at #17- 24th Avenue. He explained that the applicant indicated on the application that the home office would be

used for personal office work only and that there will be no business related traffic coming to the home. He explained that the business was classified in Table B1 as 7389- office work for business services not elsewhere classified.

The applicant, Mr. Jordan, addressed the Board and explained that his only equipment other than a computer and phone would be kept in a briefcase: volt meter, moisture meter, etc. Mr. Gear asked if the applicant planned to have any advertisement on his vehicle. Mr. Jordan answered that he planned to have a small sign on the tailgate, but that he would back the truck into the yard. Mr. Gear made a motion to approve the request and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

#3- 26th Avenue

Mr. Kerr explained that the applicant was requesting a special exception to allow the establishment of a home office for a jewelry crafting business. The applicant has indicated that the jewelry would be designed and crafted at the home, but there would be no business related traffic coming to the home. He explained that the business was classified in Table B1 as 7336- commercial art and graphics.

Ms. McEwan addressed the Board and explained that there would be no employees or business related traffic coming to the house and no signage or other exterior evidence of a business. Mr. Gear made a motion to approve the request and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

IV. Special Exceptions

Lutheran Retreat Center- 21st Avenue and Palm Boulevard

Mr. Kerr explained that the next application on the agenda for a special exception to allow the establishment of a church in an SR1 zoning district at the corner of 21st Avenue and Palm Boulevard adjacent to the Lutheran Retreat Center. He explained that currently the property is used as a legal nonconforming retreat center providing overnight accommodations for short term visitors. The proposed church would be located in the area that currently has basketball courts. The proposed plan complies with the required lot coverage, floor to area ratio, parking and setback requirements. A landscaping plan has not been submitted to determine compliance with the buffering requirements.

He explained that the applicant claims that the additional traffic will be minimal and that an additional means of egress will be provided to insure vehicular traffic will not be hindered. The applicant also claims that the church will not adversely affect the property values of the nearby areas.

Mr. Sydney Stubbs, the applicant and architect for the project, gave an overview of the project and explained that he had representatives from the ownership and the church present to answer any questions. He explained that the church was intended to primarily serve the people staying at the retreat center. Mr. Harvey asked if the property was formerly four lots and now two lots. Mr. Stubbs answered yes and explained that in order to comply with the 7,000 square foot maximum lot coverage and heated area limit per lot within the SR1 district, the property needed to be configured as two lots.

Mr. Taylor asked who would own the church. Mr. Stubbs answered Conference and Retreat Centers, Inc. Mr. Taylor asked what denomination the church would be. Mr. Stubbs answered that it would be a non–denominational church. Mr. Gear asked how the parking requirement would be met. Mr. Stubbs answered that he had calculated the requirement based on general assembly requirements, which requires 1 space per 100 square feet of assembly area, which resulted in an additional 19 spaces. He added that there would be a cross parking easement with the retreat center, which would result in a total of 45 spaces and that the cars parking for the church would typically be the same as those parking for the retreat center. The Board generally discussed the danger of trying to pull into traffic on 21st Avenue in the direction of the Atlantic Ocean. It was agreed that access should be limited to the Palm Boulevard entrance and that exiting the property from the 21st Avenue drive needed to be limited to right turns (towards the northwest) only. Mr. Karig made a motion to approve the request with the stipulation that access into the property be limited to Palm Boulevard only and that cars leaving the property from the drive on 21st Avenue drive be limited to right turns (towards the northwest) only. Mr. Harvey seconded the motion and the vote was unanimous in favor of the motion.

V. Variances

1021 J.C. Long Boulevard- Long Island Café

Mr. Kerr explained that the applicant is requesting side setback variances from five side property lines on three lots at 1021 J.C. Long Boulevard. He explained that the pertinent zoning section was Section 5-4-35, Subsection (3)(b), which requires a side yard setback of 10 feet in the GC1 zoning district. He explained that the applicant is asking for a reduction of three feet (3') to allow new construction seven feet (7') from the property lines. The property currently exists as four separate 25 foot wide lots, with the Front Beach Bar and Grill setting on two of the lots. The owner is proposing to raze the structure and adjust the property lines to result in three lots for residential construction.

Mr. Wade addressed the Board and explained that he was the surveyor for the applicant. He stated that the purpose of the 3 foot variance from the side yard requirement was to allow construction of three 21 foot wide residences. He explained that all of the

properties in this block were originally platted as 25 feet wide and that to his knowledge none of the lines had been abandoned. He explained that at the time the lots were platted there was no setback requirement and that when the City established a ten foot side setback requirement, the lots became useless.

Mr. Harvey replied that the lots would not be useless if they were in common ownership as these were and the owner created two lots rather than three. Mr. Gear asked if the issue was value of the lots or something else. Mr. Wade answered that value and use were the issues. Mr. Taylor explained that the Board could not consider value as a hardship. Mr. Gear explained that if the Board denied the request, the applicant could not resubmit the same application for six months. The applicant asked to withdraw the application and the Board allowed the applicant to do so.

III. Adjournment

With no further business the meeting was adjourned at 6:50PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
August 11, 2004

The Isle of Palms Planning Commission met in the Building Department Conference Room on August 11, 2004, at 4:00PM. Members attending included Mack Canterbury, Roger Dolida, Joe Clark, Bob Hooper, and Chairman Dick Cronin as well as the Director of Planning, Douglas Kerr. John Winchester and Jim Raih were absent.

APPROVAL OF MINUTES

The first item on the agenda was the review of the minutes of the July 9, 2004 meeting. A motion to approve the minutes was made and seconded and the vote was unanimous in favor of the motion.

GREENWAY PLAN DISCUSSION WITH BCD COUNCIL OF GOVERNMENTS

Ms. Gilreath, with the Council of Governments, addressed the Commission and explained that she was acting as the local coordinator for the East Coast Greenway Master Plan. She explained that ultimately the plan was to have a continuous bike path from Maine to Florida and that presently the path is planned to go through the City of Isle of Palms. She explained that the proposed route would be to come over the Isle of Palms connector and then at the base of the connector take a right turn onto Palm Boulevard and then proceed down Palm Boulevard to the Breach Inlet bridge and onto Sullivan's Island.

Mr. Cronin asked what action she wanted from the Commission. She answered that there was no action necessary, but that she wanted to officially make the City aware of the intentions to come through the Island. The Commission discussed the fact that the majority of the path was in place, with the exception of a small stretch between the base of the connector and 9th Avenue. Ms. Gilreath added that probably the only change would be signage designating the existing path as a Greenway. The Commission thanked Ms. Gilreath for coming.

REVIEW OF ROAD NAME CHANGE- GRAND PAVILION

Mr. Kerr explained that the Seaside Homeowners Association had requested to change the name of two cul-de-sacs in the Grand Pavilion area. He explained that a map showing the properties affected by the name change had been included in the distributed information and that the two new names would be Seaside Cottage Lane and Island Cottage Court. He explained that the Charleston County 911 Coordinator had reviewed the request and reserved the names for their use. Mr. Canterbury added that the County had actually recommend that more of the roads in this area be renamed. Mr. Hooper made a motion to approve the request and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

PRELIMINARY PLAT REVIEW- 10TH AVENUE AND OCEAN BOULEVARD

Mr. Kerr explained that the request is for preliminary approval of a subdivision at the corner of Ocean Boulevard and Tenth Avenue. The request is for approval of six lots for residential development and an additional lot for a shared pool for the development. The property is located in the GC1 zoning district and therefore the only lot requirements are that each lot have 20 feet of frontage on a street; and that each building have a front yard of 25 feet, side yards of 10 feet and a rear yard of 15 feet.

He explained that a copy of a letter from the Isle of Palms Water and Sewer Commission stating that they have the capacity and are willing to serve the development with public water and sewer was included.

Mr. Kerr stated that the development requires the installation of sewer and storm water improvements prior to receiving final approval. The City's staff has reviewed the plat and believes that the request meets the minimum requirements for preliminary approval. The lot allocated for the pool does not comply with the lot frontage requirement and will therefore be restricted by deed and a note on the final plat to being used for a pool only and otherwise un-buildable. Also the proposed location of the joint driveway for lots 6 and 7 requires could be problematic in that it encroaches into the area recently improved by the City as part of the front beach enhancement project. He explained that the drive will probably have to be relocated and that prior to submitting for either conditional approval or final approval the issue of access to lots 6 and 7 must resolved. A statement indicating that the storm water system will remain privately owned and maintained should be added to the plat.

Mr. Canterbury explained that he was not comfortable with there being no emergency access to the pool area. Mr. Kerr stated that this could either be achieved by reconfiguring the lots or by adding an access easement and asked if he would be satisfied with the addition of an easement. Mr. Canterbury indicated that he would. Mr. Canterbury also explained that he felt that the issue of access to lots 6 and 7 could result in a changed lot configuration and that he felt that this issue should be resolved prior to the Commission granting preliminary approval. The Commission generally agreed that, if the issues of access to the pool and access to lots 6 and 7 are resolved, they would hold a special meeting in one week on August 18th to reconsider the request.

NPDES- EDUCATION ELEMENT

Mr. Kerr explained that he had distributed a revised copy of the education element of the storm water management plan. He asked that the Commission members look at the draft and be prepared to discuss it at the next meeting.

MISCELLANEOUS BUSINESS

Mr. Cronin explained that the City had been awarded a grant to inventory and map the existing drainage system. He explained that the original scope of the work was for the system in the areas between 14th Avenue and 53rd Avenue. He explained that the City had requested an estimate to broaden the scope to include the entire City. He explained that this would allow the map to be used to satisfy the NPDES requirements.

Mr. Cronin explained that in previous meetings the Commission had discussed options that would give the opportunity to study and make recommendations to Council on the trend of residential development in the commercial area. One option that had been discussed was a moratorium, but that the Commission had not acted quickly because they believed that something may be originating at the City Council level. He explained that he was unaware of any motions on the issue at the Council level and that meanwhile more development is being proposed in the area. The Commission generally agreed that they needed six months to study the area and make recommendations to Council. Mr. Canterbury made a motion to recommend that Council pass a six month moratorium to stop the approval of any subdivisions or building permits for residential development in the commercial zoning districts to allow the Commission to study the trend and its effect on the City and make recommendations to address concerns. Mr. Hooper seconded the motion and the vote was unanimous in favor of the motion.

Mr. Cronin explained that he had received a letter from Councilwoman Rice regarding the size of new houses and the trend of vacation rentals replacing residences. Mr. Cronin explained that he was compiling data on the trend and that he would be presenting it to the Commission in the near future.

There being no more business, the meeting was adjourned at 5:20pm.

Respectfully submitted, Dick Cronin, Chairman.

that's the only way I'll support this ordinance tonight. I think the City Council, and the City Council alone, needs to sit down and determine where we want this island to go... Our team has been working under the current set of ordinances and we have a lot of economic factors in play that we can discuss further, but these folks sitting up here need to decide the future of all the commercial areas on the Isle of Palms - what is the best thing to do for the City and I would charge each and every one of us to learn everything they can and ask all the questions that need to be asked and use the experts and come back and be prepared to make that decision here in the next couple of months. And that way we will basically relieve, hopefully, all the concerns of all the parties involved, I mean this is a mess."

Councilman Miller concurred with Councilman's Taylor remarks and said he follows "right in line with that."

Councilwoman Hanbury stated, "I do believe that it should go back to the Planning Commission also because, in their recent hard work and diligence in coming up with the revised Comprehensive Plan, they did indeed include the fact that they wanted to consider amending the zoning regs to prohibit residential uses within the commercial zoning district. It is not a new thought and I certainly want to hear their further views on it before, as a member of council, making a decision."

Mayor Sottile stated, "what you've heard up here already from some of the council members - we have to decide just what...we are tasked with how we want the commercial area to look, what we want in the commercial area.... By allowing residential units in there, we need to determine just how many we are going to have in that area. We've got condominiums up there now and slowly but surely we are losing our retail space. It's becoming more of an area where you sleep instead of a place for tourists to go and I feel personally that you need to have a mix in a commercial area. You need retail space, you need restaurants, and you need hotels and you've got your condominiums up there. So, personally, I want to see what the Planning Commission comes up with so we can better regulate that area and I think this is the right direction to go in. With that being said, if there is not further comment, I want to call for the vote and I would like a roll call vote, please."

Roll call vote was taken: Bettelli - Yes; Buckhannon - Yes; Hanbury - Yes; Marino - Yes; McMackin - Yes; Miller - Yes; Rice - Yes; Taylor - Yes; Mayor Sottile - Yes. Motion with amendment passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:35 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved 8/24/04.

EXHIBIT A

REAL PROPERTY ADVISORY COMMITTEE
August 10, 2004

The regular meeting of the Real Property Advisory Committee was held at 10:00 a.m., on August 10, 2004, in City Hall Council Chambers. Present were Chairman Abele, Committee members Bettelli and Miller, Administrator Tucker and Director Kerr.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the July 2004 meeting; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. None.

3. Old Business. (A) Status of Dock Construction. Phil Waters of Hobbs, Upchurch & Associates reported that the mooring piles are on site and will be installed as soon as the surveyors establish the center line of the channel for proper siting. Most of the decking, electrical and water is complete. The pedestals may not be available until mid-September, but the rest of the project is scheduled for completion by the end of August. The contractor would like to build a gate that more aesthetically matches the rest of the dock for $850 less than the prefabricated gate. Upon discussion, **Councilman Bettelli made a motion to recommend to Ways & Means approval of the wooden gate in lieu of the fabricated gate at a savings of $850; Councilman Miller seconded; motion passed unanimously.**

Mr. Waters noted that the project has been extended from the original finish date because of the issue of water and electrical that needed approval from Council. Upon discussion, **Councilman Miller made a motion to recommend to Ways & Means to extend the contract length through August 31, 2004 for all work other than installation of the pedestals and then to extend the contract to ten (10) days after receipt of the pedestals which are on back order; Councilman Bettelli seconded; motion passed unanimously.**

(B) Lowcountry Boat Rentals - Tidal Wave Water Sports - Contract Renewal. Postponed to later in the meeting.

4. New Business. (A) ATAX Applications - Repairs to Tidal Wave Dock. Administrator Tucker reminded committee members that Brian Berrigan reported that the dock needed repairs and Mr. Berrigan was to provide the committee with information which he has not done as yet. She put this on the agenda to discuss whether or not to proceed with seeking funds from State Accommodations Taxes for the repairs and whether or not to ask the contractor already on site to estimate cost of repairs. Chairman Abele agreed that it might be a good idea to have the contractor look at the dock to determine what needs to be repaired and what the cost might be. Mr. Waters would set up a time to meet with Brian to look at the dock and prepare a cost estimate. **Councilman Bettelli made a motion to authorize the Administrator to do an inspection and survey of the dock in conjunction with Tidal Wave Water Sports in order to get some estimates; Councilman Miller seconded; motion passed unanimously.**

(B) Angler's Mini Mart - Repairs per Termite Inspection. Douglas Kerr began discussion of repairs needed at Angler's Mini Mart which were discovered when a recent termite inspection was done (copy of report attached). He reported on two estimates for these repairs: K&S Carpentry at $4475 and Mount Pleasant Maintenance at $3,900. **Councilman Bettelli made a motion**

to recommend to Ways & Means selection of the low bidder to make repairs under Angler's; Councilman Miller seconded; motion passed unanimously.

(C) Bulkhead RFP Engineering Services. Administrator Tucker asked for approval of the attached RFP. Committee members gave her the go ahead to advertise.

Return to Old Business - Lowcountry Boat Rentals. Chairman Abele discussed some income analysis figures that he had prepared and explained how he arrived at these figures. He recommended that the rent be set at a fixed rate ($2,000) plus a percent (4%) of gross over a certain level ($300,000) and he directed Administrator Tucker to ask the City Attorney to evaluate this related to not losing the City's tax exempt status on bonds. He iterated that TWWS added value to the Marina and the City did not want to lose the tenant and he noted that TWWS is the largest user of Marina fuel.

(C) Administrator Tucker reported that, per the committee's previous request, she obtained a cost estimate to demolish the Maintain building at approximately $5,000 and to reconstruct the Maintain building, on pilings with concrete underneath for parking, at $75,000 to $125,000 depending on the building. Committee members discussed this as a possibility in the future.

4. Set Date for Next Meeting - The next regular meeting was scheduled for 10:00 a.m. on September 20, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 11:45 a.m.

Respectfully submitted,

Bob Abele, Chairman

ANNUAL REINSPECTION REPORT

6/2/04 5919

ISLE OF PALMS PEST CONTROL, INC.
P.O. BOX 448
ISLE OF PALMS, SC 29451

OFFICE PHONE: (843) 886-5858
OFFICE FAX: (843) 886-0940
TOLL FREE # : (800) 642-9594

PAGER # : (843)-937-9555

CUSTOMER:CITY OF ISLE OF PALMS
MAILING ADDRESS:P.O. DRAWER 508
CITY-STATE-ZIP:ISLE OF PALMS, SC 29451-0508
WORK PHONE:886-8005
HOME PHONE:886-6428
SUBDIVISION:
ADDRESS OF PROPERTY UNDER BOND:ANGLER'S MINI MART
ANNUAL INSPECTION FEE:$ 325.00
PERIOD COVERED:JUN 2004 Thru JUN 2005

NOTES

DESCRIPTION OF PROPERTY:
COMMERCIAL BLDG

CONDITIONS OF PROPERTY DURING INSPECTION:

ACTIVE TERMITES None

INACTIVE INFESTATION None

WOOD TO GROUND CONTACT YES-

EXCESSIVE MOISTURE CONDITIONS YES-

FUNGI DAMAGE None

CRAWLSPACE OK

IF YES, EXPLAIN: LOTS OF WOOD DEBRIS & INSULATION ON GROUND IN CRAWLSPACE- SOME CONDENSATION LINES DISCHARGING WATER DIRECTLY ON GROUND IN CRAWLSPACE-

ABNORMAL CONDITIONS CONDUCIVE TO A NEW TERMITE INFESTATION YES

IF YES, WHERE? COMBINATION OF WOOD TO GROUND CONTACT & WATER FROM CONDENSATION LINES-

COMMENTS

FYI - WHERE SILLS SIT ON PILINGS THERE ARE NO BOLTS HOLDING BUILDING DOWN, AT ALL !! NOT GOOD !!
CALL ME, VINCENT - 514-1338

Inspector

City of Isle of Palms
Request for Proposals
Engineering Services

The City of Isle of Palms is soliciting proposals from engineering consulting firms for design and permitting for the U. S. Army Corps of Engineers and OCRM for the following project:

Isle of Palms Marina Bulkhead Replacement

The project involves analysis of options for the replacement of the existing bulkhead currently in place at the Isle of Palms Marina located at 41st Avenue, the Intracoastal Waterway and Morgan Creek. Upon working with the Real Property Committee and City Council to determine the best alternative for replacement, the selected firm will use the preliminary design alternative to secure necessary permits then move forward with engineering design for the final project to be completed in a subsequent year. The City has been monitoring the state of the bulkhead since acquisition of the marina site in 1999 and this information will be made available to the selected firm. Alternatives for replacement should consider cost effectiveness, life of completed project, and disturbance to the 5 acre site which is heavily utilized not only by mariners, but also by restaurant and store patrons. It is the City's goal to have a design selected and a permit secured in the event that the bulkhead shows signs of degradation and replacement must be accelerated.

Interested firms should submit qualifications with emphasis in the following areas:

1. Prior experience in design, permitting and completion of marina management construction projects especially those funded by public funds.

2. References from other communities where similar projects have been completed.

3. Estimated cost of engineering design and permitting and qualifications of personnel who would be assigned to work on the project.

4. A commitment that the firm has adequate resources to complete the project and is in good standing with the permitting agencies.

5. An estimate of the length of time required to present design alternatives, secure permits and complete the design.

A copy of the proposed contract is available for review by bidders and proposals should be submitted by 5:00 p.m. eastern daylight time on _____ as follows:
Isle of Palms Marina Bulkhead Replacement
Attention: Linda Lovvorn Tucker, City Administrator
City of Isle of Palms
1207 Palm Boulevard
Post Office Box 508
Isle of Palms, South Carolina 29451

Firms may be required to present themselves in oral interviews. The selected firm will be required to comply with all federal and state requirements, must have or secure an Isle of Palms Business License and meet insurance requirements as may be stipulated in a contract.

EXHIBIT I

ORDINANCE 2004-9

AN ORDINANCE ADOPTING AN UPDATED COMPREHENSIVE PLAN FOR THE CITY OF ISLE OF PALMS, S.C. PURSUANT TO THE 1994 STATE OF SOUTH CAROLINA COMPREHENSIVE PLANNING ENABLING ACT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings.

It is hereby found and declared by the City Council of the City of Isle of Palms ("Council"), the governing body of the City of Isle of Palms (the "City") as follows:

1. The 1994 State of South Carolina Comprehensive Planning Enabling Act (S.C. Code Section 6-29-530, et. seq.) requires the development, adoption, review and update of a local comprehensive plan designed to promote public health, safety, morals, convenience, prosperity, or the general welfare as well as the efficiency and economy of the City, and the plan must be comprised of certain defined elements.

2. In December, 1997 Council adopted a comprehensive plan dated June 11, 1997, and amended the plan in March, 1998, per plan document dated March 11, 1998 .

3. After an extensive review of the plan, a majority of the members of the City's Planning Commission has recommended an update of the plan to City Council, said updated plan being entitled "Comprehensive Plan for the City of Isle of Palms, South Carolina, prepared by the Isle of Palms Planning Commission, last revised April 14, 2004 ("the Plan").

5. It appears to Council that the Plan is comprised of all required elements, is proper in all other material respects, and that the adoption of the Plan is in the best interest of the City.

6. On April 27, 2004, Council duly held the public hearing required prior to adoption of the Plan.

SECTION 2. Adoption of Plan.

Pursuant to Section 6-29-530, South Carolina Code of Laws (1976), as amended, Council does hereby adopt, approve and ratify the Plan.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 24th DAY OF AUGUST, 2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

Comprehensive Plan

for the

City of Isle of Palms, South Carolina

Prepared by the
Isle of Palms Planning Commission

Revised April 14, 2004

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INTRODUCTION

In 1994 the State of South Carolina adopted the Comprehensive Planning Enabling Act. This Act revised the State's planning laws, including the process by which municipalities may develop and adopt comprehensive plans, and gave local governments until May 4, 1999 to bring their planning programs and regulatory ordinances into compliance. The Isle of Palms Comprehensive Plan has been prepared in accordance with the 1994 Act. During the many months of preparation, numerous workshops and public hearings were held and many experts in various fields were consulted. A list of meetings at which the plan was discussed and the topics discussed at those meetings appear in Appendix C. All meetings were open to the public and public participation in the planning process was encouraged.

This Comprehensive Plan is intended to document the history of development on the Isle of Palms, identify the community's problems and needs, and articulate a vision for its future. The Plan is also intended to help guide future decision making in matters affecting the physical, social, and economic growth, development and redevelopment of the community. This plan is not a final product; it is part of a continuing planning process and should be updated and revised as new information becomes available or as new problems and needs arise.

The first plan adopted pursuant to the 1994 Act was adopted in December 1997 and then amended with the addition of time frames for implementing strategies that were contained in the plan in March of 1998. In November 2002, the Planning Commission began on what was intended to be a five year review. However, the number of changes became significant enough to warrant a ten year update to the plan. The revisions from this review were incorporated in early 2004.

The Plan includes seven major elements: Population, Economic, Natural Resources, Cultural Resources, Community Facilities, Housing and Land Use. Each element includes background information, and may also include a list of key issues and a set of goals and implementation strategies where appropriate. Preceding these elements is an overall vision statement and brief description of the island's location and history.

Time frames and priorities for implementing the strategies contained in this plan are included in parentheses at the end of each strategy.

Vision Statement

Isle of Palms has developed into a premier barrier island residential community with a variety of housing styles, commercial uses and recreational facilities. Despite the extensive development of the island, the natural resources that make Isle of Palms such a wonderful place to live and visit remain intact and in good condition. Measures that will enhance the existing character of the island as a quality place to live, and protect the environment both on and around the island, must be taken to guide development and preserve the quality of life for generations to come.

January 31, 2002

LOCATION AND HISTORY

Location and Climate

Isle of Palms is a seven mile long barrier island located eight miles east of Charleston on the South Carolina coast. This long and relatively narrow island varies in width from .35 miles to 1.6 miles and its slightly curving shoreline has an orientation of southwest to northeast.

For descriptive purposes, the end of the island nearest Charleston is referred to as the "west" end while the opposite end of the island is referred to as the "east" end. The total area of the island is four and one-half square miles.

The island is bounded on the north by Hamlin Creek and the Intracoastal Waterway, on the east by Dewees Inlet and Dewees Island, on the south by the Atlantic Ocean, and on the west by Breach Inlet and Sullivan's Island.

The average annual temperature is 66 Degrees F, with a low monthly average of 50 degrees in January and a high monthly average of 81 degrees in July and August. Precipitation averages 46.8 inches annually and varies from 2.1 inches in November to 6.2 inches in August.

History

Originally known as Hunting Island and then between the mid 18th century and 1898 as Long Island, the Isle of Palms served for many years as a place of refuge and recreation, and during the American Revolution as a staging area for troops. In fact, Breach Inlet at the west end of the island derives its name from an event in 1776, when Sir Henry Clinton's British troops landed on Long Island and attempted to cross the inlet to Sullivan's Island to attack the American fort from the rear. Clinton's troops were intercepted by American troops, led by Colonel William Thomson, and repulsed as they attempted to "breach" the treacherous waters of the inlet, thus giving us Breach Inlet.

In 1898, the first house was constructed on the island by Nicholas Sottile. The next year, Dr. Joseph S. Lawrence changed the name of the island to Isle of Palms and provided the first overland access by means of a trolley rail line running from Mount Pleasant across Sullivan's Island to Isle of

Palms. Dr. Lawrence was a physician and business entrepreneur who wanted to create a holiday resort. A restaurant and ferris wheel were opened for island visitors the following year and in 1902 the Seashore Hotel was completed.

As the island's popularity continued to increase, a long, covered pavilion, which stood until the late 1930's, was constructed along the beach. However, in 1924, Isle of Palms was effectively closed when the ferry service from Charleston to Mount Pleasant was discontinued due to financial difficulties.

In 1926 a wooden bridge replaced the trolley trestle enabling visitors to come by car. With the opening of the Grace Memorial Bridge in 1929, linking Charleston and Mount Pleasant, and the advent of other road and bridge improvements, it soon became even easier to reach the Isle of Palms by automobile. Isle of Palms, Incorporated, which was formed to capitalize on the improved accessibility of the island, inaugurated a new program of improvements on the island including paving of roads. But the effects of the Great Depression cut short these plans and in 1934, the Hardaway Contracting Company took control of the island. Once again the venture failed as Hardaway's efforts did not generate a return on his investment.

In 1944 J.C. Long, a Charleston attorney, purchased the Hardaway interests and otherwise un-owned portions of the island and formed a new land development company called The Beach Company. Mr. Long immediately began to make major improvements on the island and the first substantial development of the Isle of Palms began.

Residential development began on the western end of the island where many of the remaining homes date back to the 1940's. Residential subdivision and construction continued through the 1950's and into the 1960's. In 1975, the City approved plans for the development of a "recreational-oriented residential community" at the eastern end of the island. This private gated development by the Sea Pines Company soon became known as Wild Dunes. More recently, 88 residential lots were platted in 1986 on accreted land along Ocean Boulevard between Breach Inlet and 10th Avenue.

The current year round population is estimated at over 4,000 people with a peak population of 20,000 people during major summer holiday weekends.

In 1953 the island was incorporated as the City of Isle of Palms by an Act of the South Carolina Legislature. The City currently has a council form of government with a Mayor and eight City Council members, each elected to four-year terms. The City also employs a City Administrator to manage its daily affairs.

The commercial development on the island was originally centered around Ocean Boulevard between 10th and 14th Avenues, known as the "Front Beach" area. The commercial area now includes Palm Boulevard as well. Over the years, the type of buildings has changed from open air pavilions for seasonal activities to more substantial enclosed buildings and shopping centers housing businesses which operate year-round. The Island Center on Palm Boulevard opened in 1959, followed by the Ocean Park shopping center in 1992. In the meantime the Pavilion Shops on Ocean Boulevard opened in 1989. The Sea Cabin condominiums, used mainly for seasonal occupancy, opened in 1980 and 1981. The island has had two hotels and several multifamily developments built since the late 1990's.

The Isle of Palms has experienced many storms and hurricanes but none as devastating as Hurricane Hugo which hit the South Carolina coast at midnight on September 21, 1989. This category four hurricane damaged nearly every structure on the island and destroyed more than 200 structures.

In October 1993 the Isle of Palms Connector opened, providing direct access between Isle of Palms and Mount Pleasant over a fixed span bridge. The Connector has improved the ability of residents to evacuate in time of emergency.

POPULATION

Characteristics

According to the 2000 Census, the population of the City of Isle of Palms has increased by almost 25 percent over the last decade. The total population had risen from 3,680 in 1990 to 4,538 in 2000. During the summer beach season, the island's population rises to 12,000 people and may increase to as many as 20,000 people during peak weekends such as Memorial Day, Fourth of July and Labor Day, based on Police Department estimates.

The number of year-round residents of the Isle of Palms is not expected to change significantly in the near future. This can be attributed to several factors: a decreasing supply of residential development sites on the island, especially sites aimed at year-round residents; and a continuing decline in the average number of persons per household. Between 1990 and 2000, the island's average household size declined 4.8 percent from 2.47 to 2.36 per household.

The 2000 Census indicates a population increase among both the younger and older residents of the City. The number of residents under the age of 18 has increased 17% to 873, or 19% of the total population. Residents 60 and older now total 996- 22% of the total population; an increase of 49.3% from 1990. These trends are expected to continue.

Population- year round							
							% Increase
		1960	**1970**	**1980**	**1990**	**2000**	**1990/2000**
	Isle Of Palms[Census]	1183	2657	3421	3680	4583	24.5%
	East Cooper[COG]		23000	33200	45300	59554	31.1%
	Other Barrier Islands[Census]						
	Sullivan's Island				1623	1911	17.7%
	Folly Beach				1398	2116	51.4%
	Kiawah Island				718	1163	62.0%
	Seabrook Island				948	1250	31.9%

Isle of Palms Housing Units						
		1970	**1980**	**1990**	**2000**	**% Increase**
	Total[Census]			3063	3881	25.7
	Occupied[Census]	821	1305	1482	1942	31.0
	by Owner			1172	1568	33.8
	by Renter			310	374	20.7
	Seasonal/Vacant			2109	1939	23.0
	Total within Wild Dunes[as of 2/9/2004]				1923	
Vacant Residential Sites				**1995**	**2001**	
	Total			975	375	
	Single Family			825	206	

Income (per census)

Per capita income- median

Isle of Palms

1980- $9,177
1990- $25,421
2000- $44,221

Mount Pleasant

1980- $9,038
1990- $25,421
2000- $30,823

Charleston County

1980- $6,358
1990- $13,068
2000- $21,393

Household income- median / mean

Isle of Palms

1980- $23,312 / 24,096
1990- $47,702 / 60,682
2000- $76,170

Key Issues

- Dealing with the impact of a growing seasonal population.
- Dealing with the impact of a growing year-round population of retirement age (60 years and over) people.
- Dealing with the impact of a growing year-round population of young (18 years and under) people.

Goals and Implementation Strategies

Goal 1.1: Improve services for residents.

Strategy 1.1.1 The City should continue to monitor the Emergency Medical Services serving the island (see also Goal 5.1). *(Ongoing; Fire Department, General Government and City Council)*

Strategy 1.1.2 Recreational opportunities for residents should be expanded or added, including additional safe walking or biking areas on the island (see also Strategy 5.4.3). *(2008; Recreation Department, General Government and City Council)*

Goal 1.2: Balance the needs of island residents with seasonal visitors.

Strategy 1.2.1 Support commercial development only within the parameters set by the existing zoning regulations and consistent with the City's established character as a residential community. *(Ongoing; Building Department and City Council)*

Strategy 1.2.2 While the needs of island residents should be paramount, efforts should be made to adjust the level of City services to meet the needs of seasonal visitors as well. *(Ongoing; General Government and City Council)*

ECONOMIC

Characteristics

Isle of Palms is primarily a residential community with world-class resort amenities and a relatively large commercial base when compared to most other barrier island communities in the area. Of the approximately 2,880 acres on the island, approximately 40.6 acres or 1.4 percent of the island is zoned commercial, excluding resort amenities within the gated section of Wild Dunes. Only a small portion of the commercially zoned land remains undeveloped. The island's economic diversity provides a strong tax base and has allowed property taxes to remain relatively low when compared to other municipalities within the Charleston area.

The island's ocean beach, tidal marshland, and marinas constitute the most important economic assets. They are the main reason residents and tourists alike are drawn to the area. It is only by maintaining and improving these natural assets that the island's community will continue to grow and prosper. The desirability of living near these natural resources has created relatively high property values which in turn raises the tax base. These same resources attract tourists which results in accommodations tax revenue. This revenue is essential in the support of services and infrastructure.

The gated community of Wild Dunes includes the major resort, conference, golf and tennis facilities; as well as single-family and multi-family dwelling units. Destination Wild Dunes Incorporated (DWD) owns and operates these facilities and also manages many of the short term rental properties within Wild Dunes. Short term rental of these units in season is reaching capacity while unoccupied units remain during the off season. The Planned Development District, "PDD" zoning district which applies to most of the Wild Dunes community allows up to 350 inn rooms, 93 of which have been constructed to date.

Key Issues

- Assure continuous economic vitality of the island by maintaining the quality of natural resources and community facilities.
- Assure the quality of life of fulltime residents is not diminished by the vacation rental commerce.
- Maintain and expand City services as needed.
- Determine the impact that daily visitors and tourists may have on natural resources, services and infrastructure.
- Maintain a sound tax base on the island.

Goals and Implementation Strategies

Goal 2.1: Balance the needs of our residents and tourists with those of the environment.

Strategy 2.1.1: Establish policies and procedures that ensure that our beaches, marshlands and marinas are protected and preserved. *(Ongoing; Building Department and City Council)*

Strategy 2.1.2: Encourage business development commensurate with the needs of the local community. *(Ongoing)*

Strategy 2.1.3: Maintain and enhance an effective monitoring system to ensure beaches, marshlands and marinas are properly maintained. *(Ongoing; General Government and City Council)*

Goal 2.2: Expand tax base.

Strategy 2.2.1: Monitor the activity of the State Legislature to ensure an equitable formulation of accommodation tax revenue for island communities. *(Ongoing; General Government and City Council)*

Strategy 2.2.2: Investigate other sources of revenue that can be generated from daily visitors and longer term tourists. *(Ongoing; General Government and City Council)*

Goal 2.3: Determine the impact of tourists (daily, short term and long term) on the island's revenue and cost structure.

Strategy 2.3.1: Initiate comprehensive study by an outside agency to determine economic impact of visitors on recreational facilities, City services and infrastructure. *(2008; Recreation Department, General Government and City Council)*

Goal 2.4: Minimize escalating cost structure.

Strategy 2.4.1: Personnel costs make up approximately three-quarters of the City's general fund expenditure budget. Continually scrutinize planned projects for additional long term personnel costs that may be associated with them. *(Ongoing; General Government and City Council)*

NATURAL RESOURCES

Characteristics

Isle of Palms, like most South Carolina barrier islands, is characterized by a beach and dune ridge system, with an extensive tidal marsh along the northeastern side of the island. The island is surrounded by navigable waters and provides some opportunities for access by boat and numerous beach access points. Prior to development, the island was covered by maritime forest.

Ground elevations on the island range from 17 feet above mean sea level (MSL) at points along a ridge on the ocean side of the island to sea level. However, the topography of the island is relatively flat with an average ground elevation above mean sea level of only eight (8) to ten (10) feet.

The mean tide range, low tide to high tide, is 5.2 feet with the spring tide range increasing to 6.1 feet. Hurricane water levels are much higher with the potential for reaching an elevation of 12 feet MSL and wave crests up to 18.6 feet MSL. In 1989 the storm surge from Hurricane Hugo covered most of the island with peak water levels ranging between 15.5 feet above MSL along the beach and 12.5 feet above MSL along the back of the island.

Despite the susceptibility of the island to flooding and coastal storms, the beautiful sandy beaches, marshes, creeks, ocean, clean air, trees, fish and wildlife make the Isle of Palms a very attractive place to live. Protection of these natural resources is essential to maintaining a high quality of life on the Isle of Palms.

Flooding

Because of low ground elevations, virtually the entire island lies within a Special Flood Hazard Area of the National Flood Insurance Program. The most common flood zone designations on the island are AE and VE zones, which delineate the statistical threat of flooding from a "100 year hurricane," for which there is a one percent probability of occurring in any given year. Pockets of low elevation, coupled with storm drainage that is significantly influenced by the ebb and flow of the tides, are causes for serious

accumulations of storm water, whether generated by heavy rainfall or storm surge.

To minimize the potential for property damage due to flood conditions, the City adopted a comprehensive set of regulations in 1983, which are found in Title 5, Chapter 2, of the Code of the City of Isle of Palms. The City is in compliance with the requirements of the Federal Emergency Management Agency (FEMA), the federal agency responsible for administering the National Flood Insurance Program (NFIP) which allows its citizens to secure federally backed flood insurance policies. Furthermore, the City participates in the Community Rating System (CRS), which is a program that rewards communities that are doing more than meeting the minimum requirements of the NFIP. The City is presently designated as a "Class 8" CRS community which entitles its citizens to a 10% discount on flood insurance rates. The goal of the CRS is to reduce the loss of life and property in the event of a flood and to protect the natural and beneficial functions of the floodplain.

Water Quality

The quality of waters surrounding the island is inextricably connected to the quality of life on the Isle of Palms. Early in the 1990s the South Carolina Department of Health and Environmental Control (DHEC) conducted a water quality-monitoring program along the Intracoastal Waterway from Charleston harbor to McClellanville. The program monitored water quality at 51 sites in the study area, three (3) of which were located on the Isle of Palms. In addition, DHEC routinely monitors shellfish beds in the Waterway.

Results of the above testing indicate that of the 51 sites in the testing area, as many as 41 sites have not met water quality safety standards for harvesting oysters, and 26 sites have not met safety standards for swimming.

An informed City government and population are required to protect the sensitive ecosystem of the island and the impact of pollutants on its water quality. In an effort to better understand, and ultimately address, the island's water quality issues, the City Council voted in August 2001 to apply for grant monies to study the waters behind the island. The grant monies were offered by the Environmental Protection Agency (EPA) through DHEC under a program entitled "319 Non-point Source Pollution;" to match funds allocated by the City to pay for the cost of such a study. The study began in

August 2001 and was completed in March 2004. Pollutants that adversely impact the island's back waters are nutrients, pesticides, heavy metals and fecal coliforms.

Beach

The Isle of Palms shoreline generally is accreting, with sand bypassing Dewees Inlet and moving onto the Wild Dunes shoreline in the form of large sand shoals. Once the shoals attach to the beach, the sediment shifts laterally along the shoreline, with the majority moving along the island's beaches in the direction of Breach Inlet and some moving in the opposite direction, onto the Dewees Inlet shoreline. As a result of the episodic nature of shoal attachment and sediment redistribution, the Isle of Palms shoreline closer to Dewees Inlet tends to exhibit unstable characteristics. Sediment that moves down the shore accumulates along the southwestern 1.5 miles of the Isle of Palms shoreline, where long-term accretion rates average approximately 5ft./yr. Some of the moving sediment bypasses Breach Inlet in the form of sand bars that ultimately attach to Sullivan's Island.

State regulatory responsibility for protecting the beach and dune system rests with the Office of Ocean and Coastal Resources Management (OCRM), which is a division of DHEC. This state agency was created in 1977 as the South Carolina Coastal Council when the State Legislature adopted the Coastal Zone Management Act. The Act also established the first comprehensive set of regulations for protecting coastal resources in the eight South Carolina coastal counties. In 1988, DHEC's jurisdiction on the beachfront was amended by passage of the Beachfront Management Act, which was further amended in 1990. In 1998, OCRM began a program to periodically test the quality of water along the shoreline.

In 1998, the City of Isle of Palms abolished the Beach Control Board and established the Beach Advisory Committee. The Beach Control Board regulated activities affecting the beach and dune system, which is now exclusively the jurisdiction of OCRM. In areas where the City was able to retain jurisdiction, it adopted amendments to the zoning ordinance to protect areas abutting the OCRM jurisdiction. The efforts of the Beach Advisory Committee are ongoing.

The Isle of Palms Local Comprehensive Beach Management Plan was revised in July, 2000. The Plan reports on the state of the island's beaches

and dunes and provides guidance for the City in managing these important assets. The beach paths have been marked with a numbering system that corresponds to the opposing street number. Also, provisions for handicapped accessible parking spaces and paths have been added at the 9th and 21st Avenue beach accesses. The plan has not yet been submitted for approval by OCRM.

Wildlife and Vegetation

There are six species of birds that are listed on the federal endangered or threatened list which may be found in the area. The endangered species are the bald eagle, Bachman's warbler, wood stork and red-cockaded woodpecker. Threatened birds are the piping plover and peregrine falcon.

The loggerhead sea turtle, a threatened species, visits the island to lay her eggs along the beach. While visits have declined over the years as the island has become more developed, South Carolina beaches have the largest number of nest sites in the "population" tracked between North Carolina and Central Florida. In recent years the nests have numbered between 20 and 40 on the beaches of the Isle of Palms. It is thought that individual turtles return to the historical nesting site every two years, accounting for the wide fluctuation in the number of nests from year to year. Enforcement of the island's lighting ordinance, which prohibits lighting directed at the beach during the months of May through October, is critical if the Isle of Palms is going to help save this threatened species by protecting nests on the island.

No federally listed endangered or threatened plants are known to be located on the island. The primary tree species on the island are palmetto, live oak, loblolly pine, wax myrtle, and crepe myrtle. In 1989 the City adopted its first tree ordinance to prevent parcels from being completely cleared during development. In 2002, the ordinance was amended to include further protection for all live oak trees and other trees in excess of eight inches diameter.

After hurricane Hugo, Palm Boulevard was lined with palmetto trees through a privately organized and funded "Plant-a-Palm" program.

Key Issues

- Improvement and maintenance of water quality.
- Protection of beach, dunes and marsh lands.
- Protection of wildlife and vegetation.

Goals and Implementation Strategies

Goal 3.1: Conclude whether obtaining an improved flood insurance Community Rating System (CRS) rating is feasible.

Strategy 3.1.1: Investigate factors involved in obtaining a Class 7 CRS rating for the Isle of Palms. *(2006; Building Department)*

Goal 3.2: Improve the water quality of the ocean, waterway and creeks surrounding the island.

Strategy 3.2.1: Act upon findings of the 319 non-point source pollution grant water quality study with passage of pertinent ordinances to mitigate sources of pollution. *(2008; General Government and City Council)*

Strategy 3.2.2: Establish an ongoing water quality monitoring program for the backwaters. *(2008; Building Department, Public Works and General Government)*

Strategy 3.2.3: Monitor and/or participate in local and regional water quality studies. *(Ongoing; General Government)*

Strategy 3.2.4: Monitor DHEC/OCRM testing of ocean waters impacting the island. *(Ongoing; General Government and Building Department)*

Strategy 3.2.5: Create a public awareness/education program to address the impact of individual actions on the water ecology of the island. *(Ongoing; General Government and Building Department)*

Goal 3.3: Protect marshes, dunes and beaches.

Strategy 3.3.1: Create a public awareness/education program aimed at protecting the sensitive ecosystem of a barrier island, to include protection of dunes and marshes and their vegetation, as well as the importance of removing animal waste and trash from the beaches. *(2008; General Government and Building Department)*

Strategy 3.3.2: Have the island's Beach Management Plan approved by OCRM. *(2008; General Government and City Council)*

Goal 3.4: Promote the maintenance of green spaces throughout the island.

Strategy 3.4.1: Investigate the potential for establishing small parks on City owned, undeveloped green spaces. *(2008; Recreation Department and Building Department)*

Goal 3.5: Protect the island's wildlife and vegetation.

Strategy 3.5.1: Pursue enforcement of ordinance(s) aimed at protecting loggerhead turtle nesting activities and sites. *(Ongoing; Building Department and Police Department)*

Strategy 3.5.2: Support other regulations that protect wildlife and vegetation. *(Ongoing; General Government and Police Department)*

CULTURAL RESOURCES

Historic Sites and Buildings

Although the Isle of Palms served a variety of purposes prior to its development as a residential/resort community, very little remains in the way of historic buildings or archeological sites. Currently, there are no sites on the island listed in the National Register of Historic Places. A marker in the first block of Charleston Boulevard tells of Lord Cornwallis and the British troops who briefly occupied the island during the American Revolution.

The Ocean Boulevard commercial district or "front beach" area was once the site of open-air pavilions and amusement rides, although none of these buildings remain. The existing office building at the corner of 10th Avenue and Palm Boulevard was once a hotel, and the existing house located next to City Hall was originally the station for the trolley that connected the island to Sullivan's Island. Also the building on the northeast side of J.C. Long near the intersection with Ocean Boulevard, now used by Funkedelic Relics, was for many years the 2nd U.S. Post Office on the island.

Events

The City hosts a number of cultural events on the island. "Piccolo Spoleto Goes to the Beach" is a series of arts performances held in recent years at various venues throughout the island. The Lowcountry Blues Bash, a two-week Charleston area event in the winter, has hosted performances at the City's Recreation Center for many years. In March of 2003, the City celebrated its 50th Anniversary by holding numerous events including a street dance, a play, a nickel carnival, a ferris wheel on Ocean Boulevard and two historical displays to commemorate.

The Isle of Palms has become a popular site for sporting events in recent years. The Governor's Cup Fishing Tournament is a weekend billfishing tournament that has often been held at the Isle of Palms Marina. Wild Dunes plans to continue hosting a number of amateur golf and tennis tournaments.

Key issues

Awareness of the island's history

Goals and Implementation Strategies

Goal 4.1: Promote awareness of the history of the island

Strategy 4.1.1: Explore the possibility of establishing a commemorative exhibit in one of the City's buildings including the collection of historic photographs and documents compiled in 2003 for the City's 50th Anniversary celebration. *(2008; General Government)*

Strategy 4.1.2: Investigate the possibility of permanently marking sites of historical significance on the island and ensuring their preservation. *(2008; General Government)*

COMMUNITY FACILITIES

Public Safety

Isle of Palms is currently served by a police force of 17 sworn officers, eight (8) auxiliary staff, 18 patrol cars, one (1) animal control truck, one (1) beach services truck and one (1) all terrain vehicle for beach patrol. The heavy volume of vehicular traffic, parking, and the safety of bicyclists and pedestrians are currently problems on the island. Also, as the numbers of boats and jet skis on waters around the island increase, regulatory measures may be necessary in the future to ensure that the City's waterways remain safe.

The island has two (2) fire stations which house a total of seven (7) vehicles and three (3) rescue boats. The Fire Department consists of 30 paid firefighters and ten (10) volunteers. The City's current Insurance Service Organization classification is four (4).

Currently there are no advance care Emergency Medical Service (EMS) vehicles stationed on the island, although more than 75 percent of the calls for assistance are medically and/or safety related. The City does have at least four (4) emergency medical technicians on duty each day who are trained and authorized to use an automated defibrillator which is carried on the first responder vehicle. In an effort to provide immediate emergency medical response to City residents and visitors, the City will need to ensure that training and funding continues to be available to the Fire Department for this purpose. Concurrently, the City must continue to work with the County EMS authorities to facilitate optimum response to medical emergencies.

An emergency preparedness plan was developed following Hurricane Hugo which requires annual review and assessment.

Water Sources

The public water on the island is provided by the Isle of Palms Water and Sewer Commission which was established as a separate entity by City Council in 1992. Previously the utility was privately owned by The Beach Company; it subsequently was purchased by the City in 1991.

The Isle of Palms has developed a two-pronged approach to meet current and future needs for providing potable water that satisfies the Environmental Protection Agency's (EPA) drinking water standards: ground source water on the island is combined with surface water from the Charleston Commissioners of Public Works (CPW), the largest water and sewer utility in the area. Although abundant on the Isle of Palms, ground source water from wells has high, naturally occurring concentrations of fluoride and minerals. To improve ground source water quality to EPA standards, a reverse osmosis water treatment facility was constructed and placed into service in 1993. However, this facility provides only a portion of the potable water needed for the community. Therefore, in 1994 the Isle of Palms Water and Sewer Commission and the adjacent Town of Sullivan's Island initiated a project to buy potable surface water from the Charleston CPW.

A water main was constructed under Charleston Harbor from Fort Johnson to Sullivan's Island, across Sullivan's Island, and under Breach Inlet to connect with the Isle of Palms Water and Sewer Commission lines. In conjunction with this project, a new water main with fire hydrants was installed across Isle of Palms to enhance fire suppression capabilities and provide a major service connection between the two water systems on Isle of Palms. Also, construction of a new ground storage tank to provide extra water storage capacity for the Wild Dunes area of the island was completed in 1997. The Water and Sewer Commission plans to continue upgrading older small diameter lines with new larger diameter pipes to increase water distribution capabilities for the entire island.

To encourage conservation of water, the Water and Sewer Commission uses a conservation rate structure. The Commission uses 300 gallons per day as the average amount used per household.

Wastewater Treatment

A significant portion of development on the Isle of Palms is served by septic tanks. Although all of the development in the gated section of Wild Dunes is sewered using a treatment system, which incorporates spray irrigation of the golf courses, only some 40 percent of the development outside the boundaries of Wild Dunes is sewered. Over the years septic tanks have been permitted in areas where the soils are only marginally suitable for this type of waste treatment. Installation of public sewers to overcome the flooding influence on septic tank systems in the areas near the beach between 42nd

53rd Avenues, adjacent to the Recreation Center from 26th to 29th Avenues, and other areas of the island affected by the seasonal high water influence on septic tanks, is supportable from a public health standpoint. Sewering the entire island is not a public health necessity at this time but should not be excluded from consideration as conditions and public health standards change. Estimates for a collection/treatment system to sewer the rest of the island have ranged from $8 to $12 million. Since the number of residential units constructed in the Wild Dunes community is expected to be considerably less than the total number of units allowed by the original planned development agreement, there may be excess capacity available for sewering the problem areas on the island. There may be reserve capacity remaining in the Forest Trail Wastewater Treatment Plant facility as well.

To improve the accuracy of water quality monitoring at the Forest Trail Waste Water Treatment Plant, new monitoring equipment was installed in 1994 during a major rehabilitation of the plant. In 2000, a new blower building and new blowers were installed to reduce the amount of noise generated by the facility. The Water and Sewer Commission attempted to improve control of the noise and odors from both systems in recent years. The City should continue to work closely with the Water and Sewer Commission to assess those areas of the island where the public good would be served by sewer service.

Electrical/ Telephone

Like most jurisdictions, the City is provided with satisfactory electrical power and telephone service by professional and responsive public utility companies. As with many older communities, the majority of these distribution systems are above ground and aging. In an effort to reduce outages due to storms and to provide for a more pleasing appearance of the City, those utility providers should be encouraged to replace above ground systems with underground distribution. The City should encourage other utility providers (cable, internet, etc.) to provide a full array of options to City residents.

Stormwater Drainage

During the spring of 1995, an engineering firm hired by the City conducted a comprehensive study of drainage problem areas and recommended as to how

to best drain the areas in question. Cost estimates were also provided in anticipation of a bond referendum to fund these capital improvements. The areas studied included:

53rd Avenue
23rd Avenue and Waterway Boulevard
Sparrow and Waterway Boulevard
41st Avenue and Hartnett Boulevard
3rd Avenue and Charleston Boulevard
56th Avenue and Palm Boulevard

The drainage improvement project was estimated to cost in the vicinity of $7 million. On November 7, 1995 the referendum to fund this project was soundly defeated by a margin of 9 to 1. Without the authorization of funding, these major drainage improvements are not contemplated for the foreseeable future.

During 2001 Destination Wild Dunes undertook a major drainage project to accommodate the run-off of an upcoming project. The City was able to work in conjunction with Destination Wild Dunes and agreed to pay to upgrade the size of the drainage pipe to accommodate additional drainage from an abutting neighborhood (54th Avenue – 57th Avenue). The City has already paid approximately $28,000 for engineering and survey work and is committed to spending another $69,000 on construction costs. This project is the first phase in alleviating the drainage problems in one of the worst areas of the City.

In addition to the routine maintenance of existing drainage facilities, which is done with the assistance of the Charleston County Public Works Department and the SC Department of Transportation (SCDOT), the City has been employing an innovative rehabilitation technique that utilizes a water jet and sewer vacuum truck to re-grade and re-sculpt ditches while simultaneously removing spoil material and vegetation. This process has been successful in shaping ditches that were previously difficult to access with heavy equipment. The City plans to continue funding for future maintenance using this same technique.

In 2003 the City was required to participate in the National Pollutant Discharge Elimination System Phase 2 under new guidelines from DHEC and EPA. As a small Municipal Separate Storm Sewer System (MS4) the

City is required to file for a separate permit and is no longer allowed to discharge storm water under a general permit previously held by the State. The ramifications of this ruling are not fully clear but will require resources to address the administrative requirements, monitoring, and potentially new construction to ensure compliance.

Transportation

The Isle of Palms is accessible by two routes: SC 703 which connects the island to Sullivan's Island by way of the Breach Inlet bridge and Sullivan's Island to Mount Pleasant by way of the Ben Sawyer Intracoastal Waterway bridge; and the Clyde M. Dangerfield Highway SC 517 (Isle of Palms Connector) which provides a fixed span, direct connection to Mount Pleasant. The SCDOT Annual Average Daily Traffic (AADT) counts, which indicate the average daily number of vehicles passing either way through a specific location, are as indicated on the following table.

Annual Average Daily Traffic (AADT) Counts

Location	1996	1997	1998	1999	2000
Palm Blvd. (SC 703) At Breach Inlet	7500	7800	8100	8300	9300
Palm Blvd. (SC 703) At 30th Avenue	10900	12400	13000	12200	12900
IOP Connector (SC 517)	14700	15400	14400	17100	16200

The total length of roads on the island is estimated to be 35 miles. Most roads outside Wild Dunes are under the jurisdiction of the SCDOT. The total miles of state roads on the island is estimated to be 21.75 miles. A few roads or sections of roads have been accepted by the City. Some roads, however, have never been formally accepted by any government jurisdiction. Roads within the Wild Dunes gates total 12 miles and are privately owned and maintained.

Maintenance for roads within the State system is provided through an agreement between Charleston County and the SCDOT. The City is responsible for Ocean Boulevard between 10th and 14th Avenues, part of Hartnett Boulevard, most of Forest Trail, the cul-de-sac on Pavilion Boulevard and 27th, 28th, and 29th Avenues between Hartnett and Waterway Boulevards.

Currently bikeways and sidewalks are provided in only a few areas outside Wild Dunes. These existing bikeway/sidewalk facilities are not interconnected and some are in need of repair. There is a recognized need to fund bikeways and sidewalks to facilitate non-vehicular traffic on the island by reducing vehicular/pedestrian/bike conflict. Various sources of grant monies may be available for this purpose.

Parks and Recreation

In addition to the seven mile long public beach, Isle of Palms is served by a centrally located 9.8 acre Recreation Center bounded by 27th and 29th Avenues, just north of Hartnett Boulevard. The site includes softball, baseball and soccer fields, tennis and basketball courts and a recreation building that houses offices and a gymnasium.

Plans have recently been acted on to improve the property. In 2003 the City conducted a referendum for the issuance of a $2.9 million bond for the improvements of the Recreation Center. The referendum passed comfortably and work began in early 2004.

The Charleston County Parks and Recreation Commission (PRC) owns and operates a regional park on a nine acre tract located between 14th Avenue and the Beachside residential community along the Atlantic Ocean. Like other PRC parks on Folly Beach and Kiawah Island, the Isle of Palms Park has 350 parking spaces with restroom, shower, changing, picnic and volleyball facilities, life guard services, children's play area and beach access for the handicapped. Limited food and beverages are available for sale and chairs and umbrellas can be rented.

The Park site is buffered from the Beachside neighborhood by a landscaped berm and is accessible by car only from 14th Avenue. There is a parking fee.

Two 18-hole championship golf courses and a world-class tennis facility, which are available to the public for a fee, are located on the island within the Wild Dunes gated community.

Public Properties

In January 1999 the City purchased the 5.5 acre marina site and facilities at the north end of 41st Avenue for $4.25M. The City arranged financing for the purchase through a 20-year bond. The site is bordered by the Intracoastal Waterway and Morgan Creek, providing a premier location for marina, entertainment, and recreational activities. This complex offers a full service marina and overnight berthing, a convenience store, restaurant, boat storage area, a boat launching ramp, other privately operated water-sport businesses, and other non-marina related businesses that occupy City owned buildings at the site.

Prior to purchase, the City contracted for a complete inventory and facilities baseline assessment to ensure that the condition of the facilities was known. In general the facilities include the marina proper with docks, piers, headwalls, and boat refueling equipment; the convenience store that includes restrooms, offices, and gasoline pumps; the boat launching ramp with a small utility building/restroom abreast of the ramp; a large two-story restaurant with some built-in food service equipment; a three-bay service type building with office; and, a smaller office type building. Since the purchase, the City has expended over $500,000 for major capital improvements and maintenance of the complex.

Because of the timing and conditions of the purchase, leases to various businesses vary in length and circumstance. In general demand and interest in the Marina properties from private business has been high and the Marina complex has been essentially financially self-sustaining from an overall fiscal perspective. Meanwhile, the Marina has provided the desired marina type facilities and services to the City population, which was the primary objective of the purchase.

In the short to mid term, it is expected the Marina will continue to provide the desired level of marina services to the population and operate on a fiscally sound basis from year to year. Over the longer term, services will continue but not without close attention to modernization and maintenance of the facilities. It should be anticipated that capital improvements and some

major maintenance costs will surface in the out years. These expected costs will be mitigated to a significant extent as the balance owed on the purchase bond decreases and is satisfied in 2019.

In addition to the Marina and recreation facilities, the City owns various buildings on the island. The majority of these buildings were built shortly after Hurricane Hugo and are therefore relatively new. City Hall at 1207 Palm Boulevard is a two story- 6,800 square foot building completed in December of 1991. One half of the building is used by the Police Department and the other half is Council Chambers and the general government offices, which include the Mayor's, Administrator's, Treasurer's, City Clerk's and Clerk of Court's offices. The Building Department at 1301 Palm Boulevard is the oldest building owned by the City and was the former City Hall. Behind the Building Department, a 3,500 square-foot Public Works building was finished in April of 1991, which replaced the original building that did not survive Hurricane Hugo. The City's two fire stations, #44-41st Avenue and 30 J.C. Long Boulevard, were both built in 1991 after the original fire station at the base of the connector was demolished after severe damage from Hugo. The Water and Sewer Commission's facilities at 1300 Palm Boulevard are owned by the City. The City constructed a public restroom facility at 1118 Ocean Boulevard in 1991 along with a walkway to the beach to ensure that the physically challenged have access to public restrooms and the beach.

Water access

Public beach access is provided at 56 points between Breach Inlet and 53rd Avenue. Fifteen additional beach access points are provided within Wild Dunes community for residents and guests of Wild Dunes.

Public access to tidal creeks and marsh on the northwest side of the island is limited. At several locations, streets were originally platted to extend to the edge of the marsh but never constructed. The City has formally accepted The Beach Company's dedication of several of these streets to the public.

Four marinas are located on the island: Long Island Yacht harbor which is located at Breach Inlet, and the Isle of Palms Marina, Wild Dunes Yacht Harbor and Dewees Island Marina all on 41st Avenue. The Isle of Palms Marina has received approval by the Board of Zoning Appeals to construct a

boat storage building with a 192 dry-stack storage capacity but no action on this approval is imminent.

Two boat ramps are located on the island: a boat ramp near Breach Inlet is available for an annual fee, and a boat ramp at the Isle of Palms Marina is available for either an annual fee or a fee per launch.

Key issues

- Maintenance and improvement of public safety
- Maintenance and improvement of water and sewer facilities
- Improvements in transportation facilities
- Expansion of recreational opportunities for island residents
- Improvements of storm water management
- Continued operation and overall stewardship of the City marina facilities

Goals and Implementation Strategies

Goal 5.1: Improve public safety.

Strategy 5.1.1: The City should continue to work with County officials to ensure optimum EMS services on the island and maintain basic medical emergency services through the Fire Department. *(Ongoing; Fire Department)*

Strategy 5.1.2: Continually assess stop sign locations on the island to determine proper and legal placement. *(Ongoing; Public Works)*

Strategy 5.1.3: Ensure an adequate number of speed limit signs on all streets to encourage compliance and improve safety. *(Ongoing; General Government and Fire Department)*

Strategy 5.1.4: Develop and implement a method of distribution for the Disaster Preparedness Plan. *(Ongoing; General Government and Fire Department)*

Goal 5.2: Support the installation of water and sewer services where required for public health.

Strategy 5.2.1: The City should meet periodically with the Water and Sewer Commission and strive for a "team approach" to addressing waste water and water issues that will arise in future years. *(Ongoing; General Government and City Council)*

Strategy 5.2.2: In conjunction with the Water and Sewer Commission, the City should take those steps appropriate to facilitate additional sewer service on the island where public health is benefited. *(Ongoing; General Government and City Council)*

Goal 5.3: Discourage non-resident parking and traffic in residential neighborhoods.

Strategy 5.3.1: Encourage appropriate measures including signs, traffic restrictions and parking restrictions. *(Ongoing; Police Department and City Council)*

Goal 5.4: Improve recreational opportunities for all island residents.

Strategy 5.4.1: Develop a plan to improve alternate modes of transportation on the island including bikeways and sidewalks with an emphasis on installing sidewalks and improving pedestrian safety. *(2008; Building Department and Recreation Department)*

Strategy 5.4.2: Inventory unimproved rights-of-way extending to the creeks or marsh for possible use as passive recreational sites not unlike the street ends in the Old Village of Mount Pleasant along the Harbor. *(2008; Building Department and Recreation Department)*

Strategy 5.4.3: Consider additional improvements to the Recreation Center to offer a wider spectrum of leisure activities for pre-school children to senior adults (see also Strategy 1.1.2). *(Ongoing; Recreation Department)*

Goal 5.5: Improve the appearance of the island.

Strategy 5.5.1: The City should continue to support tree-planting programs along streets and develop a long-term plan which prioritizes streets and identifies the types of trees to be used. *(Ongoing; General Government and Building Department)*

Strategy 5.5.2: Consider additional ways of reducing littering on the island. *(Ongoing; Police Department and City Council)*

Strategy 5.5.3: Consider ways of restricting the construction of structures at the ends of docks working in conjunction with the OCRM and the U.S. Corps of Engineers. *(Ongoing; Building Department, General Government and City Council)*

Strategy 5.5.4: Encourage new or replacement electrical distributing systems to be constructed underground. *(Ongoing)*

Goal 5.6: The City should take initiatives to address drainage and storm water runoff on the island.

Strategy 5.6.1: Continue to work closely with County and State agencies to properly maintain existing storm water and drainage systems. Clearly delineate the City's areas of responsibility and take appropriate action where feasible. *(Ongoing; General Government and City Council)*

Strategy 5.6.2: Consider funding for a comprehensive drainage study that would isolate the highest priority areas and provide engineering options and costs. *(Ongoing; General Government, Public Works and City Council)*

Strategy 5.6.3: Consider funding options, including special assessments, to address drainage problems. *(Ongoing; General Government and City Council)*

Strategy 5.6.4: The City should make preparations to be in compliance with the National Pollution Discharge Elimination System Phase II as a small MS4 community. *(Ongoing; Building Department, General Government and City Council)*

Goal 5.7: Provide comprehensive and reasonably priced marina services to the public consistent with considerations of the neighborhood location.

Strategy 5.7.1: Ensure facilities are leased to businesses that are capable of the highest levels of professional service and provide services at competitive prices. *(Ongoing; General Government and City Council)*

Strategy 5.7.2: Constantly assess potential improvements and changes to the Marina business make-up to expand Marina service consistent with the existing neighborhood environment. *(Ongoing; General Government and City Council)*

Goal 5.8: Protect and enhance the City's investment in real property.

Strategy 5.8.1: Periodically review and update the Baseline Facilities Assessment of the Marina complex to ensure the conditions of the facilities are monitored for safety, physical condition, and utility. *(Ongoing; General Government and City Council)*

Strategy 5.8.2: Make plans to set aside funds for out-year maintenance and capital improvements that will be required to protect and maximize the City's investment. *(Ongoing; General Government and City Council)*

Strategy 5.8.3: Aggressively pursue grants or other external funding sources that will enhance the safety, environmental conditions, facilities, or other features of the Marina. *(Ongoing; General Government and City Council)*

Strategy 5.8.4: Develop plans for continuous maintenance/repair of various City buildings such as City Hall, the two

Fire Stations, the Building Department office and the Public Works building. *(2008; General Government and City Council)*

Strategy 5.8.5: Develop a beautification plan for the Marina complex and lower 41st Avenue corridor to include vegetation, signage, clean up, and architectural scheme. *(2008; General Government and City Council)*

Goal 5.9: Ensure maximum financial return on the Marina facilities consistent with Goals 5.7 and 5.8 above and the complexities of the Marina bond arrangements.

Strategy 5.9.1: Encourage imaginative proposals from marina businesses that will enhance revenues to the City. *(Ongoing)*

Strategy 5.9.2: Constantly review prevailing rates and fees to ensure leasing revenues are consistent with comparable facilities. *(Ongoing; General Government and City Council)*

HOUSING

Characteristics

Over the years the island has attracted those seeking a permanent residence, a vacation home, an investment opportunity or a retirement home. At the present time approximately 40% of the housing units on the island are owner-occupied, year-round residential units.

The cost of insurance, increases in taxes and the possibility of a major storm are a few concerns for many of the residents of the island. Property values have substantially increased over the last few years. This appreciation and the ever-present threat of a major storm have prompted some long time residents to sell their homes and move off the island.

Many of the older homes on the island are small with small kitchens, bathrooms and closets, making them functionally obsolete. In most instances the land by itself would be worth more if the house were removed. For these reasons many of these smaller homes are being replaced by much larger structures.

Many homes on the island are on a septic system. Some of these septic systems have no problems and would pass all present requirements for a new system. However, some septic systems that predate health regulations do not meet the current requirements. At the present time, the Isle of Palms Water and Sewer Department has the capacity to handle more users but they do have a maximum capacity. Property owners with substandard septic systems will face a dilemma if the public sewer capacity is met and their existing system fails. Therefore, the cost of connecting to the sewer system may be justifiable for these property owners while there is still capacity at the sewer plant.

Key issues

- Maintenance of a high quality of life for the island residents
- Balancing the increasing property values and the livability of the community

Goals and Implementation Strategies

Goal 6.1: Monitor development on the island.

Strategy 6.1.1: Better track construction trends including: the number of houses torn down each year and the number of square feet, bedrooms and bathrooms of new houses. *(2008; Building Department)*

Strategy 6.1.2: Continually assess ordinances which limit the size and width of houses on the island. *(Ongoing; Building Department)*

Goal 6.2: Improve water quality associated with residential properties (see also Goal 3.2).

Strategy 6.2.1: Amend the zoning ordinance to limit the density of development allowed on property not serviced by a public wastewater system. *(2008; Building Department and City Council)*

Strategy 6.2.2: Educate the owners of septic systems in the proper maintenance and encourage owners to have their septic systems checked and serviced according to established standards. *(Ongoing; Building Department)*

Strategy 6.2.3: Monitor the amount of impervious surfacing on residential lots. *(Ongoing; Building Department)*

LAND USE

Characteristics

The island has a long history of being used for recreational and resort activities. Residential construction has continued and today it is estimated that 4,000 dwelling units are located on the island. The majority of commercial development is located in the center of the island generally fronting on Palm and Ocean Boulevards in the vicinity of 10th and 14th Avenues. Additional commercial activities are located in Wild Dunes, at Breach Inlet and the City marina.

Planning and Zoning- Historical Perspective

From the early development of the Isle of Palms, there have been quasi-planning/zoning attempts. Generally, these attempts designated some areas for commercial use, for apartment use and for residences. Until recent years the only controls were plat and deed restrictions. Charleston County provided planning and inspection services for the island.

The City of Isle of Palms was incorporated in 1953 and zoning was established on October 25, 1956. Among other elements, the 1956 zoning ordinance addressed non-conforming uses and provided for the lawful continuation of these uses. The 1956 version of zoning was codified along with other City ordinances in 1970. The entire zoning code was subsequently repealed and readopted in April 1975, due to questions about the legal validity of the adoption of the 1956 zoning code.

Repeal and re-adoption, or substantial amendment, occurred again in 1981, 1989 and 1992-1993. The Planning and Zoning Commission was created on December 10, 1986. The City also adopted an ordinance in 1981 creating a Board of Adjustment, which has since been renamed the Board of Zoning Appeals.

In 1975 City Council approved a Planned Residential Development (PRD) zoning district for the eastern, then undeveloped, end of the island. Today this area includes the gated resort community of Wild Dunes and several adjacent residential areas. The PRD was the first zoning agreement of its type in South Carolina. Under the PRD zoning the eastern end of the island

was developed to include a wide variety of housing types: low to high density single-family detached units, townhouses, and low-rise and high-rise condominium multi-family units. This type of development pattern is unlike that on the rest of the island. Within the gated section of Wild Dunes many of the approximately 1,650 residential units are used as seasonal rental properties. Wild Dunes also includes offices and conference facilities and other resort amenities.

The PRD zoning district, unlike zoning regulations for other areas of the island, contains few restrictions on the use, subdivision, or development of property. Properties within the PRD district are restricted primarily through deed restrictions which the City has no authority to enforce. It is important to note that several residential areas outside the gated Wild Dunes community are zoned PRD, such as 53rd to 57th Avenues and certain properties on 43rd through 45th Avenues, and therefore have no setback, height, land use or other types of zoning restrictions which the City can enforce. Also, the legal description of the PRD boundaries is incorrect and gratuitous comments are included in the PRD document, which sometimes conflict with other documents applying to PRD properties and cause confusion.

In 2000 the name of the zoning district for planned developments changed from Planned Residential District (PRD) to Planned Development District (PDD). The new designation more accurately describes the land use activities.

Land Use Activity – Overview

Detached residential dwelling units represent the principal land use on the island. Medium and low-density dwellings are the most predominate form of housing. Approximately 40% are owner-occupied with the remaining 60% being either second homes or rental units. Many of the residential areas are characterized by relatively low height profiles, extensive vegetation and a general feeling of open spaces. While there are properties scattered throughout the island which contain two or three residential units, the major multiple unit complexes are located within either the "Front Beach" area or Wild Dunes.

Commercial development is limited in terms of the total island acreage.

Less than 2% of the island is zoned commercial, excluding the resort amenities within the gated section of Wild Dunes. Commercial uses are primarily oriented to providing for the immediate needs of the local population and the resort/seasonal activities. Only a small portion of commercially zoned land remains undeveloped. Major shopping facilities are located off the island.

Public uses include those normally associated with a small community. City Hall houses the City Council, administration and the Police Department. The Fire Department, Recreation Department, Building Department and the Public Works Department are located in separate facilities. The Isle of Palms Water and Sewer Commission (separate from City Government) maintains an office building, a sewerage treatment plant and various water storage/distribution facilities.

Public recreational uses include a beachfront County Park, a City Recreation Center, a City Marina and two boat landings. Within the Wild Dunes complex are golf, tennis and swimming facilities. Additionally, there is a private marina located at Breach Inlet. The island is surrounded by water access opportunities inclusive of the ocean beach and back creeks. Part of the island borders directly on the intra-coastal waterway.

The island does not have any measurable presence of industrial, agricultural, and mining activities. Due to a limited transportation system, the high demand for residential property, land values, and the risks inherent on a barrier island, it is unlikely that these uses will occur in the future.

Plan Concept

In accord with the Vision Statement, the primary planning concept is that of "...enhance the existing character of the island as a quality place to live and protect the environment both on and around the island..." The existing development pattern both in terms of the land use types and the geographic allocation of these uses is viewed as being the desired future pattern. The objective of the plan is to preserve the existing land use relationships.

In order to preserve the island character it is important to identify some of the underlying considerations:

1. The Comprehensive Plan is a statement defining a desired future. Zoning and other municipal regulations provide the implementation tools that allow the Plan to be achieved. The color coded map in Appendix A is the Land Use Plan and the color coded map in Appendix B is the current Zoning District Map. Both can be amended through procedures prescribed by law. The maps must always remain compatible and not in conflict.
2. The primary land use activity has been and should continue to be low and medium density residential uses.
3. The scale and density of new development and the expansion of existing development should not disrupt the neighborhood "family" atmosphere of the island.
4. The design of structures and the placement of these structures should maintain a sense of open space and utilize vegetation to soften the effects of impervious surfaces.
5. Many dwelling units are rented to guests visiting the island and within reason this is an accepted practice. Each dwelling by virtue of its design and the lot on which it is located has a certain capacity to accommodate a level of activity that is not disruptive to the neighborhood. Exceeding this capacity should be discouraged in order to maintain the quality of life for the greater community.
6. Commercial uses provide important services to the community. Some characteristics associated with commercial activity such as traffic, parking, noise and light can cause conflict with adjoining residential uses. Potential conflicts can be minimized through the use of good site design and buffers where appropriate. Parking for commercial uses should be accommodated on site or in designated areas in close proximity to the business. On street parking in areas not designated for parking is not a satisfactory solution.
7. The core of the City is generally defined as being the intersection of the IOP Connector and Palm Boulevard encompassing the major commercial, governmental and "Front Beach" areas. The most significant visual impression of the island occurs when one enters on the IOP Connector.

It is important that the appearance of this core area convey both civic image and commercial viability. Efforts to coordinate the continuity of design of both structures and the streetscape are deemed important to promote island identity.

8. It is recognized that the beach and other recreational opportunities on the island are of exceptional quality and draw many non-residents during peak periods. The City is responsible for their basic care and protection during their visit. As such, it is necessary to ensure that the public safety and other basic services are maintained commensurate with the increased demands.

9. Portions of the island are served by septic tank disposal systems. In some instances these systems operate marginally and at certain times may be dysfunctional. It is important that these areas be identified and action taken to upgrade the septic systems or to provide public sewer. Efforts to further develop or intensify existing uses should be discouraged until it is determined that an adequate disposal system is available. Areas with poor drainage should be considered as the first priority for the installation of public sewer.

10. The protection of the natural resources both on and around the island is of critical importance especially with respect to water quality. The preservation and enhancement of this asset requires increased sensitivity to the amount and nature of runoff that moves from the island into the water.

11. The occurrence of periodic natural disasters causing extensive destruction on the island is a highly probable situation. Local government will be faced with immediate demands for recovery and reconstruction. The Land Use Plan provides the guide for reconstruction. While temporary regulatory procedures may be required, the Plan should not be compromised during the reconstruction period.

12. The island fronts to the Atlantic Ocean and backs to the estuaries and is subject to the forces of wind and wave. Much of the island is in flood zones established by the federal government. The availability of flood insurance is directly tied to compliance with federally required building

standards. It is important that strict compliance be maintained.

Key Issues

- Protection of the Public Health, Safety and Welfare.
- Ensure compatibility between the Comprehensive Plan and the regulatory ordinances.
- Resolution of conflicts between commercially zoned areas and residential areas.
- Appearance of the commercial and "Front Beach" areas.
- Resolution of PDD zoning and boundary discrepancies.
- Ensure the adequacy of the infrastructure to support continued development, expanded uses and demands created by seasonal peaks.
- Preservation and protection of natural resources.

Goals and Implementation Strategies

Goal 7.1: Improve zoning regulations to protect the established character of the island.

Strategy 7.1.1: Make appropriate amendments to the zoning ordinance which reflect the goals and strategies of the Comprehensive Plan, remove conflicting or ambiguous regulations and protect the character of the island. *(2008; Building Department and City Council)*

Strategy 7.1.2: Look at the growth implications the unincorporated areas lying between Isle of Palms and the mainland could have on the Isle of Palms. *(Ongoing; Building Department)*

Strategy 7.1.3: Implement the land use plan by rezoning areas not currently in compliance to the appropriate zoning districts. *(2008; Building Department and City Council)*

Goal 7.2: Protect residential areas from adverse impacts of commercial development.

Strategy 7.2.1: Develop plans and policies which use public improvements to prevent or mitigate adverse impacts of commercial development upon residential properties. *(2008; Building Department and City Council)*

Strategy 7.2.2: Review zoning regulations for commercial development near residential areas to determine if changes to the zoning regulations might prevent impacts from future commercial development. *(2008; Building Department)*

Strategy 7.2.3: Make appropriate amendments to the land use plan which reflect the goals and strategies of this Comprehensive Plan and serve to protect the residential areas which are near commercial areas. *(Ongoing; Building Department and City Council)*

Strategy 7.2.4: Consider amending the zoning regulations to prohibit residential uses within the commercial zoning districts. *(2008; Building Department and City Council)*

Goal 7.3: Ensure that the design and appearance of new commercial development or renovations to existing commercial structures is appropriate to the island and compatible with surrounding commercial and residential structures.

Strategy 7.3.1: Consider developing voluntary design guidelines that help define the desired characteristics for the appearance of commercial structures. *(2008; Building Department and City Council)*

Goal 7.4: Retain the PDD zoning district with appropriate modifications.

Strategy 7.4.1: Review, modify and correct the existing PDD to address discrepancies between statements in the PDD and "generally accepted definitions and practices," e.g. boundary definitions. *(2008; Building Department and City Council)*

Strategy 7.4.2: Modify the PDD to describe those current conditions which consensus says is satisfactory. *(2008; Building Department and City Council)*

Strategy 7.4.3: Check all relevant documents to insure proper use of the term "Wild Dunes," which has been used to mean –

- the area covered by the PDD
- the gated area
- the Wild Dunes Club - made up of qualifying owners who choose to become members for a fee
- the Wild Dunes Community Association
- Destination Wild Dunes
- Wild Dunes Real Estate
- Other

(2008; Building Department and City Council)

Strategy 7.4.4: Eliminate gratuitous comments from the PDD. A review indicated that the PRD – a zoning document – has gratuitous comments not relevant to zoning. The existence of these comments, particularly when in conflict with other documents such as Covenants, is confusing. *(2008; Building Department and City Council)*

Strategy 7.4.5: Determine who has responsibility for the PDD document. Originally it was an agreement between the City and the developer. There is no longer a single developer. Also, responsibility has

been transferred to others – primarily the Wild Dunes Community Association and Destination Wild Dunes. A determination needs to be made as to who should represent properties on 53rd Avenue through 57th Avenue and certain properties on 43rd Avenue through 45th Avenue. *(2008; Building Department)*

Strategy 7.4.6: Determine what changes, if any, in the PDD are needed to protect the property owners. Determine if additional instruments are needed. *(2008; Building Department)*

Goal 7.5: Ensure the adequacy of the infrastructure to support continued development and expanded uses.

Strategy 7.5.1: New development and the expansion of existing development should not be allowed in those locations where septic tank systems do not function properly and public sewer is not available. *(Ongoing; Building Department)*

Strategy 7.5.2: Continually review the process that validates the proper function of the septic tank system prior to the issuance of a permit for the expansion of an existing use. *(Ongoing; Building Department)*

Strategy 7.5.3: Consider the development and implementation of a drainage plan to alleviate the problems in those areas that drain poorly. *(Ongoing; Building Department and Public Works Department)*

Goal 7.6: Develop an information base that records and measures growth characteristics.

Strategy 7.6.1: Utilize the computer system to capture additional information about development and incorporate

the ability to print reports that provide a running picture of growth dynamics. *(2008; Building Department)*

Strategy 7.6.2: Develop links with the Charleston County computer system to gain access to assessment and mapping databases. *(2008; Building Department)*

APPENDIX A:
Summary of Meetings

1998 Update

8/2/93	Discussed idea of updating the island's Comprehensive Plan.
9/20/93	Discussed outline of plan and types of information needed.
11/22/93	Discussed land use, transportation, parking, recreation, and public safety issues.
12/8/93	Discussed land use and other issues and made recommendations.
7/13/94	Revisited the issue of updating the island's Comprehensive Plan with the Commission which included four new members.
9/28/94	Work session to discuss each of the seven elements of a comprehensive plan as listed in the new state enabling legislation.
10/26/94	Work session including presentations by Police Department and Water and Sewer Commission.
12/1/94	Work session including presentation by IOP Public Works Department, Chief Building Official and City Administrator.
12/14/94	Work session by County Public Works Department on road and drainage maintenance.
2/2/95	Work session including presentation by Charleston County Parks and Recreation Commission on proposed park.
5/24/95	Work session including presentations by the Recreation Department and Councilmember Allen, and the Charleston Area Convention and Visitors Bureau.

6/28/95	Work session with Earl Hewlette of Destination Wild Dunes, Janice Ashley and Lori Bennett, the incoming and outgoing presidents of the Commerce Association, respectively, and John Darby, Vice President of the Beach Company.
7/26/95	Work session with Debra Hernandez of the Office of Ocean and Coastal Resource Management and Ed Haselden, Chief Building Official and Zoning Administrator for the Isle of Palms.
8/23/95	Work session with Robert Clark of the SC Department of Transportation and Police Chief Tommy Buckannon.
9/27/95	Work session to discuss the Wild Dunes PRD and other aspects of the current Zoning Ordinance.
10/25/95	Work session with attorney Roy Bates to get a legal overview of the "planned residential district" type of zoning and the island's PRD zoning district in particular.
11/26/95	Work session to continue discussions of the PRD district and other aspects of the Zoning Ordinance and land use map.
1/31/96	Work session to review the January 28, 1996 draft of the Comprehensive Plan.
2/28/96	Work session to review the February 24, 1996 draft of the Comprehensive Plan.
3/13/96	Review of the March 4, 1996 draft of the Comprehensive Plan following the regular meeting.
3/27/96	Review of March 21, 1996 draft of the Comprehensive Plan and future land use map referenced in Strategy 1.4 of the Land Use section. The Commission agreed to give final review to the revisions to this draft and the recommended future land use map at their April 10, 1996 regular meeting.
4/10/96	Review of the April 2, 1996 draft and future land use map changes. The Commission agreed to refer this draft and future

	land use map to City Council with request for a joint meeting of the City Council and Commission at which the Commission would present the plan to Council.
7/10/96	Public hearing on April 19, 1996 draft of plan before the Planning Commission.
7/30/96	The Planning Commission reviewed all comments received in writing and at the July 10, public hearing and agreed upon all changes to the April 19, 1996 draft.
8/14/96	The Planning Commission reviewed the final copy of the Comprehensive Plan and referred it to the City Council for adoption.
9/11/96	The Planning Commission agreed upon revisions to the plan concerning changes to the PRD zoning district.
12/11/97	The Planning Commission agreed upon revisions to the plan concerning the sewering of the island.
2/20/97	The Planning Commission agreed upon revisions to water quality section and the goals and implementation strategies concerning water quality.
3/3/97	A special meeting of City Council and the Planning Commission was held to introduce the Council to the Plan and explain the process of preparing and adopting the plan.
3/20/97	A special meeting of City Council and the Planning Commission was held to begin a page-by-page review of the plan.
5/14/97	A special meeting of City Council and the Planning Commission was held to continue the review of the plan.
6/11/97	The Planning Commission reviewed revision suggested during the Commission's work session with City Council and adopted a resolution recommending the Comprehensive Plan and Future Land Use Plan to City Council for adoption.

10/28/97 Public hearing on the June 11, 1997 draft of plan before City Council.

12/ /97 City Council adopts the June 11, 1997 Comprehensive Plan and Future Land Use Plan with the exception of implementation time frames which are to be recommended to the Council by the Planning Commission for their adoption.

3/11/98 The Planning Commission reviewed the proposed time frames for implementing strategies contained in the plan and approved a resolution recommending the Comprehensive Plan and Future Land Use Plan, as revised by the addition of implementation time frames, to City Council for final adoption.

2004 Update

6/13/01 The Planning Commission discussed the 1994 Planning Legislation's requirement to review the plan every five years and agreed to begin the review.

7/18/01 The Planning Commission discussed the confusion of the Wild Dunes PDD; as well as the need for new statistics for review (Census, SCDOT traffic counts and County Assessor's Office data).

9/12/01 Commission member Dick Cronin reported on findings of the PDD issues.

11/14/01 The Commission reviewed and discussed the statistics relating to the Population Element.

1/23/02 The Commission held a workshop with the BCD Council of Government to discuss their possible involvement in the review or drafting of the plan.

2/13/02 The Commission held a workshop with the Director of the Recreation Department, Norma Jean Page, to discuss the

	Cultural Resources Element. They also reviewed a draft of the Community Facilities Element.
3/13/02	The Commission reviewed public safety issues and the Community Facilities and Cultural Resources Elements of the plan.
4/10/02	The Commission discussed statistics relating to the Housing Element and general trends noticed in the housing market.
5/8/02	The Commission discussed amendments to the Housing and Natural Resources Elements of the plan.
11/11/02	The Commission discussed amendments to the Land Use Element of the plan.
1/8/03	The Commission discussed amendments to the Land Use Element of the plan.
2/12/03	The Commission held a brainstorming session on the Economic Element of the plan.
3/12/03	The Commission held a work session with Fire Chief Ann Graham to discuss EMS needs on the island and related public safety issues.
4/16/03	The Commission agreed to send the draft plan to the Council of Governments for their review and asked for a legal opinion on whether or not the amount of re-drafting constituted a review of the plan or an update.
7/9/03	The Commission discussed the revisions to the plan suggested by the Council of Governments.
10/15/03	The Commission held a workshop with City Council to explain the changes that the Commission was recommending and gather feedback from Council members.
11/19/03	The Commission reviewed comments, written and oral, made by City Council members during and after the workshop.

1/14/04	The Commission reviewed the draft changes to the plan with particular attention given to the repetition of issues.
2/11/04	The Commission reviewed the draft plan and agreed to advertise a public hearing for the plan in April 2004.
3/10/04	The Commission reviewed the revised Land Use Map prepared by Charleston County Planning Department.
4/14/04	The Commission reviewed the final draft of the plan and passed a resolution to recommend the adoption of the plan by City Council.

APPENDIX B:
List of Sources

Clemson Study, May 1987

1989 & 1993 Isle of Palms Comprehensive Plan

U.S. Census

1990 Housing Atlas, Berkeley- Charleston- Dorchester Council of Governments

Metropolitan Charleston 1990-2015, Planning for Change, BCD Council of Governments, Spring 1995

Stormwater management System, Isle of Palms Flood Plain Management Study, U.S. Soil Conservation Service, June 1990

Isle of Palms Local Comprehensive Beach Management Plan, 1993

OCRM non-point source pollution study, 1994

Charleston Convention and Visitors Bureau

Wild Dunes Community Association Residential Status Report

Comprehensive Planning Guide for Local Governments, Municipal Association of South Carolina, August 2001

EXHIBIT J

ORDINANCE 2004-7

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 5, CHAPTER 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING BUILDING REGULATIONS AND CODE ENFORCEMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, required the City to adopt certain building, energy electrical, plumbing, mechanical, gas, and fire codes relating to the construction, livability, sanitation, erection, energy efficiency, installation of equipment, alteration, repair, occupancy, or removal of structures located within its jurisdiction and further authorized the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction; and

WHEREAS, THE South Carolina Building Codes Council requires the adoption of the 2003 edition of the International Codes and 2003 edition of the International Fire Code, as amended by the South Carolina Building Codes Council, by January 1, 2005.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth herein above.

SECTION 2. That Section 5-1-11 is hereby amended to read as follows:

"Sec. 5-1-11 Building code adopted.

The International Building Code, 2003 edition, and Appendix D thereof, as published by the International Code Council, Inc., are hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 3. That Section 5-1-12(b) is hereby amended by changing the last sentence to read as follows:

"After the ratification date of this Section, only those types of construction permitted by Appendix D of the International Building Code, 2003 edition, as amended, shall be authorized within the fire district."

SECTION 4. That the following Section 5-1-14 is hereby adopted:

"Sec. 5-1-14 Existing building code adopted.

The International Existing Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 5. That Section 5-1-21 is hereby amended to read as follows:

"Sec. 5-1-21 Plumbing code adopted.

The International Plumbing Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 6. That Section 5-1-51 is hereby amended to read as follows:

"Sec. 5-1-51 Adoption of mechanical code.

The International Mechanical Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 7. That Section 5-1-61 is hereby amended to read as follows:

"Sec. 5-1-61 Adoption of energy code.

The International Energy Conservation Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 8. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 9. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 10. That this Ordinance take effect and be in full force on January 1, 2005.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT K

ORDINANCE 2004-8

AN ORDINANCE ADOPTING TITLE 7, CHAPTER 6, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO IMPOSE A HOSPITALITY TAX.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the following sections are hereby adopted as Title 7, Chapter 6, of the City of Isle of Palms Code of Ordinances:

"Sec. 7-6-1 Municipal Hospitality Tax. There is hereby imposed a uniform tax of two (2) percent on the gross proceeds, exclusive of any other taxes, derived from the sales of prepared meals, food, and beverages sold in or by establishments, or sales of prepared meals, food and beverages sold in or by establishments licensed for on-premises consumption of alcoholic beverages, beer or wine.

Sec. 7-6-2 Collection and Payment of Tax. The tax imposed by this Chapter shall be collected by the establishment from any patron when the patron tenders payment for the patron's meal, food, or beverage and shall be held in trust for the benefit of the city until the same is paid to the city as hereinafter provided. Every establishment subject to this Chapter shall, on the date or within the time period hereinafter prescribed, make a return to the city on forms provided by the City Administrator delineating gross proceeds of sales of prepared meals, food, and beverages for the previous month, and the amount of the tax due pursuant to this Chapter. At the time the return is filed, the full amount of any tax due hereunder shall be remitted. Taxes and required reports shall be submitted to the city by the twentieth day of the month and shall include all sales for the previous month. Any taxes not timely remitted shall be subject to a penalty of twenty-five (25) percent. The failure to collect the tax imposed by this Chapter shall not relieve any establishment subject to this Chapter from making the required remittance.

Sec. 7-6-3 Hospitality Tax Account. There is hereby established a special account, to be known as the hospitality tax account, into which all money remitted to the city under this Chapter shall be deposited. Any and all funds in the hospitality tax account, including any interest accruing thereon, shall be used only for the purposes set forth in Section 6-1-730, South Carolina Code of Laws (1976), as amended from time to time.

Sec. 7-6-4 Inspections, Audits and Administration. For the purpose of enforcing this Chapter, the City Administrator or other persons authorized by the City Administrator are empowered to enter upon the premises of any establishment subject to this Chapter and to make inspections, and examine and audit books and records. It shall be unlawful for any person or establishment to fail or refuse to make available the necessary books and records during normal business hours upon twenty-four (24) hours' written notice. In the event an audit reveals that false information has been filed by the establishment, the cost of the audit shall be added to the correct

amount of fees determined to be due. The City Administrator or other authorized agents may make systematic inspections of all establishments within the city to ensure compliance with this Chapter. The City Administrator shall administer the provisions of this Chapter and make reasonable regulations relating to its administration.

Sec. 7-6-5 Violations and Penalties.

(a) It shall be unlawful for any person or establishment to:

(i) Fail to collect the municipal hospitality tax in connection with the sale of meals, food, and beverages;

(ii) Fail to timely remit to the city the taxes to be collected pursuant to this Chapter;

(iii) Provide false information on the return submitted to the city;

(iv) Fail to provide or make available books and records to the City Administrator or other authorized agent for the purpose of an audit upon twenty-four (24) hours' written notice; or,

(v) Fail to comply with any other requirement of this Chapter.

(b) Any person or establishment convicted of a violation hereof shall be guilty of a misdemeanor and subject to the penalties provided in Section 1-3-66 of this Code.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force January 1, 2005.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2004.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Second Reading: _____
Ratification:_____

EXHIBIT L

ORDINANCE 2004-10

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 5, CHAPTER 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING BUILDING REGULATIONS AND CODE ENFORCEMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, required the City to adopt certain building, energy electrical, plumbing, mechanical, gas, and fire codes relating to the construction, livability, sanitation, erection, energy efficiency, installation of equipment, alteration, repair, occupancy, or removal of structures located within its jurisdiction and further authorized the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction; and

WHEREAS, THE South Carolina Building Codes Council requires the adoption of the 2003 edition of the International Code and the 2003 edition of the International Fuel Gas Code, as amended by the South Carolina Building Codes Council, by July 1, 2005.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth herein above.

SECTION 2. That Section 5-1-13 is hereby amended to read as follows:

"Sec. 5-1-13 One- and two-family dwelling code adopted.

The 2003 edition of the International Residential Code for One-and Two-Family Dwellings, as published by the International Code Council, Inc., as amended by South Carolina Building Codes Council IRC, is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 3. That Section 5-1-41 is hereby amended to read as follows:

"Sec. 5-1-41 Gas code adopted.

The International Gas Code, 2003 edition, as published by the International Code Council, Inc., is adopted by reference pursuant to South Carolina Section 6-9-60, 1976, as amended."

SECTION 4. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force on July 1, 2005.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT M

ORDINANCE 2004-12

AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE LEVYING A BUSINESS LICENSE TAX ON RETAIL TELECOMMUNICATIONS SERVICES

WHEREAS, South Carolina Code sections 58-9-2200 through 58-9-2270, effective June 30, 1999, provide for municipal business license taxes on "retail telecommunications services" as defined and limited therein; and

WHEREAS, the South Carolina General Assembly, on June 3, 2004, ratified an act (Rat #0406) amending SC Code sections 58-9-2200 , 58-9-2220 and 58-9-2230 that will take effect upon approval by the Governor, and that, among other things, authorizes municipalities, for business license tax years beginning after 2003, to levy a maximum business license tax on the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year at the rate of one percent; and

WHEREAS, it is necessary to amend the Business License Ordinance to conform to the State law as amended;

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in City Council duly assembled, that the Business License Ordinance is amended as follows:

SECTION 1.

"(A) Notwithstanding any other provisions of the Business License Ordinance, the business license tax for "retail telecommunications services," as defined in S. C. Code section 58-9-2200, shall be at the maximum rate authorized by S. C. Code section 58-9-2220, as it now provides or as provided by its amendment. The business license tax year shall begin on January 1 of each year. The rate for the 2005 business license tax year shall be the maximum rate allowed by State law as in effect on February 1, 2005. Declining rates shall not apply.

(B) In conformity with S.C. Code section 58-9-2220, the business license tax for "retail telecommunications services" shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within th boundaries of the municipality. For a business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income."

SECTION 2.

"(A) For the year 2005, the business license tax for "retail telecommunications services" shall be due on February 1, 2005, and payable by February 28, 2005, without penalty. For years after 2005, the business license tax for "retail telecommunications services" shall be due on January 1 or each year and payable by January 31 of that year, without penalty.

(B) The delinquent penalty shall be five percent (5%) of the tax due for each month, or portion thereof, after the due date until paid."

SECTION 3.

"Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax."

SECTION 4.

"(A) Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement in the event that the franchise or contractual agreement should expire after December 31, 2003.

(B) All fees collected under such a franchise or contractual agreement expiring after December 31, 2003, shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance."

SECTION 5.

"As authorized by S.C. Code section 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code section 58-9-2200 shall continue in effect. Notwithstanding the provisions of the Agreement, for the year 2005, the Municipal Association of South Carolina is authorized to collect current and delinquent license taxes, in conformity with the due date and delinquent date for 2005 as set out in this ordinance and is further authorized, for the year 2005, to disburse business license taxes collected, less the service charge agreed to, to this municipality on or before April 1, 2005, and thereafter as remaining collections permit."

SECTION 6. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 7. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 8. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

MASC
Municipal Association of South Carolina℠
1411 Gervais Street, P.O. Box 12109
Columbia, SC 29211
tel: 803.799.9574
fax: 803.933.1299
www.masc.sc

Date: August 4, 2004

To: Mayors, Managers, Administrators, Attorneys and Clerks

From: Howard Duvall, Executive Director HED

RE: Telecommunication Business License Tax

The top legislative initiative of the Municipal Association during the last session of the General Assembly was the passage of H3530. This legislation gave the legislature the opportunity to fulfill the promise made with the passage of the Telecommunications Act of 1999, which was not to decrease the revenue municipalities received from telecommunication companies as they transition from a franchise fee to a business license tax. On the last day of the legislative session, H3530 was approved unanimously by both the House and Senate and sent to Governor Mark Sanford. As of August 2, Governor Sanford has not signed this legislation into law.

The Governor has several options with this bill. He can sign the legislation at any time and it will become law immediately. He can let the legislation become law without his signature five legislative days into the next legislative session. This would be January 19, 2005. He can veto the legislation at any time before January 19, 2005. It would require a 2/3 vote in both the House and Senate to override the veto.

The legislation awaiting the Governor's signature raises the tax rate established by the Telecommunication Act of 1999 from .75% to 1.00%. Every municipality collecting a business license tax from telecommunication companies must amend the current business license ordinance to impose this higher rate. Enclosed is a model ordinance. This model ordinance sets the tax rate for 2005 at the maximum allowed by State law in effect on February 1, 2005. It also moves the date the tax is due from January 1 to February 1 for the year 2005 only. Our legal staff believes this ordinance gives us the maximum flexibility to react to the numerous scenarios which may involve this legislation.

MASC's goal is to collect a business license from telecommunication companies in 2005 at the highest rate allowed by South Carolina law.

It is imperative your municipality adopt this model ordinance exactly as it is written. It can be found on the MASC web site at http://www.masc.sc in Word or PDF format. You may also call or e-mail Michelle Willm at 803.933.1259 (mwillm@masc.sc) to have it e-mailed directly to you.

MASC must have a certified copy of your amended ordinance by October 15, 2004 in order for your municipality to collect a business license tax from telecommunication companies at the maximum rate allowed by State law.

If you have any questions concerning this ordinance, please contact Danny Crowe at 803.933.1270, Brenda Kyzer at 803.933.1229 or Howard Duvall at 803.933.1202.

ORDINANCE NO. _____
AMENDING THE BUSINESS LICENSE ORDINANCE LEVYING A BUSINESS LICENSE TAX ON RETAIL TELECOMMUNICATIONS SERVICES

WHEREAS, South Carolina Code sections 58-9-2200 through 58-9-2270, effective June 30, 1999, provide for municipal business license taxes on "retail telecommunications services" as defined and limited therein; and

WHEREAS, the South Carolina General Assembly, on June 3, 2004, ratified an act (Rat # 0406) amending S.C. Code sections 58-9-2200, 58-9-2220, and 58-9-2230, that will take effect upon approval by the Governor, and that, among other things, authorizes municipalities, for business license tax years beginning after 2003, to levy a maximum business license tax on the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year at the rate of one percent; and

WHEREAS, it is necessary to amend the Business License Ordinance to conform to the State law as amended;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the City/Town of _____, that the Business License Ordinance is amended as follows:

Section 1.

a. Notwithstanding any other provisions of the Business License Ordinance, the business license tax for "retail telecommunications services", as defined in S. C. Code section 58-9-2200, shall be at the maximum rate authorized by S. C. Code section 58-9-2220, as it now provides or as provided by its amendment. The business license tax year shall begin on January 1 of each year. The rate for the 2005 business license tax year shall be the maximum rate allowed by State law as in effect on February 1, 2005. Declining rates shall not apply.

b. In conformity with S.C. Code section 58-9-2220, the business license tax for "retail telecommunications services" shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality. For a business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income.

Section 2.

a. For the year 2005, the business license tax for "retail telecommunications services" shall be due on February 1, 2005, and payable by February 28, 2005, without penalty. For years after 2005, the business license tax for "retail telecommunications services" shall be due on January 1 of each year and payable by January 31 of that year, without penalty.

b. The delinquent penalty shall be five percent (5 %) of the tax due for each month, or portion thereof, after the due date until paid.

Section 3.

Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

Section 4.

a. Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement in the event that the franchise or contractual agreement should expire after December 31, 2003.

b. All fees collected under such a franchise or contractual agreement expiring after December 31, 2003, shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance.

Section 5.

As authorized by S. C. Code section 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code section 58-9-2200 shall continue in effect. Notwithstanding the provisions of the Agreement, for the year 2005, the Municipal Association of South Carolina is authorized to collect current and delinquent license taxes, in conformity with the due date and delinquent date for 2005 as set out in this Ordinance and is further authorized, for the year 2005, to disburse business license taxes collected, less the service charge agreed to, to this municipality on or before April 1, 2005, and thereafter as remaining collections permit.

Section 6.

All previous ordinances, or portions of ordinances, in conflict with this Ordinance are hereby repealed.

This Ordinance shall be effective on the date of final reading.

_____
Mayor

ATTEST:

_____
Clerk

First reading: _____

Final reading: _____

EXHIBIT N

PROCLAMATION

WHEREAS, the City of Isle of Palms takes great pride in the area's and state's natural resources and supports a clean and safe environment; and

WHEREAS, marine and aquatic pollution is a threat to our economic, environmental, health and safety; and

WHEREAS, Beach Sweep/River Sweep is a statewide effort at mitigating aquatic pollution and has, over the past 15 years, succeeded in organizing an average of 6,000 volunteers clearing away an average of 52 tons of aquatic debris from our state's waterways, recycling much of what was found; and

WHEREAS, Beach Sweep/River Sweep is an opportunity to join forces with business, industry, community organizations, and the citizenry at large to take action toward a prosperous and sustainable future;

NOW, THEREFORE, I, F. Michael Sottile, Mayor of the City of Isle of Palms, hereby do proclaim **September 18, 2004,** as

"Beach Sweep/River Sweep Day"

in the City of Isle of Palms, and encourage all community members and businesses to participate in promoting aquatic pollution prevention and cleanup during Beach Sweep/River Sweep Day.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this 24th day of August, 2004.

_____

F. Michael Sottile, Mayor

SEAL:

SPECIAL CITY COUNCIL MEETING
August 26, 2004

A special meeting of the Isle of Palms City Council was held at 5:45 p.m., on August 26, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Clerk Mauldin and City Attorney Sottile.

Mayor Sottile opened the meeting and stated that this meeting was the result of the Planning Commission and their work and concern for what was taking place in the commercial GC-1 and GC-2 districts on the front beach. The Planning Commission brought their concerns to Council and requested a moratorium on any future residential construction in that area and City Council, last week, took certain actions to ascertain in what direction Council felt the City needed to go. Council was meeting tonight to try to work through the problems that Council could see and a member of Council has a plan to be presented tonight and, after he presents his information, there will be discussion among Council for input.

1. Mayor Sottile asked if there were any citizens in the audience who would like to speak.

(A) Jimmy Carroll, 11 Tabby Lane, realtor and life time resident of the Isle of Palms, spoke about the property that he has had for sale for over a year in the commercial district. He noted that everyone who looked at the property commercially felt that it was too expensive for any commercial venture to be profitable. The property owner, Mr. Wurthman, and Mr. Carroll came up with the idea of putting six houses on the site. Mr. Carroll further noted that throughout the process, he has spoken with Douglas Kerr for guidance as to what could and could not be done with the property and Mr. Carroll felt that the proposal for six houses would be an enhancement to the area. The property was sold based on everything that had been proposed for the site under Mr. Kerr's guidance and the proposal had been revised many times per the planning and zoning officials. He urged Council to allow this enhancement in residential houses for the property in order for the buyer to get the value out of his money as well as being a good tax base for the Isle of Palms. He stated that he did everything in good faith and hoped that the City will do everything in good faith in return.

(B) Sharon Johnson, 1103 Oak Harbor, and owner of My Favorite Things on front beach, stated that she felt there was enough retail space on the Isle of Palms. She has seen banks leave, the pharmacy leave, the video store leave, etc., and felt that the Isle of Palms was not big enough to support any further retail space. She noted that most businesses close in the winter because of lack of customers. She felt that there is sufficient business on front beach for the Isle of Palms and any more retail would only hurt the businesses that are there already.

(C) Neil Robinson, 205 King Street, attorney with Nexsen Pruet law firm, stated that he practices in the area of real estate development and has for the past 25 years. He stated that what Council is proposing to do is to put a moratorium in place that precludes residential uses in a commercial district. He felt that Council had the authority and ability to do so. He noted that the attraction of the people to the beach is what brings people to this area. Recently, because of limited access to the beach, the value of property for those who want that access has risen to where the property values have flip-flopped to where value of residential property is higher particularly for transient visitors. He further stated that he felt the Isle of Palms has sufficient commercial properties along Palm Boulevard. He urged Council to be cautious in their approach to this issue and to look at where commercial property should be in view of

what is happening today and not to inadvertently have the unintended consequences of stepping on the values of people's property that, in many cases, is the only significant asset that they own. He also noted that it was the wrong way to address this issue by taking someone who has been relying on representations made by City officials and spent money on that towards the construction of a residential plan and Council's actions since preclude them from fulfilling that opportunity. Mr. Robinson further noted that in South Carolina there is what is known as "vested rights" which gives the property owner the right to continue to the conclusion of his project based on the representations that he relied upon by the City. He urged Council to be particularly heedful of the rights of those who are in the middle of the process of using their property for residential uses and to find a way to deal with all people.

(C) Dan Roberts, owner of Lots 8 and 9 J.C. Long Boulevard, stated that he purchased these lots in November 2003 and were told that they could use the property as a single-family residence. He has also spent a considerable amount of time and effort and money for utilities, home planning and are now ready to build. He said that they have put their life savings into this property and plan to retire on the island and do not feel it is right not to allow them to proceed.

(D) Jeff Evans, 3301 Hartnett Boulevard, stated that he was worried that, if residential development continues in the commercial district, there will be no retail left on the island and it will all become hotels and condominiums. He felt that there should be some kind of umbrella vision of what would best serve everybody.

(E) Colette Holmes, #7 - 53rd Avenue, life time resident, stated that she and her husband have invested everything they own on the Isle of Palms. They have purchased four lots on Carolina Boulevard with the intent of building single-family residential homes on the property and iterated that this has been known by City all along. She felt that it would clean up the area, especially with the front beach improvements recently completed, and would look very nice on the property that has been a dead zone for many years. Further, she stated that she did not think the City would lose all of the retail space and felt there was a good mix of commercial and residential.

Mayor Sottile stated that, before a second reading of an ordinance, the Council will have a public hearing which is scheduled for September 28th at 6:30 p.m. just prior to the Regular City Council Meeting. At this time, everyone will be allowed to speak again on this issue. He asked Councilman Taylor to present his suggested alternative plan for this area.

2. Councilman Taylor thanked everyone for attending and gave a presentation, per the attached documents, proposing the establishment of a GC-3 district which would be a mix of residential and commercial uses. He also thanked Douglas Kerr for providing all the details, history and information that he will be reviewing tonight. He noted that, after last week's meeting which stopped residential development in commercial districts, the Council felt that they had stopped in the middle of the road and were trying to gather information to determine where to go. He felt that Council still had a long way to go, but he felt that tonight's proposal would address the issue in the area about which people are concerned. Councilman Taylor noted that after last week's meeting, it was learned that the City will owe over $167,000 to certain taxpayers because of the failed tax cap attempt by Charleston County. That has led him to research to come up with a plan that would work for everyone in this particular area so that the City can spend the next month figuring out what they want to do about how to find the fund to provide refunds to those certain taxpayers. He referred to the packet of information provided to Council members and gave a history of this property.

After his presentation, **Councilman Taylor made a motion to amend Ordinance 2004-12 to include the creation of a GC-3 Zoning District in Block 30 which is bordered by Carolina Boulevard, Pavilion Drive, J.C. Long Boulevard and Ocean Boulevard and 10th Avenue with criteria as follows:**

Minimum Lot Size 4,000 square feet
Setbacks - Front 25 feet
Side 10 feet
Rear 15 feet
Detached Single Family Permitted Use
Floor Area Ration Max 55%
Lot Coverage Max 55%
Square footage not limited to less than 2,400 nor to exceed 5,250;
Councilman Miller seconded.

Upon further discussion of this block, Councilman Taylor stated that the City had the option to ban all residential uses in the commercial districts and to defend their position in court. He stated that his plan does not encourage residential use, but it makes it available looking at the current economic trend.

Mayor Sottile stated that he felt it was important for everyone to know that Council's fear was that there would be houses backed up lot line to lot line all the way down J.C. Long Boulevard. With this scenario proposed by Councilman Taylor, Council would be reducing the density of houses.

Councilman Taylor mentioned that there were some safety issues in some areas of the Isle of Palms that have homes very close together and that Council is tasked with making the island safe so that the police and fire officers and equipment can reach all areas. He felt that these proposed setbacks would make it more a residential feel in this one block. He iterated that the proposed GC-3 district was only for this one block and that the Planning Commission would be tasked with reviewing the rest of the commercial districts on the island to determine what would be best for the City in those areas.

In order to clarify that existing development would be allowed to continue, **Councilman Bettelli made an amendment to the motion that uses in the GC-3 district include all of those allowed in the GC-1 district with the addition of GC-3 residential uses as defined in the original amendment; Councilman Taylor seconded.**

Councilman Bettelli further stated that he appreciated all the work Councilman Taylor put into this plan and he felt it was a good transition area in which Council can start and at the same time meet the needs of both the City and the property owners who could continue to develop their property as planned. He was very satisfied with this plan.

Councilwoman Hanbury stated that she was disappointed in that, at the last meeting just a week ago, Council discussed taking a good hard look at the long-range vision of commercial property. She was pleased with the Planning Commission requesting a moratorium on residential building in the commercial areas and she thought that Council would take a long-range visionary approach as to what it is that Council wants to do. She said that less than 2% of island property was commercial on the island and she did not know if this was proper or not. She did not think that extending residential uses in this area right now was the right thing to do.

Councilwoman McMackin stated that she was concerned about creating a new zoning district to solve the problem. She noted that Council had invoked the pending ordinance doctrine in order to take time to look at the whole problem with a broad view and that the Planning Commission was supposed to be reviewing the issue with the input of Council. She felt that the businesses on the island were very important to the residents and GC-1 was designed to promote family oriented businesses for island residents. Further, she did not feel that it was the Planning Commission's intent to stop the progress on the two developments because the owners have a lot invested in what they are doing and have made a lot of progress and she does believe that those two developments should continue. However, she did feel that the Planning Commission should look at the rest of all the GC-1 and GC-2 commercial districts because that is what the Comprehensive Plan outlined. She not see anything in the Comprehensive Plan that is asking for a GC-3 district and maybe the Planning Commission would come up with this plan after some study. She thought that Council was coming up with this arbitrarily and she also felt that it was short-sighted and unimaginative to think that businesses would fail on the front beach area. She urged that Council allow a long term view to be established.

Mayor Sottile stated that the Planning Commission will continue to look at the GC-1 and GC-2 districts and make recommendations to City Council. He iterated that the Planning Commission only makes recommendations to Council which City Council can agree with or can do something else. Council has taken the position that it needs to address this problem and will continue to let the Planning Commission look at the other areas. He further noted that the Comprehensive Plan is a roadmap for the City and is changed every five years and there are a lot of things in it that the City is not doing now. He felt that Council was going in the right direction to try and do something that will solve the problem we are facing and Council can go on about the City's business of finding the money to refund the $167,000 in taxes and allow the property owners to proceed with developing their property and get on with their lives.

Councilwoman Rice felt that Council is rushing into this decision and she also felt that commercial business is viable on the front beach. She felt that last winter could not be used as a gauge because of all of the construction that was going on down there. She appreciated what Councilman Taylor has proposed and understood that he was looking for an acceptable compromise. She recommended that the numbers be tweaked somewhat, particularly the rear setback which she would like to see changed from 15' to 20'. She was not comfortable with just receiving this information and making a rush decision.

Councilman Marino expressed his concern that Council kept putting band-aids on things without solving the entire problem. He did not like writing off part of the commercial district, but he felt that he could live with this solution as long as the rest of the GC-1 and GC-2 commercial district remained strictly commercial including a ban on more hotels and condominiums. He urged Council to be pro-active and not reactive. He noted that the Comprehensive Plan does not recommend residential development in the commercial area, and although this plan goes against the Comprehensive Plan, he can live with it as long as Council is willing to look at the other commercial property on the island, particularly the two shopping centers on Palm Boulevard and prevent them from becoming residential.

Councilman Taylor noted that this plan does exactly that - not permitting single family uses in commercial areas except this proposed GC-3 area.

Councilman Buckhannon stated that Councilman Taylor did a wonderful job in coming up with this plan and he agreed that it was a good plan. He also did feel it was important to keep the City's commercial district and did not want to see any more condos or houses built. He felt that the front beach commercial area was very viable and important, but he also felt that, if it were profitable, there would be more businesses there right now. He noted that it was previous Councils that allowed hotels and condos at the front beach and said it turned out very nicely for the front beach at the time until it started getting out of hand. Everything these developers have done in the block area being discussed has been legal and to close the door on them would be unethical and not right.

Councilwoman McMackin asked the City Attorney what would happen to these developments if the City passed the original ordinance banning residential development in commercial districts. Attorney Sottile stated that he would be glad to discuss this in Executive Session.

Councilman Miller stated that he completely agreed with Councilman Taylor and Councilman Buckhannon. He stated that he felt Council needed to be aware of what it is doing and iterated that if Council passes this proposal then Council is aware of what they are doing.

Councilwoman McMackin made a motion to go into Executive Session to receive legal advice from the City Attorney on possible options and ramifications on the action Council may take; Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken or votes taken in Executive Session.

The Clerk read back the amendment to the motion **that uses in the GC-3 district include all of those allowed in the GC-1 district with the addition of GC-3 parameters for residential uses. Amendment passed unanimously.**

Councilman Marino made an amendment to the motion to delete hotels and motels as a permitted use in GC-1 and GC-2 districts; Councilman Buckhannon seconded; motion passed unanimously.

Main motion to amend Ordinance 2004-12 to create the GC-3 district passed 8-1.

Councilwoman McMackin made a motion to amend a resolution that was passed last week at first reading which invoked the pending ordinance doctrine to allow any owners in GC-1 and GC-2 districts with a plat approved or pending before a governing body of the City at the time of first reading of Ordinance 2004-12 for single family residential development to proceed in accordance with the requirements of the proposed GC-3 district as presented tonight; Councilman Taylor seconded; motion passed 8-1.

3. Proclamation - Palmetto Health 25th Anniversary Month. Administrator Tucker read the proclamation in full and City Council approved it unanimously. (Copy attached hereto.)

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved 9/28/04.

Special City Council Meeting
5:45pm
Council Chambers
August 26, 2004

Do you wish to speak?

NAME	ADDRESS	TELEPHONE #	YES	NO	
Neil Robinson	205 King St./CHRS	577-9440	✓		
Dan Roberts	3941 Churchill Rd Clt NC 28211	(704) 509-2555			
Jimmy Carroll	#11 Tabby Lane	886-0000	✓		
Robert Wilson	110 Ocean Blvd	704-361-2325	✓		
Brenda Smith	902 Carolina Blvd				maybe

PRELIMINARY PLAT REVIEW- 10TH AVENUE AND OCEAN BOULEVARD

Mr. Kerr explained that the request is for preliminary approval of a subdivision at the corner of Ocean Boulevard and Tenth Avenue. The request is for approval of six lots for residential development and an additional lot for a shared pool for the development. The property is located in the GC1 zoning district and therefore the only lot requirements are that each lot have 20 feet of frontage on a street; and that each building have a front yard of 25 feet, side yards of 10 feet and a rear yard of 15 feet.

He explained that a copy of a letter from the Isle of Palms Water and Sewer Commission stating that they have the capacity and are willing to serve the development with public water and sewer was included.

Mr. Kerr stated that the development requires the installation of sewer and storm water improvements prior to receiving final approval. The City's staff has reviewed the plat and believes that the request meets the minimum requirements for preliminary approval. The lot allocated for the pool does not comply with the lot frontage requirement and will therefore be restricted by deed and a note on the final plat to being used for a pool only and otherwise un-buildable. Also the proposed location of the joint driveway for lots 6 and 7 requires could be problematic in that it encroaches into the area recently improved by the City as part of the front beach enhancement project. He explained that the drive will probably have to be relocated and that prior to submitting for either conditional approval or final approval the issue of access to lots 6 and 7 must resolved. A statement indicating that the storm water system will remain privately owned and maintained should be added to the plat.

Mr. Canterbury explained that he was not comfortable with there being no emergency access to the pool area. Mr. Kerr stated that this could either be achieved by reconfiguring the lots or by adding an access easement and asked if he would be satisfied with the addition of an easement. Mr. Canterbury indicated that he would. Mr. Canterbury also explained that he felt that the issue of access to lots 6 and 7 could result in a changed lot configuration and that he felt that this issue should be resolved prior to the Commission granting preliminary approval. The Commission generally agreed that, if the issues of access to the pool and access to lots 6 and 7 are resolved, they would hold a special meeting in one week on August 18th to reconsider the request.

NPDES- EDUCATION ELEMENT

Mr. Kerr explained that he had distributed a revised copy of the education element of the storm water management plan. He asked that the Commission members look at the draft and be prepared to discuss it at the next meeting.

MISCELLANEOUS BUSINESS

Mr. Cronin explained that the City had been awarded a grant to inventory and map the existing drainage system. He explained that the original scope of the work was for the system in the areas between 14th Avenue and 53rd Avenue. He explained that the City had requested an estimate to broaden the scope to include the entire City. He explained that this would allow the map to be used to satisfy the NPDES requirements.

Mr. Cronin explained that in previous meetings the Commission had discussed options that would give the opportunity to study and make recommendations to Council on the trend of residential development in the commercial area. One option that had been discussed was a moratorium, but that the Commission had not acted quickly because they believed that something may be originating at the City Council level. He explained that he was unaware of any motions on the issue at the Council level and that meanwhile more development is being proposed in the area. The Commission generally agreed that they needed six months to study the area and make recommendations to Council. Mr. Canterbury made a motion to recommend that Council pass a six month moratorium to stop the approval of any subdivisions or building permits for residential development in the commercial zoning districts to allow the Commission to study the trend and its effect on the City and make recommendations to address concerns. Mr. Hooper seconded the motion and the vote was unanimous in favor of the motion.

Mr. Cronin explained that he had received a letter from Councilwoman Rice regarding the size of new houses and the trend of vacation rentals replacing residences. Mr. Cronin explained that he was compiling data on the trend and that he would be presenting it to the Commission in the near future.

There being no more business, the meeting was adjourned at 5:20pm.

Respectfully submitted, Dick Cronin, Chairman.

USE	LC	GC-1	GC-2
81 Legal Services.	x	x	x
82 Elementary & secondary schools	e	x	
822 Colleges & professional schools		x	
823 Libraries		x	x
835 Child day care services		x	
841 Museums & art galleries		x	x
861 Business associations		x	x
862 Professional membership associations		x	x
863 Labor unions & organizations		x	x
864 Civic, social & fraternal organizations		x	x
865 Political organizations		x	x
866 Religious organizations		x	x
871 Engineering, architectural & surveying services	x	x	x
872 Accounting, auditing & bookkeeping services	x	x	x
874 Management & public relations	x	x	x
8811 Dwellings, detached single family only	x	x	x
8812 Multi-family dwellings (Sec. 5-4-37(11))		c	c
911 Municipal administrative offices	x	x	x
912 Municipal facilities	x	x	x
919 County or state agencies & facilities	e	e	e
921 County or state courts	e	e	e
922 Municipal court, police or fire facilities	x	x	x
923 Public parks & recreation facilities	e	e	e

ORDINANCE 2002-17

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO REGULATE MAXIMUM LOT COVERAGE IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-2 is hereby amended to add the following definitions in their proper alphabetical order, and re-numbering all definitions in this Section accordingly. Further, all references to any definitions in this Section contained elsewhere in this Code shall be re-numbered accordingly.

1. Floor Area Ratio (FAR). A percentage calculated by dividing the total livable floor area of a structure on a Lot by the total area of contiguous high land of such Lot.

2. Impervious Material. Any material through which water cannot penetrate. Such material includes but is not limited to principal or accessory structures, porches and decks - either covered or of tongue and groove construction, concrete, asphalt, or similar substances, but excludes gravel, shell or crushed stone.

3. Lot Coverage. The percentage of contiguous high land on a Lot that can be covered with Impervious Material.

SECTION 2: That the following Section 5-4-13 is hereby adopted:

"Section 5-4-13 Maximum Lot Coverage; Floor Area Ratio Requirements; Additional Setback Requirements.

The following regulations shall apply to the SR-1 and SR-2 zoning districts.

(a) Not more than forty (40%) percent of the area of a Lot shall be covered by impervious material, provided that this requirement shall not limit Lot Coverage to less than 3,200 square feet nor allow Lot Coverage to exceed 7,000 square feet.

(b) The Floor Area Ratio of a Lot shall not be greater than forty (40%) percent of the area of a Lot, provided that this requirement shall not limit the enclosed living space of a principal structure to less than 3,200 square feet nor allow such enclosed space to exceed 7,000 square feet.

(c) For Lots larger than 8,000 square feet, with a Lot width at the front building line of seventy (70) feet or greater, the combined minimum side yard setback requirement for any

portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be thirty (30) feet, with no one side yard less than ten (10) feet.

(d) For Lots larger than 8,000 square feet, with a Lot width at the front building line of at least sixty (60) feet but less than seventy (70) feet, the combined minimum side yard setback requirement for any portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be twenty-five (25) feet, with no one side yard less than ten (10) feet."

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 26th DAY OF November, 2002.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet T. Mauldin, City Clerk

First Reading: 10/22/02
Public Hearing: 11/26/02
Second Reading: 11/26/02
Ratification: 11/26/02

ORDINANCE 2004-12

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-37, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO PROHIBIT RESIDENTIAL USES IN THE GC-1 AND GC-2 COMMERCIAL ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37, Table B-1, Use 8811, Dwellings, detached single family only, is hereby amended to read as follows:

USE	LC	GC-1	GC-2
8811 Dwellings, detached single family only	x		

SECTION 2. That Section 5-4-37, Table B-1, Use 8812, Multi-family dwellings, is hereby deleted in its entirety.

SECTION 3. That Section 5/4-37 (11) Multi-family dwellings, is hereby deleted in its entirety and all subsequent subsections and any reference to such subsections renumbered accordingly.

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

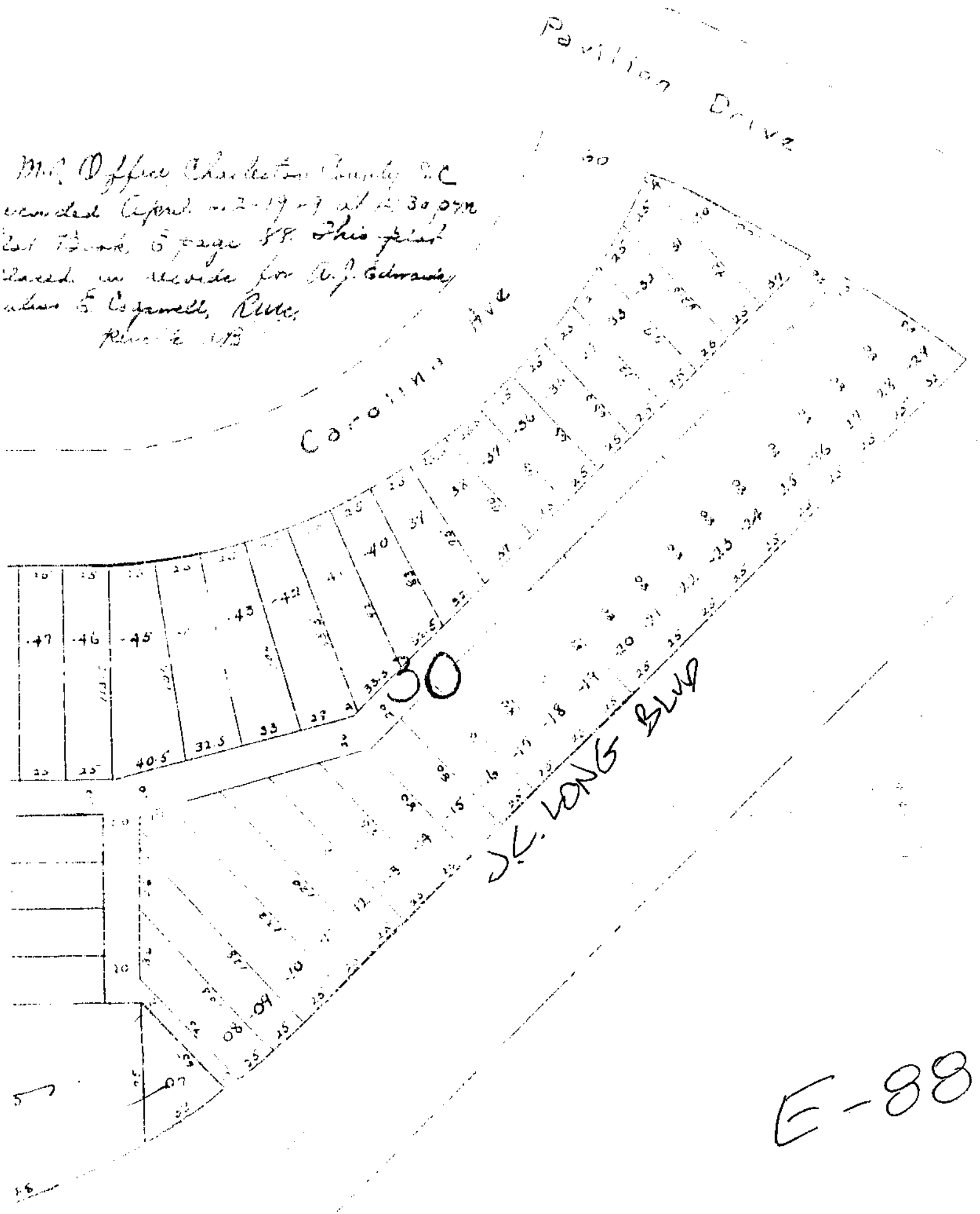
SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2004.

_____

F. Michael Sottile, Mayor

M.C. Office Charleston County S.C.
recorded Oct. 2-19-9 at 3:30 PM
in Book G page 58 This plat
based on survey for G.P. Edwards
when F. Cornell, Surv.
Nov. 6 1925



E-88

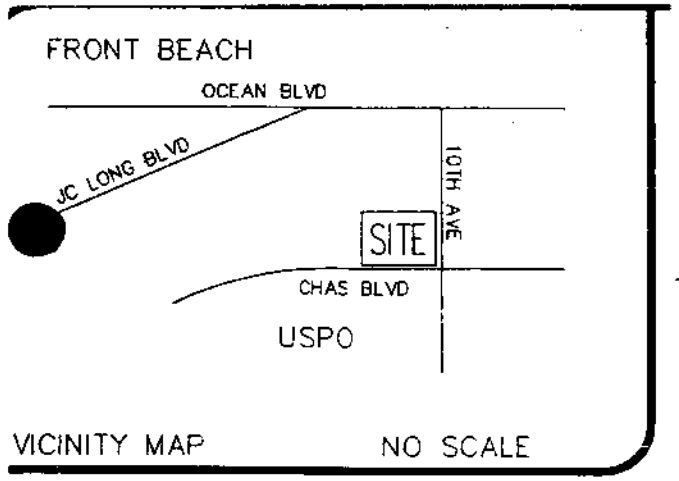
Block 10 - "Business Center"
ISLE OF PALMS S. C.
sub divided for
Isle of Palms, Inc
by
REX G FULLER, ARCHITECT
Charleston August 1925
Scale 1" = 50'

Trace by Arthur T. Edwards

2 0 0 A
28 05

0001
0056

THIS SURVEY IS BASED ON THE REFERENCES SHOWN AND DOES NOT CONSTITUTE A TITLE SEARCH. THE BEARINGS SHOWN ARE MAGNETIC (UNLESS STATED OTHERWISE) AND ARE SUBJECT TO LOCAL ATTRACTION. ANYTHING SHOWN OUTSIDE THE PROPERTY BOUNDARIES AS FIELD SURVEYED IS FOR INFORMATIONAL PURPOSES ONLY.



TMS# 568-00-00-263
GEORGE W. WURTHMANN JR

TMS# 568-00-00-143,144,& 145
DAVID E HATCHELL, ETAL

TMS# 568-00-00-266
BURGIS-KULSETH

TMS# 568-00-00-141 & 142
LONG ISLAND CAFE INC.

TMS# 568-00-00-139
LONG ISLAND CAFE INC.

TMS# 568-00-00-125
JAMES E. CARROLL JR.

TENTH AVENUE 60' R/W

CAROLINA BOULEVARD 60' R/W

POST OFFICE

MAG N

TRACT A
4707 SQFT
1595 SQFT
INSIDE SE

TRACT B
5149 SQFT
1411 SQFT
INSIDE SE

TRACT C
5691 SQFT
2134 SQFT
INSIDE SE

TRACT D
5321 SQFT
1929 SQFT
INSIDE SE

TRACT E
5199 SQFT
1898 SQFT
INSIDE SE

N 25° 07' 50" W 19.51'
S 71° 15' 09" W 138.39' 109.61'
47.00'
S 17° 05' 39" E 66.46'
S 71° 15' 09" W 90.71'
N 39° 51' 53" W 50.38'
28.78'
20.42'
S 59° 37' 03" W 89.18'
S 59° 31' 01" W 111.43' 47.64'
S 59° 32' 50" W 29.42'
43.37'
S 19° 12' 21" W 4.91'
S 34° 57' 24" E 11.62'
S 34° 04' 41" E 11.21'
N 39° 51' 53" W 117.72'
N 39° 51' 53" W 71.53'
N 39° 51' 53" W 110.28'
S 39° 51' 53" E 108.65'
* 63.90' 78.38'
RS S 70° 59' 11" W 50.29' N 70° 59' 11" E
RF 24.06'
RF 25.70' N 56° 37' 12" E
OIF
CIF
RS
RF

1
DELTA = 5° 58' 54"
RADIUS = 208.06'
ARC = 21.72'
TANGENT = 10.87'
CHORD = 21.71'
CHORD BEARING = N 58° 47' 38" E

2
DELTA = 6° 59' 36"
RADIUS = 208.06'
ARC = 25.40'
TANGENT = 12.71'
CHORD = 25.38'
CHORD BEARING = N 65° 16' 53" E

PLAT SUPERCEDES ONE BY ME RECORDED @ PB DD-681

NOTES:

1) TMS# 568-11-00-122
2) PROPERTY LOCATED IN FLOOD ZONE AE ELEV 16 PER FIRM 455416-0002-E (MARCH 19, 1991)
3) REFERENCE PLAT BOOK: CA-113,CA-114,H-33, DC-678,DA-682,DC-679
4) PROPERTY ZONED GC1

LEGEND:

OIF 1"OPEN IRON FOUND
CIF 1" CRIMP IRON FOUND
RF #5 REBAR FOUND
RS #5 REBAR SET

CORRECTIVE PLAT OF THE SUBDIVISION OF LOTS 42-47 BLOCK 30 CONTAINING 0.598 ACRES REQUESTED BY: LARRY McNAIR ON THE ISLE OF PALMS CHARLESTON COUNTY SOUTH CAROLINA

DATE: FEBRUARY 11, 2003
REVISED: JUNE 10, 2003 (CORRECTED DISTANCE TRACT B)

SCALE: 1" = 30'

30 0 30 60

JOHN E. WADE JR., RLS
PO BOX 686
ISLE OF PALMS
SOUTH CAROLINA
29451
(843) 886-6262

FILE #022-03

SOUTH CAROLINA PROFESSIONAL REG. NO. 13171 LAND SURVEYOR JOHN E. WADE JR.

"I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN."

JOHN E. WADE JR., R.L.S.
S.C. REG. NO. 13171

PROPOSED TWO-STORY RESIDENCE AREA: 2,458 SQ.FT.

PROPOSED TWO-STORY RESIDENCE AREA: 2,458 SQ.FT.

PROPOSED TWO-STORY RESIDENCE AREA: 2,458 SQ.FT.

PROPOSED TWO-STORY RESIDENCE AREA: 2,564 SQ.FT.

PROPOSED TWO-STORY RESIDENCE AREA: 2,610 SQ.FT.

PROPOSED TWO-STORY RESIDENCE AREA: 2,458 SQ.FT.

10' SETBACK

15' SETBACK

25' SETBACK

R10'

POOL

130 LF OF 12" HDPE @ 1% SLOPE

95 LF OF 12" HDPE @ 10.0% SLOPE

15' SEWER EASEMENT

15' INGRESS/EGRESS EASEMENT

ANGELA HEYDRI
TMS #: 568-11-
ZONED: GC-1
LOT 08

GRATE INLET
RIM 11.1
IE 8.6

STORM MH
RIM 10.1
INV 7.0

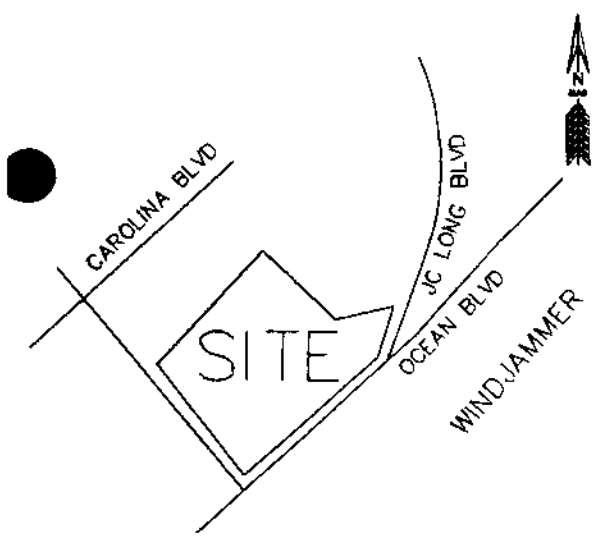
CURB INLET
RIM 9.7
INV 6.9

18"RCP

SIDEWALK

JC LONG BOULEVA

THIS SURVEY IS BASED ON THE REFERENCES SHOWN AND DOES NOT CONSTITUTE A TITLE SEARCH. THE BEARINGS SHOWN ARE MAGNETIC (UNLESS STATED OTHERWISE) AND ARE SUBJECT TO LOCAL ATTRACTION. ANYTHING SHOWN OUTSIDE THE PRESCRIBED BOUNDARIES OR THIS SURVEY IS FOR DESCRIPTIVE PURPOSES ONLY



VICINITY MAP NO SCALE

1
DELTA = 18° 40' 13"
RADIUS = 455.00'
ARC = 148.26'
TANGENT = 74.80'
CHORD = 147.61'
CHORD BEARING = S 39° 55' 23" W

2
DELTA = 10° 12' 30"
RADIUS = 455.00'
ARC = 81.07'
TANGENT = 40.64'
CHORD = 80.96'
CHORD BEARING = N 44° 09' 15" E

3
DELTA = 8° 27' 42"
RADIUS = 455.00'
ARC = 67.20'
TANGENT = 33.66'
CHORD = 67.14'
CHORD BEARING = N 34° 49' 08" E

LINE CHART

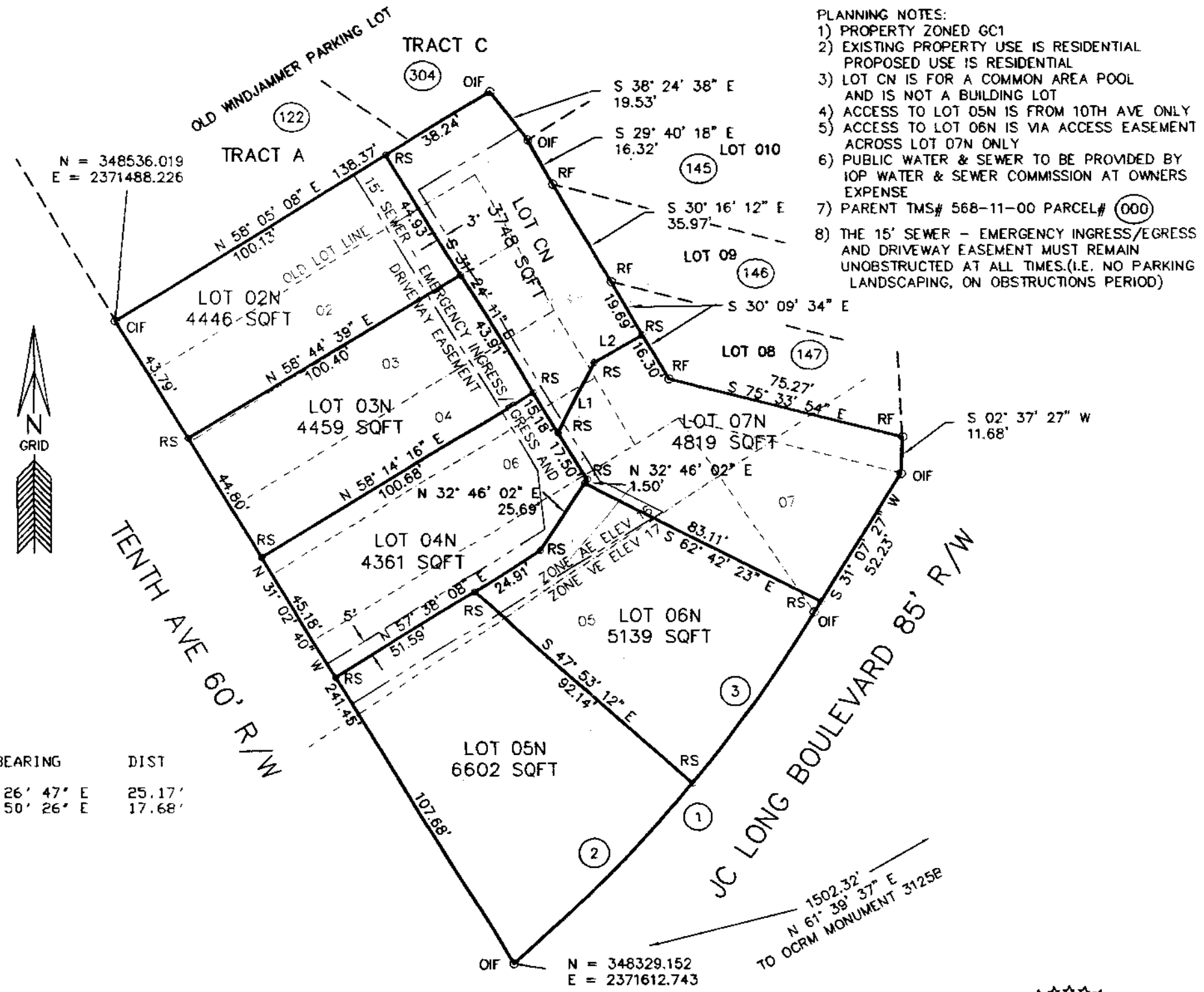
LINE NO.	BEARING	DIST
L1	= N 26° 26' 47" E	25.17'
L2	= N 59° 50' 26" E	17.68'

LEGEND:

OIF 1"OPEN IRON FOUND
CIF 1" CRIMP IRON FOUND
RF #5 REBAR FOUND
RS #5 REBAR SET

NOTES:

1) TMS#568-11-00-108,148,149,150,& 263
2) REFERENCE PLAT BOOK DA-682
3) FLOOD ZONES PER FIRM 455416-0002-E MARCH 18, 1991
4) SURVEY REQUESTED BY DAVID DRYE CONSTRUCTION



PLANNING NOTES:
1) PROPERTY ZONED GC1
2) EXISTING PROPERTY USE IS RESIDENTIAL PROPOSED USE IS RESIDENTIAL
3) LOT CN IS FOR A COMMON AREA POOL AND IS NOT A BUILDING LOT
4) ACCESS TO LOT 05N IS FROM 10TH AVE ONLY
5) ACCESS TO LOT 06N IS VIA ACCESS EASEMENT ACROSS LOT 07N ONLY
6) PUBLIC WATER & SEWER TO BE PROVIDED BY IOP WATER & SEWER COMMISSION AT OWNERS EXPENSE
7) PARENT TMS# 568-11-00 PARCEL# (000)
8) THE 15' SEWER - EMERGENCY INGRESS/EGRESS AND DRIVEWAY EASEMENT MUST REMAIN UNOBSTRUCTED AT ALL TIMES.(I.E. NO PARKING LANDSCAPING, ON OBSTRUCTIONS PERIOD)

DOCUMENTATION STAMPS

PROPERTY LINE ADJUSTMENT
@ LOTS 02,03,04,05,06,07 & OLD ROAD R/W BLOCK 30
CONTAINING 0.771 ACRES
LOCATED @ FRONT BEACH
CITY OF ISLE OF PALMS
CHARLESTON COUNTY
SOUTH CAROLINA

DATE: NOVEMBER 3, 2003
SCALE: 1" = 40'

40 0 40 80

JOHN E. WADE JR., RLS
PO BOX 686
ISLE OF PALMS
SOUTH CAROLINA
29451
(843) 886-6262

FILE 228-03

SOUTH CAROLINA PROFESSIONAL LAND SURVEYOR JOHN E. WADE JR. REG. NO. 13171

"I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN."

JOHN E. WADE JR., R.L.S.
S.C. REG. NO. 13171


SHOPPING
CASSINA
DUNES
SANDSHIFT
BEACHSIDE DR
FOUR SEASONS
(SEE INSET)
AND WATER
PLANT SITE
DEEP WELL #1

AVE

1.5 AC.

CAROLINA

8000 +/-

3700 +/-

13,000 +/-

9600 +/-

6000 +/-

10,200 +/-

8000 +/-

TENTH

PAVILION DRIVE

J. C. LONG

2.0AC.

1.09AC.

J C LONG

OCEAN

CITY OF ISLE OF PALMS ZONING PROPOSAL 082604

Changes to Ordinance 2004-12 noted in **Blue** including the creation of GC3 Zoning District

		GC-1	GC-2	GC-3	LC	SR-1	SR-2
Minimum Lot Size		None	None	4,000	6,000	17,500	8,000
Set Backs	Front	25	25	25	20	30	25
	Side	10	10	10	10	10	10
	Rear	15	15	15	20	30	25
Detatched Single Family Permitted Use		No	No	Yes	Yes	Yes	Yes
FAR (Floor Area Ratio) Max				55%		40%	40%
Lot Coverage Max				55%		40%	40%
SQFT Not limited to less than				2,400		3,200	3,200
Not to exceed				5,250		7,000	7,000

Palmetto Health Proclamation

WHEREAS, 2004 marks the 25th anniversary of the establishment of Palmetto Health Hospice, which was the first licensed hospice in South Carolina; and

WHEREAS, Palmetto Health hospice is accredited by the Joint Commission on Accreditation of Healthcare Organizations, licensed by the South Carolina Department of Health and Environmental Control, Medicaid and Medicare Certified, a member of the National Hospice Organization and a member of the Hospice for the Carolinas; and

WHEREAS, each year, approximately 2,000 patients within 24 counties in South Carolina receive end of life care from Palmetto Health Hospice; and

WHEREAS, hospice care allows patients and families to receive professional medical services, pain and symptom control, and emotional and spiritual support, in their home of choice: and

WHEREAS, hospice creates a compassionate atmosphere where patients are able to die with dignity, wherever they call home, surrounded and supported by loved ones, familiar friends, and committed caregivers; and

WHEREAS, professional and compassionate hospice staff and volunteers - including physicians, nurses, social workers, therapists and clergy - provide for and attend to the particular needs and wises of each patient, and family members and friends also receive counseling and bereavement care that help them cope with the loss of loved ones; and

WHEREAS, providing high-quality hospice care reaffirms out belief in the essential dignity of every person, regardless of age, health, or social status, and that every stage of human life deserves to be treated with the utmost respect and care; and

WHEREAS, the observance of Palmetto health Hospice 25th Anniversary is an opportunity to recognize the professionals, volunteers, and family caregivers who take on the challenge of caring for patients at the end of life;

NOW, THEREFORE, be it resolved that I, F. Michael Sottile, Mayor, by virtue of the authority vested in me by the City of Isle of Palms, South Carolina, do hereby recognize **September 2004** as **Palmetto Health 25th Anniversary Month** and encourage citizens to increase their awareness of the importance and availability of hospice services and to observe this month with appropriate activities and programs.

IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of August, 2004.

_____

F. Michael Sottile, Mayor

PUBLIC HEARING OF CITY COUNCIL
September 28, 2004

A public hearing of the Isle of Palms City Council was held at 6:30 p.m. on September 28, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker and City Clerk Mauldin.

Mayor Sottile called the meeting to order and stated that the public hearing was called to receive public comment on the following two ordinances:

1. Ordinance 2004-6 - An Ordinance Amending Title 5, Chapter 4, Article 8, Flood Damage Prevention, Sections 5-4-155 and 5-4-157, of the City of Isle of Palms Code of Ordinances, to Delete the Definition of "Floor, " Add the Definition of "Lowest Floor" and State the Specific Flood Insurance Rate Map (FIRM) Applicable to the City.

2. Ordinance 2004-12 - An Ordinance Amending Title 5, Chapter 4, Zoning, to Create a GC-3 Commercial Zoning District, Prohibit Residential Uses in the GC-1 and GC-2 Commercial Zoning districts, and to Prohibit Multi-Family and Hotel and Motel Uses in the GC-1, GC-2 and GC-3 Districts.

The Mayor then stated that he would turn the meeting over to Zoning Administrator Douglas Kerr after which there would be a public comment period limited to two minutes per speaker.

In discussing Ordinance 2004-6, Mr. Kerr explained that FEMA recommended replacement of the definition of floor as well as adoption of the newest flood maps.

In discussing Ordinance 2004-12, Mr. Kerr stated that the ordinance provided for a change in the current ordinance relating to residential uses in commercial districts. This ordinance would eliminate single-family, multi-family, and hotel uses in the GC-1 and GC-2 Districts. It also creates a GC-3 District which would be bounded by J.C. Long Boulevard, 10th Avenue, Carolina Boulevard and Ocean Boulevard and would allow single-family development under certain criteria. Mr. Kerr further stated that this property must be posted indicating the proposed zoning change and that, because this had not been done, ratification of the ordinance would be deferred until the October City Council Meeting.

Mayor Sottile then asked for public comments:

1. Colette Holmes, #7 - 53rd Avenue, stated that she was a 30-year resident of the Isle of Palms and that the profits from the proposed project would be used to provide retirement money for her husband and herself. The proposed ordinance regulations would not fit into the plans that they have already begun for three more houses and that she felt they had vested interest in the property. She urged Council to review this ordinance again and allow them to complete their project.

2. Jimmy Carroll, 11 Tabby Lane, resident and realtor at Carroll Realty at 101 Palm Boulevard, stated that the property being discussed had been purchased as investment property. Further, the new ordinance would not allow the Carroll Realty building to be rezoned. He felt

that this was unfair in that they may want to sell the property for residential uses in the future. He asked Council to take into consideration those property owners who have vested interest in this island.

3. Debbie Basha, 137 Sparrow Drive, stated that she and her husband have put their life savings into the lot they bought in this block and asked Council to consider changing the restrictions in this ordinance.

4. Rick Tapp, resident of James Island and attorney representing some of the property owners, spoke about the FAR (Floor-to-Area-Ratio) of the regulations. He stated that this property is unusual in that the elevation of the property allows for building on the ground floor and the FAR presents a problem for the builders. He asked that Council revisit and evaluate the ordinance regulations. He noted that the house plans comply with the height and setback regulations already. Further, the property owners are 18 months into the project with over one million dollars spent and asking them to stop at this point is unequitable. He urged Council to look for alternatives to solving the problems.

5. Robert Basha, 137 Sparrow Drive, reiterated that he would suffer great economic loss with passage of this ordinance. There are high class single-family residences in the area with two houses already completed. As lifelong residents of the island, he wanted to improve the area and not create conflict.

There being no further comment from the audience, the public hearing was closed at 6:50 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

REGULAR CITY COUNCIL MEETING
September 28, 2004

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on May 25, 2004, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. The City Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES - Councilman Miller made a motion to approve the appointment of Richard Manasek as Dispatcher and Dustin Taylor as Firefighter. Mayor Sottile then administered the oath to these new employees.

Mayor Sottile asked the public safety personnel in the audience to come to the front and he commended them and all of the others who worked so hard in preparing for the recent storms and all the work they did in helping with the clean-up. He stated that City Council appreciates all that these employees do for the City and "we thank you very much."

Mayor Sottile stated that whether elected or appointed, there are times when one's family must take a back seat to City business. He thanked Administrator Linda Tucker for all of the hard work she has done and he also noted that she was attending this meeting on her 30th Wedding Anniversary. He commended her for her hard work during this past month and noted that Administrator Tucker is the one who runs the City and does a "good job." The Mayor presented her and her husband with a gift certificate to the Morgan Creek Grill.

Mayor Sottile then asked Donnie Pitts to come forward and stated that, as the Director of Public Works, he is the one who has supervised all of the debris pickup around the island. He expressed the appreciation of City Council to Director Pitts and his staff for all the work they have been doing and said "thank you."

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

Regular City Council Meeting - August 24, 2004
Special City Council Meeting - August 26, 2004
Special City Council Meeting - September 8, 2004
Special City Council Meeting - September 21, 2004

Councilman Taylor made a motion to approve all of the minutes as presented; Councilman Marino seconded; motion passed unanimously.

D. CITIZENS COMMENTS

1. Gertrude Dilling, 10 - 51st Avenue, spoke again about the issue of trying to get City Council to have what she considers construction debris removed from the right-of-way in front of her neighbor's yard. She noted that her house is in the direct path of any storm surge and that these obstructions would cause destruction to her house. She asked that City Council "do your duty" and have these obstructions removed as soon as possible before the Isle of Palms suffers a hurricane. She further noted that she has not seen any movement towards solving this problem and she has retained an attorney to protect her interests.

Mayor Sottile stated that City Council is working on a resolution to this problem and hopes that it will come before Council at the next meeting. He noted that it has been discussed at the Public Safety Committee and he wanted her to know that Council is working on it.

2. Lee Fisher, 104 Forest Trail, stated that he lost three trees during the storm Gaston and, although they were lying around for some time, the City did collect them. He agrees with Mrs. Dilling and noted that there is a lot written in the newspapers about all of the debris from the first hurricane in Florida that became missiles during the next hurricane. He stated that it is good to be concerned after the fact, but the real effort is to prepare before more comes down and right thing to do is to remove this debris now.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Taylor also thanked the Administrator, Director Pitts and his team, and all the City's team about working efficiently and with the City's resources, finding resources that we did not have at the time, and getting everything done. He noted that in all of his traveling around Charleston County in his job, he felt that the Isle of Palms was the cleanest spot in all of Charleston County in the way of debris. He felt that the City took the right action and the fastest action and would continue to pick up debris until it is completed. Chairman Taylor reported on their Special Meeting of September 8 and Regular Meeting of September 21, 2004, (Exhibit A)

(A) Councilman Taylor stated that Council has worked effectively and made the right decisions to relocate the City's fire personnel. He reported that last week, Council approved the purchase of two trailers to house the personnel as the most cost effective decision that could be made and that the trailers would be sold when finished with them. Councilman Taylor thanked Rick Linville, who was in the audience, for allowing the fire personnel to stay in his Holiday Inn facility at a reduced rate and being a great neighbor.

(B) Councilman Taylor made a motion to approve the expenditure of $1,500 to Wade Surveying for a site survey of City property bounded by Palm Boulevard, 13th Avenue and Oak Harbor Boulevard; Councilwoman Rice seconded; motion passed unanimously.

(C) Councilman Taylor made a motion to authorize the execution of the Agreement with SCE&G regarding new lighting at the Recreation Department; Councilman Buckhannon seconded; motion passed unanimously.

(D) Councilman Taylor made a motion to approve the replacement of the roof of City Hall at a cost of $7,826 with an architectural shingle Councilman Bettelli seconded; motion passed unanimously.

(E) Councilman Taylor made a motion to approve the expenditure of $12,611.88 of State Accommodations Tax funds for the purchase of T-shirts for the "I Found IOP on the Web" give away; Councilman Bettelli seconded. Amendment passed unanimously, motion passed unanimously.

(F) Councilman Taylor made a motion to approve the expenditure of $8,600 of State Accommodations Tax funds for the Lowcountry Blues Bash; Councilwoman Rice seconded; motion passed unanimously.

(G) Councilman Taylor made a motion to approve the additional expenditure of $2,000 of State Accommodations Tax funds for transportation expenses for the Wild Dunes House Tour to benefit the Charleston Symphony Orchestra; Councilwoman McMackin seconded; motion passed 6-3.

(H) Councilman Taylor made a motion to approve the expenditure of $6,125 for replacement of up to 35 palm trees; Councilman Marino seconded; motion passed unanimously.

(I) Councilman Taylor made a motion to approve the expenditure of $3,468.51 for a change order at the new Recreation Expansion project to install a roof brow; Councilwoman Rice seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Miller reported on their meeting of September 13, 2004, (Exhibit B, with attached monthly reports).

Councilman Miller made a motion to approve the expenditure of up to $4,000 from the Front Beach Enhancement Fund for Christmas decorations at the Front Beach Enhancement area which can be used for several years; Councilman Bettelli seconded; motion passed 8-1.

3. Public Works Committee. Chairman Marino reported on their meeting of September 7, 2004, (Exhibit C). Councilman Buckhannon noted that the Recreation Expansion Project is nearing completion and he asked that the drainage issue at 29th Avenue be discussed at the next Public Works Committee meeting.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of September 14, 2004, (Exhibit D). Councilman Buckhannon noted that the Grand Opening of the new Recreation Center will be held in conjunction with the Halloween Carnival on October 30, 2004.

5. Personnel Committee. Chairman Bettelli reported on their meeting of September 14, 2004, (Exhibit E).

(A) Safety Sweepstakes Winners

Police Department - Rick Gebhardt
Fire Department - James Giddens
Public Works Department - Bernard Gourdine
Combined General Government, Recreation and Building Dept. - Sheila Redmon of the Recreation Department

(B) Employees of the Month - None

(C) Selection of Floating Holiday. Councilman Bettelli made a motion to designate December 23rd as the City's Floating Holiday per vote taken of City employees; Councilwoman McMackin seconded; motion passed unanimously.

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their September 14, 2004 meeting attached as Exhibit F.

2. Planning Commission - See minutes of their September 8, 2004 meeting attached as Exhibit G. Councilman Marino noted the analysis of properties on the Isle of Palms that show that 36% of the properties qualify as *Primary Residences* and that *Primary Residences* have declined 9.1% over the past two years.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes of their meeting of September 14, 2004, attached as Exhibit H.

2. Beach Advisory Committee - See minutes of their meeting of September 15, 2004, attached as Exhibit I.

3. Front Beach Enhancement Committee. Councilman Miller reported that the project should be closed out with the contractor within the next 2-3 weeks.

4. Real Property Advisory Committee - No Meeting.

5. Charleston Convention and Visitors Bureau Report - Councilwoman Rice, who is attending these meeting representing Isle of Palms, reported on their recent meeting and referred to the packet attached as Exhibit J. She reported that one of the most successful advertising has been the banner on the Atlanta Journal Constitution that has brought a wonderful amount of people to the Charleston Area. She also noted that the Davis Cup Tennis Tournament held at Daniel Island recently brought an enormous amount of people staying on the Isle of Palms

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2004-6 - An Ordinance Amending Title 5, Chapter 4, Article 8, flood Damage Prevention, Sections 5-4-155 and 5-4-157, of the City of Isle of Palms Code of Ordinances, to Delete the Definition of "Floor," Add the Definition of "Lowest Floor" and State the Specific Flood Insurance Rate Map (FIRM) Applicable to the City. (Exhibit K)

Councilman Taylor made a motion to approve second reading and ratify Ordinance 2004-3 and to suspend reading word-by-word; Councilwoman Hanbury seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 2004-7 - An Ordinance Amending Certain Sections of Title 5, Chapter 1, of the City of Isle of Palms Code of Ordinances Regarding Building Regulations and Code Enforcement. (Exhibit L)

Councilman Bettelli made a motion to approve second reading and ratify Ordinance 2004-4 and to dispense with reading in full; Councilman Taylor seconded; motion passed unanimously.

3. Second Reading and Ratification - Ordinance 2004-8 - An Ordinance Adopting Title 7, Chapter 6, of the City of Isle of Palms Code of Ordinances to Impose A Hospitality Tax. (Exhibit M)

Councilwoman McMackin made a motion to approve second reading and ratify Ordinance 2004-8 and to suspend reading; Councilman Bettelli seconded; after discussion, motion passed unanimously.

4. Second Reading and Ratification - Ordinance 2004-10 - An Ordinance Amending Certain Sections of Title 5, Chapter 1, of the City of Isle of Palms Code of Ordinances Regarding Building Regulations and Code Enforcement. (Exhibit N)

Councilman Marino made a motion to approve second reading and ratify Ordinance 2004-10 and to suspend reading; Councilman Bettelli seconded; motion passed unanimously.

5. Second Reading and Ratification - Ordinance 2004-11 - An Ordinance Amending the business license Ordinance levying A Business license Tax on Retail Telecommunications Services. (Exhibit O)

Councilman Marino made a motion to approve second reading and ratify Ordinance 2004-11 and to suspend reading; Councilman Taylor seconded. Upon request from the City Attorney who stated that this ordinance has been slightly amended from first reading, Councilman Buckhannon made an amendment to the motion to accept the changed wording of first reading; Councilman Taylor seconded; motion passed 8-1. Main motion passed unanimously.

6. Second Reading and Ratification of Ordinance 2004-12. Mayor Sottile stated that this reading has been deferred to the October Council Meeting Agenda.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2004-13 - An Ordinance Amending Section 1-3-31(c) of the City of Isle of Palms Code of Ordinances Regarding the Duties of the Parks, Recreation and Playground Committee. (Exhibit P)

Councilman Buckhannon made a motion to approve first reading of Ordinance 2004-13; Councilman Bettelli seconded. Upon discussion, Councilwoman Hanbury made a motion to refer this ordinance back to the Recreation Committee which had no knowledge of the ordinance being developed; Councilwoman Rice seconded; motion passed unanimously.

2. Resolution on the Half-Cent Sales Tax Referendum. Mayor Sottile stated that he thought this was a "quality of life" situation because it affects not only the residents of the Isle of Palms, but also he citizens of the entire Charleston community. The participating municipalities have been asked to pass a Resolution in support of the half-cent sales tax and he asked Administrator Tucker to read the Resolution in full. (Exhibit Q)

Councilman Bettelli made a motion to approve the Resolution as submitted' Councilwoman Hanbury seconded. Administrator Tucker read the Resolution. There followed some lengthy discussion.

Councilman Marino stated that this sales tax will generate a lot of money for the County which is supposed to provide for very important community priorities - CARTA, green space, ease traffic congestion - and he expressed concern that it does not legally bind County Council to the proposed breakdown of funds, He felt that it does not give the electorate the ability to vote on these issues separately and he thought it should do so. Councilman Marino urged Council to send this issue back to the County and make then accountable for expending the funds as proposed.

Councilman Buckhannon stated that he liked the idea of municipalities getting behind the Resolution to get their electorate to vote for these projects; however, he understood that the wording of the referendum had gone back to the Attorney General's Office for review and suggested that Council postpone this Resolution until the Attorney General approves it.

Councilwoman Hanbury expressed concern that the electorate not miss the opportunity to come up with funds to complete the obligation for the new Cooper River Bridge, for instance, as well as the other projects. She felt it would be an absolute disgrace for the City of Charleston be without a public transportation system and she heartily supports the Resolution. She believes that County Council has dramatically changed its approach to this issue and feels that they can be trusted to do the right thing.

Councilman Taylor stated that this has been the third time this issue has come before the public and felt that the State Supreme Court should hear the arguments on this particular question this week and would like to reserve his voting until another time.

Mayor Sottile reported that Charleston County Council has given away their authority to manage this money and it was a hard thing to do for an elected body to give up their authority. He said that the road projects and bridges will be managed by the Charleston Transportation Committee. Open spaces and green spaces will be managed by the Charleston County Parks and Recreation Commission. The transportation system will be handled by CARTA which has its own board. CARTA will use smaller busses, have park-and-ride lots, express routes, and not passing this tax will affect people's quality of life who need transportation to get to work or to the doctor's office. He noted that Mount Pleasant wants green spaces for more ballfields. City of Charleston wants green space to better preserve the area around the angel oak. North Charleston wants green space for the Noisette Project on which they are working. He urged everyone to support this referendum as it will ultimately affect everyone in the area no matter what their financial status. He further noted the traffic congestion in Mount Pleasant which affects Isle of Palms residents and that the new eight-lane Cooper River Bridge will dump into two lanes if this sales tax does not pass. The half-cent sales tax will provide wider roads, at Highway 17 ByPass and Coleman Boulevard. He iterated that it will not be a slush fund and County Council will not be spending the money any way they may want to. The money will be managed by the property committees and authorities.

Councilwoman McMackin stated that she supports both the measure and the Resolution and she stated that everyone has been very eloquent in advocating their positions. She feels that it is important to have this half-cent sales tax and believes it is a relatively painless way to pay for these very important projects.

After discussion, motion passed 6-3.

K. MISCELLANEOUS BUSINESS

1. Mayor Sottile noted that the Fourth Annual Giant Kayak Race is scheduled for October 16, 2004, and needs approval from City Council. He stated that this event request came to the City after the Public Safety Committee had met. Councilman Buckhannon made a motion to approve the event as requested; Councilwoman Hanbury seconded; motion passed unanimously.

2. Councilwoman Hanbury encouraged everyone to read the Mayor's new column in the *Moultrie News* once a month and felt it was an excellent, much-needed way to get information to the citizens of the island.

3. Administrator Tucker noted that the Connector Run will be held on Saturday, October 2 and the Connector will be closed from approximately 7:15 to 10:30 a.m. and traffic will be directed around to the Ben Sawyer Bridge.

L. EXECUTIVE SESSION

Councilman Bettelli made a motion to go into Executive Session to discuss legal matters; Councilwoman Hanbury seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and that legal and personnel matters were discussed.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:15 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on October 26, 2004.

EXHIBIT A

SPECIAL WAYS & MEANS COMMITTEE
September 8, 2004

A special meeting of the Ways & Means Committee was held at 5:45 p.m., on September 8, 2004, in City Hall Council Chambers. Present were Chairman Taylor, Mayor Sottile, Council members Bettelli, Hanbury, Marino, McMackin and Miller. Also present were City Administrator Tucker, City Treasurer Suggs and City Clerk Mauldin. Council members Buckhannon and Rice were out of town.

Chairman Taylor called the meeting to order and noted that this meeting was called to discuss primarily the millage, refund of tax cap and debris removal. However, since Charleston County has decided to absorb the tax refunds for county municipalities and the problems at both fire stations have come to the forefront due to storm damage, the meeting will now be an information session to discuss the costs of debris removal and some options for long-term solutions with the fire stations. Chairman Taylor thanked Administrator Tucker and Treasurer Suggs for putting together the documents for tonight's meeting. (Copies of spreadsheets and documents attached hereto.)

1. Update on Tax Cap. Administrator Tucker stated that the City's liability for the tax cap would have been $167,000. Charleston County has taken the position recently that they will absorb the expense rather than withhold it from City taxes. Because the County is absorbing these costs, they have asked that we supply them with the City's millage numbers by September 22nd. This will be done at the regular Ways & Means meeting followed by a special council meeting to make the official decision.

2. Debris Removal. Chairman Taylor commended the entire City team for stepping up to the plate and doing the job that any municipality would expect, but we only have the opportunity to see these individuals shine on a daily basis when we do have a crisis and emergency. Administrator Tucker has had to deal with contacts at County, State and Federal levels, as well as make decisions to use the City's resources as efficiently as possible. He thanked the Administrator for her hard work and decision making and keeping Council informed on critical things occurring. He turned over discussion to Administrator Tucker to report on damage assessment from Hurricane Charley (green sheet) and Tropical Storm Gaston (tan sheet).

Administrator Tucker iterated that she appreciated all the kind words concerning recent happenings and she expressed her appreciation to Donnie Pitts, Public Works Director and staff, and Chief Ann Graham and members of the Fire Department. Without their work, the City would not be in such good shape. She thanked Treasurer Suggs and her expertise in preparing these attached documents. She also thanked Mayor Sottile for being with the staff during these storms and wrestling with all the decisions. "It certainly makes it more comforting for me to know that we have someone in the leadership of the City sitting there and being a partner," she said and expressed her appreciation to him.

Administrator Tucker discussed in detail the Damage Assessments for Hurricane Charley and Tropical Storm Gaston. The sheets detail repair costs and estimates as well as insurance payments and expected insurance payments. After discussion, she asked for affirmation of the emergency decisions made.

Mayor Sottile made a motion to affirm the decision to invoke the City's emergency procurement ordinance for a debris removal contract with Phillips & Jordan at $9.50 per cubic yard; Councilman Miller seconded. Upon discussion, council members expressed their appreciation of all the hard work done by City staff. Mayor Sottile stated that he felt certain that the City would be given the

emergency declaration and be eligible for FEMA reimbursement for much of these damages. Councilman Bettelli reported that he had been told by other residents that they were very pleased to see the contracted trucks hauling off the storm debris. Councilman Miller stated that, if these actions had not been taken and if Hurricane Frances had turned into Charleston area, the island would have had disastrous damage. Councilwoman McMackin commended City staff and agreed that bringing in extra help was extremely critical and good. Councilwoman Hanbury also expressed her personal thanks to City staff and the wonderful job they have been doing. After discussion, **motion passed unanimously**.

Administrator Tucker stated that a decision needs to be made as to how to pay for these operations and damages. She said that the Disaster Relief Fund has a balance of $1.3 million. Funding could also come from the General Fund, the Marina Fund and the Capital Projects Fund or a combination of the three funds. She noted that any reimbursement from FEMA and insurance would refund these accounts. **Mayor Sottile made a motion to pay for the storm costs from the Disaster Relief Fund; Councilman Marino seconded**; after discussion, **motion passed unanimously**.

3. Condition of Fire Stations. Chairman Taylor stated that he would like open discussion about the fire stations, to look at different alternatives and hand it back to the Public Safety Committee meeting on September 13th. The timetable has moved up because of Gaston and water damage in the buildings. The City now has an emergency situation to deal with at Fire Station #1 where personnel haves been moved out of the building - the main FD office is now in the jury room of City Hall and personnel are sleeping at the Holiday Inn Express where Rick Linville has given the City a very good price. Chairman Taylor asked committee members to study the attached documentation, think about other ideas and be prepared to address these stations at the upcoming Ways & Means meeting of September 21st.

Councilman Bettelli made a motion that the City continue paying for temporary housing of the fire personnel at the Holiday Inn Express at a cost of $33.30 per day for two additional weeks; Councilwoman McMackin seconded; motion passed unanimously.

Mayor Sottile made a motion to authorize the expense of $126 a month for two months for a storage unit in Mount Pleasant for Fire Department key items; Councilman Bettelli seconded; motion passed unanimously.

Chairman Taylor asked committee members to review these alternatives and "think outside the box" for other alternatives in order to determine what would be the best thing to do for the City on a long-term basis. Administrator Tucker began discussion of housing alternatives for the fire department per the attached summary document and she answered questions of committee members.

Councilman Marino asked if there were any reason why the City could not renegotiate the lease with Mr. Linville on the City parking lots, build the fire station where the compactor is located, demolish the old fire station and give Mr. Linville the space where the station was demolished. Chairman Taylor stated that this would definitely be an option for consideration. Councilman Marino noted that the fire trucks could continue to be housed in the bay of the existing station during construction.

Councilwoman McMackin reminded council members of past discussion of building a parking garage and, because the City owns so much space in the parking lots, she suggested that Council look at all of the City's possible construction needs in the future and think about building a multi-use facility in that location instead of the current location on Palm Boulevard and 13th Avenue. Chairman Taylor felt this

was a possibility and would take the parking maximization to the next step in building a facility that would hold shops as well as vehicles.

Administrator Tucker iterated that the City not panic the people at the Marina or front beach at this time and that council is merely discussing different ideas for consideration at this point. Chairman Taylor stated that he wanted to make sure that whatever council decides to do, it is done right. When these buildings were built after Hurricane Hugo, Chairman Taylor noted that they were done in a compressed time frame with money available and Council did not have the luxury of time or spending more for a better product.

Councilman Marino stated that he thought a 25-year life span was not long enough and he would like to see buildings with a life span of 50 years.

Administrator Tucker noted that damages to the fire stations from the storms will not be covered by insurance because the inspectors feel that the rain water intrusion problems with the stations were caused by defects in construction. It was suggested that the stations be removed from our insurance policies, but Treasurer Suggs noted that if damaged by fire, the insurance would reimburse for damages.

Mayor Sottile encouraged everyone to keep an open mind and think seriously about what needs to be done for the City.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,

Dee Taylor, Chairman

WAYS & MEANS COMMITTEE
September 21, 2004

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on September 21, 2004, in City Hall Council Chambers. Present were Chairman Taylor, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller and Rice. Also present were City Administrator Tucker, City Treasurer Suggs and City Clerk Mauldin.

1. Approval of Previous Minutes. Councilman Bettelli made a motion to approve the minutes from the August meeting; Councilwoman Hanbury seconded; motion passed unanimously.

2. Financial Statement. Treasurer Suggs referred to the August 31, 2004 Financial Statement Summary (copy attached) and Statement and she discussed selected items and answered questions of committee members. She noted that, at the 17% target of the fiscal year, General Fund Revenues are 6% collected and expenditures are 13% of budget with a cash balance of $1,763,253, leaving the City in very good financial position. She further referred to the purple summary sheet (copy attached) and stated that this was the preliminary budget summary given to the auditors for year end FY 04.

(A) Treasurer Suggs referred to the attached Front Beach Enhancement Project Financial Summary and answered questions of committee members.

(B) Treasurer Suggs referred to the attached Recreation Center Expansion Project financial summary and answered questions of committee members.

(C) Treasurer Suggs referred to the attached New Dockage financial summary and answered questions of committee members. Administrator Tucker reported that the floating portion of the dock was to be repositioned, hopefully, this week and will place the ramp at an angle for the time being.

3. Mayor Sottile made a motion to suspend the rules of order and procedure to hear item 6.(F) at this time; Councilman Bettelli seconded; motion passed unanimously.

6. (F) Replacement of Computers for City Treasurer, Clerk of Court, Building Clerk & Public Works Director (per Chief B - $5,000 and Recreation Director ($1,300 budgeted). Administrator Tucker referred to the attached cost sheet entitled "Upgrade remaining Windows 98 computers to Windows XP." She noted that the two 1999 computers were having operating problems and needed to be replaced right away. Chief Buckhannon recommended replacing the 2000 and 2001 computers at the same time in order to bring the entire network up to Windows XP for security reasons. Chief Buckhannon stated that Windows 98 is not designed for network security and he cannot protect these computers with necessary firewalls and programs. Chief Buckhannon noted that the prices he has quoted are from the State Contract program. After discussion, **Councilman Bettelli made a motion to authorize the expenditure of $6,951 for the purchase of four computers as listed on the handout; Councilwoman Rice seconded; motion passed unanimously.**

4. Old Business. (A) Progress Update on Facilities Site Alternatives for Fire Stations #1 and #2. Administrator Tucker reported that she has met with two architects from Charleston County who agreed to take a look at the City's needs and alternatives and they agreed to help determine which options are

most feasible. She, Mayor Sottile and Chairman Taylor will be meeting in the morning with a representative from The Citadel to discuss the possibility of use of a portion of their property for Fire Station #2. She further stated that the City needs to have a survey prepared of the City's property on Palm Boulevard, 13th Avenue and Oak Harbor Boulevard, and the low bid of $1,500 was received from John Wade of Wade Surveying earlier this date. After discussion, **Mayor Sottile made a motion to approve a site survey of the City property bounded by Palm Boulevard, 13th Avenue and Oak Harbor Boulevard by Wade Surveying at an approximate cost of $1,500; Councilman Miller seconded.** Chairman Taylor explained at length the previous discussion on this process held at the recent special meeting for the benefit of Councilman Buckhannon and Councilwoman Rice who were out of town. Councilwoman Hanbury expressed her concern about the public safety issue at the City Hall site being so close to the busiest intersection on the island. After further discussion, **motion passed unanimously.**

Councilman Marino began discussion of using the Marina site for rebuilding Fire Station #2, and Chairman Taylor stated that the City Attorney is looking into the bond issue to determine if the City would be allowed, under the terms of the bond, to use the property for such purposes.

(B) Consideration of Emergency Procurement of Temporary Quarters for Fire Stations #1 and #2. Administrator Tucker referred to the attached sheet entitled "Temporary Quarters" which lists possible vendors of mobile homes and costs to purchase versus rental. She noted that purchase was the most cost effective and that the Cross Affordable refurbished mobile homes offered the best price at $20,200 each and could be sold for some return on the City's money. She further noted that Chief Graham would like three mobile homes so that one could be used for office space. **Mayor Sottile made a motion to more forward with the emergency purchase of two refurbished mobile homes at a cost of $20,200 each to be expended from the Fire Station Rehabilitation Fund; Councilman Marino seconded**. Chairman Taylor reported that the refurbished trailers are environmentally safe for the employees. Councilwoman Hanbury asked about purchasing three trailers and noted that the Chief and her staff have a difficult working situation to be working in a space that is not adequate for their needs. Chairman Taylor recommended purchasing the two living trailers and see how they work before committing to a third. After discussion, **motion passed unanimously**.

(C) Discussion of Location Options for Temporary Quarters Installation. Administrator Tucker referred to the attached memo and maps provided by Chief Graham for locations of temporary quarters. She further stated that, in looking at all of the options, they were trying to minimize the possibility of having to relocate the trailers after placement. The Administrator began explanation of the various options and Chief Graham was asked which option she would prefer. One of the main factors in selecting the location for the trailers was to be able to utilize the existing bays for the fire apparatus as long as possible before having to move the apparatus into tents. It was also noted that a second trailer could be added to the location chosen for Fire Station #1 living quarters in order to accommodate office space.

After discussion, **Councilman Marino made a motion to locate the mobile home for Fire Station #1 personnel as shown on page 1 of the handout located on Pavilion Drive behind the existing station on the blacktop; Councilwoman McMackin seconded. Councilwoman Rice made an amendment to the motion that, before the existing station is demolished, it be determined that the demolition debris will not harm the personnel at this location; Councilwoman Hanbury seconded; amendment passed unanimously. Main motion with amendment passed unanimously**.

Mayor Sottile made a motion to locate the mobile home for Fire Station #2 personnel at the site as shown on page 8 located in the Marina boat storage lot closest to the existing station; Councilman Marino seconded; motion passed unanimously.

(D) Consideration of SCE&G Agreement Regarding Rec Center Street Lighting. After discussion, **Councilman Buckhannon made a motion to authorize execution of the Agreement Covering Area Lighting; Councilwoman Rice seconded; motion passed unanimously.**

(E) Gaston Damage - City Hall Roof. Administrator Tucker reported that Tropical Storm Gaston lifted shingles from the roof of City Hall causing water leaks in Chief Buckhannon's office and the unisex restroom of the second floor. The insurance company will pay $1,000 towards repairing the roof. She further reported that Director Kerr obtained a cost to replace the roof with 40-year architectural shingles at $7,826 and recommended that the roof be replaced. After discussion, **Mayor Sottile made a motion to authorize replacement of the roof shingles at $7,826 to be expended from the Disaster Fund; Councilman Buckhannon seconded; motion passed unanimously.**

4. New Business. (A) ATAX Applications. Copies of applications and financial statement attached. (1) I Found You on the Web - $12,611.88. **Councilman Miller made a motion to approve the expenditure of $12,611.88 from the State Accommodations Tax Fund for T-shirts for the web site give away; Councilman Bettelli seconded; motion passed unanimously.**

(2) Lowcountry Blues Bash - $8,600. **Councilwoman Rice made a motion to approve the expenditure of $8,600 from State Accommodations Tax Fund for the Lowcountry Blues Bash; Councilman Buckhannon seconded; motion passed unanimously.**

(3) Charleston Symphony Orchestra League Wild Dunes House Tour - $2,000. **Councilwoman McMackin made a motion to approve the expenditure of an additional $2,000 from State Accommodations Tax Fund for the Wild Dunes House Tour; Mayor Sottile seconded; after discussion, motion passed by roll call vote of 6-3**: Hanbury - Yes; Marino - Yes; McMackin - Yes; Miller - Yes; Rice - No; Taylor - Yes; Sottile - Yes; Bettelli - No; Buckhannon - No.

(B) 2004 Millage Rate and LOST Ratio. Administrator Tucker referred to the attached sheets showing the effect of property taxes on both Owner Occupied Homes and Non-Owner Occupied Homes. She proposed a millage rate of 28.5 mills, which was the number in the this year's budget, and she noted that, since Charleston County has absorbed full responsibility for refunding the court-ordered taxes because of the tax cap, the City can maintain that rate. . After discussion, **Mayor Sottile made a motion to approve the millage rate at 28.5; Councilwoman McMackin seconded; motion passed unanimously.** She further reported that the Local Option Sales Tax credit factor for 2004 calculates to be .000213.

(C) Palm Tree Replacement. Administrator Tucker reported that the Public Works Committee recommended approval to replace up to 35 palm trees on Palm Boulevard. She noted that this is the number provided by Jack Sims of the Plant-A-Palm program. The budget provides for replacement of 21 trees and the additional funds could be expended from the tree fund. **Councilman Marino made a motion to approve the expenditure of $3,675 from the budget line item plus the additional amount from the tree fund to replace 35 palm trees; Councilman Buckhannon seconded. Councilwoman Hanbury amended the motion to state "up to" 35 palm trees to be planted at the appropriate time**

of year; Councilman Marino seconded; amendment passed unanimously. Main motion with amendment passed unanimously.

(D) Consideration of Change Order on Rec Center Project. Administrator Tucker referred to the attached change order information to install a roof brow at a cost of $3,468.51 and she noted that there is enough money in the contingency fund for this additional cost. **Councilman Buckhannon made a motion to approve the expenditure of $3,468.51 for the roof brow and the new recreation building; Councilwoman Rice seconded.** Upon discussion, Councilman Buckhannon noted that this was not a structural addition, but an aesthetic item as well as making the roof more secure as the brow would further tie the roof down to the building and less likely to lift off during a storm. After discussion, **motion passed unanimously.**

(E) Confirmation of Emergency Procurement for Piling Replacement IOP Marina Administrator Tucker reported that one of the old concrete pilings at the Marina site has broken and she received a quote of $5,500 to replace it. She further noted that when the piling is pulled, if there is damage to the dock from the piling, there will be an additional cost to repair the dock. **Councilman Miller made a motion to authorize the emergency replacement of the broken concrete piling at the Isle of Palms Marina; Councilman Bettelli seconded; motion passed unanimously.**

5. Miscellaneous. (A) FEMA Disaster Declaration - Tropical Storm Gaston. Administrator Tucker reported that President Bush has declared portions of South Carolina a Disaster Area and referred to the attached FEMA declaration sheet.

(B) Councilman Miller **began discussion of Christmas decorations on the front beach. Councilman Miller made a motion to expend up to $4,000 for such decorations from the remaining $70,000 in the project fund; Councilwoman McMackin seconded.** Upon discussion, Councilman Miller stated that lighting the trees and placing a Christmas tree in the center, with perhaps music being played over loud speakers, for the week of Christmas. Councilwoman Hanbury felt that the official tree lighting at the Rec Center would be enough. Administrator Tucker stated that the intent was to make the front beach an area where people might want to go during the off season. After discussion, **motion passed 8-1.**

(C) Councilman Marino, noting that the replacement of the fire stations is going to cost a lot of money, asked the Administrator to look into the last time that the rates for building license and permitting fees was raised. He noted that this would bring in more revenue to the City, especially as so many small homes are being razed and large homes being constructed, and felt that this should be for new construction only. Administrator Tucker will report at next month's meeting.

(D) Next Meeting - 5:45 p.m. on October 19, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:35 p.m.

Respectfully submitted,

Dee Taylor, Chairman

City of Isle of Palms
Financial Statement Summary
August 31, 2004

	REVENUES				EXPENDITURES			
	Actual	Budget	Difference	% of Budget	Actual	Budget	Difference	% of Budget
General Fund	$ 359,260	$ 5,620,577	$(5,261,317)	6%	$ 757,768	$ 5,620,577	$ (4,862,809)	13%
Capital Projects Fund	5,394	355,693	(350,300)	2%	88,709	483,120	(394,411)	18%
Capital Projects Fund, Rec Exp	-	-	-		497,709	-	497,709	
Muni Accommodation Tax Fund	3,175	299,865	(296,690)	1%	84,672	424,003	(339,331)	20%
Volunteer Fire 1% Fund	92,600	82,200	10,400	113%	3,237	82,200	(78,963)	4%
State Accommodation Tax Fund	593	458,425	(457,832)	0%	57,509	468,768	(411,259)	12%
Disaster Recovery Fund	2,961	18,800	(15,839)	16%	-	-	-	
Federal Narcotics Fund	43	6,075	(6,032)	0%	512	34,575	(34,063)	1%
Marina Fund	32,774	947,051	(914,277)	3%	71,009	1,071,625	(1,000,616)	7%
All Other Funds	1,021	3,340	(2,319)	31%	86	62,495	(62,409)	0%
Total All Funds	$ 497,820	$ 7,792,026	$(7,294,206)	6%	$ 1,561,209	$ 8,247,363	$ (6,686,154)	19%

General Fund YTD Expenditures

2 Month Target = 17%

	Actual	Budget	% of Budget
Mayor and Council	5,470	39,721	14%
General Government	61,835	517,489	12%
Police	177,144	1,549,751	11%
Fire	227,117	1,655,403	14%
Public Works	142,812	940,565	15%
Building & Licensing	24,407	236,264	10%
Recreation	86,177	562,992	15%
Judicial **(NOTE A)**	27,345	97,335	28%
Parking Lot & Meters	5,461	21,057	26%
Total General Fund	757,768	5,620,577	13%

General Fund Cash at 9/17/04

August Balances:

BB&T (Rate = 0.0%)	341,457
SC Local Gov't Invest Pool (Rate = 1.41%)	1,651,966
	1,993,424
September activity thru 9/17/04	
Cash Received	84,991
Accounts Payable Payments	(12,688)
Payroll	(302,474)
Approximate Gen Fund Cash at 9/17/04	1,763,253
Cash Available as a % of Annual GF Expenses	**31%**

Note A: Judicial expenditures include $6000 settlement of Vandeusen case related to ADA compliance.

City of Isle of Palms
Financial Statement Summary
JUNE 30, 2004 *** UNAUDITED *** (SMD Version)

	REVENUES				EXPENDITURES			
	Actual	Amend. Bud	Difference	% of Budget	Actual	Amend. Bud	Difference	% of Budget
General Fund	$ 5,772,836	$ 5,172,353	$ 600,483	112%	$ 5,197,581	$ 5,172,353	$ 25,228	100%
Capital Projects Fund	970,084	266,232	703,852	364%	1,038,083	862,117	175,966	120%
Capital Projects Fund, Rec Exp	2,933,160	2,900,000	33,160	101%	1,557,377	2,775,004	(1,217,627)	56%
Muni Accommodation Tax Fund	771,426	277,599	493,827	278%	1,619,840	1,993,844	(374,004)	81%
Volunteer Fire 1% Fund	82,375	60,280	22,095	137%	102,890	60,280	42,610	171%
State Accommodation Tax Fund	763,843	191,900	571,943	398%	725,314	476,375	248,939	152%
Disaster Recovery Fund	19,792	23,000	(3,208)	86%	-	-	-	
Federal Narcotics Fund	19,477	150	19,327	0%	22,776	14,905	7,871	153%
Marina Fund	979,652	1,410,966	(431,314)	69%	343,932	1,764,016	(1,420,084)	19%
All Other Funds	112,300	3,345	108,955	3357%	28,919	1,020	27,899	2835%
Total All Funds	$12,424,945	$ 10,305,825	$ 2,119,120	121%	$ 10,636,713	$ 13,119,914	$ (2,483,201)	81%

General Fund YTD Expenditures
12 Month Target = 100%

	Actual	Budget	% of Budget
Mayor and Council	41,932	38,618	109%
General Government	504,786	559,460	90%
Police	1,290,695	1,308,374	99%
Fire	1,668,677	1,581,472	106%
Public Works	909,274	891,283	102%
Building & Licensing	175,844	203,448	86%
Recreation	496,691	464,725	107%
Judicial	94,359	105,076	90%
Parking Lot & Meters	15,324	19,897	77%
Total General Fund	5,197,581	5,172,353	100%

[redacted]

Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	OCRM-land disturbance pmt		6/19/03	6/19/03	426	304120.5085	100.00
	CO-Geotechnical Services	2,970	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Electrical Engineering	5,640	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	Subtotal	76,610	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
			Thomas & Hutton	31716	8/29/03	9/23/03	460	304120.5085	2,055.07
			Thomas & Hutton	32321	9/30/03	10/20/03	467	304120.5085	1,597.23
			Thomas & Hutton	32895	10/31/03	11/14/03	477	304120.5085	4,067.50
			Thomas & Hutton	33393	11/28/03	12/18/03	487	304120.5085	3,325.00
			Thomas & Hutton	34254	12/31/03	1/26/04	497	304120.5085	5,515.00
			Thomas & Hutton	34786	1/30/04	2/25/04	506	304120.5085	1,390.00
									76,040.00

[redacted]

Front Beach Enhancement Project
Financial Summary

Approved Spending

FY2004 Amended Budget		
	Construction	944,444
CO #1 @ contract sign.	Add'l amt for pavers	12,000
	Sidewalks	
	Curb & Gutters	
	Drainage	
	Signage (installation only)	
	Paint	
	Landscaping	
	Fence	
	Parking Meters	89,010
	County Park Gate	-
	Construction Contingency	95,644
	Engineering	95,645
	Subtotal	1,236,743

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Landscape Pavers	App #1	9/25/03	10/2/03	462	304120.5085	51,731.44
Landscape Pavers	App #2	10/30/03	11/14/03	474	304120.5085	22,437.00
Thornleys Service	Y-5-03	11/7/03	11/18/03	479	304120.5085	1,093.75
Thornleys Service	Y-9-03	11/10/03	11/19/03	480	304120.5085	192.50
Landscape Pavers	App #3	11/28/03	12/17/03	486	304120.5085	30,569.40
Landscape Pavers	App #4	12/24/03	1/8/04	492	304120.5085	142,236.77
Schlumberger	IV53065	1/12/04	1/26/04	499	304120.5085	90,782.30
Landscape Pavers	App #5	1/27/04	2/4/04	501	304120.5085	151,440.30
Landscape Pavers	App #6	2/27/04	3/5/04	509	304120.5085	173,310.58
Landscape Pavers	App #7	3/5/04	3/10/04	510	304120.5085	43,776.90
Landscape Pavers	App #8	3/31/04	4/6/04	519	304120.5085	135,737.72
Thomas & Hutton	35371	2/27/04	3/25/04	517	304120.5085	9,630.10
Thomas & Hutton	35737	3/31/04	4/7/04	522	304120.5085	4,310.70
Isle of Palms CPW	Lnscp Pav	38018			304120.5085	1,250.00
Brooks Sign Center	50% DEP	4/26/04	4/27/04	526	304120.5085	2,100.00
Parkeon	IV53571	4/19/04	4/27/04	527	304120.5085	3,010.00
Landscape Pavers	App #9	4/23/04	5/13/04	537	304120.5085	66,375.80
Landscape Pavers	8549	5/14/04	5/19/04	542	304120.5085	5,000.00
Thomas & Hutton	36540	4/30/04	5/19/04	548	304120.5085	5,488.10
Landscape Pavers	8540	4/30/04	5/25/04	551	304120.5085	500.00
Chas Co Public Wks	PW46098	4/29/04	5/25/04	550	304120.5085	753.95
Johnston Signs	20 signs	6/15/04	6/15/04	568	304120.5085	2,628.80
Landscape Pavers	App #10	5/26/04	6/16/04	573	304120.5085	45,611.44
Thomas & Hutton	37244	5/28/04	7/2/04	583	304120.5085	1,603.00
Chas Co Public Wks	PW46491	6/21/04	7/2/04	581	304120.5085	210.15
Landscape Pavers	App #11	6/25/04	7/13/04	586	304120.5085	26,198.45
Thomas & Hutton	38063	6/30/04	7/13/04	587	304120.5085	1,473.60
			Subtotal FY04 Spending			1,019,452.75

[redacted]

Front Beach Enhancement Project
Financial Summary

Approved Spending

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Brooks Sign Center	Bal on Art	7/31/04	8/4/04	594	304120.5085	2,100.00
Reimbursement for damaged tree					304120.5085	(750.00)
Thomas & Hutton	38621	7/30/04	**8/25/04**	601	304120.5085	2,182.00
					Subtotal FY05 Spending	3,532.00

Grand Total Project Approved/Budgeted 1,325,053

Grand Total Project Spent 1,110,236.22

Changes to Original Project/Contingency Items:

1	ER Call Boxes (appv'd @ 10/28/03 Council Mtg)	9,930	
2	CO #2 (appv'd @ 12/9/03 Council Mtg)	21,628	***Paid as part of monthly Landscape Paver invoices***
3	Lower waterline (appv'd @ 1/27/04 Council Mtg)	1,800	***Actual amount paid (see above) was $1250***
4	Purchase of signage (poss offset in PWks Dept)	2,625	***Actual cost = $753.95 paid to Charleston County Public Works***
5	Sea Cabins easement issue (appv'd 9/23/03)	5,000	***Paid as part of monthly Thomas & Hutton invoices (final amt = $280)***
6	Remove 2nd kiosk	(11,400)	
7	Videotaping of inside of stormwater pipes	1,286	***Paid as part of Thornleys invoices***
8	Add public artwork	4,200	
9	Add paving of 10 handicapped spaces	5,000	***Paid as a Landscape Pavers invoice***
	Subtotal changes - applied to Contingency	40,068	

[redacted]

Front Beach Enhancement Project
Financial Summary

Approved Spending

Actual Spending						
Vendor	**Inv #**	**Inv Date**	**Ck Date**	**Ck #**	**Account**	**Amount**

ANALYSIS OF WHERE WE ARE:

Total Approved or Budgeted	1,325,053
Total Spend to Date	(1,110,236)
Total Celebration Cost, net	(5,790)
Less additional expenditures expected:	
Landscape Pavers, remainder of contract	(88,646)
Landscape Pavers, alphabetize bricks (possible)	(1,100)
Landscape Pavers, move signs into sidewalk (possible)	(560)
Thomas & Hutton/WPC for engineering	(4,241)
ER Call boxes	(9,300)
Public Artwork	-
Add back removal of 2nd kiosk	11,865
Add back substitution of loquat trees for cherry laurel	516
Less additional expenditures ***proposed***:	
Additional white fencing	(31,000)
Total Project Surplus	86,560

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Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	*** included in construction contract ***				2,393,765	119,688	27,033	23,673	20,000	2,808,143
Change Order #1 - Rebar and Flood Panels										9,914					9,914
Change Order #2 (partial) - credit for light fixtures donated by LS3P										(2,000)					(2,000)
Change Order #2 (partial) - upgrade conduit from 1" to 2" as required by SCE&G for exterior lighting										626					626
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,402,305			25,073		2,651,362
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	825									18	843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,498									123	4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,331									227	37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee								125			125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	37,331									1,411	38,741
1779	9/23/03	3816	8/31/03	LS3P - Professional Services	33,598									2,276	35,874
1780	9/23/03	303329	9/15/03	McNair Law Firm, PA									17,293		17,293
1789	10/31/03	4116	9/30/03	LS3P - Professional Services	3,733									1,348	5,081
1798	11/21/03	4275	10/31/03	LS3P - Professional Services	7,000									6,096	13,096
1801	12/8/03	11073	10/31/03	Image Master									1,400		1,400
1806	12/8/03	4360	11/30/03	LS3P - Professional Services	2,333									1,199	3,532
1807	1/2/04	APP#1	12/29/03	Harbor Contracting						54,777					54,777
1810	1/21/04	31-Dec	12/31/03	Sottile & Hopkins										60	60
1812	1/27/04	4558	12/31/03	LS3P - Professional Services	3,733									4,943	8,676
1813	1/30/04	APP#2	1/29/04	Harbor Contracting						92,966					92,966
1819	2/25/04	4625	1/31/04	LS3P - Professional Services	3,733									288	4,021
1827	3/10/04	APP#3	3/1/04	Harbor Contracting						218,439					218,439
1832	3/25/04	4800	2/29/04	LS3P - Professional Services	3,733									77	3,811
1836	4/6/04	APP#4	3/30/04	Harbor Contracting						184,645					184,645
1841	4/27/04	5011	3/31/04	LS3P - Professional Services	33,572									346	33,918

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Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	*** included in construction contract ***				2,393,765	119,688	27,033	23,673	20,000	2,808,143
Change Order #1 - Rebar and Flood Panels										9,914					9,914
Change Order #2 (partial) - credit for light fixtures donated by LS3P										(2,000)					(2,000)
Change Order #2 (partial) - upgrade conduit from 1" to 2" as required by SCE&G for exterior lighting										626					626
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,402,305			25,073		2,651,362
1844	5/4/04	APP#5	4/26/04	Harbor Contracting						288,259					288,259
1848	5/25/04	reimb	5/17/04	Harbor Contracting										1,448	1,448
1849	5/25/04	5099	4/30/04	LS3P - Professional Services	4,411									670	5,081
1852	6/8/04	APP#6	5/28/04	Harbor Contracting						227,648					227,648
1863	7/6/04	APP#7	6/29/04	Harbor Contracting						303,092					303,092
1865	7/13/04	5228	5/31/04	LS3P - Professional Services	4,411									68	4,480
1868	7/30/04	APP#8	7/27/04	Harbor Contracting						192,443					192,443
1871	8/11/04	5340	6/30/04	LS3P - Professional Services	4,411									124	4,535
1875	8/25/04	5515	7/31/04	LS3P - Professional Services	4,411									58	4,469
1877	8/31/04	tapfees	8/31/04	IOP CPW								27,033			27,033
1878	9/3/04	APP#9	8/31/04	Harbor Contracting						273,765					273,765
															-
Total Expended					215,986	-	-	-	-	1,836,033	-	27,158	25,073	20,780	2,125,030
Total Remaining on Contracts					**7,998**	**-**	**-**	**-**	**-**	**566,272**	**-**	**(27,158)**	**(0)**	**(20,780)**	**526,332**
Total Remaining on Project					**7,998**	**-**	**-**	**-**	**-**	**566,272**	**119,688**	**(125)**	**(1,400)**	**(780)**	**693,027**

[redacted]

Financial Summary

Approved Spending

Permitting

Dredging

10/28/03 Approval by City Council for Dredging	80,000
11/25/03 Approval by Council for dredging engineering	35,000
Subtotal approved	115,000

Design & Construction

FY04 Amended Budget for Design & Contruction	150,000
Additional amount approved to accept construction bid	56,000
Additional approved for water and electricity	30,000
Additional approved for gate	5,000
Total anticipated and approved for design & construction	241,000

Actual Spending

Vendor	Description	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Hobbs, Upchurch	Dock Permit	4924	6/21/01	6/29/01	708	906120.5065	1,680.00
Hobbs, Upchurch	Dock Permit	5122	7/19/01	7/25/01	715	906120.5065	340.00
Hobbs, Upchurch	Dock Permit	5450	8/24/01	8/29/01	721	906120.5065	900.00
SCDHEC/OCRM	Dock Permit Fee	DOCK PMT	9/5/01	9/5/01	722	906120.5065	50.00
Hobbs, Upchurch	Dock Permit	5610	9/24/01	9/26/01	726	906120.5065	460.00
Hobbs, Upchurch	Dock Permit	7046	5/1/02	5/9/02	852	906120.5065	1,610.00
Hobbs, Upchurch	Dock Permit	7307	6/5/02	6/12/02	865	906120.5065	1,156.01
Hobbs, Upchurch	Dock Permit	7493	7/2/02	7/11/02	881	906120.5065	827.88
Hobbs, Upchurch	Dock Permit	7695	7/30/02	8/7/02	890	906120.5065	660.00
US Army Corp Eng	Dock Permit	DOCK PMT	3/6/03	3/26/03	935	906420.5065	100.00
						Subtotal Permitting	7,783.89
General Engineering	Dock Dredging/Survey	18671E	10/1/03	10/20/03	988	901750.1525	1,181.90
General Engineering	Dredging Contract Prep	19038E	11/7/03	11/14/03	993	901750.1525	602.00
General Engineering	Dredging Oversight	19035E	10/31/03	11/14/03	994	901750.1525	1,518.10
General Engineering	Dredging Oversight	19417E	11/30/03	12/9/03	1002	901750.1525	1,294.00
Marcol Dredging	Dredging	Dredge	12/4/03	12/8/03	1000	901750.1525	70,283.00
General Engineering	Dredging Oversight	19779E	12/31/03	1/21/04	1014	901750.1525	2,841.22
General Engineering	Dredging Oversight	20114E	1/31/04	2/18/04	1023	901750.1525	864.75
						Subtotal Dredging	78,584.97
						Remainder	36,415.03
Hobbs, Upchurch	Dock Design	11271	11/21/03	12/18/03	1005	901750.1525	1,689.67
Hobbs, Upchurch	Dock Design	11475	12/29/03	1/21/04	1015	901750.1525	3,940.00
Hobbs, Upchurch	Dock Design	11536	1/28/04	2/4/04	1022	901750.1525	4,520.00
Sottile & Hopkins	contract review, etc	various	1/31/04			901750.1525	460.00
Hobbs, Upchurch	Dock Design	11935	2/27/04	3/25/04	1036	901750.1525	2,141.82
Hobbs, Upchurch	Dock Design	12077	3/23/04	4/6/04	1039	901750.1525	6,563.64
Hobbs, Upchurch	Dock Design	12367	4/28/04	5/12/04	1045	901750.1525	6,137.63
Hobbs, Upchurch	Dock Design	12652	5/26/04	6/9/04	1049	901750.1525	3,049.44
Dock & Marine	Dock Construction	App#1	5/28/04	6/15/04	1052	901750.1525	54,440.37
Hobbs, Upchurch	Dock Design	12932	6/25/04	7/13/04	1058	901750.1525	2,080.00
Dock & Marine	Dock Construction	App#2	6/30/04	7/30/04	1060	901750.1525	79,128.75
Hobbs, Upchurch	Dock Design/Mgt	13060	7/28/04	8/4/04	1066	901750.1525	680.00
Dock & Marine	Dock Construction	App#3	7/31/04	8/11/04	1068	901750.1525	43,411.56
Hobbs, Upchurch	Dock Design/Mgt	13357	8/26/04	8/31/04	1074	901750.1525	1,060.00
						Subtotal Design & Construction	209,302.88
						Remainder	31,697.12

[redacted]

Financial Summary

Approved Spending

Grand Total Approved	356,000
Muni Acc Tax Fund	114,292
Marina Fund	241,708
Total	356,000

Actual Spending

Vendor	Description	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
						Grand Total Spent	295,671.74
						FY01-FY03 Total	7,783.89
						FY04 Total	242,736.29
						FY05 Total	45,151.56
							295,671.74

Where we are to date:	w/ pedestals
Total approved	356,000
Total spent to date	(295,672)
remainder on construction contract	(29,019)
add back savings on pilings	4,000
remainder on design/construction oversight (est)	(1,538)
gate	(2,850)
Water	(4,750)
Pedestal lights + low profile dock lights	(26,250)
Surplus or (Deficit)	(79)

City of Isle of Palms
Upgrade remaining Windows 98 computers to Windows XP
State Contract Pricing

Current Computer Purchased			Laptop Cost w/ 14" monitor	Laptop Cost w/ 15" monitor	Destop Cost without monitor	with Software	Subtotal	Taxes	Estimated Shipping	Total
Aug 1999	Suggs	Dell Latitude Laptop		1,633		425	2,058	123	50	2,232
Aug 1999	Wilkerson	Dell Latitude Laptop	1,275	-		200	1,475	89	50	1,614
Aug 2000	Pitts	Laptop ~~Dell OptiPlex GX280 Desktop~~	1,275			200	1,475	89	100	1,664
April 2001	Kennedy	Dell OptiPlex GX280 Desktop			841	425	1,266	76	100	1,442
			2,550	1,633	841	1,250	6,274	376	300	6,951

Suggs and Wilkerson machines are experiencing frequent operational difficulties. Pitts and Kennedy machines are functioning OK for the most part, but Chief Buckhannon would like to go ahead and replace all Window 98 machines operating on the City Hall/Police Dept network for internet security reasons.

9/21/04, 5:21 PM

[redacted]

Isle of Palms Fire Department
Temporary Quarters

SELLER	PHONE #	MANUFACTURER	MODEL	YEAR	N/U/R	AVAIL	L	W	BEDROOMS	BATH	APPLIANCES	PRICE	ABLE TO RELOCATE TEMP
Dixie Mfg Homes	851-0533	Cavalier	Englewood	2005	N	2 Weeks	80	16	3	2	YES	$35,264	
Country Squire	572-6742	Clayton	HER16723A	2004	N	Yes	72	16	3	2	YES	$39-$41,000	Yes, but need location
Country Squire	572-6742	Clayton	HER16763A	2004	N	Yes	76	16	3	2	YES	$42-43,000	Yes, but need location
Country Squire	572-6742	Clayton	HER16763B	2004	N	Yes	76	16	3	2	YES	$42-$43,000	Yes, but need location
Country Squire	572-6742	Clayton	HER14763C	2004	N	Yes	76	14	3	2	YES	$39-40,000	Yes, but need location
Country Squire	572-6742	Clayton	HER16522A	2004	N	Yes	52	16	2	1	YES	$35-$37,000	Yes, but need location
Country Squire	572-6742	Clayton	HER1662A	2004	N	Yes	66	16	2	2	YES	$37-$38,000	Yes, but need location
Country Squire	572-6742	Clayton	Freedom 1	2004	N	Yes	72	16	3	2	YES	$36-$38,000	Yes, but need location
Country Squire	572-6742	Clayton	Freedom 1	2005	N	Yes	72	16	3	2	YES	$36-$38,000	Yes, but need location
Country Squire	572-6742	Clayton	Homemaker	2004	N	Yes	80	16	3	2	YES	$36-$38,000	Yes, but need location
Sangaree Homes	875-5050	Cavalier	Englewood	2005	N	2 Weeks	76	16	3	2	YES	$34,996	
Cross Affordable	899-5110	Fleetwood	Westfield	2000	R	Yes	76	16	3	2	Yes	20,200	Yes
Cross Affordable	899-5110	Fleetwood	Weston	2000	R	Yes	76	16	3	2	YES	$20,200	Yes
PRICES INCLUDE ONE TIME DELIVERY AND SET-UP FEE													

[redacted]

Isle of Palms Fire Department
Temporary Quarters

CONTRACTOR TRAILERS RENTALS													
Williams Scotsman	873-5555	(CONSTRUCTION)				Yes	60	24	4	1	No	(18) $40,095	0
NO SHOWER OR APPLIANCES		THIS IS A RENTAL	BASED ON 24 MONTHS AND 18 MONTHS									(24) $51,555	0
Williams Scotsman	872-5555	(CONSTRUCTION)				Yes	60	12	2	1	No	(18) $10,169	0
NO SHOWER OR APPLIANCES THIS IS A RENTAL BASED ON 24 MONTHS AND 18 MONTHS												(24) $13,223	0
PHONE CALLS WERE MADE TO THE FOLLOWING TO REQUEST INFORMATION, INSUFFICIENT OR NO INFORMATION WAS RECEIVED													
Sonny's Camper Trailers		N/A											
Magnolia Homes	553-5715												
America's Best	569-0306						70	16	2	2		$31,000	
America's Best	569-0306			2005			80	16	3	2			

ELEVENTH AVE.

OAK HARBOR BLVD.

TWELFTH AVE.

OAK HARBOR BLVD

TO SULLIVAN'S ISLAND

THIRTEENTH

SC.D.H.P.T. R/W

PALM

PAVILION

BLVD.

LONG

DR.

DRIVE

OAKS

HARBOR

EXISTING STATION 1

2.0AC

TENT 30x80

TRAILER 16x80

TELEPHONE EXCHANGE

CITY HALL

PALM WATER CO.

RESERVOIR TANK

1.5AC.

WATER TANK

2.0 AC

1.2 AC

10E OCEANSIDE VILLAS

BLDG. A

1.0 AC.

1.9 AC.

9.28 AC.

FOURTEENTH AVENUE

MAP 1

This would work if station is relocated or stayed in sewer plot

ELEVENTH AVE.

OAK HARBOR BLVD

TWELFTH AVE.

OAK HARBOR BLVD

TO SULLIVAN'S ISLAND

THIRTEENTH

SCHOFIELD R/W

PALM

BLVD.

PAVILION

LONG

DR.

DRIVE

OAKS

HARBOR

FOURTEENTH AVENUE

SCEBG TRANSFORMER

CITY HALL

PALM WATER CO.

RESERVOIR TANK

WATER TANK

1.5 AC.

2.0 AC

1.2 AC

1.0 AC.

1.9 AC.

9.28 AC.

2.0AC

EXISTING STATION 1

TRAILER 16X80

This would work w/o tent if station is relocated

108 OCEANSIDE VILLAS

BLDG. A

POOL

MAP 1

ELEVENTH AVE.

OAK HARBOR BLVD

TWELFTH AVE.

OAK HARBOR BLVD

TO SULLIVAN'S ISLAND

THIRTEENTH

SC.D.H.P.T. R/W

PALM

BLVD.

LONG

DR.

DRIVE

PAVILION

OAKS

HARBOR

FOURTEENTH AVENUE

TANK

SCE&G TRANSFORMER

CITY HALL

PALM WATER CO.

RESERVOIR TANK

1.5 AC.

WATER TANK

10E OCEANSIDE VILLAS

BLDG. A

1.0 AC.

2.0 AC

1.2 AC

2.0AC

16x80 EXISTING STATION 1

TEMP TRAILER

This will work w/o a tent if Station 1 is relocated

1.9 AC.

9.28 AC.

MAP 1

ELEVENTH AVE.

OAK HARBOR BLVD

TWELFTH AVE.

OAK HARBOR BLVD

TO SULLIVAN'S ISLAND

THIRTEENTH

S.C.D.H.P.T. R/W

PALM

PAVILION

LONG

DRIVE

OAKS

HARBOR

FOURTEENTH AVENUE

TANK

SCE&G TRANSFORMER

CITY HALL

TELEPHONE EXCHANGE

PALM WATER CO.

RESERVOIR TANK

1.5 AC.

WATER TANK

10E OCEANSIDE VILLAS

BLDG. A

1.0 AC.

2.0 AC

1.2 AC

1.9 AC.

9.28 AC

EXISTING STATION 1

16x80 TRAILER

30x80 TENT

This will work if station 1 is relocated to right or stay in the same place.

MAP 1

ELEVENTH AVE.

OAK HARBOR BLVD

TWELFTH AVE.

OAK HARBOR BLVD

TO SULLIVAN'S ISLAND

THIRTEENTH

SC.D.H.P.T R/W

PALM

PAVILION

LONG

DR.

DRIVE

HARBOR

OAKS

BLVD.)

AVENUE

FOURTEENTH

TANK

SCE&G TRANSFORMER

CITY HALL

PALM WATER CC.

RESERVOIR TANK

WATER TANK

1.5 AC.

2.0 AC

1.2 AC

1.0 AC.

1.9 AC.

9.28 AC.

10E OCEANSIDE VILLAS

BLDG. A

EXISTING STATION 1

16X80 Trailer

2.0AC

This will work w/o tent if Station 1 is relocated to right or remains in the same place

MAP 1

ELEVENTH AVE.

OAK HARBOR BLVD

TWELFTH AVE.

OAK HARBOR BLVD

10 SULLIVAN'S ISLAND

THIRTEENTH

PALM

S.C.D.H.P.T. R/W

PAVILION

DR. J. C. LONG

BLVD.

OAKS

HARBOR

DRIVE

EXISTING STATION 1

2.0AC

TELEPHONE EXCHANGE

RESERVOIR TANK

1.5 AC.

WATER TANK

PALM WATER CO.

16X80 TRAILER

2.0 AC

This would work w/o tent if station was relocated

1.2 AC

10E OCEANSIDE VILLAS

BLDG. A

1.0 AC.

1.9 AC.

9.28 AC.

FOURTEENTH AVENUE

CITY HALL

TANK

SCE&G TRANSFORMER

MAP 1

ELEVENTH AVE

OAK HARBOR BLVD

TWELFTH AVE.

OAK HARBOR BLVD

TO SULLIVAN'S ISLAND

THIRTEENTH

PALM

S.C.D.H.F.T. R/W

FOURTEENTH AVENUE

PAVILION

LONG

DR.

DRIVE

OAKS

HARBOR

BLVD.

TELEPHONE EXCHANGE

EXISTING STATION #1

2.0AC

PALM WATER CO.

1.5AC.

RESERVOIR TANK

WATER TANK

CITY HALL

TANK

SCE&G TRANSFORMER

10E OCEANSIDE VILLAS

BLDG. A

1.0 AC.

30x80 Tent

16x80 Trailer

2.0 AC

This will work if station gets relocated or stays in the same place

1.2AC

1.9 AC.

9.28 AC.

MAP 1

MUNICIPAL LINE
TAX DISTRICT LINE

(15) MAP PARCEL NUMBER
50.3 MAP SCALED DIMENSION
(0.AC.(C)) ACREAGE COMPUTED
DENOTES SAME OWNER

SEE TMS 571-7-0

FORTY - FIRST AVENUE

This would work if station is relocated

WILDWOOD ROAD

FRANK SOTTILE LANE

AVE.

DR.

MORGAN'S

DEVILS CREEK

RAMP

STATION 2

LIFT STATION NO. 4

1.4 AC.

1.1 AC.

2.3 AC.

5.52 AC.

3.25 AC.

MAP 2

571-8

MUNICIPAL LINE
TAX DISTRICT LINE
(5) MAP PARCEL NUMBER
50S MAP SCALED DIMENSION
(0.AC.(C) ACREAGE COMPUTED
DENOTES SAME OWNER

SEE TMS 071-7-0

FORTY - FIRST AVENUE

This would work if station is relocated or stays in same spot

EXISTING BOAT STORAGE

16x80 Trailer

30x80 Tent

STATION 2

1.4 AC.

2.3 AC.

1.1 AC.

5.52 AC.

LIFT STATION NO. 4

WILDWOOD ROAD

FRANK SOTILE LANE

AVE.

DR.

MORGAN'S

DRIVE

RAMP

CREEK

MAP 3

3.25 AC

MUNICIPAL LINE
TAX DISTRICT LINE

(15) MAP PARCEL NUMBER
50S MAP SCALED DIMENSION
10 AC.(C) ACREAGE COMPUTED
—— DENOTES SAME OWNER

SEE TMS 571-7-0

EXISTING Boat Trailer / Truck Parking for 8

This would work if station 2 is relocated or if it stays in same spot.

FORTY - FIRST AVENUE

AVE.

DR.

WILDWOOD ROAD

FRANK SOTILE LANE

MORGAN'S

1.4 AC.

1.1 AC.

2.3 AC.

STATION 2 10P

30x80 Tent Trailer 5.52 AC.

LIFT STATION NO. 4

RAMP

CREEK

MAP 2 3.25 AC.

571-8

Isle of Palms Fire Department Memorandum

To : Linda Tucker
From : Chief Graham
Date : 9-17-04
Re : Temporary Fire Stations / Possible Locations

Attached are several proposed locations for temporary fire stations.

Building Department

Douglas does not have any significant concerns with any of the proposed locations.

Water Company

George Gross does not have any significant concerns with any of the proposed locations. He did say that it would be cheaper and easier if we were able to tap water and sewer into the existing stations' plumbing. He will need to make sure that there is adequate flow between the stations and the trailers.

George said that if we get too far away from existing Station 2, we might have to tap into the lift station at the Marina.

As previously stated, Bill said that George agreed to perform the taps at cost, but we will be responsible for laying the lines.

Marina

Brian was hesitant on any immediate discussion concerning our placing trailers and or tents at the Marina. He said he would think about the different options and call me back.

Office Space

If we purchase a third trailer for office space, it could be set up along side of the Station 1 trailer. The sales representative at Cross Affordable Homes said that there is a much faster resale for three bedroom trailers than two bedroom trailers.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name I Found You on the Web!

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-6428 Fax 886-8005

2. Project Director Linda Tucker

Telephone 886-6428 Fax 886-8005

3. Description of Organization, Its Goals and Objectives The City of Isle of Palms is committed to providing municipal police, fire, public works and recreation services to its residents and visitors.

C. Description and Location of Project/Event When out-of-town guests visit the City's web site (www.iop.net) and print out evidence of visiting the site, they can bring the printed page to City Hall and they receive an Isle of Palms T-shirt. This allows the City to trace web activity as well as to continue to do tourism promotion by visitors wearing the City T-shirts. Additionally, it gives the City Hall staff an opportunity to act as Chamber of Commerce/Tourism Guides for visitors to the island.

____ Single Event? __X__ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (100 %) vs. Isle of Palms residents (_____%).

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
N/A

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ 12,611.88

   Date(s) Required: 10/1/04 Lump Sum X Installments_____

5. Other: Amount $ 1,064.66 refunded to Municipal ATAX account for quick T-shirt replenishment during peak tourist season.

6. Total Budget: Amount $ 12,611.88

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 12,611.88 on 10/01/04 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Purchase Order

City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451
(843) 886 - 6428
Fax- (843) 886- 8005

PO #

PO Date

To Be Completed by City Clerk

Vendor:

The Hoove Group
5826 Carolyn Street
Hanahan, SC 29406

843-881-6521 FAX: 566-9153

Deliver To:

City of Isle of Palms
P. O. Box 508
1207 Palm Boulevard
Isle of Palms, SC 29451
(843) 886-6428 Fax: (843) 886-8005

Dept. Head Signature Date

Account #:
50 4120.5090

Quantity	Description	Unit Price	Amount
	IOP T-Shirts for Web Site Give Aways		
	Small	$4.65	$0.00
504	Medium	$4.65	$2343.60
504	Large	$4.65	$2343.60
648	X-Large	$4.65	$3013.20
144	XX-Large	$5.90	$849.60
504	Child's Large	$4.65	$2343.60
	Sales Tax		$653.62
		Total:	$11547.22

Is Check Needed in Advance? YES ☐ NO ☒

Should Check Be: Mailed? ☒ Returned to Dept? ☐

Date PO or Check is Needed: ASAP

Mayor or City Administrator must approve Purchases > $100

Signature: Date:

Purchase Order

City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451
(843) 886 - 6428
Fax- (843) 886- 8005

PO # 10915

PO Date 7/27/04

To Be Completed by City Clerk

Vendor:

The Hoove Group
5826 Carolyn Street
Hanahan, SC 29406

843-881-6521 FAX: 566-9153

Deliver To:

City of Isle of Palms
P. O. Box 508
1207 Palm Boulevard
Isle of Palms, SC 29451
(843) 886-6428 Fax: (843) 886-8005

Dept Head Signature: JT Date: 7/27/04

Account #: 30 4120.5090

Quantity	Description	Unit Price	Total
	IOP T-Shirts for Web Site Give Aways		
72	Childs Large	$4.65	$334.80
72	Medium	$4.65	$334.80
72	Large	$4.65	$334.80
0	X-Large	$4.65	$0.00
	Sales Tax		$60.26
		Total:	$1064.66

Is Check Needed in Advance? YES [ ] NO [X]

Should Check Be: Mailed? [X] Returned to Dept? [ ]

Date PO or Check is Needed: ASAP

Mayor or City Administrator must approve Purchases > $100

Signature: Date: 7/27/04

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Lowcountry Blues Bash

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Box Drawer 508, Isle of Palms, SC 29451

Telephone 886-8294 Fax 886-9857

2. Project Director Norma Jean Page

Telephone 886-8294 Fax 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the IOP Community and those visiting the Island by providing programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment.

C. Description and Location of Project/Event This two (2) day event will be held at the Recreation Department. The Lowcountry Blues Bash of Charleston, organized by Gary Erwin will contract two (2) musical performances on Saturday and Sunday February 12th and 13th. Both days will include two (2) or three (3) different Artists. Performances will be held on Saturday from 5 - 9:00pm and Sunday

____ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event 2/12-2/13 or Project Start _____ Completion 2/13/04

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50% %) vs. Isle of Palms residents (50% %).
Recreation Staff will attempt to get some input from Blues participants concerning there residency. It is difficult to estimate the numbers of residents and numbers of visitors to the Island. It is a well attended event and good for the Isle of Palms.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 5.00 From 12 & under FREE

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 8,600

Date(s) Required: _____ Lump Sum _____ Installments X (as needed for supplies and artists)

5. Other: Amount $_____

6. Total Budget: Amount $ 9,300 (includes Recreation Staff time)

E. Financial Analysis
Recreation Supervisor - 28 hours Part-time employees-3@16 hr
Housekeeping - 8 hours

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

2005 Lowcountry Blues Bash
Estimated Budget

Entertainment	$6,900.00
Stages, chairs, etc.	$600.00
Signs & Advertising	$1,100.00
TOTAL	**8,600.00**

John Short & Jane Copper-Short
P. O. Box 281
Isle of Palms, SC 29451
Tel : (843) 437 1424
E-mail : jshort1942 *a* aol.com

September 10, 2004

Ms. Janet Mauldin
City Clerk
1207 Palm Boulevard
P. O. Box 508
Isle of Palms, SC 29451

Dear Ms. Mauldin,

Enclosed please find a supplementary application for Accommodation Tax Funds. I am submitting this supplementary application on behalf of the Charleston Symphony Orchestra League (CSOL). This application for additional funds follows our successful initial application for funds dated 07/14/04 in the sum of $5,000.00 in support of the Wild Dunes House Tour 2004 to be held on November 6, 2004. This current application is for additional funds of $2,000.00.

The following are the reasons for asking for additional funding:

In the area of shuttle bus transport both to and within Wild Dunes we completely under calculated the potential cost. This was due to a number of reasons.
Firstly, the availability of large buses for transport to Wild Dunes is very limited due to buses being booked for a High School regional band competition. We have found two large buses but the total charge is near $2,000 instead of the $1,000 budgeted.
Secondly, we had relied on sponsors giving us smaller buses for transport within Wild Dunes as we did last year. Unfortunately the major sponsor this year has a prior paying commitment and will not be able to support us. Costs for the rental of smaller buses are now some $1,800 compared to the $1,300 we had budgeted.
Thirdly, in general the overall cost of any transport has risen with the costs of fuel and overhead.
Transport at the event last year was a major problem and this year we must take the necessary steps to ensure that people are moved in a timely manner if the Tour is to be a success.

In the area of advertising we had budgeted $700 as an approximate cost. Advertising costs have risen and this year we have to pay for advertising that last year was given to us free or at a nominal charge. The Committee organizing the Tour this year also has decided to spread advertising over a wider area in order to attract more people. This is especially true in the newer sub-divisions of Mt. Pleasant. We believe our advertising

budget with extra costs and new advertising outlets should be in the order of $1,000 to $1,200.

In the Table below we are summarizing the differences between our original budget and our new budget to support our supplementary application for $2,000.00 in additional Accommodation Tax Funds.

Subject	07/14/04 budget	09/10/04 budget
Publicity – printing of rack cards, posters, tickets and program	$2,000.00	$2,000.00
Transport – hire of large buses for transport to Wild Dunes	$1,000.00	$2,000.00
Transport - within Wild Dunes with small vans/buses	$1,300.00	$1,800.00
Advertising – purchase of space in various publications	$700.00	$1,200.00
TOTAL	**$5,000.00**	**$7,000.00**

In terms of organization of the Tour we have chosen the properties to be viewed, have florists as sponsors to provide house decorations. Tickets are on sale at 10 outlets and can be purchased on-line by visiting the web site www.csolinc.org. At the moment we have nearly 100 volunteers who will give their time to make the Tour a success but more are needed. All in all we are well organized and virtually ready for the Tour except in such areas as really detailed planning of bus routes and visitor flows within the properties on view.

We sincerely hope that the Accommodation Tax Committee will sympathetically consider our supplementary application for Accommodation Tax Funds at their next meeting. Please let me know when the next meeting is and we will attend the meeting to support this application and answer any questions the Committee may have.

Thank you for your time and attention to this matter.

Yours sincerely,



John Short – Co-Chair CSOL Wild Dunes Island House Tour 2004

SUPPLEMENTARY APPLICATION
TO THAT GRANTED 7/14/2004

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name CSOL WILD DUNES HOUSE TOUR

B. Applicant Organization CHARLESTON SYMPHONY ORCHESTRA LEAGUE (CSOL)

1. Mailing Address P.O. BOX 20397, CHARLESTON, SC 29413

Telephone (843) 723 7528 Fax _____

2. Project Director JOHN SHORT AND JANE COPPER-SHORT (CO-CHAIRS)

Telephone (843) 437 1424 Fax (843) 849 3051

3. Description of Organization, Its Goals and Objectives
THE MISSION AND OBJECTIVES OF THE CHARLESTON SYMPHONY ORCHESTRA LEAGUE (CSOL) ARE ATTACHED TO THIS APPLICATION

C. Description and Location of Project/Event
THIS PROJECT WILL BE HELD IN THE COMMUNITY OF WILD DUNES, ISLE OF PALMS. SIX PROPERTIES WILL BE ON VIEW DURING THE HOUSE TOUR. THE OBJECTIVES OF THE HOUSE TOUR ARE (A) TO DEMONSTRATE THE DIVERSITY OF HOMES IN WILD DUNES, AND (B) BY TICKET SALES AND SPONSORSHIP TO RAISE MONEY FOR THE CHARLESTON SYMPHONY ORCHESTRA.

YES Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event 11/06/2004 or Project Start _____ Completion 11/06/2004

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (90 %) vs. Isle of Palms residents (10 %).
A REVIEW OF LAST YEARS TICKET SALES SHOWS 90% OF TICKET SALES CAME FROM FROM PURCHASERS NOT RESIDENT ON THE ISLE OF PALMS

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 3,000 From
WILD DUNES REAL ESTATE.

2. Entry Fees : Amount $ 25,500 From TICKET SALES.

3. Donations: Amount $ 2,300 From VARIOUS SPONSORS AS AT 9/10/2004

4. Accommodations Tax Funds Request: Amount $ 2000 AS SUPPLEMENTAL FUNDS.

Date(s) Required: BY 12/31/04 Lump Sum _____ Installments YES

5. Other: Amount $ 600 BY SALE OF CSOL SPONSORED MATERIALS

6. Total Budget: Amount $ 7000.

E. Financial Analysis

Please Provide Line Item Budget for Event or Project - ATTACHED LETTER DETAILS.

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project 12/31/2004

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

✓ (2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date. INVOICES WILL BE RELATED TO (A) PRINTING. (PUBLICITY) (B) ADVERTISING SPACE (C) TRANSPORT - PROVISION OF SHUTTLE BUSES.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday of every other month beginning January 2003, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting. Other meetings may be called as necessary.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net
Fax: 843-886-8005

Accommodations Tax Detail Form

Beginning November 1, 2003, all recipients of State Accommodations Tax Funds must provide the following detail as requested by the State-level Accommodations Tax Tourism Expenditure Review Committee.

Attendance counts, with tourists separately identified, must be supplied to the City of Isle of Palms Accommodations Tax Advisory Committee as soon as possible after the event or project is complete. The contact person for this information is Janet Mauldin, jmauldin@iop.net, 843-886-6428.

Please be as specific as possible when you indicate how your project or event promotes tourism on the Isle of Palms

Organization/Event/Project name: CSOL WILD DUNES HOUSE TOUR 2004

Are you a not-for-profit organization? (Y) N **Federal Tax ID** 57-6000192 CHARLESTON SYMPHONY ORCHESTRA

Project/Event Description: THIS PROJECT WILL BE HELD IN THE COMMUNITY OF WILD DUNES, ISLE OF PALMS ON NOVEMBER 6, 2004. SIX (6) PROPERTIES WILL BE ON VIEW DURING THE HOUSE TOUR. THE OBJECTIVES OF THE HOUSE TOUR ARE (A) TO DEMONSTRATE THE DIVERSITY OF THE HOMES IN WILD DUNES, AND (B) BY TICKET SALES AND SPONSORSHIP TO RAISE MONEY FOR THE CHARLESTON SYMPHONY ORCHESTRA.

	Previous year	Current year
Date(s) of Event	11/01/2003	11/06/2004.
Total expense budget	$ 3612.72	$ 7,000.00 *
Total revenue budget	$ 30,062.72	$ 35,000.00 *
Amt funded by IOP accommodations taxes	$ 3612.72	$ 7,000.00
Amt funded by other county/municipal accommodations taxes	$ ZERO	$ ZERO

* PROJECTED

Actual Attendance Statistics:

IOP Residents	UNKOWN IN DETAIL.	
Charleston Area Residents		
Other SC Residents		
Out of State Residents		
Total attendance/participants	APPROXIMATELY 700	PROJECTED 1100

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 8/31/04

CASH @ BB&T	$ (8,338)
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	301,598
ACCOUNTS RECEIVABLE	2,802
AMOUNTS DUE FROM OTHER FUNDS	503
TOTAL ASSETS	296,565
ACCOUNTS PAYABLE	4,717
AMOUNTS DUE TO OTHER FUNDS	-
FUND BALANCE Beginning	348,765
Excess Revenues Over/(Under) Expenditures	(56,916)
FUND BALANCE	291,849
TOTAL LIABILITIES & FUND BALANCE	$ 296,565

Interest Rates for August 2004:

BB&T	1.00%
LGIP	1.51%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 2 Months Ending August 31, 2004
Fiscal Year Ending June 30, 2005

Date	Description	Total

Revenues

7/31/04	July Interest	$ 211.93
8/31/04	August Interest	380.93

Grand Total $ 592.86

Summary:		
Accommodations Taxes*	$	-
Less Expenditures to CVB/MPVC		-
Net Accommodations Taxes		-
Interest		592.86
Total to be considered by Committee	$	592.86

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/30/04	2463	SCE&G	electricity	77.88			
8/4/04	2468	IOP CPW	water & irrigation	1,763.00			
8/6/04	2471	Port City Paper	cleaning and paper supplies	303.01			
8/18/04	2474	Sam's Club	smoke alarm for beach restrms	20.64			
8/25/04	2477	SCE&G	electricity	73.85			
9/9/04	2482	IOP CPW	water & irrigation	2,939.00			
9/9/04	2485	Port City Paper	cleaning and paper supplies	655.63			
				5,833.01	50,868.00		45,034.99
IOP website T-shirt Promo							
7/31/04		sold tshirts		(150.00)			
8/31/04		sold tshirts		(20.00)			
				(170.00)	-	6,112.36	6,282.36
Irrigation at Breach Inlet Sign							
8/4/04	2468	IOP CPW	irrigation meter	15.00			
9/9/04	2482	IOP CPW	irrigation meter	15.00			
				30.00	180.00	-	150.00
BB&T Bank Service Charges							
7/31/04		BB&T		9.40			
8/31/04		BB&T		16.77			
				26.17	200.00	-	173.83

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
Charleston CVB - 30% Tourism Promotion Funds							
				-	222,000.00	-	222,000.00
Isle of Palms/Mount Pleasant Visitor's Center Support							
				-	10,000.00	-	10,000.00
www.iop.net Website Maintenance							
				-	3,000.00		3,000.00
Spoleto Festival, USA							
				-	-	10,000.00	10,000.00
Isle of Palms Beach Run, 2004						7,992.62	
		*** carried forward from FY2004 ***		(2,758.00)			
		entry fees/sponsorships		111.30			
7/22/04	2462	Norma Jean Page	reimburse for Coca Cola purchase	144.56			
7/24/04	2457	Papa John's Pizza	pizza for runners	99.13			
8/4/04	2470	Office Depot	water and cups for beach run	(180.00)			
8/4/04		entry fees/sponsorships		231.50			
8/18/04	2473	Piggly Wiggly	fruit for beach run				
				(2,351.51)	-	7,992.62	10,344.13

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
Something Blue, 2005							
				-	-	7,850.00	7,850.00
Isle of Palms Beach Run, 2005							
				-	-	8,000.00	8,000.00
IOP Connector Run and Walk for the Child, 2005							
7/8/04	7/2/04	contribution restricted to advertising and promotions		5,000.00			
				5,000.00	-	5,000.00	-
4th of July Fireworks - Year 2004							
		*** carried forward from FY2004 ***				16,958.32	
7/6/04	2442	Dollar Store	glow sticks for staff	46.64			
7/8/04	2448	Dollar Tree	meal supplies	27.56			
7/8/04	2451	Creative Catering	BBQ meal for staff, etc	226.80			
7/8/04	2452	IOP Hardware	fasteners	5.00			
7/8/04	2453	Zambelli Fireworks	balance due on 2004 show	8,800.00			
7/30/04	2464	Sam's Club	water, gatorade, meal supplies	97.63			
7/30/04	2465	Target	meal supplies	18.52			
7/30/04	2467	Wal-Mart	meal supplies	78.16			
8/4/04	2469	Lowe's	caution signs, pipe, repairs to pier	156.62			
9/9/04	2481	Bi-Lo	fruit	20.62			
				9,477.55	-	16,958.32	7,480.77

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2005							
				-	-	-	-
IOP Marina Bulkhead Replacement Design & Permitting							
				-	43,125.00	-	43,125.00
IOP Marina Bulkhead Replacement (50% of cost)							
			Transfer to Marina Fund for Bulkhead "Savings"	-			
				-	100,000.00	-	100,000.00
IOP Marina Debt Payment							
				-			
				-	136,250.00	-	136,250.00
"Blue Wave" Certification							
				-	-	-	-

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
SC Film Coast Guide							
				-	-	-	-
Street Print Crosswalk on Palm Blvd (50% of cost)							
				-	2,000.00	-	2,000.00
Emergency Access Gate, IOP County Park (50% of cost)							
				-	5,000.00	-	5,000.00
Resurface Rec Dept Tennis & Basketball Courts (50% of cost)							
				-	6,750.00	-	6,750.00
Piccolo Spoleto Sand Sculpting Contest							
7/31/04			proceeds 2004	(26.39)			
				(26.39)	-	-	26.39

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
Police Department Patrol Car							
				-	21,500.00	-	21,500.00
Police Dept Body Armor							
				-	2,500.00	-	2,500.00
Police Dept Radar Unit Replacement							
				-	2,500.00	-	2,500.00
blank							
				-		-	-
Lease Payment, Fire Dept Pumper (25%)							
7/13/04	2455	BB&T Leasing	3rd annual lease pmt, princ & int	7,868.00			
				7,868.00	7,868.00	-	-

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
Lease Payment, Fire Dept Ladder Truck (25%)							
8/26/04	2479	BB&T Leasing	2nd annual lease pmt, princ & int	20,528.16			
				20,528.16	20,528.00	-	(0.16)
Lease Payment, Garbage Packer (25%)							
7/13/04	2455	BB&T Leasing	3rd annual lease pmt, princ & int	4,822.00			
				4,822.00	4,822.00	-	-
Lease Payment, Fire Pumper/Ladder Combo							
				-	13,802.00	-	13,802.00
Half Rubber Tournament, 2004							
7/6/04	2456	Low Country True Value	netting for half rubber	130.30			
7/27/04	2459	Burnett Lime Company	goal line marking, half rubber	84.27			
8/13/04			entry fees, sponsorships	(280.00)			
8/18/04	2472	All American Awards	half rubber trophies	273.48			
8/20/04	2475		cash prize for tournament	1,000.00			
8/20/04	2476	Post and Courier	advertising	2,291.33			
8/23/04			entry fees, sponsorships	(1,320.00)			
8/25/04	2478	The Hoove Group	177 Half Rubber tshirts	1,179.78			
9/9/04	2480	Access Portable Toilets	rental on 2 Port-a-johns	127.20			
9/9/04	2483	IOP Hardware	supplies for playing field	24.50			
9/9/04	2484	Lowe's	cable ties	28.01			
				3,538.87	-	3,500.00	(38.87)

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
Ultimate Frisbee 2004							
9/9/04	2484	Lowe's	supplies; pipe, couplings, etc	21.86			
				21.86	-		(21.86)
blank							
				-	-	-	-
Easter Egg Hunt							
				-	-	-	-
Beach Trash Barrels							
				-	1,000.00	-	1,000.00
IOP Brochure							
		*** carryforward from FY2004 ***				14,760.00	
7/30/04	2466	Nelson Printing	IOP Brochure design	3,414.20			
				3,414.20	-		(3,414.20)

State Accommodations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/04
(Organized by Project)
Fiscal Year Ending June 30, 2005

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2005 Budget	C Committee Approved	B+C-A (Over)/ Under
Charleston Symphony IOP House Tour 2004							
				-	-	-	-
Miscellaneous							
8/25/01		BellSouth	credit on FY04 dialup charges	-503.09			
				(503.09)	1,000.00	-	1,503.09
Unexpended Projects							
						2,000.00	
				-	100,000.00	2,000.00	102,000.00
Grand Total				57,508.83	754,893.00	67,413.30	764,797.47

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/05

		Updated 8/31/04
65% for Tourism Related Expenditures	budget	$ 503,000
Add: Interest Earned	budget	2,800
Less: Expenditures		
****** FY04 BUDGETED ******		
Principal and interest on marina debt (39%)	budget	136,250
Marina Bulkhead Replacement	budget	100,000
Marina Bulkhead Design & Permitting	budget	43,125
Public Restroom Operations	budget	50,868
Police department patrol vehicle	budget	21,500
Police body armor	budget	2,500
Police radar unit	budget	2,500
Internet and Website Support	budget	3,000
Lease payment on Fire pumper truck (25%)	budget	7,868
Lease payment on Fire ladder truck (25%)	budget	20,528
Lease payment on Fire pumper/miniladder (25%)	budget	13,802
Lease payment on PW garbage truck (25%)	budget	4,822
Emergency access gate, IOP County Park (50%)	budget	5,000
Street Print Crosswalk (50%)	budget	2,000
Resurface Rec Tennis & Basketball Courts	budget	6,750
Miscellaneous (garbage cans, water, etc.)	budget	2,380
Subtotal		422,893
****** PROJECTS APPROVED THUS FAR ******		
July 2004 Fireworks ***Carryforward***		16,717
IOP Beach Run 2004 ***Carryforward***		4,931
Half Rubber Tournament ***Carryforward***		3,500
IOP Brochure ***Carryforward***		reduced ~~12,835~~
CSO House Tour 2004		~~5,000~~ 7,000
Beach Identification Project		850
Light Connector Flag		2,500
Subtotal		41,434
****** PROJECTS TYPICALLY APPROVED ******		
"I Found You on the Web" www.iop.net Tshirts		~~6,000~~ 12,612
Spoleto Festival 2005		10,000
Easter Egg Hunt 2005		1,000
Piccolo Spoleto Sand Sculpting 2005		2,084
IOP Connector Run & Walk for the Child 2005		5,000
IOP Beach Run 2005		8,000
Half Rubber Tournament 2005		3,500
Something Blue 2005		~~7,850~~ 5,600
July 4th Fireworks 2005		28,500
Subtotal		71,934
Total Estimated Expenditures		536,261
Surplus / (Deficit) for the Year		(30,461)
Surplus / (Deficit) from Prior Years		348,765 347,339

City of Isle of Palms
Budget for the Fiscal Year beginning July 1, 2004 and ending June 30, 2005

Estimated Property Tax - $300,000 Owner Occupied Home

2003 Millage

Appraised value	$ 300,000	$ 300,000
Assessment ratio on owner occupied homes	4%	4%
Assessed value	12,000.00	12,000.00
Tax Year 2003 millage rate	0.0279	0.0279
2003 IOP Taxes prior to local option sales tax credit	$ 334.80	$ 334.80

2004 Millage

	With CPI Increase	*Without CPI Increase*
Appraised value	$ 300,000	$ 300,000
Assessment ratio on owner occupied homes	4%	4%
Assessed value	12,000.00	12,000.00
Tax Year 2004 estimated millage rate	0.0285	0.0279
2004 IOP Taxes prior to local option sales tax credit	$ 342.00	$ 334.80
Difference due to CPI	$ 7.20	

Increase in taxes paid to the City of Isle of Palms	**$ 7.20**	**$ -**
Increase in taxes per $100,000 in appraised value	**$ 2.40**	**$ -**

* ***2004 Millage calculation:***

	w/ CPI	w/out CPI
2003 Millage	0.0279	0.0279
2.3% CPI	0.0006	0.0000
	0.0285	0.0279

City of Isle of Palms
Budget for the Fiscal Year beginning July 1, 2004 and ending June 30, 2005

Estimated Property Tax - $300,000 Non-Owner Occupied Home

2003 Millage	Appraised value	$ 300,000	$ 300,000
	Assessment ratio on non-owner occupied homes	6%	6%
	Assessed value	18,000.00	18,000.00
	Tax Year 2003 millage rate	0.0279	0.0279
	2003 IOP Taxes prior to local option sales tax credit	$ 502.20	$ 502.20

		With CPI Increase	*Without CPI Increase*
2004 Millage	Appraised value	$ 300,000	$ 300,000
	Assessment ratio on non-owner occupied homes	6%	6%
	Assessed value	18,000.00	18,000.00
	Tax Year 2004 estimated millage rate	0.0285	0.0279
	2004 IOP Taxes prior to local option sales tax credit	$ 513.00	$ 502.20
	Difference due to CPI	$ 10.80	

Increase in taxes paid to the City of Isle of Palms	**$ 10.80**	**$ -**
Increase in taxes per $100,000 in appraised value	**$ 3.60**	**$ -**

* **2004 Millage calculation:**

2003 Millage	**0.0279**	**0.0279**
2.3% CPI	**0.0006**	**0.0000**
	0.0285	**0.0279**

COPY

AGREEMENT COVERING AREA LIGHTING
CITY OF ISLE OF PALMS
24 28TH AVENUE
ISLE OF PALMS, SOUTH CAROLINA 29451-2431

THIS AGREEMENT is entered into this 28th day of June 2004, by and between the City of Isle of Palms, "Customer", and the South Carolina Electric & Gas Company, "Company".

WITNESSETH: That in consideration of the mutual covenants and agreements herein contained, the same to be well and truly kept and performed, the sums of money to be paid, and the services to be rendered, the parties hereto covenant and agree with each other as follow, namely:

ARTICLE I

TERM: This contract shall continue for the full initial term of ten years unless an early termination is mutually agreed upon. Thereafter, it will extend automatically until terminated by either party giving the other a written two- month minimum termination notice.

ARTICLE II

TERMINATION: Should Customer terminate this Contract for any reason, either during the initial term or any extension thereof, unless waived as provided for herein, Customer shall pay to company a termination charge equal to the total installed cost of facilities funded by Company, less salvage value of all facilities dedicated solely for serving Customer, plus the cost of removal, all as determined by Company in accordance with its standard accounting practices; provided, however, that the termination charge shall not be less than zero. Company may waive a portion or all of the termination charge where (1) a successor contract is executed prior to termination of this Contract, (2) Customer is able to furnish Company with satisfactory evidence that a successor customer will occupy the premises within a reasonable time and contract for substantially the same service facilities, or (3) the facilities for serving have been fully depreciated.

ARTICLE III

INSTALLATION AND MAINTENANCE: The Company agrees to provide and install underground wiring and appurtenances for eleven (11) 175 watt, MV, acorn style luminaires, mounted on eleven (11) 17' black standard fiberglass poles. This lighting installation will be located at the City of Isle of Palms Recreation Center, 24 28th Avenue, IOP, SC 29451-2431. These lights are referenced as lights #1 through #11 on work order #7636. The delivery voltage to these fixtures shall be 120v. Upon completion of the

installation, the Company will maintain ownership of all poles and fixtures. The Customer must notify the Company of any non-functioning or mal-functioning lights. The Company will not be responsible for any landscape or pavement replacement following installation or future maintenance. Customer will maintain a minimum working distance of 12' around each decorative light. Customer will be responsible for any and all light relocation costs.

ARTICLE IV

REPLACEMENT AND MAINTENANCE - ORDINARY: The Company shall perform all ordinary replacement and maintenance on the equipment and appurtenances. This shall include the replacement of lamps and photocells which are within the Company's standard specifications. The replacement lamps shall be limited to the Company's standard 175-watt MV lamps and the replacement photocells shall be limited to the Company's standard twist-lock photocell. The Company will retain ownership of these facilities located on the Customer's premises.

ARTICLE V

REPLACEMENT AND MAINTENANCE - EXTRAORDINARY: The Company is responsible for the replacement and maintenance of extraordinary equipment and appurtenances. This shall include the replacement of poles, luminaries, and other associated equipment due to normal wear and tear. In the event of accidental damage or vandalism, the Company shall bill the Customer and hold Customer responsible for all extraordinary replacement and maintenance work that is not recovered from third parties.

ARTICLE VI

LIGHTING SERVICE: The Company shall provide reliable lighting service from dusk (one half (1/2) hour after sunset) to dawn (one half (1/2) hour before sunrise) each night during the contract period for a total of approximately four thousand (4000) hours of lighting per year. Customer agrees that lighting provided is ornamental in nature and is not designed for parking lot security. Company does not guarantee lighting level for security purposes.

ARTICLE VII

RATE: Customer shall be billed in accordance with Company's "Underground Lighting" Rate 18, which is currently $12.92 per light and $9.00 per pole per month, based on the current rate. The rate charges per month for the eleven lights total $241.12 plus applicable sales tax and franchise fees. This rate is subject to change upon periodic review by the South Carolina Public Service Commission, as prescribed by law.

ARTICLE VIII

AID-TO-CONSTRUCTION: Customer has requested and Company has agreed to install facilities in the amount of $566.00 that exceed four times the estimated annual revenue excluding fuel revenue to be derived by the Company. In consideration of this excess investment, Customer has agreed to pay Company an initial customer contribution of $566.00. Customer agrees to provide and install all two-inch schedule 40 gray electrical PVC conduit per SCE&G specifications.

ARTICLE IX

COVENANTS: This agreement is an entire contract, each stipulation thereto being a part of the consideration for every other, and the terms, covenants, and conditions thereof inure to the benefit of and bind the successors and assigns of each of the parties hereto, as well as the parties themselves.

WITNESS:

SOUTH CAROLINA ELECTRIC & GAS CO.

_____

By: _____
W. K. Kissam
Title: Vice President, Electric Service

Date: _____

WITNESS:

CITY OF ISLE OF PALMS

_____

By: _____

(Print Name): _____

Title: _____

Date: _____

Contract No.

RATE 18

UNDERGROUND STREET LIGHTING

AVAILABILITY

This rate is available to customers using the Company's electric service for street and area lighting served from existing underground distribution facilities.

APPLICABILITY

Applicable only to outdoor lighting with ballast operated vapor lamp fixtures, either mercury vapor (MV), high pressure sodium (HPS), or metal halide (MH), and with poles conforming to Company specifications. Services will be rendered only at locations that, solely in the opinion of the Company, are readily accessible for maintenance. If the Company is required to install light fixtures on poles other than those described herein, the Company will determine in each case the amount and form of payment required.

RATE PER LUMINARIES

SIZE AND DESCRIPTION			Lamp Charges per Month	Kwhrs. per Month
7,500 Lumens	(MV) (175W) (Acorn, Round, or Octagonal Style)*		$ 12.92	72
10,000 Lumens	(MV) (250W) (Acorn, Round, or Octagonal Style)*		$ 13.62	92
15,000 Lumens	(HPS) (150W) (Acorn, Round, or Octagonal Style)*		$ 14.05	63
36,000 Lumens	(MH) (400W)	Hatbox	$ 27.78	157
50,000 Lumens	(HPS) (400W)	Hatbox	$ 26.47	152
110,000 Lumens	(MH) (1000W)	Hatbox	$ 40.76	355
140,000 Lumens	(HPS) (1000W)	Hatbox	$ 36.55	360

RATE PER POLE

12' Smooth/Fluted Aluminum (Mounted Height)	$ 22.00
14' Smooth/Fluted Aluminum (Mounted Height)	$ 22.65
17' Standard Fiberglass (Mounted Height)	$ 9.00
42' Square Aluminum/Direct Buried (35' Mounted Height)	$ 24.00
42' Round Aluminum/Direct Buried (35' Mounted Height)	$ 24.00
35' Round Base/Base Mounted (Add Base To Determine Mounted Height))	$ 32.00
35' Square Base/Base Mounted (Add Base To Determine Mounted Height)	$ 35.00

*The lights described above may be installed in new or existing residential subdivisions at the ratio of one light for either every four (4) or six (6) metered residences. An administrative charge of $2.00 will be added to each fixture billed under this provision. Each monthly bill rendered will include an amount for the installed lighting. Such amount will be determined by adding the appropriate charges above for the installed luminaries, pole and administrative charge and dividing such charge by either four (4) or six (6).

REPLACEMENT OF EXISTING SYSTEMS

In the event that the customer desires to replace an existing lighting system owned and operated by the company, the customer shall be required to pay to the Company an amount equal to the provision for early contract termination listed below.

RATE 18

UNDERGROUND
STREET LIGHTING

PROVISION FOR EARLY CONTRACT TERMINATION

In the event that the customer terminates the contract prior to the end of the contract term, the customer shall pay as the termination charge the appropriate charges above excluding fuel for the remainder of the contract term; plus the sum of original cost of the installed equipment , less accumulated depreciation through the effective termination date, plus removal and disposal costs, plus environmental remediation costs less any applicable salvage values, the total of which shall in no case be less than zero.

MINIMUM CHARGE

When construction costs exceed four (4) times the estimated annual revenue excluding fuel revenue to be derived by the Company, the customer may make a contribution in aid of construction of the excess cost or pay the Company's standard facility rate on the excess construction cost in addition to the rate charges above.

ADJUSTMENT FOR FUEL COSTS

Fuel costs of $.01821 per Kwhr. are included in the monthly lamp charge and are subject to adjustment by order of the Public Service Commission of South Carolina.

STORM DAMAGE COMPONENT

The energy charges above include a storm damage component of $.00152 per Kwhr. for accumulation of a storm damage reserve.

SALES AND FRANCHISE TAX

To the above will be added any applicable sales tax, franchise fee or business license tax which may be assessed by any state or local governmental body.

PAYMENT TERMS

All bills are net and payable when rendered.

TERM OF CONTRACT

Contracts under this rate shall be written for a period of not less than ten (10) years. The Company reserves the right to remove its facilities when subject to vandalism or for other cogent reasons.

SPECIAL PROVISIONS

The Company will furnish, erect, operate and maintain all necessary equipment in accordance with its standard specifications. Standard service for post top decorative lamps requiring underground wiring shall include one hundred twenty five feet of service conductor, all necessary trenching and back-filling in normal, unimproved soil at a cost of $3.10 per foot. Non-standard equipment or installation in extraordinary conditions such as, but not limited to, landscaped areas, paved areas, or extremely rocky or wet soil will require the customer to pay the difference in cost between such non-standard equipment and/or extraordinary conditions and the standard service installed under normal conditions and standard service installed under normal conditions or pay to the Company its normal monthly facility charge based on such difference in costs.

GENERAL TERMS AND CONDITIONS

The Company's General Terms and Conditions are incorporated by reference and a part of this rate schedule. Service hereunder is subject to Rules and Regulations for Electric Service of the Public Service Commission of South Carolina.

GENERAL TERMS AND CONDITIONS

I. GENERAL

A. FOREWORD

1. In contemplation of the mutual protection of both South Carolina Electric & Gas Company and its Customers and for the purpose of rendering an impartial and more satisfactory service, the General Terms and Conditions of the Company are hereby set forth and filed with the Public Service Commission of South Carolina, which has jurisdiction over public utilities, so as to read as hereinafter set forth; the same being incorporated by reference in each contract or agreement for service.

2. These Terms and Conditions are supplementary to the Rules and Regulations issued by the Public Service Commission of South Carolina covering the operation of electric utilities in the State of South Carolina.

3. These Terms and Conditions may be supplemented for specific Customers by contract.

4. South Carolina Electric & Gas Company is referred to herein as "Company", and the user or prospective user is referred to as "Customer". The Public Service Commission of South Carolina is referred to as "Commission".

B. Application

Provisions of these Terms and Conditions apply to all persons, partnerships, corporations or others designated as Customers who are lawfully receiving electric service from Company under the prescribed Rate Schedules or contracts filed with the Commission. Receipt of service shall constitute a contract between Customers and Company. No contract may be transferred without the written consent of the Company.

C. Term of Service

The rates prescribed by the Commission are based upon the supply of service to each individual Customer for a period of not less than one year, except as otherwise specifically provided under the terms of the particular Rate Schedule or contract covering such service.

D. Terms and Conditions

The Terms and Conditions contained herein are a part of every contract for service entered into by the Company and govern all classes of service where applicable unless specifically modified as a provision or provisions contained in a particular Rate Schedule or contract.

E. Selection of Appropriate Rate

Where two or more Rate Schedules are available, the Company will attempt to assist the Customer to a reasonable extent in determining which Schedule to select. The Company may allow a buildup period not to exceed six months for new and expanding accounts during which time the contract demand and/or minimum demand specified in the Rate Schedule may be waived. It is the responsibility of the Customer to select the Rate and the Company will not assume responsibility for the choice.

F. Temporary Service

Temporary or seasonal service will be furnished under the appropriate General Service Rate Schedule to any Customer. Temporary service shall include all construction services having a life expectancy of one year or less. Payment is required in advance for the full cost of erecting and removing all lines, transformers, and other service facilities necessary for the supply of such service.

G. Statements by Agents

No representative of the Company has authority to modify any Rule of the Commission, provisions of Rate Schedules or to bind the Company by any promise or representation contrary thereto.

II. DEFINITIONS

Except where the context otherwise indicates another or different meaning or intent, the following terms are intended and used and shall be construed to have meanings as follows:

A. "Day" shall mean period of twenty-four (24) consecutive hours beginning at 12 o'clock Midnight Eastern Time or at such other hours as may be designated.

B. "Month" or "Billing Month" shall mean the period between any two (2) regular readings of Company's meters which shall not be less than twenty-eight (28) days or more than thirty-four (34) days.

C. "Year", unless otherwise designated, shall mean a period of 365 days commencing with the day of first delivery of electricity hereunder, and each 365 days thereafter except that in a year having a date of February 29, such year shall consist of 366 days.

D. "Premises" shall mean home, apartment, dwelling unit, shop, factory, business location (including signs and water and sewage pumps), church, or other building or structure which shelters the Customer for his individual or collective occupancy where all services may be taken from a single connection.

E. "Service Point" or "Point of Interconnection" shall mean the point at which Company's and Customer's conductors are connected.

F. "Standard Service" means a single service per premises from one electrical source and from existing overhead facilities.

III. CONDITIONS OF SERVICE

A. GENERAL

The Customer shall consult with and furnish to the Company such information as the Company may require to determine the availability of the Company's Service at a particular location before proceeding with plans for any new or additional electric loads. No new or additional electric loads will be served if it is determined that such service will jeopardize service to existing Customers. Failure to give notice of additions or changes in load or location shall render the Customer liable for any damage to the meters or other apparatus and equipment of the Company, the Customer and/or other Customers caused by the additional load or changed installation.

B. Character of Service

Electric energy supplied by the Company shall be standard alternating current at a frequency of approximately 60 hertz and shall be delivered only at voltages and phases as specified by the Company.

C. Rights-of-Way

The Company shall not be required to extend its distribution and service facilities, for the purpose of rendering electric service to the Customer until satisfactory rights-of-way, easements or permits have been obtained from governmental agencies and property owners, at the Customer's expense to permit the installation, operation, and maintenance of the Company's lines and facilities. The Customer, in requesting or accepting service, thereby grants the Company without charge necessary rights-of-way and trimming and clearing privileges for its facilities along, across, and under property controlled by the Customer to the extent that such right-of-way and trimming and clearing privileges for its facilities along, across, and under property controlled by the Customer to the extent that such rights-of-way and trimmings are required or necessary to enable Company to supply service to the Customer and the Customer also grants the Company the right to continue to extend the Company's facilities on, across, or under with necessary trimming and clearing rights to serve other Customers. Customer shall maintain such right-of-way so as to grant Company continued access to its facilities by Company's vehicles and other power-operated equipment.

D. Customer's Installation

Customer's service installations shall be made in accordance with these General Terms and Conditions, Specifications for Service and Meter Installations, existing provisions of the National Electrical Code, the Regulations of the National Board of Fire Underwriters and such other regulations as may be promulgated from time to time by any municipal bureau or other governmental agency having jurisdiction over the Customer's installation or premises.

Customer's wiring and equipment must be installed and maintained in accordance with the requirements of the local, municipal, state, and federal authorities, and the Customer shall keep in good and safe repair and condition such wiring and equipment on Customer's side of the service point exclusive of Company's metering facilities and equipment.
Customer's service entrance requirements shall be stipulated in the Electric Service and Meter Installations Manual, and other manuals published by the Company and approved by the Commission.

Before wiring a premise or purchasing equipment, the Customers shall give the Company notice and shall ascertain from the Company the character of service available at such premises. The Company may specify the voltage and phase of the electricity to be furnished, the location of the meter, and the point where the service connection shall be made.

Customer's service entrance requirements shall be stipulated in the Electric Service and Meter Installations Manual, and other manuals published by the company and approved by the Commission.

It is the standard practice of the Company to provide all requirements of service for the Customer through a single metering point at each premises.

Where more than one service is required by the Customer, and requested services meet all applicable code requirements the Company will provide such additional service upon payment by the Customer to the Company of the charges above the first service. Each service point shall be a separate account. No new service will be connected without proper release from the inspecting authority having jurisdiction.

Customer shall furnish at his sole expense any special facilities necessary to meet his particular requirements for service at other than the standard conditions specified under the provision of the applicable Rate Schedule. The Customer shall also provide protection for Customer's equipment from conditions beyond the Company's control including, but not limited to, protective devices for single-phase conditions. The Customer shall also provide a suitable place, foundation and housing where, in the judgment of the Company, it is deemed necessary to install transformers, regulators, control or protective equipment on the Customer's premises.

All equipment supplied by the Company shall remain its exclusive property and Company shall have the right to remove the same from the premises of Customer at any time after termination of service for any cause.

Should Customer elect, for any reason, to request relocation of Company's facilities or take any action, which requires such relocation, customer may be required to reimburse the Company for all costs as a result of such relocation. Company may relocate existing service and facilities, at Company's expense, when necessary for system design or operation and maintenance requirements.

The Customer shall be responsible for the protection and safekeeping of the equipment and facilities of the Company while on the Customer's premises and shall not permit access thereto except by duly authorized representatives of the Company. Customer assumes responsibility and liability for damages and injuries caused by failure or malfunctions of Customer's equipment.

E. Special Equipment

Where a separate transformer or other additional electrical utility standard equipment or capacity is to be used to eliminate fluctuations or other effects detrimental to the quality of service to other Customers due to welding or X-ray equipment, etc., the Company may make a reasonable charge for the transformer equipment and line capacity required. In lieu of the above, the Company may require the Customer to either discontinue the operation of the equipment causing the disturbance or install the necessary motor generator set or other apparatus to eliminate the disturbance detrimental to the service of other Customers.

F. Safe Access to Customer's Premises

The duly authorized representatives of the Company shall be permitted at any and all reasonable times to inspect, operate and maintain the Company's and the Customer's facilities and equipment for any and all purposes connected with the delivery of service, the determination of connected load or other data to be used for billing purposes, the determination of Customer load requirements or the exercise of any and all rights under the agreement.

G. Company's Installation and Service

Where the Customer's requested service to be supplied by the Company does not produce revenue sufficient to support the expenditure required, the Company will determine in each case the amount of payment and form thereof that shall be required of the Customer.

Electricity supplied by the Company shall not be electrically connected with any other source of electricity without reasonable written notice to the Company and agreement by the parties of such measures or conditions, if any, as may be required for reliability of both systems.

Service supplied by the Company shall not be resold or assigned by the Company to others on a metered or unmetered basis; nor shall the Customer's wiring be connected to adjacent or other premises not owned or operated by the Customer without specific written approval of the Company and of the Commission.

The Company's service facilities will be installed above ground on poles or fixtures; however, underground facilities will be provided when requested in accordance with the Company's appropriate underground service publications.

In Areas of Overhead Distribution: The Company will install and maintain an overhead service drop for loads up to 500 KVA from its overhead distribution system to the Customer's service connection provided the transformer can be placed in the proximity of the service point. For residential Customers, if specifically requested by the Customer, the Company will install and maintain a single phase underground service to any residence (terrain permitting) provided the Customer pays in advance the difference in cost between a new overhead service and the new underground service of equal current carrying capacity.

In Areas of Underground Distribution: The Company will install and maintain the necessary underground facilities to provide a point of service at the Customer's property line or at another location designated by the Company. For residential Customers, the Company will install and maintain a single-phase service to the service point as designated by Company, up to a maximum length of 125 feet. If the requested residential service to Company's designated service point exceeds 125 feet in length, the Customer will pay in advance the total additional cost for that portion in excess of 125 feet in length. For underground service other than residential, the Customer shall furnish, install and maintain necessary service conductors and conduit from their service equipment to the Company's designated point of service regardless of meter location.

H. Term of Contract

The Term of Contract for service shall be for a term of one year with automatic renewal except as otherwise provided in the applicable Rate Schedule. Where a large or special investment in service facilities is necessary, or other special conditions exist, contracts may be written for (1) a longer term than specified in the Rate Schedule, or (2) a special guarantee of revenue, or (3) a facility charge, or (4) all of these conditions as may be required to safeguard the Company's investment.

I. Continuance of Service and Liability Therefor

The Company does not guarantee continuous service. Company shall use reasonable diligence at all times to provide uninterrupted service but shall not be liable for any loss, cost damage or expense to any Customer occasioned by any failure to supply electricity according to the terms of the contract or by any interruption or reversal of the supply of electricity, if such failure, interruption or reversal is due to storm, lightning, fire, flood, drought, strike, or any cause beyond the control of the Company, or any cause except willful default or neglect on its part.

The Company reserves the right to curtail or temporarily interrupt Customer's service when it shall become necessary in order that repairs, replacement or changes may be made in the Company's facilities and equipment, either on or off Customer's premises.

The Company may impose reasonable restrictions on the use of service during peak periods of excessive demand or other difficulty, which jeopardizes the supply of service to any group of Customers.

The Company may waive any minimum charge or guarantee payments for service upon written notice from and request of Customer during such time as the Customer's plant may be completely closed down as a result of strike, lockout, government order, fire, flood, or other acts of God: provided however, that Customer specifically agrees that the term of the service contract shall be extended for a period equal to the period of enforced shutdown. (See Section VII, Force Majeure).

J. Denial or Discontinuance of Service

The Company may refuse or discontinue service and remove the property of the Company without liability to the Customer, or tenants or occupants of the premises served, for any loss, cost, damage or expense occasioned by such refusal, discontinuance or removal, including but not limited to, any of the following reasons:

1. In the event of a condition determined by the Company to be hazardous or dangerous.

2. In the event Customer's equipment is used in such a manner as to adversely Affect the Company's service to others.

3. In the event of unauthorized or fraudulent use of Company's service.

4. Unauthorized adjustments or tampering with Company's equipment.

5. Customer's failure to fulfill his contractual obligations.

6. For failure of the Customer to permit the Company reasonable access to its equipment.

7. For nonpayment of bill for service rendered provided that the Company has made reasonable efforts to effect collection.

8. For failure of the Customer to provide the Company with a deposit.

9. For failure of the Customer to furnish permits, certificates, and rights-of-way, as necessary in obtaining service, or in the event such permissions are withdrawn or terminated.

10. The Company shall not furnish its service to any applicant who at the time of such application is indebted to any member of his household is indebted under an undisputed bill for service, previously furnished such applicant or furnished any other member of the applicant's household or business.

11. The Company may terminate a Customer's service should the Customer be in arrears on an account for service at another premises.

12. For the reason that the Customer's use of the utility service conflicts with, or violates orders, ordinances or laws of the State or any subdivision thereof, or of the Commission.

13. For failure of the Customer to comply with reasonable restrictions on the use of service. The Company may discontinue service without notice for reasons (1), (2), and (3) above. For the remainder of the reasons, the Customer shall be allowed a reasonable time in which to correct any discrepancy.

Failure of the Company to terminate or suspend service at any time after the occurrence of grounds therefore or to resort to any other legal remedy or to exercise any one or more of such alternative remedies, shall not waive or in any manner affect the Company's right to later resort to any or more of such rights or remedies on account of any such ground then existing or which may subsequently occur.

K. Reconnection Charge

Where the Company has discontinued service for reasons listed in Section III-J, the Customer is subject to a reconnection charge of $15.00 in addition to any other charges due and payable to the Company. In cases where both electric and gas service are reconnected at the same time on the same premises for the same Customer, only one charge will be made.

Where the Customer interrupts or terminates service and subsequently requests reconnection of service at the same premises the reconnection charge will apply.

IV. BILLING AND PAYMENT TERMS

A. General

The rates specified in the various service classifications are stated on a monthly basis. Unless extenuating circumstances prevent, the Company will read meters at regular monthly intervals and render bills accordingly. If for any reason a meter is not read, the Company may prepare an estimated bill based on the Customer's average use billed for the preceding 60 days or from other information as may be available. All such bills are to be paid in accordance with the standard payment terms, and are subject to adjustment on the basis of actual use of service as computed from the next reading taken by the Company's representative or for any circumstances known to have affected the quantity of service used. No more than one estimated bill shall be rendered within a 60-day period unless otherwise agreed to by the Customer or allowed by the Commission.

All billing errors shall be adjusted in accordance with the Commission's Rules and Regulations.

B. Customer's Obligations

The Customer is responsible for electricity furnished and for all charges under the agreement until the end of term thereof.

All bills shall be due and payable when rendered. Notice and collection of unpaid bills will be in accordance with the current Rules and Regulations of the Commission.

No Claim or demand which the Customer may have against the Company shall be set off or counterclaimed against the payment of any sum of money due the Company by the Customer for services rendered. All such sums shall be paid in accordance with the agreement regardless of any claim or demand.

Should service be terminated, the Customer's deposit shall be applied to reduce or liquidate the account. Service may be restored upon payment of the account, in full, plus the late payment charge set forth below, the reconnection charge set forth above and a deposit as set forth below.

C. Late Payment Charge

A late payment charge of one and one half per cent (1 ½%) will be added to any balance remaining twenty-five (25) days after the billing date.

D. Deposit

A maximum deposit in an amount equal to an estimated two (2) months (60 days) bill for a new Customer or in an amount equal to the total actual bills of the highest two (2) consecutive months based on the experience of the preceding twelve (12) months or a portion of the year if on a seasonal basis may be required from the Customer as security for payment of the account before service is rendered or continued if any of the following conditions exist:

(1) The Customer's past payment record to the Company shows delinquent payment practice;

(2) A new Customer cannot furnish either a letter of good credit from a reliable source or any acceptable cosigner or guarantor on the Company's system to guarantee payment;

(3) A Customer has no deposit and presently is delinquent in payments;

(4) A Customer has had his service terminated for non-payment or fraudulent use. All deposits may be subject to review based on the actual experience of the Customer. The amount of the deposit may be adjusted upward or downward to reflect the actual billing experience and payment habits of the Customer.

E. Service Charge

The Company may make reasonable charges for work performed on or services rendered:

1) Upon Customer's request at the Customer's premises when, at the time the request is made, service and equipment provided by the Company is in good working condition and in compliance with these General Terms and Conditions, Specifications for Service and Meter Installations, existing provisions of the National Electric Code, the Regulations of the National Board of Fire Underwriters and such other regulations as may be promulgated from time to time by any municipal bureau or other governmental agency having jurisdiction over the Customer's installation or premises;

2] To repair, replace, remove or gain access to Company's facilities or equipment where such repair, replacement or removal is made necessary by the willful action(s) of the Customer, members of the Customer's household or invitees of the Customer; or

3) To repair, replace, remove or gain access to Company's facilities or equipment where such repair, replacement or removal is made necessary by the negligent failure of the Customer to take timely action to correct or to notify the Company or other responsible party to correct conditions which led to the needed repair, replacement or removal, except that such charges shall be apportioned between the Customer and the Company to the extent that the Customer shall only bear that part of the costs which reflect the costs added by the Customer's negligence. Such charges cannot be assessed where the damage is caused by an Act of God except to the extent that the Customer failed timely to mitigate the damages. Such charges may include labor, material and transportation.

V. COMPANY'S LIABILITY

A. General

The Company shall not be in any way responsible or liable for damages to or injuries sustained by the Customer or others, or by the equipment of the Customer or others by reason of the condition or character of Customer's wiring and equipment, or the wiring and equipment of others on the Customer's premises. The Company will not be responsible for the use; care or handling of electricity delivered to the Customer after it passes the service point. The Customer assumes responsibility and liability for damages and injuries caused by failures or malfunctions of Customer's equipment.

VI. MEASUREMENT OF SERVICE

A. Meter Testing on Request of Customer

The Customer may, at any time, upon reasonable notice, make written request of the Company to test the accuracy of the meter or meters in use for his service. No deposit or payments shall be required from the Customer for such meter test if said meter has been in service at least one year without testing at Company's expense; otherwise the Customer shall deposit the estimated cost of the test; said deposit shall not exceed $15.00 without the approval of the Commission. The amount so deposited with Company shall be refunded or credited to the Customer, as a part of the settlement of the disputed account if the meter is found, when tested to register more than 2% fast or slow; otherwise the deposit shall be retained by the Company.

B. Adjustments for Inaccurate Meters

Where it is determined that the Company's meter is inaccurate or defective by more than 2% error in registration, bills shall be adjusted in accordance with the Commission Rules and Regulations.

VII. FORCE MAJEURE

A. General

In the event Company is unable, wholly or in part, by reason of Force Majeure to carry out its obligations to provide service under its Rate Schedules or Contracts, the obligations of Company, so far as they are affected by such Force Majeure, shall be suspended during the continuance of any inability so caused but for no longer period and such cause shall, as far as possible, be remedied with all reasonable dispatch.

The term "Force Majeure" as employed herein shall include, but not be limited to acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, extreme weather conditions, storms, floods, washouts, arrest and restraints of governments and people, civil disturbances, explosions, breakage or accident to machinery or lines, the maintaining or repairing or alteration of machinery, equipment, structures or lines (which maintaining, repairing or alteration shall, however, be carried out in such manner as to cause the smallest practicable curtailments or interruption of deliveries of electricity), freezing of lines, partial or complete curtailment of deliveries under Company's electric purchase contracts, inability to obtain rights-of-way or permits or materials, equipment or supplies, any of the above, which shall, by the exercise of due diligence and care such party is unable to prevent or overcome, and any cause other than those enumerated herein (whether of the kind enumerated herein or otherwise) not within the control of the person claiming suspension and which by the exercise of due diligence such party is unable to prevent or overcome. It is understood and agreed that the settlement of strikes or lockouts shall be entirely within the discretion of the persons affected, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes or lockouts when such course is inadvisable in the discretion of the person affected thereby.

PROJECT
MEMO

TO Norma Jean Page, Recreation Director
OF The Isle of Palms Recreation Department
FROM Mark G. Clancy, AIA
DATE Tuesday, September 14, 2004
RE Roof Overhang at Arts and Crafts/ Keenagers
CC Chuck Ciesar, David Burt, File
PROJECT IOP Recreation Center Expansion
PROJECT NO 1600-010980.07

$3,468 =
$3464.51
X

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

Dear Norma Jean,

Chuck asked me to assist you all with the decision about the additional cost for the roof overhang at the Arts and Crafts/ Keenagers Rooms. We believe that the design of the facility is stronger with the low overhang as shown in the perspective sketch attached. I have also enclosed a construction photo of your facility without the overhang, and another building with a similar overhang for comparison. Here are a few points for consideration:

1. The low overhang, truss, and brackets are consistent with a Low Country style, and the residential feel of other details on the island.
2. They help reduce the apparent height of the building. They particularly help the largest space feel smaller.
3. The added cost is relatively small for the aesthetic gain, especially when compared to the overall construction budget and contingency.
4. The truss and brackets I believe are already on site. The detail could be modified so that these elements could still be used for lesser additional cost, however, we think that the design as presented is the strongest.

The recent string of storms are making the design team even more aware of building vulnerabilities, particularly at connections, corners, and overhangs. We think that keeping the detail, but beefing up the structure a bit, as our structural engineer recommends, is the best course to pursue.

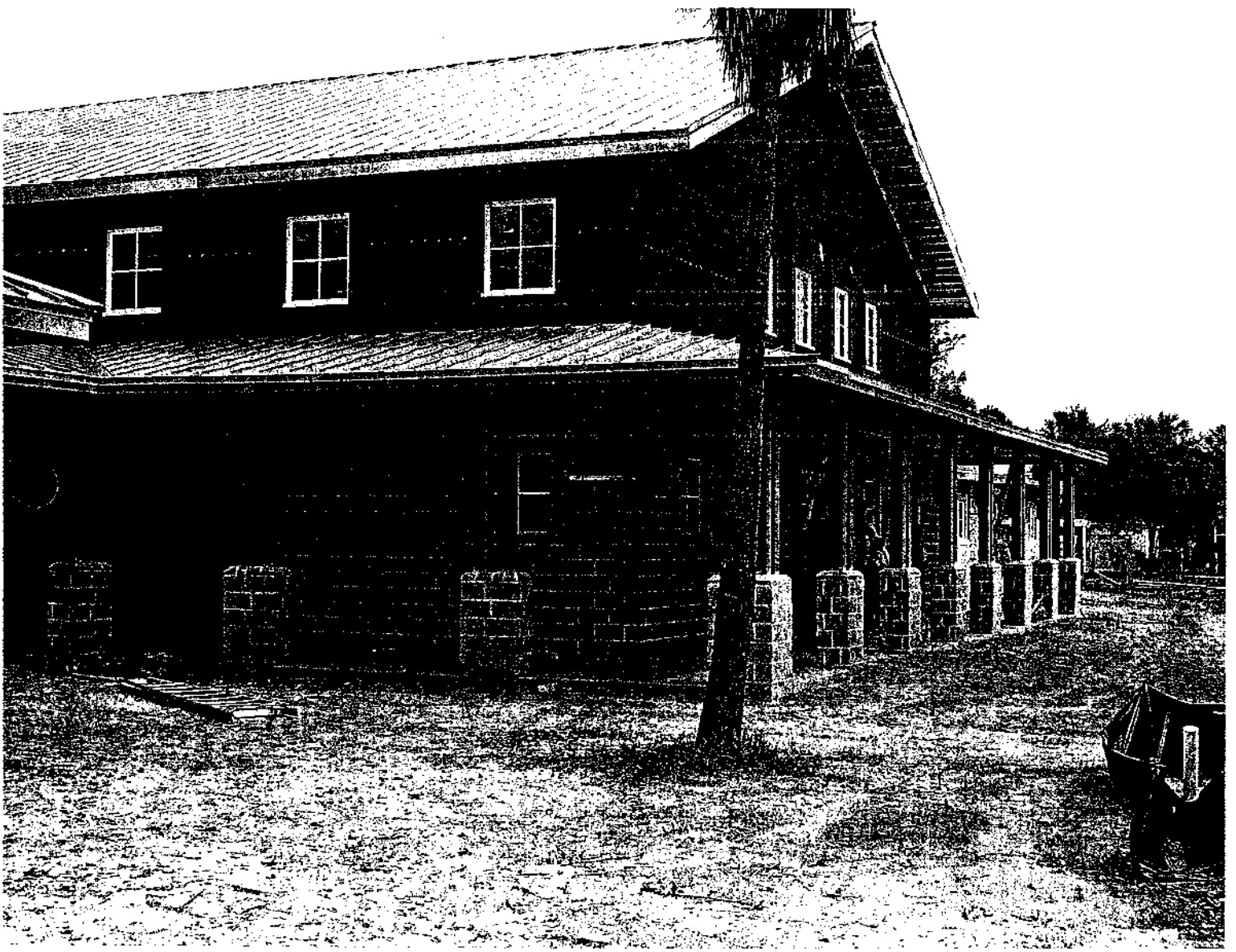
Sincerely,

MARK

LS3P ASSOCIATES LTD.

LS3P ASSOCIATES LTD. 205 1/2 KING STREET CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM INFO@LS3P.COM







JANET

From: Chuck Ciesar [chuckciesar@ls3p.com]
Sent: Thursday, September 09, 2004 4:17 PM
To: ioprec@iop.net
Cc: Norma Jean Page (E-mail)
Subject: IOP Eyebrow Roof Change Request

Norma Jean,

Attached you will find the information we discussed yesterday. In summary the history of this item is as follows: During the second week of August, the subcontractor installing the metal panel cladding on your facility expressed some concern over how to properly connect the aesthetic "eyebrow" 12/8 roof at the front of the Keenagers wing to Shon Adams of Harbor, and then Shon spoke with me as well. In reviewing the information we had documented on this feature, I determined that the issue of structural connection of this aesthetic eyebrow was in need of review from our structural engineer, so that hurricane wind uplift force and other structural concerns were properly covered. My instructions to our structural engineer where to better detail the structural connection requirements on this feature, and do so in accordance with the concept already outlined in our documents. The result of this was ADC Engineering's August 18th SK-3 sketch attached. I issued this information to Harbor as a project clarification that same day on the 18th, as it was faxed to me at the jobsite. The following day Harbor contacted me to discuss the nature of the sketch. Although the sketch is within the parameters of what was in the contract documents to date, it did detail more specific information that Harbor felt were not anticipated by their subcontractor. I agreed with that potential, and asked that they collect a final impact assessment on that as fast as possible. The connection details designated on the 8/18 sketch are absolutely necessary for a feature of this type in our environment, and I did not want any hold up on its implementation. In recent days when I knew the subcontractor's additional cost request was forthcoming, I again asked for its expedition, and asked Harbor to assure that it was precise in only valuating items that were in addition to what could have previously been perceived, as well as providing credit for any elements that were deleted from this features composition in the previous documentation. The result of which is CBC Contracting's 9/8 request, which quantifies stud track, epoxy anchors, and anchor clip L3x3 angles that were not designated in our previous documents. Our previous documentation showed the eyebrow feature, but the section cut on it was not cut in a manner where the wall connection was demonstrated. This is why the rear wall mount track, epoxy anchors into the CMU wall, and support angle at the wall were not perceived. In quantifying their request, CBC did demonstrate credit for unnecessary insulation previously shown and not included in the current detail, and they did not quantify any items such as blocking, soffit material, or the roofing deck itself, which was previously properly documented. Therefore, I believe this request to be in accordance to how I asked for it to be submitted. The incorporation of this is necessary, and although the subcontractor's response time was not as immediate as it should have been on this issue, if we do not do better, I would be fearful of opening a door where we could become responsible for holding up construction. I will do whatever is possible to field any questions on this issue that you may need addressed.

Chuck Ciesar
Construction Administrator

LS3P ASSOCIATES LTD.
Architecture Interior Architecture Planning
205 1/2 King Street
Charleston, SC 29401
Tel: 843-577-4444
Fax: 843-722-4789

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HARBOR
CONTRACTING, LLC

September 8, 2004

LS3P Associates, Ltd.
205-1/2 King Street
Charleston, SC 29401

Attn: Chuck Ciesar

Re: I.O.P. Rec. Center

Dear Chuck,

Please consider this writing as a formal change request to add the additional work required to conform to the detail provided by ADC Engineering. There was no clear detail until now on how this "Brow Roof" was to be installed.

I have attached the cost from CBC of Charleston for your review. There will be a seven percent (7%) additional cost increase for general contractor profit and overhead, which brings the total change request to $3,468.51.

Please advise if we are to proceed with this change.

Respectfully,

David E. Matthews

Enclosures (3)

CBC OF CHARLESTON INC.
GENERAL CONTRACTOR

September 8, 2004

Mr. David Mathews
Harbor Contracting Group, Inc.
1202 Chuck Dawley Blvd.
Mt. Pleasant, SC 29464

Re: IOP Recreation Center

CBC of Charleston, Inc. proposes the following costs for Eyebrow at Bldg #3:

ITEM	QTY	UNITS	UNIT COST MATERIAL	MATERIAL COST	UNIT COST LABOR	LABOR COST
18 Ga. Studs	40	pcs	$9.60	$384.00	$0.00	$0.00
Epoxy Anchors	80	pcs	$6.50	$520.00	$17.00	$1,360.00
Anchor Clips	80	pcs	$4.00	$320.00	$4.00	$320.00
			SUB-TOTAL =	$1,224.00		$1,680.00
			15 % O.H & Profit=	$183.60		$252.00
				$1,407.60		$1,932.00
			LESS Insulation =	($98.00)		TOTAL LABOR
			TOTAL MATERIAL =	$1,309.60		

TOTAL MATERIAL =	$1,309.60
TOTAL LABOR =	$1,932.00
TOTAL CHANGE =	**$3,241.60**

NOTE: CBC of Charleston, Inc. will not be responsible for wind-uplift that may damage eyebrow or wall connection.

If price is acceptable, please issue signed change order for this work. If you have any questions, please call me.

Sincerely,
CBC of Charleston, Inc.

Charlie Rhodes
CR/wt

ADC
CHARLESTON • CHARLOTTE
CIVIL ENGINEERING
STRUCTURAL ENGINEERING
ROOFING AND WATERPROOFING CONSULTING
LAND PLANNING AND LANDSCAPE ARCHITECTURE
CHARLESTON • SOUTH CAROLINA
CHARLOTTE • NORTH CAROLINA

Project Name: I.O.P. Rec Center Date: 8/18/04

Project Number: ADC: 03609.20 Page 1 of 2

ATTN: CHUCK CAESAR

FROM: MARC CALDWELL

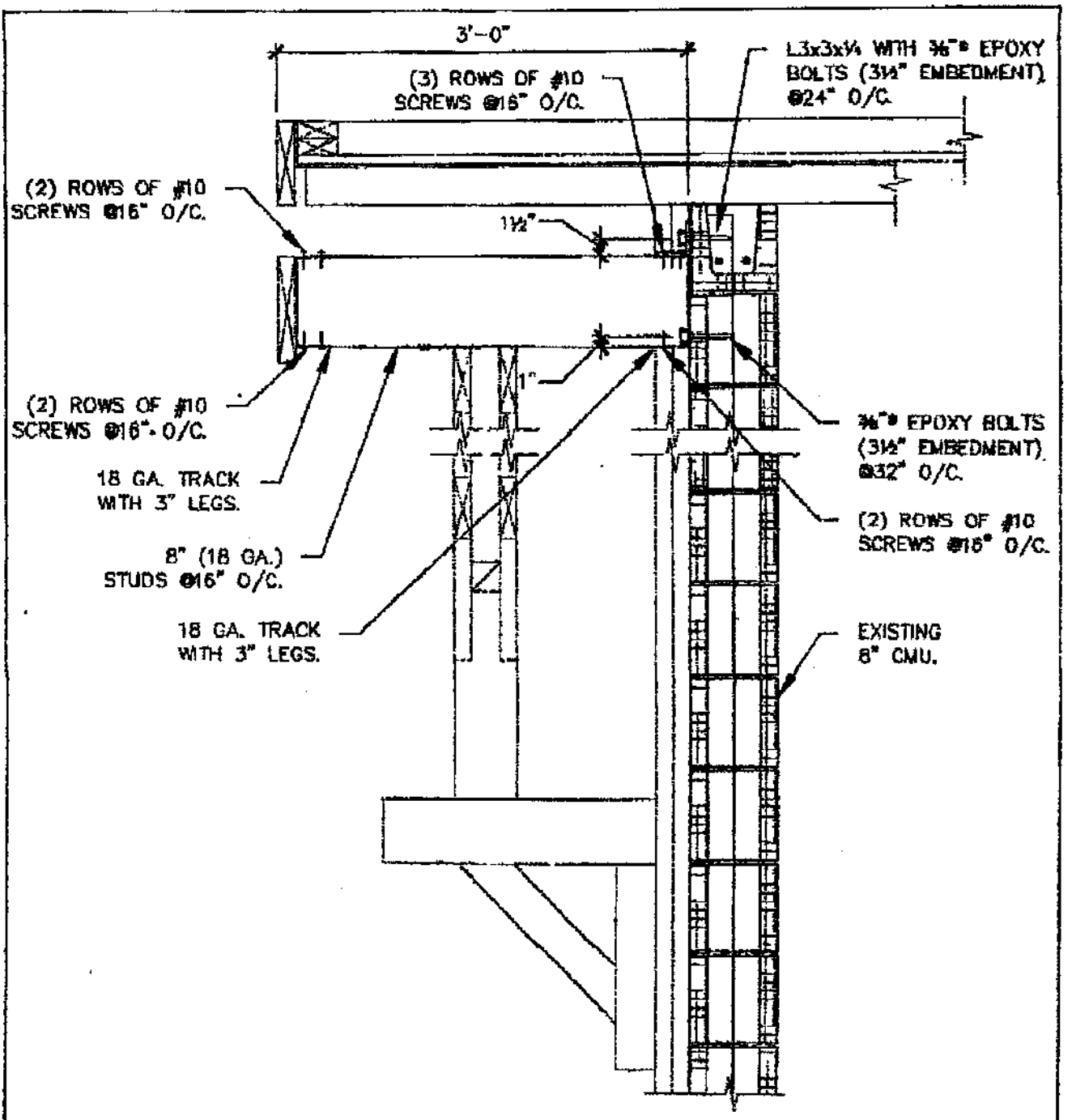
CHUCK:

PLEASE FIND SKETCH FOLLOWING UP FOR "BLOW ROOF."

THANKS,

MARC C.

1226 Yeamans Hall Road
Hanahan, South Carolina 29406
PH 843.566.0565
Fax 843.566.0582
3020-I Prosperity Church Road #MB 126
Charlotte, North Carolina 28269
PH 704.494.3662
Fax 704.494.3663
www.adcengineering.com



ISLE OF PALMS RECREATION CENTER	SHT. # SK-3
DRAWN BY: RAY CHECKED BY: MC	REF. SHT. D4/A302
ADC #: 03167.20 DATE: 08/16/04 SCALE: 1" = 1'-0"	

A.D.C. Engineering, Inc.
[illegible]
1976 Hamlet Hill Road
[illegible]

SOUTH CAROLINA PROFESSIONAL ENGINEER No. 20908 REGISTERED 9/18/04 MARVIN C. CALDWELL

SOUTH CAROLINA A.D.C. ENGINEERING No. 00253 CERTIFICATE OF AUTHORIZATION

Department of Homeland Security
Federal Emergency Management Agency
Office of Legislative Affairs
202-646-4500

FEMA

South Carolina Federal Disaster Declaration Fact Sheet

September 16, 2004

On September 15, 2004, President Bush declared a major disaster for the State of South Carolina, triggering the release of federal funds to help communities recover from the impact of Tropical Storm Gaston that occurred on August 28-30, 2004. Details of the major disaster declaration and assistance programs are as follows:

Declaration Number:	FEMA-1547-DR
Incident:	Tropical Storm Gaston
Incident Period:	August 28-30, 2004
Federal Coordinating Officer:	Michael Bolch National FCO Program
Type of Assistance:	Public Assistance: (Assistance to State and Local governments and certain private nonprofit organizations for the repair or replacement of disaster-damaged facilities):
Designated Counties:	Berkeley, Charleston and Williamsburg
Type of Assistance:	Hazard Mitigation: (Assistance to State and local governments for actions taken to prevent or reduce long-term risk to life and property from natural hazards):
Designated Counties:	All counties in the State of South Carolina are eligible to apply for assistance under the Hazard Mitigation Grant Program.

OTHER: Additional designations may be made at a later date after further evaluation.

If you have any questions or need additional information on this Federal disaster declaration please call Dana Trytten or Nicole Dyson at (202) 646-4500, FAX number (202) 646-3600.

EXHIBIT B

PUBLIC SAFETY COMMITTEE
September 13, 2004

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on September 13, 2004, in the Building Department. Present were Chairman Miller, Committee member Mayor Sottile, Councilman Taylor, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilman Taylor made a motion to approve the August minutes as submitted; Mayor Sottile seconded; motion passed unanimously.

2. Citizens Comments. A. Gertrude Dilling of 51st Avenue, expressed her concern about all of the obstructions in rights-of-ways which could become dangerous projectiles during storms. She noted that she has written several letters asking that something be done to cause the property owners to remove these obstructions and is once again sincerely asking that the City accept responsibility and take steps to have these obstructions removed.

B. Jeff Jacobs, 606 Ocean Boulevard, stated that during recent storms, he observed emergency vehicles out and expressed his appreciation to the City for dealing with the storms and the cleanup afterwards.

3. Announcement of New Personnel. Chief Buckhannon stated that he hired three new employees during August: dispatchers, Ta'Neya Lloyd and Sharon Barnes-Pace, and police officer Jerry Fowler. One additional dispatcher was hired this week to bring the department up to full staff. Chief Graham reported that she received one resignation earlier today.

4. Monthly Police Department Report - August. Chief Buckhannon discussed highlights from the monthly report for August (copy attached) and answered questions of Committee members. The monthly traffic counts are attached.

Mayor Sottile noted that Mr. Jacobs, who spoke under Citizens Comments, had previously given the City some recommendations which have been forwarded to the Police Chief and City Attorney for review. These recommendations pertained to fireworks, dogs on beach and things of that nature and he wanted Mr. Jacobs to know that his recommendations have not been forgotten and that the Committee will address these issues as soon as possible.

5. Monthly Fire Department Report - August. Chief Graham discussed highlights from the monthly report for August (copy attached) and answered questions of Committee members. Chief Graham commended her department for the hard work done following recent storms and Chairman Miller echoed that and said he was very proud of the employees who worked so hard .

6. Old Business. A. Customer Service. Noted in monthly reports.

B. Right-of-Way Encroachments. Administrator Tucker noted that this had been discussed at City Council level with a proposed Resolution and was referred to this committee for discussion about whether or not to begin enforcing removal of obstructions on rights-of-way. Mayor Sottile noted that the encroachment at 30th Avenue has come into compliance. Chairman Miller recommended that the pros and cons of this issue be detailed for further serious discussion at next month's meeting. Committee members agreed that public safety issues are of primary concern and agreed that more information and further discussion is definitely needed. The Administrator was asked to provide some pros and cons along with photographs showing some types of encroachments for next month.

Mrs. Dilling stated that SCDOT told her there was an agreement with the City that the City is responsible for enforcing right-of-way obstructions (see copy of her letter attached). Administrator Tucker stated that the City has asked DOT to produce that agreement and they have not been able to produce it. Because they cannot produce that document, the proposed Resolution was prepared to give the City some legal direction concerning what they can do within the framework of the laws.

Mayor Sottile noted that the City is going about this issue in the right manner by taking time to study the issue. He stated that obstructions have been in the rights-of-way since the City was incorporated in the 1950's. The City is not going to make any quick decisions on this, but study it and go about it in the right manner.

C. Discussion of Sign Changes on Multi-Space Parking Meters. Administrator Tucker referred to attached pictures of meter signage and she noted that the City has the ability to make changes to these signs. Chief Buckhannon made some recommendations for changes to the meter signs as shown in the attachments. He discussed these recommendations and the complaints the department has received about the meters. Upon discussion, Committee members agreed that this was an administrative decision.

7. New Business. A. Review of Alternatives Regarding Fire Stations. Administrator Tucker referred to the attached maps prepared by Douglas Kerr and she discussed each of the proposed sites on which the City might be able to construct new fire stations. She reviewed each of the individual alternatives. Chairman Taylor reported that, at the Special Ways & Means Committee meeting last week, a two week extension was given to continue housing the fire personnel at the Holiday Inn Express until Council could make a decision on more permanent temporary housing that would be most cost effective. In discussion of sites for temporary housing, Chief Graham stated that she spoke with George Gross of the CPW who indicated that the City would only be charged their cost of a tap-in to the water system if necessary. Chief Graham stated, for the record, right now Station #1 is in a Fire District, but that district was made after Hugo and basically put the City in a corner. There is nothing around it and it could easily be put back the way it was to save the City some money on construction of a replacement station if that site is used.. Mayor Sottile noted that because the area where Station #1 is located is a fire district, it had to be constructed more fire resistant.

B. Discussion of Necessary Steps Regarding Fire Stations. (1) Ordinance Amendment. Administrator Tucker stated that in order to place mobile homes in the locations discussed, the City ordinance would need to be amended to allow such placement and she asked for a recommendation to Ways & Means from the Committee. **Councilman Taylor made a motion to authorize the City Attorney to draft an ordinance allowing the City of Isle of Palms to place temporary housing trailers/mobile homes on City property or public property with the property owner's consent; Mayor Sottile seconded; after discussion, motion passed unanimously.**

(2) Site Surveys. Administrator Tucker recommended that the City invest in having surveys prepared on some of the properties of interest which would locate fuel tanks and significant trees that could not be removed so that, if the City moves forward with professional expertise, we will have a survey that can be shown to them from which they can determine whether or not there is adequate space to construct what the City wants to do. **Councilman Taylor made a motion to authorize the City Administrator to obtain prices for a total site survey including tree survey and fuel tank survey for the area identified on Map 1B defined by 13th Avenue, Oak Harbor Boulevard, Palm Boulevard and the Connector; Mayor Sottile seconded; motion passed unanimously.**

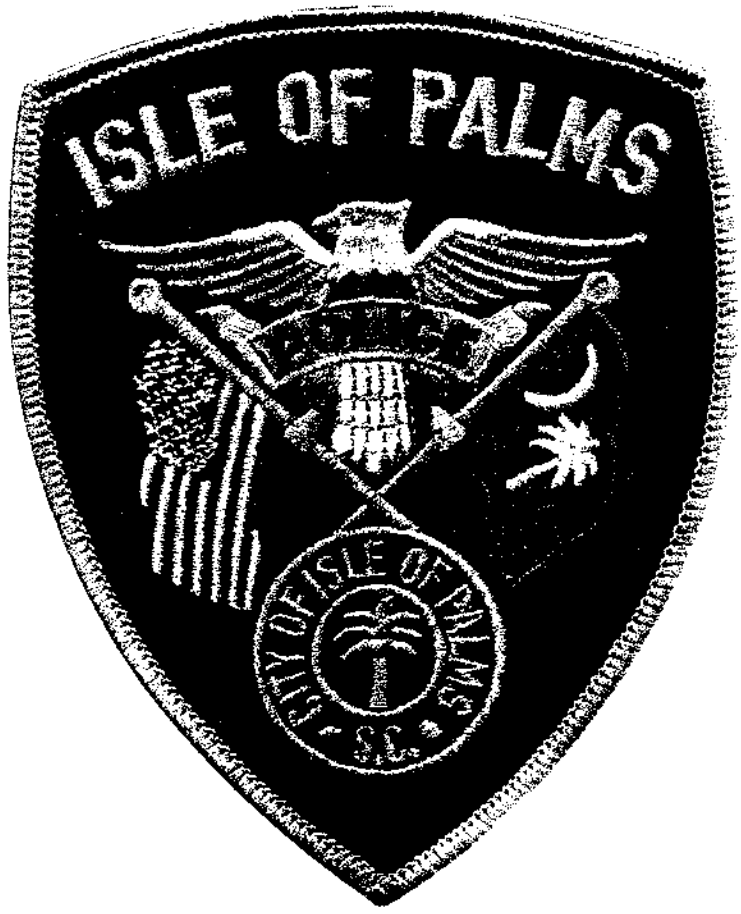
(3) Professional/County Assistance. Administrator Tucker asked whether or not the City might want to seek some assistance from Charleston County which has architects on staff and she noted that it would be extremely beneficial at this stage to take these alternatives to the County for their feedback. Councilman Taylor stated that architects from the County have worked with the City of Folly Beach and he felt it would be wise to ask for their assistance. Mayor Sottile stated that he spoke with Barrett Lawrimore who agreed and would expect a call from Administrator Tucker. **Chairman Taylor made a motion to ask the Administrator to pursue any assistance using Charleston County staff; Mayor Sottile seconded; motion passed unanimously.**

8. Miscellaneous. (A) Set Next Meeting Date - 5:00 p.m. on Monday, October 11, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:20 p.m.

Respectfully submitted,

Bob Miller, Chairman



Monthly Report

August 2004

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

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To: **MAYOR SOTTILE, CITY COUNCIL AND ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR AUGUST 2004**

Date: **September 3, 2004**

The following is a brief synopsis of the activities of the Police Department during the month of August 2004.

Patrol

August 2, 2004 An officer met with a resident who reported two surfboards stolen from his vehicle. The victim observed two male suspects in the ocean near 21st Avenue with what he believed were the missing surfboards. The suspects were located and the stolen boards were positively identified and retrieved. The two suspects were taken into custody and charged with Possession of Stolen Goods.

August 3, 2004 At approximately midnight an officer on patrol observed a vehicle cross over the white line and into the bicycle lane several times on Palm Boulevard. Once stopped, the officer detected a strong odor of alcohol coming from within the vehicle and proceeded to administer several Field Sobriety Tests. When given the opportunity to take the Datamaster Test the subject refused to comply. He was charged with DUI.

August 3, 2004 An officer responded to a residence on 33rd Avenue to a report of an attempted suicide. An investigation indicated that an eighteen- year old female had deliberately taken a large quantity of pain medication. The subject was transported to the hospital and admitted for evaluation.

August 3, 2004 At approximately 2 A.M., an officer on patrol on Ocean Boulevard observed a male subject who appeared to be intoxicated going through his parked vehicle. When the officer approached to investigate, the subject attempted to place an unknown object into his pants. The subject was taken into custody and found to be in possession of a quantity of marijuana and a quantity of prescription narcotics. The subject was charged with Public Intoxication, Simple Possession of Marijuana and Unlawful Possession of Controlled Substance.

August 4, 2004 While traveling on Palm Boulevard near 9th Avenue an officer observed a vehicle approaching at a high rate of speed. The officer got behind the vehicle and observed it cross the solid white line several times. When stopped, the officer observed the driver having extreme difficulty in providing the necessary paperwork requested and had slurred speech and glassy eyes. The driver took several Field Sobriety Tests and was taken into custody. The driver later refused to take the Datamaster Test and was charged with DUI.

August 4, 2004 A clerk at a local convenience store reported that an unknown male had attempted to sell illegal narcotics to him. After getting a description of the suspect and his vehicle, the vehicle was located in a front beach parking lot, occupied by the suspect. The officer detained the suspect due to a visible open container of beer and subsequently located a quantity of white powder, which field-tested as cocaine. The suspect was charged with Underage Possession of Beer, Possession of an Altered ID and Possession of Cocaine.

August 4, 2004 A front beach establishment reported an intoxicated female causing a disturbance and refusing to pay her bar tab. The officer observed her to be impaired and asked if someone could be called to drive the subject home. The female became uncooperative and began using profanity in a very loud and boisterous manner. At that point the female was taken into custody and charged with Public Intoxication.

August 5, 2004 At approximately 1 A.M., officers responded to the 200 block of Palm Boulevard for a report of an accident. Upon the officer's arrival, it was apparent that a vehicle coming from the direction of Sullivan's Island had crossed the roadway and struck a truck that had been parked on the shoulder of the road. The force of the impact pushed the parked vehicle over fifty feet from where it had been parked. It was determined that the driver of the vehicle that caused the collision was intoxicated, but needed to be transported to the hospital for treatment of minor injuries. Upon this subjects release from the hospital twelve hours later, he was taken into custody and charged with DUI. Both vehicles involved were a total loss.

August 7, 2004 A front beach business reported a shoplifting of clothing by a middle aged female suspect. A Beach Services Officer heard the physical description broadcast over the radio and located the suspect walking nearby. A police officer arrived and determined that she was in possession of the stolen clothing. The clothing was positively identified and returned to the business and the suspect was taken into custody and charged with Shoplifting.

August 7, 2004 An officer on patrol stopped a vehicle for disregarding a stop sign on Waterway Boulevard at 25th Avenue. The officer immediately detected an odor of burned marijuana emitting from the vehicle and investigated. The officer then located open containers of beer and a quantity of marijuana. The driver and his passenger were charged with Simple Possession of Marijuana and Open Container.

August 6, 2004 An officer on patrol observed a vehicle parked in a handicap parking space with no handicap parking permit. A check of the license plate indicated that it was stolen from Mount Pleasant. The officer waited in the area and observed a male subject get into the car and begin to drive off. The vehicle was stopped and the driver was found to have a suspended drivers license. He was taken into custody and charged with DUS 2nd offense, Operating an Uninsured Vehicle and Receiving Stolen Goods.

August 8, 2004 At approximately 4:45 A.M.,an officer on patrol observed a pickup truck leave a convenience store on Palm Boulevard and accelerate to 53 miles per hour in a 35 mile per hour speed zone. The officer stopped the vehicle and determined that the driver was in possession of signs just stolen from the grounds of the Citadel Beach House. The driver was taken into custody and charged with Possession of Stolen Goods.

August 8, 2004 A front beach restaurant establishment reported two grossly intoxicated subjects on their premise cursing at other customers. When the officers arrived they encountered a couple staggering down the steps and very unstable. Due to their obvious intoxicated state, both were taken into custody and charged with Disorderly Conduct.

August 9, 2004 An officer observed a vehicle with a broken windshield and when he ran a computer check of the license plate it was determined to be stolen from Lexington County. The driver was taken into custody and charged with Receiving Stolen Property. It was determined that the driver was on his way to court to appear for similar charges.

August 10, 2004 A resident of Sand Dollar Drive reported that a laptop computer had been stolen from his residence. A suspect was immediately established and the case was immediately assigned to an Investigator. The suspect was identified and interviewed by Investigators and the computer was recovered. This case was cleared the same day it was reported.

August 10, 2004 An investigation by the Mount Pleasant Police Department into the theft of street signs there led to the recovery of five stolen street signs valued at $900, belonging to the Isle of Palms. The four suspects responsible were identified and charged.

August 10, 2004 A citizen on a cellular telephone reported a hit and run accident that he witnessed at Palm Boulevard and the Connector and provided a good description of the vehicle that left the scene. The vehicle was located on Sullivan's Island where the driver was detained until the witness arrived to positively identify the vehicle and driver. The driver was determined to be a juvenile and later turned over to the custody of his mother. Family Court will handle the charge of Leaving the Scene of an Accident w/ Property Damage.

August 11, 2004 Officers responded to a rented unit at Port O Call Condominiums where a disturbance had been reported. It was determined that due to the intoxicated state

of the husband a kitchen window had been shattered just prior to the subject fleeing the scene. The subject was located walking down Palmetto Drive and taken into custody and due to his condition was charged with Public Intoxication.

August 11, 2004 At approximately 11:45 P.M., an officer stopped a golf cart occupied by four teenagers. The officer determined that they were all in possession of a numerous cans of beer and under twenty-one. All were charged with Underage Possession of Beer.

August 13, 2004 Due to an overnight tornado that passed through parts of Wild Dunes, several officers detoured traffic on Palmetto Drive for the safety of Public Works employees conducting debris removal in the streets.

August 13, 2004 A resident of 57th Avenue reported a suspicious suspect in a vehicle in his neighborhood that appeared lost. The resident approached the vehicle and spoke with the suspect who displayed disoriented behavior and stated he was coming from church and looking for Summerville. Officers located the suspect vehicle on Palm Boulevard and determined that the vehicle had been reported stolen form Charleston earlier in the evening. When one officer attempted to stop the vehicle it refused to immediately stop and then deliberately swerved into a second officers vehicle, causing minor damage. The driver was taken into custody and determined to be a missing juvenile from a group home in Columbia, S.C. The suspect admitted stealing the vehicle from the Playground Road area of Charleston earlier. The suspect was charged and lodged in the Charleston County Juvenile Detention Center to await Family Court proceedings.

August 15, 2004 At approximately 1 A.M., an officer stopped a vehicle that failed to dim headlights to oncoming traffic. The female driver appeared to be impaired and kept repeating herself after being asked for pertinent information. After refusing to submit to Field Sobriety Tests she also refused to submit to a Datamaster Test. She was charged with DUI and lodged in the county detention center.

August 15, 2004 After stopping a vehicle for an equipment violation on Waterway Boulevard near Forest Trail, the driver was found to have an open container of beer and in possession of a quantity of marijuana. He was charged with No Drivers License in Possession, Simple Possession of Marijuana and Open Container.

August 18, 2004 An officer observed a vehicle enter a church parking lot on 21st Avenue, park then turn off it's headlights. The officer then observed the occupants get out of the vehicle and go into a nearby wooded area. When the officer investigated he determined that the driver had a suspended license. After taking him into custody, a quantity of marijuana was located on his person. He was charged with DUS, NRVC and Simple Possession of Marijuana.

August 21, 2004 The Charleston County Sheriff's Office requested our assistance at the boat landing on 41st Avenue to help them control approximately twenty-five underage drinkers that they had taken into custody as a result of a party on Goat Island.

August 21, 2004 An officer observed a vehicle leave the front beach area at a high rate of speed and then quickly drive through a nearby residential neighborhood. The officer stopped the vehicle and immediately detected an odor of alcohol. The driver stated that she was lost then appeared to be attempting to hide something from the officer's vision. The officer then observed the object to be a bottle of beer. While taking the driver into custody, she refused to cooperate and kept pulling her hands away to avoid arrest. The officer finally placed her under arrest and charged her with Open Container, DUS, NRVC and Resisting Arrest.

August 24, 2004 After stopping a vehicle on Palm Boulevard, a computer check of the driver indicated that he was wanted by the Mount Pleasant Police Department for an outstanding arrest warrant. The subject was taken into custody and turned over to a Mount Pleasant police officer.

August 25, 2004 While conducting a follow-up investigation into recent thefts in the area of Edgewater Alley, an Investigator stopped a vehicle that matched the description a victim had previously described. The driver of the car was was determined to have an outstanding arrest warrant from the South Carolina Office of Probation and Parole for a parole violation. A second subject present was found to have several unpaid traffic tickets and was charged with NRVC X 3.

August 25, 2004 After stopping a vehicle for speeding on Waterway Boulevard, the officer detected an odor of marijuana coming from within the vehicle. An investigation revealed a quantity of marijuana. The driver was charged with Speeding and Simple Possession of Marijuana.

August 26, 2004 At approximately 2 A.M., an officer observed a vehicle traveling much slower than the posted speed limit then cross over the center line several times. The driver was administered several Field Sobriety Tests and taken into custody. When administered the Datamaster Test the driver registered a .17% blood alcohol content and was charged with DUI.

August 26, 2004 An officer on patrol stopped a vehicle on the Connector for swerving within the lane of traffic and cross over the center line several times. The driver failed several Field Sobriety Tests and was taken into custody. A computer check of the driver indicated that his license was suspended for a previous DUI. The Datamaster Test was refused and the driver was charged with DUI 3rd Offense and DUS for DUI.

August 29, 2004 Subsequent to Tropical Storm Gaston, detour signs had previously been posted for power lines hanging into the roadway. While responding to an arcing power line, an officer observed a vehicle disregard the barricades posted and drive around them and up onto someone's lawn spinning tires and almost hit two citizens standing

nearby on the lawn. When the officer approached, the driver refused to provide any identification and when attempts were made to take him into custody he resisted. He was charged with Disregarding a Lane Barrier, Improper Start from Stop, Failure to Display License and Resisting Arrest.

Personnel / Community Services

August 1, 2004 Ms. Ta'Neya Lloyd was hired as a Telecommunicator. She graduated from Fort Dorchester High School and has an Associates Degree from Brevard Community College in Florida.

August 7, 2004 The owner of Coconut Joe's restaurant wrote a letter of appreciation to Cpl. Usry , PFC Gebhardt and TCO McConnell for locating a lost bank bag containing over $6,000 in cash. He expressed his gratitude for their assistance.

August 9, 2004 A citizen who was recently involved in an automobile accident on the Isle of Palms wrote to make us aware that PFC Ambas handled his case and conducted himself in a courteous and professional manner and that we should be very proud of him.

August 18, 2004 Ms. Sharon Barnes-Pace was also hired as a Telecommunicator. She recently relocated to Mount Pleasant after a career as a Paralegal for a law firm in Charlotte, North Carolina.

August 21, 2004 Chief Buckhannon traveled to Canandaigua, New York where he was part of a three-man assessment team representing the Commission on Accreditation for law Enforcement. While there he assessed the Canandaigua Police Department for their compliance with CALEA standards.

August 23, 2004 Ptl. Jerry Fowler was hired as our newest police officer. He has five years of previous experience and comes to us from the Aviation Authority Police Department and previously worked at the Dorchester County Sheriff's Office.

August 31, 2004 For the month of August, officers on patrol discovered eleven businesses and one residence with open or unsecured doors. A total of forty Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

Isle of Palms Police Department

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 9/8/2004

During the month of August 2004, the Telecommunications Office received and dispatched 3,938 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
August-04	3,123	144	649	22	0	3,938
August-03	3,344	135	922	34	0	4,435
Percentage Change	-7%	7%	-30%	-35%	0%	-11%
Year to date 2004	28,286	636	6,183	176	2	35,283
Year to date 2003	25,375	598	6,723	209	0	32,905
Percentage Change	11%	6%	-8%	-16%	0%	7%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	114	17	187	318
Tract 2: Ocean Blvd to JC Long to 14th Ave	192	0	213	405
Tract 3: 10th Ave North to 21st Ave South	291	171	382	844
Tract 4: 21st Ave North to 31st Ave South	58	104	128	290
Tract 5: 31st Ave North to 41st Ave South	3	188	86	277
Tract 6: Forest Trail	14	6	20	40
Tract 7: 41st Ave North to 57th Ave	261	46	198	505
Tract 8: Wild Dunes	65	35	134	234
Tract 9: IOP Connector	0	0	94	94
Tract 10: County Park	43	1	9	53
Tract 99: Off Island	0	0	63	63
Totals:	**1041**	**568**	**1514**	**3123**

Isle of Palms Police Department Officer Activity August 2004

	August 2004	August 2003	Percentage Change	Year To Date 2004	Year To Date 2003	Percentage Change
Service Calls	1514	1641	-8%	11105	12221	-9%
Building Checks	1041	1073	-3%	9867	7157	38%
SPR'S	568	630	-10%	7314	5858	25%
Traffic Stops	367	407	-10%	3207	2766	16%
Traffic Stops w/Tickets	130	117	11%	846	725	17%
% Traffic Stops w/Tickets	35%	29%	23%	26%	26%	1%
DUI Tickets	7	2	250%	29	33	-12%
DUS Tickets	13	8	63%	76	64	19%
Speeding Tickets	31	23	35%	179	186	-4%
Other Traffic Tickets	150	144	4%	1140	842	35%
Non Traffic Tickets	35	57	-39%	471	592	-20%
Parking Tickets	472	599	-21%	3920	4927	-20%
City Tickets	37	65	-43%	266	269	-1%
Warning Tickets	181	224	-19%	1762	1615	9%

Connector Calls For Service for the Month of August 2004

The Isle of Palms Police Department has responded to or initiated 92 calls involving 1929 minutes, or 32 man hours for the month of August, 2004. The following table breaks down the type, number and time element of each call.

	Calls August	Calls Year To Date	Arrests August	Arrests Year To Date	Minutes August	Minutes Year To Date	Avg. Minutes August	Avg. Minutes Year To Date
Accidents	3	27	0	2	117.85	1481.26	39	55
Traffic Stops With Tickets	33	207	8	53	860.63	5347.73	26	26
Traffic Stops Without Tickets	31	380	0	0	189.03	2597.7	6	7
Citizen Assists	10	139	0	2	79.76	1113.68	18	8
[illegible]st Other PD	1	6	0	0	106.97	140.37	18	23
Miscellaneous	14	90	0	0	575.04	1122.49	41	12
Totals	92	849	8	57	1929	11803	21	14
Aug-03	124	785	9	43	1480	11030	12	14

Isle of Palms Police Department Monthly Report for Aaugust 2004

All UCR Codes for each Incident are counted.

CRIME TYPE	August 2004	Total 2004	August 2003	Total 2003
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
[illegible] JUSTIFIABLE HOMICIDE			2	2
[illegible] KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY		2		6
13A ASSAULT	1	17	3	24
13B SIMPLE ASSAULT		2	1	2
13C INTIMIDATION			1	2
200 ARSON				
210 EXTORTION	4	18	2	22
220 BURGLARY				
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING	1	7	2	8
23C SHOPLIFTING				
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED	2	23	1	14
23F THEFT FROM MOTOR VEHICLE	1	1		2
23G POSSESSION OF STOLEN LICENSE PLATE	15	88	32	120
23H ALL OTHER LARCENY		6	2	5
240 MOTOR VEHICLE THEFT		13	1	10
250 COUNTERFEITING/FORGERY	2	6	1	8
26B FRAUD/CREDIT CARD /ATM				
26C IMPERSONATION				2
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT	5	10		3
280 STOLEN PROPERTY	5	42	12	55
290 DAMAGE PROPERTY	7	51	6	35
35A DRUG/NARCOTICS		3		5
35B DRUG EQUIPMENT VIOLATION		2		
[illegible] SEX (INCEST)				
[illegible] STATUTORY RAPE		1		5
36C CRIMINAL SEXUAL CONDUCT W/MINOR				
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY		1		1
520 WEAPON OFFENSES	4	14		1
753 OBSCENE & HARASSING PHONE				3
756 BREACH OF TRUST	1	1		
90A BAD CHECKS				
90B CURFEW/LOITERING	1	26		20
90C DISORDERLY CONDUCT	7	28	2	33
90D DUI	6	40	3	13
90E DRUNKENNESS		1	1	3
90F FAMILY (NO VIOLENCE)	13	106	15	67
90G LIQUOR LAW				
90H PEEPING TOM		1		
90I RUNAWAY	6	9		14
90J TRESPASSING				
90L TRUANCY	3	15	1	6
90M AGENCY ASSIST	1	2		3
90N RESISTING ARREST				1
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT	2	5	3	11
90Z ALL OTHER OFFENSES	21	134	27	155
91A ALARM				2
91D DISTURBANCE	1	5	2	10
91F NON-VIOLENT FAMILY DISPUTE	14	114	13	97
91T TRAFFIC & NRVC ARRESTS	2	14		6
91W WARRANT ARRESTS		2		2
979 MISSING PERSONS	1	6		2
980 SUICIDES - ACTUAL OR ATTEMPTED				
992 PROWLER	44	436	72	544
NCR NON CRIMINAL REPORTS	**170**	**1253**	**205**	**1325**
TOTALS:				

Isle of Palms Police Department Monthly Report for August 2004

ARREST SUMMARY

Type	August 2004	Total 2004	August 2003	Total 2003
Adults	Male = 39 Female =21	Male = 397 Female =109	Male =68 Female =20	Male =333 Female =102
Juveniles	Male = 3 Female = 0	Male = 12 Female = 6	Male =2 Female =0	Male = 23 Female =9
Narc-Adults	Male = 9 Female = 0	Male = 54 Female= 8	Male = 12 Female = 0	Male = 46 Female =6
Narc-Juveniles	Male = 0 Female = 0	Male = 17 Female =0	Male =2 Female =0	Male = 5 Female = 1
TOTALS:	Male = 51 Female =21	Male = 480 Female =123	Male = 84 Female = 20	Male =407 Female =118

PROPERTY VALUES REPORTED

Type	August 2004	Total 2004	August 2003	Total 2003
Burglary Stolen	$13,645.00	$78,674.00	$50,203.00	$143,885.00
Larceny Stolen	$13,221.00	$84,762.00	$11,907.00	$135,617.00
Criminal Damage	$500.00	$27,071.00	$5,303.00	$119,179.00
MVT Stolen	$0.00	$119,985.00	$43,000.00	$108,500.00
Burglary Recovered	$2,000.00	$39,640.00	$2,601.00	$26,939.00
Larceny Recovered	$2,409.00	$14,631.00	$3,753.00	$83,268.00
MVT Recovered	$5,000.00	$134,800.00	$30,500.00	$79,500.00
Total Stolen	$26,866.00	$283,421.00	$105,110.00	$388,002.00
Total Recovered	$9,409.00	$189,071.00	$36,854.00	$189,707.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
August 2004
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
23C SHOPLIFTING	0	0	0	0	0	1	0	0	0	0	0	1	1
35A DRUG/NARCOTICS VIOLATIONS	9	0	0	0	0	0	0	0	0	0	9	0	9
90J TRESPASS OF REAL PROPERTY	2	0	0	0	0	0	0	0	0	0	2	0	2
90T DUS	2	2	0	0	0	3	1	0	0	0	4	4	8
90D DUI	3	0	0	0	0	4	0	0	0	0	3	4	7
90G LIQUOR LAW VIOLATIONS	8	0	0	0	0	5	0	0	0	0	8	5	13
90G UNDERAGE POSS. OF ALCOHOL	4	0	0	0	0	3	0	0	0	0	4	3	7
90C DISORDERLY CONDUCT	0	1	0	0	0	1	0	0	0	0	1	1	2
90E DRUNKENESS	3	0	0	0	0	3	0	0	0	0	3	3	6
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
91T TRAFFIC OFFENSE	5	1	0	0	0	0	0	0	0	0	6	0	6
91W WARRANT ARREST	3	0	0	0	0	0	0	0	0	0	3	0	3
90N RESISTING ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
280 STOLEN PROPERTY OFFENSES	5	0	0	1		0	0	0	0	0	6	0	6
TOTAL:	46	4	0	1	0	20	1	0	0	0	51	21	72

Isle of Palms Police Department Animal Control Report for
August 2004

	Aug-04 Monthly Total	Aug-03 Monthly Total	2004 Yearly Total	2003 Yearly Total
Citations	4	2	13	53
Warning Tickets	25	1	76	9
Animals Secured	7	8	111	145
Dogs	6	0	40	61
Cats	1	5	36	48
Raccoons	0	1	19	22
Other*	0	3	16	16
Released to: (Owner, other)	4	1	54	64
Transported to Shuler Vet	0	0	38	15
Transported to Other Vets	5	2	21	15
Transported to SPCA	1	1	21	34
Injured Animals	4	2	18	17
Trapped Animals	0	1	78	50
Cats	0	1	33	30
Raccoons	0	0	36	20
Other **	0	0	8	0
Dead Animals Removed	16	14	144	69
Traps Set	4	5	220	82
Kennel Fees	$14.00	$0.00	$165.00	$336.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR AUGUST 2004

NAME	CARRID OVER	ASSIGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROPETY RECVD	WARRN SRVD	WOF	REMARKS
Caldwell	7	6	13	0	4	0	2	7	5,750	0	8	
Meekins	1	2	3	0	1	2	0	0	47	0	0	
Total	8	8	16	0	5	2	2	7	5,797	0	8	

CBA=Cleared By Arrest E/C=Exceptionally Cleared UNF=Unfounded I/A=Inactivated WOF=Warrants on File

Detective Caldwell worked thirty-six hours as a Uniform Patrol Supervisor.
Detective Caldwell attended four Preliminary Hearings.
A total of thirty-one Bond hearings were attended, expending ninety-four hours.

Victim Advocate / Investigator Activity

Bond Hearings attended: 13
Grand Jury Cases presented: 3
Cases assigned: 2
August victims identified: 44
Victim letters sent: 44
Telephone contacts: 10
Drug Laboratory delivery/pickup: 3

Detective Meekins attended an eight- hour course of instruction on Deception Detection, sponsored by SCANNA in Columbia, South Carolina.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR AUGUST 2004

DATE: SEPTEMBER 9, 2004

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
10 OFFICERS	LEGAL	LEGAL UPDATE		20		
2 OFFICERS	RECERT.	DATAMASTER RECERTIFICATION		6		
5 OFFICERS	RECERT.	NCIC REAFFIRMATION			5	
12 OFFICERS	IN SERVICE	CALEA TRAINING			6	
1 OFFICER	ADVANCE	DISCRIMINATORY PROFILING			8	
1 OFFICER	ADVANCE	BLOODBORNE PATHOGENS			3	
TOTAL			0	26	22	0
				TOTAL OFFICER HOURS:		48

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ADVANCE	NCIC CERTIFICATION	40			
8 EMPLOYEES	IN SERVICE	CALEA TRAINING			4	
1 EMPLOYEE	ADVANCE	EXCEL				8
1 EMPLOYEE	ADVANCE	NEW EMPLOYEE SAFETY ORIENTATION			1	
1 EMPLOYEE	ADVANCE	IN HOUSE TRAINING MANUAL			40	
TOTAL			40	0	45	8
				TOTAL EMPLOYEE HOURS:		93

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	146	2	341	395.5
THIS MONTH TOTALS	40	26	67	8
YEAR TO DATE TOTALS:	186	28	408	403.5
		DEPARTMENT HOURS YEAR TO DATE:		1025.5

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy 517
August 2 thru September 10, 2004

Start	02-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	*	*	*	*	*	*	*	*	*	*	212	182	185	155	198	168
01:00	*	*	*	*	*	*	*	*	*	*	147	95	124	67	136	81
02:00	*	*	*	*	*	*	*	*	*	*	78	80	147	65	112	72
03:00	*	*	*	*	*	*	*	*	*	*	76	30	44	22	60	26
04:00	*	*	*	*	*	*	*	*	*	*	71	21	40	22	56	22
05:00	*	*	*	*	*	*	*	*	*	*	43	42	18	29	30	36
06:00	*	*	*	*	*	*	*	*	*	*	124	119	46	91	85	105
07:00	*	*	*	*	*	*	*	*	*	*	254	231	138	189	196	210
08:00	*	*	*	*	*	*	*	*	*	*	474	465	275	328	374	396
09:00	*	*	*	*	*	*	*	*	*	*	778	631	536	545	657	588
10:00	*	*	*	*	*	*	*	*	*	*	**891**	854	669	781	780	818
11:00	*	*	*	*	*	*	*	*	*	*	795	**983**	**790**	**951**	**792**	**967**
12:00 PM	*	*	*	*	*	*	*	*	*	*	758	1097	899	954	828	1026
01:00	*	*	*	*	*	*	*	*	*	*	785	**1118**	852	**1063**	818	**1090**
02:00	*	*	*	*	*	*	*	*	*	*	851	1060	918	898	884	979
03:00	*	*	*	*	*	*	*	*	848	754	1060	940	960	763	956	819
04:00	*	*	*	*	*	*	*	*	**922**	807	**1171**	933	**1070**	769	**1054**	836
05:00	*	*	*	*	*	*	*	*	831	**849**	1139	834	925	746	965	810
06:00	*	*	*	*	*	*	*	*	737	843	962	787	963	689	887	773
07:00	*	*	*	*	*	*	*	*	644	767	784	647	735	611	721	675
08:00	*	*	*	*	*	*	*	*	574	651	623	566	636	457	611	558
09:00	*	*	*	*	*	*	*	*	450	622	481	508	411	355	447	495
10:00	*	*	*	*	*	*	*	*	390	411	375	441	252	240	339	364
11:00	*	*	*	*	*	*	*	*	318	273	314	282	155	118	262	224
Lane	0	0	0	0	0	0	0	0	5714	5977	13246	12946	11788	10908	12248	12138
Day	0		0		0		0		11691		26192		22696		24386	
AM Peak											10:00	11:00	11:00	11:00	11:00	11:00
Vol.											891	983	790	951	792	967
PM Peak									16:00	17:00	16:00	13:00	16:00	13:00	16:00	13:00
Vol.									922	849	1171	1118	1070	1063	1054	1090

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy 517
August 2 thru September 10, 2004

Start	09-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	79	71	63	92	82	85	49	83	65	79	108	98	136	140	83	93
01:00	28	35	49	39	45	29	44	25	31	26	85	55	103	68	55	40
02:00	17	22	52	17	27	16	20	33	29	33	62	40	77	34	41	28
03:00	9	10	24	6	13	5	19	9	21	10	40	22	24	26	21	13
04:00	23	10	14	12	21	12	24	12	15	10	36	30	22	13	22	14
05:00	66	42	49	28	53	31	41	42	42	28	48	28	21	26	46	32
06:00	170	151	147	168	143	142	156	147	137	130	61	58	33	54	121	121
07:00	468	381	473	403	473	402	476	383	455	377	108	93	100	149	365	313
08:00	529	579	520	595	484	528	470	546	483	**537**	57	58	184	260	390	443
09:00	553	539	522	530	**541**	512	510	542	563	479	32	77	316	377	434	437
10:00	599	630	610	565	613	428	625	544	712	492	301	477	503	388	566	503
11:00	**660**	**641**	**660**	**615**	**618**	**543**	**642**	**591**	**747**	479	**505**	**723**	**524**	**418**	**622**	**573**
12:00 PM	678	683	631	706	636	612	631	639	**808**	565	535	**794**	**660**	524	654	646
01:00	657	727	610	688	672	679	649	650	747	606	634	743	604	588	653	669
02:00	632	702	664	735	573	673	726	660	715	691	646	788	580	669	648	703
03:00	799	624	791	652	656	667	753	649	709	665	663	786	562	**759**	705	686
04:00	788	**803**	**810**	714	690	**763**	**755**	**737**	685	**720**	708	772	546	740	712	**750**
05:00	**835**	707	744	726	**734**	751	755	706	670	685	**803**	685	562	754	**729**	716
06:00	629	746	658	**739**	671	709	562	589	620	630	716	642	585	576	634	662
07:00	517	550	535	584	530	603	398	526	570	500	570	522	469	478	513	538
08:00	452	470	458	518	408	464	351	387	460	375	498	433	376	372	429	431
09:00	324	388	324	385	311	366	222	328	274	250	280	348	263	274	285	334
10:00	188	263	209	243	163	254	157	216	223	193	217	314	195	175	193	237
11:00	115	122	134	125	147	142	81	117	165	139	209	226	105	89	137	137
Lane	9815	9896	9751	9885	9304	9416	9116	9161	9946	8699	7922	8812	7550	7951	9058	9119
Day	19711		19636		18720		18277		18645		16734		15501		18177	
AM Peak	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00	08:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.	660	641	660	615	618	543	642	591	747	537	505	723	524	418	622	573
PM Peak	17:00	16:00	16:00	18:00	17:00	16:00	16:00	16:00	12:00	16:00	17:00	12:00	12:00	15:00	17:00	16:00
Vol.	835	803	810	739	734	763	755	737	808	720	803	794	660	759	729	750

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy 517
August 2 thru September 10, 2004

Start	16-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	43	66	53	71	70	58	66	73	87	88	177	170	140	130	91	94
01:00	31	19	37	23	43	35	38	33	57	53	89	105	113	60	58	47
02:00	18	18	27	12	17	31	29	22	44	47	72	87	114	68	46	41
03:00	14	12	12	6	11	5	8	9	30	22	75	41	39	23	27	17
04:00	19	4	17	8	16	5	26	13	29	18	69	38	30	21	29	15
05:00	47	37	48	29	49	22	52	32	50	28	56	38	41	35	49	32
06:00	159	139	157	159	141	147	131	139	137	140	123	124	61	77	130	132
07:00	456	379	449	385	420	390	488	414	436	418	225	248	144	161	374	342
08:00	471	**548**	494	556	505	572	509	561	517	589	487	462	263	327	464	516
09:00	482	446	508	514	513	554	524	538	642	552	654	591	531	481	551	525
10:00	**579**	484	**579**	526	601	508	588	558	**645**	595	**840**	769	**682**	563	**645**	572
11:00	557	535	564	**600**	**605**	**631**	**591**	**606**	612	**682**	705	**910**	674	**695**	615	**666**
12:00 PM	625	649	574	623	610	668	662	699	680	743	737	**948**	793	**777**	669	730
01:00	573	666	579	620	669	590	617	681	677	763	803	879	741	719	666	703
02:00	601	605	685	605	633	664	661	675	772	728	954	778	758	709	723	681
03:00	635	685	702	574	750	696	**747**	626	**856**	758	**1129**	758	806	685	**804**	683
04:00	**773**	**720**	728	688	**773**	**762**	738	**754**	791	797	809	786	**906**	616	788	**732**
05:00	726	694	**739**	662	751	745	734	671	731	804	704	830	746	569	733	711
06:00	557	695	551	**696**	676	719	663	709	690	**805**	731	671	495	473	623	681
07:00	537	573	479	524	518	595	485	618	663	728	654	662	414	358	536	580
08:00	433	431	409	502	437	456	455	471	582	527	553	545	313	306	455	463
09:00	263	353	231	350	282	357	267	423	336	474	396	426	200	220	282	372
10:00	182	220	214	211	185	270	196	303	274	410	326	362	127	156	215	276
11:00	107	90	121	106	145	132	163	197	247	280	262	290	95	77	163	167
Lane	8888	9068	8957	9050	9420	9612	9438	9825	10585	11049	11630	11518	9226	8306	9736	9778
Day	17956		18007		19032		19263		21634		23148		17532		19514	
AM Peak	10:00	08:00	10:00	11:00	11:00	11:00	11:00	11:00	10:00	11:00	10:00	11:00	10:00	11:00	10:00	11:00
Vol.	579	548	579	600	605	631	591	606	645	682	840	910	682	695	645	666
PM Peak	16:00	16:00	17:00	18:00	16:00	16:00	15:00	16:00	15:00	18:00	15:00	12:00	16:00	12:00	15:00	16:00
Vol.	773	720	739	696	773	762	747	754	856	805	1129	948	906	777	804	732

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy 517
August 2 thru September 10, 2004

Start	23-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	47	32	34	40	52	48	44	43	53	48	137	134	**171**	**119**	77	66
01:00	21	24	23	22	46	32	24	21	24	26	84	83	77	81	43	41
02:00	15	9	15	13	16	8	19	17	22	26	55	77	55	52	28	29
03:00	8	6	10	5	12	5	12	3	19	10	67	25	29	26	22	11
04:00	18	3	15	9	19	6	11	7	21	14	35	25	35	15	22	11
05:00	60	34	42	25	43	28	45	26	35	20	33	26	38	26	42	26
06:00	151	135	161	159	147	146	141	153	139	159	81	110	5	21	118	126
07:00	497	384	471	408	473	380	439	394	430	385	212	196	10	19	362	309
08:00	492	518	452	**559**	447	**580**	521	**575**	463	**561**	365	396	4	3	392	456
09:00	484	447	469	471	485	501	483	485	505	498	625	459	17	12	438	410
10:00	530	428	476	537	**541**	478	578	435	587	482	793	545	40	31	506	419
11:00	**585**	**523**	**532**	516	534	526	**613**	486	**630**	526	**810**	**761**	104	60	**544**	**485**
12:00 PM	564	579	528	566	587	593	**636**	587	614	588	746	757	321	206	571	554
01:00	572	567	598	605	584	569	560	542	620	608	607	688	491	404	576	569
02:00	508	503	575	596	578	602	566	545	624	648	614	809	600	460	581	595
03:00	**646**	545	678	553	694	598	587	602	683	605	818	**811**	**604**	574	**673**	613
04:00	617	624	671	**658**	669	705	607	692	598	656	**820**	773	552	**592**	648	671
05:00	578	607	**687**	625	**697**	646	553	676	**812**	925	729	778	554	555	659	687
06:00	426	**646**	561	636	542	**709**	485	**705**	674	**1047**	753	569	559	505	571	**688**
07:00	384	508	481	560	432	496	421	569	511	634	475	452	465	470	453	527
08:00	321	359	392	436	379	410	431	432	419	480	387	343	399	341	390	400
09:00	169	250	245	304	237	308	262	311	275	440	342	376	187	192	245	312
10:00	156	136	187	173	173	179	186	209	223	355	334	236	116	129	196	202
11:00	78	69	104	95	97	107	109	129	218	208	277	179	85	79	138	124
Lane	7927	7936	8407	8571	8484	8660	8333	8644	9199	9949	10199	9608	5518	4972	8295	8331
Day	15863		16978		17144		16977		19148		19807		10490		16626	
AM Peak	11:00	11:00	11:00	08:00	10:00	08:00	11:00	08:00	11:00	08:00	11:00	11:00	00:00	00:00	11:00	11:00
Vol.	585	523	532	559	541	580	613	575	630	561	810	761	171	119	544	485
PM Peak	15:00	18:00	17:00	16:00	17:00	18:00	12:00	18:00	17:00	18:00	16:00	15:00	15:00	16:00	15:00	18:00
Vol.	646	646	687	658	697	709	636	705	812	1047	820	811	604	592	673	688

Isle of Pal[illegible] Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy 517
August 2 thru September 10, 2004

Start	30-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	48	37	21	30	36	37	43	52	61	57	143	145	141	119	70	68
01:00	19	20	10	26	19	26	19	33	31	42	81	82	111	71	41	43
02:00	10	9	14	16	9	5	14	17	22	27	72	88	120	49	37	30
03:00	9	1	11	6	10	6	11	10	18	13	61	37	30	31	21	15
04:00	22	11	15	4	11	8	6	9	15	9	63	17	19	10	22	10
05:00	51	23	54	17	44	35	44	31	38	19	42	25	15	24	41	25
06:00	112	112	132	128	151	135	123	181	106	161	60	122	35	70	103	130
07:00	293	310	485	349	424	380	454	401	430	405	135	228	135	193	337	324
08:00	447	509	437	**577**	504	**572**	476	**565**	446	596	313	416	223	340	407	511
09:00	473	521	450	497	508	509	467	466	542	557	494	511	441	420	482	497
10:00	567	575	508	486	518	473	504	471	585	572	**728**	676	586	487	571	534
11:00	**577**	**636**	**534**	547	**569**	522	**574**	503	**640**	**653**	717	**758**	**639**	**565**	**607**	**598**
12:00 PM	614	**662**	557	559	590	541	548	528	674	689	713	**830**	801	569	642	625
01:00	645	662	536	601	564	531	610	592	640	703	655	818	708	675	623	655
02:00	673	633	563	581	628	576	598	619	693	780	728	767	705	690	655	664
03:00	**707**	662	611	602	**638**	606	598	591	703	720	725	750	**815**	**703**	685	662
04:00	707	630	**701**	**661**	609	**770**	594	647	**797**	768	**862**	768	634	600	**701**	**692**
05:00	692	605	624	564	591	710	**679**	636	718	788	729	710	500	621	648	662
06:00	550	598	524	592	548	617	594	**670**	617	**805**	738	695	509	590	583	652
07:00	441	444	402	495	534	465	523	548	592	696	732	598	491	512	531	537
08:00	308	371	335	359	395	354	360	406	514	528	544	512	354	396	401	418
09:00	226	235	235	293	180	285	197	292	307	429	368	372	239	332	250	320
10:00	127	125	119	155	135	172	179	250	288	358	283	359	272	247	200	238
11:00	72	71	97	94	89	84	107	125	185	248	234	202	142	134	132	137
Lane	8390	8462	7975	8239	8304	8419	8322	8643	9662	10623	10220	10486	8665	8448	8790	9047
Day	16852		16214		16723		16965		20285		20706		17113		17837	
AM Peak	11:00	11:00	11:00	08:00	11:00	08:00	11:00	08:00	11:00	11:00	10:00	11:00	11:00	11:00	11:00	11:00
Vol.	577	636	534	577	569	572	574	565	640	653	728	758	639	565	607	598
PM Peak	15:00	12:00	16:00	16:00	15:00	16:00	17:00	18:00	16:00	18:00	16:00	12:00	15:00	15:00	16:00	16:00
Vol.	707	662	701	661	638	770	679	670	797	805	862	830	815	703	701	692

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy 517
August 2 thru September 10, 2004

Start	06-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	105	78	26	16	17	25	43	42	46	64	*	*	*	*	47	45
01:00	87	35	5	17	15	16	19	34	35	38	*	*	*	*	32	28
02:00	114	24	9	10	8	16	16	18	16	25	*	*	*	*	33	19
03:00	28	17	7	7	12	7	13	10	12	10	*	*	*	*	14	10
04:00	21	12	11	7	16	6	12	9	18	12	*	*	*	*	16	9
05:00	27	33	54	25	48	23	42	25	46	22	*	*	*	*	43	26
06:00	48	72	131	128	120	117	145	145	123	121	*	*	*	*	113	117
07:00	112	133	460	330	458	371	439	369	440	386	*	*	*	*	382	318
08:00	236	211	428	508	445	560	442	552	*	*	*	*	*	*	388	458
09:00	489	269	466	411	488	463	487	482	*	*	*	*	*	*	482	406
10:00	661	268	491	389	441	418	463	483	*	*	*	*	*	*	514	390
11:00	649	342	514	450	501	460	478	524	*	*	*	*	*	*	536	444
12:00 PM	604	387	522	468	552	501	523	601	*	*	*	*	*	*	550	489
01:00	567	416	513	471	483	523	577	585	*	*	*	*	*	*	535	499
02:00	515	441	505	548	538	555	569	617	*	*	*	*	*	*	532	540
03:00	475	471	523	468	596	542	649	592	*	*	*	*	*	*	561	518
04:00	427	471	526	577	574	607	675	807	*	*	*	*	*	*	550	616
05:00	362	463	505	537	584	622	686	681	*	*	*	*	*	*	534	576
06:00	333	384	459	522	474	560	644	670	*	*	*	*	*	*	478	534
07:00	292	284	369	402	369	460	485	504	*	*	*	*	*	*	379	412
08:00	192	210	197	301	303	350	390	434	*	*	*	*	*	*	270	324
09:00	143	181	118	239	189	261	255	300	*	*	*	*	*	*	176	245
10:00	99	90	96	115	165	149	188	177	*	*	*	*	*	*	137	133
11:00	51	51	56	61	79	69	118	118	*	*	*	*	*	*	76	75
Lane	6637	5343	6991	7007	7475	7681	8358	8779	736	678	0	0	0	0	7378	7231
Day	11980		13998		15156		17137		1414		0		0		14609	
AM Peak	10:00	11:00	11:00	08:00	11:00	08:00	09:00	08:00	07:00	07:00					11:00	08:00
Vol.	661	342	514	508	501	560	487	552	440	386					536	458
PM Peak	12:00	15:00	16:00	16:00	15:00	17:00	17:00	16:00							15:00	16:00
Vol.	604	471	526	577	596	622	686	807							561	616

Comb. Total	82362	84833	86775	88619	92817	106587	83332	111149
ADT	Not Calculated							

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy 703
August 2 thru September 10, 2004

Start	02-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	*	*	*	*	*	*	*	*	*	*	79	137	81	94	80	116
01:00	*	*	*	*	*	*	*	*	*	*	37	84	41	52	39	68
02:00	*	*	*	*	*	*	*	*	*	*	19	65	36	56	28	60
03:00	*	*	*	*	*	*	*	*	*	*	26	15	14	21	20	18
04:00	*	*	*	*	*	*	*	*	*	*	13	11	9	7	11	9
05:00	*	*	*	*	*	*	*	*	*	*	13	12	12	11	12	12
06:00	*	*	*	*	*	*	*	*	*	*	32	47	30	18	31	32
07:00	*	*	*	*	*	*	*	*	*	*	88	86	149	55	118	70
08:00	*	*	*	*	*	*	*	*	*	*	181	137	189	99	185	118
09:00	*	*	*	*	*	*	*	*	*	*	260	187	320	248	290	218
10:00	*	*	*	*	*	*	*	*	*	*	325	319	363	393	344	356
11:00	*	*	*	*	*	*	*	*	*	*	**339**	**331**	**429**	**438**	**384**	**384**
12:00 PM	*	*	*	*	*	*	*	*	*	*	363	393	349	**478**	356	**436**
01:00	*	*	*	*	*	*	*	*	*	*	374	416	358	395	366	406
02:00	*	*	*	*	*	*	*	*	*	*	412	403	341	381	376	392
03:00	*	*	*	*	*	*	*	*	358	394	409	**458**	356	310	374	387
04:00	*	*	*	*	*	*	*	*	346	**425**	420	409	336	393	367	409
05:00	*	*	*	*	*	*	*	*	**466**	380	**526**	368	**416**	283	**469**	344
06:00	*	*	*	*	*	*	*	*	449	372	442	411	406	318	432	367
07:00	*	*	*	*	*	*	*	*	405	370	464	315	348	281	406	322
08:00	*	*	*	*	*	*	*	*	304	315	332	377	229	242	288	311
09:00	*	*	*	*	*	*	*	*	215	299	206	322	176	205	199	275
10:00	*	*	*	*	*	*	*	*	142	233	166	249	86	116	131	199
11:00	*	*	*	*	*	*	*	*	96	160	121	186	68	54	95	133
Lane	0	0	0	0	0	0	0	0	2781	2948	5647	5738	5142	4948	5401	5442
Day	0		0		0		0		5729		11385		10090		10843	
AM Peak											11:00	11:00	11:00	11:00	11:00	11:00
Vol.											339	331	429	438	384	384
PM Peak									17:00	16:00	17:00	15:00	17:00	12:00	17:00	12:00
Vol.									466	425	526	458	416	478	469	436

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy 703
August 2 thru September 10, 2004

Start	09-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	27	38	24	36	39	37	39	39	24	29	50	47	53	53	37	40
01:00	19	15	22	26	10	18	19	22	3	30	31	39	27	42	19	27
02:00	3	15	15	12	9	15	3	24	7	23	22	37	26	46	12	25
03:00	9	8	9	10	7	8	6	13	7	9	16	17	4	8	8	10
04:00	6	5	7	8	9	9	8	9	10	3	5	10	2	12	7	8
05:00	16	13	17	8	16	9	16	5	10	4	10	6	6	13	13	8
06:00	84	39	83	44	87	37	84	30	64	40	21	13	17	11	63	31
07:00	**407**	189	**362**	204	**341**	187	**345**	207	**333**	183	45	41	101	39	276	150
08:00	325	216	335	190	289	172	304	185	242	157	56	46	140	79	242	149
09:00	273	165	254	169	283	140	270	147	247	142	89	82	272	154	241	143
10:00	262	216	286	224	270	181	277	196	269	194	191	212	266	**254**	260	211
11:00	273	**267**	326	**267**	295	**239**	322	**274**	279	**233**	**286**	**298**	**284**	218	**295**	**257**
12:00 PM	298	266	311	272	329	279	309	262	**335**	290	303	295	241	**336**	304	286
01:00	316	277	303	285	307	303	295	295	316	260	301	284	246	267	298	282
02:00	370	339	341	332	**356**	360	339	360	318	346	314	315	218	276	322	333
03:00	294	352	352	329	254	309	285	324	263	333	331	**325**	223	254	286	318
04:00	329	363	369	407	295	365	310	361	286	**378**	343	289	236	255	310	345
05:00	**381**	**403**	369	**434**	342	**438**	**360**	**406**	260	340	343	252	**280**	224	**334**	**357**
06:00	336	336	**375**	368	335	338	339	296	272	239	**356**	254	263	234	325	295
07:00	302	276	291	297	310	257	241	250	250	200	317	225	250	197	280	243
08:00	196	260	207	298	228	272	145	233	180	205	208	235	190	169	193	239
09:00	123	183	117	225	139	219	74	163	99	127	139	196	137	124	118	177
10:00	68	131	96	122	71	131	79	123	71	107	97	144	67	78	78	119
11:00	58	60	41	72	74	76	32	41	60	62	67	106	34	38	52	65
Lane	4775	4432	4912	4639	4695	4399	4501	4265	4205	3934	3941	3768	3583	3381	4373	4118
Day	9207		9551		9094		8766		8139		7709		6964		8491	
AM Peak	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	11:00	11:00	11:00	10:00	11:00	11:00
Vol.	407	267	362	267	341	239	345	274	333	233	286	298	284	254	295	257
PM Peak	17:00	17:00	18:00	17:00	14:00	17:00	17:00	17:00	12:00	16:00	18:00	15:00	17:00	12:00	17:00	17:00
Vol.	381	403	375	434	356	438	360	406	335	378	356	325	280	336	334	357

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy 703
August 2 thru September 10, 2004

Start	16-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	12	21	19	20	26	26	27	33	18	38	70	72	62	74	33	41
01:00	6	19	14	12	7	22	12	27	22	19	24	55	49	60	19	31
02:00	10	7	11	11	8	15	5	8	19	11	23	53	40	56	17	23
03:00	6	4	4	6	3	7	5	9	10	15	17	20	6	18	7	11
04:00	9	3	7	3	6	7	4	3	11	9	21	19	5	6	9	7
05:00	12	6	16	11	19	15	17	17	22	15	16	10	6	11	15	12
06:00	66	35	87	41	88	43	91	40	76	39	32	35	22	20	66	36
07:00	**377**	198	**369**	190	**382**	192	**360**	**211**	**357**	195	80	75	119	36	292	157
08:00	267	173	309	182	301	194	305	195	289	214	160	154	182	74	259	169
09:00	227	159	280	174	309	193	296	139	266	168	280	222	316	208	282	180
10:00	267	153	282	181	262	193	269	180	282	217	329	278	312	**346**	286	221
11:00	310	**223**	299	**237**	300	**245**	305	203	314	**248**	**340**	**318**	**360**	279	**318**	**250**
12:00 PM	280	283	322	271	286	296	325	315	323	294	382	353	287	**473**	315	326
01:00	278	265	280	284	262	301	314	326	301	300	352	**418**	311	314	300	315
02:00	316	308	304	328	341	327	346	377	369	**407**	348	368	291	298	331	345
03:00	252	318	305	315	292	333	285	343	376	399	392	386	311	300	316	342
04:00	262	**376**	323	354	329	341	309	373	321	393	406	328	**318**	285	324	**350**
05:00	309	346	**390**	**356**	367	**411**	353	**387**	361	395	**438**	289	299	211	360	342
06:00	**331**	307	389	353	**407**	317	**389**	319	**400**	406	399	373	302	175	**374**	321
07:00	331	238	296	345	312	283	312	321	388	315	404	302	196	195	320	286
08:00	165	279	168	306	206	314	190	262	269	352	278	291	137	180	202	283
09:00	108	179	100	223	118	200	144	199	140	227	159	254	89	115	123	200
10:00	55	123	45	134	85	139	80	135	139	191	143	242	51	77	85	149
11:00	39	56	46	53	47	78	63	67	98	109	104	153	48	40	64	79
Lane	4295	4079	4665	4390	4763	4492	4806	4489	5171	4976	5197	5068	4119	3851	4717	4476
Day	8374		9055		9255		9295		10147		10265		7970		9193	
AM Peak	07:00	11:00	07:00	11:00	07:00	11:00	07:00	07:00	07:00	11:00	11:00	11:00	11:00	10:00	11:00	11:00
Vol.	377	223	369	237	382	245	360	211	357	248	340	318	360	346	318	250
PM Peak	18:00	16:00	17:00	17:00	18:00	17:00	18:00	17:00	18:00	14:00	17:00	13:00	16:00	12:00	18:00	16:00
Vol.	331	376	390	356	407	411	389	387	400	407	438	418	318	473	374	350

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy 703
August 2 thru September 10, 2004

Start	23-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	17	27	10	10	20	23	17	17	15	29	46	45	46	57	24	30
01:00	15	16	17	13	13	23	8	26	9	24	29	52	20	49	16	29
02:00	10	10	1	8	3	7	5	17	9	17	20	52	17	45	9	22
03:00	5	3	5	3	4	5	2	5	3	9	17	20	9	7	6	7
04:00	5	7	2	4	5	5	1	4	6	6	22	22	4	10	6	8
05:00	20	9	18	5	13	4	16	4	8	4	12	12	14	12	14	7
06:00	73	32	66	36	74	35	99	43	80	38	30	26	**67**	27	70	34
07:00	**394**	185	**400**	162	**407**	186	**405**	198	**416**	180	70	69	55	22	**307**	143
08:00	266	180	287	177	320	201	315	189	279	182	132	96	20	18	231	149
09:00	233	148	247	131	259	165	270	150	254	175	213	170	12	14	213	136
10:00	253	158	264	174	238	157	272	158	257	176	249	204	33	42	224	153
11:00	260	**204**	273	**211**	270	**241**	313	**218**	278	**230**	**335**	**407**	64	**73**	256	**226**
12:00 PM	307	229	259	237	256	256	270	233	286	246	384	256	167	121	276	225
01:00	237	250	255	269	276	252	246	266	298	256	308	299	187	179	258	253
02:00	295	265	297	284	315	296	293	330	316	338	276	342	231	202	289	294
03:00	247	258	280	284	264	315	235	296	268	357	334	**360**	245	**283**	268	308
04:00	243	314	280	317	**319**	366	267	350	286	335	370	337	**281**	247	292	324
05:00	**309**	**362**	297	**375**	313	**387**	296	**409**	395	**380**	**421**	291	258	266	327	**353**
06:00	268	261	**308**	332	317	272	**334**	281	**517**	339	358	339	266	196	**338**	289
07:00	231	224	289	297	264	265	268	286	311	275	255	225	247	218	266	256
08:00	135	225	150	223	161	227	159	253	203	221	167	189	159	174	162	216
09:00	81	159	74	191	109	196	99	186	133	211	127	183	83	81	101	172
10:00	53	94	73	96	65	110	72	108	100	199	108	144	47	51	74	115
11:00	29	33	27	44	37	49	39	61	67	112	86	86	22	38	44	60
Lane	3986	3653	4179	3883	4322	4043	4301	4088	4794	4339	4369	4226	2554	2432	4071	3809
Day	7639		8062		8365		8389		9133		8595		4986		7880	
AM Peak	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	11:00	11:00	06:00	11:00	07:00	11:00
Vol.	394	204	400	211	407	241	405	218	416	230	335	407	67	73	307	226
PM Peak	17:00	17:00	18:00	17:00	16:00	17:00	18:00	17:00	18:00	17:00	17:00	15:00	16:00	15:00	18:00	17:00
Vol.	309	362	308	375	319	387	334	409	517	380	421	360	281	283	338	353

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy 703
August 2 thru September 10, 2004

Start	30-Aug-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	15	18	15	14	19	30	17	24	20	30	53	63	68	54	30	33
01:00	7	7	9	12	11	18	10	12	14	24	26	52	41	44	17	24
02:00	5	8	7	5	2	4	4	11	10	22	28	42	22	31	11	18
03:00	2	5	2	6	3	5	3	7	6	10	15	16	12	10	6	8
04:00	6	6	0	1	3	1	4	5	7	4	7	7	3	5	4	4
05:00	12	9	16	6	17	10	12	9	13	10	14	8	8	8	13	9
06:00	46	24	79	37	76	35	77	49	76	52	28	35	18	20	57	36
07:00	170	73	**419**	184	**413**	166	**424**	190	**398**	200	60	57	133	43	**288**	130
08:00	257	148	309	197	316	214	287	196	305	192	134	133	178	134	255	173
09:00	259	194	242	194	261	173	237	162	255	203	228	156	311	196	256	183
10:00	252	188	238	210	237	187	256	188	254	210	265	286	313	**309**	259	225
11:00	**273**	**280**	246	**232**	265	**269**	267	**229**	290	**232**	**314**	**314**	**364**	255	288	**259**
12:00 PM	296	224	**325**	251	276	278	298	245	339	301	349	314	326	**437**	316	293
01:00	**307**	288	282	257	277	252	286	283	303	304	374	327	349	328	311	291
02:00	279	274	309	307	**335**	304	331	308	361	340	293	353	311	314	317	314
03:00	298	295	277	280	263	331	254	305	329	416	309	327	**355**	395	298	336
04:00	274	299	313	355	294	322	302	350	342	399	374	319	294	353	313	342
05:00	281	**336**	287	**368**	274	**373**	322	**373**	346	**420**	**426**	341	332	251	324	**352**
06:00	281	263	290	296	317	333	**358**	364	367	295	414	**380**	342	252	**338**	312
07:00	219	206	240	227	257	246	258	237	**391**	277	411	306	305	298	297	257
08:00	129	155	157	198	165	191	168	249	257	289	236	288	182	240	185	230
09:00	63	127	100	141	101	171	89	147	139	233	170	238	125	174	112	176
10:00	47	52	44	76	55	104	59	139	103	199	147	227	105	158	80	136
11:00	39	34	38	41	45	51	43	59	77	122	84	136	56	89	55	76
Lane	3817	3513	4244	3895	4282	4068	4366	4141	5002	4784	4759	4725	4553	4398	4430	4217
Day	7330		8139		8350		8507		9786		9484		8951		8647	
AM Peak	11:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	11:00	11:00	11:00	10:00	07:00	11:00
Vol.	273	280	419	232	413	269	424	229	398	232	314	314	364	309	288	259
PM Peak	13:00	17:00	12:00	17:00	14:00	17:00	18:00	17:00	19:00	17:00	17:00	18:00	15:00	12:00	18:00	17:00
Vol.	307	336	325	368	335	373	358	373	391	420	426	380	355	437	338	352

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy 703
August 2 thru September 10, 2004

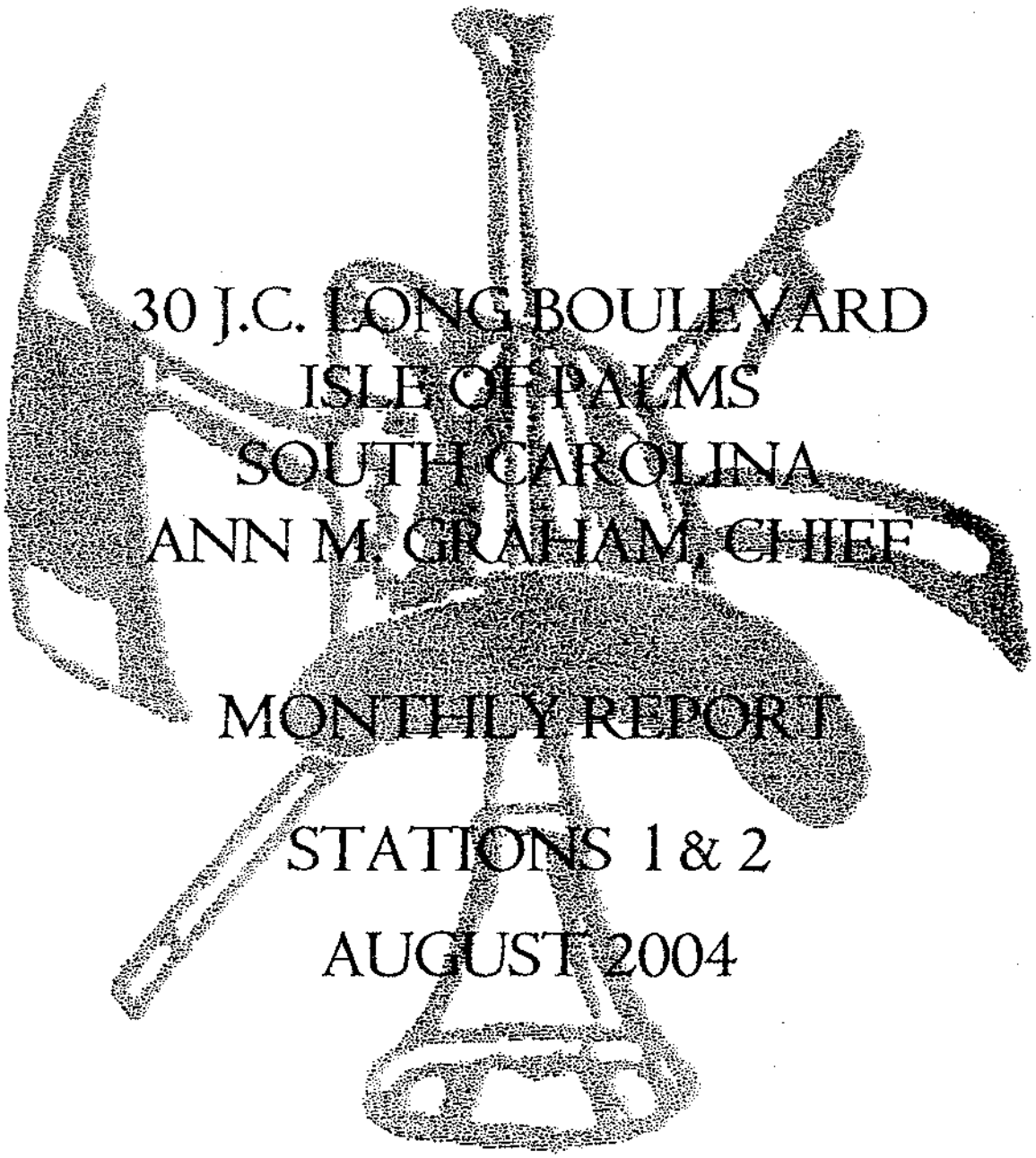
Start	06-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	42	48	12	13	14	25	13	17	18	**37**	*	*	*	*	20	28
01:00	30	38	3	11	9	12	9	16	15	24	*	*	*	*	13	20
02:00	36	37	2	4	2	8	6	8	10	11	*	*	*	*	11	14
03:00	18	9	4	4	3	5	6	8	1	15	*	*	*	*	6	8
04:00	6	4	2	3	7	3	6	4	5	2	*	*	*	*	5	3
05:00	6	8	10	8	9	11	13	17	10	13	*	*	*	*	10	11
06:00	18	15	76	29	63	29	79	35	**68**	34	*	*	*	*	61	28
07:00	58	47	**428**	144	**394**	143	**404**	178	*	*	*	*	*	*	**321**	128
08:00	90	57	288	186	300	184	305	171	*	*	*	*	*	*	246	150
09:00	126	77	219	144	260	198	241	172	*	*	*	*	*	*	212	148
10:00	173	**135**	231	147	236	178	243	190	*	*	*	*	*	*	221	162
11:00	**233**	134	223	**199**	240	**200**	248	**208**	*	*	*	*	*	*	236	**185**
12:00 PM	**240**	184	234	208	258	245	281	265	*	*	*	*	*	*	253	226
01:00	220	195	246	213	253	249	252	268	*	*	*	*	*	*	243	231
02:00	193	**201**	**289**	270	**295**	292	307	296	*	*	*	*	*	*	**271**	265
03:00	166	177	257	292	247	260	281	352	*	*	*	*	*	*	238	270
04:00	165	190	246	289	257	295	305	348	*	*	*	*	*	*	243	280
05:00	165	159	234	**330**	272	**361**	331	**374**	*	*	*	*	*	*	250	**306**
06:00	196	165	251	258	240	263	**353**	306	*	*	*	*	*	*	260	248
07:00	137	160	168	209	186	223	289	274	*	*	*	*	*	*	195	216
08:00	95	116	98	159	152	196	173	195	*	*	*	*	*	*	130	166
09:00	46	74	56	103	77	130	96	209	*	*	*	*	*	*	69	129
10:00	50	46	37	55	53	111	64	134	*	*	*	*	*	*	51	86
11:00	24	25	31	46	32	35	52	60	*	*	*	*	*	*	35	42
Lane	2533	2301	3645	3324	3859	3656	4357	4105	127	136	0	0	0	0	3600	3350
Day	4834		6969		7515		8462		263		0		0		6950	
AM Peak	11:00	10:00	07:00	11:00	07:00	11:00	07:00	11:00	06:00	00:00					07:00	11:00
Vol.	233	135	428	199	394	200	404	208	68	37					321	185
PM Peak	12:00	14:00	14:00	17:00	14:00	17:00	18:00	17:00							14:00	17:00
Vol.	240	201	289	330	295	361	353	374							271	306

Comb. Total	37384	41776	42579	43419	43197	47438	38961	52004

ADT Not Calculated

ISLE OF PALMS

FIRE DEPARTMENT



30 J.C. LONG BOULEVARD

ISLE OF PALMS

SOUTH CAROLINA

ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

AUGUST 2004

Isle of Palms Fire Department
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Isle of Palms Fire Department
Call Summary
August 2004

8/03/2004 Fire Department personnel were called to rescue an occupant out of an elevator. Upon arrival, found occupant trapped on the second floor. Fire Department personnel used the elevator key to gain access, and helped the occupant out of the elevator. Personnel gathered information, reset the elevator, and notified the property manager.

8/09/2004 Fire Department responded to a call of a rapidly spreading fire in the parking area behind the Sea Cabins on front beach. Upon arrival, personnel found heavy smoke and fire. The fire was approximately 10 feet by 10 feet, involving an electrical power box, landscape lighting, pampas grass, and pine straw. Personnel extinguished the fire, secured the area, and notified the property manager.

8/10/2004 Fire Department responded to a report for a fire call behind Mariner's Walk. Upon arrival, company met with occupants of the building that pointed personnel to the rear of the structure. A passer-by saw the fire and assisted Wild Dunes Security in extinguishing the fire. Company cooled down the area with water and to extinguish any hot spots. Company monitored the area and after an interview with one of the occupants of the building, was told, that a family grilled the night before and dumped coals around the area. Several cigarette butts were found in the area. No fire damage was found to the building.

Fire Department conducted six (6) searches for missing children.

Fire Department treated thirty-six (36) jellyfish stings and one (1) stingray bite.

Isle of Palms Fire Department

Call Report

August 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-498	8/1/2004	1	EMS Assist	Non-Resident	811 Ocean Boulevard
04-499	8/1/2004	2	EMS Assist	Non-Resident	44 41st Avenue
04-500	8/2/2004	2	EMS Assist	Resident	3909 Cameron Boulevard
04-501	8/2/2004	2	EMS Assist	Resident	3703 Palm Boulevard
04-502	8/3/2004	2	EMS Assist	Non-Resident	11 55th Avenue
04-503	8/3/2004	2	EMS Assist	Resident	5 33rd Avenue
04-504	8/3/2004	1	Rescue	Non-Resident	1006 Ocean Boulevard
04-505	8/3/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-506	8/3/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-507	8/3/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-508	8/3/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-509	8/3/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-510	8/3/2004	1	EMS Assist	Non-Resident	Behind 1140 Ocean Boulevard
04-511	8/3/2004	1	EMS Assist	Non-Resident	1022 Carolina Boulevard
04-512	8/3/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-513	8/3/2004	1	EMS Assist	Non-Resident	101 Palm Boulevard
04-514	8/4/2004	2	EMS Assist	Non-Resident	Palmetto Drive @ Pelican Reach
04-515	8/4/2004	2	EMS Assist	Non-Resident	5757 Palm Boulevard
04-516	8/4/2004	2	EMS Assist	Non-Resident	50 41st Avenue
04-517	8/4/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-518	8/4/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-519	8/4/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-520	8/5/2004	1	EMS Assist	Non-Resident	103 Palm Boulevard
04-521	8/5/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-522	8/5/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-523	8/5/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-524	8/5/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-525	8/6/2004	1	Station Tour	Non-Resident	44 41st Avenue
04-526	8/6/2004	2	Station Tour	Resident	44 41st Avenue
04-527	8/6/2004	2	Alarm Malfunction	Resident	234 Forest Trail
04-528	8/6/2004	2	Search	Non-Resident	Behind 808 Ocean Boulevard
04-529	8/6/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-530	8/6/2004	2	EMS Assist	Non-Resident	44 41st Avenue
04-531	8/6/2004	2	Station Tour	Non-Resident	44 41st Avenue
04-532	8/6/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-533	8/6/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-534	8/7/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-535	8/7/2004	1	EMS Assist	Resident	1509 Palm Boulevard
04-536	8/7/2004	2	Search	Non-Resident	Behind 8000 Palmetto Drive
04-537	8/7/2004	2	Other Fire	Resident	13 Morgan Place
04-538	8/8/2004	2	EMS Assist	Non-Resident	44 41st Avenue
04-539	8/8/2004	1	Unintentional False	Resident	1517-A Palm Boulevard
04-540	8/8/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-541	8/8/2004	2	EMS Assist	Non-Resident	Behind 8000 Palmetto Drive
04-542	8/8/2004	1	Search	Non-Resident	Behind 1120 Ocean Boulevard
04-543	8/8/2004	1	Rescue	Non-Resident	Behind 1006 Ocean Boulevard
04-544	8/8/2004	2	EMS Assist	Non-Resident	44 Grand Pavillion
04-545	8/8/2004	1	EMS Assist	Non-Resident	3003 Palm Boulevard
04-546	8/9/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard

Isle of Palms Fire Department

Call Report

August 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-547	8/9/2004	1	Brush Fire	Resident	Behind 1304 Ocean Boulevard
04-548	8/10/2004	2	Brush Fire	Resident	Behind 7000 Palmetto Drive, Building B
04-549	8/12/2004	1	EMS Assist	Non-Resident	1207 Palm Boulevard
04-550	8/12/2004	2	Arcing Electrical Equipment	Resident	3607 Hartnett Boulevard
04-551	8/12/2004	1	EMS Assist	Non-Resident	Behind 1140 Ocean Boulevard
04-552	8/12/2004	2	EMS Assist	Non-Resident	32 Twin Oaks Lane
04-553	8/13/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building B
04-554	8/13/2004	2	Service Call	Resident	12 48th Avenue
04-555	8/13/2004	2	Power Line Down	Resident	Palm Boulevard @ 48th Avenue
04-556	8/13/2004	2	Service Call	Resident	Palmetto Drive @ Morgan Creek
04-557	8/13/2004	2	Service Call	Resident	Palmetto Drive @ Edgewater Alley
04-558	8/13/2004	2	Service Call	Resident	Palmetto Drive @ Edgewater Alley
04-559	8/13/2004	2	Search	Non-Resident	Intracoastal Waterway
04-560	8/13/2004	2	Service Call	Resident	3807 Cameron Boulevard
04-561	8/13/2004	1	Alarm Malfunction	Resident	1006 Ocean Boulevard
04-562	8/13/2004	1	EMS Assist	Resident	18 20th Avenue
04-563	8/13/2004	1	EMS Assist	Resident	312 Charleston Boulevard
04-564	8/14/2004	1	Alarm Malfunction	Resident	1140 Ocean Boulevard
04-565	8/14/2004	2	Alarm Malfunction	Resident	5757 Palm Boulevard
04-566	8/14/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Buildings B and D
04-567	8/14/2004	1	Alarm Malfunction	Resident	1140 Ocean Boulevard
04-568	8/14/2004	2	Arcing Electrical Equipment	Resident	Behind 3807 Hartnett Boulevard
04-569	8/14/2004	2	Service Call	Resident	44 41st Avenue
04-570	8/14/2004	2	Power Line Down	Resident	3803 Hartnett Boulevard
04-571	8/14/2004	1	Service Call	Resident	Behind 1000 Ocean Boulevard
04-572	8/14/2004	1	Unintentional False	Resident	Behind 132 Ocean Boulevard
04-573	8/14/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive, Building 4
04-574	8/14/2004	1	Service Call	Resident	4 Lauden Street
04-575	8/14/2004	1	Service Call	Resident	10 Driftwood Lane
04-576	8/14/2004	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
04-577	8/14/2004	1	EMS Assist	Non-Resident	1207 Palm Boulevard
04-578	8/15/2004	1	Service Call	Resident	2406 Palm Boulevard
04-579	8/15/2004	1	EMS Assist	Resident	3 Sandshell Court
04-580	8/15/2004	1	EMS Assist	Resident	22 21st Avenue
04-581	8/15/2004	1	EMS Assist	Non-Resident	3205 Palm Boulevard
04-582	8/16/2004	2	Service Call	Resident	3505 Cameron Boulevard
04-583	8/16/2004	1	Service Call	Resident	11 Driftwood Lane
04-584	8/16/2004	2	EMS Assist	Non-Resident	4600 Palm Boulevard
04-585	8/16/2004	1	Unclassified	Resident	Behind 202 Ocean Boulevard
04-586	8/16/2004	2	Arcing Electrical Equipment	Resident	8000 Palmetto Drive, Unit 506
04-587	8/17/2004	2	EMS Assist	Non-Resident	Behind 11 Surf Lane
04-588	8/17/2004	1	EMS Assist	Non-Resident	1000 Palm Boulevard
04-589	8/17/2004	1	EMS Assist	Resident	1517 Palm Boulevard
04-590	8/18/2004	2	Unclassified	Non-Resident	7 Summer Dunes Lane
04-591	8/18/2004	1	Unintentional False	Resident	1010 Ocean Boulevard
04-592	8/19/2004	2	Rescue	Non-Resident	50 41st Avenue
04-593			VOID BY DISPATCH		
04-594	8/19/2004	1	Unclassified	Resident	1206 Palm Boulevard
04-595	8/20/2004	1	Service Call	Resident	38 31st Avenue

Isle of Palms Fire Department

Call Report

August 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-596	8/20/2004	1	Unclassified	Resident	25th Avenue
04-597	8/20/2004	2	Spill, Leak - No Fire	Non-Resident	50 41st Avenue
04-598	8/20/2004	2	Unclassified	Non-Resident	Behind 9510 Palmetto Drive
04-599	8/20/2004	1	Trash Fire	Resident	1400 Palm Boulevard
04-600	8/21/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive
04-601	8/21/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-602	8/21/2004	1	Search	Non-Resident	Behind 1120 Ocean Boulevard
04-603	8/21/2004	1	EMS Assist	Non-Resident	610 Ocean Boulevard
04-604	8/21/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-605	8/21/2004	1	Search	Non-Resident	Behind 1304 Ocean Boulevard
04-606	8/22/2004	1	Service Call	Resident	300 Carolina Boulevard
04-607	8/22/2004	1	EMS Assist	Resident	3 Sandshell Court
04-608	8/22/2004	1	Other Fire	Resident	1206 Palm Boulevard
04-609	8/23/2004	2	EMS Assist	Non-Resident	52 Morgan Place Drive
04-610	8/23/2004	2	Smoke Removal	Resident	2 Marsh Point Lane
04-611	8/23/2004	1	EMS Assist	Non-Resident	902 Ocean Boulevard
04-612	8/24/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-613	8/24/2004	1	EMS Assist	Resident	504 Palm Boulevard
04-614	8/24/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-615	8/25/2004	1	EMS Assist	Resident	1101 Ocean Boulevard
04-616	8/25/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-617	8/25/2004	2	Unintentional False	Resident	26 Beachwood East
04-618	8/25/2004	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
04-619	8/25/2004	2	EMS Assist	Resident	3604 Waterway Boulevard
04-620	8/25/2004	2	EMS Assist	Non-Resident	37 Grand Pavillion
04-621	8/26/2004	1	Public Assist	Resident	3 Sandshell Court
04-622	8/27/2004	1	Other Fire	Resident	Palm Boulevard @ 5th Avenue
04-623	8/27/2004	1	Power Line Down	Resident	1022 Carolina Boulevard
04-624	8/27/2004	1	Unclassified	Resident	Palm Boulevard @ Charleston Boulevard
04-625	8/28/2004	1	Rescue	Resident	Behind 3000 Palm Boulevard
04-626	8/28/2004	1	Unintentional False	Resident	Behind 3000 Palm Boulevard
04-627	8/28/2004	1	Unintentional False	Non-Resident	Behind 500 Ocean Boulevard
04-628	8/28/2004	1	Animal Rescue	Non-Resident	Isle of Palms Connector
04-629	8/28/2004	2	EMS Assist	Non-Resident	3801 Cameron Boulevard
04-630	8/29/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive
04-631	8/29/2004	1	Alarm Malfunction	Resident	403 Merritt Boulevard
04-632	8/29/2004	1	Power Line Down	Resident	12 13th Avenue
04-633	8/29/2004	1	Service Call	Resident	30 J.C. Long Boulevard
04-634	8/29/2004	2	Service Call	Resident	229 Forest Trail
04-635	8/30/2004	1	Service Call	Resident	1007 Palm Boulevard
04-636	8/30/2004	1	Service Call	Resident	30 J.C. Long Boulevard
04-637	8/30/2004	1	Structure Fire	Resident	2500 Palm Boulevard
04-638	8/30/2004	1	Alarm Malfunction	Resident	1140 Ocean Boulevard
04-639	8/30/2004	1	Alarm Malfunction	Resident	1140 Ocean Boulevard
04-640	8/30/2004	2	Service Call	Resident	3909 Cameron Boulevard
04-641	8/31/2004	1	Public Assist	Resident	706 Palm Boulevard
04-642	8/31/2004	1	Service Call	Resident	30 J.C. Long Boulevard
04-643	8/31/2004	2	Unintentional False	Non-Resident	42 41st Avenue

Isle of Palms Fire Department

Call Report

August 2004

Total Calls	145
District 1	91
District 2	54
OOJ/Mutual Aid	0
Resident	75
Non-Resident	70
Unclassified	0
Total EMS Calls	64
District 1	45
District 2	19
OOJ/Mutual Aid	0
Resident	13
Non-Resident	51
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

August 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-514	8/4/2004	2	EMS Assist	Non-Resident	Palmetto Drive @ Pelican Reach
04-515	8/4/2004	2	EMS Assist	Non-Resident	5757 Palm Boulevard
04-536	8/7/2004	2	Search	Non-Resident	Behind 8000 Palmetto Drive
04-537	8/7/2004	2	Other Fire	Resident	13 Morgan Place
04-541	8/8/2004	2	EMS Assist	Non-Resident	Behind 8000 Palmetto Drive
04-544	8/8/2004	2	EMS Assist	Non-Resident	44 Grand Pavillion
04-548	8/10/2004	2	Brush Fire	Resident	Behind 7000 Palmetto Drive, Building B
04-552	8/12/2004	2	EMS Assist	Non-Resident	32 Twin Oaks Lane
04-553	8/13/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building B
04-556	8/13/2004	2	Service Call	Resident	Palmetto Drive @ Morgan Creek
04-557	8/13/2004	2	Service Call	Resident	Palmetto Drive @ Edgewater Alley
04-558	8/13/2004	2	Service Call	Resident	Palmetto Drive @ Edgewater Alley
04-565	8/14/2004	2	Alarm Malfunction	Resident	5757 Palm Boulevard
04-566	8/14/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Buildings B and D
04-573	8/14/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive, Building 4
04-586	8/16/2004	2	Arcing Electrical Equipment	Resident	8000 Palmetto Drive, Unit 506
04-590	8/18/2004	2	Unclassified	Non-Resident	7 Summer Dunes Lane
04-598	8/20/2004	2	Unclassified	Non-Resident	Behind 9510 Palmetto Drive
04-600	8/21/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive
04-609	8/23/2004	2	EMS Assist	Non-Resident	52 Morgan Place Drive
04-610	8/23/2004	2	Smoke Removal	Resident	2 Marsh Point Lane
04-617	8/25/2004	2	Unintentional False	Resident	26 Beachwood East
04-620	8/25/2004	2	EMS Assist	Non-Resident	37 Grand Pavillion
04-630	8/29/2004	2	Alarm Malfunction	Resident	7600 Palmetto Drive

Total Calls	24
Resident	14
Non-Resident	10
Unclassified	0
Total EMS Calls	7
Resident	0
Non-Resident	7
Unclassified	0

Isle of Palms Fire Department

Incident Report

August 2004

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2004	Total August 2003	YTD 2003
Total Alarms for Month	145	91	54	0	632	134	589
Structure Fire	1	1			9	1	12
Outside Structure Fire							
Vehicle Fire					1	2	4
Brush, Grass, Leaves	2	1	1		9		6
Trash, Rubbish	1	1			3		2
Explosion - No Fire							
Spill, with Fire							
Other Fires	3	2	1		11	1	9
Overpressure, Rupture							
Emergency Medical Call	64	45	19		297	85	319
Locked-In, Trapped					1		
Search	6	4	2		31	5	26
Extrication					1		
Rescue - Not Classified	4	3	1		18	5	7
Spill, Leak - No Fire	1		1		9	1	5
Power Line Down	4	2	2		5		1
Arcing Electrical Equipment	3		3		8	1	2
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					1		3
Water Removal					1		
Smoke Removal	1		1		1		1
Animal Rescue	1	1			3		1
Assist Police					3		2
Unauthorized Burning						1	1
Move-Up					1	1	4
Service Call	20	11	9		26	2	4
Smoke Scare					1		1
Contolled Burn					1		1
Steam, Mistaken for Smoke							1
Malicious False							1
Bomb Scare							1
Alarm Malfunction	13	6	7		30	6	21
Unintentional False	7	5	2		34	4	38
Unclassified	6	4	2		28	1	13
Supplemental	8	5	3		99	18	103

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

August 2004

Type of Incident	Total	District 1	District 2	Mutual Aid	YTD 2004	Total August 2003	YTD 2003
Total for the Month	8	5	3	0	99	18	103
Smoke Detector					4		8
Station Tour	6	3	3		34	5	28
Public Education							1
Public Appearance					14	2	12
Assist Motorist							
Public Assist	2	2			41	10	46
Other					6	1	6

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35	25	27	357
Non-Resident	7	8	23	33	46	52	80	94	28	24	12	11	418
Unclassified	0	0	1	0	1	0	0	1	1	0	0	0	4
Total	24	36	58	57	80	82	118	134	56	59	37	38	779

2004	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	35	32	31	33	32	49	75					310
Non-Resident	11	17	19	25	50	54	76	70					322
Unclassified	0	0	0	0	0	0	0	0					0
Total	34	52	51	56	83	86	125	145	0	0	0	0	632

Isle of Palms Fire Department

Completed Pre-Incident Surveys

August 2004

Angler's Mini-Mart
Boat House Docks
Brown Atlantic General Contractors
Carroll Realty Rentals
Debark, Inc.
Dunes Properties Rentals
First United Methodist Church Hall
Great Beach Home and Villa Rentals
Island Memories
Links Golf Course Maintenance Shed
Lowcountry Custom Pool and Spa
Michael A. Layman, attorney, and Penny A. Lewis, CPA
Mike's Wave Runner and Jet Ski Rental
Ocean Palms
Oceansong Café
Water Treatment Plant No. 2
Wild Dunes Beauty Salon
Wild Dunes Property Management
Wild Dunes Real Estate
Wild Dunes Reception Center

MONTHLY FIRE INSPECTION REPORT
AMENDMENT TO JULY, 2004 REPORT

DATE	NAME OF BUSINESS	ROUTINE	RE-INSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATION	NEXT INSPECTION	INSPECTOR	SHIFT
07/28/2004	Shipwatch, Bldg. A		Yes	R	IV	0	01/28/2005	603/608	B
07/28/2004	Shipwatch, Bldg. B		Yes	R	IV	0	01/28/2005	603/608	B
07/28/2004	Shipwatch, Bldg. C		Yes	R	IV	0	01/28/2005	603/608	B
07/28/2004	Shipwatch, Bldg. D		Yes	R	IV	1	08/28/2004	603/608	B
07/28/2004	Shipwatch, Pool Area		Yes	H	V	1	08/28/2004	603/608	B
07/28/2004	Shipwatch, Pumphouse		Yes	U	V	0	01/28/2005	603/608	B
07/28/2004	Shipwatch, Office		Yes	B	V	0	01/28/2005	603/608	B

Inspectors: **603 - Kramer**
608 - McGinnis

4 **Residential**
1 **Hazardous**
1 **Utilities**
1 **Business**

Number of vilolations discovered: 2
Total public occupancies discovered: 7

ISLE OF PALMS FIRE DEPARTMENT									
MONTHLY FIRE INSPECTION REPORT									
MONTH: AUGUST 2004									
DATE	NAME OF BUSINESS	ROUTINE	RE-INSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATION	NEXT INSPECTION	INSPECTOR	SHIFT
08/03/2004	Ocean Palms Condo's	Yes		R	I	11	09/18/2004	603	B
08/03/2004	Howe Poole	Yes		B	IV	0	01/03/2005	603	B
08/03/2004	East Islands Real Estate	Yes		B	IV	4	09/18/2004	603	B
08/03/2004	Benton Hardwood Floors	Yes		B	IV	0	01/03/2005	603	B
08/03/2004	Sparkling Clean	Yes		B	IV	0	01/03/2005	603	B
08/03/2004	Low Country Custom Pool & Spa	Yes		B	IV	0	01/03/2005	603	B
08/03/2004	Ocean Home Building Contractor	Yes		B	IV	0	01/03/2005	603	B
08/03/2004	Jeff Newcomb & Associates	Yes		B	IV	0	01/03/2005	603	B
08/03/2004	Innovation Staffing Solutions	Yes		B	IV	0	01/03/2005	603	B
08/03/2004	Seagrove Villas, Bldg. 1 & 2	Yes		R	VI	3	09/03/2004	603	B
08/03/2004	Seagrove Villas, Bldg. 3 & 4	Yes		R	VI	2	09/03/2004	603	B
08/03/2004	Seagrove Villas, Bldg. 5	Yes		R	VI	2	09/03/2004	603	B
08/03/2004	Seagrove Villas, Bldg. 6 & 7	Yes		R	VI	2	09/03/2004	603	B
08/03/2004	Seagrove Villas, Bldg. 8 & 9	Yes		R	VI	0	09/03/2004	603	B
08/03/2004	Seagrove Villas, Bldg. 10 & 11	Yes		R	VI	2	09/03/2004	603	B
08/03/2004	Seagrove Villas, Pool Area	Yes		H	VI	2	09/03/2004	603	B
08/09/2004	Duney's Bar & Café	Yes		A	V	5	10/01/2004	608	B
08/09/2004	Under The Boardwalk Storage & Mech.	Yes		S	V	0	02/09/2005	608	B
08/09/2004	Duney's Ice Cream	Yes		B	V	2	10/01/2004	608	B
08/09/2004	Electrical Room - Grand Pavilion	Yes		H	V	0	02/09/2005	608	B
08/09/2004	Island Adventures	Yes		B	V	0	02/09/2005	608	B
08/09/2004	Pump/Chemical Room- Grand Pavilion	Yes		H	V	0	02/09/2005	608	B
08/09/2004	Office - Grand Pavilion	Yes		B	V	0	02/09/2005	608	B
08/09/2004	Port O Call - Pool	Yes		A	V	0	02/09/2005	608	B
08/09/2004	Tidewater - Pool	Yes		A	V	0	02/09/2005	608	B
08/11/2004	Coconut Joe's	Yes		A	VI	5	08/21/2004	604	A

			Page 2								
08/19/2004	Gate # 2, Wild Dunes		Yes		B	VI	0	12/19/2004	608	B
08/19/2004	Gate # 1, Wild Dunes		Yes		B	VI	3	09/19/2004	608	B
08/26/2004	Acme Cantina		Yes		A	VI	4	09/26/2004	604	A
08/26/2004	The Pantry		Yes		M	II	5	09/26/2004	604	A
08/26/2004	Windjammer		Yes		A	V	3	09/26/2004	604	A
Inspectors:	**603 - Kramer**									
	604 - Bullock									
	608 - McGinnis									
Residential	**7**									
Business	**13**									
Storage	**1**									
Assembly	**6**									
Merchantile	**1**									
Hazardous	**3**									
Number of violations discovered: 55										
Total public occupancies discovered: 31										

Isle of Palms Fire Department
Training Report
August 2004

Career Personnel	Volunteer Personnel
Total Training Hours 827	Total Training Hours 108
Hours Per Person 29.5	Hours Per Person 7.7

Additional Training

All career personnel assisted in the continued updating of all pre-incident surveys. Additional training was done on aerial operations and small engine maintenance.

Medical in-service training covered Rescue Awareness and Operations, Hazardous Materials Incidents, Crime Scene Awareness, Injury Prevention, Documentation, and Communications.

All volunteer personnel reviewed storm preparation procedures and participated in a Night Drill at the training facility on Sullivan's Island.

Captain Bob Maibach attended a program on Fire Stopping Materials conducted by a representative of the 3M Company. This presentation was made as part of the Coastal Fire Marshal's Association monthly meeting.

Engineer Joe Friend successfully completed the National Fire Academy's Incident Command System for High-Rise Operations course through the S.C. Fire Academy. The course was held at the Mount Pleasant Fire Department.

Firefighter Bryan Everitt successfully completed the Hazardous Materials Operations course through the S.C. Fire Academy. Lieutenant Ricky Tetor was the Lead Instructor for the course. Engineer Roger Eagle also completed his instructor apprenticeship during this course. All classes were held at the Isle of Palms Fire Department.

The Volunteer roster is currently at 14 members.

Isle of Palms Fire Department

Training Report

August 2004

Career Personnel	Hours
Chief Graham	74
Captain Maibach	94
Captain Bullock	21
Captain Kramer	21
Captain Nilsen	21
Lieutenant Braun	21
Lieutenant Tetor	51
Lieutenant McGinnis	21
Bacon	21
Bozman	21
Burnette	21
Ciappa	21
Eagle	31
Friend	37
Gadsden	24
Gervais	21
Giddens	21
Hathaway	21
Heyward	21
Maciariello	45
Micalizzi	21
Morris	21
Morton	21
Mrowca	21
Rodden	21
Smith	21
Stinnett	27
Vehorn	45
Total for Month	**827**
Average Per Person	**29.5**

Volunteer Personnel	Hours
Bammann	8
Bolton	0
Boone	0
Buckhannon	9
Corbett	14
Everitt	24
Graham	4
Jenkins	11
Malloy	4
Samuelson	7
Sancic-Chumley	0
Stickney	7
Wood	12
Wray	8
Total for Month	**108**
Average Per Person	**7.7**

Isle of Palms Fire Department

2004 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,850	30,000	0	2,000	**36,850**
February	4,700	55,000	0	0	**59,700**
March	4,700	8,000	4,000	0	**16,700**
April	4,700	6,000	0	2,500	**13,200**
May	6,200	7,500	0	8,500	**22,200**
June	4,700	60,000	5,000	2,000	**71,700**
July	4,700	0	10,000	0	**14,700**
August	4,700	0	0	0	**4,700**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**39,250**	**166,500**	**19,000**	**15,000**	**239,750**

Isle of Palms Fire Department

Monthly Water Usage Log

August 2004

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5					0
6	1,500				1,500
7	1,500				1,500
8	1,700				1,700
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	4,700	0	0	0	4,700

Chief's Signature:

9/3/04

Water Department notified on:

Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

August 2004

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
8/2	Engine 1	All fluids and filters changed, chassis greased	0.00	$0.00	2.00	Invoice Due	1045205017
8/2	Engine 2	All fluids and filters changed, chassis greased	0.00	$0.00	2.00	Invoice Due	1045205017
8/26	Rescue 2	Replaced door hinges, repaired door and front fender	2.00	$0.00	40.00	Invoice Due	1045205017
8/2	Tower 1	All fluids and filters changed, chassis greased	0.00	$0.00	2.00	Invoice Due	1045205017
8/2	Truck 1	All fluids and filters changed, chassis greased	0.00	$0.00	2.00	Invoice Due	1045205017
8/8	Station 1	Lubricated roller tracks for rear bay door	0.25	$0.00	0.00	$0.00	1045205026
8/19	Station 1	Repaired front bay door and replaced belt for same	0.00	$0.00	0.00	Invoice Due	1045205026
8/3	Station 2	Replaced belt and lubricated chain for front bay door	0.25	$7.00	0.00	$0.00	1045205026
8/3	Misc.	Carburetor on K-12 ventilation saw rebuilt	1.50	$0.00	8.00	$53.26	1045205027
8/17	SCBA #1137	Installed "Y" adapter and coupler to convert for use with supplied-air system	0.25	$116.30	0.00	$0.00	1045205027
8/11	SCBA #1513	Installed "Y" adapter and coupler to convert for use with supplied-air system	0.25	$116.30	0.00	$0.00	1045205027
8/11	SCBA #1544	Adjusted cylinder pressure gauge	0.25	$0.00	0.00	$0.00	1045205027
8/17	SCBA #1545	Installed "Y" adapter and coupler to convert for use with supplied-air system	0.25	$116.30	0.00	$0.00	1045205027
8/17	SCBA #1631	Installed "Y" adapter and coupler to convert for use with supplied-air system	0.25	$116.30	0.00	$0.00	1045205027
8/17	SCBA #1637	Installed "Y" adapter and coupler to convert for use with supplied-air system	0.25	$116.30	0.00	$0.00	1045205027
8/17	SCBA #461	Installed "Y" adapter and coupler to convert for use with supplied-air system	0.25	$116.30	0.00	$0.00	1045205027
8/11	SCBA #466	Lubricated and adjusted regulator, performed Posi-Chek, installed hose block	0.75	$12.00	0.00	$0.00	1045205027
8/8	Station 2	New fitting placed on fill hose for cascade system	0.25	$0.00	0.00	$0.00	1045205027
8/23	Tower 1	Replaced air line for supplied-air system	0.25	$0.00	0.00	Invoice Due	1045205027
		Totals	**7.00**	**$716.80**	**54.00**	**$53.26**	

All hydrants cleared and flushed during the month

Isle of Palms Fire Department
Personnel Report
August 2004

8/11/2004 Volunteer meeting at Station I.

8/25/2004 Volunteer meeting at Station I.

Isle of Palms Fire Department
Public Relations Report
August 2004

8/06/2004 Lieutenant McGinnis, Engineers Bacon, Friend and Firefighters Maciariello and Stinnett gave a tour of Station II to a family.

8/06/2004 Engineer Friend and Firefighter Maciariello gave a tour of Station II to a family.

8/06/2004 Lieutenant McGinnis, Engineer Bacon, and Firefighter Maciariello gave a tour of Station II to a boy and his mother.

8/14/2004 Hurricane Charley came to visit the Isle of Palms, but we were fortunate to escape extensive damage. Fire Department personnel assisted with the clean up. (See attached memo.)

8/28/2004 Tropical Storm Gaston came along soon after Hurricane Charley and the island sustained more extensive damage throughout the island. Fire Department personnel assisted with the clean up. (See attached memo.)

8/28/2004 Chief Graham stopped on the connector to assist a man that had stopped in the bike lane. Upon arrival, found Dr. Mitch Feller out with an injured bird. The bird was injured during a wind sheer due to an approaching storm. The bird was identified as a wood stork, and is on the endangered species list. The bird was named "woody" by Dr. Feller's daughter. Woody was transported to the Holly Renolds Island Bird Rescue. Woody is expected to be released after all the storms pass.

8/31/2004 Engineers Hathaway and Friend, and Firefighters Giddens and Maciariello put up hurricane shutters for an elderly handicapped resident in anticipation of Hurricane Francis.

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, South Carolina 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Lovvorn Tucker

From: Chief Graham

Date: 8/28/04

Re: Tropical Storm Gaston

Fire Department personnel assisted as necessary in preparation for Tropical Storm Gaston.

The following personnel worked for several days before, during, and after Tropical Storm Gaston came through the Isle of Palms on Sunday, August 29, 2004.

Chief Graham
Captain Kramer
Captain Bullock
Captain Nilsen
Lieutenant Tetor
Lieutenant McGinnis
Lieutenant Braun
Engineer Gadsden
Engineer Burnette
Engineer Ciappa
Engineer Micalizzi
Engineer Morris
Engineer Hathaway
Engineer Gervais
Engineer Friend
Firefighter Stinnett
Firefighter Maciariello
Firefighter Heyward
Firefighter Smith
Engineer Gadsden
Firefighter Vehorn
Firefighter Bozman
Firefighter Giddens
Firefighter Rodden

The following volunteers assisted as needed during, and after Tropical Storm Gaston:

Firefighter Corbett
Firefighter J. Graham
Firefighter Buckhannon
Firefighter Everitt

Captain Maibach responded to EOC on Sunday, August 29, 2004 for several hours.

Fire Department personnel monitored street conditions before, during, and after the storm. As soon as the winds died down on August 29, 2004, personnel drove down each street on the island looking for downed power lines, cable lines and trees blocking roads and driveways while assessing storm damage. Personnel checked for significant beach erosion. Beach erosion occurred at the County Park and Breech Inlet.

Numerous trees were found blocking the streets and driveways, and they were cut and removed without hesitation. Several trees fell on parked cars and homes throughout the island. Donnie Pitts, Director of the Public Works Department, assisted with tree removal at several locations. Power lines were down throughout the island and were reported to SCE&G. Stop signs and street signs were down throughout the island.

Fire Department personnel supervised some of the Public Works Department temporary workers while signs were replaced.

Major rain leakage was discovered throughout Stations I and II.

Fire Department personnel worked and cut trees for several days after the storm at the following locations, includes but not limited to:

Waterway Boulevard
34th Avenue & Cameron Boulevard
45th Avenue & Palm Boulevard
27th Avenue
7th Avenue
Carolina Boulevard
20th Avenue
Forest Trail
Palmetto & Racquet Club
Commons Court
Marsh Island
Palmetto at Reception Center

Sea Cabins	41st Avenue
Front Beach Bar & Grill	Intersection at Connector
Ocean Boulevard	Oak Harbor
Beach Biz	Splash

Personnel checked several houses on the island after Tropical Storm Gaston for homeowners that live out of town.

Requests were made from island residents to pump the streets at 46th , 47th, and 48th avenues.

No injuries were reported as a result of Tropical Storm Gaston.

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, South Carolina 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Lovvorn Tucker

From: Chief Graham

Date: 8/18/04

Re: Hurricane Charley

Fire Department personnel assisted as necessary in preparation for Hurricane Charley.

The following personnel worked August 13, 2004 and stayed until the storm passed on August 14, 2004.

Captain Nilsen Chief Graham*
Lieutenant Tetor *
Engineer Gervais
Engineer Hathaway
Engineer Micalizzi
Firefighter Smith
Firefighter Giddens

*Lieutenant Tetor stayed until the streets were cleared.

The following volunteers assisted as needed on August 14, 2004.

Volunteer Corbett
Volunteer Bammann
Volunteer Samuelson
Volunteer Everitt
Volunteer J. Graham

The following volunteers assisted with hurricane preparation on August 13, 2004.
Volunteer Wood
Volunteer Samuelson
Volunteer Everitt

Lilian Olivier returned for duty on August 13th, to assist with hurricane preparation.

Captain Maibach responded to EOC on Saturday morning for several hours.

The following personnel were scheduled for duty on August 14, 2004.
Captain Bullock
Lieutenant Braun
Engineer Mrowca
Engineer Gadsden
Engineer Eagle
Engineer Ciappa
Firefighter Stinnett
Firefighter VeHorn

Fire Department personnel monitored street conditions before, during, and after the storm. As soon as the winds died down on August 14, 2004, personnel drove down each street on the island looking for downed power lines & trees blocking roads and driveways while assessing storm damage. Personnel checked for significant beach erosion.

With the exception of roof damage to Morgan Creek Grill, it appeared that no structures were damaged during Charley. Numerous trees were blocking the streets and driveways and were cut and removed without hesitation. Donnie Pitts of Public Works assisted with tree removal at several locations. Downed power lines were reported to SCE&G.

Assistance was provided at Morgan Creek Grill to make temporary repairs to leaks caused by Hurricane Charley. All personnel were able to maintain a positive attitude during a long day. Everyone seemed eager to assist anyone that needed help.

One of the city's vehicles did sustain minor damage when the wind caught the door. The vehicle is Rescue 2, a 2000 F-150 4X4. Rescue 2 also sustained a flat tire that was discovered on Sunday (August 15th, 2004) and repaired the following morning. A leak was discovered in the roof at Station 2. No injuries were reported as a result of Hurricane Charley.



Thank You

Dear Aaron,

I want to thank you for your aid in getting rid of that tree branch in my side yard. You went above and beyond your duty. Our fire dept. is one in a million.

Thanks again

Wild Dunes COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive · Isle of Palms, South Carolina 29451
(843) 886-8847 · Fax: (843) 886-3745
www.wilddunesowners.org

August 16, 2004

Mayor F. Michael Sottile
1207 Palm Blvd.
Isle of Palms, SC 29451

Dear Mayor,

On behalf of the property owners of Wild Dunes, I would like to extend our thanks and appreciation to all the City Departments who came to our aid on Friday, August 13th. The micro-burst or mini tornado which tore a path through the community was quickly replaced with a whirlwind of city services coming to our aid. The Isle of Palms Fire Department, Police and Public Works all put forward their finest effort.

Please pass on our thanks to all your outstanding personnel. They can be proud of their effort, as we are proud to have them.

Sincerely,

Dick Cronin
WDCA Board President

Cc: Linda Tucker, City Administrator
Dave Kynoski, WDCA General Manager
WDCA Board

Fine department

As I type this letter, the Isle of Palms Fire Department is outside removing a tree that had fallen on my driveway barely two hours earlier courtesy of Hurricane Charley. They removed a neighbor's tree from their driveway earlier. They were not called. They just came to help.

How do you say thank you enough to these polite young men for their fast help? The residents of this island are lucky to have such a fine fire department. A donation to the fire department from those they have helped is deserved and maybe a plate of chocolate chip cookies, too.

Isle of Palms

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Jane McMackin
Bob Miller
Carol Rice
Dee Taylor

MEMORANDUM

TO Department Heads

FROM Mike Sottile

SUBJECT Sunday's storm response

DATE 8/30/04

I wanted to take a minute to say how much I appreciate the hard work and preparedness each of you exhibited in your response to this weekend's storm. This City is truly in good hands and I thank you for your dedication and willingness to put the needs of this City as a whole ahead of your own.

Please express my appreciation to each member of your department who contributed to the pride and security I feel knowing that the City is so well taken care of and protected.

Mike

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

g m dilling architect ncarb isle of palms, s. c. 29451 (843) 696 2331

27 August 2004

City of Isle of Palms, South Carolina

Ref.: New ordinance.

Dear Mayor, City Administrator, and Members of City Council!

Since 1996 I have worried about the ca. 200 pile pieces; *construction debris* placed in the Right of Way along 51st Avenue in order to keep people from parking here along our street. (*Come and help clean the beach... but you can't park here when you want to enjoy our beach)*

For years I have complained about the danger those 80pound-pile pieces pose when they will be catapulted at my home in the next storm surge...

My grievance has been heard... I understand that in accordance with an *about-to-become-law* new ordinance, those objects, which could become dangerous projectiles in a hurricane, will be forbidden on the Isle of Palms.

I want to thank you for your part in working on the new ordinance.

Now, in the middle of the 2004-Hurricane Season, I hope that the ordinance will go into effect soon enough so that this hazard (not only around my home) will be removed in time.

Sincerely,

G. M. DILLING
ARCHITECT NCARB

Michael Sottile, Mayor
Linda Lovvorn Tucker, City Administrator
J. Martin Bettelli
Ryan L. Buckhannon
Leola A. Hanbury
John R Marino
Jane C. McMackin
Robert D. Miller
Carol M. Rice
Dryden G. Taylor

g m dilling architect ncarb isle of palms, s. c. 29451 (843) 696 2331

09/09/ 2004

Linda Lovvorn Tucker
City Administrator
City of Isle of Palms, South Carolina

Ref.: Ordinance – Concerning Encroachments on Rights-of-Way.

Dear Ms. Tucker,

I apologize for repeating myself:

> ***200*- 80-Pound 10" diameter Pile Ends** (*construction debris)*, in the Right of Way along 51st Avenue, are major safety hazards... even to the neighbor, who violated the ordinance when he put them there!
> They are placed exactly in the line of attack to be catapulted at **my home** in a Hurricane and Storm Surge; they could potentially destroy it.

In the August 18, 2004 - Meeting, Council acknowledged, it could, ***if it wanted to***, clear away significant safety hazards from the rights-of-way!

> The Agreement between the Department of Transportation and the City of Isle of Palms contractually places the responsibility on the City to remove safety hazards from the Right-of-Way.
>
> It is unbelievable that the City allows major safety hazards to persist, Hurricane Season after Hurricane Season.
>
> I will hold the City accountable for neglecting its duty.
> Please remove the hazards now.

Sincerely,

G. M. DILLING
ARCHITECT NCARB

Copy to: Mayor Sottile✓

Isle of Palms

RATES
$ .75 = 1 Hour

ACCEPTS

[illegible] Dimes
Quarters and
Dollar coins

$1.00, $5.00
bills

1. INSERT COINS AND/OR BILLS





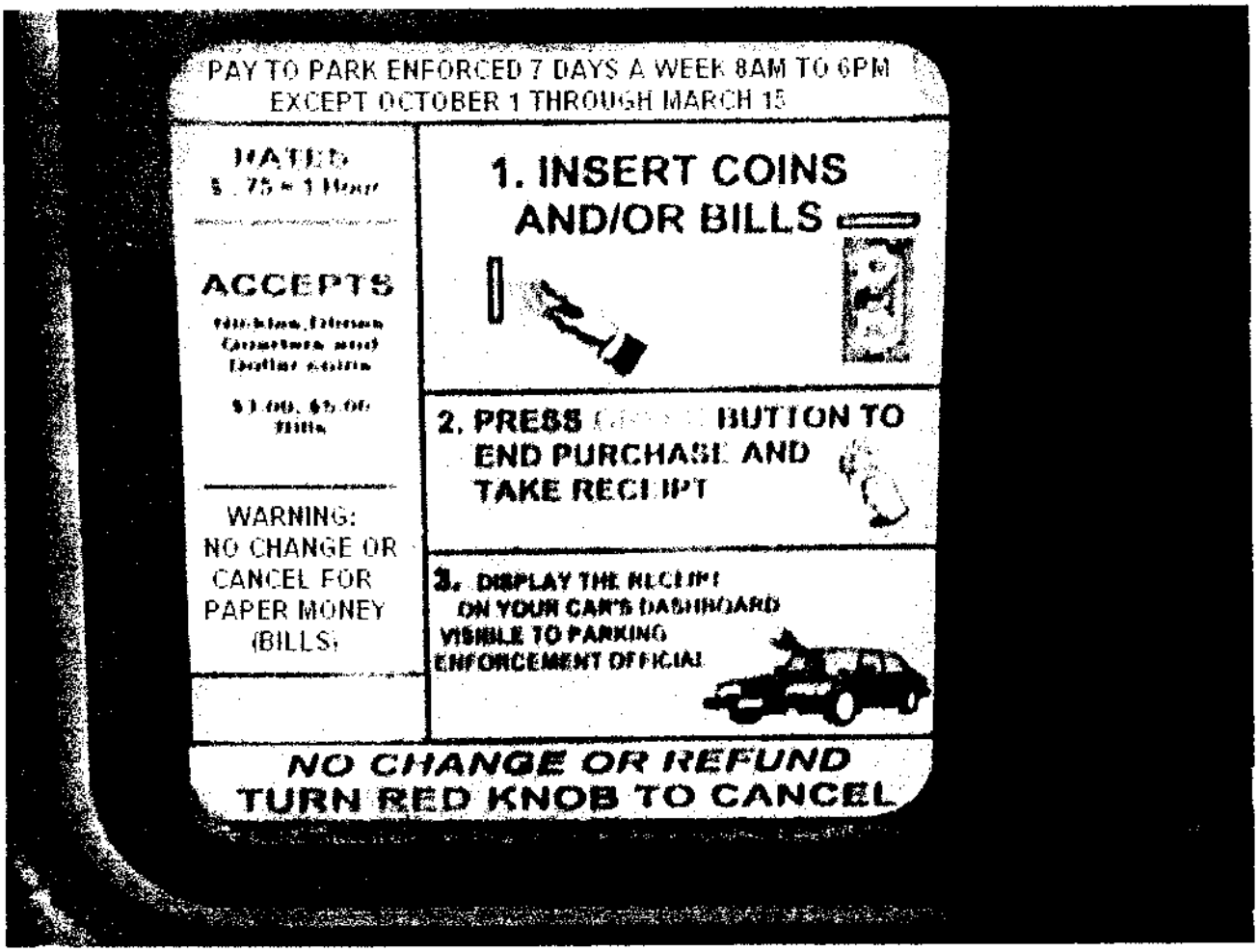
2. PRESS [illegible] BUTTON TO END PURCHASE AND TAKE RECEIPT

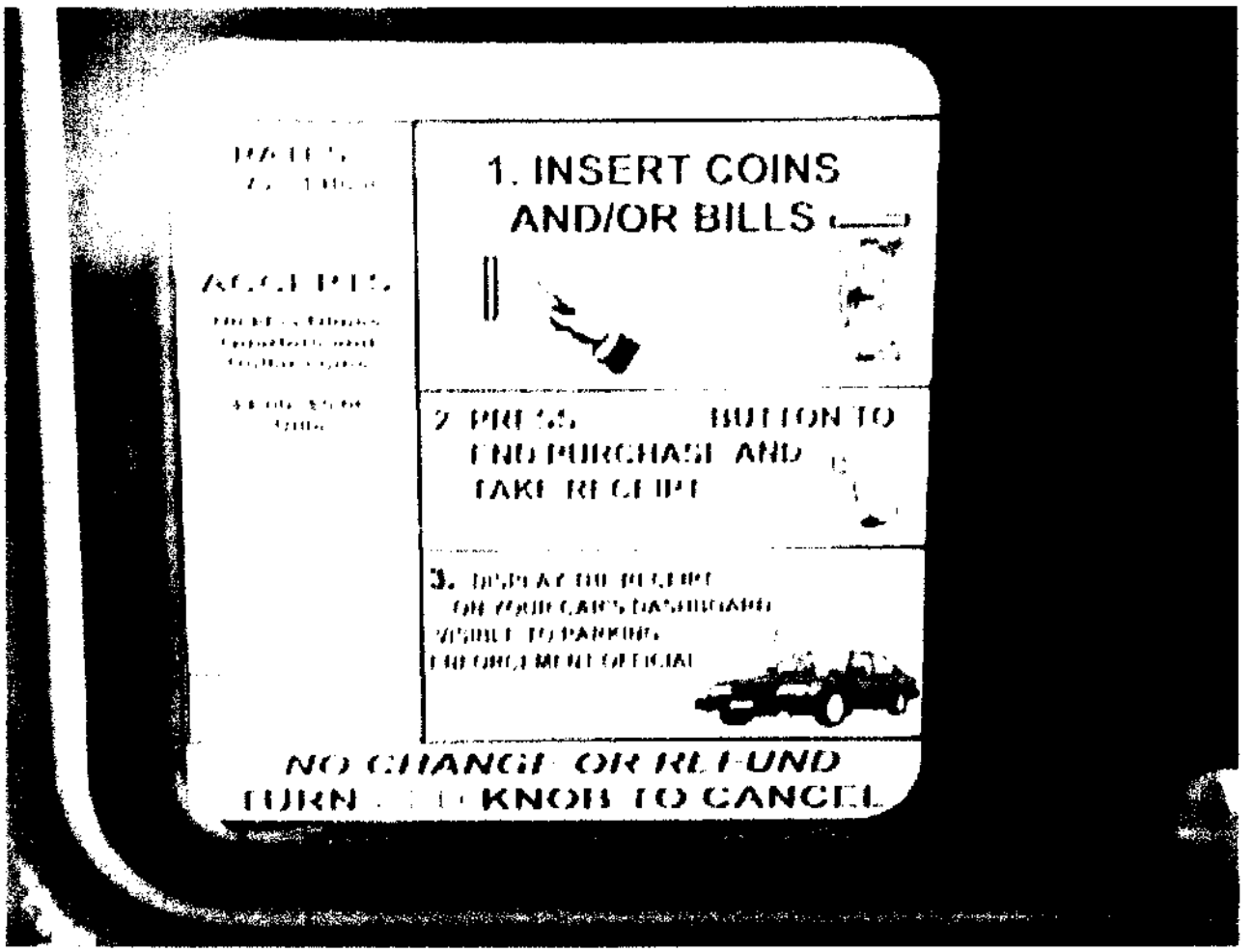


3. DISPLAY THE RECEIPT ON YOUR CAR'S DASHBOARD VISIBLE TO PARKING ENFORCEMENT OFFICIAL.



NO CHANGE OR REFUND
TURN RED KNOB TO CANCEL


PAY TO PARK ENFORCED 7 DAYS A WEEK 8AM TO 6PM
EXCEPT OCTOBER 1 THROUGH MARCH 15
RATED
$ .75 = 1 Hour
ACCEPTS
Quarters and
Dollar coins
$1.00, $5.00
bills
WARNING:
NO CHANGE OR
CANCEL FOR
PAPER MONEY
(BILLS)
1. INSERT COINS
AND/OR BILLS
2. PRESS BUTTON TO
END PURCHASE AND
TAKE RECEIPT
3. DISPLAY THE RECEIPT
ON YOUR CAR'S DASHBOARD
VISIBLE TO PARKING
ENFORCEMENT OFFICIAL
NO CHANGE OR REFUND
TURN RED KNOB TO CANCEL


1. INSERT COINS
AND/OR BILLS
NO CHANGE OR REFUND
KNOB TO CANCEL

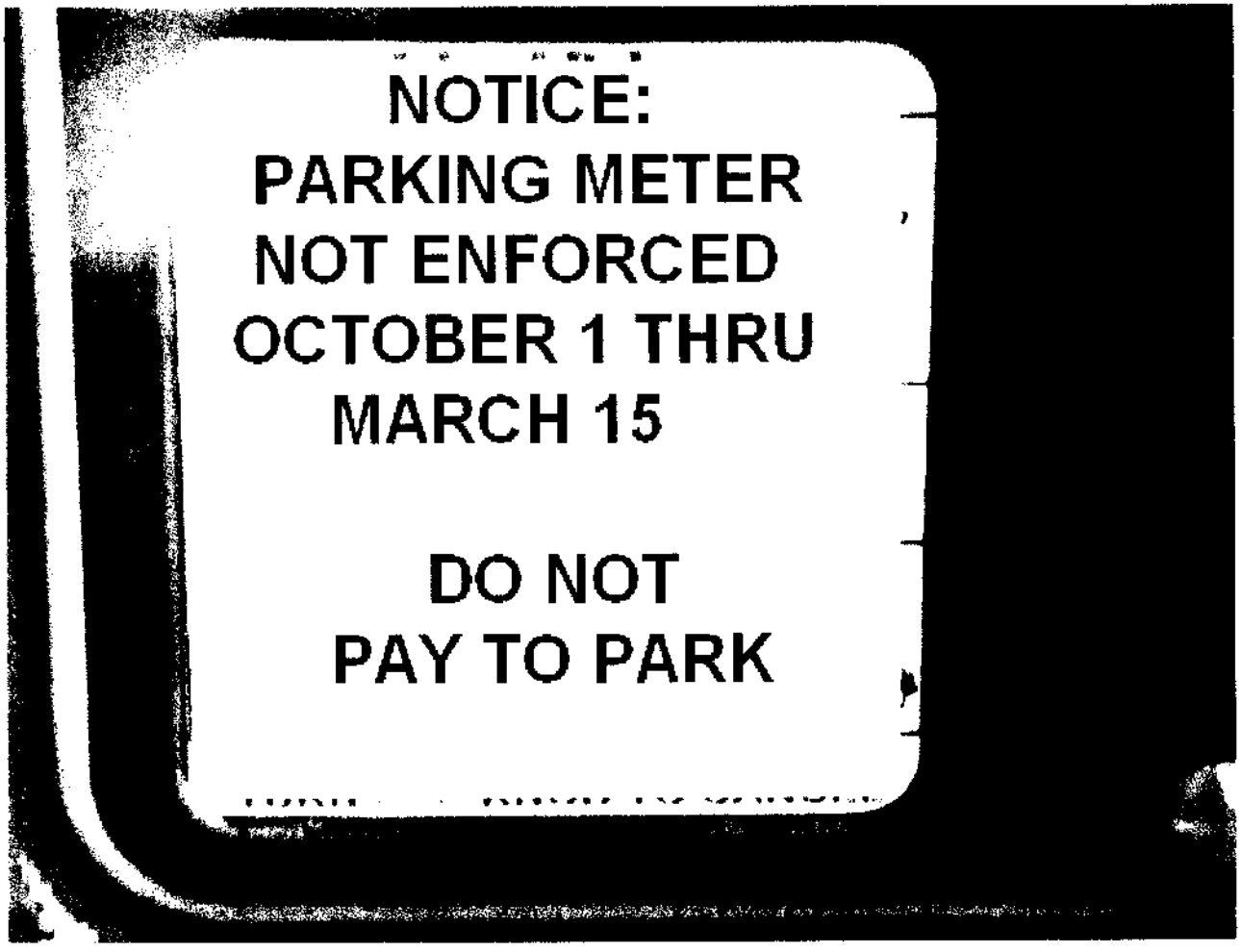

NOTICE:
PARKING METER
NOT ENFORCED
OCTOBER 1 THRU
MARCH 15
DO NOT
PAY TO PARK

EXHIBIT C

PUBLIC WORKS COMMITTEE
September 7, 2004

The regular meeting of the Public Works Committee was held at 5:45 p.m., on September 7, 2004, in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Hanbury, Director Pitts and Administrator Tucker.

1. Approval of Prior Month's Minutes. Councilwoman Hanbury made a motion to approve the minutes from the July 2004 meeting with corrections as listed in the attached sheet; Councilman Bettelli seconded; motion passed unanimously.

2. Citizens Comments. None

3. Monthly Department Report for August 2004. Director Pitts gave the monthly report (copy attached) and answered questions of committee members. He noted that the department spent approximately $2,900 in July for vehicle maintenance with a remaining balance of over $74,000. Director Pitts reported that twice-a-week garbage pickup was reduced to once-a-week because of the amount of storm debris on the island to be removed.. The department hired additional temporary labor to help with the debris removal operations and Public Works began a six-day work week for one Caterpillar operator and two flat-bed drivers. Chairman Marino commended Director Pitts and his staff for the wonderful job they are doing in removing storm debris. Councilman Bettelli agreed and expressed appreciation at the way Public Works has stepped up to the plate and assumed most of the responsibility for this debris removal and street pumping. Councilwoman Hanbury agreed wholeheartedly. Report on the rollout carts was deferred to next month as debris removal has been the main focus of the department.

3. Old Business. (A) Completed Drainage Assessment. Administrator Tucker stated that there is nothing new to report on the Eadie's maintenance plan because of recent issues with storm damage. Chairman Marino stated that, once the storm issues are dealt with, he would like to see the committee begin a rudimentary maintenance plan for ditches to try to prevent problems and noted that the five-year plan will hopefully be incorporated into next year's budget.

(B) Waterway Boulevard Drainage. Administrator Tucker has asked that a Purchase Order be prepared for ATM. The City is also behind on this project because of the recent storms. She will contact Tony Maglione and let him know that Council has approved the work so that it can begin as soon as possible. This will be discussed further next month.

(C) Discussion of Grease Disposal at Compactor - Cost Estimates. Deferred to next month. Councilwoman Hanbury stated that she thought the restaurants were required to provide dispensers for grease disposal themselves. Administrator Tucker stated that it is possible some of the restaurants were grandfathered in before this requirement was established. She asked Director Pitts to contact DHEC to find out what the State requirements are for individual restaurants.

(D) Live Oak Drive - Tree Trimming. Mayor Sottile stated that he has noticed areas, particularly Wild Dunes and Forest Trail, where trees have grown canopies that hinder fire trucks and he suggested that, after the storm debris has been cleared, Director Pitts survey the entire island noting areas

that need tree trimming. Further, Mayor Sottile stated that areas in Wild Dunes should be reported to the homeowner's association for their action.

(E) Container Issues. Because of debris removal, Director Pitts and Administrator Tucker did not have time to deal with this issue. Administrator Tucker stated that she had an appointment with the owner of one of the condominium units which was postponed because of the storms.

(F) Drainage 53rd - 57th Avenues - CTC Action. Administrator Tucker reported that the City made an appeal to the County Transportation Committee to fund a portion of this drainage project. Chairman Marino and Mayor Sottile attended the CTC meeting in August to present the City's request. The CTC agreed to allocate $100,000 in 2005 towards this endeavor. It appears that the City will be able to begin talking about phasing the project over time and to open discussion with Destination Wild Dunes (DWD) and the Wild Dunes Community Association (WDCA) to make sure they are on board with being able to take the water into their system. Mayor Sottile noted that the City will ask the CTC for further funding next year. Chairman Marino recommended that the Administrator obtain written agreement from DWD and WDCA sometime in the near future for this project and he further suggested that he and the Mayor speak to their Board along with the Administrator.

Residents of 51st Avenue, who joined the meeting in progress, thanked the City for their drainage efforts on 51st Avenue.

4. New Business. (A) Palm Tree Replacement (20). Director Pitts stated that Jack Sims was unable to attend this meeting, but he had asked to increase the number of trees to be replaced to 35. Chairman Marino noted that there is money in the budget for replacement of 21 trees. Administrator Tucker stated that it is possible that the number of trees needing trimming has been reduced because of the storms and, further, that there is some money in the Tree Fund that can be used for trimming. **Councilman Bettelli made a motion to recommend to Ways & Means that the City, within the budget and constraints of the Tree Fund, replace as many palm trees as possible up to 35; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Beach Vitex. Chairman Marino referred to the attached documents on Beach Vitex and noted that Councilwoman Hanbury had brought a sample of this plant for the committee to see. Administrator Tucker stated that the people involved with this task force, along with the Beach Advisory Committee, wanted to make sure that the problem had a voice with Council and she felt the Public Works Committee was the appropriate channel for City Council and to make it known that it is growing on the Isle of Palms beaches. Councilwoman Hanbury stated that it is growing in her yard and discussed its proliferation. She further noted that the task force, with approval of Seascape Condominium Association, will use their site as a test site to study Beach Vitex for assessment and control methods. Upon discussion, committee members felt that they should be kept informed but that the City was not going to be involved in the project.

5. Miscellaneous. (A) Beach Monitoring Results - August '04. The results for July and August are attached. All sites were satisfactory.

(B) Charleston County Debris Removal. Administrator Tucker reported that Charleston County will be mobilizing to do a debris sweep in all areas except Wild Dunes beginning on Thursday, September 9th . The City's private contract ends Wednesday, September 8th.

(C) Trash Cans on Beach from 5th Avenue to Breach Inlet will be discussed at next month's meeting.

(D) Set Date for Next Meeting - 5:45 p.m. on October 5, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

John Marino, Chairman

PUBLIC WORKS COMMITTEE : 9/7/04 CORRECTIONS TO MINUTES OF MEETING OF AUGUST 4, 2004.

Submitted by: Leola Hanbury

1) Page 1, No. 2 (B), para.2

Delete first sentence.
Replace with corrected sentence: Councilwoman Hanbury noted that in the past the County has been cleaning out the ditches twice a year, but this year, due to budget constraints, the County advised us they would do only one cleaning; she asked if the County has done that 1 cleaning yet this year.

2) Page 4, No. 5 (B)

Delete last sentence.
Replace with corrected sentence: Chairman Marino stated he would check with business people in the commercial area to see if there was a need for this, and it will be on the agenda for next month's meeting.

City of Isle of Palms
Department of Public Works
August 2004
Donnie Pitts- Director

Sanitation:

Debris/White Goods:

Nineteen (19) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. Two hundred and Two (202) flatbed loads of limbs and leaves were delivered to 4-B; Inc. on Rifle Range Road, this total includes Charleston County. Thirty-seven (37) loads (145.07 tons) of limbs and leaves, and (21) loads (120.94 tons) of garbage were transported to the Charleston County Landfill and (56) loads (243.32) tons of garbage was transported to Montenay (incinerator).

On Monday August 30, 2004 the City of Isle Of Palms announced that due to the volume of debris the garbage collection schedule will change to the once per week off season schedule effective immediately.

Debris removal into the garbage packers started immediately three (3) days per week. Extra temporary labor was used for this operation.

Three (4) scrap metal containers were transported to Charleston Scrap Metal.

Landscaping/Road Maintenance:

On Saturday August 14,2004 the debris removal operation within the Public Works Department went to a (6) six day work week with one "cat" operator and (2) two flat bed drivers.

Drainage:

Started pumping water on 46th Avenue through 57th Avenue on August 23. There were two 4" inch pumps in operation for the week.

Started pumping water again on Tuesday, September 7, 2004 on 46th Avenue.

ISLE OF PALMS
PUBLIC WORKS
2004-2005
MAINTENANCE REPORT
104620.5017

Date	Vehicle	Year, Make and Model	Description	Vendor	Amount	Budget Tota
						$78,312.28
8/4/04	PW14		transmition oil	IOP Hardware	$10.39	$78,301.89
8/4/04			transmition oil	Cel Oil	$39.35	$78,262.54
8/11/04	PW2		Alternator	Carolina Auto Elec.	$146.28	$78,116.26
8/11/04	Dir. Vehicle		Oil change/ tire rotat	Tread Masters	$47.59	$78,068.67
8/12/04	PW9 Cat		engine running hot	Blanchard Cat	$348.49	$77,720.18
8/17/04	PW2		Hydraulic return	NAPA	$29.76	$77,690.42
8/13/04	PW8	1994 Ford 8000	Replace hyd. Cyl.	Chas County	$426.94	$77,263.48
8/13/04	PW2	1988 Ford 600D	Replace Air Govenor	Chas County	$191.14	$77,072.34
8/19/04	PW21		Weld the tarp spring	Fields Ornam	$165	$76,907.34
8/19/04	PW17		Replace tire	Williams Tire	$313.22	$76,594.12
8/27/04			cleaners	Wal Mart	$54.55	$76,539.57
8/24/04	PW14		Brakes/fuel systems	Chas County	$840.61	$75,698.96
8/6/04	PW15		Hydraulic system	Chas County	$612.22	$75,086.74
8/23/04	PW15		Wheel bearings	Chas County	$794.77	$74,291.97
7/23/04	Pw08		Hydraulic cylinder	Chas County	$209.39	$74,082.58
						$74,082.58
						$74,082.58
						$74,082.58
						$74,082.58
						$74,082.58
						$0.00
			Month Ending August 2004			$74,082.58

South Carolina
BEACH VITEX
TASK FORCE

August 26, 2004

Dear Seascape Homeowners Association,

The South Carolina Beach Vitex Task Force was formed in the fall of 2003 to address the rising concerns about beach vitex along the South Carolina coast. Attached is a fact sheet that describes the plant, provides an overview of Task Force objectives and gives some general strategies and tools to address the problem:

-Develop a volunteer program to detect, document and report beach vitex plants
-Remove seedlings from public beach areas
-Conduct an ecological assessment to document the impact of the plant on native plants and animals
-Develop environmentally safe control and restoration methods

The 1/3 acre population of beach vitex at Seascapes Condominiums on the Isle of Palms would make an excellent site for a control/restoration demonstration project. It is well contained by sand fences and walkways and has not encroached on the primary dunes. The Task Force would be happy to collaborate with the Seascapes Home Owners Association to make sure the plant remains well contained, to implement strategies for removal of beach vitex followed by restoration of the area with native dune plants that are approved by the South Carolina Office of Coastal Resource Management.

Thank you for your concern about beach vitex. The Task Force will keep you updated on our progress.

Sincerely,

Betsy Brabson
SC Beach Vitex Task Force, coordinator
320 Bonnyneck Dr.
Georgetown, SC 29440
843-546-9531
wbrabson@sccoast.net

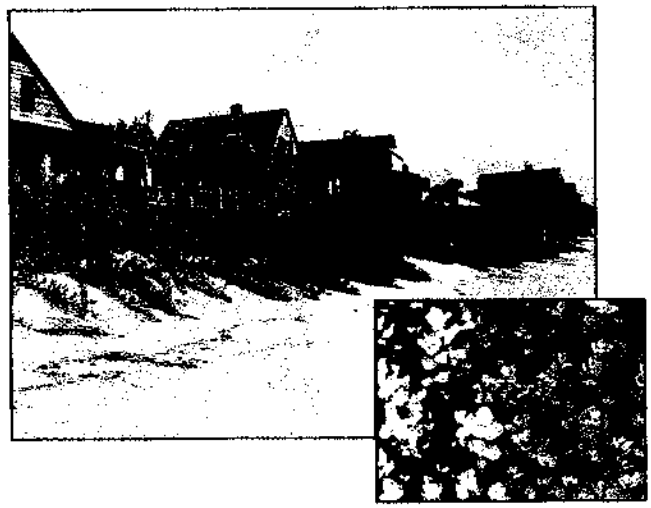
South Carolina BEACH VITEX TASK FORCE

Beach Vitex – 'Kudzu' of the Carolina Coast

By: **Betsy Brabson**[1] and **Randy G. Westbrooks**[2]
August 25, 2004

Introduction.

Beach vitex (*Vitex rotundifolia*) is a deciduous woody vine from the Pacific Rim, that was introduced to the Southeastern U.S. in the mid-1980's for use as an ornamental and for beach stabilization. By the mid-1990's, plant specialists began to notice beach vitex spreading from original plantings on South Carolina beaches, crowding out native dune plants, spreading along beaches by seeds and vegetative fragments.



Description.

Beach vitex **leaves** are round, silvery gray-green, 1-2 inches long, opposite each other and have a spicy fragrance. The **flowers** are purplish-blue, 1 inch in width, and produced in small clusters at the ends of branches. The round **fruits** are 1/4 inch in diameter and purplish-black when ripe. The plant typically grows up to 12 feet or more in diameter, and can produce rooting runners up to 60 feet long.

Task Force Objectives.

In the fall of 2003, a task force, comprised of local, state, and federal agencies and organizations was formed to address beach vitex on the Carolina Coast. Major objectives of the task force include:

- **Early Detection:** Detection and reporting of beach vitex populations on S.C. beaches;
- **Prevention:** Removal of seedlings from public areas to prevent further spread of the plant;
- **Rapid Assessment:** An ecological assessment to determine the impact of the invader on native plants and animals; and to determine if the plant should be regulated by state and federal agencies.
- **Rapid Response:** Development of environmentally sound methods for removal of large plantings.
- **Restoration:** Development of methods for restoration with native plants once beach vitex is removed.

How Can You Help?

Beach property owners, residents, and others, can greatly assist in the effort to prevent the establishment and introduction and spread of beach vitex and other invasive plants on the Carolina Coast. Here's how:

1. Volunteer to detect and remove beach vitex seedlings from public beach areas.
2. Report the location of beach vitex populations to the Task Force Coordinator for positive ID before plants are removed.
3. Assist property owners in trimming back beach vitex runners to minimize spread of seeds and stem fragments by water and wave action.
4. Assist property owners in replacing beach vitex with native dune plants approved by the S.C. Office of Coastal Resource Management.
5. Use native or non-invasive introduced plants in all landscaping projects.
7. Report suspected new invasive plants to local and state officials.
8. Help raise awareness and understanding of the invasive species problem – *Beach vitex is one of many introduced plants that have become invasive.*

Note: Funding for the South Carolina Beach Vitex Task Force is being provided by task force members, and through a challenge grant under the 'Pulling Together Initiative' by the National Fish and Wildlife Foundation and the Federal Interagency Committee for the Management of Noxious and Exotic Weeds.

C O N T A C T I N F O R M A T I O N

1. **Task Force Coordinator**, DeBordieu Beach, SC; **Phone:** 843-546-9531; **E-Mail:** wbrabson@sccoast.net
2. U.S. Geological Survey, Whiteville, NC; **Phone:** 910-640-6435; **E-Mail:** rwestbrooks@usgs.gov

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

August 6, 2004

Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for July 2004
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of July 2004. All sites were satisfactory.

Sample Sites	Date	Enterococcus Levels	Date	Enterococcus Levels
Port O'Call/Wild Dunes,	7/12/04	<10	7/27/04	<10
Dunescrest Ln./Wild Dunes	7/12/04	<10	7/27/04	<10
53rd Avenue	7/12/04	10	7/27/04	<10
34th Avenue	7/12/04	<10	7/27/04	<10
21st Avenue	7/12/04	<10	7/27/04	<10
12th Avenue/County Park	7/07/04 7/12/04	<10 <10	7/21/04 7/27/04	41 20
7th Avenue	7/12/04	<10	7/27/04	10
4Th Avenue	7/12/04	<10	7/27/04	10

If you have any questions or need additional assistance, please feel free to contact me at 843-740-1590.

Sincerely,

Marissa N. Reilly
Trident EQC District

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

September 3, 2004

Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for August 2004
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of August 2004. All sites were satisfactory due to Enterococcus levels not exceeding 104 Enterococci per 100 mL.

Sample Sites	Date	Enterococcus Levels	Date	Enterococcus Levels	Date	Enterococcus Levels
Port O'Call/Wild Dunes,	8/9/04	<10	8/23/04	<10	8/30/04	41
Dunescrest Ln./Wild Dunes	8/9/04	<10	8/23/04	<10	8/30/04	10
53rd Avenue	8/9/04	<10	8/23/04	20	8/30/04	30
34th Avenue	8/9/04	10	8/23/04	<10	8/30/04	41
21st Avenue	8/9/04	20	8/23/04	<10	8/30/04	52
12th Avenue/County Park	8/4/04 8/9/04	10 10	8/18/04 8/23/04	<10 10	8/30/04	31
7th Avenue	8/9/04	<10	8/23/04	10	8/30/04	10
4Th Avenue	8/9/04	<10	8/23/04	<10	8/30/04	10

Please note that additional samples were taken this month due to Tropical Storm Gaston.

If you have any questions or need additional assistance, please feel free to contact me at 843-740-1590.

Sincerely,

Marissa N. Reilly
Trident EQC District

EXHIBIT D

RECREATION COMMITTEE
September 14, 2004

The regular meeting of the Recreation Committee was held at 5:00 p.m. on September 14, 2004, in City Hall. Present were Chairman Buckhannon, Committee members Hanbury and Rice, Recreation Director Page and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury made a motion to approve the August minutes correcting the end of the sentence in paragraph 6 to state "to be sure to being them up to City Council;" Councilwoman Rice seconded; motion passed unanimously.

2. Citizens Comments - None

3. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of committee members. Director Page highlighted the events.

- Evening Aerobics will begin September 20th.
- Keenagers held their first meeting of the year on September 1st. They will attend the Senior Beach Retreat in Myrtle Beach October 4-6.
- Tennis lessons have begun.
- Soccer teams are filling up and orientation for parents is Oct. 14th at 6:00 p.m.
- Half Rubber Tournament was very successful.
- Director Page and Laura Togami have been meeting with all of the instructors concerning the move into the new facility, what will be expected of them, and how existing programs can be improved upon when moved into the new building.
- She noted that there have been some requests for special soccer teams, but Director Page has denied these requests stating that all children go into the pool for team selection which is fair for all over the children.

4. Old Business. (A) Update on Recreation Expansion. Director Page noted that the A/C units are up and running, cabinets and doors installed, flooring installed, bathroom fixtures are being installed, lobby tile is installed, water meter installed and metal siding is going up. The project is still on schedule.

Chuck Ciesar, Construction Administrator for LS3P, explained the attached change order and photographs showing the newly designed roof overhang at a cost of $3,468.51 and he answered questions of committee members. Mr. Ciesar noted that with all of the recent storms, the design team felt that keeping this particular detail and beefing up the structure some is the best course to pursue in helping to keep the roof from lifting. After discussion, **Councilwoman Rice made a motion to approve the change order for the brow roof to be installed as submitted by Harbor Contracting and LS3P at a cost of $3,468.51 ro be paid from the contingency fund; Councilwoman Hanbury seconded**. When asked by Chairman Buckhannon, Mr. Ciesar stated that the balance in the contingency fund is approximately $110,000. When asked by

Administrator Tucker, Mr. Ciesar noted that this Brow Roof is an aesthetic element that has to have a constructural connection for it to stand and he further stated that there is no structural disadvantage if the roof is not added. There are elements in the design that are already provided and paid for, truss brackets and two return brackets to hold it in place, the value of which is wasted if the City does not proceed with the Brow Roof. Councilwoman Rice stated that she appreciated the fact that LS3P has been so diligent about the contingency fund and also their diligence in making sure that this building will not blow away and taking the extra step to keep it safe. After discussion, **motion passed unanimously**.

(B) Street Lights. Director Page reported that the shields are up on the street lights and the light on 27th was redirected to shine away from Hartnett Boulevard. Councilwoman Hanbury reported that she viewed the lights at night and did not find any beams of light going into any household no matter where she parked. She also stated that she felt there were too many lights on when there is no event going on and asked if the lights could be timed or have an on/off switch. Administrator Tucker stated that if the City reduces the number of lights, the City will have to compensate SCE&G for running fewer lights at a higher rate in order to receive the amount of revenue they expect for their investment in the lights and installation. Chairman Buckhannon suggested that the lights remain as they are with the shields and see how they work. Councilwoman Hanbury distributed copies of a newspaper article about light pollution (copy attached) for everyone to read. Councilwoman Rice recommended that the City execute and return the SCE&G agreement that Administrator Tucker has in her possession. **Chairman Buckhannon made a motion to forward the agreement to Ways & Means for approval' Councilwoman Rice seconded; motion passed 2-1.**

5. New Business. (A) Speed Bumps. Chairman Buckhannon stated that this was recommended to him because of the traffic on 27th and 29th Avenues to be installed at both the Waterway and Palm ends of these streets. Administrator Tucker noted that she thought that the City owns 27th, 28th and 29th Avenues. Chairman Buckhannon recommended the lower speed humps and would like the Fire Chief to look at the area with him to determine how it would affect fire apparatus. Director Page suggested further discussion after study of the area by City staff and cost estimates are obtained.

(B) Security System. Not discussed.

(C) Port-O-Lets. Chairman Buckhannon stated that there had been discussion about putting the Port-O-Lets back out on the playground. Because of the vandalism that has been going on at the department, he had informally asked that Director Page keep the restrooms open whenever there is an event, but to keep them locked when not needed. He recommended that signs be placed at various locations on the site to notify people that the restrooms are not available during off hours and not use Port-O-Lets by the playground.

(D) Holiday Lights. Administrator Tucker stated that the Front Beach Enhancement Project included an accommodation in the center under the City seal for placement

of a Christmas tree and also placed outlets at each of the palm trees for lighting them. If the tree lighting ceremony that has normally been held at the Recreation Department is moved to front beach, the staff needs some direction now to make preparations for that change and she asked for the Committee's direction. Committee members felt that the ceremony should remain at the Recreation Department because the area is more open and in a location where more families would attend.

(E) Date for Recreation Expansion Grand Opening. Upon discussion, Committee members recommended that the opening coincide with the Halloween Carnival on October 30.

(F) ATAX Request - Blues Bash - $8,600. **Councilwoman Rice made a motion to authorize Director Page to request funds from the Accommodations Tax Advisory Committee for the Blues Bash; Councilwoman Hanbury seconded; motion passed unanimously.**

6. Miscellaneous. (A) East Cooper Senior Citizen Coalition. Administrator Tucker referred to the attached information and stated that representatives had met with Mayor Sottile. While this may be a good thing for Mount Pleasant, Administrator Tucker felt that the City's involvement with the Keenagers was sufficient for Isle of Palms to meet IOP seniors' needs.

(B) Councilwoman Rice recommended that Director Page follow up with having a bicycle safety program and the Recreation Center when the new facilities are completed and the parking lot is available for bicyclists.

(B) Set Date for Next Meeting. 4:30 p.m. on October 5, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:05 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

AUGUST 2004

Norma Jean Page, Recreation Director
Karrie Ferrell, Recreation Supervisor
Jason Nance, Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Facilities Specialist
Laura Togami, Recreation Supervisor

AUGUST ACTIVITIES AND SPECIAL EVENTS

Morning Aerobics
Eight (8) participants are actively enrolled in the morning aerobics class. Morning and evening classes have combined for the summer. Classes are held on Mondays, Wednesdays and Fridays from 8:00 – 9:00am. Lisa Dupont teaches Monday classes and Barbara Gentle teaches Wednesday and Friday classes. The fee is $60 for the six week session or visitors may pay $7 per class or $15 per week. Evening aerobics will resume on September 20th.

Yoga
Four (4) participants are actively enrolled in the Yoga class. Classes are held on Tuesdays and Thursdays from 12:30 – 2:00pm at the recreation department. The fee is $80 for the six (6) week session or $10 per class. Yoga classes returned back to the IOP Recreation Department.

Dog Obedience
A new Beginner Dog Obedience and Tricks class began on August 9th. Two (2) Beginner classes are held from 6:30-7:30pm and 7:30-8:30pm. Each class has approximately nine (9) participants enrolled. The next class will begin October 4th.

Camp Summershine & Wee Camp
The last week of summer camp was August 2nd through August 6th. The weekly theme was entitled Game Show Junkies. During the week, campers participated in several activities relating to TV game shows such as Survivor and Fear Factor. The camp took a field trip to Splash Zone at James Island County Park. The big event took place on Friday. Counselors set up a Double Dare obstacle course for the campers which consisted of several messy games.

The 2004 summer camps were overall a success. The counselors did a great job supervising and creating a fun experience for the children. Evaluations of camp were given to each counselor to complete and turn back into the recreation department. The responses will help the IOP staff create an even better program for the upcoming years.

Keenagers' Club
The IOP Recreation staff met with the 2004-05 Keenager officers on August 18th. Each officer was given a notebook to inform them of their job duties for this year. The group discussed plans for the September meeting which took place on Wednesday, September 1st.

The Keenager's will attend the Senior Beach Retreat from October 4th – 6th in Myrtle Beach, SC. Fourteen (14) Keenager's have signed up. The retreat will include bingo, line dancing, water aerobics, a show to the Alabama theatre and several other social events.

Jump Start

The Jump Start program, formerly known as Island Preschool consists of ten (10) children between the ages of 4 and 5 years old. Classes are held Monday through Friday, 9:00am – 12:00Noon. The instructor is Robin Lee, who has been teaching for six years. All classes are currently full. The fee for this class is $75.00 for Tuesday and Thursday students, $110.00 for Monday, Wednesday, Friday students and $185.00 for Monday – Friday students. A $5.00 fee is added for non-residents. An open house was held on August 18th. The children and parents were able to meet the teacher as well as others in their class. They also received important information about the class.

Tiny Tots

The Tiny Tots program consists of children who are three (3) years old. Classes are held Monday through Thursday from 9:15am until 12:00Noon. Six (6) children are enrolled each day of Tiny Tots. The instructor is Cathy Adams, who has been teaching for five (5) years. All classes are currently full. The fee for this class is $75.00 for two (2) days a week. A $5.00 fee is added for non-residents. An open house was held on August 18th. The children and parents were able to meet the teacher as well as others in their class. They also received important information about the class.

American Red Cross Blood Drive

An ARC Blood Drive was held on Monday, August 2nd from 3:00 to 8:00pm. The IOP Recreation department made phone calls to previous donors a week prior to the drive. Twenty (22) pints were collected.

American Red Cross Babysitting Course

Saturday, September 11th an ARC babysitting course will take place at the Isle of Palms City Hall from 9:00am until 5:00pm. This course is offered for boys and girls between the ages of 11 and 14. Six (6) students are currently registered. The fee is $45.00 to participate.

Tennis Lessons

The Isle of Palms Recreation Department has hired a tennis instructor and will be offering tennis lessons for youth and adult women. Classes for youth between the ages of six (6) and eight (8) years old will be offered on Tuesdays and Thursdays from 5:15 – 6:00pm. Classes for youth between nine (9) and twelve (12) years of age will be offered on Tuesdays and Thursdays from 6:00 to 7:00pm. Beginner and Intermediate classes for adult women will be offered on Mondays and Wednesdays from 9:15 – 10:15am. The fee is $80.00 for a four week session. Classes will begin the second week in September.

Gymnastics

Gymnastics is offered for boys and girls who are three (3) years and older. Classes will be held on Tuesday afternoons from 3:15 to 5:15pm. The first session will begin October 5th. The fee for an eight (8) week session is $70.00.

Laura Togami

UPCOMING ACTIVITIES

September	Event	Location	Time
8	Keenager's Lunch Bunch	Locklears	11:30am
11	ARC Babysitting Course	City Hall	9am-5pm
15	Keenager's Trip	Barrier Island Eco Tour	8:45-2:30
October			
29	Ghostly Tide Tales	28th Avenue on Beach	8:00pm
30	Halloween Carnival	IOP Rec. Center	5-7pm

Programs & Special Events Expense Report

Summer Camp

Expenses: **Revenues: $7,168.00**

Snacks	$105.19
Field Trips	$1,384.05
Misc.	$82.78
Total	**$1,572.02**

Keenagers

Expenses: **Revenues:**

Concessions	$24.85
Senior Beach Retreat	$2,775.00
Senior Beach Retreat	$192.00
Total	**$2,991.85**

Isle of Palms Recreation Department
August Athletic Report

Youth Soccer:
Youth Soccer Registration will continue through September 3, 2004. The registration fee is $30.00 for residents and $35.00 for non-residents. The youth soccer parent/player orientation meeting is September 16th at 6:00pm. Parents and players are expected to attend.
Fast Start registration will begin September 13th – September 17th for IOP Residents. Open registration will begin September 20th - October 1st. This program is designed for children ages 3 & 4 years old. The registration fee is $20 for residents and $25 for non-residents. The orientation meeting is October 14th at 6:00pm. Parents are required to attend all activities. Activities will be held on Saturday mornings.

Adult CO-ED Softball:
The adult CO-Ed Softball season will finish the regular season on Sept. 2nd. The post-season double elimination tournament will begin September 8th and will conclude with the championship game on September 20th, 2004.

Men's Flag Football:
Flag Football registration concluded on August, 20th. There are no teams registered for the flag football season.

Men's Fall Softball:
The captain's meeting will be held on September 7th at 6:00pm. Regular season games will be held on Monday and Wednesday evenings at 6:30, 7:45 and 9:00pm. A double elimination tournament will begin after the regular season.

6th Annual Half Rubber Tournament:
The 6th Annual Half Rubber tournament was held Saturday, August 21, 2004. Twenty two teams competed for this year's title. Four Bullets, captained by Greg McNamara, won the title for the forth year in a row. They defeated Rip Tide in the finals. There were about 200 players and spectators at the Recreation Department to watch the event. A special thanks goes out to this year's sponsors; Holiday Inn Express, Jack's Cosmic Dogs, Wild Dunes Resorts and Half Rubber Sales.

Karrie Ferrell
Recreation Supervisor

Upcoming Events

September

7	Men's Fall Softball Captain's Meeting - 6pm
14	Youth Soccer Skills Evaluation (9-12yrs) – 6pm
16	Youth Soccer Parent/ Player Orientation – 6pm

Athletic Expense Report

Youth Soccer

Revenues: $6,805.00

Expenses:	
Soccer Balls	$130.00
SC High School Rule Books	$50.00
Total	**$180.00**

CO-ED Softball

Revenues: $4,245.00

Expenses:	
NSA Sanction Fee	$200.00
Lowcountry Officials	$1428.00
Softballs	$585.46
Awards	
Regular Season	$60.00
Tournament	$90.00
T-shirts	$175.00
Total	**$2538.46**

6th Annual Half Rubber Tournament 2004

Expenses:	
Advertising	$1300.00
Supplies	
Bird netting	$145.00
Portable Toilet	$128.00
T-Shirts	$1369.00
Awards:	$273.48
Cash Prize	$1000.00
TOTAL	**$4,215.48**

Revenues:	$2600.00
Accommodations Tax:	$3500.00
Total:	**$6,100.00**

Parks and Grounds Maintenance
Monthly Report
August 2004

Recreation Building:
Setup for aerobics, TKD and Dog Obedience
Completed monthly inspection checklist
Cleaned ice machine
Repair Toilets after water line break in construction area (twice)
Replace light bulbs in Directors office and storage room
Prepare and setup for Tiny Tots and Jump Start
Replace Soap dispenser in bathroom due to vandalism
Wet vac office due to vandalism in bathroom
Reviewed installation of new flood panels for new facility

Recreation grounds:
Treated for fire ants around recreation complex
Regular grounds maintenance

Playground
Treated for fire ants
Completed monthly checklist for playground

Basketball and Tennis Courts:
Weekly trash removal
Blew off and cleaned courts as needed
Re-hung basketball nets
Reset clocks and timers

Baseball/Softball fields:
Applied roundup
Regular grounds maintenance
Dragged and lined for scheduled games
Trimmed low lying tree branches around backstop
Trimmed back bush that was blocking entrance to field

Soccer Field:
Regular grounds maintenance
Repaired holes and tracks on the field after Half Rubber tournament

Recreation Activities: Half Rubber Tournament
Constructed seven backstop nets
Lined multipurpose and soccer field
Placed bleachers into correct position
Distributed trash cans to each field
Set up temporary fence for home run line on each field

Multi-purpose field:
Regular grounds maintenance

Equipment:
Weekly cleaned and inspected all parks & maintenance equipment
Washed and greased all vehicles and equipment
Replace blades of Walk behind mower and finish mower
Received new John Deere Tractor
Transferred our John Deere tractor to the Public Works Department
Scheduled service for HVAC units

Off Grounds:
Serviced Feminine Hygiene dispensers at Front Beach bathrooms
Mowed and cleaned up front beach access at public restrooms
Mowed and sprayed Roundup at 41st
Filled holes caused by water leak
Put out Soccer signs at connector and Breach Inlet
Repaired IOP sign at Breach inlet (leaning)
Set up sound system for "Carretta "dedication
Secured Resort Maintenance to assist with plumbing issues at Front Beach Restrooms

Hurricane Charley/ Tropical Storm Gaston:
Remove windscreens from tennis courts
Secured all trash cans in back of building
Secured swings on playground around poles to prevent movement
Turned picnic tables over
Picked up all loose trash that could be hazardous
Removed all signs from fences
Gased up all equipment and filled gas containers
Prepared interior of building
Turned off water and breakers
Cleanup:
Took photos of damages caused by Charlie's winds
Picked up limbs and branches
Moved picnic table dented by tree limb to a secure location
Cut large limb broken on oak tree
Returned all items to specified areas after cleanup
Picked up debris at 21st and placed in piles for public works
Mowed and cleaned up 41st ave
Mowed and cleaned up front beach bathrooms
Straightened street signs
Made a list of missing street signs
Repaired Breach Inlet information sign
Straightened and Staked 16 oak trees down or leaning around the property

Meetings Attended:

3	Ami Ziff, Tennis Instructions Recreation Committee Personnel Committee
6	Gary Santos and Jimmy Stephens, City of Mount Pleasant
9	IOP Connector Run
17	Ways & Means meeting
18	Recreation Expansion progress meeting
19	Department Head evaluation meeting
23	Barbara Gentle – Aerobics Instructor
24	Lisa Dupont – Aerobics Instructor City Council monthly meeting
25	Robin Lee – Jump Start Cathy Adams – Tiny Tots
26	Patricia Boyd – Yoga Instructor
28 – 31	South Carolina Recreation Conference in North Charleston

Isle of Palms Recreation Department
October 2004

Programs & Special Events

SUN	MON	TUE	WED	THU	FRI	SAT
Open Gym:	Mon, Wed, Fri:1-5pm. Thursdays : 2:30-5pm Saturdays: 12:30-5pm				1 Aerobics 8am Jump Start 9:15am	2 TKD 9am-12 Open Gym 12:30-5pm
3	4 Aerobics 8am Tiny Tots/ Jump Start Tennis 9:15am Aerobics 5:15pm Dog Obedience 6:30p	5 Tiny Tots/Jump Start Yoga 12:30-2pm Gymnastics 3:45pm Tennis 5:15pm	6 Aerobics 8am Tiny Tots/Jump Start Tennis 9:15am Aerobics 5:30pm TKD 7:30pm	7 Tiny Tots/Jump Start Yoga 12:30-2pm Aerobics 5:30pm Tennis 5:15pm	8 Aerobics 8am Jump Start 9:15am	9 TKD 9am-12 Open Gym 12:30-5pm
10	11 Aerobics 8am NO SCHOOL Tennis 9:15am Aerobics 5:15pm Dog Obedience 6:30p	12 Tiny Tots/Jump Start Yoga 12:30-2pm Gymnastics 3:45pm Tennis 5:15pm	13 Aerobics 8am Tiny Tots/Jump Start Tennis 9:15am Keenagers 12Noon Aerobics 5:30pm	14 Tiny Tots/Jump Start Yoga 12:30-2pm Aerobics 5:30pm Tennis 5:15pm	15 Aerobics 8am Jump Start 9:15am	16 TKD 9am-12 Open Gym 12:30-5pm
17	18 Aerobics 8am Tiny Tots/Jump Start Tennis 9:15am Aerobics 5:15pm Dog Obedience 6:30p	19 Tiny Tots/Jump Start Yoga 12:30-2pm Gymnastics 3:45pm Tennis 5:15pm	20 Aerobics 8am Tiny Tots/Jump Start Tennis 9:15am Aerobics 5:30pm TKD 7:30pm	21 Tiny Tots/Jump Start Yoga 12:30-2pm Aerobics 5:30pm Tennis 5:15pm	22 Aerobics 8am Jump Start 9:15am	23 TKD 9am-12 Open Gym 12:30-5pm
24	25 Aerobics 8am Tiny Tots/Jump Start Tennis 9:15am Aerobics 5:15pm Dog Obedience 6:30p	26 Tiny Tots/Jump Start Yoga 12:30-2pm Gymnastics 3:45pm Tennis 5:15pm	27 Aerobics 8am Tiny Tots/Jump Start Tennis 9:15am Aerobics 5:30pm TKD 7:30pm	28 Tiny Tots/Jump Start Yoga 12:30-2pm Aerobics 5:30pm Tennis 5:15pm	29 Aerobics 8am Jump Start 9:15am Ghostly Tide Tales 8pm	30 TKD 9am-12 Halloween Carnival 5-7pm
31						

OFFICE HOURS: MONDAY – FRIDAY, 8:30-6:00PM, SATURDAYS, 12:30-5PM.
PHONE: 886-8294 FAX: 886-9857 EMAIL: IOPREC@IOP.NET

October 2004

Athletic Calendar

Isle of Palms Recreation Department
886-8294
For schedules & Standings go to www.iop.net

Rainout Hotline 884-2278 ext.3561

Sun	Mon	Tue	Wed	Thu	Fri	Sat
OPEN GYM SCHEDULE: Monday, Wednesday & Friday- 1:00- 5:00 Thursday - 2:30 - 5:00 Saturday -12:30 - 5:00					**1** Fast Start Registration Ends	**2** Connector Run
3	**4** 5:30 & 6:30 5/6 Soccer 5:30 & 6:30 9/12 Soccer 6:30, 7:45 & 9:00 Men's Softball	**5**	**6** 5:30 & 6:30 7/8 Soccer 6:30, 7:45 & 9:00 Men's Softball	**7** 5:30 & 6:30 9/12 Soccer	**8**	**9**
10	**11** 5:30 & 6:30 5/6 Soccer 5:30 & 6:30 9/12 Soccer 6:30, 7:45 & 9:00 Men's Softball Youth B-Ball Registration IOP Only	**12**	**13** 5:30 & 6:30 7/8 Soccer 6:30, 7:45 & 9:00 Men's Softball	**14** 5:30 & 6:30 9/12 Soccer Fast Start Orientation 6pm	**15**	**16**
17	**18** 5:30 & 6:30 5/6 Soccer 5:30 & 6:30 9/12 Soccer 6:30, 7:45 & 9:00 Men's Softball Open Registration Youth B-Ball	**19**	**20** 5:30 & 6:30 7/8 Soccer 6:30, 7:45 & 9:00 Men's Softball	**21** 5:30 & 6:30 9/12 Soccer	**22**	**23**
24	**25** 5:30 & 6:30 5/6 Soccer 5:30 & 6:30 9/12 Soccer 6:30, 7:45 & 9:00 Men's Softball	**26**	**27** 5:30 & 6:30 7/8 Soccer 6:30, 7:45 & 9:00 Men's Softball	**28** 5:30 & 6:30 9/12 Soccer	**29**	**30** Soccer Pictures
31						

Teen seeks star counters to help with pollution project

BY DANA RICHARDS
Special to The Post and Courier

9/6/04



WADE SPEES/STAFF

Dana Richards, an Academic Magnet High School student doing a senior thesis on mapping the effect of light pollution on visibility of the night sky, is looking for help from volunteers in Berkeley, Charleston and Dorchester counties.

At night, the world is noticeably lit up from space by thousands of lights. Major cities are identifiable not by the structures they contain, but by the stunning glow they produce from their millions of outdoor lights. If you ever saw satellite images of the Earth at night, it would quickly become obvious to you how much energy we produce and allow to escape into the sky, especially through our use of outdoor lighting.

In recent years, the night sky has become ever brighter and the stars ever harder to see because of a boom in the growth of outdoor lighting. Astronomers named this condition light pollution when they first found it hindered their observations long ago, but today it has come to hurt anyone who ever wanted an unspoiled view of the night sky.

Have you noticed how much harder it is to see the stars from our cities and towns?

Light pollution comes from outdoor lights that are too bright, misdirected or completely unnecessary. Such lighting casts light out to the side or up into the sky, rather than down onto the ground where it is needed. Whether you have been dazzled by glare from lights while driving or been bothered by light shining into your home while sleeping, everyone has been exposed to the problems of bad outdoor lighting at least one time or another. Light pollution is everyone's problem. In short, it destroys our view of the heavens, wastes energy and money, creat safety hazards and makes for less pleasant nighttime enviro ment.

To join the movement again light pollution locally, I have d

See TEEN, Page 2D

Girl needs help with project

TEEN from Page 1D

cided to map night-sky brightness, a project that I need volunteers to help me do. I have chosen this for my senior thesis, a yearlong research project required at the Academic Magnet High School. I am working with Terry Richardson, my mentor, who is an astronomer at the College of Charleston.

Today through Sept. 17, I need people to count how many stars they can see (in a designated region of the sky) from locations all over Berkeley, Charleston and Dorchester counties. This project is a fun, simple and excellent way to witness the effects of light pollution firsthand and observe the night sky.

Anyone age 10 or older is welcome to participate, and for my project to be successful, it is essential that I get as many people involved as possible. Observing outside on at least one clear night for about 15 to 20 minutes is all the time it takes to participate. As a volunteer, you can observe from any location in the tri-county area. Places such as your own backyard, a mall parking lot, a park or playground, a housing development entrance, an industrial area, a rural area, or a central area of any city are all fine. I need data from as many different locations as possible.

Once you have made your observations, all you have to do is fill out a data form and submit it either online or by mail or fax. I plan to plot all the data I receive on a map of the tri-county area so I can identify where light pollution is least and greatest in the Lowcountry.

By doing a project that involves volunteers, I hope to encourage more people to become familiar with and observe the night sky, increase awareness of the effects of light pollution and influence planning authorities to produce efficient and effective lighting schemes. These are the first steps toward ensuring that people all over Charleston can enjoy a safer, more pleasant nighttime environment.

Dana Richards, 17, is a senior at Academic Magnet High School. Contact her at DSR1700@aol.com.

STARGAZERS WANTED

Dana Richards needs volunteers to help her plot light pollution today through Sept. 17. Anyone 10 or older can help from anywhere in Berkeley, Charleston or Dorchester counties. To find out more, go to Dana's project Web site at www.cofc.edu/~richardt/LPStuff/LPHome.htm. You will find the instructions and the star chart you will need to print out and use to make your observations.

Those without Internet access may call the College of Charleston Astronomy Department (953-5593) and request that the materials be mailed to them.

LINDA
FYI

East Cooper Senior Coalition

Dedicated to Helping Seniors Get The Most Out of Life

Vision Statement

Our vision is a physical center located East of the Cooper dedicated to citizens over the age of fifty.

Mission Statement

Our mission is to provide a place to help seniors get the most out of life by maintaining wellness of mind, body and spirit through programs designed to deliver services and activities that will focus on a holistic approach to their needs and their well-being.

P.O. Box 2225, Mt. Pleasant, SC 29465 e-mail: EastCooperSeniors@comcast.net

East Cooper Senior Coalition

Dedicated to Helping Seniors Get The Most Out of Life

1. A brief history of the East Cooper Senior Coalition.

Why was the East Cooper Senior Coalition formed?
Mount Pleasant is the sixth largest town in SC and includes a population of 8708 people over the age of 54. When you include the Isle of Palms, Sullivan's Island, McClellanville and Awendaw that number jumps to 10, 927 and yet we do not have a Senior Center. There are Senior Centers on James Island, (pop^55=6287) in downtown Charleston and in Summerville (pop ^55=13,134) and soon to be one in Lincolnville.
The population increase since the last census in those over 55 East of the Cooper ranges from a high of 80% in Mt. Pleasant to a low of 29% on Sullivan's Island.

a. When was the Coalition organized **September, 2003**

b. Information about the ECSC Executive Committee and Advisory Board
Executive Board
President: Maureen K Maguire, President of Seniors Choice and a resident of Mount Pleasant
1st. Vice-President Joyce Coakley an African-American Woman from Mt. Pleasant is employed at the College of Charleston as Director of Upward Bound Program
2nd. Vice-President: Richard Giffen, Executive Director, East Cooper Shepherd's Center
Secretary: Mary Bunce, retired Long Term Care Administrator and a resident of Mount Pleasant
Treasurer Felicia Houston, Executive Director of East Cooper Meals on Wheels
Administrative Assistant to the Executive Board:

c. Who will be served by the Senior Center?
Any Senior over the age of fifty who resides East of the Cooper.

c. What kind of service do we expect to deliver?
Fitness Classes
Exercise and Weight room
Health Screenings
Computer Lab
Organized Day and Weekend Trips
Gardening
Dance Classes

P.O. Box 2225, Mt. Pleasant, SC 29465 e-mail: EastCooperSeniors@comcast.net

Lecture series with the Center for Creative Retirement
Meeting space which can be rented out
Educational Classes
Drawing, watercolors, and Oil Painting classes
AARP 55 Alive Driving Classes
Nutrition Counseling
Information and Referral
Book Club
Social Events
Meals on Wheels
Congregate Meals

e. Where will the Senior Center be located?
On 3.5 acres of land at Christ Episcopal Church which will be easily accessed by the new Hungryneck Boulevard without having to drive on 17N. This land will be leased to the Senior Center by the church for $1.00 per year for 99 years.

f. What geographical areas will be served?
All areas East of the Cooper including Mt. Pleasant, Isle of Palms, Sullivan's Island, McLellanville, Awendaw and the unincorporated areas East of the Cooper.

g. Information on survey conducted by ECSC (2003),and the TOMP (1998)
The Senior Coalition conducted a survey of the 87 people who attended our first meeting in September and the response was overwhelmingly positive. Another study done by Clemson University showed

h. Information on incorporation and 501 c 3 status for our ECSC
Almost complete and soon to be submitted

i. Number of community resident that have committed to working with the ECSC?
Thirty five to forty people are actively committed at this point. As we develop our strategic plan and working committees we expect more involvement.

2. What is the purpose and goals of the ECSC
Our vision is that it will be a place for active people age fifty and over to nurture their intellectual, physical, emotional, spiritual, social and vocational needs. A variety of programs will be designed to deliver services and activities that will focus on a holistic approach to aging and will contribute to the overall well being of the growing East Cooper Senior population. Out ultimate goal is to provide a place where Seniors can get the most out of life by maintaining wellness of mind, body and spirit throughout their life journey.

Goals include:

- **Acquiring non-profit status**
- **Developing a strategic plan**
- **Determining scope of services and activities to be provided**
- **Developing a business plan**
- **Developing a construction budget**
- **Developing an operating budget**
- **Identifying and applying for federal, state and other available funding**
- **Developing a capital campaign**
- **Forming partnerships with supporting entities such as the Town of Mt Pleasant, Charleston County, East Cooper Regional Medical Center, CareAlliance, MUSC and business East of the Cooper.**

3. What entity will be responsible for decisions in reference to the budget for building construction, management, operation and sustainability be handled? Committees will make recommendations to the Executive Board

4. **What are the funding sources?** Bingo Grant, CDBG Grant, Capital Campaign donations in-kind services (match for grants) and fund raising etc.

4. **Potential Partners:**
   East Cooper Hospital, Roper CareAlliance, CreativeSparks, Town of Mt. Pleasant, SI, IOP, Banks, Businesses and corporations, Churches East of the Cooper, and East Cooper Meals on Wheels, Inc.

6. **What is it that ECSC want from the various municipalities?**

We're asking that each municipality represented, request their Finance, Recreation and full Council to consider supporting the ECSC in one or more of the following ways:

a. Written endorsement supporting the ECSC and the Senior Center

b. Partnership opportunities

c. Financial support

EXHIBIT E

PERSONNEL COMMITTEE
September 14, 2004

The regular meeting of the Personnel Committee was held at 6:20 p.m., on September 14, 2004, in City Hall. Present were Chairman Bettelli, Committee members Buckhannon and McMackin and Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the August minutes as submitted; Councilwoman McMackin seconded; motion passed unanimously.

2. Old Business. (A) Employee Handbook Status - FMLA, Labor Attorney Status and Holiday Pay. Administrator Tucker reported that she has not heard from the labor attorneys as yet and stated that she will be forwarding the entire Employee Handbook to them for review.

(B) Boards and Commissions. Administrator Tucker reported that the City is one month behind schedule in getting the ad out because she was waiting for notification of a possible vacancy on the Beach Advisory Board. She noted that the ad will go out as soon as this information is received. (Secretary note: the ad was sent to *The Post & Courier* and *The Moultrie News* on Sept. 15.)

(C) Community Service Program - Status with Public Safety. Chairman Bettelli noted that a letter had been sent to the businesses on front beach about trash pickup. Administrator Tucker stated that she received a call from The Windjammer stating that they have an employee who is paid to provide clean up and that this person had apparently not been doing his job. They apologized and stated that they would make sure it would be done.

(D) Signage at Public Parking Lots - Status with Public Safety. Administrator Tucker stated that this has not been discussed yet. Councilman Buckhannon stated that these signs would be posted in the public parking lots to ask visitors to please pick up after themselves.

(E) Employee Evaluation Forms. Chief Graham referred to the attached memo and proposed evaluation forms and discussed how the department heads came up with these particular forms. She noted that the forms are computerized and scores are computed automatically. Chairman Bettelli suggested that committee members review these forms for discussion at the next meeting. Councilwoman McMackin commended the department heads for coming up with these forms and Chief Graham noted that all of the department heads were committed to making this process easier and it was a most cooperative group.

3. New Business. None.

4. Executive Session. Chairman Bettelli made a motion to go into Executive Session to discuss personnel matters; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session at 6:15 p.m., Chairman Bettelli stated that no action was taken.

4. Miscellaneous. (A) Set Date for Next Meeting - 5:00 p.m. on October 12, 2004.

(B) Selection of Optional Holiday. Administrator Tucker was directed to send out the memo for selection of the optional holiday for 2004 and Chairman Bettelli suggested that this be done in January of each year from now on.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:02 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Isle of Palms Fire Department Memorandum

To : Linda Tucker
From: Chief Graham
Date : 8-1-20 04
Re : Employee Evaluation Committee

As you are aware, a committee comprised of department heads has been meeting to discuss changes to employee evaluations. The first meeting was held on July 15, 2004 in council chambers. Everyone in attendance agreed that the current employee evaluation forms have a lot of room for improvement. The committee agreed that we needed to come up with a form that was easy to use within the budget. A discussion took place concerning computer based evaluations and the need for security.

After a great deal of discussion, comparing numerous forms, filling out sample forms, and employee input; we have a winner. Chief Buckhannon designed the attached form using Omni Form, an inexpensive computer program. Chief Buckhannon did utilize the committee's input when preparing the forms. The proposed form can easily be filled out on the computer, which automatically calculates the overall score as it is being filled out. The scores on the proposed forms are tallied with the same end result as the city's existing forms so there would be no need to modify anything related to scoring.

The sample employee form has been filled out on a Jane Doe. There is also a blank supervisor form attached. Please review the attached sample form and make any additions, deletions, or corrections that you feel would improve it. I would like to have the forms returned to Chief Buckhannon or me in time to be corrected right upon receipt and presented at the next Personnel Committee meeting scheduled for September 13, 2004 at 5:00.

CITY OF ISLE OF PALMS
EMPLOYEE PERFORMANCE EVALUATION

Personnel Information

Employee's Name Jane Doe | Employee Number

Job Title Secretary | Department Police

Period Covered 1/1/04 To 12/31/04 | Date of Evaluation 8/4/04

Immediate Supervisor Road Supervisor | Department Supervisor Chief

Evaluation Instructions

This form is designed to allow the supervisor to evaluate the employee's performance over the specified period. Each of the areas should be discussed and the employee given suggestions for improving his performance. The following categories are used to rank an employee's performance:

5	Excellent	Employee's performance consistently exceeds expectations of his/her position.
4	Very Good	Employee's performance meets and occasionally exceeds expectations of his/her position.
3	Satisfactory	Employee's performance meets expectations of his/her position.
2	Conditional	Employee's performance is below the expectations of his/her position.
1	Warning	Employee's performance does not meet the minimum acceptable level for his/her position.

1. Position Knowledge

Degree to which the employee understands essential functions of the position. Also degree to which the employee utilizes other resources effectively to gain knowledge needed for the position.

Ranking 5 (4) 3 2 1

Comments Jane learns and applies new skills quickly. She demonstrates competency in the skills and knowledge required. She is knowledgeable about current developments in her field. Jane effectively uses the resources and tools available to her.

2. Work Quality

Accuracy, neatness, effective completion of assignments, and attention to detail.

Ranking 5 (4) 3 2 1

Comments Jane displays a strong dedication and commitment to excellence. She works hard to improve quality in her own work and promotes quality awareness throughout the organization. The work she produces meets standards for accuracy and completeness.

3. Productivity

Volume of work completed and effective use of resources to make best use of time.

Ranking 5 4 (3) 2 1

Comments Jane usually produces more work than expected and she often completes her work ahead of schedule. She demonstrates a commitment to increasing productivity.

4. Teamwork

Willingness to work with others and considers coworkers ideas. Ability to get along with coworkers and supervisors and treat them with respect. Communicates well with superiors both orally and in writing, listens well and responds appropriately

Ranking 5 (4) 3 2 1

Comments Jane is a leader in building a strong team spirit and identity. She exhibits a high degree of openness and objectivity to the views of others. She gives candid, constructive feedback and welcomes it from team members. Jane has been able to balance the needs of the team with her individual responsibilities.

5. Dependability

Degree to which the employee can be relied upon to follow instructions, complete assigned tasks, and attend meetings.

Ranking 5 (4) 3 2 1

Comments Jane shows remarkable skill in understanding instructions and responding to management directions. She responds promptly and reliably to requests for service and assistance. Her dedication to the job often exceeds normal expectations.

6. Judgment

Degree to which the employee uses sound reasoning to make decisions and has necessary information for making the decisions.

Ranking 5 4 (3) 2 1

Comments Melva makes confident decisions in most areas of her job. Her decisions are generally accurate and sound. She can usually support and explain the reasoning for her decisions.

7. Initiative

Willingness to accept responsibility independently. Eagerness to learn and use new methods to accomplish tasks.

Ranking 5 4 (3) 2 1

Comments Jane is quick to volunteer whenever others need help. She undertakes self-development activities on her own initiative and she exercises a reasonable degree of risk taking in the performance of her work.

8. Appearance, Safety and Use of Equipment

Keeps work area clean and organized, maintains appropriate appearance for the job. Follows safety rules and procedures in the use of machinery and equipment and takes responsibility for the safety of others.

Ranking 5 4 (3) 2 1

Comments Jane is careful about observing safety and security procedures. When faced with situations not covered by normal guidelines, she usually arrives at an appropriate action. She properly uses equipment and materials.

9. Attendance

Consider number of absences, tardiness or leaving early, use of annual and sick leave in accordance with the policies of the City of Isle of Palms.

Ranking 5 4 (3) 2 1

Comments Before Jane takes time off, she gives advance notice whenever possible. She usually begins work on time and her attendance record meets guidelines.

10. Interaction With Citizens

Deals effectively with the citizens of the community, providing a positive outlook for the City in its public relations with the citizenry.

Ranking 5 (4) 3 2 1

Comments Jane shows a high degree of respect for customers through her courtesy and sensitivity. She responds with a strong sense of urgency when servicing customers. She is able to handle most difficult or emotional customer situations.

11. Overall Evaluation

Overall ranking for employee considering all the factors above and any other relevant information.

Ranking 5 (4) 3 2 1

Comments This review indicates that Jane has become an outstanding performer in certain areas of her job. While she was always a good contributor, her recent strides show great progress and effort on her part.

Overall Rating Total of all factors divided by total number of factors

39 Total of Factors 3.55 Average Factor Rating

Areas for Improvement

1. Broaden your job responsibilities
2. Build a network of peers either within or outside
3. Take on new assignments willingly

Employee's Comments

Signatures I have reviewed this document and discussed the contents with my supervisor. My signature means that I have been advised of my performance status and does not necessarily imply that I agree with the evaluation.

Employee Signature _____ Date _____

Immediate Supervisor Signature _____ Date _____

Department Supervisor Signature _____ Date _____

CITY OF ISLE OF PALMS
EMPLOYEE PERFORMANCE EVALUATION

Personnel Information

Employee's Name _____ Employee Number _____

Job Title _____ Department _____

Period Covered _____ To _____ Date of Evaluation _____

Immediate Supervisor _____ Department Supervisor _____

Evaluation Instructions

This form is designed to allow the supervisor to evaluate the employee's performance over the specified period. Each of the areas should be discussed and the employee given suggestions for improving his performance. The following categories are used to rank an employee's performance:

5	Excellent	Employee's performance consistently exceeds expectations of his/her position.
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2	Conditional	Employee's performance is below the expectations of his/her position.
1	Warning	Employee's performance does not meet the minimum acceptable level for his/her position.

1. Position Knowledge

Degree to which the employee understands essential functions of the position. Also degree to which the employee utilizes other resources effectively to gain knowledge needed for the position.

Ranking 5 4 3 2 1

Comments _____

2. Work Quality

Accuracy, neatness, effective completion of assignments, and attention to detail.

Ranking 5 4 3 2 1

Comments _____

3. Productivity

Volume of work completed and effective use of resources to make best use of time.

Ranking 5 4 3 2 1

Comments _____

14. Planning and Organization

Consider how well the employee plans and organizes work; coordinates with others; and establishes appropriate priorities; anticipates future needs; carries out assignments.

Ranking 5 4 3 2 1

Comments _____

_____

_____

15. Administration

How well does the employee perform day-to-day administrative tasks; manage time; administer policies and implement procedures; maintain appropriate contact with supervisor and utilize funds, staff or equipment

Ranking 5 4 3 2 1

Comments _____

_____

_____

16. Personnel Management

Consider how well the employee serves as a role model; provides guidance and opportunities to their staff for their development and advancement; resolves work-related employee problems; assists subordinates in accomplishing their work-related objectives. Does the employee evaluate subordinates in a clear, concise, accurate, and timely manner and make useful suggestions for improvement?

Ranking 5 4 3 2 1

Comments _____

_____

_____

Overall Rating Total of all factors divided by total number of factors

_____ Total of Factors _____ Average Factor Rating

Areas for Improvement

1. _____
2. _____
3. _____

Employee's Comments

_____

_____

_____

_____

Signatures I have reviewed this document and discussed the contents with my supervisor. My signature means that I have been advised of my performance status and does not necessarily imply that I agree with the evaluation.

_____ _____

Employee Signature Date

_____ _____

Immediate Supervisor Signature Date

_____ _____

Department Supervisor Signature Date

Safety Sweepstakes for ~~July~~ August 2004:

Police Dept. - Rick Gebhardt
Fire Dept. - James Giddens
Public Works - Bernard Gourdine
Combined General Government/Building/Recreation Depts. - Sheila Redmon of Rec. Dept.

Employees of the Month of ~~July~~ August 2004:

Personnel Changes:

Police Department - Dispatcher Pam Curtiss resigned 9/30/04 to accept a position with Charleston County

Fire Department - Dustin Taylor hired as firefighter 9/22/04
Scott Mrowca resigned effective 11/11/04 to attend Paramedic School

Public Works -

Building Department -

General Government -

Recreation Department -

EXHIBIT F

Board of Zoning Appeals
Minutes
September 14, 2004
Draft

I. Call to order

Chairperson Guy Taylor called the regular meeting of the Board of Zoning Appeals to order on September 14, 2004 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Jim Harvey, Tom Gear and Arnold Karig. Board member Kathy Carroll and the zoning administrator, Douglas Kerr, were absent.

Mr. Taylor explained the rules of procedure of the Board to the audience and swore in everyone planning to give testimony.

II. Approval of Minutes

The next item on the agenda was the review of the minutes of the August 10, 2004 meeting. Mr. Karig made a motion to approve the minutes and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

III. Home Occupation

#10- 30th Avenue

Mr. Taylor explained that the first case on the agenda was a home occupation at #10-30th Avenue. He explained that the applicant was requesting a special exception to allow the establishment of a home office for a speech pathology business. The applicant has indicated that the home office would be used for personal office work only and that there will be no business related traffic coming to the home. He explained that the business was classified in Table B1 as 7389- office work for business services not elsewhere classified.

A motion was made and seconded to approve the request for discussion purposes. Mr. Gear asked the applicant if she would have any business related traffic coming to the house. Ms. Allison, the applicant, explained that she would not. Mr. Taylor called for a vote and the vote was unanimous in favor of the motion.

IV. Special Exception

1009 Ocean Boulevard

Mr. Taylor explained that the applicant was requesting a special exception to allow the outdoor rental of bicycles at the Pavilion Shops at 1009 Ocean Boulevard within the GC1 zoning district. The applicant is proposing to construct on open-air kiosk to store the bicycles. The location of the kiosk is approximately 345 feet from the O.C.R.M. baseline

and therefore complies with the distance requirement of 160 feet. The applicant claims that the proposed use will not hinder vehicular or pedestrian movement. The existing shopping center and the proposed kiosk are required to have 58 parking spaces and the existing development provides 60 parking spaces. The proposal complies with the buffer and setback requirements of the zoning ordinance.

Ms. Margo Gangloff of the Beach Company addressed the Board and explained that the original plan for the Pavilion Shops included a structure similar to the one proposed. Mr. Taylor explained that the Board may want to defer action until the zoning administrator is present. He explained that somebody has been doing this same business, apparently without any prior approval.

Ms. Sharon Johnson addressed the Board and explained that she owns the business My Favorite Things and that she would be the person actually operating the bicycle rental business. She explained that she had been doing cycle rental since 91' and that when she first took over the building she had the bicycles in front of the building, but that because of the new road configuration, the bicycles were moved to the end of the building. Mr. Gear asked if she was planning to apply for an additional business license and Ms. Johnson answered yes she would. Mr. Taylor asked why she was not the applicant. Ms. Gangloff answered that she understood from working with Mr. Kerr, that this would need to be approved prior to constructing the kiosk.

Mr. Taylor asked if the Board's approval was critical this week and Ms. Johnson answered no. He explained that he felt the issue should be deferred until the next meeting and made a motion to do so. The motion was seconded and the vote was unanimous in favor of the ~~application.~~ motion

V. Adjournment

With no further business the meeting was adjourned at 5:45PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
September 8, 2004

The Isle of Palms Planning Commission met in the Building Department Conference Room on September 8, 2004, at 4:00PM. Members attending included Mack Canterbury, Roger Dolida, Joe Clark, Bob Hooper, Jim Raih, John Winchester and Chairman Dick Cronin as well as the Director of Planning, Douglas Kerr.

EXECUTIVE SESSION

A motion was made to go into executive to receive legal counsel regarding the GC3 zoning district.

APPROVAL OF MINUTES

The first item on the agenda was the review of the minutes of the August 11, 2004 meeting. A motion to approve the minutes was made and seconded and the vote was unanimous in favor of the motion.

RECOMMENDATION ON ORDINANCE 2004-6

Mr. Kerr explained that this ordinance came as a result of FEMA's recommendation to change the definition of the "lowest floor" of a house and the fact that they had produced new Flood Insurance Rate Maps (FIRMs). He explained that the new maps needed to be effective by November 17, 2004. Mr. Clark made a motion to recommend approval of the ordinance and Mr. Dolida seconded the motion. The vote was unanimous in favor of the motion.

RECOMMENDATION ON ORDINANCE 2004-12

Mr. Cronin explained that this ordinance came as a result of the Planning Commission recommending a moratorium on residential development in the commercial districts. He explained that City Council had opted to take an alternate route of passing an ordinance. He added that this ordinance prohibited residential development in the GC1 and GC2 districts and created a new GC3 district which allowed single-family development under specified conditions. He explained that the GC3 district would be block 30, which is the block bound by 10th Avenue, J.C. Long Boulevard, Pavilion Drive and Ocean Boulevard. He added that the specific requirements are that the lot be at least 4,000 square feet, that the maximum FAR be 55%, the maximum coverage be 55% and that the setbacks be the same as the GC1 district.

The Commission generally discussed the details of the ordinance. Mr. Dolida made a motion to recommend approval of the ordinance. Mr. Canterbury seconded the motion and the vote was unanimous in favor of the motion.

SUBDIVISION OF OCEAN BOULEVARD AND TENTH AVENUE

Mr. Kerr explained that the request is for preliminary approval of a subdivision at the corner of Ocean Boulevard and Tenth Avenue. This request was before the Commission at the August meeting. The applicant was asked to address the issues of emergency access to the pool and access to the houses on lots 6 and 7. The plan has been revised to include a 15-foot easement for emergency access to the pool and the drives for lots 6 and 7 have been reoriented to enter off of Tenth Avenue.

He explained that the request is for approval of six lots for residential development and an additional lot for a shared pool for the development. The property is located in the GC1 zoning district and therefore the only lot requirements are that each lot have 20 feet of frontage on a street; and that each building have a front yard of 25 feet, side yards of 10 feet and a rear yard of 15 feet.

A copy of a letter from the Isle of Palms Water and Sewer Commission stating that they have the capacity and are willing to serve the development with public water and sewer was previously distributed. The development requires the installation of sewer and storm water improvements prior to receiving final approval.

The City's staff has reviewed the plat and believes that the request meets the minimum requirements for preliminary approval. The lot allocated for the pool does not comply with the lot frontage requirement and will therefore be restricted by deed and a note on the final plat to being used for a pool only and otherwise un-buildable. A statement indicating that the storm water system will remain privately owned and maintained must be added to the plat prior to final approval.

Mr. Hooper pointed out that the shape of the ingress easement was slightly different on the development plan and the plat. He showed the discrepancy to the applicant and asked that it be clarified prior to final approval. Mr. Hooper asked if the approval of the swimming pool lot without the required lot frontage would require a variance. Mr. Kerr answered yes. Mr. Canterbury made a motion to approve with request including the variance for the lot frontage requirement for lot CN, with the stipulations that: lot CN be restricted by deed and a note on the plat to use as a pool and that access to lots 6,7 and CN be from 10th Avenue. Mr. Winchester seconded the motion and the vote was unanimous in favor of the motion.

NPDES- PUBLIC EDUCATION AND OUTREACH

Mr. Cronin explained that a revised Public Education and Outreach element had been distributed and asked if any Commissioners had comments. With none, the Commission went on to the Miscellaneous Business portion of the agenda.

MISCELLANEOUS BUSINESS

Mr. Cronin explained that a draft of the Scope of Services for professional services in regard to residential development in the commercial districts had been included in the packets. Mr. Canterbury suggested that the scope be amended by adding the need for: a concept district plan, the identification of types of commercial uses deemed compatible and viable, the desirability of mixed commercial and residential uses, the appropriate size and shape of the commercial district and the identification of zoning amendments needed to implement the recommendations (see attachment for entire revised scope). The Commission agreed with these amendments and directed Mr. Kerr to seek pricing for the work.

Mr. Cronin explained that he had been compiling data to track the trend of owner occupied property on the Island. He indicated that his numbers were concluding that there had been a 9% drop in owner occupied properties in the last 2 years. The Commission generally discussed the trend and the usefulness of the data.

There being no more business, the meeting was adjourned at 6:30pm.

Respectfully submitted, Dick Cronin, Chairman.

COMMERCIAL DISTRICT ANALYSIS
SCOPE OF SERVICES

SITUATION STATEMENT

The Isle of Palms is a unique barrier island outside of the City of Charleston with a mix of residential and commercial uses. The majority of the island (approximately 98%) is zoned and used residentially, with a small commercial core (approximately 60 acres) adjacent to the Atlantic Ocean. Because of the island's popularity as a tourist destination, the overall property values have escalated sharply over the last decade. A contributing factor to this rise in values can be attributed to the strong short term rental business of single-family houses.

Recently the trend of residential development has started encroaching into the commercial core of the island. The Planning Commission is concerned that if this trend is left unchecked, the City will lose all commercial presence on the island, and thereby damage the livability of the community for both permanent residents and visitors.

SCOPE OF SERVICES

The Planning Commission is seeking professional services to quickly analyze the commercial area and the economic factors contributing to its redevelopment and make recommendations that would preserve the commercial presence on the island. The chosen firm would be expected to meet with the Commission to gain a thorough understanding of the trend. After the firm has analyzed the contributing factors and made recommendations, a presentation to the City Council and Planning Commission including a report would be required.

The report should include at a minimum:

- A concept commercial district plan showing an appropriate size and shape of the commercial core and each zoning district (GC1, GC2, GC3 and LC).

- The identification of types of commercial uses deemed compatible and economically viable considering factors such as property values, seasonal visitors' commercial needs and full time residents' commercial needs.

- The desirability of mixed commercial and residential uses.

- Identification and draft of zoning ordinance amendments needed to implement the recommendations.

TERMS

The projected completion date for this project will be 4 months after the award of contract.

The contract amount must be provided as a lump sum total with a rate sheet for additional services attached.

A project team must be identified with the qualifications of each member of the team included.

Examples of similar projects completed must be provided.

City Council
Mayor Sottile
cc: Linda Tucker
cc: Douglas Kerr
cc: Planning Commission 9-22-2004

Subject: Property Trends

An analysis has been conducted of the Properties on the Isle Of Palms. Attached are two tables which show the results. The data source is County tax records. Tabulations were made based on 2002 and 2004 data for Property which qualified for the 4% residence tax rate.

Conclusions:

1. Of the 4049 residences as of 8-9-04, 36% of the properties on the Island qualify as a *Primary Residence*.

2. Table 2 shows that over the past two years *Primary Residences* have declined 9.1% Island wide.

This information is submitted to City Council for your deliberation.

Dick Cronin
Isle Of Palms
Planning Commission

Prepared 9-21-04rfc

Table 1

ISLE OF PALMS

Analysis of 8-9-2004 Property Use

Living Units	Non-Primary Residence		Primary Residence		Total	
Breach to Wild Dunes	1120	43%	1005	68%	2125	52.5%
	53%		47%		100%	
Wild Dunes	1453	57%	471	32%	1924	47.5%
	76%		24%		100%	
Total	2573	100%	1476	100%	4049	100%
	64%		36%		100%	

Table 2

prepared 9-21-04rfc

ISLE OF PALMS
PRIMARY RESIDENCES (4%)

Area	8/1/2002	8/9/2004	Change	
Breach to 22nd(west)	307	299	8	-2.6%
22nd Ave(east) to 41st(west)	666	604	62	-9.3%
41st(east) to Wild Dunes	113	102	11	-9.7%
Sub-total	1086	1005	81	-7.5%
Wild Dunes	538	471	67	-12.5%
TOTAL	1624	1476	148	-9.1%

EXHIBIT I

ISLE OF PALMS BEACH ADVISORY COMMITTEE MEETING MINUTES

Meeting Date: Wednesday, September 15, 2004, at 6:00 p.m.

Present: Bob Carlock, Dick Johnson, Mary Lou Coombs, Sandy Pusey and Sandra Ralston

Absent: None

Guests: None

Bob Carlock called the meeting to order. Copies of the minutes of the last meeting were distributed and Bob Carlock reported that Leola Hanbury had given him two corrections for the minutes. Bob called for a motion to accept the minutes as presented upon amendment of the corrections by the secretary. Dick Johnson made the motion and Sandy Pusey seconded – the motion carried.

OLD BUSINESS:

Lights: Dick Johnson reported that Holophane said that if we could get SCE&G there with their bucket truck and wrap some foil around the lights on a 180 degree span and determine if, on a temporary basis, that will solve the problem, then they will go ahead and make up an external shield for the lights from 41st to 44th Streets. This is being held up now since SCE&G have been sending crews down to Florida –so possibly will have to hold off until after hurricane season.

Vitex: Everyone received an email from Bev Ballow saying that she will keep us updated on what's going on.

Beach Paths: Mary Lou Coombs reported that most of the beach paths, except for inside the gates of Wild Dunes have been inspected and pictures of these beach paths have been taken from the street side. Some of the paths are hard to find. Also, found that there was no consistency regarding what is supposed to be at each path entrance, such as signs, numbers, doggie rules & cleanup bags, dune signs and garbage cans. The "Stay off the dunes" signs on each end of the paths are so faded that they can't be read. She will keep on with the survey and inventory and try to finish sometime in November at which time a meeting will be called for the Committee to go over the report before reporting to the City. Bob Carlock reported that there is an audit going on by OCRM regarding the beach paths now. Bob will follow up and keep us informed.

Kiteboarders: Bob Carlock had composed a letter to City Council addressing the kiteboarders with the feedback he had gotten and has not received a reply. There was much discussion about kiteboarding on the island. Bob Carlock said there was a Public

Safety Meeting, and his letter was read there. Apparently, from what he heard, the surf crowd took over the meeting and the consensus seemed to be that nothing needed to be done since City Council hasn't given this matter further consideration. Dick Johnson stated that there are rules and regulations. The question is how to get the rules enforced. Dick Johnson suggested that to make it easier to enforce kiteboarders and jet skis, once they get in, they would stay out beyond the waves and not come within 100 feet of any swimmers. Bob suggested that he send a letter to City Council asking that they amend that code to cover kiteboarders.
Dick Johnson said that he had come up with the top ten sites for kiteboarding on the east coast and it might be a good idea to contact some of these municipalities and find out what they do relative to regulation. Bob Carlock he would follow up with a letter to City Council including the suggestions from Dick Johnson and the committee, and if the City wants to look into these ten municipalities' regulations, it's their regulation and control.

Fecal Contamination: Dick Johnson got in touch with a lady from DHEC who collects the samples and has them analyzed. They get samples every two weeks and on the front beach – every week. The count was never above 10 and that is the lowest on the scale – if the count is 100 they take more samples, and at 500, they close the beach. Apparently, it's a fairly good program and things seem to be very good.

NEW BUSINESS:

Term Updates: When this committee was formed the terms were staggered so that each year someone's term expired and there would be someone new. Two people were given a three-year term, two people were given a two year term and one was given a one year term. Sandy Pusey was filling a one-year term from someone who resigned so her term actually comes up this year. Since she has shown an interest in continuing with the Beach Advisory Committee, Bob Carlock will find out the appropriate course of action.

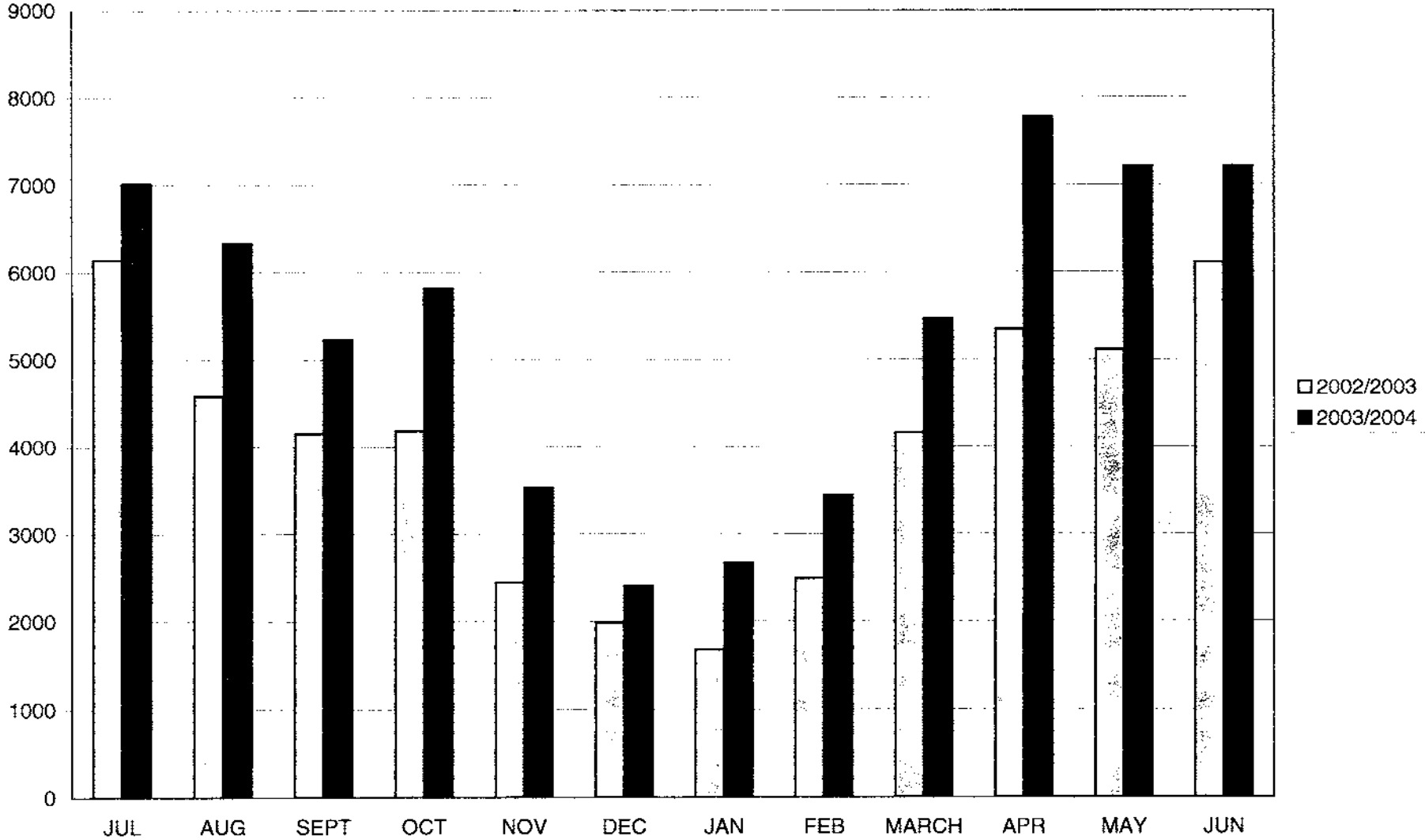
Refrigerator Notice for Renters: Mary Lou Coombs brought up a letter written by Jeff and Susan Jacobs regarding a suggested guide for rules and ordinances to be given to renters and rental agencies on the island – the guide was also sent to City Council. There was much discussion about how to educate the renters -- maybe with refrigerator magnet signs. Also, maybe we could work with Sullivans Island regarding this since they probably have the same circumstances with the renters. Sandy will check with Sullivans Island to see if they have a plan. Bob Carlock will talk with City Council.

The Beach Advisory Committee intends to have a meeting as soon as the beach paths report is completed in order to go over the report before presenting it to City Council. There will be two weeks advance notice for this meeting, possibly in November.
Motion to adjourn – Dick so moved and seconded by all at 6:45 p.m. The next scheduled meeting is December 8th at 6:00 p.m.

Respectfully submitted,
Mary Lou Coombs

EXHIBIT J

Mt. Pleasant / Isle of Palms Visitor Center traffic



SHORT-TERM INITIATIVES FOR SEPTEMBER & THE FALL 2004 MEDIA SCHEDULE

The hurricane activity in the last several weeks has dramatically affected our area.

In order to immediately boost business, we have planned the following special promotions:

- ***Atlanta Journal Constitution***

Front page banners on AJC.com and AJC.com/travel

- ***"Reasons to Roadtrip"***

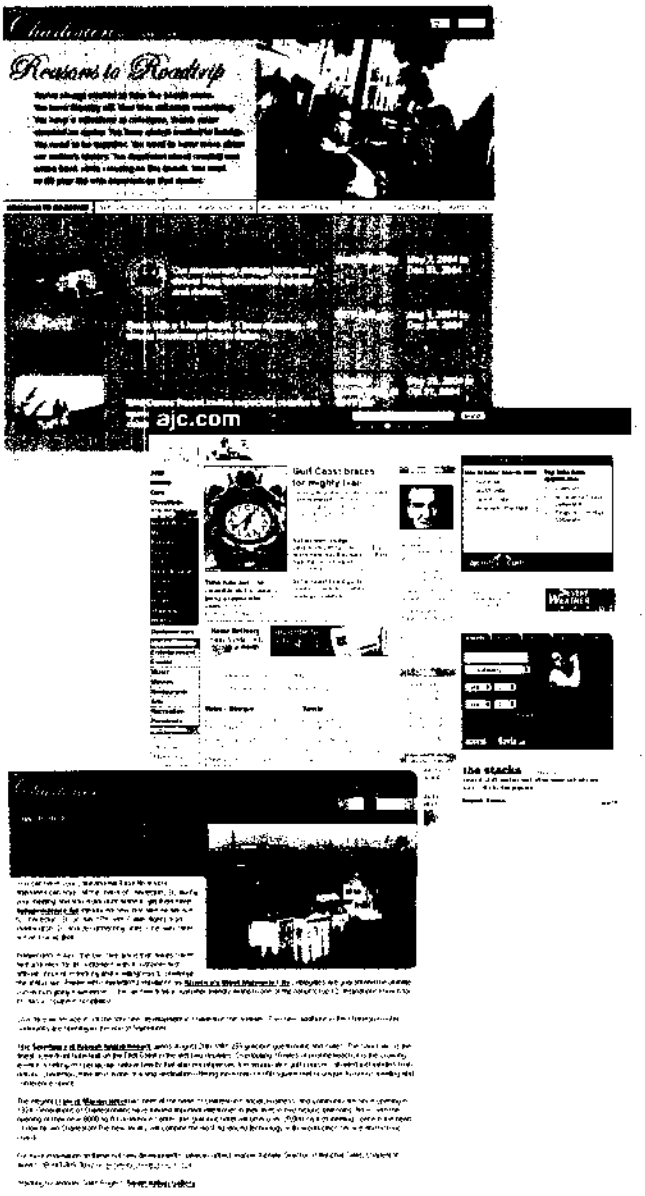
Email blast on Thursday featuring this specific package category to over 40,000.

We need YOUR "Reasons to Roadtrip" packages by **tomorrow at 3pm.**
Package should be valid this weekend through early October only.

Email your package information to
Jennifer Wilson at:
jwilson@charlestoncvb.com
Please call 805-3005 with any questions.

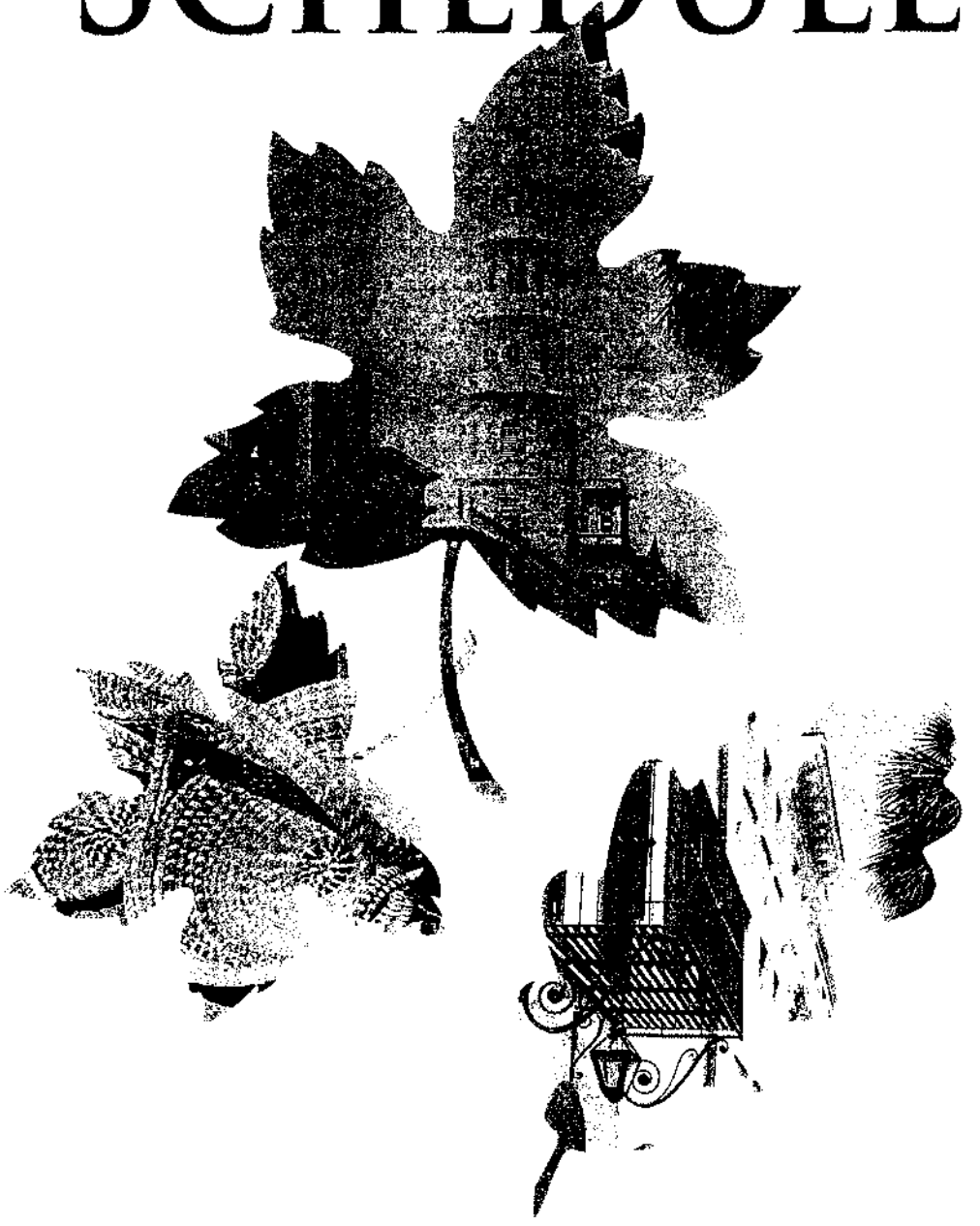
- ***Meetings Market***

Email blast to our southeast markets encouraging last minute meetings to consider the Charleston area



CHARLESTON AREA
SOUTH CAROLINA
Convention & Visitors Bureau

FALL 2004
PRINT MEDIA SCHEDULE



CHARLESTON AREA
SOUTH CAROLINA
Convention & Visitors Bureau

CHARLESTON AREA
SOUTH CAROLINA
Convention & Visitors Bureau

2004 FALL MEDIA SCHEDULE*

	Publication	Issue Date	Circulation	Region
MAGAZINE				
	AAA World	July/August	2,081,000	
	AAA Go	July/August	780,000	
	AAA Go	November/December	780,000	
	AARP - The Magazine	September/October	1.1 million	Southeast
	AARP - The Magazine	September/October	1 million	Mid Atlantic
	Travel + Leisure	August	1,012,305	Eastern
	Conde Nast Traveler	August	359,860	Eastern
	Conde Nast Traveler	September	359,860	Eastern
	Conde Nast Traveler	November	359,860	Eastern
	Family Fun	November	1,197,000	Eastern
	Food and Wine	October	944,651	
	Gourmet	November	950,000	
	O Oprah Magazine	October	467,039	Southeast
	Real Simple	August	495,347	
	Saveur	June/July	450,000	
	Saveur	August	450,000	
	Saveur	October	450,000	
	Smithsonian	October	1 million	
	Southern Living	September	1.2 million	Southeast, Mid-Atlantic
	Southern Living	November	845,000	TN,NC, AL, GA
	Southern Living	December	TBD	TBD
	New York Times Sophisticated Traveler	September 12	1.7 million	
	Washington Post Sun Mag	September 19	300,000	Full
NEWSPAPER				
	Atlanta Journal Const	September 5	660,543	
	Atlanta Journal Const	September 19	640,613	
	Atlanta Journal Const	November 14	660,543	
	Charlotte Observer	July 25	291,177	
	Charlotte Observer	August 1	291,177	
	Charlotte Observer	August 19	291,177	
	Charlotte Observer	August 22	291,177	
	Charlotte Observer	September 2	291,177	
	Charlotte Observer	September 12	291,177	
	Charlotte Observer	September 26	291,177	
	Charlotte Observer	December 5	291,177	
	The State	July 18	151,816	
	The State	July 25	151,816	
	The State	August 1	151,816	
TELEVISION				
	WUSA 9	October	5 wk campaign w/ Independence Air	DC Area

	Publication	Issue Date
MEETING/CONVENTION	Association Management	July
	Association Meetings	October
	Corporate Meetings & Incentives	October
	Religious Conference Manager	October
	Insurance Conference Manager	October
	Successful Meetings	November
PACKAGED TRAVEL		
	NTA's Courier	September
	NTA Profile Notebook Tab	November

*Please note that placements are subject to change.
Please contact Louise Ballard, Director of Marketing with questions.

CACVB CREATIVE*



LEISURE



MEETINGS & CONVENTIONS



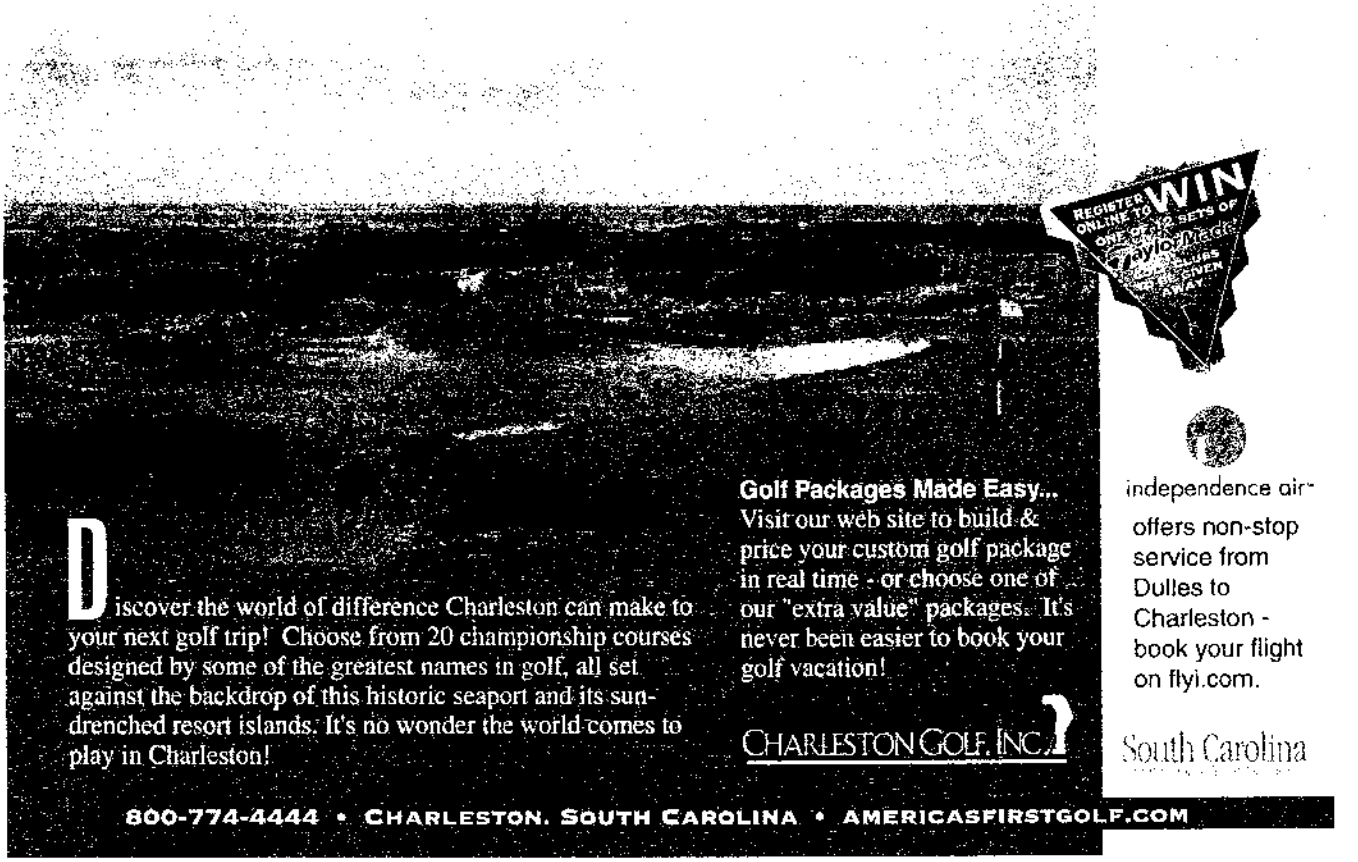
*Representative Sample

CHARLESTON GOLF, INC

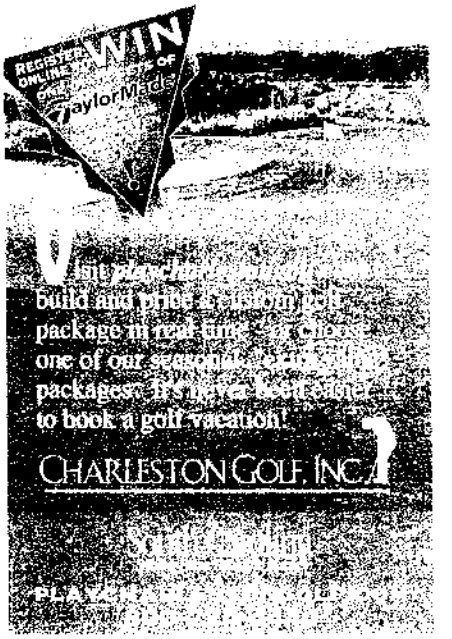
2004 FALL PRINT MEDIA SCHEDULE

ublication	Issue Date	Region	Circulation
olfWeek	12x Aug 21 - Dec 25		
olf Digest	Oct.	NE / South	
	Jan.	SE Getaways	540M
	March	Spring Golf	540M
olf World	Oct 29		
	Feb 4		
olf for Women	Jan/Feb	SE Getaways	250M
olf Magazine	Sept	Golfsouth	860M
	Oct	South	335M
	Nov	South	335M
	Dec	Northeast	370M
	Jan	Northeast	370M
	Feb	Golfsouth	860M
	March	Northeast	370M
	April	South	335M
C Golf Guide			
harleston Visitor Guide			
inks Magazine			
Vashington Golf Monthly	Sept		
	Oct		
	Winter		
	March		

CHARLESTON GOLF, INC. CREATIVE



Charleston, South Carolina

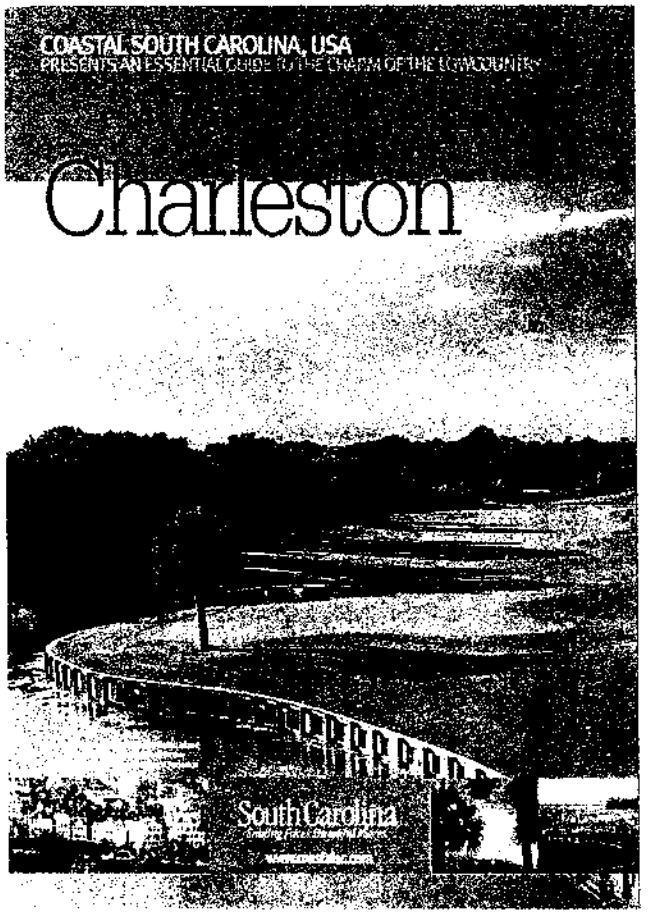


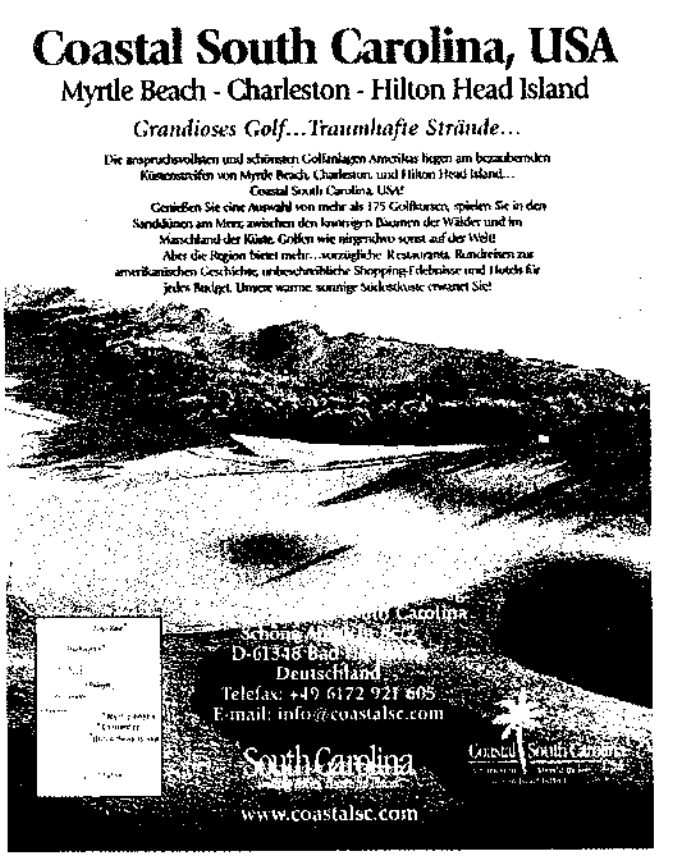
Coastal South Carolina usa

2004 Fall Print Media Schedule

Publication	Issue Date
Golf World UK _Page	Oct, Nov, Dec
Golf Monthly UK 1/3 Page	Sept, Oct, Nov
Today's Golfer UK	Oct, Nov, Dec
Daily Telegraph UK Brochure Panel	Oct, Nov
Extra Golf Austria	Oct
Bunkered 12 Page Insertion	Sept
Golf International 12 Page Insertion	Oct, Nov, Dec
SKY Golf Channel 30/60 second spots (120 total)	Nov, Dec
IAGTO Directory 6 Page Advertorial	Nov

Coastal SC, USA Creative









CHARLESTON AREA
SOUTH CAROLINA
Convention & Visitors Bureau

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843-853-8000 PHONE · 843-853-0444 FAX

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EXHIBIT K

ORDINANCE 2004-6

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 8, FLOOD DAMAGE PREVENTION, SECTIONS 5-4-155 AND 5-4-157, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO DELETE THE DEFINITION OF "FLOOR", ADD THE DEFINITION OF "LOWEST FLOOR" AND STATE THE SPECIFIC FLOOD INSURANCE RATE MAP (FIRM) APPLICABLE TO THE CITY

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-155 is hereby amended to delete subsection (15), Floor, and add the following definition in its proper alphabetical location and re-number all subsections accordingly:

"(18) Lowest floor: the lowest floor of the lowest enclosed area (including basement). Any unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area, is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other provisions of this Article."

SECTION 2: That Section 5-4-157 is hereby amended in its entirety to read as follows:

"Sec. 5-4-157 Basis for establishing the areas of special flood hazard.

The special flood hazard areas identified by the Federal Emergency Management Agency in its FIRM dated as of November 17, 2004, with all attachments thereto, are hereby adopted by reference and made a part of this Chapter as fully and completely as if set forth herein verbatim."

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 26th DAY OF September ,2004.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 7-27-04
Public Hearing: 9-28-04
Second Reading: 9-28-04
Ratification: 9-28-04

EXHIBIT L

ORDINANCE 2004-7

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 5, CHAPTER 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING BUILDING REGULATIONS AND CODE ENFORCEMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, required the City to adopt certain building, energy electrical, plumbing, mechanical, gas, and fire codes relating to the construction, livability, sanitation, erection, energy efficiency, installation of equipment, alteration, repair, occupancy, or removal of structures located within its jurisdiction and further authorized the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction; and

WHEREAS, THE South Carolina Building Codes Council requires the adoption of the 2003 edition of the International Codes and 2003 edition of the International Fire Code, as amended by the South Carolina Building Codes Council, by January 1, 2005.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth herein above.

SECTION 2. That Section 5-1-11 is hereby amended to read as follows:

"Sec. 5-1-11 Building code adopted.

The International Building Code, 2003 edition, and Appendix D thereof, as published by the International Code Council, Inc., are hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 3. That Section 5-1-12(b) is hereby amended by changing the last sentence to read as follows:

"After the ratification date of this Section, only those types of construction permitted by Appendix D of the International Building Code, 2003 edition, as amended, shall be authorized within the fire district."

SECTION 4. That the following Section 5-1-14 is hereby adopted:

"Sec. 5-1-14 Existing building code adopted.

The International Existing Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 5. That Section 5-1-21 is hereby amended to read as follows:

"Sec. 5-1-21 Plumbing code adopted.

The International Plumbing Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 6. That Section 5-1-51 is hereby amended to read as follows:

"Sec. 5-1-51 Adoption of mechanical code.

The International Mechanical Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 7. That Section 5-1-61 is hereby amended to read as follows:

"Sec. 5-1-61 Adoption of energy code.

The International Energy Conservation Code, 2003 edition, as published by the International Code Council, Inc., is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 8. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 9. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 10. That this Ordinance take effect and be in full force on January 1, 2005.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 28th DAY OF September ,2004.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 8-24-04
Second Reading: 9-28-04
Ratification: 9-28-04

EXHIBIT M

ORDINANCE 2004-8

AN ORDINANCE ADOPTING TITLE 7, CHAPTER 6, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO IMPOSE A HOSPITALITY TAX.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the following sections are hereby adopted as Title 7, Chapter 6, of the City of Isle of Palms Code of Ordinances:

"Sec. 7-6-1 Municipal Hospitality Tax. There is hereby imposed a uniform tax of two (2) percent on the gross proceeds, exclusive of any other taxes, derived from the sales of prepared meals, food, and beverages sold in or by establishments, or sales of prepared meals, food and beverages sold in or by establishments licensed for on-premises consumption of alcoholic beverages, beer or wine.

Sec. 7-6-2 Collection and Payment of Tax. The tax imposed by this Chapter shall be collected by the establishment from any patron when the patron tenders payment for the patron's meal, food, or beverage and shall be held in trust for the benefit of the city until the same is paid to the city as hereinafter provided. Every establishment subject to this Chapter shall, on the date or within the time period hereinafter prescribed, make a return to the city on forms provided by the City Administrator delineating gross proceeds of sales of prepared meals, food, and beverages for the previous month, and the amount of the tax due pursuant to this Chapter. At the time the return is filed, the full amount of any tax due hereunder shall be remitted. Taxes and required reports shall be submitted to the city by the twentieth day of the month and shall include all sales for the previous month. Any taxes not timely remitted shall be subject to a penalty of twenty-five (25) percent. The failure to collect the tax imposed by this Chapter shall not relieve any establishment subject to this Chapter from making the required remittance.

Sec. 7-6-3 Hospitality Tax Account. There is hereby established a special account, to be known as the hospitality tax account, into which all money remitted to the city under this Chapter shall be deposited. Any and all funds in the hospitality tax account, including any interest accruing thereon, shall be used only for the purposes set forth in Section 6-1-730, South Carolina Code of Laws (1976), as amended from time to time.

Sec. 7-6-4 Inspections, Audits and Administration. For the purpose of enforcing this Chapter, the City Administrator or other persons authorized by the City Administrator are empowered to enter upon the premises of any establishment subject to this Chapter and to make inspections, and examine and audit books and records. It shall be unlawful for any person or establishment to fail or refuse to make available the necessary books and records during normal business hours upon twenty-four (24) hours' written notice. In the event an audit reveals that false information has been filed by the establishment, the cost of the audit shall be added to the correct

amount of fees determined to be due. The City Administrator or other authorized agents may make systematic inspections of all establishments within the city to ensure compliance with this Chapter. The City Administrator shall administer the provisions of this Chapter and make reasonable regulations relating to its administration.

Sec. 7-6-5 Violations and Penalties.

(a) It shall be unlawful for any person or establishment to:

(i) Fail to collect the municipal hospitality tax in connection with the sale of meals, food, and beverages;

(ii) Fail to timely remit to the city the taxes to be collected pursuant to this Chapter;

(iii) Provide false information on the return submitted to the city;

(iv) Fail to provide or make available books and records to the City Administrator or other authorized agent for the purpose of an audit upon twenty-four (24) hours' written notice; or,

(v) Fail to comply with any other requirement of this Chapter.

(b) Any person or establishment convicted of a violation hereof shall be guilty of a misdemeanor and subject to the penalties provided in Section 1-3-66 of this Code.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force January 1, 2005.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 28th DAY OF September, 2004.

F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8-24-04
Second Reading: 9-28-04
Ratification: 9-28-04

EXHIBIT N

ORDINANCE 2004-10

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 5, CHAPTER 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING BUILDING REGULATIONS AND CODE ENFORCEMENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, required the City to adopt certain building, energy electrical, plumbing, mechanical, gas, and fire codes relating to the construction, livability, sanitation, erection, energy efficiency, installation of equipment, alteration, repair, occupancy, or removal of structures located within its jurisdiction and further authorized the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction; and

WHEREAS, THE South Carolina Building Codes Council requires the adoption of the 2003 edition of the International Code and the 2003 edition of the International Fuel Gas Code, as amended by the South Carolina Building Codes Council, by July 1, 2005.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth herein above.

SECTION 2. That Section 5-1-13 is hereby amended to read as follows:

"Sec. 5-1-13 One- and two-family dwelling code adopted.

The 2003 edition of the International Residential Code for One-and Two-Family Dwellings, as published by the International Code Council, Inc., as amended by South Carolina Building Codes Council IRC, is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 3. That Section 5-1-41 is hereby amended to read as follows:

"Sec. 5-1-41 Gas code adopted.

The International Gas Code, 2003 edition, as published by the International Code Council, Inc., is adopted by reference pursuant to South Carolina Section 6-9-60, 1976, as amended."

SECTION 4. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force on July 1, 2005.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 28th DAY OF September ,2004.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 8-24-04
Second Reading: 9-28-04
Ratification: 9-28-04

EXHIBIT O

ORDINANCE 2004-11

AN ORDINANCE AMENDING TITLE 7, CHAPTER 1, BUSINESS LICENSES, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO LEVY A MAXIMUM BUSINESS LICENSE TAX ON RETAIL TELECOMMUNICATION SERVICES.

WHEREAS, South Carolina Code sections 58-9-2200 through 58-9-2270, effective June 30, 1999, provided for municipal business license taxes on "retail telecommunications services" as defined and limited herein; and

WHEREAS, the South Carolina Assembly, on June 3, 2004, ratified an act (Rat #0406) amending SC Code sections 58-9-2200, 58-9-2220 and 58-9-2230 that will take effect upon approval by the Governor, and that, among other things, authorizes municipalities, for business license tax years beginning after 2003, to levy a maximum business license tax on the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year at the rate of one percent; and

WHEREAS, it is necessary to amend the Business License Ordinance to conform to the State law as amended;

THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-1-22(b), Class 8 Rates, SIC 481 - NAICS 513, is hereby amended in its entirety to read as follows:

"(a) Notwithstanding any other provisions of the Business License Ordinance, the business license tax for "retail telecommunications services," as defined in S. C. Code section 58-9-2200, shall be at the maximum rate authorized by S. C. Code section 58-9-2220, as it now provides or as provided by its amendment. The business license tax year shall begin on January 1 of each year. The rate for the 2005 business license tax year shall be the maximum rate allowed by State law as in effect on February 1, 2005. Declining rates shall not apply.

(b) In conformity with S.C. Code section 58-9-2220, the business license tax for 'retail telecommunications services' shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within th boundaries of the municipality. For a business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income.

(c) For the year 2005, the business license tax for 'retail telecommunications services' shall be due on February 1, 2005, and payable by February 28, 2005, without penalty. For years after 2005, the business license tax for 'retail telecommunications services' shall be due on January 1 or each year and payable by January 31 of that year, without penalty.

(d) The delinquent penalty shall be five percent (5%) of the tax due for each month, or portion thereof, after the due date until paid.

(e) Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

(f) Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement in the event that the franchise or contractual agreement should expire after December 31, 2003.

(g) All fees collected under such a franchise or contractual agreement expiring after December 31, 2003, shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance.

(h) As authorized by S.C. Code section 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code section 58-9-2200 shall continue in effect. Notwithstanding the provisions of the Agreement, for the year 2005, the Municipal Association of South Carolina is authorized to collect current and delinquent license taxes, in conformity with the due date and delinquent date for 2005 as set out in this Ordinance and is further authorized, for the year 2005, to disburse business license taxes collected, less the service charge agreed to, to this municipality on or before April 1, 2005, and thereafter as remaining collections permit."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 8-24-04
Second Reading: 9-28-04
Ratification: 9-28-04

EXHIBIT P

ORDINANCE 2004-13

AN ORDINANCE AMENDING SECTION 1-3-31 (C) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE DUTIES OF THE PARKS, RECREATION AND PLAYGROUND COMMITTEE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 1-3-31 (c) is hereby amended in its entirety to read as follows:

"(c) work in cooperation with the Recreation Department to provide recreational opportunities for all citizens and report to city council on the condition of the recreation center and the activities of the Recreation Department; and"

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 9-28-04
Second Reading:_____
Ratification:_____

EXHIBIT Q

RESOLUTION

WHEREAS, the Charleston Metropolitan Area has been designated as the second most congested urban area of its size in the United States by the Texas Transportation Institute; and

WHEREAS, the Strom Thurmond Institute has indicated that over 300,000 more people will live in the Charleston County area by the year 2030; and

WHEREAS, THE number of registered vehicles in Charleston County has grown by 70,000 in the ten year period between 1990 and 2000; and

WHEREAS, Charleston County Council has received requests for transportation improvements in excess of $2 billion and has, by Resolution, quantified the projects to be accomplished with the proceeds of the One-Half Cent Sales Tax; and

WHEREAS, the Charleston Area Regional Transportation Authority must find a local funding source in order to remain in operation after the end of 2004; and

WHEREAS, the Charleston County Parks & Recreation Commission has indicated that preserving our natural resources, area parks, waterways and green spaces is of utmost importance; and

WHEREAS, the City of Isle of Palms has identified the preservation of open space and the development of urban parks as a priority;

NOW, THEREFORE BE IT RESOLVED by the Isle of Palms City Council duly assembled, hereby endorses and encourages a favorable vote on the traffic congestion relief, safe roads and clean water referendum scheduled in the General Election on November 2, 2004.

BE IT FURTHER RESOLVED that the Isle of Palms City Council endorses a YES vote for Question #2 to allow for an issuance of not exceeding $113 million in general obligation bonds for highway projects and green space and/or parkland purchase.

This Resolution shall take place immediately and is issued to encourage its citizens to vote YES for the One-Half Cent Sales Tax and YES for the issuance of $113 million bonds for specific projects regarding transportation and greenbelts.

PASSED AND RATIFIED IN COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 28TH DAY OF SEPTEMBER, 2004.

F. Michael Sottile, Mayor

ATTEST:

Janet G. Mauldin, City Clerk

Copies to Council

from Marty

The Case for Local Funding: CARTA Compared to Selected South Eastern Cities

September 15, 2004

What We Did

- Reviewed transit spending and funding for 6 transit systems in SE and compared to Charleston
- Systems included:
  - Nashville (Population 749,935)
  - Charlotte (Population 758,927)
  - Atlanta (Population 3,499,840)
  - Savannah (Population 208,886)
  - Orlando (Population 1,157,431)
  - Jacksonville (Population 882,295)
  - Charleston (Population 423,410)

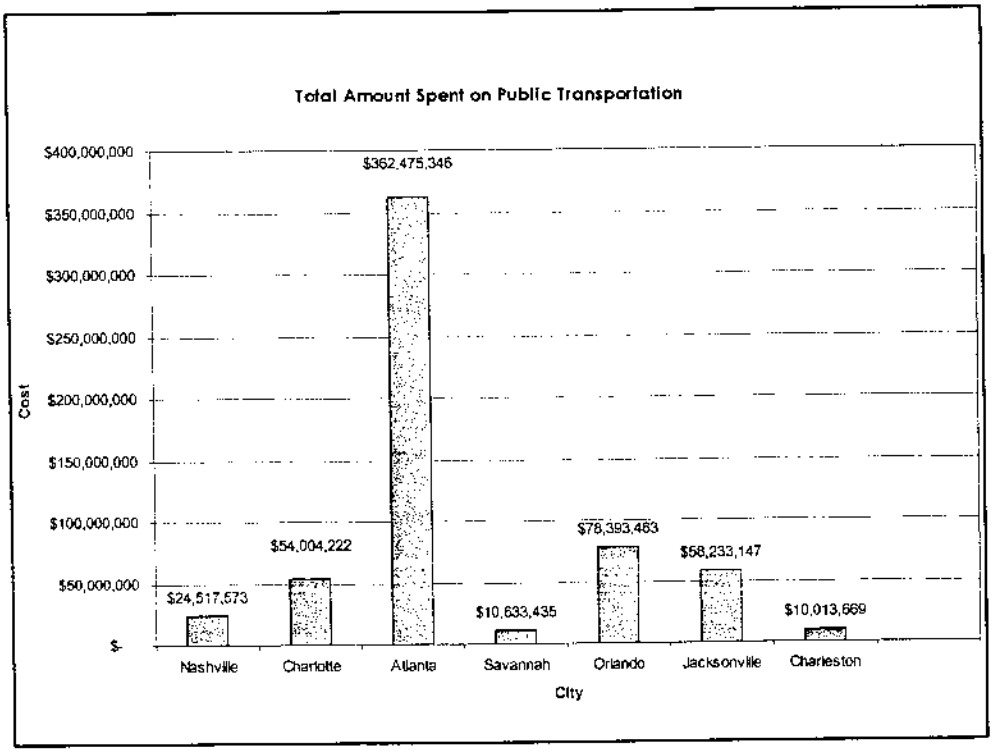
Why We Did It

- Transit spending differs greatly—even among similarly sized systems
- To confirm funding methods
- To enlighten people as to the funding realities facing bus systems

What Was Examined

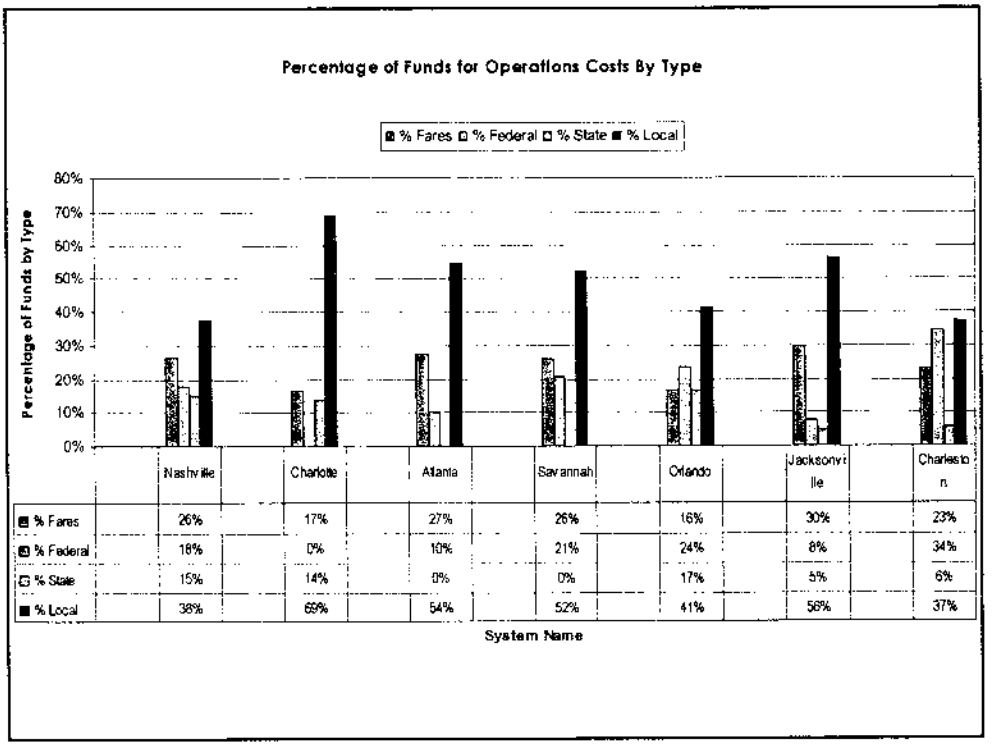
- Next 5 charts compare 7 transit systems on several bases:
  - Total amount spent on public transportation
  - Percentage of funds for operations cost by type
  - Cost per passenger mile traveled
  - Cost per 1 hour of bus service
  - Per capita spending on public transportation

NOTE: All CARTA data is taken from when system was fully operational



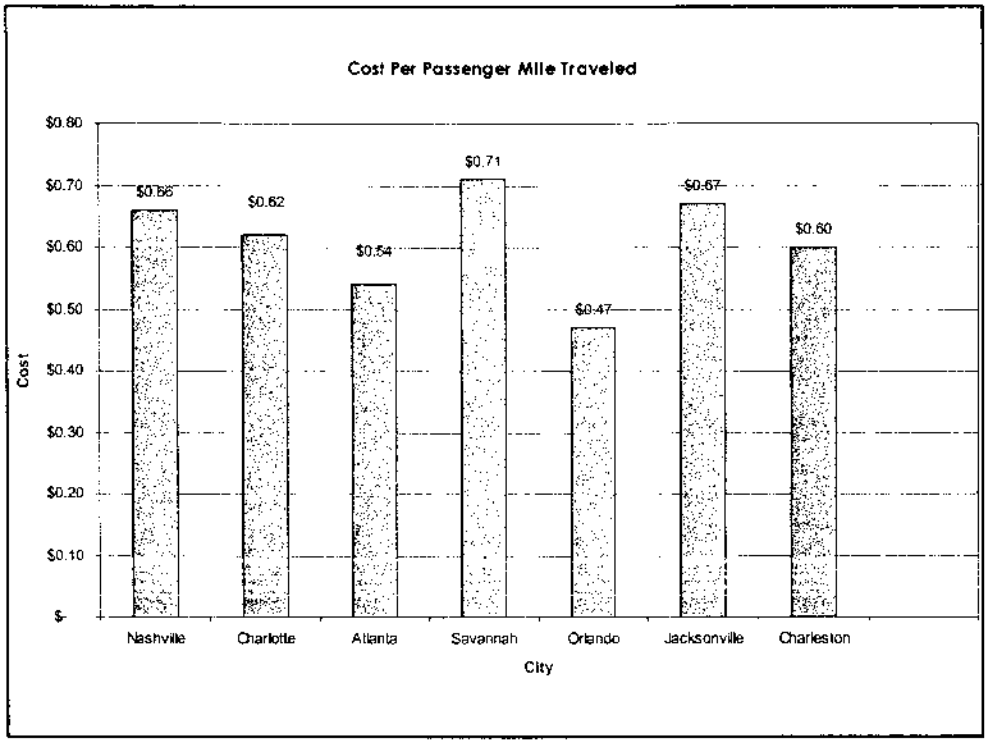
Total Amount Spent Takeaways

- **Jacksonville** has **twice as many people** as Charleston, and **spends nearly six times as much** as Charleston on transit
- **Charlotte has twice as many people** as Charleston, and **spends more than 5 times** as much on transit



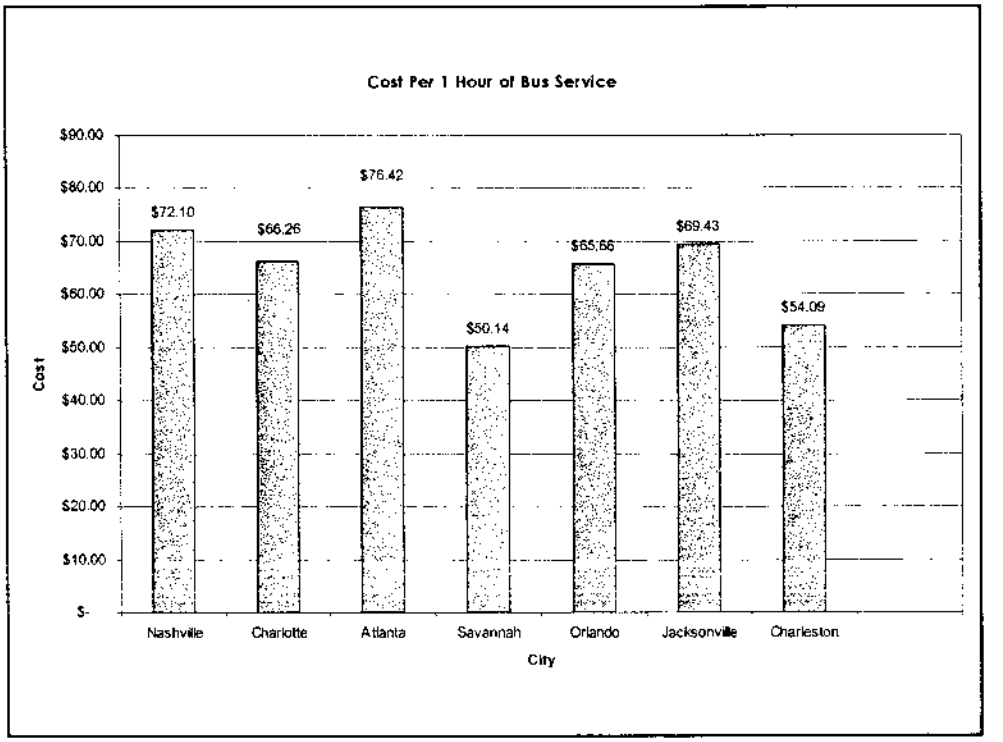
Percentage of Ops Funds by Type – Takeaways

- All transit systems are supported by a local option tax (sales, property or gas tax), accounting for 37% to 69% of their funding
  - No system in the U.S. is operating without local funding…farebox recovery isn't sufficient
- Only 37% of CARTA's costs are quasi-local (actually, was SCE&G stipend!) compared Savannah's 52%—which serves ½ the population



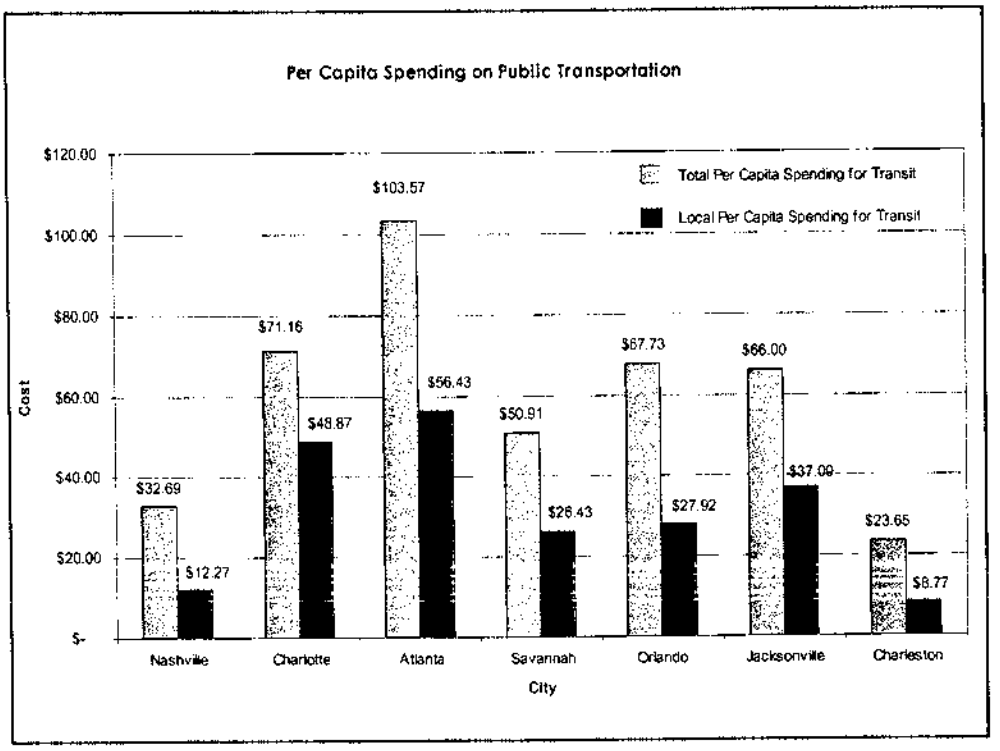
Efficiency (Cost Per Passenger Mile) Takeaways

- **Charleston's passenger mile cost**, ($ spent in relation to people riding and how far they ride) **is 60 cents, which is lower than...**
  - Nashville
  - Charlotte
  - Savannah, and
  - Jacksonville.



Cost Per 1 Hour of Bus Service

- It costs $18 more per hour to operate a single bus in Nashville than it does in Charleston
- Only Savannah's cost per bus hour was less...and is closely comparable to Charleston.



Per Capita Spending Takeaways

- **Charleston spends the least** per capita for transit of the systems studied—in fact, it's **30% below the next lowest system**
- **Savannah** spends the same for transit as Charleston, but has **½ the people**...So, the per capita **cost is twice as much!**

Conclusions

- Charleston is outspent by all 6 of the systems that were reviewed
  - Per capita: Savannah spends twice as much, with ½ the population
  - Total amount spent:
    - Jacksonville has twice the people, and spends six times as much
    - Charlotte has twice the people, and spends more than 5 times as much
- Charleston's is more efficient than 4 of the 6 systems (passenger-mile cost) reviewed
- Charleston has one of the lowest bus operations costs
- All 6 systems—all transit systems nationwide!—require and have secured local funding to survive

PUBLIC HEARING
October 26, 2004

A public hearing of the Isle of Palms City Council was held at 6:45 p.m. on October 26, 2004. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor, City Administrator Tucker and City Clerk Mauldin. The purpose of the hearing was to receive public comment on the following two ordinances:

Ordinance 2004-12 - An Ordinance Amending Title 5, Chapter 4, Zoning, to Create a GC-3 Commercial Zoning District, Prohibit Residential Uses in the GC-1 and GC-2 Commercial Zoning Districts, and to Prohibit Multi-family and Hotel and Motel Uses in the GC 1, GC-2 and GC-3 Districts.

Ordinance 2004-14 - an Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-16, of the City of Isle of Palms Code of Ordinances, Regarding Temporary Uses.

Mayor Sottile called the meeting to order thanked everyone for coming again this month because the City had failed to properly post the property prior to last month's meeting. He apologized again stating that the City will not be able to have second reading of Ordinance 2004-12 until November at which time another public hearing will be held because there was a problem with getting the proper advertising in the newspaper for the zoning change. Public comment will still be held tonight on both ordinances and he read the titles for the record.

Mayor Sottile asked Zoning Administrator Kerr to give a brief explanation of these ordinances.

Mr. Kerr stated that Ordinance 2004-12 does four separate things: (1) creates a new commercial zoning district which is called the GC-3 Zoning District which will allow residential uses as well as commercial uses, (2) rezone Block 30 from GC-2 to GC-3, (3) prohibit residential uses in GC-1 and GC-2 districts, and (4) prohibit multi-family, hotels and motels in GC-1, GC-2 and GC-3 districts.

Mr. Kerr stated that Ordinance 2004-14 deals with mobile homes on the island. He noted that currently the only provision for temporary mobile homes are for construction trailers and this ordinance would allow temporary mobile homes for emergency uses and also clarifies that, in the event of a pending storm, the City would require the removal of mobile homes. This ordinance was reviewed by the Planning Commission and recommended approval with two additional changes [as noted on the attached ordinance copy].

Mayor Sottile then asked for public comment:

1. Bill Casey, 811 Palm Boulevard, spoke about his concerns with restrictions of those currently owning commercial property from further money-making development of residential property. He noted that the sale of commercial property is too expensive to enable a purchaser to turn a profit whereas residential property will be lucrative. He understood that one of the reasons for this was to keep the neighborhood nature of the island and not lose the existing businesses. He further noted that with the construction of the fixed span bridge, one does not have to operate a business on the island to serve the island. He encouraged Council to reconsider putting these restrictions on the long-term property owners of commercial property who might want to develop residential uses.

2. Colette Holmes, #7 - 53rd Avenue, stated that she appreciates Council's concern about losing commercial business on the island, but she iterated that Mount Pleasant is such a short drive across the bridge that it is not a problem for someone to do their shopping over there. She stated that the FAR requirement of the ordinance and the fact that her property is elevated enough to allow use of the ground floor has caused their design to exceed the [floor-to-area ratio]FAR limit. She asked for Council's reconsideration of the requirement.

3. Bob Basha, 137 Sparrow Drive, and owner of the southeast corner of 10th Avenue and Carolina Boulevard, stated that he felt Council had the wrong concept for this particular parcel in that if the City wanted to maintain commercial aspects, the parking lots would be the perfect site to do so. He said that these restrictions affect both the short-term and long-term future for his family as this is a major project. He further noted that he feels that something can be worked out with the City on his property within these restrictions, but he felt that some of the other people may suffer more than his family.

4. Hal Colson, 6809 Back Bay Drive, stated that he owns the smallest piece of property in this block. He strongly felt that building limits of 55% of the property or 2400 square feet was not a fair restriction. He noted that most properties close to the ocean are huge houses and 2400 square feet is not enough house to sell.

5. Buddy Thomas, 2703 Cameron Boulevard, 19-year owner of Long Island Café and owner of 21 J.C. Long Boulevard, stated that this restriction of not allowing residential uses in commercial districts would prevent him from getting the true value of his property.

There being no further comments, the hearing was closed at 6:55 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk

REGULAR CITY COUNCIL MEETING
October 26, 2004

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on October 26, 2004, in City Hall Council Chambers, all requirements of the Freedom of Information Act having been satisfied. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. The City Clerk called the roll and noted that all council members were present.

B. SPECIAL PRESENTATION - Donation in Memory of Helen and Dennis Clarkin. Mayor Sottile asked Mary Taylor, Chip Clarkin and Frank Clarkin, daughter and sons of Helen and Dennis Clarkin, to join him in front of the room. He also recognized other members of the family in the audience. Mary Clarkin noted that Helen and Dennis had worked hard in their early years to build up the programs at the Recreation Department and, in Helen's final months, she and her two brothers spent many quality hours watching baseball with her. She further stated that, with great pride, she and her brothers Frank and Chip wanted to make a donation of $15,000 in memory of their mother Helen and their father Dennis. Mayor Sottile thanked the family and spoke highly of Helen and Dennis Clarkin and the things that they did for the City.

Councilman Buckhannon made a motion to graciously accept this donation to the Recreation Department and from this day forth to name the large baseball field be know as the Helen and Dennis Clarkin Memorial Field; Councilman Bettelli seconded; motion passed unanimously. Mayor Sottile stated that a memorial sign will be placed at the ballfield stating "Clarkin Field, In Memory of Helen and Dennis Clarkin," and the family will be notified when it is ready.

C. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

1. Mayor Sottile administered the oath to Michael Pelletterie. Councilman Miller made a motion to approve the appointment of Michael Pelletterie as Firefighter; Councilman Taylor seconded; motion passed unanimously.

2. Mayor Sottile asked Scott Mrowca to come forward and stated that Scott is leaving the City and has been employed since 1995. The Mayor wanted to recognize Scott publicly for all that he has done for the City in the past ten years. He was a very loyal and dedicated employee whose goal has always been to become a paramedic. He has accepted a position with Goose Creek Fire Department to achieve his goal. The Mayor further said that he wanted to recognize Scott because he has been one of the mainstays of the department and his knowledge of the job and actions he has taken will be missed.

D. READING OF THE JOURNAL OF PREVIOUS MEETINGS.
Public Hearing - September 28, 2004
Regular City Council Meeting - September 28, 2004

Special City Council Meeting - September 21, 2004
Special City Council Meeting - October 13, 2004

Councilman Marino made a motion to approve all of the minutes as presented; Councilman Taylor seconded; motion passed unanimously.

E. CITIZENS COMMENTS - None

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Taylor reported on their Regular Meeting of October 19, 2004, (Exhibit A) He noted that FEMA has agreed to reimburse the City for approximately 87.5% of specific expenses related to damage from the storms that came through the past several weeks.

(A) Councilman Taylor made a motion to approve the expenditure of $7,200 for a Construction Change Directive for sealing the concrete floor at the new Recreation Center; Councilman Buckhannon seconded; motion passed unanimously.

(B) Councilman Taylor made a motion to approve the expenditure of $6,000 for a new telephone system for the new Recreation Center from The Communications Group, Inc.; Councilwoman Rice seconded; motion passed unanimously with Councilman Bettelli noting that he recused himself from voting on this motion because he has had previous business with the bidder.

(C) Councilman Taylor made a motion to authorize the City of Isle of Palms to collect the new Hospitality Tax beginning in January 2005; Councilman Bettelli seconded. Upon discussion, Councilwoman McMackin noted that she had explained her concerns during the Ways & Means Committee meeting and she asked for a roll call vote: Marino - No; McMackin - No; Miller - Yes; Rice - No; Taylor - Yes; Sottile - Yes; Bettelli - Yes; Buckhannon - Yes; Hanbury - No. Motion passed 5-4. For the record, Councilwoman Hanbury noted that the alternative before Council was to contract with the County to have the County collect the Hospitality Tax for the City.

(D) Councilman Taylor made a motion to accept the proposal by Schupp Enterprises to collect waste on the beach area at the following rates: 5th Avenue to Dewees Inlet at $100 per week and 5th Avenue to Breach Inlet at $50 per week for a total of $600 per month during the off season; Councilman Marino seconded; motion passed unanimously. Administrator Tucker noted that this money would come from the Municipal Accommodations Fee.

(E) Councilman Taylor made a motion to approve the expenditure of $1,638.52 for a computer for the new employee in the Building Department; Councilman Bettelli seconded; motion passed unanimously.

(F) Councilman Taylor made a motion to accept the low bidder and contract with Shurburtt for the Front Beach Landscape Maintenance; Councilman Marino seconded; motion passed unanimously.

(G) Mayor Sottile referred to the letter received from FEMA which stated that the City of Isle of Palms has increased its rating in the National Flood Insurance Program's Community Rating

System to a Class 7 which will give property owners an additional 5% reduction for a total of 15% reduction on flood insurance premiums. He thanked Administrator Tucker and her staff and particularly Zoning Director Kerr who is responsible for this program.

2. Public Safety Committee. Chairman Miller reported on their meeting of October 11, 2004, (Exhibit B, with attached monthly reports). Councilman Miller made a motion to approve the reduction of the speed limit on 27th Avenue between Hartnett and Waterway Boulevards from 30 mph to 15 mph; Councilman Taylor seconded; motion passed unanimously.

3. Public Works Committee. Chairman Marino reported on their meeting of October 5, 2004, (Exhibit C). Chairman Marino reported that he and Mayor Sottile will be meeting with representatives of Wild Dunes Community Association on October 27th to discuss an agreement with them for the drainage project at 53rd to 57th Avenues.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of October 5, 2004, (Exhibit D). Chairman Buckhannon reported that the new Recreation facility is nearing completion and a ribbon cutting ceremony will be scheduled as soon as possible.

5. Personnel Committee. Chairman Bettelli reported on their meeting of October 5, 2004, (Exhibit E).

(A) Councilman Bettelli made a motion to approve the new employee evaluation forms; Councilman Taylor seconded; Councilwoman McMackin noted that these forms were prepared largely by Chief Graham and Chief Buckhannon; motion passed unanimously.

(B) Safety Sweepstakes Winners
Police Department - James Wooley
Fire Department - Hohns Rodden
Public Works Department - Gene Cardinal
Combined General Government, Recreation and Building Dept. -
Cathy Kennedy of the Building Department

(C) Employees of the Month
Public Works Department - Kim Tapply

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their October 12, 2004 meeting attached as Exhibit F.

2. Planning Commission - See minutes of their October 13, 2004 meeting attached as Exhibit G.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - No Meeting.

2. Beach Advisory Committee - No Meeting

3. Front Beach Enhancement Committee. Councilman Miller reported that the City is still having negotiations between the City's engineer and contractor on final completion. The City has received an estimate to extend the white fencing along the parking lot.

4. Real Property Advisory Committee - Councilman Bettelli reported on their meeting of October 6, 2004 (Exhibit H).

5. Charleston Convention and Visitors Bureau Report - Councilwoman Rice distributed the attached Highlights from 1st Quarter Report - 2004/05 (Exhibit I). Upon discussion, Mayor Sottile noted how much the recent storms have affected the hotel industry noting a drop from 2003 to 2004 by almost $30,000 in August and almost $80,000. Councilman Taylor asked Councilwoman Rice to try to obtain the number of reservations on Isle of Palms specifically.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2004-12 - An Ordinance Amending Title 5, Chapter 4, Zoning, to Create a GC-3 Commercial Zoning District, Prohibit Residential Uses in the GC-1 and GC-2 Commercial Zoning Districts, and to Prohibit Multi-family and Hotel and Motel Uses in the GC 1, GC-2 and GC-3 Districts. Deferred to November Council Meeting.

2. Second Reading and Ratification - Ordinance 2004-14 - an Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-16, of the City of Isle of Palms Code of Ordinances, Regarding Temporary Uses. (Exhibit J)

Councilman Buckhannon made a motion to approve second reading and ratify Ordinance 2004-14 including the recommended changes made by the Planning Commission; Councilwoman Hanbury seconded. Administrator Tucker read the ordinance in full. After discussion, motion passed unanimously.

J. **INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS**

Ordinance 2004-15 - an Ordinance Amending Title 7, Chapter 1, Business Licenses, of the City of Isle of Palms Code of Ordinances, to Amend Provisions for Insurance Companies and for Brokers for Non-admitted Fire and Casualty Insurers. (Exhibit K)

Councilman Marino made a motion to approve first reading of Ordinance 2004-15; Councilman Bettelli seconded; motion passed unanimously.

K. MISCELLANEOUS BUSINESS

1. Mayor Sottile asked Council to consider a Public Assistance Grant Agreement with FEMA. Administrator Tucker stated that this agreement is part of the paperwork required by the federal government and the State of South Carolina as subgrantee, which authorizes the City to enter into the

Public Assistance Grant Agreement and then the City can make requests to FEMA for reimbursement for storm damage expenses. Councilwoman Rice made a motion to authorize the City to enter into this Agreement; Councilman Taylor seconded. Attorney Sottile noted that he had not reviewed the agreement yet and Mayor Sottile stated that he would still like him to do so. After discussion, motion passed unanimously.

2. Mayor Sottile stated that the City is very busy and the Administrator has a full plate with working on the FEMA grant, the fire stations and a trial as well as her regular day-to-day duties. He asked Council to be mindful of her time until things slow down some.

3. Mayor Sottile reminded everyone that next Tuesday is Election Day and he encouraged everyone to get out and vote!

4. Councilman Buckhannon suggested that the Personnel Committee begin looking at the idea of creating a City flag. Mayor Sottile agreed that was a good idea and noted the City's new seal.

5. Councilwoman Hanbury commented on how impressed she was to see that her portion of property taxes going to the City of Isle of Palms is so small compared to the services rendered the residents.

L. EXECUTIVE SESSION

Councilman Taylor made a motion to go into Executive Session to discuss legal advice concerning vested rights claim in commercial district; Councilman Miller seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and that legal and personnel matters were discussed and no action was taken nor votes made.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:00 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on November 23, 2004.

EMPLOYEE OATH

I, Michael Pelletterie, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Michael comes to the Isle of Palms from the United States Air Force where he served as a fire protection apprentice and driver. He is originally from Depew, New York where he attended high school and then Erie Community College obtaining a degree in Fire Protection Technology.

Scott Mrowca

Scott joined the Isle of Palms Fire Department on July 27, 1995. In addition to being a full-time Engineer and EMT, Scott has been the department's Fire Investigator for several years. He has been very involved with the City's Annual Fireworks Display for the past six years. Scott served on the Fire Truck committee during the purchase of three of the City's fire apparatus. He was instrumental in equipment installation, which resulted in a swift in-service transition. Scott takes pride in his work, has remained loyal to the City throughout his career and has been an outstanding employee. One of Scott's goals has been to become a Paramedic. As a result, Scott has accepted a job with the City of Goose Creek Fire Department where he will be able to enroll in the Paramedic program. Scott will remain part-time with the City.

On behalf of the City Council, I want to thank him for his work here and wish him the best of luck with his future endeavors.

EXHIBIT A

WAYS & MEANS COMMITTEE
October 19, 2004

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on October 19, 2004, in City Hall Council Chambers. Present were Chairman Taylor, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, McMackin, Miller and Rice. Also present were City Administrator Tucker, City Clerk Mauldin and City Treasurer Suggs. Chairman Taylor called the meeting to order.

1. Approval of Previous Minutes. Mayor Sottile made a motion the minutes from the September 8th and September 21st minutes as presented; Councilwoman Rice seconded; motion passed unanimously.

2. Councilman Bettelli made a motion to suspend the rules of order and procedure to allow discussion of the two items concerning the new Recreation building; Councilwoman Rice seconded; motion passed unanimously. Present were Recreation Director Page, Chuck Ciesar of LS3P and David Matthews of Harbor Contracting.

(A). Concrete Flooring. Administrator Tucker opened discussion stating that the concrete under the new Recreation Center is not drying to what LS3P has specified as necessary in order for the floor covering manufacturer to warrant the floor covering. This means that the contractor has to keep attempting to dry the concrete, which appears not to be able to happen sufficiently, or the contractor must devise some other remedy that will allow for there to be warranty on the floor covering, or Council can opt not to have warranty on the floor covering.

Mr. Ciesar gave a presentation of the process and noted that unless the concrete is sufficiently dried, the rubber floor will not stick and also in the areas where there is wooden floor, it will buckle with moisture. Their recommended solution to this problem would be to apply a concrete sealing process, which would cost approximately $7,200. This floor sealer is an approved process by the wood floor manufacturer and would enable the City to have a warranty on the flooring. A Construction Change Directive (copy attached) would have to be prepared and signed which a Change Order would follow.

Mr. Matthews stated that it is not uncommon for this to happen in this area and he answered questions of council members. Chairman Taylor noted that built into the budget for this project was a contingency fund of $119,000, which has not been completely spent. **Mayor Sottile made a motion to approve the expenditure of $7,200 and for the Construction Change Directive for sealing the concrete floor; Councilman Marino seconded; after further discussion, motion passed unanimously.**

(B). Telephone System for Recreation Expansion. Administrator Tucker referred to the attached memo and stated that the City budgeted $7,000 for a new phone system for the new Recreation Center. Director Page received a quote of not-to-exceed $6,000 from The Communications Group for relocating the Bellsouth existing service to the new building. Because of the new procurement ordinance, Administrator Tucker asked that authorization of this purchase be sent through the Ways and Means committee. **Councilwoman Rice made a motion to approve the bid of $6,000 for the new telephone system; Councilman Buckhannon seconded; after discussion, motion passed unanimously**. Councilman Bettelli recused himself from this vote as he has worked with Mr. Grant from The Communications Group, Inc.

3. Financial Report - September 2004. Treasurer Suggs referred to the September 30 Financial Statement Summary (copy attached) and stated that, at the 25% target through the year, General Fund revenues are 12% of budget and expenditures are 20% of budget with a cash balance of $1,625,275. Treasurer Suggs reported that FEMA would reimburse the City for 87.5% for debris removal and other costs related to Hurricane Charley and Tropical Storm Gaston. The balance will be paid from the Disaster Recovery Fund. FEMA will also reimburse the City 87.5% of the cost of the temporary housing the Fire Department. She iterated that the federal disaster declaration allowed for these generous reimbursements and she further noted that there are still incoming insurance payments from Charley damage at the Marina. Treasurer Suggs referenced the attached spreadsheets on the Front Beach Enhancement, Recreation Expansion and Marina Dock Expansion.

In discussion of the Recreation Expansion, Chairman Taylor asked about the target occupancy date. Director Page stated that they could begin moving in next week, but Mayor Sottile felt that the City should not have recreation programs operating in the building before the ribbon cutting ceremony for the public. Councilman Buckhannon stated that there is still a lot of work that needs to be done before the public can be allowed in the building. The Tree Lighting Ceremony is scheduled for six weeks from now which is the date that Council previously determined for the ribbon-cutting event. It was determined that the staff could begin moving into the building, but that recreation program events not be held in the new building until after the building is completed.

In discussion of the new dockage, Councilman Marino reminded everyone of previous discussion of putting a roof on the dock. He asked if the contractor who is applying for another permit could include a roof in his request and, if this is approved, could the City hold off on construction of the roof until a later date. He suggested waiting until next year and applying for the Dermatology Association grant for the roof. Administrator Tucker will follow up with information on the permit request.

4. Old Business. Progress Update on Facilities Site Alternatives for Fire Stations #1 and #2. Administrator Tucker reported that the personnel have moved into the mobile homes adjacent to each station and the apparatus is still parked in the bays. Charleston County architects who are assisting the City with evaluating the alternative sites will be getting back to the City with questions and information shortly. She noted that the unresolved issues are related to office space and when to seal off access to the building interiors. FEMA has not responded as yet whether or not they will participate in the mold issue. Further, if they do respond favorably, the City will be looking into entering into the agreements with Wright, Patterson, Christopher for them to do an ambient air test now to compare to the one done before the storms.

Councilwoman Hanbury asked what could be done about getting additional office space for the Fire Department staff. Administrator Tucker stated that the Chairmen of Ways & Means and Public Safety want to visit the existing trailers to determine how much space there is and then to discuss the various alternatives that might be available. Chairman Taylor stated that he wanted to do a thorough analysis of the situation, make the right decisions and look at all the alternatives for office space and storage. Administrator Tucker continued the update indicating that three representatives of FEMA were taken through the two fire stations, wearing masks. These FEMA representatives who will be writing up the repairs and that money, if approved, will be put towards replacement of the stations when that decision is made.

Administrator Tucker reported that she received a phone call from Col. Tomasik of the Citadel concerning the City's request to use part of the property at the Citadel Beach House. He told her that, at the staff level, they did not feel they could recommend to the Board of Visitors the option of trading off

some drainage assistance for the City using a corner of this property for a fire station. Regarding other site alternatives, Chairman Taylor noted that John Wade had delivered to the City this afternoon his survey of the City property where City Hall, Building Department and Public Works Department are located. This will be sent to the County architects. Councilwoman McMackin inquired about whether are not there would be opportunity for all of Council to have a good dialogue about all of the options. Chairman Taylor responded that when information has been amassed from all areas, Council would review and make recommendations to go forward from that point.

5. New Business. (A) Determination on Collection of Hospitality Tax. There was much discussion as to whether the City should collect the new Hospitality Tax or to allow the County to collect it for the City at a charge of 2% of the collection.

Councilwoman McMackin felt that it would be better to allow the County to collect the tax for a couple of years to get the program implemented and then turn over to the City. She believed that the County was only charging the City its costs for implementing the system and that it would cost the City the same to do so in personnel costs, printing, postage and enforcement. She also felt that a third party collecting the tax would better serve the City in keeping a good relationship with the businesses in that she felt the City could maintain a friendlier relationship with them if it were not the entity collecting the Hospitality Tax.

Mayor Sottile felt that the City should try collecting the tax and, if it turned out to be too much for the staff, then turn it over to the County. Councilman Miller asked the Administrator for her position on this matter and she stated that, because the Building Department staff is pushed to the limit and City Hall staff is so busy, she felt the County could do a better job of it initially. **Mayor Sottile made a motion to allow the City to collect Hospitality Tax beginning in January 2005; Councilman Bettelli seconded.** Upon discussion, Treasurer Suggs noted that there were approximately 15-30 food related businesses (restaurants, caterers, stores providing prepared foods) on the island, which would have to pay this tax. After further lengthy discussion, **motion passed 5-4.**

(B) Award of Front Beach Grounds Maintenance Contract. Administrator Tucker referred to and discussed the attached bid summary sheet and stated that the low bidder was Shurburtt and she further noted that they were the only company to completely specify all the required elements of the bid specifications. She also noted that Shurburtt did the grounds maintenance for Town Center in Mount Pleasant and that their company is looking to expand their business in the Charleston Area. **Councilman Marino made a motion to accept the low bidder and contract with Shurburtt for the Front Beach Grounds Maintenance; Councilman Buckhannon seconded;** after further discussion, **motion passed unanimously.**

(C) Discussion of Skateboard Insurance. Chairman Taylor referred to the attached memo from Attorney Mike Daniels. Administrator Tucker gave an overview of the skateboard issue on the island and stated the City's options: whether or not to have a skateboard park at the Recreation Department, or have a skateboard park that meets the requirements of a skateboard part, or continue to have the home-made skateboard park and purchase an insurance policy at a cost approximately $8,650 annually with $10,000 deductible. Treasurer Suggs reported that the City's current policy excludes a skateboard park. The City could continue as it is with no coverage, but if there were a claim, the City's insurance company would not cover it. She stated that she would get in touch with the City's insurance rep for further information on their policy and report back to the Recreation Committee. The insurance company did stated that the City may have some protection under State Law Recreational Use Statute and the Tort Claims Act. She interpreted Attorney Daniels response that the City has the option to

remove homemade devices and replace them with City purchased, safe structures properly installed and then the City would be immune from liability as long as the equipment is properly maintained. After discussion, **Councilman Marino made a motion to refer this to the Recreation Committee; Mayor Sottile seconded; motion passed unanimously.**

(D) Beach Garbage Collection Proposal for Winter Months - Schupp Enterprises - $100/week. Administrator Tucker stated that she discussed this with Director Pitts of the Public Works Department who indicated that it would be more cost effective if the City hired Mr. Schupp to provide this service than having his staff manually pick up the trash from the beach between 5th Avenue and Dewees Inlet. She stated that the Public Works Committee has recommended approval of this proposal and noted that the Committee had also asked her to obtain a price for manual trash collection from 5th Avenue to Breach Inlet (see attached proposal). The cost from Mr. Schupp for trash collection from both areas is $600 per month and could be paid from the Municipal Accommodations Tax Fund. **Mayor Sottile made a motion to approve the proposal of $600 per month from Schupp Enterprises for trash collection during the off-season; Councilman Marino seconded; motion passed unanimously.**

6. Miscellaneous. (A) Mayor Sottile stated that, as a result of the Zoning Administrator and staff's fine work, the City's rating has been increased to a Class VII which results in an additional 5% discount on property owner's flood insurance policy for a total of 15% Community Rating Discount effective immediately.

(B) Councilman Marino noted the increase in property tax bills this year, noting that it is not the City of Isle of Palms taxes but the County and School Board. He stated that the City has continued to keep its taxes in line and he urged re-evaluating fees for building permits and demolition fees as a future revenue source without raising property taxes. Administrator Tucker reported that Director Kerr has done an analysis of license and permit fees and stated that the Isle of Palms is right in line with other communities with building permits. She stated that the City has not raised business licenses for quite a while and could look into this option. Councilman Marino was more concerned about property values going up and, therefore, building fees and permits could possibly go up respectively. Councilwoman McMackin stated that the City's residential rental license is only for long-term rentals and she suggested that the City look into rental licenses for short-term rentals as well. The City Attorney is to be asked to provide his opinion on these options.

(C) Chairman Taylor noted that the Building Department has hired an additional employee to work part time and that they need a computer for this person. He said that State Contract pricing for another Dell at $1,638.52. **Councilman Bettelli made a motion to approve this expenditure; Councilwoman McMackin seconded; motion passed unanimously.**

(D) Next meeting was scheduled for 5:45 p.m. on November 16, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:43 p.m.

Respectfully submitted,
Dee Taylor, Chairman

AIA® Document G714™ – 2001

Construction Change Directive

OWNER	X
ARCHITECT	X
CONSULTANT	
CONTRACTOR	X
FIELD	
OTHER	

PROJECT: *(Name and address)*
Isle of Palms Recreation Center
24 28th Avenue
Isle of Palms, SC 29451

TO CONTRACTOR: *(Name and address)*
Harbor Contracting, LLC.
1202 Chuck Dawley Boulevard
Mt. Pleasant, SC 29464

DIRECTIVE NUMBER: 001
DATE: October 19, 2004
CONTRACT FOR: General Construction

CONTRACT DATED: December 05, 2003
ARCHITECT'S PROJECT NUMBER: 1600-010980

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative)

To address moisture-vapor-emission rates in slab on grade concrete which are above the warrantable rates of dissipation content at areas of Bonded Wood Flooring and Rubber Sheet flooring sytems, the Contractor is to install the following appropriate moisture barriers that will assure that emission rates are in accordance with the warranty requirements of each of these floor systems.
For areas that are scheduled to receive Gerflor, Taraflex rubber sheet flooring, Meta-Tec 2012 concrete sealer by W.F. Taylor Co. is to be applied to the slab as a sealer and then 2091 adhesive is to be used in accordance with the W.F. Taylor Co. product installations for this combined system, which yields the required 3lbs/1000SF in 24Hour moisture-vapor-emission rate permitting the installation of the Taraflex flooring. All Gerflor adhesion requirements will continue to be attained through the use of the 2091 W.F. Taylor Co. adhesive and the Gerflor warranty will remain in tack for the rubber sheet flooring system. The W.F. Taylor system warranty will also be incorporated in the project.
For areas that are scheduled to receive Abet, Parqcolor Gold Bonded Wood Flooring, Isolsport underlayment moisture barrier by Gerflor is to be installed over the slab to yield the required 3lbs/1000SF in 24Hour moisture-vapor-emission rate, permitting the bonded wood flooring to be installed in accordance with the product installations for the Parqcolor system. The Parqcolor Gold warranty is to remain in tack.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

	• Lump Sum (increase) (decrease) of $
	• Unit Price of $ per
	• As provided in Section 7.3.3 of AIA Document A201-1997
X	• As follows: The contract sum will be adjusted based on direct material, equipment, and installation costs for the added W.F. Taylor and Gerflor product installations in accordance with Section 01250, 1.6, Item B. All markups must be in accordance with the contract documents. In accordance with Contractor/Architect discussions it is understood that no time alterations will be necessary if this CCD is executed by the end of business on October 20, 2004.

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User Notes:

(307512950)

2. The Contract Time is proposed to (remain unchanged). The proposed adjustment, if any, is 0 days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

LS3P Associates Ltd.	The City of Isle of Palms	Harbor Contracting, LLC.
ARCHITECT *(Firm name)*	**OWNER** *(Firm name)*	**CONTRACTOR** *(Firm name)*
205 1/2 King Street Charleston, SC 29401	PO Box 508 1201 Palm Boulevard Isle of Palms, SC 29451	1202 Chuck Dawley Boulevard Mt. Pleasant, SC 29464
ADDRESS	**ADDRESS**	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)*	**BY** *(Signature)*
Chuck Ciesar *(Typed name)*	Norma Jean Page *(Typed name)*	David Matthews *(Typed name)*
10/19/04 **DATE**	**DATE**	**DATE**

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User Notes:
(307512950)

HARBOR
CONTRACTING, LLC

October 19, 2004

LS3P Associates, Ltd.
205-1/2 King Street
Charleston, SC 29401

Attn: Chuck Ciesar
Fax: 722-4789

Re: I.O.P. Rec. Center Change Request

Dear Chuck,

This writing is to request a change directive on action to proceed with the Bonded Wood Floor and RAF Flooring. We have made every effort possible to reduce the moisture content in the existing concrete slab. Given the location and humidity in our area, it is unknown how long it will take to get the 3lbs of water/1000sf in 24 hours as indicated by the specifications. After using dehumidifiers, fans, and running the heating & air conditioning systems at full capacity, the test results have been in the 6.8lb range. This is not uncommon for our area and I would recommend that a sealer be applied to the concrete to control the high moisture reading. The moisture barrier systems are better for sealing concrete, and should be reviewed as a capital project improvement.

Since we were scheduled to install the two floor systems on October 18, 2004, and be completed by October 27, 2004, time now becomes critical. We need an immediate answer to this request in hopes of staying to schedule. In addition, the added cost for the moisture barrier system will be around $1.50/sf for the wood floor, and $.59/sf for the RAF floor. The estimated cost projection would be $7,200.00.

Please advise at once as time is of the utmost importance.

Respectfully,

David E. Matthews

ISLE OF PALMS
RECREATION DEPARTMENT

October 18, 2004

TO: Linda Tucker, City Administrator
Ryan Buckhannon, Recreation Committee Chairman

FROM: Norma Jean Page, Recreation Director

RE: Telephone System for Recreation Expansion

Tuesday, January 20, 2004 at the construction progress meeting, Mike McLean from Atlantic Electric advised he needed to get with the cable and telephone vendors for the placement of conduit and where the systems should be located.

Following the Purchasing Procedures of the City of Isle of Palms, three (3) Communications groups were contacted to secure bids for a phone system to accommodate the Recreation Offices.

> C. *All purchases and contracts for goods or services in excess of $3,000 but less than $10,000 must be made by obtaining competitive quotations or bids from vendors by direct mail or by telephone.*

Only two (2) companies responded, ***Fortran Communications, Inc*** and ***The Communications Group, Inc.***
Meetings were scheduled with both groups and Mr. Randy Hicks from ***Fortran*** quoted a possible cost (exceeding that of The Communications Group, Inc.) Fortran's quote did not include the relocation of the existing Bellsouth service. Mr Hicks was asked to mail or fax a written proposal but one was never received.
NOTE: Mr. Hicks called and cancelled the first meeting. He was not on time for the rescheduled meeting.

Mr. Larry Grant from **The Communications Group, Inc.,** submitted a written proposal on February 25, 2004, not to exceed $6,000. This proposal included coordination with the Contractor, relocating Bellsouth existing service, pulling wires through conduit and phones for designated office areas.

After receiving Mr. Grant's proposal he was given the name of number of Harbor Contracting to coordinate the relocation of wiring, conduit placement and the location of the phone system box.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451
(843) 886-8294 • Fax: (843) 886-9857 • www.iop.net • e-mail: ioprec@iop.net

City Council approved a new Purchasing Ordinance after this agreement was made with ***The Communications Group, Inc.***, but before the request for funds. Therefore, it was felt this expenditure needs the approval of City Council since the request for funds have been made under the new Purchasing Ordinance.

The 2004-2005 Fiscal Budget includes $7,000 for this phone system.

City of Isle of Palms
Financial Statement Summary
September 30, 2004

	REVENUES				EXPENDITURES			
	Actual	Budget	Difference	% of Budget	Actual	Budget	Difference	% of Budget
General Fund	$ 688,595	$ 5,620,577	$(4,931,982)	12%	$ 1,143,579	$ 5,620,577	$ (4,476,998)	20%
Capital Projects Fund	3,558	355,693	(352,135)	1%	134,817	483,120	(348,303)	28%
Capital Projects Fund, Rec Exp	4,070	-	4,070		502,164	-	502,164	
Muni Accommodation Tax Fund	112,705	299,865	(187,160)	38%	99,654	424,003	(324,349)	24%
Volunteer Fire 1% Fund	92,706	82,200	10,506	113%	5,533	82,200	(76,667)	7%
State Accommodation Tax Fund	3,796	458,425	(454,629)	1%	59,809	468,768	(408,959)	13%
Disaster Recovery Fund	4,953	18,800	(13,847)	26%	84,502	-	84,502	
Federal Narcotics Fund	70	6,075	(6,006)	0%	547	34,575	(34,028)	2%
Marina Fund	56,029	947,051	(891,022)	6%	42,266	1,071,625	(1,029,359)	4%
All Other Funds	1,483	3,340	(1,857)	44%	132	62,495	(62,363)	0%
Total All Funds	$ 967,965	$ 7,792,026	$(6,824,061)	12%	$ 2,073,003	$ 8,247,363	$ (6,174,360)	25%

General Fund YTD Expenditures

3 Month Target = 25%

	Actual	Budget	% of Budget
Mayor and Council	5,529	39,721	14%
General Government	89,273	517,489	17%
Police	288,216	1,549,751	19%
Fire	366,642	1,655,403	22%
Public Works	204,010	940,565	22%
Building & Licensing	37,666	236,264	16%
Recreation	113,701	562,992	20%
Judicial **(NOTE A)**	32,180	97,335	33%
Parking Lot & Meters	6,363	21,057	30%
Total General Fund	1,143,579	5,620,577	20%

General Fund Cash at 10/14/04

September Balances:

BB&T (Rate = 0.0%)	389,109
SC Local Gov't Invest Pool (Rate = 1.41%)	1,454,058
	1,843,167
October activity thru 10/14/04	
Cash Received	54,241
Accounts Payable Payments	(119,993)
Payroll	(152,140)
Approximate Gen Fund Cash at 10/14/04	1,625,275
Cash Available as a % of Annual GF Expenses	**29%**

Note A: Judicial expenditures include $6000 settlement of Vandeusen case related to ADA compliance.

City of Isle of Palms
Financial Statement Summary
September 30, 2004

	REVENUES				EXPENDITURES			
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General Fund Cash at 10/14/04

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SC Local Gov't Invest Pool (Rate = 1.41%)	1,454,058
	1,843,167
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Accounts Payable Payments	(119,993)
Payroll	(152,140)
Approximate Gen Fund Cash at 10/14/04	1,625,275
Cash Available as a % of Annual GF Expenses	**29%**

Note A: Judicial expenditures include $6000 settlement of Vandeusen case related to ADA compliance.

Bid for Front Beach Area Landscaping Contract

Proposal Deadline - October 14, 2004 - 2:00 p.m. - City Hall Council Chambers

COMPANY	Supergreen	Pleasant Landscapes	Shurburtt	Forever Green	Pleasant Places	The Greenery
Debris removal	6,900	16,800	3,190	45,000	181.72/mo	4,000
Blowing all areas	N/C	6,000	829	Incl.	181.72/mo	3,900
General pick up	N/C	3,600	829	Incl.	181.72/mo	1,300
Fertilization of trees	500	2,400	300	Incl.	181.72/mo	400
Weed control	1,000	1,200	180	Incl.	181.72/mo	395
Spring/Fall fertilize	N/C	1,200	90	Incl.	181.72/mo	450
Treat grassed areas	N/C	1,850	140	Incl.	181.72/mo	625
Treat shrubs	N/C	1,100	240	Incl.	181.72/mo	500
Keep grassed area green	N/C	600	180	Incl.	181.72/mo	225
Prune trees & shrubs	N/C	4,500	715	Incl.	181.72/mo	900
Mulch 2X per year	2,000	8,000	2,046	8,400	181.72/mo	3,200
Maintenance irrigation	400	1,500	250	Incl.	N/C	1,000
Sub Total	10,800	48,750	8,989	53,400	24,000	16,895
Additional services	1,560	TBD	2,200	9,600	-----	9,500
Grand Total	**12,360**	**48,750**	**11,189**	**63,000**	**24,000**	**26,395**
Hourly Rate	$25	$22	$28	$30	$30	$25
Specified Equipment?	N	Y	Y	N	N	Y
Specified Manpower?	N	Y	Y	N	N	Y
Included Service Schedule?	N	N	Y	N	N	N
Included References?	N	Y	Y	N	N	Y
Expected Annual Increase	3%	3%	2%	3%	None	2.50%

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					**223,984**	*** included in construction contract ***				**2,393,765**	**119,688**	**27,033**	**23,673**	**20,000**	**2,808,143**
Change Order #1 - Rebar and Flood Panels										**9,914**					**9,914**
Change Order #2 (partial) - credit for light fixtures donated by LS3P										**(2,000)**					**(2,000)**
Change Order #2 (partial) - upgrade conduit from 1" to 2" as required by SCE&G for exterior lighting										**626**					**626**
Change Order #3 - additional costs for roof overhang, Keenagers Room										**3,469**					**3,469**
NAME OF CONTRACTOR					**LS3P**					**Harbor**					
CONTRACT AMOUNT					**223,984**					**2,405,774**			**25,073**		**2,654,831**
1705	2/4/2003	2497	12/31/2002	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/2003	2883	3/1/2003	LS3P - "Basic Svc"	825									18	843
1725	5/1/2003	2616	1/31/2003	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/2003	3299	5/31/2003	Professional Services	4,498									123	4,621
1742	7/8/2003	3735	6/26/2003	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/2003	3736	5/8/2003	Update survey, Wade Surveying	523										523
1753	7/22/2003	3546	6/30/2003	LS3P - Professional Services	37,331									227	37,558
1755	7/22/2003	3207	7/22/2003	Land disturbance permit fee								125			125
1758	8/6/2003	F1434709	7/24/2003	Moody's bond rating prof fee									5,300		5,300
1762	8/14/2003	27287	8/4/2003	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/2003	3722	7/31/2003	LS3P - Professional Services	37,331									1,411	38,741
1779	9/23/2003	3816	8/31/2003	LS3P - Professional Services	33,598									2,276	35,874
1780	9/23/2003	303329	9/15/2003	McNair Law Firm, PA									17,293		17,293
1789	10/31/2003	4116	9/30/2003	LS3P - Professional Services	3,733									1,348	5,081
1798	11/21/2003	4275	10/31/2003	LS3P - Professional Services	7,000									6,096	13,096
1801	12/8/2003	11073	10/31/2003	Image Master									1,400		1,400
1806	12/8/2003	4360	11/30/2003	LS3P - Professional Services	2,333									1,199	3,532
1807	1/2/2004	APP#1	12/29/2003	Harbor Contracting						54,777					54,777
1810	1/21/2004	31-Dec	12/31/2003	Sottile & Hopkins										60	60
1812	1/27/2004	4558	12/31/2003	LS3P - Professional Services	3,733									4,943	8,676
1813	1/30/2004	APP#2	1/29/2004	Harbor Contracting						92,966					92,966
1819	2/25/2004	4625	1/31/2004	LS3P - Professional Services	3,733									288	4,021
1827	3/10/2004	APP#3	3/1/2004	Harbor Contracting						218,439					218,439
1832	3/25/2004	4800	2/29/2004	LS3P - Professional Services	3,733									77	3,811
1836	4/6/2004	APP#4	3/30/2004	Harbor Contracting						184,645					184,645
1841	4/27/2004	5011	3/31/2004	LS3P - Professional Services	33,572									346	33,918
1844	5/4/2004	APP#5	4/26/2004	Harbor Contracting						288,259					288,259
1848	5/25/2004	reimb	5/17/2004	Harbor Contracting										1,448	1,448

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Landscape	Construct Contract	Contruct. Conting.	Utilities & Permits	Bond Issue Cost	Other	Total
REVISED ESTIMATES OF COST (appv'd by Council 11/25/03)					223,984	*** included in construction contract ***				2,393,765	119,688	27,033	23,673	20,000	2,808,143
Change Order #1 - Rebar and Flood Panels										9,914					9,914
Change Order #2 (partial) - credit for light fixtures donated by LS3P										(2,000)					(2,000)
Change Order #2 (partial) - upgrade conduit from 1" to 2" as required by SCE&G for exterior lighting										626					626
Change Order #3 - additional costs for roof overhang, Keenagers Room										3,469					3,469
NAME OF CONTRACTOR					LS3P					Harbor					
CONTRACT AMOUNT					223,984					2,405,774			25,073		2,654,831
1849	5/25/2004	5099	4/30/2004	LS3P - Professional Services	4,411									670	5,081
1852	6/8/2004	APP#6	5/28/2004	Harbor Contracting						227,648					227,648
1863	7/6/2004	APP#7	6/29/2004	Harbor Contracting						303,092					303,092
1865	7/13/2004	5228	5/31/2004	LS3P - Professional Services	4,411									68	4,480
1868	7/30/2004	APP#8	7/27/2004	Harbor Contracting						192,443					192,443
1871	8/11/2004	5340	6/30/2004	LS3P - Professional Services	4,411									124	4,535
1875	8/25/2004	5515	7/31/2004	LS3P - Professional Services	4,411									58	4,469
1877	8/31/2004	tapfees	8/31/2004	IOP CPW								27,033			27,033
1878	9/3/2004	APP#9	8/31/2004	Harbor Contracting						273,765					273,765
1882	9/22/2004	5765	8/31/2004	LS3P - Professional Services	4,411									45	4,456
Total Expended					220,397	-	-	-	-	1,836,033	-	27,158	25,073	20,825	2,129,486
Total Remaining on Contracts					3,587	-	-	-	-	569,740	-	(27,158)	(0)	(20,825)	525,344
Total Remaining on Project					3,587	-	-	-	-	569,740	119,688	(125)	(1,400)	(825)	688,571

Isle of Palms Marina
New Restaurant Dockage
Financial Summary

Approved Spending	
Permitting	
Dredging	
10/28/03 Approval by City Council for Dredging	80,000
11/25/03 Approval by Council for dredging engineering	35,000
Subtotal approved	115,000
Design & Construction	
FY04 Amended Budget for Design & Contruction	150,000
Additional amount approved to accept construction bid	56,000
Additional approved for water and electricity	30,000
Additional approved for gate	5,000
Total anticipated and approved for design & construction	241,000

Actual Spending

Vendor	Description	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Hobbs, Upchurch	Dock Permit	4924	6/21/01	6/29/01	708	906120.5065	1,680.00
Hobbs, Upchurch	Dock Permit	5122	7/19/01	7/25/01	715	906120.5065	340.00
Hobbs, Upchurch	Dock Permit	5450	8/24/01	8/29/01	721	906120.5065	900.00
SCDHEC/OCRM	Dock Permit Fee	DOCK PMT	9/5/01	9/5/01	722	906120.5065	50.00
Hobbs, Upchurch	Dock Permit	5610	9/24/01	9/26/01	726	906120.5065	460.00
Hobbs, Upchurch	Dock Permit	7046	5/1/02	5/9/02	852	906120.5065	1,610.00
Hobbs, Upchurch	Dock Permit	7307	6/5/02	6/12/02	865	906120.5065	1,156.01
Hobbs, Upchurch	Dock Permit	7493	7/2/02	7/11/02	881	906120.5065	827.88
Hobbs, Upchurch	Dock Permit	7695	7/30/02	8/7/02	890	906120.5065	660.00
US Army Corp Eng	Dock Permit	DOCK PMT	3/6/03	3/26/03	935	906420.5065	100.00
					Subtotal Permitting		7,783.89
General Engineering	Dock Dredging/Survey	18671E	10/1/03	10/20/03	988	901750.1525	1,181.90
General Engineering	Dredging Contract Prep	19038E	11/7/03	11/14/03	993	901750.1525	602.00
General Engineering	Dredging Oversight	19035E	10/31/03	11/14/03	994	901750.1525	1,518.10
General Engineering	Dredging Oversight	19417E	11/30/03	12/9/03	1002	901750.1525	1,294.00
Marcol Dredging	Dredging	Dredge	12/4/03	12/8/03	1000	901750.1525	70,283.00
General Engineering	Dredging Oversight	19779E	12/31/03	1/21/04	1014	901750.1525	2,841.22
General Engineering	Dredging Oversight	20114E	1/31/04	2/18/04	1023	901750.1525	864.75
					Subtotal Dredging		78,584.97
					Remainder		36,415.03
Hobbs, Upchurch	Dock Design	11271	11/21/03	12/18/03	1005	901750.1525	1,689.67
Hobbs, Upchurch	Dock Design	11475	12/29/03	1/21/04	1015	901750.1525	3,940.00
Hobbs, Upchurch	Dock Design	11536	1/28/04	2/4/04	1022	901750.1525	4,520.00
Sottile & Hopkins	contract review, etc	various	1/31/04			901750.1525	460.00
Hobbs, Upchurch	Dock Design	11935	2/27/04	3/25/04	1036	901750.1525	2,141.82
Hobbs, Upchurch	Dock Design	12077	3/23/04	4/6/04	1039	901750.1525	6,563.64
Hobbs, Upchurch	Dock Design	12367	4/28/04	5/12/04	1045	901750.1525	6,137.63
Hobbs, Upchurch	Dock Design	12652	5/26/04	6/9/04	1049	901750.1525	3,049.44
Dock & Marine	Dock Construction	App#1	5/28/04	6/15/04	1052	901750.1525	54,440.37
Hobbs, Upchurch	Dock Design	12932	6/25/04	7/13/04	1058	901750.1525	2,080.00
Dock & Marine	Dock Construction	App#2	6/30/04	7/30/04	1060	901750.1525	79,128.75
Hobbs, Upchurch	Dock Design/Mgt	13060	7/28/04	8/4/04	1066	901750.1525	680.00
Dock & Marine	Dock Construction	App#3	7/31/04	8/11/04	1068	901750.1525	43,411.56
Hobbs, Upchurch	Dock Design/Mgt	13357	8/26/04	8/31/04	1074	901750.1525	1,060.00
Dock & Marine	Dock Construction	App#4	8/30/04	9/17/04	1080	901750.1525	18,854.84
					Subtotal Design & Construction		228,157.72
					Remainder		12,842.28

Isle of Palms Marina
New Restaurant Dockage
Financial Summary

Approved Spending

Grand Total Approved	356,000
Muni Acc Tax Fund	114,292
Marina Fund	241,708
Total	356,000

Actual Spending

Vendor	Description	Inv #	Inv Date	Ck Date	Ck #	Account	Amount

Grand Total Spent	314,526.58
FY01-FY03 Total	7,783.89
FY04 Total	242,736.29
FY05 Total	64,006.40
	314,526.58

Where we are to date:	**w/ pedestals**
Total approved	356,000
Total spent to date	(314,527)
remainder on construction contract	(10,164)
add back savings on pilings	4,000
remainder on design/construction oversight (est)	(1,538)
gate	(2,000)
Water	(4,750)
Pedestal lights + low profile dock lights	(26,250)
Surplus or (Deficit)	771

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending

5/28/02 City Council	Master Planning Phase	7,500
	Reimbursable Expenses	200
	Subtotal	7,700
8/27/02 City Council	Route Survey Phase	3,500
	Reimbursable Expenses	500
	Subtotal	4,000
11/26/02 City Council	Design Phase	47,500
	Permit Phase	4,000
	Bid Phase	3,500
	Construction Phase	11,000
	Reimbursable Expenses	2,000
	CO-Geotechnical Services	2,970
	CO-Electrical Engineering	5,640
	Subtotal	76,610

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Thomas & Hutton	24535	7/31/2002	8/14/2002	2155	504120.5085	1,125.00
Thomas & Hutton	25074	8/30/2002	9/18/2002	2171	504120.5085	3,387.00
Thomas & Hutton	25495	9/27/2002	10/16/2002	2191	504120.5085	753.00
Thomas & Hutton	25988	10/25/2002	11/6/2002	2200	504120.5085	1,515.00
Thomas & Hutton	26496	11/29/2002	1/13/2003	2216	504120.5085	871.07
						7,651.07
Thomas & Hutton	25495	9/27/2002	10/16/2002	2191	3041205085	3,560.40
Thomas & Hutton	28197	2/28/2003	3/18/2003	386	304120.5085	4,750.00
Thomas & Hutton	28659	3/31/2003	4/8/2003	403	304120.5085	9,507.60
Thomas & Hutton	29181	4/30/2003	5/21/2003	413	304120.5085	9,500.00
Thomas & Hutton	30072	5/30/2003	6/18/2003	424	304120.5085	14,250.00
OCRM-land disturbance pmt		6/19/2003	6/19/2003	426	304120.5085	100.00
WPC Engineering	13081	6/24/2003	7/8/2003	430	304120.5085	2,940.00
Thomas & Hutton	30338	6/30/2003	7/16/2003	433	304120.5085	9,141.80
Thomas & Hutton	31214	7/31/2003	8/14/2003	444	304120.5085	7,900.80
Thomas & Hutton	31716	8/29/2003	9/23/2003	460	304120.5085	2,055.07
Thomas & Hutton	32321	9/30/2003	10/20/2003	467	304120.5085	1,597.23
Thomas & Hutton	32895	10/31/2003	11/14/2003	477	304120.5085	4,067.50
Thomas & Hutton	33393	11/28/2003	12/18/2003	487	304120.5085	3,325.00
Thomas & Hutton	34254	12/31/2003	1/26/2004	497	304120.5085	5,515.00
Thomas & Hutton	34786	1/30/2004	2/25/2004	506	304120.5085	1,390.00
						76,040.00

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending

FY2004 Amended Budget		
	Construction	944,444
CO #1 @ contract sign.	Add'l amt for pavers	12,000
	Sidewalks	
	Curb & Gutters	
	Drainage	
	Signage (installation only)	
	Paint	
	Landscaping	
	Fence	
	Parking Meters	89,010
	County Park Gate	-
	Construction Contingency	95,644
	Engineering	95,645
	Subtotal	1,236,743

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Landscape Pavers	App #1	9/25/2003	10/2/2003	462	304120.5085	51,731.44
Landscape Pavers	App #2	10/30/2003	11/14/2003	474	304120.5085	22,437.00
Thornleys Service	Y-5-03	11/7/2003	11/18/2003	479	304120.5085	1,093.75
Thornleys Service	Y-9-03	11/10/2003	11/19/2003	480	304120.5085	192.50
Landscape Pavers	App #3	11/28/2003	12/17/2003	486	304120.5085	30,569.40
Landscape Pavers	App #4	12/24/2003	1/8/2004	492	304120.5085	142,236.77
Schlumberger	IV53065	1/12/2004	1/26/2004	499	304120.5085	90,782.30
Landscape Pavers	App #5	1/27/2004	2/4/2004	501	304120.5085	151,440.30
Landscape Pavers	App #6	2/27/2004	3/5/2004	509	304120.5085	173,310.58
Landscape Pavers	App #7	3/5/2004	3/10/2004	510	304120.5085	43,776.90
Landscape Pavers	App #8	3/31/2004	4/6/2004	519	304120.5085	135,737.72
Thomas & Hutton	35371	2/27/2004	3/25/2004	517	304120.5085	9,630.10
Thomas & Hutton	35737	3/31/2004	4/7/2004	522	304120.5085	4,310.70
Isle of Palms CPW	Lnscp Pav	38018			304120.5085	1,250.00
Brooks Sign Center	50% DEP	4/26/2004	4/27/2004	526	304120.5085	2,100.00
Parkeon	IV53571	4/19/2004	4/27/2004	527	304120.5085	3,010.00
Landscape Pavers	App #9	4/23/2004	5/13/2004	537	304120.5085	66,375.80
Landscape Pavers	8549	5/14/2004	5/19/2004	542	304120.5085	5,000.00
Thomas & Hutton	36540	4/30/2004	5/19/2004	548	304120.5085	5,488.10
Landscape Pavers	8540	4/30/2004	5/25/2004	551	304120.5085	500.00
Chas Co Public Wks	PW46098	4/29/2004	5/25/2004	550	304120.5085	753.95
Johnston Signs	20 signs	6/15/2004	6/15/2004	568	304120.5085	2,628.80
Landscape Pavers	App #10	5/26/2004	6/16/2004	573	304120.5085	45,611.44
Thomas & Hutton	37244	5/28/2004	7/2/2004	583	304120.5085	1,603.00
Chas Co Public Wks	PW46491	6/21/2004	7/2/2004	581	304120.5085	210.15
Landscape Pavers	App #11	6/25/2004	7/13/2004	586	304120.5085	26,198.45
Thomas & Hutton	38063	6/30/2004	7/13/2004	587	304120.5085	1,473.60
			Subtotal FY04 Spending			1,019,452.75

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
Brooks Sign Center Bal on Art		7/31/2004	8/4/2004	594	304120.5085	2,100.00
Reimbursement for damaged tree					304120.5085	(750.00)
Thomas & Hutton	38621	7/30/2004	8/25/2004	601	304120.5085	2,182.00
Thomas & Hutton	39211	8/31/2004	10/5/2004	612	304120.5085	1,057.60
Landscape Pavers	8624	9/30/2004	10/12/2004	614	304120.5085	850.00
Landscape Pavers	8623	9/30/2004	10/12/2004	614	304120.5085	750.00
			Subtotal FY05 Spending			6,189.60

Grand Total Project Approved/Budgeted 1,325,053

Grand Total Project Spent 1,112,893.82

Changes to Original Project/Contingency Items:

1	ER Call Boxes (appv'd @ 10/28/03 Council Mtg)	9,930	
2	CO #2 (appv'd @ 12/9/03 Council Mtg)	21,628	***Paid as part of monthly Landscape Paver invoices***
3	Lower waterline (appv'd @ 1/27/04 Council Mtg)	1,800	***Actual amount paid (see above) was $1250***
4	Purchase of signage (poss offset in PWks Dept)	2,625	***Actual cost = $753.95 paid to Charleston County Public Works***
5	Sea Cabins easement issue (appv'd 9/23/03)	5,000	***Paid as part of monthly Thomas & Hutton invoices (final amt = $280)***
6	Remove 2nd kiosk	(11,400)	
7	Videotaping of inside of stormwater pipes	1,286	***Paid as part of Thornleys invoices***
8	Add public artwork	4,200	
9	Add paving of 10 handicapped spaces	5,000	***Paid as a Landscape Pavers invoice***
	Subtotal changes - applied to Contingency	40,068	

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending

Actual Spending

Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount

ANALYSIS OF WHERE WE ARE:

Total Approved or Budgeted	1,325,053
Total Spend to Date	(1,112,894)
Total Celebration Cost, net	(5,790)
Less additional expenditures expected:	
Landscape Pavers, remainder of contract	(88,646)
Landscape Pavers, alphabetize bricks (possible)	(1,100)
Landscape Pavers, move signs into sidewalk (possible)	(560)
Thomas & Hutton/WPC for engineering	(3,184)
ER Call boxes	(9,300)
Public Artwork	-
Add back removal of 2nd kiosk	11,865
Add back substitution of loquat trees for cherry laurel	516
Less additional expenditures ***proposed***:	
Additional white fencing	(31,000)
Total Project Surplus	84,960

Bid for Front Beach Area Landscaping Contract
Proposal Deadline - October 14, 2004 - 2:00 p.m. - City Hall Council Chambers

COMPANY	Supergreen	Pleasant Landscapes	Shurburtt	Forever Green	Pleasant Places	The Greenery
Debris removal	6,900	16,800	3,190	45,000	181.72/mo	4,000
Blowing all areas	N/C	6,000	829	Incl.	181.72/mo	3,900
General pick up	N/C	3,600	829	Incl.	181.72/mo	1,300
Fertilization of trees	500	2,400	300	Incl.	181.72/mo	400
Weed control	1,000	1,200	180	Incl.	181.72/mo	395
Spring/Fall fertilize	N/C	1,200	90	Incl.	181.72/mo	450
Treat grassed areas	N/C	1,850	140	Incl.	181.72/mo	625
Treat shrubs	N/C	1,100	240	Incl.	181.72/mo	500
Keep grassed area green	N/C	600	180	Incl.	181.72/mo	225
Prune trees & shrubs	N/C	4,500	715	Incl.	181.72/mo	900
Mulch 2X per year	2,000	8,000	2,046	8,400	181.72/mo	3,200
Maintenance irrigation	400	1,500	250	Incl.	N/C	1,000
Sub Total	10,800	48,750	8,989	53,400	24,000	16,895
Additional services	1,560	TBD	2,200	9,600	-----	9,500
Grand Total	**12,360**	**48,750**	**11,189**	**63,000**	**24,000**	**26,395**
Hourly Rate	$25	$22	$28	$30	$30	$25
Specified Equipment?	N	Y	Y	N	N	Y
Specified Manpower?	N	Y	Y	N	N	Y
Included Service Schedule?	N	N	Y	N	N	N
Included References?	N	Y	Y	N	N	Y
Expected Annual Increase	3%	3%	2%	3%	None	2.50%

Linda Tucker

From: Mike Daniel [mdaniel@shd-law.com]
Sent: Tuesday, October 19, 2004 10:46 AM
To: Linda Tucker
Subject: Rec center skateboard lot

Nick and I have researched and bantered about the issue of the City's exposure for the skateboard area mentioned in your e-mail to us. With respect to playground injuries, there are two statutory defenses available, the Recreational Use Statute, 27-3-10. et. seq. and the Tort Claims Act, 15-78-10, et.seq. In Brooks v Northwood Little League, Inc. & Greenville County School District, 489 S.E.2d 647(S.C. Ct. App, 1997), these defenses were discussed. It was held that the Recreational Use Statute does apply to public bodies and that public bodies also have the protection of the Tort Claims Act. Neither of these defenses are absolute. Under the Recreational Use Statute, the landowner can be liable for "gross negligence" (sec. 27-3-30) and under the Tort Claims Act, the City can be liable if it has actual notice of a dangerouly defective condition after a reasonable time to correct the defect [sec. 15-78-60(16)].

While issues of actual notice, reasonable time and gross negligence are ordinarily jury issues based on a case by case examination of facts, Nick and I agree that allowing kids to place home-made temporary ramps, rails and such to create a makeshift skateboard park and our actual knowledge about it, places the City on actual notice that a dangerous condition is being erected on a daily basis and despite that notice we have done nothing to police the activity or prohibit it, all of which places us within the exception to the tort claim immunity and also constitutes more than simple negligence (i.e. gross negligence-a legal concept which is more than simple negligence but less than recklessness) on the part of the City.

We see three alternative courses of action here; first is to procure the insurance but that still leave us exposed for a $10,000 deductable and costs us $8,000 a year. Second, we can ban all home-made structures on the park or third, we can hire a company to properly install skateboard park structures to the exclusion of any home-made ones, perhaps place signage warning users to wear appropriate safety equipment and let the stautes afford us immunity from liability.

Respectfully submitted,

Mike Daniel &

Nick Sottile

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451
15 October 2004

I, William F. Schupp, make the following proposal for trash collection in the offseason:

5th Avenue to Deweese Inlet weekly pickup for $100 per week. - - - - - - 400.00 Per/Month
5th Avenue to Breach Inlet weekly pickup manually for $50 per week. - - - - 200.00 Per/Month

Yours truly,

William F Schupp
William F. Schupp

$3,000 additional / year
in MATAX $

Linda Tucker

From: Joanie Teel [jteel@bellsouth.net]
Sent: Monday, September 13, 2004 11:44 AM
To: FMSottile@aol.com
Subject: Re: Trash on the beach

Thank you very much, Mike. I really think it will be appreciated by residents and tourists alike. AND the dog walkers - who scoop their poop!

I certainly understand the area right at the bridge may be impossible but a can in the parking lot (if there is one) should suffice for those who park and walk out from there.

Joanie Teel

----- Original Message -----
From: <FMSottile@aol.com>
To: ""Joanie Teel"" <jteel@bellsouth.net>
Cc: <ltucker@iop.net>
Sent: Monday, September 13, 2004 7:36 AM
Subject: Re: Trash on the beach

> I am going to ask Linda Tucker to have this put on the public works agenda for there next meeting. There may be some solution to your request. We maybe able to put more cans from 5th ave to breech enlet however from breech enlet to the bridge maybe a problem because of the way the tides erode that part of the beach.
> Thank you for your concern.
>
> Mike Sottile
>
>

MEMORANDUM

TO: Douglas Kerr

FROM: Mayor Mike Sottile

DATE: October 14, 2004

SUBJECT: Flood Insurance Rating

I am attaching for your information a letter I received from David I. Maurstad or FEMA notifying me that our National Flood Insurance Program's Community Rating has increased to a Class 7 which results in an additional 5% discount on flood insurance policies issued within the City of Isle of Palms.

I know that you have been working hard this past year to get this rating increased and I want to take the opportunity to thank you and your staff for a job well done. I know that the residents of the Isle of Palms will be very appreciative when they get their flood insurance renewal policies. Please extend my appreciation on behalf of the City Council to William and Cathy for being so diligent in performing their duties.

cc: City Council
cc: City Administrator

..S. Department of Homeland Security
500 C Street, SW
Washington, DC 20472

FEMA

The Honorable Michael Sottille
Mayor
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

Dear Mayor Sottille:

Congratulations! Based on the field verification of your five-year cycle application, I have determined that the City of Isle of Palms will increase to a Class 7 in the National Flood Insurance Program's (NFIP) Community Rating System (CRS). This means that NFIP policies issued or renewed for properties in the Special Flood Hazard Areas beginning October 1, 2004, will receive a fifteen percent premium discount.

These increased savings are a tangible result of the voluntary activities your community has implemented. It should be noted that there are no CRS discounts for reduced rate Preferred Risk Policies (available for eligible B, C, & X zone properties); and the discounts in B, C, X, D, AR and A99 zones are limited to ten percent in Class 1-6 communities, and five percent in Class 7-9 communities; since the rates for these zones already reflect significant premium reductions. All CRS discounts are applied before the addition of the Federal Policy Fee.

Provided that there are no NFIP compliance actions, the rating will be automatically renewed yearly (no letter will be sent) as long as your community continues to implement the activities you certify annually each October. If no additional modifications or new activities are added, your community will not receive another verification for five years. Meanwhile, we will periodically send to you CRS information to keep your community informed.

You are encouraged to add new activities annually in order to obtain a better CRS classification. Each improvement in CRS Class brings higher flood insurance premium savings and brings your community closer to being truly disaster resistant. If you have any questions regarding your classification or desire more information, please contact the FEMA regional office. Once again, I commend your community for the CRS activities you have undertaken.

Sincerely,

David I. Maurstad
Acting Director
Mitigation Division
Emergency Preparedness
and Response Directorate

Enclosure

EXHIBIT B

PUBLIC SAFETY COMMITTEE
October 11, 2004

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on September 13, 2004, in the Building Department. Present were Chairman Miller, Committee member Mayor Sottile, Councilman Taylor, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilman Taylor made a motion to approve the August minutes as submitted; Mayor Sottile seconded; motion passed unanimously.

2. Citizens Comments. Patricia and Jerry Current of Ocean Boulevard as well as Dana and Bea Love of 9 Sand Dollar Drive spoke to the committee regarding their concerns over the impact of the occupants of rental property on their safety.

3. Announcement of New Personnel. Chief Graham reported that she hired two new firefighters: Justin Taylor and Michael Pelletterie.

4. Monthly Police Department Report - September. Chief Buckhannon discussed highlights from the monthly report for September (copy attached) and answered questions of Committee members. The monthly traffic counts are attached.

5. Monthly Fire Department Report - September. Chief Graham discussed highlights from the monthly report for September (copy attached) and answered questions of Committee members.

6. Old Business. A. Customer Service. Noted in monthly reports.

B. Status of Fire Stations: At the request of the Chairman, Administrator Tucker gave an update concerning progress which had occurred over the last month regarding the replacement of the fire stations. Chief Graham reported on a meeting she attended where she met architects who specialize in fire and law enforcement buildings.

C. Rights-of-Way Encroachments: At the request of Chairman Miller, Administrator Tucker reviewed the Pros and Cons of proceeding with enforcement of rights-of-way encroachments as outlined in the Resolution prepared by the City Attorney, Administrator Tucker, Chief Buckhannon and Director Kerr. The possibility of conducting an information campaign was discussed. The committee indicated that they felt that the matter should be referred back to the Public Works Committee for their work and consideration.

D. Jacobs Refrigerator Flyer: Progress on this flyer which is intended to educate the beach visitor was discussed. It was noted that review by the City Attorney is still pending.

E. Emergency Call Boxes: Chief Buckhannon was asked to give an update regarding these devices for the front beach and he indicated that the purchase order had recently been completed.

7. New Business. Stop Sign at 41st Avenue: Chief Buckhannon reviewed the law as it applies to this intersection and the reason for the distance between the stop bar painted on the road and the actual intersection.

8. Miscellaneous. (A) Highway Safety Grant Application: Administrator Tucker noted that the City's funding request had been denied and she requested Chief Buckhannon review the department's plans for re-submittal. It was pointed out that while funds were budgeted for these employees, none would be spent until a favorable grant has been received.

(B) Request from Recreation Committee to Reduce Speed Limit to15 mph. On motion by Mayor Sottile and second by Councilman Taylor, it was unanimously voted to reduce the speed limit to 15 mph on 27th Avenue between Hartnett and Waterway Boulevard.

(C) Set Next Meeting Date - 5:00 p.m. on November 8, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned.

Respectfully submitted,

Bob Miller, Chairman

NOTE: Tape recorder did not work properly and these minutes were done from notes taken by City Administrator Tucker.



Monthly Report

September 2004

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CID Report	12
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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL AND ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR SEPTEMBER 2004**

Date: **OCTOBER 5, 2004**

The following is a brief synopsis of the activities of the Police Department during the month of September 2004.

Patrol

September 3, 2004 At approximately 1 A.M., an officer on patrol on the Connector observed a vehicle swerving from one side of the road to the other. The driver continued his erratic driving until safely stopped at 21st Avenue and Palm Boulevard. The officer immediately detected an odor of alcohol emitting from within the vehicle and proceeded to administer several Field Sobriety Tests. The driver was taken into custody and later refused to submit to a Datamaster Test. He was charged with DUI.

September 3, 2004 A resident of Fairway Village Lane reported that a male subject had urinated in her yard she then observed the suspect leaving the area in a golf cart. The suspect was later located and charged with Disorderly Conduct.

September 4, 2004 At approximately 1 A.M., an officer investigated a male subject observed walking toward the wooded area behind property near 21st Avenue and Palm Boulevard. A check of the suspect's identity indicated that the Charleston County Sheriffs Office wanted him for Unlawful Carrying of a Pistol. The suspect was taken into custody and later turned over to a Charleston County Deputy.

September 4, 2004 While out on a traffic stop on the Connector at approximately 4:30 A.M., an officer was confronted by the driver of a second vehicle who was an acquaintance of the driver of the car that he had already stopped. That driver began to interfere with his investigation to a point where he had to be taken into custody and charged with Hindering Police.

September 4, 2004 An officer on patrol observed a male subject urinating in public near a parked vehicle. When the officer investigated, he discovered that the subject was extremely intoxicated. He was taken into custody and charged with Public Intoxication.

September 4, 2004 After stopping a subject walking on JC Long Boulevard carrying a container of beer, the subject was determined to be extremely intoxicated and unable to fend for himself. He was taken into custody and charged with No Alcohol on Street or Beach and Public Intoxication.

September 10, 2004 An officer responded to a residence on Carolina Boulevard where it was reported that a vehicle had struck a residence. The driver of the vehicle was identified and determined to have a suspended license. He was charged with DUS, Careless Operation and Operating An Unsafe Vehicle. Damage to the residence was not serious.

September 10, 2004 An officer on patrol observed a couple at 14th Avenue and Ocean Boulevard involved in a heated discussion. When the officer investigated, the male half of the argument was found to be extremely intoxicated and was taken into custody and charged with Public Intoxication.

September 11, 2004 An officer on patrol investigated a group of people that had gathered at the beach access at 21st Avenue. After speaking with several persons present, the officer located a quantity of marijuana belonging to a twenty- year old female. That subject was taken into custody and charged with Simple Possession of Marijuana,

September 13, 2004 Detectives from the Charleston County Sheriffs Office requested assistance in locating a female suspect wanted for Burglary who was believed to be living at a residence on Pelican Reach. The suspect was located and taken into custody. Our officer stayed at the residence until a Crime Scene Investigator and other Detectives arrived to conduct a Search Warrant of the residence. An unknown quantity of stolen jewelry was seized. A second female suspect was arrested at a residence in North Charleston.

September 16, 2004 At approximately 5 A.M., an officer on patrol on the Connector observed a speeding vehicle driving erratically and stopped him. While speaking with the driver, the officer detected a strong odor of alcohol from within the vehicle and decided to conduct several Field Sobriety Tests. When the driver refused to consent to those tests, he was taken into custody and then refused to submit to a Datamaster Test. He was charged with DUI and transported to the detention center.

September 16, 2004 An officer on patrol stopped a vehicle after observing it fail to stop for a stop sign at Cameron Boulevard and 41st Avenue. A computer check of the driver indicated that the South Carolina Office of Probation and Parole wanted him for an outstanding arrest warrant. He was taken into custody and transported to the detention center.

September 17, 2004 At approximately 1 A.M., an officer stopped a vehicle for discarding litter. A passenger in the vehicle was responsible for the litter and was issued a ticket for Littering. The driver was found to have a suspended license for unpaid traffic

tickets and was also wanted by the Hanahan Police Department for an outstanding arrest warrant. He was taken into custody and charged with DUS 1st, Failure to Register Motor Vehicle, Failure to Surrender Vehicle Tag and NRVC X 2.

September 17, 2004 After stopping a vehicle for disregarding a stop sign at 26th Avenue and Palm Boulevard, the driver was determined to have a suspended license. After taking her into custody, a quantity of marijuana was located in the center console of the vehicle. The driver was charged with DUS 1st, NRVC, and Simple Possession of Marijuana.

September 17, 2004 An officer on patrol observed a vehicle pass him on Palm Boulevard that matched the description of a vehicle just involved in a hit and run on Sullivan's Island. The officer turned around and stopped the vehicle on the Connector. When the officer approached the vehicle he immediately observed the passenger to be in possession of a container of beer. Both were taken into custody. Sullivan's Island Police Department who preferred charges against the driver for the hit and run and the passenger was charged with Open Container.

September 19, 2004 An officer on patrol observed a male subject walk out of a front beach establishment heading toward 14th Avenue staggering, then almost walk into a palm tree. The officer approached to render assistance and observed him to be confused and highly intoxicated. Due to his state, he was taken into custody and charged with Public Intoxication.

September 20, 2004 An officer on patrol stopped a vehicle for an equipment violation at 25th Avenue and Cameron Boulevard. The driver gave the officer a false name and a closer check of the vehicle determined that it had been stolen the previous day from Charleston County. The passenger claimed that the vehicle belonged to her but could provide no documentation. Both were taken into custody for the vehicle theft. A search of belongings revealed a quantity of crack cocaine and powder cocaine in a common area of the vehicle. The driver and passenger were charged with Possession of a Stolen Motor Vehicle and Possession of Crack Cocaine. The driver was also charged with DUS, False Information to Police and NRVC X 3. The vehicle was towed to the Charleston County Sheriffs Office for follow-up to the theft.

September 23, 2004 At approximately 1 A.M., an officer on patrol observed a vehicle swerving left to right on Palm Boulevard near 9th Avenue. The officer followed and tracked the vehicle on video and stopped the vehicle near 3rd Avenue. The officer immediately detected a strong odor of alcohol from within the vehicle and administered several Field Sobriety Tests. After submitting to a Datamaster Test, the subject's blood alcohol level registered a .23%. The subject was charged with DUI and transported to the detention center.

September 26, 2004 The Criminal Investigations Division received an anonymous telephone tip that a subject wanted by this agency was staying at a hotel near the airport. When Investigators determined that the location was the Columbia Airport, the Cayce

Police Department was notified and the subject was taken into custody and held until he was extradited to Charleston County several days later. Crimestoppers featured the wanted subject in the Post & Courier twice for an incident that occurred June 2, 2004. The suspect was charged with Burglary 2nd degree, Assault and Battery With Intent to Kill, Grand Larceny and Malicious Damage to Real Property. A $120,000 bond was placed on the subject who remains lodged in the Charleston County Detention Center.

September 28, 2004 An officer stopped a vehicle for speeding on 41st Avenue and later determined that the license plate was suspended. A computer check of the passenger determined that the Berkeley County Sheriffs Office wanted him for an outstanding arrest warrant . The driver was issued two courtesy summons and the passenger was turned over to the custody of Berkeley County Sheriffs Office.

September 29. 2004 After stopping a vehicle on Palm Boulevard for an equipment violation the driver was determined to have an outstanding warrant issued by the Summerville Police Department. The driver was issued a warning for the equipment violation and turned over to the Summerville Police Department.

Personnel / Community Services

September 13, 2004 Mr. Richard R. Manasek was hired as a Telecommunications Officer. He and his wife recently moved to the Isle of Palms from Tennessee.

September 28, 2004 Ms. Melissa Wilson was hired as a Telecommunications Officer. Ms. Wilson grew up in the Charleston area and currently lives in Mount Pleasant.

September 30, 2004 For the month of September, officers on patrol discovered fourteen businesses with open or unsecured doors after hours. A total of fifteen Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

Isle of Palms Police Department

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 10/7/2004

During the month of September 2004, the Telecommunications Office received and dispatched 3,504 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
September-04	2,732	70	691	11	0	3,504
September-03	2,937	56	708	17	0	3,718
Percentage Change	-7%	25%	-2%	-35%	0%	-6%
Year to date 2004	31,018	706	6,874	184	2	38,784
Year to date 2003	28,312	654	7,431	226	0	36,623
Percentage Change	10%	8%	-7%	-19%	0%	6%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	124	6	117	247
Tract 2: Ocean Blvd to JC Long to 14th Ave	216	0	128	344
Tract 3: 10th Ave North to 21st Ave South	300	125	305	730
Tract 4: 21st Ave North to 31st Ave South	57	17	87	161
Tract 5: 31st Ave North to 41st Ave South	2	303	64	369
Tract 6: Forest Trail	10	1	20	31
Tract 7: 41st Ave North to 57th Ave	272	96	120	488
Tract 8: Wild Dunes	81	0	80	161
Tract 9: IOP Connector	0	0	113	113
Tract 10: County Park	16	0	8	24
Tract 99: Off Island	5	0	59	64
Totals:	**1083**	**548**	**1101**	**2732**

Isle of Palms Police Department Officer Activity September 2004

	September 2004	September 2003	Percentage Change	Year To Date 2004	Year To Date 2003	Percentage Change
Service Calls	1101	1053	5%	12206	13274	-8%
Building Checks	1083	1188	-9%	10950	8345	31%
SPR'S	548	696	-21%	7862	6554	20%
Traffic Stops	352	317	11%	3559	3083	15%
Traffic Stops w/Tickets	93	113	-18%	939	838	12%
% Traffic Stops w/Tickets	26%	36%	-26%	26%	27%	-3%
DUI Tickets	3	0	300%	32	33	-3%
DUS Tickets	5	13	-62%	81	77	5%
Speeding Tickets	26	18	44%	205	204	0%
Other Traffic Tickets	95	156	-39%	1235	998	24%
Non Traffic Tickets	35	34	3%	506	626	-19%
Parking Tickets	289	73	296%	4209	5000	-16%
City Tickets	39	25	56%	305	294	4%
Warning Tickets	179	190	-6%	1941	1805	8%

Connector Calls For Service for the Month of September 2004

The Isle of Palms Police Department has responded to or initiated 136 calls involving 1302 minutes, or 22 man hours for the month of September, 2004. The following table breaks down the type, number and time element of each call.

	Calls September	Calls Year To Date	Arrests September	Arrests Year To Date	Minutes September	Minutes Year To Date	Avg. Minutes September	Avg. Minutes Year To Date
Accidents	0	27	0	2	0	1481.26	0	55
Traffic Stops With Tickets	53	260	3	56	536.52	5884.25	10	23
Traffic Stops Without Tickets	65	445	0	0	485.62	3083.32	7	7
Citizen Assists	15	154	0	2	87.16	1200.84	18	8
Assist Other PD	1	7	0	0	187.77	328.14	18	47
Miscellaneous	2	92	0	0	4.77	1127.26	2	12
Totals	136	985	3	60	1302	13105	10	13
Sep-03	62	847	5	48	1011	12041	16	14

Isle of Palms Police Department Monthly Report for September 2004

All UCR Codes for each incident are counted.

CRIME TYPE	September 2004	Total 2004	September 2003	Total 2003
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				2
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				1
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY		2		6
13A ASSAULT	1	18	1	25
13B SIMPLE ASSAULT		2		2
13C INTIMIDATION				2
200 ARSON				
210 EXTORTION				
220 BURGLARY	2	20	3	25
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	8		8
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	2	25	2	16
23G POSSESSION OF STOLEN LICENSE PLATE		1		2
23H ALL OTHER LARCENY	9	97	12	132
240 MOTOR VEHICLE THEFT		6		5
250 COUNTERFEITING/FORGERY		13	1	11
26B FRAUD/CREDIT CARD /ATM		6		8
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				2
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	1	11		3
290 DAMAGE PROPERTY	3	45	9	64
35A DRUG/NARCOTICS	2	53	5	40
35B DRUG EQUIPMENT VIOLATION		3		5
36A SEX (INCEST)		2		
36B STATUTORY RAPE				
36C CRIMINAL SEXUAL CONDUCT W/MINOR		1		5
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY				
520 WEAPON OFFENSES		1		1
753 OBSCENE & HARASSING PHONE	1	15	2	3
756 BREACH OF TRUST			1	4
90A BAD CHECKS		1		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	28	1	21
90D DUI	3	31		33
90E DRUNKENNESS	3	43	3	16
90F FAMILY (NO VIOLENCE)		1		3
90G LIQUOR LAW	11	117	5	72
90H PEEPING TOM				
90I RUNAWAY		1	1	1
90J TRESPASSING		9		14
90L TRUANCY				
90M AGENCY ASSIST		15		6
90N RESISTING ARREST		2		3
90P CONTRIBUTING TO DELINQUENCY				1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		5		11
91A ALARM	20	154	22	177
91D DISTURBANCE			1	3
91F NON-VIOLENT FAMILY DISPUTE		5	2	12
91T TRAFFIC & NRVC ARRESTS	5	119	17	114
91W WARRANT ARRESTS	5	19	1	7
979 MISSING PERSONS		2		2
980 SUICIDES - ACTUAL OR ATTEMPTED		6		2
992 PROWLER				
NCR NON CRIMINAL REPORTS	33	469	56	600
TOTALS:	**104**	**1357**	**145**	**1470**

Isle of Palms Police Department Monthly Report for September 2004

ARREST SUMMARY

Type	September 2004	Total 2004	September 2003	Total 2003
Adults	Male = 29 Female = 8	Male = 426 Female = 117	Male = 34 Female = 3	Male = 367 Female = 105
Juveniles	Male = 0 Female = 0	Male = 12 Female = 6	Male = 2 Female = 0	Male = 25 Female = 9
Marc-Adults	Male = 0 Female = 2	Male = 54 Female = 10	Male = 4 Female = 1	Male = 50 Female = 7
Marc-Juveniles	Male = 0 Female = 0	Male = 17 Female = 0	Male = 3 Female = 0	Male = 8 Female = 1
TOTALS:	Male = 29 Female = 10	Male = 509 Female = 133	Male = 43 Female = 4	Male = 450 Female = 122

PROPERTY VALUES REPORTED

	September 2004	Total 2004	September 2003	Total 2003
Burglary Stolen	$31,145.00	$109,819.00	$6,105.00	$149,990.00
Larceny Stolen	$4,494.00	$89,256.00	$4,238.00	$139,855.00
Criminal Damage	$380.00	$27,451.00	$353,430.00	$472,609.00
MVT Stolen	$11,500.00	$131,485.00	$0.00	$108,500.00
Burglary Recover	$330.00	$39,970.00	$4,750.00	$31,689.00
Larceny Recovere	$2,776.00	$17,407.00	$3,261.00	$86,529.00
MVT Recovered	$11,000.00	$145,800.00	$0.00	$7,950.00
Total Stolen	$47,139.00	$330,560.00	$10,343.00	$398,345.00
Total Recovered	$14,106.00	$203,177.00	$8,011.00	$197,718.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
September 2004
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
23C SHOPLIFTING	0	1	0	0	0	0	1	0	0	0	1	1	2
35A DRUG/NARCOTICS VIOLATIONS	0	0	0	0	0	2	0	0	0	0	0	2	2
90T DUS	2	0	0	0	0	1	0	0	0	0	2	1	3
90D DUI	3	0	0	0	0	0	0	0	0	0	3	0	3
90G LIQUOR LAW VIOLATIONS	11	0	0	0	0	3	0	0	0	0	11	3	14
90C DISORDERLY CONDUCT	2	0	0	0	0	0	0	0	0	0	2	0	2
90E DRUNKENESS	3	0	0	0	0	0	0	0	0	0	3	0	3
91T TRAFFIC OFFENSE	1	0	0	0	0	1	0	0	0	0	1	1	2
91W WARRANT ARREST	4	0	0	0	0	1	0	0	0	0	4	1	5
280 STOLEN PROPERTY OFFENSES	0	1	0	0	0	1	0	0	0	0	1	1	2
TOTAL:	27	2	0	0	0	9	1	0	0	0	29	10	39

Isle of Palms Police Department Animal Control Report for September 2004

	Sep-04 Monthly Total	Sep-03 Monthly Total	2004 Yearly Total	2003 Yearly Total
Citations	2	3	15	56
Warning Tickets	8	1	84	10
Animals Secured	14	25	125	145
Dogs	7	6	47	67
Cats	5	14	41	62
Raccoons	2	0	21	22
Other*	0	5	16	21
Released to: (Owner, other)	9	6	63	70
Transported to Shuler Vet	0	0	38	15
Transported to Other Vets	1	5	22	20
Transported to SPCA	6	11	27	45
Injured Animals	1	1	19	18
Trapped Animals	5	12	83	62
Cats	5	12	38	42
Raccoons	0	0	36	20
Other **	0	0	8	0
Dead Animals Removed	11	12	155	81
Traps Set	7	7	227	89
Kennel Fees	$14.00	$49.00	$165.00	$385.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR September 2004

NAME	CARRID OVER	ASSIGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROPETY RECVD	WARRN SRVD	WOF	REMARKS
Caldwell	6	9	15	2	3	2	3	5	1,070	7	1	
Meekins	1	2	3	0	1	1	1	3	1,000	12	0	
Total	7	11	18	2	4	3	4	8	2,070	19	1	

CBA=Cleared By Arrest E/C=Exceptionally Cleared UNF=Unfounded I/A=Inactivated WOF=Warrants on File

Detective Caldwell worked 48 hours as a Uniform Patrol Supervisor
Detective Caldwell attended two Preliminary Hearings
A total of 8 Bond Hearings were attended, expending 30 hours

Victim Advocate / Investigator Activity

Bond Hearings attended: 7
Grand Jury Cases Presented: 6
Cases Assigned: 2
September Victims Identified: 14
Victim letters Sent: 14
Telephone Contacts: 5
Drug Laboratory Delivery / Pickup: 2

Detective Meekins attended eight- hours of Victim Training in Harleyville, SC

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR SEPTEMBER 2004

DATE: OCTOBER 5, 2004

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
15 OFFICERS	ADV	CDV TRAINING		60		
9 OFFICERS	LEGAL	LEGAL UPDATE		18		
1 OFFICER	ADV	VULNERABLE ADULTS				5
1 OFFICER	ADV	BBP/PPE			3	
1 OFFICER	ADV	DISCRIMINATORY PROFILING			8	
TOTAL			0	18	11	5
				TOTAL OFFICER HOURS:		34

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ADV	BASIC 911 TRAINING	40			
TOTAL			40	0	0	0
				TOTAL EMPLOYEE HOURS:		40

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	186	28	408	403.5
THIS MONTH TOTALS	40	18	11	5
YEAR TO DATE TOTALS:	226	46	419	408.5
		DEPARTMENT HOURS YEAR TO DATE:		1099.5

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy. 703
09-10-2004
10-07-2004

Start	06-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	*	*	*	*	*	*	*	*	*	*	46	64	47	73	46	68
01:00	*	*	*	*	*	*	*	*	*	*	20	48	30	40	25	44
02:00	*	*	*	*	*	*	*	*	*	*	19	36	24	33	22	34
03:00	*	*	*	*	*	*	*	*	*	*	10	8	7	14	8	11
04:00	*	*	*	*	*	*	*	*	*	*	9	13	7	8	8	10
05:00	*	*	*	*	*	*	*	*	*	*	7	8	9	7	8	8
06:00	*	*	*	*	*	*	*	*	*	*	23	21	11	15	17	18
07:00	*	*	*	*	*	*	*	*	*	*	75	49	124	31	100	40
08:00	*	*	*	*	*	*	*	*	*	*	148	107	159	99	154	103
09:00	*	*	*	*	*	*	*	*	*	*	221	149	**338**	151	280	150
10:00	*	*	*	*	*	*	*	*	*	*	278	187	281	**291**	280	239
11:00	*	*	*	*	*	*	*	*	**281**	**225**	**296**	**229**	281	265	**286**	**240**
12:00 PM	*	*	*	*	*	*	*	*	299	264	253	240	277	**375**	276	293
01:00	*	*	*	*	*	*	*	*	278	255	254	269	239	260	257	261
02:00	*	*	*	*	*	*	*	*	301	327	228	270	270	258	266	285
03:00	*	*	*	*	*	*	*	*	294	347	217	**274**	246	243	252	288
04:00	*	*	*	*	*	*	*	*	301	**378**	253	235	249	287	268	**300**
05:00	*	*	*	*	*	*	*	*	**311**	343	**294**	237	**319**	218	**308**	266
06:00	*	*	*	*	*	*	*	*	282	323	287	270	303	294	291	296
07:00	*	*	*	*	*	*	*	*	303	239	273	225	251	247	276	237
08:00	*	*	*	*	*	*	*	*	176	222	173	177	121	207	157	202
09:00	*	*	*	*	*	*	*	*	107	179	130	187	61	116	99	161
10:00	*	*	*	*	*	*	*	*	68	155	99	147	48	64	72	122
11:00	*	*	*	*	*	*	*	*	68	99	64	87	46	27	59	71
Lane	0	0	0	0	0	0	0	0	3069	3356	3677	3537	3748	3623	3815	3747
Day	0		0		0		0		6425		7214		7371		7562	
AM Peak									11:00	11:00	11:00	11:00	09:00	10:00	11:00	11:00
Vol.									281	225	296	229	338	291	286	240
PM Peak									17:00	16:00	17:00	15:00	17:00	12:00	17:00	16:00
Vol.									311	378	294	274	319	375	308	300

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy. 703
09-10-2004
10-07-2004

Start	13-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	18	24	9	15	14	27	7	19	18	38	60	65	44	71	24	37
01:00	10	14	3	2	8	16	6	14	9	24	23	48	20	48	11	24
02:00	4	11	7	11	3	7	5	12	4	15	19	67	21	48	9	24
03:00	4	6	3	6	3	2	7	2	6	7	23	11	9	18	8	7
04:00	5	2	4	3	6	4	8	6	8	7	18	14	5	12	8	7
05:00	12	9	11	10	13	10	13	8	17	11	8	7	8	10	12	9
06:00	65	36	69	30	76	44	65	26	73	32	34	28	18	18	57	31
07:00	**417**	164	**414**	149	**405**	158	**386**	176	**402**	171	65	80	128	48	**317**	135
08:00	299	184	295	**216**	295	**208**	298	205	293	179	140	108	184	105	258	172
09:00	228	163	232	164	246	151	262	172	264	194	226	181	**377**	208	262	176
10:00	268	**194**	217	152	243	187	260	171	266	199	278	245	349	**352**	269	214
11:00	287	193	274	212	272	187	233	**230**	308	**208**	**297**	**311**	371	323	292	**238**
12:00 PM	280	250	249	217	266	240	288	253	294	271	312	284	324	**450**	288	281
01:00	277	248	251	225	256	237	243	235	305	265	319	**331**	307	322	280	266
02:00	**304**	300	278	266	**302**	306	309	260	340	359	307	275	269	291	301	294
03:00	243	**327**	223	304	225	297	269	273	310	342	339	315	294	294	272	307
04:00	198	281	287	316	254	311	289	313	304	**390**	392	312	300	313	289	319
05:00	239	309	**292**	**340**	284	**325**	285	**350**	315	358	**400**	328	349	238	**309**	**321**
06:00	218	269	276	292	250	273	**339**	285	**342**	331	341	301	**354**	267	303	288
07:00	176	195	202	248	211	265	210	220	313	271	338	290	218	244	238	248
08:00	101	169	114	214	107	200	122	175	191	226	185	208	128	168	135	194
09:00	64	97	73	132	89	120	62	156	119	204	119	164	70	108	85	140
10:00	41	78	41	63	40	76	54	92	116	157	105	187	61	63	65	102
11:00	22	28	24	48	41	52	34	50	78	107	84	117	38	36	46	63
Lane	3780	3551	3848	3635	3909	3703	4054	3703	4695	4366	4432	4277	4246	4055	4138	3897
Day	7331		7483		7612		7757		9061		8709		8301		8035	
AM Peak	07:00	10:00	07:00	08:00	07:00	08:00	07:00	11:00	07:00	11:00	11:00	11:00	09:00	10:00	07:00	11:00
Vol.	417	194	414	216	405	208	386	230	402	208	297	311	377	352	317	238
PM Peak	14:00	15:00	17:00	17:00	14:00	17:00	18:00	17:00	18:00	16:00	17:00	13:00	18:00	12:00	17:00	17:00
Vol.	304	327	292	340	302	325	339	350	342	390	400	331	354	450	309	321

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy. 703
09-10-2004
10-07-2004

Start	20-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	12	15	11	21	16	14	15	18	17	33	46	65	53	67	24	33
01:00	2	9	5	8	10	12	6	15	6	17	27	34	37	32	13	18
02:00	6	8	4	10	7	6	5	21	12	19	18	40	14	30	9	19
03:00	8	6	2	7	2	7	4	4	7	13	15	13	6	20	6	10
04:00	6	5	5	2	3	5	5	7	3	4	9	16	4	8	5	7
05:00	10	7	11	6	6	7	14	11	11	9	6	8	6	9	9	8
06:00	76	38	65	30	77	38	81	38	70	39	26	29	14	13	58	32
07:00	**397**	155	**398**	182	**387**	179	**402**	203	**400**	172	98	70	150	63	**319**	146
08:00	324	186	310	179	342	205	305	192	323	217	166	129	166	84	277	170
09:00	289	195	250	182	292	163	272	185	281	198	295	194	357	218	291	191
10:00	267	182	238	171	253	180	238	159	300	205	**315**	237	318	298	276	205
11:00	247	**211**	264	**186**	242	**219**	276	**218**	293	**220**	313	**264**	**369**	**311**	286	**233**
12:00 PM	**333**	256	282	256	303	284	294	286	278	291	335	289	264	**371**	298	290
01:00	280	208	248	242	265	279	**269**	**276**	280	274	328	356	**290**	296	280	276
02:00	296	259	284	297	295	314	313	297	334	362	296	317	258	237	297	298
03:00	247	328	227	310	286	311	266	**359**	274	365	291	335	224	223	259	319
04:00	269	326	**297**	323	273	345	304	342	313	376	347	328	212	191	288	319
05:00	258	**355**	289	311	326	**381**	348	316	340	**383**	**435**	338	210	196	315	**326**
06:00	276	271	279	**325**	**345**	303	**382**	300	**362**	308	423	**357**	229	182	**328**	292
07:00	204	221	232	264	255	282	269	255	316	273	367	289	159	168	257	250
08:00	86	187	117	177	141	212	117	189	229	239	182	254	85	118	137	197
09:00	69	125	79	160	96	146	78	179	144	249	104	230	73	73	92	166
10:00	39	58	43	79	36	79	65	137	106	194	101	207	32	54	60	115
11:00	27	29	27	35	39	58	40	61	83	112	96	132	21	20	48	64
Lane	4028	3640	3967	3763	4297	4029	4368	4068	4782	4572	4639	4531	3551	3282	4232	3984
Day	7668		7730		8326		8436		9354		9170		6833		8216	
AM Peak	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00	10:00	11:00	11:00	11:00	07:00	11:00
Vol.	397	211	398	186	387	219	402	218	400	220	315	264	369	311	319	233
PM Peak	12:00	17:00	16:00	18:00	18:00	17:00	18:00	15:00	18:00	17:00	17:00	18:00	13:00	12:00	18:00	17:00
Vol.	333	355	297	325	345	381	382	359	362	383	435	357	290	371	328	326

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: Breach Inlet
Station ID: Hwy. 703
09-10-2004
10-07-2004

Start	27-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	10	21	10	18	20	24	16	27	18	34	38	66	60	64	25	36
01:00	5	15	7	15	7	11	15	15	15	21	21	30	40	46	16	22
02:00	10	3	3	8	4	7	6	14	7	16	14	43	28	38	10	18
03:00	1	7	4	2	5	7	5	5	5	10	12	13	15	18	7	9
04:00	2	2	5	4	7	4	5	4	4	0	12	3	9	6	6	3
05:00	12	11	13	10	9	10	17	10	11	7	15	12	5	2	12	9
06:00	71	29	70	36	73	31	84	33	74	38	28	47	23	18	60	33
07:00	**318**	132	**408**	170	**425**	172	**393**	184	**387**	171	178	**404**	125	41	319	182
08:00	246	129	319	**201**	326	213	284	191	318	197	404	305	161	76	294	187
09:00	223	142	221	156	268	164	281	177	241	170	**827**	355	370	203	**347**	195
10:00	199	147	233	174	225	171	253	163	247	190	285	236	300	**325**	249	201
11:00	222	**162**	265	178	258	**239**	248	**244**	260	**216**	317	226	**385**	286	279	**222**
12:00 PM	228	201	245	233	287	279	249	279	282	268	308	267	**288**	**412**	270	277
01:00	214	202	244	245	248	227	268	249	273	249	293	322	286	269	261	252
02:00	**263**	225	**296**	271	278	276	**297**	295	335	**387**	250	295	227	267	**278**	288
03:00	236	283	252	316	237	284	268	308	304	348	262	291	258	241	260	296
04:00	215	292	269	299	**306**	289	272	286	314	376	331	330	232	229	277	300
05:00	235	**326**	272	**379**	270	**306**	266	**341**	**294**	371	**373**	311	232	186	**277**	**317**
06:00	207	256	264	252	303	284	224	246	327	287	340	**336**	234	219	271	269
07:00	201	219	234	239	241	249	171	195	**336**	265	306	263	200	201	241	233
08:00	85	140	110	170	147	202	93	191	190	243	186	204	99	155	130	186
09:00	62	79	72	141	84	132	64	124	130	246	148	232	68	115	90	153
10:00	41	45	39	87	48	97	40	64	113	179	112	188	60	44	65	101
11:00	29	26	33	43	35	41	32	35	84	101	85	122	35	28	48	57
Lane	3335	3094	3888	3647	4111	3719	3851	3680	4569	4390	5145	4901	3740	3489	4092	3846
Day	6429		7535		7830		7531		8959		10046		7229		7938	
AM Peak	07:00	11:00	07:00	08:00	07:00	11:00	07:00	11:00	07:00	11:00	09:00	07:00	11:00	10:00	09:00	11:00
Vol.	318	162	408	201	425	239	393	244	387	216	827	404	385	325	347	222
PM Peak	14:00	17:00	14:00	17:00	16:00	17:00	14:00	17:00	19:00	14:00	17:00	18:00	12:00	12:00	14:00	17:00
Vol.	263	326	296	379	306	306	297	341	336	387	373	336	288	412	278	317

Site Code: Breach Inlet
Station ID: Hwy. 703
09-10-2004
10-07-2004

Start	04-Oct-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	West	East	West	East	West	East	West	East	West	East	West	East	West	East	West	East
12:00 AM	19	27	13	19	12	24	15	18	*	*	*	*	*	*	15	22
01:00	9	10	4	6	5	22	6	11	*	*	*	*	*	*	6	12
02:00	7	11	6	14	3	13	4	15	*	*	*	*	*	*	5	13
03:00	6	6	7	3	0	4	1	7	*	*	*	*	*	*	4	5
04:00	4	2	0	6	3	5	4	4	*	*	*	*	*	*	3	4
05:00	10	13	16	12	18	11	13	5	*	*	*	*	*	*	14	10
06:00	80	32	76	37	74	33	81	43	*	*	*	*	*	*	78	36
07:00	**399**	149	**438**	163	**423**	174	**402**	166	*	*	*	*	*	*	**416**	163
08:00	291	175	329	203	327	186	314	189	*	*	*	*	*	*	315	188
09:00	264	174	257	155	267	181	280	160	*	*	*	*	*	*	267	168
10:00	240	181	255	176	265	199	267	191	*	*	*	*	*	*	257	187
11:00	292	**204**	277	**228**	269	**238**	265	**218**	*	*	*	*	*	*	276	**222**
12:00 PM	**294**	222	249	249	286	288	295	251	*	*	*	*	*	*	281	252
01:00	244	223	259	244	249	247	256	277	*	*	*	*	*	*	**252**	248
02:00	272	266	272	272	302	259	**302**	**319**	*	*	*	*	*	*	287	279
03:00	273	344	274	325	246	324	*	*	*	*	*	*	*	*	264	331
04:00	250	353	**298**	319	304	**399**	*	*	*	*	*	*	*	*	284	357
05:00	281	**363**	282	**361**	**355**	389	*	*	*	*	*	*	*	*	**306**	**371**
06:00	286	315	295	272	324	326	*	*	*	*	*	*	*	*	302	304
07:00	216	216	170	225	206	331	*	*	*	*	*	*	*	*	197	257
08:00	92	152	77	169	108	246	*	*	*	*	*	*	*	*	92	189
09:00	79	131	59	109	74	135	*	*	*	*	*	*	*	*	71	125
10:00	39	54	49	57	43	92	*	*	*	*	*	*	*	*	44	68
11:00	25	31	39	46	40	57	*	*	*	*	*	*	*	*	35	45
Lane	3972	3654	4001	3670	4203	4183	2505	1874	0	0	0	0	0	0	4071	3856
Day	7626		7671		8386		4379		0		0		0		7927	
AM Peak	07:00	11:00	07:00	11:00	07:00	11:00	07:00	11:00							07:00	11:00
Vol.	399	204	438	228	423	238	402	218							416	222
PM Peak	12:00	17:00	16:00	17:00	17:00	16:00	14:00	14:00							17:00	17:00
Vol.	294	363	298	361	355	399	302	319							306	371

Comb. Total	29054	30419	32154	28103	33799	35139	29734	39678

ADT Not Calculated

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy. 517
09-10-2004
10-07-2004

Start	06-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	*	*	*	*	*	*	*	*	*	*	104	153	125	153	114	153
01:00	*	*	*	*	*	*	*	*	*	*	63	81	88	58	76	70
02:00	*	*	*	*	*	*	*	*	*	*	53	57	76	50	64	54
03:00	*	*	*	*	*	*	*	*	*	*	69	27	32	22	50	24
04:00	*	*	*	*	*	*	*	*	*	*	27	16	19	19	23	18
05:00	*	*	*	*	*	*	*	*	*	*	28	24	21	26	24	25
06:00	*	*	*	*	*	*	*	*	*	*	61	69	38	54	50	62
07:00	*	*	*	*	*	*	*	*	*	*	146	176	103	150	124	163
08:00	*	*	*	*	*	*	*	*	*	*	280	351	215	268	248	310
09:00	*	*	*	*	*	*	*	*	*	*	446	421	400	371	423	396
10:00	*	*	*	*	*	*	*	*	*	*	648	460	563	433	606	446
11:00	*	*	*	*	*	*	*	*	**615**	**474**	**651**	**497**	**603**	**533**	**623**	**501**
12:00 PM	*	*	*	*	*	*	*	*	608	516	**637**	556	**732**	554	**659**	542
01:00	*	*	*	*	*	*	*	*	572	578	559	593	606	603	579	591
02:00	*	*	*	*	*	*	*	*	600	616	532	570	666	537	599	574
03:00	*	*	*	*	*	*	*	*	**647**	646	576	639	560	589	594	625
04:00	*	*	*	*	*	*	*	*	558	**741**	523	641	601	597	561	660
05:00	*	*	*	*	*	*	*	*	552	728	487	**643**	561	**659**	533	**677**
06:00	*	*	*	*	*	*	*	*	561	697	491	524	575	567	542	596
07:00	*	*	*	*	*	*	*	*	494	543	422	453	558	457	491	484
08:00	*	*	*	*	*	*	*	*	370	398	292	337	360	353	341	363
09:00	*	*	*	*	*	*	*	*	247	350	245	325	191	211	228	295
10:00	*	*	*	*	*	*	*	*	209	264	246	257	186	111	214	211
11:00	*	*	*	*	*	*	*	*	190	194	181	144	94	65	155	134
Lane	0	0	0	0	0	0	0	0	6223	6745	7767	8014	7973	7440	7921	7974
Day	0		0		0		0		12968		15781		15413		15895	
AM Peak									11:00	11:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.									615	474	651	497	603	533	623	501
PM Peak									15:00	16:00	12:00	17:00	12:00	17:00	12:00	17:00
Vol.									647	741	637	643	732	659	659	677

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy. 517
09-10-2004
10-07-2004

Start	13-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	33	34	26	37	34	33	39	42	45	59	124	142	154	125	65	67
01:00	23	15	15	18	24	28	15	25	20	36	81	85	91	58	38	38
02:00	16	14	14	11	15	21	21	16	13	30	67	88	82	55	33	34
03:00	5	3	6	3	12	12	13	12	15	15	72	28	29	24	22	14
04:00	17	8	10	5	13	15	15	7	14	8	45	17	26	20	20	11
05:00	52	31	34	16	42	19	49	35	40	19	23	27	17	28	37	25
06:00	155	145	134	153	136	145	121	127	118	130	65	90	41	64	110	122
07:00	438	298	446	330	439	333	452	328	441	376	179	204	112	160	358	290
08:00	446	**577**	431	**523**	444	**523**	440	**542**	488	**531**	381	374	262	307	413	482
09:00	469	457	454	471	493	450	467	494	485	478	547	522	507	491	489	480
10:00	506	414	482	424	503	385	**493**	447	535	501	656	617	**706**	519	554	472
11:00	**537**	476	**518**	443	**562**	458	486	447	**586**	516	**692**	**705**	700	**588**	**583**	**519**
12:00 PM	540	520	520	435	524	485	524	558	637	570	669	**843**	**757**	658	596	581
01:00	517	511	518	465	514	490	525	526	552	565	632	830	660	**760**	560	592
02:00	**602**	552	511	487	495	589	531	603	573	642	671	770	656	712	577	622
03:00	600	434	**592**	508	568	532	559	561	631	634	764	745	696	653	630	581
04:00	569	**577**	570	**642**	**598**	**620**	**620**	651	**663**	**777**	**845**	816	745	627	**659**	**673**
05:00	541	538	530	539	583	576	589	**661**	615	716	824	702	749	614	633	621
06:00	407	566	490	529	457	573	526	629	519	705	651	547	656	541	529	584
07:00	289	403	385	441	338	457	468	486	470	596	529	556	497	417	425	479
08:00	217	299	242	341	277	357	268	404	333	445	422	415	319	312	297	368
09:00	153	235	149	258	181	244	187	274	273	361	289	343	217	209	207	275
10:00	111	108	111	151	116	140	154	191	216	263	292	269	147	120	164	177
11:00	70	59	63	83	77	83	97	109	211	174	245	174	80	52	120	105
Lane	7313	7274	7251	7313	7445	7568	7659	8175	8493	9147	9765	9909	8906	8114	8119	8212
Day	14587		14564		15013		15834		17640		19674		17020		16331	
AM Peak	11:00	08:00	11:00	08:00	11:00	08:00	10:00	08:00	11:00	08:00	11:00	11:00	10:00	11:00	11:00	11:00
Vol.	537	577	518	523	562	523	493	542	586	531	692	705	706	588	583	519
PM Peak	14:00	16:00	15:00	16:00	16:00	16:00	16:00	17:00	16:00	16:00	16:00	12:00	12:00	13:00	16:00	16:00
Vol.	602	577	592	642	598	620	620	661	663	777	845	843	757	760	659	673

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy. 517
09-10-2004
10-07-2004

Start	20-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	41	36	21	38	29	48	37	41	54	76	163	141	155	154	71	76
01:00	15	14	13	19	11	20	25	23	23	34	101	69	97	77	41	37
02:00	16	16	10	10	9	13	20	23	23	25	74	73	88	59	34	31
03:00	11	8	9	3	18	5	7	11	11	14	47	24	26	22	18	12
04:00	17	4	13	6	12	8	12	9	16	8	39	15	33	14	20	9
05:00	46	25	42	19	45	21	38	26	37	24	25	34	18	29	36	25
06:00	142	142	136	139	131	132	138	155	152	138	61	91	44	69	115	124
07:00	425	348	474	384	474	375	453	376	463	348	175	213	146	207	373	322
08:00	487	**539**	444	**512**	422	**584**	460	**569**	493	**601**	375	369	292	290	425	495
09:00	500	462	478	502	486	496	481	492	578	474	581	516	579	507	526	493
10:00	**576**	466	**522**	433	497	443	512	465	600	529	706	562	766	515	597	488
11:00	571	449	455	485	**505**	488	**531**	554	**673**	580	**713**	**660**	**937**	**533**	**626**	**536**
12:00 PM	**572**	505	507	544	538	608	539	555	**735**	544	734	783	**885**	**570**	**644**	587
01:00	519	512	545	486	549	571	581	585	587	591	**757**	694	703	542	606	569
02:00	494	564	543	519	579	627	600	627	612	646	721	698	603	531	593	602
03:00	562	500	**606**	502	683	570	**664**	649	627	662	639	673	584	533	624	584
04:00	555	**631**	589	608	**706**	**656**	663	675	611	834	658	616	448	468	604	641
05:00	572	556	595	597	610	642	648	**698**	658	801	671	**856**	435	443	598	**656**
06:00	454	604	488	**622**	590	649	572	671	561	**855**	652	712	361	387	525	643
07:00	341	460	437	473	478	500	443	519	473	789	634	571	312	327	445	520
08:00	226	328	279	313	334	372	234	380	371	501	412	412	220	202	297	358
09:00	173	213	168	254	215	287	178	283	286	377	302	347	124	143	207	272
10:00	158	125	116	130	104	117	151	210	305	312	274	288	92	109	171	184
11:00	63	58	77	81	88	85	108	109	236	217	206	189	49	54	118	113
Lane	7536	7565	7567	7679	8113	8317	8095	8705	9185	9980	9720	9606	7997	6785	8314	8377
Day	15101		15246		16430		16800		19165		19326		14782		16691	
AM Peak	10:00	08:00	10:00	08:00	11:00	08:00	11:00	08:00	11:00	08:00	11:00	11:00	11:00	11:00	11:00	11:00
Vol.	576	539	522	512	505	584	531	569	673	601	713	660	937	533	626	536
PM Peak	12:00	16:00	15:00	18:00	16:00	16:00	15:00	17:00	12:00	18:00	13:00	17:00	12:00	12:00	12:00	17:00
Vol.	572	631	606	622	706	656	664	698	735	855	757	856	885	570	644	656

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy. 517
09-10-2004
10-07-2004

Start	27-Sep-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00 AM	29	35	37	42	36	44	45	43	49	54	127	142	155	104	68	66
01:00	15	13	24	23	25	13	19	21	24	30	72	78	94	57	39	34
02:00	8	11	10	13	13	13	18	18	18	16	64	80	86	54	31	29
03:00	11	4	6	6	4	7	5	3	9	18	51	25	32	28	17	13
04:00	30	4	18	6	16	6	11	7	18	16	54	16	32	15	26	10
05:00	42	27	41	23	40	26	38	27	33	27	30	41	15	25	34	28
06:00	133	123	140	147	152	142	158	146	134	139	69	232	52	63	120	142
07:00	382	226	456	347	435	378	415	365	452	365	70	325	107	172	331	311
08:00	430	**431**	413	**521**	466	**578**	472	**523**	489	**583**	2	0	254	286	361	417
09:00	385	346	454	439	462	524	477	484	495	500	144	81	427	450	406	403
10:00	394	353	433	371	456	400	477	404	526	457	**676**	430	**660**	463	517	411
11:00	**459**	352	**506**	420	**506**	449	**491**	469	**579**	513	627	**597**	631	**515**	**543**	**474**
12:00 PM	478	450	478	492	526	526	601	497	591	591	641	621	**751**	555	581	533
01:00	428	443	493	507	476	581	512	536	601	611	572	629	660	547	535	551
02:00	416	479	500	531	485	537	554	536	625	657	610	626	663	550	550	559
03:00	487	490	556	496	**645**	608	540	532	**706**	675	587	658	640	527	**594**	569
04:00	**489**	**553**	549	569	608	599	**602**	**615**	667	**790**	644	705	478	559	577	**627**
05:00	473	527	**566**	**617**	621	610	602	566	654	759	**663**	**740**	494	**571**	582	627
06:00	391	522	466	568	458	**626**	396	544	552	736	636	600	433	487	476	583
07:00	324	394	417	452	428	517	340	413	486	639	506	439	445	374	421	461
08:00	223	271	250	346	304	363	192	344	414	481	324	396	254	243	280	349
09:00	155	166	160	262	204	250	131	246	327	428	307	387	186	191	210	276
10:00	113	85	125	118	147	136	136	153	288	316	273	339	149	120	176	181
11:00	53	68	93	90	85	67	112	93	212	203	244	197	84	55	126	110
Lane	6348	6373	7191	7406	7598	8000	7344	7585	8949	9604	7993	8384	7782	7011	7601	7764
Day	12721		14597		15598		14929		18553		16377		14793		15365	
AM Peak	11:00	08:00	11:00	08:00	11:00	08:00	11:00	08:00	11:00	08:00	10:00	11:00	10:00	11:00	11:00	11:00
Vol.	459	431	506	521	506	578	491	523	579	583	676	597	660	515	543	474
PM Peak	16:00	16:00	17:00	17:00	15:00	18:00	16:00	16:00	15:00	16:00	17:00	17:00	12:00	17:00	15:00	16:00
Vol.	489	553	566	617	645	626	602	615	706	790	663	740	751	571	594	627

Isle of Palms Police Department
1207 Palm Blvd.
Isle of Palms, SC 29451

Site Code: IOP Connector
Station ID: Hwy. 517
09-10-2004
10-07-2004

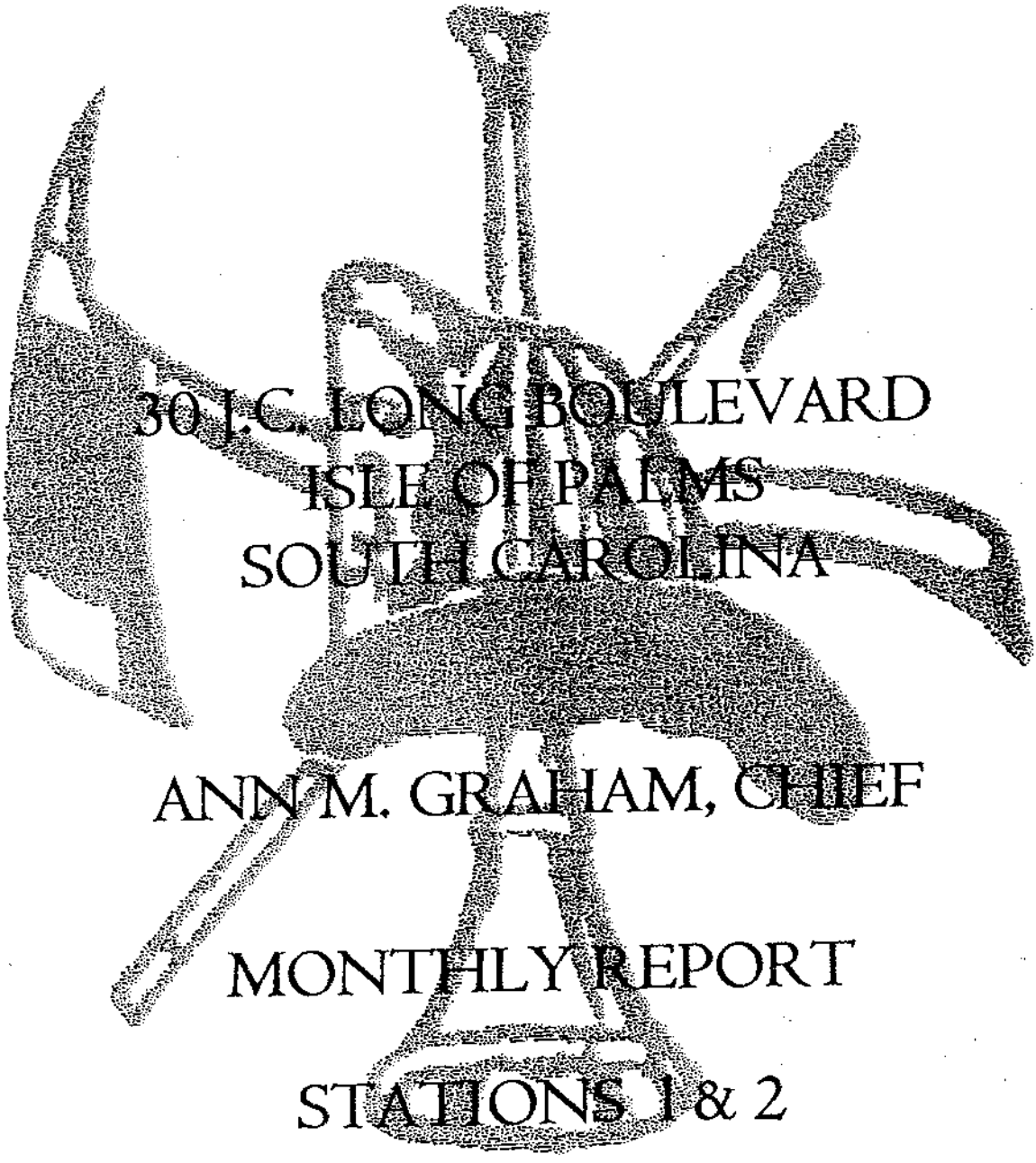
Start	04-Oct-04		Tue		Wed		Thu		Fri		Sat		Sun		Week Average	
Time	North	South	North	South	North	South	North	South	North	South	North	South	North	South	North	South
12:00																
AM	32	41	31	35	40	31	49	53	*	*	*	*	*	*	38	40
01:00	21	24	11	22	25	13	13	23	*	*	*	*	*	*	18	20
02:00	11	23	13	20	10	14	18	24	*	*	*	*	*	*	13	20
03:00	10	7	9	4	6	8	8	2	*	*	*	*	*	*	8	5
04:00	17	9	12	5	16	11	17	5	*	*	*	*	*	*	16	8
05:00	53	33	37	17	44	15	47	28	*	*	*	*	*	*	45	23
06:00	162	145	159	142	155	153	151	168	*	*	*	*	*	*	157	152
07:00	435	339	442	368	440	391	438	382	*	*	*	*	*	*	439	370
08:00	477	**529**	494	**528**	468	**545**	469	**586**	*	*	*	*	*	*	477	**547**
09:00	**511**	500	472	508	514	536	483	552	*	*	*	*	*	*	495	524
10:00	515	483	480	449	**523**	439	**538**	450	*	*	*	*	*	*	514	455
11:00	**547**	467	**515**	461	495	481	535	482	*	*	*	*	*	*	**523**	473
12:00																
PM	558	488	545	542	607	511	**615**	539	*	*	*	*	*	*	581	520
01:00	539	514	517	552	500	568	542	539	*	*	*	*	*	*	524	543
02:00	484	527	527	495	531	522	543	**554**	*	*	*	*	*	*	521	524
03:00	539	536	526	516	587	512	*	*	*	*	*	*	*	*	551	521
04:00	**619**	**631**	**615**	**625**	572	592	*	*	*	*	*	*	*	*	602	**616**
05:00	591	607	614	585	**616**	543	*	*	*	*	*	*	*	*	**607**	578
06:00	516	626	558	569	473	**627**	*	*	*	*	*	*	*	*	516	607
07:00	411	434	385	413	440	507	*	*	*	*	*	*	*	*	412	451
08:00	233	315	186	320	301	345	*	*	*	*	*	*	*	*	240	327
09:00	156	215	155	239	189	269	*	*	*	*	*	*	*	*	167	241
10:00	120	115	80	153	164	130	*	*	*	*	*	*	*	*	121	133
11:00	48	57	87	117	102	91	*	*	*	*	*	*	*	*	79	88
Lane	7605	7665	7470	7685	7818	7854	4466	4387	0	0	0	0	0	0	7664	7786
Day	15270		15155		15672		8853		0		0		0		15450	
AM Peak	11:00	08:00	11:00	08:00	10:00	08:00	10:00	08:00							11:00	08:00
Vol.	547	529	515	528	523	545	538	586							523	547
PM Peak	16:00	16:00	16:00	16:00	17:00	18:00	12:00	14:00							17:00	16:00
Vol.	619	631	615	625	616	627	615	554							607	616

Comb. Total	57679	59562	62713	56416	68326	71158	62008	79732

ADT Not Calculated

ISLE OF PALMS

FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA

ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

SEPTEMBER 2004

Isle of Palms Fire Department
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September 2004

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Isle of Palms Fire Department
Call Summary
September 2004

9/02/2004 Fire Department responded for a call of a possible sinking boat. Upon arrival, found that the boat was not sinking but was sitting on ground due to the recessing tide. Units returned to service.

9/06/2004 Fire Department responded for a reported smell of smoke. Upon arrival, company met with the homeowners and was advised that they smelled something burning inside the house. No fire or smoke was visible at the time of arrival. Upon entering the dwelling, company smelled something electrical by the front door. Thermal imager and heat gun were used inside the dwelling, but nothing was found. The homeowner removed all "glad plug-ins" from all outlets down stairs and the smell went away. One of the plug-ins was very dry and had an odor to it. Personnel checked all A/C units. A search of the attic was conducted and nothing was found. Homeowner was advised to call an electrician and advised to call 911 if the smell came back.

9/18/2004 Fire Department responded to a reported brush fire. Upon arrival, found the police department applying water to a burning pile of debris along the edge of a lot. Personnel used a pre-connected trash line and 10 gallons of water to completely extinguish the fire.

9/29/2004 Fire Department personnel staked up a drop off area near the Sea Cabin pier with "Caution" tape. Personnel also marked off damaged sidewalk areas at Ocean Boulevard and Pavillion Drive.

Isle of Palms Fire Department

Call Report

September 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-644	9/1/2004	2	EMS Assist	Resident	221 Forest Trail
04-645	9/1/2004	1	EMS Assist	Non-Resident	1 14th Avenue
04-646	9/2/2004	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
04-647	9/2/2004	2	Power Line Down	Resident	216 Forest Trail
04-648	9/2/2004	2	Rescue	Non-Resident	50 41st Avenue
04-649	9/3/2004	1	EMS Assist	Non-Resident	1140 Ocean Boulevard
04-650	9/4/2004	1	Unclassified	Resident	126 Carolina Boulevard
04-651	9/4/2004	2	Service Call	Resident	Waterway Boulevard
04-652	9/4/2004	1	EMS Assist	Non-Resident	1207 Palm Boulevard
04-653	9/5/2004	1	EMS Assist	Resident	1126 Ocean Boulevard
04-654	9/5/2004	1	Arcing Electrical Equipment	Resident	2400 Waterway Boulevard
04-655	9/5/2004	1	Service Call	Resident	1505 Palm Boulevard
04-656	9/5/2004	2	EMS Assist	Resident	3703 Palm Boulevard
04-657	9/5/2004	1	Public Assist	Non-Resident	1116 Ocean Boulevard
04-658	9/5/2004	1	Assist Police	Resident	J.C. Long Boulevard @ Pavillion Boulevard
04-659	9/5/2004	1	Station Tour	Non-Resident	1505 Palm Boulevard
04-660	9/5/2004	2	EMS Assist	Resident	44 41st Avenue
04-661	9/6/2004	1	Service Call	Resident	1500 Palm Boulevard
04-662	9/6/2004	2	Smoke Scare	Resident	1 Pelican Reach
04-663	9/6/2004	1	Service Call	Resident	Waterway Boulevard @ 21st Avenue
04-664	9/6/2004	1	Service Call	Resident	Waterway Boulevard @ 22nd Avenue
04-665	9/7/2004	2	EMS Assist	Non-Resident	5800 Palmetto Drive
04-666	9/7/2004	2	Public Assist	Resident	16 Morgan Cove Court
04-667	9/7/2004	2	Public Assist	Resident	15 Sandwedge Lane
04-668	9/7/2004	1	Unintentional False	Resident	526 Carolina Boulevard
04-669	9/8/2004	1	EMS Assist	Non-Resident	Palm Boulevard @ 24th Avenue
04-670	9/8/2004	2	Alarm Malfunction	Resident	57 Waterway Island Drive
04-671	9/8/2004	2	Alarm Malfunction	Resident	57 Waterway Island Drive
04-672	9/8/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive
04-673	9/9/2004	1	EMS Assist	Resident	1116 Ocean Boulevard
04-674	9/9/2004	1	Public Assist	Resident	26 29th Avenue
04-675	9/9/2004	2	EMS Assist	Non-Resident	6801 Back Bay Drive
04-676	9/11/2004	1	EMS Assist	Non-Resident	608 Palm Boulevard
04-677	9/11/2004	2	EMS Assist	Resident	1 Abalone Alley
04-678	9/11/2004	1	Service Call	Resident	1 19th Avenue
04-679	9/11/2004	1	Service Call	Resident	Ocean Boulevard @ 3rd Avenue
04-680	9/12/2004	2	Public Assist	Resident	44 41st Avenue
04-681	9/13/2004	2	EMS Assist	Resident	8 Fishers Alley
04-682	9/13/2004	1	EMS Assist	Resident	3905 Cameron Boulevard
04-683	9/14/2004	2	EMS Assist	Non-Resident	26 Twin Oaks Lane
04-684	9/14/2004	2	EMS Assist	Non-Resident	200 Grand Pavillion
04-685	9/14/2004	1	EMS Assist	Resident	1206 Palm Boulevard
04-686	9/14/2004	2	Public Assist	Resident	3703 Palm Boulevard
04-687	9/15/2004	2	Smoke Detector Install	Resident	62 Fairway Dunes Lane
04-688	9/15/2004	1	EMS Assist	Resident	9 28th Avenue
04-689	9/16/2004	1	Power Line Down	Resident	29 26th Avenue
04-690	9/18/2004	1	Brush Fire	Resident	15 21st Avenue
04-691	9/19/2004	1	Public Assist	Resident	2300 Palm Boulevard
04-692	9/21/2004	1	Public Assist	Resident	701 Ocean Boulevard

Isle of Palms Fire Department

Call Report

September 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-693	9/22/2004	2	Public Assist	Resident	8 Fishers Alley
04-694	9/22/2004	1	Alarm Malfunction	Resident	1006 Ocean Boulevard
04-695	9/22/2004	1	Trash Fire	Resident	915 Carolina Boulevard
04-696	9/23/2004	2	Unintentional False	Resident	2 Waterway Island Drive
04-697	9/23/2004	2	Service Call	Resident	50 41st Avenue
04-698	9/23/2004	2	EMS Assist	Non-Resident	200 Grand Pavillion
04-699	9/23/2004	1	EMS Assist	Non-Resident	Palm Boulevard @ 14th Avenue
04-700	9/24/2004	2	Service Call	Resident	50 41st Avenue
04-701	9/24/2004	1	EMS Assist	Non-Resident	1006 Palm Boulevard
04-702	9/24/2004	1	Service Call	Resident	1 14th Avenue
04-703	9/24/2004	1	Service Call	Resident	3 24th Avenue
04-704	9/26/2004	2	Alarm Malfunction	Resident	7500 Palmetto Drive, Building D
04-705	9/27/2004	1	Service Call	Resident	Breach Inlet Bridge
04-706	9/27/2004	2	Service Call	Resident	50 41st Avenue
04-707	9/28/2004	1	Public Appearance	Resident	24 28th Avenue
04-708	9/28/2004	2	EMS Assist	Resident	234 Forest Trail
04-709	9/29/2004	1	Public Assist	Resident	Behind 1304 Ocean Boulevard
04-710	9/29/2004	2	Arcing Electrical Equipment	Resident	Palm Boulevard @ 43rd Avenue
04-711	9/29/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive
04-712	9/29/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive
04-713	9/30/2004	2	EMS Assist	Resident	22 41st Avenue
04-714	9/30/2004	2	EMS Assist	Resident	3609 Waterway Boulevard

Total Calls	71
District 1	37
District 2	34
OOJ/Mutual Aid	0
Resident	55
Non-Resident	16
Unclassified	0
Total EMS Calls	25
District 1	12
District 2	13
OOJ/Mutual Aid	0
Resident	13
Non-Resident	12
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

September 2004

Inc. #	Date	Dist.	Type of Call	Status	Location
04-662	9/6/2004	2	Smoke Scare	Resident	1 Pelican Reach
04-665	9/7/2004	2	EMS Assist	Non-Resident	5800 Palmetto Drive
04-666	9/7/2004	2	Public Assist	Resident	16 Morgan Cove Court
04-667	9/7/2004	2	Public Assist	Resident	15 Sandwedge Lane
04-670	9/8/2004	2	Alarm Malfunction	Resident	57 Waterway Island Drive
04-671	9/8/2004	2	Alarm Malfunction	Resident	57 Waterway Island Drive
04-672	9/8/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive
04-675	9/9/2004	2	EMS Assist	Non-Resident	6801 Back Bay Drive
04-677	9/11/2004	2	EMS Assist	Resident	1 Abalone Alley
04-681	9/13/2004	2	EMS Assist	Resident	8 Fishers Alley
04-683	9/14/2004	2	EMS Assist	Non-Resident	26 Twin Oaks Lane
04-684	9/14/2004	2	EMS Assist	Non-Resident	200 Grand Pavillion
04-687	9/15/2004	2	Smoke Detector Install	Resident	62 Fairway Dunes Lane
04-693	9/22/2004	2	Public Assist	Resident	8 Fishers Alley
04-696	9/23/2004	2	Unintentional False	Resident	2 Waterway Island Drive
04-698	9/23/2004	2	EMS Assist	Non-Resident	200 Grand Pavillion
04-704	9/26/2004	2	Alarm Malfunction	Resident	7500 Palmetto Drive, Building D
04-711	9/29/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive
04-712	9/29/2004	2	Alarm Malfunction	Resident	9510 Palmetto Drive

Total Calls	19
Resident	14
Non-Resident	5
Unclassified	0
Total EMS Calls	7
Resident	2
Non-Resident	5
Unclassified	0

Isle of Palms Fire Department

Incident Report

September 2004

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2004	Total September 2003	YTD 2003
Total Alarms for Month	71	37	34	0	703	56	645
Structure Fire					9	1	13
Outside Structure Fire							
Vehicle Fire					1		4
Brush, Grass, Leaves	1	1			10		6
Trash, Rubbish	1	1			4		2
Explosion - No Fire							
Spill, with Fire							
Other Fires					11		9
Overpressure, Rupture							
Emergency Medical Call	25	12	13		322	30	349
Locked-In, Trapped					1	1	1
Search					31		26
Extrication					1		
Rescue - Not Classified	1		1		19		7
Spill, Leak - No Fire					9	1	6
Power Line Down	2	1	1		7		1
Arcing Electrical Equipment	2	1	1		10		2
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					1		3
Water Removal					1		
Smoke Removal					1		1
Animal Rescue					3		1
Assist Police	1	1			4		2
Unauthorized Burning							1
Move-Up					1		4
Service Call	13	9	4		39		4
Smoke Scare	1		1		2		1
Contolled Burn					1		1
Steam, Mistaken for Smoke							1
Malicious False							1
Bomb Scare							1
Alarm Malfunction	7	1	6		37	1	22
Unintentional False	2	1	1		36	4	42
Unclassified	1	1			29	2	15
Supplemental	14	8	6		113	16	119

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

September 2004

Type of Incident	Total	District 1	District 2	Mutual Aid	YTD 2004	Total September 2003	YTD 2003
Total for the Month	14	8	6	0	113	16	119
Smoke Detector	1		1		5	1	9
Station Tour	2	2			36	6	34
Public Education							1
Public Appearance	1	1			15	3	15
Assist Motorist							
Public Assist	10	5	5		51	6	54
Other					6		6

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35	25	27	357
Non-Resident	7	8	23	33	46	52	80	94	28	24	12	11	418
Unclassified	0	0	1	0	1	0	0	1	1	0	0	0	4
Total	24	36	58	57	80	82	118	134	56	59	37	38	779

2004	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	35	32	31	33	32	49	75	55				365
Non-Resident	11	17	19	25	50	54	76	70	16				338
Unclassified	0	0	0	0	0	0	0	0	0				0
Total	34	52	51	56	83	86	125	145	71	0	0	0	703

Isle of Palms Fire Department

Completed Pre-Incident Surveys

September 2004

All Pre-Incident Surveys are currently complete and up-to-date

ISLE OF PALMS FIRE DEPARTMENT

MONTHLY FIRE INSPECTION REPORT

MONTH: SEPTEMBER 2004

DATE	NAME OF BUSINESS	ROUTINE	RE-INSPECT	OCCUPANCY	CONSTR. TYPE	VIOLATION	NEXT INSPECTION	INSPECTOR	SHIFT
09/21/2004	Isle of Palms Hardware	Yes		H	IV	1	10/21/2004	605	C
09/21/2004	Domino's Pizza	Yes		B	IV	1	10/21/2004	605	C
09/24/2004	Ron Davis Realty	Yes		B	IV	1	10/24/2004	605/609	C
09/24/2004	Beachside Realty	Yes		B	V	3	10/24/2004	605/609	C
09/24/2004	Edward Jones Investments	Yes		B	IV	4	10/24/2004	605/609	C
09/30/2004	Morgan Creek Grill		Yes	A	VI	11	10/30/2004	607	C
09/30/2004	Island House		Yes	A	VI	6	10/30/2004	607	C
09/30/2004	Harbor Course Pro Shop		Yes	M	VI	1	10/30/2004	607	C
09/30/2004	Dunes Deli		Yes	B	VI	0	10/30/2004	607	C
09/30/2004	WD Tennis Center		Yes	A	VI	3	10/30/2004	607	C
						31			

Residential	
Business	**5**
Storage	
Assembly	**3**
Merchantile	**1**
Hazardous	**1**

Number of violations discovered: 31

Total public occupancies inspected: 10

Inspectors:

605 - Nilsen

607 - Tetor

609 - Friend

Isle of Palms Fire Department
Training Report
September 2004

Career Personnel	Part-time Personnel	Volunteer Personnel
Total Training Hours	Total Training Hours	Total Training Hours
828	21	61
Hours Per Person	Hours Per Person	Hours Per Person
29.6	21	4.4

Additional Training

All career personnel participated in practical exercises on building search and rescue, hose pulls and loads, aerial operations and water supply.

Medical in-service training covered Pharmacology, an Overview of Human Systems, History Taking, Ambulance Operations, Neurology, and Endocrinology.

All volunteer personnel participated in practical exercises involving hose pulls and loads, and personal protective equipment. They also met with Chief Graham to discuss the changes in station location and possible construction of new fire stations.

Captain Bob Maibach attended a program on Fire Inspections for Day Care Centers. This presentation was made by Jeff Roberts of the State Fire Marshal's Office as part of the Coastal Fire Marshal's Association monthly meeting.

Engineer Roger Eagle successfully completed the Radiological/Nuclear Course for Hazardous Materials Technicians conducted by the Office of Domestic Preparedness in Bechtel, Nevada. His participation in this course was as part of Charleston County's COBRA Team.

Engineer Eagle attended the Quarterly Training for Certified Fire Marshal's held at the Fire Academy in Columbia.

The Volunteer roster is currently at 14 members.

Isle of Palms Fire Department

Training Report

September 2004

Career Personnel	Hours
Chief Graham	53
Captain Maibach	46
Captain Bullock	23
Captain Kramer	24
Captain Nilsen	26
Lieutenant Braun	23
Lieutenant Tetor	26
Lieutenant McGinnis	24
Bacon	26
Bozman	23
Burnette	26
Ciappa	21
Eagle	67
Friend	26
Gadsden	21
Gervais	21
Giddens	21
Hathaway	21
Heyward	21
Maciariello	48
Micalizzi	24
Morris	21
Morton	24
Pelletterie	32
Rodden	24
Smith	21
Stinnett	21
Taylor	29
Vehorn	45
Total for Month	**828**
Average Per Person	**29.6**

Part-Time Personnel	Hours
Mrowca	21
Total for Month	**21**
Average Per Person	**21.0**

Volunteer Personnel	Hours
Bammann	0
Boone	0
Buckhannon	3
Cook	7
Corbett	6
Everitt	0
Graham	7
Jenkins	14
Malloy	3
Samuelson	7
Siegel	3
Stickney	4
Wood	0
Wray	7
Total for Month	**61**
Average Per Person	**4.4**

Isle of Palms Fire Department

2004 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,850	30,000	0	2,000	**36,850**
February	4,700	55,000	0	0	**59,700**
March	4,700	8,000	4,000	0	**16,700**
April	4,700	6,000	0	2,500	**13,200**
May	6,200	7,500	0	8,500	**22,200**
June	4,700	60,000	5,000	2,000	**71,700**
July	4,700	0	10,000	0	**14,700**
August	4,700	0	0	0	**4,700**
September	4,600	20,000	0	0	**24,600**
October					**0**
November					**0**
December					**0**
Total	**43,850**	**186,500**	**19,000**	**15,000**	**264,350**

Isle of Palms Fire Department

Monthly Water Usage Log

September 2004

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5					0
6	600				600
7	1,500				1,500
8	1,500	3,500			5,000
9	1,000	3,500			4,500
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21		3,500			3,500
22					0
23		2,500			2,500
24		5,000			5,000
25					0
26					0
27		2,000			2,000
28					0
29					0
30					0
31					0
Total	4,600	20,000	0	0	24,600

Chief's Signature: CAPT. [signature]

Water Department notified on: 10/7/04

Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

September 2004

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
9/9	Tower 1	Aerial cleaned and relubricated	2.50	$0.00	0.00	$0.00	1045205017
9/27	Tower 1	Fan shroud and coolant hoses replaced	6.00	$0.00	40.00	Invoice Due	1045205017
9/27	Tower 1	Hairline crack in platform repaired	0.00	$0.00	1.00	Warranty	1045205017
9/14	Truck 1	Aerial cleaned and relubricated	3.00	$0.00	0.00	$0.00	1045205017
9/23	Truck 1	"O" rings replaced in both hydraulic jacks	0.00	$0.00	0.50	Warranty	1045205017
9/28	Station 1	Replaced drive belt on bay door opener	0.25	$7.00	0.00	$0.00	1045205026
9/25	Engine 1	Replaced receptacles on generator, and plugs on all electrical equipment	4.00	$192.00	0.00	$0.00	1045205027
9/25	Engine 2	Replaced receptacles on generator, and plugs on all electrical equipment	4.00	$192.00	0.00	$0.00	1045205027
9/28	Engine 2	Replaced spark plug in generator	0.25	$2.00	0.00	$0.00	1045205027
9/25	Rescue 1	Replaced receptacles on generator, and plugs on all electrical equipment	4.00	$172.00	0.00	$0.00	1045205027
9/25	Tower 1	Replaced receptacles on generator, and plugs on all electrical equipment	4.00	$200.00	0.00	$0.00	1045205027
9/25	Truck 1	Replaced receptacles on generator, and plugs on all electrical equipment	4.00	$178.00	0.00	$0.00	1045205027
		Totals	**29.50**	**$943.00**	**41.50**	**$0.00**	

All hydrants cleared and flushed during the month

Isle of Palms Fire Department
Personnel Report
September 2004

9/08/2004 Volunteer meeting at Station 1.

9/22/2004 Volunteer meeting at City Hall.

9/20/2004 Michael John Pelletterie of Goose Creek joined the department as a full-time firefighter. Michael was a firefighter with the United States Air Force before joining the department.

9/22/2004 Dustin Loyd Taylor of Charleston joined the department as a full-time firefighter. Dustin graduated from James Island High School. He has received training with the City of Charleston Fire Department.

9/28/2004 Jason Smith was promoted to the position of Engineer through written and practical testing.

September birthdays: Dan Gervais, James Giddens and volunteers Bobby Wood, Jeff Stickney and Greigory Samuelson.

Isle of Palms Fire Department
Public Relations
September 2004

9/01/2004 Fire Department personnel worked for several days after Tropical Storm Gaston came through the Isle of Palms monitoring debris removal from the island (see attached memo.)

9/02/2004 Engineer Bacon conducted a tour at Station 1 for a gentleman and his three children.

9/05/2004 B-Shift personnel stood by at the Recreation Department for the monthly Middle School Dance.

9/05/2004 Lieutenant McGinnis assisted citizen with jump-starting their vehicle.

9/05/2004 Engineer Bacon and Firefighter Maciariello showed a family the inside and outside of Engine 1 and the apparatus while parked at Sea Island Shopping Center.

9/07/2004 Engineers Eagle and Ciappa assisted an 89-year-old resident to his upstairs bedroom. Patient's daughter advised him to call the fire department if additional assistance was required in the future.

9/07/2004 Lieutenant McGinnis, Engineer Morris, and Firefighter Stinnett assisted an island resident that had his hand stuck in a container. Upon arrival, resident met with personnel at the front door with the top of a towelette stuck on his right middle finger. Personnel used trauma shears to cut and remove top from finger.

9/11/2004 Chief Graham, Captain Kramer, Lieutenants McGinnis and Tetor, Engineers Morton, Bacon, Firefighter Bozman and Volunteers Bammann and Buckhannon removed two (2) large downed trees from the backyard of an island resident and placed them out by the street.

9/14/2004 Lieutenant McGinnis, Engineer Bacon, and Firefighter Maciariello provided a wellness for an island resident.

9/15/2004 Lieutenant Tetor, Firefighters Smith, and Heyward assisted an island resident with smoke detector installation.

9/21/2004 Captain Nilsen, Engineer Hathaway, and Firefighter Giddens assisted a disabled resident up the stairs.

9/22/2004 Captain Bullock, Engineer Morris, and Firefighter Stinnett assisted an island resident with her portable oxygen tank that she could not get to work. Personnel instructed her on its proper use.

9/23/2004 Lieutenant McGinnis, Engineers Micalizzi, Bacon, and Firefighter Maciariello removed a significant amount of debris that had washed up at the Isle of Palms boat ramp at Breach Inlet. The Public Works Department assisted personnel.

9/24/2004 Captain Nilsen and Firefighter Giddens removed timber debris that was blocking the emergency access path at the County Park.

9/24/2004 Captain Nilsen delivered four (4) sand bags to an island resident.

9/27/2004 Engineer Hathaway and Firefighter Giddens washed down the city's boat ramp at Breach Inlet.

9/28/2004 Lieutenant Braun, Engineer Gadsden and Firefighters Stinnett and Vehorn conducted a fire prevention appearance at the Recreation Department for pre-schoolers.

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, South Carolina 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Lovvorn Tucker

From: Chief Graham

Date: 9/30/04

Re: Tropical Storm Gaston

The following personnel worked for several days after Tropical Storm Gaston came through the Isle of Palms on Sunday, August 29, 2004, monitoring debris removal.

9/4/04 Lieutenant McGinnis monitored 4-B landfill while debris removal was being conducted. Chief Graham, Captain Bullock, Lieutenant Braun, Engineers Gadsden, Ciappa, Gervais, Eagle and Firefighters Stinnett, Vehorn monitored debris removal on the Isle of Palms.

9/5/04 Engineer Mrowca and Volunteer Buckhannon monitored 4-B landfill while debris removal was being conducted. Chief Graham, Captain Kramer, Lieutenant McGinnis, Engineers Burnette, Micalizzi, Morton, Gadsden, Bacon and Firefighters Rodden and Maciariello monitored debris removal on the Isle of Palms.

9/06/4 Lieutenant McGinnis and Engineer Scott Mrowca monitored debris removal at 4-B landfill. Captain Nilsen, Lieutenant Tetor, Engineers Hathaway, Friend and Firefighters Smith, Giddens, Bozman and Volunteer Bammann monitored debris removal on the Isle of Palms.

20 September 2004
1 19th Street
Isle of Palms, SC 29451

Chief Ann Graham, Isle of Palms Fire Department
Drawer 508
Isle of Palms, SC 29451

Dear Chief,

I am a 87 year old, crippled man and a World War II veteran.
I was sitting on the back porch step of my Isle of Palms house Saturday noon , my crutches crossed over my legs, looking at the two trees that the last hurricane had blown down. I was wondering how I could get them cut up and put out to the street before the next hurricane.
It was drizzling rain , when all of a sudden, around the corner of the house came a lady, the Isle of Palms Fire Chief, Ann Marie Graham, followed by several firefighters in uniform, even wearing fire hats.
Two chain saws were soon buzzing at the hands of two men, branches falling, logs rolling while branches were being dragged to the street by men and women. Women walking backwards dragging heavy branches, men lifting 100 pounds logs.
No one seemed to mind the drizzling rain; it was cool and refreshing.
I sat there amazed at what this group of people of the Isle of Palms Fire Department were doing for me, and what each one was doing so eagerly and energetically, I never saw people working so hard and so fast, even the ladies, even Ann, the fire chief.
I cannot believe they completed the job in about an hour.
My wife and I are so proud of our Isle of Palms fire Department.

I wish you would extend our thanks to the fire department personnel, for the good deeds they are doing to our island people.

Sincerely,

Your thoughtfulness will always be remembered.



Not a day goes by that
I don't thank God for you
all for the fire, rescue work you do
added to that has been your caring
assistance in getting my sweet little
lady friend Mrs. up the
stairs when no ill. To know this service
is available will allow her best care in
her own home these last days / years.
God bless you all.



VICTORY JUNCTION GANG©

Founded for kids in honor of Adam Petty

Founders

Kyle and Pattie Petty

Richard and Lynda Petty

The Bahre Family

Leo Hindery, Jr.

Kyle Petty Charity Ride, Inc.

Tony Stewart

Hendrick Motorsports

And thanks to Paul Newman, the salad king of New England.

Executive Director & CEO

Brian Collier

August 16, 2004

Isle Of Palms Fire Department
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Friends,

On behalf of the Board of Directors, our founders, volunteers, staff, and campers, I would like to personally thank you for your donation of $100.00 to the Victory Junction Gang Camp. You are now part of a family of donors committed to creating magical and memorable experiences for children with chronic and life-threatening illnesses and their families.

We opened our doors to our first campers on June 20th. Through our summer and fall programs this year, we will serve children ages 7-15 with illnesses such as cancer, hemophilia, immunology disorders, sickle cell anemia, spina bifida, and epilepsy. No child or family will have to pay to attend Victory Junction. Children who come to camp are often isolated by their treatments or are too sick to participate in ordinary childhood activities. They now have a chance to "just be kids" at Victory Junction.

In the first few weeks of camp, our campers have caught fish at the Catch, Kiss and Release Marina, reached new heights at the top of our climbing tower, and gone swimming in our motorcycle-themed Aquatic Village. Many of these children have not had the opportunity to participate in such activities before. Of course, all this occurs under very careful, but unobtrusive, medical supervision led by Dr. Sharon Space and our team of volunteer doctors and nurses.

Thank you again for your support and kindness. Your thoughtful donation has helped fuel magic moments and wonderful memories for Victory Junction Gang Campers and their families. Welcome to the Gang!

Sincerely,

Brian Collier
Executive Director

P.S. For federal income tax purposes, it is noted that no goods or services were provided in return for your donation.

Be sure to sign up for National NASCAR Day on August 20th to show your support for Victory Junction. For more information, visit www.nascar.com/nascarday or call 866-305-4703.

4500 Adam's Way

Randleman, NC 27317

Office: 336-498-9055

Fax: 336-498-9090

victoryjunction.org

A PROUD CHARITY OF NASCAR

Isle Of Palms Fire Department

You are hereby an official

Charter Member of the Gang

for your devotion to helping others. Your caring and sharing will truly benefit the children of

The Victory Junction Gang Camp

Thank you for your spirit and your commitment to
The Victory Junction Gang Camp, and for becoming a special part of our family.

Paul Newman
Founder

Kyle Petty
Founder

Pattie Petty
Founder

Richard Petty
Founder



VICTORY JUNCTION GANG®

Founded for kids by Kyle and Pattie Petty in honor of Adam Petty

A RESOLUTION TO CAUSE THE REMOVAL OF ALL UNLAWFUL ENCROACHMENTS INTO THE PUBLIC STREETS AND RIGHTS-OF-WAY WITHIN THE CITY OF ISLE OF PALMS.

WHEREAS, the City Council of the City of Isle of Palms, S.C. finds and declares that maintaining public streets and rights-of-way within the City is an important function and duty of the City Council to provide safety on City streets and to provide public access to the public beach; and

WHEREAS, Section 57-7-210, S.C. Code of Laws, prohibits anyone placing temporary obstructions on a state street; and

WHEREAS, Section 57-7-240, S.C. Code of Laws, prohibits placing permanent obstructions on a state street; and

WHEREAS, S. C. Code Section 5-7-110 provides that the City can enforce state laws within the City's jurisdiction; and

WHEREAS, S. C. Code Section 57-5-140, S.C. Code of Laws, provides that the City has the right to maintain state streets within its corporate limits; and

WHEREAS, the City has the inherent right to maintain City streets; and

WHEREAS, it has come to the attention of City Council that numerous property owners throughout the City have unlawfully placed encroachments such as shrubbery, fences, wooden pilings, rocks, bricks, railroad ties and the like in many of the public rights-of-way; and

WHEREAS, the City Council further finds and declares that it needs to adopt a plan of action to remove or cause the removal of all such unlawful encroachments over time as the public's safety requires and budgetary constraints allow.

THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That City Council hereby adopts the following plan of action to remove unlawful encroachments in all public rights-of-way within the City.

2. That the Zoning Administrator, as soon as is practicable, shall compile a list of all lots within the City which have encroachments extending into any public right-of-way.

3. That upon the compilation of such list, the Zoning Administrator shall, in consultation with the Police Chief and the Fire Chief, prioritize the list in the following order:

A. First, listing those lots whose encroachments constitute the greatest safety hazard to the public because of obstruction of vehicular passage or access, obstruction of view,

and other safety concerns.

B. Next, listing those lots whose encroachments constitute the greatest obstruction of public access to the beach based on parking demand.

C. Next, listing all remaining lots.

4. That the Zoning Administrator shall notify the record owner of each lot of the encroachment and give such owner ninety (90) days to remove the encroachment.

5. If the lot owner fails or refuses to remove the encroachment within the ninety (90) day period, then the Zoning Administrator shall notify the City Attorney, who is instructed to take such necessary legal action as the City Attorney deems appropriate to enforce the laws of this state and to cause the removal of the encroachment.

6. Notwithstanding such list, the Zoning Administrator, in conjunction with the City Attorney, shall promptly take all necessary action to prevent any further encroachments from being placed in the rights-of-way.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms, S.C. this ___ day of _____, 2004.

_____
F. Michael Sottile, Mayor

ATTEST:

_____
Janet G. Mauldin, City Clerk

(SEAL)

Enforcement Strategy

- Identify violations- Building Department
- Prioritize enforcement- Building, Police and Fire Departments
- In order of prioritization, notify owners of violations and give 90 days to comply- Building and Police Departments
- If still unresolved, City Attorney and Police initiate legal action
- Prohibiting new encroachments will be top priority

Prioritization Factors

- Safety hazards
- Level of public use- obstructions of public access to beach based on parking demand
- All other obstructions

#1- 50th Avenue



- High level priority
- Unsafe piers at edge of pavement
- Curbing at edge of pavement
- Area of high public use

#1-45th Avenue



- High level priority
- Unsafe pilings
- Landscaping
- Area of high public use

30th Ave. & Palm Blvd



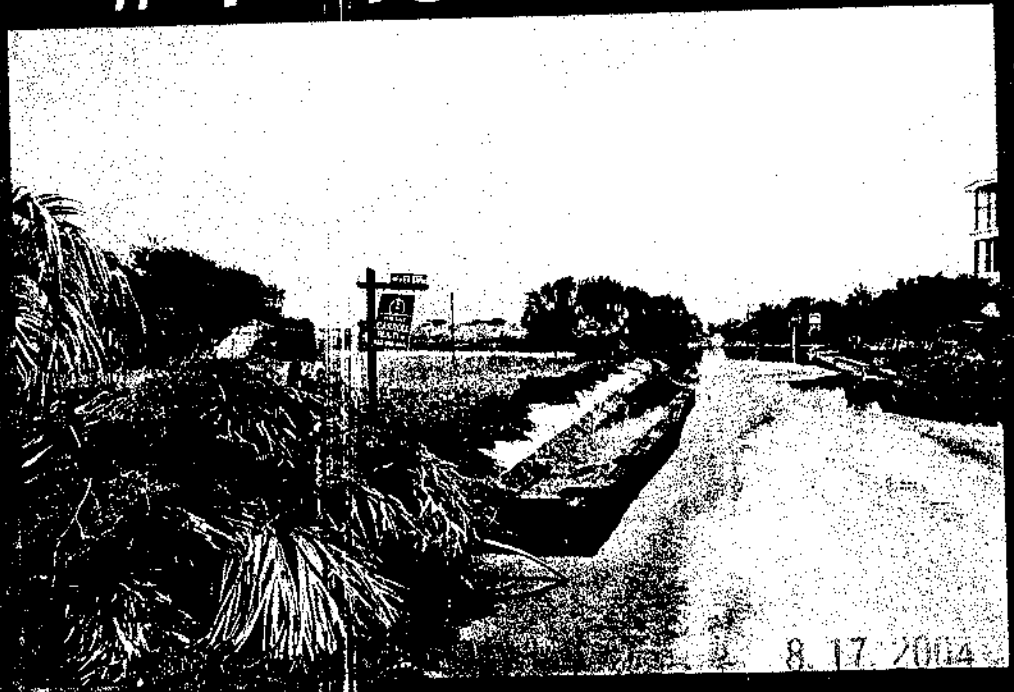
- High priority
- Low brick curb
- Recently installed
- Area of high public use

#8- 45th Avenue



- High level priority
- Unsafe fence at edge of pavement
- Area of high public use

#4- 46th Avenue



- High level priority
- Unsafe railroad ties onto pavement
- Solid row of low level landscaping at edge of pavement
- Area of high public use

#10-48th Avenue



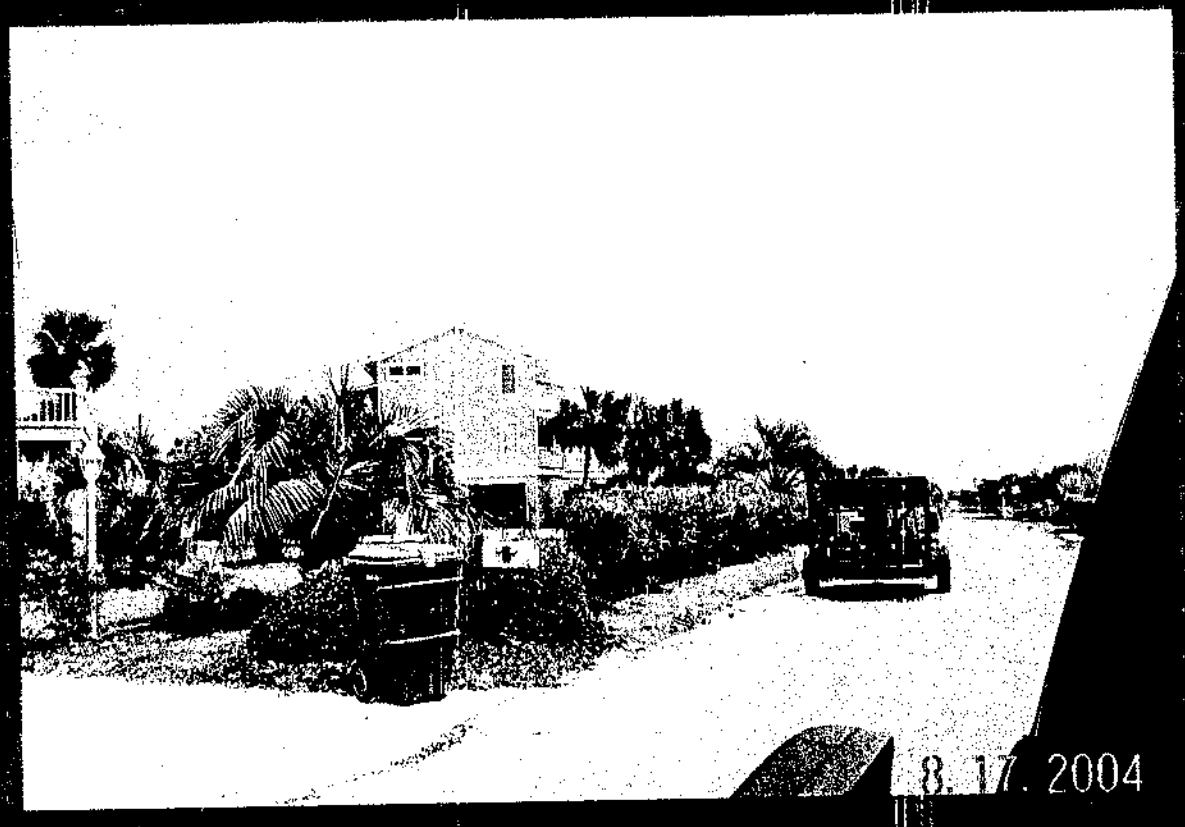
- High level priority
- Unsafe fence and pilings
- Area of high public use

105 Carolina Boulevard



- High level priority
- Unsafe posts on edge of pavement
- Area of moderate public use

#6- 46th Avenue



- Medium level priority
- Continuous landscaping at edge of pavement
- Area of high public use

#2-51st Avenue



- Medium level priority
- Landscaping at edge of pavement
- Area of high public use

#5- 51st Avenue



- Medium level priority
- Curbing at edge of pavement
- Possibly permitted by SCDOT (according to owner)
- Area of high public use

516 Charleston



- Medium level priority
- Solid vegetation
- Area of moderate public use

712 Ocean



- Medium level priority
- Trash can enclosure
- Area of low public use (no parking zone)

#26- 26th Avenue



- Medium level priority
- Fence & vegetation at edge of pavement
- Area of low public use

#5-46th Avenue



- Low level priority
- Landscaping at edge of pavement
- Area of high public use

#6- 49th Avenue



- Low level priority
- Low landscaping
- Area of high public use

2- 53rd Avenue



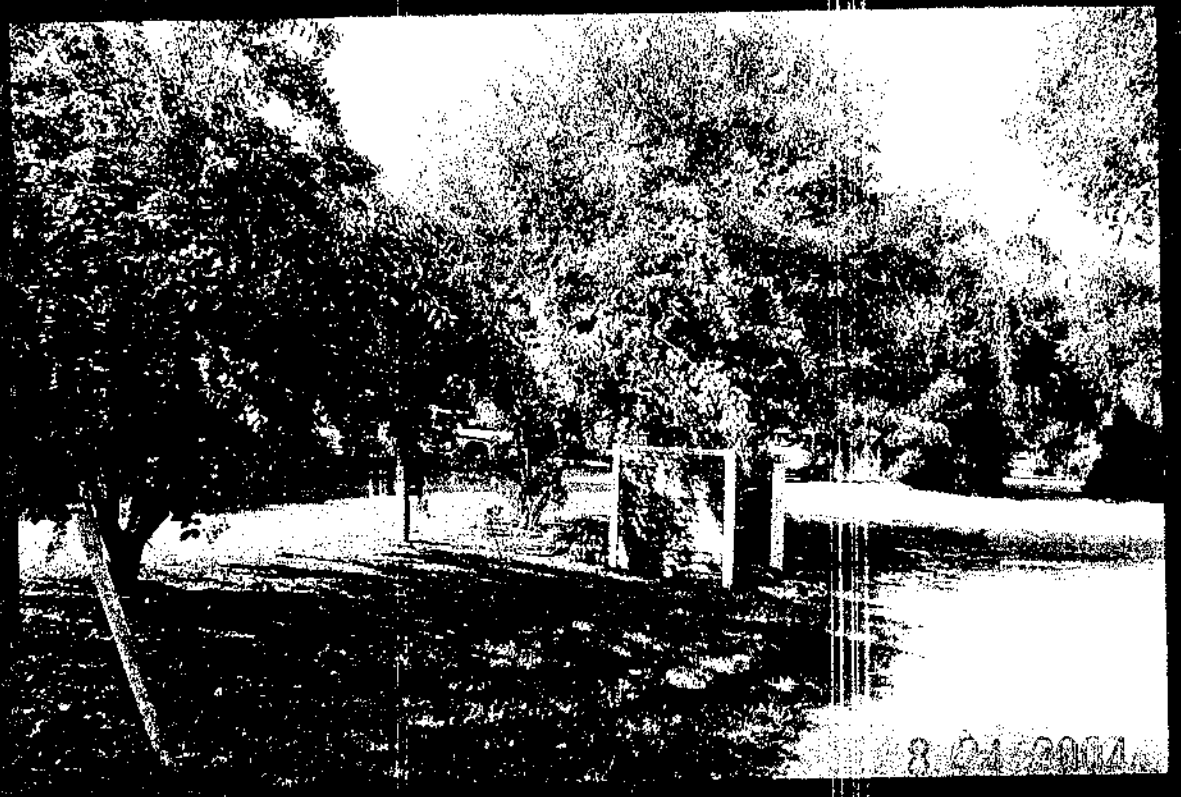
- Low level priority
- Landscaping
- Area of high public use

30th & Cameron Blvd



- Legal fence
- Shown as example of narrow right-of-way on Hartnett & Cameron

City Hall



- High level priority- Unruly owners
- Trash can enclosure
- Area of high public use

Right-of-Way Encroachment Enforcement

Pros

- Right thing to do to protect the citizens' rights to public property
- Maintain free and clear access for vehicles to pull off the road and to park alongside the road

Cons

- Most citizens unaware of this right
- May increase residents' complaints regarding beach visitors parking in front of their homes (litter, blocked driveways, etc.)

Right-of-Way Encroachment Enforcement

Pros

- Reduces hazards/liability associated with tripping, bicycle accidents, flying debris, vehicles hitting obstructions

- Interrupts the taking of property and gives it back to the community

Cons

- Some hazards may remain, but just be moved back onto private property

- Must be willing to go the distance on enforcement and carry through from voluntary compliance to the City's being forced to remove the obstruction

Right-of-Way Encroachment Enforcement

Pros

- Once underway, voluntary compliance may occur
- Will allow for consistent equal treatment

Cons

- Expensive undertaking – staff time, legal expense, possible surveying expense
- "Treatment" will not extend to property owners in Wild Dunes because rights-of-way are private

Right-of-Way Encroachment Enforcement

Pros

- Allows space for emergency vehicles to have free and clear access to travel lanes

Cons

- Free access allows more available parking, increasing need for enforcement of 4' off pavement – (Provision is restricted to the ocean side of Palm Boulevard)

Right-of-Way Encroachment Enforcement

Pros

- The Resolution, if passed by Council, allows a mechanism to "get started"

Cons

- Taking the action (1st letters mailed) will garner a possible negative public reaction from those unaware of the problem

Right-of-Way Encroachment Enforcement

Pros

Cons

- In final stages, enforcement will include the removal of attractive vegetation, which may draw criticism from public

Welcome to the Isle of Palms! We hope you enjoy your visit and take home great memories. The vast majority of visitors to the Isle of Palms obey the law. Regrettably, the inconsiderate actions of a very few have made this sheet necessary. Please treat the residents, other vacationers and their property with respect and consideration. Help us keep the Isle of Palms a great place to live and visit.

Fines range from $127.00 to $500.00

Fireworks Igniting fireworks is strictly forbidden on the Isle of Palms. Yes, they are sold in neighboring communities, but you cannot shoot them on the island and that includes 4th of July and New Year's Eve. Due to the hazards to people and property, this is a serious issue. Sparks can ignite roofing, decking, dry grasses in the dunes, pine straw and mulch. For similar reasons, fires of any kind on the beach are prohibited. The fine is up to $500.00 for each offense.

Dogs Dogs may only run free on the beach from 5AM to 8AM with the owner present and in control of the dog. Dogs **MUST** be leashed at all other times, whether on the beach or street. Dog excrement **MUST** be picked up (take baggie with you) and may be discarded in the yellow trash barrels at the nearest beach access, located at each street and ½ block. The fine for noncompliance is up to $500.00 for each offense.

Noise Please respect the privacy of your neighbors. Voices carry long distances when sitting on the decks. The noise ordinance, which also covers stereos and TV's, takes affect after 10:00 p.m. and before 10:00 a.m. Sunday through Thursday and after 11:00 p.m. and before 10:00 a.m. Friday and Saturday. The fine is up to $500.00 for each offense.

Alcohol State law prohibits alcoholic beverages on the beach and street. The police patrol the beach and prohibited beverages must be discarded or confiscated. The fine is up to $500.00 for each offense and violators may be subject to arrest for other drinking violations.

Littering The Isle of Palms competes for awards for its beach cleanliness. Littering is forbidden on the beach and from the decks. **Please use ashtrays for smoking materials and do not toss butts from the deck as they can start a fire in the pine straw or dunes below, endangering people and homes**. If trash should blow off the deck, please pick it up and dispose of it properly. The fine is up to $500.00 for each offense.

Sand Dunes The dunes provide protection from hurricanes, which is why it is federally mandated and so important for people and their pets to stay off the dunes. Do not pick sea oats or other vegetation growing on them. The fine is up to $500.00 for each offense.

Sea Turtles Each year IOP is home to numerous nests for the endangered sea turtles. At dusk, between May 1st and October 31st, all porch lights must be kept off and shades drawn, because the baby turtles follow the light to return to the sea. Turtle teams patrol the beaches each morning to locate and mark the nests. The fine is up to $500.00 for offenses related to disturbing the nests.

Kite boarding / Surfing / Personal Watercraft The ordinance dictates you stay at least 100 feet from swimmers for safety reasons. Swimming and surfing are prohibited within 200 feet from the pier. No beaching of personal watercraft or boats is allowed. The fine is up to $500.00 for each offense.

Kites Please fly your kites safely. Observe and respect the presence of others on the beach and look for an open area. Please do not allow your kites to fly over the homes or dunes. The kites are easily snagged. Tugging on the line can easily damage expensive to repair weather instruments, chimneys and house trim.

Per contract, use of fireworks and noise infractions at this house can subject you to immediate eviction without refund.

Every effort has been made to accurately reflect the laws and fines. This is not intended to be a complete list, rather a general guide. The police have the final say as to what will happen. Please contact the police department at 843 886-6522 for clarification of questions. Rev 10/8/04

South Carolina Department of Public Safety
Office of Highway Safety

September 29, 2004

Ms. Linda Lovvorn Tucker, City Administrator
City of Isle of Palms
P.O. Box 508
Isle of Palms, South Carolina 29451

Re: Highway Safety Grant Application No. 2H05003N
Traffic Enforcement Unit

Dear Ms. Tucker:

Thank you for your grant application requesting funds under the FFY 2005 Highway Safety Program. While your grant application addresses a statewide priority area and meets the funding criteria, we do not have sufficient funds to issue your agency an award *at this time*.

Once Congress passes a Transportation bill for FFY 2005 and as grant funds that were unexpended in FFY 2004 are identified, we hope to be able to award additional projects. This should occur within the next few months. If and when sufficient funds become available, our office will notify you and proceed with the awarding of your grant. Please do not begin implementation of the project or incur any costs until you receive notification of award from the office.

Sincerely,

Max H. Young
Director

Cc: Chief Thomas E. Buckhannon, III

P.O. Box # 1993 Blythewood, South Carolina 29016
Toll Free Number: 1(877) 349-7187 Fax: (803) 896-9978

PUBLIC WORKS COMMITTEE
October 5, 2004

The regular meeting of the Public Works Committee was held at 5:45 p.m. on October 5, 2004, in the Public Works Department. Present were Chairman Marino, Committee member Bettelli and Director Pitts. Due to attendance at another meeting, Committee member Hanbury and Administrator Tucker arrived late.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the September 2004 meeting; Chairman Marino seconded; motion passed unanimously.

2. Monthly Department Report for September 2004. Director Pitts gave the monthly report (copy attached) and answered questions of committee members. Chairman Marino thanked Director Pitts and commended him and his staff's hard work over the past month and stated that it was very much appreciated.

Chairman Marino then referred to the attached Maintenance Report and the attached Roll-Out Cart Report. Director Pitts noted that the Maintenance Report is incomplete as there is an outstanding bill with Williams Tire ($577) and with Charleston County (amount unknown). He further noted that the two addresses on the Roll-Out Cart Report with asterisks are repeat offenders and are included in the 13 citations issued during the month. Chairman Marino expressed appreciation of this work as there has been a noticeable improvement in roll-out cart violations.

3. Old Business. (A) Waterway Boulevard Drainage. Chairman Marino referred to the attached report from ATM and noted that this report had been received late and that committee members did not have time to study the report. (At this time, Councilwoman Hanbury, City Administrator Tucker and Mayor Sottile joined the meeting from another committee meeting.) He noted that ATM is in the process of developing some specifications on both portions of the project and, once completed, they will be put out for bid.

(B) Discussion of Grease Disposal at Compactor - Cost Estimates. Director Pitts reported receiving a bid for $300 to provide a grease disposal container at the Compactor site, but, after further investigation, he discovered that all of the island's restaurants have grease containers and none of them are on a concrete pad. Director Pitts discussed this with Bill Jenkins of the Isle of Palms CPW who indicated that these containers are just like a regular container as far as DHEC is concerned. He has not contacted DHEC as yet, but he did speak with the Executive Chef at Morgan Creek Grill who indicated that all of the restaurants he has worked for had grease containers located on grassy area and not concrete because of the maintenance nightmare of having to clean concrete areas which pushed the grease into the surrounding soil anyway. He asked for direction from the committee. Upon discussion, committee members felt that it was not necessary to place the containers on a concrete pad since they are presently located on a soil and gravel site. Director Pitts will follow up with DHEC as well as front beach restaurants to determine what they did with their grease before the compactor was in place and report his findings next month.

(C) Live Oak Drive - Tree Trimming. Administrator Tucker noted that she had nothing to report and had placed it back on the agenda because it was on last month's agenda. Director Pitts has

not received any quotes yet. Chairman Marino stated that, if the Fire Chief has not had any problems with trees scraping their apparatus, then the committee does not need to take any action at this time.

(D) Container Issues. Administrator Tucker referred to the attached letter from CCM Management and spread sheet on Condo Garbage Pickup. She noted that Ocean Palms Villas has requested to use roll-out garbage carts instead of small dumpsters which block the entrance when rolled to the street for pickup. CCM Management has indicated that they would return the roll-out carts under the building directly after pickup and she advised them that, if the Committee agreed to this process, it would be on an experimental basis and, if this did not work, something else would have to be considered. After discussion, **Councilwoman Hanbury made a motion to allow the arrangement proposed by CCM Management on an experimental basis and that if it did not work properly, the City would eliminate the service. Chairman Marino made an amendment to the motion that the arrangement could be discontinued with two weeks notice at any time in the future with no limitations as well as the containers are not placed on the sidewalk or street and must be in the landscaped area so as not to hinder pedestrian traffic in the area; Councilwoman Hanbury seconded; amendment passed unanimously. Main motion with amendment passed unanimously.**

(E) Meeting With Destination Wild Dunes and Wild Dunes Community Association. (Pre-Meeting Scheduled for 3:30 PM October 14, 2004.) Administrator Tucker stated that WDCA requested a pre-meeting involving Dave Kynoski, David Stephens, Dick Cronin and herself to bring everyone up to speed on where the City is with the project before it goes to the WDCA Board. She has not set up a meeting with DWD because they are beginning to make their invididual presentations concerning their future expansion plans of the Village at Wild Dunes and she wanted to wait for that presentation to be completed before talking about the drainage.

5. New Business. (A) 29th Avenue Drainage Ditch - Eadie's Drainage Maintenance. Chairman Marino stated that Councilman Buckhannon had asked that this be discussed. Administrator Tucker stated that a resident from that area has complained twice to the committee about this ditch which has been filled in with dirt. There was discussion of piping the ditch to alleviate standing water on 29th next to the Recreation Center. Chairman Marino stated that something should be done about opening the ditch again and Mayor Sottile recommended asking the contractor at the Rec Expansion to make some recommendations. Councilwoman Hanbury iterated that she felt an open ditch around the Recreation Center was inappropriate. Chairman Marino suggested asking the County for recommendations also. Director Pitts will follow up with both David Matthews and Charleston County.

(B) Beach Garbage Collection Proposal for Winter Months - Schupp Enterprises, Inc., - Estimate at $100 Per Week. Administrator Tucker noted that she did not receive anything from Mr. Schupp in writing. Director Pitts stated that he has not begun pickup on the beach as yet because of equipment repair and he noted that Joseph Washington reported that it takes one man 4-5 hours to do the job. Director Pitts felt that this one man could be used more efficiently to do other things and that $100 a week was a very good cost for this service. After discussion, **Councilwoman Hanbury made a motion to recommend to Ways & Means acceptance of the proposal from Schupp Enterprises at a cost of $100 per week to be expended from the Municipal Accommodations Fee Fund; Councilman Bettelli seconded; motion passed unanimously.**

(C) Trash on Beach - 5th Avenue. Chairman Marino referred to email from Joanie Teel concerning lack of trash receptacles on the beach from 5th Avenue to Breach Inlet. He noted that the

tides come up to the primary dunes and wash the cans away so they are not placed in that location. He asked for recommendations to this problem. Director Pitts noted that there are trash cans at each beach access path on Ocean Boulevard and at the Breach Inlet parking lot. Administrator Tucker suggested that Mr. Schupp be asked to walk and hand clean that area because the sand is too soft for vehicular traffic. Committee members agreed that the Administrator discuss this with Mr. Schupp.

6. Miscellaneous. (A) Beach Monitoring Results - September '04. Administrator referred to the attached report and noted that there were three spikes that tested satisfactory at a subsequent sampling.

(B) For Information - Sea Cabins Stormwater Management. Administrator Tucker provided the attached written dialog between Sea Cabins and DHEC regarding the discharge onto the beach and she did not realize that there were stormwater discharges within the City onto the beach. This may come up again at a later time.

(C) Letter of Appreciation. Administrator Tucker referred to the attached letter from Angelica Thevos commending the department for clearing the beach access path 31A.

(D) Complaint Regarding Cigarettes on the Beach. Administrator Tucker referred to the attached letter from a Florida woman who indicated that the Florida beaches do not have this problem. Councilman Bettelli stated that there was a machine in existence that cleans cigarettes from the beach at quite a high cost.

Councilwoman Hanbury recommended education of the public and she showed a small foil ashtray that one can put a lit cigarette into, close it up and dispose of it. She noted that the cigarette companies used to give them away under the South Carolina Clean and Beautiful program. She felt the City could do this at a low cost. She also recommended bumper stickers to educate the people. She agreed to contact cigarette companies to see if they would still provide these ashtrays. However, she suggested that if the cigarette companies do not do this any longer and for a little bit of money, the City could have their own campaign on the Isle of Palms.

(E) Councilman Bettelli reported that there is still a small amount of sand fencing yet to be done from the Doin' the Dunes project which he will do with the help of Director Pitts as soon as the sand fencing is available.

(F) Councilwoman Hanbury noted that she is still looking into recycling of cardboard and stated that there used to be a recycle container for cardboard on the island. Mayor Sottile stated that the City asked that this container be removed because there were too many containers in the parking lot. Councilwoman Hanbury said that one could be placed in the large lot with the other recycle container. Administrator Tucker stated that the question would be whether or not the businesses would go that far to use the container.

(G) Chairman Marino asked about seeding of the parking lots and Mayor Sottile said he thought it would be done in October.

(H) Administrator Tucker reported that there was a complaint about #6 Forest Trail Court being overgrown and unsightly and had been reported to the County who forwarded the information to her. The County noted that they have a nuisance ordinance which North Charleston,

Meggett and Ravenel have already adopted to take care of these types of complaints. She will obtain a copy of the ordinance for further review if necessary. The City does have regulations covering overgrown lots and a letter can be written to the property owners asking them to clean up their property.

(I) Administrator Tucker reported that Douglas Kerr has completed and submitted the City's Community Rating System (CRS) Annual Recertification. She thought it was important that the committee be aware that one of the things the City does as a part of this report is to report on maintenance improvement of the drainage system. Every time the City does something to improve drainage, it improves the City's report for rating for flood insurance.

(J) Mayor Sottile stated that Palm Boulevard has a lot of signs that are leaning and could fall down. He knows how busy the department is but asked the Director to follow up with these street signs. He further asked Director Pitts to clean up a vacant lot that is being used to dump trash. Director Pitts reported that he has identified 37 signs that need to be repaired and the department is in the process of taking care of this problem.

Director Pitts further stated that he has kept some of his temporary help because of the storm cleanup. Administrator Tucker reported that FEMA has indicated they would cover employee overtime, but will not cover temporary help. She noted that FEMA is being generous in other areas that will more than compensate for the other areas where the City has expenses that FEMA cannot cover.

(K) Set Date for Next Meeting - 5:45 p.m. on Wednesday, November 10, 2004. Chairman Marino asked everyone to begin thinking of upcoming drainage projects and about maintenance of the drainage system.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
September 2004
Donnie Pitts- Director

Sanitation:

Debris/White Goods:

Thirteen (13) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers.
Sixty-one (61) loads of household garbage 239.92 tons were transported to Montenay (incinerator). Thirteen (13) loads 88.87 tons were transported to Bees Ferry landfill.
Thirteen loads 190.12 tons of debris was transported to Bees Ferry landfill.
Eight loads 37.87 tons of C&D (dirty garage items) were transported to Bees Ferry landfill.

One hundred and sixteen (116) loads 1,979 cubic yards of debris were transported to 4-B. The majority of this debris was removed from the Wild Dunes areas. There was 5,681 cubic yards of debris transported to 4-B by Phillips and Jordan contractors on a five-day contract. This debris was throughout the Island.

Four (4) scrap metal containers were transported to Charleston Scrap Metal.

The City trash compactor's starter for the motor was replaced. The compactor was out of service for six days. One twenty-yard container with a liner was used for garbage disposal at an additional cost of $600.00

Landscaping/Road Maintenance:

Cleaned the storm water drains of debris at the connector, Palm Boulevard and Thirteenth Avenue, and Palm Boulevard and Twentieth Avenue.

Installed the posts on the beach for the "Doin the Dunes" project.

Mowed the right-of- way on Ocean Boulevard from Tenth Avenue to Breach Inlet.

Mowed the right-of-way on Palm Boulevard from Ninth Avenue to Breach Inlet (waterway side of road).

Mowed the right-of-way from twenty-first Avenue to forty-first Avenue.

Cut and cleaned the limb overhangs between 22nd and 23rd Avenue along the pedestrian walk.

Removed the sand from the 21st Avenue Beach access path (handicap) ramp.

Mowed and cleaned the parking area at Breach Inlet.

Mowed the City Parking lots.

Street sweeping conducted by Sweeping South on September 22, 2004.

Maintained the City office complex two times during the month.

Replaced the lights at City Hall for the front entrance and for the Isle of Palms Police Department Sign.

Drainage:

Pumped water on 46th Avenue through 56th Avenue Monday through Friday until September 17, 2004. There were two 4" inch pumps in operation, one City owned and one rental.

The 25th and 26th Avenue ditch was 100% obstructed after tropical storm Gaston. This ditch system was cleaned of all obstructions and debris to obtain maximum flow.

Memorandum

To: Linda L. Tucker, City Administrator

From: Donnie Pitts, Public Works Director

Date: August 30, 2004

Subject: August Employee of the Month

I would like to nominate Kim Tapply for the August 2004 Department of Public Works Employee of the month. I would like to acknowledge Kim for his hard work and extra effort in operation of the "cat," his promptness when called after the storms. His work ethic and attitude is a great asset to the Public Works Department and to the City of Isle of Palms.

ISLE OF PALMS
PUBLIC WORKS
2004-2005
MAINTENANCE REPORT
104620.5017

DATE	VEHICLE	YEAR, MAKE AND MODEL	DESCRIPTION	VENDOR	AMOUNT	BUDGET TOTAL
						$72,229.46
						$72,229.46
9/9/04	PW21	2002 Mack Flatbed	tarp system	Hughes Motors	$185.24	$72,044.22
9/10/04	PW8		Brakes locked	Turkey Towing	$255	71,789.22
9/13/04	PW21	2002 Mack Flatbed	cargo door weld	Fields Ornamental	$65	71,724.22
9/16/04			supplies	Wal Mart	$54.55	71,669.67
9/24/04			Transmission fliud	Cel Oil	$33.24	71,636.43
9/24/04			Hydraulic fluid	Cel Oil	$607.03	71,029.40
						71,029.40
						71,029.40

WARNING NOTICES ISSUED BY PUBLIC WORKS THROUGH JUNE30, 2004	Sanitation roll carts should be returned to house or enclosure by 7:00 p.m. on the day of collection.	Please have the roll cart's handle facing the street on the day of collection.	The amount of garbage placed for collection exceeds the capacity of your cart(s). You may need an extra cart. These are available	You have placed garbage for collection in an unapproved container. Please use only the roll cart(s) provided for use by the city.	Due to the volume of material we are unable to complete collection of your trash today. We will return later	We do not collect construction debris, or landscape debris generated by contractors. These businessess are required to remove their own waste.	Other
#12 26th Ave	1						
#16 @6th Ave	1						
#18 25th Ave	1						
#22 24th Ave	1						
#23 21st Ave			1				
#27 23rd Ave	1						
#3 25th Ave	1						
#30 21st Ave.				1			
#32 25th Ave	1						
#34 25th Ave	1						
#7 23rd Ave	1						
#9 23rd Ave	1						
#9A 24th Ave	1						
10 Beachside Drive				1			
1001 Palm				1			
1009 Palm Blvd	1						
102 Palm Blvd				1			
104 Sparrow Drive			1	1			No Yard Waste In Cart
11 Chapman Ave	1						
11A 22nd Ave	1						
125 Sparrow Drive				1			
128 Sparrow							only household trash
13-22nd Avenue	1						
15-22nd Avenue	1						
17 Dunes Ridge				1			
17 Sand Dollar	1						
17-22nd Avenue	2						
20 Fairway Village Lane							no lawn debris with househo
2004 Beachside	1						
2006 Palm Blvd	2*						
2008 Palm	1						
20-24th Avenue	1						Debris In Santation Cart
2108 Palm Blvd	1						
2202 Palm Blvd	1						
2204 Cameron							no construction debris
2306 Harnett Blvd	2						
24 Dunes Ridge				1			
249 Forrest Trail							only household garbage in c
2501 Palm	2						
2606 Palm	1						
2610 Palm Blvd	1						
2700 Palm Blvd	1						

2702 Palm Blvd	2						
2702 Palm Blvd	2						
2702 Waterway							only household trash
2704 Palm Blvd	1						
2704 Palm Blvd	2						
2706 Palm Blvd	1						
2708 Palm Blvd	2						Recycle Ever Other Wednesday
2804 Palm Blvd	2			1			
2805 Palm Blvd	2*						
28-24th Avenue	1						
29 Ocean Point				1			
2901 Palm Blvd	1						
2905 Palm Blvd	1						
2912 Palm Blvd	1						
3003 Waterway Blvd	1						
3017 Waterway							No yard waste in cart
30-23rd Avenue	1						
3100 Palm Blvd	1						
3300 Palm Blvd	1						
3306 Palm Blvd	1						
3308 Palm Blvd	1						
3505 Palm Blvd	1						
3602 Palm Blvd	2*						
3607 Waterway Blvd			1				
3609 Waterway Blvd			1	1			
3708 Palm Blvd	1						
3800 Palm Blvd	2						No Construction Debris
3802 Palm Blvd	1						
3808 Palm Blvd	1						
3900 Palm Blvd	1						
3906 Palm Blvd	1						
4A 27th Ave	1						
4B 27th Ave	1						
6 Beachside Drive				1			
6 Commons Court				1			
64 Grand Pavlion	1						
6501 Back Bay Drive				1			
801 Palm Blvd	1			1			
901 Palm Blvd	2						
911 Palm	1						
9-24th Avenue	2						
Condos Front Beach				1			
501 Palm				1			
3103 Waterway				1			
265 Forrest Trail	1						
287 Forrest Trail	1						

28 Intercoastal				1	
137 Sparrow				1	
203 Forrest Trail					1
#1 20th Ave.				1	
6 Ocean Point				11	
3503Palm 8/11/04	11				
#2 Intercoastal		1			
#1Intercoastal		1			
#3Intercoastal		1			
#3 9AVE				1	
10Fairway Oaks Ln				1	
3602 Walterway			1	1	

2903 Palm	1
2904 Palm	1
3604 Palm	1
3802 Palm	1

411 Pablo Avenue
Jacksonville, FL 32250-4052
904-249-8009
904-249-8007 fax

MEMORANDUM

TO: Linda Tucker
City of Isle of Palms

FROM: Tom Roberts, P.E.

DATE: September 29, 2004

RE: 22nd Avenue and Waterway Drainage System Rehabilitation

MESSAGE:

Applied Technology & Management, Inc. (ATM) has reviewed the information provided to us by the City concerning the sink holes and failing drainage pipes of the stormwater collection system west of Waterway on the 22nd Avenue right-of-way extension. In addition to a drainage area map and a video tape inspection of the area provided by the City, ATM performed a site visit to observe other features not depicted on the map or video, as well as to obtain general idea of the characteristics of the contributing drainage basin.

Description and Evaluation of Drainage Area

In general, the drainage basin extends from the marsh to one and one half lots south of Palm Boulevard. The drainage length is approximately 1,700 feet and the length varies, but typically includes lot one in width to the north and south of 22nd Avenue. The drainage basin is approximately 10.7 acres.

Based upon the topography and the basin characteristics, runoff appears to flow through three mechanisms: sheet/overland flow through yards and street; pipe flow through the drainage system; and open channel flow though the shallow swales along the eastern part of the basin. The condition of the entire collection system on Waterway was not inspected in this analysis.

To evaluate the estimated capacity of the collection system, ATM calculated potential peak runoff rates from the basin using the rational method assuming a C factor of 0.4, a time of concentration of 30 minutes, and an area of 10.7 acres. The peak runoff for the 30 minute storm for the two-, ten-, and twenty five-year return frequencies was estimated and are provided below (cubic feet per second (cfs)):

2-year 30 minute	10-year 30 minute	25-year 30 minute
15.4 cfs	18.4 cfs	24.0 cfs.

With the data available, it was not possible to account for drainage basin storage in swales. Storage capacity in a drainage area slows peak runoff rates and thus dampens

peak flows in pipe systems. In this area, it appears there is some potential for storage through containment in the roadside swales. Therefore, actual peak flows in the collection system will be lower than presented above.

Evaluation of Pipe Capacity

To evaluate the design and existing capacities of the end of the pipe, it was assumed the 18-inch reinforced concrete pipe (RCP) was at the design grade necessary to provide cleaning velocities (2.5 feet per second (fps)) when flowing ½ full or 100% full.

The estimated design capacity under gravity (open channel) flow for the pipe was 4.3 cfs. The estimated existing gravity flow capacity was estimated at 3.3 cfs, a value likely high due to the offset joints and existence of oyster shells in the pipe. Both of these factors likely raise the roughness coefficient of the pipe higher than the value used. The actual current capacity is potentially lower.

Taking potential storage into account, it appears the collection system is undersized to fully accommodate even the 2-year, 30 minute storm without nuisance yard and street flooding. Due to the proximity to the marsh, structural flooding from precipitation on the area alone does not appear to be a concern.

Trenchless Technologies

We reviewed three trenchless technologies to evaluate the appropriate alternatives for this project: slip lining; cured-in-place-pipe (CIPP); and pipe bursting. Slip lining involves pulling a smooth walled HDPE pipe through the existing pipe. The outer diameter of this pipe must be smaller than the inside diameter of the host pipe. This results in a significantly smaller flow area in the pipe potentially reducing existing capacity. Slip lining is often a viable alternative since the interior walls are more smooth than the original pipe, thus increasing flow despite the smaller inside diameter. An additional drawback to slip lining is that there is a void space between the host pipe and the outer diameter of the HDPE pipe. If infiltration is a concern, without sealing that void space, the infiltration may continue. An advantage of slip lining is cost and time required for installation

CIPP uses a thin woven or fiberglass liner, which is impregnated with resin to attach to the host pipe and provide a seal against cracks and holes in the host pipe. The CIPP has virtually the same interior diameter as the host pipe, and, like HDPE slip lined pipe, has smooth walls. Flows can sometimes be significantly increased by this method, but will not be reduced. An advantage of CIPP is that the resin will seal most crack and, in most cases, eliminate infiltration paths. Although effective, CIPP uses specialty products, and therefore can be an expensive alternative.

Pipe bursting is used extensively on rehabilitation of sanitary sewer lines. A device is placed in a manhole or catch basin and pulled through the pipe periodically "flexing" to burst the host pipe. A new HDPE pipe is pulled behind the flexing device. This pipe can be of a size equal to or less than the host pipe, and generally, can be up to two normal pipe diameters larger than the host pipe. Therefore, the original pipe flow area can be maintained or increased. The combination of the pipe size and smooth interior can

dramatically increase the flow capacity of the pipe. When increasing pipe sizes, modifications to the catch basins or manholes may be required.

Description of Existing Conditions

The area the video tape depicted extended west from Waterway to the marsh. While there is evidence of groundwater infiltration in all joints, as evidenced by the build-up of scale at the majority of joints, the pipe appears to be in relatively good condition in approximately ½ to 2/3 of the length. Towards the marsh end, past the last driveway, there is increasing evidence of pipe displacement and broken joints; areas where inflow of groundwater and soil may be occurring. In addition, further to the west, the pipe joints are offset by two to three inches in several locations.

During our site investigation, we probed the area south of the westernmost house to evaluate soil and ground water conditions. We encountered buried wood at a depth of approximately two feet deep. Buried objects, especially unconsolidated items as word debris or household trash have large void spaces between the objects, even when compacted. The rise and fall of ground water and infiltration of rain will cause sediments to fill these void areas. The result is oftentimes a sink, where the overburden is transported into the void spaces. The larger the area of coverage of the buried objects is directly related to the depth and size of these sinks.

It is unclear as to the extent of this buried wood, but should it be extensive, it may be an additional source of the surface cave ins. However, corrective action performed on the pipe, which removes a clear path for infiltration, should reduce the speed at which these sinks occur.

The pipe passes under, or near to a specimen oak surrounded by an old brick wall. Ground water is high in the area. Therefore, it does not appear that pipe replacement via open cut is a viable alternative. We believe one of the trenchless technologies presented above is the best course of action to alleviate the subsidence problems in the area.

Recommendations

Based upon our review, it is these former areas we recommend for restorative and preventative intervention. Approximately two hundred feet of the collection system should be rehabilitated.

Since each of the technologies presented has a number of positive as well as negative factors, we recommend obtaining simultaneous bids for each. After receipt of the bids, ATM can evaluate the cost vs. effectiveness and recommend the technology appropriate to the task.

We are pulling together specifications for each technology and are in discussions with several vendors to obtain additional information on each. Once completed, we will forward this additional information to you immediately.

End of memorandum

City of Isle of Palms
Condo Garbage Pickup

Condo Name/ Location	Dumpsters	Green Roll Carts
1010 Ocean (North side of Windjammer)	(2) 2yd pullout containers. They must pull out to street for Waste Industries to pickup, because their gate cannot be maneuvered by the Waste Industries truck	
1116 Ocean (South side of Windjammer)		6-8 roll carts. Carts are enclosed in picket fence. They must roll to street for IOPPWD pickup
Linville Condos		4 Carts are housed underneath the condo. They roll to street for IOPPWD pickup
Sea Cabins	Multiple 6-8 yard containers. These are housed in outside enclosures that are directly accessible by Waste Industries - no rolling to street required	
No-Name Condos 1140 Ocean	Two 8 yard containers. These are housed in outside enclosures that are directly accessible by Waste Industries - no rolling to street required	
All Wild Dunes condos except Ocean Club Villas & Mariner's Walk	Multiple 4-8 yard containers that are housed in outside enclosures that are directly accessible by Waste Industries - no rolling to street required	
Ocean Club Villas	Eight 8 yard containers housed inside the building. Ocean Club staff pull out these to the parking lot so Waste Industries can service them	
Mariner's Walk		Multiple carts housed in outside enclosures in the parking lot that IOPPWD personnel can easily access

CCM
MANAGEMENT, INC. AAMC®

September 24, 2004

Ms. Linda Lovvorn Tucker
City Administrator
Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Linda:
Thank you very much for taking time to meet with Bobby Hancock, Ron Leaphart and me on Thursday, September 9, 2004.

As we discussed, the owners of Ocean Palms Villas, 1010 Ocean Blvd. Isle of Palms, are requesting from the town of Isle of Palms permission to utilize the 90-gallon rolling trash receptacles issued by the Department of Public Works. Currently, small dumpsters are being used which have to roll out into the driveway next to the street, blocking the entrance gates. The Isle of Palms safety officials have asked that we find another solution because this is a hazard for safety vehicles attempting to enter the property.

I have talked with the management of Waste Management, Inc. asking for their assistance in resolving this issue. Specifically, for an extra fee billed to Ocean Palms, would their driver roll the dumpsters out to the street to empty into his truck and then return them to the building. This would alleviate the problem of the dumpsters blocking the entrance gates. Waste Management has told me that cannot and will not provide this service.

Two other condo projects close to Ocean Palms, 1116 and 1007, both use these green barrels, 4 and 7 respectfully. We feel that 9 barrels would be sufficient for Ocean Palms, which could then be rolled out and set on the north end of the property. These could sit in the landscape area, not blocking the sidewalk. There is daily janitorial service at Ocean Palms, so they would be rolled back under the building shortly after they were emptied. During the busy summer months, if 9 barrels are not sufficient, Ocean Palms will make other arrangements for overflow refuse.

I understand you will take this proposal to the Public Works Committee for review. Please let me know if you need any additional information before that Committee meeting.

Thank you very much for your help in this matter.

Best regards,

Terrie J. Bergdorf

Terrie J Bergdorf, CMCA
Management Agent for Ocean Palms
CCM Management, Inc.

P.O. Box 12710 • Charleston, SC 29422-2710
843-795-0190 • Fax 843-795-0191 • Website: ccmmgt.com

Linda Tucker

From: Joanie Teel [jteel@bellsouth.net]
Sent: Monday, September 13, 2004 11:44 AM
To: FMSottile@aol.com
Subject: Re: Trash on the beach

Thank you very much, Mike. I really think it will be appreciated by residents and tourists alike. AND the dog walkers - who scoop their poop!

I certainly understand the area right at the bridge may be impossible but a can in the parking lot (if there is one) should suffice for those who park and walk out from there.

Joanie Teel

----- Original Message -----
From: <FMSottile@aol.com>
To: ""Joanie Teel"" <jteel@bellsouth.net>
Cc: <ltucker@iop.net>
Sent: Monday, September 13, 2004 7:36 AM
Subject: Re: Trash on the beach

> I am going to ask Linda Tucker to have this put on the public works agenda for there next meeting. There may be some solution to your request. We mabe able to put more cans from 5th ave to breech enlet however from breech enlet to the bridge maybe a problem because of the way the tides erode that part of the beach.
> Thank you for your concern.
>
> Mike Sottile
>
>

PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

1362 McMillan Avenue, Suite 300
Charleston, SC 29405

• Fax Message •

Number of Pages Including Cover Sheet 2

Please Deliver This Fax Message

TO: Laura McLellan
Name

City of Isle of Palms
Organization/Department

(843) 886-8005 (843) 886-6428
Fax Number Office Phone

FROM: Marissa Reilly
Name

Trident District EQC
Bureau/Division/Section

(843) 740-1595 (843) 740-1590
Fax Number Office Phone

SUBJECT/COMMENTS: Here are Septembers' results as requested.

I plan to send Ms. Tucker a results letter next week and include in it the final set of Beach Monitoring results.

Should you need any more information, please contact me.

I hope you have a successful meeting.

Sincerely, Marissa Reilly

Station ID	Location	Station Name	Date	Collection Time	Enterococci Result	Sample Type	Rainfall in last 24 hours	Water Temp
Tri-50	Isle of Palms	Port O Call	9/8/2004	1232	10	Routine	0.3	28
Tri-51	Isle of Palms	Dunescrest	9/8/2004	1208	<10	Routine	0.3	29
Tri-52	Isle of Palms	53rd	9/8/2004	1151	272	Routine	0.3	28
Tri-52	Isle of Palms	53rd	9/9/2004	936	<10	Resample	0	30
Tri-53	Isle of Palms	34th	9/8/2004	1139	41	Routine	0.3	27
Tri-54	Isle of Palms	21st	9/8/2004	1128	10	Routine	0.3	27
Tri 54B	Isle of Palms	County Park	9/8/2004	1116	<10	Routine	0.3	27
Tri-55	Isle of Palms	7th	9/8/2004	1100	<10	Routine	0.3	27
Tri-56	Isle of Palms	4th Ave	9/8/2004	1052	20	Routine	0.3	26
Tri-50	Isle of Palms	Port O Call	9/20/2004	1238	285	Routine	0	31
Tri-50	Isle of Palms	Port O Call	9/22/2004	936	52	Resample	0	30
Tri-51	Isle of Palms	Dunescrest	9/20/2004	1225	62	Routine	0	30
Tri-52	Isle of Palms	53rd	9/20/2004	1213	331	Routine	0	31
Tri-52	Isle of Palms	53rd	9/22/2004	924	10	Resample	0	28
Tri-53	Isle of Palms	34th	9/20/2004	1204	20	Routine	0	30
Tri-54	Isle of Palms	21st	9/20/2004	1152	86	Routine	0	30
Tri 54B	Isle of Palms	County Park	9/20/2004	1141	<10	Routine	0	30
Tri-55	Isle of Palms	7th	9/20/2004	1128	10	Routine	0	29
Tri-56	Isle of Palms	4th Ave	9/20/2004	1120	10	Routine	0	29

8-29 Gate

D H E C
PROMOTE PROTECT PROSPER

Office of Ocean & Coastal Resource Management
1362 McMillan Avenue, Suite 400
Charleston, South Carolina 29405

(843) 744-5838 (843) 744-5847 (fax)

Christopher L. Brooks, Deputy Commissioner

September 16, 2004

Mr. George Bowers
Sea Cabins Homeowners Assoc.
P.O. Box 157
Isle of Palms, SC 29451

RE: Stormwater Management at Sea Cabins

Dear Mr. Bowers,

I am writing in regard to the recent dune erosion that occurred as stormwater runoff from Tropical Storm Gaston breached through the dunes at Sea Cabins and washed out the dune and the emergency vehicle access point there. The integrity of this vehicular access point is essential in order for the City of Isle of Palms to provide emergency services on the beach. Visitors at the Isle of Palms County Park also use this point for beach access. In addition, state law also prohibits the destruction of sand dunes. The City of Isle of Palms, the Charleston County Park and Recreation Commission, and the DHEC Office of Ocean and Coastal Resource Management are all concerned that inadequate stormwater management at Sea Cabins may result in more damage to the vehicular access way and dune erosion during future storms.

If runoff from a major storm even collects in the parking lot or in low-lying dune areas at Sea Cabins it can be pumped onto the beach to prevent breaching through the dune field, provided that the pump discharge hose is placed seaward of the dunes. A better alternative is to upgrade the stormwater management systems at Sea Cabins, to prevent the ponding of runoff in low-lying areas in or near the dune field where breaching can occur. Please contact me or OCRM stormwater engineer Shannon Hicks once you have developed a plan for improving stormwater management at Sea Cabins.

I look forward to hearing from you. Feel free to contact me if you need any additional information.

Sincerely,

William C. Eiser
Staff Oceanographer

cc: Linda Tucker, City of Isle of Palms
Jeff Schryver, Charleston County PRC
Shannon Hicks, OCRM

SEA CABIN III HOMEOWNERS ASSOCIATION

PO Box 157, Isle of Palms, SC 29451 (843) 886-4500

September 20, 2004

William C. Eiser
Office of Ocean & Coastal Resource Management
1362 McMillan Ave., Suite 400
Charleston, SC 29405

Dear Mr. Eiser:

In response to your letter of September 16, the Sea Cabin property has automatic sump pumps to control flooding.

The pumps move water to the seaward side of the dunes and to the streetside storm drains. Under normal rainfall conditions, this system controls our standing water.

During Tropical Storm Guston, the 10" of rainfall during an eight hour period coupled with a loss of power resulted in an unusual flooding of our property and an ultimate breakthrough of the dune line. This breakthrough was also aided by persons unknown that "ditched" an area towards the dune in question.

We feel that under normal heavy rainfall conditions our pumps are sufficent provided that SCE&G still has us up and running.

Sincerely,

George E. Bowers

George E. Bowers
Regime Manager

cc: Linda Tucker, City of Isle of Palms
Jeff Schryver, Charleston County PRC
Shannon Hicks, OCRM

3006 Waterway Blvd
Isle of Palms, SC 29451
5 August, 2004

Mayor Mike Sottile
Isle of Palms City Hall
Isle of Palms, SC 29451

Dear Mayor Sottile,

This letter is being sent to you admittedly with some embarrassment as I am a long-time IOP resident and am uncertain as to where to send it. I trust that you will forward it to the pertinent division and the persons responsible.

For a very long time, the beach access path at 31A has been unkempt and overgrown. This had progressed to the point where the dune adjacent to the stepping-stones was being eroded by an irregular and "new" alternate path, created out of necessity. The original one had become unpassable.

Suddenly, the path was recently cleaned! The accumulation of sand obscuring a large section of the stepping-stones has been removed, and the abundance of overgrown greenery/shrubs obstructing the path was pruned and cleared, again allowing full use of the original stones or blocks that historically have paved the way.

Some clearing and maintenance had been done quite some time ago. However, it was very sloppy and inadequate. The stepping-stone blocks were not cleared off and continued to be buried under deep sand. Additionally, the shrubs were only partially cut back still obscuring the stones. Thus, after "maintenance", the path remained just as untraversable as it had been. The effort was to no effective end, essentially a waste of time and money. As a result, the side trails, which had developed around the unpassable and buried stone, became further entrenched and the trampling of the adjacent dune grass and shrubbery continued unabated.

But this time the crew undertaking the work (which now was quite difficult due to the neglect and poor management previously) did an outstanding job.

I would like to extend my thanks to the City and the persons who effectively completed this job for the first time in too long. My neighbors and friends who use the path daily join me in this expression of gratitude. Maintenance of the paths is a critical activity. It probably rarely receives the recognition of us citizens, much less the tourists who frequent our beaches. This is my attempt to rectify this unjust oversight and voice the appreciation that this important work deserves.

Thanks for a job well done.

Sincerely,

Angelica Thevos
886.4538

9/1/04

City of Isle of Palms
P.O. Drawer 508
Charleston/Isle of Palms
South Carolina, 29451

To Whom It May Concern —

I was recently a tourist for a week on your Isle of Palms Beach, and was, and still am, appalled and sickened by the enormous number of cigarette butts on your beach area near the Holiday Express Inn and all over the beach.

As a native Floridian, I visit Florida beaches often and have never seen such a sight.

Is there a way to make our visitors to beaches and waterways more aware to dispose of waste properly?

My daughter lives in South Carolina. The highways are clean and planted with flowering plants. And, then to see the waste on your beaches really ruined it!

B.E. Epley
151 N. Orlando Ave
Unit 209
Winter Park, Fl.
32789

EXHIBIT D

RECREATION COMMITTEE
October 5, 2004

The regular meeting of the Recreation Committee was held at 5:00 p.m. on October 5, 2004, in City Hall. Present were Chairman Buckhannon, Committee members Hanbury and Rice, Recreation Director Page and City Administrator Tucker.

1. Approval of Previous Month's Minutes. The September meeting minutes were approved unanimously.

2. Citizens Comments - Mary Taylor, Helen Clarkin's daughter, attended the meeting to discuss the family's making a donation to the Rec Department in honor of her parents, Helen and Dennis Clarkin. The family's generosity was discussed at length and the possibility of naming one of the ballfields for the family. It is expected that the donation will be accepted at the City

3. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of committee members. Director Page highlighted the events.

4. Old Business. (A) Update on Recreation Expansion. The Rec Expansion project was discussed and concerns expressed about the ribbon cutting ceremony and the facility being ready. It was decided that it would be best not to cut the ribbon until the community could use the facility and it would be best not to use the facility until it was completed.

(B) Speed Calming Devices: The estimates for the installation of speed calming devices were reviewed and the pros and cons of the installation of such devices discussed. It was decided that a request would be sent to the Public Safety committee to lower the speed limit on 27th and 29th Avenues to 15 mph between Hartnett and Waterway Boulevard.

(C) Security System Ideas: This subject was delayed until next month, but it was noted that vandalism continues to happen at the rec site.

(D) Bicycle Safety Program: Director Page reported on the Department's progress on this program.

5. New Business. (A) Ordinance Change: Several changes to the proposed ordinance were discussed and recommended. The City Administrator was asked to convey the information to the City Attorney.

(B) Recreation Amenities Project: It was discussed that it might be nice to conduct an amenities campaign for the new Rec center site much like the "Brick, Benches and Palm Trees" project associated with the Front Beach Enhancement project. Chairman Buckhannon indicated that some residents had suggested to him that they might like to buy a

bench or other amenity for the site. Concerns were expressed about how the residents had already given to the project by approving the referendum and that perhaps should not be asked to give any more. No conclusions were reached regarding this idea.

6. Miscellaneous. The issue of lack of insurance on the area where skateboarding is happening was discussed because of the questionnaire on the City's insurance renewal.

(B) Set Date for Next Meeting. 5:30 p.m. on November 9, 2004.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

NOTE: Tape recorder did not work properly and these minutes were done from notes taken by City Administrator Tucker.

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
September 2004

STAFF:

Norma Jean Page, Director
Karrie Ferrell, Recreation Supervisor
Laura Togami, Recreation Supervisor
Jason Nance, Parks & Ground Maint. Supervisor
Shelia Redmon, Parks & Facilities Specialist

SEPTEMBER ACTIVITIES AND SPECIAL EVENTS

Morning Aerobics
Five (5) participants are actively enrolled in the morning aerobics class. The current session began September 20th. Classes are held on Mondays, Wednesdays and Fridays from 8:00 – 9:00am. Lisa Dupont teaches Monday and Wednesday classes and Patricia Boyd teaches Friday classes. The fee is $60 for the six week session or visitors may pay $7 per class or $15 per week.

Evening Aerobics
Five (5) participants are actively enrolled in the evening aerobics class. The current session began September 20th. Classes are held on Mondays from 5:15pm – 6:15pm and Wednesdays and Thursdays from 5:30pm – 6:30pm. Barbara Gentle teaches the evening class. The fee is $60 for the six week session or visitors may pay $7 per class or $15 per week.

Yoga
Four (4) participants are actively enrolled in the Yoga class. Classes are held on Tuesdays and Thursdays from 12:30 – 2:00pm at the recreation department. Patricia Boyd teaches the yoga classes. The fee is $80 for the six (6) week session or $10 per class.

Dog Obedience
A new Beginner Dog Obedience and Tricks class will begin on October 4th. Sessions are seven (7) weeks long and are held on Monday nights. Two (2) Beginner classes are held from 6:30-7:30pm and 7:30-8:30pm. The 6:30 class is geared for puppies 5 months and under. Five (5) dogs are currently registered. The 7:30 class is geared for adult dogs 6 months and older. Nine (9) dogs are currently registered. .

Tennis Lessons
Tennis lessons are now available for three different age groups. A class for adult women is held on Mondays and Wednesdays from 9:15am – 10:15am. Three (3) women are currently enrolled in this session. A class for youth (ages 6-8 years old) is held on Tuesdays and Thursdays from 5:15pm – 6:00pm. Five (5) children are currently enrolled. A class for youth (ages 9-12 years old) is held on Tuesdays and Thursdays from 6:00pm – 7:00pm. Two (2) children are currently enrolled. Each session is held for four (4) weeks. The fee to participate is $80. The next session will begin on October 12th for adults and 13th for youth.

Keenagers' Club
The first Keenager's meeting for the season was held on Wednesday, September 1st. Approximately Forty-five (45) seniors attended this meeting. The group enjoyed a covered dish luncheon including barbecue supplied by the Keenager's Club. The meeting began with an introduction of the 2004-05 officers and all other business was discussed. The recreation department hosted a round of BINGO for the group's entertainment. The next meeting has been moved back to October 13th at 12:00Noon due to the Senior Beach Retreat.

UPCOMING ACTIVITIES

October	Event	Location	Time
4-6	Senior Beach Retreat	Myrtle Beach, SC	
13	Keenager's Luncheon	IOP Rec. Center	12:00pm
29	Ghostly Tide Tales	28th Avenue on Beach	8:00pm
30	Halloween Carnival	IOP Rec. Center	5-7pm

Programs & Special Events Expense Report

Halloween Carnival

Expenses: $125.68
$203.25

Total $328.93

Revenues:

Isle of Palms Recreation Department
September Athletic Report

Youth Soccer:
The youth soccer orientation for ages 5-12 was held on September 16th. There were 200 players and parents in attendance. The meeting was designed as an orientation to introduce parents and players to the IOP Recreation Department youth athletic procedures. Team rosters, schedules, practice times and league rules were discussed. Each parent was given a packet that included all of the season information and a Parent's Code of Ethics. Each coach received the team's equipment and practice assignments. Coaches also had the opportunity to talk to the players and parents about the upcoming season. Practices began the week of September 20th. The 5/6 league has eight (8) teams, 7/8 league has seven (7) teams and the 9-12 league has four (4) teams for this soccer season. Games will begin on October 4, 2004.

Fast Start Soccer:
Fast Start registration is currently closed. Registration for this activity closed ~~on the~~ first day of open registration. The popularity of the 3 and 4 year old activity was ~~unexpected~~. There is currently a 4 page waiting list for this age group. Fast Start Soccer will have eight (8) teams this soccer season.
The orientation meeting will be held on October 14th at 6:00pm. Parents are required to attend all activities. Activities will be held on Saturday mornings.

Youth Basketball
Basketball registration began Monday, September 27th for IOP Residents. Open registration will begin on Monday, October 4th and end on Friday October 8th.
The skill evaluation will be held on Tuesday, November 16th at 6pm. The parent/player orientation will be held on Thursday, November 18th at 6pm. The registration fee is $30 for IOP Residents and $35 for Non-Residents. Practice will begin in December and the season will begin in January.

Adult CO-ED Softball:
The adult CO-Ed Softball season finished the regular season on September 2nd. Matthews Sports Bar, coached by Elizabeth Martin, finished the season with an 8-1 record and the #1 seed in the post-season tournament. A double elimination tournament followed the regular season. Matthews Sports Bar held on to the #1 spot by defeating Mount Pleasant Presbyterian Church in the final round of the tournament. Mount Pleasant Presbyterian Church, coached by Scott Douty finished the regular season with a 5-4 record and held the #4 seed entering the tournament.

Men's Fall Softball
The 2004 fall softball season began Monday, September 27. There are nine (9) teams playing this season. Games are played on Mondays and Wednesdays 6:30, 7:45 and 9:00.

Karrie Ferrell
Recreation Supervisor

Upcoming Events

October

4th -8th	Open Basketball Registration
14th	Fast Start Orientation at 6pm
30th	Youth Soccer Picture Date

Athletic Expense Report

Youth Soccer

Expenses: **Revenues: $6,805.00**

Soccer Balls	$130.00
SC High School Rule Books	$50.00
Soccer Nets	$95.00
Soccer Shirts	$2,350.00
Total	**$2,625.00**

Parks and Grounds Maintenance
Monthly Report
September 2004

Recreation Building:

Sealed drain pipes around entrance to prevent water backup into building
Hung new ping pong paddle holder on wall
Repaired pre-school cork board due to water damage
Set up for TKD and aerobics
Set up for Jump Start and Tiny Tots
Completed monthly inspection checklist
Replaced exit light bulbs
Cleaned office floor

Recreation grounds:

Performed regular grounds maintenance
Picked up limbs and debris
Treated for fire ants around the recreation center grounds
Sprayed for weeds as needed with round up
Re-set and staked tree blown down by Tropical Storm Jeanne

Playground:

Sprayed round up
Hammered back in spikes to hold down timbers
Completed monthly safety inspection

Basketball and Tennis Courts:

Re hung nets
Picked up trash and debris
Blew off courts as needed

Baseball/Softball fields:

Prepared fields for weekly softball games
Repaired holes around the pitchers mound and home plate
Sprayed round up at fence line
Blew off courts as needed

Soccer Field:

Marked out and lined the field for the upcoming season
Assembled and set up soccer goals

Recreation Activities:

Acquired materials for Halloween carnival
Primed plywood and cut out holes for photo opportunity activity

Multi-purpose field:

Marked out and lined three soccer fields for the upcoming soccer season
Preformed regular grounds maintenance
Moved bleachers and trash cans into proper locations for soccer season

Equipment:

Performed regular maintenance on mowers and tractors
Took Solo sprayer in to be repaired
Purchased brush blade for weed eater
Cleaned and inspected all recreation department equipment
Sharpened blades on all mowers

Off Grounds:

Serviced Feminine Hygiene dispensers at Front Beach bathrooms
Mowed and cleaned up front beach access at public restrooms
Repaired road signs around island due to winds from the storms
Cleared fence line at Station 1 (JC Long Blvd)
Assisted public works with debris removal after TS Gaston
Attended 59th annual SCRPA conference

Prepared by:
Jason Nance
Shelia Redmon

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	Surf Camp	Aerobics & Yoga	Dog Obedience & Seminar	Gymnastics	Preschool Jump Start	Tiny Tots	Tae Kwon Do	Tennis	Total
	TOTAL								
REVENUES	*51,385*	1,695	2,085	350	2,035	915	4,323	805	63,593
EXPENDITURES									
** Salaries (Kai)	*35,707*	1,139	3,533	196	1,424	640	2,776	563	45,978
** Other Staff	*10,050*								
Supplies									-
Miscellaneous									-
Refunds	*375*								
Total Expenditures	*46,132*	1,139	3,533	196	1,424	640	2,776	563	56,403
Surplus / (Deficit)	*5,253*	556	(1,448)	154	611	275	1,547	242	7,190

** Does not include Fica, retirement, etc.

Sep-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	11,279	30			11,309
EXPENDITURES					
Officials					-
Equipment	180				180
Supplies					-
Uniforms					-
Trophies					-
Sanction Fees					-
Miscellaneous					-
Total Expenditures	180		-	-	180
Surplus / (Deficit)	11,099	30	-	-	11,129

Sep-04

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	TOTAL Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES		3,900		4,245			8,145
EXPENDITURES							
Officials				1,428			
Equipment				585			
Supplies							
Uniforms							
Trophies				325			
Sanction Fees				200			
Miscellaneous							
Total Expenditures				2,538			2,538
Surplus / (Deficit)		3,900		1,707	-		5,607

Sep-04

Note: Co-ed Softball Revenues 03-04 and 04-05

November 2004

Isle of Palms Recreation Department

Phone: 886-8294 Fax: 886-9857
Website: iop.net Email: ioprec@iop.net

SUN	MON	TUE	WED	THU	FRI	SAT
	1 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am Dog Obedience 6:30p	2 NO SCHOOL ELECTIONS! Yoga 12:30-2pm NO Gymnastics Y. Tennis 5:15-7pm	3 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am Keenager's 12Noon TKD 7:30pm	4 TT/Preschool Yoga 12:30-2pm Y. Tennis 5:15-7pm	5 M. Aerobics 8-9am Tiny Tots/Jump Start IOP Dance 7-10pm	6 TKD 9am—12:Noon
7	8 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am X-Mas Card Drawing Contest 4-6pm Dog Obedience 6:30p	9 TT/Preschool Yoga 12:30-2pm Gymnastics 3:45pm Y. Tennis 5:15-7pm	10 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am TKD 7:30pm	11 TT/Preschool Yoga 12:30-2pm Y. Tennis 5:15-7pm	12 M. Aerobics 8-9am Tiny Tots/Jump Start	13 TKD 9am—12:Noon
14	15 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am Dog Obedience 6:30p	16 TT/Preschool Yoga 12:30-2pm Gymnastics 3:45pm Y. Tennis 5:15-7pm	17 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am TKD 7:30pm	18 TT/Preschool Yoga 12:30-2pm Y. Tennis 5:15-7pm	19 M. Aerobics 8-9am Tiny Tots/Jump Start	20 TKD 9am—12:Noon
21	22 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am Dog Obedience 6:30p	23 TT/Preschool Yoga 12:30-2pm Gymnastics 3:45pm Y. Tennis 5:15-7pm	24 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am TKD 7:30pm	25 HOLIDAY Gym Closed	26 HOLIDAY Gym Closed	27 TKD 9am—12:Noon Gym Closed
28 Gym Closed	29 M. Aerobics 8-9am Tiny Tots/Jump Start Tennis 9:15-10:15am Dog Obedience 6:30p	30 TT/Preschool Yoga 12:30-2pm Gymnastics 3:45pm Y. Tennis 5:15-7pm		**OFFICE HOURS:** **OPEN GYM:** **(Schedule subject to change.)**	Monday—Friday: Saturdays: Monday—Friday	8:30am—6:00pm 12:30—5:00pm 8:30am—6:00pm

NOVEMBER 2004

ATHLETIC CALENDAR

Isle of Palms Recreation Department
886-8294
For schedules & Standings go to www.iop.net

Rainout Hotline 884-2278

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 **Co-Ed Volleyball Registration Begins** 5/6 Soccer 9/12 Soccer Fall Softball	2	3 7/8 Soccer Fall Softball	4 9/12 Soccer Tournament	5 IOP Dance	6 3/4 Fast Start Soccer
7	8 5/6 Soccer 9/12 Soccer Tournament Fall Softball Tournament TBA	9	10 7/8 Soccer 9/12 Soccer Tournament	11 9/12 Soccer Tournament	12	13 3/4 Fast Start Soccer
14	15 5/6 Soccer 9/12 Soccer Tournament Championship	16 **9/10 Basketball Skill Evaluation 6pm**	17 7/8 Soccer	18 **Basketball Parent/ Player Orientation 6pm**	19 **Co-Ed Volleyball Registration Ends**	20 3/4 Fast Start Soccer
21	22	23	24	25 **GYM CLOSED**	26 **GYM CLOSED**	27 **GYM CLOSED**
28	29	30		**OPEN GYM SCHEDULE:** Monday - Friday 8:30 - 6:00 Saturday 12:30 - 5:00 **Schedule Subject to Change**		

EXHIBIT E

PERSONNEL COMMITTEE
October 11, 2004

The regular meeting of the Personnel Committee was held at 6:00 p.m., on October 11, 2004, in City Hall. Present were Chairman Bettelli, Committee member McMackin and Administrator Tucker. Councilman Buckhannon was unable to attend.

1. Approval of Previous Month's Minutes. Councilwoman McMackin made a motion to approve the September minutes as submitted; Chairman Bettelli seconded; motion passed unanimously.

2. Old Business. (A) Employee Handbook Status - FMLA, Labor Attorney Status and Holiday Pay. Administrator Tucker reported that she has heard back from the labor attorney regarding the change to Holiday Pay and they were approved with one minor change to the language. The labor attorneys are still studying FMLA.

(B) Boards and Commissions. The committee was provided with a list of persons who have previously applied and a list of new applications as well as their application forms. Chairman Bettelli thanked Councilwoman Hanbury for the research that she had done. Interviews will be scheduled and results given to Council.

(C) New Evaluation Forms. New evaluation forms were discussed. **Councilwoman McMackin made a motion to present to Council for approval; Chairman Bettelli seconded; motion passed unanimously.**

3. New Business. (A) Employee Suggestions. (1) Suggestion that the City pay a portion of retiree medical premiums. This will be taken under advisement. The City Administrator will do research into cost factors for further discussion.

(2) Suggestion to consider allowing the Fire Department have office space in the Public Works Department. This was discussed and determined that this alternative had been studied before and it was deemed to be more advantageous to have the fire office space in City Hall.

(3) Suggestion concerning replacement of Fire Station #1 and building of a parking garage with living quarters on the 2nd floor and large enough to accommodate store or retail space. It was determined that this is something that should be discussed at the Ways & Means Committee as a possible alternative to other options.

(B) SCLGAG Wellness Program (HELP). The City Administrator discussed this program which would be at no charge to the City and the Committee members were in agreement that the City invite Ann Shissias to make a presentation to the Personnel Committee and department heads.

(C) Councilwoman McMackin indicated she had attended a recent MASC seminar and gained meaningful information about hiring, firing and background checks

4. Miscellaneous. (A) Set Date for Next Meeting - 5:00 p.m. on November 15, 2004.

5. Executive Session. Councilwoman McMackin made a motion to go into Executive Session to discuss personnel matters; Chairman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:07 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Isle of Palms Fire Department Memorandum

To : Linda Tucker
From: Chief Graham
Date : 8-1-20 04
Re : Employee Evaluation Committee

As you are aware, a committee comprised of department heads has been meeting to discuss changes to employee evaluations. The first meeting was held on July 15, 2004 in council chambers. Everyone in attendance agreed that the current employee evaluation forms have a lot of room for improvement. The committee agreed that we needed to come up with a form that was easy to use within the budget. A discussion took place concerning computer based evaluations and the need for security.

After a great deal of discussion, comparing numerous forms, filling out sample forms, and employee input; we have a winner. Chief Buckhannon designed the attached form using Omni Form, an inexpensive computer program. Chief Buckhannon did utilize the committee's input when preparing the forms. The proposed form can easily be filled out on the computer, which automatically calculates the overall score as it is being filled out. The scores on the proposed forms are tallied with the same end result as the city's existing forms so there would be no need to modify anything related to scoring.

The sample employee form has been filled out on a Jane Doe. There is also a blank supervisor form attached. Please review the attached sample form and make any additions, deletions, or corrections that you feel would improve it. I would like to have the forms returned to Chief Buckhannon or me in time to be corrected right upon receipt and presented at the next Personnel Committee meeting scheduled for September 13, 2004 at 5:00.

CITY OF ISLE OF PALMS
EMPLOYEE PERFORMANCE EVALUATION

Personnel Information

Employee's Name Jane Doe
Employee Number _____
Job Title Secretary
Department Police
Period Covered 1/1/04 To 12/31/04
Date of Evaluation 8/4/04
Immediate Supervisor Road Supervisor
Department Supervisor Chief

Evaluation Instructions

This form is designed to allow the supervisor to evaluate the employee's performance over the specified period. Each of the areas should be discussed and the employee given suggestions for improving his performance. The following categories are used to rank an employee's performance:

5	Excellent	Employee's performance consistently exceeds expectations of his/her position.
4	Very Good	Employee's performance meets and occasionally exceeds expectations of his/her position.
3	Satisfactory	Employee's performance meets expectations of his/her position.
2	Conditional	Employee's performance is below the expectations of his/her position.
1	Warning	Employee's performance does not meet the minimum acceptable level for his/her position.

1. Position Knowledge

Degree to which the employee understands essential functions of the position. Also degree to which the employee utilizes other resources effectively to gain knowledge needed for the position.

Ranking 5 (4) 3 2 1

Comments Jane learns and applies new skills quickly. She demonstrates competency in the skills and knowledge required. She is knowledgeable about current developments in her field. Jane effectively uses the resources and tools available to her.

2. Work Quality

Accuracy, neatness, effective completion of assignments, and attention to detail.

Ranking 5 (4) 3 2 1

Comments Jane displays a strong dedication and commitment to excellence. She works hard to improve quality in her own work and promotes quality awareness throughout the organization. The work she produces meets standards for accuracy and completeness.

3. Productivity

Volume of work completed and effective use of resources to make best use of time.

Ranking 5 4 (3) 2 1

Comments Jane usually produces more work than expected and she often completes her work ahead of schedule. She demonstrates a commitment to increasing productivity.

4. Teamwork

Willingness to work with others and considers coworkers ideas. Ability to get along with coworkers and supervisors and treat them with respect. Communicates well with superiors both orally and in writing, listens well and responds appropriately

Ranking 5 (4) 3 2 1

Comments Jane is a leader in building a strong team spirit and identity. She exhibits a high degree of openness and objectivity to the views of others. She gives candid, constructive feedback and welcomes it from team members. Jane has been able to balance the needs of the team with her individual responsibilities.

5. Dependability

Degree to which the employee can be relied upon to follow instructions, complete assigned tasks, and attend meetings.

Ranking 5 (4) 3 2 1

Comments Jane shows remarkable skill in understanding instructions and responding to management directions. She responds promptly and reliably to requests for service and assistance. Her dedication to the job often exceeds normal expectations.

6. Judgment

Degree to which the employee uses sound reasoning to make decisions and has necessary information for making the decisions.

Ranking 5 4 (3) 2 1

Comments Melva makes confident decisions in most areas of her job. Her decisions are generally accurate and sound. She can usually support and explain the reasoning for her decisions.

7. Initiative

Willingness to accept responsibility independently. Eagerness to learn and use new methods to accomplish tasks.

Ranking 5 4 (3) 2 1

Comments Jane is quick to volunteer whenever others need help. She undertakes self-development activities on her own initiative and she exercises a reasonable degree of risk taking in the performance of her work.

8. Appearance, Safety and Use of Equipment

Keeps work area clean and organized, maintains appropriate appearance for the job. Follows safety rules and procedures in the use of machinery and equipment and takes responsibility for the safety of others.

Ranking 5 4 (3) 2 1

Comments Jane is careful about observing safety and security procedures. When faced with situations not covered by normal guidelines, she usually arrives at an appropriate action. She properly uses equipment and materials.

9. Attendance

Consider number of absences, tardiness or leaving early, use of annual and sick leave in accordance with the policies of the City of Isle of Palms.

Ranking 5 4 (3) 2 1

Comments Before Jane takes time off, she gives advance notice whenever possible. She usually begins work on time and her attendance record meets guidelines.

10. Interaction With Citizens

Deals effectively with the citizens of the community, providing a positive outlook for the City in its public relations with the citizenry.

Ranking 5 (4) 3 2 1

Comments Jane shows a high degree of respect for customers through her courtesy and sensitivity. She responds with a strong sense of urgency when servicing customers. She is able to handle most difficult or emotional customer situations.

11. Overall Evaluation

Overall ranking for employee considering all the factors above and any other relevant information.

Ranking 5 (4) 3 2 1

Comments This review indicates that Jane has become an outstanding performer in certain areas of her job. While she was always a good contributor, her recent strides show great progress and effort on her part.

Overall Rating Total of all factors divided by total number of factors

39 Total of Factors 3.55 Average Factor Rating

Areas for Improvement

1. Broaden your job responsibilities
2. Build a network of peers either within or outside
3. Take on new assignments willingly

Employee's Comments

Signatures I have reviewed this document and discussed the contents with my supervisor. My signature means that I have been advised of my performance status and does not necessarily imply that I agree with the evaluation.

Employee Signature _____ Date _____

Immediate Supervisor Signature _____ Date _____

Department Supervisor Signature _____ Date _____

CITY OF ISLE OF PALMS
EMPLOYEE PERFORMANCE EVALUATION

Personnel Information

Employee's Name _____ Employee Number _____

Job Title _____ Department _____

Period Covered _____ To _____ Date of Evaluation _____

Immediate Supervisor _____ Department Supervisor _____

Evaluation Instructions

This form is designed to allow the supervisor to evaluate the employee's performance over the specified period. Each of the areas should be discussed and the employee given suggestions for improving his performance. The following categories are used to rank an employee's performance:

5	Excellent	Employee's performance consistently exceeds expectations of his/her position.
4	Very Good	Employee's performance meets and occasionally exceeds expectations of his/her position.
3	Satisfactory	Employee's performance meets expectations of his/her position.
2	Conditional	Employee's performance is below the expectations of his/her position.
1	Warning	Employee's performance does not meet the minimum acceptable level for his/her position.

1. Position Knowledge

Degree to which the employee understands essential functions of the position. Also degree to which the employee utilizes other resources effectively to gain knowledge needed for the position.

Ranking 5 4 3 2 1

Comments _____

2. Work Quality

Accuracy, neatness, effective completion of assignments, and attention to detail.

Ranking 5 4 3 2 1

Comments _____

3. Productivity

Volume of work completed and effective use of resources to make best use of time.

Ranking 5 4 3 2 1

Comments _____

14. Planning and Organization

Consider how well the employee plans and organizes work; coordinates with others; and establishes appropriate priorities; anticipates future needs; carries out assignments.

Ranking 5 4 3 2 1

Comments _____

_____

_____

15. Administration

How well does the employee perform day-to-day administrative tasks; manage time; administer policies and implement procedures; maintain appropriate contact with supervisor and utilize funds, staff or equipment

Ranking 5 4 3 2 1

Comments _____

_____

_____

16. Personnel Management

Consider how well the employee serves as a role model; provides guidance and opportunities to their staff for their development and advancement; resolves work-related employee problems; assists subordinates in accomplishing their work-related objectives. Does the employee evaluate subordinates in a clear, concise, accurate, and timely manner and make useful suggestions for improvement?

Ranking 5 4 3 2 1

Comments _____

_____

_____

Overall Rating Total of all factors divided by total number of factors

_____ Total of Factors _____ Average Factor Rating

Areas for Improvement

1. _____
2. _____
3. _____

Employee's Comments

_____

_____

_____

_____

Signatures I have reviewed this document and discussed the contents with my supervisor. My signature means that I have been advised of my performance status and does not necessarily imply that I agree with the evaluation.

_____ _____
Employee Signature Date

_____ _____
Immediate Supervisor Signature Date

_____ _____
Department Supervisor Signature Date

Suggestions

1. You have moved the office space of the Fire Department into the jury room of City Hall. Has anyone considered Donnie Pitt's secretary's office at Public Works as an alternative, since he no longer has a secretary?

2. Since space for future office space and Station 1 replacement is at a premium, I would suggest that a parking garage be built on Municipal Lot property, with Public Safety (Police and Fire) office space and living quarters on an upper floor and fire garage space on lowest level. This could be built on the corner of JC Long where Station 1 is now, which would allow easy fire truck access to the street to respond to calls It could be built large enough to accommodate store or office rental space as an additional means of revenue, not to mention revenue from parking. This could easily add to the number of much needed parking spaces on the front beach. This would also allow the Building Department to move into PD space and allow the city future options for the Building Departments existing land.

MEDICAL BENEFITS FOR RETIRED EMPLOYEES.

IT WOULD BE NICE IF THE CITY WOULD PAY A PORTION OF THE MEDICAL PREMIUM FOR RETIRED EMPLOYEES.

1) THE EMPLOYEE SHOULD HAVE AT LEAST 10 YEARS SERVICE WITH THE CITY TO BE ELIGIBLE.
2) FOR EACH YEAR OF SERVICE WITH THE IOP, THE CITY COULD PAY AT LEAST 2% OF THE MEDICAL PREMIUM UPON RETIREMENT.

EXAMPLE: IF AN EMPLOYEE RETIRES WITH 10 YEARS SERVICE, THE CITY WOULD PAY 20% OF THE MEDICAL PREMIUM.

SC Local Government Assurance Group

TO: SCLGAG Board Members

FROM: Anne Shissias, Health & Wellness Manager

SUBJECT: Healthy Endeavors for Life Promotion (HELP) Report

DATE: 9/21/2004

August 2004 Care Management Report

Over the past four months MedCost, Managed Claims Management Corporation (MCMC), Matria, Harvey Mathias and I met on a weekly basis to implement the Healthy Endeavors for Life Promotion (HELP) Care Management Program. The HELP Care Management Program is a voluntary and confidential health enhancement strategy that provides telephonic clinical coaching by personal health consultants. The HELP program includes: Diabetes, Coronary Artery Disease, Congestive Heart Failure, Cancer and Resources for Healthy Living (Obesity). During the month of July five memos where faxed to SCLGAG Members and posted on the Risk Alert site, to introduce the HELP program. As a result 124 employees are currently enrolled and participating in the HELP program after only one month. Attached you will find the SCLGAG August 2004 Care Management Report that outlines what programs participants are enrolled and at what level. The graphs also outline the participants' co-morbid conditions. Depression and back pain are the number one and number two, respectively, conditions employees are experiencing along with their primary condition. The final graph demonstrates the total number of employees that have been identified, by claims or pharmacy data, to participate in the program and how many are currently participating. Over the next quarter Matria will complete their outbound calls and mailing campaign to encourage employees to participate in the program. These numbers will give us a better idea of participation, but I am very encouraged by this initial report.

Health Fair and Screening Report

During the month of May the City of Aiken invited me to attend their Wellness Meeting and Skin Cancer Screening. This was an opportunity to learn what programs the city is currently running and a chance to meet the liaison from Aiken Regional Medical Center. The Medical Center offers free skin cancer screenings and discounted wellness screenings to city

employees. Currently the City of Aiken is offering to pay for employees to attend smoking cessation programs.

During the month of July the City of York invited me to meet with their Recreation Director to help plan for the upcoming Health Fair and Screening in August. We were able to work with Piedmont Medical Center and MCMC to allow the charges for screenings to go towards the employees $200 wellness benefit.

In August, Piedmont Medical Center provided cholesterol, lipid breakdown, glucose, PSA (men only) and skin cancer screenings for 28 employees. The Medical Center also provided education material on diabetes, hyperlipidemia and cancer to the employees. The City of York is considering offering these screening two times a year.

The City of Tega Cay invited me to provide a Lunch-n-Learn on Getting Active. The Assistant City Manager is hoping to kick off an exercise incentive program in the near future. The Lunch-n-Learn was a slide show presentation on the importance of regular physical activity and gave instruction on how to overcome barriers to regular exercise.

The City of Clinton is also considering an incentive program for employees to encourage a healthy lifestyle. The Project Manager/Risk Manager and I are working on a program to be implemented next spring.

MASC Wellness Program

MASC offers an opportunity for employees to participate in a comprehensive health risk appraisal and health screening. This program is held every October in conjunction with receiving the flu shot. MASC is ready to expand this program. The Human Resources Director and I have been working on a proposal for the Wellness Program. The MASC Wellness program will address employees at various stages of change. The Wellness Program will be a tailored program that focuses on the needs and ability of MASC employee population to participate in a fitness, nutrition, weight management, and emotional fitness and safety program. The mission is to provide appropriate programs that will increase employee moral, health, safety, presentism and sense of well-being while decreasing the risk of disease, illness and injury.

The Scope of Activities of the Wellness Program is based on the identified needs of the MASC employee population and will include

1. ***Health Works* Health Screening.**
2. **Palmetto Health Trip,** a program to increase awareness about the benefits of regular physical activity as well as benefits of adopting other healthy lifestyle behaviors.
3. **Personal Training & Nutrition Program,** to provide personal training and nutritional education on a monthly basis for 6 months. Goals are established and rechecked each month. Goals must be met in order to receive incentives.
4. **HELP Condition Management Program.**
5. **Satisfaction surveys** to assess satisfaction of participant.

Safety Sweepstakes for September 2004:

Police Dept. - James Wooley
Fire Dept. - Hohns Rodden
Public Works - Gene Cardinal
Combined General Government/Building/Recreation Depts. - Cathy Kennedy of Bldg. Dept.

Employees of the Month of September 2004:

Public Works - Kim Tapply

Personnel Changes:

Police Department - Dispatcher Pam Curtiss resigned 9/30/04 to accept a position with Charleston County
Dispatcher Sharon Barnes-Pace resigned for medical reasons
Dispatcher Melissa Wilson hired as dispatcher - resigned after 2 weeks
Dispatcher Rhonda Gentry hired effective 10-25-04

Fire Department - Engineer Scott Mrowca resigned but remains part time - transferred to Goose Creek Fire Department and will be attending Paramedic School

Public Works -

Building Department - Rhonda Gibbons, former dispatcher, hired as part time Clerk

General Government -

Recreation Department -

EXHIBIT F

Board of Zoning Appeals
Minutes
October 12, 2004
Draft

I. Call to order

Chairperson Guy Taylor called the regular meeting of the Board of Zoning Appeals to order on October 12, 2004 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Tom Gear and Arnold Karig as well as the zoning administrator, Douglas Kerr. Board members Kathy Carroll and Jim Harvey were absent.

Mr. Taylor explained the rules of procedure of the Board to the audience and swore in everyone planning to give testimony.

II. Approval of Minutes

The next item on the agenda was the review of the minutes of the September 14, 2004 meeting. Mr. Karig made a motion to approve the minutes and Mr. Gear seconded the motion. The vote was unanimous in favor of the motion.

III. Home Occupation

2703 Palm Boulevard

Mr. Taylor explained that the first case on the agenda was a home occupation at 2703 Palm Boulevard and asked the applicant to explain her application. The applicant, Ms. Amelia Cothran, addressed the Board and explained that she planned to operate a personal assistant/ errand running business. She indicated that she would only do office work at the house and all other work will be conducted away from the house. Mr. Gear asked if she had done this before. Ms. Cothran answered no, but that she had helped family members with organizing and shopping in the past. Mr. Karig made a motion to approve the request and Mr. Gear seconded the motion. The vote was unanimous in favor of the motion.

IV. Adjournment

With no further business the meeting was adjourned at 5:45PM.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 26th DAY OF October ,2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet Mauldin, City Clerk

First Reading: 09-21-04
Public Hearing: 10-26-04
Second Reading: 10-26-04
Ratification: 10-26-04

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
October 13, 2004

The Isle of Palms Planning Commission met in the Building Department Conference Room on October 13, 2004, at 4:00PM. Members attending included Mack Canterbury, Joe Clark, Bob Hooper, Jim Raih, John Winchester and Chairman Dick Cronin as well as the Director of Planning, Douglas Kerr. Roger Dolida was absent.

APPROVAL OF MINUTES

The first item on the agenda was the review of the minutes of the September 8, 2004 meeting. Mr. Canterbury noted a typographical error on page 2 and made a motion to approve the minutes. The motion was seconded and the vote was unanimous in favor of the motion.

RECOMMENDATION ON ORDINANCE 2004-14

Mr. Kerr explained that this ordinance came as a result of the City's Fire Station needing to be evacuated. He explained that the current zoning ordinance allows temporary trailers for construction offices, but that there are no provisions for the use of temporary housing or storage for entities other than contractors. He explained that this ordinance would allow mobile homes and storage and office trailers for temporary housing of City emergency equipment and personnel. He added that the ordinance also required all temporary trailers to be removed from the island 48 hours prior to the arrival of a storm.

Mr. Hooper expressed concerns that the way the ordinance was written it may open the door to entities other than the City wanting to install mobile homes. Mr. Kerr answered that it was not the intent of the City to allow others to use mobile homes. Mr. Canterbury explained that he felt that the ordinance should be broadened to include public safety personnel and equipment. Also he explained that he felt that the mechanism triggering the removal of the trailers should be changed from 48 hours prior to the arrival of a storm to the Charleston County Emergency Operations Center's declaration that the City is at a certain OPCON level (probably 2). He asked that Mr. Kerr confirm that OPCON 2 would be the appropriate triggering point with Cathy Hayes or Dennis Clarke of the County.

Mr. Winchester made a motion to recommend approval of the ordinance with the recommended amendments. Mr. Hooper seconded the motion. The vote was unanimous in favor of the motion.

REVIEW OF PROPOSALS FOR COMMERCIAL DISTRICT

Mr. Kerr indicated that two firms had submitted proposals for consulting work on reviewing the commercial districts and that a third is expected. He explained that the prices ranged from around $20,000 to around $40,000. The Commission generally

discussed the proposals and agreed that neither of the firms seemed to address the identified scope of services the Planning Commission wanted. The Commission agreed that at they would invite both groups to individually discuss the situation at their next meeting. The Commission also agreed to hold a meeting with the City Administrator and Treasurer to discuss what funding options might be available to complete the work.

MISCELLANEOUS BUSINESS

Mr. Winchester distributed a draft of the Illicit Discharge and Detection element of the storm water management plan. He asked that the Commission members read the section and be ready to discuss it at the next meeting.

Mr. Kerr explained that Council had held a public hearing on the zoning amendments affecting the commercial district including the creation of the GC3 district and that a second public hearing would be held on October 26, 2004.

There being no more business, the meeting was adjourned at 5:10pm.

Respectfully submitted, Dick Cronin, Chairman.

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Director of Building and Planning

RE: Planning Commission recommendation on temporary mobile housing

DATE: October 22, 2004

The Planning Commission reviewed ordinance 2004-14 at their October 13, 2004 meeting. They recommended approval of the ordinance with two minor revisions. I have made the City Attorney aware of the recommended revisions and he has no issue with either change. He should be forwarding the revisions to you. The attachment is marked with a vertical line in the margins to illustrate the changes for Council's consideration.

ORDINANCE 2004-14

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTIONS 5-4-16, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TEMPORARY USES

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-16 is hereby amended to re-number subsection (a)(4) as (a)(5) and add the following as new subsection (a)(4):

"(a)(4) mobile homes and storage and office trailers for temporary housing, storage and offices for City emergency and public safety equipment and personnel in any district for a period not to exceed one year. Any such mobile homes used to house personnel shall comply with sewer and water connections required under section 5-4-12(e)."

SECTION 2: That Section 5-4-16 is hereby amended to add new subsection (b) to read as follows:

"(b) Any person, company or organization to be permitted under this section to place a mobile home, storage or office trailer must agree by written letter delivered to the Zoning Administrator prior to issuance of the permit that in the event a named storm is identified by the national weather service with a projected path that includes the City, that the permittee will cause the temporary structure to be disconnected from all water, sewer and electrical connections and removed from the City limits upon the Charleston County Emergency Operations Center declaring the City to be in an evacuation zone."

Deleted: no later than 48 hours prior to the projected arrival of the storm in the City

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance, including but not limited to Section 5-4-41(c).

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2004.

ORDINANCE 2004-12

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-16, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TEMPORARY USES

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-16 is hereby amended to re-number subsection (a)(4) as (a)(5) and add the following provision as new subsection (a)(4):

"(a)(4) mobile homes and storage and office trailers for temporary housing, storage and offices for City emergency and public safety equipment and personnel in any district for a period not to exceed one year. Any such mobile homes used to house personnel shall comply with the sewer and water connection requirements set forth in section 5-4-12(e)."

SECTION 2: That Section 5-4-16 is hereby amended to add new subsection (b) to read as follows:

"(b) Any person, company or organization to be permitted under this section to place a mobile home, storage or office trailer must agree by written letter delivered to the Zoning Administrator prior to issuance of the permit that in the event a named storm is identified by the national weather service with a projected path that includes the City, that the permittee will cause the temporary structure to be disconnected from all water, sewer and electrical connections and removed from the City limits upon the Charleston County Emergency Operations Center declaring the City at OPCON 2 status."

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance, including but not limited to Section 5-4-41(c).

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT H

REAL PROPERTY ADVISORY COMMITTEE
October 6, 2004

The regular meeting of the Real Property Advisory Committee was held on October 6, 2004, at 11:00 a.m., in City Hall Council Chambers. Present were Chairman Abele, Committee members Bettelli and Miller, Administrator Tucker and Treasurer Suggs.

1. Approval of Prior Month's Minutes. Councilman Miller made a motion to approve the minutes from the August 2004 meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Citizens Comments. (A) Brian Berrigan , Tidal Wave Water Sports and Marina Manager, appeared before the committee to discuss the need for plumbing repairs to the facing dock adjacent to the restaurant dock. There have been numerous temporary repairs made in this section of the water line to this dock. Mr. Berrigan has secured a cost of $1,388.44 to replace this section of piping to the dock from Manigault Plumbing who is very familiar with this problem. The committee determined that the replacement of this section was necessary and that Mr. Berrigan could go ahead with the replacement.

(B) The signage on 41st Avenue was discussed with the Marina Manager and the Restaurant Manager, Jay Clarke. Many suggestions were made, but the ownership of the property has changed so no determination was made at this time.

3. Old Business.

(A) Status of Dock Construction. Administrator Tucker updated the committee on the dock construction and referred to the attached information from Phil Waters of Hobbs, Upchurch & Associates. She stated that there was an error on the position of the floating dock and it has been relocated. They are in the process of putting in the electrical items and water lines. The gangway on the dock needs to be repositioned. She is in discussion with the engineer to determine final positioning of the walkway. The floating dock is now so close to the stationary dock that to position it straight out puts the ramp at too severe a slant. Administrator Tucker stated that the committee had the option on whether or not to recommend to Ways & Means and Council to accept the skewed gangway or whether or not to require the engineer to come up with some alternatives.

After reviewing the plans, Councilman Bettelli made a suggestion that an extension be placed out of the restaurant side of the pier that would allow the gangway to go straight out to the floating dock. Chairman Abele inquired, under the proposed arrangement, at the lowest possible tide, what would be the impact on the floating portion of the dock He felt that Councilman Bettelli's idea is great on a variety of issues; the only difference in the two plans is the size of the docking they are going to have to build and the number of pilings which would be needed. After discussion, **Councilman Miller made a motion that Mr. Bettelli's alternative be recommended to Council; Councilman Bettelli seconded; motion passed unanimously**.

Administrator Tucker responded to a question from the Marina manager about whether this was an engineering error or a construction error. She explained that both the contractor and engineer had jointly accepted responsibility. It was determined that she was to go back with Councilman Bettelli's alternative of a pier addition.

(B) Lowcountry Boat Rentals - Tidal Wave Water Sports - Contract Renewal. Chairman Abele stated that this would be deferred until discussion in Executive Session of legal advice.

(C) ATAX Applications - Repairs to Tidal Wave Dock. Administrator Tucker referred to the attached estimate from Hobbs, Upchurch and reported that the estimate to repair the dock is $52,250. The work would consist of replacing stringers, decking, hand rails, electrical, etc. For safety reasons, it was felt that the work needed to be done this year. Mr. Berrigan felt the estimate was too high and he believed it could come down to $30,000. Administrator Tucker noted that the project would have to be designed, specifications developed and bid according to the City's procurement ordinance and this will make the cost somewhat higher, at least $40,000. The committee discussed funding for this project and Chairman Abele felt that the Marina Fund should be spent carefully looking ahead to bulkhead replacement, storms, etc. Mr. Berrigan tossed out the idea that he could have the project done without going through the City and then be reimbursed by the City as a stipulation in the contract agreement currently being negotiated. Mr. Berrigan did not want to go through another summer season without this dock being usable. Chairman Abele asked Mr. Berrigan to determine how much of a rent reduction he would need and get those figures to the Administrator. In discussion, Mr. Berrigan stated that he would like a rent amount of $16,000 per year for the next two years and he would repair the dock. The Administrator will have this arrangement reviewed by the City Attorney.

4. New Business.

(A) Discussion of Stipulations Regarding Restaurant's Use of Their Assigned Slips. Administrator Tucker began discussion stating that she understood that the slips were to be used for boaters who would come to the Morgan Creek Grill for a meal and only stay for a short period of time and not an overnight period which would be in conflict with other Marina slips. She felt that this arrangement needed to be clarified for Jay Clarke and herself. The committee made it abundantly clear that the restaurant's seven slips were not to be leased or sold by the restaurant owner, but were for the sole purpose of the use of his patrons. It is understood that on occasion where a boating under the influence issue might come into question, a boat might stay at the dock over night. The committee requested the City Administrator develop a policy and present it to the committee.

As to the status of the parking lot, the committee is waiting for an agreement or plan signed off by the Marina Manager and Restaurant Manager before they proceed with any improvements to the parking lots.

The need for Panic Hardware on emergency exit doors in the restaurant was discussed with the Restaurant Manager. This will cost approximately $200 per door. The Restaurant Manager will pay for this and be reimbursed by the City.

There was discussion of the possible rental of the small office space in the Angler's building as someone has expressed an interest in renting this small office. This would include a good bit of remodeling and some reconfiguration of existing space. It was determined also that the 50% rule as it pertains to repairs or changes after Hurricane Hugo only has a few thousand dollars leeway and the City wants to wait until that date has passed before making any unnecessary changes to that building.

There was discussion with the restaurant owner regarding some repairs made at the restaurant. Following discussion, **a motion was made and seconded and all were in favor of reimbursing Jay $1,250 for these repairs.**

Mr. Clarke asked about the status of the generator. Administrator Tucker stated that it was still sitting on the lot and, because she was told that there was some $3,000 worth of repairs, Council had asked her to ask Mr. Clarke if he would pay for that. At the time, Mr. Clarke was not willing to pay because he wanted a propane generator. Chairman Abele recalled that the Committee decided we wanted to have a generator down there and if Jay wanted to put in his own, that would be fine. If not, we would go ahead.

(B) Discussion of Possible Location of Fire Stations. Chairman Abele stated that he did not think this committee needed to talk about this because Council has much work to do before even looking at what options with which the City may want to go. He felt that this committee would get involved as things are whittled down. He stated that he had expressed his thoughts in writing on the options (copy attached), per emails from the Administrator and not having any knowledge of the discussions, and he was pleased that there were so many alternatives. He thought the idea of a "public services area" was a neat idea, but felt that it might be cost prohibitive. He felt that the better option for Station #2 was to leave it in the location where it currently sits.

(C) Status of Storm Damage Repairs. Treasurer Suggs and Administrator Tucker discussed the financial situation from storm damage and reviewed the damages compared to expected insurance reimbursements.

Related to the fire stations, Treasurer Suggs and Administrator Tucker reviewed what possibilities might exist for federal participation in the fire stations problems. They indicated that FEMA was willing to pay for uninsured damages from the storm and that there were discussions with FEMA concerning the possibility of FEMA's paying for a percentage of the clean-up of the mold infestation that would be attributable to how much worse it had gotten following the storm. If FEMA's participation was going to be a significant amount, then it would be worthwhile to the City to do an Improved Project, but having the federal dollars involved would require meeting all of the federal requirements, such as environmental; therefore increasing the cost of the project. Chairman Abele inquired about how much more it would cost to do the project meeting the federal requirements.

Administrator Tucker noted that the City would have to comply with the environmental requirements, do an environmental review on whatever site, even if it is an existing site, which would not be a traditional requirement that the City would have to meet. If the City finds a clam that is a protected clam, then we would have to relocate the entire family of clams. Just for a frame of reference, the fire house on Sullivan's Island was a FEMA funded improved project [from Hugo]. That is what happened there, instead of building back their existing facility, the money that was given for repair of their original fire facility was diverted to the construction of a brand new fire house.

Chairman Abele stated that he was on City Council when the City got the last payment from Hugo and that was years after the storm. The Administrator commended Treasurer Suggs for the wonderful spreadsheet she has kept on the storm expenses. Chairman Abele agreed that is was good documentation from a federal standpoint.

There was discussion of how well the City did in picking up storm debris.

5. Executive Session. Councilman Bettelli made a motion to go into Executive Session to discuss contractual and legal matters; Councilman Miller seconded; motion passed unanimously.

Coming out of Executive Session, contractual matters were discussed and no action was taken.

6. Set Date for Next Meeting - November 8, 2004 at 10:00 a.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 2:00 p.m.

Respectfully submitted,

Bob Abele, Chairman

NOTE: The meeting tape did not record properly and these minutes were done from notes and recollections of committee members and the City Administrator.

Timeline on Expansion of the Docks at the Marina
Page One

Activity	Date
City Requested Hobbs Upchurch & Associates Assist the City in the pursuit of a Corps of Engineers Permit to Expand the dockage at the marina	Still searching for exact date, but suspect it was in early 2001 because Hobbs Upchurch was the competitively selected civil engineer on the Gateway Enhancement Project
Hobbs Upchurch completes permit sketches	May 28, 2001
Dock Permit is under review by Corps	August 3, 2001
City Council approves applying for Boating Infrastructure Grant to expand dockage at the Isle of Palms Marina	August 28, 2001
City receives notice of non availability of funds	December 2001
Permit Issued (good thru 8/13/07)	August 13, 2002
City submits 2nd Boating Infrastructure Grant, but later decides not to continue pursuit of funds due to stipulation that revenues of project having to go back to federal government	August 15, 2002
Situation discussed in Council and continued pursuit of expansion of the dockage discussed	September 17, 2002
Permit Fee Paid	March 6, 2003
City accepted permit issued by Corps	March 25, 2003
Initiated design change to accommodate crabbing dock	September 5, 2003
Crabbing dock modification submitted to permitting agency	October 7, 2003
Received cost estimate from GEL for expanding the IOP/Morgan Creek Dredging to include the area for the new dockage	October 8, 2003

Timeline on Expansion of the Docks at the Marina
Page Two

Activity	Date
Corps of Engineers approves dredge permit modification to accommodate dredging the area under the dockage	October 27, 2003
City Council approves additional expense for dredging	October 28, 2003
Hobbs Upchurch makes presentation to RPC prior to bidding project	January 26, 2004
Real Property Committee reviews plans & and Admin reports contract documents in hands of City Attorney for review	February 12, 2004
Bids Opened on new dockage and City Council notified of bids being higher than estimates and alternatives available	March 15, 2004
Ways and Means recommended Dock & Marine @$206,000	March 16, 2004
City Council Awarded $206,000 bid to Dock & Marine	March 23, 2004
City Executed Contract with Dock & Marine	April 14, 2004
City Council approved $5,000 for gate	May 25, 2004
Ways and Means committee approved alternatives for lights and water at additional exp. (Change order 1)	July 20, 2004
City Council approved Change order 1 (lights & water)	July 24, 2004
Dock construction contract extended thru August 31 w/ pedestals extended thru 9/10	August 17, 2004
City Council approved wooden gate at savings	August 24, 2004

REVISIONS			
SYM.	DESCRIPTION	DATE	BY

HOBBS, UPCHURCH & ASSOC. MB J:\050302\600-Drawings\C-03 Site layout plan.dwg EDITED BY: GSPENCER DATE: 08/13/04 TIME: 08:41 Layout: Asbuiltgate of Palms Marina (050302)

EXISTING FLOATING DOCK

14" DIA. MOORING PILE

14 NEW SLIPS

RELOCATED GANGWAY

NEW DOCK

RELOCATED FLOATING DOCK

RESTAURANT

MARINA STORE

41st. AVE.

GANGWAY RELOCATION OPTION 1

SCALE: 3/4" = 1'-0"

Hobbs, Upchurch & Associates, P.A.
Consulting Engineers
Beaufort, South Carolina 29907
PHONE: (843) 524-1313 FAX: (843) 524-1301

DATE:
DESIGNER:
DRAWN:
CHECKED:
SCALE:
SHEET NO.
OF

REVISIONS			
SYM.	DESCRIPTION	DATE	BY

EXISTING FLOATING DOCK

14" DIA. MOORING PILE

14 NEW SLIPS

RELOCATED FLOATING DOCK

RELOCATED GANGWAY

RESTAURANT

MARINA STORE

41st. AVE.

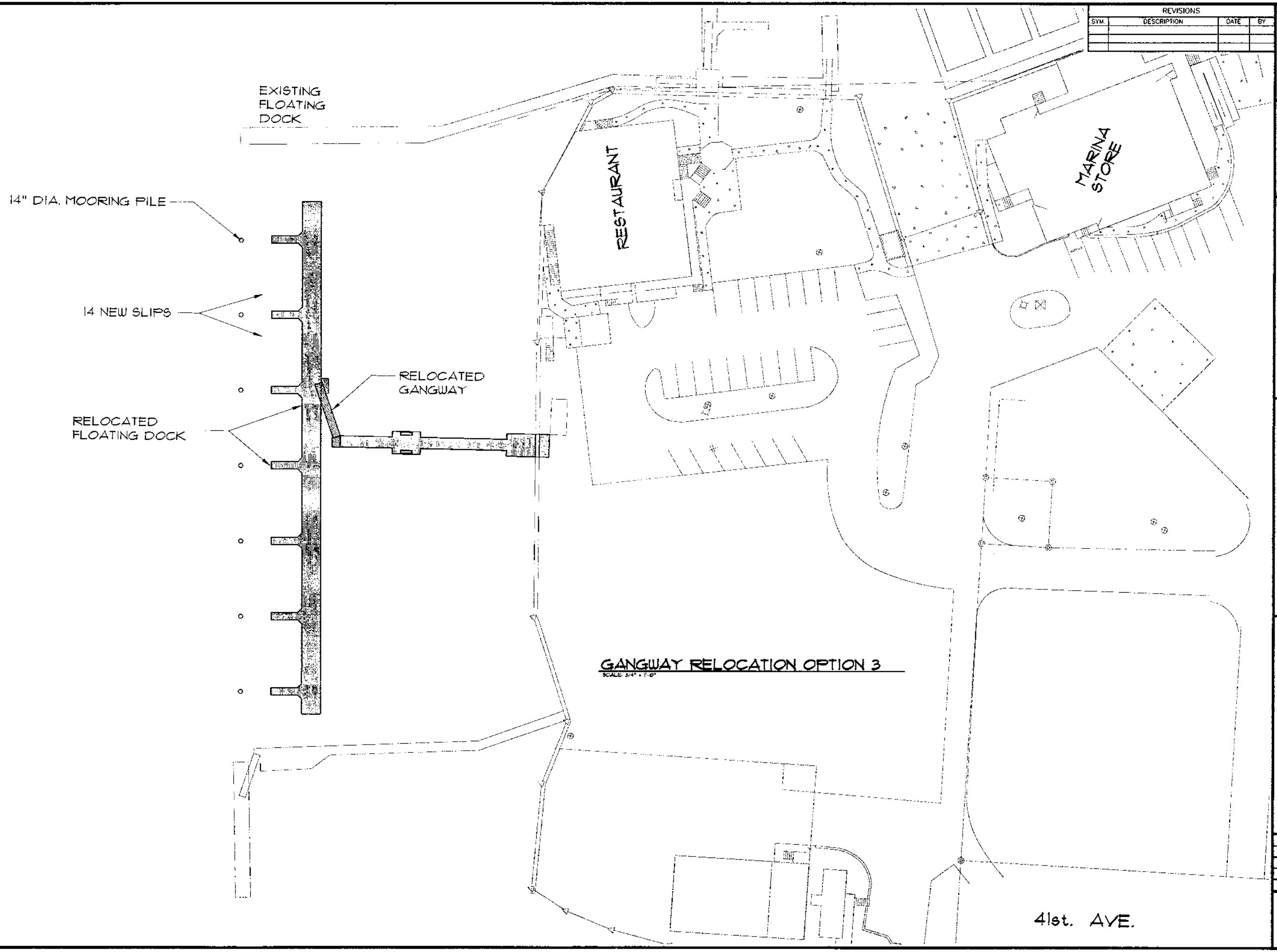
GANGWAY RELOCATION OPTION 2

SCALE: 3/4" = 1'-0"

HOBBS, UPCHURCH & ASSOC. MB J:\(50302)\800-Drawings\G-03 Site layout plan.dwg EDITED By: GSPENCER DATE: 08/13/04 TIME: 08:41 Layout: Asbuilt-site of Palms Marina (50302)

HOBBS, UPCHURCH & ASSOCIATES, P.A.
CERTIFICATE OF AUTHORIZATION No. C00236
Hobbs, Upchurch & Associates, P.A.
Consulting Engineers
Beaufort, South Carolina 29907
PHONE: (843) 524-1313 FAX: (843) 524-1301

DATE:
DESIGNED:
DRAWN:
CHECKED:
SCALE:
SHEET NO.
OF:



GANGWAY RELOCATION OPTION 3

SCALE: 3/4" = 1'-0"

REVISIONS			
SYM.	DESCRIPTION	DATE	BY

HOBBS, UPCHURCH & ASSOCIATES, P.A. CERTIFICATE OF AUTHORIZATION No. 00038

Hobbs, Upchurch & Associates, P.A.
Consulting Engineers
Beaufort, South Carolina 29907
PHONE: (843) 524-1313 FAX: (843) 524-1301

DATE:
DESIGNED:
DRAWN:
CHECKED:
SCALE:
SHEET NO.
OF

HOBBS, UPCHURCH & ASSOC. J:\1503021\800-Drawings\VG-03 Site layout plan.dwg EDITED BY: CSPENCER DATE: 08/13/04 TIME: 08:41 Layout: Asbuilt-Isle of Palms Marina (1503021)

EXISTING FLOATING DOCK

14" DIA. MOORING PILE

14 NEW SLIPS

RELOCATED FLOATING DOCK

RELOCATED GANGWAY

RESTAURANT

MARINA STORE

41st. AVE.

GANGWAY RELOCATION OPTION 4

SCALE: 3/4" = 1'-0"

REVISIONS			
SYM.	DESCRIPTION	DATE	BY

HOBBS, UPCHURCH & ASSOCIATES P.A. CERTIFICATE OF AUTHORIZATION No. 000238

Hobbs, Upchurch & Associates, P.A.
Consulting Engineers
Beaufort, South Carolina 29907
PHONE: (843) 524-1213 FAX: (843) 524-1301

DATE:
DESIGNED:
DRAWN:
CHECKED:
SCALE:
SHEET NO.
OF:

HOBBS, UPCHURCH & ASSOC. MB J:\190302\600-Drawings\C-03 Site layout plan.dwg EDITED BY: GSPENCER DATE: 08/13/04 TIME: 08:41 Layout: Attbuild - Isle of Palms Marina (190302)

EXHIBIT I

HIGHLIGHTS FROM 1st QUARTER REPORT – 2004/05

EXECUTIVE DEPARTMENT

- A presentation was made to Charleston County Council requesting an additional $120,000 for winter advertising, co-ops with Independence Air in feeder markets, and the 2005 and 2006 USTA summer sectionals tournament.

- During the quarter nine new businesses invested in Travel Council. These were: Indigo, Prevecare, Encore Catering, Omar Shrine Temple Convention Center, Chamber Music Society of Charleston, Wild Wing Café, Red's Ice House, Cottage on the Creek, Residence Inn by Marriott North Charleston.

- Conducted Travel Forum titled "Tours and Attractions: Where is Rhett Butler Buried?" Attendees work for various hotels in the tri-county area.

MARKETING DEPARTMENT

- Fall advertising placements included our core publications include: Southern Living, Family Fun, Conde Nast Traveler, Gourmet, Food & Wine, as well as placements in New York Times Sophisticated Traveler, Charlotte Observer and Atlanta Journal Constitution.

- Leisure market e-newsletters were sent three times in the first quarter. The first was sent on July 13th (Make the Most of the Rest of Your Summer), with an open rate of 54%. The second e-news was sent on August 10th (Jazz Up Your Labor Day Weekend) with an open rate of 68%. The third leisure e-news was sent on September 17th (New Packages Giving You a Reason to Roadtrip!) with an open rate of 54%.

- Detailed reports on web site activity indicated that our site averaged over 98,100 individual visitor sessions per month. The estimated total of web site visits to CharlestonCVB.com for the quarter was 392,481

MEDIA DEPARTMENT

- **Total circulation for July, August and September print = 68,693,211**

- **Total ad value for July, August and September 2004 print = $1,389,831**

Consumer Magazines	67	Worth $399,306.00 in ad value
Daily Newspapers	242	Worth $868,174.00 in ad value
Trade Magazines	42	Worth $107,596.00 in ad value
Weekly Newspapers	36	Worth $14,755 in ad value

HIGHLIGHTS FROM
1st QUARTER REPORT – 2004/05

SALES DEPARTMENT

- **Meeting Professionals International** – Denver (Corporate/Association Markets)
  Participants: Francis Marion, Charleston Harbor Resort, Spirit Line Cruises, Mills House Hotel and Wild Dunes Resort
  This year marked the sixth time that the Bureau has exhibited at the MPI World Education Congress, the largest MPI event held annually. Again, the Charleston area received a great deal of positive attention and booth traffic at the show.
  Leads Generated: 85

- **South Carolina Society of Association Executives (SCSAE)**: The Charleston area was host of the SCSAE Board meeting in September. The event was hosted by the Market Pavilion Hotel and sponsored by numerous Travel Council Investors. Over 20 Association executives and meeting planners attended the meeting.

- **IT&ME-Chicago (Corporate/Incentive Market)**
  Participants: Middleton Place, Renaissance Charleston Hotel, SpiritLine Dinner Cruises, Woodlands Resort & Inn, Wild Dunes
  ITME is a three-day show for corporate and incentive meeting and travel planners. There is strong interest in the Charleston area as a domestic incentive travel destination and the show was a success. It was especially helpful to have the addition of attraction representatives this year since incentive groups are particularly interested in off-site venues, tours and attractions in addition to hotel properties.
  Leads Generated: 100

- Serviced over **505** groups that had booked business in the Charleston area this quarter. We provided these groups with everything from maps, visitor guides, and welcome packets to recommendations for off site venues, caterers, entertainment, and tour companies.

- Provided 166 Convention/Group/Reunion Leads with Estimated Economic Impact= $28,543,619.00

- Produced 91 Definite Bookings with Estimated Economic Impact =$ 8,744,942.00

VISITOR SERVICES DEPARTMENT

- September 12th – 14th we hosted the 2004 Welcome Center Conference; all 54 full-time state welcome center employees attended. In two days the groups visited 22 attractions and enjoyed dining in 11 restaurants. We will host the Managers Conference in December.

- Visited the following hotel for updates: Indigo Inn, Jasmine House, Meeting Street Inn, Planters Inn, Wentworth Mansion, 1837 Bed & Breakfast, Barksdale House, King George IV, and Maison Du Pre.

HIGHLIGHTS FROM 1st QUARTER REPORT – 2004/05

- Port-of-Calls for the 1st quarter: Disney Cruise Line, Galaxy Cruise Line and the Clipper Adventure.

- Assisted Upper King Street Merchants and Absolutely Charleston with the new King Street shuttle, which will run between the passenger terminal and King Street during our port-of-calls.

LOWCOUNTRY RESERVATION SERVICES

	2004/2005			2003/2004		
	rooms	**night**	**revenue**	**rooms**	**nights**	**revenue**
July	663	951	$97,107.66	623	907	$94,550.42
August	301	443	$59,818.86	610	868	$89,958.56
September	366	528	$47,963.66	668	1001	$128,182.99

CHARLESTON GOLF INC.

- CGI's fall advertising campaign began running in the following publications: GolfWeek, Golf Digest, Golf Magazine, Washington Golf Monthly and Golf World. A poly-bagged insert-promoting CGI and a copy of LINKS Magazine was mailed to potential subscribers in CGI's database offering a free year's subscription to LINKS compliments of CGI.

- CGI booked 822 rounds and 317 room nights at member properties through CGI's reservation center during the quarter. 498 rounds were played during the quarter, an increase of 41% over the same time last year.

- An email blast containing Gold, Silver and Bronze fall packages was sent to over 3400 individuals who inquired about golf over the past year. 32% of those opened and viewed the email with another 215 clicking through to the web site. The site is continually updated with the latest member press releases, offerings and golf news.

EXHIBIT J

ORDINANCE 2004-14

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-16, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TEMPORARY USES

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-16 is hereby amended to re-number subsection (a)(4) as (a)(5) and add the following provision as new subsection (a)(4):

"(a)(4) mobile homes and storage and office trailers for temporary housing, storage and offices for City emergency and public safety equipment and personnel in any district for a period not to exceed one year. Any such mobile homes used to house personnel shall comply with the sewer and water connection requirements set forth in section 5-4-12(e)."

SECTION 2: That Section 5-4-16 is hereby amended to add new subsection (b) to read as follows:

"(b) Any person, company or organization to be permitted under this section to place a mobile home, storage or office trailer must agree by written letter delivered to the Zoning Administrator prior to issuance of the permit that in the event a named storm is identified by the national weather service with a projected path that includes the City, that the permittee will cause the temporary structure to be disconnected from all water, sewer and electrical connections and removed from the City limits upon Charleston County Emergency Operations Center declaring the City under OPCON 2."

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance, including but not limited to Section 5-4-41(c).

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 26th DAY OF October ,2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet Mauldin, City Clerk

First Reading: 09-21-04
Public Hearing: 10-26-04
Second Reading: 10-26-04
Ratification: 10-26-04

EXHIBIT K

ORDINANCE 2004-15

AN ORDINANCE AMENDING TITLE 7, CHAPTER 1, BUSINESS LICENSES, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO AMEND PROVISIONS FOR INSURANCE COMPANIES AND FOR BROKERS FOR NON-ADMITTED FIRE AND CASUALTY INSURERS.

THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-1-22(b), Class 8 Rates, SIC 63 - NAICS 52, SIC 631-632 - NAICS 52411, SIC 633-635 - NAICS 524126, SIC 636 - NAICS 524127 and SIC 6411 - NAICS 524210, are hereby amended in their entirety to read as follows:

"SIC 63; NAICS 5241 - Insurance Companies:

Except as to fire insurance, 'gross premiums' means gross premiums collected (1) on policies on property or risks located in the municipality, and (2) on policies, wherever the insured property or risk is located, that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by the insurance company's office located in the municipality or by the insurance company's employee doing business within the municipality or by the office of the insurance company's licensed or appointed producer (agent) located in the municipality or by the insurance company's licensed or appointed producer (agent) doing business within the municipality. As to fire insurance, "gross premiums" means gross premiums (1) collected in the municipality, and/or (2) realized from risks located within the limits of the municipality.

Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute doing business within the municipality whether or not an office is maintained therein. A premium collected on property or a risk located within the municipality shall be deemed to have been collected within the municipality. Declining rates shall not apply."

SIC 631-632; NAICS 52411 - Life, Health and Accident .....0.75% of Gross Premiums

SIC 633-635; NAICS 524126 - Fire and Casualty.....2% of Gross Premiums

SIC 636; NAICS 524127 - Title Insurance .....2% of Gross Premiums

SIC 6411; NAICS 524210 - Brokers for Fire and Casualty Insurers - Non-admitted:

As to brokers for non-admitted fire and casualty insurers, 'gross premiums' means gross premiums collected by or for fire and casualty insurers not licensed in South Carolina (1) on policies on property or risks located in the municipality and/or (2) on policies, wherever the insured property or risk is located, that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by a broker located in or doing business within the municipality. Brokers shall provide, with their payment of the tax, a copy of the report required by the State Department of Insurance showing the locations of the property or risks insured..... 2% of Gross Premiums [Premiums for non-admitted business are not included in broker's gross commissions for other business. Declining rates shall not apply.]"

Notwithstanding any other provisions of this ordinance, license taxes for insurance companies and brokers for non-admitted fire and casualty insurers shall be payable on or before May 31 in each year without penalty. The penalty for delinquent payments shall be 5% of the tax due per month, or portion thereof, after the due date until paid.

SECTION 2. Any exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

SECTION 3. The Agreement with the Municipal Association of South Carolina, pursuant to S. C. Code section 5-7-300, for collection of current and delinquent license taxes from insurance companies and brokers for non-admitted fire and casualty insurers shall continue in effect.

SECTION 4. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 5. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 6. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ___ DAY OF _____, 2004.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Second Reading: _____
Ratification: _____