
4/8/03
SP. MTG

SPECIAL CITY COUNCIL MEETING
April 8, 2003

A special meeting of the Isle of Palms City Council was held on at 6:00 p.m., on April 8, 2003, in City Council Chambers. Present were Mayor Sottile, Council members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Mayor Sottile called the meeting to order and stated that the meeting had been called to discuss personnel matters in Executive Session.

Councilman Marino made a motion to go into Executive Session; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and personnel matters were discussed.

Councilman Buckhannon made a motion to approve the annual evaluation of the City Administrator as presented; Councilman Bettelli seconded; motion passed unanimously.

As there were no motions to be made, the meeting was unanimously adjourned at 7:18 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk

To be approved by City Council on April 22, 2003.



SPECIAL CITY COUNCIL MEETING
April 15, 2003

A special meeting of the Isle of Palms City Council was held on at 7:00 p.m., on April 15, 2003, in City Council Chambers. Present were Mayor Sottile, Councilmembers Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, and Rice. Councilman Taylor was out of town. Also present were Administrator Tucker, City Attorney Sottile and City Treasurer Suggs. Mayor Sottile called the meeting to order.

1. Old Business. Extension of Contract Deadline Morgan Creek Harbor Association Agreement. **Councilman Abele made a motion to approve the contract extension; Councilman Miller seconded; motion passed unanimously.**

2. New Business. (A) Approval of Mutual Aid Law Enforcement Agreement. Mayor Sottile stated that this agreement has come about because of the Heritage Motorcycle Event the weekend of April 18-20, and he noted that Lieutenant Wright was present to answer any questions of Council members. Lt. Wright stated that the Windjammer has been listed as a "point of interest" and that there may be several hundred motorcycles stopping at this "checkpoint" in the charity ride and there may be a parking problem for a couple of hours. After discussion, **Chairman Abele made a motion to approve the agreement with Charleston County, and a substantially similar agreement with City of North Charleston; Councilman Miller seconded; motion passed unanimously.**

(B) Ratification of Withdrawal of Contract Offer and the Recension of the Notice of Award to Rowboat Dock and Dredging. **Councilman Abele made a motion to ratify the City's agent engineers revocation of our offer of contract and notice of award with Rowboat Dock and Dredging; Councilman Bettelli seconded; motion passed unanimously.**

(C) Award of New Dredging Contract - Marcol Dredging Company - $480,000. **Councilman Bettelli made a motion to approve award of a new dredging contract to Marcol Dredging Company; Councilman Buckhannon seconded; motion passed unanimously.**

There being no further business to come before City Council, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk

To be approved by City Council on April 22, 2003.

STATE OF SOUTH CAROLINA)
) **LAW ENFORCEMENT**
COUNTY OF CHARLESTON) **MUTUAL AID AGREEMENT**

This agreement, made this _____ day of _____, 2003, between the North Charleston Police Department and the Isle of Palms Police Department, provides as follows:

SECTION 1: Mutual Aid

Whereas, it is to the mutual advantage and benefit of the North Charleston Police Department and the Isle of Palms Police Department that the Isle of Palms Police Department, agrees to render supplemental law enforcement services from April 16, 2003 through April 20, 2003, inclusively.

SECTION 2: Purpose of Agreement

It is recognized during the Heritage Motorcycle Rally, April 16, 2003, through April 20, 2003, that in certain situations the use of law enforcement officers to perform law enforcement duties outside of the territorial limits of the jurisdiction where the law enforcement officers are legally employed may be desirable and necessary in order to preserve and protect the health, safety, and welfare of the public.

SECTION 3: Authorization

Intergovernmental law enforcement services and assistance may be provided among jurisdictions during times of emergency and routine law enforcement work when mutual aid would best serve the interests of each jurisdiction and its residents in accordance with Sections 23-1-210 and 23-20-10 et seq. of the Code of Laws of South Carolina, 1976 as amended.

SECTION 4: Power of Authority

a) The City of North Charleston authorizes the Chief of Isle of Palms Police Depatment or his designee, to render and request mutual law enforcement aid from the Isle of Palms Police Department , to the extent of available personnel and equipment not required for adequate protection of the City of North Charleston. The Sheriff, Chief or commanding officer of the Isle of Palms Police Department, shall determine the amount of personnel and equipment available to render mutual law enforcement aid to the North Charleston Police Department. His/Her decision shall be final.

b) Law enforcement officers from the Isle of Palms Police Department, shall be commanded by their superior authority to maintain the peace or perform duties outside the territorial limits of the Isle of Palms Police Department. These law enforcement officers shall be under direction and authority of one person from the Isle of Palms Police Department. That person shall in turn be under the direction and authority of the Chief of Police of the City of North Charleston or his designee to which they are called to perform law enforcement or peace duties. They shall have all powers and authority of law enforcement officers and peace officers as provided by law, including the power of arrest. All arrests and any enforcement actions and prosecutions shall remain within the jurisdiction where such actions would be properly brought in the absence of this agreement.

SECTION 5: Compensation

a) Cooperative law enforcement service shall be rendered without charge to the County of Charleston for routine law enforcement activities.

b) In the event of any extraordinary cost incurred in the rendering of aid under this agreement, a request may be submitted for compensation by the agency rendering aid. Final approval of the amounts of reimbursement, if any, shall be at the discretion of Charleston County.

SECTION 6: Liability

a) The County of Charleston shall not be liable or obligated to indemnify any other person or entity for any of its equipment damaged or destroyed and the individual officers shall not be indemnified for any material damage to his/her property, injury to his/her person or on account of her/her death resulting from the performance under this agreement.

b) The party receiving aid under this agreement shall not be responsible for reimbursing any amounts paid or due as benefits to employees of a party giving aid under the terms of the South Carolina Workers' Compensation Act due to personal injury or death occurring while such employees are engaged in rendering aid under this Agreement. Both parties shall be responsible for payment of compensation and benefits only to their respective employees.

d) All individuals retain all compensation, pension, retirement and disability rights while performing duties in accordance with this agreement, and all officers shall continue to be paid by the entity where they are permanently employed as of the dates services are rendered.

e) This agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action under this agreement for any cause whatsoever.

f) To the extent permitted by law, and without waiving sovereign immunity, each agency shall be responsible for any and all claims, demands, suits, actions, damages and causes of action related to or arising out of or in any way connected with its own actions, and the actions of its personnel in providing aid or law enforcement services under this agreement.

SECTION 7: Effective Date of Agreement

a) This agreement shall be in effect and legally binding when signed by each government entity.

b) The will retain the original signed agreements.

SECTION 8: Termination of Agreement

This agreement shall remain in full force and effect from April 16, 2003 through April 20, 2003. It may be terminated by either party upon seven (7) days' advance written notice.

Witness

CITY OF NORTH CHARLESTON

BY: _____

ITS: Chief of Police

_____

Witness

THE CITY OF ISLE OF PALMS

BY: _____

ITS: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF CHARLESTON)

LAW ENFORCEMENT MUTUAL AID AGREEMENT

This agreement, made this _____ day of _____, 2003, between the **City of Isle of Palms, through the Isle of Palms Police Department** ("Isle of Palms") and **Charleston County, through the Charleston County Sheriff's Office** ("Charleston County") provides as follows:

SECTION 1: Mutual Aid

Whereas, it is to the mutual advantage and benefit of **Isle of Palms and Charleston County** that **Charleston County** agrees to render supplemental law enforcement services from April 16, 2003 through April 20, 2003, inclusively, as described herein.

SECTION 2: Purpose of Agreement

It is recognized during the Heritage Motorcycle Rally, April 16, 2003, through April 20, 2003, that in certain situations the use of law enforcement officers to perform law enforcement duties outside of the territorial limits of the jurisdiction where the law enforcement officers are legally employed may be desirable and necessary in order to preserve and protect the health, safety, and welfare of the public.

SECTION 3: Authorization

Intergovernmental law enforcement services and assistance may be provided among jurisdictions during times of emergency and routine law enforcement work when mutual aid would best serve the interests of each jurisdiction and its residents in accordance with Sections 23-1-210 and 23-20-10 et seq. of the Code of Laws of South Carolina, 1976 as amended.

SECTION 4: Power of Authority

a) **The City of Isle of Palms authorizes the Chief of Police or his designee**, to render and request mutual law enforcement aid from **The Charleston County Sheriff's Office** to the extent of available personnel and equipment not required for adequate protection of the remainder of the County. **The Sheriff or commanding officer of the Charleston County Sheriff's Office** shall determine the amount of personnel and equipment available to render mutual law enforcement aid to **Isle of Palms Police Department.** His/Her decision shall be final.

b) Law enforcement officers from the **County** shall be commanded by their superior authority to maintain the peace or perform duties **inside** the territorial limits of **Isle of Palms**. These law enforcement officers shall be under direction and authority of one person from the **Sheriff's Office**. That person shall in turn be under the direction and authority of the **Chief of Police of Isle of Palms or his designee** to which they are called to perform law enforcement or peace duties. They shall have all powers and authority of law enforcement officers and peace officers as provided by law, including the power of arrest. All arrests and any enforcement actions and prosecutions shall remain within the jurisdiction where such actions would be properly brought in the absence of this agreement.

SECTION 5: Compensation

a) Cooperative law enforcement service shall be rendered without charge to **Isle of Palms** for routine law enforcement activities.

b) In the event of any extraordinary cost incurred in the rendering of aid under this agreement, a request may be submitted for compensation by the agency rendering aid.

SECTION 6: Liability

a) **Isle of Palms** shall not be liable or obligated to indemnify any other person or entity for any of its equipment damaged or destroyed and the individual officers shall not be indemnified for any material damage to his/her property, injury to his/her person or on account of her/her death resulting from the performance under this agreement.

b) The party receiving aid under this agreement shall not be responsible for reimbursing any amounts paid or due as benefits to employees of a party giving aid under the terms of the South Carolina Workers' Compensation Act due to personal injury or death occurring while such employees are engaged in rendering aid under this Agreement. Both parties shall be responsible for payment of compensation and benefits only to their respective employees.

d) All individuals retain all compensation, pension, retirement and disability rights while performing duties in accordance with this agreement, and all officers shall continue to be paid by the entity where they are permanently employed as of the dates services are rendered.

e) This agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action under this agreement for any cause whatsoever.

f) To the extent permitted by law, and without waiving sovereign immunity, each agency shall be responsible for any and all claims, demands, suits, actions, damages and causes of action related to or arising out of or in any way connected with its own actions, and the actions of its personnel in providing aid or law enforcement services under this agreement.

SECTION 7: Effective Date of Agreement

a) This agreement shall be in effect and legally binding when signed by each government entity.

b) **The Charleston County Sheriff's Office** will retain the original signed agreements.

SECTION 8: Termination of Agreement

This agreement shall remain in full force and effect from April 16, 2003 through April 20, 2003. It may be terminated by either party upon seven (7) days' advance written notice.

Witness

CHARLESTON COUNTY

BY: _____

ITS: _____

Witness

CITY OF ISLE OF PALMS

BY: _____

ITS: _____



REGULAR CITY COUNCIL MEETING
April 22, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on April 22, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Mayor Sottile introduced and swore in Lynsey Smithson, Beach Services Officer, and Ken Ellis, Firefighter. (Exhibit A)

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.
March 25, 2003 - Regular City Council Meeting
April 8, 2003 - Special City Council Meeting
April 15, 2003 - Special City Council Meeting

Councilman Bettelli made a motion to approve all the minutes as presented; Councilwoman Hanbury seconded and asked that the minutes of March 25, 2003, be amended by adding to page 3, under report of 50th Anniversary Committees, "also thanking volunteers;" amended motion passed unanimously.

D. CITIZENS COMMENTS - Glenn Shadle, President of the Morgan Creek Harbor Association, commended City Council for their participation and persistence in coming to agreement with all parties in the dredging project for the Marina area. He noted that there was a pre-construction meeting today and the project will begin shortly.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meetings of March 26 and April 15, 2003, (Exhibit B)

(A) Councilman Abele made a motion to authorize the expenditure of $6,000 from Municipal Accommodations Tax Funds for trimming the palm trees aligning Palm Boulevard; Councilman Miller seconded; motion passed 7-2.

(B) Councilman Bettelli made a motion to approve the expenditure of State Accommodations Tax Funds for $3,500 for the annual Half Rubber Tournament at the Recreation Center and $6,000 for the Isle of Palms Garden Club's project of landscaping the intersection of 41st Avenue and Palm Boulevard; Councilman Miller seconded; motion passed unanimously.

(C) Councilman Abele made a motion to approve the expenditure of $4,820 to improve the drainage problem on 21st Avenue; Councilman Marino seconded; motion passed unanimously.

(D) Councilman Abele made a motion to approve the expenditure of $1,625 to repair the parking lot at the Marina and Morgan Creel Grill; Councilman Miller seconded; motion passed unanimously.

(E) Councilman Bettelli made a motion to authorize the installation of flag holders on the new mast arms of the lights at the Connector intersection at a cost of $500; Councilman Taylor seconded; motion passed unanimously.

(F) Councilwoman Hanbury made a motion to authorize the expenditure of $1,272 from Municipal Accommodations Fee Funds for the purchase of two trailers for the donated jet skis; Councilman Buckhannon seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of April 7, 2003, (Exhibit C, with attached monthly reports).

(A) Councilman Taylor made a motion to approve the beach event, 3rd Annual H.O.P.E. 5k Run/Walk of June 7th sponsored by MUSC; Councilman Buckhannon seconded; motion passed unanimously.

(B) In discussion of Customer Service, Chairman Taylor noted that Chief Graham continues to received letters thanking the department for their efforts in pumping standing water after heavy rains. He further noted that Chief Buckhannon received a letter from a lady who received a ticket for careless driving thanking the officer for the ticket stating that she felt it may have saved her from getting into an accident.

(C) Councilman Taylor made a motion that the City write a letter to the Charleston Transportation Committee asking them to proceed as soon as possible with resurfacing Palm Boulevard; Councilman Bettelli seconded. Upon discussion, Mayor Sottile reported that Charleston County Council had delayed a decision on CTC projects because of some problems between CTC and the State legislative delegation which is trying to dismantle the CTC. He reported that he has spoken with County Council members who have agreed to discuss this at their Finance Committee meeting of April 29th in the hopes of approving the project to be done as quickly as possible. Mayor Sottile will attend this meeting to address the issue. After discussion, motion passed unanimously.

(D) Councilman Taylor made a motion to temporarily block off the unpaved area of the Breach Inlet parking lot until the City decides what to do with it and to ask SCDOT to deed the property to the City; Councilman Abele seconded. Upon discussion, Councilman Taylor reported that cars have been parking in the sand and backing out onto Palm Boulevard which has become a safety issue. Mayor Sottile reported that the City has been receiving complaints about parking and partying in the sand area near neighboring homes. Administrator Tucker stated that if the motion passes, she will apply for an encroachment permit to block off this area. After discussion, motion passed 8-1.

3. Public Works Committee. Chairman Marino reported on their meeting of April 2, 2003, (Exhibit D). No motions were made and Councilman Marino was excused from the remainder of the meeting because of out of town family who were visiting for one day only.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of April 1, 2003, (Exhibit E).

Councilwoman Rice asked about the discussion of a surf camp and lessons which were to be held at this meeting, but were delayed due to receipt of information. Chairman Buckhannon stated that he may call a special Committee meeting or wait until the next Committee meeting depending on the response from the proposed teacher.

2. Personnel Committee. Chairman Bettelli reported on their meeting of April 1, 2003, (Exhibit F). Councilman Bettelli noted that the employees voted on two floating holidays and have chosen the day after Thanksgiving and the day after Christmas. He noted that the sea oats planting project will begin at Port 'O Call condominiums at 9:00 a.m. on Saturday, April 26th.

Councilman Bettelli announced the winners of the Safety Sweepstakes for the month of March as follows: Police Department - Officer Philip Muckelvaney; Fire Department - Engineer David Micalizzi; Public Works Department - Charles Williams; Combined Building/Recreation/General Government Departments - T.J. Rostin of the Recreation Department.

Councilman Bettelli announced Employees of the Month as follows: Police Department Officers Kim Usry and James Wooley for their actions and observations which lead to the seizure of 300 grams of Marijuana and $1,950 in cash during a traffic stop. Public Works - Joseph Ancrum for an outstanding job in collection of solid waste and housekeeping at the Public Works office.

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No Meeting.

2. Planning Commission - Douglas Kerr, Director of Building, Planning and Zoning, reported on the minutes of their meeting of April 16, 2003, (Exhibit G). Mr. Kerr reported on three main items being discussed by the Planning Commission: (1) wrapping up their required review of the City's Comprehensive Plan which will be forwarded to the Council of Governments for their review and input before bringing to City Council; (2) working on the preparation of five new ordinances pertaining to lot coverage, septic tanks, outdoor sales, lot filling and pool water pumping; and (3) the required City's NPDES stormwater drainage project.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See attached minutes from their meeting of April 22, 2003 (Exhibit H).

2. Beach Advisory Committee - No Meeting.

3. Front Beach Enhancement Committee. Councilman Miller reported on their recent meeting stating that they are planning to meet with representatives of the County Park and will be reporting to City Council as soon as the project is more finalized.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - Mayor Sottile noted that second reading of Ordinance 2003-1, on the $2.9 million bond for Recreation expansion, has been postponed to next month per recommendation of the bond attorney who is still receiving information to finalize the bond issue.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2003-2 - An Ordinance to Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004. (Exhibit I).

Councilman Abele made a motion to approve first reading of Ordinance 2003-2; Councilman Bettelli seconded. Upon discussion, Councilman Abele noted that the Marina budget has yet to be finalized as well as some final "tweaking" of the General Fund and that a public hearing will be held prior to second reading. After discussion, motion passed unanimously.

2. Proclamation - National Safe Boating Week. Administrator Tucker read the proclamation in full (Exhibit J). Councilman Miller made a motion to approve; Councilman Bettelli seconded; motion passed unanimously.

J. MISCELLANEOUS BUSINESS

1. Councilman Abele referred to a letter received by the Administrator and Treasurer from the Tourism Expenditure Review Committee which stated that a "tourist" is designated by those coming from at least 50 miles away. This conflicts with the State Legislature's law which was passed last year and the Administrator will be pursuing this through our State Senators and State Legislators.

2. Regarding telecommunications, Administrator Tucker reported that the City currently receives a franchise fee from BellSouth. She noted that the State Legislature is proposing elimination of franchise fees from BellSouth and replacing it with a .75% telecommunication tax. This will result in the loss of some $40,000 in revenues and Council recommended that the Administrator write letters to State Legislators concerning this loss and make a recommendation of an alternate amount.

K. EXECUTIVE SESSION

Councilman Abele made a motion to go into Executive Session to receive legal advice on contractual matters; Councilman Miller seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and that legal and contractual matters were discussed.

Councilman Abele made a motion to approve the renewal of the Marina Operations Agreement with two major changes: the City's percentage was reduced from 30% to 28% and the term of the contract would

run from May 1, 2003 to September 30, 2005, subject to legal review; Councilman Bettelli seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:30 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on May 27, 2003.

EXHIBIT A

I, Sarah Lynsey Smithson, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Lynsey is from North Charleston where she graduated from Fort Dorchester High School and has attended classes at Trident Technical College. She will be entering the U.S. Navy as a Master at Arms in February 2004 and feels that working with the Isle of Palms as Beach Services Officer and part time Animal Control Officer will be beneficial experience towards her future career in law enforcement.

I, Kenneth M. Ellis, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Ken comes to the Isle of Palms from Kingstree, South Carolina. He attended Kingstree Senior High School and has a BS in Computer Science from University of South Carolina. Ken was a worked in the computer industry in software development and has chosen to change careers to work in fire service. He was volunteer fireman with the Williamsburg County Fire Department and a previous volunteer with our fire department.

EXHIBIT B (4)

SPECIAL WAYS & MEANS COMMITTEE
March 26, 2003

A special meeting of the Ways & Means Committee was called to order on March 26, 2003, at 5:45 p.m. in City Hall. Present were Chairman Abele, Committee members Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, and Rice, City Administrator Tucker, City Clerk Mauldin and City Treasurer Suggs. Councilman Taylor was attending a school function and would arrive to the meeting late. Also present were Police Chief Buckhannon, Fire Chief Graham, and Recreation Director Page.

Chairman Abele called the meeting to order and noted that the purpose of this special meeting was to review the proposed operating budget.

Chairman Abele gave a slide presentation of the budgetary status of the City (see attached copies of graphs). He commended City Council for keeping the budget on tight restraints, making unpopular decisions and not raising City taxes unless absolutely necessary. Chairman Abele distributed a sheet entitled FY 2004 End Of Year Projected Balances (copy attached).

The Committee then reviewed and discussed the proposed FY 2004 budget dated 3/25/03, discussing the following items in some detail and taking the following actions:

There was discussion of replacing the carpet in the entire City Hall/Police Department building. Councilwoman Hanbury proposed that, in discussing the condition and use of the squad room, not only carpet be used, but also some other appropriate floor covering that could be easily cleaned in such highly traveled areas. This will be looked at when flooring selections are made.

There was discussion of the projected cost for repair of structural damage at both fire stations and Administrator Tucker stated that the engineers were concerned about the stability of the land and organic materials under the stations. These projected figures could go up some.

There was discussion of the budgeted larger generator for the City Hall building. Administrator Tucker stated that the current generator will only power the police side of the building and a few lights in City Hall. She further stated that she would propose to move the current generator to replace the generator at the Public Works building and either move the one currently at Public Works to another site or sell it. Chairman Abele noted that the wiring has been done and transfer switches are being installed next week all of which is being paid for with grant money includes an enclosure for the new generator. Chairman Abele proposed placing the extra generator at the Recreation Department since they do not have one.

There was discussion of the Recreation Department's administrative van and whether it could be kept for another year. **Councilman Marino made a motion to postpone the replacement of the Recreation Director's vehicle until next year; Councilwoman Hanbury seconded; motion passed unanimously**.

Chairman Abele proposed that two additional Beach Services Officers (BSO) .be hired for the summer and he distributed a sheet (copy attached) for these services showing a cost of $12,516.70. He noted that he receives many comments that there is not enough presence on the beach. His proposal

stems from those comments and he asked Administrator Tucker and Chief Buckhannon how much it would cost (from the Municipal Accommodations Fee Fund) to hire to additional BSOs during this summer. Chairman Abele recommended that the City try hiring the additional officers this year to determine if it would be useful. Mayor Sottile stated that this was a good idea as more and more people come to the beach each season and he would like to try this for one year as proposed. After discussion, **Councilwoman Hanbury made a motion to hire one additional Beach Services Officer for the upcoming season at a cost of approximately $6,200 from the Municipal Accommodations Fee; Councilwoman Rice seconded.** After further discussion, **motion passed 5-3.**

Councilman Buckhannon noted that there was $15,000 budgeted from State Accommodations Tax Fund for advertising the Governor's Cup, and he did not think that the Isle of Palms Marina was going to be part of the Governor's Cup series this year. Chairman Abele stated that there was an incident last year where one of the governor's publically berated Brian Berrigan which was totally unjustified. He did not let the City know about this and has apologized to the City for not telling them. However, the Governor's Cup will be held at the City Marina this year because Mr. Berrigan did not apply to have it this year. Chairman Abele said that this will be addressed during the upcoming Marina Management Agreement negotiations.

Chairman Abele began discussion of three Marina items. The first being replacement or repair of the bulkhead. General Engineering Labs have estimated a cost of $862,500 for replacement and $200,000 for repair. Chairman Abele noted that there is no question that the City will have to do something about the bulkhead and should begin this year. He recommended that the General Engineering bulkhead representative appear before the committee to describe both the short-term fix and the long-term fix, which will have to be done eventually, at the May or June Ways & Means meeting.

Another topic of discussion was insurance for the Marina. Dock insurance is very expensive and the deductible is $34,000. Chairman Abele said that the City would probably not get much money for replacement of one pier but would be covered in the event of a disaster. He asked the Committee to consider self-insurance of the docks for the future. After a disaster, the City might be able to get FEMA money.

The third topic Chairman Abele brought up was a pier for the restaurant. Administrator Tucker has received a permit for the City to build a dock. He asked the Committee to think about this which could be paid from the Marina Fund and/or Municipal Accommodations Fee Funds. Chairman Abele also stated that he might be able to negotiate with Mr. Clarke for some funding from the restaurant.

Councilman Buckhannon stated that there is such potential for the Marina property that he recommended the City look long-term at that area and develop an in depth comprehensive plan, similar to the Front Beach Enhancement project. Chairman Abele stated that this was a goal from the time the Marina was purchased. However, the City cannot afford to get rid of any of the money-making activities now, nor can we add any money-making activities because of the constraints on the bond issue. Councilwoman Hanbury said that aesthetic improvements could be made with Accommodations funds.

At this time, Councilman Taylor arrived at the meeting.

Councilman Miller referred to the letter from Robert Chesnut (copy attached) about pruning the palm trees and asking Council to budget $12,000 for pruning the 600 trees which were donated to the

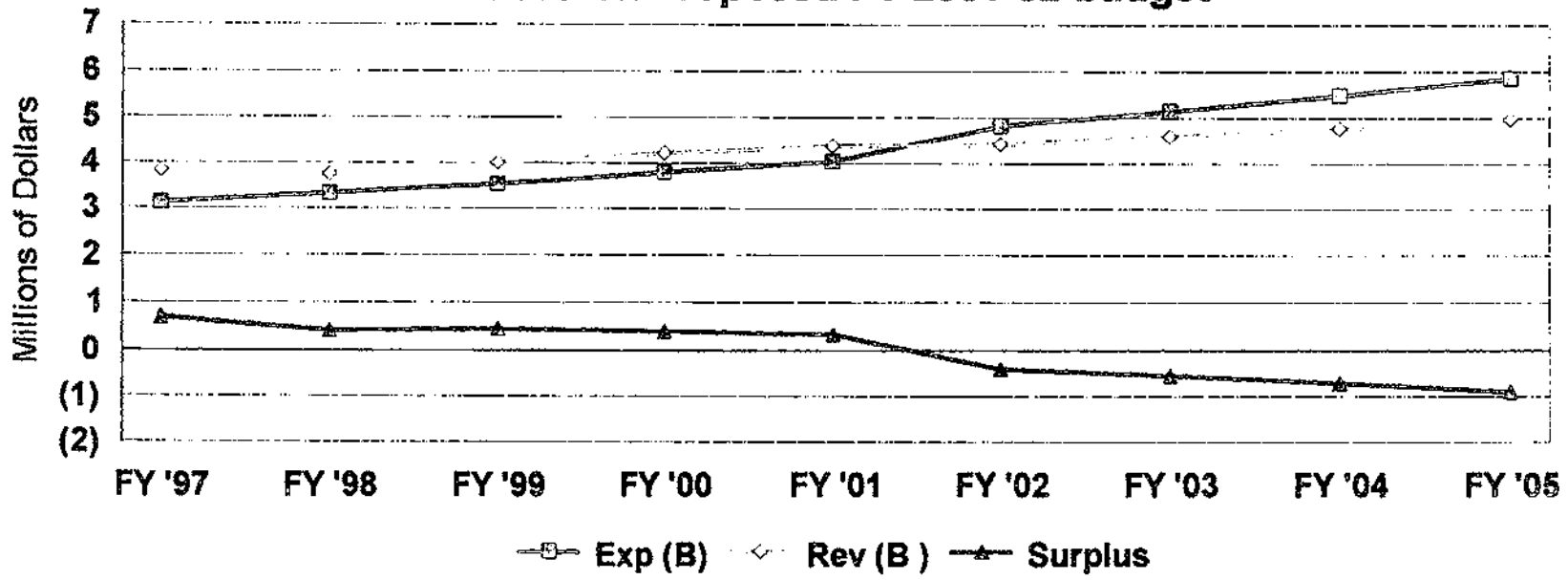
City. Councilman Miller agreed that the City had an obligation to provide for the health of the palm trees and noted that when dead limbs are cut off, the tree gains more strength. After discussion, **Councilman Miller made a motion to authorize funding of $6,000 for trimming the palm trees from Accommodations Tax funds; Councilman Taylor seconded. After further discussion, motion passed 6-3.**

There being no further business to come before the committee, the special meeting was unanimously adjourned at 7:35 p.m.

Respectfully submitted,

Bob Abele, Chairman

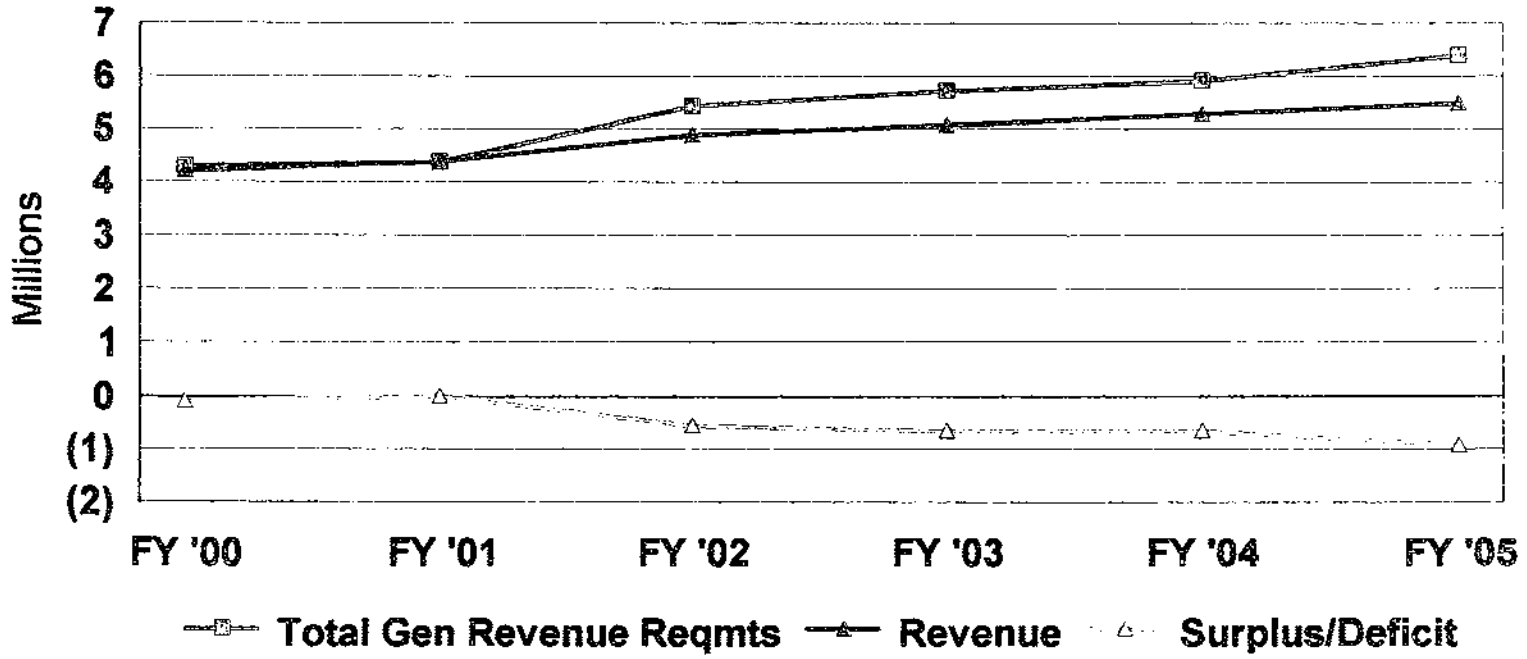
GENERAL FUND--REVENUE VS EXPENDITURE
ACTUAL + PROJECTED DOLLARS--1997 TO 2005
Based on Proposed FY 2001-02 budget



FY 1997 THRU 2000 BASED ON ACTUAL
FY 2001 BASED ON PROJECTION OF FY 2000
FY 2002 BASED ON PROPOSED BUDGET
FY 2003 THRU 2005 BASED ON PROJECTION OF PROPOSED FY 2002 BUDGET
PROJECTION CALCULATIONS (SAME CRITERIA AS MARCH 6TH PRESENTATION:

REVENUE PROJECTED AT ANNUAL GROWTH OF 4%
PERSONNEL COSTS BASED ON ANNUAL GROWTH OF 7.5%
ALL OTHER COSTS BASED ON ANNUAL GROWTH OF 2.75%

Total General Revenue Requirements
General Fund + Debt Service + Capital Projects
FY 2000 thru 2005



NOTE: FY 2002 figures include $352,000 in deferred requirements

PROJECTED ANNUAL SURPLUS/(DEFICIT)

Fiscal Year	Surplus/(Deficit)
FY '00	(78,132)
FY '01	
FY '02	(545,903)
FY '03	(643,272)
FY '04	(639,653)
FY '05	(911,185)

BUDGET ACTIONS OVER PAST 3 YEARS

I. *FISCAL YEAR 2002*

A. INITIATED RENTAL UNIT BUSINESS LICENSE

B. INCREASED MILLAGE RATE

C. DEFERRED $350,000 IN OPERATING & CAPITAL REQUIREMENTS

I. *FISCAL YEAR 2003*

A. INITIATED ZERO GROWTH BUDGET POLICY

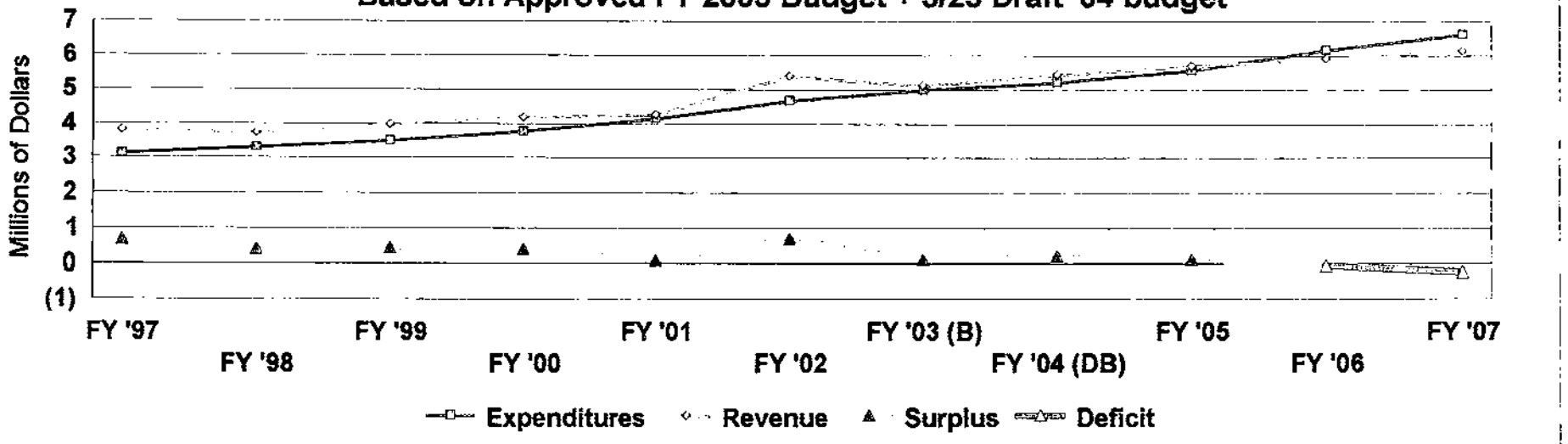
B. DEFERRED $360,000 IN CAPITAL ITEM/PROJECT REQUIREMENTS

III. *FISCAL YEAR 2004 (SO FAR)*

A. CONTINUED ZERO GROWTH BUDGET POLICY

B. CUT OPERATING BUDGET AT BOTH COMMITTEE & W&M COMMITTEE LEVEL

General Fund Operating Budget Projection
FY's 1997 thru 2007
Based on Approved FY 2003 Budget + 3/23 Draft '04 budget



NOTES:

(1) FY '02 REVENUE INCREASED DUE TO (A) MILLAGE RATE INCREASE, (B) FIRST YEAR OF RENTAL UNIT LICENSES
(C) SIGNIFICANT OVERAGE IN BUS. LICENSE REVENUE AND (D) ONE TIME WINDFALL IN INSURANCE LICENSE REV.

(2)FY 2000 thru 2002 ARE ACTUAL RESULTS

(3)FY 2003 BASED ON APPROVED BUDGET

(4) FY 2004 Revenue and Expenditures based on draft budget DTD 03/21/03

(4)FY 2004 THRU 2007 BASED ON FOLLOWING PROJECTION CRITERIA

<REVENUE PROJECTED AT ANNUAL GROWTH OF 4%

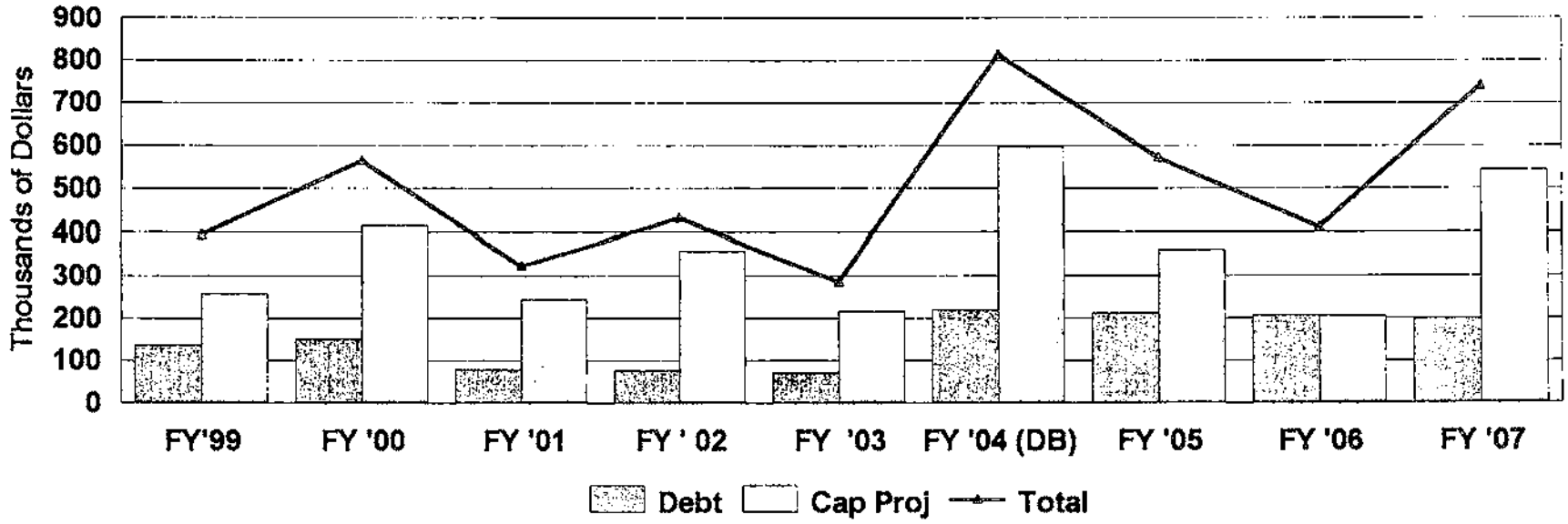
<PERSONNEL COSTS BASED ON ANNUAL GROWTH OF 7.5%

< OTHER COSTS BASED ON AVERAGE ANNUAL GROWTH OF 6.00%--HISTORICAL GROWTH RATE FOR ALL OTHER COSTS IS 6.16%

<From FY '04 on, Revenue includes increase over and above 4% growth to reflect millage increase equal to the Gen Rev portion of the new REc Center debt

(5)FY 2002 THRU 2007 Expenditures include annual $50K transfer to Marina for debt service; FY 2004 thru 2007 includes 60% Rec Ctr debt + Interest only on City Hall Debt

General Revenue Requirements For
Debt and Capital Project Fund
FY 1999 thru 2007



NOTES:

(A) DATA FOR FY2003 ON ASSUME LEASE VS PURCHASE OF ALL MAJOR VEHICLES--OUTYEARS BASED ON FULL PRICE IN YEAR OF PURCHASE

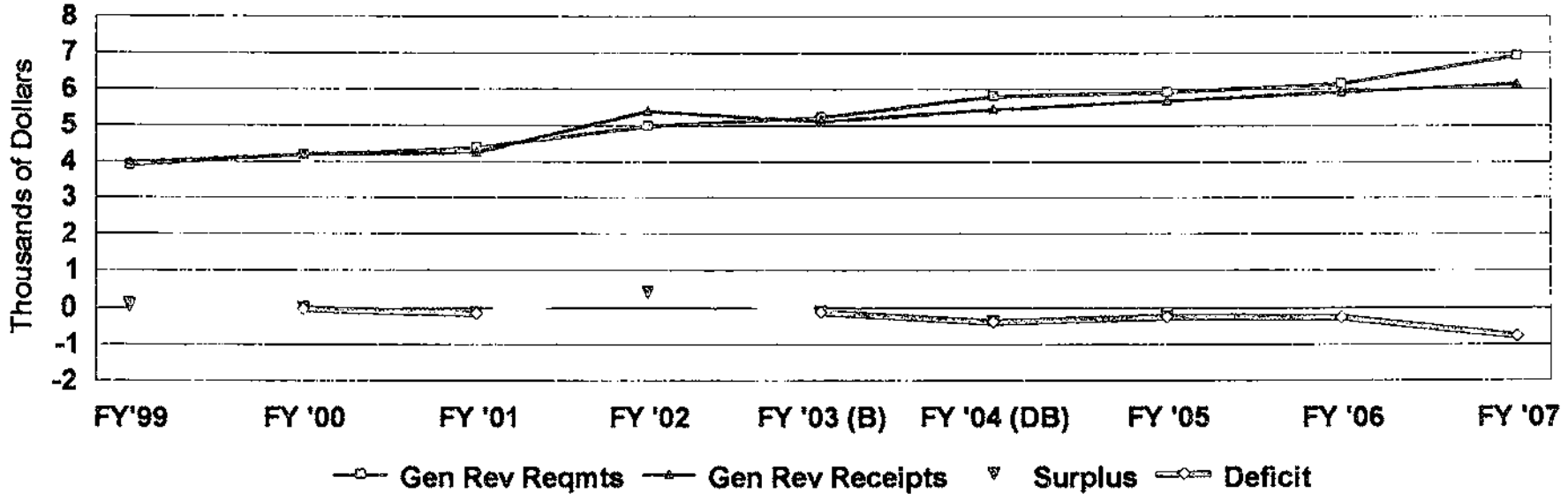
(B) FY '99 THRU FY '02 BASED ON ACTUAL; FY '03 BASED ON BUDGET; FY '04 THRU '07 BASED ON 5 YEAR BUDGET PLAN

(C) FY '01 REQUIREMENTS INCLUDE $100k+ IN CAPITAL ITEMS PURCHASED WITH FEDERAL & STATE NARCOTICS $

(D) DEBT FIGURES PROJECTED GENERAL REVENUE REQUIREMENTS FOR DEBT ON NEW REC CENTER

(E) FY 2004 data based on draft budget dtd 03/21/03

Total General Revenue Requirements VS. Gen Rev Received
Operating Budget + Debt + Capital Item Reqmts.
FY 1999 thru 2007



NOTES

(A) GEN REV REQMTS: total requirements for general revenue funding (General Fund + General Fund Capital Item requirements

(B)TOTAL AVAILABLE GENERAL REVENUE: total General Revenue Income

(C DATA FOR FY2003 ON ASSUME LEASE VS PURCHASE OF ALL MAJOR VEHICLES--OUTYEARS BASED ON FULL PRICE IN YEAR OF PURCHASE

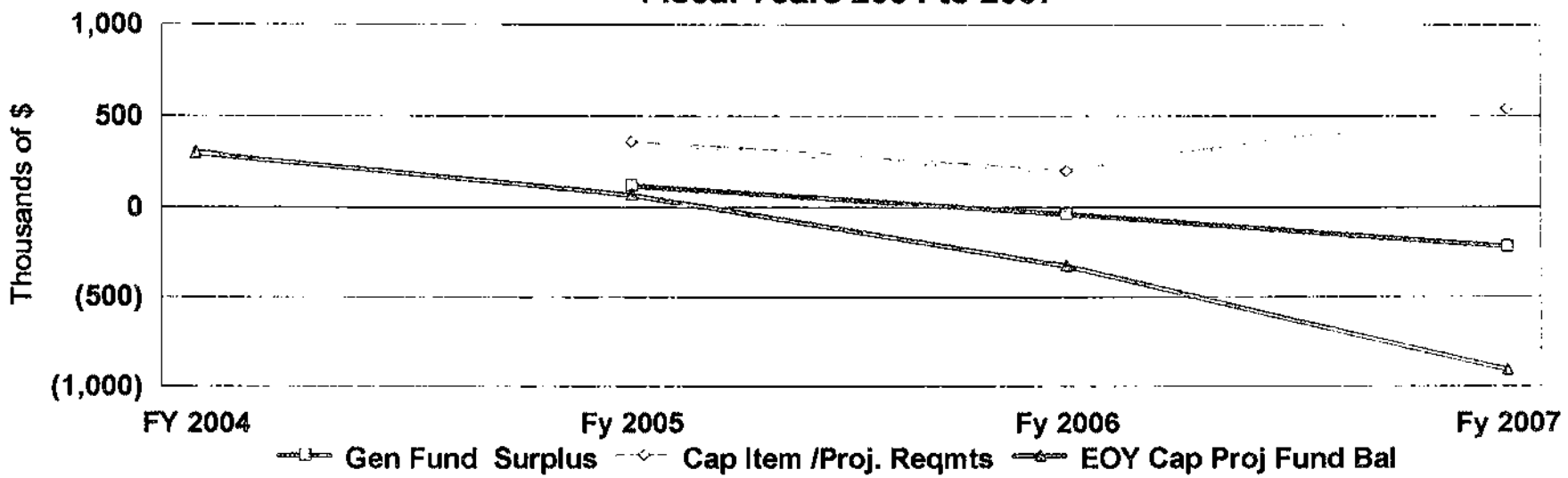
(D) DATA BASED ON FOLLOWING METHODOLOGY:

FY '99 thru '02	Actual audited results
FY '03	Based on approved budget
FY '04 to "07	**projected as follows:**
	Revenue increases @ 4% per annum
	Personnel costs--increase at annual rate of 7.5%
	Non-Personnel costs increase @ rate of 6% per annum

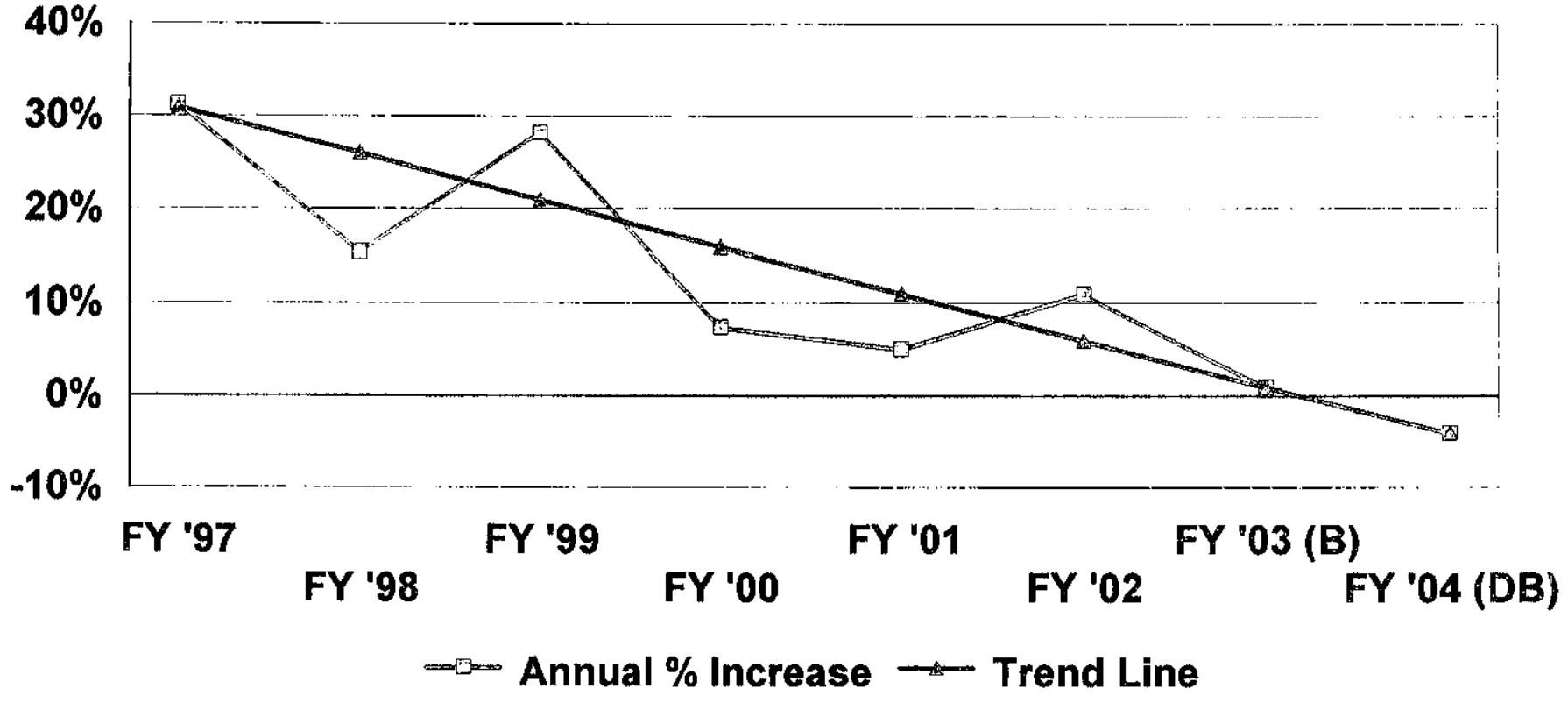
(E) FY 2004 On reflects Gen Rev reqmts for debt service for new Rec Center

(F) FY 2004 data based on draft budget dtd 03/23/03

Long Range Projection
Capital Projects Fund End of Year Balance
Fiscal Years 2004 to 2007



Annual Percent Increase/decrease
Total Accommodation Tax Receipts
1997 thru 2004



NOTES:
A. FY 1996 first year for Municipal Accomm Tax
B. FY '99 Muni increased by 21% over FY '98--State increased by 37%
C. State Accom $ do NOT include transfers to CVB or IOP admin

UPDATED 03/26/03

FY 2004 End Of Year (EOY) Projected Balances
(Based on 03/25/03 Draft Budget)

	Capital Projects Fund	Minicipal Accommodation Tax Funds	State Accommodation
Projected Balance 6/30/03	678,700	1,642,000	
Estimated FY '04 Revenue	248,232 (Est FY ' 04 Surplus +FY '04 interest)	820,109 (includes grant $)	
Projected FY'04 Expenditures (Debt & Essential Items only)			
Debt	Est FY '04 Surplus is less GF payment of Marina, Rec Ctr & City Hall Debt	(272,000)	
Capital Items	(597,330)	(1,362,275)	
Projected FY '04 EOY Balance	329,602	827,834	290,775

Re: Article 4
Transparency
Revenue made
Copies for
Recommittee
Presentation

UPDATED 03/26/03

FY 2004 End Of Year (EOY) Projected Balances
(Based on 03/25/03 Draft Budget)

	Capital Projects Fund	Minicipal Accommodation Tax Funds	State Accommodation Tax Funds
Projected Balance 6/30/03	678,700	1,642,000	224,000
Estimated FY '04 Revenue	248,232 (Est FY ' 04 Surplus +FY '04 interest)	820,109 (includes grant $)	458,000 (net of transfers to CVB & Gen Fund for admin)
Projected FY'04 Expenditures (Debt & Essential Items only)			
Debt	Est FY '04 Surplus is less GF payment of Marina, Rec Ctr & City Hall Debt	(272,000)	(144,850)
Capital Items	(597,330)	(1,362,275)	(246,375)
Projected FY '04 EOY Balance	329,602	827,834	290,775

City of Isle of Palms
Police Department
Estimate of Cost - Additional Beach Services Officers

** This position would be staffed from May 1 to Labor Day (September 3rd)
(Approximately 18 weeks)

Work schedule:	40 hours per week	
Wage:	$7.50 per hour	
Weekly Wage:	$	300.00
Weekly FICA (7.65%):		22.95
Weekly Workers' Comp (est. 3%):		9.00
Weekly Wage & Fringe:		331.95
Total Wages for 18 weeks	$	5,975.10
Uniform cost per person:		283.25
Per person cost for the Summer Season	$	6,258.35
Chief estimates 2 additional personnel would significantly increase visibility of officers on the beach. Total cost for two officers:	$	12,516.70

Expected Duties:

Writing Tickets (regular and warning) for:
- Littering
- Dogs off the leash
- Failure to cleanup after pet
- Parking infractions

Patrol beach to advise sworn personnel of potential problems, violations, etc. Patrols conducted on foot, on bike, in Club Car, and in Beach Services truck.

ROBERT C. CHESNUT ASLA
LANDSCAPE ARCHITECTURE AND RENOVATION DESIGN
288 MEETING STREET SUITE 304
CHARLESTON, SC 29401

TEL.NO.:(843) 577-3673
FAX.NO.:(843) 577-3745

886-8005

Mayor Michael Sottile
And City Council
City of Isle of Palms
Isle of Palms, SC 29464

March 25, 2003

Dear Council Members:

Regrettably, I am unable to attend tonight's City Council meeting but I would like to address the need for the City to budget funds for tree maintenance.

For four years, I served as Chairman of the Plant-A-Palm committee, working closely with Mayor Carmen Bunch, P. Shaffer, Jack Sims, etc.

This volunteer committee planted in excess of 600 palmetto trees as a gift to the City of Isle of Palms. Few would admit that this planting effort certainly did not improve the appearance of the island after Hugo.

Most other committees have money appropriated to purchase and install such trees. Nevertheless, not only as a landscape architect, but as a property owner and part-time resident of the Isle of Palms, I strongly encourage this Council to budget for annual pruning of these badly in need trees.

If approximately a mere $10 - 20.00 each is spent annually for preserving these trees, a budget of $6,000-$12,000 should be set aside.

Your support is now needed to protect these trees which beautify our island. Please vote to set aside funds to keep our island beautiful.

Sincerely,

Robert C Chesnut

Robert C. Chesnut

EXHIBIT B(2)

WAYS & MEANS COMMITTEE
April 15, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on April 15, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, and Rice. Councilman Taylor was out of town. Also present were City Administrator Tucker, City Treasurer Suggs, City Attorney Nick Sottile, Police Lieutenant Wright, Fire Chief Graham, Public Works Director Mobley and Recreation Director Page. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Upon motion duly made and seconded, the minutes from the March 18th meeting were unanimously approved.

2. Citizens Comments. Jack Robertson, 19 - 21st Avenue, spoke to the committee about standing water following a heavy rain and he distributed photographs for committee members to view (copy attached). It was noted that this was to be discussed under New Business later in the meeting.

3. Financial Report - March 2003. Treasurer Suggs referred to the March 31 Financial Statement Summary (copy attached) and stated that General Fund revenues are 78% of budget and noted that the large revenues are coming in on target. Expenditures are 69% of budget with a cash balance of just over $1,400,000. She answered questions of committee members.

4. Old Business. (A) Review of FY04 Budget for Recommendation to City Council for 1st Reading. Chairman Abele referred to the April 10, 2003 version of the FY 04/05 Budget including General Fund, Capital Projects Fund, Municipal Accommodations Tax Fund, and State Accommodations Tax Fund. He stated that these budgets are ready to be taken to City Council for first reading of the budget ordinance. Treasurer Suggs noted the changes made at the last meeting plus the addition of the small funds.

Councilman Marino made a motion to increase the pooper-scooper budget under Municipal Accommodations Tax by $2,500 per recommendation from the Public Works Committee; Councilman Bettelli seconded. Upon discussion, Councilwoman Hanbury questioned the use of funds for this item when there are other seemingly more important needs. After discussion, **motion passed 7-1.**

Councilwoman Rice asked if the lighted flag pole on the Connector has been discussed with the turtle team to see if there would be any impact on nesting turtles. Councilman Marino will discuss this with members of the turtle team.

Councilman Bettelli made a motion to refer the budget as presented, including the change for pooper scooper funding, to City Council for first reading; Councilman Marino seconded. Upon discussion, Councilwoman Hanbury recommended discussion of drainage as it could affect the budget prior to voting on referral. She questioned whether or not the $40,000 budgeted for drainage in the Recreation Center expansion budget would be sufficient to alleviate the problem. She referred to the attached documentation from 1995 and she urged the Committee to budget for these repairs.

In an effort to open discussion on drainage, **Councilwoman Hanbury made a motion to include in the budget funds necessary to make improvements for drainage at the Recreation Center project at a cost of approximately $250,000; Councilman Buckhannon seconded.** Chairman Abele stated that the only place this expense could come from would be the General Fund. He also stated that the $40,000 budgeted in the expansion project was to minimize the drainage impact of the new building on the existing drainage problem. Councilman Miller and Councilman Bettelli agreed that there were problems at the Recreation area, but that they were only a part of island-wide drainage problems. Mayor Sottile felt that when the ditches were cleaned out, most of the water should run off and the expansion project should move forward. Councilman Buckhannon stated that the expansion project includes grading and plantings that will control a lot of the drainage problems on the property. He noted that the $40,000 in the expansion budget is to control drainage problems within the Recreation area and not on the surrounding streets. He agreed that the island's problems should be tackled as a whole.

Chairman Abele stated that the issue here is (1) what is the priority of fixing the island's drainage problems noting that the island-wide project was voted down, and (2) what is the priority of drainage problems versus other problems impacting the General Fund, such as the Fire Stations, etc. Chairman Abele recommended that Council wait until after the expansion project is completed and then determine what may or may not be needed after construction. He further noted that the architects have designed a project that will minimize drainage impact and there may be a possibility of alleviating some of the other drainage problems in the neighboring area by diverting water into the ditches. **Vote on the drainage motion failed unanimously.**

Mayor Sottile referred to attached letter that he received concerning drainage in the 53rd Avenue to 57th Avenue. Mr. DeMayo asked that the cost to correct the drainage in this area be placed in the current budget. Mayor Sottile asked that the Public Works Committee review this and stated that this particular area has been a problem for a long time and he thought that it should be at the top of the City's priority list to do. Councilman Marino, Chairman of the Public Works Committee, agreed with the Mayor on this issue and stated that information should be available within the next few months in order to be able to proceed with this project. Councilman Miller stated, for the record, that the top priority is 56-57th Avenues and then further down towards 53rd Avenue. Administrator Tucker reminded the Committee that they had previously budgeted $60,000 towards this project when it was a part of the Wild Dunes project, and the engineers are working on an estimate for the whole project. Chairman Abele said that after Public Works Committee makes a recommendation, the budget would could be amended at that time. He also pointed out that the $60,000 for the 56th - 57th Avenues drainage project hd been approved in a previous fiscal year. Thus, the funds were no longer available and would have to be re-appropriated at such time as the Council approved any project for that area. After discussion, **motion to approve the budget passed unanimously**.

(B) Status of Water Quality Study. Administrator Tucker explained that the process of obtaining the second grant is ongoing and she hopes to have information by the next meeting.

(C) Consideration of Marina Management Agreement. Chairman Abele stated that this item needed to be discussed during Executive Session. He thanked Administrator Tucker, Councilman Miller and Councilman Bettelli who were part of the negotiating team and helped to come to an agreement that appears to be satisfactory to all parties.

(D) Extension of Contract Deadline Morgan Creek Harbor Association Agreement. Chairman Abele stated that this needs to be discussed in Executive Session also.

5. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. Copies of applications are attached hereto. (1) Half Rubber Tournament - $3,500. **Mayor Sottile made a motion to recommend to City Council approval of this expenditure; Councilwoman Rice seconded, motion passed unanimously.**

(2) Isle of Palms Garden Club - 41st Avenue Landscaping - $6,000. After discussion, **Councilwoman Rice made a motion to recommend to City Council approval of this expenditure; Councilman Bettelli seconded; motion passed unanimously.**

(B) Discussion of Power Line Cost Share, Mount Pleasant. Administrator Tucker stated that she had asked to put this on the agenda because she had requested additional information from Mount Pleasant on methods to do an allocation of this expense, but they have not provided information as yet.

(C) Ratification of Withdrawal of Contract Offer and the Recension of the Notice to Award to Rowboat Dock and Dredging. Deferred to Executive Session.

(D) Award New Dredging Contract - Marcol Dredging Company - $480,000. Deferred to Executive Session.

(E) Discussion of Various Public Works Expenditures. Councilman Marino discussed these items with the Committee. 1. Drainage Contingency - 20-21st Avenue - Eadies $4,820. Per Mr. Robertson's comments earlier in the meeting, **Councilman Marino made a motion to approve expenditure of $4,820 to improve the drainage problem on 21st Avenue; Mayor Sottile seconded**; after discussion, **motion passed unanimously.**

2. Marina/Morgan Creek Grill Parking Lot Maintenance $1,625. After discussion, **Councilman Marino made a motion to approve the expenditure of $1,625 to repair the parking lot at the Marina and Morgan Creek Grill; Councilman Miller seconded; motion passed unanimously.** Funding will come from the Marina budget.

3. Vehicle Maintenance Line Item. Councilman Marino stated that there have been some major repairs to the department's vehicles which have caused this item to be so high. The Public Works Committee has instituted some new procedures whereby they will review monthly exactly what is spent and for what kind of maintenance. Administrator Tucker noted also that the County garage is not providing detailed explanation of their expenses and she, along with Treasurer Suggs and Administrative Assistant McLellan will be meeting at the County garage to determine how better to keep track of these repairs.

4. Administrator Tucker referred to the attached schedule of Capital Projects Fund - Drainage Expense ended FY 6/30/03. She noted that the $50,000 budget for the fiscal year is almost completely expended.

6. Miscellaneous. (A) Consideration of Expenditure of $500 to Retrofit Connector Mast Arms for American Flags. Mayor Sottile reported that he has received several calls from residents asking that the flags flown on July 4th be put up now because of the current status of world events. Unfortunately, the utility poles at the Connector have been taken down with the installation of new mast arms. Chief Graham has located a contractor who can install flag holders on these mast arms. **Mayor Sottile made a motion to approve the expenditure of $500 from the Municipal Accommodations Fee Fund for installation of flag holders on the mast arms; Councilman Bettelli seconded; motion passed unanimously.**

(B) Chairman Abele reminded everyone that Yamaha is donating two jet skis to the City, but they are not giving us a trailer and the existing trailer will not hold them. He said that two new trailers will cost $1,272 and the old jet ski and trailer will be sold. After discussion, **Mayor Sottile made a motion to approve the expenditure of $1,272 from the Municipal Accommodations Fee Fund for two jet ski trailers; Councilman Bettelli seconded, motion passed unanimously.**

7. Executive Session. Councilman Miller made a motion to go into Executive Session to discuss legal matters; Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that no action was taken and legal advice was received from the City Attorney.

Chairman Abele made a motion to recommend to City Council the revocation of the contract from Rowboat Dredge & Dock for the dredging project at the Marina; Mayor Sottile seconded; motion passed unanimously.

Mayor Sottile made a motion to recommend to City Council approval of the new contract with Marcol Dredging Company to dredge the Isle of Palms Marina and Morgan Creek Harbor; Councilman Bettelli seconded; motion passed unanimously.

Chairman Abele made a motion to recommend to City Council to approve an amendment to the contract with Morgan Creek Harbor Association to change the date which provides for a signed contract by March 30th to April 30th; Councilwoman Rice seconded; motion passed unanimously.

Mayor Sottile made a motion to recommend to City Council approval of the renewal Marina operations contract with Marina Joint Ventures to include the following changes: (1) reduce City's percentage from 30% to 28%, (2) the term of the contract to run from May 1, 2003, to September 30, 2005; and (3) such other legal language changes as the City Attorney deems necessary in the contract; Councilwoman Rice seconded; motion passed unanimously.

Councilman Buckhannon thanked the committee for their diligence in negotiating the Marina Management Agreement and commended the result.

Councilman Marino noted the upcoming Heritage Motorcycle Rally and asked committee members to make note of any additional noise.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted, Bob Abele, Chairman

CP Funds Budgets

City of Isle of Palms
Financial Statement Summary
March 31, 2003

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 3,876,863	$ 4,978,157	$(1,101,294)	78%	$ 3,415,769	$ 4,978,157	$(1,562,388)	69%
Capital Projects Fund	15,617	181,953	(166,336)	9%	241,580	216,270	25,310	112%
Muni Accommodation Tax Fund	240,191	526,294	(286,103)	46%	407,811	446,588	(38,777)	91%
Volunteer Fire 1% Fund	69,803	46,500	23,303	150%	27,797	46,500	(18,703)	60%
State Accommodation Tax Fund	402,413	614,850	(212,437)	65%	420,337	552,318	(131,981)	76%
Disaster Recovery Fund	17,051	36,000	(18,949)	47%	8	5,000	(4,992)	0%
Federal Narcotics Fund	8,369	-	8,369	0%	1,697	4,600	(2,903)	37%
Marina Fund	467,795	687,550	(219,755)	68%	252,890	684,275	(431,385)	37%
All Other Funds	26,619	3,610	23,009	737%	3,381	5,820	(2,439)	58%
Total All Funds	$ 5,124,721	$ 7,074,914	$(1,950,193)	72%	$ 4,771,269	$ 6,939,528	$(2,168,259)	69%

General Fund YTD Expenditures

9 Month Target = 75%

	Actual	Budget	% of Budget
Mayor and Council	26,043	35,840	73%
General Government	283,643	426,694	66%
Police	869,729	1,324,219	66%
Fire	1,083,102	1,529,016	71%
Public Works	623,926	856,808	73%
Building & Licensing	157,567	233,643	67%
Recreation	296,057	450,028	66%
Judicial	68,183	102,119	67%
Parking Lot & Meters	7,518	19,790	38%
Total General Fund	3,415,769	4,978,157	69%

General Fund Cash at 4/10/03

March Balances:	
BB&T (Rate = .25%)	1,415,639
SC Local Gov't Invest Pool (Rate = 1.40%)	635,969
	2,051,609
April activity thru 4/10/03	
Cash Received	25,639
Accounts Payable Payments	(73,298)
Payroll	(128,920)
Approximate Gen Fund Cash at 4/10/03	1,875,030
Cash On-Hand as a % of Annual GF Expenses	**38%**

Jack Robertson
19 21st Ave
area between 19 + 20
21st ave




9 8:45AM


9 8:45AM


9 8:45AM


9 8:46AM


9 8:46AM


9 8:46AM

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9 8:47 AM


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E. M. Seabrook, Jr., Inc.

ISLE OF PALMS DRAINAGE STUDY

SEPTEMBER 29, 1995

SYSTEM: T

DESCRIPTION: 27th Ave area

EXISTING CONDITIONS:
Pipe outlet inundated during high tide
Inadequate pipe capacity during design storm

PROPOSED PRELIMINARY DESIGN:
Install tide check valve
Install / replace culverts to provide required capacity

2003
T + U = $250,000

E. M. Seabrook, Jr., Inc.

ISLE OF PALMS DRAINAGE STUDY

DATE: SEPTEMBER 29, 1995

PRELIMINARY CONSTRUCTION COST ESTIMATE

SYSTEM: T

ITEM	UNITS	QUANTITY	UNIT COST	TOTAL
DROP INLETS	EACH	4	850.00	3400
LARGE J.B	EACH	1	1200.00	1200
LARGE D.I.	EACH	3	1100.00	3300
18" RCP	LF	102	15.70	1601
24" RCP	LF	206	24.30	5006
30" RCP	LF	110	41.50	4565
36" RCP	LF	450	50.00	22500
42" RCP	LF	490	58.00	28420
18" TIDEFLEX VALVE	EACH	1	3223.00	3223
42" TIDEFLEX VALVE	EACH	1	9807.00	9807
REMOVE/REPLACE ASPHALT	SY	400	35.00	14000
FLOWABLE FILL	CY	30	60.00	1800
SILT FENCE	LF	200	4.00	800
STRAW BALE BARRIERS	EACH	100	7.00	700
HAND PLACED RIP-RAP	TONS	50	45.00	2250
TOTAL				102572

ISLE OF PALMS DRAINAGE STUDY

SEPTEMBER 29, 1995

SYSTEM: U

DESCRIPTION: 28th Ave area

EXISTING CONDITIONS:
- Pipe outlet inundated during high tide
- Inadequate pipe capacity during design storm
- Localized flooding

PROPOSED PRELIMINARY DESIGN:
- Install tide check valve
- Install / replace culverts to provide required capacity
- Install roadside swales to provide adequate drainage

E. M. Seabrook, Jr., Inc.

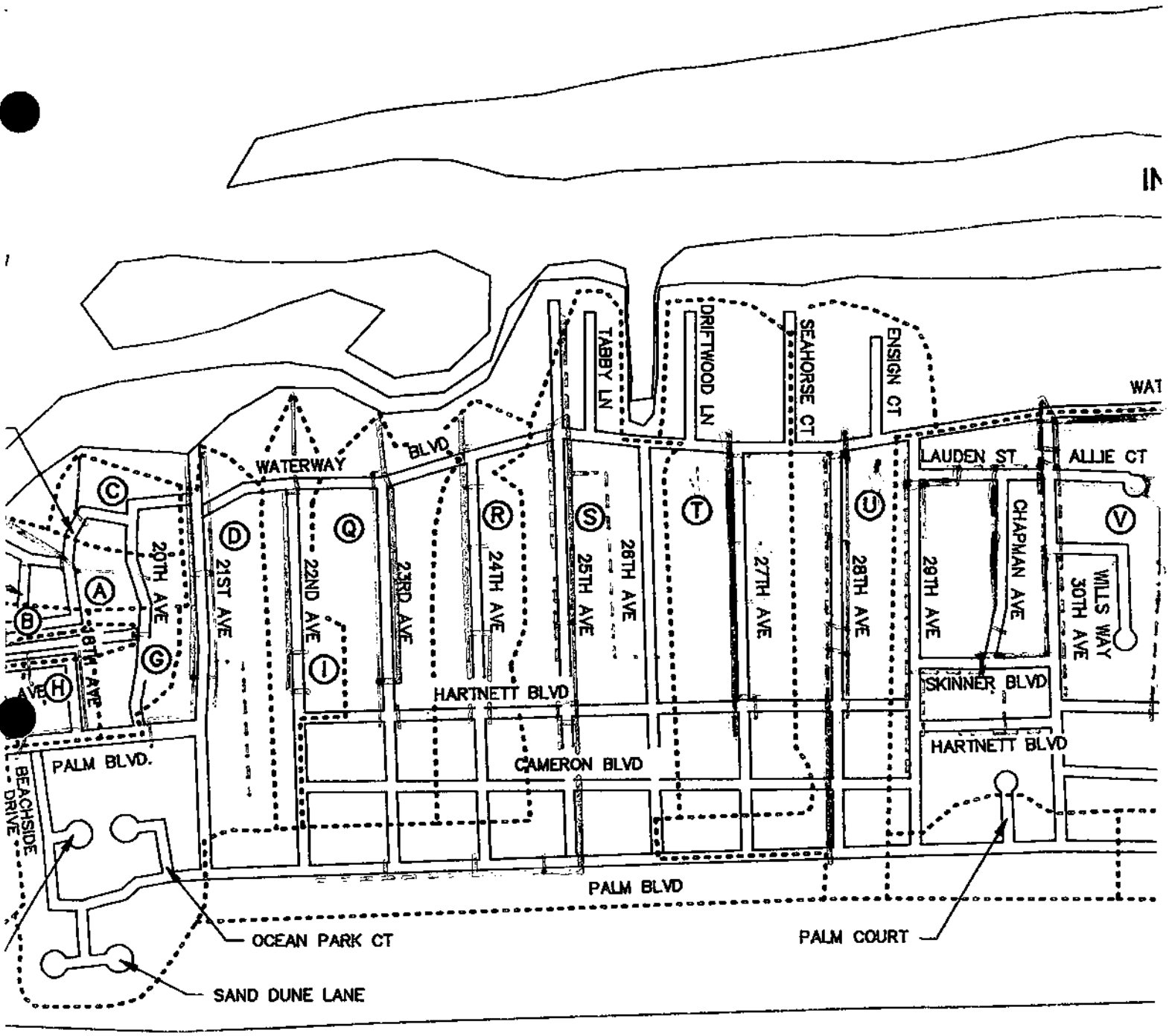
ISLE OF PALMS DRAINAGE STUDY

DATE: SEPTEMBER 29, 1995

PRELIMINARY CONSTRUCTION COST ESTIMATE

SYSTEM: U

ITEM	UNITS	QUANTITY	UNIT COST	TOTAL
DROP INLETS	EACH	2	850.00	1700
LARGE J.B	EACH	1	1200.00	1200
LARGE D.I.	EACH	2	1100.00	2200
18" RCP	LF	122	15.70	1915
24" RCP	LF	720	24.30	17496
36" RCP	LF	272	50.00	13600
14" x 23" RCP	LF	50	44.00	2200
19" x 30" RCP	LF	50	48.00	2400
24" x 38" RCP	LF	60	51.00	3060
36" TIDEFLEX VALVE	EACH	2	7124.00	14248
REMOVE/REPLACE ASPHALT	SY	300	35.00	10500
FLOWABLE FILL	CY	140	60.00	8400
SILT FENCE	LF	100	4.00	400
STRAW BALE BARRIERS	EACH	110	7.00	770
HAND PLACED RIP-RAP	TONS	60	45.00	2700
TOTAL				82789



LEGEND:

ATLANTIC OCEAN

- EXISTING DITCH SYSTEM
- EXISTING PIPE SYSTEM
- NEW PIPE SYSTEM (INCLUDING SYSTEM UPGRADES)
- NEW DITCH SYSTEM (INCLUDING SYSTEM UPGRADES)
- DRAINAGE SYSTEM SUBBASIN

LAW OFFICES OF MICHAEL A. DEMAYO, L.L.P.

ATTORNEYS AT LAW

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SUSTAINING MEMBER:
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NORTH CAROLINA BAR ASSOCIATION
BRAIN INJURY FOUNDATION MEMBER

PRIVILEGED AND CONFIDENTIAL ATTORNEY/CLIENT MATERIAL

TELECOPY COVER PAGE

DATE: 4-14-03 SENT BY: Michael A. DeMayo

SENT TO: Ms. Linda Tucker DIRECT DIAL NUMBER: (704) 333-1000

WITH: City of Isle of Palms

FAX NO: 843-886-8005 TOTAL PAGES: 3 (INCL. COVER PAGE)

MESSAGE:

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2 Pages To Follow This Page

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LAW OFFICES OF MICHAEL A. DEMAYO, L.L.P.

ATTORNEYS AT LAW

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CHARLOTTE, NORTH CAROLINA 28234

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www.DeMayoLaw.com

TRIAL PRACTICE IN THE AREAS OF:
PERSONAL INJURY
WRONGFUL DEATH
NURSING HOME NEGLIGENCE
MEDICAL MALPRACTICE
WORKERS' COMPENSATION

MICHAEL A. DEMAYO
FRANK F. VOLLER*
MARTHA L. RAMSAY
DEBORAH G. CASEY**

* ALSO ADMITTED IN SOUTH CAROLINA
** OF COUNSEL

SUSTAINING MEMBER:
AMERICAN TRIAL LAWYERS ASSOCIATION
NORTH CAROLINA TRIAL LAWERS ASSOCIATION
MECKLENBURG TRIAL LAWYERS ASSOCIATION
MILLION DOLLAR ADVOCATES FORUM
NORTH CAROLINA BAR ASSOCIATION
BRAIN INJURY FOUNDATION MEMBER

VIA
FACSIMILE & U.S. MAIL

April 14, 2003

Mayor Mike Sottile
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

RE: Constant Flooding/53rd Avenue
Isle of Palms Budget Allocation

Dear Mayor Sottile:

Please accept this letter as a formal request to include the previously proposed drainage plan for 57th - 53rd Avenues to alleviate the current dismal and unsanitary water conditions that exist on the aforementioned streets.

I have had an opportunity to discuss our significant flooding problem with City Administrator Linda Tucker and Civil Engineer David Stevens, who was commissioned to study and develop a proposal and solution for this growing health hazard. As I am sure you are aware, we have a significant flooding and water collection problem, especially on 53rd Avenue.

Recently I spent April 10th - April 13th, 2003 at my home, #6 53rd Avenue, and personally contacted the fire department on four separate occasions to restart a previously placed pump on my street to drain over three feet of water that made beach access impossible!

Each day I was at the beach, I personally toured 57th - 51st Avenues and observed that, notwithstanding a complete lack of rain every morning of the aforementioned dates, (not withstanding having previously been pumped the prior day) our street had at least two and one-half feet of water for a distance of about ninety feet. Moreover, on April 13th,

53rd Avenue and a portion of 57th Avenue still remained wet, notwithstanding constant pumping.

I have also observed when no one pumps, the deep water sits at the end of our street for periods of multiple weeks or more.

As such, I respectfully request this health hazard be considered and added to this year's budget. This situation is not only an inconvenience to me, my family and my neighbors, it presents a significant health hazard that, if not addressed, could cause significant health issues. In addition, failure of the City of Isle of Palms to remedy this situation, impedes our ability to enjoy and use our residential property for its intended purpose.

I ask that a solution be included and budgeted in the current planning process. If there are any questions, please do not hesitate to contact me.

With best regards, I am

Sincerely,

Michael A. DeMayo

MAD:cr

cc: Ms. Linda Tucker, City Administrator
Mr. David Kynoski, General Manager - Wild Dunes

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____ Denied____
Action Taken By Ways & Means Committee: Date Approved____ Denied____
Action Taken By City Council: Date Approved____ Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Half Rubber Tournament

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Box 508 Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director T.J. Rostin

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable atmosphere. The Recreation Staff will work side by side with Community leaders and City Council to ensure a quality product.

C. Description and Location of Project/Event The Half Rubber Tournament is an annual event designed for adults. This game is similar to baseball, but played with half of a rubber ball and a broom stick. T-shirts are part of the registration fee and prizes are awarded to 1st, 2nd and 3rd place teams. Teams are made up of three (3) or four (4) players. Water and Gatorade is provided to all participants.

____ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event 8/16/03 or Project Start _____ Completion 8/17/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (80 %) vs. Isle of Palms residents (20 %).
This is an annual event that attracts over 100 participants each year. Players come from all over South Carolina as well as all over Georgia. Last year, 22 out of 25 teams traveled from at least 25 miles outside of the Isle of Palms.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $1,000 From Local businesses that donate funds. These businesses will be represented on the T-shirt.

2. Entry Fees : Amount $ 45.0-60.0 From per team depending on number of players

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 3,500.00 (see attached)

Date(s) Required: May 15, 03 Lump Sum _____ Installments _____

5. Other: Amount $ Employee expenses (see attached)

6. Total Budget: Amount $ _____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Half Rubber Tournament

EXPENSES

T-Shirts		$1,300.00
Advertising		$1,000.00
Trophies/Prizes		$ 500.00
Miscellaneous	supplies	$ 200.00
	TOTAL	**$3,000.00**

REVENUES

Sponsors/Cash Prizes		$1,000.00
Registration		$1,575.00
	TOTAL	**$2,575.00**

Approximate Recreation Employee Costs (not including FICA and other benefits)

T.J. Rostin	Assistant Director	50 hours	$700.00
Parks & Grounds Staff		1 @ 26 hours	$364.00
		1 @ 10 hours	$100.00
Part-Time Employees		2 @ 25 hours	$362.00
		TOTAL	**$1,526.00**

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Bouevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name 41ST. & PALM LANDSCAPING (N.E. CORNER)

B. Applicant Organization ISLE OF PALMS GARDEN CLUB
c/o GAIL SMITH

1. Mailing Address 21 LINKSIDE CT.

Telephone 886-5490 Fax E-MAIL GVDS1@WEBTV.NET

2. Project Director IOPGC CIVIC BEAUTIFICATION COMMITTEE
NATURES IMPRESSIONS LANDSCAPING

Telephone 670-3961 Fax WES BUKKHEISTER

3. Description of Organization, Its Goals and Objectives
The Isle of Palms Garden Club is a group dedicated to community service and the beautification of our Island.

C. Description and Location of Project/Event The proposed project is at Palm Blvd and 41st Ave. continuing around the corner and ending at the Sea Oats Community entrance and bordering the Sea Oats Community fence at the N.E. corner of Palm Blvd. and 41st Ave.

\ Single Event? ___ Ongoing Event/Annual Need?

1. Date(s): of Event ASAP or Project Start _____Completion 1 yr. MAXIMUM

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50 %) vs. Isle of Palms residents (50 %).
This project will greatly enhance an area that is a gateway to Wild Dunes Resort and the City Marina as well as residential property -

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 3000.00 From IOP Garden Club. Wild Dunes Resort has committed to unspecified financia Sea Cato Community " " " supp irrigation expenses
2. ~~Entry Fees: Amount $~~ _____ From _____ Wild Dunes Community Assoc. Board is considering our proposal.
3. Donations: Amount $ _____ From _____
4. Accommodations Tax Funds Request: Amount $ 6000.00

Date(s) Required: ASAP Lump Sum ✓ Installments 2

5. Other: Amount $ The Garden Club is prepared to budget future years Civic Beautification funds for this project if necessary.
6. Total Budget: Amount $ 10 000 approx.

E. Financial Analysis - We have not finalized the plan or the budget a this time, but feel confident we can accomplish this proje Please Provide Line Item Budget for Event or Project for $ 10000.00.

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project Budget & Plan to be finalized by 5/1/03 or soone

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 3000.00 on 6/1/03 (date),
$ 3000.00 on 9/1/03 (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

April 6, 2003

21 Linkside
Isle of Palms, SC 29451
e-mail: GVDS1@webtv.net

On behalf of the Isle of Palms Garden Club, we are writing to request your consideration for financial support for a Civic Beautification Project. This project will be at the Northeast corner of Palm Blvd. and 41st Avenue. This property borders the Sea Oats community fence.

The proposed project will be planted by Nature's Impressions under the supervision of the Garden Club Civic Beautification Committee. The goal of this project is to bring interest to this otherwise bleak corner. We plan to accomplish this by using low-maintenance, evergreen and colored foliage plant material.

The Sea Oats Community has committed to irrigating this area at their expense for one year to establish the plantings.

The City of Isle of Palms has agreed to provide ongoing maintenance in the form of weed control and the application of pine straw twice a year.

The final landscape plan has not yet been completed. It will be available to you along with a budget for your review.

We ask for your consideration in contributing to this project which will greatly enhance the approach to the Marina and the Wild Dunes Community.

Respectfully,

Gail Smith, Chairman
Rene Davidson, Member
Scott Morris, Member
Isle of Palms Garden Club Civic Beautification Committee

Contact Numbers: Gail Smith – 886-5490
Rene Davidson – 216-8026
Scott Morris – 886-4287

100 ANN EDWARDS LANE
P.O. BOX 745
MT. PLEASANT, SC 29465

TOWN OF MOUNT PLEASANT

TEL (843) 884-8517
FAX (843) 856-2180

SOUTH CAROLINA
www.townofmountpleasant.com

March 18, 2003

Ms. Linda Tucker, Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451-0508

Dear Ms. Tucker:

I have been directed by members of Town Council to write to you concerning a recent development involving a new SCE&G transmission line, which will serve Mount Pleasant, Isle of Palms, Sullivan's Island, Awendaw, and portions of Charleston County. The power line is proposed to be an above ground series of structures, seventy feet tall, running parallel to Patriots Point Boulevard. It will replace a section of the current transmission line that runs parallel to Coleman Boulevard. The line, as proposed, will be very unsightly. The cost that would not be paid by SCE&G to place the line underground is approximately $350,000.

Since this line serves most of the area East of the Cooper, Town Council members directed me to ask the other governmental entities being served by this line, if they would consider contributing to the cost of placing the line underground.

This request is made respectfully, and in anticipation that I will hear from you soon.

Sincerely,

R. Mac Burdette
Town Administrator
TOWN OF MOUNT PLEASANT

RMB/lrl

cc: Mayor Harry M. Hallman, Jr.
Town Council
Allen Young, Town Attorney

Purchase Order

City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451
(843) 886 - 6428
Fax: (843) 886- 8005

PO #

PO Date

To Be Completed by City Clerk

Deliver To:

Eadie's Drain and Vacuum Service
1513 HWY 61
P.O. Box 97
Ridgeville, SC 29472
Everett: 200-2687

City of Isle of Palms Public Works
PO Drawer 508 / Shipping address 1303 Palm Blvd
Isle of Palms, SC 29451
(843) 886-8956 FAX: (843) 886-5762
David D. Mobley Jr., Director

Department Head Signature: 4/4/03
for David Mobley

Date Delivery Required:
N/A

Quantity		Price Per Unit	Amount	G/L Account #
	Hydro-blast & Vacuum 100 ft of ditch off 20th Ave that flows into the Intercoastal Waterway			Drainage Contingency 20460.5086
	Estimated time to complete job is 3 days			
1	Combo Truck w/ 3 men			
1	Support Truck & hose trailer	$500.00	$500.00	
	Disoosal of Materials			
	$180.00 X 8 hours/day X 3days	$4,320.00	$4,320.00	
		TOTAL	$4,820.00	

Is Check Needed in Advance? NO

Should Check Be: **Mailed?** **Returned to**

Date PO or Check is Needed:

Mayor or City Administrator must approve Purchases > $50

Signature: **Date:**

CHARLESTON COUNTY
SOUTH CAROLINA

James C. Hutto
Director

PUBLIC WORKS DEPARTMENT

843.202.7600
Fax: 843.202.7601
Lonnie Hamilton, III Public Services Building
4045 Bridge View Drive
North Charleston, SC 29405-7464

April 8, 2003

Mr. David D. Mobley, Jr.
Director of Public Works
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

RE: REQUEST TO REPAIR PAVEMENT AT ISLE OF PALMS MARINA

Dear Mr. Mobley:

The Charleston County Public Works Department has investigated your request to repair potholes at the Isle of Palms Marina on 41st Avenue. This work will include removal and disposal of material within the patching areas, patching the potholes in the paved area, and filling the large holes in the rocked area which were identified during our meeting.

The cost of materials for the above-described work is estimated at $1,625. The Charleston County Public Works Department will provide the labor and equipment to perform the work. If you want us to proceed with the work, please sign in the space provided below and return this letter to us at your earliest convenience.

If you have questions or comments, please contact me at (843) 202-7600.

Sincerely,

Hari V. Karikaran, P.E.
Senior Civil Engineer

HVK/nbs
c: James C. Hutto, Public Works Director
Charles C. Jarman, Jr., P.E. Engineering Superintendent

The City of Isle of Palms requests the Charleston County Public Works Department to perform the repair work as identified above at Isle of Palms Marina and agrees to reimburse the County for the actual cost of materials. The City is to be advised immediately of any substantial increases in the estimated amount.

David D. Mobley, Jr., Director _____ Date _____

F:\Corr\Eng\Karikaran\David Mobley Repair of Pavement IOP Marina.doc

City of Isle of Palms
Capital Projects Fund - Drainage Expense
FY Ending 6/30/03

Check Date	Vendor	Project Description	Amount Paid
	Ditch Cleaning/Maintenance		
1/6/03	Eadie's Construction	Ditch renovation, 25th & 26th Aves	9,625
2/4/03	Eadie's Construction	Hydro-blast storm drain, 27th Ave	1,750
2/28/03	Eadie's Construction	Hydro-jet ditch, 26th Ave	1,400
2/28/03	Eadie's Construction	Hydro-jet ditch, 26th Ave	1,400
3/26/03	Eadie's Construction	Hydro-jet ditch, 26th Ave	11,930
PO	Eadie's Construction	Repair storm drain pipe at Waterway & Whispering Palms	1,280
PO	Eadie's Construction	Hydro-jet ditch, 21st Ave	4,820
		Subtotal	**32,205**
	54th Through 57th Avenue Drainage Issues:		
10/18/02	Peterson Grading	Fill dirt for 53rd and 56th Aves	300
12/2/02	CSE	Prof Svc l/c/w drainge prob, 54th-57th Aves.	228
PO	CSE	Prof Svc l/c/w drainge prob, 54th-57th Aves.	6,000
		Subtotal	**6,528**
	Flood Control/Sucker Pump Rental and Maintenance		
12/5/02	Fields Ornamental Iron & Welding	Draw bar, etc for sucker pump	164
10/21/02	Godwin Pumps of America	Rented (3) extra pumps for water removal	4,122
11/4/02	Godwin Pumps of America	Suction hose	122
11/12/02	Godwin Pumps of America	Returned suction hose	(83)
11/13/02	Godwin Pumps of America	Helix and discharge hose for sucker pump	685
11/21/02	Godwin Pumps of America	Sucker pump repair	66
3/25/03	Godwin Pumps of America	Rented extra pump for water removal	1,466
Invoice	Godwin Pumps of America	Replace pump throttle cable	168
Invoice	Godwin Pumps of America	Rented extra pump for water removal, 4/9/03	850
10/30/02	Isle of Palms Hardware	Rented (3) extra pumps for water removal	5
10/10/02	Kmart	Street pumping supplies	70
10/11/02	Kmart	Street pumping supplies	334
3/20/03	Kmart	Street pumping supplies	127
10/11/02	Lowe's	Posts for Beach Advisory	56
12/23/02	Northern Tool & Equip	4hp Honda pump for drainage	481
11/4/02	Piggly Wiggly #42	Street pumping refreshments (worked thru meal)	65
11/15/02	Wal-Mart	Rain gear for pump workers	79
Invoice	Advance Auto Parts	2 Fuel cans for pumps	13
10/17/02	Ann Graham	Reimburse for street pumping food (worked thru meal)/pictures	159
		Subtotal	**8,949**
		Grand Total	**47,682**
		FY03 Budget	**50,000**

EXHIBIT C

PUBLIC SAFETY COMMITTEE
April 7, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on April 7, 2003, in City Hall Council Chambers. Present were Chairman Taylor, Committee Members Abele and Sottile, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the March 2003 minutes; Mayor Sottile seconded; motion passed unanimously.

2. Administrator Tucker introduced Joe McGougan of Hobbs Upchurch & Associates who is the civil engineer for the Hazard Mitigation Grant project of installing transfer switches for City Hall and both fire stations. Upon seeing the panel being installed, Councilman Abele had questioned the location of the panels at City Hall and Mr. McGougan was asked to look at the placement of the switch boxes to make sure that they were high enough to be out of danger from flood water and that the switch on the top of the panel is accessible. Mr. McGougan reported that Fire Station #1 is okay. The panel at Fire Station #2 needs to be raised about three feet and a platform constructed for access, and the panel at City Hall will also need to be relocated up to 6.6 feet. The contractor will be making those changes. Mr. McGougan answered questions of Committee members.

3. Announcement of New Personnel. Chief Graham and Chief Buckhannon told the Committee about recent hires.

4. Monthly Fire Department Report - March. Chief Graham discussed highlights from her monthly report for March (copy attached hereto) and answered questions of Committee members.

(A) Update on Trucks. Chief Graham reported that the new truck is almost finished and inspection will be done at the factory at the end of the week. The truck will be sent to Bennettsville for striping. It should be on the island by the middle of April. Chief Graham stated that Engine #3 will be sold after all maintenance has been done on Engine #2.

(B) Speed Humps. Chief Graham spoke with a representative of Great Beach Management who said that they called asking if there were any ordinances pertaining to speed humps. Since they learned that there were not, they installed larger humps in Ocean Point than the ones in Racket Club Villas. The previous experience was that those lamps had damaged three transmissions on fire trucks. Chief Graham said that Racket Club has lowered their speed humps and has painted and marked them. She advised Great Beach that there would be delays in getting fire trucks to the site and recommended that they shave them off some. However, they are not as willing to change the humps in Ocean Point as the Racket Club people were. Councilman Abele stated that he would discuss with Great Beach Management and the president of Ocean Point association about the damage that has occurred to the Fire Department's vehicles and that the speed humps hinder the ability to respond to an emergency. Mayor Sottile recommended writing a letter to have all speed bumps removed. The Administrator will follow up with drafting letters.

5. Monthly Police Department Report - March. Chief Buckhannon discussed highlights from his monthly report for March (copy attached hereto) and answered questions of Committee members. Administrator Tucker encouraged Committee members to read the entire narrative for March because she

felt that there was more of a trend to a different type of police matter than the City has had in the past and she wanted them to be aware of it.

Mayor Sottile reported that he has received phone calls recently from residents concerned about the alcohol related noise coming from bars staying open past 2:00 a.m. One resident stated that there are twice as many cars parked at a local bars. He has asked Chief Buckhannon to make note of this.

(A) 3rd Annual H.O.P.E. 5k Run/Walk 6/7/03. Administrator Tucker referred to the attached letter from MUSC requesting to hold this evening event on the beach on June 7th. After discussion, **Mayor Sottile made a motion to approve the event; Councilman Abele seconded; motion passed unanimously**.

(B) Traffic Counts. See attached reports.

6. Old Business. (A) Update - Customer Service. Chief Graham stated that there are several happy people now that the water has drained from the streets. Chairman Taylor noted that the Planning Commission has agreed to look at the issue of lot elevation. Chief Buckhannon reported that he received a letter from a lady who received a ticket for careless driving. She wrote the officer a letter thanking him for the ticket and stated that he may have saved her from getting into an accident. Councilwoman Hanbury noted that she was very impressed by the politeness of Officer Ambas who stopped her recently.

(B) Update - Embedded Traffic Counters. Administrator Tucker reported that the COG will be handling the procurement of the traffic counters and the encroachment permit to install at both locations. Basically, all the City will have to do is learn to utilize the software and read the results.

7. New Business. (A) Discussion of Paving Palm Boulevard. Administrator Tucker stated that most of the feedback she has received from Council is to go ahead with the project to pave Palm Boulevard between 21st and 41st Avenue. Mayor Sottile stated that Public Works Committee unanimously voted to proceed also. **Councilman Abele made a motion to contact the CTC to get started as soon as possible; Mayor Sottile seconded; motion passed unanimously**.

(B) Enforcement Related to Vandalism. Councilman Abele referred to the attached letter concerning vandalism by kids in Morgan Place. He responded to Mrs. Morris that he would ask the Police to patrol the area more often. He also told her that she should contact Wild Dunes Community Association and their security force about this problem.

(C) Golf Cart Parking. Councilman Abele referred to the attached letter concerning golf carts parking on private property and, in particular, in Ms. Barrett's back yard. He suggested that Ms. Barrett extend her back fence; however, the golf carts would then be parked blocking the beach access.

Chief Buckhannon reported that he and Douglas Kerr met with Ms. Barrett at the property. Upon discussion, Chief Buckhannon stated that the City needs to establish some specific beach access areas for golf cart parking. He recommended installing a "no parking" sign in her yard in the meantime. Chief Buckhannon was asked to determine which accesses would be suitable for golf cart parking and report to the next meeting.

8. Miscellaneous. (A) Update - Inquiry Regarding Breach Inlet Parking Lot. Mayor Sottile reported that he received a call from John Cantrell expressing concern about cars parking along his property off of the asphalt area while partying on the beach at night. Administrator Tucker reported that Richard Stoney indicated that the valets at The Boathouse do not park vehicles in the area in question, but those who do not use valet parking probably do. Mr. Stoney indicated that he would be interested in assisting the City with some funding to expand and beautify the paved parking area.

Administrator Tucker discussed a couple of options that could enhance this area and asked Committee members if they wanted to do something about parking at Breach Inlet. Chief Buckhannon stated that enlarging the parking area could attract more people to use the boat ramp and also attract more people to Breach Inlet at night. He also stated that if the City does not improve the parking area, then the vehicle usage will erode the sand causing more cars to get stuck and subsequently causing the police to spend more time there.

Chairman Taylor recommended blocking off the area at the end of the asphalt until Council can determine what they want to do at Breach Inlet. Councilman Abele suggested that the City ask SCDOT to remove the parking lot from their system. After discussion, **Councilman Abele made a motion to temporarily block access to the area until the City decides what to do with it and to request SCDOT to deed the area to the City; Mayor Sottile seconded; motion passed unanimously.**

(B) Upcoming Heritage Bike Rally. Administrator Tucker noted the motorcycle event the weekend of April 18th. Chief Buckhannon says that there may be 25,000-50,000 cyclists to the event being held in Ladson and the Windjammer has been listed as a place of interest and there may be some additional motorcycle traffic on the island, particularly that Friday. Chief has not authorized any vacation time that weekend in anticipation that more officers may be needed on duty.

(C) Councilman Abele noted that the Breach Inlet boat ramp gate has been standing open and he suggested that the problem of people leaving it open be passed onto the Recreation Committee. He asked that police patrolmen be asked to shut and lock the gate when they see it open.

(D) Set Next Meeting Date - May 12, 2003, at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Dee Taylor, Chairman

MUSC
UNIVERSITY
OF SOUTH CAROLINA

STUDENT SERVICES CENTER
COLLEGE OF
HEALTH PROFESSIONS
[illegible]
CHARLESTON • SC 29425

(843) 792-3326
FAX (843) 792-0253

April 4, 2003

Dear Chief Buchanan:

I am writing on behalf of the Physical Therapy Classes attending the Medical University of South Carolina. We are hoping to sponsor the **3rd Annual H.O.P.E. (Helping Other People Endure) 5k** [illegible] on Saturday June 7, 2003 to benefit patients/people diagnosed with Amyotrophic Lateral Sclerosis (ALS), also known as Lou Gehrig's disease. ALS is a progressive, degenerative disease, which affects nerve cells and pathways in the brain and spinal cord. The ALS run/walk will raise funds for future research, of ALS and all proceeds will be donated to Project ALS. Last year this race raised $4,400 toward ALS research and in the past two years combined, this race has raised $10,000. With these fund, Project [illegible] making great progress in developing a cure for this fatal disease.

We are asking for permission to utilize the beach on June 7, 2003 for approximately one and a half hours. We plan to start and end the race from A Dough Re Mi Pizza on Ocean Boulevard. The race would begin at 7:00 pm and end with a glow stick ceremony in memory of our 2002 race spokesman when the last runners/walkers complete the race. Last year we had 300 runners participate and expect to have approximately the same number this year. We have intentionally set the race time at 7:00 pm in order to ensure that beach goers and sunbathers are not to be disturbed by our racers.

We have greatly appreciated the assistance that the City of Isle of Palms has given us in the past and look forward to continuing our tradition and Helping Other People Endure (H.O.P.E.). Please do not hesitate to contact me with any request for additional information. I can be reached daily at 843-572-8035 or by e-mail at kelley@musc.edu.

[illegible] you.

Amanda S. Kelley
[illegible] Race Director
[illegible] President – Physical Therapy Class of 2004

Jasper Blvd. - March 27 - April 2, 2003

		Eastbound	Westbound	Total
03/27	12:00	36	48	84
Thursday	1:00	14	30	44
	2:00	12	15	27
	3:00	12	8	20
	4:00	10	4	14
	5:00	1	2	3
	6:00	15	10	25
	7:00	123	54	177
	8:00	425	211	636
	9:00	312	204	516
	10:00	308	188	496
	11:00	272	213	485
	12:00	265	243	508
	1:00	274	254	528
	2:00	268	259	527
	3:00	305	304	609
	4:00	248	357	605
	5:00	257	340	597
	6:00	266	370	636
	7:00	288	297	585
	8:00	160	232	392
	9:00	87	191	278
	10:00	70	163	233
	11:00	54	92	146
	Daily Total	4,082	4,089	8,171
03/28	12:00	30	41	71
Friday	1:00	29	33	62
	2:00	8	21	29
	3:00	9	14	23
	4:00	3	7	10
	5:00	4	8	12
	6:00	17	7	24
	7:00	94	53	147
	8:00	446	186	632
	9:00	295	204	499
	10:00	273	176	449
	11:00	258	194	452
	12:00	276	250	526
	1:00	308	283	591
	2:00	289	312	601
	3:00	295	362	657
	4:00	315	388	703
	5:00	290	420	710
	6:00	328	450	778
	7:00	335	366	701
	8:00	272	258	530
	9:00	161	234	395
	10:00	104	196	300
	11:00	92	166	258
	Daily Total	4,531	4,629	9,160

03/29	12:00	64	95	159
Saturday	1:00	36	73	109
	2:00	21	38	59
	3:00	17	36	53
	4:00	7	12	19
	5:00	5	4	9
	6:00	8	6	14
	7:00	55	30	85
	8:00	86	71	157
	9:00	169	143	312
	10:00	249	200	449
	11:00	285	267	552
	12:00	321	295	616
	1:00	340	392	732
	2:00	366	425	791
	3:00	396	397	793
	4:00	379	408	787
	5:00	456	410	866
	6:00	435	315	750
	7:00	395	430	825
	8:00	284	244	528
	9:00	164	161	325
	10:00	120	187	307
	11:00	104	143	247
	Daily Total	4,762	4,782	9,544
03/30	12:00	65	98	163
Sunday	1:00	43	75	118
	2:00	36	53	89
	3:00	17	38	55
	4:00	4	10	14
	5:00	2	6	8
	6:00	14	5	19
	7:00	23	22	45
	8:00	160	40	200
	9:00	163	109	272
	10:00	305	185	490
	11:00	313	291	604
	12:00	287	263	550
	1:00	253	390	643
	2:00	215	229	444
	3:00	202	223	425
	4:00	167	191	358
	5:00	193	224	417
	6:00	164	205	369
	7:00	192	152	344
	8:00	119	137	256
	9:00	68	105	173
	10:00	46	70	116
	11:00	26	34	60
	Daily Total	3,077	3,155	6,232

Jasper Blvd. - March 27 - April 2, 2003

03/31	12:00	20	18	38
Monday	1:00	7	12	19
	2:00	4	13	17
	3:00	2	7	9
	4:00	1	4	5
	5:00	6	4	10
	6:00	19	7	26
	7:00	112	45	157
	8:00	497	203	700
	9:00	286	184	470
	10:00	270	161	431
	11:00	248	181	429
	12:00	253	214	467
	1:00	275	239	514
	2:00	230	226	456
	3:00	260	275	535
	4:00	229	321	550
	5:00	269	366	635
	6:00	255	382	637
	7:00	222	297	519
	8:00	161	203	364
	9:00	71	146	217
	10:00	42	93	135
	11:00	45	55	100
	Daily Total	3,784	3,656	7,440
04/01	12:00	22	28	50
Tuesday	1:00	5	12	17
	2:00	5	5	10
	3:00	0	0	0
	4:00	3	3	6
	5:00	4	6	10
	6:00	16	6	22
	7:00	108	36	144
	8:00	499	225	724
	9:00	302	216	518
	10:00	243	169	412
	11:00	228	161	389
	12:00	229	231	460
	1:00	255	206	461
	2:00	286	268	554
	3:00	293	308	601
	4:00	287	303	590
	5:00	276	385	661
	6:00	316	394	710
	7:00	296	310	606
	8:00	163	232	395
	9:00	80	202	282
	10:00	62	135	197
	11:00	42	60	102
	Daily Total	4,020	3,901	7,921

Jasper Blvd. - March 27 - April 2, 2003

04/02	12:00	13	25	38
Wednesday	1:00	16	25	41
	2:00	4	14	18
	3:00	4	5	9
	4:00	5	4	9
	5:00	4	2	6
	6:00	18	14	32
	7:00	118	48	166
	8:00	500	217	717
	9:00	292	215	507
	10:00	250	214	464
	11:00	221	190	411
	12:00	251	247	498
	1:00	274	297	571
	2:00	298	269	567
	3:00	329	330	659
	4:00	280	326	606
	5:00	275	358	633
	6:00	357	389	746
	7:00	326	313	639
	8:00	160	289	449
	9:00	100	207	307
	10:00	78	139	217
	11:00	47	97	144
	Daily Total	4,220	4,234	8,454
	Weekly Total	28,476	28,446	56,922
	Daily Average	4,068	4,064	8,132

JOP Connector
~~Jasper Blvd.~~ - March 27 - April 2, 2003

		Southbound	Northbound	Total
03/27		91	86	177
Thursday	1:00	41	41	82
	2:00	23	19	42
	3:00	15	16	31
	4:00	6	13	19
	5:00	14	14	28
	6:00	31	62	93
	7:00	199	216	415
	8:00	422	526	948
	9:00	561	514	1,075
	10:00	462	517	979
	11:00	465	572	1,037
	12:00	520	596	1,116
	1:00	490	593	1,083
	2:00	529	523	1,052
	3:00	520	544	1,064
	4:00	656	586	1,242
	5:00	607	607	1,214
	6:00	629	626	1,255
	7:00	551	457	1,008
	8:00	429	332	761
	9:00	335	187	522
	10:00	269	194	463
	11:00	171	121	292
	Daily Total	8,036	7,962	15,998
03/28	12:00	91	75	166
Friday	1:00	48	49	97
	2:00	32	31	63
	3:00	19	22	41
	4:00	12	11	23
	5:00	19	15	34
	6:00	48	69	117
	7:00	183	228	411
	8:00	402	453	855
	9:00	560	483	1,043
	10:00	438	559	997
	11:00	450	587	1,037
	12:00	566	640	1,206
	1:00	613	611	1,224
	2:00	606	612	1,218
	3:00	585	624	1,209
	4:00	685	689	1,374
	5:00	787	613	1,400
	6:00	727	629	1,356
	7:00	772	591	1,363
	8:00	510	466	976
	9:00	406	296	702
	10:00	316	272	588
	11:00	255	228	483
	Daily Total	9,130	8,853	17,983

10P Connector
~~Jasper Blvd.~~ - March 27 - April 2, 2003

03/29		158	171	329
Saturday	1:00	110	141	251
	2:00	58	84	142
	3:00	44	49	93
	4:00	19	39	58
	5:00	16	46	62
	6:00	45	44	89
	7:00	127	114	241
	8:00	251	257	508
	9:00	436	505	941
	10:00	610	564	1,174
	11:00	841	626	1,467
	12:00	1,002	637	1,639
	1:00	1,117	761	1,878
	2:00	1,108	822	1,930
	3:00	944	938	1,882
	4:00	927	1,055	1,982
	5:00	801	1,163	1,964
	6:00	675	1,006	1,681
	7:00	573	838	1,411
	8:00	476	528	1,004
	9:00	360	320	680
	10:00	397	268	665
	11:00	328	266	594
	Daily Total	11,423	11,242	22,665
03/30		191	159	350
Sunday	1:00	119	156	275
	2:00	54	103	157
	3:00	42	91	133
	4:00	19	27	46
	5:00	12	23	35
	6:00	39	37	76
	7:00	81	65	146
	8:00	183	200	383
	9:00	297	333	630
	10:00	333	556	889
	11:00	418	609	1,027
	12:00	400	624	1,024
	1:00	426	651	1,077
	2:00	398	526	924
	3:00	445	476	921
	4:00	454	443	897
	5:00	487	424	911
	6:00	434	445	879
	7:00	398	323	721
	8:00	257	222	479
	9:00	250	172	422
	10:00	143	114	257
	11:00	92	83	175
	Daily Total	5,972	6,862	12,834

IOP Connector
~~Jasper Blvd.~~ - March 27 - April 2, 2003

03/31		38	45	83
Monday	1:00	18	17	35
	2:00	16	12	28
	3:00	12	4	16
	4:00	8	13	21
	5:00	7	16	23
	6:00	38	79	117
	7:00	189	221	410
	8:00	420	524	944
	9:00	546	440	986
	10:00	443	478	921
	11:00	403	526	929
	12:00	479	524	1,003
	1:00	521	557	1,078
	2:00	525	494	1,019
	3:00	536	565	1,101
	4:00	533	650	1,183
	5:00	601	583	1,184
	6:00	588	528	1,116
	7:00	555	413	968
	8:00	386	290	676
	9:00	250	171	421
	10:00	211	134	345
	11:00	111	112	223
	Daily Total	7,434	7,396	14,830
04/01		49	67	116
Tuesday	1:00	28	9	37
	2:00	16	7	23
	3:00	6	10	16
	4:00	13	11	24
	5:00	5	17	22
	6:00	36	71	107
	7:00	206	204	410
	8:00	431	478	909
	9:00	561	498	1,059
	10:00	468	482	950
	11:00	394	481	875
	12:00	475	511	986
	1:00	505	489	994
	2:00	519	505	1,024
	3:00	562	534	1,096
	4:00	553	610	1,163
	5:00	578	668	1,246
	6:00	590	571	1,161
	7:00	499	471	970
	8:00	351	274	625
	9:00	284	165	449
	10:00	225	135	360
	11:00	129	82	211
	Daily Total	7,483	7,350	14,833

lop Connector
~~Jasper Blvd.~~ - March 27 - April 2, 2003

04/02		71	61	132
Wednesday	1:00	33	16	49
	2:00	17	7	24
	3:00	7	10	17
	4:00	8	5	13
	5:00	8	11	19
	6:00	37	69	106
	7:00	204	215	419
	8:00	486	499	985
	9:00	495	479	974
	10:00	461	527	988
	11:00	479	500	979
	12:00	601	506	1,107
	1:00	592	594	1,186
	2:00	631	610	1,241
	3:00	613	646	1,259
	4:00	614	686	1,300
	5:00	657	697	1,354
	6:00	686	661	1,347
	7:00	584	531	1,115
	8:00	458	347	805
	9:00	310	267	577
	10:00	237	223	460
	11:00	166	130	296
	Daily Total	8,455	8,297	16,752
	Weekly Total	57,933	57,962	115,895
	Daily Average	8,276	8,280	16,556

March 15, 2003

Rear Admiral Robert Abele
16 Link Side Court
Isle of Palms, SC 29451

Dear Bob:

I have lived on Morgan Place in Wild Dunes since 1994. Over the last three years, vandalism in Morgan Place has occured with more frequency. Wild Dunes Security doesn't seem to be able to stop it and they don't have any suggestions or help for us frustrated residents! There has been damage done to our pool, pool house, and frequent hits on our Morgan Place security gate arm.

Two nights ago, every car in Morgan Place that wasn't secured in a locked garage was disabled: the vandals put gravel in the tire air gauges so all the tires went flat. Unfortunately, some of the tires were damaged so badly from the gravel that they were totaled.

Those of us who live on Morgan Place suspect that all this damage has been done by the same group of juvenile delinguents, but they remain at large and their mischief is becoming more and more malicious. They need to be caught and be made to pay for their damage.

I don't know if this is a problem in other neighborhoods in Wild Dunes or in other neighborhoods all over Isle of Palms?

I do have a suggestion . Could we not have an eleven p.m. curfew for underage children on the island? All this vandalism seems to be occuring after midnight. And to protect our citizens even further, why not a law enacted as many communities have done which makes parents responsible, financially, for damage caused by their children. I lived for 9 years in Lake Forest, IL and they had such a law AND curfew. Also, they solved the problem of underage drinking parties by legally establishing that parents could be jailed or fined EVEN IF THEY WERE NOT HOME if partying by underage drinkers went on at their homes. That stopped a lot of wild parties and a few parents actually went to jail!

Unfortunately, some parents are not being responsible for monitoring their children's behavior and the community needs to be protected from vandalism and children running wild.

Perhaps you and the city council can discuss this problem and we can find some solutions to vandalism on the Isle of Palms.

Sincerely,

Joy Morris
12 Morgan Place Drive
Isle of Palms, 29451
886 0272
joyatiop@aol.com
Wild Dunes

CC: Dave Kynoski, Manager

February 8, 2003

Mr. Robert Abele
City Councilman
16 Linkside Court
Isle of Palms, SC 29451-2831

Dear Mr. Abele:

Re: Golf Carts and Beach Access Pathways

My family has owned property on the Isle of Palms for 21 years. This property, 3104 Palm Boulevard, abuts a beach access pathway. Despite what is shown on the attached plat (Attachment 1) and the plat on file in the Building Inspection office, the beach access pathway does not go directly to the beach. For the past 21 years we have allowed the beach access pathway and pedestrians to dogleg onto our property and utilize "our" dune pathway as depicted on the attached drawing (Attachment 2).

For many years both of my parents requested that golf cart owners not park on our property but to leave their golf carts in the beach access pathway. In many instances the golf cart drivers were polite and respected their requests. In other instances the golf cart drivers were rude and mouthed off to my parents. In the past two years I have lived on this property during the winter and have had to ask people to move their carts. This winter alone, I have had to stop three different drivers from driving their carts down "our" dune path. I do this to protect the dunes which in turn protect our property from hurricane damage. Again, some people were polite and some teenage drivers were rude and obscene.

The zoning code, Section 5-4-15 (C) (5) (a) states that: "is shall be unlawful to drive a vehicle on any public beach or beach access, as defined in this Section, except as follows: (1) Use of the beach or beach accesses approved by City Council (2) Emergency use of the beach and beach accesses by emergency vehicles. My initial interpretation is that it is not lawful to drive any vehicle on the public access pathways. Unfortunately, when reviewing the Motor Vehicle code, Section 8-1-47 entitled Golf Carts, it states that: "Notwithstanding any other provision contained in this Article to the contrary, golf carts are allowed to park along public beach accesses within areas designated by the City for such parking". Unfortunately, the beach access pathway that abuts our property does not have any parking designation for the golf carts, nor are there any signage warning drivers to stay off of the dunes portion of the pathway. I believe this to be true of all the beach access pathways on the Isle of Palms.

As one of the Co-Trustees responsible for managing this property, I am requesting that the City Council explore this issue and work with me to resolve it to our mutual benefit.

I am not requesting that the City go to the expense to cut the beach access pathway directly through the existing dune to the beach as depicted in existing plats. We are still willing to allow pedestrians to use our path through the dunes. We simply are requesting that the City assist in resolving what is becoming an increasing problem for our family and our property. This past summer it had increased to as many as 4-5 golf carts parking on our property. The number of people attempting to drive down the dune portion of the path continues to increase. This is what we would like to work with you to stop. I have several ideas that I would be happy to propose to the City Council.

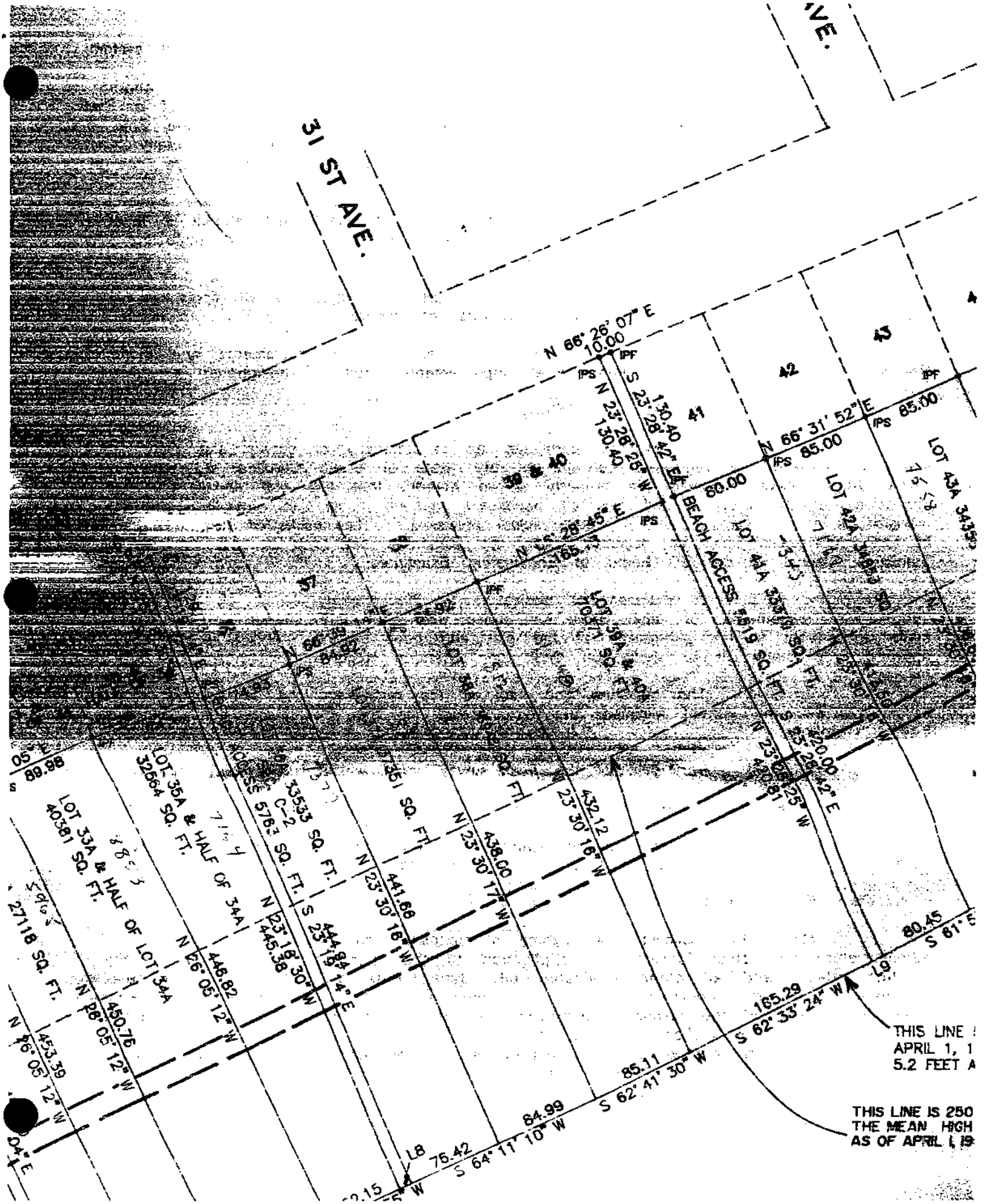
Please feel free to contact me at any time if you have questions or require additional information. I can be reached on 843-886-5754 or on my cell phone 843-452-6366. I am also reachable via email at cindibarre@aol.com.

Sincerely,

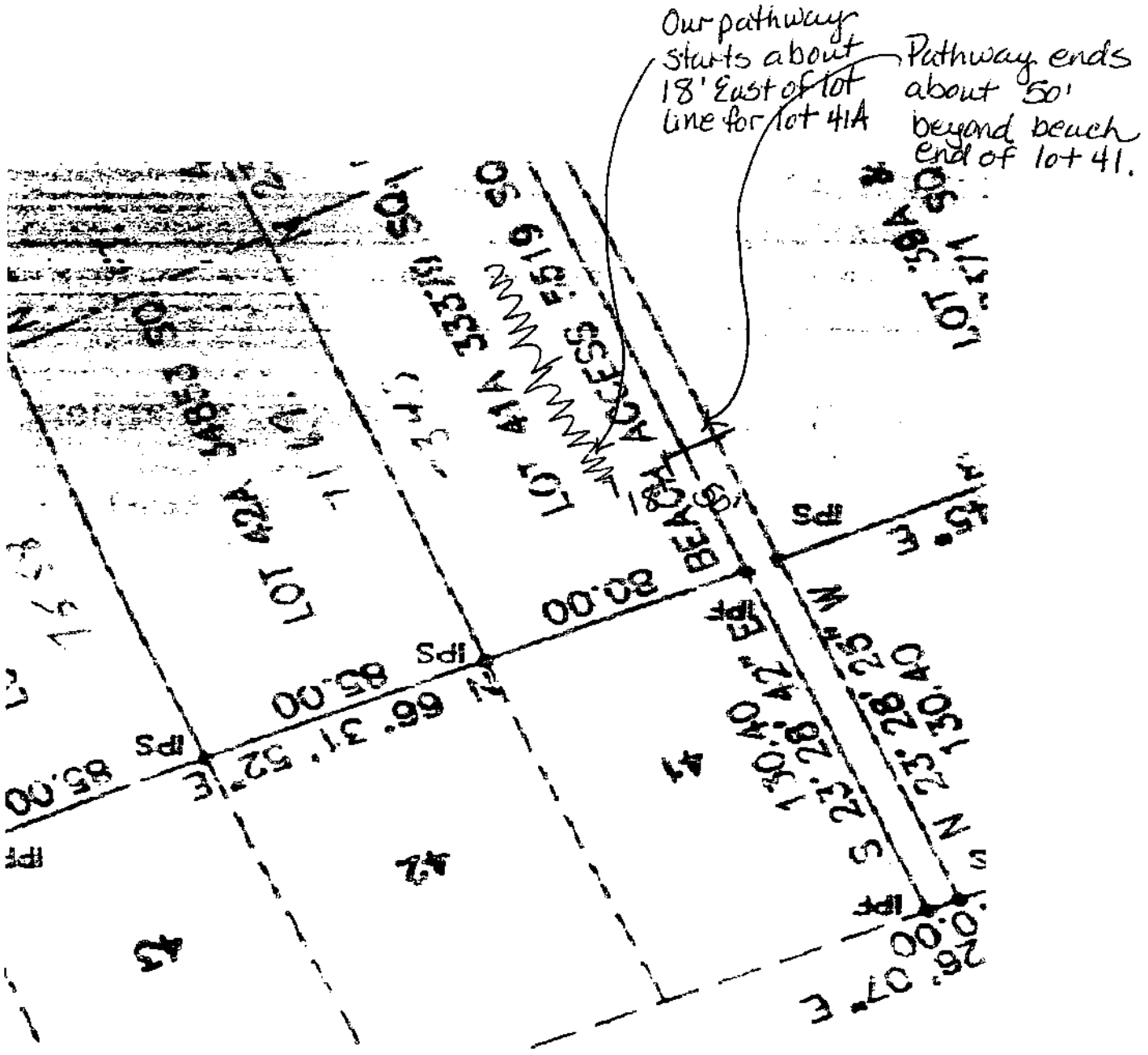
Cynthia A. Barrett

Cynthia A. Barrett
Co-Trustee
Charles W. Barrett Trust
3104 Palm Blvd.

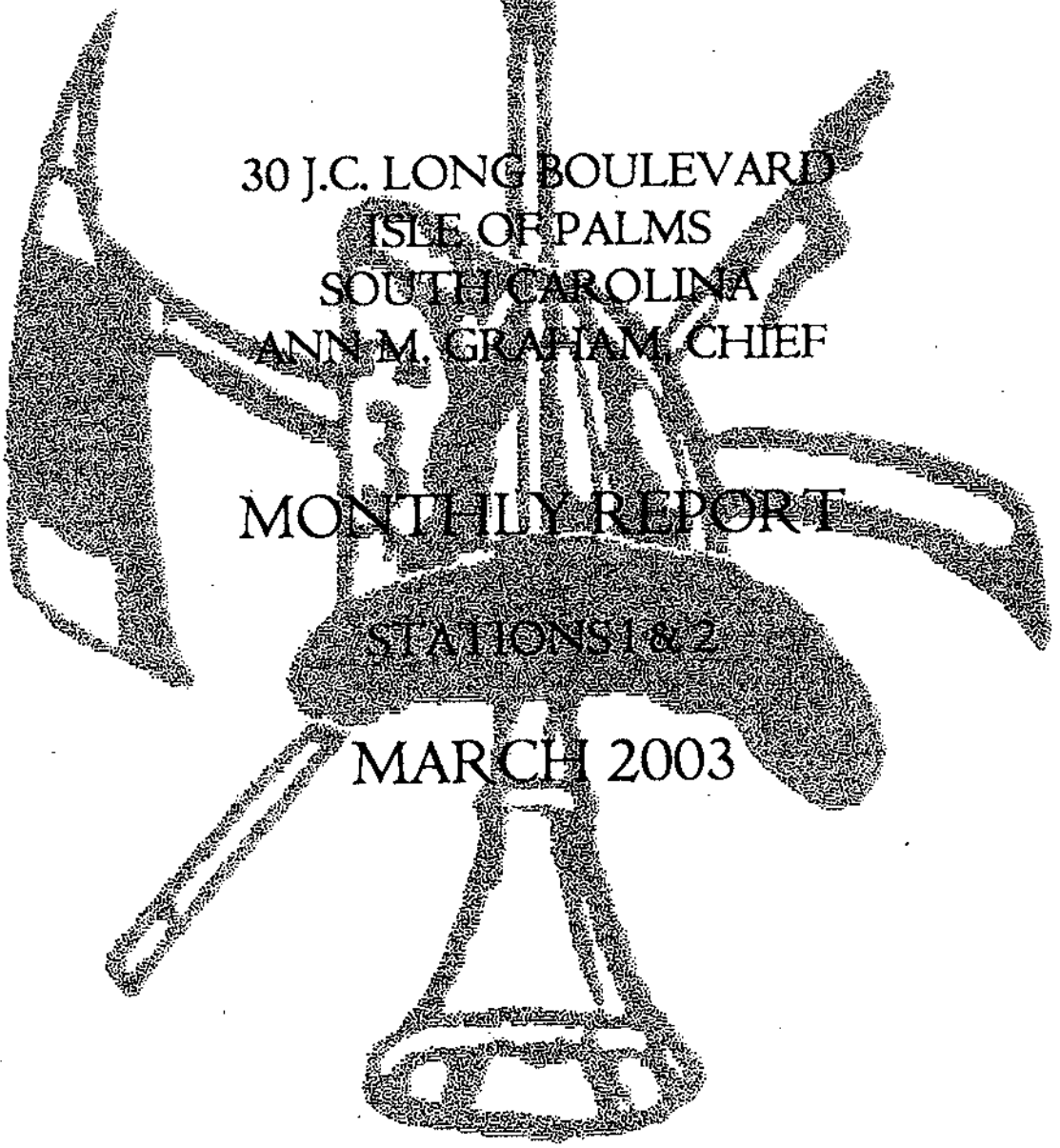
Attachment 1



Attachment 2



ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

MARCH 2003

Isle of Palms Fire Department
Monthly Report
March 2003
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Isle of Palms Fire Department
Call Summary
March 2003

3/3/03 Fire Department responded to an emergency medical call on Carolina Boulevard. Upon arrival, found a 46-year-old male with pains radiating down the left side of the arm. Patient stated that he took three nitro tablets without relief. Vital signs were assessed and patient was placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

3/9/03 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 19-year-old male with abrasions to the knee and elbow. Patient stated he was riding his bicycle and ran into a parked vehicle. Vital signs were assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

3/13/03 Fire Department responded to a vehicle fire on 28th Avenue. Upon arrival, found that the back seat was burned approximately 1 square foot area. Vehicle was inspected for heat and signs of active fire, none were found. Department personnel disconnected battery terminals and crew preserved the area for further investigation. Fire Investigator Mrowca was called to the scene to conduct an investigation.

3/13/03 Fire Department responded to a fire alarm on Waterway Boulevard. Upon arrival, found no flames or smoke showing. After entering the home, light smoke was found throughout the house. It was generated from a pot on the stove. Smoke was removed with PPV fan and natural ventilation.

3/15/03 Fire Department responded to an emergency medical call at Ocean Club Villas. Upon arrival, found a 76-year-old male lying on the floor. Charleston County EMS arrived immediately following our arrival and patient was turned over to CCEMS. Vitals signs were assessed and it was determined that the patient was deceased. The Isle of Palms Police Department notified the coroner.

3/16/03 Fire Department responded to an emergency medical call on Ocean Boulevard for a possible stabbing. Upon arrival, found a 20-year-old male with small lacerations to the forearm. Incident occurred earlier that evening during a bar fight. Vital signs were assessed and were normal. Patient did not want to be transported to a hospital.

3/16/03 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 27-year-old male with an open cut on the inside of the right hand that occurred during a bar fight. The freely bleeding wound was controlled and vital signs were assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

3/17/03 Fire Department responded to an emergency medical call on Palmetto Drive. Upon arrival, found a 44-year-old female with lacerations to the arm. Patient stated she sat on a glass top coffee table, which broke and cut her arm. Applied dressing and splinted the arm to control the bleeding. Patient care was turned over to Charleston County EMS and patient was transported to East Cooper for further evaluation.

3/17/03 Fire Department responded for a stand-by for the Sullivan's Island Fire Department while they were at a structure fire in Mt. Pleasant.

3/17/03 Fire Department responded to Palmetto Drive for a report of loud noises and flashing lights. Upon arrival, it was determined that the fire alarm had a malfunction and was activated. Upon the arrival of the alarm company, scene was cleared.

3/20/03 Fire Department responded to Beachwood East for a lightning strike. Upon arrival, personnel met with the owner that stated the house had been struck by lightning. Obvious signs were seen by the drywall blown out of the ceiling area. No signs of fire to the structure, but Sullivan's Island ladder truck was requested for a better look at the roof area. Minor damage found.

3/20/03 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 38-year-old male that had been struck by a vehicle lying on the ground. Patient was thrown over the hood of the car, landing on his side. Vital signs were assessed. Patient had difficulty breathing, began C-spine stabilization, applied C-collar and patient was monitored until the arrival of Charleston County EMS and placed on a backboard. Patient was transported to East Cooper ER for further evaluation.

3/21/03 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 36-year-old male complaining of chest pains. Patient was breathing with difficulty and vital signs were assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

3/25/03 Fire Department responded to an emergency medical call on 22nd Avenue & Cameron. Upon arrival, found a 50-year-old female that had fallen off a bicycle. Patient stated she had pains to the head, elbow and shoulder. Patient's knee was bleeding and controlled with compress and ice pack. Vital signs were assessed and monitored until EMS arrived. Patient transported to East Cooper ER for further evaluation.

3/28/03 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 75-year-old female having difficulty breathing. Patient stated she started dialysis on 3/27/03. Vital signs were assessed and patient was placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

Isle of Palms Fire Department

Call Report

March 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-062	03/01/2003	1	EMS Assist	Resident	1008 Ocean Boulevard
03-063	03/01/2003	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
03-064	03/02/2003	2	Unintentional False	Resident	42-A 41st Avenue
03-065	03/02/2003	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
03-066	03/02/2003	1	EMS Assist	Non-Resident	Isle of Palms Connector
03-067	03/03/2003	1	EMS Assist	Resident	716 Carolina Boulevard
03-068	03/04/2003	1	EMS Assist	Resident	1903 Waterway Boulevard
03-069	03/04/2003	1	Smoke Detector Install	Resident	1517-D Palm Boulevard
03-070	03/04/2003	2	Smoke Detector Check	Resident	8 36th Avenue
03-071	03/07/2003	2	EMS Assist	Non-Resident	105 Grand Pavillion
03-072	03/09/2003	1	Unintentional False	Resident	1207 Palm Boulevard
03-073	03/09/2003	1	EMS Assist	Resident	Palm Boulevard @ 20th Avenue
03-074	03/10/2003	2	Smoke Detector Install	Resident	21 Hidden Green Lane
03-075	03/10/2003	1	Unintentional False	Resident	18 24th Avenue
03-076	03/11/2003	1	Unintentional False	Unclassified	Behind 900 Ocean Boulevard
03-077	03/11/2003	1	Unclassified	Resident	1009 Ocean Boulevard
03-078	03/11/2003	1	EMS Assist	Resident	8 Seahorse Court
03-079	03/12/2003	1	EMS Assist	Resident	3 17th Avenue
03-080	03/12/2003	1	EMS Assist	Resident	24 28th Avenue
03-081	03/12/2003	2	EMS Assist	Non-Resident	9510 Palmetto Drive
03-082	03/12/2003	1	EMS Assist	Non-Resident	31 J.C. Long Boulevard
03-083	03/13/2003	1	Vehicle Fire	Non-Resident	26 28th Avenue
03-084	03/13/2003	2	Structure Fire	Resident	21 Waterway Island Drive
03-085	03/13/2003	2	Unintentional False	Resident	14 54th Avenue
03-086	03/15/2003	1	EMS Assist	Non-Resident	106 Ocean Boulevard
03-087	03/15/2003	2	EMS Assist	Resident	9510 Palmetto Drive
03-088	03/15/2003	2	EMS Assist	Resident	27 Back Court
03-089	03/16/2003	1	EMS Assist	Resident	1010-A Ocean Boulevard
03-090	03/16/2003	1	EMS Assist	Non-Resident	1207 Palm Boulevard
03-091	03/16/2003	1	EMS Assist	Non-Resident	Palm Boulevard @ 14th Avenue
03-092	03/17/2003	2	EMS Assist	Non-Resident	200 Grand Pavillion
03-093	03/17/2003	1	Malicious False	Resident	1126 Ocean Boulevard
03-094	03/17/2003	2	EMS Assist	Non-Resident	9000 Palmetto Drive, Unit 304-D
03-095	03/17/2003	OOJ	Move Up	Non-Resident	Sullivan's Island Fire Department
03-096	03/17/2003	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building B
03-097	03/18/2003	1	EMS Assist	Resident	8 Seahorse Court
03-098	03/18/2003	1	Public Appearance	Resident	300 Palm Boulevard
03-099	03/18/2003	2	EMS Assist	Resident	222 Forest Trail
03-100			VOID BY DISPATCH		
03-101	03/20/2003	2	Structure Fire	Resident	3 Beachwood East
03-102	03/20/2003	1	EMS Assist	Non-Resident	Palm Boulevard @ 2nd Avenue
03-103	03/21/2003	2	EMS Assist	Resident	234 Forest Trail
03-104	03/21/2003	2	Public Assist	Resident	48th Avenue
03-105	03/21/2003	1	EMS Assist	Non-Resident	1120 Ocean Boulevard
03-106	03/22/2003	1	EMS Assist	Non-Resident	31 J.C. Long Boulevard
03-107	03/22/2003	2	Public Assist	Resident	53rd Avenue
03-108	03/23/2003	1	Unintentional False	Resident	Palm Boulevard @ 21st Avenue
03-109	03/23/2003	2	Alarm Malfunction	Resident	10 Dunecrest Lane
03-110	03/24/2003	2	Public Assist	Non-Resident	Palm Boulevard @ 54th Avenue

Isle of Palms Fire Department

Call Report

March 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-111	03/25/2003	1	EMS Assist	Non-Resident	22nd Avenue @ Cameron Boulevard
03-112	03/25/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-113	03/26/2003	1	EMS Assist	Non-Resident	1120 Ocean Boulevard
03-114	03/27/2003	2	Public Assist	Resident	3706 Hartnett Boulevard
03-115	03/27/2003	2	Public Assist	Resident	3703 Palm Boulevard
03-116	03/28/2003	1	EMS Assist	Resident	504 Palm Boulevard
03-117	03/28/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-118	03/30/2003	1	EMS Assist	Non-Resident	1126 Ocean Boulevard, Room 223
03-119	03/31/2003	1	Public Assist	Resident	24 28th Avenue
03-120	03/31/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard

Total Calls	58
District 1	36
District 2	21
OOJ/Mutual Aid	1
Resident	34
Non-Resident	23
Unclassified	1
Total EMS Calls	34
District 1	26
District 2	8
OOJ/Mutual Aid	0
Resident	14
Non-Resident	20
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

March 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-071	03/07/2003	2	EMS Assist	Non-Resident	105 Grand Pavillion
03-074	03/10/2003	2	Smoke Detector Install	Resident	21 Hidden Green Lane
03-081	03/12/2003	2	EMS Assist	Non-Resident	9510 Palmetto Drive
03-084	03/13/2003	2	Structure Fire	Resident	21 Waterway Island Drive
03-087	03/15/2003	2	EMS Assist	Resident	9510 Palmetto Drive
03-088	03/15/2003	2	EMS Assist	Resident	27 Back Court
03-092	03/17/2003	2	EMS Assist	Non-Resident	200 Grand Pavillion
03-094	03/17/2003	2	EMS Assist	Non-Resident	9000 Palmetto Drive, Unit 304-D
03-096	03/17/2003	2	Alarm Malfunction	Resident	7600 Palmetto Drive, Building B
03-101	03/20/2003	2	Structure Fire	Resident	3 Beachwood East
03-109	03/23/2003	2	Alarm Malfunction	Resident	10 Dunecrest Lane

Total Calls	11
Resident	7
Non-Resident	4
Unclassified	0
Total EMS Calls	6
Resident	2
Non-Resident	4
Unclassified	0

Isle of Palms Fire Department

Incident Report

March 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total March 2002	YTD 2002
Total Alarms for Month	58	36	21	1	118	51	111
Structure Fire	2		2		2	1	3
Outside Structure							
Vehicle Fire	1	1			1		
Brush,Grass, Leaves					1		5
Trash, Rubbish							
Explosion, no fire							
Spill with fire							
Other Fires					3		
Overpressure Rupture							
Emergency Med. Call	34	26	8		58	27	55
Lock-in, Trapped						1	1
Search						1	2
Extrication							
Rescue-not classified						1	1
Spill, leak, no fire					1	1	2
Power Line Down							
Arcing Elec. Equip.						1	1
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					1		
Water Removal							1
Smoke Removal							
Animal Rescue							
Assist Police					1	1	2
Unauthorized Burning							
Move-Up	1			1	2	4	7
Service Call							
Smoke Scare							
Contolled Burn							
Steam Mistaken, smoke						1	1
Malicious False	1	1			1		
Bomb Scare							
Alarm Malfunction	2		2		2	1	4
Unintentional False	6	4	2		16	1	6
Unclassified	1	1			3	1	1
Supplemental	10	3	7		26	9	19

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

March 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total March 2002	YTD 2002
Total for Month	10	3	7		36	9	19
Smoke Detector	3	1	2		5		1
Station Tour					1		
Public Education							
Public Appearance	1	1			5	2	7
Assist Motorist							
Public Assist	6	1	5		15	6	10
Other						1	1

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34										79
Non-Resident	7	8	23										38
Unclassified	0	0	1										1
Total	24	36	58	0	0	0	0	0	0	0	0	0	118

Isle of Palms Fire Department

Completed Pre-Incident Surveys

March 2003

A Dough Re Mi Pizza
Acme Cantina
Banana Cabana
Beach House Gallery
Beachside Real Estate
Ben & Jerry's Ice Cream
Charleston County Park
Coconut Joe's
Davis Realtor
Domino's Pizza
Drs. M.C. McEniry, DMD, and Brent C. Bailey, DDS
Dunes Property
East Island Real Estate
First United Methodist Church
Front Beach Bar & Grill
Funkadelic Relics
Great Beach Vacations
Greenery
Holiday Inn Express
Innovative Staffing Solutions
Island Cards & Gifts
Island Laundry
Island Liquors
Island Realty
Isle of Palms Baptist Church
Isle of Palms Building Department
Isle of Palms City Hall
Isle of Palms Diner
Isle of Palms Fire Department Station No. 2
Isle of Palms Hardware
Isle of Palms Pest Control
Isle of Palms Public Restrooms
Isle of Palms Public Works
Isle of Palms Real Estate
Isle of Palms Recreation Department
Isle of Palms Water Department
Jones Financial
Long Island Café
Lutheran Retreat Center
My Favorite Things
Newcomb & Associates
Ocean Inn Apartments & Motel
One-Eyed Parrot
Ouh ... La La's Fine Foods
Pantry
Pelican Cleaners
Prudential Carolina Real Estate
Prudential Carolina Realty
Razor's Edge
Red & White Supermarket
Resort Maintenance, Inc.
RW Associates
Salon & Company
Sandcastle Builders
Sea Cabin Villas
Seaside Inn
Shear Paradise
Simmons Seafood
Southern Bell
Splash
Stackpoles Sports Corp.
Subway
Sullivan's Island Real Estate
Taste of China
VFW
Wild Dunes Distribution Center
Wild Dunes Information Center
Windjammer

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTIONS REPORT - MARCH 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Constr Type	Violations	Violations	Inspector	Shift
03/04/2003	Wild Dunes - Gate # 1		Yes	B	VI	2	04/04/2003	Tetor	C
03/04/2003	Wild Dunes Tennis Center	Yes		A	VI	5	04/04/2003	Tetor	C
03/04/2003	Wild Dunes Telecommunications		Yes	B	VI	1	04/04/2003	Tetor	C
03/04/2003	Island Day Spa		Yes	B	VI	1	04/04/2004	Tetor	C
03/04/2003	Wild Dunes Reception Center		Yes	B	VI	3	04/04/2003	Tetor	C
03/04/2003	Shear Paradise	Yes		B	IV	0	06/04/2003	Nilsen	C
03/18/2003	St. Marks Luthern Church/Sundrop	Yes		A	VI	6	04/18/2003	Dowdy	A
						18			

Total Violations: 18

Total Inspections: 7

Inspectors:

603	Kramer
604	Bullock
605	Nilsen
607	Tetor
622	Dowdy

Isle of Palms Fire Department
Training Report
March 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	949	Total Training Hours	118
Hours Per Person	35.148	Hours Per Person	11.8

Additional Training

All career personnel received classroom and practical training on Forcible Entry. Familiarization training was conducted on the new Class K fire extinguisher, used specifically for commercial kitchen fires. Annual hose testing was done as part of monthly training.

Volunteer personnel received annual refresher training in the areas mandated by OSHA. These include Electrical and Power Tool Safety, Lock Out/Tag Out, Trenching and Excavating, Confined Space, Respiratory Protection, and Hazard Communication. All volunteer personnel received instruction on daily and pre-trip inspection, and proper backing of the department's watercraft.

Medical in-service training covered Considerations for Geriatric and Pediatric Patients.

Chief Ann Graham; Captains Bob Maibach, Glen Kramer, and Carol Nilsen; and Lieutenant Joe McGinnis, attended the Trauma in the Workplace seminar presented by the South Carolina Municipal Insurance Trust. This program was held at the City of Goose Creek Police Department.

Lieutenant Ricky Tetor completed his apprenticeship for the S.C. Fire Academy's OSHA Firefighter course. He was evaluated by Fire Academy personnel on both his classroom and practical teaching skills as part of a class being held at the James Island Fire Department.

Engineer Scott Mrowca and Firefighter Julie Morton successfully completed the Fire Academy's Flammable Liquids and Gas Firefighting course. This day-long class was held in Columbia.

Firefighter Brian Saylors successfully completed the Fire Academy's Leadership I: Strategies for Company Success course held in Burton.

Volunteer Firefighters Don Corbett, Bill Jenkins, and Jeff Stickney, successfully completed the Emergency Vehicle Driver Training course held at the Mount Pleasant Fire Department.

The Volunteer and Explorer roster is currently at 10 members.

Isle of Palms Fire Department

Training Report

March 2003

Career Personnel	Hours
Chief Graham	55
Captain Maibach	93
Captain Bullock	20
Captain Kramer	31
Captain Nilsen	21
Lieutenant Braun	32
Lieutenant Tetor	51
Lieutenant McGinnis	35
Bacon	56
Bloom	21
Burnette	25
Ciappa	18
Dowdy	75
Ellis	23
Friend	19
Gadsden	56
Gervais	21
Giddens	25
Hathaway	20
Micalizzi	25
Morris	22
Morton	43
Mrowca	39
Saylors	41
Smith	29
Stinnett	30
Rodden	23
Total for Month	**949**
Average Per Person	**35.148**

Volunteer/Explorer

Personnel	Hours
Bolton	4
Bozman	15
Buckhannon	23
Corbett	23
Graham	0
Jenkins	23
Mitchum	3
Sancic-Chumley	4
Stickney	23
Wood	0
Total for Month	**118**
Average Per Person	**11.8**

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April					**0**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**13,500**	**24,500**	**0**	**9,500**	**47,500**

Isle of Palms Fire Department

Monthly Water Usage Log

March 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4	1,000				1,000
5	1,500				1,500
6	1,000				1,000
7	1,000				1,000
8					0
9					0
10		1,500			1,500
11					0
12				2,000	2,000
13					0
14					0
15					0
16					0
17					0
18					0
19				2,000	2,000
20					0
21					0
22					0
23					0
24					0
25				2,000	2,000
26				2,000	2,000
27				500	500
28				500	500
29					0
30					0
31				500	500
Total	4,500	1,500	0	9,500	15,500

Chief's Signature:

4/1/03
Water Department notified on:

Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

March 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
3/13	Boat 3	Replaced trailer jack	2.00	$35.00	0.00	$0.00	1045205017
3/20	Engine 4	Towed to Charleston County Shop	0.00	$0.00	2.00	$212.50	1045205017
3/21	Engine 4	Replaced broken ground wire on starter	2.00	$0.00	3.00	Invoice Due	1045205017
3/31	Engine 4	Replaced both batteries	1.00	$236.14	0.00	$0.00	1045205017
3/14	Rescue 1	Mounted bracket for new fire extinguisher	1.00	$0.00	0.00	$0.00	1045205017
3/18	Rescue 3	Right front tire repaired	1.00	$0.00	1.00	Invoice Due	1045205017
3/23	Rescue 3	Cleaned battery terminals and recharged battery	0.50	$0.00	0.00	$0.00	1045205017
3/2	Truck 1	Replaced bulb and socket, and tightened ground wire for step light	0.25	$5.00	0.00	$0.00	1045205017
3/10	Truck 1	Repaired valve on discharge #4	0.75	$0.00	0.00	$0.00	1045205017
3/14	Truck 1	Mounted bracket for new fire extinguisher	1.00	$0.00	0.00	$0.00	1045205017
3/27	Truck 1	Body work completed and replacement parts installed	3.00	$0.00	28.00	Covered by Pierce	1045205017
3/17	Engine 2	Repaired Positive Pressure Ventilation fan	0.75	$0.00	0.00	$0.00	1045205027
3/26	SCBA Cylinder #0491	Passed hydrostatic test	0.00	$0.00	0.00	$12.00	1045205027
3/26	SCBA Cylinder #1502	Passed hydrostatic test	0.00	$0.00	0.00	$12.00	1045205027
3/26	SCBA Cylinder #1512	Passed hydrostatic test	0.00	$0.00	0.00	$12.00	1045205027
3/26	SCBA Cylinder #1542	Passed hydrostatic test	0.00	$0.00	0.00	$12.00	1045205027
3/26	SCBA Cylinder #1555	Passed hydrostatic test	0.00	$0.00	0.00	$12.00	1045205027
		Totals	**11.25**	**$276.14**	**32.00**	**$272.50**	

Isle of Palms Fire Department
Personnel Report
March 2003

3/3/03	Firefighter Katherine Kunda left the department to pursue an opportunity to attend the Fire Academy in Maryland.
3/11/03	Kenneth Ellis joined the department as a full-time Firefighter. Ken was a former volunteer with the Isle of Palms Fire Department and has been active with two other departments since he left the area.
3/12/03	Engineer Bryan Bolick left the department.
4/13/03	Engineer Roger Eagle was called to active duty.
3/18/03	Brian Drawdy re-joined the department as a part-time Engineer on an as needed basis. Brian left the department in November 2002 to take a full-time job with the Rural Metro Ambulance. We welcome Brian back to the department.

Isle of Palms Fire Department
Public Relations Report
March 2003

3/4/03	Engineer Morris and Firefighter Bloom assisted an island resident with the installation of a smoke detector.
3/4/03	Engineer Hathaway and Firefighter Bloom assisted an island resident with changing the battery in a smoke detector.
3/10/03	Engineer Friend and Firefighter Giddens assisted an island resident with the installation of a smoke detector.
3/18/03	Engineer Micalizzi and Firefighters Bacon and Morton took Engine 4 to St. Mark's Lutheran Church for a public appearance.
3/20/03	Fire Department personnel placed four (4) pumps in service to remove storm water from extremely flooded areas.
3/21/03	Fire Department personnel picked up section of hose that were used with pumping the streets on the island. One pump was moved to 48th Avenue and pumping continued.
3/22/03	Fire Department personnel continued pumping the streets at 53rd and 48th Avenues.
3/23/03	Fire Department personnel rolled hose on 48th Avenue and returned the pump.
3/24/03	Lieutenant Mc Ginnis, Engineers Burnette and Drawdy and Firefighters Saylors and Rodden assisted a motorist with a flat tire.
3/27/03	Engineer Friend and Firefighter Rodden assisted an island resident back into his wheelchair.
3/27/03	Lieutenant Mc Ginnis, Engineer Burnette and Firefighter Saylors performed a wellness check on an island resident.

3/31/03 Engineer Hathaway and Firefighter Bloom assisted the Recreation Department with the unloading of playground equipment.

Isle of Palms Fire Department Memorandum

To : Linda Tucker
From : Chief Graham
Date : 3-10-03
Re : 50th Anniversary

The following is a list of personnel that assisted with the 50th Anniversary Celebration:

Friday March 7
C Shift

Duty Crew / Miscellaneous Assistance

Captain Nilsen
Lieutenant Tetor
Engineer Morris
Engineer Riddle
Engineer Gervais
Engineer Friend
Firefighter Bloom
Firefighter Smith
Firefighter Giddens

Overtime Crew / Miscellaneous Assistance

Firefighter Stinnett

Lieutenant McGinnis and Firefighter Saylors returned to help but due to the foul weather they were unable to assist.

Lilian and Gary reported to the Ferris wheel but were unable to assist due to the weather.

Volunteers

Volunteer Tommy Buckhannon helped Pat Campbell on Front Beach as needed.

Saturday March 8
A Shift

Duty Crew / Miscellaneous Assistance

Captain Bullock
Engineer Ciappa
Engineer Mrowca
Engineer Gadsden
Firefighter Saylors
Firefighter Morton

Overtime Crew / Rappelling

Captain Nilsen
Lieutenant Tetor
Lieutenant McGinnis

Lilian and Gary worked the Ferris wheel

Volunteers and Explorers / Miscellaneous Assistance

Tommy Buckhannon
Brian Bozman
Anthony Moon
Josh Graham
Dustin Mitchum

Sunday March 9
B Shift

Duty Crew / Miscellaneous Assistance

Captain Kramer
Engineer Micalizzi
Firefighter Bacon

Overtime Crew / Miscellaneous Assistance

Engineer Mrowca and Firefighter Smith stayed until Ocean Boulevard was cleared.

Engineer Gadsden, Firefighter Morton, and Volunteer Buckhannon were on standby but were not needed.

Dan Gervais made a 4x8 sign board for Leola.

Jeremy Bloom and Richard Hathaway helped string lights in palm trees at the Recreation Center.

Carol Nilsen and Eric Stinnett pumped storm water near the Recreation Center in order to make it passable for pedestrian traffic.

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Tucker

From: Chief Graham

Date: March 24, 2003

Re: Storm Water Pumping

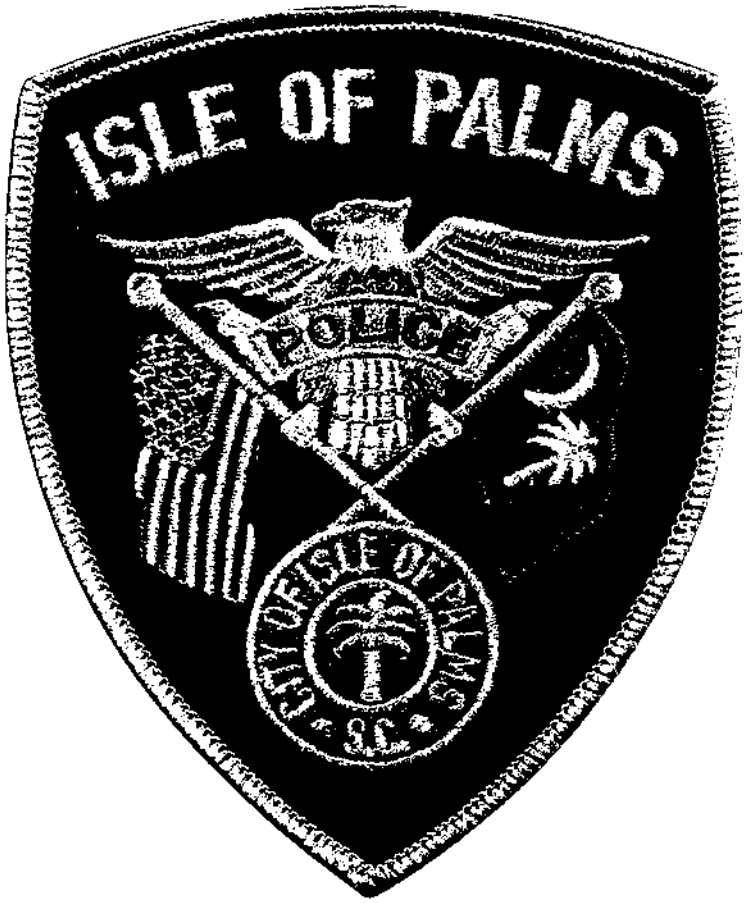
As you are aware, significant flooding occurred on March 20, 2003. In fact, it was the worst I have seen in approximately 10 years. The areas most affected were 48th, 49th, 51st, 53rd and 56th were pumped down to allow residents to get to their homes.

The city rented three (3) pumps from Goodwin Pumps that were placed in service along with the city's pump.

The following personnel were involved with the pumping and clean up:

March 20, 2003 — Captain Bullock, Engineers Friend, Gadsden, Morris and Firefighters Stinnett and Ellis laid out over 1000 feet of hose and set up all four pumps. Firefighter Dowdy assisted by picking up supplies.

March 21, 2003	Captain Kramer, Engineer Micalizzi, Firefighters Bacon and Bloom broke down the Goodwin pumps and rolled hose. Nathan Barr, Jimmie Wright, Rolando Benitet, Anthony Bateman and Charles William from Public Works assisted in rolling and loading hose.
March 22, 2003	Captain Nilsen, Lieutenant McGinnis, Engineer Gervais and Firefighter Giddens set up hose and pumped 48th and 53rd Avenues.
March 23, 2003	Captain Bullock and Firefighter Stinnett broke down the City's pump and rolled and loaded hose.
March 24, 2003	Lieutenant McGinnis, Engineer's Drawdy, Burnette and Firefighters Rodden and Saylors assisted Goodwin Pump in loading hose.



Monthly Report

March 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subj.: **MONTHLY REPORT FOR MARCH, 2003**

Date: April 1, 2003

The following is a brief synopsis of the activities of the Police Department during the month of March 2003.

Patrol

March 1, 2003 An officer was dispatched to a business on J.C. Long Boulevard regarding a complaint through 911 where a male subject stated that he needed help. An employee of the business had requested that two couples leave the premises after they had attempted to purchase alcohol with a false driver's license. After leaving the business, the two male subjects returned to the business causing an additional disturbance. Both male subjects were arrested and charged with Trespassing.

March 4, 2003 Officers responded toa cellular telephone complaint on the Isle of Palms Connector of a possible drunk driver. The vehicle in question was stopped at Palm Boulevard and the Connector and appeared to have fresh body damage and a flat right rear tire. The driver was so impaired that she needed assistance in standing and had to be carried to the police vehicle. The driver subsequently refused to take the data-master test thus automatically revoking her driver's license.

March 6, 2003 An officer responded to a liquor store where the owner reported that a minor had tried to purchase alcohol. The individual was charged with Attempt to Purchase Liquor Under 21.

March 8, 2003 An officer observed a vehicle almost strike several pedestrians then disregard a stop sign at J.C. Long Boulevard and Palm Boulevard. The officer discovered that the driver had no driver's license due to three previous unpaid traffic tickets. The officer charged the driver with Reckless Driving, Habitual Offender,

Violation of NRVCx3 and DUS 4th Offense. The driver was brought to Isle of Palms Municipal Court on March 10, 2003 and was found guilty of all charges and sentenced to 90 days in jail.

March 9, 2003 An officer observed a vehicle disregard a stop sign at Palm Boulevard and 53rd Avenue and found that the driver was operating without a valid driver's license. A computer check indicated that the driver had two unpaid traffic tickets and was charged with DUS and Violation of NRVXx2.

March 9, 2003 Officers responded to a business on J.C. Long Boulevard where an intoxicated subject was unable to pay for a taxi that had been called for him. The subject was observed attempting to walk through the municipal parking lot and was barely able to stand without assistance. When the officer advised the subject that he was under arrest for public intoxication, he tried to assault the officer. The subject was taken into custody and charged with Disorderly Conduct.

March 10, 2003 An officer stopped a vehicle for having inoperable brake lights and found that the driver was wanted by the Hanahan Police Department for an outstanding bench warrant. The driver was charged with No Brake Lights and Violation of NRVCx1. The driver was transported to the Charleston County Detention Center and later turned over to Hanahan Police Department.

March 10, 2003 An officer stopped a vehicle for making an improper turn from the connector and while stopped, the officer observed drug paraphernalia in the vehicle. The three occupants were all subsequently charged with Minor in Possession of Alcohol and Possession of Drug Paraphernalia.

March 11, 2003 The owner of a residence on Palm Boulevard reported that someone had entered her home while she was away. Reported missing were guns, money watches and fishing gear. The victim stated that a painter that had been doing work there, had not returned to finish her job, but noted that his equipment was now gone. It was determined that the victim also owns a rental house on Waterway Boulevard. The Investigator was actively working a burglary on Waterway Boulevard that was reported on February 17th. This was the burglary where the resident returned home and discovered a car in her driveway and confronted two subjects who stated that they were there to give an estimate for power washing. The Investigator linked the two burglaries and was able to get a positive identification of a suspect through a photographic lineup. The second subject at the Waterway Boulevard burglary was also identified and interviewed. Arrest warrants for both subjects have been issued and are in the National Crime Information Computer. It has been determined that both subjects are together and staying in Ohio. Once their exact location is determined, a request to that police jurisdiction will be made for their arrest and extradition back to Charleston County for prosecution.

March 11, 2003 An officer stopped a vehicle at Palm Boulevard and 21st Avenue and detected an odor of marijuana coming from within the passenger compartment. A closer check resulted in a quantity of marijuana and drug paraphernalia being located in

the vehicle. The passenger was charged with Simple Possession of Marijuana and possession of Drug Paraphernalia. The driver was given two tickets, one for Two Headlamps Required and the other for No Drivers License.

March 12, 2003 An officer investigated a parked vehicle on Ocean Boulevard near J.C. Long Boulevard occupied by a subject who appeared asleep. The officer tried several times to wake the subject and the subject became loud and belligerent and refused to provide any information. The subject made a fist and attempted to swing at the officer whereupon he was taken to the ground and taken into custody. Located in the vehicle was a quantity of marijuana. The subject was charged with Simple Possession of Marijuana, Public Intoxication, Assault on a Police Officer and Resisting Arrest.

March 15, 2003 Mount Pleasant Police Department notified this department that they were at The Town Center with a stabbing victim who claimed to have been stabbed in a bar on the front beach. The victim was transported to the MUSC Trauma Unit for treatment and surgery. Subjects that had been with the victim were instructed to return to the Isle of Palms for further investigation into the incident. Lt. Wright responded to the scene and the Investigator responded to MUSC to gather information there. Five witnesses were taken to police headquarters for questioning and to obtain written statements. One subject involved was located at his residence in Mount Pleasant and returned to headquarters where it was determined that he had a severe cut on his right hand which required immediate medical attention. Written statements were obtained from a total of eleven subjects that had been either a witness or a participant in a fight that escalated to the stabbing of the victim. When the victim was released from the hospital, he was able to positively identify his assailant by a photographic lineup and was able to give a good written statement to the Investigator. This positive identification and information gathered during the investigation resulted in the arrest of the subject who had been cut on the hand. This subject was placed on a $50,000 bond.

March 17, 2003 A Wackenhut Security Officer in Wild Dunes flagged down an officer to report that several persons had taken bicycles from a bicycle rental shop at the Sports Pavilion. The officers observed several subjects drop bicycles and run away from the area. One subject was apprehended and provided the identity of all subjects involved. Taken from the shop was over $30,000 worth of property, but all was recovered and returned to the owner. A total of five subjects, all from out of state were charged with Use of a Bicycle or Other Vehicle Without Permission and Disorderly Conduct.

March 20, 2003 Two officers were dispatched to a fight in the parking lot of a convenience store. Two subjects met with the officers and stated they had been assaulted by two unknown male subjects who had just left the area in a vehicle. Both suspects were located on the front beach and were positively identified by the victim and charged with Simple Assault.

March 20, 2003 At approximately 11 p.m. an officer observed an intoxicated male subject walking behind the shops at Ocean Park Plaza. The subject was extremely

intoxicated and could barely walk He was taken into custody and charged with Public Intoxication.

March 21, 2003 While investigating a two car traffic accident on 12th Avenue, the driver of one vehicle was determined to have a suspended drivers license for failure to pay two previously issued traffic tickets. He was charged with DUS and Violation of NRVCx 2.

March 21, 2003 Officers were dispatched to a residence on Cameron Boulevard for a report of domestic violence. When officers arrived at the residence, they determined that the female had driven herself to the hospital for treatment of injuries incurred during the altercation with her spouse. Approximately an hour later, the female arrived at police headquarters and provided a written statement and allowed photos to be taken of her injuries. Subsequent to this, officers returned to the residence and placed the male subject under arrest for Criminal Domestic Violence.

March 22, 2003 Officers responded to a residence on Hartnett Boulevard for a report of domestic violence. Upon arriva, the male subject present explained that his spouse was extremely intoxicated and had assaulted him several times on both sides of his neck. He also advised officers that his spouse had been drinking alcohol all night and had just recently been released from the hospital for alcohol dependency. The female was charged with Criminal Domestic Violence and transported to the detention center.

March 22, 2003 An officer was flagged down by a citizen who reported that several young male subjects were taking money for parking cars as they entered the parking lot. When the officer confronted the subjects, they were uncooperative and appeared to be under the influence of alcohol. Information received from the citizen indicated that the group appeared to have accepted money from approximately ten cars to park in the lot. The manager of the lot was notified and declined to pursue charges for accepting parking money. All four subjects were taken into custody and charged with Public Intoxication.

March 24, 2003 While taking a statement from a subject regarding the previously mentioned burglaries, a computer check confirmed that the subject had an outstanding arrest warrant from the Berkeley County Sheriff's Office for Criminal Sexual Conduct 2nd Degree. The subject was taken into custody and transported to the Berkeley/Charleston County line for transfer to a Berkeley County Sheriff's deputy.

March 24, 2003 A concerned citizen reported a possible drunk driver leaving the front beach area. An officer located the vehicle at Palm Boulevard and 14th Avenue and observed the passenger in the vehicle, while traveling on the connector, open the door and throw CD discs onto the roadway. The officer also observed the vehicle tailgate the vehicle in front of his and make several attempts to pass while swerving back and forth. Once the vehicle was stopped, the driver was taken into custody without incident. The passenger became unruly and combative and it took two officers and a passing motorist to get the passenger into the cruiser. This subject remained combative and uncooperative even after being transported to police headquarters. He was immediately transported to

the detention center where detention officers had to restrain him to get him booked. The driver refused a data-master test and was later transported to the detention center. The driver was charged with DUI and the passenger with Littering, Disorderly Conduct and Assault/Resisting Officers.

March 24, 2003 Officers responded to a front beach hotel room for a reported disturbance. Further investigation indicated that a male subject had physically assaulted the female while on the balcony of their room. The male subject was charged with Criminal Domestic Violence.

March 26, 2003 At approximately 3:20 a.m. while officers were making premises checks, they discovered an unlocked door to the Links Course Club House. While clearing the building, they discovered a male subject asleep upstairs on a couch. The subject was intoxicated and uncooperative and was determined to have no permission to be on the premises. The subject a member of the club was driven to his residence.

March 27, 2003 An officer stopped a vehicle for disregarding a stop sign at J.C. Long Boulevard and Palm Boulevard and found the driver to be impaired. The driver was administered a data-master test and registered a .18% blood alcohol level. Subsequent to his arrest, he was also found to be in possession of a quantity of white powder, which field-tested positive as cocaine. The subject was charged with DUI and Possession of Cocaine.

March 29, 2003 An officer stopped a vehicle on the connector for not having tail-lights. A computer check of the driver indicated that he was wanted by the Office of South Carolina Probation and Parole. The subject was taken into custody and transported to the detention center.

Personnel/Community Services

March 7-9, 2003 Extra personnel were provided for the events connected with the Isle of Palms 50th Anniversary Celebration.

March 18, 2003 PFC Usry and Patrolman Wooley received a letter from a citizen commending them for assisting him and noting that they were both friendly and courteous.

March 28, 2003 All parking meters have been installed on the front beach and are operational.

March 31, 2003 For the month of March, officers on patrol discovered eleven commercial buildings and five residences with open or unsecured doors. A total of fourteen Victim of Crime Forms were issued to homeowners or businesses, for various safety concerns noted by officers on patrol.

March 31, 2003 PFC Usry and Patrolman Wooley were recognized as Employees of the Month for the month of February for a traffic stop that resulted in the seizure of ½ pound of marijuana and $1,950 in cash.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 4/1/2003

During the month of March 2003, the Telecommunications Office received and dispatched 3,339 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
March 2003	2,544	59	718	18	3,339
March 2002	2,117	50	825	17	3,009
Percentage Change	20%	18%	-13%	6%	11%
Year to Date 2003	7,702	120	2,162	64	10,048
Year to Date 2002	6,716	114	2,415	48	9,293
Percentage Change	15%	5%	-10%	33%	8%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	116	32	110	258
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	130	110	213	453
Tract 3: 10th Ave. North to 21st. Ave. South	232	75	283	590
Tract 4: 21st Ave. North to 31st Ave. South	62	113	117	292
Tract 5: 31st Ave North to 41st Ave. South	21	26	61	108
Tract 6: Forest Trail	12	38	26	60
Tract 7: 41st Ave. North to 57th Ave.	163	73	113	349
Tract 8: Wild Dunes	64	85	108	257
Tract 9: IOP Connector	0	0	68	68
Tract 10: County Park	35	0	7	42
Tract 99: Off Island	0	0	68	67
Totals:	835	552	1,174	2,544

Isle of Palms Police Department Officer Activity March 2003

	March 2003	March 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1167	1083	8%	2845	2609	9%
Building Checks	828	636	30%	2740	1900	44%
SPR'S	549	409	34%	1865	2306	-19%
Traffic Stops	230	380	-39%	704	994	-29%
Traffic Stops w/Tickets	138	119	16%	282	273	3%
% Traffic Stops w/Tickets	60%	31%	92%	40%	27%	46%
DUI Tickets	3	0	0%	6	1	0%
DUS Tickets	6	6	0%	15	18	-17%
Speeding Tickets	16	56	-71%	57	195	-71%
Other Traffic Tickets	78	75	4%	180	282	-36%
Non Traffic Tickets	54	81	-33%	145	91	59%
Parking Tickets	122	70	74%	225	119	89%
City Tickets	13	14	-7%	59	29	103%
Warning Tickets	130	213	-39%	412	461	-11%

Connector Calls For Service for the Month of March 2003

The Isle of Palms Police Department has responded to or initiated 5ed 68 calls inv olving 1143 minutes, or 19 man hours for the month of March, 2003. The following table breaks down the type, number and time element of each call.

	Calls March	Calls Year To Date	Arrests March	Arrests Year To Date	Minutes March	Minutes Year To Date	Avg. Minutes March	Avg. Minutes Year To Date
Accidents	2	3	0	0	123.43	131.4	62	8
Traffic Stops With Tickets	16	32	7	10	529.84	736.02	33	23
Traffic Stops Without Tickets	26	73	0	0	257.84	602.59	10	8
Citizen Assists	12	35	0	0	193.03	383.08	16	11
Assist Other PD	0	1	0	0	0	0.58	1	1
Miscellaneous	12	36	0	0	38.64	146.38	3	5
Totals	68	180	7	10	1143	2000	17	11
March 2002	111	267	4	8	1371	2790	12	10

Isle of Palms Police Department Monthly Report for March 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	March 2003	Total 2003	March 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT	1	1		
13B SIMPLE ASSAULT	4	8	2	3
13C INTIMIDATION				
210 EXTORTION				
220 BURGLARY	1	6	1	4
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE		2	1	8
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	9	18	12	26
240 MOTOR VEHICLE THEFT				2
250 COUNTERFEITING/FORGERY		2	1	2
26B FRAUD/CREDIT CARD /ATM	1	2	1	2
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY	5	12	3	7
35A DRUG/NARCOTICS	2	7	2	8
35B DRUG EQUIPMENT VIOLATION	1	1		1
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		1		
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE			1	3
756 BREACH OF TRUST		2		
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		2	2	2
90D DUI	3	6		1
90E DRUNKENNESS	3	3	3	4
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	1	3	1	4
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING	1	5	2	3
90L TRUANCY			1	2
90M AGENCY ASSIST		1		
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	4	1	1
91A ALARM	19	42	10	42
91D DISTURBANCE				
91F NON-VIOLENT FAMILY DISPUTE	1	1	1	5
91T TRAFFIC & NRVC ARRESTS	8	24	5	20
91W WARRANT ARRESTS	1	3	1	4
979 MISSING PERSONS				
980 SUICIDES		1		
992 PROWLER				
NCR NON CRIMINAL REPORTS	63	154	42	106
TOTALS:	127	312	93	264

Isle of Palms Police Department Monthly Report for March 2003

ARREST SUMMARY

Type	March 2003	Total 2003	March 2002	Total 2002
Adults	Male = 25 Female= 8	Male= 46 Female= 14	Male= 15 Female= 3	Male= 36 Female=10
Juveniles	Male = 3 Female= 0	Male = 9 Female= 1	Male= 0 Female= 0	Male= 1 Female= 0
Narc-Adults	Male = 3 Female= 0	Male = 9 Female= 2	Male =2 Female= 0	Male= 9 Female=0
Narc-Juveniles	Male = 0 Female= 0	Male = 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male =31 Female=8	Male= 64 Female= 17	Male= 17 Female=3	Male= 46 Female= 10

PROPERTY VALUES REPORTED

Type	March 2003	Total 2003	March 2002	Total 2002
Burglary Stolen	$4,390.00	$23,923.00	$560.00	$1,060.00
Larceny Stolen	$57,445.00	$66,071.00	$14,124.00	$54,164.00
Criminal Damage	$1,580.00	$4,222.00	$100.00	$2,601.00
MVT Stolen	$0.00	$0.00	$0.00	$4,000.00
Burglary Recovered	$0.00	$0.00	$0.00	$0.00
Larceny Recovered	$48,100.00	$49,099.00	$1,380.00	$33,161.00
MVT Recovered	$0.00	$0.00	$0.00	$11,000.00
Total Stolen	$63,415.00	$91,574.00	$14,684.00	$50,224.00
Total Recovered	$48,100.00	$49,099.00	$1,380.00	$44,161.00
Total Seized	$0.00	$1,950.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
March 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	3	0	0	0	0	1	0	0	0	0	3	1	4
35A DRUG/NARCOTICS VIOLATIONS	3	0	0	0	0	0	0	0	0	0	3	0	3
90T DUS	4	0	0	0	0	1	1	0	0	0	4	2	6
90D DUI	1	0	0	0	0	1	0	0	0	0	1	1	2
90G LIQUOR LAW VIOLATIONS	2	0	0	0	0	0	0	0	0	0	2	0	2
91T TRAFFIC OFFENSES	1	0	0	0	0	0	1	0	0	0	1	1	2
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
90J TRESPASSING	2	0	0	0	0	0	0	0	0	0	2	0	2
23C LARCENY	5	0	0	0	0	0	0	0	0	0	5	0	5
90C DISORDERLY CONDUCT	2	0	0	0	0	0	0	0	0	0	2	2	4
48D ASSAULT/BATTERY	1	0	0	0	0	0	0	0	0	0	1	0	1
35B UNDERAGE POSS. OF ALCOHOL		0	0	0	0	3	0	0	0	0	0	3	3
290 VANDALISM OF PROPERTY	3	0	0	0	0	0	0	0	0	0	3	0	3
90E DRUNKENESS	2	0	0	0	0	0	0	0	0	0	2	0	2
250 COUNTERFEITING/FORGERY	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	31	0	0	0	0	6	2	0	0	0	31	8	39

Isle of Palms Police Department Animal Control Report for
March 2003

	Mar-03 Monthly Total	Mar-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	7	5	27	15
Warning Tickets	3	3	7	6
Animals Secured	25	17	61	43
Dogs	11	8	29	26
Cats	12	2	26	6
Raccoons	2	5	7	11
Released to Owner	9	8	32	26
Transported to Shuler Vet	2	5	4	10
Transported to Other Vets	0	0	1	0
Transported to SPCA	14	4	23	8
Injured Animals	2	4	3	6
Trapped Animals	13	7	31	16
Cats	12	2	26	2
Raccoons	1	5	5	13
Other **	0	2	0	6
Dead Animals Removed	21	14	42	32
Traps Set	14	20	40	37
Kennel Fees	$35.00	$42.00	$161.00	$133.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR March 2003

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Caldwell	7	8	15	3	1	1	4	6	974	3	6	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	7	8	15	3	1	1	4	6	974	3	6	

Detective Caldwell attended Grand Jury and presented 1 case. Det. Caldwell attended 3 preliminary hearings. 22 Bond hearings were attended, using 34.5 man-hours.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCK HANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR MARCH 2003

DATE: APRIL 1, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	BAC	DATAMASTER RECERTIFICATION		3		
1 OFFICER	BASIC INST.	BASIC INSTRUCTOR CERTIFICATION	80			
1 OFFICER	PROF	DISCRIMINATORY PROFILING			8	
1 OFFICER	BBP	BLOOD BORNE PATHOGEN TRAINING			3	
1 OFFICER	SOMRF	NEW EMPLOYEE SAFETY ORIENTATION (somrf)			1	
1 OFFICER	SOMRF	MICHELLE NORTON STORY (somrf)			1	
1 OFFICER	CALEA	ACCREDITATION TRAINING			1	
1 OFFICER	BASIC	SPECIAL BASIC	120			
TOTAL			200	3	14	0
				TOTAL OFFICER HOURS:		217

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	TOO	IN HOUSE TOO TRAINING MANUAL			40	
2 EMPLOYEES	NCIC	NCIC CERTIFICATION	80			
TOTAL			80	0	40	0
				TOTAL EMPLOYEE HOURS:		120

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	360		157	24
THIS MONTH TOTALS	280	3	54	
YEAR TO DATE TOTALS	640	3	211	24
		DEPARTMENT HOURS YEAR TO DATE:		878

EXHIBIT D

PUBLIC WORKS COMMITTEE
April 2, 2003

The regular meeting of the Public Works Committee was held on April 2, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Mayor Sottile, Administrator Tucker and Director Mobley.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the March 2003 meeting; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. (A) Westy Westmoreland, SCE&G. Administrator Tucker gave a brief synopsis of what has occurred over the past two years since Mr. Westmoreland appeared before the Committee expressing concern about the light fixtures on Palm Boulevard which were becoming a maintenance problem and looked bad. Mr. Westmoreland recommended that the lights be changed to the acorn-type fixture which was approved at City Council level to change ten lights per year. The project stalled over concerns about ambient light and an effort to find a light that did not attract turtles and was affordable to the City. Now the lights are in worse condition than ever. Administrator Tucker noted that the lights on Palm Boulevard are not located near the active beach and have a row of houses and a dune system between the lights and the beach.

Mr. Westmoreland spoke about problems with the present lights and features of the proposed lights. The newer lights would not be as susceptible to salt water and he will have shields installed on them. He said that the new cost would be approximately $5.00 higher per month per light. Councilman Miller stated that Council has been looking into changing the lights at the Marina parking lot and suggested it would be timely to do both at the same time. Administrator Tucker noted that the Marina lights will have to go through the process to Ways & Means, and she asked for guidance from the Committee to resolve the issue for Palm Boulevard.

After discussion, **Councilman Miller made a motion to authorize the Administrator to have installed up to twenty (20) replacement lights on Palm Boulevard with light reduction; Councilman Bettelli seconded; motion passed unanimously.**

Upon further discussion of new lights for the Marina parking lot (see attached memo), Mr. Westmoreland stated that it would cost $34 per light for the Marina lot. After discussion, **Councilman Bettelli made a motion to recommend to Ways & Means to budget for the installation of nine lights at the Marina site; Councilman Miller seconded; motion passed unanimously.** Mr. Westmoreland stated that there may be some cost to the City for setting the poles and he was asked to provide these figures prior to Ways & Means.

(B) Gail Smith, member of the Civic Beautification Committee of the Isle of Palms Garden Club, stated that her committee is very interested in developing the land by the sidewalk at 41st Avenue and Palm Boulevard outside the Sea Oats property. They would like to do some plantings in cooperation with the original designer of the

intersection, the City, and the Sea Oats owners. They are hoping to finance the project with one-third from the Garden Club, one-third from the City and one-third from Sea Oats. Ms. Smith asked for a commitment from the City for twice-a-year pine straw and weed control and any financial assistance that Council may be able to provide. Further, she is hoping that Sea Oats will provide irrigation, which they have done for a one-year trial.

Councilman Miller stated that the Committee has in the past made some commitment to assist with this project, but he would rather the Sea Oats owners provide maintenance instead of the City. Administrator Tucker stated that a SCDOT Encroachment Permit would have to be obtained and told Ms. Smith that she has the needed forms in her office. Councilman Bettelli felt that whatever is planted should be a low maintenance as possible, and Ms. Smith stated that the plans call for some palm trees, grasses and other low maintenance plants that will be colorful.

After discussion, **Councilman Bettelli made a motion to recommend approval by Ways & Means for twice-a-year pine straw and weeding this project; Councilman Miller seconded; motion passed unanimously.**

3. Old Business. (A) Update Non-Point Source Pollution Assessment. Administrator Tucker reported that she is in the process of closing out the first grant and has the paperwork ready for the new grant hoping to get it in the mail tomorrow.

(B) Status of NPDES Storm Water Permit. Administrator Tucker reported that she has not heard anything from DHEC yet. She reported that she met with the Planning Commission last week and tasked them with the responsibility of coming up with the draft Storm Water Management Plan.

(C) Status of Repair to Marina Parking Lot. Director Mobley reported that he met with County Public Works representatives and they walked the area to determine work that needed to be done: On 41st Avenue at the Fire Station, the County will make repairs to the holes at the front of the station; they will put some "crush and run" where the recycling dumpster sits; they will repair some asphalt around the storm drain. At the Marina site, they will repair the holes at Morgan Creek Grill parking lot and level out the first exit from the restaurant to the end of 41st Avenue; they will repair holes at the boat ramp and around the gas pump.

Mr. Mobley also spoke to the County about annual ditch cleaning and was told that it would begin in approximately two weeks.

Administrator Tucker reported that with the recent inspection of underground fuel tanks, the Public Works site passed with flying colors, but the Marina site record keeping was not in good order. Because of that, DHEC has required that AAA Tank Testers do a tank and line tightness test while DHEC is on site. She further noted that, if there is evidence of a leak, the City is responsible for the cost of any repairs. Director Mobley will make sure that records are kept efficiently in the future.

(D) Discussion of Trash Compactor in Front Beach Parking Lot. Chairman Marino stated that Committee members received a lot of "heat" at the Ways & Means meeting about the unexpected costs related to the Compactor. Director Mobley stated that the original plan was to make the area more aesthetically pleasing. The unit cost was higher than expected and the cost to dump the Compactor is $90 per visit. It is dumped once a week in the summer and every other week in the winter.

Councilman Miller asked about the Solid Waste Disposal Fees. Administrator Tucker stated that the bill that once went to the individual businesses now comes to the City for full payment. The City is responsible for billing the businesses their share of these fees. The operational fees are what is higher than expected. She speculated that there appears to be more usage of the compactor than the City had planned.

Chairman Marino noted that there was a cardboard recycling bin in the lot which has been removed and Director Mobley noted that it had always been full. Administrator Tucker asked if there would be any charge to the City to place another cardboard recycling bin in the lot. Director Mobley stated that the only charge would be from Waste Watchers for dumping it, but not solid waste user fees. There was discussion of what could be done to alleviate the excess expense of this compactor and Councilman Miller expressed his desire to keep the area looking as clean as possible and he was against adding back dumpsters. The Committee will continue to look into this issue.

(E) Discussion of Landscaping at 21st Avenue Handicapped Parking Spaces. Chairman Marino iterated that the committee had hoped to have this done before the season began and it has not been done yet. He stated that he has seen come landscaping along Coleman and Chuck Dawley Boulevards in Mount Pleasant and wondered why the City could not do the same. Mayor Sottile noted that there was a large BellSouth manhole at the area which is used quite often. Director Mobley also noted that there was no water outlet in the area.

(F) Cost Estimate for Resurfacing Forest Trail Court 2. Administrator Tucker stated that Director Mobley was going to talk to the contractor working in Wild Dunes to see what they would charge per foot for the asphalt work. Director Mobley stated that he has not discussed this with them yet but he will get information for the next meeting.

4. New Business. 21st Avenue Drainage Problem. Administrator Tucker stated that this is a drain line that goes under the street. Director Mobley stated that the line under 20th Avenue is completely stopped up and the storm drain at the front of the property is full. He has asked Eadie's to give him an estimate to clean these out.

5. Monthly Department Report for March 2003. Director David Mobley highlighted the report and answered questions of committee members (see attached report). Director Mobley reported that the sucker pump trailer is causing problems and he will have prices for a new trailer at the next meeting.

He also reported that Waste Watchers has lost their contract with Kiawah Island which was a $28,000/month contract. He has been receiving complaints regularly about them

missing dumpsters. Director Mobley stated that he has spoken with new management and they assure him that these problems will be addressed.

6. Miscellaneous. (A) Report on Discussion with Property Owner Regarding 53rd Avenue Drainage. Administrator Tucker reported that she had a lengthy conversation with an absentee property owner and explained to him the history of drainage problems in his neighborhood. The property owner was very concerned about the standing water that stagnates and becomes a health hazard. She reported that she anticipates this person writing a letter to the Mayor asking the Public Works Committee reconsider its projects for funding in the upcoming budget year asking that drainage for this area be included. Administrator Tucker also suggested that the property owner speak with David Stevens of Civil Site Engineering for some answers to his more technical questions. Chairman Marino stated that the Committee will continue working on solutions for this problem.

(B) Status of Vehicle Maintenance Budget Line Item. Chairman Marino referred to the handout (copy attached) and Administrator Tucker explained the analysis which, if averaged out over the remaining months of the fiscal year, could result in a budget overage of $32,000. She stated that the department will need to do everything possible to reduce the ongoing expenses so that the overage will be reduced.

Chairman Marino stated that the Committee will be reviewing the department's maintenance on a monthly basis. Secondly, Administrator Tucker will be meeting with Charleston County Fleet Operations manager to seek more detailed billings so that the City knows what is being done to the vehicles.

(C) The next meeting was scheduled for Wednesday, May 7th, 2003, at 5:45 p.m. in the Public Works Department.

(D) In discussion of repaving Palm Boulevard, **Councilman Bettelli made a motion to tell the County Transportation Committee to proceed with this as soon as possible; Councilman Miller seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

John Marino, Chairman

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD., P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

FROM: David D. Mobley, Jr., Public Works Director

TO : Linda L. Tucker, City Administrator

DATE : November 25,2002

SUBJECT : Lighting at the Isle of Palm Marina

I just received a phone call from Westy Westmoreland in reference to the lighting situation at the Isle of Palms Marina. We are looking at replacing all current lighting fixtures with acorn type lanterns and poles with underground wiring. In addition to the lighting, a service pole for the Marina sign will be added. The lights cost $30.00 each per month and SEC&G will trench all of the underground wiring. At present there are nine lights, if we would like to add lighting at the Marina, now is the time to suggest any upgrades.

Should you have any questions, feel free to contact me at you convenience.

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

February 3, 2003

Russ Cornette Fax: 740-1548
South Carolina Department of Transportation
6355 Fain Boulevard
North Charleston, SC 29406

Dear, Mr. Cornette

Would you please be so kind as to have your asphalt crew place an overlay of asphalt on Palm Boulevard from Palm Court to 30th Avenue (this area is 23ft wide by 260ft long). In addition, please have an overlay placed on Palm Boulevard from 2903 Palm Boulevard to 30th Avenue (this area is 23ft wide by 459 ft long).

I understand that SCDOT is in the process of paving Palm Boulevard from 21st Avenue through 41st Avenue, however in the interim, would you please address these areas. They appear to be gator-backed and cracked extensively and are in need of attention before completely paving Palm Boulevard.

Should you have any questions please feel free to contact me.

Sincerely,

David A. Mobley

David Mobley, Jr.
Public Works Director

CC: Linda Tucker

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

South Carolina
Department of Transportation
Charleston County Maintenance
2401 Maintenance Way
North Charleston, SC 29406

7 February 2003

Mr. David Mobley, Jr
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Re: SC-703 Resurfacing

Dear Mr. Mobely:

I received your letter of 3 February 2003 requesting Charleston Maintenance to pave sections of road on SC-703, Palm Blvd. My crew does not have a paving machine and is not equipped to pave sections of road as you requested. We can repair potholes and perform full depth patches where needed at specific locations.

As you know, SC-703 is on the resurfacing schedule this year by the Charleston Transportation Committee (CTC). Mr. Steve Thigpen with Charleston County may be able to provide you with a resurfacing schedule for SC-703. If there is a safety concern with these sections of road, we will repair those specific sections in the meantime before the resurfacing takes place. I will send the asphalt crew to assess these sections of road and make the necessary repairs. The CTC resurfacing plan has allotted full depth patch quantities for SC-703 that should address any alligator cracking that is occurring, therefore my crew does not intend on doing full depth patches.

If you should have any further questions or concerns, please contact me at 740-1655 ext 501.

Sincerely,

Russell W. Cornette, EIT
Resident Maintenance Engineer
Charleston County, SCDOT

cc: Steve Thigpen, Charleston County Public Works
Cal T. Murray, District Maintenance Engineer

RWC

City of Isle of Palms
Department of Public Works
March 2003 Report
David D. Mobley, Jr. - Director

1. The department received 511 phone calls in the month of March. Five (5) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Three (3) rollout carts/recycle bins were delivered. Twenty-six (26) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Five (5) loads (24.29 tons) of C&D waste, twenty (20) garbage packer loads (116.12 tons) of limbs and leaves and twenty-four (24) loads (127.75 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. Forty-five (45) 50th Anniversary Historic Site signs were placed throughout the island

5. The underground storage tanks at public works was inspected by DHEC and passed.

6. The Beach Access sign and the No Parking sign on 50th Avenue beach access has been fabricated and replaced.

7. Four additional rollout carts were placed at the Methodist Church Tea Room and were picked up each day during the event.

8. The employee of the month for March 2003 is Joseph Ancrum.

P - Works

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: March 31,2003

Subject: March 2003 Employee of the Month

I would like to nominate Joseph Ancrum for the March 2003 Department of Public Works Employee of the month. In the past month, employee Ancrum has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Ancrum consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Ancrum is an asset to the Isle of Palms Department of Public Works.

City of Isle of Palms
Public Works Vehicle Maintenance Account Analysis

Actual Expenses per the General Ledger, 3/31/03	$	63,984	
Invoices on hand		14,193	
Purchase Orders outstanding		3,500	Amick Equipment
Estimated remaining costs			
Charleston County Fleet Operations		12,000	Monthly ave = $3000 x 4 mos remaining in FY
Williams Tire & Auto		8,400	Monthly ave = $2100 x 4 mos remaining in FY
Estimated Fiscal Year Expense		102,077	
Annual Budget		70,000	
Over budget amount	$	(32,077)	

EXHIBIT E

RECREATION COMMITTEE
April 1, 2003

The regular meeting of the Recreation Committee was held at 6:30 p.m. on April 1, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice, Recreation Director Page, Assistant Director Rostin, City Administrator Tucker, Mayor Sottile and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes as presented, Councilwoman Rice seconded; motion passed unanimously

2. Citizens Comments. Matt Allen, 32 - 36th Avenue, spoke again about the possibility of a skateboard park at the Recreation Center. He urged Committee members to provide an area for the kids on the island to skate safely and distributed a copy of his report (copy attached) for Council to review with all kinds of extensive information on skateboard parks, insurance, safety equipment, design, etc, on the Isle of Palms. Mr. Allen felt that enough money could be raised on the Island to pay for the park through donations, memberships, and usage fees.

2. Recreation Department Report. Director Page reported on events and activities at the Recreation Department for the month of March (copy attached hereto) and answered questions of committee members.

- March 8-15 there was an ultimate frisbee team from Haverford College in Pennsylvania who did their spring training on the Recreation Department fields.
- Currently practicing on the fields is a girls softball team from Michigan, and there are plans for four other teams to practice here this spring from New York and other areas.
- Senior Games will be held April 29-May 3 at the Citadel.
- Camp Summershine begins June 2nd and she is interviewing for counselors.
- Easter Egg Hunt is Saturday, April 19th beginning at 10:00 a.m. sharp!
- The annual Isle of Palms Yard Sale will be held on May 17th. Department heads will be notified if they want to sell some small items.
- Piccolo Spoleto Sand Scuplting is May 24th and will be held on front beach this year and will be free to participants. The County Park is not involved in the event this year.

3. Old Business. (A) Surf Camp/Lessons. Director Page reported that she has met several times with Kai Dilling and they are still in the process of talking. She stated that she should have something in writing to hand out at the next meeting. Further she has spoken with the City's insurance agents who do not recommend the City providing surfing lessons, but there is nothing in the policy that prevents the City from offering this program. Councilman Abele recommended that when the program is ready to be presented to the Committee and Council, it be reviewed by the Administrator and City Attorney first. Chairman Buckhannon asked for an accounting of what Mr. Dilling's costs are for these lessons and a projected cost to the City. It was noted that a special meeting could be called to review the proposal as soon as information is compiled.

(B) Skate Park. Director Page referred to the information distributed with the agenda (copy attached) and stated that she would answer any questions. Chairman Buckhannon stated that it was his feeling that the Committee was looking for a very simple place for the kids to skateboard and not an elaborately constructed park. He wanted to keep the City's costs down considerably and hoped some of the resident contractors would donate their services. Further, Chairman Buckhannon discussed insurance and required supervision and the cost of someone to supervise the park. The City's insurance company

will cover a skateboard park with a $10,000 deductible. Administrator Tucker asked for a clear direction from the Committee as to what kind of skateboard area the City should have - a constructed park or merely an area for the kids to use. Chairman Buckhannon was in favor of beginning with a very simple area and expanding it by taking "baby steps" as the City can afford.

Councilwoman Rice made a motion that a letter of inquiry be sent to Tom O'Rourke with PRC about building a skateboard park on the island at the County Park site; Chairman Buckhannon seconded. Upon discussion, Chairman Buckhannon allowed comments from the audience. Joanne [Emerick], #1 Cross Lane, stated that she wanted to make sure that the millions of dollars that will be spent on the new Recreation Center will serve the needs of her son and others in the age group of 13 - 18 who are skateboarders. Chairman Buckhannon stated that he wanted the people to come to the department and speak to the employees about programs they would like to see implemented, because it is hard for the staff to guess what the people want.

Councilman Abele felt that the City needed to define what could be done at an affordable price; i.e., something on a smaller scale than the $75,000 plus figure quoted earlier. He also did not think that asking PRC to become involved was the right thing because it would bring kids to the Island from other local areas and he would rather have one smaller skate park for the Island's children. The two biggest hurdles are insurance and supervision - and he did not think that City Council would authorize an additional employee to supervise the skateboard park.

Mayor Sottile also discouraged looking toward PRC because that County Park was built as a passive park with not a lot of activities. **Motion and second were withdrawn.** Director Page will continue to investigate options to make a skateboard park available for the Department. Mr. Allen volunteered to bring information to the Council as needed.

(C) Programs for Age 3 and Under. Assistant Director T. J. Rostin discussed the "Start Smart Program" for children under the age of three (see attached). He stated that there will be further research done with the intention of beginning a program in September. Chairman Buckhannon suggested that staff talk with parents in the "Mommie and Me" program for their input and to see if the parents might be interested in volunteering.

(D) Tiny Tot Relocation. Director Page reported that this project has been more difficult than anticipated, but it should be well under way this week and hopefully operational by the end of the week.. She thanked Captain Nilsen's crew for their assistance with unloading equipment.

(E) Update Connector Run. Director Page reported that the next meeting is April at the Morgan Creek Grill. She showed a sample brochure with the City's logo as sponsor.

(F) Update on Recreation Center Expansion. Director Page announced that on the morning of April 3 at 9:00 a.m., Mark Clancy will be at the department reviewing floor plans, closet sizes, placement of doors, etc. It will come back to Committee and City Council before decisions are made.

5. New Business. Accommodations Tax Requests. 5th Annual Half Rubber Tournament. Assistant Director Rostin requested permission to go before the Accommodations Tax Advisory Committee for $3,500 funding (per attached application). After brief discussion, **Councilman Abele made a motion to authorize Mr. Rostin to take this request to the ATAX Committee; Councilwoman Rice seconded; motion passed unanimously.**

6. Miscellaneous. (A) Overtime Hours. Chairman Buckhannon stated that committees were asked to study the use of overtime hours in the departments. He noted that the two employees in the Recreation Department spend an average of 5-7 hours a week on City landscaping for which they are being paid at the overtime rate. This is considerably less that the City was paying a landscape company and the employees do a much better job. Director Page provided in depth information on overtime use by all Department employees. Chairman Buckhannon stated that he was pleased to see that the landscaping that these two employees do on City-side areas does *not* take away from time they need to spend on the Recreation grounds. Councilman Abele stated that he was pleased to see that the landscaping program is cost efficient and the report has answered his questions.

(B) Councilwoman Rice asked about setting up some procedure whereby council members/committee members receive complaints from citizens who do not want to appear before council and how to handle these complaints. She further said, for instance, if a citizen asks her about something and would like her to get the answer and report back to the citizen. Director Page stated that she would hope that the council member would send the person to her and her staff. Chairman Buckhannon agreed that the staff should be the ones to handle these complaints-City Council is the body to set policies and oversee the budget, not to get in the middle of complaints. Administrator Tucker iterated the protocol would be to tell the citizen to discuss it with the department head first, and if that does not suffice, to take it to the City Administrator, who would take it to council for consideration of policy and procedure.

(C) Councilwoman Rice began discussion of requiring children to have their own batting helmets. She noted that there was a spread of lice in the children who wore these helmets. Director Page stated that they would require the children to wear their baseball caps under the helmets and that should help the problem. The department will also look into the cost of providing helmets for each child next season.

(D) Set Date for Next Meeting: May 6, 2003, at 5:30 p.m.

(E) Administrator Tucker noted that the Committee has already approved the Cystic Fibrosis Foundation to hold a walk on the Island. They are now asking if the City wanted to sponsor the event. The committee was in agreement not to sponsor the event.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
MARCH 2003

STAFF: **Norma Jean Page, Director**
T.J. Rostin, Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

March Athletic Report

Youth Basketball:
The Youth Basketball season concluded on March 4, 2003. In the 9 /10 Boys league, Dennis Jarvis CPA edged Norton Builders to win the 2003 tournament championship. Dennis Jarvis, coached by T.J. Rostin, finished the regular season in third place while Norton Builders, coached by Harold Wilkin, finished in first place with an undefeated record. The season was a great success with many of the games being decided by just a few points. The 5/6 and 7/8 leagues went extremely well with no problems during the season. Thanks to all of the coaches and sponsors that helped out this season.

Youth Baseball:
The Youth Baseball season is just around the corner. The 5/6 and 7/8 year-olds began practice two weeks ago and the 9-12 league began practice last week. The 5/6 and 7/8 year-olds have games on Saturday mornings and the season will begin March 29th. The 9-12 year-old Dixie Youth League will begin their season on April 7, 2003. Games will be played on Tuesday and Thursday evenings at 5:15 and 6:30pm. There are two 13/14 Boys baseball teams that will be representing the Isle of Palms in the Mount Pleasant league. This league will begin on April 7th. Good luck to all of the baseball teams this year.

Adult CO-ED Volleyball:
The CO-ED Volleyball League concluded with a very exciting tournament championship game. One Eyed Banana slipped past Jam Good Time two games to one in the championship match. Each game in the match was decided by five points or less. One Eyed Banana completed the sweep by winning the regular season and tournament championships. Jam Good Time brought home the 2nd place trophies for the regular season and tournament. The league was very competitive and all the teams expressed their enjoyment with the season.

Adult Men's Spring Softball:
The Spring Softball League is set to begin March 24, 2003. Ten (10) teams are in the league this year competing for the right to be the Spring Champion. Windjammer is the defending champion, but there are plenty of teams out there ready to defeat them. Games are played on Monday and Wednesday evenings at 6:30, 7:45 and 9:00pm. There will be a double elimination tournament following the regular season.

Adult Men's 3 on 3 Basketball:

The 3 on 3 Basketball league is right around the corner. Registration ended on March 14th and the captains' meeting was March 25th at 6:00pm. Games are played on Tuesday and Thursday evenings at 7:00 and 8:00pm. Eight (8) teams competed in the league last year. The Trailer Shop is looking to defend their 2002 championship crown.

NOTES:

- During the week of March 8th – March 15th an Ultimate Frisbee team from Haverford College used our facilities for spring practice. They practiced on the soccer field and the multi-purpose field each day from 9:00am until 4:00pm. They were very respectful and courteous while training on the recreation grounds. The team stayed on the Isle of Palms during their visit.

- Anthony Johnson Basketball camp has been set for the week of June 30 – July 4th. The Camp Staff anticipates, at least, 100 campers this year and Anthony Johnson will be attending camp this year. Brochures will be distributed in about two weeks. The information has been listed on the City's Website.

- Recreation Staff continue to investigate information concerning sports programs for children under the age of five (5). Councilman Buckhannon provided information from the National Alliance for Youth Sports Start Smart Program. Some agencies and organizations use this program, but other Departments have developed their own version. Contact has been made with some of these agencies and more information will be available soon.

- During the month of April, five (5) girl's softball teams will visit the Isle of Palms for spring practice. These teams will be traveling from New York, Ohio, Michigan and Massachusetts. All of these teams will be staying on the Isle of Palms during their visit. We look forward to working with these teams.

T.J. Rostin
Assistant Director

MARCH ACTIVITIES AND SPECIAL EVENTS

IOP Middle School Dance
There was not an IOP middle school dance for the month of March due to the 50th Anniversary Celebration. The next dance will be held on Friday, April 4th from 7:00 – 10:00pm.

Keenager's
The Keenager's meeting was held on Wednesday, March 5th. There were about fifty (50) members present at the luncheon. Philip Clark visited the Keenagers and spoke about the history of the Isle of Palms. The next luncheon will be held on April 2nd at Noon.

The Keenagers' March trip was to Edisto Gardens in Orangeburg, SC. The weather held out for us to walk around the gardens as well as the town of Orangeburg. Lunch was at Amelia's Street Cafe, which was transformed from a church to a restaurant. There were thirteen (13) Keenagers'that went on this trip.

50th Anniversary Celebration
The Isle of Palms Recreation Department hosted the play "Mayberry By the Sea" during the 50th Anniversary Celebration. The play was held on Friday, March 7th and Saturday, March 8th at 8:00pm. A pre-performance reception took place prior to the performance. The play was very well attended on both nights. About Five hundred (500) attended on Friday night and about Three hundred seventy-five (375) attended on Saturday.

Mommy & Me
During the month of March, the Mommy & Me program had an average of sixteen (16) children, ages 3 and under, who attended this free playgroup. This program is held on Wednesdays except the first Wednesday of the month from 9:30-11:00am.

Preschool/Tiny Tots
Both the Island Preschool and Tiny Tots classes are filling up for next year. Currently there is only one space available in Island Preschool and one space available in Tiny Tots. Registration will continue until both classes are filled.

Aerobics
Morning aerobics attendance has dropped off slightly. The current session began on February 17th and will end on March 28th. There are fourteen (14) participants enrolled in this session.

Evening aerobics was unable to meet during basketball season due to gym availability. Classes will begin on Tuesday, March 25th from 5:45-6:45pm.

Yoga
Yoga began a new session on Tuesday, March 18th. Classes are held on Tuesdays and Thursdays from 12:30-2:00pm.

Dog Obedience
Dog Obedience classes were unable to meet during basketball season due to gym availability. Monday, March 17th was the start of a new session. There are three separate classes that take place on Monday nights. Beginning dog obedience, for puppies under 5 months old, starts at 6:30pm and ends at 7:30pm. Beginner dog obedience, for adult dogs 6 months and older, starts at 7:30pm and ends at 8:30pm. Tricks class starts at 8:30pm and ends at 9:30pm. Both beginner classes are filled with 9-12 participants in each class and there are five (5) participants in the tricks class.

Lowcountry Senior Games 50
The Lowcountry Senior Games will be held from Tuesday, April 29th to Saturday, May 3rd. This event is put together by many of the local recreation departments. During the week of the games, seniors participate in a variety of activities including: opening ceremony, bingo italiano, athletic competition, closing banquet, etc. Plans are being finalized as the start of the event is getting closer. The Isle of Palms Recreation Department will provide a 15 passenger van to transport our participating Keenagers to the opening ceremony. The opening ceremony will be on Tuesday, April 29th from 5-8pm at the Lowcountry Senior Center.

Camp Summershine
Camp Summershine will be held from June 2nd to August 8th. Registration forms have been mailed to last year's camp participants and they will have a chance to register for camp early. Registration for new campers will begin on April 1st.

Camp has been divided into different age groups from last year. Wee camp will be for children three and four years old. Each week will be based on a theme. Most of the activities will be geared toward the theme of the week.

Camp Summershine is for children between the ages of five and twelve years old. The children in this camp will be divided into two groups: children 5-7 years old and children 8-12 years old. The children will be brought together for big group activities and field trips.

Easter Egg Hunt
The IOP Easter Egg Hunt will be held on Saturday, April 19th at 10:00am for children 12 years and under. Carrousel & Castles is providing a jump castle, a giant slide, cotton candy, a clown and (3) ponies. Ben and Jerry's will be giving out ice cream at the event. All of these activities will be FREE to the public.

IOP Community Yard Sale
The IOP Yard Sale will be held on Saturday, May 17th from 8:00am – 12:00 Noon. Registration forms have been sent out to last year's vendors.

Chris Tondal

Piccolo Spoleto Sand Sculpting Contest
The annual Piccolo Spoleto Sand Sculpting Competition will be held on Saturday, May 24th. The event has been moved from the IOP County Park to front beach behind the public restrooms. Plans are being made to include local businesses to participate. The competition will be completely free and will be geared more towards the family.

Piccolo Spoleto Goes to the Beach St. Marks
The Isle of Palms Recreation Department's staff had a meeting with Carol Antman from Creative Spark to discuss this year's event. Carol has booked several performers for the event and is continually finding new entertainers to make this event a success. New ideas are being formulated to make this event more kid friendly and more fun and exciting.

Laura Togami

Morgan Creek Grill
Rec Center

5/31
6/1

UPCOMING EVENTS AND ACTIVITIES

April	Activity	Time
2	Keenager's Luncheon	12:00Noon
4	IOP Middle School Dance	7-10pm
5	Tae Kwon Do Tournament	9am-8pm
19	IOP Easter Egg Hunt	10:00am
29	Lowcountry Senior Games Opening Celebration	5-8pm

Parks and Grounds Maintenance
Monthly Report
March 2003

Recreation Building:

Installed shop light in the maintenance shed with shield, to meet fire codes
Repaired the preschool furniture and easel
Cleaned icemaker
Scrubbed Gym floor
Setup for preschool, aerobics, Keenager's, gymnastics and Mommy and Me.
Helped with 50th Anniversary Activities

Recreation Grounds:

Decorated for 50th Anniversary activities
Spread pine straw around Recreation Building
Applied artrizine/2-4-D cocktail on Recreation grounds
Applied three (3) tons of pre-emerge fertilizer/herbicide at 2.8 lbs/2000 sq. ft.
Placed barricades on 28th Ave to prohibit vehicular traffic at dead end, to provide place for bicycles, skate boards, scooters and roller bladders to play.
Regular cleaning of parking lot
Regular grounds maintenance

Tennis Courts:

Repaired the entrance gate
Removed trash weekly
Blew off and cleaned courts as needed
Repaired and re-tied windscreens

Basketball Courts:

Blew courts off as needed
Reset timer for lights to 6:30pm – 10:00pm
Applied roundup around the perimeter of courts

Soccer Field

Applied 250lbs of 22-0-0 fertilizer to soccer field
Mowed field two (2) times a week or as needed
Order parts to repair soccer field irrigation pump

Softball/baseball fields:

Applied 200 lbs of 22-0-0 fertilizer to the outfields
Pulverized the infields in preparation for spring season
Installed the temp fence for Dixie Youth Baseball, T-Ball and Machine Pitch
Installed one set of drop down bases for the T-Ball field at 45 ft.
Regular grounds maintenance

Equipment:

Transported the Lely spreader from Public Works
Serviced the John Deere walk behind mower and Tractor

City Property and Landscape Maintenance

Applied atrizine/2-4-D cocktail for broad leafs and Florida Botany to Parks and City Grounds
Spread pine straw at Memory Park
Spread eight (8) bales of pine straw at the Front Beach Restrooms
Turned irrigation on at front beach
Turned irrigation off at Memory Park due to SCE&G construction
Installed bookshelves and coat rack for City Hall Administration Staff
Planted spring annuals at City Hall
Regular ground maintenance

Misc.

Delivered/returned 2 sets of bleachers to Front Beach for 50th Anniversary
Picked up and returned vans for Keenager's monthly trip
Cleaned up plants and walkways decorations after 50th Anniversary events
Help remove stage and cleaned up after 50th Anniversary events
Packed up sound and electrical equipment used for 50th Anniversary events.

Meetings Attended:

March	3	IOP Connector Run Committee
	4	50th Anniversary Committee
	5	50th Anniversary volunteer meeting
	6	Mount Pleasant Accommodations Tax Committee
	11	Lowcountry Senior Games Meeting Recreation Committee Personnel Committee
	12	Accommodations Tax Committee
	17	Carol Antman, Piccolo Spoleto Goes to the Beach
	18	50th Anniversary Wrap up Meeting Ways & Means Committee
	19	*The Post & Courier* (Mary Ellen and Ruth Ann)
	20	Chris Tindal, Piccolo Spoleto Sand Sculpting
	24	Chris Tindal, Piccolo Spoleto Sand Sculpting
	25	SCRPA Conference Committee Mtg. 3 on 3 Basketball Captain's Meeting Lowcountry Senior Games Committee City Council
	26	Charleston Sports Council Special Ways & Means

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS									
	Aerobics	Red Cross Babysitting	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Dog Therapy	Yoga	Total
REVENUES	4,379	380	5,756	4,209	10,628	6,305	15,614	785	660	48,716
EXPENDITURES										
Salaries	2,918	240	1,839	2,706	6,654	3,731	11,267	785	364	30,503
Supplies										-
Miscellaneous										-
Total Expenditures	2,918	240	1,839	2,706	6,654	3,731	11,267	785		30,503
Surplus / (Deficit)	1,461	140	3,917	1,504	3,974	2,574	4,347	-		18,212

Mar-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES									
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Cupid's Card Shop	Easter Egg Hunt	Annual Yard Sale	Total
REVENUES	1,058	9,060	1,220	84						11,422
EXPENDITURES										
Transportation	930									
Admissions	725									
Entertainment		1,770		740						2,510
Supplies/Prizes	159			716	535	92	127			1,501
Concessions	-	2,275		263	981	150				3,669
Decorations	-			402						402
Miscellaneous	125	-	202	100		177		270	195	604
Total Expenditures	1,939	4,045	202	2,220	1,516	419				8,686
Surplus / (Deficit)	(881)	5,015	1,018	(2,137)	(1,516)	(419)				2,735

General - paper plates, cups and napkins used for various activities

Mar. 2003

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	9,260	5,920	6,280		21,460
EXPENDITURES					
Officials	-	1,050			1,050
Equipment	612		758.5		1,371
Supplies	-	38			38
Uniforms	2,044	870.00			2,914
Trophies	1,349	809.84			2,158
Sanction Fees			84		84
Miscellaneous		180			180
Total Expenditures	4,004	2,948	843	-	7,795
Surplus / (Deficit)	5,256	2,972	5,438	-	13,665

Feb. 2003

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	2,900	4,675	3,400		60	2,000	13,035
EXPENDITURES							
Officials	2,989	2,280	170			1,120	6,559
Equipment	79	365					444
Supplies		-					-
Uniforms	148	148				120	417
Trophies	142	142				150	434
Sanction Fees	225						225
Miscellaneous							-
Total Expenditures	3,584	2,935	170	-	-	1,390	8,079
Surplus / (Deficit)	(684)	1,740	3,230	-	60	1,130	4,956

Mar-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ACCOMMODATIONS TAX FUNDED EVENTS						
	Blue's Bash	Beach Run	Pic. Spo Sand Sculpting	Pic. Spo Goes to Beach	Tot Lot Swing Set	Annual Half Rubber Tournament	Total
REVENUES	2,555						2,555
EXPENDITURES							
Signs	180						180
Rentals	475						475
Supplies							
Entertainers/Artist	6,250						6,250
Advertising	560						560
Miscellaneous							
Total Expenditures	7,465		-	-			7,465
Surplus / (Deficit)	(4,910)		-	-			(4,910)
BUDGETED AMOUNT	8,500	8,000	2,500	15,000	2,500	*3,500*	

April 2003

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		*1* Preschool/Tiny Tots Yoga 12:30-2pm	*2* Aerobics 8-9am Keenager's Meeting @ 12noon Preschool/Tiny Tots TKD	*3* Preschool/Tiny Tots Yoga 12:30-2pm	*4* Aerobics 8-9am Gymnastics 3:45-5:15pm IOP Dance 7-10pm Preschool	*5* 5/6 &7/8 Baseball games TKD Tournament
6	*7* Aerobics 8-9am Dog Obedience 6:30-9:30pm Preschool/Tiny Tots	*8* Preschool/Tiny Tots Yoga 12:30-2pm	*9* Aerobics 8-9am Keenager's Lunch Bunch @ 11:30am Mommy &Me 9:30-11am Preschool/Tiny Tots TKD	*10* Preschool/Tiny Tots Yoga 12:30-2pm	*11* Aerobics 8-9am Gymnastics 3:45-5:15pm Preschool	*12* 5/6 &7/8 Baseball Games TKD
13	*14* Aerobics 8-9am Dog Obedience 6:30-9:30pm No Preschool/Tiny Tots	*15* No Preschool/Tiny Tots Yoga 12:30-2pm	*16* Aerobics 8-9am Keenager's Trip Mommy &Me 9:30-11am No Preschool/Tiny Tots TKD	*17* No Preschool/Tiny Tots Yoga 12:30-2pm	*18* Aerobics 8-9am No Gymnastics Classes No Preschool	*19* 10:00 AM Easter Egg Hunt No Baseball Games TKD
20	*21* Aerobics 8-9am Dog Obedience 6:30-9:30pm Preschool/Tiny Tots	*22* Preschool/Tiny Tots Yoga 12:30-2pm	*23* Aerobics 8-9am Mommy &Me 9:30-11am Preschool/Tiny Tots TKD	*24* Preschool/Tiny Tots Yoga 12:30-2pm	*25* Aerobics 8-9am Gymnastics 3:45-5:15pm Preschool	*26* 5/6 &7/8 Baseball Games TKD
27	*28* Aerobics 8-9am Dog Obedience 6:30-9:30pm Preschool/Tiny Tots	*29* Preschool/Tiny Tots Senior Games Begins	*30* Aerobics 8-9am Mommy &Me 9:30-11am Preschool/Tiny Tots Senior Games TKD			

Office Hours: Monday-Friday: 8:30am-6:00pm, Saturdays: 12:30-5:00pm. Phone. 886-8294.

Minimum Loss Control Guidelines for Public Skateboard Facilities

The following minimum loss control guidelines are offered to help protect your entity and the SCMIRF program from loss, and more importantly, protect participants from being injured while skateboarding. Adherence to these guidelines will not alleviate your risk of loss; however, adherence may prevent or minimize the severity of loss.

Minimum Guidelines

1. The skateboarding area shall be secured by a six (6) feet high [preferably eight (8) feet] chain link fence with one entrance which is securely locked during all closed hours.

2. There shall be a daily inspection of all ramps and surfaces with prompt maintenance and repair.

3. Ramps must be built using professionally accepted design standards, materials, and construction. No half-pipe construction in excess of four (4) feet shall be permitted.

4 Supervision must be provided at all times. Supervisory personnel should be trained in first aid. First aid kit and telephone should be readily accessible at all times.

5. All participants must wear safety equipment which includes helmets, knee pads and elbow pads.

6. Rules and regulations which include hours of operation must be posted in a conspicuous location. Signage must contain a warning of the hazards of skateboarding.

7. All participants must be required to sign a waiver.

8. Only participants with proper training shall be allowed to use the facility.

9. No bicycles or roller skates shall be permitted in the facility.

SCMIRF does not represent that these minimum guidelines identify and address all of the unsafe or hazardous conditions associated with the operation of a skateboard facility, nor does SCMIRF represent that implementing these guidelines is the best possible solution and that no injury or financial loss will occur if they are followed. These guidelines are intended from a loss control perspective to reduce the potential for accidents, and are not a substitute for legal advice. Final language of any agreement/waiver should be reviewed by the member's legal counsel.

Norma Jean Page

From: "Jeffrey Thompson" <JThompson@masc.sc>
To: "'Norma Jean Page '" <njpage@iop.net>
Cc: "Harvey Mathias" <HMathias@masc.sc>; <james_woodside@ajg.com>; "Jeffrey Thompson" <JThompson@masc.sc>
Sent: Tuesday, March 11, 2003 8:51 PM
Subject: RE: Skate Parks

Hi Norma Jean,

Thanks for your question. It seems we have an ebb and flow in interest in skate parks - it's very cyclical. As you are probably aware, Mt. Pleasant has just opened one, and I have heard some chatter from other folks about their interest in skateboard parks.

Right now, any liability as a result from city-sponsored skating activities is excluded. If a city desires the coverage, there is an endorsement that is added to your policy that would cover skating related facilities. There are several requirements, and a $7,500 contribution requirement. There is also a $10,000 minimum deductible for all liability claims.

We have a page on our website that further discusses the liability implications of operating skating parks and facilities. It can be found at http://masc.sc/rms/scmirf/skateboardparkguidelines.aspx

You will need your user id and password (isle and brewer respectively) to access this page.

I hope that helps. Please let us know if you have any further questions.

-----Original Message-----
From: Norma Jean Page
To: jthompson@masc.sc
Sent: 3/11/2003 1:07 PM
Subject: Skate Parks

With the growing interest of skate parks, I have been tasked with the investigation of insurance and the liability on the City.
What would be the impact to our insurance with a designated skate area, but not specified as a skate park. This area would have signage and some equipment that could be used for skate park type activities.

Any assistance you could render would be greatly appreciated.

Norma Jean Page
City of Isle of Palms
Recreation Director
njpage@iop.net <mailto:njpage@iop.net>

ISLE OF PALMS RECREATION DEPARTMENT
SKATE PARK INFORMATION
MARCH 2003

I. Myrtle Beach Parks & Recreation

1) Self-insured.
2) Began supervising park but due to budget restraints, no longer supervise.
3) Providing supervision to meet the demand for hours cost approximately $40,000 a year
4) Had fewer problems when park was supervised, but also had difficultly finding part time employees for this position.
5) Currently most users do not comply with posted rules concerning safety and protective equipment

II. Town of Mount Pleasant

1) Insurance company requires supervision at all times that park is open
2) Proper fencing, signage and requires protective equipment to be worn
3) Insurance cost an additional $14,000 a year.

III. City of Charleston

1) Has a park in West Ashley without supervision
2) Attempting to establish insurance information

IV. City of Isle of Palms – SCMIRF Program – Minimum Guidelines

1) Insurance would require $7,500 contribution and a 10,000 minimum deductible for all liability claims.
2) Six (6') fencing (Preferably eight (8') feet) chain link fence with one entrance, which is securely locked during all closed hours.
3) Supervision must be provided at all times and trained in first aid. First aid kit and telephone shall be accessible at all times.
4) All participants must wear safety equipment which includes helmets, knees pads and elbow pads
5) All participants must be required to sign a waiver
6) Only participants with proper training shall be allowed to use the facility
7) There shall be daily inspection of all ramps and surfaces with prompt maintenance and repair.
8) Rules and regulations, which include hours of operation, must be posted in a conspicuous location. Signage must contain a warning of the hazards of skateboarding
9) No bicycles or roller skates shall be permitted in the facility

NOTE: "SCMIRF does not represent that these minimum guidelines identify and address all of the unsafe or hazardous conditions associated with the operation of a skateboard facility, nor does SCMIRF represent that implementing these guidelines is the best possible solution and that no injury or financial loss will occur if they are followed. These guidelines are intended from a loss control perspective to reduce the potential for accidents, and are not a substitute for legal advice. Final language of any agreement/waiver should be reviewed by the member's legal counsel".

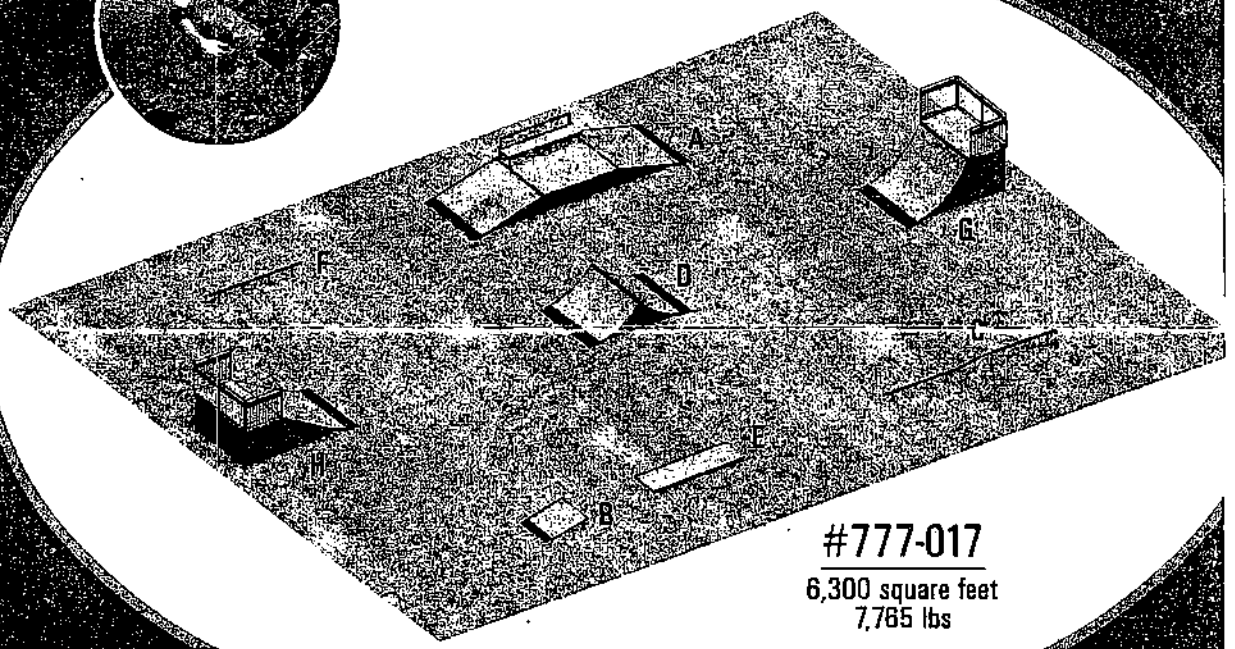
ISLE OF PALMS RECREATION DEPARTMENT
ESTIMATED COST FOR SKATE PARK
MARCH 2003

Concrete/surfacing – 4500 sq ft	**$10,000**
Fencing – 9 gauge, 8 feet	**$ 3,000**
Gate	**300**
Equipment	**$15,762**
Installation based on normal fee charged for playground equipment – estimate 35%	**5,516**
Insurance cost – estimated	**10,000**
Employees to supervise (Weekends, evenings, daily during summer)	**30,000**
Estimated Total	**$74,578**

Location has not been established.

Fu[illegible]x with D[illegible] Bench	#750-506
Wedge	#750-440
Kinked Grind Rail	#750-445
Spine 3' x 8'	#750-492
Manual Pad	#750-437
Square Grind Rail	#750-441
Quarter Pipe 5' x 8' with Deck	#750-465
Bank Mellow 4' x 8' with Deck	#750-477





#777-017

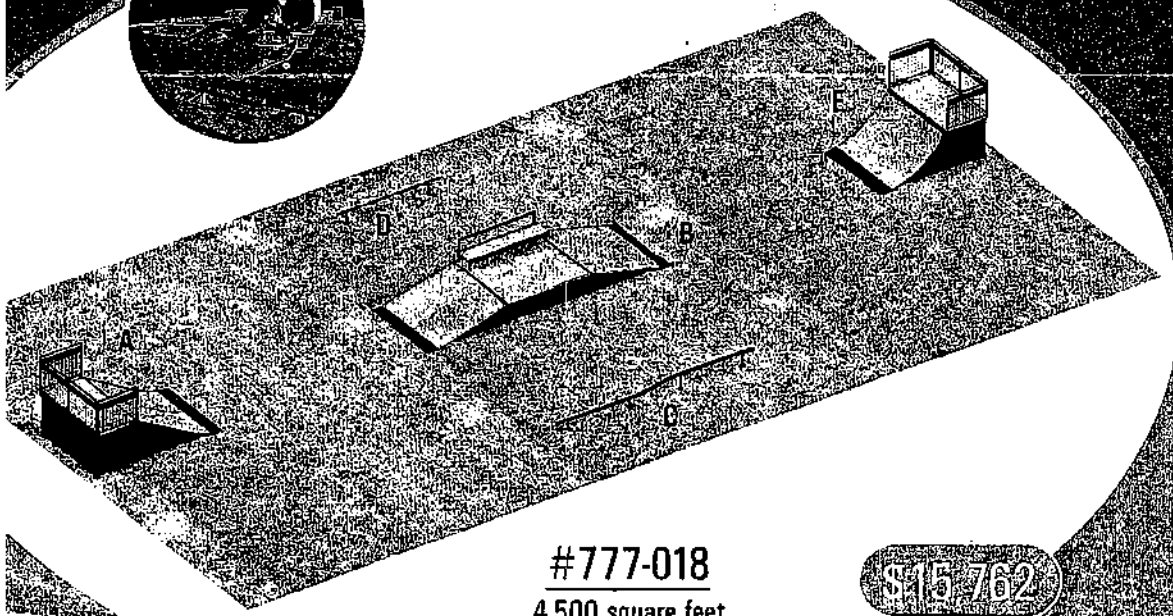
6,300 square feet
7,765 lbs

$20,938

free shipping within contiguous United States



A.	Bank Mellow 4' x 8' with Deck	#750-477
B.	Fun Box with Deluxe Bench	#750-506
C.	Kinked Grind Rail	#750-445
D.	Round Grind Rail	#750-443
E.	Quarter Pipe 4' x 8' with Deck	#750-462



#777-018

4,500 square feet
6,019 lbs

$15,762

free shipping with

ISLE OF PALMS
RECREATION DEPARTMENT

Programs for children 3 & 4 years old
April 2003

Background:

Council Member Buckhannon requested the Recreation Department staff to investigate the possibility of offering sports and athletic opportunities for children under the age of 5 years old. Currently the Department accepts registration for 5 year olds to participate in soccer, basketball and baseball.

The only programs that are available at this time for children ages 3 & 4 years would include; Summer Camp Program, Gymnastics and a morning out program for parents called Mommie and Me (not supervised by Rec. Staff). In the past Kindermusik was offered, but due to the size of the facility, noise factor and the high rate of usage, the instructor chose not to continue.

"Start Smart Program"
The National Alliance for Youth Sports developed the *"Start Smart"* program which is designed to begin teaching basic fundamentals of sports at the ages 3 and 4 years. *Start Smart* focuses on soccer, basketball and baseball. The success of this program is the involvement of parents and a program director. The *"Start Smart"* program can be purchased for a seasonal fee of $310.00 from the National Alliance of Youth Sports.

Recreation Staff Report
Charleston County Recreation Departments were less than helpful in researching athletic programs offered to children under the age of 5 years, however, Hanahan does allow 4 year olds to sign up in soccer, basketball and baseball.

Programs similar to the *"Start Smart"* have been offered through other agencies as a part of their normal programs. YMCA in Sacramento calls their program *"Biddie Sports"*. After discussing this program with the leaders in Sacramento, the IOP Recreation Department believes that a similar program can possibly begin in September 2003.

Isle of Palms Recreation Department " " Program

- Develop a name for the program
- Seven (7) week program for ages 3 & 4 years
- Secure a volunteer to oversee the program
- Require at least one parent present for child to participate
- Supervised by part-time Recreation Employee
- Play on Saturday's for one (1) hour
- Sessions are divided into four (4) stations
  - Ie. Baseball: Hitting
    Running Bases
    Batting
    Catching
- After three (3) weeks, games are played without keeping score
- Each child receives a T-Shirt and a Medal or ribbon
- Fees same as other sports programs – ($30.00 res./ TBD Non Residents)
- Purchase equipment for smaller children, ie koosh balls, plastic bats, etc.

EXHIBIT F

PERSONNEL COMMITTEE
April 1, 2003

The regular meeting of the Personnel Committee was held at 5:30 p.m. on April, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Recreation Director Page, City Administrator Tucker, an Mayor Sottile.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes as submitted; Councilwoman Hanbury seconded; motion passed unanimously

2. Old Business. (A) Further Discussion of Solicitation of Candidates for Boards & Commissions - Vacancy on Planning Commission - Discussion of Advertising. Chairman Bettelli referred to a draft volunteer form. Administrator Tucker stated that she and Norma Jean Page are working on getting information on the City's web site explaining each committee's purpose and duties and hopefully they will enter this onto the web site soon, along with the form for volunteers to fill out. Committee members discussed the composition of the form in some detail and made some changes. Administrator Tucker was asked to finalize the form and place it in committee member's boxes.

Chairman Bettelli noted that Mary Ann Luttrell has submitted her resignation from the Planning Commission effective June 1st. This position will be advertised

(B) Rehiring of Retirees. Administrator Tucker noted that it was a good thing that the City has not adopted a plan for this yet, because issues have come up throughout the State especially concerning health insurance. She stated that the SCLGAG Board will recommend that rehired retirees be treated as a retiree with respect to health insurance which means that they go onto the retiree insurance and premiums be paid by the retiree himself. She further explained that once an employee reaches the age of 65, they must go on a Medicare Supplemental policy where Medicare becomes their primary health provider and SCLGAG retirement policy secondary.

Committee members discussed the rising cost of health insurance and noted that they will be looking into options for reducing the City's cost.

(C) Councilwoman Hanbury began discussion of the need for a part-time employee in the Building Department beginning in the spring and whether or not a current part-time employee might be able to handle two jobs. Administrator Tucker will discuss this with Director Kerr and Chairman Bettelli stated that this should be handled at the department level and not by the Personnel Committee.

3. New Business. None

4. Miscellaneous. (A) Employee Suggestions - Holiday Suggestion - Votes due April 4th. Administrator Tucker noted that the votes were due back to City Hall on Friday.

(B) Personnel Report - copy attached. Chairman Bettelli noted that there is one fireman on extended active military duty in the Marines and one public works employee is on two-weeks active military duty in the Navy which may be extended.

(C) Mayor Sottile stated that Sullivan's Island is holding a party in celebration of their Fire Department's 55th Anniversary and have asked Administrator Tucker to write a letter of commendation on behalf of Sullivan's Island. He noted that there would be no compensation and he felt that this was appropriate for her to do so as their former Town Administrator.

(D) Administrator Tucker noted that the City is a "point of interest" site for the attendees of the Heritage Motorcycle Rally over Easter weekend and stated that the impact of this may be noisy.

(E) Administrator Tucker noted that there will be a sea oats planting on April 26th at 9:30 a.m. Council will be notified when the rendezvous location has been determined.

(F) Administrator Tucker reported that the annual Rabies Clinic will be held on April 12th in front of the Building Department.

(G) Set Date for Next Meeting: Tuesday, May 6, 2003, at 6:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

cc City Council
ft

March 15, 2003

Mr. F. Michael Sottile
Mayor, City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Mike:

This letter is to advise you of my resignation from the Planning Commission effective June 1, 2003, or upon appointment of a replacement, whichever comes first. If proper protocol requires an immediate departure, I take no offense.

I have enjoyed serving the City, however, other responsibilities and interests are demanding more of my time. My primary interests of water quality and commercial area beautification seem to have significant momentum behind them so this seems like a good time to step away.

Looking around the table during our last Planning Commission meeting, I could see there were those members who would enjoy digging in to the NPDES Permit process; I am not one of them. I think the Commission and the City will be better served with my replacement.

My thanks to you, and members of City Council, for giving me the opportunity to serve.

Sincerely,

Mary Anne Luttrell

Personnel Changes:

Police Department - Beach Services Officer Jesse Akins hired 4/01/03

Fire Department - Firefighter Ken Ellis hired 3/28/03
Engineer Roger Eagle called to Active Duty - Marines - 03-12-03

Public Works - Truck Driver Charles Williams called to 2-week duty - may be extended

Building Department - no changes

General Government - no changes

Recreation Department - no changes

Safety Sweepstakes for March 2003:

Police Dept. - Phillip Muckelvaney
Fire Dept. - David Micalizzi
Public Works - Charles Williams
Combined General Government/Building/Recreation Depts. - T. J. Rostin of Recreation Dept.

Employees of the Month of March 2003:

Public Works Dept. - Joe Ancrum
Police Department - Kim Usry and James Wooley

Personnel Changes:

Police Department - Jesse Akins - Beach Services Officer
Lynsey Smithson - Beach Services Officer

Fire Department - Ken Ellis hired as firefighter
Roger Eagle called to active duty as Marine Medic enroute to Iraq
Randy Collins hired as firefighter

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

Isle of Palms Police Department

Memo

To: Chief Buckhannon

From: Sgt. Griffin

CC: Lt. Wright

Date: 2/27/2003

Re: Officer of the Month nomination for February

I would like to nominate Pfc Kim Usry & Ofc. James Wooley for Officer of the month of February. The nomination is for the their actions and observations which lead to the seizure of 300 grams of Marijuana and $1,950.00 in cash during a traffic stop.

In reference to OCA # 03-4989, on 02-26-2003 at approximately 2338 hours, Pfc. Usry and Ofc. Wooley conducted a traffic stop on a Ford Explorer for a license plate light infraction. Upon approaching the vehicle and speaking with the driver they made several observations to include smelling burnt Marijuana. As they were speaking to the driver, a plastic bag of Marijuana was observed in the center console of the vehicle while the driver was reaching for his drivers' license. A large amount of cash was also observed in the proximity of the Marijuana.

This arrest and seizure was a result of outstanding progressive patrol procedures displayed by these Officers, further setting an example for other officers to follow. Not only do they have the innate ability to observe, they had the ability and skill to properly interview and obtain a confession from the suspect. Both Pfc. Usry & Ofc. Wooley should be commended.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: March 31,2003

Subject: March 2003 Employee of the Month

I would like to nominate Joseph Ancrum for the March 2003 Department of Public Works Employee of the month. In the past month, employee Ancrum has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Ancrum consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Ancrum is an asset to the Isle of Palms Department of Public Works.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
April 16, 2003
DRAFT

The Isle of Palms Planning Commission met in the Building Department Conference Room on April 16, 2003, at 5:30PM. Members attending included Mack Canterbury, Roger Dolida, Maryanne Luttrell, Peter O'Toole, John Winchester, Jim Raih and Chairman Dick Cronin as well as the zoning administrator, Douglas Kerr. Linda Tucker and Leola Handbury were also present.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes of the March 12, 2003 meeting. Mr. Dolida noted two typos in the last paragraph of the minutes. A motion was made seconded and unanimously approved to approve the minutes with the corrections.

DISCUSSION OF LOT COVERAGE AMENDMENT

Mr. Cronin explained that the next item on the agenda was the discussion of an amendment to the zoning ordinance dealing with the newly adopted lot coverage requirements. Mr. Kerr explained that the current ordinance established a maximum limit of 7,000 square feet for lot coverage and the floor to area ratio (FAR). And that the Recreation Center expansion, which is in the SR1 zoning district, would not comply with this requirement, but that it would comply with the overall limit of 40% lot coverage and FAR.

Mr. Canterbury stated that he knew that Charleston County's position on regulations was that if a rule had enough public purpose to be enacted, then County should be bound to comply with the same rules. He asked if the City of Isle of Palms position was generally the same. Mr. Kerr answered that he was aware of ordinances being changed in the past to accommodate City projects. The Commission generally discussed the rationale of the change and Ms. Luttrell stated that she felt that because, through a referendum, the citizens of the City have indicated that they want the expansion, it would be in the public's best interest to amend the ordinance. The Commission generally discussed the intent of the cap and the fact that it was to limit the size of dwellings, not public facilities. They agreed that the 40% limit should remain in force, but that the cap should be dissolved for City owned properties. Mr. Cronin noted that the 50% limit on vegetation, which had been deleted by Council, had made its way back into this draft of the ordinance. Mr. Kerr explained that this must have been an error and that he would alert the City's Attorney, who had drafted the ordinance.

A motion was made to recommend approval of the ordinance with the amendment that the cap of 7,000 square feet be eliminated, but that the overall limit of 40% lot coverage and FAR be retained and enforced on City owned property.

RECOMMENDATION ON SEPTIC ORDINANCE

Mr. Cronin explained that the Planning Commission had been working on this issue for the better part of a year and that this draft included a caveat that should put to rest the concerns about existing houses on lots that do not have public sewer available and with soil that can not meet DHEC's minimum standards.

The Commission generally discussed the nuances of the ordinance, and Mr. Dolida noted that the current draft read that the number of bedrooms and bathrooms could not be *changed*, but that the intent was that the number not be *increased*. The Commission agreed with this assertion. A motion was made to recommend approval of the ordinance, with Mr. Dolida's change. The motion was seconded and the vote was unanimous in favor of the motion.

DISCUSSION OF OUTDOOR SALES AMENDMENT

Mr. Kerr explained that he had requested this ordinance as a result of the City's events that could be seen as conflicting with the zoning ordinance. He explained that occasionally the City held events that include the outdoor sale of goods and services in areas that the zoning ordinance specifically prohibits outdoor sales. The Commission generally discussed the ordinance and Mr. Canterbury questioned the use of the term "*personal* property". He thought that some items might be considered corporate or some other entity's property. Mr. Kerr stated that he would forward this concern onto the City's Attorney. It was noticed that the ordinance specifically dealt with the GC1 and LC zoning districts, but that the Recreation Center and the front beach area were in the SR1 and GC2 zoning districts. It was suggested that the wording be changed to state "any zoning district". A motion was made and seconded to recommend approval with the two noted changes. The vote was unanimous in favor of the motion.

DISCUSSION OF THE COMPREHENSIVE PLAN

Mr. Cronin explained that the Planning Commission members should have received a black-lined copy of the document showing the changes. He noted that there were still some statistics lacking, but other than that the document was fairly complete. The Commission agreed that the document should be forwarded to the COG for a review. Mr. Canterbury asked that the City's Attorney give a legal opinion on the issue of whether restructuring the Land Use Element and adding a Land Use Map fell under the purview of a "re-evaluation," not requiring a public hearing; or if such changes would constitute an "update," which would require a public hearing. Mr. Kerr answered that he would get an opinion.

Ms. Luttrell proposed some additional changes to the Natural Resources element of the plan, which the Commission agreed should be added. The Commission agreed that the after the COG had reviewed the document, they should hold a workshop with Council, tentatively in June.

MISCELLANEOUS BUSINESS- LOT FILLING, POOL PUMPING AND NPDS REQUIREMENTS

Mr. Cronin explained that he had asked to have the City Attorney's opinion of an ordinance that would restrict an owner from raising the elevation of his lot above the average elevation of all abutting properties including the adjacent road. Mr. Kerr explained that the City Attorney's opinion was that this would be meddling in private civil matters, which he did not think was prudent; also he thought that the problem needed to be addressed on a larger scale with a storm water management plan. Mr. Kerr added that since he had discussed the issue with the attorney, he had discussed the issue with the City Administrator and they agreed that more research was necessary.

Mr. Kerr added that a related problem is the pumping of ground water for the construction of pools. He explained that recently each in ground pool that was constructed required pumping of ground water, which has caused aggravation within neighborhoods. The Commission generally discussed the issue and agreed that an ordinance should be drafted that would prohibit an owner from discharging ground water in such a way that it leaves the property. Mr. Kerr stated that he would forward this request to the City Attorney.

Mr. Kerr pointed out that he had dispersed a memo that summarized a conversation he had held with Arturo with OCRM concerning the NPDS requirements and that the Commission would be receiving more information in the future.

There being no more business, the meeting was adjourned at 8:30pm.

Respectfully submitted, Dick Cronin, Chairman

Septic Ordinance

Flow Chart

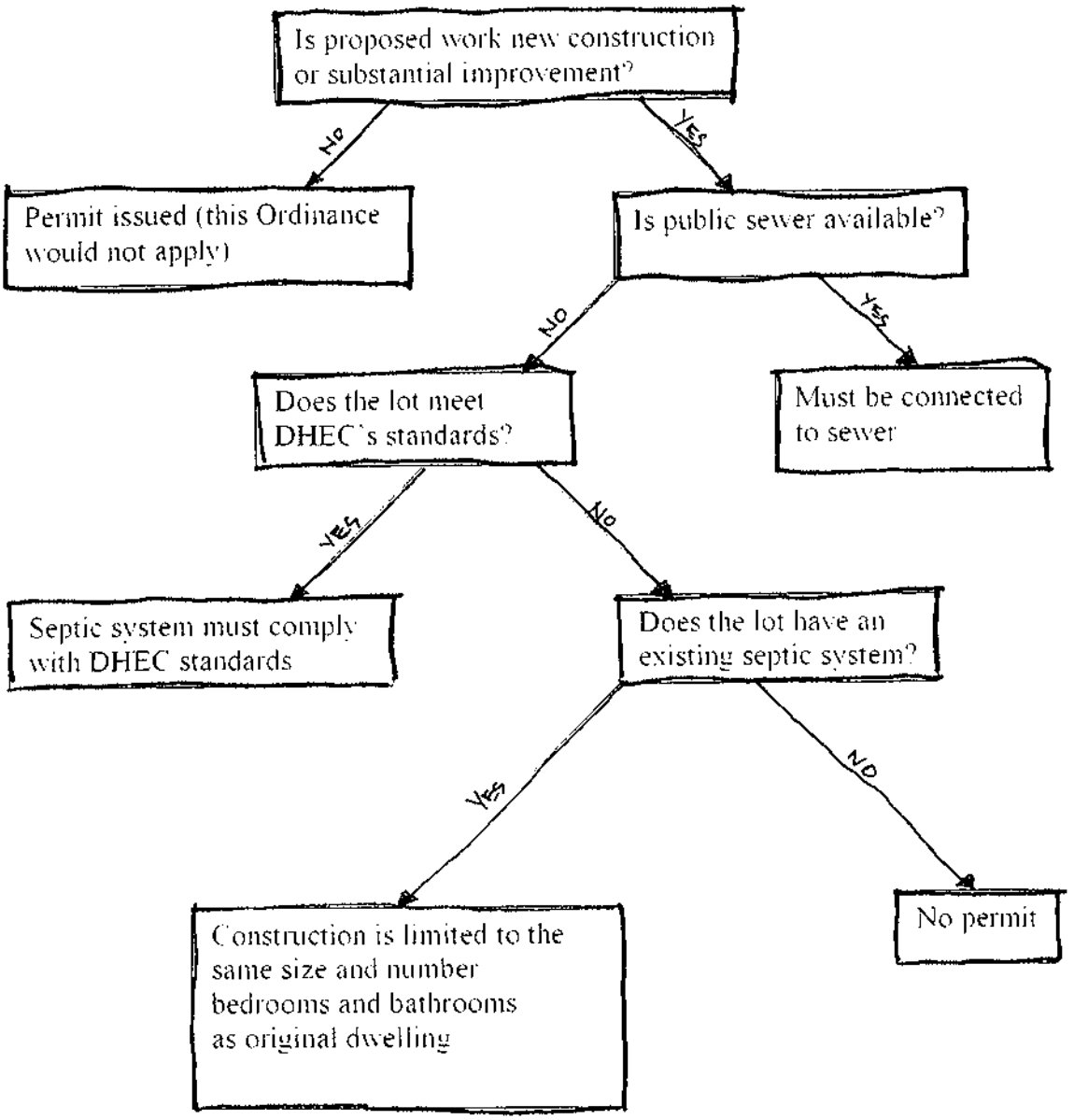


EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
April 9, 2003

The regular meeting of the Accommodations Tax Committee was held at 8:30 a.m. on April 9, 2003, in City Hall Council Chambers. Present were Co-Chairman Burgis and Linville, Committee members Davis, Nelson, and Ward. Also present was City Treasurer Debbie Suggs, Administrative Specialist Laura McLellan, Recreation Director Norma Jean Page and Assistant Recreation Director T. J. Rostin. Chairman Burgis called the meeting to order.

1. Approval of Previous Month's Minutes. Mr. Linville made a motion to approve the minutes as submitted; Mr. Davis seconded; motion passed unanimously

2. Monthly Financial Statement. Treasurer Suggs gave a report on the March financial statement and highlighted certain items (copy attached) and answered questions of Committee members. She further reviewed and discussed the Fiscal Year 2003/2004 Budget. After discussion, **Mr. Linville made a motion to approve the FY 03/04 Budget as presented; Mr. Davis seconded; motion passed unanimously**.

3. New Business Mr. Linville made a motion to suspend the rules of order to discuss an application from the Isle of Palms Garden Club not on the agenda. Motion passed by acclamation.

(A) 41st and Palm Landscaping. Gail Smith, Chairman of the Isle of Palms Garden Club, discussed her application requesting $6,000 towards beautification of the intersection of Palm Boulevard and 41st Avenue outside the Sea Oats Subdivision fence and she answered questions of Committee members. Mr. **Davis made a motion to approve the proposal as submitted; Mr. Linville seconded**. After discussion, **motion passed unanimously**

(B) Half Rubber Tournament. Assistant Recreation Director T.J. Rostin discussed the application requesting $3,500 for the 5th annual Half Rubber Tournament (copy attached) and he answered questions of Committee members. After discussion, **Mr. Ward made a motion to approve the application as submitted; Mr. Linville seconded; motion passed unanimously.**

4. Old Business. Council Action on Previous Requests. (A) Treasurer Suggs reported that Ways & Means and City Council unanimously approved $2,500 for the Isle of Palms Run and Walk for the Child.

(B) Update on Isle of Palms Brochure. Mr. Davis reported that his committee is still working on the brochure and hope to have an application ready soon.

5. Miscellaneous. Set Date for Next Meeting: Wednesday, May 14, 2003, at 8:30 a.m., pending receipt of any applications.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:55 p.m.

Respectfully submitted,

Malcolm Burgis, Chairman

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

	Updated 3/31/03
65% for Tourism Related Expenditures (Assume no change from FY02)	$ 467,284
Add: Interest Earned (Estimated based on current interest rates)	2,400
Less: Expenditures	
****** FY03 BUDGETED ******	
Interest and principal on parking lot debt	87,775
Interest on marina debt	74,150
Public Restroom Operations	57,675
City's 50th Anniversary Celebration	25,000
Police department 4WD vehicle	24,277
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck	7,796
Lease payment on PW garbage truck	4,895
Miscellaneous (garbage cans, postage, water, etc.)	2,900
Subtotal	311,468
****** PROJECTS APPROVED THUS FAR ******	
July 2002 Fireworks ***FY02 Carryforward***	11,904
New Rec Building Blueprints ***FY02 Carryforward***	5,019
Island Fun Days Camp ***FY02 Carryforward***	1,481
Morgan Creek Grill/Marina Advertisements	6,174
Front Beach Enhancement	7,711
Half Rubber Tournament	975
IOP Beach Run 2002	1,490
Steet Print and Signage	4,000
Marina magazine advertising	6,000
Pave parking lot at Public Works	2,000
Fire Department Waterproof Radios	8,128
Publication of the Green Guide (Pelican Brief)	19,200
The Guest Guide	4,250
Spoleto Festival 2003	26,210
SC Coast Film Guide	6,000
"Something Blue" Festival	5,328
4th of July Fireworks (July 2003)	28,200
Village Repertory Company	5,000
Piccolo Spoleto Goes to the Beach 2003	15,000
Piccolo Spoleto Sand Sculpting 2003	2,250
IOP Invitational Tennis Tournament	20,000
IOP Beach Run 2003	8,000
Tiny Tot Swing	2,500
IOP Run & Walk for the Child (the Connector Run on 10/14/03)	2,500
Subtotal	199,320
****** PROJECTS TYPICALLY APPROVED ******	
Subtotal	-
Total Estimated Expenditures	510,788
Surplus / (Deficit) for the Year	(41,104)
Surplus / (Deficit) from Prior Years	237,637
Funds Carried Forward to Next Year	$ 196,533

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 3/31/03

CASH @ BB&T	$	75,251
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL		144,269
ACCOUNTS RECEIVABLE		-
AMOUNTS DUE FROM OTHER FUNDS		3,801
TOTAL ASSETS		223,321
ACCOUNTS PAYABLE		3,608
AMOUNTS DUE TO OTHER FUNDS		-
FUND BALANCE Beginning		237,637
Excess Revenues Over/(Under) Expenditures		(17,923)
FUND BALANCE		219,714
TOTAL LIABILITIES & FUND BALANCE	$	223,321

Interest Rates for March 2003

BB&T	0.25%
SC LGIP	1.40%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 9 Months Ending March 31, 2003
Fiscal Year Ending June 30, 2003

Date	Description	Total
Revenues		
7/31/02	July Interest	$ 96.80
8/31/02	August Interest	162.46
9/30/02	September Interest	134.51
10/29/02	Quarterly payment from State, 9/30/02	381,410.56
10/31/02	October Interest	135.41
11/30/02	November Interest	238.71
12/31/02	December Interest	444.01
1/31/03	January Interest	393.38
1/31/03	Quarterly payment from State, 12/31/02	92,849.80
2/28/03	February Interest	352.34
3/31/03	March Interest	344.98
Grand Total		$ 476,562.96

Summary:	
Accommodations Taxes*	**$ 474,260.36**
Less Expenditures to CVB/MPVC	**(149,766.43)**
Net Accommodations Taxes	**324,493.93**
Interest	**2,302.60**
Total to be considered by Committee	**$ 326,796.53**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accommodations Tax

Detailed Expense Statement for the 9 Months Ending 3/31/03

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/18/02	2141	SCE&G	electricity	63.50			
8/1/02	2143	Genco	paper and cleaning supplies	287.26			
8/7/02	2151	IOP CPW	water and irrigation	1,139.00			
8/28/02	2160	Genco	paper and cleaning supplies	551.33			
8/28/02	2162	SCE&G	electricity	63.92			
9/4/02	2166	IOP CPW	water and irrigation	1,823.00			
9/24/02	2172	Isle of Palms Cleaning	7/1-8/31/02 Rroom Cleaning + OT	7,921.36			
9/24/02	2175	SCE&G	electricity	72.79			
10/2/02	2179	IOP CPW	water and irrigation	533.00			
10/23/02	2193	SCE&G	electricity	45.62			
11/6/02	2198	IOP CPW	water and irrigation	751.00			
11/14/02	2201	Isle of Palms Cleaning	Sept & Oct 2002 cleaning	5,595.90			
11/20/02	2203	SCE&G	electricity	55.11			
12/5/02	2207	IOP CPW	water and irrigation	503.00			
1/3/03	2210	IOP CPW	water and irrigation	281.00			
1/3/03	2213	SCE&G	electricity	38.82			
1/23/03	2219	Irrigation By Design	backflow test	30.00			
1/23/03	2221	SCE&G	electricity	43.91			
1/29/03	2223	SC Municipal Insurance	semi-annual gen & liab insurance	324.00			
2/4/03	2226	IOP CPW	water and irrigation	275.00			
2/26/03	2235	Leaird Services	installation of 2 water fountains	600.00			
2/27/03	2237	Grainger	2 wheelchair access water fountains	883.00			
2/27/03	2239	SCE&G	electricity	22.06			
3/12/03	2240	IOP CPW	water and irrigation	227.00			
3/12/03	2241	Leaird Services	pressure wash & paint ext of restrms	2,500.00			
3/26/03	2245	SCE&G	electricity	30.17			
4/3/03	2248	IOP CPW	water and irrigation	317.00			
				24,977.75	57,675.00		32,697.25

State Accommodations Tax

Detailed Expense Statement for the 9 Months Ending 3/31/03

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Internet Expenses							
8/1/02	2142	BellSouth	Internet lines	139.20			
7/31/02			Sold 2 Tshirts	(20.00)			
9/4/02	2165	BellSouth	Internet lines	139.35			
			Sold Tshirts	(90.00)			
9/18/02	2168	A World of Difference	Annual subscription	3,240.00			
10/9/02	2183	BellSouth	Internet lines	139.86			
11/6/02	2196	BellSouth	Internet lines	139.83			
12/5/02	2205	BellSouth	Internet lines	139.83			
12/5/02	2206	Computer Consultant, Inc.	City Code updates for website	150.00			
1/13/03	2214	BellSouth	Internet lines	139.83			
1/23/03	2220	Neustar, Inc	permanent domain registration	152.00			
2/4/03	2224	BellSouth	Internet lines	139.92			
3/18/03	2243	BellSouth	Internet lines	140.28			
4/3/03	2247	BellSouth	Internet lines	140.10			
3/31/03			Sold Tshirts	(10.00)			
				4,680.20	12,000.00	-	7,319.80
Irrigation at Breach Inlet Sign							
8/7/02	2151	IOP CPW	water for irrigation	15.00			
9/4/02	2166	IOP CPW	water for irrigation	15.00			
10/2/02	2179	IOP CPW	water for irrigation	15.00			
11/6/02	2198	IOP CPW	water for irrigation	15.00			
12/5/02	2207	IOP CPW	water for irrigation	15.00			
1/3/03	2210	IOP CPW	water for irrigation	15.00			
2/4/03	2226	IOP CPW	water for irrigation	15.00			
3/12/03	2240	IOP CPW	water for irrigation	15.00			
4/3/03	2248	IOP CPW	water for irrigation	15.00			
				135.00	400.00	-	265.00

State Accommodations Tax
Detailed Expense Statement for the 9 Months Ending 3/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
BB&T Bank Service Charges							
7/31/02		BB&T	Checking acct svc chg	8.02			
8/31/02		BB&T	Checking acct svc chg	7.85			
9/30/02		BB&T	Checking acct svc chg	10.57			
10/31/02		BB&T	Checking acct svc chg	7.18			
11/30/02		BB&T	Checking acct svc chg	7.53			
12/31/02		BB&T	Checking acct svc chg	26.29			
1/31/03		BB&T	Checking acct svc chg	5.70			
2/28/03		BB&T	Checking acct svc chg	51.03			
3/31/03		BB&T	Checking acct svc chg	9.36			
				133.53	200.00	-	66.47
Charleston CVB - 30% Tourism Promotion Funds							
11/6/02	2197	Charleston Area CVB	30% Tourism Promo Funds, 9/02	120,445.44			
2/4/03	2225	Charleston Area CVB	30% Tourism Promo Funds, 12/02	29,320.99			
				149,766.43	205,650.00	-	55,883.57
Isle of Palms/Mount Pleasant Visitor's Center Support							
10/16/02	2192	Town of Mt. Pleasant	partial support May02-April 03	2,044.03			
				2,044.03	9,350.00	-	7,305.97
IOP Marina Advertising							
8/28/02	2161	Marina Joint Ventures	2002 Governor's Cup Billfish promos	13,661.12			
10/2/02	2177	Caraviello Communicaitons	Transient Modem line installation	70.00			
10/2/02	2178	Guest Guide Ad	Half page ad	1,500.00			
10/9/02	2187	US Hospitality Corp	Full page ad Guest Svcs Directory	375.00			
1/3/03	2211	JR Rowel Printing	Tide Table Booklets	201.40			
1/3/03	2212	Network Solutions, Inc.	marina website domain registration	75.00			
1/23/03	2222	SC Dept of Revenue	SUTax on US Hospitality	23.74			
4/4/03	2249	Total Graphics	2500 promo pens	635.41			
				16,541.67	15,000.00	6,000.00	4,458.33

State Accommodations Tax
Detailed Expense Statement for the 9 Months Ending 3/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Spoleto Festival, USA							
				-	-	26,210.00	26,210.00
Isle of Palms Beach Run							
8/1/02	2144	K&K Printing	5000 Beach Run flyers	273.00			
8/7/02	2150	Electric City Printing Co	500 Bibs for Beach Run	107.06			
9/24/02	2174	Papa John's Pizza	pizza for runners	89.50			
10/2/02	2180	Office Depot	clasp envelopes	24.32			
10/3/02	2181	Action Carolina	3000 mailouts for beach run	525.00			
10/9/02	2182	All American Awards	6 plaques	233.93			
10/9/02	2185	Piggly Wiggly	fruit for beach run	127.00			
10/9/02	2186	The Hoove Group	Tshirts and Bags	1,683.18			
10/16/02	2190	Post and Courier	beach run advertising	1,288.32			
10/23/02	2194	Wal-Mart	cups for beach run	12.59			
10/31/02		IOP Family Dentistry	Sponsor 2002 Run	(500.00)			
10/31/02		Registration Fees	2002 Registration Fees	(2,374.00)			
				1,489.90	-	8,000.00	6,510.10
4th of July Fireworks - Year 2002							
7/8/02	2122	Publix	Meal for Staff	188.31			
7/8/02	2138	Sam's	Meal supplies and flag	100.31			
7/17/02	2139	Zambelli Fireworks	Balance on 7/4/02 show	11,000.00			
8/1/02	2145	Lowe's	supplies for flags	144.97			
8/1/02	2147	The Hoove Group	Event staff Tshirts	69.96			
8/8/02	2152	WJZX	Live remote broadcast for 7/4/02	400.00			
		Committee approved amount carried over from last fiscal year				16,963.09	
				11,903.55	-	16,963.09	5,059.54

State Accommodations Tax
Detailed Expense Statement for the 9 Months Ending 3/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2003							
11/26/02	2204	Zambelli Fireworks	Deposit on 7/4/03 Show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00
IOP Invitational Tennis Tournament							
2/4/03	2227	World Class Marketing, Inc.	Sponsor fall 2003 tournament	20,000.00			
				20,000.00	-	20,000.00	-
Parking Lot Debt Payments							
8/1/02		Bank of New York	semi-annual Parking Lot Debt int.	6,387.50			
1/13/03	2215	Bank of New York	**Final debt & interest pmts!!!	81,387.50			
				87,775.00	87,775.00	-	-
"Something Blue"							
10/31/02		IOP Recreation Building Fund	Donation for 2002 event	500.00			
11/6/02	2199	Gary Erwin/Lowcountry Blues	Deposit for 2 day event	3,125.00			
2/4/03	2229	Mahoney's Sign	signage for Blues Bash	186.56			
2/7/03	2231	Gary Erwin/Lowcountry Blues	balance on entertainers	3,125.00			
2/10/03			ticket proceeds	(2,675.00)			
2/13/03	2234	Post and Courier	advertising for Something Blue	146.56			
2/27/03	2238	Hughes Equipment Rental	stages, chairs	497.14			
3/17/03	2242	Island Publications	advertising for Something Blue	276.08			
3/28/03	2246	Post and Courier	advertising for Something Blue	146.56			
				5,327.90	-	8,500.00	3,172.10

State Accommodations Tax
Detailed Expense Statement for the 9 Months Ending 3/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
10/29/02	2195	SC Coast Film Guide	2-page ad	6,000.00		6,000.00	
				6,000.00	-	6,000.00	-
IOP Marina Debt Payment							
8/1/02		Bank of New York	semi-annual Marina debt interest	37,075.00			
2/27/03	2236	Bank of New York	semi-annual Marina debt interest	37,075.00			
				74,150.00	74,150.00	-	-
Recreation Dept Blueprints for New Building							
		Carryforward of Balance of Committee Approval for Summer 2002				5,019.19	
9/24/02	2173	LS3P Associates, LTD	prof svc, Rec Building additions	2,656.30			
10/16/02	2189	LS3P Associates, LTD	prof svc, Rec Building additions	1,067.36			
11/20/02	2202	LS3P Associates, LTD	prof svc, Rec Building additions	35.26			
2/4/03	2228	LS3P Associates, LTD	prof svc, Rec Building additions	637.07			
				4,395.99	-	5,019.19	623.20

State Accommodations Tax
Detailed Expense Statement for the 9 Months Ending 3/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2002				18,933.00	
various	FY03	Charleston Co PRC	Splash Zone admittance fees	154.80			
various	FY03	Carolina Ice Palace	Admittance fees	179.25			
various	FY03	SC Aquarium	Admittance fees	4.00			
various	FY03	Nature Adventure Outfitters	Trip fees	260.00			
various	FY03	Barrier Island Eco Tours	Trip fees	1,120.00			
8/28/02	3375	Bus Transportation, all trips		3,375.00			
10/31/02		Participation Fees Summer 2002		(3,612.00)		-	
				1,481.05	-	18,933.00	17,451.95
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	17,250.00	17,250.00
Police Department Patrol Car							
1/3/03	2209	Butler Chrysler-Dodge	2003 Dodge Durango 4x4	22,260.00			
1/23/03	2217	Adamson Industries Corp	Cage for Durango	607.00			
1/23/03	2218	Auto Trim Design	striping/lettering for Durango	296.32			
2/12/03	2232	Light-N-Up	equipment for Durango	1,233.90			
				24,397.22	24,277.00	-	(120.22)
25% of Public Works Garbage Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		4,895.00			
				4,895.00	4,895.00	-	-

State Accom dations Tax
Detailed Expense Statement for the 9 Months Ending 3/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
25% of Fire Dept Pumper Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		7,796.00			
				7,796.00	7,796.00	-	-
Postage on Visitor Packages							
July - August 2002				32.37			
August - September 2002				0.60			
September - October 2002				32.80			
November-December 2002				3.18			
December-January 2003				2.31			
January-February 2003				27.48			
February-March 2003				85.92			
				184.66	500.00	-	315.34
Fire Department Waterproof Walkies							
9/18/02		Motorola	3 XTS 5000 Waterproof Walkies	8,127.87			
				8,127.87	-	8,140.16	12.29
Morgan Creek Grill / IOP Marina Advertisements							
9/10/02	2167	Island Publications	Moultrie News Ad	452.00			
9/18/02	2170	Post and Courier	Color Ads	4,727.20			
10/9/02	2184	Media Services, Inc.	Full Page Ad, EC Newcomers Dir.	995.00			
				6,174.20	-	7,500.00	1,325.80

State Accommodations Tax

Detailed Expense Statement for the 9 Months Ending 3/31/03

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Front Beach Enhancement							
8/14/02	2155	Thomas & Hutton Engineering	Design Fees	1,125.00			
9/18/02	2171	Thomas & Hutton Engineering	Design Fees	3,387.00			
10/16/02	2191	Thomas & Hutton Engineering	Design Fees	813.40			
11/6/02	2200	Thomas & Hutton Engineering	Design Fees	1,515.00			
1/13/03	2216	Thomas & Hutton Engineering	Design Fees	871.07			
				7,711.47	-	7,500.00	(211.47)
Half Rubber Tournament							
8/1/02	2146	Sport Supply Group, Inc.	pitching rubbers for tournament	60.48			
8/1/02			donation of prize money	(450.00)			
8/14/02	2154		prize money for tournament	450.00			
8/28/02	2157	All American Awards	awards	287.60			
8/28/02	2163	The Hoove Group	160 tshirts	1,128.37			
8/29/02	2164	Lowe's	silt fence w/ stakes for half rubber	92.00			
9/18/02	2170	Post and Courier	advertisements	982.02			
10/31/02		2002 Half Rubber Registration Fees		(1,575.00)			
				975.47	-	3,650.00	2,674.53
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00

State Accom dations Tax

Detailed Expense Statement for the 9 Months Ending 3/31/03

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Donation to Village Repertory Company							
2/6/03	2230	Village Repertory Company	2003 Donation	5,000.00			
				5,000.00	-	5,000.00	-
Publication of the "Pelican Brief"							
				-	-	19,200.00	19,200.00
Beach Trash Barrels							
2/12/03	2233	Moore Drums, Inc.	96 55gallon yellow barrels	672.00			
				672.00	800.00	-	128.00
Guest Guide Advertisement							
12/11/02	2208	Advantage Advertising	1/2 page ad in Guest Guide	4,250.00			
				4,250.00	-	4,250.00	-
City of Isle of Palms 25th Anniversary Celebration							
				-	25,000.00	-	25,000.00
Rec Dept Playground Tiny Tot Swing Set							
4/8/03	2250	Bliss Products & Services	Small child swing set	2,500.00			
				2,500.00	-	2,500.00	-

State Accommodations Tax
Detailed Expense Statement for the 9 Months Ending 3/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships							
				-	100,000.00	-	100,000.00
Grand Total				494,485.89	626,468.00	224,815.44	356,797.55

Less Payments to CVB/Visitors Ctr	(215,000.00)
Less Provision for Programs and Sponsorships	(100,000.00)
	311,468.00

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name State Accommodation Tax Fund Budget, July 2003 - June 2004

B. Applicant Organization City of Isle of Palms

1. Mailing Address Post Office Box 508, Isle of Palms, SC 29451

Telephone 886-6428 Fax 886-8005

2. Project Director Linda Tucker, City Administrator

Telephone 886-6428 Fax 886-8005

3. Description of Organization, Its Goals and Objectives
The City of Isle of Palms includes in its annual budget a financial plan for the expenditure of State Accommodations Tax funds to promote and support tourism related activities on the Isle of Palms.

C. Description and Location of Project/Event See attached budget detail.

____ Single Event? _X_ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start 7/1/03 Completion 6/30/04

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50-90 %) vs. Isle of Palms residents (50-10 %).
The tourist/resident split varies according to the nature of the expenditure. City Council and Staff feel very comfortable that each item in the Accommodation Tax budget is a justified use of tourism-related dollars.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
N/A

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ $291,225 ***

Date(s) Required: 7/1/03 Lump Sum _____ Installments_____

5. Other: Amount $ N/A

6. Total Budget: Amount $ General Fund Expenditure Budget = $5,458,425

E. Financial Analysis

Please Provide Line Item Budget for Event or Project See Attached

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project Financial statements comparing actual expenses to budget are prepared monthly and presented to the Committee at each of their meetings.

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ N/A on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

*** Tie-in to Attached Budget:

Total budgeted expen.	456,375
Add xfer to Marina	144,850
Less general provision for Committee approvals	(100,000)
Less auto xfer to CVB/Visitor's Ctr	(210,000)
	291,225
FY 2003 request	386,277
FY 2002 request	378,300

	A	B	C	D	E	F
1		City of Isle of Palms	Actual	Budgeted	Budgeted	
2	Account #	Account Description	FY 2001-02	FY 2002-03	FY 2003-04	Notes
3						
129	**State Accommodation Tax Fund Revenues**					
130						
131	503450.4105	State Acc Tax Rev-Related	467,285	470,000	455,000	Estimated based on FY03 actual. No growth factor was included for FY04
132	503450.4107	State Acc Tax Rev-Promo	215,670	215,000	210,000	Estimated based on FY03 actual. No growth factor was included for FY04
133	503450.4111	Grant Income	7,225	-	-	
134	503500.4501	Miscellaneous Income	-	-	-	
135	503500.4505	Interest Income	3,718	4,000	3,000	Feb 2003 YTD interest = $2,000 / 67% = $2,985
136						
137	**TOTAL STATE ACC TAX REVENUES**		693,897	689,000	668,000	
138						
139	TRANSFER	Transfers In from Other Funds				
140	TRANSFER	Transfers Out to Other Funds				
141	TRANSFER	Transfer to Marina Debt Service	(50,000)	(74,150)	(144,850)	$44,850 interest pmt (tot=$169,850) and $100,000 principal pmt (tot=$200,000) on 1999 Marina GO debt
142						
143	**TOTAL STATE ACC TAX TRANSFERS OUT**		(50,000)	(74,150)	(144,850)	
144						
145	**STATE ACC TAX REVENUES NET OF TRANS.**		643,897	614,850	523,150	
146						
147	**State Accommodation Tax Fund Expenditures**					
148						
149		**General Government**				
50	504120.5009	Debt Service - Principal	150,000	75,000	-	
51	504120.5011	Debt Service - Interest	25,375	12,775	-	
52	504120.5013	Bank Service Charges	134	200	200	Per agreement with BB&T
53	504120.5015	Meetings and Seminars	100		-	
54	504120.5022	Water & Sewer	346	400	400	water at Breach Inlet sign
55	5041205025	Non-Capital Tools & Equipment	-		-	
56	504120.5065	Professional Services	-		-	
57	504120.5026	Maint & Service Contracts	550		-	
58	504120.5061	Advertising	6,000		-	
59	504120.5077	Programs/Sponsorships	108,183	125,000	100,000	$100,000 Provision for misc events/projects as proposed by AT Advisory Committee
60	504120.5079	Miscellaneous & Contingency	128	1,000	1,000	
61	504120.5085	Capital Outlay			5,000	50% of cost for emergency access gate at IOP County Park
62	504120.	Tourism Promotion General	30,034	27,500	27,000	Internet access & website maint (12000), IOP Marina advertising (15000)
63	504120.5090	Tourism Promo "30%" Costs to CVB	215,670	215,000	210,000	Transferred to Charleston Visitors Bureau or Mt. Pleasant/IOP Visitor's Ctr according to State Law.
64						

	A	B	C	D	E	F	G	H	I	J	K	L
1		City of Isle of Palms	Actual	Budgeted	Budgeted							
2	Account #	Account Description	FY 2001-02	FY 2002-03	FY 2003-04	Notes						
3												
165	State Accommodation Tax Fund Expenditures, continued											
166												
167	Police Department											
168	504420.5025	Police Dept Non-capital tools			2,000	scheduled replacement of body armor (4 sets)						
169	504420.5085	Police Dept Capital Outlay	24,033	24,277	22,900	Chevy Impala patrol vehicle ($20,500) and 50% of radar unit replacements ($2,400)						
170												
171	Fire Department											
172	504520.5085	Fire Department Capital Outlay	-	7,796	20,300	1/2 Cost of pickup truck to replace Jeep (12500) and 25% of existing lease pmt on 2003 pumper (7800)						
173												
174	Public Works Department											
175	504620.5026	Maintenance & Service	800									
176	504620.5079	Miscellaneous & Contingency	684	800	1,000	beach trash barrels						
177	504620.5085	Capital Outlay	34,917	4,895	4,900	25% Of existing lease payment on 2003 garbage packer truck.						
178												
179	Recreation Department											
180	504820.5025	Non-capital Tools & Equip	501									
181	504820.5027	Machine/Equipment Repair	200									
182	504820.5079	Miscellaneous	515									
183	504820.5085	Capital Outlay	39,184	-	4,000	40% of ballfield rake and groomer						
184	504820.5092	Special Activities	-									
185	504820.5093	Day Camp/Island Fun Days	3,286									
186												
187	Parking Lots											
188	505020.5026	Maintenance & Service	9,721									
189												
190	Public Restrooms											
191	505620.5020	Electric & Gas	641	675	675							
192	505620.5022	Water & Sewer	8,994	12,000	12,000							
93	505620.5026	Maint & Service Contracts	1,557	11,000	11,000	Includes $8000 provision for off-season spruce-up/painting/maintenance.						
94	505620.5027	Machine & Equipment Repair	2,499	3,000	3,000							
95	505620.5044	Cleaning & Sanitary Supply	1,975	3,000	3,000							
96	505620.5062	Insurance	604	1,000	1,000							
97	505620.5067	Contracted Services	25,647	22,000	22,000	$89 per full day of operation. Restrooms are open for approximately 7 1/2 months (March - Oct)						
98	505620.5079	Miscellaneous & Contingency	18	5,000	5,000							
99												
00	TOTAL STATE ACC TAX EXPEND		692,296	552,318	456,375							
01												
02	TOTAL STATE ACC TAX SURPLUS		(48,399)	62,532	66,775							

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name 41ST. & PALM LANDSCAPING (N.E. CORNER)

B. Applicant Organization ISLE OF PALMS GARDEN CLUB
c/o GAIL SMITH

1. Mailing Address 21 LINKSIDE CT.

Telephone 886-5490 Fax E-MAIL GVDS1@WEBTV.NET

2. Project Director IOPGC CIVIC BEAUTIFICATION COMMITTEE
NATURES IMPRESSIONS LANDSCAPING

Telephone 670-3961 ~~Fax~~ WES BUCKHEISTER

3. Description of Organization, Its Goals and Objectives
The Isle of Palms Garden Club is a group dedicated to community service and the beautification of our Island.

C. Description and Location of Project/Event The proposed project is at Palm Blvd and 41st Ave continuing around the corner and ending at the Sea Oats Community entrance and bordering the Sea Oats Community fence at the N.E. corner of Palm Blvd. and 41st Ave.

\ Single Event? ___ Ongoing Event/Annual Need?

1. Date(s): of Event ASAP or Project Start _____ Completion 1 yr. MAXIMUM

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50 %) vs. Isle of Palms residents (50 %).
This project will greatly enhance an area that is a gateway to Wild Dunes Resort and the City Marina as well as residential property-

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 3000.00 From IOP Garden Club. Wild Dunes Resort has committed to unspecified financial support Sea Oats Community " " " irrigation expenses.
2. ~~Entry Fees: Amount $~~ _____ From _____
Wild Dunes Community Assoc. Board is considering our proposal.
3. Donations: Amount $ _____ From _____
4. Accommodations Tax Funds Request: Amount $ 6000.00

Date(s) Required: ASAP Lump Sum V Installments 2

5. Other: Amount $ The Garden Club is prepared to budget future years Civic Beautification funds for this project if necessary.
6. Total Budget: Amount $ 10,000 approx.

E. Financial Analysis – We have not finalized the plan or the budget at this time, but I feel confident we can accomplish this project for $10000.00.
Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project Budget & Plan to be finalized by 5/1/03 or sooner

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 3000.00 on 6/1/03 (date),
$ 3000.00 on 9/1/03 (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

April 6, 2003

21 Linkside
Isle of Palms, SC 29451
e-mail: GVDS1@webtv.net

On behalf of the Isle of Palms Garden Club, we are writing to request your consideration for financial support for a Civic Beautification Project. This project will be at the Northeast corner of Palm Blvd. and 41st Avenue. This property borders the Sea Oats community fence.

The proposed project will be planted by Nature's Impressions under the supervision of the Garden Club Civic Beautification Committee. The goal of this project is to bring interest to this otherwise bleak corner. We plan to accomplish this by using low-maintenance, evergreen and colored foliage plant material.

The Sea Oats Community has committed to irrigating this area at their expense for one year to establish the plantings.

The City of Isle of Palms has agreed to provide ongoing maintenance in the form of weed control and the application of pine straw twice a year.

The final landscape plan has not yet been completed. It will be available to you along with a budget for your review.

We ask for your consideration in contributing to this project which will greatly enhance the approach to the Marina and the Wild Dunes Community.

Respectfully,

Gail Smith, Chairman
Rene Davidson, Member
Scott Morris, Member
Isle of Palms Garden Club Civic Beautification Committee

Contact Numbers: Gail Smith – 886-5490
Rene Davidson – 216-8026
Scott Morris – 886-4287

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Half Rubber Tournament

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Box 508 Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director T.J. Rostin

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable atmosphere. The Recreation Staff will work side by side with Community leaders and City Council to ensure a quality product.

C. Description and Location of Project/Event The Half Rubber Tournament is an annual event designed for adults. This game is similar to baseball, but played with half of a rubber ball and a broom stick. T-shirts are part of the registration fee and prizes are awarded to 1st, 2nd and 3rd place teams. Teams are made up of three (3) or four (4) players. Water and Gatorade is provided to all participants.

____ Single Event? ___X__ Ongoing Event/Annual Need?

1. Date(s): of Event 8/16/03 or Project Start _____ Completion 8/17/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (80 %) vs. Isle of Palms residents (20 %).
This is an annual event that attracts over 100 participants each year. Players come from all over South Carolina as well as all over Georgia. Last year, 22 out of 25 teams traveled from at least 25 miles outside of the Isle of Palms.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $1,000 From Local businesses that donate funds. These businesses will be represented on the T-shirt.

2. Entry Fees : Amount $ 45.0-60.0 From per team depending on number of players

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 3,500.00 (see attached)

Date(s) Required: May 15, 03 Lump Sum _____ Installments _____

5. Other: Amount $ Employee expenses (see attached)

6. Total Budget: Amount $ _____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Half Rubber Tournament

EXPENSES

T-Shirts		$1,300.00
Advertising		$1,000.00
Trophies/Prizes		$ 500.00
Miscellaneous	supplies	$ 200.00
	TOTAL	**$3,000.00**

REVENUES

Sponsors/Cash Prizes		$1,000.00
Registration		$1,575.00
	TOTAL	**$2,575.00**

Approximate Recreation Employee Costs (not including FICA and other benefits)

T.J. Rostin	Assistant Director	50 hours	$700.00
Parks & Grounds Staff		1 @ 26 hours	$364.00
		1 @ 10 hours	$100.00
Part-Time Employees		2 @ 25 hours	$362.00
		TOTAL	**$1,526.00**

EXHIBIT I

ORDINANCE 2003-2

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated _____, 2003, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS_____ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 04-22-03
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT J

PROCLAMATION

WHEREAS, on average, 700 people die each year in boating-related accidents in the United States; nearly 70% of these are fatalities caused by drowning; and

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

WHEREAS, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

WHEREAS, modern life jackets are more comfortable, more attractive, and more wearable than styles of years past and deserve a fresh look by today's boating public;

NOW, THEREFORE, I, F. Michael Sottile, Mayor of the City of Isle of Palms, hereby do proclaim **May 17 - 23, 2003**, as

"National Safe Boating Week"

in the City of Isle of Palms, and the start of the year-round effort to promote safe boating. I urge all those who boat to **"Boat Smart. Boat Safe. Wear it!"** and practice safe boating habits.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this 22nd day of April, 2003.

_____

F. Michael Sottile, Mayor

SEAL:



REGULAR CITY COUNCIL MEETING
May 27, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on May 27, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation by Councilman Bettelli and remain standing for the pledge of allegiance. The City Clerk called the roll and noted that all council members were present except for Councilman Marino who was out of the country on a family vacation.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Taylor made a motion to approve the appointment of Jamey Meekins as Police Officer; Councilman Abele seconded; motion passed unanimously. Mayor Sottile administered the oath to Officer Meekins.

C. SPECIAL RECOGNITION OF POLICE OFFICER DERRICK AMBAS.

Mayor Sottile noted the policemen and firemen in the audience and commended Councilman Taylor, Chairman of the Public Safety Committee, for stressing "customer service" through the police and fire departments by establishing public relations through the committee. Mayor Sottile recognized Police Officer Derrick Ambas asking him to step forward and he thanked Officer Ambas' family for attending. While Officer Ambas was attending the Police Academy, his roommate was William Bell. Officer Bell was employed at the Town of Summerville and was recently killed in the line of duty. When Officer Ambas learned about the Police Unity Tour, where police officers ride 250 miles on their police bicycles from Chesapeake, Virginia to Washington, D.C., during Police Memorial Week, he obtained permission to join the group this year in honor of his fallen friend and fellow police officer. Officer Ambas raised over $2,000 and the entire group donated $130,000 of which $100,000 was donated by the Virginia chapter with whon he rode. (A copy of Memo from Lt. Wright nominating Officer Ambas for Employee of the Month is attached hereto.)

Officer Ambas displayed the jersey and jacket that he received and noted that the Isle of Palms Police Department patch was sewed onto the jacket. He thanked Officer Kim Usry who assisted Officer Ambas in obtaining donations during the time he was riding his police bicycle in place at the Island Center over two weekends prior to the event.

Mayor Sottile said that "what Derrick did just helps us to remember, no matter whether you are a police officer making a traffic stop of a fire fighter fighting a house fire, there are perils that come with the job and we [City Council and staff] appreciate what you all do. It is not a safe job and I want to tell you all [speaking to those in the audience] to keep up the good work and we look forward to having all of you with us for a very long time. Thank you very much, Derrick".

D. READING OF THE JOURNAL OF PREVIOUS MEETINGS.
April 22, 2003 - Regular City Council Meeting

Councilman Abele made a motion to approve the minutes as presented; Councilman Taylor seconded; motion passed unanimously.

E. CITIZENS COMMENTS

Steve Wiggs, former Isle of Palms resident currently residing in Mount Pleasant, spoke as a member of the local Kite Boarding Organization. He wanted to make City Council aware of the sport noting that it is one of the fastest growing sports in the nation. He asked that, if there were any problems or issues with the sport, he would like to have a point of contact. The organization wants to make certain that the sport is safe and keep the beaches open for everyone to use.

Mayor Sottile told him to contact the Police Chief and the Recreation Director. He pointed out that the City does not allow any kind of business on the beach and must go through the Recreation Department. He said that Chief Buckhannon will also be able to tell him of the rules of the City pertaining to the beach.

F. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meeting of May 20, 2003, (Exhibit B)

(A) Councilman Abele made a motion to accept the high bids on the two surplus water craft as follows: Tiger Shark $500 and Waverunner $750; Councilman Bettelli seconded; motion passed unanimously.

(B) Councilman Bettelli made a motion to enter into a second grant agreement for non-point source study; Councilman Taylor seconded; motion passed unanimously.

(C) Councilman Buckhannon made a motion to approve the proposed rules and draft budget for surf camps to be held through the Recreation Department; Councilman Bettelli seconded; motion passed unanimously.

(D) Councilman Abele made a motion to approve the proposal from LS3P for architectural services for the new Recreation Center; motion passed unanimously.

(E) Councilman Bettelli made a motion to approve the City's proposal to establish Internet and email service through BellSouth for two months and to establish DSL in July; Mayor Sottile seconded; motion passed unanimously.

(F) Councilman Abele made a motion to approve the expenditure of $14,760 of State Accommodations Tax funds for the publication of a new Isle of Palms brochure; Councilman Miller seconded; motion passed unanimously.

(G) Councilman Abele made a motion to acknowledge the CTC project schedule of repaving Palm Boulevard between 21st Avenue and 41st Avenue beginning on June 8th and completing the project on June 11th by working mostly nights; Councilman Taylor seconded; motion passed unanimously.

(H) Councilman Abele made a motion approve the increase in purchase price of the new fire truck by $988 for a total of $218,450.28; Councilman Bettelli seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of May 12, 2003, (Exhibit C, with attached monthly reports). He thanked the Mayor for his comments earlier about community service and stated that he merely pointed out some great things that the City's employees do and help the awareness of the City's outstanding employees. He noted that Derrick Ambas was an excellent example of the City's team and expressed Council's pride of Officer Ambas .

Councilman Taylor made a motion to authorize Chief Buckhannon to establish a golf cart parking area at 25th Avenue beach access and to obtain the necessary signage; Councilman Buckhannon seconded; motion passed unanimously.

3. Public Works Committee. In the absence of Chairman Marino, Councilman Bettelli reported on their meeting of May 7, 2003, (Exhibit D). Councilman Bettelli announced that the Isle of Palms has been awarded the Blue Wave Designation again this year after the Clean Beaches Council made their annual inspection. He noted that the Isle of Palms is the only beach so designated in the State of South Carolina and he thanked everyone who plays a part in keeping our beaches clean.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of May 6, 2003, (Exhibit E).

Mayor Sottile spoke about the upcoming surf camp and stated that there had been some problems last summer further down the island which caused some criticism. He noted that the program is now being run through the Recreation Department and hopes it will be successful. Councilman Buckhannon announced that the surf camps will begin at the Recreation Department and surfers will be on the beach at 28th Avenue. The instructors are fully certified in CPR and life saving.

Noting that two of the Recreation Department employees perform various landscaping maintenance on City grounds, Councilman Abele commended these employees for the fine job they are doing, in particular, with the beautiful flowers in front of City Hall.

5. Personnel Committee. Chairman Bettelli reported on their meeting of May 12, 2003, (Exhibit F).

(A) Employees of the Month
Police Department - Officer Derrick Ambas
Public Works Department - Joseph Washington

(B) Safety Sweepstakes Winners
Police Department - Richard Gebhardt
Fire Department - Julie Morton

Public Works Department - Bernard Gourdine
Combined General Government, Recreation and Building Departments - Donnie Pitts of the Recreation Department

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their May 13, 2003 meeting attached as Exhibit G.

2. Planning Commission - See minutes of their May 14, 2003 meeting attached as Exhibit H. Mayor Sottile noted the discussion of property being subdivided into five lots where the Water & Sewer Commission has said there is not enough sewer capacity to handle this number of houses. The Planning Commission will be meeting with CPW personnel and he stated that City Council needs to be made aware of any problems with sewer capacity and suggested that a meeting be set up with Council and CPW.

3. Construction Board of Appeals - No Meeting.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See attached minutes from their meeting of May 14, 2003 (Exhibit I).

2. Beach Advisory Committee - No Meeting. Councilwoman Hanbury asked how *The Pelican Guide* is being distributed. Administrator Tucker noted that they have been placed at the Mount Pleasant Visitors Center, the Isle of Palms Marina and the library. Also, realty companies are picking up boxes of them and Administrator Tucker noted that she has seen them as door hangers on properties in her neighborhood.

3. Front Beach Enhancement Committee. Councilman Miller reported that the City's engineers have been talking to contractors for input on this project. All of them have requested that core samples be taken on the site to determine the amount of work needed to be done. The cost of the core samples will be $3,000. Councilman Miller made a motion to authorize the expenditure of $3,000 for core sampling from the Municipal Accommodations Fee fund; Councilman Taylor seconded; motion passed unanimously.

Councilman Miller also reported that Douglas Kerr and Linda Tucker met with Charleston County PRC to discuss this project and will be meeting with The Beach Company next week.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2003-1 - Authorizing the Issuance and Sale of Not Exceeding $2,900,000 General Obligation Bonds, Series 2003, of the City of Isle of Palms, South Carolina; Fixing the Form and Details of the Bonds; Authorizing the Mayor and City Administrator to Determine Certain Matters Relating to the Bonds; Providing for the Payment of the Bonds and the Disposition of the Proceeds Thereof; and Other Matters Relating Thereto. (Exhibit J)

Councilman Abele made a motion to suspend reading and approve second reading and ratification of Ordinance 2003-1; Councilwoman Rice seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 2003-2 - An Ordinance to Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004. (Exhibit K)

Councilman Abele made a motion to approve second reading and ratify Ordinance 2003-2; Councilman Bettelli seconded. Administrator Tucker read the ordinance in full. After discussion, motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2003-3 - An Ordinance Repealing Title 4, Chapter 3, Drought Response Regulations, of the City of Isle of Palms Code of Ordinances, in Its Entirety. (Exhibit L)

2. First Reading - Ordinance 2003-4 - An Ordinance Amending Title 7, Chapter 1, Business Licenses, of the City of Isle of Palms Code of Ordinances, To Waive the Requirement of Paying an Annual License Fee and Obtaining A Business License for Participating Vendors At a City Sponsored Special Event. (Exhibit M)

3. First Reading - Ordinance 2003-5 - An Ordinance Amending Title 5, Chapter 4, Section 5-4-37, of the City of Isle of Palms Code of Ordinances Regarding the Outdoor Sale of Tangible Personal Property in the GC-1 and LC Zoning Districts to Provide for Temporary Permits for Participating Vendors at a City Sponsored Special Event. (Exhibit N)

4. First Reading - Ordinance 2003-6 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-13, Regarding the Regulation of Maximum Lot Coverage in the SR-1 and SR-2 Zoning Districts. (Exhibit O)

5. First Reading - Ordinance 2003-7 - An Ordinance Amending Title 6, Article D, Section 6-1-40(B), of the City of Isle of Palms Code of Ordinances Regarding Regulation of On-Site Sewage Disposal Systems. (Exhibit P)

6. First Reading - Ordinance 2003-8 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, and Title 5, Chapter 5, Land Development Regulation, Section 5-5-4, of the City of Isle of Palms Code of Ordinances, to Change Building and Development Requirements Regarding Sewer and Septic Tank Service. (Exhibit Q)

7. First Reading - Ordinance 2003-9 An Ordinance Amending Section 5-1-31 of the City of Isle of Palms Code of Ordinances Regarding the Electrical Building Code. (Exhibit R)

Administrator Tucker explained the ordinances in some detail and how they came about. Douglas Kerr answered questions of council members. After discussion, Councilman Abele made a motion to approve

first reading of Ordinances 2003-3 through 2003-9; Councilman Bettelli seconded; motion passed unanimously.

8. Resolution - A Reimbursement Resolution Relating to the Declaration of Intent by the City of Isle of Palms, South Carolina to Reimburse Certain Expenditures Made Prior to the Issuance of Tax-Exempt Debt. (Exhibit S)

Administrator Tucker read the resolution in full after which Councilwoman Rice made a motion to approve the resolution; Councilman Abele seconded; motion passed unanimously.

L. MISCELLANEOUS BUSINESS

1. Mayor Sottile reminded everyone of the Municipal Association of South Carolina summer meeting in Myrtle Beach in July and asked those council members who have not submitted their registration to please do so as soon as possible.

2. Councilman Buckhannon commended the Recreation Department for the wonderful weekend events, Sand Sculpting Contest and Skyhoundz, that were held as part of Piccolo Spoleto.

M. EXECUTIVE SESSION

Councilman Abele made a motion to go into Executive Session to discuss attorney/client privilege regarding presentation of citizens to City boards, to discuss certain ordinances and to receive legal advice on contractual matters; Councilman Miller seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and that legal and contractual matters were discussed.

Councilman Abele made a motion to direct the City Attorney to file appropriate legal proceedings to recover damages for the failure to follow proper construction practices in the case of Fire Station #1 and #2; Councilman Bettelli seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:50 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on June 24, 2003.

I, Jamey A. Meekins, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Jamey has been hired as a Patrol Officer with the Police Department. He comes to the Isle of Palms from the South Carolina Department of Probation, Parole and Pardon Services in North Charleston. Jamey is from Lake View, SC and has a B.A. degree from Clemson University where he majored in Sociology/Criminal Justice and minored in General Communications.

EXHIBIT A

ISLE OF PALMS POLICE DEPARTMENT

Memo

To: Chief Buckhannon M/Concurs

From: Lt. R. Wright RW

cc: Ptl. Ambas

Date: May 16, 2003

Re: Employee of the Month Nomination

I would like to take this opportunity to nominate Patrolman Derrick Ambas as Employee of the Month for the month of May 2003.

You are familiar with the project that Ptl. Ambas has undertaken in that he wished to honor his police academy roommate William Bell, of the Summerville Police Department, who was killed in the line of duty on November 19, 2002.

Ptl. Ambas heard about the Police Unity Tour on the internet, where police officers ride 250 miles on their police bicycles from Chesapeake, Virginia to Washington D.C. during Police Memorial Week. To participate, the rider must raise at least $1,250 in sponsorship which helps defray the cost of maintaining the Police Memorial in Washington D.C.

Ptl. Ambas received permission from merchants in the Island Center to set up a table and ride his bike in place to raise the necessary funds. Ptl. Ambas did this for two separate weekends, on his own time and through donations from merchants, city employees and citizens, raised over $2,000. To ride 250 miles is not an easy task. He spent many dozens of hours of his own time training in preparation for the ride. Pfc Usry and Amy Wilkerson also volunteered some of their own time to assist in his fund raising endeavor.

I am proud of Ptl. Ambas and his personal sacrifice of time and effort to honor his fallen friend. His accomplishment deserves recognition and this shall serve as my nomination of Ptl. Derrick Ambas for Employee of the Month, for the month of May 2003.

EXHIBIT B

WAYS & MEANS COMMITTEE
May 20, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on May 20, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, and Rice. Councilman Taylor was out of town. Also present were City Clerk Mauldin, Police Chief Buckhannon and Recreation Director Page. Chairman Abele noted that City Administrator Tucker was ill and City Treasurer was out of town and he then called the meeting to order.

1. Approval of Previous Minutes. Councilman Miller made a motion to approve the minutes from the April 15th meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Bid Opening and Recommendation of Award: Sale of Surplus Watercraft. Chairman Abele stated that there were four bids received: 1997 Waverunner - $400; 1999 Tiger Shark jet ski - $400; 1997 Waverunner - $750; and 1999 Tiger Shark - $500.

Mayor Sottile made a motion to accept the high bid of $500 for the Tiger Shark; Councilman Bettelli seconded; motion passed unanimously.

Councilman Bettelli made a motion to accept the high bid of $750 for the 1997 Waverunner; Councilman Miller seconded; motion passed unanimously.

3. Financial Report - March 2003. In the absence of Treasurer Suggs, Chairman Abele referred to the April 30 Financial Statement Summary (copy attached) and stated that, at 83% through the year, General Fund revenues are 86% of budget and expenditures are 76% of budget with a cash balance of just over $2,150,799. All departments are at or within budget. The Treasurer has transferred $800,000 from the BB&T account (interest rate of .25%) into the SC Local Government Investment Pool at an interest rate of 1.52%. The Chairman then answered questions of Committee members.

4. Old Business. (A) Review of FY04 Marina Budget and Discussion of Upcoming Public Hearing and Millage. Chairman Abele referred to the green covered copy of the budget dated 5/6/03 and distributed a one-sheet budget summary sheet (copy attached). He explained several items in the Marina budget pertaining to repairs to the bulkhead and docks and Marina store and summarized the budget per his summary sheet. After discussion, **Councilman Miller made a motion to recommend to City Council to have second reading of the FY 2003-2004 Budget following the Public Hearing; Mayor Sottile seconded; motion passed unanimously.**

(B) Affirmation of Entering Into Non-Point Source Grant Agreement. Chairman Abele stated that the City's application for the second grant agreement has been approved. **Councilman Marino made a motion to recommend to City Council to enter into the new grant for Non-Point Source study as long as it is substantially similar to the previous grant; Councilman Bettelli seconded; motion passed unanimously.**

(C) Consideration of Proposal for Surf Camp. Chairman Abele referred to the attached proposal for surf camp rules and budget. **Councilman Bettelli made a motion to recommend to City Council approval of the proposal for Surf Camp; Councilwoman Rice seconded.** There was

discussion concerning the duties of the beach marshalls. Councilman Marino stated that he was in favor of this camp, but he noted that it came about in the wrong way by illegal activities occurring on the beach that were not properly enforced he hoped that, in the future, the City's ordinances should be enforced. After discussion, **motion passed unanimously.**

(D) Update Regarding Structural Problems at Fire Stations. Chairman Abele referred to the attached copy of the latest report from Wright Padgett Christopher. He stated that the bottom line was to make all repairs would cost $500,000. He asked Committee members to read the reports. Chairman Abele stated that there were several large projects looming in the near future. He recommended that, after the current budget has passed, the Committee discuss all of these projects in detail in one meeting in an effort to prioritize what needs to be done and when, alternatives for funding, etc.

(E) Consideration of Architectural Services for New Recreation Center. Chairman Abele referred to the proposal from LS3P which was previously distributed to Councilmembers. He stated that the City Attorney is currently reviewing the proposal. **Councilwoman Rice made a motion to forward this proposal to City Council for approval pending discussions with the City Attorney; Councilman Buckhannon seconded.** Councilwoman Hanbury questioned the use of fund in the "Building Fund" which was explained to her by Director Page and Councilman Buckhannon. She also asked about the choice of the lobby size and Councilman Buckhannon stated that this would be discussed at the upcoming Recreation Committee meeting. After discussion, **motion passed unanimously.**

(F) Status of Drainage Contingency Fund. Chairman Abele referred to the attached Drainage Contingency Fund accounting sheet. Mayor Sottile stated that he has recommended that the Administrator include some drainage projects in the list for Charleston Transportation Committee (CTC) funding to try to offset some of the costs of these drainage solutions. Councilwoman Hanbury expressed concern about how the projects are selected to be done and noted that there are many other areas of the island that need as much, if not more, help with drainage. Chairman Abele reminded her of the City-wide drainage project referendum that was heavily voted down by the residents. Councilman Marino stated that drainage projects were chosen by those who speak up about them and ask for assistance. Mayor Sottile iterated that this was the only avenue the City has for taking action on drainage problems is for the Public Works to study and consider what needs to be done and recommend to Council which projects to do.

(G) AWOD/Internet Service Update. Chairman Abele noted the sudden demise of A World of Difference which had been the City's Internet provider. Chief Buckhannon reported that he and Administrator Tucker have come up with a plan that would take the City through July and are looking at a permanent Internet service provider for the City. Chairman Abele that the City had paid AWOD for service through September/October and would recommend that the City Administrator do whatever possible to seek reimbursement *pro forma* of the $1,500 owed to the City. After discussion, **Mayor Sottile made a motion to recommend that the City move forward with BellSouth service for two months; Councilwoman Rice seconded;** after discussion, **motion passed unanimously.**

5. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. Copies of applications are attached hereto. (1) Summer @ The Village - $10,000. **Councilwoman Hanbury made a motion to approve this request; Mayor Sottile seconded.** Keely Enright explained how the $5,000 given to the Village Repertory Company was used as far as advertising in various tourist

magazines for the Charleston Area.. She explained that the $10,000 request would be to sponsor the summer programs which will be comedy, drama and musicals and iterated that the City of Isle of Palms would be listed on all posters and advertising. There was some lengthy discussion of the Accommodations Tax Oversight Committee's review of municipalities use of funds and, in particular, the fact that the Committee has questioned funding of other local playhouses. Councilwoman Rice stated that she felt it would be different if the plays were put on at the Windjammer, for instance, and other council members were concerned that Isle of Palms was being asked to fund half of the summer season. Councilwoman Hanbury noted that in January, the Village Repertory Company was asked to come back for additional funding and she supported this request.

Chairman Abele referred to the recent newspaper article about the Oversight Committee's definition of "tourist" and how it could affect the City. He also noted a packet of information that Mayor Sottile received from the City of Myrtle Beach concerning their legal battles that they are conducting because the Oversight Committee (which is only one year old) has rejected funding for items such as Carolina Master Corral, Art Museum, the Horry County Arts Council, etc. Chairman Abele stated that he and Mayor Sottile had visited the Charleston Visitors' Bureau Board of Governor's meeting (of which the Mayor is a member) and he stated that this Oversight Committee is serious and arrogant in telling the municipalities what they can and cannot fund or the money will have to be paid back to the State. He iterated that he felt funding this request would be a risky investment for scrutiny by the Oversight Committee and he would rather spend the money for something on the island. Mayor Sottile stated that he will have copies of this Myrtle Beach packet distributed to Council members. After discussion, **motion was defeated 1-7.**

(2) Isle of Palms Brochure - $14,760. Ron Davis, of the City's Accommodations Tax Advisory Committee, who has been working on the production of a new brochure, distributed a conceptual brochure and discussed the requested funding in detail. Mr. Davis stated that he would like Council to review the brochure and, if they have any recommendations, please give them to him or to Administrator Tucker who will review the final draft and send it to the City Attorney for his review prior to printing. He noted that 50,000 copies will be distributed to all of the South Carolina Visitors Centers and 50,000 to be distributed locally through businesses and City Hall. Mr. Davis was asking for preliminary approval prior to any more work being done. After discussion, **Mayor Sottile made a motion to recommend to City Council approval of this request; Councilwoman Hanbury seconded; motion passed unanimously.** The Committee thanked Mr. Davis and the Accommodations Tax Advisory Committee for their work in preparing a new City brochure which is sorely needed.

(B) Morgan Creek Grill - Future Construction Plans (tentative) - Jay Clarke. Chairman Abele referred to the attached letter and packet from Jay Clarke. He would like to see the development of a unified plan for the future improvements of the entire Marina site. He also would like there to be a small committee of City Council to which the Marina lessors could come to discuss problems and requests instead of waiting for a council meeting. At this point, he was looking for direction for the larger improvements that he would like to do at the restaurant and how they would be funded. Mr. Clarke stated that the restaurant was doing very well and he has received many complimentary comments from residents and visitors. He noted that one of the major problems that needed immediate repair was the parking lot.

Mayor Sottile referred to the sub-committee of Councilmen Abele, Bettelli and Miller that has already been established and stated that Mr. Clarke should address them along with Administrator Tucker.

Councilman Abele iterated that Mr. Clarke and Mr. Berrigan should work out their problems together and he suggested that Mr. Clarke prioritize the projects, develop cost estimates and a plan for funding each project and bring this plan to City Council who is willing to listen to the proposals.

Councilman Marino asked what Mr. Clarke felt was the most urgent project now and Mr. Clarke stated that the parking lot needed repair and lighting, the lack of which are a real safety issue. Councilman Marino noted that the Public Works Committee is working on these issues. Chairman Abele iterated that the sub-committee needs to meet with Mr. Clarke and Mr. Berrigan prior to the Public Works Committee for an equitable solution.

(C) Request for Funding Support - College of Charleston - Hospitality Leadership Development Institute. Mayor Sottile reported that he received this packed of information (attached) because he was approached by Donald Belk, a Wild Dunes resident, who asked if the City would want to provide a $2,000 scholarship for an Isle of Palms student attending this new degree program. **Chairman Miller made a motion not to provide a scholarship for this program; Councilman Miller seconded; motion passed unanimously.** Chairman Abele noted the attached memo reporting that the Isle of Palms Exchange Club was awarding the City's $2,000 scholarship tonight.

(D) Request for Sponsorship - King Mackerel Tournament 2003 - Brian Berrigan. Chairman Abele referred to the attached packed of information and stated that he knew nothing about this tournament, Brian Berrigan knew nothing about it and, consequently, he told Mr. Berrigan not to attend the meeting tonight. He further stated that Council will consider the proposal after Mr. Berrigan has learned for about it.

6. Miscellaneous. (A) Next meeting is June 17, 2003.

(B) Councilwoman Hanbury again noted that there are not very many dog tags being sold and she felt that this should be pursued. She said that she would do a Letter to the Editor seeking dog registration on the island. Councilwoman Rice recommended that a registration table be set up at the dog obedience classes.

(C) Councilman Marino stated that he will not be at the upcoming Council meeting and he expressed his concern about the situation at the Breach Inlet parking lot. He noted the number of cars parking along Palm Boulevard and felt that the City should try to establish more parking in the lot across the street from the restaurant. Mayor Sottile noted that Public Safety is working on this and he also noted that residents in that area have complained about the problems and noise created by those parking too close to their houses. .

(D) Chairman Abele referred to the attached memo concerning repaving of Palm Boulevard between 21st and 41st Avenues beginning on Wednesday, June 4th and finishing June 9th and working during some night hours. **Councilman Miller made a motion to recommend to City Council approval of this work schedule; Councilman Bettelli seconded; motion passed unanimously.**

(E) Councilwoman Rice asked about the status of dredging the Marina area. Mayor Sottile reported that they are staging the project now and it should be under way shortly. There are some problems with piping across Goat Island to the landfill spot.

(F) Councilman Buckhannon reminded everyone of the Piccolo Spoleto Sand Sculpting Contest on front beach on Saturday, May 24th and the Sky Houndz Competition at the Recreation Center that afternoon.

(G) There was discussion of the new fire truck and delivery this week.

7. Executive Session. Councilman Miller made a motion to go into Executive Session to discuss contractual matters; Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that no action was taken and contractual matters were discussed.

Councilman Bettelli made a motion to recommend to City Council approval of the increase the purchase price of the fire truck by $988 to $218,450.28; Councilman Buckhannon seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
April 30, 2003

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 4,266,874	$ 4,978,157	$ (711,283)	86%	$ 3,793,185	$ 4,978,157	$(1,184,972)	76%
Capital Projects Fund	29,828	181,953	(152,125)	16%	217,689	216,270	1,419	101%
Muni Accommodation Tax Fund	274,417	526,294	(251,877)	52%	407,672	446,588	(38,916)	91%
Volunteer Fire 1% Fund	69,817	46,500	23,317	150%	30,243	46,500	(16,257)	65%
State Accommodation Tax Fund	436,853	614,850	(177,997)	71%	484,996	552,318	(67,322)	88%
Disaster Recovery Fund	19,389	36,000	(16,611)	54%	8	5,000	(4,992)	0%
Federal Narcotics Fund	8,376	-	8,376	0%	1,933	4,600	(2,667)	42%
Marina Fund	494,799	687,550	(192,751)	72%	274,472	684,275	(409,803)	40%
All Other Funds	26,684	3,610	23,074	739%	3,396	5,820	(2,424)	58%
Total All Funds	$ 5,627,036	$ 7,074,914	$(1,447,878)	80%	$ 5,213,596	$ 6,939,528	$(1,725,932)	75%

General Fund YTD Expenditures

10 Month Target = 83%

	Actual	Budget	% of Budget
Mayor and Council	28,171	35,840	79%
General Government	303,291	426,694	71%
Police	960,511	1,324,219	73%
Fire	1,206,307	1,529,016	79%
Public Works	709,214	856,808	83%
Building & Licensing	170,753	233,643	73%
Recreation	329,024	450,028	73%
Judicial	77,719	102,119	76%
Parking Lot & Meters	8,195	19,790	41%
Total General Fund	3,793,185	4,978,157	76%

General Fund Cash at 5/15/03

April Balances:

BB&T (Rate = .25%)	650,711
SC Local Gov't Invest Pool (Rate = 1.52%)	1,639,270
	2,289,981

May activity thru 5/15/03

Cash Received	94,580
Accounts Payable Payments	(101,050)
Payroll	(132,712)
Approximate Gen Fund Cash at 5/15/03	2,150,799
Cash On-Hand as a % of Annual GF Expenses	**43%**

of Isle of Palms
Fy03-04 Budget Summary
All Funds

	Revenues	Transfers In*	Transfers Out*	Debt Svc Expenditures	All Other Expenditures	Net Surplus (Deficit)
General Fund	5,458,425	6,260	(292,332)	(156,200)	(5,016,153)	-
Accommodations Taxes						
State	668,000	-	(144,850)	-	(456,375)	66,775
Muni	820,109	-	(106,260)	(172,000)	(1,365,775)	(823,926)
Subtotal Acc Taxes	1,488,109	-	(251,110)	(172,000)	(1,822,150)	(757,151)
Capital Projects Fund	23,900	242,332	-	-	(593,330)	(327,098)
Marina Fund	348,616	294,850	-	(369,850)	(711,666)	(438,050)
All Other Funds	86,775				(76,205)	10,570
Total All Funds	7,405,825	543,442	(543,442)	(698,050)	(8,219,504)	(1,511,729)
				Total Debt & Other Expenditures		(8,917,554)

* Detail of Transfers:

From Muni Acc Tax To General Fund for Beach Svc Officer	6,260
From General Fund To Capital Projec Fund for projects	242,332
From General Fund to Marina Fund for Debt Svc	50,000
From State Acc Tax to Marina for Debt Svc	144,850
From Muni Acc Tax to Marina for Debt Svc	100,000
	543,442

WPC

WRIGHTPADGETTCHRISTOPHER
Engineering & Construction Services

FACSIMILE

TO: Linda Tucker
FAX: 886-8005

DATE/TIME: May 16, 2003

CC:
FAX:

PROJECT:

FROM: Bob Dullanty

PAGES: 10
(INCLUDING COVER)

MESSAGE:

Copy of draft report.

1017 Chuck Dawley Blvd. Mt. Pleasant, South Carolina 29464 tel 843.884.1234 fax 843.884.9234 www.wpceng.com

May 9, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Structural and Floor Slab Investigation
IOP Fire Stations 1 & 2
Isle of Palms, SC
WPC Project #
CHS2-02-223A

OVERVIEW

The City of Isle of Palms has two fire stations that were built in the early 1990's using the same, or a similar, set of plans. Fire Station #1 is located at the intersection of J.C. Long Boulevard and Pavillion Drive, near the IOP connector bridge. Fire Station #2 is located adjacent to the intersection of 41st Avenue and Waterway Boulevard, near the Wild Dunes Marina. These two stations are experiencing similar problems with water intrusion, cracks in the concrete masonry walls, and cracks in the concrete slab-on-grade. WPC investigated these concerns and issued a report addressing these concerns on October 15, 2002. As a follow on activity to this report, WPC has evaluated the two fire station structures for compliance with the 2000 International Building Code, developed concept repairs for upgrading these structures and estimated the cost for implementing these concept repairs.

EXECUTIVE SUMMARY

WPC recommends that a 4" thick reinforced concrete skin be applied to all existing load bearing walls. This would satisfy the minimum amount of steel reinforcement as required by the IBC 2000. Condensation problems can be rectified by providing air-conditioning for the Apparatus Bays. Sufficient wall anchorage will need to be installed as well as other connections to assure adequate shear transfer between floors. The rear deck supports must be modified in order to install the concrete skin, and the exterior walls will need to be refinished. There is no evidence that the structure has experienced differential settlement, nor is it likely that organic materials within the soil will lead to future differential settlement of the structure. Our estimated cost of repair per fire station is $250,000.00. This cost estimate addresses structural repairs only and does not address mechanical or electrical problems.

FLOOR SLAB INVESTIGATION

Exploration Procedures

Our field investigation at each site consisted of three (3) concrete cores with hand auger borings to a depth of 4 feet at selected locations inside the fire truck bays. The cores were performed at opposing corners that coincide with the initial CPTu and DMT soundings performed for the original geotechnical investigation. The cores were performed using a 4-inch core barrel. The hand auger cuttings were sampled and evaluated for visible signs of organic content. The HAB logs are presented in the report Appendix.

Concrete Cores

Concrete Cores at Fire Station #1: The three concrete cores (C1, C2, & C3) performed in Fire Station #1 encountered a range of concrete thicknesses from 6.25 inches to 7.50 inches, with an average of 6.75 inches. Steel wire-mesh was encountered within cores C1 and C3 approximately 6.0 inches and 5.25 inches from the top, respectively. In general, the concrete collected in the cores appeared to be intact and relatively "sound". However, no strength testing was performed on the cores.

Concrete Cores at Fire Station #2: The three concrete cores (C4, C5, & C6) performed in Fire Station #2 encountered a range of concrete thicknesses from 3.5 inches to 7.25 inches, with an average of 5.75 inches. Steel wire mesh was encountered within cores C5 and C6 approximately 4.75 inches and 5.25 inches from the top, respectively. In general, the concrete collected in the cores appeared to be intact and relatively "sound". However, no strength testing was performed on the cores. The project design plans available indicate the required thickness of concrete should be a minimum of 6 inches. Based on this information, it appears that the concrete slab does not meet the design specification in at least one location.

Findings

Subgrade Profile Fire Station #1: Evaluation of the upper 4 feet of soils underlying the slab indicated gravel and silty sands within the upper 1-foot. Below this the soils consisted of tan silty sands with shell content. Organics were not encountered beneath the slab at the cored locations. Based on this information and the visual aspects of the slab on grade, it appears unlikely that organics underlying the floor slab could be cause for concern related to differential settlement of the structure.

Subgrade Profile at Fire Station #2: The soils underlying this slab were similar to soils underlying the slab in Fire Station #1. However, clay and some trace wood debris were encountered in core holes C6 and C5, respectively. Although some organic debris was encountered beneath this slab it appears unlikely to be in sufficient quantity to cause differential settlement and cracking of the structure.

STRUCTURAL INVESTIGATION

Seismic Background

The seismology of the Charleston area is dominated by the 1886 event. Sometimes referred to as the "Great Charleston Earthquake", the event has been estimated to have had a Richter magnitude of 7.2 or higher and was felt in Boston and Chicago. Locally, the damage to the unreinforced masonry structures in the downtown area was severe.

With periodic revision of building code standards, the requirements to address the seismic aspects of structural design have been upgraded over the years. Upon adoption of the IBC 2000 in July of 2001, a giant step was taken toward reducing the risk of earthquake destruction. At the time that the subject structures were designed, earthquake provisions were a required item under the Standard Building Code.

In any earthquake, the ground moves both horizontally and vertically. Owing to the type of energy waves generated, the horizontal components are normally of greatest interest design wise. During an earthquake, building structures are subjected to lateral foundation displacement and must have both strength and flexibility to endure the imposed loads.

The necessary flexibility is referred to as "ductility" which is simply the material's ability to undergo deflection without breaking. On the opposite end of the scale, a lack of ductility is usually termed "brittle" behavior. Certain materials of construction are innately ductile. These include steel and wood. On the other hand, materials such as concrete and masonry are inherently brittle and must be made to perform in a ductile manner by the addition of sufficient levels of reinforcing steel. Worldwide, the vast majority of earthquake damage is to unreinforced or under-reinforced masonry structures.

Concrete and Masonry Failure Modes

Both concrete and masonry possess excellent resistant to compression forces. At their ultimate strengths, unreinforced or under-reinforced concrete and masonry fail in compression by crushing. It is an abrupt and rapid event. It is termed a brittle failure since it occurs at small strain levels. This type of behavior is undesirable in a seismic event.

With the addition of reinforcing steel, the failure mode of concrete and masonry materials can be altered. Provided sufficient levels of steel are present, failure is by yielding of the steel. This failure is commensurate with large deflections and usually occurs in degrees. The failure is referred to as ductile and is considered to be desirable since occupants have at least some warning. The building codes identify

minimum steel requirements in order to provide the sufficient steel necessary to achieve this ductile failure mode.

The third mode of failure is that of balanced conditions. Under this mode, the steel yields just as the concrete crushes. Balanced failure is also considered undesirable because of its abrupt nature. Under design codes, reinforcing steel beyond 75% of the balanced conditions are not allowed.

Analysis & Findings

The design codes have addressed the seismic design of masonry structures. By the early 1980's, unreinforced (or plain) masonry was not considered to be a viable building system for structures in the higher risk seismic zones. This requirement is still in place today under the IBC 2000.

The level of required reinforcing is specified as a percentage of the gross horizontal cross-sectional area. The minimum percentage is 0.02% of the area of the masonry and any grouted cells. Additionally, at least half of the minimum must be applied horizontally. The reinforcing steel specified for the two fire stations is approximately half of the required minimum.

Repair Concepts

In order to comply with the IBC 2000, it will be necessary to upgrade the level of steel reinforcing. Since the horizontal reinforcing is insufficient, simply grouting and installing vertical bars inside the existing walls will not suffice. The recommended repair scheme calls for the construction of a 4" thick reinforced concrete skin applied to the existing masonry. The concrete skin would be pneumatically placed (gunite) thereby using the existing walls as forms. All electrical and mechanical attachments will have to be relocated to the outside of the new skin. These attachments will be reattached after the gunite skin has been placed.

The concrete skin would be placed on the exterior face of the walls where possible. However, there are interior walls that must be repaired by placing the gunite on the inside. This operation is somewhat messy and disruptive such that during the construction phase, coordination will be required to avoid delays and interruption of fire protection services. There also will be the loss of useable space (approximately 4-5 inches thick) where the interior walls must be treated. Please refer to the drawing attached to this report for details regarding the loss of useable space.

Other Design and Repair Issues

Condensation: During our field visit of March 6, 2003, extensive water stains were observed on the ceiling of the Apparatus Bays. Chief Graham showed us recent photographs of the underside of the second floor structure. There were droplets of water present on the steel floor deck. As you are aware, the second floor areas are air-conditioned whereas the Apparatus Bays are not. During the warmer months, water is able to condense on the cool underside surface of the second floor.

The first floor ceiling and the second floor structure are fire rated. That is, a partial barrier of flame spread from the Apparatus Bays to the second floor areas is provided by the assembly of components. This rated assembly must be maintained. At this juncture, the only obvious solution is to provide air conditioning for the Apparatus Bays. We have included an estimate for the initial cost of the equipment and installation. The cost estimate also includes the removal and replacement of ceiling sheet rock due to water damage and existing mold. Long- term expenses for maintenance and power are not included.

Based upon the findings of mold in the apparatus bay ceiling sheet rock and the known water intrusion problems around the building, mold growth may exist in other locations. In order to determine the extent of mold growth, we recommend a microbial investigation be performed. This investigation is not included in the cost estimate.

Second Level Wall Anchorage: The original design documents do not address the anchorage of the second floor walls to the second floor structure. This is the connection of the steel studs to the concrete floor. The lack of a connection was verified in the field. In order to repair this item it will be necessary to remove the bottom 2 feet of sheet rock wall on the second floor and install the connectors. Replacement of the sheet rock and refinishing will also be necessary.

Other Connections: These design documents also do not address the connection of the end wall trusses to the top of the second floor walls. Additionally, to assure shear transfer in an earthquake, extra fasteners are needed to connect the roof trusses to the top of the second floor wall.

Rear Deck Supports: The exterior wood deck is currently supported by the main building structure. In order to properly install the gunite, this deck must be modified. The simplest method would be to install four concrete or masonry piers. This would allow for the use of the deck and stairs during construction. The existing masonry piers supporting the deck can also be replaced to correct for insufficient steel

reinforcing.

Exterior Finishes: Once the gunite repairs are complete, the exterior must be painted or otherwise finished. The previously identified waterproofing problems would be repaired by removing and replacing the exterior siding, synthetic stucco and waterproofing components. The exterior surface of the gunite could then be properly textured and painted or, if desired, another aesthetic finish could be installed.

Repair Slab-on-Grade Cracks: Construction of slab-on-grade requires sufficient reinforcement and/or joints to address temperature and shrinkage changes within the slab. The design drawings for these slabs provided only welded wire fabric reinforcing that is insufficient for the task. The observed cracks are the result. These cracks are primarily an aesthetic concern but can lead to maintenance problems. We recommend repairing these cracks by injecting with an epoxy adhesive.

Contingency: In our experience with repair projects, it is advisable to include a significant contingency for unanticipated costs should they arise.

Cost Estimate

Estimated Cost of Repair per Fire Station

Item	Estimated Cost
1. Reinforced Gunite	$103,000.00
2. Condensation	$35,000.00
3. Additional Connections	$10,000.00
4. Rear Deck	$10,000.00
5. Exterior Finish	$40,000.00
6. Repair Slab-on-Grade Cracks	$2,000.00
Subtotal	$200,000.00
8. Engineering and Supervision, Approx. 10%	$20,000.00
9. Contingency @ 15%	$30,000.00
Total Estimated Cost per Fire Station	$250,000.00

WPC appreciates the opportunity to provide this report. If you have questions concerning the contents herein, please contact us.

Respectfully submitted,
WPC

Thomas J. Cascy, EIT
Staff Geotechnical Engineer

William B. Wright, PE
Senior Geotechnical Engineer

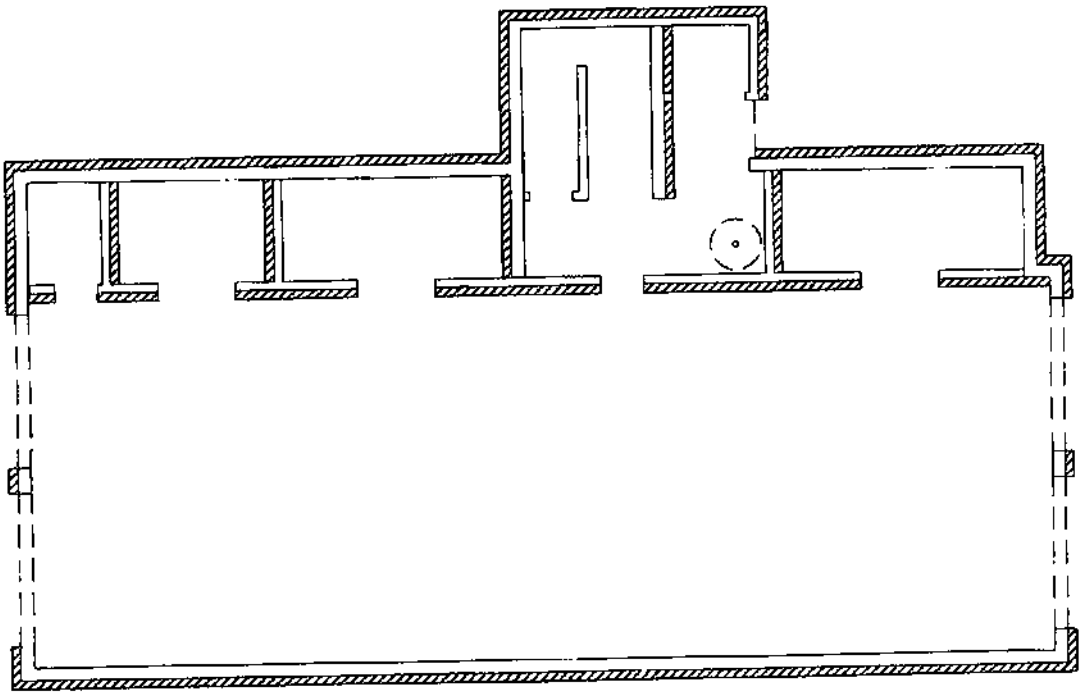
Theodore G. Padgett, PE
Senior Structural Engineer

Robert E. Dullanty, PE
Senior Structural Engineer

Attachments: Hand Auger Boring Log
Masonry Wall Repairs

HAND AUGER BORING LOG
Isle of Palms Fire Stations 1 & 2
Isle of Palms, SC
WPC Project #CHS2-02-223A

BORING NUMBER	DEPTH (inches)	SOIL DESCRIPTION
HA by C1	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM)
	24 to 36	Tan Silty SAND (SM) with shell
	36 to 48	Tan Silty SAND (SM) with shell
		No Groundwater Encountered
HA by C2	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM)
	24 to 36	Tan Silty SAND (SM)
	36 to 48	Tan Silty SAND (SM)
		No Groundwater Encountered
HA by C3	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM)
	24 to 36	Tan Silty SAND (SM) with shell
	36 to 48	Brown Silty, Clayey SAND (SM/SC) with trace shell
		No Groundwater Encountered
HA by C4	0 to 12	Brown Silty SAND (SM) with gravel
	12 to 24	Brown Silty SAND (SM) with shell
	24 to 36	Gray Silty SAND (SM) with shell
	36 to 48	Gray Silty SAND (SM) with shell, trace Clay
		No Groundwater Encountered
HA by C5	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan/Orange Silty SAND (SM) with shell
	24 to 36	Dark Gray/Brown Silty SAND (SM) with Clay
	36 to 48	Dark Gray/Brown Silty SAND (SM) with trace Clay and wood debris
		No Groundwater Encountered
HA by C6	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM) with shell
	24 to 36	Tan Silty SAND (SM)
	36 to 48	Tan Silty SAND (SM) with trace Clay
		No Groundwater Encountered



▨ = REPAIR SURFACE APPROX. 4 TO 5 INCHES THICK

Designed By: NJP
Drawn By: JH
Approved By: RBD
Project Number: WPC:CHS2-02-233A

Date: 04/03/03
Scale: NONE

WPC ENGINEERING, ENVIRONMENTAL & CONSTRUCTION SERVICES
1017 Chuck Dawley Boulevard
Mt. Pleasant, SC 29464
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fax. 843.884.9234
www.wpceng.com

FIRESTATION 1 & 2
ISLE OF PALMS, SC.

MASONRY WALL REPAIRS

Sheet 1 of 1

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PENDING THE APPROVAL FROM
RECREATION COMMITTEE AND CITY COUNCIL

ISLE OF PALMS RECREATION DEPARTMENT
SURFING CAMP GUIDELINES
2003

Camp Staff

- Camp shall be called "Sol Surfers Camp and shall be included in the City's Recreation Department Programs.
- Camp Supervisor, Instructors and Beach Marshalls shall be Employees of the City of Isle of Palms and wages shall be paid from revenues generated from registration fees.
- Camp Supervisor's wages shall be paid from 70% of total revenues generated from registration fees. The remaining 30% will be deposited by the Recreation Staff, following departmental policies and procedures and used to offset camp expenses.
- Recreation Director shall interview and evaluate all potential instructors hired for the Surf Camp, following the hiring practices outlined in Employee Handbook
- Job applicants shall be asked to sign written authorizations for a release of information to conduct a background investigation and shall be subject to pre-employment drug test.
- All camp employees shall hold and maintain in full force a current American Red Cross Lifeguard, CPR and First Aid Certifications
- Copies of Certifications shall be furnished to the Recreation Director or Designee.
- ***It shall be the responsibility of the Camp Supervisor to know and comply with all Local, State and Federal laws.***

Guidelines & Camp Policies

- Registration fees to be agreed upon and approved by Recreation Director or designee ($300 per week proposed for 2003)
- Dates, Times and location of camp shall be approved by the Recreation Director
- Camp will be offered for ages 8 & older, including adults
- Instructor ratio will not exceed 6:1
- Pre-Registration will be required
- Registration will take place at the Recreation Center on 28th Ave
- Class participants shall check-in at the Recreation Center at the beginning and ending of each class.
- Each participant shall sign or have parent sign a waiver releasing the City, Employees, Volunteers, officers, etc. of all liability.
- Water activities and instructions shall be conducted at 28th Ave beach access area
- Instructor shall maintain and have with him/her a first aid kit, provided and approved by Recreation Director or Designee.

- Instructor shall be equipped with an operational two-way radio, provided by the City that shall permit clear and dependable communication with the Recreation Department
- Surfboards shall be provided by the Instructor and maintained in good working order.
- All Surfboards shall have a leash attached and participants will be required to use leashes at all times, while in the water.
- If, in the discretion of the Recreation Director or her designee, bad weather, high winds or dangerous currents are present, the Director may postpone classes.

DUTIES & RESPONSIBILITIES:

CAMP SUPERVISOR

- Camp Supervisor shall not, at anytime, leave participants unattended
- Instructor shall maintain and have with him/her a first aid kit, provided and approved by Recreation Director or designee.
- Supervisor shall be equipped with a two-way radio, provided by the City that shall permit clear and dependable communication s with the Recreation Department
- Rules and regulations pertaining to safety and surfing shall be communicated to the participants
- Supervisor shall provide and keep all equipment (surfboards) in good condition and repair.
- Participants will not be allowed to begin a class or to enter water until parents have signed a waiver releasing the City, Employees, Volunteers, officers, etc of all liability.
- At no time shall a substitute instructor or beach marshall be allowed to supervise, instruct or be in charge of camp participants.

RECREATION DEPARTMENT

- Provide two-way radio for dependable communication to the Recreation Department
- Develop registration and waiver forms with input from Camp Supervisor
- Assist in the ordering of T-shirts for camp participants
- Purchase snacks, drinks etc for participants
- Furnish juice and refreshments for campers to prevent dehydration
- Provide Public Service announces and flyers for publicity
- Accept registration forms and payment for Camp
- Shall provide check-in sheets for campers, before and after camp
- Maintain time cards for Instructors, Beach Marshals and Camp Supervisor

City of Isle of Palms
Surf School Proposed Budget

Revenues:		
Max of 6 campers per class, 4 classes per day, 5 days per week, $300 per camper, 9 weeks	$	64,800
Personnel Expenses:		
Chief Instructor/Supervisor gross salary equals 70% of gross revenues		45,360
Employer FICA @ 7.65%		3,470
Retirement @ 6.85%		3,107
2 Instructors per day @ 375 per week for 9 weeks		6,750
1 Beach Marshal per day @ $8/hr, 40hrs per week for 9 weeks		2,880
Employer FICA @ 7.65%		737
Subtotal Personnel Expenses		**62,304**
Other Expenses:		
T-shirts, 18 doz @ $7.50 each		1,620
Refreshments		2,160
Signage for beach to designate surf school area		120
Miscellaneous, Wax, sunblock, 1st aid supplies, etc.		300
Subtotal Other Expenses		**4,200**
Net Revenue to City	**$**	**(1,704)**

City of Isle of Palms
Capital Projects Fund - Drainage Expense
FY Ending 6/30/03

Check Date	Vendor	Project Description	Amount Paid
	Ditch Cleaning/Maintenance		
1/6/03	Eadie's Construction	Ditch renovation, 25th & 26th Aves	9,625
2/4/03	Eadie's Construction	Hydro-blast storm drain, 27th Ave	1,750
2/28/03	Eadie's Construction	Hydro-jet ditch, 26th Ave	1,400
2/28/03	Eadie's Construction	Hydro-jet ditch, 26th Ave	1,400
3/26/03	Eadie's Construction	Hydro-jet ditch, 26th Ave	11,930
PO	Eadie's Construction	Repair storm drain pipe at Waterway & Whispering Palms	1,280
PO	Eadie's Construction	Hydro-jet ditch, 21st Ave	4,820
		Subtotal	**32,205**
	54th Through 57th Avenue Drainage Issues:		
10/18/02	Peterson Grading	Fill dirt for 53rd and 56th Aves	300
12/2/02	CSE	Prof Svc l/c/w drainge prob, 54th-57th Aves.	228
PO	CSE	Prof Svc l/c/w drainge prob, 54th-57th Aves.	6,000
		Subtotal	**6,528**
	Flood Control/Sucker Pump Rental and Maintenance		
12/5/02	Fields Ornamental Iron & Welding	Draw bar, etc for sucker pump	164
10/21/02	Godwin Pumps of America	Rented (3) extra pumps for water removal	4,122
11/4/02	Godwin Pumps of America	Suction hose	122
11/12/02	Godwin Pumps of America	Returned suction hose	(83)
11/13/02	Godwin Pumps of America	Helix and discharge hose for sucker pump	685
11/21/02	Godwin Pumps of America	Sucker pump repair	66
3/25/03	Godwin Pumps of America	Rented extra pump for water removal	1,466
5/1/03	Godwin Pumps of America	Replace pump throttle cable	168
5/1/03	Godwin Pumps of America	Rented extra pump for water removal, 4/9/03	850
10/30/02	Isle of Palms Hardware	Rented (3) extra pumps for water removal	5
10/10/02	Kmart	Street pumping supplies	70
10/11/02	Kmart	Street pumping supplies	334
3/20/03	Kmart	Street pumping supplies	127
10/11/02	Lowe's	Posts for Beach Advisory	56
12/23/02	Northern Tool & Equip	4hp Honda pump for drainage	481
11/4/02	Piggly Wiggly #42	Street pumping refreshments (worked thru meal)	65
11/15/02	Wal-Mart	Rain gear for pump workers	79
5/1/03	Advance Auto Parts	2 Fuel cans for pumps	13
10/17/02	Ann Graham	Reimburse for street pumping food (worked thru meal)/pictures	159
5/6/03	Consolidated Barricades	Barricades for sucker pump	48
		Subtotal	**8,997**
		Grand Total	**47,730**
		FY03 Budget	**50,000**

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: 5/9/03	Total Project Cost: $21,000
Total Accommodations Tax Funds Requested: $10,000	
Action Taken By Accom. Tax Advisory Committee:	Date Approved 5/14 Denied ____
Action Taken By Ways & Means Committee:	Date Approved ____ Denied 5/20
Action Taken By City Council:	Date Approved ____ Denied ____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report	

A. Project Name "SUMMER @ THE VILLAGE"

B. Applicant Organization VILLAGE REPERTORY CO.

1. Mailing Address 730 COLEMAN BLVD

Telephone 856-1579 Fax 856-1577

2. Project Director KEELY ENRIGHT

Telephone 971-1050 Fax _____

3. Description of Organization, Its Goals and Objectives

THE VILLAGE REPERTORY CO. IS A NON-PROFIT ORGANIZATION DEDICATED TO BRINGING THE VERY BEST THEATRE, MUSIC, COMEDY TO THE EAST COOPER COMMUNITIES.

C. Description and Location of Project/Event "SUMMER @ THE VILLAGE" TO CONSIST OF DRAMAS, MUSIC & COMEDY PRODUCTIONS BEING PRESENTED AS A SUMMER SERIES @ THE VILLAGE PLAYHOUSE BEGINNING MID JUNE AND RUNNING THRU LABOR DAY WEEKEND.

___ Single Event? ✓ Ongoing Event/Annual Need?

1. Date(s): of Event _____ or Project Start 6/03 Completion 9/01/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (40 %) vs. Isle of Palms residents (60 %).
THIS IS OUR FIRST SUMMER CAMPAIGN TO REALLY ATTRACT ISLAND TOURISTS TO THE VILLAGE PLAYHOUSE - WE ARE HOPING TO ATTRACT A HIGHER RATIO OF TOURISTS WITH MORE AD EXPOSURE

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. ~~Entry Fees~~ ADMISSION PRICE : Amount $ 12.00 From TICKET PRICE - GENERAL PUBLIC ADMISSION

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 10,000.00

Date(s) Required: 6/03 Lump Sum _____ Installments _____

5. Other: Amount $_____

6. Total Budget: Amount $ 21,000.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project MAY 2ND 2008

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 10,000.00 on JUNE 2008 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

"SUMMER AT THE VILLAGE" Series 2003

EXPENSES

RENT	$15,000.00
ROYALTIES	$900.00
ADVERTISEMENTS	$2000.00
COSTUMES	$600.00
CONSTRUCTION	$1000.00
POSTERS/PROGRAMS	$1500.00
TOTAL EXPENSES	**$21,000.00**

(Less Box Office Revenue Projection $11,000.00)

TOTAL REQUESTED $10,000.00

BLUE WAVE CAMPAIGN

Isle of Palms awarded prestigious Blue Wave Clean Beach Award for 2002



Blue Wave Campaign℠

The Blue Wave Campaign is America's first environmental certification for beaches. The goal of Blue Wave is to promote public awareness and voluntary participation in beach sustainability.

Blue Wave beaches voluntarily pledge to uphold the following responsible beach management practices:

1. Water quality
2. Beach and intertidal conditions
3. Safety
4. Services
5. Habitat conservation
6. Public information/education
7. Erosion management

Participating beaches proudly fly the distinctive Blue Wave flag – the symbol of responsible beach management.

Clean Beaches Council
Home of the Blue Wave Campaign

Named the cleanest beach in South Carolina



A Short Drive from Anywhere!

Greenville 2 hrs. 30 min.
Spartanburg 2 hrs. 45 min.
Columbia 1 hrs. 55 min.
Santee - I-95 1 hrs. 10 min.
Myrtle Beach 1hrs. 30 min.
Charlotte, NC 3 hrs. 10 min.
Savannah, GA 2hrs. 10 min
Atlanta, GA 4 hrs. 20 min.
Washington DC 8 hrs. 15 min.
New York City 12 hrs. 15 min.
Chicago, IL 14 hrs. 45 min.

CONTACTS

City Hall
1207 Palm Blvd.
(mailing address: PO Box 508)
Isle of Palms, SC 29451
(843) 886-6428 - main office
(843) 886-8005 - fax
8 a.m. - 5 p.m.

www.iop.net

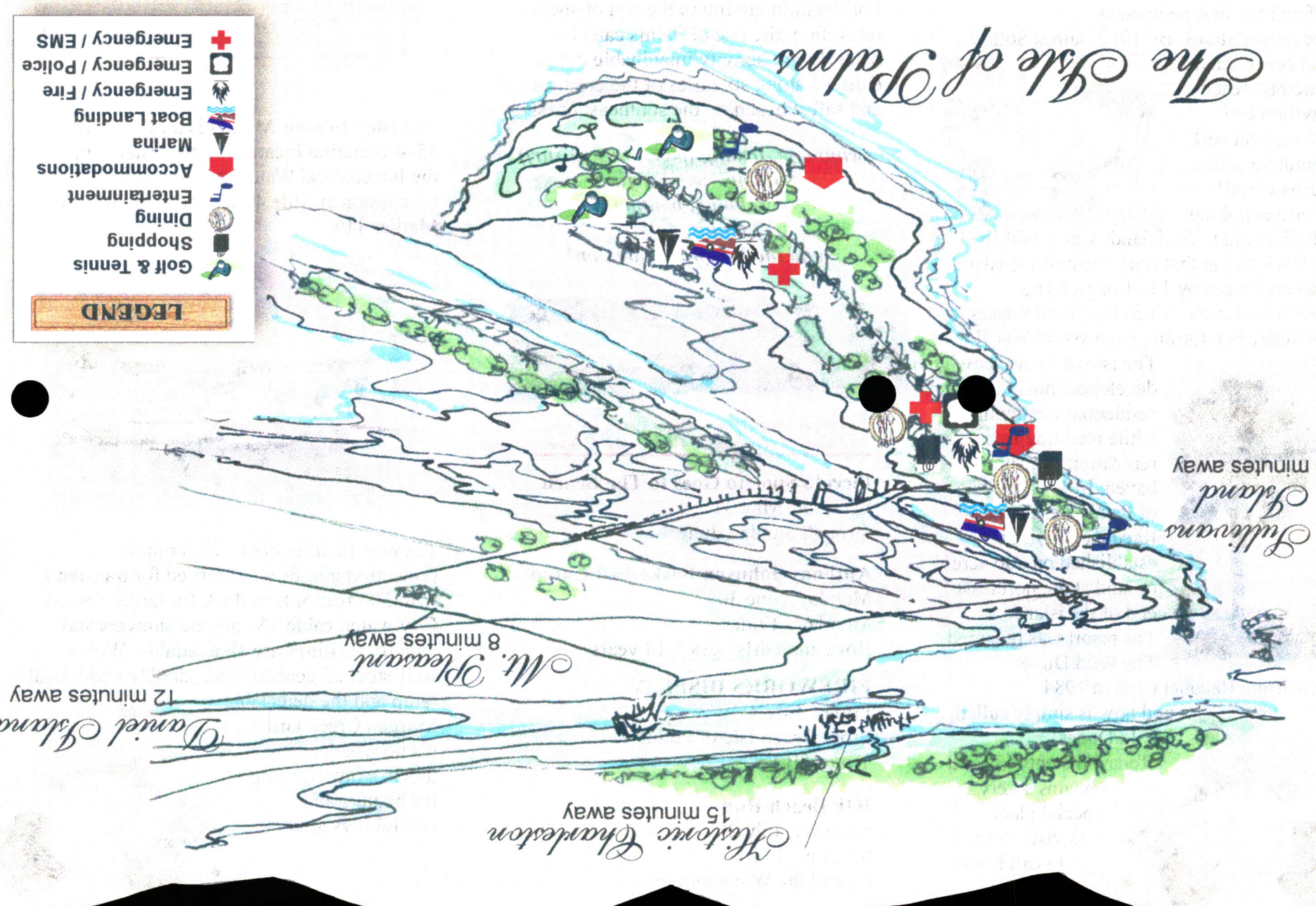
Isle of Palms

SOUTH CAROLINA





Since 1906



"Just good old fashioned fun!"



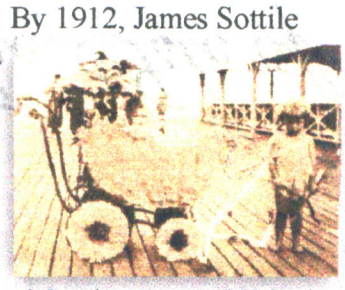
HISTORY

Originally named Hunting Island and later Long Island, the Isle of Palms is thought to be at least 25,000 years old, and was first inhabited by the indigenous Seewee Indians. The Seewees were said to have greeted the first English settlers by swimming out to their ships and carrying them to shore! According to legend, the only other visitors to the island were pirates who buried their treasure for safekeeping in the deserted dunes and coastal forests. During the American Revolution a British Army contingent of 2,500 men attempted to raid a colonial encampment on adjacent Sullivan's Island. The attack failed when many of the British drowned attempting to cross the treacherous waters of Breach Inlet.



This area was of historical significance again during the Civil War as a point of departure for the confederate submarine Hunley, the first submarine to sink an enemy vessel. In 1899 the island was purchased by J.S. Lawrence and renamed the Isle of Palms.

It became a popular refuge from the summer heat of Charleston, and in 1906 a 50 - room resort hotel was built which offered the first permanent accommodations. By 1912, James Sottile had constructed a spacious beach pavilion and amusement park complete with a Ferris wheel!



A bridge linking Mt. Pleasant to the islands was established in 1946, and at that time, most of the island was purchased by J.C. Long of The Beach Company, which then built houses for veterans returning from World War II.



The Isle of Palms slowly developed into a residential community while retaining its reputation as a summer haven. In 1975 the Isle of Palms Beach and Racquet Club was established on 900 acres of land at the northeast end of the island. The resort was renamed The Wild Dunes Beach and Racquet Club in 1984, and now is simply called Wild Dunes.

Today, the entire island remains a very special place to visit - and to call home!

RESORT ACCOMMODATIONS

A mere 20 minutes from the charm of historic Charleston lies Wild Dunes Resort -- a 1,600-acre oceanfront paradise on the northern tip of the island.

Wild Dunes

Guests of this world-class resort enjoy the spirit of the Carolina Lowcountry in a relaxing semi-tropical atmosphere. For over two decades, Wild Dunes has been a preferred vacation resort for outdoor recreation in an oceanfront setting.

The resort offers a variety of lodging options including the magnificent Mobil Four Star and AAA Four Diamond rated Boardwalk Inn. Guests enjoy world - renowned golf on two Tom Fazio masterpieces, Top 10 ranked tennis, a Top 5 ranked children's recreation program, extensive meeting facilities and over two miles of pristine, sun-kissed beach.



GOLF/TENNIS

You just can't beat a day at the beach!

For the ultimate fun in the sun or sheer relaxation, the Isle of Palms can't be beat! Every activity imaginable can be enjoyed along six miles of the cleanest and safest beach on the southeast coast!

swimming, fishing (pier, creek & surf)
surfing / windsurfing
crabbing, boating
tennis, golf
and the list goes on and on!



SPECIAL EVENTS

Piccolo Spoleto Goes to The Beach
Saturday, May 31
through Sunday, June 1

Anthony Johnson Basketball Camp
Monday, June 30
Monday - Friday
Boys and Girls ages 5-14 years.

FIREWORKS DISPLAY
Friday, July 4
Front Beach Isle of Palms
Time: TBA

IOP Beach Run
Saturday, July 26
8:00am
behind the Windjammer

RESTAURANTS & SHOPPING

The Isle of Palms offers a tempting selection of shops and services to meet expected and unexpected needs which means not having to leave this coastal paradise to find life's little necessities.



Groceries, great restaurants, hardware, dry cleaners even video rentals are all right here. And should you need them, you'll even find dentists, a doctor and a chiropractor right here on the island thanks to the Isle of Palms' residential nature.

Isle of Palms 50 1953-2003

MARINA

The Isle of Palms Marina is a full-service, 35-slip marina located on the eastern side of the Intracoastal Waterway, northeast of Charleston at Mile 456.5 and south of ICW Marker 116.



Ten new floating docks with rubber protection guards are reserved for transients with 300 feet of face dock for larger vessels. City water, cable TV, private showers and laundry facilities are all available. With a well-stocked general store, double width boat ramp and the delectable Morgan Creek Grill, it's no wonder this is a favorite stop for boaters and landlubbers alike.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: 5/14/03 Total Project Cost: $14,760
Total Accommodations Tax Funds Requested: $14,760
Action Taken By Accom. Tax Advisory Committee: Date Approved X 5/14/03 Denied
Action Taken By Ways & Means Committee: Date Approved X Denied
Action Taken By City Council: Date Approved X 5/20/03 Denied
Documentation required for payment: ___ line item budget, ✓ invoices, ___ Financial Report

A. Project Name Isle of Palms Brochure

B. Applicant Organization Accom. Tax Committee / Bart Art

1. Mailing Address P.O. Box 1532, Mt. Pleasant 29465

Telephone 881-7981 Fax www.bart-art.com

2. Project Director Bart Jackson

Telephone 670-5746 Fax —

3. Description of Organization, Its Goals and Objectives Local Tax committee directed Bart-Art to create brochure to support Tourism.

C. Description and Location of Project/Event Design/creation of 8½ x 17 Tri-fold brochure promoting IOP — Printing of 100,000 copies / Init distribution to state welcome centers — approx 50,000 to be dist. by local business over 12/mo.

✓ Single Event? ✓ Ongoing Event/Annual Need? TBD

1. Date(s): of Event ASAP or Project Start ___ Completion 7/1/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (100 %) vs. Isle of Palms residents (— %).
TOTAL FOCUS ON PROMOTING TOURISM

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 0 From _____

2. Entry Fees : Amount $ 0 From _____

3. Donations: Amount $ 0 From _____

4. Accommodations Tax Funds Request: Amount $ 14,760

   Date(s) Required: 5/15/03 Lump Sum — Installments —

5. Other: Amount $ $4200 BART ART / 10,560 R.L. BRYAN

6. Total Budget: Amount $ 14,760

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project ASAP

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 4200 on ASAP (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

$10,560 TO R.L. BRYAN UPON FINAL DRAFT APPROVAL — CITY ADMINISTRATION & CITY COUNCIL.

BART ART

05 May 2003

PROPOSAL/ESTIMATE

To: Ron Davis - IOP Accomodations Tax Comm
From: Bart Jackson - Bart Art Graphix
Subj: Graphic Support Services

Create finished line art of "fun map" for IOP services and amenities for tourist related material (brochure) approx. 32-48 hours, (will use 40 hours as a "ballpark" figure. Large scale drawing "suitable for framing" ink and watercolor

40hrs. @ $40.00 per hour **est. $1,600.00**

Layout, creation and composition of proposed "tri-fold" style brochures, this aspect could take 30 to 40 hours (if not more) for this stage

40 hrs. @ $40.00 per hour **est. $1,600.00**

Outside services, such as scanning of art, purchasing of stock photo's, color proofs etc. can not be determined until the design is formulated, but as a ballpark figure stock photos' run @$75.00 each and a large format scan runs @$150.00 , for the sake of this estimate, I will **approximate @ $1,000 for materials and services.**

Downpayment at start-up/draft acceptance **60% of man-hours est. $2,000.00**
Materials and outside services will be invoices as used
Interim invoices can be made along the way, depending upon hours expended.
Final Amount (TBD) will be made upon completion and delivery of master files to printer (yet to be determined).
Ron, I appreciate the call and the opportunity to be involved with you and the City of Isle of Palms on this exciting new project. Hope this is to your liking and I look forward to starting.

Thanks In Advance,

Bart

Bart Jackson, Bart Art Graphix

P.O. Box 1532 Mt. Pleasant, SC 29465 - Phone/FAX 843-881-7981 - email: bart@bart-art.com

The R.L. Bryan Company
Printing Quotation

02/19/03
Bart Art
P. O. Box 1532
Mt. Pleasant, SC 29465
Attn: Bart Jackson
Phone: 843-881-7981

Prices are based on your specifications. Should job differ we will contact you as to additional cost or savings.

Quantities and Description
50,000, 75,000 And 100,000 Isle Of Palms Brochures

Sizes
11 ¾ x 16 ½ , Folding To 4 x 9

Paper & Materials
Enamel Gloss Book, White, 100 lb.

Composition
From disk

Process & Colors
Four Color Process

Binding
Folded

Special Packing & Delivery
FOB Isle Of Palms, SC.

Prices

	No Die Cut	Die Cut
50,000	$5050.00	$6340.00
75,000	$6765.00	$8560.00
100,000	$8565.00	$10360.00

(Plus SC Sales Tax @ 6%, if applicable)

This quotation is based upon acceptance within 30 days.
I have read and agree to the terms and conditions as stated on the next page.

Approved by:_____

Alan McNeel, Account Executive

2430 Mall Drive, Suite 145/ Charleston, SC 29406/ Phone (843) 554-9440/ Fax (843) 554-9444
Email Address: amcneel@rlbryan.com

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 4/30/03

CASH @ BB&T	$	42,809
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL		144,451
ACCOUNTS RECEIVABLE		-
AMOUNTS DUE FROM OTHER FUNDS		3,801
TOTAL ASSETS		191,061
ACCOUNTS PAYABLE		1,717
AMOUNTS DUE TO OTHER FUNDS		1
FUND BALANCE Beginning		237,637
Excess Revenues Over/(Under) Expenditures		(48,294)
FUND BALANCE		189,343
TOTAL LIABILITIES & FUND BALANCE	$	191,061

Interest Rates for April 2003

BB&T	0.25%
SC LGIP	1.52%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 10 Months Ending April 30, 2003
Fiscal Year Ending June 30, 2003

Date	Description	Total

Revenues

7/31/02	July Interest	$ 96.80
8/31/02	August Interest	162.46
9/30/02	September Interest	134.51
10/29/02	Quarterly payment from State, 9/30/02	381,410.56
10/31/02	October Interest	135.41
11/30/02	November Interest	238.71
12/31/02	December Interest	444.01
1/31/03	January Interest	393.38
1/31/03	Quarterly payment from State, 12/31/02	92,849.80
2/28/03	February Interest	352.34
3/31/03	March Interest	344.98
4/30/03	Quarterly payment from State, 3/31/03	34,245.77
4/30/03	April Interest	193.92

Grand Total $ 511,002.65

Summary:	
Accommodations Taxes*	**$ 508,506.13**
Less Expenditures to CVB/MPVC	**(162,624.91)**
Net Accommodations Taxes	**345,881.22**
Interest	**2,496.52**
Total to be considered by Committee	**$ 348,377.74**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
Public Restroom Operations							
7/18/02	2141	SCE&G	electricity	63.50			
8/1/02	2143	Genco	paper and cleaning supplies	287.26			
8/7/02	2151	IOP CPW	water and irrigation	1,139.00			
8/28/02	2160	Genco	paper and cleaning supplies	551.33			
8/28/02	2162	SCE&G	electricity	63.92			
9/4/02	2166	IOP CPW	water and irrigation	1,823.00			
9/24/02	2172	Isle of Palms Cleaning	7/1-8/31/02 Rroom Cleaning + OT	7,921.36			
9/24/02	2175	SCE&G	electricity	72.79			
10/2/02	2179	IOP CPW	water and irrigation	533.00			
10/23/02	2193	SCE&G	electricity	45.62			
11/6/02	2198	IOP CPW	water and irrigation	751.00			
11/14/02	2201	Isle of Palms Cleaning	Sept & Oct 2002 cleaning	5,595.90			
11/20/02	2203	SCE&G	electricity	55.11			
12/5/02	2207	IOP CPW	water and irrigation	503.00			
1/3/03	2210	IOP CPW	water and irrigation	281.00			
1/3/03	2213	SCE&G	electricity	38.82			
1/23/03	2219	Irrigation By Design	backflow test	30.00			
1/23/03	2221	SCE&G	electricity	43.91			
1/29/03	2223	SC Municipal Insurance	semi-annual gen & liab insurance	324.00			
2/4/03	2226	IOP CPW	water and irrigation	275.00			
2/26/03	2235	Leaird Services	installation of 2 water fountains	600.00			
2/27/03	2237	Grainger	2 wheelchair access water fountains	883.00			
2/27/03	2239	SCE&G	electricity	22.06			
3/12/03	2240	IOP CPW	water and irrigation	227.00			
3/12/03	2241	Leaird Services	pressure wash & paint ext of restrms	2,500.00			
3/26/03	2245	SCE&G	electricity	30.17			
4/3/03	2248	IOP CPW	water and irrigation	317.00			
4/23/03	2255	SCE&G	electricity	74.65			
5/9/03	2261	IOP CPW	water and irrigation	689.00			
5/6/03	2262	Port City Paper	paper & cleaning supplies	666.69			
5/6/03	2263	Port City Paper	hydroflush and flush valves	196.70			
				26,604.79	57,675.00		31,070.21

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Internet Expenses							
8/1/02	2142	BellSouth	Internet lines	139.20			
7/31/02			Sold 2 Tshirts	(20.00)			
9/4/02	2165	BellSouth	Internet lines	139.35			
			Sold Tshirts	(90.00)			
9/18/02	2168	A World of Difference	Annual subscription	3,240.00			
10/9/02	2183	BellSouth	Internet lines	139.86			
11/6/02	2196	BellSouth	Internet lines	139.83			
12/5/02	2205	BellSouth	Internet lines	139.83			
12/5/02	2206	Computer Consultant, Inc.	City Code updates for website	150.00			
1/13/03	2214	BellSouth	Internet lines	139.83			
1/23/03	2220	Neustar, Inc	permanent domain registration	152.00			
2/4/03	2224	BellSouth	Internet lines	139.92			
3/18/03	2243	BellSouth	Internet lines	140.28			
4/3/03	2247	BellSouth	Internet lines	140.10			
3/31/03			Sold Tshirts	(10.00)			
				4,680.20	12,000.00	-	7,319.80
Irrigation at Breach Inlet Sign							
8/7/02	2151	IOP CPW	water for irrigation	15.00			
9/4/02	2166	IOP CPW	water for irrigation	15.00			
10/2/02	2179	IOP CPW	water for irrigation	15.00			
11/6/02	2198	IOP CPW	water for irrigation	15.00			
12/5/02	2207	IOP CPW	water for irrigation	15.00			
1/3/03	2210	IOP CPW	water for irrigation	15.00			
2/4/03	2226	IOP CPW	water for irrigation	15.00			
3/12/03	2240	IOP CPW	water for irrigation	15.00			
4/3/03	2248	IOP CPW	water for irrigation	15.00			
5/6/03	2261	IOP CPW	water for irrigation	15.00			
				150.00	400.00	-	250.00

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
BB&T Bank Service Charges							
7/31/02		BB&T	Checking acct svc chg	8.02			
8/31/02		BB&T	Checking acct svc chg	7.85			
9/30/02		BB&T	Checking acct svc chg	10.57			
10/31/02		BB&T	Checking acct svc chg	7.18			
11/30/02		BB&T	Checking acct svc chg	7.53			
12/31/02		BB&T	Checking acct svc chg	26.29			
1/31/03		BB&T	Checking acct svc chg	5.70			
2/28/03		BB&T	Checking acct svc chg	51.03			
3/31/03		BB&T	Checking acct svc chg	9.36			
4/30/03		BB&T	Checking acct svc chg	6.37			
				139.90	200.00	-	60.10
Charleston CVB - 30% Tourism Promotion Funds							
11/6/02	2197	Charleston Area CVB	30% Tourism Promo Funds, 9/02	120,445.44			
2/4/03	2225	Charleston Area CVB	30% Tourism Promo Funds, 12/02	29,320.99			
4/30/03	2257	Charleston Area CVB	30% Tourism Promo Funds, 3/03	998.69			
				150,765.12	205,650.00	-	54,884.88
Isle of Palms/Mount Pleasant Visitor's Center Support							
10/16/02	2192	Town of Mt. Pleasant	support May02-April 03	2,044.03			
4/24/03	2256	Town of Mt. Pleasant	support May03-April 04	9,815.76			
				11,859.79	9,350.00	-	(2,509.79)

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Advertising							
8/28/02	2161	Marina Joint Ventures	2002 Governor's Cup Billfish promos	13,661.12			
10/2/02	2177	Caraviello Communicaitons	Transient Modem line installation	70.00			
10/2/02	2178	Guest Guide Ad	Half page ad	1,500.00			
10/9/02	2187	US Hospitality Corp	Full page ad Guest Svcs Directory	375.00			
1/3/03	2211	JR Rowel Printing	Tide Table Booklets	201.40			
1/3/03	2212	Network Solutions, Inc.	marina website domain registration	75.00			
1/23/03	2222	SC Dept of Revenue	SUTax on US Hospitality	23.74			
4/4/03	2253	Total Label & Graphics	2500 promo pens	635.41			
4/16/03	2251	Offshort Communications, Inc.	Full page ad, Intracoast. Waterway Guide	1,895.00			
				18,436.67	15,000.00	6,000.00	2,563.33
Spoleto Festival, USA							
4/16/03	2252	Spoleto Festival USA	portion of FY03 jazz series contrib.	15,000.00			
				15,000.00	-	26,210.00	11,210.00
Isle of Palms Beach Run							
8/1/02	2144	K&K Printing	5000 Beach Run flyers	273.00			
8/7/02	2150	Electric City Printing Co	500 Bibs for Beach Run	107.06			
9/24/02	2174	Papa John's Pizza	pizza for runners	89.50			
10/2/02	2180	Office Depot	clasp envelopes	24.32			
10/3/02	2181	Action Carolina	3000 mailouts for beach run	525.00			
10/9/02	2182	All American Awards	6 plaques	233.93			
10/9/02	2185	Piggly Wiggly	fruit for beach run	127.00			
10/9/02	2186	The Hoove Group	Tshirts and Bags	1,683.18			
10/16/02	2190	Post and Courier	beach run advertising	1,288.32			
10/23/02	2194	Wal-Mart	cups for beach run	12.59			
10/31/02		IOP Family Dentistry	Sponsor 2002 Run	(500.00)			
10/31/02		Registration Fees	2002 Registration Fees	(2,374.00)			
				1,489.90	-	8,000.00	6,510.10

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2002							
7/8/02	2122	Publix	Meal for Staff	188.31			
7/8/02	2138	Sam's	Meal supplies and flag	100.31			
7/17/02	2139	Zambelli Fireworks	Balance on 7/4/02 show	11,000.00			
8/1/02	2145	Lowe's	supplies for flags	144.97			
8/1/02	2147	The Hoove Group	Event staff Tshirts	69.96			
8/8/02	2152	WJZX	Live remote broadcast for 7/4/02	400.00			
		Committee approved amount carried over from last fiscal year				16,963.09	
				11,903.55	-	16,963.09	5,059.54
4th of July Fireworks - Year 2003							
11/26/02	2204	Zambelli Fireworks	Deposit on 7/4/03 Show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00
IOP Invitational Tennis Tournament							
2/4/03	2227	World Class Marketing, Inc.	Sponsor fall 2003 tournament	20,000.00			
				20,000.00	-	20,000.00	-
Parking Lot Debt Payments							
8/1/02		Bank of New York	semi-annual Parking Lot Debt int.	6,387.50			
1/13/03	2215	Bank of New York	**Final debt & interest pmts!!!	81,387.50			
				87,775.00	87,775.00	-	-

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
"Something Blue"							
10/31/02		IOP Recreation Building Fund	Donation for 2002 event	500.00			
11/6/02	2199	Gary Erwin/Lowcountry Blues	Deposit for 2 day event	3,125.00			
2/4/03	2229	Mahoney's Sign	signage for Blues Bash	186.56			
2/7/03	2231	Gary Erwin/Lowcountry Blues	balance on entertainers	3,125.00			
2/10/03			ticket proceeds	(2,675.00)			
2/13/03	2234	Post and Courier	advertising for Something Blue	146.56			
2/27/03	2238	Hughes Equipment Rental	stages, chairs	497.14			
3/17/03	2242	Island Publications	advertising for Something Blue	276.08			
3/28/03	2246	Post and Courier	advertising for Something Blue	146.56			
				5,327.90	-	8,500.00	3,172.10
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
10/29/02	2195	SC Coast Film Guide	2-page ad	6,000.00		6,000.00	
				6,000.00	-	6,000.00	-
IOP Marina Debt Payment							
8/1/02		Bank of New York	semi-annual Marina debt interest	37,075.00			
2/27/03	2236	Bank of New York	semi-annual Marina debt interest	37,075.00			
				74,150.00	74,150.00	-	-

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Recreation Dept Blueprints for New Building							
		Carryforward of Balance of Committee Approval for Summer 2002				5,019.19	
9/24/02	2173	LS3P Associates, LTD	prof svc, Rec Building additions	2,656.30			
10/16/02	2189	LS3P Associates, LTD	prof svc, Rec Building additions	1,067.36			
11/20/02	2202	LS3P Associates, LTD	prof svc, Rec Building additions	35.26			
2/4/03	2228	LS3P Associates, LTD	prof svc, Rec Building additions	637.07			
				4,395.99	-	5,019.19	623.20
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2002				18,933.00	
various	FY03	Charleston Co PRC	Splash Zone admittance fees	154.80			
various	FY03	Carolina Ice Palace	Admittance fees	179.25			
various	FY03	SC Aquarium	Admittance fees	4.00			
various	FY03	Nature Adventure Outfitters	Trip fees	260.00			
various	FY03	Barrier Island Eco Tours	Trip fees	1,120.00			
8/28/02	3375	Bus Transportation, all trips		3,375.00			
10/31/02		Participation Fees Summer 2002		(3,612.00)			
						-	
				1,481.05	-	18,933.00	17,451.95
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
4/30/03	2258	Creative Spark	Entertainment for "PS Goes to Bch"	15,000.00			
4/15/03		sponsorship - TRM holdings		(100.00)			
4/15/03		sponsorship - SoCal Burritos		(100.00)			
5/2/03	2259	Joann Anderson	flags for sandsculpting contest	150.00			
5/2/03	2260	Joann Kimbrell	flags for sandsculpting contest	150.00			
				15,100.00	-	17,250.00	2,150.00

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Police Department Patrol Car							
1/3/03	2209	Butler Chrysler-Dodge	2003 Dodge Durango 4x4	22,260.00			
1/23/03	2217	Adamson Industries Corp	Cage for Durango	607.00			
1/23/03	2218	Auto Trim Design	striping/lettering for Durango	296.32			
2/12/03	2232	Light-N-Up	equipment for Durango	1,233.90			
				24,397.22	24,277.00	-	(120.22)
25% of Public Works Garbage Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		4,895.00			
				4,895.00	4,895.00	-	-
25% of Fire Dept Pumper Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		7,796.00			
				7,796.00	7,796.00	-	-
Postage on Visitor Packages							
July - August 2002				32.37			
August - September 2002				0.60			
September - October 2002				32.80			
November-December 2002				3.18			
December-January 2003				2.31			
January-February 2003				27.48			
February-March 2003				85.92			
March-April 2003				0.74			
				185.40	500.00	-	314.60

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Fire Department Waterproof Walkies							
9/18/02		Motorola	3 XTS 5000 Waterproof Walkies	8,127.87			
				8,127.87	-	8,140.16	12.29
Morgan Creek Grill / IOP Marina Advertisements							
9/10/02	2167	Island Publications	Moultrie News Ad	452.00			
9/18/02	2170	Post and Courier	Color Ads	4,727.20			
10/9/02	2184	Media Services, Inc.	Full Page Ad, EC Newcomers Dir.	995.00			
				6,174.20	-	7,500.00	1,325.80
Front Beach Enhancement							
8/14/02	2155	Thomas & Hutton Engineering	Design Fees	1,125.00			
9/18/02	2171	Thomas & Hutton Engineering	Design Fees	3,387.00			
10/16/02	2191	Thomas & Hutton Engineering	Design Fees	813.40			
11/6/02	2200	Thomas & Hutton Engineering	Design Fees	1,515.00			
1/13/03	2216	Thomas & Hutton Engineering	Design Fees	871.07			
				7,711.47	-	7,500.00	(211.47)
Half Rubber Tournament							
8/1/02	2146	Sport Supply Group, Inc.	pitching rubbers for tournament	60.48			
8/1/02			donation of prize money	(450.00)			
8/14/02	2154		prize money for tournament	450.00			
8/28/02	2157	All American Awards	awards	287.60			
8/28/02	2163	The Hoove Group	160 tshirts	1,128.37			
8/29/02	2164	Lowe's	silt fence w/ stakes for half rubber	92.00			
9/18/02	2170	Post and Courier	advertisements	982.02			
10/31/02		2002 Half Rubber Registration Fees		(1,575.00)			
				975.47	-	3,650.00	2,674.53

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Donation to Village Repertory Company							
2/6/03	2230	Village Repertory Company	2003 Donation	5,000.00			
				5,000.00	-	5,000.00	-
Publication of the "Pelican Brief"							
4/23/03	2254	Proforma Allied Business Forms	44800 copies of "The Pelican"	20,352.00			
				20,352.00	-	19,200.00	(1,152.00)
Beach Trash Barrels							
2/12/03	2233	Moore Drums, Inc.	96 55gallon yellow barrels	672.00			
				672.00	800.00	-	128.00
Guest Guide Advertisement							
12/11/02	2208	Advantage Advertising	1/2 page ad in Guest Guide	4,250.00			
				4,250.00	-	4,250.00	-

State Accommodations Tax
Detailed Expense Statement for the 10 Months Ending 4/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
City of Isle of Palms 25th Anniversary Celebration							
				-	25,000.00	-	25,000.00
Rec Dept Playground Tiny Tot Swing Set							
4/8/03	2250	Bliss Products & Services	Small child swing set	2,500.00			
				2,500.00	-	2,500.00	-
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships							
				-	100,000.00	-	100,000.00
Grand Total				559,296.49	626,468.00	224,815.44	291,986.95

Less Payments to CVB/Visitors Ctr	(215,000.00)
Less Provision for Programs and Sponsorships	(100,000.00)
	311,468.00

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

	Updated 4/30/03
65% for Tourism Related Expenditures (Assume no change from FY02)	$ 467,284
Add: Interest Earned (Estimated based on current interest rates)	2,400
Less: Expenditures	
****** FY03 BUDGETED ******	
Interest and principal on parking lot debt	87,775
Interest on marina debt	74,150
Public Restroom Operations	57,675
City's 50th Anniversary Celebration	25,000
Police department 4WD vehicle	24,277
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck	7,796
Lease payment on PW garbage truck	4,895
Miscellaneous (garbage cans, postage, water, etc.)	2,900
Subtotal	311,468
****** PROJECTS APPROVED THUS FAR ******	
July 2002 Fireworks ***FY02 Carryforward***	11,904
New Rec Building Blueprints ***FY02 Carryforward***	4,396
Island Fun Days Camp ***FY02 Carryforward***	1,481
Morgan Creek Grill/Marina Advertisements	6,174
Front Beach Enhancement	7,711
Half Rubber Tournament	975
IOP Beach Run 2002	1,490
Steet Print and Signage	4,000
Marina magazine advertising	6,000
Pave parking lot at Public Works	2,000
Fire Department Waterproof Radios	8,128
Publication of "The Pelican Brief	20,352
The Guest Guide	4,250
Spoleto Festival 2003	26,210
SC Coast Film Guide	6,000
"Something Blue" Festival	5,328
4th of July Fireworks (July 2003)	28,200
Village Repertory Company	5,000
Piccolo Spoleto Goes to the Beach 2003	15,000
Piccolo Spoleto Sand Sculpting 2003	2,250
IOP Invitational Tennis Tournament	20,000
IOP Beach Run 2003	8,000
Tiny Tot Swing	2,500
IOP Run & Walk for the Child (the Connector Run on 10/14/03)	2,500
Half Rubber Tournament (Aug 2003)	3,500
41st & Palm Landscaping/IOP Garden Club	6,000
Subtotal	209,349
****** PROJECTS TYPICALLY APPROVED ******	
Subtotal	-
Total Estimated Expenditures	520,817
Surplus / (Deficit) for the Year	(51,133)
Surplus / (Deficit) from Prior Years	237,637
Funds Carried Forward to Next Year	$ 186,504

City of Isle of Palms
SC Accomodation Tax - Muni
Calculation of Disbursement to Charleston CVB

		Mar-03	Dec-02	Sep-02	Total FY02	Jun-02	Mar-02	Dec-01	Sep-01	Total FY01	Jun-01	Mar-01
						743,898.33						
Total Payment Received From State		42,298.18	103,986.63	407,734.80	743,898.33	217,784.95	6,762.15	114,492.26	404,858.97	709,981.64	218,203.20	27,482.77
Less 1/4 of $25,000		6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00
Remainder		36,048.18	97,736.63	401,484.80	718,898.33	211,534.95	512.15	108,242.26	398,608.97	684,981.64	211,953.20	21,232.77
5% to General Fund		1,802.41	4,886.83	20,074.24	35,944.92	10,576.75	25.61	5,412.11	19,930.45	34,249.09	10,597.66	1,061.64
						467,283.92						
65% To Acc Tax Tourism Related		23,431.32	63,528.81	260,965.12	467,283.92	137,497.72	332.90	70,357.47	259,095.83	445,238.07	137,769.58	13,801.30
						215,669.51						
30% to Acc Tax Tourism Promotion		10,814.45	29,320.99	120,445.44	215,669.51	63,460.49	153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83
	Breakout Tourism Promotion:											
	70% to Chas. Visitors Bureau											
	Annual support to Mt. P Visitors Ctr.	9,815.76		-		13,350.00						
	30% to IOP Commerce Assoc											
	100% to CVB starting 6/98			-	152,209.02		153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83
	Remain. to CVB starting 6/02	998.69	29,320.99	120,445.44		50,110.49						
Journal Entry - Cash Received												
DR: 101010.1030	GF Conc Cash	8,052.41	11,136.83	26,324.24		16,826.75	6,275.61	11,662.11	26,180.45		16,847.66	7,311.64
DR: 501010.1020	Acc Tax Rel Ckg	34,245.77	92,849.80	381,410.56		200,958.21	486.55	102,830.15	378,678.52		201,355.54	20,171.13
DR: 501010.1023	Acc Tax Promo Ckg						closed	closed	closed		closed	closed
CR: 103500.4511	Trans fr Acc Tax	(8,052.41)	(11,136.83)	(26,324.24)		(16,826.75)	(6,275.61)	(11,662.11)	(26,180.45)		(16,847.66)	(7,311.64)
CR: 503450.4105	Acc Tax Rebate-Related	(23,431.32)	(63,528.81)	(260,965.12)		(137,497.72)	(486.55)	(102,830.15)	(378,678.52)		(201,355.54)	(20,171.13)
CR: 503450.4107	Acc Tax Rebate - Promo	(10,814.45)	(29,320.99)	(120,445.44)		(63,460.49)	n/a	n/a	n/a		n/a	n/a
		-	-	-		-	-	-	-		-	-
Journal Entry - Transfer to CVB												
DR: 504120.5090	Tourism Promo Exp	10,814.45	29,320.99	120,445.44		63,460.49	153.65	32,472.68	119,582.69		63,585.96	6,369.83
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CR: 503450.4105 Acc Tax Rebate-Related	(23,431.32)	(63,528.81)	(260,965.12)		(137,497.72)	(486.55)	(102,830.15)	(378,678.52)		(201,355.54)	(20,171.13)
CR: 503450.4107 Acc Tax Rebate - Promo	(10,814.45)	(29,320.99)	(120,445.44)		(63,460.49)	n/a	n/a	n/a		n/a	n/a
	-	-	-		-	-	-	-		-	-
Journal Entry - Transfer to CVB											
DR: 504120.5090 Tourism Promo Exp	10,814.45	29,320.99	120,445.44		63,460.49	153.65	32,472.68	119,582.69		63,585.96	6,369.83
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Write Check to Chas CVB

MORGAN CREEK GRILL

At Isle of Palms Marina

May 4, 2003

Linda Tucker and Members of the Isle of Palms City Council
Town Hall
Palm Boulevard
Isle of Palms, SC 29451

Dear Linda and Council Members,

Greetings from Morgan Creek Grill. Allow me to begin by thanking you all in advance for your time and assistance with all matters and issues involving Morgan Creek Grill. We are just now approaching the busy season and look forward to a great summer. Our winter business volume was much lower than anticipated as we saw a chain of several events, such as the economy, the Iraq issue, and last but not least the prolonged cold, rainy winter, impact our volume to a negative degree. Through it all we remain alive and well and as we all know, we could be worse off. For this we remain grateful.

I remain very optimistic for the restaurant's future and really have enjoyed having the opportunity to operate the restaurant and work with the City and residents of the Isle of Palms. As a new resident and business owner, I have been made to feel very welcome and I must commend all of you at City Hall along with the Fire and Police Departments for your continued support and assistance.

I continue to enjoy an active participation with the Isle of Palms community. In particular I commend all involved with the 50th anniversary celebration. We were surprised and pleased to raise $1,000.00 in snow cone sales to assist the Department of Recreation Fund. Through the years I have been involved with several such events and I must say that the entire celebration was completely successful. Let's do it again!

My main purpose at this time is to initiate my involvement with you to create a unified plan for the marina property. I propose that a representative of the city meet with the marina tenants to discuss and implement plans and improvements. To assure an ongoing successful operation of the entire property and all involved.

Following, please find some preliminary plans which have been created in hopes of continuing to renovate and improve the restaurant property. I am seeking your input and would be grateful for your recommendations on how best to proceed with future plans. I would also like to discuss any possibilities of participation by the City.

Thank you for your time and consideration.

Sincerely,
Jay Clarke

Morgan Creek Proposed Future Improvements

Parking lot – review plans - Morgan Creek currently has aproximately 37 spaces, the marina and Morgan Creek share 8 spaces, the marina has 11 auto/trailer spaces or 22 auto spaces *See Plan D*	$ N/A
Landscaping and Irrigation improvements *discuss areas to be covered by irrigation and water costs, etc. *See Plan E & F*	$ 14,000.00
Upper deck renovations *See Plans A, B and C*	$150,000.00
Expand downstairs bar to deck area	$ 25,000.00
Remove and replace Waterway windows	$ 15,000.00
Remodel downstairs ladies bathroom	$ 5,000.00
Complete remodel of Captain's Dining Room	$ 8,000.00
*Handicap-elevator installation – discuss	$ N/A
Future morgan Creek Grill dock construction, discuss options, please advise	$N/A
*Total	$217,000.00

Create Master Plan for Entire Marina Property

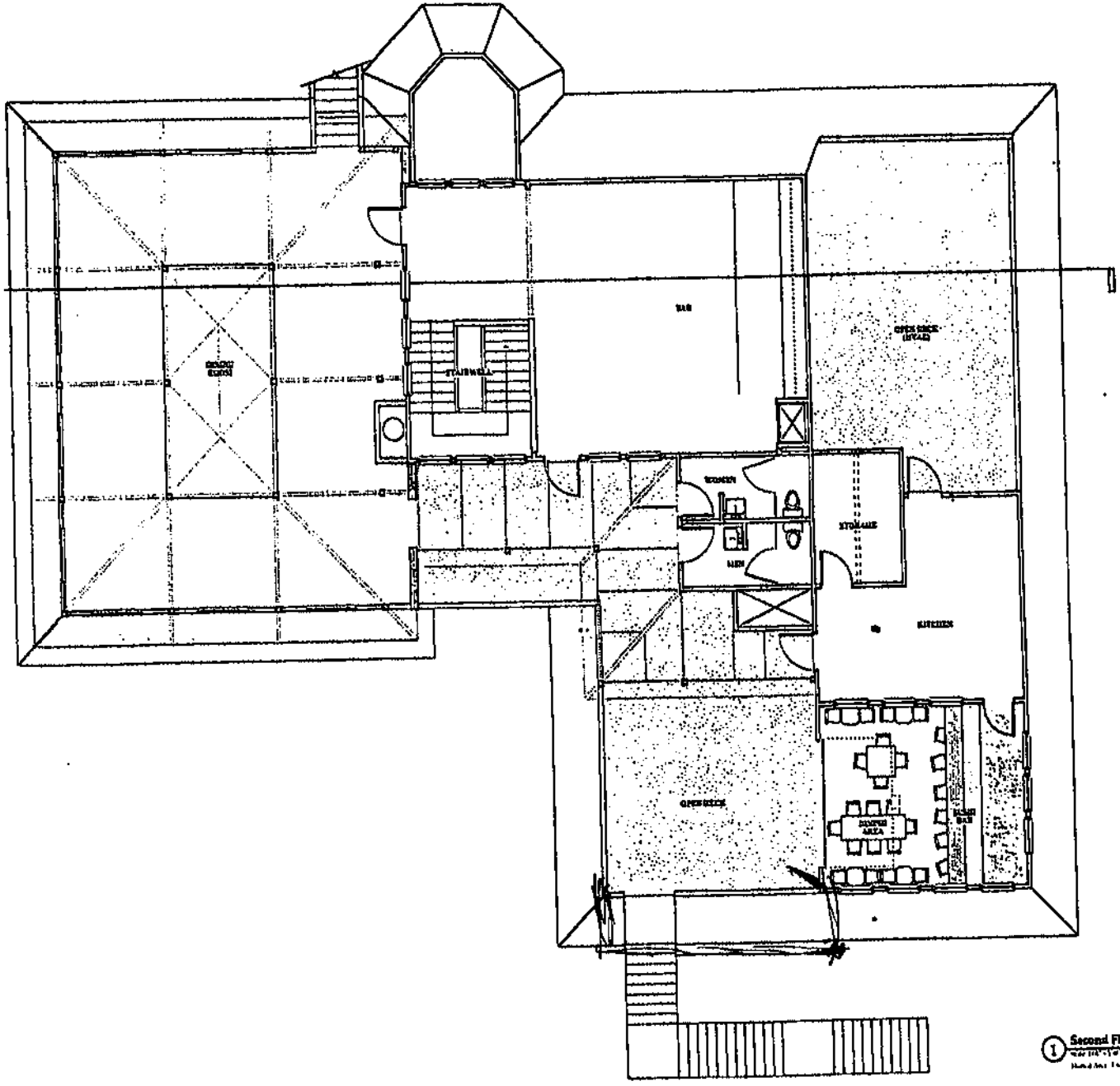
Parking lot design access and control

On – off premises signage, discuss availability and illumination

Landscaping and irrigation improvements

Discuss general management of property

A



1 Second Floor Plan

STEPHEN HERLONG
& ASSOCIATES, INC.
ARCHITECTS

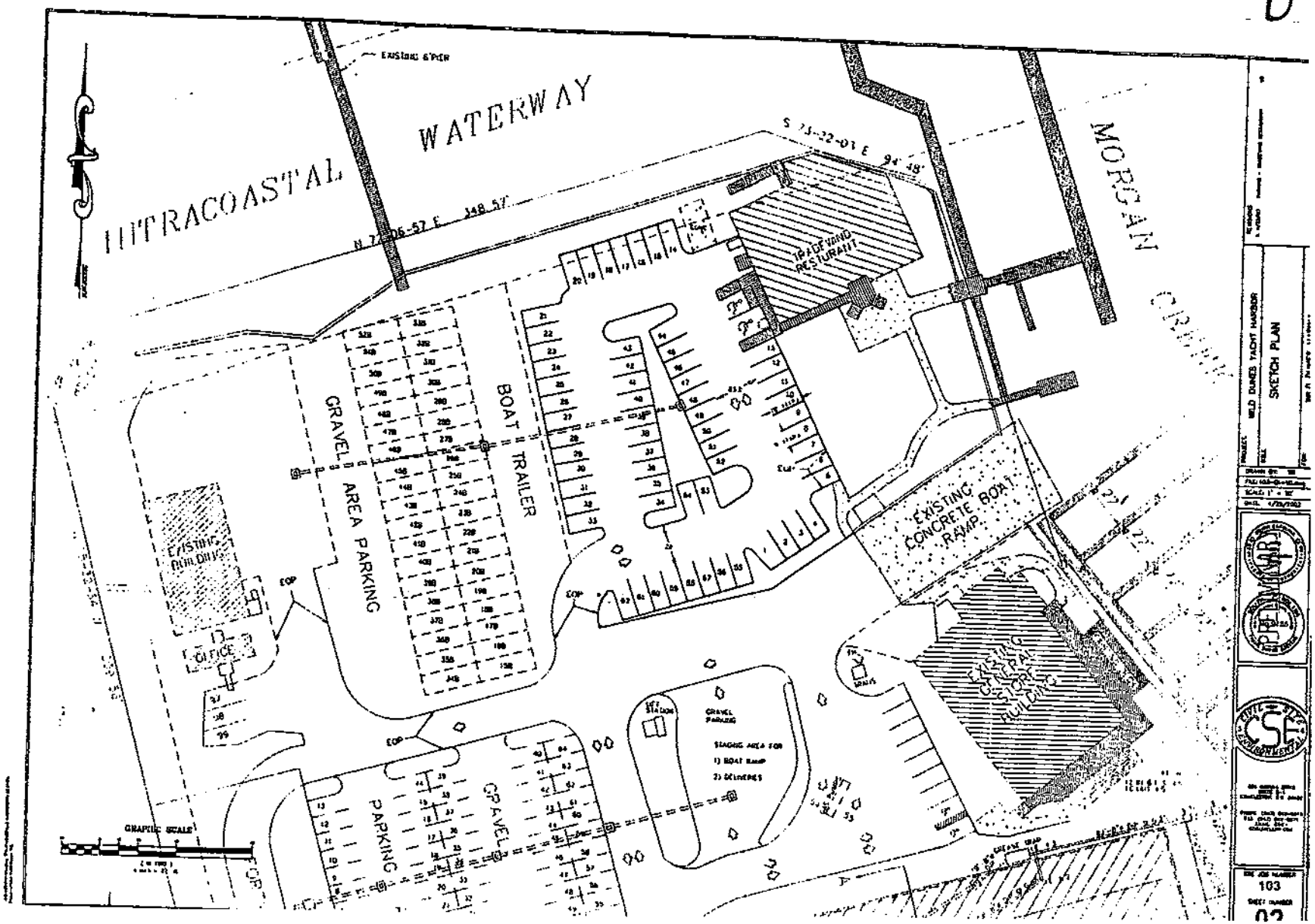
Morgan Creek Grill
Renovations
Isle of Palms, SC

	STATUS	DATE
√	Conceptual Design	
√	Preliminary ARB	
	Design Dev./ Building	
	Final ARB	
	Foundation Permit	
	Construction	

Second Floor Plan A102

Upper Deck Renovation

Upper Deck Renovation



Parking Lot : 62 Restaurant Spaces
19 Auto/Trai[illegible] OR 38 Auto Spaces

Landscape Improvements

F

Job	Morgan Creek Grill
Location	Ilse Of Palms,SC
Date	August 30, 2002

ITEMIZED LANDSCAPE PRICE LIST

QTY	MATERIALS	UNIT PRICE	EXT	SIZE/NOTES
	SHRUBS			
5	Bottlebrush	146.00	730.00	15 gal.
11	Pampas Grass	15.00	165.00	3 gal.
2	King Sago Palm	65.00	130.00	7 gal.
17	Pineapple Guava	14.00	238.00	3 gal.
36	Waxleaf Ligustrum	14.00	504.00	3 gal.
80	Evergreen Giant Liriope	2.00	160.00	4"
47	Muhly Grass	7.00	329.00	1 gal.
10	Wax Myrtle	146.00	1,460.00	15 gal.
12	Pittosporum	14.00	168.00	3 gal.
38	White Indian Hawthron	14.00	532.00	3 gal.
66	Sand Cordgrass	7.00	462.00	1 gal.
	PERENNIALS		-	
30	New Gold Lantana	6.00	180.00	1 gal.
30	Purple Heart	6.00	180.00	1 gal.
30	Homestead Purple Verbena	6.00	180.00	1 gal.
2	Annual	36.00	72.00	4" Flat
	MULCH		-	
89	Pine Straw	7.00	623.00	Bale
12	Mini-Nugget	7.00	84.00	Bag
	SUB-TOTAL		6,197.00	
	SALES TAX		251.98	
	REQUIRED FILL DIRT/GRADE		-	
	SITE PREP		150.00	LS
	IRRIGATION SYSTEM w/ Sleeves		4,549.13	LS
	LANDSCAPE LIGHTING (Inc. Tax)		-	
	SITE CONSTRUCTION		-	
	JOB TOTAL		**11,148.11**	

Hospitality Leadership Development Institute (HLDI)

A management education program presented by the Tate Center for Entrepreneurship, School of Business and Economics, at the College of Charleston designed exclusively for high potential managers and supervisors of the Hospitality Industry. Some of the participating organizations include:

Kiawah Island Resort, The Mills House Hotel
Wild Dunes Resort, The Westin Francis Marion
Embassy Suites Charleston Convention Center
Embassy Suites Historic District, Holiday Inn Historic District
Renaissance Hotel – Marriott Hotels, Hampton Inn- Daniel Island
Maverick Southern Kitchens, Charming Inns
Charlestown Management – French Quarter Inn
Quality Suites Convention Center

Dates
Module 1: January 20-21, 2003
Module 2: February 18-19, 2003
Module 3; March 11-12, 2003

The Hospitality Leadership Development Institute (HLDI) is designed to provide promising managers of the Charleston's hospitality industry a managerial educational opportunity designed to enhance their career development and professional growth. The benefits are numerous and include increased employee commitment, retention and personal development to name just a few. The leadership development program will also serve to lift the managerial qualities of all hospitality enterprises in the region and create a close working relationship among all participants.

The first initial program was piloted in Spring 2002 and experienced a great deal of success. Below are comments from some of the first participants.

- *Could not ask for better instructors. All were very knowledgeable and the experience itself was very educational and interesting.*
- *I found all the modules very informative. I now know that there are many tools out there, and all it takes is to use them.*
- *Overall, I think the program was great. I can't wait to try some of the new things I have learned in my department. Thanks!*
- *The sessions were extremely enjoyable. You exceeded my expectations. I can say I will have a different outlook as I go through the next year.*
- *I have really enjoyed the Institute. It's nice to come out of the field and to meet other managers. The information I have gotten out of the Institute will definitely help me with my team management.*
- *Homework is a good idea. However, I have been out of College for a while and while I write memos, letters and do power points often, turning in my assignments to a group of College professors is a little scary. You definitely stretched me.*
- *Well-explained and in-depth discussions. I enjoyed the round table feel of the classes.*
- *Material and pace of all the sessions was excellent. Antidotes and interaction with other managers added significantly to each session. Very valuable info.*

Spring 2003 Program Description

Module 1 --
January 20-21 **Improving Your Personal Effectiveness as a Manager**

- Owning your own professional development
- Effective communications
- Time management and effective meetings
- Conflict management and resolution
- Cultivating a climate of trust in the workplace
- Coaching

Module 2 –
February 18-19 **Managing the Guest Experience**

- Making every decision with the guest in mind
- Building a strong service culture
- Managing each "Moment of Truth" in the service experience
- Preparing for failure / Service recovery
- Managing your department as a strategic investment unit
- Managing quality, productivity and labor costs
- Financial reporting & managerial accounting for non-financial managers

Module 3 –
March 11-12 **Managing Hospitality Organizations**

- Principled negotiation strategies
- Seeking win-win outcomes
- Motivation and empowerment
- The learning organization

Managers who are leaders can be your most powerful assets in today's increasingly complex and competitive market. They are your most efficient means to move your organization from good to great. Today's young leader/managers seek career enrichment and development opportunities that not only improve their skills but challenge them to see the big picture.

The curriculum was developed with input from: Prem Devadas, GM, Kiawah Island Resort - Chris Haviland, GM, Wild Dunes Resort - John Edwards, GM, The Mills House - Robert Kisabeth, GM, Embassy Suites Charleston Convention Center - Sarah Wujcik, HRD, Embassy Suites Charleston Convention Center - Steve Hilton, GM, The Westin Francis Marion - Mitch Linder, GM, Holiday Inn Historic District - and Dick Elliott, President and CEO, Maverick Southern Kitchens, Inc.

The curriculum is focused on the competency areas and leadership skills needed by today's managers – regardless of functional areas. Developing your managers into well trained, knowledgeable and energetic leaders who see the whole scope of your operations and reinforce the goals and mission of your property is the goal of the Institute.

Instructors

Module 1



Amy Rankin is a sales and training consultant specializing in the hospitality industry. She has 15+ years of experience in sales and sales training. Formerly, she was the Director of Sales Training for Marriott International. With Marriott, she oversaw the development and implementation of 20+ training programs specifically designed for Sales and Service and Leadership positions for all Marriott brands globally.

Module 2



Dr. Robert Ford is the Associate Dean for Graduate and External Programs and Professor of Management at the University of Central Florida's College of Business Administration. Bob has authored or co-authored over 100 articles, books, and presentations on organizational issues, human resources management, and services management, especially as it relates to hospitality and health care applications. His texts include Principles of Management: A Decision Making Approach, Organization Theory, and the recently published, Managing the Guest Experience in Hospitality.

Module 2



Dr. John C. Crotts is a Professor and Director of the Hospitality and Tourism Management Program of the School of Business and Economics, at the College of Charleston. Prior to this position, John lectured in the Advanced Business Programme on tourism subjects at Otago University, Dunedin, New Zealand and was Director of the Center for Tourism Research and Development at the University of Florida. His research encompasses the areas of economic psychology, tourism marketing strategy, and management of cooperative alliances.

Instructors



Module 3

Dr. Steve Litvin, is an Associate Professor of the School of Business and Economics at the College of Charleston, and has taught hospitality and tourism subjects for the past eight years most recently in Singapore. His doctorate is from the International Graduate School of Management of the University of South Australia. Prior to joining academia, he had fifteen years travel management industry experience, having worked in senior positions with two major USA travel management companies. Steve a CPA, has also practiced with two of the Big Five CPA firms.



Module 3

Dr. Bruce R. Money is Associate Professor in the International Business Program Area at the Darla Moore School of Business, University of South Carolina, where he teaches graduate courses in international marketing and international negotiations. Bruce has also been named one of the school's five most popular professors in Business Week's "Guide to the Best Business Schools." Bruce received his Ph.D. in Marketing from the University of California, Irvine and an M.B.A. from the Harvard Business School, where he assisted in writing cases for the core international business course and graduated with Honors. His international research interests include business-to-business marketing, services marketing, negotiation, and sales force management.



Module 3

Dr. Steve Mauldin has successfully bridged process and information technology gaps between customers, operations and information technology personnel. Steve's chief interests lie in service recovery, change management, process improvement, management of e-learning and creating successful strategic partnerships and alliances. Past accomplishments include creating an Operations Control Center (OCC) to manage Delta Airline's daily operation. The OCC has been used as a model of operational excellence by numerous major international airlines and the United States Air Force. Introducing customer relationship management into an airline's operational decision-making process resulting in improved customer service and $14.4 million in savings the first year of operation. Steve also created and implemented Delta's first efforts at electronic performance support systems, video-conferencing and Internet-based applications to enhance organizational learning and performance on a real-time basis

Criteria for Participation

- One or more years of experience in the hospitality industry
- Currently employed at the supervisory or middle management level (below executive committee)
- Sponsored by General Manager or owner.

Cost and Registration

- $1,000 per participant covering the three two-day modules. The fees include all participant materials, speaker fees and food and beverage. Tuition costs must be prepaid to the College of Charleston 14 days prior to the first session. There will be no refunds due to cancellations, however substitutes may be made prior to the start of the program. If a participant must miss a specific two-day event, they can make it up during the next course cycle and earn the certificate.

- To register, complete the enclosed registration form and fax it to Dr. John C. Crotts at (843) 953-5697 by the January 3, 2003 deadline. Follow up the fax by mailing the registration form and tuition to:

John C. Crotts, Ph. D.
Hospitality and Tourism Management
School of Business and Economics
College of Charleston
66 George Street
Charleston, SC 29424-0001

Questions concerning the Hospitality Leadership Development Institute can be directed to John Crotts at (843) 953-6916 or crottsj@cofc.edu.

Hospitality and Tourism Management Program
Department of Marketing and Management
School of Business and Economics
College of Charleston

Vision

To be recognized as the region's preeminent student-centered hospitality and tourism management program.

Mission

We are committed to providing students a high quality hospitality management education in a liberal arts environment supported by a progressive series of practical, applied, and experiential learning opportunities at one of the world's premiere destinations. We want every hospitality management student to become a life-long learner who is guest focused, ethical, innovative, globally aware, computer fluent and an effective communicator. In addition, they should be able to function collaboratively and comfortably in an environment characterized by diversity, uncertainty, and rapid change.

The faculty of the Hospitality and Tourism Management program is also to be recognized as the region's foremost teacher/scholars focused on creating and disseminating information useful in managing and leading hospitality enterprises. We will accomplish this by:

- Recruiting and retaining teacher-scholars of the highest standards;
- Engaging and supporting faculty in applied research in the community where their expertise can be of value;
- Offering certificate programs responsive to the community; and
- Engaging students in active service-learning experiences through coop learning opportunities, faculty-student research, and volunteerism.

Minor in
Hospitality and Tourism Management

- Designed to provide non Business Administration majors a fundamental understanding of the core management skills and knowledge areas in the hospitality and tourism sector in order to prepare them for career opportunities therein.

The nine (9) credit hour core: ACCT 203 Accounting Concepts (3) ECON 201 Macroeconomics (3) HTMT 210 Principles and Practices in Hospitality and Tourism (3)	9
At least six (6) credit hours from upper division HTMT courses (300 or 400)	6
Three (3) credit hour course may be selected from 300, and 400 level business courses (HTMT, DSCI, MGMT, MKTG, ACCT, BLAW, ECON, FINC)*	3
An internship -- generally completed the senior year -- is required of all students in the HTMT minor. Fall, spring and summer internships require a minimum of 100 clock hours of 'meaningful management activity' within a hospitality and tourism organization.	n/c
Total Required Hours	**18**

Suggested Courses *

- Any remaining HTMT courses
- MGMT 301 Organizational Behavior
- MGMT 307 Human Resource Management (prerequisite: MGMT 301)
- MGMT 308 Managing Diversity
- MGMT 319 The Creation of New Business Enterprises
- MGMT 332 Business Communications
- MGMT 345 Leadership Management Development
- MKTG 331 Public Relations
- FINC 375 Principles of Real Estate
- FINC 385 Principles of Risk Management & Insurance

NOTE: Other than Business majors, no CofC student can take more than 30 hours in the School of Business and Economics. Students whose majors require business courses may be effectively blocked from completing the Minor in Hospitality and Tourism Management due to this rule.

HTMT Courses

HTMT 210 Principles and Practices in Hospitality and Tourism (3). This course is designed as an overview of the hospitality and tourism industry. Its intent to describe many of the planning, marketing and management functions of hospitality enterprises so as to provide you a clearer picture of the career opportunities available.

HTMT 350 Hospitality and Tourism Marketing (3). Using a case study and seminar approach, this course examines how leading hospitality and tourism enterprises apply marketing theory and management techniques for purposes of creating and retaining customers. Special attention is given to the timing, packaging, pricing, channels of distribution, promotions and personal selling functions as well as the evaluation of elements of a marketing plan towards the achievement of organizational goals.

HTMT 351 Hotel Management (3). Examination of hotel management issues with an emphasis on general management, services, sales, forecasting, financial aspects, rate efficiencies, labor management and guest relations.

HTMT 352 Service Operations Management (3). Provides a basis for the development of a coherent relationship management (CRM) strategy for hospitality operations. Special attention is given to the study of how to optimally respond and relate to the guest's (customer's) wants, needs, expectations, and actual behaviors through the organization's strategy, staff, technology and systems.

HTMT 353 Hospitality Sales and Negotiations (3). Designed for students who are interested in learning about personal selling by hospitality and tourism firms engaged in business-to-business and consumer marketing. The objectives of the course are to provide students: (1) with an understanding of the theory and practice of personal selling as used by organizations to develop long-term partnerships with customers; and (2) enhance students' ability to diagnose and address diverse problems and decisions that arise in developing and implementing a firm's selling strategy.

HTMT 360 Special Topics in Hospitality and Tourism (3). In-depth treatment of current areas of special concern within the field of hospitality and tourism management.

HTMT 399 Tutorial. Individual instruction given by a faculty member in regularly scheduled meetings. The student must take the initiative in the design of a major semester project.

HTMT 420 Independent Study. The student will select a reading or research project in consultation with a faculty member, who will guide the work and determine the credit to be allowed.

HTMT 499 Bachelor's Essay. For students in the College's Honor Program, this course is a year long research and writing project completed during the senior year under close supervision of a faculty member of the HTMT program.

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

MEMORANDUM

TO: City Council
Administrator Tucker

FROM: Janet Mauldin

DATE: May 20, 2003

SUBJECT: Isle of Palms Scholarship

I received a call this morning from Mike Daniel notifying us that the Isle of Palms Exchange Club will be officially awarding the scholarships for this year at a dinner meeting tonight.

The City's scholarship of $2,000 will be awarded to Whitney Harris, daughter of Gene and Carol Harris, #3 Forest Trail Court. Whitney graduated from the Academic Magnet High School with a 4.7 GPA and will be attending University of South Carolina.

Other scholarships from the Exchange Club are $1,500 as follows:

Rachel Bethany of Sullivan's Island is the Exchange Club's "Student of the Year" with a 5.1 GPA at Wando High School. Rachel has applied to several colleges, from Clemson to Yale, but has not made a decision which one she will attend.

Holland Cox, daughter of Mr. & Mrs. Michael Cox, 103 Forest Trail.

Randy Waltz, daughter of Mr. & Mrs. Bill Waltz, #3 - 36th Avenue, who will also attend University of South Carolina.

15th Annual

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2003

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Steve Thigpen called:

They would like to begin paving Palm Boulevard the first week of June. Tentatively, they would begin Wednesday, June 4th working at night, then work Thursday and Friday during the day, leaving Friday at Noon and returning Sunday night around 6-7pm and finish Monday night around 6-7 pm.

It would ease traffic problems to be working at night. There would be several trucks with flashing lights, no sirens or slamming trunks. The noise would be dump trucks and engines of roller machine...

Weather permitting, they would begin June 4th and finish June 9th.

If they cannot work at night, he said that they would have to "drop back and punt".

EXHIBIT C

PUBLIC SAFETY COMMITTEE
May 12, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on May 12, 2003, in City Hall Council Chambers. Present were Chairman Taylor, Committee Members Abele and Sottile, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the April 2003 minutes; Councilman Abele seconded; motion passed unanimously.

2. Citizens Comments. (A) Former Mayor Clay Cable, resident of the first block of Palm Boulevard, spoke about how much that area near Breach Inlet has grown and how much of a problem parking has developed for the restaurant and other businesses. He distributed some photos that he took showing where vehicles were parking and expressed his concern about safety. He encouraged Committee members to study and take action about this situation.

(B) Chairman Taylor introduced Robert Dulanty of Wright Padgett Christopher, who gave a presentation of structural problems that his engineers have located in the City's two fire stations (written report attached) and he discussed the process of repairing this damage at an estimated cost per station of $200,000. He answered questions of Committee members and stated that his company felt that the [attached] proposals were the best way to solve the problems. Mr. Dulanty also explained how mold and moisture damage in the walls could cause further damage and referred to the attached proposal for microbial investigation of both stations at a cost of $3,295. He further explained how this investigation would be performed.

Administrator Tucker asked Mr. Dulanty if this were his house, referencing documented structural deficiencies which would cause insurance coverage issues if the buildings were damaged in an event such as a hurricane, what would he do, to which he replied that he would make necessary repairs. Mayor Sottile stated that he would like the buildings to be structurally sound. Councilman Abele stated that there are five major projects in the budget that need to be studied as a group in order to determine what Council can do and what they cannot do. Chairman Taylor thanked Mr. Dulanty for attending and noted that Administrator Tucker will be contacting him.

3. Announcement of New Personnel. Chief Graham noted the hiring of two firemen to the department.

4. Monthly Fire Department Report - April. Chief Graham discussed highlights from her monthly report for April (copy attached hereto) and answered questions of Committee members. Administrator Tucker thanked the Fire Department personnel for putting out door-hangers on properties neighboring the Marina where the dredging project is taking place. There was discussion of the Maintenance Report and Councilman Abele expressed his frustration over

the problems had with various fire apparatus on the island. Upon discussion of driver training, Chief Graham assured the Committee that all drivers of the engines are fully trained and certified by South Carolina standards.

5. Monthly Police Department Report - April. Chief Buckhannon discussed highlights from his monthly report for April (copy attached hereto) and answered questions of Committee members. There was discussion of the number of traffic accidents on the Connector and Chief Buckhannon stated that the problem is that the traffic light at Rifle Range Road stops traffic exiting the island all the way back to the top of the Connector. He noted that most of these accidents occur between 2:00 and 4:30 p.m. on weekends and he does place officers at the intersection to help direct traffic onto the bridge.

Mayor Sottile began discussion of Mr. Cable's comments and particularly about vehicles that are parking in the bike lane. He encouraged the officers to issue parking tickets regularly. Mayor Sottile also spoke about parking at 22nd-23rd Avenue where there is a lot of congestion and he noted that he has seen vehicles parked with two wheels on the road. He encouraged the officers to keep an eye on this area also.

(A) Traffic Counts. See attached reports. Chairman Taylor noted that amounts of vehicular traffic entering and exiting the island and commented that the City is now back where it was 15-20 years ago when traffic backed up exiting through Sullivan's Island and that it would only get worse.

(B) Discussion of Firewall Protection for Computer Equipment. At the Administrator's request, Chief Buckhannon reviewed the City's computer safety. He noted that the NCIC was going to require a new system set up with proper firewall installation. The Chief stated that there are some good safeguards installed now, but they are not the best and the proxy server is old which could allow others to interfere with the City's computers. He is currently working on solving the problem of adequate firewall protection and hopes to satisfy NCIC requirements so the City can use their upcoming new programs. Administrator Tucker expressed concern about payroll and accounting systems and Chief Buckhannon stated that the protection he installs will cover City Hall programs as well.

6. Old Business. (A) Update - Customer Service. Chief Buckhannon recognized Vickie Cook, Animal Control Officer, for rescuing two lost dogs without injury to the dogs and the owner wrote to the department and called Mayor Sottile with his appreciation of her efforts. Mayor Sottile also expressed appreciation of both departments during the recent fire on front beach.

(B) Update - Embedded Traffic Counters. Administrator Tucker reported that the encroachment has been applied for with DOT and the procurement is underway.

(C) Status of Speed Hump Problem. Chief Graham reported that she has sent a letter, but has not received a response from Wild Dunes. Councilman Abele stated that he spoke with Great Beach Management about this and to the Vice President of the Wild Dunes Community Association. Chief Graham noted that some of the speed humps have been shaved down after a representative rode in the fire truck and realized how much potential damaging force is placed on the trucks when driven over them. This issue will continue to be pursued.

(D) Update - Transfer Switches. Administrator Tucker reported that the transfer switch has been relocated to the other side of City Hall and placed higher above flood elevation.

7. New Business. (A) Discussion of Paving Palm Boulevard. Chairman Taylor reported Mayor Sottile received good reception from County Council members and it appears that the CTC problems have been resolved. Mayor Sottile reported that Palm Boulevard will be resurfaced hopefully in June. Chairman Taylor stated that information created on the cross walks will be discussed soon and he hopes that it will be able to be coordinated with repaving Palm Boulevard. The CPW will also be notified.

(B) Enforcement Related to Vandalism. Administrator Tucker noted last month's discussion about the Morgan Cove vandalism and Chief Buckhannon reported no further incidents.

(C) Golf Cart Parking. Chief Buckhannon reported that he surveyed every access path on the island and he felt that the only beach access that is large and safe enough for golf cart parking would be 25th Avenue. Chairman Taylor noted that golf carts can park anywhere along Palm Boulevard in the same manner as other vehicles. **Councilman Abele made a motion to authorize Chief Buckhannon to obtain the necessary signage and whatever else may be necessary to set up the 25th Avenue beach access path for parking for golf carts; Mayor Sottile seconded; motion passed unanimously.**

(D) Sign Installation - Animal Control. Administrator Tucker stated that she included a copy of the signs that have been installed on 30 of the 48 access paths (copy attached) relating regulations for dogs on the beach in the event any committee member is contacted by a constituent.

8. Miscellaneous. (A) Update - Inquiry Regarding Breach Inlet Parking Lot. Administrator Tucker stated that she and Chief Buckhannon need to know what Committee members would like them to do with the Breach Inlet parking lot. The two barricades that have been installed are heeded during the day, but not during the night when The Boathouse restaurant is open and there is no clear mechanism for the department to issue tickets. After discussion, it was the consensus to leave it alone for a while and respond to complaints as they happen and then address it in the future.

(B) Set Next Meeting Date - Thursday, June 5, 2003, at 5:00 p.m.

9. Executive Session. Mayor Sottile made a motion to go into Executive Session; Councilman Abele seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Taylor stated that contractual matters were discussed concerning the new fire truck and no votes or actions were taken.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:07 p.m.

Respectfully submitted,

Dee Taylor, Chairman

May 9, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Structural and Floor Slab Investigation
IOP Fire Stations 1 & 2
Isle of Palms, SC
WPC Project #
CHS2-02-223A

OVERVIEW

The City of Isle of Palms has two fire stations that were built in the early 1990's using the same, or a similar, set of plans. Fire Station #1 is located at the intersection of J.C. Long Boulevard and Pavillion Drive, near the IOP connector bridge. Fire Station #2 is located adjacent to the intersection of 41st Avenue and Waterway Boulevard, near the Wild Dunes Marina. These two stations are experiencing similar problems with water intrusion, cracks in the concrete masonry walls, and cracks in the concrete slab-on-grade. WPC investigated these concerns and issued a report addressing these concerns on October 15, 2002. As a follow on activity to this report, WPC has evaluated the two fire station structures for compliance with the 2000 International Building Code, developed concept repairs for upgrading these structures and estimated the cost for implementing these concept repairs.

EXECUTIVE SUMMARY

WPC recommends that a 4" thick reinforced concrete skin be applied to all existing load bearing walls. This would satisfy the minimum amount of steel reinforcement as required by the IBC 2000. Condensation problems can be rectified by providing air-conditioning for the Apparatus Bays. Sufficient wall anchorage will need to be installed as well as other connections to assure adequate shear transfer between floors. The rear deck supports must be modified in order to install the concrete skin, and the exterior walls will need to be refinished. There is no evidence that the structure has experienced differential settlement, nor is it likely that organic materials within the soil will lead to future differential settlement of the structure. Our estimated cost of repair per fire station is $250,000.00. This cost estimate addresses structural repairs only and does not address mechanical or electrical problems.

FLOOR SLAB INVESTIGATION

Exploration Procedures

Our field investigation at each site consisted of three (3) concrete cores with hand auger borings to a depth of 4 feet at selected locations inside the fire truck bays. The cores were performed at opposing corners that coincide with the initial CPTu and DMT soundings performed for the original geotechnical investigation. The cores were performed using a 4-inch core barrel. The hand auger cuttings were sampled and evaluated for visible signs of organic content. The HAB logs are presented in the report Appendix.

Concrete Cores

Concrete Cores at Fire Station #1: The three concrete cores (C1, C2, & C3) performed in Fire Station #1 encountered a range of concrete thicknesses from 6.25 inches to 7.50 inches, with an average of 6.75 inches. Steel wire mesh was encountered within cores C1 and C3 approximately 6.0 inches and 5.25 inches from the top, respectively. In general, the concrete collected in the cores appeared to be intact and relatively "sound". However, no strength testing was performed on the cores.

Concrete Cores at Fire Station #2: The three concrete cores (C4, C5, & C6) performed in Fire Station #2 encountered a range of concrete thicknesses from 3.5 inches to 7.25 inches, with an average of 5.75 inches. Steel wire mesh was encountered within cores C5 and C6 approximately 4.75 inches and 5.25 inches from the top, respectively. In general, the concrete collected in the cores appeared to be intact and relatively "sound". However, no strength testing was performed on the cores. The project design plans available indicate the required thickness of concrete should be a minimum of 6 inches. Based on this information, it appears that the concrete slab does not meet the design specification in at least one location.

Findings

Subgrade Profile Fire Station #1: Evaluation of the upper 4 feet of soils underlying the slab indicated gravel and silty sands within the upper 1-foot. Below this the soils consisted of tan silty sands with shell content. Organics were not encountered beneath the slab at the cored locations. Based on this information and the visual aspects of the slab on grade, it appears unlikely that organics underlying the floor slab could be cause for concern related to differential settlement of the structure.

Subgrade Profile at Fire Station #2: The soils underlying this slab were similar to soils underlying the slab in Fire Station #1. However, clay and some trace wood debris were encountered in core holes C6 and C5, respectively. Although some organic debris was encountered beneath this slab it appears unlikely to be in sufficient quantity to cause differential settlement and cracking of the structure.

STRUCTURAL INVESTIGATION

Seismic Background

The seismology of the Charleston area is dominated by the 1886 event. Sometimes referred to as the "Great Charleston Earthquake", the event has been estimated to have had a Richter magnitude of 7.2 or higher and was felt in Boston and Chicago. Locally, the damage to the unreinforced masonry structures in the downtown area was severe.

With periodic revision of building code standards, the requirements to address the seismic aspects of structural design have been upgraded over the years. Upon adoption of the IBC 2000 in July of 2001, a giant step was taken toward reducing the risk of earthquake destruction. At the time that the subject structures were designed, earthquake provisions were a required item under the Standard Building Code.

In any earthquake, the ground moves both horizontally and vertically. Owing to the type of energy waves generated, the horizontal components are normally of greatest interest design wise. During an earthquake, building structures are subjected to lateral foundation displacement and must have both strength and flexibility to endure the imposed loads.

The necessary flexibility is referred to as "ductility" which is simply the material's ability to undergo deflection without breaking. On the opposite end of the scale, a lack of ductility is usually termed "brittle" behavior. Certain materials of construction are innately ductile. These include steel and wood. On the other hand, materials such as concrete and masonry are inherently brittle and must be made to perform in a ductile manner by the addition of sufficient levels of reinforcing steel. Worldwide, the vast majority of earthquake damage is to unreinforced or under-reinforced masonry structures.

Concrete and Masonry Failure Modes

Both concrete and masonry possess excellent resistant to compression forces. At their ultimate strengths, unreinforced or under-reinforced concrete and masonry fail in compression by crushing. It is an abrupt and rapid event. It is termed a brittle failure since it occurs at small strain levels. This type of behavior is undesirable in a seismic event.

With the addition of reinforcing steel, the failure mode of concrete and masonry materials can be altered. Provided sufficient levels of steel are present, failure is by yielding of the steel. This failure is commensurate with large deflections and usually occurs in degrees. The failure is referred to as ductile and is considered to be

desirable since occupants have at least some warning. The building codes identify minimum steel requirements in order to provide the sufficient steel necessary to achieve this ductile failure mode.

The third mode of failure is that of balanced conditions. Under this mode, the steel yields just as the concrete crushes. Balanced failure is also considered undesirable because of its abrupt nature. Under design codes, reinforcing steel beyond 75% of the balanced conditions are not allowed.

Analysis & Findings

The design codes have addressed the seismic design of masonry structures. By the early 1980's, unreinforced (or plain) masonry was not considered to be a viable building system for structures in the higher risk seismic zones. This requirement is still in place today under the IBC 2000.

The level of required reinforcing is specified as a percentage of the gross horizontal cross-sectional area. The minimum percentage is 0.02% of the area of the masonry and any grouted cells. Additionally, at least half of the minimum must be applied horizontally. The reinforcing steel specified for the two fire stations is approximately half of the required minimum.

Repair Concepts

In order to comply with the IBC 2000, it will be necessary to upgrade the level of steel reinforcing. Since the horizontal reinforcing is insufficient, simply grouting and installing vertical bars inside the existing walls will not suffice. The recommended repair scheme calls for the construction of a 4" thick reinforced concrete skin applied to the existing masonry. The concrete skin would be pneumatically placed (gunite) thereby using the existing walls as forms. All electrical and mechanical attachments will have to be relocated to the outside of the new skin. These attachments will be reattached after the gunite skin has been placed.

The concrete skin would be placed on the exterior face of the walls where possible. However, there are interior walls that must be repaired by placing the gunite on the inside. This operation is somewhat messy and disruptive such that during the construction phase, coordination will be required to avoid delays and interruption of fire protection services. There also will be the loss of useable space (approximately 4-5 inches thick) where the interior walls must be treated. Please refer to the drawing attached to this report for details regarding the loss of useable space.

Other Design and Repair Issues

Condensation: During our field visit of March 6, 2003, extensive water stains were observed on the ceiling of the Apparatus Bays. Chief Graham showed us recent

photographs of the underside of the second floor structure. There were droplets of water present on the steel floor deck. As you are aware, the second floor areas are air-conditioned whereas the Apparatus Bays are not. During the warmer months, water is able to condense on the cool underside surface of the second floor.

The first floor ceiling and the second floor structure are fire rated. That is, a partial barrier of flame spread from the Apparatus Bays to the second floor areas is provided by the assembly of components. This rated assembly must be maintained. At this juncture, the only obvious solution is to provide air conditioning for the Apparatus Bays. We have included an estimate for the initial cost of the equipment and installation. The cost estimate also includes the removal and replacement of ceiling sheet rock due to water damage and existing mold. Long- term expenses for maintenance and power are not included.

Based upon the findings of mold in the apparatus bay ceiling sheet rock and the known water intrusion problems around the building, mold growth may exist in other locations. In order to determine the extent of mold growth, we recommend a microbial investigation be performed. This investigation is not included in the cost estimate.

Second Level Wall Anchorage: The original design documents do not address the anchorage of the second floor walls to the second floor structure. This is the connection of the steel studs to the concrete floor. The lack of a connection was verified in the field. In order to repair this item it will be necessary to remove the bottom 2 feet of sheet rock wall on the second floor and install the connectors. Replacement of the sheet rock and refinishing will also be necessary.

Other Connections: These design documents also do not address the connection of the end wall trusses to the top of the second floor walls. Additionally, to assure shear transfer in an earthquake, extra fasteners are needed to connect the roof trusses to the top of the second floor wall.

Rear Deck Supports: The exterior wood deck is currently supported by the main building structure. In order to properly install the gunite, this deck must be modified. The simplest method would be to install four concrete or masonry piers. This would allow for the use of the deck and stairs during construction. The existing masonry piers supporting the deck can also be replaced to correct for insufficient steel reinforcing.

Exterior Finishes: Once the gunite repairs are complete, the exterior must be painted or otherwise finished. The previously identified waterproofing problems would be repaired by removing and replacing the exterior siding, synthetic stucco and waterproofing components. The exterior surface of the gunite could then be properly textured and painted or, if desired, another aesthetic finish could be installed.

Repair Slab-on-Grade Cracks: Construction of slab-on-grade requires sufficient reinforcement and/or joints to address temperature and shrinkage changes within the slab. The design drawings for these slabs provided only welded wire fabric reinforcing that is insufficient for the task. The observed cracks are the result. These cracks are primarily an aesthetic concern but can lead to maintenance problems. We recommend repairing these cracks by injecting with an epoxy adhesive.

Contingency: In our experience with repair projects, it is advisable to include a significant contingency for unanticipated costs should they arise.

Cost Estimate

Estimated Cost of Repair per Fire Station

Item	Estimated Cost
1. Reinforced Gunite	$103,000.00
2. Condensation	$35,000.00
3. Additional Connections	$10,000.00
4. Rear Deck	$10,000.00
5. Exterior Finish	$40,000.00
6. Repair Slab-on-Grade Cracks	$2,000.00
Subtotal	$200,000.00
8. Engineering and Supervision, Approx. 10%	$20,000.00
9. Contingency @ 15%	$30,000.00
Total Estimated Cost per Fire Station	$250,000.00

WPC appreciates the opportunity to provide this report. If you have questions concerning the contents herein, please contact us.

Respectfully submitted,
WPC

Thomas J. Casey, EIT
Staff Geotechnical Engineer

William B. Wright, PE
Senior Geotechnical Engineer

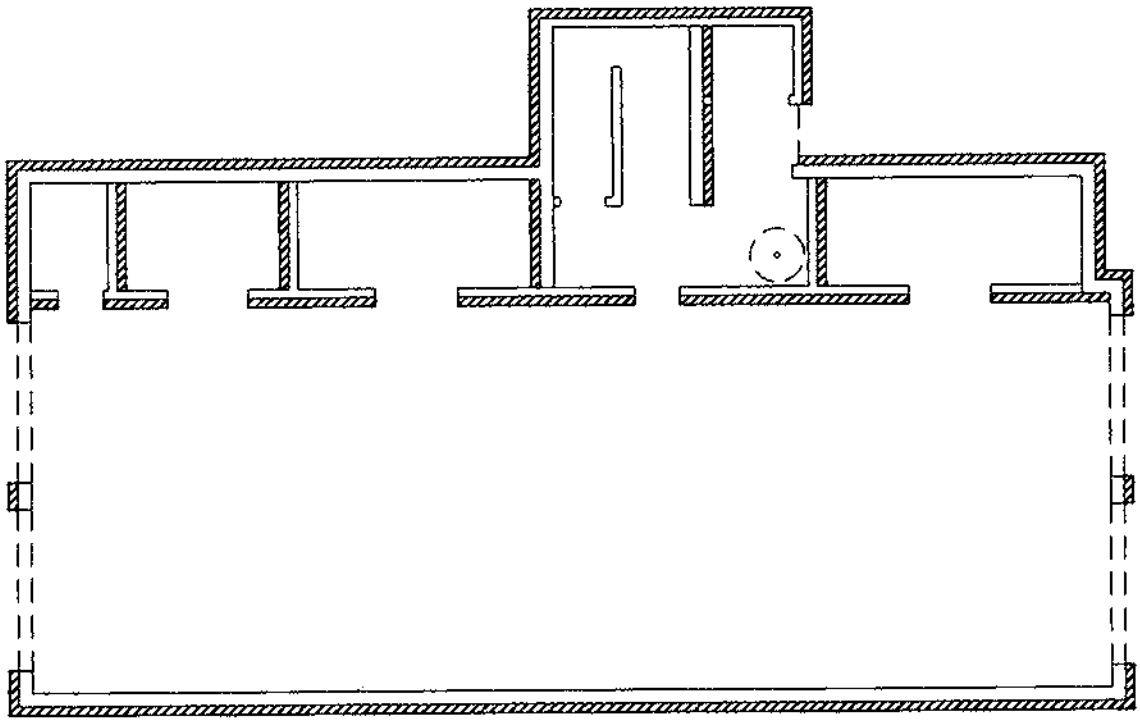
Theodore G. Padgett, PE
Senior Structural Engineer

Robert E. Dullanty, PE
Senior Structural Engineer

Attachments: Hand Auger Boring Log
Masonry Wall Repairs

HAND AUGER BORING LOG
Isle of Palms Fire Stations 1 & 2
Isle of Palms, SC
WPC Project #CHS2-02-223A

BORING NUMBER	DEPTH (inches)	SOIL DESCRIPTION
HA by C1	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM)
	24 to 36	Tan Silty SAND (SM) with shell
	36 to 48	Tan Silty SAND (SM) with shell
		No Groundwater Encountered
HA by C2	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM)
	24 to 36	Tan Silty SAND (SM)
	36 to 48	Tan Silty SAND (SM)
		No Groundwater Encountered
HA by C3	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM)
	24 to 36	Tan Silty SAND (SM) with shell
	36 to 48	Brown Silty, Clayey SAND (SM/SC) with trace shell
		No Groundwater Encountered
HA by C4	0 to 12	Brown Silty SAND (SM) with gravel
	12 to 24	Brown Silty SAND (SM) with shell
	24 to 36	Gray Silty SAND (SM) with shell
	36 to 48	Gray Silty SAND (SM) with shell, trace Clay
		No Groundwater Encountered
HA by C5	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan/Orange Silty SAND (SM) with shell
	24 to 36	Dark Gray/Brown Silty SAND (SM) with Clay
	36 to 48	Dark Gray/Brown Silty SAND (SM) with trace Clay and wood debris
		No Groundwater Encountered
HA by C6	0 to 12	Tan Silty SAND (SM) with gravel
	12 to 24	Tan Silty SAND (SM) with shell
	24 to 36	Tan Silty SAND (SM)
	36 to 48	Tan Silty SAND (SM) with trace Clay
		No Groundwater Encountered



▨ = REPAIR SURFACE APPROX.
4 TO 5 INCHES THICK

Designed By :	NJP
Drawn By :	JH
Approved By :	RED
Project Number :	
WPC:CHS2-02-233A	
Date :	04/03/03
Scale :	NONE

WPC ENGINEERING, ENVIRONMENTAL & CONSTRUCTION SERVICES
1017 Chuck Dawley Boulevard
Mt. Pleasant, SC 29464
tel. 843.884.1234
fax. 843.884.9234
www.wpoeng.com

FIRESTATION 1 & 2
ISLE OF PALMS, SC.

MASONRY WALL REPAIRS

Sheet 1 of 1

Z:\Project Drawings\Charleston\CHS2\CHS2-02-233A\CHS2-02-233A SP.dwg

WPC
ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

April 21, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Proposal for Microbial Investigation
IOP Fire Stations 1 & 2
Isle of Palms, SC
WPC Proposal #CHS4-135-2003

Dear Ms. Tucker:

WPC appreciates the opportunity to submit this proposal to conduct a microbial investigation at the above-referenced property. The following paragraphs describe and summarize the project information as we understand it, our proposed scope of work, and a detailed cost estimate to perform these services.

Background

It is our understanding that the proposed project consists of conducting a mold investigation and preparation of remediation guidelines for the Isle of Palms Fire Stations on Isle of Palms in South Carolina. Past water damage to the buildings has resulted in visible microbial growth in several areas.

Scope of Work

A limited mold investigation will be conducted at the project sites. The study will include the collection of microbial samples using a Wall-Chek® sampling device from inside the walls of areas of the fire stations where water damage and mold growth is and is not visible, in order to delineate the extent of mold contamination. Areas with obvious water damage will be visually assessed to determine if mold is present.

It is estimated that up to ten microbial samples will be collected from each of the buildings interior walls. All microbial samples will be collected on laboratory-supplied media, and will be submitted under strict chain-of-custody control to an AIHA-accredited laboratory for analysis. Typical turn-around time for microbial analysis is three days.

Reporting

All services will be performed under the direction of a Certified Safety Professional. Following receipt of the laboratory results, a letter report will be prepared to document

the site conditions, results of the laboratory analysis, and the extent of contamination. Separate guidelines detailing the procedures and methods to be used to safely remediate mold contamination at the site will also be prepared.

Cost and Closure

WPC proposes to provide the described scope of work on a time and materials basis in accordance with the unit rates established on the attached Cost Estimate. We recommend a project budget of $3,295.00 for this project. We will not exceed the project budget without first obtaining your authorization to do so.

If this proposal is acceptable, please sign and date both copies of the attached "Agreement for Services", and return them to us. We will then execute the documents and return one copy to you for your files.

We look forward to providing these services to you and Isle of Palms Fire Department. If you have any questions regarding this proposal please call us at (843)884-1234.

Respectfully submitted,
WPC

Judson A. Goff
Project Manager

Robert Dullanty, PE
Senior Engineer

COST ESTIMATE
Proposal for Microbial Investigation
Isle of Palms Fire Stations
Isle of Palms, South Carolina
WPC Proposal No. CHS4-135-2003

Item	Unit	Unit Rate	Quantity	Cost	Subtotal
TASK 1: MOLD INVESTIGATION					
Assess extent of mold contamination in two buildings.					
Project Management (Engineer)	hour	$100.00	4	$400.00	
Project Professional	hour	$75.00	12	$900.00	
WallChek® Sampler	day	$120.00	1	$120.00	
Air-O-Cell Sample Cassettes	each	$10.00	20	$200.00	
Laboratory Analysis					
Microbial Count/Identification	each	$40.00	20	$800.00	
Sample Shipping (FedEx)	lump	$35.00	1	$35.00	
Prepare Inspection Report & Remediation Guidelines					
Project Professional	hour	$75.00	8	$600.00	
Senior Professional	hour	$90.00	2	$180.00	
Secretarial	hour	$30.00	2	$60.00	
				Subtotal, Task 1	**$3,295.00**
				TOTAL COST ESTIMATE	**$3,295.00**

WPC

ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

Date: April 21, 2003	Job Number:
WRIGHTPADGETTCHRISTOPHER (hereafter Consultant)	**Client Name: City of Isle of Palms** **Contact: Ms. Linda Tucker**
Street Address: 1017 Chuck Dawley Boulevard City: Mt. Pleasant State: South Carolina Zip: 29464	**Street Address: 1207 Palm Blvd.** **City: Isle of Palms** **State: SC Zip: 29451**
Telephone: (843)884-1234 Fax: (843)884-9234	**Telephone: (843)886-8946** **Fax: (843)886-8005**

PROJECT

Project Name: IOP Fire Stations 1 & 2-Microbial Investigation
Project Location:
City: Isle of Palms State: SC Zip: 29451

SERVICES TO BE RENDERED

Proposal Number: **CHS4-135-2003** dated: April 21, 2003 is incorporated into this Agreement For Services.

WITNESSETH: WHEREAS, Client desires to contract with Consultant to furnish Services to Client's project identified above.

WHEREAS, Consultant is engaged in the business of providing services and related labor, materials, and equipment. (Herein individually and collectively referred to as Services).

NOW, THEREFORE, in consideration of the Mutual Covenants and Promises included herein, Client and Consultant agree as follows:

OFFER A CCEPTANCE: Client hereby accepts Consultant's offer to provide services as described in Consultant's proposal for services referenced under "Services to be Rendered" and agrees that such services and any additional services authorized by client, shall be governed by this Agreement.

CONTRACT DOCUMENTS: "Contract Documents" shall mean this document as well as the proposal listed under "Services to be Rendered" each of which is incorporated into the other.

PAYMENT - Client will pay Consultant for services and expenses in accordance with the Contract Documents. If prices for services are not established under SERVICES TO BE RENDERED then the current fee schedule in effect for the location providing the services shall be used as the amount to be paid by client for services provided. Consultant will submit progress invoices to Client monthly and a final invoice upon completion of its Services. Each invoice, on presentation, is due and payable by Client. Invoices are past due 30 days after the date of the invoice. Past due amounts are subject to a late payment fee of one and one-half percent per month (18 percent per annum) or the highest amount allowed by applicable law on the outstanding balance whichever is less. Attorney's fees and other costs incurred in collecting past due amounts shall be paid by Client.

Consultant shall be paid in full for all services rendered under this Agreement, including any additional services authorized by Client in excess of those stated in this Agreement.

The Client's obligation to pay under this Agreement is in no way dependent upon the Client's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, or upon the Client's successful completion of the Project.

WARRANTY AND STANDARD OF CARE - Consultant and its agents, employees and subcontractors shall endeavor to perform Services for Client using that degree of care and skill ordinarily exercised by and consistent with the standards of others ordinarily providing similar services in the same or similar locality as the one where the services are performed. In the event any portion of the Services fails to substantially comply with this warranty and standard of care obligation and Consultant is promptly notified in writing prior to one year after completion of such portion of the Services, Consultant will re-perform such portion of the Services, or if re-performance is impractical, Consultant will refund the amount of compensation paid to Consultant for such portion of the Services. **THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE.**

This **WARRANTY AND STANDARD OF CARE** is in lieu of all other warranties and standards of care. No other warranty or standard of care, expressed or implied, including warranties of merchantability and fitness for a particular purpose is made or intended by the proposal, by oral communications or by any representations made regarding the services included in this Agreement.

LIMITATION OF LIABILITY - Consultant and Client mutually agree that the services provided pursuant to this Agreement involve risks of liability which cannot be adequately compensated for by the payments the Client will make under this Agreement. Therefore, the total cumulative liability of Consultant, its agents, employees and subcontractors whether in contract, tort including negligence (whether sole or concurrent) and strict liability, or otherwise arising out of, connected with or resulting from the services provided pursuant to this Agreement shall not exceed the total fees paid by Client or fifty thousand dollars, whichever is greater. At additional cost, Client may obtain a higher limit of liability prior to commencement of services. Consultant's consideration to Client for this limit of liability is specifically reflected in Consultant's fees for services under this Agreement as such fees are less than Consultant would be paid for services under an Agreement without a limitation of liability. **Client is cautioned that this is a limited liability Agreement limiting the liability of the Consultant; therefore, Client is advised to carefully review Client's risks of liability related to this contract and address such risks through Client's insurance or other means.**

DISCLAIMER OF CONSEQUENTIAL DAMAGES- In no event shall Consultant or Client be liable to the other for any special, indirect, incidental or consequential loss of damages, including lost profits and loss of use.

REPORTS - In connection with the performance of the Services, Consultant shall deliver to Client one or more reports or other written documents reflecting Services provided and the results of such Services. All reports and written documents delivered to the Client are instruments reflecting the services provided by Consultant pursuant to this Agreement and are made available for Client's use subject to the limitations of this Agreement. Instruments of service provided by Consultant to Client pursuant to this agreement are provided for the exclusive use of Client, Client's agents and employees for the Project and are not to be used or relied upon in connection with other projects. Subject to the authorized use of Client, Client's agents, and employees, all instruments of service, other written documents, all original data gathered by Consultant and work papers produced by Consultant in the performance of the Services are, and shall remain, the sole and exclusive property of Consultant.

Should Client make instruments of service, including reports, available to strangers or request that Consultant address or forward copies of such to strangers, then Consultant's obligation with regard to such reports shall be to Client only, and limited to the provisions of this Agreement. Client may request Consultant forward instruments of service to strangers or add addressees (an addressee is a stranger which receives a report prepared for the Client but at Client's request such report is addressed to the stranger) to the instruments of service. Consultant reserves the right in its sole discretion to grant or deny Client's request and to charge additional fees for granting such a request. Such strangers and addressees receiving instruments of service shall as strangers to this Agreement have no records of basis for claim against Consultant and in consideration for receiving such, agree to look solely to the Client as provider of the instruments of service. Client shall indemnify and hold harmless Consultant, its agents, employees and subcontractors from any and all costs, liabilities, claims and attorney's fees arising from any stranger's use or reliance on instruments of service when such use or reliance is with Client's knowledge.

SAFETY - With respect to the performance of the Services, Consultant shall take safety precautions required by federal, state and local laws, rules, regulations, statutes or ordinances. Should Client, or third parties, be conducting activities on the Site, then each shall take responsibility for their own safety and compliance with applicable safety requirements.

CONFIDENTIALITY - Subject to any obligation Consultant may have under applicable law or regulation, Consultant will endeavor to release information relating to the

Services only to its employees and subcontractors in the performance of the Services, to Client's authorized representative to receive such information.

SAMPLES - Unless otherwise requested, test specimens or samples will be disposed of immediately upon completion of tests and analysis. Upon written request, Consultant will retain samples for a mutually acceptable storage charge and period of time. In the event that samples contain or may contain hazardous materials, Consultant shall, after completion of testing and at Client's expense, return such samples to Client or make samples available for disposal by Client's agent. Client recognizes and agrees that Consultant is acting as a bailee and at no time assumes title to said samples.

INVENTIONS - Any and all inventions or discoveries relating to the Services, including improvements and modifications to existing products or processes made or conceived by Consultant or its employees during the term of this Agreement are and shall remain the sole and exclusive property of Consultant.

REPRESENTATIONS OF CLIENT - Client warrants and covenants that sufficient funds are available or will be available upon receipt of Consultant's invoice to make payment in full for the services rendered by Consultant . Client warrants that all information provided to Consultant regarding the project and project location are complete and accurate to the best of the Client's knowledge. Client agrees to furnish Consultant, its agents, employees, and subcontractors a right-of-entry onto the project site and permission to perform the services included in this Agreement.

PROJECT SITE - Reasonable precautions will be taken to minimize damage to the Project Site from Consultant's activities and use of equipment. Client recognizes that the performance of the services included in this Agreement may cause alteration or damage to the site. Client accepts the fact that this is inherent in the work and will not look to Consultant for reimbursement or hold Consultant liable or responsible for any such alteration or damage. Should Client not be owner of the property, then Client agrees to notify the owner of the aforementioned possibility of unavoidable alteration and damage and to indemnify, and defend Consultant against any claims and costs including attorney's fees by the owner or persons having possessions of the site through the owner which are related to such alteration or damage.

Client agrees to disclose the identify of all utilities serving the Project Site and the presence and accurate location of hidden or obscure man-made objects known to Client relative to field tests or boring locations. Client agrees to indemnify and hold harmless Consultant from all claims, suits, losses, personal injuries, death and property liability including costs and attorney's fees resulting from damage or injury to subterranean structures (pipes, tanks, telephone cables, etc.) arising from the performance of Consultant's services when the existence of such are not called to Consultant's attention or the location not correctly identified in information furnished Consultant.

TERMINATION FOR CONVENIENCE - Upon written notice, Client or Consultant may terminate the performance of any further services included in this Agreement if the terminating party determines termination is in the terminating party's interest. Upon dispatch or receipt of the termination notice, Consultant shall stop work on all services included in this Agreement and deliver any instruments of service complete at that time to Client and Client shall pay Consultant for all services performed up to the dispatch or receipt of the termination notice. Upon Termination for Convenience, Consultant and Client shall have no further rights or remedies other than those included herein.

UNFORESEEN OCCURRENCES - If, during the performance of service hereunder, any unforeseen conditions or occurrences are encountered which in Consultant's judgment significantly affects or may affect the services, the risk involved in providing the services, or the recommended scope of services, Consultant may: (a) If practicable, in Consultant's judgment and with approval of Client, complete the original scope of services in accordance with the procedures originally intended in the Proposal; (b) Agree with Client to modify the scope of services and the estimate of charges to include the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of TERMINATION FOR CONVENIENCE.

DELAYS - Should completion of any portion of the Services be delayed for causes beyond the reasonable control of or without the fault of negligence of Consultant, the time for performance shall be extended for a period equal to the delay.

INSURANCE - Consultant shall maintain at its own expense the following insurance subject to normal industry exclusions: (1) Workmen's Compensation Insurance and Employer's Liability Insurance. (2) Comprehensive Automobile Liability Insurance with limits of $1,000,000.00. (3) General Liability Insurance with limits of $1,000,000.00. Certificates can be issued upon request identifying details and limits of coverage.

INDEMNITY - Client agrees to indemnify, defend and save harmless Consultant, its agents, employees and subcontractors from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement, and reasonable attorney's fees), which Consultant may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Client's negligence or willful misconduct.

Consultant agrees to indemnify, defend and save harmless Client from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement, and reasonable attorney's fees) which Client may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Consultant's negligence or willful misconduct.

Client and Consultant shall, in the event of liability arising out of their joint negligence or willful misconduct indemnify, defend, and save harmless each other in proportion to their relative degree of fault.

CAPTIONS AND HEADINGS - The captions and headings throughout this Agreement are for convenience and reference only, and the words contained therein shall in no way be held or deemed to define, limit, describe, modify, or add to the interpretation, construction, or meaning of any provision of or scope or intent of this Agreement .

SEVERABILITY - If any provision of this Agreement, or application thereof to any person or circumstance, shall to any extent be invalid, then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision, the remainder of this Agreement , or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

NO WAIVER - No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

LAW TO APPLY - The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with laws of the state in which the project is located.

CONSULTANT HEREBY ADVISES CLIENT THAT ITS PERFORMANCE OF THIS AGREEMENT IS EXPRESSLY CONDITIONED ON CLIENT'S ASSENT TO THE TERMS AND CONDITIONS DETAILED HEREIN.

ENTIRE AGREEMENT - This Agreement represents the entire understanding and agreement between the parties hereto relating to the Services and supersedes any and all prior negotiations, discussions and Agreements, whether written or oral, between the parties regarding same.

TO THE EXTENT that any additional or different Provisions conflict with the Provisions of this Agreement, the Provisions of this Agreement shall govern. No amendment or modification to this Agreement or any waiver of any provisions hereof shall be effective unless in writing, signed by both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representative.

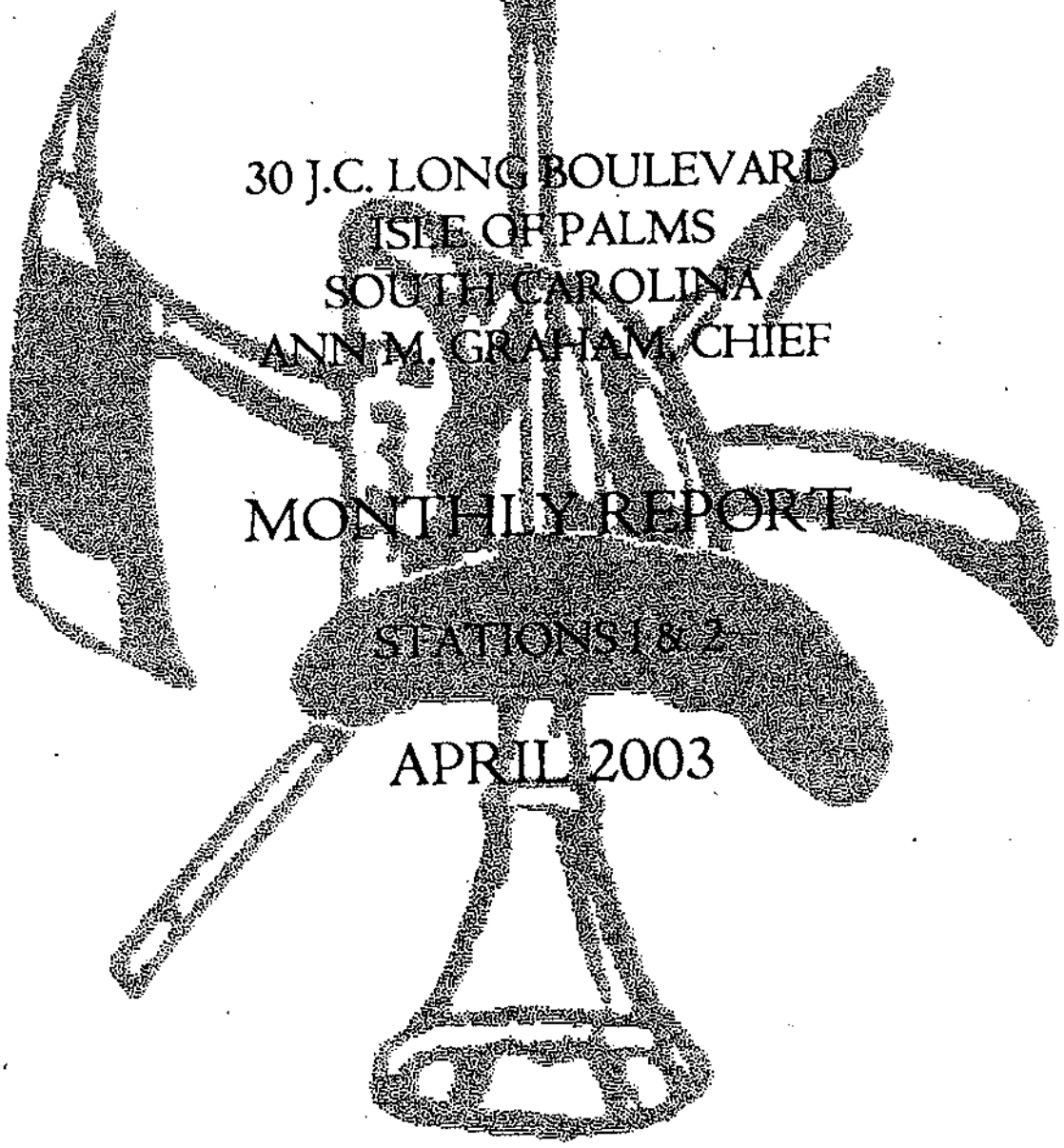
WRIGHT**PADGETT**CHRISTOPHER

BY_____
DATE_____

CLIENT:

BY _____
DATE _____

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

APRIL 2003

Isle of Palms Fire Department
Monthly Report
April 2003
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Isle of Palms Fire Department
Call Summary
April 2003

4/3/2003 Fire Department responded to a grass fire on Palmetto Drive. Upon arrival, found a witness (using a fire hose from Seascape Condos) trying to knock the fire down. Fire Department personnel finished extinguishing the fire. Minor damage to the outside of the structure was noticed, but the damage was mostly cosmetic and in need of cleaning.

4/5/2003 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 32-yeard-old female that had been involved with a hit and run accident. Patient was sitting upright with her left leg bent to the side, but straightened her leg on her own without pain. Patient stated she was standing behind a parked vehicle, when she felt she was pushed, fell down and the rear tire rolled over her left lower leg. Tire marks were visible on the midline area of her calf. She had no other pain or complaints other than the affected area. Vital signs were assessed, leg was splinted, and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

4/6/2003 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 19-year-old male lying in bed with difficulty breathing. Patient stated he had developed shortness of breath and a tingling numbness in hand and feet. Patient advised personnel had spent one to two hours in a jacuzzi. Vital signs were assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

4/8/2003 Fire Department responded to an emergency medical call on Seagrass Lane. Upon arrival, found a 63-year-old male, pale, sitting in bed with an altered level of consciousness. Patient's spouse stated he was "fine before going to bed, but now does not recognize her or anyone else." She indicated that patient is being treated for an aggressive form of cancer that had spread to the brain. Vital signs were assessed and oxygen was administered and patient was monitored until EMS arrived. Patient was transported to the Medical University ER for further evaluation.

4/11/2003 Fire Department responded to a fire call on Palm Boulevard regarding a report of smoke coming from the roof area. Upon arrival, found no smoke or fire coming from the roof. After investigating the exterior of the residence, it was determined that steam was rising from the roof.

4/11/2003 Fire Department responded to a fire call on Palm Boulevard. Upon arrival, found no smoke or fire from the residence. Upon further investigation, it was determined that the alarm activation was due to a battery problem.

4/14/2003 Fire Department responded to an emergency medical call on Seahorse Court. Upon arrival, found a 13-month-old male having a seizure. The baby was conscious and alert, but the mother stated he had a history of fevers. Vital signs were assessed, oxygen was administered and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

4/15/2003 Fire Department responded to a call for a missing child on the beach behind Coconut Joe's. Upon arrival, the mother stated her 8-year-old son was missing. After searching, Captain Nilsen found the child by the ocean and returned him to the mother.

4/15/2003 Fire Department responded to an emergency medical call on Cameron Boulevard. Upon arrival, found a 50-year-old male that had fallen approximately 20 feet to the ground and lying face down. Patient had severe lacerations to the mouth and leg area, with heavy bleeding. Fire Department personnel assessed vital signs and assisted EMS with packaging the patient. Patient was transported to East Cooper ER for further evaluation.

4/15/2003 Fire Department responded to a report of two (2) missing persons behind the Windjammer on Palm Boulevard. Both missing persons were found and reunited with the parents.

4/15/2003 Fire Department responded to an emergency medical call on Cameron Boulevard. Upon arrival, found a 71-year-old female in respiratory distress lying in bed. Patient was alert to verbal command. Vital signs were assessed, oxygen was administered and patient monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

4/15/2003 Fire Department responded to a porch fire on Ocean Point. Upon arrival, passerby led company to the fire area where the fire had been extinguished with a garden hose. Passerby stated he was walking and saw the fire on the porch, called 911 and advised the occupants. Personnel searched the area of origin and found no fire extension. Light fixture on the porch had melted and caused the porch to ignite. Company removed the porch rail and part of a column to check for extension, none was found. The area was cleaned and property turned over to occupant.

4/16/2003 Fire Department responded to a call for a missing child on the beach near Charleston County Park. Upon arrival, personnel began gathering information and started the search. Isle of Palms Police Department Dispatcher notified all units that the child was found.

4/16/2003 Fire Department responded to a fire call on Dune Ridge Lane. While enroute to the scene Isle of Palms Police who were on scene, notified personnel that the fire had been extinguished. Upon arrival, found there had been a fire in the oven and confirmed the fire had been extinguished.

4/17/2003 Fire Department responded to a fire call in Lagoon Villas. Upon arrival, found that a pot had been left unattended on the stove. A maintenance worker extinguished the fire. No damage was found and personnel opened doors and windows for ventilation.

4/18/2003 Fire Department responded to Beach Club Villas for a report of an explosive device in the rear of the structure. Upon arrival, company met with Officer Meekins from the Isle of Palms Police Department and was led to the device. On advice from Chief Graham, the DOD, EPD and Charleston County Bomb Squad were notified to respond to the scene. The structure was evacuated and fire line tape put in place to create a protective zone. Charleston County Bomb Squad removed the explosive device. All units cleared the scene. According to the Charleston County Bomb Squad, the device was a WWII warhead.

4/21/2003 Fire Department responded to a structure fire call on Goat Island on Buccaneer Road. Isle of Palms Dispatch was directed to contact the Awendaw and Sullivan's Island Fire Departments. Goat Island is in Awendaw Fire Department's jurisdiction. Wave Runner was launched and directed to the area to size up the situation. Flat bottom boat was launched with equipment and personnel to initiate fire attack. Awendaw's Assistant Chief Rakoske arrived and assumed command of the scene. Isle of Palms Fire Department and the Sullivan's Island Fire Department assisted the Awendaw Fire Department with the fire extinguishment, incident command and staging. The fire was brought under control and all units cleared the scene.

4/27/03 Fire Department responded to an emergency medical call on the Isle of Palms Connector involving a motor vehicle accident. Upon arrival, found a 25-year-old male complaining of pains to the left knee, left hip, lower back pain and headache. Vital signs were assessed and patient was packaged on spine board and monitored until EMS arrived. In the same accident, found a 24-year-old female with lacerations to the face. Patient complained of pain in her chest, neck, head and back. Vital signs were assessed, patient was placed on spine board, oxygen was administered and patient monitored until EMS arrived. Both patients, "husband and wife," were transported to East Cooper ER for further evaluation.

4/29/2003 Fire Department responded for mutual aid from Sullivan's Island Fire Department in searching for a lost eight-year-old female child. The child was located outside her residence and all responding units were cancelled.

Isle of Palms Fire Department

Call Report

April 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-121	04/01/2003	1	Vehicle Fire	Non-Resident	Behind 30 J.C. Long Boulevard
03-122	04/02/2003	2	EMS Assist	Resident	3701 Cameron Boulevard
03-123	04/03/2003	2	Brush Fire	Resident	Behind 9002 Palmetto Drive
03-124	04/04/2003	1	Public Appearance	Resident	24 28th Avenue
03-125	04/05/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-126	04/05/2003	2	Public Assist	Non-Resident	44 41st Avenue
03-127	04/05/2003	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
03-128	04/05/2003	1	EMS Assist	Non-Resident	Ocean Boulevard @ 14th Avenue
03-129	04/05/2003	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-130	04/06/2003	1	EMS Assist	Non-Resident	1006 Ocean Boulevard, Room 308
03-131	04/06/2003	1	EMS Assist	Non-Resident	1140 Ocean Boulevard
03-132	04/08/2003	2	EMS Assist	Non-Resident	49 Seagrass Lane
03-133	04/09/2003	1	Public Assist	Resident	30 J.C. Long Boulevard
03-134	04/09/2003	1	EMS Assist	Non-Resident	1207 Palm Boulevard
03-135	04/09/2003	2	Public Assist	Resident	5000 Block of Palm Boulevard
03-136	04/09/2003	1	EMS Assist	Resident	3104 Hamett Boulevard
03-137	04/11/2003	1	Steam, Mistaken for Smoke	Non-Resident	700 Palm Boulevard
03-138	04/11/2003	1	Alarm Malfunction	Resident	1207 Palm Boulevard
03-139	04/13/2003	2	EMS Assist	Resident	Wild Dunes Gate No. 1
03-140	04/13/2003	1	EMS Assist	Non-Resident	Behind 1200 Block of Ocean Boulevard
03-141	04/14/2003	2	EMS Assist	Non-Resident	Back Bay Drive @ Seagrass Lane
03-142	04/14/2003	2	Unintentional False	Non-Resident	Behind 9510 Palmetto Drive
03-143	04/14/2003	1	EMS Assist	Resident	3 Sea Horse Court
03-144	04/15/2003	1	Public Assist	Non-Resident	31 J.C. Long Boulevard
03-145	04/15/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-146	04/15/2003	1	Search	Non-Resident	Behind 1120 Ocean Boulevard
03-147	04/15/2003	2	EMS Assist	Non-Resident	3302 Cameron Boulevard
03-148	04/15/2003	1	Search	Non-Resident	Behind 1008 Ocean Boulevard
03-149	04/15/2003	2	EMS Assist	Resident	3909 Cameron Boulevard
03-150	04/15/2003	2	Structure Fire	Resident	10 Ocean Point
03-151	04/16/2003	1	Public Assist	Resident	910 Palm Boulevard
03-152	04/16/2003	1	Search	Non-Resident	Behind 1 14th Avenue
03-153	04/16/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-154	04/16/2003	2	Structure Fire	Resident	8 Dune Ridge Lane
03-155	04/17/2003	2	Structure Fire	Resident	34 Lagoon Villas
03-156	04/18/2003	2	Bomb Scare	Resident	6400 Palmetto Drive
03-157	04/18/2003	1	Brush Fire	Resident	809 Palm Boulevard
03-158	04/19/2003	1	EMS Assist	Resident	Beachside Drive
03-159	04/20/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-160	04/20/2003	1	Search	Non-Resident	Behind 1010 Ocean Boulevard
03-161	04/20/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-162	04/21/2003	OOJ	Structure Fire	Non-Resident	3025 Buccaneer Road
03-163	04/22/2003	2	EMS Assist	Resident	4 Fairway Oaks Lane
03-164	04/23/2003	1	Public Assist	Resident	300 Ocean Boulevard
03-165	04/23/2003	2	Unintentional False	Non-Resident	Behind 7500 Palmetto Drive
03-166	04/24/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-167	04/24/2003	OOJ	Other Fire	Non-Resident	3025 Buccaneer Road
03-168	04/26/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-169	04/27/2003	1	EMS Assist	Non-Resident	Isle of Palms Connector

Isle of Palms Fire Department

Call Report

April 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-170	04/27/2003	2	EMS Assist	Resident	44 41st Avenue
03-171	04/27/2003	1	Unclassified	Resident	16 31st Avenue
03-172	04/27/2003	1	EMS Assist	Non-Resident	Isle of Palms Connector
03-173	04/27/2003	1	EMS Assist	Non-Resident	Palm Boulevard @ 21st Avenue
03-174	04/28/2003	2	EMS Assist	Non-Resident	6 Morgan Place Drive
03-175	04/28/2003	2	Public Assist	Resident	3703 Palm Boulevard
03-176	04/29/2003	OOJ	Search	Non-Resident	1755 Atlantic Avenue
03-177	04/30/2003	1	EMS Assist	Resident	10 32nd Avenue

Total Calls	57
District 1	35
District 2	19
OOJ/Mutual Aid	3
Resident	24
Non-Resident	33
Unclassified	0
Total EMS Calls	29
District 1	20
District 2	9
OOJ/Mutual Aid	0
Resident	9
Non-Resident	20
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

April 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-123	04/03/2003	2	Brush Fire	Resident	Behind 9002 Palmetto Drive
03-132	04/08/2003	2	EMS Assist	Non-Resident	49 Seagrass Lane
03-139	04/13/2003	2	EMS Assist	Resident	Wild Dunes Gate No. 1
03-141	04/14/2003	2	EMS Assist	Non-Resident	Back Bay Drive @ Seagrass Lane
03-142	04/14/2003	2	Unintentional False	Non-Resident	Behind 9510 Palmetto Drive
03-150	04/15/2003	2	Structure Fire	Resident	10 Ocean Point
03-154	04/16/2003	2	Structure Fire	Resident	8 Dune Ridge Lane
03-155	04/17/2003	2	Structure Fire	Resident	34 Lagoon Villas
03-156	04/18/2003	2	Bomb Scare	Resident	6400 Palmetto Drive
03-163	04/22/2003	2	EMS Assist	Resident	4 Fairway Oaks Lane
03-165	04/23/2003	2	Unintentional False	Non-Resident	Behind 7500 Palmetto Drive
03-174	04/28/2003	2	EMS Assist	Non-Resident	6 Morgan Place Drive

Total Calls	12
Resident	7
Non-Resident	5
Unclassified	0
Total EMS Calls	5
Resident	2
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

April 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total April 2002	YTD 2002
Total Alarms for Month	57	35	19	3	175	50	161
Structure Fire	4		3	1	6	1	4
Outside Structure							
Vehicle Fire	1	1			2		
Brush,Grass, Leaves	2	1	1		3	1	6
Trash, Rubbish							
Explosion, no fire							
Spill with fire						1	1
Other Fires	1			1	4		
Overpressure Rupture							
Emergency Med. Call	29	20	9		87	23	78
Lock-in, Trapped							1
Search	5	4		1	5	1	3
Extrication						1	1
Rescue-not classified							1
Spill, leak, no fire					1	1	3
Power Line Down							
Arcing Elec. Equip.						1	2
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					1		
Water Removal							1
Smoke Removal							
Animal Rescue	1	1			1		
Assist Police					1	1	3
Unauthorized Burning							
Move-Up					2		7
Service Call							
Smoke Scare							
Contolled Burn							
Steam Mistaken, smoke	1	1			1		1
Malicious False					1		
Bomb Scare	1		1		1		
Alarm Malfunction	1	1			3	3	7
Unintentional False	2		2		18	3	9
Unclassified					3		1
Supplemental	9	6	3		35	13	32

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

April 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total April 2002	YTD 2002
Total for Month	9	6	3		35	13	32
Smoke Detector					5		1
Station Tour					1		
Public Education							
Public Appearance	1	1			6	2	9
Assist Motorist							
Public Assist	8	5	3		23	8	18
Other						3	4

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24									103
Non-Resident	7	8	23	33									71
Unclassified	0	0	1	0									1
Total	24	36	58	57	0	0	0	0	0	0	0	0	175

Isle of Palms Fire Department

Call Breakdown by District

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
District 1	26	10	30	24	36	55	80	63	21	24	26	30	425
District 2	13	8	16	26	23	35	29	34	33	36	26	16	295
OOJ	1	2	5	0	0	1	1	0	0	1	3	1	15
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
District 1	12	18	36	35									101
District 2	11	18	21	19									69
OOJ	1	0	1	3									5
Total	24	36	58	57	0	0	0	0	0	0	0	0	175

Isle of Palms Fire Department

Completed Pre-Incident Surveys

April 2003

All Pre-Incident Surveys are current

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTIONS REPORT - APRIL 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Const Type	Violations	Next Inspection	Inspector	Shift
04/28/2003	No. 1 Goalkeeper Camp	Yes	Yes	B	VI	12	06/28/2003	604	A
04/28/2003	Carroll Realty Rentals	Yes		B	VI	0	07/28/2003	604	A
04/28/2003	Construction Scheduling Services	Yes		B	VI	0	07/28/2003	604	A
04/28/2003	R.S. Custom Homes	Yes		B	VI	0	07/28/2003	604	A
04/28/2003	De Bark, Inc.	Yes		B	VI	0	07/28/2003	604	A
04/28/2003	Laurate Capital	Yes		B	VI	0	07/28/2003	604	A
04/28/2003	Brown Construction	Yes		B	VI	1	07/28/2003	604	A
04/28/2003	Herlong & Associates	Yes		B	VI	1	07/28/2003	604	A
04/28/2003	Carroll Realty	Yes		B	VI	0	07/28/2003	604	A
04/29/2003	Anglers	Yes		M	VI	7	05/29/2003	603	B
04/29/2003	Tidal Wave Water Sports	Yes		B	VI	2	05/29/2003	603	B
04/29/2003	IOPFD, Station I	Yes		I	IV	0		603	B
04/29/2003	IOPFD, Station II	Yes		I	IV	2	05/29/2003	603	B
04/30/2002	WD Reception Center	Yes	Yes	B	VI	3	05/15/2003	607	C
04/30/2003	WD Telecommunications	Yes	Yes	B	VI	1	08/20/2003	607	C
04/30/2003	Island House	Yes	Yes	B	VI	3	05/15/2003	607	C
04/30/2003	Tennis Center	Yes	Yes	B	VI	10	05/15/2003	607	C
04/30/2003	Wild Dunes, Gate I	Yes	Yes	B	VI	2	05/15/2003	607	C

Total Violations: 44

Total Inspections: 18

603	Kramer
604	Bullock
605	Nilsen
607	Tetor

Isle of Palms Fire Department
Training Report
April 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	950	Total Training Hours	189
Hours Per Person	32.759	Hours Per Person	14.538

Additional Training

All career personnel participated in their annual Hazardous Materials refresher training. The newest Wave Runner was placed in service and all personnel were trained in its use. Watercraft familiarization and skills training also was done.

Volunteer personnel received training on equipment familiarization and watercraft familiarization.

Medical in-service training covered Gynecological Problems, Obstetrics and Obstetrical Complications, and Care of the Neonate.

Firefighters James Giddens and Jason Smith; and Volunteer Firefighter Brian Bozman successfully completed the S.C. Fire Academy's Hazardous Materials Operations course held at the Isle of Palms Fire Department. Lieutenant Rick Tetor served as Lead Instructor for the course, and Captain Bob Maibach assisted with the practical skills sessions.

Firefighters Ken Ellis and Brian Saylors successfully completed the National Fire Academy's Incident Command System course. Classes were held at the Berkeley County Emergency Services Training Center in Moncks Corner.

The Volunteer and Explorer roster is currently at 13 members.

Isle of Palms Fire Department

Training Report

April 2003

Career Personnel	Hours
Chief Graham	51
Captain Maibach	113
Captain Bullock	15
Captain Kramer	29
Captain Nilsen	34
Lieutenant Braun	21
Lieutenant Tetor	58
Lieutenant McGinnis	40
Bacon	43
Bloom	25
Burnette	20
Ciappa	19
Collins	12
Dowdy	21
Ellis	34
Friend	21
Gadsden	44
Gervais	20
Giddens	55
Hathaway	21
Micalizzi	22
Morris	21
Morton	22
Mrowca	20
Rodden	20
Saylors	31
Sills	20
Smith, J.	55
Stinnett	43
Total for Month	**950**
Average Per Person	**32.759**

Volunteer/Explorer

Personnel	Hours
Bolton	44
Bozman	57
Buckhannon	13
Corbett	13
Graham	12
Hawkins	4
Jenkins	16
Messinger	4
Mitchum	1
Sancic-Chumley	7
Smith, W.	4
Stickney	4
Wood	10
Total for Month	**189**
Average Per Person	**14.538**

Isle of Palms Fire Department

Monthly Water Usage Log

April 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1	1,000		500	2,000	3,500
2	1,500				1,500
3	1,000		100		1,100
4	1,000				1,000
5					0
6					0
7					0
8					0
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18			100		100
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29		10,000			10,000
30		10,000			10,000
Total	4,500	20,000	700	2,000	27,200

Chief's Signature:

Water Department notified on: 5/5/03

Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**18,000**	**44,500**	**700**	**11,500**	**74,700**

Isle of Palms Fire Department

Maintenance Report

April 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
4/11	Boat 5	Charged battery	2.00	$0.00	0.00	$0.00	1045205017
1/27	Car 1	Driver's side door repaired	1.00	$0.00	4.00	Warranty	1045205017
4/18	Car 1	Preventive maintenance performed-fluids and filters changed	1.00	$0.00	1.00	$34.38	1045205017
4/24	Car 1	All tires replaced	1.00	$0.00	6.00	$728.08	1045205017
2/18	Engine 2	Adjusted pump packing	1.00	$0.00	0.00	$0.00	1045205017
1/13	Engine 3	Adjusted linkage on discharges #2 and #4, lubricated all valves	2.00	$0.00	0.00	$0.00	1045205017
1/13	Engine 3	Rebuilt passenger side air horn	0.50	$6.00	0.00	$0.00	1045205017
4/9	Engine 3	Tightened leaking air fitting	1.00	$0.00	0.00	$0.00	1045205017
4/16	Engine 3	Repaired air leak behind pump shift mechanism	0.00	$0.00	1.00	Invoice Due	1045205017
3/21	Engine 4	Installed new ground wire for starter-vehicle towed to shop	2.00	$0.00	5.00	$428.40	1045205017
3/31	Engine 4	Replaced batteries	1.00	$0.00	1.00	$236.14	1045205017
4/3	Engine 4	Replaced upper coolant hose	1.00	$0.00	1.00	Invoice Due	1045205017
4/7	Engine 4	Replaced bulb on flood light	0.25	$13.96	0.00	$0.00	1045205017
4/13	Engine 4	Reinstalled generator	2.00	$0.00	0.00	Invoice Due	1045205017
4/24	Engine 4	Removed dent from bumper	1.50	$0.00	0.00	$0.00	1045205017
4/10	Rescue 1	Repaired map light	1.00	$5.00	0.00	$0.00	1045205017
4/10	Rescue 1	Replaced bulb in left, front strobe light	1.50	$122.40	0.00	$0.00	1045205017
4/14	Rescue 1	Replaced compartment door closure assembly	1.00	$46.45	0.00	$0.00	1045205017
2/20	Rescue 3	Replaced master cylinder	1.00	$0.00	1.50	$204.50	1045205017
3/18	Rescue 3	Right front tire repaired	1.50	$0.00	1.00	$0.00	1045205017
3/23	Rescue 3	Cleaned, charged battery	0.50	$0.00	0.00	$0.00	1045205017
3/17	Spare Pickup	Replaced master cylinder	0.00	$0.00	8.00	$680.84	1045205017
4/24	Spare Pickup	Leaking heater core bypassed	1.00	$0.00	2.00	$0.00	1045205017
4/24	Spare Pickup	Fuel pressure regulator replaced	1.00	$0.00	2.00	$82.00	1045205017
4/11	Truck 1	Replaced relay, installed new power pack for rear strobe lights	2.00	$658.90	2.00	$0.00	1045205017
4/13	Truck 1	Replaced reflective striping and trim on right side of vehicle	1.00	$0.00	0.00	$0.00	1045205017
4/22	Truck 1	Replaced O-ring on hydraulic override reservoir	0.50	$0.20	0.00	$0.00	1045205017

Isle of Palms Fire Department

Maintenance Report

April 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
4/28	Truck 1	Replaced broken Auto Eject cover	1.00	$0.00	0.00	$0.00	1045205017
4/28	Truck 1	Replaced circuit board for vehicle generator	0.00	$0.00	1.50	$715.00	1045205017
4/1	Station 1	Replaced hose reel	0.50	$0.00	0.00	$0.00	1045205026
4/7	Station 1	Installed threshold for door on outside storage room	0.50	$27.98	0.00	$0.00	1045205026
4/9	Station 1	Secured light fixture in downstairs wash room	1.00	$0.00	0.00	$0.00	1045205026
4/7	Station 2	Replaced HVAC filters	1.00	$4.98	0.00	$0.00	1045205026
4/7	Station 2	Replaced air filter on lawn mower	0.50	$4.98	0.00	$0.00	1045205026
4/9	Station 2	installed new dryer vent and hose assembly	0.50	$7.97	0.00	$0.00	1045205026
4/10	Station 2	Replaced light fixture for flag pole	1.00	$0.00	0.00	$0.00	1045205026
4/5	Engine 2	Replaced brush rake	1.00	$45.00	0.00	$0.00	1045205027
4/22	Engine 3	Replaced damage plug on extension cord	1.00	$3.00	0.00	$0.00	1045205027
4/7	Station 2	Replaced blades on station lawn mower	1.00	$8.08	0.00	$0.00	1045205027
4/16	Trash Pump	Replaced trailer jack dolly	3.00	$0.00	0.00	$0.00	1045205027
4/25	Truck 1	New fitting installed for air hose	1.00	$2.24	0.00	$0.00	1045205027
		Totals	**39.25**	**$957.14**	**33.00**	**$3,109.34**	

Isle of Palms Fire Department
Personnel Report
April 2003

4/4/2003 Volunteer Anthony Moon left the department due to a family member being ill.

4/8/2003 Randy Collins joined the department as a full-time Engineer. Randy was previously employed as a full-time Engineer with the Mount Pleasant Fire Department and most recently employed with Dorchester County EMS as a full-time EMT.

4/9/2003 Volunteer meeting at Station I.

4/23/2003 Volunteer meeting at Station I.

April Birthdays: Glen Kramer, Carol Nilsen, Jason Smith, Seth Bacon and Fred Tetor.

Amendment:

3/28/2003 Morris Sills joined the department as a full-time Engineer. Morris was previously employed as a full-time Lieutenant with the St. Andrews Fire Department.

Isle of Palms Fire Department
Public Relations Report
April 2003

4/4/2003 Lieutenants Tetor, Braun, Engineers Morris, Gadsden and Micalizzi and Firefighters Ellis and Stinnet assisted at the Recreation Department for the monthly Middle School Dance.

4/5/2003 Lieutenant McGinnis and Engineer Burnette assisted an island resident with information regarding a child's car seat.

4/5/2003 Engineer Micalizzi and Firefighter Morton assisted a patient that stopped by at Station I to have his blood pressure checked.

4/6/2003 While off duty, Chief Graham assisted with an injured male baseball player. The player was running down the first base line and collided with the first baseman (girl.) Both players were on the ground, but the male was unconscious with an obstructed airway. Patient was transported to St. Francis ER for further evaluation.

4/9/2003 Firefighter Morton assisted motorist with jump-starting his car.

4/9/2003 Captain Nilsen, Lieutenant Tetor, Engineer Gervais and Firefighter Smith used pumps to remove water from 46th, 53rd and 56th Avenues during the recent rainstorms.

4/14/2003 Chief Graham assisted a motorist with a trailer that had disconnected from his vehicle in the lane of traffic.

4/15/2003 Chief Graham assisted motorist with jump-starting her car and minor repairs.

4/16/2003 Captain Bullock and Engineer Mrowca assisted an island resident in getting down the stairs of her home to her car.

4/22/2003 Chief Graham and Captain Kramer attended the annual Fire Service Legislative Appreciation Day in Columbia sponsored by the South Carolina Firemen's Association and had lunch with the Honorable Benjamin Hagood, South Carolina House of Representatives.

4/28/2003 Lieutenant Braun, Engineer Gervais and Firefighter Dowdy assisted an island resident that requested a blood pressure check. Vital signs were assessed and all clear.

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Chief Graham

FROM: Laura Togami LT
Recreation Supervisor

SUBJECT: IOP Middle School Dance

DATE: April 29, 2003

The next Middle School Dance of this school year is Friday, May 2nd, starting at 7:00 pm and ending at 10:00 pm.

We will once again need the assistance of you and your staff to help chaperone and assist with traffic control.

We appreciate all of your help with trying to make this a safe and enjoyable event for our youth.

If you have any questions or problems, please give us a call at 886-8294.

Isle of Palms Fire Department
Maintenance Report
April 2003

REVISED

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
4/11	Boat 5	Charged battery	2.00	$0.00	0.00	$0.00	1045205017
4/18	Car 1	Preventive maintenance performed-fluids and filters changed	1.00	$0.00	1.00	$34.38	1045205017
4/24	Car 1	All tires replaced	1.00	$0.00	6.00	$728.08	1045205017
4/9	Engine 3	Tightened leaking air fitting	1.00	$0.00	0.00	$0.00	1045205017
4/16	Engine 3	Repaired air leak behind pump shift mechanism	0.00	$0.00	1.00	Invoice Due	1045205017
4/3	Engine 4	Replaced upper coolant hose	1.00	$0.00	1.00	Invoice Due	1045205017
4/7	Engine 4	Replaced bulb on flood light	0.25	$13.96	0.00	$0.00	1045205017
4/13	Engine 4	Reinstalled generator	2.00	$0.00	0.00	Invoice Due	1045205017
4/24	Engine 4	Removed dent from bumper	1.50	$0.00	0.00	$0.00	1045205017
4/10	Rescue 1	Repaired map light	1.00	$5.00	0.00	$0.00	1045205017
4/10	Rescue 1	Replaced bulb in left, front strobe light	1.50	$122.40	0.00	$0.00	1045205017
4/14	Rescue 1	Replaced compartment door closure assembly	1.00	$46.45	0.00	$0.00	1045205017
4/24	Spare Pickup	Leaking heater core bypassed	1.00	$0.00	2.00	$0.00	1045205017
4/24	Spare Pickup	Fuel pressure regulator replaced	1.00	$0.00	2.00	$82.00	1045205017
4/11	Truck 1	Replaced relay, installed new power pack for rear strobe lights	2.00	$658.90	2.00	$0.00	1045205017
4/13	Truck 1	Replaced reflective striping and trim on right side of vehicle	1.00	$0.00	0.00	$0.00	1045205017
4/22	Truck 1	Replaced O-ring on hydraulic override reservoir	0.50	$0.20	0.00	$0.00	1045205017
4/28	Truck 1	Replaced broken Auto Eject cover	1.00	$0.00	0.00	$0.00	1045205017
4/28	Truck 1	Replaced circuit board for vehicle generator	0.00	$0.00	1.50	$715.00	1045205017
4/1	Station 1	Replaced hose reel	0.50	$0.00	0.00	$0.00	1045205026
4/7	Station 1	Installed threshold for door on outside storage room	0.50	$27.98	0.00	$0.00	1045205026
4/9	Station 1	Secured light fixture in downstairs wash room	1.00	$0.00	0.00	$0.00	1045205026
4/7	Station 2	Replaced HVAC filters	1.00	$4.98	0.00	$0.00	1045205026
4/7	Station 2	Replaced air filter on lawn mower	0.50	$4.98	0.00	$0.00	1045205026
4/9	Station 2	Installed new dryer vent and hose assembly	0.50	$7.97	0.00	$0.00	1045205026
4/10	Station 2	Replaced light fixture for flag pole	1.00	$0.00	0.00	$0.00	1045205026

Isle of Palms Fire Department

Maintenance Report

April 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
4/5	Engine 2	Replaced brush rake	1.00	$45.00	0.00	$0.00	1045205027
4/22	Engine 3	Replaced damage plug on extension cord	1.00	$3.00	0.00	$0.00	1045205027
4/7	Station 2	Replaced blades on station lawn mower	1.00	$8.08	0.00	$0.00	1045205027
4/16	Trash Pump	Replaced trailer jack dolly	3.00	$0.00	0.00	$0.00	1045205027
4/25	Truck 1	New fitting installed for air hose	1.00	$2.24	0.00	$0.00	1045205027
		Totals	**29.75**	**$951.14**	**16.50**	**$1,559.46**	



Monthly Report

April 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subj.: **MONTHLY REPORT FOR APRIL, 2003**

Date: May 2, 2003

The following is a brief synopsis of the activities of the Police Department during the month of April 2003.

Patrol

April 4, 2003 Owners of a residence on Ocean Boulevard reported a burglary where some household items were taken. An officer on patrol recovered three kayaks, stolen from the residence with a total value of approximately $1,850.

April 5, 2003 An officer observed a vehicle moving erratically after leaving J.C. Long Boulevard. The vehicle was stopped at 20th Avenue and Palm Boulevard where the officer detected a strong odor of alcohol coming from within the vehicle. When asked, the driver admitted that he had four to five beers. After failing several field sobriety tests, the driver was taken into custody and later took a Datamaster test, which indicated an alcohol level of .16%. The driver was lodged and charged with DUI.

April 5, 2003 At approximately midnight, officers on foot patrol near the Grand Pavilion investigated loud noises coming from the beach. The officers approached two male subjects with sticks trying to hit small crabs on the beach. There were a total of four subjects ranging from age 16-19. Further investigation led to one subject being charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia and turned over to a parent. The three remaining subjects were escorted to a residence on 56th Avenue.

April 6, 2003 At approximately 4:25 a.m., officers responded to a residence on Ocean Boulevard where a call to 911 indicated that someone was on the front porch attempting to make entry. Upon the officer's arrival, the suspect was at the side door attempting

entry. The suspect was disoriented and found to be highly intoxicated. He was taken into custody and charged with Disorderly Conduct. It could not be immediately determined where the suspect lived or was staying.

April 6, 2003 At approximately 10:20 p.m., an officer responded to the parking lot of the Wild Dunes Reception Center where a concerned citizen reported a suspicious person parked in a van. When the officer approached the van, the 43 year- old occupant was observed in the rear compartment of the van pulling his pants up. The subject later admitted that he lived with his mother in Wild Dunes and had been masturbating while watching pornographic movies. The subject was charged with Disorderly Conduct and placed on trespass notice.

April 6, 2003 A resident of Ocean Point reported that over $40,000 worth of framed paintings and prints were removed from their home. This case remains under investigation following leads.

April 11, 2003 At approximately 3 a.m. near Edgar's Restaurant, an officer observed a vehicle make a sudden stop, then accelerate and come to a sudden stop again, then begin spinning tires. The officer stopped the vehicle and charged the driver with Reckless Driving. While taking inventory of the vehicle for towing, a quantity of marijuana was located in the vehicle. The driver was also charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia.

April 12, 2003 While patrolling J.C. Long Boulevard, an officer observed a male subject walking in the street yelling profanities. The subject was found to be highly intoxicated and was charged with Disorderly Conduct.

April 15, 2003 An officer responded to a liquor store in the Island Center where the manager reported that an underage male subject had attempted to purchase alcohol. When the subject was told that management was going to call the police to investigate, the subject attempted to grab the identification from the manager then ran from the business driving away headed toward 21st Avenue. The vehicle was later located in Wild Dunes and the suspect located and charged with Falsification of License and False Representation of Age.

April 15, 2003 At approximately 11p.m., officers responded to a complaint of a noise disturbance and possible underage drinkers at the Grand Pavilion behind the Boardwalk Inn. Several officers approached the group and gathered up twenty-five subjects nine of which were juveniles. The officers gathered up a large quantity of beer and liquor and a purse that was thrown over the fence containing a quantity of marijuana. The nine juveniles were turned over to their guardians for Family Court intervention for Underage Possession of Alcohol and one female juvenile was also charged with Simple Possession of Marijuana. The Adults were all charged with Underage Possession of Alcohol. All sixteen adults were allowed to participate in Alternatives, a program to counsel them about the underage use of alcohol and drugs. Upon successful completion of the eight-hour program, all charges will be dismissed.

April 16, 2003 While on patrol, an officer observed a vehicle moving erratically on Palm Boulevard. When the vehicle was stopped, the officer detected a strong odor of alcohol coming from the female driver. The driver failed several field sobriety tests that were administered and was subsequently charged with DUI. The driver was found guilty in Municipal Court on April 28, 2003. Because she is seventeen years old, this conviction for DUI automatically revokes her driver's license for one year.A passenger in the vehicle was charged with Underage Possession of Alcohol and allowed to participate in Alternatives.

April 18, 2003 While walking on the beach, a guest at Beach Club Villas found an old naval artillery shell. Without thinking, he picked it up and carried to his rental unit and called police. When officers responded, the building had to be evacuated until bomb squad personnel safely removed the shell. The Charleston County Sheriff's Office Bomb Squad responded and made proper disposal.

April 19, 2003 At approximately 1:30 a.m., an officer on patrol observed a vehicle weaving back and forth in the lane of traffic on Palm Boulevard near 28th Avenue. Once stopped, the driver refused to open the window or respond to the officer speaking to him. The driver refused to perform any field sobriety tests and also refused to submit to a Datamaster test. He was charged with DUI and Open Container.

April 19, 2003 An officer on patrol observed a large group of cars blocking the roadway in the area of 21st Avenue at the beach access. Further investigation by the officer revealed that a fight had just taken place and a male victim had been cut on the face. Another officer was alerted and located the suspect and detained him until statements could be taken. The suspect was subsequently charged with Simple Assault.

April 21, 2003 A visitor to the beach came to police headquarters to report that she had lost her three diamond anniversary ring on the beach valued at $7,000. On April 24, 2003 the police department received a handwritten letter that appeared to be from a child, stating that while at the beach with his grandparents, he had found a ring and gave it to his mother as a gift. His mother explained that whoever lost it must be really sad. The ring was wrapped in tissue paper with the letter. The letter had no return address and was signed Tommy Smith. Contact was made with the lady who lost the ring and once it was confirmed that the ring returned was hers, it was mailed to her. In an attempt to identify the boy who returned the ring, the news media was notified. A front-page article in the Saturday Post and Courier and television coverage has failed, to date, to identify the child. The owner of the ring has expressed interest in rewarding the child if he can be identified. Mayor Sottile would also like to recognize the child for his honesty, if identified..

April 22, 2003 Officers responded to a reported burglary on 9th Avenue. Based on evidence left at the residence and processing of the crime scene, an arrest warrant for the suspect was immediately prepared and signed by a judge. The suspect was arrested that very evening by the Mount Pleasant Police Department for other charges in their

jurisdiction. That agency notified our department that he was in custody. While still lodged at the detention center, he was served with our warrant for Burglary 2nd degree.

April 23, 2003 A resident of 39th Avenue reported that his vehicle had been stolen from his residence between 10 p.m. and 3 a.m. An investigation concluded that the vehicle, which was left unlocked in the driveway, was stolen, and while leaving the house, collided with another vehicle in the driveway causing extensive damage. The vehicle was located by Mount Pleasant Police Department in the parking lot of the Taco Bell near the Towne Center. The radio had been removed from the dashboard and a wallet that was left in the vehicle containing credit cards was determined to have been stolen. The Charleston City Police Department Crime Lab responded and processed the vehicle for prints. Some suspects have been developed and the investigation is on-going.

April 26, 2003 An officer responded to a concerned citizen's report that a reckless driver was heading toward the Isle of Palms from Sullivan's Island. The vehicle was stopped and the driver was found to have a suspended driver's license for failure to pay outstanding traffic tickets. The driver also had an outstanding arrest warrant from Dorchester County Sheriff's Office. The driver was taken into custody and transferred to the custody of a Dorchester County Deputy Sheriff.

April 26, 2003 An observant fire department employee observed an intoxicated subject get into a vehicle in the municipal parking lot and attempt to drive. The vehicle left the parking lot and was located by an officer who followed it for a short distance and pulled it over on the 600 block of Palm Boulevard. The driver failed several field sobriety tests and was taken into custody and transported for a Datamaster test where he was determined to have an alcohol level of .17%. He was charged with DUI.

April 26, 2003 A patron of a front beach business returned to where she had parked her vehicle on Ocean Boulevard to discover it had been stolen. The vehicle was stolen between 10 p.m. and 2 a.m. To date, the vehicle has not been recovered.

April 27, 2003 While weekend traffic was exiting the Isle of Palms in the usual congested connector traffic, a total of five accidents were reported within minutes of each other were handled. One accident resulted in serious injury to occupants of a vehicle. Including one that occurred earlier, a total of six accidents were handled in a two- hour period.

April 27, 2003 A vehicle was observed driving on the connector at a high rate of speed and passed several vehicles in the emergency lane. Once stopped, the driver of the vehicle was charged with Reckless Driving and Open Container of Beer.

April 30, 2003 A vehicle was stopped for disregarding a stop sign at Waterway Boulevard and 41st Avenue and, when stopped, the driver had a strong odor of alcohol about him. After the driver failed several field sobriety tests, he was taken into custody. He later refused to take the Datamaster test and was lodged in the detention center for DUI.

April 30, 2003 Officers responded to a residence on 32nd Avenue for a 911 domestic disturbance call. Upon the officer's arrival, they could hear the male subject tearing up the house, destroying household items. The male subject was taken into custody and charged with Criminal Domestic Violence and Simple Possession of Marijuana.

April 30, 2003 Officers responded to a residence on 31st Avenue for a reported burglary in progress. Upon the officers arrival, they observed a male subject looking into a broken window of the residence. The subject, who was extremely intoxicated, stated that he was trying to wake up his estranged wife. His presence constituted a violation of an existing Order of Protection that was issued against him. He was taken into custody and charged with Public Intoxication and Violation of an Order of Protection.

Personnel/Community Services

April 4, 2003 At the request of the headmaster of Mount Pleasant Academy, who is an Isle of Palms resident, Corporal Dawn Caldwell lectured students about drug and alcohol awareness.

April 4, 2003 Officers were provided for the monthly recreation Department Middle School Teen Dance.

April 9, 2003 An e-mail was received from an appreciative Ocean Boulevard resident who was the victim of a burglary attempt. The citizen extended his gratitude to Sergeant Griffin, Patrolman Wooley and PFC Usry for their apprehension of a subject who was trying to enter his residence.

April 10, 2003 The Post and Courier published a Letter to the Editor thanking Animal Control Officer Cook for changing a flat tire for her on the Isle of Palms Connector.

April 12-16, 2003 Chief Buckhannon traveled to Covington, Georgia where he was part of a three-man assessment team representing the Commission on Accreditation for Law Enforcement. While there, he assessed the Town of Covington Police Department for their compliance with CALEA standards.

April 14, 2003 A telephone call was received from a visitor from Arcadia, California, who wanted to commend Patrolman Perkins for his assistance and polite attitude while she was here.

April 14, 2003 A letter from the Assistant General Counsel of the South Carolina Department of Public Safety thanked PFC Usry for her assistance in a DUI arrest by a Highway Patrol Officer.

April 30, 2003 A note of appreciation was received from a citizen thanking Animal Control Officer Cook for her assistance in locating his two small dogs.

April 30, 2003 For the month of April, officers on patrol discovered thirty-five businesses and five residences with open or unsecured doors. A total of 102 Victim of Crime Forms were issued to homeowners and businesses for various conditions noted by officers while on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 5/9/2003

During the month of April 2003, the Telecommunications Office received and dispatched 4,081 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
April 2003	3,246	57	758	20	4,081
April 2002	1,884	49	745	17	2,695
Percentage Change	72%	16%	2%	18%	51%
Year to Date 2003	10,948	177	2,920	84	14,129
Year to Date 2002	8,600	163	3,160	65	11,988
Percentage Change	27%	9%	-8%	29%	18%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	82	49	217	348
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	145	116	309	570
Tract 3: 10th Ave. North to 21st. Ave. South	311	44	399	754
Tract 4: 21st Ave. North to 31st Ave. South	49	156	154	359
Tract 5: 31st Ave North to 41st Ave. South	13	89	106	208
Tract 6: Forest Trail	8	0	7	15
Tract 7: 41st Ave. North to 57th Ave.	155	105	155	415
Tract 8: Wild Dunes	72	138	157	367
Tract 9: IOP Connector	0	0	113	113
Tract 10: County Park	41	0	16	57
Tract 99: Off Island	0	0	40	40
Totals:	876	697	1,673	3,246

Isle of Palms Police Department Officer Activity April 2003

	April 2003	April 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1673	1161	44%	4530	3770	20%
Building Checks	876	362	142%	3616	2262	60%
SPR'S	697	362	93%	2550	2668	-4%
Traffic Stops	383	256	50%	1087	1250	-13%
Traffic Stops w/Tickets	72	88	-18%	354	361	-2%
% Traffic Stops w/Tickets	19%	34%	-45%	33%	29%	13%
DUI Tickets	5	4	25%	11	5	120%
DUS Tickets	11	8	38%	26	26	0%
Speeding Tickets	26	35	-26%	83	230	-64%
Other Traffic Tickets	121	51	137%	301	333	-10%
Non Traffic Tickets	72	94	-23%	217	185	17%
Parking Tickets	773	532	45%	998	651	53%
City Tickets	30	26	15%	89	55	62%
Warning Tickets	204	141	45%	616	602	2%

Connector Calls For Service for the Month of April 2003

The Isle of Palms Police Department has responded to or initiated 5ed 111 calls inwolving 1800 minutes, or 30 man hours for the month of April, 2003. The following table breaks down the type, number and time element of each call.

	Calls April	Calls Year To Date	Arrests April	Arrests Year To Date	Minutes April	Minutes Year To Date	Avg. Minutes April	Avg. Minutes Year To Date
Accidents	7	10	0	0	452.3	583.7	65	58
Traffic Stops With Tickets	26	58	8	18	707.72	1443.74	27	25
Traffic Stops Without Tickets	49	122	0	0	354.55	957.14	7	8
Citizen Assists	12	47	0	0	95.7	478.78	8	10
Assist Other PD	0	1	0	0	0	0.58	1	1
Miscellaneous	17	53	0	0	190.15	336.53	11	6
Totals	111	291	8	18	1800	3800	16	13
April 2002	80	347	5	13	1339	4129	17	12

Isle of Palms Police Department Monthly Report for April 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	April 2003	Total 2003	April 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT	1	1		
120 ROBBERY				
13A ASSAULT		1		
13B SIMPLE ASSAULT	2	10	7	10
13C INTIMIDATION			1	1
210 EXTORTION				
220 BURGLARY	2	8		4
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	2	4	3	11
23G POSSESSION OF STOLEN LICENSE PLATE	1	1	1	1
23H ALL OTHER LARCENY	15	33	11	37
240 MOTOR VEHICLE THEFT	2	2		2
250 COUNTERFEITING/FORGERY	3	5	1	3
26B FRAUD/CREDIT CARD /ATM	1	3	1	3
26C IMPERSONATION			1	1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY	6	18	2	9
35A DRUG/NARCOTICS	2	9	2	10
35B DRUG EQUIPMENT VIOLATION		1		1
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		1		
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION			1	1
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	1	1	4
756 BREACH OF TRUST		2		
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	5	7	2	4
90D DUI	5	11	4	5
90E DRUNKENNESS		3	1	5
90F FAMILY (NO VIOLENCE)	1	1		
90G LIQUOR LAW	6	9	4	8
90H PEEPING TOM				
90I RUNAWAY			1	1
90J TRESPASSING	2	7		3
90L TRUANCY				
90M AGENCY ASSIST	1	2		2
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	5		1
91A ALARM	18	60	14	56
91D DISTURBANCE				
91F NON-VIOLENT FAMILY DISPUTE		1	4	9
91T TRAFFIC & NRVC ARRESTS	15	39	10	30
91W WARRANT ARRESTS		3	2	6
979 MISSING PERSONS				
980 SUICIDES		1		
992 PROWLER				
NCR NON CRIMINAL REPORTS	107	261	42	148
TOTALS:	199	511	116	379

Isle of Palms Police Department Monthly Report for April 2003

ARREST SUMMARY

Type	April 2003	Total 2003	April 2002	Total 2002
Adults	Male = 37 Female= 18	Male= 84 Female= 32	Male= 30 Female= 11	Male= 66 Female=21
Juveniles	Male = 6 Female= 3	Male = 15 Female= 4	Male= 1 Female= 0	Male= 2 Female= 0
Narc-Adults	Male = 2 Female= 0	Male = 11 Female= 2	Male =2 Female= 0	Male= 11 Female=0
Narc-Juveniles	Male = 0 Female= 1	Male = 0 Female= 1	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male =45 Female=22	Male= 110 Female= 39	Male= 33 Female=11	Male= 79 Female= 21

PROPERTY VALUES REPORTED

Type	April 2003	Total 2003	April 2002	Total 2002
Burglary Stolen	$53,530.00	$77,453.00	$0.00	$1,060.00
Larceny Stolen	$51,529.00	$117,600.00	$61,285.19	$115,449.19
Criminal Damage	$1,469.00	$5,691.00	$0.00	$2,601.00
MVT Stolen	$0.00	$0.00	$0.00	$4,000.00
Burglary Recovered	$21,000.00	$21,000.00	$0.00	$0.00
Larceny Recovered	$27,805.00	$76,904.00	$707.00	$33,868.00
MVT Recovered	$0.00	$0.00	$0.00	$11,000.00
Total Stolen	$105,059.00	$196,633.00	$61,285.19	$116,509.19
Total Recovered	$48,805.00	$97,904.00	$707.00	$44,868.00
Total Seized	$0.00	$1,950.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
April 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	2	0	0	0	0	0	0	0	0	0	2	0	2
35A DRUG/NARCOTICS VIOLATIONS	2	0	0	0	0	1	0	0	0	0	2	1	3
90T DUS	7	0	0	0	0	2	0	0	0	0	7	2	9
90D DUI	4	0	0	0	0	1	0	0	0	0	4	1	5
90G LIQUOR LAW VIOLATIONS	4	0	0	0	0	0	1	0	0	0	5	1	6
91T TRAFFIC OFFENSES	4	0	0	0	0	0	0	0	0	0	4	0	4
220 BURGLARY/BREAKING & ENTER	1	0	0	0	0	0	0	0	0	0	1	0	1
90M ASSIST OTHER AGENCY	1	0	0	0	0	0	0	0	0	0	1	0	1
23H BREACH OF TRUST	0	1	0	0	0	0	0	0	0	0	0	1	1
90C DISORDERLY CONDUCT	6	0	0	0	0	0	0	0	0	0	6	0	6
35B UNDERAGE POSS. OF ALCOHOL	10	0	0	0	0	17	0	0	0	0	10	16	26
90E DRUNKENESS	1	0	0	0	0	0	0	0	0	0	1	0	1
250 COUNTERFEITING/FORGERY	2	0	0	0	0	0	0	0	0	0	2	0	2
TOTAL:	44	1	0	0	0	21	1	0	0	0	45	22	67

Isle of Palms Police Department Animal Control Report for
April 2003

	Apr-03 Monthly Total	Apr-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	9	11	36	26
Warning Tickets	1	4	8	10
Animals Secured	20	3	81	46
Dogs	13	1	42	27
Cats	4	1	30	7
Raccoons	0	0	7	11
Other*	3	1	3	6
Released to Owner	12	4	44	30
Transported to Shuler Vet	2	4	6	14
Transported to Other Vets	3	0	4	0
Transported to SPCA	1	2	24	10
Injured Animals	2	0	5	6
Trapped Animals	2	8	33	24
Cats	0	1	26	3
Raccoons	2	4	7	17
Other **	0	4	0	10
Dead Animals Removed	21	13	3	45
Traps Set	3	4	43	41
Kennel Fees	$77.00	$7.00	$238.00	$140.00

**Ferret, Turtle, Pigeon

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR April 2003

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Caldwell	6	18	24	2	3	5	8	6	13,436	2	5	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	6	18	24	2	3	5	8	6	13,436	2	5	

Detective Caldwell attended Grand Jury and presented 3 cases at Preliminary Hearing. Eighteen bond hearings were attended, expending 28 hours.

Detective Caldwell attended Victim Advocate Training in Columbia for one day and worked 36 hours as a Patrol Supervisor for month of April.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR APRIL 2003

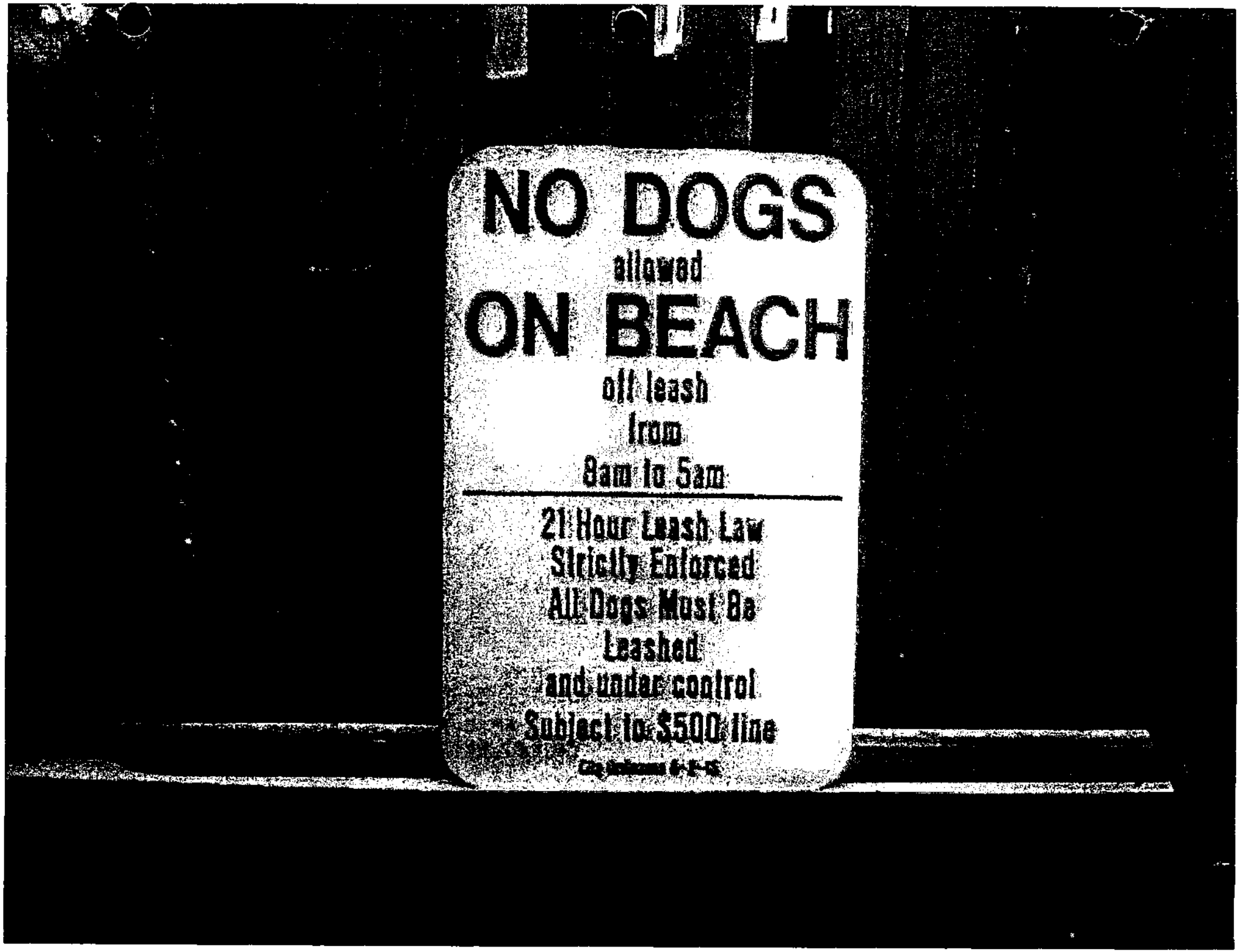
DATE: MAY 7, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SOCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	FTO	FTO TRAINING COMPLETE			264	
14 OFFICERS	CTOC	CRIME TO COURT MARCH/APRIL		14		
2 OFFICERS	ADV	SCHOOL LOCK DOWN				16
2 OFFICERS	ADV	DATAMASTER RECERTIFICATION		6		
TOTAL			0	20	264	16
				TOTAL OFFICER HOURS:		300

EMPLOYEE	COURSE	DESCRIPTION	SOCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
				TOTAL EMPLOYEE HOURS:		0

	SOCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	640	3	211	24
THIS MONTH TOTALS		20	264	16
YEAR TO DATE TOTALS	640	23	475	40
		DEPARTMENT HOURS YEAR TO DATE:		1178


NO DOGS
allowed
ON BEACH
off leash
from
8am to 5am
21 Hour Leash Law
Strictly Enforced
All Dogs Must Be
Leashed
and under control
Subject to $500 fine

IOP Connector - April 19-25, 2003

		Southbound	Northbound	Total
04/19 Saturday	12:00	150	199	349
	1:00	60	174	234
	2:00	52	100	152
	3:00	22	70	92
	4:00	13	46	59
	5:00	52	49	101
	6:00	109	131	240
	7:00	206	225	431
	8:00	412	429	841
	9:00	614	634	1,248
	10:00	620	898	1,518
	11:00	724	939	1,663
	12:00	836	820	1,656
	1:00	787	811	1,598
	2:00	791	765	1,556
	3:00	831	811	1,642
	4:00	830	723	1,553
	5:00	772	719	1,491
	6:00	653	648	1,301
	7:00	601	533	1,134
	8:00	477	406	883
	9:00	473	336	809
	10:00	381	297	678
	11:00	246	245	491
	Daily Total	10,712	11,008	21,720
04/20 Sunday	12:00	114	183	297
	1:00	47	110	157
	2:00	46	86	132
	3:00	19	29	48
	4:00	15	21	36
	5:00	43	22	65
	6:00	141	62	203
	7:00	223	216	439
	8:00	292	350	642
	9:00	362	567	929
	10:00	616	638	1,254
	11:00	669	598	1,267
	12:00	812	791	1,603
	1:00	896	627	1,523
	2:00	911	723	1,634
	3:00	857	854	1,711
	4:00	746	987	1,733
	5:00	612	1,019	1,631
	6:00	576	811	1,387
	7:00	505	701	1,206
	8:00	418	489	907
	9:00	281	274	555
	10:00	157	201	358
	11:00	101	110	211
	Daily Total	9,459	10,469	19,928

04/21 Monday	12:00	48	57	105
	1:00	20	23	43
	2:00	13	18	31
	3:00	2	9	11
	4:00	12	28	40
	5:00	52	81	133
	6:00	155	170	325
	7:00	377	356	733
	8:00	500	515	1,015
	9:00	539	593	1,132
	10:00	801	638	1,439
	11:00	926	657	1,583
	12:00	861	793	1,654
	1:00	800	848	1,648
	2:00	758	895	1,653
	3:00	698	965	1,663
	4:00	712	928	1,640
	5:00	679	719	1,398
	6:00	685	520	1,205
	7:00	484	451	935
	8:00	406	302	708
	9:00	275	229	504
	10:00	150	117	267
	11:00	70	84	154
	Daily Total	10,023	9,996	20,019
04/22 Tuesday	12:00	40	34	74
	1:00	18	15	33
	2:00	12	16	28
	3:00	10	11	21
	4:00	5	21	26
	5:00	45	60	105
	6:00	176	175	351
	7:00	454	448	902
	8:00	536	533	1,069
	9:00	543	519	1,062
	10:00	586	574	1,160
	11:00	683	581	1,264
	12:00	731	615	1,346
	1:00	732	656	1,388
	2:00	688	709	1,397
	3:00	646	769	1,415
	4:00	714	811	1,525
	5:00	671	745	1,416
	6:00	628	647	1,275
	7:00	543	432	975
	8:00	418	403	821
	9:00	286	201	487
	10:00	165	159	324
	11:00	91	116	207
	Daily Total	9,421	9,250	18,671

04/23 Wednesday	12:00	41	55	96
	1:00	22	23	45
	2:00	15	14	29
	3:00	3	9	12
	4:00	6	22	28
	5:00	44	62	106
	6:00	188	183	371
	7:00	462	534	996
	8:00	586	509	1,095
	9:00	542	548	1,090
	10:00	478	622	1,100
	11:00	613	571	1,184
	12:00	687	578	1,265
	1:00	658	624	1,282
	2:00	676	642	1,318
	3:00	596	711	1,307
	4:00	630	702	1,332
	5:00	729	724	1,453
	6:00	642	553	1,195
	7:00	533	455	988
	8:00	418	320	738
	9:00	280	234	514
	10:00	178	145	323
	11:00	146	80	226
	Daily Total	9,173	8,920	18,093
04/24 Thursday	12:00	46	57	103
	1:00	24	29	53
	2:00	23	23	46
	3:00	10	19	29
	4:00	11	14	25
	5:00	43	73	116
	6:00	217	192	409
	7:00	447	521	968
	8:00	586	494	1,080
	9:00	687	772	1,459
	10:00	621	630	1,251
	11:00	725	599	1,324
	12:00	713	608	1,321
	1:00	689	569	1,258
	2:00	668	667	1,335
	3:00	638	760	1,398
	4:00	715	812	1,527
	5:00	661	824	1,485
	6:00	645	520	1,165
	7:00	552	458	1,010
	8:00	417	356	773
	9:00	346	230	576
	10:00	208	158	366
	11:00	165	117	282
	Daily Total	9,857	9,502	19,359

04/25		66	73	139
Friday	1:00	37	36	73
	2:00	25	21	46
	3:00	12	16	28
	4:00	9	29	38
	5:00	45	71	116
	6:00	162	200	362
	7:00	424	470	894
	8:00	529	525	1,054
	9:00	463	607	1,070
	10:00	469	736	1,205
	11:00	522	695	1,217
	12:00	518	612	1,130
	1:00	522	478	1,000
	2:00	597	554	1,151
	3:00	743	594	1,337
	4:00	804	481	1,285
	5:00	797	521	1,318
	6:00	699	456	1,155
	7:00	540	397	937
	8:00	470	284	754
	9:00	437	239	676
	10:00	283	241	524
	11:00	218	156	374
	Daily Total	9,391	8,492	17,883
	Weekly Total	68,036	67,637	135,673
	Daily Average	9,719	9,662	19,382

Jasper Blvd. - April 19-25, 2003

		Eastbound	Westbound	Total
04/19	12:00	73	73	146
Saturday	1:00	53	45	98
	2:00	45	39	84
	3:00	13	10	23
	4:00	4	6	10
	5:00	6	11	17
	6:00	23	17	40
	7:00	66	60	126
	8:00	152	122	274
	9:00	228	190	418
	10:00	331	258	589
	11:00	377	317	694
	12:00	373	322	695
	1:00	367	402	769
	2:00	380	376	756
	3:00	357	407	764
	4:00	327	410	737
	5:00	373	388	761
	6:00	439	317	756
	7:00	402	303	705
	8:00	236	256	492
	9:00	137	274	411
	10:00	97	277	374
	11:00	76	131	207
	Daily Total	4,935	5,011	9,946
04/20	12:00	65	66	131
Sunday	1:00	39	41	80
	2:00	29	39	68
	3:00	8	12	20
	4:00	6	4	10
	5:00	9	8	17
	6:00	153	24	177
	7:00	257	170	427
	8:00	254	110	364
	9:00	405	279	684
	10:00	426	479	905
	11:00	354	340	694
	12:00	314	665	979
	1:00	315	369	684
	2:00	335	386	721
	3:00	320	386	706
	4:00	332	348	680
	5:00	359	337	696
	6:00	329	258	587
	7:00	293	280	573
	8:00	207	202	409
	9:00	151	172	323
	10:00	95	100	195
	11:00	59	56	115
	12:00	24	25	49
	Daily Total	5,138	5,156	10,294

Jasper Blvd. - April 19-25, 2003

Monday 04/21	1:00	8	11	19
	2:00	4	3	7
	3:00	5	7	12
	4:00	0	2	2
	5:00	19	15	34
	6:00	73	28	101
	7:00	253	76	329
	8:00	297	171	468
	9:00	256	188	444
	10:00	343	218	561
	11:00	284	312	596
	12:00	309	321	630
	1:00	328	366	694
	2:00	314	316	630
	3:00	394	333	727
	4:00	402	380	782
	5:00	337	382	719
	6:00	287	313	600
	7:00	229	227	456
	8:00	115	213	328
	9:00	77	162	239
	10:00	41	71	112
	11:00	31	32	63
	Daily Total	4,406	4,147	8,553
04/22 Tuesday	12:00	10	15	25
	1:00	7	8	15
	2:00	2	11	13
	3:00	1	4	5
	4:00	2	3	5
	5:00	11	12	23
	6:00	96	43	139
	7:00	489	188	677
	8:00	325	208	533
	9:00	284	189	473
	10:00	287	234	521
	11:00	276	254	530
	12:00	284	278	562
	1:00	319	294	613
	2:00	344	386	730
	3:00	341	392	733
	4:00	326	412	738
	5:00	355	433	788
	6:00	324	380	704
	7:00	282	324	606
	8:00	165	245	410
	9:00	95	192	287
	10:00	78	101	179
	11:00	31	41	72
	Daily Total	4,734	4,647	9,381

04/23 Wednesday	12:00	16	34	50
	1:00	9	17	26
	2:00	3	9	12
	3:00	4	3	7
	4:00	2	3	5
	5:00	15	9	24
	6:00	100	38	138
	7:00	471	196	667
	8:00	331	210	541
	9:00	281	183	464
	10:00	321	236	557
	11:00	296	283	579
	12:00	259	295	554
	1:00	317	297	614
	2:00	347	360	707
	3:00	307	382	689
	4:00	309	429	738
	5:00	367	430	797
	6:00	364	367	731
	7:00	270	291	561
	8:00	159	252	411
	9:00	95	195	290
	10:00	52	118	170
	11:00	41	73	114
	Daily Total	4,736	4,710	9,446
04/24 Thursday	12:00	18	31	49
	1:00	8	18	26
	2:00	9	7	16
	3:00	7	6	13
	4:00	3	7	10
	5:00	18	9	27
	6:00	114	41	155
	7:00	415	195	610
	8:00	306	183	489
	9:00	356	373	729
	10:00	313	247	560
	11:00	321	257	578
	12:00	325	311	636
	1:00	284	333	617
	2:00	342	377	719
	3:00	315	346	661
	4:00	333	462	795
	5:00	380	424	804
	6:00	345	352	697
	7:00	292	323	615
	8:00	156	239	395
	9:00	105	225	330
	10:00	67	111	178
	11:00	37	58	95
	Daily Total	4,869	4,935	9,804

Jasper Blvd. - April 19-25, 2003

04/25 Friday	12:00	20	33	53
	1:00	5	17	22
	2:00	9	13	22
	3:00	7	3	10
	4:00	4	8	12
	5:00	20	8	28
	6:00	73	36	109
	7:00	444	167	611
	8:00	291	191	482
	9:00	277	192	469
	10:00	273	222	495
	11:00	281	207	488
	12:00	250	226	476
	1:00	233	240	473
	2:00	285	321	606
	3:00	294	341	635
	4:00	266	365	631
	5:00	286	402	688
	6:00	299	369	668
	7:00	303	271	574
	8:00	178	209	387
	9:00	109	181	290
	10:00	93	181	274
	11:00	73	129	202
	Daily Total	4,373	4,332	8,705
	Weekly Total	33,191	32,938	66,129
	Daily Average	4,742	4,705	9,447

EXHIBIT D

PUBLIC WORKS COMMITTEE
May 7, 2003

The regular meeting of the Public Works Committee was held on May 7, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Mayor Sottile, Administrator Tucker and Director Mobley. Councilwoman Hanbury joined the meeting in progress.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the April 2003 meeting; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. (A) Hulda Wohltmann - #3 - 46th Avenue - Ms. Wohltmann spoke to the committee about two lots on her street that were built on fill dirt raised above road level and that fill caused water to drain onto her property. She expressed great concern about this standing water, mosquitos and West Nile Virus, and the fact that there have been a few days when she could not even take her dogs outside.

Chairman Marino stated that he understood her problem and told her that the Committee and Council has been working on this problem and have passed an ordinance limiting the size of a house that can be placed on a lot to provide more land that can soak up water. The Planning Commission is also working on an ordinance restricting builders from bringing in fill dirt on a lot. He stated that the Committee is also working on ways to improve the drainage in her area.

Bev Ballow stated that when the fill was brought in on 46th Avenue, it also affected the height of the beach access. Chairman Marino asked Director Mobley to look at this access and clear it if necessary.

(B) Bev Ballow, 3009 Waterway Boulevard, spoke about dogs on the beach and showed several different types of bags that could be used for scooping up dog waste. She noted that the bags the City currently uses are difficult to use. Administrator Tucker remembered a conversation with Mary Ellen Rogers (Turtle Team) who asked that plastic bags not be used because if they blow into the ocean, they cause harm to the turtles and other marine mammals. Director Mobley stated that the dispensers the City has are made specifically for the bags that come from the same company. The Director was asked to look into some other bags that would work in the City's dispensers.

3. Monthly Department Report for April 2003. Director David Mobley highlighted the report and answered questions of committee members (see attached report). There was discussion of the Maintenance Report and Director Mobley explained some of the expenses and answered questions of committee members. Administrator Tucker suggested that two additional columns are needed in the report - one stating type of truck and another who the vendor was

(County, Frasier Tire, Amick, etc.). Councilman Miller also suggested that at the end of the cost column to show a comparison of this expense to the budget.

4. Old Business. (A) Update Non-Point Source Pollution Assessment. Administrator Tucker reported that the final payment has been received on the old grant and the new Grant Agreement is ready for the Mayor's Signature. **Councilman Miller made a motion to authorize Mayor Sottile to sign the new grant agreement; Councilman Bettelli seconded; motion passed unanimously.**

(B) Status of Repair to Marina Parking Lot. Director Mobley referred to the attached letter from SCE&G concerning five lights at a monthly cost of $174.10, plus one half of the non-standard service fund in the franchise agreement. After discussion, **Councilman Bettelli made a motion to recommend to Ways & Means that the City fund this project with the matching option from the franchise fund; Councilman Miller seconded; motion passed unanimously.** Administrator Tucker stated that she would ask Westy Westmoreland of SCE&G to attend the Ways & Means meeting to answer questions.

(C) Cost Estimate for Resurfacing Forest Trail Court 2. Administrator Tucker stated that an estimate of $4,600 was given for this project. Councilman Bettelli stated that he did not think Forest Trail Court 2 needed to be repaved and both Chairman Marino and Councilman Miller agreed. It being the concurrence of the Committee to not proceed with the project, this item was deleted.

(D) Update on 44th to 57th Avenue Drainage. Administrator Tucker referred to attached letter from Attorney Michael DeMayo, who owns a home on 53rd Avenue, concerning flooding and standing water on 53rd to 57th Avenues. She further reported that David Stevens of Civil Site Engineering was unable to provide necessary information on this project and therefore a special meeting may have to be called to discuss this issue before City Council meets on the 27th of May.

(E) Low Hanging Trees on Forest Trail. Administrator Tucker referred to memo from the Fire Department stating that low hanging trees are causing damage to fire apparatus. She asked the committee for guidance in trimming the trees in this area. Director Mobley will see that this work is done by Lowcountry Tree Trimming at no charge and he will further see that one of the fire trucks is brought to the area to make sure the trimming is sufficient for the trucks to clear branches.

(F) Waste Watchers Complaints. Administrator Tucker reported that several complaints had been received about Waste Watchers. She contacted a representative of Waste Watchers who indicated he would be proactive in correcting the problem.

5. New Business. 21st Avenue Drainage Problem. Director Mobley reported that Eadie's pumped out a portion of the ditch but that it did not alleviate the problem and the ditch now

needs to be cleaned out all the way to Dunes Boulevard to make it drain properly (see attached documentation). Further, the original cost of this project was $4,820 and to clean out the remainder of the ditch the cost would be **$8,750.00**. Administrator Tucker noted that this expense along with other projects would take the $50,000 line item over budget. The Committee discussed two other projects (documentation attached) explained by Director Mobley:

(a) **$8,580.40** to remove and replace some 80' of RCP on Frank Sottile Lane,

(b) $4,320 to clean various storm drains and boxes on front beach between 10th and 14th Avenues, this *estimate* not to exceed **$8,000** depending on work that Eadie's may find is needed upon further inspection of the front beach area. Councilman Miller stated that there was a meeting tomorrow [May 8] on the Front Beach Enhancement Project with engineers from Thomas & Hutton, and he recommended that a decision be withheld on the drainage clean-up until after that meeting as the clean-up may become part of this front beach project. Project

(c) is an estimate of **$11,924.10** to remove and replace storm drainage at Waterway & 22nd Avenue at the existing location on the Dangerfield property, or **$18,556.10** to relocate the storm drain. Administrator Tucker and Director Mobley explained the Dangerfield issue in some detail. She noted that if the Dangerfield property is ever subdivided, the existing drainage easement will have to be shifted to the edge of the property along the property line. The Committee concurred that this project was not one that the City should undertake at this time as the existing drainage is working well and there are no immediate plans to subdivide the property.

Mayor Sottile felt that the County should be asked look at these projects for their assistance which may lessen the City's cost and he also recommended that any work be done after July 1st when the line item has been funded again. Director Mobley will ask the County to review these two projects and give the City an estimate for the work.

After discussion, **Councilman Miller made a motion to ask Charleston County Public Works to look at these projects and determine what they can do to help the City and also to give priority to the project at Frank Sottile Lane to alleviate the safety issues; Councilman Bettelli seconded; motion passed unanimously**.

Chairman Marino again suggested that some type of organized program be established instead of doing sporadic projects and he asked Committee members to think about it.

6. Miscellaneous. (A) Correspondence from Clean Beaches Council. Administrator Tucker reported that the Clean Beaches Council has invited the City to send a representative to the awards ceremony in Washington, D. C., but have not notified her that the City passed its inspection. She asked if anyone would like to attend on May 16th, but Committee members had other commitments. She said this was a good indicator that the City has passed and Chairman Marino stated that it is good press for someone to attend the ceremony every couple of years or so.

(B) Councilman Bettelli noted the recent Sea Oats planting project and asked if there were any more "Keep Off the Dunes" signs. Director Mobley will place signs in the area of the recent plantings.

(C) Mayor Sottile reported that there was a road sign down at Wildwood and 41st Avenue - Director Mobley has already ordered this sign. Mayor Sottile reported that there was a bad drop-off at 39th Avenue and Palm Boulevard - Director Mobley stated that this has already been repaired.

(D) Councilwoman Hanbury noted that there were not very many yellow trash barrels on Palm Boulevard between 21st and 41st Avenues. Director Mobley stated that they were placed at every beach access and he will check into this.

(E) Chairman Marino noted that there is significant erosion with a 4.5' drop off from the access to the beach in the area of 3rd Avenue where he lives. It was noted that there have been significantly high tides and typical erosional episodes along the entire Isle of Palms beach which appear at different parts of the island.

(F) The next meeting was scheduled for Wednesday, June 11, 2003, at 5:45 p.m. in the Public Works Department.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
April 2003 Report
David D. Mobley, Jr. – Director

1. The department received 626 telephone calls in the month of April. Eleven (11) white goods were collected consisting of: refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed this month. Twenty-eight (28) rollout carts/recycle bins were delivered. Forty (40) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four (4) loads (25.55 tons) of C&D waste, fourteen (14) garbage packer loads (159.40 tons) of limbs and leaves, and six (6) loads (199.96 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal.

3. One (1) load of limbs was removed from Wild Dunes for Golf Course Maintenance.

4. The dog pooper-scoopers were checked and filled each Monday throughout this month.

5. Bill Schupe started the Beach Service Contract, April 1st.

6. Employee, Kim Tapply, out of the office for six weeks due to non-work related back injury/surgery.

7. Cleaned beach of washed limbs and debris.

8. Increased dumpster at Windjammers, one (1) six yard container.

9. Retrieved PW-14 truck from Amick Equipment in Columbia. (Repairs completed).

10. Thirty (30) "Keep dog leashed" signs were fabricated, c/o Charleston County Sign Shop.

11. From April 28th until May 18th Montenay Charleston RRI has all garbage bypassing the incinerator due to routine maintenance.

12. The employee of the month for April 2003 is Joe Washington.

D H E C
PROMOTE PROTECT PROSPER
2600 Bull Street
Columbia, SC 29201-1708

COMMISSIONER:
C. Earl Hunter

BOARD:
Bradford W. Wyche
Chairman

Mark B. Kent
Vice Chairman

Howard L. Brilliant, MD
Secretary

Carl L. Brazell

Louisiana W. Wright

L. Michael Blackmon

Lawrence R. Chewning, Jr., DMD

Received 5/5/03 must be returned in 10 days

May 2, 2003

CERTIFIED MAIL

Ms Linda Tucker, City Administrator
The City of Isle of Palms, SC
PO Box 508
Isle of Palms, SC 29451

Re: Grant Agreement Number EQ-3-934
Project 11R: "Non-point Source Assessment Plan for Waters around Isle of Palms"

Dear Ms. Tucker:

Enclosed are two signed original grant amendments for the above referenced subject. The funding for this agreement is from Incremental Funds from the US Environmental Protection Agency, Section 319 (h), Cooperative Agreement C9994629-01, under CFDA program number 66.460. Please have both original amendments signed by the appropriate individual, keeping one original for your files and returning the other original within ten (10) working days to the attention of Kelley Anderson.

Should you have any questions please feel free to contact Kelley Anderson at (803) 896-8947.

Sincerely,

Debra W. Lybrand

Debra W. Lybrand, Administrative Manager
Office of Management Services
Environmental Quality Control

cc: Deborah Clemons, DHEC-Water

DWL/kja

Enclosures

Grant Agreement Number: EQ-3-934

AIMS Number

D H E C

PROMOTE PROTECT PROSPER

South Carolina Department of Health and Environmental Control

GRANT AGREEMENT
between
SC DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL
BUREAU OF WATER, SECTION 319 NONPOINT SOURCE PROGRAM
and
THE CITY OF ISLE OF PALMS

This Grant is a Cooperative Agreement that shall be **effective for 15 months** between the South Carolina Department of Health and Environmental Control, Office of Environmental Quality Control (SC DHEC) and **THE CITY OF ISLE OF PALMS** (hereinafter referred to as the Grantee).

The parties to this Agreement agree as follows:

A. SCOPE OF SERVICES

The Grantee will complete implementation of **Section 319 PROJECT #11R, FY 01 TITLED "NONPOINT SOURCE POLLUTION ASSESSMENT PLAN FOR WATERS AROUND ISLE OF PALMS, SC"** as specified in the approved workplan (Attachment 1).

B. TIME OF PERFORMANCE

This Agreement will be **effective beginning the date of the last signature and will terminate 15 months from the effective date.** SC DHEC reserves the right to extend the term of the grant subject to review and approval. Such extension will be issued in written grant amendments prior to the agreement expiration date and are dependent upon subsequent availability of funds.

C. COMPENSATION

Compensation for performance of services will be reimbursed with federal funds made available from the **US Environmental Protection Agency through Cooperative Agreement C9994629-01-0, Section 319(h) NonPoint Source Pollution, Catalog of Federal Domestic Assistance Program Number 66.460, NonPoint Source Implementation, Section 319(h) of the Clean Water Act.**

Once every three (3) months during the Agreement period and following the performance of services described in Section A, the Grantee may submit to SC DHEC a request for payment. *All invoices submitted by the Grantee should report the amount of the federal and non-federal funds expended.*

SC DHEC agrees to reimburse the Grantee, on a quarterly basis with 10% reserve held until the final quarter, for allowable incurred costs, provided the total amount paid under this Agreement does not exceed **$51,835.48.**

D. REPORTING REQUIREMENTS

1. As required by EPA, the Grantee agrees to furnish a status report to SC DHEC for every six-month period contained in the agreement. This report will describe the progress of objectives and milestones as stated in the workplan. Reports will cover the periods April 1-September 30 and October 1-March 30, and will be due to SC DHEC on October 15 and April 15 respectively (see Reporting Guide).

2. Upon the end of the grant, the Grantee agrees to submit a Closeout (final) report that adheres to US EPA Project Closeout Guidelines (see Reporting Guide).

   The grantee will produce and print a four-page illustrated fact sheet that describes the project and results, at the end of the budget period. The grantee will be provided with a sample fact sheet for reference. The grantee should follow the format and style of the sample. No additional funds can be made available from the federal portion of the grant funds to cover the costs of production and printing of the fact sheet.

3. As required by EPA, no water quality monitoring may begin until detailed monitoring plans and protocols have been submitted by the grantee and approved (see Reporting Guide).

4. As required by EPA grant condition, all geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards can be found at www.fgdc.gov.

TERMS AND CONDITIONS

(1) **Match:** The Grantee agrees to match the federal funds with a minimum of **$34,556.99** in non-federal funds. This represents forty percent of the total project cost.

(2) **SubGrantee:** Work or services performed under this agreement may be subgrantee. However, the subgrantee is subject to all of the terms and conditions described in this Agreement.

(3) **Amendments:** Any changes to this Agreement, which are mutually agreed upon between SC DHEC and the Grantee, shall be incorporated in written amendments to this Agreement.

(4) **Records Retention:** Records with respect to all matters covered by this agreement shall be retained by the Grantee for three years from the date of the final Financial Status Report, and shall be available for audit and inspection at any time such audit is deemed necessary by SC DHEC. SC DHEC will notify Grantee of final Financial Status Report filing.

(5) **Termination:** This Agreement may be terminated by either party by giving written notice at least 30 days prior to the effective date of such termination. SCDHEC may terminate this Agreement for cause, default or negligence on the part of the Grantee at any time without thirty days advance written notice.

(6) **Discrimination:** No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to any activities carried out under this Agreement on the grounds of race, health status, handicap, color, sex, religion or national origin. This includes the provision of language assistance services to individuals of limited English proficiency eligible for services provided by SC DHEC.

(7) **Appropriations:** Not withstanding any other provisions of the agreement, the parties hereto agree that the charges to SC DHEC by the Grantee are payable from appropriations, grants, and monies from the State Legislature and other governmental entities. In the event sufficient appropriations, grants, and monies are not made to SC DHEC to pay the charges hereunder, this agreement shall terminate without further obligation of SC DHEC. In such event, SC DHEC shall certify to the Agreement the fact that sufficient funds are not available to SC DHEC to meet the obligations of the agreement and such written certification shall be conclusive upon the parties.

(8a) **Copyright:** In the event a copyright is obtained under this agreement, SC DHEC shall have sole ownership and copyright. SC DHEC shall have unrestricted authority to publish, disclose, distribute, and otherwise use, in whole or in part, any report, data or other materials prepared under this Agreement. This should not be construed to prevent the Grantee from publishing and referencing the product.

(8b) **Outputs:** Informational materials, including but not limited to reports, manuals, brochures, fact sheets, newsletters, posters, videos, and Internet home pages, produced under a project funded by a Section 319 grant must acknowledge SC DHEC and the US EPA as the funding source by including this phrase, **"This project was funded by the US EPA under a section 319 grant through the SC Department of Health and Environmental Control (SC DHEC)."**

(9) **Insurance:** The Grantee shall be responsible for any liability for loss of damage to person or property arising from acts of the Grantee or his employees in performance of this Agreement. The Grantee shall maintain appropriate insurance policies as required by the State of South Carolina. The Grantee agrees and understands that neither the Grantee, its employees nor agents is covered by any professional or tort liability insurance maintained by SC DHEC.

(10) **Law Applicable:** This Agreement is made under and shall be construed in accordance with the laws of the State of South Carolina. By executing this agreement, the Grantee agrees to submit himself/herself to the jurisdiction of the courts of the State of South Carolina in all matters arising or to arise hereunder, including but not limited to performance of said Agreement and the payment of all licenses and trades of whatever kind or nature applicable thereto.

(24) **Y2K Compliance:** Any information technology purchased, produced, submitted or exchanged under this agreement must be capable of processing date data according to Peas Data Standard for representation of calendar dates (EPA Directive 2100, IRM Policy Manual, Chapter 5, Data Standards.)

Information technology acquired under this agreement should be consistent with the technical Year 2000 requirements as described in the Federal Acquisition Regulation 39.002.

The parties to this agreement hereby agree to any and all provisions of the agreement as stated above.

SC DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL	**THE CITY OF ISLE OF PALMS, SC**
BY: R. Lewis Shaw	BY:
TITLE: R. Lewis Shaw, PE Deputy Commissioner	TITLE:
DATE: 05/01/03	DATE:
WITNESS: Kelley J. Anderson	WITNESS:

PROJECT MANAGER	**GRANT/FINANCIAL OFFICER**
MAILING ADDRESS ATTN: Linda Tucker THE CITY OF ISLE OF PALMS,SC PO BOX 508 ISLE OF PALMS, SC 29451 (843) 886-6428 Tel (843) 886-8005 Fax	Debbie Schimsa Suggs City Treasurer P O BOX 508 ISLE OF PALMS, SC 29451 (843) 886-6428

EIN #: 57-6003565

Project 11, FY 01
Workplan
List of Milestones
Nonpoint Source Pollution Assessment Plan for Waters around the Isle of Palms South Carolina--
Conclusive Phase

The City of Isle of Palms has sampled waters from numerous sampling sites under specific conditions over the period of the last eighteen months to determine the areas of highest concentration of fecal contamination which might be contributing to pollution of the waters surrounding the island. In addition, the City has engaged in the innovative technology -- DNA ribotyping -- to determine if the sites with the highest levels of fecal contamination have as their source animal or human fecal matter. This has been a very important determination to be made since some areas of the island are not served by sanitary sewer, but rather individual septic systems which are situated on lots some of which have portions of the island's open drainage ditch system adjacent to the septic drain fields. Preliminary results indicate that the largest concentrations of fecal contamination to be animal; however, due to the timing of the execution of those samples, in order to confirm this result, it is necessary to sample during the peak summer tourist season, when the temperatures are high. For this reason, the City is requesting funding to cover the cost of sampling and DNA ribotyping during this period, the posting of the results and a determination of courses of action depending on whether the results verify the need to control the animal waste stream or to control septic tank leachate. It is expected that this project can be completed in fifteen (15) months.

Proposed Milestones for Conclusive Phase

Milestone 3: Post summary of results of thirteen monthly status reports on the City's website iop.net. Anticipated length of activity--2 months.

Milestone 4: Phase II sample collection for MPN and ribotyping analysis of fecal coliform collected from waterway and storm water discharge points. Five samples from each monitoring location will be collected during falling tide, after significant rainfall event and during peak tourist season. Samples will also be compared to known animal sources of fecal coliform from the island to determine if the source is from wild or domestic animal populations. Results will be inputted into the GIS database initiated during Phase I sampling program. Anticipated length of activity--6 months.

Milestone 5: Submit monthly monitoring reports detailing progress of Phase II sampling. Every other month, a representative from General Engineering will attend and report results to Public Works Committee of City Council. Post updates of project progress on City's website iop.net. Quarterly reports submitted to granting agency.

Milestone 6: A final report will be generated that details the most probable source(s) of fecal coliform contamination. This report will include information generated during the identification of the fecal coliform sources. The information gathered for this report will then be used by the Isle of Palms to determine the best course of action that will reduce fecal coliform contamination from the island using the most cost-effective methods. Anticipated completion date--month 7.

Milestone 7: Public presentation of project results. The Isle of Palms City Council initiates public discussion of which best management practices to implement in order to achieve the reduction of the fecal coliform to include utilizing the anticipated results as a spring board for public education programs concerning pet waste sanitation methods. Prior to the start of the project, the Isle of Palms discussed the feasibility of expansion of sanitary sewer service throughout the balance of the island. In addition, the City will continue to explore regarding inspection and pump out programs for on-site disposal systems. At the City's marina, the City will continue prohibiting live aboard boats in its facilities and other island facilities. Further, the City will continue and perhaps expand its ongoing program for the piping of open storm drains.
Anticipated completion date--month 12.

Milestone 8: Explore available funding sources to include such funds as the State Revolving financing for NPS reduction solutions. Anticipated completion date--month 15

Budget Summary

	Detailed Budget		
Budget Category	Federal (60%)	non federal(40%)	Total (100%)
Personnel	360	240	600
Contractual	49,543.48	33,028.99	82,572.47
Fixed (use of boat)	1,932	1,288	3,220
Total	$51,835.48	$34,556.99	$86,392.47

Grant Agreement Number: EQ-3-934

AIMS Number

D H E C

PROMOTE PROTECT PROSPER

South Carolina Department of Health and Environmental Control

GRANT AGREEMENT
between
SC DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL
BUREAU OF WATER, SECTION 319 NONPOINT SOURCE PROGRAM
and
THE CITY OF ISLE OF PALMS

This Grant is a Cooperative Agreement that shall be **effective for 15 months** between the South Carolina Department of Health and Environmental Control, Office of Environmental Quality Control (SC DHEC) and **THE CITY OF ISLE OF PALMS** (hereinafter referred to as the Grantee).

The parties to this Agreement agree as follows:

A. SCOPE OF SERVICES

The Grantee will complete implementation of **Section 319 PROJECT #11R, FY 01 TITLED "NONPOINT SOURCE POLLUTION ASSESSMENT PLAN FOR WATERS AROUND ISLE OF PALMS, SC"** as specified in the approved workplan (Attachment 1).

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SC DHEC agrees to reimburse the Grantee, on a quarterly basis with 10% reserve held until the final quarter, for allowable incurred costs, provided the total amount paid under this Agreement does not exceed **$51,835.48.**

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1. As required by EPA, the Grantee agrees to furnish a status report to SC DHEC for every six-month period contained in the agreement. This report will describe the progress of objectives and milestones as stated in the workplan. Reports will cover the periods April 1-September 30 and October 1-March 30, and will be due to SC DHEC on October 15 and April 15 respectively (see Reporting Guide).

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TERMS AND CONDITIONS

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(3) **Amendments:** Any changes to this Agreement, which are mutually agreed upon between SC DHEC and the Grantee, shall be incorporated in written amendments to this Agreement.

(4) **Records Retention:** Records with respect to all matters covered by this agreement shall be retained by the Grantee for three years from the date of the final Financial Status Report, and shall be available for audit and inspection at any time such audit is deemed necessary by SC DHEC. SC DHEC will notify Grantee of final Financial Status Report filing.

(5) **Termination:** This Agreement may be terminated by either party by giving written notice at least 30 days prior to the effective date of such termination. SCDHEC may terminate this Agreement for cause, default or negligence on the part of the Grantee at any time without thirty days advance written notice.

(6) **Discrimination:** No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to any activities carried out under this Agreement on the grounds of race, health status, handicap, color, sex, religion or national origin. This includes the provision of language assistance services to individuals of limited English proficiency eligible for services provided by SC DHEC.

(7) **Appropriations:** Not withstanding any other provisions of the agreement, the parties hereto agree that the charges to SC DHEC by the Grantee are payable from appropriations, grants, and monies from the State Legislature and other governmental entities. In the event sufficient appropriations, grants, and monies are not made to SC DHEC to pay the charges hereunder, this agreement shall terminate without further obligation of SC DHEC. In such event, SC DHEC shall certify to the Agreement the fact that sufficient funds are not available to SC DHEC to meet the obligations of the agreement and such written certification shall be conclusive upon the parties.

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(8b) **Outputs:** Informational materials, including but not limited to reports, manuals, brochures, fact sheets, newsletters, posters, videos, and Internet home pages, produced under a project funded by a Section 319 grant must acknowledge SC DHEC and the US EPA as the funding source by including this phrase, **"This project was funded by the US EPA under a section 319 grant through the SC Department of Health and Environmental Control (SC DHEC)."**

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(10) **Law Applicable:** This Agreement is made under and shall be construed in accordance with the laws of the State of South Carolina. By executing this agreement, the Grantee agrees to submit himself/herself to the jurisdiction of the courts of the State of South Carolina in all matters arising or to arise hereunder, including but not limited to performance of said Agreement and the payment of all licenses and trades of whatever kind or nature applicable thereto.

(11) **Drug-free Workplace:** The Grantee must certify to SC DHEC that it will provide a drug-free workplace by:

a. publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person's workplace and specifying the actions that will be taken against employees for violations of the prohibition;

b. establishing a drug-free awareness program to inform employees about:
(1) the dangers of drug abuse in the workplace;
(2) the person's policy of maintaining a drug-free workplace;
(3) any available drug counseling, rehabilitation, and employee assistance programs; and
(4) the penalties that may be imposed upon employees for drug violations;

c. making it a requirement that each employee to be engaged in the performance of the Grant Agreement be given a copy of the statement required by item a.;

d. notifying the employee in the statement required by item a., that as a condition of employment on the grant, the employee will:
(1) abide by the terms of the statement; and
(2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after the conviction;

e. notifying the SC DHEC within 10 days after receiving notice under item d.(2) from an employee or otherwise receiving actually notice of the conviction;

f. imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee convicted, as required by Section 44.107.50 (SC Code of Laws); and

g. making a good faith effort to continue to maintain a drug-free workplace through implementation of items a., b., c., d., e., and f.

(12) **Conflict of Interest:** Personnel and other officials connected with this contract shall adhere to the requirements given below:

a. Advice. No official or employee of a state or unit of local government or of non government grantees/subgrantees shall participate personally through decision, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding application, request for a ruling or other determination, agreement, grant cooperative agreement, claim, controversy or other particular matter in which these funds are used, where to the person's knowledge or his immediate family, partners, organization other than a public agency in which he is serving as officer, director, trustee, partner, or employee of any person or organization with whom he is negotiating or has any arrangement concerning prospective employment, has a financial interest.

b. Appearance. In the use of these agreement funds, officials or employees of state or local units of government and nongovernmental grantees/subgrantees shall avoid any action which might result in, or create the appearance of: 1) using the person's official position for private gain; 2) giving preferential treatment to any person; 3) losing complete independence or impartiality; 4) making an official decision outside official channels; or 5) affecting adversely the confidence of the public in the integrity of the governmental or the program.

(13) **Minority Business:** The Grantee ensures to the fullest extent possible that at least 8% of all procurement made with funds provided under this Agreement will be made from organizations owned or controlled by socially and economically disadvantaged individuals, women, and historically black colleges and universities.

(14) **Lobbying Disclosure Act:** Pursuant to the Lobbying Disclosure Act of 1995, the recipient agrees to refrain from entering into any subagreement under this Agreement with any organization described in Section 501(c)(4) of the Internal Revenue Code of 1986, unless such organization warrants that it does not, and will not, engage in lobbying activities prohibited by the Act as a special condition of the subagreement.

(15) **Adherence to Federal Regulations:** The Grantee will comply with the federal regulations as described in 40 CFR Part 30, General Regulations for Assistance Programs. The provisions of the agreement are contingent upon any possible revision of federal regulations and requirements governing 319(h) nonpoint source grants.

(16) **Equipment:** Prior written approval must be obtained from SC DHEC for equipment purchased with Section 319 NPS federal funds under this agreement. Equipment is defined as, ". . . items of a permanent nature which can be used continuously and with a useful life of two years, and a cost of over $1,000 per item. Transportation, installation charges and sales tax on equipment are a part of the cost of equipment".

(17) **Audit:** All Grantees (subrecipients), except for profit entities, that expend $300,000 or more in Federal awards from all sources during their fiscal year shall have a single or program, specific audit conducted for that fiscal year in accordance with the provisions of Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, dated June 24, 1997.

A Grantee (subrecipient), which expends less than $300,000 a year in total Federal awards, from all sources, is prohibited from charging the cost of a financial statement audit conducted in accordance with GAAS or generally accepted government auditing standards (GAGAS) issued by the Comptroller General of the United States to Federal awards.

Not later than 30 days after receipt of the audit report, the grantee (subrecipient) agrees to send one copy of any audit conducted under the provisions of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, dated June 24, 1997 to:

SC DHEC
Office of Internal Audits
2600 Bull Street
Columbia, SC 29201

Entities which are audited as part of the State of South Carolina Statewide Single Audit are not required to furnish a copy of that audit report to SC DHECs Office of Internal Audits.

As a subrecipient, if you utilize an indirect cost rate, you must provide a copy of the approved indirect cost rate letter from your federal cognizant agency, otherwise, only direct charges will be allowed under the terms and conditions of this contract.

(18) **Audit:** Grantees who are not required to obtain a single or program specific audit may be required to obtain limited scope audits if the quarterly compliance reports, site visits and other information obtained by the department raise reasonable concern regarding compliance with contract conditions. Such engagements may not be paid for by SC DHEC pass through funds.

(19) **Demonstration of Progress and Eligibility:** Upon request the recipient (Grantee) shall demonstrate to SC DHEC satisfactory progress in meeting the schedule of milestones and continuing eligibility for Section 319(h) grants. Such demonstration may include providing information, data, and reports deemed necessary by SC DHEC.

(20) **Penalty Clause:** All services listed within this Agreement are to be completed. In the event that all services are not fully rendered as provided for in the Agreement, any monies that have been paid by SC DHEC under the Agreement must be refunded to SC DHEC.

(21) **Debarment:** Grantee certifies that they have not been debarred or suspended under OMB Circular A-133 Compliance Supplement or otherwise from doing business with any governmental entity.

(22) **Hotel/Motel:** The Grantee agrees to ensure that all conference, meeting, convention or training space funded in whole or in part with federal funds, complies with The Hotel Motel Fire Safety Act of 1990.

(23) **Recycled Paper:** The Grantee agrees to use recycled paper for all reports that are prepared as a part of this agreement and delivered to the Agency. This requirement does not apply to reports which are prepared on forms supplied by EPA. This requirement applies even when the cost of recycled paper is higher than that of virgin paper.

(24) **Y2K Compliance:** Any information technology purchased, produced, submitted or exchanged under this agreement must be capable of processing date data according to Peas Data Standard for representation of calendar dates (EPA Directive 2100, IRM Policy Manual, Chapter 5, Data Standards.)

Information technology acquired under this agreement should be consistent with the technical Year 2000 requirements as described in the Federal Acquisition Regulation 39.002.

The parties to this agreement hereby agree to any and all provisions of the agreement as stated above.

SC DEPARTMENT OF HEALTH AND ENVIRONMENTAL CONTROL	**THE CITY OF ISLE OF PALMS, SC**
BY: R. Lewis Shaw	BY:
TITLE: R. Lewis Shaw, PE Deputy Commissioner	TITLE:
DATE: 05/01/03	DATE:
WITNESS: Kelley J. Anderson	WITNESS:

PROJECT MANAGER	**GRANT/FINANCIAL OFFICER**
MAILING ADDRESS ATTN: Linda Tucker THE CITY OF ISLE OF PALMS,SC PO BOX 508 ISLE OF PALMS, SC 29451 (843) 886-6428 Tel (843) 886-8005 Fax	Debbie Schimsa Suggs City Treasurer P O BOX 508 ISLE OF PALMS, SC 29451 (843) 886-6428

EIN #: 57-6003565

Project 11, FY 01
Workplan
List of Milestones
Nonpoint Source Pollution Assessment Plan for Waters around the Isle of Palms South Carolina--
Conclusive Phase

The City of Isle of Palms has sampled waters from numerous sampling sites under specific conditions over the period of the last eighteen months to determine the areas of highest concentration of fecal contamination which might be contributing to pollution of the waters surrounding the island. In addition, the City has engaged in the innovative technology -- DNA ribotyping -- to determine if the sites with the highest levels of fecal contamination have as their source animal or human fecal matter. This has been a very important determination to be made since some areas of the island are not served by sanitary sewer, but rather individual septic systems which are situated on lots some of which have portions of the island's open drainage ditch system adjacent to the septic drain fields. Preliminary results indicate that the largest concentrations of fecal contamination to be animal; however, due to the timing of the execution of those samples, in order to confirm this result, it is necessary to sample during the peak summer tourist season, when the temperatures are high. For this reason, the City is requesting funding to cover the cost of sampling and DNA ribotyping during this period, the posting of the results and a determination of courses of action depending on whether the results verify the need to control the animal waste stream or to control septic tank leachate. It is expected that this project can be completed in fifteen (15) months.

Proposed Milestones for Conclusive Phase

Milestone 3: Post summary of results of thirteen monthly status reports on the City's website iop.net. Anticipated length of activity--2 months.

Milestone 4: Phase II sample collection for MPN and ribotyping analysis of fecal coliform collected from waterway and storm water discharge points. Five samples from each monitoring location will be collected during falling tide, after significant rainfall event and during peak tourist season. Samples will also be compared to known animal sources of fecal coliform from the island to determine if the source is from wild or domestic animal populations. Results will be inputted into the GIS database initiated during Phase I sampling program. Anticipated length of activity--6 months.

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Milestone 7: Public presentation of project results. The Isle of Palms City Council initiates public discussion of which best management practices to implement in order to achieve the reduction of the fecal coliform to include utilizing the anticipated results as a spring board for public education programs concerning pet waste sanitation methods. Prior to the start of the project, the Isle of Palms discussed the feasibility of expansion of sanitary sewer service throughout the balance of the island. In addition, the City will continue to explore regarding inspection and pump out programs for on-site disposal systems. At the City's marina, the City will continue prohibiting live aboard boats in its facilities and other island facilities. Further, the City will continue and perhaps expand its ongoing program for the piping of open storm drains.
Anticipated completion date--month 12.

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Budget Summary

	Detailed Budget		
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Fixed (use of boat)	1,932	1,288	3,220
Total	$51,835.48	$34,556.99	$86,392.47

Maintenance

ISLE OF PALMS PUBLIC WORKS MAINTENCE REPORT

DATE	UNIT STATION	DESCRIPTION	DEPT MAN-HRS	DEPT COST	OUTSIDE MAN-HRS	OUTSIDE COST	ACCOUNT
3/10/03	PW-1	(1) Patch Tire Inside	0	$ -		$ 17.33	104620.5017
3/10/03	PW-14	Hydraulics Repair	0	$ -		$ 386.01	
3/12/03	PW-16	(1) Motor Replacement	0	$ -	0	$ 13,154.58	104620.5017
3/14/03	PW-7	(2) 11R22.5 Tires	0	$ -		$ 539.27	104620.5017
3/15/03	PW-2	Heating/Cooling vent, Light repair	0	$ -	0	$ 462.52	104620.5017
3/21/03	PW-16	Brake Replacement	0	$ -	0	$ 1,109.81	104620.5017
3/25/03	------	Repair Weedeater	0	$ -	0	$ 50.24	104620.5017
3/28/03	PW-2	(1) Flat Repair	0	$ -	0	$ 68.95	104620.5017
3/31/03	PW-14	(3) 11R22.5 TIRES	0	$ -	0	$ 794.07	104620.5017
3/31/03	PW-6	Hydraulics Repair on Flat Bed	0	$ -	0	$ 349.28	104620.5017
4/9/03	PW-1	Auto Care Express	0	$ -	0	$ 6.06	104620.5017
4/14/03	PW-6	Rebuilt Hydraulic Cylinder	0	$ -	0	$ 2,371.06	104620.5017
4/16/03	PW-2	Starter	0	$ -	0	$ 238.50	104620.5017
4/18/03	PW-7	Headlight Repair	0	$ -	0	$ 10.59	104620.5017
4/22/03	PW-16	(2) Tire repairs	0	$ -	0	Waiting for bill	104620.5017
4/25/03	PW-17	Solenoid	3	$ -	0	$ 9.85	104620.5017
4/28/03	PW-6	Front Tire	0	$ -	0	$ 203.38	104620.5017
4/28/03	PW-17	Rear Tire	0	$ -	0	$ 203.38	104620.5017
4/29/03	PW-9	Lamp Repair	1	$ -	0	$ 17.79	104620.5017
4/29/03	PW-15	Headlight Repair	0	$ -	0	$ 3.70	104620.5017
4/29/03	Stock Items	(20) Mini Light Bulbs	0	$ -	0	$ 14.73	104620.5017
4/29/03	PW-9	(2) Mini Light Bulbs	0	$ -	0	$ 11.87	104620.5017
4/29/03	PW-9	(10) Mini Light Bulbs (rtnd to stock)	0	$ -	0	$ (6.25)	104620.5017
4/30/03	PW-9	Lamp Repair (rtnd to stock)	0	$ -	0	$ (7.64)	104620.5017
		TOTALS:	4	$ -	0	$ 19,989.05	104620.5017

Comparison

SCE&G
A SCANA COMPANY

linda, FOR the PW Meeting

May 6, 2003

Mr. David Mobley
City of Isle Palms

Re: Marina Restaurant Parking Lot (via facsimile)

Dear Mr. Mobley,

Per our discussion, SCE&G has completed a preliminary layout to install five 175 Watt Mercury Vapor Acorn Type fixtures on the 12' Charleston Series Fluted Decorative poles. The installation would be turn-key, which includes SCE&G installing all conduits for the electrical wire between the power source and the individual poles. Much of the conduit installation will require directional boring.

The monthly cost for the 5 lighting assemblies will be $174.10 plus any applicable taxes and franchise fees. Because the future revenue associated with the project does not meet our rate of return requirement, a contribution of $2,054 would also be required. However; if desired by the City, this project could qualify for the non-standard service fund in the franchise. If so, SCE&G would absorb one-half of the contribution or $1,027, which would leave a remaining balance of $1,027 for the City. This use of the fund would reduce the City of Isle Palms fund by that amount which is relatively a small percentage of the overall fund.

If the City desires to move forward, Ed Hutson will meet with representatives of the City to confirm the project layout. I will then provide you with a contract covering the terms of the agreement for signature similar to the one created for 42nd-46th street lighting.

Please call me if you have any questions at 576-8471. We are also moving forward with identifying the first ten (10) fixture replacements on Palm Blvd between 21st and 41st.

Sincerely,

Westy Westmoreland
Manager, Mt. Pleasant Electric Operations
SCE&G

c: Dan Kassis – SCE&G
Ed Hutson – SCE&G
Jan Meierer – SCE&G

TO Public Works

LAW OFFICES OF MICHAEL A. DEMAYO, L.L.P.

ATTORNEYS AT LAW

POST OFFICE BOX 34426
CHARLOTTE, NORTH CAROLINA 28234

TELEPHONE: (704) 333-1000
FACSIMILE: (704) 333-6677

www.DeMayoLaw.com

TRIAL PRACTICE IN THE AREAS OF:
PERSONAL INJURY
WRONGFUL DEATH
NURSING HOME NEGLIGENCE
MEDICAL MALPRACTICE
WORKERS' COMPENSATION

MICHAEL A. DEMAYO
FRANK F. VOLER*
MARTHA L. RAMSAY
DEBORAH G. CASEY**

*ALSO ADMITTED IN SOUTH CAROLINA
**CPA LICENSED

SUSTAINING MEMBER:
AMERICAN TRIAL LAWYERS ASSOCIATION
NORTH CAROLINA TRIAL LAWERS ASSOCIATION
MECKLENBURG TRIAL LAWYERS ASSOCIATION
MILLION DOLLAR ADVOCATES FORUM
NORTH CAROLINA BAR ASSOCIATION
BRAIN INJURY FOUNDATION MEMBER

PRIVILEGED AND CONFIDENTIAL ATTORNEY/CLIENT MATERIAL

TELECOPY COVER PAGE

DATE: 4-14-03 SENT BY: Michael A. DeMayo

SENT TO: Ms. Linda Tucker DIRECT DIAL NUMBER: (704) 333-1000

WITH: City of Isle of Palms

FAX NO: 843-886-8005 TOTAL PAGES: 3 (INCL. COVER PAGE)

MESSAGE:

♦♦

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♦♦

2 Pages To Follow This Page

Original X will ____ will not be sent by U.S. Mail.

Hablamos Español

Copy

LAW OFFICES OF MICHAEL A. DEMAYO, L.L.P.

ATTORNEYS AT LAW

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TELEPHONE: (704) 333-1000
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TRIAL PRACTICE IN THE AREAS OF:
PERSONAL INJURY
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DEBORAH G. CASLY**

* ALSO ADMITTED IN SOUTH CAROLINA
** OF COUNSEL

SUSTAINING MEMBER:
AMERICAN TRIAL LAWYERS ASSOCIATION
NORTH CAROLINA TRIAL LAWERS ASSOCIATION
MECKLENBURG TRIAL LAWYERS ASSOCIATION
MILLION DOLLAR ADVOCATES FORUM
NORTH CAROLINA BAR ASSOCIATION
BRAIN INJURY FOUNDATION MEMBER

VIA
FACSIMILE & U.S. MAIL

April 14, 2003

Mayor Mike Sottile
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

RE: Constant Flooding/53rd Avenue
Isle of Palms Budget Allocation

Dear Mayor Sottile:

Please accept this letter as a formal request to include the previously proposed drainage plan for 57th - 53rd Avenues to alleviate the current dismal and unsanitary water conditions that exist on the aforementioned streets.

I have had an opportunity to discuss our significant flooding problem with City Administrator Linda Tucker and Civil Engineer David Stevens, who was commissioned to study and develop a proposal and solution for this growing health hazard. As I am sure you are aware, we have a significant flooding and water collection problem, especially on 53rd Avenue.

Recently I spent April 10th - April 13th, 2003 at my home, #6 53rd Avenue, and personally contacted the fire department on four separate occasions to restart a previously placed pump on my street to drain over three feet of water that made beach access impossible!

Each day I was at the beach, I personally toured 57th - 51st Avenues and observed that, notwithstanding a complete lack of rain every morning of the aforementioned dates, (not withstanding having previously been pumped the prior day) our street had at least two and one-half feet of water for a distance of about ninety feet. Moreover, on April 13th,

53rd Avenue and a portion of 57th Avenue still remained wet, notwithstanding constant pumping.

I have also observed when no one pumps, the deep water sits at the end of our street for periods of multiple weeks or more.

As such, I respectfully request this health hazard be considered and added to this year's budget. This situation is not only an inconvenience to me, my family and my neighbors, it presents a significant health hazard that, if not addressed, could cause significant health issues. In addition, failure of the City of Isle of Palms to remedy this situation, impedes our ability to enjoy and use our residential property for its intended purpose.

I ask that a solution be included and budgeted in the current planning process. If there are any questions, please do not hesitate to contact me.

With best regards, I am

Sincerely,

Michael A. DeMayo

MAD:cr

cc: Ms. Linda Tucker, City Administrator
Mr. David Kynoski, General Manager - Wild Dunes

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Chief Graham

From: Engineer Mrowca

Date: April 25, 2003

Re: Low Hanging Branches/Forest Trail

After riding through Forest Trail I have noticed several low hanging branches and limbs that have caused small scratches on Rescue 1.

The limbs need to be trimmed at least twelve feet from the ground and about 2-3 feet back from the street.

Similar problems are present on all avenues from 21st – 33rd. Could we request for the Public Works Department to take care of these areas, to prevent further damage.

Forward to:

Linda

David

1513 Hwy 61 – PO Box 97
Ridgeville, SC 29472

Eadie's Drain & Vacuum Service

May 5, 2003

City of Isle of Palms
Attn: David Mobley

VIA FACSIMILE: 843-886-8005

RE: Additional Work for 20th

Proposal

Clean approx. 750ft of open ditch off 20th Avenue as shown on the map.

To save money we cleaned the 18" storm drainpipe and 100 ft of ditch to see if this would solve drainage problems. However, this ditch needs to be cleaned another 750 ft to completely drain pipe.

Estimated time to complete job is 5 days.

1 Combo Jet-Vac truck with 3 men
1 Support truck and hose trailer

Disposal of materials and clean-up dump site	$ 1000.00
4" pump to dewater ditch daily	$ 550.00
5 days for 8 hours a day at 180.00 per hour	$ 7200.00
Total	**$ 8750.00**

Note: Eadie's Drain and Vacuum Service will attempt to dam off ditch with plywood and pump water out of ditch. If this does not work we will bring in 1 load of dirt and a backhoe to dam off the ditch until job is complete. This dirt will be vacuumed up when completed. If this has to be done there will be an additional charge for the backhoe and dirt. We will discuss this if needed.

Thank you for this opportunity and if you have any question please contact me.

Scott Eadie

Why Settle For Less.....

Eadie's Construction Company, Inc.
1513 Highway 61
Ridgeville, SC 29472
Office: 843.875.5674
Fax: 843.875.0699
E-mail: kipcrawford@aol.com

May 6, 2003

Mr. David Mobley
Isle of Palms Public Works
1303 Palm Blvd.
Isle of Palms, SC 29451
Ph: 843.886.8956
Fax: 843.886.5762

Re: Storm Drain Repair - #2 Frank Sottile Lane – Isle of Palms

Dear Mr. Mobley:

Currently there are (3) sink holes with (1) leaving the existing pipe exposed. The joints have separated and are offset vertically. The method of repair would be to replace the RCP from the existing junction box located near Wildwood Drive to the cart path (appx. 80'). Since we do not know the extent of repairs beyond this point, it would be recommended to clean & video the rest of this line to determine if any more repairs are needed to prevent future occurrences, rates listed below.

1. Video inspection $125.00/hr (4hr. min. charge)
2. Vacuum services to clean line $160.00/hr (4hr. min. charge)

Eadie's Construction Company, Inc. proposes to remove & replace approximately 80 linear feet of 24" RCP storm drain behind the above referenced site for the sum of $8,580.40.

Scope shall be as follows:

1. Remove/Replace 80 lf of 24" tongue and groove RCP
2. Remove/replace appx. 18 sy of asphalt cart path.
3. Restore site of construction
4. Tie to existing Junction box.

If additional work, beyond the proposed 80' is necessary, rates to be negotiated.

If you have any questions or concerns, please feel free to call Keith Eadie at 343-5477 or Kip Crawford at 343-6993.

Sincerely,

Kip Crawford
Project Manager

1513 Hwy 61 – PO Box 97
Ridgeville, SC 29472

Eadie's Drain & Vacuum Service

May 6, 2003

City of Isle of Palms
Attn: David Mobley
PO Drawer 508
Isle of Palms, SC 29451

VIA FACSIMILE: 843-886-5762

RE: Work for 10th to 14th Avenues

Linda, For the PW Meeting

Proposal

Hydro-clean/Vacuum various storm drains and boxes on Front Beach Isle of Palms between 10th and 14th Avenues

We are estimating 3 days working 8 hours a day @ $180.00/ hour.

Total Proposal **$ 4320.00**

**Due to the nature of this work, we can only estimate a time to complete. The actual invoice will reflect total hours, not to exceed a contract amount of $8000.00.*

Thank you for this opportunity. If you have any question please contact me at (843) 514-4302.

Scott Eadie
Vice President

Why Settle For Less.....

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD., P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

FROM: David D. Mobley, Jr., Public Works Director

TO: Linda L. Tucker, City Administrator

DATE: May 5, 2003

SUBJECT: Storm Drain Replacement at the Dangerfield Residence located on Whispering Palms Lane

Recently (Dec 17, 2002) a storm drain pipe was repaired at the Dangerfield residence in the amount of $1,280.00. While Eadie's Construction Company was on the site, the homeowner asked that we replace the storm drain pipe from the edge of the drive to the intercoastal waterway. (See option 1 and 2)

However, the repairs made to the storm drain pipe appear to be sufficient at this time. The storm water from the 22nd Avenue area flows very well.

Eadie's Construction Company, Inc.
1513 Highway 61
Ridgeville, SC 29472
Office: 843.875.5674
Fax: 843.875.0699
E-mail: kipcraw@aol.com

February 18, 2003

Mr. David Mobely
Isle of Palms Public Works

Re: Waterway @ 22nd – Storm drain replacement for Ms. Dangerfield

Dear David:

After meeting with the homeowner and her representatives regarding the storm drain at her said property, we are proposing two options for repair.

Option #1:
Remove and replace existing RCP storm drain with 130 lf of new 24" HDPE air chambered pipe in existing location. Price includes labor and equipment, well pointing, sod.
$11,924.10

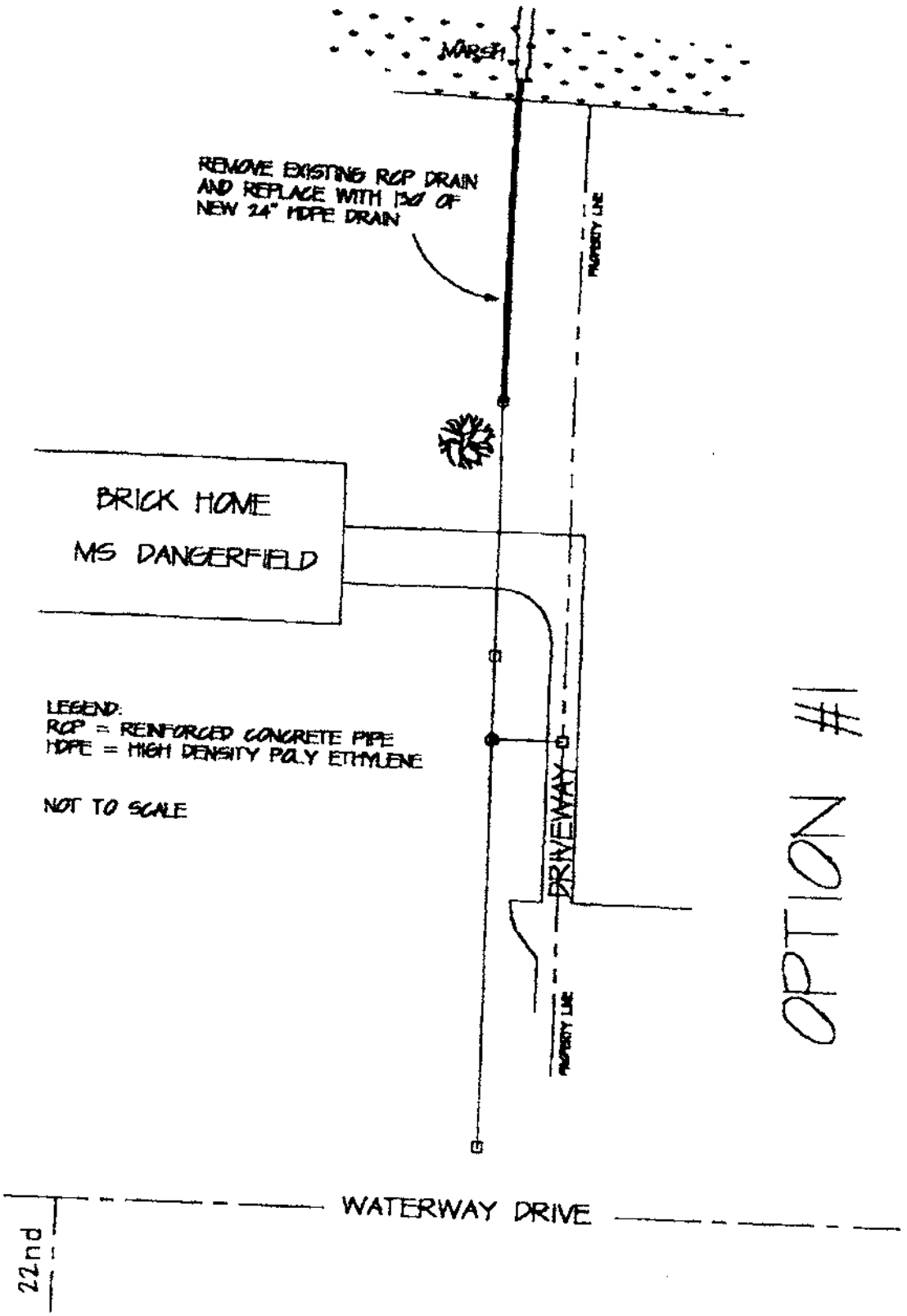
Option #2:
Install 160 lf of new 24" HDPE air chambered pipe out of extg. Grate inlet, extend to side property line, install (1) grate inlet and terminate at marsh. Price shall also include abandoning the existing RCP in place by filling with flowable fill. All labor, equipment, well pointing and sod included. Estimated 4 days to complete.
$18,556.10

If you have any questions or concerns, please feel free to call Keith Eadie at 514-4300 or Kip Crawford at 200-5169.

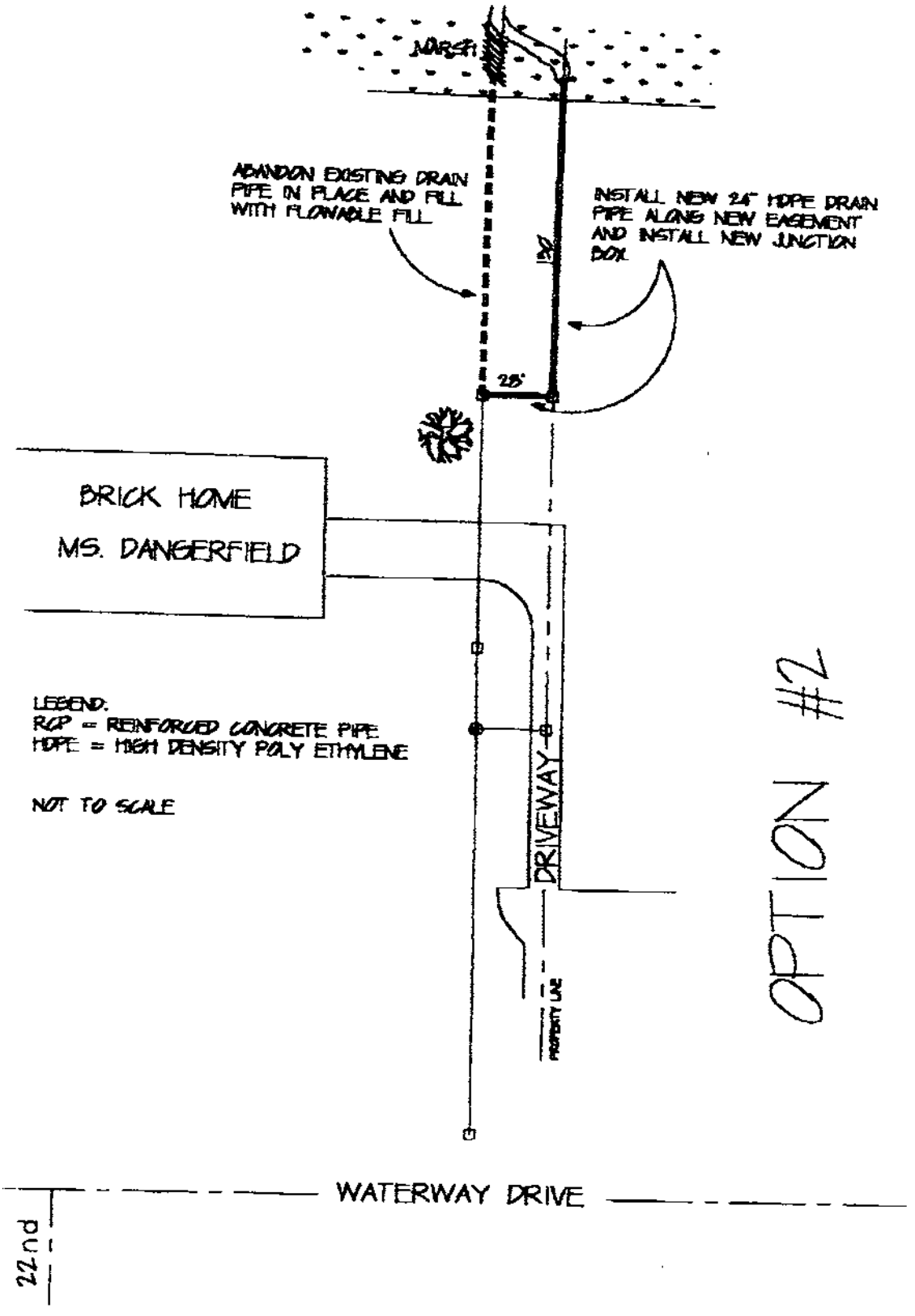
Sincerely,

Kip Crawford
Project Manager

80Ft Ditch
clean
18" Pipe & Boxes
clean
House # 21
18"
250Ft
clean
But
needs
repair
work
100Ft
Clean
750Ft
needs
cleaning
21st Ave
20th Ave



FROM :EADIE'S CONSTRUCTION CO. (KIP) FAX NO. :8438512199 Feb. 19 2003 08:39AM P2



FROM :EADIE'S CONSTRUCTION CO. (KIP) FAX NO. :8438512199 Feb. 19 2003 08:48AM P3

MEMORANDUM

TO: David Mobely, Director of Public Works (886-~~0000~~ 5762)

FROM: Douglas Kerr, Director of Building and Planning

RE: Dangerfield's property

DATE: May 5, 2003

Dear David:

Please either incorporate these comments into your memo regarding the Dangerfield's property or distribute this memo separately.

The Dangerfield's submitted a plat for conditional approval approximately two years ago showing the removal of the existing house and the subdivision of the property into four lots (the property is currently configured as two lots). Because the proposal met all of the City's minimum requirements, the Planning Commission granted conditional approval of the subdivision, with the stipulations that the house be removed and the required street and drainage improvements be made prior to final approval. This approval was only good for one year and has therefore expired.

I suspect that the Dangerfield's still plan to one day demolish the existing structure and subdivide the property as previously submitted. In order for one of the lots to accommodate a new house, the drainage line will have to be relocated from its current position to the proposed location straddling the property line. The cost for this work would be borne by the owners. Therefore, I would recommend performing the necessary maintenance to keep the system operational. If the system is in a state that warrants replacing it entirely, I would recommend that the City pay the cost to replace it in its current location and give the option to the Dangerfield's to pay the difference in cost to relocate it to their desired location.

EXHIBIT E

RECREATION COMMITTEE
May 6, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on May 6, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee member Rice and Recreation Director Page. Also present were City Administrator Tucker, City Treasurer Suggs, and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the April minutes as submitted; Chairman Buckhannon seconded; motion passed unanimously.

2. Bill Youngblood, McNair Law Firm, the City's bond attorney for the Recreation Expansion Bond Issue. Administrator Tucker stated that the bond ordinance received first reading at the March 2003 Council meeting. Since then, she and the City Treasurer have been assembling information for Mr. Youngblood to prepare the necessary paperwork to finalize this bond financing.

Mr. Youngblood explained that the General Obligation Bonds are Referendum approved by the voters. The bonds have to be offered to the general public, and his office is preparing an "official statement" or prospectus disclosing assessed value of property on the island, tax base, and other information that potential bond purchasers will be able to review. This will be circulated to the Bank of South Carolina and others. Presently, the City will incur costs, such as architectural fees, that can be reimbursed from bond proceeds. He answered questions of Committee members.

3. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted:

- Keenagers Meetings and Middle School Dances end in May and will resume in September.
- Dog Obedience has had phenomenal participation and there are three beginners classes on the same night, 6:30, 7:30 and 8:30 and still have a waiting list. Susan Marett, the instructor, does a great job and has a wonderful reputation as shown by this participation.
- The Community Yard Sale is on May 17th and spaces are available.
- Piccolo Spoleto Sand Sculpting Competition is on May 24th at front beach with a live remote from radio station 92.5.
- Summer camps begin June 2nd and counselors are being hired and coming in for orientation on May 12th.
- During the week of April 14-18 there were five girls varsity softball teams practicing at the Recreation Department - three from New York and two from Ohio.
- Anthony Johnson Basketball Camp will be June 30 to July 4th.

- Piccolo Spoleto Goes To the Beach events are scheduled for May 31 and June 1.
- The Tiny Tot Lot has been successfully moved and re-installed.

4. Old Business. (A) Surfing Camp/Lessons. Director Page gave an overview of proposals for surf camp (copy attached). Kai Dilling spoke about himself and his experience in teaching surfing and stated that he considered himself to be not only a surfing expert, but also a surfing expert in the Charleston Area. He presented the Committee with his resumé (copy attached) and stated that he was raised on the Isle of Palms and was asking to be able to share his expertise with the youth of the island. He answered questions of Committee members.

Carl Hubbard, attorney for Mr. Dilling, explained the differences in the proposals. The main issues appear to be (1) being an employee of the City, (2) having instructors that are employees, and (3) where the camp will be located - 28th Avenue vs. 51st Avenue. Chairman Buckhannon explained that everything that happens on the beach, whether it be classes or beach runs, goes through the Recreation Department one way or another, be they employed instructors or sponsored events. Director Page explained that she was advised when she came on board that independent contractors are not permitted. Anyone who taught anything through the Recreation Department had to be an employee, and she based her recommendations on this information.

Mr. Hubbard asked how this would work. Chairman Buckhannon stated that everything is paid to the Recreation Department who then disburses to the instructors through payroll. Mr. Dilling said that the reason he preferred to use 51st Avenue instead of 28th Avenue was mainly a safety issue because of the fact that fewer people are on the beach at 51st Avenue. He will instruct parents to park their vehicles on Palm Boulevard so that the neighborhood would not be affected. He also felt that having the participants meet and the Recreation Center and walk to the beach and back would mean that the children would be in the sun at least 30 minutes longer.

Councilwoman Rice iterated that the Committee was trying to come up with a compromise to make these surfing classes happen for the children. Logistically, she said that the classes would best be run in and out of the Recreation Center where, if they do not get picked up in time, there is water, a playground, etc.

After some lengthy discussion, Administrator Tucker stated, as a person who grew up on the coast and was a surfer in younger days, that it appeared to her that there was a situation with surfing lessons on the beach (operating outside the parameters of the City's ordinances) and that the Recreation Department has attempted to come up with an alternative way to run a surf camp safely and properly within the City's regulations. From the discussions, it seemed that Mr. Dilling was not willing to make any changes to comply with the City's proposals. Mr. Dilling stated that he has tried to be flexible and hoped that the City could be flexible also because there is a lot of good that could come from this relationship and his classes. Chairman Buckhannon stated that the Committee would have further contractual discussion in Executive Session at the end of the meeting.

(B) Skate Park. Director Page began discussion of two proposals (copies attached) from Miracle Recreation Equipment Company on two different sizes of a skate park. Chairman Buckhannon spoke to the skaters in the audience and expressed his appreciation for their attending the Committee meetings and showing that there is a need for a skateboard area on the island.

(C) Update on Recreation Center Expansion - Consideration of Proposal for Architecture Services by LS3P. Director Page referred to the attached Meeting Notes and drawings (copy attached) noted that there are some minor enhancing changes. Mark Clancy, LS3P Project Leader, and Warren Pruitt were present to discuss the project. Mr. Clancy summarized the process of completing the project dividing it into five phases: schematic, design & development, construction documents, bid & award, and construction. The first phase is being completed and he discussed the overall site plan and floor plans which he showed to the Committee on a large drawing. Mr. Pruitt stated that ground breaking should take place in early March 2004, after a seven month design process and 3-4 week bidding process.

Attached is the draft proposed Owner/Architect Agreement. **Councilwoman Rice made a motion to recommend to Ways & Means to enter into this contractual relationship; Chairman Buckhannon seconded; motion passed unanimously.**

5. New Business. (A) Report on Meeting With Current Instructors of Recreation Center. Director Page reported that she and Administrator Tucker met with Pre-School and Tiny Tot instructors and they were satisfied with future plans and had a couple of suggestions which will be discussed at a later time. The Aerobics instructor was unable to attend the meeting, but Director Page did discuss things with her and she was pleased also.

(B) Request from Kendall Buckendahl, Seacoast Church, Beach Volleyball. Director Page stated that Mr. Buckendahl had called her about having a volleyball event on the beach on May 18th. This was a ministry group that was planning to do "other things" on the beach besides volleyball. Director Page passed out copies of the letter she received for the Committee's review and stated that she offered the Recreation Department's sand volleyball court. It clearly appears that this would be a recruitment effort and there would be a lot of people on the beach. Committee members were not prepared to take any action on this request at this time.

6. Miscellaneous. (A) Report on Meeting on Half Cent Sales Tax. The Area Recreation Directors met on February 23rd to discuss the half-cent sales tax (memo attached) because part of that money is supposed to be used for urban parks. Charleston County PRC will be disbursing the funds and the Area Recreation Directors wanted to speak up stating that there is already a method in place for distribution of funds through the PARD program. Revenues could be as much as $20,000-30,000 for the Isle of Palms and could be used for the Recreation center.

(B) Set Date for Next Meeting. 6:30 p.m. on June 3, 2003.

7. Executive Session. Councilwoman Rice made a motion to go into Executive Session to discuss contractual matters; Chairman Buckhannon seconded; motion passed unanimously.

Before they left the room, Attorney Hubbard pointed out that Council has passed an ordinance that does not allow any kind of business on the beach, and he noted that there is not any other place to teach surfing except on the beach. He said that this is the reason they are here tonight and the three issues are (1) getting a business license, (2) being an employee and splitting the revenue 70-30, and (3) holding class at 28th Avenue.

Coming out of Executive Session, Chairman Buckhannon stated that no motions were made or action taken and that contractual matters were discussed in Executive Session.

Because of the need for a surf camp and the desire of our constituents for a safe environment for the children to learn surfing with an experienced instructor with proper credentials, **Chairman Buckhannon made a motion to proceed with a Recreation Department surfing camp and to follow the guidelines as proposed by the Recreation Director to be held out of the Recreation facility and to authorize the Director to discuss the issues with Mr. Dilling to try and come up with a program that is satisfactory to all parties; Councilwoman Rice seconded.** After further discussion with Mr. Dilling and Mr. Hubbard, **motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:45 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT

April 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

APRIL ACTIVITIES AND SPECIAL EVENTS

Keenager's Luncheon
The Keenager's meeting was held on Wednesday, April 2nd. There were about sixty members present at the luncheon. The speaker this was Meredith Mitchell from Prime Time Fitness on Sullivan's Island. She spoke on the benefits of exercise and challenged each Keenager to begin a workout geared to their individual needs. The Keenager's responded well to Meredith and many were motivated to start exercising.

Keenager's Trip
On Wednesday, April 16th, the Keenager's visited Brookgreen Gardens. There were sixteen (16) Keenager's that attended this trip. The group took a guided tour around the gardens and enjoyed lunch at the Pavilion Restaurant, which is located inside the garden gates. Returning to the IOP Recreation Center, a stop was made at a local ice cream parlor for dessert.

IOP Middle School Dance
The Middle School Dance was held on Friday, April 4th from 7:00-10:00pm. There were approximately Three hundred and fifty (350) 6th, 7th, and 8th graders that attended. The last dance of the school year will be held May 2nd. Dances will resume in September.

Preschool/Tiny Tots
Preschool and Tiny Tots were on Spring Break from April 14th through April 21st. The Preschool classes are taking field trips throughout the months of April and May. On April 11th they visited the South Carolina Aquarium and on May 2nd they will visit the Sullivan's Island Elementary School.

Dog Obedience
The current dog obedience classes are halfway through the seven week session. Due to the large number of dog owners registering there will be three classes of Beginner Dog Obedience, 6:30, 7:30 and 8:30pm beginning Monday, May 12th. These classes are currently filled.

Gymnastics
The current gymnastics class will end on Friday, May 9th. There will be a summer session beginning on June 13th and ending on July 18th. These classes will be held on Fridays from 3:45-4:30pm. The fee for this session is $40 for residents and $45 for non-resident.

Aerobics
Morning aerobics current session ends on May 9th. There are eight (8) active participants. The next session will begin on May 12th and end on June 20th.

Evening aerobics current session ends on May 1st. There are six (6) active participants. The next session will begin on May 6th and end on June 12th.

Yoga
Yoga began a third session on Tuesday, April 29th. This session will consist of five (5) weeks, due to the start of summer camp. Recreation Staff and the instructor are discussing arrangements for summer sessions.

Mommy & Me
The Mommy & Me program had an average of eleven (11) children under the ages of three years old. Throughout the month of April, a majority of participants were from Isle of Palms and Mount Pleasant with a small number from Sullivan's Island and Daniel Island.

Easter Egg Hunt
The Easter Egg Hunt was held on Saturday, April 19th at 10:00am. Mayor Sottile welcomed everyone to the event and began the hunt with a READY, SET, GO!! After the children collected their eggs, they exchanged them for a bag of candy. There were approximately five hundred (500) children that participated in this year's hunt. There were many free activities available such as a jump castle, a giant slide, pony rides, cotton candy, ice cream and clown acts for the children to enjoy.

Lowcountry Senior Games
The Lowcountry Senior Games will begin on Tuesday, April 29th and end on May 3rd. This week is full of sporting and social events geared for senior citizens in Charleston County. The majority of events are held on the campus of The Citadel. This event is organized through the recreation departments in the Lowcountry.

IOP Community Yard Sale
The IOP Community Yard Sale will be held on Saturday, May 17th from 8:00am-until at the IOP Recreation Department. Spaces are $5.00 for a 10'x10' space. Goodwill will be on site taking donations from vendors.

Piccolo Spoleto Sand Sculpting Competition
The 2003 Piccolo Spoleto Sand Sculpting Competition will be held on Saturday, May 24th at Front Beach from 9:00am – 12:00noon. This year the event is free. The first 300 registered participants will receive an event t-shirt. Rob Fowler, Mayor Sottile and a representative from the American Institute of Architects in Charleston have agreed to judge the event. Sand sculptures will be judged on; Best of Show in the children's, adult, and family division as well as Best Architectural, Most Realistic, and Most Creative overall. This event is funded by the Accommodations Tax funds and several Front Beach Business have donated prizes for the six different categories. The grand prize will be a bike! Station 92.5 will have a live remote for the day of the event.

Skyhoundz Championship
The Skyhoundz Dog Frisbee Championship will be held on Saturday, May 24th at 5:00pm. Registration will be held at 4:30pm. This is a distance/accuracy competition. Each dog will receive a frisbee and the top three scoring teams will receive a plaque given by the Skyhoundz organization.

Camp Summershine
Camp Summershine will be held from June 2nd to August 8th. Registration began on April 1st and most of the camps are completely filled. Nine (9) camp counselors have been hired for the summer. The counselors will report to work on May 12th for orientation, training and to make preparations for camp.

Laura Togami

UPCOMING EVENTS AND ACTIVITIES

May	Activity	Time
7	Keenager's Luncheon @ Gilligan's	11:30am
17	IOP Community Yard Sale	8am-Until
24	Piccolo Spoleto Sand Sculpting Competition Front Beach	9am-12noon
24	Skyhoundz Dog Frisbee Championship	5:00pm
31-June 1	Piccolo Spoleto Goes to the Beach	TBA
June		
2	Camp Summershine Begins	9:00am–3:00pm

April Athletic Report

Youth Baseball:
Youth baseball is heading into the midway point of the 2003 season. The Dixie youth league got off to a slow start due to weather. The first full week of games have been completed. Games are played on Tuesdays and Thursdays at 5:15 and 6:45 pm. Wade Surveying has taken the early lead in the division by winning their first two games. Nelson Printing and The Beach Chair Company are close behind with only one loss each. The 5/6 and 7/8 year-old leagues have been running smoothly on Saturday mornings. The 13/14 year-old teams are playing very well in the Mount Pleasant league and are undefeated. They will play each other two times this year to determine which Isle of Palms team reigns supreme. Team pictures will be taken on May 3, 2003. Times for each team are available at the Rec. Dept.

Men's 3 on 3 Basketball:
The Men's 3 on 3 Basketball league is extremely close with only two weeks left to play. The Wildcats lead the league with only one loss, but there are three teams right on their heels with two losses on the season. Games are played on Tuesdays and Thursdays at 7:00 and 8:00pm. The regular season will conclude on May 6th and the post-season tournament will begin on May 8, 2003. The champions of the league will receive a team trophy as well as championship T-shirts. Good luck to all of the teams during the tournament.

Men's Spring Softball:
The Men's Spring Softball league is reaching the halfway mark of the 2003 season. Seaworthy leads the league with an undefeated record of 3-0, while three teams chase them with only one loss. Lowcountry Officials Association has done a wonderful job officiating these games this season. Forfeits have been drastically reduced this season, due to a new league rule implemented at the beginning of the season. This rules states; *"Any team that accumulates two unexcused forfeits during the regular season will be ineligible for the post-season tournament."* The post-season tournament will begin in early June.

- During the week of April 14-18, 2003 the Recreation Department hosted five (5) girl varsity softball teams. Three teams traveled from New York and two teams traveled from Ohio. Each team stayed here on the island and enjoyed the local hospitality very much. These teams were very respectful and courteous to the facilities as well as to the staff. The teams have planned to return again next year.
- The Anthony Johnson basketball camp is set for June 30 – July 4th. Over 100 campers are expected this year and Anthony Johnson will be in attendance. More information can be found on the City's website or at www.ajbasketballcamp.com.

Update:

- **Piccolo Spoleto Goes to the Beach:** The Recreation Staff has been working with Creative Spark to bring another year of family entertainment with the Piccolo Spoleto Goes to the Beach on May 31 – June 1. Sunday's events will begin within a skateboard, roller blade, scooter and bicycle procession for children on May 31 at 1:00pm.

  SCHEDULE OF EVENTS:

  Saturday, May 31 – Recreation Center

1:00pm	Roller Procession
2:00pm	John Tudor's Magic Show
3:00pm	Mark Lippard's Juggling
4:00pm	Molasss Creek Bluegrass
5:00pm	Timmy Abell, Appalachian Music

  Face painters, caricatures, juggling, magic, chalk art and craft workshops will be going on throughout the day.

  Sunday, June 1 – St. Mark's Lutheran Church

2:00 & 4:00pm	The Ariana Duo from New York (Classical harp and flute)
3:00 & 5:00pm	Elaine Funaro – (classical to modern harpsichord)

  Sunday, June 1 – Morgan Creek Grill

12:00 – 2:00pm	Molasses Creek Bluegrass
7:00 - 9:00pm	Timmy Abell, Appalachian Music

  More information is available on the City's website or at www.piccolospoleto.com.

- **The Isle of Palms Beach Run** is set for July 26, 2003. The race is sponsored by; The Windjammer, Coca-Cola Bottling Company and the Accommodations Tax Committee. Over 300 runners are expected to compete.

- **The 5th Annual Half Rubber Tournament** is set for August 16th and 17th. Over 35 teams are expected to register. Prizes will be awarded to the top three (3) teams. More information will be available via the *The Post and Courier*, www.iop.net.

T.J. Rostin
Assistant Recreation Director

Upcoming Dates

May		
	12	CO-ED Softball registration begins (May 12-30)
	13	SCRPA Southern District Mtg.
	14	SCAP Board of Directors Mtg. in Columbia
	31	Piccolo Spoleto Goes to the Beach

Parks and Grounds Maintenance
Monthly Report
April 2003

Recreation Building:

Cleaned and backwashed icemaker
Scrubbed the gym floor after the middle school dance
Setup for the Tae Kwon Do tournament
Setup for preschool, aerobics, Yoga, Keenager's, gymnastics and Mommy and Me

Recreation Grounds:

Rented equipment and removed the tiny tot playground equipment for re-installation
Cleaned the playground equipment of concrete
Relocated the playground equipment to the new playground
Leveled the sand lot and removed broken concrete pieces
Removed the volleyball posts from court for repairs
Installed the 4 park benches around the playground
Treated grounds for fire ants
One application of roundup
Regular cleaning of parking lot
Regular grounds maintenance
Replaced a panel on Shed door after cable broke

Tennis Courts:

Re-tied the tennis windscreens
Removed trash weekly
Blew off and cleaned courts as needed
Edged around the basketball, tennis and shuffleboard courts

Basketball Courts:

Replaced timer destroyed by vandalism
Replaced 1 basketball net
Blew courts as needed

Softball/ baseball fields:

Pulverized fields after the heavy rain to soften the playing surface
Prepped the baseball infield daily for the out of town teams on spring break. April 14-18
Repaired the water line at the baseball dugout
Repaired the temp fence
Regular infield maintenance for youth baseball and adult softball
Isle of Palms logos for youth baseball
Regular grounds maintenance

Soccer Field:

Replaced the irrigation pump impellor and seal. Pump back in service 4/14/03
Mowed field as needed

Equipment:

Replaced the axle and bearings on the velkie 4/16/03

City Property And Landscape Maintenance:

100lbs of pre-emerge fertilizer/herbicide to city hall and the building dept.
2 applications of roundup/atrizine to city grounds
Repaired the irrigation line damaged by SCE&G at the connector
Repaired the #1 men's restroom stall valve at Front Beach
Altered the water cover in sidewalk at the front beach, so cover is level (tripping hazard)
Completed the installation of the storage shelves at city hall
Regular grounds maintenance
Planted Pansies in City Hall flower bed

Misc. :

Picked up and returned vans for Keenager's trip
Setup for the Easter Egg Event
Cleaned up after Tae Kwon Do tournament
Removed the vote rec center stickers from the traffic signs along Waterway Blvd.
Picked up and returned van used to transport Keenagers to opening ceremony of the Lowcountry Senior Games

Meetings Attended:

April	1	Summer Camp Counselor Interviews Bailey French Linda Mielcarek-Graham Kai Dilling – Surfing Camp Personnel Committee Recreation Committee
	2	Julian Holiday – Playground installation
	3	Mark Clancy and Warren Pruitt – LS3P
	7	Glenn Cartrette – Miracle Skate Park Consultant and Designer IOP Connector Run Committee Meeting Summer Camp Interview – Jill Cook
	8	Summer Camp Interview – Chad Fender
	9	Accommodations Tax Committee
	14	Summer Camp Interview – Rebecca Ingalls
	15	Lowcountry Senior Games Committee Ways & Means Committee
	16	Summer Camp Interview – Robert Seigal
	17	Summer Camp Counselor Interviews Jessica Marshall Colleen Keegan Nicole Gaspi Lisa Darby
	22	Summer Camp Interview – Elizabeth Clodfelter Lowcountry Senior Games Piccolo Spoleto Goes to the Beach City Council Meeting
	23	Glenn Cartrette –Miracle Skate Park Consultant and Designer Area Director's Meeting Piccolo Spoleto Sand Sculpting Contest
	28	Lowcountry Senior Games

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS									
	Aerobics	Red Cross Babysitting	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Dog Therapy	Yoga	Total
REVENUES	4,759	380	6,646	4,598	12,227	7,130	17,990	786	834	55,349
EXPENDITURES										
Salaries	3,293	240	3,365	3,067	8,732	4,886	13,411	786	584	38,362
Supplies										-
Miscellaneous										-
Total Expenditures	3,293	240	3,365	3,067	8,732	4,886	13,411	786		38,362
Surplus / (Deficit)	1,466	140	3,281	1,531	3,495	2,244	4,580	-		16,987

Apr-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS					
	Youth Soccer	Youth Basketball	Softball and Baseball		Total	
REVENUES	9,260	5,980	7,245		22,485	
EXPENDITURES						
Officials	-	1,050			1,050	
Equipment	612	38	1,049		1,699	
Supplies	-	38			38	
Uniforms	2,044	870	3,131		6,045	
Trophies	1,349	810			2,159	
Sanction Fees			114		114	
Miscellaneous		180			180	(scoreboard repairs)
Total Expenditures	4,004	2,986	4,294	-	11,284	
Surplus / (Deficit)	5,256	2,994	2,951	-	11,201	

Apr-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	2,900	4,675	3,825		540	2,000	13,940
EXPENDITURES							
Officials	2,989	2,280	170			1,120	6,559
Equipment	79	365					444
Supplies		-					-
Uniforms	148	148				120	417
Trophies	142	142				150	434
Sanction Fees	225						225
Miscellaneous							-
Total Expenditures	3,584	2,935	170	-	-	1,390	8,079
Surplus / (Deficit)	(684)	1,740	3,655	-	540	1,130	5,861

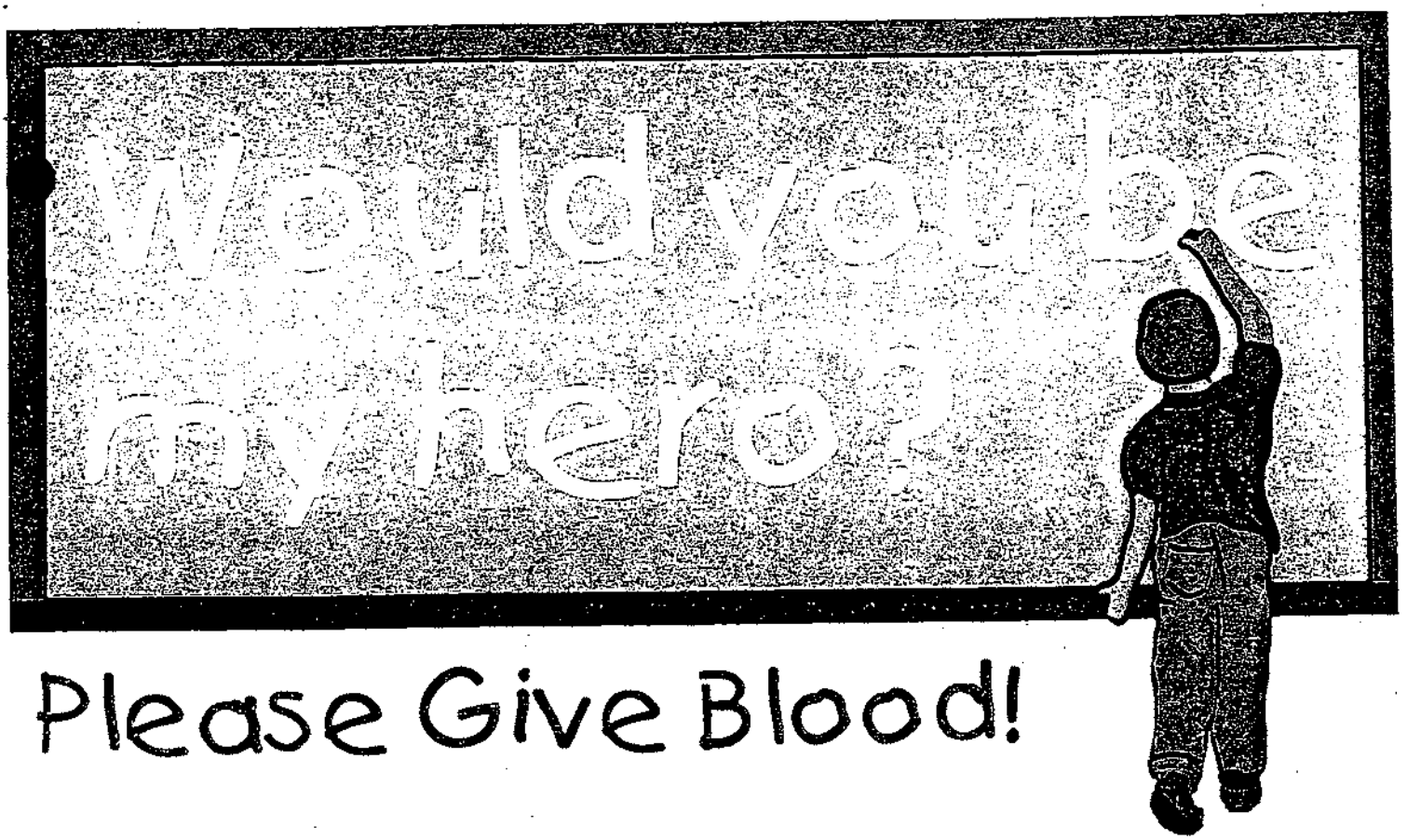
Apr-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES									
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Cupid's Card Shop	Easter Egg Hunt	Annual Yard Sale	Total
REVENUES	1,168	10,459	1,220	84					70	12,930
EXPENDITURES										
Transportation	1,130									
Admissions	912									
Entertainment		2,065		740				1,135		2,805
Supplies/Prizes	159			715	535	92	127	511		1,501
Concessions	-	2,680		263	981	150		200		4,074
Decorations	-			402						402
Miscellaneous	145	-	202	100		177		263	195	624
Total Expenditures	2,346	4,745	202	2,220	1,516	419		2,109		9,406
Surplus / (Deficit)	(1,178)	5,714	1,018	(2,137)	(1,516)	(419)				3,524

General - paper plates, cups and napkins used for various activities

Apr-03



Please Give Blood!

I.O.P. Rec Center

HELD ON THE BLOODMOBILE

DATE: MONDAY, MAY 5TH
FROM: 3:00 PM – 8:00 PM

PLEASE SEE LAURA TO SIGN UP TO HELP YOUR COMMUNITY AND TROOPS.

All donors will receive coupons for a free Chick-fil-a sandwich and a Ben & Jerry's ice cream cone!

American Red Cross

01-C28-7-30-01

IOP Community Yard Sale 2003

Saturday, May 17, 2003
IOP Recreation Department
28th Avenue
8:00 AM until 12:00 Noon

- 10' X 10' Spaces - $5.00 (must bring own table)
- Vendors must be set up outside by 7:45 AM.
- Rental tables are not available.
- Electricity is not available.
- Spaces behind Recreation Building will be marked by 3:00 PM on Friday.
- No refunds.
- Used/yard sale items only

MUST PRE-REGISTER BY WEDNESDAY, MAY 14, 2003

Name _____ Phone_____

Address_____ City_____

_____# of spaces X $5.00 per space-$_____ (amt. Paid) _____check # _____cash

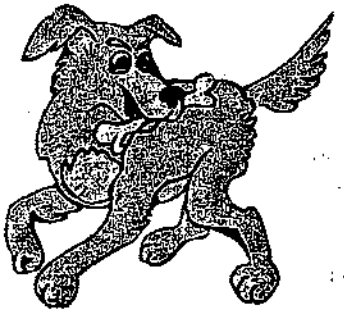
Received by:_____
Recreation Staff

Signature:_____ Date:_____

PLEASE MAIL TO: PO DRAWER 508
ISLE OF PALMS, SC 29451

Phone (843) - 886-8294 **Fax (843) - 886-9857**

SKYHOUNDZ CHAMPIONSHIP

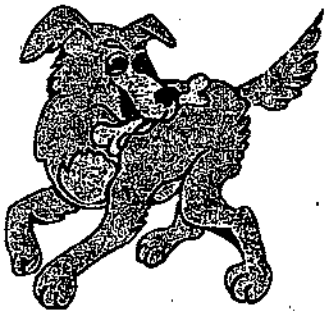


2003

Saturday, May 24

at the IOP Recreation Department
#24 28th Avenue
Isle of Palms, SC 29451

Registration begins at 4:30pm.
Competition begins at 5:00pm.



Eligibility Information:

- Competitors may enter as many Local Championships as they like.
- Any mixed breed or purebred dog may enter and compete.
- Thrower may be of any age or sex.
- All dogs must have proof of Rabies vaccinations and license where locally required.
- All competitors must sign liability waiver (on entry form) at each local competition.
- Female dogs in any stage of heat are not eligible and must not be brought to contest site.
- If more than 25 teams compete, we may limit the second round to the top 6-10 scoring teams from the first round (due to time constraints).
- At the discretion of Local Contest Officials, dog/thrower teams can be disqualified if animal is a nuisance or hazard to other competitors, or if thrower abuses dog.
- Everyone is eligible to compete in a Regional Championship do not require any pre-qualification and are open to competitors based on their geographic eligibility.

For more information call (843)886-8294 or visit our website at www.iop.net

Isle of Palms
Accommodations Tax
Committee

5th Annual Half Rubber Tournament

WHO: Isle of Palms Recreation Department &
St. Andrews Parks and Playground

WHEN: August 16 & 17, 2003
Saturday: Check-In - 8:30am
Games Begin - 9:00am
Sunday: TBA

WHERE: Isle of Palms Recreation Department
24 28th Avenue
Isle of Palms, SC 29451

CAPTAIN'S MEETING: August 13 @ 6pm at the St. Andrews Parks and Playground

FEE: $15.00/person - Includes a T-Shirt

AGES: 16 and Up

TEAMS: Three (3) and Four (4) person

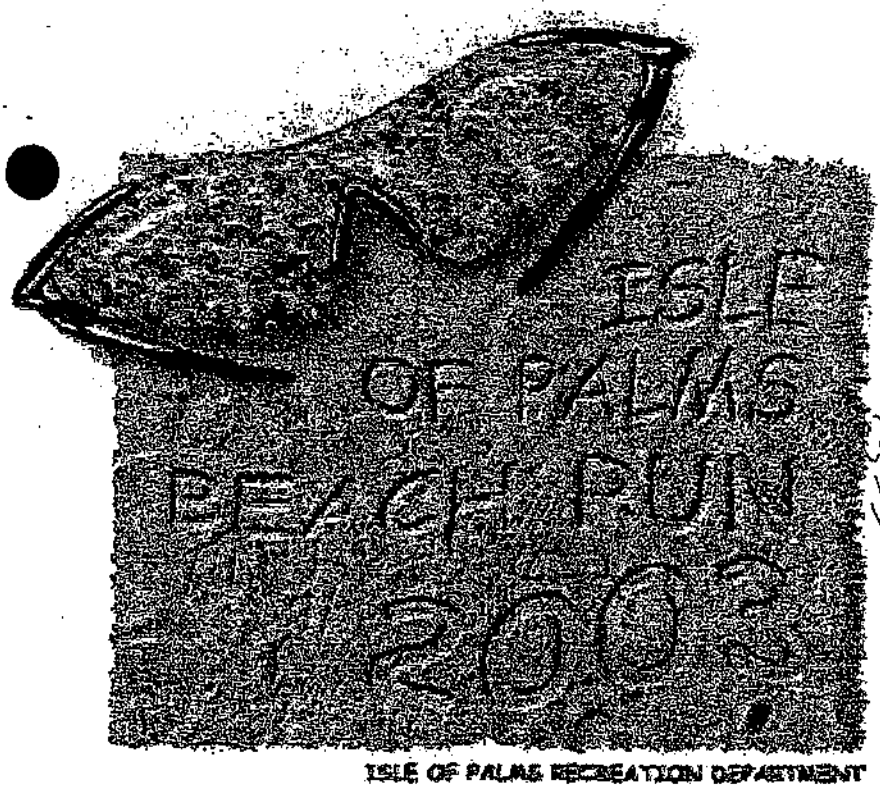
Regulation "Half Rubber" balls are provided.

Must Pre-Register by August 8th, 2003 @ IOP Rec. Dept.

Prizes are awarded to the 1st, 2nd & 3rd place teams

CONTACTS: T.J. Rostin (843)886-8294 or Tim Orvin (843)763-4360

Fax: (843)886-9857 (843)763-3277



DRAFT 2003

Saturday, July 26, 2006

4 Mile Run/Walk
Youth Fun Runs

Sponsored by:

Isle of Palms

Accommodations Tax Committee

Windjammer

Papa John's Pizza

The Coca Cola Bottling Company

ENTRY FEES (No Refund)

EARLY (Shirts guaranteed to early entrants only) **(Received by Friday, July 11, 2003)**			**LATE (Saturday, July 12, 2003)**		
4 Mile Run/Walk	$12 w/shirt	$8 w/o shirt	4 Mile Run/Walk	$15 w/shirt	$10 w/o shirt
Youth Fun Runs	$5 w/shirt	$0 w/o shirt	Youth Fun Runs	$7 w/shirt	$2 w/o shirt

2003 ISLE OF PALMS BEACH RUN

Make check payable to and send to: Isle of Palms Recreation Dept., P.O. Box 508, Isle of Palms, SC 29451

(Please Print)

Name _____

Mailing address _____

City _____ State _____ Zip _____

Day Phone (_____)_____ Age on 7/26/03 _____ Male__ /Female __

Check one: 4 Mile Race__ 4 Mile Walk__ 1/4 Fun Run__ 1/2 Fun Run__ 1 Mile Fun Run__ 100 Yard__

Check one: Child Shirt Size: S__/M__ Adult Shirt Size: M__/L__/XL__ **Total Amount Enclosed $** _____

No Refunds. No Exceptions.

Liability Waiver and Release

Upon acceptance of my entry, I, for myself, my heirs & assigns, hereby release the sponsors & officials of Action Carolina and the Isle of Palms Beach Run from any & all liability arising from illness, injury, or death I may suffer as a result of participation in these events. I attest that I am physically fit & have sufficiently trained for these events & I am aware that my participation could, in some circumstances, result in physical injury. Should officials determine that completion of these events would be injurious to my health, I contend to be removed and treated by the physician in attendance of their direction. I give permission for free use of my name and picture in any broadcast, telecast, or written account of these events. I also understand that the entry fee is NONREFUNDABLE FOR ANY REASON. Pets, cycles, baby strollers, and headphones are not allowed on the course for insurance reasons.

_____ _____

Signature of Runner or Walker Parent/Guardian if under 18

Registration and Packet Pick-up

Isle of Palms Recreation Center
#24 28th Ave., Isle of Palms, SC
Friday, July 25 3 PM - 6:30 PM

Race Day Schedule

Race day registration & Packet Pickup behind the Windjammer - Front Beach	6:30 AM
4 Mile Run/Walk	8:00 AM
Youth Fun Runs	9:00 AM
Awards for 4 Mile Run	Following Youth Runs at the Windjammer

Refunds

Entry fees are nonrefundable for any reason including a cancelled event. If you preregister, and are unable to attend, you may pick up your packet at the IOP Rec. Dept. during the two weeks following the event.

Directions

- **From I-26** in North Charleston take I-526 (the Mark Clark Expressway) to Mt. Pleasant. Exit I-526 on Georgetown (Hwy 17 North) Exit. Turn left onto Hwy 17 North. Go 1.4 miles to SC517 (Clyde Dangerfield Hwy - Isle of Palms Connector). Then right on to SC517, go 3.9 miles to traffic light on Isle of Palms. Go straight at traffic light. Then, right at Ocean Blvd. The Windjammer is at 1008 Ocean Blvd., front beach.
- **From Hwy 17** in Charleston follow Hwy 17 North over the Cooper River Bridge to Mt. Pleasant. Take Hwy 17 North By-Pass (Johnnie Dodds Blvd.) 5.2 miles to SC517. Turn right on 517 and go to Isle of Palms.
- **From Hwy 17** in Georgetown or Myrtle Beach follow Hwy 41 to SC517. Turn right on 517 and go to Isle of Palms.

Race Day Registration & Finish line are behind the Windjammer.

Isle of Palms Recreation
P.O. Drawer 508
Isle of Palms, SC 29451

DRAFT

Course

All events are entirely on the flat, wide, hardpacked beach (near low tide) and begin and end behind the Windjammer (1008 Ocean Blvd.). **Event held rain or shine.**

Parking

Free parking available at the Isle of Palms Municipal Parking Lot behind the Fire Station. Enter from Pavilion Dr. (Between Ocean Blvd. & J C Long Blvd.).

Awards

- 4 mile - First three overall M & F
- First 3 M & F, each age group: 12 & Under, 13-17, 18-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65 & over.
- Youth Fun Runs - Ribbons to all finishers. These are the fun runs and do not have overall or age group awards.

100 yard - 3 and under	1/4 mile - 6 & under
1/2 mile - 7-8 years old	1 mile - 9-14 years old

All runners will be timed. Results will be posted at the IOP Recreation Center. There will be no mailed results. Participants may enter only one event. Results can be found at www.actioncarolina.com

Organized and Funded by:
City of Isle of Palms
and Accommodations Tax Committee

A Special Thanks to
Isle of Palms
Mayor & City Council

Piccolo Spoleto



Sand Sculpting Competition

May 24, 2003

Isle of Palms, SC

Piccolo Spoleto Sand Sculpting Competition

Saturday, May 24, 2003

9:00 a.m. – 12:00 Noon

NEW Location ⇨ The Front Beach at the Isle of Palms, SC

- This is a FREE event!
- Individual and team entries are permitted.
- Teams are limited to four people.
- Registration on day of event will begin at 8:30 a.m.
- A 2003 Sand Sculpting Competition T-shirt will be presented to the first 300 registered participants. (T-shirts will be given to participants during the judging of event at 12:00 noon.)

DRAFT

Categories

Best of Show – Adult's event (Ages 15 and older)
NEW Category ⇨ Best of Show – Family event (At least one adult & one child)
Best of Show – Children's event (Ages 14 and under)
Best Architectural
Most Realistic
Most Creative

(Cash or prizes will be awarded to the winners in each of these categories.)

The 2003 Piccolo Spoleto Sand Sculpting Competition is a project of the City of Isle of Palms Recreation Department and Accommodations Tax Committee in co-operation with the City of Charleston Office of Cultural Affairs.

For more information, call 886-8294 OR visit our website @ www.iop.net

NOTE: Organizers, sponsors, and judges assume no responsibility for the safety of participants or spectators and for the security of personal articles brought to the competition.

Registration Information

To pre-register, send your registration form to: Isle of Palms Recreation Dept.
#24 28th Avenue
Isle of Palms, SC 29451

Cut Here ✂✂✂✂✂✂✂ Cut Here ✂✂✂✂✂✂✂ Cut Here

Piccolo Spoleto Sand Sculpting Competition Registration Form

Primary Contact Person: _____ Phone #: _____

Address: _____

Other Team Members: _____ Phone #: _____

KAI DILLING

746 Winthrop Street
Mount Pleasant, S.C. 29464

843.881.1642
solsurfers@comcast.net

OBJECTIVE: To instruct students to develop and improve basic surfing skills and knowledge. And provide students with life-long physical fitness through the participation in surfing.

EXPERIENCE:

- More than 25 years of surfing experience in the Charleston area, throughout the United States and internationally. Competing in amateur local and national surfing events.
- First Place Open Longboard, First Place Senior Men and First Place Masters.
  Contest #1 2003 ESA SSC District
- First Place Senior Men, First Place Masters Longboard and Second Place Open Longboard.
  Contest #2 2003 ESA SSC District
- Seventh Place Lost Contest, April 15, 2003 – Washout Folly Beach, SC.
- Competing at the May 9-11 at ESA Mid Atlantic Regionals in Open Shortboard (Fourth Seed), Senior Men (First Seed) and Masters Longboard (First Seed).
- Masters Longboard First Place, Open Men Sixth Place and Senior Men Fourth Place.
  SC State Championships 2002
- Certified in grades K-8 with an emphasis in middle school math and science, experience in cooperative learning, lecturing, discussion and group management.
- Certified American Red Cross Lifeguard, CPR and First Aid.

EDUCATION:

College of Charleston, Charleston, S.C. **5/93**
B.S. Degree in Education
*Financed 100% of education through full and part-time work.

WORK EXPERIENCE:

Founder/Director Sol Surfers Surf Camp, LLC **5/2000 - present**
Mount Pleasant, S.C.
A surf school providing lessons and instruction for more than 250 children and adults. Provide basic knowledge and skills of surfing by teaching technical skills, safety and etiquette. Incorporated with basics in wind, weather and water conditions and how to read the ocean and watch for the best ride. Also provide advice and knowledge on how to select gear custom to the individual.

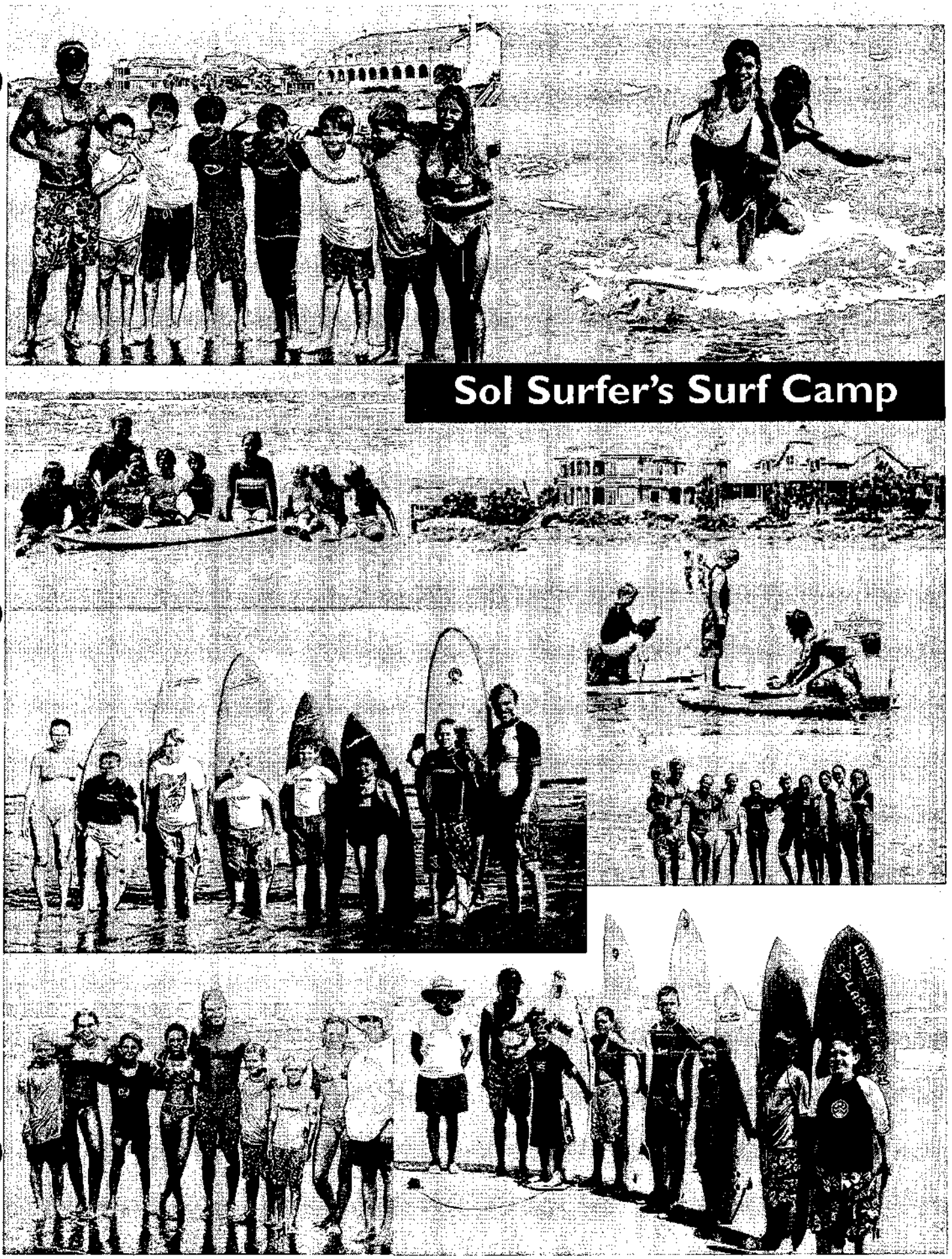
Owner/Designer Sol Shapes Surfboards **3/91 - present**
Mount Pleasant, S.C.
Design and shape by hand an exclusive line of custom and stock surfboards available at Half-Moon Outfitters and Liquid Motion Surf Shop. Custom boards designed upon request by various clients.

Teacher **8/94 - present**
Fort Johnson Middle School, Charleston, S.C.
Responsibilities include teaching seventh and eighth grade students using a hands-on approach to learning earth and life sciences and social studies.

Bartender **Summers 1988 - 2001**
Windjammer, Isle of Palms, S.C.
Trained in T.I.P.S. program to promote responsible alcohol consumption by patrons.

PERSONAL: Fluent in German and proficient in Spanish. Traveled extensively in Central America and the United States. Enjoy surfing, windsurfing, music, woodworking and coaching my son's soccer team.

REFERENCES: Available upon request.


Sol Surfer's Surf Camp

May 5, 2003

To: Mr. Dilling

From: John Harris
President, Kitty Hawk Kites

We would like to hire you to structure our surfing lesson and surf camp programs and to train our program manager and instructors. Surfing has been a "learn from your friend" sport since the 1960's. It has proven to be a lifelong and enduring sport and recreation for many people. We want to approach it as we have hang gliding in a very structured, organized, safe, but fun fashion. With your professional teaching background and surf camp lessons experience, I know you can help us create a safe, popular program that will attract our family vacationers.

Sincerely,
John Harris

Equipment Quotation

MIRACLE RECREATION EQUIPMENT COMPANY

Sales Representative
Piedmont Parks, Inc.
PO Box 8307
Greensboro, NC 27419
Phone: (336) 292-0968 Fax: (336) 292-0919

Quote Number: 28030191
Quote Date: 04/22/2003
Customer Number
Terms of Sale: Net 30
Customer Class: 1. Parks & Rec
Shipping Method: Miracle
Freight Terms: Prepaid
Approximate Ship Date: 30 days
Cust PO Num:

Prepared For: Isle of Palms Recreation
PO Drawer 508
Isle of Palms, SC 29451

Location: Isle of Palms Recreation
PO Drawer 508
Isle of Palms, SC 29451

Payment/ Accounting Contact: Norma Jean Page (843) 886-6882
fax 843-886-9857

Shipping/ Delivery Contact: Norma Jean Page (843) 886-6882
fax 843-886-9857

Quantity	Item Number	Description	Price Each	Price Total
1	777-019	Skate Park-Drawing SK90761	$9,373.00	$9,373.00

Color List:

Equipment Total:	$9,373.00
Freight:	$1,100.00
Installation:	$1,875.00
SubTotal:	$12,348.00
Tax:	$628.38
Grand Total:	$12,976.38

Notes:

Quote does not include the pad constructed of cement or asphalt.

Thank you for the opportunity to provide this quote!

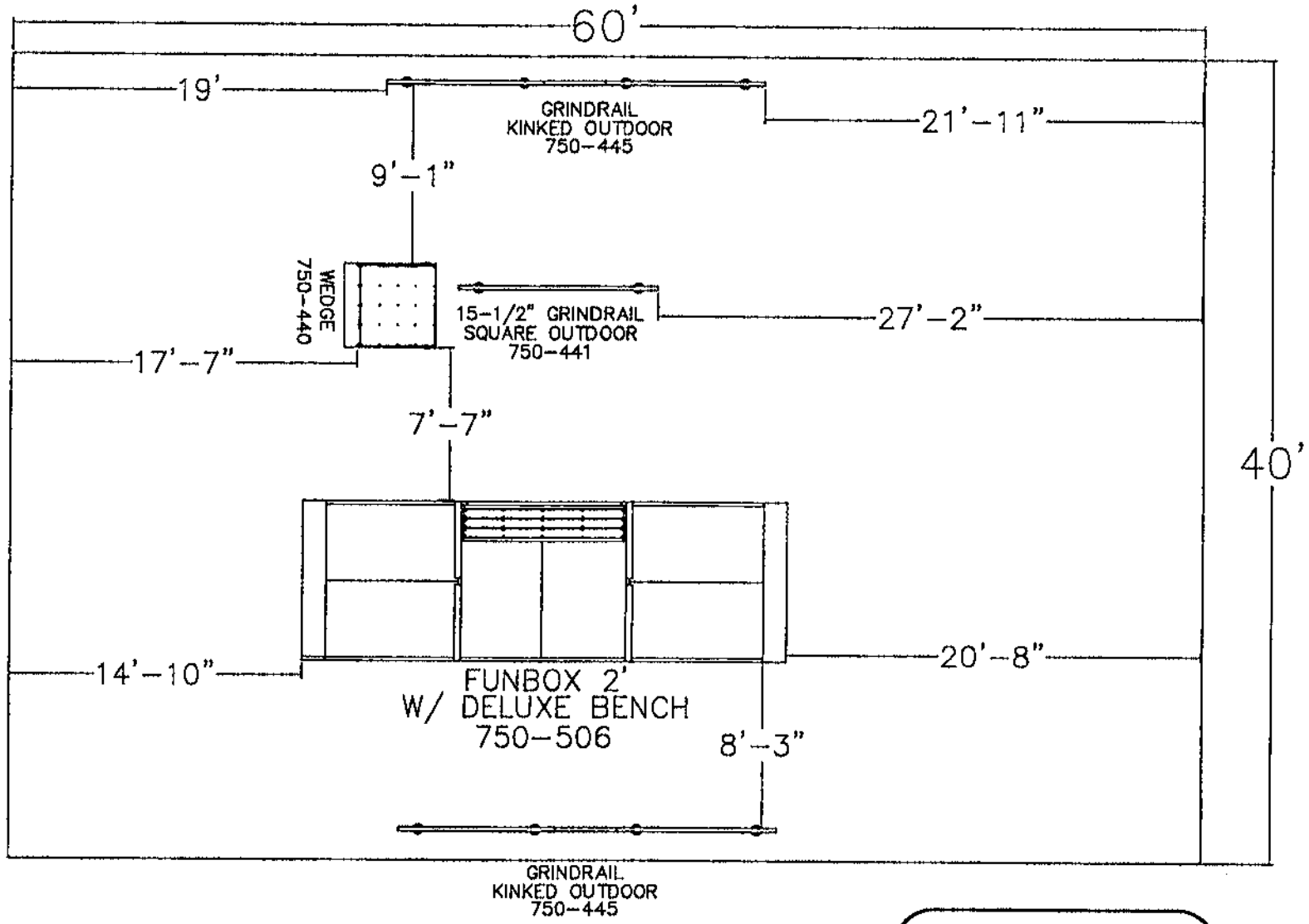
Glenn A. Curtiello

Your Exclusive Sales Representative

I hereby authorize Miracle Recreation Equipment Company to ship the equipment listed above for which I agree to pay the total amount specified. I will be responsible for receiving all merchandise from the Miracle truck. Payment terms are Net-30 days from invoice date with approved credit. Non-taxable customers will provide proper tax exemption certificate to Miracle Recreation. Purchase orders and payments should be made payable to the order of Miracle Recreation Equipment Company.

Accepted By **Printed Name** **Date**

Isle of Palms Skate Park
Isle of Palms, SC



AREA: 2400 sq. ft.
PERIMETER: 200'

The information provided is for estimation purposes only.

DRAWING #: SK90761

DATE: 4/16/03

DRAWN BY: Jodi

SKILL LEVEL DESIGNED FOR:	
✓	BEGINNER
✓	INTERMEDIATE
✓	ADVANCED

ozone SKATEPARKS

MIRACLE
RECREATION EQUIPMENT COMPANY

Equipment Quotation

Sales Representative
Piedmont Parks, Inc.
PO Box 8307
Greensboro, NC 27419
Phone: (336) 292-0968 Fax: (336) 292-0919

Quote Number:	28030190
Quote Date:	04/22/2003
Customer Number	
Terms of Sale:	Net 30
Customer Class:	1. Parks & Rec
Shipping Method:	Miracle
Freight Terms:	Prepaid
Approximate Ship Date:	30 days
Cust PO Num:	

Prepared For: Isle of Palms Recreation
PO Drawer 508
Isle of Palms, SC 29451

Location: Isle of Palms Recreation
PO Drawer 508
Isle of Palms, SC 29451

Payment/ Accounting Contact: Norma Jean Page (843) 886-6882
fax 843-886-9857

Shipping/ Delivery Contact: Norma Jean Page (843) 886-6882
fax 843-886-9857

Quantity	Item Number	Description	Price Each	Price Total
1	777-018	Skate Park-SK90760	$19,405.00	$19,405.00

Color List:

Equipment Total:	$19,405.00
Freight:	$1,500.00
Installation:	$3,105.00
Discount:	$3,881.00
SubTotal:	$20,129.00
Tax:	$1,021.44
Grand Total:	$21,150.44

Notes:

Quote does not include the pad constructed of cement or asphalt.

Thank you for the opportunity to provide this quote!

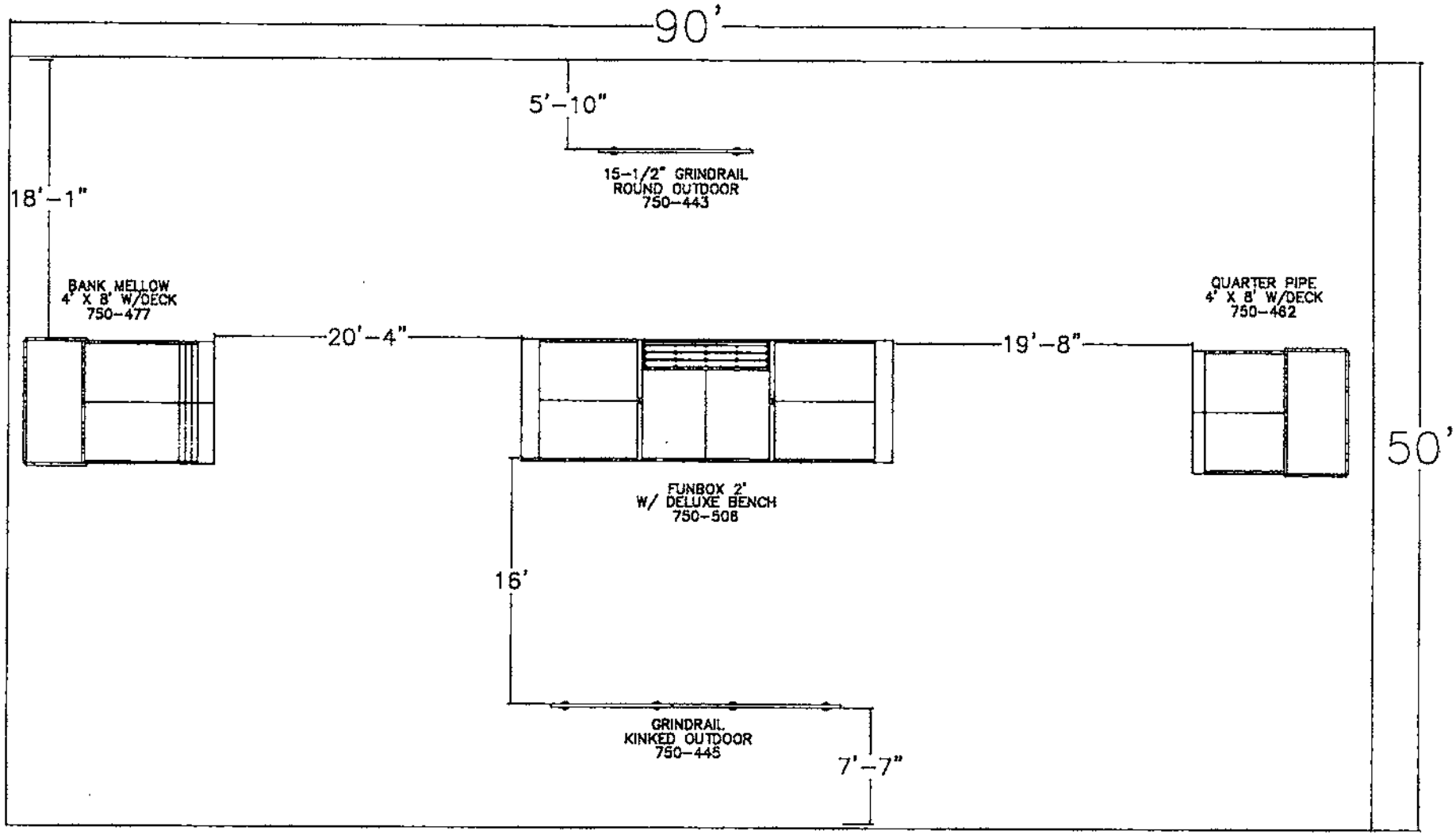
Glenn A. Carbello

Your Exclusive Sales Representative

I hereby authorize Miracle Recreation Equipment Company to ship the equipment listed above for which I agree to pay the total amount specified. I will be responsible for receiving all merchandise from the Miracle truck. Payment terms are Net-30 days from invoice date with approved credit. Non-taxable customers will provide proper tax exemption certificate to Miracle Recreation. Purchase orders and payments should be made payable to the order of Miracle Recreation Equipment Company.

Accepted By **Printed Name** **Date**

Isle of Palms Skate Park
Isle of Palms, SC



AREA: 4500 sq. ft.
PERIMETER: 280'

The information provided is for estimation purposes only.

DRAWING #: SK90760	DATE: 4/16/03	DRAWN BY: Jodi

SKILL LEVEL DESIGNED FOR:	
	BEGINNER
✓	INTERMEDIATE
✓	ADVANCED

ozone SKATEPARKS

MEETING NOTES

TO File

FROM Mark G. Clancy, AIA

DATE Monday, April 07, 2003

RE Meeting at the IOP Recreation Center at 9:00 am on Thursday, April 03, 2003

CC Norma Jean Page, Warren Pruitt, Eric Aichele

ATTENDEES Norma Jean Page, Warren Pruitt, Mark Clancy

PROJECT Isle of Palms Recreation Center

PROJECT NO 1600-010980.03

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

1. Building plan revisions were discussed. They were noted on sketch trace and the blueprint.
   A. The high ceiling space at the entry will be over the lobby only, and not the administrative spaces. Allow for a future climbing wall.
   B. Swing the closet door at the administrative area into the hall.
   C. The Work Room may share space with the Hall to avoid a dead end corridor situation. The Workroom could also serve as waiting area for the Directors Office. Add casework to the Workroom.
   D. Mirror the Boys Toilets and create a Hall for better access to the Tiny Tots Room. Add casework to the Tiny Tots Room.
   E. Provide coiling doors for serving into the Arts and Crafts Room and the Keenagers Room. Increase the Storage for these rooms. Move the stacking space for the folding partition to the other side of the rooms.
   F. Mirror the Girls Toilets to match the Boys Toilets.
   G. Separate the Storage for the Aerobics Room and the Workout Room. Move the stacking space for the folding partition to the other side of the rooms.
2. Consider the following floor finishes.
   A. Administrative suite – carpet.
   B. Shower and wet areas – quarry tile.
   C. Toilets – ceramic tile.
   D. Mechanical and Electric Rooms – sealed concrete.
   E. Warming Kitchen – quarry tile.
   F. Storage Rooms – vinyl tile.
   G. Pre-School and Tiny Tots Rooms – vinyl tile.
   H. Keenagers and Arts and Crafts Rooms – wood.
   I. Aerobics and Workout Rooms – Synthetic rubber.
   J. Main Hall – Porcelain tile or vinyl tile.
3. Walls should be cmu. Interior walls in the administrative suite may be gypsum board on metal studs.
4. Review parking requirements for the expanded facility. Eliminate the majority of rear parking if possible. Include the off site parking on 27th

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Avenue in the count if allowed. Included the rear drop-off loop in the project.

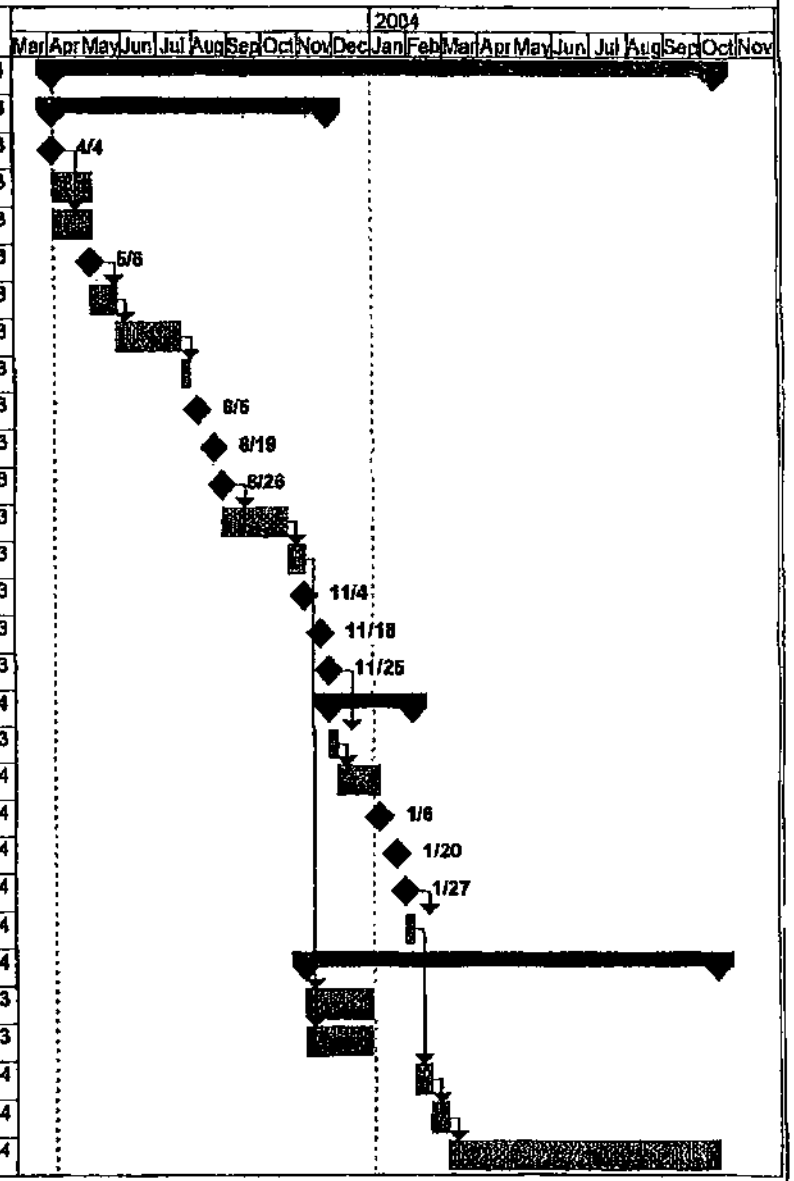
5. Add lighting to the parking lot.
6. Remove the exterior fans at the existing building.
7. Possibly add a concrete pad for a skate park in the play area south of the facility.
8. Include the fencing and the landscaping in the buffers required by the city.
9. Warren will update the project schedule. See attached.
10. John Wade of Wade Surveying will be contacted to complete the site survey.
11. LS3P to prepare an AIA Owner/ Architect Contract. The design team may begin Schematic Design now. The cost of the additional referendum support work will be rolled into Basic Services of the AIA contract, per the letter agreement.
12. Clancy to forward the electronic site plan and floor plan to Pruitt for suggested location of soil borings (see response from ADC attached).
13. Pruitt to assist the owner in obtaining proposals from three geo-technical firms to prepare a soils report. S&ME was mentioned as a good candidate.
14. Design team to make three submittals, Schematic Design, Design Development, and Construction Document. The Schematic Submittal shall be made at the May 06, 2003 Recreation Committee Meeting at 5:30 pm.
15. ADC Engineering will consult for the Landscape Architecture and Structural Engineering. They may also do the Civil engineering. Clancy will discuss with Tony Woody of Thomas and Hutton, who was originally approached to do the civil work. Dulohery, Weeks, & Gagliano will do the Mechanical, Electrical, and Plumbing Engineering.

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Isle of Palms Recreation Center

Isle of Palms, SC

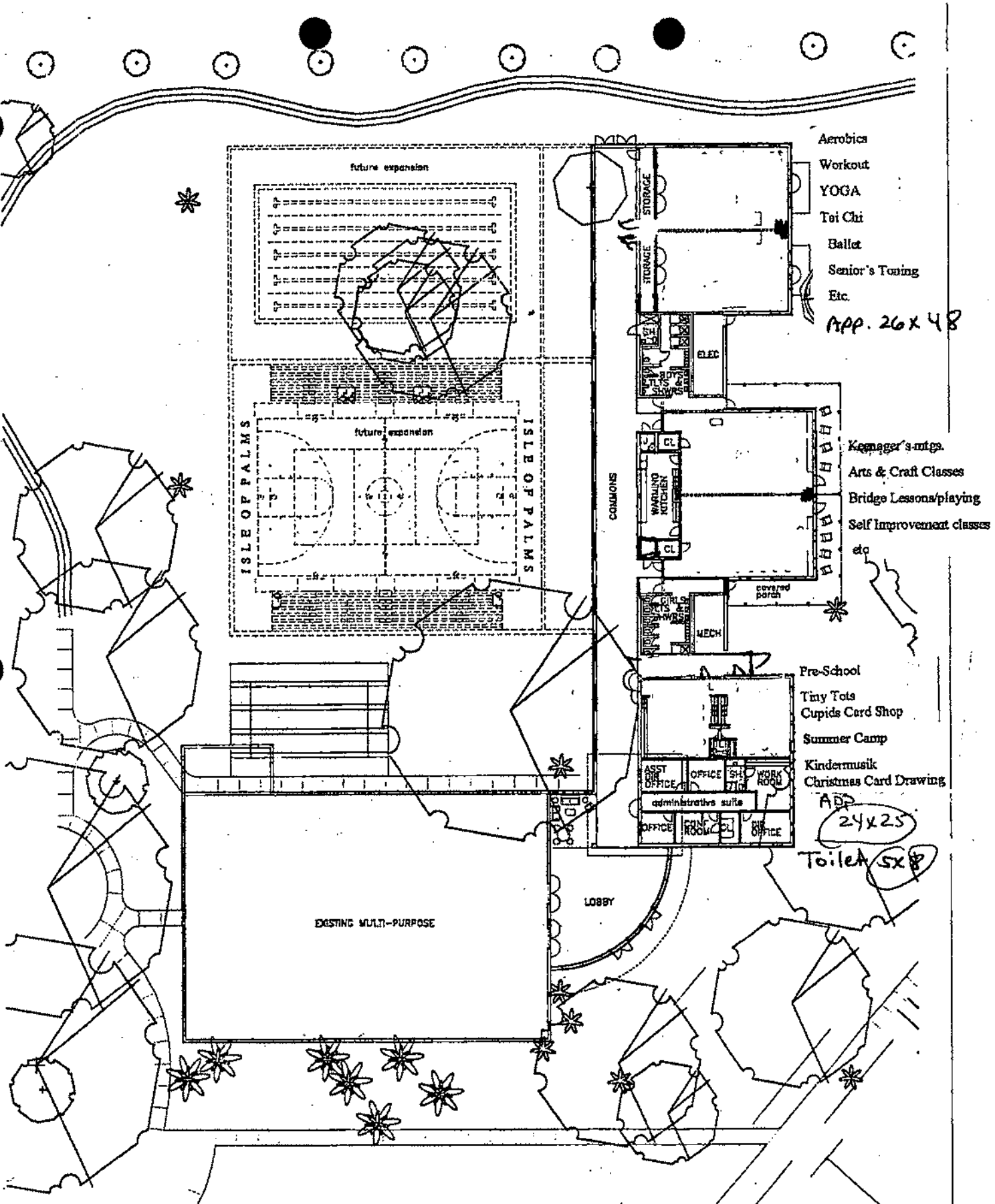
ID	Task Name	Duration	Start	Finish
1	**Project Design and Approval**	397 days	Fri 4/4/03	Mon 10/11/04
2	**Design Documents**	167 days	Fri 4/4/03	Tue 11/25/03
3	Notice to Proceed	0 days	Fri 4/4/03	Fri 4/4/03
4	Schematic Revision	23 days	Fri 4/4/03	Tue 5/6/03
5	Update Topographic and Tree Survey	23 days	Fri 4/4/03	Tue 5/6/03
6	Recreation Committee	0 days	Tue 5/6/03	Tue 5/6/03
7	Geotechnical Report	15 days	Tue 5/6/03	Mon 5/26/03
8	Design Development	40 days	Tue 5/27/03	Mon 7/21/03
9	Owner Review/Final Cost Estimate	5 days	Tue 7/22/03	Mon 7/28/03
10	Recreation Committee	0 days	Tue 8/5/03	Tue 8/5/03
11	Ways and Means Committee	0 days	Tue 8/19/03	Tue 8/19/03
12	City Council	0 days	Tue 8/26/03	Tue 8/26/03
13	Construction Documents	40 days	Tue 8/26/03	Mon 10/20/03
14	Owner Review/Final Revisions	10 days	Tue 10/21/03	Mon 11/3/03
15	Recreation Committee	0 days	Tue 11/4/03	Tue 11/4/03
16	Ways and Means Committee	0 days	Tue 11/18/03	Tue 11/18/03
17	City Council	0 days	Tue 11/25/03	Tue 11/25/03
18	**Bidding/Procurement**	60 days	Tue 11/25/03	Mon 2/2/04
19	Issue Bids	5 days	Tue 11/25/03	Mon 12/1/03
20	Bid Opening/Contracts/Admin	25 days	Tue 12/2/03	Mon 1/5/04
21	Recreation Committee	0 days	Tue 1/6/04	Tue 1/6/04
22	Ways and Means Committee	0 days	Tue 1/20/04	Tue 1/20/04
23	City Council	0 days	Tue 1/27/04	Tue 1/27/04
24	Bid Award	5 days	Tue 1/27/04	Mon 2/2/04
25	**Project Permitting/Construction**	245 days	Tue 11/4/03	Mon 10/11/04
26	IOP/DHEC Review	40 days	Tue 11/4/03	Mon 12/29/03
27	DHEC-OCRM/Utility Reviews	40 days	Tue 11/4/03	Mon 12/29/03
28	Building Permit Issued	10 days	Tue 2/3/04	Mon 2/16/04
29	Mobilization	10 days	Tue 2/17/04	Mon 3/1/04
30	Construction	180 days	Tue 3/2/04	Mon 10/11/04



ADC Engineering, Inc.
(843) 566-0161
Fri 4/4/03

Task — Milestone — External Tasks
Split — Summary — External Milestone
Progress — Project Summary — Deadline

ADC ENGINEERING Fax:5661044 Apr 4 2003 14:53 P.02



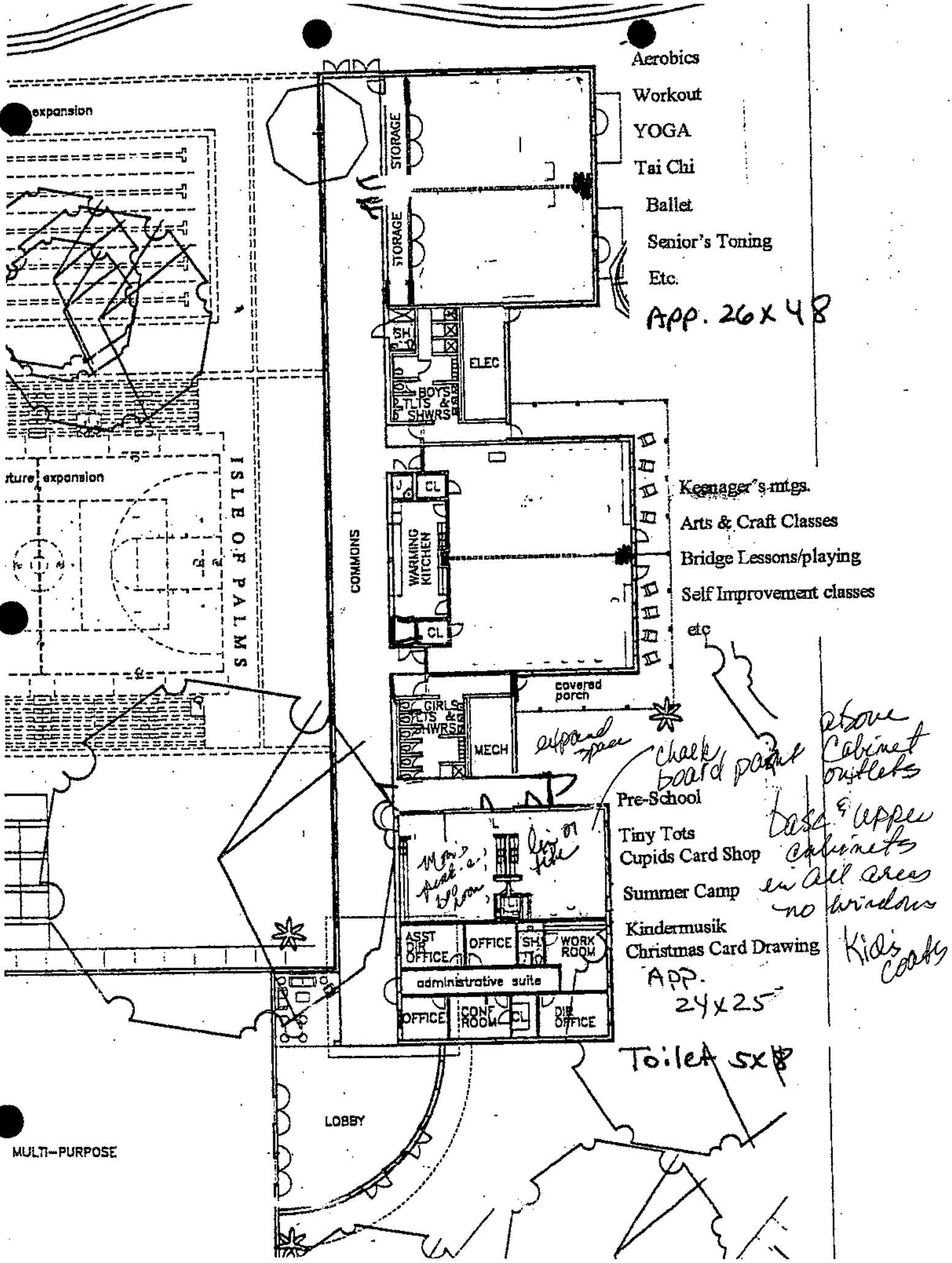
Floor Plan

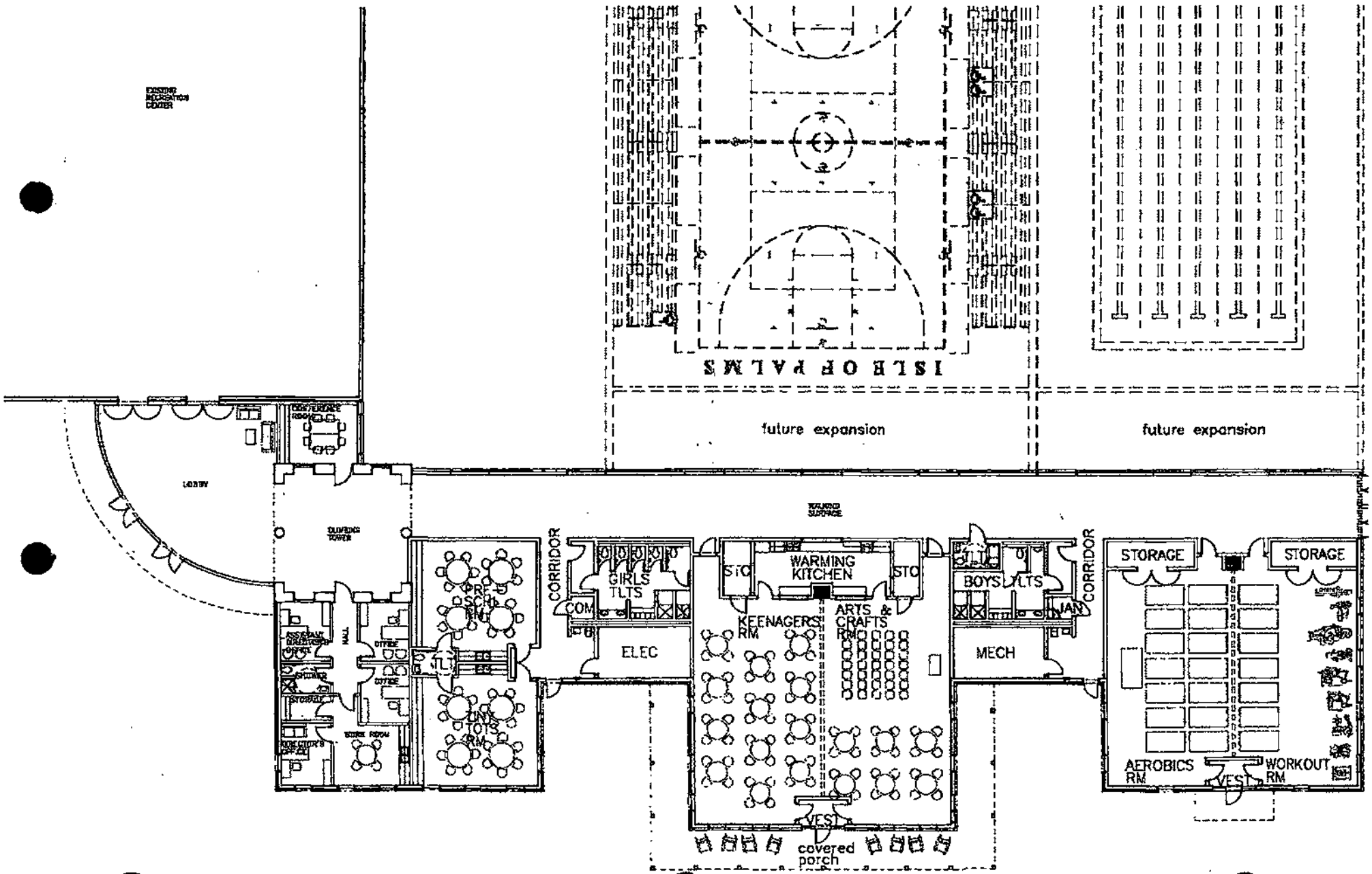
14 AUGUST 2002

ISLE OF PALMS

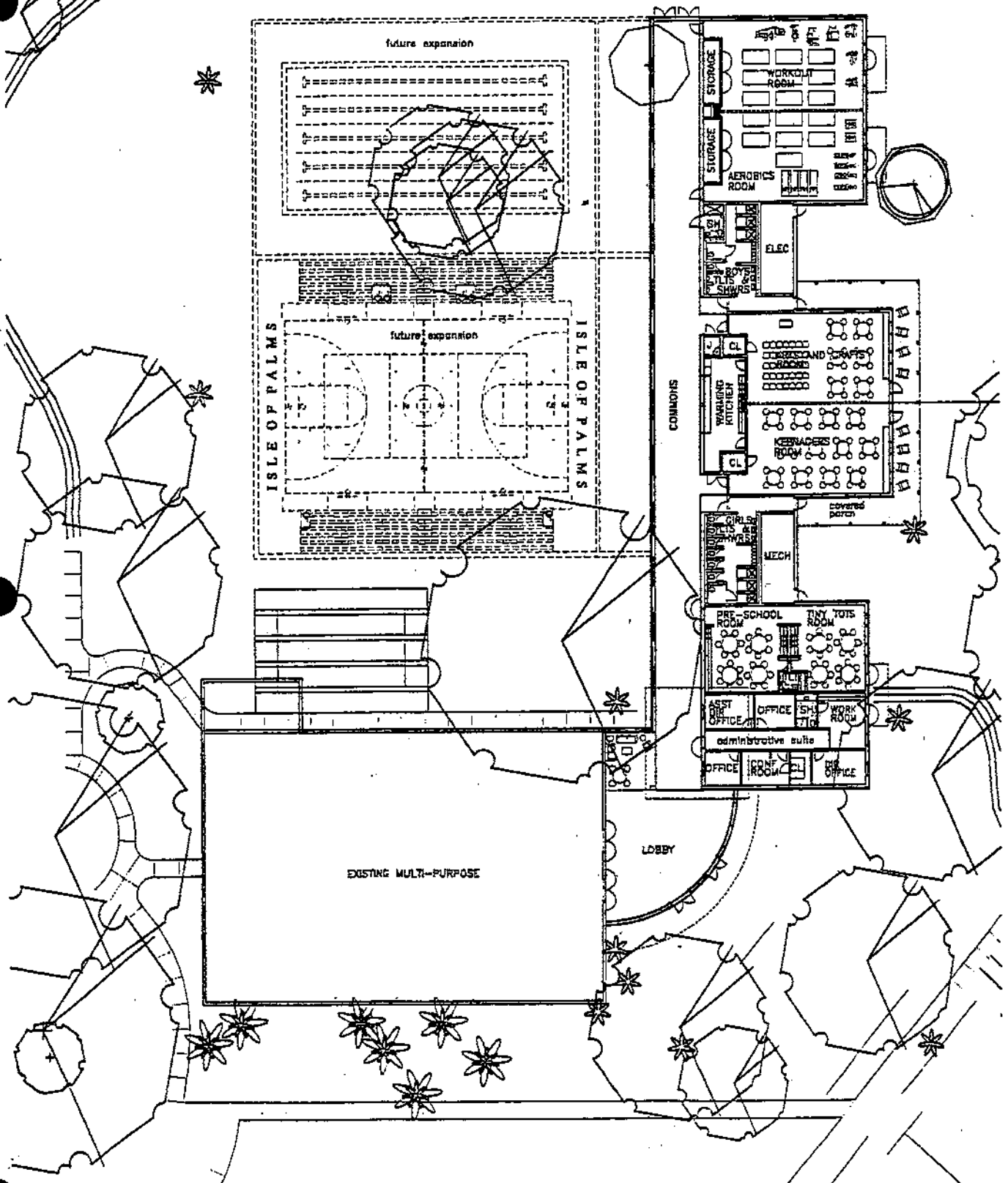
RECREATION CENTER

ISSP ASSOCIATES LTD


Aerobics
Workout
YOGA
Tai Chi
Ballet
Senior's Toning
Etc.
App. 26 x 48
expansion
STORAGE
STORAGE
ELEC
BOYS TLTS & SHWRS
ISLE OF PALMS
COMMONS
WARMING KITCHEN
CL
CL
Keenager's mtgs.
Arts & Craft Classes
Bridge Lessons/playing
Self Improvement classes
etc
covered porch
GIRLS TLTS & SHWRS
MECH
expand space
chalk board paint
stove
Cabinet outlets
Pre-School
Tiny Tots
Cupids Card Shop
Summer Camp
Kindermusik
Christmas Card Drawing
base & upper cabinets on all areas no windows
Kids cooks
ASST DIR OFFICE
OFFICE
SH
WORK ROOM
administrative suite
OFFICE
CONF ROOM
CL
DIR OFFICE
App. 24 x 25
Toilets 5x8
LOBBY
MULTI-PURPOSE


ISLE OF PALMS
future expansion
future expansion
CONFERENCE ROOM
LOBBY
OFFICE
HALL
OFFICE
OFFICE
STORAGE
PRE-SCH RM
TINY TOTS RM
CORRIDOR
GIRLS TLTS
COM
ELEC
STO
WARMING KITCHEN
STO
KEENAGERS RM
ARTS & CRAFTS RM
VEST
covered porch
BOYS TLTS
JAN
MECH
CORRIDOR
STORAGE
STORAGE
AEROBICS RM
VEST
WORKOUT RM

LINDA



Floor Plan

14 AUGUST 2002

ISLE OF PALMS

RECREATION CENTER

April 10, 2003

Ms. Norma Jean Page
Isle of Palms Recreation Department
24 28th Avenue
Isle of Palms, South Carolina 29451

RE: Isle of palms Recreation Center
LS3P Commission No: 1600-010980

Dear Norma Jean:

Attached please find the Owner/ Architect Agreement for your review. Once completed this will replace the letter agreements that we have been following to date. Please note the following:

1. Articles 4.4 and 4.5: The site survey and geotechnical report shall be furnished by the owner and is not considered part of architectural services.
2. Article 10.2: As was the case with our previous letter agreements, reimbursable expenses for costs incurred such as for permits, travel, and reproductions are in addition to compensation for Basic and Additional Services.
3. Article 12.4: Providing detailed estimates of Construction Cost is an additional service. We intend to obtain estimates from a third party, either a professional estimating company or a local contractor, at the end of the Design Development and Construction Document Phases to be confident that the design stays within the project budget.

We had included the above costs in the line item "Design Fees" in the Cost Projection Comparison that was shared with the public a while back, and they do not represent additional expenses to the project.

Please give me a call if you should have any questions about the above items or need additional information. We will have Schematic Documents for your review prior to the Recreation Committee meeting on May 06th.

Sincerely,

LS3P ASSOCIATES LTD.

MARK

Mark G. Clancy, AIA
Senior Associate/Project Leader

Attachment

cc: Eric Aichele
File

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST SUITE 300 CHARLESTON, SC 29401
843.577 4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

1997 Edition - Electronic Format

AIA Document B151 - 1997

Abbreviated Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Ninth day of April in the year Two Thousand and Three
(In words, indicate day, month and year)

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES. CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

BETWEEN the Architect's client identified as the Owner:
(Name, address and other information)
City of Isle of Palms
P.O. Box 508
Isle of Palms, South Carolina 29451

and the Architect:
(Name, address and other information)
LS3P Associates Ltd.
24 North Market Street, Suite 300
Charleston, South Carolina 29401

For the following Project:
(Include detailed description of Project)
This project includes additions and renovation to the Isle of Palms Recreation Department at 24 28th Avenue, Isle of Palms, South Carolina 29451.

The Owner and Architect agree as follows.

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

1.1 The services performed by the Architect, Architect's employees and Architect's consultants shall be as enumerated in Articles 2, 3 and 12.

1.2 The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Project. The Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services which may be adjusted as the Project proceeds. This schedule shall include allowances for periods of time required for the Owner's review and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the Owner shall not, except for reasonable cause, be exceeded by the Architect or Owner.

1.3 The Architect shall designate a representative authorized to act on behalf of the Architect with respect to the Project.

1.4 The services covered by this Agreement are subject to the time limitations contained in Subparagraph 11.5.1.

ARTICLE 2 SCOPE OF ARCHITECT'S BASIC SERVICES

2.1 DEFINITION

The Architect's Basic Services consist of those described in Paragraphs 2.2 through 2.6 and any other services identified in Article 12 as part of Basic Services, and include normal structural, mechanical and electrical engineering services.

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2.2 SCHEMATIC DESIGN PHASE

2.2.1 The Architect shall review the program furnished by the Owner to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner.

2.2.2 The Architect shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other, subject to the limitations set forth in Subparagraph 5.2.1.

2.2.3 The Architect shall review with the Owner alternative approaches to design and construction of the Project.

2.2.4 Based on the mutually agreed-upon program, schedule and construction budget requirements, the Architect shall prepare, for approval by the Owner, Schematic Design Documents consisting of drawings and other documents illustrating the scale and relationship of Project components.

2.2.5 The Architect shall submit to the Owner a preliminary estimate of Construction Cost based on current area, volume or similar conceptual estimating techniques.

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2.3 DESIGN DEVELOPMENT PHASE

2.3.1 Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule or construction budget, the Architect shall prepare, for approval by the Owner, Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, materials and such other elements as may be appropriate.

2.3.2 The Architect shall advise the Owner of any adjustments to the preliminary estimate of Construction Cost.

2.4 CONSTRUCTION DOCUMENTS PHASE

2.4.1 Based on the approved Design Development Documents and any further adjustments in the scope or quality of the Project or in the construction budget authorized by the Owner, the Architect shall prepare, for approval by the Owner, Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project.

2.4.2 The Architect shall assist the Owner in the preparation of the necessary bidding information, bidding forms, the Conditions of the Contract, and the form of Agreement between the Owner and Contractor.

2.4.3 The Architect shall advise the Owner of any adjustments to previous preliminary estimates of Construction Cost indicated by changes in requirements or general market conditions.

2.4.4 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

2.5 BIDDING OR NEGOTIATION PHASE

The Architect, following the Owner's approval of the Construction Documents and of the latest preliminary estimate of Construction Cost, shall assist the Owner in obtaining bids or negotiated proposals and assist in awarding and preparing contracts for construction.



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2.6 CONSTRUCTION PHASE—ADMINISTRATION OF THE CONSTRUCTION CONTRACT

2.6.1 The Architect's responsibility to provide Basic Services for the Construction Phase under this Agreement commences with the award of the initial Contract for Construction and terminates at the earlier of the issuance to the Owner of the final Certificate for Payment or 60 days after the date of Substantial Completion of the Work.

2.6.2 The Architect shall provide administration of the Contract for Construction as set forth below and in the edition of AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement, unless otherwise provided in this Agreement. Modifications made to the General Conditions, when adopted as part of the Contract Documents, shall be enforceable under this Agreement only to the extent that they are consistent with this Agreement or approved in writing by the Architect.

2.6.3 Duties, responsibilities and limitations of authority of the Architect under this Paragraph 2.6 shall not be restricted, modified or extended without written agreement of the Owner and Architect with consent of the Contractor, which consent will not be unreasonably withheld.

2.6.4 The Architect shall be a representative of and shall advise and consult with the Owner during the administration of the Contract for Construction. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement unless otherwise modified by written amendment.

2.6.5 The Architect, as a representative of the Owner, shall visit the site at intervals appropriate to the stage of the Contractor's operations, or as otherwise agreed by the Owner and the Architect in Article 12, (1) to become generally familiar with and to keep the Owner informed about the progress and quality of the portion of the Work completed, (2) to endeavor to guard the Owner against defects and deficiencies in the Work, and (3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

2.6.6 The Architect shall report to the Owner known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor. However, the Architect shall not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or of any other persons or entities performing portions of the Work.

2.6.7 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

2.6.8 Except as otherwise provided in this Agreement or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents. Communications by and with the Architect's consultants shall be through the Architect.

2.6.9 CERTIFICATES FOR PAYMENT

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES. CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.



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2.6.9.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts.

2.6.9.2 The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Subparagraph 2.6.5 and on the data comprising the Contractor's Application for Payment, that the Work has progressed to the point indicated and that, to the best of the Architect's knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

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2.6.9.3 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

2.6.10 The Architect shall have authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

2.6.11 The Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action shall be taken with such reasonable promptness as to cause no delay in the Work or in the activities of the Owner, Contractor or separate contractors, while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.



2.6.12 If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of the Contractor by the Contract Documents, the Architect shall specify appropriate performance and design criteria that such services must satisfy. Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor shall bear such professional's written approval when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications or approvals performed by such design professionals.

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2.6.13 The Architect shall prepare Change Orders and Construction Change Directives, with supporting documentation and data if deemed necessary by the Architect as provided in Subparagraphs 3.1.1 and 3.3.3, for the Owner's approval and execution in accordance with the

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Contract Documents, and may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time which are consistent with the intent of the Contract Documents.

2.6.14 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion, shall receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor, and shall issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

2.6.15 The Architect shall interpret and decide matters concerning performance of the Owner and Contractor under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

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2.6.16 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and initial decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions so rendered in good faith.

2.6.17 The Architect shall render initial decisions on claims, disputes or other matters in question between the Owner and Contractor as provided in the Contract Documents. However, the Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

2.6.18 The Architect's decisions on claims, disputes or other matters in question between the Owner and Contractor, except for those relating to aesthetic effect as provided in Subparagraph 2.6.17, shall be subject to mediation and arbitration as provided in this Agreement and in the Contract Documents.

ARTICLE 3 ADDITIONAL SERVICES

3.1 GENERAL

3.1.1 The services described in this Article 3 are not included in Basic Services unless so identified in Article 12, and they shall be paid for by the Owner as provided in this Agreement, in addition to the compensation for Basic Services. The services described under Paragraphs 3.2 and 3.4 shall only be provided if authorized or confirmed in writing by the Owner. If services described under Contingent Additional Services in Paragraph 3.3 are required due to circumstances beyond the Architect's control, the Architect shall notify the Owner prior to commencing such services. If the Owner deems that such services described under Paragraph 3.3 are not required, the Owner shall give prompt written notice to the Architect. If the Owner indicates in writing that all or part of such Contingent Additional Services are not required, the Architect shall have no obligation to provide those services.

3.2 PROJECT REPRESENTATION BEYOND BASIC SERVICES

3.2.1 If more extensive representation at the site than is described in Subparagraph 2.6.5 is required, the Architect shall provide one or more Project Representatives to assist in carrying out such additional on-site responsibilities.

3.2.2 Project Representatives shall be selected, employed and directed by the Architect, and the Architect shall be compensated therefor as agreed by the Owner and Architect. The duties, responsibilities and limitations of authority of Project Representatives shall be as described in the edition of AIA Document B352 current as of the date of this Agreement, unless otherwise agreed.

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3.2.3 Through the presence at the site of such Project Representatives, the Architect shall endeavor to provide further protection for the Owner against defects and deficiencies in the Work, but the furnishing of such project representation shall not modify the rights, responsibilities or obligations of the Architect as described elsewhere in this Agreement.

3.3 CONTINGENT ADDITIONAL SERVICES

3.3.1 Making revisions in drawings, specifications or other documents when such revisions are:

.1 inconsistent with approvals or instructions previously given by the Owner, including revisions made necessary by adjustments in the Owner's program or Project budget;

.2 required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents; or

.3 due to changes required as a result of the Owner's failure to render decisions in a timely manner.

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3.3.2 Providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction, except for services required under Subparagraph 5.2.5.

3.3.3 Preparing Drawings, Specifications and other documentation and supporting data, evaluating Contractor's proposals, and providing other services in connection with Change Orders and Construction Change Directives.

3.3.4 Providing services in connection with evaluating substitutions proposed by the Contractor and making subsequent revisions to Drawings, Specifications and other documentation resulting therefrom.

3.3.5 Providing consultation concerning replacement of Work damaged by fire or other cause during construction, and furnishing services required in connection with the replacement of such Work.

3.3.6 Providing services made necessary by the default of the Contractor, by major defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner or Contractor under the Contract for Construction.

3.3.7 Providing services in evaluating an extensive number of claims submitted by the Contractor or others in connection with the Work.

3.3.8 Providing services in connection with a public hearing, a dispute resolution proceeding or a legal proceeding except where the Architect is party thereto.

3.3.9 Preparing documents for alternate, separate or sequential bids or providing services in connection with bidding, negotiation or construction prior to the completion of the Construction Documents Phase.

3.4 OPTIONAL ADDITIONAL SERVICES

3.4.1 Providing analyses of the Owner's needs and programming the requirements of the Project.

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3.4.2 Providing financial feasibility or other special studies.

3.4.3 Providing planning surveys, site evaluations or comparative studies of prospective sites.

3.4.4 Providing special surveys, environmental studies and submissions required for approvals of governmental authorities or others having jurisdiction over the Project.

3.4.5 Providing services relative to future facilities, systems and equipment.

3.4.6 Providing services to investigate existing conditions or facilities or to make measured drawings thereof.

3.4.7 Providing services to verify the accuracy of drawings or other information furnished by the Owner.

3.4.8 Providing coordination of construction performed by separate contractors or by the Owner's own forces and coordination of services required in connection with construction performed and equipment supplied by the Owner.

3.4.9 Providing services in connection with the work of a construction manager or separate consultants retained by the Owner.

3.4.10 Providing detailed estimates of Construction Cost.

3.4.11 Providing detailed quantity surveys or inventories of material, equipment and labor.

3.4.12 Providing analyses of owning and operating costs.

3.4.13 Providing interior design and other similar services required for or in connection with the selection, procurement or installation of furniture, furnishings and related equipment.

3.4.14 Providing services for planning tenant or rental spaces.

3.4.15 Making investigations, inventories of materials or equipment, or valuations and detailed appraisals of existing facilities.

3.4.16 Preparing a set of reproducible record drawings showing significant changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the Architect.

3.4.17 Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation.

3.4.18 Providing services after issuance to the Owner of the final Certificate for Payment, or in the absence of a final Certificate for Payment, more than 60 days after the date of Substantial Completion of the Work.

3.4.19 Providing services of consultants for other than architectural, structural, mechanical and electrical engineering portions of the Project provided as a part of Basic Services.

3.4.20 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practice.

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ARTICLE 4 OWNER'S RESPONSIBILITIES

4.1 The Owner shall provide full information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. The Owner shall furnish to the Architect, within 15 days after receipt of a written request, information necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

4.2 The Owner shall establish and periodically update an overall budget for the Project, including the Construction Cost, the Owner's other costs and reasonable contingencies related to all of these costs.

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4.3 The Owner shall designate a representative authorized to act on the Owner's behalf with respect to the Project. The Owner or such designated representative shall render decisions in a timely manner pertaining to documents submitted by the Architect in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

4.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

4.5 The Owner shall furnish the services of geotechnical engineers when such services are requested by the Architect. Such services may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with reports and appropriate recommendations.

4.6 The Owner shall furnish the services of consultants other than those designated in Paragraph 4.5 when such services are requested by the Architect and are reasonably required by the scope of the Project.

4.7 The Owner shall furnish structural, mechanical, and chemical tests; tests for air and water pollution; tests for hazardous materials; and other laboratory and environmental tests, inspections and reports required by law or the Contract Documents.

4.8 The Owner shall furnish all legal, accounting and insurance services that may be necessary at any time for the Project to meet the Owner's needs and interests. Such services shall include auditing services the Owner may require to verify the Contractor's Applications for Payment or to ascertain how or for what purposes the Contractor has used the money paid by or on behalf of the Owner.

4.9 The services, information, surveys and reports required by Paragraphs 4.4 through 4.8 shall be furnished at the Owner's expense, and the Architect shall be entitled to rely upon the accuracy and completeness thereof.

4.10 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including any errors, omissions or inconsistencies in the Architect's Instruments of Service.

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ARTICLE 5 CONSTRUCTION COST

5.1 DEFINITION

5.1.1 The Construction Cost shall be the total cost or, to the extent the Project is not completed, the estimated cost to the Owner of all elements of the Project designed or specified by the Architect.

5.1.2 The Construction Cost shall include the cost at current market rates of labor and materials furnished by the Owner and equipment designed, specified, selected or specially provided for by the Architect, including the costs of management or supervision of construction or installation provided by a separate construction manager or contractor, plus a reasonable allowance for their overhead and profit. In addition, a reasonable allowance for contingencies shall be included for market conditions at the time of bidding and for changes in the Work.

5.1.3 Construction Cost does not include the compensation of the Architect and the Architect's consultants, the costs of the land, rights-of-way and financing or other costs that are the responsibility of the Owner as provided in Article 4.

5.2 RESPONSIBILITY FOR CONSTRUCTION COST

5.2.1 Evaluations of the Owner's Project budget, the preliminary estimate of Construction Cost and detailed estimates of Construction Cost, if any, prepared by the Architect, represent the Architect's judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's Project budget or from any estimate of Construction Cost or evaluation prepared or agreed to by the Architect.

5.2.2 No fixed limit of Construction Cost shall be established as a condition of this Agreement by the furnishing, proposal or establishment of a Project budget, unless such fixed limit has been agreed upon in writing and signed by the parties hereto. If such a fixed limit has been established, the Architect shall be permitted to include contingencies for design, bidding and price escalation, to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents, to make reasonable adjustments in the scope of the Project and to include in the Contract Documents alternate bids as may be necessary to adjust the Construction Cost to the fixed limit. Fixed limits, if any, shall be increased in the amount of an increase in the Contract Sum occurring after execution of the Contract for Construction.

5.2.3 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, any Project budget or fixed limit of Construction Cost shall be adjusted to reflect changes in the general level of prices in the construction industry.

5.2.4 If a fixed limit of Construction Cost (adjusted as provided in Subparagraph 5.2.3) is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall:

.1 give written approval of an increase in such fixed limit;

.2 authorize rebidding or renegotiating of the Project within a reasonable time;

.3 terminate in accordance with Paragraph 8.5; or

.4 cooperate in revising the Project scope and quality as required to reduce the Construction Cost.

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5.2.5 If the Owner chooses to proceed under Clause 5.2.4.4, the Architect, without additional compensation, shall modify the documents for which the Architect is responsible under this Agreement as necessary to comply with the fixed limit, if established as a condition of this Agreement. The modification of such documents without cost to the Owner shall be the limit of the Architect's responsibility under this Subparagraph 5.2.5. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

ARTICLE 6 USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

6.1 Drawings, specifications and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this Project. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.

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6.2 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to reproduce the Architect's Instruments of Service solely for purposes of constructing, using and maintaining the Project, provided that the Owner shall comply with all obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. Any termination of this Agreement prior to completion of the Project shall terminate this license. Upon such termination, the Owner shall refrain from making further reproductions of Instruments of Service and shall return to the Architect within seven days of termination all originals and reproductions in the Owner's possession or control. If and upon the date the Architect is adjudged in default of this Agreement, the foregoing license shall be deemed terminated and replaced by a second, nonexclusive license permitting the Owner to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the Instruments of Service solely for purposes of completing, using and maintaining the Project.

6.3 Except for the licenses granted in Paragraph 6.2, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. However, the Owner shall be permitted to authorize the Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers to reproduce applicable portions of the Instruments of Service appropriate to and for use in their execution of the Work by license granted in Paragraph 6.2. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants. The Owner shall not use the Instruments of Service for future additions or alterations to this Project or for other projects, unless the Owner obtains the prior written agreement of the Architect and the Architect's consultants. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.



6.4 Prior to the Architect providing to the Owner any Instruments of Service in electronic form or the Owner providing to the Architect any electronic data for incorporation into the Instruments of Service, the Owner and the Architect shall by separate written agreement set forth the specific conditions governing the format of such Instruments of Service or electronic data, including any special limitations or licenses not otherwise provided in this Agreement.

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ARTICLE 7 DISPUTE RESOLUTION

7.1 MEDIATION

7.1.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration or the institution of legal or equitable proceedings by either party. If such matter relates to or is the

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subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

7.1.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

7.1.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

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~~**7.2 ARBITRATION**~~

~~**7.2.1** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to arbitration. Prior to arbitration, the parties shall endeavor to resolve disputes by mediation in accordance with Paragraph 7.1.~~

~~**7.2.2** Claims, disputes and other matters in question between the parties that are not resolved by mediation shall be decided by arbitration which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. The demand for arbitration shall be filed in writing with the other party to this Agreement and with the American Arbitration Association.~~

~~**7.2.3** A demand for arbitration shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.~~

~~**7.2.4** No arbitration arising out of or relating to this Agreement shall include, by consolidation or joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement and signed by the Owner, Architect, and any other person or entity sought to be joined. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.~~

~~**7.2.5** The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

~~**7.3 CLAIMS FOR CONSEQUENTIAL DAMAGES**~~

~~The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 8.~~

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ARTICLE 8 TERMINATION OR SUSPENSION

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8.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, prior to suspension of services, the Architect shall give seven days' written notice to the Owner. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

8.2 If the Project is suspended by the Owner for more than 30 consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

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8.3 If the Project is suspended or the Architect's services are suspended for more than 90 consecutive days, the Architect may terminate this Agreement by giving not less than seven days' written notice.

8.4 This Agreement may be terminated by either party upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

8.5 This Agreement may be terminated by the Owner upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

8.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Paragraph 8.7.

8.7 Termination Expenses are in addition to compensation for the services of the Agreement and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

ARTICLE 9 MISCELLANEOUS PROVISIONS

9.1 This Agreement shall be governed by the law of the principal place of business of the Architect, unless otherwise provided in Article 12.

9.2 Terms in this Agreement shall have the same meaning as those in the edition of AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement.

9.3 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion. In no event shall such statutes of limitations commence to run any later than the date when the Architect's services are substantially completed.

9.4 To the extent damages are covered by property insurance during construction, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may

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have to the proceeds of such insurance as set forth in the edition of AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

9.5 The Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to an institutional lender providing financing for the Project. In such event, the lender shall assume the Owner's rights and obligations under this Agreement. The Architect shall execute all consents reasonably required to facilitate such assignment.

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9.6 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

9.7 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

9.8 Unless otherwise provided in this Agreement, the Architect and Architect's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials or toxic substances in any form at the Project site.

9.9 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

9.10 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates that would require knowledge, services or responsibilities beyond the scope of this Agreement.

ARTICLE 10 PAYMENTS TO THE ARCHITECT

10.1 DIRECT PERSONNEL EXPENSE

Direct Personnel Expense is defined as the direct salaries of the Architect's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, employee retirement plans and similar contributions.

10.2 REIMBURSABLE EXPENSES

10.2.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and Architect's employees and consultants directly related to the Project, as identified in the following Clauses:

.1 transportation in connection with the Project, authorized out-of-town travel and subsistence, and electronic communications;

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.2 fees paid for securing approval of authorities having jurisdiction over the Project;

.3 reproductions, plots, standard form documents, postage, handling and delivery of Instruments of Service;

.4 expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;

.5 renderings, models and mock-ups requested by the Owner;

.6 expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally carried by the Architect and the Architect's consultants;

.7 reimbursable expenses as designated in Article 12;

.8 other similar direct Project-related expenditures.

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10.3 PAYMENTS ON ACCOUNT OF BASIC SERVICES

10.3.1 An initial payment as set forth in Paragraph 11.1 is the minimum payment under this Agreement.

10.3.2 Subsequent payments for Basic Services shall be made monthly and, where applicable, shall be in proportion to services performed within each phase of service, on the basis set forth in Subparagraph 11.2.2.

10.3.3 If and to the extent that the time initially established in Subparagraph 11.5.1 of this Agreement is exceeded or extended through no fault of the Architect, compensation for any services rendered during the additional period of time shall be computed in the manner set forth in Subparagraph 11.3.2.

10.3.4 When compensation is based on a percentage of Construction Cost and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Subparagraph 11.2.2, based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent preliminary estimate of Construction Cost or detailed estimate of Construction Cost for such portions of the Project.

10.4 PAYMENTS ON ACCOUNT OF ADDITIONAL SERVICES

Payments on account of the Architect's Additional Services and for Reimbursable Expenses shall be made monthly upon presentation of the Architect's statement of services rendered or expenses incurred.

10.5 PAYMENTS WITHHELD

No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages or other sums withheld from payments to contractors, or on account of the cost of changes in the Work other than those for which the Architect has been adjudged to be liable.

10.6 ARCHITECT'S ACCOUNTING RECORDS

Records of Reimbursable Expenses and expenses pertaining to Additional Services and services performed on the basis of hourly rates or a multiple of Direct Personnel Expense shall be available to the Owner or the Owner's authorized representative at mutually convenient times.

ARTICLE 11 BASIS OF COMPENSATION

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The Owner shall compensate the Architect as follows:

11.1 *An Initial Payment of* Zero Dollars ($ -0-) shall be made upon execution of this Agreement and credited to the Owner's account at final payment.

11.2 BASIC COMPENSATION

11.2.1 *For Basic Services,* as described in Article 2, and any other services included in Article 12 as part of Basic Services, Basic Compensation shall be computed as follows:
(Insert basis of compensation, including stipulated sums, multiples or percentages, and identify phases to which particular methods of compensation apply, if necessary.)
Compensation for total Basic Services shall be 9 1/2% of the construction cost as defined in Article 5. Basic Compensation includes $23,500.00 for additional referendum services, which will be credited as part of the Schematic Design fee.

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11.2.2 Where compensation is based on a stipulated sum or percentage of Construction Cost, progress payments for Basic Services in each phase shall total the following percentages of the total Basic Compensation payable:
(Insert additional phases as appropriate.)

Schematic Design Phase:	Fifteen	percent (15 %)
Design Development Phase:	Twenty	percent (20 %)
Construction Documents Phase:	Fourty	percent (40 %)
Bidding or Negotiation Phase:	Five	percent (05 %)
Construction Phase:	Twenty	percent (20 %)
Total Basic Compensation:		one hundred percent (100%)

11.3 COMPENSATION FOR ADDITIONAL SERVICES

11.3.1 *For Project Representation Beyond Basic Services,* as described in Paragraph 3.2, compensation shall be computed as follows:
Compensation for services rendered by Principals, Employees and Professional Consultants shall be based on LS3P Standard Agreement Provisions and Hourly Rates in effect at the time the work is accomplished.

11.3.2 *For Additional Services of the Architect,* as described in Articles 3 and 12, other than (1) Additional Project Representation, as described in Paragraph 3.2, and (2) services included in Article 12 as part of Basic Services, but excluding services of consultants, compensation shall be computed as follows:
(Insert basis of compensation, including rates and multiples of Direct Personnel Expense for Principals and employees, and identify Principals and classify employees, if required. Identify specific services to which particular methods of compensation apply, if necessary.)
Compensation for services rendered by Principals, Employees and Professional Consultants shall be based on LS3P Standard Agreement Provisions and Hourly Rates in effect at the time the work is accomplished. See Attachment "A".

11.3.3 *For Additional Services of Consultants,* including additional structural, mechanical and electrical engineering services and those provided under Subparagraph 3.4.19 or identified in Article 12 as part of Additional Services, a multiple of one-quarter (1.25) times the amounts billed to the Architect for such services.
(Identify specific types of consultants in Article 12, if required.)

11.4 REIMBURSABLE EXPENSES

For Reimbursable Expenses, as described in Paragraph 10.2, and any other items included in Article 12 as Reimbursable Expenses, a multiple of one-tenth (1.10) times the expenses incurred by the Architect, the Architect's employees and consultants directly related to the Project.

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11.5 ADDITIONAL PROVISIONS

11.5.1 *If the Basic Services* covered by this Agreement have not been completed within twenty-four (24) months of the date hereof, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as provided in Subparagraphs 10.3.3 and 11.3.2.

11.5.2 Payments are due and payable thirty (30) days from the date of the Architect's invoice. Amounts unpaid ten (10) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of interest agreed upon.)

One and one half percent (1.5%) above First Union National Bank of South Carolina prime computed monthly after thirty (30) days.

(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws and other regulations at the Owner's and Architect's principal places of business, the location of the Project and elsewhere may affect the validity of this provision. Specific legal advice should be obtained with respect to deletions or modifications, and also regarding requirements such as written disclosures or waivers.)

11.5.3 The rates and multiples set forth for Additional Services shall be adjusted in accordance with the normal salary review practices of the Architect.

ARTICLE 12 OTHER CONDITIONS OR SERVICES

(Insert descriptions of other services, identify Additional Services included within Basic Compensation and modifications to the payment and compensation terms included in this Agreement.)

12.1 The Owner designates and authorizes the Recreation Director, Ms. Norma Jean Page as its representative, authorized to act on the Owner's behalf with full authority to act on behalf of and bind the Owner in any directions, approvals, or communication with the Architect.

12.2 Compensation shall be based on the base bids received for phases Schematic Design through Bidding. Further, in order to compensate the Architect fairly for effort put forth in preparation of any work over a base bid amount, including but not limited to either additive or deductive alternates, the Architects compensation shall be increased to include a fee of 9 1/2% times the amounts of alternates as bid whether they are additive or deductive. Construction Phase Services will be compensated based on the Contract amount.

12.3 Payment to the Architect during the Construction Administration Phase shall be made in equal payments computed by the fee for the construction phase, divided by the number of months initially established for construction in the agreement between the Owner and Contractor for construction.

12.4 Cost Estimates: A detailed cost estimate at the completion of Design Development Phase and at the completion of Construction Document Phase will be provided by the Architect as an Additional Service in accordance with Paragraph 11.3.1 and 11.3.3.

12.5 Any work involving wetland delineation or Environmental Site Assessment E.S.A.) that may be required shall be performed as Additional Services.

12.6 Any work involving location and/or removal of underground tanks or soil contaminating shall be performed by others outside this Contract.

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12.7 The Architect shall not be held liable for any asbestos related claim. The Owner will have all asbestos removed independently before construction begins. If any additional asbestos is encountered during the course of work, the Owner shall be responsible for providing industrial hygienist services necessary to carry out the abatement, removal or encapsulation of the asbestos material.

12.8 The Architect shall not be held liable for the discharge or release of contaminants or other pollutants.

12.9 The Architect shall not be responsible for the verification of the condition of an existing structure, equipment or appliance as part of Basic Services unless such verification can be made by simple visual observation accurately or is recorded on existing drawings. Any further investigation, if authorized by or requested by the Owner, shall be provided as an Additional Services. If, after the Contract Documents are prepared, it appears from the uncovering of parts or portions of an existing structure that plans and/or specifications must be altered to conform to previously hidden conditions, all such work shall be performed by the Architect as an Additional Service.

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12.10 The Architect will prepare the Agreement between the General Contractor and the Owner based on AIA Document A101 for review by the Owner's legal counsel.

12.11 The Architect will prepare site visit reports for each site visit made.

12.12 The only warranty or guarantee made by the Architect in connection with the services performed under this Agreement is that the Architect will exercise that skill and judgment which can be reasonably expected under similar conditions from similar situated reputable members of the profession in the community in which the professional services and rendered. No other representations are made and no warranty, expressed or implied, is made or intended by our Agreement for professional services.

12.13 Delete paragraph 7.2.1 through 7.2.5, and 7.3 in their entirety.

12.14 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents for zoning approvals and related matters. The Owner acknowledges, however, that the approval of governmental bodies having jurisdiction over the Project is based, in part, on non-objective criteria. Such criteria include, but are not limited to, local political conditions, labor and union issues, community opposition, and similar matters. Therefore, the Architect cannot and does not warrant or guarantee any particular result or that the Project will receive the approvals that may be required. The Owner shall have no course of action against the Architect arising out of the failure of any governmental body to grant any approval, or for the revocation of any approval previously given.



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12.15 If the Contract time initially established in the Construction Contract for Substantial completion is exceeded by more than Thirty (30) days, compensation for Basic Services performed by Principals, Employees, and Professional Consultants required to complete administration of the Construction Contract beyond the Thirtieth Day shall be computed as set forth in Paragraph 11.3.2 and 11.3.3 for Additional Services.

12.16 The Owner acknowledges that the design and construction of structures on or

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near the ocean front exposes such structures to an extreme environment, where the harsh effects of sun, heat, wind, rain, humidity and the presence of corrosive moisture inherent in an ocean front location combine to impose severe forces and stresses on such structures. Even the careful selection of materials and design processes cannot entirely prevent higher construction costs, higher maintenance costs, accelerated deterioration of exposed surfaces, and the ever-present threat of moisture intrusion. Without relieving the Architect from the responsibility to perform the services contemplated by this Agreement in the professional manner set forth herein, the Owner acknowledges the risk inherent in proceeding with the design and construction of such structures.

12.17 If as a result of any errors, omissions or negligent acts, for which Architect has legal liability, the Owner incurs an accumulation of excess costs over two percent (2%) of the actual project construction cost, Architect shall bear the burden of such accumulation of excess costs over said 2%; provided, however, said accumulation of excess costs shall not include any improvement costs or betterment costs and shall not exceed the difference between: (1) the actual construction costs resulting from such errors, omissions, and negligent acts of Architect; and, (2) an estimate of what such costs would have been at the time of the signing of the construction contract. It being understood, therefore, that Architect shall have no liability for any such excess costs which are less than two percent (2%) of the actual project construction cost.

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12.18 Construction Phase Services (Article 2.6) are further defined to be limited to no more than two (2) site visits per month by the Architect's representative during construction. Any additional trips necessary or requested by Owner shall be considered as Additional Services.

12.19 The only revisions to the existing building will be those necessary to achieve these additions and minor exterior facade renovations.

END OF ARTICLE 12.

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

(Printed name and title)
Norma Jean Page, Recreation Director
Isle of Palms Recreation Department

ARCHITECT *(Signature)*

(Printed name and title)
Thomas J. Hund, AIA
Vice President/Managing Principal

LS3P Associates Ltd.

Eric C. Aichele, AIA
Vice President/Principal

LS3P Associates Ltd.

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STANDARD AGREEMENT PROVISIONS AND HOURLY RATES
MAY 1, 2001

LS3P ASSOCIATES LTD. provides Architecture, Planning, Interior Architecture, and Landscape Architecture Services on a time and materials basis as follows:

1. Compensation for Services provided by LS3P personnel shall be at the following hourly rates:

Officer/Principal	$135
Senior Architect / Senior Interior Architect-Designer / Senior Landscape Architect-Land Planner	$115
Architectural Staff III / Interior Architect-Design Staff III / Landscape Architect-Land Planning Staff III	$ 95
Architectural Staff II / Interior Architect-Design Staff II / Landscape Architect-Land Planning Staff II	$ 85
Architectural Staff I / Interior Architect-Design Staff I / Landscape Architect-Land Planning Staff I	$ 75
Technician	$ 65
Administrative	$ 50

2. For Services of Professional and Engineering Consultants including and not limited to Structural, Civil, Mechanical, Electrical, Plumbing, and Surveying Services, a multiple of 1.25 times the amount billed to LS3P will apply.

3. Minimum billable time for Depositions and Testimony is One-Half Day.

4. Billing will occur monthly or at the completion of the work, whichever comes sooner, with payments due upon receipt.

5. After thirty (30) days from the date of invoice, payments due and unpaid shall bear a late charge of one and one half percent (1.5%) per month from the date of invoice.

6. This standard schedule is subject to change 6 months from date of issuance.

7. Reimbursable Expenses (i.e., Travel, Reproductions, Printing, Plots, Postage, Handling and Delivery, Facsimile, Long Distance Communications, Renderings, Models, etc.), incur a multiple of 1.1 times the amount expended by LS3P. For limited quantities of in-house document production, the following billing rates will apply:

BLACK & WHITE	BOND	VELLUM	MYLAR
30" x 42"	$4.00	$8.00	$15.00
24" x 36"	$3.00	$6.00	$9.00
15" x 21"	$2.00	$4.00	$6.00
11" x 17"	$0.25	$2.00	$3.00
8.5" x 11"/14"	$0.10	NA	NA

COLOR	BOND	PREMIUM BOND	PHOTO GLOSS
30" x 42"	$45.00	$60.00	$75.00
24" x 36"	$30.00	$40.00	$50.00
15" x 21"	$25.00	$35.00	$45.00
11" x 17"	$3.00	$6.00	$9.00
8.5" x 11"/14"	$1.50	$3.00	$4.50

ELECTRONIC	FLOPPY DISK	ZIP DISK	CD-ROM
Data Transfer	$10.00	$30.00	$100.00
Facsimile		$1.00 per Outgoing Page	
Email Attachments		No Charge	

Large quantity reproductions, blue-line prints, black-line prints, sepia prints, and other special graphic media formats will be outsourced at vendor pricing plus customary 10% markup.

8. Digital Reproduction of Instruments of Service (limited to CADD drawings only and not to be considered Contract Documents as defined by the General Conditions for the Contract for Construction) may be obtained for specific qualified purposes with appropriate authorization and subject to a Letter of Agreement stating Terms and Conditions for release. The following billing rates will apply:

CADD DRAWINGS	50 SHEETS OR LESS, EACH	51-100 SHEETS, EACH	101 OR MORE SHEETS, EACH
DWG or DGN	$30.00	$25.00	$20.00
Adobe PDF	$6.00	$5.00	$4.00

Autodesk®AutoCAD® drawings are represented in the DWG file format and Bentley® MicroStation® drawings are represented in the DGN file format. Additional charges for file format conversion may apply. Adobe® PDF files are not modifiable and may be viewed using Adobe Acrobat Reader®, available as a free download at www.Adobe.com.

April 25, 2003

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Linda Tucker, City Administrator

FROM: Norma Jean Page, Recreation Director

RE: Half-Cent Sales Tax

February 23, 2003 the Area Recreation Directors met to collectively formulate a process for the fair and equitable distribution of the "Urban" park portion of the Half-Cent Sales Tax. This meeting was scheduled based on the determination that the Charleston County Park and Recreation Commission will be asked to recommend to Charleston County Council the disbursement of the half-cent sales tax proceeds.

Recommendation 1: Recommend a 70%-30% split of funds between the "Greenspace" portion and the "Urban Park" portion. 70% for Greenspace and 30% for Urban Parks. *(This is the same split that was determined in the 2000 bond Referendum)*

Recommendation 2: Develop a distribution method where each municipal entity within Charleston County will be eligible for an annual appropriation based on population. A model example that was cited was the PARD, (Park and Recreation Development Fund), administered by the State of South Carolina. Any funds not applied for by a specific municipality after a specific period of time will be re-appropriated into the total allocation.

Recommendation 3: As with the PARD, each municipality submits a project of their choosing. CCPRC will act as the administrative wing of this program and will only verify that projects that fit the criteria set up in the program.

Recommendation 4: The funds appropriated for the "Urban Park" portion of this program should be available for the purchase of land and/or development of that property.

Recommendation 5: The plan should have a "follow up" provision for insuring that the money appropriated is going toward the intended goals of the program.

Recommendation 6: A study should be done in the first year under the supervision of the Charleston Area Recreation Directors to determine if there is a need for "regional" facilities. This study should determine the need, the management, and the operations costs, of such facilities. These facilities would be intended for use by the entire population of Charleston County, as well as a tool for economic development and tourism recruitment.

A portion not to exceed 10% of the total appropriated amount for Urban Parks would be set aside until the study was completed and a recommendation was forwarded to Charleston County Council.

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Recommendation 7: The Charleston Area Recreation Directors felt strongly that if a "Greenspace" advisory committee was established there should be representation by the "Urban" group to avoid duplication and to take advantage of the leveraging of any available lands.

Attendees:	Paul Weiters,	City of Charleston Recreation Director
	Steve Livingston	City of Charleston Parks Director
	Ed Barfield	City of North Charleston Recreation Director
	Ted Summerford	Town of Mount Pleasant Recreation Director
	Richard Brewer	Town of Mount Pleasant Asst. Recreation Director
	Stacey Harrington	Town of Mount Pleasant Program Director
	Kevin Walsh	St. Andrews Recreation Director
	Ron Koch	St. Andrews Recreation Asst. Director
	Tom O'Rourke	Charleston County PRC. Exec. Director
	Linda Chinnis	Charleston County PRC. Associate Exec. Director
	Jeff Schryver	Charleston County PRC. Dir. of Planning and Development
	Donna Gueldner	Charleston County PRC. Director of Operations
	Norma Jean Page	City of Isle of Palms Recreation Director

c.c. Mayor Mike Sottile
City Council

June 2003

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Piccolo Spoleto Goes to the Beach	*2* Camp Summershine Begins 9-3pm Morning Aerobics 8-9am	*3* 3 on 3 Games Camp 9-3pm Evening Aerobics 5:45-6:45pm Yoga	*4* Camp 9-3pm Morning Aerobics 8-9am TKD 7:30-9:15pm	*5* 5:45 PM - 6:45 PM Evening Aerobics Camp 9-3pm Yoga	*6* Camp 9-3pm Morning Aerobics 8-9am	*7* TKD 9am-12:30
8	*9* Camp 9-3pm Morning Aerobics 8-9am	*10* 5:45 PM - 6:45 PM Evening Aerobics Camp 9-3pm Yoga	*11* Camp 9-3pm Morning Aerobics 8-9am TKD 7:30-9:15pm	*12* 5:45 PM - 6:45 PM Evening Aerobics Camp 9-3pm Yoga	*13* Camp 9-3pm Gymnastics 3:45-4:30pm Morning Aerobics 8-9am	*14* TKD 9am-12:30
15	*16* Camp 9-3pm Morning Aerobics 8-9am	*17* Camp 9-3pm Yoga	*18* Camp 9-3pm Morning Aerobics 8-9am TKD 7:30-9:15pm	*19* Camp 9-3pm Yoga	*20* Camp 9-3pm Gymnastics 3:45-4:30pm Morning Aerobics 8-9am	*21* TKD 9am-12:30
22	*23* Camp 9-3pm	*24* Camp 9-3pm Evening Aerobics Yoga	*25* Camp 9-3pm TKD 7:30-9:15pm	*26* Camp 9-3pm Evening Aerobics Yoga	*27* Camp 9-3pm Gymnastics 3:45-4:30pm	*28* TKD 9am-12:30
29	*30* Anthony Johnson BBall Camp Begins					

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Office Hours: Monday-Friday 8:30am-6:00pm, Saturday: 12:30-5:00pm. Phone:886-8284.

EXHIBIT F

PERSONNEL COMMITTEE
May 12, 2003

The regular meeting of the Personnel Committee was held at 4:00 p.m. on May 12, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Recreation Director Page and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes as submitted; Councilwoman Hanbury seconded; motion passed unanimously

2. Old Business. Discussion of Candidates for Vacancy on Planning Commission. Chairman Bettelli referred to the eight applications received from residents and asked for a motion to defer discussion of these until after Executive Session. Councilman Buckhannon so moved; Councilwoman Hanbury seconded; motion passed unanimously.

3. New Business. None

4. Miscellaneous. (A) Employee Suggestions - Holiday Suggestion - None

(B) Personnel Report - Chairman Bettelli referred to and began discussion of the attached list.

(C) Councilwoman Hanbury asked for clarification of the Committee's role in the results of the employee evaluation process. Administrator Tucker stated that it has always been the City's practice that, once all of the evaluations have been completed, a "budget to actual" analysis is prepared to determine whether the raises would be over or under what has been budgeted. If the results are under budget, the practice has always been that there is no need for any Council action. If the figure was over budget, then the process would be to take it to Ways & Means and then to City Council for authorization.

(D) Councilwoman Hanbury asked about seeking other evaluation forms that could be used. Administrator Tucker noted that the forms are cumbersome and that the Committee has discussed changing to another form. Chairman Bettelli suggested that the Committee authorize the Administrator to look into other evaluation systems, whether it be paper or computer programs. He further felt that the correct thing to do would be to hire a professional to make this study and the cost would have to be budgeted. The Administrator was also asked to check with the Municipal Association to see if they could recommend any such programs.

(E) Councilwoman Hanbury then asked the Committee's role in the application process for boards, committees and commissions and asked if the Committee was going to interview these eight applicants. Chairman Bettelli stated that the first step was to advertise and receive the applications. The Chairman then asked whether or not the Committee should make recommendations to Council, because City Council always has the option of nominating anyone to fill a position. He felt that the Committee should review the applications to make sure they are qualified for a certain position and then report to Council on the applicant's qualification.

Councilman Buckhannon stated that in the fall, when Council makes nominations to fill expired vacancies on all committees, the Personnel Committee should be tasked with interviewing all of the candidates. However, when, during the year, there is one unexpected vacancy to be filled, and only one applicant, the Administrator would have time do the interview. Administrator Tucker noted that, in the eight applications received in response to the advertisement for a pool of candidates, two have specifically indicated they would be interested in serving on the Planning Commission. Chairman Bettelli stated that he did not think the committee should interview everyone in the pool until a specific vacancy occurs.

Councilwoman Hanbury expressed concern about Council predetermining who would serve on a committee and felt that politics should be kept out of the decision making. Chairman Bettelli stated that he felt the interview policy was established to prevent this from happening as the Committee would report to Council which applicants are qualified for the seat and then Council would make the choice from the results of the interviews, the process that was begun in recent months.

Administrator Tucker stated that one of the motives for the Personnel Committee making a recommendation to City Council was because it could be hurtful to a citizen to listen to Council publicly debating a person and that debate and vote discourages participation by some good people. She further recommended that all discussion of individuals be done in Executive Session.

Chairman Bettelli made a motion on the selection process as follows: the Personnel Committee starts the process by asking for, receiving and reviewing the applications; the Personnel Committee conducts the interviews and then submits the results (questions and answers) to Council; Council will go into Executive Session to discuss the candidates; then come out of Executive Session to entertain a motion for a slate of candidates to fill the vacancies; Councilwoman Hanbury seconded; motion passed unanimously.

(E) Set Date for Next Meeting: Tuesday, June 3, 2003, at 5:30 p.m. The Committee decided to begin interviewing applicants on Monday, May 19, at 3:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 4:55 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Safety Sweepstakes for April 2003:

Police Dept. - Richard Gebhardt
Fire Dept. - Julie Morton
Public Works - Bernard Gourdine
Combined General Government/Building/Recreation Depts. - Donnie Pitts of Recreation Dept.

Employees of the Month of April 2003:

Public Works Dept. - Joe Washington
Police Department - Derrick Ambas

Personnel Changes:

Police Department - Andrew Brennan - Beach Services Officer

Fire Department - no changes

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

ISLE OF PALMS POLICE DEPARTMENT

Memo

To: Chief Buckhannon I Concur

From: Lt. R. Wright

cc: Ptl. Ambas

Date: May 16, 2003

Re: Employee of the Month Nomination

I would like to take this opportunity to nominate Patrolman Derrick Ambas as Employee of the Month for the month of May 2003.

You are familiar with the project that Ptl. Ambas has undertaken in that he wished to honor his police academy roommate William Bell, of the Summerville Police Department, who was killed in the line of duty on November 19, 2002.

Ptl. Ambas heard about the Police Unity Tour on the internet, where police officers ride 250 miles on their police bicycles from Chesapeake, Virginia to Washington D.C. during Police Memorial Week. To participate, the rider must raise at least $1,250 in sponsorship which helps defray the cost of maintaining the Police Memorial in Washington D.C.

Ptl. Ambas received permission from merchants in the Island Center to set up a table and ride his bike in place to raise the necessary funds. Ptl. Ambas did this for two separate weekends, on his own time and through donations from merchants, city employees and citizens, raised over $2,000. To ride 250 miles is not an easy task. He spent many dozens of hours of his own time training in preparation for the ride. Pfc Usry and Amy Wilkerson also volunteered some of their own time to assist in his fund raising endeavor.

I am proud of Ptl. Ambas and his personal sacrifice of time and effort to honor his fallen friend. His accomplishment deserves recognition and this shall serve as my nomination of Ptl. Derrick Ambas for Employee of the Month, for the month of May 2003.

EXHIBIT G

Board of Zoning Appeals
Minutes
May 13, 2003
Draft

I. Call to order

Chairperson Gabbie Porter called the regular meeting of the Board of Zoning Appeals to order on May 13, 2003 at 4:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Tom Gear, Jim Harvey, and Guy Taylor as well as the zoning administrator Douglas Kerr.

II. Executive Session

The Board went into executive session to discuss client privileged matters with the City's Attorney.

III. Review of Minutes

The Board came out of executive session at 5:30 pm and the next item on the agenda was the approval of the minutes of the March 11, 2003 meeting. A motion was made and seconded to approve the minutes as written. The vote was unanimous in favor of the motion.

IV. Home Occupations

2202 Waterway Boulevard

Ms. Porter explained that the first case on the agenda was a home occupation at 2202 Waterway Boulevard. It was brought to the Board's attention that the ad in the Post and Courier specified the wrong address. A motion was made and seconded to continue the case until the next meeting to allow for the case to be properly advertised. The vote was unanimous in favor of this motion.

V. Adjournment

With no further business the meeting was adjourned at 5:45PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
May 14, 2003
DRAFT

The Isle of Palms Planning Commission met in the Building Department Conference Room on May 14, 2003, at 5:30PM. Members attending included Mack Canterbury, Roger Dolida, Maryanne Luttrell, Peter O'Toole, John Winchester, Jim Raih and Chairman Dick Cronin as well as the zoning administrator, Douglas Kerr.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes of the April 16, 2003 meeting. Mr. Canterbury made a motion to approve the minutes as written and Mr. Raih seconded the motion. The vote was unanimous in favor of the motion.

REVIEW OF PLAT- CORNER OF CAROLINA BOULEVARD AND TENTH AVENUE

Mr. Cronin explained that the next item on the agenda was the discussion of a subdivision request. Mr. Kerr explained that included in the agenda packet was a letter from the Isle of Palms Water and Sewer Commission stating that they only have the capacity to serve four of the five proposed lots and a copy of a letter from DHEC stating that the property does meet their minimum standards for a septic system. He explained that the property is located in the GC1 and that the City's staff believes the request meets the minimum zoning and land development regulations and therefore recommends approval of the request.

The Commission generally discussed their concerns with the Water and Sewer Commission's position on the issue. Mr. Raih made a motion to approve the request as submitted and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

EXECUTIVE SESSION

Mr. Cronin made a motion to go into executive session to discuss client privileged information with the City's Attorney. The motion was seconded and the vote was unanimous in favor of the motion.

MISCELLANEOUS BUSINESS

Mr. Kerr explained that there would be several ordinances before City Council for first reading at their next meeting. The members of the Commission agreed that a meeting should be set up with members of the Water and Sewer Commission to discuss the capacity of the Forest Trail system. The Commission also generally discussed their

responsibility of coming up with a capital improvement plan. The Commission agreed that they would like to discuss the City's future capital improvement needs with the City Administrator. Mr. Kerr explained that he would invite Ms. Tucker to their next meeting.

There being no more business, the meeting was adjourned at 8:30pm.

Respectfully submitted, Dick Cronin, Chairman

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
May 14, 2003

The regular meeting of the Accommodations Tax Advisory Committee was held at 8:30 a.m. on May 14, 2003, in City Hall Council Chambers. Present were Co-Chairman Linville, Committee members Davis, Nelson, Radley and Ward. Also present was City Treasurer Debbie Suggs, City Administrator Tucker, and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Mr. Davis made a motion to approve the April 9th minutes as submitted; Ms. Radley seconded; motion passed unanimously

2. Monthly Financial Statement. Treasurer Suggs gave a report on the April financial statement and highlighted certain items (copy attached) and answered questions of Committee members. She pointed out recent receipt of the 3rd quarter State Accommodations Tax revenue in the amount of $42,298.18 and compared it to the previous year's receipt in the amount of $6,762.15 stating that last year the State was correcting a distribution error to other municipalities.

3. New Business. "Summer @ The Village" - Village Repertory Co. Keely Enright was present to discuss their application for $10,000. She reported on the advertising that was done with part of the $5,000 given to Village Reportory Co. a few months ago and showed Committee members a sample of the ads in *A Guide to Charleston's Island, The Guest Guide, and Restaurants Plus.* She stated that the request for $10,000 would be to sponsor the entire summer series and to enable the Repertory Company to provide quality entertainment in the East Cooper Area, including drama, comedy and musical shows (copy attached).

Administrator Tucker noted that she had attended a recent play and was very impressed with the talent and quality of the shows. She iterated that it was a very pleasant experience and a top notch program. She was looking forward to attending the upcoming musical. Councilwoman Hanbury echoed Administrator Tucker's review.

Mr. Ward made a motion to approve the $10,000 request as submitted; Mr. Linville seconded. Upon discussion, Mr. Ward stated that this group is very talented and hard working and he felt that there was no better way to spend the ATAX money. It was exactly the type of event that the City should support. Ms. Enright noted that the Isle of Palms would be noted as the sponsor of the summer series on all advertisements, posters, etc. After discussion, the Chairman took a roll call vote and motion passed 4-1 with Mr. Davis voting in the negative.

Administrator Tucker suggested that Ms. Enright try to keep track of the attendees to the plays and especially note how many are visitors to the area, because both this committee and City Council are looking for this information to back up the City's expenditure.

4. Old Business. Council Action on Previous Requests. (A) Administrator Tucker reported the Council approved both applications from the April meeting: Half Rubber Tournament and the 41st and Palm Landscaping.

(B) Update on Isle of Palms Brochure. Mr. Davis distributed an application for funds in the amount of $14,760 for publication and distribution of a new Isle of Palms brochure (copy attached). He also distributed a prototype sample and stated that 50,000 brochures will be sent to all of the South Carolina visitors' centers and 50,000 will be distributed locally. He noted that the sample passed out was a draft and he asked for comments from Committee members as well as City Council and the Administrator before the language in the brochure is finalized. Mr. Davis iterated that before the brochure was printed, he wanted to make sure that all parties approved of it.

After discussion, Mr. Ward made a motion to approve expenditure of $14,760 as requested; Ms. Radley seconded. Mr. Davis stated that after he receives comments on the brochure, he will give it to Administrator Tucker for the final approval. After discussion, motion passed unanimously.

5. Miscellaneous. (A) Letter from Spoleto Festival USA dated April 28, 2003. This letter thanks City Council for their payment of $15,000 and a copy is attached hereto.

(B) Set Date for Next Meeting: Wednesday, June 11, 2003, at 8:30 a.m., pending receipt of any applications.

(C) Administrator Tucker informed committee members that Palm Boulevard is going to be resurfaced from 21st Avenue and 41st Avenue sometime in May or June.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:07 p.m.

Respectfully submitted,

Rick Linville, Chairman

EXHIBIT J

ORDINANCE NO. 2003-1

AUTHORIZING THE ISSUANCE AND SALE OF NOT EXCEEDING $2,900,000 GENERAL OBLIGATION BONDS, SERIES 2003, OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Definitions. Unless the context shall clearly indicate some other meaning, the terms defined in this Section shall have, for all purposes of this Ordinance, the meanings hereinafter specified, with the definitions equally applicable to both the singular and plural forms and vice versa. The term:

"Beneficial Owner" shall mean any purchaser who acquires beneficial ownership interest in an Initial Bond held by the Depository. In determining any Beneficial Owner, the City, the Registrar and the Paying Agent may rely exclusively upon written representations made and information given to the City, the Registrar and the Paying Agent, as the case may be, by the Depository or its Participants with respect to any Bond held by the Depository or its Participants in which a beneficial ownership interest is claimed.

"Bondholders" or the term "Holders" or any similar term shall mean the registered owner or owners of any outstanding Bond or Bonds.

"Bonds" shall mean the General Obligation Bonds, 2003, of the City of Isle of Palms, South Carolina, in the aggregate principal amount of not exceeding $2,900,000 authorized to be issued pursuant to Section 3 hereof.

"Book-Entry Form" or "Book-Entry System" shall mean with respect to the Bonds, a form or system, as applicable, under which (i) the ownership of beneficial interests in the Bonds may be transferred only through a book-entry and (ii) physical Bond certificates in fully registered form are registered only in the name of the Depository or its nominees as Holder, with the physical Bond certificates "immobilized" in the custody of the Depository. The book-entry maintained by the Depository is the record that identifies the owners of participatory interests in the Bonds when subject to the Book-Entry System.

"Books of Registry" shall mean the registration books maintained by the Registrar in accordance with Section 7 hereof.

"City" shall mean the City of Isle of Palms, South Carolina.

"Code" shall mean the Internal Revenue Code of 1986 as amended.

"Council" shall mean the City Council of the City of Isle of Palms, South Carolina.

"Depository" shall mean any securities Depository that is a "clearing corporation" within the meaning of the New York Uniform Commercial Code and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, operating and maintaining, with its Participants or otherwise, a Book-Entry System to record ownership of beneficial interests in the Bonds, and to effect transfers of the Bonds, in Book-Entry Form, and includes and means initially The Depository Trust Company (a limited-purpose trust company), New York, New York.

"Initial Bonds" shall mean the Bonds initially issued in Book-Entry Form as provided in Section 4 hereof.

"Interest Payment Date" shall mean June 1 and December 1 of each year commencing December 1, 2003, or such other date as determined by the Mayor and City Administrator.

"Letter of Representations" shall mean the Letter of Representations executed and delivered by the City to the Depository.

"Municipal Bond Act" shall mean Title 5, Chapter 21, Article 5, Code of Laws of South Carolina 1976, as amended.

"Ordinance" shall mean this Ordinance.

"Participant" shall mean any bank, brokerage house or other financial institution for which, from time to time, the Depository effects book-entry transfers and pledges of securities deposited with the Depository.

"Paying Agent" shall mean the paying agent appointed pursuant to this Resolution.

"Record Date" shall mean the fifteenth (15th) day of the month immediately preceding each Interest Payment Date on the Bonds or the date of notice of any proposed redemption of the Bonds.

"Registrar" shall mean the registrar appointed pursuant to this Resolution.

"South Carolina Code" shall mean South Carolina Code of Laws 1976, as amended.

"State" shall mean the State of South Carolina.

SECTION 2. Findings and Determinations. The Council of the City hereby finds and determines:

(a) The City is an incorporated municipality located in Charleston County, South Carolina, and as such possesses all powers granted to municipalities by the Constitution and laws of this State.

(b) Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended (the "Constitution"), provides that general obligation debt may be incurred by the governing body of each city of the State of South Carolina for any public and corporate purpose in an amount not exceeding eight percent (8%) of the assessed value of all taxable property of such city. General obligation debt approved by the qualified voters of a city by referendum is not subject to the 8% limitation. The general obligation bonds authorized by this Ordinance shall not be subject to the 8% limitation because they were approved by referendum held in the City on March 1, 2003.

(c) Pursuant to the Municipal Bond Act, the municipal council of any municipality may issue general obligation bonds of such municipality for any corporate purpose of such municipality to any amount not exceeding the constitutional debt limit applicable.

(d) The Municipal Bond Act requires that an election be held prior to the issuance of general obligation bonds. Title 11, Chapter 27 of the South Carolina Code as amended, provides that if an election be prescribed by the provisions of the Municipal Bond Act, but is not required by the provisions of Article X of the Constitution, then in every such instance, no election need be held (notwithstanding the requirement therefor), and the remaining provisions of the Municipal Bond Act shall constitute a full and complete authorization to issue bonds in accordance with such remaining provisions. Title 11, Chapter 27 further provides that any municipality of the State may issue bonds in fully registered form.

(e) The assessed value of all taxable property in the City for the year 2002 was $103,716,232. Eight percent (8%) of such sum is $8,297,299. As of the date hereof, the outstanding general obligation debt of the City subject to the limitation imposed by Article X, Section 14(7)(a) of the Constitution is $260,000, representing the outstanding principal balance of general obligation bonds of the City issued in 1991. In addition, the City has outstanding $3,950,000 of general obligation bonds issued in 1999 which are not subject to the 8% debt limitation because they were approved by referendum held in the City on December 5, 1998.

(f) The proceeds of the bonds here authorized shall be applied to defray the cost of expanding the City's recreation center (the "Project"). The Project is necessary and in the best interest of the City. The issuance of the bonds authorized by this Ordinance for such purpose is necessary, and such bonds will be issued for a corporate purpose and a public purpose of the City.

(g) It is now in the best interest of the City for the Council to provide for the issuance and sale of not exceeding $2,900,000 aggregate principal amount general obligation bonds of the City to provide funds for the purpose set forth in Section 1(f) above.

SECTION 3. Authorization and Details of Bonds. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby authorized to be issued not exceeding $2,900,000 general obligation bonds of the City (the "Bonds") to obtain funds for the purposes set forth in Section 1(f) above, including any engineering, architectural, financial and legal fees relating thereto and other incidental costs of issuing the Bonds. The Bonds shall be designated "$2,900,000 General Obligation Bonds, Series 2003, of the City of Isle of Palms, South Carolina."

The Bonds shall be issued as fully registered Bonds; shall be dated as of the first or fifteenth day of the month in which the Bonds are delivered to the initial purchaser(s) thereof or such other date as determined by the Mayor; shall be in the denomination of $5,000 or any integral multiple thereof not exceeding the principal amount of the Bonds maturing in each year; shall bear interest from their date payable December 1, 2003, and semiannually thereafter on June 1 and December 1 of each year, until the Bonds mature, at such rate or rates as may be determined by the Mayor at the time of the sale thereof; and shall mature serially in successive annual installments on June 1 in each of the years and in the principal amounts as follows:

Maturity Date	Amount	Maturity Date	Amount
2004	$ 85,000	2014	$ 140,000
2005	90,000	2015	145,000
2006	95,000	2016	155,000
2007	100,000	2017	160,000
2008	105,000	2018	170,000
2009	110,000	2019	180,000
2010	115,000	2020	205,000
2011	120,000	2021	210,000
2012	125,000	2022	220,000
2013	135,000	2023	235,000

Both the principal of and interest on the Bonds shall be payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts. Within twenty-four (24) hours after the receipt of bids, the successful bidder, if any, for the Bonds may, subject to the approval of the Mayor or the City Administrator, designate the registrar and paying agent (the "Registrar" and "Paying Agent") for the Bonds. The Registrar and Paying Agent shall be a bank, trust company, depository or transfer agent located either within or without the State. In the event the successful bidder fails to designate any such Registrar and Paying Agent within twenty-four (24) hours after the receipt of bids, or the Mayor or the City Administrator does not approve the Registrar and Paying Agent designated by the successful bidder, the Registrar and Paying Agent shall be designated by the Mayor or the City Administrator.

SECTION 4. Redemptive Provisions. The Bonds maturing on or prior to June 1, 2013, shall not be subject to redemption prior to their stated maturities. The Bonds maturing on or after June 1, 2014 shall be subject to redemption at the option of the City on or after June 1, 2013, as a whole or in part at any time, in such order of their maturities as the City shall determine and by

lot within a maturity, at par, together with the interest accrued thereon to the date fixed for redemption.

If less than all the Bonds of any maturity are called for redemption, the Bonds of such maturity to be redeemed shall be selected by lot by the Registrar. In the event the Bonds or any portion thereof shall be called for redemption, notice of the redemption, describing the Bonds to be redeemed, specifying the redemption date and the redemption price payable on such redemption, shall be mailed by first-class mail, postage prepaid, to the registered owner thereof as shown on the registry books of the City kept by the Registrar not less than thirty (30) days and not more than sixty (60) days prior to the redemption date. If the Bonds or any portion thereof shall have been duly called for redemption and notice of the redemption mailed as aforesaid, and if on or before the date fixed for redemption payment thereof shall be duly made or provided for, interest on the Bonds to be redeemed shall cease to accrue from and after the redemption date specified in such notice.

SECTION 5. Book-Entry Bonds. The Initial Bonds will be eligible securities for the purposes of the Book-Entry System of transfer maintained by the Depository, and transfers of beneficial ownership of the Initial Bonds shall be made only through the Depository and its participants in accordance with rules specified by the Depository. Such beneficial ownership must be of $5,000 principal amount of Bonds of the same maturity or any integral multiple of $5,000.

The Initial Bonds shall be issued in fully registered form, as a single Bond or one Bond for each of the maturities of the Bonds, in the name of Cede & Co., as the nominee of the Depository. When any principal of, premium, if any, or interest on the Initial Bonds becomes due, the City shall transmit or cause the Paying Agent to transmit to the Depository an amount equal to such installment of principal, premium, if any, and interest. Such payments will be made to Cede & Co. or other nominee of the Depository as long as it is owner of record on the applicable Record Date. Cede & Co. or other nominee of the Depository shall be considered to be the owner of the Initial Bonds so registered for all purposes of this Ordinance, including, without limitation, payments as aforesaid and receipt of notices. The Depository shall remit such payments to the beneficial owners of the Bonds or their nominees in accordance with its rules and regulations.

Notices of redemption of the Initial Bonds or any portion thereof shall be sent to the Depository in accordance with the provisions of this Ordinance.

The Depository is expected to maintain records of the positions of Participants in the Initial Bonds, and the Participants and persons acting through Participants are expected to maintain records of the Beneficial Owners in the Initial Bonds. The City, the Paying Agent and the Registrar make no assurances that the Depository and its Participants will act in accordance with such rules or expectations on a timely basis, and the City, the Paying Agent and the Registrar shall have no responsibility for any such maintenance of records or transfer of payments by the Depository to its Participants, or by the Participants or persons acting through Participants to the Beneficial Owners.

The City, the Paying Agent and the Registrar may treat the Depository (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purpose of payment of the principal of, interest or premium, if any, on the Bonds, giving any notice permitted or required to be given to Bondholders under this Ordinance, registering the transfer of Bonds, obtaining any consent or other action to be taken by Bondholders and for all other purposes whatsoever, and shall not be affected by any notice to the contrary. The City, the Paying Agent and the Registrar shall not have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through the Depository or any Participant, or any other person which is not shown on the registration books of the City maintained by the Registrar as being a Bondholder, with respect to the accuracy of any records maintained by the Depository or any Participant; the payment by the Depository or any Participant of any amount in respect of the principal of, interest or premium, if any, on the Bonds; any notice which is permitted or required to be given to Bondholders thereunder or under the conditions to transfers or exchanges adopted by the City or the Registrar; or any consent given or other action taken by the Depository as a Bondholder.

SECTION 6. Successor Depository. If (a) the Depository determines not to continue to act as Depository for the Bonds, or (b) the City has advised the Depository of the City's determination that the Depository is incapable of discharging its duties, the City shall attempt to retain another qualified securities depository to replace the Depository. Upon receipt by the City or the Registrar of the Initial Bonds together with an assignment duly executed by the Depository, the City shall execute and deliver to the successor Depository the Bonds of the same principal amount, interest rate and maturity. If the City is unable to retain a qualified successor to the Depository, or the City has determined that it is in its best interest not to continue the Book-Entry System of transfer or that interests of the beneficial owners of the Bonds might be adversely affected if the Book-Entry System of transfer is continued (the City undertakes no obligation to make any investigation to determine the occurrence of any events that would permit it to make any such determination), and has made provision to so notify Beneficial Owners of the Bonds by mailing an appropriate notice to the Depository, upon receipt by the City of the Initial Bonds together with an assignment duly executed by the Depository, the City shall execute, authenticate and deliver to the Depository Participants Bonds in fully registered form, in substantially the form set forth in Section 11 of this Ordinance in the denomination of $5,000 or any integral multiple thereof.

SECTION 7. Delegation of Authority to Determine Certain Matters Relating to the Bonds. Without further authorization, the Council hereby delegates to the Mayor or the City Administrator the authority (a) to determine the date and time of sale of the Bonds; (b) to determine the original issue date of the Bonds; and (c) to approve the Registrar and Paying Agent as provided in Section 3 hereof. The Mayor and the City Administrator are further authorized to reduce the principal amount of the Bonds and revise the maturity schedule set forth herein so long as the final maturity of the Bonds does not extend any longer than as set forth herein. The Council further delegates to the Mayor and the City Administrator the authority to award the sale of the Bonds to the lowest bidder therefor in accordance with the terms of the Notice of Sale for the Bonds, provided the net interest cost of the Bonds does not exceed 6% per annum.

SECTION 8. Registration, Transfer and Exchange of Bonds. The City shall cause Books of Registry to be kept at the offices of the Registrar for the registration and transfer of the Bonds. Upon presentation at its office for such purpose, the Registrar shall register or transfer, or cause to be registered or transferred, on such registry books, the Bonds under such reasonable regulations as the Registrar may prescribe.

Each Bond shall be transferable only upon the Books of Registry of the City, which shall be kept for such purpose at the principal office of the Registrar, by the registered owner thereof in person or by his duly authorized attorney upon surrender thereof together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered owner or his duly authorized attorney. Upon the transfer of any such Bond, the Registrar on behalf of the City shall issue in the name of the transferee a new fully registered Bond or Bonds of the same aggregate principal amount, interest rate and maturity as the surrendered Bond. Any Bond surrendered in exchange for a new registered Bond pursuant to this Section shall be canceled by the Registrar.

The City, the Registrar and the Paying Agent may deem or treat the person in whose name any fully registered Bond shall be registered upon the Books of Registry as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes; and all such payments so made to any such registered owner or upon his order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the City nor the Registrar shall be affected by any notice to the contrary. In all cases in which the privilege of transferring Bonds is exercised, the City shall execute and the Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Ordinance. Neither the City nor the Registrar shall be obliged to make any such transfer of Bonds during the fifteen (15) days preceding an interest payment date on such Bonds.

SECTION 9. Record Date. The City hereby establishes a record date for the payment of interest or for the giving of notice of any proposed redemption of Bonds, and such record date shall be not more than fifteen (15) days preceding an Interest Payment Date on such Bond or, in the case of any proposed redemption of Bonds, such record date shall be not more than fifteen (15) days (whether or not a business day) prior to the mailing of notice of redemption of Bonds.

SECTION 10. Mutilation, Loss, Theft or Destruction of Bonds. In case any Bond shall at any time become mutilated in whole or in part, or be lost, stolen or destroyed, or be so defaced as to impair the value thereof to the owner, the City shall execute and the Registrar shall authenticate and deliver at the principal office of the Registrar, or send by registered mail to the owner thereof at his request, risk and expense, a new Bond of the same series, interest rate and maturity and of like tenor and effect in exchange or substitution for and upon the surrender for cancellation of such defaced, mutilated or partly destroyed Bond, or in lieu of or in substitution for such lost, stolen or destroyed Bond. In any such event, the applicant for the issuance of a substitute Bond shall furnish the City and the Registrar evidence or proof satisfactory to the City and the Registrar of the loss, destruction, mutilation, defacement or theft of the original Bond,

and of the ownership thereof, and also such security and indemnity as may be required by the laws of the State of South Carolina or such greater amount as may be required by the City and the Registrar. Any duplicate Bond issued under the provisions of this Section in exchange and substitution for any defaced, mutilated or partly destroyed Bond or in substitution for any allegedly lost, stolen or wholly destroyed Bond shall be entitled to the identical benefits under this Ordinance as was the original Bond in lieu of which such duplicate Bond is issued, and shall be entitled to equal and proportionate benefits with all the other Bonds of the same series issued hereunder.

All expenses necessary for the providing of any duplicate Bond shall be borne by the applicant therefor.

SECTION 11. Execution of Bonds. The Bonds shall be executed in the name of the City with the manual or facsimile signature of the Mayor of the City attested by the manual or facsimile signature of the City Clerk under a facsimile of the seal of the City which shall be impressed, imprinted or reproduced thereon. The Bonds shall not be valid or become obligatory for any purpose unless there shall have been endorsed thereon a certificate of authentication. Each Bond shall bear a certificate of authentication manually executed by the Registrar in substantially the form set forth herein.

SECTION 12. Form of Bonds. The Bonds shall be in substantially the form set forth in Exhibit A.

A copy of the final approving legal opinion to be rendered by McNair Law Firm, P.A. shall delivered with the bonds.

SECTION 13. Security for Bonds. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds as they respectively mature and for the creation of a sinking fund to aid in the retirement and payment thereof, and there shall be levied and collected annually upon all taxable property in the City an ad valorem tax, without limitation as to rate or amount, sufficient for such purposes.

The appropriate official of the City shall be notified as to the delivery of and payment for the Bonds and is hereby directed to levy and collect annually upon all taxable property in the City an ad valorem tax, without limitation as to rate or amount.

SECTION 14. Defeasance. The obligations of the City under this Ordinance and the pledges, covenants and agreements of the City herein made or provided for, shall be fully discharged and satisfied as to any portion of the Bonds, and such Bond or Bonds shall no longer be deemed to be outstanding hereunder when:

(a) such Bond or Bonds shall have been purchased by the City and surrendered to the City for cancellation or otherwise surrendered to the City or the Paying Agent and is canceled or subject to cancellation by the City or the Paying Agent; or

(b) payment of the principal of and interest on such Bonds either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for by irrevocably depositing with the Paying Agent in trust and irrevocably setting aside exclusively for such payment, (1) moneys sufficient to make such payment, or (2) Government Obligations (hereinafter defined) maturing as to principal and interest in such amounts and at such times as will ensure the availability of sufficient moneys to make such payment and all necessary and proper fees, compensation and expenses of the Paying Agent. At such time as the Bonds shall no longer be deemed to be outstanding hereunder, such Bonds shall cease to draw interest, and, except for the purposes of any such payment from such moneys or Government Obligations as set forth in (ii) above, shall no longer be secured by or entitled to the benefits of this Ordinance.

"Government Obligations" shall mean any of the following:

(a) non-callable direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America, including obligations issued or held in book-entry form on the books of the Department of the Treasury of the United States; and

(b) non-callable U. S. Treasury Securities - State and Local Government Series ("SLGS").

SECTION 15. Exemption from State Taxes. Both the principal of and interest on the Bonds shall be exempt, in accordance with the provisions of Section 12-2-50 of the South Carolina Code, from all State, county, municipal, City and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

SECTION 16. Sale of Bonds; Form of Notice of Sale. The Bonds shall be sold at public sale. A Notice of Sale in the form set forth in Exhibit B shall be distributed to prospective bidders, and a summary of such Notice of Sale shall be published in a newspaper having general circulation in the State of South Carolina not less than seven (7) days prior to the date set for such sale.

SECTION 17. Preliminary and Final Official Statement. The Council hereby authorizes and directs the Mayor to prepare, or cause to be prepared, a Preliminary Official Statement to be distributed to prospective purchasers of the Bonds together with the Notice of Sale. The Council authorizes the Mayor to designate the Preliminary Official Statement as "near final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission. The Mayor is further authorized to see to the completion of the final form of the Official Statement upon the sale of the Bonds so that it may be provided to the purchaser of the Bonds.

SECTION 18. Continuing Disclosure. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate in substantially the form attached hereto as Exhibit C. Notwithstanding any other provisions of this

Ordinance, failure of the City to comply with the Continuing Disclosure Certificate shall not be considered an event of default, and no liability for damages shall attach therefor. The sole remedy for such failure to comply shall be that any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this Section.

SECTION 19. Filings with Central Repository. In compliance with Section 11-1-85 of the South Carolina Code, the City covenants that it will file or cause to be filed with a central repository for further availability in the secondary bond market when requested: (a) a copy of the annual audit of the City within thirty (30) days of the City's receipt thereof; and (b) within thirty (30) days of the occurrence thereof, relevant information of an event which, in the opinion of the City, adversely affects more than five percent (5%) of the City's revenue or its tax base.

SECTION 20. Deposit and Use of Proceeds. The proceeds derived from the sale of the Bonds shall be deposited in a special fund, separate and distinct from all other funds, and applied solely to the purpose for which the Bonds are issued except that the premium, if any, shall be placed in the sinking fund established pursuant to the Municipal Bond Act, and the accrued interest, if any, shall be used to discharge in part the first interest to become due on the Bonds. If any surplus remains, it shall be deposited in the sinking fund to be established for the payment of the Bonds.

SECTION 21. Tax Covenants. The City hereby covenants and agrees with the holders of the Bonds that it will not take any action which will, or fail to take any action which failure will, cause interest on the Bonds to become includable in the gross income of the bondholders for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the date of original issuance of the Bonds and that no use of the proceeds of the Bonds shall be made which, if such use had been reasonably expected on the date of issue of the Bonds would have caused the Bonds to be "arbitrage bonds", as defined in Section 148 of the Code, and to that end the City hereby shall:

(a) comply with the applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder so long as the Bonds are outstanding;

(b) establish such funds, make such calculations and pay such amounts in the manner and at the times required in order to comply with the requirements of the Code relating to required rebates of certain amounts to the United States; and

(c) make such reports of such information at the time and places required by the Code.

SECTION 22. Miscellaneous. The Council hereby authorizes the Mayor, City Administrator, City Clerk, City Treasurer and City Attorney to execute such documents and instruments as may be necessary to effect the issuance of the Bonds. The Council hereby retains

the law firm of McNair Law Firm, P.A., as bond counsel in connection with the issuance of the Bonds.

All rules, regulations, resolutions and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the issuance of the Bonds are, to the extent of such conflict, hereby repealed, and this Ordinance shall take effect and be in full force from and after its adoption.

Done and enacted by the City Council of the City of Isle of Palms, South Carolina, this 27th day of May 2003.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

F. Michael Sottile, Mayor

(SEAL)

ATTEST:

Janet G. Mauldin, City Clerk

Date of First Reading: March 25, 2003
Date of Second Reading: May 27, 2003

EXHIBIT A

(FORM OF BOND)

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF ISLE OF PALMS
GENERAL OBLIGATION BOND, SERIES 2003

No. R-

INTEREST RATE	MATURITY DATE	ORIGINAL ISSUE DATE	CUSIP

REGISTERED HOLDER:

PRINCIPAL AMOUNT:

KNOW ALL MEN BY THESE PRESENTS, that the City of Isle of Palms, South Carolina (the "City"), is justly indebted and, for value received, hereby promises to pay to the registered holder named above, or registered assigns, the principal amount shown above on the maturity date shown above, upon presentation and surrender of this Bond at the principal office of _____ in _____, _____ (the "Paying Agent"), and to pay interest on such principal sum from the date hereof at the interest rate per annum shown above until this Bond matures. Interest on this Bond is payable December 1, 2003 and semiannually on June 1 and December 1 of each year thereafter until this Bond matures and shall be payable by check or draft mailed to the person in whose name this Bond is registered on the registration books of the City maintained by the registrar, presently _____, in _____, _____(the "Registrar"), at the close of business on the fifteenth (15th) day of the calendar month preceding each semiannual interest payment date. The principal and interest on this Bond are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts provided, however, that interest on this fully registered Bond shall be paid by check or draft as set forth above.

This Bond shall not be entitled to any benefit under the Ordinance (as defined herein), nor become valid or obligatory for any purpose, until the Certificate of Authentication hereon shall have been duly executed by the Registrar.

For the payment hereof, both principal and interest, as they respectively mature, and for the creation of a sinking fund to aid in the retirement and payment
and taxing power of the City are irrevocably pledged, and there shall be levied and collected,

annually upon all taxable property in the City an *ad valorem* tax, without limitation as to rate or amount, sufficient for such purposes.

This Bond is one of a series of Bonds of like date of original issue, tenor and effect, except as to number, denomination, date of maturity, redemption provisions, date of authentication and rate of interest, aggregating $2,900,000 issued pursuant to and in accordance with the Constitution and laws of the State of South Carolina, including Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended; Title 5, Chapter 21, Article 5, Code of Laws of South Carolina, 1976, as amended; Title 11, Chapter 27, Code of Laws of South Carolina 1976, as amended; and Ordinance No. duly enacted on _____, 2003, by the City Council (the "Ordinance").

The Bonds maturing on or prior to June 1, 2013 shall not be subject to redemption prior to their stated maturities. The Bonds maturing on June 1, 2014 shall be subject to redemption at the option of the City on or after June 1, 2013, as a whole or in part at any time, in such order of their maturities as the City shall determine and by lot within a maturity, at par, together with the interest accrued thereon to the date fixed for redemption.

If less than all the Bonds of any maturity are called for redemption, the Bonds of such maturity to be redeemed shall be selected by lot by the Registrar. In the event this Bond is redeemable as aforesaid and shall be called for redemption, notice of the redemption hereof, describing the Bond and specifying the redemption date and the redemption price payable upon such redemption, shall be mailed by the Registrar by first-class mail, postage prepaid, to the registered owner thereof not less than thirty (30) days and not more than sixty (60) days prior to the redemption date at the last address appearing upon the registration books of the City. If this Bond be redeemable and shall have been duly called for redemption and notice of the redemption hereof mailed as aforesaid, and if on or before the date fixed for such redemption, payment hereof shall be duly made or provided for, interest hereon shall cease to accrue from and after the redemption date hereof.

This Bond is transferable as provided in the Ordinance, only upon the books of the City kept for that purpose at the principal office of the Registrar by the registered holder in person or by his duly authorized attorney upon surrender of this Bond together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered holder or his duly authorized attorney. Thereupon, a new fully registered Bond or Bonds of the same aggregate principal amount, interest rate, and maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance. The City, the Registrar and the Paying Agent may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and interest due hereon and for all other purposes.

Under the laws of the State of South Carolina, this Bond and the interest hereon are exempt from all State, county, municipal, City and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of South Carolina to exist, to happen and to be performed precedent to or in the issuance of this Bond exist, have happened and have been performed in regular and due time, form and manner as required by law, and that the amount of this Bond, together with all other indebtedness of the City, does not exceed the applicable limitation of indebtedness under the laws of the State of South Carolina and that provision has been made for the levy and collection annually upon all taxable property in the City an *ad valorem* tax, without limitation as to rate or amount, sufficient to pay the principal of and interest on this Bond as the same shall respectively mature and to create a sinking fund to aid in the retirement and payment thereof.

IN WITNESS WHEREOF, CITY OF ISLE OF PALMS, SOUTH CAROLINA, has caused this Bond to be signed with the manual or facsimile signature of the Mayor of the City, attested by the manual or facsimile signature of the City Clerk and the seal of the City impressed, imprinted or reproduced hereon.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

_____
Mayor

(SEAL)

ATTEST:

_____
City Clerk

[FORM OF REGISTRAR'S CERTIFICATE OF AUTHENTICATION]

Date of Authentication:

This Bond is one of the bonds described in the within-mentioned Ordinance of the City of Isle of Palms, South Carolina.

_____, as Registrar

By :_____
Authorized Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship and not as tenants in common

UNIF GIFT MIN ACT -

_____ Custodian _____
(Cust) (Minor)
under Uniform Gifts to
Minors Act _____
(state)

Additional abbreviations may also be used though not in above list.

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto (Name and Address of Transferee) the within Bond and does hereby irrevocably constitute and appoint attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated:_____

_____
Signature Guaranteed

_____
Notice: Signature(s) must be guaranteed by an institution which is a participant in the Securities Transfer Agents Medallion Program ("STAMP") or similar program.

_____
(Authorized Officer)

_____
Notice: The signature to the assignment must correspond with the name of the registered holder as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT B

NOTICE OF SALE
$2,900,000 GENERAL OBLIGATION BONDS, SERIES 2003,
OF CITY OF ISLE OF PALMS
STATE OF SOUTH CAROLINA

Time and Placelace of Sale: NOTICE IS HEREBY GIVEN that sealed bids, facsimile bids and electronic bids will be received on behalf of the City of Isle of Palms (the "City"), South Carolina, by the Mayor of the City in the Isle of Palms City Hall, Council Chambers, 1207 Palm Boulevard, Isle of Palms, South Carolina, until 12:00 Noon, South Carolina time, on _____, 2003, at which time said proposals will be publicly opened for the purchase of $2,900,000 General Obligation Bonds, Series 2003, of City of Isle of Palms, South Carolina (the "Bonds").

Sealed Bids: Each hand-delivered proposal shall be enclosed in a sealed envelope marked "Proposal for $2,900,000 General Obligation Bonds, Series 2003, of City of Isle of Palms, South Carolina" and should be directed to the Mayor of the City at the address in the first paragraph hereof.

Facsimile Bids: The City will accept the facsimile transmission of a manually signed Official Bid Form at the risk of the Bidder. The City shall not be responsible for any failure, misdirection, delay or error resulting from the selection by any bidder of any particular means of delivery of bids. The City will take reasonable steps to ensure the confidentiality of all bids transmitted to it by facsimile transmission, but cannot guarantee the confidentiality of information transmitted by such means. Bids by facsimile should be transmitted to the attention of _____, _____, telephone (843) 886-6428, fax (843) 886-8005.

Electronic Bids: Electronic proposals via PARITY in accordance with this Official Notice of Sale will be received until 12:00 Noon, South Carolina time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or p4270Y

Official Notice of Sale shall control. For further information about PARITY, you may contact Dalcomp at 40 West 23rd Street, 5th Floor, New York, New York, 10010, telephone (212) 404-8102. No electronic bids from any other providers of electronic bidding services will be accepted.

PROPOSALS MAY BE DELIVERED BY HAND, BY MAIL, BY FACSIMILE TRANSMISSION OR BY ELECTRONIC BID, BUT NO PROPOSAL SHALL BE CONSIDERED WHICH IS NOT ACTUALLY RECEIVED BY THE CITY AT THE PLACE, DATE AND TIME APPOINTED, AND THE CITY SHALL NOT BE RESPONSIBLE FOR ANY FAILURE, MISDIRECTION, DELAY OR ERROR RESULTING FROM THE SELECTION BY ANY BIDDER OF ANY PARTICULAR MEANS OF DELIVERY OF BIDS.

Book-Entry Only Bonds: The Bonds will be issued in fully registered form. A single Bond or one Bond representing each maturity will be issued to and registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (the "Depository"), as registered owner of the Bonds, and each such Bond will be immobilized in the custody of the Depository. The Depository will act as the Depository for the Bonds. Individual purchases will be made in book-entry only form in the principal amount of $5,000 or any integral multiple thereof not exceeding the principal amount of Bonds maturing each year; purchasers will not receive physical delivery of certificates representing their interest in the Bonds purchased. The winning bidder, as a condition to delivery of the Bonds, will be required to deposit the Bond certificates representing each maturity with the Depository.

Bonds: The Bonds will be issued in fully registered form; will be dated _____ 1, 2003; will be in denominations of $5,000 each or any integral multiple thereof not exceeding the principal amount of Bonds maturing each year; and will mature serially in successive annual installments on June 1 in each of the years and in the principal amounts as follows:

Maturity Date	Amount	Maturity Date	Amount
2004	$ 85,000	2014	$ 140,000
2005	90,000	2015	145,000
2006	95,000	2016	155,000
2007	100,000	2017	160,000
2008	105,000	2018	170,000
2009	110,000	2019	180,000
2010	115,000	2020	205,000
2011	120,000	2021	210,000
2012	125,000	2022	220,000
2013	135,000	2023	235,000

The Bonds will bear interest from the date thereof payable December 1, 2003, and semiannually thereafter on June 1 and December 1 of each year until the Bonds mature.

Redemption Provisions: The Bonds maturing on or prior to June 1, 2013 shall not be subject to redemption prior to their stated maturities. The Bonds maturing on June 1, 2014 shall be subject to redemption at the option of the City on or after June 1, 2013, as a whole or in part at any time, in such order of their maturities as the City shall determine and by lot within a maturity, at par, together with the interest accrued thereon to the date fixed for redemption.

Registrar/Paying Agent: Within twenty four (24) hours after the receipt of bids, the successful bidder, if any, for the Bonds may, subject to the approval of the Mayor or City Administrator, designate the registrar and paying agent (the "Registrar" and "Paying Agent") of the Bonds. The Registrar and Paying Agent shall be a bank, trust company, depository or transfer agent organized under the laws of the State of South Carolina or the laws of the United States of America.

Bid Requirements: Bidders shall specify the rate or rates of interest per annum which the Bonds are to bear, to be expressed in multiples of 1/20 or 1/8 or 1/100 of 1% with no greater difference than two (2%) percent between the highest and lowest rates of interest named by a bidder. Alternatively, bidders may specify a single rate of interest per annum which the Bonds are to bear to be expressed as a percentage interest rate of 1/100 of 1%. Bidders are not limited as to the number of rates of interest named, but the rate of interest on each separate maturity must be the same single rate for all Bonds of that maturity from their date to such maturity date. A bid for less than all the Bonds, or a bid at a price less than par, will not be considered. In addition to the bid price, the successful bidder must pay accrued interest from the date of the Bonds to the date of full payment of the purchase price. The Bonds will be awarded to the bidder or bidders offering to purchase the Bonds at the lowest net interest cost to the City, such interest cost to be determined by computing the total dollar interest cost from the date of the Bonds to the respective maturity dates and deducting therefrom the amount of the premium offered, if any, over and above the principal amount. The City Council reserves the right to reject any and all bids or to waive irregularities in any bid. Bids will be accepted or rejected no later than 3:00 p.m., South Carolina time, on the date of the sale.

Good Faith Check: Each proposal shall be accompanied by a good faith deposit (the "Deposit") in the form of a certified or cashier's check or a Financial Surety Bond in the amount of $58,000 payable to the order of the City of Isle of Palms, South Carolina. If a check is used, it must accompany each bid. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of South Carolina, and such bond must be submitted to the City prior to the opening of the bids. The Financial Surety Bond must identify each bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to a bidder utilizing a Financial Surety Bond, then that purchaser ("Purchaser") is required to submit its Deposit to the City in the form of a cashier's check (or wire transfer in such amount as instructed by the City) not later than 3:30 p.m. (South Carolina time) on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the City. The check of the successful bidder shall be applied as part payment for the Bonds or to secure the City for any loss due to the failure of such bidder to comply with the terms of the bid. Checks of unsuccessful bidders will be returned promptly. Interest will not be paid on any good faith deposit.

Bid Form: Each proposal should be enclosed in a sealed envelope marked "Proposal for $2,900,000 General Obligation Bonds, Series 2003, City of Isle of Palms, South Carolina" and should be directed to the Mayor at the address in the first paragraph hereof. It is requested but not required that you submit your bid on the Proposal for Purchase of Bonds supplied with the Official Statement.

Official Statement: The City deems the Preliminary Official Statement to be "final" as described in SEC Rule 15c2-12(b)(1) for the purposes of such Rule. Upon the award of the Bonds, the City will prepare a Final Official Statement (the "Official Statement") in substantially the same form as the Preliminary Official Statement subject to minor additions, deletions and

revisions as required to complete the Official Statement. Within seven (7) business days after the award of the Bonds, the City will provide the successful bidder, without cost, 100 copies of the Official Statement. The successful bidder agrees to supply to the City all necessary pricing information and any Purchaser identification necessary to complete the Official Statement within 24 hours after the award of the Bonds.

Legal Opinions: The City Council shall furnish upon delivery of the Bonds the final approving opinion of McNair Law Firm, P.A., Charleston, South Carolina, together with the usual closing documents, including a certificate that no litigation is pending affecting the Bonds. Certain legal matters will be approved by Nicholas C. Sottile, Esquire, City Attorney.

Certificate as to Issue Price: The successful bidder must provide a certificate to the City by the date of delivery of the Bonds, stating the initial reoffering price of the Bonds to the public (excluding bond houses and brokers) and the price at which a substantial amount of the Bonds were sold to the public, in form satisfactory to Bond Counsel. A form of the certificate is attached to this Notice of sale.

Delivery: The Bonds will be delivered through the facilities of the Depository on or about _____, 2003, at the expense of the City, or at such other place as may be agreed upon with the purchasers at the expense of the purchaser. The balance of the purchase price then due (including the amount of accrued interest) must be paid in federal funds or other immediately available funds. The cost of printing the Bonds will be borne by the City.

CUSIP Numbers: It is anticipated that CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds in accordance with the terms of its proposal.

Postponement: The City reserves the right to postpone, from time to time, the date established for the receipt of bids. The City will communicate any such change in the sale date through Thomson Municipal Market Monitor not less than 24 hours prior to the time bids are to be received. If any date fixed for the receipt of bids and the sale of the Bonds is postponed, any alternative sale date will be announced through Thomson Municipal Market Monitor at least 24 hours prior to such alternative sale date. On any such alternative sale date, any bidder may submit a sealed, facsimile, or electronic bid for the purchase of the Bonds in conformity in all respects with the provisions of this Notice of Sale, except for the date of sale and except for the changes announced through Thomson Municipal Market Monitor at the time the sale date and time are announced.

Additional Information: Persons seeking information should communicate with:

Linda L. Tucker, City Administrator
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451
Phone: 843-886-6428
Fax: 843-886-8005
Email: ltucker@iop.net

M. William Youngblood, Esquire
McNair Law Firm, P.A.
140 East Bay Street (29401)
P.O. Box 1431
Charleston, SC 29402
Phone: 843-723-7831
Fax: 843-722-3227
Email: wyoungblood@mcnair.net

s/ F. Michael Sottile
Mayor, City of Isle of Palms, South Carolina

FORM OF CERTIFICATE AS TO ISSUE PRICE

_____, acting on behalf of itself and the syndicate selling group, if any, created by it as purchaser (the "Purchaser") of the $_____ General Obligation Bonds, Series 2003 (the "Bonds") of the City of Isle of Palms, South Carolina (the "Issuer"), in order to establish the initial offering price(s) of the Bonds for the purpose of determining the "issue price" of the Bonds within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, DOES HEREBY CERTIFY, as follows:

1. The Purchaser, as of the date the Bonds were awarded to the Purchaser, (a) made a bona fide public offering of the Bonds to the General Public at a price equal to ____% of the principal amount thereof (the "Public Offering Price"), and (b) sold a substantial amount of such Bonds for cash or to the extent not so sold, reasonably expected, as of the date the Bonds were awarded to the Purchaser, to sell such Bonds for cash to the General Public at the Public Offering Price.

2. The Purchaser retained and did not reoffer $_____ principal amount of the Bonds.

3. The Public Offering Price (with respect to any principal amount of the Bonds that was not reoffered or the price bid by the Purchaser to the Issuer) does not exceed the fair market value of the Bonds as of the date the Bonds were awarded to the Purchaser.

4. For the purpose of this certificate, "General Public" means the general public excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers.

Dated: _____ __, 2003

By: _____

Title: _____

EXHIBIT C

FORM OF
CONTINUING DISCLOSURE CERTIFICATE

This Continuing Disclosure Certificate (the "Disclosure Certificate") is executed and delivered by the City of Isle of Palms, South Carolina (the "City"), in connection with the issuance of $2,900,000 General Obligation Bonds, Series 2003 (the "Bonds"). The Bonds are being issued pursuant to an Ordinance enacted by the City Council of the City on _____, 2003 (the "Ordinance"). The City covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Certificate. This Disclosure Certificate is being executed and delivered by the City for the benefit of the holders or beneficial owners and in order to assist the Participating Underwriters (defined below) in complying with the Rule (defined below).

SECTION 2. Definitions. The following capitalized terms shall have the following meanings:

"Annual Report" shall mean any Annual Report provided by the City pursuant to, and as described in, Sections 3 and 4 of this Disclosure Certificate.

"Beneficial Owner" shall mean any person who (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories, or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

"Bonds" shall mean the $2,900,000 General Obligation Bonds, Series 2003, City of Isle of Palms, South Carolina, dated _____ 1, 2003.

"Disclosure Representative" shall mean the City Treasurer or his or her designee, or such other person as the City shall designate from time to time.

"Dissemination Agent" shall mean the City or any successor Dissemination Agent designated in writing by the City and which has filed with the City a written acceptance of such designation.

"Holders" or "Holders of the Bonds" shall mean the registered owners of the Bonds.

"Listed Events" shall mean any of the events listed in Section 5(a) of this Disclosure Certificate.

"National Repository" shall mean any Nationally Recognized Municipal Securities Information Repository for purposes of the Rule.

"Participating Underwriter" shall mean the original underwriter of the Bonds required to comply with the Rule in connection with offering of the Bonds.

"Repository" shall mean each National Repository and each State Repository, if any.

"Rule" shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

"State Repository" shall mean any public or private repository or entity designated by the State of South Carolina as a state repository for the purpose of the Rule. As of the date of this Certificate, there is no State Repository.

SECTION 3. Provision of Annual Reports. (a) The City shall provide, or shall cause the Dissemination Agent to provide, not later than seven months from the end of the City's fiscal year (currently June 30), commencing with the report of the fiscal year ending June 30, 2003, to each Repository an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Certificate. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by reference other information as provided in Section 4 of this Disclosure Certificate. The audited Comprehensive Annual Financial Report of the City ("CAFR") for the fiscal year ended June 30, 2003, and for each subsequent fiscal year, may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date, provided, however, that in such event the audited financial statements will be submitted not later than 15 days after such audited CAFR becomes available for distribution. If the City's fiscal year changes, it shall give notice of such change in the same manner as for a material Listed Event under Section 5(c) hereof.

(b) Not later than 15 days prior to the date specified in Section 3(a) for providing the Annual Report to the Repositories, the City shall provide the Annual Report to the Dissemination Agent if other than the City.

(c) If the City is unable to provide to the Repositories an Annual Report by the date required in Section 3(a), the City shall send a notice to each National Repository or the Municipal Securities Rulemaking Board and each State Repository, if any, in substantially the form attached hereto as Exhibit A.

(d) For each fiscal year of the City, the Dissemination Agent shall:

(1) determine each year prior to the date for providing the Annual Report the name and address of each Repository;

(2) file each Annual Report with each Repository (within five business days after receipt thereof from the City if the Dissemination Agent is other than the City); and

(3) after complying with clause (ii) of this Section 3(d), if the Dissemination Agent is other than the City, file a report with the City certifying whether the Annual Report has been provided pursuant to this Disclosure Certificate, and, if provided, stating the date it was provided, and listing all the Repositories to which it was provided.

SECTION 4. Content of Annual Reports. The City's Annual Report shall contain or incorporate by reference the following:

(a) The audited CAFR for the fiscal year ended on the previous June 30, prepared in conformity with generally accepted accounting principles applicable as promulgated to apply to governmental entities from time to time by the Governmental Accounting Standards Board (or if not in conformity, to be accompanied by a qualitative discussion of the differences in the accounting principles and the impact of the change in the accounting principles on the presentation of financial information). If the City's audited financial statements are not available by the time the Annual Report is required to be filed pursuant to Section 3(a), the Annual Report shall include unaudited financial statements in a format similar to the financial statements contained in the Official Statement dated _____, 2003, relating to the Bonds (the "Official Statement"), and the audited financial statements shall be filed in the same manner as the Annual Report within 15 days after said financial statements become available.

(b) Financial information relating to the City's General Fund revenues and expenditures for the previous five fiscal years, prepared substantially in the form of and updating the table appearing in the Official Statement under the heading, "FINANCIAL INFORMATION—General Fund – Five-Year Summary."

(c) Information concerning the City's budget for the fiscal year in which the Annual Report is issued, prepared substantially in the form of the summary shown in the Official Statement under the heading, "FINANCIAL INFORMATION—2002-03 General Fund Budget."

(d) Information concerning the assessed value of taxable real and personal property in the City for each of the five previous fiscal years and, if available from the office of the Auditor of Charleston County, an estimate for the fiscal year in which the Annual Report is issued, prepared substantially in the form of and updating the tables shown in the Official Statement under the heading, "TAX INFORMATION—Assessed Value of Taxable Property."

(e) (i) Information concerning the *ad valorem* property taxes collected for the City for each of the five previous fiscal years prepared substantially in the form of and updating the table shown in the Official Statement under the heading, "TAX INFORMATION— Tax Collections"; and (ii) information concerning the ten largest taxpayers in the City and the amounts of City taxes paid during the previous fiscal year, prepared substantially in the form of the table shown in the Official Statement under the heading, "TAX INFORMATION — Ten Largest Taxpayers."

(f) Information showing the legal debt limit of the City as of June 30 of the previous fiscal year or some later date, substantially in the form shown in the Official Statement under the heading, "DEBT STRUCTURE — Legal Debt Limit of the City," and (ii) information showing

the outstanding indebtedness of the City, including long-term lease obligations and other long-term liabilities, as of June 30 of the previous fiscal year or some later date, substantially in the form of and updating the table and information on pages __ and __ of the Official Statement under the heading, "DEBT STRUCTURE–Outstanding Indebtedness – Description of General Obligation Indebtedness by Issue – Capital Lease Obligations – Other City Debt," and the composite debt service table in the Official Statement under the heading, "DEBT STRUCTURE—Composite Debt Service."

The Annual Report may consist of one or more documents. Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the City, which have been submitted by the City to each of the Repositories or the Securities and Exchange Commission. If the document included by reference is a final official statement, it must be available from the Municipal Securities Rulemaking Board. The City shall clearly identify each such other document so included by reference.

SECTION 5. Reporting of Significant Events.

(a) This Section 5 shall govern the giving of notices of the occurrence of any of the following events:

(i) Principal and interest payment delinquencies;
(ii) Non-payment related defaults;
(iii) Unscheduled draws on debt service reserves reflecting financial difficulties;
(iv) Unscheduled draws on credit enhancements reflecting financial difficulties;
(v) Substitution of credit or liquidity providers, or their failure to perform;
(vi) Adverse tax opinions or events affecting the tax-exempt status of the security;
(vii) Modifications to rights of bondholders;
(viii) Bond calls;
(ix) Defeasance;
(x) Release, substitution, or sale of property securing repayment of the securities; and
(xi) Rating changes.

(b) Whenever the City obtains knowledge of the occurrence of a Listed Event, the City shall as soon as possible determine if such event is material under applicable federal securities laws. If the City determines that such occurrence is material under applicable federal securities laws, the City shall, or shall cause the Dissemination Agent to, promptly file a notice of such occurrence with each (i) National Repository or the Municipal Securities Rulemaking Board and (ii) the State Repository. Notwithstanding the foregoing, notice of a Listed Event described in subsections (a)(viii) and (ix) need not be given under this subsection any earlier than the notice, if any, of the underlying event is given to Holders of affected Bonds pursuant to the Ordinance.

SECTION 6. Termination of Reporting Obligation. The City's obligations under this Disclosure Certificate shall terminate upon the defeasance, prior redemption or payment in full of all of the Bonds.

SECTION 7. Dissemination Agent. The City may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Agent, with or without appointing a successor Dissemination Agent. The initial Dissemination Agent shall be the City.

SECTION 8. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the City may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived provided the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Section 3(a), 4, 5 or 8, it may be made only in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person (within the meaning of the Rule) with respect to the Bonds, or the type of business conducted;

(b) The City's undertaking, as amended or taken into account, such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule as of the date of the Official Statement, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Holders and beneficial owners of the Bonds.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the City shall describe such amendment in the next Annual Report and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or, in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the City. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the same manner as for a material Listed Event under Section 5(e) hereof, and (ii) the Annual Report for the year in which the change is made shall present a comparison (in narrative form and also, if reasonably feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 9. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the City from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the City chooses to include

any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Certificate, the City shall have no obligation under this Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the City or the Dissemination Agent to comply with any provision of this Disclosure Certificate, any beneficial owner may take such actions as may be necessary and appropriate, including seeking injunctive relief or specific performance by court order, to cause the City, or the Dissemination Agent, as the case may be, to comply with its obligations under this Disclosure Certificate. A default under this Disclosure Certificate shall not be deemed an event of default under the Resolution, and the sole remedy under this Disclosure Certificate in the event of any failure of the City or the Dissemination Agent to comply with this Disclosure Certificate shall be an action to compel performance.

SECTION 11. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the City, the Dissemination Agent, the Participating Underwriters, and Holders from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 12. Counterparts. This Disclosure Certificate may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

By: _____
City Administrator

Dated: _____, 2003

NOTICE TO REPOSITORIES OF FAILURE TO FILE ANNUAL REPORT

Name of City:	City of Isle of Palms, South Carolina
Name of Bond Issue:	$2,900,000 General Obligation Bonds, 2003, City of Isle of Palms, South Carolina
Date of Issue:	_____ 1, 2003

NOTICE IS HEREBY GIVEN that City of Isle of Palms, South Carolina (the "City"), has not provided an Annual Report with respect to the above-named Bonds as required by Sections 3 and 4 of the Continuing Disclosure Certificate executed and delivered by the City as Dissemination Agent. The City has notified us in writing that the Annual Report will be filed by _____.

Dated: _____

CITY OF ISLE OF PALMS, SOUTH CAROLINA

EXHIBIT K

ORDINANCE 2003-2

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated May 6 , 2003, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS 27th DAY OF May, 2003.

F. Michael Sottile

F. Michael Sottile, Mayor

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 04-22-03
Public Hearing: 05-27-03
Second Reading: 05-27-03
Ratification: 05-27-03

EXHIBIT L

ORDINANCE 2003-_3__

AN ORDINANCE REPEALING TITLE 4, CHAPTER 3, DROUGHT RESPONSE REGULATIONS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings:

1. That the South Carolina Drought Response Act of 2000 (Chapter 23 of Title 49, S.C. Code of Laws of 1976, as amended) requires either the municipality or commission of public works, whichever is engaged in the activity of supplying water, to formulate and implement a drought response ordinance or plan.

2. That subsequent to the enactment of the City's Drought Response Ordinance (Title 4, Chapter 3), its waterworks facility has been transferred Commissioners of Public Works of the City of Isle of Palms , an autonomous entity over whom the City has no direct control and thus no authority to regulate its operation, including during times of drought-related emergencies, rendering the City's Drought Ordinance of no force or effect.

SECTION 2. That Title 4, Chapter 3, of the City of Isle of Palms Code of Ordinances is hereby repealed in its entirety.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
City Clerk

First Reading: 5-27-03
Public Hearing:_____
Second Reading:_____
Ratification:_____

EXHIBIT M

ORDINANCE 2003- 4

AN ORDINANCE AMENDING TITLE 7, CHAPTER 1, BUSINESS LICENSES, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO WAIVE THE REQUIREMENT OF PAYING AN ANNUAL LICENSE FEE AND OBTAINING A BUSINESS LICENSE FOR PARTICIPATING VENDORS AT A CITY SPONSORED SPECIAL EVENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings. City Council makes the following findings:

A. That from time to time the City sponsors special events intended to promote goodwill, tourism and civic pride.

B. That the success of such events is predicated on participation of vendors who are willing to set up outlets for food, drink, crafts, sundries, novelties and souvenirs.

C. That the events are short term and to require participating vendors to purchase yearly business licenses may be cost prohibitive and would deter desired participation of vendors to make the events enjoyable to the public.

D. That such business activity should be exempted from the City's Business License Ordinance as set forth in this Ordinance.

SECTION 2. That Section 7-1-6 is amended to add subparagraph (d) to read as follows:

"(d) Licenses shall be waived for vendors who are not otherwise required to hold a valid business license and who are invited by the City to participate in City hosted, sponsored or sanctioned special events. Such vendors shall submit a written application for a Special Events License Waiver on a form prescribed and dispensed by the License Inspector upon such terms as indicated on the temporary waiver."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5-27-03
Second Reading: _____
Ratification: _____

EXHIBIT N

ORDINANCE 2003- 5

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, SECTION 5-4-37, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE OUTDOOR SALE OF TANGIBLE PERSONAL PROPERTY IN THE GC-1 AND LC ZONING DISTRICTS TO PROVIDE FOR TEMPORARY PERMITS FOR PARTICIPATING VENDORS AT A CITY SPONSORED SPECIAL EVENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings. City Council makes the following findings:

A. That from time to time the City hosts or sponsors special events intended to promote goodwill, tourism and civic pride.

B. That the success of such events is predicated on participation of vendors who are willing to set up outlets for food, drink, crafts, sundries, novelties and souvenirs.

C. That the events are generally held outdoors, are short term, and to prohibit vendors from setting up outdoor booths to cater to the needs of the participating public would have a chilling effect on the event that the City is promoting.

D. That outdoor sales of personal property authorized by City Council during City hosted or sponsored special events should be permitted as set forth in this Ordinance.

SECTION 2. That Section 5-4-37 (5) is hereby amended to add subsection (d) to read as follows:

"(d) Notwithstanding any other provision contained in this Chapter to the contrary, outdoor sale or rental of tangible personal property, in whole or in part, in the LC or GC-1 Districts by vendors approved in advance by City Council shall be temporarily permitted during City hosted, sponsored or sanctioned special events. Such vendors shall submit a written application for a Special Events Permit on a form prescribed and dispensed by the Zoning Administrator upon such terms as indicated on the temporary permit."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5-27-03
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT D

ORDINANCE 2003-6

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-13, REGARDING THE REGULATION OF MAXIMUM LOT COVERAGE IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-13 is hereby amended to add the following subsection (e):

"(e) Provided, however that this section does not prohibit a structure on any City-owned lot which is used for municipal purposes from exceeding 7,000 square feet so long as the other requirements of this Section which are not inconsistent with this subsection are met."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet Mauldin, City Clerk

First Reading: 5-27-03
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT P

ORDINANCE 2003-_7___

AN ORDINANCE AMENDING TITLE 6, ARTICLE D, SECTION 6-1-40(B), OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING REGULATION OF ON-SITE SEWAGE DISPOSAL SYSTEMS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 6-1-40(b) is hereby amended in its entirety to read as follows:

"(b) Inspector. Any person licensed by S.C.D.H.E.C. to install, repair, service, monitor or inspect an OSDS."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading:___5-27-03_
Second Reading:_____
Ratification:_____

EXHIBIT Q

ORDINANCE 2003-_8___

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-12, AND TITLE 5, CHAPTER 5, LAND DEVELOPMENT REGULATION, SECTION 5-5-4, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO CHANGE BUILDING AND DEVELOPMENT REQUIREMENTS REGARDING SEWER AND SEPTIC TANK SERVICE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-12(e) is hereby amended in its entirety to read as follows:

"(e) All new construction or substantial improvements, as those terms are defined in Section 5-4-155 of this Chapter, shall: be connected to a public sewer system, where a gravity operated sewer line is accessible from a right-of-way or easement abutting the lot; or where a gravity operated sewer line is not accessible from a right-of-way or easement abutting the lot, have the onsite wastewater treatment system constructed or brought into compliance with current South Carolina Department of Health and Environment Control (S.C.D.H.E.C.) standards. Provided, however, that this subsection shall not apply where a building is located on a lot which does not have a gravity operated sewer line accessible from a right-of-way or easement abutting the lot and which lot cannot meet current South Carolina Department of Health and Environment Control onsite wastewater treatment system standards, so long as the building on such lot is not increased in size and the improvements do not increase the number of bedrooms or bathrooms. "

SECTION 2. That Section 5-5-4 (c)(9)(a) is hereby amended in its entirety to read as follows:

"(a) The preliminary plat shall be accompanied by either: a statement from the City of Isle of Palms Water and Sewer Commission stating that a sewer line is located on a right-of-way or easement abutting the proposed lots and that public sewer capacity is available to serve the proposed lots; or where a sewer line does not abut the property or public sewer capacity is not available, proof that the proposed lots meet the current S.C.D.H.E.C. minimum standards for an onsite wastewater treatment system."

SECTION 3. That if any part of this Ordinance is held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5-27-03
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT R

ORDINANCE 2003-9

AN ORDINANCE AMENDING SECTION 5-1-31 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE ELECTRICAL BUILDING CODE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, requires the City to adopt certain building, housing, electrical, plumbing, and gas codes relating to the construction, livability, sanitation, erection, equipment, alteration, repair, occupancy, or removal of buildings and structures located within its jurisdiction and further authorizes the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction; and

WHEREAS, the South Carolina Building Codes Council requires the adoption of the 2002 edition of the National Electric Code by July 1, 2003.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth above.

SECTION 2. That Section 5-1-31, Electrical code adopted, is hereby amended in its entirety to read as follows:

"The International Electrical Code, 2002 edition, is hereby adopted by reference and incorporated herein pursuant to South Carolina Code Section 6-9-60, 1976, as amended. In the event of any conflict between the provisions of the International Electrical Code and the provisions of this City Code, state law, ordinances, rules or regulations, the provisions of this City Code, state law, ordinances, rules or regulations, as applicable, shall prevail and be controlling."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 5-27-03
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT 5

A REIMBURSEMENT RESOLUTION

RELATING TO THE DECLARATION OF INTENT BY THE CITY OF ISLE OF PALMS, SOUTH CAROLINA TO REIMBURSE CERTAIN EXPENDITURES MADE PRIOR TO THE ISSUANCE OF TAX-EXEMPT DEBT.

WHEREAS, the Internal Revenue Service and U.S. Treasury Department have published regulations that govern when a borrower such as the City of Isle of Palms, South Carolina (the "City") can reimburse itself for expenditures made on projects prior to the issuance of tax-exempt debt for such projects; and

WHEREAS, the regulations require that the borrower declare an official intent to reimburse an expenditure not later than sixty days after the payment of the expenditure; and

WHEREAS, the City Council of the City (the "City Council") is the governing body of the City; and

WHEREAS, the City Council heretofore found that it was necessary to make improvements to the recreational facilities of the City (the "Capital Improvements"), the cost to be defrayed with the proceeds of general obligation bonds of the City, as well as other funds available to the City, if any; and

WHEREAS, it is now necessary for the City to make available certain initial funds for the initial phases of some of the Capital Improvements; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City, as follows:

Section 1. The City hereby declares that this Resolution shall constitute its declaration of official intent pursuant to Regulation § 1.150-2 to reimburse the City from the proceeds of tax-exempt debt to be issued pursuant to Title 5, Chapter 21, Article 5, Code of Laws of South Carolina 1976, as amended, in the amount of not exceeding $2,900,000 from the proceeds of General Obligation Bonds, Series 2003, for certain expenditures incurred with respect to the Capital Improvements prior to the issue date of the obligations to be issued to finance the Capital Improvements (the "Expenditures").

Section 2. In order for the Expenditures to be eligible for reimbursement, the City recognizes that the reimbursement allocation must be made not later than 18 months after the later of (a) the date on which the Expenditures were paid, or (b) the dates the Capital Improvements were placed in service, but in no event more than three (3) years after the date of the payment of the reimbursement original Expenditure.

Section 3. The City understands that Expenditures which may be reimbursed are limited to Expenditures which are (1) properly chargeable to capital account (or would be so

chargeable with a proper election or with the application of the definition of placed in service under Regulation § 1.150-2) under general federal income tax principles; or (2) certain de minimis or preliminary expenditures satisfying the requirements of Regulation § 1.150-2(f).

Section 4. This resolution shall take effect immediately.



ISLE OF PALMS CITY COUNCIL
PUBLIC HEARING
May 27, 2003

A public hearing was held by the Isle of Palms City Council on May 27, 2003, at 6:30 p.m. to receive public comment on Ordinance 2003-1, An Ordinance to Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004.

Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Treasurer Suggs and City Clerk Mauldin.

Mayor Sottile called the meeting to order. Councilman Abele, Chairman of Ways & Means, gave a slide presentation of the budget and answered questions of the audience and Councilmembers. Administrator Tucker then presented two slides and explained that taxes would be raised by $6.84 per $100,000 in appraised value for an owner-occupied home and by $10.26 per $100,000 in appraised value for a non-owner occupied home.

There being no comments from the audience, Mayor Sottile closed the hearing at 6:45 p.m.

Respectfully submitted,

Janet Mauldin, City Clerk

6/21/03

REGULAR CITY COUNCIL MEETING
June 24, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on June 24, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, Miller, and Rice. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin. Council Members Abele and Taylor were excused.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. The City Clerk called the roll and noted that all council members were present except for Councilman Abele and Councilman Taylor.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Miller made a motion to approve the appointment of James Walley as Beach Services Officer; Councilman Marino seconded; motion passed unanimously. Mayor Sottile spoke briefly about Officer Walley's achievements to date and thanked his family for attending noting that his father was an officer in the North Charleston Police Department. Mayor Sottile administered the oath to Officer Walley.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

1. May 27, 2003 - Public Hearing
2. May 27, 2003 - Regular City Council Meeting

Councilman Buckhannon made a motion to approve the minutes as presented; Councilwoman Rice seconded; motion passed unanimously.

D. CITIZENS COMMENTS

1. Steve Broach, 604 Palm Boulevard, spoke about some problems he has been having at the Isle of Palms Marina. He expressed displeasure that, after all the letters he has sent to the City, no one had ever asked him what happened, and that he has not received all of the information he has requested. Mr. Broach was not happy with the way the Marina operations were managed and he felt that the City could and should do better.

Mayor Sottile stated that the City scrutinizes the Marina operations carefully and that he will take Mr. Broach's comments under advisement.

2. Alvin Wisco, 1493 Tidal Point, Mount Pleasant, and an *ex officio* resident who served on the board of Oceanside Villas for 20 years. Mr. Wisco spoke of his concern about removing the palm trees along Ocean Boulevard in front of Oceanside Villas as part of the front beach enhancement project in order to construct a sidewalk. He distributed a photograph, drawing of his proposed change to the plan, and written statement all of which are attached hereto as Exhibit A. Mr. Wisco urged Council to look carefully at his proposal which would save the trees.

Mayor Sottile thanked Mr. Wisco for his comments and stated that the Public Works Committee and Councilman Miller will be discussing his proposal.

3. Sandy Stone, 7 Ensign Court and business owner at 1304 Palm Boulevard, spoke to Council about his proposal asking permission to install a gate between the public parking lot into Oceanside. He referred to his letter to Councilman Marino and letter from Oceanside Board of Directors, copies of which are attached hereto as Exhibit B. Mr. Stone stated that he has purchased ten parking spaces in the parking lot for his employees in order to open more spaces around Island Realty for clients to park.

Councilman Marino made a motion to approve Mr. Stone's request to install a gate at the City parking lot for his ten spaces, that the gate shall remain locked at all times, and that is this should not work out, he will change it back within thirty days notice from any of the parties involved; Councilman Bettelli seconded; motion passed unanimously.

4. Jay Clarke, Morgan Creek Grill, reiterated his need for immediate repair in the parking lot at the restaurant which floods during rains and is hazardous to customers walking through the lot. He stated that he loses at least ten parking spaces when it rains and hoped that something could be done soon since this is the height of the season. Mr. Clarke also spoke about future plans he had for the restaurant area, including a bronze fountain, and said that he will come back to Council with a comprehensive plan.

Mayor Sottile stated that Administrator Tucker has given Director Mobley and his staff notice to fill the holes and crown the low portion of the parking lot which should be done shortly.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. In the absence of Chairman Abele, Administrator Tucker reported on their meeting of June 17, 2003, (Exhibit C)

(a) Councilman Bettelli made a motion to approve the expense of $2,500 for a new data point reading of the Marina bulkhead after the dredging project is completed; Councilman Miller seconded; motion passed unanimously.

(b) Councilman Miller made a motion to approve the expense of $4,000 for two additional street print crosswalks across palm Boulevard at 28th Avenue and 34th Avenue to be funded from the Municipal Accommodations Fee Fund; Councilman Marino seconded; motion passed unanimously.

©) Councilman Bettelli made a motion to approve the purchase of a message board sign for the Breach Inlet entrance to the island at a cost not to exceed $3,000, with one half to come from the General Fund and one half to come from th Municipal Accommodations Fee Fund; Councilwoman Rice seconded; motion passed unanimously.

(d) Councilwoman Hanbury made a motion to extend the hours of the Public Restrooms until 8:00 p.m. at an additional cost of $3,572 from the State Accommodations Tax Fund; Councilwoman Rice seconded; motion passed unanimously.

(e) Councilman Bettelli made a motion to affirm the expenditure of $5,000 from the Marina Fund for emergency repairs of the dock near the restaurant; Councilman Miller seconded; motion passed unanimously.

(f) Councilman Marino made a motion to approve the expenditure of $400 for a new printer for the TLS 250 Fuel System at Public Works; Councilman Miller seconded; motion passed unanimously.

(g) Councilwoman Rice made a motion to approve the expenditure of $15,840 from the Capital Projects Fund for the cost overage on the Hazard Mitigation Grant and that the City Administrator pursue reimbursement through additional grant funds; Councilman Bettelli seconded; motion passed 6-1.

(h) Mayor Sottile announced that the audit review from the SC Department of Transportation on the Gateway Enhancement Project and it was a very favorable audit. He read the Opinion from the report: "The City of Isle of Palms is commended for their cooperation and timely preparation of information relevant to this audit. The laudatory assistance rendered by the City Administrator and Treasurer is especially noted. Their records and evidence of program management most assuredly substantiate a system with the controls in place for handling and/or accounting for funds supporting the Department's payments." Mayor Sottile commended the City Administrator and her staff for a job well done.

2. Public Safety Committee. In the absence of Chairman Taylor, Mayor Sottile reported on their meeting of June 5, 2003, (Exhibit D, with attached monthly reports).

(a) Mayor Sottile encouraged City Council members to read the police and fire monthly reports very thoroughly because they show how things are changing on the Isle of Palms. These reports bring to our attention what the City's officers are dealing with on the streets, most of which are alcohol related, and the officers are working very hard to keep the island safe.

(b) Mayor Sottile thanked Charleston County and Sanders Construction for completing the re-paving of Palm Boulevard between 21st and 41st Avenues with very little inconvenience to the residents.

©) Mayor Sottile began discussion of the Boston Whaler that was recently given to the Fire Department from the Police Department. He stated that the bottom of the boat needs painting badly so that the Department can get it in the water. The estimate to do so is $400 which is over and above the $1,000 that Council previously approved to get the boat in working condition. Councilman Buckhannon made a motion to approve the expenditure of $400 to paint the bottom of the fire boat; Councilman Bettelli seconded; motion passed unanimously.

Mayor Sottile asked for a motion to suspend the rules of order of the Agenda to allow a report on the Front Beach Enhancement from Councilman Miller at this time because he has another engagement this evening; Councilman Marino so moved; Councilman Bettelli seconded; motion passed unanimously.

Front Beach Enhancement Committee. Councilman Miller reported that the past month has been full of meetings with the engineers on the project as well as informational meetings with interested groups. The

Beach Company was very supportive about the project and have made some long range planning themselves for improving the shopping center. Councilman Miller referred to the attached schedule (Exhibit E) which calls for a ground breaking ceremony for September 2nd. Mayor Sottile noted that the Public Works Committee and Recreation Committee will be working on the landscaping projects.

3. Public Works Committee. Chairman Marino reported on their meeting of June 11, 2003, (Exhibit F).

(a) Chairman Marino stated that there was some good news reported from the Non-Point Source Pollution Assessment. The reports indicate that, to date, the main source of fecal pollution is coming from deer waste and no significant human waste was noted. Chairman Marino felt that this was very important because one of the questions the City was trying to answer was if the City had a septic tank problem on the island. However, the study is still ongoing and will continue through the summer season.

(b) Mayor Sottile stated that he rode the new fire truck into Palm Court and it appears that trimming the palm trees would solve a great deal of the problem of clearance for emergency vehicles.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of June 3, 2003, (Exhibit G).

(a) Chairman Buckhannon made a motion to approve the larger lobby design for the Recreation Expansion Project; Councilwoman Rice seconded; motion passed 6-1. Councilwoman Hanbury explained why she voted against this motion stating that she has always desired to reduce the cost of this project and she pled that the Council cut some costs in order to spend more of the budgeted money to help alleviate the drainage problem at the Recreation Department.

(b) Chairman Buckhannon made a motion to approve the expenditure of $2,900 to Soil Consultants, Inc., for soil borings for foundation purposes; Councilwoman Rice seconded. Mayor Sottile stated that this amount does not include the cost of soil testing for future phases of the project. After discussion, motion passed unanimously.

©) Chairman Buckhannon announced that radio station WJZX 99.7 will be broadcasting a patriotic music simulcast with the July 4th fireworks.

(d) Chairman Buckhannon referred to the attached schedule of significant dates on the expansion project noting that groundbreaking is scheduled for December 4th in conjunction with the Christmas Tree Lighting ceremony.

5. Personnel Committee. Chairman Bettelli reported on their meeting of June 3, 2003, and special meeting of June 20, 2003 (Exhibit H).

(a) Chairman Bettelli made a motion to approve the proposal entitled Procedure for Selection of Candidates for Boards & Commissions; Councilwoman Rice seconded; motion passed unanimously.

Councilman Miller was excused at 8:00 p.m.

(b) Chairman Bettelli announced that Police Corporal Shawn Corrigan has been promoted to Police Sergeant, and Patrol Officer Kim Usry has been promoted to Police Corporal.

©) Employees of the Month
Public Works Department - Gene Cardinal

(d) Safety Sweepstakes Winners
Police Department - Sharon Baldrick
Fire Department - Brian Saylors
Public Works Department - Gene Cardinal
Combined General Government, Recreation and Building Departments - Donnie Pitts of the Recreation Department

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their June 10, 2003 meeting attached as Exhibit I.

2. Planning Commission - See minutes of their June 11, 2003 meeting attached as Exhibit J. Councilman Marino asked the status of the lot filling ordinance and Director Kerr stated that the Planning Commission is still working on it with the City Attorney and also looking at ordinances from other communities addressing this issue.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - No Meeting.

2. Beach Advisory Committee - No Meeting.

3. Front Beach Enhancement Committee. - Addressed earlier in the meeting.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2003-3 - An Ordinance Repealing Title 4, Chapter 3, Drought Response Regulations, of the City of Isle of Palms Code of Ordinances, in Its Entirety. (Exhibit K)

Councilman Marino made a motion to suspend word for word reading, to approve second reading and ratify Ordinance 2003-3; Councilman Bettelli seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 2003-4 - An Ordinance Amending Title 7, Chapter 1, Business Licenses, of the City of Isle of Palms Code of Ordinances, To Waive the Requirement of Paying an Annual License Fee and Obtaining A Business License for Participating Vendors At a City Sponsored Special Event. (Exhibit L)

Councilwoman Rice made a motion to suspend word for word reading, to approve second reading and ratify Ordinance 2003-4; Councilman Marino seconded; motion passed unanimously.

3. Second Reading and Ratification - Ordinance 2003-5 - An Ordinance Amending Title 5, Chapter 4, Section 5-4-37, of the City of Isle of Palms Code of Ordinances Regarding the Outdoor Sale of Tangible Personal Property in the GC-1 and LC Zoning Districts to Provide for Temporary Permits for Participating Vendors at a City Sponsored Special Event. (Exhibit M)

Councilman Buckhannon made a motion to suspend word for word reading, to approve second reading and ratify Ordinance 2003-5; Councilman Marino seconded; motion passed unanimously.

4. Second Reading and Ratification - Ordinance 2003-6 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-13, Regarding the Regulation of Maximum Lot Coverage in the SR-1 and SR-2 Zoning Districts. (Exhibit N)

Councilwoman Rice made a motion to suspend word for word reading, to approve second reading and ratify Ordinance 2003-6; Councilman Bettelli seconded; motion passed unanimously.

5. Second Reading and Ratification - Ordinance 2003-7 - An Ordinance Amending Title 6, Article D, Section 6-1-40(B), of the City of Isle of Palms Code of Ordinances Regarding Regulation of On-Site Sewage Disposal Systems. (Exhibit O)

Councilwoman Hanbury made a motion to suspend word for word reading, to approve second reading and ratify Ordinance 2003-7; Councilman Bettelli seconded. Upon discussion, Director Kerr explained that this ordinance amends the previous septic ordinance to delete the requirement for City inspectors, and provides for a letter from a licensed septic system installer verifying that the existing system is in good working condition. This letter to be presented at closing. After discussion, motion passed 5-1.

6. Second Reading and Ratification - Ordinance 2003-8 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, and Title 5, Chapter 5, Land Development Regulation, Section 5-5-4, of the City of Isle of Palms Code of Ordinances, to Change Building and Development Requirements Regarding Sewer and Septic Tank Service. (Exhibit P)

Councilwoman Hanbury made a motion to suspend word for word reading, to approve second reading and ratify Ordinance 2003-8; Councilwoman Rice seconded. Upon discussion, Director Kerr stated that the purpose of this ordinance was basically to close a loophole in the State requirement dealing with septic systems. With the trend of tearing down small houses and replacing them with much larger houses intended for more inhabitants, the current DHEC requirements allow the property owner to use the same septic system with no check on the size or condition of the system. If there was a gravity operated sewer system existing in front of the house, this ordinance would require a property owner to tie into the sewer system. This is the same requirement for building on a vacant lot. If there is not a sewer line in front of the property, the owner would be required to bring the septic system up to the minimum DHEC standards.

Councilman Marino stated that he did not like this ordinance. He expressed concern about (1) the ordinance is stricter than DHEC regulations; (2) if the property owner is willing to upgrade their septic system to accommodate a larger house, this ordinance forces them to tie into a septic system, which is

very expensive, and he does not feel that the City should take that choice away from the property owner; (3) where previously Council was concerned about human waste pollution and septic systems, now the study shows that this is not true; and (4) he does not believe the City should further infringe on property owner's rights and limiting their return on their investment.

Councilman Buckhannon stated that he agreed that the property owner should be given the right to upgrade the septic system and not be forced to tie into the sewer system.

Councilman Bettelli stated that if he were going to purchase a home, he would rather purchase a home on a sewer system than one on a septic tank system that may need maintenance in the future, and if the septic system backs up, it could be a health problem not only to the property owner but to the neighbors as well.

Mayor Sottile stated that trends on the island is for bigger homes with lots or bedrooms and lots of people, and septic systems are not designed to support 30+ people at one location over a period of time, and this ordinance was written because of the size of new homes. He felt that the ordinance was needed, it conforms with the lot coverage ordinance, and it creates a health problem when school bus loads of people stay in one house and over-work the septic tank. After discussion, motion passed 4-2.

7. Second Reading and Ratification - Ordinance 2003-9 An Ordinance Amending Section 5-1-31 of the City of Isle of Palms Code of Ordinances Regarding the Electrical Building Code. (Exhibit R)

Councilman Buckhannon made a motion to suspend word for word reading, to approve second reading and ratify Ordinance 2003-9; Councilman Bettelli seconded; motion passed unanimously.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

Proclamation - Carolina Day

Administrator Tucker read the proclamation in full. Councilman Buckhannon made a motion to approve the Proclamation; Councilman Bettelli seconded; motion passed unanimously.

K. MISCELLANEOUS BUSINESS

1. Mayor Sottile stated that he understood there will be a historical marker placed at the Breach Inlet Bridge. City Council will be notified of the date and time.

2. Councilman Marino reiterated the need to repair the parking lot at the Marina restaurant. Administrator Tucker stated that Council could be informed by telephone of the cost estimates so that the work is not delayed until after the July Council meeting.

L. EXECUTIVE SESSION

Councilman Buckhannon made a motion to go into Executive Session to discuss the candidates for boards, committees and commissions; Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and that personnel matters were discussed.

Councilman Bettelli made a motion to appoint Joseph Clark to the Planning Commission to fill the existing vacancy; Councilman Buckhannon seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:07 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on July 22, 2003.

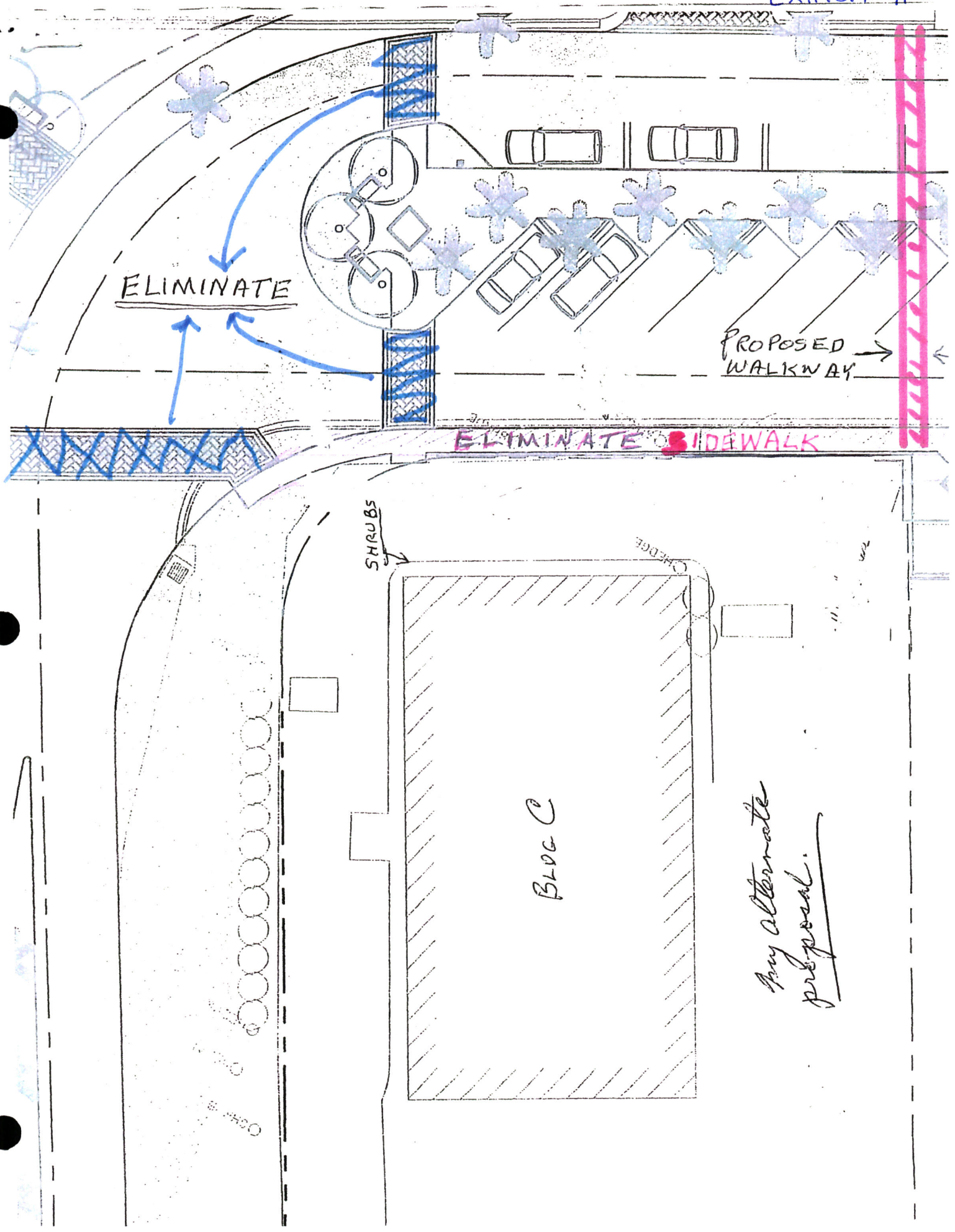
EMPLOYEE OATH

I, James Walley, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

James graduated from Hanahan High School and was a Police Cadet for 5 years with the North Charleston Police Department reaching the rank of Captain. He is CPR certified and able to operate the AED defibrillator. James has been hired as the Court Security Specialist for the City of North Charleston Police Department at the end of the summer and he hopes to attend college soon seeking a degree in Business Administration.



EXHIBIT A


ELIMINATE
PROPOSED WALKWAY
ELIMINATE SIDEWALK
SHRUBS
HEDGE
BLDG C
Any alternate pre-proved.

From: jawisco@webtv.net (Alvin Wisco)
Date: Sun, Jun 22, 2003, 1:47pm
To: ltucker@iop.net, dkerr@iop.net
Cc: jhaigler@iopener.net, jzourzou@csc.com, dremaway1@aol.com
Subject: Proposal to be presented at the Council Mtg 6/24/03

Submit Photo

I want you to look at the photo of Bldg C Oceanside Villa facing Ocean Blvd as it is now.
I believe the Ocean Blvd Enhancement design is completed and going out for bids now.
The present design calls for taking away these trees & shrubs that are 6 palmetto palms & 8 cocas palms to make way for a 5 ft wide sidewalk.

Submit proposed design

Please look at the revised design of Ocean Blvd in front of Oceanside Villa.

My proposal is to eliminate the sidewalk in front of Cceanside Villa and put a 5 ft sidewalk across Ocean Blvd starting at the edge of our property line, as shown in red. This would give access for renters from Oceanside to their legal right to the pier and the beach int front of Sea Cabins. Shoppers from from Front Beach business section can have access to their cars.

As a matter of fact the the number of non-Oceanside visitors who would want to cross the front of Oceanside would be so few, County park prople would use their parking lot and those walking to to the business section would use the the Sea Cabin sidewalk, where the park gate is located.

There would be part of the parking space lost, but it could be made up elsewhere.

Now to explain how this can be done after the contract is signed . Their is a contractor instrument know as a "Change Order". I've worked in this business and hardly anyone in consturction goes without a change order.

Actually you will save money by eliminating the wide crosswalks which I have shown as eliminated.

In fact, the one crossing Ocean Blvd is very dangerous for pedestrians, since it is so close to 14th Ave.

May I please have your comments of having a Change Order used to accomplish what I have proposed and also who I can contact to follow up. Thank You Al Wisco

EXHIBIT B

ISLAND REALTY
INCORPORATED

06/04/03
Councilman and Doctor John Marino:

City Hall has directed me to contact you for a request to place a three foot (3') gate from the city parking lot through to the Oceanside Villas parking lot near the corner of the water department and the Oceanside parking area to allow Island Realty employees to ingress and egress the city parking lot to and from Island Realty. I am contacting the Oceanside regime by this letter a well to ask their permission for the same. There is a slight gap in the fence system at this time that will allow the skinnier folks through but not all.

I would have a licensed, bonded and insured contractor to install the gate at Island Realty's expense.

Should this gate be a problem for either the City of Isle of Palms or The Oceanside regime we would pay to restore the fence to its present condition within three weeks of notice in writing from either party.

By the two parties allowing Island Realty ingress and egress it would alleviate traffic and parking issue we all have faced for several years. Your consideration is appreciated.

Sincerely,
A.D. Stone III
A.D.Stone III
Owner of Island Realty, Inc.

Cc: Don Lindeman, President Oceanside Regime
George Bowers, Oceanside Regime Manager
Linda Tucker, City Administrator

P.S
We have 10 parking permits for the city lot

Sales
1304 Palm Blvd.
Isle of Palms, SC 29451
843.886.6871
Facsimile: 843.886.8534

Toll Free: 800.476.0400
http://www.islandrealty.com
e-mail: rentalsinfo@islandrealty.com
salesinfo@islandrealty.com

Rentals
1304 Palm Blvd.
Isle of Palms, SC 29451
843.886.8144
Facsimile: 843.886.5131

A.D.Stone III
Island Realty, Inc.
1304 Palm Blvd.
Isle of Palms, SC 29451

June 5, 2003

Dear Sandy,

Per your request I have contacted the members of Oceanside Board of Directors regarding your request for a 3 foot (3') gate from the city parking lot through to the Oceanside Villa's parking lot near the corner of the water department and the Oceanside parking area to allow your employees to enter and exit the city parking lot to and from Island Realty.

An oral vote has been secured in favor of this request with an added requirement that the gate must be equipped with a lock and must be locked at all times.

If you need further assistance, please feel free to contact me.

Sincerely,

Don Lindeman

Don Lindeman, President Oceanside Board of Directors
Cc: George Bower, Oceanside Regime Manager
Linda Tucker, City Administrator
Oceanside Board of Directors

EXHIBIT C

WAYS & MEANS COMMITTEE
June 17, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on June 17, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Rice and Taylor. Councilman Miller was out of town. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs and Recreation Director Page. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Mayor Sottile made a motion to approve the minutes from the May 20th meeting; Councilman Taylor seconded; motion passed unanimously.

2. Presentation Concerning Alternatives for IOP Marina Bulkhead. Ron Austin, General Engineering Labs, referred to the three attached sheets and discussed the pros and cons of the two short-term repair options for the bulkhead wall as well as replacement of the bulkhead wall, and he answered questions of Committee members.

Chairman Abele stated that he hoped to have discussion at the July meeting concerning all the proposed projects facing the City in order to determine which ones to fund in the upcoming year. He suggested that GEL take another data point reading at the Marina to determine if the wall has moved further since the October report especially since the dredging. The Committee could be able to determine if the bulkhead needed immediate repair or if it could wait until the next budget year. Mr. Austin said that he could have this information for the July meeting. **Mayor Sottile made a motion to recommend to City Council approval of the expense of $2,500 for the new data point reading after the dredging project is completed; Councilman Bettelli seconded; motion passed unanimously.**

3. Financial Report - May 2003. Treasurer Suggs referred to the May 31 Financial Statement Summary (copy attached) and stated that, at 11 months through the year, General Fund revenues are 90% of budget and expenditures are76% of budget with a cash balance of $1,985,139. She answered questions of Committee members and noted that the City has received two additional checks for property taxes from the County since May 31st. She feels confident that revenues will exceed what was budgeted.

4. Old Business. (A) Request from CVB Regarding City's Contribution to Mount Pleasant. Chairman Abele referred to the attached Distribution of State Accommodations Tax Funds Received and letter from Helen Hill, Executive Director of the Charleston CVB. He stated that the CVB wanted the City to reconsider taking this money from the City's 65% instead of taking it from the 30% that is designated for tourist promotion organizations. It was the consensus of the Committee not to make any changes in funding in light of the small amount [+$13,000] that is sent to the Mount Pleasant-Isle of Palms Visitor's Center in comparison of the large amount [+$200,000] sent to the CVB.

(B) Request from Public Safety Regarding Adding Additional Street Print Crosswalks at 28th and 34th Avenues. Councilman Taylor, Chairman of the Public Safety Committee, stated that, since Palm Boulevard has been repaved and crosswalks are going to be repainted, his committee has recommended the addition of two street print crosswalks along Palm Boulevard for the safety of those going to the beach on this busy street. Administrator Tucker stated that she has contacted both DOT (for revising the encroachment permit) and Banks Construction and received a cost estimate of $4,000 for this project. After discussion, **Councilman Taylor made a motion to recommend to City Council the**

approval of $4,000 expense for two additional street print crosswalks at 28th Avenue and 34th Avenue and that it be funded from the Municipal Accommodations Fee Fund; Councilman Bettelli seconded; motion passed unanimously.

5. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. No meeting in June.

(B) Replacement Sign at Breach Inlet With Message Board. Administrator Tucker reported that, since the reconfiguration of the intersection of Palm and Carolina has been completed, the City needs to re-install the entrance sign. She recommended that an additional message board sign be installed similar to the one at the Connector at an estimated cost of some $2,500 to be maintained by the Recreation Department. After discussion, **Councilman Bettelli made a motion to recommend to City Council the purchase of a message board sign for the Breach Inlet entrance to the island at a cost not to exceed $3,000, with one-half to come from the General Fund and one-half to come from the Municipal Accommodations Fee Fund; Councilwoman Rice seconded; motion passed unanimously.**

(C) Discussion of Future Public Restrooms Operation and Expansion of Hours for this Year. Administrator Tucker referred to the attached Analysis of Cost, Extension of Operating Hours, Front Beach Restrooms. She stated that the front beach businesses have requested that operating hours remain open until 8:00 p.m. and she noted that the additional cost would be approximately $3,500. After discussion, **Mayor Sottile made a motion to recommend to City Council to extend the hours of the Public Restrooms until 8:00 p.m. at an additional cost of $3,572 from the State Accommodations Tax Fund; Councilman Taylor seconded; motion passed 8-1.**

Administrator Tucker referred to the attached Analysis of Cost, Beach Restroom Attendant and gave a brief history of the City hiring an attendant to be present at the restrooms during open hours. She noted that the contract for this service has expired and is now under a "gentleman's agreement." She stated that next year, when the front beach enhancement project is completed, there will be a need for someone to maintain the landscaping in that area. She recommended that the City notify the contractor that next year the City will not continue their contract, and that the City could hire an additional Beach Services employee for the season to take care of the landscaping and periodically monitor the restrooms at a savings to the City of approximately $6,000. Committee members discussed this option and some concerns were hiring more employees instead of contractors and the need to have the restrooms staffed full time.

Administrator Tucker passed around a photograph of a sign that is appearing at the restrooms stating that the attendant is on the beach at the end of the walk-over if needed. She stated that she would have control over an employee that she does not have over a contractor. Chairman Abele directed the Administrator to notify the contractor that the attendant must remain at the restrooms and that this is a violation of the contract.

Councilman Buckhannon and Recreation Director Page noted that, without more employees, the Recreation staff cannot take on any more landscaping projects. Upon discussion that the City needs to look at this whole issue further, it was decided that the Recreation Committee and the Public Works Committee study this issue for future seasons.

(D) Emergency Repair of Dock at Marina. Administrator Tucker reported that, with the current dredging of the Marina, there has been a failure of four pilings near the restaurant that needed emergency repairs. The repair work was done at a cost of $5,000 and she asked the Committee for an affirmation of this expense. **Mayor Sottile made a motion to affirm the expenditure of $5,000 from the Marina Fund; Councilman Bettelli seconded; motion passed unanimously.**

(E) Installation of Control Gate for Pedestrian Access at Marina. Administrator Tucker referred to the attached memo and drawings of a gate that Brian Berrigan has proposed (at the City's expense) for the docks near the restaurant to prevent boaters who do not rent space from utilizing the rented dockage when going to the restaurant by boat. This gate would direct these boaters to go to the fuel dock, pay a fee, and be directed where to dock their boat. Mayor Sottile stated that one of the attractions to the restaurant is a place for boaters to be able to dock and go into the restaurant for a meal and he felt that there should not be a fee charged for this docking. Chairman Abele noted that one of the items that the Committee will be discussing in July is the construction of a dock specifically for the restaurant which may solve the whole problem. He recommended deferral of further discussion until next month. Chairman Abele iterated that the Marina operation is a business that needs to be supported in order to be successful enough to fund the City's bond payments.

Upon discussion of the parking issue at the Marina, Councilman Marino iterated that it is in the City's best interest that both businesses at the Marina be successful and he felt that the City should not have to be the "umpire" between them. The Administrator was asked to contact both parties and tell them to resolve the parking issues between themselves.

(F) Replacement Printer for the TLS 250 Fuel System at Public Works - $400. Councilman Marino explained the need for this printer stating that the reports for the Treasurer have become unreadable. **Councilman Marino made a motion to recommend to City Council approval of the expenditure of $400 for a new printer for the fuel system; Councilwoman Hanbury seconded**; after discussion, **motion passed unanimously.**

6. Miscellaneous. (A) Status - Hazard Mitigation Project. Administrator Tucker referred to the attached Project Status and Projected Final Costs and explained the grant process and the work that has been done. She noted that the project cost was +$13,000 over funding previously approved because of the additional transfer switch that was installed at Fire Station #2. She also noted that there are grant funds available that may cover this cost and assured everyone that she would aggressively pursue reimbursement through grant funding. After discussion, **Councilwoman Rice made a motion to recommend to City Council approval of the expenditure of $15,840 [including $2,523 previously approved] to be funded from the Capital Projects Fund and that the City Administrator pursue reimbursement through grant funds; Councilman Buckhannon seconded; motion passed 6-2.**

(B) Chairman Abele referred to the attached memo from Councilwoman Hanbury and stated that the first item - Public Rest Rooms - has been referred to the Recreation Committee and Public Works Committee.

Minutes of Meetings. There was discussion about the content of minutes as well as the high cost of installing a permanent recording system that would not fail as much as the current equipment causing tapes that were indistinguishable. The City Clerk stated that one solution would be to insert new

batteries prior to each meeting. **Chairman Abele made a motion that new batteries be put into the recorder before each meeting; Councilman Taylor seconded; motion passed unanimously.**

Beach Access Paths. This was referred to the Beach Advisory Committee for study.

South Carolina Historical Society Membership. **Councilwoman Hanbury made a motion that the City purchase a membership in the South Carolina Historical Society at an annual cost of $250; Councilman Buckhannon seconded.** Upon discussion, it was determined that this was a private organization. **Motion failed 1-7.**

Councilwoman Hanbury made a motion that the City purchase a single membership at a cost of $50 in order that she determine if this organization can offer any assistance to the City in preserving historical information; Councilman Taylor seconded; roll call vote was taken: Abele - No; Bettelli - Yes, Buckhannon - No, Hanbury - Yes, Marino - No, Rice - Yes, Taylor - No, Sottile - No. Motion was defeated 3-5.

(C) Administrator Tucker reported that she received a request from Sandy Stone of Island Realty for permission to install a pedestrian gate from the back of the City's parking lot into Oceanside property. Mr. Stone needs to secure additional parking for his employees to free up parking space on his lot for customers. There would be no cost to the City. Councilmembers will be provided copies of two letters and Mr. Stone will present his plan at next week's City Council meeting.

(D) Next meeting was scheduled for July 15, 2003.

There being no further business to come before the committee, the meeting was unanimously adjourned at
8:23 p.m.

Respectfully submitted,
Bob Abele, Chairman

performed during the dredging operations to ensure that the dredging is performed in a manner that does not negatively affect the bulkhead wall.

If the City of Isle of Palms is interested in greater water depths under the floating docks adjacent to the bulkhead wall, consideration could be given to the use of rip-rap backfill at the exterior toe of the wall for support. Generally, this option would allow a steeper slope (greater than 3:1) away from the bulkhead wall. Careful coordination of this operation would be necessary to ensure that the rip-rap is placed as soon as practical following removal of the accreted soils in these areas to maintain continuous support of the bulkhead wall. In addition, care should be taken during placement to ensure that heavy equipment is not operated close to the wall (landside) that would induce large stresses in the wall.

Regarding the condition of the bulkhead wall, based on our observations, the wall system appeared to be in relatively good condition in the locations observed, except for the wormhole damage noted earlier in this report. Please note that General Engineering cannot comment on the condition of the wall in other areas. However, the current survey data shows movement in the bulkhead wall system when compared to the 1999 survey data. Due to the apparent movement in the bulkhead wall, General Engineering recommends that the City of Isle of Palms should initiate plans for the repair and or replacement of the existing timber bulkhead wall system. Many options exist for the repair or replacement of the bulkhead wall, and several options are discussed herein for consideration by the City of Isle of Palms. In addition, opinions of cost, based on RSMeans cost data and data from previous similar projects, associated with each repair or replacement option are provided. More accurate costs can be provided once an option is selected and preliminary design is completed.

5.2 Bulkhead Wall Repair Options

Based on the results of this preliminary evaluation, General Engineering does not recommend repair of the timber bulkhead wall for a long-term solution for several reasons including: 1) the fact that the average design life expectancy for timber structures is approximately 20 years; 2) timber structures require more on-going maintenance as they age when compared to other structures; 3) it is difficult to achieve an aesthetically pleasing finished product with proper structural support; and 4) potential significant disruptions to the existing facility. However, if the City of Isle of Palms whishes to consider repair options for a short-term solution due to extenuating circumstances, several options exist.

One option for repair of the timber bulkhead wall consists of installing support piling and bracing along the outside face of the wall to prevent further buckling or sliding of the

existing wall system. Although this option would present a relatively low-cost repair option, this option will be difficult to install and will likely not provide an aesthetically pleasing finished bulkhead wall. In addition, as stated above, the average design life expectancy of timber structures is approximately 20 years. Therefore, although no decay was noted in some of the timber members during our evaluation, they are approaching their design life expectancy or will be approaching design life within the next 10 years. An opinion of cost for this repair option is approximately $100,000 to $125,000.

Another repair option for the bulkhead wall may consist of adding additional tie-back cables and support to the existing wall system and attaching the tie-backs to the existing tie-back anchors. Although this is a relatively low cost repair option, General Engineering is not sure of the appropriateness of this since we do not know what is causing the lateral movement of the wall. The lateral movement could be from buckling of the wall or sliding of the toe of the wall. In addition, the buckling could be in either the entire wall system or in just the newer outer wall. Another factor to consider is whether the anchors are adequate to provide the additional support that would be needed. These issues would need to be further defined if this option is chosen prior to design and implementation to ensure this option is feasible. This option would require more intrusive investigation of the wall system and its components to accurately assess the feasibility of this option. In addition, this option will be very difficult to install and ensure adequate support of the wall. Also, the same concerns associated with timber structures discussed in the first repair option would apply with this repair option. An accurate opinion of cost for this repair option cannot be provided until more definitive information regarding the wall movement can be obtained.

$100,000 – $200,000

5.3 Bulkhead Wall Replacement Options

Instead of attempting to repair the timber bulkhead wall system, the City of Isle of Palms should consider replacing the bulkhead wall system. General Engineering recommends the wall replacement option for a long-term solution over the repair options described above due to the issues related to design life expectancy and ongoing maintenance.

For the replacement option, General Engineering recommends the use of a steel sheet pile wall with a concrete cap. This replacement option would involve the installation of the new bulkhead wall outside (creek side) of the existing timber wall and the timber wall would remain in place. The bulkhead could be designed as a cantilever wall without tieback anchor systems to allow the existing wall to remain in place. A metal sheet pile bulkhead wall system is typically the most cost effective when considering design life and ongoing maintenance. In addition, this type bulkhead wall system is used for the nearby bulkhead

wall structures in the area. However, variations of this option exist in terms of material selection for the new sheet pile wall, tie-back anchorage of the new wall, and removal of the existing timber wall. An opinion of cost for the replacement option described above as recommended is on the order of $500,000 to $750,000.

GENERAL ENGINEERING
PO Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
(843) 769-7378 • Fax (843) 769-7397

Printed on Recycled Paper.

City of Isle of Palms
Financial Statement Summary
May 31, 2003

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 4,468,186	$ 4,978,157	$ (509,971)	90%	$ 4,276,504	$ 4,978,157	$ (701,653)	86%
Capital Projects Fund	30,486	181,953	(151,467)	17%	230,535	216,270	14,265	107%
Muni Accommodation Tax Fund	326,909	526,294	(199,385)	62%	427,212	446,588	(19,376)	96%
Volunteer Fire 1% Fund	69,830	46,500	23,330	150%	32,195	46,500	(14,305)	69%
State Accommodation Tax Fund	437,797	614,850	(177,053)	71%	492,616	552,318	(59,702)	89%
Disaster Recovery Fund	20,771	36,000	(15,229)	58%	8	5,000	(4,992)	0%
Federal Narcotics Fund	8,383	-	8,383	0%	1,938	4,600	(2,662)	42%
Marina Fund	534,308	687,550	(153,242)	78%	305,144	684,275	(379,131)	45%
All Other Funds	26,749	3,610	23,139	741%	3,411	5,820	(2,409)	59%
Total All Funds	$ 5,923,420	$ 7,074,914	$(1,151,494)	84%	$ 5,769,563	$ 6,939,528	$(1,169,965)	83%

General Fund YTD Expenditures

11 Month Target = 92%

	Actual	Budget	% of Budget
Mayor and Council	29,554	35,840	82%
General Government	337,481	426,694	79%
Police	1,088,004	1,324,219	82%
Fire	1,377,929	1,529,016	90%
Public Works	783,040	856,808	91%
Building & Licensing	187,433	233,643	80%
Recreation	374,273	450,028	83%
Judicial	87,189	102,119	85%
Parking Lot & Meters	11,602	19,790	59%
Total General Fund	4,276,504	4,978,157	86%

General Fund Cash at 6/12/03

May Balances:

BB&T (Rate = .25%)	446,793
SC Local Gov't Invest Pool (Rate = 1.49%)	1,641,349
	2,088,142

June activity thru 6/12/03

Cash Received	182,015
Accounts Payable Payments	(124,990)
Payroll	(160,028)
Approximate Gen Fund Cash at 6/12/03	1,985,139
Cash On-Hand as a % of Annual GF Expenses	**40%**

Assets

1010.1002	CHECKING - NARCOTICS	0.00	
1010.1003	CHECKING - RECREATION	0.00	
1010.1004	CHECKING - CONFISCATED	0.00	
1010.1005	FLEXIBLE BENEFITS	32,077.42	
1010.1006	PAYROLL - NATIONS BANK	0.00	
1010.1007	SAVINGS REC DEPT BLD NATI	0.00	
1010.1008	PAYROLL	13,012.05-	
1010.1009	CONCENTRATION ACCT NATION	0.00	
1010.1010	ACCOUNTS PAYABLE CHECKING	16,270.44-	
1010.1011	S.C. INVESTMENT POOL	1,641,349.29	
1010.1012	FEDERAL EQUITIBLE SHARING	0.00	
1010.1014	PETTY CASH	250.00	
1010.1015	NARCOTICS CASH ON HAND	0.00	
1010.1016	PETTY CASH - IOP MUNICIPAL COURT	150.00	
1010.1018	DISASTER RELIEF FUND	0.00	
1010.1020	SAVINGS POLICE REC NATION	0.00	
1010.1022	PLANT A PALM NATIONS	0.00	
1010.1023	MORGAN CREEK DREDGING ESCROW CASH	528,000.00	
1010.1024	COURT ESCROW	77,654.36	
1010.1025	PETTY CASH - REC DEPT	130.00	
1010.1026	PETTY CASH -BUILDING DEPT	50.00	
1010.1027	REC DANCE PETTY CASH	300.00	
1010.1028	POLICE IMAGING & COMMUNIC	0.00	
1010.1030	CONCENTRATION	476,075.33	
1050.1101	TAXES RECEIVABLE-CURRENT	0.00	
1050.1102	ALLOW FOR UNCOLLECTIBLES	10,440.00-	
1050.1103	TAXES RECEIV - DELINQUENT	52,203.74	
1050.1104	TAXES RECEIVABLE - LOST	0.00	
1150.1125	ACCOUNTS RECEIVABLE	866.88	
1150.1126	ALLOW FOR UNCOLLECTIBLES	0.00	
1150.1131	A/R IOP WATER CO.	780.91	
1300.1202	DUE FROM ACCOM TAX FUND	0.74	
1300.1203	DUE FROM CAPITAL PROJECTS	52,256.92	
1300.1204	DUE FROM VOLUNTEER FIRE	0.00	
1300.1205	DUE FROM WATER FUND	0.00	
1300.1206	DUE FROM ACCOM FEE FUND	174.07	
1300.1207	DUE FROM FED NARCOTICS	0.00	
1300.1208	DUE FROM IOP MARINA	0.00	
1300.1209	DUE FROM DISASTER RECOVERY RESERVE	0.00	
1410.1301	INVENTORY	0.00	
1410.1303	UNLEADED GAS INVENTORY	6,204.45	
1410.1305	DIESEL GAS INVENTORY	8,116.92	
1410.1308	POSTAGE INVENTORY	7,165.90	
1430.1350	PREPAID EXPENSES	0.00	
1430.1351	UNAMORT. BOND ISSUE COSTS	596.03	
Total Assets			2,844,680.47

Liabilities

2020.2001	ACCOUNTS PAYABLE	67,095.54	

City of Isle of Palms
SC State Accommodations Tax - Distribution of Funds Received

	Mar-03	Dec-02	Sep-02	**Total FY02**	Jun-02	Mar-02	Dec-01	Sep-01	**Total FY01**
Total Payment Received From State	42,298.18	103,986.63	407,734.80	743,898.33	217,784.95	6,762.15	114,492.26	404,858.97	709,981.64
Less 1/4 of $25,000 (transferred to Gen Fund)	6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00
Remainder	36,048.18	97,736.63	401,484.80	718,898.33	211,534.95	512.15	108,242.26	398,608.97	684,981.64
5% to General Fund	**1,802.41**	**4,886.83**	**20,074.24**	**35,944.92**	**10,576.75**	**25.61**	**5,412.11**	**19,930.45**	**34,249.09**
65% To Acc Tax Tourism Related	**23,431.32**	**63,528.81**	**260,965.12**	**467,283.92**	**137,497.72**	**332.90**	**70,357.47**	**259,095.83**	**445,238.07**
30% to Acc Tax Tourism Promotion:	**10,814.45**	**29,320.99**	**120,445.44**	**215,669.51**	**63,460.49**	**153.65**	**32,472.68**	**119,582.69**	**205,494.50**
Less annual support to Mt. P Visitors Ctr.	(9,815.76)	0	-	(13,350.00)	(13,350.00)	0	0	0	0
Equals support of Charleston CVB	998.69	29,320.99	120,445.44	202,319.51	50,110.49	153.65	32,472.68	119,582.69	205,494.50

FY04 Note: The Town of Mt. Pleasant advises that the IOP portion of funding for the Visitor's Center will be approximately $10,000 for FY04.

November 26, 2002

Ms. Linda Lovvorn Tucker
City Administrator
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Linda:

Thank you so much for meeting with me yesterday! I am particularly pleased the mayor was able to join us – he has been a great addition to our board! The Charleston Area Convention & Visitors Bureau values its relationship with the Isle of Palms, and considers the city an integral and vital component of the area's overall appeal as a visitor destination.

As we discussed, the city this year reallocated $13,350 in funding that would have gone to the bureau to cover lease and pre-opening expenses at the newly opened Mt. Pleasant / Isle of Palms Visitor Center. While we understand the justification for this decision, it unfortunately sets a precedent that, if followed by other communities, could severely hinder the bureau's ability to successfully market the Charleston area. I appreciate your support and recommendation to council that visitor center expenses in subsequent fiscal years be funded out of the city's 65% pool of accommodations tax funds. Of course, the bureau will continue to cover all costs related to staffing the facility.

Linda, thank you again for a great and productive meeting! We are excited about the city's 50th anniversary celebration and will gladly sponsor the media reception prior to the weekend's events. We were also happy to assist in having the state's definition of a "tourist" changed to acknowledge the impact of day visitors on the city's public services. Currently, Perrin is working with Bill Casey on the 50th anniversary celebration, and with Ron Davis and Julia Tucker on the new Isle of Palms brochure.

Have a safe and happy Thanksgiving!

Sincerely,

Helen T. Hill
Executive Director

City of Isle of Palms
Analysis of Cost, Extension of Operating Hours, Front Beach Restrooms

Contract Price:	$89 per day		
Calc Hourly Rate:	$89 / 8 =	$ 11.13	
Hourly OT Rate:	$11.13 * 150% =	$ 16.70	
Add'l Cost/day to remain open until 8:00pm:		$ 33.39	
Total cost/day to remain open until 8:00pm:		$ 122.39	
Add'l Cost for the season (107 days from June-Sept):			$ 3,572.73

	2003 Beach Season anticipated schedule:		
	# of Days	**# of Hours***	**Hours/Month**
March	20	8	160
April	30	8	240
May	31	8	248
June	30	10	300
July	31	10	310
August	31	10	310
September	15	10	150
September	15	8	120
October	31	8	248
	234		2,086

Cost for the 2003 Season:	
8-Hour days only	$ 20,826.00
127 8-Hour days, 107 10-Hour days	24,398.73
Add'l cost for 214 extended hours	$ 3,572.73

Cost for 2002 Season:	
Includes $2,570 for 164 extended hrs	$ 23,752.26

FY 2004 Budget, 7 1/2 months @ $89/day	$ 22,000.00

* 8 Hour days start at 10:00am and end at 6:00pm, 10 Hour days start at 10:00pm and end at 8:00pm

Revised
did total hours & adjusted for OT

City of Isle of Palms
Analysis of Cost, Beach Restroom Attendant

8 Hour days start at 10:00am and end at 6:00pm
10 Hour days start at 10:00am and end at 8:00pm

Typical Days of Operation		Hours/Day	Total Hours
March	20	8	160
April	30	8	240
May	31	8	248
June	30	10	300
July	31	10	310
August	31	10	310
September	15	10	150
September	15	8	120
October	31	8	248
	234		2,086

Proposed wage	$ 7.50
Gross wage, incl OT	$ 16,447.50
FICA @ 7.65%	1,258.23
Workers Comp @ 3%	493.43
Total wage & fringe	18,199.16
Uniform allowance	200.00
Total cost per employee	**18,399.16**

Cost of restroom maintenance contract	
$89 per 8 hour day	11,303
$122.39 per 10 hour day	13,096
Total cost of contract	**24,399**

Savings per beach season	**5,999.57**

MEMORANDUM

TO	Bob Abele, Bob Miller and Marty Bettelli
FR	Linda Lovvorn Tucker City Administrator
Subject:	Dock control
DATE	6/2/03

Your attention is called to the attached photographs and cost estimate. Brian is interested in installing such a gate on the docks near the restaurant to prevent boaters who do not rent space from utilizing the rented dockage when going to the restaurant by boat. A similar gate exists on the docks near the Boathouse to control the same type problem. Brian has not made it clear whether he would fund the installation or whether he would be looking to the City for assistance.

He and I wanted to get your thoughts on this possible solution.

cc Brian Berrigan

Post note -
Brian wishes
City to pay

CAROLINA TIME

Time and Attendance Systems

Parking and Traffic Control Systems

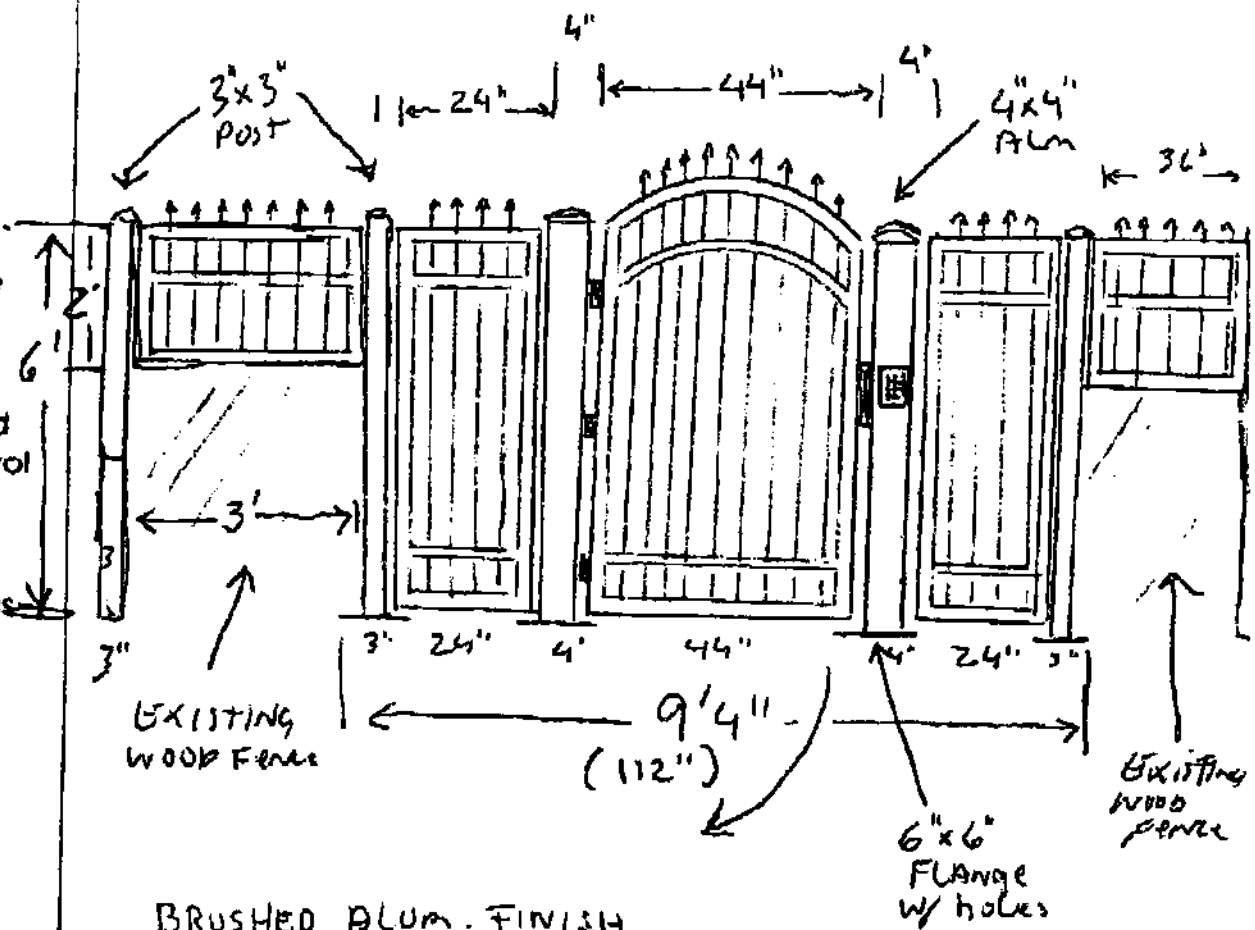
Card Access Control Systems

Photo I.D. Systems

Revenue Control

Service and Supplies

IOP MARINA
Frank Claw
5/15/03
CTE



BRUSHED ALUM. FINISH
Powder Coat

5524 Dutton Ave. Unit B-1
N. Charleston, SC 29406
843 747-7777 • FAX 843 747-7794

CAROLINA TIME

PROPOSAL

May 16, 2003

TO:	***Isle of Palms Marina***	***Job:***	***Pedestrian Access Gate***
	41st Avenue	***Loc:***	***Restaurant/ Dock Access***
	Isle of Palms, SC 29451	***Phn:***	***843.860.8790***
Attn:	***Brian***	***Fax:***	***843.886.0058***

We Hereby Submit Specifications & Estimates for:

1-National Gate Works	model Estate Mediterranean Aluminum Gate w/ Side Panels, Side Wings, Post and brackets Powder Coated Aluminum Finish
2-Linear	model AK1 Lighted All weather Keycode Access
1-Linear	model 3212 Magnetic Lock w/ power supply

1-Installation, Programming, Training, Electrical
1-SC taxes
1-Shipping & Handling

We Hereby Propose to furnish labor & materials complete in accordance with the above said.
FOR THE SUM OF: $ 4,500.00
With Payment to be made as follows: NET 30 days FOB jobsite
Warranty: 1-Year parts & labor

Authorized Signature: *Frank Claud*

Note: Prices are in effect for 60 days from above date:
Delivery: 4-6 weeks

ACCEPTANCE OF PROPOSAL
The above prices & materials are satisfactory & are hereby accepted as contract for same
*Signature:*_____ _____ _____*Date:*_____

(Please sign & return/ fax to. (843) 747-7794)

Time and Attendance Systems

Parking and Traffic Control Systems

Card Access Control Systems

Photo I.D. Systems

Revenue Control

Service and Supplies

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N. Charleston, SC 29406
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City of Isle of Palms
Hazard Mitigation Grant for Hurricane Shutters and Generator Wiring
Project Status and Projected Final Costs

Total Grant Award		$ 107,011
Hurricane Shutters - Final	77,986	
Wiring of City Hall and Fire Station #1:		
Engineering Services	2,923	
Electrical Contractor (low bid)	28,625	
Total Estimated Grant Expenditures		109,534
Additional Funds Required		2,523
Add Wiring of Fire Station #2		13,317
Additional Funds Required with Station #2 Wiring included		$ 15,840

6/17/03

TO: Bob Abele, Ch. Ways & Means Comm.
and members

FROM: Leola Hanbury

RE: Misc. items (additions to agenda for 6/17/03)

I missed the boat in requesting consideration for some new items in the budget process, and mentioned at our last meeting I would put the requests in writing for you. List follows. . .

- PUBLIC REST ROOMS - Even if we were not planning a fancy new front beach look I would be urging that we keep our public rest rooms open 12 months of the year. Unlike most island residents, I am at front beach a lot and am keenly aware of the tourist requests for use of the merchants' non public rest rooms. This is a very legitimate use of Municipal Accommodation Tax Funds, and with the planned improvements in the area I don't see how we can lure tourists to come and not have appropriate facilities for them to use year round.

- MINUTES OF MEETINGS - There must be a better way to record our minutes. The number of failures in the system make it extremely difficult for accurate transcription to take place, and our minutes are frequently in error. It is very important that our records are factual. My recommendation would be for a live person to be recording minutes and transcribing them. I believe there may well be appropriate qualified recorders of minutes living on the island who might be interested in taking on this part time duty--the people I'm referring to would be secretaries or court recorders. (The latter probably would have appropriate equipment to record on.)

- BEACH ACCESS PATHS - Municipal Accommodation Tax Funds are available for this. Many of these paths in the residential areas are extremely narrow and therefore inadequate for the use of many families who tote kids and gear in a wagon or some other wheeled device. In the past few years there has been a huge increase in the number of day visitors using access paths all up and down the beach. I believe this is an important place to spend more $. A minimum width of access paths should be established and maintained!

- SOUTH CAROLINA HISTORICAL SOCIETY - MEMBERSHIP. I believe the City should have a business partner membership in the Society ($250 per year) which would allow a total of 3 people to receive their newsletter and have use of the archives. In view of our recent gathering of history for the 50th Anniversary and the previously established need to preserve and house it, this Society would be a valuable asset in our future work.

SCDOT
South Carolina
Department of Transportation

May 23, 2003

Ms. Linda L. Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Reference: Final Audit Review – Gateway Enhancement Project (ENH-01-01)

Dear Ms. Tucker:

SCDOT auditors have completed the Final audit review for Referenced project. Audit results support the payments by SCDOT to the City without exceptions. I am closing this project as paid.

I appreciate the cooperation extended our auditor by you and your staff. I have enclosed a copy of the audit report for your files.

Should you have any questions, please contact me at the S.C. Dept. of Transportation, Contract Audit Services, P.O. Box 191, Columbia, S.C. 29202, or by telephone at (803) 737-1345.

Yours very truly,

Doug MacFarlane
Contract Audit Services

dbm/mbc

cc: John Ritner
Larry Harrell
Jim Posey

SCDOT

South Carolina
Department of Transportation

May 22, 2003

AUDIT REPORT NO. 03-19

MEMORANDUM TO: Douglas B. MacFarlane
Director of Contract Audit Services

SUBJECT: Final Audit Review – City of Isle of Palms
Enhancement Project # 01-01
Gateway Enhancement Project

We have conducted a review of the referenced agreement between the City of Isle of Palms, South Carolina (Participant) and the South Carolina Department of Transportation (SCDOT) relevant to the subject ISTEA project. This was accomplished using information provided by the City of Isle of Palms in order to verify billing charges in accordance with the contract and to provide reasonable assurance that the project achieved its intended result(s).

SCOPE OF REVIEW

Our examination, conducted under the auspices of a performance (program) audit review, was performed in accordance with the terms of the agreement, applicable state and federal laws, and generally accepted government auditing standards. The primary thrust focused on:

- Legal notices, i.e. public hearings and invitation(s) for bids;
- Evidence of a competitive procurement process surrounding the selection of contractors, for example bid tabulations and approval by City Council;
- Subcontractual arrangements, inclusive of revisions and time extensions;
- Permits and copies of invoices for other direct costs; and
- The City's independent audit report(s) reflecting these funds.

All pertinent documentation was reviewed on-site at the Isle of Palms City Hall on May 14, 2003 and included a meeting with the City Administrator and Treasurer.

Post Office Box 191
Columbia, South Carolina 29202-0191
Phone: (803) 737-2314
TDD: (803) 737-2320

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

REVIEW RESULTS

Examination of direct costs appears in line with the Department's files and appropriate procedures were implemented during the selection of an engineering design consultant and a contractor.

The Charleston Area Transportation Study (CHATS) Policy Committee approved the inclusion of these enhancement funds in its amended Transportation Improvement Plan (TIP) on August 9, 1999 and the Federal Highway Administration's (FHWA) original authorization date was March 21, 2000.

A contract between the Department and the City of Isle of Palms was executed on August 3, 2000 for $140,977.00 (determined to be 73.25% of the total cost of $192,456.00) with an original completion date scheduled for April 2001. The finishing point of this project, however, was extended twice and appropriately documented, with the end of March 2003 as an ultimate target completion date. A change in City Administration, equipment manufacturing delays (mast arms) and a franchise dispute with the cable provider substantiated these delays.

The City of Isle of Palms pursued an engineering design firm in accordance with appropriate procurement procedures through the preparation of a *Request for Proposal (RFP)* and advertising in the Charleston Post and Courier on December 7-9, 2000. Two bids were received and Hobbs, Upchurch & Associates, P.A. was the successful firm with the lowest responsive and responsible bid which was unanimously approved by City Council at their January 23, 2001 meeting. A resultant contract between the City and Hobbs, Upchurch & Associates, P.A. was effective on February 14, 2001.

An invitation to bid for contractors was advertised in the Charleston Post and Courier on June 30 and July 1, 2001 and two bids were received by the appointed time of July 10, 2001. A viable bid process ensued and City Council confirmed the lowest bidder --- Hoffman Electric, Inc. --- as the successful candidate at their regular meeting on July 24, 2001. Final executed copies of the contract were dated August 7, 2001 in the amount of $110,385.00 and Hoffman Electric, Inc. accepted a notice of award on that same date.

All construction was completed by the end of March 2003 including utilities work accomplished by South Carolina Electric and Gas Company.

An encroachment permit was filed and approved by SCDOT on October 10, 2001 and the accomplishment of quarterly reports is commendable.

The City of Isle of Palms Annual Financial Report dated September 27, 2002 and prepared by Schleeter Monson & Debacker, L.L.P., Certified Public Accountants, identified the greater portion of these ISTEA funds as a major capital asset event

under the *Capital Asset Section* in the narrative overview and analysis of the City's financial activities for the fiscal year ended June 30, 2002.

OPINION

The City of Isle of Palms is commended for their cooperation and timely preparation of information relevant to this audit. The laudatory assistance rendered by the City Administrator and Treasurer is especially noted. Their records and evidence of program management most assuredly substantiate a system with the controls in place for handling and/or accounting for funds supporting the Department's payments.

A significant note is that this project was completed under budget by $1,066.94.

CONCLUSION

The contents of this report are intended solely for this project and should not be used for any other purpose or released externally without consulting this office.

Additional audit services will be performed upon request.

The results of this review were discussed with the point of contact for the City of Isle of Palms, South Carolina. The person contacted was:

Ms. Linda L. Tucker
City Administrator
Post Office Drawer 508
Isle of Palms, South Carolina 29451
(843) 886-6428

John A. Ritter, Jr.
Auditor

JAR:jar

Schedule 1

City of Isle of Palms, SC
Enhancement Project No. ENH 01-01

	Submitted	Allowable	Disallowed	Questioned
Contractors & Vendors	$ 139,910.06	$ 139,910.06	$ 0	$ 0

The City of Isle of Palms, South Carolina has been paid $139,910.06 and the contract maximum was $140,977.00 as authorized by inclusion in the Charleston Area Transportation Study (CHATS) for use of Enhancement Funds.

Subcontractors/Vendors

Hobbs, Upchurch & Associates, P.A.	$ 25,492.49
Hoffman Electric, Inc.	120,306.01**
South Carolina Electric and Gas	45,205.00
TOTAL	**$191,003.50**

** *Includes a net increase of $9,921.00 by change orders*

$191,003.50 x 73.25% = $139,910.06

EXHIBIT D

PUBLIC SAFETY COMMITTEE
June 5, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on June 5, 2003, in City Hall Council Chambers. Present were Chairman Taylor and Mayor Sottile, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the May 2003 minutes; Chairman Taylor seconded; motion passed unanimously.

2. Citizens Comments. None

3. Announcement of New Personnel. Chief Buckhannon reported that he hired a new Beach Services Officer who got a job in Massachusetts one week later and has left. He hired another one this week, Jim Walley from North Charleston, who has worked with the court system there.

4. Monthly Police Department Report - May. Chief Buckhannon discussed highlights from his monthly report for May (copy attached hereto) and answered questions of Committee members. Chief Buckhannon reported that the recent fire on front beach had been deemed an arson and the woman who started it was arrested last week in Florida on an unrelated charge and will be transported back to South Carolina by the Sheriff's Office where she will be held. He also reported on several incidents where the subjects, mostly intoxicated, resisted arrest.

Administrator Tucker reported that the City is now ready to begin dispatching with the National Park Service and Chief Buckhannon is meeting with their representative next week.

There was discussion of the large number of alligator calls throughout Charleston County. The City will respond to a call and call DNR, but the City will not take gators away. DNR does not capture an alligator unless it is over six feet long.

(A) Chief Buckhannon unveiled the South Carolina Accreditation Award and stated that the Isle of Palms Police Department is now one of only 26 police agencies in the State of South Carolina that is State accredited. Congratulations were given all around. Had the City not achieved national accreditation first, it would have had to go through more stringent inspections.

(B) Administrator Tucker referred to the attached traffic counts and noted the high number of vehicles on Memorial Day weekend. She stated that the permanent counters should be installed soon. Mayor Sottile stated that he received a booklet from the Council of Governments with traffic counts from 1992 to 2002 and he asked the Administrator to keep this book available for anyone to review.

5. Monthly Fire Department Report - May. Chief Graham discussed highlights from her monthly report for May (copy attached hereto) and answered questions of Committee members. Chief Graham reported that the new fire truck arrived on May 2nd and all personnel have been trained to use it.

There was discussion of maintenance on the vehicles and Chairman Taylor stated that many of the items in the report appear to have been located by hearing a noise or something and he felt that a routine maintenance program might help find problems earlier. He noted that the County is doing a lot of the department's maintenance and Chairman Taylor asked if the County might have someone in their department who the City might be able to hire to come to the City on a monthly basis and locate minor problems he could repair without having to take the vehicle off the island and out of service. Administrator Tucker reported that she has been discussing this with Taylor Fire Group, who does send personnel to fire stations to perform maintenance, to begin to do some of the City's maintenance. Chairman Taylor felt that this could be done with vehicles in all of the City's departments and suggested that this be studied seriously. Chief Graham stated that her personnel do perform regular maintenance on the vehicles and suggested that quarterly visits by Taylor Fire Group would be sufficient and she has already prepared a Purchase Order for this program.

In discussion of the Pierce ladder truck, Administrator Tucker stated that the problem is that when the truck hits a bump, it loses steering control and it is hard to get back control. When the Chief drove the truck off the island and hit a bump, she discovered that the driver is jolted and some have complained about neck and back pain. The truck was taken to Williams Tire and their personnel stated that he felt that the rear end was too heavy for the front end and nearly threw him from the cab. The truck has been sent to several different shops seeking proper diagnosis. The Pierce engineers have told her that they now use springs in the rear end instead of the hard rubber bushings and they felt that the rear end of the City's truck should be replaced and retrofitted with the spring system. Williams Tire has said that they can do the job and it will be out of service for six weeks or so because the parts need to be designed and built for this particular truck and then installation work will take about 80 hours to perform.

Mayor Sottile stated that it appeared the truck was not built to specifications and he asked if there were an independent professional who could look at the truck and give the City an honest opinion on what to do with the truck. Ryder does the work for Mount Pleasant and perhaps the Administrator could call Mount Pleasant to ask them if they could look at the City's truck

Chief Graham iterated that the truck is not safe to drive anywhere and is now parked at Williams Tire. She also stated that the City has had good luck with Pierce vehicles in the past and she felt this truck might have been caught in the transition period with Oshkosh and Pierce merging, especially since their own engineering department has realized that the hard rubber piece did not work properly and have switched to a spring. Sullivan's Island and Mount Pleasant have been notified that the City may need their assistance.

Chairman Taylor stated that he hoped having Taylor Fire Group inspect the City's fleet would eliminate some of the down time of the trucks by finding problems before they get too big. He iterated that Chief Graham's department does a good job on maintenance, but he felt that bringing in a specialist would help the process.

Mayor Sottile asked if the department has done anything towards selling the old pumper truck. Chief Graham responded that they want to make sure the work is done on the other 1991 truck to extend its life before letting this one go. She said that the Taylor Fire Group person might be able to do much of the work in house. Chairman Taylor said that any other major work should be done after Labor Day and he asked that the City go ahead and advertise sale of the truck for delivery in September.

6. Old Business. (A) Update - Customer Service. Chief Buckhannon reported that an officer stopped to help an elderly lady with a flat tire and actually changed the tire. The woman's husband came in and thanked the officer and the department and brought in a tray of cookies. This gentleman has offered to volunteer some service in the department in July.

Administrator Tucker asked that council members be urged to read the monthly police and fire reports thoroughly as they are only highlighted in committee. She noted safety issues, such as people being arrested with guns and knives, and she worries that there is not enough public awareness, by both council and the general constituency, of how the island is not as safe as it once was. Chairman Taylor stated that the more eyes from the public seeing strange things happening and reporting it to the police, the safer the City can be.

(B) Crosswalks - Street Print. Chairman Taylor began discussion of crosswalks and stated that, now that Palm Boulevard is being repaved, he wanted to make sure that the City does the best thing for the pedestrians and motorists so there will not be any accidents. Administrator Tucker stated that in April 2002, the encroachment permit (copy attached) was approved for two street print crosswalks at 25th and 21st Avenues and had selected the red with gray border in the herringbone pattern, to be funded by Accommodations Taxes. Signage and crosswalk striping will be redone when the road is striped by the County. Administrator Tucker said that she would need a **motion to recommend to Ways & Means to apply to expand the encroachment permit to include the other two locations at 28th and 34th Avenues and ask for funding from ATAX committee. Mayor Sottile so moved; Chairman Taylor seconded.** Mayor Sottile felt that it would be remiss not to do these other sites, especially at 28th Avenue where the surf camp kids will be going to the beach. Chairman Taylor iterated the safety issue and they both felt that it should be done now that the road be being repaved. He also recommended that signage to motorists be attached to existing signs identifying cross walks and telling motorists to stop if someone is in the road, which the Administrator will ask the Public Works Director to obtain. After further discussion, **motion passed unanimously.**

(C) Fire Stations Condensation Investigation. Administrator Tucker reminded committee members that they had requested further information from WPC Engineering about

how much expense there would be to look at the condensation problem and recommend alternative solutions other than air conditioning the bays. The attached estimate shows a cost of $3,050 to do that. Decision on this proposal will be delayed until July.

(D) Results of SCDOT 34th Avenue Speed Study. Mayor Sottile reported that the study has been completed. Speed limit signs have been placed reducing the limit from 30 mph to 25 mph and the white stop markers have been placed on Cameron and Hartnett. Administrator Tucker noted that the study was done in March and not in the heaviest traffic times. Hopefully this will help. Administrator Tucker will send a copy of the report to Mrs. Nelson who had complained about speeders in that area.

7. New Business. (A) Fire Stations Job Descriptions. Chief Graham stated that some minor changes in the language needs to be changed to update the descriptions. **Mayor Sottile made a motion to refer this to Personnel Committee for their review; Chairman Taylor seconded; motion passed unanimously.**

(B) Update on Inspections. Chief Graham stated that they are currently doing inspections on a shift basis with the captains and a couple of engineers doing the actual inspections. They are being interrupted so often right now that the training is not as far along as they had hoped to be. Chairman Taylor felt that this was to be expected and it should all work out over time. He would prefer that the person doing the inspections use the pickup truck and not an engine. Chief Graham said that some people tend to hassle the inspectors and Chairman Taylor iterated that they should understand that the inspections are for their own safety.

Chief Graham suggested a change in the alarm ordinance to include stating that alarm systems cannot be disregarded. They are finding that some alarms are actually turned off and Chief Buckhannon stated that some alarm companies are given a code by the keyholder to turn off the alarm in an effort that the City does not have to respond. Mayor Sottile agreed that the ordinance should be tightened up and, in the meantime, he suggested that the Administrator write letters to the regime managers and let them know that the City will not tolerate this. Chairman Taylor iterated that the safety of the persons in the building is important and that a disaster be avoided.

8. Miscellaneous. (A) Kite Boarding. Administrator Tucker stated that she put this on the agenda because of the person who spoke at last month's City Council meeting stated that he wanted to make Council aware of the sport and to please make him aware of any problems that the City may have with it. Chief Buckhannon stated that he is trying to schedule a meeting with this person to learn about the sport. Chairman Taylor said that he has not seen them on the island, and he understands that it is an expensive sport and may just be a fad, but he was pleased that the Chief will meet with him.

(B) Administrator Tucker reported that Lieutenant Wright attended a meeting about the resurfacing of Palm Boulevard and she read his report to the committee. There will be

an electronic message board advising citizens of the project and flyers will be put on the mailboxes between 21st and 41st Avenues. The access to side streets will be closed while they are working. The Police Department will monitor the four foot from the roadway parking rule in an effort to prevent tar from getting on parked vehicles. Persons complaining about damage to vehicles are to be referred to Sanders Brothers for instructions on who will make repairs. The work will begin Sunday night, Monday during the day, Tuesday night and Wednesday night beginning around 7:00 pm, and then on Monday, June 16th they will address the driveway entrances. Chief Buckhannon was asked to notify Sullivan's Island and Mount Pleasant as well as EMS about the paving schedule.

(C) Set Next Meeting Date - Monday, July 14, 2003, at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m. (No time given)

Respectfully submitted,

Dee Taylor, Chairman



Monthly Report

May 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subj.: **MONTHLY REPORT FOR MAY, 2003**

Date: June 2, 2003

The following is a brief synopsis of the activities of the Police Department during the month of May 2003.

Patrol

May 2, 2003 A concerned citizen called communications to advise of a suspicious vehicle that was observed with a broken rear window. An officer stopped the vehicle in the 800 block of Ocean Boulevard and the officer detected a strong odor of marijuana emitting from the vehicle.The officer had the occupants exit. When drug paraphernalia was observed in plain view in the front seat, both occupants were subsequently charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia.

May 3, 2003 An officer responded to a front beach establishment because management had called regarding an intoxicated patron who had been asked to leave the premises and refused. The officer responding located the subject down the street where he tried to elude the officer by going into the restroom of another business. The subject was charged with Public Intoxication.

May 5, 2003 An officer on patrol on the connector observed a vehicle driving toward the Isle of Palms at a high rate of speed. The radar indicated the vehicle was traveling 84 miles per hour in a 55 miles per hour zone. The driver was charged with Reckless Driving.

May 6, 2003 Officers responded to a third floor condominium fire on the front beach. When Fire Department personnel noted the suspicious nature of the fire, the police department assumed control of the crime scene and began an Arson investigation. Investigators from the Charleston County Sheriff's Office were requested and a joint

investigation determined that the short-term lessee of the apartment appeared to be responsible for the fire. It was determined that the suspect, a fifty-nine year old female, had purchased four gasoline cans and filled them with gasoline at a local convenience store. The investigation further indicated the accelerant used was the gasoline she purchased. An arrest warrant for Arson 2nd Degree was issued for the suspect who was first located in Canada, within days of the incident. Because the suspect was considered out of country, the Solicitor's Office declined to extradite her to the United States and she was released. The suspect was arrested last week in Sarasota, Florida on an unrelated charge and will be extradited to South Carolina to face our Arson charge next week.

May 8, 2003 A visitor from Illinois reported that her purse had been stolen from her vehicle, which was parked on the front beach. Further investigation indicated that two female subjects had recently checked into a hotel in North Charleston using her stolen credit card. The North Charleston Police Department was notified and responded, making an arrest and recovering most of the items stolen. The second suspect was arrested for a similar charge several days later by the Charleston County Sheriff's Office.

May 9, 2003 A visitor to the island reported that while she was at the beach her wallet had been removed from her rental unit. An investigation indicated that within hours of the theft the suspect went to a Lowe's store in Charleston and with a stolen credit card purchased a trailer hitch and a utility trailer. The suspect then went across the street to a Home Depot and purchased a $2,000 lawn tractor with another stolen card. Photos of the suspect have been obtained from the stores and the investigation is ongoing.

May 10, 2003 An officer responded to Ocean Park where an intoxicated subject was reported to be. The subject stated that he could not locate his vehicle and was unable to stand without support. The subject was charged with Public Intoxication.

May 10, 2003 An officer responded to Wild Dunes Gate 1 to handle an accident that had occurred on Palmetto Drive. While investigating the accident, the officer determined that the female driver was operating a vehicle while her license was under suspension for several unpaid traffic tickets. The driver was charged with DUS, Operating Uninsured and NRVC x3.

May 11, 2003 Officers responded to a boat docked at the marina where a disturbance had been reported. A female subject who appeared to be highly intoxicated had been asked to leave the boat and refused. The suspect was loudly shouting profanities and after refusing to refrain from her actions, became hostile and aggressive toward the officers present. When she was taken into custody, she resisted arrest and tried to get away from the officers, deliberately kicking one officer in the leg. She was charged with Disorderly Conduct, Assault/Resisting a Police Officer and Simple Possession of Marijuana.

May 12, 2003 Officers responded to a residence on Palm Boulevard where the owner of the residence reported that she had just spoken to her friend on the telephone who had been staying in her residence and that her friend had indicated that she had taken an unknown quantity of pills. The owner of the residence had previously reported that her

friend was suicidal and had caused thousands of dollars in damage to the residence. The owner was in the process of taking legal action to evict her from the property. When the officers arrived at the residence, the occupant had barricaded some of the doors, preventing entry. An open entrance was located and the female occupant was removed and taken into emergency protective custody. First Responders and EMS responded and transported the subject to the hospital for observation. She later became violent at the hospital and was admitted to another hospital for psychiatric evaluation. The owner of the residence arrived at the residence and took responsibility for the seven dogs that were present and also assumed responsibility for cleaning up the existing health violations.

May 15, 2003 At approximately 1 a.m., an officer stopped a vehicle for not having operable brake lights. Further investigation resulted in locating a loaded 12 gauge shotgun behind the driver's seat. An NCIC check of the weapon indicated that that it was stolen from North Carolina. Once this was confirmed, the driver was charged with Possession of Stolen Goods.

May 15, 2003 While patrolling the connector, an officer stopped a vehicle for speeding and, while investigating, located a quantity of marijuana. The driver was charged with Speeding and Simple Possession of Marijuana.

May 17, 2003 While on patrol on 41st Avenue near Waterway Boulevard, an officer observed a vehicle fail to stop at the stop sign. After smelling alcohol in the vehicle, the officer asked how much the driver had to drink; his response was "I had about a dozen beers." After failing several field sobriety tests, the driver was taken into custody. He later refused to take a Datamaster test. While searching the driver's person, a quantity of white powder which fieldtested positive for cocaine was located. He was charged with DUI and Possession of Cocaine.

May 17, 2003 While patrolling the connector, an officer observed the driver of a vehicle throw refuse out of the window. When stopped at Palm Boulevard and 20th Avenue, the female driver was found to have a suspended driver's license for unpaid traffic tickets. While placing the handcuffed driver in the police vehicle, she bolted from the officer and ran across three lanes of traffic into a wooded area. The officer apprehended her and placed her into the patrol vehicle. She was found to be in possession of un-prescribed pills, that were loose in her pocket. She was charged with Littering, NRVC x2, DUS 4th Offense, Escape From Custody and Possession of Prescribed Substance.

May 18, 2003 An officer observed three male subjects acting suspiciously in a front beach parking lot. When approached, they hastily walked from a vehicle and went into some bushes. All three subjects were questioned and it was determined that the underage subjects were going to their vehicle to retrieve beer and liquor. All three were charged with Underage Possession of Alcohol and Open Container. All subjects were released to the custody of a parent.

May 18, 2003 A front beach business manager requested assistance with a customer who was being loud, disruptive and refusing to leave after being asked. The subject was

located outside of the business, but continued to be loud, profane and boisterous. He was extremely intoxicated and charged with Public Intoxication.

May 20, 2003 While on patrol on the connector, an officer clocked a vehicle on radar exceeding the speed limit by 20 miles per hour. When stopped, the officer smelled a strong odor of alcoholic beverage coming from inside the vehicle. After failing several field sobriety tests, the driver was taken into custody and later refused to take the Datamaster test. He was charged and booked for DUI.

May 23, 2003 While on patrol, an officer observed a vehicle operating erratically. The officer followed the vehicle and recorded the vehicle on videotape. When stopped, the driver failed several field sobriety tests. The driver refused to submit to a Datamaster test and was charged with DUI and Open Container.

May 25, 2003 An officer stopped a vehicle for speeding and, when stopped, the officer observed open cans of beer next to each occupant. The three subjects were 18-19 years old and all were charged with Minor in Possession of Beer.

May 25, 2003 While on foot on Ocean Boulevard at approximately 11:30 p.m., an officer observed a vehicle speeding through the front beach area in the 20 mile per hour zone. The officer attempted to stop the vehicle, but the driver accelerated turning onto 7th Avenue then disregard a stop sign there. The vehicle was located on 2nd Avenue, parked with the headlights turned off. The driver was cited for Reckless Driving.

May 26, 2003 While on foot patrol on the front beach, an officer observed several bar patrons leaving an establishment. The officer observed one of the subjects go across the street to a bush and start to urinate in public view. The intoxicated subject was taken into custody and charged with Disorderly Conduct.

May 26, 2003 While in a parking lot on the front beach, an off duty police officer observed a suspicious male subject tampering with a vehicle. After being detained, the suspect spit on an officer. The suspect was found to have an outstanding warrant from the US Army for Desertion. While being transported to the jail, the subject was combative and unruly and upon arrival at the jail, spit on a jailer. The subject was charged by IOPPD with Disorderly Conduct, Resisting Arrest, Assault on a Police Officer and Malicious Damage to City Property. The Charleston County Sheriff's Office charged him with Throwing Bodily Fluid on a Corrections Officer. The US Army placed a hold on the subject for the charge of Desertion.

May 26, 2003 While on the sidewalk in front of City Hall, an officer observed a vehicle with a male passenger shouting profanities to a female passenger. When the officer stopped the vehicle, the male explained that he was having an argument with his girlfriend. In plain view, the officer observed a bottle of liquor in the floorboard. The nineteen year-old male was charged with Minor in Possession of Liquor and Disorderly Conduct.

May 26, 2003 Officers responded to the beach where citizens reported a male and female were intoxicated, disorderly and disrobing in public. Upon arrival, the officers requested that the subjects get out of the water. After several requests, both complied. Both subjects admitted that they had been drinking all day and appeared highly intoxicated. The female was handcuffed without incident, but when the other officer went to handcuff the male subject, he cursed loudly and ran back into the ocean. The subject swam out approximately 100 yards to evade arrest. Due to the known intoxicated condition of the suspect and for his safety, the officers determined that the subject should be retrieved by boat. A Fire Department boat arrived and two officers accompanied a fireman out to the subject. After approximately five minutes, the subject was pulled out of the water and placed under arrest for Disorderly Conduct and Attempted Escape.

May 27, 2003 An officer responded to a retail store on the front beach where an employee had a suspected shoplifter in custody. The fifteen year-old shoplifter had removed a dress from its hanger and concealed it in her backpack. The suspect was taken into custody by the officer and later released to the custody of her father. The case will be handled in Family Court.

May 28, 2003 At approximately 1 a.m., an officer on patrol stopped a vehicle for an equipment violation. When checking the driver's identity, two separate forms of identification were found with two different dates of birth. Subsequent to the driver's arrest, a quantity of marijuana was found in the vehicle. The driver was charged with Simple Possession of Marijuana and Possession of an Altered DL. The passenger was charged with Possession of Drug Paraphernalia.

May 28, 2003 An officer responded to an establishment on JC Long Boulevard for a report of an intoxicated male subject that refused to leave when requested. The subject was located nearby walking out of some bushes zipping his pants. Due to his extreme intoxicated state, he was charged with Disorderly Conduct.

May 29, 2003 At approximately 2:30 a.m., an officer on patrol on the connector stopped a vehicle traveling toward Mount Pleasant for driving without any lights. The driver told the officer " I was ghost driving." The driver was found to have a suspended license for being a habitual offender. The driver was arrested and charged with Driving Without Lights, Habitual Offender and Improper Tags.

May 29, 2003 At approximately 3 p.m., an officer stopped a vehicle at 21st Avenue and Palm Boulevard for disregarding a stop sign at 24th Avenue. A computer check of the female driver indicated that her license was under suspension for failure to pay traffic tickets. The officer told the driver that she was under arrest for Driving Under Suspension and proceeded to put handcuffs on her. After being handcuffed, the driver became highly aggressive and was attempting to free herself then started kicking and spitting at the officer. While being escorted to the police vehicle, the prisoner deliberately tripped the officer and tried to flee. The officer got the prisoner into the police vehicle and further secured her with seat belts. The driver was charged with Disregarding a Stop Sign, DUS,

NRVC x 2 and Resisting a Police Officer. An Investigator took a written statement from a witness.

May 30, 2003 Arrests were made on two previously reported burglaries that occurred on Waterway Boulevard and Palm Boulevard several months ago. Both suspects were located together in Ohio and arrested on Isle of Palms Police Department warrants for Burglary and Grand Larceny. One subject has waived extradition and the other has refused. A Governor's Warrant will be served on the second subject and both will be extradited back to Charleston next week by the Charleston County Sheriff's Office Fugitive and Extradition Team.

Personnel/Community Services

May 27, 2003 Patrolman Derrick Ambas was recognized by Mayor Sottile and City Council for his recent participation at National Law Enforcement Memorial Week. Ptl. Ambas raised over $2,100 in sponsorship for the Police Unity Tour from local business owners and citizens and rode a police bicycle with 400 other police officers from Chesapeake, Virginia to Washington D.C. during the annual National Law Enforcement Memorial Week. The money raised helps to defray the cost to maintain the Police Monument in Washington. Ptl. Ambas did this in memory of his former police academy roommate, William Bell,who was the Summerville Police Officer killed in the line of duty on November 19, 2002. Ptl. Ambas also received Employee of the Month for the aforementioned actions.

May 27, 2003 A call was received from a citizen who wanted to personally compliment Sgt. Stewart and Ptl. Wooley for their compassion when caring for her husband during a recent medical emergency.

May 29, 2003 Chief Buckhannon traveled to Columbia, SC to receive a Certificate of Accreditation award on behalf of the Isle of Palms Police Department. The certificate was awarded by the South Carolina Law Enforcement Accreditation Inc. for voluntary compliance to specific standards designed to enhance professional delivery of law enforcement standards. This award is in addition to the Isle of Palms Police Department's previously awarded National Accreditation by the Commission on Accreditation for Law Enforcement.

May 31, 2003 For the month of May, officers on patrol discovered twelve businesses and three residences with open or unsecured doors. A total of twenty-five Victim of Crime Forms were issued to homeowners and businesses for various conditions noted by officers while on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 6/3/2003

During the month of June 2003, the Telecommunications Office received and dispatched 4,499 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
May 2003	3,566	83	825	25	4,499
May 2002	2,674	62	825	24	3,585
Percentage Change	33%	34%	0%	4%	25%
Year to Date 2003	14,514	260	3,745	109	18,628
Year to Date 2002	11,274	225	3,985	89	15,573
Percentage Change	29%	16%	-6%	22%	20%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	91	220	279	590
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	164	79	414	657
Tract 3: 10th Ave. North to 21st. Ave. South	312	134	439	885
Tract 4: 21st Ave. North to 31st Ave. South	56	147	136	339
Tract 5: 31st Ave North to 41st Ave. South	1	84	122	207
Tract 6: Forest Trail	0	0	25	25
Tract 7: 41st Ave. North to 57th Ave.	164	23	176	363
Tract 8: Wild Dunes	61	42	158	261
Tract 9: IOP Connector	0	0	121	121
Tract 10: County Park	46	0	16	62
Tract 99: Off Island	0	0	56	56
Totals:	895	729	1942	3566

Isle of Palms Police Department Officer Activity May 2003

	May 2003	May 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1942	1850	5%	6472	5620	15%
Building Checks	895	504	78%	4511	2766	63%
SPR'S	729	347	110%	3279	3015	9%
Traffic Stops	352	274	28%	1439	1524	-6%
Traffic Stops w/Tickets	84	104	-19%	438	465	-6%
% Traffic Stops w/Tickets	24%	38%	-37%	30%	31%	0%
DUI Tickets	5	3	67%	16	8	100%
DUS Tickets	8	5	60%	34	31	10%
Speeding Tickets	34	44	-23%	117	274	-57%
Other Traffic Tickets	132	59	124%	433	392	10%
Non Traffic Tickets	98	111	-12%	315	296	6%
Parking Tickets	1189	1348	-12%	2187	1999	9%
City Tickets	21	40	-48%	110	95	16%
Warning Tickets	173	122	42%	789	724	9%

Connector Calls For Service for the Month of May 2003

The Isle of Palms Police Department has responded to or initiated 5ed 123 calls inwolving 2104 minutes, or 35 man hours for the month of May, 2003. The following table breaks down the type, number and time element of each call.

	Calls May	Calls Year To Date	Arrests May	Arrests Year To Date	Minutes May	Minutes Year To Date	Avg. Minutes May	Avg. Minutes Year To Date
Accidents	4	14	0	0	123.29	706.99	31	50
Traffic Stops With Tickets	43	101	11	29	1175.74	2619.48	27	26
Traffic Stops Without Tickets	43	165	0	0	293.73	1250.87	7	8
Citizen Assists	22	69	0	0	262.44	741.22	12	11
Assist Other PD	2	3	0	0	192.71	193.29	1	64
Miscellaneous	9	62	0	0	55.93	392.46	6	6
Totals	123	414	11	29	2104	5904	17	14
May 2002	100	447	4	17	1843	8756	18	20

Isle of Palms Police Department Monthly Report for May 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	May 2003	Total 2003	May 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY			1	1
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1		
120 ROBBERY				
13A ASSAULT	5	6	1	1
13B SIMPLE ASSAULT	2	12	6	16
13C INTIMIDATION				1
200 ARSON	1	1		
210 EXTORTION				
220 BURGLARY	4	12	1	5
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	2	3		1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	2	6	1	12
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	10	43	9	46
240 MOTOR VEHICLE THEFT		2		2
250 COUNTERFEITING/FORGERY	1	6	1	4
26B FRAUD/CREDIT CARD /ATM	1	4		3
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	2	2		
290 DAMAGE PROPERTY	5	23	5	14
35A DRUG/NARCOTICS	4	13	2	12
35B DRUG EQUIPMENT VIOLATION	1	2	2	3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	2		
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE		1	5	9
756 BREACH OF TRUST		2		
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	8	15	3	7
90D DUI	2	13	3	8
90E DRUNKENNESS	3	6	1	6
90F FAMILY (NO VIOLENCE)	1	2		
90G LIQUOR LAW	9	18	6	14
90H PEEPING TOM				
90I RUNAWAY				1
90J TRESPASSING	2	9	1	4
90L TRUANCY				
90M AGENCY ASSIST		2	1	3
90N RESISTING ARREST	1	1		
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		5		1
91A ALARM	20	80	14	70
91D DISTURBANCE				1
91F NON-VIOLENT FAMILY DISPUTE		1	2	11
99T TRAFFIC & NRVC ARRESTS	15	54	4	34
99W WARRANT ARRESTS	1	4	1	7
979 MISSING PERSONS				
980 SUICIDES	1	2		
992 PROWLER				2
NCR NON CRIMINAL REPORTS	79	341	43	191
TOTALS:	183	695	113	493

Isle of Palms Police Department Monthly Report for May 2003

ARREST SUMMARY

Type	May 2003	Total 2003	May 2002	Total 2002
Adults	Male = 47 Female= 9	Male= 131 Female= 41	Male= 38 Female= 5	Male= 104 Female=26
Juveniles	Male = 0 Female= 1	Male = 15 Female= 5	Male= 1 Female= 0	Male= 3 Female= 0
Narc-Adults	Male = 5 Female= 2	Male = 16 Female= 4	Male =1 Female= 2	Male= 12 Female=2
Narc-Juveniles	Male = 0 Female= 0	Male = 0 Female= 1	Male= 2 Female= 0	Male= 2 Female= 0
TOTALS:	Male =52 Female=12	Male= 162 Female= 51	Male= 42 Female=7	Male= 121 Female= 28

PROPERTY VALUES REPORTED

Type	May 2003	Total 2003	May 2002	Total 2002
Burglary Stolen	$9,693.00	$87,146.00	$50.00	$1,110.00
Larceny Stolen	$7,098.00	$124,698.00	$24,828.00	$140,297.19
Criminal Damage	$100,130.00	$105,951.00	$630.00	$3,231.00
MVT Stolen	$0.00	35,000 ~~$0.00~~	$0.00	$4,000.00
Burglary Recovered	$708.00	$21,708.00	$0.00	$0.00
Larceny Recovered	$0.00	$76,904.00	$10,625.00	$44,493.00
MVT Recovered	$0.00	$0.00	$0.00	$11,000.00
Total Stolen	$16,791.00	$211,844.00	$24,878.00	$141,357.19
Total Recovered	$708.00	$98,612.00	$10,625.00	$55,493.00
Total Seized	$0.00	$1,950.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
May 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	3	0	0	0	0	1	0	0	0	0	3	1	4
35A DRUG/NARCOTICS VIOLATIONS	3	0	0	0	0	2	0	0	0	0	3	2	5
90T DUS	4	0	0	0	0	3	1	0	0	0	4	4	8
90D DUI	5	0	0	0	0	0	0	0	0	0	5	0	5
90G LIQUOR LAW VIOLATIONS	13	1	0	0	0	2	0	0	0	0	14	2	16
91T TRAFFIC OFFENSES	5	0	0	0	0	1	0	0	0	0	5	1	6
220 BURG./BREAKING & ENTERING	2	0	0	0	0	0	0	0	0	0	2	0	2
36C SEXUAL MISCONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
26B CREDIT CARD FRAUD	1	0	0	0	0	0	0	0	0	0	1	0	1
90C DISORDERLY CONDUCT	4	0	0	0	0	0	0	0	0	0	4	0	4
35B UNDERAGE POSS. OF ALCOHOL	2	0	0	0	0	0	0	0	0	0	2	0	2
90E DRUNKENESS	4	0	0	0	0	1	0	0	0	0	4	0	4
250 COUNTERFEITING/FORGERY	1	0	0	0	0	0	0	0	0	0	1	0	1
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
280 STOLEN PROPERTY OFFENSE	1	0	0	0	0	0	0	0	0	0	1	0	1
290 VANDALISM OF PROPERTY	1	0	0	0	0	0	0	0	0	0	1	1	2
23C SHOPLIFTING	0	0	0	0	0	1	0	0	0	0	0	0	0
TOTAL:	51	1	0	0	0	11	1	0	0	0	52	12	64

Isle of Palms Police Department Animal Control Report for May 2003

	May-03 Monthly Total	May-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	9	10	45	36
Warning Tickets	0	14	8	24
Animals Secured	28	10	109	56
Dogs	10	4	52	31
Cats	5	3	35	10
Raccoons	7	1	14	12
Other*	6	2	9	8
Released to Owner	10	4	54	34
Transported to Shuler Vet	2	25	8	39
Transported to Other Vets	1	0	5	0
Transported to SPCA	5	5	29	15
Injured Animals	2	1	7	7
Trapped Animals	7	29	40	53
Cats	0	3	26	6
Raccoons	7	25	14	42
Other **	0	1	0	5
Dead Animals Removed	23	19	26	64
Traps Set	18	11	61	52
Kennel Fees	$56.00	$49.00	$294.00	$189.00

** Turtle, Birds, Snake, Alligator

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR May 2003

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Caldwell	8	12	20	4	5	0	4	7	288	4	0	
Wright	0	2	2	1	1	0	0	0	0	4	0	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	8	14	22	5	6	0	4	7	288	4	0	

Detective Caldwell attended 5 Preliminary Hearings. 23 Bond Hearings were attended, expending 44 man-hours.

Lt. Wright presented 4 cases to the Grand Jury.

Detective Caldwell attended a Fraud Investigation class in Mt. Pleasant (4 Hrs.) and also attended a 40-hour Basic Investigators class in Anderson, S.C.

Detective Caldwell worked 32 hours as a Patrol Supervisor.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR MAY 2003

DATE: JUNE 1, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SOCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	IN SERVICE	RADAR RECERTIFICATION		6		
1 OFFICER	ADVANCED	BASIC DETECTIVE	40			
TOTAL			40	6	0	0
				TOTAL OFFICER HOURS:		46

EMPLOYEE	COURSE	DESCRIPTION	SOCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
				TOTAL EMPLOYEE HOURS:		0

	SOCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	640	23	475	40
THIS MONTH TOTALS	40	6		
YEAR TO DATE TOTALS	680	29	475	40
		DEPARTMENT HOURS YEAR TO DATE:		1224

IOP Connector - May 14-20, 2003

		Southbound	Northbound	Total
05/14	12:00	48	64	112
Wednesday	1:00	38	39	77
	2:00	23	21	44
	3:00	8	25	33
	4:00	9	35	44
	5:00	37	51	88
	6:00	195	193	388
	7:00	432	509	941
	8:00	572	504	1,076
	9:00	556	573	1,129
	10:00	500	663	1,163
	11:00	634	600	1,234
	12:00	748	640	1,388
	1:00	698	672	1,370
	2:00	738	713	1,451
	3:00	681	825	1,506
	4:00	635	718	1,353
	5:00	637	643	1,280
	6:00	643	563	1,206
	7:00	512	444	956
	8:00	457	356	813
	9:00	309	261	570
	10:00	210	174	384
	11:00	162	90	252
	Daily Total	9,482	9,376	18,858
05/15	12:00	56	71	127
Thursday	1:00	44	53	97
	2:00	25	24	49
	3:00	7	13	20
	4:00	15	20	35
	5:00	37	62	99
	6:00	199	180	379
	7:00	407	482	889
	8:00	552	473	1,025
	9:00	450	514	964
	10:00	450	464	914
	11:00	542	456	998
	12:00	611	531	1,142
	1:00	588	492	1,080
	2:00	595	604	1,199
	3:00	522	633	1,155
	4:00	557	644	1,201
	5:00	542	687	1,229
	6:00	633	519	1,152
	7:00	519	438	957
	8:00	436	377	813
	9:00	367	247	614
	10:00	249	192	441
	11:00	180	129	309
	Daily Total	8,583	8,305	16,888

05/16 Friday	12:00	76	86	162
	1:00	70	71	141
	2:00	41	35	76
	3:00	21	29	50
	4:00	7	21	28
	5:00	41	65	106
	6:00	175	221	396
	7:00	455	512	967
	8:00	561	567	1,128
	9:00	462	616	1,078
	10:00	448	715	1,163
	11:00	551	746	1,297
	12:00	664	798	1,462
	1:00	721	672	1,393
	2:00	760	716	1,476
	3:00	777	632	1,409
	4:00	886	540	1,426
	5:00	875	582	1,457
	6:00	876	581	1,457
	7:00	688	515	1,203
	8:00	552	340	892
	9:00	461	257	718
	10:00	311	268	579
	11:00	276	201	477
	Daily Total	10,755	9,786	20,541
05/17 Saturday	12:00	122	164	286
	1:00	44	130	174
	2:00	46	91	137
	3:00	17	55	72
	4:00	14	50	64
	5:00	50	47	97
	6:00	119	145	264
	7:00	275	305	580
	8:00	450	477	927
	9:00	561	589	1,150
	10:00	529	778	1,307
	11:00	619	816	1,435
	12:00	767	764	1,531
	1:00	715	749	1,464
	2:00	810	796	1,606
	3:00	787	780	1,567
	4:00	825	729	1,554
	5:00	706	668	1,374
	6:00	638	644	1,282
	7:00	619	558	1,177
	8:00	457	394	851
	9:00	455	329	784
	10:00	384	304	688
	11:00	259	261	520
	Daily Total	10,268	10,623	20,891

05/18	12:00	136	220	356
Sunday	1:00	65	156	221
	2:00	57	110	167
	3:00	36	55	91
	4:00	25	34	59
	5:00	44	23	67
	6:00	119	54	173
	7:00	165	161	326
	8:00	301	367	668
	9:00	387	616	1,003
	10:00	583	613	1,196
	11:00	698	634	1,332
	12:00	697	690	1,387
	1:00	801	569	1,370
	2:00	777	627	1,404
	3:00	681	688	1,369
	4:00	573	769	1,342
	5:00	441	747	1,188
	6:00	508	728	1,236
	7:00	406	573	979
	8:00	327	390	717
	9:00	251	248	499
	10:00	140	181	321
	11:00	88	97	185
	Daily Total	8,306	9,350	17,656
05/19	12:00	40	47	87
Monday	1:00	18	21	39
	2:00	10	13	23
	3:00	3	11	14
	4:00	8	17	25
	5:00	48	74	122
	6:00	184	207	391
	7:00	466	447	913
	8:00	498	522	1,020
	9:00	435	488	923
	10:00	541	438	979
	11:00	596	430	1,026
	12:00	609	570	1,179
	1:00	535	576	1,111
	2:00	528	634	1,162
	3:00	539	756	1,295
	4:00	545	721	1,266
	5:00	586	631	1,217
	6:00	611	470	1,081
	7:00	413	390	803
	8:00	318	240	558
	9:00	247	209	456
	10:00	156	123	279
	11:00	79	97	176
	Daily Total	8,013	8,132	16,145

05/20	63	63	53	116
Tuesday	1:00	33	28	61
	2:00	23	30	53
	3:00	15	16	31
	4:00	6	25	31
	5:00	46	62	108
	6:00	208	210	418
	7:00	483	484	967
	8:00	578	584	1,162
	9:00	543	526	1,069
	10:00	504	502	1,006
	11:00	602	520	1,122
	12:00	640	548	1,188
	1:00	640	583	1,223
	2:00	652	683	1,335
	3:00	647	784	1,431
	4:00	715	826	1,541
	5:00	682	769	1,451
	6:00	625	654	1,279
	7:00	592	479	1,071
	8:00	417	407	824
	9:00	341	243	584
	10:00	190	187	377
	11:00	96	125	221
	Daily Total	9,341	9,328	18,669
	Weekly Total	64,748	64,900	129,648
	Daily Average	9,250	9,271	18,521

Jasper Boulevard - May 14-20, 2003

		Eastbound	Westbound	Total
05/14	12:00	27	29	56
Wednesday	1:00	18	24	42
	2:00	4	9	13
	3:00	9	6	15
	4:00	6	9	15
	5:00	19	9	28
	6:00	102	35	137
	7:00	481	195	676
	8:00	329	223	552
	9:00	265	201	466
	10:00	278	196	474
	11:00	281	276	557
	12:00	280	302	582
	1:00	318	279	597
	2:00	373	377	750
	3:00	331	374	705
	4:00	307	387	694
	5:00	314	405	719
	6:00	323	347	670
	7:00	258	293	551
	8:00	165	236	401
	9:00	106	171	277
	10:00	66	115	181
	11:00	45	64	109
	Daily Total	4,705	4,562	9,267
05/15	12:00	29	20	49
Thursday	1:00	8	23	31
	2:00	3	18	21
	3:00	4	6	10
	4:00	5	3	8
	5:00	20	12	32
	6:00	88	30	118
	7:00	453	178	631
	8:00	319	196	515
	9:00	249	180	429
	10:00	257	168	425
	11:00	236	215	451
	12:00	286	238	524
	1:00	243	231	474
	2:00	290	306	596
	3:00	263	329	592
	4:00	266	372	638
	5:00	317	376	693
	6:00	314	359	673
	7:00	244	324	568
	8:00	173	270	443
	9:00	105	208	313
	10:00	73	147	220
	11:00	47	90	137
	Daily Total	4,292	4,299	8,591

05/16	12:00	26	37	63
Friday	1:00	24	38	62
	2:00	14	29	43
	3:00	11	10	21
	4:00	5	5	10
	5:00	22	12	34
	6:00	98	31	129
	7:00	467	197	664
	8:00	396	223	619
	9:00	273	190	463
	10:00	264	269	533
	11:00	345	296	641
	12:00	344	329	673
	1:00	301	393	694
	2:00	341	364	705
	3:00	290	391	681
	4:00	295	436	731
	5:00	436	479	915
	6:00	411	387	798
	7:00	354	364	718
	8:00	205	228	433
	9:00	149	246	395
	10:00	105	221	326
	11:00	97	129	226
	Daily Total	5,273	5,304	10,577
05/17	12:00	56	84	140
Saturday	1:00	30	39	69
	2:00	12	31	43
	3:00	13	13	26
	4:00	16	8	24
	5:00	8	10	18
	6:00	37	35	72
	7:00	72	82	154
	8:00	153	149	302
	9:00	291	199	490
	10:00	311	248	559
	11:00	315	325	640
	12:00	398	363	761
	1:00	360	371	731
	2:00	326	375	701
	3:00	373	380	753
	4:00	341	359	700
	5:00	409	293	702
	6:00	312	364	676
	7:00	324	302	626
	8:00	218	244	462
	9:00	151	238	389
	10:00	126	214	340
	11:00	115	138	253
	Daily Total	4,767	4,864	9,631

05/18	12:00	76	94	170
Sunday	1:00	36	56	92
	2:00	22	46	68
	3:00	30	24	54
	4:00	7	4	11
	5:00	9	7	16
	6:00	30	6	36
	7:00	149	42	191
	8:00	178	170	348
	9:00	304	183	487
	10:00	351	293	644
	11:00	383	284	667
	12:00	314	445	759
	1:00	293	355	648
	2:00	285	347	632
	3:00	293	302	595
	4:00	277	289	566
	5:00	295	316	611
	6:00	333	236	569
	7:00	252	254	506
	8:00	154	223	377
	9:00	94	144	238
	10:00	58	82	140
	11:00	45	53	98
	Daily Total	4,268	4,255	8,523
05/19	12:00	26	15	41
Monday	1:00	11	12	23
	2:00	3	6	9
	3:00	3	4	7
	4:00	6	6	12
	5:00	22	10	32
	6:00	106	30	136
	7:00	481	184	665
	8:00	375	184	559
	9:00	230	165	395
	10:00	251	217	468
	11:00	300	191	491
	12:00	293	248	541
	1:00	252	267	519
	2:00	272	316	588
	3:00	277	360	637
	4:00	247	378	625
	5:00	258	412	670
	6:00	263	307	570
	7:00	197	248	445
	8:00	96	191	287
	9:00	83	142	225
	10:00	43	78	121
	11:00	29	39	68
	Daily Total	4,124	4,010	8,134

05/20	12:00	19	18	37
Tuesday	1:00	15	12	27
	2:00	17	10	27
	3:00	1	3	4
	4:00	4	7	11
	5:00	22	6	28
	6:00	99	35	134
	7:00	485	202	687
	8:00	329	210	539
	9:00	285	206	491
	10:00	293	198	491
	11:00	260	247	507
	12:00	290	262	552
	1:00	269	351	620
	2:00	314	320	634
	3:00	295	334	629
	4:00	313	471	784
	5:00	383	474	857
	6:00	357	365	722
	7:00	274	281	555
	8:00	169	252	421
	9:00	99	176	275
	10:00	89	115	204
	11:00	32	65	97
	Daily Total	4,713	4,620	9,333
	Weekly Total	32,142	31,914	64,056
	Daily Average	4,592	4,559	9,151

IOP Connector - Memorial Day Weekend

		Southbound	Northbound	Total
05/21		43	43	86
Wednesday	1:00	21	42	63
	2:00	25	24	49
	3:00	18	16	34
	4:00	9	16	25
	5:00	51	61	112
	6:00	195	200	395
	7:00	484	476	960
	8:00	558	545	1,103
	9:00	502	627	1,129
	10:00	513	602	1,115
	11:00	648	633	1,281
	12:00	595	599	1,194
	1:00	658	639	1,297
	2:00	624	647	1,271
	3:00	603	773	1,376
	4:00	632	706	1,338
	5:00	692	719	1,411
	6:00	709	575	1,284
	7:00	635	477	1,112
	8:00	469	421	890
	9:00	361	269	630
	10:00	221	205	426
	11:00	114	141	255
	Daily Total	9,380	9,456	18,836
05/22		53	49	102
Thursday	1:00	40	35	75
	2:00	21	27	48
	3:00	8	17	25
	4:00	12	15	27
	5:00	58	70	128
	6:00	207	217	424
	7:00	467	479	946
	8:00	522	518	1,040
	9:00	505	571	1,076
	10:00	526	674	1,200
	11:00	592	691	1,283
	12:00	630	644	1,274
	1:00	629	614	1,243
	2:00	713	693	1,406
	3:00	631	702	1,333
	4:00	684	676	1,360
	5:00	623	628	1,251
	6:00	596	511	1,107
	7:00	446	386	832
	8:00	354	265	619
	9:00	302	233	535
	10:00	208	179	387
	11:00	141	117	258
	Daily Total	8,968	9,011	17,979

05/23		57	63	120
Friday	1:00	47	51	98
	2:00	25	34	59
	3:00	18	15	33
	4:00	14	12	26
	5:00	42	59	101
	6:00	165	190	355
	7:00	377	448	825
	8:00	514	486	1,000
	9:00	495	537	1,032
	10:00	697	679	1,376
	11:00	878	775	1,653
	12:00	982	823	1,805
	1:00	1,133	910	2,043
	2:00	1,162	1,017	2,179
	3:00	1,130	1,285	2,415
	4:00	1,142	1,204	2,346
	5:00	1,104	1,134	2,238
	6:00	1,139	928	2,067
	7:00	954	793	1,747
	8:00	903	662	1,565
	9:00	841	540	1,381
	10:00	673	501	1,174
	11:00	409	345	754
	Daily Total	14,901	13,491	28,392
05/24	12:00	271	253	524
Saturday	1:00	177	162	339
	2:00	103	169	272
	3:00	54	60	114
	4:00	41	52	93
	5:00	128	57	185
	6:00	257	216	473
	7:00	378	411	789
	8:00	755	706	1,461
	9:00	1,107	1,063	2,170
	10:00	1,787	1,154	2,941
	11:00	2,038	1,186	3,224
	12:00	1,970	1,180	3,150
	1:00	1,758	1,256	3,014
	2:00	1,486	1,460	2,946
	3:00	1,235	1,617	2,852
	4:00	1,205	1,693	2,898
	5:00	1,098	1,695	2,793
	6:00	974	1,381	2,355
	7:00	950	1,078	2,028
	8:00	806	913	1,719
	9:00	861	657	1,518
	10:00	731	550	1,281
	11:00	500	406	906
	Daily Total	20,670	19,375	40,045

05/25	12:00	251	297	548
Sunday	1:00	128	255	383
	2:00	92	194	286
	3:00	54	61	115
	4:00	31	34	65
	5:00	93	73	166
	6:00	178	123	301
	7:00	355	333	688
	8:00	582	547	1,129
	9:00	1,113	884	1,997
	10:00	1,686	1,066	2,752
	11:00	1,321	739	2,060
	12:00	1,182	837	2,019
	1:00	1,210	935	2,145
	2:00	1,075	974	2,049
	3:00	912	1,025	1,937
	4:00	823	1,233	2,056
	5:00	722	1,172	1,894
	6:00	663	1,122	1,785
	7:00	624	829	1,453
	8:00	461	600	1,061
	9:00	462	542	1,004
	10:00	361	348	709
	11:00	253	275	528
	Daily Total	14,632	14,498	29,130
05/26	12:00	117	161	278
Monday	1:00	56	117	173
	2:00	41	136	177
	3:00	21	53	74
	4:00	14	37	51
	5:00	66	48	114
	6:00	130	121	251
	7:00	259	259	518
	8:00	456	436	892
	9:00	737	699	1,436
	10:00	971	819	1,790
	11:00	991	861	1,852
	12:00	970	839	1,809
	1:00	858	873	1,731
	2:00	766	963	1,729
	3:00	736	1,025	1,761
	4:00	661	1,042	1,703
	5:00	556	1,006	1,562
	6:00	475	714	1,189
	7:00	435	622	1,057
	8:00	391	505	896
	9:00	304	361	665
	10:00	257	254	511
	11:00	178	151	329
	Daily Total	10,446	12,102	22,548

05/27	12:00	65	90	155
Tuesday	1:00	47	95	142
	2:00	38	53	91
	3:00	21	24	45
	4:00	17	35	52
	5:00	49	107	156
	6:00	189	231	420
	7:00	411	495	906
	8:00	572	590	1,162
	9:00	512	609	1,121
	10:00	556	717	1,273
	11:00	605	669	1,274
	12:00	678	679	1,357
	1:00	699	688	1,387
	2:00	616	669	1,285
	3:00	638	686	1,324
	4:00	636	757	1,393
	5:00	678	685	1,363
	6:00	619	538	1,157
	7:00	496	474	970
	8:00	449	373	822
	9:00	373	228	601
	10:00	190	199	389
	11:00	127	127	254
	Daily Total	9,281	9,818	19,099
	Weekly Total	88,278	87,751	176,029
	Daily Average	12,611	12,536	25,147

Jasper Boulevard - Memorial Day Weekend

		Eastbound	Westbound	Total
05/21	12:00	29	28	57
Wednesday	1:00	11	16	27
	2:00	6	4	10
	3:00	5	4	9
	4:00	2	4	6
	5:00	23	14	37
	6:00	102	47	149
	7:00	492	234	726
	8:00	331	246	577
	9:00	286	244	530
	10:00	305	239	544
	11:00	279	300	579
	12:00	291	344	635
	1:00	306	309	615
	2:00	275	377	652
	3:00	273	392	665
	4:00	321	375	696
	5:00	318	450	768
	6:00	326	370	696
	7:00	263	301	564
	8:00	146	269	415
	9:00	116	195	311
	10:00	78	120	198
	11:00	48	64	112
	Daily Total	4,632	4,946	9,578
05/22	12:00	17	35	52
Thursday	1:00	7	18	25
	2:00	6	3	9
	3:00	4	6	10
	4:00	4	9	13
	5:00	12	8	20
	6:00	113	38	151
	7:00	465	220	685
	8:00	361	219	580
	9:00	279	195	474
	10:00	288	299	587
	11:00	285	280	565
	12:00	277	329	606
	1:00	272	303	575
	2:00	289	349	638
	3:00	304	359	663
	4:00	261	367	628
	5:00	305	432	737
	6:00	274	300	574
	7:00	178	240	418
	8:00	109	215	324
	9:00	78	175	253
	10:00	54	111	165
	11:00	38	74	112
	Daily Total	4,280	4,584	8,864

Jasper Boulevard - Memorial Day Weekend

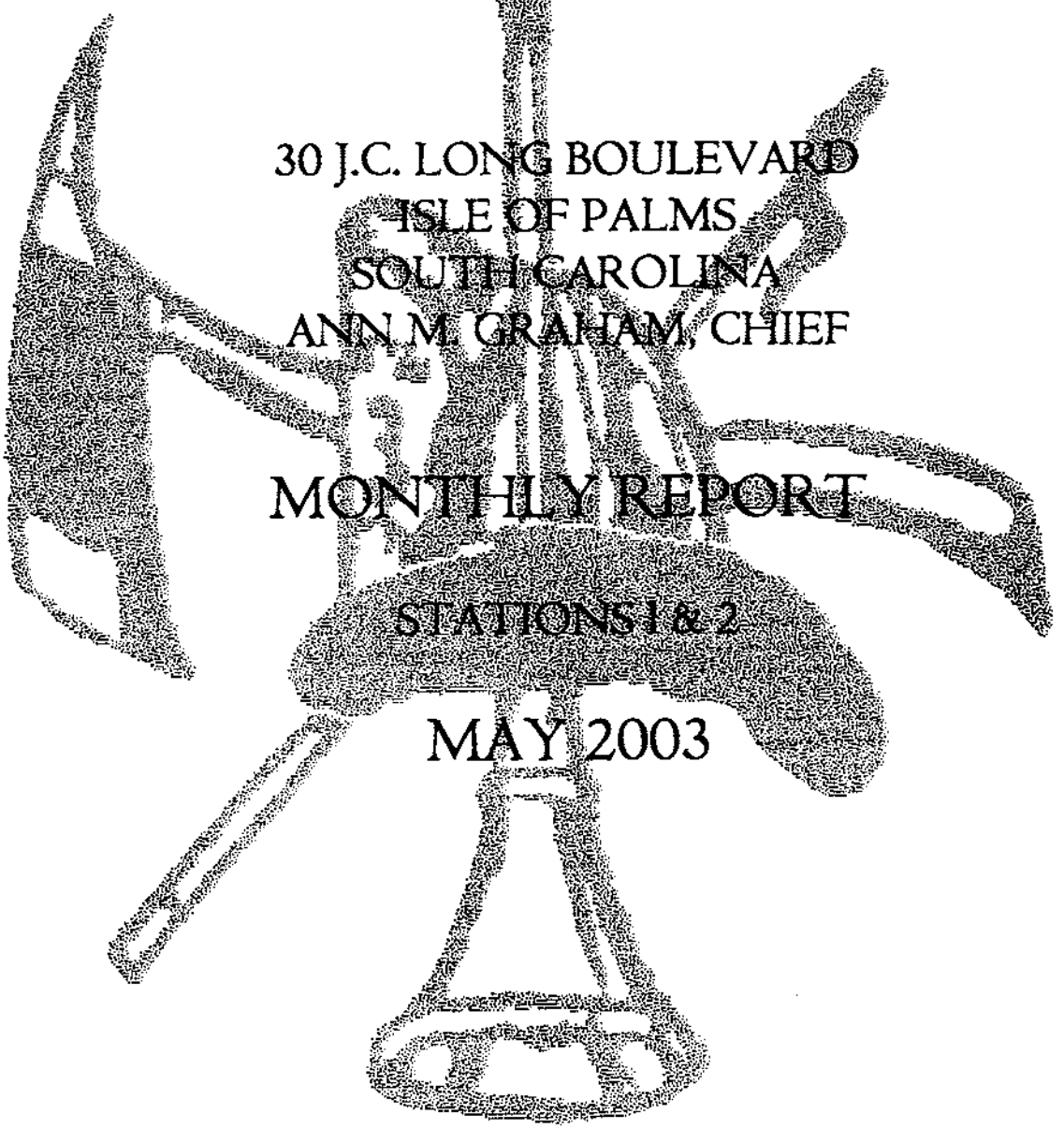
05/23	12:00	21	30	51
Friday	1:00	10	24	34
	2:00	8	9	17
	3:00	5	5	10
	4:00	3	3	6
	5:00	20	9	29
	6:00	80	35	115
	7:00	403	186	589
	8:00	291	202	493
	9:00	269	184	453
	10:00	317	297	614
	11:00	311	341	652
	12:00	324	387	711
	1:00	302	326	628
	2:00	310	364	674
	3:00	314	411	725
	4:00	351	493	844
	5:00	325	463	788
	6:00	326	379	705
	7:00	328	315	643
	8:00	204	304	508
	9:00	145	264	409
	10:00	101	222	323
	11:00	84	196	280
	Daily Total	4,852	5,449	10,301
05/24	12:00	66	110	176
Saturday	1:00	33	60	93
	2:00	25	42	67
	3:00	10	20	30
	4:00	24	9	33
	5:00	6	14	20
	6:00	54	44	98
	7:00	91	64	155
	8:00	207	175	382
	9:00	297	244	541
	10:00	368	377	745
	11:00	387	487	874
	12:00	483	498	981
	1:00	448	547	995
	2:00	429	551	980
	3:00	463	514	977
	4:00	619	554	1,173
	5:00	543	439	982
	6:00	533	456	989
	7:00	447	386	833
	8:00	344	372	716
	9:00	192	328	520
	10:00	144	292	436
	11:00	122	215	337
	Daily Total	6,335	6,798	13,133

Jasper Boulevard - Memorial Day Weekend

05/25 Sunday	12:00	79	135	214
	1:00	50	73	123
	2:00	52	41	93
	3:00	25	19	44
	4:00	9	9	18
	5:00	10	13	23
	6:00	32	33	65
	7:00	209	62	271
	8:00	237	227	464
	9:00	331	254	585
	10:00	371	454	825
	11:00	388	443	831
	12:00	373	565	938
	1:00	416	539	955
	2:00	406	397	803
	3:00	349	350	699
	4:00	481	317	798
	5:00	488	292	780
	6:00	589	246	835
	7:00	424	296	720
	8:00	297	318	615
	9:00	186	255	441
	10:00	141	220	361
	11:00	99	160	259
	Daily Total	6,042	5,718	11,760
05/26 Monday	12:00	62	76	138
	1:00	45	52	97
	2:00	57	40	97
	3:00	10	16	26
	4:00	9	11	20
	5:00	8	14	22
	6:00	36	25	61
	7:00	140	63	203
	8:00	164	115	279
	9:00	259	185	444
	10:00	337	252	589
	11:00	336	312	648
	12:00	342	329	671
	1:00	351	294	645
	2:00	319	308	627
	3:00	368	329	697
	4:00	448	245	693
	5:00	398	255	653
	6:00	344	243	587
	7:00	276	241	517
	8:00	180	239	419
	9:00	115	178	293
	10:00	82	108	190
	11:00	54	67	121
	Daily Total	4,740	3,997	8,737

05/27	12:00	20	26	46
Tuesday	1:00	39	19	58
	2:00	16	7	23
	3:00	11	8	19
	4:00	3	5	8
	5:00	23	12	35
	6:00	111	46	157
	7:00	354	125	479
	8:00	338	183	521
	9:00	251	184	435
	10:00	299	191	490
	11:00	334	188	522
	12:00	312	260	572
	1:00	337	236	573
	2:00	284	231	515
	3:00	281	322	603
	4:00	306	309	615
	5:00	305	381	686
	6:00	307	322	629
	7:00	260	245	505
	8:00	193	214	407
	9:00	105	176	281
	10:00	80	122	202
	11:00	46	52	98
	Daily Total	4,615	3,864	8,479
	Weekly Total	35,496	35,356	70,852
	Daily Average	5,071	5,051	10,122

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

MAY 2003

Isle of Palms Fire Department
Monthly Report
May 2003
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Isle of Palms Fire Department
Call Summary
May 2003

5/3/2003 Fire Department responded to a motor vehicle accident on the Isle of Palms Connector. Upon arrival, found Charleston County EMS, Mount Pleasant and Awendaw Fire Departments on scene. Fire Department personnel assisted with patient assessment, extrication and vehicle stabilization. Landing zone for Meducare was set up on the Isle of Palms Connector and manned by Fire Department personnel. Fire Department provided traffic control at the intersection of Palm Boulevard and the Isle of Palms Connector. Bridge was closed for 2.5 hours. There were three patients transported to MUSC Trauma Center. One was a thirteen-year-old girl in critical condition.

5/6/2003 Fire Department responded to a structure fire on Ocean Boulevard. While en route to the scene, mutual aid was requested from the Sullivan's Island Fire Department. Upon arrival, dark black smoke was found coming from the windows on the "B" side of the 3rd floor of the building. Fire Department personnel initiated evacuation on the way up the stairs. A person in a wheel chair was on the second floor balcony along with several other people. On the 3rd floor of the building three men were spotted at the door of the unit on fire. The men stated that the door was open and went in to try to extinguish the fire. They also stated there might be someone in the residence, but the fire was too big and they closed the door. Fire Department personnel evacuated the 3rd floor and told the men to take the person in the wheel chair down the stairs. The first and second floors were confirmed to be evacuated as well. Entry was made into the unit. The Fire Department conducted a primary search and extinguished the fire. A secondary search was conducted of all other units of the building and the building was clear. Personnel performed salvage and overhaul and found no fire extensions. All units were checked with the Heat Detector and Thermal Imager. Several gas cans, numerous cloth items which were used as trailers were found in the unit. Two separate areas of origin were noted and linked by gas soaked trailers. The Charleston County Sheriff's Office Arson Team was requested to

assist with the investigation. South Carolina Electric & Gas Company secured the electrical power to the building and the Isle of Palms Water Department shut off the water. The Charleston County Emergency Management Division was contacted and the American Red Cross responded to the scene. Charleston County EMS was on stand by. All units cleared the scene. No injuries were reported.

5/10/2003 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 76-year-old male that had fallen out of a vehicle in motion and was lying on the ground next to the vehicle with abrasions to the head. Coming back from a previous call, Charleston County EMS was on the scene and had started treatment before the department's arrival. Patient was transported to East Cooper ER for further evaluation.

5/11/2003 Fire Department responded to an emergency medical call at the Sea Cabins on Ocean Boulevard. Upon arrival, found a 79-year-old female in respiratory distress. As vital signs were being taken, patient went into respiratory arrest. Basic life support was initiated and patient care was transferred to Charleston EMS. Patient was transported to East Cooper ER for further evaluation.

5/13/2003 Fire Department responded to an emergency medical call at Ocean Point. Upon arrival, found a 22-year-old male with pains in lower back and lacerations to the lower extremities. Patient had fallen through a ceiling. Vital signs were assessed, the bleeding was controlled and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

5/18/2003 Fire Department responded to an emergency medical call on Sparrow Drive. Upon arrival, found a 22-year-old male with a large laceration to his right forearm. Patient stated he fell through a window, had lost a lot of blood and could not feel his thumb. Vital signs were assessed, laceration dressed and the patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

5/26/2003 Fire Department responded to a stingray puncture at the County Park. Upon arrival, found a 30-year-old male lying on the beach and County park personnel taking care of the patient. Fire Department personnel assumed patient care. Bystanders advised personnel that the patient had been unconscious for one to two minutes immediately following the sting. Patient has a history of epilepsy. Vital signs were assessed, puncture wound dressed and patient monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

5/26/2003 Fire Department responded to an emergency medical call at the Boat House Restaurant on Palm Boulevard for a fall from a 20-foot ladder. Upon arrival, found a 60-year-old male sitting upright in his vehicle. Patient advised personnel that he and his wife came by boat from Dewees Island where the fall occurred and then drove to the above location. Patient had lacerations to the forehead, abrasions on elbow and knees and both wrists were swollen. Vital signs were assessed, applied C-collar and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

Isle of Palms Fire Department

Call Report

May 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-178	05/02/2003	1	Unintentional False	Non-Resident	Behind 1120 Ocean Boulevard
03-179	05/02/2003	1	Public Appearance	Resident	24 28th Avenue
03-180	05/03/2003	1	EMS Assist	Non-Resident	Behind 1140 Ocean Boulevard
03-181	05/03/2003	1	EMS Assist	Non-Resident	Isle of Palms Connector
03-182	05/03/2003	1	EMS Assist	Non-Resident	1012 Ocean Boulevard
03-183	05/03/2003	2	EMS Assist	Non-Resident	6 Beachwood West
03-184			VOID BY DISPATCH		
03-185	05/03/2003	1	EMS Assist	Non-Resident	31 J.C. Long Boulevard
03-186	05/04/2003	2	EMS Assist	Resident	5 Shad Row
03-187	05/04/2003	1	EMS Assist	Non-Resident	Isle of Palms Connector
03-188	05/05/2003	1	EMS Assist	Resident	126 Carolina Boulevard
03-189	05/06/2003	1	EMS Assist	Non-Resident	622 Ocean Boulevard
03-190	05/06/2003	1	Structure Fire	Resident	1116 Ocean Boulevard, Unit #301
03-191	05/06/2003	1	Spill, Leak - No Fire	Resident	1207 Palm Boulevard
03-192	05/08/2003	2	EMS Assist	Resident	44 41st Avenue
03-193	05/08/2003	1	EMS Assist	Non-Resident	409 Ocean Boulevard
03-194	05/09/2003	2	EMS Assist	Non-Resident	6400 Palmetto Drive, Unit 50
03-195	05/09/2003	2	Alarm Malfunction	Resident	33 Morgan Cove Drive
03-196	05/09/2003	1	Unintentional False	Non-Resident	104 Ocean Boulevard
03-197	05/10/2003	1	Unintentional False	Resident	1100 Ocean Boulevard
03-198			VOID BY DISPATCH		
03-199	05/10/2003	1	EMS Assist	Non-Resident	Behind 600 Ocean Boulevard
03-200	05/10/2003	2	EMS Assist	Resident	3909 Cameron Boulevard
03-201	05/10/2003	1	EMS Assist	Non-Resident	2206 Palm Boulevard
03-202	05/11/2003	1	EMS Assist	Non-Resident	1300 Ocean Boulevard, Unit 106
03-203	05/11/2003	2	EMS Assist	Non-Resident	50 41st Avenue
03-204	05/11/2003	1	Alarm Malfunction	Resident	516 Ocean Boulevard
03-205	05/11/2003	1	Alarm Malfunction	Resident	119 Charleston Boulevard
03-206	05/12/2003	1	EMS Assist	Resident	2207 Palm Boulevard
03-207	05/12/2003	2	EMS Assist	Non-Resident	Back Bay Drive @ Hidden Green Lane
03-208	05/13/2003	1	Hazardous Condition	Non-Resident	804 Carolina Boulevard
03-209	05/13/2003	2	EMS Assist	Resident	47 Ocean Point
03-210	05/14/2003	2	EMS Assist	Non-Resident	8 Fairway Oaks Lane
03-211	05/15/2003	2	Fire, Other	Resident	6805 Back Bay Drive
03-212	05/16/2003	2	EMS Assist	Non-Resident	9 54th Avenue
03-213	05/17/2003	2	Public Assist	Non-Resident	50 41st Avenue
03-214	05/18/2003	2	EMS Assist	Resident	137 Sparrow Drive
03-215	05/19/2003	2	Unintentional False	Resident	5 Shad Row
03-216	05/20/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-217	05/20/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-218	05/21/2003	1	Unintentional False	Non-Resident	Isle of Palms Connector
03-219	05/22/2003	2	Smoke Removal	Resident	7600 Palmetto Drive, Unit C-114
03-220	05/22/2003	2	EMS Assist	Non-Resident	59 Grand Pavilion Boulevard
03-221	05/22/2003	2	EMS Assist	Non-Resident	80 41st Avenue
03-222	05/23/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-223	05/23/2003	1	EMS Assist	Non-Resident	1140 Ocean Boulevard, Unit 108
03-224	05/23/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-225	05/23/2003	1	Unintentional False	Resident	2903 Waterway Boulevard
03-226	05/24/2003	1	Service Call	Non-Resident	1 14th Avenue

Isle of Palms Fire Department

Call Report

May 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-227	05/24/2003	1	EMS Assist	Non-Resident	Palm Boulevard @ 25th Avenue
03-228	05/24/2003	2	EMS Assist	Non-Resident	Palm Boulevard @ 51st Avenue
03-229	05/24/2003	1	Unintentional False	Unclassified	Behind 500 Block of Ocean Boulevard
03-230			VOID BY DISPATCH		
03-231	05/25/2003	1	EMS Assist	Non-Resident	Behind 1300 Ocean Boulevard
03-232	05/25/2003	1	Search	Non-Resident	Behind 1008 Ocean Boulevard
03-233	05/25/2003	1	EMS Assist	Non-Resident	Behind 606 Ocean Boulevard
03-234	05/26/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-235	05/26/2003	1	Public Assist	Resident	3 7th Avenue
03-236	05/26/2003	1	Unintentional False	Resident	Behind 210 Ocean Boulevard
03-237	05/26/2003	1	EMS Assist	Non-Resident	Behind 1 14th Avenue
03-238	05/26/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-239	05/26/2003	2	Unintentional False	Non-Resident	Behind 6600 Palmetto Drive
03-240	05/26/2003	1	EMS Assist	Resident	30 J.C. Long Boulevard
03-241	05/26/2003	1	EMS Assist	Non-Resident	101 Palm Boulevard
03-242	05/26/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-243	05/26/2003	1	EMS Assist	Resident	21 25th Avenue
03-244	05/26/2003	1	Assist Police	Resident	Behind 1 14th Avenue
03-245	05/27/2003	1	EMS Assist	Resident	504 Palm Boulevard
03-246	05/27/2003	2	EMS Assist	Resident	3909 Cameron Boulevard
03-247	05/27/2003	2	EMS Assist	Resident	238 Forest Trail
03-248	05/28/2003	2	Spill, Leak - No Fire	Resident	80 41st Avenue
03-249	05/28/2003	1	EMS Assist	Resident	25 31st Avenue
03-250	05/29/2003	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-251	05/29/2003	1	Search	Non-Resident	Breach Inlet
03-252	05/29/2003	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
03-253	05/30/2003	1	EMS Assist	Resident	3 Myrtle Boulevard
03-254	05/30/2003	2	Unintentional False	Resident	5 Dunecrest Lane
03-255	05/30/2003	2	Trash Fire	Resident	10 Seagrass Lane
03-256	05/31/2003	1	EMS Assist	Non-Resident	Palm Boulevard @ 14th Avenue
03-257	05/31/2003	2	Public Assist	Resident	20 Oyster Row
03-258	05/31/2003	2	Alarm Malfunction	Resident	20 Ocean Point
03-259	05/31/2003	1	EMS Assist	Non-Resident	203 Charleston Boulevard
03-260	05/31/2003	1	EMS Assist	Non-Resident	12 2nd Avenue

Isle of Palms Fire Department

Call Report

May 2003

Total Calls	80
District 1	53
District 2	27
OOJ/Mutual Aid	0
Resident	33
Non-Resident	46
Unclassified	1
Total EMS Calls	44
District 1	28
District 2	16
OOJ/Mutual Aid	0
Resident	14
Non-Resident	30
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

May 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-183	05/03/2003	2	EMS Assist	Non-Resident	6 Beachwood West
03-186	05/04/2003	2	EMS Assist	Resident	5 Shad Row
03-194	05/09/2003	2	EMS Assist	Non-Resident	6400 Palmetto Drive, Unit 50
03-195	05/09/2003	2	Alarm Malfunction	Resident	33 Morgan Cove Drive
03-207	05/12/2003	2	EMS Assist	Non-Resident	Back Bay Drive @ Hidden Green Lane
03-209	05/13/2003	2	EMS Assist	Resident	47 Ocean Point
03-210	05/14/2003	2	EMS Assist	Non-Resident	8 Fairway Oaks Lane
03-211	05/15/2003	2	Fire, Other	Resident	6805 Back Bay Drive
03-215	05/19/2003	2	Unintentional False	Resident	5 Shad Row
03-219	05/22/2003	2	Smoke Removal	Resident	7600 Palmetto Drive, Unit C-114
03-220	05/22/2003	2	EMS Assist	Non-Resident	59 Grand Pavilion Boulevard
03-239	05/26/2003	2	Unintentional False	Non-Resident	Behind 6600 Palmetto Drive
03-254	05/30/2003	2	Unintentional False	Resident	5 Dunecrest Lane
03-255	05/30/2003	2	Trash Fire	Resident	10 Seagrass Lane
03-257	05/31/2003	2	Public Assist	Resident	20 Oyster Row
03-258	05/31/2003	2	Alarm Malfunction	Resident	20 Ocean Point

Total Calls	16
Resident	10
Non-Resident	6
Unclassified	0
Total EMS Calls	7
Resident	2
Non-Resident	5
Unclassified	0

Isle of Palms Fire Department

Incident Report

May 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total May 2002	YTD 2002
Total Alarms for Month	80	53	27	0	255	59	220
Structure Fire	1	1			7		4
Outside Structure							
Vehicle Fire					2		
Brush,Grass, Leaves					3	1	7
Trash, Rubbish	1		1		1		
Explosion, no fire							
Spill with fire							1
Other Fires	1		1		5		
Overpressure Rupture						1	1
Emergency Med. Call	44	28	16		131	29	107
Lock-in, Trapped						1	2
Search	2	2			7		3
Extrication							1
Rescue-not classified						2	3
Spill, leak, no fire	2	1	1		3		3
Power Line Down							
Arcing Elec. Equip.						2	4
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1	1			2		
Water Removal							1
Smoke Removal	1		1		1		
Animal Rescue					1		
Assist Police	1	1			2		3
Unauthorized Burning							
Move-Up					2		7
Service Call	1	1			1	1	1
Smoke Scare						1	1
Contolled Burn							
Steam Mistaken, smoke					1		1
Malicious False					1		
Bomb Scare					1		
Alarm Malfunction	4	2	2		7	2	9
Unintentional False	10	7	3		28	10	19
Unclassified					3		1
Supplemental	11	9	2		46	9	41

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

May 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total May 2002	YTD 2002
Total for Month	11	9	2	0	46	9	41
Smoke Detector					5		1
Station Tour	6	6			7		
Public Education							
Public Appearance	1	1			7	2	11
Assist Motorist							
Public Assist	4	2	2		27	6	24
Other						1	5

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33								136
Non-Resident	7	8	23	33	46								117
Unclassified	0	0	1	0	1								2
Total	24	36	58	57	80	0	0	0	0	0	0	0	255

Isle of Palms Fire Department

Completed Pre-Incident Surveys

May 2003

All Pre-Incident Surveys are current

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FORE INSPECTION REPORT - MAY 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Const Type	Violations	Next Inspection	Inspector	Shift
05/05/2003	Beach Club Villas, Bldgs 1 - 8	Yes		R	IV	0		603	B
05/05/2003	Beach Club Villas, Bldgs 9 - 18	Yes		R	IV	1	06/19/2003	603	B
05/05/2003	Beach Club Villas, Bldgs 19 - 28	Yes		R	IV	2	06/19/2003	603	B
05/05/2003	Beach Cub Villas, Bldgs 29 - 36	Yes		R	IV	4	06/19/2003	603	B
05/05/2003	Beach Club Villas Pool House	Yes		A	IV	1	06/19/2003	603	B
05/05/2003	The Moorings	Yes		R	IV	0		603	B
05/16/2003	Wild Dunes, Gate # 1	Yes		B	VI	1	05/21/2003	607	C
05/16/2003	Wild Dunes Tennis Center	Yes		A	VI	2	06/01/2003	607	C
05/16/2003	Island House	Yes		A	VI	0	05/16/2004	607	C
05/16/2003	Wild Dunes Reception Center	Yes		B	VI	1	06/01/2003	607	C
05/30/2003	Ben & Jerry's	Yes		B	V	1	06/30/2003	609	C
05/30/2003	Razor's Edge	Yes		B	V	0	08/30/2003	609	C
05/30/2003	Beach Town I	Yes		M	V	0	08/30/2003	609	C
05/30/2003	Beach Town II	Yes		M	V	0	08/30/2003	609	C
		Total Inspections:		13					
		Total Inspections:		14					

Inspectors:
Kramer - 603
Tetor - 607
Nilsen - 605
Friend - 609

Isle of Palms Fire Department
Training Report
May 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1146	Total Training Hours	194
Hours Per Person	39.517	Hours Per Person	14.923

Additional Training

All career personnel participated in orientation training for Engine 1. A practical exercise was conducted and personnel were evaluated in the following areas: donning and doffing of protective equipment; hose loading and pulling; communications; pump operations; and equipment familiarization. Additional training with each of the new Wave Runners also was done.

Volunteer personnel participated in a Night Drill with B Shift. All personnel were evaluated in the following areas: donning and doffing of protective equipment; hose loading and pulling; communications; pump operations; and equipment familiarization. Watercraft familiarization training also was conducted.

Medical in-service training covered an Overview of Behavioral Emergencies, Psychotic Disorders, The Violent Patient, and Response to Crisis Situations.

Chief Ann Graham and Engineer Scott Mrowca attended the quarterly training session for the S.C. Fire Marshal's Office. This session addressed fireworks and fireworks safety as it relates to commercial displays.

Captain Bob Maibach successfully completed the National Fire Academy's Hazardous Materials Incident Management course. The weekiong class was held at the National Fire Academy in Emmitsburg, Maryland.

Captain Maibach served as Lead Instructor for a South Carolina Fire Academy Basic Aerial Operations course held at the Goose Creek Rural Fire Department.

Engineer Shaun Gadsden; and Firefighters Seth Bacon, Jeremy Bloom, James Giddens, Jason Smith, and Eric Stinnett, completed the Fire Academy's Pump Operations course hosted by the Isle of Palms Fire Department. Captain Maibach served as the Lead Instructor for this course.

Lieutenant Joe McGinnis; Engineer Dave Micalizzi; and Firefighters Ken Ellis, Julie Morton, and Brian Saylors, successfully completed the National Fire Academy's Leadership II: Strategies for Personal Success course hosted by the Isle of Palms Fire Department. Captain Maibach served as the Lead Instructor for this course.

Lieutenant Joe McGinnis, and Firefighters Jeremy Bloom and Julie Morton, successfully completed the Emergency Response to Terrorism: Basic Concepts class through the South Carolina Fire Academy. This course was hosted at the Isle of Palms Fire Department.

Engineer Morris Sills; and Firefighters James Giddens, Danica Sancic-Chumley, Brian Saylors, and Jason Smith, completed the Boating Safety course conducted by the South Carolina Department of Natural Resources. This class was held at the Isle of Palms Fire Department.

Firefighter Ken Ellis also completed the Boating Safety course through S.C. Department of Natural Resources. This course was held at the Santee Cooper training facility in Moncks Corner.

Firefighters Travis Dowdy, Ken Ellis, and Brian Saylors, each received their Class E Motor Vehicle Operator's license as a result of testing through the Department of Motor Vehicles.

Engineer Richard Hathaway and Firefighter Travis Dowdy successfully completed the Emergency Medical Technician course through Trident Technical College. After two-days of written and practical testing, each received certifications to the state and national level of EMT-Basic.

Firefighter Bob Wood also completed the requirements for recertification of his National Registry Emergency Medical Technician Basic. He is currently seeking reciprocity through South Carolina.

The Volunteer and Explorer roster is currently at 13 members.

Isle of Palms Fire Department

Training Report

May 2003

Career Personnel	Hours
Chief Graham	37
Captain Maibach	128
Captain Bullock	20
Captain Kramer	29
Captain Nilsen	27
Lieutenant Braun	27
Lieutenant Tetor	29
Lieutenant McGinnis	67
Bacon	70
Bloom	52
Burnette	24
Ciappa	20
Collins	31
Dowdy	45
Ellis	66
Friend	22
Gadsden	56
Gervais	22
Giddens	41
Hathaway	20
Micalizzi	42
Morris	20
Morton	51
Mrowca	26
Rodden	22
Saylors	45
Sills	25
Smith, J.	46
Stinnett	36
Total for Month	**1146**
Average Per Person	**39.517**

Volunteer/Explorer

Personnel	Hours
Bolton	52
Bozman	58
Buckhannon	14
Corbett	8
Graham	5
Hawkins	8
Jenkins	13
Mitchum	0
Nevitt	6
Sancic-Chumley	14
Smith, W.	8
Stickney	3
Wood	5
Total for Month	**194**
Average Per Person	**14.923**

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**24,000**	**109,500**	**10,700**	**12,250**	**156,450**

Isle of Palms Fire Department

Monthly Water Usage Log

May 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1	1,000	10,000			11,000
2	1,500	10,000			11,500
3					0
4					0
5					0
6	1,000		5,000		6,000
7	1,000				1,000
8					0
9					0
10					0
11					0
12					0
13		5,000			5,000
14		5,000			5,000
15					0
16					0
17					0
18					0
19					0
20					0
21	1,500	5,000			6,500
22				750	750
23		5,000			5,000
24					0
25					0
26		5,000			5,000
27		5,000			5,000
28		5,000			5,000
29		5,000			5,000
30		5,000	5,000		10,000
31					
Total	6,000	65,000	10,000	750	81,750

Chief's Signature:

Water Department notified on:
6/2/03
Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

May 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
5/17	Boat 1	Painted trim, replaced wood on port side of console	10.00	$10.00	0.00	$0.00	1045205017
5/15	Boat 4	Replaced winch	1.00	$30.00	0.00	$0.00	1045205017
5/21	Boat 4	Replaced trailer jack	1.00	$30.00	0.00	$0.00	1045205017
5/14	Boat 5	Replaced trailer jack	1.00	$30.00	0.00	$0.00	1045205017
5/23	Boat 6	Replaced trailer jack	1.00	$30.00	0.00	$0.00	1045205017
5/8	Engine 2	Rebuilt transmission, replaced tie rod ends, adjusted brakes, aligned front end	1.00	$0.00	57.00	$6,064.79	1045205017
5/9	Engine 2	Repaired passenger side rear window	1.00	$0.00	1.00	$125.00	1045205017
5/19	Engine 2	Lubed chassis, degreased undercarriage	2.00	$0.00	0.00	$0.00	1045205017
5/8	Engine 3	Replaced handle on piston intake	0.25	$0.00	0.00	$0.00	1045205017
5/4	Engine 4	Replaced dip stick for power steering fluid	0.25	$22.42	0.00	$0.00	1045205017
5/7	Engine 4	Replaced cord reel	0.50	$0.00	0.00	Invoice Due	1045205017
5/8	Engine 4	Replaced handle on piston intake	0.25	$0.00	0.00	$0.00	1045205017
5/8	Rescue 1	Installed new spring pins, bushings, spring hanger bracket	1.00	$0.00	15.00	$1,538.04	1045205017
5/8	Rescue 1	Replaced shore line	0.00	$0.00	0.00	$0.00	1045205017
5/4	Rescue 3	Replaced bulb in marker light	0.25	$0.00	0.00	$0.00	1045205017
5/2	Truck 1	Aerial ladder brake adjusted	0.00	$0.00	0.00	Invoice Due	1045205017
5/4	Truck 1	Replaced light lens in fluid compartment	0.25	$0.00	0.00	$0.00	1045205017
5/4	Truck 1	Replaced bulb in perimeter light under driver's side door	0.25	$0.00	0.00	$0.00	1045205017
5/8	Truck 1	Replaced spinning teeth on nozzles for crosslays	0.50	$0.00	0.00	$0.00	1045205017
5/13	Truck 1	Right rear tires replaced	0.00	$0.00	3.00	$712.00	1045205017
5/13	Truck 1	Replaced rain gutter over engineer's compartment	0.00	$0.00	0.00	$0.00	1045205017
5/16	Truck 1	Replaced backup camera	0.00	$0.00	0.00	Invoice Due	1045205017
5/19	Truck 1	Lubed chassis, degreased undercarriage	2.00	$0.00	0.00	$0.00	1045205017
5/6	Station 1	Heating element in stove replaced	0.00	$0.00	1.00	$0.00	1045205026
5/9	Station 1	Remounted soap dispenser in men's room	0.25	$7.00	0.00	$0.00	1045205026
5/11	Station 2	Men's showers recaulked	0.50	$16.08	0.00	$0.00	1045205026
5/24	Station 2	Replaced glass in rear bay door	2.00	$0.00	0.00	$0.00	1045205026

Isle of Palms Fire Department

Maintenance Report

May 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
5/2	Boat 5	Replaced bunk boards, winch on trailer	3.00	$75.00	0.00	$0.00	1045205027
5/19	Station 2	Cascade cylinders were hydrostatically tested	2.00	$0.00	0.00	Invoice Due	1045205027
5/19	Station 2	Repaired hose on cascade system	0.25	$0.00	0.00	$0.00	1045205027
		Totals	**21.50**	**$250.50**	**77.00**	**$8,439.83**	

Miscellaneous

Grass and shrubs were cleared from around several hydrants

Isle of Palms Fire Department
Personnel Report
May 2003

5/14/2003 Volunteer meeting at Station 1.

5/28/2003 Volunteer meeting at Station 1.

Volunteers Josh Graham and Tommy Buckhannon graduated from High School.

May Birthdays: Joe McGinnis, Lilian Olivier, Jeremy Bloom and Randy Collins.

Isle of Palms Fire Department
Public Relations Report
May 2003

5/2/2003 Captain Kramer, Engineer Micalizzi and Firefighters Morton and Bacon assisted at the Recreation Department for the monthly Middle School Dance.

5/6/2003 Captain Nilsen and Firefighter Bloom assisted the Isle of Palms Police Department with a leak coming from one of their vehicles.

5/6/2003 Chief Graham met with Mount Pleasant Fire Department Battle Chief and Awendaw's Fire Chief to discuss joint response to the Isle of Palms Connector.

5/15/2003 Lieutenant Braun, Engineer Sills and Firefighter Smith assisted island resident to investigate a lamp fire. A bedroom lamp had caught on fire and the owner had put it out and taken the lamp outside. After further investigation, owner had put wrong wattage bulb in the lamp.

5/20/2003 B-Shift gave a station tour at Station 1 to island visitors.

5/23/2003 B-Shift gave a station tour at Station 1 to island visitors.

5/26/2003 Captain Kramer, Engineer Micalizzi and Firefighters Bacon and Morton assisted island resident with installing a halyard on a flagpole.

5/26/2003 B- Shift gave three station tours at Station 1 to island visitors.

5/29/2003 Captain Kramer assisted tourist at Station 1 with a hurt foot. Tourist was sitting in her car with the right foot elevated. Tourist refused care and only wanted directions to the hospital.

5/31/2003 Lieutenant Braun, Engineer Morris and Firefighter Dowdy assisted the "Bird Lady" with a bird rescue on an island in the middle of a lagoon.

One (1) jellyfish sting in the month of May, total for the year is two (2.)

FORM 638 (REV. 7/93)

APPLICATION FOR ENCROACHMENT PERMIT

No. 10-020342

(ENCROACHMENT PERMIT OTHER THAN A PUBLIC UTILITY)

APPLICANT: City of Isle of Palms

AND

ADDRESS: P.O. Box 508
Isle of Palms, SC 29451

TELEPHONE NUMBER: 843-886-6428

COUNTY: Charleston

ROAD/ROUTE: SC Highway 703
at 21st and 25th Avenues

ROAD NAME:

1. The undersigned applicant hereby applies to the South Carolina Department of Transportation (SCDOT) for a permit for encroachment on State Highway Right of Way as shown and described below:

2. Type of Encroachment: Installation of "Street Print" to better delineate existing crosswalks.

3. Description of location: Installation of 12' X 24' Street Print over existing striped crosswalks at 25th Avenue and Palm Boulevard and at 21st Avenue and Palm Boulevard (not on curve). The print will be red with a gray border in the Herringbone pattern. It is the City's understanding that this pedestrian safety/traffic calming device is SCDOT approved (see attached correspondence).

(Attach sketch indicating roadway features such as: pavement width, shoulder width, sidewalk and curb and gutter location, significant drainage structure, north arrow, right of way width, and location of the proposed encroachment with respect to the roadway centerline and the nearest intersecting road on the State system.)

4. The undersigned applicant hereby requests the SCDOT to permit encroachment on the Department right of way as described herein. It is expressly understood that the encroachment, if and when constructed, shall be installed in accordance with the sketch attached hereto and made a part hereof. The applicant agrees to comply with and be bound by the Department's "A Policy for Accommodating Utilities on Highways Rights of Way" and "Standard Specifications for Highway Construction" (made a part hereof by reference) on file in the Utility Office of the Department, and all general provisions on the reverse hereof and special provisions below or attached hereto during the installation, operation and maintenance of said encroachment within the Department Right of Way. The applicant hereby further agrees, and binds his heirs, successors, assigns, to assume any and all liability this Department might otherwise have in connection with accidents or injuries to persons, or damage to property, including the highway, that may be caused by the construction, maintenance, use, moving or removing, of the physical appurtenances contemplated herein and agrees to indemnify this Department for any liability incurred or injury or damage sustained by reason of the past, present, or future existence of said appurtenances.

APPLICANT NAME: Linda Loworn Tucker (PLEASE PRINT OR TYPE) DATE: 04/29/02

APPLICANT SIGNATURE: Linda Tucker TITLE: City Administrator

In compliance with your request and subject to all the provisions, terms, conditions and restrictions stated in the application, general provisions on the reverse hereof, and special provisions below or attached hereto, the Department approves the request. This permit shall become null and void unless the work contemplated herein shall have been completed prior to _____.

SPECIAL PROVISIONS:

* 32-36-38

4-29-02	4-29-02.	C. O. Skipper Jr.	7-16-02
DATE RECEIVED BY RES. MAINT. ENGR.	DATE FORWARDED	SCDOT APPROVAL	DATE
DATE RECEIVED BY DIST. ENGR. ADMIN.	DATE FORWARDED	☐ RESIDENT MAINTENANCE ENGINEER ☐ DISTRICT ENGINEERING ADMINISTRATOR	☐ STATE HIGHWAY ENGINEER ☐ DISTRICT MAINT./CONSTRUCTION ENGINEER

South Carolina
Department of Transportation

2401 Maintenance Way
North Charleston, SC 29406

Dear Permittee:

The attached permit has been approved with the following stipulations:

1. The South Carolina Department of Transportation (SCDOT) shall be given the opportunity to attend any pre-construction conferences.

2. SCDOT shall be notified of the date and time permitted work will begin. Notification of at least 48 hours must be given to the Department during the hours of 8:00 am to 5:00 p.m. Monday through Friday. Written notification is required before work can begin. A fax-back notification form has been attached to assist with this requirement.

3. Contractor must include a traffic control plan for all lane closures: to include location, date and time. This must be received by SCDOT 48 hours prior to start time of the proposed work within the right of way.

Also, please note all provisions attached to or written on the approved permit, as well as the requirements outlined on the back of the permit. *Failure to comply with any of these provisions may result in stoppage of work, the permit being revoked, and removal of all materials placed within the right-of-way at full expense of the permittee.* I ask for your full cooperation in this matter so that we may avoid costly corrections and maintain the integrity of our transportation infrastructure.

Sincerely,

Charles O. Skipper

Charles O. Skipper
Resident Maintenance Engineer
Charleston County

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

2401 Maintenance Way
N. Charleston, SC 29406

Permit Notice to Proceed
Fax-Back

Fax To: SCDOT Charleston Maintenance Office
(843) 740-1548

The fax is to inform the Department of the following permittee work:

PERMIT NUMBER: _____

ROAD NAME AND NUMBER: _____

NAME OF PERMITTEE: _____

SITE WORK CONTRACT NAME: _____

CONTACT PHONE NUMBER: _____

START DATE: _____

ESTIMATED COMPLETION DATE: _____

LANE CLOSURE DATE AND TIME: _____

LANE OPENING DATE AND TIME: _____

ATTACHED DRAWINGS: _____

NOTES:

NOTE: Copy of this notification to be placed in permit file.

Charleston Special Provisions

00 MINIMUM OF 3 FEET OFF THE EDGE OF PAVEMENT.

01 SHOULDER SOD DESTROYED BY THIS INSTALLATION TO BE REPLACED FOR THE ENTIRE AREA. THE AREA SHALL BE RE-SHAPED AND ROLLED TO THE CROSS SECTION EXISTING PRIOR TO THIS WORK.

02 BORE PITS SHALL BE CLOSED IMMEDIATELY AFTER INSTALLATION.

03 THE PROPOSED UTILITY SHALL BE TRENCHED TO A MINIMUM DEPTH OF 36" BELOW THE CROSS SECTION AS ORIGINALLY CONSTRUCTED.

04 THE DITCHES AND/OR SHOULDERS DISTRUBED THEI INSTALLATION SHALL BE RE-ESTABLISHED TO PROPER GRADE, ORIGINAL CROSS SECTION, STABILIZED, AND ALL DRAIN PIPES CLEARED.

06 ALL EXCAVATED MATERIAL SHALL BE PLACED ON THE SIDE OF THE TRENCH AWAY FROM THE TRAVELED ROADWAY, NO CLOSER THAN FIFTEEN (15) FEET TO THE EDGE OF PAVEMENT.

07 NO EXCAVATION SHALL BE LEFT OPEN ALONG HIGHWAY.

08 THE ENTIRE DISTURBED AREA SHALL BE TOP-SOILED USING 3" OF SELECTED MATERIAL AND RE-GRASSED TO SCDOT SPECIFICATIONS.

09 MANHOLES SHALL CONFORM TO THE ELEVATION OF THE EXISTING ROADWAY OR SHOULDER AND BE CONSTRUCTED IN ACCORDANCE WITH ACCEPTED PRACTICES.

10 TRENCH TO BE PROPERLY BACK-FILLED AND THOROUGHLY TAMPED. THE ENTIRE DISTURBED AREA SHALL BE RE-SHAPED AND DRESSED OUT IN A WORKMANSHIP LIKE MANNER.

11 FLOWABLE FILL SHALL BE USED AS BACK-FILL MATERIAL WHERE EDGE OF TRENCH IS CLOSER THAN THREE (3) FEET FROM EDGE OF PAVEMENT.

12 DRIVEWAYS ARE TO CONSIST OF A MINIMUM OF 6" STABILIZED AGGREGATE BASE, 4" ASPHALTIC BASE COURSE AND 2" OF ASPHALT CONCRETE SURFACE COURSE.

13 PAVEMENT DESIGN OF ACCELERATION AND/OR DECELERATION LANES SHALL BE EQUAL TO OR GREATER THAN THE DESIGN OF THE ROAD.

14 THE BORE SHALL BE MADE BY THE DRY BORE METHOD AND IN SUCH A MANNER AS NOT TO DISTURB THE PAVEMENT. THE BORE PIT MUST NOT BE CLOSER THAN FIVE (5) FEET FROM THE EDGE OF PAVEMENT. THE BORE DEPTH SHALL BE NOT LESS THAN 36" DEEP AT ANY POINT IN THE BORE. NOTICE SHALL BE GIVEN TO THE DEPARTMENT IMMEDIATELY IF THE BORE TURNS AND DAMAGES THE ROAD.

15 FLOWABLE FILL MAY BE USED AS AN ALTERNATE FOR TRENCH BACK FILL MATERIAL.

16 OPEN CUTS AND/OR BELL HOLES WITHIN THE ROAD PAVEMENT SHALL BE CUT IN NEAT LINES AND REPAIRED.

17 THE ENTIRE WIDTH OF ROAD SHALL BE RESURFACED WITH 200 LBS/SY OF HOT LAID ASPHALTIC SURFACE COURSE - TYPE 1 WHERE THE ROAD CUT IS PARALLEL TO THE THE CENTER OF THE ROAD OR WHERE SERVICE LINE CUTS EXCEED 7 PER BLOCK. ALL RE-PAVING IS TO CONFORM TO STANDARD DEPARTMENT SPECIFICATIONS. THE ROAD, AT DROP INLETS, SHALL BE MILLED TO MAKE A SMOOTH TRANSITION WHEN PAVED. PAVEMENT WITH CURB AND/OR SIDEWALK WILL BE PAVED FULL DEPTH FROM OUTER EDGE TO GUTTER EDGE.

18 WHEN ROADS ARE RESURFACED, SHOULDERS SHALL BE CUT OR PULLED TO THE EDGE OF PAVEMENT TO CONFORM TO THE DEPARTMENT SPECIFICATIONS.

19 WHERE PAVEMENT IS CUT THE WORK SHALL BE DONE IN CLEAR WEATHER WHEN TRAFFIC IS LIGHTEST. THERE SHALL BE NO TRENCH LEFT OPEN IN THE TRAVELED WAY WHEN WORK IS NOT IN PROGRESS.

20 PAVEMENT SHALL BE CUT TO NEAT LIES AND THE TRENCH BACK-FILLED USING SELECT MATERIAL AND TAMPED IN 6" LAYERS TO 95% DENSITY.

21 OPEN TRENCHES SHALL BE COVERED WITH METAL PLATES WHEN THE PAVEMENT CANNOT BE RESTORED THE SAME DAY. PLATES SHALL BE MONITORED PERIODICALLY TO ENSURE THAT THE TRENCH IS PROPERLY COVERED.

22 AN OPEN CUT IS AUTHORIZED ONLY TO THE EXTENT NECESSARY TO MAKE A CONNECTION TO THE EXISTING LINE. DRY BORE UNDER REMAINING ROAD TO THE EXISTING LINE.

23 INSTALLATION TO BE MADE BY THE DRY BORE METHOD IN SUCH A MANNER AS NOT TO DISTURB EXISTING PAVEMENT (NO WET BORES).

24 ENTIRE WIDTH OF SIDEWALK TO BE REMOVED AND DISPOSED OF OFF RIGHT-OF- WAY. SIDEWALK TO BE REPLACED USING CLASS "B" CONCRETE, 4" THICK, AND FINISHED TO SCDHPT SPECIFICATIONS.

25 REMOVAL OF SIDEWALK OR CURB AND GUTTER TO BE REPLACED FROM JOINT TO JOINT.

26 WORK SHALL BE SCHEDULED SO THAT PERMANENT REPAIR OF THE ROAD WILL BE COMPLETED WITHIN 24 HOURS.

27 DRIVEWAYS TO BE CONSTRUCTED OF SCDHPT CLASS "B" CONCRETE, 6" THICK, AND IN ACCORDANCE WITH DETAILS FOR STREET INTERSECTIONS AND DRIVEWAYS- SCDHPT

28 RESTORATION OF PAVEMENT, SHOULDERS, DITCHES, ETC., TO BE PERFORMED AS SOON AS POSSIBLE AFTER CONSTRUCTION, OR SCHEDULED SO THAT THE CONSTRUCTION IS NO FURTHER THAN 2,000 L.F. AHEAD OF COMPLETE RESTORATION.

29 BELL HOLE CUT MUST BE COVERED WITH A STEEL PLATE UNTIL A PERMANENT PATCH HAS BEEN MADE. PLATE SHALL BE MONITORED PERIODICALLY TO ENSURE THAT BELL HOLE IS PROPERLY COVERED.

30 PAVEMENT MARKINGS ALTERED DURING THIS INSTALLATION SHALL BE RESTORED BY THE APPLICANT.

31 FLASHING ARROW BOARDS SHALL BE USED FOR ALL LANE CLOSURES ON PRIMARY ROUTES AND/OR ROADS WITH HIGH TRAFFIC VOLUMES.

32 TRAFFIC CONTROL, LIGHTS, SIGNS AND FLAG-MEN WILL BE FURNISHED BY APPLICANT AND WILL CONFORM TO PART V OF THE SC MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

33 NO PART OF THE TRAVEL-WAY IS TO BE BLOCKED DURING CONSTRUCTION AND MAINTENANCE.

34 WORK SHALL NOT BE PERFORMED DURING RUSH HOURS (7-9 A.M. OR 4-6 P.M.) TRAFFIC OR DURING HOURS OF DARKNESS.

35 THE PERMITTEE SHALL MAKE THE INSTALLATION UNDER THE SUPERVISION OF THE DEPARTMENT, SHALL NOT BLOCK TRAFFIC AT ANY TIME.

36 THE SCDHPT SHALL BE NOTIFIED WHEN WORK DEFINED IN THE PERMIT STARTS AS WELL AS WHEN THE WORK IS COMPLETED. REFERENCE SHALL BE MADE BY PERMIT NUMBER.

37 FIELD CHANGES, IF NECESSARY, MUST BE APPROVED IN WRITING BEFORE ACTUAL CONSTRUCTION OF PROPOSED CHANGES.

38 THE PERMITTEE SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGES THAT OCCUR AS A DIRECT RESULT OF THIS INSTALLATION.

39 SEDIMENT AND EROSION CONTROL DEVICES SHALL BE USED TO MINIMIZE THE MOVEMENT OF SEDIMENT.

40 THE PERMITTEE SHALL HOLD THE DEPARTMENT HARMLESS FOR DAMAGES TO BOTH UPSTREAM AND DOWNSTREAM PROPERTIES.

41 TIMER TO BE SET FROM 12 MIDNIGHT TO 5:00 A.M. ONLY. WINTER USE OF SPRINKLERS SHALL BE LIMITED TO TIMES WHEN THE TEMPERATURE IS FORTY (40) DEGREES AND RISING TO PREVENT

THE POSSIBILITY OF ICE FORMING ON THE PAVEMENT.

42 PIPE USED IN THIS INSTALLATION SHALL BE REINFORCED CONCRETE AND MEET CURRENT SCDHPT SPECIFICATION.

43 NO GUYS OR STUBS SHALL BE CLOSER THAN MAIN POLE LINE FORM THE CENTER- LINE OF ROADWAY.

44 ALL WORK PERFORMED IN CONNECTION WITH THIS PERMIT SHALL CONFORM TO THE SCDHPT "A POLICY FOR ACCOMMODATING UTILITIES ON HIGHWAY RIGHT-OF- WAY", DATED JUNE 1989.

45 PERMITTEE AGREES THAT THE INSTALLATION, OPERATION AND MAINTENANCE OF THE FACILITIES WILL BE ACCOMPLISHED WITHOUT ACCESS FROM THE THROUGH TRAVEL ROADWAYS OF THE RAMPS OF THE INTERSTATE. NO VEHICLES, EQUIPMENT, OR MATERIAL SHALL BE CLOSER THAN 30 FEET FROM EDGE OF PAVEMENT DURING INSTALLATION.

46 ALL VEGETATION WITHIN SITE AREA SHALL NOT EXCEED 30 INCHES, TREE LIMBS SHALL NOT BE PERMITTED BELOW 4'9" FROM GROUND.

47 SHORING OR SHEET PILING SHALL BE USED TO PROTECT ROADBED.

48 TEST WELL SHALL BE LOCATED OUTSIDE OF WHEEL PATH.

49 ALL WATER METERS, AIR VALVES, ELECTRIC TRANSFORMERS, OR TELEPHONE PEDESTALS WILL BE REPLACED AT THE RIGHT-OF-WAY LINE.

50 ALL NON-PERMITTED OBJECTS ON THE RIGHT-OF-WAY, WHICH MUST BE REMOVED, SHALL NOT BE REPLACED ON THE RIGHT-OF-WAY WITHOUT WRITTEN PERMISSION OF THE DEPARTMENT.

51 APPLICANT SHALL PROVIDE TO THE DEPARTMENT THE OPPORTUNITY OF ATTENDING ANY PRE-CONSTRUCTION MEETING PRIOR TO THE BEGINNING OF WORK.

52 THE APPLICANT IS TO PROVIDE ALL THE NECESSARY MAINTENANCE TO THE AREA BEAUTIFIED.

53 THE APPLICANT SHALL BE RESPONSIBLE FOR IMMEDIATE REMOVAL OF SUCH TRAFFIC HAZARDS AS MUD, DEBRIS, LOOSE STONE, AND TRASH AS MAY BE WASHED ON, OR SPILLED ON THE TRAVELED ROADWAY AS A RESULT OF THE CONSTRUCTION WORK.

54 FIRE HYDRANTS TO BE PLACED AT A MINIMUM OF TEN (10) FEET FROM THE EDGE OF THE PAVEMENT AND/OR BEHIND DITCH LINES.

55 ALL DEBRIS TO BE CLEARED FROM THE RIGHT-OF-WAY WITHIN TEN (10) DAYS.

56 ANY RIGHT-OF-WAY FENCES TO BE REMOVED AND REPLACED IN A CRAFTSMAN LIKE MANNER.

57 ALL TREES AND/OR UNDERGROWTH TO BE CUT TO GROUND LEVEL AND REMOVED FROM THE RIGHT-OF-WAY.

98 NIGHT WORK ONLY (AFTER 9:00 PM OUT BY 6:00 AM)

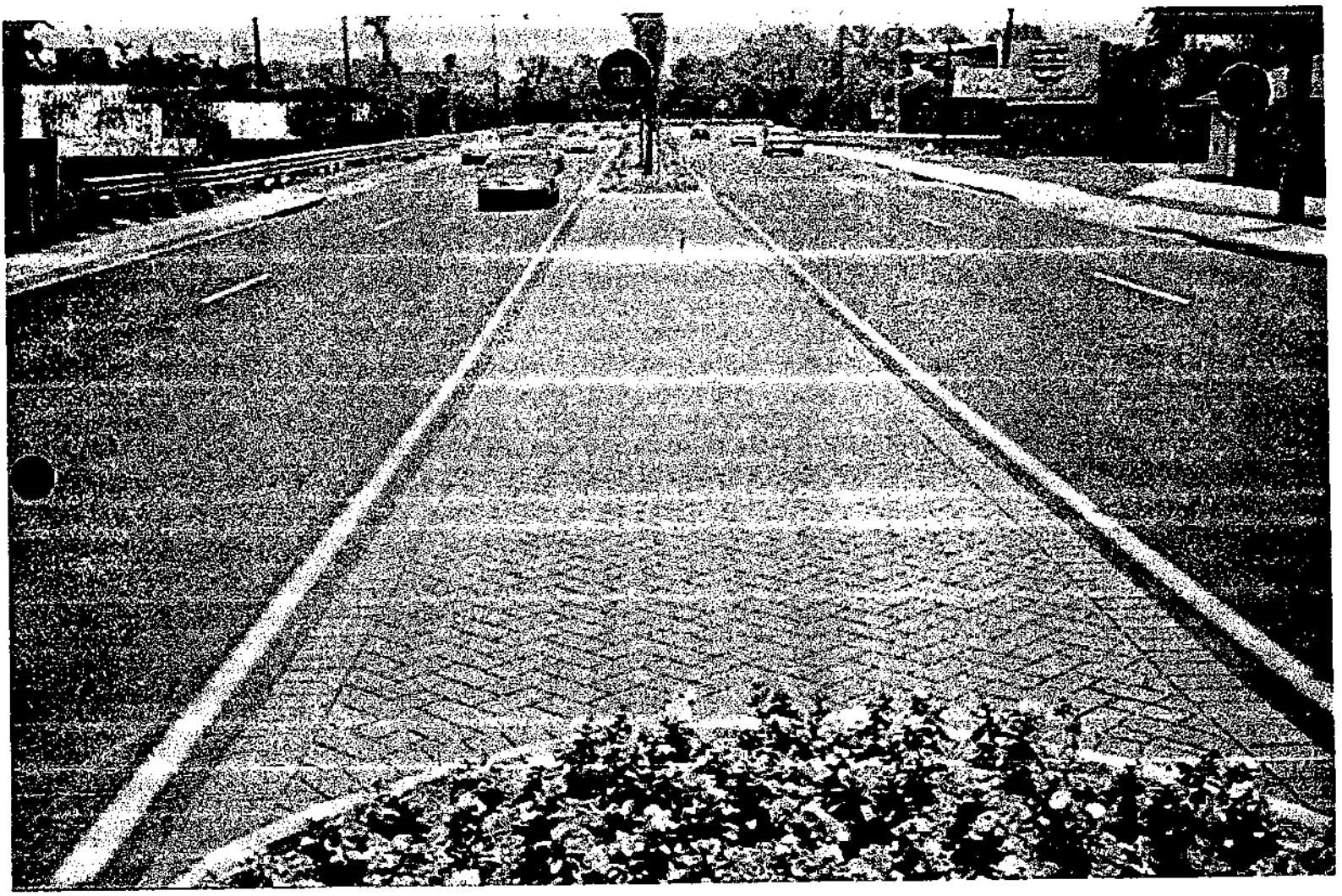
99 MUST BE ABLE TO GET AT LEAST 1 INCH OF COVER OVER PLASTIC PIPE.

TO: Joey Harris, SCDOT

FROM: Linda Tucker, City Administrator

SUBJECT: Photo of street print to go with encroachment permit

DATE: May 31, 2002



Charleston Special Provisions

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25 REMOVAL OF SIDEWALK OR CURB AND GUTTER TO BE REPLACED FROM JOINT TO JOINT.

26 WORK SHALL BE SCHEDULED SO THAT PERMANENT REPAIR OF THE ROAD WILL BE COMPLETED WITHIN 24 HOURS.

27 DRIVEWAYS TO BE CONSTRUCTED OF SCDHPT CLASS "B" CONCRETE, 6" THICK, AND IN ACCORDANCE WITH DETAILS FOR STREET INTERSECTIONS AND DRIVEWAYS- SCDHPT

28 RESTORATION OF PAVEMENT, SHOULDERS, DITCHES, ETC., TO BE PERFORMED AS SOON AS POSSIBLE AFTER CONSTRUCTION, OR SCHEDULED SO THAT THE CONSTRUCTION IS NO FURTHER THAN 2,000 L.F. AHEAD OF COMPLETE RESTORATION.

29 BELL HOLE CUT MUST BE COVERED WITH A STEEL PLATE UNTIL A PERMANENT PATCH HAS BEEN MADE. PLATE SHALL BE MONITORED PERIODICALLY TO ENSURE THAT BELL HOLE IS PROPERLY COVERED.

30 PAVEMENT MARKINGS ALTERED DURING THIS INSTALLATION SHALL BE RESTORED BY THE APPLICANT.

31 FLASHING ARROW BOARDS SHALL BE USED FOR ALL LANE CLOSURES ON PRIMARY ROUTES AND/OR ROADS WITH HIGH TRAFFIC VOLUMES.

32 TRAFFIC CONTROL, LIGHTS, SIGNS AND FLAG-MEN WILL BE FURNISHED BY APPLICANT AND WILL CONFORM TO PART V OF THE SC MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

33 NO PART OF THE TRAVEL-WAY IS TO BE BLOCKED DURING CONSTRUCTION AND MAINTENANCE.

34 WORK SHALL NOT BE PERFORMED DURING RUSH HOURS (7-9 A.M. OR 4-5 P.M.) TRAFFIC OR DURING HOURS OF DARKNESS.

35 THE PERMITTEE SHALL MAKE THE INSTALLATION UNDER THE SUPERVISION OF THE DEPARTMENT, SHALL NOT BLOCK TRAFFIC AT ANY TIME.

36 THE SCDHPT SHALL BE NOTIFIED WHEN WORK DEFINED IN THE PERMIT STARTS AS WELL AS WHEN THE WORK IS COMPLETED. REFERENCE SHALL BE MADE BY PERMIT NUMBER.

37 FIELD CHANGES, IF NECESSARY, MUST BE APPROVED IN WRITING BEFORE ACTUAL CONSTRUCTION OF PROPOSED CHANGES.

38 THE PERMITTEE SHALL BE RESPONSIBLE FOR ANY AND ALL DAMAGES THAT OCCUR AS A DIRECT RESULT OF THIS INSTALLATION.

39 SEDIMENT AND EROSION CONTROL DEVICES SHALL BE USED TO MINIMIZE THE MOVEMENT OF SEDIMENT.

40 THE PERMITTEE SHALL HOLD THE DEPARTMENT HARMLESS FOR DAMAGES TO BOTH UPSTREAM AND DOWNSTREAM PROPERTIES.

41 TIMER TO BE SET FROM 12 MIDNIGHT TO 5:00 A.M. ONLY. WINTER USE OF SPRINKLERS SHALL BE LIMITED TO TIMES WHEN THE TEMPERATURE IS FORTY (40) DEGREES AND RISING TO PREVENT

P. Safety

SCDOT
South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

May 13, 2003
Charleston County Traffic
Isle of Palms

Mrs. Linda Lovvorn Tucker
City Administrator
Post Office Drawer 508
Isle of Palms, South Carolina 29451

RE: S-10-427 (34th Avenue) at S-10-266 (Cameron Boulevard) and S-10-425 (Hartnett Boulevard)

Dear Mrs. Tucker:

Thank you for your letter concerning the traffic issues on 34th Avenue near the intersections at Cameron Boulevard and at Hartnett Boulevard. We have completed our study and apologize for our delay in responding. Attached is a copy of our report for your review.

Based on our review, no changes in the existing the traffic controls are recommended for the intersections of 34th Avenue at Cameron Boulevard and 34th Avenue at Hartnett Boulevard. We do recommend marking stop bars on each approach of Cameron Boulevard and Hartnett Boulevard at 34th Avenue to give additional emphasis to the stop control. Since the travel lanes on 34th Avenue are 10 feet wide and pedestrian traffic was observed throughout the day, the Department will post 34th Avenue with a 25 MPH speed limit.

Thank you for bringing this matter to our attention and we hope that these changes will improve the conditions in this area. If you should have any questions or concerns, please feel free to contact Bryan Webb in our Traffic Engineering office at 740-1667 Ext. 118.

Sincerely,

Robert T. Clark
District Engineering Administrator

RTC\ctr

Enclosure

cc: Richard Werts, Director of Traffic Engineering
Russ Cornette, Charleston Resident Maintenance Engineer

File: D6/Charleston/CTR
WO # 1879

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone: (843) 740-1665
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

April 29, 2003
Charleston County Traffic
Isle Of Palms
Report

A traffic and speed study was conducted on March 25 of this year on 34th Avenue. The study was conducted at the request of the Town of Isle of Palms due to concerns about speeding vehicles on 34th Avenue between Palm Boulevard and Forest Trail.

34th Avenue is a residential street that is approximately 962 feet in length and has a 10 foot travel lane in each direction. The state maintains the one block section of 34th Avenue between Palm Boulevard and Cameron Boulevard. This one block is less than 350 feet. The road does not have a posted speed limit and there are no sidewalks. Both Cameron and Hartnett Boulevard intersect 34th Avenue creating cross type intersections with the stop controls on Cameron and on Hartnett Boulevard. Cameron Boulevard is state maintained and the eastbound approach of Hartnett Boulevard at 34th Street is state maintained.

The six hour traffic volume survey at 34th and Cameron Boulevard revealed that a total of 452 vehicles (75 vehicles per hour [vph]) went through the intersection. There were 55 vph on both approaches of 34th Avenue and 20 vph from the side street, Cameron Boulevard. The six hour traffic volume survey at 34th and Hartnett Boulevard revealed that a total of 370 vehicles (62 vph) went through the intersection. There were 55 vph on both approaches of 34th Avenue and 7 vph from the side street, Hartnett Boulevard. The volume totals at these intersections do not meet any of the volume warrants for 4-way stop control as indicated in the *SCDOT Traffic Calming Guidelines.*

During the six hour study, a total of 22 pedestrians were observed. These pedestrians were walking in the roadway since there are no sidewalks and the shoulder elevation varies from property line to property line. The peak period for the pedestrian traffic was from 7:00-9:00 AM.

A speed sample of 100 vehicles revealed that the average speed on 34th Avenue was 23.6 MPH. The 85th percentile, a statistical measure employed by engineers to determine what most prudent drivers find to be an appropriate and comfortable speed, was determined to be 26 MPH. This speed falls within the 10 MPH pace speed and is below the 30 mph statutory speed limit.

A three year accident history review was conducted for 34th Avenue between SC 703 and Hartnett Boulevard. Our review did not reveal any accidents on this section of roadway during that time period. However, Lt. Wright, with the Isle of Palms Police Department, recalled that there was an accident on 34th Avenue approximately two years ago involving an overturned vehicle.

Recommendations:

The traffic volumes at 34th Avenue and Cameron Boulevard and at 34th Avenue and Hartnett Boulevard do not meet any of the vehicular volume criteria set forth by the *SCDOT Traffic Calming Guidelines* for the installation of 4-way stop control. Based on the volume data, no changes to the existing stop control are recommended for the intersections of 34th Avenue at Cameron Boulevard and 34th Avenue at Hartnett Boulevard. The Department will have 12" stop bars marked on each approach to emphasize the stop control on Cameron Boulevard and on Hartnett Boulevard at 34th Avenue. Based upon the results of our speed study, we recommend posting 34th Avenue with a 25 MPH speed limit.

Ridgeway

Checked By: DMC

Reviewed By: BW

WPC
ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

June 2, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Alternative Solution for
Condensation Problem
IOP Fire Stations 1 & 2
Isle of Palms, SC
WPC Project #
CHS2-02-223A

Dear Ms. Tucker:

Per your request, WPC proposes to investigate an alternative solution to the condensation problem and insulation concerns that exist between floors 1 and 2 of the IOP Fire Stations. This investigation will identify a solution other than air-conditioning the first floor Apparatus Bays. We will revise our report to include our findings from this investigation. We have attached a cost estimate for your review.

If you have any questions or need any further information, please contact us.

Respectfully submitted,
WPC

Nick Pearson, EIT
Staff Structural Engineer

Robert Dullanty, PE
Senior Structural Engineer and
Marine and Structural Services Manager

Attachments: Cost Estimate

O:\Reports\2002\CHS2-02-223A\Letter to Linda-insulation change.doc

COST ESTIMATE
IOP FIRESTATIONS 1 & 2

Mechanical Investigation:

1.	Senior Registered Engineer, 6 hr. @ $125.00 per hour	$750.00
2.	Consultant, cost + 15%	$1,100.00
	Subtotal	**$ 1,850.00**

Report Revision:

1.	Senior Registered Engineer, 2 hr. @ $125.00 per hour	$250.00
2.	Staff Engineer, 4 hr. @ $75.00 per hour	$300.00
3.	Secretary, 2 hr. @ $45.00 per hour	$90.00
4.	Misc., cost + 15%	$60.00
	Subtotal	**$ 700.00**

Meetings:

1.	Senior Registered Engineer, 4 hr. @ $125.00 per hour	$500.00
	Subtotal	**$ 500.00**

ESTIMATED COST $3050.00

WPC

EXHIBIT E

IOP OCEAN BLVD BEATIFICATION PROJECT

July 1	Bid Packets advertised
July 10	Pre Bid Meeting (at City Hall, IOP)
July 28	Bids received
July 30	Special meeting of Ways and Means Committee
August 13	Sign Contract, contractors begin to mobilize
September 1	Labor Day
September 2	Ground Breaking Ceremony; Construction begins
April 15, 2004	Substantial completion date
May 1, 2004	Final completion date

EXHIBIT F

PUBLIC WORKS COMMITTEE
June 11, 2003

The regular meeting of the Public Works Committee was held on June 11, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Mayor Sottile, Administrator Tucker, Director Mobley and Councilwoman Hanbury.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the May 2003 meeting; Councilman Miller seconded; motion passed unanimously.

3. Monthly Department Report for May 2003. Director Mobley read his monthly report (copy attached). Director Mobley distributed copies of the monthly maintenance report (copy attached) which the committee discussed. The members were pleased with the new format.

Councilman Miller made a motion to reconfigure the agenda to authorize David Stevens of Civil Site Environmental to give his report; Councilman Bettelli seconded; motion passed unanimously.

3. Old Business. (A) Update 54th - 57th Avenue Drainage. Mr. Stevens referred to the attached cost estimate for the City to connect to the drainage system on Palmetto Boulevard in Wild Dunes. He noted that it was a very expensive project for such a short distance and asked the Committee how they wanted him to proceed. Mr. Stevens stated that he will continue to follow up with David Kynoski and DWD personnel in order to be able to tie into their drainage project as was previously planned. **Councilman Miller made a motion not to proceed with this project at this time; Councilman Bettelli seconded.** Upon discussion, Administrator Tucker stated that the City does not have the balance of the money for the collection system portion of this project and she recommended that the City wait for redesign of the DWD conference center project. Chairman Marino was in favor of doing this project in stages. After discussion, **motion passed unanimously.**

Councilman Bettelli made a motion to reconfigure the agenda to discuss the Marina parking lot at this time; Councilman Miller seconded; motion passed unanimously.

(B) Status of Repair to Marina Parking Lot/Lighting - Report from Meeting with Marina Management and Morgan Creek Grill. Administrator Tucker noted that David Stevens is working for Jay Clarke at the Morgan Creek Grill in trying to work out a cooperative relationship with Brian Berrigan managing the Marina regarding parking. She reported that Mr. Stevens and his firm are working on reconfiguration of the marina parking lot which, when worked out, will come before Council for approval. Mr. Clarke will incur some additional expense in providing Mr. Stevens with proper computerized drawings on the parking lot. Chairman Marino stated that he saw this as two separate issues: (1) the immediate need for additional parking for the Morgan Creek Grill and (2) some long term beautification of the area. Upon discussion, Mr. Stevens agreed that additional parking for the restaurant could be made right away by shifting the fence over and put in some temporary bumpers and lines. The base of the area is limestone which is a good hard surface and the holes need to be filled in and the surface leveled off.

Chairman Marino made a motion to reconfigure the agenda again to allow discussion of Item (C) with the Fire Department under new Business; Councilman Miller seconded; motion passed unanimously.

4. New Business. (C) Palm Court Emergency Vehicle Access. Chief Graham and the Captain in attendance were invited to join this discussion. Administrator Tucker stated that palm trees and vegetation are growing in the middle of Palm Court and, as the fire apparatus is getting larger, it is becoming more difficult to maneuver the apparatus around this vegetation. She distributed some color photographs which were taken by the Fire Department (see attached memo and black and white photos).

Director Mobley stated that the garbage trucks have not entered that road for several years. He agreed with Chief Graham that it will take significant trimming to clear the road for these trucks. Mayor Sottile stated that this area is one of the oldest on the island and the residents would be irate if the City moved the palm trees. Administrator Tucker suggested moving the palm trees as they are and provide a cluster of trees in the center as well as trimming the vegetation. Councilmen Bettelli and Miller felt that the residents on that street should be fully informed on what the City proposes to do and why.

After discussion, **Councilman Miller made a motion to send a letter to the residents of Palm Court and explain exactly what will be done to improve the center island and explain that it is for emergency purposes; Councilman Bettelli seconded.** Upon discussion, **Councilman Bettelli made an amendment to the motion that the project be completed in two phases, the first being the trimming along the road entering Palm Court prior to moving the trees; Councilman Miller seconded; amendment passed unanimously. Motion with amendment passed unanimously.**

Return to 3. Old Business. (C) Update Non-Point Source Pollution Assessment. Administrator Tucker began discussion of the attached report. She noted that, based on the DNA testing, it appears that deer waste is the single largest contributor to the high fecal coliform count. Chairman Marino stated that much of the E. coli is not identifiable. It was significant that the human count is so low.

(D) CTC New Projects Request - Prioritize Proposed Projects. Administrator Tucker gave some background stating the CTC has two project funds - re-surfacing and new projects. Director Mobley stated that he has been looking roads on the island and is preparing a list for re-surfacing projects.

Director Mobley further reported that he met with the County yesterday concerning the drainage ditch at 21st Avenue and they actually rode along both sides of the ditch. Past 20th Avenue there is a small hill that is preventing water from flowing to the marsh. Mr. Mobley asked the County for a cost proposal to clean it out so that it will flow to the marsh. Also, they discussed the area on Frank Sottile Lane where the pipe has collapsed, and the County representative stated that they could install a drain box and catch basin for the standing water and will prepare a cost proposal for this project.

Chairman Marino suggested that the County may be able to assist on the drainage project at 54th - 57th Avenues, such as completing one leg of the project. Mayor Sottile suggested that a request be presented to CTC after all the drawings on the final project have been completed. Councilwoman Hanbury stated that a catch basin might help with the standing water that accumulates at 34th and Hartnett after rainfall. Councilman Bettelli asked Director Mobley to look at the drain at 35th and Hartnett which might be clogged.

Director Mobley will prepare a list of drainage projects for the Committee to review to determine which projects the Administrator should present to the CTC for the new projects fund.

(E) Revisit Drainage - Dangerfield Property. Administrator Tucker stated that this was on the agenda because she has been contacted by a relative of Mrs. Dangerfield who would like the City to relocate the drain pipe on her property instead of maintaining it where it is presently located. The Committee had agreed not to move this drainage pipe. Mrs. Dangerfield has further contacted the Administrator herself stating that she does not want the pipe moved, but does want the City to properly maintain the existing pipe. Mayor Sottile noted that the pipe appears to be draining but there may be some sink holes that the County can fill. Director Mobley will follow through with this.

(F) Consideration for Changes to the Drainage Contingency Plan for Pumping Flood Waters. Administrator Tucker stated that there needs to be some process whereby the City determines whose street gets pumped first when complaints of standing water come in to City Hall, the Fire Department and Public Works Department. She stated that the existing plan needs to be revised. She recommended that Public Works be responsible for maintenance on the pumps to keep them in working condition. Her second recommendation is to determine who is responsible for making the decision concerning which area is pumped first. Upon discussion, it was felt that the Administrator should take the calls and the Fire Department who is doing the actual pumping could decide which areas to pump first by reviewing all the areas.

Administrator Tucker noted that there is one private road that floods which the City has pumped once and she asked for direction about private roads. She further noted that one resident on that road wants pumping and another does not. Upon discussion, it was felt that the Fire Department could make this decision by the condition of the road, but Committee members were generally not in favor of pumping private roads.

Councilwoman Hanbury asked where the water was pumped from these streets off of Palm Boulevard [beyond 41st Avenue]. Administrator Tucker stated that the water is pumped to the beach and OCRM is notified whenever the City does this, but there have not been any problems reported to date. Secondly, Councilwoman Hanbury asked where the responsibility lies for this pumping, and she noted that some residents have purchased their own pumps. Administrator Tucker stated that she did not think the City had any responsibility to pump DOT or private roads, but she iterated that the City does have a public relations perception in that the residents see their City government as the first line of defense whenever anything bad happens to them. If the City did not respond to the flooding, the residents would complain much more than they do now. Councilwoman Hanbury further noted that this particular area of the island seems to be receiving all the pumping they ask for and other areas of the island do not. Mayor Sottile stated that he felt this area has the worst flooding problem on the island where people cannot get into and out of the own property because of the water level.

Return to 4. New Business. (B) Drainage - Sand/Silt in System at Front Beach. Administrator Tucker reported that the City has not been successful in getting DOT to use their equipment to remove the material. Roto Rooter and Eadie's have given estimates. Mayor Sottile will contact DOT himself to discuss this project need.

(C) Tree Trimming Over Sidewalks on Palm Boulevard. Councilman Bettelli began discussion stating that there is one particular area around 37th and 38th Avenues where the property owner has allowed vegetation to grow over the sidewalk making the sidewalk impassable. He further stated that Director Kerr was looking at this problem as a result of citizen complaints. Director Mobley reported that his department has recently trimmed over the sidewalk from 21st to 41st Avenues.

(D) Chairman Marino began discussion of the recent request from Sandy Stone at Island Realty requesting installation of a gate from the City parking lot to the back of his property. Administrator Tucker stated that it was a privately resolved issue and that Mr. Stone has received permission from Oceanside Condominium people to allow Island Realty's people to park in Oceanside and walk through the gate to work which would allow more parking for Island Realty's visitors. Chairman Marino will follow up with Mr. Stone.

6. Miscellaneous

(A) Director Mobley reported that the unidentified floating object, or the "orb," has finally been weighed - it weighs 238 pounds and is made of aluminum. It would bring in only $71.40 to be sold for scrap metal. However, Mr. Avinger has offered three times that much. It was the consensus of the committee not to sell the orb and same was indicated to Mr. Mobley.

(B) Director Mobley began discussion of replacing the TLS fuel equipment that automatically tests the fuel tank at a cost of $5,000, and he noted that this expense was taken out of this year's budget. Mr. Mobley reported that the printer is failing and he noted that Treasurer Suggs needs this reporting for the auditors. He has found a printer that could be attached to this equipment at a cost of $400. **Councilman Bettelli made a motion to authorize Director Mobley to purchase a replacement printer for the TLS 250 fuel system at a cost of $400; Councilman Miller seconded; motion passed unanimously.**

(C) Director Mobley reported that the Department received a call from dispatch one Saturday morning stating that the compactor was not working. What happened was that the front beach users had placed so many bags in the hopper without running the compactor process that it became jammed and it took him and Joseph Washington over three hours to clear it out into a truck, repaired the compactor, and then dump the garbage back into the compactor.

Administrator Tucker recommended that a letter be written to all the users that this service is provided by the City and the users are expected to cooperate with proper operation. Committee members felt that some consequences should be imposed such as charging them the cost of overtime used for cleaning up the area. Councilwoman Hanbury noted that there are many young people working on front beach who may not know how to operate this machine. Councilman Miller suggested beginning with a polite notice and not a threat. Director Mobley will send out polite letters shortly.

(D) Results of Ocean Water Quality Samplin - April and May. Chairman Marino noted the copies of each month's results and he stated that the Clean Beaches Council will be requiring additional testing next year. Administrator Tucker reported that the City has already begun additional weekly tests and will plan for the additional testing for next year.

(E) Administrator Tucker reported that there has been trouble with the Breach Inlet Boat Ramp not being locked and Councilman Abele has directed her to write a letter to each key holder telling them that unless they secure it, according to the Agreement they signed, the boat ramp could be closed. She was informing committee members of this in case they received phone calls about it. Mayor Sottile did not think the City should threaten to close the ramp and committee members agreed that the letter be softened by taking out the sentence about closing the ramp.

(F) Councilman Bettelli noted that some people are dumping grass cuttings along the edge of the road and he asked the procedure for collection. Mayor Sottile referred to the City's ordinance against this and Administrator Tucker stated that Douglas Kerr could contact the people who are doing it.

(G) Councilman Bettelli reported that there was overgrowth on beach access path 37A and others and he stated he would provide a list of these accesses to Director Mobley so that they could be cleared.

(H) Mayor Sottile stated that he received a complaint from a resident of Forest Trail about two overgrown lots that harbor rats. Douglas Kerr was to contact these property owners and Mayor Sottile asked that the Administrator follow up with Mr. Kerr on the status of this.

(I) Administrator Tucker stated that she received a letter from environmental attorney Ben Underwood offering to make a presentation to the City on Environmental Stewardship. This was prompted by the City's obtaining the Blue Wave designation. Committee members did not feel that the City should pursue this at this time as it could become quite expensive.

(J) Councilman Miller reminded committee members of the discussion held at last month's meeting with a lady from 46th Avenue requesting assistance with standing water. Councilwoman Hanbury reported that she looked at the area and noted that the boardwalk has built up and a new house is being constructed near the access and it appeared that there was no place for the water to go.

(K) Councilman Miller reported on the front beach enhancement project stating that The Beach Company has budgeted for maintenance of the Pavilion area for several years and they are committed to keeping the Pavilion area in operation and will coordinate any improvements they may make with the City's front beach enhancement design. Councilman Miller further stated that there will be a meeting on Thursday with the Beach Advisory Committee concerning lighting that is the least intrusive on turtles but will still provide public safety.

Administrator Tucker stated that the City's contract with the operators of the front beach restrooms is up for renewal. She stated that once the front beach enhancement project is complete, the City will need to have a larger presence on the front beach, including landscaping maintenance. She has asked that there be discussion at the upcoming Ways & Means meeting considering combining the function of the restrooms, except for the attendant, and the function of maintaining landscaping. She recommended that a part time employee be hired to tend the landscaping and tend the restrooms which could be financed, in part, by the $89 per day that is presently expended to the restroom contractor.

(L) Set Date for Next Meeting - July 8, 2003 at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
May 2003 Report
David D. Mobley, Jr. – Director

1. The department received 655 telephone calls in the month of May. Twenty-two (22) white goods were collected consisting of: refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed this month. Eleven (11) rollout carts/recycle bins were delivered. Twenty-two (22) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Three (3) loads (19.11 tons) of C&D waste, twelve (12) garbage packer loads (120 tons) of limbs and leaves, and fifteen (15) loads (115.55tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Three (3) scrap metal containers were transported to Charleston Scrap Metal.

3. Public Works started twice a week garbage pickup on the first Monday in May and will continue to the first Monday in October.

4. The handicap temp trail at 10th Ave was cleaned of sand.

5. The Beach Access Path numbers: 1, 1A, 2, 2A, 3, 3A, 4, 4A, 5A, 6, 6A, 7, 7A, 8, 8A, and 9A were cleaned.

6. CARTA has requested that (27) Twenty-seven Bus Stop Signs be installed throughout the City of Isle of Palms, they will furnish the signs and poles.

7. Employee, Kim Tapply, out of the office for six weeks due to non-work related back injury/surgery, is expected to return to work the first part of August.

8. Increased garbage pickup at Morgan Creek Grill until September from once a week to twice a week pickup.

9. Increased dumpster size at Citadel Beach House from a 4 yard to a 6 yard container.

10. The Montenay Charleston RRI had all garbage bypassing the incinerator due to routine maintenance. All maintenance repairs are completed and back on regular schedule.

11. The employee of the month for May 2003 is Gene Cardinal.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: June 5, 2003

Subject: May 2003 Employee of the Month

I would like to nominate Gene Cardinal for the May 2003 Department of Public Works Employee of the month. In the past month, employee Cardinal has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Cardinal consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Cardinal is an asset to the Isle of Palms Department of Public Works.

STAEDTLER® No. 937 811E Engineer's Computation Pad

CITY OF IOP

A) 36" STORM DRAIN LINE FROM PALM TO PALMETTO

436 LF @ $250/LF = $109,000.00

THIS INCLUDES

a) WELL POINTING

b) REMOVAL & REPLACEMENT OF SIDEWALK

c) REGRADING SITE

d) SAW CUTTING CURB & ASPHALT IN AFFECTED AREAS

e) REPLACEMENT CURB, BASE & ASPHALT

f) TRAFFIC CONTROL

g) COORDINATION WITH NECESSARY UTILITIES

B) LANDSCAPING $40,000

a) REMOVAL IN AFFECTED AREAS

1) ALL GROUND COVER PLANTS ALONG PALM PATH WAY (ROAD) AND ADJACENT AREAS

2) 5 PALMS AND 20 OAKS

3) LOCATING AND PLUGGING EXISTING IRRIGATION

b) REPLACEMENT

1) REPLANTING GROUND COVER ALONG ROAD

2) RE INSTALLING PALMS AND OAKS

3) REPLACE SOD & IRRIGATION

SCE&G
A SCANA COMPANY

May 6, 2003

Mr. David Mobley
City of Isle Palms

Re: Marina Restaurant Parking Lot (via facsimile)

Dear Mr. Mobley,

Per our discussion, SCE&G has completed a preliminary layout to install five 175 Watt Mercury Vapor Acorn Type fixtures on the 12' Charleston Series Fluted Decorative poles. The installation would be turn-key, which includes SCE&G installing all conduits for the electrical wire between the power source and the individual poles. Much of the conduit installation will require directional boring.

The monthly cost for the 5 lighting assemblies will be $174.10 plus any applicable taxes and franchise fees. Because the future revenue associated with the project does not meet our rate of return requirement, a contribution of $2,054 would also be required. However; if desired by the City, this project could qualify for the non-standard service fund in the franchise. If so, SCE&G would absorb one-half of the contribution or $1,027, which would leave a remaining balance of $1,027 for the City. This use of the fund would reduce the City of Isle Palms fund by that amount which is relatively a small percentage of the overall fund.

If the City desires to move forward, Ed Hutson will meet with representatives of the City to confirm the project layout. I will then provide you with a contract covering the terms of the agreement for signature similar to the one created for 42nd-46th street lighting.

Please call me if you have any questions at 576-8471. We are also moving forward with identifying the first ten (10) fixture replacements on Palm Blvd between 21st and 41st.

Sincerely,

Westy Westmoreland
Manager, Mt. Pleasant Electric Operations
SCE&G

c: Dan Kassis – SCE&G
Ed Hutson – SCE&G
Jan Meierer – SCE&G

P. Works
Com

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Tucker

From: Chief Graham

Date: May 15, 2003

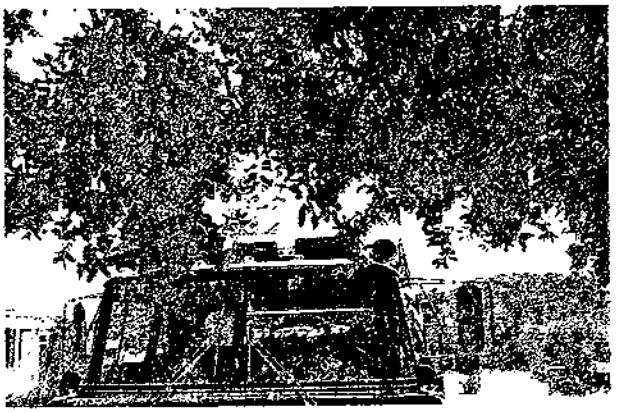
Re: Overhanging Tree Branches

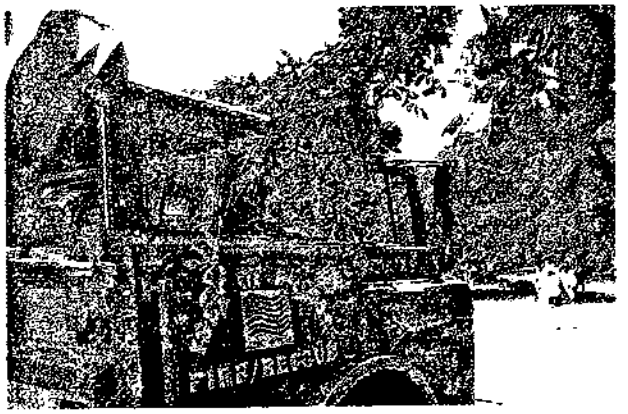
As you are aware, it has been difficult to maneuver a large vehicle through Palm Court for quite some time. The situation has gotten worse since we last discussed it.

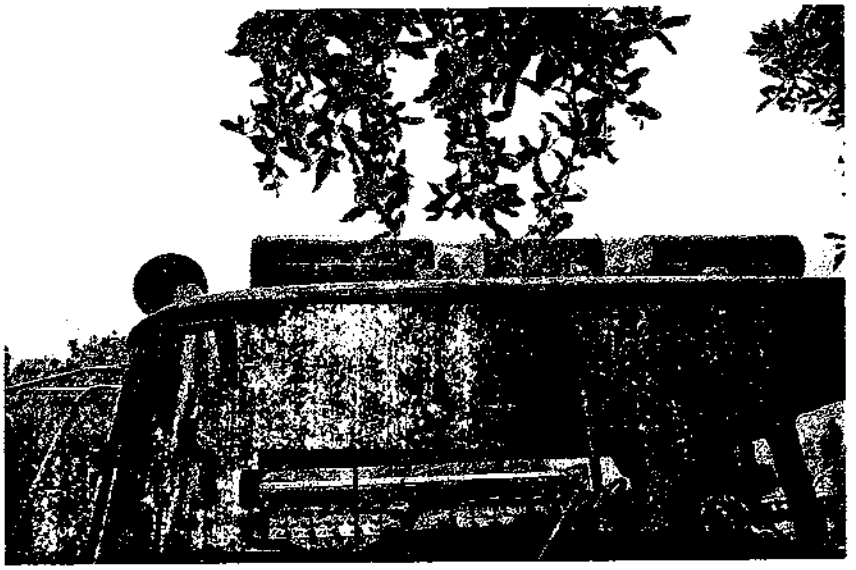
On 5/14/03 Scott Mrowca spoke with Mike Black with SCDOT about overhanging oak limbs and palm trees in the right of way on Palm Court. Scott was advised that a representative of SCDOT maintenance division would come to the island and evaluate the situation. In addition, Scott was advised that the city would need to give authorization in order to remove palm trees on Palm Court.

Please see attached pictures.





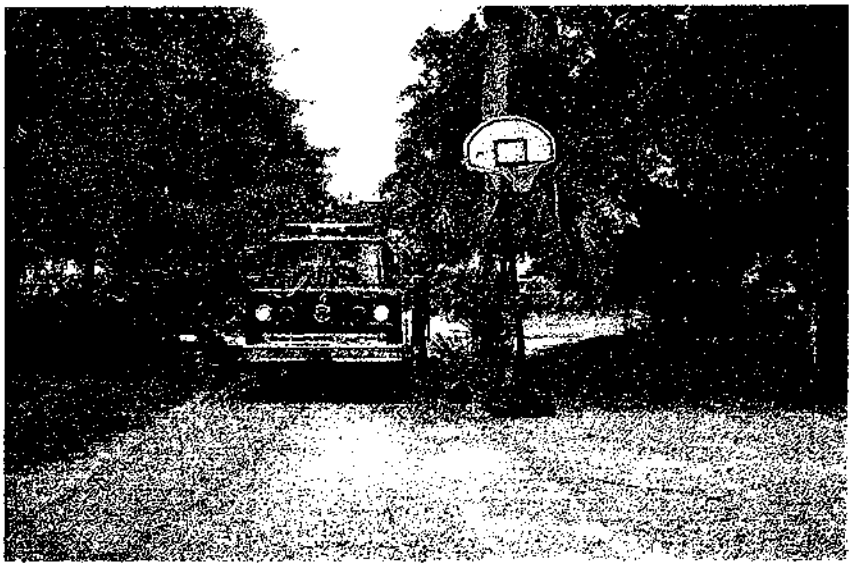

FIRE/RESCUE

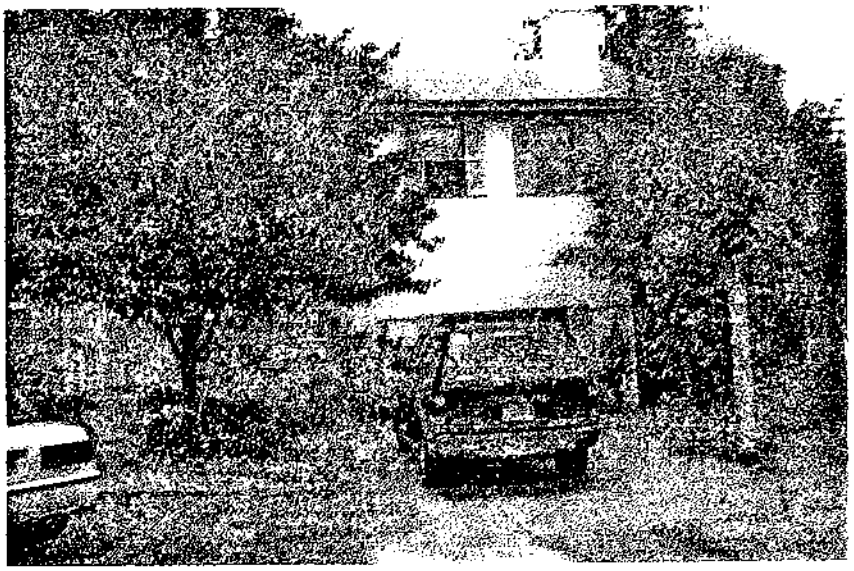






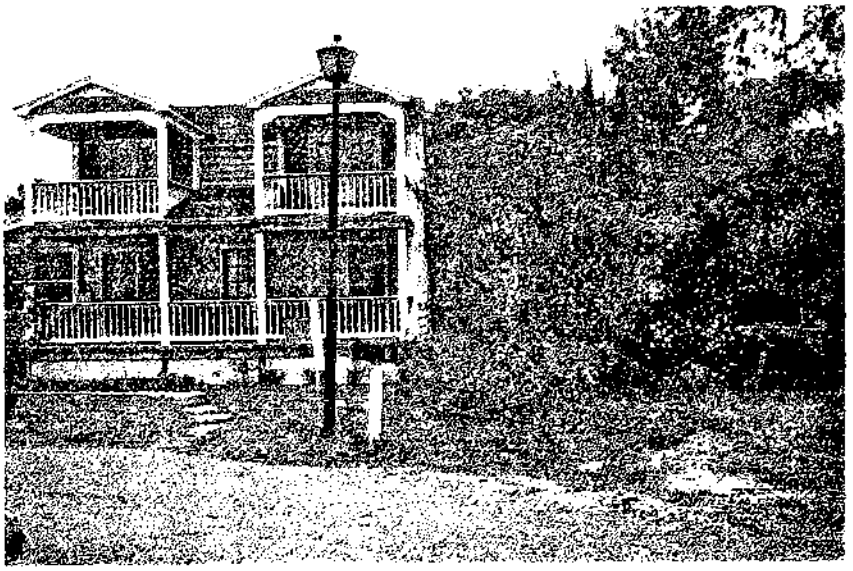


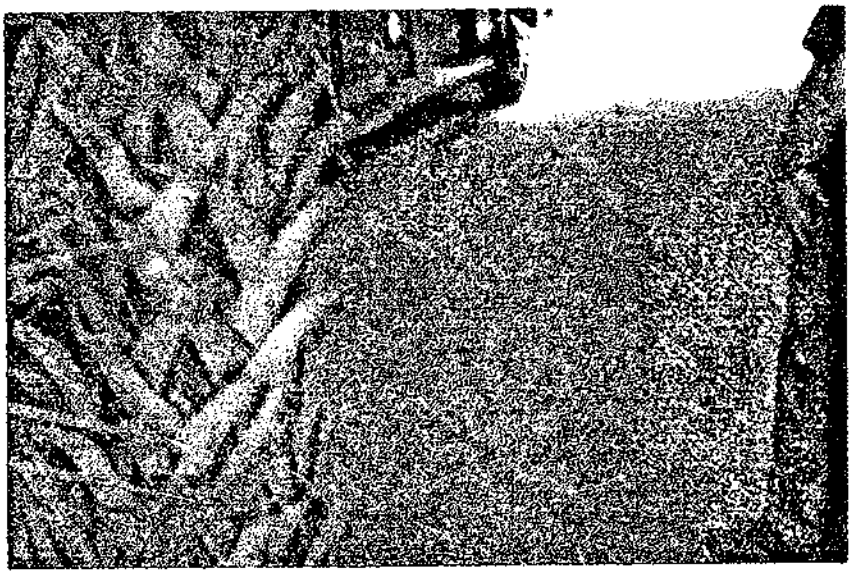


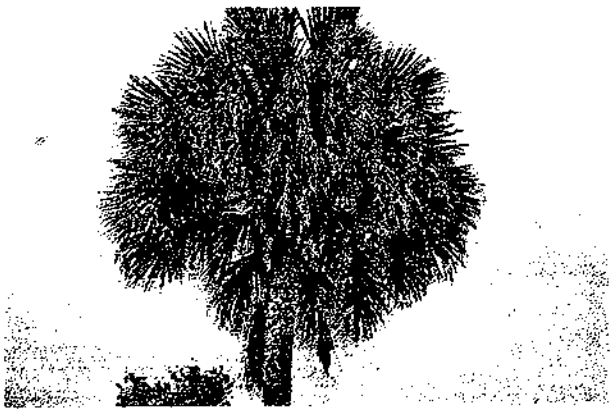
















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South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

May 1, 2003

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for April 2003
Isle of Palms
Charleston County

Dear Ms. Tucker,
Below are the results from Beach Monitoring on Isle of Palms for the month of April 2003. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels
Port O'Call/Wild Dunes, Tri 50	04/16/03	<10
Dunescrest Ln./Wild Dunes Tri 51	04/16/03	<10
53rd Avenue, Tri 52	04/16/03	<10
34th Avenue, Tri 53	04/16/03	<10
21st Avenue, Tri 54	04/16/03	<10
12th Avenue, Tri 54B	04/16/03	<10
7th Avenue, Tri 55	04/16/03	10
4Th Avenue, Tri 56	04/16/03	<10

If you would like more information or have any questions, please do not hesitate to call at 843-740-1590.

Sincerely,
Megan M Cook
Megan Cook
Trident EQC District

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South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
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Serving:
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June 5, 2003

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for May 2003
Isle of Palms
Charleston County

Dear Ms. Tucker,
Below are the results from Beach Monitoring on Isle of Palms for the month of May 2003. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus Levels	Date	Enterococcus Levels
Port O'Call/Wild Dunes, Tri 50	5/05/03	<10	5/20/03	<10
Dunescrest Ln./Wild Dunes Tri 51	5/05/03	<10	5/20/03	10
53rd Avenue, Tri 52	5/05/03	<10	5/20/03	<10
34th Avenue, Tri 53	5/05/03	10	5/20/03	10
21st Avenue, Tri 54	5/05/03	<10	5/20/03	10
12th Avenue, Tri 54B	5/05/03	<10	5/20/03	20
7th Avenue, Tri 55	5/05/03	10	5/20/03	10
4Th Avenue, Tri 56	5/05/03	10	5/20/03	10

If you would like more information or have any questions, please do not hesitate to call 843-740-1590.

Sincerely,
Megan M Cook
Megan Cook
Trident EQC District

EXHIBIT G

RECREATION COMMITTEE
June 3, 2003

The regular meeting of the Recreation Committee was held at 6:40 p.m. on June 3, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice and Recreation Director Page. Also present were Mayor Sottile, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the May minutes as submitted; Chairman Buckhannon seconded; motion passed unanimously.

2. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- Keenagers last meeting until September was at Gilligan's Restaurant.
- Yoga will continue their classes outside.
- Yard Sale was tremendous.
- There were 45 participants in the Sand Sculpting Contest and Director Page referred to the attached letter commending Laura Togami for her outstanding job for this event.
- There were 19 participants in the Skyhoundz Dog Frisbee Competition and 25% of them were from over 50 miles away from the island.
- Camp Summershine began June 2nd and all camps are full with waiting lists through August.
- Anthony Johnson Basketball Camp will be June 30 - July 4th with over 100 campers.

Mayor Sottile asked about the 18-wheeler and what appeared to be construction material parked at the end of the cul-de-sac behind the building. Director Page referred to a letter she received from Kip Crawford of Eadie's Construction requesting that his company could store some pipes on the property similar to the IOP CPW storing their water pipes on the property during construction. She gave Eadie's permission to store pipe there, but she had no idea that they would store pieces of asphalt, etc. After seeing how awful the area looked, Director Page contacted Eadie's (with a copy to IOP CPW) expressing her concern and displeasure that they had taken advantage of the City property and she had not given them permission to use the property as a staging area. Mr. Crawford assured her that they would straighten up the area and promised to return the property to the same, if not better, condition once the job is completed.

Mayor Sottile then expressed concern about the condition of the skate board area in the cul-de-sac and how messy it looked. Director Page and Chairman Buckhannon stated that they are working on improving the area.

3. Old Business. (A) Update on Surfing Camp/Lessons. Administrator Tucker referred to the attached memo and budget sheet. She stated that the staff is still working with Mr. Dilling in an effort to keep him in compliance with the rules and regulations. Specifically, they realized that Mr. Dilling had collected a significant amount of money that was not turned in to the Recreation Department and, upon being asked for the money, Mr. Dilling indicated that he had spent it. Mr. Dilling has been asked to repay the money to the City or it will be deducted from his paychecks. Chairman Buckhannon stated that he and Director Page met with Mr. Dilling at 7:00 a.m. and, knowing he may be hard to work with, they are hoping he will comply. Councilwoman Rice noted that all of his classes are full indicating how

popular they are. Administrator Tucker noted that the City is taking action against the other surf classes being held on the beach in conflict with the City's zoning code.

(B) Update on Recreation Center Expansion - Consideration of Lobby Size. Chairman Buckhannon asked committee members to study the plans and consider the benefits of the lobby sizes. He stated that every citizen with whom he has spoken, with the exception of two, were in favor of the larger lobby where they could gather and mingle in a covered area. **Chairman Buckhannon made a motion to choose the large lobby size for the Recreation Expansion; Councilwoman Rice seconded.** Councilman Abele noted that the exact cost difference should be defined so that City Council will be informed. Chairman Buckhannon noted that LS3P has altered the area in the lobby to include a small conference room. Councilwoman Rice noted that the larger size lobby would only cost 25¢ or less to the individual taxpayer. After discussion, **motion passed unanimously.**

4. New Business. Soil Consultants Agreement - New Recreation Center. Chairman Buckhannon stated that, as with any construction project, the soil needs to be tested (see attached proposal). Director Page stated that this bid from Soil Consultants was the lowest of three bids. After discussion, **Councilman Abele made a motion to recommend to City Council approval of the proposal from Soil Consultants in the amount of $2,900 contingent upon review of the agreement by the City Attorney; Councilwoman Rice seconded; motion passed unanimously.**

5. Miscellaneous. (A) Administrator Tucker asked if the committee had any comments on the new sport of Kite Boarding and they all agreed that it was more of a Public Safety issue and should ta taken up at their meeting.

(B) Councilman Abele asked whether or not the committee wants to recommend to Council amending the policy on usage of the Breach Inlet boat ramp. He stated that there is a "Bob's Wave Runners" company that has been running out of the ramp. Administrator Tucker stated that this is young Mr. Carroll's operation and he has obtained a business license. However, he is not operating out of the City's ramp, but legally out of the Carroll's dock. His signage was not legal and he has been notified of that.

Councilman Abele further stated that he has seen the gate to the boat ramp unchained and unlocked expressed concern about this. After speaking with the Administrator, Councilman Abele recommended that the City send a letter to the key holders stating they make sure the gate is closed and locked when they leave or the City will be forced to close the ramp. Committee members concurred.

(C) Chairman Buckhannon commented about how trashy the skate board area has been and he asked that the staff clean up the area of some unsafe ramps, chairs, etc., and direct the kids that certain things are not allowed. Further, if this is the way they will keep a skate park, then...Director Page stated that she has regularly cleaned up the trash and she told them that she would not support a skate park if they could not keep their trash in the proper containers. Councilwoman Rice suggested that they come up with a set of rules and consequences if they are not followed, and, if necessary, call the parents. Chairman Buckhannon asked the Director to keep a record of everything that happens for further discussion at the next meeting. Mayor Sottile suggested that the parents be contacted and Councilman Abele suggested that the parents be asked to attend a meeting with the Director and the Recreation Committee. Director Page stated that there appeared to be three different groups of kids and she does

know some of the parents. Chairman Buckhannon recommended that a flyer be sent out for a meeting at the Recreation Department with skate boarders and their parents, maybe as soon as next week.

(D) Set Date for Next Meeting. July 1, 2003, at 6:30 p.m.

(E) Administrator Tucker asked Committee members if they feel that it is worth the $400 expense to have a radio station simulcast the music at the 4th of July Fireworks Show. She has heard comments from citizens who like to take their radios with them on the beach to hear the patriotic music while watching the show and also from others who say they can not hear it anyway. It was the consensus not to offer the simulcast this year. (Note: due to some confusion simulcast had already been authorized so it will occur this year - tune to WJZX 99.7 radio during the show.)

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT

May 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

MAY ACTIVITIES AND SPECIAL EVENTS

Keenager's
The final Keenager's meeting was held on Wednesday, May 7th at Gilligan's Restaurant. Approximately 40 Keenagers attended this meeting. The new Keenager officers for 2003-04 were officially installed and plans for next year were discussed.

IOP Middle School Dance
The last middle school dance for the school year took place on Friday, May 2nd. About Two hundred fifty (250) 6th, 7th, and 8th graders attended. A dance contest took place where upon the best male and female dancer took home a $10 gift certificate from Millenium Music.

Aerobics
The morning aerobics class continues to have between five (5) and eight (8) participants each class. The current session began on Monday, May 12th and will end on Friday, June 20th.

The evening aerobics class continues to have about six (6) active participants. This session began on Tuesday, May 6th and will end on Thursday, June 12th.

Beginning on June 24th, the morning and evening aerobics classes will combine for the summer months. This combined class will be held on Tuesdays and Thursdays from 5:45pm to 6:45pm.

Yoga
The current Yoga session will end on May 29th. This class has four (4) active participants. These classes will continue throughout the summer. The next session will begin on Tuesday, June 10th and end on Thursday, July 10th. The class is held on Tuesdays and Thursdays from 12:30pm to 2:00pm.

Mommy & Me
Mommy and Me has had a very successful year. Each Wednesday, except the first Wednesday of the month, there would be approximately twenty (20) children under the age of three who attended with their parents to enjoy in a couple hours of fun and socialization. Unfortunately, Mommy and Me will not meet during the summer months (due to summer camp).

Gymnastics
Both gymnastics classes completed their fifth session on Friday, May 9th. There will be a summer session for all ages on Fridays from 3:45pm – 4:15pm beginning on June 6th and ending on July 11th.

Dog Obedience
Dog Obedience started a new session on May 12th. These classes take place on Monday nights from 6:30pm to 9:30pm. The 6:30pm class is a beginner class for puppies ages 5 months and under. The 7:30pm class is a beginner class for adult dogs ages 6 months and older. The 8:30pm class is usually a tricks class; however, there was a demand for another beginner class for puppies. These classes are very successful and a new session will begin on Monday, July 7th.

IOP Community Yard Sale
The Community Yard Sale was held on Saturday,May 17th from 8:00am until 11:00am. There were fifty (50) vendor spaces occupied. Each space was $5.00 to rent. The event was well advertised so it was a very successful day for the vendors. After the event, Goodwill arrived on site to take any donations of unwanted items from our vendors.

Piccolo Spoleto Sand Sculpting Competition
The annual Sand Sculpting Competition was held on Saturday, May 24th at 9:00am. Judging of all the artwork was at 12:00noon. There were about forty (40) competition sites with a maximum of four competitors at each site. This year, the event was free to participants and each participant received a t-shirt. Prizes were given out to the top three winners in each of the six categories. Our prizes were donated by many of the local businesses on the Island. The weather was wonderful for the event and everyone seemed to have an enjoyable day.

Skyhoundz Dog Frisbee Competition
The Skyhoundz Dog Frisbee Competition was held on Saturday, May 24th at 5:00pm. Registration was at 4:30pm where nineteen (19) dogs were registered. The event consisted of two rounds of distance/accuracy competition. Each dog had sixty (60) seconds to score as many points by catching a Frisbee in different point zones. The further the dog caught the Frisbee from their owner, the more points were given. After completing two (2) rounds each dog received a participation certificate and a frisbee and the top three winners received a plaque.

Camp Summershine
From May 12th until May 30th the Camp Summershine counselors have been preparing for this summer's activities. They have been hard at work making this summer's activities a lot of fun for the children. Camp will begin on June 2nd and will end on August 8th. Each week of camp for all ages is filled with waiting lists.

Laura Togami

UPCOMING ACTIVITIES

June 2 – Aug. 8	**Camp Summershine**	**@ IOP Rec. Center**

May Athletic Report

Youth Baseball:
The 2003 Youth Baseball season is in its final week of play. The 5/6 year-old and 7/8 year-old leagues will end on May 31, 2003. These leagues have been extremely educational and fun-filled for all of the participants. The 9-12 year-old Dixie Youth league will finish on June 3 with the tournament championship game. Wade Surveying, coached by Joe Clark, finished the regular season on top with only two losses. Nelson Printing and Beach Company tied for second place with identical 4-5 records. Polly's Jewelry rounded out the top four. All-Star competition will begin at the end of June. The 13/14 year-old teams finished the season undefeated in the Mount Pleasant league. Clear Star Coating defeated McElveen 13-3 in the only meeting between the two teams this year. The All-Star team will play at St. Andrews to compete against teams from around the Lowcountry.

Men's 3 on 3 Basketball:
The Men's Basketball league finished the regular season on May 8th. The Wildcats finished on top with an 8-1 record. One Irons took second place with a 7-2 mark. The post-season tournament is in full swing with only a handful of games left to play. The Trailer Shop, St. Tim, One Irons and the Wildcats make up the Final Four. A championship team will be crowned after the finals on June 3rd. This league has been very exciting to watch in 2003. A team trophy and T-shirts will be given to the winners.

Men's Spring Softball:
The Men's Spring Softball season is approaching its final week. Seaworthy leads the league with a 7-1 record, but there are four teams within one game of them. The post-season tournament will start on Wednesday, June 4, 2003.

Adult Co-Ed Softball:
Registration for Co-Ed Softball concludes on May 30, 2003. The captain's meeting is scheduled for June 10th at 6:00pm. The regular season will begin in late June.

Upcoming Events:

- **The 5th Annual Anthony Johnson basketball camp** is set for June 30 – July 4th. Over 100 campers are expected this year and Anthony Johnson will be in attendance. More information can be found on the City's website or at www.ajbasketballcamp.com.

- **The Isle of Palms Beach Run** is set for July 26, 2003. The race is sponsored by; The Windjammer, Coca-Cola Bottling Company and the Accommodations Tax Committee. Over 300 runners are expected to compete.

- **The 5th Annual Half Rubber Tournament** is set for August 16th and 17th. Over 35 teams are expected to register. Prizes will be awarded to the top three (3) teams. More information will be available via the *The Post and Courier* or www.iop.net.

- **Piccolo Spoleto Goes to the Beach:** The Recreation Staff has been working with Creative Spark to bring another year of family entertainment with the Piccolo Spoleto Goes to the Beach on May 31 – June 1. Sunday's events will begin with a skateboard, roller blade, scooter and bicycle procession for children on May 31 at 1:00pm.

  SCHEDULE OF EVENTS:

  Saturday, May 31 – Recreation Center

1:00pm	Roller Procession
2:00pm	John Tudor's Magic Show
3:00pm	Mark Lippard's Juggling
4:00pm	Molasses Creek Bluegrass
5:00pm	Timmy Abell, Appalachian Music

  Face painters, caricatures, juggling, magic, chalk art and craft workshops will be going on throughout the day.

  Sunday, June 1 – St. Mark's Lutheran Church

2:00 & 4:00pm	The Ariana Duo from New York (Classical harp and flute)
3:00 & 5:00pm	Elaine Funaro – (classical to modern harpsichord)

  Sunday, June 1 – Morgan Creek Grill

12:00 – 2:00pm	Molasses Creek Bluegrass
7:00 - 9:00pm	Timmy Abell, Appalachian Music

More information is available on the City's website or at www.piccolospoleto.com.

T.J. Rostin
Assistant Recreation Director

Parks and Grounds Maintenance
Monthly Report
May 2003

Recreation Building:

Constructed and installed towel hangers for summer camp
Repaired pre-school chair and toy
Constructed two panels for the Piccolo Spoleto banners
Scrubbed the gym floor after the middle school dance
Setup for preschool, aerobics, yoga, gymnastics and Mommy and me

Recreation Grounds:

Removed graffiti in the baseball/softball dugouts
Repaired lattice around the Pepsi machines
Daily, cleaned skate board area (trash, recliners, nails, boards and broken bricks)
Repaired/connected toy on playground
Re-labeled all electrical boxes on Recreation grounds
Updated electrical box manual in office
Removed old pump wire from the softball field
Constructed an A frame for special events
Secured timber spikes around the playground
Cleaned graffiti off the bathroom wall and repainted
Treated for fire ants
One application of roundup on grounds
Pruned the shrubs behind Recreation building
Regular cleaning of the parking lot
Regular grounds maintenance

Tennis Courts:

Secured tennis windscreen
Removed trash weekly
Blew off and cleaned courts as needed

Basketball courts:

Replaced zip ties on the nets
Blew off and cleaned courts as needed

Softball/Baseball fields:

Re-strapped the batting cage nets
Aerated the baseball and softball fields
Pulverized the infields to soften the playing surface
Repaired the temp fence
Regular infield maintenance for youth baseball and adult softball
Regular grounds maintenance

Soccer Field:

Aerated the soccer field
Regular grounds maintenance

Equipment:

Cleaned all maintenance equipment
Cleaned and organized the maintenance shed

City Property and Landscape Maintenance:

Installed a sanitary napkin dispenser at the front beach restroom
Trimmed the hedges at city hall
Replaced shower heads at front beach restrooms
Connected power to water coolers at front beach restrooms
Responded to maintenance call for front beach restrooms
Installed two locks on stalls in the front beach restroom
Scheduled repairs for front beach restrooms with K&S Carpentry
Pruned wax myrtles on the exit side of the connector for sign visibility
Planted impatiens at city hall
Roundup at city hall, front beach, connector, and Memory Park
Regular grounds maintenance

Misc:

Transported two (2) bleachers to Sullivan's Island Elementary
Setup for the Annual Yard Sale
Setup for the Skyhoundz Frisbee competition
Provided power supply for Piccolo Spoleto Sand Sculpting

MEETINGS ATTENDED:

MAY

1	K&S Carpentry (restrooms repairs) Lowcountry Senior Games
5	Recreation Instructors concerning addition to facility
6	Keenager's coordinators Recreation Committee Personnel Committee
7	Columbia – Conference Committee Kai Dilling – Surf Camp
9	Summer Camp Interview
13	Southern District Meeting
14	Columbia – South Carolina Athletic meeting Brendan Magee – AJ Camp
16	Summer Camp Interviews
19	Dixie Youth Meeting
20	Half Rubber Tournament Meeting Ways & Means Committee
21	Summer Camp Interview
22	Chris Tindal, Sand Sculpting Summer Camp Interview Kai Dilling – Surf Camp
27	Public Hearing City Council Meeting
28	Carol Antman, Piccolo Spoleto Goes to the Beach
30	Kai Dilling and Surf Camp Staff - Orientation

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS									
	Aerobics	Red Cross Babysitting	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Dog Therapy	Yoga	Total
REVENUES	5,236	380	8,251	4,722	13,485	7,548	20,915	785	1,044	62,366
EXPENDITURES										
Salaries	3,627	240	4,664	3,140	9,218	5,179	16,050	785	731	43,633
Supplies										-
Miscellaneous										-
Total Expenditures	3,627	240	4,664	3,140	9,218	5,179	16,050	785		43,633
Surplus / (Deficit)	1,609	140	3,587	1,582	4,267	2,369	4,865	-	313	18,732

May-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES									
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Cupid's Card Shop	Easter Egg Hunt	Annual Yard Sale	Total
REVENUES	1,328	11,692	1,220	84					205	14,323
EXPENDITURES										
Transportation	1,130									
Admissions	912									
Entertainment		2,360		740				1,135		3,100
Supplies/Prizes	159			715	535	92	127	511		1,501
Concessions	-	4,195		263	981	150		200		5,589
Decorations	-			402						402
Miscellaneous	145	-	202	100		177		263	195	624
Total Expenditures	2,346	6,555	202	2,220	1,516	419		2,109	195	11,216
Surplus / (Deficit)	(1,018)	5,137	1,018	(2,137)	(1,516)	(419)			10	3,107

General - paper plates, cups and napkins used for various activities

Apr-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS					
	Youth Soccer	Youth Basketball	Softball and Baseball		Total	
REVENUES	9,260	5,980	7,245		22,485	
EXPENDITURES						
Officials	-	1,050	763		1,813	
Equipment	612	38	1,049		1,699	
Supplies	-	38			38	
Uniforms	2,044	870	3,131		6,045	
Trophies	1,349	810	1,310		3,469	
Sanction Fees			114		114	
Miscellaneous		180			180	(scoreboard repairs)
Total Expenditures	4,004	2,986	6,367	-	13,357	
Surplus / (Deficit)	5,256	2,994	878	-	9,128	

Apr-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	2,900	4,675	4,250		540	2,000	14,365
EXPENDITURES							
Officials	2,989	2,280	505			1,120	6,894
Equipment	79	365	784				1,228
Supplies		-					-
Uniforms	148	148				120	417
Trophies	142	142	355		240	150	1,029
Sanction Fees	225						225
Miscellaneous							-
Total Expenditures	3,584	2,935	1,644	-	240	1,390	9,793
Surplus / (Deficit)	(684)	1,740	2,606	-	300	1,130	4,572

May-03

May 29, 2003

Chris Tindal
6204 Josie Ridge Road
Wadmalaw Island, SC 29487

Director, Isle of Palms Recreation Department
#24 28th Avenue
Isle of Palms, SC 29451

Dear Norma Jean,

I recently worked with Laura Togami, your Assistant Director, on a special event for Piccolo Spoleto. Laura did an outstanding job of coordinating the Piccolo Spoleto Sand Sculpting Competition. She helped to prioritize, set up, and plan the entire event. Working with the Isle of Palms Recreation Department Staff, she ensured that everything went very smoothly during the event. Through casual observation, it was evident that she was an expert at working with people.

As a direct result of her superb job of designing and planning the event, the Piccolo Spoleto Sand Sculpting Competition was a huge success! The average number of teams that we have had in the past, and expected on the morning of the competition was 25. The actual number of teams that signed up and competed was 45! This means there was an 80% increase in participation than in previous years. Her personal marketing and public relations efforts directly affected the increased turnout. Additionally, Laura did a fantastic job of accumulating the prizes for the various categories. Through her hard work and dedication, many people were nicely rewarded for their sand sculpting efforts.

Laura was not only successful in her job, she was also one of the most delightful people to work with. Her positive attitude, confidence, and pleasant personality made the job of coordinating the event a much easier task. I appreciated having such a remarkable person with which to work.

I must add that the entire Isle of Palms Recreation Department staff did an admirable job of running the program on the day of the event. They eagerly set up the sand sculpting site areas, registration tables, and judge's area. It was obvious that they were part of a professional organization, which was goal-oriented.

Please pass on my most sincere congratulations to Laura Togami and the entire Isle of Palms Recreation Department for such a remarkable and successful family-oriented event. More specifically, this particular recognition of Laura Togami for a "Job Well Done" is most deserved.

Sincerely yours,

Chris Tindal

City of Isle of Palms

Memorandum

To: Norma Jean Page

From: Debbie Suggs

CC: Linda Tucker

Date: June 3, 2003

Subject: Surf Camp Collections by Mr. Dilling

It is my understanding that Mr. Dilling has already collected approximately $7600 in Sol Surf Camp registration fees and is not currently in a position to transfer this full amount to the City. I suggest we handle this situation as follows:

1. Make sure we have a the list of participants who paid their fees directly to Mr. Dilling. The number of people on this list times $300 is the number with which we start. I'll assume that this number is $7600.

2. Calculate Mr. Dilling's 1st bi-weekly gross pay as normal, including the fees collected directly by Mr. Dilling. This ensures that his payroll record in complete and that payroll taxes are correctly calculated and withheld on the full amount of fees collected.

3. Contact Mr. Dilling and ask him how he wants to repay the City the $7600. He can do this via one or more personal checks or one or more payroll deductions. The deductions would be after tax. I do request that Mr. Dilling complete the repayment to the City by the end of July.

I hope this clarifies the situation. Call me if you have any questions.

ISLE OF PALMS RECREATION DEPARTMENT

SOL SURFERS CAMP

2003

	MAY	JUNE	JULY	AUGUST	TOTAL
REVENUES					
Collected by Rec. Staff		$7,750			
Collected by Kai Dilling		$7,650			
EXPENDITURES					
Instructors					
Beach marshals					
T-Shirts					
Advertising					
Snacks		$228.45			
Misc					
Total Expenditures					
Surplus/ (Deficit)					

SCI
Construction Materials
Non Destructive
Geotechnical
Environmental

SOIL CONSULTANTS, INC.
ENGINEERS AND GEOLOGISTS
SINCE 1951
P.O. DRAWER 698 • CHARLESTON, SC 29402 • (843) 723-4539 • Fax (843) 723-3648
www.soilconsultantsinc.com

May 14, 2003

City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina

Attention: Ms. Norma Jean Page
Recreation Director

Reference: Proposed Addition, Isle of Palms
Recreation Building, 24 28th Avenue,
Isle of Palms, South Carolina

SCI Proposal 14-03-56

Dear Ms. Page:

As requested by Mr. Warren Pruitt of ADC Engineering, Inc., the following proposal is submitted for your consideration for the recommended geotechnical services for the above referenced project. Data available in our files from previous projects immediately adjacent to this site was used in preparation of this proposal.

It is our understanding the proposed addition will be a single story structure with a concrete floor slab placed on grade. In addition, we understand that three additional borings may be requested for a future gymnasium structure.

Field Exploration

Since the inception of our firm in 1951, we have relied primarily on the use of Standard Penetration Test (SPT) type soil borings for subsurface investigations. In this procedure, the hole is advanced by augering or by use of rotary drills with various types of bits cutting the soil. The hole is cleaned with flight augers or with water being pumped to remove the cuttings. When a sample is desired, a split-spoon sampler is lowered to the bottom of the hole, seated a distance of 6 in., and driven an additional foot into the soil with the force equivalent to a standard weight (140 pounds) dropping a standard distance (30 inches). This type of investigation provides index properties that can be directly correlated with studies to determine the engineering properties of the soil. More importantly, it provides a sample of the soil that can be inspected, classified and tested in a laboratory in order to define the properties more directly. For projects that require extensive seismic analyses, we sometimes used other methods, such as cone penetrometer testing (CPT); however, for this project we would recommend that SPT borings be used.

With respect to the requirements of the International Building Code (IBC), subsurface information to a depth of 100 feet is normally required in order to perform site classification. In

Section 1615.1.1 of the IBC, however, it states that appropriate soil properties can be estimated by a registered design professional if site-specific data is not available. Data available in our files from previous projects in this area would be used for this purpose. Therefore, we would plan to perform one of the borings to a maximum depth of approximately 40 feet in order to perform a liquefaction analysis. The remaining five borings would be planned for a depth of 20 feet. In addition, six hand-auger borings would be performed in the proposed parking areas.

After completion of the field exploration, engineering studies and analysis would be made and a report would be rendered containing foundation recommendations, subgrade preparation considerations, paving recommendations and a seismic analysis with respect to requirements defined by the IBC. For these services, the following fees would apply:

Mobilization of Drilling Equipment

Truck-mounted drilling equipment – Lump sum ..... $ 300.00

Split-Spoon Samples

Six (6) split-spoon sample soil borings using the Standard Penetration Test Procedure at 2½-foot intervals from the ground surface to 20 feet and every 5 feet thereafter to the depth of the boring.

One (1) boring to a depth of 40 feet

Five (5) borings to a depth of 20 feet

140 lineal feet @ $10.00 per foot ..... $ 1,400.00

Hand Augers

Six (6) hand auger borings to a depth of approximately 4 feet in proposed parking areas

Twenty-four (24) feet @ $5.00 per foot ..... $ 120.00

Engineering

Studies, Analyses and Report

Estimated twelve (12) hours @ $90.00 per hour ..... $ 1,080.00

Estimated Total Fees ..... $ 2,900.00

Additional Borings for Future Gymnasium (Optional)

Three additional borings to a depth of 20 feet

60 lineal feet @ $10.00 per foot.....$ 600.00

If, during the time of the field exploration, subsurface conditions encountered dictate the need to extend the depths of the borings, additional footage would be charged at a unit rate of $10.00 per foot. Fees for any additional field exploration, laboratory testing, and additional engineering studies, as a result of encountering undesirable or questionable subsurface conditions, would be negotiated.

We appreciate the opportunity to present this proposal, and after you have had an opportunity to review it, we would welcome your thoughts and comments.

Sincerely,

SOIL CONSULTANTS, INC.

R. Graham Forsythe, E.I.T.

To indicate acceptance of this proposal for the subsurface exploration and analysis of the Proposed Addition, Isle of Palms Recreation Building, 24 28th Avenue, Isle of Palms, South Carolina, please sign and date this document as well as the enclosed Agreement for Geotechnical Engineering Services and return copies to us. Any exceptions to this proposal or special requirements should be listed.

Signature _____ Date _____

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AGREEMENT FOR GEOTECHNICAL ENGINEERING SERVICES

THIS AGREEMENT is by and between:

City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

hereinafter called "CLIENT" and **SOIL CONSULTANTS, INC., P.O. Drawer 698, Charleston, SC, 29402**, hereinafter called "CONSULTANT", who agree as follows:

1. **DECLARATIONS.** CLIENT desires to engage CONSULTANT to provide Geotechnical Engineering Services in connection with CLIENT's project ("THE PROJECT") described as follows:

Proposed Addition, Isle of Palms Recreation Center
24 28th Avenue
Isle of Palms, South Carolina

CONSULTANT has submitted a fee schedule to CLIENT, a copy of which is attached hereto and made a part hereof as a Proposal for Geotechnical Engineering Services ("PROPOSAL"), which fee schedule is acceptable to CLIENT.

2. **SCOPE OF WORK.** CONSULTANT shall provide Geotechnical Engineering Services for THE PROJECT in accordance with services as outlined in PROPOSAL, and the terms and conditions on the reverse side of this document, which are made a part of this agreement.

EXECUTED THIS _____ DAY OF _____, 20_____

BY_____ _____
For CLIENT PRINT NAME

BY_____ _____
For SOIL CONSULTANTS, INC. PRINT NAME

TERMS AND CONDITIONS TO AGREEMENT FOR GEOTECHNICAL SERVICES

ARTICLE 1. SERVICES: CONSULTANT will:

Act for CLIENT in professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of the profession practicing in the same or similar locality of the PROJECT site.

1.2 Provide only those services that, in the opinion of CONSULTANT, lie within the technical and professional areas of expertise of CONSULTANT and which CONSULTANT is adequately staffed and equipped to perform.

1.3 Perform all technical services under the general direction of a Registered Professional Engineer and in substantial accordance with the basic requirements of the appropriate Standards of The American Society for Testing and Materials, where applicable, or other standards designated by CLIENT.

1.4 Promptly submit formal reports of all tests, inspections and services performed indicating, where applicable, compliance with THE PROJECT specifications or other contract documents. Such reports shall be complete and factual, citing the tests performed, methods employed, values obtained, parts of the structure or PROJECT area involved.

1.5 Consider all reports to be the confidential property of CLIENT, and distribute reports only to those persons, organizations or agencies specifically designated in writing by CLIENT or his authorized representative.

1.6 Retain all pertinent records relating to the services performed for a period of five years following submission of the report, during which period the records will be made available to CLIENT at all reasonable times.

ARTICLE 2. CLIENT'S RESPONSIBILITIES. CLIENT or his authorized representative will:

2.1 Provide CONSULTANT with all plans, specifications, addenda, change orders, approved shop drawings and other information for the proper performance of CONSULTANT.

2.2 Issue authorization in writing, giving CONSULTANT free access to THE PROJECT site, and to all shops or yards where materials are prepared or stored.

2.3 Designate in writing a person or firm to act as CLIENT's representative with respect to CONSULTANT's services to be performed under this Agreement; such person or firm to have complete authority to transmit instructions, receive information and data, interpret and define CLIENT's policies and decisions with respect to THE PROJECT and to order, at CLIENT's expense, such technical services as may be requested by CONSULTANT.

2.4 Designate in writing those persons or firms who are authorized to receive copies of CONSULTANT's inspection and test reports.

Advise CONSULTANT sufficiently in advance of any operations so as to allow for assignment of personnel by CONSULTANT for completion of the required services. Such advance notice shall be in accordance with that established by mutual agreement of the parties.

2.6 Direct THE PROJECT contractor, either by the Construction Contract or direct written order, to:

(a) Secure and deliver to CONSULTANT, without cost to CONSULTANT, preliminary representative samples of those materials he proposes to use, which require testing, together with any relevant data of the materials.

(b) Furnish such casual labor and all facilities needed by CONSULTANT to obtain and handle samples at THE PROJECT and to facilitate the specified inspection and tests.

(c) Provide and maintain for the use of CONSULTANT, adequate space at THE PROJECT for safe storage and proper curing of test specimens, which must remain on the PROJECT site prior to testing.

ARTICLE 3. GENERAL CONDITIONS:

3.1 CONSULTANT, by the performance of services covered hereunder, does not in any way assume, abridge or abrogate any duties., responsibility or authorities with regard to THE PROJECT customarily vested in THE PROJECT architects, design engineers, or any other design agencies or authorities.

3.2 CONSULTANT shall not be responsible for acts of omissions of any party or parties involved in the design of THE PROJECT or the failure of any contractor or subcontractor to construct any aspect of THE PROJECT in accordance with recommendations contained in any correspondence or verbal recommendation issued by CONSULTANT.

3.3 CONSULTANT is not authorized to revoke, alter, relax, enlarge or release any requirement of THE PROJECT specifications or other contract documents nor to approve or accept any portion of the work, unless specifically authorized in writing by CLIENT or his authorized representative. CONSULTANT shall not have the right of rejection or the right to stop the work, except for such periods as may be required to conduct the sampling, testing, or inspection of operations covered by the Agreement.

3.4 This Agreement may be terminated by either party on ten (10) days written notice or by mutual agreement. If this Agreement is terminated by either party, CONSULTANT shall be paid in full for all services performed through the termination date, and the CLIENT shall be provided with a complete report of the results of tests and analysis conducted prior to termination.

Neither CLIENT nor CONSULTANT may delegate, assign, sublet or transfer his duties or interest in the Agreement without the written consent of the other party.

3.6 The only warranty made by CONSULTANT in connection with its services performed hereunder is that it will use that degree of care and skill as set forth in article 1.1 above. No other warranty, expressed or implied, is made or intended for services provided hereunder or furnishing oral of written reports of findings made.

3.7 SAFETY. Should our company provide observations or monitoring services at the job site during construction, CLIENT agrees that, in accordance with the generally accepted construction practice, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulation, and these requirements will apply continuously and will not be limited to normal working hours. Any monitoring of the contractor's procedures conducted by our company does not include review of the adequacy of the contractor's safety measures in, on, adjacent to, or near the construction site.

3.8 FIELD MONITORING AND TESTING. CLIENT agrees that our company will be expected to make on-site observations appropriate to the construction stage. The CLIENT further agrees that our company will not assume responsibility for the contractor's means, methods, techniques, sequences or procedures of construction, and it is understood that the field services provided by our company will not relieve the contractor of his responsibilities for performing the work in accordance with the plans and specifications. The words supervision, inspection, or control are used to mean periodic observation of the work and the conduction of tests by the CONSULTANT to verify substantial compliance with the plans, specifications and design concepts. Continuous monitoring by our employees does not mean that our company is observing placement of all materials.

ARTICLE 4. INSURANCE:

4.1 CONSULTANT shall secure and maintain throughout the full period of this Agreement sufficient insurance to protect it adequately from claims under applicable Workmen's Compensation Acts and from claims for bodily injury, death or property damage as may arise from the performance of services under this Agreement. CONSULTANT will, upon request, file certification of such insurance coverage with CLIENT or his authorized representative.

4.2 No insurance, of whatever kind or type, which may be carried by CONSULTANT, is to be considered as in any way limiting the contractor's or subcontractor's responsibility for damages resulting from his operations or for furnishing work and materials to THE PROJECT. CLIENT agrees, therefore, to include, or cause to be included in THE PROJECT's construction contract, such requirements for insurance coverage and performance bonds to be secured and maintained by THE PROJECT contractor as CLIENT deems adequate to indemnify CLIENT, CONSULTANT, and other concerned parties, against claims for damages and to insure compliance of work performance and materials with PROJECT requirements.

4.3 Limitation of Liability -- In recognition of the relative risks and benefits of the project to both the CLIENT and the CONSULTANT, the risks have been allocated such that the client agrees, to the fullest extent permitted by law, to limit the liability of the CONSULTANT, it's agents, subconsultants to the CLIENT and to all construction contractors and subcontractors for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any causes, so that total aggregate liability of the CONSULTANT and his or her subconsultants to all those named shall not exceed the total fees paid by the CLIENT or fifty thousand dollars, whichever is greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

ARTICLE 5. PAYMENT:

5.1 CLIENT will pay CONSULTANT for services and expenses in accordance with the attached fee schedule (PROPOSAL). CONSULTANT's invoices will be presented at the completion of its work or monthly and will be paid within thirty (30) days of receipt by CLIENT or his authorized representative, unless other arrangements have been made.

5.2 CONSULTANT shall be paid in full for all services under the Agreement, including any overruns of CLIENT's contract or any unforeseen need for CONSULTANT's services exceeding original contract requirements. Payment for such services shall be made irrespective of any claim by CLIENT for compensation for additional work conducted. Any such claim shall in no respect delay payment of fees for services performed by CONSULTANT.

5.3 If it becomes necessary to enforce this agreement by suit brought by CONSULTANT or if it becomes necessary for CONSULTANT to engage the services of an attorney for the purpose of defending CONSULTANT in any suit brought against it by someone other than CLIENT, arising out of or concerning this agreement, then CLIENT agrees to pay all costs of such collection or defense including a reasonable attorney's fee.

ARTICLE 6. EXTENT OF AGREEMENT:

The Agreement, including these terms and conditions, represents the entire agreement between CLIENT and CONSULTANT and supersedes all prior negotiations, representations or agreements, written or oral. The Agreement may be amended only by written instrument signed by CLIENT and CONSULTANT.

IOP RECREATION PROJECT SIGNIFICANT DATES

July 1, 2003	Publish Prospectus	
July 22, 2003	11:00 a.m.	Open Bids on Bonds (City Hall)
July 30, 2003	9:00 a.m.	Closing on Bond (McNair Law Firm)
December 4, 2003 Thursday	Ground Breaking at Recreation Center in Conjunction with Christmas Tree Lighting	

EXHIBIT H

PERSONNEL COMMITTEE
June 3, 2003

The regular meeting of the Personnel Committee was held at 5:36 p.m. on June 3, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Mayor Sottile, Recreation Director Page and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury had written up some changes she requested to be made to the May minutes. After lengthy discussion, Councilman Buckhannon asked the City Administrator to discuss with the City Attorney if and how minutes can be changed.

Note: The City Clerk listened to the tape from the May meeting again and she typed much of the discussion verbatim which should clear up any confusion concerning what was said and by whom. These minutes have been distributed to the Personnel Committee for their review.

2. Old Business. (A) Discussion of Candidates for Vacancy on Planning Commission and Refinement of Procedures for Applicants.. Chairman Bettelli stated that the final three interviews are scheduled to be at 4:00 p.m. on June 5, 2003.

Chairman Bettelli distributed a typed document (copy attached) summarizing the procedure for selection as was discussed in previous Personnel Committee meetings. He began discussion of these procedures, amendments were made (as shown on the attached copy). Applications will be available at City Hall and on the web site with instructions to send application to the City Clerk. There was discussion of descriptions of various committees and their duties and it was decided that this should also be placed on the web site.

Councilman Bettelli made a motion to submit the "Selection of Candidates for Boards & Commissions" guidelines sheet that the Personnel Committee has been working on, with the changes to council for their approval; Councilman Buckhannon seconded; motion passed unanimously.

(B) Further Discussion of Re-Hiring of Retirees. Chairman Bettelli stated, referring to the draft policy that the committee had, that the only remaining requirement to be inserted was the number of years the employee must have been working for the City of Isle of Palms before that employee can take advantage of this policy. There was also discussion about the City's wanting to hire an employee who has retired from another entity and it was thought that this should be a separate issue.

Councilman Buckhannon stated that he thought the City should not adopt this policy at all. He felt that the City of Isle of Palms is such a small entity that if this policy is adopted, then the City will lose other good employees who feel that there will be no place for them to further their career. Councilwoman Hanbury agreed. Chairman Bettelli stated that the committee was tasked with developing a policy for council to review. Councilman Buckhannon further stated that if the Personnel Committee votes not to have a policy, the it would not be forwarded to full council.

After further discussion, **Councilman Buckhannon made a motion, with the changes that were made, to take it to full council for their consideration; Councilwoman Hanbury seconded. Councilwoman**

Hanbury made an amendment to the motion that the committee felt that this policy should not be adopted by the City because of the small size of the City of Isle of Palms; Councilman Buckhannon. Amendment passed unanimously. The amended motion passed unanimously.

3. New Business. None

4. Miscellaneous. (A) Employee Suggestions - None

(B) Personnel Report - Chairman Bettelli referred to and read the attached list.

(C) Administrator Tucker stated that at the December 15, 1998 City Council meeting, Pamela Hoath was unanimously not voted to be appointed to the Beach Advisory Committee. Mrs. Hoath has called City Hall and indicated that she had spoken to a member of Council about this committee but had not asked to have her name submitted at that time. Mrs. Hoath further stated that she now lives in California where she is involved in environmental issues and she is embarrassed about the fact the when someone does a Google search on the Internet with her name, it comes up that she was unanimously denied the seat. She also noted that she was appointed to the Beach Advisory Committee a number of months later and served until she moved about two years ago. Administrator Tucker stated if City Council officially corrected the record by stating that her name was erroneously submitted at that 12/15/98 meeting, then subsequent searches on the Internet should then bring up information that the record is cleared...if council decides to do this. Councilwoman Hanbury will pursue this further and report at the next committee meeting.

(C) Set Date for Next Meeting: Tuesday, July 1, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:36 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Selection of Candidates for Boards & Commissions

Information

Create a space on the IOP website that gives persons interested in serving, what Boards & Commissions there are on the Isle of Palms as well as a brief description of the duties of the board/comission. The web site should also indicate where and how to apply to serve on a Board or Commission. (Application form can be a hard copy which could be picked up at City Hall ~~of~~ as well as on a web site ~~form~~).

The City Clerk will keep an updated list of "pool" names.

Normal "end of term" vacancies

1) Board/Commission members whose terms are about to end must indicate they are interested in continuing to serve and ~~must be~~ may or may not be reappointed at the end of their terms (this is not automatic).

2) Send letters to existing board/commission members whose terms are about to expire 3 or 4 months prior to the month in which candidates will be selected.

3) Letters should also be sent to those who have expressed an interest in serving on a board/commission to ensure they are still ~~resident~~eligible and are still interested in serving.

(December selection- Letters would go out in August or September. Letters would also include a reply by date). 30-~~60~~ days?

4) Place newspaper ads to request candidates for vacancies as well as names to be placed in the "pool".

5) Announce at City Council meetings that Board and Commission candidates are being sought and how they may obtain an application form.

6) Interview the candidates in October/November for presentation to Council in December.

NOTE: The floor will still be open for nominations during the meeting in which they will be selected.

Selection Process

The Personnel Committee will assist in the selection process by:

1) Reviewing the applications.

2) Determining who will do the interview. (Personnel Committee, City Administrator, etc.)

3) Distribute the questions and answers gathered during the interview(s) to all Council Members.

4) Discussion of candidates will take place during executive session.

5) Council will come out of executive session and entertain a motion for a ~~slate of~~ candidates to fill the vacancies.

PERSONNEL COMMITTEE
May 12, 2003

The regular meeting of the Personnel Committee was held at 4:00 p.m. on May 12, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Recreation Director Page, and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes as submitted; Councilwoman Hanbury seconded; motion passed unanimously

2. Old Business. Discussion of Candidates for Vacancy on Planning Commission. Chairman Bettelli referred to the eight applications received from residents and asked for a motion to defer discussion of these until after Executive Session. Councilman Buckhannon so moved; Councilwoman Hanbury seconded; motion passed unanimously.

3. New Business. None

4. Miscellaneous. (A) Employee Suggestions - None

(B) Personnel Report - Chairman Bettelli referred to and began discussion of the attached list.

(C) Councilwoman Hanbury asked for clarification of the Committee's role in the results of the employee evaluation process. Administrator Tucker stated that, once all of the evaluations have been completed, a budget to actual analysis is prepared to determine whether the raises would be over or under what has been budgeted. If the results are under budget, there is no need for any Council action. If the figure was over budget, then the process would be to take it to Ways & Means and City Council for authorization.

(D) Councilwoman Hanbury asked about seeking other forms that could be used. Administrator Tucker noted that the forms are cumbersome and that the Committee has discussed changing to another form. Chairman Bettelli suggested that the Committee authorize the Administrator to look into other evaluation systems, whether it be paper or computer programs. He further felt that the politically correct thing to do would be to hire a professional to make this study and the cost would have to be budgeted. The Administrator was also asked to check with the Municipal Association to see if they could recommend any such programs.

(E) Councilwoman Hanbury then asked the Committee's role in the application process for boards, committees and commissions and asked if the Committee was going to interview these eight applicants. Chairman Bettelli stated that the first step was to advertise and receive the applications. The Chairman then asked whether or not the Committee should make recommendations to Council, because City Council always has the option of nominating anyone to fill a position. He felt that the Committee should review the applications to make sure they are qualified for a certain position and then report to Council on the applicant's qualification.

Councilman Buckhannon stated that in the fall, when Council makes nominations to fill expired vacancies on all committees, the Personnel Committee should be tasked with interviewing all of the

candidates. However, when, during the year, there is one unexpected vacancy to be filled, and only one applicant, the Administrator would have time do the interview.

Councilwoman Hanbury stated, "We have changed the process by opening up, I thought, we changed the process by opening up the whole thing to try to encourage more people to apply, and there were a couple of pieces to that. One was to better publicize the fact that there are vacancies and to do it in a friendlier fashion, and I think it worked...to then have a pool of candidates. Those are the decisions we made in recent months."

Buckhannon: "And I believe that's what this is."

Bettelli: "This is a result of that."

Hanbury: "Absolutely, look how many there are and you talk about there being only one and we have a whole list of people, and that's a whole different thing to look at, isn't it?"

Buckhannon: "But we can go through and look at them...how many of these people are applying that really want the Planning Commission..."

Hanbury: ..."All but one is my recollection except that I haven't really looked at these two new ones."

Administrator Tucker: "I think there were two that said that they liked Planning Commission, but that they would consider any. There was two in the group that said that."

Hanbury: "Well, at any rate, the number of applications that we are looking at, I think is wonderful. We will have a pool of names left, but that's where I feel strongly that we need to interview because if we interview them we will have an even better feel of what positions they might be suited for. Because only one is going to the Planning Commission and we have all these good people now...that might be interested in taking some other position."

Chairman Bettelli stated that he did not think the committee should interview everyone in the pool until a specific vacancy occurs.

Councilwoman Hanbury expressed concern about Council predetermining who would serve on a committee and felt that politics should be kept out of the decision making. Chairman Bettelli stated that he felt the interview policy was established to prevent this from happening as the Committee would report to Council which applicants are qualified for the seat and then Council would make the choice from the results of the interviews, the process that was begun in recent months. ***Further, the Committee could give each applicant a rating as to their qualification and present that to Council also.***

When asked his opinion, Councilman Buckhannon stated, "I guess you could go into rating, but I'd just as soon provide the answers and questions from the interviews..."

Bettelli: "I don't have a problem with that. I think that we have an interview, if they know the questions asked and what the answers were, Council members can do that and..."

[Hanbury spoke but it was undistinguishable on the tape.]

Buckhannon: "Well, I guess I see it both ways too, because it can be...I never saw I guess what you are saying is a political agenda to slide somebody into an office. But if we go through this here and we nominate the top three people, I think that is exactly what we are going, the Personnel Committee nominated A, B, and C. I think the easiest way...the easiest way is that we do the interviews, look at the results, because everybody gets the same questions and it is the responses to the questions that everybody is going to see anyhow...and let them read that. I am sure somebody is going to know somebody more than the other..."

Hanbury: "And that's how they will select...[undistinguishable].

Buckhannon: "And that's what you're going to do?"

Hanbury: "Not me! I wouldn't, no..."

Buckhannon: "That's why we have the interview process, the questions..."

Bettelli: "And you can say, not me, and all this, but if I have solicited someone...got an application to someone, politically I'm doing something for someone that I want on the board, so we can't say that anyone, any selection is not political. A blind thing that we have email address out there and did it by numbers with people that had...would be the only blind way to do it. Anything we do, whether it be committee level or council level or anything else is political."

Hanbury: "I don't have a problem with that. I do have a problem with the process that I can see absolutely is a real possibility of politicing and that is that there will be lobbying taking place prior to the council meeting for one or another candidate."

Bettelli: "I think that's part of the American way. I think that's the way politics is done at every level. I've been in here where the old way we would do it was to submit a name and we would vote on it....And part of the problem, Leola, is that Ryan and I have seen the way it used to be and we've seen the way it has evolved and it has evolved into a process that appears to be fair to everyone."

Hanbury: "Have you ever seen eight candidates? I'm the one who encouraged us to open this up and get more people as candidates. And now I seem to have created a hornet's nest..."

Bettelli: "I think the people responded to the ad just to be on the Planning Commission and we got some additional names as well...and we thank you for doing that. But for what we are sitting with right now, take everything out of the equation, is eight applicants.

Administrator Tucker stated that she felt it would be better for this Committee to make a recommendation to City Council because it could be hurtful to a citizen to listen to Council talking about the person, ***and that discourages them from volunteering.***

Buckhannon: "I would just as soon say, and let's go through and make it a heck of a lot easier for everybody, if we went through and said ok, we recommend such and such for this position. How easy can that be? But, I don't think it's fair to the rest of council that we do that. I think what we need to do...I think we still whether it is in Executive Session in Council, take these names, discuss it with them then, and then maybe make a recommendation coming out of that without doing the name calling..."

Everyone agreed that was a good point.

Buckhannon: "But I still like the idea where all of council can gets these names in front of them, because I think that's what needs to be done. Then they can discuss it, because everyone knows everybody and everybody knows different qualifications of somebody else..."

Tucker: "Well, the idea of it being in Executive Session will certainly make it a little bit friendlier to folks who are candidates."

Chairman Bettelli asked about the number of candidates being release...

Tucker: "Are you talking about release? So long as you have five candidates, you don't have to release the names to the press."

Bettelli: "But we could go into Executive Session to discuss personnel matters during that meeting and then come out with a recommendation. That would solve....."

Tucker: "Right. And what you might want to do is make a recommendation to full council that debate concerning candidates for boards and commissions always be held in Executive Session until a recommendation is established and then come out and make that motion, until a consensus is arrived."

After further discussion, it seemed to be that most of council felt like they wanted to have a say as to who is chosen for boards and committees. The process of rating the candidates was also discussed and Councilman Buckhannon iterated that he couldn't do that; he would prefer to take the applications and interviews to council and let full council make the decisions.

Chairman Bettelli made a motion on the selection process as follows: the Personnel Committee does the start of the process by asking for, receiving and reviewing the applications; the Personnel Committee conducts the interviews and then submits the questions and answers to Council; Council will go into Executive Session to discuss the candidates; then come out of Executive Session to entertain a motion for selection; Councilwoman Hanbury seconded; motion passed unanimously.

(E) Set Date for Next Meeting: Tuesday, June 3, 2003, at 5:30 p.m. The Committee decided to begin interviewing applicants on Monday, May 19, at 3:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 4:55 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

SPECIAL PERSONNEL COMMITTEE
June 20, 2003

A special meeting of the Personnel Committee was held at 2:00 p.m. on June 20, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury.

Councilman Buckhannon made a motion to go into Executive Session to discuss candidates for boards and commissions; Councilwoman Hanbury seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken in Executive Session.

There being no further business to come before the committee, the meeting was unanimously adjourned at 2:24 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Recommended Proposal from the Personnel Committee
for Procedure for Selection of Candidates for Boards & Commissions

Information

The City shall create and maintain a space on the IOP website that gives persons interested in serving information on what Boards and Commissions there are on the Isle of Palms as well as a brief description of the duties of the board/commission. The web site should also indicate where and how to apply to serve on a Board or Commission. (application form can be a hard copy which can be picked up at City Hall or an internet link to the City Clerk).

The City Clerk will keep an updated list of "pool" names.

Normal "end of term" vacancies

1) Board/Commission members whose terms are about to end must indicate they are interested in continuing to serve, but may or may not be reappointed at the end of their terms (this is not automatic).

2) In August of each year, the General Government staff shall send letters to existing board/commission members whose terms are about to expire. This will allow 3 or 4 months for candidates to be deciding if they wish to be considered and for the City to reconsider them. Letters will have a "reply by" date and those interested not replying by the deadline will not be considered among the candidates.

3) From the pool or from those who have indicated an interest, letters should also be sent to ensure these candidates are still eligible to serve and are still interested in serving.

4) An advertisement may be placed in the newspaper to request candidates for vacancies as well as names to be placed in the "pool."

5) The Personnel Committee shall announce at City Council meetings that Board and Commission candidates are being sought and how application forms may be obtained.

6) Candidates shall be interviewed in October/November for presentation to Council in December.

NOTE: The floor will still be open for nominations during the Council meeting in which they will be selected.

Recommended Proposal from the Personnel Committee
for Procedure for Selection of Candidates for Boards & Commissions
Page Two

Selection Process

The Personnel Committee will assist in the selection process by:

1) Reviewing the applications.

2) Determining who will do the interview. (Personnel Committee, City Administrator, etc.)

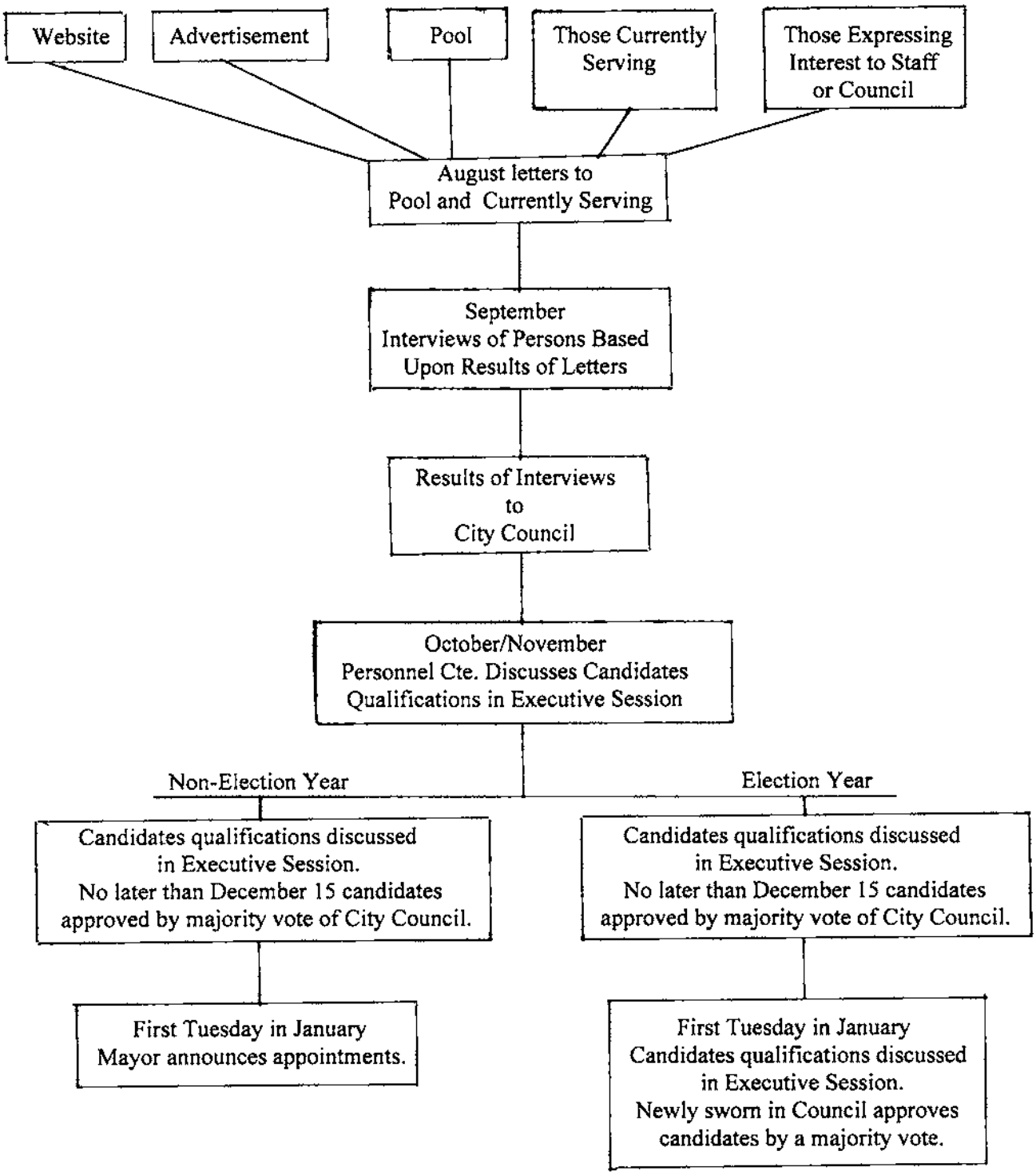
3) Interviews will be conducted by the appropriate person(s).

4) Distribute the questions and answers gathered during the interview(s) to all Council members.

5) All discussion of individual candidate's qualifications will take place during executive session at the Personnel Committee or in executive session of the Council meeting.

6) Council will come out of executive session and entertain a motion for a candidate(s) to fill the vacancy(ies).

RECOMMENDED PROCEDURE
FOR
SELECTION OF CANDIDATES FOR BOARDS, COMMITTEES AND COMMISSIONS



Safety Sweepstakes for May 2003:

Police Dept. - Sharon Baldrick
Fire Dept. - Brian Saylors
Public Works - Gene Cardinal
Combined General Government/Building/Recreation Depts. - Donnie Pitts, Rec. Dept.

Employees of the Month of June 2003:

Public Works Dept. - Gene Cardinal

Personnel Changes:

Police Department - Andrew Brennan - Beach Services Officer - left for classes in Penna.
James Walley - Beach Services Officer - hired 6/5/03
Promotions: Shawn Corrigan to Sergeant
Kim Usry - to Corporal

Fire Department - no changes

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: June 5, 2003

Subject: May 2003 Employee of the Month

I would like to nominate Gene Cardinal for the May 2003 Department of Public Works Employee of the month. In the past month, employee Cardinal has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Cardinal consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Cardinal is an asset to the Isle of Palms Department of Public Works.

EXHIBIT I

Board of Zoning Appeals
Minutes
June 10, 2003
Draft

I. Call to order

Vice Chairperson Guy Taylor called the regular meeting of the Board of Zoning Appeals to order on June 10, 2003 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Tom Gear and Jim Harvey, as well as the zoning administrator Douglas Kerr. Kathy Carroll and Gabbie Porter were absent

II. Review of Minutes

The first item on the agenda was the review of the minutes of the May 13th, 2003 meeting. A motion was made and seconded to approve the minutes as written. The vote was unanimous in favor of the motion.

III. Home Occupations

2202 Waterway Boulevard

Mr. Taylor explained that the first case on the agenda was a home occupation at 2202 Waterway Boulevard and swore in all members of the audience planning to give testimony. Mr. Kerr explained that Mr. Sanford at 2202 Waterway Boulevard was requesting a special exception to allow the establishment of a home office for an engineering business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house. Mr. Sanford added that he had one room in the house that would be used as his office. He explained that he had a computer with a CAD program and analysis software that he would be using to do primarily structural design work. He explained that he would go to the client's house or place of business for all meetings.

Mr. Gear asked if Mr. Sanford had any partners. Mr. Sanford answered no. Mr. Gear made a motion to approve the application as presented and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

3402 Waterway Boulevard

Mr. Taylor explained that the next case on the agenda was for a home occupation at 3402 Waterway Boulevard. Mr. Kerr explained that the applicant, Mr. Kimball at 3402 Waterway Boulevard was requesting a special exception to allow the establishment of a home office for a marketing business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Mr. Kimball addressed the Board and explained that his business primarily dealt with one golf product, specifically a divot repairing device. He explained that the orders would be taken over the internet and that there would be no one coming to the house in connection with the business. He added that all business meetings would be held somewhere other than his house.

Mr. Gear asked if there would be any displays or other marketing material kept at the house. Mr. Kimball answered no and presented an example of his product to the Board members. Mr. Harvey made a motion to approve the application and Mr. Gear seconded the motion. The vote was unanimous in favor of the motion.

3704 Hartnett Boulevard

Mr. Taylor explained that next case on the agenda was for a home occupation at 3704 Hartnett Boulevard. Mr. Kerr explained that Mr. Bettelli was requesting a special exception to allow the establishment of a home office for a phone service consulting business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house. Mr. Bettelli addressed the Board and explained that he had recently retired from Bellsouth and that he was going into a partnership in an attempt to begin selling phone services and to primarily small businesses. He explained that there would be some equipment sales, but that this would be handled primarily by his partner. He also added that any equipment that was sold would be shipped directly to the customer, not to his house. He stated that there would be no business related traffic coming to the house.

Mr. Gear made a motion to approve the application and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

V. Adjournment

With no further business the meeting was adjourned at 6:00PM.

EXHIBIT J

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
June 11, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on June 14, 2003, at 4:00PM. Members attending included Mack Canterbury, Roger Dolida, Peter O'Toole, John Winchester, Jim Raih and Chairman Dick Cronin as well as the City Administrator, Linda Tucker, City Treasurer, Debbie Suggs, and the Zoning Administrator, Douglas Kerr.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes of the May 14, 2003 meeting. Mr. Raih made a motion to approve the minutes as written and Mr. Dolida seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF CAPITAL IMPROVEMENT PLAN

Mr. Cronin explained that the next item on the agenda was the discussion of the Capital Improvement Plan with the City Administrator. Ms. Tucker distributed a copy of the current capital improvement plan and gave a brief overview of the major items included in the plan. She described several of the City's properties and explained that the Planning Commission could consider some long range plans for these facilities. Mr. Winchester asked what the current procedure was for adding items to the plan. Ms. Tucker answered that the list was established at budget time. Ms. Suggs added that the list included all items over $1,000 in value. The commission and the administrator generally discussed how other planning roles of the commission could be usefully incorporated into the capital improvement planning process.

DISCUSSION OF COMPREHENSIVE PLAN

Mr. Cronin explained that the Council of Governments had reviewed the draft Comprehensive Plan and given their comments. The Commission generally discussed the comments and agreed with the majority of the points. The Commission directed Mr. Kerr to implement the comments that did not substantially change the length or format of the plan.

MISCELLANEOUS BUSINESS

Mr. Kerr gave a synopsis of the ordinances currently being considered by City Council and explained that a public hearing was scheduled for June 24th at 6:30pm.. The Commission agreed to change the next meeting time to 3:00 pm and the August meeting back one week to the 20th. There being no more business, the meeting was adjourned at 8:30pm.

Respectfully submitted, Dick Cronin, Chairman

ORDINANCE 2003-3

AN ORDINANCE REPEALING TITLE 4, CHAPTER 3, DROUGHT RESPONSE REGULATIONS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, IN ITS ENTIRETY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings:

1. That the South Carolina Drought Response Act of 2000 (Chapter 23 of Title 49, S.C. Code of Laws of 1976, as amended) requires either the municipality or commission of public works, whichever is engaged in the activity of supplying water, to formulate and implement a drought response ordinance or plan.

2. That subsequent to the enactment of the City's Drought Response Ordinance (Title 4, Chapter 3), its waterworks facility has been transferred Commissioners of Public Works of the City of Isle of Palms , an autonomous entity over whom the City has no direct control and thus no authority to regulate its operation, including during times of drought-related emergencies, rendering the City's Drought Ordinance of no force or effect.

SECTION 2. That Title 4, Chapter 3, of the City of Isle of Palms Code of Ordinances is hereby repealed in its entirety.

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24 DAY OF June, 2003.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet H. Mauldin
City Clerk

First Reading: 05-27-03
Public Hearing: 06-24-03
Second Reading: 06-24-03
Ratification: 6-24-03

ORDINANCE 2003-4

AN ORDINANCE AMENDING TITLE 7, CHAPTER 1, BUSINESS LICENSES, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO WAIVE THE REQUIREMENT OF PAYING AN ANNUAL LICENSE FEE AND OBTAINING A BUSINESS LICENSE FOR PARTICIPATING VENDORS AT A CITY SPONSORED SPECIAL EVENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings. City Council makes the following findings:

A. That from time to time the City sponsors special events intended to promote goodwill, tourism and civic pride.

B. That the success of such events is predicated on participation of vendors who are willing to set up outlets for food, drink, crafts, sundries, novelties and souvenirs.

C. That the events are short term and to require participating vendors to purchase yearly business licenses may be cost prohibitive and would deter desired participation of vendors to make the events enjoyable to the public.

D. That such business activity should be exempted from the City's Business License Ordinance as set forth in this Ordinance.

SECTION 2. That Section 7-1-6 is amended to add subparagraph (d) to read as follows:

"(d) Licenses shall be waived for vendors who are not otherwise required to hold a valid business license and who are invited by the City to participate in City hosted, sponsored or sanctioned special events. Such vendors shall submit a written application for a Special Events License Waiver on a form prescribed and dispensed by the License Inspector upon such terms as indicated on the temporary waiver."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24 DAY OF June, 2003.

F. Michael Sottile, Mayor

Attest:

Janet G. Mauldin, City Clerk

First Reading: 05-27-03
Second Reading: 06-24-03
Ratification: 6-24-03

ORDINANCE 2003-5

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, SECTION 5-4-37, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE OUTDOOR SALE OF TANGIBLE PERSONAL PROPERTY IN THE GC-1 AND LC ZONING DISTRICTS TO PROVIDE FOR TEMPORARY PERMITS FOR PARTICIPATING VENDORS AT A CITY SPONSORED SPECIAL EVENT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings. City Council makes the following findings:

A. That from time to time the City hosts or sponsors special events intended to promote goodwill, tourism and civic pride.

B. That the success of such events is predicated on participation of vendors who are willing to set up outlets for food, drink, crafts, sundries, novelties and souvenirs.

C. That the events are generally held outdoors, are short term, and to prohibit vendors from setting up outdoor booths to cater to the needs of the participating public would have a chilling effect on the event that the City is promoting.

D. That outdoor sales of personal property authorized by City Council during City hosted or sponsored special events should be permitted as set forth in this Ordinance.

SECTION 2. That Section 5-4-37 (5) is hereby amended to add subsection (d) to read as follows:

"(d) Notwithstanding any other provision contained in this Chapter to the contrary, outdoor sale or rental of tangible personal property, in whole or in part, in the LC or GC-1 Districts by vendors approved in advance by City Council shall be temporarily permitted during City hosted, sponsored or sanctioned special events. Such vendors shall submit a written application for a Special Events Permit on a form prescribed and dispensed by the Zoning Administrator upon such terms as indicated on the temporary permit."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24 DAY OF June, 2003.

F. Michael Sottile, Mayor

Attest:

Janet G. Mauldin, City Clerk

First Reading: 05-27-03
Public Hearing: 06-24-03
Second Reading: 06-24-03
Ratification: 6-24-03

ORDINANCE 2003-6

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-13, REGARDING THE REGULATION OF MAXIMUM LOT COVERAGE IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-13 is hereby amended to add the following subsection (e):

"(e) Provided, however that this section does not prohibit a structure on any City-owned lot which is used for municipal purposes from exceeding 7,000 square feet so long as the other requirements of this Section which are not inconsistent with this subsection are met."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24 DAY OF June, 2003.

F. Michael Sottile

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet H. Mauldin

Janet Mauldin, City Clerk

First Reading: 05-27-03
Public Hearing: 06-24-03
Second Reading: 06-24-03
Ratification: 6-24-03

ORDINANCE 2003-7

AN ORDINANCE AMENDING TITLE 6, ARTICLE D, SECTION 6-1-40(B), OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING REGULATION OF ON-SITE SEWAGE DISPOSAL SYSTEMS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 6-1-40(b) is hereby amended in its entirety to read as follows:

"(b) Inspector. Any person licensed by S.C.D.H.E.C. to install, repair, service, monitor or inspect an OSDS."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24 DAY OF June, 2003.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 05-27-03
Second Reading: 06-24-03
Ratification: 6-24-03

ORDINANCE 2003-8

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-12, AND TITLE 5, CHAPTER 5, LAND DEVELOPMENT REGULATION, SECTION 5-5-4, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO CHANGE BUILDING AND DEVELOPMENT REQUIREMENTS REGARDING SEWER AND SEPTIC TANK SERVICE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-12(e) is hereby amended in its entirety to read as follows:

"(e) All new construction or substantial improvements, as those terms are defined in Section 5-4-155 of this Chapter, shall: be connected to a public sewer system, where a gravity operated sewer line is accessible from a right-of-way or easement abutting the lot; or where a gravity operated sewer line is not accessible from a right-of-way or easement abutting the lot, have the onsite wastewater treatment system constructed or brought into compliance with current South Carolina Department of Health and Environment Control (S.C.D.H.E.C.) standards. Provided, however, that this subsection shall not apply where a building is located on a lot which does not have a gravity operated sewer line accessible from a right-of-way or easement abutting the lot and which lot cannot meet current South Carolina Department of Health and Environment Control onsite wastewater treatment system standards, so long as the building on such lot is not increased in size and the improvements do not increase the number of bedrooms or bathrooms. "

SECTION 2. That Section 5-5-4 (c)(9)(a) is hereby amended in its entirety to read as follows:

"(a) The preliminary plat shall be accompanied by either: a statement from the City of Isle of Palms Water and Sewer Commission stating that a sewer line is located on a right-of-way or easement abutting the proposed lots and that public sewer capacity is available to serve the proposed lots; or where a sewer line does not abut the property or public sewer capacity is not available, proof that the proposed lots meet the current S.C.D.H.E.C. minimum standards for an onsite wastewater treatment system."

SECTION 3. That if any part of this Ordinance is held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24 DAY OF June ,2003.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 05-27-03
Public Hearing: 06-24-03
Second Reading: 06-24-03
Ratification: 6-24-03

ORDINANCE 2003-9

AN ORDINANCE AMENDING SECTION 5-1-31 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE ELECTRICAL BUILDING CODE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., South Carolina Code of Laws (1976), as amended, requires the City to adopt certain building, housing, electrical, plumbing, and gas codes relating to the construction, livability, sanitation, erection, equipment, alteration, repair, occupancy, or removal of buildings and structures located within its jurisdiction and further authorizes the discretionary adoption of certain other codes for building and safety standards within the City's jurisdiction; and

WHEREAS, the South Carolina Building Codes Council requires the adoption of the 2002 edition of the National Electric Code by July 1, 2003.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. Purpose. That this ordinance is adopted to comply with the South Carolina state code sections set forth above.

SECTION 2. That Section 5-1-31, Electrical code adopted, is hereby amended in its entirety to read as follows:

"The International Electrical Code, 2002 edition, is hereby adopted by reference and incorporated herein pursuant to South Carolina Code Section 6-9-60, 1976, as amended. In the event of any conflict between the provisions of the International Electrical Code and the provisions of this City Code, state law, ordinances, rules or regulations, the provisions of this City Code, state law, ordinances, rules or regulations, as applicable, shall prevail and be controlling."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 24 DAY OF June, 2003.

F. Michael Sottile

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 05-27-03
Public Hearing: 06-24-03
Second Reading: 06-24-03
Ratification: 6-24-03

PROCLAMATION

WHEREAS, on June 28, 1776, a group of out-manned and out-gunned South Carolinians under the leadership of Colonel William Moultrie turned back the attack of a British fleet bent on capturing Charleston; and

WHEREAS, the British fleet consisted of 10 ships, with 2,900 soldiers and marines who were landed on Long Island, now known as the Isle of Palms, with the intention of fording Breach Inlet and attacking the northern end of Sullivan's Island; and

WHEREAS, the British forces found that Breach Inlet was nor fordable and instead was very dangerous, a force sent in small boats under the cover of an armed schooner was repelled by the Americans, ending the hostilities on the northern end of Sullivan's Island; and

WHEREAS, the bombardment from the British fleet had little effect on Fort Moultrie, because the palmetto logs with which it was built absorbed the shells; and

WHEREAS, the resulting American victory at Sullivan's Island was their first decisive victory in the Revolution, involving the most famous patriot heroes of the Revolution from South Carolina, including William Moultrie, Francis Marion, William Jasper and Thomas Sumter; and

WHEREAS, for generations following the Revolution, June 28th was celebrated as independence day by South Carolinians to honor the liberty they enjoyed; and

WHEREAS, the South Carolina Historical Society, the Society of the Cincinnati, the Sons of the American Revolution, the Daughters of the American Revolution, the Fort Moultrie National Monument and the 64th Regiment of Foot Re-enactors, under the name of the Palmetto Society, have joined their efforts to restore the day to its proper place on South Carolina's calendar; and

WHEREAS, the City of Isle of Palms supports these efforts, and recognizes the pivotal part of the battle that occurred on the Isle of Palms;

NOW, THEREFORE, I, F. Michael Sottile, Mayor of the City of Isle of Palms, hereby proclaim that June 28, 2003 shall be designated as **CAROLINA DAY** in the City of Isle of Palms, South Carolina, and all residents are called upon to remember the gallant defense of Fort Sullivan and the blessings of liberty that have flowed from our nation's heroic American Revolution.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 24th day of June, 2003.

F. Michael Sottile, Mayor

SEAL:


P.MTG
01/07/03

SPECIAL CITY COUNCIL MEETING
January 7, 2003

A special meeting of the Isle of Palms City Council was held on at 6:30 p.m., on January 7, 2003, in City Council Chambers. Present were Mayor Sottile, Councilmembers Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor, Administrator Tucker, City Attorney Sottile and City Clerk Mauldin. Mayor Sottile called the meeting to order and the Clerk called the roll.

1. Mayor Sottile stated that there was one citizen who wanted to address Council. Skipper Shaffer, contractor whose office is on Palm Boulevard, stated that he was born and raised on the island, but has recently moved to Mount Pleasant. He spoke to City Council to address the recently passed lot coverage ordinance. He indicated that he believes that the ordinance was very well done and is something that everyone can live with. Mr. Shaffer stated that he has clients who have owned 3904 Hartnett Boulevard since 1992, but currently reside in Charlotte, NC. They have begun making plans to move to the Isle of Palms and are in the process of designing their home and will be moving the current house and donating it to a church. Mr. Shaffer stated that he and his clients were caught by this ordinance while in the middle of the design work. He was asking City Council to amend the ordinance to designate a grace period clause to allow the few people whose homes were nearing design completion to construct the homes that they have planned for so long.

Architect Ron Denton, architect for this home, explained the designing process and how it takes a long time, and he stated that the plan for this house had not been submitted for permitting because they were waiting for costs from the builder. He urged Council to establish a grace period to allow those few property owners who are still in the design process to complete their project as originally planned.

Mayor Sottile thanked Mr. Shaffer and Mr. Denton for speaking and stated that Council would discuss this further in Executive Session with legal advice from the City Attorney.

2. Selection of Members to City Boards, Committees and Commissions.
Selection of Members to City Council Committees.
Selection of City Attorney, City Judge, Assistant City Judge.

Mayor Sottile asked for a motion to approve all of these appointments. Councilman Taylor made a motion to approve the appointments as presented in Council packets tonight (copy attached); Councilman Bettelli seconded; motion passed unanimously.

Councilwoman Rice indicated that there would be a change to be made in the Accommodations Tax Advisory Committee. Mayor Sottile stated that since an official letter of resignation has not been received, the process is to advertise the vacancy and then make an appointment this month.

3. Miscellaneous. (A) Mayor Sottile reported that he received a letter from Charleston County Coalition of Elected Councils asking for an appointment for 2003 to this committee.

Councilman Abele made a motion to approve Councilman Marino as the designated member of the Charleston County Coalition of Elected Councils; Councilman Taylor seconded; motion passed unanimously.

(B) Accomplishments for 2002. Mayor Sottile referred to the attached memo from the City Administrator Tucker listing the accomplishments that Council has made during the past year. This was very much appreciated and Administrator Tucker was thanked for preparing this document.

4. Councilman Abele made a motion to go into Executive Session to receive legal advice from the City Attorney; Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and legal advice was received from the City Attorney.

As there were no motions to be made, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved by City Council on January 28, 2003.

Arthur W. Fields
4125 Moorland Drive
Charlotte, North Carolina 28226

January 7, 2003

Dear Isle of Palms City Council,

We are currently planning on retiring to the Isle of Palms at 3904 Palm Blvd. For the last several months we have been in the process of designing our home and have been working with Ron Denton and Skipper Shaffer in the design and building of our home. In November, we finalized the donation of the existing structure to the Methodist Relief Fund. Also at this time, Ron Denton finalized the plans for our new hone under the then existing ordinance.

These plans as drawn do not meet the recently revised ordinance and would mean a total redesign of our home. The plans as designed do not maximize the total buildable area currently allowed, since the proposed design has a larger side yard setback then required.

Due to the above facts, we graciously request that our plans be grandfathered under the old ordinance or request a moratorium on the new ordinance until February 1, 2003. Thank you for your consideration of our request.

Sincerely,

Art and Jo Fields

CITY COUNCIL

STANDING COMMITTEES 2003

	Address	Telephone Numbers Work	Home
WAYS AND MEANS COMMITTEE			
Membership consists of entire City Council			
Chairman		---	886-5993
PUBLIC SAFETY COMMITTEE			
Dee Taylor	#7 - 43rd Avenue	---	886-4111
Mike Sottile	132 Sparrow Drive	884-3159	886-8759
Bob Abele	16 Linkside Court	---	886-5992
PUBLIC WORKS COMMITTEE			
John Marino	23 - 25th Avenue	881-9159	886-9929
Bob Miller	27 Hidden Green Lane	---	886-4707
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
RECREATION COMMITTEE			
Ryan Buckhannon.	2405 Hartnett Blvd.	886-0788	886-4016
Bob Abele	16 Linkside Court	---	886-5993
Carol Rice	292 Forest Trail	---	886-6800
PERSONNEL COMMITTEE			
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
Leola Hanbury	3203 Hartnett Blvd.	---	886-6458
Ryan Buckhannon	2405 Hartnett Blvd.	886-0788	886-4016

2003 COMMISSION AND COMMITTEE MEMBERS

	Address	Telephone Numbers Work	Home	Term Expires
Planning Commission (2-year terms)				
Mack Canterbury mcanterbury@charlestoncounty.org	305 Palm Blvd.	958-4060	886-8918	12/31/2003
Dick Cronin dick4972@aol.com	8 Marsh Point Lane	---	886-9361	12/31/2004
Roger Dolida rglave@awod.com	22 Commons Court		886-3868	12/31/2004
Maryanne Luttrell malutrell@aol.com	316 Charleston Blvd.		886-6722	12/31/2003
Peter O'Toole Jann-Peter@ATT.net	13 Dune Ridge Lane		886-9536	12/31/2003
James Raih jraih@charleston.net	3906 Cameron Blvd.		886-6670	12/31/2004
John Winchester winchesterj@cs.com	2903 Waterway Blvd.		886-0888	12/31/2004
Douglas Kerr, Zoning Administrator dkerr@iop.net	IOP Building Dept.	886-9912	Mobile 442-4941	
Board of Zoning Appeals (3-year terms)				
Kathy Carroll	3403 Palm Boulevard	886-9600	886-6742	12/31/2004
Tom Gear	#8 - 5th Avenue		886-6096	12/31/2005
James Harvey	#2 - 42nd Avenue		886-5439	12/31/2003
Gabbie Porter	#5 - 47th Avenue	886-5363	886-4355	12/31/2003
Guy Taylor, Vice Ch.	625 Ocean Blvd.	---	886-4619	12/31/2004
Code Board of Appeals (4-year terms)				
Will Albrecht	104 Palm Boulevard	744-6281 X244	886-6685	12/31/2006
Bill Burson	#2 Seagrass Lane		886-6401	12/31/2006
Phillip Smith	8 Intracoastal Court	---	886-5393	12/31/2004
Debra Hernandez	1105 Palm Blvd.	747-4323, ext. 130	886-4959	12/31/2005
Ron Denton	1212 Palm Blvd.	886-8395	881-9662	12/31/2005
Jack Burton	11 Sand Dollar Dr.	881-7781	886-4201	12/31/2003
George VanCott	107 Carolina Blvd.	---	886-8984	12/31/2003

	Address	Telephone Numbers Work	Home	Term Expires
Beach Advisory Committee (3-year terms)				
Beverly Ballow	3009 Waterway Boulevard	886-8110	886-5873	12/31/2003
Robert Carlock	209 Forest Trail	---	886-6712	12/31/2003
Sandra Ralston	20 Seagrass Lane		886-9677	12/31/2005
Richard Johnson	4 Conch Court	---	886-3301	12/31/2003
Ginger Ellis	29 Morgan's Cove Drive	886-9036	886-5282	12/31/2005
Accommodations Tax Advisory Committee (3-year terms)				
Malcolm Burgis mburgis@home.com	3-A 22nd Ave.	886-6567	886-8596	12/31/2004
Ron Davis ron@rondavisrealtors.com	15 Sandpiper Court	886-5793	886-9804	12/31/2004
Phyllis Shaffer	13 Lake Village Lane	886-6237	709-3662 mob	12/31/2005
Rick Linville Rlinville@home.com	1116 Ocean Blvd., #302	886-8582	12/31/2002	
Julia Tucker, Chmn jtucker@wilddunes.com	2303 Hartnett Blvd.	886-2268	886-6851	12/31/2005
Laura Radley ljradley@prodigy.net	8 Yacht Harbor Court		886-4499	12/31/2003
Jimmy Ward crabpot player@aol.com	2207 Hartnett Blvd.	886-	886-6218	12/31/2004
Election Commission (6-year terms)				
Terrye Seckinger, Chmn Seckinger@home.com	6 Wills Way		886-4716	12/31/2007
Jay Nameth jknamcth@aol.com	24 Fairway Village Lane	---	886-6020	12/31/2004
Fred Smith karensmith460@cs.com	27 Linkside Court	---	886-3452	12/31/2005
Commissioners of Public Works Office No. 886-6148				
John Bushong	2005 Waterway Blvd.	---	886-6855	12/31/2003
Pat Campbell	126 Sparrow Drive	---	886-9909	12/31/2003
Curtis Helfrich	32 - 42nd Avenue	---	886-0861	12/31/2007
Dana Love	9 Sand Dollar Drive	---	886-3869	12/31/2007
Bill Russell	#2 Allie Court	---	886-0059	12/31/2004

CPW Office Staff: George Gross, General Manager
Bill Jenkins, Operations Manager
Lynne Stonesifer, Business Manager
Marty Williams, Customer Service
Kim Dye, Customer Service
Dianne Fill, Personnel Administrator
Plus 7 plant personnel

City Attorney

Nicholas C. Sottile

City Judge

Jeanette M. Harper

Barry C. Holden, Assistant City Judge

MEMORANDUM **City of Isle of Palms, SC**

TO Mayor and City Council

FROM Linda Lovvorn Tucker, City Administrator

SUBJECT Accomplishments

DATE January 7, 2003

As in keeping with prior years, attached is my third report to City Council regarding your accomplishments over the last calendar year. This year I have extracted what I consider to be the major items and separated them onto the first two pages then listed the remaining significant acts by committee. I think you will agree, when you review the information, that we have had a very productive year! Enjoy!

Accomplishments
January 1st, 2002 through December 31st, 2002

Inauguration: On January 3rd, the municipal inauguration occurred swearing in City Council and a new mayor.

Honoring Mayor Bunch: On January 20, 2002, the City sponsored an event at the Wild Dunes Island House honoring Mayor Bunch for her sixteen years of service.

New York Fire Fighters: Made arrangements for and served as host to several New York City Fire Fighters.

Lot Coverage: Worked through amendments to the Zoning Code that better manage impervious surface on residential lots, and to establish setbacks for corner lots and double frontage lots.

Election: Held Special Election for City Council seat vacated by Mike Sottile's election to Mayor.

50th Anniversary: Appointed year long planning committee to establish events for City's 50th Anniversary Celebration March 7th, 8th and 9th, 2003.

Hotel Density: Amended Ordinance to set maximum density for hotels and to regulate parking for hotels and multi-family development.

Tree Ordinance: Implemented amendments to better protect and preserve the tree canopy.

Blue Wave Designation: Applied for and was named South Carolina's first Blue Wave Beach by the Clean Beaches Council. Increased the frequency of ocean water quality testing in areas of highest beach utilization.

Accreditation: Successfully achieved Police Department accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA) making the Isle of Palms one of the smallest municipal law enforcement agencies in the state to do so.

Safety Audit: Received first ever 100% on City Safety audit continuing to receive credit on the City's insurance premiums.

Accomplishments
January 1st, 2002 through December 31st, 2002

Beach front Enhancement: Committed to funding the engineering design of this project to include multi-space parking system and further committed to including funding in the 03/04 budget for construction initiation in the Fall and Winter of 2003.

Marina Restaurant: Renovated the property then successfully negotiated a lease with a new tenant, Morgan Creek Grill, as the anchor restaurant for the marina site.

Fire Inspections: Transitioned this function from the Building department back to the Fire Department.

Agency of the Year Award: Received Recreation Agency of the Year award from South Carolina Parks and Recreation Association.

Recreation Expansion Project: Worked through several iterations of possible recreation expansion alternatives to arrive at an acceptable phase to take to public hearing and referendum in 2003.

Visitor's Center: Partnered with the Town of Mount Pleasant to open new visitor's center.

Ways & Means

Bob Abele
all members of council

Definition of tourist: Completed work with Representative Campsen and Arthur Ravenel to repair the definition of tourist in the accommodations tax law.

BB&T & higher investment yields: Moved the City's banking relationship as well as moved some investment funds to higher interest yield CD's.

Dredging: Salvaged a struggling marina dredging project. Successfully negotiated an amendment to the agreement with Morgan Creek Associates, hired an engineer to assist the City with their portion of the endeavor in anticipation of moving forward with the work in 2003.

Bulkhead: Accomplished updated assessment of the condition of the bulkhead at the City's marina site.

Hazard Mitigation Grant: Received an amendment to the grant agreement to allow the City to install transfer switches, which will accommodate larger generators for City facilities in the future.

Budget & Millage: Passed a budget and set a corresponding millage rate reducing the rate as much as it was possible to do so, thus mitigating the impact that lifting of the tax cap had on the assessments.

Revenue Collections: City Hall staff mailed letters to those having outstanding parking tickets collecting a total of $15,607 by the end of December.

Marina Operations and Maintenance Manual: Developed O&M Manual for the Isle of Palms Marina

Expansion of Dockage: Obtained Permit for the construction of additional dockage at the IOP Marina.

Gateway Enhancement Project: Submitted and received reimbursement of grant funds towards grant eligible expenditures on the Gateway Enhancement Project.

Janitorial Service: Hired new janitorial service for City Hall and Police Department.

Recommendations of Accounting Firm: Made proactive efforts to implement recommendations in audit management letter.

Municipal Leasing: Entered into a municipal lease for the purchase of a new fire pumper and a new sanitation truck.

Comprehensive Plan: Initiated update of the comprehensive plan.

Public Safety

Dee Taylor
Bob Abele
Mike Sottile

Golf Cart parking areas: Established designated area for golf cart parking.

Pedestrian and Cyclist Safety--Connector Bridge: Requested and received a commitment from SC DOT to install motorists' alerts along the line separating vehicles from pedestrians and cyclists on the connector bridge.

Intersection of Carolina and Palm: At the City's request and as part of the Connector Bridge construction, the intersection was re-configured to ninety degrees significantly improving safety in the adjacent neighborhood.

Construction Difficulties--Fire Stations: Conducted structural investigation of original construction of both fire stations.

State and National Reporting FD: Upgraded report writing software for the fire event reporting.

No Wake Zone: Discussed with Representative Campsen options for consideration regarding the most heavily traveled area of the Intracoastal Waterway.

Pierce Ladder Truck: Achieved a resolution to problems associated with the paint on the pierce ladder truck.

Walkie Talkies: Integrated waterproof walkie-talkies into the Fire Department's marine response.

Re-surfacing of Palm Boulevard from 21st to 41st: Received an affirmative response to a presentation to the County Transportation committee (CTC) to complete this work in 2003.

Bonds: Appeal to Representative Campsen for relief from the State Law requiring every person charged with a bondable criminal offense receive a bond hearing prior to the offender being released from the County jail.

41st Avenue Re-configuration: Work on this intersection was finalized and placed into service.

Containerized Gas: Passed an ordinance requiring the registration with the Fire Department of all containerized gas holding 150 pounds or more.

Emergency Vehicular Access: Approved funding for and initiated dialogue to improve emergency vehicular access through the County Park.

Traffic counts: Applied for and received funding for embedded traffic counters to be installed at Breach Inlet and the Connector.

Signal Thirty: Established a Citizen Service category for police and fire customer service to citizens. Also, established an award for citizens who render a customer or citizen service the makes the island a better community.

Public Safety Continued

Fireworks: Held a successful and safe July 4th Celebration.

First Responder license: Maintained and renewed first responder non-transport license with South Carolina Department of Health and Environmental Control.

Evidence Room: Expanded the evidence room.

Stop Sign Height: Inventoried and reviewed stop signs in certain areas of the Island to insure compliance with standards.

Statewide Mutual Aid Agreement: Entered into this agreement for Catastrophic Disaster Response.

Title to Police Boat: Have initiated the process to secure the title to the boat donated to the City in approximately 1988.

Traffic/speed Study Request: In response to concerns from the neighborhood, made request to SC DOT for a study of the intersection of 34th at Hartnett and Cameron.

Four (4) wheel drive vehicles: Placed four-wheel drive police vehicles into service in the Police Department.

New Software: Purchased and placed into service new software to track police and fire calls through the communication system.

New Fire Apparatus: Ordered new Emergency One fire pumper.

Feral Cats: Held series of meetings concerning the issue of stray cats on the island.

Rights-of-Way: Discussed, at length, private intrusion onto public rights-of-way and whether or not the City should enforce the removal of obstructions to encourage the area remain open for parking, line of site, breakdown lanes, and the passage of sanitation and emergency response vehicles.

Donations of equipment: Received donations of a data master and surveillance equipment.

Explorer Program: Implemented explorer program to augment development of volunteers and fire fighters within the fire department.

Flooding: Pumped streets to maintain passable roads during periods of flooding and high tides.

Public Works

Dr. John Marino
Bob Miller
Marty Bettelli

Street Light: Satisfactorily rectified problem with utility pole that needed to be removed at Carolina and 7th Avenue

Beach Monitoring Results: Began providing the Beach Advisory Committee the Monthly Monitoring results for plotting on the computer.

26th Avenue Beach Access: Clarified the location of public verses private property related to this beach access. Discussed possible alternatives for consideration.

Pelican Guide: Worked with the Accommodations Tax Committee and the Beach Advisory Committee to initiate work on the Pelican Guide.

Non-point Source Project: Completed Phase I of the monitoring and entered phase II. Submitted all appropriate reporting forms and filed for and received reimbursement for grant eligible expenses for those elements.

Compactor: Placed new compactor into service in the front beach commercial area replacing numerous other containers.

Palm Trees: Planted a cluster of Palm Trees at the 21st Avenue curve and at the Breach Inlet gateway area of the island, re-lined the street with palm trees following the right-of-way completion at the Breach Inlet Bridge.

Isle of Palms Water and Sewer Commission: Worked out method of improved communication between the Commission and the Council.

Garbage Cart Service for Dockominium type facilities: Evaluated whether or not to provide this service and ultimately concluded to continue to service the area as the City has in the past.

Contingency Plan for pumping floodwaters from street: Developed a contingency plan in anticipation of continued flooding in area of 53rd through 57th Avenue.

Drainage 53rd Avenue to 57th Avenue: Continuing to review alternatives for correcting the drainage problem in this area.

Sign Pole Replacement: Replaced numerous sign poles throughout the Island.

GPS: Documented the location of all the 2002 turtle nests utilizing a GPS system.

Transfer Station: Continued to monitor progress on the possibility of such a station for future use by East Cooper Communities.

Public Works Continued

Storm Water Management: Remained active in the development and implementation of the storm water management regulations.

Sand Fencing: Participated in the installation of additional sand fencing to encourage emerging dunes.

34th and Palm and 42nd Avenue: Improved road shoulder at 42nd, 34th & Palm to mitigate vehicles getting stuck in soft sand.

Flag Poles: Lighted flags where it was possible and added permanent flagpole and flag to the connector.

Recreation **Ryan Buckhannon**
Bob Abele
Carol Rice

Final Four: Sponsored first ever citywide basketball tournament.

Christmas Tree Lighting: Expanded the light show to include the avenue of palm trees lining recreation gateway.

Blue Wave Kiosk and Public Restrooms: Installed the Blue Wave Kiosk and assisted in the maintenance of the public restroom facilities.

Gym Floor Replacement: Secured and installed gym floor replacement at no expense to the City.

Cycle South Carolina: Windjammer served as site for the post-ride party for Cycle South Carolina 2002

June 10th through 14th, 2002: Proclaimed Anthony Johnson Week

Surf School: Considered the possibility of offering such training under the purview of the Recreation Department.

Kayak Race: The Island was the site, once again, for the Annual Giant Kayak Race.

Painting: Painted the entrance foyer to City Hall and Police Department.

Isle of Palms Connector Run: Agreed to accept a seat on a non-profit board for the operation of this run.

Soccer Field: Completed major overhaul and conditioning of the soccer field.

Flag Pole, Bike Rack, Bench & Snuffer: In cooperation with Public Works, Installed bench and cigarette snuffer at the public restrooms and snuffers at City Hall.

Recreation continued

Picnic Tables and Benches: Added additional picnic tables and benches to recreation department site.

Compliance with Americans with Disabilities Act: made modifications to restroom facilities to make them ADA compliant.

Personnel **Marty Bettelli**
Ryan Buckhannon
Leola Hanbury

Committees and Commissions: Solicited candidates for available positions and conducted interviews of new candidates interested in filling the position of those whose schedules would not permit them to continue to serve. Based upon the interviews, made recommendations to City Council for possible appointment.

Re-hiring of Retirees: Began researching possible policy for the City to re-hire retirees.

Revisions to employee handbook: Made revisions to the employee handbook in areas of employee of the month, the conspicuous disclaimer and other recommendations by the City's personnel attorneys.

Swearing in of new employees: Implemented policy of swearing in of new employees to better acquaint new employees with council and council with new employees.

Dual Employment: Amended the City's policy concerning dual employment within the City.

Off Duty/Extra Duty: Re-examined this issue, but concluded no changes were necessary to the policy.

Retiree Health Insurance: Adopted retiree health insurance resolution to make this option available within the City at no expense to the City.

Elected Officials Insurance Coverage: Opened the City's health plan to Isle of Palms elected officials and their families at the expense of the elected officials.

Building Department: Completed re-organization of the department to include approving new job descriptions and salary ranges.

Sick Leave: Revised the Employee handbook to clarify that sick leave is not paid out at termination.

Computer use Policy: Amended the computer use policy in the Employee Handbook.



PUBLIC HEARING
January 14, 2003

A public hearing was held at 6:30 p.m. on January 14, 2003, at the Recreation Department to receive comments from the residents of the Isle of Palms concerning the upcoming $2.9 million bond issue for expansion of the Recreation Center. Mayor Sottile opened the hearing and introduced City Council members: Carol Rice, John Marino, Bob Abele, Bob Miller, Ryan Buckhannon, Marty Bettelli, and Leola Hanbury. [Councilman Dee Taylor was out of town on business.] Also present to answer questions were: A representative from the civil engineering firm of Thomas & Hutton, Mark Clancy and Warren Pruitt from the designing firm of LS3P, and Tom O'Rourke from the Charleston County PRC. Present from City staff were City Administrator Linda Tucker and Recreation Director Norma Jean Page. The following presentations were then given prior to hearing public comments:

Councilman Ryan Buckhannon, Chairman of the Recreation Committee, welcomed everyone to the City's Recreation facilities. He gave an brief history of the Recreation Department and how the facilities have grown since the 1980's when the first talks of expansion occurred. Councilman Buckhannon stated that the current master plan resulted largely from input from citizens and the need for more programs.

Mark Clancy gave a presentation of the design process and explained the different aspects of the project.

Councilman Bob Abele, Chairman of the Ways & Means Committee, gave a presentation on the financial aspect of this project, the bond issue and much it will cost the taxpayer. He stated that 40% of the cost will come from State Accommodations Tax funds and 60% from the General Fund which is essentially property taxes. Taxes for a $300,000 house would rise approximately $15 for an owner-occupied house to $23 for a non-owner-occupied house.

Mayor Sottile then opened the floor to citizens comments:

1. Tom O'Rourke, resident of Mt. Pleasant and Executive Director of the Charleston County Park & Recreation Commission, commended the Mayor and Council members for taking this project to the people. He iterated that the City has one of the best Recreation staffs in the State of South Carolina and have won state awards every year. This staff will be good stewards of the money and will fight for what they believe is best for the department. He spoke about fee structure and said that the City should be able to generate funds easily. He also noted that this is a great time to be financing a project such as this because interest rates are very low. He further stated that the residents should be proud of the City Council and staff for the professional manner in which this issue has been handled and the for the choice of such well-known and professional engineers.

2. Jack Hurley, 25 - 22nd Avenue, spoke highly in favor of this expansion project and commended the way it has been handled. Mr. Hurley further spoke highly about the entire design, including the larger entranceway and even a pool.

3. Harry O'Neill, 20 - 41st Avenue, stated that his tax bill went up by 54% due to reassessment and school board increases, and he asked was being done with the additional 10% of his taxes. Councilman Abele explained that the City has rolled back its tax rate such that the City received the same amount as last year.

4. Tom Leydic, 15 Seahorse Court, spoke in support of the expansion and asked about the square footage. He figured the cost per square foot would be $185 which he felt was too much and he challenged Council to take a closer look at the project to reduce aesthetic frills.

5. Lucinda Olasov, 11 - 29th Avenue, is very much in favor of improving the facilities. Because of the drainage problems in this area of the island, she asked if some water permeable product could be used instead of paving. Mr. Woody, with the engineering firm, stated that permeable products are more expensive, the lesser expensive crushed stone requires more maintenance, and there are pros and cons for each type of materiel. Ms. Olasov spoke about the need to keep the large oak trees and asked if the project could be built towards the ballfields without encroaching on the ballfields in an effort to keep as much green space as possible. Mr. Clancy said that the project has been designed to preserve as much green space as they could and to center most of the project on the property and away from the neighbors.

6. Liz Sheridan, 7 Chapman Avenue, spoke further about the drainage problems on the island. She noted the half-cent sales tax referendum that was recently passed to support road and drainage projects and she asked if any of those funds would be used for the expansion. Mayor Sottile stated that they were not. Ms. Sheridan asked whether the ditches surrounding 29th Avenue and near the back of the property would be enclosed. Mr. Woody stated that the engineers have not determined this yet but he iterated that the Recreation area is not causing the drainage problems in this area and any solution would include many other streets also. Mayor Sottile stated that the Public Works Committee continues to work on ways to alleviate the drainage problems of the island and they are working to keep the existing ditch system near the Recreation Center clean and open so that water flows in other areas than the neighbors front yards.

7. Kerry Anderson, 111 Sparrow Drive, asked if there were any other way, such as usage fees, to fund the project than using property tax money. Councilman Abele stated that it costs the City approximately $500,000 a year to operate, plus another $200,000 is brought in by special programs. Councilman Abele stated that Council will be looking at usage fees during the upcoming budget process, but he iterated that fees are collected to fund the program. Mr. Anderson asked what would happen if there were another hurricane and the City would not receive any Accommodations Tax money. Councilman Abele stated that the City has business

interruption insurance as well as a disaster relief fund to cover the City's operating costs in the event of a disaster.

8. Brad Hodson, 8500 Palmetto Boulevard, asked further about the 40% from Accommodations Tax money and if that money would be available for something else if not used on the facility. Further, he asked if there was a priority list of projects that the citizens could review in order to determine if there might be a better project than this expansion on which to use the ATAX funds. He expressed concern that there may be expenses deferred because of this project that would help improve the island, such as sidewalks. Councilman Abele noted that the citizenry has elected nine people to oversee City operations and City Council has determined that expanding the Recreation Center is one of sufficient importance to the citizens to go to the top of the list.

9. Angelina Thevos, 3006 Waterway Boulevard, thanked Councilman Buckhannon and others for the hard work that has been done towards this project. Concerning the atrium, she stated that it was a very important part of the project and iterated how much it would be used. She said that she did not want everyone to be so concerned about the money that they lose sight of the community and what they want done for the people who live here.

10. Will Millman, 408 Ocean Boulevard, stated that this is a fantastic project, everyone has worked very hard on it and stated that he will vote in favor of the project.

11. Kevin Kennedy, 2902 Skinner Boulevard, stated that he was totally in support of the project. He stated that he understood that water drains from Cameron Boulevard to the Waterway through drainage ditches except for the area of the Recreation Department. Further this has happened because ditches in this area have been filled.

12. Drew Warner, 32 - 31st Avenue, asked if a skateboard park would be included in the first phase of this project. Mayor Sottile stated that it was not. Councilman Buckhannon asked Mr. Warner to attend a Recreation Committee meeting to discuss the possibility of a skateboard park within the confines of the Recreation Center, but outside the expansion project.

13. Jeff Evans, 3301 Hartnett Boulevard, stated that he would definitely vote for this project. He asked everyone to look at the big picture stating that the cost of this project was minimum for something highly needed and he encouraged everyone to vote "yes in the referendum.

14. Rhonda Peterson, 2800 Hartnett Boulevard, expressed her concerns about the need to keep the large trees and she referred to a recent article about the benefit of trees in human life. Councilman Buckhannon stated that 10 large trees, 6 flowering trees and 220 small bushes are being placed around the center which should help with the drainage as well as beautification.

15. Katie Robinson, 29 - 28th Avenue, asked if the inside of the present building was going to be spruced up along with the outside, and she felt that the installation of speed bumps around the area would help keep local children safer as they cross the streets. She further expressed concern that when the cul-de-sac was built, the residents were told that there would be no parking behind the building, and this plan shows parking behind the building. Mayor Sottile said that there will be little change inside the building; as to speed bumps, the City has been advised not to install them for liability reasons, especially at night time. Mayor Sottile stated that there has been discussion of the parking area behind the building and noted that it was supposed to be for employees *only*, and it will be discussed further.

16. Lisa Stafford , #8 Wills Way, applauded all the hard work done on this project and also urged everyone not to lose sight of the big picture. She said that $15 added to one's tax bill is so minimum that it is broken down to $1.33 a month! She encouraged passage of this project.

17. Melinda Mitchell, 3704 Cameron Boulevard, stated that she was in favor of expanding the Recreation Center, but expressed concern that, as a real estate agent, she is seeing so many of the senior citizens moving off the island because they cannot afford living here. She suggested that Council look to decrease the project somewhat and perhaps look at some of the Wild Dunes facilities that she has heard are being sold.

18. Angela Jones, 3506 Palm Boulevard, spoke as owner of Jones Agency real estate. She expressed concern also about senior citizens and stated that she was in favor of waiving senior citizens taxes and charging more to the rest of the residents.

19. Maura Bannon, 26 - 28th Avenue, commended this wonderful project, but noted that it was considerably different than when they purchased their home. The original project had additional parking on 29th Avenue and not on 28th near their house. She expressed concern about increased traffic and the number of parking spaces for only five employees. She did not want the employee parking spaces to be used as overflow parking for users of the facilities. She also expressed concern about standing water on the cul-de-sac which will only get worse with more paved parking. Mayor Sottile again stated that the parking area will be considered as the project progresses.

20. Betty Diaddigo, 17 - 32nd Avenue, stated that, as one of the senior citizens on the island, one of the beauties of the Island was the generation mix. She stated that the expansion is definitely needed, but she expressed concern about the cost of the project.

21. John Ferrell, 3704 Cameron Boulevard, asked about the demographics of what ages use the facility. Director Page stated that the department has many programs and she explained how the pods would be used for children and adults of different ages and programs. Mr. Ferrell also asked how the construction of the project would be managed. Mr. Woody said that this would be included in the engineering fee.

22. John Ghindea, 22 - 28th Avenue, expanded further on previous comments about the cul-de-sac and parking behind the building. He suggested employee parking be moved to the grassy area of 28th Avenue and that employees not use the area behind the building. Mayor Sottile said that this option would be considered.

23. Harold Wilkin, 25 - 27th Avenue, asked how the City had reduced taxes when his taxes actually were higher. Councilman Abele explained the fact that the Isle of Palms reduced its millage in order not to take any more money from residents than last year and that the tax increase was caused by reassessment and other county changes. Mr. Wilkin also spoke of concerns about parking behind the building and urged Council to look at other options.

24. David Bateman, 15 - 25th Avenue, stated that this expansion is something that has been discussed for a very long time and has been needed for a very long time. He commended the staff and he encouraged everyone to pass this referendum.

25. Phillip Diaddigo, 17 - 32nd Avenue, has lived on the island for a long time and has seen the island change. He took exception to some comments and stated that, if the citizens want all these great facilities, then they must realize how much it costs and that they will have to pay for it.

26. Susan Wilkin, 25 - 27th Avenue, stated that they moved to this area of the island because of closeness of the Recreation area and activities for their children. She was in favor of the project and stated that $15 was not much to pay.

27. Leola Hanbury, 3203 Hartnett Boulevard, complimented the architects and the department staff. She expressed concerns about drainage and felt that $40,000 was very little money to solve this complicated drainage problem. She further stated that the current office has windows through which the staff can monitor the grounds. She expressed concern that the staff would not be able to monitor the grounds sufficiently without adding staff.

28. Stu Kimball, 3402 Waterway Boulevard, thought this was a great project and commended Council's consideration of the issues brought up at this hearing.

29. Liz Sheridan, 7 Chapman Avenue, asked if there would be another opportunity for the citizens to hear what revisions will be made per comments made tonight. Mayor Sottile stated they would be discussed at the Recreation Committee meetings and at City Council meetings.

30. John Ferrell, 3704 Cameron Boulevard, asked what would be done with any excess contingency fee, and Councilman Abele answered that it could be used for additional recreation items, such as improving the interior of the existing gym and replacement of old equipment.

31. Harold Wilkin, 25 - 27th Avenue, asked what a swimming pool would cost. Councilman Abele stated it would be well over $1 million dollars.

Mayor Sottile thanked everyone for attending the hearing and expressing their comments and concerns. He said that this will be the last public hearing before the Referendum and he encouraged everyone to talk to their neighbors to encourage them to vote in favor of the project.

The public hearing was closed.


1/28/03

REGULAR CITY COUNCIL MEETING
January 28, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on January 28, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for a moment of silent prayer to remember the family of fellow employee Ed Haselden who recently passed away. The pledge of allegiance followed and the City Clerk called the roll and noted that all council members were present.

B. SELECTION OF MAYOR PRO TEMPORE - Councilwoman Rice nominated Councilman Bettelli as Mayor Pro Tempore; Councilman Abele seconded. There being no further nominations, Councilman Marty Bettelli was unanimously selected as Mayor Pro Tempore for 2003.

C. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES - None

D. ACCEPTANCE RESIGNATION OF JULIA TUCKER - ACCOMMODATIONS TAX ADVISORY COMMITTEE - Councilman Miller made a motion to accept Julia Tucker's resignation; Councilman Marino seconded; motion passed unanimously. Councilman Bettelli thanked Ms. Tucker for all the fine work she did for the City.

E. READING OF THE JOURNAL OF PREVIOUS MEETINGS .

December 10, 2002 - Regular City Council Meeting
January 14, 2002 - Public Hearing on Recreation Expansion
January 7, 2003 - Special City Council Meeting

Councilwoman Taylor made a motion to approve all the minutes as presented; Councilman Bettelli seconded; motion passed unanimously.

F. CITIZENS COMMENTS - Tom Schmidt, #2 - 52nd Avenue, thanked City Council for the fine job they did last year and he looks forward to this year.

G. REPORTS FROM STANDING COMMITTEES.

(1) Ways & Means Committee. Councilman Abele reported on their meeting of January 21, 2003 (Exhibit A with attachments).

(A) Councilman Abele stated that the committees have been working with the department heads to compile a list of allowances including vehicles and major equipment. He made a motion to approve the combined department Tables of Equipment as the City's official Table of Equipment; Councilman Miller seconded; motion passed unanimously.

(B) Councilman Abele made a motion to approve the $6,000 proposal from Civil Site Engineering to provide the City with a survey, preliminary routing plan, and engineering services for alleviation of the drainage problems between 54th and 57th Avenues by tying into a Wild Dunes system; Councilman Marino seconded; motion passed unanimously.

©) Councilman Abele made a motion to approve the following recommendations from the Accommodations Tax Advisory Committee: The Village Repertory Company - $5,000; Isle of Palms Tennis Invitational - $20,000; Piccolo Spoleto Goes to the Beach and Piccolo Spoleto Sand Sculpting Contest - $17,200; Isle of Palms Beach Run - $8,000; and Swing tor Tiny Tot Lot - $2,500; Councilwoman Rice seconded; motion passed unanimously.

(D) Councilman Abele stated that the Public Works Committee has made a recommendation to extend Bill Schupp's Beach Cleaning Contract to include two weeks in March to prepare for the 50th Anniversary Celebration and he made a motion to approve the $3,280 proposal for this project; Councilman Taylor seconded; motion passed unanimously.

(E) Councilman Abele made a motion to approve the expenditure of $1,629.99 from the existing Public Works budget for the purchase of a digital camera and for additional tree trimming; Councilman Taylor seconded; motion passed unanimously.

(F) Councilman Abele made a motion to approve the expenditure of $1,500 to upgrade the City's payroll and accounting software; Councilman Bettelli seconded; motion passed unanimously.

(G) Councilman Abele made a motion that the City enter into a contract with Rowboat Dock & Dredge Company in the amount of $381,707 for the purposes of dredging of the Marina site and Morgan Creek contingent upon the following: (1) Morgan Creek Harbor Association's agreement with award to this bidder; (2) successful negotiation of the Consent Agreement between the City of Isle of Palms and the Corps of Engineers; (3) acceptance by Rowboat Dock & Dredge Co. Of recent modifications made to the contract documents, as negotiated by the City Attorney; (4) the City's successfully obtaining the Permit to dredge from the Corps of Engineers; and (5) Morgan Creek Harbor Association depositing 110% of the project cost and the $63,000 to be reimbursed to the City up front; Councilman Miller seconded; motion passed unanimously.

(H) Councilman Abele made a motion to authorize the Administrator to execute the Consent Agreement with the Army Corps of Engineers for the Morgan Creek Dredging Project; Councilman Miller seconded; motion passed unanimously.

(I) See motion made at the end of the Public Safety Committee meeting.

(2) Public Safety Committee. Councilman Taylor reported on their meeting of November 11, 2002 (minutes and monthly Police and Fire Reports attached as Exhibit B).

(A) Councilman Taylor noted that both the Police and Fire Departments received letters of appreciation from a family who visited the island and, while they were here, a young girl in the family suffered seizures. They expressed their thanks to personnel from both departments for their outstanding support and assistance and sent a donation to each department.

Another letter of appreciation was sent to the Police Department thanking Officer Dawn Caldwell for her assistance in changing a flat tire on the Connector and stated, "You ought to be very proud to have such a nice young lady and an outstanding police woman on your force,. She made my day!"

And another letter of appreciation was sent to the Fire Department from a young girl who was trying to surprise her family by starting a fire in the fireplace early one morning, but the flue was not open and smoke filled the room. No damage was caused and she wrote the department a letter of apology and said she had learned her lesson and it would not happen again.

(B) In discussion about the departments' Tables of Equipment and the Fire Department's resources for water missions, Councilman Taylor made a motion to authorize the Administrator to spend up to $1,000 to have the police boat checked out in order to make a decision on its usefulness; Councilman Abele seconded; motion passed unanimously.

After his report, Councilman Taylor asked to be excused to attend his daughter's concert at school and he left the meeting at this time.

Councilman Abele reported that at the earlier Ways & Means Committee meeting, it was recommended to City Council that the amount of $35,000 be added to the work authorization previously approved for the City's engineers to provide oversight on the Morgan Creek dredging project and he so moved; Councilman Buckhannon seconded; motion passed unanimously.

(3) Public Works Committee. Councilman Marino reported on their meeting of January 8, 2003 (Exhibit C with attachments).

(4) Recreation Committee. Councilman Buckhannon reported on their meetings of January 9, 2003 (Exhibit D with attachments). Councilman Buckhannon reported that there were many good comments and ideas expressed at the last public hearing on the Recreation expansion project which will be discussed further at the next committee meeting. He also noted that the referendum is March 1st and encouraged everyone to be sure to vote! Councilman thanked the Parker Foundation for their donation to the department in the amount of $4,000.

(5) Personnel Committee. Councilman Bettelli reported on their meeting of January 9, 2003 (Exhibit E with attachments).

(A) Safety Sweepstakes for January 2003:
Police Department - Ray Wright
Fire Department - Brian Bolick
Public Works Department - Russell Roper
Combined Building, Recreation and City Hall Departments - William Seabrook of the Building Department.

(B) Employee of the Month for January 2003:
Public Works Department - Kim Tapply

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

(1) Board of Zoning Appeals - No meeting in January.

(2) Planning Commission - See minutes of their meeting of January 8, 2003, attached as Exhibit F. Administrator Tucker gave a brief report of the meeting.

(3) Construction Board of Appeals - No meeting in January.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

(1) Accommodations Tax Advisory Committee. See minutes of their meeting of January 15, 2003 attached as Exhibit G.

(2) Beach Advisory Committee - No Meeting.

(3) Ad Hoc Committee on Front Beach Enhancement. Councilman Miller reported that the committee has had three meeting with various organizations on the Isle of Palms during the past month. They met with Wild Dunes Board of Directors, VFW and Oceanside Regime Association. The meeting with VFW was very productive and they picked up some ideas about additional handicapped parking. The meeting with Wild Dunes also went very well and the Oceanside Regime discussed landscaping.

(4) Mayor Sottile gave a brief report from the Ad Hoc Committee on the 50th Anniversary Celebration stating that there will be a Ferris wheel back on the island, street dancing, food and beverages, historical displays, a play by Jimmy Ward called "Mayberry By The Sea" at the Recreation Department. Mayor Sottile encouraged everyone to attend.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2002-19 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, Regarding Trees.

Councilman Abele made a motion to defer second reading and ratification of Ordinance 2002-19 and return the ordinance back to the Planning Commission; Councilman Miller seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

J. MISCELLANEOUS

(1) Councilman Marino asked if there would be parking available for the 50th Anniversary Celebration and Mayor Sottile stated that the parking lots would be opened at no charge for the event.

(2) Councilwoman Hanbury reminded everyone that dog licenses are due.

(3) Mayor Sottile referred to the letter he received from the City of North Charleston (Exhibit H) concerning lottery spending for lower schools and asking for the City's support of their resolution requesting the Governor and State Legislature to re-evaluate current spending of lottery funds. Mayor Sottile stated that he spoke with Ernie Passailaigue, who indicated that 33% of the lottery funds already

receive 33% of funds available. This will be discussed further at the next Ways & Means Committee meeting.

(4) Mayor Sottile referred to an email he received from Grace Scaggs of the Isle of Palms Garden Club concerning the lighting for the new Ravenel Bridge. The Garden Club has expressed their opposition to lighting of the new bridge because of ecology, nesting turtles, etc. Mayor Sottile reported that he spoke with Bobby Clair of SCDOT, Project Manager of the bridge, and to Mayor Harry Hallman of Mount Pleasant, and they both have indicated that the Town of Mount Pleasant has no problem with the proposed lighting and noted that the lights can be dimmed during turtle nesting season. He understands that the City of Charleston also approves of the lighting and SCDOT plans to go ahead as proposed.

(5) Mayor Sottile reported that the Seminole Indians will come back to Sullivan's Island at 10:00 a.m. on Thursday, January 30 at Fort Moultrie grave site of Osceola.

(6) Administrator Tucker reminded council members of the upcoming Municipal Association winter meeting in Columbia on February 26th and stated that registration needs to be sent in right away for those who want to attend.

K. EXECUTIVE SESSION

Councilman Marino made a motion to go into Executive Session for discuss legal matters pertaining to contractual matters; Councilman Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session, Council received legal advice concerning procurement procedures and Roberts Rules of Order.

Councilman Bettelli announced that the February Personnel Committee meeting will be held on Monday, February 3rd instead of Tuesday the 4th at 5:00 p.m.

Councilman Bettelli stated that there was one person who indicated an interest in filling the vacancy on the Accommodations Tax Advisory Committee. This will be discussed further at the next meeting.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:33 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on February 25, 2003.

EXHIBIT A

WAYS AND MEANS COMMITTEE
January 21, 2003

The regular meeting of the Ways and Means Committee was held at 5:45 p.m., on January 21, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, and City Clerk Mauldin, Recreation Director Page and Public Works Director Mobley. Chairman Abele called the meeting to order.

1. Election of Chairman-. Mayor Sottile nominated Councilman Bob Abele; Councilman Taylor seconded; motion passed unanimously.

2. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the November regular meeting; Councilman Bettelli seconded; motion passed unanimously.

3. Citizens' Comments. (A) Dick Glavé, Board Chairman for The Village Repertory Committee, spoke to Committee members about their request for $30,000 from the Accommodations Tax Advisory Committee which only recommended funding $5,000. Mr. Glavé stated that this group is the only theater group East of the Cooper and is an all volunteer group which holds year round programs and attracts tourists throughout the year. He distributed a list of all the plays the company presented last year and will present this year along with a list of their expenses (copy attached). Upon question from Councilman Bettelli, Mr. Glavé stated that the Town of Mount Pleasant gives them $2,000 quarterly and the Town of Sullivan's Island has asked them to apply next year.

(B) Richard Peyton, Isle of Palms Tennis Invitational, spoke to the Committee about his request to the Accommodations Tax Advisory Committee in the amount of $20,000 as title sponsor. Mr. Peyton sincerely apologized to council members for not sending them invitations to the Saturday night gala. He said that it was not intentional, but was an oversight on his part and there is no excuse for this to have happened. He gave an overview of the tournament for the past two years and stated that he felt it was an event that is growing in popularity each year. Further, there will be some changes in the way the event is marketed in the hopes to bring more people to the island.

4. Monthly Financial Report. Treasurer Suggs referred to the December 31 Financial Statement Summary (copy attached) and stated that, six months into the fiscal year, General Fund revenues are 24% of budget with property taxes starting to come in, noting that a $600,000 check had arrived this week, expenditures are 46% of the budget with a cash on hand balance of $1,169,606. She referred to the Revenue Breakdown sheet (copy attached) that she distributed which showed residential rental license revenue at 103% of budget, she noted that business licenses will be coming in through January and she answered questions of committee members.

4. Old Business. (A) Consideration of Committee Recommendations of Tables of Equipment for Departments. Chairman Abele referenced the tables of equipment that were in everyone's meeting packet (copies attached) and stated that each committee has reviewed and finalized each department's list. Unless there were any questions, he asked that they be approved as submitted. **Councilman Bettelli made a motion to recommend to City Council that these Tables of Equipment be adopted**

as the City's official table of equipment; Councilman Taylor seconded; motion passed unanimously.

(B) Recommendation from Public Works for Approval of Funding for Alternate Drainage Design - Civil Site Engineers. Councilman Marino reminded committee members that the City had planned to alleviate some drainage problems in the areas between 54th and 57th Avenues by tying into the Wild Dunes system where the new convention center was being built. However, Wild Dunes has halted this project, but they have indicated that the City can still be given an easement to tie into their system if the work goes through the new "no-name road." The Public Works Committee is recommending that the City expend $6,000 from the drainage fund for Civil Site Engineering to provide the City with a survey, preliminary routing plan and engineering estimate to perform this work. Upon discussion, it was noted that the entire project with be at the City's expense and not shared with Wild Dunes. **Councilwoman Hanbury made a motion to recommend to City Council approval of the $6,000 proposal to be paid from the drainage contingency line item; Councilman Bettelli seconded; motion passed unanimously.**

(C) Update on Gateway Enhancement Project. Administrator Tucker reported that she has spoken with the new manager at Comcast Cable who has assured her that the cable lines will be placed under ground during this quarter. Administrator Tucker explained to him that she had a grant deadline that had to be made and she is continuing to talk to Comcast people about the work being done at their expense as it is stated in the Franchise Agreement.

5. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding: Copies of the application forms are attached to these minutes.

(1) The Village Repertory Company. **Mayor Sottile made a motion to recommend to City Council approval of the expenditure of $5,000; Councilwoman Rice seconded.** Upon discussion, Councilwoman Hanbury expressed that she was strongly in favor of a larger amount and reiterated Jimmy Ward's comments at the ATAX Committee about the need to promote this theater company in order for it to survive. **Councilwoman Hanbury made an amendment to the motion to give $10,000; Mayor Sottile seconded.** Upon discussion, several committee members agreed that the City is experiencing some budget constraints and would not feel comfortable with funding more than the recommended $5,000 until the City goes through their upcoming budget process. Mr. Glavé was urged to apply for additional promotion funding later in the year. After further discussion, **motion on the amendment failed 8-1; main motion to give $5,000 passed unanimously.**

(2) Isle of Palms Tennis Invitational. **Councilwoman Hanbury made a motion to recommend to City Council approval of the expenditure of $20,000; Councilman Miller seconded.** Committee members discussed some things that disappointed them about the tournament and how it was promoted, but it was agreed to give the tournament one more year to improve. After discussion, **Councilwoman Hanbury made a motion to recommend to City Council approval of the expenditure of $20,000; Councilman Miller seconded.** Upon further discussion, Councilman Miller pointed out that the tournament had been rained out on Sunday which would probably have been a standing-room-only day. After discussion, **motion passed unanimously.**

(3) Piccolo Spoleto Goes To The Beach and (4) Piccolo Spoleto Sand Sculpting Contest. **Councilman Taylor made a motion to recommend to City Council approval of both Piccolo Spoleto events at an expenditure of $17,200; Councilman Rice seconded; motion passed unanimously.**

(5) Isle of Palms Beach Run. **Councilman Bettelli made a motion to recommend to City Council approval of the expenditure of $8,000; Councilman Bettelli seconded.** Upon discussion, Director Page noted that the run would be held on July 26th early in the morning instead of September because in the past the Isle of Palms run was the weekend prior to the Connector Run and there was some confusion about the events. After discussion, **motion passed unanimously.**

(6) Swing for Tiny Tot Lot. **Councilwoman Rice made a motion to recommend to City Council approval of the expenditure of $2,500; Councilman Miller seconded.** Upon discussion, Director Page noted that the existing swing needed to be replaced because it does not meet safety and ADA requirements. They would like to purchase the new swing at the same time as the Tot Lot is moved to another location. After discussion, **motion passed unanimously.**

(B) Proposal from Bill Schupp for Beach Cleaning. Councilman Marino stated that the Public Works Committee had recommended that the schedule for beach cleaning which usually began in April be moved up to March in order to prepare for the 50th Anniversary events (see attached proposal). The proposal was for two weeks around the event and then initiate the normal April schedule. **Councilman Taylor made a motion to recommend to City Council approval of the expenditure of an additional $3,280 for the March beach cleaning; Councilman Bettelli seconded; motion passed unanimously.**

(C) Recommendation from Public Works for Funding Two Expenditures - Digital Camera and Tree Trimming. Councilman Marino explained that a $1,000 digital camera was on the original wish-list for Public Works and had been moved to the non-essential list. Director Mobley has since found a digital camera on sale for $129.99 (copy of Purchase order attached)that would suit his needs and is asking permission to purchase this camera from within the Public Works budget. The committee was assured that no additional equipment or cost would be involved with achieving full utilization of the camera's capabilities. Regarding the tree trimming, Councilman Marino explained that SCDOT was performing some tree trimming on the island when Director Mobley asked for an estimate to cut some other trees. The contractor went ahead and did the work and charged the City $2,880. When Director Mobley spoke to the contractor again, he apologized, said that he planned on doing some work for the City again, and agreed to reduce the cost to $1,500 (see attached memo and statement). After discussion, **Councilwoman Hanbury made a motion to recommend to City Council approval of the expenditure of $1,629.99 for these two items from within the existing budget; Mayor Sottile seconded; motion passed unanimously.**

(D) Discussion of NPDES Storm Water Issue and Need for Consulting Services to Meet March 10, 2003 Deadline. Chairman Abele referred to the attached memorandum and Executive Summary. Councilman Marino explained that the Federal government initiated this program for storm water management and passed it down the line without funding and mandated compliance. Further, the letter received from DHEC was dated December 31, 2002 and stated that the program must be in place and filed by March 10, 2003.

Administrator Tucker noted that the first time the City heard about this program was in 1999. The City has been carrying a line item in the budget since 2000 for funds to pay storm water fees. Any time a project is funded that would disturb storm water runoff, the project plan must be submitted and certified by DHEC prior to the work, and the City would have to make sure that the owner of the property complies with the plan. She noted that OCRM is currently doing this function, but the program states that local governments will be taking over the duties themselves. Administrator Tucker iterated that the March 10th deadline for submittal of an outline as to how the City will develop its program was not a problem; however, the City does not have staff capacity to do this work and it would have to be outsourced to an civil engineering consulting firm. She recommended that Council hear from Brian Bates, the engineer who spoke to the Public Works Committee. She further stated that there is a public hearing scheduled for Janaury 30th at which time the City can express its displeasure and recommend some changes to the program.

Director Mobley has been attending all of the meeting relating to this program. There was a meeting today headed by the Municipal Association and he noted that all of the municipalities involved are planning to meet the March 10th deadline with some sort of general outline of what they plan to do over the next year. Director Mobley explained some of the problems in the document were discussed in detail and noted that DHEC does not have a permit in place at this time. The document distributed is still in draft form. He will be making comments at the upcoming public hearing.

After much discussion, **Chairman Abele made a motion to take no immediate action; to ask Engineer Brian Bates to speak to City Council; to send a letter to DHEC signed by the Mayor asking that there be no mandatory compliance date until 120 days after the final document has been prepared and distributed; that Director Mobley attend the public hearing and express the City's concerns; that Mayor Sottile contact the mayors of other small municipalities to see what they are going to do put pressure on DHEC through contact with elected State officials; Councilman Taylor seconded; motion passed unanimously.**

(E) Upgrade Payroll and Accounting Software. Administrator Tucker referred to the attached letter from Manatron about the need to update the City's financial software. The cost is approximately $1,500 which she feels can be found within the existing budget. After discussion, **Mayor Sottile made a motion to recommend to City Council approval of the expenditure of $1,500, subject to Chief Buckhannon ensuring that the new software would not require any addition or modification to the City's existing hardware suite; Councilman Miller seconded; motion passed unanimously.**

6. Miscellaneous. (A) Discussion of Process for Upcoming for FY 03/04 Budget Development. Chairman Abele gave a slide presentation concerning the budget process, parameters and tentative schedule of dates for each portion of the budget development. Paper copies of the slides discussed are attached hereto. After the presentation, **Councilman Taylor made a motion to approve the parameters and schedule as presented; Mayor Sottile seconded; motion passed unanimously.** Administrator Tucker and Treasurer Suggs will begin preparation of the upcoming budget.

(B) Administrator Tucker reported that she would be placing a full center spread ad in the magazine *Restaurants Plus* which is a guide to East Cooper dining. The ad will promote the Marina site and the 50th Anniversary at a cost of approximately $400.

(C) Administrator Tucker reported that, since City Hall will be the headquarters of the 50th Anniversary Celebration, the staff is getting estimates for turning the wall on the right side of the chambers into a display wall and also for adding some material on the recessed areas of the council bench that would also be used for display space for the 50th Anniversary. They are also planning on renting display boards for the opposite wall.

(D) The committee discussed at some length the Accommodations Tax budget. Chairman Abele stated that this year, the committee will have to scrutinize this fund more than in the past and will probably have a budget session just on Accommodations Tax expenditures. Treasurer Suggs noted that the ATAX committee has asked for, and she has created a schedule to show them how the money is being spent and what items may be upcoming. She will copy this schedule to Ways & Means. Councilwoman Hanbury noted that the ATAX committee has expressed interest in meeting with City Council to discuss the fund and how Council feels the fund should be expended. Chairman Abele indicated that the Ways & Means Committee would need input from the ATAX committee, but the question of a meeting with Council should be deferred to a future date.

(E) Administrator Tucker reminded everyone that there will be a special Ways & Means Committee meeting at 5:45 p.m., on January 28th, to review bids on the Marina project in the hopes to make a recommendation to City Council to award the contract. She will also ask Brian Bates to attend this meeting to discuss the NPDES issue.

(F) Chairman Abele noted that the point was raised at one of the public hearings on Recreation expansion about the contract being awarded to LS3P and not going out for bids. He stated that the City does have comprehensive Administrative Purchasing Procedures which state that any project over $10,000 should go out for bids and he urged committee chairmen to keep this in mind. He also stressed that the City is not obligated to award contracts to the low bidder.

(G) Set Next Meeting Date - Regular Meeting on February 18, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully submitted,
Bob Abele, Chairman

The Village Repertory Company presents

The 2002-2003 Season///Call 856-1579

SWEET BIRD OF YOUTH by Tennessee Williams

September13- October 5th 2002

This is the story of Chance Wayne, a southern hustler and the Princess, an aging movie actress in flight from her latest screen disaster. Taking advantage of her drunkenness, and his good looks, he lures her to his hometown, with delusions of his future movie stardom. Instead he finds heartbreak, disillusionment, and the horrors of his own wasted youth. "Written with enormous dramatic drive. It is a play of overwhelming dramatic force." NY Post

HOW I LEARNED TO DRIVE by Paula Vogel

October 25th thru November 9th 2002

Winner of the 1998 Pulitzer Prize " A funny, surprising, and devastating tale of survival as seen through the lens of a troubling relationship between a young girl and an older man. ***How I Learned to Drive*** turns out to be a most compelling ride."- Backstage

THE LITTLE FOXES by Lillian Hellman

January 24th thru February 15th

A milestone in American drama. North and South meet in this classic play by one of America's most important playwrights. Meet the prosperous and despotic Hubbard family; Ben, possessive and scheming, Oscar, cruel and arrogant, Leo weak and unprincipled, and Regina, wickedly clever, as they fight each other, destroy those who might get their way, and claw and scratch for more money, and power.

WHAT'S WRONG WITH THIS PICTURE? by Donald Margulies

March 28th thru April 12th

A comedy from the author of the 2000 Pulitzer Prize Winner, *Dinner With Friends*. Mort, a grief stricken dry cleaner has just buried his wife, Shirley, who died suddenly the week before after choking on a tough piece of moo shoo pork. "A warm an insightful play…a very amusing and eventually very meaningful comedy about letting go when it's over." -Drama Logue

NOT ABOUT NIGHTINGALES by Tennessee Williams

May 2nd thru May 17th

The famous "lost play", by a revered playwright. ***Not About Nightingales*** is a raw, sprawling dramatization of real events at a Philadelphia prison in 1937. "The emotions, both savage and painfully delicate, that saturate this work are arguably more rich and varied in tone than those of any American dramatist…The voices refuse to fade when the play is plunged into its concluding darkness." -NY Times

SWEET AND HOT The Songs of Harold Arlen- Musical Revue

May23rd thru June 7th

This razz-ma-tazz, high energy revue celebrating the songs of one of America's greatest composers, has played to rave reviews around the country. Some of the more than three dozens selections include: "Stormy Weather," "Get Happy," "It's Only a Paper Moon," "Come Rain or Come Shine," and "Over the Rainbow." "The evening sizzles and radiates polish and pizzazz."- LA Times

THE VILLAGE REPERTORY CO.

2001-2002 Season

CAT ON A HOT TIN ROOF SEPTEMBER 2001
The classic by Tennessee Williams. Brick, Big Daddy, Gooper and Maggie the Cat, fight and claw in the steamy south.

WAR OF THE WORLDS OCTOBER 2001
The night that panicked America!
Orson Welles and the Mercury Players famous radio broadcast brought to life on stage!

SWINGTIME CANTEEN DECEMBER 2001
A 1940's Musical Extravaganza, featuring the songs, the memories of the WWII era!

THE FROG PRINCE JANUARY 2002
A musical fairy tale for children of all ages.

MISERY FEBRUARY 2002
Based on the best selling novel by Stephen King.
Writer Paul Sheldon is held hostage by his "number one fan" Annie Wilkes

THE WOMEN MARCH 2002
The hilarious comedy featuring an all gal cast! The fur flies in the campy comedy of the 1930's.

DINNER WITH FRIENDS MAY 2002
The Pulitzer Prize winning play of 2001.
A literary gem of a play about grown up relationships

PSYCHO BEACH PARTY SUMMER 2002
1960's Malibu Beach comes to the Village Playhouse in this wild spoof of Gidget and the Beach Blanket Movies !!!

THE VILLAGE REPERTORY CO.
Projected Budget 2003

INCOME	Box Office Revenue	$68,000.00
EXPENSES		
	Rent	$ 62,000.00
	Linens	$ 700.00
	Utilites	$ 2,700.00
	Supplies	$ 3,000.00
	Insurance	$ 2,000.00
	Phone	$ 2,400.00
	Bus. License	$ 250.00
	Royalties	$ 4,000.00
	Costumes	$ 5,000.00
	Set Materials	$ 5,000.00
	Programs	$ 1,600.00
	Mailers	$ 1,200.00
	Newspaper	$ 16,000.00
	Magazine Ads	$ 5,600.00
	Radio/TV Ads	$ 1,550.00
	Resort Publication	$ 5,000.00
TOTAL EXPENSES		$ 118,000.00
(less Box Office Revenue		$ 68,000.00)
TOTAL SHORT FALL		$50,000.00

IDEAL PROMOTIONS FOR THE VILLAGE REPERTORY CO.

PROGRAMS	$1600.00
MAILERS	$3000.00
POSTERS	$2400.00
The City Paper	$6528.00
The Post and Courier	$19,200.00
The Moultrie News	$4800.00
Televisions Ads	$6000.00
Island Publication	$5000.00
Magazine Advertisement	$5000.00
Where Magazine	$5600.00
Radio Advertisement	$6000.00

Total Promotional Expenses $65,128.00

City of Isle of Palms
Financial Statement Summary
December 31, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 1,206,030	$ 4,978,157	$(3,772,127)	24%	$ 2,277,562	$ 4,978,157	$(2,700,595)	46%
Capital Projects Fund	25,638	181,953	(156,315)	14%	104,345	216,270	(111,925)	48%
Muni Accommodation Tax Fund	217,511	526,294	(308,783)	41%	120,787	446,588	(325,801)	27%
Volunteer Fire 1% Fund	69,760	46,500	23,260	150%	17,094	46,500	(29,406)	37%
State Accommodation Tax Fund	345,547	614,850	(269,303)	56%	269,194	552,318	(283,124)	49%
Disaster Recovery Fund	11,536	36,000	(24,464)	32%	8	5,000	(4,992)	0%
Federal Narcotics Fund	8,349	-	8,349	0%	1,182	4,600	(3,418)	26%
Marina Fund	217,345	687,550	(470,205)	32%	145,626	684,275	(538,649)	21%
All Other Funds	20,960	3,610	17,350	581%	3,335	5,820	(2,485)	57%
Total All Funds	$ 2,122,676	$ 7,074,914	$(4,952,238)	30%	$ 2,939,133	$ 6,939,528	$(4,000,395)	42%

General Fund YTD Expenditures

6 Month Target = 50%

	Actual	Budget	% of Budget
Mayor and Council	23,755	35,840	66%
General Government	189,297	426,694	44%
Police	577,046	1,324,219	44%
Fire	715,573	1,529,016	47%
Public Works	404,180	856,808	47%
Building & Licensing	114,583	233,643	49%
Recreation	199,526	450,028	44%
Judicial	47,284	102,119	46%
Parking Lot & Meters	6,317	19,790	32%
Total General Fund	2,277,562	4,978,157	46%

General Fund Cash at 1/14/03

December Balances:

BB&T (Rate = .25%)	214,521
SC Local Gov't Invest Pool (Rate = 1.76%)	931,963
	1,146,484

January activity thru 1/14/03

Cash Received	620,058
Accounts Payable Payments	(461,300)
Payroll	(135,636)
Approximate Gen Fund Cash at 12/17/02	1,169,606
Cash On-Hand as a % of Annual GF Expenses	**23%**

Revenue Breakdown

For The Date Range
01/01/02 Thru 12/31/02

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Yearly	$103,316.59	$74,735.32	$178,758.13
Seasonal	$70,087.95	$77,203.39	$148,760.57
Unknown	$6,799.65	$5,181.21	$12,187.26
	$180,206.19	$157,119.92	$339,733.96

Original Mailout including vacant lots:	3,290
No. of Nonrentals entered:	506
No. of Expired Addresses	76
No of Licenses Issued:	1,534
Budgeted Revenue Projected:	$330,000.00
Total Revenue to Date:	$339,733.96
Percentage of Target Achieved:	103%

CITY OF ISLE OF PALMS

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 01/01/02 TO 12/31/02 Printed on: JANUARY 17, 2003

	CODE	PRMS	VALUATION	FEES	DUE	UNITS
Foundation Residential /Commercial	BF	0	0.00	0.00		0
New Single Family Residence.....	BM	37	18,745,664.00	58,396.00		27
New Duplex.....	BN	0	0.00	0.00		0
New Condominium.....	NC	1	1,250,000.00	3,170.00		9
New Pool.....	BP	40	1,256,661.00	6,908.00		11
NEW COMMERCIAL:.....	BC	0	0.00	0.00		0
*Commercial Completions.....	CC	0	0.00	0.00		0
*Residential Completions.....	RC	1	7,550.00	60.00		0
ALTERATIONS AND REPAIRS:						
*Residential Alterations.....	RA	54	1,069,839.00	6,079.00		5
*Commercial Alterations.....	CA	5	381,236.00	1,560.00		0
*Repairs.....	BR	253	3,875,717.77	22,513.00		20
*Elevate Structure.....	ES	0	0.00	0.00		0
*Residential Additions.....	BA	59	4,203,645.00	18,618.00		7
*Commercial Additions.....	AC	0	0.00	0.00		0
*Accessory Structure.....	AS	1	1,600.00	30.00		0
*Add of Resid. Garage (Attcd/Detcd).	BG	4	65,579.00	410.00		2
*Beach Walk Over.....	BW	5	34,845.00	280.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:	BD	12	87,450.00	600.00		4
Accessory Fences .....:	AF	0	0.00	0.00		0
HOUSE MOVING:.....	BH	4	54,500.00	415.00		3
TEMPORARY BUILDING:						
*Residential or Commercial.....	BT	2	0.00	50.00		1
ELECTRICAL PERMIT:.....	EL	131		4,390.00		
PLUMBING PERMIT:.....	PL	127		10,451.50		
MECHANICAL PERMIT:.....	ME	89		3,808.00		
PLAN SUBMITTAL FEE:.....		155		39,962.00		
PLANS REVIEWED:.....		155				
ZONING REVIEW FEE:.....		163		4,480.00		
BOARD OF ADJUSTMENT:.....		0				
BUILDING INSPECTIONS:.....		1,574				
FIRE INSPECTIONS:.....		325				
CERTIFICATES OF OCCUPANCY:.....		39				
BUSINESS LICENSE:.....				485,479.93		
TOTALS FOR PERMITS & ZONING REVIEWS				139,424.52		
TOTALS FOR PLAN REVIEW & BOARD OF ADJUSTMENT				39,962.00		
Totals FOR BUSINESS LICENSES				485,479.93		
TOTAL FOR ALL				703,753.12		
RESIDENTIAL RENTAL LICENSES				339,733.96		
GRAND TOTAL				1,043,487.08		

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Gen Gov't		Manatron Open Windows Software: G/L, Accts Pay, Payroll	30-Dec-98	COMP		7,724.12	FY06	
General Fund	Gen Gov't		MERLIN II Phone System @ City Hall (AT&T)	23-Mar-90	EQP		6,070.24	FY05	
General Fund	Gen Gov't	Parking	PARKING LOTS FENCE REPLACE (CONS ASSOCIATES)	2-Jun-90	LI		14,885.00	FY06	
CAP LEASE/PUR	Gen Gov't		192 DUNCAN PKNG MTR EMM MECHS (DUNCAN INDUS)	20-Jul-92	METERS		39,868.00	FY04	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Police		Enterpol dispatching & records mgt software	6-Dec-01	COMP		38,000.00	FY10	
Fed Narcotics	Police	2213,14	2 Gateway NS700 Pentium 233 Mhz Servers	23-Dec-97	COMP		9,718.08	FY04	Police server room
Revenue Sharing	Police	96	MERLIN TELEPHONE SYSTEM	8-Jun-88	EQP		10,489.53	FY06	
Fed Narcotics	Police	2972	Stalker Speed Radar Trailer w. alarm sys sn35579 (Applied Concepts)	2-Jul-99	EQP		8,486.28	FY10	
General Fund	Police	215 217	(2) HONDA GENRATORS (MOTRCYCLE SALES)	30-Nov-89	EQP		6,036.00	FY10	
Chas Co. Donation	Police	2994-3001	Spectra Console System ,800mhz, Dispatch	2-Oct-97	RADIOS		157,396.64	FY12	
Imaging & Comm	Police	2943	17900-236 Portable Receiver Sta.w/transmitters & antennas (So Californ)	30-Sep-97	RADIOS		20,518.64	FY10	
Capital Projects	Police	2681	2002 Durango 4x4 sne F205551 w/equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82	FY07	#547, Erickson
[redacted]ate Acc Tax	Police	2682	2002 Durango 4x4 sne F205552 w/ equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82	FY07	#548, Corrigan
Muni Acc Tax	Police	2680	2002 Durango 4x4 sne F205550 w/equip (Butler/Adamson/Lightnup/AutoTrim) "slicktop"	25-Jun-02	VEH	4WD	24,424.48	FY07	#546, Riley
Fed Narcotics	Police	2966	2000 Crown Vic X179649 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY05	#540, Ambas
Fed Narcotics	Police	2965	2000 Crown Vic X179646 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY05	#539, Muckelvaney
Fed Narcotics	Police	2968	2000 Crown Vic X179647 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY05	#537, Usry
Fed Narcotics	Police	2967	2000 Crown Vic X179648 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14	FY05	Gansen
Fed Narcotics	Police	2978	2001 Crown Vic X155493 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.37	FY06	#543, Caldwell
Fed Narcotics	Police	2683	2001 Crown Vic X155492 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.36	FY06	McCrodden
Fed Narcotics	Police	2990	2001 Crown Vic X152868 w/ strobes (Vic Bailey, Mobilecom) (Chief's car)	22-Mar-01	VEH	Patrol	21,442.67	FY06	Chief
Fed Narcotics	Police	2261	99 Ford Crown Vic #W6xx141819 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 522	12-Jan-99	VEH	Patrol	21,155.72	FY04	#522, Bond
General Fund	Police	2100	98 Ford Crown Vic #W1WX139734 w/equip (VBailey/Setina/LightnUp) 516	24-Mar-98	VEH	Patrol	21,068.53		#516
Capital Projects	Police		2002 Durango 4x4 w/ equipment (Butler)	1-Dec-02	VEH	4WD	24,500.00	FY08	for Stewart
Fed Narcotics	Police	2260	99 Ford Crown Vic #W2xx141820 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 521	12-Jan-99	VEH	Patrol	20,840.72	FY04	Gebhardt
Fed Narcotics	Police	2259	99 Ford Crown Vic #W4xx141821 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 501	12-Jan-99	VEH	Patrol	20,711.80	FY04	#501 Wright
General Fund	Police	2102	98 Ford Crown Vic #W5WX139736 w/pt equip (VBailey/Setina/LightnUp) 518	24-Mar-98	VEH	Patrol	20,406.02	FY03	#518, Stewart
[redacted] Fund Cap Lease	Police		96 Ford Crown Vic (JONES FORD) X133482 (Williams old Car)	FYE 06/30/96	VEH	Patrol	18,464.00	FY03	#544, Griffin
Accom Tax	Police	1611	'95 Ford Ranger P/U s/nend 4578 (Jones Ford)	30-Jun-95	VEH	Pickup	10,734.56	FY06	#520, Beach Svcs
Cap Proj/Muni Acc	Police	2969	2000 Ford F-150 YNC30570 w/ dogbox/rails (Vbailey,CrossCo,Autotrim)	18-Aug-00	VEH	ACO	21,302.76	FY05	ACO Truck
Muni Acc Fee	Police	2923	Pioneer 1200 Club Car for Beach Services	11-Jun-01	VEH	Beach	7,637.35	FY06	Club Car

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Fire	958	MAKO AIR COMPs/n54041253 (CAROLINA FIREMASTERS)	30-Jun-93	EQP		7,700.00		
Cap Proj/Muni Acc	Fire		Thermal imager camera (SimplexGrinnell)	25-Feb-02	EQP		13,780.00		Fire Thermal Imager
Acc Fee Fund	Fire	2276	Lance Ladder Fire Truck (Pierce/Spartan) 4PICT025XVA000440	18-May-97	VEH	Ladder	518,223.00	FY04**	Truck #1
Capital Projects	Fire	954	Spartan Pumper XLT 1500/750 (CAR.FIRE) (Engine 2) L00MC003676	29-Jul-91	VEH	Pumper	204,017.00	FY11	Engine #2
Acc Tax/Acc Fee	Fire	2275	1999 International Rescue Truck s/n 9xh666822 Body#99R020	24-Jun-99	VEH	Rescue	144,680.00	FY14	Rescue #1
Capital Projects	Fire	957	1989 Ford FMC Pumper 1FDYD80UsKVA11995	14-Feb-89	VEH	Pumper	127,963.04	FY05	Engine #4
Revenue Sharing	Fire	401	Ford Pumper (Engine 3) 1FDYD80U5FVA06960	29-Apr-85	VEH	Pumper	114,468.00	FY03	Engine #3
Muni Acc Fee	Fire		2001 Ford F150 4x4 V8 Pickup for Rescue sn NA24193 (Jones Ford, Galls)	29-Sep-00	VEH	Pickup	24,896.31	FY07	Rescue Truck
Muni Acc Fee	Fire		2000 Ford F150 Supercab 4x4 V8 Pickup for Chief sn YNA48025 (Jones Ford)	25-Oct-99	VEH	Pickup	22,615.45	FY05	Car #1, Graham
General Fund	Fire	1967	94 JEEP CHEROKEE (BENSON CHRYSLER) (Car 1) S2RL172285	31-Jan-94	VEH	Jeep	17,259.89	FY04	Car#2
Capital Projects	Fire	953	1993 FORD F-150 s/n end 6419 (PULLIAM FORD)	11-Jan-93	VEH	Pickup	12,281.40		Sucker pump truck
Seizure	Fire		1988 Boston Whaler w/ 130Yamaha Motor & trailer BWC6701E1889	1989	VEH	Boat	10,000.00		
Acc Tax Fund	Fire	1846	1997 Yamaha GP1200V Waverunner (Champion) YAMA4431D797	19-Jun-97	VEH	Wavrun	7,125.65	FY04	Rescue #5
loan from DNR	Fire		1985 15'Boston Whaler (1719K485) and Yamaha 70HP Outboard(458893)	1985	VEH	Boat	6,800.00		
Volunteer purch	Fire		1995 Aluminum Boat (OMCR4005K495) w/ 1987 Johnson 30HP Outboard (J30ECUB)	18-Jun-09	VEH	Boat	5,500.00		
General Fund	Fire	397	Avon Rubber Boat (RIVER SERVICES) AVB88628A090 w/ Johnson OB	17-May-90	VEH	Boat	4,637.63		
donated	Fire		Tiger Shark WAA769518 ARJ0250313999		VEH	Wavrun	8,000.00	FY05	
Acc Tax Fund	Fire	2274	1998 Polaris Big Boss 4x4 ATV sn AIWD112357	16-Sep-98	VEH	ATV	5,000.00	FY04	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Public Works		Caterpillar IT14G Frontloader (1WN00467) (Blanchard) w/ claw	7-Mar-97	VEH	Catepiller	85,266.00	FY07	PW-9
Muni Acc Tax	Public Works		Marathon RJ250 34yd trash compactor, concrete pad & fence @ frt beach (Onslow)	3-Jun-02	EQP	Compact	19,485.68	FY22	PW Compactor
		1111	85 Ford LN8000 (FVA03734) w/ ox dump body sn OB297336	11-Jun-86	VEH	Flatbed	50,767.00	FY04	PW-6
Cap Proj/State Acc	Public Works		2002 Mac V322 truck w/ 18' dump bed & barn doors snB550168 (Hughes)	21-Mar-02	VEH	Flatbed	61,834.00	FY12	PW-18
Disaster Recovery	Public Works	PW	New Fuel Canopy, incl footings and columns	20-Dec-99	B&I	Fuel Sys	22,050.18	FY11	awning
Capital Projects	Public Works		Island II Fleet Fuel Pump System w/ Gasboy software (MECO, Payne,RB&Sons)	31-Jul-01	EQP	Fuel Sys	27,530.42	FY11	PW Fuel System
Capital Projects	Public Works	PW	AUTO FUEL SYSTEM (JONES & FRANK)	21-Aug-91	B&I	Fuel Sys	47,421.15		underground tank, etc.
Capital Projects	Public Works	1109	88 F800 FORD TRUCK (A8JVA51924) W/ BODY (39932003MH)	14-Sep-88	VEH	Gar Trk	35,340.53		PW-2
Capital Projects	Public Works	1110	88 F800 FORD TRUCK (AXJVA51925) W/ BODY (39932002MH)	4-Oct-88	VEH	Gar Trk	38,800.00	to be sold	PW-3 (will be sold in 03)
[illegible]ital Projects	Public Works		1997 International 4900 Truck (VH474400) (Carolina International)	20-Feb-97	VEH	Gar Trk	111,466.74	FY07	PW-7
Lease Purchase	Public Works	1115	94 FORD LNT8000 (RVA34670) W/30YD PKR (529301MHLPW) (AMICK EQUIPMENT)	8-Feb-94	VEH	Gar Trk	95,617.49		PW-8
Accom Fee Fund	Public Works		1998 Mack MR688S Garb Trk (#-O12133) w/ Leach rear load body (Amick) & cart dumper	29-May-98	VEH	Gar Trk	122,088.62	FY08	PW-14
State/Muni AccT	Public Works		99 Mack MR688S Trk (XM013610) for use w/ Leach Packer SN 13524 (Amick) & cart dumpt	17-Sep-99	VEH	Gar Trk	129,570.00	FY10	PW-15
Muni Acc Tax	Public Works		2001 Mack MR688S snMO16353 truck s/ Pak-Mor R230 rear loader (Hughes/Amick)	31-Jul-00	VEH	Gar Trk	129,750.00	FY11	PW-16
Lease Purchase	Public Works		Mack CV713 Garbage truck, sn1M2AG11C43M005256	30-Oct-02	VEH	Gar Trk	132,850.00	FY13	PW-20
Capital Projects	Public Works		17' Cantilever Gate System at PWD parking lot (Palmetto Southern)	12-Jun-00	EQP	Gate	6,557.76	FY10	
General Fund	Public Works	1344	GENERATOR SET/ SWITCHING(CUMMINS-ATLANTIC)	31-May-90	EQP	Generato	20,406.75	FY06	
Capital Projects	Public Works		98 Ford F150XL White Pickup Trk snWNC28899 (Ravenel Ford)	24-Jul-98	VEH	Pickup	20,362.00	FY05	PW-1, Mobley
General Fund	Public Works		94 Chev D1500 4x4 (RE215179) (Whatley Chev)	31-Mar-94	VEH	Pickup	15,847.17		PW-10 water truck
Cap Proj/State Acc	Public Works		2001 Ford F-150 4x2 pickup sn NA58194, white (Vic Bailey) w/cart dump & hitchhiker	27-Nov-00	VEH	Pickup	24,735.54	FY06	PW-17
Cap Proj/Muni Acc	Public Works		2002 Ford F-150 4x4 pickup, sneNB18459 (Vic Bailey Ford) w/ cart dumper & hitchhiker	27-Mar-02	VEH	Pickup	29,403.54	FY08	PW-19
General Fund	Public Works		Multiquip Pump s/n40TDH-3792 (Sunbelt Rentals)	16-Nov-94	EQP	Sucker	6,201.00	FY08	sucker pump w/ trailer
General Fund	Public Works	1091	J Deere 2155 tractor w/ bucket&backhoe (A692713) (DORCH. TRACTOR)	24-Apr-90	VEH	Tractor	20,265.00	FY05	PW-12
Muni Acc Tax	Public Works	Walkover	498" of Temptrail fabric for beach accesses (Deschamps)	27-Dec-00	LI	Walkover	18,110.51	n/a	Temptrail Fabric (unused)
[illegible]ni/State AccT	Public Works	Walkover	Constructed Dune Walkover on Ocean Blvd @ Sea Cabins (Property Maint Prof.)	18-Oct-99	LI	Walkover	28,802.00	FY15	
State Acc Tax	Public Works	Walkover	Constructed Dune Walkover at 46th Ave. (Property Maint Prof./EM Seabrook)	24-Oct-99	LI	Walkover	17,150.00	FY15	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Building		2000 Ford F150 Pickup, w/ shell sn YNA74374 (Jones, Cross Country)	1-Dec-99	VEH	Pickup	15,590.40	FY08	Kerr
General Fund	Building		97 Ford Ranger Pickup Truck #1FTCR1OU7VUD24607 (Pulliam)	15-Jul-97	VEH	Pickup	13,221.65	FY05	Seabrook

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Recreation		Soccer field lighting (Utilities Construction)	31-Jan-96	FIELD		28,700.00	FY15	Soccer Field
	Recreation		LIGHTS - BASEBALL FIELD	31-Jan-85	FIELD		22,290.00	FY08	Dixie Youth Baseball
Revenue Sharing	Recreation		TENNIS COURTS	30-Jun-73	FIELD		13,500.00	FY06	Tennis Courts
	Recreation		Lights on small ballfield (Alisouth Elec. Contractors)	14-Apr-95	FIELD		13,488.00	FY08	
Capital Projects	Recreation		TENNIS COURTS	30-Jun-82	FIELD		10,000.00	FY05	Tennis Courts
Rec Commission	Recreation		TENNIS COURT LIGHTS (ELECTRIC SUPPLY)	7-Feb-91	FIELD		9,942.00	FY11	Tennis Courts
Capital Projects	Recreation		Elec Connector/Safety switches for Softball Field (Frampton)	19-Jun-02	FIELD		7,750.00	FY11	Rec Softball Field
Capital Projects	Recreation		Elec Connector/Safety switches for Baseball Field (Frampton)	19-Jun-02	FIELD		6,550.00	FY11	Rec Baseball Field
Capital Projects	Recreation		Bi-Parting Walk-Draw Curtain (McDonald Enterprises, Inc)	10-Nov-98	iEQP		7,743.00	FY09	
General Fund	Recreation		JOHN DEERE 670 TRACTOR,670A001523 (DORCHESTER TRACTOR)	30-Mar-90	oEQP	Tractor	6,921.00	FY05	
Accom Fee Fund	Recreation		98 Plymouth Voyager Van, White (Burdette)	24-Sep-98	VEH	Van	18,087.00	FY04	Page
Accom Fee Fund	Recreation		98 Ford F-150 Pickup Trk w/ bedliner sn WNC39396 (Jones Ford,Rhino)	3-Aug-98	VEH	Pickup	14,809.00	FY05	Pitts
donation	Recreation		1995 EZ-GO Golf Cart, sn866120	1-Dec-99	VEH	GolfCart	2,000.00	FY06	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Marina	Ops		Bulkhead (1000LF) (original purchase)	1/29/99	LI		185,000.00		Bulkhead
Marina	Ops		Boat Ramp (original purchase)	1/29/99	LI		75,000.00		Boat Ramp
Marina	Ops		Docks (8400 sqft floating, 424 sqft fixed) (original purchase)	1/29/99	D		176,000.00		Docks
Marina	Ops		Sanisailor Sentinel Pump-Out System, (EMP Ind)	4/27/00	E		9,881.58		Marina pump out
Marina	Ops		(10) Lighthouse utility pedestals, 30-50 amps both sides (Marina Joint Vent.)	3/17/00	E		9,591.36		dock utility pedestals
Marina	Ops		(9) Hatteras utility pedestals, 30 amps on side1, 50 amps on side2 (MJV)	3/17/00	E		3,678.66		dock utility pedestals
Marina	Restaurant		Sprinkler System (Harvey and Associates)	5/23/02	BI		6,853.38		Restaurant sprinkler sys
Marina	Restaurant		Fireplace (Safeside Fireplace)	6/18/02	BI		5,754.50		Restaurant fireplace
Marina	Restaurant		Kitchen Hood System (McTils Fire Equipment, Inc.)	6/10/02	BI		4,068.49		Restaurant hood sys
Marina	Store		Fuel System (original purchase)	1/29/99	E		95,000.00		Fuel System
Marina	Store		Tonka Bait Freezer, 7x8x6 (Jeffreys Cabinet Co., IOP Electric)	8/9/99	E		13,219.92		Bait Freezer
Marina	Store		Fabric Awnings around entire store building (Lowcountry Awnings)	1/26/00	BI		9,434.00		Awning
Marina	Store		Renovate Fuel System	1/30/01	E		102,794.89		Fuel System
Marina	Store		Store Freezers	1/29/99	B	approx	50,000.00		Freezers

CIVIL SITE ENVIRONMENTAL
668 MARINA DRIVE, SUITE B-1
CHARLESTON, SC 29492
PHONE: 843-849-8945
FAX: 843-849-8974

To: LYNDA TUCKER **From:** DAVID SIGNOR

Date: **Pages:**

Re: No Name Road Estimate

☐ As Requested ☐ For Review ☐ Please Comment ☐ Please Reply ☐ For Approval

• **Comments:**

LYNDA

1) For Locates & Survey $2500.~

2) For Preliminary Routing Plan and Engineering Estimate $3500.~

$6000.00

Please call if you have any questions.

Thank you

David

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name THE VILLAGE REPERTORY CO.

B. Applicant Organization THE VILLAGE REPERTORY CO.

1. Mailing Address 730 COLEMAN BLVD SUITE C
MT. PLEASANT 29464
Telephone 856-1579 Fax 856-1577

2. Project Director KEELY ENRIGHT

Telephone 856-1579 Fax 856-1577

3. Description of Organization, Its Goals and Objectives A NON-PROFIT THEATRE COMPANY DESIGNED TO PROVIDE THE VERY BEST THEATRICAL PRODUCTIONS IN A BEAUTIFUL AND COMFORTABLE ATMOSPHERE. BY PRODUCING A NEW AND EXCITING PRODUCTION EACH MONTH, WE ARE CONSTANTLY WORKING TO DRAW NEW VISITORS INTO COMMUNITY.

C. Description and Location of Project/Event LOCATED IN THE BROOKGREEN TOWN CENTER WE ARE THE ONLY LIVE THEATRE PROVIDING A FUN CABARET VENUE. THE HOTELS, INNS, AND RENTAL PROPERTIES NOW HAVE A VITAL NEW THEATRE ARTS CENTER TO OFFER THEIR POTENTIAL OVERNIGHT VISITORS. SEE ATTACHED ARTICLES

___ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event ___ or Project Start _____ Completion _____
ONGOING - YEARROUND

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (40 %) vs. Isle of Palms residents (60 %).
To promote our productions effectively we need money to advertise with local papers, magazines, radio and TV. Our goal is to raise our tourist attendance through powerful ads.

D. Funding: Sources of Income for This Event or Project

1. ~~Sponsorships or Fundraising~~: Amount $_____ From _____
BOX OFFICE $ 68,000.00

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 30,000.00

Date(s) Required: FEB 2003 Lump Sum √ Installments _____

5. Other: Amount $_____

6. Total Budget: Amount $ SEE ATTACHED

E. Financial Analysis — SEE ATTACHED

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 30,000.00 on FEB. 2003 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in SC **REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

THE VILLAGE REPERTORY CO.
Projected Budget 2003

INCOME	Box Office Revenue	$68,000.00
EXPENSES		
	Rent	$ 62,000.00
	Linens	$ 700.00
	Utilites	$ 2,700.00
	Supplies	$ 3,000.00
	Insurance	$ 2,000.00
	Phone	$ 2,400.00
	Bus. Lifcense	$ 250.00
	Royalties	$ 4,000.00
	Costumes	$ 5,000.00
	Set Materials	$ 5,000.00
	Programs	$ 1,600.00
	Mailers	$ 1,200.00
	Newspaper	$ 16,000.00
	Magazine Ads	$ 5,600.00
	Radio/TV Ads	$ 1,550.00
	Resort Publication	$ 5,000.00
TOTAL EXPENSES		$ 118,000.00
(less Box Office Revenue		$ 68,000.00)
TOTAL SHORT FALL		$50,000.00

Part II

The Village Repertory Co.
2002 BOARD OF DIRECTORS

Chairman of the Board	RICHARD GLAVE 9 13th Avenue Isle of Palms, SC 29451
President	BRADLEY KEITH Computer Programmer Medical University of South Carolina 1226 Llewellyn Road Mount Pleasant, SC 29464
Vice – President	MICHAEL EASLER President/Owner E2 Exhibits ad Displays, Inc. 1731 Ashworth Lane Charleston, SC 29412
Secretary	ELIZABETH BRION President Splinkie Designs 2200 Forest Lake Charleston, SC 29414
Treasurer	JULIE ZIFF Retired National Research and Development Director Junior Achievement, Inc. 8 Legare Charleston, SC 29401

What was most captivating, least promising in local music, theater



ROBERT JONES
Sounding Board

The Post and Courier

SUNDAY, DECEMBER 22, 2002

As for the year's happenings, here are some that seemed to me most significant.

Most Worrisome Musical Trend. The precipitate dropping-off of public interest in classical music. All over the United States, attendance is way down, orchestras are wondering if they'll have to disband, musicians are frightened they will have to get jobs in other fields. This is the truth behind the lack of challenging programs (the shrinking public seems to buy tickets only for "old favorites"), and it is the reason orchestras don't play new music (performance fees are higher, rehearsal time is more expensive). How will it all end? Nobody knows, but everybody is scared.

Most Annoying Theater Trend. The increasing fondness for amplification in tiny theaters that don't need it. In expert hands, guided by sensitive years, amplification makes voices sound better and clearer. Wielded by nonexperts, which is usually the case, electronic distortion runs rampant, with voices shrill and eardrums savaged. Interestingly, Charleston Stage's "Bat Boy" represented the technique at its worst, "Annie" at its best. Experts should be running the sound equipment. Otherwise, as a friend put it, giving a switchboard to an amateur is like giving a switchblade to a monkey.

Sweetest Story. The Charleston Symphony Chorus wanted to sing Maurice Durufle's "Requiem," but discovered that music rental and copyright payments would cost around $1,000. Worse, it needed extra musicians, which would run the expenses up to $2,200. The music-loving singers dug into their own pockets, raised the $2,200 and paid for the performance themselves. I didn't hear it, but everybody said it sounded splendid, and I have no reason to doubt it.

Most Impressive New Local Talent. Kevin Kalinsky, handsome, magnetic, howlingly funny, with a face full of angles and expression. Kalinsky was a riot in Theatre 99's "Private Eyes," as he had been in "Lives of the Saints" the year before. Alas, you'll probably not be seeing Kalinsky again: He's a med student and is devoting himself to saving lives instead of making people laugh.



Alex Smith

Best Solo Performance. The best was Alex Smith at Theatre 99 as a killer, a rock star, a beggar, a lawyer, a punk and a millionaire, all in Eric Bogosian's "Sex, Drugs, Rock & Roll." Smith played with force and brilliance, and I wrote that I hoped to see him again in something else. Several months later, Smith was back, in the gender-bent "Hedwig and the Angry Inch," only to prove that his singing was no match for his acting, and that his talent didn't embrace the musical theater.

Nicest New Place To Go. The new Village Playhouse in Mount Pleasant, an improved version of the late Midtown Theatre. Run by actors Dave Helmwald and Keely Enright, the cabaret-style theater boasts free parking, lots of room and a selection of plays that, so far, have been interesting, often and of uncompromising high quality. Good, especially for the innovative, home-grown productions, like Donald Margulies' "Dinner With Friends," a mature play performed by people struggling with adult issues.

Village Playhouse delivers with "Sweet Bird of Youth"



PORCHES TO SIDEWALKS

William J. Hamilton III

I refused the wine. Southerners should witness Tennessee Williams sober.

"Sweet Bird of Youth" was presented to the people of Mount Pleasant last Saturday at the Village Playhouse. The quality of this dramatic production was proof that community theater of the first quality can be found east of the Cooper.

When I called for directions, the young lady answering the phone said the theater could be found in a strip shopping center between Starbucks and Food Lion on Coleman Boulevard. It would seem improbable that intense, revealing drama would be found there. But as both play and theater reveal, it is dangerous to accept situational assumptions.

Tennesee Williams is difficult to do well. Most of the characters are unsympathetic and self-destructive. They can be shrill and desperate. When superficially understood and badly acted, it can't be over soon enough.

The slight trick demanded is presenting these people with their unsurfaced, redemptive aspects sufficiently present that we can take a positive interest in them. They must be human monsters, trapped in patterns of error a Southerner can recognize. The actors of the Village Playhouse did this well for two very intense hours.

It is fair to ask why we should have quality theater in Mount Pleasant at all. Certainly somewhere in New York, a short plane ride away, people we have seen act on TV or in film are scratching their eyes out on a stage depicting one of Tennesee William's dysfunctional social systems.

The problem is, Tennesee Williams is irrelevant in New York. The places depicted are remote, the social traps theoretical and the personalities amusing exaggerations of people the audience doesn't know. One can go to bed at the Plaza or Waldorf Astoria feeling superior and safe. There is no sense of lost possibility. By the time you get home to East Cooper, it has all been safely, intellectually digested.

Here, we watch the hopeless and ultimately self-destructive love of Heavenly, the barren princess of a racist power broker, drive Chance Wayne for two hours. Then we go directly home. After seeing Chance's former friends pursue the same, sick dynamics, we drive past the homes of our lifelong associates, co-workers and family.

We close our eyes in our own beds with what we have seen in the Village Playhouse fresh in our minds. We know some of the types on the stage so well, we keep checking the playbill to be sure the actors aren't the people we grew up with. We spend the quiet moments before sleep worrying that we have dated these people, taught them, voted for them, perhaps married or given birth to them.

We consider our errors and theirs. Perhaps, on Sunday, after the General Confession, we may find comfort in the absolution. Until then, we will worry and perhaps change.

The North is about hubris. The West is about romance. The South is about tragedy. We need drama.

The computer-generated distractions of "Star Wars" just can't hold our attention. Jar Jar Binks is too dull. We have to figure out what we keep doing wrong, before Prozak, air conditioning and prosperity mutate it into some new and unrecognizable form. Then we'll have to start all over again, further behind in our race from the consequences of our own history.

Like the ancient Greeks, Southerners present drama to study themselves. We need to figure out our place in the universe. The gods trifle with Oedipus. History and race mess with Southerners. As Tennesee Williams' plays warn us, we can't drink it all away. We have to try to figure it out.

Not everything on the ambitious season schedule of the Village Playhouse runs as heavy and deep at this. A musical review and a comedy are scheduled. It will be nice to be pleasantly entertained by the talent gathering and working between the Food Lion and Starbucks. The café-style seating is comfortable. A nice selection of wines and soft drinks is available. It is theater East Cooper can be proud of.

David Reinwald was a repulsively sympathetic Chance Wayne. Liz Brion portrayed the fading film star he tries to exploit. She delivered Chance's frequent reversals convincingly. Paul Saylor, a student at Charleston County's public School of the Arts, showed promise. It was good to see young talent have opportunity.

Ryan Ahlert, Keven Curler, Dick Latham, Carl Cottingham and Brian Gregorie efficiently demonstrated how evil rides on the shoulders of its lieutenants. Devon Donnelly and Lily Fieldfare appeared, harrassed and helped complete their scene.

Norma Lnn Higgins (the power boss' overdressed mistress) and Gene Glave (the subversive aunt) acted their way through the hazards of leaving burning bags of dog poop on the power structure's porch. We rooted for them. Paulette Todd gave us a spare summary of the miseries of being a princess of Southern political power.

Jimmy Hager was a convincing Boss Finley. He was calculating, bombastic and frightening. We create such monsters through our silence. Everything we cherish suffers for it. Hager's portrayal was convincing. We have elected people just like him.

Jeff Evers delivered the lesson of the play in the small role of The Heckler. Listen carefully to what little he says when you go.

Keely Enright directed this strong cast, delivering a compelling production.

The Town of Mount Pleasant has extended some financial assistance to this new, nonprofit effort. The group has received contributions which are tax-deductible, thanks to their 501c3 status. But most of their income comes from tickets.

The house was full on the first weekend of this new production. You would do well to fill one of those seats before this play closes on Oct. 5. This and other theatrical efforts east of the Cooper are saying something positive about our community. At their best, they say something meaningful about the human condition as we find and express it here.

I would, however, stay away from too many drinks while there. When a play like "Sweet Bird of Youth" is this convincingly presented, one should keep one's wits sharp. Otherwise, stuff only your therapist should hear might erupt from your table. This play is already real enough for us all.

William Hamilton may be reached at www.awod.com/hamilton/ or 216-2646

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____ Denied____
Action Taken By Ways & Means Committee:	Date Approved____ Denied____
Action Taken By City Council:	Date Approved____ Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Isle of Palms Invitational

B. Applicant Organization World Class Marketing, Inc.

1. Mailing Address P.O. Box 8662

Telephone (804) 677-1191 Fax (804) 273-6732

2. Project Director Richard Peyton

Telephone (804) 677-1191 Fax (804) 273-6732

3. Description of Organization, Its Goals and Objectives A full service special event marketing company that specializes in the research, design and overall production of special events including media relations and sponsorship development

C. Description and Location of Project/Event Isle of Palms Invitational is a men's professional singles and doubles tennis tournament. The 3rd Annual tournament will take place at Wild Dunes Resort on Isle of Palms on November 6-9, 2003. The tournaments beneficiary is the MUSC Childrens Hospital

___ Single Event? ✓ Ongoing Event/Annual Need?

1. Date(s): of Event 11/6/03 or Project Start ~~11/6/03~~ Completion 11/9/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (40 %) vs. Isle of Palms residents (60 %).
A comprehensive marketing campaign will encourage out of town visitors to come to IOP during the tournament (See "Tournament Media Coverage") in booklet included.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 41,500 From Local, Regional and National Sponsors

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 20,000

   Date(s) Required: 2/1/03 Lump Sum ✓ Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ 41,500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 20,000 on 2/1/03 (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

BUDGET

2003 - ISLE OF PALMS INVITATIONAL

ESTIMATED EXPENSES

Awards	$600
Labor and equipment	$1,500
Personnel fees	$5,000
Tournament advertising	$8,000
Player expenses(appearance fees, meals and travel)	$3,500
Postage	$1,500
Prize money for players	$8,000
Design and printing of marketing materials	$3,000
Website updating and hosting	$1,000
Referees	$800
Promotions	$1,500
Refreshments	$800
Sponsor and Player Party	$3,500
Tournaments T-Shirts	$1,000
MUSC Children's Hospital -Charity Donation	$1,000
Misc.	$800
Total	**$41,500**

ESTIMATED REVENUE

Title Sponsor	$20,000
Presenting Sponsor	$10,000
Platinum Sponsor – 1@5000	$5,000
Gold Sponsors – 1 @ $2,500	$2,500
Silver Sponsors – 2 @ $1,000	$2,000
Bronze Sponsors – 4 @ $500	$2,000
Total	**$41,500**

World Class Marketing, Inc.

MEMO

DATE: December 30, 2002

TO: Janet Mauldin

FROM: Richard Peyton

RE: Isle of Palms Invitational

VIA Express Mail

Janet:

Please find enclosed 19 packages on the Isle of Palms Invitational. I made 20 copies of the tournament information and kept one for my file. I thought it was best to send them all to you in advance so you would have plenty of time to distribute them. I have also enclosed my 2003 application and budget.

I plan to attend the January 15 meeting with the Accommodations Tax Committee and would also like to attend the Ways and Means and City Council meeting on the January 21 and would appreciate it if you would schedule those for me.

Janet, I appreciate all your assistance and look forward to seeing you soon.

Richard

Enclosures:

P.O. Box 8662 - Richmond, VA 23226 – PH: 804. 677.119 - EMAIL – ICoverUSA@aol.com

ISLE OF PALMS
RECREATION DEPARTMENT

ACCOMMODATIONS TAX APPLICATIONS
JANUARY 2003

Piccolo Spoleto Goes to the Beach	**$15,000** – May 31 - June 1
Piccolo Spoleto Sand Sculpting Contest	**$ 2,500** – Mem. Day weekend
Isle of Palms Beach Run	**$ 8,000** – last Sat. July 26
Swing for Tiny Tot Lot	**$ 2,500**

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina 29451 (843) 886-8294

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name PICCOLO SPOLETO GOES TO THE BEACH (3rd Year)

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event This is a two(2) day event that will be held at the Recreation Center and other venues similar to the last Two years. All performances and activities will be geared for family entertainment. Activities at the Recreation Center will focus more on children.

____ Single Event? X Ongoing Event/Annual Need?

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

This two day event is under the umbrella of the Office of Cultural Arts in Charleston and was developed to enhance the level of entertainment for the residents and also provide entertain and activities for those visiting the Island. The Recreation Department will also provide additional advertisements

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

_____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 15,000

Date(s) Required: Feb. 2003 Lump Sum x Installments_____

5. Other: Amount $ Recreation Staff Time: Rec. Supervisor 26hrs @ $12.08=$314.08
NOTE: Does not include FICA,SS, etc. Rec. Assists. 2@12hrs @ $7.25 =$174.00

6. Total Budget: Amount $ $15,488.08

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms Recreation Department
Proposed Budget for
Piccolo Spoleto Goes to the Beach
May 2003

Artistic Fees	**$8,150**
Craft Supplies (children's activities)	**$2,200**
Advertising & Producing	**$3,610**
Technical Support	**$1,040**
TOTAL	**$15,000**

Recreation Staff:

Recreation Supervisor	26 hours
Recreation Assistant	2 @ 12 hours

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name PICCOLO SPOLETO SAND SCULPTING COMPETITION

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event The 2003 Sand Sculpting Contest is may move our previous location to an area at the Front Beach section of IOP. We hope to get the Front Beach business owners involved in the promotions of this event. Families, groups and individulas compete in different categories for the best, most original sand sculpture. This has always been successful event that draws a good group of local particpants as well as a large number of beach goers. We hope to make this event FREE.

____ Single Event? X Ongoing Event/Annual Need?

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).
This is a great opportunity to promote our "Blue Wave Beach". This event brings the locals and visitors together in large numbers for friendly competition. This event will be advertised throughout the State and county, We hope to get folks on the beach the day of the event to get involved.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 0 From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 2,250

Date(s) Required: May 1, 2003 Lump Sum Yes Installments_____

5. Other: Amount $ Rec. Supervisor 40hrs @ $12.08 =483.20
Rec. Assists 3 @ 7hrs @ $7.25 = 152.25

6. Total Budget: Amount $ $2,885.45

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms Recreation Department
Accommodations Budget Request
Sand Sculpting Competition
May 24, 2003

Participant T-Shirts	**$1,400**
Trophies	**$ 250**
Ads	**600**
TOTAL	**$2,250**

Staff:
Recreation Supervisor
Approximately 40 hours
Coordinating with beach front properties, securing permits necessary, developing flyers and ads, distributing flyers, finding judges, securing prizes, ordering shirts, trophies, set-up and take-down day of event.

Recreation Assistants – Set-up, clean up and man tents during festivities.
3 @ 7 hours

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name Isle of Palms Beach Run

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event The Beach Run consists of a 4 Mile Run, 4 Mile Walk, and four (4) youth fun runs. T-shirts are part of the registration packet and prizes and/or ribbons are awarded in all age groups and to those breaking current course records. Water and sports drinks are available to all runners and participants. A professional finish line company is hired for finish line OFFICIAL TIMES.

____ Single Event? X Ongoing Event/Annual Need?

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

This is an annual race that over 300 runners participate in each year. Runners come from all over South Carolina, North Carolina, Virginia, Georgia and other states. Forms are mailed to last year's runners and are available at other races around the State. Those participating usually stay on the Island.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 12.00 From Registrations

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 8,000

   Date(s) Required: March 2003 Lump Sum X Installments _____

5. Other: Amount $ Rec Assists 3@8hrs @ $7.25 = $ 473.06 (Does not include Assist Director 75hrs @ $13.85 = $1038.75 FICA, SS, etc)
   Parks Sup. 8hrs @ $12.40 = $ 99.20

6. Total Budget: Amount $ 9,611.01

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

PROPOSED BUDGET FOR 2003 IOP BEACH RUN:

Advertising	$3,000
T-Shirts	2,500
Action Carolina	600
Registration Forms	400
Awards	400
Refreshments	200
Bibs and Pins	200
Pizza	200
Misc. (packets, packet stuffers Paper products, etc)	500
TOTAL	$8,000

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name NEW SWING FOR TINY TOT LOT

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event The Tiny Tot Lot is scheduled to be moved closer to the big playground. The swings that are in the existing playground are in need of replacement. While the installers are here we would like them to install a new set and discard the old one.

_X_ Single Event? ____ Ongoing Event/Annual Need?

1.Date(s): of Event Feb. 2003 or Project Start _____ Completion _____

2.Impact on Tourism The playground at the Recreation Center is used continuously by our residents, but on weekends visitors to the Isle of Palms can be found on our Playground, ballfields and multipurpose fields. The playground at the Recreation Center is the only public playground on the Island.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ $2,500

   Date(s) Required: Feb. 2003 Lump Sum _____ Installments _____

5. Other: Amount $_____

6. Total Budget: Amount $ $2,500 includes installation, tax and freight

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

Schupp Enterprises, Inc.
Post Office Box 451
Isle of Palms, SC 29451-0451
6 January 2003

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451

Due to the spring breaks in March for college students and the island's upcoming 50th anniversary celebration, I, William F. Schupp, make the following proposal for the extension of trash collection on the beach for the month of March on either of these schedules as you deem is warranted.

- Three days a week at the same rate as in April.
- Four days a week at the same rate as in May.

2 weeks in March 3 days/week to 4 days/wk.

Yours truly,

William F. Schupp
William F. Schupp

April Rate = 6560
May Rate = 7859

STATE OF SOUTH CAROLINA)
) CONTRACT EXTENSION AGREEMENT
COUNTY OF CHARLESTON)

This AGREEMENT is made and entered into as of this 28th day of August, 2001, by and between The City of Isle of Palms, S.C. ("City"), and Schupp Enterprises, Inc., a South Carolina corporation ("Contractor").

WHEREAS, the parties hereto entered into that certain Contract dated August 24, 2000, ("the Contract"), for the performance by Contractor of certain beach maintenance services in the City; and

WHEREAS, the parties hereto desire to extend the term of the Contract pursuant to the terms and conditions set forth in this Agreement.

THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged by each party, the parties hereto agree to amend the Contract as follows:

1. That ARTICLE I of the Contract is hereby amended to extend the term of the Contract to include the following periods:

April 1, 2003, through September 30, 2003.
April 1, 2004, through September 30, 2004
April 1, 2005, through September 30, 2005.
April 1, 2006, through September 30, 2006

2. That all terms and conditions of the Contract which are not inconsistent herewith shall be and remain in full force and effect.

(SIGNATURE PAGE FOLLOWS)

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, by and through the undersigned duly authorized agents, as of the day and year first above written.

WITNESS:

Janet B. Mauldin

(as to City)

The City of Isle of Palms, S.C.

By: _____

Title: City Administrator

Janet B. Mauldin

(as to Contractor)

Schupp Enterprises, Inc.

By: William F. Schupp

Title: C.E.O.

CONTRACT

THIS Contract, entered into this 24th day of August, 2000, by and between the CITY OF ISLE OF PALMS, SC, a municipal corporation, hereinafter called the "City", and SCHUPP ENTERPRISES, INC., a South Carolina corporation, hereinafter called the "Contractor".

W I T N E S S E T H:

That for and in consideration of the mutual promises of the parties hereto, they AGREE as follows:

ARTICLE I - SCOPE OF THIS CONTRACT

The work to be done consists of furnishing all labor, tools, equipment and materials, supplies and services to perform beach maintenance services as hereinafter described, from locations within the City of Isle of Palms, South Carolina.

In performance with this Contract, the Contractor binds himself to the City to comply fully with all provisions, undertakings, and obligations herein set forth.

The term of this Contract shall be for a period of twelve (12) months, beginning on April 1, 2001, and ending on September 30, 2001; and beginning again on April 1, 2002, and ending on September 30, 2002.

ARTICLE II - DEFINITIONS

Whenever the following terms occur in this Contract, the interpretation shall have the meaning herein stated.

a. REFUSE shall mean and include any combination of the following:

1. GARBAGE shall mean the waste produced by the handling, processing, preparation, cooking and consumption. This definition shall include decay, putrification generation of noxious or offensive gases or odors or which before, during and after decay may serve as feeding or breeding material for animals or fleas or other insects.

2. TRASH/RUBBISH shall mean solid waste accumulations consisting of garbage, yard trash and business trash as defined herein.

3. THIS CONTRACT IS SUBJECT TO ARBITRATION PURSUANT TO SC CODE SEC. 15-48-10.

4. SERVICE shall mean and include the complete removal of refuse from all locations covered by this Contract, without regard for the degree of fullness of the container.

ARTICLE III - PAYMENT

As consideration for performing all work and services set forth in this Contract, and as full consideration thereof, the City agrees to pay the Contractor according to a schedule during the beach season between April 1- September 30; with days as follows:

Period 1- (3) days per week (Saturday, Sunday, Monday) April 1-April 30
Payment for Services: $6,560.00

Period 2- (4) days per week (Friday, Saturday, Sunday, Monday) May 1- May 31
Payment for Services: $7,859.00

Period 3- (5) days per week (Thursday, Friday, Saturday, Sunday, Monday) June 1- August 31
Payment for Services: $9,591.00/month

Period 4- (3) days per week (Saturday, Sunday, Monday) September 1- September 30.
Payment for Services: $7,859.00

April 6560
May 7859
June 9591
July 9591
Aug 9591
Sept 7859 = 51050

ARTICLE IV - DELAYS AND DAMAGES

In the event of a breach of this Contract or unsatisfactory performance on the part of the Contractor, the City may give the Contractor written notice of the nature of the breach or unsatisfactory performance and demand its correction; and, if the Contractor does not, within fourteen (14) days of receipt of such written notice, correct the condition causing the breach or unsatisfactory performance, the City may then terminate this Contract on the last day of any month by giving written notice to the Contractor on or prior to the first day of the month.

In such event, the City may require the Surety to fully perform and complete the work in the manner required by the Performance Bond or the City may take over the work and prosecute the same to the completion by Contract or otherwise and the Contractor and his surety shall be liable to the City for any excess cost occasioned thereby, to the extent of the total bond provided.

ARTICLE V - INSURANCES

The Contractor shall at all times during the Contract maintain in full force and effect Comprehensive General Liability, Workers Compensation and Property Damage Insurance.

The Contractor shall maintain policies providing minimally the following insurance protection, each policy containing a requirement that, in the event of change or cancellation, 30 days' prior written notice be sent by mail to the City. Certificates of Insurance describing the coverage shall be furnished by the Contractor and shall contain the following express obligation:

Purchase Order

City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451
(843) 886 - 6428
Fax: (843) 886- 8005

PO #

PO Date

To Be Completed by City Clerk

Ritz Camera
Northwoods Mall Unit E-8
2150 Northwoods Blvd
North Charleston, SC 29405
Gary D. Goldman 797-6840

Deliver To:
City of Isle of Palms Public Works
PO Drawer 508 / Shipping address 1303 Palm Blvd
Isle of Palms, SC 29451
(843) 886-8956 FAX: (843) 886-5762
David D. Mobley Jr., Director

Department Head Signature: 12/30/02

Date Delivery Required: N/A

Quantity		Price Per Unit	Amount	G/L Account #
1	Fuji A101 Digital Camera	$129.99 + tax	$129.99	104620.501 104620.5010 office supplies

Is Check Needed in Advance? NO

Should Check Be: Mailed? Returned to

Date PO or Check is Needed:

Mayor or City Administrator must approve Purchases > $50

Signature: Date:

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

TO : **Linda Tucker, City Administrator**

FROM : **David D. Mobley, Jr. , Public Works Director**

DATE : **January 3, 2003**

SUBJECT : **Tree Trimming**

In reference to our recent conversation concerning tree trimming, the SCDOT Trimming Contractor is finished with trimming on the Isle of Palms. One compliant was received due to debris being left on the side of the road and was quickly rectified. I mentioned to Steve Crosby, the owner of Low Country Tree Service of St. George, S.C., to check the city owned streets (see attached list) for a quote of the cost to trim, however he misunderstood and trimmed the trees without prior permission. The 3.6 miles of streets trimmed and not covered by the SCDOT contract is $1500.00. If charged at the SCDOT contract prices, the trimming would have been $2880.00. Enclosed is the attached bill.

As always should you have any questions, feel free to contact me at your convenience.

JOB WORK ORDER

LOW COUNTRY TREE SERVICE

945 Highway 15 N
ST. GEORGE, S.C. 29477
(843) 563-2223

No. 001792

DATE OF ORDER

CUSTOMER'S ORDER NO	PHONE	MECHANIC	HELPER	STARTING DATE
				12/12/02

BILL TO: City of Isle of Palms

ORDER TAKEN BY:

ADDRESS:

☐ DAY WORK
☐ CONTRACT
☐ EXTRA

CITY:

JOB NAME AND LOCATION:

JOB PHONE:

DESCRIPTION OF WORK

8.6 miles of road
not covered by SCDOT

1500.00

VIA Mr. Mobley

TOTAL MATERIALS		
TOTAL LABOR		
TAX		
TOTAL AMOUNT	$	

DATE COMPLETED: / /

WORK ORDERED BY:

☐ No one home ☐ Total amount due for above work: or ☐ Total billing to be mailed after completion of work

Signature _____

I hereby acknowledge the satisfactory completion of the above described work.

JWOCC-870-3
PRINTED IN U.S.A.

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

To: Linda Tucker, City Administrator

From: David Mobley, Director of Public Works

Subject: Storm Water Discharge Notice of Intent (NOI) Update

Date: January 3, 2003

As you are aware, over the past several months I have been meeting with DHEC, SC Municipal Association Storm Water Managers and local public works officials. DHEC has finally issued a notice of intent to license all of the storm water discharges throughout the state. The federal mandate required that the NOI be applied for by March 10, 2003. Our local metropolitan group met December 18, 2002 at the Charleston County Public Works building. In attendance was a group from Clemson University to explain Clemson's "Carolina Clear" program. They proposed to contract with the cities throughout the state for $10,000.00 per year. Of course, you can imagine our outrage. They were informed to "sharpen their pencils" if they want our business. The Town of Mt. Pleasant is planning to do their own education through PSA's websites and etc. something that we can probably do. DHEC has

continued to be very vague in their requests in the permitting and they have one person on staff to administer this program. For example, several months ago DHEC stated that each discharge would require a permit, than each city/county require a permit. The permit costs will be $2,000.00 each, to be payable whenever, possibly, in 2003 to 2005 or within the next 5 years. Again, we have nothing in writing other than the NOI. The requirements seem to change from monthly to weekly to daily. The frustration to even put something in writing has become overwhelming.

However I do believe that we need to take a proactive approach and I recommend the following:

(1) Contact an engineering firm to assist in the preparation of the NOI. Brain Bates with Woolpert LLP has been very active with the local metro group, DHEC and is contracted by Charleston County, City of Charleston, North Charleston, and SCDOT to assist in their storm water permitting.

(2) During the next budget year, hire a Storm Water Manager and set up and fund a Storm Water Utility to deal with permitting and storm water problems on a daily basis. Based on the "soon to be proposed" general permit, all storm water construction on the island to include Wild Dunes will need to be permitted by the city.

In closing even with all its ups and downs and confusions, this permitting process might be a blessing that will help us better deal with the fecal cloiform and drainage issues of the Isle of Palms. Should you have any questions please feel free to contact me at your convenience.

Executive Summary

NPDES Program

In the mid-1950's, our nation began to see dramatic decreases in the quality of our surface waters due to lack of wastewater treatment and polluted storm water runoff. Cities were growing at an alarming pace creating unprecedented urbanization. Increases in population and the expansion and construction of local industries were placing a heavy burden on local waterways. Municipal and industrial wastewaters were being pumped into the same waterways that were being used for drinking, fishing, and recreation. Pollution of local waterbodies threatened fish and wildlife, decreased aesthetical value, and began to be viewed as a serious threat to public health. Raw municipal and industrial wastewater was the most obvious culprit and in the 1960's, the nation began experimenting with methods of wastewater treatment. In an effort to get a handle on the growing problem, Congress passed landmark legislation that is now known as the Clean Water Act in 1972.

The Clean Water Act (CWA) is the primary federal legislation that protects surface waters, such as lakes, rivers, and coastal areas. The CWA is the result of the federal Water Pollution Control Act (WPCA), which was initially enacted in 1948. This legislation utilized ambient water quality standards to specify acceptable levels of pollution in lieu of preventable causes of water pollution. This approach has been proven to be an ineffective method to prevent pollution. Additional problems encountered with WPCA included ambiguous federal and state responsibilities for promulgating the standards and cumbersome enforcement methods.

In 1972, the CWA was enacted to strengthen and expand the role of WPCA. The CWA implemented measures, which were focused on establishing effluent limitations on point sources, or "any discernable, confined, and discrete conveyance... from which pollutants are or may be discharged". Additional measures employed by the CWA included the following items:

- Increased accountability toward dischargers of pollutants;
- Required states and tribes to survey their waters and determine the appropriate use for each, followed by the implementation of specific water quality criteria for various pollutants to protect the identified uses; and
- Provided certain funding mechanisms to assist communities in achieving clean water goals.

The primary initial focus of the Clean Water Act was to "prohibit the discharge of any pollutant to waters of the United States from a point source unless the discharge is authorized by a National Pollutant Discharge Elimination System (NPDES) Permit". The legislation proved beneficial as substantial increases in water quality were experienced nationwide. However, increases in the quality of our surface waters were not as dramatic as expected. In the late 1970's and early 1980's, it became increasingly evident that there must be other sources contributing to water quality degradation. Storm water runoff or non-point source (NPS) pollution was identified as the likely source of the harmful constituents. Various NPS studies such as the National Urban Runoff Program (NURP) were conducted in the 1980's with alarming results. Storm water runoff contained many of the same pollutants that were now regulated under NPDES wastewater permits. Therefore, in 1987 Congress passed the Federal Water Quality Act directed solely at NPS pollution from storm water runoff.

NPDES Phase II, MS4 Storm Water Management Program

Diffuse (non-point) sources, (*e.g.*, storm water runoff from urban and agricultural areas, construction sites, land disposal areas, and mining activities), are presently the leading contributors to water quality impairment. Although storm water originates from various diffuse sources, this runoff is frequently discharged through separate storm sewers or other conveyances.

In 1987, EPA developed a comprehensive phased program to regulate storm water discharges under the NPDES permitting program. The NPDES Phase I rule, which was issued in November 1990, addressed storm water discharges from medium to large municipal separate storm sewer systems (MS4s), which were communities serving a population of at least 100,000 people, as well as storm water discharges from industrial activity. The ruling also placed permitting requirements on some construction activities.

The NPDES Phase II rule, which was promulgated in December 1999, addressed small municipal separate storm sewer systems (MS4s) serving a population of less than 100,000 people in urbanized areas. Per 1990 Census data, Isle of Palms is one of forty-six communities in the state of South Carolina automatically designated into the NPDES Phase II program. In the state of South Carolina, EPA has delegated the South Carolina Department of Health and Environmental Control (SCDHEC) as the state permitting authority. Per the proposed designation criteria by SCDHEC, an additional 30 communities including cities, towns, counties, universities, and military bases will be designated as well.

Phase II communities are required to develop storm water management programs similar to Phase I communities that "reduce pollutants to the maximum extent practicable". The programs are required to develop measurable goals for their respective communities by implementing best management practices (BMPs) for the following minimum measures:

1) Public Education and Outreach;
2) Public Involvement and Participation;
3) Elimination of Illicit Discharges (includes inventory of all outfalls to waters of the state);
4) Construction Site Storm Water Runoff Management;
5) Post-construction Site Storm Water Runoff Management; and
6) Pollution Prevention and Good Housekeeping.

Furthermore, communities are required to submit Annual Reports to SCDHEC each year of the permit term. The Annual Reports must include information regarding activities performed the previous permit year such as the status of compliance with permit conditions, a summary of the storm water activities performed, and proposed changes to the Storm Water Management Program.

To prevent a backlash by communities required to apply for permits, EPA worded the NPDES Phase II rule (Federal Register 64 FR 68722) in a way that allows communities to design and develop their own storm water management plan by interpreting the regulations themselves. However, part of the permitting responsibilities of SCDHEC is to interpret the requirements of the six minimum measures as defined by the EPA and determine if the designated communities have sufficiently met these requirements. It is almost certain that The Isle of Palms' permitting process will involve much coordination and communication with SCDHEC/OCRM. The Isle of Palms has to design a storm water management plan that meets the permit requirement as they are interpreted by SCDHEC/OCRM by March 10, 2003. Although the complete implementation of a storm water management program will not be required for a number of years after submittal of the permit application, it is prudent to begin formulating a program for budgetary and resource planning reasons.

MANATRON

Helping Government Work

August 29, 2002

Debra Suggs
City of Isle of Palms
PO Box 528
Isle of Pams, SC 29451

News About Open Window Financial Software

Dear Ms. Suggs:

Last year Manatron released Version 4 of the Open Window Financial software. The success of the release has been confirmed by over 50 customers who have already upgraded to this version. We encourage you to join them. **Version 4 will not only give you greater flexibility, but it will also make your operation more efficient.** Upgrading is easy and we have made every effort to keep the cost low.

What are the advantages of upgrading to Version 4?

- Ability to run the latest versions of Microsoft's Windows operating system. Version 4 supports Windows 95, 98, NT, and 2000. And soon it will also support Windows XP.
- Ability to use Microsoft SQL Server for your database engine. Prior to Version 4 your only choice was to use Solid Server. You will now have the choice of using Microsoft SQL Server which improves performance.
- Application enhancements include a new Employee Master Listing and Direct Deposit override in Payroll; new reporting options in General Ledger; and an improved update process for loading software changes.
- Future enhancements will be done in version 4 only.

510 East Milham Ave ◦ Portage, MI 49002 ◦ (616) 567-2900 ◦ Fax (616) 567-2930

In addition, some have asked why consider converting from Solid Server to Microsoft SQL Server? The answers are simple:

- Improved performance.
- Greater data stability for large databases.
- Maximized investment as other software packages can use the same database engine.

Status of Open Window Financials Version 3

- Year-end changes will be done for calendar year 2002
- No plans are in place for year-end changes for version 3 for calendar year 2003

Upgrade Costs

Here is a list of approximate costs for doing the upgrade.

- Upgrade to version 4 and stay on Solid Server: $1400 plus $25 per user.

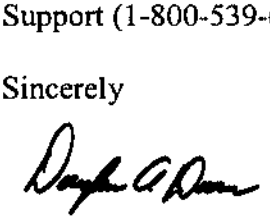
  This includes installation and new license fees for Solid and Uniface. Travel expenses would be additional.

- Upgrade to version 4 and switch to Microsoft SQL Server: $6000-$7000.

  This includes the purchase of Microsoft SQL Server, conversion of data, and installation. Travel expenses would be additional. (Note: You must have a Windows 2000 server for Microsoft SQL Server.)

For more information on upgrading to Version 4 contact Scott Grinder at Manatron Customer Support (1-800-539-6262), or call your local Manatron Sales Representative.

Sincerely



Douglas A. Doorn
Financial Product Manager

TOWN OF ISLE OF PALMS

SYSTEM SOFTWARE

Min $300 per year

SYSTEM SOFTWARE DESCRIPTION	MANUFACTURER MODEL #	QTY.	UNIT PRICE	TOTAL PRICE	ANNUAL MAINT
UNIFACE LICENSE REVISION ADMINISTRATION FEE	UNIFACE ADMIN-FEE	1	200	200	N/A
SOLID PLATFORM CHANGE FEE	SOLIDPLATFEE	3	25	75	N/A
ADMIN FEE FOR EXISTING SOLID LICENSE UPGRADES TO V3.X	SOLID ADMIN-FEE	1	200	200	N/A
Subtotal System Software				475	-
Total System Software				$ 475	$ -

Serivce Description	Model Number	Notes	Days/QTY	Unit Price	Total Price
OWFIN Application Software Upgrade Installation	INSAPP		1.0	1000	1000
Delivery	DEL		1.0	25	25
TOTAL MISCELLANEOUS SERVICES					$ 1,025.00

MANATRON, INC

PRICE REQUEST SUMMARY

PREPARED FOR: *TOWN OF ISLE OF PALMS*

1/28/2003

All prices quoted are firm for a period of sixty (60) days following the date of this quote.	One Time Fees
OWFIN Application Software Upgrade Installation	1,000
System Software (Third Party)	475
Delivery	25

FY 2003-2004 BUDGET SETTING

21 January, 2003

Agenda

A. GENERAL FUND BUDGET PROJECTION—'00 TO '07

B. CUMULATIVE GROWTH IN BUDGET ELEMENTS

>> WITH BOND DEBT REDUCTION

>> WITH OUT BOND DEBT REDUCTION

C. CAPITAL ITEM REQUIREMENTS—'00 TO '07

D. TOTAL GENERAL FUND REQUIREMENTS—'00 TO '07

E. OTHER FACTORS AND CONSIDERATIONS

F. PROPOSED BUDGET PARAMETERS

G. PROPOSED BUDGET SCHEDULE

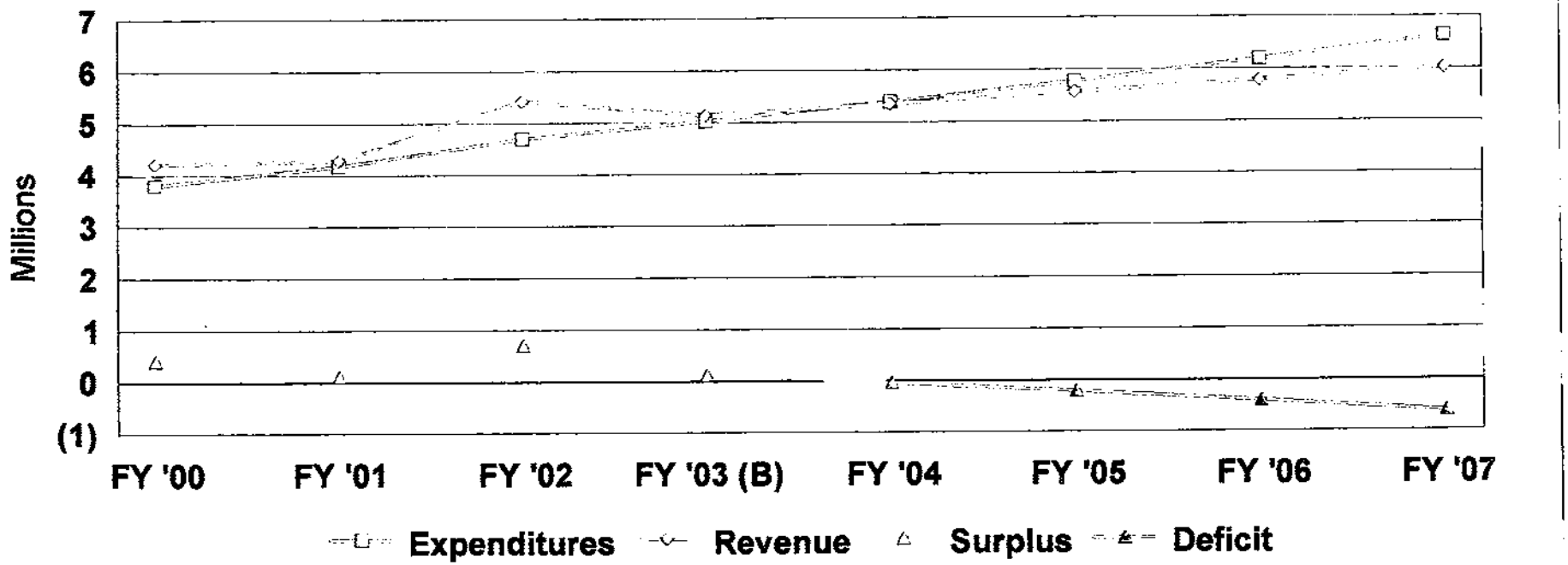
DEFINITIONS

PERSONNEL COSTS *-- INCLUDES SALARIES, BENEFITS, PW TEMP LABOR, TRAINING, UNIFORMS, AND MEDICAL/LAB COSTS*

OPERATIONAL COSTS *—INCLUDES UTILITIES, VEHICLE COSTS, REC INSTRUCTION, PW CONTRACTED COSTS, MAINTENANCE AND SERVICE CONTRACTS, ETC.*

NON-OPERATIONAL COSTS *—GENERAL FUND DEBT SERVICE, INSURANCE, LEGAL AND JUDICIAL*

General Fund Operating Budget Projection
FY's 2000 thru 2007



NOTES:

(1) FY '02 REVENUE INCREASED DUE TO (A) MILLAGE RATE INCREASE, (B) FIRST YEAR OF RENTAL UNIT LICENSES
(C) SIGNIFICANT OVERAGE IN BUS. LICENSE REVENUE AND (D) ONE TIME WINDFALL IN INSURANCE LICENSE REV.

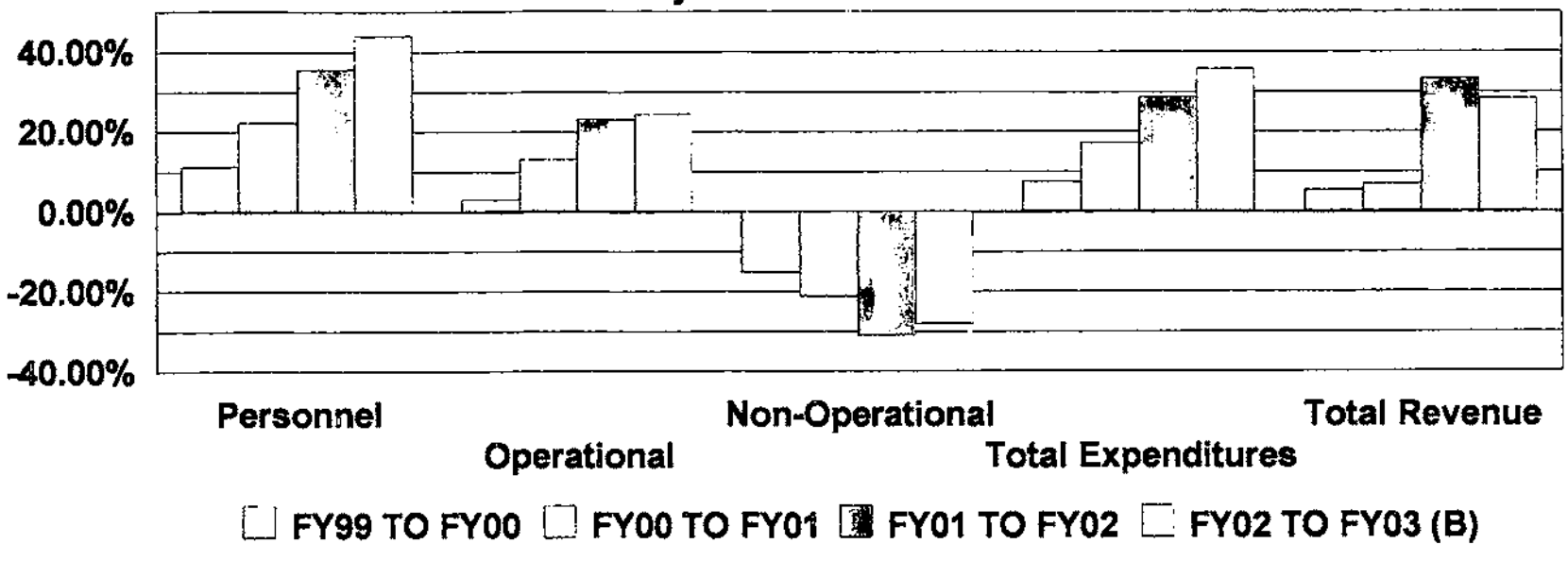
(2)FY 2000 thru 2002 ARE ACTUAL RESULTS

(3)FY 2003 BASED ON APPROvED BUDGET

(4)FY 2004 THRU 2007 BASED ON FOLLOWING PROJECTION CRITERIA
<REVENUE PROJECTED AT ANNUAL GROWTH OF 4%
<PERSONNEL COSTS BASED ON ANNUAL GROWTH OF 7.5%
< OTHER COSTS BASED ON AVERAGE ANNUAL GROWTH OF 6.00%–HISTORICAL GROWTH RATE FOR ALL OTHER COSTS IS 6.16%

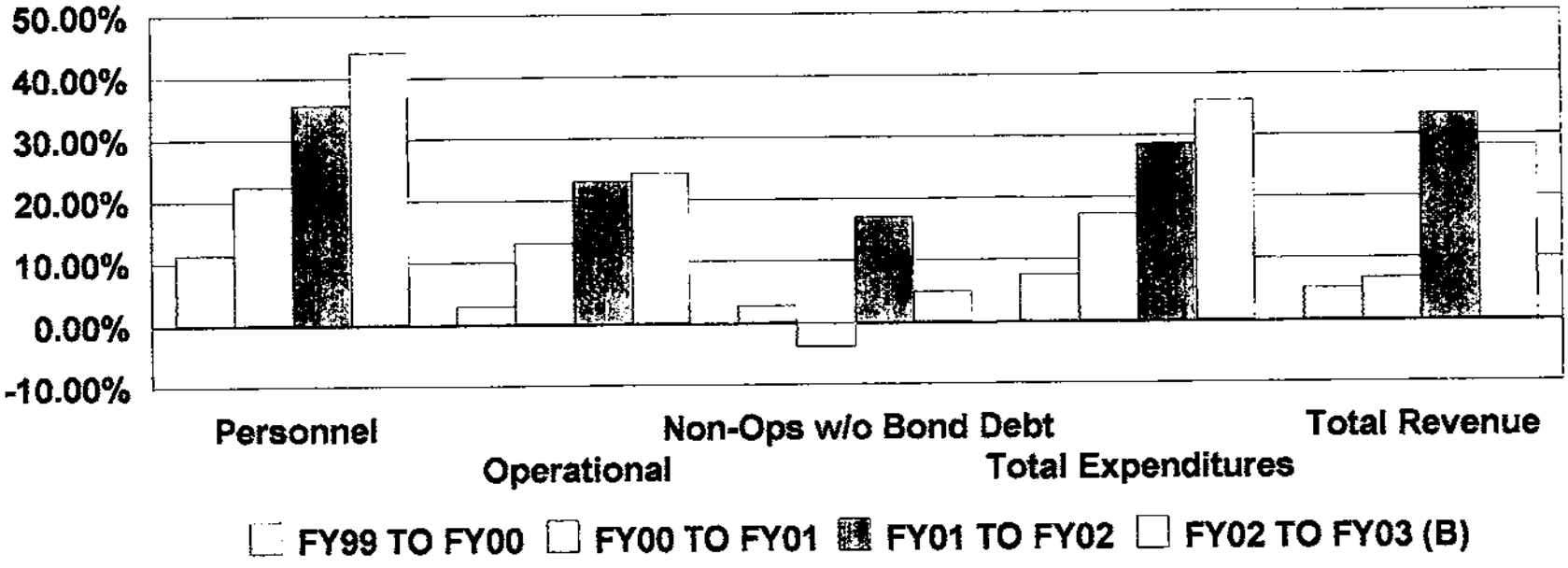
(5)FY 2002 THRU 2007 Expenditures include annual $50K transfer to Marina for debt service

Cumulative Percentage Growth
Operating Fund Budget and Revenue
Fy 1999 thru FY 2003



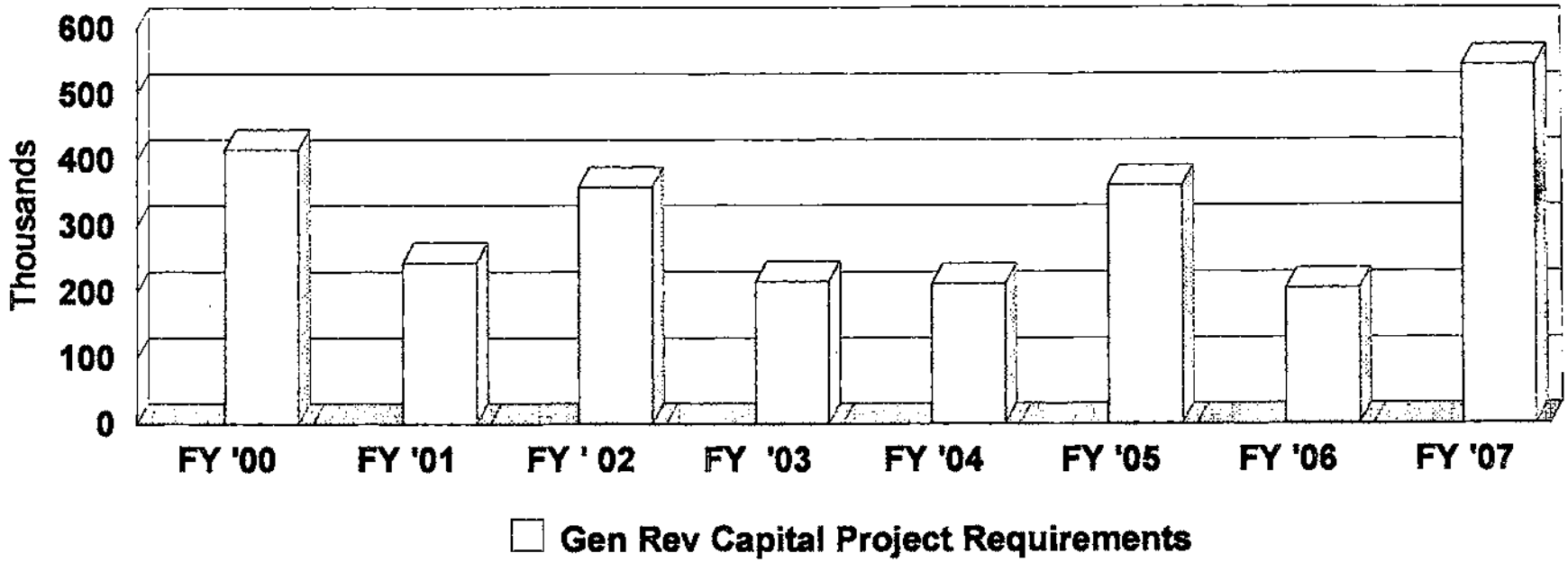
NOTES:
1. PERSONNEL costs includes salaries, benefits, PW Temp labor, training, uniforms, & medical/lab costs
2. OPERATIONAL costs includes utilities, vehicle costs, rec instruction, PW contracted costs, etc.
3. NON-OPERATIONAL costs includes General Fund debt service, insurance, & legal/judicial

Cumulative Growth in Operating Fund Budget & Revenue
WITHOUT BOND DEBT REDUCTION
FY 1999 THRU FY2003



NOTES:
1. PERSONNEL costs includes salaries, benefits, PW Temp labor, training, uniforms, & medical/lab costs
2. OPERATIONAL costs includes utilities, vehicle costs, rec instruction, PW contracted costs, etc.
3. NON-OPERATIONAL costs includes General Fund debt service, insurance, & legal/judicial

General Revenue
Capital Project/Item Requirements
FY 2000 thru 2007

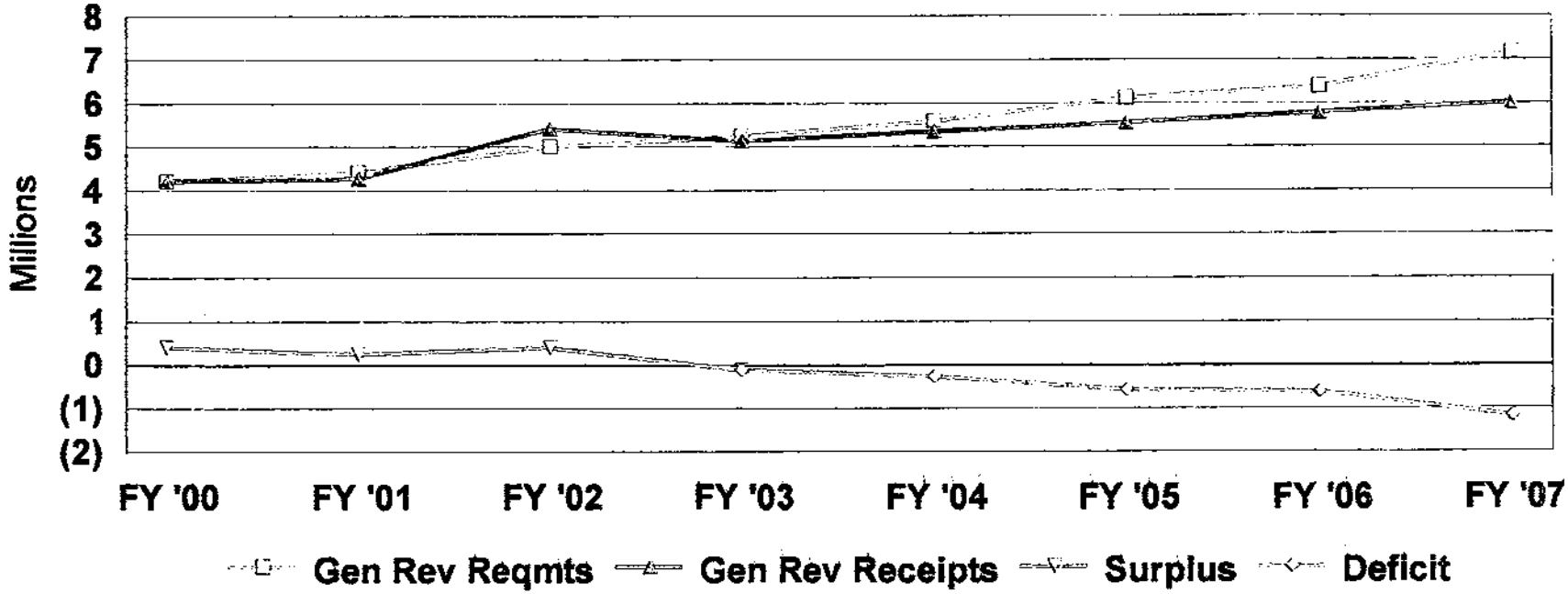


NOTES: (A) DATA FOR FY2003 ON ASSUME LEASE VS PURCHASE OF ALL MAJOR VEHICLES--OUTYEARS BASED ON FULL PRICE IN YEAR OF PURCHASE

(B) FY '00 THRU FY '02 BASED ON ACTUAL; FY '03 BASED ON BUDGET; FY '04 THRU '07 BASED ON 5 YEAR BUDGET PLAN

(C) FY '01 REQUIREMENTS INCLUDE $100k+ IN CAPITAL ITEMS PURCHASED WITH FEDERAL & STATE NARCOTICS $

General Fund Total Revenue Requirements
Operating Budget + General Fund Capital Item Reqmts.
FY 2000 thru 2007



NOTES

(A) GEN REV REQMTS: total requirements for general revenue funding (General Fund + General Fund Capital Item requirements

(B)TOTAL AVAILABLE GENERAL REVENUE: total General Revenue income

(C DATA FOR FY2003 ON ASSUME LEASE VS PURCHASE OF ALL MAJOR VEHICLES--OUTYEARS BASED ON FULL PRICE IN YEAR OF PURCHASE

(D) DATA BASED ON FOLLOWING METHODOLOGY:

FY '00 thru '02	Actual audited results
FY '03	Based on approved budget
FY '04 to "07	**projected as follows:**
	Revenue increases @ 4% per annum
	Personnel costs--increase at annual rate of 7.5%
	Non-Personnel costs increase @ rate of 6% per annum

OTHER FACTORS & CONSIDERATIONS

OTHER MAJOR CITY REQMTS

I. FRONT BEACH REVITALIZATION

II. NEW RECREATON CENTER

III. FIRE STATION STRUCTURAL PROBLEMS

IV. MARINA

- *Bulkhead*
- *Store Freezer*
- *Lighting*

V. 53RD TO 57TH STREET DRAINAGE PROJECT

VI. STORM WATER MANAGEMENT

VII. FIRE DEPARTMENT LADDER TRUCK

VIII. GATEWAY ENHANCEMENT PHASE II

EXTERNAL UNKNOWN FACTORS

I. PROPERTY TAX CAP

II. STATE CUT BACK

III. ECONOMY

PROPOSED FY 2004 BUDGET PARAMETERS

I. OPERATING BUDGET

*A. **Personnel Costs:** (salaries, benefits, training, uniforms, medical/lab, PW Temp labor)*

- *Limit to mandatory increases*
- *Set COLA at 2.0%*
- *All other costs held at last year's level*
- *City Administrator to recommend known/anticipated % increases where applicable (i.e.: health benefits, workers' comp, etc.)*

***B. Operational Costs:** (utilities, fuel, maintenance, contracted services)*

- *Hold at last year's level except for known/mandatory increases*

***C. Non-Operational Costs:** (debt service, legal court costs, insurance)*

- *Hold at last year's level except for known/fixed increases*

II. CAPITAL ITEMS BUDGET

*A. FY 2003-2004 BUDGET--Divide requirements into **Essential, Highly Desirable, Desirable** without regard to funding source*

B. 5 YEAR BUDGET PLAN-- Update thru FY 2008---include major vehicle costs on basis of lease puechase

PROPOSED FY 2004 DEVELOPMENT SCHEDULE

21 January—*Initial briefing/set parameters*

1 February—*City Administrator/City Treasurer/Dept. Heads have draft Capital Item budgets available for Committee meetings*

1-17 February—*Responsible committees review/modify draft departmental Capital Item budgets and approve criticality determination*

18 February—*Ways and Means Committee—review/modify draft Capital Item budget—approve tentative budget and criticality determinations without regard to fund sources*

1 March—*City Administrator/City Treasurer have draft General Revenue Operating Fund budget available for Committee meetings*

1-18 March—*Committees review applicable portions of the Operating Budget*

18 March—*Ways and Mans Committee—Initial review of consolidated Operating Fund budget, Accommodation Tax budgets and Marina budget*

18 March-15 April—*anticipate one or more budget working sessions to be scheduled as needed*

15 April—*Ways and Means Committee—complete budget development—take vote to recommend to City Council for approval*

21 April—*City Council 1st Reading for FY 2003-2004 budget ordinance—public hearing to be scheduled for May*

EXHIBIT B

PUBLIC SAFETY COMMITTEE
January 7, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on January 7, 2003, in City Hall Council Chambers. Present were Chairman Taylor, Committee Members Abele and Sottile, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury.

1. Election of Chairman. Mayor Sottile made a motion to elect Councilman Taylor as Chairman; Councilman Abele seconded; motion passed unanimously.

2. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the November 2002 minutes; Mayor Sottile seconded; motion passed unanimously.

3. Announcement of New Personnel. Chief Buckhannon reported that Barbara Pool from Oklahoma has been hired as dispatcher; Jamey Meekins from the Department of Probation and Parole as Patrol Officer, and James Wooley from Charleston County Detention Center as Patrol Officer, Melva Williams has moved from dispatcher to secretary to the department, and there is one opening for police officer and one opening for dispatcher.

Chief Graham reported that Joe McGinnis was promoted from Engineer to Lieutenant, Bryan Saylors joined the department from the Marines as full-time Firefighter, Shaun Gadsden was promoted from Firefighter to Engineer, and Brian Bolick, who was previously a part-timer, became full-time Firefighter, Katie Kunda was hired as Firefighter, and there is still one opening in the department.

4. Monthly Police Department Report - November and December. Chief Buckhannon discussed highlights from his monthly reports of November and December (copies attached hereto) and answered questions of Committee members. Chief Buckhannon announced that Sergeant Bond retired after 25 years of service in late November. In December Lester Griffin was promoted to Sergeant and Dawn Caldwell promoted to Detective Corporal after oral and written tests. On another subject, he reported that the DOT reduced the speed limit at Breach Inlet to 30 mph and the department has issued several warnings and tickets.

Chairman Taylor noted that Chief Buckhannon has been working as an assessor in the Accreditation process for other agencies.

5. Monthly Fire Department Report - November and December. Chief Graham discussed highlights from her monthly reports of November and December (copies attached hereto) and answered questions of Committee members.

Update on Trucks. Administrator Tucker reported that the new truck is under construction and a visit to the plant will be upcoming. She stated that there are some problems with the

transmission on the ladder truck causing it to be out of service for at least another week. She noted that with all of the continuing problems the department has experienced with this truck, Council may eventually have to decide whether or not to sell it and buy a new truck. The truck is so unreliable that the department does not feel it can be counted on to perform. Chief Graham reported that the truck was in a minor wreck on the way back to SC from the manufacturer which caused some cosmetic damages. She noted that the department has probably replaced one-third of the parts on the truck since its purchase. The transmission problem is currently being worked on by General Diesel in Charleston, then the cosmetic work will be done.

Chief Graham stated that there could be two more visits to the Emergency One plant to inspect the new truck under construction - one is pre-paint and one the delivery inspection. She noted that these dates are very close together and the City might forego the second trip and apply a credit towards the deck gun to be installed.

There was much discussion of the ladder truck. Mayor Sottile expressed concern about the lack of confidence in the truck's performance if a structure fire should occur. Administrator Tucker stated that there should be some settlement regarding the truck under some conditions, and she would recommend that Council consider that settlement and proceeds from sale of the truck be used to purchase a new more reliable ladder truck. Councilman Abele expressed great concern that the City does not have the money to purchase a new truck at this time without raising taxes, laying off employees, or not buying other needed items. He felt that the truck should be repaired and that money be sought from Pierce. Chief Graham noted that other local departments are having problems with Pierce trucks also.

6. Old Business. (A) Update - Customer Service. Chief Buckhannon pointed out that the department received a letter on November 28th from an elderly gentleman who had a flat tire on the Connector. Officer Dawn Caldwell stopped to assist the gentleman and help him change the tire. He ended his letter stating, "You ought to be very proud to have such a nice young lady and an outstanding police woman on your force. She made my day!" On December 30th, the Chief received letters from a grandfather and mother from North Carolina whose daughter suffered a seizure while they were visiting in Wild Dunes. They were happy for the assistance the department provided and indicated that the officers had a calming affect on the family. Subsequently, the family sent the department a check for $250.

Chief Graham reported that the department received several letters from people who were helped while visiting the island. One was from the family whose little girl suffered seizures. This family also sent a check to the City. One most gratifying letter came from a little girl who started a fire in the fireplace to surprise her family, but the flue was not opened and there was much smoke in the house. The girl apologized for causing this and said that she had learned her lesson and would never do this again.

Councilman Abele commended Chairman Taylor for the emphasis placed on Customer Service during the past year and noted that it was very good to hear such good things about the police and fire departments.

(B) SCDOT Correspondence 34th Avenue Study. Administrator Tucker referred to the attached letter from SCDOT in response to the City's request for a study. DOT indicated that they would be looking at this area for speed limit changes or stop controls and will report back to the Committee.

(C) Discussion of Resources for Fire Department Water Mission Response. Chairman Taylor noted that the Committee had asked Chief Graham to provide them with more information concerning water rescue and develop a plan of where she feels the department should be with the resources available. Chief Graham discussed her report and stated that ultimately she would like the department to be able to handle the growing amount of water missions and she iterated that the department is not currently equipped to handle the larger calls although they do respond to any and all calls without having any other backup or assistance from other entities. A copy of her report which was discussed at length is attached hereto.

There was discussion of doing a simulation test and Councilman Abele recommended doing this test during a busy day with lots of boat traffic in the waters. Chairman Taylor felt that a detailed assessment should be made of the 19-foot boat and that these results be rolled into upcoming budget discussions. He recommended that the boat be taken to the Outboard Shop for assessment. Committee members agreed. **Councilman Abele made a motion that the Administrator be given the discretion, under her $1,000 spending limit, to get the boat to the proper facility to check out the motor; Mayor Sottile seconded; motion passed unanimously**. Chief Graham noted that the carburetor would need to be repaired in order to get the motor to run. Further discussion will take place at next month's meeting.

Mayor Sottile also asked for a list of detailed water calls in 2002. Chief Graham will prepare this data. She also reported that there were 29 water related calls in 1999, 37 in 2000, 60 in 2001 which data she will incorporate into her report.

7. New Business - Review of Table of Equipment in Preparation for FY 03/04 Budget Process. Administrator Tucker stated that her understanding of this process of reviewing each department's vehicles and equipment was that the committee would review and make recommendations to Ways & Means and that during the upcoming budget year, items that are purchased new would either replace something on the list or be approved to be added to the list.

Councilman Abele made a motion to approve the Police Department's Table of Equipment as recommendation to Ways & Means Committee; Mayor Sottile seconded; motion passed unanimously.

Upon discussion of the Fire Department Table of Equipment, Councilman Abele stated that he liked Chief Graham's idea of selling the two wave-runners to purchase one better wave-runner. **Councilman Abele made a motion to approve the Fire Department Table of Equipment, with the caveat that prior to going into budget session, the committee will make a decision on the two Boston Whalers; Mayor Sottile seconded; motion passed unanimously.**

8. Miscellaneous. (A) Thanks from Recreation Department to Fire Department. Administrator Tucker referred to the letter included in the Fire Department's Monthly Report for December, concerning all the help and support provided by the Fire Department during the annual Christmas Tree Lighting program of December 13, 2002.

Chief Graham spoke up that the left turn light at the Intersection of Rifle Range Road and the Connector road really needs to be reconfigured to allow vehicles to make the turn from Rifle Range onto the Connector. She has seen too many cars turn on a red light and feels there is imminent danger of an accident. Councilman Abele noted that this intersection is scheduled to be reconfigured at some point. Administrator Tucker reported that the new Target store is scheduled to open the same weekend as the City's 50th Anniversary Celebration.

(B) Set Next Meeting Date - Monday, February 10, 2003, at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:16 p.m.

Respectfully submitted,

Dee Taylor, Chairman



Monthly Report

November 2002

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: **December 2, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of November 2002.

Patrol

November 1, 2002 An officer on patrol stopped a driver for speeding on Waterway Boulevard and determined that that the driver had an outstanding arrest warrant. Once the driver was positively identified, the subject was taken into custody and transported to Isle of Palms Police Department until a Charleston County deputy arrived.

November 1, 2002 Four juvenile males from Mount Pleasant were apprehended after a teen dance at the recreation center. The subjects were observed trespassing on the softball field by forcible entry to the gate, causing damage to city property. All were later released to a guardian and placed on notice for suspension in attending any future Isle of Palms Youth Dances.

November 3, 2002 At approximately 4:45 a.m. officers responded to a 911 call from a residence on Ocean Boulevard. Upon arrival, officers observed visible injuries to the head and neck of a female subject. Her male companion was placed under arrest and charged with Criminal Domestic Violence. Statements were subsequently taken from several witnesses who confirmed what had occurred.

November 3, 2002 Mount Pleasant Police notified our agency that a subject just involved in an assault situation was believed to be headed to the Isle of Palms, driving a silver Lexus. The vehicle was located a short time later behind an establishment on J.C. Long Boulevard. Officers entered the business and found the suspect hiding in a closed off section of the business. Mount Pleasant Police were notified and responded to take custody of the subject for the previous assault situation in their jurisdiction.

November 5, 2002 An officer on patrol stopped a vehicle with a broken rear window. Further investigation revealed the driver was wanted in Newberry County. Once positively identified, the driver was placed under arrest and transported to the Charleston County Detention Center and later extradited to Newberry County.

November 9, 2002 Sullivan's Island Police Department requested assistance with directing traffic at a structure fire on Jasper Boulevard and Station 28. One officer responded and redirected traffic around the fire scene.

November 9, 2002 The duty supervisor received a call from Trident Hospital notifying this agency that they had a female patient there who claimed to have been raped in a residence on the Isle of Palms. The alleged victim was sent to MUSC for forensic treatment. An investigator immediately responded to meet with the alleged victim. The three-day investigation resulted in the positive identification of the suspect and the determination that the incident actually occurred in a vehicle in the city of Charleston. It was also determined that the incident was consensual. Charges are pending against the female for filing a false police report. The entire investigation was turned over to the Charleston Police Department Investigative Division.

November 9, 2002 The Summerville Police Department notified this agency that they had a driver stopped in their jurisdiction who had two outstanding arrest warrants issued by the Isle of Palms Police Department. Once positive identification was confirmed, one of our officers went to Summerville to take custody of the subject, who was then transported to the Charleston County Detention Center.

November 12, 2002 At approximately 4 a.m. while patrolling the municipal parking lot, an officer located a vehicle occupied by two sleeping subjects. A computer check of the subjects indicated that one was wanted in Columbia County, Georgia. Once the subject was positively identified, he was taken into custody and transported to the Charleston County Detention Center for extradition to Columbia County.

November 14, 2002 The Mount Pleasant Police Department requested our assistance in the service of an arrest warrant for a subject who lived on Palm Boulevard. The subject was located at his residence and taken into custody.

November 16, 2002 An officer on patrol stopped a Corvette exceeding the speed limit on Palm Boulevard. The officer observed a strong odor of alcoholic beverage coming from within the car. The driver admitted to have had 8 or 9 beers. After failing several field sobriety tests, he was charged with DUI.

November 17, 2002 Officers responded to a report from a taxi driver that his passenger had left his vehicle without paying the fare. The subject, a resident of North Carolina, was located in the neighborhood a short time later. When it was determined that he had no means to pay the fare, he was placed under arrest for Petit Larceny and Disorderly Conduct.

November 19, 2002 Officers responded to a report of several individuals fighting in a residence on Cameron Boulevard. Several parties present appeared to be intoxicated. After sorting out all information from all present, a female subject was charged with Simple Assault.

November 21, 2002 At approximately 5 a.m., officers responded to a residence on 21st Avenue for a reported burglary. Further investigation revealed that a highly intoxicated male subject had entered the residence through a doggie door. The owner of the residence woke up and discovered the subject asleep on his couch. Since no criminal intent to steal existed, the subject was taken into custody and charged with Trespassing and Public Intoxication.

November 21, 2002 Officers responded to a business on J.C. Long Boulevard where a male subject had been asked to leave because of his intoxicated state. The subject was very uncooperative and charged with Public Intoxication.

November 22, 2002 A driver was stopped on Palm Boulevard near 14th Avenue for an equipment violation and found to have a suspended license. Subsequent to the driver's arrest for DUS, a quantity of marijuana was found in the vehicle. The driver was also charged with Simple Possession of Marijuana and Open Container of Beer.

November 23, 2002 A male subject was observed in the parking lot of a business on Palm Boulevard having a heated altercation with a female subject. It was apparent that the male subject was injured and bleeding. The female subject was charged with Simple Assault and Disorderly Conduct.

November 23, 2002 A rental property company reported vandalism of rental property on Carolina Boulevard resulting in over $3,000 damage. The Isle of Palms Police Department investigation resulted in the case being cleared and total restitution made to the rental company for damages. The damage was the result of a large unruly party held by friends of the lessee without his knowledge.

November 23, 2002 An officer observed a vehicle strike the raised median almost striking a light post then proceed onto the connector. The female driver was unsteady on her feet for field sobriety tests and was unable to stand without leaning on the vehicle. The driver was charged with DUI.

November 23, 2002 An officer observed a vehicle fail to stop for a stop sign at J.C Long Boulevard and Palm Boulevard. The female driver had a strong odor of alcoholic beverage coming from her person. After failing several field sobriety tests, she was charged with DUI.

November 25, 2002 A vehicle was stopped on the connector for an equipment violation. The driver was found to have a suspended license and in possession of a quantity of marijuana. The driver was charged with DUS and Simple Possession of Marijuana.

November 27, 2002 While on patrol in Wild Dunes, an officer stopped a vehicle for speeding and detected a strong odor of alcoholic beverage coming from within the vehicle. After failing several field sobriety tests, the driver was charged with DUI and Open Container of Liquor in a Vehicle.

November 28, 2002 Officers responded to a Palm Boulevard business and met with a mother and her five children who reported a violent domestic dispute at their residence. All parties were in fear for their safety as a result of the incident. It was reported that the husband had been violent and had directed verbal threats of bodily harm to some of the children. Subsequent action by officers resulted in the husband being removed from the Pavilion Drive residence and charged with Criminal Domestic Violence.

November 28, 2002 A male subject was observed under the obvious influence of alcohol attempting to ride a bicycle. When an officer confronted the subject he was loud and boisterous and using profanity. Due to his grossly intoxicated state and his inability to care for his own safety, he was arrested for Disorderly Conduct. His bicycle was taken into custody for safekeeping.

Personnel / Community Services

November 1, 2002 Officers were provided for the monthly Recreation Department Teen Dance.

November 4, 2002 Patrolman James Wooley was hired as our newest police officer and is presently attending the South Carolina Criminal Justice Academy. Patrolman Wooley spent the past ten years with the Charleston County Sheriff's Office, as a detention officer.

November 8, 2002 PFC Gansen took 12 six- year old Cub Scouts and their parents on a tour of the police department, city hall and a demonstration of equipment in her vehicle. A class was given to the children in the use of 911and souvenirs were given to all.

November 11, 2002 As a token of her thanks, a citizen, grateful for the manner in which Officer Ambas handled a situation at her residence, delivered a large cake in the shape of a police car to police headquarters.

November 22, 2002 Captain Glen Kramer, a fireman with the Isle of Palms Fire Department, was sworn in as a Reserve Police Officer. He recently graduated from police reserve training at the Summerville Police Department.

November 25, 2002 Sergeant Tim Bond retired as a police officer with 25 years of service. He has been with this department since May 1989. A small gathering of co-workers was present for presentation of a plaque, badge and identification by Chief Buckhannon. Good Luck Tim!

November 30, 2002 Officers on patrol after hours discovered 43 commercial buildings with open or unsecured doors. Property Security Check forms was left at all locations when owners were not available.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 12/11/2002

During the month of November 2002, the Telecommunications Office received and dispatched 3,367 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
November 2002	2,576	57	714	20	3,367
November 2001	2,268	43	805	10	3,126
Percentage Change	14%	33%	-11%	100%	8%
Year to date 2002	25,139	696	9,065	236	35,136
Year to date 2001	27,731	639	9,131	266	37,767
Percentage Change	-9%	9%	-1%	-11%	-7%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	63	158	192	413
Tract 2: Ocean Blvd to JC Long to 14th Ave	82	0	182	200
Tract 3: 10th Ave North to 21st Ave South	358	57	395	810
Tract 4: 21st Ave North to 31st Ave South	89	0	167	256
Tract 5: 31st Ave North to 41st Ave South	10	51	102	163
Tract 6: Forest Trail	1	9	22	32
Tract 7: 41st Ave North to 57th Ave	170	44	150	364
Tract 8: Wild Dunes	56	0	94	150
Tract 9: IOP Connector	0	0	105	105
Tract 10: County Park	24	0	9	33
Tract 99: Off Island	0	0	50	50
	853	319	1468	2576

Isle of Palms Police Department Officer Activity November 2002

	November 2002	November 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,421	1,124	26.4%	13,631	13,973	-2.4%
Building Checks	847	1,032	-17.9%	6,108	6,804	-10.2%
SPR'S	316	309	2.3%	5,576	6,996	-20.3%
Traffic Stops	448	385	16.4%	3,126	4,313	-27.5%
Traffic Stops w/Tickets	133	146	-8.9%	952	1,449	-34.3%
% Traffic Stops w/Tickets	29.7%	37.9%	-8.2%	30.5%	33.6%	-3.1%
DUI Tickets	4	0	0.0%	15	32	-53.1%
DUS Tickets	5	2	150.0%	55	76	-27.6%
Speeding Tickets	41	118	-65.3%	492	799	-38.4%
Other Traffic Tickets	52	62	-16.1%	649	941	-31.0%
Non Traffic Tickets	92	46	100.0%	630	542	16.2%
Parking Tickets	55	49	12.2%	5,633	6,210	-9.3%
City Tickets	16	14	14.3%	186	357	-47.9%
Warning Tickets	272	192	41.7%	1,594	1,986	-19.7%

Connector Calls For Service for the Month of September 2002

The Isle of Palms Police Department has responded to or initiated 102 calls involving 1389 minutes, or 23 man hours for the month of November, 2002. The following table breaks down the type, number and time element of each call.

	Calls November	Calls Year To Date	Arrests November	Arrests Year To Date	Minutes November	Minutes Year To Date	Avg. Minutes November	Avg. Minutes Year To Date
Accidents	0	19	0	0	0	494	0.00	26.00
Traffic Stops With Tickets	29	263	6	29	753	4978	25.97	18.93
Traffic Stops Without Tickets	54	316	1	1	420	5489	7.78	17.37
Citizen Assists	13	216	0	1	99	2561	7.62	11.86
Assist Other PD	2	5	0	0	68	149	34.00	29.80
Miscellaneous	4	68	0	1	49	1019	12.25	14.99
Totals	**102**	**887**	**7**	**32**	**1,389**	**14,690**	**13.62**	**16.56**
Totals 2001	**87**	**1,148**	**1**	**26**	**1,162**	**17,183**	**13.36**	**14.97**

Isle of Palms Police Department Monthly Report for November 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	November 2002	Total 2002	November 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)	1	1		1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT	1	3		1
120 ROBBERY				
13A ASSAULT		5		4
13B SIMPLE ASSAULT	5	42	2	25
13C INTIMIDATION		1		2
210 EXTORTION				
220 BURGLARY		14		20
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		5		8
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	2	28	1	27
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	4	117	14	182
240 MOTOR VEHICLE THEFT		7		4
250 COUNTERFEITING/FORGERY	1	6		3
26B FRAUD/CREDIT CARD /ATM		5	1	7
26C IMPERSONATION		1		1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				4
290 DAMAGE PROPERTY	3	65	2	74
35A DRUG/NARCOTICS	2	18	3	28
35B DRUG EQUIPMENT VIOLATION		4		4
36A SEX (INCEST)				
36B STATUTORY RAPE	1	1		
36C INDECENT EXPOSURE		1		2
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES		2		1
753 OBSCENE & HARASSING PHONE		12	1	15
756 BREACH OF TRUST				2
90A BAD CHECKS		3		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	10		5
90D DUI	4	15		31
90E DRUNKENNESS	1	14	1	20
90F FAMILY (NO VIOLENCE)				1
90G LIQUOR LAW	1	30	5	76
90H PEEPING TOM				
90I RUNAWAY	1	2		
90J TRESPASSING	1	12		7
90L TRUANCY				1
90M AGENCY ASSIST		4		2
90N RESISTING ARREST			1	8
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		3	5	51
91A ALARM	17	181	14	193
91D DISTURBANCE		4		
91F NON-VIOLENT FAMILY DISPUTE	1	17		12
91T TRAFFIC & NRVC ARRESTS	6	62	7	133
91W WARRANT ARRESTS	4	15		18
979 MISSING PERSONS	1	3		1
980 SUICIDES		4	1	6
992 PROWLER		3		
NCR NON CRIMINAL REPORTS	76	526	35	469
TOTALS:	**134**	**1249**	**93**	**1452**

Isle of Palms Police Department Monthly Report for November 2002

ARREST SUMMARY

Type	November 2002	Total 2002	November 2001	Total 2001
Adults	Male= 21 Female= 5	Male= 194 Female= 58	Male= 10 Female= 2	Male= 317 Female= 89
Juveniles	Male= 4 Female= 0	Male= 11 Female= 0	Male= 0 Female= 1	Male= 31 Female= 5
Narc-Adults	Male= 2 Female= 0	Male= 18 Female= 2	Male= 2 Female= 0	Male= 27 Female=7
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 0 Female= 3
TOTALS:	Male= 27 Female= 5	Male= 225 Female= 60	Male= 12 Female= 3	Male= 375 Female= 104

PROPERTY VALUES REPORTED

ype	November 2002	Total 2002	November 2001	Total 2001
Burglary Stolen	$0.00	$38,460.00	$0.00	$50,514.77
Larceny Stolen	$2,618.00	$293,259.36	$35,317.00	$261,126.53
Criminal Damage	$18,215.00	$36,791.00	$400.00	$29,473.00
MVT Stolen	$13,000.00	$41,500.00	$3,150.00	$54,150.00
Burglary Recovered	$0.00	$21,730.00	$0.00	$10,994.38
Larceny Recovered	$15.00	$100,884.00	$28,800.00	$78,459.49
MVT Recovered	$13,000.00	$25,500.00	$0.00	$46,000.00
Total Stolen	$2,618.00	$331,669.34	$38,467.00	$360,791.30
Total Recovered	$13,015.00	$148,046.00	$28,800.00	$121,390.87
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
November 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A AGGRAVATED ASSUALT	1	0	0	0	0	0	0	0	0	0	1	0	1
13B CDV/SIMPLE ASSAULT	2	0	0	0	0	1	1	0	0	0	2	2	4
23H PETIT LARCENY	1	0	0	0	0	0	0	0	0	0	1	0	1
250 COUNTERFEITING/FORGERT	0	0	0	0	0	1	0	0	0	0	0	1	1
290 MALICIOUS DAMAGE TO PROPERTY	3	1	0	0	0	0	0	0	0	0	4	0	4
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90C DISORDERLY CONDUCT	0	1	0	0	0	0	0	0	0	0	1	0	1
90D DUI	2	0	0	0	0	2	0	0	0	0	2	2	4
90E DRUNKENESS	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	3	0	0	0	0	0	0	0	0	0	3	0	3
90J TREPASS OF REAL PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1
91T TRAFFIC OFFENSES	6	0	0	0	0	0	0	0	0	0	6	0	6
91W WARRANT ARREST	3	1	0	0	0	0	0	0	0	0	4	0	4
TOTAL:	**24**	**3**	**0**	**0**	**0**	**4**	**1**	**0**	**0**	**0**	**27**	**5**	**32**

Isle of Palms Police Department Animal Control Report for November 2002

	Nov-02 Monthly Total	Nov-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	6	4	58	223
Warning Tickets	0	0	37	41
Animals Secured	19	12	127	288
Dogs	7	7	61	111
Cats	8	5	26	53
Raccoons	3	0	32	57
Other*	1	0	13	68
Released to Owner	7	8	63	106
Transported to Shuler Vet	0	0	55	59
Transported to Other Vets	3	0	8	43
Transported to SPCA	6	2	37	37
Injured Animals	4	0	20	44
Trapped Animals	12	5	98	100
Cats	8	5	27	34
Raccoons	3	0	60	47
Other **	1	0	11	25
Dead Animals Removed	18	0	161	169
Traps Set	15	5	103	271
Kennel Fees	$28.00	$63.00	$343.00	$873.00

* Oppossum

** Oppossum

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR November 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	1	11	12	1	3	3	1	4	0	0	0	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	1	11	12	1	3	3	1	4	0	0	0	

Detective Griffin attended Grand Jury and presented 3 cases. He attended 3 Preliminary Hearings. Nineteen bond hearing were held which expended 34.5 man hours. Detective Griffin filled in for Patrol Supervisor for 36 hours for the month of November.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCK HANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR NOVEMBER 2002

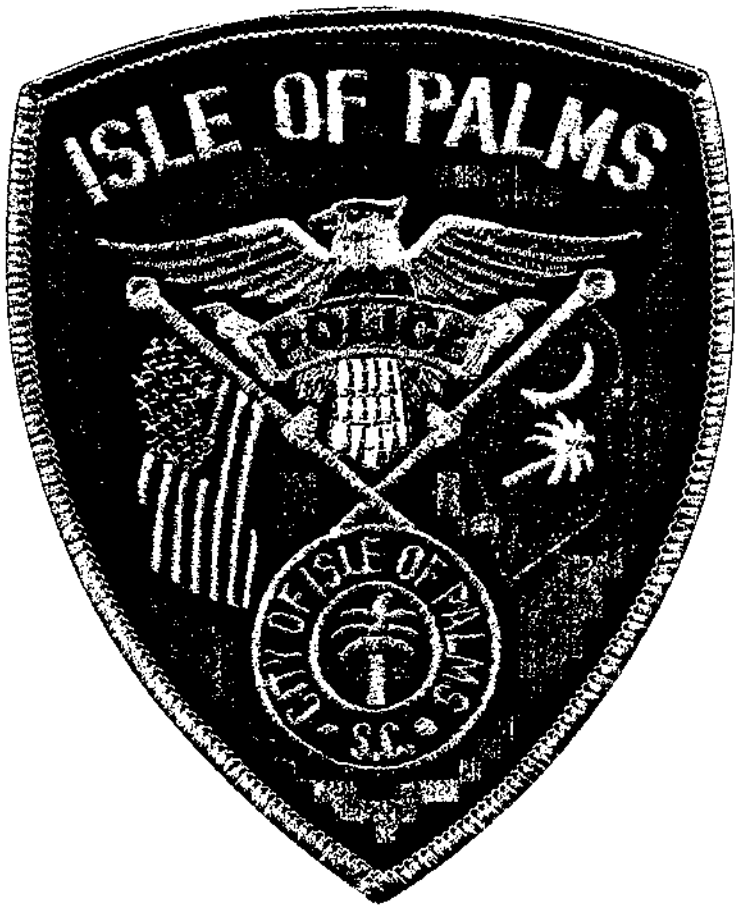
DATE: DECEMBER 3, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	LEGAL	LEGAL UPDATE		2		
1 OFFICER	CDV	CRIMINAL DOMESTIC VIOLENCE		4		
1 OFFICER	BBP	BLOOD BORNE PATHOGENS			3	
1 OFFICER	CALEA	ACCREDITATION			1	
1 OFFICER	SCMRF	NEW EMPLOYEE SAFETY TRAINING				0.5
1 OFFICER		DISCRIMINATORY PROFILING			4	
1 OFFICER		DATAMASTER CERTIFICATION	8			
1 OFFICER		RADAR CERTIFICATION				16
1 OFFICER		MID LEVEL MANAGEMENT	24			
TOTAL			32	4	8	16.5
				TOTAL OFFICER HOURS:		60.5

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE		RECORDS MANAGEMENT				20
TOTAL			0	0	0	20
				TOTAL EMPLOYEE HOURS:		20

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	609	130.5	200	385.5
THIS MONTH TOTALS	32	4	8	26.5
YEAR TO DATE TOTALS:	641	134.5	208	412
		DEPARTMENT HOURS YEAR TO DATE:		1395.5



Monthly Report

December 2002

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: **January 2, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of December 2002.

Patrol

December 2, 2002 An officer observed a vehicle flashing its headlights several times and stopped the vehicle to investigate. The driver was found to have a suspended license for not having vehicle insurance. The driver was charged with DUS and No Proof of Insurance.

December 3, 2002 On this date, officers responded to a 911 call from a subject at a residence on 27th Avenue who stated that help was needed. Upon arrival, the officers were met by a female subject who stated that she had just had an argument with her husband which had gotten heated, resulting in the husband pushing a refrigerator over on her. A teenage daughter pulled the refrigerator off her mother. The husband was located outside and charged with Criminal Domestic Violence.

December 5, 2002 A resident of Dune Ridge Lane reported that he had contracted with a painter to have part of his house painted for a sum of $3,000. The resident gave the contractor a deposit of $600 on October 28, 2002 and, as of this date, no work had been done, nor could contact be made. An Investigator attempted unsuccessfully to locate the contractor. An arrest warrant for Breach of Trust With Fraudulent Intent was prepared and signed by a judge and is on file until the contractor is located.

December 6, 2002 Officers responded to a front beach establishment for a report that a male subject was causing a disturbance with a female. An attempt was made to get the subject a taxi, but he refused. He was subsequently charged with Public Intoxication and transported to the detention center where he caused a disturbance with detention officers.

December 8, 2002 An officer observed a vehicle on the connector speeding toward the Isle of Palms. When the vehicle was stopped at the traffic light, the driver was found to have a suspended license and an unpaid traffic ticket. The driver was charged with DUS, Speeding and NRVC.

December 8, 2002 Officers responded to a residence on 27th Avenue where officers had previously arrested a male subject for pushing a refrigerator over on his wife. This time the wife was extremely intoxicated and was ranting and screaming at her two children, husband and officers. It was agreed by family members to transport the subject to Charter, but when she became combative with officers, she was then charged with Criminal Domestic Violence.

December 9, 2002 An officer stopped a vehicle for an equipment violation and found the driver had a suspended license. The driver was charged with DUS 2nd Offense and Simple Possession of Marijuana. Subsequent to the arrest, a quantity of marijuana was located in the vehicle.

December 12, 2002 A vehicle was stopped at 21st Avenue and Palm Boulevard for having an expired license plate. Further investigation indicated that the driver was operating with a suspended license. The driver was charged with DUS and Expired Registration.

December 15, 2002 A vehicle, observed to be driven by a subject known to have a suspended license, was stopped on 20th Avenue. The officer confirmed that the driver was in fact suspended and took him into custody. Subsequent to his arrest, a quantity of marijuana and drug paraphernalia was found in the vehicle. The driver was charged with DUS 2nd Offense, Simple Possession of Marijuana, Operating Uninsured, 7 counts of NRVC, Possession of Drug Paraphernalia, Expired Vehicle License and Failure to Pay Property Tax. It was determined that the driver had identical charges pending from a traffic stop in April 2002. The driver was brought before Magistrate Harper in Municipal Court December 16, 2002 whereupon the driver plead guilty to all charges from the previous night. The magistrate sentenced the driver to a total of 395 days in jail suspended to time served for the NRVC charges and payment of $1,875 for DUS 2nd Offense, Operating Uninsured and Simple Possession of Marijuana.

December 21, 2002 Lt. Wright received a telephone call from an attorney in St. Paul, Minnesota who stated that her client was in the process of a divorce from her husband. The husband had been charged and arrested by the Isle of Palms Police Department in January of 1999 for Kidnapping and Criminal Domestic Violence High and Aggravated. The 1999 incident involved his previous common-law wife. The attorney stated that her client's husband had told her that he killed the last female that tried to testify against him. She had reason to believe that the victim of the 1999 incident had been killed. Lt. Wright and Detective Griffin spent several days trying to determine if the 1999 victim was alive or dead. The victim was located alive and well in North Carolina and advised this agency that she wished to drop any pending charges against her former husband. The attorney in Minnesota was advised accordingly.

December 17, 2002 A vehicle was stopped on the connector for having only one headlight. The driver was issued a warning for Two Headlamps Required and a ticket for Failure to Obtain a SC License in 90 Days. A quantity of marijuana was located in the vehicle. The driver and two occupants were charged with Simple Possession of Marijuana and Possession of Drug paraphernalia.

December 18, 2002 A vehicle was stopped on Palm Boulevard and the driver was found to have a suspended license. The driver was charged with DUS, Operating Uninsured and 2 counts of NRVC.

December 19, 2002 A vehicle was stopped on Palm Boulevard and the driver was found to have a suspended license. The driver was charged with DUS.

December 21, 2002 An officer observed a vehicle parked at a known abandoned residence on 26th Avenue and investigated. The officer located two male juveniles in the residence. Both subjects were advised to leave the residence, placed on trespass notice and were escorted off of the property.

December 21, 2002 An officer stopped a speeding vehicle on Waterway Boulevard at 27th Avenue. The driver was in possession of a quantity of marijuana and charged with Simple Possession of Marijuana and Speeding.

December 23, 2002 An officer observed a vehicle entering Palm Boulevard fail to stop at a stop sign. Once stopped the officer observed the driver continually reach under the front seat while the officer was writing a ticket. Further investigation by the officer revealed that the driver was attempting to conceal a quantity of marijuana. The driver was charged with Simple Possession of Marijuana and given a warning ticket for Disregarding a Stop Sign.

December 25, 2002 A concerned citizen reported a vehicle heading toward the Isle of Palms, driving erratically on the connector. An officer observed the vehicle turn quickly onto 31st Avenue and then observed the driver turn off the headlights, attempting to elude the officer. Once the vehicle was stopped, both underage occupants were taken into custody for Underage Possession of Liquor and Open Container.

December 25, 2002 A vehicle entered Palm Boulevard at 29th Avenue pulling right into the path of the police cruiser. The vehicle weaved over the centerline several times and was stopped on 33rd Avenue. The driver failed all field sobriety tests given and was taken into custody. When administered the datamaster test, the driver had a blood alcohol level of .16%.

December 26, 2002 An officer responded to a complaint of a citizen dumping a quantity of motor oil in a storm drain on 32nd Avenue. The citizen admitted having poured two quarts of motor oil into the drain. The officer cited the citizen for Littering.

DHEC was notified but did not respond. The Isle of Palms Fire Department conducted pollution mitigation.

December 30, 2002 Officers were dispatched to a room at The Boardwalk Inn to check on the well-being of a female. As a result of a call that came from her mother in Virginia. The female victim was located where visible injuries indicated recent domestic violence. A statement was taken from the victim and photos were taken of her injuries. The male half of the incident was located elsewhere in the building and taken into custody and charged with Criminal Domestic Violence.

December 30, 2002 Officers responded to a reported disturbance at a residence on 31st Avenue. Before the officers arrived, the complainant called to advise that the suspect had just tried to gain entry into the house. Neighbors advised that the suspect had been seen running from the area and had hopped several fences to elude police. The subject was located several blocks away on Waterway Boulevard and taken into custody. Once it was determined that the situation was the result of an ongoing divorce, the male subject was charged with Public Intoxication. Arrangements were made with the female's attorney to obtain a copy of the Family Court Restraining Order to keep on file at police headquarters.

Personnel / Community Services

December 2, 2002 PFC D. Caldwell received a letter of appreciation for assisting an elderly motorist who had a flat tire.

December 6, 2002 Officers were provided for the monthly Recreation Department Teen Dance.

December 7-11, 2002 Chief Buckhannon traveled to Royal Palm Beach, Florida where he was part of a three- man assessment team representing the Commission on Accreditation for Law Enforcement. While there, he assessed the Royal Palm Beach Police Department for their compliance with CALEA Standards.

December 13, 2002 Officers were provided for the annual Christmas Tree Lighting at the Recreation Center.

December 24-25, 2002 Officers who stopped vehicles for minor violations issued warnings and free passes to the Palmetto Grande Movie Theatre in Mount Pleasant. The passes were gladly donated at the request of a patrol supervisor.

December 27, 2002 Erika Hansell resigned as the police department's secretary to take a position in a family owned business closer to her home in Summerville.

December 27, 2002 Melva Williams started her new position as Chief Buckhannon's secretary. She was laterally promoted from Telecommunications.

December 30, 2002 Corporal Griffin and PFC Usry received letters of appreciation from the grandparents and parents of a teenager who was stricken with seizures while visiting Wild Dunes the previous week.

December 30, 2002 Chief Buckhannon promoted Corporal Griffin to the rank of Sergeant to replace the vacancy left by the retirement of Sergeant Bond.

December 30, 2002 Chief Buckhannon promoted PFC Caldwell to the rank of Detective Corporal to fill the vacancy left by Corporal Griffin's promotion.

December 31, 2002 For the month of December, officers on patrol discovered twenty three commercial buildings with open or unsecured doors. Four residences were also found to be open or unsecured. A total of eighty Victim of Crime Forms were issued to homeowners or businesses for various conditions noted by officers on patrol.

December 31, 2002 The South Carolina Highway Department reduced the speed limit at the new Breach Inlet Bridge to complete construction. At their request the police department has increased speed enforcement for the protection of the construction workers. Only verbal warnings or warning tickets were issued the first two weeks after the speed limit was changed. The radar trailer has been set up on the approach to the bridge periodically all month.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 1/6/2003

During the month of December 2002, the Telecommunications Office received and dispatched 3,680 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
December 2002	2,897	45	726	12	3,680
December 2001	2,156	45	874	15	3,090
Percentage Change	34%	0%	-17%	-20%	19%
Year to Date 2002	28,036	741	9,791	248	38,816
Year to Date 2001	29,887	684	10,005	281	40,857
Percentage Change	-6%	8%	-2%	-12%	-5%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	100	242	195	537
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	80	0	97	177
Tract 3: 10th Ave. North to 21st. Ave. South	413	78	273	764
Tract 4: 21st Ave. North to 31st Ave. South	83	66	130	279
Tract 5: 31st Ave North to 41st Ave. South	12	331	80	423
Tract 6: Forest Trail	1	2	19	22
Tract 7: 41st Ave. North to 57th Ave.	143	149	109	401
Tract 8: Wild Dunes	59	0	89	148
Tract 9: IOP Connector	2	0	82	84
Tract 10: County Park	22	0	5	27
Tract 99: Off Island	0	0	35	35
Totals:	915	868	1,114	2,897

Isle of Palms Police Department Officer Activity December 2002

	December 2002	December 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,114	814	36.9%	14,745	14,787	-0.3%
Building Checks	915	593	54.3%	7,023	7,397	-5.1%
SPR'S	868	740	17.3%	6,444	7,736	-16.7%
Traffic Stops	387	351	10.3%	3,513	4,664	-24.7%
Traffic Stops w/Tickets	73	127	-42.5%	1025	1,576	-35.0%
% Traffic Stops w/Tickets	18.9%	36.2%	-17.3%	29.2%	33.8%	-4.6%
DUI Tickets	2	1	100.0%	17	33	-48.5%
DUS Tickets	7	3	133.3%	62	79	-21.5%
Speeding Tickets	20	90	-77.8%	512	889	-42.4%
Other Traffic Tickets	74	66	12.1%	723	1,007	-28.2%
Non Traffic Tickets	21	49	-57.1%	651	591	10.2%
Parking Tickets	53	20	165.0%	5,686	6,230	-8.7%
City Tickets	22	12	83.3%	208	369	-43.6%
Warning Tickets	245	209	17.2%	1,839	2,195	-16.2%

Connector Calls For Service for the Month of December 2002

The Isle of Palms Police Department has responded to or initiated 83 calls involving 1120 minutes, or 19 man hours for the month of December, 2002. The following table breaks down the type, number and time element of each call.

	Calls December	Calls Year To Date	Arrests December	Arrests Year To Date	Minutes December	Minutes Year To Date	Avg. Minutes December	Avg. Minutes Year To Date
Accidents	0	19	0	0	0	494	0.00	26.00
Traffic Stops With Tickets	16	279	4	33	538	5516	33.63	19.77
Traffic Stops Without Tickets	42	358	0	1	410	5899	9.76	16.48
Citizen Assists	16	232	0	1	145	2706	9.06	11.66
Assist Other PD	0	5	0	0	0	149	0.00	29.80
Miscellaneous	9	77	0	1	27	1046	3.00	13.58
Totals	**83**	**970**	**4**	**36**	**1,120**	**15,810**	**13.49**	**16.30**
Totals 2001	**60**	**1,208**	**0**	**26**	**695**	**17,878**	**11.58**	**14.80**

Isle of Palms Police Department Monthly Report for December 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	December 2002	Total 2002	December 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)	0	1		1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT	0	3		1
120 ROBBERY				
13A ASSAULT		5		4
13B SIMPLE ASSAULT	3	45	2	27
13C INTIMIDATION		1	1	3
210 EXTORTION				
220 BURGLARY		14	1	21
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		5		8
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	0	28	2	29
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	2	119	5	187
240 MOTOR VEHICLE THEFT		7		4
250 COUNTERFEITING/FORGERY	0	6		3
26B FRAUD/CREDIT CARD /ATM		5	0	7
26C IMPERSONATION		1		1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				4
290 DAMAGE PROPERTY	2	67	1	75
35A DRUG/NARCOTICS	4	22	4	32
35B DRUG EQUIPMENT VIOLATION		4		4
36A SEX (INCEST)				
36B STATUTORY RAPE	0	1		
36C INDECENT EXPOSURE		1		2
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES		2		1
753 OBSCENE & HARASSING PHONE	1	13	2	17
756 BREACH OF TRUST	1	1		2
90A BAD CHECKS		3		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	0	10		5
90D DUI	1	16	1	32
90E DRUNKENNESS	1	15	0	20
90F FAMILY (NO VIOLENCE)				1
90G LIQUOR LAW	1	31	5	81
90H PEEPING TOM				
90I RUNAWAY	0	2		
90J TRESPASSING	1	13	1	8
90L TRUANCY				1
90M AGENCY ASSIST		4		2
90N RESISTING ARREST			0	8
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	2	5	3	54
91A ALARM	20	201	15	208
91D DISTURBANCE		4		
91F NON-VIOLENT FAMILY DISPUTE	1	17	1	13
91T TRAFFIC & NRVC ARRESTS	6	68	4	137
91W WARRANT ARRESTS	0	15	1	19
979 MISSING PERSONS	0	3		1
980 SUICIDES		4	0	6
992 PROWLER		3		
NCR NON CRIMINAL REPORTS	74	600	25	494
TOTALS:	**120**	**1368**	**74**	**1526**

Isle of Palms Police Department Monthly Report for December 2002

ARREST SUMMARY

Type	December 2002	Total 2002	December 2001	Total 2001
Adults	Male= 18 Female= 3	Male= 212 Female=61	Male= 13 Female= 3	Male= 330 Female= 91
Juveniles	Male= 0 Female= 0	Male= 11 Female= 0	Male= 0 Female= 0	Male= 31 Female= 5
Narc-Adults	Male= 0 Female= 0	Male= 18 Female= 2	Male= 6 Female= 0	Male= 33 Female=8
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 0 Female= 3
TOTALS:	Male= 18 Female= 3	Male= 243 Female=63	Male= 19 Female= 3	Male= 394 Female= 107

PROPERTY VALUES REPORTED

Type	December 2002	Total 2002	December 2001	Total 2001
Burglary Stolen	$0.00	$38,460.00	$176.00	$50,690.77
Larceny Stolen	$1,425.00	$294,684.36	$8,542.00	$269,668.53
Criminal Damage	$770.00	$37,561.00	$2.00	$29,475.00
MVT Stolen	$0.00	$41,500.00	$0.00	$54,150.00
Burglary Recovered	$0.00	$21,730.00	$0.00	$10,994.38
Larceny Recovered	$0.00	$100,884.00	$6,650.00	$85,109.49
MVT Recovered	$0.00	$25,500.00	$0.00	$46,000.00
Total Stolen	$2,195.00	$346,864.34	$8,718.00	$374,509.30
Total Recovered	$0.00	$148,046.00	$6,650.00	$142,103.87
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
December 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
90Z LITTERING	1	0	0	0	0	0	0	0	0	0	1	0	1
13B CDV/SIMPLE ASSAULT	2	0	0	0	0	1	0	0	0	0	2	1	3
35A DRUG/NARCOTICS VIOLATIONS	5	0	0	0	0	0	0	0	0	0	5	0	5
90C DISORDERLY CONDUCT	2	0	0	0	0	0	0	0	0	0	2	0	2
90D DUI	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	1	0	0	0	0	1	0	0	0	0	1	1	2
91T TRAFFIC OFFENSES	5	1	0	0	0	1	0	0	0	0	6	1	7
TOTAL:	**17**	**1**	**0**	**0**	**0**	**3**	**0**	**0**	**0**	**0**	18	3	21

Isle of Palms Police Department Animal Control Report for
December 2002

	Dec-02 Monthly Total	Dec-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	0	5	58	228
Warning Tickets	0	6	37	47
Animals Secured	21	8	148	296
Dogs	5	7	66	118
Cats	1	0	27	53
Raccoons	14	1	46	58
Other*	1	0	14	68
Released to Owner	6	7	69	113
Transported to Shuler Vet	1	1	56	60
Transported to Other Vets	1	0	9	43
Transported to SPCA	1	0	38	37
Injured Animals	11	1	31	45
Trapped Animals	0	1	98	101
Cats	0	0	27	34
Raccoons	0	1	60	48
Other **	0	0	11	25
Dead Animals Removed	16	9	177	178
Traps Set	2	3	105	274
Kennel Fees	$0.00	$56.00	$343.00	$929.00

*Seagull

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR December 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	4	8	12	0	4	0	7	1	400	0	1	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	4	8	12	0	4	0	7	1	400	1	0	

Detective Griffin attended Grand Jury and presented 3 cases. He attended 1 Preliminary Hearing. Fifteen-bond hearings were held which expended 26 man-hours. Detective Griffin worked 13 shifts as a Patrol Supervisor to fill in for being shorthanded.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCK HANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR DECEMBER 2002

DATE: DECEMBER 18, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	ADV	STREET SURVIVAL				48
4 OFFICERS	ADV	CRISIS HOSTAGE NEGOTIATION				96
13 OFFICER	IN SERVICE	CRIME TO COURT			13	
6 OFFICERS	IN SERVICE	NCIC REAFFIRMATION			6	
1 OFFICER	IN SERVICE	BLOOD BORNE PATHOGENS			1	
1 OFFICER	SOMRF	NEW EMPLOYEE SAFETY TRAINING ORIENTATION			1	
1 OFFICER	CALEA	ACCREDITATION TRAING			1	
1 OFFICER	SOMRF	THE MICHELLE NORTON STORY			1	
1 OFFICER	ADV	DISCRIMINATORY PROFILING			8	
TOTAL			0	0	31	144
				TOTAL OFFICER HOURS:		175

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 EMPLOYEES	IN SERVICE	NCIC REAFFIRMATION			2	
TOTAL			0	0	2	0
				TOTAL EMPLOYEE HOURS:		2

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	641	134.5	208	412
THIS MONTH TOTALS			31	144
YEAR TO DATE TOTALS:	641	134.5	239	556
		DEPARTMENT HOURS YEAR TO DATE:		1570.5

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
12/21/2002	0:00	173	137	310
Saturday	1:00	100	69	169
	2:00	50	40	90
	3:00	39	36	75
	4:00	22	27	49
	5:00	15	26	41
	6:00	27	33	60
	7:00	69	56	125
	8:00	132	146	278
	9:00	282	246	528
	10:00	266	407	673
	11:00	409	540	949
	12:00	422	490	912
	13:00	474	544	1,018
	14:00	463	417	880
	15:00	445	447	892
	16:00	576	451	1,027
	17:00	589	457	1,046
	18:00	502	401	903
	19:00	399	396	795
	20:00	337	254	591
	21:00	273	182	455
	22:00	267	180	447
	23:00	263	124	387
	Daily Total	6,594	6,106	12,700
12/22/2002	0:00	177	108	285
Sunday	1:00	111	84	195
	2:00	62	85	147
	3:00	32	44	76
	4:00	19	25	44
	5:00	10	20	30
	6:00	20	26	46
	7:00	50	43	93
	8:00	125	98	223
	9:00	201	211	412
	10:00	262	306	568
	11:00	377	439	816
	12:00	382	481	863
	13:00	438	564	1,002
	14:00	441	483	924
	15:00	536	457	993
	16:00	546	509	1,055
	17:00	489	446	935
	18:00	445	429	874
	19:00	336	293	629
	20:00	295	230	525
	21:00	226	196	422
	22:00	187	161	348
	23:00	147	95	242
	Daily Total	5,914	5,833	11,747

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
12/23/2002	0:00	93	72	165
Monday	1:00	59	23	82
	2:00	31	29	60
	3:00	11	5	16
	4:00	11	12	23
	5:00	12	12	24
	6:00	25	55	80
	7:00	120	142	262
	8:00	293	276	569
	9:00	386	365	751
	10:00	374	471	845
	11:00	395	619	1,014
	12:00	489	606	1,095
	13:00	543	576	1,119
	14:00	533	545	1,078
	15:00	616	593	1,209
	16:00	660	563	1,223
	17:00	636	518	1,154
	18:00	576	461	1,037
	19:00	444	338	782
	20:00	303	215	518
	21:00	263	180	443
	22:00	259	183	442
	23:00	189	134	323
	Daily Total	7,321	6,993	14,314
12/24/2002	0:00	131	78	209
Tuesday	1:00	66	37	103
	2:00	30	21	51
	3:00	26	15	41
	4:00	14	7	21
	5:00	9	15	24
	6:00	18	52	70
	7:00	92	100	192
	8:00	213	185	398
	9:00	266	333	599
	10:00	321	478	799
	11:00	403	619	1,022
	12:00	459	598	1,057
	13:00	501	504	1,005
	14:00	481	350	831
	15:00	464	361	825
	16:00	576	446	1,022
	17:00	579	389	968
	18:00	523	332	855
	19:00	410	361	771
	20:00	235	168	403
	21:00	214	268	482
	22:00	168	188	356
	23:00	191	148	339
	Daily Total	6,390	6,053	12,443

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
12/25/2002	0:00	101	75	176
Wednesday	1:00	90	61	151
	2:00	25	52	77
	3:00	14	16	30
	4:00	7	4	11
	5:00	6	9	15
	6:00	16	7	23
	7:00	27	28	55
	8:00	75	64	139
	9:00	98	125	223
	10:00	159	197	356
	11:00	231	210	441
	12:00	254	318	572
	13:00	334	289	623
	14:00	352	351	703
	15:00	319	321	640
	16:00	331	358	689
	17:00	377	347	724
	18:00	309	322	631
	19:00	240	260	500
	20:00	257	262	519
	21:00	201	204	405
	22:00	171	152	323
	23:00	123	103	226
	Daily Total	4,117	4,135	8,252
12/26/2002	0:00	84	71	155
Thursday	1:00	51	22	73
	2:00	29	13	42
	3:00	10	5	15
	4:00	11	11	22
	5:00	6	17	23
	6:00	20	52	72
	7:00	111	96	207
	8:00	220	190	410
	9:00	297	349	646
	10:00	326	459	785
	11:00	406	565	971
	12:00	451	561	1,012
	13:00	448	563	1,011
	14:00	538	512	1,050
	15:00	560	540	1,100
	16:00	644	577	1,221
	17:00	656	570	1,226
	18:00	635	496	1,131
	19:00	506	373	879
	20:00	376	267	643
	21:00	318	238	556
	22:00	273	175	448
	23:00	190	133	323
	Daily Total	7,166	6,855	14,021

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
12/27/2002	0:00	120	88	208
Friday	1:00	66	40	106
	2:00	35	27	62
	3:00	25	19	44
	4:00	23	9	32
	5:00	9	20	29
	6:00	24	62	86
	7:00	117	129	246
	8:00	257	229	486
	9:00	338	404	742
	10:00	366	527	893
	11:00	447	637	1,084
	12:00	521	695	1,216
	13:00	593	648	1,241
	14:00	657	666	1,323
	15:00	742	655	1,397
	16:00	903	656	1,559
	17:00	921	624	1,545
	18:00	801	552	1,353
	19:00	643	490	1,133
	20:00	469	346	815
	21:00	465	245	710
	22:00	445	223	668
	23:00	302	170	472
	Daily Total	9,289	8,161	17,450
	Weekly Total	46,791	44,136	90,927
	Daily Average	6,684	6,305	12,990

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
12/28/2002	0:00	179	209	388
Saturday	1:00	78	96	174
	2:00	53	74	127
	3:00	45	55	100
	4:00	24	21	45
	5:00	25	21	46
	6:00	39	34	73
	7:00	93	80	173
	8:00	136	151	287
	9:00	248	372	620
	10:00	435	570	1,005
	11:00	586	538	1,124
	12:00	742	552	1,294
	13:00	770	632	1,402
	14:00	647	611	1,258
	15:00	714	687	1,401
	16:00	788	864	1,652
	17:00	844	837	1,681
	18:00	647	758	1,405
	19:00	543	594	1,137
	20:00	479	414	893
	21:00	402	293	695
	22:00	301	296	597
	23:00	238	229	467
	Daily Total	9,056	8,988	18,044
12/29/2002	0:00	172	218	390
Sunday	1:00	93	92	185
	2:00	47	71	118
	3:00	55	45	100
	4:00	27	32	59
	5:00	12	11	23
	6:00	33	17	50
	7:00	58	57	115
	8:00	155	167	322
	9:00	227	291	518
	10:00	361	478	839
	11:00	475	647	1,122
	12:00	586	609	1,195
	13:00	681	750	1,431
	14:00	652	684	1,336
	15:00	762	701	1,463
	16:00	679	809	1,488
	17:00	664	767	1,431
	18:00	645	647	1,292
	19:00	459	532	991
	20:00	366	320	686
	21:00	320	267	587
	22:00	243	289	532
	23:00	171	174	345
	Daily Total	7,943	8,675	16,618

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
12/30/2002	0:00	94	134	228
Monday	1:00	44	43	87
	2:00	29	27	56
	3:00	20	15	35
	4:00	11	15	26
	5:00	11	22	33
	6:00	50	60	110
	7:00	147	197	344
	8:00	376	384	760
	9:00	439	557	996
	10:00	501	636	1,137
	11:00	562	689	1,251
	12:00	662	686	1,348
	13:00	736	759	1,495
	14:00	774	758	1,532
	15:00	894	768	1,662
	16:00	840	818	1,658
	17:00	876	799	1,675
	18:00	896	636	1,532
	19:00	628	537	1,165
	20:00	510	312	822
	21:00	379	322	701
	22:00	313	211	524
	23:00	209	192	401
	Daily Total	10,001	9,577	19,578
12/31/2002	0:00	107	130	237
Tuesday	1:00	85	60	145
	2:00	37	31	68
	3:00	29	33	62
	4:00	13	23	36
	5:00	8	16	24
	6:00	45	52	97
	7:00	138	196	334
	8:00	364	315	679
	9:00	389	469	858
	10:00	449	569	1,018
	11:00	607	657	1,264
	12:00	742	780	1,522
	13:00	813	761	1,574
	14:00	847	708	1,555
	15:00	782	706	1,488
	16:00	754	747	1,501
	17:00	852	769	1,621
	18:00	800	645	1,445
	19:00	604	490	1,094
	20:00	562	381	943
	21:00	436	330	766
	22:00	343	268	611
	23:00	271	243	514
	Daily Total	10,077	9,379	19,456

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
1/1/2003	0:00	112	207	319
Wednesday	1:00	204	181	385
	2:00	115	176	291
	3:00	101	83	184
	4:00	39	53	92
	5:00	26	43	69
	6:00	36	45	81
	7:00	49	67	116
	8:00	106	91	197
	9:00	151	181	332
	10:00	288	386	674
	11:00	468	538	1,006
	12:00	672	657	1,329
	13:00	746	723	1,469
	14:00	757	630	1,387
	15:00	703	650	1,353
	16:00	721	624	1,345
	17:00	689	624	1,313
	18:00	649	438	1,087
	19:00	461	372	833
	20:00	336	218	554
	21:00	256	209	465
	22:00	240	197	437
	23:00	128	134	262
	Daily Total	8,053	7,527	15,580
1/2/2003	0:00	82	77	159
Thursday	1:00	41	43	84
	2:00	21	12	33
	3:00	14	17	31
	4:00	4	8	12
	5:00	13	20	33
	6:00	40	57	97
	7:00	176	219	395
	8:00	407	379	786
	9:00	463	552	1,015
	10:00	433	603	1,036
	11:00	499	631	1,130
	12:00	664	618	1,282
	13:00	596	558	1,154
	14:00	637	605	1,242
	15:00	636	622	1,258
	16:00	671	624	1,295
	17:00	722	676	1,398
	18:00	687	599	1,286
	19:00	479	418	897
	20:00	399	250	649
	21:00	338	196	534
	22:00	274	139	413
	23:00	147	112	259
	Daily Total	8,443	8,035	16,478

IOP Connector - December 21, 2002 - January 3, 2003

		Southbound	Northbound	Total
1/3/2003	0:00	111	101	212
Friday	1:00	81	37	118
	2:00	27	19	46
	3:00	25	17	42
	4:00	8	15	23
	5:00	9	14	23
	6:00	46	55	101
	7:00	167	233	400
	8:00	411	377	788
	9:00	471	562	1,033
	10:00	439	526	965
	11:00	505	546	1,051
	12:00	584	616	1,200
	13:00	614	602	1,216
	14:00	606	624	1,230
	15:00	687	555	1,242
	16:00	810	596	1,406
	17:00	751	586	1,337
	18:00	788	557	1,345
	19:00	613	549	1,162
	20:00	461	318	779
	21:00	346	209	555
	22:00	421	248	669
	23:00	202	190	392
	Daily Total	9,183	8,152	17,335
	Weekly Total	62,756	60,333	123,089
	Daily Average	8,965	8,619	17,584

Betsy and Edmund R. Gant
1903 Sunnybrook Drive
Burlington, NC 27215-4835
United States of America

Phone 336-228-6506
Fax 336-228-9099
E-mail bandegant@cs.com

December 30, 2002

Isle of Palms Police Department
1207 Palm Boulevard
Isle of Palms, SC 29451

Dear Friends,

On December 23, while we were on Christmas vacation at Wild Dunes, you helped our family when our granddaughter Olivia Gant was stricken with seizures that morning and again that afternoon.

Our family is eternally grateful to you and the other professional people who responded with such speed and efficiency. You handled the situation with a business-like calmness that was comforting to all of us, but which also exhibited your knowledge and training for handling such emergencies. We knew we were in good hands.

Enclosed is our check as a token of our gratitude, appreciation and thanks. You may use it as you see fit. We hope it will express in some small way the admiration and respect we have for the very fine people that served us so well, and for your whole Department that they represent. They helped make our Christmas a happier one.

Please acknowledge this gift to me at the letterhead address.

We wish for each of you a happy, safe and peaceful New Year!

Yours most sincerely,

Edmund R. Gant

Edmund R. Gant

Dear Sirs, 12/29/02

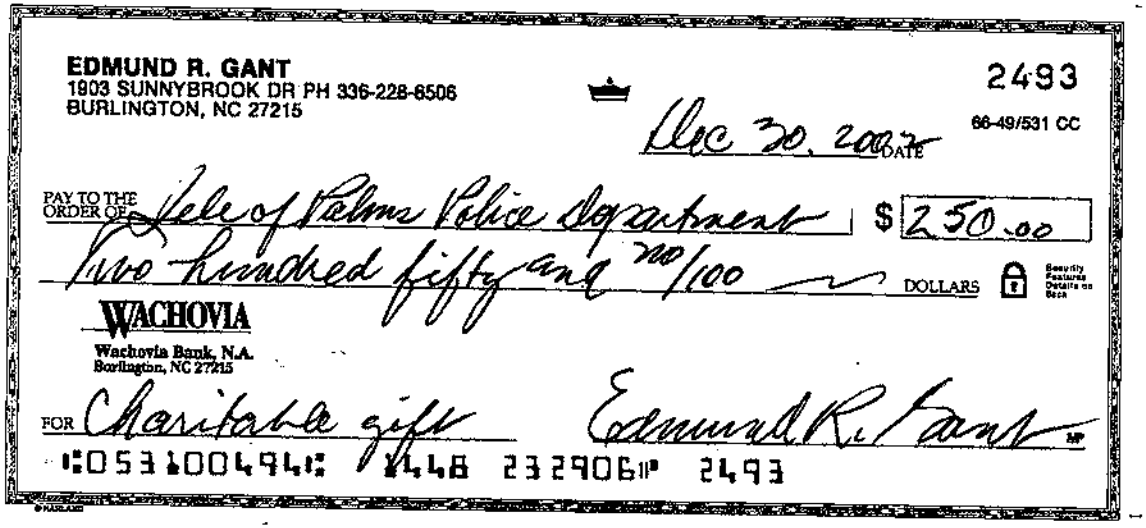
This note is to express our appreciation for the quick response your officers made to our medical needs on Mon. Dec. 23rd. Our daughter, Olivia experience a crisis that day and all who came to our aid were caring and showed concern. I hope this note reaches those officers on duty that day and came to the Wild Dunes Resort. Please accept my deepest thanks and appreciation for your help. Thanks for making a difference. God Bless You & Happy New Year,

Sincerely,

Alexis Hart

P.S. Olivia is doing well.

Charles Elliott House, c. 1759
43 Legare Street
Charleston, South Carolina
An example of a Charleston single house.
Historic Charleston Foundation



EDMUND R. GANT
1903 SUNNYBROOK DR PH 336-228-6506
BURLINGTON, NC 27215

2493

66-49/531 CC

Dec 30, 2007
DATE

PAY TO THE ORDER OF Isle of Palms Police Department $ 250.00

Two hundred fifty and no/100 DOLLARS

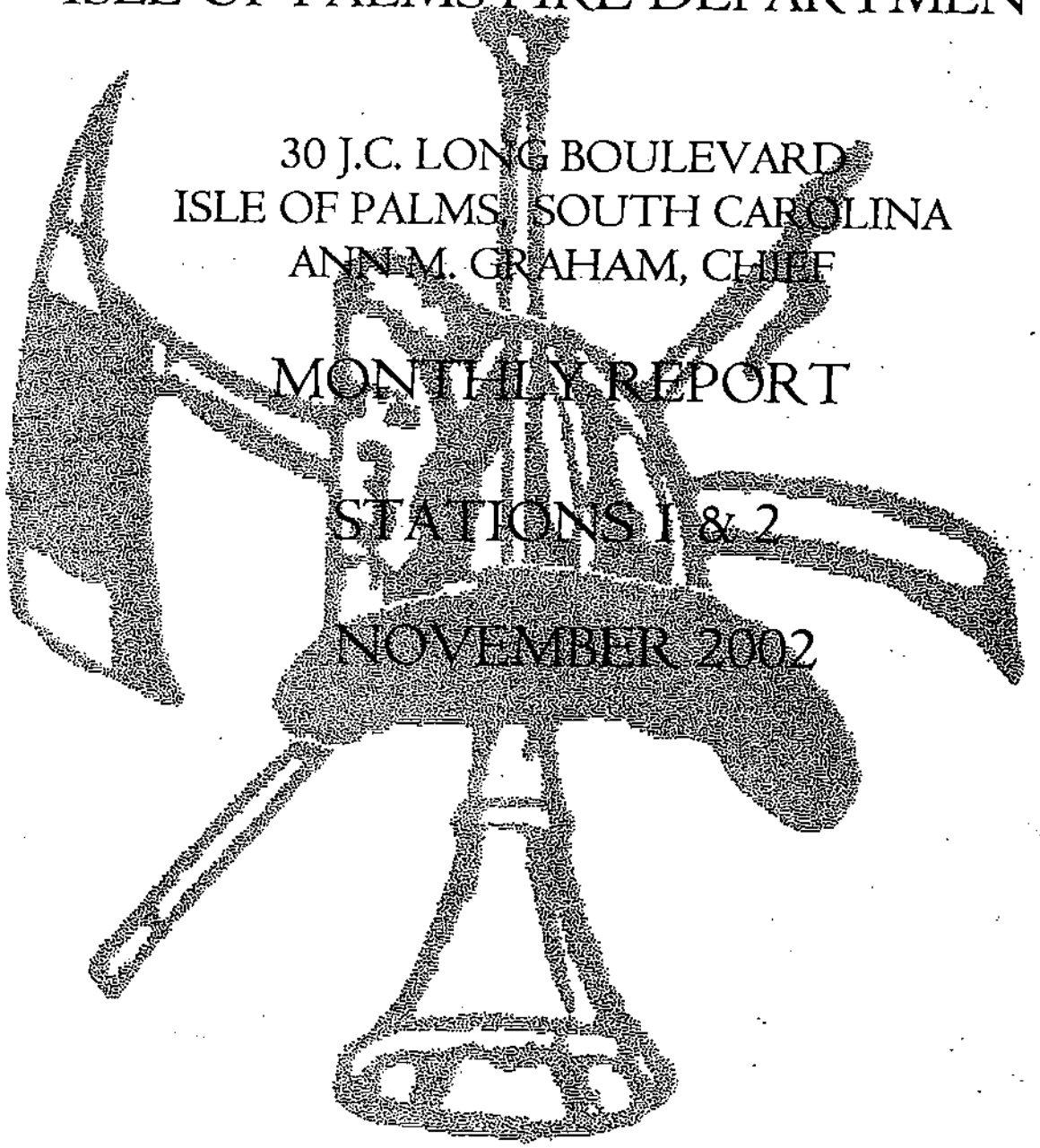
Security Features Details on Back

WACHOVIA
Wachovia Bank, N.A.
Burlington, NC 27215

FOR Charitable gift Edmund R. Gant

⑆053100494⑆ 4448 232906⑈ 2493

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

NOVEMBER 2002

Isle of Palms Fire Department
Monthly Report
November Contents

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Isle of Palms Fire Department
Call Summary
November 2002

11/03/02 Fire Department responded to an emergency medical call on Hartnett Boulevard. Upon arrival, found a 62-year-male lying in bed with open eyes and unresponsive. Patient has a history of diabetes. Family stated they gave him 2 doses of nitro prior to department arrival. Vital signs were assessed and patient was placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

11/09/02 Fire Department responded to a call from Sullivan's Island for a fire. Upon arrival, helped with search of the house. Company also helped with clean up after the fire was extinguished. Personnel were released once scene was cleared.

11/11/02 Fire Department responded to an emergency medical call on Hidden Green Lane. Upon arrival, found a 81-year-old male with difficulty breathing. Patient has a history of back fusion (approximately 3 weeks ago) and previous history of heart problems and stroke. Vital signs were assessed and patient was placed on oxygen and monitored until EMS arrived. Patient transported to East Cooper ER for further evaluation.

11/16/02 Fire Department responded to an emergency medical call at Seascape. Upon arrival, found a 2-year-old female in father's arms. Father stated that the child had fallen from the back of the sofa onto the floor head first with no loss of consciousness. Patient was checked from head to toe for injuries, none noted. Vital signs were assessed and patient was placed in pediatric spine board and monitored until EMS arrived. Patient was not transported to ER for further evaluation.

Isle of Palms Fire Department

Call Report

November 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-640	11/1/2002	2	Unintentional False	Non-Resident	Palmetto Drive @ Lagoon Road
02-641	11/1/2002	2	Public Assist	Resident	3 Hidden Green Lane
02-642	11/1/2002	1	Unintentional False	Resident	1207 Palm Boulevard
02-643	11/1/2002	1	Public Appearance	Resident	24 28th Avenue
02-644	11/3/2002	1	Trash Fire	Resident	Behind 3102 Hartnett Boulevard
02-645	11/3/2002	1	EMS Assist	Resident	5 17th Avenue
02-646	11/3/2002	1	EMS Assist	Non-Resident	2900 Hartnett Boulevard
02-647	11/4/2002	2	EMS Assist	Resident	104 Grand Pavilion
02-648	11/4/2002	2	EMS Assist	Non-Resident	44 41st Avenue
02-649	11/4/2002	1	Public Assist	Resident	28 25th Avenue
02-650	11/4/2002	2	Smoke Detector Check	Resident	26 Yacht Harbor Court
02-651	11/4/2002	2	Spill, Leak - No Fire	Resident	50 41st Avenue
02-652	11/5/2002	1	EMS Assist	Resident	2500 Waterway Boulevard
02-653	11/6/2002	1	EMS Assist	Non-Resident	42 41st Avenue
02-654	11/6/2002	1	Public Appearance	Resident	24 28th Avenue
02-655	11/7/2002	1	EMS Assist	Non-Resident	101 Palm Boulevard
02-656	11/8/2002	2	Unintentional False	Non-Resident	28 Beachwood West
02-657	11/9/2002	OOJ	Structure Fire	Non-Resident	2724 Brook Street
02-658	11/9/2002	1	Alarm Malfunction	Resident	28 J.C. Long Boulevard
02-659	11/9/2002	1	Spill, Leak - No Fire	Non-Resident	3008 Cameron Boulevard
02-660			VOID BY DISPATCH		
02-661	11/10/2002	2	EMS Assist	Non-Resident	44 Fairway Dunes Lane
02-662	11/11/2002	OOJ	EMS Assist	Non-Resident	Middle Street
02-663	11/11/2002	2	EMS Assist	Resident	3 Hidden Green Lane
02-664	11/11/2002	1	Unintentional False	Non-Resident	1009 Ocean Boulevard
02-665	11/11/2002	2	Alarm Malfunction	Resident	42 41st Avenue
02-666	11/12/2002	2	Public Assist	Non-Resident	50 41st Avenue
02-667	11/12/2002	2	Public Assist	Resident	2 53rd Avenue
02-668	11/13/2002	2	Public Assist	Resident	53rd Avenue
02-669	11/13/2002	OOJ	Hazardous Condition	Non-Resident	1820 Central Avenue
02-670	11/13/2002	1	EMS Assist	Non-Resident	2904-A Palm Boulevard
02-671	11/14/2002	2	Public Assist	Resident	53rd Avenue
02-672	11/15/2002	1	EMS Assist	Non-Resident	3 25th Avenue
02-673	11/16/2002	2	Public Assist	Resident	53rd Avenue
02-674	11/16/2002	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Unit 319
02-675	11/17/2002	1	EMS Assist	Resident	211 Charleston Boulevard
02-676	11/17/2002	1	EMS Assist	Resident	3707 Cameron Boulevard
02-677	11/17/2002	1	Smoke Scare	Resident	17 27th Avenue
02-678	11/18/2002	2	Public Assist	Resident	48th Avenue
02-679	11/19/2002	2	Public Assist	Resident	48th Avenue
02-680	11/19/2002	1	Unclassified	Resident	103 Palm Boulevard
02-681	11/19/2002	1	EMS Assist	Resident	2707 Cameron Boulevard
02-682	11/19/2002	2	EMS Assist	Resident	501 Yacht Harbor
02-683	11/19/2002	1	Unintentional False	Resident	2 Tabby Lane
02-684	11/20/2002	1	EMS Assist	Resident	29 27th Avenue
02-685	11/21/2002	2	Public Assist	Resident	2 53rd Avenue
02-686	11/23/2002	1	Alarm Malfunction	Resident	707 Palm Boulevard
02-687	11/23/2002	2	Unintentional False	Resident	19 Morgan Place Drive
02-688	11/23/2002	2	Rescue - Not Classified	Resident	8000 Palmetto Drive

Isle of Palms Fire Department

Call Report

November 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-689	11/24/2002	1	Unclassified	Resident	31 22nd Avenue
02-690			VOID BY DISPATCH		
02-691	11/24/2002	2	EMS Assist	Resident	58 Fairway Dunes Lane
02-692	11/26/2002	2	EMS Assist	Non-Resident	9 Summer Dunes Lane
02-693	11/28/2002	1	EMS Assist	Resident	1207 Palm Boulevard
02-694	11/28/2002	2	Public Appearance	Resident	5757 Palm Boulevard
02-695	11/28/2002	1	Public Assist	Resident	30 J.C. Long Boulevard
02-696	11/28/2002	2	EMS Assist	Resident	26 Dune Ridge Lane

Total Calls	55
District 1	26
District 2	26
OOJ/Mutual Aid	3
Resident	37
Non-Resident	18
Unclassified	0
Total EMS Calls	22
District 1	12
District 2	9
OOJ/Mutual Aid	1
Resident	11
Non-Resident	11
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

November 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-640	11/1/2002	2	Unintentional False	Non-Resident	Palmetto Drive @ Lagoon Road
02-641	11/1/2002	2	Public Assist	Resident	3 Hidden Green Lane
02-647	11/4/2002	2	EMS Assist	Resident	104 Grand Pavilion
02-650	11/4/2002	2	Smoke Detector Check	Resident	26 Yacht Harbor Court
02-656	11/8/2002	2	Unintentional False	Non-Resident	28 Beachwood West
02-661	11/10/2002	2	EMS Assist	Non-Resident	44 Fairway Dunes Lane
02-663	11/11/2002	2	EMS Assist	Resident	3 Hidden Green Lane
02-674	11/16/2002	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Unit 319
02-682	11/19/2002	2	EMS Assist	Resident	501 Yacht Harbor
02-687	11/23/2002	2	Unintentional False	Resident	19 Morgan Place Drive
02-688	11/23/2002	2	Rescue - Not Classified	Resident	8000 Palmetto Drive
02-691	11/24/2002	2	EMS Assist	Resident	58 Fairway Dunes Lane
02-692	11/26/2002	2	EMS Assist	Non-Resident	9 Summer Dunes Lane
02-694	11/28/2002	2	Public Appearance	Resident	5757 Palm Boulevard
02-696	11/28/2002	2	EMS Assist	Resident	26 Dune Ridge Lane

Total Calls	15
Resident	10
Non-Resident	5
Unclassified	0
Total EMS Calls	8
Resident	5
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

November 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	55	26	26	3	688	43	637
Working Structure Fire	1			1	6	2	9
Outside Structure					1		2
Vehicle Fire					1		2
Brush,Grass, Leaves					14		8
Trash, Rubbish	1	1			2		
Explosion, no fire					1		
Spill with fire					1		
Other Fires					2		1
Overpressure Rupture					1		
Emergency Med. Call	22	12	9	1	381	21	348
Lock-in, Trapped					8	1	12
Search					14		16
Extrication					1		
Rescue-not classified	1		1		9		10
Spill, leak, no fire	2	1	1		10		8
Power Line Down					2		2
Arcing Elec. Equip.					8	1	17
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1			1	3	1	6
Water Removal					2	1	1
Smoke Removal							1
Animal Rescue							
Assist Police					5	1	2
Unauthorized Burning							
Move-Up					10		14
Service Call					4	1	3
Smoke Scare	1	1			6		8
Contolled Burn					1		
Steam Mistaken, smoke					1		
Malicious False							1
Bomb Scare							
Alarm Malfunction	3	2	1		20	4	25
Unintentional False	6	3	3		49	3	29
Unclassified	2	2			3		4
Supplemental	15	4	11		122	7	108

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

November 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector	1		1		6	1	14
Station Tour					1		2
Public Education					2		1
Public Appearance	3	2	1		21	2	19
Assist Motorist							5
Public Assist	11	2	9		85	3	54
Other					7	1	13
Total	15	4	11		122	7	108

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37		366
Non-Resident	11	3	17	16	19	38	80	65	26	13	18		306
Unclassified	0	1	3	3	5	1	1	2	0	0	0		16
Total	40	20	51	50	59	91	110	97	54	61	55	0	688

Isle of Palms Fire Department

Pre-Incident Survey Report

November 2002

Pre-incident surveys were completed for the following occupancies:

Oceanview Condominiums

Wild Dunes Distribution Center

ISLE OF PALMS FIRE DEPARTMENT

MONTHLY FIRE INSPECTION REPORT - NOVEMBER 2002

Date	Name of Business	Routine	Reinspect	Occupancy	Construction Type	Violations	Next Inspection	Inspector	Shift
11/26/2002	Beach House		Yes	B	VI	0		604	A
11/26/2002	Splash		Yes	B	V	1	12/16/2002	604	A
11/26/2002	Island Law Offices	Yes		B	IV	1	12/16/2002	604	A
11/26/2002	James Hart Dentist	Yes		B	IV	0		604	A
11/26/2002	Great Beach	Yes		B	IV	0		604	A
11/26/2002	Stat Medical	Yes		B	IV	1	12/26/2002	604	A
11/26/2002	Agent Owned Realty	Yes		B	IV	0		604	A

Total Inspections: 7 Total Violations: 3

Inspector: 604/Bullock

Ext. Wave, 15 Days to following:

One Eyed Parrott

Banana Cabana

Acme Cantina

The Pantry

Resort Maintenance

Island Real Estate

Isle of Palms Fire Department
Training Report
November 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	800	Total Training Hours	80
Hours Per Person	29.63	Hours Per Person	10

Several multi-company drills were held during the month to evaluate the ability of first-arriving units to prepare for firefighting operations. A classroom and practical session on Salvage and Overhaul also was conducted for all career personnel. Medical in-service training covered the Nervous, Respiratory, and Endocrine systems.

A night drill on Engine Company Operations was conducted with C Shift and Volunteer personnel. All qualified volunteers also participated in an OSHA-mandated Live Burn Exercise held at the Sullivan's Island Training Facility.

Captains Bob Maibach and Glen Kramer, Lieutenants Joe McGinnis and Fred Tetor, and Engineers Joe Friend and Dave Micalizzi successfully completed the National Fire Academy's Incident Command System for High Rise Operations course. The weekend class was hosted by the Isle of Palms Fire Department and included a comprehensive "table top" exercise at the Shipwatch condominium complex.

Engineers Mike Ciappa and Richard Hathaway, Firefighter Travis Dowdy, and Volunteer Firefighters Thomas Buckhannon and Jeff Stickney successfully completed the National Fire Academy Incident Command System course conducted through the South Carolina Fire Academy. The class was held at the Berkeley County Emergency Services Training Center in Moncks Corner.

The Volunteer and Explorer rosters are currently at eight members.

Isle of Palms Fire Department

Training Report

November 2002

Career Personnel	Hours
Chief Graham	43
Captain Maibach	103
Captain Bullock	21
Captain Kramer	36
Captain Nilsen	21
Lieutenant Braun	28
Lieutenant Tetor	34
Lieutenant McGinnis	36
Bacon	20
Bloom	21
Burnette	21
Ciappa	30
Dowdy	29
Drawdy	7
Eagle	22
Friend	43
Gadsden	24
Gervais	21
Hathaway	43
Micalizzi	38
Morris	23
Morton	22
Mrowca	28
Rodden	26
Saylors	17
Smith	27
Stinnett	16
Total for Month	**800**
Average Per Person	**29.63**

Volunteer/Explorer

Personnel	Hours
Buckhannon	22
Corbett	6
Graham	8
Jenkins	12
Mitchum	0
Moon	10
Stickney	22
Topping II	0
Total for Month	**80**
Average Per Person	**10**

Isle of Palms Fire Department

Monthly Water Usage Log

November 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5	1,000				1,000
6	1,500				1,500
7	1,000				1,000
8					0
9					0
10					0
11					0
12		2,500			2,500
13		4,000			4,000
14		2,500			2,500
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22	1,000	2,500			3,500
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30		2,500			2,500
31					0
Total	4,500	14,000	0	0	18,500

Chief's Signature:

Water Department notified on:
12/5/02
Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June	4,500	3,300	800		**8,600**
July	4,500	20,000	100		**24,600**
August	4,500		1,200	9,600	**15,300**
September	4,500	4,500			**9,000**
October	3,500	15,000			**18,500**
November	4,500	14,000			**18,500**
December					**0**
Total	**48,500**	**151,300**	**87,600**	**10,600**	**298,000**

Isle of Palms Fire Department

Maintenance Report

November 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
11/15	Engine 2	Replaced floodlight bulb	0.50	$27.00	0.00	$0.00	1045205017
11/15	Engine 2	Replaced wiring on start button for generator	0.75	$8.00	0.00	$0.00	1045205017
11/26	Engine 2	Installed new handles on inside of front cab doors	1.50	$40.00	0.00	$0.00	1045205017
11/15	Engine 3	Resecured hinge assembly for left high-side compartment door	0.50	$2.00	0.00	$0.00	1045205017
11/15	Engine 3	Replaced flasher in lightbar	1.25	$9.00	0.00	$0.00	1045205017
11/26	Rescue 1	Replaced Auto Eject - had a broken prong on the outlet	1.75	$212.00	0.00	$0.00	1045205017
11/30	Rescue 1	Replaced cover for Auto-Eject	0.25	$28.00	0.00	$0.00	1045205017
11/22	Truck 1	Water level sight glass repaired	0.00	$0.00	0.50	$0.00	1045205017
11/22	Truck 1	Replaced outrigger cover and proximity switch	0.00	$0.00	8.00	$600.00	1045205017
11/23	Truck 1	Repaired water tank lid cover	1.25	$10.00	0.00	$0.00	1045205017
11/26	Truck 1	Rotated tires	0.00	$0.00	4.00	$200.00	1045205017
11/29	Truck 1	Two rear wheel studs replaced	2.00	$0.00	0.00	Invoice Due	1045205017
11/26	Station #1	Replaced exterior lights on rear deck	1.25	$45.00	0.00	$0.00	1045205026
11/16	Boat 6	Replaced battery and spark plugs	1.00	$0.00	0.00	$0.00	1045205027
11/30	SCBA #1123	Replaced valve seal	0.25	$10.00	0.00	$0.00	1045205027
11/30	SCBA #1124	Replaced valve seal	0.25	$10.00	0.00	$0.00	1045205027
11/30	SCBA #1144	Replaced valve seal	0.25	$10.00	0.00	$0.00	1045205027
11/23	SCBA #464	Replaced exhalation valve in facepiece	1.25	$0.00	0.00	$0.00	1045205027
11/30	SCBA #490	Replaced valve seal	0.25	$10.00	0.00	$0.00	1045205027
11/30	SCBA #876	Replaced valve seal	0.25	$10.00	0.00	$0.00	1045205027
11/30	SCBA #879	Replaced valve seal	0.25	$10.00	0.00	$0.00	1045205027
11/26	Truck 1	Replaced broken spanner wrenches	0.25	$20.00	0.00	$0.00	1045205027
		Totals	**15.00**	**$461.00**	**12.50**	**$800.00**	

Isle of Palms Fire Department
Personnel Report
November 2002

11/1/02 Billy Topping left the department and took a position with the Sullivan's Island Fire Department. Billy will stay on with the department on a part-time basis.

11/5/02 Joe McGinnis promoted to Lieutenant through practical, written, and oral testing.

11/6/02 Explorers meeting at Station I.

11/7/02 Chief Graham, Captain Maibach, Lieutenant McGinnis and Engineer Gervais went to the Emergency One plant in Ocala, Florida for the pre-build conference concerning the new fire truck. The next step in the process will be signing off on the spec drawings, which should arrive by the end of December. The new truck is expected to be completed in June or July 2003.

11/12/02 Lieutenant Tetor escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

11/13/02 Volunteer meeting at Station I.

11/16/02 Brian Drawdy's last day with the Department. Brian took a job with the Rural Metro Ambulance Service.

11/18/02 Brian Saylors joined the department as a full-time firefighter. Brian was recently honorably discharged from the United States Marine Corps. He earned his Firefighter Certificate though the Marine Corps.

11/20/02 Explorers meeting at Station I.

11/27/02 Volunteers meeting at Station I.

November Birthdays: Shaun Gadsden and Roger Eagle.

Isle of Palms Fire Department
Public Relations Report
November 2002

11/01/02 Lieutenant Topping and Engineer Friend stood by at the Recreation Department for the monthly Middle School Dance.

11/04/02 Engineer Hathaway and Firefighter Bloom checked smoke detector for resident on 25th Avenue.

11/09/02 Department received a call from an island resident complaining of a "toxic smell" on Cameron Boulevard. Upon further investigation, department personnel found that the smell was coming from a dumpster. The owner of the dumpster said that he had put a boat in the dumpster and fuel may have leaked from the hull. Fire Department found no fuel leaking from the dumpster. Fire Department took soil samples and a sample of the foam from the hull and notified the Department of Health and Environmental Control.

11/12/02 Captain Kramer and Firefighter Bacon checked and pumped storm water on 53rd Avenue.

11/13/02 Firefighter Bloom continued to pump standing water on 53rd Avenue.

11/14/02 Engineer Mrowca and Firefighter Stinnett continued to pump 53rd Avenue.

11/16/02 Captain Nilsen and Lieutenant Tetor continued to pump standing water on 53rd Avenue.

11/18/02 Captain Kramer, Engineers McGinnis, Burnette, Friend and Firefighter Rodden continued pumping standing water on 48th Avenue and 53rd Avenue.

11/19/02 Company responded to Tabby Lane for a reported electrical short. Company investigated the entire house and found no problems. None of the breakers were tripped. The thermal imager camera was used and did not show any heat in the house. Occupant was advised to call an electrician.

11/19/02 Firefighter Rodden continued pumping standing water on 48th Avenue.

11/21/02 Engineer Ciappa and Firefighter Rodden continued pumping standing water on 53rd Avenue.

11/28/02 C-Shift Company lead the Thanksgiving Parade in Wild Dunes.

Lt. Wright

C-Shift
Rec 11-8:02
Lt. Tetor call
Mike & confirm
2 trucks OK.
605

November 6, 2002
Isle of Palms Fire Department
41st Avenue
Isle of Palms, SC 29451

Dear Isle of Palms Fire Department,

Wild Dunes will hold it's 10th Annual Thanksgiving Day Parade this year. On Thursday November 28, 2002 the Wild Dunes Recreation Department would like to request your presence at the parade. In previous years, you have provided us with 2 fire trucks to lead the parade. We would like to request the same service this year, if possible. The parade will begin at 10:30am so we would request the trucks in the Reception Center Parking Lot by 10:00am to ensure proper set up. The parade will last approximately forty-five minutes.

We would also like to cordially invite your department members to once again enjoy the Turkey Day buffet at Edgar's restaurant following the parade. They will be waiting your arrival at approximately 12:00pm.

The children have always enjoyed the presence of the firetrucks at the parade, so thank you for your consideration time during the holiday season.

If you have any question please contact Mike Ewan or me at the Wild Dunes Recreation Department at 886-2292,

Sincerely,

Joelle Sharisky

Joelle Sharisky

PO Box 4508
DOP, SC
29451-0508

Mr. Brian Berrigan
Post Office Box 528
Isle of Palms, SC
29451

Dear Brian,

Just a quick note to thank you and Jeff for your assistance and appropriate response for the October 28th fuel spill. Without the use of your boat, we would have been slower in our response. Thanks again!

11/11/02 Jude

November 4, 2002

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Chief Ann Graham

FROM: Karrie Ferrell
Recreation Assistant

RE: Recreation Events

On behalf of the Recreation Department and Staff I would like to thank you for your continued support of the activities sponsored by the Recreation Department. The Fire Department personnel have been extremely helpful with numerous activities the past several months.

- The Fire personnel were available at the Halloween Carnival and offered their assistance in whatever areas needed, they distributed packets at the Halloween Carnival for the children and greeted the children as they arrived.

- The Pre-school and Tiny Tots enjoyed the tour of the Fire Trucks and the fire prevention presentation provided by your staff.

- Fire personnel are extremely helpful and appreciated at the Middle School Dances with supervising the 400+ students attending.

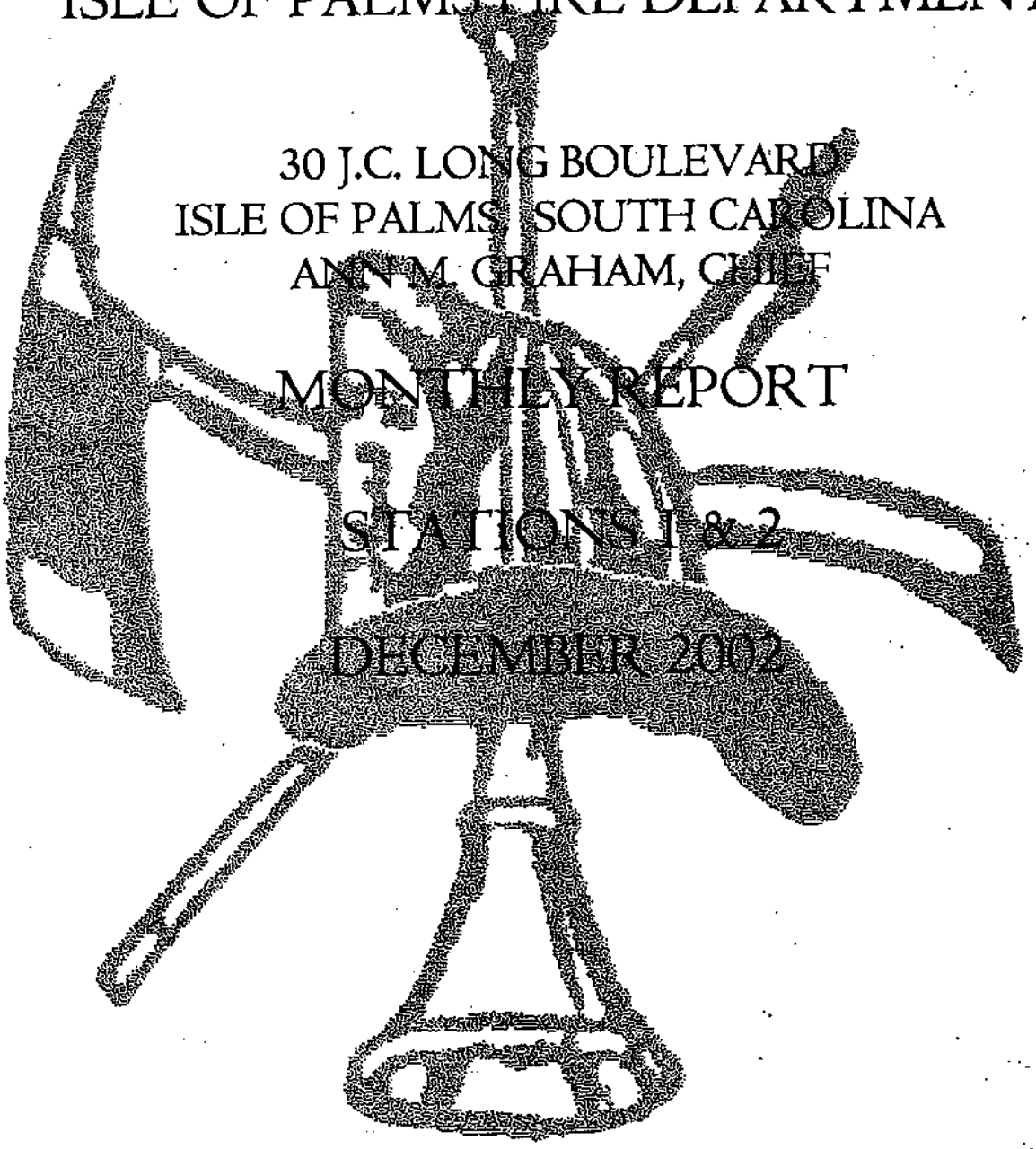
Once again, I would like to thank your for your continued support of Recreation Activities and the willingness you have displayed, while I have been on staff, to assist when needed.

Karrie Ferrell

c.c. Norma Jean Page, Recreation Director

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

DECEMBER 2002

Isle of Palms Fire Department
Monthly Report
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Isle of Palms Fire Department
Call Summary
December 2002

12/04/02 Fire Department responded to a fuel spill on Palm Boulevard. Upon arrival, found 3-5 gallons of fuel on the ground. Company closed off the area and used bags of stay-dri on the fuel. Manager of the store contacted the proper agency for removal of materials. Company cleared the scene.

12/06/02 Fire Department responded to an emergency medical call on Linkside Court. Upon arrival, found an 87-year-old male lying on the bed vomiting blood. The daughter of the patient stated that her father has a history of strokes and was recently diagnosed with pneumonia. Vital signs were assessed and no other injuries were noted. Patient was monitored until EMS arrived and was transported to MUSC ER for further evaluation.

12/07/02 Fire Department responded to a fire call on 27th Avenue. Upon arrival, company found a smell of smoke and a light haze. Company checked throughout the house and found the smell coming from a heat pump in the attic. Company found the relays burnt and cut the power to the unit. Resident was told to get the heater inspected before turning it back on.

12/18/02 Fire Department responded to an emergency medical call on Twin Oak Lane. Upon arrival, found a 63-year-old male with an elevated temperature, respiratory congestion and dizziness. Vital signs were assessed and showed patient blood pressure dropping significantly. Patient has a history of cancer and is on various medications. Patient was placed on oxygen and monitored until EMS arrived and transported to East Cooper ER for further evaluation.

12/23/02 Fire Department responded to an emergency medical call in Grand Pavilion. Upon arrival, found an 13-year-old female lying on the floor unconscious and unresponsive. Vitals signs were assessed and patient placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation. Fire Department responded to the same address that afternoon and patient was found unconscious. Patient was monitored until EMS arrived and transported to East Cooper ER for further evaluation.

12/25/02 Fire Department responded to a fire alarm on Sand Dune Lane. Upon arrival, found no smoke or flames. The fire alarm was activated due to a fire in the fireplace, flew was closed causing minor smoke. Smoke was cleared on arrival and fire extinguished by homeowner.

12/27/02 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival found a 82-year-old male sitting at dining table with eyes closed and labored breathing. Vitals were assessed and pulse was very weak. Patient was monitored until EMS arrived and transported to East Cooper ER for further evaluation.

12/31/02 Fire Department responded to an emergency medical call on Back Bay Drive. Upon arrival, found a 26-year-old male with a history of seizures and patient stated he had not taken his medication. Vitals signs were assessed and patient was monitored until EMS arrived and transported to East Cooper ER for further evaluation.

12/31/02 Fire Department responded to a structure fire alarm on Charleston Boulevard. Upon arrival, found no fire or smoke. Upon further investigation, company found a pizza box in the oven that had generated smoke.

Isle of Palms Fire Department

Call Report

December 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-697	12/1/2002	1	EMS Assist	Resident	29 27th Avenue
02-698	12/3/2002	1	EMS Assist	Resident	26 29th Avenue
02-699	12/3/2002	2	Smoke Detector Check	Resident	4 Intracoastal Court
02-700	12/4/2002	1	Spill, Leak - No Fire	Resident	1206 Palm Boulevard
02-701	12/4/2002	OOJ	Move Up	Non-Resident	Sullivan's Island Fire Department
02-702	12/6/2002	1	Arcing Electrical Equipment	Resident	25th Avenue @ Cameron Boulevard
02-703	12/6/2002	2	EMS Assist	Non-Resident	23 Linkside Court
02-704	12/6/2002	1	Public Appearance	Resident	24 26th Avenue
02-705	12/6/2002	1	EMS Assist	Resident	109 Carolina Boulevard
02-706	12/7/2002	2	EMS Assist	Resident	33 Hidden Green Lane
02-707	12/7/2002	1	Arcing Electrical Equipment	Resident	9 27th Avenue
02-708	12/7/2002	2	EMS Assist	Non-Resident	1 Conch Court
02-709	12/7/2002	1	Spill, Leak - No Fire	Resident	14th Avenue
02-710	12/9/2002	1	Other: Training	Resident	Ocean Boulevard @ Pavilion Boulevard
02-711	12/10/2002	1	Arcing Electrical Equipment	Resident	Ocean Boulevard @ 14th Avenue
02-712	12/11/2002	1	Public Assist	Resident	24 28th Avenue
02-713	12/13/2002	1	Water Removal	Resident	Behind 103 Palm Boulevard
02-714	12/13/2002	1	Public Assist	Resident	24 28th Avenue
02-715	12/13/2002	1	Public Appearance	Resident	24 28th Avenue
02-716	12/15/2002	2	EMS Assist	Non-Resident	5757 Palm Boulevard
02-717	12/18/2002	1	EMS Assist	Resident	715 Palm Boulevard
02-718	12/18/2002	2	EMS Assist	Resident	35 Twin Oak Lane
02-719	12/20/2002	1	Public Assist	Resident	38 31st Avenue
02-720	12/21/2002	1	Public Assist	Resident	30 J.C. Long Boulevard
02-721	12/21/2002	2	EMS Assist	Resident	3 43rd Avenue
02-722	12/21/2002	1	Public Assist	Resident	1207 Palm Boulevard
02-723	12/21/2002	1	Public Assist	Resident	1008 Ocean Boulevard
02-724	12/21/2002	2	Public Education	Resident	44 41st Avenue
02-725	12/23/2002	2	EMS Assist	Non-Resident	59 Grand Pavilion
02-726	12/23/2002	2	EMS Assist	Non-Resident	59 Grand Pavilion
02-727	12/24/2002	1	Public Assist	Resident	3202 Hartnett Boulevard
02-728	12/25/2002	1	Smoke Scare	Resident	13 Sand Dune Lane
02-729	12/25/2002	1	EMS Assist	Non-Resident	1400 Ocean Boulevard, Unit 212-C
02-730	12/26/2002	2	Public Assist	Resident	50 41st Avenue
02-731	12/26/2002	1	Spill, Leak - No Fire	Resident	32nd Avenue @ Hartnett Boulevard
02-732	12/27/2002	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
02-733	12/28/2002	2	Public Assist	Resident	25 Edgewater Alley
02-734	12/29/2002	2	EMS Assist	Resident	8 Frank Sottile Lane
02-735	12/29/2002	2	EMS Assist	Resident	1 Twin Oak Lane
02-736	12/29/2002	1	EMS Assist	Non-Resident	807 Ocean Boulevard
02-737	12/30/2002	1	Smoke Detector Check	Resident	5 5th Avenue
02-738	12/31/2002	1	Spill, Leak - No Fire	Resident	1400 Palm Boulevard
02-739	12/31/2002	1	Public Assist	Resident	1400 Palm Boulevard
02-740	12/31/2002	2	Public Assist	Resident	53rd Avenue
02-741	12/31/2002	1	EMS Assist	Resident	1900 Waterway Boulevard
02-742	12/31/2002	1	Structure Fire	Resident	116 Charleston Boulevard
02-743	12/31/2002	2	EMS Assist	Non-Resident	6803 Back Bay Drive

Isle of Palms Fire Department

Call Report

December 2002

Total Calls	47
District 1	30
District 2	16
OOJ/Mutual Aid	1
Resident	37
Non-Resident	10
Unclassified	0
Total EMS Calls	19
District 1	8
District 2	11
OOJ/Mutual Aid	0
Resident	10
Non-Resident	9
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

December 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-703	12/6/2002	2	EMS Assist	Non-Resident	23 Linkside Court
02-706	12/7/2002	2	EMS Assist	Resident	33 Hidden Green Lane
02-708	12/7/2002	2	EMS Assist	Non-Resident	1 Conch Court
02-716	12/15/2002	2	EMS Assist	Non-Resident	5757 Palm Boulevard
02-718	12/18/2002	2	EMS Assist	Resident	35 Twin Oak Lane
02-725	12/23/2002	2	EMS Assist	Non-Resident	59 Grand Pavilion
02-726	12/23/2002	2	EMS Assist	Non-Resident	59 Grand Pavilion
02-733	12/28/2002	2	Public Assist	Resident	25 Edgewater Alley
02-735	12/29/2002	2	EMS Assist	Resident	1 Twin Oak Lane
02-743	12/31/2002	2	EMS Assist	Non-Resident	6803 Back Bay Drive

Total Calls	10
Resident	4
Non-Resident	6
Unclassified	0
Total EMS Calls	9
Resident	3
Non-Resident	6
Unclassified	0

Isle of Palms Fire Department

Incident Report

December 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	47	30	16	1	735	43	680
Working Structure Fire	1	1			7	3	12
Outside Structure					1		2
Vehicle Fire					1		2
Brush,Grass, Leaves					14	1	9
Trash, Rubbish					2		
Explosion, no fire					1		
Spill with fire					1		
Other Fires					2		1
Overpressure Rupture					1		
Emergency Med. Call	19	8	11		400	22	370
Lock-in, Trapped					8		12
Search					14		16
Extrication					1		
Rescue-not classified					9	1	11
Spill, leak, no fire	4	4			14		8
Power Line Down					2	1	3
Arcing Elec. Equip.	3	3			11		17
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					3		6
Water Removal	1	1			3		1
Smoke Removal							1
Animal Rescue							
Assist Police					5		2
Unauthorized Burning							
Move-Up	1			1	11	3	17
Service Call					4		3
Smoke Scare	1	1			7		8
Contolled Burn					1		
Steam Mistaken, smoke					1		
Malicious False							1
Bomb Scare							
Alarm Malfunction					20	3	28
Unintentional False					49	1	30
Unclassified					3	2	6
Supplemental	17	12	5		139	6	114

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

December 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector	2	1	1		8	1	15
Station Tour					1		2
Public Education	1		1		3		1
Public Appearance	2	2			23	2	21
Assist Motorist						1	6
Public Assist	11	8	3		96	1	55
Other	1	1			8	1	14
Total	17	12	5		139	6	114

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

Isle of Palms Fire Department

Pre-Incident Survey Report

December 2002

Pre-incident surveys were completed for the following occupancies:

Wild Dunes Harbour Course Pro Shop
Wild Dunes Harbour Course Cart Shed
Wild Dunes Tennis Center
Isle of Palms Water Commission
Wild Dunes Community Association
Beach Club Villas
Beach Club Villas Pool House
Wild Dunes Property Owner's Beach House
Pelican Bay Pool House
Mariner's Walk
Mariner's Walk Pool House
Shipwatch Villas
Summerhouse Villas
Port-O-Call, Buildings A thru G
Port-O-Call II, Buildings H and I
Seascape
Ocean Club, Building 1
Ocean Club, Building 1 Cabana
Ocean Club, Building 4
Ocean Club Guard House
Ocean Club Pool House
Harbour Halfway House
Seagrove Villas
Sea Oats Club Pool House
Yacht Harbor Villas
Yacht Harbor Villas Pool House

Isle of Palms Fire Department
Monthly Fire Inspection Report
2002

Date	Name of Business	Routine	Reinspect	Occupancy	Construction Type	Violations	Next Inspection	Inspector	Shift
12/30/2002	Port O Call Conf. Center	X		A	VI	3	01/30/2003	Kramer	B
12/30/2002	Port O Call A/B/C	X		R	VI	15	01/30/2003	Kramer	B
12/30/2002	Port O Call D/E/F/G	X		R	VI	13	01/30/2003	Kramer	B
12/30/2002	IOP Post Office		X	B	II	2	01/15/2003	Kramer	B
12/30/2002	IOP Recreation Center		X	A	IV	2	01/15/2003	Kramer	B

Total Inspections __5__

Total Violations __35__

Isle of Palms Fire Department
Training Report
December 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	652	Total Training Hours	21
Hours Per Person	24.148	Hours Per Person	2.3333

All career personnel received classroom and practical training on victim search and rescue. An exercise was held at the Wild Dunes Distribution Center on 41st Avenue where personnel were able to search for "victims" within a building where their visibility was obscured. A review of Aerial Apparatus operations also was conducted.

Medical in-service training covered the topics of: Communicable Diseases; and Toxicology, Alcoholism, and Drug Abuse. This training also served as the Department's OSHA-mandated Infection Control refresher.

Volunteer personnel participated in a search and rescue drill at Station No. 2.

Chief Ann Graham and Lieutenant Joe McGinnis completed the Alcohol and Controlled Substance Reasonable Suspicion Training for Supervisor through Low Country Drug Screening, Inc.

Lieutenant Fred Tetor, and Firefighters Seth Bacon and Julie Morton, successfully completed the Fire Academy's Truck Company and Support Operations course. The classes were held at the Goose Creek Rural Fire Department and Captain Bob Maibach served as the instructor.

Captain Carol Nilsen, Lieutenant Joe McGinnis, and Firefighter Brian Saylors, successfully completed a Rope Technician Workshop held at the James Island County Park. The program, sponsored by the Charleston County Parks and Recreation Commission, taught students how to perform basic maneuvers used to ascend and descend rope.

Recruit Anthony Moon was officially accepted as a member of the volunteer squad.

The Volunteer and Explorer rosters are currently at nine members.

Isle of Palms Fire Department

Training Report

December 2002

Career Personnel	Hours
Chief Graham	31
Captain Maibach	61
Captain Bullock	12
Captain Kramer	13
Captain Nilsen	26
Lieutenant Braun	36
Lieutenant Tetor	17
Lieutenant McGinnis	47
Bacon	27
Bloom	13
Bolick	13
Burnette	16
Ciappa	15
Dowdy	22
Eagle	35
Friend	24
Gadsden	36
Gervais	34
Hathaway	17
Micalizzi	16
Morris	17
Morton	27
Mrowca	15
Rodden	21
Saylors	37
Smith	16
Stinnett	8
Total for Month	**652**
Average Per Person	**24.148**

Volunteer/Explorer

Personnel	Hours
Buckhannon	3
Corbett	3
Graham	6
Jenkins	3
Mitchum	0
Moon	3
Stickney	0
Topping II	0
Wood	3
Total for Month	**21**
Average Per Person	**2.3333**

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June	4,500	3,300	800		**8,600**
July	4,500	20,000	100		**24,600**
August	4,500		1,200	9,600	**15,300**
September	4,500	4,500			**9,000**
October	3,500	15,000			**18,500**
November	4,500	14,000			**18,500**
December	4,500	15,000			**19,500**
Total	**53,000**	**166,300**	**87,600**	**10,600**	**317,500**

Isle of Palms Fire Department

Monthly Water Usage Log

December 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2	1,000				1,000
3	1,500				1,500
4	1,000				1,000
5	1,000				1,000
6					0
7					0
8					0
9		5,000			5,000
10					0
11					0
12					0
13					0
14					0
15					0
16		5,000			5,000
17					0
18					0
19					0
20					0
21					0
22					0
23		5,000			5,000
24					0
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	4,500	15,000	0	0	19,500

Chief's Signature:

Water Department notified on:
1/3/02
Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

December 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
12/18	Engine 2	Annual pump test done	1.50	$0.00	0.00	$0.00	1045205017
12/17	Engine 3	Replaced discharge handle	2.50	Invoice Due	0.00	$0.00	1045205017
12/18	Engine 3	Annual pump test done	1.50	$0.00	0.00	$0.00	1045205017
12/18	Engine 4	Annual pump test done	1.50	$0.00	0.00	$0.00	1045205017
12/5	Rescue 2	Battery tested & charged	0.25	$0.00	0.75	$0.00	1045205017
12/18	Truck 1	Annual pump test done	1.50	$0.00	0.00	$0.00	1045205017
12/20	Truck 1	Ladder and waterway lubricated	1.00	$0.00	0.00	$0.00	1045205017
12/11	Station 1	Electrical outlet installed in rear bunk room	0.00	$0.00	0.00	$268.67	1045205026
12/11	Station 2	Dimmer switch in weight room repaired	0.00	$0.00	0.50	Included w/ above work	1045205026
12/21	Station 2	Replaced handle on men's room toilet	1.00	$12.00	0.00	$0.00	1045205026
12/29	Boat 3	Installed new tires and rims on trailer	1.00	$133.54	0.00	$0.00	1045205027
12/5	Engine 2	End cap on 24-foot extension ladder replaced	0.25	$15.00	0.00	$0.00	1045205027
12/5	Engine 2	PPV fan blade replaced	1.25	$234.00	0.00	$0.00	1045205027
12/11	Engine 4	Generator repaired and placed back on unit	0.50	$0.00	1.00	Invoice Due	1045205027
12/11	Other	Five SCBA cylinders were hydrostatically tested	0.50	$0.00	5.00	$50.00	1045205027
12/27	Rescue 1	Replaced portable pump	0.00	$500.00	0.00	$0.00	1045205027
12/20	SCBA #1132	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/24	SCBA #1134	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/20	SCBA #1136	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/24	SCBA #1137	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/20	SCBA #1258	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/24	SCBA #1286	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/20	SCBA #1439	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/20	SCBA #1503	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/26	SCBA #1507	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/24	SCBA #1511	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/14	SCBA #1513	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/24	SCBA #1545	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/2	SCBA #1631	Replaced damaged frame	0.50	$50.00	0.00	$0.00	1045205027
12/14	SCBA #1631	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/26	SCBA #1633	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/26	SCBA #1635	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/26	SCBA #1639	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/24	SCBA #2117	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/20	SCBA #2195	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/20	SCBA #461	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/26	SCBA #463	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027
12/18	SCBA #464	Annual Posi-Check done	0.50	$0.00	0.00	$0.00	1045205027

Isle of Palms Fire Department

Maintenance Report

December 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
12/2	SCBA #474	Replaced valve assembly	0.50	$10.00	0.00	$0.00	1045205027
		Totals	**25.75**	**$954.54**	**7.25**	**$318.67**	

Isle of Palms Fire Department
Personnel Report
December 2002

12/4/02 Explorers meeting at Station I.

12/11/02 Volunteer meeting at Station I.

12/18/02 Explorers meeting at Station I.

12/25/02 Volunteer meeting at Station I.

12/26/02 Engineer Eagle escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

Shaun Gadsden was promoted to Engineer.

We welcome Engineer Bryan Bolick back to the Department as a full-time employee. Bryan was previously a part-timer with the Isle of Palms Fire Department and full-time at St. Andrews Fire Department.

December Birthdays: Richard Hathaway, Dana Burnette, Julie Morton and Explorer Josh Graham.

Isle of Palms Fire Department
Public Relations Report
December 2002

12/3/02	Lieutenant McGinnis, Engineer Burnette and Firefighter Saylors tested three smoke detectors for an island resident.
12/6/02	Lieutenant McGinnis, Engineer Burnette and Firefighter Saylors stood by at the Recreation Department for the monthly Middle School Dance.
12/11/02	Engineer Mrowca and Firefighter Bloom helped an island resident with the decorating of a Christmas tree.
12/13/02	Fire Department received a call that a 15 foot Boston Whaler boat was taking on water at the dock by the Boat House Restaurant. The boat had taken on approximately 6 inches of water which was removed with the City's pump. Company cleared the scene.
12/13/02	Captain Nilsen, Lieutenant Tetor, Engineer Morris, Friend and Firefighter Bloom pumped all of the standing water on 28th Avenue, in order to have it ready for the Christmas Tree Lighting Ceremony.
12/13/02	All of C-Shift personnel assisted the Recreation Department with the Christmas Tree Lighting Ceremony and the delivery of Santa Claus.
12/20/02	Engineer Ciappa and Firefighter Dowdy helped homeowner who requested our services to check out her dryer.
12/21/02	Engineer Micalizzi and Firefighter Bacon checked the blood pressure of a walk-in patient at Station I.
12/21/02	Engineer Micalizzi and Firefighter Bloom assisted City Hall carrying boxes.

12/21/02	Lieutenant McGinnis, Engineer Burnette and Firefighters Saylors and Rodden conducted a station tour for a group of seven children. Also gave out fire prevention materials and demonstrated the use of bunker gear, SBCA, and ladder truck.
12/24/02	Lieutenant McGinnis, Engineer Burnette and Firefighters Saylors and Rodden assisted City Hall with moving calendars from City Council member's house to City Hall.
12/30/02	Firefighters Saylors and Gadsden assisted homeowner in checking batteries in smoke detectors.

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

DATE: December 17, 2002
TO: City Administrator Tucker
FROM: Parks & Grounds Maintenance Supervisor Donnie Pitts
RE: Letter of Appreciation
CC: Chief Graham, Personnel Committee

On Behalf of the entire Recreation Department Staff, I would like to thank Captain Nilsen and her crew for their hard work and support on Friday December 13, 2002.

The firefighters took it upon themselves to pump off all of the standing water on 28th Avenue, in order to have it ready for the Christmas Tree Lighting Ceremony.

I would like for this memo to serve as a nomination for employees of the month for Captain Nilsen and the members of her shift, Joe Friend, Dan Gervais, Jason Smith.

The following firefighters were also a tremendous help with bringing Santa Claus to the ceremony on the fire truck and helping with handing out candy to the children: Joe Friend, Dan Gervais, Jason Smith, Fred Tetor, Dan Morris, Jeremy Bloom, Shaun Gadsden and Richard Hathaway.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net



Dear IOP Fire chief and staff,

Thank you for your action when I started a fire accidentally. You were very nice. I promise I will not do it again.

Sincerly,

December 13, 2002

Dear All,

Our family wishes to thank the firefighters from Station 2 who so respectfully escorted my dad. We could never have gotten him to the car (and back) when he needed the day surgery without your skill and assistance. Sadly, he died November 18 despite all our efforts. Again, many thanks.

Sincerely,

12/29/02

Dear First Response Team,

my husband and I wish to express our sincere and deepest appreciation for your assistance on Mon Dec. 23. Our daughter, Olivia, was in crisis and your attention, quick response and immediate care for her was superb. As parents we wish to protect and provide for all our children's needs but in a medical emergency we relay on experienced and trained personnel. "Thank you" can only begin to express our gratitude. Olivia is doing well and again we appreciate you very much. God Bless you all and Happy New Year.

Sincerely,

Charles Elliott House, c. 1759
43 Legare Street
Charleston, South Carolina

December 30, 2002

Isle of Palms First Response Team
Isle of Palms Fire Department
30 J. C. Long Boulevard
Isle of Palms, SC 29451

Dear Friends,

On December 23, while we were on Christmas vacation at Wild Dunes, you answered our calls of distress when our granddaughter Olivia Gant was stricken with seizures, one in the morning and another in the afternoon.

Our family is eternally grateful to you and the other professional people who responded with such speed and efficiency. You handled the situation with a business-like calmness that was comforting to all of us, but which also exhibited your knowledge and training for handling such emergencies. We knew we were in good hands.

Enclosed is our check as a token of our gratitude, appreciation and thanks. You may use it as you see fit. We hope it will express in some small way the admiration and respect we have for the very fine people that served us so well, and for your whole Department that they represent. They helped make our Christmas a happier one.

We give this also in honor of Melissa Hasson, the nurse who came to our house and helped with Olivia. She and her family were vacationers at Wild Dunes, saw your truck and rushed to our aid. Please write her to tell her that we have remembered her this way. Her address is 419 Woodridge Drive, Seneca, SC 29672.

Please also acknowledge this gift to me at the letterhead address.

Yours most sincerely,

Happy New Year!

	Police Vehicle Replacement Schedule							
Fiscal Year	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11
# of Police Cars to Replace	2 CARS	3 CARS	3 CARS	3 CARS	3 CARS	3 CARS	2 CARS	3 CARS
Model Year to Replace	2 1999's	1 1999	2 2000	2 2001's	2 2002's	2 2003's	2 2004's	3 2005's
		2 2000's	1 2001's	1 2002	1 2003	1 2004		
Animal Services Vehicle			1 2000					
Beach Service Vehicle								
Club Car (Beachmobile)			1 2001					

SOURCE	Dept	ID #	TABLE OF EQU[illegible]ENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Fed Narcotics	Police		Software for Computer Aided Dispatch & Records (Vision Software)	18-Feb-99	COMP		22,509.60		software
Imaging & Comm	Police	2097	Imaging Workstation w/ install,software,training (Vision Software)	17-Oct-97	COMP		18,688.36		softw. & $1.5k hardwar
Fed Narcotics	Police	2213,14	2 Gateway NS700 Pentium 233 Mhz Servers	23-Dec-97	COMP		9,718.08		Police server room
Revenue Sharing	Police	96	MERLIN TELEPHONE SYSTEM	8-Jun-88	EQP		10,489.53		
Fed Narcotics	Police	2972	Stalker Speed Radar Trailer w. alarm sys sn35579 (Applied Concepts)	2-Jul-99	EQP		8,486.28		
General Fund	Police	215 217	(2) HONDA GENRATORS (MOTRCYCLE SALES)	30-Nov-89	EQP		6,036.00		
Chas Co. Donation	Police	2994-3001	Spectra Console System ,800mhz, Dispatch	2-Oct-97	RADIOS		157,396.64		
Imaging & Comm	Police	2943	17900-236 Portable Receiver Sta.w/transmitters & antennas (So Californ)	30-Sep-97	RADIOS		20,518.64		
Capital Projects	Police	2681	2002 Durango 4x4 sne F205551 w/equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82		#547, Erickson
State Acc Tax	Police	2682	2002 Durango 4x4 sne F205552 w/ equip/lightbar (Butler/Lawmen/AutoTrim/Adamson)	25-Jun-02	VEH	4WD	25,238.82		#548, Corrigan
Muni Acc Tax	Police	2680	2002 Durango 4x4 sne F205550 w/equip (Butler/Adamson/Lightnup/AutoTrim) "slicktop"	25-Jun-02	VEH	4WD	24,424.48		#546, Riley
Fed Narcotics	Police	2966	2000 Crown Vic X179649 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14		#540, Ambas
Fed Narcotics	Police	2965	2000 Crown Vic X179646 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14		#539, Muckelvaney
Fed Narcotics	Police	2968	2000 Crown Vic X179647 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14		#537, Usry
Fed Narcotics	Police	2967	2000 Crown Vic X179648 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	17-Jun-00	VEH	Patrol	22,070.14		Gansen
Fed Narcotics	Police	2978	2001 Crown Vic X155493 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.37		#543, Caldwell
Fed Narcotics	Police	2683	2001 Crown Vic X155492 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	22-Mar-01	VEH	Patrol	21,739.36		McCrodden
Fed Narcotics	Police	2990	2001 Crown Vic X152868 w/ strobes (Vic Bailey, Mobilecom) (Chief's car)	22-Mar-01	VEH	Patrol	21,442.67		Chief
Fed Narcotics	Police	2261	99 Ford Crown Vic #W6xx141819 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 522	12-Jan-99	VEH	Patrol	21,155.72		#522, Bond
General Fund	Police	2100	98 Ford Crown Vic #W1WX139734 w/equip (VBailey/Setina/LightnUp) 516	24-Mar-98	VEH	Patrol	21,068.53		#516
General Fund	Police	2101	98 Ford Crown Vic #W3WX139735 w/equip (VBailey/Setina/LightnUp) 517	24-Mar-98	VEH	Patrol	21,068.53		#517
Fed Narcotics	Police	2260	99 Ford Crown Vic #W2xx141820 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 521	12-Jan-99	VEH	Patrol	20,840.72		Gebhardt
Fed Narcotics	Police	2259	99 Ford Crown Vic #W4xx141821 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 501	12-Jan-99	VEH	Patrol	20,711.80		#501 Wright
General Fund	Police	2102	98 Ford Crown Vic #W5WX139736 w/pt equip (VBailey/Setina/LightnUp) 518	24-Mar-98	VEH	Patrol	20,406.02		#518, Stewart
Gen Fund Cap Lease	Police		96 Ford Crown Vic (JONES FORD) X133482 (Williams old Car)	FYE 06/30/96	VEH	Patrol	18,464.00		#544, Griffin
Accom Tax	Police	1611	'95 Ford Ranger P/U s/nend 4578 (Jones Ford)	30-Jun-95	VEH	Pickup	10,734.56		#520, Beach Svcs
Cap Proj/Muni Acc	Police	2969	2000 Ford F-150 YNC30570 w/ dogbox/rails (Vbailey,CrossCo,Autotrim)	18-Aug-00	VEH	ACO	21,302.76		ACO Truck
Muni Acc Fee	Police	2923	Pioneer 1200 Club Car for Beach Services	11-Jun-01	VEH	Beach	7,637.35		

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Fire	958	MAKO AIR COMPs/n54041253 (CAROLINA FIREMASTERS)	30-Jun-93	EQP		7,700.00		
Cap Proj/Muni Acc	Fire		Thermal imager camera (SimplexGrinnell)	25-Feb-02	EQP		13,780.00		Fire Thermal Imager
Acc Fee Fund	Fire	2276	Lance Ladder Fire Truck (Pierce/Spartan) 4PICT025XVA000440	18-May-97	VEH	Ladder	518,223.00		Truck #1
Capital Projects	Fire	954	Spartan Pumper XLT 1500/750 (CAR.FIRE) (Engine 2) L00MC003676	29-Jul-91	VEH	Pumper	204,017.00		Engine #2
Acc Tax/Acc Fee	Fire	2275	1999 International Rescue Truck s/n 9xh666822 Body#99R020	24-Jun-99	VEH	Rescue	144,680.00		Rescue #1
Capital Projects	Fire	957	1989 Ford FMC Pumper 1FDYD80UsKVA11995	14-Feb-89	VEH	Pumper	127,963.04		Engine #4
Revenue Sharing	Fire	401	Ford Pumper (Engine 3) 1FDYD80U5FVA06960	29-Apr-85	VEH	Pumper	114,468.00		Engine #3
Muni Acc Fee	Fire		2001 Ford F150 4x4 V8 Pickup for Rescue sn NA24193 (Jones Ford, Galls)	29-Sep-00	VEH	Pickup	24,896.31		Rescue Truck
Muni Acc Fee	Fire		2000 Ford F150 Supercab 4x4 V8 Pickup for Chief sn YNA48025 (Jones Ford)	25-Oct-99	VEH	Pickup	22,615.45		Car #1, Graham
General Fund	Fire	1967	94 JEEP CHEROKEE (BENSON CHRYSLER) (Car 1) S2RL172285	31-Jan-94	VEH	Jeep	17,259.89		Car#2
Capital Projects	Fire	953	1993 FORD F-150 s/n end 6419 (PULLIAM FORD)	11-Jan-93	VEH	Pickup	12,281.40		Spare
Seizure	Fire		1988 Boston Whaler w/ 130Yamaha Motor & trailer BWC6701E1889	1989	VEH	Boat	10,000.00		
Acc Tax Fund	Fire	1846	1997 Yamaha GP1200V Waverunner (Champion) YAMA4431D797	19-Jun-97	VEH	Wavrun	7,125.65		Rescue #5
donated	Fire		1985 15'Boston Whaler (1719K485) and Yamaha 70HP Outboard(458893)	1985	VEH	Boat	6,800.00		
donated	Fire		1995 Aluminum Boat (OMCR4005K495) w/ 1987 Johnson 30HP Outboard (J30ECUB)	18-Jun-09	VEH	Boat	5,500.00		
General Fund	Fire	397	Avon Rubber Boat (RIVER SERVICES) AVB88628A090 w/ Johnson OB	17-May-90	VEH	Boat	4,637.63		
donated	Fire		Tiger Shark WAA769518 ARJ0250313999		VEH	Wavrun	8,000.00		
Acc Tax Fund	Fire	2274	1998 Polaris Big Boss 4x4 ATV sn AIWD112357	16-Sep-98	VEH	ATV	5,000.00		

South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

December 19, 2002
Charleston County Traffic
City of Isle of Palms

Mrs. Linda Lovvorn Tucker
City Administrator
P.O. Drawer 508
Isle of Palms, SC 29451

Re: Palm Boulevard at intersection of 34th Avenue, Cameron, Hartnett Boulevard and Forest Trail

Dear Mrs. Tucker:

Thank you for your recent letter concerning several traffic issues on 34th Avenue.

We will conduct a review to determine if any changes to the speed limit or stop controls along 34th Avenue may be warranted.

A study of this type will take approximately six to eight weeks to complete.

Thank you for bringing this issue to our attention. If you should have any questions, please feel free to contact us at you convenience.

Yours truly,

R. T. Clark
District Engineering Administrator

RTC: ctr

File: D6\Chas. \ctr

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone (843) 740-1665
Fax (843) 740-1663

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

EXHIBIT C

PUBLIC WORKS COMMITTEE
January 8, 2003

The regular meeting of the Public Works Committee was held on January 8, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Mayor Sottile, Councilwoman Hanbury, Administrator Tucker, Director Mobley, Bill Schupp and Engineer Brian Bates, from Woolpert, LLP.

1. Election of Chairman. Councilman Bettelli nominated Councilman Marino to be chairman for 2003; Councilman Miller seconded; motion passed unanimously.

2. Storm Water Management. Mr. Brian Bates, Engineer with Woolpert, LLP, gave an overview of the ongoing storm water program which was implemented in 1990 to deal with the 75 large entities in South Carolina and in December 1999 Phase II of the program was implemented to deal with the smaller entities. He stated that EPA designated the Isle of Palms in 1999 as an entity to be permitted and he discussed the requirements needed to be permitted. (see attached memo from Director Mobley dated January 3, 2002.)

Administrator Tucker stated that if OCRM loses its authority and then a tract of land, such as that located adjacent to the Post Office, is developed with condominiums or expansion of the shopping center under these new regulations, the City would have to review the contractor's plan with an eye to what they would do for storm water management, would have to issue a permit for that storm water management. Further, the City would have to insure that any water going from that site did not pollute the Intracoastal Waterway or any surrounding creeks. Further, the City will have to have the knowledge and expertise by either hiring or outsourcing this expertise in order to accomplish these goals, and this would be the case for any development on the island.

Mr. Bates stated that the law currently provides that OCRM does the plan review and the on-site inspections. He said further that by March 10th, the City is required to file a Notice of Intent to come under the general DHEC permit. Any property developed over 1/10th of an acre will have to be permitted. Mr. Bates iterated that what DHEC is trying to tell municipalities in the permit is that they really do not want to do individual permits and they do not want EPA on their backs, so they are requiring the Notice of Intent by March 10th, but the City does not have to have a fully developed management plan until one year from then. He stated that there are some things that have to be submitted which are not too difficult to do.

Chairman Marino asked Mr. Bates what had to be done in order to be able to present a plan to City Council at the February meeting. Mr. Bates answered that a hasty audit of the existing program be conducted and compared to the minimum permit requirements, determine the deficiencies of where the City is and where it needs to be with their plan, and outline what needs to be done as the City's "action plan" for preparing the management plan for next year. Ordinances will have to be developed to further deal with storm water runoff and Council will have to seek ways to fund the program, including cost analysis. Mr. Bates stated that many entities are establishing a Storm Water Utility to fund and manage the program. Chairman

Marino stated that Council should obtain a couple of bids for preparing the documentation that can be presented to Ways & Means Committee on the January 21st.

Administrator Tucker told Committee members that this issue has not come before them previously because the regulations have not been defined until now. Director Mobley has been attending all the meetings. Chairman Marino thanked Mr. Bates for attending and stated that Administrator Tucker will be contacting him soon. Mr. Bates then left and made the same presentation to the Planning Commission whose meeting was running concurrently.

3. Consideration of Starting Schupp Contract on 3/1/03. Administrator Tucker reported that Mr. Schupp has proposed beginning the clean-up of the beach on March 1st and she felt that was a good idea since the 50th Anniversary Celebration is in March. Mr. Schupp iterated that not only will there be a lot of people on the island on March 7-9 for the 50th Anniversary of the City, but many colleges will be having spring break in late February and early March this year, and he indicated that he would be happy to begin his beach cleaning early to accommodate the numbers of people that would be on the beach. He proposed that he either duplicate the April schedule (three times a week for $65.60) or the May schedule (four times a week for $79.50). After discussion, **Councilman Miller made a motion to recommend to Ways & Means approval of the expenditure of funds for two weeks in March and more often if needed; Councilman Bettelli seconded; motion passed unanimously.**

4. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the November 2002 meeting; Councilman Miller seconded; motion passed unanimously.

5. Monthly Department Report for November and December 2002. Director David Mobley highlighted the November report and discussed the December report and answered questions of committee members (see attached reports). In discussion of continuing problems at the incinerator, Chairman Marino asked that a letter be sent by Administrator Tucker to the County Administrator complaining and asking for some solution to these problems.

6. Old Business. (A) Non-Point Source Pollution Project Report - October and November. (Reports attached.) Administrator Tucker recommended that the engineers make their next report in person to the Committee in February and Committee members agreed. She gave an overview of the reports and expected that DNA information should be ready next month.

(B) Drainage Problems 53rd to 57th Avenues. Administrator Tucker referred to the attached letter from W. T. Taylor to David Mobley dated December 3, 2002. She reported that neighbors are beginning to fight each other over the flooding and flooding will only get worse as more properties are being developed. She stated that she and David Stevens of Civil Site Engineering met with Chris Havilland of DWD concerning the prospect of going through their property and connecting into DWD's drainage system draining into the lagoon system. DWD responded that it would be possible and asked that the City's engineer draw some conceptual plans of the easement and infrastructure of the project. She noted that there is a contingency of $63,000 for construction of the project but not for preparing the plans. **Councilman Miller**

made a motion to authorize expenditure for conceptual plans by Civil Site Engineering; Councilman Bettelli seconded; motion passed unanimously.

(C) Review Contingency Plan for Pumping Flood Waters. Administrator Tucker referred to the attached draft "Contingency Plan for Pumping Floodwater" after receiving input from Fire, Police and Public Works departments. She asked that Committee members review this draft for their input.

(D) Status 41st Avenue Stop Sign. Administrator Tucker referred to the attached email response concerning Steve Thigpen of CTC who indicated that there has to be a specific distance between the painted crosswalk and the stop bar. He feels that the configuration of the intersection as it is now is the best that the County can do to comply with DOT requirements. Upon discussion, Director Mobley was asked to request removing the oleander which would provide better site of oncoming traffic.

Councilman Bettelli discussed what he believed to be a hazard of vehicles exiting the shopping center from the first exit (nearest 14th Avenue) on the ocean side of Palm Boulevard and crossing all three lanes of traffic to get on the Connector to exit the island. He suggested that perhaps that particular exit from the shopping center be designated as "right turn only." Administrator Tucker will look into this further. Councilman Miller stated that another dangerous problem is CPW personnel driving through the light and making an immediate left turn into the CPW property where there is no turn lane.

Councilman Miller began discussion of the 21st Avenue intersection where palm trees and grass have been planted which look very nice. However, he said that these plantings have not stopped vehicles from parking in that area. Chairman Marino suggested placing railroad ties along the strip or something that would block the area. Director Mobley stated that setbacks do not provide enough room to do so. Councilman Miller suggested planting more trees between those already planted to provide somewhat of a solid wall. He recommended that the area be studied for future discussion.

7. New Business. (A) Equipment Request - Digital Camera. Administrator Tucker reported that a digital camera had been requested by Mr. Mobley during last year's budget, but it was in the non-essential column. The camera requested now costs only $129 as opposed to the $1,000 model originally wanted and she did not want the Committee to think that they were going contrary to the established budget. Director Mobley explained that he is now using a polaroid camera that does not provide very clear pictures. **Councilman Miller made a motion to recommend approval of this expenditure; Councilman Bettelli seconded; motion passed unanimously.**

(B) Review of Table of Equipment in Preparation for FY 03/04 Budget. Administrator Tucker referred to the attached Table of Equipment and she explained the process. The list includes equipment that costs over $6,000 which the Committee reviews and makes recommendation for equipment for Public Works in the upcoming budget. Next year, items will be added or eliminated as necessary. Director Mobley discussed some of the items in detail and

problems that he is having with them. **Councilman Bettelli made a motion to spend $3,800 to keep the equipment running now and purchase a new one next year; Councilman Miller seconded; motion passed unanimously**. (Linda, they were pointing to items on the list but not stating for the tape what there were talking about!)

8. Miscellaneous. (A) Tree Trimming Contractor Expense. Administrator Tucker reported that the DOT contractor was asked to give an estimate for trimming trees on privately owned streets while they were working on the island, but the contractor went ahead and did the work and then submitted a bill for $1,500. After discussion, **Councilman Miller made a motion to pay the $1,500 from the operating budget; Councilman Bettelli seconded; motion passed unanimously**. Chairman Marino asked that Director Mobley iterate to this contractor that the City needs estimates before work is done.

(B) Report of Beach Monitoring Results for November and December. Administrator Tucker noted that reports from October and November were attached and further reported that DHEC has decided not to take water samples during the winter. She recommended that she be authorized ask DHEC to test samples that are brought to them by the City and Committee members concurred. The Committee authorized the Administrator to write a letter to DHEC asking them to continue taking samples through the winter.

(C) Administrator Tucker reported that she has received requests for additional pooper scoopers in the neighborhoods. They have come specifically from of 42nd Avenue and from the heavily populated area of Forest Trail. Director Mobley stated that he had a couple of dispensers stored in the department that could be placed. Chairman Marino felt that with the problems with fecal coliform in the waters, pooper scoopers should be placed all around the island. Councilman Miller recommended starting a program and investigating other sources for this type of container. Director Mobley was asked to look into this further and the Committee authorized him to place one dispenser at the beach access at 42nd Avenue.

(D) Councilman Miller announced that the Front Beach Enhancement Committee was giving a presentation at the VFW on Monday, January 13th at 7:30 p.m.

(E) The next meeting was scheduled for Wednesday, February 5th, 2003, at 5:45 p.m. in the Public Works Department.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:35 p.m.

Respectfully submitted,

John Marino, Chairman

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

To: Linda Tucker, City Administrator

From: David Mobley, Director of Public Works

Subject: Storm Water Discharge Notice of Intent (NOI) Update

Date: January 3, 2003

As you are aware, over the past several months I have been meeting with DHEC, SC Municipal Association Storm Water Managers and local public works officials. DHEC has finally issued a notice of intent to license all of the storm water discharges throughout the state. The federal mandate required that the NOI be applied for by March 10, 2003. Our local metropolitan group met December 18, 2002 at the Charleston County Public Works building. In attendance was a group from Clemson University to explain Clemson's "Carolina Clear" program. They proposed to contract with the cities throughout the state for $10,000.00 per year. Of course, you can imagine our outrage. They were informed to "sharpen their pencils" if they want our business. The Town of Mt. Pleasant is planning to do their own education through PSA's websites and etc. something that we can probably do. DHEC has

continued to be very vague in their requests in the permitting and they have one person on staff to administer this program. For example, several months ago DHEC stated that each discharge would require a permit, than each city/county require a permit. The permit costs will be $2,000.00 each, to be payable whenever, possibly, in 2003 to 2005 or within the next 5 years. Again, we have nothing in writing other than the NOI. The requirements seem to change from monthly to weekly to daily. The frustration to even put something in writing has become overwhelming.

However I do believe that we need to take a proactive approach and I recommend the following:

(1) Contact an engineering firm to assist in the preparation of the NOI. Brain Bates with Woolpert LLP has been very active with the local metro group, DHEC and is contracted by Charleston County, City of Charleston, North Charleston, and SCDOT to assist in their storm water permitting.

(2) During the next budget year, hire a Storm Water Manager and set up and fund a Storm Water Utility to deal with permitting and storm water problems on a daily basis. Based on the "soon to be proposed" general permit, all storm water construction on the island to include Wild Dunes will need to be permitted by the city.

In closing even with all its ups and downs and confusions, this permitting process might be a blessing that will help us better deal with the fecal cloiform and drainage issues of the Isle of Palms. Should you have any questions please feel free to contact me at your convenience.

City of Isle of Palms
Department of Public Works
November 2002 Report
David D. Mobley, Jr. - Director

1. The department received 423 phone calls in the month of November. Eight (8) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Nine (9) rollout carts/recycle bins were delivered. Fifteen (15) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Seven loads (36.54 tons) of C&D waste and twenty-one garbage packer loads (75.22 tons) of limbs and leaves were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal. One forty (40) yard containers of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. PW-20, a 2003 Mack Granite CV-713 with a 33 yd Pac-Mor Refuse Packer was put into service during the month of November.

5. The beach access on 46th Avenue was cleaned.

6. The handicap ramp on 21st Avenue, leading to the beach, was modified by placing pieces of plywood on both sides to prevent erosion of the dunes onto the steps.

7. Recently, a large tree that washed up on the 38-A beach path was removed.

8. The Employee of the Month for November is Gene Cardinal.

City of Isle of Palms
Department of Public Works
December 2002 Report
David D. Mobley, Jr. - Director

1. The department received 430 phone calls in the month of May. Ten (10) White goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Three (3) rollout carts/recycle bins were delivered. Nine (9) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Five loads (22.9 tons) of C&D waste, twenty-one garbage packer loads (61.38 tons) of limbs and leaves, seventeen loads (96.46 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. One (1) scrap metal containers were transported to Charleston Scrap Metal. One forty (40) yard containers of limbs were hauled from the Wild Dunes golf course maintenance this month.

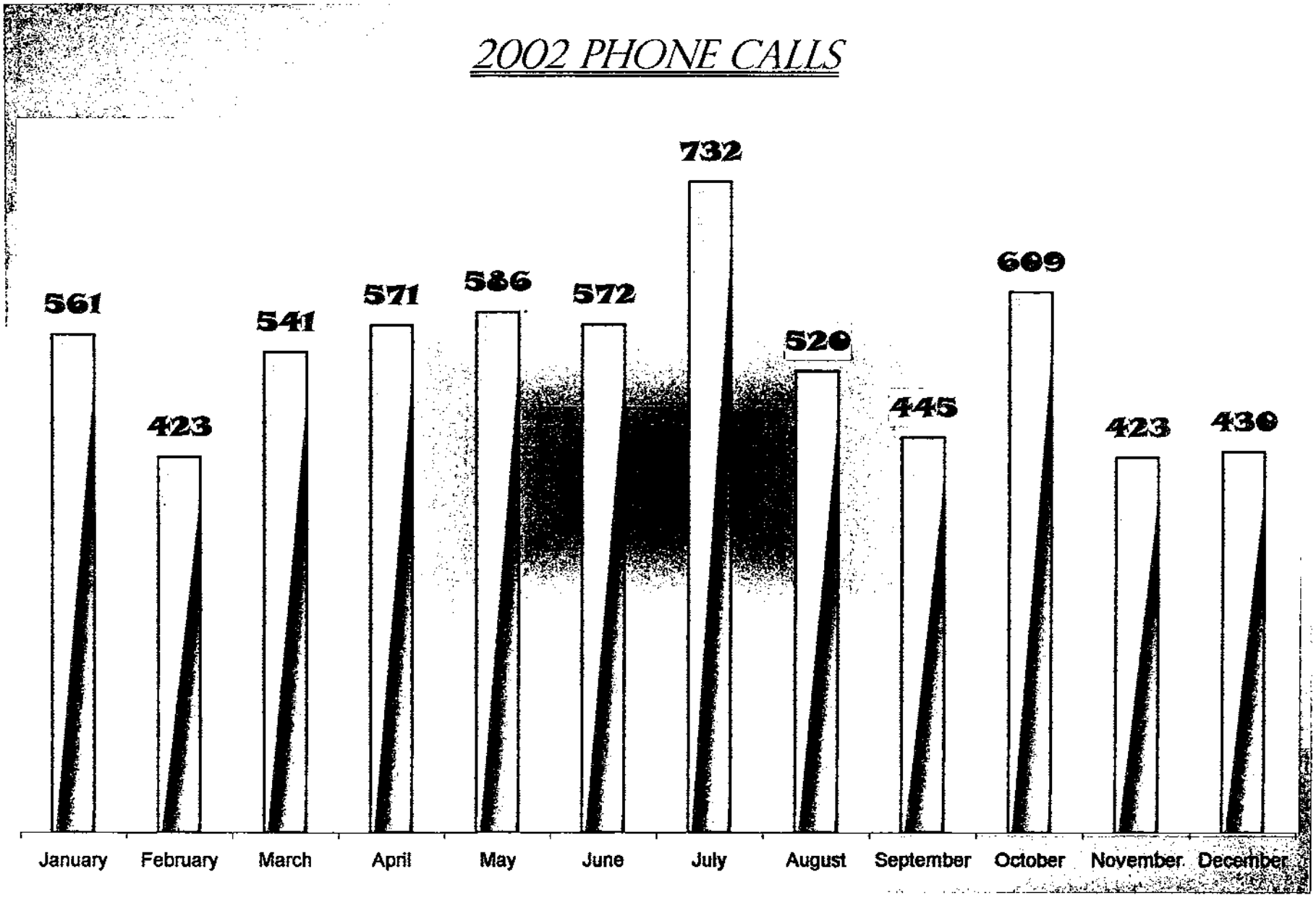
3. The dog pooper-scoopers were checked and will be filled each Monday throughout the year.

4. A 40-yard roll off container was placed at 21st Avenue for recycled Christmas Trees.

5. Four signs were replaced due to vandalism.

6. The employee of the month for December is Kim Tapply.

2002 PHONE CALLS



Monthly Status Report

October 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: November 14, 2002

Submitted by:

General Engineering
A Division of General Engineering Laboratories, Inc.
2040 Savage Road/Post Office Box 30712
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Monthly Status Report

October 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

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Non-Point Source Pollution
Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering will provide monthly summaries of the data collected during the monitoring events. Therefore, this report summarizes the results of Monitoring Event Nos. 19, 20, and 21, discusses the relevance of these results, and updates the status of the Phase II monitoring program.

As noted in previous reports, following each monitoring event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway adjacent to the Isle of Palms (Waterway). These results are being used to aid in the development of Phase II of this project.

2.0 Phase I Results

Monitoring Event Nos. 19, 20, and 21 were conducted on October 1, October 15, and October 30, 2002, respectively. A summary of the results obtained for each of these events is presented in the respective sections below.

2.1 Monitoring Event No. 19

Monitoring Event No. 19 was conducted during a flood tide. The results from this event indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Additionally, the fecal coliform levels at IOP-06 (Hamlin Creek under the IOP Connector) exceeded recreation standards. Dissolved oxygen (DO) levels were low at the locations listed below.

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- IOP-05 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-11 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-17 (Forest Trail). The low DO level at this location can be attributed to elevated water temperature during the summer months. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

2.2 Monitoring Event No. 20

Monitoring Event No. 20 was conducted during a flood tide. The results from this event indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Additionally, the fecal coliform levels at all of the open-water location except IOP-25 (Waterway near IOP Marina) exceeded recreation standards. DO levels were low at the locations listed below.

- IOP-10 (24th Ave.)
- IOP-11 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-28 (2nd Ave.)
- IOP-29 (Wild Dunes – Marsh Island Ln.)
- IOP-30 (Wild Dunes – Sea Grass Ln.)
- IOP-32 (Wild Dunes – Salt Water Lake)

The low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-14 (28th Ave.), IOP-15 (30th Ave.), IOP-17 (Forest Trail), IOP-28 (2nd Ave.), and IOP-32 (Wild Dunes – Salt Water Lake). The low DO levels at these locations can be attributed to elevated water temperature during the summer months. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

Please note that numerous rainfall events occurred during the week prior to Monitoring Event No. 20, including a rainfall the morning of the monitoring event. Therefore, the elevated fecal coliform levels noted above are likely the direct result of the rainfall events. Furthermore, the South Carolina Department of Health and Environmental Control (SCDHEC) noted elevated levels of fecal coliform along the beachfront during this same period. Additional analysis of fecal coliform levels following significant rain events will be conducted during the Phase II monitoring program.

2.3 Monitoring Event No. 21

Monitoring Event No. 21 was conducted during a flood tide. The results from this event indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. DO levels were low at the locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-11 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-29 (Wild Dunes – Marsh Island Ln.)
- IOP-30 (Wild Dunes – Sea Grass Ln.)
- IOP-32 (Wild Dunes – Salt Water Lake)

The low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-17 (Forest Trail) and IOP-32 (Wild Dunes – Salt Water Lake). The low DO levels at these locations can be attributed to elevated water temperature during the summer months. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

3.0 Phase II Monitoring Program

As described in the previous Monthly Status Report, the Phase II monitoring program is scheduled to start during November 2002. In fact, Monitoring Event Nos. 1 and 2 for the Phase II monitoring program were conducted on November 4 and November 12, 2002. However, the results from these events will be discussed in the Monthly Status Report for November 2002.

4.0 Discussion of Assessment Results

This section discusses the significance of the results to date. Current results are compared to historical results and shellfish consumption standards to give an indication of water quality within Hamlin Creek and the Waterway.

4.1 Monitoring Location IOP-28

During Monitoring Event Nos. 19, 20, and 21, pH and temperature were only slightly elevated at IOP-28 (2nd Ave.). However, the levels detected during these events did not exceed SCDHEC Water Quality Standards. Based upon results from Monitoring Event Nos. 17 though 21, the elevated temperature and pH noted at this outfall during previous events appears to have subsided. Please note that we will continue to monitor this location to determine if the discharge from this area has a negative effect on water quality within Hamlin Creek.

4.2 Historical Comparisons

During Phase I of this project, the results are being compared to the historical data compiled during preparation of the Sampling and Analysis Plan. As noted in previous monthly status reports, fecal coliform levels at IOP-11 (25th Ave.) are significantly lower than the historical geometric mean. However, the samples collected for analysis from this location during the first eleven monitoring events were collected from a location in the drainage ditch that is immediately adjacent to the Waterway. Beginning with Monitoring Event No. 12, the samples are being collected further upstream at a point closer to Waterway Boulevard, and the samples collected during each of these monitoring events indicate significant levels of fecal coliform are being discharged through this outfall.

The results generated during the summer months have increased the geometric mean at each of the sample locations. Additionally, significant rainfall occurred during the month of October. Therefore, elevated levels of fecal coliform detected in the waterway following these rain events have increased the geometric mean for each of the sample locations. Following Monitoring Event No. 21, the geometric mean for fecal coliform levels at the locations listed below are significantly higher than the historical geometric mean.

- IOP-02 (Hamlin Creek at Breech Inlet)
- IOP-05 (behind IOP Red & White)
- IOP-06 (Hamlin Creek under the IOP Connector)
- IOP-12 (Waterway at 25th Ave.)
- IOP-21 (41st Ave.)
- IOP-25 (Waterway near IOP Marina)

The geometric means for fecal coliform levels at IOP-10 (24th Ave.), IOP-14 (28th Ave.), IOP-15 (30th Ave.), and IOP-17 (Forest Trail) are slightly higher than historical levels. However, this may be due to the difference in analytical procedures used during this study. The geometric mean for the fecal coliform level at IOP-22 is equivalent to historical levels. A comparison of the data generated during this project to the historical data collected during previous projects is included in Table 2.

4.3 Shellfish Consumption Standards

Currently, the geometric mean and the 90th percentile maximum for fecal coliform at each monitoring location exceed the standard for shellfish consumption. A comparison of the fecal coliform levels for each of the sampling locations during each of the monitoring events has been included in Table 3. This table can be used to determine if there are any seasonal variations in the fecal coliform levels detected at each location.

Please note that fecal coliform levels have increased significantly during Monitoring Event Nos. 18 through 21. This is likely the result of increased rainfall during this period and not simply due to seasonal variations. SCDHEC Water Quality Standards are included in Table 4.

Please note that SCDHEC uses geometric mean to determine the average level of fecal coliform bacteria at a given location. This method is used because it is less affected by extreme values than the arithmetic mean. Since fecal coliform bacteria "clump" together as they reproduce, it is likely that, over an extended sampling event, abnormally high levels will be detected at a given location. Therefore, calculating the geometric mean of the fecal coliform levels will more accurately represent the levels of fecal coliform at the site.

Likewise, SCDHEC uses the 90th Percentile Maximum the anticipated maximum fecal coliform levels at a given location. The 90th Percentile Maximum basically states that 90 percent of the data is below that particular level. This measure is important because, as discussed with the geometric mean above, it is less affected by extreme values when determining the maximum bacteria levels at a given location.

4.4 Trends

In order to determine where the majority of fecal coliform is being discharged from, it is helpful to compare data trends. Charts 1 and 2 are bar graphs that compare the geometric mean and the 90th percentile maximum of fecal coliform for the inland and open water monitoring locations, respectively. As indicated in Chart 1, the highest fecal coliform levels have been detected at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-32 (Wild Dunes – Salt Water Lake)

Furthermore, the highest fecal coliform levels at the open water locations have been detected at IOP-06 (Hamlin Creek under the IOP Connector) and IOP-12 (25th Ave.), as indicated on Chart 2.

The fecal coliform levels from each of the monitoring locations have also been compared to other water quality and field data to determine if any trends are present. Currently, there does not appear to be any correlations between fecal coliform levels and pH, salinity, dissolved oxygen, turbidity, or tide. However, these parameters will continue to be monitored to determine if any trends are present.

Previously, there did appear to be a correlation between the increase in fecal coliform levels and an increase in water temperature. However, water temperature decreased during Monitoring Event Nos. 19, 20, and 21, and fecal coliform levels increased significantly. This anomaly can likely be attributed to increase rainfall during these monitoring events.

5.0 Summary

To date, twenty-one of the twenty-six monitoring events scheduled for Phase I of this project have been completed. With the exception of increased fecal coliform levels, the results from Monitoring Event Nos. 19, 20, and 21 are consistent with previous events. These monitoring events also indicate the areas of the island that are contributing elevated levels of fecal coliform into Hamlin Creek and the Waterway. Presently, the majority of fecal coliform contamination appears to be contributed from the area adjacent to the Red & White shopping center and from 25th to 41st Avenues.

As noted previously, there was an increase in fecal coliform levels during the October monitoring events. Although this increase is likely due to increased rainfall during this period, it is important to note that the increased fecal levels were detected at each inland and open-water monitoring location. Therefore, the Phase II monitoring program will be essential in determining the source(s) of the contamination since it is designed specifically to monitor fecal coliform levels following significant rain events.

Table 1
Results of Monitoring Events [illegible]s. 19, 20 and 21

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
10/1/2002	IOP-02	950	7.83	26.85	31.38	4.80	4.0	94.0	0.120	<0.050	<0.050	0.420	Low-Rising	Clear, Warm	-	28.7
10/1/2002	IOP-05	1130	7.02	24.90	11.69	1.46	29.9	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	30.1
10/1/2002	IOP-06	945	7.69	26.72	30.64	4.12	6.4	540	NS	NS	NS	NS	Low-Rising	Clear, Warm	-	28.3
10/1/2002	IOP-10	1120	7.63	25.56	1.86	3.94	17.1	>16,000	1.98	0.310	2.04	2.21	Mid-Rising	Clear, Warm	low	28.9
10/1/2002	IOP-11	1110	7.54	26.12	1.58	2.28	9.7	16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	29.2
10/1/2002	IOP-12	940	7.68	26.61	30.64	4.31	6.2	220	0.090	<0.250	0.060	0.690	Low-Rising	Clear, Warm	-	28.6
10/1/2002	IOP-14	1105	7.48	26.48	0.80	3.18	28.0	16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	29.9
10/1/2002	IOP-15	1100	7.63	25.80	0.99	2.90	23.8	16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	low	29.5
10/1/2002	IOP-17	1055	7.71	24.62	2.69	3.49	12.2	>16,000	1.12	0.400	2.04	1.55	Mid-Rising	Clear, Warm	moderate	29.4
10/1/2002	IOP-21	1010	7.47	25.82	9.43	4.21	16.1	16,000	NS	NS	NS	NS	Low-Rising	Clear, Warm	moderate	28.6
10/1/2002	IOP-22	935	7.73	27.03	30.61	4.62	5.8	170.0	NS	NS	NS	NS	Low-Rising	Clear, Warm	-	28.9
10/1/2002	IOP-25	930	7.61	26.63	30.47	4.35	13.0	33.0	NS	NS	NS	NS	Low-Rising	Clear, Warm	-	28.4
10/1/2002	IOP-28	1135	8.29	27.15	1.16	6.18	4.3	5,400	NS	NS	NS	NS	Mid-Rising	Clear, Warm	low	30.1
10/1/2002	IOP-29	1045	7.14	26.22	24.41	0.97	29.0	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	30.2
10/1/2002	IOP-30	1025	7.09	25.98	16.17	1.37	25.2	>16,000	0.300	<0.050	3.06	1.54	Low-Rising	Clear, Warm	none	29.3
10/1/2002	IOP-31	1020	8.27	26.61	1.09	4.44	10.0	3,500	NS	NS	NS	NS	Low-Rising	Clear, Warm	high	29.6
10/1/2002	IOP-32	1035	7.42	24.82	3.87	2.37	12.7	>16,000	NS	NS	NS	NS	Low-Rising	Clear, Warm	low	30.1
10/15/2002	IOP-02	1105	7.73	21.99	29.61	4.90	9.2	>1,600	NS	NS	NS	NS	Mid-Rising	Rain, Cool	-	21.1
10/15/2002	IOP-05	1320	7.57	21.67	1.44	4.13	9.0	>16,0[illegible]	0.570	0.100	1.49	0.590	High	Cloudy, Cool	none	22.2
10/15/2002	IOP-06	1100	7.73	21.78	28.96	5.01	10.6	1,6[illegible]	NS	NS	NS	NS	Mid-Rising	Rain, Cool	-	21.1
10/15/2002	IOP-10	1310	7.20	23.42	1.84	3.06	9.0	>16,000	NS	NS	NS	NS	High	Cloudy, Cool	low	22.2
10/15/2002	IOP-11	1305	7.19	22.34	1.07	2.71	12.6	>16,000	NS	NS	NS	NS	High	Cloudy, Cool	low	22.2
10/15/2002	IOP-12	1055	7.84	23.12	31.00	5.01	7.5	1,600	<0.050	<0.050	0.114	0.170	Mid-Rising	Rain, Cool	-	21.1
10/15/2002	IOP-14	1300	7.33	23.36	0.39	3.80	14.6	>16,000	NS	NS	NS	NS	High	Cloudy, Cool	moderate	22.2
10/15/2002	IOP-15	1255	7.28	22.38	0.42	3.36	3.9	>16,000	NS	NS	NS	NS	High	Cloudy, Cool	moderate	22.2
10/15/2002	IOP-17	1245	7.45	21.70	1.11	3.41	5.2	>16,000	NS	NS	NS	NS	Mid-Rising	Cloudy, Cool	high	22.2
10/15/2002	IOP-21	1200	7.49	21.93	6.18	4.09	27.1	>16,000	NS	NS	NS	NS	Mid-Rising	Cloudy, Cool	low	22.2
10/15/2002	IOP-22	1050	7.72	22.78	30.36	4.65	6.5	920	<0.050	<0.050	0.0855	0.160	Mid-Rising	Rain, Cool	-	21.1
10/15/2002	IOP-25	1045	7.68	22.97	31.33	5.06	8.1	140	NS	NS	NS	NS	Mid-Rising	Rain, Cool	-	21.1
10/15/2002	IOP-28	1330	7.69	24.33	1.10	3.58	1.3	9,200	0.600	0.590	0.377	1.130	High	Cloudy, Cool	high	22.2
10/15/2002	IOP-29	1235	7.16	22.66	25.01	1.55	13.6	9,200	NS	NS	NS	NS	Mid-Rising	Cloudy, Cool	none	22.2
10/15/2002	IOP-30	1215	7.53	21.24	1.74	3.53	5.7	16,000	NS	NS	NS	NS	Mid-Rising	Cloudy, Cool	none	22.2
10/15/2002	IOP-31	1210	7.80	21.78	0.49	4.59	6.6	>16,000	NS	NS	NS	NS	Mid-Rising	Cloudy, Cool	high	22.2
10/15/2002	IOP-32	1225	7.52	22.35	0.58	3.45	8.0	>16,000	0.440	0.270	1.37	1.32	Mid-Rising	Cloudy, Cool	high	22.2
10/30/2002	IOP-02	1050	8.04	23.15	31.66	5.14	16.2	33.0	<0.050	<0.050	<0.050	0.190	Mid-Rising	Clear, Warm	-	24.4
10/30/2002	IOP-05	1245	7.78	23.83	1.52	1.17	16.4	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	28.9
10/30/2002	IOP-06	1040	7.97	23.27	32.17	4.75	13.3	49.0	<0.050	<0.050	0.0531	0.220	Mid-Rising	Clear, Warm	-	24.4
10/30/2002	IOP-10	1235	7.51	24.96	29.30	3.43	26.8	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	27.8
10/30/2002	IOP-11	1225	7.63	24.39	0.91	2.39	17.8	16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	28.3
10/30/2002	IOP-12	1035	7.86	23.64	32.15	4.39	16.0	110	NS	NS	NS	NS	Mid-Rising	Clear, Warm	-	23.9
10/30/2002	IOP-14	1220	7.58	24.41	0.66	2.99	34.1	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	low	28.3
10/30/2002	IOP-15	1215	7.66	23.39	0.74	3.13	15.6	>16,000	1.82	0.110	1.46	2.70	Mid-Rising	Clear, Warm	low	28.9
10/30/2002	IOP-17	1210	7.77	24.04	1.46	3.34	22.0	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	moderate	28.3
10/30/2002	IOP-21	1120	7.76	25.17	8.11	4.25	26.5	9,200	0.900	0.080	1.11	1.53	Mid-Rising	Clear, Warm	low	28.9
10/30/2002	IOP-22	1025	7.93	23.49	32.05	4.98	16.2	170	NS	NS	NS	NS	Mid-Rising	Clear, Warm	-	24.4
10/30/2002	IOP-25	1020	7.75	23.54	32.37	4.75	20.6	33.0	NS	NS	NS	NS	Mid-Rising	Clear, Warm	-	24.4
10/30/2002	IOP-28	1255	8.10	24.20	1.16	4.91	6.9	>16,0[illegible]	NS	NS	NS	NS	Mid-Rising	Clear, Warm	low	28.9
10/30/2002	IOP-29	1155	7.54	23.04	20.98	2.86	21.8	>16,0[illegible]	0.290	<0.050	0.687	0.220	Mid-Rising	Clear, Warm	none	28.3
10/30/2002	IOP-30	1140	7.65	23.17	2.93	0.60	21.0	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	none	28.3
10/30/2002	IOP-31	1135	8.23	24.06	0.69	5.21	18.0	9,100	NS	NS	NS	NS	Mid-Rising	Clear, Warm	high	28.3
10/30/2002	IOP-32	1150	7.72	24.40	1.73	2.94	18.8	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Warm	moderate	28.9

Table 2
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	18.55	119.60	5.10	19.50
IOP-05	5,828.57	16,000.00	139.90	10,630.00
IOP-06[2]	84.38	920.00	17.60	130.00
IOP-10	4,492.09	16,000.00	3,432.20	16,000.00
IOP-11	444.40	16,000.00	1,082.90	20,780.00
IOP-12[2]	44.84	240.00	13.70	49.00
IOP-14	5,670.23	16,000.00	2,200.00	2,200.00
IOP-15	6,416.38	16,000.00	3,449.60	6,470.00
IOP-17	6,110.04	16,000.00	2,609.10	8,080.00
IOP-21	2,830.02	16,000.00	170.10	720.00
IOP-22[2]	26.69	170.00	24.50	540.00
IOP-25[2]	18.66	70.00	5.90	38.20
IOP-28	1,156.60	16,000.00	-	-
IOP-29	1,829.88	16,000.00	-	-
IOP-30	6,640.77	16,000.00	-	-
IOP-31	4,988.48	16,000.00	-	-
IOP-32	10,900.67	16,000.00	-	-

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.

Table 3
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	23-Jan	6-Feb	20-Feb	6-Mar	20-Mar	3-Apr	17-Apr	1-May	15-May	30-May	12-Jun
IOP-02[2]	8.00	22.0	4.00	8.00	4.00	22.0	2.00	5.00	17.0	5.00	350
IOP-05	>1,600	1,600	>2,400	>2,400	13.0	>1,600	>1,600	16,000	>16,000	5,400	>16,000
IOP-06[2]	33.0	22.0	13.0	23.0	23.0	140	140	70.0	33.0	94.0	33.0
IOP-10	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	5,400	9,200	1,300	1,400
IOP-11	7.00	240	46.0	540	33.0	17.0	46.0	140	170	33.0	27.0
IOP-12[2]	13.0	22.0	5.00	33.0	23.0	5.00	110	23.0	33.0	5.00	23.0
IOP-14	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	16,000	2,400	>16,000
IOP-15	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	>16,000	16,000	330
IOP-17	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	3,500	16,000	5,400
IOP-21	>1,600	>1,600	540	920	1,600	>1,600	>1,600	16,000	1,100	170	220
IOP-22[2]	11.0	17.0	8.00	17.0	79.0	8.00	49.0	13.0	13.0	7.00	13.0
IOP-25[2]	13.0	5.00	5.00	23.0	7.00	23.0	70.0	13.0	8.00	11.0	8.00
IOP-28	>1,600	79.0	33.0	>2,400	180	>1,600	94.0	140	>16,000	90.0	1,100
IOP-29	110	350	7.00	70.0	>1,600	1,600	>1,600	920	700	790	>16,000
IOP-30	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	16,000	5,400	9,200
IOP-31	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS
IOP-32	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS

Sample Location	26-Jun	10-Jul	25-Jul	7-Aug	21-Aug	5-Sep	18-Sep	1-Oct	15-Oct	30-Oct
IOP-02[2]	23.0	21.0	23.0	350	23.0	26.0	22.0	94.0	>1,600	33.0
IOP-05	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000
IOP-06[2]	79.0	33.0	49.0	110	46.0	>1,600	920	540	1,600	49.0
IOP-10	3,500	3,500	>16,000	>16,000	>16,000	>16,000	2,800	>16,000	>16,000	>16,000
IOP-11	920	>1,600	>1,600	>1,600	NS	>16,000	>16,000	16,000	>16,000	16,000
IOP-12[2]	110	240	70.0	130	13.0	22.0	350	220	1,600	110
IOP-14	NS	16,000	>16,000	9,200	1,400	9,200	>16,000	16,000	>16,000	>16,000
IOP-15	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	>16,000	16,000	>16,000	>16,000
IOP-17	16,000	16,000	>1,600	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000
IOP-21	>16,000	1,100	5,400	1,700	>16,000	9,200	>16,000	16,000	>16,000	9,200
IOP-22[2]	46.0	17	23.0	27	13.0	26.0	17.0	170.0	920	170
IOP-25[2]	13.0	22.0	79.0	22	11.0	23.0	33.0	33.0	140	33.0
IOP-28	2,800	700	>16,000	3,500	1,100	>16,000	230	5,400	9,200	>16,000
IOP-29	1100	9,200	>16,000	16,000	330	>16,000	>16,000	>16,000	9,200	>16,000
IOP-30	16,000	16,000	>16,000	>16,000	>16,000	3,500	>16,000	>16,000	16,000	>16,000
IOP-31	NS	NS	NS	NS	540	16,000	3,500	3,500	>16,000	9,100
IOP-32	NS	NS	NS	NS	>1,600	>16,000	16,000	>16,000	>16,000	>16,000

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.
NS = Not Sampled

Table 4
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO	pH	Temperature	Turbidity
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)	(mg/L)	(Standard Units)	(deg. C)	NTUs
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[5]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[5]	2.2, 0.8[4]	25

MPN - Most Probable Number

NTUs - Nominal Turbidity Units

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C as a result of the discharge of heated liquids.

[3]Shall not vary more than three-tenths of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Chart 1

Geomtric Mean and 90th Percentile Maximum for Inland Monitoring Locations

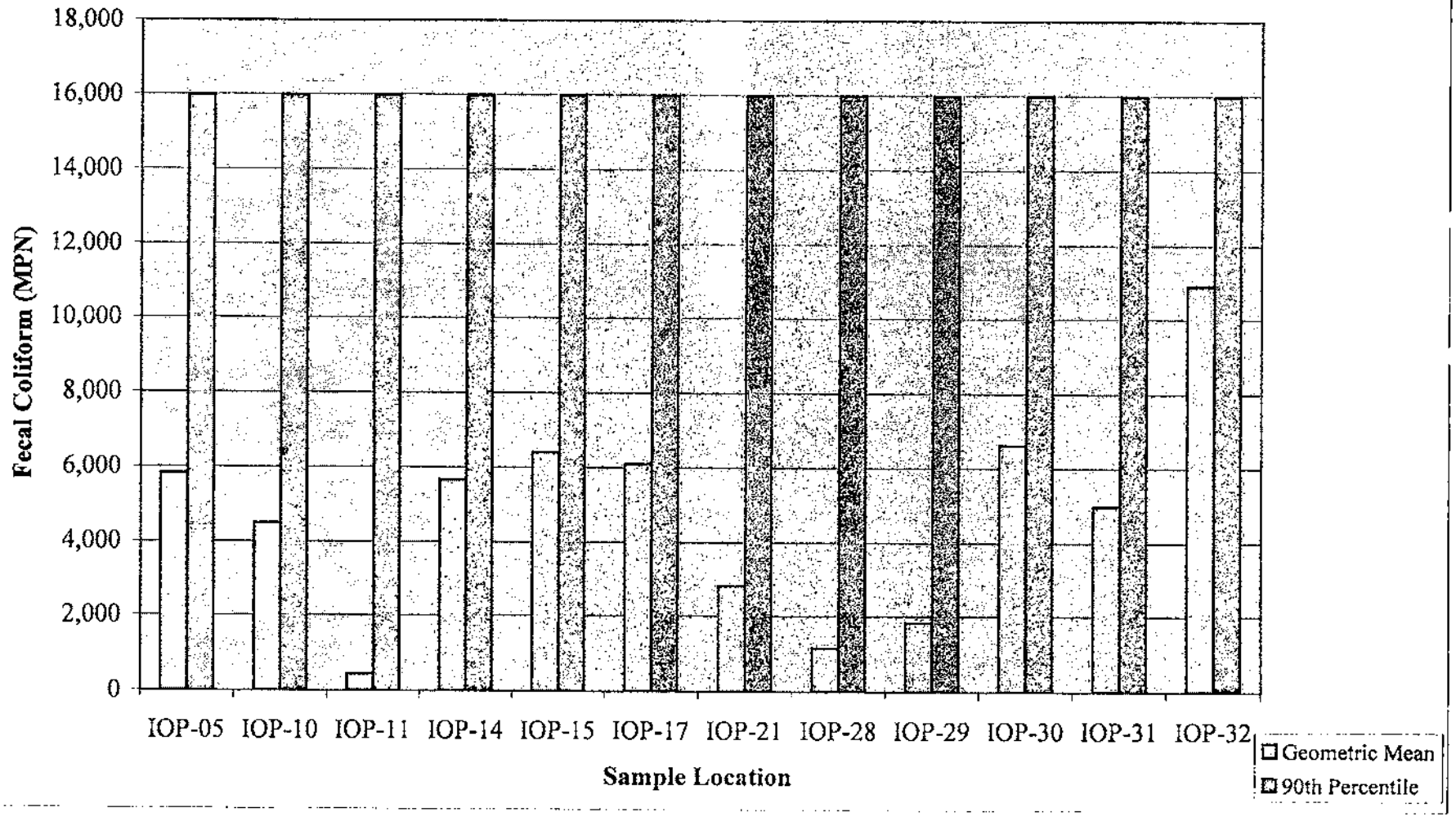
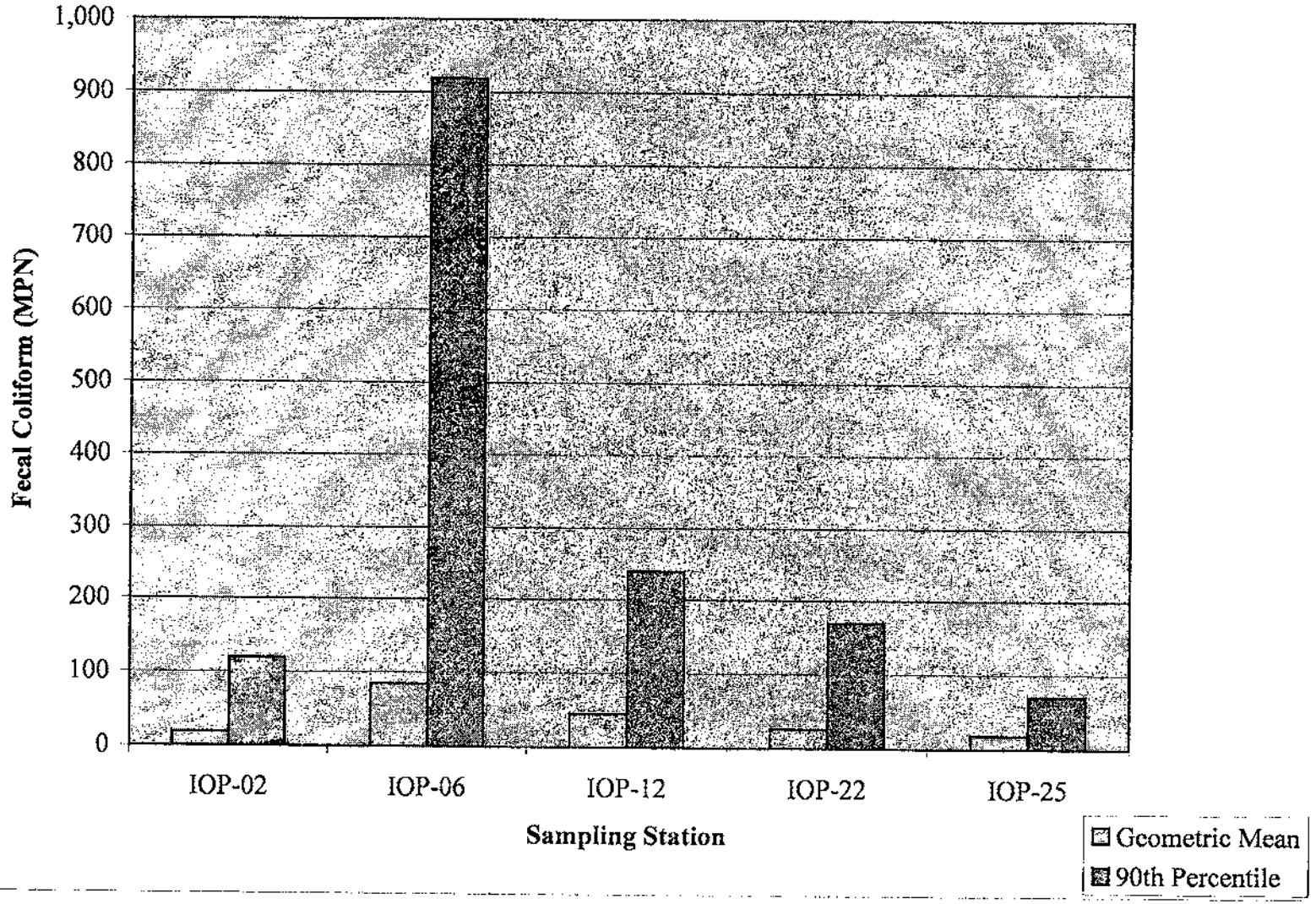


Chart 2

Geomtric Mean and 90th Percentile Maximum for Open Water Monitoring Locations



Monthly Status Report

November 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: December 17, 2002

Submitted by:

General Engineering
A Division of General Engineering Laboratories, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

November 2002

Non-Point Source Pollution
Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

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Monthly Status Report

November 2002

Non-Point Source Pollution
Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering will provide monthly summaries of the data collected during the monitoring events. Therefore, this report summarizes the results of Phase I Monitoring Event No. 22, Phase II Monitoring Event Nos. 1 and 2, and discusses the relevance of these results.

As noted in previous reports, following each monitoring event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway (Waterway) adjacent to the Isle of Palms.

2.0 Phase I Results

Monitoring Event No. 22 was conducted on November 12, 2002. A summary of the results obtained for this event is presented below. The results from this event are included in Table 1. Please note that Monitoring Event No. 23 was scheduled for November 26, 2002. However, the event was postponed until December 5, 2002, because of the Thanksgiving holiday. The results from this event will be discussed in the December report. All inland and open water monitoring locations are depicted on Figure 1.

2.1 Monitoring Event No. 22

Monitoring Event No. 22 was conducted during low tide. The results from this event indicate that fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Additionally, the fecal coliform levels at the following open water locations exceeded recreation standards: IOP-06 (Hamlin Creek under the IOP Connector), IOP-12 (Waterway at 25th Ave.), and IOP-22 (41st Ave.). Dissolved oxygen (DO) levels were low at the inland locations listed below.

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- IOP-05 (behind IOP Red & White)
- IOP-11 (25th Ave.)
- IOP-15 (30th Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location, except IOP-11 (25th Ave.) and IOP-15 (30th Ave.). Turbidity was also elevated at IOP-30 (Wild Dunes – Sea Grass Lane) during this monitoring event. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

3.0 Phase II Monitoring Program

Phase II Monitoring Event Nos. 1 and 2 were conducted on November 4 and November 12, 2002, respectively. Please note that Phase II Monitoring Event No. 2 was conducted in conjunction with Phase I Monitoring Event No. 22. A summary of the results obtained for each of these events is presented in the respective sections below. The results from the Phase II Monitoring Events are included in Table 2. The Phase II monitoring locations are depicted on Figure 1.

3.1 Phase II Monitoring Event No. 1

Phase II Monitoring Event No. 1 was conducted during low tide. The results from this event indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Additionally, the fecal coliform levels at the following open water locations exceeded recreation standards: IOP-06 (Hamlin Creek under the IOP Connector), IOP-12 (Waterway at 25th Ave.), and IOP-22 (41st Ave.). Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-05-1 (21st Ave.)
- IOP-05-2 (behind IOP Red & White)
- IOP-11-2 (25th Ave.)
- IOP-11-3 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17-2 (Forest Trail)
- IOP-21-1 (41st Ave.)
- IOP-21-2 (41st Ave.)
- IOP-21-3 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)
- IOP-32-1 (Wild Dunes – Salt Water Lake)
- IOP-32-2 (Wild Dunes – Salt Water Lake)
- IOP-32-3 (Wild Dunes – Salt Water Lake)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-14 (28th Ave.), IOP-17-2 (Forest Trail), and IOP-32 (Wild Dunes – Salt Water Lake). Turbidity was also elevated at the inland locations listed below.

- IOP-05-3 (behind IOP Red & White)
- IOP-05-4 (behind IOP Red & White)
- IOP-11 (25th Ave.)
- IOP-11-3 (25th Ave.)
- IOP-11-4 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15-1 (30th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-21-3 (41st Ave.)

The ribotyping results from this monitoring event indicate that the majority of the fecal coliform discharged from the island during a storm event is from an animal source. Only one open water location, IOP-12 (Waterway at 25th Ave.), noted more isolates from a human source than from an animal source.

3.2 Phase II Monitoring Event No. 2

Phase II Monitoring Event No. 2 was conducted during low tide. The results from this event indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Additionally, the fecal coliform levels at the following open water locations exceeded recreation standards: IOP-06 (Hamlin Creek under the IOP Connector), IOP-12 (Waterway at 25th Ave.), and IOP-22 (41st Ave.). Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-05-1 (behind IOP Red & White)
- IOP-11 (25th Ave.)
- IOP-11-1 (25th Ave.)
- IOP-11-2 (25th Ave.)
- IOP-11-3 (25th Ave.)
- IOP-11-4 (25th Ave.)
- IOP-15 (30th Ave.)
- IOP-15-1 (30th Ave.)
- IOP-15-3 (30th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17-2 (Forest Trail)
- IOP-17-3 (Forest Trail)
- IOP-21-1 (41st Ave.)
- IOP-21-2 (41st Ave.)
- IOP-21-3 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32-3 (Wild Dunes – Salt Water Lake)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-11 (25th Ave.) and IOP-15 (30th Ave.). Turbidity was also elevated at the inland locations listed below.

- IOP-05-4 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-11-2 (25th Ave.)
- IOP-11-3 (25th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-21-3 (41st Ave.)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32-1 (Wild Dunes – Salt Water Lake)

The ribotyping results from this monitoring event indicate that the majority of the fecal coliform discharged from the island during a storm event is from an animal source.

Only one inland location, IOP-28 (2nd Ave.), indicated that more than one isolate originated from a human source.

4.0 Discussion of Assessment Results

This section discusses the significance of the results to date. Current results are compared to historical results and shellfish consumption standards to give an indication of water quality within Hamlin Creek and the Waterway.

4.1 Historical Comparisons

During Phase I of this project, the results are being compared to the historical data compiled during preparation of the Sampling and Analysis Plan. As noted in previous monthly status reports, fecal coliform levels at IOP-11 (25th Ave.) are significantly lower than the historical geometric mean. However, the samples collected for analysis from this location during the first eleven monitoring events were collected from a location in the drainage ditch that is immediately adjacent to the Waterway. Beginning with Monitoring Event No. 12, the samples are being collected further upstream at a point closer to Waterway Boulevard, and the samples collected during each of the subsequent monitoring events indicate significant levels of fecal coliform are being discharged through this outfall. In fact, the geometric mean for fecal coliform since Monitoring Event No. 12 is 6,026.80 compared to a geometric mean of 527.09 for the entire project.

Please note that numerous rainfall events have occurred since the beginning of October. Therefore, the elevated fecal coliform levels that have been detected in the waterway during recent sampling events are likely related to this increased rainfall. Additionally, results from recent events have increased the geometric mean for each of the sample locations. Following Monitoring Event No. 22, the geometric mean for fecal coliform levels at the locations listed below are significantly higher than the historical geometric mean.

- IOP-02 (Hamlin Creek at Breech Inlet)
- IOP-05 (behind IOP Red & White)
- IOP-06 (Hamlin Creek under the IOP Connector)
- IOP-12 (Waterway at 25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-21 (41st Ave.)
- IOP-25 (Waterway near IOP Marina)

The geometric means for fecal coliform levels at IOP-10 (24th Ave.) and IOP-22 (Waterway at 21st Ave.) are slightly higher than historical levels. Please note that these differences between historic levels and present levels may be due to the difference in analytical procedures used during this study. The South Carolina Department of Health

and Environmental Control (SCDHEC) generally uses the membrane filtration technique to determine the level of fecal coliform present in a sample. However, this study is using a five-tube dilution technique to determine the level of fecal coliform in a sample because this method is more accurate for salt water or highly turbid samples. A comparison of the data generated during this project to the historical data collected during previous projects is included in Table 3.

4.2 Shellfish Consumption Standards

Currently, the geometric mean and the 90th Percentile Maximum for fecal coliform at each monitoring location exceed the standard for shellfish consumption. A comparison of the fecal coliform levels for each of the sampling locations during each of the monitoring events has been included in Table 4. This table can be used to determine if there are any seasonal variations in the fecal coliform levels detected at each location. Please note that fecal coliform levels have increased significantly during Monitoring Event Nos. 18 through 22. This is likely the result of increased rainfall during this period as discussed above and not simply due to seasonal variations. SCDHEC Water Quality Standards are included in Table 5.

Please note that SCDHEC uses geometric mean to determine the average level of fecal coliform bacteria at a given location. This method is used because it is less affected by extreme values than the arithmetic mean. Since fecal coliform bacteria "clump" together as they reproduce, it is likely that, over an extended sampling event, abnormally high levels will be detected at a given location. Therefore, calculating the geometric mean of the fecal coliform levels will more accurately represent the levels of fecal coliform at the site.

Likewise, SCDHEC uses the 90th Percentile Maximum as the anticipated maximum fecal coliform level at a given location. The 90th Percentile Maximum basically states that 90 percent of the data is below that particular level. This measure is important because, as discussed with the geometric mean above, it is less affected by extreme values when determining the maximum bacteria levels at a given location.

4.3 Trends

In order to determine where the majority of fecal coliform is being discharged, it is helpful to compare data trends. Charts 1 and 2 are bar graphs that compare the geometric mean and the 90th Percentile Maximum of fecal coliform for the inland and open water monitoring locations, respectively. As indicated in Chart 1, the highest fecal coliform levels have been detected at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)

Furthermore, the highest fecal coliform levels at the open water locations have been detected at IOP-06 (Hamlin Creek under the IOP Connector) and IOP-12 (Waterway at 25th Ave.), as indicated on Chart 2.

The fecal coliform levels from each of the monitoring locations have also been compared to other water quality and field data to determine if any trends are present. Currently, there does not appear to be any correlations between fecal coliform levels and pH, salinity, dissolved oxygen, turbidity, or tide. However, these parameters will continue to be monitored to determine if any trends are present.

Previously, there did appear to be a correlation between the increase in fecal coliform levels and an increase in water temperature. However, water temperatures have decreased since Phase I Monitoring Event No. 19 and fecal coliform levels have increased significantly. This anomaly can likely be attributed to increased rainfall during these monitoring events.

4.4 Phase II Monitoring Program

The results from Phase II Monitoring Event Nos. 1 and 2 are consistent with results obtained during the baseline study in that elevated fecal coliform levels have routinely been noted at all monitoring locations following significant rain events. However, the intent of the Phase II program is to isolate the areas that are contributing fecal coliform to the Waterway. The results from these two events indicate that all subsections of the ditch systems chosen for further analysis contribute significant amounts of fecal coliform to the Waterway. Therefore, it may be difficult to pinpoint the actual source of the fecal coliform if the ribotyping were to indicate that the fecal coliform emanated from a human source.

Please note that the ribotyping results from Phase II Monitoring Event Nos. 1 and 2 indicate that the fecal coliform is emanating from an animal source. Therefore, if this trend continues during the remainder of the Phase II program, it will be necessary to isolate the animal source of fecal coliform. This will be done by collecting scat samples from several known animal sources around the Isle of Palms, including dogs, cats, raccoon, deer, squirrels, and birds. The results from these comparison samples should

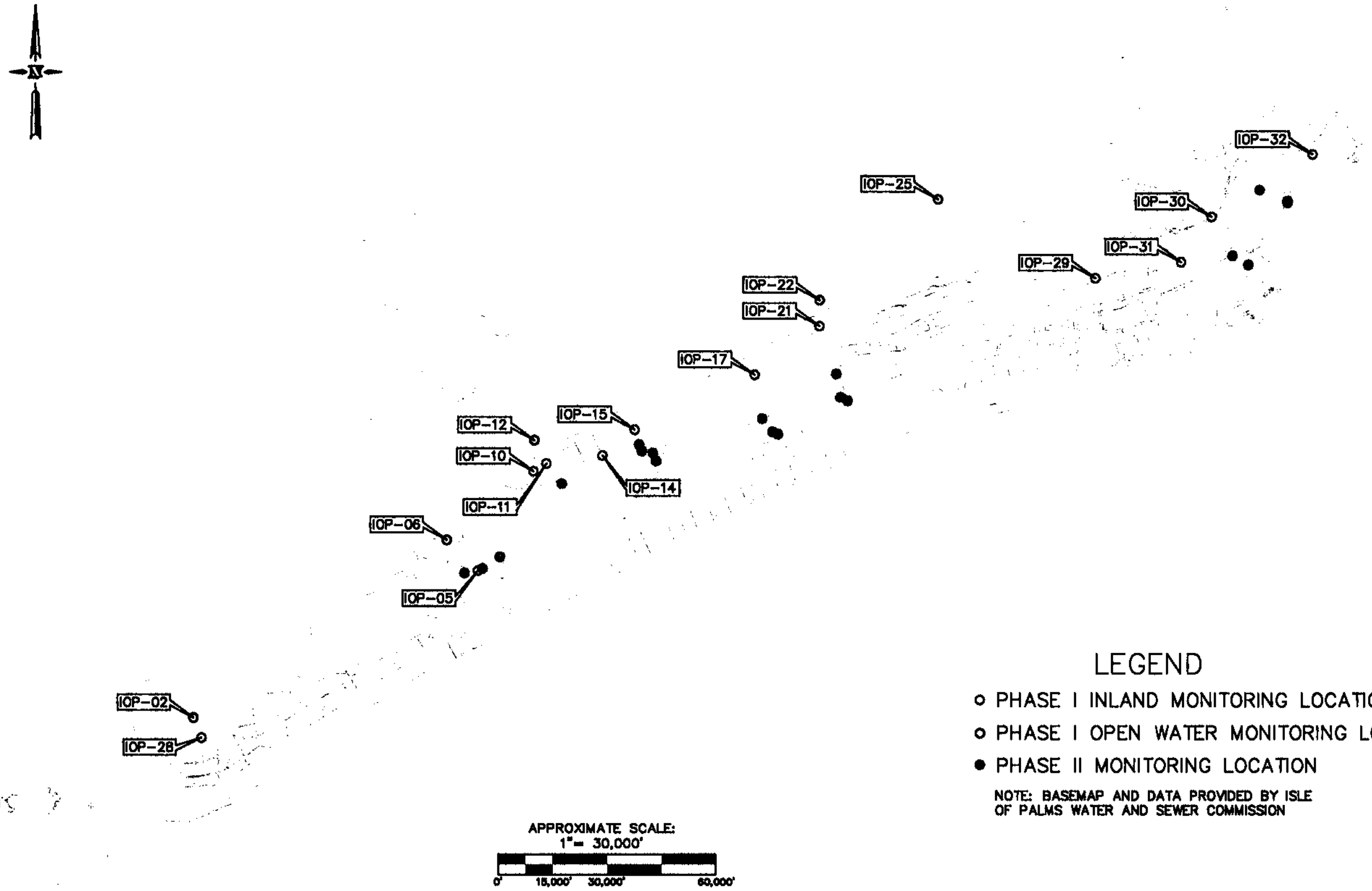
indicate the types of control measures necessary for the island to limit the amount of fecal coliform entering the Waterway.

5.0 Summary

To date, twenty-two of the twenty-six monitoring events scheduled for Phase I of this project have been completed. With the exception of increased fecal coliform levels, the results from Monitoring Event No. 22 are consistent with previous events. This monitoring event also indicated that the fecal coliform contamination is not limited to the area adjacent to the Red & White shopping center and the section of the island from 25th to 41st Avenue. The data from this monitoring event indicates that a majority of the island is contributing to the elevated fecal coliform levels detected in Hamlin Creek and the Waterway.

As noted previously, there was an increase in fecal coliform levels during the November monitoring event. Although this increase is likely due to increased rainfall during this period, it is important to note that the increased fecal levels were detected at each inland and open-water monitoring location.

Two of the five monitoring events scheduled for the Phase II program have been completed. The results from these events indicated that the fecal coliform is emanating primarily from an animal source. Therefore, comparison samples from known sources will be used to determine if the source is from domesticated or wild animal populations.



APPROXIMATE SCALE:
1"= 30,000'

0' 15,000' 30,000' 60,000'

LEGEND

- o PHASE I INLAND MONITORING LOCATION
- o PHASE I OPEN WATER MONITORING LOCATION
- ● PHASE II MONITORING LOCATION

NOTE: BASEMAP AND DATA PROVIDED BY ISLE OF PALMS WATER AND SEWER COMMISSION

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PROJECT: CIOP00102C			
NON--POINT SOURCE POLLUTION ASSESSMENT PROJECT ISLE OF PALMS, SOUTH CAROLINA	MONITORING LOCATIONS		FIGURE 1
DATE: December 12, 2002	DRAWN BY: JBB	APPRV. BY: JEB	

Dec 17, 2002 -- 10:53am
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Table 1
Results of Monitoring Event No. 22

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
11/12/2002	IOP-02[1]	1115	8.00	20.51	31.96	6.61	21.2	46	<0.050	<0.050	0.0503	1.78	Low-Rising	Warm, Cloudy	-	23.9
11/12/2002	IOP-05	845	7.42	20.60	1.00	2.87	31.6	>16,000	NS	NS	NS	NS	Low	Warm, Rain	Low	21.7
11/12/2002	IOP-06[1]	1105	7.91	21.01	30.91	6.33	13.0	1600	NS	NS	NS	NS	Low-Rising	Warm, Cloudy	-	23.9
11/12/2002	IOP-10	830	7.48	21.61	1.30	4.23	54.1	>16,000	NS	NS	NS	NS	Low	Warm, Rain	Moderate	22.8
11/12/2002	IOP-11	828	7.45	21.52	0.90	3.07	7.2	>16,000	NS	NS	NS	NS	Low	Warm, Drizzle	Moderate	22.2
11/12/2002	IOP-12[1]	1055	7.85	21.44	30.81	5.99	14.5	>1,600	NS	NS	NS	NS	Low-Rising	Warm, Cloudy	-	23.3
11/12/2002	IOP-14	808	7.39	22.59	0.53	4.03	18.1	3500	NS	NS	NS	NS	Low	Warm, Cloudy	Moderate	21.7
11/12/2002	IOP-15	800	7.38	21.25	0.57	3.39	33.3	16000	1.64	0.100	1.47	2.47	Low	Warm, Cloudy	Moderate	21.1
11/12/2002	IOP-17	745	7.49	20.56	1.42	4.03	19.0	16000	0.980	0.290	1.67	1.88	Low	Warm, Cloudy	Moderate	23.3
11/12/2002	IOP-21	720	7.37	21.03	3.49	4.62	47.1	>16,000	0.820	0.150	1.17	0.450	Low	Warm, Cloudy	High	21.7
11/12/2002	IOP-22[1]	1045	7.84	21.22	30.26	6.14	9.9	920	NS	NS	NS	NS	Low-Rising	Warm, Cloudy	-	23.9
11/12/2002	IOP-25[1]	1040	7.74	20.95	31.60	6.30	11.4	70	<0.050	<0.050	0.0518	0.250	Low-Rising	Warm, Cloudy	-	24.4
11/12/2002	IOP-28	1000	7.58	21.62	0.43	6.51	35.4	>16,000	NS	NS	NS	NS	Low-Rising	Warm, Cloudy	High	23.9
11/12/2002	IOP-29	705	7.26	20.01	18.27	0.69	16.4	340	NS	NS	NS	NS	Low	Warm, Rain	None	23.9
11/12/2002	IOP-30	645	7.34	19.87	5.57	0.98	51.3	>16,000	NS	NS	NS	NS	Low	Warm, Rain	Low	22.2
11/12/2002	IOP-31	700	8.00	20.48	0.72	7.22	10.3	2200	NS	NS	NS	NS	Low	Warm, Rain	High	23.3
11/12/2002	IOP-32	635	7.56	20.45	0.74	4.78	21.3	9200	NS	NS	NS	NS	Low	Warm, Rain	High	22.2

[1]Open Water Monitoring Location

Table 2
Results of Phase II Monitoring Event Nos. 1 and 2

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
11/4/2002	IOP-02[2]	1430	7.88	18.45	34.64	5.55	11.8	33	0/5	Low	Cloudy, Cool	-	14.4
11/4/2002	IOP-05	1620	7.46	17.24	8.09	2.43	21.1	>1,600	1/4	Mid-Rising	Cloudy, Cool	Low	14.4
11/4/2002	IOP-05-1	1610	7.29	21.69	1.10	0.31	6.6	>1,600	-	Mid-Rising	Cloudy, Cool	Low	14.4
11/4/2002	IOP-05-2	1615	7.45	17.80	7.36	2.50	49.9	>1,600	-	Mid-Rising	Cloudy, Cool	Low	13.9
11/4/2002	IOP-05-3	1625	8.31	18.88	0.34	7.75	303.6	>1,600	-	Mid-Rising	Cloudy, Cool	High	14.4
11/4/2002	IOP-05-4	1630	7.82	22.55	0.44	6.04	108.6	>1,600	-	Mid-Rising	Cloudy, Cool	High	14.4
11/4/2002	IOP-06[2]	1425	7.80	18.21	34.50	5.11	17.4	920	0/5	Low	Cloudy, Cool	-	14.4
11/4/2002	IOP-10	1605	7.57	20.77	2.32	4.95	25.6	>1,600	0/5	Mid-Rising	Cloudy, Cool	Moderate	14.4
11/4/2002	IOP-11	1600	7.72	20.36	1.02	5.45	66.1	>1,600	0/5	Mid-Rising	Cloudy, Cool	Moderate	14.4
11/4/2002	IOP-11-1	1545	7.79	17.77	0.25	4.58	5.9	>1,600	-	Mid-Rising	Cloudy, Cool	Moderate	13.3
11/4/2002	IOP-11-2	1550	7.67	16.85	0.38	3.26	26.4	>1,600	-	Mid-Rising	Cloudy, Cool	Low	13.9
11/4/2002	IOP-11-3	1552	7.69	16.26	0.39	3.49	64.8	>1,600	-	Mid-Rising	Cloudy, Cool	None	13.9
11/4/2002	IOP-11-4	1555	7.74	15.06	1.33	4.95	132.7	1,600	-	Mid-Rising	Cloudy, Cool	Low	13.9
11/4/2002	IOP-12[2]	1422	7.82	18.18	34.42	5.40	14.6	920	3/2	Low	Cloudy, Cool	-	15.0
11/4/2002	IOP-14	1540	7.62	22.79	0.95	3.74	765.5	>1,600	0/5	Mid-Rising	Cloudy, Cool	High	14.4
11/4/2002	IOP-15	1535	7.32	19.54	4.99	4.16	38.4	>1,600	0/5	Low-Rising	Cloudy, Cool	Moderate	13.3
11/4/2002	IOP-15-1	1525	8.11	15.64	0.29	5.27	160.7	>1,600	-	Low-Rising	Cloudy, Cool	Low	13.9
11/4/2002	IOP-15-2	1526	NO FLOW										
11/4/2002	IOP-15-3	1528	7.82	17.86	0.55	5.01	19.8	>1,600	-	Low-Rising	Cloudy, Cool	Low	13.9
11/4/2002	IOP-15-4	1533	7.28	16.78	4.88	1.29	53.4	>1,600	-	Low-Rising	Cloudy, Cool	Low	13.3
11/4/2002	IOP-17	1400	7.58	17.07	3.88	5.11	15.8	>1,600	0/5	Low	Cloudy, Cool	High	14.4
11/4/2002	IOP-17-1	1345	7.68	21.20	0.40	4.59	7.5	>1,600	-	Low	Cloudy, Cool	Moderate	13.3
11/4/2002	IOP-17-2	1350	7.65	17.29	0.45	2.86	11.7	920	-	Low	Cloudy, Cool	Moderate	12.8
11/4/2002	IOP-17-3	1355	7.53	15.86	2.23	4.21	31.5	>1,600	-	Low	Cloudy, Cool	Low	13.9
11/4/2002	IOP-21	1335	7.35	18.32	22.45	5.74	12.6	>1,600	1/4	Low	Cloudy, Cool	High	13.9
11/4/2002	IOP-21-1	1320	7.92	23.42	0.34	2.31	14.4	220	-	Low	Cloudy, Cool	Low	13.3
11/4/2002	IOP-21-2	1325	7.68	23.12	0.30	2.84	16.4	>1,600	-	Low	Cloudy, Cool	Low	13.9
11/4/2002	IOP-21-3	1330	7.16	20.48	3.96	3.75	73.4	>1,600	-	Low	Cloudy, Cool	Very low	13.3
11/4/2002	IOP-22[2]	1420	7.81	18.27	34.49	5.28	12.3	>1,600	1/4	Low	Cloudy, Cool	-	15.0
11/4/2002	IOP-25[2]	1415	7.78	18.33	34.55	5.55	14.0	130	0/5	Low	Cloudy, Cool	-	14.4
11/4/2002	IOP-28	1635	7.94	22.41	1.38	6.37	7.2	920	1/4	Mid-Rising	Cloudy, Cool	High	14.4
11/4/2002	IOP-29	1310	7.37	18.17	33.99	3.79	14.1	1,600	0/5	Low	Cloudy, Cool	None	13.3
11/4/2002	IOP-30	1305	7.19	16.33	26.90	2.39	7.1	540	0/5	Low	Cloudy, Cool	Low	13.3
11/4/2002	IOP-31	1250	7.91	17.11	1.46	6.24	9.4	1,600	0/5	Low	Cloudy, Cool	High	12.8
11/4/2002	IOP-32	1215	7.21	17.82	19.82	3.95	17.3	>1,600	0/5	Mid-Falling	Cloudy, Cool	Moderate	12.8
11/4/2002	IOP-32-1	1205	7.48	19.22	0.48	3.40	20.0	>1,600	-	Mid-Falling	Cloudy, Cool	Very low	12.8
11/4/2002	IOP-32-2	1240	7.67	19.48	0.67	2.10	26.0	1,600	-	Low	Cloudy, Cool	Very low	12.8
11/4/2002	IOP-32-3	1235	7.77	19.25	0.64	3.16	11.0	1,600	-	Mid-Falling	Cloudy, Cool	Very low	13.3
11/4/2002	IOP-32-4	1225	8.28	18.66	0.71	7.34	31.6	1,600	-	Mid-Falling	Cloudy, Cool	Very low	12.8

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source.
[2]Open Water Location

Table 2
Results of Phase II Monitoring Event Nos. 1 and 2

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
11/12/2002	IOP-02[2]	1115	8.00	20.51	31.96	6.61	21.2	46	0/5	Low-Rising	Warm, Cloudy	-	23.9
11/12/2002	IOP-05	845	7.42	20.60	1.00	2.87	31.6	>16,000	-	Low	Warm, Rain	Low	21.7
11/12/2002	IOP-05-1	840	7.37	20.41	0.64	1.67	7.2	>16,000	1/4	Low	Warm, Rain	Low	22.2
11/12/2002	IOP-05-2	842	7.81	21.16	0.20	6.46	45.2	>16,000	-	Low	Warm, Rain	Low	21.7
11/12/2002	IOP-05-3	847	7.76	21.44	0.14	5.79	30.1	>16,000	-	Low	Warm, Rain	High	21.7
11/12/2002	IOP-05-4	849	7.92	20.91	0.04	6.99	78.6	>16,000	-	Low	Warm, Rain	High	21.7
11/12/2002	IOP-06[2]	1105	7.91	21.01	30.91	6.33	13.0	1,600	0/5	Low-Rising	Warm, Cloudy	-	23.9
11/12/2002	IOP-10	830	7.48	21.61	1.30	4.23	54.1	>16,000	0/5	Low	Warm, Rain	Moderate	22.8
11/12/2002	IOP-11	828	7.45	21.52	0.90	3.07	7.2	>16,000	0/5	Low	Warm, Drizzle	Moderate	22.2
11/12/2002	IOP-11-1	812	7.46	21.22	0.24	2.07	4.6	16,000	-	Low	Warm, Cloudy	High	21.7
11/12/2002	IOP-11-2	815	7.37	20.32	0.58	2.01	71.8	16,000	-	Low	Warm, Rain	Low	21.7
11/12/2002	IOP-11-3	817	7.19	20.13	0.53	1.16	77.5	>16,000	-	Low	Warm, Rain	Very Low	21.7
11/12/2002	IOP-11-4	823	7.41	19.88	1.60	3.93	20.3	>16,000	-	Low	Warm, Rain	Low	21.7
11/12/2002	IOP-12[2]	1055	7.85	21.44	30.81	5.99	14.5	>1,600	1/4	Low-Rising	Warm, Cloudy	-	23.3
11/12/2002	IOP-14	808	7.39	22.59	0.53	4.03	18.1	3,500	0/5	Low	Warm, Cloudy	Moderate	21.7
11/12/2002	IOP-15	800	7.38	21.25	0.57	3.39	33.3	16,000	0/5	Low	Warm, Cloudy	Moderate	21.1
11/12/2002	IOP-15-1	750	7.22	21.04	-0.02	2.30	33.3	16,000	-	Low	Warm, Rain	Moderate	21.1
11/12/2002	IOP-15-2	752	NO FLOW										
11/12/2002	IOP-15-3	755	7.33	20.83	0.57	3.91	31.3	3,500	-	Low	Warm, Rain	Moderate	21.1
11/12/2002	IOP-15-4	757	7.06	20.77	3.47	0.40	138.6	9,200	-	Low	Warm, Rain	Low	21.1
11/12/2002	IOP-17	745	7.49	20.56	1.42	4.03	19.0	16,000	1/4	Low	Warm, Cloudy	Moderate	23.3
11/12/2002	IOP-17-1	730	7.63	21.13	0.31	4.43	38.8	16,000	-	Low	Warm, Cloudy	Moderate	22.2
11/12/2002	IOP-17-2	735	7.51	21.02	0.39	2.65	42.0	>16,000	-	Low	Warm, Cloudy	Moderate	22.2
11/12/2002	IOP-17-3	740	7.46	19.98	0.99	2.23	21.8	>16,000	-	Low	Warm, Cloudy	Moderate	22.2
11/12/2002	IOP-21	720	7.37	21.03	3.49	4.62	47.1	>16,000	0/5	Low	Warm, Cloudy	High	21.7
11/12/2002	IOP-21-1	710	7.85	23.35	0.31	2.00	14.0	9,200	-	Low	Warm, Cloudy	None	23.3
11/12/2002	IOP-21-2	712	7.70	22.92	0.28	2.72	13.7	>16,000	-	Low	Warm, Cloudy	Moderate	23.3
11/12/2002	IOP-21-3	715	7.28	21.31	1.14	2.50	52.9	16,000	-	Low	Warm, Cloudy	Moderate	23.3
11/12/2002	IOP-22[2]	1045	7.84	21.22	30.26	6.14	9.9	920	0/5	Low-Rising	Warm, Cloudy	-	23.9
11/12/2002	IOP-25[2]	1040	7.74	20.95	31.60	6.30	11.4	70	0/5	Low-Rising	Warm, Cloudy	-	24.4
11/12/2002	IOP-28	1000	7.58	21.62	0.43	6.51	35.4	>16,000	2/2	Low-Rising	Warm, Cloudy	High	23.9
11/12/2002	IOP-29	705	7.26	20.01	18.27	0.69	16.4	340	0/5	Low	Warm, Rain	None	23.9
11/12/2002	IOP-30	645	7.34	19.87	5.57	0.98	51.3	>16,000	0/5	Low	Warm, Rain	Low	22.2
11/12/2002	IOP-31	700	8.00	20.48	0.72	7.22	10.3	2,200	0/5	Low	Warm, Rain	High	23.3
11/12/2002	IOP-32	635	7.56	20.45	0.74	4.78	21.3	9,200	0/5	Low	Warm, Rain	High	22.2
11/12/2002	IOP-32-1	625	7.43	20.46	0.44	4.26	55.3	>16,000	-	Low	Warm, Rain	Low	23.3
11/12/2002	IOP-32-3	655	7.69	19.47	0.66	2.02	28.6	2,800	-	Low	Warm, Rain	Low	22.8
11/12/2002	IOP-32-4	640	8.07	20.32	0.64	8.28	49.1	>16,000	-	Low	Warm, Rain	Low	22.8

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source.
[2]Open Water Location

Table 3
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	23.68	324.40	5.10	19.50
IOP-05	6,102.34	16,000.00	139.90	10,630.00
IOP-06[2]	96.45	1,532.00	17.60	130.00
IOP-10	4,759.09	16,000.00	3,432.20	16,000.00
IOP-11	527.09	16,000.00	1,082.90	20,780.00
IOP-12[2]	52.76	339.00	13.70	49.00
IOP-14	5,541.45	16,000.00	2,200.00	2,200.00
IOP-15	6,688.49	16,000.00	3,449.60	6,470.00
IOP-17	6,383.33	16,000.00	2,609.10	8,080.00
IOP-21	3,061.87	16,000.00	170.10	720.00
IOP-22[2]	31.35	170.00	24.50	540.00
IOP-25[2]	19.81	70.00	5.90	38.20
IOP-28	1,303.30	16,000.00	-	-
IOP-29	1,695.11	16,000.00	-	-
IOP-30	6,911.59	16,000.00	-	-
IOP-31	4,437.89	16,000.00	-	-
IOP-32	10,639.71	16,000.00	-	-

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.

Table 4
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Monitoring Event No. 1	Monitoring Event No. 2	Monitoring Event No. 3	Monitoring Event No. 4	Monitoring Event No. 5	Monitoring Event No. 6	Monitoring Event No. 7	Monitoring Event No. 8	Monitoring Event No. 9	Monitoring Event No. 10	Monitoring Event No. 11
IOP-02[2]	8	22	4	8	4	22	2	5	17	5	350
IOP-05	>1,600	1600	>2,400	>2,400	13	>1,600	>1,600	16000	>16,000	5400	>16,000
IOP-06[2]	33	22	13	23	23	140	140	70	33	94	33
IOP-10	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	5400	9200	1300	1400
IOP-11	7	240	46	540	33	17	46	140	170	33	27
IOP-12[2]	13	22	5	33	23	5	110	23	33	5	23
IOP-14	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	16000	2400	>16,000
IOP-15	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	>16,000	16000	330
IOP-17	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	3500	16000	5400
IOP-21	>1,600	>1,600	540	920	1600	>1,600	>1,600	16000	1100	170	220
IOP-22[2]	11	17	8	17	79	8	49	13	13	7	13
IOP-25[2]	13	5	5	23	7	23	70	13	8	11	8
IOP-28	>1,600	79	33	>2,400	180	>1,600	94	140	>16,000	90	1100
IOP-29	110	350	7	70	>1,600	1600	>1,600	920	700	790	>16,000
IOP-30	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	16000	5400	9200
IOP-31	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS
IOP-32	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS

[1]All units reported in Most Probable Number per 100 mL.

[2]Open Water Locations.

NS = Not Sampled

Table 4 (Continued)
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Monitoring Event No. 12	Monitoring Event No. 13	Monitoring Event No. 14	Monitoring Event No. 15	Monitoring Event No. 16	Monitoring Event No. 17	Monitoring Event No. 18	Monitoring Event No. 19	Monitoring Event No. 20	Monitoring Event No. 21	Monitoring Event No. 22
IOP-02[2]	23	21	23	350	23	26	22	94	>1,600	33	46
IOP-05	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000
IOP-06[2]	79	33	49	110	46	>1,600	920	540	1,600	49	1,600
IOP-10	3,500	3,500	>16,000	>16,000	>16,000	>16,000	2,800	>16,000	>16,000	>16,000	>16,000
IOP-11	920	>1,600	>1,600	>1,600	NS	>16,000	>16,000	16,000	>16,000	16,000	>16,000
IOP-12[2]	110	240	70	130	13	22	350	220	1,600	110	>1,600
IOP-14	NS	16,000	>16,000	9,200	1,400	9,200	>16,000	16,000	>16,000	>16,000	3,500
IOP-15	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	16,000
IOP-17	16,000	16,000	>1,600	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	16,000
IOP-21	>16,000	1,100	5,400	1,700	>16,000	9,200	>16,000	16,000	>16,000	9,200	>16,000
IOP-22[2]	46	17	23	27	13	26	17	170	920	170	920
IOP-25[2]	13	22	79	22	11	23	33	33	140	33	70
IOP-28	2,800	700	>16,000	3,500	1,100	>16,000	230	5,400	9,200	>16,000	>16,000
IOP-29	1,100	9,200	>16,000	16,000	330	>16,000	>16,000	>16,000	9,200	>16,000	340
IOP-30	16,000	16,000	>16,000	>16,000	>16,000	3,500	>16,000	>16,000	16,000	>16,000	>16,000
IOP-31	NS	NS	NS	NS	540	16,000	3,500	3,500	>16,000	9,100	2,200
IOP-32	NS	NS	NS	NS	>1,600	>16,000	16,000	>16,000	>16,000	>16,000	9,200

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.
NS = Not Sampled

Table 5
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO	pH	Temperature	Turbidity
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)	(mg/L)	(Standard Units)	(deg. C)	NTUs
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[5]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[3]	2.2, 0.8[4]	25

MPN - Most Probable Number

NTUs - Nominal Turbidity Units

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C as a result of the discharge of heated liquids.

[3]Shall not vary more than three-tenths of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Chart 1

Geomtric Mean and 90th Percentile Maximum for Inland Monitoring Locations

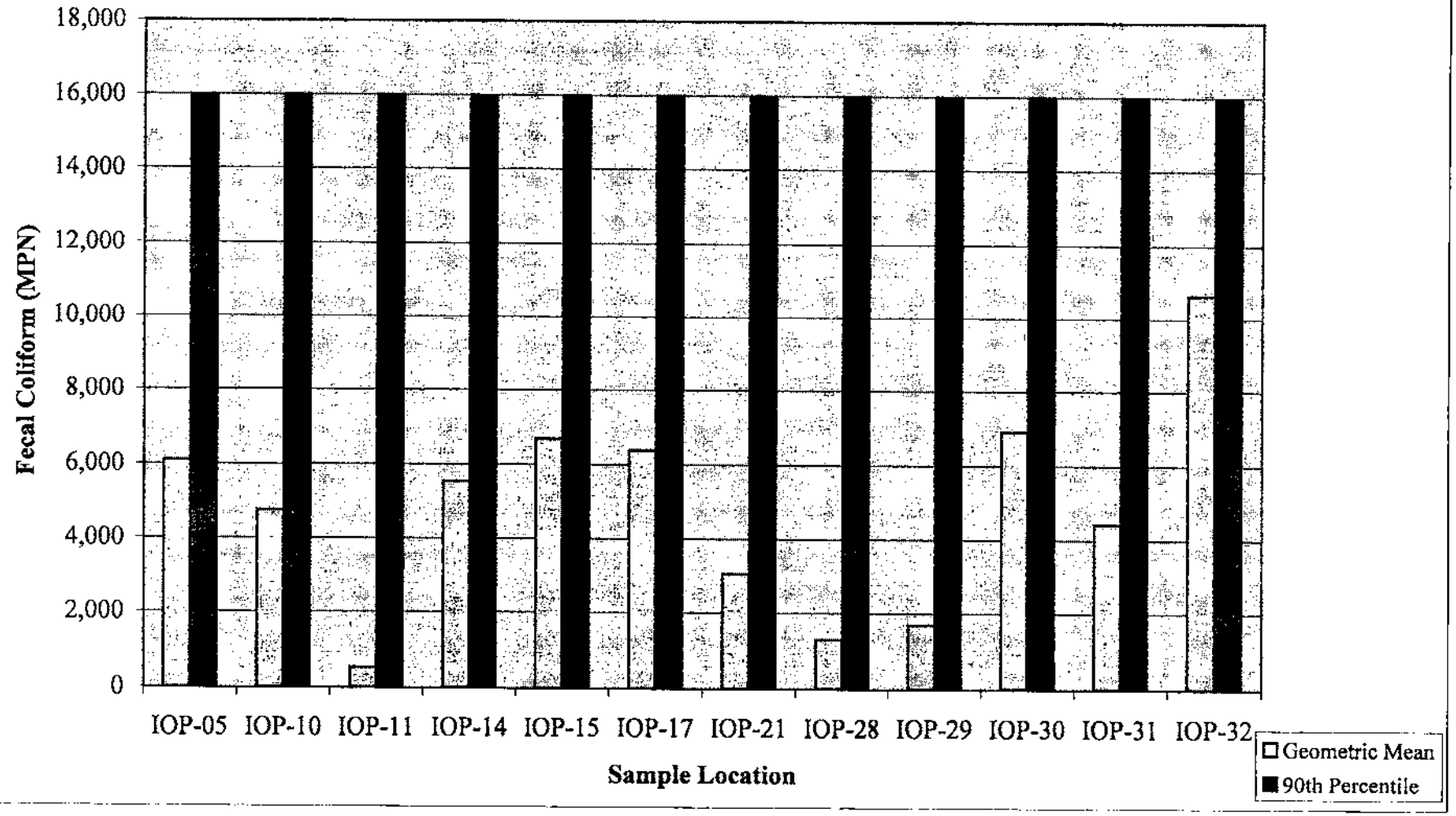
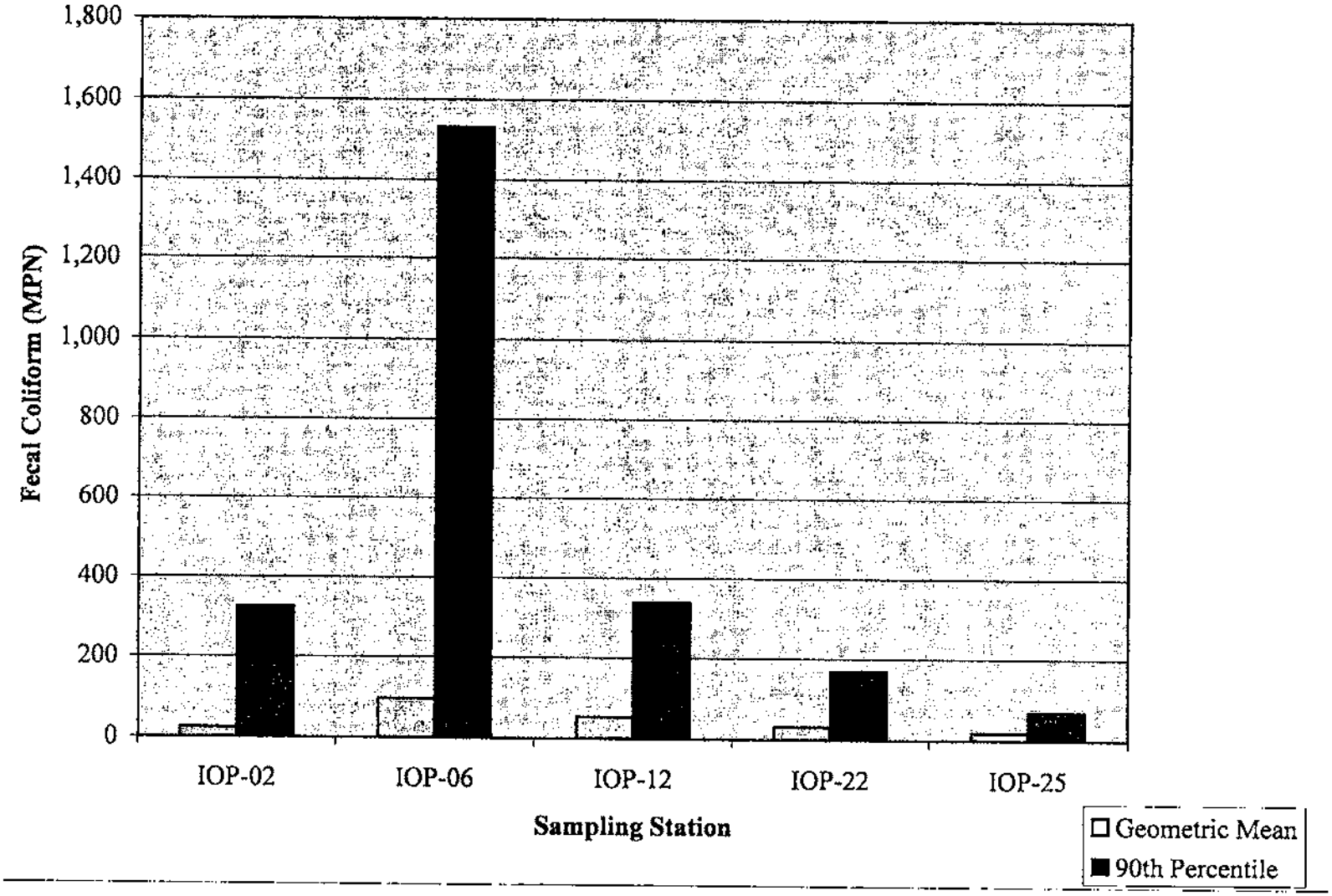


Chart 2

Geomtric Mean and 90th Percentile Maximum for Open Water Monitoring Locations



HOSPITALITY MANAGEMENT ASSOCIATES, INC.

December 3, 2002

Mr. David Mobley
Isle of Palms Public Works
1303 Palm Boulevard
Isle of Palms, S. C. 29451

Re: Residence - #3 50th Avenue – Isle of Palms, S.C>
Surface Water Problem – No Drainage

Dear Mr. Mobley:

I don't know whether or not you remember me as I have talked with you on several occasions regarding the surface water problem on 50th avenue. The two most recent heavy rains have posed a particular problem in view of the fact that the water has no place to go. In the past, the water would run off to the ocean, however, presently the sand has built up to the point that there is no place for the water to go. The problem has been there right along even when there was drainage. Now the problem is greatly exaggerated due to the blockage. The lasting problem exist due to no planned design for surface water drainage and this is subject of my letter.

I have been the owner of the property at #3 50th avenue since August 1979. I lost my home to Hugo and rebuilt in January 1990. Loosing my home was traumatic enough without having to tolerate the water problem on 50th avenue for all of these years. The final straw to all of this problem is when water came under my house during the first of last two rains and almost came under the house during the last big rain. The yard was flooded on both occasions. My real question – When is the government of the Isle of Palms going to do something about the water drainage problem on 50th avenue? I pay tremendous property taxes and expect to at least not be faced with water damage to my property due not having proper street surface water drainage. The damage not only effects my home but the landscape as well (plants, grass, etc.) I should not responsible for any damage caused to my property because the Isle of Palms Public Works is not willing to spend the money to eliminate subject problem. I pay taxes to have proper street drainage at my property. It is time for Isle of Palms to face up to its responsibility in the matter. I know that other streets are faced with the same problem as we have on 50th (namely 56th avenue has a terrible problem). Residents of 56th avenue have been to Isle of Palms officialsMmmm constantly regarding the water problem with no results. What do you plan to do? Are you going to continue to ignore the problem?

I truly love the Isle of Palms, however, there is no reason I should have to wade up to my home where the tax appraisal continually increases and I continue to pay higher taxes. It just doesn't make sense. I want the normal things that I would expect from any city where I pay my tax dollars. All I am asking for is fairness and I do not feel that it is unfair to ask for a street in front of my house to be available just as any other normal steet for my family to be able to go and come without standing water and to be able to enter my home without wading through water and for my grandchildren to be able to play in the yard without water standing in it. Mr. Mobley, do you think this asking too much?

This letter is directed to you, however, will you be so kind to forward it to the appropriate individual or individuals to respond to me.

2664 ST. MATTHEWS ROAD · ORANGEBURG, SC 29118 · 803.534.0391 · (FAX) 803.536.6822

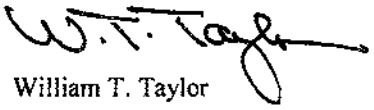
Please respond to me at the following address:

William T. Taylor
2664 St. Matthews Road
Orangeburg, S. C. 29118

Telephone: (803) 534-0391 (Day)
(803) 536-0131 (Night)

FAX (803) 539-9743

Sincerely,



William T. Taylor

Cc: Mr. Herbert Rothschild
#10 56th Avenue
Isle of Palms, S. C.

MEMORANDUM

TO David Mobley
Ann Graham
Tommy Buckhannon

FR Linda Tucker

Subject: contingency plan

DATE 1/3/03

Attached is the re-draft of the re-drafted Contingency Plan for pumping floodwaters from the street. This draft incorporates most comments made in the December version. This is the version that will be placed on the Public Works committee agenda.

cc Mayor and City Council
Reading
January Public Works file

Draft
Contingency Plan for Pumping Floodwater

1. City Administrator will monitor weather reports in anticipation of occasions of inclement weather, which might produce sustained periods of rain particularly in tandem with unusually high tides.

2. When such weather is predicted, the Administrator will contact the Public Works Director confirming availability and functionality of City's pump and hose.

3. City Administrator will contact the Fire Chief concerning planning for staffing needs for pumping the streets. If adequate personnel are unavailable to manage emergency response and pumping, pumping will not occur until sufficient personnel are available.

4. Public Works Director will test pump as well as contact rental pump vendor to arrange for the delivery of additional rental pumps and hoses.

5. Once precipitation occurs, the Police Department and Fire Department Personnel will monitor amounts of water collecting in areas of the Island that have historically flooded. Fire Department personnel will deploy when it is safe to do so. The primary goal of pumping will be to make roads passable by reducing the collection of water to less than 6".

6. Police Department personnel will place "Water on Road" warning signs in areas where hazards might exists as a result of water collecting in the lane of travel. Likewise the Police Department shall remove and store same signs when water has drained from the lanes of travel. The Public Works Director shall ensure that an adequate supply of signs exist in the inventory to place such signs at all locations necessary.

7. The City Administrator shall contact Bill Eiser of OCRM 744-5838 and Harvey Wilkins of SC DHEC 740-1590 to notify them that the City is pumping the storm water onto the active beach.

8. All departments, General Government, Fire Department and Telecommunications, who receive calls from complainants regarding flooding will keep a record of each call for each rain event. Telecommunications shall log the calls into the CAD system. Records of all calls shall be forwarded to the City Administrator once the rain event has subsided.

Linda Tucker

From: David Mobley [dmobley@iop.net]
Sent: Monday, December 16, 2002 8:18 AM
To: Linda Tucker
Subject: RE: stop sign @ 41st Avenue

Linda, I finaly got thru to Steve Thigpen and he will look into our problem at 41st. ave. Sorry it took so long to get back to you, it was hard catching Steve in his office, David

-----Original Message-----
From: Linda Tucker [mailto:ltucker@iop.net]
Sent: Thursday, December 05, 2002 9:19 AM
To: dmobley@iop.net; thomasb@iop.net
Subject: stop sign @ 41st Avenue

David:

Please contact Mr. Thigpen at Charleston County (CTC) concerning the white painted stop mark on Palm Boulevard where it intersects with 41st Avenue. I continue to get complaints that that stop mark & sign are placed too far back on Palm for a motorist to be able to see whether another motorist is coming if they stop at that point. The guidance that I am being given from motorist is that both the white stop line and the stop sign need to be re-postioned further out on Palm so that if you stop at them you can see whether it is clear to make the turn. Please ask Mr. Thigpen to look at this situation and if he cannot do anthing, contact SC DOT and get some input from them on a possible change.

Thank you.

Linda

TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002
All Items > $6000

SOURCE	Dept	ID #	ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Public Works		Caterpillar IT14G Frontloader (1WN00467) (Blanchard) w/ claw	7-Mar-97	VEH	Catepiller	85,266.00	FY07	PW-9
Muni Acc Tax	Public Works		Marathon RJ250 34yd trash compactor, concrete pad & fence @ frt beach (Onslow)	3-Jun-02	EQP	Compact	19,485.68	FY22	PW Compactor
		1111	85 Ford LN8000 (FVA03734) w/ ox dump body sn OB297336	11-Jun-86	VEH	Flatbed	50,767.00	FY04	PW-6
Cap Proj/State Acc	Public Works		2002 Mac V322 truck w/ 18' dump bed & barn doors snB550168 (Hughes)	21-Mar-02	VEH	Flatbed	61,834.00	FY12	PW-18
Disaster Recovery	Public Works	PW	New Fuel Canopy, incl footings and columns	20-Dec-99	B&I	Fuel Sys	22,050.18	FY11	awning
Capital Projects	Public Works		Island II Fleet Fuel Pump System w/ Gasboy software (MECO, Payne,RB&Sons)	31-Jul-01	EQP	Fuel Sys	27,530.42	FY11	PW Fuel System
Capital Projects	Public Works	PW	AUTO FUEL SYSTEM (JONES & FRANK)	21-Aug-91	B&I	Fuel Sys	47,421.15		underground tank, etc.
Capital Projects	Public Works	1109	88 F800 FORD TRUCK (A8JVA51924) W/ BODY (39932003MH)	14-Sep-88	VEH	Gar Trk	35,340.53		PW-2
Capital Projects	Public Works	1110	88 F800 FORD TRUCK (AXJVA51925) W/ BODY (39932002MH)	4-Oct-88	VEH	Gar Trk	38,800.00	to be sold	PW-3 (will be sold in 03)
Capital Projects	Public Works		1997 International 4900 Truck (VH474400) (Carolina International)	20-Feb-97	VEH	Gar Trk	111,466.74	FY07	PW-7
Lease Purchase	Public Works	1115	94 FORD LNT8000 (RVA34670) W/30YD PKR (529301MHLPW) (AMICK EQUIPMENT)	8-Feb-94	VEH	Gar Trk	95,617.49		PW-8
Accom Fee Fund	Public Works		1998 Mack MR688S Garb Trk (#-O12133) w/ Leach rear load body (Amick) & cart dumper	29-May-98	VEH	Gar Trk	122,088.62	FY08	PW-14
State/Muni AccT	Public Works		99 Mack MR688S Trk (XM013610) for use w/ Leach Packer SN 13524 (Amick) & cart dumpt	17-Sep-99	VEH	Gar Trk	129,570.00	FY10	PW-15
Muni Acc Tax	Public Works		2001 Mack MR688S snMO16353 truck s/ Pak-Mor R230 rear loader (Hughes/Amick)	31-Jul-00	VEH	Gar Trk	129,750.00	FY11	PW-16
Lease Purchase	Public Works		Mack CV713 Garbage truck, sn1M2AG11C43M005256	30-Oct-02	VEH	Gar Trk	132,850.00	FY13	PW-20
Capital Projects	Public Works		17' Cantilever Gate System at PWD parking lot (Palmetto Southern)	12-Jun-00	EQP	Gate	6,557.76	FY10	
General Fund	Public Works	1344	GENERATOR SET/ SWITCHING(CUMMINS-ATLANTIC)	31-May-90	EQP	Generato	20,406.75	FY06	
Capital Projects	Public Works		98 Ford F150XL White Pickup Trk snWNC28899 (Ravenel Ford)	24-Jul-98	VEH	Pickup	20,362.00	FY04	PW-1, Mobley
General Fund	Public Works		94 Chev D1500 4x4 (RE215179) (Whatley Chev)	31-Mar-94	VEH	Pickup	15,847.17		PW-10 water truck
Cap Proj/State Acc	Public Works		2001 Ford F-150 4x2 pickup sn NA58194, white (Vic Bailey) w/cart dump & hitchhiker	27-Nov-00	VEH	Pickup	24,735.54	FY06	PW-17
Cap Proj/Muni Acc	Public Works		2002 Ford F-150 4x4 pickup, sneNB18459 (Vic Bailey Ford) w/ cart dumper & hitchhiker	27-Mar-02	VEH	Pickup	29,403.54	FY08	PW-19
General Fund	Public Works		Multiquip Pump s/n40TDH-3792 (Sunbelt Rentals)	16-Nov-94	EQP	Sucker	6,201.00	FY08	sucker pump w/ trailer
General Fund	Public Works	1091	J Deere 2155 tractor w/ bucket&backhoe (A692713) (DORCH. TRACTOR)	24-Apr-90	VEH	Tractor	20,265.00	FY05	PW-12
Muni Acc Tax	Public Works	Walkover	498" of Temptrail fabric for beach accesses (Deschamps)	27-Dec-00	LI	Walkover	18,110.51	n/a	Temptrail Fabric (unused)
Muni/State AccT	Public Works	Walkover	Constructed Dune Walkover on Ocean Blvd @ Sea Cabins (Property Maint Prof.)	18-Oct-99	LI	Walkover	28,802.00	FY15	
State Acc Tax	Public Works	Walkover	Constructed Dune Walkover at 46th Ave. (Property Maint Prof./EM Seabrook)	24-Oct-99	LI	Walkover	17,150.00	FY15	

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

TO : **Linda Tucker, City Administrator**

FROM : **David D. Mobley, Jr. , Public Works Director**

DATE : **January 3, 2003**

SUBJECT : **Tree Trimming**

In reference to our recent conversation concerning tree trimming, the SCDOT Trimming Contractor is finished with trimming on the Isle of Palms. One compliant was received due to debris being left on the side of the road and was quickly rectified. I mentioned to Steve Crosby, the owner of Low Country Tree Service of St. George, S.C., to check the city owned streets (see attached list) for a quote of the cost to trim, however he misunderstood and trimmed the trees without prior permission. The 3.6 miles of streets trimmed and not covered by the SCDOT contract is $1500.00. If charged at the SCDOT contract prices, the trimming would have been $2880.00. Enclosed is the attached bill.

As always should you have any questions, feel free to contact me at your convenience.

JOB WORK ORDER

LOW COUNTRY TREE SERVICE

945 Highway 15 N
ST. GEORGE, S.C. 29477
(843) 563-2223

No. 001792

DATE OF ORDER

CUSTOMER'S ORDER NO | PHONE | MECHANIC | HELPER | STARTING DATE 12/12/02

BILL TO City of Isle of Palms | ORDER TAKEN BY

ADDRESS | ☐ DAY WORK ☐ CONTRACT ☐ EXTRA

CITY

JOB NAME AND LOCATION

JOB PHONE

DESCRIPTION OF WORK

3 1/2 miles of road
not covered by SCDOT

1500 ~~00~~

Via Mr. Mobley

TOTAL MATERIALS		
TOTAL LABOR		
TAX		
TOTAL AMOUNT	$	

DATE COMPLETED / /

WORK ORDERED BY

☐ No one home ☐ Total amount due for above work or ☐ Total billing to be mailed after completion of work

Signature _____

I hereby acknowledge the satisfactory completion of the above described work

JWOCC-870-3
PRINTED IN U.S.A.

10-15-02

Dear M. Tucker's

We are moving from L.O.P. to Florida on 10-17-02. Just a note to tell you that your CJ services have been much appreciated. Dave Mobley + His Crew have certainly been appreciated. Service dependability + Courtesy have always been shown by these folks.

Thank You again

John H Lawe

25 Jamaica Rd

L.O.P. S.C.

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

November 25, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for October and November 2002
Isle of Palms
Charleston County

Dear Ms. Tucker,
Below are the results from Beach Monitoring on Isle of Palms for the last part of October 2002 and November 2002. All sites were satisfactory with one exception (53rd avenue on 10/16).

Sample Sites	Date	Enterococcus levels	Date	Enterococcus levels	Date	Enterococcus levels
Port O'Call/Wild Dunes, Tri 50	10/16/02	10			11/19/02	<10
Dunescrest Ln./Wild Dunes Tri 51	10/16/02	<10			11/19/02	<10
53rd Avenue, Tri 52	10/16/02	1169	10/18/02	10	11/19/02	10
34th Avenue, Tri 53	10/16/02	41			11/19/02	<10
21st Avenue, Tri 54	10/16/02	10			11/19/02	<10
12th Avenue, Tri 54B	10/16/02	20			11/19/02	<10
7th Avenue, Tri 55	10/16/02	20			11/19/02	<10
4Th Avenue, Tri 56	10/16/02	20			11/19/02	<10

If you would like more information or have any questions, please do not hesitate to call at 843-740-1590.

Sincerely,
Megan M. Cook
Megan Cook
Trident EQC District

Public Works

COMMUNITY ASSOCIATION, INC.

6200 Palmetto Drive · Isle of Palms, South Carolina 29451
(843) 886-8847 · Fax: (843) 886-3745
www.wilddunesowners.org

December 5, 2002

Mr. David Mobley
Director of Public Works
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Dear Mr. Mobley:

The Wild Dunes Community Association has recently repaved Fairway Village Lane, Morgan Creek Drive, Morgan Place Drive, Lagoon Road, Sand Wedge Lane, Marsh Point Lane, Dune Ridge Lane, Sea Grass Lane and the Back Bay cul-de-sacs. In the cul-de-sacs the asphalt width was increased and concrete curbing was installed around the medians. I am of the opinion there is more than enough room for your disposal trucks and front end loader to operate without driving on the road shoulders and medians in these areas.

I am asking for your assistance in protecting our Community's investment in these neighborhoods. Please ask your pickup crews and equipment operators to use extra caution when picking up yard debris in these areas, so as not to scar the new asphalt or drive on the curbing. I would also ask that the loader not be used to pickup debris from the cul-de-sac islands. Wild Dunes property owners have been asked **not to place debris** in the islands and we intend to reinforce this rule in the upcoming months.

Thank you for your cooperation.

Sincerely,

Dave Kynoski

Dave Kynoski
General Manager

cc. Linda Tucker

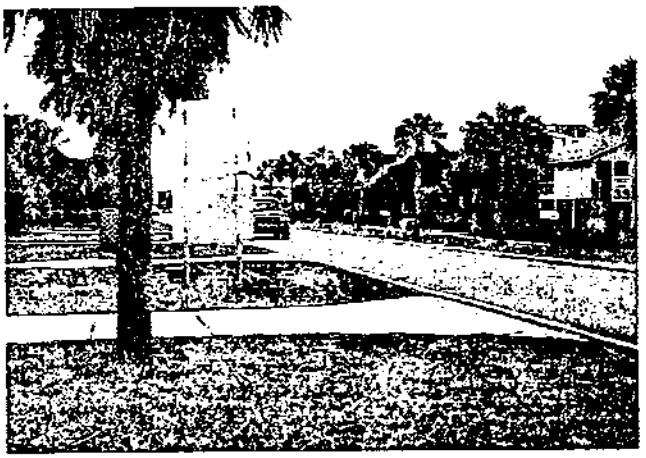
102 W. Walker Dr.
Summerville, SC 29483
12 December 2002

SC Department of Highways & Public Transportation
PO Box 1498
Columbia, SC 29216

Subj: Traffic Safety Concern

Dear Sir or Madam:

I am writing to you about a traffic safety concern related to recently installed highway sign. This sign is located near the intersection of Palm Blvd and 40th Street on the Isle of Palms.



My concern with this sign is that it obscures the view of oncoming traffic when exiting the driveway of our house onto Palm Blvd. The attached picture was taken from our driveway at 4002 Palm Blvd. The drive in the foreground is the exit from 4000 Palm Blvd. I expect that the view from this driveway is also obscured by the new signs.

I am particularly concerned about the obstructed view from our drive as the house is rented as a short-term resort rental and a tenant could very easily not notice an oncoming car.

The sign in question was installed to advise motorists of the newly installed turn lane to Wild Dunes. The sign consists of two large panels. The lower one is installed close to the ground, obscuring the view of oncoming traffic. I feel that these signs are considerable larger than should be required in a 35 mph zone and could certainly be consolidated into the size of one of these panels.

Thank you very much for your attention to this matter.

Yours truly,

Walter Crocker

Walter Crocker

Copy to:
Linda Tucker
IOP City Administrator

Carroll Realty

EXHIBIT D

RECREATION COMMITTEE
January 9, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on January 9, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice, Recreation Director Page, City Administrator Tucker and Councilwoman Hanbury.

1. Election of Chairman. Councilwoman Rice made a motion to re-elect Councilman Buckhannon for Chairman; Councilman Abele seconded; motion passed unanimously.

2. Approval of Previous Month's Minutes. Chairman Buckhannon referred to memo from Councilwoman Hanbury. Councilwoman Rice made a motion to approve the minutes as amended by the memo; Councilman Abele seconded; motion passed unanimously

3. Recreation Department Report. Director Page reported on events and activities at the Recreation Department for the month of December (copy attached hereto).

- Director Page thanked police and fire department personnel for assisting with the Middle School Dances.
- There was discussion of Santa's Hotline and the fact that so many children use telephones with caller I.D. and can see that the call is from Isle of Palms. Councilwoman Rice (the "Holly Jolly Jew") indicated that was the reason she did not submit her children's names to be called this year.
- The next public hearing on the expansion project is January 14th and there are notices in the newspapers, on the City web site, and notices will go on the sign board.

Councilwoman Rice began discussion of evening sports when kids are hurt and the gym is closed. She asked how they could have access to ice. Director Page indicated that there should be a supervisor on duty who has a first aid kit and ice packs on hand. During practices supervisors are not always present and Councilwoman Rice asked the Director to look into options. Director Page noted that there is a pay phone outside for the purpose of calling for assistance.

4. Old Business. (A) Discussion of Next Public Hearing. Chairman Buckhannon noted that the next public hearing is January 14th at 6:30 p.m. and he felt that it would be a duplicate of the first hearing. He reported that he had received many phone calls and letters from those attending the first hearing which he will copy for committee members.

(B) Discussion of Upcoming Referendum. Administrator Tucker reported that the ads have been in the newspaper. She had been asked whether the referendum would have paper ballots or machines and she indicated that she understood that at the marina referendum machines were used and Council was looking to do the same this time. She also reported that Attorney Youngblood has made the required filing to the Justice Department.

(C) Update Connector Run. Director Page reported that she has attended two meeting and she feels very good about the restructuring and this year's race in October. At the next meeting they will discuss how many volunteers will be needed and what they will be doing. There will be three races: 10k run, 5k run, and walk.

(D) Status of Blues Bash. This event is February 8-9, 2003. Director Page reported that Gary Erwin gave her the names of the performers for the event. Chairs and stages have been reserved, flyers are being developed, and she has met with the *Post and Courier* to discuss ads. Funding has been approved by the Accommodations Tax Advisory Committee in the amount of $5,000; bills will be submitted to City Hall for payment. Councilman Abele reminded Committee members that Council has tasked the Committee to come up with recommendations for running the event through the Recreation Department and he asked Director Page to note any deficiencies or problems with this year's event for future discussion.

5. New Business. (A) Review of Table of Equipment in Preparation for FY 03/04 Budget. Chairman Buckhannon referred to the attached Table of Equipment and Director Page made some changes extending the replacement year for three items. After discussion, **Councilman Abele made a motion to recommend to Ways and Means approval of this amended list; Councilwoman Rice seconded; motion passed unanimously**.

(B) Accommodations Tax Requests. Director Page was asking approval from the Committee to make application to the Accommodations Tax Advisory Committee for funding of the following events: (1) Piccolo Spoleto Goes To The Beach. Same as last year.

(2) Piccolo Spoleto Sand Sculpting Contest. There has been discussion of holding this event at no charge for participants and each participant be given a T-shirt at the completion of their sand sculpture. There will still be a registration process and rules for the contest which will be Memorial Day weekend in May.

(3) Isle of Palms Beach Run. Last year, there was so much confusion at the event because the Connector Run was advertising their October run at this event. They were discussing dates for the event and are looking at late July.

(4) Recreation Equipment. There is a swing at the tiny Tot Lot that needs to be replaced and she would like to replace it at the same time as the tiny Tot Lot is moved to the big Tot Lot. She feels that the existing swing does not meet safety standards.

Councilman Abele asked Director Page to cost out the expense of her employee's hours and list them as General Fund expenditures. He iterated that this shows the Oversight Committee that the City does contribute towards these events. Administrator Tucker suggested that the form be revised to include a space for the City's expenses. After discussion, **Councilman Abele made a motion to authorize the submission of the four requests at the amounts stated; Councilwoman Rice seconded; motion passed unanimously.**

6. Miscellaneous. (A) Director Page recommended that she felt it was time to raise the fees for summer camp from $65 to $85 for ages 6-12, and from $35 to $50 for ages 3-5. After discussion, it was determined to leave the fees as they are this year and look at costs for discussion prior to next year's camps.

(B) Director Page reported that a young lady emailed her concerning a wedding on the beach. After discussion, it was agreed to forward this request to the Public Safety Committee.

(C) Director Page reported that a check in the amount of $4,400 from the Parker Foundation Agency again designated for the building fund. She will send a thank you letter.

(D) Set Date for Next Meeting: February 4, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

1/7/03

TO: Ryan Buckhannon, Ch.
Recreation Committee

FROM: Leola Hanbury

SUBJECT: Minutes of December 3, 2002 Meeting

Please refer to page 2 of the subject minutes, item No. 5 - New Business. (A) Use of Facilities by Non-Profit Organizations.

On lines 6 and 7 there is a phrase that is not factual which needs to be corrected for the record. The sentence reads as follows presently:

> "The Exchange Club was invited to do a fundraising concession stand during the Blues Festival, an activity previously operated by the Recreation Department."

FACT: The Recreation Department has never operated the food concession for a Bluesbash event. Prior to your December 3rd meeting I provided your Committee and all Council members with a memo (12/2/02) providing background info and pertinent facts. You may wish to review the section of that memo labeled "Some facts you do not have. . ." at the bottom of page 1 and continuing on page 2.

I cannot imagine where the phrase "an activity previously operated by the Recreation Department" came from in these minutes and am confident you will agree that the record needs to be corrected.

In addition, the minutes erroneously state that the 2003 Blues Festival will be in March (in the statement covering the motion that was made, bottom of page 2.) The 2003 Blues Festival will be held on February 8 and 9.

This also needs to be corrected for the record.

CC: Council members
Linda Tucker

Janet -
Please reconstruct copies of the minutes referenced here and put them in Rec Committee's books so we can make appropriate corrections
TH LT 1/8/03

RECREATION COMMITTEE
December 3, 2002

The regular meeting of the Recreation Committee was held on December 3, 2002, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Buckhannon, Committee Member Rice, Recreation Director Page and City Administrator Tucker. Also present were Mayor Sottile, Councilman Taylor and Councilwoman Hanbury.

1. Councilwoman Rice made a motion to approve the minutes from the November meeting; Chairman Buckhannon seconded; motion passed unanimously.

2. Old Business. (A) Discussion on Public Hearing Format. Chairman Buckhannon stated that the first public hearing is scheduled for December 9 at 6:30 p.m. at the Recreation Department. He stated that the proposed format will be as follows: Mayor Sottile will MC the proceedings; Chairman Buckhannon will give a history of the Recreation Department and the expansion project followed by a design presentation by LS3P. Next will be a presentation on funding the project followed by a question and answer period from the audience.

Director Page stated that Mark Clancey and Warren Pruitt from LS3P were present with the drawing of the facility with the reduced lobby as requested by City Council. She noted that Council had voted to present both the reduced lobby and the full lobby to the public. Councilwoman Rice iterated that the square footage of both lobbies should be crystal clear as well as the difference in tax dollar savings for the smaller lobby which is approximately 17 cents. Director Page suggested that the brick below the windows should be darkened in the drawing so that the image of the front of the lobby does not appear to be all glass. Councilwoman Rice stated that it should be noted that the windows are hurricane proof and everything meets current code requirements.

Chairman Buckhannon spoke about the removal of trees for construction and noted that only one tree will have to be removed. Director Page had asked LS3P to break down the landscaping project to note those that are required by the City's zoning codes and she distributed copies of this written information to committee members. Mr. Pruitt reviewed the information stating that he had broken down the plantings between landscape plantings and landscape buffers. The landscape buffers are those required by code and he discussed the items in some detail. Chairman Buckhannon noted that the cost of items required by code is approximately $38,000.

Chairman Buckhannon asked how the design would be presented and Mr. Pruitt said that they would begin with the site with existing conditions, followed by proposed improvements including phasing of the project and what will be done initially. This will be followed by discussion of the proposed building.

Administrator Tucker asked committee members and attending council members how much emphasis they would like to have on the entire $6 million project noting that the phase on the referendum is a $2 million plus project, and whether or not it should be mentioned that there are other phases that could be done in the future. She recommended that the focus be on the Phase I project but to say that the overall site has been studied for possible future projects. Mr. Pruitt agreed that emphasis be on the Phase I project. Mayor Sottile and Councilmember Taylor agreed that the emphasis should be on the Phase I project and not confuse the issue with too much information at once. Chairman Buckhannon recommended that merely a rectangle be drawn on the plans indicating future expansion. Administrator

Tucker recommended that LS3P representatives meet with Douglas Kerr to make sure that the landscaping plan meets the requirements of the newly revised tree ordinance.

After discussion, Mr. Pruitt and Mr. Clancey indicated that they were comfortable with the format and ready to go. Chairman Buckhannon thanked them for attending.

3. Recreation Department Report. Director Page discussed the attached Recreation Department Report for November and answered questions of committee members. She noted the following:

- Dog Obedience classes are continuously very popular.
- Men's softball league is been lengthened due to rainy weather and their post season tournament begins December 9th.
- Men's flag football championship was won by The Hammerheads and she noted that they were invited to participate in the State Tournament.
- Mommie and Me program is growing and very successful.
- Aerobics classes are successful but will stop until after basketball season.
- There were 25 cards entered in the Christmas Card contest and a winner has been selected, the cards printed, and the winner will be announced at the Tree Lighting Ceremony on December 13th.
- The annual Arts & Crafts Sale will begin on Friday, December 13th for those who want to set up early. The sale will be open on Saturday from 9 a.m. to 4:30 p.m.

4. Old Business. (B) Brochure on Expansion. Chairman Buckhannon stated that this was basically information available for citizens to pick up - cost, pictures and history of the project. Councilwoman Rice suggested an 8 X 10 handout and suggested that the public would be interested in showing the size and uses of the rooms and the two sizes of the lobby as well as the date of the referendum. Director Page suggested putting the drawing on one side of the paper with other information on the flip side to distribute as a flyer. Administrator Tucker stated that a sign-in sheet would be helpful with name, address and email address so that the City could remind them to vote in the referendum. Director Page will prepare the final flyers.

5. New Business. (A) Use of Facilities by Non-Profit Organizations. Chairman Buckhannon stated that this topic was brought to the committee for discussion because there have been a number of organizations who have requested rental of the Recreation facilities for fundraisers and other uses. Previously, these organizations have been told that it was not the City's policy to rent the facilities. The Exchange Club was invited to do a fundraising concession stand during the Blues Festival, an activity previously operated by the Recreation Department. Director Page stated that there was nothing formally in writing concerning this type of use, but the previous City Administrator had told her that, under advice of the City Attorney, the building could not be rented for fundraising activities and that fundraisers were prohibited on City grounds. Administrator Tucker read a brief policy written in October of 1994 concerning use of the facilities (copy attached). Councilwoman Hanbury stated that if the Recreation Department wanted to operate the concession stand, the Exchange Club will understand; and Director Page stated that she would do whatever the committee wanted her to do. Councilman Taylor expressed his concern about how the City could allow one organization to use the facility and then not allow others. After discussion, **Chairman Buckhannon made a motion to allow the Exchange Club to operate the concession stand at the March 2003 Blues Festival and to include this in discussion with Gary Erwin, project director for the Blues Festival, for future year's functions; Councilwoman Rice seconded; motion passed unanimously.**

(B) List of Equipment for Budget Process. Chairman Buckhannon noted that the Chairman of Ways & Means Committee has asked each department to provide a table of equipment. Director Page copied pages from her insurance notebook and asked if this would be sufficient. Administrator Tucker felt that a consistent template be developed for all departments to use.

6. Miscellaneous Business. (A) Administrator Tucker stated that there had been scheduled a field trip to various recreation facilities in other communities, but it had been canceled. She reported that she and Director Page have looked at three facilities and felt that it would be very worthwhile for committee members to see and suggested that the trip be rescheduled. It was scheduled for Friday, December 6th, from 9 a.m. to Noon, pending approval from Councilmember Abele who is presently out of town.

(B) The next meeting was scheduled for January 9, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:35 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

DATE: December 17, 2002
TO: City Administrator Tucker
FROM: Parks & Grounds Maintenance Supervisor Donnie Pitts
RE: Letter of Appreciation
CC: Chief Graham, Personnel Committee

On Behalf of the entire Recreation Department Staff, I would like to thank Captain Nilsen and her crew for their hard work and support on Friday December 13, 2002.

The firefighters took it upon themselves to pump off all of the standing water on 28th Avenue, in order to have it ready for the Christmas Tree Lighting Ceremony.

I would like for this memo to serve as a nomination for employees of the month for Captain Nilsen and the members of her shift, Joe Friend, Dan Gervais, Jason Smith.

The following firefighters were also a tremendous help with bringing Santa Claus to the ceremony on the fire truck and helping with handing out candy to the children: Joe Friend, Dan Gervais, Jason Smith, Fred Tetor, Dan Morris, Jeremy Bloom, Shaun Gadsden and Richard Hathaway.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
December 2002

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor

December Athletic Report

Youth Basketball:
The Youth Basketball is set to begin January 6, 2003. Teams have been practicing the entire month of December. The 9/10 year-old boys team will play on Mondays at 5:15 and 6:00pm and Saturdays at 1:30 and 2:30pm. The 5/6 year-olds will play on Wednesdays at 5:15 and 6:15pm and the 7/8 year-olds will play on Wednesdays and Thursdays at 5:15 and 6:15 pm. Good luck to all of the teams.

Youth Baseball:
Registration for Youth Baseball is set for January 6 – February 14th. The fee is $30.00 for residents and $35.00 for non-residents. Coaches and Sponsors are always needed.

Men's Fall Softball:
The Fall Softball regular season ended with an exciting race for first place. Windjammer won the regular season with an 8-2 record. Rice Planters came in second place with an identical 8-2 record. Windjammer claimed the title due to a victory over Rice Planters in the last week of the season. Seaworthy claimed third place with a 7-3 record. The double elimination tournament began on December 9, 2002. The top three seeds were upset in first round games, leaving this tournament wide open. There are six teams left with games scheduled for December 30th, January 6 and the championship on January 7, 2003. Good luck to all of the remaining teams.

Adult CO-ED Volleyball:
The CO-ED Volleyball league is set to begin on January 12, 2003. The teams have been practicing for the last two weeks. Games will be played on Thursday evenings at 7:30 and 8:30pm and Sunday afternoons at 1:00, 2:00, 3:00 and 4:00pm. There are eight (8) teams in the league this year. This season should be very exciting and extremely competitive.

T.J. Rostin
Assistant Director

Upcoming Dates

January	
6	Youth Baseball Registration begins
14	South Carolina Athletic Programs (SCAP) meeting in Goose Creek
21	Basketball Pictures

DECEMBER ACTIVITIES AND SPECIAL EVENTS

Aerobics
The evening aerobics class is unable to meet until March due to the start of basketball season. Morning aerobics third session began November 18th and ended December 27th. There was an average of nine (9) participants in the class. The fourth session will begin January 6th and end on February 14th.

Gymnastics
The third session for gymnastics began on November 22 and ended on December 6th. This session was shorter due to the Holidays and the availability of the gym. There were eight (8) students in the 3-5 year old class and eight (8) students in the 6 years and older class.

Dog Obedience
The last dog obedience class ended on December 9th. There were nineteen (19) dogs that participated. Due to the basketball program the next class will begin March 10th.

Mommy & Me
The Mommy & Me program has been increasing in attendance each week. On December 11th there were approximately ten (10) children in attendance accompanied by their mommies or daddies. This group meets every Wednesday except the first Wednesday of the month, due to Keenagers monthly meetings.

IOP Middle School Dance
The Middle School Dance was held on Friday, December 6th from 7:00-10:00pm. There were approximately three hundred thirty-eight (338) 6th, 7th, and 8th graders that attended. The next middle school dance will be held Friday, January 3rd from 7:00 - 10:00pm. The Middle School students are required to sign in at the door and pay a $3.00 admission fee. Refreshments are available at the concession stand. The police and fire departments continue to assist with this event. Their participation has had a positive effect on the success of the dances.

Keenagers
The Keenager's meeting was held on Wednesday, December 4th. There were about fifty (50) members present at the luncheon. Rather than a speaker, the Recreation Department hosted an Oldies Game Show for the group's entertainment. The next luncheon is scheduled for Wednesday, January 8th at Noon.

The Keenager's lunch bunch did not meet this month due to the Holidays.

The Keenager's December trip was to the James Island Festival of Lights. Fourteen (14) Keenager's participated. This is the Keenager's favorite trip to attend each year.

Christmas Tree Lighting Ceremony
The 2002 Christmas Tree Lighting Ceremony was held on Friday, December 13th at 6:00pm. The Mayor was the MC for the evening and Recreation Chairman Ryan Buckhannon announced the Christmas Card Drawing Contest Winner. The Recreation Department provided FREE hotdogs, hot chocolate and cookies throughout the night. It was the first year the Palm trees along both sides of 28th Avenue were lit.

Arts & Crafts Show
The 2002 Arts & Crafts Show was joined with the Tree Lightiing Ceremony on Friday, December 13th as well as on Saturday, December 14th from 9:00am-4:30pm. There were a total of forty-five (45) vendor booths sold this year with each booth costing $25.00. Tables were rented for $5.00 per table. Approximately twenty-eight (28) tables were rented.

Santa's Hotline
Santa's Hotline was held on Wednesday, December 18th and Thursday, December 19th. Parents fill out an information card for their child and Santa calls the child's house during a designated time to talk with the child. Councilman Dee Taylor was one of the volunteers who helped make several of these calls. The phone calls were made from 5:30pm - 7:30pm on both nights. There were twenty-six (26) children under the age of five and seven (7) children between the ages of five & seven years old that participated.

Laura Togami

Parks and Grounds Maintenance
Monthly report
December 2002

Recreation Building:

Moved 3 sets of bleachers to Sullivans Island for their Tree Lighting
Scrubbed the gym floor after the middle school dance and again after the arts and crafts event
Decorated the recreation center and grounds for the holidays
Repaired the toilet in womens restroom
Scrubbed the four sets of bleachers used at the Tree Lighting Ceremony
Setup for the middle school dance, aerobics, Keenager's, gymnastics and Mommy and Me

Recreation grounds:

Regular grounds maintenance
Added recepticle for Christmas Lights

Tennis courts:

Weekly trash removal
Blew and clean tennis courts as needed

Basketball courts:

Repaired and replaced basketball nets
Blew courts as needed

Soccer Field:

Applied 300lbs of fertilizer to the soccer field
Spread winter rye on soccer field
Regular grounds maintenance

Softball/baseball field:

Pulverized and leveled the softball and baseball fields
Added 200lbs of turface to the softball field
Regular infield maintenance for softball tournament
Regular grounds maintenance

City landscaping:

Spread pinestraw at Memory Park
Repaired main irrigation leak behind public works
Put holiday decorations on the connector board
Placed lights on tree at connector entrance

Miscellaneous:

Attempted to repair refrigerator door at City Hall
Leveled refrigerator
Assisted in decorating for the City Employee Holiday Celebration

Upcoming Events and Activities

Date	Time	Activity	Location
January 3rd	7:00 – 10:00pm	IOP Middle School Dance	Recreation Center
January 8th	Noon	Keenager's Meeting	Recreation Center
January 14th	6:30 – Until	Public Hearing Recreation Expansion	Recreation Center
January 15th	11:30 – Until	Keenager's Lunch Bunch	TBA
January 22nd	TBA	Keenager's Field Trip	TBA
January 25th	9:00 – 5:00pm	American Red Cross Baby Sitting Certification	City Hall Council Chambers

Meetings Attended:

December	3	Recreation Committee
	5	Sports Council
	9	Public Hearing on Recreation Expansion
	10	50th Anniversary Committee City Council Meeting
	11	Isle of Palms Connector Run Committee
	12	Alcohol & Controlled Substance Training
	13	Tree Lighting Ceremony

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	9,260	5,465			14,725
EXPENDITURES					
Officials	-				-
Equipment	482				482
Supplies	-				-
Uniforms	2,044	768.43			2,812
Trophies	1,349				1,349
Sanction Fees					-
Miscellaneous					-
Total Expenditures	3,875	768	-	-	4,643
Surplus / (Deficit)	5,385	4,697	-	-	10,082

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	2,575	4,675				1,000	8,250
EXPENDITURES							
Officials	2,989	1,620					4,609
Equipment	79	365					444
Supplies		-					-
Uniforms	148	148					297
Trophies	142	142					284
Sanction Fees	225						225
Miscellaneous							-
Total Expenditures	3,584	2,275	-	-	-		5,859
Surplus / (Deficit)	(1,009)	2,400	-	-	-		2,391

Dec-02

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Aerobics	Red Cross Babysitting	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Dog Therapy	Total
REVENUES	2,605	240	3,801	2,381	5,415	3,900	11,715	785	30,842
EXPENDITURES									
Salaries	1,785	240	1,608	1,667	3,812	2,730	8,122	785	20,749
Supplies									-
Miscellaneous									-
Total Expenditures	1,785	240	1,608	1,667	3,812	2,730	8,122	785	20,749
Surplus / (Deficit)	820	-	2,193	714	1,604	1,170	3,593	-	10,093

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES						
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Total
REVENUES	583	7,004	1,220	84			8,890
EXPENDITURES							
Entertainment	550	1,180		740			2,470
Supplies/Prizes	101			715	535	92	1,443
Concessions	-	1,232		263	981	150	2,626
Decorations	-			402			402
Miscellaneous	493	-	202	100		177	972
Total Expenditures	1,144	2,412	202	2,220	1,516	419	7,913
Surplus / (Deficit)	(561)	4,592	1,018	(2,137)	(1,516)	(419)	977

General - paper plates, cups and napkins used for various activities

Dec. 2002

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Recreation		Soccer field lighting (Utilities Construction)	31-Jan-96	FIELD		28,700.00	FY15	Soccer Field
	Recreation		LIGHTS - BASEBALL FIELD	31-Jan-85	FIELD		22,290.00	FY08	Dixie Youth Baseball
Revenue Sharing	Recreation		TENNIS COURTS	30-Jun-73	FIELD		13,500.00	FY06	Tennis Courts
	Recreation		Lights on small ballfield (Allsouth Elec. Contractors)	14-Apr-95	FIELD		13,488.00	FY08	
Capital Projects	Recreation		TENNIS COURTS	30-Jun-82	FIELD		10,000.00	FY05	Tennis Courts
Rec Commission	Recreation		TENNIS COURT LIGHTS (ELECTRIC SUPPLY)	7-Feb-91	FIELD		9,942.00	FY11	Tennis Courts
Capital Projects	Recreation		Elec Connector/Safety switches for Softball Field (Frampton)	19-Jun-02	FIELD		7,750.00	FY11	Rec Softball Field
Capital Projects	Recreation		Elec Connector/Safety switches for Baseball Field (Frampton)	19-Jun-02	FIELD		6,550.00	FY11	Rec Baseball Field
Capital Projects	Recreation		Bi-Parting Walk-Draw Curtain (McDonald Enterprises, Inc)	10-Nov-98	iEQP		7,743.00	FY09	
General Fund	Recreation		JOHN DEERE 670 TRACTOR,670A001523 (DORCHESTER TRACTOR)	30-Mar-90	oEQP	Tractor	6,921.00	FY05	
Accom Fee Fund	Recreation		98 Plymouth Voyager Van, White (Burdette)	24-Sep-98	VEH	Van	18,087.00	FY04	Page
Accom Fee Fund	Recreation		98 Ford F-150 Pickup Trk w/ bedliner sn WNC39396 (Jones Ford,Rhino)	3-Aug-98	VEH	Pickup	14,809.00	FY05	Pitts
donation	Recreation		1995 EZ-GO Golf Cart, sn866120	1-Dec-99	VEH	GolfCart	2,000.00	FY06	

EXHIBIT E

PERSONNEL COMMITTEE
January 9, 2003

The regular meeting of the Personnel Committee was held at 7:00 p.m., on January 9, 2003, in City Hall. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury and City Administrator Tucker. Also present was Recreation Director Page.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury made a motion to approve the minutes from the November 20, 2002 committee meeting making the changes indicated on the attached memo to the City Clerk; Councilman Buckhannon seconded; motion passed unanimously. [Note: the tape was distorted and the Clerk could not understand what was being said.].

2. Old Business. (A) Further Discussion of Solicitation of Candidates for Boards & Commissions. Committee members discussed the process and recommendations (see attached draft). Councilman Bettelli is currently working on a form that could be sent to interested residents. This form would be maintained by the Clerk to Council in City Hall. It was also suggested that the letters sent to current committee members whose terms will expire at the end of the year be sent several months prior to the December meeting giving them a suspense date by which to respond at which date it will be understood that they do not want to be reappointed. It was recommended that the City establish a pool of applicants all year round.

(B) Discussion of SC Police Officer's Retirement. Administration Tucker referred to an employee suggestion concerning this issue (copy attached) asking that employees who retire and return to work are not rehired into the same position in order to open up promotion possibilities for other employees in the department. Councilman Buckhannon stated that, until the City receives a response from the labor attorneys who are reviewing our draft plan, there are no decisions that can be made. The Committee did discuss in detail some of the aspects of the program and different ways the City could impose restrictions on the employees who want to take advantage of it.

3. New Business. Review of Table of Equipment in Preparation for FY 03/04 Budget. After discussion of the Marina list, **Chairman Bettelli made a motion to recommend to Ways & Means approval of the Table of Equipment as presented for the Marina and to ask the Administrator to determine the location of the freezer on the asset list; Councilman Buckhannon seconded; motion passed unanimously.**

Chairman Bettelli recommended that the Merlin phone system be replaced in '05 instead of '06 because of the age of the technology. It was also recommended to schedule replacement of the parking lot fences in '06. After discussion of the General Government list, **Councilman Buckhannon made a motion to recommend to Ways & Means approval of the Table of Equipment for General Government as amended; Councilwoman seconded; motion passed unanimously.**

Councilwoman Hanbury made a motion to recommend to Ways & Means approval of the Table of Equipment for the Building Department as presented; Councilman Bettelli seconded; motion passed unanimously.

4. Miscellaneous. (A) Employee Suggestions. (See attached Employee Suggestions.) (1) In discussion of the anonymous suggestion that the Administrator sit in on all hiring and promotional

processes throughout the City, Administrator Tucker explained that she was involved in different ways with some of the departments and she felt content with the involvement as it stands. She also stated that she follows direction from City Council when Council wants her to be involved in certain department's hiring process. Councilwoman Hanbury expressed her belief that there should not be anonymous suggestions. It was her opinion that, if an employee is concerned enough to make a suggestion, they should identify themselves. Administrator Tucker stated that it did not bother her to receive anonymous suggestions because some employees may fear retribution.

(2) In discussion of dog waste behind City Hall, Administrator Tucker noted that there was discussion of pooper scoopers at the Public Works Committee. They had recommended that one be placed at the 42nd Avenue access and directed the Administrator and Director Mobley to evaluate City-wide locations within the neighborhoods and report back to Public Works Committee, as well as look at some lesser expensive dispensers.

(3) In discussion of granting an additional holiday to employees, a proposal (copy attached) was distributed to Committee members by Norma Jean Page which would designate three floating holidays from a choice of four. It was decided to study this further and discuss again next month. Options of how the specific holidays would be chosen were discussed as well as deleting Good Friday as a holiday.

Administrator Tucker brought up the issue of leave accrual and asked the committee to think about it for future meetings. She felt that one week's leave for new employees is really not enough as most other governmental entities have a minimum of two weeks for new employees.

(B) Personnel Report. See attached report.

(C) Evaluation forms have been ordered and will be sent to the departments. Administrator Tucker stated that she has looked at other forms and will continue to do so for review by the Committee for future use. There was extensive discussion of the evaluation process and the use of the forms.

(D) Set Date for Next Meeting - Tuesday, February 4, 2003, at 5:30 pm.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 8:32 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

TO: Janet P 1/10/03

FROM: Leola

RE: Corrections to Minutes - Personnel Comm. 11/20/02
(Submitted orally 1/9/03.)

Since we can't always rely on the tapes ("can you hear me now?") I am providing you with the following written info re my corrections (per subject.)

1 - The list of"recommendations"(3) take the place of those reported in previous November sets of minutes.

> (However you wish to state it--point is this is a NEW list--this meeting was held for the sole purpose of changing recommendations previously made because we did not have correct info on which to take action.)

The 2nd correction concerns the sentence: "The committee also discussed drafting a procedure for choosing members to committees and felt that the process could be streamlined. Also, an ongoing list will be kept of citizens interested in serving."

In reality, I made the following proposal which was endorsed by the committee (by motion if I remember correctly).

> Councilwoman Hanbury recommended that if Council wishes our committee to continue with this process of reviewing applicants for committees, commissions and boards, the following suggestions would enable us to improve the process:
>
> . Compile a pool of citizen replacements for all future vacancies ~~(or replacements)~~ to those bodies;
> . Publicize this now (by advertisement if not possible to do through a news release) and ask citizens to call City Hall to submit their names.
> . Compile a form that can then be mailed to those interested in serving which can be kept on record in the "pool" file and revised as necessary ~~when being considered.~~

PERSONNEL COMMITTEE
November 20, 2002

A special meeting of the Personnel Committee was held at 9:00 a.m., on November 20, 2002, in City Hall. Present were Chairman Bettelli, Committee members Hanbury and Buckhannon, City Administrator Tucker, and Mayor Sottile.

1. Interviews with Applicants for Boards, Committees & Commissions. See interview questions and answers attached hereto for new applicant Tom Gear of #8 - 5th Avenue.

2. Recommendations: The Committee changed recommendations previously made because they did not have correct information on which to take action:

Tom Gear for Board of Zoning Appeals for Neil Crocker.
Roger Dolida for Planning Commission for Dick Glavé.
Bill Burson for Code Board of Appeals in the event Sid Allison cannot continue to serve.

The committee also discussed drafting a procedure for choosing members to committees and felt that the process could be streamlined. Councilwoman Hanbury made the following suggestions which she felt would enable the Committee to improve the process:

- Compile a pool of citizen replacements for all future vacancies to those bodies;
- Publicize this soon and ask citizens to call City Hall to submit their names;
- Compile a form that can then be mailed to those interested in serving which can be kept on record in the "pool" file and revised as necessary.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 9:25 a.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Draft

Selection of Candidates for Boards & Commissions

Create a space on the IOP website that gives persons interested in serving what Boards & Commissions there are on the IOP and where and how to apply/get name placed on list of those who have expressed interest.

Resume, letter, etc.

Keep the list of interested parties up-to-date.

Send out letters 3 or 4 months prior to the month in which candidates will be selected to present members as well as those who have expressed interest to ensure they are still willing or interested in serving.
(December selection- Letters would go out in August or September. Letters would also include a reply by date).

Place newspaper ads to request candidates. (This is currently being done).

Announce at City Council meetings that Boards and Commission candidates are being sought.

Interview the candidates in November for presentation to Council in December. (Use existing set of questions).

NOTE: The floor will still be open for nominations during the December meeting in which they will be selected.

General Boards & Commissions

skills & abilities or how best be utilized.

clerk to Council Custodian of Council

written form

news release in Moultrie News Post/Courier

Suspense date on letters - assume negative if not filled out form and returned

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Marina	Ops		Bulkhead (1000LF) (original purchase)	1/29/99	LI		185,000.00		Bulkhead
Marina	Ops		Boat Ramp (original purchase)	1/29/99	LI		75,000.00		Boat Ramp
Marina	Ops		Docks (8400 sqft floating, 424 sqft fixed) (original purchase)	1/29/99	D		176,000.00		Docks
Marina	Ops		Sanisailor Sentinel Pump-Out System, (EMP Ind)	4/27/00	E		9,881.58		Marina pump out
Marina	Ops		(10) Lighthouse utility pedestals, 30-50 amps both sides (Marina Joint Vent.)	3/17/00	E		9,591.36		dock utility pedestals
Marina	Ops		(9) Hatteras utility pedestals, 30 amps on side1, 50 amps on side2 (MJV)	3/17/00	E		3,678.66		dock utility pedestals
Marina	Restaurant		Sprinkler System (Harvey and Associates)	5/23/02	BI		6,853.38		Restaurant sprinkler sys
Marina	Restaurant		Fireplace (Safeside Fireplace)	6/18/02	BI		5,754.50		Restaurant fireplace
Marina	Restaurant		Kitchen Hood System (McTils Fire Equipment, Inc.)	6/10/02	BI		4,068.49		Restaurant hood sys
Marina	Store		Fuel System (original purchase)	1/29/99	E		95,000.00		Fuel System
Marina	Store		Tonka Bait Freezer, 7x8x6 (Jeffreys Cabinet Co., IOP Electric)	8/9/99	E		13,219.92		Bait Freezer
Marina	Store		Fabric Awnings around entire store building (Lowcountry Awnings)	1/26/00	BI		9,434.00		Awning
Marina	Store		Renovate Fuel System	1/30/01	E		102,794.89		Fuel System

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
General Fund	Gen Gov't		Manatron Open Windows Software: G/L, Accts Pay, Payroll	30-Dec-98	COMP		7,724.12	FY06	
General Fund	Gen Gov't		MERLIN II Phone System @ City Hall (AT&T)	23-Mar-90	EQP		6,070.24	FY05	
General Fund	Gen Gov't	Parking	PARKING LOTS FENCE REPLACE (CONS ASSOCIATES)	2-Jun-90	LI		14,885.00	FY06	
CAP LEASE/PUR	Gen Gov't		192 DUNCAN PKNG MTR EMM MECHS (DUNCAN INDUS)	20-Jul-92	METERS		39,868.00	FY04	

SOURCE	Dept	ID #	TABLE OF EQUIPMENT - AS OF DECEMBER 31, 2002 All Items > $6000 ITEM	Acquisition Date	Type	Sub Type	Purchase Price	Expected Fiscal Year of Replacement	Notes
Capital Projects	Building		2000 Ford F150 Pickup, w/ shell sn YNA74374 (Jones, Cross Country)	1-Dec-99	VEH	Pickup	15,590.40	FY08	Kerr
General Fund	Building		97 Ford Ranger Pickup Truck #1FTCR1OU7VUD24607 (Pulliam)	15-Jul-97	VEH	Pickup	13,221.65	FY05	Seabrook

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

Consider granting an Additional Holiday to the employees for 2003. Day After Christmas - Christmas is on Thursday This year -

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

The last 2 years employees (some) have not been able to spend Christmas with Families Because it did not Fall on Monday or Friday - For Those with Families out of Town would appreciate your Consideration.

OTHER COMMENTS OR SUGGESTIONS

NAME Norma Jean Page

VERTIFLEX COMPANY 50031

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

Dog waste disposal dispenser box placed on Oakharbor Dr. Behind City Hall

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

To keep the area clean for health reasons and curb violations. I.C.P. ordinance 6-3-6 is being ignored by residence and each day dog feces is being left in our own back yard.

OTHER COMMENTS OR SUGGESTIONS

The Alice Dept. is watching for violators and will ticket if violation is observed.

NAME Set. Griffin

VERTIFLEX COMPANY 50031

CITY OF ISLE OF PALMS
OFFICIAL HOLIDAYS

TOTAL: 9

1. **New Years Day**
2. **Martin Luther King**
3. **Good Friday**
4. **Memorial Day**
5. **July 4**
6. **Labor Day**
7. **Thanksgiving Day**
8. **Christmas Day**

ONE (1) FLOATING HOLIDAY – Voted by Employees

1. **Friday after Thanksgiving**
2. **Day before or Day After Christmas**

PROPOSED
CITY OF ISLE OF PALMS
OFFICIAL HOLIDAYS

TOTAL: 9

1. **New Years Day**
2. **Memorial Day**
3. **Labor Day**
4. **Thanksgiving**
5. **Christmas**
6. July 4

3 ~~4~~ **Floating Holidays – to be voted by employees** by department.

1. **Martin Luther King Day**
2. **Good Friday**
3. ~~**July 4**~~
4. **Friday after Thanksgiving**
5. **Day after Christmas (some years could be day before)**

Personnel Changes:

Police Department - Melva Williams was hired from Dispatch to serve as Secretary.
Lester Griffin was promoted to Sergeant.
Dawn Caldwell was promoted to Corporal.
Jamie Meekins hired as Patrol Office.
Dispatcher is being tested and if passes will be hired accordingly.

Fire Department - Brian Bolick was hired as Fire Engineer.
Joe McGuiness was promoted Lieutenant.
Bryan Saylors was hired as Firefighter.
Shaun Gadsden was promoted to Engineer.
Katherine Kunda was hired as Firefighter.
One position still to be filled.

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

The city administrator should be involved in all hiring and promotional processes throughout the entire City as she has been with the Fire Department.

In reference to the Police Officer's retirement issue:

If it is decided that Police Officer's are allowed to retire and return to employment after 15 days, they should not be allowed to return to their same rank. This would be bad for employee moral and employees would never have the opportunity to advance in this department.

Safety Sweepstakes for January 2003:

Police Dept. - Ray Wright
Fire Dept. - Brian Bolick
Public Works - Russell Roper
Combined General Government/Building/Recreation Depts. - William Seabrook, Bldg Dept

Employees of the Month of January 2003:

Public Works Dept. - Kim Tapply

Personnel Changes:

Police Department - no changes

Fire Department - James Giddens hired as firefighter 01-24-03

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
January 8, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on January 8, 2003, at 5:30PM. Members attending included Mack Canterbury, Roger Dolida, Maryanne Luttrell, Peter O'Toole, Jim Raih, John Winchester, and Chairman Dick Cronin as well as the zoning administrator, Douglas Kerr

CALL TO ORDER AND NOMINATION AND ELECTION OF OFFICERS

Mr. Cronin called the meeting to order and explained that the first item on the agenda was the nomination and election of officers. Mr. Cronin was nominated and elected as Chairman of the Commission and Maryanne Luttrell was nominated and elected as Vice Chairman of the Commission.

APPROVAL OF MINUTES

The next item on the agenda was the approval of the minutes of the November 11, 2002 meeting. Mr. Raih made a motion to approve the minutes and Ms. Luttrell seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF LAND USE ELEMENT

The Planning Commission reviewed a redraft of the Land Use Element of the Comprehensive Plan prepared by Mack Canterbury. Mr. Canterbury explained that he had added several new items to the element, including a *Plan Concept* section, a goal dealing with the adequacy of the existing infrastructure and a goal dealing with creating an information base to better monitor growth. Mr. Canterbury explained that the new *Plan Concept* section identified some underlying considerations of the Island's character, and that he wanted to be sure that the Commission members were comfortable with including these items. The Commission generally discussed the items and agreed with their content. The Commission discussed the need to document the unusual situations surrounding the Wild Dunes planned development, which would provide a record for future interested parties. The Commission discussed the remaining amendments and agreed with Mr. Canterbury's recommendations.

DISCUSSION OF LOT FILL REGULATIONS

Mr. Cronin explained that the Commission had been asked by City Council to make a recommendation on limiting the amount of fill being added to properties prior to construction. Mr. Kerr explained that before building a new house, contractors typically add dirt to ensure drainage away from the new home. He explained that the newly filled lot could negatively impact the drainage of surrounding properties and the City would have no recourse to rectify the situation. He explained that the only option for

surrounding property owners whose property is impacted by the fill is to sue the owner of the filled lot.

The Commission generally discussed the situation and asked Mr. Kerr to provide them with examples of where this has happened so they can see the problem. The Commission also generally discussed the issue of pumping ground water onto public right-of-ways and neighboring properties during the construction of in-ground pools. Mr. Kerr explained that in the fall there were numerous pools being built in different areas of the Island and that each of them had a problem with clearing the hole of ground water. He said that the contractors indicated that they hit the ground water at only two feet below the surface, and then had to pump water for several days to clear the water, which typically aggravated the neighboring property owners. The Commission agreed that they would gather more information on the situation to help devise a recommendation.

MISCELLANEOUS BUSINESS

The Commission asked Mr. Kerr to contact DHEC about their interpretation of home law statutes to determine if they could enforce higher standards for septic systems on the Isle of Palms than in other areas of the State. The Commission also requested the survey results from General Engineering Labs on the non-point source pollution assessment project.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:30PM.

Respectfully submitted,
Dick Cronin, Chairman

EXHIBIT G

ACCOMMODATIONS TAX ADVISORY COMMITTEE
January 15, 2003

The Accommodations Tax Advisory Committee met at 8:30 a.m., on January 15, 2003, in City Hall Council Chambers. Present were Committee members Ron Davis, Rick Linville, Laura Radley, Malcolm Burgis, Jimmy Ward and Phyllis Shaffer joined the meeting in progress, City Administrator Linda Tucker, City Treasurer Debbie Suggs and City Clerk Janet Mauldin.

1. Election of Chairman. It was noted that former Chairman Julia Tucker has resigned from her job at Wild Dunes and therefore is ineligible for her seat on the committee. After discussion, Jimmy Ward nominated Malcolm Burgis and Rick Linville as co-chairmen; Ron Davis seconded; motion passed unanimously.

2. Approval of Previous Minutes. Jimmy Ward made a motion to approve the minutes from the November 2002 regular meeting as presented; Laura Radley seconded; motion passed unanimously.

3. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly revenues and expenditures for November and December 2002 and answered questions of committee members. Copy of statement is attached.

4. New Applications. (A) The Village Repertory Company. Dick Glavé and Keely Enright discussed their application in the amount of $30,000. They stated that their company provides year round stage productions and is an all volunteer group. The Village Repertory Company is the only acting group in East Cooper and they are asking for money for advertising. (See attached application.) After discussion, **Jimmy Ward made a motion to approve the application as submitted; Malcolm Burgis seconded.** There was discussion by several committee members that the amount is too high, especially because of budget constraints and the fact that the program is held in Mount Pleasant. Jimmy Ward pointed out that one of the items that Accommodations Taxes can be used for is theater and the arts. There is no theater company on the Isle of Palms and he was strongly in support of this request because in order for a theater company to thrive, they need promotion. After further discussion, **Laura Radley made an amendment to the motion to give $5,000; Rick Linville seconded. Amendment passed 3-2 and motion passed 4-1.**

(B) Isle of Palms Invitational. Richard Peyton discussed his application (copy attached) for this annual event in the amount of $20,000. He gave an overview of the tournament discussing how it came about and what his company is doing to promote the tournament. [Phyllis Shaffer arrived at this time.] After discussion, **Jimmy Ward made a motion to approve the request as presented; Rick Linville seconded**. After discussion, **Phyllis Shaffer made an amendment to the motion to give $10,000; Jimmy Ward seconded**. After further discussion, most committee members felt that this tournament was the right type of event for the Isle of Palms and felt that it should be allowed to continue with support from the City. **Amendment failed 2-4 and motion passed 4-2.**

Administrator Tucker stated, on behalf of the Mayor, that the majority of the Council members were not happy about this event last year. They were not happy about the turn-out for the event and they certainly were not happy with being the title sponsor and having felt that they were left out of the event. She said that it would be a tough sell to City Council to support the event again this year. She further stated that one of the things that the Accommodations Tax Committee has to look at on these applications is the

return on the investment, how many people attending the event are spending the night, eating in City restaurants, etc., and bringing money back to the City.

Committee members noted that they did not receive the second package which included that four applications from the Recreation Department. While Recreation Director Norma Jean Page left to make copies, the committee moved on to Old Business.

5. Old Business. (A) Council Action on Previous Month's Requests. Administrator Tucker reported that a check has been forwarded to Zambelli for the 2003 fireworks display.

(B) Update on 50th Anniversary Committee. Administrator Tucker reported that the committee is meeting every two weeks and she named the various aspects of the event and their locations. She reported that the media event has been scheduled for February 20th at the Morgan Creek Grill. She further reported that The Beach Company has given a generous donation to the event which will offset the cost of a ferris wheel for the three days of the event. It was also discussed that an informational letter will be sent to all property owners and residents on the island promoting the event.

(C) Status of Proposed Isle of Palms Brochure. Ron Davis reported that Perrin Lawson's [CVB] people have provided verbage and he hopes to have the layout for the brochure ready for review at the next meeting.

Back to New Business - Applications: (C) Piccolo Spoleto Goes to the Beach-$15,000. (D) Piccolo Spoleto Sand Sculpting Contest-$2,250. (E) Isle of Palms Beach Run-$8,000. and (F) Tiny Tot Swing Set-$2,500. Norma Jean Page discussed all of these applications (copies attached) and stated that the first three were repeat annual programs. The existing swing set for the Tiny Tot Lot needs to be replaced in order to meet safety standards and ADA handicap requirements. Further, a lot of the children playing on this equipment are visitors to the island and she felt that it would be appropriate to ask for Accommodations Tax funds for this purchase. After discussion, **Jimmy Ward made a motion to approve all four requests as presented at a total of $28,000; Laura Radley seconded; motion passed unanimously**.

6. Miscellaneous. (A) Administrator Tucker reported that Perrin Lawson from the CVB provided two publications to Mayor Sottile - *Gourmet Magazine* which has a nice write-up on Charleston restaurants with note of Long Island Café and photos of the Isle of Palms, and the US Airways magazine *Attache*, which has an article entitled *"An Easy Crawl Through the islands of Charleston"* with good pictures of the Isle of Palms.

(B) The next regular meeting of the Committee was scheduled for 8:30 a.m. on March 12, 2003, pending the receipt of applications.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:00 a.m.

Respectfully submitted,

Malcolm Burgis, Chairman

Finda

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

		Updated 10/31/02	Updated 12/31/02
Fund for Tourism Related Expenditures (Assume no change from FY02)	$ 467,284	$ 467,284	$ 467,284
Add: Interest Earned (Assume no change from FY02)	3,718	3,718	2,400
Less: Expenditures			
****** FY03 BUDGETED ******			
Interest and principal on parking lot debt	87,775	87,775	87,775
Interest on marina debt	74,150	74,150	74,150
Public Restroom Operations	57,675	57,675	57,675
City's 50th Anniversary Celebration	25,000	25,000	25,000
Police department 4WD vehicle	24,277	24,277	24,277
Internet and Website Support	12,000	12,000	12,000
Marina Advertising	15,000	15,000	15,000
Lease payment on Fire pumper truck	7,796	7,796	7,796
Lease payment on PW garbage truck	4,895	4,895	4,895
Miscellaneous (garbage cans, postage, water, etc.)	2,900	2,900	2,900
Subtotal	311,468	311,468	311,468
****** PROJECTS APPROVED THUS FAR ******			
July 2002 Fireworks ***FY02 Carryforward***	16,963	16,963	11,904
New Rec Building Blueprints ***FY02 Carryforward***	5,019	5,019	5,019
Island Fun Days Camp ***FY02 Carryforward***	18,933	1,481	1,481
Morgan Creek Grill/Marina Advertisements	7,500	6,174	6,174
Front Beach Enhancement	7,500	7,500	7,500
Half Rubber Tournament	3,650	975	975
IOP Beach Run	8,000	1,490	1,490
Steet Print and Signage	4,000	4,000	4,000
Marina magazine advertising	6,000	6,000	6,000
Pave parking lot at Public Works	2,000	2,000	2,000
Fire Department Waterproof Radios	8,140	8,128	8,128
Publication of the Green Guide (Pelican Brief)	19,200	19,200	19,200
The Guest Guide		4,250	4,250
Spoleto Festival 2003	26,210	26,210	26,210
SC Coast Film Guide	6,000	6,000	600
"Something Blue" Festival	5,000	8,500	8,500
4th of July Fireworks (July 2003)	23,000	23,000	28,200
Subtotal	167,115	146,891	141,632
****** PROJECTS TYPICALLY APPROVED ******			
Piccolo Spoleto 2003	15,000	15,000	15,000
IOP Invitational Tennis Tournament	20,000	20,000	20,000
Subtotal	35,000	35,000	35,000
Total Estimated Expenditures	513,583	493,359	488,100
Surplus / (Deficit) for the Year	(42,582)	(22,357)	(18,416)
Surplus / (Deficit) from Prior Years	237,635	237,635	237,636
Funds Carried Forward to Next Year	$ 195,054	$ 215,278	$ 219,220

Linda

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 12/31/02

CASH @ BB&T	$ 43,452
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	289,972
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	11,561
TOTAL ASSETS	344,985
ACCOUNTS PAYABLE	22,796
AMOUNTS DUE TO OTHER FUNDS	8,199
FUND BALANCE Beginning	237,637
Excess Revenues Over/(Under) Expenditures	76,353
FUND BALANCE	313,990
TOTAL LIABILITIES & FUND BALANCE	$ 344,985

Interest Rates for December 2002:

BB&T	0.75%
SC LGIP	1.76%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 6 Months Ending December 31, 2002
Fiscal Year Ending June 30, 2003

Date	Description	Total

Revenues

7/31/02	July Interest	$ 96.80
8/31/02	August Interest	162.46
9/30/02	September Interest	134.51
10/29/02	Quarterly payment from State, 9/30/02	381,410.56
10/31/02	October Interest	135.41
11/30/02	November Interest	238.71
12/31/02	December Interest	444.01

Grand Total $ 382,622.46

Summary:	
Accommodations Taxes*	**$ 381,410.56**
Less Expenditures to CVB/MPVC	**(122,489.47)**
Net Accommodations Taxes	**258,921.09**
Interest	**1,211.90**
Total	**$ 260,132.99**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/18/02	2141	SCE&G	electricity	63.50			
8/1/02	2143	Genco	paper and cleaning supplies	287.26			
8/7/02	2151	IOP CPW	water and irrigation	1,139.00			
8/28/02	2160	Genco	paper and cleaning supplies	551.33			
8/28/02	2162	SCE&G	electricity	63.92			
9/4/02	2166	IOP CPW	water and irrigation	1,823.00			
9/24/02	2172	Isle of Palms Cleaning	7/1-8/31/02 Rroom Cleaning + OT	7,921.36			
9/24/02	2175	SCE&G	electricity	72.79			
10/2/02	2179	IOP CPW	water and irrigation	533.00			
10/23/02	2193	SCE&G	electricity	45.62			
11/6/02	2198	IOP CPW	water and irrigation	751.00			
11/14/02	2201	Isle of Palms Cleaning	Sept & Oct 2002 cleaning	5,595.90			
11/20/02	2203	SCE&G	electricity	55.11			
12/5/02	2207	IOP CPW	water and irrigation	503.00			
1/3/03	2210	IOP CPW	water and irrigation	281.00			
1/3/03	2213	SCE&G	electricity	38.82			
				19,725.61	57,675.00		37,949.39
IOP Internet Expenses							
8/1/02	2142	BellSouth	Internet lines	139.20			
7/31/02			Sold 2 Tshirts	(20.00)			
9/4/02	2165	BellSouth	Internet lines	139.35			
			Sold Tshirts	(90.00)			
9/18/02	2168	A World of Difference	Annual subscription	3,240.00			
10/9/02	2183	BellSouth	Internet lines	139.86			
11/6/02	2196	BellSouth	Internet lines	139.83			
12/5/02	2205	BellSouth	Internet lines	139.83			
12/5/02	2206	Computer Consultant, Inc.	City Code updates for website	150.00			
				3,978.07	12,000.00	-	8,021.93

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Irrigation at Breach Inlet Sign							
8/7/02	2151	IOP CPW	water for irrigation	15.00			
9/4/02	2166	IOP CPW	water for irrigation	15.00			
10/2/02	2179	IOP CPW	water for irrigation	15.00			
11/6/02	2198	IOP CPW	water for irrigation	15.00			
12/5/02	2207	IOP CPW	water for irrigation	15.00			
1/3/03	2210	IOP CPW	water for irrigation	15.00			
				90.00	400.00	-	310.00
BB&T Bank Service Charges							
7/31/02		BB&T	Checking acct svc chg	8.02			
8/31/02		BB&T	Checking acct svc chg	7.85			
9/30/02		BB&T	Checking acct svc chg	10.57			
10/31/02		BB&T	Checking acct svc chg	7.18			
11/30/02		BB&T	Checking acct svc chg	7.53			
12/31/02		BB&T	Checking acct svc chg	26.29			
				67.44	200.00	-	132.56
Charleston CVB - 30% Tourism Promotion Funds							
11/6/02	2197	Charleston Area CVB	30% Tourism Promo Funds, 9/02	120,445.44			
				120,445.44	205,650.00	-	85,204.56
Isle of Palms/Mount Pleasant Visitor's Center Support							
10/16/02	2192	Town of Mt. Pleasant	partial support May02-April 03	2,044.03			
				2,044.03	9,350.00	-	7,305.97

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Advertising							
8/28/02	2161	Marina Joint Ventures	2002 Governor's Cup Billfish promos	13,661.12			
10/2/02	2177	Caraviello Communicaitons	Transient Modem line installation	70.00			
10/2/02	2178	Guest Guide Ad	Half page ad	1,500.00			
10/9/02	2187	US Hospitality Corp	Full page ad Guest Svcs Directory	375.00			
1/3/03	2211	JR Rowel Printing	Tide Table Booklets	201.40			
				15,807.52	15,000.00	6,000.00	5,192.48
Spoleto Festival, USA							
				-	-	26,210.00	26,210.00
Isle of Palms Beach Run							
8/1/02	2144	K&K Printing	5000 Beach Run flyers	273.00			
8/7/02	2150	Electric City Printing Co	500 Bibs for Beach Run	107.06			
9/24/02	2174	Papa John's Pizza	pizza for runners	89.50			
10/2/02	2180	Office Depot	clasp envelopes	24.32			
10/3/02	2181	Action Carolina	3000 mailouts for beach run	525.00			
10/9/02	2182	All American Awards	6 plaques	233.93			
10/9/02	2185	Piggly Wiggly	fruit for beach run	127.00			
10/9/02	2186	The Hoove Group	Tshirts and Bags	1,683.18			
10/16/02	2190	Post and Courier	beach run advertising	1,288.32			
10/23/02	2194	Wal-Mart	cups for beach run	12.59			
10/31/02		IOP Family Dentistry	Sponsor 2002 Run	(500.00)			
10/31/02		Registration Fees	2002 Registration Fees	(2,374.00)			
				1,489.90	-	8,000.00	6,510.10

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2002							
7/8/02	2122	Publix	Meal for Staff	188.31			
7/8/02	2138	Sam's	Meal supplies and flag	100.31			
7/17/02	2139	Zambelli Fireworks	Balance on 7/4/02 show	11,000.00			
8/1/02	2145	Lowe's	supplies for flags	144.97			
8/1/02	2147	The Hoove Group	Event staff Tshirts	69.96			
8/8/02	2152	WJZX	Live remote broadcast for 7/4/02	400.00			
		Committee approved amount carried over from last fiscal year				16,963.09	
				11,903.55	-	16,963.09	5,059.54
4th of July Fireworks - Year 2003							
11/26/02	2204	Zambelli Fireworks	Deposit on 7/4/03 Show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00
IOP Invitational Tennis Tournament							
				-	-	-	-
Parking Lot Debt Payments							
8/1/02		Bank of New York	semi-annual Parking Lot Debt int.	6,387.50			
				6,387.50	87,775.00	-	81,387.50

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
"Something Blue"							
10/31/02		IOP Recreation Building Fund	Donation for 2002 event	500.00			
11/6/02	2199	Gary Erwin/Lowcountry Blues	Deposit for 2 day event	3,125.00			
				3,625.00	-	8,500.00	4,875.00
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
10/29/02	2195	SC Coast Film Guide	2-page ad	6,000.00		6,000.00	
				6,000.00	-	6,000.00	-
IOP Marina Debt Payment							
8/1/02		Bank of New York	semi-annual Marina debt interest	37,075.00			
				37,075.00	74,150.00	-	37,075.00
Recreation Dept Blueprints for New Building							
		Carryforward of Balance of Committee Approval for Summer 2002				5,019.19	
9/24/02	2173	LS3P Associates, LTD	prof svc, Rec Building additions	2,656.30			
10/16/02	2189	LS3P Associates, LTD	prof svc, Rec Building additions	1,067.36			
11/20/02	2202	LS3P Associates, LTD	prof svc, Rec Building additions	35.26			
				3,758.92	-	5,019.19	1,260.27

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2002				18,933.00	
various	FY03	Charleston Co PRC	Splash Zone admittance fees	154.80			
various	FY03	Carolina Ice Palace	Admittance fees	179.25			
various	FY03	SC Aquarium	Admittance fees	4.00			
various	FY03	Nature Adventure Outfitters	Trip fees	260.00			
various	FY03	Barrier Island Eco Tours	Trip fees	1,120.00			
8/28/02	3375	Bus Transportation, all trips		3,375.00			
10/31/02		Participation Fees Summer 2002		(3,612.00)			
				1,481.05	-	18,933.00	17,451.95
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	-	-
Police Department Patrol Car							
1/3/03	2209	Butler Chrysler-Dodge	2003 Dodge Durango 4x4	22,260.00			
				22,260.00	24,277.00	-	2,017.00
25% of Public Works Garbage Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		4,895.00			
				4,895.00	4,895.00	-	-

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
25% of Fire Dept Pumper Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		7,796.00			
				7,796.00	7,796.00	-	-
Postage on Visitor Packages							
July - August 2002				32.37			
August - September 2002				0.60			
September - October 2002				32.80			
November-December 2002				3.18			
December-January 2003				2.31			
				71.26	500.00	-	428.74
Fire Department Waterproof Walkies							
9/18/02		Motorola	3 XTS 5000 Waterproof Walkies	8,127.87			
				8,127.87	-	8,140.16	12.29
Morgan Creek Grill / IOP Marina Advertisements							
9/10/02	2167	Island Publications	Moultrie News Ad	452.00			
9/18/02	2170	Post and Courier	Color Ads	4,727.20			
10/9/02	2184	Media Services, Inc.	Full Page Ad, EC Newcomers Dir.	995.00			
				6,174.20	-	7,500.00	1,325.80
Front Beach Enhancement							
8/14/02	2155	Thomas & Hutton Engineering	Design Fees	1,125.00			
9/18/02	2171	Thomas & Hutton Engineering	Design Fees	3,387.00			
10/16/02	2191	Thomas & Hutton Engineering	Design Fees	813.40			
11/6/02	2200	Thomas & Hutton Engineering	Design Fees	1,515.00			
				6,840.40	-	7,500.00	659.60

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Half Rubber Tournament							
8/1/02	2146	Sport Supply Group, Inc.	pitching rubbers for tournament	60.48			
8/1/02			donation of prize money	(450.00)			
8/14/02	2154		prize money for tournament	450.00			
8/28/02	2157	All American Awards	awards	287.60			
8/28/02	2163	The Hoove Group	160 tshirts	1,128.37			
8/29/02	2164	Lowe's	silt fence w/ stakes for half rubber	92.00			
9/18/02	2170	Post and Courier	advertisements	982.02			
10/31/02		2002 Half Rubber Registration Fees		(1,575.00)			
				975.47	-	3,650.00	2,674.53
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Publication of the "Pelican Brief"							
				-	-	19,200.00	19,200.00
Beach Trash Barrels							
				-	800.00	-	800.00

State Accommodations Tax
Detailed Expense Statement for the 6 Months Ending 12/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Guest Guide Advertisement							
12/11/02	2208	Advantage Advertising	1/2 page ad in Guest Guide	4,250.00			
				4,250.00	-	4,250.00	-
City of Isle of Palms 25th Anniversary Celebration							
				-	25,000.00	-	25,000.00
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships							
				-	100,000.00	-	100,000.00
Grand Total				306,269.23	626,468.00	180,065.44	500,264.21

Less Payments to CVB/Visitors Ctr	(215,000.00)
Less Provision for Programs and Sponsorships	(100,000.00)
	311,468.00

Linda Tucker

From: Hoolio [Hoolio@Charleston.net]
Sent: Wednesday, January 08, 2003 10:12 AM
To: Linda Tucker
Subject: Re: Accommodations Tax

I have already spoken with Terri Haack regarding someone from Wild Dunes to represent the company and have recommended they consider David Nelson. I hope she takes my recommendation, however, they have mentioned some future employees who she is considering to serve. I understand and recommend that Wild Dunes representation remain on the board. My goal was only to make the transition easier.

Many thanks for your kind words as I feel good that there was some good work done during my tenure.

----- Original Message -----
From: Linda Tucker
To: Hoolio
Sent: Wednesday, January 08, 2003 9:19 AM
Subject: RE: Accommodations Tax

Unfortunately, Julia, council will have to replace you because you filled that hospitality position on the committee. Council has indicated that they would like to continue to have Wild Dunes representation on the committee and they have requested that I advertise and get some input from Wild Dunes regarding possible candidates.

You will certainly be missed on the committee. You have done some excellent work and "bird dogged" some good initiatives. I hope that you will remain interested and active with concerns of the City beyond the 50th anniversary celebration. Whenever you have a chance, if your could give us an "official" resignation, it would be helpful.

Thanks again,

Linda

P.S. I am sure you have left a void at Wild Dunes. They have no idea of the gravity of their loss.

-----Original Message-----
From: Hoolio [mailto:Hoolio@Charleston.net]
Sent: Monday, January 06, 2003 9:34 PM
To: ltucker@iop.net
Cc: jmauldin@iop.net
Subject: Accommodations Tax

This is to inform you that I have ended my employment with Wild Dunes Resort. As the present Chairperson of the Accommodations Tax Committee, I am responsible to make you aware of this as I hold one of the lodging designated positions on this committee. Please advise the City Council's position on my continuation or replacement on this committee.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in SC **REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved ____ Denied ____
Action Taken By Ways & Means Committee:	Date Approved ____ Denied ____
Action Taken By City Council:	Date Approved ____ Denied ____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report	

A. Project Name THE VILLAGE REPERTORY CO.

B. Applicant Organization THE VILLAGE REPERTORY CO.

1. Mailing Address 730 COLEMAN BLVD SUITE C
MT PLEASANT 29464

Telephone 856-1579 Fax 856-1577

2. Project Director KEELY ENRIGHT

Telephone 856-1579 Fax 856-1577

3. Description of Organization, Its Goals and Objectives A NON-PROFIT THEATRE COMPANY DESIGNED TO PROVIDE THE VERY BEST THEATRICAL PRODUCTIONS IN A BEAUTIFUL AND COMFORTABLE ATMOSPHERE. BY PRODUCING A NEW AND EXCITING PRODUCTION EACH MONTH, WE ARE CONSTANTLY WORKING TO DRAW NEW VISITORS INTO COMMUNITY.

C. Description and Location of Project/Event LOCATED IN THE BROOKGREEN TOWN CENTER WE ARE THE ONLY LIVE THEATRE PROVIDING A FUN CABARET VENUE. THE HOTELS, INNS, AND RENTAL PROPERTIES NOW HAVE A VITAL NEW THEATRE ARTS CENTER TO OFFER THEIR POTENTIAL OVERNIGHT VISITORS. SEE ATTACHED ARTICLES

___ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event — or Project Start _____ Completion _____
ONGOING - YEARROUND

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (40 %) vs. Isle of Palms residents (60 %).
To promote our productions effectively we need money to advertise with local papers, magazines, radio and TV. Our goal is to raise our tourist attendance through powerful ads.

D. Funding: Sources of Income for This Event or Project

1. ~~Sponsorships or Fundraising~~: Amount $ _____ From _____
BOX OFFICE $ 68,000.00

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 30,000.00

Date(s) Required: FEB 2003 Lump Sum V Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ SEE ATTACHED

E. Financial Analysis — SEE ATTACHED

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 30,000.00 on FEB. 2003 (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

THE VILLAGE REPERTORY CO.
Projected Budget 2003

INCOME	Box Office Revenue	$68,000.00
EXPENSES		
	Rent	$ 62,000.00
	Linens	$ 700.00
	Utilites	$ 2,700.00
	Supplies	$ 3,000.00
	Insurance	$ 2,000.00
	Phone	$ 2,400.00
	Bus. Lincense	$ 250.00
	Royalties	$ 4,000.00
	Costumes	$ 5,000.00
	Set Materials	$ 5,000.00
	Programs	$ 1,600.00
	Mailers	$ 1,200.00
	Newspaper	$ 16,000.00
	Magazine Ads	$ 5,600.00
	Radio/TV Ads	$ 1,550.00
	Resort Publication	$ 5,000.00
TOTAL EXPENSES		$ 118,000.00
(less Box Office Revenue		$ 68,000.00)
TOTAL SHORT FALL		$50,000.00

Part II

The Village Repertory Co.
2002 BOARD OF DIRECTORS

Chairman of the Board	RICHARD GLAVE 9 13th Avenue Isle of Palms, SC 29451
President	BRADLEY KEITH Computer Programmer Medical University of South Carolina 1226 Llewellyn Road Mount Pleasant, SC 29464
Vice – President	MICHAEL EASLER President/Owner E2 Exhibits ad Displays, Inc. 1731 Ashworth Lane Charleston, SC 29412
Secretary	ELIZABETH BRION President Splinkie Designs 2200 Forest Lake Charleston, SC 29414
Treasurer	JULIE ZIFF Retired National Research and Development Director Junior Achievement, Inc. 8 Legare Charleston, SC 29401

What was most captivating, least promising in local music, theater



ROBERT JONES
Sounding Board

The Post and Courier

SUNDAY, DECEMBER 22, 2002

As for the year's happenings, here are some that seemed to me most significant.

Most Worrisome Musical Trend. The precipitate dropping-off of public interest in classical music. All over the United States, attendance is way down, orchestras are wondering if they'll have to disband, musicians are frightened they will have to get jobs in other fields. This is the truth behind the lack of challenging programs (the shrinking public seems to buy tickets only for "old favorites"), and it is the reason orchestras don't play new music (performance fees are higher, rehearsal time is more expensive). How will it all end? Nobody knows, but everybody is scared.

Most Annoying Theater Trend. The increasing fondness for amplification in tiny theaters that don't need it. In expert hands, guided by sensitive years, amplification makes voices sound better and clearer. Wielded by nonexperts, which is usually the case, electronic distortion runs rampant, with voices shrill and eardrums savaged. Interestingly, Charleston Stage's "Bat Boy" represented the technique at its worst, "Annie" at its best. Experts should be running the sound equipment. Otherwise, as a friend put it, giving a switchboard to an amateur is like giving a switchblade to a monkey.

Sweetest Story. The Charleston Symphony Chorus wanted to sing Maurice Durufle's "Requiem," but discovered that music rental and copyright payments would cost around $1,000. Worse, it needed extra musicians, which would run the expenses up to $2,200. The music-loving singers dug into their own pockets, raised the $2,200 and paid for the performance themselves. I didn't hear it, but everybody said it sounded splendid, and I have no reason to doubt it.

Most Impressive New Local Talent. Kevin Kalinsky, handsome, magnetic, howlingly funny, with a face full of angles and expression. Kalinsky was a riot in Theatre 99's "Private Eyes," as he had been in "Lives of the Saints" the year before. Alas, you'll probably not be seeing Kalinsky again: He's a med student and is devoting himself to saving lives instead of making people laugh.



Alex Smith

Best Solo Performance. The best was Alex Smith at Theatre 99 as a killer, a rock star, a beggar, a lawyer, a punk and a millionaire, all in Eric Bogosian's "Sex, Drugs, Rock & Roll." Smith played with force and brilliance, and I wrote that I hoped to see him again in something else. Several months later, Smith was back, in the gender-bent "Hedwig and the Angry Inch," only to prove that his singing was no match for his acting, and that his talent didn't embrace the musical theater.

Nicest New Place To Go. The new Village Playhouse in Mount Pleasant, an improved version of the late Midtown Theatre. Run by actors Dave Reinwald and Keely Enright, the cabaret-style theater boasts free parking, lots of room and a selection of plays that so far have been interesting, off-beat and of uncompromisingly high literary quality. I had special praise for their sensitive production of Donald Margulies' "Dinner With Friends," a mature view of grown-up people struggling with adult matters.

Village Playhouse delivers with "Sweet Bird of Youth"

I refused the wine. Southerners should witness Tennessee Williams sober.

"Sweet Bird of Youth" was presented to the people of Mount Pleasant last Saturday at the Village Playhouse. The quality of this dramatic production was proof that community theater of the first quality can be found east of the Cooper.

When I called for directions, the young lady answering the phone said the theater could be found in a strip shopping center between Starbucks and Food Lion on Coleman Boulevard. It would seem improbable that intense, revealing drama would be found there. But as both play and theater reveal, it is dangerous to accept situational assumptions.

Tennessee Williams is difficult to do well. Most of the characters are unsympathetic and self-destructive. They must be shrill and desperate. When superficially understood and badly acted, it can't be over soon enough.

The slight trick demanded is presenting these people with their unsurfaced, redemptive aspects sufficiently present that we can take a positive interest in them. They must



PORCHES TO SIDEWALKS

William J Hamilton III

be human monsters, trapped in patterns of error a Southerner can recognize. The actors of the Village Playhouse did this well for two very intense hours.

It is fair to ask why we should have quality theater in Mount Pleasant at all. Certainly somewhere in New York, a short plane ride away, people we have seen act on TV or in film are scratching their eyes out on a stage depicting one of Tennessee William's dysfunctional social systems.

The problem is, Tennessee Williams is irrelevant in New York. The places depicted are remote, the social traps theoretical and the personalities amusing exaggerations of people the audience doesn't know. One can go to bed at the Plaza or Waldorf Astoria feeling superior and safe. There is no sense of lost possibility. By the time you get home to East Cooper, it has all been safely, intellectually digested.

Here, we watch the hopeless and ultimately self-destructive love of Heavenly, the barren princess of a racist power broker, drive Chance Wayne for two hours. Then we go directly home. After seeing Chance's former friends pursue the same, sick dynamics, we drive past the homes of our lifelong associates, co-workers and family.

We close our eyes in our own beds with what we have seen in the Village Playhouse fresh in our minds. We know some of the types on the stage so well, we keep checking the playbill to be sure the actors aren't the people we grew up with. We spend the quiet moments before sleep worrying that we have dated these people, taught them, voted for them, perhaps married or given birth to them.

We consider our errors and theirs. Perhaps, on Sunday, after the General Confession, we may find comfort in the absolution. Until then, we will worry and perhaps change.

The North is about hubris. The West is about romance. The South is about tragedy. We need drama.

The computer-generated distractions of "Star Wars" just can't hold our attention. Jar Jar Binks is too dull. We have to figure out what we keep doing wrong, before Prozak, air conditioning and prosperity mutate it into some new and unrecognizable form. Then we'll have to start all over again, further behind in our race from the consequences of our own history.

Like the ancient Greeks, Southerners present drama to study themselves. We need to figure out our place in the universe. The gods trifle with Oedipus. History and race mess with Southerners. As Tennesee Williams' plays warn us, we can't drink it all away. We have to try to figure it out.

Not everything on the ambitious season schedule of the Village Playhouse runs as heavy and deep at this. A musical review and a comedy are scheduled. It will be nice to be pleasantly entertained by the talent gathering and working between the Food Lion and Starbucks. The café-style seating is comfortable. A nice selection of wines and soft drinks is available. It is theater East Cooper can be proud of.

David Reinwald was a repulsively sympathetic Chance Wayne. Liz Brion portrayed the fading film star he tries to exploit. She delivered Chance's frequent reversals convincingly. Paul Saylor, a student at Charleston County's public School of the Arts, showed promise. It was good to see young talent have opportunity.

Ryan Ahlert, Keven Curler, Dick Latham, Carl Cottingham and Brian Gregorie efficiently demonstrated how evil rides on the shoulders of its lieutenants. Devon Donnelly and Lily Fieldfare appeared, harrassed and helped complete their scene.

Norma Lnn Higgins (the power boss' overdressed mistress) and Gene Glave (the subversive aunt) acted their way through the hazards of leaving burning bags of dog poop on the power structure's porch. We rooted for them. Paulette Todd gave us a spare summary of the miseries of being a princess of Southern political power.

Jimmy Hager was a convincing Boss Finley. He was calculating, bombastic and frightening. We create such monsters through our silence. Everything we cherish suffers for it. Hager's portrayal was convincing. We have elected people just like him.

Jeff Evers delivered the lesson of the play in the small role of The Heckler. Listen carefully to what little he says when you go.

Keely Enright directed this strong cast, delivering a compelling production.

The Town of Mount Pleasant has extended some financial assistance to this new, nonprofit effort. The group has received contributions which are tax-deductible, thanks to their 501c3 status. But most of their income comes from tickets.

The house was full on the first weekend of this new production. You would do well to fill one of those seats before this play closes on Oct. 5. This and other theatrical efforts east of the Cooper are saying something positive about our community. At their best, they say something meaningful about the human condition as we find and express it here.

I would, however, stay away from too many drinks while there. When a play like "Sweet Bird of Youth" is this convincingly presented, one should keep one's wits sharp. Otherwise, stuff only your therapist should hear might erupt from your table. This play is already real enough for us all.

William Hamilton may be reached at www.aiwod.com/hamilton/ or 216-2646

World Class Marketing, Inc.

MEMO

DATE: December 30, 2002

TO: Janet Mauldin

FROM: Richard Peyton

RE: Isle of Palms Invitational

VIA Express Mail

Janet:

Please find enclosed 19 packages on the Isle of Palms Invitational. I made 20 copies of the tournament information and kept one for my file. I thought it was best to send them all to you in advance so you would have plenty of time to distribute them. I have also enclosed my 2003 application and budget.

I plan to attend the January 15 meeting with the Accommodations Tax Committee and would also like to attend the Ways and Means and City Council meeting on the January 21 and would appreciate it if you would schedule those for me.

Janet, I appreciate all your assistance and look forward to seeing you soon.

Richard

Enclosures:

P.O. Box 8662 - Richmond. VA 23226 – PH: 804. 677.119 - EMAIL – ICoverUSA@aol.com

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____ Denied____
Action Taken By Ways & Means Committee: Date Approved____ Denied____
Action Taken By City Council: Date Approved____ Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Isle of Palms Invitational

B. Applicant Organization World Class Marketing, Inc.

1. Mailing Address P.O. Box 8662

Telephone (804) 677-1191 Fax (804) 273-6732

2. Project Director Richard Peyton

Telephone (804) 677-1191 Fax (804) 273-6732

3. Description of Organization, Its Goals and Objectives A full service special event marketing company that specializes in the research, design and overall production of special events including media relations and sponsorship development

C. Description and Location of Project/Event Isle of Palms Invitational is a men's professional singles and doubles tennis tournament. The 3rd Annual tournament will take place at Wild Dunes Resort on Isle of Palms on November 6-9, 2003. The tournaments beneficiary is the MUSC Children's Hospital

____ Single Event? ✓ Ongoing Event/Annual Need?

1. Date(s): of Event 11/6/03 or Project Start ~~11/9/03~~ Completion 11/9/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (40 %) vs. Isle of Palms residents (60 %).
A COMPREHENSIVE MARKETING CAMPAIGN WILL ENCOURAGE OUT OF TOWN VISITORS TO COME TO IOP DURING THE TOURNAMENT (SEE "TOURNAMENT MEDIA COVERAGE") IN BUDGET INCLUDED.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 41,500 From LOCAL, REGIONAL AND NATIONAL SPONSORS

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 20,000

Date(s) Required: 2/1/03 Lump Sum ✓ Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ 41,500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 20,000 on 2/1/03 (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted twc weeks prior to due date.

BUDGET

2003 - ISLE OF PALMS INVITATIONAL

ESTIMATED EXPENSES

Awards	$600
Labor and equipment	$1,500
Personnel fees	$5,000
Tournament advertising	$8,000
Player expenses(appearance fees, meals and travel)	$3,500
Postage	$1,500
Prize money for players	$8,000
Design and printing of marketing materials	$3,000
Website updating and hosting	$1,000
Referees	$800
Promotions	$1,500
Refreshments	$800
Sponsor and Player Party	$3,500
Tournaments T-Shirts	$1,000
MUSC Children's Hospital -Charity Donation	$1,000
Misc.	$800
Total	**$41,500**

ESTIMATED REVENUE

Title Sponsor	$20,000
Presenting Sponsor	$10,000
Platinum Sponsor – 1@5000	$5,000
Gold Sponsors – 1 @ $2,500	$2,500
Silver Sponsors – 2 @ $1,000	$2,000
Bronze Sponsors – 4 @ $500	$2,000
Total	**$41,500**



Isle of Palms Invitational

NOVEMBER 6-9, 2003

TOURNAMENT INFORMATION

Prepared and Presented by:
World Class Marketing, Inc.
January, 2003

World Class Marketing, Inc.

January 2003

I am pleased to present the following summary of the second annual Isle of Palms Invitational along with some new initiatives for the 2003 event.

It's hard to believe that this year will mark the 20th anniversary of World Class Marketing, Inc. Of all the events I have produced, I consider the Isle of Palms Invitational to be one of my most successful and rewarding endeavors. This is because the event has not only exceeded my initial expectations, but it also has met all of its objectives in a relatively short period of time. These objectives are:

- Offer a world-class professional event to Isle of Palms residents
- Provide a fan-friendly event that is free and open to the community
- Bring visitors to IOP during its non-peak season to stimulate local business
- Promote Isle of Palms year-around to targeted individuals and families through creative advertising
- Benefit a worthy local charity through the tournament's "Health and Education Program"
- Offer a free tennis clinic to the local children that will be directed by the tournament pros

It is with the help of the Isle of Palms that the event has achieved this level of success, and with your support, we will build on this momentum to provide the community with an even more dynamic event in the years to come. I look forward to seeing you all at the January meeting and addressing any questions you may have.

Sincerely,

Richard Peyton
President

P.O. Box 8662 - Richmond, VA 23226 - Office (804) 677-1191 - Fax (804) 273-6732
Email - ICoverUSA@AOL.COM

Tournament Overview

We are excited to announce that the third annual Isle of Palms Invitational has been scheduled to return to Wild Dunes Resort on November 6-9, 2003. The mission of this Men's Singles and Doubles tennis tournament is to offer one of the strongest and most competitive fields of professional tennis players in the southeastern United States in a fan-friendly forum at one of our country's finest tennis facilities. Most significantly, the tournament is free and open to the public.

The second annual Isle of Palms Tennis Invitational was a resounding success. Last year's tournament added three former ATP Tour players to its already strong field. Headlining in 2002 was Grand Slam champion Johan Kriek, who teamed with former ATP tour player Bill Barber in an electrifying semi-finals doubles match against former top 20-player Tim Wilkinson and local favorite Will Bull from Myrtle Beach. Also returning last year were recently retired touring professionals Bret Garnett and T.J. Middleton, formerly ranked #6 in the world as a doubles team. In the competitive singles finals, Barber defeated Middleton in an exciting and closely contested match.

The Medical University of South Carolina Children's Hospital is the official beneficiary of the Isle of Palms Invitational. As part of the ongoing partnership between MUSC Children's Hospital and the tournament, a free clinic is given by the competing tournament pros to the children who have been served by MUSC. The young participants are introduced to the fundamentals of the game and encouraged to continue this "sport of a lifetime." Additionally, a "Health and Education Drive" is promoted as part of this event. All tournament advertising encourages spectators to bring to the tournament new or used books and tennis equipment, which is given to children at the MUSC Children's Hospital.

In 2003, we look forward to building on the success of the event by recruiting an even stronger field – including Kriek, Garnett, Middleton, Bull, and the return of 2001 participant and former top-ten player Bill Scanlon - to entertain residents and visitors of the Isle of Palms

Isle of Palms Invitational
Tournament Media Coverage

The second annual Isle of Palms Invitational received a tremendous amount of media coverage, as detailed below. In addition to the extensive print, radio and television exposure in 2002 the tournament was promoted through a new tournament website and a billboard advertising campaign, which included ten prominently located billboards (12.5' X 24') located along Charleston and surrounding area highways. As the title sponsor, the City of the Isle of Palms was strongly promoted in each of the promotional campaign's components, as described below.

***The Post and Courier* – Official Newspaper Sponsor**
The Post and Courier ran a comprehensive advertising campaign to promote the tournament with a total of 20 placements from October 17 to November 9, 2002. The tournament logo and the words "Isle of Palms Invitational" were featured prominently at the top of each ad.

Comcast Cable – Official Television Sponsor
Comcast Cable produced a 30-second advertising spot, which ran on 13 select cable channels with viewer demographics that correspond with the "tennis audience." The participating channels are listed below, along with the number of times the spot ran on each channel. The promotions ran from October 21 to November 9 with a total of 401 spots. In the beginning of each advertising spot, the Isle of Palms Invitational tournament logo was shown on the television screen in large, bold print with commentator announcing the second annual Isle of Palms Invitational. At the close of each ad, credit is given to the "City of Isle of Palms."

Participating channels and number of spots: ESPN-30, ESPN2-40, CNN-20, TNN-40, CNBC-20, History Channel-40, Comcast Sports South-40, Family Channel-40, The Discovery Channel-33, The Golf Network-38, USA Network-40, Headline News-40, Fox News-20.

Citadel Communications – Official Radio Sponsor
Citadel Communications produced 30-second promotional spots that ran on three of its radio stations, specifically selected to correspond demographically with the "tennis audience." The three stations were Sunny 96.9 FM, WTMA News-Talk 1250 AM and WTMZ-910 AM. All radio promotions were aired from October 20 to November 10 with a total of 385 spots.

Editorial Coverage
The sports writers of *The Post and Courier* covered the tournament extensively. There were a total of nine feature articles written about the tournament, many of which saluted Isle of Palms as the title sponsor and promoted our "Health and Education Program" for MUSC Children's Hospital. The articles, which included photographs, player interviews and tournament highlights, were extremely complimentary of the tournament, as exemplified by this quote from the November 9 feature article: "Tennis fans in the area have another rare opportunity today to see time standing still, and some of the best doubles in the world for free." Additionally, other local newspapers featured articles on the tournament and Wild Dunes Resort's monthly newsletter ran a feature article on its front page.

Website promotions
The official tournament website, www.IsleOfPalmsInvitational.com, was launched for the 2002 tournament. The site was produced by BlueMaggie, a local award-winning website production company. BlueMaggie has gained a reputation for producing such high caliber websites as those for the Family Circle Cup and Charleston Ballet.

A goal of the website is to promote the City of the Isle of Palms, in addition to the event, to encourage visitors to vacation at the Isle of Palms during the off-season dates of the tournament. The site includes a link to the city's website on the home page and an "Accommodations" link that provides Isle of Palms hotel promotions, discount weekend packages, maps, and links to other local websites. We look forward to further development of the website into a strong marketing tool for the tournament and Isle of Palms.

Tournament Poster Placement
An organized team of volunteers was established to distribute posters throughout the Charleston Trident area. There was a heavier concentration on Isle of Palms, Sullivan's Island and Mt. Pleasant. Posters were distributed to all major tennis clubs throughout the Charleston area and mailed to selected tennis clubs throughout South Carolina, North Carolina, Virginia, and Georgia.

Billboard Advertising
This year, the tournament negotiated a billboard advertising campaign through MUSC Children's Hospital. A copy of the billboard artwork is below.

As a result of strategic placement throughout the Charleston area, the ten billboards reached approximately 220,000 people per day for two weeks. The overall exposure to the Isle of Palms tournament was approximately 320 GRPS over the fourteen days, or reaching 67% of adults 18+ an average of 4 times. This tremendous coverage has an estimated value of approximately $10,000. The tournament expects to repeat this successful campaign in 2003.



New Initiatives for 2003

Group Packages
A high priority initiative of the tournament in 2003 will be to promote weekend packages to a high-end audience through the field of players. The tournament will work with local establishments to develop weekend packages that will be marketed to the members of the players' clubs throughout the Mid-Atlantic region. To achieve this, we will provide the players with promotional materials and encourage them to organize groups of club members to visit the Isle of Palms during the off-season dates of the tournament. The members will benefit from discounts on golf and other leisure activities, accommodations, and entertainment, and will also have the opportunity to support their tennis professionals during the tournament. This initiative was tested in 2002 through select players, who organized groups from Virginia and North Carolina. The results were overwhelmingly favorable, with all visitors enthusiastically supporting the community and the event and vowing to return in 2003.

Tournament Brochure
The marketing plan for the 2003 IOP Invitational includes the production of a tournament brochure. The brochure will include a tournament overview, player profiles, community information and suggested methods of contributions to MUSC Children's Hospital. This will provide a direct and effective vehicle to promote the tournament and Isle of Palms to potential off-season visitors. The brochure will be mailed to individuals and distributed to establishments throughout the region, including selected tennis and golf clubs throughout South Carolina, North Carolina and Georgia.

MUSC's Health and Education Program
The Mustard Seed Restaurant located in the Wellness Center at MUSC Hospital has agreed to partner with the tournament to promote its "Health and Education Program" beginning in the early summer of 2003. The restaurant will place a kiosk in its lobby encouraging patrons to donate books and tennis equipment for the children at the hospital. Tournament brochures will be available at the kiosk.

Website Promotion
As an easily accessible and comprehensive promotion of the tournament, the IOP Invitational website will be a valuable marketing tool in 2003. The website will be heavily promoted on our tournament brochure and any marketing vehicles for the tournament. Additionally, tournament participants who are associated with tennis clubs are encouraged to provide a link to the tournament website on their clubs' sites.

Free IOP Children's Clinic
We would like to take advantage of the talent available through the tournament to offer a free clinic to the local children. This clinic will be given by the featured players of the IOP Invitational and local pros and will be held at the Isle of Palms Recreation Center on the afternoon of Friday, November 7. The tournament will promote the clinic through the local schools. Norma Jean Page supports this project and has agreed to assist with its development.

Advisory Committee
We believe it is in the best interest of the City of Isle of Palms to form a tournament Advisory Committee. The committee would be made up of a small group of local Isle of Palms residents that would meet on a semi-regular basis to discuss ways the tournament can best serve the community. The tournament would benefit from increased contact with the community to ensure that we continue to meet the needs and interests of the local residents. As an example, input from the committee could be requested on the tournament brochure and other marketing initiatives, the proposed children's clinic, and ways the tournament can best communicate its mission and events to the Isle of Palms.

Isle of Palms
Title Sponsorship Benefits – 2003

Advertising and Public Relations

- Retention of "Isle of Palms" in the title of the tournament. Tournament will be named Isle of Palms Invitational.

- "Isle of Palms Invitational" name will be included in all paid radio, television and print advertising promoting the tournament.

- Recognition on all printed tournament materials, including
  - Official press releases
  - T-shirts
  - Posters
  - Official tournament letterhead
  - Tournament promotional brochures

- Tournament brochures will be distributed to all tennis clubs throughout the Charleston area and selected tennis clubs throughout the state of South Carolina, North Carolina, and Georgia. Isle of Palms web site will be promoted in the brochure to encourage visitors to support the local businesses as they attend the tournament.

- Isle of Palms name on official tournament web site. Direct link from the tournament site to City of Isle of Palms web site promoting its restaurants, hotels and other businesses.

- Prominent courtside exposure from a highly visible banner on the tournament's feature court.

- "City of Isle of Palms" listed as title sponsor on information board at main entrance to the Wild Dunes Tennis Center. This information board will remain prominently displayed at the tennis center for year around exposure.

- Recognition for supporting MUSC Children's Hospital, the official beneficiary of the tournament, and the development of its "Health and Education Program."

Hospitality

- Invitations to the "Sponsor & Player's " held at Wild Dunes Resort on Saturday evening. (All sponsors and players are expected to attend.)
- Invitations to the "Sponsor Appreciation Reception" held at location T.B.D. on Isle of Palms on Friday evening. (All sponsors and players are expected to attend.)

JIM AND LEE ANN BRISCOE
2076 W. Via Frassino
Fresno, CA 93711

November 12, 2002

Mr. Richard Peyton, President
World Class Marketing, Inc.
P.O. Box 8662
Richmond, VA 23226

Dear Richard,

Just wanted to drop you a note to say "Thank You" for allowing Lee Anne and I to participate in your recent IOP Invitational Tennis Tournament. You did a fantastic job of running a first class event and we still can't believe we were able to witness such unbelievable tennis for free.

Coming to this tournament gave us an opportunity to visit that part of the country for the first time. Isle of Palms is a great spot and what a treat having the Frogmore Stew and steamed oysters at the Windjammer overlooking the Atlantic. Charleston gave us the chance to experience some of our country's history, and the restaurants and nightlife aren't bad either.

Thank you again and I hope we can be part of next year's event. We look forward to spending more time in "low country" USA.

Sincerely,

Jim Briscoe

Jim Briscoe, President
Valley Iron, Inc.

Catherine and David Mason
1511 Wilson Wood Road
Midlothian, Virginia 23114

December 2, 2003

Richard Peyton
President
World Class Marketing, Inc.
P.O. Box 8662
Richmond, VA 23226

Dear Richard,

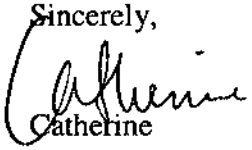
I wanted to take a moment to thank you for enabling a memorable vacation for my husband and me in November. For the past three years, our family has taken an annual summer trip to Myrtle Beach, SC, This year, we opted instead to travel to the Isle of Palms for our annual trip south after learning about your tournament through friends. We were excited to visit the area during the fall, when the weather is more pleasant and the destinations less populated. Furthermore, we can never pass up the opportunity to watch great tennis and just had to see Johan Kriek in person. He was wonderful, as were the rest of the players and the whole event. What a treat!

We were equally impressed with the beauty and the character of Isle of Palms. We were able to visit many of the restaurants and shops on the island and feel it is much more to our liking than Myrtle Beach. I think we have found a new vacation spot. In fact, we have been back to the area since the tournament – for Thanksgiving.

My husband and I are looking forward to next year's tournament and will be tracking the website to coordinate our vacation around that event. We have already enlisted another couple to come with us.

Thanks again for everything!

Sincerely,



Catherine

CHARLOTTE OFFICE

2101 SARDIS ROAD NORTH
CROWN CENTRE · SUITE 108
CHARLOTTE, NORTH CAROLINA 28227
(704) 847-8127
(704) 845-5084 · FAX
RBoike@perigee.net

MONROE OFFICE

1335 WEST ROOSEVELT BOULEVARD
MONROE, NORTH CAROLINA 28110
(704) 289-6317
(704) 283-9438 · FAX
KenCollins@interlink-café.com

C
B

COLLINS & BOIKE, P.A.

Certified Public Accountants

November 13, 2002

Mr. Richard Peyton
President
World Class Marketing, Inc.
P.O. Box 8662
Richmond, VA 23226

Dear Richard:

I want to again thank you and your staff for putting together a fantastic tennis tournament. Also, a big "thank you" to the sponsors and Wild Dunes for putting on this event. My wife and I, along with four other couples, were at Wild Dunes for a long tennis weekend. We read about the tournament in the Post and Courier on Friday. Watching the tennis after playing was an unexpected bonus for all of us. Having local talent Tim Wilkinson playing was a plus also.

I hope you will let me know if there is an event next fall so we can plan our tennis trip at the same time.

Good luck.

Sincerely yours,

Rick

Rick Boike

James River Builders, LLC

December 20, 2002

Ms. Terri Haack
Managing Director
Wild Dunes Resort
5757 Palm Boulevard
Isle of Palms, SC 29451

Dear Terri:

I am a resident and club member at Kingsmill and met you a couple of times during your tenure at Kingsmill Resort. I was very sorry to hear you were leaving, but after recently visiting Wild Dunes Resort, I can see you are doing very well. My wife and I drove down to Wild Dunes for the Isle of Palms Invitational in November. I tried to track you down but understand that you were out of town that weekend.

The Isle of Palms Invitational was a fantastic event with excellent tennis by some top pros. It was apparent the players, spectators, and staff thoroughly enjoyed themselves. We are avid tennis fans and had such a wonderful experience that I plan to schedule my vacation to Isle of Palms during the tournament next year and bring friends of ours from Kingsmill.

I apologize for the delay in sending this letter, but I did want to be sure to let you know how impressed I was with the event and Wild Dunes. Again, I'm glad to see you have moved to another world-class resort and hope you are enjoying the Low Country.

We hope to see you next year.

Best regards,

Reggie Lewis

CC Richard Peyton
Tournament Coordinator

160 John Browning • Williamsburg, VA 23185 • 757.235.0717 • 757.871.6340 mobile

ALAN V MATTHEWS

6007 Ashmont Circle • Glen Allen, VA 23059
Home (804) 360-2180 • Office (804) 360-1599 • Fax (804) 918-3467
avmatthews@attbi.net

November 19, 2002

Mr. Richard Peyton
President
World Class Marketing, Inc.
P.O. Box 8662
Richmond, VA

Dear Richard,

We promised our friends from California an unforgettable weekend at Isle of Palms and thanks to the IOP Invitational; we delivered. The event package was perfect for our accommodations and the excellent tennis competition added a unique bonus to our visit to the Charleston area. Please pass our thanks to the Isle of Palms and supporting sponsors, Wild Dunes Resort, the players and your staff for making the weekend so enjoyable. I know you put in a lot of hard work to make the event happen and from the tennis fans viewpoint you are to be congratulated for a job well done.

Sara and I look forward to the third annual IOP and will be recruiting more of our friends to join us and experience the best tennis, golf and food in the low country. Please let us know the dates and we will be there!

Very truly yours,

Alan Matthews

CC: City Council
EXHIBIT H

CITY COUNCIL
Steve Ayer
Charlotte Gillespie
Bessie Greene
Samual L. Hart
Don John Hays
Robert N. King
Phoebe Miller
A.C. Mitchum
Kurt Taylor
Dorothy K. Williams

City of
North Charleston
SOUTH CAROLINA

R. Keith Summey
Mayor

CLERK OF COUNCIL
Katharine P. Carreaux, JD

F. Michael Sottile, Mayor
City Hall
1207 Palm Boulevard
P. O. Box 508
Isle of Palms, SC 29451

January 22, 2003

Re: Lottery Spending for Lower School Education

Dear Mayor Sottile,

At a North Charleston City Council Meeting held Thursday, January 16, 2003, Council Member Dorothy Williams proposed a resolution asking the Governor and the South Carolina State Legislature to reevaluate the current spending of lottery funds. Mrs. Williams has spoken frequently since its inception in support of increased use of lottery funds for kindergarten through twelfth grades. To reserve them exclusively for college funding/secondary education impacts detrimentally to the purpose of the Education Lottery. As has been repeatedly observed by Mrs. Williams and other local leaders, if children cannot succeed in the lower grades, they will never be able to avail themselves of college funding.

A motion to approve the resolution carried by general consensus among the 8 other Council Members and Mayor R. Keith Summey. Legal Counsel has been asked to draft a resolution in support of the use of South Carolina Lottery Funds for lower school educational needs, and this resolution will be presented to the Governor and State Legislature.

Mrs. Williams has asked that I write to you personally to advise you of this decision, and to ask for the support of your City or town in this worthy endeavor. Please distribute copies of this letter among your Council members, and if possible provide a letter of formal support in response at your earliest convenience. Please contact my office if you have any questions or if I may be of further assistance.

With kind regards,

Katharine Carreaux

Cc: Members of City Council, Mayor R. Keith Summey, Raymond H. Anderson, Jr., Special Assistant to the Mayor

PS: Representatives of the Local Media will also be contacted with this information as well as members of the Charleston County School District, other government officials and area principals of schools.

City Council

- DRAFT -

Ratification No. _____

A Resolution

REQUESTING A REDISTRIBUTION OF LOTTERY PROCEEDS TO BETTER ADDRESS THE PRIMARY EDUCATIONAL NEEDS OF SOUTH CAROLINA'S CHILDREN.

WHEREAS, the State of South Carolina created a lottery program; and

WHEREAS, a primary purpose of the lottery was to improve the educational opportunities available to the citizens of South Carolina; and

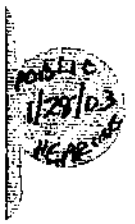
WHEREAS, the lion's share of the educationally earmarked lottery proceeds are currently directed towards college, technical schools, and other institutions of higher education; and

WHEREAS, while such opportunities for higher education are important, it is equally important to recognize the educational needs of children in kindergarten, elementary, middle, and high schools across the state; and

WHEREAS, without a solid educational foundation from kindergarten through high school, students may not be well prepared to take advantage of higher education; and

WHEREAS, the Mayor and City Council believe that consideration should be given to increasing the funding given to educational programs serving children from kindergarten through high school.

NOW, THEREFORE, BE IT Resolved, by the Mayor and Council of the City of North Charleston, in Council assembled, that the State of South Carolina be requested to consider a reallocation of educationally earmarked lottery proceeds in order to better support opportunities for learning by children from kindergarten through the twelfth grade.



ISLE OF PALMS CITY COUNCIL
PUBLIC HEARING
January 28, 2003

A public hearing was held by the Isle of Palms City Council on January 28, 2003, at 6:45 p.m. to receive public comment on Ordinance 2002-19, An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, Regarding Trees.

Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

Mayor Sottile called the meeting to order and asked the Director of Planning, Building and Zoning, Douglas Kerr, to explain these amendments. Mr. Kerr stated that the Planning Commission began a review of the City's tree ordinance last fall. In October 2002, an ordinance was passed by City Council amending the ordinance with some of the recommendations from the Planning Commission. However, during that ratification process, the changes were not reviewed within context of the existing ordinance, and the City Attorney has prepared this new ordinance to clarify those changes. Mr. Kerr explained the changes in detail. Mr. Kerr further explained that Ordinance 2002-19 has not yet been reviewed by the Planning Commission and he recommended that they review the ordinance before it is ratified.

There being no comments from the audience, Mayor Sottile closed the hearing at 6:50 p.m.

Respectfully submitted,
Janet Mauldin
Janet Mauldin, City Clerk



REGULAR CITY COUNCIL MEETING
February 25, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on February 25, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for a moment of silent prayer to remember the families of residents who have recently passed away as well as those young people who are in the military stationed in the Persian Golf area in order to protect and preserve our freedoms. The pledge of allegiance followed and the City Clerk called the roll and noted that all council members were present.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES
Sharon Baldrick - Police Department
Jason Smith, Katherine Kunda, Brian Saylors and James Giddens - Fire Department

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS .
January 28, 2003 - Public Hearing and Regular City Council Meeting

Councilman Abele made a motion to approve all the minutes as presented; CouncilmanTaylor seconded; motion passed unanimously.

D. CITIZENS COMMENTS - Bill Casey, Chairman of the 50th Anniversary Committee, spoke to City Council expressing his appreciation for all the volunteers and City employees who are working so hard to make this celebration a success. Councilmembers also commended Bill Casey and his committee for their hard and diligent work.

E. REPORTS FROM STANDING COMMITTEES.

(1) Ways & Means Committee. Councilman Abele reported on their meetings of January 28 and February 18, 2003 (Exhibit A with attachments).

(A) Councilman Abele made a motion that the City enter into a contract with Row Boat Dock & Dredging Company in the amount of $381,707 for the purposes of dredging the Marina site and Morgan Cove contingent upon the following: (1) Morgan Creek Harbor Association's agreement with award to this bidder; (2) successful negotiation of the Consent Agreement between the City of Isle of Palms and the Corps of Engineers; (3) acceptance by Rowboat Dock & Dredge Co. Of recent modifications made to the contract documents, as negotiated by the City Attorney; (4) the City's successfully obtaining the Permit to dredge from the Corps of Engineers; and (5) Morgan Creek Harbor Association depositing 110% of the project cost and the $63,000 to be reimbursed to the City up front; Councilman Taylor seconded. Upon discussion, Councilman Bettelli noted that this was the low bid on this project; motion passed unanimously.

(B) Councilman Abele made a motion to authorize the expenditure of $35,000 for General Engineering Labs to conduct construction management on the Isle of Palms noting that these funds will be reimbursed; Councilman Bettelli seconded; motion passed unanimously.

(C) Councilman Abele noted that the City is in good sound financial shape for this fiscal year and he noted that the final payment was made in January on the Municipal Parking Lot debt.

(D) Councilman Abele made a motion to approve the changes made to the City's Table of Equipment for the Fire Department; Councilman Taylor seconded; motion passed unanimously.

(E) Councilman Abele made a motion that the bill for repairs for the water problem at the Marina be sent to Angler's Mini Mart along with a strong letter from the City Attorney stating that they were negligent in their responsibilities by not taking immediate action to repair the water problem and were endangering the plumbing system for other businesses at the Marina; Councilman Marino seconded; motion passed unanimously.

(F) Councilman Abele began discussion on the Application for Individual NPDES Permit for stormwater management. He distributed some changes that he would like to have made in the document (copy attached as Exhibit B). After discussion, Councilman Abele made a motion to accept the draft application with the addition of the amendments he presented; Councilman Bettelli seconded. Councilman Taylor commended Administrator Tucker for her work on this application in such a timely manner without having to hire a firm to do so for the City. After discussion, motion passed unanimously.

(G) Councilman Abele made a motion to delegate the Planning Commission to develop the City's Stormwater Management Plan; Councilman Marino seconded; motion passed unanimously.

(2) Public Safety Committee. Councilman Taylor reported on their meeting of February 10, 2003 (minutes and monthly Police and Fire Reports attached as Exhibit C).

(A) Councilman Taylor made a motion to accept the donation of two Yamaha waverunners to the Police Department and to authorize the Fire Department to keep the 18' Boston Whaler previously belonging to the Police Department and in return directed the Fire Department to return the 15' boat to the Department of Natural Resources; Councilman Abele seconded; motion passed unanimously.

(B) Mayor Sottile inquired about the skateboard area proposed for the Recreation Department and asked if she has met with the families to discuss this issue. Councilman Taylor stated that Director Page is very willing to set up a skateboard area and work with the individuals. She will be working on scheduling as well as liability issues and it will all be worked out. Councilman Abele commended the young man who came to speak before City Council on this issue and was very impressed with his articulation; it was gratifying to realize that Isle of Palms is a small town and that a teenager was not hesitant to come before City Council and present his case and hen actually won.

(3) Public Works Committee. Councilman Marino reported on their meeting of February 5, 2003 (Exhibit D with attachments).

(A) Councilman Marino reported that Dick Johnson came before the committee to discuss the shepherd staff lights that were installed and approved by the turtle team only to discover, after they were installed, that they are not "turtle friendly." Mr. Johnson will be working with the committee to find a solution to the problem and the City will spend approximately $250 from the existing budget for shields for the lights.

(B) Councilman Marino noted that the Water Quality Study is ongoing and he noted that there is a good probability that the fecal coliform causing the pollution is animal rather than human.

(C) Councilman Marino stated that the committee discussed the issue of the County no longer spreading sand on snowy or icy bridges and reported that the committee voted to build into the upcoming budget the purchase of a snow control spreader for the Public Works employees to use at an estimated cost of $4,300.

(D) Councilman Abele asked how the sewer line ties into the Front Beach Enhancement project. Administrator Tucker stated that if the Isle Of Palms Commissioners of Public Works move forward with their sewer replacement now, it would cost them $100,000 more than expected because they would have to adhere to SCDOT requirements. If the City takes over the road, the CPW will be able to install the sewer line to the specifications that they feel is appropriate for the types of soils the City has. The City is trying to go forward with both projects so that they do not interfere with one another.

(E) Mayor Sottile asked the Administrator to follow up with CTC the status of resurfacing Palm Boulevard. He understood that contracts were to be awarded in February.

(4) Recreation Committee. Councilman Buckhannon reported on their meeting of February 4, 2003 (Exhibit E with attachments).

(A) Councilman Buckhannon encouraged everyone to vote in the referendum on Recreation expansion which will be held on Saturday, March 1, 2003.

(B) Council Buckhannon reported that he has asked the Recreation Director to look into establishing some programs for children ages 3-5.

(5) Personnel Committee. Councilman Bettelli reported on their meeting of February 3, 2003 (Exhibit E with attachments).

(A) Safety Sweepstakes for January 2003:
Police Department - Melanie Pool
Fire Department - Dana Burnette
Public Works Department - Joseph Washington
Combined Building, Recreation and City Hall Departments - Sheila Redmon of the Recreation Department.

(B) Employee of the Month for January 2003:
Public Works Department - Bernard Gourdine
Police Department - Vickie Cook

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

(1) Board of Zoning Appeals - See minutes of their meeting of February 11, 2003, attached as Exhibit G.

(2) Planning Commission - See minutes of their meeting of February 12, 2003, attached as Exhibit H.

(3) Construction Board of Appeals - No meeting in February.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

(1) Accommodations Tax Advisory Committee - No Meeting in February.

(2) Beach Advisory Committee - No Meeting in February

(3) Ad Hoc Committee on Front Beach Enhancement. Councilman Miller reported that the next big step is getting the budget approved so that they can move forward with the project. He stated that the next briefing will be at the Exchange Club next month and the committee will continue to brief any organizations that are interested.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2002-19 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, Regarding Trees. (See Exhibit I.)

Councilman Abele made a motion to approve second reading and ratification of Ordinance 2002-19 as amended from first reading and to waive actual reading; Councilman Marino seconded. Upon discussion during which Attorney Sottile stated that determination of whether or not a tree is dead would rest with the Zoning Administrator and he also noted that the property owner would have common law rights to act out of necessity. After discussion, motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. American Red Cross Month Proclamation (Exhibit J). Administrator Tucker read the proclamation in full.

2. 50th Anniversary Proclamation by Mount Pleasant Town Council (Exhibit K). Mayor Sottile reported that the Town of Mount Pleasant and Mayor Hallman invited himself and Administrator Tucker to their February 11th Council Meeting where they proclaimed March 7th as "Isle of Palms Day" in honor of the 50th Anniversary.

L. MISCELLANEOUS

1. Councilwoman Hanbury asked if the Administrator had received any response from the Town of Mount Pleasant and Charleston County concerning traffic regulation during the 50th Anniversary Celebration. Administrator Tucker reported that both departments will assist the City.

2. Councilman Marino stated that he discussed the issue of owners picking up waste after their dogs with the Police Chief. Further, with the NPDES and the Non-Point Source Study showing the animal waste problem, he urged the Mayor and Public Safety Committee to urge the Police Department to put this on the "front burner" especially as the new season approaches.

M. EXECUTIVE SESSION

Councilman Abele made a motion to go into Executive Session to receive legal advice and the discussion of contract negotiations regarding the dredging contract and the Marina contract and to receive legal advice from the City Attorney on Boards and Commissions; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session, Council received legal and contractual advice.

1. Councilman Abele made a motion that it become City policy that the City Attorney brief all City boards and commissions on an annual basis in January and February of each year as the boards/ commissions are reconstituted, the briefing to particularly emphasize the board/commission duties, responsibilities, authority and authorized scope of action, and to report back to Council; Councilman Bettelli seconded; motion passed unanimously.

2. Councilman Abele made a motion to approve the second amendment to the agreement between Morgan Creek and the City of Isle of Palms to add Dewees Island as a party to the Agreement; Councilman Taylor seconded; motion passed unanimously.

3. Councilman Abele made a motion to approve a change order to the dredging contract to include Dewees Island subject to the conditions of the second amendment; Councilman Miller seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:05 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on March 25, 2003.

EXHIBIT A (6)

SPECIAL WAYS & MEANS COMMITTEE
January 28, 2003

A special meeting of the Ways & Means Committee was called to order by Mayor Sottile on January 28, 2003, at 5:45 p.m. in City Hall. Present were Chairman Abele, Committee members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor, City Administrator Tucker, City Clerk Mauldin and City Treasurer Suggs.

1. Recommendation for Contract Award - Isle of Palms Marina/Morgan Cove Project. Chairman Abele reviewed the bid opening of January 24th and stated that both the engineering company working for Morgan Creek as well as the City's engineering advisers have recommended award of the bid to Rowboat Dock & Dredge Co. at a cost of $381,707.00 (see attached bid sheet and letter). **Mayor Sottile made a motion to recommend to City Council that the City enter into a contract with Rowboat Dock & Dredging Company in the amount of $381,707 for the purposes of dredging of the Marina site and Morgan Creek contingent upon the following: (1) Morgan Creek Harbor Association's agreement with award to this bidder; (2) successful negotiation of the Consent Agreement between the City of Isle of Palms and the Corps of Engineers; (3) acceptance by Rowboat Dock & Dredge Co. Of recent modifications made to the contract documents, as negotiated by the City Attorney; (4) the City's successfully obtaining the Permit to dredge from the Corps of Engineers; and (5) Morgan Creek Harbor Association depositing 110% of the project cost and the $63,000 to be reimbursed to the City up front; Councilman Bettelli seconded.** Upon discussion, Councilman Bettelli noted for the record that this was the low bidder. Councilman Marino asked Larry Setzler of General Engineering Labs what kind of experience he had with this dredging company and Mr. Setzler stated that they have had previous projects and is currently working with them on two other ongoing projects. After discussion, **motion passed unanimously.**

2. Authorization for General Engineering Labs to Conduct Construction Management on Isle of Palms/Morgan Cove Project - $35,000. Chairman Abele noted that the Committee had previously voted to accept General Engineering Labs to conduct construction management for the Morgan Creek project, but at the time failed to approve the cost which is $35,000. **Chairman asked for a motion authorizing the expenditure of $35,000 for General Engineering Labs to conduct construction management on the Isle of Palms and he noted that these funds will be reimbursed. Councilman bettelli so moved; Councilman Buckhannon seconded; motion passed unanimously.**

3. Update NPDES Stormwater Phase II General Permit - Woolpert, LLC, Civil; Engineering. Chairman Abele introduced Mr. Flint Holbrook from Woolpert, LLC Mr. Holbrook stated that in 1999 the federal government passed the second phase of the Comprehensive Stormwater Program they were commissioned to implement in 1987 (see attached document from Charleston County). Since that time, SC DHEC has tried to formulate their approach and how they are going to implement the program. In April 2002, DHEC issued the first draft general permit for consideration to use for compliance with this program. The draft has been reworked and a new draft was issued on December 31, 2002, which establishes a March 10, 2003 deadline for municipalities to file their Notice of Intent (NOI) to comply with the federal program. Further, the Isle of Palms was one of the cities listed in the federal register as being automatically designated as a Phase II Permittee.

Mr. Holbrook stated that his firm's opinion is that the first tier of entities that DHEC will be talking to are those who did not submit a NOI and he strongly recommended that the City file a NOI for coverage

under the General Permit by the deadline date of March 10th. The City has one year after submitting the NOI to designate what the program will be and how it will be implemented. The NOI would annotate an outline of the City's program.

Administrator Tucker asked Mr. Holbrook to list some of the other local entities that Woolpert is work with on their NOI. He responded Charleston County, City of Charleston, North Charleston, Georgetown County, City of Anderson, Spartanburg County, and City of Rock Hill for Phase II work, as well as Phase I work with SCDOT Statewide, Richland County, Greenville County and City of Florence. Mr. Holbrook stated that the 30-day public comment period ends Thursday, January 30 at 5:00 p.m. and there will be a public meeting at 1:30 p.m. in Columbia where comments can be made in person. Mr. Holbrook stated that the general permit should be issued by February 8th.

There was much discussion and it appeared that the consensus of Council was not to take any action at this time. Chairman Abele summed it up saying that there are too many unanswered questions and he recommended that a letter be sent to DHEC expressing the City's feelings and stating that nothing should be required until 120 days after they issue the document.

There being no further business to come before the committee, the special meeting was unanimously adjourned at 6:08 p.m.

Respectfully submitted,

Bob Abele, Chairman

ENGINEERS · PLANNERS · ENVIRONMENTAL CONSULTANTS

Zande - Jon Guerry Taylor, P.E., Inc.
P.O. BOX 1082, MT. PLEASANT, SC 29465 USA
PHONE: 843-884-6415
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www.jginc.com

January 26, 2003

Linda Tucker
City Administrator
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Re: Morgan Creek Maintenance Dredging
Engineer Recommendation

Dear Ms. Tucker,

We have analyzed the bids opened on January 24, 2003, for the Morgan Creek Dredging Project. Our analysis committee consists of I. Braxton Kyzer, P.E. and Alex Zimar of Zande-Jon Guerry Taylor, P.E., Inc. (Z-JGT) and Larry Setzler of General Engineering Laboratories, Inc. (GEL). Our committee assembled shortly after the bid opening for the purpose of evaluating the responsiveness of the bids along with the technical qualifications of the potential bidders.

The submitting Bidders were, in no particular order, Dredge America, Mobile Dredging & Pumping Co., Rowboat Dock & Dredge Co., and Marcol Dredging. The low bid was Rowboat Dock & Dredge with a bid of $381,707.00. The second low bid was Marcol Dredging with a bid of $510,730.00. Both bidders were responsive in their additional submittals, including a correctly completed bid form, a Bid Bond in the amount of 5% of the Bid amount, a list of equipment and materials, an anticipated work schedule, a list of references, and a signed and dated Non-Collusion Oath. Having reviewed the qualifications of the Low Bidder, we feel confident in recommending Rowboat Dock & Dredge Co. for Contract Award.

A copy of the Bid Abstract is included with this recommendation. If you have any questions, please feel free to contact me.

Sincerely,
ZANDE-JON GUERRY TAYLOR, P.E., INC.

I. Braxton Kyzer, P.E.

Enclosures

cc: Glenn Shadle
Larry Setzler
Guerry Taylor, P.E.
Alex Zimar

az1714

9:53 No.002 P.03
JAN 27'03
ID:843-884-4026
ZANDE-JGT, P.E., INC.

Morgan Creek Dredging
Bid Abstract

Bid Item	Description	Quantity	DREDGE AMERICA Unit/LS Price	DREDGE AMERICA Total Price	MOBILE DREDGING Unit/LS Price	MOBILE DREDGING Total Price	ROWBOAT D & D Unit/LS Price	ROWBOAT D & D Total Price	MARCOL DREDGING Unit/LS Price	MARCOL DREDGING Total Price
1	Mob/Demob	1	LS	$88,520.00	LS	$147,950.00	LS	$65,000.00	LS	$129,700.00
2	Disposal Basin	1	LS	$1,200.00	LS	$30,000.00	LS	$3,987.00	LS	$5,000.00
Sub-Total (1)				**$89,720.00**		**$177,950.00**		**$68,987.00**		**$134,700.00**
3	PHASE I Dredging	15,000 CY	7.56/CY	$113,400.00	11.90/CY	$178,500.00	4.454/CY	$66,810.00	5.33/CY	$79,950.00
4	PHASE I Perform. Bond	1	LS	$2,835.00	LS	$2,600.00	LS	$1,365.00	LS	$5,000.00
Sub-Total (2)				**$116,235.00**		**$181,100.00**		**$68,175.00**		**$84,950.00**
5	PHASE II Dredging	51,000 CY	7.56/CY	$385,560.00	8.70/CY	$443,700.00	4.422/CY	$225,522.00	5.33/CY	$271,830.00
6	Spot Dredging	30 hrs	350/HR	$10,500.00	460/HR	$13,800.00	425/HR	$12,750.00	475/HR	$14,250.00
7	PHASE II Perform. Bond	1	LS	$12,145.00	LS	$3,900.00	LS	$6,273.00	LS	$5,000.00
Sub-Total (3)				**$408,205.00**		**$461,400.00**		**$244,545.00**		**$291,080.00**
Total				**$614,160.00**		**$820,450.00**		**$381,707.00**		**$510,730.00**

National Pollutant Discharge Elimination System

a memo from

DAVID D. MOBLEY, JR.

Linda, this is Charleston Co. Public Works Information to it's County Council.

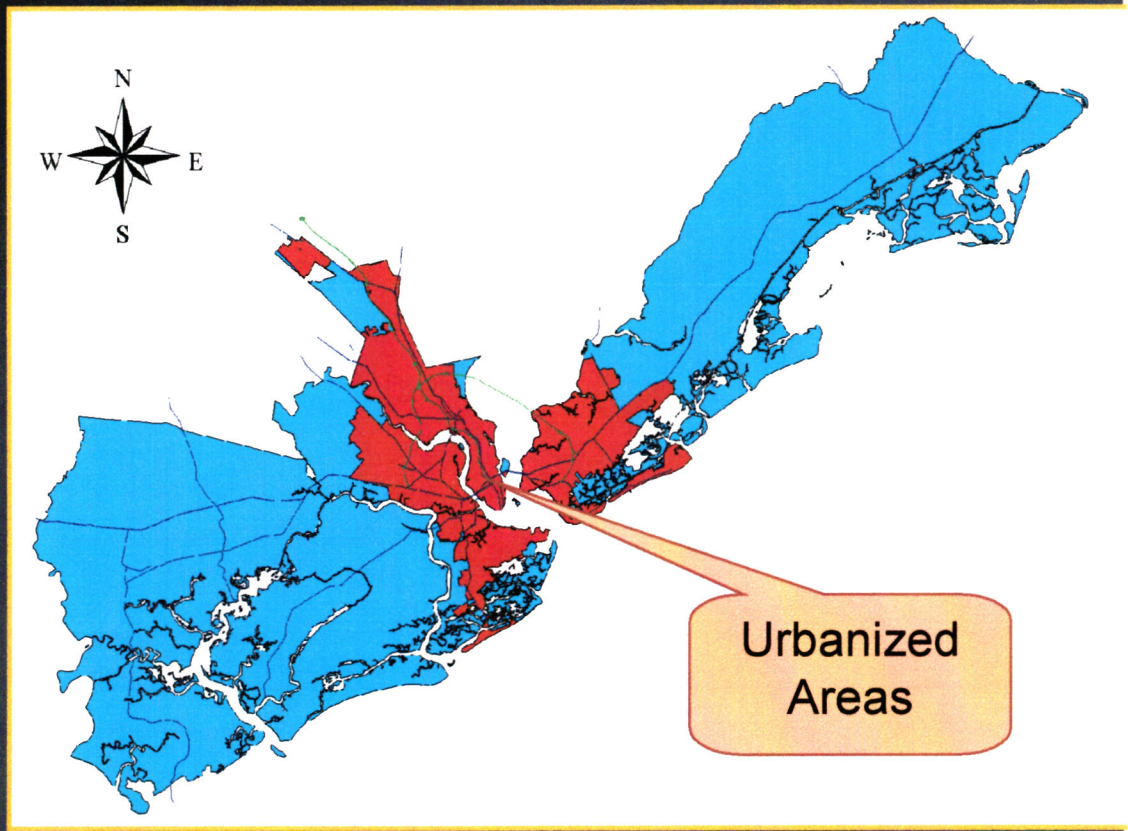
David

National Pollutant Discharge Elimination System

- 1972 - Clean Water Act established
- 1987 - EPA developed a phased approach to regulating storm water discharges
- 1990 - Phase I implemented for medium and large municipalities
- 1999 - Phase II rules issued for small municipalities

Who Must Comply?

- Charleston County
- Charleston
- Folly Beach
- Isle of Palms
- Lincolnville
- Mount Pleasant
- North Charleston
- Sullivan's Island
- Summerville



Who Administers the Program?

- SCDHEC administers the NPDES program in SC
- March 2003 – Submit Notice of Intent
- March 2004 – Fully develop Storm Water Management Plan
- March 2005 – Establish measurable goals
- March 2007 – Full plan implementation
- Permit terms are for 5 years

How Do We Obtain Permit Coverage?

- Develop a 5-year plan to address all 6 required topics
  - Public Education and Outreach
  - Public Involvement/Participation
  - Construction Site Runoff Control
  - Post-Construction Runoff Control
  - Illicit Discharge Detection and Elimination
  - Pollution Prevention/Good Housekeeping

SCDHEC Issued a Draft General Permit on 12/31/02

- Third Party Lawsuits
  - Endangered Species Act
  - National Historic Preservation Act
  - Total Maximum Daily Load
- Mandated delegation of SCDHEC-OCRM regulations enforcement
- Mandated utility creation for shared SMS4 responsibilities
- Various document language
- Additional staff requirements

How Much Does An Annual Permit Cost?

- NPDES Phase II regulations are an unfunded federal mandate
- General Permit - $2,000 (SCDHEC currently has only issued a draft of the General Permit for review)
- Individual Permit - $10,000
- EPA estimates the implementation cost at $9.16 per household annually

Possible Funding Sources

- General Fund
- Stormwater utility fee enabled by SC State Law 48-14-120
- Local Communities:
  - City of Charleston
  - Mt. Pleasant
  - Summerville
  - Dorchester County
  - City of North Charleston
  - Beaufort County
  - Horry County

A Storm Water Utility

- May fund such activities as watershed master planning, facility retrofitting, facility maintenance, new construction, etc.
- Authorizes establishment of a fee system or tax assessment that must be reasonable and equitable
- Must be implemented by adoption of a local ordinance

United Approach

- County staff will be forwarding permit review comments and recommended alterations for Council's consideration and endorsement for submittal to the SCDHEC and the Legislative Delegation.

ORDINANCE 2002-19

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (37) is hereby amended in its entirety to read as follows:

"Tree. Any woody plant which has a diameter breast height ("DBH") of at least eight (8") inches, excluding pine trees."

SECTION 2. That Section 5-4-2 (32), Significant Tree, is hereby deleted in its entirety and all subsequent subsections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered subsections shall be changed accordingly.

SECTION 3. That Section 5-4-61 is hereby amended in its entirety to read as follows:

"Sec. 5-4-61 Permit required for cutting or removing Trees.

(a) No person shall cut or remove any Tree except in strict compliance with this Article 3.

(b) No person shall cut or remove any Tree without first obtaining a Tree permit from the zoning administrator.

(c) For new construction, an application for a Tree permit shall accompany the application for a zoning permit pursuant to Article E (section 5-4-81 et seq.) of this Chapter, and shall be considered part of such application. No Tree shall be cut or removed prior to the issuance of a Tree permit. Compliance with all conditions set forth in the Tree permit shall be required before a certificate of occupancy will be issued by the City.

(d) For subdivisions or property line adjustments which would require Removal of a Tree as defined in Section 5-4-2, a Tree permit must be obtained prior to an application for subdivision approval. No site work shall begin and no Tree shall be removed prior to the issuance of a Tree permit and the approval of a subdivision plat.

(e) Any person desiring a permit to cut or remove a Tree shall submit a written application to the Zoning administrator which shall contain the following information:

(1) name and address of applicant;

(2) status of applicant with respect to the Lot;

(3) written consent of the owner of the Lot if applicant is not the owner;

(4) address of the Lot;

(5) an accurate plat of the Lot, including a statement of the acreage of the Lot from which Tree(s) will be removed; and

(6) a Tree survey overlay on the same scale as the plat of the Lot, which locates all Trees by diameter breast height and species and identifies Trees to be cut or removed and all Trees to be preserved. Dead or diseased Trees shall be identified. Groups of Trees in close proximity, (i.e., within five feet of each other) may be designated as a clump of Trees, with the predominant species, estimated number and average diameter indicated. All tree surveys shall be prepared by a licensed landscape architect, surveyor or engineer registered in South Carolina, at the applicant's expense, and shall have an accuracy of plus or minus three feet (±3'). The applicant shall wrap the Trees proposed to be cut or removed with blaze orange tape prior to submitting an application for a Tree permit.

(f) Trees may be cut or removed only under the following conditions:

(1) upon the owner proving to the zoning administrator that cutting or removing a Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each Tree proposed to be cut or removed.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) Upon proof by the owner to the zoning administrator that the Tree is dead or diseased as determined in Section 5-4-63.

(4) Each Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement.

(g) Any Tree may be pruned without a Tree Permit so long as such pruning is done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning. Any pruning not done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning shall be deemed to be the cutting of a Tree for all purposes of this Article 3.

(h) Notwithstanding the procedures contained in this Article for altering or removing Trees, it is the intent of the City to encourage whenever feasible the preservation of all trees, including those which are not protected by this Article. Therefore, all provisions of this Article shall be strictly construed."

SECTION 4. That Section 5-4-62, Requirements for tree removal, and Section 5-4-65, Cutting, trimming or removing Significant Trees, are hereby deleted in their entirety.

SECTION 5. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-63 Removal of dead or diseased trees.

(a) As limited by sections 5-4-61 and 5-4-64, dead or diseased trees may be removed by the landowner pursuant to a Tree removal permit.

(b) When a dead or diseased Tree constitutes a hazard to life and/or property, or harbors insects or disease which constitute a substantial threat to other trees within the city, a permit for its removal may be issued by the zoning administrator even though its removal decreases the density of Trees on a lot or parcel below the minimum density standards. Replacement of Trees removed pursuant to this section is encouraged but not required.

(c) An owner seeking to remove a Tree pursuant to this section shall submit written proof to the zoning administrator that the tree(s) to be removed meets the requirements of this section. If the zoning administrator reasonably determines that there is a question as to the viability or health of a Tree for which a removal permit is requested pursuant to this section, the zoning administrator may require that the applicant consult with, and provide documentation from, a forestry professional (urban forester) as a part of the permit process.

(d) The city shall have the right to cause the removal of dead or diseased Trees when such Trees constitute a hazard to life and/or property, or harbor insects or disease which constitute a substantial threat to other trees within the city. To require removal of dead or diseased Trees pursuant to this section, the zoning administrator or his designee shall notify in writing the owner of any such tree, and shall require removal at the owner's expense within 60 days from the date of giving notification (by either personal delivery or certified mail to the owner's address listed on the Charleston County Auditor's records). In the event the owner fails to comply with such provisions, the city shall have the authority to remove any such Tree and assess the cost of removal to the owner."

SECTION 6. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Additional requirements for cutting or removing Historic Trees.

(a) Cutting or removing Historic Trees shall be subject to the additional requirements contained in this Section.

(b) Historic Trees may be cut or removed only under the following conditions:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) upon the owner proving to the Zoning administrator that the Tree is dead or diseased as determined in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the Zoning administrator.

(c) Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the Zoning administrator shall verify in writing that one or more of the circumstances enumerated in subsection (b) exists.

(d) Any permit for cutting or removing a Historic Tree shall require the owner to comply with the requirements set forth in section 5-4-66 and the following additional requirements:

(1) each removed Historic Tree shall be replaced by the fewest number of the same type (species) of Trees to replace the removed Tree with the same DBH or greater; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the Zoning administrator."

SECTION 7. That Section 5-4-66 (b) is hereby amended in its entirety to read as follows:

"(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s)

being replaced as is commercially available within the state. Replacement Trees shall have a cumulative DBH equal to or greater than the Tree or Trees they replace; provided, however, that replacement Historic Trees shall have a cumulative DBH equal to or greater than three times the DBH of the Tree or Trees they replace ."

SECTION 8. That Section 5-4-66 (d) is hereby amended in its entirety to read as follows:

"(d) In situations where Tree replacement on the same property is impossible or undesirable as determined by the zoning administrator, an owner shall donate such Tree or Trees as would otherwise be required by this Article to the City to be planted on such public property as City Council shall direct."

SECTION 9. That Section 5-4-67 (2) is hereby amended in its entirety to read as follows:

"(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(b). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 10. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 11. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 12. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF_____,2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

Sec. 5-4-2 Definitions.

For purposes of this chapter, the following words and terms are defined as follows:

(9) Diameter [at] breast height (DBH). The diameter of a ~~{tree}~~ [Tree] trunk or trunks, measured in inches, at four and one-half ~~{(4½)}~~[(4½')] feet above the existing grade of the property. [If a Tree has a multi-trunk split above grade, the DBH is deemed to be the sum of all trunks of the Tree measured in inches, at four and one-half (4 ½') feet above the existing grade of the property.

(19) Historic Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 16 inches or greater or any Tree of any other species having a diameter at]~~{(32) Significant tree. Any tree having a diameter }~~ breast height (DBH) of 24 inches or greater.

(37) Tree. Any woody plant which has a diameter breast height (DBH) of eight (8") inches or more[.]

ARTICLE 3

Landscaping and Tree Removal Regulations

Sec. 5-4-61 Permit required for ~~{removal a of tree.}~~ [cutting or removing Trees.]

~~{(a) Removal of a tree, as defined in section 5-4-2, requires the prior issuance of a valid tree removal permit issued by the zoning administrator to the owner of the property.}~~[(a) No person shall cut or remove any Tree except in strict compliance with this Article 3.]

~~{(b)}~~[(b) No person shall cut or remove any Tree without first obtaining a Tree permit from the Zoning administrator.

(c)] For new construction, an application for a ~~{tree removal}~~ [Tree] permit shall accompany the application for ~~{the zoning permit required by this chapter}~~ [a zoning permit pursuant to Article E (section 5-4-81 et seq.) of this Chapter], and shall be considered part of such application. No ~~{trees}~~ [Tree] shall be cut ~~{down}~~ or removed ~~{from the property}~~ prior to the issuance of a ~~{tree removal}~~ [Tree] permit. Compliance with all conditions set forth in the ~~{tree removal}~~ [Tree] permit shall be required before a certificate of occupancy will be issued by the ~~{city}~~ [City].

~~{(c)}~~[(d)] For subdivisions or property line adjustments ~~{where any tree is to be removed,}~~ [which would require Removal of a Tree] as defined in Section 5-4-2, a ~~{tree removal}~~ [Tree] permit must be obtained prior to an application for subdivision approval. ~~{Plats which create lots or alter existing lots in such a way that a tree is at or near the center of a lot or in a location on the lot that will require the removal of the tree for construction of a structure, will not be approved unless a tree removal permit has been obtained pursuant to the provisions of this chapter.}~~ No site work shall begin and no ~~{trees}~~ [Tree] shall be removed prior to the

issuance of a ~~{tree removal}~~ [Tree] permit and the approval of a subdivision plat.

~~{(d) Any property owner applying for}~~[(e) Any person desiring] a permit to [cut or] remove a ~~{tree,}~~ [Tree] shall submit a written application to the ~~{city}~~ [Zoning administrator] which ~~{contains}~~ [shall contain] the following information:

(1) name and address of applicant;

(2) ~~{written proof of ownership of the property;}~~ [status of applicant with respect to the Lot;]

~~{(3) if applying through an agent, written proof of authority of such agent;}~~[(3) written consent of the owner of the Lot if applicant is not the owner;]

(4) address of the ~~{property;}~~ [Lot;]

(5) ~~{a copy of a current}~~ [an accurate] plat of the ~~{property}~~ [Lot], including a statement of the acreage of the ~~{lot or parcel}~~ [Lot] from which ~~{a tree}~~ [Tree(s)] will be removed; and

(6) a ~~{tree}~~ [Tree] survey overlay ~~{at}~~ [on] the same scale as the plat of the ~~{property}~~ [Lot], which locates all ~~{trees}~~ [Trees] by diameter breast height and species and identifies ~~{trees}~~ [Trees] to be [cut or] removed and ~~{trees}~~ [all Trees] to be ~~{retained}~~ [preserved]. Dead or diseased ~~{trees}~~ [Trees] shall be identified. Groups of ~~{trees}~~ [Trees] in close proximity, (i.e., ~~{those}~~ within five feet of each other) may be designated as a clump of ~~{trees}~~ [Trees], with the predominant species, estimated number and average diameter indicated. All tree surveys shall be prepared by a licensed landscape architect, surveyor or engineer registered in South Carolina[,] at the ~~{owner's}~~ [applicant's] expense[,] and shall have an accuracy of plus or minus three feet (±3'). The ~~{owner}~~ [applicant] shall ~~{conspicuously tag}~~ [wrap] the ~~{trees}~~ [Trees] proposed to be [cut or] removed with ~~{bright}~~ [blaze] orange tape prior to submitting ~~{a tree removal permit.}~~ [an application for a Tree permit.]

~~{(e) A tree removal permit shall not be required for the trimming or pruning of trees, provided that such activity is not so extensive as to constitute the removal of the tree(s) as defined herein above.~~

~~Sec. 5-4-62 Requirements for tree removal.~~

~~(a) Under the conditions and limits set forth herein below, trees may be removed from a lot or tract provided that a minimum density of 20 trees per acre is maintained.~~

~~(b) If the pre-removal density is less than 20 trees per acre, the zoning administrator may issue a permit for the removal of trees pursuant to the requirements and limitations set forth herein~~

~~below.~~

~~(c) Except as provided in section 5-4-64, no significant tree may be removed from any lot or tract within the city.~~

~~(d) If the siting of a building footprint and the accessory driveway and parking areas requires the removal of trees to a density of less than 20 per acre, the zoning administrator may issue a permit to remove trees below such destiny}~~[(f) Trees may be cut or removed only] under the following conditions:

(1) ~~{the applicant}~~ [upon the owner proving to the Zoning administrator that cutting or removing a Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof] must demonstrate that~~{, within the applicable setback requirements, no locations for a building and driveway/parking exist which comply with the 20 trees per acre requirement;~~

~~(2) removal of trees shall be limited to either the fewest number or the least total DBH necessary for siting of the building and the least destructive configuration of driveway/parking, as determined by the zoning administrator;~~

~~(3) except as provided herein below, no significant trees may be removed;~~

~~(4) upon completion of construction, trees shall be planted on the property to establish a density of not less than 20 trees per acre, or the pre-removal density if less than 20 per acre; such plantings shall be done pursuant to section 5-4-66.}~~ [there is no reasonable alternative that would preserve the Tree, and such proof must be made for each Tree proposed to be cut or removed.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) Upon proof by the owner to the Zoning administrator that the Tree is dead or diseased as determined in Section 5-4-63.

(4) Each Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement.

(g) Any Tree may be pruned without a Tree Permit so long as such pruning is done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning. Any pruning not done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning shall be deemed to be the cutting of a Tree for all purposes of this Article 3.

(h) Notwithstanding the procedures contained in this Article for altering or removing

Trees, it is the intent of the City to encourage whenever feasible the preservation of all trees, including those which are not protected by this Article. Therefore, all provisions of this Article shall be strictly construed."

Sec. 5-4-62 (Reserved).]

Sec. 5-4-63 Removal of dead or diseased trees.

(a) As limited by sections 5-4-~~{62 and}~~ [61,] 5-4-64, [and 5-4-65,] dead or diseased trees may be removed by the landowner pursuant to a ~~{tree}~~ [Tree] removal permit.

(b) When a dead or diseased ~~{tree}~~ [Tree] constitutes a hazard to life and/or property, or harbors insects or disease which constitute a substantial threat to other trees within the city, a permit for its removal may be issued [by the zoning administrator] even though its removal decreases the density of ~~{trees}~~ [Trees] on a lot or parcel below the minimum density standards. Replacement of ~~{trees}~~ [Trees] removed pursuant to this section is encouraged but not required.

(c) An owner seeking to remove a ~~{tree}~~ [Tree] pursuant to this section shall submit written proof [to the zoning administrator] that the tree(s) to be removed meets the requirements of this section. ~~{When}~~ [If the zoning administrator reasonably determines that] there is a question as to the viability or health of a ~~{tree}~~ [Tree] for which a removal permit is requested pursuant to this section, the ~~{city}~~ [zoning administrator] may require that the applicant consult with, and provide documentation from, a forestry professional (urban forester) as a part of the permit process.

(d) The city shall have the right to cause the removal of dead or diseased ~~{trees}~~ [Trees] when such ~~{trees}~~ [Trees] constitute a hazard to life and/or property, or harbor insects or disease which constitute a substantial threat to other trees within the city. To require removal of dead or diseased ~~{trees}~~ [Trees] pursuant to this section, the zoning administrator or his designee shall notify in writing the owner of any such tree, and shall require removal at the owner's expense within 60 days from the date of giving notification (by either personal delivery or certified mail to the owner's address listed on the Charleston County Auditor's records). In the event the owner fails to comply with such provisions, the city shall have the authority to remove any such ~~{tree}~~ [Tree] and assess the cost of removal to the owner.

Sec. 5-4-64 ~~{Removal of significant trees:}~~ [Additional requirements for cutting or removing Historic Trees.]

~~{(a) Significant trees may be trimmed,}~~[(a) Cutting or removing Historic Trees shall be subject to the additional requirements contained in this Section.

(b) Historic Trees may be] cut or removed only under the following ~~{circumstances:}~~ [conditions:]

~~{(1) upon proof by the owner that trimming, cutting, or removal of a significant tree is necessary to make reasonable beneficial economic use of the property. Such proof must demonstrate that there is no feasible alternative that would preserve the tree, and must be made for each significant tree proposed for trimming, cutting, or removal.~~

~~(2)}~~[(1)] for improvements, expansion ~~{and/or}~~ [or] new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

~~{(3) for the removal of dead or diseased trees, pursuant to the requirements and procedures set forth in section 5-4-63;}~~[(2) upon the owner proving to the Zoning administrator that the Tree is dead or diseased as determined in Section 5-4-63;]

~~{(4)}~~[(3)] for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the ~~{tree}~~ [Tree]; or

~~{(5)}~~[(4)] for the siting of a multi-family or commercial structure that meets one ~~{(1)}~~ of the exceptions set forth in ~~{subsections}~~ [Subsections] (1) through ~~{(4)}~~[(3)] above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the ~~{tree}~~ [Tree], and provided further that removal of ~~{significant trees}~~ [Historic Trees] pursuant to this subsection shall be limited to either the fewest number of ~~{trees}~~ [Trees] or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of ~~{driveway/parking}~~ [driveways and parking] as determined by the ~~{zoning}~~ [Zoning] administrator.

[(c)] Prior to the issuance of a permit for the cutting or removal of a ~~{significant tree,}~~ [Historic Tree,] the ~~{zoning}~~ [Zoning] administrator shall ~~{confirm}~~ [verify] in writing that one or more of the circumstances enumerated ~~{herein above exist.}~~ [in subsection (b) exists.]

~~{(b) The}~~[(d) Any] permit for cutting or ~~{removal of a significant tree}~~ [removing a Historic Tree] shall require the owner to comply with the requirements set forth in ~~{sections 5-4-65 and}~~ [section] 5-4-66 and the following additional ~~{conditions:}~~ [requirements:]

~~{(1) each removed significant tree shall be replaced with two or more trees of the same or similar species. Each replacement tree shall have a minimum DBH of two and one-half (2½) inches and meeting the requirements of Section 5-4-66, such replacement tree shall be considered to be one tree for purposes of complying with the density requirements established in this article; and}~~[(1) each removed Historic Tree shall be replaced by the fewest number of the same type (species) of Trees to replace the removed Tree with the same DBH or greater; and]

~~{(2) such other conditions in furtherance of the content of this Article as may be imposed by}~~[(2) such other reasonable conditions which are in furtherance of the provisions of

this Article as may be imposed by the Zoning administrator.

Sec. 5-4-65 (Reserved).

Sec. 5-4-66 Standards for Tree planting and replacement.

(a) Pursuant to permit. Each Tree planted or replaced pursuant to a Tree Permit in accordance with the requirements of this Article shall have a minimum size of four (4") inches caliber and twelve (12') feet in height at the time of planting and be the same species or a similar species to the Tree being replaced. Palm Trees shall not be permitted as replacements for canopy Trees. The sum of the replacement Trees will be equal or greater than ½ DBH of the Tree they are designated to replace.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s) being replaced as is commercially available within the state. Replacement Trees shall have a cumulative DBH equal to or greater than the Tree or Trees they replace; provided, however, that replacement Historic Trees shall have a cumulative DBH equal to or greater than three times the DBH of the Tree or Trees they replace .

(c) All replacement Trees shall be vigorous, well shaped, branched and foliated. The owner of the property shall be responsible for maintaining all remaining and replacement Trees. The zoning administrator shall have the right to inspect any replacement Tree for one (1) year after planting to insure that it is surviving in healthy condition. A replacement Tree found to be dead or in a declining condition shall be replaced by the owner within thirty (30) days of notification from] the zoning administrator[, who shall then have the right to reinspect such Tree for one (1) year thereafter.

(d) In situations where Tree replacement on the same property is impossible or undesirable as determined by the Zoning administrator, an owner shall donate such Tree or Trees as would otherwise be required by this Article to the City to be planted on such public property as City Council shall direct"

Sec. 5-4-67 Penalties for unlawful removal of Trees.

Any person who violates any provision of this Article shall be subject to the following fines and restrictions:

(1) Violation of this Article shall be deemed to be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this Code. Each day that a violation of this Article continues shall constitute a separate and distinct offense.

(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(b). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article].

[** 1] (3) Where a violation of this ~~{article}~~ [Article] is associated with construction pursuant to a city zoning permit ~~{and/or}~~ [or] building permit, a certificate of occupancy pursuant to section 5-4-101 of ~~{the city code}~~ [this Code] shall not be issued until such violation has been remedied and ~~{trees}~~ [Trees] are planted or replaced, pursuant to the requirements of ~~{section}~~ [Section] 5-4-66, as necessary to meet the requirements of this ~~{article}~~ [Article]. The requirements of this ~~{subsection}~~ [Subsection] are mandatory, and shall apply regardless of any other [fines or] penalties imposed for [a violation of] this ~~{article.}~~ [Article."]

Sec. 5-4-~~{65}~~ [68] Tree protection during development.

(a) On each lot or tract on which construction is ongoing pursuant to a validly issued building permit, protective barricades shall be placed around all trees which are to be retained, and shall remain in place until all development activities are complete. Barricades shall be constructed using 2 X 4 wooden boards and crossbars, or materials which provide similar protection as approved by the zoning administrator. The areas lying within the protective barricades shall remain free of all building materials, dirt or other construction debris, vehicles and construction activities. Barricades shall be erected in accordance with requirements determined by the zoning administrator. Where practical, the zoning administrator shall require barricades be located according to the following standards:

(1) For each tree ten inches (10") or less DBH, protective barricades shall be placed a minimum distance of ten feet (10') from the base of each tree; and

(2) For trees greater than ten inches (10") DBH, protective barricades shall be placed a minimum distance from the base of each tree equal to ten feet (10') plus an additional one foot (1') for each additional one inch (1") DBH greater than ten inches (10") DBH.

(b) Construction within the protective barricade. Changes in grade or construction of impervious surfaces or utilities within a required protective barricade shall be permitted subject to the following guidelines:

(1) Changes in grade or construction within a protective barricade must be approved by the zoning administrator prior to beginning construction. Plans must be submitted which illustrate in detail protective measures to be used as described in Section 2.10 of Erosion and Sediment Control Practices for Developing Areas, by the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division; and

(2) All tree roots outside the protective barricade to be removed during

construction shall be severed clean and a two inch (2") layer of mulch shall be applied over the surface of exposed roots during development.

Sec. 5-4-[69 Appeals of Tree permit actions.] ~~{66 Standards for tree planting and replacement.~~

~~(a) Pursuant to permit. Each tree planted and/or replaced pursuant to a tree permit in accordance with the requirements or this article shall have a minimum size of two and one-half inches (2½") caliper or twelve feet (12') in height at the time of planting and be the same species or a similar species which will provide similar or better environmental benefit to the tree being replaced. Palm trees shall not be permitted as replacements for canopy trees.~~

~~(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the tree(s) being replaced. If not so available, the type and size of such replacement trees shall be as close to that of the tree(s) being replaced as is commercially available within the state.~~

~~(c) All replacement trees shall be vigorous, well shaped, branched and foliated, and shall be planted in accordance with the specifications described in Section 1.94 of Erosion and Sediment Control Practices for Developing Areas, by the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division. The owner of the property shall be responsible for maintaining all remaining and replacement trees. The zoning administrator shall have the right to inspect any replacement tree one (1) year after planting to insure that it is surviving in healthy condition. A replacement tree found to be dead or in a declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the zoning administrator, who shall then have the right to reinspect such tree one (1) year later.~~

~~Sec. 5-4-67 Penalties for unlawful removal of trees.~~

~~Any person who violates sections 5-4-61 through 5-4-66 of the city code shall be subject to the following fines and restrictions:~~

~~(1) Violation of this article shall be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this code. Each day any violation of this article continues shall constitute a separate offense.~~

~~(2) In addition to the penalties imposed in subsection (1) herein above, the party or parties found to be in violation of this article shall be required to plant or replace trees, pursuant to the requirements of section 5-4-66(2); provided that this penalty shall not be imposed where the removal of trees occurred without a valid tree removal permit but was otherwise in compliance with the requirements of this article. The requirements of this subsection are mandatory, and~~

~~shall apply regardless of any other penalties imposed for violations of this article.}~~

{* 1 moved from here; text not shown}

~~{Sec. 5-4-68 Appeals of tree permit actions.}~~

Appeals of decisions and actions of the zoning administrator, or his designee pursuant to this ~~{article}~~ [Article] shall be made to the city's board of zoning appeals, pursuant to section 5-4-5 of the city code.

Sec. 5-4-~~{69}~~ [70] Exceptions.

This ~~{article}~~ [Article] shall not apply to commercial timber operations or utility companies maintaining safe clearance around utility lines.

Sec. 5-4-~~{70}~~ [71] Buffer yards.

(a) Any commercial, municipal or other non-residential use shall be separated and buffered from adjoining properties as follows:

(1) Abutting to residential property:

a. fifteen (15) foot landscaped buffer yard set back

b. eight (8) foot painted, wooden stockade fence; and

c. three (3) canopy trees and six (6) understory trees per 100 feet of frontage.

(2) Abutting to commercial property or abutting street with residentially zoned property across said street:

a. five (5) foot landscaped buffer yard set back

b. two (2) canopy trees and two (2) understory trees per 100 feet of frontage.

(b) Canopy trees shall be a minimum of two and one-half (2½) inches in caliper. Understory trees shall be a minimum of six (6) feet in height.

(c) Existing plant materials which satisfy the requirements of this section may be counted toward satisfying the requirements of this section.

(d) All buffer yards shall be seeded with lawn grass or other suitable ground cover.

(e) Structures may be substituted with approval of the planning commission.

(f) Landscaping shall be required on all new developments and any old building with renovation or remodeling equal to or greater than 25 percent of the building's appraised value.

(g) All required landscaping shall be completed prior to the issuance of a certificate of occupancy.

Sec. 5-4-~~{71}~~ [72] through Sec. 5-4-80 reserved.

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original document :
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and revised document:
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CompareRite found 121 change(s) and 1 move(s) in the text

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Additions appear as "redlined" text surrounded by []

EXHIBIT A(2)

WAYS AND MEANS COMMITTEE
February 18, 2003

The regular meeting of the Ways and Means Committee was held at 5:45 p.m., on February 18, 2003, in City Hall Council Chambers. Present were Chairman Abele, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Treasurer Suggs, City Clerk Mauldin, and Recreation Director Page. Mayor Sottile was not present because of illness. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the January 28th special meeting; Councilwoman Rice seconded; motion passed unanimously.

2. Monthly Financial Report. Treasurer Suggs referred to the January 31 Financial Statement Summary (copy attached) and stated that General Fund revenues are 55% of budget with property taxes coming in, noting that a $400,000 check had arrived this week, expenditures are also 55% of the budget with a cash on hand balance of $2,003,072. She referred to the Revenue Breakdown sheet (copy attached) that she distributed which showed residential rental license revenue at 103% of budget, and she noted that responses to the original mailing of 3,290 letters has been broken down further to show that there were only 581 non-respondents. Ms. Suggs also noted that the final payment was made in January on the municipal parking lot debt and she answered questions of committee members.

3. Old Business. (A) Front Beach Enhancement. Councilman Miller reported that the formal briefing to council was on November 18, 2002 with monthly updates following. He reported that Jack and Bobbi Sims will manage the palm tree program. From meetings with the front beach businesses, there was the addition of ten handicapped parking spaces inside the gate of the parking lot. Councilman Miller asked if the committee wanted another formal briefing and upon discussion, it was decided to withhold any formal briefing until such time as the project is ready for bids. Further interim discussion would be held at the Public Works Committee meetings.

(B) Review of Capital Budgets/Revise Table of Equipment Fire Dept. Chairman Abele referred to the attached Tables of Equipment and 5-Year Capital/Special Projects/Debt Service Plans and asked that they be approved as submitted. **Councilman Miller made a motion to approve these charts as presented; Councilman Bettelli seconded**. Upon discussion, Administrator Tucker explained the changes to the Table of Equipment in the Fire Department and Chairman Abele discussed placement of vehicles in the lease/purchase program. After discussion, **Councilman Marino made an amendment to the motion that a policy be established concerning the use of lease/purchase as an option for obtaining new/replacement vehicles/equipment for the City, specifically that the lease/purchase option will only be used for big ticket items and only if interest rates are favorable; Councilman Taylor seconded; amendment passed unanimously. Main motion with amendment passed unanimously.**

(C) Review Budget Schedule. Chairman Abele discussed the attached Proposed FY 2004 Budget Parameters. He noted that the first draft of General Fund Budget will be ready for March committee meetings.

(D) NPDES Stormwater Phase II Permit. Councilman Abele distributed and discussed "A Modified Summary of the Major Provisions of Draft NPDES" which he had prepared after review of the lengthy DHEC permit documents. He further referred to the attached draft application prepared by the City Administrator and asked everyone to review it for discussion and vote at Tuesday's council meeting. Committee members thanked the Administrator for preparing this draft stating that it was a job well done.

(E) Status of Marina/Morgan Cove Project. Administrator Tucker stated that she is expecting to receive the dredging permit from the Corps of Engineers any day. The construction contract will come before the Morgan Cove Association Board soon and it should be ready for the City to execute shortly. She reported that boats are being taken out of the water in preparation for the dredging. Councilman Miller noted that Glenn Shadle, the Chairman of the Morgan Cove Board, has moved off the island and he does not know who Mr. Shadle's replacement will be.

Councilman Abele spoke about the issue of Dewees Island entering into the dredging project. There were two issues: (1) Dewees wants to use General Engineering for their dredging plan and asked for a letter from the City Attorney stating that it was okay with the City because the City is using General Engineering; and (2) the agreement needs to be modified again to bring Dewees in and make them subject to all of the conditions that Morgan Cove has agreed to plus a cost reimbursement for time for the City Attorney and City Administrator.

4. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding: No meeting in February. Chairman Abele began discussion of the ATAX Committee wanting to meet with City Council to discuss the budget and he felt that this was not appropriate. He iterated that City Council is the decision making body and the Committee is merely a recommending body on expending the Accommodations Tax funds. He would be happy to give them a briefing on the overall budget situation. Councilwoman Hanbury stated that she did not think that the Committee asked to be part of the budget process, but they wanted to meet with Council to determine in what direction Council wanted the Accommodations Tax money to be expended. Councilman Bettelli expressed concern about the word "direction" because it would not be good for Council to appear to be leading the Committee towards approving certain types of events. Councilman Marino agreed and iterated that the ATAX Committee is supposed to be a separate non-binding group that provides Council with recommendations which Council can approve or not. Chairman Abele stated that he would set up a budget briefing for the Committee.

(B) Consideration of Reimbursement of Frozen Pipe Repairs. Administrator Tucker reported that during the recent cold spell, there were some frozen broken pipes at the Marina. Apparently, the manager of Angler's noted that there was no running water at the store for a period of days and they did not notify City Hall. When Administrator Tucker found out about the problem, she checked the lease agreement to discover that it was the store's responsibility to make these repairs. The next time she spoke with someone at the store, she learned that Brian Berrigan was doing the repairs. Soon after that, the City received a bill for the repair work (copy attached) which she was bringing to the Committee for authorization to pay or not. **Councilman Taylor made a motion not to reimburse Marina Joint Ventures for these repairs; Councilman Marino seconded**. Councilman Taylor expressed concern that the lease states that it is not the City's responsibility and concern that the problem was not reported to the City in a timely manner. Councilman Miller stated that he felt that Brian Berrigan, as Manager of the Marina, may have taken some positive step by taking a piece of property

that comes under his responsibility and fixing it as quickly as he could and Committee members agreed. Administrator Tucker suggested that the City might pay one-third of the bill and send a letter putting them officially on notice, unless they ask the City's permission, and the City agrees, in the future, the City will not pay. After discussion, **Chairman Abele made an amendment to the motion that Mr. Berrigan be commended for making the repairs, but that the bill be sent to Angler's along with a strong letter from the City Attorney stating that they were negligent in their responsibilities by not taking immediate action to repair the water problem and were endangering the plumbing system for other businesses at the Marina; Councilman Taylor seconded; amendment passed 6-2; main motion plus amendment passed unanimously**.

5. Miscellaneous. (A) Dry Stack Storage Letter. Chairman Abele referred to the attached letter and stated that this has been discussed several times. He noted that Mr. Berrigan was told that he could develop a plan and make a proposal to the City, but he noted that this has not been done and noted that the cost of fire suppression would make the cost too high. The Administrator was asked to respond to this letter.

(B) Councilwoman Hanbury urged the City to continue to make an aggressive attempt to get all the dogs on the island licensed. Administrator Tucker noted that when the DHEC holds their rabies clinic in the spring, the City will sell dog licenses to those getting shots.

(C) Councilman Marino referred to a letter from Comcast Cablevision about rates going up and expressed his displeasure with Comcast.

(D) Set Next Meeting Date - Regular Meeting on March 18, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
January 31, 2003

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 2,715,018	$ 4,978,157	$(2,263,139)	55%	$ 2,716,389	$ 4,978,157	$(2,261,768)	55%
Capital Projects Fund	26,205	181,953	(155,748)	14%	165,836	216,270	(50,434)	77%
Muni Accommodation Tax Fund	231,796	526,294	(294,498)	44%	276,313	446,588	(170,275)	62%
Volunteer Fire 1% Fund	69,776	46,500	23,276	150%	22,468	46,500	(24,032)	48%
State Accommodation Tax Fund	438,791	614,850	(176,059)	71%	408,752	552,318	(143,566)	74%
Disaster Recovery Fund	13,978	36,000	(22,022)	39%	8	5,000	(4,992)	0%
Federal Narcotics Fund	8,356	-	8,356	0%	1,687	4,600	(2,913)	37%
Marina Fund	240,962	687,550	(446,588)	35%	175,174	684,275	(509,101)	26%
All Other Funds	25,424	3,610	21,814	704%	3,350	5,820	(2,470)	58%
Total All Funds	$ 3,770,306	$ 7,074,914	$(3,304,608)	53%	$ 3,769,979	$ 6,939,528	$(3,169,549)	54%

General Fund YTD Expenditures

7 Month Target = 58%

	Actual	Budget	% of Budget
Mayor and Council	24,383	35,840	68%
General Government	229,020	426,694	54%
Police	686,011	1,324,219	52%
Fire	862,127	1,529,016	56%
Public Works	485,735	856,808	57%
Building & Licensing	133,521	233,643	57%
Recreation	234,106	450,028	52%
Judicial	54,765	102,119	54%
Parking Lot & Meters	6,722	19,790	34%
Total General Fund	2,716,389	4,978,157	55%

General Fund Cash at 2/13/03

January Balances:

BB&T (Rate = .25%)	1,103,429
SC Local Gov't Invest Pool (Rate = 1.76%)	635,247
	1,738,676

February activity thru 2/13/03

Cash Received	497,731
Accounts Payable Payments	(106,361)
Payroll	(126,974)
Approximate Gen Fund Cash at 2/13/03	2,003,072
Cash On-Hand as a % of Annual GF Expenses	**40%**

Revenue Breakdown

For The Date Range 01/01/02 Thru 2/18/03

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Yearly	$103,092.99	$74,908.64	$178,514.93
Seasonal	$71,310.13	$78,233.93	$151,033.29
Unknown	$6,799.65	$4,960.21	$11,976.26
	$181,202.77	$158,102.78	$341,524.48

Original Mailout Including Vacant Lots:	3,290
Current Number of Properties in Data Base:	3,129
No. of Expired Addresses:	76
No. of Non-Rentals	930
No. of Non-Respondents:	581
No. of Licenses Issued:	1,542
Budgeted Revenue Projected:	$330,000.00
Total Revenue to Date:	$341,524.48
Percentage of Target Achieved:	103%

PROPOSED FY 2004 BUDGET PARAMETERS

I. OPERATING BUDGET

A. Personnel Costs: (salaries, benefits, training, uniforms, medical/lab, PW Temp labor)

- *Limit to mandatory increases*
- *Set COLA at 2.0%*
- *All other costs held at last year's level*
- *City Administrator to recommend known/anticipated % increases where applicable (i.e.: health benefits, workers' comp, etc.)*

B. Operational Costs: (utilities, fuel, maintenance, contracted services)

- *Hold at last year's level except for known/mandatory increases*

C. Non-Operational Costs: (debt service, legal court costs, insurance)

- *Hold at last year's level except for known/fixed increases*

II. CAPITAL ITEMS BUDGET

*A. FY 2003-2004 BUDGET--Divide requirements into **Essential, Highly Desirable, Desirable** without regard to funding source*

B. 5 YEAR BUDGET PLAN—Update thru FY 2008—include major vehicle costs on basis of lease puechase

PROPOSED FY 2004 DEVELOPMENT SCHEDULE

21 January—Initial briefing/set parameters

1 February—City Administrator/City Treasurer/Dept. Heads have draft Capital Item budgets available for Committee meetings

1-17 February—Responsible committees review/modify draft departmental Capital Item budgets and approve criticality determination

18 February—Ways and Means Committee—review/modify draft Capital Item budget—approve tentative budget and criticality determinations without regard to fund sources

1 March—City Administrator/City Treasurer have draft General Revenue Operating Fund budget available for Committee meetings

1-18 March—Committees review applicable portions of the Operating Budget

18 March—Ways and Mans Committee—Initial review of consolidated Operating Fund budget, Accommodation Tax budgets and Marina budget

18 March-15 April—anticipate one or more budget working sessions to be scheduled as needed

15 April—Ways and Means Committee—complete budget development—take vote to recommend to City Council for approval

21 April—City Council 1st Reading for FY 2003-2004 budget ordinance—public hearing to be scheduled for May

2/18/03

A MODIFIED SUMMARY OF THE MAJOR PROVISIONS OF DRAFT NPDES

(Modified for the requirements in the 10 Feb. memo from the SC Bureau of Water)

ABBREVIATIONS/DEFINITIONS/KEY DATES

A. Abbreviations:

- MS4: Generic acronym for "Municipal Separate Storm Sewer System" and includes MS4s regardless of whether small (i.e. SMS4), medium, or large operated by a single entity
- SMS4—Small Municipal Separate Storm Sewer System.
- SWMP—Storm Water Management Plan
- NPDES—National Pollution Discharge Elimination System
- CWA—Clean Water Act
- BMP—Best Management Practices
- MEP—Maximum Extent Practicable—the technology based discharge standard for MS4s established by the CWA Para. 402(p)—elaboration in SC Water Pollution Control Permits Reg. 61-9 122.34

B. Definitions: A few of the more common definitions used in the NPDES. The "full blown" definition and all others used in the document come from the SC Water Pollution Control Permits Regulation 61-9

- Best Management Practices (BMP): a schedule of activities, and procedures, to prevent/reduce pollution of waters of the US
- Illicit Discharge: any discharge into an SMS4 that is not entirely composed of storm water except discharges authorized under an NPDES permit and those resulting from fire fighting activities
- MS4: a Large, Medium or Small Municipal Separate Storm Sewer System that is owned and operated by a State, county, city, etc having jurisdiction over the disposal of storm water. There may be more than one MS4 within the boundaries of a municipality. An example is provided in the NPDES of Houston, TX where there are a number of MS4s operated by a variety of public bodies **each of which is subject to the NPDES for the MS4 they operate.**
- SWMP: a comprehensive storm water management program to manage the quality of storm water discharged from the small municipal separate storm sewer system (SMS4). The key element of the NPDES.

C. The key dates in the process are as follows: Under the "interim" directive issued by the 10 February memo from the Bureau of Water, we are still required to submit an application (NOI) for an individual NPDES permit by 10 March 2003. In the detailed instructions under the section titled "Section 122.34 of SC Regulation 61-9" it states that "The Department (DHEC) will specificy a period of up to 5 years from the date of permit

issuance....." For the development and implementation of the SWMP. The following dates are those that were listed in the draft NPDES document that is now on hold but which I suspect will ultimately be what we will be required to meet.

- ***March 10,2003*** *—submission of the NOI*
- ***March 9, 2004****—SWMP must be fully developed*
- ***March 9, 2005****—must have goals (an integral part of the SWMP) clearly established*
- ***March 9, 2007****—must have SWMP "fully implemented"*

MAJOR DOCUMENTS/INFORMATION REQUIRED

I. NOTICE OF INTENT (NOI)

A. Unlike the draft NPDES, there is no provision for the submission of a late application (NOI).

B. Information required in the application (NOI)—it is essentially the same info required under the draft NPDES, although a bit less detail is required.

- *Information on the Permittee— Para 2.2.1*
  1. *Who we are (City), phone #, etc.*
- *Information on the SMS4—Para 2.2.2 (the designation SMS4 refers only to the storm water system, not the City itself)*
  1. *Essentially where the SMS4 is located, including latitude and longitude*
  2. *The name of the waters receiving our storm water discharge (would assume these to be the Intracoastal Waterway and the Atlantic Ocean. If we have discharges to waters designated as "impaired" on the latest list of CWA 303d impaired waters we must include a certification in the NOI that our "... SWMP is in compliance with Part 3 of this permit".*
  3. *Whether all or a portion of the SMS4 is located on Indian Country land*
  4. *If we are relying on another government entity to satisfy one or more of our permit obligations—this apparently refers to Co-Permittees and/or sharing implementation of one or more of the minimum measure BMPs.*
  5. *A topographic map (or other map) showing essentially where the storm water sewer system is, where the outfalls are, etc.*
  6. *Information on our chosen BMPs, the measurable goals we propose to use, the time frame for implementing them, etc., etc.*

II. STORM WATER MANAGEMENT PROGRAM (SWMP) (see Para. 4)

A. An SWMP must be developed to reduce discharge of pollutants "from your SMS4" to the maximum extent possible (MEP).

B. *SWMP must include six specific Minimum Control Measures (MCMs) and each MCM must include specific information for each MCM. (see Para. III below for a brief description of the six MCMs)*

C. *The SWMP must contain the Best Management Practices (BMPs) that will be implemented for each MCM and provide goals/time frames/milestones/etc for each BMP. Must also provide the rationale for how & why each BMP and measurable goal were selected.*

D. *The SWMP should address management practices, control techniques/system design/engineering methods in addition to miscellaneous administrative info.*

III. *MINIMUM CONTROL MEASURES*

A. *Para. 4.2 Minimum Control Measures (MCMs)—There are six (6) MCMs that must be included in the SWMP. Each MCM is described in the Bureau of Water memo in the section headed "**Section 122.34 of SC Regulation 61-9**" and lists, in general, what must be done under that MCM and what must be included in the SWMP. In general the three generic things that must be included for each MCM are:*

- *The Best Management Practices (BMPs) that will be implemented for each MCM*
- *Measurable goals for each BMP to include specific milestones*
- *Person(s) responsible for implementing/coordinating the BMPs*

B. *The six Minimum Control Measures (MCMs) that must be addressed are:*

(1) *Public Education and Outreach on Storm Water Impacts*

(2) *Public Involvement/Participation*

(3) *Illicit Discharge and Elimination— SC Water Pollution Control Permits Reg. 61.9 122.26(b)(2) has definition—this MCM also requires a storm sewer system map (County system, IOP ditches, WDCA lagoon/outfall system)*

(4) *Construction Site Storm Water Runoff Control—this only applies to construction activities that result in **"land disturbance of greater then or equal to one acre"***

(5) *Post-Construction Storm Water Management in New Development and Redevelopment—as with (4) above this only applies to projects that disturb areas greater than or equal to one acre*

(6) *Pollution Prevention/Good Housekeeping for Municipal Operations*

IV. *OTHER REQUIREMENTS*

A. The memo also describes monitoring, record keeping & reporting—annual report each year for the first term of the permit. For subsequent permit terms, reports to be submitted in year two and four.

B. The draft NPDES provides that the Mayor must sign the NOI and the SWMP—an individual designated in writing can sign reports—the delegation can be to either an individual by name or to a position. There are no such requirements in the Bureau of Water memo but I would recommend that we follow the requirements of the draft NPDES document and I would think we would want the City Administrator as the designated position for reports.

Invoice

2003 MARINA JOINT VENTURES, INC.
P.O. BOX 550
ISLE OF PALMS, SC 29451
CHARLESTON

Voice: 843-886-0209
Fax: 843-886-0058

Invoice Number:
PIPE REPAIR

Invoice Date:
Jan 31, 2003

Page:
1

Duplicate

Sold To:
CITY OF ISLE OF PALMS
1207 Palm Boulevard
P.O. Drawer 508
ISLE OF PALMS, SC 29451

Ship to:

Customer ID	Customer PO	Payment Terms	
CITY		Net 1st of Next Month	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
	UPS Ground		2/1/03

Quantity	Item	Description	Unit Price	Extension
		Repairs Expense		91.38
		Repairs Expense		388.80
		Repairs Expense		350.00
		Repairs Expense		44.00

Subtotal	874.18
Sales Tax	
Total Invoice Amount	874.18
Payment/Credit Applied	
TOTAL	874.18

Check/Credit Memo No:

Overdue invoices subject to late charge.

41.50

ROYALL ACE HARDWARE
883 BEN SAWYER BLVD-MT PLEASANT,SC
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202325	OXYGEN 20# EXCHANGE	7.97
	DISCEX	
	SUBTOTAL	7.97
	TAX01	.48
	TOTAL	8.45
		8.45

VISA
NAME : BERRIGAN/BRIAN
ACCT # : XXXXXXXXXXXX6028
MERCH ID : 105046098
AUTH # : 077916

SALESMAN: ALICE SMALLS

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AS 01/28/03 2:57PM #02985231 10

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41329	TEE C X C X C 3/4"C	1.15
46376	COUPLE 1X3/4" COPPE	1.55
47466F	TUBE COPPER M LT 3/	.75
	SUBTOTAL	3.45
	TAX01	.21
	TOTAL	3.66
	MASTERCARD	3.66

NAME : BERRIGAN/BRIAN
ACCT # : XXXXXXXXXXX4473
MERCH ID : 105046098
AUTH # : 002064

SALESMAN: JULIA ROYALL

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LOWE'S

MT. PLEASANT, SC
(843)881-5757
-SALE-
SALES #: S0539EN1 618089 01-28-03

2749 1"X24" TYPE L COP	4.26
21800 3/4"COPPER FM-ADP	1.05
21723 3/4"CXC COPR UNIO	2.43
21800 3/4"COPPER FM-ADP	1.05
83468 1" COPPER UNION	4.72
186031 1X3/4X3/4 CXCXC T	3.68
SUBTOTAL:	17.19
TAX 38003 :	1.03
INVOICE 35670 TOTAL:	18.22
BALANCE DUE:	18.22
VISA :	18.22

VISA XXXXXXXXXXXX6028 050975
AMOUNT: 18.22

0539 TERMINAL: 35 01/28/03 10:38:54

THANK YOU BRIAN BERRIGAN
FOR SHOPPING LOWE'S

RECEIPT REQUIRED FOR CASH REFUND.

LOWE'S

MT. PLEASANT, SC
(843)881-5757
-SALE-
SALES #: S0539SL1 212898 01-23-03

91389 DEPTH GAUGE AND F	4.98
SUBTOTAL:	4.98
TAX 38003 :	0.30
INVOICE 43399 TOTAL:	5.28
BALANCE DUE:	5.28
MERCH/GIFT CARDS :	5.28

MERCH/GIFT CARD 9515 AUTHCODE 026544

BEGIN BAL	TRANSACTION AMT	ENDING BAL
270.72	5.28	265.44

0539 TERMINAL: 43 01/23/03 12:27:48

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RECEIPT REQUIRED FOR CASH REFUND.
CHECK PURCHASE REFUNDS REQUIRE
15 DAY WAIT PERIOD FOR CASH BACK.
STORE MGR: LARRY HODGES

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IF YOU FIND A LOWER PRICE, WE WILL

LOWE'S

MT. PLEASANT, SC
(843)881-5757
-SALE-

SALES #: S0539KJ1 227795 01-26-03

4917 12" 18T/24T/32T B	5.98
98400 MAPP GAS CYLINDER	7.96
166031 1X3/4X3/4 CXCXC T	3.68
21614 3/4"COPR 45DEG EL	0.78
97341 12" CURVED JAW &	12.96
SUBTOTAL:	31.36
TAX 38003 :	1.88
INVOICE 35042 TOTAL:	33.24
BALANCE DUE:	33.24
VISA :	33.24

VISA XXXXXXXXXXXX6028 076763
AMOUNT: 33.24

0539 TERMINAL: 35 01/26/03 15:33:12

THANK YOU BRIAN BERRIGAN
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LOWE'S

MT. PLEASANT, SC
(843)881-5757
-SALE-

SALES #: S0539RM2 586554 01-28-03

83468 1" COPPER UNION	4.72
166031 1X3/4X3/4 CXCXC T	3.68
21650 3/4"COPPER MALE A	0.84
25010 JH TEFLON TAPE	0.97
2151 3/4"X24" TYPE L C	3.08
98400 MAPP GAS CYLINDER	7.96
SUBTOTAL:	21.25
TAX 38003 :	1.28
INVOICE 45008 TOTAL:	22.53
BALANCE DUE:	22.53
VISA :	22.53

VISA XXXXXXXXXXXX6028 062433
AMOUNT: 22.53

0539 TERMINAL: 45 01/28/03 15:16:05

THANK YOU BRIAN BERRIGAN
FOR SHOPPING LOWE'S

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STORE MGR: LARRY HODGES

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IF YOU FIND A LOWER PRICE, WE WILL
BEAT IT BY 10%. SEE STORE FOR DETAILS

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883 BEN SAWYER BLVD.
MT. PLEASANT, SC 29464
(843) 884-2551

TYPE OF TRANSACTION	DOCUMENT NUMBER		TRANSACTION DATE	ACCT NUMBER	PAGE
BANK	0029011102	10	01/27/03 10:12:00	MP305	1

REGULAR REPRINT

BILL TO:
BRIAN BERRIGAN
106 FOREST TRL
ISLE OF PALMS SC 29451-2526

SHIP TO:
BRIAN BERRIGAN
106 FOREST TRL
ISLE OF PALMS SC 29451-2526

PURCHASER:	CASHIER:	PO #:	SALESMAN:
BRIAN BERRIGAN	MELISSA	PAID	MT

QUANTITY	ITEM NUMBER	DESCRIPTION		PRICE/UNIT	AMOUNT
1	41147	CLAMP 1-13/16 TO 2-3/4SS		.650	.65
2	4027660	TUBING REINFROD 2"X25'		5.970	11.94
1	43709	COUPLE INSERT POLY2"		1.370	1.37
1	41147	CLAMP 1-13/16 TO 2-3/4SS		.650	.65
1	202341	CUTTING,WELDING TORCH KIT		229.950	229.95
1	202509	ADAPTER POL REG TO MC		10.290	10.29
1	202326	OXYGEN 200# PURCHASE		58.970N	58.97
1	202328	ACETYLENE MC PURCHASE		52.970N	52.97

1/2 TOTAL

BANK CAR 398.80

TAXABLE	366.79
TAX	22.01
NON-TAXABLE	.00
SUB-TOTAL	388.80
TOTAL	388.80

X _____
RECEIVED THE ABOVE IN GOOD CONDITION

327140

Customer's Order No.	Department	Date
		1/27/03

Name: Top Marine

Address:

City, State, Zip:

Sold By	Cash	C.O.D.	Charge	On Acct.	Mdse. Retd.	Paid Out

	QUAN.	DESCRIPTION	PRICE	AMOUNT
1				
2		Repair Frozen Pipes		
3		under Anglers Stove		
4		6 In Total		250 —
5				
6		Replace 16' x 2" flex		
7		Hose at ~~Dock~~ Morgan		100 —
8		Creek Dock		
9		Total		3500
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Received by

Adams DC5808

Keep this Slip for Reference

Charleston Rubber & Gasket Co., Inc.
Remit to: P.O. Box 90187
Charleston, SC 29410
Phone (843) 747-5738
Fax (843) 744-2893

INVOICE

INVOICE NUMBER	INVOICE DATE	PAGE
00164815	01/30/03	1

RELEASE 001

SOLD TO
ISLE OF PALMS MARINE
PO BOX 550
ISLE OF PALMS SC 29451

SHIP TO
ISLE OF PALMS MARINE
50 41ST AVE FUEL DOCK
ISLE OF PALMS SC 29451

SE.	CUSTOMER ID.	ORDERED BY	SALESPERSON	ORDER NO.	ORDER DATE	TERMS
?	ISLEOFPALM		4 /WCW	00201095	01/30/03	NET 30

URCHASE ORDER NUMBER	REFERENCE	P.O. DATE	REQ. SHIP DATE	SHIP DATE	SHIP VIA	FOB
JHN		01/30/03	01/30/03	01/30/03	CUSTOMER PICK-UP	DEST

UANTITY ORDERED / QUANTITY BACKORDERED	QUANTITY SHIPPED	ITEM NUMBER / DESCRIPTION	U/M	UNIT PRICE	PER	EXTENDED AMOUNT
16.	16.	BVT-0200-0250 BRAIDED PVC TUBING 2" ID X 2-1/2" OD MAX. OPERATING TEMPERTURE 175 F	FT	2.75	FT	44.00

TOTAL INVOICE DUE BY 03/01/03

NON-TAXABLE	TAXABLE	SALES TAX	FREIGHT	FREIGHT TAX	MISC.	INVOICE TOTAL
44.00	0.00	0.00	0.00	0.00	0.00	44.00

RALEY & BLUESTEIN, P.A.
ATTORNEYS AND COUNSELORS AT LAW
145 KING STREET, SUITE 311 - 29401
POST OFFICE BOX 1248
CHARLESTON, SOUTH CAROLINA 29402

TELEPHONE: (843) 577-3092
FACSIMILE: (843) 577-3093
E-MAIL: BOATINGLAW@BellSouth.net

S. SCOTT BLUESTEIN
SC & LA
LL.M., ADMIRALTY

CHARLES H. RALEY, JR.
OF COUNSEL
R. RANDALL BRIDWELL
OF COUNSEL

February 5, 2003

VIA FACSIMILE 886-8005
Ms. Linda Tucker
P. O. Box 508
Isle of Palms, SC 29451

RE: Isle of Palms Marina

Dear Ms. Tucker:

I am a local pleasure boater and a maritime lawyer. I am writing you on behalf of Brian Berrigan and the Isle of Palms Marina. It is my understanding that the Isle of Palms Marina would like to develop a dry-stack storage at its facility, but is having problems with the town of Isle of Palms.

Due to the lack of boat landings, the number of pleasure boaters, and the lack of dry-stack storage facilities east of the Cooper River, I am of the opinion that a dry-stack storage on the Isle of Palms would be in both the Town of Isle of Palms' and the boating public's best interest. This facility is badly needed and should bring increased revenue for the Town of Isle of Palms.

Thus, I am writing to urge your support in permitting the Isle of Palms Marina to have a dry-stack storage.

Very truly yours,

S. Scott Bluestein

SSB/rjp
cc: Mr. Brian Berrigan
Isle of Palms Marina

EXHIBIT B

DRAFT

Application for Individual NPDES Permit for
Small MS4
Section 122.21(f) of SC Regulation 61.9
City of Isle of Palms, South Carolina
1207 Palm Boulevard
Post Office Box 508
Isle of Palms, South Carolina 29451
843 886 6428
iop.net

The City of Isle of Palms is an incorporated municipal government located approximately two miles from Mount Pleasant and nine miles from the City of Charleston. Working with the South Carolina Department of Transportation, Charleston County and SC Department of Health and Environmental Control, the City assists with the management of stormwater within its corporate boundaries. The Isle of Palms is a barrier island bordered by the Atlantic Ocean and the Atlantic Intracoastal Waterway. The island encompasses 4.5 square miles. The approximate center of the island at 34th and Cameron is N 32* 47' 46.7" and W 79* 46' 01.7". The Permittee does not know whether or not the major receiving water(s) are on the latest CWA 303(d) list of impaired waters.

The Isle of Palms and no portion thereof is located on Indian Country lands.

(6) (viii) The City has an application under consideration with the U.S. Army Corps of Engineers for the dredging of the Isle of Palms marina site and Morgan Creek.

The Isle of Palms is still attempting to determine if Charleston County might be able to assist the City in satisfying one or more of the permit obligations.

Section 122.34 of the SC Regulation 61.9

BMP	Measurable Goal for Storm Water Minimum Control Measure	time frame	Person Responsible for implementing SWMP

(see attached sheets containing the City's proposed practices and methods of meeting each of these 6 goals)

The City is unclear what must be implemented to investigate where or not the City has met the eligibility requirements for the protection of threatened or endangered species, critical habitat, historic properties, and/or marine fisheries. As an island community, the city is aware that it is surrounded by habitat of the loggerhead turtles and perhaps shore birds of a species which have some protection. The City is not aware of any historic properties on the Island. Regulated shellfish beds do exist within the waters surrounding the island.

The Isle of Palms does not have any military bases, large hospitals, prison complexes, or universities. However, the City is home to a road and bridge system and associated drainage which is operated and maintained by the South Carolina Department of Transportation. Additionally, sewer collection and treatment is provided for by the Isle of Palms Water and Sewer Commission who holds an NPDES permit for their treated discharge off the island. Finally, situated within the City is a private, planned residential development (PRD), known as Wild Dunes. The Wild Dunes development has within its boundaries a complex drainage system to include collection of storm water and discharge into a lagoon system.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

_____ _____

Signature Date

DRAFT

Best Management Practices (BMP)	How & Why selected BMP	Measurable Goals for each BMP	How & Why Selected goal	Month & year to undertake	Person responsible
Create an awareness of the need to establish regulations related to reducing pollutants from storm water run off entering the Intracoastal Waterway, the creeks and the beach to preserve and conserve all three for recreational and food source uses.	Based on historical experience with regulation compliance, this BMP will give the citizenry more ownership of future storm water regulations and assist in their understanding of the reasons and motivations of such new regulations.	1. Tap into existing volunteer organizations such as the Beach Advisory Committee, the Turtle Team and the volunteers utilized for Beach Sweep and Build-a-dune to increase their missions to include activities related to storm water pollution.	Rather that starting with a new corps of volunteers, tapping into this existing group of already motivated talent will ensure a shorter implementation because the organization structure is already in place.	4/15/04	undecided
		2. From the existing volunteer organizations and with the addition of development stakeholders, select a group of **citizen representatives** to work on issues related to storm water run off to include review of storm water infrastructure and possible areas of concern			
		3. Adhering to state and local notice requirements, hold public hearings to review results of non point source testing and implications of the results.		5/15/05	appointed volunteer chair
		4. Consider untilization of **citizen volunteers** for possible participation in Charleston County's storm drain stensiling and tagging program which mitigates the possible disposal of pollutants into the storm drains.		4/15/04	David Mobley

DRAFT

Public Education and Outreach on Storm Water Impacts

Best Management Practices (BMP)	How & Why selected BMP	Measurable Goals for each BMP	How & Why Selected goal	Month & year to undertake	Person responsible
Through education and reinforcement, ensure environmental improvement in all areas to include storm water pollution.	Education and reinforcement has been selected as a BMP because "soft" enforcement through the creation of good habits creates a more positive compliance environment than does "hard" enforcement measures such as fines and mitigation penalties.	1. It is the goal of this standard to develop printed resouce materials explaining the results of storm water run off pollution and the reasons for reducing same.	The only way individual behaviors will be modified relating to in-advertently polluting the environment is to assist in connecting the pollutants to individual actions. Printed diagrams can assist citizens & developers in understanding how their actions might have an adverse impact on the water bodies surrounding the island.	4/15/05	undecided at this time, but will likely involve a cooperative effort among the City's Public Works and Building Departments with additional assistance from the Public Safety Committee & Police & Fire Departments
		2. It is the goal to add information on the City's website both under the Building Department and the Public Works department to educate citizens regarding resources related to storm water run off, regulations as they develop and methods for reporting violators.		4/15/05	Recreation Director
		3. Consider stenciling of storm drains with messages like "do not dump, drains to waterway, critical habitant, fishery."		4/15/05	Public Works
		4. Add additional Pooper scooper facilities and increase public awareness through signage of the reasons for preventing fecal pollutants.		4/14/04	Public Works

DRAFT

Best Management Practices (BMP)	How & Why selected BMP	Measurable Goals for each BMP	How & Why Selected goal	Month & year to undertake	Person responsible
To ensure that the City operation sets the standard and example within the City of being conscious of environmental pollutants which might be generated in the storm water as a result of normal operations.	The City recognizes that rountine operation of the City has within inherent hazards which without careful monitoring might contribute negatively to the pollutants in the storm water runoff.	In the Public Works Department, the staff shall implement a practice of filtering though hay, pine straw or other filtering methods, the wash water from end of the week washing of the packer trucks.	The run off from this operation could clearly contain bacteria as well as chemicals associated with operating a piece of machinery of this type.	04/01/06	Director Mobley
		At the City's Marina site, the City shall continue to monitor the dispensing of fuels to ensure that there are no leaks within the system or during dispensing.	The proximity of the fuel tanks to this environmentally sensitive area of the creek and Intracoastal waterway demands extra care and vigulance regarding this possibily.	ongoing daily	Brian Berrigan, for dock fuel dispensing. Tommy Young, for Angler's Mini Mart
To ensure that any contractor conducting work for the City on City owned facilities complies with good practices for not releasing pollutants into the storm drain system.		The City shall incorporate in its contract documents and procurement procedures compliance with storm water guidelines	This is a relatively simple method of ensuring that the goals of the CWA are met. The City already has other contract require-ments. It should become routine to add this one.	As contracts or purchase orders are issued	City Administrator and each Department Head
To set an example of proper disposal of fecal coliform waste generated by domestic pets.		In the Police Department, the City shall implement practices of cleaning the kennels which will ensure the proper treatment of domestic waste before it enters the drainage system.		04/01/06	Chief Buckhannon and Animal Control Officers
Insure that all employees receive adequate training regarding storm water pollution prevention		As part of the City's ongoing training, incorporate an element on the requirements Clean Water act	The City already provides annual training in all depart-ments.	4/4/04	City Administrator Department Heads

DRAFT

Best Management Practices (BMP)	How & Why selected BMP	Measurable Goals for each BMP	How & Why Selected goal	Month & year to undertake	Person responsible
Refine and enforce City Zoning Codes related to lot coverage, set backs, and impervious surfaces.	In an effort to minimize storm water run off, the City wishes to control the amount of hard surfaces on individual properties.	1. Limit amount of coverage in certain zoning districts to a maximum of 7,000 square feet per lot, limit the habitable structures to 7,000 square feet.	This goal is a direct result of a grass roots effort within the community to restrict development.	4/15/04	Douglas Kerr
Develop site plan review procedures which evaluate development or re-development related to storm water, erosion and sediment controls and the mitigation of the developments impacts on each of these.	Stormwater containment and cleansing methods will prevent construction contaminants from traveling to the Intracoastal Waterway, creeks and Atlantic Ocean.	2. To reduce the amount of storm water contaminants within City ditches.		4/15/05	
Implement further construction monitoring techniques to insure compliance during the construction phase and penalties for non compliance.	Currently the Isle of Palms periodic inspections in specific to building code compliance and this practice will allow the expansion to include storm water, erosion and sediment controls.			4/15/04	William Seabrook
Develop methods of notification of development interest of any modification and increased requirements.	This is a continuation of a current practice of the building department of the City.	3. It is the goal of the City to continue to send out advisories concerning changes to ordinances which affect development interest.		ongoing	Douglas Kerr

Best Management Practices (BMP)	How & Why selected BMP	Measurable Goals for each BMP	How & Why Selected goal	Month & year to undertake	Person responsible
Reduce or eliminate the amount of construction contaminates or debris entering the drainage ditches, the creeks, Intracoastal Waterway or beach.	In 1999, the City initiated a project to monitor contaminantes in the ditches and the Intracoastal Water-way. This project is ongoing today and may be expanded to include other contaminates in storm water run off.	1. Eliminate fecal contamination from pet sources by doing public education activities	To ensure the proper functioning of septic and sewerage systems.	7/1/04	City's contractor currently Ross Nelson, General Engineering
		2. Prevent hazardous contaminants such as paints, concrete mixing solutions, tar, adhesives, paint remover and fuels from leaving the construction site and entering the ditches, creeks, waterway and water table.	This goal will be achieved by developing codes which require methods such as silt fencing around the perimeter of construction sites so that contaminates, if released, will be contained.	7/1/05	William Seabrook
		3. Continue to monitor the Intracoastal Waterway to ensure that it always meets SC DHEC standards for recreational use.	The City will continue its work with SC DHEC and General Engineering or its designee to conduct continued monitoring to ensure the meeting of this standard	ongoing	General Engineering

Best Management Practices (BMP)	How & Why selected BMP	Measurable Goals for each BMP	How & Why Selected goal	Month & year to undertake	Person responsible
To increase public awareness of the damage caused to the environment by illicit discharges so as to guarantee voluntary compliance and/or environmental consciousness from both the individual and commercial community as a whole.	The BMP was selected to and prevent the improper discharge of pollutants into the creeks, ditches, Atlantic Ocean and Intracoastal Waterway surrounding the island.	1. Update the City's storm water drainage system map to clarify designated outfalls, retention ponds, flapper values and desig- responsible party.	System improvements have been accomplished that may not be reflected on existing diagrams.	7/1/04	unknown
		2. Make the public aware of the hazards and penalities associated with illicit discharges.	The City utilizes mass mailing to make people aware of restrictions related to illicit discharges.	ongoing	Douglas Kerr
		3. Review City Code to determine if ordinance revisions are necessary to for compliance.	Via the Planning Commission, cooperating with the City Attorney and SC DHEC, City Council will receive proposed and recommended ordinance amend- ments if necessary.	7/1/05	Planning Commission

#A—Last sentence, 1st Para.—delete "...know whether or not..." and insert " ...believe that..."

#B—2nd complete paragraph beginning with "The City is unclear..." insert after the first sentence: ***"However, the City does not believe that any storm water/storm water discharges or discharge related activities are likely to jeopardize the continued existence of any listed endangered/threatened specifies or habitats."***

#C—3rd Para. beginning with the "Isle of Palms does not have..." delete the last two sentences and insert the following at the beginning of the paragraph. ***"The MS4 owned and operated by the City consists of a series of drainage ditches located primarily in the middle section of the island. The State of South Carolina owns several in ground storm water drains in several locations on the Island that are maintained by Charleston County. The City is not responsible for the operation or maintenance of this MS4 system. In addition, situated within the City boundaries is a private, gated planned residential development (PRD) known as Wild Dunes. The Wild Dunes development has within its boundaries a complex drainage system to include the collection of storm water with ultimate discharge into the waters that surround the island. The Isle of Palms does not have any military bases, etc....."***

QUESTION: ***Do We want to add to the portion on Wild Dunes the fact that storm water from outside of Wild Dunes flows into the Wild Dunes storm water system?***

NOTE: A nit--I don't think the term is PRD anymore, but PDD and I can't remember what that stands for—I'm sure Douglas knows.

#D—Under Public Education and Outreach etc. should we add under Measurable Goals a goal to ensure strict enforcement of the City's ordinance on cleaning up after your dog's waste?

Yes tickets are being issued.

EXHIBIT C

PUBLIC SAFETY COMMITTEE
February 10, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on February 10, 2003, in City Hall Council Chambers. Present were Chairman Taylor, Committee Members Abele and Sottile, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the January 2003 minutes; Mayor Sottile seconded; motion passed unanimously.

2. Announcement of New Personnel. Chief Buckhannon announced the hiring of a new police officer, Shawn Perkins from Bowling Green, Kentucky, and a new dispatcher, Sharon Baldrick from Mount Pleasant. Ms. Baldrick was previously in the private sector.

3. Citizens Comments. (A) Paul King discussed the proposal to hold a Triathlon on the island on May 4th or May 18th. The Triathlon consists of a swimming phase, a biking phase, and a running phase (see attached proposal). There was much discussion from a safety point of view and the impact on the City. Administrator Tucker noted that Sunday morning could be very busy as far as traffic is concerned with church goers to and from both islands. Mayor Sottile said that there was a triathlon held on the island some years ago and there was quite an impact on the residents with water stations along the route and running down into the neighborhoods. Mr. King stated that he proposes using only the major roads so as not to impact on most of the residents. Mayor Sottile expressed concern that May is in the early beach season and the island could be crowded with more traffic. Councilman Abele began discussion of the use of City employees, in particular the Recreation Department staff. Mr. King stated that when the race is held in other cities, they use Boy Scouts, Recreation staff, etc., whoever *wants* to be involved. He also noted that his club would pay for any services that impact the City, such as off-duty officers, recreation staff, etc. Councilman Abele asked about insurance and Mr. King stated that the club carries liability and participant insurance. Chairman Taylor asked about holding the event on a Saturday instead of Sunday, and Mr. King said that would be fine and suggested April 26th. Mr. King noted that because this is an individual event, the participants are not allowed to pack together so they tend not to stick together, and he stated that the bikers would only be on a stretch of road for perhaps 15 minutes.

Councilman Abele expressed two major concerns: (1) that there be absolutely zero cost to the City, employees could volunteer to work but not be paid overtime, and (2) traffic issue. He noted the traffic count results and stated that on a normal winter Saturday morning between 7-9 a.m. there were 900 cars crossing the Connector, and on Sunday there were 750 cars. He felt that the Triathlon was a good idea, but he did not feel that the island was laid out to handle 250 bikers on the roads and felt that the bikers would not like it.

Chief Buckhannon stated that he thought that most of the traffic on a weekend morning traveled away from Wild Dunes and, because the race would be going the opposite direction, it would not have as much impact as heading towards Sullivan's Island. He thought the biggest impact on Sunday would be 21st Avenue and on Saturday it would be rental companies sending out their cleaners. Upon further discussion of traffic control, Mr. King stated that the idea was to keep traffic flowing as normally as possible and suggested using cones going on and off the Connector to keep the bikers within the bike lanes. Administrator Tucker noted, for scheduling purposes, that April 26th is also when there will be a group planting sea oats and may possibly be the day of DHEC's rabies clinic.

Chairman Taylor stated that it would be up to the committee to recommend approval of the event by City Council and/or set different parameters such as an earlier date. Mr. King stated that the date of the event is somewhat determined by weather although the swimmers do have wet suits. Running the event from the County Park would not impact on the daily activities on the island and everyone would be gone by 10 a.m. that morning. Normally, all roads remain open and participants are responsible for their own safety.

After further discussion, Chairman Taylor asked Mr. King to meet again with Chief Buckhannon to discuss an alternate route for the bicyclists and then meet with City Council on February 25th.

(B) Patrick Bannon, 26 - 28th Avenue, stated that he has been skateboarding for the past four years on Forest Trail. There were no problems until a few months ago when complaints were received at the Police Department and the police told them they had to stop. Mayor Sottile reported that he received a call asking him to meet with the Forest Trail neighbors about this issue on February 11th . Apparently there is one family who objects to the skateboarding in the street. Further, Mayor Sottile said that there needs to be a place where the kids can skateboard.

Chief Buckhannon stated that there are ordinances against putting any obstructions on the streets and, once the department acquiesces, then they are saying it is alright to put them up and, if someone has an accident and gets hurt, then the City is responsible for it. Further, he noted that the complaining citizen could actually fill out a warrant against the skateboarders and have them appear in court. Chief Buckhannon recommended setting up an area at the Recreation Department where the City has liability insurance.

Mayor Sottile agreed that this should item be sent to the Recreation Committee to find a location for the skateboarders. He asked Patrick Bannon if they would use this area if an appropriate site were located. Patrick stated that they would and he noted an area which is already cemented between the baseball field fence and an open area which would certainly be better than using the streets. Laura Bannon, 26 - 28th Avenue, stated that there is a cul-de-sac at the end of their street which is not used for anything except a turn around. This would not block any traffic and asked if the kids could skateboard there for now until the Recreation Department area is approved. She did not want anything bad to happen between the kids and the police officers. Her son has asked

her to contact the police department and she had been hesitant to do so. She indicated that these are good kids who don't get in trouble and just want to skateboard!

Chairman Taylor iterated that City Council and staff is here to serve everybody and that she should not be hesitant to discuss things with the Chief of Police, City Council, City Administrator, etc. Administrator Tucker stated, in particular for the skateboarders in attendance at the meeting, that skateboarding is considered a high risk recreational sport and, if it added to the Recreation Department, participants will be required to wear the knee pads, elbow pads and helmets. The City's insurance would require these protective devices to be used if the City establishes a skateboard area. Patrick Bannon noted that, in skateboard parks in West Ashley, Hilton Head and Beaufort, there is a sign posted to 'skate at your own risk, wear protective gear if you feel you need to.' He also added that anything would be better than what is happening now. After discussion, **Mayor Sottile made a motion to ask the Recreation Committee to designate a skateboard area within the recreation grounds; Councilman Abele seconded; motion passed unanimously.**

Mrs. Bannon stated that in the fall a church organized group called "Skateboarding for Christ" is coming to Charleston with three acres of plywood to set up their ramps, etc. When the group leaves Charleston, they will donate the plywood to the local areas that want it.

Councilwoman Hanbury asked if there was a difference between skateboarding along the street and skateboarding on the plywood ramps. Chief Buckhannon stated that these kids were using the ramps which is considered an obstruction. However, if someone were merely gliding along on a board on the street, that is okay.

4. Monthly Police Department Report - January. Chief Buckhannon discussed highlights from his monthly report of January (copy attached hereto) and answered questions of Committee members. The committee discussed the traffic counts and were surprised at the amount of traffic for January. It was noted that Target opens the same Saturday (March 8) as the City's 50th Anniversary and there was some concern about traffic control on the Connector road at Rifle Range and Iron Bridge roads. Chairman Taylor suggested that the City contact the Sheriff's Office, Charleston County and/or Mount Pleasant about providing some traffic control that day. Administrator Tucker suggested that letter be sent to those communities and she was asked to do so. Chief Buckhannon was also directed to call these departments.

5. Monthly Fire Department Report - January. Chief Graham discussed highlights from her monthly report of January (copy attached hereto) and answered questions of Committee members. Chief Graham noted that the cost for examination and repair to the Boston Whaler was $999.44 of the $1,000 that Council approved. Chief Graham has put in a request for two EMS bicycles in order to be able to provide first aid assistance in the crowds which she will purchase from within her current budget. She reported that the Volunteers and Explorers will be helping during the 50th Anniversary as well as additional employees.

Administrator Tucker stated that she is very pleased that there is more cross-over training with other municipalities and felt that training together is very beneficial when they have to work together.

Chief Graham reported that the ladder truck is back, but there are still a few things that need work. A company in Summerville has the facilities to paint the areas of the truck that were damaged in the accident that occurred while the truck was being driven to Charleston. Chief Graham has also asked for an estimate on value for sale and/or trade-in. Councilman Abele requested a written list of all the maintenance/repairs that have been done to the truck, the cost of such work and whether or not it was under warranty, plus time out of service.

6. Old Business. (A) Update - Customer Service. Chairman Taylor noted assistance during the cold spell with frozen pipes and the issue of the skateboarders. Chairman Taylor stated that it is hard to deal with teenagers and as long as the officers are consistent and professional then things should work out.

(B) Decision on Rescue Boat. Chief Graham was pleased to present the title to the boat. Lieutenant McGinnis gave a power-point presentation on the department's need for and use of marine equipment.

Upon discussion of jet skis, it was agreed to sell the two currently owned by the department and to accept the two different sized loaners from Yamaha. **Councilman Abele made a motion to amend the Table of Equipment to show these changes; Mayor Sottile seconded; motion passed unanimously.**

Upon discussion of boats, Lt. McGinnis said that he launched the Boston Whaler the previous day and it took him 15 minutes from the Marina to the pier. He noted that at the same time the jet ski would be launched from the beach to quickly assess the situation. There was discussion of keeping the boat in the water at the Marina on weekends and Chief Buckhannon stated that the Marina operator likes having the boat in the water because it has a calming affect on other boaters to see that help is available. After discussion, **Councilman Abele made a motion to add the 19' Boston Whaler to the Table of Equipment in the Fire Department and delete the 15' boat by returning it to DNR; Mayor Sottile seconded.** Chairman Taylor recommended that any money derived from the sale of the two jet skis be held for any work needed (such as bottom painting) on the 19" Boston Whaler. After discussion, **motion passed unanimously.**

7. New Business - Review of Capital Projects in Preparation for FY 03/04 Budget Process. The committee discussed with department heads the capital needs lists in detail.

Councilman Abele made a motion to recommend approval of the Police Department's Capital/Special Projects Needs as presented; Mayor Sottile seconded; motion passed unanimously.

Councilman Abele made a motion to recommend approval of the Fire Department's Capital/Special Projects needs as modified; Mayor Sottile seconded; motion passed unanimously.

8. Miscellaneous. (A) Councilman Abele reported that he received a complaint about golf carts using beach access paths. He spoke with Chief Buckhannon who indicated that the only place golf carts can proceed down a beach access is at the emergency access at 25th Avenue. He also noted that youngsters are driving them across the dunes.

(B) Administrator Tucker referred to the attached Employee Suggestion form asking that a volume of the SC Code of Laws be placed in each police vehicle. The cost of such would be approximately $800. Chief Buckhannon said that the theory would be to allow the officer to look something up while they are writing a ticket instead of having to come back to the station. Chief Buckhannon stated that he has seven computers in vehicles which already have the code loaded on their system. It was decided that the Chief would see how many officers wabted code books.

(B) Set Next Meeting Date - March 10, 2003, at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman



Monthly Report

January 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: **February 3, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of January 2003.

Patrol

January 1, 2003 At the request of Wackenhut Security at Wild Dunes Gate One, an officer responded to investigate an altercation between two people. The altercation was the result of one of the drivers having been tailgated by the other. When they reached the gate, a verbal argument occurred, resulting in one of the drivers being assaulted. The subject responsible for the assault was later located. The CID Investigator later resolved this case without necessitating an arrest.

January 1, 2003 While two officers were parked at Morgan Cove Drive and Yacht Harbor Court, they observed a vehicle attempt to drive onto the golf course. The vehicle then abruptly backed up off a hill and drove straight toward the officers. The nineteen-year old driver was found to be in possession of a quantity of beer and in possession of someone else's identification, which was used for the purchase of the beer. The driver was charged with Unlawful Possession of ID and Underage Possession of Beer.

January 4, 2003 An officer stopped a vehicle for improper display of a paper tag. While speaking with the driver, an odor of marijuana was detected coming from within the vehicle. The officer then observed a quantity of green plant material on the console of the vehicle, in plain view. Both occupants of the vehicle were placed under arrest and charged with Simple Possession of Marijuana. The driver was also cited for Improper Display of A Vehicle License.

January 7, 2003 Officers responded to a business on JC Long Boulevard for a reported fight in progress. Upon arrival, an officer observed a male subject being detained on the ground in the parking lot. The manager of the establishment stated that,

after an altercation inside, the subject being detained was asked to leave and refused. He was placed on trespass notice by the officer and charged with Disorderly Conduct.

January 8, 2003 As a result of a drug arrest made on the Isle of Palms in November, an investigation was opened which led to marijuana trafficking on James Island. With the assistance of Lt. Wright and Detective Caldwell, the Metro Major Case Unit of the Charleston County Sheriff's Office adopted the case. The investigation culminated with a search warrant being executed on James Island, which resulted in three arrests and the seizure of approximately $13,400 in currency and approximately $2,500 in real property. The Isle of Palms Police Department will split the proceeds with the Charleston County Sheriff's Office.

January 10, 2003 An officer investigated a report that a property owner had reason to believe that a male and female subject might try to trespass at their rental property on 5th Avenue. The complainant further stated that the male subject he suspected was wanted in Richland County. The residence was checked and it was determined that the residence was empty, with no sign of being occupied. Officers were instructed to check the residence periodically for trespassers.

January 11, 2003 Officers were dispatched to a business on JC Long Boulevard to investigate a fight that was reported in progress. It was determined that the fight was a case of domestic violence. Statements from witnesses indicated that the subject had thrown his wife to the floor with a tremendous amount of force and while attempting to leave broke a window out with his foot. Several patrons of the business detained the subject until officers took him into custody. The subject was charged with Criminal Domestic Violence.

January 13, 2003 An officer on patrol stopped a vehicle for speeding and determined that the driver did not have insurance on the vehicle. The officer charged the driver then found a quantity of marijuana under the front seat. The driver was charged with Speeding, Operating An Uninsured Motor Vehicle and Simple Possession of Marijuana.

January 16, 2003 At approximately 1:30 a.m., an officer on patrol stopped to question a male subject in the 400 block of Ocean Boulevard. A criminal history check indicated that the subject was wanted by the Columbia Police Department for Grand Larceny. The CID Investigator determined that this was the subject who had been suspected of trespassing at the rental property on 5th Avenue, which was reported on January 10, 2003. Officers continued to regularly check the 5th Avenue residence, but never found it to be occupied.

January 17, 2003 While checking the 5th Avenue residence at approximately 9 a.m. Detective Caldwell observed a vehicle parked in the driveway. Lt. Wright responded whereupon contact was made with the owner of the residence via telephone. This conversation confirmed that the residence should not be occupied and permission was given to Lt. Wright to make entry. After entry, it was determined to be occupied by two male subjects and one female subject. A male subject upstairs was charged with Simple

Possession of Marijuana and Possession of Drug Paraphernalia. The female subject indicated that she was nineteen and had invited both male subjects to spend the night with her. She claimed to have permission to be in the residence and had a key on her keychain for the residence. Telephone contact with owners once again confirmed that they had no knowledge of who the female was and that she had no permission to be present. The owners were instructed to respond to the residence from Columbia to inspect for damage. The second male subject provided a written statement indicating that the female had stated that her mother owned the residence and rented it out during the season. He was later released. It was later determined that the female was sixteen- years old and had a Family Court Pick-Up Order from Richland County. She was subsequently charged with Burglary 2nd Degree, Minor In Possession of Alcohol, Possession of Drug Paraphernalia and False Information To A Police Officer. The 9th Circuit Solicitor's Office has decided to charge the female subject as an adult.

January 18, 2003 At approximately 1 a.m., an officer observed a suspicious vehicle driving through a neighborhood. When the officer turned around to investigate, the vehicle was parked in front of the residence on 5th Avenue where earlier the previous day other subjects had been arrested. The subjects, all from Columbia stated that they had been invited to the residence for a party. It was determined they had been invited by one of the subjects who had been previously arrested. A criminal history check of the three occupants resulted in all being taken into custody. The driver was wanted by State Probation and Parole and was also charged with Simple Possession of Marijuana. The two other passengers each had unpaid traffic tickets on their record and were each charged with NRVC and Simple Possession of Marijuana. The drug arrests were the result of a quantity of marijuana being found on the console of the vehicle. All totaled, within a 48 hour time period, six persons were arrested for various reasons with a connection to the residence on 5th Avenue. All three occupants of the vehicle were found guilty in municipal court the following week.

January 18, 2003 An officer responded to 57th Avenue where a resident reported that a vehicle was attempting to drive through their backyard. The officer found a female subject in a vehicle that was stuck in the sand behind the residence on 57th Avenue. The driver was found to have an expired license and was charged with NO SC License. The vehicle was towed out of the sand.

January 29, 2003 A vehicle was stopped for speeding on Waterway Boulevard near Forest Trail. The driver advised the officer that he did not have his license with him. The driver also provided a fictitious name and other personal information. A DMV check indicated that the driver's license was under suspension for failure to pay three other tickets. He was charged with DUS, NRVC x3 and Providing False Information to a Police Officer.

January 31, 2003 An officer was dispatched to 24th Avenue and Palm Boulevard where a vehicle was reportedly in a ditch. The owner of the vehicle was located shortly thereafter, at his residence where he at first denied that he had been driving. The owner of

the vehicle finally admitted that he had been driving and was charged with Reckless Driving.

January 31, 2003 Officers responded to a call on the front beach near the Sea Cabins pier, where a male subject had reportedly committed suicide. The body of a fifty-three year old male subject was found deceased, with a small handgun lying nearby. Officers made all necessary notifications. The Deputy Coroner responded and took custody of the deceased after the scene was processed. The deceased was removed at the direction of the Coroner so an autopsy could be conducted. The death has been ruled a suicide.

January 31, 2003 A citizen who lives on 22nd Avenue reported that he had loaned his vehicle to a friend on January 10th. The vehicle had not yet been returned and his friend could not be located. This case has been turned over to a CID Investigator for further investigation.

Personnel/Community Services

January 3, 2003 Officers were provided for the monthly Recreation Department Teen Dance.

January 3, 2003 Sgt. Griffin and PFC Usry received two letters of appreciation from family members for their assistance on December 23, 2002 when a family member had a seizure while on vacation at Wild Dunes.

January 13, 2003 Chief Buckhannon and Sgt. Stewart went to Sumter Police Department in Sumter, S.C. where they were part of an assessment team for a Mock Assessment to prepare that agency for their upcoming On-Site Assessment for national accreditation from the Commission on Accreditation for Law Enforcement.

January 22-23, 2003 Chief Buckhannon traveled to Newberry, S.C. to conduct an evaluation of the Newberry Police Department for state accreditation.

January 24, 2003 A Wild Dunes property owner, who resides in Atlanta, called to compliment ACO Vicki Cook for her punctuality, cheerfulness, professionalism and great upbeat personality in handling a raccoon problem that he had in his two properties here on the Isle of Palms.

January 31, 2003 For the month of January, officers on patrol discovered twenty-eight commercial buildings with open or unsecured doors A total of twenty- seven Victim of Crime Forms were issued to homeowners or businesses for various safety concerns noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 2/5/2003

During the month of January 2003, the Telecommunications Office received and dispatched 3,247 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
January 2003	2,435	25	754	33	3,247
January 2002	2,412	44	761	19	3,236
Percentage Change	1%	-43%	-1%	74%	0%
Year to Date 2003	2,435	25	754	33	3,247
Year to Date 2002	2,412	44	761	19	3,236
Percentage Change	1%	-43%	-1%	74%	0%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	119	230	135	484
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	113	0	82	195
Tract 3: 10th Ave. North to 21st. Ave. South	343	27	239	609
Tract 4: 21st Ave. North to 31st Ave. South	80	11	101	192
Tract 5: 31st Ave North to 41st Ave. South	12	189	57	258
Tract 6: Forest Trail	19	0	18	37
Tract 7: 41st Ave. North to 57th Ave.	149	164	119	432
Tract 8: Wild Dunes	54	0	58	112
Tract 9: IOP Connector	7	0	55	62
Tract 10: County Park	4	0	4	8
Tract 99: Off Island	0	0	46	46
Totals:	900	621	914	2,435

Isle of Palms Police Department Officer Activity January 2003

	January 2003	January 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	914	798	15%	914	798	15%
Building Checks	900	663	36%	900	663	36%
SPR'S	621	1004	-38%	621	1004	-38%
Traffic Stops	217	363	-40%	217	363	-40%
Traffic Stops w/Tickets	66	76	-13%	66	76	-13%
% Traffic Stops w/Tickets	30%	21%	45%	30%	21%	45%
DUI Tickets	0	0	0%	0	0	0%
DUS Tickets	4	5	-20%	4	5	-20%
Speeding Tickets	23	98	-77%	23	98	-77%
Other Traffic Tickets	84	85	-1%	84	85	-1%
Non Traffic Tickets	36	14	157%	36	14	157%
Parking Tickets	43	19	126%	43	19	126%
City Tickets	19	4	375%	19	4	375%
Warning Tickets	151	175	-14%	151	175	-14%

Connector Calls For Service for the Month of January 2003

The Isle of Palms Police Department has responded to or initiated 62 calls involving 435 minutes, or 7 man hours for the month of January, 2003. The following table breaks down the type, number and time element of each call.

	Calls January	Calls Year To Date	Arrests January	Arrests Year To Date	Minutes January	Minutes Year To Date	Avg. Minutes January	Avg. Minutes Year To Date
Accidents	0	0	0	0	0	0	0	0
Traffic Stops With Tickets	7	7	0	0	91.85	91.85	13	13
Traffic Stops Without Tickets	26	26	0	0	180.25	180.25	7	7
Citizen Assists	9	9	0	0	77.35	77.35	9	9
Assist Other PD	0	0	0	0	0	0	0	0
Miscellaneous	20	20	0	0	85.72	85.72	4	4
Totals	62	62	0	0	435	435	7	7
January 2002	85	85	0	0	571	571	7	7

Isle of Palms Police Department Monthly Report for January 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	January 2003	Total 2003	January 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT	2	2	1	1
13C INTIMIDATION				
210 EXTORTION				
220 BURGLARY	3	3		
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING			1	1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE				
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	4	4	9	9
240 MOTOR VEHICLE THEFT			2	2
250 COUNTERFEITING/FORGERY	1	1	1	1
26B FRAUD/CREDIT CARD /ATM				
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY	5	5		
35A DRUG/NARCOTICS	4	4	2	2
35B DRUG EQUIPMENT VIOLATION			1	1
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE			1	1
756 BREACH OF TRUST	2	2		
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	1		
90D DUI				
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	1	1		
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING	2	2	1	1
90L TRUANCY				
90M AGENCY ASSIST			1	1
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	1		
91A ALARM	16	16	14	14
91D DISTURBANCE			1	1
91F NON-VIOLENT FAMILY DISPUTE			4	4
91T TRAFFIC & NRVC ARRESTS	4	4	8	8
91W WARRANT ARRESTS	1	1		
979 MISSING PERSONS				
980 SUICIDES	1	1		
992 PROWLER			1	1
NCR NON CRIMINAL REPORTS	42	42	31	31
TOTALS:	90	90	79	79

Isle of Palms Police Department Monthly Report for January 2003

ARREST SUMMARY

Type	January 2003	Total 2003	January 2002	Total 2002
Adults	Male= 9 Female= 1	Male= 9 Female=1	Male= 7 Female= 3	Male= 7 Female= 3
Juveniles	Male= 5 Female= 1	Male= 5 Female= 1	Male= 1 Female= 0	Male= 1 Female= 0
Narc-Adults	Male= 6 Female= 2	Male= 6 Female= 2	Male= 1 Female= 0	Male= 1 Female=0
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 20 Female= 4	Male= 20 Female=4	Male= 9 Female= 3	Male= 9 Female= 3

PROPERTY VALUES REPORTED

Type	January 2003	Total 2003	January 2002	Total 2002
Burglary Stolen	$2,800.00	$2,800.00	$0.00	$0.00
Larceny Stolen	$5,030.00	$5,030.00	$14,513.00	$14,513.00
Criminal Damage	$1,557.00	$1,557.00	$600.00	$600.00
MVT Stolen	$0.00	$0.00	$4,000.00	$4,000.00
Burglary Recovered	$0.00	$0.00	$0.00	$0.00
Larceny Recovered	$740.00	$740.00	$10,630.00	$10,630.00
MVT Recovered	$0.00	$0.00	$11,000.00	$11,000.00
Total Stolen	$9,387.00	$9,387.00	$14,513.00	$14,513.00
Total Recovered	$740.00	$740.00	$21,630.00	$21,630.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
January 2003

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	4	2	0	0	0	1	1	0	0	0	6	2	8
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
99 BURGLARY	0	0	0	0	0	1	0	0	0	0	0	1	1
90G LIQUOR LAW VIOLATIONS	2	0	0	0	0	0	0	0	0	0	2	0	2
91T TRAFFIC OFFENSES	2	1	0	0	0	1	0	0	0	0	3	1	4
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
250 COUNTERFEITING/FORGERY	1	0	0	0	0	0	0	0	0	0	1	0	1
756 BREACH OF TRUST	5	0	0	0	0	0	0	0	0	0	5	0	5
TOTAL:	17	3	0	0	0	3	1	0	0	0	20	4	24

Isle of Palms Police Department Animal Control Report for January 2003

	Jan-03 Monthly Total	Jan-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	10	5	10	5
Warning Tickets	3	1	3	1
Animals Secured	13	12	13	12
Dogs	7	10	7	10
Cats	5	2	5	2
Raccoons	2	5	2	5
Released to Owner	12	11	12	11
Transported to Shuler Vet	0	4	0	4
Transported to Other Vets	0	0	0	0
Transported to SPCA	0	2	0	2
Injured Animals	0	1	0	1
Trapped Animals	7	6	7	6
Cats	5	0	5	0
Raccoons	2	5	2	5
Other **	0	1	0	1
Dead Animals Removed	12	13	12	13
Traps Set	15	10	15	10
Kennel Fees	$63.00	$42.00	$63.00	$42.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR January 2003

NAME	CARD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Caldwell	1	15	16	1	4	2	4	5	40	0	0	
	CARD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	1	15	16	1	4	2	4	5	40	0	0	

Detective Cpl. Caldwell attended Grand Jury. 13 Bond Hearings were attended, expending 15.5 hours.
Detective Cpl. Caldwell attended First Line Supervision class for three days in Myrtle Beach, SC.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCK HANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JANUARY 2003

DATE: FEBRUARY 6, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
15 OFFICERS	ADV	FIREARMS QUALIFICATION			30	
1 OFFICER	ADV	BLOOD BORNE PATHOGENS			1	
1 OFFICER	ADV	NEW EMPLOYEE SAFETY ORIENTATION (SCMRF)			1	
1 OFFICER	ADV	ACCREDITATION (CALEA)			1	
1 OFFICER	ADV	MICHELLE NORTON STORY (SCMRF)			1	
13 OFFICERS	ADV	GALLAGHERS LIABILITY BEAT (SCMRF)			13	
TOTAL			0	0	47	0
				TOTAL OFFICER HOURS:		47

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ADV	IN HOUSE TCO TRAINING MANUAL			40	
1 EMPLOYEE	ADV	BASIC COMMUNICATIONS INSTRUCTOR				24
TOTAL			0	0	40	24
				TOTAL EMPLOYEE HOURS:		64

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS			87	24
THIS MONTH TOTALS				
YEAR TO DATE TOTALS:	0	0	87	24
		DEPARTMENT HOURS YEAR TO DATE:		111

THE 2003 ISLE OF PALMS TRIATHLON- A PROPOSAL

For approximately fifteen years I have staged multi-sport athletic events in the Charleston area. I have been Race Director of the Charleston Sprint Triathlon Series since it's inception twelve years ago. This is a series of four triathlons staged from the James Island County Park each summer. Other races I have directed have included the Palmetto Islands Biathlon (Mount Pleasant), The New Wave Biathlon (Isle of Palms), The Plantation at Stono Ferry Biathlon, and the Kiawah Island Triathlon. Currently I serve as Vice President of the Charleston Triathlon Club.

The Charleston Triathlon Club has a history of social involvement in our community. Ironically, this involvement goes back to the grim days following Hurricane Hugo when we donated funds to help rebuild the playgrounds on both the Isle of Palms and Sullivan's Island. This past year we donated funds to support the Coastal Crisis Chaplaincy in the name of Trooper Jeff Johnson who lost his life this past July in a traffic stop. We also provided a grant this year to Windwood Farm a home that serves children who have suffered physical and emotional abuse. I offer this information to demonstrate not only the seriousness of our commitment to promoting memorable, well organized athletic events but at the same time recognizing our responsibility to being part of a larger effort to help build an even greater community.

The following is an outline of the proposal to stage a triathlon on the Isle of Palms. I have attempted to provide details that will maximize safety considerations while at the same time minimizing inconvenience to the motoring public.

Paul King
307 Wild Horse Lane
Mount Pleasant, SC 29464
(843) 881-8872

THE 2003 ISLE OF PALMS TRIATHLON- A PROPOSAL

DISTANCE: The triathlon would be composed of a 1/3 mile ocean swim with the prevailing current and parallel to the shore, followed by an 11.4 mile bike, and a concluding 3 mile run.

STARTING TIME: 7:30 AM on either Sunday May 4, or 18, 2003. Event would be limited to 250 participants.

PERMITS: all necessary permits, including the SC Department of Transportation permit would be secured.

INSURANCE: The McMillian Agency would handle both participant and liability insurance. In 16 years of coverage there has never been a claim filed with our carrier.

SAFETY: Low Country Paddlers (specifically trained in water safety) would provide water safety along with IOP Fire and Rescue if they were willing. Law enforcement personnel would need to be at six or seven locations on the bike course to assist with safety. Swimmers will wear swim caps for increased visibility and all participants will be required to wear helmets while on bikes.

STAGING: If possible event would be staged from the Charleston Park and Recreation property. This would accommodate a significant amount of the parking needs as well as providing space for the "transition area" and the finish line area. The awards ceremony could also be staged on the property.

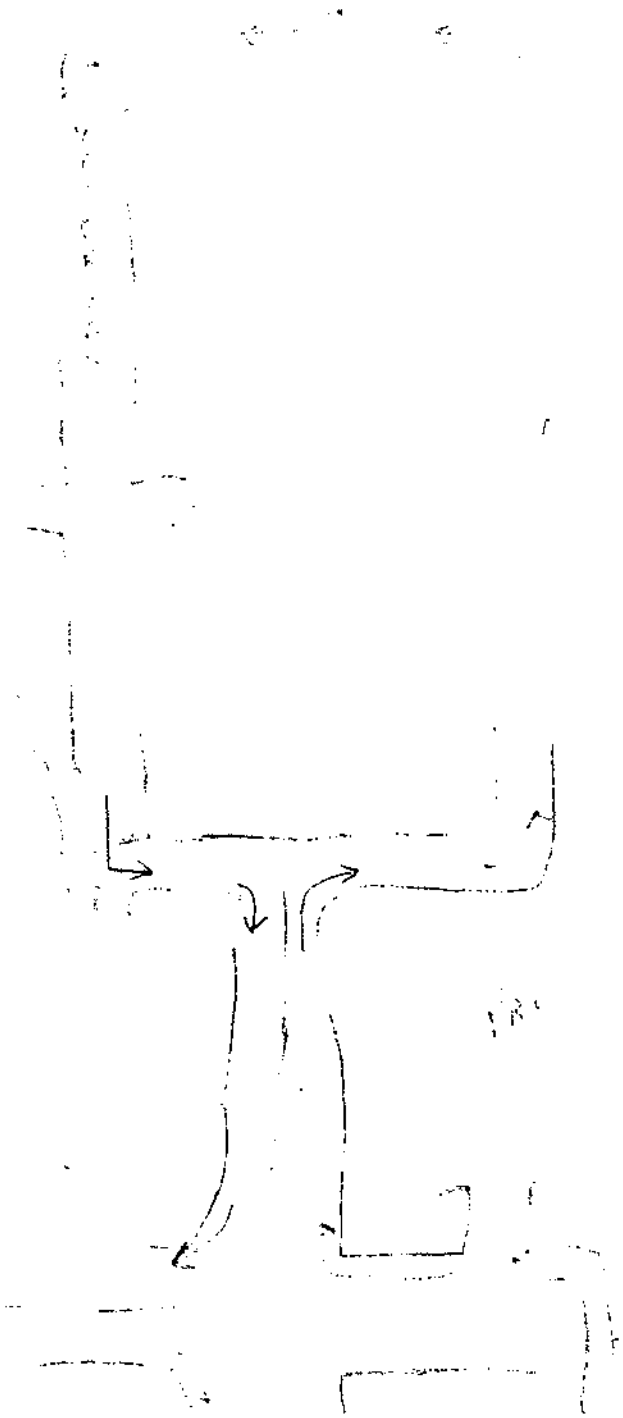
BIKE COURSE: (See map) Bikes would leave PRC park turning right on Palm Blvd. They would follow Palm Blvd. turning left on 41st to Waterway where they would again turn left. Bikes would follow Waterway to 21st where they would turn left. At Palm Blvd. bikes would turn right and then turn right onto connector. Bikes would follow connector to entrance to Seaside Farm where they would turn to head back toward Isle of Palms. At Palm Blvd. bikes would turn right and go to 7th where they would turn left. Bikes would turn left at front beach and proceed back to PRC property. This course would not require any road closings or rerouting of traffic.

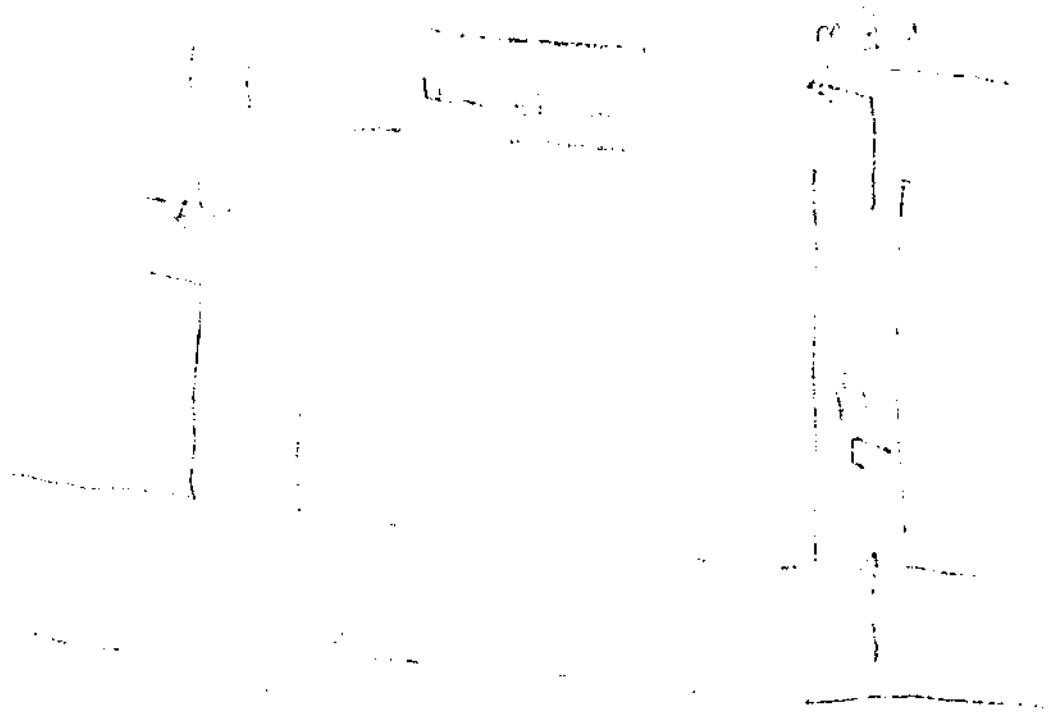
RUN COURSE: the run course could be all or partly on the beach.

LOCAL SUPPORT: Involvement of the Recreation Department would be sought. For providing support for the event an agreed upon compensation would be earmarked for the department. One of the goals of the event would be to make all residents proud that the triathlon was being held on the Island and a conscientious, positive attempt would be made to inform all residents of the event. The business community would be invited to be a part of the triathlon in whatever capacity served their interests.

TIME FRAME: At 7:30 AM swimmers would begin event in "waves" which would be approximately two minutes apart. There would be approximately four waves with around 60 swimmers in a wave according to age and/or gender. The range of time for swimmers to complete the swim would be from 7 minutes to 15 minutes. Bikes would begin leaving transition area beginning at 7:37. The vast majority of bikes would have left the transition area by 7:50. By 8:05 AM around 80-90 percent of the cyclists would have completed the Palm Blvd.- Waterway loop. The time frame on the connector would be that the vast majority of bikes would be completed with the out and back course on the connector by 8:20 AM. The last loop, from the end of the connector to 7th and back to the park, should have 90 percent of the bikes finished by 8:25 AM. The first bikes will be finished with the bike course around 8:05.

PARTICIPANTS: The triathlon would accommodate and welcome participants of all ability level. It would be a positive, family oriented activity. The awards ceremony would take place about 9:30 AM with most of the participants, family, and friends departing the site about 10 AM.





IOP Connector - January 28-February 3, 2003

		Southbound	Northbound	Total
01/28	12:00	50	37	87
Tuesday	1:00	14	9	23
	2:00	13	7	20
	3:00	9	6	15
	4:00	6	6	12
	5:00	4	13	17
	6:00	20	45	65
	7:00	125	166	291
	8:00	317	419	736
	9:00	492	394	886
	10:00	364	409	773
	11:00	341	414	755
	12:00	385	430	815
	1:00	382	472	854
	2:00	410	414	824
	3:00	449	426	875
	4:00	487	502	989
	5:00	546	476	1,022
	6:00	480	551	1,031
	7:00	450	377	827
	8:00	302	176	478
	9:00	200	116	316
	10:00	173	71	244
	11:00	102	65	167
	Daily Total	6,121	6,001	12,122
01/29	12:00	57	44	101
Wednesday	1:00	16	17	33
	2:00	10	12	22
	3:00	8	5	13
	4:00	7	7	14
	5:00	2	8	10
	6:00	11	53	64
	7:00	134	172	306
	8:00	331	439	770
	9:00	532	438	970
	10:00	417	437	854
	11:00	390	403	793
	12:00	420	443	863
	1:00	458	525	983
	2:00	438	433	871
	3:00	461	479	940
	4:00	495	489	984
	5:00	519	552	1,071
	6:00	588	550	1,138
	7:00	462	386	848
	8:00	297	214	511
	9:00	249	191	440
	10:00	176	126	302
	11:00	106	59	165
	Daily Total	6,584	6,482	13,066

01/30 Thursday	12:00	52	38	90
	1:00	27	19	46
	2:00	10	11	21
	3:00	10	6	16
	4:00	3	4	7
	5:00	5	10	15
	6:00	23	32	55
	7:00	134	183	317
	8:00	320	429	749
	9:00	473	436	909
	10:00	376	422	798
	11:00	339	398	737
	12:00	401	443	844
	1:00	473	497	970
	2:00	446	425	871
	3:00	457	470	927
	4:00	506	452	958
	5:00	521	511	1,032
	6:00	519	516	1,035
	7:00	439	330	769
	8:00	325	216	541
	9:00	248	113	361
	10:00	191	149	340
	11:00	131	96	227
	Daily Total	6,429	6,206	12,635
01/31 Friday	12:00	59	67	126
	1:00	33	21	54
	2:00	18	25	43
	3:00	9	11	20
	4:00	5	6	11
	5:00	9	17	26
	6:00	30	56	86
	7:00	135	187	322
	8:00	325	401	726
	9:00	506	430	936
	10:00	457	462	919
	11:00	377	487	864
	12:00	414	556	970
	1:00	478	511	989
	2:00	518	486	1,004
	3:00	470	508	978
	4:00	549	508	1,057
	5:00	550	494	1,044
	6:00	578	443	1,021
	7:00	494	397	891
	8:00	416	270	686
	9:00	334	184	518
	10:00	267	183	450
	11:00	213	176	389
	Daily Total	7,244	6,886	14,130

02/01	12:00	128	104	232
Saturday	1:00	90	57	147
	2:00	40	47	87
	3:00	28	27	55
	4:00	17	25	42
	5:00	8	21	29
	6:00	32	30	62
	7:00	54	69	123
	8:00	119	136	255
	9:00	296	260	556
	10:00	291	384	675
	11:00	337	502	839
	12:00	397	506	903
	1:00	453	462	915
	2:00	463	444	907
	3:00	550	503	1,053
	4:00	562	427	989
	5:00	623	496	1,119
	6:00	566	511	1,077
	7:00	431	461	892
	8:00	347	364	711
	9:00	276	205	481
	10:00	235	156	391
	11:00	247	160	407
	Daily Total	6,590	6,357	12,947
02/02	12:00	164	150	314
Sunday	1:00	76	89	165
	2:00	38	89	127
	3:00	28	51	79
	4:00	11	22	33
	5:00	3	10	13
	6:00	18	12	30
	7:00	50	49	99
	8:00	134	106	240
	9:00	216	175	391
	10:00	328	396	724
	11:00	409	500	909
	12:00	437	585	1,022
	1:00	547	675	1,222
	2:00	563	685	1,248
	3:00	624	640	1,264
	4:00	581	638	1,219
	5:00	540	542	1,082
	6:00	515	488	1,003
	7:00	352	348	700
	8:00	248	219	467
	9:00	186	153	339
	10:00	118	88	206
	11:00	85	77	162
	Daily Total	6,271	6,787	13,058

02/03	12:00	47	39	86
Monday	1:00	23	15	38
	2:00	7	14	21
	3:00	10	6	16
	4:00	9	7	16
	5:00	5	11	16
	6:00	21	65	86
	7:00	142	189	331
	8:00	360	484	844
	9:00	472	443	915
	10:00	422	434	856
	11:00	414	446	860
	12:00	477	478	955
	1:00	506	492	998
	2:00	567	502	1,069
	3:00	487	481	968
	4:00	532	630	1,162
	5:00	533	539	1,072
	6:00	537	528	1,065
	7:00	433	393	826
	8:00	281	211	492
	9:00	228	114	342
	10:00	163	88	251
	11:00	84	62	146
		6,760	6,671	13,431
	Weekly Total	45,999	45,390	91,389
	Daily Average	6,571	6,484	13,056

Jasper Blvd.- January 28-February 3, 2003

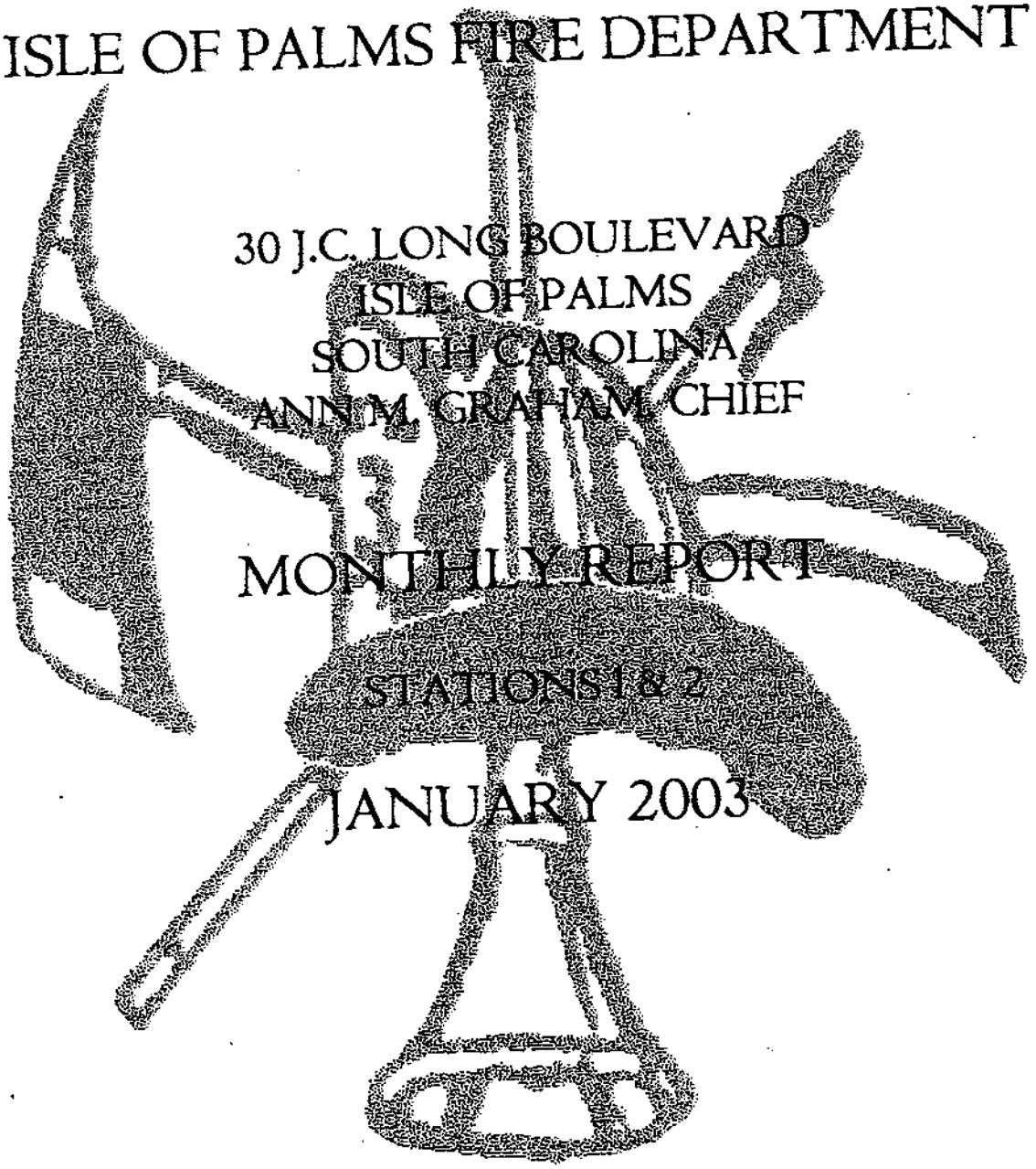
		Eastbound	Westbound	Total
01/28		16	15	31
Tuesday	1:00	3	8	11
	2:00	3	2	5
	3:00	4	5	9
	4:00	4	3	7
	5:00	1	4	5
	6:00	16	6	22
	7:00	98	25	123
	8:00	449	160	609
	9:00	313	168	481
	10:00	212	139	351
	11:00	186	159	345
	12:00	176	178	354
	1:00	218	226	444
	2:00	221	190	411
	3:00	263	253	516
	4:00	197	269	466
	5:00	250	306	556
	6:00	206	336	542
	7:00	212	242	454
	8:00	111	151	262
	9:00	50	131	181
	10:00	35	96	131
	11:00	30	59	89
	Daily Total	3,274	3,131	6,405
01/29	12:00	13	26	39
Wednesday	1:00	6	11	17
	2:00	4	6	10
	3:00	4	9	13
	4:00	4	3	7
	5:00	4	5	9
	6:00	13	7	20
	7:00	84	24	108
	8:00	436	171	607
	9:00	317	172	489
	10:00	222	162	384
	11:00	215	157	372
	12:00	205	204	409
	1:00	225	240	465
	2:00	225	203	428
	3:00	264	253	517
	4:00	227	290	517
	5:00	232	318	550
	6:00	253	376	629
	7:00	238	237	475
	8:00	104	184	288
	9:00	61	161	222
	10:00	45	112	157
	11:00	31	43	74
	Daily Total	3,432	3,374	6,806

01/30		13	20	33
Thursday	1:00	11	12	23
	2:00	3	6	9
	3:00	5	4	9
	4:00	1	6	7
	5:00	2	5	7
	6:00	17	5	22
	7:00	114	32	146
	8:00	426	169	595
	9:00	301	177	478
	10:00	217	148	365
	11:00	201	150	351
	12:00	284	242	526
	1:00	241	227	468
	2:00	224	202	426
	3:00	221	207	428
	4:00	196	253	449
	5:00	249	272	521
	6:00	218	322	540
	7:00	179	222	401
	8:00	143	161	304
	9:00	72	147	219
	10:00	60	143	203
	11:00	34	73	107
	Daily Total	3,432	3,205	6,637
01/31		17	40	57
Friday	1:00	7	22	29
	2:00	2	16	18
	3:00	7	8	15
	4:00	2	2	4
	5:00	5	5	10
	6:00	12	8	20
	7:00	86	23	109
	8:00	436	168	604
	9:00	305	169	474
	10:00	258	178	436
	11:00	215	176	391
	12:00	232	185	417
	1:00	212	237	449
	2:00	227	226	453
	3:00	271	258	529
	4:00	218	283	501
	5:00	252	310	562
	6:00	216	370	586
	7:00	190	215	405
	8:00	205	179	384
	9:00	118	164	282
	10:00	90	143	233
	11:00	61	123	184
	Daily Total	3,644	3,508	7,152

02/01		31	79	110
Saturday	1:00	33	37	70
	2:00	13	36	49
	3:00	14	29	43
	4:00	9	7	16
	5:00	4	7	11
	6:00	6	4	10
	7:00	30	23	53
	8:00	49	37	86
	9:00	151	86	237
	10:00	179	115	294
	11:00	198	161	359
	12:00	217	170	387
	1:00	253	215	468
	2:00	239	250	489
	3:00	258	289	547
	4:00	227	300	527
	5:00	261	264	525
	6:00	316	247	563
	7:00	270	271	541
	8:00	202	201	403
	9:00	131	149	280
	10:00	66	141	207
	11:00	73	147	220
	Daily Total	3,230	3,265	6,495
02/02		60	91	151
Sunday	1:00	30	47	77
	2:00	22	26	48
	3:00	11	33	44
	4:00	8	7	15
	5:00	1	9	10
	6:00	6	4	10
	7:00	8	13	21
	8:00	130	46	176
	9:00	160	70	230
	10:00	302	161	463
	11:00	290	261	551
	12:00	304	287	591
	1:00	270	469	739
	2:00	300	330	630
	3:00	290	295	585
	4:00	280	262	542
	5:00	253	244	497
	6:00	256	206	462
	7:00	166	163	329
	8:00	95	133	228
	9:00	46	88	134
	10:00	64	64	128
	11:00	33	47	80
	Daily Total	3,385	3,356	6,741

02/03		21	22	43
Monday	1:00	4	13	17
	2:00	9	15	24
	3:00	5	5	10
	4:00	1	1	2
	5:00	6	3	9
	6:00	19	13	32
	7:00	84	30	114
	8:00	493	168	661
	9:00	271	182	453
	10:00	221	165	386
	11:00	254	181	435
	12:00	234	180	414
	1:00	259	208	467
	2:00	321	231	552
	3:00	270	274	544
	4:00	212	370	582
	5:00	217	289	506
	6:00	223	362	585
	7:00	161	235	396
	8:00	101	156	257
	9:00	47	114	161
	10:00	38	93	131
	11:00	24	39	63
	Daily Total	3,495	3,349	6,844
	Weekly Total	23,892	23,188	47,080
	Daily Average	3,413	3,313	6,726

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

JANUARY 2003

Isle of Palms Fire Department
Monthly Report
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Isle of Palms Fire Department
Call Summary
January 2003

1/1/2003 Fire Department responded to a brush fire on the 18th fairway at Links Golf Course in Wild Dunes. Upon arrival, found approximately one square yard of sea oats that had been burned. Upon arrival, the fire had been extinguished. Source of the fire was found to be a large bottle rocket, origin unknown. All units cleared the scene.

1/9/2003 Fire Department responded with a ladder to assist the Isle of Palms Police Department to gain entry to a residence on Palm Boulevard.

1/11/2003 Fire Department responded to a call from the Awendaw Fire Department for manpower for a downed aircraft. Engine 4 was sent to airport road in Awendaw for stand-by. Upon arrival, company was cleared from scene. Company returned to the Isle of Palms.

1/19/03 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 3 1/2-year-old having an allergic reaction. Cheek and mouth area was red and swollen, but patient was in no severe distress. Child has a history of food and environmental allergies. Vital signs were assessed and monitored until EMS arrived. Patient was transported to MUSC ER for further evaluation.

1/20/03 Fire Department responded to an emergency medical call on Cameron Boulevard. Upon arrival, found a 71-year-old female complaining of difficulty breathing. Vital signs were assessed and patient was placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

1/24/03 During the freezing temperatures this month, Fire Department responded to a water leak on Sandcrab Court. Upon arrival, personnel secured the water at the street and notified the Water Department. Company cleared the scene.

1/31/03 Fire Department responded to a possible suicide call on the beach at 14th Avenue. Upon arrival, found a 53-year-old male lying face down in the sand with a large amount of blood on the ground. Upon arrival, Charleston County EMS declared patient dead. The Isle of Palms Police Department secured a gun and the scene. Patient was transported from the scene by the County Coroner's Office.

Isle of Palms Fire Department

Call Report

January 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-001	01/01/2003	1	EMS Assist	Non-Resident	1000 Block of Palm Boulevard
03-002	01/01/2003	2	Brush Fire	Resident	58 Ocean Point
03-003	01/02/2003	1	EMS Assist	Resident	14 30th Avenue
03-004	01/03/2003	1	EMS Assist	Resident	203 Carolina Boulevard
03-005			Incident # Void by Dispatch		
03-006	01/03/2003	1	Public Assist	Resident	100 Palm Boulevard
03-007	01/03/2003	1	Public Appearance	Resident	24 28th Avenue
03-008	01/07/2003	2	Public Assist	Non-Resident	50 41st Avenue
03-009	01/09/2003	1	Assist Police	Resident	500 Palm Boulevard
03-010	01/11/2003	OOJ	Move Up (Mutual Aid)	Non-Resident	700 Airport Road
03-011	01/11/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-012	01/14/2003	2	Unintentional False	Resident	26 Hidden Green Lane
03-013	01/16/2003	2	EMS Assist	Resident	10001 Back Bay Drive
03-014	01/19/2003	1	EMS Assist	Non-Resident	305 Palm Boulevard
03-015	01/19/2003	2	Station Tour	Non-Resident	44 41st Avenue
03-016	01/20/2003	2	EMS Assist	Resident	3909 Cameron Boulevard
03-017	01/21/2003	1	Unintentional False	Resident	300 Palm Boulevard
03-018	01/23/2003	2	Unintentional False	Resident	4 48th Avenue
03-019	01/24/2003	2	Smoke Detector Check	Resident	14 Waterway Island Drive
03-020	01/24/2003	2	Public Assist	Resident	21 Sandcrab Court
03-021	01/24/2003	1	Public Assist	Resident	37 25th Avenue
03-022	01/26/2003	2	Unintentional False	Resident	12 Fairway Oaks Lane
03-023	01/26/2003	1	Other Fire	Resident	1515 Palm Boulevard
03-024	01/31/2003	1	EMS Assist	Non-Resident	Behind 1 14th Avenue
03-025	01/31/2003	2	Hazardous Condition	Resident	33 Yacht Harbor Court

Total Calls	24
District 1	12
District 2	11
OOJ/Mutual Aid	1
Resident	17
Non-Resident	7
Unclassified	0
Total EMS Calls	8
District 1	4
District 2	4
OOJ/Mutual Aid	0
Resident	6
Non-Resident	2
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

January 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-002	01/01/2003	2	Brush Fire	Resident	58 Ocean Point
03-012	01/14/2003	2	Unintentional False	Resident	26 Hidden Green Lane
03-013	01/16/2003	2	EMS Assist	Resident	10001 Back Bay Drive
03-019	01/24/2003	2	Smoke Detector Check	Resident	14 Waterway Island Drive
03-020	01/24/2003	2	Public Assist	Resident	21 Sandcrab Court
03-022	01/26/2003	2	Unintentional False	Resident	12 Fairway Oaks Lane
03-025	01/31/2003	2	Hazardous Condition	Resident	33 Yacht Harbor Court

Total Calls	7
Resident	7
Non-Resident	0
Unclassified	0
Total EMS Calls	1
Resident	1
Non-Resident	0
Unclassified	0

Isle of Palms Fire Department

Incident Report

January 2003

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2003	Total 2002	YTD 2002
Total Alarms for Month	24	12	11	1	24	40	40
Working Structure Fire						2	2
Outside Structure							
Vehicle Fire							
Brush,Grass, Leaves	1		1		1	2	2
Trash, Rubbish							
Explosion, no fire							
Spill with fire							
Other Fires	1	1			1		
Overpressure Rupture							
Emergency Med. Call	8	6	2		8	17	17
Lock-in, Trapped							
Search						1	1
Extrication							
Rescue-not classified							
Spill, leak, no fire						1	1
Power Line Down							
Arcing Elec. Equip.							
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1		1		1		
Water Removal							
Smoke Removal							
Animal Rescue							
Assist Police	1	1			1	1	1
Unauthorized Burning							
Move-Up	1			1	1	2	2
Service Call							
Smoke Scare							
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction						2	2
Unintentional False	4	1	3		4	5	5
Unclassified							
Supplemental	7	3	4		7	7	7

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

January 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total 2002	YTD 2002
Smoke Detector	1		1		1	1	1
Station Tour	1		1		1		
Public Education							
Public Appearance	1	1			1	2	2
Assist Motorist							
Public Assist	4	2	2		4	4	4
Other							
Total	7	3	4		7	7	7

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17												17
Non-Resident	7												7
Unclassified	0												0
Total	24	0	0	0	0	0	0	0	0	0	0	0	24

Isle of Palms Fire Department
Completed Pre-Incident Surveys
January 2003

A Dough Re Mi Pizza
Acme Cantina
Agent Owned Realty
Banana Cabana
Barrier Island Ecotours
Barry C. Holden, Attorney
Beach House Gallery
Beachside Real Estate
Ben & Jerry's Ice Cream
Boardwalk Inn
Boathouse Restaurant
Carroll Realty
Charleston County Park
Citadel Beach House
Coconut Joe's
Construction Scheduling Services
Dewee's Island Marina and Office
Domino's Pizza
Dr. James D. Hart, DMD
Drs. M.C. McEniry, DMD, and Brent C. Bailey
Dunes Deli & Pizzaria
Dunes Property
East Island Real Estate
Edgar's Restaurant
Fairway Dunes Villas
Fairway Dunes Villas Swimming Pool
First United Methodist Church
Front Beach Bar & Grill
Funkadelic Relics
Great Beach Regime Management
Great Beach Vacations
Herlong & Associates, Inc.
Holiday Inn Express
Innovative Staffing Solutions
Island Cards & Gifts
Island Laundry
Island Liquors
Island Realty
Isle of Palms Baptist Church
Isle of Palms Building Department
Isle of Palms City Hall
Isle of Palms City Marina
Isle of Palms Diner
Isle of Palms Exchange Club
Isle of Palms Fire Department Station No. 1
Isle of Palms Fire Department Station No. 2
Isle of Palms Garden Shop
Isle of Palms Hardware
Isle of Palms Pest Control
Isle of Palms Post Office
Isle of Palms Public Restrooms
Isle of Palms Public Works
Isle of Palms Real Estate
Isle of Palms Recreation Department
Isle of Palms Wastewater Treatment Plant
Isle of Palms Water Commission - 1300 Palm Blvd.
Jeff Newcomb & Associates
Jones Financial
Laureate Capital
Links Golf Course Cart Shed
Links Golf Course Halfway House
Links Golf Course Maintenance Shed
Links Golf Course Recreation Club
Long Island Café
Lutheran Retreat Center
Maintain, Inc.
Morgan Creek Bar and Grill
My Favorite Things
No. 1 Goalkeeper
Ocean Inn Apartments and Motel
Oceanside Villas
One Eyed Parrot
Ouh La La's Fine Foods
Pantry
Pelican Cleaners
Prudential Carolina Real Estate
Prudential Carolina Realty
Racquet Club Villas
Razor's Edge
Red & White Supermarket
Resort Maintenance, Inc.
Rob's Pest Control
Ron Davis Realty
RS Structures, Inc.
RW Associates
Salon & Company
Sand Castle Builders
Sea Cabin Villas
Seaside Inn
Shear Paradise
Simmons Seafood
Southern Bell
Splash
St. Mark's Lutheran Church
Stackpole's Sports Corp.
Subway
Sullivan's Island Real Estate
Sundrops Montessori School
Taste of China
The Greenery of Charleston Landscape Contractor

Isle of Palms Fire Department

Completed Pre-Incident Surveys

January 2003

Tidal Wave Water Sports
VFW
Wild Dunes Distribution Center
Wild Dunes Information Center
Wild Dunes Yacht Harbor, Inc.
Windjammer
Yacht Harbor Docks and Refueling Area

MONTHLY FIRE INSPECTIONS REPORT
January 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Constr. Type	Violations	Next Inspection	Inspector	Shift
01/09/2003	1140 Ocean Villas		Yes	R	IV	0	04/09/03	605	C
01/09/2003	Beach Town	Yes		M	V	1	02/09/03	605	C
01/10/2003	Pantry		Yes	M	VI	1	01/25/03	604	A
01/10/2003	Carroll Realty		Yes	B	VI	1	01/25/03	604	A
01/10/2003	Resort Maintenance		Yes	B	VI	0	04/10/03	604	A
01/10/2003	First Methodist Church		Yes	A	VI	1	01/25/03	604	A
01/10/2003	Windjammer		Yes	A	VI	1	01/25/03	604	A
01/10/2003	Banana Cabana		Yes	A	VI	0	04/10/03	604	A
01/10/2003	Seaside Inn		Yes	R	V	1	01/25/03	604	A
01/10/2003	One-Eyed Parrott		Yes	A	V	1	01/25/03	604	A
01/10/2003	Boat House Restaurant		Yes	A	VI	2	01/25/03	604	A
01/14/2003	Dunes Properties/Rental	Yes		B	II	1	02/14/03	603	B
01/14/2003	Dunes Properties/Sales	Yes		B	II	5	02/14/03	603	B
01/14/2003	Isle of Palms Diner	Yes		B	II	2	02/14/03	603	B
01/14/2003	Salon & Company	Yes		B	II	2	02/14/03	603	B
01/14/2003	Prudential Carolina	Yes		B	II	3	02/14/03	603	B
01/14/2003	Subway	Yes		B	II	6	02/14/03	603	B
01/14/2003	Taste of China	Yes		B	II	4	02/14/03	603	B
01/14/2003	Simmons Seafood	Yes		B	II	0	04/14/03	603	B
01/17/2003	Ocean Club Guard House	Yes		R	IV	0	04/17/03	604	A
01/17/2003	Ocean Club Cabana/Pool House	Yes		R	IV	0	04/17/03	604	A
01/17/2003	Ocean Club/Bldg. I	Yes		R	IV	4	02/17/03	604	A
01/17/2003	Ocean Club/Bldg. II	Yes		B	VI	4	02/17/03	604	A
01/21/2003	Wild Dunes/Gate I		Yes	B	VI	2	02/21/03	607	C
01/21/2002	Wild Dunes/Gate II	Yes		B	VI	0	04/21/03	607	C
01/21/2002	W/D Reception Center	Yes		B	VI	6	02/22/03	607	C
01/21/2003	Island Day Spa	Yes		B	VI	1	02/22/03	607	C

Page 2	Name of Business	Routine	Reinspect	Occupancy	Constr. Type	Violations	Next Inspection	Inspector	Shift
01/21/2003	Telcom/Wild Dunes	Yes		B	VI	6	02/22/03	607	C
01/21/2003	Island House	Yes		A	VI	5	02/22/03	607	C
01/27/2003	Coastal Retreat	Yes		A/R	II	3	02/27/03	605	C
01/27/2003	IOP Hardware	Yes		H	IV	0	04/27/03	605	C
01/30/2003	My Favorite Thing II	Yes		B	V	1	02/30/03	605	C
01/30/2003	My Favorite Thing I	Yes		B	V	1	02/30/03	605	C
01/30/2003	Pelican Cleaners	Yes		B	V	0	02/30/03	605	C
	Total Inspections:	**34**							
	Total Violations:	**65**							
Inspectors:									
603	**Kramer**								
604	**Bullock**								
605	**Nilsen**								
607	**Tetor**								
01/09/2003	Ben & Jerry's	Yes		B	V		**Closed**	605	C
01/09/2003	Sugar Daddy's	Yes		B	V		**Closed**	605	C
01/30/2003	Dockside	Yes					**Closed**	605	C

Isle of Palms Fire Department
Training Report
January 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	916.5	Total Training Hours	72
Hours Per Person	32.732	Hours Per Person	8

Additional Training

All career personnel participated in two high-rise firefighting drills held at both Ocean Club Villas and the Shipwatch complex. Sullivan's Island Fire Department participated during the first exercises held at Ocean Club. A representative of the Worsham Sprinkler Company provided training of the use and operation of sprinkler systems, with an emphasis on residential systems. Another training class was held on Communications and Report Writing. Personnel also participated in a practical drill on the utilization of master streams.

Medical in-service training covered the Cardiovascular System and a review of the Automated External Defibrillator protocols.

All volunteer personnel received training on Communications and Personal Protective Equipment.

Lieutenants Joe McGinnis and Fred Tetor successfully completed the Instructor Orientation Workshop for the Fire Academy's Emergency Vehicle Driver Training course. This class was held at Mount Pleasant Fire Department Station No. 2. Captain Bob Maibach was an assisting instructor for the class.

Lieutenant McGinnis successfully completed the Rope Rescue Operations course at the Ashley River Fire Department. This Fire Academy course is a prerequisite to all other course in the Rescue Curriculum.

Engineer Scott Mrowca successfully completed the Arson Scene Search in Myrtle Beach. The Public Agency Training Council conducts the course.

Engineer Roger Eagle successfully completed the Weapons of Mass Destruction Detection, Operations, and Maintenance course. The Charleston County Hazardous Materials Office sponsored this program.

Volunteer Firefighters Tommy Buckhannon and Anthony Moon successfully completed the American Heart Association CPR for the Professional Rescuer class. They also completed training on the Automated External Defibrillator.

Firefighter Bob Wood was officially voted in as a member of the volunteer squad. The Fire Academy has recognized his previous training to the NFPA Firefighter II level.

The Volunteer and Explorer roster is currently at nine members.

Isle of Palms Fire Department

Training Report

January 2003

Career Personnel	Hours
Chief Graham	32
Captain Maibach	101
Captain Bullock	22.5
Captain Kramer	28
Captain Nilsen	15
Lieutenant Braun	31
Lieutenant Tetor	45
Lieutenant McGinnis	64
Bacon	32
Bloom	22
Bolick	31
Burnette	36
Ciappa	26
Dowdy	***
Eagle	41
Friend	20
Gadsden	25
Gervais	24
Giddens	15
Hathaway	23
Kunda	36
Micalizzi	35
Morris	16
Morton	29
Mrowca	43
Rodden	35
Saylors	33
Smith	24
Stinnett	32
Total for Month	**916.5**
Average Per Person	**32.732**

Volunteer/Explorer

Personnel	Hours
Bozman	3
Buckhannon	20
Corbett	6
Graham	6
Jenkins	14
Mitchum	3
Moon	14
Stickney	6
Wood	3
Total for Month	**72**
Average Per Person	**8**

*** ***Out on Sick Leave***

Isle of Palms Fire Department

Monthly Water Usage Log

January 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5					0
6					1,000
7	1,000				6,500
8	1,500	5,000			1,000
9	1,000				0
10					0
11					0
12					1,000
13		1,000			0
14					0
15					0
16					2,000
17		2,000			0
18					0
19					1,000
20		1,000			0
21					0
22					0
23					2,000
24	1,000	1,000			0
25					0
26					0
27					0
28					0
29					0
30					0
31					14,500
Total	4,500	10,000	0	0	

Chief's Signature:

2/6/03
Water Department notified on:

Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			14,500
February					0
March					0
April					0
May					0
June					0
July					0
August					0
September					0
October					0
November					0
December					0
Total	**4,500**	**10,000**	**0**	**0**	**14,500**

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
1/9	18' Boston Whaler	Taken to Seel's Outboard to evaluate condition of boat and motor	3.00			$999.44	1045205017
1/15	18' Boston Whaler	Replaced springs, bolts, U-bolts, and hub on boat's trailer	8.00	$145.00	0.00	$0.00	1045205017
1/22	Boat 6	Serviced unit and replaced spark plugs	0.00	$0.00	1.00	$83.28	1045205017
1/27	Chief's Truck	Driver's side door repaired	1.00	$0.00	0.00	Warranty	1045205017
1/27	Chief's Truck	Power window motors replaced	1.50	$0.00	0.00	Warranty	1045205017
1/29	Chief's Truck	Preventive maintenance, complete brake job, transmission and 4X4 serviced	0.50	$0.00	0.00	$1,225.88	1045205017
1/8	Engine 2	Preventive maintenance done	0.00	$0.00	1.50	$381.19	1045205017
1/8	Engine 3	Preventive maintenance done	0.00	$0.00	1.50	$342.82	1045205017
1/13	Engine 3	Replaced diaphragm in air horn	0.50	$6.00	0.00	$0.00	1045205017
1/13	Engine 3	Repaired discharge valves	2.00	$0.00	0.00	$0.00	1045205017
1/31	Engine 3	Front flashers repaired	0.50	$7.00	0.00	$0.00	1045205017
1/24	Truck 1	Tranmission rebuilt, transmission cooler replaced, and preventive maintenance done	1.00	$0.00	78.00	$14,100.44	1045205017
1/16	Station 1	Replaced battery charger on station generator	1.00	$29.00	0.00	$0.00	1045205026
1/7	Station 2	Replaced thermostat	0.50	$42.00	0.00	$0.00	1045205026
1/31	Station 2	Replaced toilet seat in women's room	0.25	$22.00	0.00	$0.00	1045205026
1/16	SCBA #1133	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/22	SCBA #1135	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/13	SCBA #1505	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/22	SCBA #1509	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/31	SCBA #1637	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/13	SCBA #462	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/16	SCBA #465	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/22	SCBA #466	Repaired and Posi-Check conducted	1.00	$0.00	0.00	$0.00	1045205027
1/31	Station 2	Hose tester repaired	0.25	$0.00	0.00	$0.00	1045205027
1/25	Truck 1	Repaired air leak	0.25	$0.00	0.00	Invoice Due	1045205027
		Totals	**25.25**	**$251.00**	**82.00**	**$16,133.61**	

Isle of Palms Fire Department
Personnel Report
January 2003

1/8/03 Volunteer/Explorer meeting at Station 1.

1/13/03 Captain Maibach attended Charleston County Officer's Association Meeting at the Charleston County Public Safety Building in North Charleston.

1/21/03 Captain Maibach met with Training Officers from Mount Pleasant, Sullivan's Island and Awendaw Fire Departments to discuss future training plans for the four entities.

1/22/03 Volunteer/Explorer meeting at Station 1.

James Giddens joined the department as a full-time Firefighter. James was previously employed full-time with the St. Andrews Fire Department.

Katherine Kunda joined the department as a full-time Firefighter. Katherine moved to Charleston from Maryland were she was a volunteer with the Prince George's County Fire Department.

Bob Wood joined the department as a Volunteer. Bob resides in Mt. Pleasant.

January Birthdays: Corey Bullock and Chief Ann Graham.

Isle of Palms Fire Department
Public Relations Report
January 2003

1/3/03 C-Shift personnel stood by at the Recreation Department for the monthly Middle School Dance.

1/7/03 Engineers Eagle and Mrowca escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

1/13/03 Chief Graham met with Bill Casey and members of the 50th Anniversary Celebration Committee about setup along the front beach area.

1/24/03 Lieutenant Tetor, Engineer Morris and Firefighter Bloom assisted an island resident with smoke detectors that were going off in the residence. Company replaced batteries and advised the resident to get in touch with their burglar alarm company.

1/24/03 Fire Department personnel assessed pump houses in Wild Dunes for signs of damage from freezing temperatures. Several systems had been adversely affected and were advised to have a fire watch until the system was repaired and back in service.

1/30/03 Captain Maibach attended a meeting of the St. James Resident Council, a senior residential facility on James Island. Captain Maibach spoke on the "Vial of Life" program the Department has been involved with for several years. The residents are initiating the program within their complex with the help of the Harris Teeter supermarket chain and the Veterans of Foreign Wars Public Relation Committee.

REVISED

	A	B	C	D	E	F	G	H	I
1	2/4/03 14:27	City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan							
2		Total Needs from All Funds							
3									
4		FY04	FY04	FY04					
5			Highly			FY05	FY06	FY07	FY08
6		Essential	Desireable	Desireable					
7									
38	**Police Department**								
39									
40	Replace patrol cruisers	41,000				61,500	61,500	61,500	
41	Replace 4WD vehicles								75,000
42	Replace animal control truck					22,000			
43	Replace beach services pickup						22,000		
44	Replace carpeting	6,000							
45	800 Mhz radio replacement (every 10 yrs)							308,000	
46	New telephone system							12,000	
47	Replace 4 sets of body armor	2,000				2,000	2,000	2,000	2,000
48	Replace 2 Gateway NS700 pentium servers					6,000			
49	Replace parking meters	-							
50	Replace beach services Club Car						8,000		
51	Radar unit replacement 2/yr	4,800				4,800	4,800	4,800	4,800
52	Video cameras replacements		5,000			5,000	5,000	5,000	5,000
53	Mobile data terminals 2/yr		4,000			4,000	4,000	4,000	4,000
54	Replace furniture					4,000			
55	Computer for new SLED/FBI communication sys	2,500							
56	**Subtotal**	**56,300**	**9,000**	-		**109,300**	**107,300**	**397,300**	**90,800**
57									

Cell: B40
Comment: repl (1) 98 crown vic and (1) 99 crown vic with impalas. Figure includes outfitting.

Cell: F40
Comment: Repl (3) crown vics purch in Jan 99 & June00 with impalas

Cell: G40
Comment: repl (3) crown vics purch in June00 with impalas

Cell: H40
Comment: repl (3) crown vics purch in Mar01 with impalas

Cell: I41
Comment: replace (3) 4WDs purchased in June02

Cell: B49
Comment: New parking meter kiosks are included in $750,000 for front beach enhancement in General Gov't

Cell: C52
Comment: Repl one video camera

Cell: B55
Comment: SLED advises the new communication system (where our dept can access SLED records) mandated by the FBI will be activated Dec03.

REVISED

	A	B	C	D	E	F	G	H	I
1	2/4/03 14:29	City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan							
2		Total Needs from All Funds							
3									
4		FY04	FY04	FY04					
5			Highly			FY05	FY06	FY07	FY08
6		Essential	Desireable	Desireable					
7									
58	**Fire Department**								
59									
60	***Capital Leases***								
61	**Existing lease pmt on 03 pumper (8yr lease**	**31,200**				**31,200**	**31,200**	**31,200**	**31,200**
62	**Replace Ladder Truck (cost=$650000) (12yr lease)**		**71,691**			**71,691**	**71,691**	**71,691**	**71,691**
63	**Replace Engine 4 Pumper purchased Feb89 (cost=$215000) (8yr lease)**					**32,463**	**32,463**	**32,463**	**32,463**
64	**Replace 94 Jeep w/ F-150 4x4 (cost=$25000)**	**8,750**				**8,750**	**8,750**		
65									
66	Refurbish Engine 2 purchased in 1991					30,000			
67	Replace Ford F150 Rescue Truck purch Sept00							27,600	
68	Replace Ford F150 Chief's Truck purch Oct99					25,000			
69	Replace rescue ATV	[illegible]500	5,500						
70	~~97 Rescue 5 (Personal watercraft)~~ donations	~~10,500~~							
71	(2) Positive pressure ventilation fans	2,760							
72	FEMA FireACT Grant - 10% City match			11,180					
73	800Mhz Radio replacement							55,125	
74	Ice maker for station 2	2,000							
75	Replace air compressor purchased in June 93	8,000							
76	Computer hardware replacements					2,000	2,000	2,000	2,000
77	Replace 1200 ft of 5" fire hose	8,000				8,000	8,000	8,000	8,000
78	Air pack (SCBA) replacement (2)	5,000				5,000	5,000	5,000	5,000
79	Replace Station 1 generator					46,950			
80	Replace Station 2 generator						46,950		
81	Replace HVAC (there are 2 units at each station)			18,000					
82	Sign at Station 1			2,000					
83	CPR training mannequin							2,500	
84	Replace expired cylinders	4,000				8,000	4,000	8,000	4,000
85	Bunker gear (6 full suits replaced per year)	6,000				6,000	6,000	6,000	6,000
86	Riding lawn mower					2,000			2,000
87	Replace cascade system cylinders							1,600	
88	Vinyl siding Station 1	[illegible]000		7,000					

	A	B	C	D	E	F	G	H	I
1	2/4/03 14:29	City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan							
2		Total Needs from All Funds							
3									
4		FY04	FY04	FY04					
5			Highly			FY05	FY06	FY07	FY08
6		Essential	Desireable	Desireable					
7									
89	**Fire Department, continued**								
90									
91	Accountability system		4,000						
92	Seal Station 2 parking lot		2,000						
93	Furniture @ Sta 1 & 2			4,000					
94	Refrigerator replacement					2,000			
95	Stove replacement					1,200			
96	Replace telephone system							6,000	
97	Replace bay heaters		2,000						
98	Dishwasher replacement		1,400						
99	**Subtotal**	**98,710**	**81,091**	**35,180**		**280,254**	**216,054**	**257,179**	**162,354**
100									
101									

Cell: C62
Comment: Currently investigating possible trade in of current ladder truck

Cell: F63
Comment: already been bumped once

Cell: F66
Comment: A refurbishment now should allow us to get the full 20 years out of this truck. A refurbishment would include rewiring, pump rebuild, and paint and body work. Note that approx $10,000 was received on an insurance claim related to the damage sustained by this truck during the Dune Crest fire.

Cell: B71
Comment: (1) replaces existing 1991 unit and one is for the new pumper. This provides a ppv fan at each station.

Cell: D72
Comment: If this grant is approved, it would be used to purchase the compressor budgeted above and replace all existing air packs, 2 of which are budgeted in the current year.

Cell: B75
Comment: Used to fill cascade system and SCBA cylinders

Cell: D81
Comment: 1 unit replaced at station 2 in Sept02. 2nd station 2 unit and both units at station 1 are getting close to the end of their life expectancy

Cell: B84
Comment: replace (6) cylinders

Cell: B88
Comment: Contingent on outcome of current engineering study. Water currently seeping through cracked siding.

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

I AM REQUESTING THAT ALL OFFICERS BE ISSUED A CURRENT SOUTH CAROLINA CODE OF LAWS BOOK.

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

THERE IS CURRENTLY ONE IN THE SQUAD ROOM, BUT THIS INFORMATION IS MORE NEEDED IN THE OFFICERS VEHICLE ON THE ROAD.

OTHER COMMENTS OR SUGGESTIONS

$50/book + 16 officers = $800

NAME _____

VERTIFLEX COMPANY 50031

EXHIBIT D

PUBLIC WORKS COMMITTEE
February 5, 2003

The regular meeting of the Public Works Committee was held on February 5, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Director Mobley, Administrator Tucker, Mayor Sottile, Councilwoman Hanbury, Ross Nelson, General Engineering Labs, Marianne Luttrell from the Planning Commission, and Douglas Kerr, Director of Building, Planning and Zoning.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the January meeting as presented; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. Dick Johnson, 4 Palm Court, spoke about the street lights that were installed on 42nd, 44th, 45th and 46th Avenues which were installed as being "turtle friendly" and has not turned out to be so. He said there was some mis-communication with the SCE&G representative and the lights are highly visible on the beach. After meeting with the committee and SCE&G last September, SCE&G was supposed to put in 180° shield which they thought would block the light from the turtles. Mr. Johnson said that they were installed and did lessen the intensity of the lights, but the lights are still highly visible on the beach. Subsequently, he designed an aluminum shield that would fit over the light fixture as a cannister and would reflect the light from the beach. Mr. Johnson said that the sheet metal shop could manufacture one shield for $85 and subsequent shields would be less. He showed a sample of the cylinder and how it would attach to the lights. It was the consensus of the committee to get these lights right and stated that they would discuss it under New Business. Chairman Marino thanked Mr. Johnson for his help with this issue.

3. Old Business. (A) Non-Point Source Pollution Project Report - December. (Report attached.) Mr. Ross Nelson, General Engineering & Environmental, LLC, stated that the Phase I of the study was completed on January 7, 2003. He reported that the fecal coliform levels are higher than historically shown and even higher than what DHEC shows for their shellfish monitoring. Phase II began in November 2002 and to date shows that most of the fecal coliform is animal and not human by a ratio of 1 to 4. Mr. Ross expressed concern that there was a lot more human source last August when the island was at maximum usage. He proposed to complete the fifth event of Phase II monitoring and then wait until June or July and test again to see if there is any difference in levels. If the levels do not change much, then it may be assumed that animal fecal coliform is the main cause. Mr. Nelson answered questions of committee members. Administrator Tucker stated that if the final sampling is not done until June, it will be beyond the grant period and she asked Mr. Nelson to write a letter recommending the delay on the sampling on the basis of confirming the source of the coliform in order for her to request a grant extension.

(B) Front Beach Sewer Line Replacement - Dana Love, IOP CPW. Councilman Bettelli reported that he had attended the CPW meeting in January and, since funding has not been approved, the project has been postponed until after the 50th Anniversary events. Also, the

SCDOT was not ready to make a commitment until the City was ready to take control of the road. Further, he stated that DOT requirements include a different type of fill material which would increase the cost by $100,000. Administrator Tucker stated that the City is not ready to take over the road until after the budget process and until the City knows that the project will be funded. DOT will not release the City from this additional fill requirement unless they know that the City will take over the road. The IOP CPW says that their way of back-filling is superior to what DOT requires and less expensive and DOT standards does not take into affect the type of soil on the island.

4. Monthly Department Report for January 2003. Director David Mobley highlighted the January report and answered questions of committee members (see attached report). There was discussion of preparing a map showing the location of pooper-scoopers to make it easier to find locations in need.

3. Old Business. (C) Status of NPDES Storm Water Permit. Administrator Tucker reported that Mayor Sottile received a letter from Representative Chip Limehouse (copy attached) requesting that DHEC contact the City, which they have not done. She further stated that the March 10th deadline is a federally mandated deadline and she strongly feels that the City needs to meet the deadline even if what is sent in is not the exact plan that will be followed in the future. City Attorney Nick Sottile also feels that the City should meet this deadline. Chairman Marino stated that he did not want the City to spend any money on preparation of this NOI and that the City Administrator could submit something plain and simple to meet the deadline.

Upon discussion, Councilman Bettelli made a motion, in order to comply with the federal mandate on NPDES stormwater, that the City move ahead to meet the March 10th deadline for filing an NOI by hiring Woolpert to work with the City Administrator. Motion failed for lack of a second.

Administrator Tucker iterated that not submitting a plan to a federally mandated program will reflect poorly on the Isle of Palms as well as on the City Administrator who is responsible for keeping Council informed of the requirements that the City is supposed to comply with and the City Attorney who is responsible for keeping the City informed about laws to be complied with, especially if Isle of Palms is the only local government that does not meet that deadline.

Upon further discussion, Chairman Marino stated that the island was going to participate in the program as required, but not until the City knows what they need to do and not from a rough draft. Administrator Tucker noted that the final permit document is supposed to be ready by Friday, February 7th, and there is an appeal process associated with the permit and Charleston County has hired an environmental attorney to appeal the permit. However, this will not affect the March 10th deadline. Chairman Marino pointed out that this decision to wait is a reflection on City Council and not on the Administrator or Attorney and Council, as a whole, does not want to proceed until some final documentation from DHEC has been prepared.

(D) Incinerator Status. Chairman Marino referred to the attached letter from Onyx and Administrator Tucker reported that she wrote to the Charleston County Administrator concerning the incinerator. She is still playing "phone tag" with Rick Field to discuss this matter. With the incinerator closed down on Tuesdays, Director Mobley stated that the trucks must drive all the way to the landfill to dump which means more wear and tear on the vehicles as well as more overtime for the employees.

(E) Flag Pole on Connector and Lighting. Chairman Marino stated that the flag on the Connector should have lighting in order to stay up 24 hours a day. Administrator Tucker stated that there was money put into the upcoming budget for installation of a more permanent flag pole and lighting.

7. New Business. (A) Temporary Labor Costs - Last Four Years. Chairman Marino stated that the Chairman of Ways & Means asked the committee to look at this because he feels that the expense of temporary labor is increasing regularly (see attached figures). He said that the committee needs to determine whether it is cheaper for the City to continue to hire temporary labor as opposed to hiring more employees. Administrator Tucker felt that the figures have leveled out over the past couple of years and she felt that to replace temporary labor it would take more than one additional employee. She further stated that she is more demanding on the department than the department has employees to do what she wants done, and she does not feel that the department would manage with fewer temporary laborers. Councilman Miller was pleased that the costs have leveled out and understands the need to keep temps. Director Mobley stated that the temps were a tool for him to be able to have more or less workers as the need requires. He noted that in the summer he hires up to eight temps a day and during the winter 3-5 a day.

(B) Resurfacing - Forest Trail Court II. Chairman Marino stated that Councilwoman Rice asked him to discuss this subject. She said that Forest Trail Court II, which is owned by the City, is in dire need of paving. Mayor Sottile stated that when CTC resurfaced Forest Trail about 8 years ago, they did not do either Forest Trail Court I or Court II, and he suggested that the City ask CTC to re-pave them. Administrator Tucker noted that DWD was in the process of re-paving some streets in Wild Dunes and perhaps the contractor could take a look at this area and give Director Mobley a cost estimate for discussion next month.

(C) Review of Proposed Capital Project Budget - FY 03/04. Administrator Tucker discussed the attached equipment list in some detail. Councilman Bettelli reminded committee members about the County no longer salting/sanding the bridge when iced over and the cost estimate for salting/sanding equipment was $4,300 which he recommended be put into the budget. Chairman Marino felt that it should be placed under "highly desirable" at the very least. Director Mobley discussed putting it under "Essential". **Councilman Bettelli made a motion to insert the $4,300 for ice and snow control spreaders in the Capital budget under "Highly Desirable;" Councilman Miller seconded' motion passed unanimously.**

(D) Light Covers for Street Lights at 42nd, 44th, 45th, and 46th Avenues. Chairman Marino said that the cost was approximately $250 and he felt it should be done. **Councilman Bettelli made a motion to move forward on Mr. Johnson's request for the light shields and authorize the Public Works Director to work with Mr. Johnson and SCE&G to try the shields on one or two lights to see how they work, and if they work well, to proceed with the remainder of street lights at a cost not to exceed $300; Councilman Miller seconded; motion passed unanimously.**

8. Miscellaneous. (A) Public Works Activities - 50th Anniversary Celebration. Administrator Tucker referred to attached memo from Leola Hanbury concerning needs for trash pickup during the event. Director Mobley said that his department could take care of these requests. Councilwoman Hanbury asked Director Mobley to look into the cost of signage for the event which he will do.

(B) Councilmen Bettelli and Miller have looked at the parking area at 21st Avenue and Palm and would like to discuss this further next month. Chairman Marino stated that he would like the committee to make a decision on this area next month so that something can be done to improve it for the upcoming season.

(C) The next meeting was scheduled for Wednesday, March 12th, 2003, at 5:45 p.m. in the Public Works Department.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,

John Marino, Chairman

GENERAL ENGINEERING & ENVIRONMENTAL, LLC

Meeting Today's Needs with a Vision for Tomorrow

January 21, 2003

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Monthly Status Report and Invoice No. 15587E
Non-Point Source Pollution Assessment Project
Isle of Palms, South Carolina

Dear Ms. Tucker:

Please find enclosed the report titled "Monthly Status Report" and Invoice No. 15587E in the amount of $22,907.50 for General Engineering and Environmental, LLC's (General Engineering's) services through December 2002. This report discusses the results of Phase I Monitoring Event Nos. 23, 24, and 25, and Phase II Monitoring Event Nos. 3 and 4. The invoice includes charges for the items listed below.

- Conducting Phase I Monitoring Event Nos. 23, 24, and 25
- Interpretation of the data for Phase I Monitoring Event Nos. 23, 24, and 25
- Conducting Phase II Monitoring Event Nos. 3 and 4
- Interpretation of the data for Phase II Monitoring Event Nos. 3 and 4
- Analytical charges for Phase I Monitoring Event No. 23
- Analytical charges for Phase II Monitoring Event No. 3
- Ribotyping charges for Phase II Monitoring Event Nos. 1, 2, and 3
- Completion of the monthly status report

Please note that effective January 1, 2003, our name changed from General Engineering, A Division of General Engineering Laboratories, Inc. to General Engineering & Environmental, LLC. On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at 769-7378, extension 4214.

Yours very truly,

G. Ross Nelson
Environmental Scientist II

enclosures

fc: ciop00102c.sts.rpt.december.doc

GEL a Member of THE GEL GROUP, INC.

P.O. Box 30712 • Charleston, SC 29417 • 2040 Savage Road (29407)
Phone (843) 769-7378 • Fax (843) 769-7397 • www.gel.com

Monthly Status Report

December 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: January 17, 2003

Submitted by:

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

December 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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Figure

1	Monitoring Locations

Tables

1	Results of Monitoring Event Nos. 23, 24, and 25
2	Results of Phase II Monitoring Event Nos. 3 and 4
3	Fecal Coliform Means and Averages
4	Fecal Coliform Results per Event
5	South Carolina Department of Health and Environmental Control Water Quality Standards

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Monthly Status Report

December 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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Charts

1 Geometric Mean and 90th Percentile Maximum for Inland Monitoring Locations

2 Geometric Mean and 90th Percentile Maximum for Open-Water Monitoring Locations

GENERAL ENGINEERING & ENVIRONMENTAL, LLC
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Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.

G. Ross Nelson
Environmental Scientist II

J. Edward Buxton
Senior Scientist

Ronald R. Austin, P.E.
Senior Staff Engineer

JANUARY 17, 2003
Date

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Monthly Status Report

December 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering and Environmental, LLC (General Engineering) will provide monthly summaries of the data collected during the monitoring events. Therefore, this report summarizes the results of Phase I Monitoring Event Nos. 23, 24, and 25, Phase II Monitoring Event Nos. 3 and 4, and discusses the relevance of these results.

As noted in previous reports, following each monitoring event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway (Waterway) adjacent to the Isle of Palms.

2.0 Phase I Results

Phase I Monitoring Event Nos. 23, 24, and 25 were conducted on December 5, December 10, and December 26, 2002, respectively. A summary of the results obtained for these events is presented below. The results from these events are included in Table 1. All inland and open-water monitoring locations are depicted on Figure 1.

2.1 Phase I Monitoring Event No. 23

Phase I Monitoring Event No. 23 was conducted during a falling tide following a rainfall event of 0.24 inches. The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at all of the inland monitoring locations. Additionally, the fecal coliform levels at open-water locations IOP-02 (Hamlin Creek at Breech Inlet), IOP-06 (Hamlin Creek under the IOP Connector), and IOP-22 (Waterway at 21st Ave.) exceeded both shellfish consumption and recreation standards. Fecal coliform levels at the open-water locations IOP-12 (Waterway at 25th

Ave.) and IOP-25 (Waterway at Morgan Creek) exceeded shellfish consumption standards but did not exceed recreation standards.

Dissolved oxygen (DO) levels were within acceptable ranges at all of the monitoring locations. Turbidity was elevated at IOP-25 (Waterway at Morgan Creek) during this monitoring event. However, this is likely due to disturbance of sediments by the Hydrolab. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

2.2 Phase I Monitoring Event No. 24

Phase I Monitoring Event No. 24 was conducted during a falling tide following a rainfall event of 0.79 inches. The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at all of the inland monitoring locations, except IOP-21 (41st Ave.) which only exceeded shellfish consumption standards. Additionally, the fecal coliform levels at open-water locations IOP-06 (Hamlin Creek under the IOP Connector) and IOP-12 (Waterway at 25th Ave.) exceeded shellfish consumption standards. Fecal coliform levels did not exceed recreation standards at any of the open-water monitoring locations.

Dissolved oxygen (DO) levels were low at inland locations IOP-05 (behind IOP Red & White) and IOP-29 (Wild Dunes – Marsh Island Lane). However, the low DO levels at these locations can likely be attributed to lack of flow. In addition, pH was elevated at IOP-31 (Wild Dunes – Back Bay Dr. Lagoon). The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

2.3 Phase I Monitoring Event No. 25

Phase I Monitoring Event No. 25 was conducted during a high tide. Approximately 1.40 inches of rainfall fell the two days prior to the sampling event. The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at all of the inland monitoring locations, except IOP-14 (28th Ave.), IOP-28 (2nd Ave.), and IOP-31 (Wild Dunes – Back Bay Dr. Lagoon) which only exceeded shellfish consumption standards. Additionally, the fecal coliform levels at open-water locations IOP-06 (Hamlin Creek under the IOP Connector), IOP-12 (Waterway at 25th Ave.), and IOP-22 (Waterway at 21st Ave.) exceeded shellfish consumption standards. Fecal coliform levels did not exceed recreation standards at any of the open-water monitoring locations.

Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

3.0 Phase II Monitoring Program

Phase II Monitoring Event Nos. 3 and 4 were conducted on December 5 and December 19, 2002, respectively. Please note that Phase II Monitoring Event No. 3 was conducted in conjunction with Phase I Monitoring Event No. 23. A summary of the results obtained for each of these events is presented in the respective sections below. The results from the Phase II Monitoring Events are included in Table 2. The Phase II monitoring locations are depicted on Figure 1.

3.1 Phase II Monitoring Event No. 3

Phase II Monitoring Event No. 3 was conducted during low tide following a rainfall event of 0.24 inches. The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at all of the inland monitoring locations, except IOP-05-4 (discharge pipe behind IOP Red & White) which only exceeded shellfish consumption standards. Additionally, the fecal coliform levels at open-water locations IOP-02 (Hamlin Creek at Breech Inlet), IOP-06 (Hamlin Creek under the IOP Connector), and IOP-22 (Waterway at 21st Ave.) exceeded both shellfish consumption and recreation standards. Fecal coliform levels at open-water locations IOP-12 (Waterway at 25th Ave.) and IOP-25 (Waterway at Morgan Creek) exceeded shellfish consumption standards but did not exceed recreation standards.

Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-05-1 (21st Ave.)
- IOP-05-2 (behind IOP Red & White)
- IOP-15-4 (30th Ave.)
- IOP-17-2 (Forest Trail)
- IOP-21-1 (41st Ave.)
- IOP-21-3 (41st Ave.)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-17-2 (Forest Trail). The cause of the low DO level at this location has yet to be determined. Turbidity was elevated at open-water location IOP-25 (Waterway at Morgan Creek) during this monitoring event. However, this is

likely due to disturbance of sediments by the Hydrolab. Turbidity was also elevated at the inland locations listed below.

- IOP-11-3 (25th Ave.)
- IOP-15-1 (30th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-21-2 (41st Ave.)

In order to determine if the fecal coliform is emanating from a human or an animal source, *Escherichia coli* samples are cultivated on an agar plate. For each sample, five isolates, or clusters of *E. coli* colonies on the agar plate, are selected for DNA fingerprinting analysis which identifies the source of the fecal coliform. The ribotyping results from this monitoring event indicate that the majority of the fecal coliform discharged from the island during this storm event was from animal sources. None of the open-water locations noted an isolate from a human. Furthermore, none of the inland locations noted more than one isolate from a human source.

3.2 Phase II Monitoring Event No. 4

Phase II Monitoring Event No. 4 was conducted during low tide following a rainfall event of 0.65 inches. The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at all of the inland monitoring locations, except IOP-21-1 (41st Ave.), IOP-21-2 (41st Ave.), and IOP-32-2 (Wild Dunes – Salt Water Lake) which only exceeded shellfish consumption standards. Additionally, the fecal coliform levels at the following open-water locations exceeded both shellfish consumption and recreation standards: IOP-06 (Hamlin Creek under the IOP Connector), IOP-12 (Waterway at 25th Ave.), and IOP-22 (Waterway at 21st Ave.). Fecal coliform levels at the open-water locations IOP-02 (Hamlin Creek at Breech Inlet) and IOP-25 (Waterway at Morgan Creek) also exceeded shellfish consumption standards.

Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-05-1 (behind IOP Red & White)
- IOP-11-3 (25th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17-3 (Forest Trail)
- IOP-21-1 (41st Ave.)
- IOP-21-3 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location. Turbidity was also elevated at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-05-2 (behind IOP Red & White)
- IOP-11-4 (25th Ave.)
- IOP-21 (41st Ave.)
- IOP-30 (Wild Dunes – Sea Grass Lane)

The ribotyping results from this monitoring event indicate that the majority of the fecal coliform discharged from the island during this storm event was from animal sources. Only one of the open-water locations, IOP-25 (Waterway at Morgan Creek), noted an isolate from a human. Furthermore, none of the inland locations noted an isolate from a human source.

4.0 Discussion of Assessment Results

This section discusses the significance of the results to date. Current results are compared to historical results and shellfish consumption standards to give an indication of water quality within Hamlin Creek and the Waterway.

4.1 Historical Comparisons

During Phase I of this project, the results are being compared to the historical data compiled during preparation of the Sampling and Analysis Plan. As noted in previous monthly status reports, fecal coliform levels at IOP-11 (25th Ave.) are significantly lower than the historical geometric mean. However, the samples collected for analysis from this location during the first eleven monitoring events were collected from a location in the drainage ditch that is immediately adjacent to the Waterway. Beginning with Monitoring Event No. 12, the samples are being collected further upstream at a point closer to Waterway Boulevard, and the samples collected during each of the subsequent monitoring events indicate significant levels of fecal coliform are being discharged through this outfall. In fact, the geometric mean for fecal coliform since Monitoring Event No. 12 is 6,353.94 compared to a geometric mean of 735.51 for the entire project.

Please note that numerous rainfall events have occurred since the beginning of October. Furthermore, it is assumed that the number of sources of fecal coliform has remained constant during this period (i.e. – the animal population on the island has not changed significantly). Therefore, the elevated fecal coliform levels that have been detected in the waterway during recent sampling events are likely related to increased runoff that is generated during periods of increased rainfall. The increased runoff may deposit more fecal material into local waterbodies, thereby increasing the amount of fecal coliform detected during recent monitoring events. Please note that results from recent events have increased the geometric mean for each of the sample locations. Following

Monitoring Event No. 25, the geometric mean for fecal coliform levels at the locations listed below are significantly higher than the historical geometric mean.

- IOP-02 (Hamlin Creek at Breech Inlet)
- IOP-05 (behind IOP Red & White)
- IOP-06 (Hamlin Creek under the IOP Connector)
- IOP-10 (24th Ave.)
- IOP-12 (Waterway at 25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-21 (41st Ave.)
- IOP-22 (Waterway at 21st Ave.)
- IOP-25 (Waterway at Morgan Creek)

Please note that these differences between historic levels and present levels may be due to the difference in analytical procedures used during this study. The South Carolina Department of Health and Environmental Control (SCDHEC) generally uses the membrane filtration technique to determine the level of fecal coliform present in a sample. However, this study is using a five-tube dilution technique to determine the level of fecal coliform in a sample because this method is more accurate for salt water or highly turbid samples. Please note that use of this method was approved by SCDHEC for this study. A comparison of the data generated during this project to the historical data collected during previous projects is included in Table 3.

4.2 Shellfish Consumption Standards

Currently, the geometric mean and the 90th Percentile Maximum for fecal coliform at each monitoring location exceed the standard for shellfish consumption. A comparison of the fecal coliform levels for each of the sampling locations during each of the monitoring events has been included in Table 4. This table can be used to determine if there are any seasonal variations in the fecal coliform levels detected at each location. Please note that fecal coliform levels increased significantly during Monitoring Event Nos. 18 through 23. This is likely the result of increased runoff that is generated during periods of increased rainfall as discussed above and not simply due to seasonal variations. SCDHEC Water Quality Standards are included in Table 5.

Please note that SCDHEC uses geometric mean to determine the average level of fecal coliform bacteria at a given location. This method is used because it is less affected by extreme values than the arithmetic mean. Since fecal coliform bacteria "clump" together as they reproduce, it is likely that, over multiple sampling events, abnormally high levels will be detected at a given location. Therefore, calculating the geometric mean of the fecal coliform levels will more accurately represent the levels of fecal coliform at the site.

Likewise, SCDHEC uses the 90th Percentile Maximum as the anticipated maximum fecal coliform level at a given location. The 90th Percentile Maximum basically states that 90 percent of the data is below that particular level. This measure is important because, as discussed with the geometric mean above, it is less affected by extreme values when determining the maximum bacteria levels at a given location.

4.3 Trends

In order to determine where the majority of fecal coliform is being discharged, it is helpful to compare data trends. Charts 1 and 2 are bar graphs that compare the geometric mean and the 90th Percentile Maximum of fecal coliform for the inland and open-water monitoring locations, respectively. As indicated in Chart 1, the highest fecal coliform levels have been detected at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)

Furthermore, the highest fecal coliform levels at the open-water locations have been detected at IOP-06 (Hamlin Creek under the IOP Connector) and IOP-12 (Waterway at 25th Ave.), as indicated on Chart 2.

The fecal coliform levels from each of the monitoring locations have also been compared to other water quality and field data to determine if any trends are present. Currently, there does not appear to be any correlations between fecal coliform levels and pH, salinity, dissolved oxygen, turbidity, or tide. However, these parameters will continue to be monitored to determine if any trends are present.

Previously, there did appear to be a correlation between the increase in fecal coliform levels and an increase in water temperature. However, water temperatures have decreased since Phase I Monitoring Event No. 19 and fecal coliform levels have increased significantly. As discussed previously, this anomaly can likely be attributed to the increased runoff that is generated during periods of increased rainfall during these monitoring events.

4.4 Phase II Monitoring Program

The results from Phase II Monitoring Event Nos. 3 and 4 are consistent with results obtained during the baseline study and during Phase II Monitoring Event Nos. 1 and 2 in that elevated fecal coliform levels have routinely been noted at all monitoring locations

following significant rain events. However, the intent of the Phase II program is to isolate the areas that are contributing fecal coliform to the Waterway. The results from these two events indicate that all subsections of the ditch systems chosen for further analysis contribute significant amounts of fecal coliform to the Waterway. Therefore, it may be difficult to pinpoint the actual source of the fecal coliform if the ribotyping were to indicate that the fecal coliform emanated from a human source.

Please note that the ribotyping results from Phase II Monitoring Event Nos. 3 and 4 continue to indicate that the fecal coliform is emanating from animal sources. Therefore, it will be necessary to isolate the animal source of fecal coliform. This will be done by collecting scat samples from several known animal sources around the Isle of Palms, including dogs, cats, raccoon, deer, squirrels, and birds. The results from these comparison samples should indicate the types of control measures necessary for the island to limit the amount of fecal coliform entering the Waterway. This sampling will likely occur during late January or early February.

5.0 Summary

To date, twenty-five of the twenty-six monitoring events scheduled for Phase I of this project have been completed. With the exception of increased fecal coliform levels, the results from Monitoring Event Nos. 23, 24, and 25 are consistent with previous events. These monitoring events also indicated that the fecal coliform contamination is not limited to the area adjacent to the IOP Red & White shopping center and the section of the island from 25th to 41st Avenue. The data from this monitoring event indicates that a majority of the island is contributing to the elevated fecal coliform levels detected in Hamlin Creek and the Waterway.

As noted previously, there was an increase in fecal coliform levels during the November monitoring event. Although this increase is likely due to the increased runoff that was generated during periods of increased rainfall, it is important to note that the increased fecal levels were detected at each inland and open-water monitoring location.

Four of the five monitoring events scheduled for the Phase II program have been completed. The results from these events indicated that the fecal coliform is emanating primarily from animal sources. Therefore, comparison samples from known sources will be used to determine if the source is from domesticated or wild animal populations.

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Invoice

NPS Pollution Assessment for Isle of Palms, South Carolina

Invoice Number: **15587E**

Ms. Linda Tucker
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Site: **ISLE OF PALMS**
Project Number: **CIOP00102C**
Project Manager: **Ross Nelson**
Term: **Net 30 days**

Purchase Order:	**Units**	**Amount**
Sample Collection Phase I Monitoring Event No. 23 and Phase II Monitoring Event No. 3	19.00	$1,200.00
Sample Collection Phase I Monitoring Event No. 24	10.00	$650.00
Sample Collection Phase II Monitoring Event No. 4	12.50	$750.00
Sample Collection Phase I Monitoring Event No. 25	10.00	$650.00
Data Evaluation and Review Phase I Monitoring Program	11.00	$650.00
Data Evaluation and Review Phase II Monitoring Program	9.00	$500.00
Clients Reports and Correspondence Monthly Status Report	6.00	$425.00
Analytical Services Phase I Monitoring Event No. 23 and Phase II Monitoring Event No. 3		$1,762.50
Analytical Services Ribotyping - Phase II Monitoring Event No. 1		$5,440.00
Analytical Services Ribotyping - Phase II Monitoring Event No. 2		$5,440.00
Analytical Services Ribotyping - Phase II Monitoring Event No. 3		$5,440.00

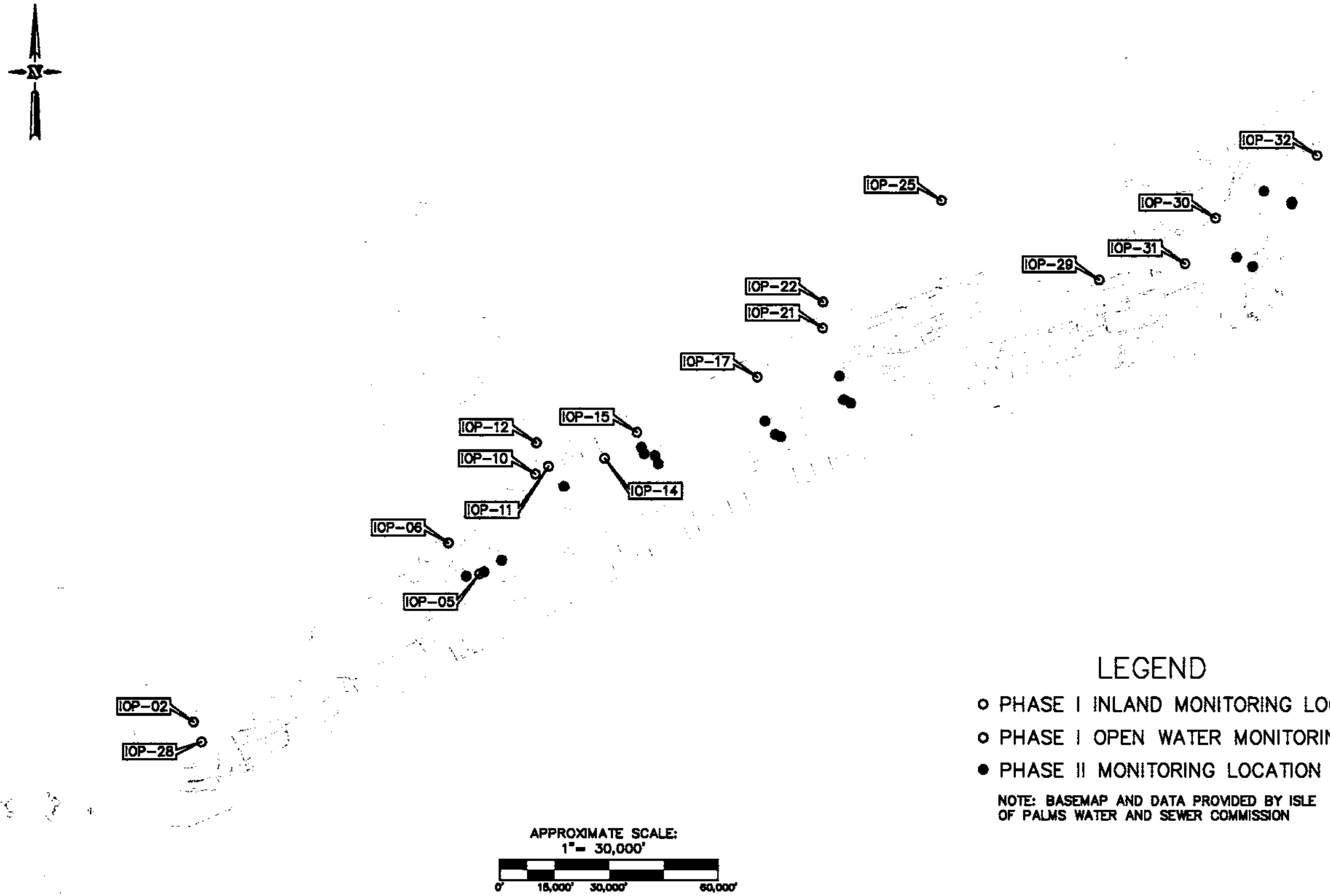
Total Time: 77.50

Services this Period	$4,197.00
Expenses this Period	$18,710.50
AMOUNT NOW DUE	$22,907.50

Note: Sample collection charges include personnel charges, mileage, Hydrolab rental, and disposable sampling equipment.

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LEGEND

- o PHASE I INLAND MONITORING LOCATION
- o PHASE I OPEN WATER MONITORING LOCATION
- ● PHASE II MONITORING LOCATION

NOTE: BASEMAP AND DATA PROVIDED BY ISLE OF PALMS WATER AND SEWER COMMISSION

GENERAL ENGINEERING
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PROJECT: CIOP00102C		
NON-POINT SOURCE POLLUTION ASSESSMENT PROJECT ISLE OF PALMS, SOUTH CAROLINA	MONITORING LOCATIONS	FIGURE 1
DATE: December 12, 2002	DRAWN BY: JBB	APPRV. BY: JEB

Jan 21, 2003 - 8:28am
G:\CADFILES\A-D\C\ciop\ciop00102c\CIOP00102_F1.DWG

Table 1
Results of Monitoring Event Nos. 23, 24, 25

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
12/5/2002	IOP-02[1]	1520	7.88	9.23	20.49	7.84	11.3	540	0.200	<0.500	0.0865	0.120	Low	Cloudy, Cold	-	7.2
12/5/2002	IOP-05	1710	7.69	10.72	6.66	4.35	10.9	16,000	0.880	<0.500	0.523	0.580	Low-Rising	Cloudy, Cold	Very low	7.2
12/5/2002	IOP-06[1]	1510	7.86	8.93	20.27	7.90	10.4	540	NS	NS	NS	NS	Low	Cloudy, Cold	-	7.2
12/5/2002	IOP-10	1650	7.40	14.99	4.47	5.91	23.2	>16,000	NS	NS	NS	NS	Low	Cloudy, Cold	Moderate	7.8
12/5/2002	IOP-11	1630	7.57	14.35	2.55	5.14	18.6	>16,000	NS	NS	NS	NS	Low	Cloudy, Cold	Low	7.2
12/5/2002	IOP-12[1]	1455	7.84	8.87	20.54	8.15	12.3	17	NS	NS	NS	NS	Low	Cloudy, Cold	-	6.7
12/5/2002	IOP-14	1605	7.58	17.23	1.41	4.25	18.1	5,400	NS	NS	NS	NS	Low	Cloudy, Cold	Moderate	6.7
12/5/2002	IOP-15	1600	7.89	12.76	1.77	4.01	29.9	16,000	NS	NS	NS	NS	Low	Cloudy, Cold	Moderate	7.2
12/5/2002	IOP-17	1410	7.48	10.38	5.69	6.29	11.3	>16,000	0.850	<0.500	0.671	1.13	Low-Falling	Cloudy, Cold	High	6.7
12/5/2002	IOP-21	1340	7.46	10.71	16.15	6.87	7.7	1,300	0.470	<0.500	0.568	0.200	Low-Falling	Cloudy, Cold	High	6.1
12/5/2002	IOP-22[1]	1445	7.85	9.87	19.07	8.48	32.5	>1,600	0.720	<0.500	0.294	0.610	Low	Cloudy, Cold	-	6.1
12/5/2002	IOP-25[1]	1435	7.87	9.80	20.58	8.44	90.3	110	NS	NS	NS	NS	Low-Falling	Cloudy, Cold	-	6.7
12/5/2002	IOP-28	1725	8.00	16.15	2.65	7.95	21.1	>16,000	NS	NS	NS	NS	Low-Rising	Cloudy, Cold	Moderate	6.7
12/5/2002	IOP-29	1315	7.48	9.11	18.43	6.58	5.1	9,200	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	None	6.1
12/5/2002	IOP-30	1255	7.24	8.12	16.55	5.47	4.3	>16,000	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	Low	6.1
12/5/2002	IOP-31	1310	8.25	8.04	0.71	9.63	12.3	16,000	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	High	6.1
12/5/2002	IOP-32	1235	7.44	9.67	11.26	7.37	16.0	>16,000	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	Moderate	6.1
12/10/2002	IOP-02[1]	1320	7.98	9.57	30.69	8.93	28.6	11	NS	NS	NS	NS	High	Drizzle, Cold	-	9.4
12/10/2002	IOP-05	1445	7.80	11.17	1.87	3.80	40.8	>16,000	0.620	0.080	0.846	1.15	Mid-Falling	Cloudy, Cold	Very low	10.6
12/10/2002	IOP-06[1]	1315	7.95	9.33	30.73	8.97	15.3	23	<0.050	<0.050	<0.050	0.120	High	Drizzle, Cold	-	10.0
12/10/2002	IOP-10	1440	7.25	11.55	14.10	6.43	10.0	5,400	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	Moderate	11.1
12/10/2002	IOP-11	1435	7.49	13.64	0.76	6.23	11.5	>16,000	0.840	0.400	1.24	1.72	Mid-Falling	Cloudy, Cold	Low	10.0
12/10/2002	IOP-12[1]	1310	7.92	9.31	31.03	8.94	5.8	22	<0.050	<0.050	<0.050	<0.050	High	Drizzle, Cold	-	9.4
12/10/2002	IOP-14	1430	7.45	15.60	0.78	4.52	8.5	16,000	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	Moderate	9.4
12/10/2002	IOP-15	1425	7.62	13.25	0.63	4.92	17.3	>16,000	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	Moderate	10.0
12/10/2002	IOP-17	1420	7.65	11.25	5.17	6.93	12.4	>16,000	0.490	0.140	1.04	0.990	Mid-Falling	Cloudy, Cold	Moderate	10.6
12/10/2002	IOP-21	1345	7.79	10.70	21.86	8.25	39.3	260	NS	NS	NS	NS	High	Cloudy, Cold	Low	10.0
12/10/2002	IOP-22[1]	1305	7.87	9.29	30.70	9.17	19.8	4	NS	NS	NS	NS	High	Drizzle, Cold	-	8.9
12/10/2002	IOP-25[1]	1300	7.71	9.33	30.41	9.41	30.3	9	NS	NS	NS	NS	High	Drizzle, Cold	-	8.9
12/10/2002	IOP-28	1450	7.93	15.51	1.53	6.65	4.9	2,200	NS	NS	NS	NS	Mid-Falling	Cloudy, Cold	Moderate	11.1
12/10/2002	IOP-29	1410	7.35	10.65	19.76	3.93	1.8	>16,000	NS	NS	NS	NS	High	Cloudy, Cold	None	9.4
12/10/2002	IOP-30	1400	7.65	9.24	16.14	7.16	23.8	>16,000	NS	NS	NS	NS	High	Cloudy, Cold	Very low	10.0
12/10/2002	IOP-31	1355	8.59	9.05	1.27	12.93	13.5	1,400	NS	NS	NS	NS	High	Cloudy, Cold	High	10.0
12/10/2002	IOP-32	1405	8.15	10.38	1.44	8.64	28.1	16,000	NS	NS	NS	NS	High	Cloudy, Cold	Low	10.0

[1]Open Water Monitoring Location

Table 1
Results of Monitoring Event Nos. 23, 24, 25

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
12/26/2002	IOP-02[1]	1135	7.93	11.31	29.27	7.44	23.1	13	NS	NS	NS	NS	High	Sunny, Cool	-	6.1
12/26/2002	IOP-05	1330	7.74	10.71	1.13	4.15	24.9	16,000	0.840	0.110	1.23	1.28	High	Sunny, Cool	Very Low	7.8
12/26/2002	IOP-06[1]	1130	7.90	10.18	25.80	7.62	23.4	49	NS	NS	NS	NS	High	Sunny, Cool	-	5.6
12/26/2002	IOP-10	1320	7.23	13.94	4.70	4.97	20.5	5,400	NS	NS	NS	NS	High	Sunny, Cool	Moderate	7.8
12/26/2002	IOP-11	1315	7.46	14.89	0.83	5.89	15.4	1,700	NS	NS	NS	NS	High	Sunny, Cool	Low	7.2
12/26/2002	IOP-12[1]	1125	7.85	10.14	27.01	7.48	22.9	170	<0.050	<0.100	0.139	0.320	High	Sunny, Cool	-	6.1
12/26/2002	IOP-14	1310	7.31	17.57	0.58	3.97	43.4	330	NS	NS	NS	NS	High	Sunny, Cool	Low	7.8
12/26/2002	IOP-15	1305	7.42	13.97	0.66	3.56	43.2	5,400	NS	NS	NS	NS	High	Sunny, Cool	Low	7.2
12/26/2002	IOP-17	1255	7.74	12.04	1.30	4.59	24.6	16,000	1.02	0.360	1.31	1.59	High	Sunny, Cool	Low	7.2
12/26/2002	IOP-21	1210	7.81	11.17	3.75	7.61	30.3	9,200	NS	NS	NS	NS	High	Sunny, Cool	Very Low	6.7
12/26/2002	IOP-22[1]	1115	7.75	10.19	27.75	7.48	24.5	49	0.05	<0.100	0.0706	0.790	High	Sunny, Cool	-	5.6
12/26/2002	IOP-25[1]	1105	7.56	10.83	28.85	7.52	23.7	22	NS	NS	NS	NS	High	Sunny, Cool	-	5.6
12/26/2002	IOP-28	1340	8.14	17.08	0.63	7.20	17.8	170	NS	NS	NS	NS	High	Sunny, Cool	Moderate	8.3
12/26/2002	IOP-29	1245	7.25	12.02	14.50	1.63	27.7	2,200	NS	NS	NS	NS	High	Sunny, Cool	None	7.2
12/26/2002	IOP-30	1230	7.51	9.38	2.51	3.50	8.4	5,400	NS	NS	NS	NS	High	Sunny, Cool	None	6.7
12/26/2002	IOP-31	1235	8.20	9.54	0.48	7.41	24.7	330	0.100	0.320	0.452	1.18	High	Sunny, Cool	High	7.2
12/26/2002	IOP-32	1225	7.94	11.78	0.72	6.50	16.6	790	NS	NS	NS	NS	High	Sunny, Cool	Moderate	6.7

[1]Open Water Monitoring Location

Table 2
Results of Phase II Monitoring Event Nos. 3 and 4

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
12/5/2002	IOP-02[2]	1520	7.88	9.23	20.49	7.84	11.3	540	0/5	Low	Cloudy, Cold	-	7.2
12/5/2002	IOP-05	1710	7.69	10.72	6.66	4.35	10.9	16,000	1/4	Low-Rising	Cloudy, Cold	Very low	7.2
12/5/2002	IOP-05-1	1700	7.42	15.04	3.11	1.39	15.2	16,000	-	Low	Cloudy, Cold	None	7.2
12/5/2002	IOP-05-2	1705	7.57	12.68	8.42	2.41	48.5	>16,000	-	Low	Cloudy, Cold	None	7.2
12/5/2002	IOP-05-3	1715	8.13	18.29	0.41	5.79	7.6	1,400	-	Low-Rising	Cloudy, Cold	Moderate	7.2
12/5/2002	IOP-05-4	1718	7.48	13.42	4.84	5.98	0.6	210	-	Low-Rising	Cloudy, Cold	None	6.7
12/5/2002	IOP-06[2]	1510	7.86	8.93	20.27	7.90	10.4	540	0/5	Low	Cloudy, Cold	-	7.2
12/5/2002	IOP-10	1650	7.40	14.99	4.47	5.91	23.2	>16,000	1/4	Low	Cloudy, Cold	Moderate	7.8
12/5/2002	IOP-11	1630	7.57	14.35	2.55	5.14	18.6	>16,000	1/4	Low	Cloudy, Cold	Low	7.2
12/5/2002	IOP-11-1	1610	8.11	10.86	0.15	5.41	28.4	>16,000	-	Low	Cloudy, Cold	Low	7.2
12/5/2002	IOP-11-2	1615	7.23	10.36	3.01	4.46	26.8	16,000	-	Low	Cloudy, Cold	None	7.2
12/5/2002	IOP-11-3	1620	7.10	9.09	13.75	3.33	78.2	>16,000	-	Low	Cloudy, Cold	None	7.2
12/5/2002	IOP-11-4	1625	7.62	8.16	3.67	7.43	18.0	>16,000	-	Low	Cloudy, Cold	Low	6.7
12/5/2002	IOP-12[2]	1455	7.84	8.87	20.54	8.15	12.3	17	0/4	Low	Cloudy, Cold	-	6.7
12/5/2002	IOP-14	1605	7.58	17.23	1.41	4.25	18.1	5,400	0/5	Low	Cloudy, Cold	Moderate	6.7
12/5/2002	IOP-15	1600	7.89	12.76	1.77	4.01	29.9	16,000	1/4	Low	Cloudy, Cold	Moderate	7.2
12/5/2002	IOP-15-1	1635	7.87	8.85	0.16	7.54	72.4	16,000	-	Low	Cloudy, Cold	Very low	7.2
12/5/2002	IOP-15-2	1640	NO FLOW						-				
12/5/2002	IOP-15-3	1642	7.46	11.63	0.53	5.07	28.3	>16,000	-	Low	Cloudy, Cold	Very low	7.2
12/5/2002	IOP-15-4	1645	6.91	9.76	8.13	2.07	192.6	>16,000	-	Low	Cloudy, Cold	Very low	7.8
12/5/2002	IOP-17	1410	7.48	10.38	5.69	6.29	11.3	>16,000	0/5	Low-Falling	Cloudy, Cold	High	6.7
12/5/2002	IOP-17-1	1350	7.44	15.69	0.23	4.53	34.8	1,100	-	Low-Falling	Cloudy, Cold	Low	6.1
12/5/2002	IOP-17-2	1355	7.59	13.92	0.91	3.26	36.5	9,200	-	Low-Falling	Cloudy, Cold	Moderate	6.7
12/5/2002	IOP-17-3	1400	7.29	9.16	6.22	5.07	8.9	16,000	-	Low-Falling	Cloudy, Cold	Very low	6.7
12/5/2002	IOP-21	1340	7.46	10.71	16.15	6.87	7.7	1,300	0/5	Low-Falling	Cloudy, Cold	High	6.1
12/5/2002	IOP-21-1	1325	8.04	18.76	0.19	3.00	1.9	1,300	-	Mid-Falling	Cloudy, Cold	Low	5.6
12/5/2002	IOP-21-2	1328	7.70	17.61	0.13	4.73	48.4	>16,000	-	Mid-Falling	Cloudy, Cold	Low	6.1
12/5/2002	IOP-21-3	1332	7.09	14.56	2.25	3.67	57.6	1,100	-	Mid-Falling	Cloudy, Cold	Low	5.6
12/5/2002	IOP-22[2]	1445	7.85	9.87	19.07	8.48	32.5	>1,600	0/5	Low	Cloudy, Cold	-	6.1
12/5/2002	IOP-25[2]	1435	7.87	9.80	20.58	8.44	90.3	110	0/5	Low-Falling	Cloudy, Cold	-	6.7
12/5/2002	IOP-28	1725	8.00	16.15	2.65	7.95	21.1	>16,000	1/4	Low-Rising	Cloudy, Cold	Moderate	6.7
12/5/2002	IOP-29	1315	7.48	9.11	18.43	6.58	5.1	9,200	0/5	Mid-Falling	Cloudy, Cold	None	6.1
12/5/2002	IOP-30	1255	7.24	8.12	16.55	5.47	4.3	>16,000	0/5	Mid-Falling	Cloudy, Cold	Low	6.1
12/5/2002	IOP-31	1310	8.25	8.04	0.71	9.63	12.3	16,000	1/4	Mid-Falling	Cloudy, Cold	High	6.1
12/5/2002	IOP-32	1235	7.44	9.67	11.26	7.37	16.0	>16,000	0/5	Mid-Falling	Cloudy, Cold	Moderate	6.1
12/5/2002	IOP-32-1	1225	7.64	11.51	0.32	5.58	28.6	16,000	-	Mid-Falling	Cloudy, Cold	Very low	6.1
12/5/2002	IOP-32-2	1245	7.98	10.34	0.45	6.08	9.8	700	-	Mid-Falling	Cloudy, Cold	Very low	6.1
12/5/2002	IOP-32-3	1300	8.09	12.08	0.44	4.85	14.1	1,700	-	Mid-Falling	Cloudy, Cold	Very low	5.6
12/5/2002	IOP-32-4	1240	8.25	9.17	0.52	6.63	36.0	460	-	Mid-Falling	Cloudy, Cold	Very low	5.6

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source.
[2]Open Water Location

Table 2
Results of Phase II Monitoring Event Nos. 3 and 4

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
12/19/2002	IOP-02[2]	1300	7.91	11.57	29.53	7.60	10.9	240	0/5	Low	Warm, Cloudy	-	15.6
12/19/2002	IOP-05	1423	7.57	15.75	0.70	4.90	257.7	>16,000	1/4	Low	Warm, Cloudy	High	16.1
12/19/2002	IOP-05-1	1416	7.46	15.16	0.42	1.06	5.9	>16,000	-	Low	Warm, Cloudy	Very Low	15.6
12/19/2002	IOP-05-2	1420	7.52	15.85	0.64	4.84	620.0	>16,000	-	Low	Warm, Cloudy	Very Low	15.6
12/19/2002	IOP-05-3	1426	7.72	15.72	0.19	6.64	4.7	5400	-	Low	Warm, Cloudy	Moderate	16.1
12/19/2002	IOP-05-4	1430	7.54	15.92	0.59	6.11	12.7	16000	-	Low	Warm, Cloudy	Low	15.6
12/19/2002	IOP-06[2]	1253	7.89	11.78	28.74	7.74	7.3	1600	0/5	Low	Warm, Cloudy	-	16.1
12/19/2002	IOP-10	1413	7.58	16.23	0.02	5.64	13.4	3,500	0/5	Low	Warm, Cloudy	Low	16.1
12/19/2002	IOP-11	1410	7.65	16.19	0.47	4.83	11.4	>16,000	0/5	Low	Warm, Cloudy	Moderate	16.1
12/19/2002	IOP-11-1	1352	7.62	15.08	0.21	5.26	2.6	>16,000	-	Low	Warm, Cloudy	Moderate	16.1
12/19/2002	IOP-11-2	1355	7.45	15.85	0.45	4.41	12.9	>16,000	-	Low	Warm, Cloudy	Low	16.1
12/19/2002	IOP-11-3	1400	7.30	14.42	0.78	1.74	60.3	>16,000	-	Low	Warm, Cloudy	None	16.7
12/19/2002	IOP-11-4	1404	7.60	15.13	0.69	6.30	255.1	>16,000	-	Low	Warm, Cloudy	Moderate	16.7
12/19/2002	IOP-12[2]	1247	7.88	11.55	29.43	7.60	9.4	920	0/5	Low	Warm, Cloudy	-	15.6
12/19/2002	IOP-14	1345	7.42	17.39	0.42	4.46	17.6	>16,000	0/5	Low	Warm, Cloudy	Moderate	16.1
12/19/2002	IOP-15	1340	7.46	15.57	0.44	4.76	15.9	>16,000	0/5	Low	Warm, Cloudy	Moderate	16.1
12/19/2002	IOP-15-1	1328	8.21	16.32	0.29	4.80	9.2	2,800	-	Low	Warm, Cloudy	Very Low	16.1
12/19/2002	IOP-15-2	1329	NO FLOW						-				
12/19/2002	IOP-15-3	1331	7.62	15.78	0.37	4.15	14.3	3,500	-	Low	Warm, Cloudy	Low	15.6
12/19/2002	IOP-15-4	1334	7.46	15.62	0.51	2.23	7.4	>16,000	-	Low	Warm, Cloudy	Low	15.6
12/19/2002	IOP-17	1214	7.51	15.67	1.29	5.29	22.9	>16,000	0/5	Low	Warm, Rain	Moderate	15.6
12/19/2002	IOP-17-1	1202	7.77	15.48	0.20	5.81	33.9	3,500	-	Low	Warm, Cloudy	Low	15.6
12/19/2002	IOP-17-2	1206	7.53	17.04	0.53	4.73	28.9	>16,000	-	Low	Warm, Cloudy	Moderate	16.1
12/19/2002	IOP-17-3	1210	7.47	15.01	0.64	3.76	20.8	>16,000	-	Low	Warm, Cloudy	Low	15.6
12/19/2002	IOP-21	1157	7.27	14.56	12.72	6.37	57.7	1,800	0/5	Low	Mild, Rain	High	15.0
12/19/2002	IOP-21-1	1146	8.39	18.22	0.27	3.73	6.7	170	-	Mid-Falling	Mild, Rain	Low	15.0
12/19/2002	IOP-21-2	1148	8.05	17.86	0.23	4.17	30.6	260	-	Mid-Falling	Mild, Rain	Low	15.0
12/19/2002	IOP-21-3	1152	7.37	16.17	0.79	3.06	37.0	5,400	-	Mid-Falling	Mild, Rain	Low	15.6
12/19/2002	IOP-22[2]	1242	7.86	11.64	29.06	8.08	11.1	920	0/5	Low	Warm, Cloudy	-	15.6
12/19/2002	IOP-25[2]	1237	7.66	11.26	29.84	8.32	9.3	17	1/4	Low	Warm, Cloudy	-	15.0
12/19/2002	IOP-28	1437	7.89	16.84	0.74	6.74	4.1	1,100	0/5	Low	Warm, Cloudy	Moderate	16.1
12/19/2002	IOP-29	1140	7.22	12.75	24.26	3.04	3.9	>16,000	0/5	Mid-Falling	Mild, Rain	Very Low	15.6
12/19/2002	IOP-30	1122	7.11	13.51	13.33	2.23	56.8	>16,000	0/5	Mid-Falling	Mild, Rain	Very Low	14.4
12/19/2002	IOP-31	1135	7.96	12.10	0.54	9.37	16.4	490	0/5	Mid-Falling	Mild, Rain	High	15.0
12/19/2002	IOP-32	1105	7.43	13.30	2.40	6.62	34.0	>16,000	0/5	Mid-Falling	Mild, Rain	Moderate	14.4
12/19/2002	IOP-32-1	1055	7.46	12.05	0.43	6.55	32.0	9,200	-	Mid-Falling	Mild, Rain	None	14.4
12/19/2002	IOP-32-2	1120	7.66	13.67	0.65	4.00	30.9	330	-	Mid-Falling	Mild, Rain	None	15.0
12/19/2002	IOP-32-3	1129	7.65	13.54	0.59	5.17	29.5	1,100	-	Mid-Falling	Mild, Rain	None	15.0
12/19/2002	IOP-32-4	1110	7.73	13.52	0.44	7.62	31.1	9,200	-	Mid-Falling	Mild, Rain	None	15.0

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source.
[2]Open Water Location

Table 3
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	25.41	350.00	5.10	19.50
IOP-05	6,850.64	16,000.00	139.90	10,630.00
IOP-06[2]	94.97	1,328.00	17.60	130.00
IOP-10	5,046.35	16,000.00	3,432.20	16,000.00
IOP-11	735.51	16,000.00	1,082.90	20,780.00
IOP-12[2]	51.02	306.00	13.70	49.00
IOP-14	5,143.95	16,000.00	2,200.00	2,200.00
IOP-15	7,110.73	16,000.00	3,449.60	6,470.00
IOP-17	7,127.48	16,000.00	2,609.10	8,080.00
IOP-21	2,801.41	16,000.00	170.10	720.00
IOP-22[2]	34.40	620.00	24.50	540.00
IOP-25[2]	20.65	75.40	5.90	38.20
IOP-28	1,356.19	16,000.00	-	-
IOP-29	2,004.96	16,000.00	-	-
IOP-30	7,319.03	16,000.00	-	-
IOP-31	3,466.57	16,000.00	-	-
IOP-32	8,900.97	16,000.00	-	-

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.

Table 4
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Monitoring Event No. 1	Monitoring Event No. 2	Monitoring Event No. 3	Monitoring Event No. 4	Monitoring Event No. 5	Monitoring Event No. 6	Monitoring Event No. 7	Monitoring Event No. 8	Monitoring Event No. 9	Monitoring Event No. 10	Monitoring Event No. 11	Monitoring Event No. 12	Monitoring Event No. 13
IOP-02[2]	8	22	4	8	4	22	2	5	17	5	350	23	21
IOP-05	>1,600	1600	>2,400	>2,400	13	>1,600	>1,600	16000	>16,000	5400	>16,000	>16,000	>16,000
IOP-06[2]	33	22	13	23	23	140	140	70	33	94	33	79	33
IOP-10	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	5400	9200	1300	1400	3,500	3,500
IOP-11	7	240	46	540	33	17	46	140	170	33	27	920	>1,600
IOP-12[2]	13	22	5	33	23	5	110	23	33	5	23	110	240
IOP-14	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	16000	2400	>16,000	NS	16,000
IOP-15	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	>16,000	16000	330	>16,000	>16,000
IOP-17	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	3500	16000	5400	16,000	16,000
IOP-21	>1,600	>1,600	540	920	1600	>1,600	>1,600	16000	1100	170	220	>16,000	1,100
IOP-22[2]	11	17	8	17	79	8	49	13	13	7	13	46	17
IOP-25[2]	13	5	5	23	7	23	70	13	8	11	8	13	22
IOP-28	>1,600	79	33	>2,400	180	>1,600	94	140	>16,000	90	1100	2,800	700
IOP-29	110	350	7	70	>1,600	1600	>1,600	920	700	790	>16,000	1,100	9,200
IOP-30	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	16000	5400	9200	16,000	16,000
IOP-31	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS
IOP-32	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.
NS = Not Sampled

Table 4
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Monitoring Event No. 14	Monitoring Event No. 15	Monitoring Event No. 16	Monitoring Event No. 17	Monitoring Event No. 18	Monitoring Event No. 19	Monitoring Event No. 20	Monitoring Event No. 21	Monitoring Event No. 22	Monitoring Event No. 23	Monitoring Event No. 24	Monitoring Event No. 25
IOP-02[2]	23	350	23	26	22	94	>1,600	33	46	540	11	13
IOP-05	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	16,000	>16,000	16,000
IOP-06[2]	49	110	46	>1,600	920	540	1,600	49	1,600	540	23	49
IOP-10	>16,000	>16,000	>16,000	>16,000	2,800	>16,000	>16,000	>16,000	>16,000	>16,000	5,400	5,400
IOP-11	>1,600	>1,600	NS	>16,000	>16,000	16,000	>16,000	16,000	>16,000	>16,000	>16,000	1,700
IOP-12[2]	70	130	13	22	350	220	1,600	110	>1,600	17	22	170
IOP-14	>16,000	9,200	1,400	9,200	>16,000	16,000	>16,000	>16,000	3,500	5,400	16,000	330
IOP-15	>16,000	16,000	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	16,000	16,000	>16,000	5,400
IOP-17	>1,600	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	16,000
IOP-21	5,400	1,700	>16,000	9,200	>16,000	16,000	>16,000	9,200	>16,000	1,300	260	9,200
IOP-22[2]	23	27	13	26	17	170	920	170	920	>1,600	4	49
IOP-25[2]	79	22	11	23	33	33	140	33	70	110	9	22
IOP-28	>16,000	3,500	1,100	>16,000	230	5,400	9,200	>16,000	>16,000	>16,000	2,200	170
IOP-29	>16,000	16,000	330	>16,000	>16,000	>16,000	9,200	>16,000	340	9,200	>16,000	2,200
IOP-30	>16,000	>16,000	>16,000	3,500	>16,000	>16,000	16,000	>16,000	>16,000	>16,000	>16,000	5,400
IOP-31	NS	NS	540	16,000	3,500	3,500	>16,000	9,100	2,200	16,000	1,400	330
IOP-32	NS	NS	>1,600	>16,000	16,000	>16,000	>16,000	>16,000	9,200	>16,000	16,000	790

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.
NS = Not Sampled

Table 5
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO (mg/L)	pH (Standard Units)	Temperature (deg. C)	Turbidity NTUs
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)				
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[5]	2.2, 0.8[4]	25

MPN - Most Probable Number

NTUs - Nominal Turbidity Units

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C as a result of the discharge of heated liquids.

[3]Shall not vary more than three-tenths of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Chart 1

Geomtric Mean and 90th Percentile Maximum for Inland Monitoring Locations

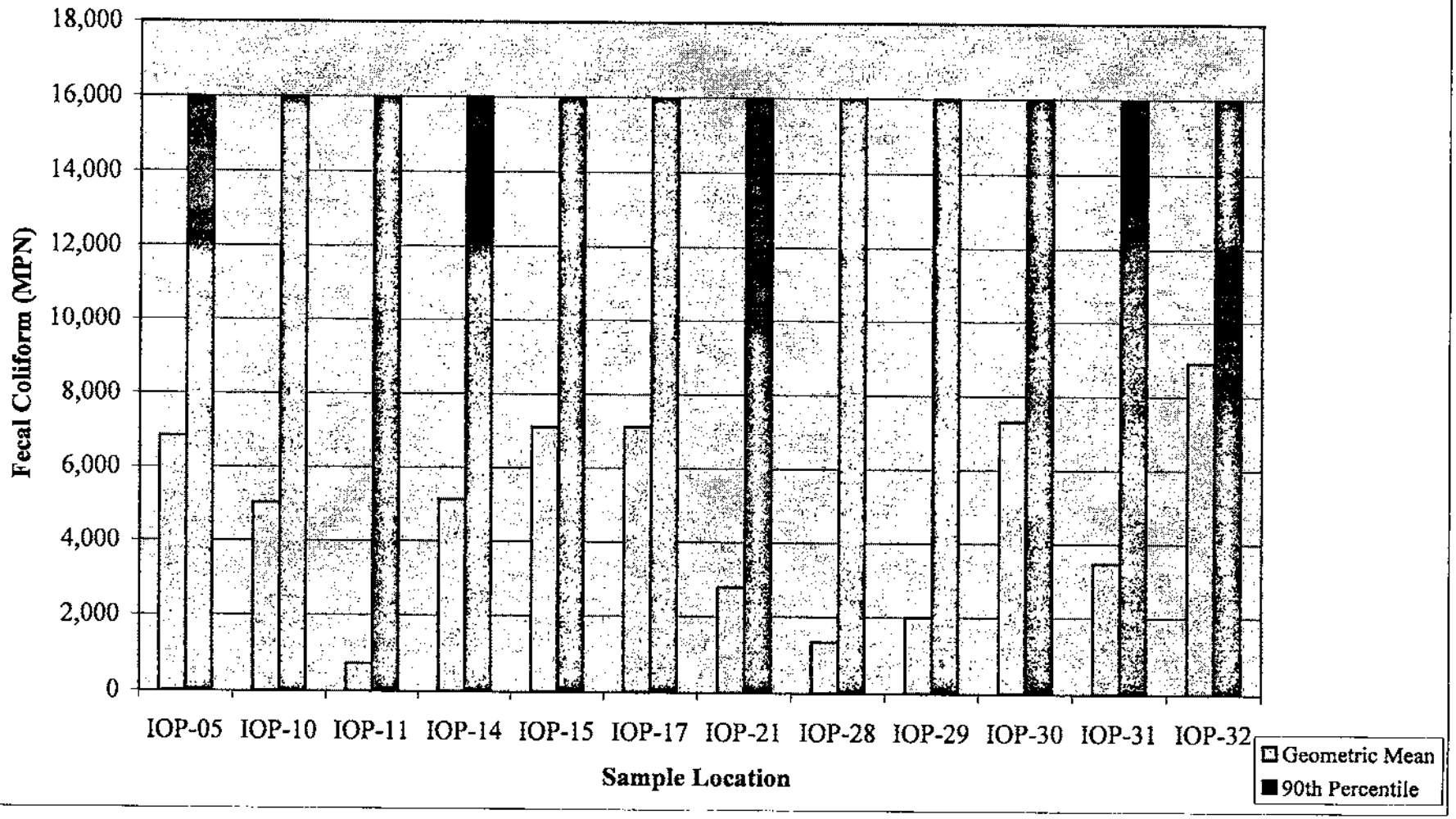
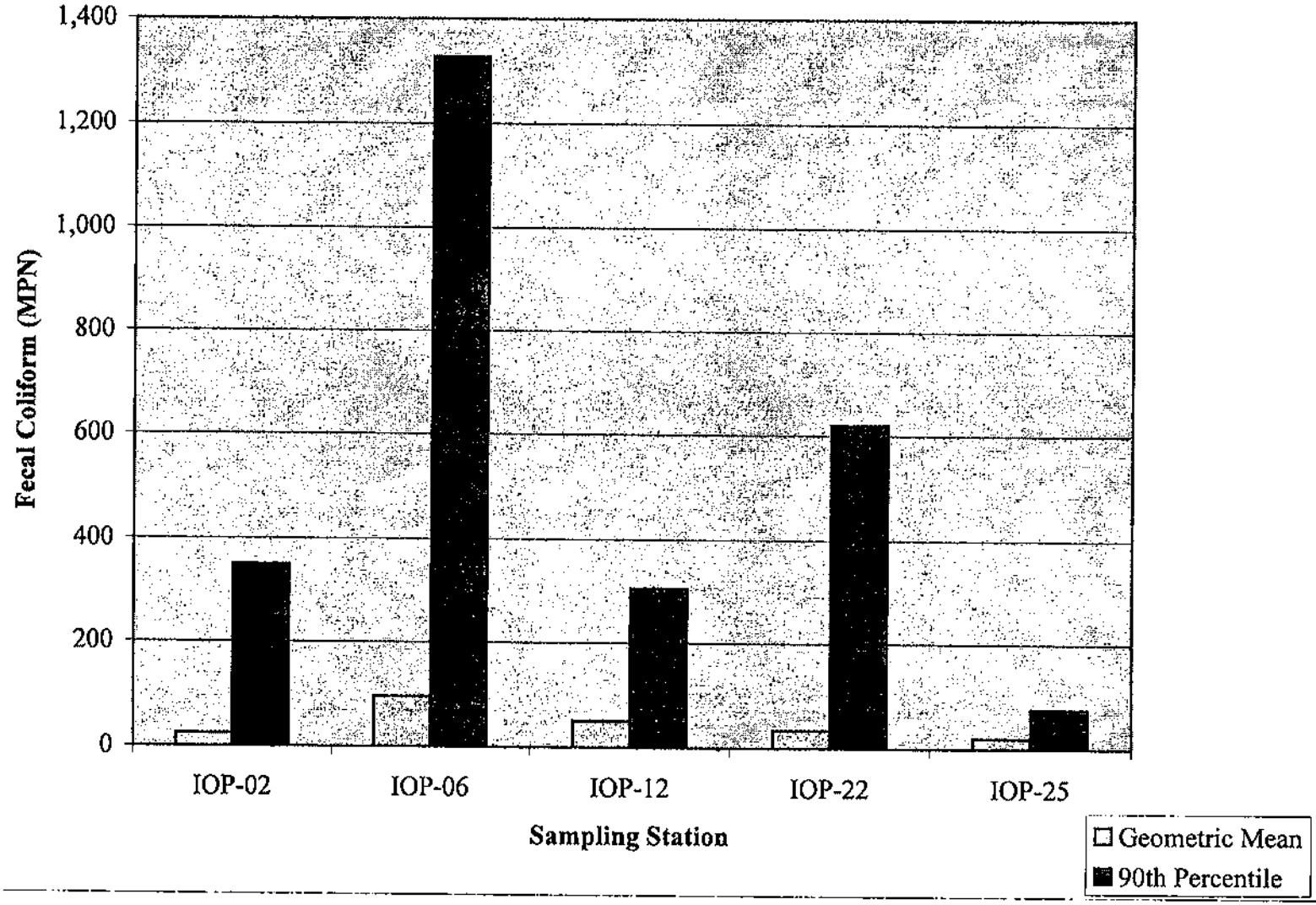


Chart 2

Geomtric Mean and 90th Percentile Maximum for Open Water Monitoring Locations



Commissioners
JOHN W. BUSHONG
PAT CAMPBELL
CURTIS R. HELFRICH
DANA W. LOVE, JR., P.E.
WILLIAM N. RUSSELL

ISLE OF PALMS WATER AND SEWER COMMISSION

General Manager
GEORGE J. GROSS, P.E.
Special Projects Administrator
WILLIAM P. JENKINS
Comptroller
LYNNE T. STONESIFER, CPA

January 15, 2003

Dr. John Marino, Chariman
Public Works Committee
210 Palm Boulevard
Isle of Palms, South Carolina 29451

RE: Sewer Line Rehabilitation Project – Front Beach

Dear Dr. Marino:

On behalf of the Isle of Palms Water & Sewer Commission, I am respectfully requesting to be placed on the agenda for the next Public Works Committee meeting. The purpose of this request is to discuss the timing associated with the referenced subject, its relation to the City's proposed front beach project, and the City's upcoming 50th Anniversary.

If you have any questions or need any additional information, please contact our office. We look forward to our discussions.

Sincerely,

Dana W. Love, Jr., P.E.
Chairman

1300 Palm Boulevard • Post Office Box 528 • Isle of Palms, South Carolina 29451
Telephone (843) 886-6148 Fax (843) 886-6894

City of Isle of Palms
Department of Public Works
January 2003 Report
David D. Mobley, Jr. - Director

1.The department received 430 phone calls in the month of January. Seven (7) White goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Nine (9) rollout carts/recycle bins were delivered. Fifteen (15) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four loads (22.43 tons) of C&D waste, twenty-three garbage packer loads (73.13 tons) of limbs and leaves, eighteen loads (88.26 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs. In a recent memo from Monteney Charleston RRI informed us that the incinerator will be closed on Tuesday's until further notice.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal. One forty (40) yard container of limbs was hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout the month.

4. Additional popper-scooper dispensers were placed on both 42nd Avenue and 43rd Avenue.

5. A Crosswalk sign at 6th Avenue as well as No Parking signs that were vandalized on 118 Ocean Boulevard, 216 Ocean Boulevard, 3rd Avenue, 314 Ocean Boulevard, and 4th Avenue, have been repaired

6. During a recent inventory count of garbage carts forty-two (42) 90-gallons and seventy-seven (77) 40-gallons remain in stock.

7. Repairs to PW-16 (2001 Mack), which was involved in an accident when a car hit the side of the garbage truck, have been completed. The Public Works department is awaiting the bill so it can be passed on to the other driver's insurance company.

8. The employee of the month for January is Bernard Gourdine.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: January 30,2003

Subject: January 2003 Employee of the Month

I would like to nominate Bernard Gourdine for the December 2003 Department of Public Works Employee of the month. In the past month, employee Gourdine has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Gourdine consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Gourdine is an asset to the Isle of Palms Department of Public Works.

SENATE

DISTRICT NO. 44
WILLIAM MESCHER
Chairman, Senate Delegation

DISTRICT NO. 34
ARTHUR RAVENEL, JR.

DISTRICT NO. 37
LARRY GROOMS

DISTRICT NO. 38
WILLIAM BRANTON

DISTRICT NO. 41
GLENN F. MCCONNELL

DISTRICT NO. 42
ROBERT FORD

DISTRICT NO. 43
JOHN KUHN

DISTRICT NO. 45
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CATHY BALLZIGLER
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WALLACE SCARBOROUGH
Vice Chairman, House Delegation

FLOYD BREELAND

ROBERT BROWN

CONVERSE CHELLIS

THOMAS M. DANTZLER, JR.

BEN A. HAGOOD, JR.

ROBERT W. HARRELL, JR.

H.B. "CHIP" LIMEHOUSE

DAVID J. MACK, III

JAMES MERRILL

VIDA MILLER

J. SETH WHIPPER

ANNETTE YOUNG

January 30, 2003

Commissioner Earl C. Hunter
S. C. Department of Health and Environmental Control
2600 Bull Street
Columbia, South Carolina 29201

Dear Earl:

I have been contacted by Mayor William G. Wert of Kiawah Island, Mayor Joseph P. Riley, Jr. of Charleston and Mayor F. Michael Sottile of the Isle of Palms, regarding the MPDES storm water regulations for Phase II Communities. Apparently DHEC has issued a draft general permit for the MPDES storm water regular for Phase II Communities which are unfunded mandates from the federal government and DHEC has also added numerous additional state requirements for municipalities without state funding. The Mayors have listed many of these in a letter to me asking that we give some relief to municipalities who are in the same financial situation as state government in terms of our budget situation.

I would appreciate you or one of your deputies contacting these Mayors to set up a telephone or person to person meeting at your earliest convenience in which you all can go over their concerns in hope that we might be able to give these municipalities some relief.

With warm personal regards and sincere best wishes,

Chip Limehouse

Chip Limehouse

CL/cc

cc: Mayor Joseph P. Riley, Jr.
Mayor F. Michael Sottile
Mayor William G. Wert

145 King Street, Suite 317, Charleston, SC 29401 (843) 720-7080 Fax 720-7086

ONYX

January 13, 2003

David Mobley
Isle of Palms
PO Box 508
Isle of Palms, SC 29451

Dear David Mobley:

As a result of the increase in waste in the region, Charleston County and Montenay Charleston RRI have agreed that Montenay Charleston will be conducting a scheduled mandatory bypass on Tuesdays from 8 am to 4 pm. It is our intention that this be more convenient than a short-notice bypass and that all parties benefit from this policy. **We will begin Tuesday, January 14, 2003.** You will be notified in writing of any further changes to this schedule. Please call me if you have any questions.

Respectfully,

Edward L. Bazzle
Plant Manager

ELB:lw
cc: R. Field
J. Osborne - ARI
All Haulers

Montenay Charleston RRI
1801 Shipyard Creek Road
North Charleston, SC 29405
Tel: 843 566-9322 Fax: 843 747-5522

VIVENDI Environment

City of Isle of Palms
Schedule of Public Works Temporary Labor Costs
Fiscal Years 1999 - 2002, with YTD figures for 2003

	FY1999 (12 months)	FY2000 (12 months)	FY2001 (12 months)	FY2002 (12 months)	FY2003 YTD (7 months)
PW Temps	88,757	98,896	112,769	120,164	69,937

	A	B	C	D	E	F	G	H	I
1	2/4/03 14:31	City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan							
2		Total Needs from All Funds							
3									
4		FY04	FY04	FY04					
5			Highly			FY05	FY06	FY07	FY08
6		Essential	Desireable	Desireable					
7									
102	**Public Works Department**								
103									
104	***Capital Leases:***								
105	**Existing lease pmt on 2003 Mack Truck**	**19,600**				**19,600**	**19,600**	**19,600**	**19,600**
106	**Repl 85 Ford LN8000 w/ Mack (cost=$[illegible] (8yrs)**	**20,384**				**20,384**	**20,384**	**20,387**	**20,384**
107	**Repl 97 Internation w/ Mack (8yr lease)**							**21,000**	**21,000**
108	**Caterpillar trash loader (5yr lease)**							**22,450**	**22,450**
109	**Replace 98 Mack (8yr lease)**								**22,000**
110	[illegible]		4,362						
111	Replace Front line trash truck								
112	Replace Public Works Dir. vehicle					24,000			
113	Replace garbage/trash shuttle 2001 Ford F150						24,000		
114	Replace garbage/trash shuttle 2002 Ford F150								26,000
115	800 Mhz radio replacement							23,100	
116	Replace flail mower					3,500			
117	Replace tractor					28,000			
118	Replace sucker pump								10,000
119	Replace computer components								
120	Replace generator (move police to PW)	13,500							
121	Construct concrete pad								
122	Replace telephone system							2,500	
123	Beach and dune restoration	7,500				7,500	7,500	7,500	7,500
124	Drainage contingency	50,000				50,000	50,000	50,000	50,000
125	**Subtotal**	**110,984**	**-**	**-**		**152,984**	**121,484**	**166,537**	**198,934**
126									
127									

** This schedule was developed by the Treasurer. Because of his recent illness, the Director did not have a chance to review or make additions or changes.

50th ANNIVERSARY CELEBRATION

1/29/03

TO: Linda Tucker and
David Mobley, Jr.

FROM: Leola Hanbury LH

SUBJECT: Anniversary needs relating to Public Works Dept.

Linda: I have reviewed the following list of needs with David by phone to determine if he felt they were "do-able" by his department. He does.

. Historical marker on Charleston Blvd. is so dirty it is hardly readable. Needs to be cleaned.

. Street Party - Saturday, March 8th

The restaurant folks want lots of garbage cans appropriately placed. The number currently is 24. David said he has plenty of roll-out carts which he could provide. We expect to have volunteers on duty at the food court and anticipate that they could roll full carts to the dumpster in the parking lot.

We also discussed recycling receptacles but in the meantime I talked with County Recycling and find that they have roll out recycling containers. They are checking with the department head to confirm that they will be able to deliver these to us and later pick them up. If that doesn't work, David indicated he has the regular household containers (which I thought were too small for the intended use.) Will get back to David on recycling needs ONLY if the County plan doesn't work.

Do you approve the above?

Another request is to ask DOT if we could "borrow" the old Breach Inlet Thompson sign for use over the 3 day Celebration. Could you check on this for us, Linda? (David suspects the sign has probably been disposed of.)

Many thanks.

EXHIBIT E

RECREATION COMMITTEE
February 4, 2003

The regular meeting of the Recreation Committee was held at 12:00 p.m. on February 4, 2003, at the Morgan Creek Grill. Present were Chairman Buckhannon, Committee members Abele and Rice, Recreation Director Page, and City Administrator Tucker. + Mayor Suttle.

1. Approval of Previous Month's Minutes. Chairman Abele made a motion to approve the minutes as presented; Councilwoman Rice seconded; motion passed unanimously

2. Recreation Department Report. Director Page reported on events and activities at the Recreation Department for the month of January (copy attached hereto) and answered questions of committee members.

- Assistant Director T.J. Rostin has been elected to the SCAP Southern District Board. This board provides some unity in the various departments and makes sure that they follow the rules of team membership.
- The March youth dance will be cancelled because of the 50th Anniversary events. Students will receive flyers at the February dance notifying children of this.
- The Blues Bash is the weekend, February 8-9.

3. Old Business. (A) Blues Bash. Director Page reported that a member of the Exchange Club met today with Laura Togami to finalize the concession stand. The department is ready for the event. She noted that the Blues Bash and the Recreation Referendum are on this month's water bills thanks to Administrator Tucker.

(B) 50th Anniversary Celebration. Director Page noted that meetings are going on regularly to get everything ready for the event. There will be an insert in the *Post & Courier* with a letter from the Mayor, some photographs and history of the island as well as a blurb on the Ferris wheel and committee members and sponsors.

Councilman Abele asked where the Ferris wheel would be located and Administrator Tucker stated that it would be on the closed portion of Ocean Boulevard near 14th Avenue. She said that she wanted it positioned so that when people cross the crest of the Connector, they will see the Ferris wheel right away. Mr. McNair will be visiting the island this week to visit the area where the Ferris wheel will be positioned.

Director Page reported that the City's web site now has an icon that, when clicked, will take people directly to information about the 50th Anniversary Celebration.

Chairman Buckhannon asked what the Recreation Department staff would be doing during the event and Director Page stated that the plans are for them to work during the play on Friday and Saturday nights, but they will be available for other tasks if necessary.

Administrator Tucker reported that the post cards for residents and non-resident property owners and renters should be in City Hall by Thursday and should be in the mail to residents by early next week. There was discussion of other means of advertising the event, letters sent to various city councils, etc. The CVB media event will be on February 20th at Morgan Creek Grill. Administrator Tucker reported that the Town of Mount Pleasant is going to prepare a resolution honoring the City's 50th Anniversary and will donate a tree to the City.

(C) Recreation Expansion. Chairman Buckhannon stated that there were many comments and concerns about the parking behind the proposed expanded center. LS3P had to put in the designs a certain number of parking spaces per code, but he iterated that LS3P did not take into account the parking spaces along 27th Avenue. Chairman Buckhannon suggested that these spaces be marked and used as part of the code requirement and then eliminate many, if not all, of the spaces behind the facility. Mayor Sottile reminded committee members that when the cul-de-sac was created, the residents were promised that there would be no parking on the cul-de-sac. This will be pursued further after the Referendum.

The other concerns expressed were about drainage and Chairman Buckhannon stated that there would be no point in addressing this issue until after the Referendum passes. Director Page noted that some of the asphalt will be removed when the expansion construction is underway which will alleviate some of the drainage problems.

Councilman Abele began discussion of City Council personally funding an ad in the *Moultrie News* urging people to vote in favor of the Referendum. Administrator Tucker reported that this could only be done if private funds were used and not any City funds, City personnel or City supplies. Councilman Abele is also writing an article for the Wild Dunes newsletter. Councilwoman Rice reported that she and Councilmen Abele and Buckhannon will be at the Sullivan's Island PTA meeting with the display boards and handouts to those interested and will answer questions of those attending the PTA meeting, but will not make a presentation.

4. New Business. Review of Capital Needs FY04. Administrator Tucker referred to the attached Capital/Special Projects Needs for the department. Director Page discussed the items in some detail and answered questions of committee members. After discussion, **Councilman Abele made a motion to recommend to Ways & Means approval of the Capital/Special Projects Needs as presented; Councilwoman Rice seconded.** Upon discussion, Administrator Tucker noted that the vehicles might be placed under the lease/purchase program and she was asked to look into this. After discussion, **motion passed unanimously.**

5. Miscellaneous. (A) Chairman Buckhannon noted that there are a growing number of children under the age of five on the Island and he suggested that the department begin to look into some Smart Start development programs for children between the ages of 3-5. Director Page will definitely look into this.

(B) Set Date for Next Meeting: March 11, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 12:51 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

	A	B	C	D	E	F	G	H	I
1	1/31/03 10:56	City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan							
2		Total Needs from All Funds							
3									
4		FY04	FY04	FY04					
5			Highly			FY05	FY06	FY07	FY08
6		Essential	Desireable	Desireable					
7									
141	**Recreation Department**								
142									
143	Replace admin vehicle	23,000							
144	Ballfield rake and groomer	10,000							
145	Mini-bus		32,000						
146	Carpet replacement		2,000						
147	Replace P/U truck					21,000			
148	Replace tractor					12,000			
149	Resurface tennis courts					10,000			
150	Playground equipment					5,000			
151	Rework playground surface					2,500			
152	Computer software					2,500			
153	Replace golf cart						2,000		
154	Replace nonfunctioning computer components	2,500							
155	Replace batting cage & netting							2,875	
156	Replace lights on small ballfield								20,000
157	Replace lights on baseball field								25,000
158	Replace telephone system						4,000		
159	800 Mhz radio replacement							3,675	
160	Resurface basketball courts						6,500		
161	**Subtotal**	**35,500**	**34,000**	**-**		**53,000**	**12,500**	**6,550**	**45,000**
162									

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
January 2003

STAFF:

Norma Jean Page, Recreation Director
T.J. Rostin, Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor

January Athletic Report

Youth Basketball:
Youth Basketball season is underway at the Recreation Department. Norton Builders, coached by Harold Wilkin is leading the 9/10 boys league with a 3-0 record. Long Island Café, Dennis Jarvis CPA, and Aquasafaris are all tied for second place with 1-2 records. Each game has been very competitive and exciting. The 5/6 and 7/8 leagues are running very smoothly. The 9/10 year-old games are on Mondays and Saturdays. The 5/6 year-olds play on Wednesdays and the 7/8 year-olds play on Wednesdays and Thursdays. All games will conclude at the beginning of March.

Youth Baseball:
Youth Baseball Registration ends on February 14, 2003. The fee is $30.00 for residents and $35.00 for non-residents. Coaches and sponsors are always needed.

Adult CO-ED Volleyball:
The CO-ED Volleyball has turned out to be one of the most competitive leagues in recent years. One Eyed Banana is the only undefeated team left in this eight (8) team league. Island Floor Coverings, Real Windjammer and Jam Good Time have each suffered one loss. The regular season will end on March 2, 2003. There will be a double elimination tournament starting immediately after the regular season. Games are played on Thursday evenings and Sunday afternoons. Schedules and standings can be found at www.iop.net.

T.J. Rostin
Assistant Director

Meetings Attended:

1. SC Leadership Seminar (1/9/03). Spoke to the twelve (12) member class about the task of building a new recreation facility.

2. SCAP meeting at Goose Creek Recreation Department (1/14). Elected to the SCAP Southern District Board. Only new elected member of the five (5) member board.

Upcoming Dates

February

1	SC Dixie Youth Baseball meeting in Columbia
3-30	Men's Spring Softball Registration
4	Recreation Committee meeting
12	SCAP Board of Directors meeting in Columbia
18	SCAP Southern District meeting in Goose Creek
25-27	Youth Baseball coaches meetings

JANUARY ACTIVITIES AND SPECIAL EVENTS

IOP Middle School Dance
The Middle School Dance was held on Friday, January 3rd from 7:00-10:00pm. There were approximately two hundred forty-four (244) 6th, 7th, and 8th graders that attended. The next middle school dance will be held Friday, February 7th from 7:00-10:00pm. There will not be a middle school dance in March due to the 50th Anniversary Celebration.

Keenagers
The Keenager's meeting was held on Wednesday, January 8th. There were about fifty-five (55) members present at the luncheon. Mayor Sottile visited the group and shared the City's accomplishments for 2002 and possible upcoming activities. He answered questions and concerns that the Keenagers had about various topics. Linda Tucker accompanied the Mayor at this meeting. The next luncheon is scheduled for Wednesday, February 5th at Noon.

The Keenager's Lunch Bunch met at Gilligan's Restaurant on Wednesday, January 15th at 11:30am. There were 25 Keenagers that joined the group for lunch.

The Keenager's January trip was originally to Middleton Plantation and to Shelia's Collectibles Factory. Due to bad weather, the group visited Books A Million, Citadel Mall and Shelia's Collectibles Factory. Twenty-one (21) Keenagers that went on this trip.

Mommy & Me
The Mommy & Me program is continually increasing in numbers of participation. On Wednesday, January 15th, twenty-six (26) children under the age of three accompanied by their mommy or daddy. This group meets every Wednesday except the first Wednesday of the month, due to Keenager's monthly meetings.

Aerobics
The morning aerobics fourth session began on January 6th and will end on February 14th. There are currently twenty (20) participants in this class. The next session will begin on February 17th and end on March 28th. There will not be class on March 7th due to the 50th Anniversary Celebration.

Gymnastics
The fourth session for gymnastics began on Friday, January 10th and will end on February 7th. The 3-5 year old class currently has thirteen (13) participants and the six (6) and older class has twelve (12) participants. The next session will begin on February 21st and ends March 28th. There will not be class on March 7th due to the 50th Anniversary Celebration.

Preschool/Tiny Tots
Registration for the 2003-2004 school year will begin on February 1st. The Tiny Tots class (3 year olds) has a total of twelve (12) open spaces for enrollment. The Preschool class (4 & 5 year olds) has a total of twenty (20) open spaces for enrollment.

Babysitting Course
The American Red Cross Babysitting Course was offered on Saturday, January 25th at City Hall from 9am-5pm. Three (3) people signed up for this class, but only one (1) person showed up on Saturday.

Yoga
Yoga will be added to our program schedule in February. This class is geared for all ages and will be taught by Patricia Boyd, who is new to the area. The first session will begin on February 4th and end on March 13th. There will not be class on March 6th, due to the 50th Anniversary Celebration. Classes will be held on Tuesdays and Thursdays from 12:30 to 2:00pm. The fee for the session is $80/residents and $85/non-residents.

Laura Togami

UPCOMING EVENTS AND ACTIVITIES

February	Activity	Time
3rd	ARC Blood Drive	3-8PM
7th	IOP Middle School Dance	7-10PM
8th & 9th	IOP Blues Bash	5-8PM
10th	Cupid's Card Shop	3-4:30PM

Parks and Grounds Maintenance
Monthly Report
January 2003

Recreation Building:

Painted the interior of the recreation center
Hung the new recreation banner
Scrubbed the gym floor
Wired the maintenance shed motion detector light
Setup for the middle school dance, preschool, aerobics, Keenager's, gymnastics and Mommy and Me

Recreation Grounds:

Replaced the electrical box and recepticle at the flagpole
Constructed a new nail board for the baseball and softball fields
Repaired the outside basketball court timer
Regular grounds maintenance

Tennis Courts:

Repaired the rules and regulations signage
Weekly trash removal
Blew off and cleaned tennis courts as needed

Basketball Courts:

Replaced the zip ties on the basketball nets
Blow courts as needed

Soccer Field:

Regular grounds maintenance as needed

Softball/baseball fields:

Regular infield maintenance for softball tournament
Regular grounds maintenance

Equipment:

Repaired the gas line to the John Deere blower
Serviced the hedge trimmer

City Landscaping:

Pruned the confederate roses bushes as requested by the garden club
Replaced the garden hose and also mounted a hose reel in Memory Park
Trimmed the lantana and spread 6 bales of pinestraw on the public works entrance of Memory Park
Replaced the flood lights at the entrance sign and oak tree of Memory Park
Replaced the light at the connector board

Meetings Attended:

January	6	IOP Connector Run Committee
	7	City Council
	9	Jane McMackin, 50th Anniversary *Post & Courier*, Blue's Bash & 50th Anniversary Recreation Committee Personnel Committee
	13	Mary Ellen, *Post & Courier*- 50th Anniversary
	14	50th Anniversary Committee Public Hearing – Recreation Expansion
	15	Accommodations Tax Committee Ruth Ann, *Post & Courier* – 50th Anniversary
	16	Penny Fraipont – 50th Anniversary
	17	IOP Connector Run
	18	Department Head Safety & Staff Meeting Ways & Means Committee
	19	Dora DeVera Hartsell, *Post & Courier* – 50th Anniversary
	20	50th Anniversary Committee Ways & Means Public Hearing City Council
	29	Area Directors

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES							
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Cupid's Card Shop	Total
REVENUES	583	7,994	1,220	84				9,880
EXPENDITURES								
Transportation	704							
Admissions	550							
Entertainment		1,475		740				2,215
Supplies/Prizes	101			715	535	92	127	1,443
Concessions	-	2,104		263	981	150		3,498
Decorations	-			402				402
Miscellaneous	125	-	202	100		177		604
Total Expenditures	226	3,579	202	2,220	1,516	419		8,162
Surplus / (Deficit)	357	4,415	1,018	(2,137)	(1,516)	(419)		1,718

General - paper plates, cups and napkins used for various activities

Dec. 2002

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS									
	Aerobics	Red Cross Babysitting	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Dog Therapy	Yoga	Total
REVENUES	3,597	380	3,801	3,320	6,585	4,800	14,556	785		37,824
EXPENDITURES										
Salaries	2,459	240	1,608	2,131	4,768	3,255	9,037	785		24,283
Supplies										-
Miscellaneous										-
Total Expenditures	2,459	240	1,608	2,131	4,768	3,255	9,037	785		24,283
Surplus / (Deficit)	1,138	140	2,193	1,189	1,817	1,545	5,519	-		13,541

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	9,260	5,920	1,050		16,230
EXPENDITURES					
Officials	-				-
Equipment	482				482
Supplies	-				-
Uniforms	2,044	768.43			2,812
Trophies	1,349				1,349
Sanction Fees					-
Miscellaneous					-
Total Expenditures	3,875	768	-	-	4,643
Surplus / (Deficit)	5,385	5,152	1,050	-	11,587

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	2,900	4,675				2,000	9,575
EXPENDITURES							
Officials	2,989	1,620					4,609
Equipment	79	365					444
Supplies		-					-
Uniforms	148	148					297
Trophies	142	142					284
Sanction Fees	225						225
Miscellaneous							-
Total Expenditures	3,584	2,275	-	-	-		5,859
Surplus / (Deficit)	(684)	2,400	-	-	-		3,716

Jan. 02

Isle of Palms Recreation Department
2003 Youth Baseball Information Sheet

Boys & Girls: 5 & up
Boys: 9/10 & 11/12

REGISTRATION:	Monday, January 6 – February 14, 2003
COST:	$30.00 – Residents $35.00 – Non Residents
COACHES MEETINGS:	**5/6 year olds** – Tuesday, February 25, 2003 @ 6:00pm
	7/8 year olds – Wednesday, February 26, 2003 @ 6:00pm
	9/10 & 11/12 year old BOYS – Thursday, February 27, 2003 @ 6:00pm **(This is a skill evaluation, so the players must be present!)**
PRACTICE:	Practices begin in March. Times are determined by the coach.
GAME DAYS & TIMES:	**5/6 year olds** – Play on Saturdays @ 11:00am, 12:00pm and 1:00pm Games begin on Saturday March 29, 2003. There is no post-season tournament.
	7/8 year olds – Play on Saturdays @ 11:00am, 12:00pm and 1:00pm. Games begin on Saturday, March 29, 2003. There is no post-season tournament.
	9-12 year old BOYS: Play on Tuesdays and Thursdays @ 5:15 and 6:45pm. Games begin Thursday, March 27, 2003. **A post-season tournament will follow the regular season.**
	GAME DAYS AND TIMES ARE TENTATIVE!!!!

Girls: 9 & Up
Boys: 13/14

REGISTRATION:	January 6- February 14, 2003
COST:	$30.00 Residents $35.00 Non-Residents
COACHES MEETING:	**Girls 9 & Up** **TBA** **13/14 Boys** **TBA**
PRACTICE:	Practices begin in March. Times are determined by the coach.
GAMES DAYS & TIMES:	**13/14 BOYS and Girls 9 & Up** Game days and times are TBA.

Lowcountry Blues Bash

Isle of Palms Recreation Center
24 28th Avenue



February 8th and 9th

Saturday and Sunday - 5 to 8pm

Doors open at 4:30pm



Adults - $5.00 at door
Children 12 and under - FREE

Saturday - February 8 - "Something Blue"

The Griswolds
Debbie Davies
The Nimmo Brothers

Sunday - February 9 - "South of Louisiana"

Creole Zydeco Farmers
Paul Dudley Kershaw & the Bayou Ramblers

Sponsored By:

The City of Isle of Palms
Accommodations Tax Committee
City Council

EXHIBIT F

PERSONNEL COMMITTEE
February 3, 2003

The regular meeting of the Personnel Committee was held at 5:30 p.m., on February 3, 2003, in City Hall. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Mayor Sottile, City Administrator Tucker and Recreation Director Page.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury made a motion to approve the minutes from the January 9, 2003 committee meeting with the addition of the statement "It was recommended that the City establish a pool of applicants all year round." at the end of Paragraph 2; Chairman Bettelli seconded; motion passed unanimously.

2. Old Business. (A) Further Discussion of Solicitation of Candidates for Boards & Commissions. Chairman Bettelli referred to the attached policy and form and discussed the proposed policy step by step. Councilwoman Hanbury asked about the newspaper ads announcing vacancies and there was some discussion about the ads. Chairman Bettelli stated that the committee will look into the ads further for future discussion. Chairman Bettelli stated that he felt the committee's role should be to collect the information, hold the interviews, and then report those findings to City Council without making any specific recommendations in order to keep the process as apolitical as possible. Councilwoman Hanbury expressed her feelings that if the committee holds the interviews, then the committee should make recommendations to council. Chairman Bettelli stated that the process being discussed will go before full council for their decision as a body as to how they want this to be handled. Councilwoman Hanbury also distributed copies of a form used by the Town of Mount Pleasant and stated she felt it was a more "friendly" form and asked the committee to review it also. Councilman Buckhannon asked that the committee direct the City Administrator to look into the legal procedures for vacancies and find out whether or not the City needs to advertise every time there is a vacancy. Further discussion will be held at next month's committee meeting. Councilman Buckhannon recommended that the policy and forms be distributed to full council for their review and input and this will be done.

(B) Discussion of Proposed Policy Regarding Re-Hiring of Retirees. Administrator Tucker referred to the attached letter and document received from the labor attorneys, Gignilliat, Savitz & Bettis, and she discussed the minor change the attorney has recommended. The attachment to the attorney's letter was prepared prior to the review of the City's proposed policy, but Administrator Tucker recommended that she review the attached document before the City's policy is adopted. Further discussion was postponed to the next meeting.

(C) Review of Capital Budgets for General Government and Building Department. Administrator Tucker discussed the individual items as listed on the attached sheet for General Government and answered questions of committee members. After discussion, **Councilman Buckhannon made a motion to recommend to Ways & Means approval of this plan for General Government; Councilwoman Hanbury seconded; motion passed unanimously**.

Chairman Bettelli noted that there were no requests for Capital/Special Projects funding in the Building Department for FY04 and therefore no motion was necessary.

(D) Vacancy on Accommodations Tax Advisory Committee. Chairman Bettelli noted that there were no responses to the City's ad requesting volunteers to serve on the ATAX committee. He

noted that there was one interested resident, David Nelson who has indicated that he would like to serve on the committee. After discussion, **Councilman Buckhannon made a motion that the City Administrator contact Mr. Nelson set up an interview with him concerning the vacancy on the Accommodations Tax Advisory Committee, and provide the results of that interview to City Council; Councilwoman Hanbury seconded; motion passed unanimously.**

3. New Business. (A) Review Letter of Accomplishments. Administrator Tucker noted the attached email received from a visitor who received a ticket. The Administrator also received a letter from Webster University (copy attached) congratulating David Mobley for completion of his graduate studies and award master of arts degree in business and management.

(B) Consideration of Application to ATAX for High Speed Internet. Administrator Tucker explained how much the City Hall staff uses the Internet lines and how the employees interfere with each other because of the lack of enough lines. The staff communicates regularly with Manatron, the bank, various reporting entities such as DHEC, IRS, etc., plus research, ordering supplies, and there are only two lines available which are very slow. She requested authorization to prepare an application to the Accommodations Tax Advisory Committee to pay the additional expense to upgrade to high speed access for City Hall and the Police Department. After discussion, **Councilman Buckhannon made a motion to direct the City Administrator to draft an application to the Accommodations Tax Advisory Committee for fast access Internet line; Councilwoman Hanbury seconded; motion passed unanimously.**

4. Miscellaneous. (A) Employee Suggestions. (See attached Employee Suggestions.) Administrator Tucker referred to the suggestion that all officers be issued a current SC Code of Laws book. She asked that she discuss this further with Chief Buckhannon about the cost of this. Councilman Buckhannon stated that the department is trying to keep officers on the road longer and away from the office, and perhaps this would help accomplish this goal because the officers would not have to return to the department to look up information. After discussion, **Councilman Bettelli made a motion to direct the Administrator to take this suggestion to the Public Safety Committee meeting for consideration; Councilman Buckhannon seconded; motion passed unanimously.**

(B) Personnel Report. See attached report. Administrator Tucker reported that a police officer and a dispatcher started work today and will be added to the report for Council.

(D) Set Date for Next Meeting - Tuesday, March 11, 2003, at 6:30 pm.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:32 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Selection of Candidates for Boards & Commissions

A space on the IOP website will give persons interested in serving on Isle of Palms Boards & Commissions an indication of how each of the Boards and Commissions functions and where and how to apply/get name placed on list of those to be considered by City Council.

The Clerk of Council will keep the list of interested parties up-to-date.

As appointment time approaches letters will be sent out three or four months prior to the month in which candidates will be selected to present members as well as those who have expressed interest to ensure they are still willing or interested in serving.

(December selection- letters would go out in August or September. Letters would also include a reply by date).

In addition to selection from the list pool, a newspaper solicitation will occur to encourage interested candidates. An announcement will be made at City Council meetings that Boards and Commission candidates are being sought.

Interview the candidates in November for presentation of the information gathered to Council members in December (interview format attached).

NOTE: The floor will still be open for nominations during the December meeting in which they will be selected.

Application to Serve on Board or Commission
Isle of Palms, South Carolina

Name: _____

Address: _____

Telephone Number: _____

E-Mail: _____

Board or Commission on which you are interested in serving:

_____

Qualifications (or attach resume):

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council.

Thank you for your interest in serving the Isle of Palms.

DRAFT

City of Isle of Palms
Policy Concerning the re-hiring of retirees

The City of Isle of Palms wishes to offer to its employees the opportunity to participate in the South Carolina Retirement System's flexibility for retirees to re-enter the workplace without the previously imposed income limits. Conversely, while the City wishes to have available the pool of trained talent from individuals who have significant experience in their field, the City does not wish to create an impediment to advancement for employees not yet having retirement eligibility.

Eligibility for SC retirees to return to employment with the City of Isle of Palms: Because an employee is eligible to return to work under the SC retirement system, they are not necessarily and automatically eligible to be re-hired by the City of Isle of Palms. The offer to re-hire is completely at the discretion of the City. Those items, among others, which may be considered, are the employee's prior track record (accomplishments and performance appraisals) with the City, the availability of a position vacancy and the length of re-employment.

Length of retirement before re-hire: An employee must be retired for a minimum of fifteen (15) days before being eligible for re-hiring. If the employees meets all other SC Retirement System and City of Isle of Palms eligibility for retiree re-hire and it is the City's decision to offer post retirement employment, then the waiting period for the City of Isle of Palms ~~will~~ may also consist of the length of time equivalent to the amount of annual leave pay out at retirement running concurrently with the (15) days.

Position Availability: The position offered to a retired employee is at the sole discretion of the City of Isle of Palms. The City may offer a promotion, an equivalent or lesser position depending upon availability and departmental recommendation.

Minimum Criteria: A retiree wishing to be re-hired must submit a completed application and ~~is~~ may be subject to any of the screening elements he or she may have been subject to in the City's initial hiring process or any new screenings implemented to include the interview, background screening and physical and psychological testing.

A retiree who wishes to be considered for re-hire must have been an employee with the City of Isle of Palms for a minimum of (insert number) of years.

Maximum service under the re-hire program: The City of Isle of Palms may limit the length of time that a retired employee may be re-hired. Under no circumstances is employment guaranteed for any fixed period of time. Like all employees, re-hired retirees are employed "at will."

DRAFT

Health Insurance and other insurance benefit programs offered by the City: Any retiree re-hired may, if they chose to do so, purchase at their own expense the City's retiree health insurance plan or Medicare supplement plan. Retirees who are re-hired will not be eligible for the South Carolina Retirement systems life insurance benefit equivalent to one year's salary of the re-hired retiree.

(note: the administrator is still pursuing whether or not the re-hired retiree might be eligible for the City's Umprovident Life insurance benefit.)

Leave accrual: Retirees, who are re-hired by the City, shall be treated as "new" employees for the purpose of leave accrual, probationary status and eligibility for cost-of-living and merit pay increases. Any leave accrued, but not paid out at retirement, may not be carried over into the re-hired "new" position should a position be offered to the retiree.

LAW OFFICES
GIGNILLIAT, SAVITZ & BETTIS, L.L.P.
900 ELMWOOD AVENUE, SUITE 100
COLUMBIA, SOUTH CAROLINA 29201

STEPHEN T. SAVITZ
VANCE J. BETTIS
LINDA PEARCE EDWARDS
M. RICHBOURG ROBERSON
KATHLYN THOMAS
DERWOOD L. AYDLETTE, III
SHAHIN VAFAI
CHRISTINA M. SUMMER
CHRISTOPHER W. JOHNSON
SHANNON L. BOWYER

JULIAN H. GIGNILLIAT
(1939-2002)

TELEPHONE
(803) 799-9311
FACSIMILE
(803) 254-6051

February 3, 2003

FEB - 3 2003

STS	
VJB	
LPE	
MRR	
KT	
DLA	
SV	
CMS	
CWJ	
SLB	
File No.	450

Via Facsimile and U.S. Mail (843-886-8005)
Ms. Linda Tucker, Administrator
Isle of Palms
Post Office Drawer Q
1301 Palm Boulevard
Isle of Palms, SC 29451

Re: Rehiring Retirees

Dear Linda:

I apologize for the delay in my responding to your policy. I reviewed it when you faxed it to me but it got buried on my desk and I neglected to call you.

I have only one, very slight, insignificant change to recommend. In paragraph 3, you may want to consider changing the word "will" to "may" when discussing the waiting period before being rehired.

You have done a good job of ensuring that it is the City who gets to make the decision. I think it is a good idea to leave the policy rather "loose" for the time being. As you and I have discussed, and as I have suggested to the Municipal Association, I think municipalities make a big mistake in trying to set too many parameters at this time. We simply do not know what the fallout of this new program is going to be. There has been a great deal of discussion of eliminating the TERI Program and extending this new program to all government employees. Until the City can assess the financial and morale implications of permitting retirees to return to work, I think the policy should be as flexible as possible. You have accomplished this purpose.

If you have any further questions, please do not hesitate to call.

With best regards,

Very truly yours,

Linda Pearce Edwards

LPE/js
457/1-PORS
Enclosure

SOUTH CAROLINA CITY & COUNTY MANAGEMENT ASSOCIATION

2003 WINTER MEETING
MYRTLE BEACH, SOUTH CAROLINA
JANUARY 24, 2003

RETIREMENT ISSUES

Linda Pearce Edwards

LAW OFFICES
GIGNILLIAT, SAVITZ & BETTIS, L.L.P.

HOW DOES IT WORK?

A PORS member who has been retired for at least 15 consecutive calendar days may return to work for an employer covered the by the Retirement Systems with no earnings limitation. The employee draws his retirement benefits, in addition to his salary.

IF WE LET ONE EMPLOYEE RETIRE AND RETURN, DO I HAVE TO LET ALL EMPLOYEES RETURN?

No. Unlike the TERI program, the employer gets to decide whether an employee may return after retiring. However, as a practical matter, you will need to have a good reason if you permit some employees to return and not others or you may be faced with a discrimination lawsuit. As always, documentation is important.

HOW LONG MUST AN EMPLOYEE BE "RETIRED" BEFORE HE IS REHIRED?

The statute says an employee must be retired "at least" 15 days. An employer may require a longer waiting period. For example, for budgetary reasons, you may want to require that an employee wait the same number of days as he is paid for annual leave upon retirement. For example, if you pay out 45 days of annual leave upon retirement, you may want to require that the employee wait 45 days before returning.

DO I HAVE TO REHIRE THE EMPLOYEE? IF I DO REHIRE, DO I HAVE TO PLACE THE EMPLOYEE IN THE SAME POSITION HE HELD PRIOR TO LEAVING?

No. Unlike, TERI, you do not have to guarantee the employee a return to his old job or to any job. We advise that you not guarantee position or salary, except in unusual or limited circumstances. Any exceptions should be closely monitored

MAY THE EMPLOYER DEVELOP CRITERIA FOR PERMITTING EMPLOYEES TO RETURN?

Yes. Some suggestions are:

– The employee wishing to retire and return may not have any disciplinary actions in the preceding two years.

– The employee wishing to retire and return must have attained a score of "satisfactory" or "meets" in every line item of his evaluation

– Permitting only employees who have been with the employer a certain number of years, for example, 15 years, to participate.

While there is nothing unlawful about the last requirement, you may have an excellent employee who has been with you fewer than the required number of years who decides to retire and, because of your service requirement, goes to work elsewhere. If you decide to waive this years-of-service requirement for one employee, you will need to be able to justify why it is not waived for another.

MAY THE EMPLOYER REQUIRE THAT THE EMPLOYEE GO THROUGH THE INTERVIEW PROCESS?

Absolutely. You may treat the retiree as a new applicant who must be interviewed for an open position. You may require a drug test and physical, just as you would for any applicant. If employees now need additional certification or testing that the former employee did not have, you may require that he attain such certification.

MAY THE EMPLOYER SET A LIMIT ON HOW LONG THE RETIREE MAY RETURN?

Yes.

A number of employers are concerned that if an employee is permitted to return with no time limit, there will be no "incentive" for the employee ever to leave. This can cause morale problems, particularly in departments like Law Enforcement where promotion generally is from within the department. If more senior employees do not leave, junior employees have no chance for advancement.

One problem with imposing a "fixed" time limit, however, is that you may end up losing good employees whom you would rather keep. Of course, you could always waive the requirement for an exceptional employee. You would, of course, need to be able to justify why you are waiving the requirement for one employee and not another.

Another problem with a fixed time limit is that the employee who is rehired needs to understand that the limit is not a guarantee of employment for that period. If the employee's performance drops, or if the employee violates policy, he will be disciplined (and discharged) just as any other employee.

IS THE REHIRED EMPLOYEE ENTITLED TO HEALTH INSURANCE BENEFITS ON THE SAME BASIS AS OTHER EMPLOYEES OR ON THE SAME BASIS AS RETIREES?

This is up to each employer.

Many employers permit retired employees to remain on the health insurance program. Some require the retirees to pay the entire premium; some pay 100% of the premiums for the retirees; some pay retiree premiums on the same percentage basis as they pay for employee premiums. Some employers permit retirees to remain on the health insurance program indefinitely; some permit retirees to remain on the program until they qualify for (not "enroll" in) Medicare.

It appears that employers may treat the "rehired" retirees the same way other retirees are treated. If retirees must pay their own premiums, you may require that rehired retirees pay their own premiums. However, if the employer pays for retiree benefits, it must also pay for the rehired retirees' benefits.

IF AN EMPLOYEE IS REHIRED, DOES HE ACCRUE BENEFITS AS A NEW EMPLOYEE OR DOES HE GET CREDIT FOR PAST SERVICE?

This also is up to each employer. You may treat rehires as "new" employees or credit past service. Obviously, if you credit past service, employees will accrue benefits at a higher rate.

Some employers currently have a policy regarding a break-in-service. This policy probably would also apply to a rehired retiree, unless you specifically provide that it does not. Review your policy to ensure it reflects your intention for rehired retirees.

IS A REHIRED RETIREE ENTITLED TO LONGEVITY PAY?

This also is up to the employer. Many political subdivisions have provisions for longevity pay. Under the revisions to the PORS statute, state agency employees are not entitled to longevity pay. There is no mention of other political subdivision employees.

Again, if you have a policy regarding break-in-service, it probably applies to rehired retirees, unless modified. This would include longevity pay. You need to review the "break in service" policies to determine if they need to be revised.

DOES A REHIRED RETIREE GET CREDIT FOR SICK AND/OR ANNUAL LEAVE BENEFITS ACCRUED BUT NOT PAID OUT AT RETIREMENT?

If the employee is treated as a "new" employee, it follows that any sick and vacation leave not used before retirement or paid out upon retirement is forfeited. Therefore, the employer does not have to credit the employee with this time. Of course, it may permit the employee to retain such leave credits.

CAN THE EMPLOYER REQUIRE THAT A REHIRED EMPLOYEE WAIVE HIS GRIEVANCE RIGHTS?

No. The statute provides that an employee rehired by an agency covered by the State Employee Grievance Procedure Act waives his grievance rights upon being rehired. There is no similar provision for municipal and county government. The County & Municipal Grievance Procedure Act provides that employees with six months satisfactory service are entitled to a grievance hearing. Therefore, in the absence of a statutory provision similar to that for state employees, employers other than state agencies may not require that an employee waive his grievance rights.

IN CONCLUSION:

Employers have a number of options in drafting a policy. You need to carefully examine the costs associated with each option. Also consider the long term effects of adopting a particular policy today.

	A	B	C	D	E	F	G	H	I
1	1/31/03 10:45	City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan							
2		Total Needs from All Funds							
3									
4		FY04	FY04	FY04					
5			Highly			FY05	FY06	FY07	FY08
6		Essential	Desireable	Desireable					
7									
8	**General Government**								
9									
10	Front beach revitalization incl parking kiosks	750,000							
11	Gateway Enhance. Phase II (14th Ave)	275,000							
12	Gateway Enhancement Phase II Grant	(202,000)							
13	Water quality study, final portion	60,000							
14	Waqter quality study, grant	(36,000)							
15	Street sweeping contract	12,000				12,000	12,000	12,000	12,000
16	Beach maintenance contract	51,051				51,051	51,051	56,000	56,000
17	Front beach business district trash pickup	12,600				12,600	12,600	13,900	13,900
18	Interior painting @ City Hall	15,000							
19	Replace carpet @ City Hall	16,000							
20	Replace/upgrade generator	72,000							
21	Permanent, lighted flagpole for Connector	5,000							
22	Emergency access gate at County Park	10,000							
23	Computer hardware replacements								
24	Furniture replacement					4,500			
25	Replace exterior doors on City Hall					12,000			
26	New telephone system							12,000	
27	800 Mhz radio replacement							14,700	
28	Records Management System								25,000
29	Exterior painting @ City Hall Building						8,400		
30	Replace exterior light fixtures								3,000
31	Illuminate parking lot								2,350
32	Replace windows at City Hall/Police						32,000		
33	Parking lot fence replacement						18,000		
34	Court software upgrade					22,000			
35	General Ledger/Payroll software upgrade						25,000		
36	**Subtotal**	**1,040,651**	**-**	**-**		**114,151**	**159,051**	**108,600**	**112,250**
37									

Cell: B16
Comment: Beach trash cleanup, Apr-$6560
May & Sept-$7859
Jun-Aug-$9591

Cell: B17
Comment: Ocean Blvd business district trash pickup:
Oct-Mar, $600/mo.
Apr-Sept, $1500/mo.

Cell: B20
Comment: Upgrade generator to power both Police Dept and City Hall. Includes automatic turn-on and protective enclosure

Cell: F24
Comment: Replace chairs in council chambers

Cell: F25
Comment: Replaces rusting metal doors with aluminum/glass

Cell: H27
Comment: Estimated useful life is 10 years; initial cost plus 2.5% inflation

Cell: G32
Comment: Replace wooden deteriorating windows with vinyl

	A	B	C	D	E	F	G	H	I
1	**1/31/03 10:56**	**City of Isle of Palms 5-Year Capital/Special Projects/Debt Service Plan**							
2		**Total Needs from All Funds**							
3									
4		**FY04**	**FY04**	**FY04**					
5			**Highly**			**FY05**	**FY06**	**FY07**	**FY08**
6		**Essential**	**Desireable**	**Desireable**					
7									
128	**Building Department**								
129									
130	Replace 1997 Ford Ranger pickup					22,000			
131	Replace 2000 Ford F150 pickup								23,000
132	800 Mhz radio replacement							17,350	
133	Computer hardware replacement					2,500	2,500	2,500	2,500
134	Replace telephone system							3,000	
135	Replace HVAC						4,000		
136	**Subtotal**	**-**	**-**	**-**		**24,500**	**6,500**	**22,850**	**25,500**
137									

Laura McLellan

Public Safety / Personnel

From: Christian, Neil [Nchristian@greaterrichmondcc.com]
Sent: Tuesday, January 14, 2003 7:18 AM
To: 'lmclellan@iop.net'
Cc: 'schristian@ridegrtc.com'
Subject: Shirts



Christian, Neil.vcf

Ms. Mclellan,

I just wanted to thank you for the t-shirts that we received in the mail on yesterday. Believe me it was
quite a surprise, well actually I was shocked. I just sent the late payment for my parking ticket and on
my ticket I scribbled a note apologizing for my tardiness on taking care of that ticket. Your office has
definitely exceeded any expectations that I had. I should have been receiving a summons to court and
we receive shirts! You really know how to promote tourism, our family has been coming to South Carolina
and especially the Charleston area yearly for well over 12 years. You can rest assured that we will
continue for years to come. We really enjoyed our visit to Isle Of Palms and look forward to returning
again this year. Hopefully I won't get any more tickets :-}.....Thank you very much!

Sincerely,
Neil Christian and Family

<<Christian, Neil.vcf>>

Webster
UNIVERSITY

CHARLESTON METROPOLITAN CAMPUS

January 15, 2003

Linda Tucker
City Administrator
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Ms. Tucker:

It is with great pleasure that I have the privilege of informing you about an outstanding achievement by one of your employees.

This past December 14th, David Mobley completed his graduate studies at Webster University and received a master of arts in business and management.

Please join me in extending heartfelt congratulations to Mr. Mobley for this significant accomplishment.

Sincerely,

David F. Dunlap, Ed.D.
Regional Director for South Carolina

DFD/me

5300 INTERNATIONAL BLVD. • N. CHARLESTON, SC 29418 • USA • 843-760-1324 • FAX 843-760-1153

INTERNATIONAL: *Austria • Bermuda • England • People's Republic of China • Switzerland • Thailand • The Netherlands*
USA: *Arizona • Arkansas • California • Colorado • Florida • Georgia • Illinois • Indiana • Kansas • Missouri • Nevada • New Mexico*
North Carolina • Oklahoma • South Carolina • Tennessee • Texas • Utah • Washington • Washington, D.C.

www.webster.edu

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

I AM REQUESTING THAT ALL OFFICERS BE ISSUED A CURRENT SOUTH CAROLINA CODE OF LAWS BOOK.

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

THERE IS CURRENTLY ONE IN THE SQUAD ROOM, BUT THIS INFORMATION IS MORE NEEDED IN THE OFFICERS VEHICLE ON THE ROAD.

OTHER COMMENTS OR SUGGESTIONS

Personnel Changes:

Police Department -. no changes

Fire Department - Firefighter James Giddens hired 01-24-03

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT G

Board of Zoning Appeals
Minutes
February 11, 2002

I. Call to order

Chairperson Gabbie Porter called the regular meeting of the Board of Zoning Appeals to order on February 11, 2003 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Tom Gear, Jim Harvey, and Guy Taylor as well as the zoning administrator Douglas Kerr.

II. Nomination and Election of Officers

Gabbie Porter was nominated and elected as Chairperson and Guy Taylor was nominated and elected as Vice Chairperson.

III. Review of Minutes

The next item on the agenda was the approval of the October 8, 2002 meeting. Ms. Carroll made a motion to approve the minutes and Mr. Taylor seconded the motion. The vote was unanimous in favor of the motion.

IV. Home Occupations

4 Forest Trail Court 2

Ms. Porter explained that the first case on the agenda was a home occupation at 4 Forest Trail Court. Mr. Kerr explained that the applicant was requesting a special exception to allow the establishment of a home office for a contractor's office. He added that the applicant indicated that he would like to meet with no more than two clients at the house a week.

Ms. Porter explained that part of the criteria for the Board granting a home occupation is that there not be an increase in the amount of traffic to the house. She added that the Board had not previously granted an exception to allow clients coming to the house. Mr. Taylor explained that contractors run into problems with paying subcontractors at the house so it needs to be clear that they cannot come to the house. With the applicant having this understanding, Mr. Taylor made a motion to approve the application. Mr. Gear pointed out that if the ordinance was strictly adhered to, he would read it to say that there should not be any traffic coming to the house and asked if this had been the Board's position in the past. Mr. Kerr answered that he was unaware of the Board ever allowing any traffic come to the house. Mr. Cannuazzi, the applicant, answered that he would not have any more people coming to the house than currently do. The original motion was seconded and the vote was unanimous in favor of the motion

24 Fairway Village Lane

Ms. Porter explained that the next case on the agenda was a home occupation at 24 Fairway Village Lane. Mr. Kerr explained that the applicant was requesting a special exception to allow the establishment of a home office for a website development office. The applicant indicated that the business was based in Ireland and in the US and that there would be no one working in connection with the business in the US other than himself and that there would be no one coming to the house in connection with the business. Mr. Taylor made a motion to approve the application and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

3904 Palm Boulevard

Mr. Kerr explained that the pertinent ordinance to this requests reads: for lots larger than 8,000 square feet, with a lot width at the front building line of seventy (70) feet or greater, the combined minimum side yard setback requirement for any portion of the enclosed building at or above twenty five (25) feet in height as measured pursuant to Section 5-4-2(18) shall be thirty (30) feet, with no one side yard less than ten (10) feet.

He added that the applicant is requesting a variance from Section 5-4-13(c) to allow the construction of a new house with a combined side yard setback for the portion of the house at and above twenty-five (25) feet in height to be twenty-six feet, seven inches (26'7") instead of the required thirty (30) feet. He explained that the applicant's claim that the property is unusual in its size, shape and topography because the property is wider than other beachfront properties. Additionally, the applicants indicate that the unusual condition particular to this property is that the house has already been removed to allow the construction of a new home.

The applicant, Mr. Fields, addressed the board and explained that without the approval of the variance they will be forced to widen the house at the lower level and thereby diminish the view more than would be done if the variance is granted. Skipper Schaffer, the applicant's contractor, addressed the Board and explained that the house has been centered on the lot to diminish the negative impact the house could have on views. Additionally, he noted that the owners have opted to keep the building off the maximum building line and thereby not harm the view for the neighboring properties.

Mr. Taylor explained that he felt the Board needed to discuss the new ordinance. He added that a similar ordinance came up several years ago and it was defeated, but that this time it passed. He explained that South Carolina does not recognize easements of view and this ordinance is an attempt to create a new law that is illegal. He stated that this was a terrible ordinance and that he hoped if the applicant failed at this level that he would

take it onto the higher courts. He added that this is an attempt to create an architectural review board, and that he was prepared to approve the variance as requested.

Mr. Denton, the applicant's architect, addressed the Board and explained that one of the Board's duties is to make right any wrongs that they may perceive. He showed the Board members a plan of the house as it would be redesigned if the variance was denied and explained that if the Board did not approve the variance the view would be more negatively impacted than if they do approve the variance.

Mr. Gear stated that he would like to go through the criteria in the ordinance that needed to exist in order for the board to grant a variance. Ms. Porter read the ordinance's criteria for a variance. Mr. Gear asked how the lot being wider than normal created a hardship. Mr. Fields answered that really the beach setback limited the buildable area more than other lots. Mr. Denton added that this house may fit in a narrower lot because of the reduction in setback given to narrower lot. Mr. Gear asked if this had been checked. Mr. Kerr answered that he had not done the math, but it may be possible.

Mr. Harvey asked if City Council gave any grace period for this ordinance to be enacted. Mr. Kerr answered no, but that this was not unusual for zoning ordinance amendments. Mr. Gear added that there were numerous news paper articles, several public meetings between the Planning Commission and the City Council and a packed public hearing prior to ratification. He explained that he felt that the ordinance was thoroughly discussed and the end result is that wider lots have to set in the upper portion of the house.

Ms. Porter asked how the applicant, architect and contractor did not know this was coming into effect. Mr. Denton said that he knew there was something in the works, but he was unaware of the final reading date. Mr. Gear added that the primary issues being discussed in the public forums were the limits on the size of houses and the amount of impervious surfacing, not the second level step in. Mr. Shaffer stated that he received the plans in the end of November and then he subsequently went to the Building Department and City Council to discuss the option of a grace period for plans that were substantially complete to clear the system. Ms. Porter stated that there would be no way to determine what plans were substantially complete.

Ms. Porter explained that in her opinion there were no exceptional conditions that pertain to this property. So either the Board was going to approve the variance because they do not like the new ordinance, or they would have to deny the variance. Mr. Taylor replied that he felt that the sequencing of the ordinance being ratified created very exceptional circumstances and that he would hope that other people in similar situations would come forward so this Board could rectify what he considers to be an injustice.

Mr. Kerr read an excerpt from a publication written by Roy Bates for the Municipal association dealing with variances which stated: when deciding whether or not to grant a variance, the Board is not free to make whatever determination appeals to its sense of justice, but the Board must apply the standards prescribed in the zoning ordinance and the 1994 zoning act.

Mr. Taylor explained that he was very familiar with the criteria necessary for granting a variance and made a motion to approve the variance as requested. The motion died without a second. Ms. Porter made a motion to go into executive session to receive legal advice.

After coming out of the executive session, Mr. Taylor made a motion to grant a continuance for 30 days. Mr. Shaffer asked for the reason of the continuance. Mr. Taylor responded that it would give the applicant 30 days to review the ordinance and to come back with an amended application and get legal advice. The motion was seconded and the vote was unanimous in favor of the motion.

Mr. Taylor made a motion to go back into executive session to discuss Norton v. Isle of Palms Board of Zoning Appeals. The motion was seconded and the vote was unanimous in favor of the motion

V. Adjournment

With no further business the meeting was adjourned at 8:15PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
February 12, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on February 12, 2003, at 5:30PM. Members attending included Mack Canterbury, Roger Dolida, Maryanne Luttrell, Peter O'Toole, Jim Raih and Chairman Dick Cronin as well as the zoning administrator, Douglas Kerr. John Winchester and Maryanne Luttrell were absent.

APPROVAL OF MINUTES

The next item on the agenda was the approval of the minutes of the January 8, 2003 meeting. Mr. Raih made a motion to approve the minutes and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

PRELIMINARY PLAT APPROVAL- corner of 41ST Ave. and Hartnett Blvd.

Mr. Kerr explained that included in the packet was a request for preliminary approval for a subdivision at the corner of 41st Avenue and Hartnett Boulevard. He added that the property is currently configured as two properties and the applicant is proposing to remove the structures and reconfigure the property as three lots. He explained that if the Planning Commission granted preliminary approval, the owner would proceed with removing the structures and would then come back with a request for final approval. He added that the City's staff has reviewed the plat and believes that the only items lacking for preliminary approval is a statement from the Water and Sewer Commission stating that they are willing to service the new lot with water and sewer service and the surveyor adding the width of lot 12B at the building line. Staff, therefore, recommended approval of the subdivision, with the noted stipulations.

Mr. Cronin pointed out that there was a miscalculation on the amount of property being acquired from the adjacent property owner. Mr. Canterbury asked if this plat would ultimately serve as a new recorded plat for the adjacent property owned by the Garner's. Mr. Kerr answered yes it would. Mr. Canterbury made a motion to approve the request with staff's recommendations. The motion was seconded and the vote was unanimous in favor of the motion.

RECOMMENDATION TO COUNCIL ON ORDINANCE 2002-19

Mr. Cronin explained that the next item on the agenda was a recommendation on 2002-19, which includes amendments to the tree ordinance. Mr. Kerr explained that the packets included a copy of a proposed amendment to the tree ordinance and a black lined copy of the ordinance showing existing, proposed and deleted text. He explained that the City Council initiated the ordinance at the direction of the City's attorney and has held a public hearing and first reading on the amendment.

He explained that the major points of this amendment are: the terms "tree" and "significant tree" were made synonymous by the last minute changes made by Council, and to avoid having two different categories with only one set of criteria, the City Attorney has recommended deleting all references to "significant trees". Additionally, the existing ordinance requires a permit for "removal of a tree", this ordinance clarifies this point by mandating a permit for "removing or cutting of a tree" and goes on to identify a nationally recognized set of pruning standards- ANSI. Also, the existing ordinance has the same replacement schedule for Historic Tree removed with and without a permit, which would give no incentive to get a permit. This ordinance would change the replacement schedule for Historic Trees removed without a permit to be replaced with the largest trees available totaling three times the DBH.

Mr. Dolida asked if it truly was the City's intent to require a property owner to get a tree survey in an instance where an owner wants to remove one dead tree on a lot that has already been developed. Mr. Kerr explained that in practice, he did not require a property owner to do this. Mr. Canterbury stated that he felt the ordinance should clarify that it is acceptable to remove a tree that constitutes a hazard to life or property. The Commission agreed with this. The Commission recommended approval of the ordiance with the noted amendments.

BRAINSTORMING ON ECONOMIC ELEMENT

Mr. O'Toole handed out a draft of his recommended changes to the Economic Element. He explained that he felt the element should emphasize the importance of the City's natural resources on the economy of the City. He explained that he felt that the tourism on the Island is generally driven by a desire to be on the coast near the ocean and that this has driven the escalating real estate prices, the success of the commercial area, and is the basis for the overall economic viability of the City. He explained that he had met several months ago with the City Administrator, Linda Tucker, and the Chairman of the Ways and Means Committee, Bob Abele, and that many of the points included in the draft were a result of this meeting.

He added that this draft included a strategy to investigate the feasibility and desirability of a real estate transfer tax. Also it included a strategy of lobbying the state legislature for a more equitable formulation of accommodation tax revenue to island communities. He added that he believed that coastal communities paid a greater percentage of revenues in than other communities, but receive a smaller percentage in return. He added a goal of minimizing escalating cost structure of the City. He explained that the personnel costs make up 78% of the City's budget and that it was important to continually scrutinized project for additional long term personnel costs that may be associated with them. He added that a goal he included was to attempt to determine the impact daily visitors and longer term tourists have on the island revues and cost structure. The Commission

generally discussed the goals and strategies Mr. O'Toole had suggested and generally agreed with them.

DISCUSSION OF NON-POINT SOURCE POLLUTION ASSESSMENT PROJECT

Mr. Kerr dispersed a copy of the non-point source pollution assessment for the most recent monitoring phase and explained that the engineer had made a presentation at the most recent public works meeting. He explained that he had not had a chance to read the written report, but that he could paraphrase the oral report. He explained that the testing showed a higher content of animal waste than human for this testing period. He explained that the amount of human contaminants had dropped since the August testing period, which would be expected because of the decrease in population in the winter months. He added that the engineers planned to hold off on collecting more data until the tourist season starts back up.

The Planning Commission generally discussed the findings and agreed that they would discuss them further after they had a chance to review a more legible copy of the results.

MISCEANEOUS BUSINESS AND ADJOURNMENT

Mr. Cronin should an example of pervious concrete to the members of the Planning Commission and explained that he expected to see an increase in its use around the Island. There being no further business, the meeting was adjourned at 8PM.

Respectfully submitted,
Dick Cronin, Chairman

EXHIBIT I

ORDINANCE 2002-19

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (37) is hereby amended in its entirety to read as follows:

"Tree. Any woody plant which has a diameter breast height ("DBH") of at least eight (8") inches, excluding pine trees."

SECTION 2. That Section 5-4-2 (32), Significant Tree, is hereby deleted in its entirety and all subsequent subsections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered subsections shall be changed accordingly.

SECTION 3. That Section 5-4-61 is hereby amended in its entirety to read as follows:

"Sec. 5-4-61 Permit required for cutting or removing Trees.

(a) No person shall cut or remove any Tree except in strict compliance with this Article 3.

(b) No person shall cut or remove any Tree without first obtaining a Tree permit from the zoning administrator.

(c) For new construction, an application for a Tree permit shall accompany the application for a zoning permit pursuant to Article E (section 5-4-81 et seq.) of this Chapter, and shall be considered part of such application. No Tree shall be cut or removed prior to the issuance of a Tree permit. Compliance with all conditions set forth in the Tree permit shall be required before a certificate of occupancy will be issued by the City.

(d) For subdivisions or property line adjustments which would require Removal of a Tree as defined in Section 5-4-2, a Tree permit must be obtained prior to an application for subdivision approval. No site work shall begin and no Tree shall be removed prior to the issuance of a Tree permit and the approval of a subdivision plat.

(e) Any person desiring a permit to cut or remove a Tree shall submit a written application to the Zoning administrator which shall contain the following information:

(1) name and address of applicant;

(2) status of applicant with respect to the Lot;

(3) written consent of the owner of the Lot if applicant is not the owner;

(4) address of the Lot;

(5) an accurate plat of the Lot, including a statement of the acreage of the Lot from which Tree(s) will be removed; and

(6) a Tree survey overlay on the same scale as the plat of the Lot, which locates all Trees by diameter breast height and species and identifies Trees to be cut or removed and all Trees to be preserved. Dead or diseased Trees shall be identified. Groups of Trees in close proximity, (i.e., within five feet of each other) may be designated as a clump of Trees, with the predominant species, estimated number and average diameter indicated. All tree surveys shall be prepared by a licensed landscape architect, surveyor or engineer registered in South Carolina, at the applicant's expense, and shall have an accuracy of plus or minus three feet (±3'). The applicant shall wrap the Trees proposed to be cut or removed with blaze orange tape prior to submitting an application for a Tree permit.

(f) Trees may be cut or removed only under the following conditions:

(1) upon the owner proving to the zoning administrator that cutting or removing a Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each Tree proposed to be cut or removed.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) Upon proof by the owner to the zoning administrator that the Tree is dead or diseased as determined in Section 5-4-63.

(4) Each Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement.

(g) Any Tree may be pruned without a Tree Permit so long as such pruning is done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning. Any pruning not done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning shall be deemed to be the cutting of a Tree for all purposes of this Article 3.

(h) Notwithstanding the procedures contained in this Article for altering or removing Trees, it is the intent of the City to encourage whenever feasible the preservation of all trees, including those which are not protected by this Article. Therefore, all provisions of this Article shall be strictly construed."

SECTION 4. That Section 5-4-62, Requirements for tree removal, and Section 5-4-65, Cutting, trimming or removing Significant Trees, are hereby deleted in their entirety.

SECTION 5. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-63 Removal of dead or diseased trees.

(a) As limited by sections 5-4-61 and 5-4-64, dead or diseased trees may be removed by the landowner pursuant to a Tree removal permit.

(b) When a dead or diseased Tree constitutes a hazard to life and/or property, or harbors insects or disease which constitute a substantial threat to other trees within the city, a permit for its removal may be issued by the zoning administrator even though its removal decreases the density of Trees on a lot or parcel below the minimum density standards. Replacement of Trees removed pursuant to this section is encouraged but not required.

(c) An owner seeking to remove a Tree pursuant to this section shall submit written proof to the zoning administrator that the tree(s) to be removed meets the requirements of this section. If the zoning administrator reasonably determines that there is a question as to the viability or health of a Tree for which a removal permit is requested pursuant to this section, the zoning administrator may require that the applicant consult with, and provide documentation from, a forestry professional (urban forester) as a part of the permit process.

(d) The city shall have the right to cause the removal of dead or diseased Trees when such Trees constitute a hazard to life and/or property, or harbor insects or disease which constitute a substantial threat to other trees within the city. To require removal of dead or diseased Trees pursuant to this section, the zoning administrator or his designee shall notify in writing the owner of any such tree, and shall require removal at the owner's expense within 60 days from the date of giving notification (by either personal delivery or certified mail to the owner's address listed on the Charleston County Auditor's records). In the event the owner fails to comply with such provisions, the city shall have the authority to remove any such Tree and assess the cost of removal to the owner."

SECTION 6. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Additional requirements for cutting or removing Historic Trees.

(a) Cutting or removing Historic Trees shall be subject to the additional requirements contained in this Section.

(b) Historic Trees may be cut or removed only under the following conditions:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) upon the owner proving to the Zoning administrator that the Tree is dead or diseased as determined in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the Zoning administrator.

(c) Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the Zoning administrator shall verify in writing that one or more of the circumstances enumerated in subsection (b) exists.

(d) Any permit for cutting or removing a Historic Tree shall require the owner to comply with the requirements set forth in section 5-4-66 and the following additional requirements:

(1) each removed Historic Tree shall be replaced by the fewest number of the same type (species) of Trees to replace the removed Tree with the same DBH or greater; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the Zoning administrator."

SECTION 7. That Section 5-4-66 (b) is hereby amended in its entirety to read as follows:

"(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s)

being replaced as is commercially available within the state. Replacement Trees shall have a cumulative DBH equal to or greater than the Tree or Trees they replace; provided, however, that replacement Historic Trees shall have a cumulative DBH equal to or greater than three times the DBH of the Tree or Trees they replace ."

SECTION 8. That Section 5-4-66 (d) is hereby amended in its entirety to read as follows:

"(d) In situations where Tree replacement on the same property is impossible or undesirable as determined by the zoning administrator, an owner shall donate such Tree or Trees as would otherwise be required by this Article to the City to be planted on such public property as City Council shall direct."

SECTION 9. That Section 5-4-67 (2) is hereby amended in its entirety to read as follows:

"(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(b). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 10. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 11. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 12. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 28th DAY OF February ,2002.

F. Michael Sottile

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin

Janet Mauldin, City Clerk

First Reading: 11-26-02
Public Hearing: 01-28-03
Second Reading: 02-28-03
Ratification: 02-28-03

EXHIBIT J

Proclamation

WHEREAS, today, the mission of the American Red Cross is more relevant than ever as we confront a changing America full of unique challenges. The heroic efforts of the first responders to the September 11, 2001, terrorist attacks became a source of strength for millions of people around the world and here in the City of Isle of Palms struggling to comprehend this terrible tragedy. From their example came a new resolve: to be better prepared in the event of another wide-scale attach anywhere in America. Today, in a collaborative effort with the federal government and other members of the emergency planning community, the American Red Cross, Carolina Lowcountry Chapter, and its partners are better able to serve the community. Through its bold, new Together We Prepare initiative, the Red Cross is leading the way in empowering individuals and families to protect themselves. With five simple steps - make a plan, build a kit, get trained, volunteer, and give blood - the Carolina Lowcountry Chapter and Americans from coast to coast will help make their communities safer; and

WHEREAS, for more than 121 years, the American Red Cross has honored its mission: to provide relief to victims of disasters while helping people prevent, prepare for, and respond to emergencies. Last year alone, more than 1,700 silent heroes helped our neighbors by supporting the efforts of the Carolina Lowcountry Chapter, and almost 13,000 more took the time to learn lifesaving skills such as first aid, CPR, and defibrillator use. More than 16,000 volunteer donors made 24,000 blood donations, the gift of life, through the South Carolina Blood Region. In addition , the Carolina Lowcountry Chapters give senior citizens an opportunity to volunteer in the community through the Retired and Senior Volunteer Program; and

WHEREAS, Community involvement is critical for programs that prepare individuals, families, and neighborhoods for emergencies. Through its presence in the City of Isle of Palms, the Red Cross is the leader in empowering people in this neighborhood to be ready and prepared for the unexpected; and

WHEREAS, the victims and emergency personnel of more than 269 disasters - from fires that affected a single structure to chemical spills and transportation accidents - received help from the Red Cross last year. More than 1,900 U.S. military families received direct assistance from the Carolina Lowcountry Chapter, keeping them connected in times of great personal sorrow and joy; and

WHEREAS, those who need blood, those who are victims of disaster, or those who are the recipients from the broad spectrum of community services rely on the American Red Cross, Carolina Lowcountry Chapter, every day. Compassionate and caring people who want to make a difference in the City of Isle of Palms and across the nation, at home and abroad, channel their support through the American Red Cross; and

WHEREAS, on behalf of a grateful City, I applaud and recognize the selfless dedication of generations of Red Crossers;

NOW THEREFORE, I, Mayor F. Michael Sottile, by virtue of the authority vested in me by the City of Isle of Palms, do hereby proclaim March 2003 as

American Red Cross Month.

As we celebrate American Red Cross Month, I call upon all our citizens of the Isle of Palms to become partners in preparedness with their local Red Cross Chapters and to become active participants in advancing the noble mission of the Red Cross.

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of February, in the year of our Lord two thousand three, and of the Independence of the United States of America the two hundred and twenty-seventh.

F. Michael Sottile

F. Michael Sottile, Mayor

SEAL

Proclamation

WHEREAS, the City of Isle of Palms will celebrate its 50th year as an incorporated municipality; and

WHEREAS, the City of Isle of Palms and the Town of Mount Pleasant have enjoyed harmonious relations and cooperation for the betterment of all of our citizens for five decades; and

WHEREAS, the Town of Mount Pleasant wants to thank the residents of this great South Carolina City for its patronage, friendship and for serving as a host city for many Mount Pleasant residents who have enjoyed their pristine beaches for many generations; and

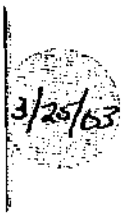
WHEREAS, the Town of Mount Pleasant wishes for this great American City that the next fifty years will find its residents prosperous, safe from hurricanes, and happy in their island paradise.

NOW, THEREFORE, I, Harry M. Hallman, Jr., Mayor, of the Town of Mount Pleasant, along with Town Council and our staff, and all of our residents, proclaim March 7, 2003, as

ISLE OF PALMS DAY

in the Town of Mount Pleasant, and offer unto our friends on the Isle of Palms the happiest of birthdays possible.

Harry M. Hallman, Jr.
Mayor
TOWN OF MOUNT PLEASANT


3/25/63

REGULAR CITY COUNCIL MEETING
March 25, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on March 25, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for a moment of silent prayer to remember the young people who are in the military stationed in the Persian Gulf area in order to protect and preserve our freedoms. The pledge of allegiance followed and the City Clerk called the roll and noted that all council members were present.

Mayor Sottile welcomed County Councilman A. D. Jordan who was in the audience. He also congratulated Administrator Tucker for her recent graduation from the Executive Institute. He noted that she attended at the invitation of the Municipal Association of South Carolina..

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES - None

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS .
February 25, 2003 - Regular City Council Meeting

Councilman Abele made a motion to approve all the minutes as presented; Councilman Taylor seconded; motion passed unanimously.

D. CITIZENS COMMENTS - Betsy Fleming, new Director of the Gibbes Museum, introduced herself and spoke about the City's relationship with the museum and its programs. She stated that there are eighty (80) members of the museum from the Isle of Palms and that one quarter of the teachers/docents are from the area.

E. REPORTS FROM STANDING COMMITTEES.

(1) Ways & Means Committee. Councilman Abele reported on their meeting of March 18, 2003 (Exhibit A with attachments).

(A) Councilman Abele made a motion to approve the expenditure of $2,500 from the State Accommodations Tax Fund for the Isle of Palms Run for the Child; Councilman Taylor seconded; motion passed unanimously.

(B) Councilman Abele made a motion to approve an extension of the Marina Management Contract with Marina Joint Ventures to April 30, 2003; Councilman Bettelli seconded; motion passed unanimously.

(C) Councilman Marino made a motion to approve the expenditure of $12,000 from the Drainage Contingency line item for Eadie's to clean the ditch at 26th Avenue; Councilman Taylor seconded; motion passed unanimously.

(2) Public Safety Committee. Councilman Taylor reported on their meeting of March 10, 2003 (monthly Police and Fire Reports attached as Exhibit B). Chairman Taylor noted that there was a malfunction with the tape recorder and there were no minutes from the meeting.

(3) Public Works Committee. Councilman Marino reported on their meeting of March 12, 2003 (Exhibit C with attachments).

(4) Recreation Committee. Councilman Buckhannon reported on their meeting of March 11, 2003 (Exhibit D with attachments). Chairman Buckhannon noted that the Easter Egg Hunt is scheduled for Saturday, April 19th beginning promptly at 10:00 a.m., and there will be rides and other things for children to enjoy.

(5) Personnel Committee. Councilman Bettelli reported on their meeting of March 11, 2003 (Exhibit E with attachments).

(A) Councilman Bettelli made a motion to appoint David Nelson to the Accommodations Tax Advisory Committee; Councilwoman Rice seconded; motion passed unanimously.

(B) Councilman Bettelli made a motion that the City advertise twice a year for interested persons to volunteer for boards, committees and commissions in an effort to collect a pool of names to be used in the event of a vacancy, and also to list committees, vacancies, and an application for volunteers to use on the City's web site; Councilman Taylor seconded; motion passed unanimously.

(C) Councilman Bettelli made a motion to allow all regular City employees to vote by department for two of three choices for floating holidays, the days being Good Friday, the day after Thanksgiving and the day before or after Christmas; Councilwoman Hanbury seconded; motion passed unanimously.

(D) Councilman Bettelli made a motion to approve the resignation of Mary Anne Luttrell from the Planning Committee effective in June; Councilman Abele seconded; motion passed unanimously.

(E) Safety Sweepstakes for February 2003:
Police Department - Kim Usry
Fire Department - Ricky Tetor
Public Works Department - Willie Powell
Combined Building, Recreation and City Hall Departments - Sheila Redmon of the Recreation Department.

(B) Employee of the Month for February 2003:
Public Works Department - Willie Powell

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

(1) Board of Zoning Appeals - See minutes of their meeting of March 11, 2003, attached as Exhibit F, and

(2) Planning Commission - See minutes of their meeting of March 12, 2003, attached as Exhibit G. Director Douglas Kerr gave a synopsis of both meetings and answered questions Council members.

(3) Construction Board of Appeals - No meeting in March.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

(1) Accommodations Tax Advisory Committee - See minutes of their meeting of March 12, 2003, attached as Exhibit H. Mayor Sottile thanked Councilman Abele for his budget presentation to the ATAX committee.

(2) Beach Advisory Committee - No Meeting in March.

(3) Ad Hoc Committee on Front Beach Enhancement. Councilman Miller reported that the committee is receiving favorable response for the "buy-a-brick or buy-a-palmetto tree" for this front beach project. He noted that there will be some cost for drainage issues and he will report back to Council as more information is available.

(4) 50th Anniversary Committee. Administrator Tucker reported on the very successful event. Council commended Bill Casey for the months of hard work in preparation for the event and they also thanked department heads and City staff for their efforts. Councilman Marino noted that he has only received good comments on the event and noted that many persons have stated that the street party should become an annual event. Councilwoman Hanbury, in discussing all the historical information that has been collected for displays, proposed that a committee be formed to determine how to preserve this information, where to store it and perhaps to have a permanent display. Mayor Sottile stated that, in his opinion, the City did not want to form another committee, but he asked Councilwoman Hanbury to oversee this project with as many assistants as she needs.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. Resolution Declaring the Results of a Referendum Held on March 1, 2003, on the Question of the Issuance of Not Exceeding $2,900,000 General Obligation Bonds of the City of Isle of Palms, South Carolina. (Exhibit I) Administrator Tucker read the Resolution in full. Councilman Abele made a motion to accept the Resolution as presented; Councilman Taylor seconded; motion passed unanimously.

2. Ordinance 2003-1, Authorizing the Issuance and Sale of Not Exceeding $2,900,000 General Obligation Bonds, Series 2003, of the City of Isle of Palms, South Carolina; Fixing the Form and Details of the Bonds; Authorizing the Mayor and City Administrator to Determine Certain Matters Relating to the Bonds; Providing for the Payment of the Bonds and the Disposition of the Proceeds Thereof; and Other Matters Relating Thereto.(Exhibit J)

Councilman Abele made a motion to approve first reading of Ordinance 2003-1; Councilman Marino seconded; motion passed unanimously.

3. Proclamation - Mental Health Month (Exhibit K) Administrator Tucker read the Proclamation in full and Mayor Sottile executed same.

L. MISCELLANEOUS

1. Councilwoman Hanbury noted that there was a recent article in the newspaper about the South Carolina marinas working together to reduce pollution under the program called "Clean Marina Program" and the Isle of Palms Marina is one of the participants.

2. Councilman Abele reminded Council that there was a special Ways & Means Committee meeting on March 23rd at 5:45 p.m. to discuss the draft operating budget, revenue budget as well as Municipal and State Accommodations Tax Funds.

3. Councilman Abele noted that the City Clerk has given each Council member a State Ethics Commission's Statement of Economic Interests form which is due on April 15th. Failure to send it in on time would cost the individual $100.

4. Administrator Tucker reported that the tentative date for this year's Rabies Clinic is Saturday, April 12th from 9:00 a.m. to Noon.

M. EXECUTIVE SESSION

Councilman Marino made a motion to go into Executive Session to receive legal advice regarding the bond ordinance; Councilman Abele seconded; motion passed unanimously.

Coming out or Executive Session, Mayor Sottile stated that no action was taken in Executive Session and no votes were made.

Councilman Abele made a motion that the Planning Commission be requested to look at potential changes to zoning ordinances and the Comprehensive Plan for the various municipal properties on the Island; Councilman Miller seconded; motion passed unanimously.

Councilman Taylor made a motion that the committee of Council consisting of the Personnel Committee Chairman Marty Bettelli, the Ways & Means Committee Chairman Bob Abele, and Mayor Mike Sottile present the collective annual review of the City Council to the City Administrator; Councilman Bettelli seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:30 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved on April 22, 2003.

EXHIBIT A

WAYS AND MEANS COMMITTEE
March 18, 2003

The regular meeting of the Ways and Means Committee was held at 5:45 p.m., on march 18, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Treasurer Suggs, City Clerk Mauldin, Police Chief Buckhannon, Fire Chief Graham, Public Works Director Mobley and Recreation Director Page. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Councilman Bettelli made a motion to approve the minutes from the February 18th special meeting; Councilman Buckhannon seconded; motion passed unanimously.

2. Monthly Financial Report. Treasurer Suggs referred to the February 28 Financial Statement Summary (copy attached) and stated that General Fund revenues are 67% of budget with property taxes coming in, noting that a $332,154 check had arrived this week. She noted that if property taxes are received at the same time as last year, the City should exceed budgeted revenues by nearly $100,000; however, she noted further that Local Option Sales Tax will offset some of that revenue. Expenditures are also 61% of the budget with a cash on hand balance of $1,874,031. She answered questions of committee members.

3. Old Business. (A) Report on Presentation to ATAX Committee. Chairman Abele stated that he gave the ATAX Committee the same basic budget pitch that he gave Council last month and told them that the bottom lines were (1) they need to understand the increase in City Council's use of Accommodations Tax funds in the past few years and the how and why that has happened, and (2) he is not trying to dissuade the committee from coming up with ideas to enhance the tourist business on the island, but asked that when funds are expended, the committee look at what kind of payback the City will get. Mayor Sottile, who attended that meeting, said that Councilman Abele did a very good job and certainly helped the Committee, as well as helped himself who learned more the second time he heard the presentation.

(B) Review of General Fund Budget. Chairman Abele distributed two charts (copies attached) to re-emphasize the state of the budget and began discussion of budget-wide increases. He noted that there were three items that he wanted to discuss. Health Insurance has been budgeted at a 20% increase and other insurance at a 5% increase. He also distributed a copy of one page of the audit (copy attached) for comparison purposes. After discussion, **Mayor Sottile made a motion to reduce the health insurance increase to 15%; Councilman Taylor seconded, motion passed unanimously.**

Chairman Abele then distributed a sheet showing each department's overtime as compared to gross pay (copy attached) for calendar year 2002. The committee discussed the individual department overtime and took the following actions:

The Public Safety Committee was asked to take a good look at the Fire Department and how dropping to eight persons per shift instead of nine would affect overtime.

The Recreation Committee was asked to look at overtime used for City landscaping maintenance.

Upon discussion of group health insurance, **Councilman Marino made a motion that the Personnel Committee to look at different options that may help to reduce the City's cost of this benefit; Mayor Sottile seconded;** after further discussion, **motion passed unanimously.**

Chairman Abele began discussion of the 2% COLA and 2% merit raise that have been built into this budget. Councilman Marino was not in favor of giving COLA to employees every year. After further discussion of whether or not to give employees a COLA, **Councilwoman Rice made a motion to give employees a 2% COLA; Councilman Buckhannon seconded; motion passed 8-1.**

Mayor and Council - no changes

General Government - Chairman Abele discussed some changes that have been made from the original draft. Advertising was reduced to $14,000.

Administrator Tucker was asked to look into the cost of the pay phone as compared to the cost of an interior phone without log distance capability.

NPDES fees were reduced from $17,000 to $10,000.

The committee discussed the annual donation of $4,500 to the Mount Pleasant Scholarship Foundation and it was decided it would better serve the Island's students to place that money elsewhere. After discussion, **Councilwoman Hanbury made a motion to look into sending this money to the Isle of Palms Exchange Club for their scholarship program; Councilman Taylor seconded. Upon discussion, Councilman Abele made an amendment to reduce the donation to $2,000; Councilwoman Hanbury seconded; amendment passed unanimously; motion passed unanimously.**

Police Department - no changes

Fire Department - Medical and Lab Supplied was reduced to $12,872.

Public Works Department - There was extensive discussion of the Compactor and how it has cost the City so much more than expected. Administrator Tucker explained that the entire User Fee is now being charged to the City instead of to the individual businesses. Treasurer Suggs explained that she is working with the County to obtain prior information from the dumpsters so that the City can equitably split the fee and send bills to the businesses for their share. The Public Works Committee was tasked with looking further into the costs related to the compactor as related to individual dumpsters.

Maintenance and Service Contracts was reduced to $3,000.

Temporary Labor was reduced to $120,000.

Building Department - no changes

Recreation Department - no changes

Treasurer Suggs reported that the budget was reduced by approximately $40,000.

(C) Status of Marina/Morgan Cove Project. Administrator Tucker reported that there was a dredging meeting today at which time the second amendment was signed which brought in the Dewees portion of the marina. The construction contract should be signed this week, and a preconstruction meeting has been set for March 28th at 2:00 p.m. at the Marina site.

(D) Water Quality Study. Administrator Tucker gave an overview of the grant expiration and application for a new grant. DHEC told her that they will not honor any expenses from the end of the grant period, February 19th, until they can give us a new grant; therefore, the City will have to be responsible for approximately $3,000. She reported that she met with DHEC people last Friday and they are very impressed with the project and are excited about continuing. She noted that the samples that have already been supplied to the DNA lab are being frozen, but they are not sure they can be preserved long enough and the City may have to take the samples again. Further, the Administrator will have to close out the existing grant and file for reimbursement. Then she will meet with Ross Nelson of General Engineering Labs in early April to prepare the application for the new grant. DHEC has indicated that they will walk the application through the process as quickly as possible, but the City cannot incur any expenses until the new grant is awarded.

(E) Budget Development - Special Meeting March 26.

4. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding: **Councilman Taylor made a motion to approve the expenditure of $2,500 from the Accommodations Tax Fund for the Isle of Palms Run for the Child; Councilwoman Rice seconded; motion passed unanimously.**

(B) Marina Management Agreement. Chairman Abele requested an extension and **Councilman Taylor made a motion to extend the current contract with Marina Joint Ventures for one month; Councilman Marino seconded; motion passed unanimously.**

(C) Terrorist Insurance for Docks. Chairman Abele briefly discussed whether or not the City needed this expenditure of approximately $588, and the Committee agreed that it did not.

(D) Chairman Abele asked Police Chief Buckhannon to look into the need for additional beach services employees during the summer which could be funded with Accommodations Tax funds.

5. Miscellaneous. (A) Councilwoman Rice stated that she has received nothing but good compliments on the 50th Anniversary Celebration and many want some type of street dance every year. Other committee members echoed receiving those kind of comments. Mayor Sottile stated that the group "Friends of Santa" expressed interest in participating in such an event as a fund raiser for their children's program. They and the City could split the proceeds and the City could deposit their proceeds into the Recreation Department Building fund.

(B) Councilman Marino reported that he had received a citizen complaint about a drainage problem in his back yard. Through the drainage contingency fund, the City expended about $12,000 to have Eadie's fix the problem. The Public Works Committee voted to have the work done and **Councilman Marino made a motion to approve the expenditure from the Drainage Contingency**

Fund; Councilman Buckhannon seconded. Councilman Miller noted that the money has already been spent. After discussion, **motion passed unanimously**.

(C) Councilman Marino began discussion of the need for a comprehensive ditch maintenance plan. He referred to a proposal from Eadie's in the amount of $12,000 to prepare this plan. He suggested that ditch maintenance plus the NPDES plan should be in the budget. The Planning Commission has been tasked with developing a stormwater management plan and report back to City Council.

(D) Councilwoman Rice noted that with all the rain, she hopes that the City will make sure that Mosquito Abatement keeps spraying on the island. Administrator Tucker noted that spraying has already begun.

(E) Set Next Meeting Date - Regular Meeting on April 15, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
February 28, 2003

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 3,348,815	$ 4,978,157	$(1,629,342)	67%	$ 3,032,854	$ 4,978,157	$(1,945,303)	61%
Capital Projects Fund	26,855	181,953	(155,098)	15%	201,976	216,270	(14,294)	93%
Muni Accommodation Tax Fund	141,966	526,294	(384,328)	27%	314,285	446,588	(132,303)	70%
Volunteer Fire 1% Fund	69,789	46,500	23,289	150%	23,551	46,500	(22,949)	51%
State Accommodation Tax Fund	402,068	614,850	(212,782)	65%	413,636	552,318	(138,682)	75%
Disaster Recovery Fund	15,212	36,000	(20,788)	42%	8	5,000	(4,992)	0%
Federal Narcotics Fund	8,362	-	8,362	0%	1,692	4,600	(2,908)	37%
Marina Fund	396,312	687,550	(291,238)	58%	227,995	684,275	(456,280)	33%
All Other Funds	25,483	3,610	21,873	706%	3,366	5,820	(2,454)	58%
Total All Funds	$ 4,434,862	$ 7,074,914	$(2,640,052)	63%	$ 4,219,363	$ 6,939,528	$(2,720,165)	61%

General Fund YTD Expenditures

8 Month Target = 67%

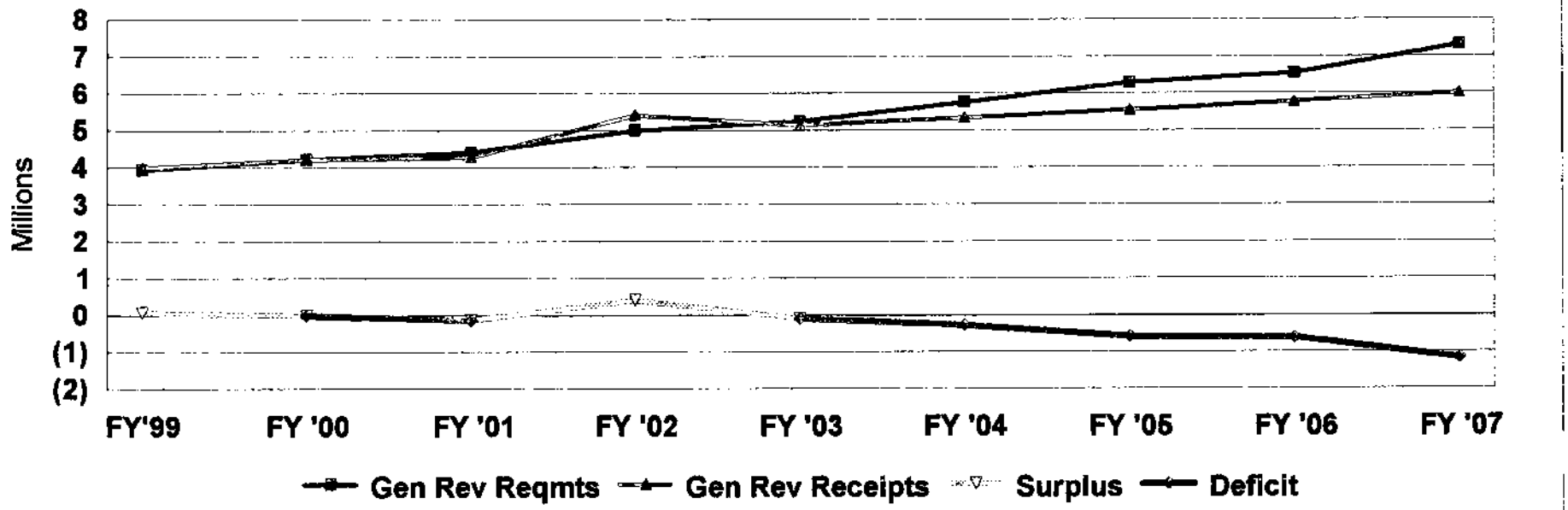
	Actual	Budget	% of Budget
Mayor and Council	25,075	35,840	70%
General Government	253,212	426,694	59%
Police	771,686	1,324,219	58%
Fire	968,047	1,529,016	63%
Public Works	541,013	856,808	63%
Building & Licensing	144,750	233,643	62%
Recreation	261,607	450,028	58%
Judicial	60,244	102,119	59%
Parking Lot & Meters	7,220	19,790	36%
Total General Fund	3,032,854	4,978,157	61%

General Fund Cash at 3/13/03

February Balances:

BB&T (Rate = .25%)	1,415,639
SC Local Gov't Invest Pool (Rate = 1.48%)	635,969
	2,051,609
March activity thru 3/13/03	
Cash Received	91,915
Accounts Payable Payments	(141,724)
Payroll	(127,768)
Approximate Gen Fund Cash at 3/13/03	1,874,031
Cash On-Hand as a % of Annual GF Expenses	**38%**

Total General Revenue Requirements VS. Gen Rev Received
Operating Budget + Debt + Capital Item Reqmts.
FY 1999 thru 2007



NOTES

(A) GEN REV REQMTS: total requirements for general revenue funding (General Fund + General Fund Capital Item requirements

(B)TOTAL AVAILABLE GENERAL REVENUE: total General Revenue income

(C DATA FOR FY2003 ON ASSUME LEASE VS PURCHASE OF ALL MAJOR VEHICLES--OUTYEARS BASED ON FULL PRICE IN YEAR OF PURCHASE

(D) DATA BASED ON FOLLOWING METHODOLOGY:

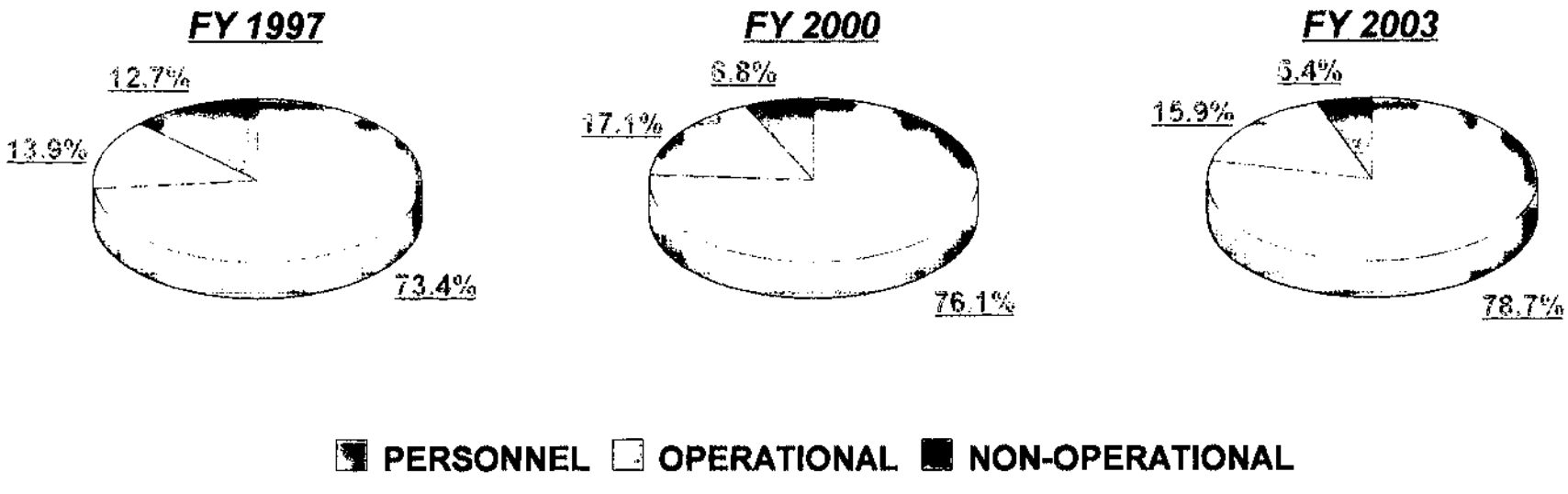
FY '99 thru '02	Actual audited results
FY '03	Based on approved budget
FY '04 to "07	**projected as follows:**
	Revenue increases @ 4% per annum
	Personnel costs--increase at annual rate of 7.5%
	Non-Personnel costs increase @ rate of 6% per annum

(E) FY 2004 On reflects Gen Rev reqmts for debt service for new Rec Center

MAJOR COST ELEMENTS AS % OF TOTAL COST

(Personnel, Opreational, Non-Operational)

For Fiscal Years 1997, 2000, 2003



NOTES:

1. PERSONNEL costs includes salaries, benefits, PW Temp labor, training, uniforms, & medical/lab costs
2. OPERATIONAL costs includes utilities, vehicle costs, rec instruction, PW contracted costs, etc.
3. NON-OPERATIONAL costs includes General Fund debt service, insurance, & legal/judicial

City of Isle of Palms
Summary of Gross Wages and Overtime by Department
1/1/02-12/31/02

	Gross Including OT	OT	w/FICA + Retirement
Mayor and Council	17,000.00		
General Government	179,391.73	7,623.59	- 8728
Police Narcotics	36,266.31	6,971.12	- 7982
Police	744,505.35	41,182.49	- 48,739
Fire	959,571.57	132,393.06	- 154,687
Public Works	298,597.60	6,302.57	- 7216
Building	154,344.18	2,244.10	- 2529
* Recreation	222,677.42	12,275.00 *	- 14055
Judicial	34,924.91	3,594.21	- 4115
Parking Lot	105.00		
Parking Meter	9,479.84	191.78	- 220
Grand Total	2,656,863.91	212,777.92	250,311

Women get paid OT for any hours over 106 in a 2 week period.

11.5%

CITY OF ISLE OF PALMS, SOUTH CAROLINA
GENERAL FUND
SCHEDULE OF EXPENDITURES - ACTUAL
Year Ended June 30, 2002

	General Government			Public Safety			Building, Planning and Engineering	Public Works Department	Culture and Recreation	Nondepartmental		Total Expenditures
	Mayor and Council	Administration	Judicial and Legal	Police Narcotics	Police Department	Fire Department				Parking Lot	Parking Meters	
Salaries - supervisors	$ 14,759	$ 69,655	$ -	$ -	$ 52,509	$ 50,916	$ 50,412	$ 42,785	$ 43,411	$ -	$ -	$ 324,647
Salaries - employees	-	104,609	33,370	59,290	698,171	843,889	89,162	241,749	103,507	-	-	2,173,747
Salaries - part time	-	-	-	-	6,016	13,161	1,303	16,334	68,740	-	8,764	116,318
Payroll taxes	1,129	12,225	2,511	4,124	56,978	67,645	10,740	21,903	15,746	-	670	193,665
Retirement	264	11,943	2,286	6,412	73,914	96,640	9,534	20,698	11,072	-	265	233,028
Group health insurance	-	17,076	4,269	4,269	95,586	113,161	17,076	45,536	20,989	-	-	317,962
Workman's compensation	-	2,738	203	-	22,703	23,124	2,555	10,556	4,986	-	-	66,867
Unemployment compensation	-	-	-	-	1,054	-	-	76	-	-	-	1,130
Print and office supplies	-	12,201	1,871	-	10,063	5,634	9,301	1,057	2,684	-	608	43,419
Membership and dues	-	2,333	-	-	890	1,139	105	282	538	-	-	5,287
Meetings and seminars	5,693	2,497	621	-	1,421	111	372	988	440	-	-	12,143
Vehicle, fuel and oil	206	1,517	-	-	23,880	7,239	1,064	24,847	1,413	-	-	60,166
Vehicle maintenance	405	-	-	-	22,528	40,004	2,338	83,567	1,682	-	-	150,524
Electric and gas	-	4,880	-	-	5,050	12,967	1,871	46,858	11,960	297	-	83,883
Telephone and cable	1,472	6,403	1,149	-	12,106	6,105	3,168	2,223	3,372	-	-	36,018
Water and sewer	-	1,254	-	-	1,254	2,866	420	1,130	1,756	-	-	8,680
Noncapital tools and equipment	-	511	-	-	1,077	24,418	16	3,043	2,087	-	-	31,152
Maintenance and service contract	-	11,753	2,789	-	23,788	14,124	2,224	3,173	10,342	-	-	68,193
Machine and equipment repair	-	307	-	-	5,196	10,069	86	1,810	2,116	-	776	20,362
Uniforms	-	-	-	-	12,251	19,439	207	6,573	1,344	-	-	39,814
Cleaning and sanitary supplies	-	364	-	-	570	4,113	90	1,217	2,474	-	-	8,828
LTD insurance	-	348	67	-	1,689	1,744	282	576	299	-	-	5,007
Medical and lab	-	237	-	-	3,215	10,366	-	2,381	829	-	-	17,028
Advertising	-	14,891	-	-	-	-	-	-	-	-	-	14,891
Street signs	-	-	-	-	17	-	-	2,293	-	-	-	2,310
Insurance	816	6,521	300	-	35,120	30,079	4,796	20,424	11,014	250	516	109,836
Rent and leases	-	6,238	-	-	6,563	1,360	2,076	2,482	3,465	-	-	22,184
Employee training	-	14,582	269	-	7,419	11,254	355	376	972	-	-	35,227
Professional services	-	26,531	47,554	-	1,904	1,771	5,585	-	-	-	-	83,345
Temporary labor	-	-	-	-	-	-	358	120,164	-	-	-	120,522
Contracted services		-	-	-	-	-	-	73,736	-	-	-	73,736
Miscellaneous and contingency	9,696	17,373	251	-	3,656	6,052	-	2,524	3,901	132	1,017	44,602
Volunteer point allocation	-	-	-	-	-	2,912	-	-	-	-	-	2,912
Mayor's special fund	4,817	-	-	-	-	-	-	-	-	-	-	4,817
Canine kennel expenses	-	-	-	-	718	-	-	-	-	-	-	718
Recreation instruction expense	-	-	-	-	-	-	-	-	61,056	-	-	61,056
Amortization of bond issue costs	-	1,022	-	-	-	-	-	-	-	-	-	1,022
Garbage cart procurement	-	-	-	-	-	-	-	5,866	-	-	-	5,866
Election expenses	-	2,565	-	-	-	-	-	-	-	-	-	2,565
Bank service charges	-	2,287	327	-	-	-	-	-	-	-	-	2,614
Drainage contingency	-	-	-	-	-	-	-	480	-	-	-	480
Capital outlay	-	-	-	-	-	19,103	1,035	-	-	-	-	20,138
TOTAL EXPENDITURES	$ 39,251	$ 355,061	$ 97,837	$ 74,095	$ 1,189,306	$ 1,441,405	$ 216,551	$ 807,711	$ 392,195	$ 679	$ 12,618	$ 4,626,709

EXHIBIT B

NO MINUTES AVAILABLE

PUBLIC SAFETY COMMITTEE
March 10, 2003
5:00 p.m., Building Department
Agenda

1. Approval of Previous Month's Minutes - February

2. Citizens Comments -

3. Announcement of New Personnel -

4. Monthly Police Department Reports - February
   Traffic Counts

5. Monthly Fire Department Reports - February
   Update on Trucks

6. Old Business
   (A) Update - Customer Service
   (B) Report on 50th Anniversary Celebration
   (C) Skateboarding

7. New Business
   (A) Discussion of Safety at Nightime Businesses (pyrotechnics)
   (B) Request for Wedding on Beach
   (C) Review of General Fund Fire and Police Budgets

8. Miscellaneous
   (A)
   (B) Set Next Meeting Date - March , 2003

9. Executive Session - Personnel

10. Adjournment



Monthly Report

February 2003

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Arrest Report	9-10
Animal Control Report	11
CID Report	12
Training Report	13

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: March 3, 2003
The following is a brief synopsis of the activities of the Police Department during the month of February 2003.

Patrol

February 2, 2003 An officer on patrol on the connector clocked a vehicle on radar speeding at 74 miles per hour and stopped the vehicle. The driver was found to have a strong odor of alcohol on her person and, after failing several field sobriety tests, was charged with DUI. A passenger was charged with Open Container of Beer.

February 9, 2003 Officers responded to a residence on Cameron Boulevard for a report of a domestic dispute and were met by a male subject who advised them that the female half of the situation had left the residence and gone to a neighbor's. Further investigation of the situation resulted in the arrest of both parties for Criminal Domestic Violence.

February 10, 2003 A vehicle was stopped at 21st Avenue and Palm Boulevard for having an expired license plate. A computer check of the driver indicated that he was wanted by the Mount Pleasant Police Department for failure to appear in court in that jurisdiction. The driver was detained until a Mount Pleasant Police Officer responded where he was then transported to the Charleston County Detention Center.

February 17, 2003 A Waterway Boulevard resident returned home at approximately noon and discovered two strange male subjects and a vehicle in her driveway. The resident had a brief conversation with one of the subjects who stated that they were at the residence to see if it needed to be pressure washed. Both subjects left in the vehicle and the resident entered her home finding nothing out of place until approximately two hours later when she discovered that her lap top computer and expensive jewelry were missing. The CID Investigator processed the residence and was able to lift several quality fingerprints from a bedroom. The Investigator arranged for the victim to meet with a

composite artist where she was able to provide an accurate description of one of the suspects. That composite has been distributed to all officers and neighboring police agencies, along with a description of the vehicle. The investigation is ongoing with several good leads that are being pursued.

February 18, 2003 A Sullivan's Island Police Officer requested assistance at a traffic stop near Breach Inlet. The officer had our officer standby with occupants of the vehicle while he investigated and located a quantity of marijuana in the vehicle.

February 18, 2003 Officers were asked to respond to a residence on Intracoastal Court where a Trespass Notice had been previously issued to a former female aquaintence of the property owner. The trespasser was stopped in the neighborhood attempting to leave the area and was charged with Trespass After Notice.

February 19, 2003 The owner of a business on JC Long Boulevard reported a strange bill that had been taken by a waitress as a tip earlier that day. The currency was tested with a counterfeit pen and found to be counterfeit. The currency was turned over to the local office of the US Secret Service for follow-up investigation.

February 19, 2003 Officers responded to a residence on Sand Dollar Drive for a reported domestic dispute at that location. The officer's investigation resulted in the documentation of injuries to the husband and the subsequent arrest of his wife for Criminal Domestic Violence.

February 21, 2003 An officer stopped a vehicle operating with only one headlight on Palm Boulevard and through a computer check, the driver was found to have a suspended license. The driver was charged with DUS, No Registration In Possession and No Proof of Insurance.

February 22, 2003 A vehicle was stopped near 27th Avenue and Palm Boulevard for an equipment violation when the driver was found to have a suspended driver's license. The driver was charged with DUS and No Proof of Insurance.

February 22, 2003 An off-duty Charleston County Sheriff's Deputy in his personal vehicle reported via cellular telephone that a vehicle was driving recklessly on the connector toward the Isle of Palms. The vehicle was stopped at Palm Boulevard and 9th Avenue. The off-duty officer provided a written statement and will testify in court. The driver was charged with Reckless Driving.

February 23, 2003 At approximately 2:00 a.m. a vehicle was observed traveling on Palm Boulevard near 14th Avenue without headlights. When stopped the officer detected a strong odor of alcohol coming from within the vehicle. The driver failed several field sobriety tests and was taken into custody and charged with DUI. The driver later submitted to a datamaster test and found to have an alcohol content of .17%.

February 23, 2003 At approximately 11:30 p.m. a cab driver reported that his passenger had left the cab without paying the fare. The subject was later located and paid the victim $20. Since the cab driver finally received his fare, he declined to prosecute.

February 25, 2003 A vehicle was stopped for speeding on Palm Boulevard near 39th Avenue where it was determined that the driver's license was suspended. It was also determined that the vehicle's license was suspended. The driver was charged with Speeding, DUS and Failure To Surrender Suspended License Plate.

February 25, 2003 An officer assisted two Mount Pleasant Police Officers on the Connector who had stopped a vehicle with a suspected impaired driver. The Mount Pleasant officers requested that our officer position her vehicle to document the stop on her car video camera. The driver was charged with DUI and the video was turned over to the Mount Pleasant Police Department.

February 26, 2003 A vehicle was stopped for an equipment violation at approximately 11:30 p.m. While the officers were speaking to the driver, a small quantity of marijuana was observed in plain view. Subsequent to the driver's arrest, a larger quantity of marijuana and a large quantity of cash was located. The marijuana was a high grade weighing over 300 grams and valued at over $2,000. Also seized was $1,950 in US currency. The driver was charged with Possession of Marijuana for Distribution.

February 28, 2003 A vehicle was observed on Palm Boulevard near 21st Avenue swerving from side to side in the lane of travel then crossing the centerline into oncoming traffic and stopping near 36th Avenue. The driver was too intoxicated to perform simple field sobriety tests and was transported to the Police Department and administered a datamaster test, which resulted in a .20% alcohol content. The driver was then transported to the detention center.

February 28, 2003 Officers responded to a residence on Cameron Boulevard with an agent of the Department of Social Services to check on the welfare of a resident at that location. Upon inspection of the residence and its condition and the poor health of the resident it was determined that immediate medical attention was appropriate. An officer took the subject into Emergency Protective Custody and transported him to the County Hospital for evaluation.

Personnel/Community Services

February 3, 2003 Officer Shawn Perkins was hired as a police officer. He worked the previous two years at the Bowling Green Police Department, in Bowling Green, Kentucky.

February 7, 2003 Officers were provided for the monthly Recreation Department Teen Dance.

February 8-9, 2003 Officers were provided for the Blues Bash held at the Recreation Department.

February 10, 2003 Lt. Wright received a letter of appreciation from the Honey Hill Neighborhood Association, Inc. for donating unclaimed bicycles to them for needy children at Christmas. Christmas 2002 is the second year that bicycles have been donated.

February 11, 2003 Chief Buckhannon received a letter of appreciation from the Recreation Department thanking the Police Department for their assistance with traffic control and supervision of the children at the teen dances. The letter also thanked the department for their presence at the Isle of Palms Blues Bash, attended by over 500 people.

February 28, 2003 For the month of February, officers on patrol discovered twenty-nine commercial buildings with open or unsecured doors. A total of fifty-six Victim of Crime Forms were issued to homeowners or businesses for various safety concerns noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 3/6/2003

During the month of February 2003, the Telecommunications Office received and dispatched 3,468 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
February 2003	2,729	36	690	13	3,468
February 2002	2,223	18	835	11	3,087
Percentage Change	23%	100%	-17%	18%	12%
Year to Date 2003	5,164	61	1,444	46	6,715
Year to Date 2002	4,688	63	1,606	30	6,387
Percentage Change	10%	-3%	-10%	53%	5%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	197	256	128	581
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	120	5	100	225
Tract 3: 10th Ave. North to 21st. Ave. South	262	9	221	492
Tract 4: 21st Ave. North to 31st Ave. South	83	91	119	293
Tract 5: 31st Ave North to 41st Ave. South	35	116	87	238
Tract 6: Forest Trail	27	0	12	39
Tract 7: 41st Ave. North to 57th Ave.	175	51	140	366
Tract 8: Wild Dunes	86	169	112	367
Tract 9: IOP Connector	0	0	51	51
Tract 10: County Park	27	0	3	30
Tract 99: Off Island	0	0	47	47
Totals:	1,013	697	1,019	2,729

Isle of Palms Police Department Officer Activity February 2003

	February 2003	February 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	764	728	5%	1678	1526	10%
Building Checks	1012	601	68%	1912	1264	51%
SPR'S	695	893	-22%	1316	1897	-31%
Traffic Stops	257	251	2%	474	614	-23%
Traffic Stops w/Tickets	78	78	0%	144	154	-6%
% Traffic Stops w/Tickets	30%	31%	-2%	30%	25%	21%
DUI Tickets	3	1	0%	3	1	0%
DUS Tickets	5	7	-29%	9	12	-25%
Speeding Tickets	18	41	-56%	41	139	-71%
Other Traffic Tickets	71	99	-28%	102	184	-45%
Non Traffic Tickets	15	20	-25%	91	34	168%
Parking Tickets	60	30	100%	103	49	110%
City Tickets	12	12	0%	46	16	188%
Warning Tickets	131	83	58%	282	246	15%

Connector Calls For Service for the Month of February 2003

The Isle of Palms Police Department has responded to or initiated 50 calls involving 422 minutes, or 7 man hours for the month of February, 2003. The following table breaks down the type, number and time element of each call.

	Calls February	Calls Year To Date	Arrests February	Arrests Year To Date	Minutes February	Minutes Year To Date	Avg. Minutes February	Avg. Minutes Year To Date
Accidents	1	1	0	0	7.97	7.97	8	8
Traffic Stops With Tickets	9	16	3	3	114.33	206.18	13	13
Traffic Stops Without Tickets	21	47	0	0	164.5	344.75	8	7
Citizen Assists	14	23	0	0	112.7	190.05	8	8
Assist Other PD	1	1	0	0	0.58	0.58	1	1
Miscellaneous	4	24	0	0	22.02	107.74	6	5
Totals	50	112	3	3	422	857	8	8
February 2002	71	156	4	4	848	1419	12	9

Isle of Palms Police Department Monthly Report for February 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	February 2003	Total 2003	February 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT	2	4		1
13C INTIMIDATION				
210 EXTORTION				
220 BURGLARY	2	5	3	3
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	1		1
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	2	2	7	7
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	5	9	5	14
240 MOTOR VEHICLE THEFT				2
250 COUNTERFEITING/FORGERY	1	1		1
26B FRAUD/CREDIT CARD /ATM	1	2	1	1
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY			4	4
290 DAMAGE PROPERTY	2	7	4	4
35A DRUG/NARCOTICS	1	5		6
35B DRUG EQUIPMENT VIOLATION				1
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	1		
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE			1	2
756 BREACH OF TRUST		2		
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	2		
90D DUI	3	3	1	1
90E DRUNKENNESS			1	1
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	1	2	3	3
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING	2	4		1
90L TRUANCY				
90M AGENCY ASSIST	1	1		1
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		1		
91A ALARM	7	23	18	32
91D DISTURBANCE				1
91F NON-VIOLENT FAMILY DISPUTE				4
91T TRAFFIC & NRVC ARRESTS	12	16	7	15
91W WARRANT ARRESTS	1	2	3	3
979 MISSING PERSONS				
980 SUICIDES		1		
992 PROWLER			1	2
NCR NON CRIMINAL REPORTS	49	91	27	58
TOTALS:	95	185	86	169

Isle of Palms Police Department Monthly Report for February 2003

ARREST SUMMARY

Type	February 2003	Total 2003	February 2002	Total 2002
Adults	Male= 14 Female= 5	Male= 23 Female=6	Male= 14 Female= 4	Male= 21 Female= 7
Juveniles	Male= 1 Female= 0	Male= 6 Female= 1	Male= 0 Female= 0	Male= 1 Female= 0
Narc-Adults	Male= 0 Female= 0	Male= 6 Female= 2	Male= 6 Female= 0	Male= 7 Female=0
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 15 Female= 5	Male= 35 Female=9	Male= 20 Female= 4	Male= 29 Female= 7

PROPERTY VALUES REPORTED

Type	February 2003	Total 2003	February 2002	Total 2002
Burglary Stolen	$16,733.00	$19,533.00	$500.00	$500.00
Larceny Stolen	$3,596.00	$8,626.00	$25,527.00	$40,040.00
Criminal Damage	$1,085.00	$2,642.00	$1,901.00	$2,501.00
MVT Stolen	$0.00	$0.00	$0.00	$4,000.00
Burglary Recovered	$0.00	$0.00	$0.00	$0.00
Larceny Recovered	$259.00	$999.00	$21,151.00	$31,781.00
MVT Recovered	$0.00	$0.00	$0.00	$11,000.00
Total Stolen	$20,329.00	$28,159.00	$26,027.00	$40,540.00
Total Recovered	$259.00	$999.00	$21,151.00	$47,781.00
Total Seized	$1,950.00	$1,950.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
February 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	1	0	0	0	0	2	0	0	0	0	1	2	3
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90T DUS	4	0	0	0	0	1	0	0	0	0	4	1	5
90D DUI	2	0	0	0	0	1	0	0	0	0	2	1	3
90G LIQUOR LAW VIOLATIONS	3	0	0	0	0	0	0	0	0	0	3	0	3
91T TRAFFIC OFFENSES	2	0	0	0	0	0	0	0	0	0	2	0	2
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
90J TRESPASSING	0	0	0	0	0	1	0	0	0	0	0	1	1
23C SHOPLIFTING	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	15	0	0	0	0	5	0	0	0	0	15	5	20

Isle of Palms Police Department Animal Control Report for February 2003

	Feb-03 Monthly Total	Feb-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	10	5	20	10
Warning Tickets	1	2	4	3
Animals Secured	23	14	36	26
Dogs	11	8	18	18
Cats	9	2	14	4
Raccoons	3	1	5	6
Released to Owner	11	7	23	18
Transported to Shuler Vet	2	1	2	5
Transported to Other Vets	1	0	1	0
Transported to SPCA	9	2	9	4
Injured Animals	1	1	1	2
Trapped Animals	11	3	18	9
Cats	9	0	14	0
Raccoons	2	3	4	8
Other **	0	3	0	4
Dead Animals Removed	9	5	21	18
Traps Set	11	7	26	17
Kennel Fees	$63.00	$49.00	$126.00	$91.00

*Emergency Vet

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR FEBRUARY 2003

NAME	CARR D OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Wright	1	0	1	0	1	0	0	0	0	0	0	
Caldwell	4	13	17	0	4	3	4	7	160	0	0	
	CARR D OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	5	13	18	0	5	3	4	7	160	0	0	

Detective Caldwell attended and presented 2 cases at Grand Jury. 20 bond hearings were attended, expending 38 hours.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCK HANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR FEBRUARY 2003

DATE: MARCH 5, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SOCJA	SATELLITE	IN HOUSE	OTHER
13 OFFICERS	DT/CC	DEFENSIVE TACTICS/CC TRAINING			52	
13 OFFICERS	C TO C	CRIME TO COURT			13	
1 OFFICERS	BASIC	BASIC LAW ENFORCEMENT TRAINING	360			
1 RESERVE	DT/CC	DEFENSIVE TACTICS/CC TRAINING			4	
1 RESERVE	C TO C	CRIME TO COURT			1	
TOTAL			360	0	70	0
			TOTAL OFFICER HOURS:			430

EMPLOYEE	COURSE	DESCRIPTION	SOCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
			TOTAL EMPLOYEE HOURS:			0

	SOCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS			87	24
THIS MONTH TOTALS	360		70	
YEAR TO DATE TOTALS	360	0	157	24
	DEPARTMENT HOURS YEAR TO DATE:			541

Jasper Blvd. - February 15-21, 2003

		Eastbound	Westbound	Total
2/15/2003 Saturday	0:00	71	185	256
	1:00	51	60	111
	2:00	23	62	85
	3:00	17	35	52
	4:00	22	17	39
	5:00	8	14	22
	6:00	8	6	14
	7:00	40	33	73
	8:00	74	60	134
	9:00	177	107	284
	10:00	301	203	504
	11:00	395	335	730
	12:00	428	351	779
	13:00	438	388	826
	14:00	403	438	841
	15:00	383	446	829
	16:00	379	519	898
	17:00	455	479	934
	18:00	573	470	1,043
	19:00	483	505	988
	20:00	327	340	667
	21:00	246	291	537
	22:00	141	311	452
	23:00	123	256	379
Daily Total		5,566	5,911	11,477
2/16/2003 Sunday	0:00	106	167	273
	1:00	48	77	125
	2:00	43	52	95
	3:00	23	70	93
	4:00	9	7	16
	5:00	1	10	11
	6:00	6	4	10
	7:00	11	19	30
	8:00	209	80	289
	9:00	255	119	374
	10:00	385	218	603
	11:00	395	371	766
	12:00	390	384	774
	13:00	285	512	797
	14:00	281	321	602
	15:00	252	266	518
	16:00	260	253	513
	17:00	238	239	477
	18:00	272	229	501
	19:00	241	246	487
	20:00	152	221	373
	21:00	77	152	229
	22:00	113	116	229
	23:00	58	85	143
Daily Total		4,110	4,218	8,328

Jasper Blvd. - February 15-21, 2003

		Eastbound	Westbound	Total
2/17/2003 Monday	0:00	35	39	74
	1:00	13	41	54
	2:00	13	21	34
	3:00	16	16	32
	4:00	6	6	12
	5:00	3	2	5
	6:00	20	14	34
	7:00	81	32	113
	8:00	283	104	387
	9:00	321	228	549
	10:00	278	218	496
	11:00	319	238	557
	12:00	319	258	577
	13:00	322	271	593
	14:00	337	255	592
	15:00	271	287	558
	16:00	206	371	577
	17:00	269	369	638
	18:00	237	397	634
	19:00	220	332	552
	20:00	123	196	319
	21:00	60	149	209
	22:00	49	125	174
	23:00	35	60	95
Daily Total		3,836	4,029	7,865
2/18/2003 Tuesday	0:00	29	30	59
	1:00	5	15	20
	2:00	11	7	18
	3:00	4	5	9
	4:00	3	3	6
	5:00	2	10	12
	6:00	25	11	36
	7:00	146	41	187
	8:00	631	242	873
	9:00	408	232	640
	10:00	293	202	495
	11:00	261	232	493
	12:00	256	268	524
	13:00	242	262	504
	14:00	278	250	528
	15:00	331	333	664
	16:00	242	342	584
	17:00	290	369	659
	18:00	263	442	705
	19:00	277	328	605
	20:00	151	213	364
	21:00	65	175	240
	22:00	46	130	176
	23:00	30	62	92
Daily Total		4,289	4,204	8,493

Jasper Blvd. - February 15-21, 2003

		Eastbound	Westbound	Total
2/19/2003	0:00	18	36	54
Wednesday	1:00	13	25	38
	2:00	2	4	6
	3:00	2	3	5
	4:00	8	6	14
	5:00	3	4	7
	6:00	25	14	39
	7:00	144	45	189
	8:00	621	261	882
	9:00	414	237	651
	10:00	304	232	536
	11:00	327	251	578
	12:00	263	271	534
	13:00	282	314	596
	14:00	346	326	672
	15:00	336	336	672
	16:00	311	411	722
	17:00	322	459	781
	18:00	297	457	754
	19:00	293	303	596
	20:00	135	247	382
	21:00	71	192	263
	22:00	58	147	205
	23:00	55	79	134
Daily Total		4,650	4,660	9,310
2/20/2003	0:00	22	34	56
Thursday	1:00	22	25	47
	2:00	7	13	20
	3:00	10	8	18
	4:00	1	6	7
	5:00	3	8	11
	6:00	25	9	34
	7:00	226	70	296
	8:00	675	287	962
	9:00	432	268	700
	10:00	348	249	597
	11:00	300	235	535
	12:00	337	300	637
	13:00	282	278	560
	14:00	336	317	653
	15:00	341	332	673
	16:00	289	387	676
	17:00	358	406	764
	18:00	313	478	791
	19:00	295	380	675
	20:00	191	223	414
	21:00	80	170	250
	22:00	76	187	263
	23:00	52	114	166
Daily Total		5,021	4,784	9,805

Jasper Blvd. - February 15-21, 2003

		Eastbound	Westbound	Total
2/21/2003	0:00	26	63	89
Friday	1:00	7	23	30
	2:00	4	30	34
	3:00	7	8	15
	4:00	9	9	18
	5:00	8	7	15
	6:00	25	16	41
	7:00	166	48	214
	8:00	707	292	999
	9:00	427	251	678
	10:00	311	225	536
	11:00	311	265	576
	12:00	334	279	613
	13:00	313	363	676
	14:00	305	315	620
	15:00	389	386	775
	16:00	324	437	761
	17:00	320	409	729
	18:00	297	524	821
	19:00	321	379	700
	20:00	257	233	490
	21:00	151	218	369
	22:00	146	240	386
	23:00	100	208	308
Daily Total		5,265	5,228	10,493
Weekly Average		32,737	33,034	65,771
Daily Average		4,677	4,719	9,396

IOP Connector - February 15-21, 2003

		Southbound	Northbound	Total
2/15/2003 Saturday	0:00	277	171	448
	1:00	172	96	268
	2:00	99	92	191
	3:00	54	54	108
	4:00	32	36	68
	5:00	16	20	36
	6:00	41	24	65
	7:00	137	59	196
	8:00	246	166	412
	9:00	433	347	780
	10:00	512	529	1,041
	11:00	588	635	1,223
	12:00	660	650	1,310
	13:00	677	681	1,358
	14:00	734	659	1,393
	15:00	731	685	1,416
	16:00	802	691	1,493
	17:00	808	682	1,490
	18:00	754	673	1,427
	19:00	644	651	1,295
	20:00	562	389	951
	21:00	519	298	817
	22:00	508	259	767
	23:00	390	216	606
	Daily Total	10,396	8,763	19,159
2/16/2003 Sunday	0:00	331	205	536
	1:00	134	105	239
	2:00	81	103	184
	3:00	44	84	128
	4:00	18	27	45
	5:00	17	17	34
	6:00	36	14	50
	7:00	107	54	161
	8:00	217	116	333
	9:00	333	298	631
	10:00	437	456	893
	11:00	512	590	1,102
	12:00	497	702	1,199
	13:00	563	710	1,273
	14:00	644	570	1,214
	15:00	584	503	1,087
	16:00	631	440	1,071
	17:00	550	379	929
	18:00	622	362	984
	19:00	512	323	835
	20:00	390	230	620
	21:00	287	161	448
	22:00	209	174	383
	23:00	149	126	275
	Daily Total	7,905	6,749	14,654

IOP Connector - February 15-21, 2003

		Southbound	Northbound	Total
2/17/2003	0:00	113	115	228
Monday	1:00	34	57	91
	2:00	25	32	57
	3:00	10	16	26
	4:00	5	8	13
	5:00	9	26	35
	6:00	37	76	113
	7:00	179	191	370
	8:00	388	449	837
	9:00	548	666	1,214
	10:00	466	651	1,117
	11:00	466	767	1,233
	12:00	520	732	1,252
	13:00	608	706	1,314
	14:00	623	729	1,352
	15:00	609	572	1,181
	16:00	671	645	1,316
	17:00	678	714	1,392
	18:00	687	716	1,403
	19:00	593	617	1,210
	20:00	493	413	906
	21:00	358	234	592
	22:00	264	171	435
	23:00	130	121	251
Daily Total		8,514	9,424	17,938
2/18/2003	0:00	87	104	191
Tuesday	1:00	47	36	83
	2:00	19	20	39
	3:00	7	11	18
	4:00	12	13	25
	5:00	10	19	29
	6:00	48	87	135
	7:00	215	313	528
	8:00	481	609	1,090
	9:00	564	662	1,226
	10:00	483	655	1,138
	11:00	515	733	1,248
	12:00	550	650	1,200
	13:00	603	661	1,264
	14:00	612	642	1,254
	15:00	573	713	1,286
	16:00	662	719	1,381
	17:00	716	771	1,487
	18:00	662	759	1,421
	19:00	620	642	1,262
	20:00	434	415	849
	21:00	386	319	705
	22:00	326	264	590
	23:00	148	150	298
Daily Total		8,780	9,967	18,747

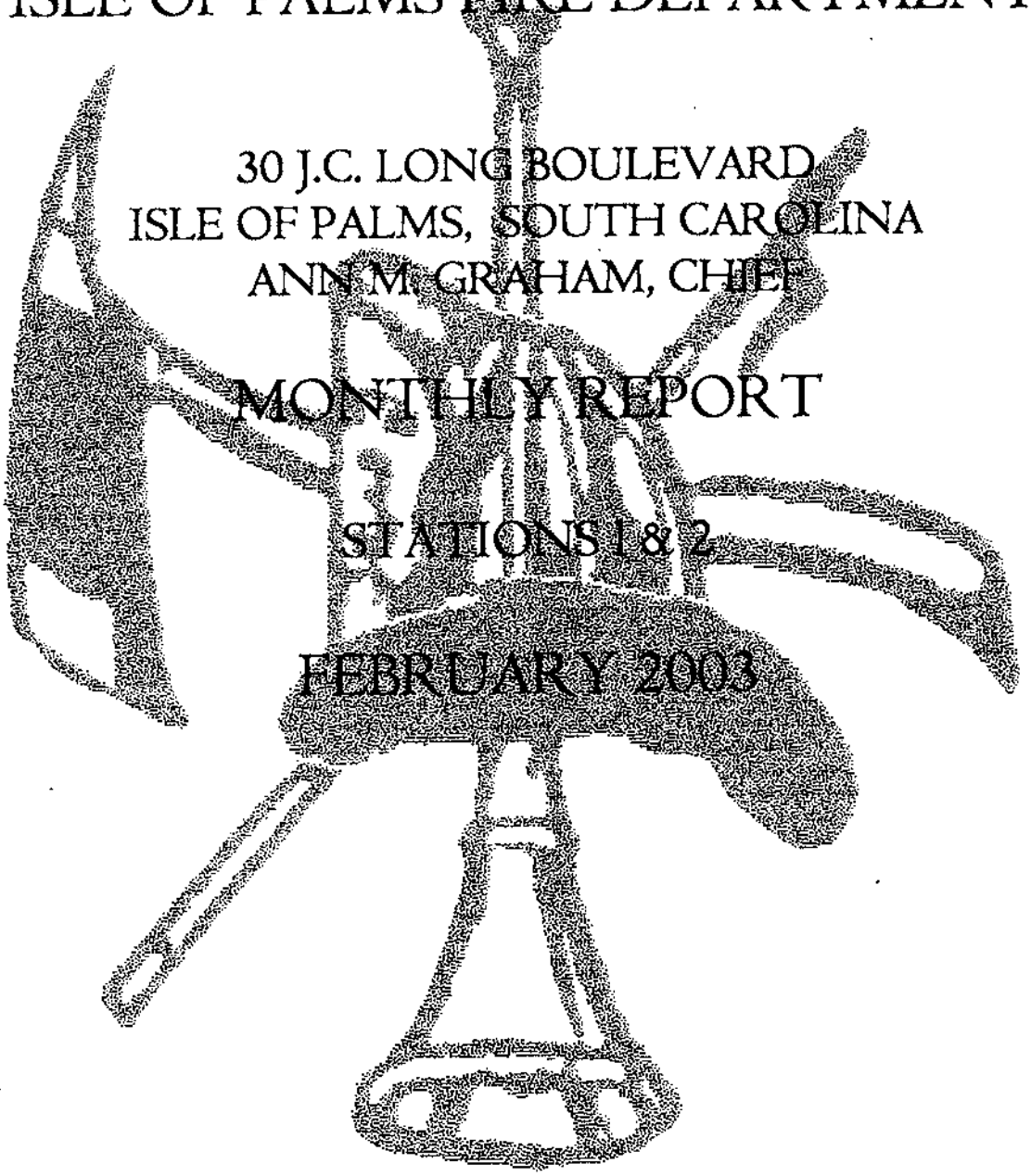
IOP Connector - February 15-21, 2003

		Southbound	Northbound	Total
2/19/2003	0:00	120	108	228
Wednesday	1:00	55	46	101
	2:00	20	12	32
	3:00	18	12	30
	4:00	10	14	24
	5:00	5	14	19
	6:00	54	88	142
	7:00	206	311	517
	8:00	495	625	1,120
	9:00	620	713	1,333
	10:00	540	678	1,218
	11:00	484	668	1,152
	12:00	558	673	1,231
	13:00	543	634	1,177
	14:00	656	574	1,230
	15:00	637	593	1,230
	16:00	696	660	1,356
	17:00	771	737	1,508
	18:00	684	636	1,320
	19:00	634	510	1,144
	20:00	485	375	860
	21:00	360	279	639
	22:00	301	249	550
	23:00	171	135	306
	Daily Total	9,123	9,344	18,467
2/20/2003	0:00	109	107	216
Thursday	1:00	38	44	82
	2:00	32	22	54
	3:00	26	23	49
	4:00	15	15	30
	5:00	9	19	28
	6:00	50	87	137
	7:00	262	339	601
	8:00	544	715	1,259
	9:00	647	664	1,311
	10:00	505	586	1,091
	11:00	459	612	1,071
	12:00	563	640	1,203
	13:00	661	582	1,243
	14:00	647	565	1,212
	15:00	606	623	1,229
	16:00	707	694	1,401
	17:00	748	726	1,474
	18:00	692	629	1,321
	19:00	699	581	1,280
	20:00	510	380	890
	21:00	400	316	716
	22:00	309	283	592
	23:00	214	185	399
	Daily Total	9,452	9,437	18,889

IOP Connector - February 15-21, 2003

		Southbound	Northbound	Total
2/21/2003	0:00	148	149	297
Friday	1:00	78	65	143
	2:00	30	32	62
	3:00	32	30	62
	4:00	16	18	34
	5:00	13	26	39
	6:00	67	89	156
	7:00	218	313	531
	8:00	523	622	1,145
	9:00	622	674	1,296
	10:00	524	648	1,172
	11:00	580	654	1,234
	12:00	634	719	1,353
	13:00	594	653	1,247
	14:00	655	654	1,309
	15:00	719	612	1,331
	16:00	752	569	1,321
	17:00	708	631	1,339
	18:00	741	636	1,377
	19:00	736	610	1,346
	20:00	601	501	1,102
	21:00	525	385	910
	22:00	469	378	847
	23:00	345	291	636
	Daily Total	10,330	9,959	20,289
	Weekly Total	64,500	63,643	128,143
	Daily Average	9,214	9,092	18,306

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

FEBRUARY 2003

Isle of Palms Fire Department
Monthly Report
February 2003
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Isle of Palms Fire Department
Call Summary
February 2003

2/1/03 Fire Department responded to an emergency medical call on 32nd Avenue. Upon arrival, found a 10 1/2-month-old baby girl with a high temperature lying on the sofa. Vital signs were assessed and patient placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

2/3/03 Fire Department responded to an emergency medical call on Back Court in Wild Dunes. Upon arrival, found a 63-year-old male semi-conscious with cirrhosis of the liver lying in bed. Vital signs were assessed and patient was placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

2/6/03 Fire Department responded to a diesel fuel spill on 41st Avenue. Upon arrival, found approximately 10 gallons of fuel spilled in the parking lot. Absorbent pads and oil dry were applied to the spill and were disposed of after clean up.

2/6/03 Fire Department responded to an emergency medical call on Fairway Dunes Lane. Upon arrival, found a 49-year-old male that had fallen off a two-story roof. C-spine precautions were administered and patient was placed on a backboard. Vital signs were assessed and patient placed on oxygen and monitored until EMS arrived. Patient was transported to MUSC ER for further evaluation.

2/6/03 Fire Department responded to an emergency call on 41st Avenue. Upon arrival, found a sprinkler head that had activated in the roof area and appeared to be from a fire involving a gas water heater system. Fire was contained to the area of origin; water and gas to the building were secured.

2/7/03 Fire Department responded to an emergency medical call on Forest Trail. Upon arrival, found a 88-year-old female having difficulty breathing and feeling nauseous. Vital signs were assessed and patient placed on oxygen and monitored until EMS arrived. Charleston County EMS took over patient care.

2/16/03 Fire Department responded to an emergency medical call on Forest Trail. Upon arrival, found a 73-year-old female lying on the floor, face down. Patient was not breathing and did not have a pulse. The defibrillator was placed on the patient and oxygen was administered, CPR and intubation was initiated, but all attempts were unsuccessful. EMS arrived and Fire Department continued to assist EMS.

2/18/03 Fire Department responded to an emergency medical on Palm Boulevard. Upon arrival, found a 45-year-old male having convulsions. Patient advised department personnel that he had been drinking "quite a lot" of alcohol and took an extra dose of medicine. Vital signs were assessed and patient was placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

Isle of Palms Fire Department

Call Report

February 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-026	2/1/2003	1	EMS Assist	Resident	1513 Palm Boulevard
03-027	2/1/2003	1	Public Appearance	Resident	2405 Hartnett Boulevard
03-028	2/1/2003	1	EMS Assist	Resident	29 32nd Avenue
03-029	2/3/2003	1	EMS Assist	Resident	2601 Palm Boulevard
03-030	2/3/2003	2	EMS Assist	Resident	43 Back Court
03-031	2/3/2003	1	EMS Assist	Resident	24 26th Avenue
03-032	2/4/2003	2	Unintentional False	Resident	20 Lake Village Lane
03-033	2/6/2003	2	Spill, Leak - No Fire	Resident	50 41st Avenue
03-034	2/6/2003	2	EMS Assist	Non-Resident	22 Fairway Dunes Lane
03-035	2/6/2003	2	Other Fire: Water Heater	Resident	50 41st Avenue
03-036	2/7/2003	2	EMS Assist	Resident	234 Forest Trail
03-037	2/7/2003	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-038	2/7/2003	2	EMS Assist	Non-Resident	45 Twin Oaks Lane
03-039	2/7/2003	1	Public Appearance	Resident	24 28th Avenue
03-040	2/11/2003	2	EMS Assist	Resident	3401 Hartnett Boulevard
03-041	2/12/2003	1	Smoke Detector Check	Resident	2507 Cameron Boulevard
03-042	2/12/2003	1	Unintentional False	Resident	520 Carolina Boulevard
03-043	2/13/2003	1	Public Assist	Resident	1507 Palm Boulevard
03-044	2/15/2003	2	Unintentional False	Resident	15 Twin Oaks Lane
02-045	2/15/2003	1	EMS Assist	Resident	3011 Palm Boulevard
02-046	2/16/2003	2	EMS Assist	Resident	245 Forest Trail
02-047	2/17/2003	1	EMS Assist	Resident	19 26th Avenue
02-048	2/18/2003	2	Unintentional False	Resident	5757 Palm Boulevard
02-049	2/19/2003	1	Unintentional False	Resident	2705 Cameron Boulevard
02-050	2/19/2003	1	Unclassified	Resident	Behind 1008 Ocean Boulevard
02-051	2/22/2003	2	Other Fire	Resident	3 Ocean Point
02-052	2/23/2003	1	Unclassified	Resident	1114 Ocean Boulevard
02-053	2/26/2003	1	Public Appearance	Resident	24 28th Avenue
02-054	2/26/2003	1	Unintentional False	Resident	503 Ocean Boulevard
02-055	2/26/2003	1	Public Assist	Resident	4 Ocean Park Court
02-056	2/26/2003	2	Public Assist	Resident	Palmetto Drive @ Dunecrest Lane
02-057	2/27/2003	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Unit 318
02-058	2/27/2003	2	Public Assist	Non-Resident	410 Yacht Harbor Court
02-059	2/27/2003	2	EMS Assist	Non-Resident	410 Yacht Harbor Court
02-060	2/28/2003	2	EMS Assist	Non-Resident	Back Bay Drive @ Marsh Point Lane
02-061	2/28/2003	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Unit 312

Isle of Palms Fire Department

Call Report

February 2003

Total Calls	36
District 1	18
District 2	18
OOJ/Mutual Aid	0
Resident	28
Non-Resident	8
Unclassified	0
Total EMS Calls	16
District 1	6
District 2	10
OOJ/Mutual Aid	0
Resident	10
Non-Resident	6
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

February 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-030	2/3/2003	2	EMS Assist	Resident	43 Back Court
03-032	2/4/2003	2	Unintentional False	Resident	20 Lake Village Lane
03-034	2/6/2003	2	EMS Assist	Non-Resident	22 Fairway Dunes Lane
03-038	2/7/2003	2	EMS Assist	Non-Resident	45 Twin Oaks Lane
03-044	2/15/2003	2	Unintentional False	Resident	15 Twin Oaks Lane
02-048	2/18/2003	2	Unintentional False	Resident	5757 Palm Boulevard
02-051	2/22/2003	2	Other Fire	Resident	3 Ocean Point
02-056	2/26/2003	2	Public Assist	Resident	Palmetto Drive @ Dunecrest Lane
02-057	2/27/2003	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Unit 318
02-058	2/27/2003	2	Public Assist	Non-Resident	410 Yacht Harbor Court
02-059	2/27/2003	2	EMS Assist	Non-Resident	410 Yacht Harbor Court
02-060	2/28/2003	2	EMS Assist	Non-Resident	Back Bay Drive @ Marsh Point Lane
02-061	2/28/2003	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Unit 312

Total Calls	13
Resident	6
Non-Resident	7
Unclassified	0
Total EMS Calls	7
Resident	1
Non-Resident	6
Unclassified	0

Isle of Palms Fire Department

Incident Report

February 2003

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2003	Total 2002	YTD 2002
Total Alarms for Month	36	18	18	0	60	20	60
Working Structure Fire							2
Outside Structure							
Vehicle Fire							
Brush,Grass, Leaves					1	3	5
Trash, Rubbish							
Explosion, no fire							
Spill with fire							
Other Fires	2		2		3		
Overpressure Rupture							
Emergency Med. Call	16	6	10		24	11	28
Lock-in, Trapped							
Search							1
Extrication							
Rescue-not classified							
Spill, leak, no fire	1		1		1		1
Power Line Down							
Arcing Elec. Equip.							
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					1		
Water Removal						1	1
Smoke Removal							
Animal Rescue							
Assist Police					1		1
Unauthorized Burning							
Move-Up					1	1	3
Service Call							
Smoke Scare							
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction						1	3
Unintentional False	6	3	3		10		5
Unclassified	2	2			2		
Supplemental	9	7	2		16	3	10

All incidents are listed in accordance with the National Fire Incident Reporting System.

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Isle of Palms Fire Department

Supplemental Activity Report

February 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total 2002	YTD2002
Smoke Detector	1	1			2		1
Station Tour					1		
Public Education							
Public Appearance	3	3			4	3	5
Assist Motorist							
Public Assist	5	3	2		9		4
Other							
Total	9	7	2		16	3	10

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28											45
Non-Resident	7	8											15
Unclassified	0	0											0
Total	24	36	0	0	0	0	0	0	0	0	0	0	60

Isle of Palms Fire Department

Completed Pre-Incident Surveys

February 2003

Banana Cabana
Edgar's Restaurant
Isle of Palms Exchange Club
Morgan Creek Bar and Grill
One-Eyed Parrot
Windjammer

FEBRUARY	MONTHLY FIRE INSPECTIONS 2003								
Date	Name of Business	Routine	Reinspect	Occupancy	Constr. Type	Violations	Next Inspection	Inspector	Shift
02/05/2003	Beachside Pool	Yes	Yes	H	II	0	06/05/2003	605	C
02/28/2003	Beachside Real Estate	Yes	Yes	B	IV	1	03/28/2003	605	C
02/28/2003	Ron Davis Realty	Yes	Yes	B	IV	1	03/28/2003	605	C
02/28/2003	Domino's	Yes	Yes	B	IV	4	03/28/2003	605	C
02/28/2003	Great Beach Vacation (Home Villa)	Yes	Yes	B	IV	0	06/28/2003	605	C
02/28/2003	Great Beach Vacation (Rentals)	Yes	Yes	B	IV	3	03/28/2003	605	C
02/28/2003	Island Cards & Gifts	Yes	Yes	M	IV	5	03/28/2003	605	C
02/28/2003	Island Liquor	Yes	Yes	B	IV	0	03/28/2003	605	C
02/28/2003	Ooh La La	Yes	Yes	B	IV	1	03/28/2003	605	C
02/28/2003	Island Laundromat	Yes	Yes	B	IV	3	03/28/2003	605	C
02/28/2003	Wild Dunes Information Center	Yes	Yes	B	VI	0	03/28/2003	605	C
						18			
	Total Violations: 18								
	Total Inspections: 11								
	Inspectors:								
	603	Kramer							
	604	Bullock							
	605	Nilsen							
	607	Tetor							
02/05/2003	Beachtown	Yes					Closed	605	C

Isle of Palms Fire Department

Training Report

February 2003

Career Personnel	Hours
Chief Graham	25
Captain Maibach	93
Captain Bullock	12
Captain Kramer	23
Captain Nilsen	32
Lieutenant Braun	21
Lieutenant Tetor	31
Lieutenant McGinnis	44
Bacon	57
Bloom	17
Bolick	16
Burnette	34
Ciappa	22
Dowdy	24
Eagle	23
Friend	17
Gadsden	41
Gervais	19
Giddens	20
Hathaway	22
Kunda	29
Micalizzi	32
Morris	20
Morton	15
Mrowca	17
Saylors	45
Smith	23
Stinnett	19
Rodden	28
Total for Month	**821**
Average Per Person	**28.31**

Volunteer/Explorer

Personnel	Hours
Bozman	7
Buckhannon	50
Corbett	24
Graham	3
Jenkins	24
Mitchum	7
Moon	48
Stickney	24
Wood	9
Total for Month	**196**
Average Per Person	**21.778**

Isle of Palms Fire Department
Training Report
February 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	821	Total Training Hours	196
Hours Per Person	28.31	Hours Per Person	21.778

Additional Training

All career personnel received annual refresher training in the areas mandated by OSHA. These include Electrical and Power Tool Safety, Lock Out/Tag Out, Trenching and Excavating, Confined Space, Respiratory Protection, and Hazard Communication. Practical and classroom training was conducted on the subjects of Ropes and Knots, and Fire Streams. Water Rescue and Boat Operation training began this month with all career personnel receiving instruction on daily and pre-trip inspection, and proper backing.

Captain Bob Maibach also conducted classroom and practical training for the Sullivan's Island Fire Department on our Thermal Imager. These classes involved both career and volunteer personnel.

Medical in-service training addressed American Heart Association Cardio-Pulmonary Resuscitation standards and AED protocols.

All volunteer personnel received training on equipment familiarization and also participated in the training with the Sullivan's Island Fire Department on our Thermal Imager.

Captain Bob Maibach and Lieutenant Fred Tetor attended the South Carolina Fire Service Instructor's Society annual Instructor Improvement Conference at the Fire Academy in Columbia.

Lieutenant Joe McGinnis successfully completed the Fire Academy's Instructor Orientation Workshop for Pump Operations. This course was hosted by the Mount Pleasant Fire Department.

Captain Maibach and Engineer Roger Eagle completed training through the Charleston County Hazardous Materials Office on the Self-Contained Breathing Apparatus Fit Testing machine. This unit was purchased by the county and is available to all fire departments in the Charleston County.

Firefighter Brian Saylors successfully completed the Emergency Response to Terrorism Basic Concepts course through the Fire Academy.

Volunteer Firefighters Don Corbett, Bill Jenkins, and Jeff Stickney, are attending the Emergency Vehicle Driver Training class. This Fire Academy program is being hosted by the Mount Pleasant Fire Department.

Isle of Palms Fire Department
Training Report
February 2003

Volunteer Firefighters Tommy Buckhannon and Anthony Moon have successfully completed the Department of Transportation's Medical First Responder program. This class covered proper response to all medical and trauma emergencies, as well as, the protocol for utilizing the AED.

The Volunteer and Explorer roster is currently at 9 members.

Isle of Palms Fire Department

Monthly Water Usage Log

February 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4	1,000				1,000
5	1,500				1,500
6	1,000				1,000
7	1,000				1,000
8					0
9		5,000			5,000
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25		4,000			4,000
26		4,000			4,000
27					0
28					0
29					0
30					0
31					0
Total	4,500	13,000	0	0	17,500

C. M. Schulte

Chief's Signature:

Water Department notified on:
3/6/03
Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March					**0**
April					**0**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**9,000**	**23,000**	**0**	**0**	**32,000**

Isle of Palms Fire Department

Maintenance Report

February 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
2/14	Station 1	Replaced shower head in men's bathroom	0.15		0.00	$0.00	1045205026
2/27	Station 2	Replaced hose reels in bays	2.00	$5.98	0.00	$0.00	1045205026
2/1	Truck 1	Repaired turn table	1.00	$10.00	0.00	$0.00	1045205017
2/6	Truck 1	Rebuild 3" valve	2.50	$100.00	0.00	$0.00	1045205017
2/15	Truck 1	Radio reprogrammed/Radio Shop	0.00	$0.00	0.50	$0.00	1045205017
2/15	Truck 1	Repaired rotating amber light	1.50	$10.00	0.00	$0.00	1045205017
2/18	Truck 1	Pump packing adjusted	0.75	$0.00	0.00	$0.00	1045205017
2/20	Truck 1	Rotated tires/Frasier	0.00	$0.00	2.00	$138.00	1045205017
2/18	Engine 2	Adjusted pump packing	1.00	$0.00	0.00	$0.00	1045205017
2/28	Engine 2	Replaced gauge foam extinguisher	0.00	$0.00	1.00	$21.35	1045205027
2/6	Engine 3	Removed right front spotlight from truck	0.25	$0.00	0.00	$0.00	1045205017
2/6	Engine 3	Removed left front spotlight from truck	0.25	$0.00	0.00	$0.00	1045205017
2/6	Engine 3	Removed left swivel handle from truck	0.25	$0.00	0.00	$0.00	1045205017
2/27	Engine 4	Replaced generator's starter	0.00	$0.00	N/A	N/A	1045205017
2/27	Engine 4	Leaking generator taken to county shop	0.00	$0.00	N/A	N/A	1045205017
2/20	Rescue 3	Taken to Mt. Pleasant Auto Service. Removed and replaced brake master cylinder	0.00	$0.00	1.50	$204.50	1045205017
2/1	Boat 2	Batteries dead - charged batteries	1.00	$0.00	0.00	$0.00	1045205017
2/28	Boat 3	Repaired wire loom on wires	2.00	$0.00	0.00	$0.00	1045205017
2/27	Boat 4	Ordered new pump, replaced dead pump temporarily with personal pump	0.25	$32.00	0.00	$0.00	1045205027
2/8	Boat 5	Replaced battery	2.00	$45.00	0.00	$0.00	1045205017
2/1	Boat 6	Cleaned spark plugs	1.00	$0.00	0.00	$0.00	1045205017
2/12	SCBA #1142	Rebuild valve assembly gauge and valve seat	1.00	$40.00	0.00	$0.00	1045205027
2/20	Station I	Repaired damaged sheet rock and painting	2.00	$10.36	0.00	$0.00	1045205026
	Misc.	This month 17 SCBA Cylinders sent out for hydro testing				$204.00	
	Misc.	Fire extinguishers serviced at each station @ $ 15.00 per station				$30.00	
2/15	Boat 1	FKA Old Police Boat Taken for test run	2.00	$0.00	0.00	$0.00	1045205017
		Totals	**20.90**	**$253.34**	**5.00**	**$597.85**	

Isle of Palms Fire Department
Personnel Report
February 2003

2/10/03	Chief Graham attended a 50th anniversary meeting at City Hall.
2/12/03	Volunteer and Explorers meeting at Station 1.
2/14/03	Chief Graham and Lieutenant Tetor attended a special Homeland Security meeting in North Charleston.
2/19/03	Chief Graham attended the Charleston County Chief's meeting at the County Office Building in Charleston.
2/25/03	Chief Graham and Captain Kramer attended a 50th anniversary meeting at City Hall.
2/26/03	Volunteer and Explorers meeting at Station 1.

February Birthdays: Joe Friend, Eric Stinnett, Dan Morris, Scott Mrowca and Volunteer Don Corbett.

Isle of Palms Fire Department
Public Relations Report
February 2003

2/1/03	Personnel from B-Shift attended an Oyster Roast on Hartnett Boulevard at the home of a council member.
2/7/03	Captain Kramer, Engineer Micalizzi, Firefighters Bacon & Stinnett and Volunteer Firefighter Buckhannon stood by at the Recreation Department for the monthly Middle School Dance.
2/8-2/9	Personnel of A, B and C-Shifts helped with the setup and cleanup of the Isle of Palms Blues Bash Festival.
2/12/03	Firefighter Morton assisted an island resident with a smoke detector. Battery had been placed in the unit backwards.
2/13/02	Captain Kramer and Firefighter Kunda responded to the Isle of Palms Police Department to perform a blood pressure check.
2/23/03	Lieutenant Tetor assisted the Mount Pleasant Fire Department with filling the cascade system on their service truck.
2/26/03	C-Shift assisted Recreation Department with hanging lights in the palm trees on 28th Avenue.

ISLE OF PALMS
RECREATION DEPARTMENT

February 11, 2003

Dear Chief Graham,

The Recreation Department would like to thank you and your staff for your continued support of activities and special events held at the Recreation Center.

The IOP Middle School Dance was held on Friday, February 7th. It was once again a success thanks to the cooperation of the Fire Department staff. Their assistance with supervision of the children helps with the success of these dances.

The IOP Blues Bash was also a success this past weekend. Over five hundred (500) attended the two-day event. Your staff helped tremendously with setting up and taking down equipment for this event and was greatly appreciated.

Thank you again for your continued support of the Isle of Palms Recreation Department and it's programs. If we can ever be of service to you, please do not hesitate to call.

Sincerely,

Laura Togami

Laura Togami
Recreation Supervisor

Dance
Kramer
Bacon
Micalizzi
Stinnett
Little B.

Bash Set up / Clean up

Braun	Eagle	Giddens
Bullock	Bloom.	Smith
Bolick	Nilsen	~~Morris~~
Mrowca	Tetor.	Hathaway
Kunda	Gervais.	Gadsden
Rodden	Friend.	

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

2/25/03
2:00 pm

Dear Mike,

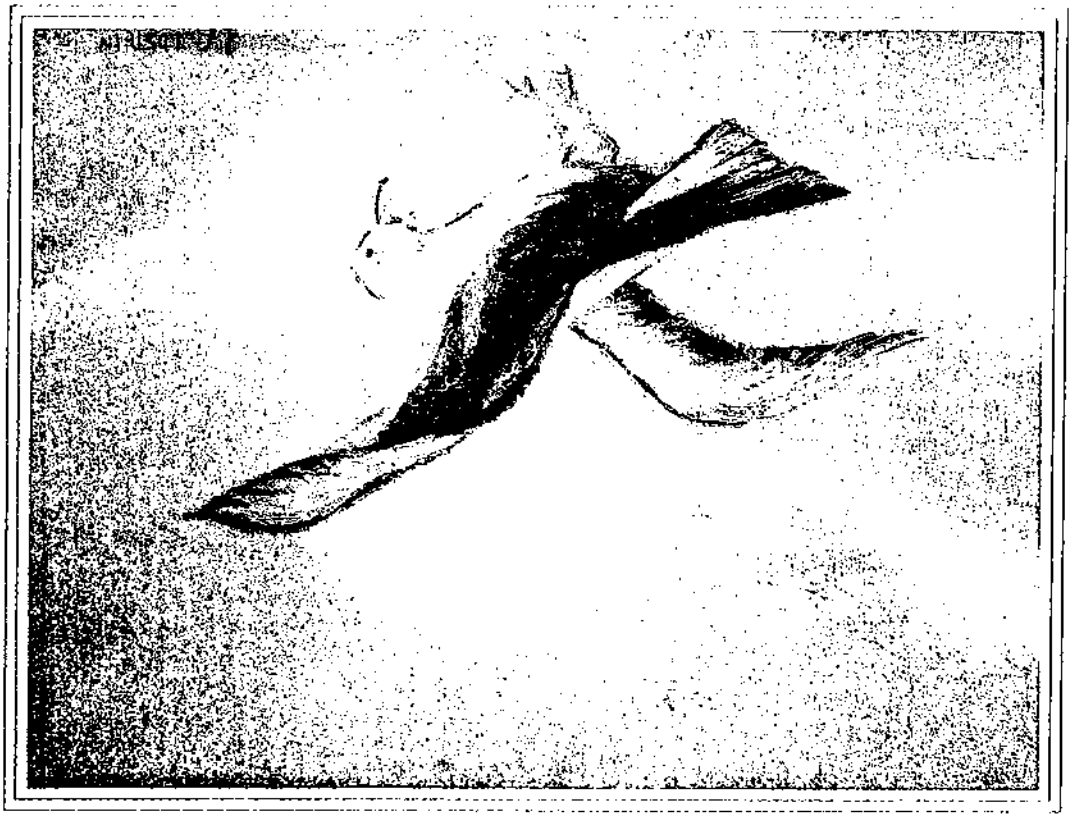
Thank you for your concern + input recently regarding skating on our street.

It is every parents dream to come home from work + find their children either doing homework or playing — I am no exception — even though mine is now 18 years old.

Most police departments have concern when a group of teenagers are gathered around — this group of young men — ages 13-18 are almost skate boarding — there are no drugs — there are no cigarettes — there is no beer, etc — just 5 or 6 boys jumping over boxes exercising — isn't this what everyone says we should have our children do? Turn off the T-V, computer etc. + exercise?

I am not pleased that my son is unable to play on this island because of one persons complaint — We have lived on this st since 1976, payed our taxes, been very quiet Christian neighbors + now I feel sad + penalized by one person's desire, who does NOT have

(7)



any children at this time.
Mike, it is not right to
make the boys leave their
neighborhood to play —
I miss seeing **Jerry Goldstein** my son at play-



Jerry is 62 years old and a resident of Tamarac, Florida. He had a stroke 4 years ago which took away the use of his right side and speech. He is now training his left hand to do this beautiful artwork.

H.A.P.P.Y. Handicapped Artist Painting Productions & You, Inc. was established as a non-profit organization by Rick McQuaide with its prime purpose to aid all other handicapped and disabled people.

I miss young boys drinking tea at
my house — Please re-
think this — I am not
satisfied — Diane Reed

Printed in USA

Public Safety

Norma Jean Page

From: "Norma Jean Page" <njpage@iop.net>
To: "Lauren LeCouter" <lecoot112@hotmail.com>
Sent: Thursday, January 02, 2003 8:15 AM
Subject: Re:

Lauren, Congratulations on your upcoming wedding. Your request will be presented to the City Administrator and then to City Council for any approvals that are necessary.
I'll get back with you on or before January 13th concerning your request.

Norma Jean Page
Recreation Director

—— Original Message ——
From: Lauren LeCouter
To: njpage@iop.net
Sent: Wednesday, January 01, 2003 10:21 PM

To whom it may concern,

My name is Lauren LeCouter. I plan to get married 09/27/2003 at 5:00pm on the beach at Isle of Palms. My guest list equals 60 at the most. I planned to rent a beach house the week of the wedding so I could have the rehearsal dinner at the beach house and have a small reception after the wedding. Please contact me with any help you may have. I know I will need a permit, so I need to find out how to get one. The wedding itself will be quite small, and pretty short. I do plan to have seating for guests on the beach though. Please advise me in any way that you can. I can use any information pertaining to a wedding at Isle of Palms. Thank you so much for any help you may be able to offer, Lauren LeCouter.

The new MSN 8 is here: Try it free* for 2 months

9/27/03 wedding 3 pm to Public Safety

Marcia

1/2/03

EXHIBIT C

PUBLIC WORKS COMMITTEE
March 12, 2003

The regular meeting of the Public Works Committee was held on March 12, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Director Mobley, Administrator Tucker, Mayor Sottile, and Dick

1. Approval of Prior Month's Minutes. Councilman Miller made a motion to approve the minutes from the February meeting as presented; Councilman Bettelli seconded; motion passed unanimously.

2. Citizens Comments. Dick Johnson, 4 Palm Court, was present to follow up on his proposal from last month's meeting concerning shields for street lights at 42nd, 43rd, 45th, and 46th Avenues. He showed committee members a drawing of the shield he proposed which he would like to take to a fabricator for production of the two test shields. Councilman Betttelli stated that he drove to the area in question at night and was surprised at the amount of light coming down. Mr. Johnson said that he will follow up with SCE&G to make sure that they will install the shields before taking them to the fabricator.

3. Monthly Department Report for February 2003. Director David Mobley highlighted the February report and answered questions of committee members (see attached report).

4. Old Business. (A) Non-Point Source Pollution Project Update - Meeting with DHEC. (Report attached.) Administrator Tucker reminded committee members that she had said that the grant period would need to be extended to accomplish the testing recommended by the engineer, Ross Nelson. Subsequently, the first week in March, she sent paperwork to Mr. Nelson to fill out his portion of the extension agreement. However, the grant period expired on February 19th and DHEC told her that the grant had ended and another grant would have to be opened. Any costs incurred since February 19 and the date the other grant is opened would have to be borne by the City alone, and she estimated that expense at $3,000. Further, she has a meeting in Columbia on Friday, March 7th to attempt to get DHEC to approve the new grant so that the project can be completed. She apologized that this occurred and stated that she has worked on many grants and never before has a grant not been extended in such instance. She said that she should have followed up immediately after the last meeting and further stated that some of the responsibility for the error has been borne by General Engineering Labs.

(B) Status of NPDES Storm Water Permit. Administrator Tucker reported that the application was sent in on March 6th and DHEC has mailed a notice of receipt.

(C) Status of Repair to Marina Parking Lot. Director Mobley reported that Charleston County has looked at the holes in the parking lot and is ready to make the repairs as soon as weather permits. SCDOT will not allow the City to pave the area around the container and the County has brought in some gravel for that. He reported that the department had filled some of the holes prior to the 50th Anniversary. Mayor Sottile reported that he was told that County Council will approve the jobs needed to be done at their meeting in March and will put the City's project towards the top of the list. Work should be done within 30 days of letting the contract which would be in May.

(D) Director Mobley reported the he has prepared a list of locations of the pooper-scoopers. Chairman Marino recommended that one be placed on Forest Trail. Councilman Miller recommended that a program be set up for installation of more of these units and suggested this be put into the budget. The committee discussed the price of the units and how many to purchase each year. The bags are $96 for 500 bags, and the dispensers are $89.90, the pole $28, and after buying two cases, the price of the dispenser goes down to $69. Director Mobley said the City would need to purchase 15 more dispensers to cover all beach accesses. Areas discussed were City Hall and 25th & Waterway - Director Mobley was asked to canvass the island to find the most needed areas for the dispensers, plot them on a map for discussion at Ways & Means next week.

5. New Business. (A) Status of Drainage Complaint. Director Mobley reported that Eadie's cleaned out the ditch once but that did not correct the problem. He then asked Eadie's to give him a proposal to clean out the ditch further and Director Mobley stated that the cost was $12,000. The homeowner, Mr. Lawhon, is very pleased with what has been done so far. The committee discussed expending this money from the $50,000 drainage contingency fund. **Councilman Miller made a motion to authorize the expenditure of $12,000 for this work; Councilman Bettelli seconded.** Upon discussion, Director Mobley stated that Eadie's is putting together an estimate for an inspection/cleaning program for the Island, and Administrator Tucker asked the Director to get this estimate quickly for discussion in the budget process. **After discussion, motion passed unanimously.**

(B) Contracted Services. Administrator Tucker stated that this was on the agenda because of budgetary impact of contracted services. She referenced the attached accounting for Public Works Department and noted additions on street sweeping, the compactor, and Waste Watcher contract is up for renewal. There was much discussion about the use of the compactor and how much more it costs than anticipated. Administrator Tucker stated that the County User Fee which was, in the past, billed to the businesses, is now being billed to the City and it has become the City's responsibility to collect a portion from the businesses.

(C) Review of Proposed Capital Project Budget - FY 03/04. Administrator Tucker discussed the attached budget in some detail. Chairman Marino questioned the expense of some $92,000 in vehicle maintenance, noting that Police and Fire departments have significantly less. It was noted that the PW trucks are run daily and trash tonnage is increasing regularly. Director Mobley said that larger trucks are needed and with constant usage, gasoline usage is higher, the tires wear out and trucks break down all of which is out of his control. **Councilman Bettelli made a motion to recommend approval of the department budget to Ways & Means; Councilman miller seconded; motion passed unanimously.**

8. Miscellaneous. (A) Acknowledgment from Blue Wave. Administrator Tucker referred to the attached letter and stated that the Clean Beaches Council have received our application for renewal and they have also asked for four photos of the island. Hopefully they will make their inspection in the spring. The cost was approximately $1,250.

(B) Set Date for Next Meeting. April 2, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
February 2003 Report
David D. Mobley, Jr. - Director

1. The department received 481 phone calls in the month of November. Eight (8) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Five (5) rollout carts/recycle bins were delivered. Thirty-one (31) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Three (3) loads (12.65 tons) of C&D waste, twenty-five (25) garbage packer loads (75.22 tons) of limbs and leaves and twenty-one (21) loads (104.04 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal. Two (2) forty (40) yard containers of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. Potholes were patched in front of the Isle of Palms Marina as well as on 21st Avenue

5. Public works employee's cleaned the 25th Avenue beach access plus a vacant lot on 30th Avenue.

6. The Beach Access sign on 6th Avenue and Ocean Boulevard, a No Parking sign on J.C. Long Boulevard and a street sign on the corner of Forest Trail and Sparrow Drive have been fabricated and replaced.

7. The Employee of the month for February 2003 is Willie Powell

GENERAL ENGINEERING & ENVIRONMENTAL, LLC

Meeting Today's Needs with a Vision for Tomorrow

February 17, 2003

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Monthly Status Report and Invoice No. 16053E
Non-Point Source Pollution Assessment Project
Isle of Palms, South Carolina

Dear Ms. Tucker:

Please find enclosed the report titled "Monthly Status Report" and Invoice No. 16053E in the amount of $9,500.00 for General Engineering and Environmental, LLC's (General Engineering's) services through January 2003. This report discusses the results of Phase I Monitoring Event No. 26, and updates the status of the Phase I and Phase II Monitoring Programs. The invoice includes charges for the items listed below.

- Conducting Phase I Monitoring Event No. 26
- Interpretation of the data for Phase I Monitoring Event No. 26
- Conducting Phase II Scat Sample Collection Event
- Analytical charges for Phase I Monitoring Event No. 24
- Ribotyping charges for Phase II Monitoring Event No. 4
- Completion of the monthly status report

On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at 769-7378, extension 4214.

Yours very truly,

G. Ross Nelson
Environmental Scientist II

enclosures

fc: ciop00102c.sts.rpt.january03.doc

GEL a Member of THE GEL GROUP, INC.

P.O. Box 30712 • Charleston, SC 29417 • 2040 Savage Road (29407)
Phone (843) 769-7378 • Fax (843) 769-7397 • www.gel.com

Monthly Status Report

January 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: February 17, 2003

Submitted by:

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

January 2003

Non-Point Source Pollution
Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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1 Monitoring Locations

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1 Results of Monitoring Event No. 26
2 Fecal Coliform Means and Averages
3 Fecal Coliform Results per Event
4 South Carolina Department of Health and Environmental Control Water Quality Standards

Charts

1 Geometric Mean and 90th Percentile Maximum for Inland Monitoring Locations
2 Geometric Mean and 90th Percentile Maximum for Open-Water Monitoring Locations

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Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.

G. Ross Nelson
Environmental Scientist II

Jack Walker
Project Scientist

Ronald R. Austin, P.E.
Senior Staff Engineer

2·17·03
Date

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Monthly Status Report

January 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering and Environmental, LLC (General Engineering) will provide monthly summaries of the data collected during the monitoring events. Therefore, this report summarizes the results of Phase I Monitoring Event No. 26, discusses the relevance of these results, and updates the status of the Phase II Monitoring Program.

As noted in previous reports, following each monitoring event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway (Waterway) adjacent to the Isle of Palms.

2.0 Phase I Results

Phase I Monitoring Event No. 26 was conducted on January 7, 2003, during a falling tide. The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at all of the inland monitoring locations, except IOP-21 (41st Ave.), IOP-29 (Wild Dunes – Marsh Island Lane), IOP-31 (Wild Dunes – Back Bay Dr. Lagoon), and IOP-32 (Wild Dunes – Salt Water Lake) which only exceeded shellfish consumption standards. The fecal coliform levels at the open-water monitoring locations did not exceed either shellfish consumption or recreation standards.

Dissolved oxygen (DO) levels were within acceptable ranges at all of the monitoring locations, except IOP-29 (Wild Dunes – Marsh Island Lane) and IOP-30 (Wild Dunes – Sea Grass Lane). However, the low DO levels at these locations can likely be attributed to lack of flow. Turbidity was slightly elevated at IOP-15 (30th Ave.) during this monitoring event. However, this is likely due to disturbance of sediments by the Hydrolab. The remainder of the parameters analyzed during this monitoring event

appear to be within acceptable levels. The results from this event are included in Table 1. All inland and open-water monitoring locations are depicted on Figure 1.

3.0 Phase II Monitoring Program

Currently, one additional monitoring event is scheduled to complete the first portion of the Phase II Monitoring Program. However, inadequate rainfall during periods of slack tides has prevented the monitoring event from being conducted. This monitoring event will be conducted as soon as possible. The second portion of the Phase II Monitoring Program will be conducted during the summer months.

A scat sampling event was conducted on January 27, 2003. The samples collected during this event were sent to Source Molecular, Inc. for DNA analysis. An additional scat sampling event will be conducted in February to increase the likelihood of matching the DNA profiles obtained during the Phase II Monitoring Program with the scat samples collected from the island.

4.0 Discussion of Assessment Results

This section discusses the significance of the results to date. Current results are compared to historical results and shellfish consumption standards to give an indication of water quality within Hamlin Creek and the Waterway.

4.1 Historical Comparisons

During Phase I of this project, the results are being compared to the historical data compiled during preparation of the Sampling and Analysis Plan. Following the final monitoring event of the Phase I Monitoring Program (Monitoring Event No. 26), the geometric means for fecal coliform levels are significantly higher than the historical geometric means at all of the inland and open-water monitoring locations except those listed below.

- IOP-11 (25th Ave.)
- IOP-28 (2nd Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-31 (Wild Dunes – Back Bay Dr. Lagoon)
- IOP-32 (Wild Dunes – Salt Water Lake)

As noted in previous monthly status reports, fecal coliform levels at IOP-11 (25th Ave.) are significantly lower than the historical geometric mean. However, the samples collected for analysis from this location during the first eleven monitoring events were collected from a location in the drainage ditch that is immediately adjacent to the Waterway. Beginning with Monitoring Event No. 12, the samples are being collected further upstream at a point closer

to Waterway Boulevard, and the samples collected during each of the subsequent monitoring events indicate significant levels of fecal coliform are being discharged through this outfall. In fact, the geometric mean for fecal coliform since Monitoring Event No. 12 is 6,787.21 compared to a geometric mean of 831.94 for the entire project.

Please note that no known fecal coliform monitoring has previously occurred at IOP-28 (2nd Ave.), IOP-29 (Wild Dunes – Marsh Island Lane), IOP-30 (Wild Dunes – Sea Grass Lane), IOP-31 (Wild Dunes – Back Bay Dr. Lagoon), and IOP-32 (Wild Dunes – Salt Water Lake). Therefore, there is no known historical data for these locations.

Please note that these differences between historical and present levels may be due to the difference in analytical procedures used during this study. The South Carolina Department of Health and Environmental Control (SCDHEC) generally uses the membrane filtration technique to determine the level of fecal coliform present in a sample. However, this study is using a five-tube dilution technique to determine the level of fecal coliform in a sample because this method is more accurate for salt water or highly turbid samples. Please note that use of this method was approved by SCDHEC for this study. A comparison of the data generated during this project to the historical data collected during previous projects is included in Table 2.

4.2 Shellfish Consumption Standards

Currently, the geometric mean and the 90th Percentile Maximum for fecal coliform at all of the inland and open-water monitoring locations exceed the standard for shellfish consumption. A comparison of the fecal coliform levels for each of the sampling locations during each of the monitoring events has been included in Table 3. This table can be used to determine if there are any seasonal variations in the fecal coliform levels detected at each location.

Please note that the final geometric mean of the fecal coliform levels for each of the open-water monitoring locations is above shellfish consumption standards. This may be due, in part, to the numerous rainfall events that occurred from October through December 2002. Please note that it is assumed that the number of sources of fecal coliform has remained constant during this period (i.e. – the animal population on the island has not changed significantly). Therefore, the elevated fecal coliform levels that have been detected in the waterway during these sampling events are likely related to increased runoff that is generated during periods of increased rainfall. The increased runoff may deposit more fecal material into local waterbodies, thereby increasing the amount of fecal coliform detected during recent monitoring events. SCDHEC Water Quality Standards are included in Table 4.

Please note that SCDHEC uses geometric mean to determine the average level of fecal coliform bacteria at a given location. This method is used because it is less affected by extreme values than the arithmetic mean. Since fecal coliform bacteria "clump" together as they reproduce, it is likely that, over multiple sampling events, abnormally high levels will be detected at a given location. Therefore, calculating the geometric mean of the fecal coliform levels will more accurately represent the levels of fecal coliform at the site.

Likewise, SCDHEC uses the 90th Percentile Maximum as the anticipated maximum fecal coliform level at a given location. The 90th Percentile Maximum basically states that 90 percent of the data is below that particular level. This measure is important because, as discussed with the geometric mean above, it is less affected by extreme values when determining the maximum bacteria levels at a given location.

4.3 Trends

In order to determine where the majority of fecal coliform is being discharged, it is helpful to compare data trends. Charts 1 and 2 are bar graphs that compare the geometric mean and the 90th Percentile Maximum of fecal coliform for the inland and open-water monitoring locations, respectively. As indicated in Chart 1, the highest fecal coliform levels have been detected at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)

Furthermore, the highest fecal coliform levels at the open-water locations have been detected at IOP-06 (Hamlin Creek under the IOP Connector) and IOP-12 (Waterway at 25th Ave.), as indicated on Chart 2.

The fecal coliform levels from each of the monitoring locations have also been compared to other water quality and field data to determine if any trends are present. Currently, there does not appear to be any correlations between fecal coliform levels and pH, salinity, dissolved oxygen, turbidity, or tide. However, these parameters will continue to be monitored to determine if any trends are present.

Previously, there did appear to be a correlation between the increase in fecal coliform levels and an increase in water temperature. However, water temperatures have decreased since Phase I Monitoring Event No. 19 and fecal coliform levels have increased significantly. As discussed previously, this anomaly can likely be attributed to the

increased runoff that is generated during periods of increased rainfall during these monitoring events.

4.4 Phase II Monitoring Program

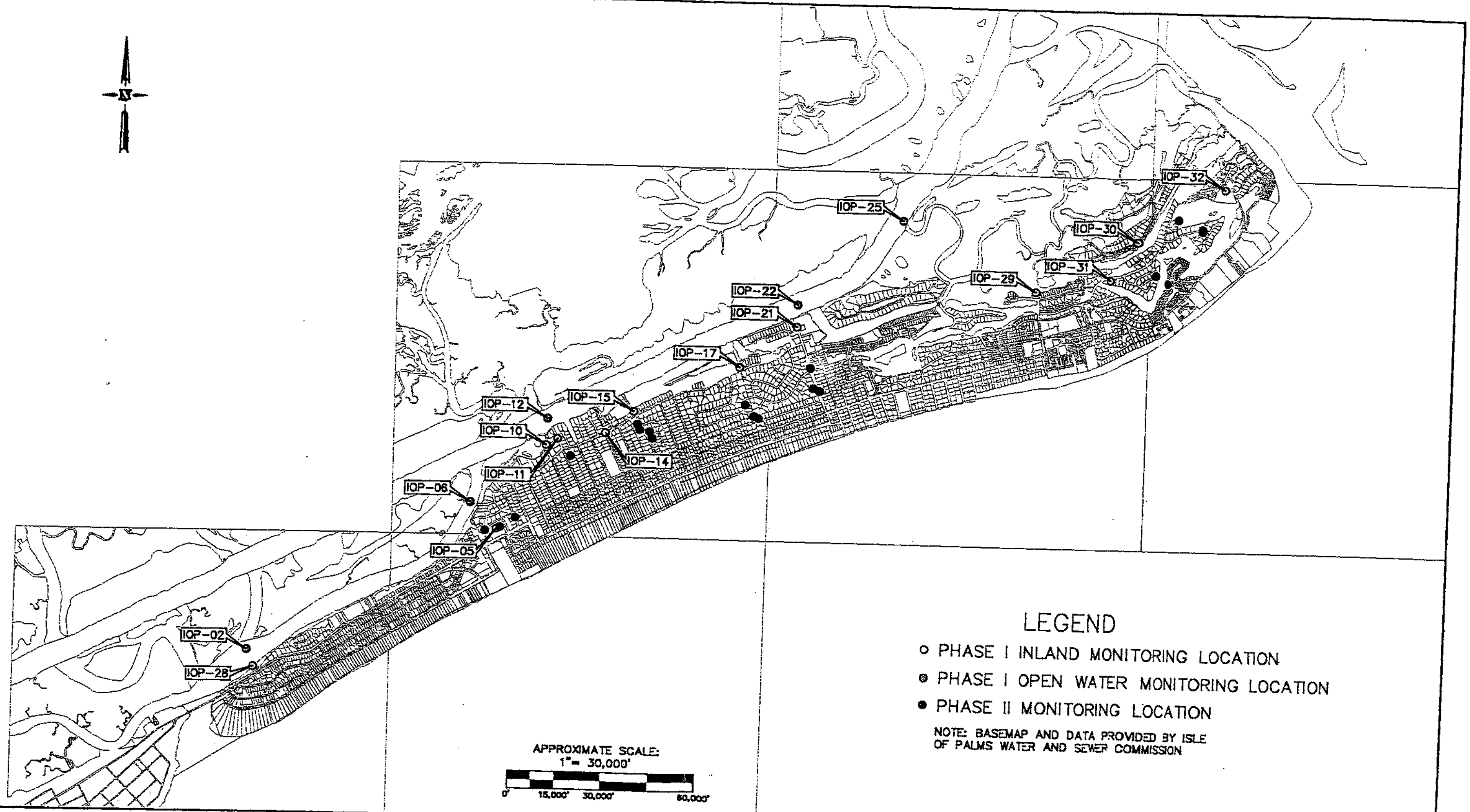
The results from the scat sampling events mentioned previously will be used to compare the DNA profiles obtained during the Phase II Monitoring Program with the DNA profiles of known wild and domestic animal sources on the Isle of Palms. Determination of the type of animals contributing to the fecal coliform contamination in Hamlin Creek and the Waterway will allow the City to develop appropriate measures to prevent significant runoff from these sources.

The second portion of the Phase II Monitoring Program will be conducted from June through July 2003. The results from these events will be compared to the first portion of the Phase II Monitoring Program to determine if fecal coliform contamination during the summer months is still emanating from a animal sources. Additional monitoring during summer months is necessary to determine if the increased demand placed on sewer and septic systems during the peak tourist season affects the source of the fecal coliform contamination.

5.0 Summary

Monitoring Event No. 26 was the final monitoring event scheduled for the Phase I Monitoring Program, and the results from this event were consistent with the previous monitoring events. Based upon the data collected during the Phase I Monitoring Program, it appears that a majority of the island is contributing to the elevated fecal coliform levels detected in Hamlin Creek and the Waterway. Furthermore, the geometric means and the 90th Percentile Maximums of the fecal coliform levels detected in Hamlin Creek and the Waterway during the Phase I Monitoring Program are above SCDHEC shellfish consumption standards but below SCDHEC recreation standards.

Four of the five monitoring events scheduled for the first portion of the Phase II program have been completed. However, inadequate rainfall during periods of slack tides has prevented the fifth monitoring event from being conducted. Samples from known animal sources have been collected and submitted for ribotyping analysis. These samples from known sources will be used to determine if the source is from domesticated or wild animal populations. Additional samples will be collected to increase the validity of these results.



LEGEND

- ○ PHASE I INLAND MONITORING LOCATION
- ◎ PHASE I OPEN WATER MONITORING LOCATION
- ● PHASE II MONITORING LOCATION

NOTE: BASEMAP AND DATA PROVIDED BY ISLE OF PALMS WATER AND SEWER COMMISSION

GENERAL ENGINEERING
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PROJECT: CIOP00102C

NON-POINT SOURCE POLLUTION ASSESSMENT PROJECT
ISLE OF PALMS, SOUTH CAROLINA

MONITORING LOCATIONS

FIGURE 1

DATE: December 12, 2002

DRAWN BY: JBB

APPRV. BY: JEB

Jan 21, 2003 – 8:28am
D:\CADFILES\A-D\CI\ciop\ciop00102c\

Table 1
Results of Monitoring Event No. 26

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
1/7/2003	IOP-02[1]	11:40	8.10	10.10	30.17	8.51	13.30	4	<0.050	<0.050	0.0577	<0.100	High	Clear, Cool	-	5.6
1/7/2003	IOP-05	13:55	7.82	9.43	1.31	4.13	17.70	>16,000	NS	NS	NS	NS	Mid-falling	Clear, Cool	Very Low	8.3
1/7/2003	IOP-06[1]	11:30	8.04	9.63	29.49	8.53	9.50	2	NS	NS	NS	NS	High	Clear, Cool	-	5.6
1/7/2003	IOP-10	13:45	7.59	14.65	1.74	6.03	33.00	940	1.54	0.240	1.54	0.610	Mid-falling	Clear, Cool	Low	7.8
1/7/2003	IOP-11	13:35	7.93	16.62	0.66	9.78	28.00	>16,000	NS	NS	NS	NS	Mid-falling	Clear, Cool	Moderate	7.8
1/7/2003	IOP-12[1]	11:25	8.00	9.66	28.85	8.43	6.20	7	NS	NS	NS	NS	High	Clear, Cool	-	5.0
1/7/2003	IOP-14	13:30	7.68	16.29	0.55	4.51	40.50	3,500	NS	NS	NS	NS	Mid-falling	Clear, Cool	Low	7.8
1/7/2003	IOP-15	13:25	7.84	12.66	0.67	4.51	56.60	>16,000	NS	NS	NS	NS	Mid-falling	Clear, Cool	Low	7.2
1/7/2003	IOP-17	13:15	8.07	10.53	1.44	5.96	15.10	3,500	NS	NS	NS	NS	Mid-falling	Clear, Cool	Moderate	7.2
1/7/2003	IOP-21	12:15	7.75	10.81	8.28	8.35	11.70	170	NS	NS	NS	NS	High	Clear, Cool	Low	6.1
1/7/2003	IOP-22[1]	11:20	7.92	9.66	29.38	8.32	5.80	8	<0.050	<0.050	<0.050	<0.100	High	Clear, Cool	-	5.6
1/7/2003	IOP-25[1]	11:15	7.86	9.69	30.14	8.61	5.90	2	NS	NS	NS	NS	High	Clear, Cool	-	5.0
1/7/2003	IOP-28	14:05	8.31	16.31	0.69	7.98	5.90	16,000	NS	NS	NS	NS	Mid-falling	Clear, Cool	Moderate	8.3
1/7/2003	IOP-29	13:05	7.42	9.75	23.32	2.03	4.30	170	0.060	<0.050	0.315	0.260	Mid-falling	Clear, Cool	None	7.2
1/7/2003	IOP-30	12:45	7.59	8.57	4.03	2.30	6.00	2,800	NS	NS	NS	NS	High	Clear, Cool	None	6.7
1/7/2003	IOP-31	12:55	8.48	8.43	0.59	12.13	14.10	230	NS	NS	NS	NS	High	Clear, Cool	High	6.7
1/7/2003	IOP-32	12:35	7.92	11.62	1.78	7.38	10.70	340	0.120	0.360	0.750	0.380	High	Clear, Cool	Moderate	6.7

[1]Open Water Monitoring Location

Table 2
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical[2] Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	23.66	350.00	5.10	19.50
IOP-05	7,077.83	16,000.00	139.90	10,630.00
IOP-06[2]	81.86	1,260.00	17.60	130.00
IOP-10	4,730.49	16,000.00	3,432.20	16,000.00
IOP-11	831.94	16,000.00	1,082.90	20,780.00
IOP-12[2]	47.27	295.00	13.70	49.00
IOP-14	5,065.32	16,000.00	2,200.00	2,200.00
IOP-15	7,336.02	16,000.00	3,449.60	6,470.00
IOP-17	6,935.16	16,000.00	2,609.10	8,080.00
IOP-21	2,515.19	16,000.00	170.10	720.00
IOP-22[2]	32.52	545.00	24.50	540.00
IOP-25[2]	18.87	74.50	5.90	38.20
IOP-28	1,491.22	16,000.00	NA	NA
IOP-29	1,823.43	16,000.00	NA	NA
IOP-30	7,053.49	16,000.00	NA	NA
IOP-31	2,708.90	16,000.00	NA	NA
IOP-32	6,615.04	16,000.00	NA	NA

[1]All units reported in Most Probable Number per 100 mL.

[2]Open Water Locations.

NA = No known fecal coliform monitoring has previouisly occurred at these locations.

Table 3
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Monitoring Event No. 1	Monitoring Event No. 2	Monitoring Event No. 3	Monitoring Event No. 4	Monitoring Event No. 5	Monitoring Event No. 6	Monitoring Event No. 7	Monitoring Event No. 8	Monitoring Event No. 9	Monitoring Event No. 10	Monitoring Event No. 11	Monitoring Event No. 12	Monitoring Event No. 13
IOP-02[2]	8	22	4	8	4	22	2	5	17	5	350	23	21
IOP-05	>1,600	1600	>2,400	>2,400	13	>1,600	>1,600	16000	>16,000	5400	>16,000	>16,000	>16,000
IOP-06[2]	33	22	13	23	23	140	140	70	33	94	33	79	33
IOP-10	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	5400	9200	1300	1400	3,500	3,500
IOP-11	7	240	46	540	33	17	46	140	170	33	27	920	>1,600
IOP-12[2]	13	22	5	33	23	5	110	23	33	5	23	110	240
IOP-14	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	16000	2400	>16,000	NS	16,000
IOP-15	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	>16,000	16000	330	>16,000	>16,000
IOP-17	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	3500	16000	5400	16,000	16,000
IOP-21	>1,600	>1,600	540	920	1600	>1,600	>1,600	16000	1100	170	220	>16,000	1,100
IOP-22[2]	11	17	8	17	79	8	49	13	13	7	13	46	17
IOP-25[2]	13	5	5	23	7	23	70	13	8	11	8	13	22
IOP-28	>1,600	79	33	>2,400	180	>1,600	94	140	>16,000	90	1100	2,800	700
IOP-29	110	350	7	70	>1,600	1600	>1,600	920	700	790	>16,000	1,100	9,200
IOP-30	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16000	16000	5400	9200	16,000	16,000
IOP-31	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS
IOP-32	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS

Sample Location	Monitoring Event No. 14	Monitoring Event No. 15	Monitoring Event No. 16	Monitoring Event No. 17	Monitoring Event No. 18	Monitoring Event No. 19	Monitoring Event No. 20	Monitoring Event No. 21	Monitoring Event No. 22	Monitoring Event No. 23	Monitoring Event No. 24	Monitoring Event No. 25	Monitoring Event No. 26
IOP-02[2]	23	350	23	26	22	94	>1,600	33	46	540	11	13	4
IOP-05	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	16,000	>16,000	16,000	>16,000
IOP-06[2]	49	110	46	>1,600	920	540	1,600	49	1,600	540	23	49	2
IOP-10	>16,000	>16,000	>16,000	>16,000	2,800	>16,000	>16,000	>16,000	>16,000	>16,000	5,400	5,400	940
IOP-11	>1,600	>1,600	NS	>16,000	>16,000	16,000	>16,000	16,000	>16,000	>16,000	>16,000	1,700	>16,000
IOP-12[2]	70	130	13	22	350	220	1,600	110	>1,600	17	22	170	7
IOP-14	>16,000	9,200	1,400	9,200	>16,000	16,000	>16,000	>16,000	3,500	5,400	16,000	330	3,500
IOP-15	>16,000	16,000	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	16,000	16,000	>16,000	5,400	>16,000
IOP-17	>1,600	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	16,000	3,500
IOP-21	5,400	1,700	>16,000	9,200	>16,000	16,000	>16,000	9,200	>16,000	1,300	260	9,200	170
IOP-22[2]	23	27	13	26	17	170	920	170	920	>1,600	4	49	8
IOP-25[2]	79	22	11	23	33	33	140	33	70	110	9	22	2
IOP-28	>16,000	3,500	1,100	>16,000	230	5,400	9,200	>16,000	>16,000	>16,000	2,200	170	16,000
IOP-29	>16,000	16,000	330	>16,000	>16,000	>16,000	9,200	>16,000	340	9,200	>16,000	2,200	170
IOP-30	>16,000	>16,000	>16,000	3,500	>16,000	>16,000	16,000	>16,000	>16,000	>16,000	>16,000	5,400	2,800
IOP-31	NS	NS	540	16,000	3,500	3,500	>16,000	9,100	2,200	16,000	1,400	330	230
IOP-32	NS	NS	>1,600	>16,000	16,000	>16,000	>16,000	>16,000	9,200	>16,000	16,000	790	340

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.
NS = Not Sampled

Table 4
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO (mg/L)	pH (Standard Units)	Temperature (deg. C)	Turbidity NTUs
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)				
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[5]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[5]	2.2, 0.8[4]	25

MPN - Most Probable Number

NTUs - Nominal Turbidity Units

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C as a result of the discharge of heated liquids.

[3]Shall not vary more than three-tenths of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Chart 1

Geomtric Mean and 90th Percentile Maximum for Inland Monitoring Locations

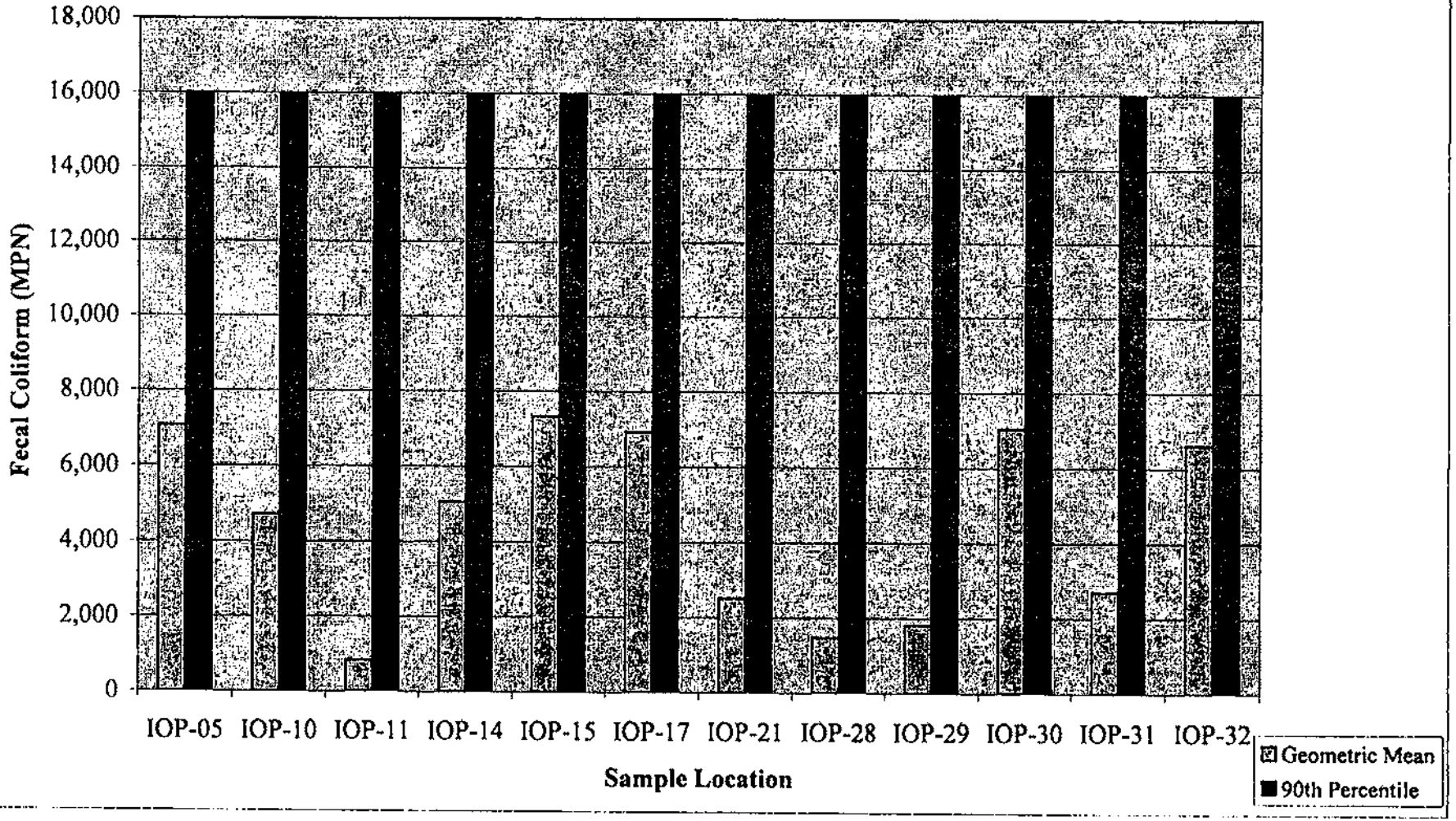
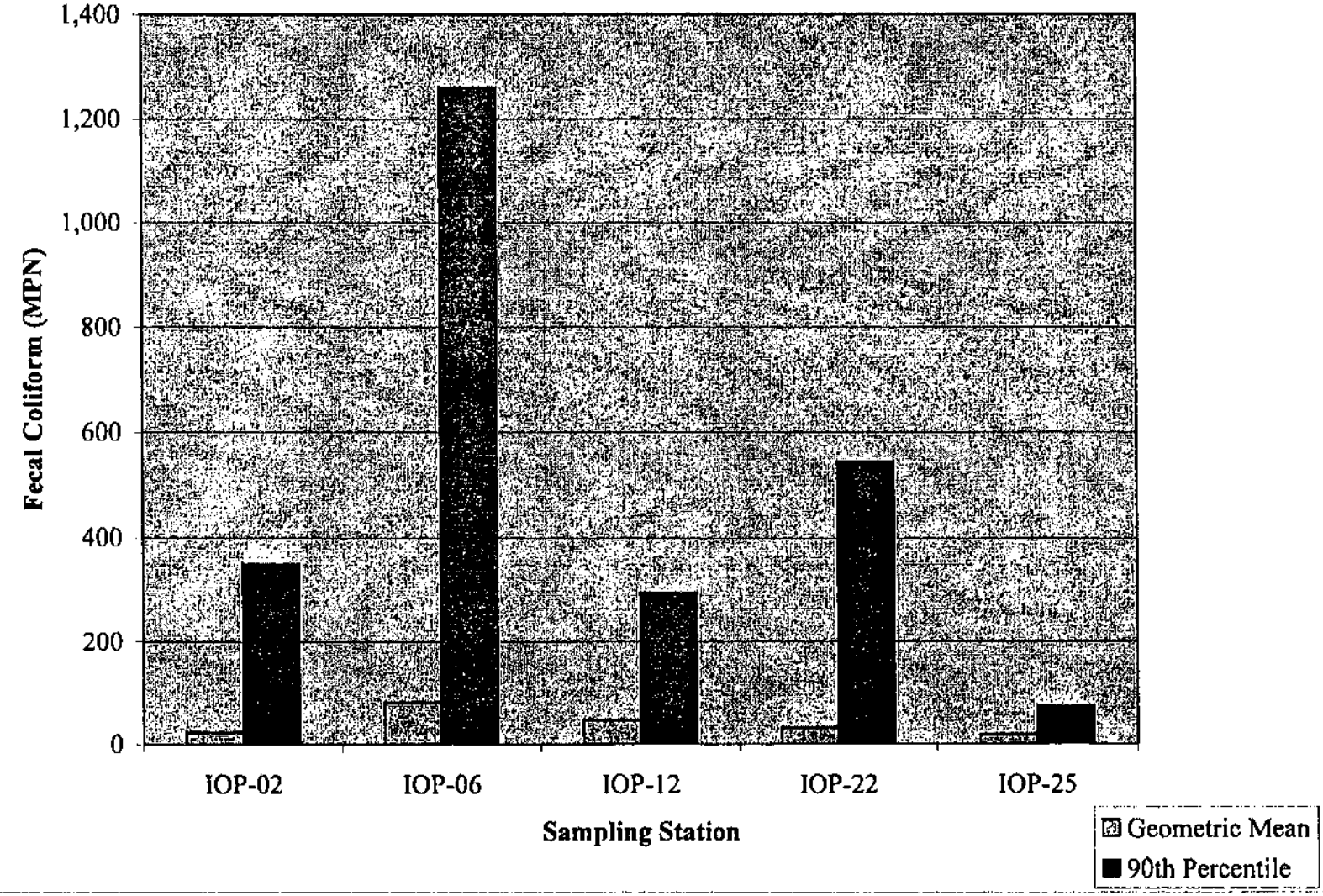


Chart 2

Geomtric Mean and 90th Percentile Maximum for Open Water Monitoring Locations



City of Isle of Palms
Public Works Department
Detail of Contracted Services Account through 2/27/03

LT's copy

DUMPSTER SERVICE:

7/1/02	Waste Watchers	4,420.90
8/1/02	Waste Watchers	4,510.90
9/1/02	Waste Watchers	4,101.05
10/17/02	Waste Watchers	3,901.05
11/1/02	Waste Watchers	4,005.07
12/1/02	Waste Watchers	3,905.07
1/1/03	Waste Watchers	3,880.07
2/1/03	Waste Watchers	3,855.07
	Subtotal Dumpsters	**32,579.18**

COMPACTOR SERVICE, plus miscellaneous other:

7/16/02	Fennell	90.00	JC Long Compactor
8/1/02	Fennell	180.00	JC Long Compactor
9/1/02	Fennell	450.00	JC Long Compactor
10/1/02	Fennell	898.92	JC Long Compactor
11/7/02	Fennell	1,684.91	JC Long Compactor
12/5/02	Fennell	90.00	JC Long Compactor
1/7/03	Fennell	693.65	JC Long Compactor
2/1/03	Fennell	397.77	JC Long Compactor
		4,485.25	

7/16/02	Fennell	131.95	Island House Compactor
8/1/02	Fennell	131.95	Island House Compactor
9/1/02	Fennell	131.95	Island House Compactor
9/1/02	Fennell	131.95	Island House Compactor
9/24/02	Fennell	132.60	Island House Compactor
9/18/02	Fennell	132.60	Island House Compactor
10/15/02	Fennell	133.25	Island House Compactor
11/7/02	Fennell	133.25	Island House Compactor
11/18/02	Fennell	133.25	Island House Compactor
12/17/02	Fennell	133.25	Island House Compactor
1/7/03	Fennell	133.25	Island House Compactor
1/16/03	Fennell	133.25	Island House Compactor
		1,592.50	

7/1/02	Fennell	60.00	Public Works Salvage Pickup
7/16/02	Fennell	91.35	Public Works Salvage Pickup
8/1/02	Fennell	334.05	Public Works Salvage Pickup
9/1/02	Fennell	228.38	Public Works Salvage Pickup
9/1/02	Fennell	242.70	Public Works Salvage Pickup
9/18/02	Fennell	243.60	Public Works Salvage Pickup
9/18/02	Fennell	91.80	Public Works Salvage Pickup
11/7/02	Fennell	336.75	Public Works Salvage Pickup
11/18/02	Fennell	92.25	Public Works Salvage Pickup
12/5/02	Fennell	152.25	Public Works Salvage Pickup

City of Isle of Palms
Public Works Department
Detail of Contracted Services Account through 2/27/03

12/17/02	Fennell	92.25	Public Works Salvage Pickup
1/7/03	Fennell	152.25	Public Works Salvage Pickup
1/16/03	Fennell	92.25	Public Works Salvage Pickup
2/1/03	Fennell	152.25	Public Works Salvage Pickup
		2,362.13	
7/1/02	Fennell	30.00	Golf Course Maint Shed
7/16/02	Fennell	92.10	Golf Course Maint Shed
10/15/02	Fennell	92.25	Golf Course Maint Shed
11/18/02	Fennell	92.25	Golf Course Maint Shed
12/5/02	Fennell	30.00	Golf Course Maint Shed
1/7/03	Fennell	122.25	Golf Course Maint Shed
2/1/03	Fennell	122.25	Golf Course Maint Shed
		581.10	
8/1/02	Fennell	30.00	Morgan Place Dr Maint Shed
9/1/02	Fennell	30.00	Morgan Place Dr Maint Shed
10/1/02	Fennell	30.00	Morgan Place Dr Maint Shed
10/15/02	Fennell	92.25	Morgan Place Dr Maint Shed
11/7/02	Fennell	30.00	Morgan Place Dr Maint Shed
11/18/02	Fennell	92.25	Morgan Place Dr Maint Shed
12/5/02	Fennell	30.00	Morgan Place Dr Maint Shed
1/7/03	Fennell	30.00	Morgan Place Dr Maint Shed
2/1/03	Fennell	30.00	Morgan Place Dr Maint Shed
7/1/02	Fennell	30.00	Morgan Place Dr Maint Shed
		424.50	
1/7/03	Fennell	85.03	Xmas Trees
1/16/03	Fennell	120.25	Xmas Trees
		205.28	

STREET SWEEPING:

8/15/02	Sweeping Corp	192.21
9/16/02	Sweeping Corp	557.52
10/14/02	Sweeping Corp	200.51
11/11/02	Sweeping Corp	565.82
12/7/02	Sweeping Corp	192.21
1/8/03	Sweeping Corp	557.52
2/6/03	Sweeping Corp	200.50
	Subtotal Street Sweeping	**2,466.29**

City of Isle of Palms
Public Works Department
Detail of Contracted Services Account through 2/27/03

YARD DEBRIS DISPOSAL:

7/31/02	4B Incorporated	1,147.50
8/30/02	4B Incorporated	1,436.93
9/30/02	4B Incorporated	1,311.98
10/30/02	4B Incorporated	1,514.10
12/5/02	4B Incorporated	1,311.97
12/31/02	4B Incorporated	516.37
1/31/03	4B Incorporated	1,626.75
	Subtotal Yard Debris	**8,865.60**

TREE TRIMMING:

1/31/03	Lowcountry Tree Service	1,500.00
	Subtotal Tree Trimming	**1,500.00**

Total Public Works Contracted Servies	**55,061.83**

February 26, 2003

Ms. Linda Lovvorn Tucker
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

SUBJECT: 2003 Blue Wave Certification Application Confirmation

Clean Beaches Council

Dear Ms. Tucker,

This is to confirm that the Clean Beaches Council has received the City of Isle of Palm application and fees for the 2003 Blue Wave certification season. We are currently processing your application and will contact you when we have completed the Blue Wave inspection.

Clean Beaches Council is pleased to have the City of Isle of Palm as the first beach in South Carolina to support clean and safe beaches. We look forward to continuing our prosperous working relationship with you.

Sincerely,

Walter L. McLeod

Walter L. McLeod
President

Seek the Wave...Preserve our Beaches

Washington Office:
618 Kenmore Avenue
Suite 2A
Fredericksburg, VA 22401

540.373.1436 voice
540.373.5422 fax

[redacted]fo@cleanbeaches.org (email)
www.cleanbeaches.org (internet)

EXHIBIT D

RECREATION COMMITTEE
March 11, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on March 11, 2003, at City Hall Council Chambers. In the absence of Chairman Buckhannon, Councilman Abele opened the meeting and stated that present were Committee member Rice, Recreation Director Page, Mayor Sottile and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Chairman Rice made a motion to approve the February minutes as presented; Councilman Abele seconded; motion passed unanimously

2. Citizens Comments. (A) Matt Allen, 32 - 26th Avenue, spoke about the possibility of a skateboard park. He stated that a park about the size of one tennis court would suffice and he reported on some national statistics about this growing sport. He asked the committee to look at this request favorably and offered his assistance in setting up the park, getting cost estimates, etc., as he has been a skateboarder for the past 18 years and would love to assist. Councilman Abele thanked Mr. Allen and suggested that Mr. Allen give his particulars to Director Page in order that she can present a proposal at the next committee meeting.

Present to support Mr. Allen were Roy Emerick, 1 Cross Lane; Drew Werner, 32 - 31st Avenue; Shawn Werner, 32 - 31st Avenue.

(B) Joanne, mother of Roy Emerick's, 1 Cross Lane, stated that she and a neighbor have had many discussion on skateboarding in their area. She thinks it is a wonderful idea to have a skateboard park on the island. She noted that she was on the Recreation board for some years and there were always problems in seeking activities for children over the age of 12. She felt that this was an extremely important thing for the City to provide for these young teenagers and particularly to keep the kids involved in something outside the home, away from the television, but near home.

Councilman Abele agreed and stated that the only issue now is to find an appropriate place for the park and he iterated to the kids that they would be required to wear full safety equipment. Mr. Allen stated that most skateboard parks require that those over 18 years of age must sign a waiver and those under 18 must wear helmet and pads. Director Page noted that there will be some policies established.

Councilman and Chairman Buckhannon arrived and took over the meeting apologizing for being late. He noted that he is also a skateboarder and the committee will pursue this. He thanked those for attending the meeting and expressing their feelings. It was asked if they could skate at the Recreation Department end of the cul-de-sac of 28th Avenue and Chairman Buckhannon said that they could, but could not use home-made ramps on public property. He noted that the department will purchase professional equipment for the park.

3. Recreation Department Report. Director Page reported on events and activities at the Recreation Department for the month of February (copy attached hereto) and answered questions of committee members.

In discussion of the skateboard park, Director Page stated that a lot of the policies will depend on the insurance company. She has contacted the City's insurance company for information. She further noted

that the department does not have enough employees to staff a skateboard park as some cities do provide. There is a slab of concrete available and the committee will have to decide if this is appropriate for skateboarding or another sport. She iterated that she will proceed responsibly and provide further information next month.

4. Old Business. (A) 50th Anniversary Celebration. Chairman Buckhannon thanked the Recreation Department and all City staff who made this such a successful event. There have been all positive comments about the event and the City looked wonderful. Director Page stated that, for the record, the Recreation Department could not have looked as good as it did but for Penny Fraipont from the Isle of Palms Garden Shop. She helped the staff so much and did such a wonderful job. Administrator Tucker reported that Jay Clarke from Morgan Creek Grill sold snow cones at the Saturday street party with the intention of giving profits from these sales to the Recreation building fund, and she reported that they have donated $1,075 to the building fund.

(B) Recreation Expansion. Chairman Buckhannon stated that since the Referendum passed, the Administrator is working on obtaining the necessary bonds. A bond ordinance will be prepared and a statement for the bond purchasers. Also, the architects will be working on final plans for bidding. She noted that Attorney Bill Youngblood will be the bond attorney and is working with Treasurer Suggs on this process. Councilman Abele asked the Administrator to obtain a check list of things to be done in this process. Administrator Tucker said that she hoped to have the bond ordinance ready for first reading at the March Council meeting. Councilman Abele also stated that Council needs to decide on the size of the atrium at the next Ways & Means Committee meeting.

(D) Discussion of Surf Lessons. Chairman Buckhannon began discussion of the surf lessons that have been held on the island and the issue of the Recreation Department having supervised lessons. Director Page said that she does not have a problem with the department offering surfing lessons but she was concerned about water safety liability and certifications that the teachers would be required to have. Further, Director Page stated that she has been contacted about holding kayak lessons through the department - also in the ocean with the same liabilities. Councilwoman Rice said that both of these activities are good things for the children living on the ocean to learn the safest and most organized manner. After discussion, the committee directed Director Page to obtain the information she needs in order to make an informed proposition to the committee and City Council.

5. New Business. Review of General Fund Budget for FY04. Administrator Tucker reviewed the budget with the committee in some detail. **Councilman Abele made a motion to recommend approval of this budget to present to Ways & Means; Councilwoman Rice seconded; motion passed unanimously.**

6. Miscellaneous. (A) Director Page reported that she would be attending the Accommodations Tax Advisory Committee on March 12th to request $2,500 for the Connector Run. Speaking of ATAX, Councilman Abele asked the Administrator to take the high speed Internet request off their agenda and fund it through Accommodations Fee funds.

(B) Chairman Buckhannon asked Director Page if she has looking further into programs for 3-5 year olds and Director Page stated that she has begun to but they have been busy with the 50th Anniversary event. He further asked when the Tot Lot might be moved and Director Page stated that she

has spoken with Gordon Hamilton and it will be done as soon as possible, noting that $2,500 has been allocated from ATAX to replace the swing.

(C) Administrator reminded everyone about the Easter Egg Hunt on Saturday, April 19th at 10:00 a.m. at the Recreation Department. There will be rides for the youngster and lots of things for them do to.

(B) Set Date for Next Meeting: April 1, 2003, at 6:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:32 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
February 2003

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor

February Athletic Report

Youth Basketball:
Youth basketball is winding down in all four age groups. The 11/12 year old girl's team finished their season with a 5-5 record in the Mount Pleasant league. Jack Tracey coached this team throughout the season and we appreciate his kindness and support. The 7/8 year olds and the 5/6 year olds completed their seasons on February 20, 2003. All of the teams enjoyed the problem free season. The 9/10 year old boys are finishing up the regular season on February 24th. Norton Builders leads the league with a perfect 9-0 record. Aquasafaris came in 2nd place, Dennis Jarvis, CPA came in 3rd and Long Island Café is in forth place. The post-season tournament began February 25th and will conclude with the championship on March 4th at 5:15pm.

Youth Baseball:
Youth Baseball registration concluded on Feb. 21, 2003. Currently there are thirteen (13) teams in four different age groups. Enough 13/14 year old boys signed up to form a team that will compete in the Mount Pleasant league. All of the age groups will begin practicing the first week of March and games will start the first week of April. The 7/8 year olds will play on Saturday mornings and the 9-12 boys league will play on Tuesday and Thursday nights. The Parks & Grounds Maintenance Staff have worked very hard to get the baseball field is good condition and ready for the season.

Men's 3 on 3 Basketball:
Registration began on February 17 and will conclude on March 14, 2003. Games will be played on Tuesday and Thursday nights. The registration fee is $60.00 per team. Last year teams were very competitive and the same is anticipated this year.

Men's Spring Softball:
Registration for Spring Softball will conclude on February 28th. Twelve (12) teams are expected in this year's league. The registration fee is $425.00 per team. Games are played on Monday and Wednesday evenings at 6:30, 7:45 and 9:00pm.

Upcoming Dates

March

5	Volunteer meeting for 50th Anniversary volunteers at 6:00pm
11	Spring Softball Captain's meeting
25	Men's 3 on 3 basketball Captain's meeting at 6:00pm

T.J. Rostin
Assistant Director

FEBRUARY ACTIVITIES AND SPECIAL EVENTS

Keenagers
The Keenager's meeting was held on Wednesday, February 5th. There were about sixty (60) members present at the luncheon. Rather than a speaker this month, the Recreation Staff hosted a "Meet the Couples " game for the group's entertainment. The next luncheon will be held on March 5th at Noon.

The Keenager's Lunch Bunch met at the Shriner's Restaurant this month. There were approximately twenty-one (21) Keenagers that joined the group for lunch.

The Keenager's February trip was to Ripley's Aquarium and Broadway at the Beach in Myrtle Beach. There were thirteen (13) Keenager's that went on this trip.

IOP Middle School Dance
The Middle School Dance was held on Friday, February 7th from 7:00-10:00pm. There were approximately two-hundred ninety (290) 6th, 7th, and 8th graders that attended. *The Post and Courier* came to the dance observing all of the activity during the night. The reporters had the opportunity to observe a dance contest and on Thursday, February 20th an article was written in the *Post and Courier* about the IOP Middle School Dances. There were many positive comments made about the event.

ARC Blood Drive
The American Red Cross Blood Drive was held on Monday, February 3rd from 3-8pm. There were twenty-three (23) people that attempted to give blood; however; only seventeen (17) were successful.

Aerobics
Aerobics first session of the year ended on February 14th. There were twenty-three (23) participants enrolled. The second session begins February 17th and ends March 28th. There is currently an average of sixteen (16) participating.

Gymnastics
Gymnastics' began another session on February 21st. This session will consist of only four classes due to the 50th Anniversary Celebration. There are twelve (12) participants in the 3-5 year old class and eight (8) participants in the 6 years and older class.

Yoga
The first session of Yoga began on February 4th. The class is held on Tuesdays and Thursdays from 12:30 – 2:00pm. There are nine (9) participants enrolled. Walk-ins are welcome.

Mommy & Me
The Mommy & Me program has an average of seventeen (17) children who attend this free playgroup for ages 3 and under. This program is held on Wednesdays from 9:30-11:00am. On February 5th, Mommy & Me did not meet due to the Keenager's monthly meeting. On February 12th twenty (20) children attended and on February 19,th fifteen (15) children attended.

Lowcountry Blues Bash
The Blues Bash was held on Saturday, February 8th and Sunday, February 9th from 5-8pm. Admission was $5.00 for adults and children 12 and under were free. There were approximately 500 people that attended this event over the weekend. The Isle of Palms Exchange Club was in charge of the concessions for both nights. They did a wonderful job and were very pleasant which to work.

Cupid's Card Shop
Cupid's Card Shop was held on Monday, February 10th from 3:00-4:30pm. Approximately (21) children participated. Children pre-registered for this free event. All materials were supplied for the children to create valentines for their loved ones.

Lowcountry Senior Games
The Lowcountry Senior Games Board is made up of all the Recreation Departments in the Lowcountry. The board meets once a month and discusses plans for the upcoming year's event. The Lowcountry Senior Games will begin on April 29th and end on May 3rd. The Isle of Palms Recreation Department serves on the sponsorship committee as well as the session's committee.

Summer Camp
Due to the extension of summer break, this year's summer camp has been increased from seven weeks to nine weeks. Camp will begin on June 2nd and end August 8th. The Anthony Johnson Basketball camp will be held the week of June 30th through July 4th. Currently plans for the entire summer are being made. Each week of camp will have a theme that all activities are based around. Activities include: arts & crafts, field trips, outdoor games, indoor games, educational sessions and snacks.

UPCOMING EVENTS AND ACTIVITIES

March	Activity	Time
1	Bond Referendum	7:00am – 7:00pm
5	Keenager's Meeting	12 Noon
7 & 8	"Mayberry By the Sea"	8:00pm
12	Keenager's Lunch Bunch	11:30am
16	TKD Board Breaking	9:00am - 12:30pm
17	Dog Obedience Begins	6:30-9:30pm
19	Keenager's Trip	All Day

Laura Togami

Parks and Grounds Maintenance
Monthly Report
February 2003

Recreation Building:

Painted the concession area
Repaired the insulation in the gym
Installed new 8 ft. lights in gym
Installed 3 locking soap dispensers in restrooms due to vandalism
Cleaned up after Blues Bash
Scrubbed gym floor after middle school dance and Blues Bash
Setup for the middle school dance, preschool, aerobics, Keenager's, gymnastics and Mommy and Me
Secured bids for additional electrical outlets on west side of gym

Recreation Grounds:

Repaired the lattice around the port-a-let
Painted the exterior shutters, benches and awning
Regular grounds maintenance
Met with Toro representative to demonstrate Ballfield rake and groomer
Planted Snaps and ground cover at Recreation entrance sign

Tennis Courts:

Weekly trash removal
Blew off and cleaned tennis courts as needed

Basketball Courts:

Replaced all four nets
Blew off courts as needed

Soccer Field:

Regular grounds maintenance

Softball/baseball fields:

Sprayed Trimec on the softball, baseball and multi-purpose field. approximately 100 gal. for winter broadleaf weeds.
Stripped and re-roofed dugouts on the baseball field
Installed the batting cage nets
Pulverized the baseball\softball infields
Regular grounds maintenance

Equipment:

New tires for F150 Ford truck

City Property and Landscape Maintenance:

Pruned the Umbrella and Lantana bushes in Memory Park as per Garden Club
Installed 2 water fountains at the Front Beach restrooms
Washed and cleaned the park benches at the front beach
Painted the connector board sign
Serviced the irrigation system in Memory Park and Connector Park
Cleaned and drained the Memory Park pond
Spread 125 bales of pine straw at the connector and Memory Park
Secured bids for roof repairs, gutter replacement and painting of Front Beach Restrooms.
Ordered plumbing hardware for Front Beach Restrooms.
Worked with IOP Garden Shop for plantings prior to 50th Anniversary Celebration
Power washed Front Beach Restrooms
Developed layout of Front Beach Restrooms
Numbered water closets at Front Beach Restrooms for maintenance records

Misc:

Delivered VCR, sound equipment and podium to Morgan Creek Grill for 50th Anniversary Event
Picked up Van in West Ashley for Keenager's field trip
Helped install Temp Trial for 50th Anniversary Event
With the assistance of the Fire Department, decorated Palm Trees at entrance to Recreation Building for the 50th Anniversary Event

Meetings and Appointments:

February	3	IOP Connector Run Personnel Committee
	4	Recreation Committee Sullivan's Island PTA
	5	50th Anniversary (Front Beach Layout)
	11	50th Anniversary Celebration Lowcountry Senior Games Committee - *Laura Togami*
	12	South Carolina Athletic Program (SCAP) - *T.J. Rostin*
	13	Mike Burgess – Smith Turf & Irrigation Jane McMackin – Schedules & Personnel for Marketing 50th Anniversary Items ARS – Proposal for repairs to Front Beach Restrooms
	14	Leaird Services – Proposal for repairs to Front Beach Restrooms *Donnie Pitts*
	17	Blitch Plumbing – Proposal for repairs to Front Beach Restrooms South Carolina Festival Events Association Conference – *Laura Togami* *(Monday, February 17 - Tuesday, February 18)* Piccolo Spoleto Sand Sculpting / Rob Fowler and Chris Tindal
	18	Department Head Monthly Safety Meeting South Carolina Athletic Program (SCAP) – *T.J. Rostin* Ways & Means
	20	50th Anniversary Celebration Media Event South Carolina Recreation & Parks South District Meeting – *T.J. Rostin*
	21	Andy Morgan – ***The Post & Courier***
	22	Leaird Services – Front Beach Restrooms
	23	Trends Institute – *T.J. Rostin* *(Sunday, February 23 – Tuesday, February 25)*
	25	MMG Productions – 50th Anniversary Celebration 50th Anniversary Celebration Committee Douglas Kerr – Repairs to Front Beach Restrooms Chief Ann Graham – Electrical Meter inspection Front Beach Restrooms City Council Monthly Meeting
	26	Area Director's Meeting – James Island K & S Carpentry – Front Beach Restrooms

ISLE OF PALMS RECREATION DEPARTMENT

2003 Activities: March - April

Office Hours: Monday- Friday 8:30am - 6:00pm. Saturday 12:30pm - 5:00pm
Register in advance for all programs. Call 886-8294 for more information.

SPORTS

Men's 3 on 3 Basketball

Registration: Feb.17- Mar. 14
Captain's mtg. March 25th
Team Fee: $60/ residents
$65/ Non-resident
Max: 6 players
Fee due at Captain's mtg.
Games: Tuesday & Thursday
Season begins in March

PROGRAMS

Keenagers Meetings

March 5 & April 2
12:00 noon
Bring a covered dish to share.
March 5th and April 2nd

Gymnastics

Fridays
Five (5) Week Sessions
Session II: Feb. 21 - Mar. 28
(No Class March 7)
Session III: April 4-May 9
3:45-4:30pm (3-5yrs.)
4:30-5:15pm (6 & up)
$35/ Residents $40/ Non-res
$9/$10 per class

Yoga

Tuesdays & Thursdays
12:30 – 2:00 pm
Six (6) week sessions
Session I: Feb. 4 – Mar. 13
Session II: Mar. 17-Apr. 24
$80/Residents./$85Non-Res.
$10/Walk-Ins
Bring your own mat!

Tae Kwon Do

Youth: Sat. 9:00-10:00am
Fee: $28
Adults: Wed. 7:30-9:15pm
Sat. 10am-12pm
Fee: $32
March 16th - Board Breaking
April 5th – TKD Tournament
Instructor: Dr. Emmel
Call 849-8800 for more info.

Island Tiny Tots (Age 3)

Fee: M/W - $75/month
Fee: T/TH - $75/month
Time: 9:15am - 12 Noon
Sign up NOW for 03-04 school year!

Island Preschool (Ages 4-5)

Fee: M/W/F: $110/month
Fee: T/TH: $75/month
Fee: 5 days: $185/month
9:00am - 12Noon
Sign up NOW for 03-04 school Year.

Mommy & Me

Wednesdays
(except 1st Wednesday of each month)
9:30 – 11:00am
March 12th, 19th, & 26th
April 9th, 16th, 23rd, & 30th
This is a FREE program!

Morning Aerobics

Monday, Wednesday & Friday
8:00-9:00am
Six (6) week sessions
Session II: Feb. 17 – March 28
Session III: March 31 – Apr. 9
$60/Residents $65/ Non-res.
$7.50/walk-ins $15/week

Evening Aerobics

Tuesdays & Thursdays
6:15-7:15pm
Six (6) week sessions
Session I: March 25-May 1
Session II: May 6-June 12
$40/Residents $45/Non-res.
$7.50/walk-ins $10/week

Dog Obedience

Mondays
Session I: March 17 – Apr. 28
Seven week sessions
Times & Fees:
(Puppies) 6:30-7:30pm
$80/session
(Adults) 7:30-8:30pm
$80/session
(Tricks Class)
8:30-9:30pm
$75/session

SPECIAL EVENTS

IOP Middle School Dance

NO MARCH DANCE!
Next Dance - April 4th
7:00 – 10:00pm
6th, 7th & 8th grades only
Admission at door: $3.00

50th Anniversary Celebration

March 7th, 8th, and 9th
"Mayberry By the Sea"
Friday, March 7th – 8:00pm
Saturday, March 8th – 8:00pm
At IOP Recreation Center!
Admission $5.00

Easter Egg Hunt

Saturday, April 19th
Children 12 and Under
10:00am SHARP!
FREE!

Lowcountry Senior Games

April 29th – May 3rd

Recreation Supervisor
Laura Togami: Events & Programs
Assistant Director
T.J. Rostin
Recreation Director
Norma Jean Page

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	9,260	5,920	3,540		18,720
EXPENDITURES					
Officials	-	930			930
Equipment	482		758.5		1,241
Supplies	-	38			38
Uniforms	2,044	768.43			2,812
Trophies	1,349	809.84			2,158
Sanction Fees					-
Miscellaneous					-
Total Expenditures	3,875	2,546	759	-	7,180
Surplus / (Deficit)	5,385	3,374	2,782	-	11,540

Feb. 2003

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	2,900	4,675				2,000	9,575
EXPENDITURES							
Officials	2,989	1,620				600	5,209
Equipment	79	365					444
Supplies		-					-
Uniforms	148	148				120	417
Trophies	142	142				150	434
Sanction Fees	225						225
Miscellaneous							-
Total Expenditures	3,584	2,275	-	-	-	870	6,729
Surplus / (Deficit)	(684)	2,400	-	-	-	1,130	2,846

Feb. 2003

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS									
	Aerobics	Red Cross Babysitting	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Dog Therapy	Yoga	Total
REVENUES	3,947	380	3,876	3,397	8,730	5,405	16,285	785	430	43,235
EXPENDITURES										
Salaries	2,725	240	1,661	2,226	6,284	3,678	10,985	785		28,584
Supplies										-
Miscellaneous										-
Total Expenditures	2,725	240	1,661	2,226	6,284	3,678	10,985	785		28,584
Surplus / (Deficit)	1,222	140	2,215	1,171	2,446	1,727	5,300	-		14,651

Feb-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES							
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Cupid's Card Shop	Total
REVENUES	813	9,060	1,220	84				11,177
EXPENDITURES								
Transportation	787							
Admissions	725							
Entertainment		1,770		740				2,510
Supplies/Prizes	159			715	535	92	127	1,501
Concessions	-	2,275		263	981	150		3,669
Decorations	-			402				402
Miscellaneous	125	-	202	100		177		604
Total Expenditures	284	4,045	202	2,220	1,516	419		8,686
Surplus / (Deficit)	529	5,015	1,018	(2,137)	(1,516)	(419)		2,490

General - paper plates, cups and napkins used for various activities

Feb. 2003

CARL B. HUBBARD
Attorney at Law
2530 Myrtle Avenue
Sullivan's Island, SC 29482

Ph. 843-883-0880

Fx. 843-883-0088

March 3, 2003

Ms. Norma Jean Page
Isle of Palms Recreation Department
PO Drawer 508
Isle of Palms, SC 29451

Re: Kai Dilling and Sol Surfers Surf Camp, LLC

Dear Ms. Page:

Following our earlier conversations, and in anticipation of the coming warmer months, we want to begin a dialogue with you in hopes of avoiding any confusion over activities that may take place in and along the gentle shores of the Isle of Palms this summer. As you know the Zoning Department, some island residents, and some members of the council have expressed opinions regarding the surf camp. While no one has opposed kids learning to surf in a safe and controlled environment, the Zoning Department and some members of council have expressed concerns that the process to teach them last year was akin to running a business on the beach. While we maintain it was not, the threat of $500.00 tickets from the Zoning Department is something we would rather not face if we can avoid it. That is where the Recreation Department has been brought in.

It was suggested last year that perhaps your facilities could be used for the surf camp. Exactly what that would entail, I do not know. I expect the Recreation Department parking lot could be used to drop off and pick up kids, and the grounds could be used in some capacity, but other than that all other activities pertaining to surfing need to take place on the beach and in the ocean. You indicated this would be a matter of first impression for the Recreation Department because it would be an activity supported by the rec department that does not take place at the rec department.

You further indicated you would need to discuss this with the town attorney before letting us know what we would need to do. I can tell you Kai has a general liability policy for his camp, but that does not include transportation, all of his

instructors are trained in CPR, and by the time the camp begins all will be certified life guards. Other than that, without knowing what the town expects or requires, I do not know what else I can tell you at this point.

Please speak with the town attorney and any other folks who may weigh in on this as we would like to have a summer without complaints from neighbors or tickets from the town.

Very truly yours,

Carl B. Hubbard

CH
cc: Kai Dilling

EXHIBIT E

PERSONNEL COMMITTEE
March 11, 2003

The regular meeting of the Personnel Committee was held at 6:40 p.m., on March 11, 2003, in City Hall. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Mayor Sottile, City Administrator Tucker and Recreation Director Page.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury made a motion to approve the minutes from the February committee meeting as presented; Councilman Buckhannon seconded; motion passed unanimously.

2. Old Business. (A) Further Discussion of Solicitation of Candidates for Boards & Commissions - Vacancy on Accommodations Tax Advisory Committee - Discussion of Advertising. Chairman Bettelli referred to the attached questions and answers of the interview with Administrator Tucker and thanked her for holding this interview. **Councilwoman Hanbury made a motion to recommend to full Council that Mr. Nelson be appointed to the Accommodations Tax Advisory Committee; Councilman Buckhannon seconded; motion passed unanimously**. Councilwoman Hanbury noted that Phyllis Shaffer is also resigning from this committee creating another vacancy to be filled.

In discussion of advertising, Administrator Tucker reported that she has spoken with Attorney Sottile who indicated that there is no requirement to advertise vacancies on boards and commissions. He further stated that the advertising of vacancies came about because there had been certain council members who championed their recommendations and advertising was the method the balance of council selected to make the process more equitable. While it is not required to do so, Chairman Bettelli and committee members recommended that the City continue advertising vacancies.

Councilwoman Hanbury asked if the committee were in favor of soliciting a pool of residents who were interested in volunteering for committees. Chairman Bettelli stated that at the last council meeting the committee asked council members to review the basic outline distributed for this pool for discussion at the March Council meeting. This was discussed at length. It was recommended that the City make the ads less formal and run twice a year to solicit volunteers, as well as advertise when vacancies occur. Administrator Tucker noted that these ads are expensive.

(B) Review of General Fund Budgets for General Government and Building Department. Administrator Tucker discussed the individual items as listed on the attached sheets for General Government, Building Department, and Mayor and Council, and she answered questions of committee members. After discussion, **Councilman Buckhannon made a motion to recommend to Ways & Means approval of the General Fund budgets for General Government and Building Department; Councilwoman Hanbury seconded; motion passed unanimously**.

(C) Rehiring of Retirees. Councilman Buckhannon stated that he understood that the process was to discuss this issue with City Council to get their input, then the Committee would make a recommendation to Council concerning the policy to be adopted. Administrator Tucker stated that she wanted committee members to be aware that this program has caused some significant difficulty with other municipalities who moved forward without having policies and procedures in place. Each of the municipalities have handled the issue of health care and insurance differently and this is now being

worked out. She recommended that the City not establish a firm policy until these issues have been sorted out and these problems are settled. The Health Insurance Board is canvassing all of the member entities to see how often this problem has occurred. Chairman Bettelli and other committee members concurred that no action be taken at this time.

3. Miscellaneous. (A) Employee Suggestions. Holiday suggestion discussed at last month's meeting. Councilman Buckhannon stated that he has spoken with many employees about the idea of having multiple floating holidays and the employees he spoke to seem to be overwhelmingly in favor of it. Each department would have one vote in determining which holidays would be held set for everyone. Chairman Bettelli stated that the holidays that could be considered for floating might be Good Friday, the Day after Thanksgiving, and the day before or after Christmas. Currently the employees vote on a choice for one floating holiday. Mayor Sottile recommended that the City give an additional holiday to the employees by adding Christmas Eve and the day after Thanksgiving and not having a floating holiday.

After discussion, **Councilwoman Hanbury made a motion to recommend to full Council to allow the employees to vote by department for two of three choices for floating holidays - Good Friday, the day after Thanksgiving, and the day before or after Christmas, for the current year; Councilman Buckhannon seconded.** Upon discussion, Councilman Buckhannon expressed that he was not comfortable in making this change so close to Good Friday as there may be employees who already have plans for Good Friday weekend. Chairman Bettelli noted that most cities do not give Good Friday as a holiday. After discussion, **motion passed 2-1.**

(B) Personnel Report. See attached report. It was noted that Fire Engineer Roger Eagle has been called to active duty.

(C) Set Date for Next Meeting - Tuesday, April 1, 2003, at 5:30 p.m.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Suggested questions for candidates for boards and commissions.

Candidate's name: **David Nelson,**

How long have you been a resident of the Isle of Palms?
Since 1991.

Have you ever attended any of the City's meetings?
Yes, City Council and Accommodations Tax

What do you like best about living on the Isle of Palms?
I like the quality of life, the mixture of people, and I think the friendships I have developed are very important to me. It is a great atmosphere to raise a family.

What do you like least about living on the Isle of Palms?
Sometimes it is a little inconvenient to go for banking and things like that, but really there are very few things that I don't like about the island. Traffic in the summertime occasionally is bad but that goes along with the Connector.

Do you know the difference between Wild Dunes Yacht Harbor and the Isle of Palms Marina?
Yes. Wild Dunes Yacht Harbor is a privately owned amenity and the Isle of Palms Marina is owned by the City and operated through leases of private enterprises.

How do you feel about a project to rehabilitate and enhance the front beach area of the island?
He is very much for it. He thought the start is coming this year and Administrator Tucker stated that it would if it survives the budget.

Do you know the difference between the Isle of Palms Recreation Center and the Charleston Park at the center of the island
Yes, the Isle of Palms Recreation Center is a City operated venture and the Isle of Palms Rec Park is a part of the County Recreation Authority.

What motivates you to want to become involved?
He thinks it is his duty to try to become involved with the Isle of Palms. He has worked with the Sullivan's Island school and has been on their Community Governance Council for the last couple of years and been involved with the Hotel/Motel Association for years in Charleston and very much enjoys getting involved and being a part of the process of the City and the entity. He has a ten-year=old daughter.

Do you have any idea what percentage of your property tax bill is revenue to the City of Isle of Palms?
A small slice.

Do you think the majority of the property on the Isle of Palms is owner occupied or do you think the majority of the property on the Isle of Palms is absentee owned?
Second homes, vacation.

Are you involved in any lawsuit or legal complication which might present a conflict with your service?
No.

Do you feel that the City of Isle of Palms is too pro-tourist or too pro-resident?
He thinks it is a decent balance.

Have you ever visited the IOP website?
Yes, he has but not recently and not as much as he probably should.

The ATAX Committee meets once a month during the season and those meetings can run a couple of hours depending on how many presentations there are to go before the Committee. Would you have problems with your work schedule related to that?
No, he has spoken with his employers and that is okay.

Do you have any questions?
He stated that he would like to see if there are some back

minutes he could read and is interested in what can and cannot be funded with Accommodations Tax money - a copy of the law.

Administrator Tucker explained some of the usage of the funds and the application process and stated that the paperwork would be given to him next week.

Personnel Changes:

Police Department -. no changes

Fire Department - Firefighter James Giddens hired 01-24-03
Firefighter Katy Kunda resigned 02-25-03
Engineer Roger Eagle called to Active Duty - Marines - 03-12-03

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

Safety Sweepstakes for February 2003:

Police Dept. - Kim Usry
Fire Dept. - Ricky Tetor
Public Works - Willie Powell
Combined General Government/Building/Recreation Depts. - Sheila Redmon, Rec Dept

Employees of the Month of February 2003:

Public Works Dept. - Willie Powell

Personnel Changes:

Police Department - no changes

Fire Department - Ken Ellis hired as firefighter
Roger Eagle called to active duty as Marine Medic enroute to Iraq

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT F

Board of Zoning Appeals
Minutes
March 11, 2003
Draft

I. Call to order

Chairperson Gabbie Porter called the regular meeting of the Board of Zoning Appeals to order on March 11, 2003 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Tom Gear, Jim Harvey, and Guy Taylor as well as the zoning administrator Douglas Kerr.

II. Home Occupations

1 Conch Court

Ms. Porter explained that the first case on the agenda was a home occupation at 1 Conch Court and swore all audience members planning to give testimony. Mr. Kerr explained that the applicant was requesting a special exception to allow the establishment of a home office for a business involved with the maintenance of an investment website. He added that the applicant would not meet with anyone at the house in connection with the business and that there would be no one working in the house other than the applicant.

Ms. Porter asked the applicant to explain further how his business is operated. The applicant, Guido Evangelista, answered that his business deals with real estate investment trusts. Mr. Taylor asked how he found out for the need of the Board's approval. Mr. Evangelista answered Councilman Taylor informed him of the requirement. Mr. Taylor asked if there would be anyone coming to the house. The applicant answered no. Mr. Harvey made a motion to approve the application and Ms. Carroll seconded the motion and the vote was unanimous in favor of the motion

III. Variances

104 Palm Boulevard

Mr. Kerr explained that the pertinent ordinance to this requests read: Section 5-4-2, Definitions (23) Lot, double frontage, defines the term as: *a lot having a frontage on two (2) streets, other than at their intersection, as distinguished from a corner lot.* Section 5-4-33 SR2 Single Family Residential District (8) states: *Double frontage lots are prohibited.* He explained that the applicant is requesting a variance from Section 5-4-33(8) to allow the reconfiguration of two existing nonconforming lots, with both of the proposed lots having double frontage. He added that the two existing lots are nonconforming because they do not meet the depth requirement of 90 feet.

He explained that the applicant claims that the existing lots are exceptional because of the shallow depth of the property and the fact that the front and rear setbacks severely limit the buildable area of the lots. And that he claims that the existing configuration creates

an unsafe situation when trying to egress onto Palm Boulevard, because of the high traffic volume and the steep slope of the property. Mr. Kerr explained that the applicant claims that this situation does not apply to surrounding properties and that the authorization of the variance will not be of substantial detriment to adjacent property because access to Carolina Boulevard already exists.

Mr. Gear asked the applicant if he planned to build a new house for his family. The applicant, Will Albrecht, answered yes and that he wanted to know if the lots could be reconfigured prior to designing a new house. Mr. Gear stated that as he understood the note included on the plat, that he had already agreed to only having access off of Carolina Blvd. with no access drives to Palm Blvd. The applicant answered yes that this was correct.

Mr. Taylor explained that the Board members had received a letter about the variance and explained that he was on the Planning Commission when the prohibition of double frontage lots was adopted and that the primary purpose of the ordinance was to not have some residences looking into the back yard of other residences and to avoid a situation where a new road could be built on the ocean side of existing lots. Mr. Taylor asked Mr. Kerr for clarification on why this request was coming to the Board of Zoning Appeals rather than the Planning Commission. Mr. Kerr answered that it was his interpretation of the ordinance that the Board of Zoning Appeals should hear appeals from requirements of the zoning ordinance and that the Planning Commission could hear variances from the requirements in the subdivision regulations section of the code only. He explained that he thought this interpretation may be different than his predecessor.

Ms. Carroll made a motion to approve the application with the stipulation that the access must be limited to Carolina Blvd. The motion was seconded. Ms. Porter asked to amend the motion to include the stipulation that the existing house has to be removed prior to the approval of the plat and this amendment was seconded. Mr. Taylor asked to amend the motion to also include a time limit of five years from the date of this approval on the variance and this amendment was seconded. The vote was unanimous in favor of the motion and the three amendments.

IV. Review of Minutes

The next item on the agenda was the approval of the February 11, 2003 meeting. Mr. Taylor explained that he felt that the section of the minutes dealing with the approval of the home occupation at 4 Forest Trial Court was misleading and should be reworded. He stated that the misleading section of minutes is the paragraph that states: Mr. Gear asked if he strictly interpreted the home occupation section, he would read the section to say that there should not be any traffic coming to the house and when it states that Mr. Kerr answered that he was unaware of the Board ever allowing any traffic to come to the

house. The Board agreed that the section is misleading and that Mr. Kerr's response should be stricken. The Board agreed that the reworded paragraph in its entirety would be read:

"Ms. Porter explained that part of the criteria for the Board granting a home occupation is that there not be an increase in the amount of traffic to the house. She added that the Board had not previously granted an exception to allow clients coming to the house. Mr. Taylor explained that contractors run into problems with paying subcontractors at the house so it needs to be clear that they cannot come to the house. With the applicant having this understanding, Mr. Taylor made a motion to approve the application. Mr. Gear pointed out that if the ordinance was strictly adhered to, he would read the first sentence of the sixth paragraph of the home occupation section to say that there should not be any traffic coming to the house and asked if this had been the Board's position in the past. Mr. Cannuazzi, the applicant, answered that he would not have any more people coming to the house than currently do. The original motion was seconded and the vote was unanimous in favor of the motion."

V. Adjournment

With no further business the meeting was adjourned at 7:30PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
March 12, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on March 12, 2003, at 5:30PM. Members attending included Mack Canterbury, Roger Dolida, Maryanne Luttrell, Peter O'Toole, John Winchester and Chairman Dick Cronin as well as the zoning administrator, Douglas Kerr. Jim Raih was absent.

DISCUSSION WITH FIRE CHIEF

Mr. Cronin explained that the Planning Commission had requested the Fire Chief's presence to help the Planning Commission address the public safety issues in the Comprehensive Plan. He asked Chief Graham if she perceived any short comings in the City's equipment, policies, staff, etc. that should be changed in the future. Chief Graham explained that she would like to improve the inspection procedures for residential sprinkler systems. She explained that this would mainly be an issue of making the general public aware of the proper maintenance procedures.

Mr. Canterbury asked if the existing stations were in the correct locations in her mind. The Chief answered that her staff was flexible and could work from any locations. Mr. Canterbury asked if she felt that there was a need for a third station. Chief Graham answered that currently the number of calls and emergencies does not justify a third station. Mr. Cronin stated that there is a trend of larger houses and asked if she had the correct equipment to fight such a fire. Chief Graham answered that they had a 100 foot ladder truck, which is adequate for most situations, but she estimated that about one-third of the houses would only be accessible from one side. She added that there was a very costly apparatus called a Bronto Skylift, which would allow them to access the back of these houses, but that the benefits do not currently justify the cost.

Chief Graham was asked if the water system throughout the Island was adequate to service the equipment. She answered that the pressure was low on Seagrass Lane, but that they can call the Water and Sewer Commission in route and they can temporarily boost it to an acceptable level. Mr. Canterbury asked if the Fire Department had problems with parking and traffic. She answered that cul-de-sacs occasionally caused problems and that the parking outside of Station 2 on 41st Avenue caused problems, but nothing that they cannot work around. Mr. Canterbury explained that he had talked to the Chief a year prior and asked if the number of EMT's was still the same. She answered that it was probably slightly less. Mr. Canterbury explained that he felt that the EMT's capabilities should not be diminished. The Commission agreed. Ms. Graham was asked if she could provide a break down on the number and type of calls they receive. Chief Graham answered that she could. The Commission thanked the Chief for coming.

DISCUSSION OF SEPTIC ISSUE

Mr. Cronin explained that he and Mr. Kerr had met with the City's Attorney about the most recent letter from the health department concerning the regulation of septic systems. He explained that the City's Attorney did not see any legal problems with requiring owners wanting to either build a new house or substantially improve an existing home to either tie into the public sewer, if available, or construct a new OSDS that complies with the minimum SCDHEC standards. As long as there was a provision that would allow the owner of a house destroyed by natural disaster, not having sewer available and not meeting DHEC standards to rebuild a house of the same size and the same number of bedrooms as the house destroyed.

The Commission agreed to ask the City's Attorney to draft such an ordinance for their next meeting, which would also repeal ordinance 2000-12.

DISCUSSION OF NPDES REQUIREMENTS

Mr. Kerr explained that at the last City Council meeting the planning requirements associated with the participating in the NPDES permitting process had been delegated to the Planning Commission. He explained that he had not had a chance to get up to speed on what would be required, but that he had included information in the packet for discussion at the April meeting. He added that he would attempt to have someone present at the next meeting to discuss the process with the Commission. The members had general concerns about the appropriateness of the Planning Commission assuming these responsibilities. They agreed to meet at a later date to discuss the issue in more detail.

APPROVAL OF MINUTES

The next item on the agenda was the approval of the minutes of the February 12, 2003 meeting. Mr. Dolida noted that the minutes had Ms. Luttrell both present and absent, which should be clarified. Mr. Kerr answered that she was not present and the minutes would be amended to reflect this. A motion was made seconded and unanimously approved to approve the minutes with the amendment.

MISCEANEOUS BUSINESS AND ADJOURNMENT

Mr. Cronin should an example of pervious concrete to the members of the Planning Commission and explained that he expected to see an increase in its use around the Island. There being no further business, the meeting was adjourned at 8PM.

Respectfully submitted, Dick Cronin, Chairman

EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
March 12, 2003

The Accommodations Tax Advisory Committee met at 8:30 a.m., on January 15, 2003, in City Hall Council Chambers. Present were Chairman Rick Linville, Committee members Ron Davis, Laura Radley, Phyllis Shaffer and Jimmy Ward, City Administrator Tucker, City Clerk Janet Mauldin, and City Treasurer Debbie Suggs. Malcolm Burgis was out of town and there is one vacancy on the committee which should be filled this month.

1. Approval of Previous Minutes. Phyllis Shaffer made a motion to approve the minutes from the January meeting as presented; Laura Radley seconded; motion passed unanimously.

2. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly revenues and expenditures as of February 28, 2003 and answered questions of committee members. A copy of statement is attached. Ms. Suggs noted that the December quarterly State Accommodations Tax was received in the amount of $103,000, some of which go to CVB and the General Fund. The committee discussed tax receipt history and were pleased that this past year was not nearly as bad as anticipated and the overall trend is positive, but also noted that tourism is down on the island at this time. The City has made the final payment on the Municipal Parking Lot debt.

Councilman Abele, Chairman of the Ways & Means Committee, gave a slide presentation for the committee on the status of the City's budget per the attached agenda of topics.

3. New Applications. Ron Davis made a motion to discuss item (C) first; Laura Radley seconded; motion passed unanimously.

(A) Isle of Palms Brochure. Ron Davis introduced Bart Jackson who has helped with the preliminary map design. Mr. Davis distributed a prototype of the proposed brochure and stated that it was merely preliminary information after working with the CVB, and he suggested holding a work session to discuss the brochure in detail and get input and suggestions from committee members. It was noted that Wild Dunes was highlighted too much and not the other accommodations on the island.

The development process is estimated at $6,000, and printing costs at $11,000 for 100,000 copies - including 25,000 brochures for outward distribution in welcome centers on I-95 and 75,000 for local distribution.

(B) Isle of Palms Run and Walk for the Child. Recreation Director Page stated that she was on the Board for the Connector Run and she discussed their application for $2,500 (see attached). Proceeds go to the Exchange Club program for abused children and Isle of Palms may get $3,000. **Jimmy Ward made a motion to approve the application as submitted; Laura Radley seconded; after discussion, motion passed unanimously.**

4. Old Business. (A) Council Action on Previous Requests. Administrator Tucker noted that both applications from the January meeting were approved by Ways & Means and City Council.

(B) Report on 50th Anniversary Celebration. Administrator Tucker reported that the weekend event was a great success - nothing but positive feedback has been received. The play was great and the Ferris wheel wonderful. There will be a critique meeting of the 50th Anniversary Committee next week and we hope to have better financial reports completed.

5. Miscellaneous Business. Set Date for Next Meeting. April 9, 2003, at 8:30 a.m. at which time the Isle of Palms Brochure will be discussed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:40 a.m.

Respectfully submitted,

Rick Linville, Chairman

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 2/28/03

CASH @ BB&T	$ 82,371
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	290,691
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	11,561
TOTAL ASSETS	384,623
ACCOUNTS PAYABLE	-
AMOUNTS DUE TO OTHER FUNDS	158,227
FUND BALANCE Beginning	237,637
Excess Revenues Over/(Under) Expenditures	(11,240)
FUND BALANCE	226,397
TOTAL LIABILITIES & FUND BALANCE	$ 384,623

Interest Rates for February 2003

BB&T	0.25%
SC LGIP	1.48%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 8 Months Ending February 28, 2003
Fiscal Year Ending June 30, 2003

Date	Description	Total

Revenues

7/31/02	July Interest	$ 96.80
8/31/02	August Interest	162.46
9/30/02	September Interest	134.51
10/29/02	Quarterly payment from State, 9/30/02	381,410.56
10/31/02	October Interest	135.41
11/30/02	November Interest	238.71
12/31/02	December Interest	444.01
1/31/03	January Interest	393.38
1/31/03	Quarterly payment from State, 12/31/02	92,849.80
2/28/03	February Interest	352.34

Grand Total $ 476,217.98

Summary:	
Accommodations Taxes*	**$ 474,260.36**
Less Expenditures to CVB/MPVC	**(149,766.43)**
Net Accommodations Taxes	**324,493.93**
Interest	**1,957.62**
Total	**$ 326,451.55**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

City of Isle of Palms
SC Accomodation Tax - Muni
Calculation of Disbursement to Charleston CVB

	Dec-02	Sep-02	Total FY02	Jun-02	Mar-02	Dec-01	Sep-01	Total FY01	Jun-01	Mar-01	Dec-00
				743,898.33							
Total Payment Received From State	103986.63	407,734.80	743,898.33	217,784.95	6,762.15	114,492.26	404,858.97	709,981.64	218,203.20	27,482.77	91,268.75
Less 1/4 of $25,000	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00
Remainder	97,736.63	401,484.80	718,898.33	211,534.95	512.15	108,242.26	398,608.97	684,981.64	211,953.20	21,232.77	85,018.75
5% to General Fund	4,886.83	20,074.24	35,944.92	10,576.75	25.61	5,412.11	19,930.45	34,249.09	10,597.66	1,061.64	4,250.94
				467,283.92							
65% To Acc Tax Tourism Related	63,528.81	260,965.12	467,283.92	137,497.72	332.90	70,357.47	259,095.83	445,238.07	137,769.58	13,801.30	55,262.19
				215,669.51							
30% to Acc Tax Tourism Promotion	29,320.99	120,445.44	215,669.51	63,460.49	153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83	25,505.63
Breakout Tourism Promotion:											
70% to Chas. Visitors Bureau											
$13,350 to Mt. P Visitors Ctr.		-		13,350.00							
30% to IOP Commerce Assoc											
100% to CVB starting 6/98		-	152,209.02		153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83	25,505.63
Remain. to CVB starting 6/02	29,320.99	120,445.44		50,110.49							
Journal Entry - Cash Received											
DR: 101010.1030 GF Conc Cash	11,136.83	26,324.24		16,826.75	6,275.61	11,662.11	26,180.45		16,847.66	7,311.64	10,500.94
DR: 501010.1020 Acc Tax Rel Ckg	92,849.80	381,410.56		200,958.21	486.55	102,830.15	378,678.52		201,355.54	20,171.13	80,767.82
DR: 501010.1023 Acc Tax Promo Ckg					closed	closed	closed		closed	closed	closed
CR: 103500.4511 Trans fr Acc Tax	(11,136.83)	(26,324.24)		(16,826.75)	(6,275.61)	(11,662.11)	(26,180.45)		(16,847.66)	(7,311.64)	(10,500.94)
CR: 503450.4105 Acc Tax Rebate-Related	(63,528.81)	(260,965.12)		(137,497.72)	(486.55)	(102,830.15)	(378,678.52)		(201,355.54)	(20,171.13)	(80,767.82)
CR: 503450.4107 Acc Tax Rebate - Promo	(29,320.99)	(120,445.44)		(63,460.49)	n/a	n/a	n/a		n/a	n/a	n/a
	-	-		-	-	-	-		-	-	-
Journal Entry - Transfer to CVB											
DR: 504120.5090 Tourism Promo Exp	29,320.99	120,445.44		63,460.49	153.65	32,472.68	119,582.69		63,585.96	6,369.83	25,505.63
CR: 501010.1020 Acc Tax Rel Ckg	(29,320.99)	(120,445.44)		(63,460.49)	(153.65)	(32,472.68)	(119,582.69)		(63,585.96)	(6,369.83)	(25,505.63)

Write Check to Chas CVB

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/18/02	2141	SCE&G	electricity	63.50			
8/1/02	2143	Genco	paper and cleaning supplies	287.26			
8/7/02	2151	IOP CPW	water and irrigation	1,139.00			
8/28/02	2160	Genco	paper and cleaning supplies	551.33			
8/28/02	2162	SCE&G	electricity	63.92			
9/4/02	2166	IOP CPW	water and irrigation	1,823.00			
9/24/02	2172	Isle of Palms Cleaning	7/1-8/31/02 Rroom Cleaning + OT	7,921.36			
9/24/02	2175	SCE&G	electricity	72.79			
10/2/02	2179	IOP CPW	water and irrigation	533.00			
10/23/02	2193	SCE&G	electricity	45.62			
11/6/02	2198	IOP CPW	water and irrigation	751.00			
11/14/02	2201	Isle of Palms Cleaning	Sept & Oct 2002 cleaning	5,595.90			
11/20/02	2203	SCE&G	electricity	55.11			
12/5/02	2207	IOP CPW	water and irrigation	503.00			
1/3/03	2210	IOP CPW	water and irrigation	281.00			
1/3/03	2213	SCE&G	electricity	38.82			
1/23/03	2219	Irrigation By Design	backflow test	30.00			
1/23/03	2221	SCE&G	electricity	43.91			
1/29/03	2223	SC Municipal Insurance	semi-annual gen & liab insurance	324.00			
2/4/03	2226	IOP CPW	water and irrigation	275.00			
2/26/03	2235	Leaird Services	installation of 2 water fountains	600.00			
2/27/03	2237	Grainger	2 wheelchair access water fountains	883.00			
2/27/03	2239	SCE&G	electricity	22.06			
				21,903.58	57,675.00		35,771.42
IOP Internet Expenses							
8/1/02	2142	BellSouth	Internet lines	139.20			
7/31/02			Sold 2 Tshirts	(20.00)			
9/4/02	2165	BellSouth	Internet lines	139.35			
			Sold Tshirts	(90.00)			
9/18/02	2168	A World of Difference	Annual subscription	3,240.00			
10/9/02	2183	BellSouth	Internet lines	139.86			

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
11/6/02	2196	BellSouth	Internet lines	139.83			
12/5/02	2205	BellSouth	Internet lines	139.83			
12/5/02	2206	Computer Consultant, Inc.	City Code updates for website	150.00			
1/13/03	2214	BellSouth	Internet lines	139.83			
1/23/03	2220	Neustar, Inc	permanent domain registration	152.00			
2/4/03	2224	BellSouth	Internet lines	139.92			
				4,409.82	12,000.00	-	7,590.18
Irrigation at Breach Inlet Sign							
8/7/02	2151	IOP CPW	water for irrigation	15.00			
9/4/02	2166	IOP CPW	water for irrigation	15.00			
10/2/02	2179	IOP CPW	water for irrigation	15.00			
11/6/02	2198	IOP CPW	water for irrigation	15.00			
12/5/02	2207	IOP CPW	water for irrigation	15.00			
1/3/03	2210	IOP CPW	water for irrigation	15.00			
2/4/03	2226	IOP CPW	water for irrigation	15.00			
				105.00	400.00	-	295.00
BB&T Bank Service Charges							
7/31/02		BB&T	Checking acct svc chg	8.02			
8/31/02		BB&T	Checking acct svc chg	7.85			
9/30/02		BB&T	Checking acct svc chg	10.57			
10/31/02		BB&T	Checking acct svc chg	7.18			
11/30/02		BB&T	Checking acct svc chg	7.53			
12/31/02		BB&T	Checking acct svc chg	26.29			
1/31/03		BB&T	Checking acct svc chg	5.70			
2/28/03		BB&T	Checking acct svc chg	51.03			
				124.17	200.00	-	75.83

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Charleston CVB - 30% Tourism Promotion Funds							
11/6/02	2197	Charleston Area CVB	30% Tourism Promo Funds, 9/02	120,445.44			
2/4/03	2225	Charleston Area CVB	30% Tourism Promo Funds, 12/02	29,320.99			
				149,766.43	205,650.00	-	55,883.57
Isle of Palms/Mount Pleasant Visitor's Center Support							
10/16/02	2192	Town of Mt. Pleasant	partial support May02-April 03	2,044.03			
				2,044.03	9,350.00	-	7,305.97
IOP Marina Advertising							
8/28/02	2161	Marina Joint Ventures	2002 Governor's Cup Billfish promos	13,661.12			
10/2/02	2177	Caraviello Communicaitons	Transient Modem line installation	70.00			
10/2/02	2178	Guest Guide Ad	Half page ad	1,500.00			
10/9/02	2187	US Hospitality Corp	Full page ad Guest Svcs Directory	375.00			
1/3/03	2211	JR Rowel Printing	Tide Table Booklets	201.40			
1/3/03	2212	Network Solutions, Inc.	marina website domain registration	75.00			
1/23/03	2222	SC Dept of Revenue	SUTax on US Hospitality	23.74			
				15,906.26	15,000.00	6,000.00	5,093.74
Spoleto Festival, USA							
				-	-	26,210.00	26,210.00
Isle of Palms Beach Run							
8/1/02	2144	K&K Printing	5000 Beach Run flyers	273.00			
8/7/02	2150	Electric City Printing Co	500 Bibs for Beach Run	107.06			
9/24/02	2174	Papa John's Pizza	pizza for runners	89.50			
10/2/02	2180	Office Depot	clasp envelopes	24.32			

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
10/3/02	2181	Action Carolina	3000 mailouts for beach run	525.00			
10/9/02	2182	All American Awards	6 plaques	233.93			
10/9/02	2185	Piggly Wiggly	fruit for beach run	127.00			
10/9/02	2186	The Hoove Group	Tshirts and Bags	1,683.18			
10/16/02	2190	Post and Courier	beach run advertising	1,288.32			
10/23/02	2194	Wal-Mart	cups for beach run	12.59			
10/31/02		IOP Family Dentistry	Sponsor 2002 Run	(500.00)			
10/31/02		Registration Fees	2002 Registration Fees	(2,374.00)			
				1,489.90	-	8,000.00	6,510.10
4th of July Fireworks - Year 2002							
7/8/02	2122	Publix	Meal for Staff	188.31			
7/8/02	2138	Sam's	Meal supplies and flag	100.31			
7/17/02	2139	Zambelli Fireworks	Balance on 7/4/02 show	11,000.00			
8/1/02	2145	Lowe's	supplies for flags	144.97			
8/1/02	2147	The Hoove Group	Event staff Tshirts	69.96			
8/8/02	2152	WJZX	Live remote broadcast for 7/4/02	400.00			
		Committee approved amount carried over from last fiscal year				16,963.09	
				11,903.55	-	16,963.09	5,059.54
4th of July Fireworks - Year 2003							
11/26/02	2204	Zambelli Fireworks	Deposit on 7/4/03 Show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00
IOP Invitational Tennis Tournament							
2/4/03	2227	World Class Marketing, Inc.	Sponsor fall 2003 tournament	20,000.00			
				20,000.00	-	20,000.00	-

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Parking Lot Debt Payments							
8/1/02		Bank of New York	semi-annual Parking Lot Debt int.	6,387.50			
1/13/03	2215	Bank of New York	**Final debt & interest pmts!!!	81,387.50			
				87,775.00	87,775.00	-	-
"Something Blue"							
10/31/02		IOP Recreation Building Fund	Donation for 2002 event	500.00			
11/6/02	2199	Gary Erwin/Lowcountry Blues	Deposit for 2 day event	3,125.00			
2/4/03	2229	Mahoney's Sign	signage for Blues Bash	186.56			
2/7/03	2231	Gary Erwin/Lowcountry Blues	balance on entertainers	3,125.00			
2/10/03			ticket proceeds	(2,675.00)			
2/13/03	2234	Post and Courier	advertising for Something Blue	146.56			
2/27/03	2238	Hughes Equipment Rental	stages, chairs	497.14			
				4,905.26	-	8,500.00	3,594.74
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
10/29/02	2195	SC Coast Film Guide	2-page ad	6,000.00		6,000.00	
				6,000.00	-	6,000.00	-

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Debt Payment							
8/1/02		Bank of New York	semi-annual Marina debt interest	37,075.00			
2/27/03	2236	Bank of New York	semi-annual Marina debt interest	37,075.00			
				74,150.00	74,150.00	-	-
Recreation Dept Blueprints for New Building							
		Carryforward of Balance of Committee Approval for Summer 2002				5,019.19	
9/24/02	2173	LS3P Associates, LTD	prof svc, Rec Building additions	2,656.30			
10/16/02	2189	LS3P Associates, LTD	prof svc, Rec Building additions	1,067.36			
11/20/02	2202	LS3P Associates, LTD	prof svc, Rec Building additions	35.26			
2/4/03	2228	LS3P Associates, LTD	prof svc, Rec Building additions	637.07			
				4,395.99	-	5,019.19	623.20
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2002				18,933.00	
various	FY03	Charleston Co PRC	Splash Zone admittance fees	154.80			
various	FY03	Carolina Ice Palace	Admittance fees	179.25			
various	FY03	SC Aquarium	Admittance fees	4.00			
various	FY03	Nature Adventure Outfitters	Trip fees	260.00			
various	FY03	Barrier Island Eco Tours	Trip fees	1,120.00			
8/28/02	3375	Bus Transportation, all trips		3,375.00			
10/31/02		Participation Fees Summer 2002		(3,612.00)			
				1,481.05	-	18,933.00	17,451.95

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	17,250.00	17,250.00
Police Department Patrol Car							
1/3/03	2209	Butler Chrysler-Dodge	2003 Dodge Durango 4x4	22,260.00			
1/23/03	2217	Adamson Industries Corp	Cage for Durango	607.00			
1/23/03	2218	Auto Trim Design	striping/lettering for Durango	296.32			
2/12/03	2232	Light-N-Up	equipment for Durango	1,233.90			
				24,397.22	24,277.00	-	(120.22)
25% of Public Works Garbage Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		4,895.00			
				4,895.00	4,895.00	-	-
25% of Fire Dept Pumper Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		7,796.00			
				7,796.00	7,796.00	-	-

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Postage on Visitor Packages							
July - August 2002				32.37			
August - September 2002				0.60			
September - October 2002				32.80			
November-December 2002				3.18			
December-January 2003				2.31			
January-February 2003				27.48			
				98.74	500.00	-	401.26
Fire Department Waterproof Walkies							
9/18/02		Motorola	3 XTS 5000 Waterproof Walkies	8,127.87			
				8,127.87	-	8,140.16	12.29
Morgan Creek Grill / IOP Marina Advertisements							
9/10/02	2167	Island Publications	Moultrie News Ad	452.00			
9/18/02	2170	Post and Courier	Color Ads	4,727.20			
10/9/02	2184	Media Services, Inc.	Full Page Ad, EC Newcomers Dir.	995.00			
				6,174.20	-	7,500.00	1,325.80
Front Beach Enhancement							
8/14/02	2155	Thomas & Hutton Engineering	Design Fees	1,125.00			
9/18/02	2171	Thomas & Hutton Engineering	Design Fees	3,387.00			
10/16/02	2191	Thomas & Hutton Engineering	Design Fees	813.40			
11/6/02	2200	Thomas & Hutton Engineering	Design Fees	1,515.00			
1/13/03	2216	Thomas & Hutton Engineering	Design Fees	871.07			
				7,711.47	-	7,500.00	(211.47)

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Half Rubber Tournament							
8/1/02	2146	Sport Supply Group, Inc.	pitching rubbers for tournament	60.48			
8/1/02			donation of prize money	(450.00)			
8/14/02	2154		prize money for tournament	450.00			
8/28/02	2157	All American Awards	awards	287.60			
8/28/02	2163	The Hoove Group	160 tshirts	1,128.37			
8/29/02	2164	Lowe's	silt fence w/ stakes for half rubber	92.00			
9/18/02	2170	Post and Courier	advertisements	982.02			
10/31/02		2002 Half Rubber Registration Fees		(1,575.00)			
				975.47	-	3,650.00	2,674.53
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Donation to Village Repertory Company							
2/6/03	2230	Village Repertory Company	2003 Donation	5,000.00			
				5,000.00	-	5,000.00	-
Publication of the "Pelican Brief"							
				-	-	19,200.00	19,200.00

State Accommodations Tax
Detailed Expense Statement for the 8 Months Ending 2/28/03
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Beach Trash Barrels							
2/12/03	2233	Moore Drums, Inc.	96 55gallon yellow barrels	672.00			
				672.00	800.00	-	128.00
Guest Guide Advertisement							
12/11/02	2208	Advantage Advertising	1/2 page ad in Guest Guide	4,250.00			
				4,250.00	-	4,250.00	-
City of Isle of Palms 25th Anniversary Celebration							
				-	25,000.00	-	25,000.00
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships							
				-	100,000.00	-	100,000.00
Grand Total				487,458.01	626,468.00	222,315.44	361,325.43

Less Payments to CVB/Visitors Ctr	(215,000.00)
Less Provision for Programs and Sponsorships	(100,000.00)
	311,468.00

ACCOMMODATION TAX COMMITTEE BRIEFING

12 MARCH 2003

TOPICS

I. **SOURCES OF REVENUE**
   - A. GENERAL REVENUE
   - B. ACCOMMODATION TAXES
   - C. MARINA PROFITS/LEASE PAYMENTS
   - D. MISCELLANEOUS

II. **BUDGET PROCESS**
   - A. CAPITAL PROJECTS/ITEMS AND DEBT SERVICE
   - B. OPERATING BUDGET
   - C. CAPITAL PROJECT/ITEM AND DEBT SERVICE ALLOCATION
   - D. TOTAL DRAFT BUDGET REVIEW
   - E. ADJUSTMENTS/MILLAGE RATE

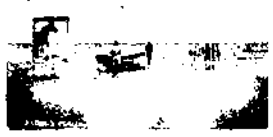
III. **HISTORICAL/PROJECTED BUDGET REVIEW**

IV. **ACCOMMODATION TAXES**
   - A. CONTRIBUTION TO CAPITAL PROJECTS/DEBT SERVICE
   - B. ACCOMMODATION TAX RECEIPTS
   - C. CONSTRAINTS

"Just can't beat a day at the beach!"

HISTORY

Originally named Hunting Island and later Long Island, the Isle of Palms is thought to be at least 25,000 years old, and was first inhabited by the indigenous Seewee Indians. The Seewees were said to have greeted the first English settlers by swimming out to their ships and carrying them to shore! According to legend, the only other visitors to the island were pirates who buried their treasure for safekeeping in the deserted dunes and coastal forests. During the American Revolution a British Army contingent of 2,50[illegible] men attempted to raid a colonial encampment on adjacent Sullivan's Island. The attack failed when many of the British drowned attempting to cross the treacherous waters of Breach Inlet. This area was of historical significance again during the Civil War as a point of departure for the confederate submarine Hunley, the first submarine to sink an enemy vessel. In 1899 the island was purchased by J.S. Lawrence and renamed the Isle of Palms.



It became a popular refuge from the summer heat of Charleston, and in 1906 a 50 - room resort hotel was built which offered the first permanent accommodations. By 1912, James Sottile had constructed a spacious beach pavilion and amusement park complete with a Ferris wheel!



A bridge linking Mt. Pleasant to the islands was established in 1946, and at that time most of the island was purchased by J.C. Long of The Beach Company, which then built houses for veterans returning from World War II.



The Isle of Palms slowly developed into a residential comm[illegible]y while retaining its reputation as a summer haven. In 1975 the Isle of Palms Beach and Racquet Club was established on 900 acres of land at the northeast end of the island. The resort was renamed The Wild Dunes Beach and Racquet Club in 1984, and now is simply called Wild Dunes.

Today, the entire island remains a very special place to visit - and to call home!

RESORT ACCOMODATIONS

A mere 20 minutes from the charm of historic Charleston lies Wild Dunes Resort -- a 1,600-acre oceanfront paradise on the northern tip of the island. Guests of this world-class resort enjoy the spirit of the Carolina Lowcountry in a relaxing semi-tropical atmosphere. For over two decades, Wild Dunes has been a preferred vacation resort for outdoor recreation in an oceanfront setting. The resort offers a variety of lo[illegible]ing options in[illegible]ding the magnificent Mobil Four Star and AAA Four Diamond rated Boardwalk Inn. Guests enjoy world - renowned golf on two Tom Fazio masterpieces, Top 10 ranked tennis, a Top 5 ranked children's recreation program, extensive meeting facilities and over two miles of pristine, sun-kissed beach.



LEISURE

You just can't beat a day at the beach!

For the ultimate fun in the sun or sheer relaxation, the Isle of Palms can't be beat! Every activity imaginable can be enjoyed along six miles of the cleanest and safest beach on the southeast coast! (List some activities...)

swimming, fishing (pier, creek & surf)
surfing / windsurfing
crabbing, boating
tennis, golf
and the list goes on and on!

UPCOMING EVENTS

STICKER

RESTAURANTS & SHOPPING

The Isle of Palms offers a tempting selection of shops and services to meet expected and unexpected needs which means not having to leave this coastal paradise to find life's little necessities.



Groceries, great restaurants, hardware, dry cleaners even video rentals are all right here. And should you need them, you'll even find dentists, a doctor and a chiropractor right here on the island thanks to the Isle of Palms' residential nature.



MARINA

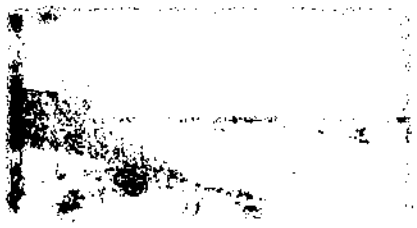
The Isle of Palms Marina is a full-service, 35-slip marina located on the eastern side of the Intracoastal Waterway, northeast of Charleston at Mile 456.5 and south of ICW Marker 116.



Ten new floating docks with rubber protection guards are reserved for transients with 300 feet of face dock for larger vessels. City water, cable TV, private showers and laundry facilities are all available. With a well-stocked general store, double width boat ramp and the delectable Morgan Creek Grill, it's no wonder this is a favorite stop for boaters and landlubbers alike.

BLUE WAVE CAMPAIGN

Isle of Palms awarded prestigious Blue Wave Clean Beach Award for 2002



Blue Wave Campaign℠
The Blue Wave Campaign is America's first environmental certification for beaches. The goal of Blue Wave is to promote public awareness and voluntary participation in beach sustainability.
Blue Wave beaches voluntarily pledge to uphold the following responsible beach management practices:

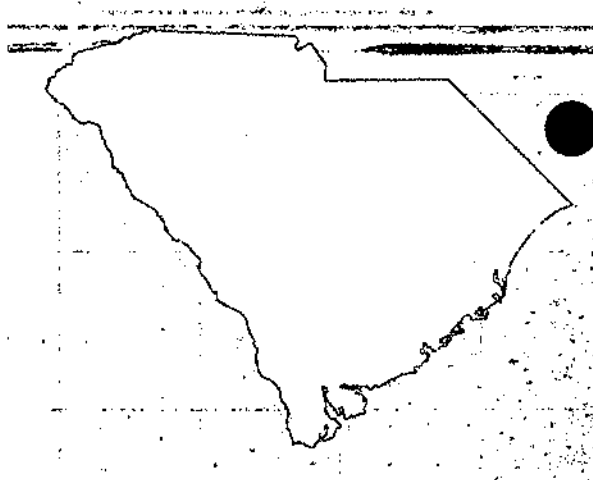
1. Water quality
2. Beach and intertidal conditions
3. Safety
4. Services
5. Habitat conservation
6. Public information/education
7. Erosion management

Participating beaches proudly fly the distinctive Blue Wave flag – the symbol of responsible beach management.



Clean Beaches Council
Home of the Blue Wave Campaign

Named the cleanest beach in South Carolina



CONTACTS

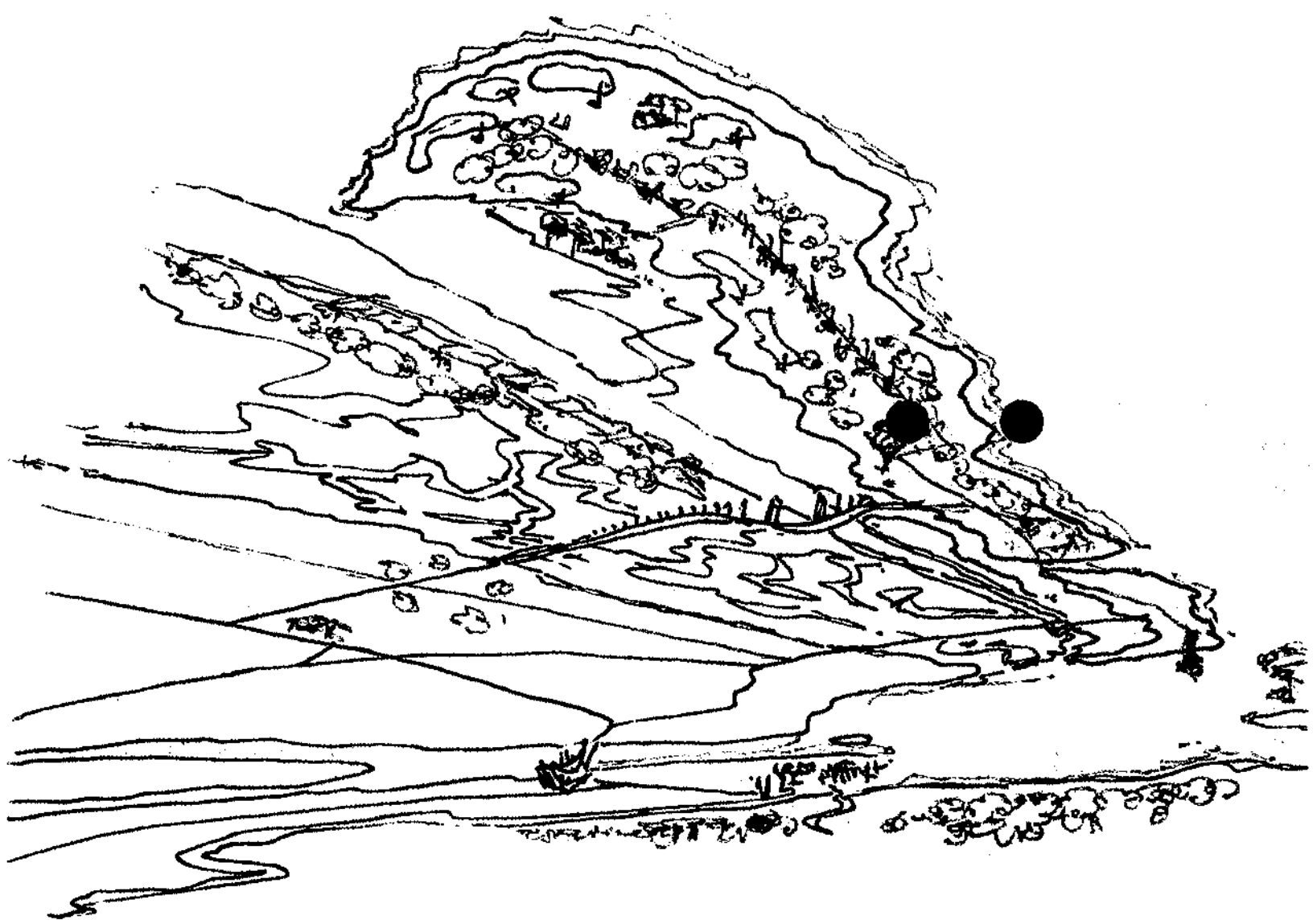
Isle of Palms

SOUTH CAROLINA





Since 1906



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ATTORNEYS AT LAW
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C. D. HOPKINS, III
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mdaniel@shd-law.com
astith@shd-law.com

February 6, 2003

The City of the Isle of Palms Tax Advisory Committee
Post Office 508
Isle of Palms, SC 29451

Dear Committee:

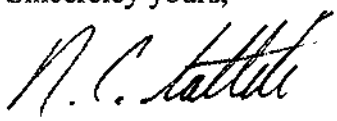
On behalf of the Isle of Palms Run and Walk for the Child, Inc., I am submitting the enclosed application for Accommodations Tax funding for the annual Isle of Palms Connector Run and Walk for the child.

This event is entering its 11th year and this year the Exchange Clubs of Mt. Pleasant and Isle of Palms have joined with the Town of Mt. Pleasant, the City of Isle of Palms, and the Charleston County District P.T.A. to expand the scope of the race. One of our goals this year is to draw runners and walkers from the upper part of the state as well as neighboring states.

I would be happy to attend the meeting when this application is considered by the committee so that I may answer any questions or address any comments.

Thanking you in advance for consideration of this request, I remain,

Sincereley yours,



Nicholas C. Sottile

NCS/krn

Enclosure

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____ Denied____
Action Taken By Ways & Means Committee:	Date Approved____ Denied____
Action Taken By City Council:	Date Approved____ Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Isle of Palms Connector Run & walk for the Child

B. Applicant Organization Isle of Palms Run & Walk for the Child, Inc.

1. Mailing Address 1037 Chuck Dawley Blvd., Bldg. G Mt Pleasant, SC 29464

Telephone 843-884-1464 Fax 843-884-5868

2. Project Director Todd Smith

Telephone 843-886-4003 Fax 843-886-4373

3. Description of Organization, Its Goals and Objectives Holds the annual Isle of Palms Connector Run & Walk to raise money for charities, focusing on children; to promote physical fitness, and to bring tourists into the area during the off-season.

C. Description and Location of Project/Event 10K and 5K run, 5K walk over the Isle of Palms Connector

____ Single Event? _X_ Ongoing Event/Annual Need? yes

1. Date(s): of Event 10/04/03 or Project Start _____ Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (95.00 %) vs. Isle of Palms residents (5.00 %).

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 50,000 From Various businesses throughout the area

2. Entry Fees : Amount $ 15.00 (@) From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 2,500.00

   Date(s) Required: ASAP Lump Sum _____ Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ 50,000.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project (see attached)

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 2,500.00 on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

D. C. Lotteth 2/6/03

EXHIBIT I

A RESOLUTION

DECLARING THE RESULTS OF A REFERENDUM HELD ON MARCH 1, 2003, ON THE QUESTION OF THE ISSUANCE OF NOT EXCEEDING $2,900,000 GENERAL OBLIGATION BONDS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. The City Council (the "City Council") as the governing body of the City of Isle of Palms, South Carolina (the "City"), hereby finds and determines:

(a) By a Resolution adopted by the City Council on December 10, 2002, entitled "RESOLUTION ORDERING A REFERENDUM IN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, TO SUBMIT THE QUESTION OF WHETHER THE CITY SHALL ISSUE GENERAL OBLIGATION BONDS NOT EXCEEDING $2,900,000 TOTAL PRINCIPAL AMOUNT FOR THE PURPOSE OF EXPANDING THE CITY'S RECREATION CENTER FACILITIES; PROVIDING FOR THE FORM OF BALLOTS TO BE USED; PROVIDING FOR NOTICE OF THE REFERENDUM; AND PROVIDING FOR ALL OTHER MATTERS NECESSARY TO SUBMIT THE QUESTION" the City Council ordered a referendum to be held in the City on March 1, 2003 (the "Referendum"), for the purpose of submitting to the qualified voters of the City the following question:

> Shall the City Council of the City of Isle of Palms be empowered to issue General Obligation Bonds not exceeding $2.9 million for the purpose of expanding the City's Recreation Center?

(b) The Official Election Results Certification of the Isle of Palms Election Commission with respect to such returns for each respective precinct within the City has been presented to the City Council and shows that the total votes cast in favor of/yes and opposed to/no the aforesaid question were as follows:

Precinct	In Favor of the Question/Yes	Opposed to the Question/No
1A	103	80
1B	219	114
1C	147	124
Absentee	17	8
Fail-safe	2	1
Totals	488	327

(c) A majority of those voting in the Referendum voted were in favor of the aforesaid question.

(d) The Referendum was duly and properly held in accordance with the laws of the State of South Carolina, including specifically Title 7 of the Code of Laws of South Carolina 1976, as amended (the "Code"), and the Municipal Bond Act constituting Title 5, Chapter 21, Article 5 of the Code.

SECTION 2. It is hereby declared that the Referendum held in the City on March 1, 2003, resulted in favor of the City's issuance of not exceeding $2,900,000 general obligation bonds.

SECTION 3. The City Administrator shall cause a certified copy of this Resolution and any other documents relating to the Referendum deemed necessary to be filed in the office of the Clerk of Court for Charleston County, South Carolina.

Adopted this 25th day of March 2003.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

Mayor

(SEAL)

ATTEST:

Janet L. Mauldin
Clerk

EXHIBIT J

ORDINANCE NO. 2003-1

AUTHORIZING THE ISSUANCE AND SALE OF NOT EXCEEDING $2,900,000 GENERAL OBLIGATION BONDS, SERIES 2003, OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Definitions. Unless the context shall clearly indicate some other meaning, the terms defined in this Section shall have, for all purposes of this Ordinance, the meanings hereinafter specified, with the definitions equally applicable to both the singular and plural forms and vice versa. The term:

"Beneficial Owner" shall mean any purchaser who acquires beneficial ownership interest in an Initial Bond held by the Depository. In determining any Beneficial Owner, the City, the Registrar and the Paying Agent may rely exclusively upon written representations made and information given to the City, the Registrar and the Paying Agent, as the case may be, by the Depository or its Participants with respect to any Bond held by the Depository or its Participants in which a beneficial ownership interest is claimed.

"Bondholders" or the term "Holders" or any similar term shall mean the registered owner or owners of any outstanding Bond or Bonds.

"Bonds" shall mean the General Obligation Bonds, 2003, of the City of Isle of Palms, South Carolina, in the aggregate principal amount of not exceeding $2,900,000 authorized to be issued pursuant to Section 3 hereof.

"Book-Entry Form" or "Book-Entry System" shall mean with respect to the Bonds, a form or system, as applicable, under which (i) the ownership of beneficial interests in the Bonds may be transferred only through a book-entry and (ii) physical Bond certificates in fully registered form are registered only in the name of the Depository or its nominees as Holder, with the physical Bond certificates "immobilized" in the custody of the Depository. The book-entry maintained by the Depository is the record that identifies the owners of participatory interests in the Bonds when subject to the Book-Entry System.

"Books of Registry" shall mean the registration books maintained by the Registrar in accordance with Section 7 hereof.

"City" shall mean the City of Isle of Palms, South Carolina.

"Code" shall mean the Internal Revenue Code of 1986 as amended.

"Council" shall mean the City Council of the City of Isle of Palms, South Carolina.

"Depository" shall mean any securities Depository that is a "clearing corporation" within the meaning of the New York Uniform Commercial Code and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, operating and maintaining, with its Participants or otherwise, a Book-Entry System to record ownership of beneficial interests in the Bonds, and to effect transfers of the Bonds, in Book-Entry Form, and includes and means initially The Depository Trust Company (a limited-purpose trust company), New York, New York.

"Initial Bonds" shall mean the Bonds initially issued in Book-Entry Form as provided in Section 4 hereof.

"Interest Payment Date" shall mean June 1 and December 1 of each year commencing December 1, 2003, or such other date as determined by the Mayor and City Administrator.

"Letter of Representations" shall mean the Letter of Representations executed and delivered by the City to the Depository.

"Municipal Bond Act" shall mean Title 5, Chapter 21, Article 5, Code of Laws of South Carolina 1976, as amended.

"Ordinance" shall mean this Ordinance.

"Participant" shall mean any bank, brokerage house or other financial institution for which, from time to time, the Depository effects book-entry transfers and pledges of securities deposited with the Depository.

"Paying Agent" shall mean the paying agent appointed pursuant to this Resolution.

"Record Date" shall mean the fifteenth (15th) day of the month immediately preceding each Interest Payment Date on the Bonds or the date of notice of any proposed redemption of the Bonds.

"Registrar" shall mean the registrar appointed pursuant to this Resolution.

"South Carolina Code" shall mean South Carolina Code of Laws 1976, as amended.

"State" shall mean the State of South Carolina.

SECTION 2. Findings and Determinations. The Council of the City hereby finds and determines:

(a) The City is an incorporated municipality located in Charleston County, South Carolina, and as such possesses all powers granted to municipalities by the Constitution and laws of this State.

(b) Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended (the "Constitution"), provides that general obligation debt may be incurred by the governing body of each city of the State of South Carolina for any public and corporate purpose in an amount not exceeding eight percent (8%) of the assessed value of all taxable property of such city. General obligation debt approved by the qualified voters of a city by referendum is not subject to the 8% limitation. The general obligation bonds authorized by this Ordinance shall not be subject to the 8% limitation because they were approved by referendum held in the City on March 1, 2003.

(c) Pursuant to the Municipal Bond Act, the municipal council of any municipality may issue general obligation bonds of such municipality for any corporate purpose of such municipality to any amount not exceeding the constitutional debt limit applicable.

(d) The Municipal Bond Act requires that an election be held prior to the issuance of general obligation bonds. Title 11, Chapter 27 of the South Carolina Code as amended, provides that if an election be prescribed by the provisions of the Municipal Bond Act, but is not required by the provisions of Article X of the Constitution, then in every such instance, no election need be held (notwithstanding the requirement therefor), and the remaining provisions of the Municipal Bond Act shall constitute a full and complete authorization to issue bonds in accordance with such remaining provisions. Title 11, Chapter 27 further provides that any municipality of the State may issue bonds in fully registered form.

(e) The assessed value of all taxable property in the City for the year 2002 was $103,716,232. Eight percent (8%) of such sum is $8,297,299. As of the date hereof, the outstanding general obligation debt of the City subject to the limitation imposed by Article X, Section 14(7)(a) of the Constitution is $260,000, representing the outstanding principal balance of general obligation bonds of the City issued in 1991. In addition, the City has outstanding $3,950,000 of general obligation bonds issued in 1999 which are not subject to the 8% debt limitation because they were approved by referendum held in the City on December 5, 1998.

(f) The proceeds of the bonds here authorized shall be applied to defray the cost of expanding the City's recreation center (the "Project"). The Project is necessary and in the best interest of the City. The issuance of the bonds authorized by this Ordinance for such purpose is necessary, and such bonds will be issued for a corporate purpose and a public purpose of the City.

(g) It is now in the best interest of the City for the Council to provide for the issuance and sale of not exceeding $2,900,000 aggregate principal amount general obligation bonds of the City to provide funds for the purpose set forth in Section 1(f) above.

SECTION 3. Authorization and Details of Bonds. Pursuant to the aforesaid provisions of the Constitution and laws of the State, there is hereby authorized to be issued not exceeding $2,900,000 general obligation bonds of the City (the "Bonds") to obtain funds for the purposes set forth in Section 1(f) above, including any engineering, architectural, financial and legal fees relating thereto and other incidental costs of issuing the Bonds. The Bonds shall be designated "$2,900,000 General Obligation Bonds, Series 2003, of the City of Isle of Palms, South Carolina."

The Bonds shall be issued as fully registered Bonds; shall be dated as of the first or fifteenth day of the month in which the Bonds are delivered to the initial purchaser(s) thereof or such other date as determined by the Mayor; shall be in the denomination of $5,000 or any integral multiple thereof not exceeding the principal amount of the Bonds maturing in each year; shall bear interest from their date payable December 1, 2003, and semiannually thereafter on June 1 and December 1 of each year, until the Bonds mature, at such rate or rates as may be determined by the Mayor at the time of the sale thereof; and shall mature serially in successive annual installments on June 1 in each of the years and in the principal amounts as follows:

Maturity Date	Amount	Maturity Date	Amount
2004	$ 85,000	2014	$ 140,000
2005	90,000	2015	145,000
2006	95,000	2016	155,000
2007	100,000	2017	160,000
2008	105,000	2018	170,000
2009	110,000	2019	180,000
2010	115,000	2020	205,000
2011	120,000	2021	210,000
2012	125,000	2022	220,000
2013	135,000	2023	235,000

Both the principal of and interest on the Bonds shall be payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts. Within twenty-four (24) hours after the receipt of bids, the successful bidder, if any, for the Bonds may, subject to the approval of the Mayor or the City Administrator, designate the registrar and paying agent (the "Registrar" and "Paying Agent") for the Bonds. The Registrar and Paying Agent shall be a bank, trust company, depository or transfer agent located either within or without the State. In the event the successful bidder fails to designate any such Registrar and Paying Agent within twenty-four (24) hours after the receipt of bids, or the Mayor or the City Administrator does not approve the Registrar and Paying Agent designated by the successful bidder, the Registrar and Paying Agent shall be designated by the Mayor or the City Administrator.

SECTION 4. Redemptive Provisions. The Bonds maturing on or prior to June 1, 2013, shall not be subject to redemption prior to their stated maturities. The Bonds maturing on or after June 1, 2014 shall be subject to redemption at the option of the City on or after June 1, 2013, as a whole or in part at any time, in such order of their maturities as the City shall determine and by

lot within a maturity, at par, together with the interest accrued thereon to the date fixed for redemption.

If less than all the Bonds of any maturity are called for redemption, the Bonds of such maturity to be redeemed shall be selected by lot by the Registrar. In the event the Bonds or any portion thereof shall be called for redemption, notice of the redemption, describing the Bonds to be redeemed, specifying the redemption date and the redemption price payable on such redemption, shall be mailed by first-class mail, postage prepaid, to the registered owner thereof as shown on the registry books of the City kept by the Registrar not less than thirty (30) days and not more than sixty (60) days prior to the redemption date. If the Bonds or any portion thereof shall have been duly called for redemption and notice of the redemption mailed as aforesaid, and if on or before the date fixed for redemption payment thereof shall be duly made or provided for, interest on the Bonds to be redeemed shall cease to accrue from and after the redemption date specified in such notice.

SECTION 5. Book-Entry Bonds. The Initial Bonds will be eligible securities for the purposes of the Book-Entry System of transfer maintained by the Depository, and transfers of beneficial ownership of the Initial Bonds shall be made only through the Depository and its participants in accordance with rules specified by the Depository. Such beneficial ownership must be of $5,000 principal amount of Bonds of the same maturity or any integral multiple of $5,000.

The Initial Bonds shall be issued in fully registered form, as a single Bond or one Bond for each of the maturities of the Bonds, in the name of Cede & Co., as the nominee of the Depository. When any principal of, premium, if any, or interest on the Initial Bonds becomes due, the City shall transmit or cause the Paying Agent to transmit to the Depository an amount equal to such installment of principal, premium, if any, and interest. Such payments will be made to Cede & Co. or other nominee of the Depository as long as it is owner of record on the applicable Record Date. Cede & Co. or other nominee of the Depository shall be considered to be the owner of the Initial Bonds so registered for all purposes of this Ordinance, including, without limitation, payments as aforesaid and receipt of notices. The Depository shall remit such payments to the beneficial owners of the Bonds or their nominees in accordance with its rules and regulations.

Notices of redemption of the Initial Bonds or any portion thereof shall be sent to the Depository in accordance with the provisions of this Ordinance.

The Depository is expected to maintain records of the positions of Participants in the Initial Bonds, and the Participants and persons acting through Participants are expected to maintain records of the Beneficial Owners in the Initial Bonds. The City, the Paying Agent and the Registrar make no assurances that the Depository and its Participants will act in accordance with such rules or expectations on a timely basis, and the City, the Paying Agent and the Registrar shall have no responsibility for any such maintenance of records or transfer of payments by the Depository to its Participants, or by the Participants or persons acting through Participants to the Beneficial Owners.

The City, the Paying Agent and the Registrar may treat the Depository (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purpose of payment of the principal of, interest or premium, if any, on the Bonds, giving any notice permitted or required to be given to Bondholders under this Ordinance, registering the transfer of Bonds, obtaining any consent or other action to be taken by Bondholders and for all other purposes whatsoever, and shall not be affected by any notice to the contrary. The City, the Paying Agent and the Registrar shall not have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through the Depository or any Participant, or any other person which is not shown on the registration books of the City maintained by the Registrar as being a Bondholder, with respect to the accuracy of any records maintained by the Depository or any Participant; the payment by the Depository or any Participant of any amount in respect of the principal of, interest or premium, if any, on the Bonds; any notice which is permitted or required to be given to Bondholders thereunder or under the conditions to transfers or exchanges adopted by the City or the Registrar; or any consent given or other action taken by the Depository as a Bondholder.

SECTION 6. Successor Depository. If (a) the Depository determines not to continue to act as Depository for the Bonds, or (b) the City has advised the Depository of the City's determination that the Depository is incapable of discharging its duties, the City shall attempt to retain another qualified securities depository to replace the Depository. Upon receipt by the City or the Registrar of the Initial Bonds together with an assignment duly executed by the Depository, the City shall execute and deliver to the successor Depository the Bonds of the same principal amount, interest rate and maturity. If the City is unable to retain a qualified successor to the Depository, or the City has determined that it is in its best interest not to continue the Book-Entry System of transfer or that interests of the beneficial owners of the Bonds might be adversely affected if the Book-Entry System of transfer is continued (the City undertakes no obligation to make any investigation to determine the occurrence of any events that would permit it to make any such determination), and has made provision to so notify Beneficial Owners of the Bonds by mailing an appropriate notice to the Depository, upon receipt by the City of the Initial Bonds together with an assignment duly executed by the Depository, the City shall execute, authenticate and deliver to the Depository Participants Bonds in fully registered form, in substantially the form set forth in Section 11 of this Ordinance in the denomination of $5,000 or any integral multiple thereof.

SECTION 7. Delegation of Authority to Determine Certain Matters Relating to the Bonds. Without further authorization, the Council hereby delegates to the Mayor or the City Administrator the authority (a) to determine the date and time of sale of the Bonds; (b) to determine the original issue date of the Bonds; and (c) to approve the Registrar and Paying Agent as provided in Section 3 hereof. The Mayor and the City Administrator are further authorized to reduce the principal amount of the Bonds and revise the maturity schedule set forth herein so long as the final maturity of the Bonds does not extend any longer than as set forth herein. The Council further delegates to the Mayor and the City Administrator the authority to award the sale of the Bonds to the lowest bidder therefor in accordance with the terms of the Notice of Sale for the Bonds, provided the net interest cost of the Bonds does not exceed 6% per annum.

SECTION 8. Registration, Transfer and Exchange of Bonds. The City shall cause Books of Registry to be kept at the offices of the Registrar for the registration and transfer of the Bonds. Upon presentation at its office for such purpose, the Registrar shall register or transfer, or cause to be registered or transferred, on such registry books, the Bonds under such reasonable regulations as the Registrar may prescribe.

Each Bond shall be transferable only upon the Books of Registry of the City, which shall be kept for such purpose at the principal office of the Registrar, by the registered owner thereof in person or by his duly authorized attorney upon surrender thereof together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered owner or his duly authorized attorney. Upon the transfer of any such Bond, the Registrar on behalf of the City shall issue in the name of the transferee a new fully registered Bond or Bonds of the same aggregate principal amount, interest rate and maturity as the surrendered Bond. Any Bond surrendered in exchange for a new registered Bond pursuant to this Section shall be canceled by the Registrar.

The City, the Registrar and the Paying Agent may deem or treat the person in whose name any fully registered Bond shall be registered upon the Books of Registry as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes; and all such payments so made to any such registered owner or upon his order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the City nor the Registrar shall be affected by any notice to the contrary. In all cases in which the privilege of transferring Bonds is exercised, the City shall execute and the Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Ordinance. Neither the City nor the Registrar shall be obliged to make any such transfer of Bonds during the fifteen (15) days preceding an interest payment date on such Bonds.

SECTION 9. Record Date. The City hereby establishes a record date for the payment of interest or for the giving of notice of any proposed redemption of Bonds, and such record date shall be not more than fifteen (15) days preceding an Interest Payment Date on such Bond or, in the case of any proposed redemption of Bonds, such record date shall be not more than fifteen (15) days (whether or not a business day) prior to the mailing of notice of redemption of Bonds.

SECTION 10. Mutilation, Loss, Theft or Destruction of Bonds. In case any Bond shall at any time become mutilated in whole or in part, or be lost, stolen or destroyed, or be so defaced as to impair the value thereof to the owner, the City shall execute and the Registrar shall authenticate and deliver at the principal office of the Registrar, or send by registered mail to the owner thereof at his request, risk and expense, a new Bond of the same series, interest rate and maturity and of like tenor and effect in exchange or substitution for and upon the surrender for cancellation of such defaced, mutilated or partly destroyed Bond, or in lieu of or in substitution for such lost, stolen or destroyed Bond. In any such event, the applicant for the issuance of a substitute Bond shall furnish the City and the Registrar evidence or proof satisfactory to the City and the Registrar of the loss, destruction, mutilation, defacement or theft of the original Bond,

and of the ownership thereof, and also such security and indemnity as may be required by the laws of the State of South Carolina or such greater amount as may be required by the City and the Registrar. Any duplicate Bond issued under the provisions of this Section in exchange and substitution for any defaced, mutilated or partly destroyed Bond or in substitution for any allegedly lost, stolen or wholly destroyed Bond shall be entitled to the identical benefits under this Ordinance as was the original Bond in lieu of which such duplicate Bond is issued, and shall be entitled to equal and proportionate benefits with all the other Bonds of the same series issued hereunder.

All expenses necessary for the providing of any duplicate Bond shall be borne by the applicant therefor.

SECTION 11. Execution of Bonds. The Bonds shall be executed in the name of the City with the manual or facsimile signature of the Mayor of the City attested by the manual or facsimile signature of the City Clerk under a facsimile of the seal of the City which shall be impressed, imprinted or reproduced thereon. The Bonds shall not be valid or become obligatory for any purpose unless there shall have been endorsed thereon a certificate of authentication. Each Bond shall bear a certificate of authentication manually executed by the Registrar in substantially the form set forth herein.

SECTION 12. Form of Bonds. The Bonds shall be in substantially the form set forth in Exhibit A.

A copy of the final approving legal opinion to be rendered by McNair Law Firm, P.A. shall delivered with the bonds.

SECTION 13. Security for Bonds. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds as they respectively mature and for the creation of a sinking fund to aid in the retirement and payment thereof, and there shall be levied and collected annually upon all taxable property in the City an ad valorem tax, without limitation as to rate or amount, sufficient for such purposes.

The appropriate official of the City shall be notified as to the delivery of and payment for the Bonds and is hereby directed to levy and collect annually upon all taxable property in the City an ad valorem tax, without limitation as to rate or amount.

SECTION 14. Defeasance. The obligations of the City under this Ordinance and the pledges, covenants and agreements of the City herein made or provided for, shall be fully discharged and satisfied as to any portion of the Bonds, and such Bond or Bonds shall no longer be deemed to be outstanding hereunder when:

(a) such Bond or Bonds shall have been purchased by the City and surrendered to the City for cancellation or otherwise surrendered to the City or the Paying Agent and is canceled or subject to cancellation by the City or the Paying Agent; or

(b) payment of the principal of and interest on such Bonds either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for by irrevocably depositing with the Paying Agent in trust and irrevocably setting aside exclusively for such payment, (1) moneys sufficient to make such payment, or (2) Government Obligations (hereinafter defined) maturing as to principal and interest in such amounts and at such times as will ensure the availability of sufficient moneys to make such payment and all necessary and proper fees, compensation and expenses of the Paying Agent. At such time as the Bonds shall no longer be deemed to be outstanding hereunder, such Bonds shall cease to draw interest, and, except for the purposes of any such payment from such moneys or Government Obligations as set forth in (ii) above, shall no longer be secured by or entitled to the benefits of this Ordinance.

"Government Obligations" shall mean any of the following:

(a) non-callable direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America, including obligations issued or held in book-entry form on the books of the Department of the Treasury of the United States; and

(b) non-callable U. S. Treasury Securities - State and Local Government Series ("SLGS").

SECTION 15. Exemption from State Taxes. Both the principal of and interest on the Bonds shall be exempt, in accordance with the provisions of Section 12-2-50 of the South Carolina Code, from all State, county, municipal, City and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

SECTION 16. Sale of Bonds; Form of Notice of Sale. The Bonds shall be sold at public sale. A Notice of Sale in the form set forth in Exhibit B shall be distributed to prospective bidders, and a summary of such Notice of Sale shall be published in a newspaper having general circulation in the State of South Carolina not less than seven (7) days prior to the date set for such sale.

SECTION 17. Preliminary and Final Official Statement. The Council hereby authorizes and directs the Mayor to prepare, or cause to be prepared, a Preliminary Official Statement to be distributed to prospective purchasers of the Bonds together with the Notice of Sale. The Council authorizes the Mayor to designate the Preliminary Official Statement as "near final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission. The Mayor is further authorized to see to the completion of the final form of the Official Statement upon the sale of the Bonds so that it may be provided to the purchaser of the Bonds.

SECTION 18. Continuing Disclosure. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate in substantially the form attached hereto as Exhibit C. Notwithstanding any other provisions of this

Ordinance, failure of the City to comply with the Continuing Disclosure Certificate shall not be considered an event of default, and no liability for damages shall attach therefor. The sole remedy for such failure to comply shall be that any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this Section.

SECTION 19. Filings with Central Repository. In compliance with Section 11-1-85 of the South Carolina Code, the City covenants that it will file or cause to be filed with a central repository for further availability in the secondary bond market when requested: (a) a copy of the annual audit of the City within thirty (30) days of the City's receipt thereof; and (b) within thirty (30) days of the occurrence thereof, relevant information of an event which, in the opinion of the City, adversely affects more than five percent (5%) of the City's revenue or its tax base.

SECTION 20. Deposit and Use of Proceeds. The proceeds derived from the sale of the Bonds shall be deposited in a special fund, separate and distinct from all other funds, and applied solely to the purpose for which the Bonds are issued except that the premium, if any, shall be placed in the sinking fund established pursuant to the Municipal Bond Act, and the accrued interest, if any, shall be used to discharge in part the first interest to become due on the Bonds. If any surplus remains, it shall be deposited in the sinking fund to be established for the payment of the Bonds.

SECTION 21. Tax Covenants. The City hereby covenants and agrees with the holders of the Bonds that it will not take any action which will, or fail to take any action which failure will, cause interest on the Bonds to become includable in the gross income of the bondholders for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the date of original issuance of the Bonds and that no use of the proceeds of the Bonds shall be made which, if such use had been reasonably expected on the date of issue of the Bonds would have caused the Bonds to be "arbitrage bonds", as defined in Section 148 of the Code, and to that end the City hereby shall:

(a) comply with the applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder so long as the Bonds are outstanding;

(b) establish such funds, make such calculations and pay such amounts in the manner and at the times required in order to comply with the requirements of the Code relating to required rebates of certain amounts to the United States; and

(c) make such reports of such information at the time and places required by the Code.

SECTION 22. Miscellaneous. The Council hereby authorizes the Mayor, City Administrator, City Clerk, City Treasurer and City Attorney to execute such documents and instruments as may be necessary to effect the issuance of the Bonds. The Council hereby retains

the law firm of McNair Law Firm, P.A., as bond counsel in connection with the issuance of the Bonds.

All rules, regulations, resolutions and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the issuance of the Bonds are, to the extent of such conflict, hereby repealed, and this Ordinance shall take effect and be in full force from and after its adoption.

Done and enacted by the City Council of the City of Isle of Palms, South Carolina, this ____ day of _____, 2003.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

_____
F. Michael Sottile, Mayor

(SEAL)

ATTEST:

_____
Janet G. Mauldin, City Clerk

Date of First Reading: March 25, 2003
Date of Second Reading:

EXHIBIT A

(FORM OF BOND)

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CITY OF ISLE OF PALMS
GENERAL OBLIGATION BOND, SERIES 2003

No. R-

INTEREST RATE	MATURITY DATE	ORIGINAL ISSUE DATE	CUSIP

REGISTERED HOLDER:

PRINCIPAL AMOUNT:

KNOW ALL MEN BY THESE PRESENTS, that the City of Isle of Palms, South Carolina (the "City"), is justly indebted and, for value received, hereby promises to pay to the registered holder named above, or registered assigns, the principal amount shown above on the maturity date shown above, upon presentation and surrender of this Bond at the principal office of _____ in _____, _____ (the "Paying Agent"), and to pay interest on such principal sum from the date hereof at the interest rate per annum shown above until this Bond matures. Interest on this Bond is payable December 1, 2003 and semiannually on June 1 and December 1 of each year thereafter until this Bond matures and shall be payable by check or draft mailed to the person in whose name this Bond is registered on the registration books of the City maintained by the registrar, presently _____, in _____, _____(the "Registrar"), at the close of business on the fifteenth (15th) day of the calendar month preceding each semiannual interest payment date. The principal and interest on this Bond are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts provided, however, that interest on this fully registered Bond shall be paid by check or draft as set forth above.

This Bond shall not be entitled to any benefit under the Ordinance (as defined herein), nor become valid or obligatory for any purpose, until the Certificate of Authentication hereon shall have been duly executed by the Registrar.

For the payment hereof, both principal and interest, as they respectively mature, and for the creation of a sinking fund to aid in the retirement and payment thereof, the full faith, credit and taxing power of the City are irrevocably pledged, and there shall be levied and collected,

annually upon all taxable property in the City an *ad valorem* tax, without limitation as to rate or amount, sufficient for such purposes.

This Bond is one of a series of Bonds of like date of original issue, tenor and effect, except as to number, denomination, date of maturity, redemption provisions, date of authentication and rate of interest, aggregating $2,900,000 issued pursuant to and in accordance with the Constitution and laws of the State of South Carolina, including Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended; Title 5, Chapter 21, Article 5, Code of Laws of South Carolina, 1976, as amended; Title 11, Chapter 27, Code of Laws of South Carolina 1976, as amended; and Ordinance No. duly enacted on _____, 2003, by the City Council (the "Ordinance").

The Bonds maturing on or prior to June 1, 2013 shall not be subject to redemption prior to their stated maturities. The Bonds maturing on June 1, 2014 shall be subject to redemption at the option of the City on or after June 1, 2013, as a whole or in part at any time, in such order of their maturities as the City shall determine and by lot within a maturity, at par, together with the interest accrued thereon to the date fixed for redemption.

If less than all the Bonds of any maturity are called for redemption, the Bonds of such maturity to be redeemed shall be selected by lot by the Registrar. In the event this Bond is redeemable as aforesaid and shall be called for redemption, notice of the redemption hereof, describing the Bond and specifying the redemption date and the redemption price payable upon such redemption, shall be mailed by the Registrar by first-class mail, postage prepaid, to the registered owner thereof not less than thirty (30) days and not more than sixty (60) days prior to the redemption date at the last address appearing upon the registration books of the City. If this Bond be redeemable and shall have been duly called for redemption and notice of the redemption hereof mailed as aforesaid, and if on or before the date fixed for such redemption, payment hereof shall be duly made or provided for, interest hereon shall cease to accrue from and after the redemption date hereof.

This Bond is transferable as provided in the Ordinance, only upon the books of the City kept for that purpose at the principal office of the Registrar by the registered holder in person or by his duly authorized attorney upon surrender of this Bond together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered holder or his duly authorized attorney. Thereupon, a new fully registered Bond or Bonds of the same aggregate principal amount, interest rate, and maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance. The City, the Registrar and the Paying Agent may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and interest due hereon and for all other purposes.

Under the laws of the State of South Carolina, this Bond and the interest hereon are exempt from all State, county, municipal, City and all other taxes or assessments, except estate or other transfer taxes, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of South Carolina to exist, to happen and to be performed precedent to or in the issuance of this Bond exist, have happened and have been performed in regular and due time, form and manner as required by law, and that the amount of this Bond, together with all other indebtedness of the City, does not exceed the applicable limitation of indebtedness under the laws of the State of South Carolina and that provision has been made for the levy and collection annually upon all taxable property in the City an *ad valorem* tax, without limitation as to rate or amount, sufficient to pay the principal of and interest on this Bond as the same shall respectively mature and to create a sinking fund to aid in the retirement and payment thereof.

IN WITNESS WHEREOF, CITY OF ISLE OF PALMS, SOUTH CAROLINA, has caused this Bond to be signed with the manual or facsimile signature of the Mayor of the City, attested by the manual or facsimile signature of the City Clerk and the seal of the City impressed, imprinted or reproduced hereon.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

_____
Mayor

(SEAL)

ATTEST:

_____
City Clerk

[FORM OF REGISTRAR'S CERTIFICATE OF AUTHENTICATION]

Date of Authentication:

This Bond is one of the bonds described in the within-mentioned Ordinance of the City of Isle of Palms, South Carolina.

_____, as Registrar

By :_____
Authorized Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship and not as tenants in common

UNIF GIFT MIN ACT -

_____ Custodian _____
(Cust) (Minor)
under Uniform Gifts to
Minors Act _____
(state)

Additional abbreviations may also be used though not in above list.

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto (Name and Address of Transferee) the within Bond and does hereby irrevocably constitute and appoint attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated:_____

_____
Signature Guaranteed

_____
(Authorized Officer)

_____
Notice: Signature(s) must be guaranteed by an institution which is a participant in the Securities Transfer Agents Medallion Program ("STAMP") or similar program.

_____
Notice: The signature to the assignment must correspond with the name of the registered holder as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT B

NOTICE OF SALE
$2,900,000 GENERAL OBLIGATION BONDS, SERIES 2003,
OF CITY OF ISLE OF PALMS
STATE OF SOUTH CAROLINA

Time and Place of Sale: NOTICE IS HEREBY GIVEN that sealed bids, facsimile bids and electronic bids will be received on behalf of the City of Isle of Palms (the "City"), South Carolina, by the Mayor of the City in the Isle of Palms City Hall, Council Chambers, 1207 Palm Boulevard, Isle of Palms, South Carolina, until 12:00 Noon, South Carolina time, on _____, 2003, at which time said proposals will be publicly opened for the purchase of $2,900,000 General Obligation Bonds, Series 2003, of City of Isle of Palms, South Carolina (the "Bonds").

Sealed Bids: Each hand-delivered proposal shall be enclosed in a sealed envelope marked "Proposal for $2,900,000 General Obligation Bonds, Series 2003, of City of Isle of Palms, South Carolina" and should be directed to the Mayor of the City at the address in the first paragraph hereof.

Facsimile Bids: The City will accept the facsimile transmission of a manually signed Official Bid Form at the risk of the Bidder. The City shall not be responsible for any failure, misdirection, delay or error resulting from the selection by any bidder of any particular means of delivery of bids. The City will take reasonable steps to ensure the confidentiality of all bids transmitted to it by facsimile transmission, but cannot guarantee the confidentiality of information transmitted by such means. Bids by facsimile should be transmitted to the attention of _____, _____, telephone (843) 886-6428, fax (843) 886-8005.

Electronic Bids: Electronic proposals via PARITY in accordance with this Official Notice of Sale will be received until 12:00 Noon, South Carolina time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Official Notice of Sale, the terms of this Official Notice of Sale shall control. For further information about PARITY, you may contact Dalcomp at 40 West 23rd Street, 5th Floor, New York, New York, 10010, telephone (212) 404-8102. No electronic bids from any other providers of electronic bidding services will be accepted.

PROPOSALS MAY BE DELIVERED BY HAND, BY MAIL, BY FACSIMILE TRANSMISSION OR BY ELECTRONIC BID, BUT NO PROPOSAL SHALL BE CONSIDERED WHICH IS NOT ACTUALLY RECEIVED BY THE CITY AT THE PLACE, DATE AND TIME APPOINTED, AND THE CITY SHALL NOT BE RESPONSIBLE FOR ANY FAILURE, MISDIRECTION, DELAY OR ERROR RESULTING FROM THE SELECTION BY ANY BIDDER OF ANY PARTICULAR MEANS OF DELIVERY OF BIDS.

Book-Entry Only Bonds: The Bonds will be issued in fully registered form. A single Bond or one Bond representing each maturity will be issued to and registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (the "Depository"), as registered owner of the Bonds, and each such Bond will be immobilized in the custody of the Depository. The Depository will act as the Depository for the Bonds. Individual purchases will be made in book-entry only form in the principal amount of $5,000 or any integral multiple thereof not exceeding the principal amount of Bonds maturing each year; purchasers will not receive physical delivery of certificates representing their interest in the Bonds purchased. The winning bidder, as a condition to delivery of the Bonds, will be required to deposit the Bond certificates representing each maturity with the Depository.

Bonds: The Bonds will be issued in fully registered form; will be dated _____ 1, 2003; will be in denominations of $5,000 each or any integral multiple thereof not exceeding the principal amount of Bonds maturing each year; and will mature serially in successive annual installments on June 1 in each of the years and in the principal amounts as follows:

Maturity Date	Amount	Maturity Date	Amount
2004	$ 85,000	2014	$ 140,000
2005	90,000	2015	145,000
2006	95,000	2016	155,000
2007	100,000	2017	160,000
2008	105,000	2018	170,000
2009	110,000	2019	180,000
2010	115,000	2020	205,000
2011	120,000	2021	210,000
2012	125,000	2022	220,000
2013	135,000	2023	235,000

The Bonds will bear interest from the date thereof payable December 1, 2003, and semiannually thereafter on June 1 and December 1 of each year until the Bonds mature.

Redemption Provisions: The Bonds maturing on or prior to June 1, 2013 shall not be subject to redemption prior to their stated maturities. The Bonds maturing on June 1, 2014 shall be subject to redemption at the option of the City on or after June 1, 2013, as a whole or in part at any time, in such order of their maturities as the City shall determine and by lot within a maturity, at par, together with the interest accrued thereon to the date fixed for redemption.

Registrar/Paying Agent: Within twenty four (24) hours after the receipt of bids, the successful bidder, if any, for the Bonds may, subject to the approval of the Mayor or City Administrator, designate the registrar and paying agent (the "Registrar" and "Paying Agent") of the Bonds. The Registrar and Paying Agent shall be a bank, trust company, depository or transfer agent organized under the laws of the State of South Carolina or the laws of the United States of America.

Bid Requirements: Bidders shall specify the rate or rates of interest per annum which the Bonds are to bear, to be expressed in multiples of 1/20 or 1/8 or 1/100 of 1% with no greater difference than two (2%) percent between the highest and lowest rates of interest named by a bidder. Alternatively, bidders may specify a single rate of interest per annum which the Bonds are to bear to be expressed as a percentage interest rate of 1/100 of 1%. Bidders are not limited as to the number of rates of interest named, but the rate of interest on each separate maturity must be the same single rate for all Bonds of that maturity from their date to such maturity date. A bid for less than all the Bonds, or a bid at a price less than par, will not be considered. In addition to the bid price, the successful bidder must pay accrued interest from the date of the Bonds to the date of full payment of the purchase price. The Bonds will be awarded to the bidder or bidders offering to purchase the Bonds at the lowest net interest cost to the City, such interest cost to be determined by computing the total dollar interest cost from the date of the Bonds to the respective maturity dates and deducting therefrom the amount of the premium offered, if any, over and above the principal amount. The City Council reserves the right to reject any and all bids or to waive irregularities in any bid. Bids will be accepted or rejected no later than 3:00 p.m., South Carolina time, on the date of the sale.

Good Faith Check: Each proposal shall be accompanied by a good faith deposit (the "Deposit") in the form of a certified or cashier's check or a Financial Surety Bond in the amount of $58,000 payable to the order of the City of Isle of Palms, South Carolina. If a check is used, it must accompany each bid. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of South Carolina, and such bond must be submitted to the City prior to the opening of the bids. The Financial Surety Bond must identify each bidder whose Deposit is guaranteed by such Financial Surety Bond. If the Bonds are awarded to a bidder utilizing a Financial Surety Bond, then that purchaser ("Purchaser") is required to submit its Deposit to the City in the form of a cashier's check (or wire transfer in such amount as instructed by the City) not later than 3:30 p.m. (South Carolina time) on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the City to satisfy the Deposit requirement. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the City. The check of the successful bidder shall be applied as part payment for the Bonds or to secure the City for any loss due to the failure of such bidder to comply with the terms of the bid. Checks of unsuccessful bidders will be returned promptly. Interest will not be paid on any good faith deposit.

Bid Form: Each proposal should be enclosed in a sealed envelope marked "Proposal for $2,900,000 General Obligation Bonds, Series 2003, City of Isle of Palms, South Carolina" and should be directed to the Mayor at the address in the first paragraph hereof. It is requested but not required that you submit your bid on the Proposal for Purchase of Bonds supplied with the Official Statement.

Official Statement: The City deems the Preliminary Official Statement to be "final" as described in SEC Rule 15c2-12(b)(1) for the purposes of such Rule. Upon the award of the Bonds, the City will prepare a Final Official Statement (the "Official Statement") in substantially the same form as the Preliminary Official Statement subject to minor additions, deletions and

revisions as required to complete the Official Statement. Within seven (7) business days after the award of the Bonds, the City will provide the successful bidder, without cost, 100 copies of the Official Statement. The successful bidder agrees to supply to the City all necessary pricing information and any Purchaser identification necessary to complete the Official Statement within 24 hours after the award of the Bonds.

Legal Opinions: The City Council shall furnish upon delivery of the Bonds the final approving opinion of McNair Law Firm, P.A., Charleston, South Carolina, together with the usual closing documents, including a certificate that no litigation is pending affecting the Bonds. Certain legal matters will be approved by Nicholas C. Sottile, Esquire, City Attorney.

Certificate as to Issue Price: The successful bidder must provide a certificate to the City by the date of delivery of the Bonds, stating the initial reoffering price of the Bonds to the public (excluding bond houses and brokers) and the price at which a substantial amount of the Bonds were sold to the public, in form satisfactory to Bond Counsel. A form of the certificate is attached to this Notice of sale.

Delivery: The Bonds will be delivered through the facilities of the Depository on or about _____, 2003, at the expense of the City, or at such other place as may be agreed upon with the purchasers at the expense of the purchaser. The balance of the purchase price then due (including the amount of accrued interest) must be paid in federal funds or other immediately available funds. The cost of printing the Bonds will be borne by the City.

CUSIP Numbers: It is anticipated that CUSIP identification numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds in accordance with the terms of its proposal.

Postponement: The City reserves the right to postpone, from time to time, the date established for the receipt of bids. The City will communicate any such change in the sale date through Thomson Municipal Market Monitor not less than 24 hours prior to the time bids are to be received. If any date fixed for the receipt of bids and the sale of the Bonds is postponed, any alternative sale date will be announced through Thomson Municipal Market Monitor at least 24 hours prior to such alternative sale date. On any such alternative sale date, any bidder may submit a sealed, facsimile, or electronic bid for the purchase of the Bonds in conformity in all respects with the provisions of this Notice of Sale, except for the date of sale and except for the changes announced through Thomson Municipal Market Monitor at the time the sale date and time are announced.

Additional Information: Persons seeking information should communicate with:

Linda L. Tucker, City Administrator
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451
Phone: 843-886-6428
Fax: 843-886-8005
Email: ltucker@iop.net

M. William Youngblood, Esquire
McNair Law Firm, P.A.
140 East Bay Street (29401)
P.O. Box 1431
Charleston, SC 29402
Phone: 843-723-7831
Fax: 843-722-3227
Email: wyoungblood@mcnair.net

s/ F. Michael Sottile
Mayor, City of Isle of Palms, South Carolina

FORM OF CERTIFICATE AS TO ISSUE PRICE

_____, acting on behalf of itself and the syndicate selling group, if any, created by it as purchaser (the "Purchaser") of the $_____ General Obligation Bonds, Series 2003 (the "Bonds") of the City of Isle of Palms, South Carolina (the "Issuer"), in order to establish the initial offering price(s) of the Bonds for the purpose of determining the "issue price" of the Bonds within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, DOES HEREBY CERTIFY, as follows:

1. The Purchaser, as of the date the Bonds were awarded to the Purchaser, (a) made a bona fide public offering of the Bonds to the General Public at a price equal to ____% of the principal amount thereof (the "Public Offering Price"), and (b) sold a substantial amount of such Bonds for cash or to the extent not so sold, reasonably expected, as of the date the Bonds were awarded to the Purchaser, to sell such Bonds for cash to the General Public at the Public Offering Price.

2. The Purchaser retained and did not reoffer $_____ principal amount of the Bonds.

3. The Public Offering Price (with respect to any principal amount of the Bonds that was not reoffered or the price bid by the Purchaser to the Issuer) does not exceed the fair market value of the Bonds as of the date the Bonds were awarded to the Purchaser.

4. For the purpose of this certificate, "General Public" means the general public excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers.

Dated: _____ __, 2003

By: _____

Title: _____

EXHIBIT C

FORM OF
CONTINUING DISCLOSURE CERTIFICATE

This Continuing Disclosure Certificate (the "Disclosure Certificate") is executed and delivered by the City of Isle of Palms, South Carolina (the "City"), in connection with the issuance of $2,900,000 General Obligation Bonds, Series 2003 (the "Bonds"). The Bonds are being issued pursuant to an Ordinance enacted by the City Council of the City on _____, 2003 (the "Ordinance"). The City covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Certificate. This Disclosure Certificate is being executed and delivered by the City for the benefit of the holders or beneficial owners and in order to assist the Participating Underwriters (defined below) in complying with the Rule (defined below).

SECTION 2. Definitions. The following capitalized terms shall have the following meanings:

"Annual Report" shall mean any Annual Report provided by the City pursuant to, and as described in, Sections 3 and 4 of this Disclosure Certificate.

"Beneficial Owner" shall mean any person who (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories, or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

"Bonds" shall mean the $2,900,000 General Obligation Bonds, Series 2003, City of Isle of Palms, South Carolina, dated _____ 1, 2003.

"Disclosure Representative" shall mean the City Treasurer or his or her designee, or such other person as the City shall designate from time to time.

"Dissemination Agent" shall mean the City or any successor Dissemination Agent designated in writing by the City and which has filed with the City a written acceptance of such designation.

"Holders" or "Holders of the Bonds" shall mean the registered owners of the Bonds.

"Listed Events" shall mean any of the events listed in Section 5(a) of this Disclosure Certificate.

"National Repository" shall mean any Nationally Recognized Municipal Securities Information Repository for purposes of the Rule.

"Participating Underwriter" shall mean the original underwriter of the Bonds required to comply with the Rule in connection with offering of the Bonds.

"Repository" shall mean each National Repository and each State Repository, if any.

"Rule" shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

"State Repository" shall mean any public or private repository or entity designated by the State of South Carolina as a state repository for the purpose of the Rule. As of the date of this Certificate, there is no State Repository.

SECTION 3. Provision of Annual Reports. (a) The City shall provide, or shall cause the Dissemination Agent to provide, not later than seven months from the end of the City's fiscal year (currently June 30), commencing with the report of the fiscal year ending June 30, 2003, to each Repository an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Certificate. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by reference other information as provided in Section 4 of this Disclosure Certificate. The audited Comprehensive Annual Financial Report of the City ("CAFR") for the fiscal year ended June 30, 2003, and for each subsequent fiscal year, may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date, provided, however, that in such event the audited financial statements will be submitted not later than 15 days after such audited CAFR becomes available for distribution. If the City's fiscal year changes, it shall give notice of such change in the same manner as for a material Listed Event under Section 5(c) hereof.

(b) Not later than 15 days prior to the date specified in Section 3(a) for providing the Annual Report to the Repositories, the City shall provide the Annual Report to the Dissemination Agent if other than the City.

(c) If the City is unable to provide to the Repositories an Annual Report by the date required in Section 3(a), the City shall send a notice to each National Repository or the Municipal Securities Rulemaking Board and each State Repository, if any, in substantially the form attached hereto as Exhibit A.

(d) For each fiscal year of the City, the Dissemination Agent shall:

(1) determine each year prior to the date for providing the Annual Report the name and address of each Repository;

(2) file each Annual Report with each Repository (within five business days after receipt thereof from the City if the Dissemination Agent is other than the City); and

(3) after complying with clause (ii) of this Section 3(d), if the Dissemination Agent is other than the City, file a report with the City certifying whether the Annual Report has been provided pursuant to this Disclosure Certificate, and, if provided, stating the date it was provided, and listing all the Repositories to which it was provided.

SECTION 4. Content of Annual Reports. The City's Annual Report shall contain or incorporate by reference the following:

(a) The audited CAFR for the fiscal year ended on the previous June 30, prepared in conformity with generally accepted accounting principles applicable as promulgated to apply to governmental entities from time to time by the Governmental Accounting Standards Board (or if not in conformity, to be accompanied by a qualitative discussion of the differences in the accounting principles and the impact of the change in the accounting principles on the presentation of financial information). If the City's audited financial statements are not available by the time the Annual Report is required to be filed pursuant to Section 3(a), the Annual Report shall include unaudited financial statements in a format similar to the financial statements contained in the Official Statement dated _____, 2003, relating to the Bonds (the "Official Statement"), and the audited financial statements shall be filed in the same manner as the Annual Report within 15 days after said financial statements become available.

(b) Financial information relating to the City's General Fund revenues and expenditures for the previous five fiscal years, prepared substantially in the form of and updating the table appearing in the Official Statement under the heading, "FINANCIAL INFORMATION—General Fund – Five-Year Summary."

(c) Information concerning the City's budget for the fiscal year in which the Annual Report is issued, prepared substantially in the form of the summary shown in the Official Statement under the heading, "FINANCIAL INFORMATION—2002-03 General Fund Budget."

(d) Information concerning the assessed value of taxable real and personal property in the City for each of the five previous fiscal years and, if available from the office of the Auditor of Charleston County, an estimate for the fiscal year in which the Annual Report is issued, prepared substantially in the form of and updating the tables shown in the Official Statement under the heading, "TAX INFORMATION—Assessed Value of Taxable Property."

(e) (i) Information concerning the *ad valorem* property taxes collected for the City for each of the five previous fiscal years prepared substantially in the form of and updating the table shown in the Official Statement under the heading, "TAX INFORMATION— Tax Collections"; and (ii) information concerning the ten largest taxpayers in the City and the amounts of City taxes paid during the previous fiscal year, prepared substantially in the form of the table shown in the Official Statement under the heading, "TAX INFORMATION — Ten Largest Taxpayers."

(f) Information showing the legal debt limit of the City as of June 30 of the previous fiscal year or some later date, substantially in the form shown in the Official Statement under the heading, "DEBT STRUCTURE — Legal Debt Limit of the City," and (ii) information showing

the outstanding indebtedness of the City, including long-term lease obligations and other long-term liabilities, as of June 30 of the previous fiscal year or some later date, substantially in the form of and updating the table and information on pages __ and __ of the Official Statement under the heading, "DEBT STRUCTURE–Outstanding Indebtedness – Description of General Obligation Indebtedness by Issue – Capital Lease Obligations – Other City Debt," and the composite debt service table in the Official Statement under the heading, "DEBT STRUCTURE—Composite Debt Service."

The Annual Report may consist of one or more documents. Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the City, which have been submitted by the City to each of the Repositories or the Securities and Exchange Commission. If the document included by reference is a final official statement, it must be available from the Municipal Securities Rulemaking Board. The City shall clearly identify each such other document so included by reference.

SECTION 5. Reporting of Significant Events.

(a) This Section 5 shall govern the giving of notices of the occurrence of any of the following events:

(i) Principal and interest payment delinquencies;
(ii) Non-payment related defaults;
(iii) Unscheduled draws on debt service reserves reflecting financial difficulties;
(iv) Unscheduled draws on credit enhancements reflecting financial difficulties;
(v) Substitution of credit or liquidity providers, or their failure to perform;
(vi) Adverse tax opinions or events affecting the tax-exempt status of the security;
(vii) Modifications to rights of bondholders;
(viii) Bond calls;
(ix) Defeasance;
(x) Release, substitution, or sale of property securing repayment of the securities; and
(xi) Rating changes.

(b) Whenever the City obtains knowledge of the occurrence of a Listed Event, the City shall as soon as possible determine if such event is material under applicable federal securities laws. If the City determines that such occurrence is material under applicable federal securities laws, the City shall, or shall cause the Dissemination Agent to, promptly file a notice of such occurrence with each (i) National Repository or the Municipal Securities Rulemaking Board and (ii) the State Repository. Notwithstanding the foregoing, notice of a Listed Event described in subsections (a)(viii) and (ix) need not be given under this subsection any earlier than the notice, if any, of the underlying event is given to Holders of affected Bonds pursuant to the Ordinance.

SECTION 6. Termination of Reporting Obligation. The City's obligations under this Disclosure Certificate shall terminate upon the defeasance, prior redemption or payment in full of all of the Bonds.

SECTION 7. Dissemination Agent. The City may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Agent, with or without appointing a successor Dissemination Agent. The initial Dissemination Agent shall be the City.

SECTION 8. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the City may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived provided the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Section 3(a), 4, 5 or 8, it may be made only in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person (within the meaning of the Rule) with respect to the Bonds, or the type of business conducted;

(b) The City's undertaking, as amended or taken into account, such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule as of the date of the Official Statement, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Holders and beneficial owners of the Bonds.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the City shall describe such amendment in the next Annual Report and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or, in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the City. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the same manner as for a material Listed Event under Section 5(e) hereof, and (ii) the Annual Report for the year in which the change is made shall present a comparison (in narrative form and also, if reasonably feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 9. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the City from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the City chooses to include

any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Certificate, the City shall have no obligation under this Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the City or the Dissemination Agent to comply with any provision of this Disclosure Certificate, any beneficial owner may take such actions as may be necessary and appropriate, including seeking injunctive relief or specific performance by court order, to cause the City, or the Dissemination Agent, as the case may be, to comply with its obligations under this Disclosure Certificate. A default under this Disclosure Certificate shall not be deemed an event of default under the Resolution, and the sole remedy under this Disclosure Certificate in the event of any failure of the City or the Dissemination Agent to comply with this Disclosure Certificate shall be an action to compel performance.

SECTION 11. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the City, the Dissemination Agent, the Participating Underwriters, and Holders from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 12. Counterparts. This Disclosure Certificate may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

By: _____
City Administrator

Dated: _____, 2003

NOTICE TO REPOSITORIES OF FAILURE TO FILE ANNUAL REPORT

Name of City:	City of Isle of Palms, South Carolina
Name of Bond Issue:	$2,900,000 General Obligation Bonds, 2003, City of Isle of Palms, South Carolina
Date of Issue:	_____ 1, 2003

NOTICE IS HEREBY GIVEN that City of Isle of Palms, South Carolina (the "City"), has not provided an Annual Report with respect to the above-named Bonds as required by Sections 3 and 4 of the Continuing Disclosure Certificate executed and delivered by the City as Dissemination Agent. The City has notified us in writing that the Annual Report will be filed by _____.

Dated: _____

CITY OF ISLE OF PALMS, SOUTH CAROLINA

EXHIBIT K

PROCLAMATION

WHEREAS, mental health is critical for the well-being and vitality of our families, businesses and communities; and

WHEREAS, mental illness will strike one in five Americans, in a given year regardless of age, gender, race, ethnicity, religion, or economic status; and

WHEREAS, one in five children suffers from a diagnosable mental or emotional disorder, and one in ten has a serious disorder, which if untreated, can lead to school failure, addiction and even suicide; and

WHEREAS, mental disorders, collectively, make mental illness the most prevalent health problem in America today - more common than cancer, lung and heart disease combined; and

WHEREAS, the South Carolina Department of Mental Health observes Mental Health Month each year in May to raise awareness of mental health, mental illness and insurance discrimination against people with mental illness.

NOW, THEREFORE, I, Mike Sottile, Mayor of the City of Isle of Palms, along with my fellow members of City Council, do hereby proclaim May 2003 as

"Mental Health Month"

in the City of Isle of Palms. As the Mayor, I also call upon all citizens, government agencies, public and private institutions, businesses and schools in the City of Isle of palms to recommend our City to increase awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this 25th day of March 2003.

F. Michael Sottile, Mayor

SEAL:



REGULAR CITY COUNCIL MEETING
July 22, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on July 22, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile, City Treasurer Suggs and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for a moment of silent prayer and to remember resident Mabel Wilson who passed away, at the age of 100, this afternoon in her home. The pledge of allegiance was recited and the City Clerk called the roll noting that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES - None

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

1. June 24, 2003 - Public Hearing
2. June 24, 2003 - Regular City Council Meeting

Councilman Abele made a motion to approve the minutes as presented; Councilman Bettelli seconded; motion passed unanimously.

D. CITIZENS COMMENTS - Mayor Sottile stated that, because this is the first council meeting to be held since the July 4th fireworks display, he wanted to express his thanks and appreciation to all of the City employees who made the event so successful - police, fire, public works, recreation, City Hall staff, and Charleston County.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meeting of July 15, 2003, (Exhibit A)

(a) Councilman Abele made a motion to approve the FY 2004 CARTA budget; Councilman Miller seconded; motion passed unanimously.

(b) Councilman Abele made a motion to authorize the City Administrator to enter into an Agreement with BellSouth for high-speed and dial-up Internet service; Councilman Taylor seconded; motion passed unanimously.

(c) Councilman Abele made a motion to approve the plans for the Recreation Expansion Project and for the Front Beach Enhancement Project; Councilwoman Rice seconded. Upon roll call vote, motion passed unanimously.

(d) Councilman Abele made a motion to authorize the City Treasurer to establish a reserve fund for long-term capital improvements and extensive repairs at the Isle of Palms Marina with a

transfer of $250,000 now from the Marina general cash fund and the addition of $75,000 each year from Marina profits; Councilman Bettelli seconded; motion passed unanimously.

(e) Councilman Abele noted the number of major project expenditures coming up in the future that are not specified in this year's budget. He referred to a sheet that he prepared listing these projects which he read for the record (attached as part of Exhibit A). Chairman Abele iterated that there will be no tax increases as a result of these changes, the funding will be expended from a combination of the State Accommodations Tax Fund, Municipal Accommodations Tax Fund, and the Marina Fund. The following motions were made:

Councilman Abele made a motion to approve the Budget Amendment Decisions as submitted; Councilman Marino seconded; motion passed unanimously.

Councilman Abele made a motion to approve the Priority Listing as submitted; Councilman Taylor seconded. Councilman Marino made an amendment to the ordinance to move repairs to the Fire Stations to third position; Councilman Abele seconded; amendment passed 8-1. Main motion passed unanimously.

Mayor Sottile commended Councilman Abele and all of council for the manner in which the budget and all of these major projects have been handled and for working through them without impacting taxes to the citizens of the island.

(f) Councilman Abele made a motion to approve the location of the new Breach Inlet message board sign on Palm Boulevard; Councilman Taylor seconded; motion passed unanimously.

2. Public Safety Committee. In the absence of Chairman Taylor, Mayor Sottile reported on their meeting of July 14, 2003, (Exhibit B, with attached monthly reports).

(a) Councilman Taylor referred to the draft Request for Bids for the new fire truck and asked council members to review the specs and forward any comments or questions to Administrator Tucker.

(b) Councilman Taylor made a motion to establish the membership of the Emergency Preparedness Committee as: Mayor, City Administrator, Chairman of Public Safety, Chairman of Public Works, Police Chief, and Fire Chief; Councilman Abele seconded; motion passed unanimously.

(c) Councilman Taylor made a motion to direct the City Attorney to draft an ordinance amendment pertaining to deliberate turning off alarms; Councilman Bettelli seconded; motion passed unanimously.

(d) Councilman Taylor expressed appreciation to The Stewart Foundation for their contribution to the Fire Department in the amount of $1,800 to be used for the purchase of a new boat trailer.

(e) Councilman Taylor made a motion to authorize the Police Chief to install no parking signs at the wastewater treatment plant on 41st Avenue and Waterway Boulevard; Councilman Bettelli seconded; motion passed unanimously.

3. Public Works Committee. Since Chairman Marino had not been at the committee, he turned the report over to Councilman Miller who reported on their meeting of July 8, 2003, (Exhibit C).

Administrator Tucker explained the annual reports, (one a status report and one an update of previous report), of the Charleston County Hazard Mitigation Plan. She stated that these reports, in conjunction with the Community Rating System documents prepared by the Building Department, are required in order for the City to receive credit on flood insurance and also to be eligible to receive Hazard Mitigation money from FEMA in the wake of any kind of storm event. Councilman Abele made a motion to accept the Action Plan and the Updated Status of the Action Plan to be submitted to become a part of the overall Hazard Mitigation Plan; Councilman Miller seconded; motion passed unanimously.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of July 1, 2003, (Exhibit D).

(a) Councilman Buckhannon announced that the bond bid opening earlier today resulted in a winning interest rate of 3.55% from Bank of America. This rate is lower than the City had budgeted for and will save the City a substantial amount of money (see attached comparison as part of Exhibit D).

Councilman Buckhannon made a motion that these funds be invested through the South Carolina Local Government Investment Pool to be disbursed as needed; Councilman Abele seconded, and stated that further investment options will be discussed at the August Ways & Means Committee meeting. After discussion, motion passed unanimously.

Councilman Buckhannon thanked the City Administrator and City Treasurer for their assistance through this process.

Councilman Abele spoke about the savings resulting from this lower interest rate stating that the City will save $407,612 over the 20-year period of the bond. He read, for the benefit of the residents, an excerpt from Moody's Bond Report showing that the City's rating has jumped upwards to an A2 rating, which he felt had a positive effect on the bond interest rate being so low. The report noted key factors in the rating of A2 - the City's moderately and consistently growing tax base, strong financial performance with additional flexibility offered by a Disaster Recovery Fund, and a manageable debt burden. It also noted that the City's millage rate at $28.30 per $1,000 assessed value is substantially lower than most localities in the State. Councilman Abele stated that this upgrade was a credit to the current council and the previous council for their diligence in deferring projects and keeping a tight rein on the budget.

(b) Councilman Abele made a motion to ratify the bond bid and authorize the Administrator to sign acceptance of the bid; Councilwoman Rice seconded; motion passed unanimously.

(c) Councilman Buckhannon announced that the Isle of Palms Beach Run is on Saturday, July 26th at 8:00 a.m. at front beach.

5. Personnel Committee. Chairman Bettelli reported on their meeting of July 1, 2003, (Exhibit E).

(a) Councilman Bettelli made a motion to adopt the amended job descriptions for the Fire Department as recommended by Chief Graham; Councilman Buckhannon seconded; motion passed unanimously.

(b) Councilman Bettelli made a motion to place in the official record that Pamela Hoath's name was erroneously submitted to City Council for membership on the Beach Advisory Board in December 1998 and that she subsequently served on this committee beginning in 2000; Councilman Abele seconded; motion passed unanimously.

(c) Councilman Bettelli made a motion to adopt the Privacy Policy as recommended by the City's labor attorneys and make it a part of the Employee Handbook; Councilman Buckhannon seconded; motion passed unanimously.

(d) Safety Sweepstakes Winners
Police Department - James Wooley
Fire Department - Joseph Friend
Public Works Department - Charles Williams
Combined General Government, Recreation and Building Departments - Amy Wilkerson of General Government

(e) Employees of the Month
Public Works Department - Bernard Gourdine
Police Department - James Wooley

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No Meeting.

2. Planning Commission - See minutes of their July 9, 2003 meeting attached as Exhibit F. Mayor Sottile noted that the Commission would like to hold a workshop in September to discuss the Comprehensive Plan and proposed changes thereto. The Mayor also noted that the Planning Commission has proposed an ordinance amendment that addresses the filling of lots for new construction.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - No Meeting.

2. Beach Advisory Committee - Meeting scheduled for July 24 at 6:00 p.m..

3. Front Beach Enhancement Committee. - Councilman Miller reported that the bid opening for this project will be July 28th. Further, there were representatives from thirteen organizations that attended the pre-bid meeting. A special meeting of Ways & Means followed by a Special City Council meeting will be held on July 30th to recommend and award the bid for this project.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL - None

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

First Reading - Ordinance 2003-10 - An Ordinance to Raise Revenue and Amend the Adopted Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004.

Councilman Bettelli made a motion to approve first reading of Ordinance 2003-10; Councilman Miller seconded; motion passed unanimously. Administrator Tucker noted that this will be advertised and that a public hearing will be held at 6:45 p.m. just prior to the August Council meeting.

K. MISCELLANEOUS BUSINESS

1. Mayor Sottile reminded everyone that the dedication ceremony of a historical marker at Breach Inlet will be held on Friday, July 25, at 11:00 a.m.

2. Mayor Sottile announced that the closing for the Recreation bond issue will be held on Wednesday, July 30th, at 9:00 a.m., at the McNair Law Firm.

3. Administrator Tucker reported that Banks Construction is waiting for arrival of the color chips to match the brick pavers for the street print and hopes to move forward as soon as possible. The crosswalk striping will be done at the same time that they restripe Palm Boulevard.

4. Administrator Tucker reported that she has one copy of the post-dredge survey on the Marina dredging site that will be available in her office for review.

L. EXECUTIVE SESSION - None

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:07 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on August 26, 2003.

100 years: ...lapper, mom, matriarch

BY MICHAEL GARTLAND
Of The Post and Courier Staff

Mabel Wilson laughs now about how her family cut her off.

No more beer, they told the Isle of Palms resident who turned 100 on Sunday.

"She'd been taking one a day," said Eileen Wilson, her daughter-in-law who lives in Cross. "But now that she teeters a little, it's not so safe."

Her drink of choice was Old Milwaukee, and although she misses an afternoon cold one, Wilson has no problem enjoying life's other little pleasures. She takes walks down the block with a live-in caregiver, eats her morning Oreos and watches "South Park" reruns.

The squirrels that beg bread every day on her back stoop keep her smiling, too. They are patient sorts and stand there for minutes at a time waiting for their slice. Her caregiver, Felecia Legare, estimates there are at least four that visit her home, but since they're hard to tell apart, Wilson just calls them all "Squirrelly."

Her life and her gusto for it are as fantastic as back in the '20s when she sported a hip flask, dangling cigarette and flapper clothes, a family member recalls.

Her father, born during the Civil War, owned a bookstore in Newark, N.J., and had friends such as inventor Thomas Edison and historian Will Durant.

Her remembrances of Edison are not particularly clear, but Wilson did reminisce about what she would tell her friends about the brief encounters with the famous inventor.

See 100, Page 4



MICHAEL GARTLAND/STAFF
Mabel Wilson, who just turned 100, goes to feed the squirrels.

"Islanders are their own species. We have to live near the ocean to stay in touch with our souls. Everything is amplified. The breeze is sweeter, the air thicker, the sun is relentless, and the nights are more mysterious."

Dorothea Benton Frank, in her new novel "Isle of Palms."

The Post and Courier

4ZD. Thursday, June 5, 2003

EAST COOPER

IOP resident marks 100 years

100 from Page 1

"After he was gone, it was wonderful to tell everyone that he kissed me goodbye," she said, laughing in her chair.

Her son, Jim Wilson, recalls wrenching the stories out of her, such as tales of flying in early airplanes, and going to Newark speakeasies and of the Mafiosi who haunted them.

Wilson, who gave birth to her son at age 46, would talk about flying for the first time in one of the first commercial airliners to travel from Newark to Washington, D.C., in 1930. The pilot died on his next flight, Jim Wilson said, and his mother didn't set foot inside a plane again until the late 1970s.

Now that old age has set in, some of her own yarns have become more fantastic than real, though. To those unfamiliar with Wilson and her sense of humor, it is sometimes difficult to tell which stories are real, but her son said that no matter what, the stories are always positive in some way.

"Everything is always wonderful, 'We had a great time,' she'll say," Jim Wilson said. "And the more you ask, the bigger the time was."

If President George W. Bush's name comes up, she might relate a story of how she just had lunch with him the other day, he said. She swears she met Lawrence Welk, although relatives insist it is simply not the case.

"I think her longevity has much to do with her spirit," he said. "She broke her hip seven years ago. When it was over, she still wanted to walk. 'It hurts — so what?' "

Wilson isn't hiding any of her secrets to long life. Part of it is genetic . Her father lived to be 97. Then there's exercise.

"I walk every day," she said.

There's a morning walk and an afternoon walk, and she also goes for a car ride or two with Legare each day. Though the strolls have become more and more truncated with time, Wilson remembers going for five miles at a time when she first moved to Isle of Palms in 1978 to be with her son and daughter-in-law.

As her son tells it, that's when Wilson started living a little healthier. Up into her 50s, she smoked cigarettes, and she and her husband, who died in 1978, ate plenty of red meat. When she moved, her son encouraged her to stay active and she did.

That habit kept her independent until she broke her hip, and even now, she doesn't have too much trouble getting around on her own. Now she starts her day with a bowl of raisin bran, a cup of coffee and copy of the daily paper. Although she wears reading glasses, they're not necessary for her to read.

"She does everything for herself," Legare said. "Sometimes, she needs a little assistance to stay safe."

Her son described it as her third stage. In her first, she was the typical mom, a Mrs. Cleaver type. In the second, or the bridge years, she was Miss Social, always playing cards with friends. Now, her son adoringly describes her as the Captain.

"Now she's 'I'm in charge here. Hey! Make me a sandwich!,' " he said. "When she gets in her chair, she gets that look."

EXHIBIT A

WAYS & MEANS COMMITTEE
July 15, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on July 15, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs and Recreation Director Page. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Councilman Bettelli made a motion to approve the minutes from the June 17th meeting; Councilman Taylor seconded; motion passed unanimously.

2. Howard Chapman, Executive Director of CARTA, gave a short presentation of the proposed CARTA budget for FY 2004 (see attached letter and budget). Mayor Sottile introduced Mr. Chapman and stated that each of the member jurisdictions that are a part of CARTA must approve the budget each year. Mr. Chapman answered questions of committee members. After discussion, **Mayor Sottile made a motion to approve the FY 2004 CARTA budget; Councilman Bettelli seconded; motion passed unanimously.**

3. Financial Report - June 2003. Treasurer Suggs referred to the June 30 Financial Statement Summary (copy attached) and noted that this was a *preliminary and unaudited end of year statement.* She stated that at the end of the year, General Fund revenues are 103% of budget and expenditures are 97% of budget with a cash balance of $2,066,516. Treasurer Suggs was confident that there would be surplus money after all audit has been completed and she recommended that the surplus be transferred to the Capital Project Fund. She answered questions of Committee members.

There was some discussion of ways to reduce expenditures for next year's budget, including the possibility of self-insuring, and having in-house maintenance performed on vehicles, etc. Mayor Sottile iterated that the department heads need to be more diligent about working within their budget line items. He asked that the Administrator stress, at the department head meetings, that Council is looking at the budget very closely and that they need to adhere to the budget. Administrator Tucker assured everyone that they do review the monthly statement at the meetings and any problem areas require explanation.

When asked, Treasurer Suggs stated that she hopes to be ready for the annual audit to begin in August.

Administrator Tucker referred to the two attached financial schedules for the Front Beach Enhancement Project and the Recreation Center Expansion Project, which she and Treasurer Suggs prepared to track the progress and budget-to-actual on these projects. She asked committee members to review the schedules and give them any input they may have and indicated that these schedules would be provided in addition to the monthly financial statement.

4. Old Business. (A) Internet Access - Bellsouth Proposal. Councilman Bettelli reported that he had reviewed the proposal and stated that the rates quoted are special contract rates. The existing copper lines will be replaced with T-1 band width service. This will provide high-speed Internet service to City Hall, the Police Department and Building Department. Treasurer Suggs stated that dial-up service will continue to be provided to those persons who sign onto the City's Internet service from other locations, and she reported that Chief Buckhannon is looking into setting up a good firewall to protect the City's

computers. She further stated that all of these costs together will be significantly less in expense than budgeted.

Councilman Bettelli stated that he will also look into the City's long-distance service in an effort to reduce those costs. After discussion, **Councilman Miller made a motion to authorize the Administrator to sign the agreement with Bellsouth for high-speed and dial-up service; Mayor Sottile seconded; motion passed unanimously.**

(B) Rec Center Expansion - Recommendation to Council (Bond Bid Opening July 22nd), and Front Beach Enhancement - Recommendation to Council (Construction Bid Opening July 28th). Administrator Tucker noted that the plans for these projects have been placed in Council chambers for everyone to look at and make comments. **Councilman Taylor made a motion to recommend to City Council approval of the plans as presented for the Recreation Center Expansion Project and the Front Beach Enhancement Project; Councilwoman Rice seconded**. Councilman Buckhannon stated that, if anyone had any recommended changes to the Recreation Center plans, please let him know as soon as possible. There was discussion about the need for a bathroom in the staff area and no changes were made. Committee members wanted to make sure that the gymnasium, pool, and climbing wall were removed from the final plans. After discussion, **motion passed unanimously**. Councilwoman Hanbury stressed the need for the landscaping plans for the Front Beach Enhancement project to include changing seasonal plantings and using drought resistant plantings.

5. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. No meeting in July.

(B) Marina Fund - Authorization to Establish Reserve Fund. Chairman Abele discussed the need for a separate fund for the Marina for long-term and unexpected repairs. **Councilman Buckhannon made a motion to establish a reserve fund for long term capital improvements and extensive repairs with a transfer of $250,000 now and addition of $75,000 each year from Marina profits; Councilman Bettelli seconded.** After discussion, **motion passed unanimously.**

(C) Major Projects Discussion. Chairman Abele gave a slide presentation (per attached sheets). He discussed each of the major projects that need to be done relatively soon and how they could be financed and made recommendations for amending the budget. He further discussed a history of Accommodations Tax expenditures and stated that council will have to scrutinize these funds carefully because these funds are becoming less flexible each year. After discussion, **Mayor Sottile made a motion to recommend to City Council approval of Chairman Abele's recommendations [as stated on the attached sheet] and to move forward with amending the budget; Councilman Marino seconded.** Upon further discussion, Chairman Abele noted that the addition of $908,000 to the budget would not affect the tax millage. **Motion passed unanimously.**

6. Miscellaneous. (A) Administrator Tucker referred to the attached drawing for placement of the new Breach Inlet message board on Palm Boulevard at Charleston Boulevard. **Chairman Abele made a motion to approve this location and to authorize the Administrator to apply for necessary permits; Councilman Bettelli seconded; motion passed unanimously.**

(B) Councilman Marino asked if the potholes had been filled in the parking lot of the Marina restaurant, and Councilman Buckhannon stated that Public Works was doing that today.

(C) Administrator Tucker referred to the attached letter from the Isle of Palms Garden Club and stated that, although the club is divesting itself of maintenance of Memory Park that the Connector area, they offered to continue to maintain the welcome signs and the Blue Star memorial marker. Administrator Tucker was asked to accept their offer to maintain these two areas.

(D) Mayor Sottile was asked to write a letter to Charleston County commending the department for the excellent job they did on paving Palm Boulevard.

(E) Chairman Abele reported that two busloads of residents of the Franke Home attended the July 4th Fireworks show and they highly praised the display.

(F) Next Meeting was scheduled for August 19, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:40 p.m.

Respectfully submitted,
Bob Abele, Chairman

CARTA
CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY

Call Howard 6/26/03 11:47 am.

June 23, 2003

The Honorable F. Michael Sottille
Mayor, City of Isle of Palms
PO Box 508
Isle of Palms, SC 29451

RE: CARTA FY2004 Budget

Dear Mayor Sottille:

I am pleased to submit to you the *DRAFT* Fiscal Year 2004 Budget for CARTA, which was approved for distribution at the June 20th CARTA Board meeting. Included in this budget is a recognition of increases in the cost of providing fixed-route and Tel-A-Ride services, as well as the implementation of service improvements recommended in the Weslin Plan. The DRAFT budget also includes proceeds from the first year receipts from the Half-Cent Sales Tax.

We are required to submit the budget for approval to each member jurisdiction that is a part of CARTA for the budget year that is to begin October 1, 2003. As such, we would appreciate your expeditious review.

I would be happy to review the *DRAFT* budget with you or members of your council either individually or collectively during your council meeting. I very much appreciate your support of our efforts and look forward to a continued close working relationship with you.

Thank you in advance for your consideration and expedited review.

Sincerely,

Howard

Howard R. Chapman, P.E.
Executive Director

HRC/srw
Attachment
Cc: Ms. Linda Tucker

36 John Street ▸ Charleston, SC 29403 ▸ Tel 843.724.7420 ▸ Fax 843.720.1985

Charleston Area Regional Transportation Authority
FY 2004 Budget

DRAFT

	Budget
OPERATING EXPENSES	
General and Administrative	$ 1,005,115
Marketing	$ 257,500
Operating	$ 1,516,160
Vehicle Insurance	$ 396,550
Fixed Route Service	$ 7,725,000
Tel-A-Ride Service	$ 1,442,000
Loan Repayment	$ 635,712
TOTAL OPERATING EXPENSES	**$ 12,978,037**
OPERATING REVENUE	
Farebox Revenue	$ 2,625,165
Pass Sales Revenue	$ 338,929
Charter Service	$ 50,000
State Grant Revenue	$ 950,000
Federal Grant Revenue	$ 4,584,856
Rental Income	$ 240,000
Sales Tax Revenue	$ 4,189,087
TOTAL OPERATING REVENUE	**$ 12,978,037**
CAPITAL EXPENSES	
Intermodal Facility	$ 2,600,000
Security and Enhancement	$ 40,000
Futrex	$ 2,000,000
Shelter Design, Eng. & Const	$ 450,000
Tel-A-Ride Vehicles	$ 321,875
Vehicle Purchase	$ 103,000
Weslin Plan Implementation	$ 2,271,572
TOTAL CAPITAL EXPENSES	**$ 7,786,447**
CAPITAL REVENUE	
State Grant Revenue	$ 650,000
Federal Grant Revenue	$ 4,200,534
Futrex (Fed grant revenue)	$ 2,000,000
Sales Tax Revenue	$ 935,913
TOTAL CAPITAL REVENUE	**$ 7,786,447**
TOTAL BUDGET	**$ 20,764,484**

City of Isle of Palms
Financial Statement Summary
June 30, 2003 *** PRELIMINARY AND UNAUDITED ***

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 5,122,762	$ 4,978,157	$ 144,605	103%	$ 4,832,119	$ 4,978,157	$ (146,039)	97%
Capital Projects Fund	148,921	181,953	(33,032)	82%	287,145	216,270	70,875	133%
Muni Accommodation Tax Fund	370,215	526,294	(156,079)	70%	453,961	446,588	7,373	102%
Volunteer Fire 1% Fund	69,840	46,500	23,340	150%	35,031	46,500	(11,469)	75%
State Accommodation Tax Fund	437,983	614,850	(176,867)	71%	507,573	552,318	(44,745)	92%
Disaster Recovery Fund	23,495	36,000	(12,505)	65%	8	5,000	(4,992)	0%
Federal Narcotics Fund	8,389	-	8,389	0%	1,944	4,600	(2,656)	42%
Marina Fund	587,188	687,550	(100,362)	85%	331,365	684,275	(352,910)	48%
All Other Funds	26,811	3,610	23,201	743%	3,426	5,820	(2,394)	59%
Total All Funds	$ 6,795,604	$ 7,074,914	$ (279,310)	96%	$ 6,452,571	$ 6,939,528	$ (486,957)	93%

General Fund YTD Expenditures

12 Month Target = 100%

	Actual	Budget	% of Budget	
Mayor and Council	31,620	35,840	88%	
General Government	375,290	426,694	88%	
Police	1,223,359	1,324,219	92%	
Fire	1,541,364	1,529,016	101%	
Public Works	871,238	856,808	102%	
Building & Licensing	208,239	233,643	89%	
Recreation	472,126	450,028	105%	**
Judicial	93,870	102,119	92%	
Parking Lot & Meters	15,013	19,790	76%	
Total General Fund	4,832,119	4,978,157	97%	

General Fund Cash at 7/11/03

June Balances:	
BB&T (Rate = .25%)	717,615
SC Local Gov't Invest Pool (Rate = 1.50%)	1,634,933
	2,352,548
July activity thru 7/11/03	
Cash Received	13,903
Accounts Payable Payments	(137,756)
Payroll	(162,179)
Approximate Gen Fund Cash at 7/11/03	2,066,516
Cash On-Hand as a % of Annual GF Expenses	**42%**

***** Overbudget condition in Rec Dept due entirely to costs associated w/ unbudgeted Surf Camp. Rec Instructor income over budget by $49,000 (pg 17).***

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	5041205085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970							
	CO-Electrical Engineering	5,640							
	Subtotal	76,610							40,947.60

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending		
FY2004 Ratified Budget	Construction Phase:	
	Demolition	47,570
	Pavement	160,475
	Sidewalks	116,775
	Curb & Gutters	50,400
	Drainage	20,000
	Signage	2,925
	Paint	650
	Landscaping	100,925
	Fence	24,800
	Parking Meters	90,000
	County Park Gate	1,200
	Construction Contingency	66,551
	Engineering	67,729
	Subtotal	750,000
	Grand Total Project	838,310

Actual Spending						
Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
						52,159.07

City of Isle of P.....

Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Construct Contract	Landscape	Utilities & Permits	Gen Cond. Contng.	Bond Issue Cost	Other	Total
ORIGINAL ESTIMATES OF COST					234,436	116,360	200,504	-	1,667,320	72,270	163,240	411,291	100,000	-	2,965,421
NAME OF CONTRACTOR					[S3P]										
CONTRACT AMOUNT					223,984										223,984
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
															-
															-
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Total Expended					31,543										31,543
Total Remaining on Contracts					192,441	-	-	-	-	-	-	-	-	-	192,441
Total Remaining on Project					202,893	116,360	200,504	-	1,667,320	72,270	163,240	411,291	100,000	-	2,933,878

RECOMMENDATIONS

I. *MARINA BULKHEAD*

- *CHANGE AMOUNT TO COST OF FULL REPLACEMENT*
- *CONTRACT "2ND OPINION"—APPROVE $30,000 FOR COST FROM MUNI TAX $*
- *BASED ON 2ND OPINION & GEL ANALYSIS OF BULKHEAD DATA POINTS, MAKE DETERMINATION AS TO REPAIR/REPLACE/DEFER*

II. *DELETE RAMP RESTROOM FROM BUDGET—RETAIN IN 5 YEAR CAPITAL PLAN AS A TWO YEAR OUT ITEM*

III. *APPROVE RESTAURANT DOCK—INCREASE COST TO $150,000—SPLIT EQUALLY BETWEEN MUNI ACCOM TAX & MARINA FUND*

IV. *APPROVE FIRE STATION REPAIRS—CAREFULLY REVIEW SCOPE OF WORK TO REDUCE TO MINIMUM REQUIRED TO INSURE STRUCTURAL STABILITY*

V. *PROCEED WITH GATEWAY ENHANCEMENT PHASE II IF GRANT IS OBTAINED*

VI. *APPROVE REPLACEMENT OF LADDER TRUCK AND LEASE TO BUY APPROACH—SOLICIT BIDS WITH FOLLOWING CRITERIA:*

- *COST FOR NEW TRUCK BASED ON:*
  - *>UP FRONT PAYMENT*
  - *>PAYMENT ON DELIVERY*
  - *>ACCEPTANCE OF TRADE-IN & TRADE-IN VALUATION*
  - *>DELIVERY TIME FROM DATE OF CONTRACT AWARD*

VII. *ADD $80,000 TO CAPITAL PROJECTS BUDGET FOR THE 54TH TO 57TH AVENUE PROJECT TO ALLOW FOR INCREASED DRAIN PIPE SIZE As PART OF DWD CONVENTION CENTER PROJECT*

ACCOMMODATION TAX HISTORY---FYs 2002 & 2003

	STATE ACCOMMODATION TAX	*MUNICIPAL ACCOMMODATION TAX*
BALANCE EOY 2002	*$237,637*	*$1,592,000*
MAJOR FY 2002 EXPENDITURES		
TOTAL	***522,600***	***479,400***
DEBT	*225,000*	*175,000*
EVENTS	*99,000*	*76,500*
CAPITAL EQUIP	*92,100*	*120,140*
TOURIST OPS	*62,300*	*79,000*
OTHER	*44,200*	*28,760*
BALANCE EOY 2003	*284,685*	*1,699,468*
MAJOR FY 2003 EXPENDITURES		
TOTAL	***421,300***	***554,030***
DEBT	*162,000*	*250,000*
EVENTS	*115,300*	*110,530*
CAPITAL EQUIP	*59,800*	*131,600*
TOURIST OPS	*45,500*	*7,900*
OTHER	*38,700*	*54,000*

City of Isle of Palms
FY 2003/2004 Major Project Discussion List

Item	Estimated cost w/ Full Bulkhead Replacement	Estimated cost w/ Bulkhead Repair
Fire Stations 1 & 2 Structural Repairs	$ 500,000.00	$ 500,000.00
Marina Bulkhead--Full Replacement	862,500.00	
Marina Bulkhead--Repair		250,000.00
Marina Dock Addition--Restaurant Side	150,000.00	150,000.00
Gateway Enhancement--Phase II (net cost)	73,000.00	73,000.00
54th to 57th Avenue Drainage Project	80,000.00	80,000.00
Ladder Truck Replacement (est. cost $693,483--10 year annual lease cost is 80,435 per year)	80,435.00	80,435.00
Total Cost--Full Bulkhead Replacement	**$ 1,745,935.00**	
Total Cost--Marina Bulkhead Repair		**$ 1,133,435.00**

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
6/30/04 Estimated Fund Balance, before the impact of the major projects listed below	934,805	1,137,162	340,250	754,623	3,166,840
Less:					
Fire stations 1& 2 structural repairs	300,000	200,000			500,000
Marina bulkhead - full replacement		331,250	331,250	200,000	862,500
Marina dock addition, restaurant side		75,000		75,000	150,000
Gateway enhancement phase II, net cost		40,000	33,000		73,000
54th to 57th Avenue drainage project	80,000				80,000
Ladder truck replacement , est. cost $693,483 10 Year annual lease cost $80,435 per year	40,435	20,000	20,000		80,435
Estimated 6/30/04 Fund Balance w/ all projects	514,370	470,912	(44,000)	479,623	1,420,905

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
Estimated 6/30/04 Fund Balance w/ all projects	514,370	470,912	(44,000)	479,623	1,420,905
Less FY05 projects scheduled per 5-year plan*	(427,199)	(267,325)	(111,325)	(94,000)	(899,849)
Less FY05 scheduled debt service	0	(252,000)	(136,250)	(75,000)	(463,250)
Less est. FY05 op expenses (same as FY04)	0	(27,675)	(186,275)	(93,390)	(307,340)
Add estimated FY05 revenues (same as FY04)	242,332	577,109	455,000	348,616	1,623,057
Estimated 6/30/05 Fund Balance w/ all projects and Marina bulkhead REPLACEMENT	329,503	501,021	(22,850)	565,849	1,373,523

* Includes ladder truck lease payment for year 2.

GENERAL NOTE: Estimated revenues and expenses for FY05 do not include new expenses or sources of revenue that are not included in the FY04 budget.

City of Isle of Palms
Proposed Budget Amendment
For the Fiscal Year Ending 6/30/04

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
Add'l amt for Fire Stations 1 & 2 Structural repairs (original budget is $404,000)	98,000	(2,000)			96,000
Marina Bulkhead - Full Replacement (original budget for repair is $200,000)		331,250	331,250		662,500
Remove Marina ramp restroom (original budget included replacement @ $60,000)				(60,000)	(60,000)
Add'l amount for restaurant dock addition (original budget is $100,000)		75,000		(25,000)	50,000
54th - 57th Avenue drainage project (not included in original budget)	80,000				80,000
Ladder Truck replacement (not included in original budget)	40,435	20,000	20,000		80,435
Total net budget amendment by fund	**218,435**	**424,250**	**351,250**	**(85,000)**	**908,935**

P A L M B L V D.

EDGE OF PAVEMENT

BIKE PATH

STREET SIGNS

TELEPHONE POLE

SIDEWALK

FIRE HYDRANT

STOP SIGN

PALM TREE

EDGE OF PAVEMENT

MAILBOX

TELEPHONE POLE

PROPOSED SIGN

WOODEN STOCKADE FENCE

32'

60'

7c'

12E-

CAROLINA BLVD.

CHARLESTON BLVD.

TMS# 568-09-00-018

101 CHARLESTON BLVD.

OWNED BY:

SCOTT McLAUGHLIN

TMS# 568-09-00-019

102 PALM BLVD.

OWNED BY:

FERRIS M. STEWART

TMS # 568-09-00-020

100 CAROLINA BLVD.

OWNED BY:

SAMUEL R. HASKELL, III

HOUSE

CONSTRUCTION

7'

3'

2'

2'

Isle of Palms

CHANGEABLE COPY

PROPOSED SIGN

SCALE	1"=20'	APPROVED BY	DRAWN BY: GDK
DATE	7/15/08		REVISED

INTERSECTION OF PALM & CHARLESTON BLVD.'S

DRAWING NUMBER 1 of 1

July 11, 2003

Nancy Stogner, President
Isle of Palms Garden Club
2303 Cameron Blvd.
Isle of Palms, SC 29451
Phone 886-9941

Ms. Linda Tucker, City Administrator
City of Isle of Palms
P. O. Box 508
Isle of Palms, SC 29451

DearLinda,

On July 10, 2003 the Isle of Palms Garden Club Board met to discuss various projects and committee responsibilities for the future. It was decided the Civic Beautification Committee will no longer be participating in the planting at Memory Park, the Exit and Entrance sides of the Connector and will not be overseeing any required maintenance and care of these properties.

The Civic Beautification Committee was a large and working committee when we assumed our role in the development and beautification of these areas. This committee has now become quite small , finds it difficult to continue these projects and will divest itself from any further involvement. The Committee does feel it can contract with a professional landscaper, at Garden Club expense, and continue to plant at the Welcome Signs as-well-as the Blue Star Memorial Marker bed, if the City wishes us to do so. We will assume a planning and supervisory role for these areas. We would like to replace the existing garden club signs with signs reflecting our original involvement in these projects.

We want to take this opportunity to thank the Recreation Department staff under the direction of Norma Jean Paige, for their support and help to us in the last few years . We would also like to thank the City of Isle of Palms for their support to us as we continued to develop and plan these properties for the enjoyment of all.

There is a reference index file of all plantings in Memory Park and their care. We will turn this file over to the Recreation Department along with the key to the irrigation system box.

The Garden Club and the Civic Beautification Committee now plan to turn it's energy and time into the overseeing of the development of the corner at 41st and Palm which, according to our agreement with the City, will be maintained by the Recreation Department. We will also be looking for and working on smaller projects on the island that may need improvement.

Please let us know if you wish us to continue planting at the Welcome Signs and Blue Star Memorial Marker.

Thank you for your continued support and friendship to the Isle of Palms Garden Club.

Sincerely,

Nancy Stogner

Nancy Stogner
President

Cc: Norma Jean Paige, Director, Isle of Palms Recreation Department
The Honorable Mike Sotille, Mayor, Isle of Palms

Budget Ammendment Decisions from
Ways & Means Committing meeting of 15 July 2003

I. ***MAJOR DECISIONS***

A. *INCREASE AMOUNT FOR STRUCTURAL REPAIRS TO FIRE STATIONS 1 & 2 FROM $404,000 TO $500,000 TO BE FUNDED $300,000 FROM CAPITAL PROJECTS FUND AND $200,000 FROM MUNI ACCOM. TAXES*

B. *DELETE REPAIR OF THE MARINA BULKHEAD ($200,000) AND ADD $862,500 FOR FULL BULKHEAD REPLACEMENT TO BE FUNDED $331,250 FROM EACH ACCOM. TAX FUND AND $200,000 FROM THE MARINA FUND*

C. *INCREASE MUNI ACCOM TAX FUND BY $30,000 TO PROVIDE FOR A 2ND OPINION OF THE CONDITION OF THE MARINA BULKHEAD AND ALTERNATIVES FOR REPAIR/REPLACEMENT IF REQUIRED*

D. *DELETE REPLACE OF THE MARINA RAMP RESTROOM ($60,000)*

E. *INCREASE AMOUNT BUDGETED FOR THE RESTAURANT DOCK ADDITION FROM $100,000 TO $150,000 TO BE FUNDED $75,000 EACH FROM MUNI ACCOM TAX FUND AND MARINA FUND*

F. *INCREASE BUDGET BY $80,435 FOR THE FIRST YEAR LEASE COST OF A REPLACEMENT LADDER TRUCK TO BE FUNDED $40,435 IN CAP. PROJ. FUND, AND $20,000 FROM EACH ACCOM. TAX FUND*

G. *ADD LINE ITEM IN AMOUNT OF $80,000 IN CAPITAL PROJECTS BUDGET FOR INITIAL EFFORT ON THE 54TH TO 57TH DRAINAGE PROJECT*

II. ***COMMENTS***

A. *THE TOTAL CHANGE TO THE BUDGET IS $938,935 SPREAD ACROSS THE CAPITAL PROJECTS FUND, BOTH ACCOM. TAX FUNDS, AND THE MARINA FUND*

B. *THERE WILL BE NO TAX INCREASE AS A RESULT OF THESE CHANGES*

C. *THE MAJOR PORTION OF THE $938,000 IS THE RESULT OF INCREASING THE MARINA BULKHEAD LINE FROM $200,000 FOR REPAIR TO $862,500 TO PROVIDE FOR THE POSSIBILITY OF HAVING TO REPLACE RATHER THAN REPAIR THE MARINA BULKHEAD.*

D. *FOR THE FIRE STATION STRUCTURAL REPAIRS AND THE MARINA BULKHEAD REPAIRS, CONSIDERABLE ADDITIONAL RESEARCH WILL BE DONE BEFORE ANY DECISION IS MADE ON THE ULTIMATE ACTIONS TO TAKE FOR BOTH OF THESE PROJECTS WITH THE GOAL TO INSURE WE TAKE THE MOST COST EFFECTIVE APPROACH IN SOLVING THE PROBLEMS ASSOCIATED WITH THESE TWO FACILITIES.*

PRIORITY LISTING

#1-- REPLACEMENT LADDER TRUCK FOR THE FIRE DEPT.

#2-- MARINA DOCK ADDITION—GET GEL TO LOOK AT (1) PLANS/COST ESTIMATE (2) DESIRABILITY OF DREDGING (3) LIKELIHOOD OF GETTING ANY DREDGING DONE ICW MORGAN CREEK DREDGING (4) COST ESTIMATE TO DO ANY SUCH DREDGING

#3—GET 2ND OPINION STUDY INITIATED ON MARINA BULKHEAD

#4—MARINA DOCK ADDITION ITSELF

#5—STRUCTURAL REPAIRS TO FIRE STATIONS

#6—ACTION ON MARINA BULKHEAD CONTINGENT ON COMPLETION OF GEL ANALYSIS AND 2ND OPINION

#7—START OF 54TH TO 57TH DRAINAGE PROJECT CONTINGENT ON ACTION BY DWD ON NEW CONVENTION CENTER

ALL OF THE ABOVE IS, OF COURSE IN ADDITION TO OUR TWO OTHER MAJOR PROJECTS—THE NEW RECREATION CENTER AND THE FRONT BEACH ENHANCEMENT PROJECT AS WELL AS THE DAILY RUNNING OF THE CITY

EXHIBIT B

PUBLIC SAFETY COMMITTEE
July 14, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on July 14, 2003, in City Hall Council Chambers. Present were Chairman Taylor, Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the June 2003 minutes; Mayor Sottile seconded; motion passed unanimously.

2. Citizens Comments. None

3. Announcement of New Personnel. Chief Buckhannon reported that he hired a new Dispatcher, Jennifer Breaux. Chief Graham reported that there are four new volunteers.

4. Monthly Police Department Report - June. Chief Buckhannon discussed highlights from his monthly report for June (copy attached hereto) and answered questions of committee members.

(A) Traffic Counts. Copies are attached of the traffic report for the week of June 21-27 and there was noted that over 170,000 vehicles crossed the Connector.

(B) Request from Resident Concerning Alligators. Administrator Tucker referred to the attached letter from a resident asking about alternative methods of handling alligators on the island. Chief Buckhannon stated that the alligator is a federally protected species and when the City receives calls about them, they are referred to DNR. DNR has one person assigned to Charleston and they may or may not choose to remove the alligator unless it is six feet long or more and/or if it is causing a dangerous situation. Mayor Sottile stated that the City does not have the means or manpower to do any more than we do. There appear to be more than the usual numbers of alligators in populated areas this year.

5. Monthly Fire Department Report - June. Chief Graham discussed highlights from her monthly report for June (copy attached hereto) and answered questions of Committee members. There was discussion of the two most recent fires, one porch fire on Ocean Boulevard and one house fire on Waterway Boulevard. Both were fought with no injuries.

6. Old Business. (A) Update - Customer Service. Chairman Taylor referred to attached letters. One thanking police, life guards, rescue workers for working together and finding their lost child on July 4th. The second letter was commending Officer Ambas for assistance with a vehicle. Chief Buckhannon read an email from a former federal officer for the US Department of Energy commending the officers for being so professional and courteous and also commending the rescue workers during the lost child incident. He ended his letter by stating that they will return to vacation on the Isle of Palms.

(B) Emergency Preparedness Committee. Administrator Tucker referred to the City's Emergency Preparedness Plan, which referred to an Emergency Preparedness Committee. She asked for guidance as to whether or not to keep this committee or to have a committee by position, i.e., City Council, Police and Fire Chiefs, etc. Councilman Abele noted that the City government is so much more organized than it was after Hugo that he felt a citizens' committee was not necessary. Administrator

Tucker noted that the Fire Department continues to update the list of persons who would require special assistance in the event of an emergency. **Councilman Abele made a motion that the committee be comprised of the Mayor, City Administrator, Chairman of Public Safety, Chairman of Public Works, the Police Chief and Fire Chief; Mayor Sottile seconded; motion passed unanimously.**

(C) Chairman Taylor asked about the status of the Street Print crosswalks. Administrator Tucker stated that the colors have been ordered and as soon as the products arrive, the crosswalks would be painted. Chairman Taylor noted that the flashing lights have appeared to be effective in slowing traffic on Palm Boulevard.

(D) Councilman Abele asked about the status of the imbedded traffic counters. Administrator Tucker stated that the City and BCD COG are waiting for DOT's approval of the Encroachment Permit.

7. New Business. (A) Fire Department Job Descriptions. Chief Graham stated that the changes she has proposed are basically house keeping items, such as certifications, qualifications and education requirements. The Personnel Committee has recommended Council's approval pending approval from the Public Safety Committee. After discussion, **Councilman Abele made a motion to accept the recommended changes in the Fire Department job descriptions; Mayor Sottile seconded; motion passed unanimously.**

(B) Discussion of White Stop Bars. Administrator Tucker received a recommendation from a resident who felt that white stop bars painted on streets where there is a stop sign would be safer by indicating to vehicles where to stop. Mayor Sottile felt that it would not be necessary to paint all of them, but it would certainly help in designated highly traveled areas. Chief Buckhannon agreed that they would be more effective in certain areas and he would survey the City for recommended areas.

(C) Mayor Sottile reminded committee members that the City had requested DOT to install reflectors on the Connector. Administrator Tucker will follow up.

(D) Recommendation for Changes to Alarm Ordinance. Chief Graham stated that more and more condominiums and other complexes that are required by code to have alarms have been disconnecting them after the alarm sounds to prevent being cited for false alarms. She recommended that the code be changed to require these complexes to keep the alarms on at all times and that it is a misdemeanor to disconnect the system. The committee agreed that the Fire Chief and Administrator draft some sample language and forward it to the City Attorney. **Mayor Sottile made a motion that the City Attorney be asked to draft an amendment to the City Code pertaining to turning off alarms; Councilman Abele seconded; motion passed unanimously.**

(E) Administrator Tucker distributed some information concerning a medical physician who monitors the training to the City's EMTs. The physician the City uses has brought up some questions concerning medical liability. The City Administrator and City Treasurer have been discussing this with the City Attorney and labor attorneys as well as the City's insurance carrier. They reported that Dr. Carr would be covered under the City's tort liability insurance as long as she does not render any medical assistance herself. The Administrator further stated that the City needs to prepare a job description for this non-paying position and the mention of what she does for the City under personnel policies and procedures. The Administrator will draft suggested language.

(F) Councilman Abele noted that the streets on either side of The Citadel Beach House have a hand-made sign saying "Private Road" and he asked if they were indeed private roads. Administrator Tucker stated that they were. He then asked if the City pumps standing water for them and the Administrator responded that, since these residents were tax payers, the City will pump water for them, if necessary. She further stated that some residents want the City to pump and some do not.

(G) Chief Buckhannon stated that he had a request from the Commissioners of Public Works that vehicles have been parking on the side of the street at 41st Avenue near the waste water treatment plant which sometimes keeps CPW vehicles from entering the plant property. The CPW has asked for "no parking" signs in this area as well as near some of the pumping stations on the island. After discussion, **Councilman Abele made a motion to authorize Chief Buckhannon to install no parking signs at the Chief's discretion at 41st Avenue; Mayor Sottile seconded; motion passed unanimously.**

8. Miscellaneous. (A) Receipt of Donation from Stewart Foundation. Administrator Tucker noted the attached letter from The Stewart Foundation with a check in the amount of $1,800.00 designated for a new boat trailer for the Fire Department.

(B) Administrator Tucker reported that a firefighter did sustain an injury to the arm on a water mission; the arm is not broken, but seriously bruised.

(C) Administrator Tucker reported that she and the Mayor have spoken with Janet Knorr about a Wild Dunes House Tour on November 1, 2003. Ms. Knorr will be speaking with Chief Buckhannon about the number of people who may attend.

(D) Councilwoman Hanbury expressed concern about landscape contractors working on properties on Palm Boulevard between 21st and 41st Avenues on Saturdays during the high traffic of the season. Chairman Taylor asked that she prepare a list of which companies are working where and when.

(E) Councilwoman Hanbury suggested that the Disaster Preparedness Plan be updated and asked everyone to review it for their recommendations. Councilman Abele asked her to write a memo to the Chairman indicating areas needing to be modified. Chief Graham stated that she would welcome comments from any Council member about the plan.

(F) Set Next Meeting Date - Monday, August 11, 2003 at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Dee Taylor, Chairman



Monthly Report

June 2003

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Training Report	None

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subj.: **MONTHLY REPORT FOR JUNE, 2003**

Date: July 3, 2003

The following is a brief synopsis of the activities of the Police Department during the month of June 2003.

Patrol

June 1, 2003 A concerned citizen reported that a couple in a vehicle traveling down Palm Boulevard were having a domestic dispute. An officer located the vehicle and stopped it behind an island business. When questioned about the argument they were having, the officer noted that the male subject had slurred speech and failed several field sobriety tests later given. The male subject was charged with DUI and later registered a .21% BAC.

June 1, 2003 After disregarding a stop sign at Pavilion and Ocean, avehicle was stopped by an officer who detected a strong odor of alcohol coming from inside the vehicle. The driver failed several field sobriety tests and was taken into custody. He later refused to take the Datamaster Test and was charged with DUI and DUS.

June 1, 2003 While driving down Palm Boulevard, an officer observed a subject operating a vehicle while consuming beer. When the vehicle was stopped, the driver and a passenger were observed to be in possession of open cans of beer. Both occupants were charged with Open Container.

June 1, 2003 Officers responded to the municipal parking lot for a reported argument near a vehicle. The officer determined that all three subjects involved had been drinking and called a taxi to transport them home. A short time later, the taxi company reported that the subjects had the taxi return them to their vehicle. All three subjects were subsequently charged with Public Intoxication.

June 3, 2003 Officers responded to Domino's Pizza and found the front glass door shattered. An investigation indicated that a drawer in the office was forced open and a quantity of cash was stolen. The suspect or suspects left through the rear entrance. While at the rear of the building, evidence indicated attempted entry to a restaurant next door. It has been determined that two other Domino's restaurants had been burglarized the same evening in Mount Pleasant and Charleston. The Investigator is conducting a joint investigation into the three crimes with Mount Pleasant Police Department and the Charleston Police Department.

June 5, 2003 An officer on patrol observed a vehicle traveling on Palm Boulevard near Breach Inlet and saw the vehicle swerve within its lane of travel, then swerve across the centerline. When the vehicle was stopped, the officer detected a strong odor of alcohol coming from within the car. The driver failed several field sobriety tests given by the officer and was taken into custody and given a Datamaster Test where he was found to have a BAC level of .23%. He was charged with DUI.

June 5, 2003 At approximately 5:00 am, an officer observed a parked vehicle with two occupants, who both appeared to be sleeping. A computer check of the subjects indicated that both had suspended driver's licenses. One subject was wanted in Georgia, but authorities there did not wish to extradite. The other subject had an outstanding warrant from the Charleston Police Department. Both subjects were taken into custody and charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia.

June 6, 2003 An officer observed a suspicious vehicle parked in a driveway on 21st Avenue. When the officer investigated, three juvenile males from Mount Pleasant were found to be in the van with a large quantity of beer. All three were charged with Underage Possession of Beer and released to the custody of their parents.

June 10, 2003 An officer observed a truck traveling on Palm Boulevard toward 21st Avenue and noted a broken tail light and dragging muffler. Once stopped, the officer detected a strong odor of alcohol coming from within the vehicle and saw an alcoholic drink in plain view. When administered the Datamaster Test, the driver had a BAC level of .18%. She was charged with DUI and Open Container.

June 11, 2003 An officer responded to Palm Boulevard and 42nd Avenue where an eight year old boy had been struck by a pickup truck. While Fire Department personnel were treating the boy, the officer determined that the driver of the truck had a suspended license for not paying a traffic citation. He was arrested and charged with DUS and NRVC. While handling this incident, a vehicle struck a police vehicle that was parked on the shoulder of the road. The Highway Patrol responded to handle the accident involving the police vehicle.

June 11, 2003 While investigating an accident on JC Long Boulevard, an officer noticed a female, who while retrieving paperwork, touch a small handgun in the door panel. The officer immediately walked to the other side of the vehicle and took custody of the

handgun, a .380 automatic pistol. The female driver was charged Unlawful Carrying of a Pistol.

June 12, 2003 An officer on patrol observed a vehicle traveling in the dark without headlights. When the officer asked for the driver's license, the operator refused to produce it. When a supervisor arrived to advise the driver he was required to produce the license, he again refused. The subject resisted arrest when the officers removed him from the vehicle. He was charged with Driving Without Lights, Failure To Show License Upon Request and Resisting Arrest.

June 15, 2003 A Beach Services Officer requested the assistance of a police officer on the front beach. He was out with two male subjects who refused to remove a cooler of beer after being advised that alcohol was not allowed on the beach. When the officer arrived, the subjects were charged with No Alcohol on the Beach.

June 16, 2003 An officer stopped a vehicle at approximately 1:30 am for an equipment violation and discovered that all five occupants were in possession of beer. All five were charged with Underage Possession and Open Container, the driver was also charged with Altered Driver's License.

June 16, 2003 While patrolling Palm Boulevard near 37th Avenue, an officer observed a vehicle pulling a trailer without lights. A computer check indicated the driver's license was suspended. The driver was charged with DUS 2nd Offense, Open Container and NRVCx5.

June 17, 2003 An officer responded to Palm Boulevard and 14th Avenue where the driver of a vehicle had lost control, jumped a curb and struck some palm trees. The 16 year-old driver of the vehicle was extremely intoxicated and taken into custody. Because of his injury, he was transported to the hospital where a blood sample was obtained for alcohol content. The subject was later released to the custody of a parent. Due to the drivers age, Family Court will preside over this case.

June 19, 2003 An officer spoke with the owner of a residence on Charleston Boulevard who reported that her residence had been illegally entered and vandalized. An inspection indicated that a number of people had been staying in the residence causing at least $1,000 damage. Several hours later an officer on patrol observed lights on at the residence. Other officers were dispatched and when they identified themselves as police officers, several subjects attempted to run. All eight occupants were detained and charged with Malicious Injury to Property and Underage Possession of Beer. One of the subjects was a relative of the owner who made entry with a key that he had obtained without the owner's knowledge.

June 20, 2003 An officer stopped a vehicle on Palm Boulevard near the gate to Wild Dunes for swerving several times in his lane of traffic. The officer administered several field sobriety tests, which the driver failed. The driver was taken into custody and given a Datamaster Test where he registered a BAC level of .17%. He was charged with DUI.

June 24, 2003 At approximately 1:00 am, a vehicle was stopped on the Connector for an equipment violation. While the officer was speaking with the driver, a container of beer was observed. A search subsequent to arrest led to a quantity of marijuana being located in the vehicle. The driver was charged with Simple Possession of Marijuana and Underage Possession of Alcohol.

June 24, 2003 An officer responded to a restaurant manager near Breach Inlet who reported a theft of shrimp. The manager indicated that the two suspects left the area in a white truck. The truck was located and the suspects detained. A search of the truck revealed 260 mini bottles of liquor and 24 cases of beer. It was determined that the liquor and beer had been stolen from a restaurant on the Market in downtown Charleston. The driver of the truck admitted guilt and was charged with DUS, Open Container, Possession of Stolen Goods, Petit Larceny and Simple Assault. He was found guilty on all counts in Municipal Court on June 30, 2003 and committed to jail. He has charges pending in Charleston for the theft in their jurisdiction.

June 25, 2003 A restaurant at the Marina requested assistance with an unruly patron that refused to leave after causing a disturbance with an employee. The subject was loud boisterous and shouting vulgarities in the presence of customers. He was taken into custody and charged with Disorderly Conduct.

June 27, 2003 A resident of Carolina Boulevard reported that her vehicle had been stolen from her residence. The vehicle, valued at $21,000, was recovered several blocks away and processed for evidentiary value. The investigation is ongoing.

June 27, 2003 An officer responded to a complaint of illegally parked vehicles on Grand Pavilion near the pool. The complainant met the officer and stated that there had problems at the pool after hours all week and she had complained to a security guard, but got no satisfaction. The officers located a group of people drinking all but one was over 21. The underage subject was charged with Underage Possession.

June 27, 2003 An officer stopped a vehicle on Palm Boulevard near 21st Avenue for swerving back and forth in the lane of travel several times. The driver's eyes appeared to be glassy and his speech was slow and slurred. The driver requested a blood test in lieu of the Datamaster and was charged with DUI.

June 28, 2003 After observing several moving violations, an officer stopped a vehicle on Palm Boulevard near 21st Avenue.. The officer detected an odor of an alcoholic beverage coming from the vehicle and observed the driver having much difficulty acknowledging questions and providing necessary paperwork. After failing several field sobriety tests, the driver was taken into custody where she later refused to take the Datamaster and was charged with DUI.

June 29, 2003 At approximately 2:00 am, an officer on patrol observed a vehicle run off of the roadway on Palm Boulevard near Beachside. The vehicle again ran off of the road

when the officer's blue lights were activated. The driver failed all field sobriety tests and was taken into custody where she later refused to submit to the Datamaster Test. She was charged with DUS, Open Container and DUI.

June 29, 2003 At approximately 2:30 am, an officer stopped a vehicle for driving very slowly on Palm Boulevard. The driver could not complete the field sobriety tasks requested and was taken into custody. A search of the vehicle incident to arrest revealed a quantity of marijuana found under the driver's seat. The driver submitted to the Datamaster Test, which resulted in a BAC level of .15%. He was charged with Open Container, Simple Possession of Marijuana and DUI.

June 29, 2003 At approximately 3:00 pm, officers responded to the front beach where a drowning had been reported. Fire Department personnel administered CPR to the victim who was pulled out of the water. A swimmer stated that he found the subject in the water floating face down about 200 yards out from the beach, and pulled him in. The subject was transported to MUSC where he was later pronounced dead. The victim was a 62 year-old Hispanic male, visiting from Eutawville, SC.

June 29, 2003 An officer patrolling the Connector stopped a vehicle for an equipment violation and found that the driver had an outstanding warrant from the Charleston County Sheriff's Office for Criminal Domestic Violence. The driver was taken into custody and held until a Deputy came to assume custody.

Personnel /Community Service

June 3, 2003 Officer Shawn Perkins received a letter of thanks from a tourist that he assisted, which resulted in a Letter of Appreciation from the Chief of Police.

June 10, 2003 PFC Kim Usry received a letter of appreciation from a resident of Waterway Boulevard, which resulted in a Letter of Appreciation from the Chief of Police.

June 15, 2003 PFC Christy York received a letter from a grateful citizen who commended her for locating her two missing grandchildren, which resulted in a Letter of Appreciation from the Chief of Police.

June 30, 2003 PFC Kim Usry was promoted to the rank of Corporal, effective this date.

June 30, 2003 Corporal Shawn Corrigan was promoted to the rank of Sergeant, effective this date.

June 30, 2003 For the month of June, officers on patrol discovered eleven businesses and four residences open or with unsecured doors. A total of thirty Victim of Crime Forms were issued to homeowners and businesses for various conditions noted by officers while on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 7/8/2003

During the month of June 2003, the Telecommunications Office received and dispatched 4,784 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
June 2003	3,751	82	929	22	4,784
June 2002	2,380	94	974	19	3,467
Percentage Change	55%	-13%	-5%	16%	36%
Year to Date 2003	18,195	342	4,674	131	23,342
Year to Date 2002	13,684	316	4,958	106	19,064
Percentage Change	33%	8%	-6%	24%	22%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	46	159	291	496
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	124	69	411	604
Tract 3: 10th Ave. North to 21st. Ave. South	278	185	501	964
Tract 4: 21st Ave. North to 31st Ave. South	30	38	199	267
Tract 5: 31st Ave North to 41st Ave. South	0	323	154	477
Tract 6: Forest Trail	0	47	25	72
Tract 7: 41st Ave. North to 57th Ave.	125	4	234	363
Tract 8: Wild Dunes	42	34	169	245
Tract 9: IOP Connector	0	0	137	137
Tract 10: County Park	28	0	34	62
Tract 99: Off Island	0	0	64	64
Totals:	673	859	2219	3751

Isle of Palms Police Department Officer Activity June 2003

	June 2003	June 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	2219	1533	45%	8691	7153	22%
Building Checks	673	438	54%	5184	3204	62%
SPR'S	859	440	95%	4138	3455	20%
Traffic Stops	546	247	121%	1985	1771	12%
Traffic Stops w/Tickets	144	73	97%	501	538	-7%
% Traffic Stops w/Tickets	26%	30%	-11%	25%	30%	-17%
DUI Tickets	12	3	300%	28	11	155%
DUS Tickets	17	3	467%	51	34	50%
Speeding Tickets	27	41	-34%	144	315	-54%
Other Traffic Tickets	154	74	108%	587	466	26%
Non Traffic Tickets	113	31	265%	428	327	31%
Parking Tickets	1318	1159	14%	3505	3158	11%
City Tickets	34	7	386%	144	102	41%
Warning Tickets	348	138	152%	1137	862	32%

Connector Calls For Service for the Month of June 2003

The Isle of Palms Police Department has responded to or initiated 1ed 123 calls inwolving 2069 minutes, or 34 man hours for the month of June, 2003. The following table breaks down the type, number and time element of each call.

	Calls June	Calls Year To Date	Arrests June	Arrests Year To Date	Minutes June	Minutes Year To Date	Avg. Minutes June	Avg. Minutes Year To Date
Accidents	2	16	0	0	55.01	762	28	48
Traffic Stops With Tickets	27	128	5	34	1208.3	3827.78	45	30
Traffic Stops Without Tickets	76	241	0	0	513.75	1764.62	7	7
Citizen Assists	21	90	0	0	248.27	989.49	12	11
Assist Other PD	2	5	0	0	10.41	203.7	1	41
Miscellaneous	9	71	0	0	33.34	425.8	4	6
Totals	137	551	5	34	2069	7973	15	14
June 2002	69	517	2	19	1068	9824	15	19

Isle of Palms Police Department Monthly Report for June 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	June 2003	Total 2003	June 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
9B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1	1	1
120 ROBBERY				
13A ASSAULT		6	1	2
13B SIMPLE ASSAULT	5	17	3	19
13C INTIMIDATION				1
200 ARSON		1		
210 EXTORTION				
220 BURGLARY	2	14	3	8
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	3	6	2	3
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	2	8	2	12
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	19	62	17	63
240 MOTOR VEHICLE THEFT	1	3	1	3
250 COUNTERFEITING/FORGERY	1	7	1	5
26B FRAUD/CREDIT CARD /ATM	1	5	1	4
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET	2	2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY	1	3		
90 DAMAGE PROPERTY	8	31	6	20
5A DRUG/NARCOTICS	7	20		12
35B DRUG EQUIPMENT VIOLATION	2	4		3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	3		
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES	1	1		
753 OBSCENE & HARASSING PHONE		1		9
756 BREACH OF TRUST		2		
90A BAD CHECKS			3	3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	17	1	8
90D DUI	11	24	3	11
90E DRUNKENNESS	1	7	2	8
90F FAMILY (NO VIOLENCE)		2		
90G LIQUOR LAW	13	31	7	21
90H PEEPING TOM				
90I RUNAWAY				1
90J TRESPASSING	2	11		4
90L TRUANCY				
90M AGENCY ASSIST		2	1	4
90N RESISTING ARREST	1	2		
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	6	2	3
91A ALARM	24	104	22	92
91D DISTURBANCE	2	2	1	2
91F NON-VIOLENT FAMILY DISPUTE	5	6	1	12
91T TRAFFIC & NRVC ARRESTS	17	71	3	37
91W WARRANT ARRESTS	1	5	1	8
979 MISSING PERSONS	2	2	1	1
980 SUICIDES		2	1	1
992 PROWLER			1	3
NCR NON CRIMINAL REPORTS	67	408	46	237
TOTALS:	205	900	134	625

Isle of Palms Police Department Monthly Report for June 2003

ARREST SUMMARY

Type	June 2003	Total 2003	June 2002	Total 2002
Adults	Male = 74 Female= 22	Male= 205 Female= 63	Male= 23 Female= 6	Male= 127 Female=32
Juveniles	Male = 2 Female= 2	Male = 17 Female= 7	Male= 0 Female= 0	Male= 3 Female= 0
Narc-Adults	Male = 8 Female= 1	Male = 24 Female= 5	Male =0 Female= 0	Male= 12 Female=2
Narc-Juveniles	Male = 0 Female= 0	Male = 0 Female= 1	Male= 0 Female= 0	Male= 2 Female= 0
TOTALS:	Male =84 Female=25	Male= 246 Female= 76	Male= 23 Female=6	Male= 144 Female= 34

PROPERTY VALUES REPORTED

	June 2003	Total 2003	June 2002	Total 2002
Burglary Stolen	$6,286.00	$93,432.00	$330.00	$1,440.00
Larceny Stolen	$4,253.00	$106,451.00	$31,101.15	$171,398.34
Criminal Damage	$2,060.00	$108,011.00	$5,010.00	$8,241.00
MVT Stolen	$21,000.00	$43,500.00	$1,500.00	$5,500.00
Burglary Recovered	$2,380.00	$24,088.00	$0.00	$0.00
Larceny Recovered	$2,049.00	$78,953.00	$1,150.00	$45,641.00
MVT Recovered	$21,000.00	$27,000.00	$1,500.00	$12,500.00
Total Stolen	$31,539.00	$243,383.00	$31,431.15	$172,788.34
Total Recovered	$25,429.00	$130,041.00	$2,650.00	$58,143.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Poli epartment
All Arrests
Primary UCR Code Only
May 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	0	0	0	0	0	1	0	0	0	0	0	1	1
35A DRUG/NARCOTICS VIOLATIONS	4	4	0	0	0	0	0	0	0	0	8	0	8
90T DUS	16	1	0	0	0	0	0	0	0	0	17	0	17
90D DUI	8	0	0	0	0	4	0	0	0	0	8	4	12
90G LIQUOR LAW VIOLATIONS	17	0	0	0	0	11	0	0	0	0	17	11	28
91T TRAFFIC OFFENSES	3	0	0	0	0	3	0	0	0	0	3	3	6
220 BURG./BREAKING & ENTERING	1	0	0	0	0	0	0	0	0	0	1	0	1
23H PETTY LARCENY	0	1	0	0	0	0	0	0	0	0	1	0	1
90N RESISTING ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
90C DISORDERLY CONDUCT	2	0	0	0	0	0	0	0	0	0	2	0	2
35B UNDERAGE POSS. OF ALCOHOL	15	0	0	0	0	1	0	0	0	0	15	1	16
90E DRUNKENESS	3	0	0	0	0	0	0	0	0	0	3	0	3
250 COUNTERFEITING/FORGERY	1	0	0	0	0	0	0	0	0	0	1	0	1
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
90J TRESPASSING	1	0	0	0	0	0	0	0	0	0	1	0	1
90Z LITTERING	0	0	0	0	0	1	0	0	0	0	0	1	1
520 WEAPONS LAW VIOLATION	0	0	0	0	0	1	0	0	0	0	0	1	1
290 VANDALISM OF PROPERTY	4	0	0	0	0	3	0	0	0	0	4	3	7
23C SHOPLIFTING	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	78	6	0	0	0	25	0	0	0	0	84	25	109

Isle of Palms Police Department Animal Control Report for June 2003

	Jun-03 Monthly Total	Jun-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	1	1	46	37
Warning Tickets	0	5	8	29
Animals Secured	12	9	121	65
Dogs	6	4	58	35
Cats	1	2	36	12
Raccoons	1	3	15	15
Other*	4	0	13	8
Released to Owner	6	3	60	37
Transported to Shuler Vet	1	7	9	46
Transported to Other Vets	3	2	8	2
Transported to SPCA	2	9	31	24
Injured Animals	7	2	14	9
Trapped Animals	3	18	43	71
Cats	3	7	29	13
Raccoons	0	7	14	49
Other **	0	4	0	9
Dead Animals Removed	11	9	37	73
Traps Set	8	13	69	65
Kennel Fees	$28.00	$28.00	$322.00	$217.00

* Turtle, Bird, Alligator

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR June 2003

NAME	CARR D OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Caldwell	7	23	30	2	7	0	5	16	24,409	2	0	
	CARR D OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	7	23	30	2	7	0	5	16	24,408	2	0	

A total of 36 Bond Hearings were attended, expending 57.5 man-hours. Detective Caldwell attended one session of Grand Jury and three preliminary hearings for the month of June.

Detective Caldwell filled in for a Duty Supervisor for 60 hours in June.

IOP Connector - June 21-27, 2003

		Southbound	Northbound	Total
06/21	12:00	153	151	304
Saturday	1:00	83	108	191
	2:00	60	68	128
	3:00	41	60	101
	4:00	31	28	59
	5:00	64	57	121
	6:00	118	142	260
	7:00	267	327	594
	8:00	510	563	1,073
	9:00	466	886	1,352
	10:00	569	1,101	1,670
	11:00	625	883	1,508
	12:00	601	759	1,360
	1:00	730	661	1,391
	2:00	898	662	1,560
	3:00	956	766	1,722
	4:00	1,180	707	1,887
	5:00	1,022	829	1,851
	6:00	900	754	1,654
	7:00	833	773	1,606
	8:00	629	585	1,214
	9:00	506	453	959
	10:00	429	355	784
	11:00	244	264	508
	Daily Total	11,915	11,942	23,857
06/22	12:00	150	141	291
Sunday	1:00	97	152	249
	2:00	49	124	173
	3:00	38	47	85
	4:00	27	27	54
	5:00	58	39	97
	6:00	91	98	189
	7:00	271	206	477
	8:00	376	350	726
	9:00	536	566	1,102
	10:00	799	785	1,584
	11:00	888	860	1,748
	12:00	877	974	1,851
	1:00	888	1,047	1,935
	2:00	869	1,008	1,877
	3:00	928	962	1,890
	4:00	1,028	960	1,988
	5:00	902	798	1,700
	6:00	779	959	1,738
	7:00	590	696	1,286
	8:00	478	470	948
	9:00	443	432	875
	10:00	248	287	535
	11:00	140	171	311
	Daily Total	11,550	12,159	23,709

06/23	12:00	75	86	161
Monday	1:00	50	39	89
	2:00	28	38	66
	3:00	9	16	25
	4:00	9	27	36
	5:00	81	88	169
	6:00	249	254	503
	7:00	494	505	999
	8:00	628	608	1,236
	9:00	591	706	1,297
	10:00	664	845	1,509
	11:00	749	829	1,578
	12:00	866	888	1,754
	1:00	835	825	1,660
	2:00	824	717	1,541
	3:00	810	792	1,602
	4:00	877	931	1,808
	5:00	906	899	1,805
	6:00	922	787	1,709
	7:00	740	690	1,430
	8:00	641	551	1,192
	9:00	579	384	963
	10:00	326	290	616
	11:00	159	193	352
	Daily Total	12,112	11,988	24,100
06/24	12:00	72	122	194
Tuesday	1:00	36	81	117
	2:00	18	42	60
	3:00	14	27	41
	4:00	22	26	48
	5:00	62	81	143
	6:00	237	287	524
	7:00	546	496	1,042
	8:00	674	629	1,303
	9:00	695	727	1,422
	10:00	690	792	1,482
	11:00	742	843	1,585
	12:00	826	789	1,615
	1:00	817	819	1,636
	2:00	894	802	1,696
	3:00	828	897	1,725
	4:00	908	930	1,838
	5:00	961	924	1,885
	6:00	925	764	1,689
	7:00	759	637	1,396
	8:00	644	589	1,233
	9:00	509	429	938
	10:00	277	357	634
	11:00	123	201	324
	Daily Total	12,279	12,291	24,570

06/24	12:00	77	82	159
Wednesda	1:00	46	55	101
	2:00	28	32	60
	3:00	18	18	36
	4:00	11	20	31
	5:00	60	80	140
	6:00	264	258	522
	7:00	536	545	1,081
	8:00	700	682	1,382
	9:00	719	757	1,476
	10:00	823	806	1,629
	11:00	826	793	1,619
	12:00	887	776	1,663
	1:00	867	800	1,667
	2:00	810	951	1,761
	3:00	942	952	1,894
	4:00	945	1,071	2,016
	5:00	948	1,055	2,003
	6:00	1,009	920	1,929
	7:00	797	681	1,478
	8:00	711	649	1,360
	9:00	522	513	1,035
	10:00	349	311	660
	11:00	182	198	380
	Daily Total	13,077	13,005	26,082
06/26	12:00	85	88	173
Thursday	1:00	50	85	135
	2:00	31	41	72
	3:00	17	14	31
	4:00	14	14	28
	5:00	64	68	132
	6:00	250	238	488
	7:00	477	528	1,005
	8:00	706	651	1,357
	9:00	650	687	1,337
	10:00	623	837	1,460
	11:00	772	844	1,616
	12:00	852	791	1,643
	1:00	820	827	1,647
	2:00	787	873	1,660
	3:00	769	878	1,647
	4:00	856	903	1,759
	5:00	870	856	1,726
	6:00	756	752	1,508
	7:00	707	490	1,197
	8:00	595	372	967
	9:00	484	316	800
	10:00	310	215	525
	11:00	180	162	342
	Daily Total	11,725	11,530	23,255

06/27	12:00	100	75	175
Friday	1:00	49	49	98
	2:00	27	31	58
	3:00	15	22	37
	4:00	31	22	53
	5:00	57	65	122
	6:00	224	238	462
	7:00	437	457	894
	8:00	620	601	1,221
	9:00	600	757	1,357
	10:00	624	918	1,542
	11:00	715	1,023	1,738
	12:00	813	904	1,717
	1:00	866	905	1,771
	2:00	948	812	1,760
	3:00	936	864	1,800
	4:00	991	825	1,816
	5:00	903	796	1,699
	6:00	932	792	1,724
	7:00	703	630	1,333
	8:00	634	489	1,123
	9:00	617	457	1,074
	10:00	413	372	785
	11:00	259	254	513
	Daily Total	12,514	12,358	24,872
	Weekly Total	85,172	85,273	170,445
	Daily Average	12,167	12,182	24,349

Jasper Blvd. - June 21-27, 2003

		Eastbound	Westbound	Total
06/21	12:00	67	101	168
Saturday	1:00	33	59	92
	2:00	29	70	99
	3:00	12	15	27
	4:00	18	8	26
	5:00	10	8	18
	6:00	33	32	65
	7:00	71	61	132
	8:00	154	135	289
	9:00	274	222	496
	10:00	363	324	687
	11:00	333	375	708
	12:00	343	433	776
	1:00	392	460	852
	2:00	422	499	921
	3:00	461	528	989
	4:00	480	534	1,014
	5:00	570	443	1,013
	6:00	563	428	991
	7:00	510	361	871
	8:00	393	393	786
	9:00	238	304	542
	10:00	167	241	408
	11:00	106	187	293
	Daily Total	6,042	6,221	12,263
06/22	12:00	80	105	185
Sunday	1:00	41	53	94
	2:00	42	57	99
	3:00	13	13	26
	4:00	13	19	32
	5:00	14	6	20
	6:00	30	23	53
	7:00	173	44	217
	8:00	176	109	285
	9:00	349	262	611
	10:00	294	401	695
	11:00	415	371	786
	12:00	364	533	897
	1:00	359	416	775
	2:00	391	422	813
	3:00	369	424	793
	4:00	509	356	865
	5:00	457	348	805
	6:00	424	343	767
	7:00	404	342	746
	8:00	241	314	555
	9:00	184	226	410
	10:00	115	129	244
	11:00	60	62	122
	Daily Total	5,517	5,378	10,895
06/23	12:00	24	32	56
Monday	1:00	10	20	30

	2:00	11	16	27
	3:00	4	7	11
	4:00	7	7	14
	5:00	14	8	22
	6:00	83	38	121
	7:00	258	114	372
	8:00	340	201	541
	9:00	276	186	462
	10:00	288	243	531
	11:00	315	286	601
	12:00	364	322	686
	1:00	326	339	665
	2:00	281	328	609
	3:00	324	375	699
	4:00	361	380	741
	5:00	352	460	812
	6:00	372	359	731
	7:00	287	334	621
	8:00	236	279	515
	9:00	138	250	388
	10:00	81	128	209
	11:00	51	76	127
	Daily Total	4,803	4,788	9,591
06/24	12:00	24	26	50
Tuesday	1:00	13	25	38
	2:00	10	8	18
	3:00	7	6	13
	4:00	4	9	13
	5:00	21	10	31
	6:00	91	45	136
	7:00	307	127	434
	8:00	338	208	546
	9:00	324	207	531
	10:00	359	276	635
	11:00	333	286	619
	12:00	332	321	653
	1:00	348	370	718
	2:00	335	354	689
	3:00	359	393	752
	4:00	404	474	878
	5:00	422	486	908
	6:00	402	418	820
	7:00	341	343	684
	8:00	211	325	536
	9:00	165	283	448
	10:00	108	166	274
	11:00	66	90	156
	Daily Total	5,324	5,256	10,580
06/24	12:00	28	31	59
Wednesday	1:00	6	16	22
	2:00	4	20	24
	3:00	10	8	18
	4:00	9	3	12

July
Public Safety

3410 Waterway Blvd.
Isle of Palms, SC 29451

June 10, 2003

Dear Mayor Softile and Members of Town Council,

In the past three weeks we have seen two alligators in the ditch at 3600 Waterway Blvd., one about seven feet, the other about ten feet. During the same time period our children on Goat Island have seen two other alligators residing on the lot next to theirs.

We have been residents of Isle of Palms for almost forty years. Every four or five years we came across a lone alligator, but never this number in such close proximity. The police say they can't help. the DNR said their person who handles this Ps in Georgetown, so exactly whom should we contact? Recently, the little neighborhood boys have been throwing rocks at them as children tend to do.

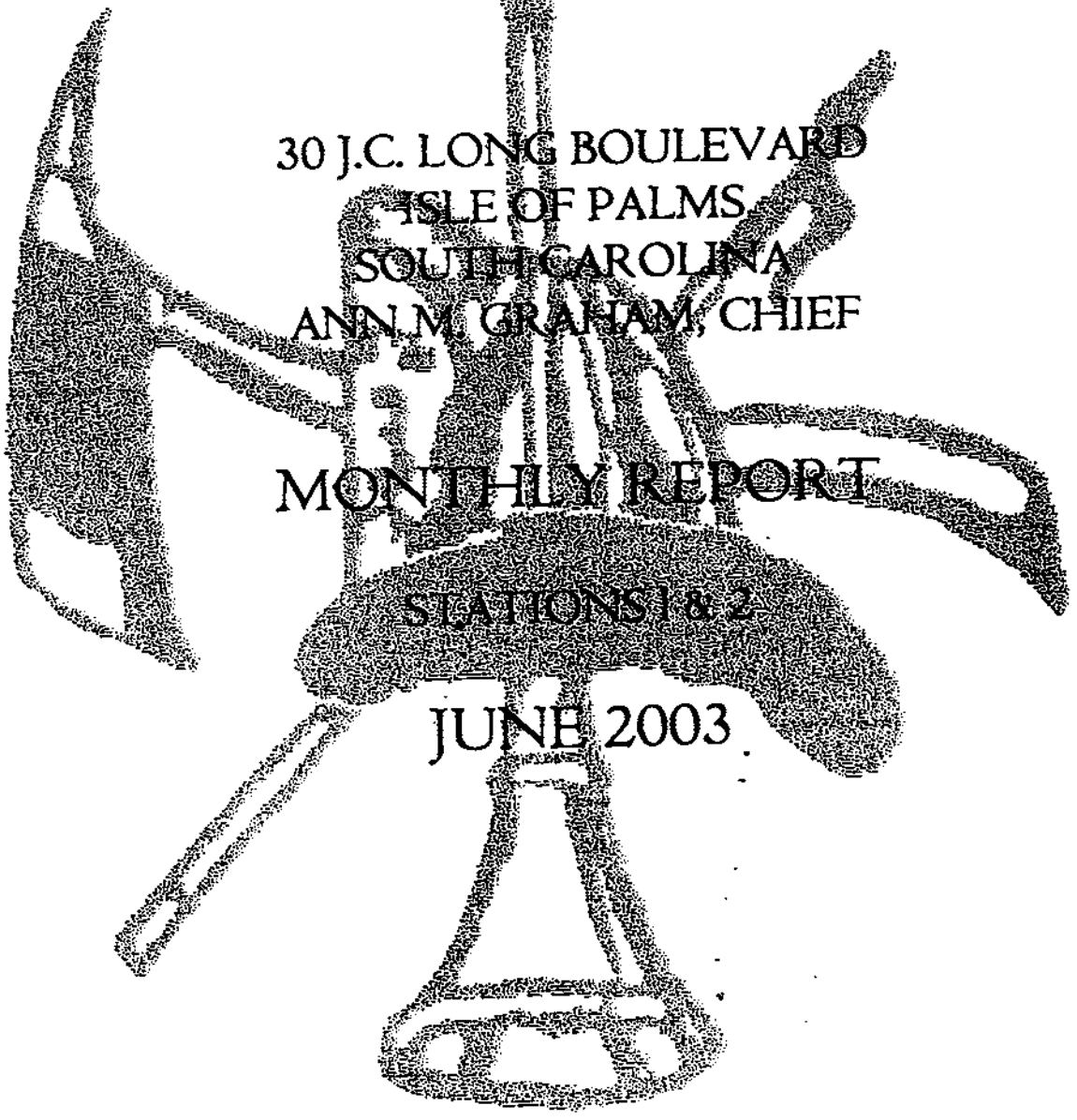
In light of the numerous young children and animals who reside in our area, please consider developing a plan now before the matter gets out of hand. We want our community protected - as well as the wildlife.

Sincerely,
Kitty G. Watkins

P. S.

Why, in 2003, can't scientists come up with a simple, appropriate birth control for animals?. Perhaps our citizenry should all encourage -- even demand - it.

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

JUNE 2003

Isle of Palms Fire Department
Monthly Report
June 2003
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Isle of Palms Fire Department
Call Summary
June 2003

6/6/2003 Fire Department responded to a fall with injuries on the beach near 8th Avenue. Upon arrival, found a 79-year-old female lying supine near the tide line with pain in the lower extremities. Patient was placed on backboard and transported off the beach via Rescue 2. While enroute to the waiting ambulance vital signs were assessed and monitored. Patient stated that she was walking her dog when the dog bolted and she fell. Patient was transported to East Cooper ER for further evaluation.

6/11/2003 Fire Department responded to an emergency medical call at 42nd Avenue and Palm Boulevard. Upon arrival, found an 8-year-old male involved in a moped-vs.-vehicle accident. Patient had injuries to the forehead, eye and abrasions on his extremities. Vital signs were assessed, oxygen was administered and patient monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

6/14/2003 Fire Department responded to a call of a boat explosion at the 41st Avenue Marina. Upon arrival, the fire in the boat was out. Fire Department personnel got into a civilian boat and pulled a 58-year-old male from the water. The patient had been blown out of a boat due to a gasoline tank that had turned over onto the battery and exploded, according to the patient. Vital signs were assessed and monitored and patient turned over to EMS who transported the patient to East Cooper ER for further evaluation. The boat was released by the Coast Guard and towed into Morgan Cove.

6/28/2003 Fire Department responded to a call for a missing boy on the beach and assisted the Isle of Palms Police Department in the search. Department personnel searched the beach and shops on front beach on foot. Dispatch notified personnel the child had been located by police personnel and returned to his parents.

6/29/2003 Fire Department responded to a possible drowning. Upon arrival, found lifeguard personnel performing CPR. Patient was not breathing, pulseless, and unresponsive. Personnel continued to perform CPR and basic life procedures on the patient until the arrival of Charleston County EMS and patient care was transferred. Physician pronounced patient dead on scene.

Isle of Palms Fire Department

Call Report

June 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-261	06/01/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-262	06/01/2003	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-263	06/01/2003	OOJ	Unclassified	Non-Resident	Breech Inlet
03-264	06/01/2003	2	Unintentional False	Non-Resident	12 Surf Lane
03-265	06/01/2003	1	Trash Fire	Resident	Behind 1009 Ocean Boulevard
03-266	06/01/2003	1	EMS Assist	Resident	2604 Hartnett Boulevard
03-267	06/02/2003	2	EMS Assist	Non-Resident	25 Edgewater Alley
03-268	06/02/2003	2	Public Assist	Resident	3703 Palm Boulevard
03-269	06/03/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-270	06/04/2003	1	EMS Assist	Resident	21 25th Avenue
03-271	06/04/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-272	06/05/2003	2	Alarm Malfunction	Resident	15 Hidden Green Lane
03-273	06/05/2003	2	Alarm Malfunction	Resident	4-D Seagrove Lane
03-274	06/05/2003	2	EMS Assist	Non-Resident	5757 Palm Boulevard
03-275	06/06/2003	1	EMS Assist	Non-Resident	Beach @ 8th Avenue
03-276	06/06/2003	1	EMS Assist	Non-Resident	6 22nd Avenue
03-277	06/07/2003	2	Arcing Electrical Equipment	Non-Resident	9002 Palmetto Drive, Unit 513
03-278	06/08/2003	2	Alarm Malfunction	Resident	42 41st Avenue
03-279	06/08/2003	1	Other Fire: Stove	Resident	516 Ocean Boulevard
03-280	06/09/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-281	06/09/2003	1	EMS Assist	Non-Resident	1010 Ocean Boulevard
03-282	06/09/2003	2	Hazardous Condition	Resident	12 Hidden Green Lane
03-283	06/10/2003	1	EMS Assist	Resident	504 Palm Boulevard
03-284	06/10/2003	2	EMS Assist	Resident	34 31st Avenue
03-285	06/10/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-286	06/11/2003	2	EMS Assist	Non-Resident	Palm Boulevard @ 42nd Avenue
03-287	06/11/2003	1	Power Line Down	Resident	Waterway Boulevard @ 29th Avenue
03-288	06/12/2003	1	Smoke Detector Check	Resident	1111 Oak Harbor Boulevard
03-289	06/12/2003	2	Unclassified	Non-Resident	Behind 7000 Palmetto Drive
03-290	06/12/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-291	06/13/2003	1	EMS Assist	Non-Resident	717 Carolina Boulevard
03-292	06/13/2003	1	EMS Assist	Non-Resident	1140 Ocean Boulevard
03-293	06/13/2003	1	EMS Assist	Non-Resident	Behind 1000 Block of Ocean Boulevard
03-294	06/14/2003	1	Search	Non-Resident	Behind 1126 Ocean Boulevard
03-295	06/14/2003	2	Other Fire: Boat	Non-Resident	50 41st Avenue
03-296	06/14/2003	1	Unclassified	Non-Resident	2702 Palm Boulevard
03-297	06/15/2003	1	EMS Assist	Non-Resident	1300 Ocean Boulevard
03-298	06/15/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-299	06/16/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-300	06/16/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-301	06/16/2003	2	EMS Assist	Resident	9510 Palmetto Drive
03-302	06/16/2003	1	Search	Non-Resident	1120 Ocean Boulevard
03-303	06/16/2003	1	EMS Assist	Non-Resident	Palm Boulevard @ 14th Avenue
03-304	06/17/2003	2	Public Assist	Resident	51 Seagrass Lane
03-305	06/17/2003	2	EMS Assist	Non-Resident	31 Sand Dollar Drive
03-306	06/19/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-307	06/20/2003	1	Alarm Malfunction	Resident	118 Ocean Boulevard
03-308	06/20/2003	1	Public Assist	Non-Resident	Front of 1140 Ocean Boulevard
03-309	06/20/2003	1	EMS Assist	Resident	11 27th Avenue

Isle of Palms Fire Department

Call Report

June 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-310	06/20/2003	2	Grass Fire	Resident	Palmetto Drive @ Pelican Reach
03-311	06/21/2003	1	Alarm Malfunction	Resident	118 Ocean Boulevard
03-312	06/21/2003	2	EMS Assist	Non-Resident	42 41st Avenue
03-313	06/21/2003	1	EMS Assist	Non-Resident	1120 Ocean Boulevard
03-314	06/21/2003	1	EMS Assist	Non-Resident	Rear of 1 14th Avenue
03-315	06/21/2003	2	EMS Assist	Resident	3901 Palm Boulevard
03-316	06/21/2003	1	EMS Assist	Non-Resident	1120 Ocean Boulevard
03-317	06/21/2003	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
03-318	06/21/2003	1	EMS Assist	Non-Resident	3rd Avenue @ Charleston Boulevard
03-319	06/22/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-320	06/22/2003	2	EMS Assist	Non-Resident	Marsh Island Drive
03-321	06/22/2003	1	Search	Resident	Behind 114 Ocean Boulevard
03-322	06/23/2003	1	EMS Assist	Resident	809 Palm Boulevard
03-323	06/23/2003	2	EMS Assist	Non-Resident	50 41st Avenue
03-324	06/23/2003	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
03-325	06/24/2003	1	EMS Assist	Resident	1 14th Avenue
03-326	06/25/2003	1	EMS Assist	Non-Resident	1300 Ocean Boulevard, Unit 239
03-327	06/26/2003	2	EMS Assist	Non-Resident	5825 Back Bay Drive
03-328	06/27/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-329	06/28/2003	1	EMS Assist	Non-Resident	Next to 1140 Ocean Boulevard
03-330	06/28/2003	1	EMS Assist	Resident	30 J.C. Long Boulevard
03-331	06/28/2003	2	Station Tour	Non-Resident	44 41st Avenue
03-332	06/28/2003	1	Search	Non-Resident	Area of 1300 Ocean Boulevard
03-333	06/28/2003	OOJ	Controlled Burn	Non-Resident	Buccaneer Road
03-334	06/28/2003	1	Brush Fire	Resident	Rear of 2901 Waterway Boulevard
03-335	06/28/2003	1	Unclassified	Resident	Rear of 2911 Waterway Boulevard
03-336	06/28/2003	2	Unintentional False	Resident	33 Morgan Place Drive
03-337	06/28/2003	2	Brush Fire	Resident	3400 Waterway Boulevard
03-338	06/28/2003	2	Alarm Malfunction	Resident	26 Beachwood East
03-339	06/29/2003	1	EMS Assist	Non-Resident	Behind 1140 Ocean Boulevard
03-340	06/29/2003	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
03-341	06/29/2003	1	Other: Assist Family	Non-Resident	1 14th Avenue
03-342	06/29/2003	1	Smoke Detector Check	Resident	809 Ocean Boulevard

Isle of Palms Fire Department

Call Report

June 2003

Total Calls	82
District 1	53
District 2	27
OOJ/Mutual Aid	2
Resident	30
Non-Resident	52
Unclassified	0
Total EMS Calls	43
District 1	31
District 2	12
OOJ/Mutual Aid	0
Resident	10
Non-Resident	33
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

June 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-267	06/02/2003	2	EMS Assist	Non-Resident	25 Edgewater Alley
03-272	06/05/2003	2	Alarm Malfunction	Resident	15 Hidden Green Lane
03-273	06/05/2003	2	Alarm Malfunction	Resident	4-D Seagrove Lane
03-274	06/05/2003	2	EMS Assist	Non-Resident	5757 Palm Boulevard
03-277	06/07/2003	2	Arcing Electrical Equipment	Non-Resident	9002 Palmetto Drive, Unit 513
03-282	06/09/2003	2	Hazardous Condition	Resident	12 Hidden Green Lane
03-289	06/12/2003	2	Unclassified	Non-Resident	Behind 7000 Palmetto Drive
03-290	06/12/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-301	06/16/2003	2	EMS Assist	Resident	9510 Palmetto Drive
03-304	06/17/2003	2	Public Assist	Resident	51 Seagrass Lane
03-310	06/20/2003	2	Grass Fire	Resident	Palmetto Drive @ Pelican Reach
03-320	06/22/2003	2	EMS Assist	Non-Resident	Marsh Island Drive
03-327	06/26/2003	2	EMS Assist	Non-Resident	5825 Back Bay Drive
03-336	06/28/2003	2	Unintentional False	Resident	33 Morgan Place Drive
03-338	06/28/2003	2	Alarm Malfunction	Resident	26 Beachwood East

Total Calls	15
Resident	8
Non-Resident	7
Unclassified	0
Total EMS Calls	6
Resident	1
Non-Resident	5
Unclassified	0

Isle of Palms Fire Department

Incident Report

June 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total June 2002	YTD 2002
Total Alarms for Month	82	53	27	2	337	91	311
Structure Fire	1	1			8		4
Outside Structure							
Vehicle Fire					2		
Brush,Grass, Leaves	3	1	2		6	4	11
Trash, Rubbish	1	1			2		
Explosion, no fire						1	1
Spill with fire							1
Other Fires	1		1		6	1	1
Overpressure Rupture							1
Emergency Med. Call	43	31	12		174	43	150
Lock-in, Trapped						5	7
Search	4	4			11	3	6
Extrication							1
Rescue-not classified							3
Spill, leak, no fire					3		3
Power Line Down	1	1			1	1	1
Arcing Elec. Equip.	1		1		1	3	7
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1		1		3		
Water Removal							1
Smoke Removal					1		
Animal Rescue					1		
Assist Police					2	1	4
Unauthorized Burning							
Move-Up					2	1	8
Service Call					1	2	3
Smoke Scare						3	4
Contolled Burn	1			1	1	1	1
Steam Mistaken, smoke					1		1
Malicious False					1		
Bomb Scare					1		
Alarm Malfunction	6	2	4		13	1	10
Unintentional False	2		2		30	9	28
Unclassified	4	2	1	1	7		1
Supplemental	13	10	3		59	12	53

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

June 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total June 2002	YTD 2002
Total for Month	13	10	3	0	59	12	53
Smoke Detector	2	2			7		1
Station Tour	6	5	1		13		
Public Education						1	1
Public Appearance					7		11
Assist Motorist							
Public Assist	4	2	2		31	11	35
Other	1	1			1		5

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30							166
Non-Resident	7	8	23	33	46	52							169
Unclassified	0	0	1	0	1	0							2
Total	24	36	58	57	80	82	0	0	0	0	0	0	337

Isle of Palms Fire Department

Completed Pre-Incident Surveys

June 2003

A Dough Re Mi Pizzeria
Acme Cantina
Agent Owned Realty
Banana Cabana
Barrier Island Ecotours
Beach Biz
Beach Club Villas
Beach Club Villas Pool House
Beach House Gallery
Beachside Pool Building
Beachside Real Estate
Beachtown
Beachtown II
Ben & Jerry's
Boardwalk Inn & Pool House
Boat House Restaurant
Carroll Realty
Charleston County Park Gate House
Charleston County Park Main Building
Citadel Beach House
Coastal Chiropractic Clinic
Coconut Joe's
Construction Scheduling Services
Davis, Ron, Realtors LLC
Dewees Island Marina & Office
Domino's Pizza
Drs. M.C. McEniry, DMD, and Brent C. Bailey, DDS
Dunes Deli & Pizzaria
Dunes Properties
Duney's Bar & Café
Duney's Ice Cream Shop
East Island Real Estate
Edgar's Restaurant
Exit Realty
Fairway Dunes Villas
Fairway Dunes Villas Pool House
First United Methodist Church
Front Beach Bar & Grill
Funkedelic Relics
Grand Pavilion Condominiums
Great Beach Regime Management
Great Beach Vacations
Greenery
Greenery of Charleston Landscape Contractor
Harbour Halfway House
Hart, Dr. James
Herlong & Associates Inc.
Holden, Barry C., attorney
Holiday Inn Express
Innovative Staffing Solutions
Island Cards & Gifts
Island House
Island Laundry
Island Law Office
Island Liquors
Island Realty
Isle of Palms Baptist Church
Isle of Palms Building Department
Isle of Palms City Hall/Police Department
Isle of Palms City Marina
Isle of Palms Diner
Isle of Palms Exchange Club
Isle of Palms Fire Department - Station 1
Isle of Palms Fire Department - Station 2
Isle of Palms Hardware
Isle of Palms Pest Control
Isle of Palms Post Office
Isle of Palms Public Restrooms
Isle of Palms Public Works
Isle of Palms Recreation Center
Isle of Palms Wastewater Treatment Plant
Isle of Palms Water Commission
Isle of Palms Water Commission
Jones Financial
Lagoon Villas & Pool House
Laureate Capital
Links Golf Course Cart Shed
Links Golf Course Maintenance Shed
Links Golf Course Recreation Club
Links Golf Halfway House
Linkside Villas
Long Island Café
Lutheran Retreat Center
Maintain Inc.
Mariner's Walk
Mariner's Walk Pool House
Morgan Cove Pool House
Morgan Creek Bar & Grill
Morgan Place Boat Docks
My Favorite Things
My Favorite Things II
National Home Video
New Learning Presentations System
Newcomb, Jeff, & Associates
No. 1 Goalkeeper Camp
Ocean Boulevard Villas
Ocean Club Villas - Building 1
Ocean Club Villas - Building 1, Cabana
Ocean Club Villas - Building 4
Ocean Club Villas - Guard House

Isle of Palms Fire Department

Completed Pre-Incident Surveys

June 2003

Ocean Club Villas - Pool House
Ocean Inn Apartments & Motel
Ocean Point Pool & Pool House
Oceanside Villas
Oceanview Condominiums
Old Time Photo
One-Eyed Parrot
Ouh La La Fine Foods
Pantry
Pelican Bay Pool House
Pelican Cleaners
Port O Call Villas
Port O Call Villas II
Prudential Carolina Real Estate
Racquet Club Villas
Razor's Edge
Red & White
Resort Maintenance Heating & Air
Rob's Pest Control
RS Structures Inc.
RW Associates
Salon & Company
Sea Biscuit
Sea Cabins
Sea Oats Club Pool House
Seagrove Villas
Seascape
Seaside Inn
Shear Paradise
Shipwatch Condominiums
Simmons Seafood
Southern Bell
Splash
St. Marks Lutheran Church
Stackpoles Sports Corp
STAT Medical Care
Subway
Sullivan's Island Real Estate
Summer House Villas
Sundrops Montessori School
Surf Shop
Taste of China
Tidal Wave Water Sports
Veterans of Foreign Wars Post 3137
Wild Dunes Community Association
Wild Dunes Distribution Center
Wild Dunes Harbour Course Cart Shed
Wild Dunes Harbour Course Golf Club House
Wild Dunes Information Center
Wild Dunes Property Owners Beach House
Wild Dunes Reception Center
Wild Dunes Security Gate 1
Wild Dunes Security Gate 2
Wild Dunes Swimming Pool
Wild Dunes Tennis Center
Wild Dunes Yacht Harbor Inc.
Windjammer
Yacht Harbor Docks/Fueling Area
Yacht Harbor Villas
Yacht Harbor Villas Pool House

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT - JUNE 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Const Type	Violations	Next Inspection	Inspector
06/09/2003	Yacht Harbor Pool House	Yes		H	IV	3	07/09/2003	606
06/09/2003	Yacht Harbor Villas	Yes		R	IV	0	06/09/2004	606
06/09/2003	Citadel Beach House	Yes		A	VI	2	07/09/2003	606
06/09/2003	Citadel Beach House Blue/Gray	Yes		A	VI	3	07/09/2003	606
06/18/2003	A Dough Re Mi Pizzza	Yes		B	V	11	07/18/2003	604
06/23/2003	Links Golf Course Maintenance	Yes	Yes	H	VI	17	07/23/2003	607
06/23/2003	Ocean Boulevard Villas	Yes		R	IV	5	07/23/2003	605
06/25/2003	Sea Cabin Villas	Yes		R	VI	12	08/11/2003	603
06/25/2003	Sea Cabin Pool House	Yes		H	VI	3	08/11/2003	603
06/25/2003	Sea Cabin Laundry	Yes		H	VI	5	08/11/2003	603
06/25/2003	Sea Cabin Conference Room	Yes		R	VI	5	08/11/2003	603
06/26/2003	Harbor Halfway House	Yes		A	VI	2	07/26/2003	607
06/26/2003	Wild Dunes Sports Pavilion	Yes		A	VI	3	07/26/2003	607
06/26/2003	Dunes Deli	Yes		B	VI	2	07/26/2003	607
06/26/2003	Harbor Course Golf Shop	Yes		B	VI	2	07/26/2003	607
06/27/2003	Isle of Palms County Park	Yes		A	VI	0	06/09/2004	606
06/27/2003	Isle of Palms Public Rest Rooms	Yes		A	V	1	07/27/2003	606
06/26/2003	Wild Dunes Community Assc.	Yes	30 day	B	VI	2	07/03/2003	607
06/26/2003	Morgan Creek Grill	Yes	30 day	B	VI	18	07/03/2003	607
06/30/2003	Razor's Edge	Yes		B	V	0	09/23/2003	605
						96		
	Total Inspections:	20						
	Total Violations:	96						

Inspectors:
607 - Tetor
606 - Braun
604 - Bullock
603 - Kramer
605 - Nilsen

Isle of Palms Fire Department
Training Report
June 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1166	Total Training Hours	122
Hours Per Person	40.207	Hours Per Person	9.3846

Additional Training

All career personnel continued with orientation training for Engine 1. The areas covered during these drills included: pump operations, hose loading and pulling, and master stream operation. A practical exercise on ropes and knots was conducted. Training also was done on hazardous materials, building construction, and firefighter safety.

All volunteer personnel continued with orientation training for Engine 1. Personnel also received training in firefighter safety and fire behavior.

All qualified personnel received their annual SCBA Fit Test.

Medical in-service training covered Environmental Emergencies, and Medical and Legal Documentation.

Captain Bob Maibach served as Lead Instructor for the South Carolina Fire Academy's Truck Company and Support Operations. This course was held at the Port Royal Fire Department.

Lieutenant Joe McGinnis, Engineer Shaun Gadsden, Engineer Dave Micalizzi, Firefighter Julie Morton, and Firefighter Brian Saylors all successfully completed the National Fire Academy's Leadership III: Strategies for Company Success course hosted by the Isle of Palms Fire Department. Captain Maibach served as the Lead Instructor for this course.

Firefighter Saylors fulfilled all the requirements for reciprocity as an Emergency Medical Technician-Basic through the S.C. Department of Health and Environmental Control.

Volunteer Firefighter Mark Bolton successfully completed the Fire Academy's Course 1152 OSHA Firefighter. This course was held at the Berkeley County Emergency Services Training Center in Moncks Corner.

Firefighter Bolton, Firefighter Mike Nevitt, Firefighter Danica Sancic-Chumley, and Firefighter Will Smith, all have been officially accepted as members of the Volunteer Squad.

The Volunteer and Explorer roster is currently at 14 members.

Isle of Palms Fire Department

Training Report

June 2003

Career Personnel	Hours
Chief Graham	42
Captain Maibach	153
Captain Bullock	20
Captain Kramer	28
Captain Nilsen	19
Lieutenant Braun	34
Lieutenant Tetor	32
Lieutenant McGinnis	62
Bacon	47
Bloom	26
Burnette	34
Ciappa	21
Collins	31
Dowdy	22
Ellis	70
Friend	26
Gadsden	53
Gervais	21
Giddens	58
Hathaway	23
Micalizzi	47
Morris	24
Morton	50
Mrowca	34
Rodden	31
Saylors	53
Sills	26
Smith, J.	55
Stinnett	24
Total for Month	**1166**
Average Per Person	**40.207**

Volunteer/Explorer Personnel	Hours
Bolton	10
Bozman	10
Buckhannon	5
Corbett	13
Graham	0
Hawkins	0
Jenkins	11
Mitchum	11
Nevitt	13
Noyes	3
Sancic-Chumley	10
Smith, W.	10
Stickney	13
Wood	13
Total for Month	**122**
Average Per Person	**9.3846**

Isle of Palms Fire Department

Monthly Water Usage Log

June 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2	1,500				1,500
3	1,000				1,000
4	1,500				1,500
5	1,000				1,000
6					0
7					0
8					0
9					0
10		5,000			5,000
11		5,000			5,000
12		5,000			5,000
13					0
14					0
15					0
16					0
17		5,000			5,000
18		5,000			5,000
19		5,000			5,000
20					0
21					0
22					0
23					0
24		5,000			5,000
25		5,000			5,000
26		5,000			5,000
27					0
28					0
29					0
30					0
31					
Total	5,000	45,000	0	0	50,000

Chief's Signature:

Water Department notified on: 7/1/03

Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June	5,000	45,000			**50,000**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**29,000**	**154,500**	**10,700**	**12,250**	**206,450**

Isle of Palms Fire Department

Maintenance Report

June 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
6/2	Boat 6	Replaced winch	1.00	$21.99	0.00	$0.00	1045205017
6/3	Station 2	Gauges for cascade system calibrated	1.00	$0.00	1.00	$36.00	1045205027
6/4	Engine 4	Replaced generator	2.00	$1,767.00	0.00	$0.00	1045205017
6/5	Rescue 4	Starter clutch replaced	4.00	$0.00	4.50	$396.00	1045205017
6/5	Station 2	Stairwell lights replaced	0.00	$0.00	2.00	$71.00	1045205026
6/6	Rescue 1	Repaired K-12 saw	0.00	$0.00	1.00	$36.00	1045205017
6/7	Engine 2	Repaired Fire Com jack on pump panel	2.00	$1.00	0.00	$0.00	1045205017
6/8	Engine 4	Replaced motor in light bar	2.00	$0.00	0.00	$0.00	1045205017
6/9	Station 2	Outside outlet installed	0.00	$0.00	1.50	$85.00	1045205026
6/10	Engine 2	Replaced alternator	1.00	$0.00	4.00	$851.00	1045205017
6/11	Station 1	Repair flag pole light	2.00	$0.00	0.00	$0.00	1045205026
6/12	Station 1	Replaced vacuum cleaner	1.00	$0.00	0.00	$0.00	1045205026
6/15	Boat 5	Taken to Champion Honda for break-in tune up	2.00	$0.00	0.00	$0.00	1045205017
6/16	Station 1	Weedeater repaired	1.00	$0.00	1.00	$29.63	1045205027
6/16	Station 2	Repaired shelving	0.50	$4.00	0.00	$0.00	1045205026
6/17	All Units	Radios reprogrammed	6.00	$0.00	6.00	$0.00	1045205026
6/18	Rescue 1	Cleaned spark plug, carburetor of chainsaw	0.50	$0.00	0.00	$0.00	1045205027
6/18	Station 1	Lawn mower repaired	1.00	$0.00	0.00	$174.31	1045205027
6/18	Station 2	Spare chainsaw repaired	0.00	$0.00	0.00	$12.56	1045205027
6/19	Engine 1	Several minor adjustments made by Taylor Fire Group	0.00	$0.00	4.00	$0.00	1045205017
6/19	Engine 2	Repaired compartment lights	0.00	$0.00	1.00	Invoice Due	1045205017
6/19	Engine 2	Repaired compartment door "open" indicator light	0.00	$0.00	1.00	Invoice Due	1045205017
6/19	Engine 2	Replaced leaking valves	0.00	$0.00	4.00	Invoice Due	1045205017
6/19	Engine 2	Repaired discharge handle	0.00	$0.00	1.00	Invoice Due	1045205017
6/19	Engine 2	Adjusted pump packing	0.00	$0.00	3.00	Invoice Due	1045205017
6/19	Engine 3	Replaced five discharge gauges	0.00	$0.00	5.00	Invoice Due	1045205017
6/19	Engine 4	Pump primer repaired	0.00	$0.00	1.00	Invoice Due	1045205017
6/19	Engine 4	Pump shift and relief valve lights repaired	0.00	$0.00	1.00	Invoice Due	1045205017
6/19	Engine 4	Repaired RPM gauge	0.00	$0.00	1.00	Invoice Due	1045205017
6/19	Engine 4	Repaired intersection light	0.00	$0.00	1.00	Invoice Due	1045205017
6/19	Engine 4	Lubricated valves	0.00	$0.00	1.00	Invoice Due	1045205017
6/20	Station 1	Replaced valve for water hose	1.00	$0.00	0.00	$0.00	1045205026
6/20	Station 1	Replaced microwave oven	0.50	$0.00	0.00	$0.00	1045205026
6/24	Engine 2	Preventive maintenance done	0.00	$0.00	1.00	Invoice Due	1045205017
6/24	Engine 4	Preventive maintenance done	0.00	$0.00	1.00	Invoice Due	1045205017
6/24	Engine 4	Repaired motor on mechanical siren	2.00	$0.00	0.00	$0.00	1045205017
6/24	Engine 4	Repaired water light in cab	0.00	$0.00	1.00	Invoice Due	1045205017

Isle of Palms Fire Department

Maintenance Report

June 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
6/24	Engine 4	Replaced damaged section of 1 3/4" hose	0.00	$72.00	0.00	$0.00	1045205027
6/24	Engine 4	Replaced nozzle on high-rise hose pack	0.00	$136.77	0.00	$0.00	1045205027
6/24	Engine 4	Repaired fuel gauge	0.00	$0.00	1.00	Invoice Due	1045205017
6/25	Engine 1	Generator mounted	2.00	$0.00	2.00	$0.00	1045205017
6/26	Rescue 1	Small trash pump repaired	1.00	$0.00	0.00	Invoice Due	1045205017
6/27	Radio # 737-610	Channel display repaired	1.50	$0.00	2.00	$58.55	1045205027
6/27	SCBA Cylinder # 1257	Hydrostatically tested	0.00	$0.00	1.00	$12.00	1045205027
6/27	SCBA Cylinder # 1259	Hydrostatically tested	0.00	$0.00	1.00	$12.00	1045205027
6/27	SCBA Cylinder # 1287	Hydrostatically tested	0.00	$0.00	1.00	$12.00	1045205027
6/27	SCBA Cylinder # 2289	Hydrostatically tested	0.00	$0.00	1.00	$12.00	1045205027
6/28	Boat 1	Replaced spark plugs, fuel filter, water separator, lanyard	4.00	$17.00	0.00	$0.00	1045205017
6/28	Rescue 4	Braking system repaired	3.00	$0.00	6.00	$349.22	1045205017
6/30	Engine 2	Air conditioner repaired	0.00	$0.00	2.00	Invoice Due	1045205017
6/30	Radio # 737-647	Malfunctioning radio repaired	1.00	$232.71	0.00	$0.00	1045205027
6/30	Station 1	Secured overhead light	2.00	$0.00	0.00	$0.00	1045205027
6/30	Station 1	Repaired cracked tile in women's shower	2.00	$0.00	0.00	$0.00	1045200527
6/30	Station 1	Replaced broken light cover in men's bathroom	1.00	$0.00	0.00	$0.00	1045205027
6/30	Station 2	Replaced four cascade cylinders due to rust on inside	0.00	$0.00	0.00	$0.00	1045205027
6/30	Station 2	Shower drains repaired	2.00	$0.00	0.00	$0.00	1045205027
6/30	Station 2	Repaired leaks in ceiling	2.00	$0.00	0.00	$0.00	1045205027
6/30	Station 2	Broken window glass in apparatus bay replaced	2.00	$0.00	0.00	$0.00	1045205027
6/30	Station 2	Dimmer switch replaced	1.00	$0.00	0.00	$0.00	1045205027
6/30	*Truck 1*	*All parts for repair have arrived*	*0.00*	*$0.00*	*0.00*	*$9,310.83*	*1045200517*
		Totals	**54.00**	**$2,252.47**	**65.00**	**$11,458.10**	

Miscellaneous

Grass and shrubs were cleared from around several hydrants

Indicates cost of parts and a partial billing on the complete repair

Isle of Palms Fire Department
Personnel Report
June 2003

6/2003 The following are new volunteers that were accepted as members of the Isle of Palms Fire Department Volunteer Squad:

Mark Bolton, Mount Pleasant
Michael Nevitt, Mount Pleasant
Danica Sancic-Chumley, Mount Pleasant
Will Smith, Charleston
We welcome the newest members to the department.

June Birthdays: Brian Drawdy, Hohns Rodden and Tommy Buckhannon.

Isle of Palms Fire Department
Public Relations Report
June 2003

6/1/2003 Firefighter Bacon gave a tour of Station 1 to island visitors.

6/1/2003 Firefighter Rodden assisted motorist by putting air in his tires.

6/10/2003 Firefighter Ellis gave a tour of Station 1 to island visitors.

6/11/2003 Volunteer meeting at Station 1.

6/18/2003 Chief Graham attended the Charleston County Fire Chiefs Association meeting.

6/19/2003 B-Shift personnel gave a tour of Station 1 to a family of six.

6/20/2003 Firefighter Bacon helped jump-start a car on Ocean Boulevard.

6/22/2003 B-Shift gave a tour of Station 1 to six (6) adults and eight (8) children. All participants belonged to a Fire/EMS Explorer troop visiting from Fairfax County, Virginia.

6/25/2003 Volunteer meeting at Station 1.

6/27/2003 Engineer Mrowca gave two families a tour of Station 1.

6/28/2003 Engineers Micalizzi and Collins gave a tour of Station 1 to a family of four.

6/29/2003 Engineer Hathaway assisted an elderly resident with a smoke detector.

U.S. Department of Labor

Certificate of Appreciation

Presented to

Ann Graham

ISLE OF PALMS FIRE DEPARTMENT

*This Certificate of Appreciation is in recognition of your personal and significant contribution to the National Occupational Information Network (O*NET) Data Collection Program, our Nation's primary source of occupational information.*

EMILY STOVER DeROCCO
Assistant Secretary
Employment and Training Administration

O*NET™

Linda Tucker

From: Rodney Goderwis [rgoderwis@interstarna.com]

nt: Tuesday, July 08, 2003 5:39 PM

o: njpage@iop.net; agraham@iop.net; alcannon@charlestoncounty.org; ltucker@iop.net; thomasb@iop.net; torourke@ccprc.com; taylord@iop.net; carol@joemedia.net; rdmiller@iop.net; jmarino@iop.net; iopbeachbelle@aol.com; ryanbucky@msn.com; bettellim@aol.com; babele@iop.net; FMSottile@aol.com

Cc: Elsmere Ironworks; Janette Goderwis

Subject: Letter of Thanks

To all:

Please make sure that the police officers, lifeguards, and EMS workers who helped find a little girl on the beach at Isle of Palms July 4th know how much their efforts are appreciated. I have attached a letter detailing the incident. Please don't hesitate to call if you should have any questions or would like any additional information.

Sincerely,
Rodney G. Goderwis
859-283-9253 or 859-240-5900

E-Mail Disclaimer

Confidential information may be contained in this message. This e-mail and any file transmitted with it, is confidential and intended solely for the use ˆthe individual or entity to whom it is addressed. Unless you are the ended recipient or his/her representative you are not authorized to, and must not, read, copy, distribute, use or retain this message or any part of it. If you received this e-mail in error, please inform the sender and delete it from your mailbox or any other storage mechanism. InterStar N.A., Inc. cannot accept liability for any statements made which are clearly the sender's own and not expressly made on behalf of InterStar N.A., Inc. or one of its agents.

To: Isle of Palms Mayor, Police Chief, Fire Chief, City Council, Recreation Director and City Administrator
Charleston County Sheriff and Executive Director of Parks/Recreation

From: Rodney G. Goderwis
1634 Caddie Circle
Florence, Kentucky 41042
859-283-9253 or 859-240-5900

Date: July 8, 2003

Re: A wonderful ending to a terrifying event. A sincere thanks for a job well done to the Police Officers, Lifeguards, and Rescue Workers at Isle of Palms Beach on July 4th.

The last day of our vacation, after a wonderful week spent on the beach at Isle of Palms, we had the scare of our lives. On July 4th at approximately 2:00pm, my niece, Michaela Goderwis, a six-year old was wading in the surf just off the beach while her sister and cousins were riding waves.

The beach had become very crowded since it was a holiday. Although I was entrusted with watching over her and her cousins on the beach, I lost sight of her. In hindsight, I'm sure that the moment that I realized I didn't see her, she was walking south while I was looking north. My wife Carmen, Michaela's aunt, came down to the beach about that time. We frantically looked for her for a minute or so and then had the other children run up to the condo we were staying in, 1140 Ocean Boulevard, to see if she had gone there. To our horror, the children were immediately running back to us signifying that she had not gone back to the condo. At that point, her parents, John and Jeanette, as well as some folks from Cincinnati we met, all ran to the beach. I can't even begin to describe the next several minutes of sheer terror. We all ran up and down the beach, going in and out of the ocean, urgently looking for Michaela. We were all saying prayers as we ran past each other again and again. Michaela's sister and her cousins were crying and looking with us. We were pleading with people for help in looking for her. A lot of people jumped up immediately to help look.

Michaela's father, John, found a police officer, who was stationed on the beach walkway at our condo building. He desperately described her to him and the police officer called for help. I ran to the lifeguard station just beyond the pier and grabbed a young lifeguard. He also called for help. Within minutes, there were several police officers, lifeguards, and EMS workers on the beach. In addition to the rescue workers, there must have been a hundred people looking for Michaela on the beach. This ordeal went on for an excruciating 20 minutes before she was found. Each minute seemed like an hour.

She was found down the beach in front of Coconut Joe's by a young mother who took her to one of the police officers. As you can imagine, we were so very thankful. We all had tears of joy and relief. We thank God for the police officers, lifeguards, EMS personnel and all of the people who helped in bringing Michaela back to us. It really restores your faith in humanity to witness the helpful and concerned reaction of so many people.

We especially want to recognize the police officer that was stationed on the walkway at 1140 Ocean Boulevard and the young lifeguard on the public beach just beyond the pier. In all the confusion, we didn't get the name of the lifeguard and only know that the police officer's name was Scott and that he was a Charleston officer. Scott was so kind and responsive and spent a lot of time afterward comforting us and helping to calm us down. The young lifeguard mentioned that he only works as a lifeguard part time. He reacted without hesitation as well.

We cannot thank them enough or ever repay them for what they did. We want you to know that there is a family in Kentucky who owes a debt of gratitude to the Isle of Palm professionals who helped us on the 4th of July. God bless you all.

ROBERT E. MOLONY
4 MAIDEN LANE
CHARLESTON, SOUTH CAROLINA 29401

June 16, 2003

Mayor Mike Sottile,
Isle of Palms, S. C.

Dear Mayor Sottile:

Last Friday, our housekeeper's car broke down at 41st & Palm. In a very short time, Officer Derrick D. Ambas stopped and offered his assistance.

In all of my years, I have never met a more accomidating, dedicated, and helpful officer. I wish that you would convey to him our appreciation in the manner he handled this situation.

You and those responsbile should be commended for hiring personnel of this type. As a resident of our Island since 1977, It is most comforting to see police of this type protecting us.

Yours truly,

R. E. MOLONY

STEWART FOUNDATION

P.O. Box 831
Aurora, IL 60507
630.844.5123
June 27, 2003

Mayor Sottile
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Gentlemen,

At the suggestion of Kenneth and Margaret Barnes, the Stewart Foundation is pleased to enclose it's check for $1,800.00 as a contribution to the City of Isle of Palms to be used by the Fire Department for a new boat trailer.

The Stewart Foundation will not need a receipt for this contribution; however, if you wish to send an acknowledgment you may send it to:

Mr. & Mrs. Kenneth W. Barnes
309 Palm Blvd.
Isle of Palms, SC 29451

Sincerely,

Stewart Foundation

T. S. Alexander

THE STEWART FOUNDATION
P.O. BOX 831
AURORA, ILL. 60507

1456

70-76/719

June 27 19 2003

PAY TO THE ORDER OF City of Isle of Palms $ 1800 00

DOLLARS

The Old Second
NATIONAL BANK of AURORA
37 South River Street / Aurora, Il. 60507

FOR

Thos S Alexander

⑈001456⑈ ⑆071900760⑆ 86⑈246⑈6⑈

ity of Isle of Palms Request for bids

Please respond to the City with bids as indicated below. Bids will be accepted at City Hall 1207 Palm Boulevard or Post Office Box 508 until(insert date and time) and shall be opened and read aloud. The City reserves the right to reject any and all bids.

Aerial Fire Apparatus (red) meeting all applicable NFPA and federal motor vehicle safety standards and meeting or exceeding all Economic Consumer for European (ECE) for cab crash worthiness requirements and configured with

	95' Platform rear mount	100' Stick
Aluminum (no exceptions) six (6) person cab with 10 year structural warranty	w/ minimum total rated capacity	w/ minimum tip
Aluminum (no exceptions) body with 10 year structural warranty	of 1,000 lbs.	load of 500 lbs
Aluminum aerial (no exceptions) with 20 year structural warranty		w/ or w/out flowing
2.5 to 1 safety factor		water
Hale pump 1250 gpm or greater		
500 hsp Detroit diesel or Cummins ISC with		
5 year warranty to include computer modem		
module which transmits information via		
modem for troubleshooting		
Allison World transmission EVS 4500 P 5 speed		
automatic with 5 year warranty		
Jacob's engine brake sized appropriately for the		
weight of the vehicle		
Lifetime frame warranty		
300 gallon Poly tank with lifetime warranty		
All plumbing -- stainless steel with 10 year warranty		
10 year unlimited paint warranty - lifetime warranty against corrosion perforation		
5 year electrical warranty		
maximum compartment space for		
for fire gear.		
10,000 watt generator		
please indicate wheel base		
turning radius		
cramp angle		
road clearance		
overall height		
overall weight	(_____)	(_____)
Purchase price - payment upon delivery	_____	_____
Acceptance of trade and trade in value assigned to City's 1997 Pierce 100' aerial	_____	_____
Purchase price with pre-paid discount	_____	_____
Expected Delivery Date from date of contract/order	_____	_____

DRAFT

DRAFT

EXHIBIT C

PUBLIC WORKS COMMITTEE
July 8, 2003

The regular meeting of the Public Works Committee was held on July 8, 2003, at 5:45 p.m., in the Public Works Department. Present were Committee members Bettelli and Miller, Mayor Sottile, Administrator Tucker, Director Mobley and Councilwoman Hanbury.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the June 2003 meeting; Councilman Miller seconded; motion passed unanimously.

2. Monthly Department Report for June 2003. Director Mobley gave his monthly report, discussed the monthly maintenance report (copies attached) and answered questions of committee members. Mayor Sottile asked that each vehicle on the maintenance report be listed with its year to better distinguish which truck is being repaired.

3. Old Business. (A) Update Non-Point Source Pollution Assessment Project. Administrator Tucker reported that there is no written report from GEL but there should be a report forthcoming once some problems have been resolved.

(B) Status of Repair to Marina/Morgan Creek Parking. Director Mobley reported that he met with Charleston County engineers today (July 8th) at the Marina parking lot and they indicated that work would begin July 9th.

In the hopes that Chairman Marina might arrive at the meeting, the agenda was changed around to discuss items of particular interest to the chairman.

(D) Revisit Drainage-Dangerfield Property and Frank Sottile Lane. Director Mobley reported that he met with Charleston County Engineer Chuck Jarmin at the Dangerfield property twice. There is one depression that is approximately 4-5 feet from the main line and is not being caused by the drainage line. Mr. Jarmin felt that no repairs needed to be made at this time and will send Director Mobley a letter expressing this.

As to Frank Sottile Lane, Charleston County engineers feel that a storm drain catch basin should be installed and will send a job quote for this project.

4. New Business. (B) Charleston County Hazard Mitigation Plan Update. Administrator Tucker displayed the County's extensive document. She referred to the Action Plan and Status of Action Plan sheets that were included in meeting packets and noted that these two items are approved by Council and submitted each year to Charleston County. Because of legislative changes, the entire document will not have to be approved until early 2004. Administrator Tucker iterated that the City must participate in this program in order to receive discounts on everyone's flood insurance. Also, this program allows the City to apply for grant funding, such as the recent hurricane shutter project and transfer switches project. **Councilman Bettelli made a motion to recommend to Council acceptance of the Action Plan and updated Status of Action Plan of 2003-2005 as part of the Hazard Mitigation Plan; Councilman Miller seconded; motion passed unanimously**.

6. Miscellaneous (A) Results of Ocean Water Quality Sampling-June. Administrator Tucker referred to the attached report from DHEC and noted that all samples were satisfactory.

(B) Director Mobley reported that former employee John Hamilton has returned to the department through a temp agency as a part time worker on the limbs truck.

(C) Director Mobley reported on repairs made to PW 17 at a cost of about $2,865and noted that these repairs were out of the warranty period. This was in lieu of a new motor.

(D) Director Mobley reported that the new acorn lights are being installed on Palm Boulevard and look very nice.

(E) Administrator Tucker reported that Richard Johnston of the Beach Advisory Committee notified her that he is looking for another fabricator for the light shield he has proposed for street lights near the ocean.

New Business. (A) Discussion of Mechanisms for Future Funding of Drainage Projects. Administrator Tucker has written to the City Attorney to ask whether or not Municipal Fee money could be used for a portion of drainage projects that would be in areas where there are high vacation rentals. Attorney Sottile is researching this and will report back to Council.

Another possibility is a storm water management fee. The Administrator distributed a copy of the law concerning storm water management fees. She noted that, if fees are charged, it must be charged to everyone and a fund must be established from which to pay for the various projects needed. She also distributed a copy of Mount Pleasant's ordinance which she felt was far more complicated that the Isle of Palms would require. Administrator Tucker asked the committee to study the funding alternatives and provide her with some direction.

Councilman Miller expressed concern about the cost of this fee but was not opposed to studying it. Mayor Sottile reminded committee members that there are drainage problems all over the island and that the City held a drainage referendum over 10 years ago which was emphatically turned down. He felt that imposing a drainage fee would appear to be a way of getting around the referendum and going against the will of the people not to be charged any additional fees or taxes. Councilman Miller noted that, unlike the storm water utility fee, if the City charged a special tax assessment to the residents in the 54th to 57th area to alleviate their drainage problems, it would cost approximately $8,000 for each property.

Administrator Tucker stated that the referendum that failed was to borrow money to solve the drainage problems. One of the benefits of a storm water utility fee is that money is being collected into a fund that is building interest so that when a problem occurs, there is money available to solve the problem. This may be more acceptable to the residents than raising taxes to borrow money. She encouraged everyone to read the documents she distributed for future discussion.

Miscellaneous. (F) There was discussion of signage at the 41st Avenue turn and Administrator Tucker was asked to order a smaller sign, to be placed on the existing turn sign, that says "Wild Dunes right lane-Marina straight." Mayor Sottile said that the flashing crosswalk signs look good and Councilman Bettelli has seen vehicles stop for pedestrians even though the crosswalks have not been painted yet.

(G) Councilman Bettelli stated that, at the exit in the middle of the Red & White shopping center, there is some vegetation that blocks line of site. Director Mobley was asked to look at that area for recommendation to The Beach Company for trimming.

Old Business. (D) Update 54th - 57th Avenue Drainage-Review of Cost Estimates of two Alternatives and Consideration of Timeline for Project. Administrator Tucker referred to the attached cost list entitled Proposed Drainage Solutions - 54th - 57th Avenues which Chairman Marino had requested she obtain from David Stevens. She noted that the cost estimate of $717,900 is for the City to fund the entire project through No-Name Road without participation from Wild Dunes. She reported that Chris Haviland told her today [July 8th] that Wild Dunes hopes to revitalize the project to construct a new convention center and break ground sometime within the next year. One of the options he reported on was the possibility of a water feature on the Palm Boulevard side of the facility that might give the City an option of dumping collected drainage water into that lagoon which, in turn, would flow into the drainage system in Wild Dunes. Administrator Tucker will forward this information to Mr. Stevens for a cost estimate.

Set Date for Next Meeting - August 5, 2003 at 6:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
June 2003 Report
David D. Mobley, Jr. – Director

1. The department received 691 telephone calls in the month of June. Twenty-eight (28) white goods were collected consisting of: refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed this month. Six (6) rollout carts/recycle bins were delivered. Twenty-six (26) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. One (1) loads (2.57 tons) of C&D waste, fourteen (14) garbage packer loads (166.73 tons) of limbs and leaves, and six (6) loads (147.44 tons) of garbage were transported to the incinerator.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal.

3. A dog pooper-scooper was installed on 49th Ave

4. Requested locking lids for the dumpsters at the Isle of Palms Marina and requested a decrease on the pickup to twice a week pickup.

5. The Beach Access Path numbers: 37, 37A, 30A, 21, and 25 were cleaned.

6. The grass on Palm Boulevard from Breach Inlet to Wild Dunes was cut. The debris from the connector was collected twice this month.

7. Employee, Kim Tapply, out of the office for six weeks due to non-work related injury/surgery, is expected to return to work the first part of August.

8. Increased recycle cardboard pickup at Morgan Creek Grill until September from once a week to twice a week pickup.

9. Increased dumpster size at Citadel Beach House from a 4 yard to a 6 yard container.

10. The old gas boy card reader and fuel pumps were sold for $1,000.00 to Bubba Smith of Murray Sand Company, Summerville. He is an Isle of Palms resident.

11. The employee of the month for June 2003 is Bernard Gourdine.

ISLE OF MS
PUBLIC .. ..KS
2003
MAINTENANCE
REPORT
104620.5017

DATE	VEHICLE		DESCRIPTION	VENDOR		AMOUNT
4/7/03	PW-7	GARBAGE PACKER	(1) Motor Replacement	Charleston Co. Fleet	$	13,154.56
4/9/03	PW-1	PICKUP TRUCK	Service	Auto Care Express	$	6.05
4/14/03	PW-2	GARBAGE PACKER	(1) Flat Repair	Williams Tire	$	101.15
4/14/03	PW-6	FLATBED TRUCK	Rebuilt Hydraulic Cylinder	Charleston Co. Fleet	$	2,371.06
4/16/03	PW-2	GARBAGE PACKER	Starter	Cannon's Auto Electric	$	238.50
4/18/03	PW-7	GARBAGE PACKER	Headlight Repair	Bumper to Bumper	$	10.59
4/24/03	PW-9	CAT LOADER	Light Bulb	Blanchard Machinery	$	7.64
4/25/03	PW-17	PICKUP TRUCK	Solenoid	Napa Auto Parts	$	9.85
4/28/03	PW-8	GARBAGE PACKER	Front Tire	Williams Tire	$	203.38
4/28/03	PW-17	PICKUP TRUCK	Rear Tire	Williams Tire	$	203.38
4/28/03	PW-14	GARBAGE PACKER	Replaced Hydraulic Pump	Amick Equipment	$	3,499.78
4/29/03	PW-9	CAT LOADER	Lamp Repair	Blanchard Machinery	$	17.79
4/29/03	PW-15	GARBAGE PACKER	Headlight Repair	Bumper to Bumper	$	3.70
4/29/03	Stock Items		(20) Mini Light Bulbs	Bumper to Bumper	$	14.73
4/29/03	PW-9	CAT LOADER	(2) Mini Light Bulbs	Bumper to Bumper	$	11.87
4/29/03	PW-9	CAT LOADER	(10) Mini Light Bulbs (rtnd to stock)	Blanchard Machinery	$	(6.25)
4/30/03			Replaced Registration Cards	SC Department of Revenue	$	8.85
4/30/03	PW-9	CAT LOADER	Lamp Repair (rtnd to stock)	Blanchard Machinery	$	(7.64)
5/2/03	PW-1	PICKUP TRUCK	Service	Auto Care Express	$	6.95
5/2/03	PW-7	GARBAGE PACKER	New Tire-left side	Williams Tire	$	101.15
5/2/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$	25.46
5/5/03	PW-16	GARBAGE PACKER	Tire Repair	Williams Tire	$	68.95
5/5/03	PW-1	PICKUP TRUCK	Service	Auto Care Express	$	6.95
5/5/03	PW-9	CAT LOADER	Right Running Light replaced	Blanchard Machinery	$	34.94
5/12/03	PW-16	GARBAGE PACKER	Repair/Replace Led Lights	Charleston Co. Fleet	$	176.72
5/15/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$	4.51
5/16/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$	4.82
5/22/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$	34.05
5/23/03	PW-7	GARBAGE PACKER	Tire Repair	Williams Tire	$	282.24
5/24/03	Stock Items		Headlights	Bumper to Bumper	$	49.25
5/29/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$	23.62
5/30/03	PW-7	GARBAGE PACKER	Flat Tire Repair	Williams Tire	$	68.95
5/30/03	PW-7	GARBAGE PACKER	Flat Tire Repair	Williams Tire	$	68.95
6/2/03	PW-1	PICKUP TRUCK	Service	Auto Care Express	$	6.95
6/2/03	PW-8	GARBAGE PACKER	Brake Repair Road Call	Charleston Co. Fleet	$	198.25
6/4/03	PW6	FLATBED TRUCK	Alternator replaced/light repair	Charleston Co. Fleet	$	358.37
6/5/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$	29.04
6/5/03	PW-9	Cat Loader	(2) Headlights	Blanchard Machinery	$	35.64
6/8/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$	19.65

ISLE OF 1S
PUBLIC KS
2003
MAINTENANCE
REPORT
104620.5017

DATE	VEHICLE		DESCRIPTION	VENDOR	AMOUNT
6/8/03	Stock Items		Cleaners/degreaser	Walmart	$ 50.31
6/9/03	PW-14	GARBAGE PACKER	Repair Fuel Leak/cracked fuel line	Charleston Co. Fleet	$ 243.98
6/9/03	PW-7	GARBAGE PACKER	Repair Hydraulic Hose	Allen & Webb	$ 42.65
6/12/03	Stock Items		Cleaners/degreaser	Isle of Palms Hardware	$ 25.42
6/30/03	PW-1	PICKUP TRUCK	Service	Auto Care Express	$ 6.95
7/7/03	PW-15	GARBAGE PACKER	Tire Repair	Williams Tire	Waiting for bill

Total for 11 months ending on May 2003	$	86,809.39
June's Total	$	1,017.21
Total for 12 months ending on May 2003	$	87,826.60
Annual Budgeted Amount	$	70,000.00
Balance	$	(17,826.60)
Percent of Budget		25% over

STATUS OF ACTION PLAN FOR THE CITY OF ISLE OF PALMS, SC

Following were the proposed projects to be undertaken/continued in the City of Isle of Palms for hazard mitigation during 2002-2003:

(Abbreviations for "Type" are as follows: "PA" is Preventive Activities, "PP" is Property Protection Activities, "NB" is Natural and Beneficial Functions/Resource Preservation Activities, "ES" is Emergency Services Activities, "SP" is Structural Projects Activities, and "PI" is Public Information Activities.)

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
PA	Recommend adoption of voluntary standards for single family residences to exceed minimal building code requirements for wind and seismic design	Building Department	General Fund	ongoing
PA	Recommend adoption of a terrorism annex to the Emergency Operations Plan	Charleston County Emergency Preparedness	General Fund	complete
PA	Continue enforcement of Building related, flood and Fire Prevention Codes and Regulations	Building & Fire Department	General Fund	ongoing
PA	Continue to provide coordination of County stormwater management regulations	Public Works Department	General Fund	ongoing
PA	Continue enforcement of zoning regulations	Planning Department	General Fund	ongoing
PP	Develop a GIS system for hazard-related assessments	Building/ Planning Department	General Fund Grant Funding	no progress to date
PP	Provide information to citizens regarding hazard safe interior rooms	Building Department	General Fund	ongoing
PP	Seek funding for retrofitting, demolishing or relocating repetitively flooded properties	General Government	Grant Funding	no progress to date
NB	Continue enforcement of the tree protection/landscaping ordinance	Code Enforcement	General Fund	ordinance amendment

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
NB	Continue maintaining permanent open space as parks	Recreation Department	General Fund	ongoing
ES	Continue hazardous material training	Fire Department	General Fund	ongoing
ES	Continue Terrorist Response Training	Police Department	General Fund	ongoing
ES	Continue coordinating Emergency Operations Center activities in the event of a hazard event	General Government/ Charleston County Emergency Preparedness	General Fund	ongoing
ES	Continue responding to hazard emergencies	Police/Fire Departments	General Fund	as necessary
ES	Recommend construction practices for new City-owned critical facilities which are sensitive to flood zone (e.g., avoiding "V" flood zones where feasible) and seismic considerations (e.g., avoiding areas subject to liquefaction where feasible)	General Government	General Fund Bond Funding	installed electrical transfer switches for large generator
SP	Continue the drainage maintenance and cleaning program	Public Works Department	General Fund	ongoing
SP	Begin entering critical facilities data, repetitive loss property information, flood data, street data, and parcel data into a GIS system	Planning Department	General Fund Grant Funding	no progress to date
SP	Continue utility right-of-way permitting, considering emergency vehicle access and flood zone related issues in permitting decisions	Public Works Departments	General Fund	emergency access marked and maintained
SP	Seek funding for the Island-wide drainage projects (if the FEMA cost benefit analysis is favorable towards this project)	Public Works Department	Grant Funding	small projects completed

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
SP	Initiate contacts for the establishment of a network for the sharing of GIS information across jurisdictions	Planning Department	General Fund	no progress to date
SP	Begin development of a methodology for recording hazard-related damages in a consistent manner across jurisdictions	Planning Department	General Fund	no progress to date
PI	Mail hazard related information to all residents of the Isle of Palms in a bi-annual mailing	Building Department	General Fund	completed
PI	Continue providing hazard-related literature/ information to citizens at City offices	General Government	General Fund	ongoing
PI	Sponsor "Hazard Awareness Week"	General Government	General Fund	completed
PI	Continue mailing an outreach project to floodplain residents	Building/ Planning Department	General Fund	ongoing
PI	Continue providing speakers to civic groups regarding hazard-related activities	General Government	General Fund	ongoing
PI	Continue education regarding septic tanks and drainage ditches	General Government/ Public Works Department/ Planning Department	General Fund Grant Funding	amended ordinances
PI	Post-hazard awareness information on City of Isle of Palms web site	General Government/ Recreation Department	General Fund Accommo-dations Tax Fund	ongoing

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
PI	Post Marina hazard awareness information on Isle of Palms Marina web site	General Government & Recreation Department	General Fund & Accommo-dations Tax Fund	ongoing
PI	Continue participating in hazard-related/ product expos	Fire/Building Departments	General Fund	ongoing

Additional Recommended Projects may be added to this project list as the "Project Impact" subcommittees consider other projects and recommend these projects for implementation.

DRAFT ACTION PLAN FOR THE CITY OF ISLE OF PALMS, SC

Following are the proposed projects to be undertaken/continued in the City of Isle of Palms for hazard mitigation during 2003-2005:

(Abbreviations for Type are as follows: PA is Preventive Activities, PP is Property Protection Activities, NB is Natural and Beneficial Functions/Resource Preservation Activities, ES is Emergency Services Activities, SP is Structural Projects Activities, PI is Public Information Activities, and GIS is Geographic Information Systems Activities.)

Type	*Activity*	*Lead Agency*	*Funding Source*	*Goal(s) addressed*	*Priority (1 highest, 4 lowest)*
PA	Continue enforcement of the International series Building-related and Fire codes and the floodplain management regulations.	Building	General Fund	Minimize future flood damage; minimize future earthquake damage; minimize future hurricane damage; protect the lives of citizens from natural and man-made hazards	1
PA/ NB	Continue to provide coordination of NPDES stormwater management regulations	Planning	General Fund	Minimize future flood damage; reduce existing flood damage; improve water quality; educate citizens regarding steps to take to reduce vulnerabilities; improve hazard resistance of infrastructure; reduce vulnerability of our infrastructure to natural and man-made hazards	1
PA	Continue enforcement of zoning regulations, including the lot coverage and septic tank regulations.	Planning	General Fund	Minimize future flood damage; preserve environmental resources; preserve open space, breezes and vistas; minimize future hurricane damage; minimize future earthquake damage; protecting the lives of our citizens from natural and man-made hazards	1
PA	Continue providing information to citizens regarding the propane tank anchoring, inspections and reporting.	Fire Department	General Fund	Educate citizens and contractors on the need to make the fire department aware of these potential explosives	2
PA	Continue enforcing regulations prohibiting manufactured homes.	Building	General Fund	Minimize future hurricane damages thus protecting lives of citizens from natural and man-made hazards	1

PP	Promote the use of voluntary standards for single-family residences to exceed minimal building code requirements for wind and seismic design.	Building	General Fund	Minimize future flood damage; minimize future earthquake damage; minimize future hurricane damage; preserve environmental resources; educate citizens regarding vulnerability to hazards and steps to reduce vulnerability	2
PP	Promote standards for existing homes to be retrofitted to that exceed minimal codes.	Building	General Fund	Reduce existing flood damage; preserve environmental resources; minimize future hurricane damages; minimize future earthquake damages; educate citizens regarding vulnerability to hazards and steps to reduce vulnerability	2
PP	Demolish structures posing a threat to public safety and prohibiting storage structures that pose hazards.	Building		Reduce existing flood damages; minimize future hurricane damage; minimize future flood damage; reducing vulnerability of infrastructure to hazards	3
PP	Encourage retrofitting, demolishing or relocating repetitively flooded properties.	Building	General Fund	Reduce existing flood damage; minimize future flood damage; reducing vulnerability of built environment to hazards	1
PP	Use the Marina as a venue to distribute information to interested citizens on how to protect boats from damages during hurricanes.	General Government	Marina Fund	Educating citizens regarding steps to take to reduce hazard vulnerability; minimize future hurricane damage; encourage safe recreational activities.	3
NB	Continue enforcement of the tree ordinance.	Building	General Fund	Preserve environmental resources; encourage recreational activities	2
NB	Encourage maintenance of permanent open space.	Recreation	General Fund	Preserve environmental resources; encourage recreational activities; minimize future flood damages	2

NB	Continue participating in the "Build-A-Dune" projects as funding permits.	Public Works	Grant Funding	Minimize future flood damage; reduce existing flood damage; preserve environmental resources; improve hazard resistance of infrastructure; minimize future hurricane damage; educating citizens regarding vulnerability to hazard and steps to reduce vulnerability; establishing cooperative relationships between public, private and non-profit sectors to enhance preparedness for hazard events	2
NB	Continue to distribute literature on riparian buffer zones and hazard resistant landscaping to citizens.	Building	Partner donation of literature	Educating citizens regarding vulnerability to hazards and steps to reduce vulnerability; minimize future flood damage; preserve environmental resources; improve water quality; improve hazard resistance of infrastructure; preserve open space; encourage recreational activities; minimize future hurricane damage	2
ES	Continue hazardous material training	Fire Department	General Fund	Protecting lives of our citizens from man-made hazards; minimize future hazardous materials incidents; preserve environmental resources; improve hazard resistance of infrastructure; assessing vulnerability to man-made hazards; establishing cooperative relationships between public, private and non-profit sectors to enhance response for hazard events.	1
ES	Continue Terrorist Response Training	Police and Fire Departments	General Fund	Protecting lives of our citizens from man-made hazards; minimize future terrorist activity incidents; preserve environmental resources; improve hazard resistance of infrastructure; assessing vulnerability to man-made hazards; establishing cooperative relationships between public, private and non-profit sectors to enhance response for hazard events.	1

ES	Participate in Emergency Operations Center activities in the event of a hazard event	Emergency Preparedness	General Fund	Protecting lives of citizens from natural and man-made hazards; establishing cooperative relationships between public, private and non-profit sectors to enhance response for hazard events; educate citizens regarding vulnerability to hazards and steps to reduce vulnerability; preserve environmental resources.	1
ES	Respond to hazard emergencies	Fire and Police Departments	General Fund	Protecting lives of citizens from natural and man-made hazards; establishing cooperative relationships between public, private and non-profit sectors to enhance response for hazard events; educate citizens regarding vulnerability to hazards and steps to reduce vulnerability; preserve environmental resources.	1
ES	Continue to require construction practices for new City-owned critical facilities that are sensitive to flood zone and seismic considerations.	Capital Projects	General Fund Capital Projects and Bond Funding	Protecting lives of citizens from natural and man-made hazards; reducing vulnerability of infrastructure and built-environment to hazards; minimize future flood damage; minimize future earthquake damage; minimize future hurricane damage	1
ES	Continue to evaluate existing City-owned facilities for hazard resistance and continue to retrofit facilities if needed where feasible.	General Government	General Fund/ Grant Funding/ Bond Funding	Protecting lives of citizens from natural and man-made hazards; reducing vulnerability of infrastructure and built-environment to hazards; minimize future flood damage; minimize future earthquake damage; minimize future hurricane damage	1
ES	Continue working to participate in training for maritime fire fighting through the Marine Assistance Pact.	Fire Department	Grant Funding	Protecting the lives of citizens from man-made hazards; Establishing cooperative relationships between the public, private, and non-profit sectors to enhance preparedness and response for hazard events; Minimize future hazardous materials incidents; minimize future terrorist activity incidents	1

ES	Investigate area-wide interest in the Community Emergency Response Training (CERT) program.	Emergency Preparedness	Grant Funding	Protecting lives of citizens from natural and man-made hazards, establishing cooperative relationships between the public, private and non-profit sectors to enhance preparedness and recovery for hazard events; educating citizens regarding vulnerability to hazards and steps to reduce that vulnerability; minimize future terrorist activity incidents	2
SP PA	Continue the drainage maintenance and ditch cleaning program	Public Works	General Fund	Protect the lives of our citizens from natural hazards; reduce existing flood damage; minimize future flood damage; improve water quality; improve hazard resistance of infrastructure	1
SP	Continue maintenance of emergency vehicle access	Public Works Recreation and Fire Department	General Fund	Protect the lives of our citizens from natural hazards; reduce existing flood damage; minimize future flood damage; improve hazard resistance of infrastructure	1
SP	Implement NPDES procedure for design, permitting, and construction services for the drainage projects.	Public Works and Building	General Fund	Protect the lives of our citizens from natural hazards; reduce existing flood damage; minimize future flood damage; improve water quality; improve hazard resistance of infrastructure	1
SP	Continue to monitor bridges considering needs during evacuation and soil liquefaction in the event of an earthquake	Public Safety Committee General Government	General Fund	Protect the lives of our citizens from natural hazards; reduce existing flood damage; minimize future flood damage; minimize future earthquake losses; improve hazard resistance of infrastructure	1
SP	Participate in hurricane storm surge signs installed through Project Impact.	General Government	Partner donations/ General Fund	Protecting the lives of citizens from natural hazards; reduce existing flood damage; minimize future flood damage; minimize future hurricane damage; educating citizens regarding their vulnerability to natural hazards	2

PI	Continue providing hazard-related literature/information to citizens at City Hall	General Government	General Fund	Protecting the lives of citizens from natural hazards; educating citizens regarding their vulnerability to natural hazards and steps to take to reduce vulnerability; minimize future flood damage; minimize future earthquake damage; minimize future tornado-related loss of life; minimize future hurricane damage; minimize future terrorist activity incidents	2
PI	Participate in Hazard Awareness Week.	General Government	General Fund	Protecting the lives of citizens from natural hazards; educating citizens regarding their vulnerability to natural hazards and steps to take to reduce vulnerability; minimize future flood damage; minimize future earthquake damage; minimize future hurricane damage; minimize future terrorist activity incidents	2
PI	Maintain disaster re-entry system for residents and businesses.	General Government	General Fund	Protecting the lives of citizens from natural and man-made hazards; establishing cooperative relationships between the public, private, and non-profit sectors to enhance preparedness and recovery for hazard events; reducing vulnerability of built-environment to natural and man-made hazards	2
PI	Continue participating in hazard-related/product expos	Fire Department	General Fund	Educating citizens regarding their vulnerability to natural hazards and steps to take to reduce vulnerability; establishing cooperative relationships between the public, private, and non-profit sectors to enhance preparedness and recovery for hazard events	2
NB	Repair and replace emergency equipment and housing for that equipment	Fire Department	General Fund	Protecting the lives of citizens from natural hazards	2

Additional Recommended Projects may be added to this project list as the Disaster Resistant Communities committees consider other projects and recommend these projects for implementation.

D H E C
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South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
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July 7, 2003

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for June 2003
Isle of Palms
Charleston County

Dear Ms. Tucker,
Below are the results from Beach Monitoring on Isle of Palms for the month of June 2003. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus Levels	Date	Enterococcus Levels
Port O'Call/Wild Dunes, Tri 50	6/04/03	<10	6/17/03	<10
Dunescrest Ln./Wild Dunes Tri 51	6/04/03	<10	6/17/03	<10
53rd Avenue, Tri 52	6/04/03	<10	6/17/03	<10
34th Avenue, Tri 53	6/04/03	<10	6/17/03	10
21st Avenue, Tri 54	6/04/03	<10	6/17/03	10
12th Avenue, Tri 54B	6/04/03	<10	6/17/03	<10
7th Avenue, Tri 55	6/04/03	<10	6/17/03	<10
4th Avenue, Tri 56	6/04/03	<10	6/17/03	<10

Also, the samples pulled on 6/10 and 6/24 at 54B were less than 10. If you would like more information or have any questions, please do not hesitate to call 843-740-1590.

Sincerely,
Megan M Cook
Megan Cook
Trident EQC District

Jul-07-03 04:01pm From-SCDHEC TRIDENT EQC +8437401585 T-830 P.002/002 F-283

Draft

City of Isle of Palms
Proposed Drainage Solutions - 54th - 57th Avenues

COLLECTION SYSTEM:			
57th Avenue beach access	85,200		
55th - 56th Avenue beach access	113,680		
54th - 55th Avenue beach access	109,500		
Subtotal	308,380		
Surveying, wetlands engineering	65,820		
Total Collection System			374,200
TRANSFER SYSTEM (2 OPTIONS):			
OPTION #1:			
Tie-in through new No-Name Road			
36" Storm drain from Palm to Palmetto	109,000		
Landscaping	40,000		
Engineering (estimated at 30%)	44,700	???	
Subtotal	193,700		193,700
OPTION #2:			
Tie-in through old Convention Ctr site			
Drain construction	???		
Landscaping	???		
Engineering	???		
Subtotal	???		
OUTFALL SYSTEM:			
Outfall through existing Wild Dunes			
Lagoon system			150,000
TOTAL PROJECT COST			717,900

EXHIBIT D

RECREATION COMMITTEE
July 1, 2003

The regular meeting of the Recreation Committee was held at 6:30 p.m. on July 1, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice and Recreation Director Page. Also present were Mayor Sottile, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the June minutes as submitted; Councilman Buckhannon seconded; motion passed unanimously.

2. Citizens Comments. Janet McClellan, 3705 Waterway Boulevard, spoke about beach volleyball. It has come to her attention that the Windjammer has closed four sand volleyball courts on the beachfront property and now only have one remaining. She stated that there is a serious need for volleyball courts on the Recreation Department property and noted that teams schedule time to play on her personal court at her house. The group of players that she represented has proposed a fund-raiser for the Isle of Palms in the form of a Sand Volleyball Tournament. Ms. McClellan noted that one of the players has contacts with the Tri-county Volleyball Association and this association may be able to help with the purchase of nets and other equipment.

Chairman Buckhannon said that this was a great idea and it is one of the items the committee has planned to discuss. Director Page noted that the new Recreation building project will include moving the existing volleyball court and it has not yet been determined where to put it. Ms. McClellan noted that there are folks who will donate their time, some equipment and make donations to get volleyball courts up and running and she urged the committee to include this on the new plans. Chairman Buckhannon assured Ms. McClellan that the committee and director will begin looking at this right away.

3. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- Youth Baseball season ended June 3 and the 14-year-old All-Star Tournament is being held July 1-9 in Saint Andrews. It is a double elimination tournament.
- Sol Surfer's Surf Camp is running very well and almost all classes are filled. She noted that Kai and his staff are doing a wonderful job.
- There are about 100 campers attending the 5th Annual Anthony Johnson Basketball Camp.
- Applications are coming in for the Isle of Palms Beach Run being held on July 26th.
- The department expects 35 teams to register for the 5th Annual Half Rubber Tournament on August 16-17, including teams from Georgia.
- Thanks to Administrator Tucker and her staff, yoga classes are being held in City Hall on days when other events use the gym.
- There is a waiting list for the very popular dog obedience class.

3. Old Business. (A) Update on Skate Board Area.. Director Page noted that the skate boarders are not coming around as much and some of the poor quality equipment has been discarded. She stated that she did discuss skate board parks with LS3P last week. Chairman Buckhannon stated that the area looks much better.

(B) Review of Schedule for Recreation Center Expansion. Director Page referred to the attached project schedule and stated that LS3P architects feel that this is a good working schedule. Groundbreaking is scheduled for December 4th in conjunction with the tree lighting ceremony.

Director Page also reported on a meeting held on June 26th (copy of review attached) attended by Douglas Kerr, LS3P, Thomas & Hutton, and others. She highlighted some of the topics discussed. Administrator Tucker noted that it was to the point where all members of the committee should review the drawings for any proposed suggestions or additions because the construction documents are to be completed by August 12th.

Everyone agreed that the plans should be made available at City Hall for all council members to review, as well as posted at the July 15th Ways & Means Committee meeting. Council members can then review the plans and make any suggestions prior to the City Council meeting July 22nd. There was discussion at length about the plans.

(C) Status of Construction Staging Behind Building. Director Page stated that the project should be completed next month. She distributed copies of her letter to Eadie's and Eadie's letter of response (attached). Director Page also noted that CPW Manager George Gross sent Bill Jenkins to speak to her about the area and she assured the committee that she will make sure that the area is maintained properly.

4. New Business. Consideration of Future Management of Front Beach Following Construction of Front Beach Enhancement Project '04. Administrator Tucker stated that this had been referred by the Ways & Means Committee to the Recreation Committee and Public Works Committee jointly. She wanted everyone to think about this site after the construction is completed and how the area could be maintained. Councilman Abele recommended that the chairmen of both committees schedule a joint meeting in the fall to begin earnest discussion of this project. Committee members discussed some options for maintenance of landscaping, rest rooms, etc.

Administrator Tucker stated that she understood that Councilman Miller and others working on the Front Beach Enhancement Project are ready to put the project out for bids and she thinks that they believe that they have the approval of City Council to do so. She will make sure that the final plans are in City Hall for Council to review and also at the Ways & Means Committee meeting.

5. Miscellaneous. (A) July 4th Preparation. Administrator Tucker reported that the City will have the support of County Police Traffic Division in addition to the City's police force. Radio station 99.7 has been promoting the program and will be simulcasting music to the fireworks. Chairman Buckhannon asked that all departments keep track of overtime hours, holiday pay, etc. Administrator Tucker reported that the City will have a loaner ladder truck on hand which will arrive the day of the event and will drive back to the factory that night. The shooter will arrive July 3rd and will begin setting up on the pier and his team will spend the night at the location. The County Park site will be open for parking.

(B) Councilwoman Hanbury distributed a memo (copy attached) concerning her question about how new programs are established in the department.

(C) Set Date for Next Meeting. August 7, 2003, at 5:30 p.m. Councilman Abele noted that he will be vacationing in St. Petersburg, Russia on that date and will be gone the entire month.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT

June 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

June Athletic Report

Youth Baseball:
The 2003 Dixie Youth Baseball season was completed on June 3, 2003. Wade Surveying defeated Nelson Printing in the championship game and finished first place in the regular season. John Baker coached Nelson Printing and Joe Clark coached Wade Surveying. All of the players and coaches showed great sportsmanship and integrity throughout the season.

The 14 year-old All-Star team began practicing on June 19th. The All-Star tournament double elimination tournament will begin on July 1st and continue until July 9th. Dennis Clark, Matt Hartle and Britt Gaston coach this year's team.

Men's 3 on 3 Basketball:
The Men's Basketball league finished the post-season tournament on June 3rd. Wildcats defeated One Irons 21-17 in the finals. The Wildcats, coached by Randy Frye, finished the season with only one loss. One Irons finished the season with three losses. This year's league was extremely competitive and intense. This was the first time in five years that The Trailer Shop has not won the post-season tournament.

Men's Spring Softball:
The Men's Spring Softball season ended on June 18th. Windjammer defeated Seaworthy 14-11 in the championship game. Larry Trace coached Windjammer and Shawn Masten coached Seaworthy. Windjammer won its second championship in three seasons. The Lowcountry Officials did a wonderful job this season.

Adult Co-Ed Softball:
The Adult CO-ED Softball season will begin on June 24, 2003. Games will be played on Tuesdays and Thursdays at 6:30, 7:45 and 9:00pm. Eight (8) teams have signed up for this season. Island Clubhouse is the defending champion this season.

Sol Surfer's Surf Camp:
The IOP Sol Surfer's Surf Camp has been running extremely smooth for the first three (3) weeks. Kai Dilling, along with his instructors and beach marshals, has been working very well with the campers. The first seven (7) weeks of camp are full. Week eight (8) and week nine (9) still have some openings. Camp registration is $300.00 per week, with a $100.00 deposit required to reserve a space.

Upcoming Events:

- **The 5th Annual Anthony Johnson basketball camp** is set for June 30 – July 4th. Over 100 campers are expected this year and Anthony Johnson will be in attendance. More information can be found on the City's website or at www.ajbasketballcamp.com.

- **The Isle of Palms Beach Run** is scheduled for July 26, 2003. The race is sponsored by The City of Isle of Palms, Accommodations Tax Committee The Windjammer and Coca-Cola Bottling Company. Over 300 runners are expected to compete.

- **The 5th Annual Half Rubber Tournament** is set for August 16th and 17th. Over 35 teams are expected to register. Prizes will be awarded to the top three (3) teams. More information will be available via the *The Post and Courier* or www.iop.net.

T.J. Rostin
Assistant Recreation Director

JUNE ACTIVITIES AND SPECIAL EVENTS

Yoga
A new Yoga session began on June 10th. Due to summer camp, yoga classes have used the Council Chambers at City Hall for classes. Classes are held on Tuesdays and Thursdays. An average of five (5) women are active participants.

Aerobics
Morning aerobics began a new session on June 23rd. This class meets on Mondays, Wednesday and Fridays from 8:00 – 9:00am. Eight (8) women are active participants.

Evening aerobics began a new session on June 17th. This class meets on Tuesdays and Thursdays from 5:45-6:45pm. Approximately five (5) women are attending.

Gymnastics
The summer session for gymnastics was cancelled due to a lack of participation.

Dog Obedience
Dog Obedience is completing the last week of class. The next class will begin on July 7th. Both the puppy and the adult classes are filled and there is a waiting list available. If too many people are placed on the waiting list, a new class will be formed.

Piccolo Spoleto Goes to the Beach
Saturday, May 31st and Sunday, June 1st the Recreation Department hosted Piccolo Spoleto Goes to the Beach. Because of the increase in advertising and media coverage, this two (2) day event was a big success for the Isle of Palms. The mermaid figures placed on the island were a big hit and created a lot of attention.

Saturday's event consisted of children's magic show, a balloon babe that cheerfully made each child a fun shaped balloon. Over one hundred (100) people attended Saturday's events. The Recreation Department gave out free popcorn.

Sunday's event consisted of children's performances as well as adult musical performances. At 1:00pm the fun began at the IOP Baptist Church with a bicycle, skateboard and golf cart parade. Approximately one hundred (100) people participated. Beginning at 2:00pm performances took place at the Recreation Department as well as St. Marks Lutheran Church and Morgan Creek Grill. The Recreation Department hosted many of the children based performers such as a juggler and a magician while the church and restaurant hosted adult musical performers. Food was provided at the St. Marks venue while popcorn was given away free at the IOP Recreation Department.

Camp Summershine
Camp Summershine began on Monday, June 2nd and will continue through August 8th. This camp is for children 5-12 years old. Each week of camp has been a theme and the activities for the week are based on the theme. Every week campers go on a field trip, to the beach, play theme related indoor/outdoor games, create theme related arts & crafts and have one big event during the week, such as a Luau or a Field Day.

The camps have been very well attended. Thirty-five (35) children attend each week of camp.

Summershine Wee Camp
Summershine Wee Camp also began on Monday, June 2nd and will end on August 8th. This camp is for children 3 & 4 years old. A theme is designated for each week of camp. The children learn different letters of the alphabet, play indoor and outdoor games and create many arts and crafts. Eighteen (18) children attend each week of this camp.

Therapy Dog Workshop
The IOP Recreation Department is hosting a Therapeutic Dog Workshop on Saturday, July 19th from 1:00 – 5:00pm. This is a one (1) day workshop teaching friendly, well-behaved dogs the proper techniques of being a therapeutic dog. Therapeutic Certified Dogs visit nursing homes as well as schools on a voluntary basis. The fee for this class is $35 per dog and $15 to audit the class.

Laura Togami

UPCOMING ACTIVITIES AND EVENTS

July	Event	Place	Time
19	Therapy Dog Workshop	IOP Recreation Dept.	1 – 5 pm

Parks and Grounds Maintenance
Monthly Report
June 2003

Recreation Building:

Repaired pre-school chair
Repaired one air freshener dispenser
Repaired freezer door
Disassembled and stored Piccolo Spoleto banners
Scrubbed the gym floor after first two (2) weeks of camp
Setup for aerobics, yoga, surf camp and summer camp
Replaced HVAC Filters and inspected system

Recreation Grounds:

Removed graffiti in the baseball/softball dugouts
Pruned the shrubs around the tennis courts
Applied 11 yards of hardwood mulch on recreation grounds
Daily, cleaned skate board area, removed broken lumber, nails and bricks
Inspected playground equipment and picnic area
Treated for fire ants
One application of roundup on grounds
Regular cleaning of the parking lot
Regular grounds maintenance

Tennis Courts:

Removed trash weekly
Applied zip ties where needed on the tennis windscreens
Blew off and cleaned courts as needed

Basketball courts:

Replaced zip ties on the nets
Blew off and cleaned courts as needed

Softball/Baseball fields:

Aerated the baseball and softball fields
Pulverized the infields to soften the playing surface
Removed temp fence
Regular infield maintenance for youth baseball and adult softball
Infield maintenance for men's softball tournament
Regular grounds maintenance

Soccer Field:

Regular grounds maintenance
Applied 200lbs of 19-4-9 fertilizer with potash

Equipment:

Cleaned all maintenance equipment
Cleaned and organized the maintenance shed
Installed new set of blades on the walk behind mower

City Property and Landscape Maintenance:

Installed a baby changing table in men's room at Front Beach Restrooms
Installed one hand dryer in the men's restroom at Front Beach
Regular maintenance of City Hall grounds
Planted flowers at City Hall
Replace light bulbs in administrative side of City Hall
Repair two (2) toilets in women's restrooms (number 5 & 6)
Responded to maintenance call for front beach restrooms
Scheduled repairs for front beach restrooms with K&S Carpentry
Roundup at city hall, front beach, connector, and Memory Park
Regular grounds maintenance

Misc:

Cleaned up gym and grounds after Piccolo Spoleto Goes to the Beach

ISLE OF PALMS RECREATION CENTER
ISLE OF PALMS, SC

LS3P Commission 1600-010980.11

Proposed Project Schedule
06/02/2003

Task	**Completion Date**
Isle of Palms Recreation Center Expansion and Renovation	
Notice To Proceed given to LS3P for Construction Documents	April 03, 2003
Present Schematic Design Documents	May 06, 2003
Review Comments to LS3P	May 13, 2003
Present Design Development Documents and Cost Estimate	June 24, 2003
Review comments to LS3P	July 01, 2003
Present Construction Documents (90% complete)	August 12, 2003
Submit for Agency/Municipality/Utility Review and Permitting	August 12, 2003
Receive comments from Parks Department and Agency/Municipality/Utility to LS3P	September 09, 2003
Revise and Finalize Construction Documents	September 23, 2003
Advertise project for bid	September 30, 2003
Receive Bids	October 28, 2003
Notice of Intent to Award Construction Contract	November 11, 2003
Ways & Means Recommend Award Contract	*November 18, 2003*
City Council Award Contract	*November 25, 2003*
Notice to Proceed	*November 26, 2003*
Construction Commencement	December 02, 2003
Ground Breaking	*December 04, 2003*
Construction Substantial Completion	September 07, 2004
Construction Final Completion	September 28, 2004

Linda Tucker

From: Norma Jean Page [njpage@iop.net]
Sent: Monday, June 30, 2003 9:11 AM
To: Linda Tucker
Cc: Cathy Kennedy
Subject: Fw: Isle of Palms Recreation Center Addition - Design Development Meeting



mtg062603.doc

Cathy,
Please see that Douglas gets this email.
thanks,
Norma Jean

Subject: Isle of Palms Recreation Center Addition - Design Development Meeting

> Attached are the meeting minutes from last Wednesday, June 26, 2003
> pertaining to the Isle of Palms Recreation Center Addition - Design
> Development Review. If you have any questions or disagree with anything
in
> the minutes please let me know and I will revise them accordingly.
>
> Norma Jean - I do not have Douglas Kerr's e-mail address. Please forward
> these meeting minutes to him as well.
>
· Thank you,
> David Burt
>
> <<mtg062603.doc>>
>

MEETING NOTES

TO File

FROM David Burt

DATE Wednesday, June 26, 2003

RE Design Development Review Meeting at the Recreation Center - 9:00 am

CC Attendees, Marc Caldwell & Bryant Stowe (ADC), Mike Liddle & Tom White (DWG), Julia Hall & Eric Aichele (LS3P), file

ATTENDEES Norma Jean Page, Douglas Kerr (IOP), Mark Clancy & David Burt (LS3P), Warren Pruitt (ADC), Brad Devos & Mark Uyak (DWG), Malcolm Utsey & Tony Woody (T&H)

PROJECT Isle of Palms Recreation Center

PROJECT NO 1600-010980.04

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

1. The site currently drains via grass swales to inlets and is ultimately piped to an outfall ditch across Waterway Blvd. It is understood that this site experiences ponding in some areas during large rain events due primarily to the low topography of portions of the site. The drainage improvements that we make as part of this project will not solve all of the drainage problems of the site or region. However we will not make existing conditions worse. We will likely be required to provide detention, dry or wet, to keep peek runoff rates at or below predevelopment conditions.
2. Because there exists a fire hydrant on each side of the building it doesn't appear that we will have any additional fire hydrant service requirements. Thomas & Hutton will confirm.
3. Gravity sewer exists currently in the 28th Avenue R/W that flows to the Forest Trails Treatment Plant. This sewer provides service for the existing building and will also provide service for the new building. The treatment plant is currently at its permitted capacity so some issues will have to be resolved prior to IOP Water and Sewer Commission accepting the additional flows. This project will require a service only so no SCDHEC construction permit will be required. T&H will coordinate with George Gross (886-6148) at the IOP Water and Sewer.
4. Norma Jean and Douglas Kerr confirmed that the section of 28th Avenue from Hartnett to the rear property line has officially been turned over to the city of IOP and no longer belongs to SCDOT. Norma Jean will send the paper work to T&H.
5. The parking concept was approved by Douglas Kerr. It is assumed that adequate back-up can be found in the zoning ordinance. A minimalist approach to paved surfaces is preferred on the island.
6. Leave the circular drop-off at 28th Avenue as built.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM ls3p@ls3p.com

7. Two trees will be removed from the site to allow for the expansion, one is in extremely poor condition and can be removed without mitigation. The other can be removed without a variance. Trees planted in the buffer areas will count towards mitigation. Douglas Kerr concluded.
8. Southeastern Lumber will donate the material required to construct a new picnic shelter. The existing shelter will be in the way of the building addition. ADC and LS3P will review alternate shelter locations.
9. A 50'x90' concrete pad may be required for a new skating pad. It would go on the site near 27th Avenue between the baseball fields. It will not be part of this project.
10. The plumbing fixture count will be confirmed by LS3P.
11. Storage will be added to the large meeting space by carving into the existing Electrical and Mechanical Rooms. The Electrical Room will need 5'x10' clear for panels.
12. ADC and DWG will review various moonlighting and other site lighting options.
13. Two stereos will be added to the project. One will go in the closet adjacent to the Aerobics Room, and one will go in the closet adjacent to the Workout Room. Cabinets will be added in the closets to contain the stereos. Speakers will be connected and located in the ceiling above the spaces.
14. An ice machine will be added to the kitchen adjacent to the refrigerator. Layout of the kitchen, pantry, and kitchen equipment will be restudied.
15. See DWG's meeting minutes for additional Mechanical, Electrical, and Plumbing Comments at the end of this list.
16. The city of Isle of Palms will review the drawings. They will not be required to be sent to Birmingham.
17. The ceiling will be constructed of a tongue & groove wood deck at the entry, hallway, Keenagers, and Arts & Crafts Rooms. The ceiling will be standard acoustical ceiling tile at most other locations.
18. A hard surface material like an imitation stone material will be placed at the entry. Carpet will be in the offices and conference room. The walking track will have an abrasive rubberized surface. The aerobics and workout room s will have athletic impact resistant rubber flooring. The kitchen and children's rooms will have VCT. Floor maintenance is a big concern for Norma Jean.
19. LS3P will research options for climbing equipment for the tower. Norma Jean expressed an interest in "Bliss Products".
20. Additional comments were marked in the half-size review sets.
21. Design Development sets were distributed to the design team and Norma Jean.
22. Provide hose bibs outside the building.
23. Provide marker/tack boards and cubbies in the tiny-tots and pre-school rooms.
24. Provide mirrors in the aerobics and workout rooms.
25. The showers shall be built-in.
26. Reduce the size of the coiling doors to 4'-0" wide.
27. All roofs will slope. A low-slope built-up roof will be provided in some areas to allow for rooftop condensing units.

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The following are items discussed in meeting pertaining to the Mechanical, Electrical and Plumbing Systems. If there is a discrepancy in the information listed, please contact DWG.

Electrical

1) The existing electrical service will most likely have to be upgraded. DWG is in the process of contacting SCE&G for clarification. Information will be forwarded when received.
2) An exterior electrical room will most likely be created for the new service into the building. The main distribution panel will be located in this room. Sub-panels will be located in a smaller electrical room (017) in the building.
3) Additional outlets were requested above the counter in the Tiny Tots and Pre-school Room.
4) Exterior electrical outlets were requested for Xmas lights on 28th Ave. Coordination to take place w/ ADC.
5) Cable TV outlets were requested in each room.
6) No PA or sound system is required. A security system for exterior doors was requested for both new and existing building. Control panel to be located in Work Room.
7) A decision is needed on who is going to be responsible for site lighting.

Mechanical

1) Heat pump for conference room to be located on roof above conference room. Access thru new Elec. Room.
2) Locate HP's on roof towards front of building where possible.
3) Access ladders to service platforms will be provided. Service platform above kitchen can be extended to entire width of Keenagers and Arts & Crafts Room.
4) Oven hood supply and exhaust fans mounted on roof above Walking Surface outside of Warming Kitchen.

Plumbing

1) Water main and sewer line tie-in most likely to take place on 28th street. Site plan will be provided to DWG.
2) The building is required to be sprinklered.
3) Hot water is to be provided to all sinks.
4) Toilet and sink in Room 012 to be "child sized".
5) Water heater to share portion of Electrical Room 017. The size of this room needs to be coordinated to accommodate new water feed and possible fire protection piping as well.

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1513 Hwy 61 – PO Box 97
Ridgeville, SC 29472
(843) 875-5674

Eadie's Construction Co., Inc.

May 22, 2003

Ms. Nora Jean Page
Isle of Palms Recreation Department

VIA FACSIMILE: (843) 886-9857

Dear Ms Page:

I want to thank you for allowing Eadie's Construction Company the use of the Recreation Department's property as our staging area while we are working on the Isle of Palms Water Main Project. I also want to reassure you that the property will be returned to like or better condition once our job is complete.

If you have any questions, please feel free to call me either at my office (875-5674) or my cell phone (343-6993) numbers.

Sincerely,

C. Kipton Crawford
Project Manager

ISLE OF PALMS
RECREATION DEPARTMENT

May 20, 2003

Kip Crawford
Eadie's Construction Company, Inc
1513 Highway 61
Ridgeville, SC 29472

The Recreation Department Staff agreed to provide a place for pipes to be stored while water mains were to be installed in the vicinity of 28th Ave. During the discussion with Mr. Crawford nothing was said pertaining to permission to use the property for storage or staging area for broken asphalt, piles of stones, roll off dumpster, heavy equipment and a parking lot for workers. The only request was for a storage area for pipes.

Thursday, May 15th a call was placed to Eadie's construction pertaining to this situation. As of Tuesday, May 20th the call has not be returned, therefore it seems necessary to put this in writing to inform Eadie's Construction of the clean up requested by the City. Also a copy of this letter will be sent to George Gross at the Water Department.

The Recreation Staff fully expects Eadie's Construction to clean this area and leave it in a better condition that it was found. The rocks and stones must be completely removed along with the pieces of asphalt. Ruts caused by the heavy equipment and storage of equipment shall be filled and seeded.

If you should have any questions, feel free to call or step into the Recreation Center to discuss this situation.

Sincerely,

Norma Jean Page
Recreation Director

c.c. George Gross

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

7/1/03

M E M O

TO: Chairman Ryan Buckhannon
Recreation Committee and members
of the Committee

FROM: Leola Hanbury

Subject: Omission in June 3, 2003 Recreation Committee minutes

Since the subject minutes did not include a question I raised in the "Misc." ending section of the meeting I am providing this memo and expanding on the question.

Question asked: What is the criteria for establishing new programs?

Chairman's answer: There is none--proposals for new programs are often submitted by individuals.

My response: "We cannot be all things to all people."

In re-addressing this subject I sincerely hope the Committee will promptly consider establishing criteria not only for future programs but for possible deletion of others that do not meet the criteria. I believe this recommendation is timely in view of the fact that in recent years our island has been dramatically changing from a broad based residential community toward an island for visitors (2nd home owners who do not live here year round and the annual influx of tourists renting vacation time in the hundreds of condos and homes available.

Stats: A 2002 compilation by the Planning Dept. based on the 2000 Census data.

Total Housing Units : 3928

Primary residences: 1603 (41%)
(506 are in Wild Dunes)
Non-primary : 2325 (59%)
(1366 in Wild Dunes)

In view of the growing number of knocked-down or moved housing units each year, and new housing on available lots (most of which are being replaced by large rental units) I suspect this old data is now sadly out of date.

This conclusion shows me that we need to scrutinize for whom we are developing programs, especially when we keep hearing from island parents that their kids can't be on island teams (no openings) and they have to go to Mt. Pleasant for their chosen team sport--or, the other side of the coin, Mt. Pleasant and other non-resident kids are on our teams.

There also is a community need for info on how many non resident participants there are in our Recreation Center programs and activities. This came up many months ago and it was indicated that the info would be made available. There is a great, recent summary of estimated participation in all the classes & programs (no date) which needs another column for routine reporting which would show the numbers of Isle of Palms participants (or number of non IoP participants.) This compilation might be of great help to you in establishing program/activity criteria also.

Our Recreation Dept. has expanded tremendously in recent years--way beyond the "playground" for our children which was established by the early day community of island residents. Part of this expansion is a mystery to me (and to many others)--that we have even adult teams from No. Charleston, for instance--and large sport camp groups from other states, using our Recreation Department indoor and/or outdoor facilities when we do not have room for all the programs we want to provide.

Could there be a discussion of this question at some future meeting?

All of the above is submitted to you in all sincerity and total respect for your hard work and efforts on behalf of our community.

Info copy to: all Council members
: City Admin.
: Recreation Dir.

of Isle of Palms
Comparison of Rec Center Bond Costs - 5% v. 3.55%

FY 04 Budget estimated debt service costs using an anticipated 5% interest rate. The actual rate bid by Bank of America on 7/22/03 was 3.55%. An analysis of the cost savings:

	Budgeted Principal	Budgeted Interest	Total	3.55% Principal	3.55% Interest	Total	Savings
FY04	85,000	145,000	230,000	85,000	94,371	179,371	50,629
FY05	90,000	137,750	227,750	90,000	99,933	189,933	37,818
FY06	95,000	133,250	228,250	95,000	96,738	191,738	36,513
FY07	100,000	128,500	228,500	100,000	93,365	193,365	35,135
FY08	105,000	123,500	228,500	105,000	89,815	194,815	33,685
20-year total	2,840,000	1,718,750	4,558,750	2,900,000	1,251,138	4,151,138	407,612

Dated: 7/1/2003
Delivered: 7/30/2003

Debt Service Schedule
Isle of Palms, South Carolina
$2,900,000/20years/3.55%

Fiscal Yr	Coupon Date	Principal Payment	Coupon Rate	Interest Payment	Credit Enhancements	Periodic Debt Service	Fiscal Debt Service	Outstanding Debt
2004	12/01/03			42,895.83		42,895.83		2,900,000.00
	06/01/04	85,000.00	3.550	51,475.00		136,475.00	179,370.83	2,815,000.00
2005	12/01/04			49,966.25	(0.00)	49,966.25		2,815,000.00
	06/01/05	90,000.00	3.550	49,966.25		139,966.25	189,932.50	2,725,000.00
2006	12/01/05			48,368.75	(0.00)	48,368.75		2,725,000.00
	06/01/06	95,000.00	3.550	48,368.75		143,368.75	191,737.50	2,630,000.00
2007	12/01/06			46,682.50	(0.00)	46,682.50		2,630,000.00
	06/01/07	100,000.00	3.550	46,682.50		146,682.50	193,365.00	2,530,000.00
2008	12/01/07			44,907.50	(0.00)	44,907.50		2,530,000.00
	06/01/08	105,000.00	3.550	44,907.50		149,907.50	194,815.00	2,425,000.00
2009	12/01/08			43,043.75	(0.00)	43,043.75		2,425,000.00
	06/01/09	110,000.00	3.550	43,043.75		153,043.75	196,087.50	2,315,000.00
2010	12/01/09			41,091.25		41,091.25		2,315,000.00
	06/01/10	115,000.00	3.550	41,091.25		156,091.25	197,182.50	2,200,000.00
2011	12/01/10			39,050.00		39,050.00		2,200,000.00
	06/01/11	120,000.00	3.550	39,050.00		159,050.00	198,100.00	2,080,000.00
2012	12/01/11			36,920.00		36,920.00		2,080,000.00
	06/01/12	125,000.00	3.550	36,920.00		161,920.00	198,840.00	1,955,000.00
2013	12/01/12			34,701.25		34,701.25		1,955,000.00
	06/01/13	135,000.00	3.550	34,701.25		169,701.25	204,402.50	1,820,000.00
2014	12/01/13			32,305.00		32,305.00		1,820,000.00
	06/01/14	140,000.00	3.550	32,305.00		172,305.00	204,610.00	1,680,000.00
2015	12/01/14			29,820.00		29,820.00		1,680,000.00
	06/01/15	145,000.00	3.550	29,820.00	0.00	174,820.00	204,640.00	1,535,000.00
2016	12/01/15			27,246.25		27,246.25		1,535,000.00
	06/01/16	155,000.00	3.550	27,246.25	0.00	182,246.25	209,492.50	1,380,000.00
2017	12/01/16			24,495.00		24,495.00		1,380,000.00
	06/01/17	160,000.00	3.550	24,495.00	0.00	184,495.00	208,990.00	1,220,000.00
2018	12/01/17			21,655.00		21,655.00		1,220,000.00
	06/01/18	170,000.00	3.550	21,655.00	0.00	191,655.00	213,310.00	1,050,000.00
2019	12/01/18			18,637.50	(0.00)	18,637.50		1,050,000.00
	06/01/19	180,000.00	3.550	18,637.50		198,637.50	217,275.00	870,000.00
2020	12/01/19			15,442.50		15,442.50		870,000.00
	06/01/20	205,000.00	3.550	15,442.50	0.00	220,442.50	235,885.00	665,000.00
2021	12/01/20			11,803.75	(0.00)	11,803.75		665,000.00
	06/01/21	210,000.00	3.550	11,803.75		221,803.75	233,607.50	455,000.00
2022	12/01/21			8,076.25	(0.00)	8,076.25		455,000.00
	06/01/22	220,000.00	3.550	8,076.25		228,076.25	236,152.50	235,000.00
2023	12/01/22			4,171.25		4,171.25		235,000.00
	06/01/23	235,000.00	3.550	4,171.25		239,171.25	243,342.50	
		2,900,000.00		1,251,138.33	(0.00)	4,151,138.33		

True Interest Cost (TIC)	3.5500045	Arbitrage Yield Limit (AYL)	0.0000000
Net Interest Cost (NIC)	3.5500000	Arbitrage Net Interest Cost (ANIC)	0.0000000
Accrued Interest	$6,293.19		

Prepared by: McNair Law Firm, P.A.
Prepared on: 7/22/2003 12:24 10.90 Rpt 24c
Record ID: IOP, SC-2003-E MUNIDB

Dated: 1/1/2003
Delivered: 1/20/2003

Debt Service Schedule
Isle of Palms, South Carolina
$2,840,000/20yrs/5%

1

Fiscal Yr	Coupon Date	Principal Payment	Coupon Rate	Interest Payment	Credit Enhancements	Periodic Debt Service	Fiscal Debt Service	Outstanding Debt
2004	07/01/03			71,000.00		71,000.00		2,840,000.00
	01/01/04	85,000.00	5.000	71,000.00		156,000.00	227,000.00	2,755,000.00
2005	07/01/04			68,875.00		68,875.00		2,755,000.00
	01/01/05	90,000.00	5.000	68,875.00		158,875.00	227,750.00	2,665,000.00
2006	07/01/05			66,625.00		66,625.00		2,665,000.00
	01/01/06	95,000.00	5.000	66,625.00		161,625.00	228,250.00	2,570,000.00
2007	07/01/06			64,250.00		64,250.00		2,570,000.00
	01/01/07	100,000.00	5.000	64,250.00		164,250.00	228,500.00	2,470,000.00
2008	07/01/07			61,750.00		61,750.00		2,470,000.00
	01/01/08	105,000.00	5.000	61,750.00		166,750.00	228,500.00	2,365,000.00
2009	07/01/08			59,125.00		59,125.00		2,365,000.00
	01/01/09	110,000.00	5.000	59,125.00		169,125.00	228,250.00	2,255,000.00
2010	07/01/09			56,375.00		56,375.00		2,255,000.00
	01/01/10	115,000.00	5.000	56,375.00		171,375.00	227,750.00	2,140,000.00
2011	07/01/10			53,500.00		53,500.00		2,140,000.00
	01/01/11	120,000.00	5.000	53,500.00		173,500.00	227,000.00	2,020,000.00
2012	07/01/11			50,500.00		50,500.00		2,020,000.00
	01/01/12	125,000.00	5.000	50,500.00		175,500.00	228,000.00	1,895,000.00
2013	07/01/12			47,375.00		47,375.00		1,895,000.00
	01/01/13	135,000.00	5.000	47,375.00		182,375.00	229,750.00	1,760,000.00
2014	07/01/13			44,000.00		44,000.00		1,760,000.00
	01/01/14	140,000.00	5.000	44,000.00		184,000.00	228,000.00	1,620,000.00
2015	07/01/14			40,500.00		40,500.00		1,620,000.00
	01/01/15	145,000.00	5.000	40,500.00		185,500.00	226,000.00	1,475,000.00
2016	07/01/15			36,875.00		36,875.00		1,475,000.00
	01/01/16	155,000.00	5.000	36,875.00		191,875.00	228,750.00	1,320,000.00
2017	07/01/16			33,000.00		33,000.00		1,320,000.00
	01/01/17	160,000.00	5.000	33,000.00		193,000.00	226,000.00	1,160,000.00
2018	07/01/17			29,000.00		29,000.00		1,160,000.00
	01/01/18	170,000.00	5.000	29,000.00		199,000.00	228,000.00	990,000.00
2019	07/01/18			24,750.00		24,750.00		990,000.00
	01/01/19	180,000.00	5.000	24,750.00		204,750.00	229,500.00	810,000.00
2020	07/01/19			20,250.00		20,250.00		810,000.00
	01/01/20	190,000.00	5.000	20,250.00		210,250.00	230,500.00	620,000.00
2021	07/01/20			15,500.00		15,500.00		620,000.00
	01/01/21	195,000.00	5.000	15,500.00		210,500.00	226,000.00	425,000.00
2022	07/01/21			10,625.00		10,625.00		425,000.00
	01/01/22	205,000.00	5.000	10,625.00		215,625.00	226,250.00	220,000.00
2023	07/01/22			5,500.00		5,500.00		220,000.00
	01/01/23	220,000.00	5.000	5,500.00		225,500.00	231,000.00	
		2,840,000.00		1,718,750.00		4,558,750.00		

True Interest Cost (TIC)	4.9996593	Arbitrage Yield Limit (AYL)	4.9996593
Net Interest Cost (NIC)	5.0000000	Arbitrage Net Interest Cost (ANIC)	5.0000000
Accrued Interest	$7,494.44		

Prepared by:	McNair Law Firm, P.A.			
Prepared on:	10/10/2002 15:56	10.00	Rpt 24r	
Record ID:	ISOP, SC-2003-B	MUNIDB		

EXHIBIT E

PERSONNEL COMMITTEE
July 1, 2003

The regular meeting of the Personnel Committee was held at 5:30 p.m. on July 1, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Mayor Sottile, City Administrator Tucker, Fire Chief Graham and Recreation Director Page.

Chairman Bettelli made a motion to dismiss the normal order of business and called upon the Fire Chief to present some information on changes she proposed for Fire Department job descriptions; Councilwoman Hanbury seconded; motion passed unanimously.

1. New Business. (B) Fire Department Description Reviews. Chief Graham discussed some changes to job descriptions concerning required certifications. These are administrative changes to bring the descriptions up to date with NFPA/IFSAC language. There are also some additions to clarify education and experience requirements for some positions. Chairman Bettelli recommended that every job description contain the same language for physical condition. After discussion, **Chairman Bettelli made a motion to adopt the changes as presented by Chief Graham with the additional changes to Fire Chief job description as well as one identified as a typographical error and that all of the changes be presented to the Public Safety Committee for their approval prior to City Council meeting; Councilwoman Hanbury seconded; motion passed unanimously.**

2. Approval of Previous Month's Minutes. Councilwoman Hanbury had written out some proposed corrections to the minutes. After discussion, **Councilwoman Hanbury made a motion to approve the minutes of June 3, 2003, as corrected; Councilman Buckhannon seconded; motion passed unanimously.**

Councilwoman Hanbury then began discussion of the May 12th minutes and she proposed some corrections to the "official" minutes which did not include the verbatim portion of the Clerk's second set of minutes. She also distributed a file memo from herself for the record to clarify the number of applications received for Planning Commission. Councilwoman Hanbury further requested the correction that Councilman Buckhannon, and not Administrator Tucker, recommended discussion of candidates in Executive Session. **After discussion, Councilwoman Hanbury's corrections to the May 12, 2003 minutes were unanimously approved.**

Councilwoman Hanbury made a motion to approve the June 20, 2003, special meeting minutes; Councilman Buckhannon seconded; motion passed unanimously.

3. Old Business. Report Concerning Councilwoman Hanbury's Contact with Pamela Hoath. Councilwoman Hanbury stated that she did not call Ms. Hoath, but she did recommend that the requested correction be made. Administrator Tucker reminded committee members that there is a statement in the City Council minutes of 12/15/98 that is shown on the Internet which indicates that Pamela Hoath was unanimously voted down for a position on the Beach Advisory Committee. Ms. Hoath stated to a member of City staff that she had not intended for her name to be submitted as a candidate at that time and noted that she did serve on the committee for quite a while in subsequent years and she is requesting that this be noted in the official record to clear her name as shown on Internet searches. After discussion, **Councilwoman Hanbury made a motion to recommend to City Council to place in the official record that Pamela Hoath's name was erroneously submitted to City Council for membership on**

the Beach Advisory Committee in December of 1998 and that she subsequently served on this committee beginning in 2000; Councilman Buckhannon seconded; motion passed unanimously.

4. New Business. (A) Privacy Rights Policy. Administrator referred to the attached policy and stated that the policy has to do with the new health insurance regulations that state that without a person's written authorization, another person may not give out any type of health information on that person. The City's health insurance carrier has requested that the City adopt this policy as part of the Employee Handbook. **Chairman Bettelli made a motion that the Privacy Rights Policy as submitted by the City Administrator be submitted to full Council for their approval to be included in the Employee Handbook; Councilman Buckhannon seconded.** Administrator Tucker noted that this has been reviewed by the labor attorney. After discussion, **motion passed unanimously**.

4. Miscellaneous. (A) Employee Suggestions - None

(B) Personnel Report - Chairman Bettelli referred to and read the attached list. It was noted that a second dispatcher, Jackie Smith, has resigned, and interviews are being conducted.

(C) Councilwoman Hanbury asked for an accounting of how many employees received merit raises. Administrator Tucker will provide this.

(D) Councilwoman Hanbury asked that Attorney Sottile research the length of terms of members of BOZA to determine if they should be 2 years or 3 years.

(E) Councilwoman Hanbury asked about the replacement of a part-time employee. Administrator Tucker stated that a part-time employee had left for schooling and another employee has been hired. Administrator Tucker contacted the labor attorney to find out what should be represented to the first employee, and the attorney informed her that, if there was nothing in writing about the first employee returning after school, the City could hire the substitute as a regular part-time employee.

(F) Councilwoman Hanbury asked about the medical adviser to the EMTs. Administrator Tucker stated that the medical adviser reviews the department's training to make sure that the City is adequately training persons for the EMT certification. The doctor had expressed concern about her medical liability insurance and whether or not she would have any medical malpractice liability if one of the City's employees made a mistake in treating someone. This is being researched by the City's insurance carrier and the doctor's insurance carrier.

(G) Councilwoman Hanbury asked about the recent issue of employee drug testing. Administrator Tucker stated that the City felt that the surf camp employees who are teaching children in the ocean are in safety sensitive positions. These employees were tested prior to being hired and have tested to be drug free. After talking to the labor attorneys, Administrator Tucker advised the surf camp employees that the City felt they were in safety sensitive position and, therefore, could be subject to random drug testing during the course of their employment. Administrator Tucker wanted the City to be in the position to indicate what has been done to protect the children in these classes.

(H) Set Date for Next Meeting: Tuesday, August 5, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

PERSONNEL COMMITTEE - Corrections to Minutes of June 3, 2003

Presented by Leola A. Hanbury (7/1/03)

Page 1 - Item 1.Line 2 - Word "changes" needs to be corrected to word "Corrections" as captioned on 6/3/03 paper.

Item "NOTE" - A note should be on a separate piece of paper as a reference. It cannot be added to the official minutes since it did not take place at the designated meeting.

Item 2 - Old Business - Paragraph starting, "Chairman Bettelli. . ." The last sentence of the paragraph is not a factual record. Correct to:

"Councilwoman Hanbury referred to a print-out of info on our Web site intended to inform people of the role of Committee members. It is merely copies of our ordinances and even includes non-existing committees. She recommended that this lengthy compilation be removed and replaced with "friendly" info which could perhaps be compiled by the applicable department heads. The City Administrator suggested that each committee chair could be asked to prepare appropriate text."

Page 2 - Item 4 - Misc. Addition:

"Councilwoman Hanbury inquired re the status of the expected new part-time employee for the Planning/Building Dept. It was announced that the position has been filled and the employee is now working."

CORRECTED

PERSONNEL COMMITTEE
May 12, 2003

The regular meeting of the Personnel Committee was held at 4:00 p.m. on May 12 Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, Recreation Director Page, and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes as submitted; Councilwoman Hanbury seconded; motion passed unanimously

2. Old Business. Discussion of Candidates for Vacancy on Planning Commission. Chairman Bettelli referred to the eight applications received from residents and asked for a motion to defer discussion of these until after Executive Session. Councilman Buckhannon so moved; Councilwoman Hanbury seconded; motion passed unanimously.

3. New Business. None

4. Miscellaneous. (A) Employee Suggestions - ~~Holiday Suggestion~~ - None

(B) Personnel Report - Chairman Bettelli referred to and began discussion of the attached list.

(C) Councilwoman Hanbury asked for clarification of the Committee's role in the results of the employee evaluation process. Administrator Tucker stated that, once all of the evaluations have been completed, a budget to actual analysis is prepared to determine whether the raises would be over or under what has been budgeted. If the results are under budget, there is no need for any Council action. If the figure was over budget, then the process would be to take it to Ways & Means and City Council for authorization.

(D) Councilwoman Hanbury asked about seeking other forms that could be used. Administrator Tucker noted that the forms are cumbersome and that the Committee has discussed changing to another form. Chairman Bettelli suggested that the Committee authorize the Administrator to look into other evaluation systems, whether it be paper or computer programs. He further felt that the politically correct thing to do would be to hire a professional to make this study and the cost would have to be budgeted. The Administrator was also asked to check with the Municipal Association to see if they could recommend any such programs.

(E) Councilwoman Hanbury then asked the Committee's role in the application process for boards, committees and commissions and asked if the Committee was going to interview these eight applicants. Chairman Bettelli stated that the first step was to advertise and receive the applications. The Chairman then asked whether or not the Committee should make recommendations to Council, because City Council always has the option of nominating anyone to fill a position. He felt that the Committee should review the applications to make sure they are qualified for a certain position and then report to Council on the applicant's qualification.

Councilman Buckhannon stated that in the fall, when Council makes nominations to fill expired vacancies on all committees, the Personnel Committee should be tasked with interviewing all of the

candidates. However, when, during the year, there is one unexpected vacancy to be filled, and only one applicant, the Administrator would have time do the interview. Administrator Tucker noted that, in the eight applications received in response to the advertisement for a pool of candidates, two have specifically indicated they would be interested in serving on the Planning Commission. Chairman Bettelli stated that he did not think the committee should interview everyone in the pool until a specific vacancy occurs.

Councilwoman Hanbury expressed concern about Council predetermining who would serve on a committee and felt that politics should be kept out of the decision making. Chairman Bettelli stated that he felt the interview policy was established to prevent this from happening as the Committee would report to Council which applicants are qualified for the seat and then Council would make the choice from the results of the interviews, the process that was begun in recent months.

Administrator Tucker stated that she felt it would be better for this Committee to make a recommendation to City Council because it could be hurtful to a citizen to listen to Council talking about the person and that debate and vote discourages participation by some good people. ~~She further~~ Councilman Buckhannon recommended that all discussion of individuals be done in Executive Session. The committee agreed this was a good suggestion.

Chairman Bettelli made a motion on the selection process as follows: the Personnel Committee does the start of the process by asking for, receiving and reviewing the applications; the Personnel Committee conducts the interviews and then submits the questions and answers to Council; Council will go into Executive Session to discuss the candidates; then come out of Executive Session to entertain a motion for selection; Councilwoman Hanbury seconded; motion passed unanimously.

(E) Set Date for Next Meeting: Tuesday, June 3, 2003, at 5:30 p.m. The Committee decided to begin interviewing applicants on Monday, May 19, at 3:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 4:55 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

PRIVACY RIGHTS POLICY

The City of Isle of Palms shall not intimidate, threaten, coerce, discriminate against, or rake other retaliatory action against:

1. Any individual for the exercise by the individual of any right under, or for participation in, any process established by federal or state law or regulation;

2. Any individual for:

   A. Filing of a complaint with the Secretary of Health and Human Services in accordance with federal privacy regulations [45 CFR Part 160];

   B. Opposing any act or practice made unlawful by federal privacy regulations provided the individual has a good faith belief that the practice opposed is unlawful, and the manner of the opposition is reasonable and does not involve a *disclosure* of protected health information in violation of those regulations.

No member of the *workforce* shall require someone to waive the right to file a complaint with the Secretary of Health and Human Services, in accordance with federal privacy regulations as a condition of the provision of treatment, payment, enrollment in a health plan, eligibility for benefits.

FIRE CHIEF

As amended by Fire Chief, Personnel Committee and Public Safety Committee

Function:

Under limited supervision of the City Administrator, commands and coordinates fire fighting, fire prevention, fire inspection, emergency medical response, rescue and training activities of fire department.

Duties:

Directs and supervises all City fire fighting forces; provides for personnel recruitment and selection. Disciplines and recommends disciplinary action to be taken against employees guilty of misconduct.

Responds to all working structural fire alarms and makes command and control decisions necessary to minimize further losses; may direct fire fighting efforts through subordinate supervisors.

Responds to medical emergencies to apply rescue and extrication techniques, patient evaluation, and implements use of basic and advanced life support techniques and equipment as required.

Develops and submits proposed annual department operating budget and periodic capital improvement plan for review by City Administrator and Public Safety Committee of City Council. Exercises purchasing and budgetary control; directs the preparation and analysis of records and reports to secure efficient operation of the department. Reviews time cards for accuracy and prepares payroll report.

Incorporates good risk management practices in the administration of the Fire Department to minimize tort liability exposure, and loss control of workman's compensation claims as a result of work related injuries.

Performs periodic inspections of personnel, equipment, and fire stations; certifies fire fighting apparatus and conducts tests of fire hoses and equipment.

Coordinates and supervises Fire Prevention activities in fire prevention, inspection and investigation activities; will also assist in these activities.

Prepares written evaluations on Assistant Chief, each Captain and staff personnel; ensures that each shift captain completes written evaluation on all fire service personnel in their shift.

Assists with training in the planning, developing and implementation of departmental training and employee development programs.

Insures ongoing emergency medical training and certification of all department personnel.

Performs administrative duties associated with the monthly and daily reports pertaining to such matters as fuel usage and mileage, monthly reports to the State Fire Marshall and fire loss reports, maintains records of equipment for city.

Represents city emergency service on disaster preparedness planning committee.

Attends regular and special meetings of the City Council, as required.

Cooperates with other departments and other local, state and federal organizations to improve fire fighting and related methods and techniques. May be called on to provide assistance at a fire scene in neighboring communities.

Performs or delegates the duties of Assistant Chief or Training Officer in his/her absence due to illness, leave, or other absences.

Maintains Workers Compensation records for all City employees, forwards completed forms to Worker Compensation, investigates work-related accidents, is the designated point of contact for all Workers Compensation inquiries, and prepares and maintains OSHA Log 300.

Performs other duties as directed by the City Administrator.

Knowledge, Skills and Abilities:

Thorough knowledge of modern fire fighting and rescue principles, practices, techniques and procedures including the operation and maintenance of the various types of fire apparatus and equipment used in the protection of life and property from fire.

Thorough knowledge of the principles of organization, administration, and personnel management.

Knowledge of NFPA regulations, the Standard Fire Prevention Code, and other relevant state, and local fire safety rules and regulations.

Knowledge of the physical and chemical characteristics of a wide variety of explosive and hazardous materials; must be familiar with principles and practices in the management of hazardous materials in hazardous materials incidents.

Knowledge of the principles of building construction and maintenance.

Knowledge of emergency medical treatment from first response to advanced life support.

Knowledge of emergency rescue procedures for both land and marine incidents.

Knowledge of marine search and rescue procedures; proper maintenance and small boat operation.

Ability to conduct a thorough fact-finding investigation and to exercise authority firmly, tactfully and impartially.

Ability to establish and maintain working relationships with subordinates, property owners, city officials and the general public.

Ability to maintain a positive working relationship with and command and hold the respect and discipline of subordinates.

Education, Training and Experience:

Five (5) or more years of progressively responsible experience in fire department operation and administration and a Bachelor of Arts or Sciences degree from an accredited four year college in Fire Suppression and Fire Science Technology, Business Administration, or elated field or any equivalent

combination of education, experience, and training which provides the desired levels of knowledge, skills and abilities.

Completion of company grade fire command school.

~~Interior Structural Firefighter Certification under the SC State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment~~.

Certification as NFPA/IFSAC Firefighter II.

Certification as IFSAC Fire Officer I for personnel whose date of hire is on or after July 1, 2003.

Continued classroom training in administrative and supervisory techniques and procedures, fire fighting tactics and subordinate fire fighting training.

Possession of a valid South Carolina Class E drivers license and demonstration skill in pumping fire apparatus.

~~Completion~~ Possession of first responder **certification** and CPR certificatio~~n within six (6) month~~s. **prior to employment and ability to maintain certifications.**

Minimum Standards to Perform Job Function:

Must be able to exercise independent judgement in critical, stressful or hazardous situations.

Must be able to coordinate, determine time, place and sequence of operations or action to be taken on the basis of analysis of data; execute determinations and/or reporting on events.

Must be able to talk with and/or signals people to convey or exchange information, including giving assignments and/or directions.

Must be able to coordinate hands and eyes rapidly to handle a variety of office equipment including computer, word processor, typewriter, calculator, copier and fax machines.

Must be able to exert up to 20 pounds of force constantly to move objects. Must be able to lift objects weighing as much as 100 pounds.

Must be able to walk or stand to a significant degree; physical demand requirements are in excess of those for sedentary work. Must be able to complete physical strength and stamina requirements as established by Fire Department.

Must maintain physical conditioning to be able to perform all duties of firefighter **and engineer** on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be able to safely operate a variety of marine equipment including boats and personal watercraft in accordance with regulations of the United States Coast Guard and South Carolina Department of Natural Resources.

Must be able to assume and perform all duties of firefighter and engineer on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, marine emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Applies principles of logical or scientific thinking to define problems, collect data, establish facts and draw valid conclusions. Interprets an extensive variety of technical instructions in mathematical or diagrammatic form and deal with several abstract and concrete variables at once.

Uses practical application of fractions, percentages, ratio and proportion, mensuration, geometric construction and practical algebra.

Must be able to read journals, newspapers, periodicals, manuals, dictionaries, financial reports, legal documents, thesauruses and encyclopedias.

Must be able to prepare business letters and reports, using all rules of punctuation, grammar, diction and style.

Participates in panel discussion and debates; speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

Approved by City Council 04-24-01.

ASSISTANT FIRE CHIEF

As amended by Fire Chief, Personnel Committee and Public Safety Committee.

Function:

Under limited supervision of the Fire Chief, assists in the command and coordination of fires and other emergencies, organizes and conducts the Fire Department's training program. Assumes the duties of the Fire Chief in his/her absence.

Duties:

Directs and supervises City firefighting forces during fire suppression and rescue activities within the response area as directed by the Fire Chief.

Assumes role of Safety Officer as needed.

Responds to working structural fire alarms and makes any technical decisions necessary to minimize further losses; during a major conflagration will relinquish command to the Fire Chief.

Prepared daily, weekly, monthly, and annual training scheduled within the guidelines of National Fire Protection Association (NFPA), Insurance Service Organization (ISO), Occupational Safety and Health Administration (OSHA), and Department of Health and Environmental Control (DHEC) with guidance of the Fire Chief.

Performs administrative duties associated with the monthly and daily reports pertaining to such matters as fuel usage and mileage, monthly reports to the State Fire Marshall, DHEC monthly report, and fire loss reports, maintains records of equipment for City.

Maintains all records of all training for all department personnel.

Conducts training of all new personnel as well as updates training of current personnel including volunteers.

Ensures that all firefighting equipment is operational at all times in conjunction with the designated maintenance officer.

Performs weekly inspections of equipment, and fire stations, and periodic inspections of personnel; certifies firefighting apparatus and oversees annual tests of all pertinent fire equipment.

Oversees the advancement of fire department personnel up to the rank of Captain; ensures that all personnel are fully qualified for the position they are seeking.

Administers written and practical tests associated with personnel advancement.

Evaluates the performance of personnel for the purpose of making recommendations to the Fire Chief for training, promotion, and other personnel actions.

May draft written evaluations for the Fire Chief on each station captain and staff personnel; ensures that each shift captain completes written evaluation on all fire service personnel in their shift.
May be called on to respond to mutual assistance responses to other communities.

Assists in maintaining morale and discipline within the department; has authorization to place personnel on report and must notify the Chief of all disciplinary actions.

Represents City on disaster on preparedness planning committee.

Performs other duties as directed by the Fire Chief.

Knowledge, Skills and Abilities:

Knowledge of modern firefighting rescue principle, practices, techniques and procedures including the operation and maintenance of the various types of fire apparatus and equipment.

Knowledge of NFPA, OSHA, state, and local fire safety rules and regulations.

Knowledge of the physical, chemical and related properties of a wide variety of explosives and hazardous materials; familiar with principles of how to manage hazmat incidents.

Knowledge of the principles of building construction and maintenance.

Knowledge of emergency medical response including all phases from first response to advanced life support.

Knowledge of emergency rescue procedures for both land and maritime incidents.

Knowledge of marine search and rescue procedures; proper maintenance of marine equipment and small boat operation.

Ability to conduct a thorough fact-finding investigation and to enforce regulations firmly, tactfully and impartially.

Ability to establish and maintain positive working relationships with subordinates, property owners, city officials and the general public.

Must be able to communicate effectively in oral or written presentations.

Must speak with poise, voice control and confidence, using correct English and well-modulated voice.

Ability to maintain a positive working relationship with and command and hold the respect of subordinates.

Must be able to demonstrate self control in any given situation.

Education, Training and Experience:

Graduation from an accredited high school or GED .

At least five (5) or more years of related firefighting ~~and supervisory~~ experience.

At least five (5) years experience as a company officer.

Completion of company grade fire command school.

~~Certification from SC State Fire Academy (SCFA) or National Fire Academy (NFA) instructors training course in good standing, with a minimum of one year documented experience.~~

~~Interior Structural Firefighter Certification under SC State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.~~

Certification as NFPA/IFSAC Firefighter II.

Certification as IFSAC Firefighter I for personnel whose date of hire is on or after July 1, 2003.

Completion of NFA Hazardous Material Incident Management Course.

Possession of a valid South Carolina Class E drivers license and demonstration skill in pumping fire apparatus with at least one year experience as an Engineer.

Completion of first responder course and CPR. ~~within six (6) months of employment~~. and ability to maintain certifications.

Continued classroom training in administrative and supervisory techniques and procedures, firefighting tactics and subordinate firefighting training.

Minimum Standards to Perform Job Function:

Must be able to exercise independent judgment in critical, stressful, or hazardous situations without undue stress.

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Talks with and/or signals people to convey or exchange information, including giving assignments and/or directions with poise and respect.

Must be able to coordinate hands and eyes rapidly to handle a variety of office equipment including computer, word processor, typewriter, calculator, copier and fax machines.

Must be able to exert up to 20 pounds of force constantly to move objects. Must be able to lift objects weighing as much as 100 pounds.

Uses body members, hand tools and/or special devices to work, move or carry objects or materials.

Must be able to walk or stand to a significant degree; physical demand requirements are in excess of those for sedentary work. Must be able to complete physical strength and stamina requirements as established by Fire Department.

Must be willing to actively attack fires, hazardous materials spills or situations, marine emergencies with objective of stabilizing situation and protection or preservation of life and property to the greatest extent practical.

Must be able to use body members, hand tools and/or special devices to work, move or carry objects or materials.

Must be able to apply principles of logical or scientific thinking to define problems, collect date, establish facts and draw valid conclusions.

Must be able to interpret an extensive variety of technical instructions in mathematical or diagrammatic form and deal with several abstract and concrete variables.

Must be able to draft business letters, expositions, summaries and reports.

Must be able to participate in panel discussion and debates; speak extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

Approved by City Council 04-24-01.

TRAINING OFFICER

As amended by Fire Chief, Personnel Committee and Public Safety Committee.

Function:

Under limited supervision of the Fire Chief, organizes and conducts Fire Department's training program.

Duties:

Assumes role of incident commander at the scene of an emergency until relived by a higher-ranking officer.

Assumes role of Safety Officer as needed.

Prepares daily, weekly, monthly, and annual training scheduled within the guidelines of National Fire Protection Association (NFPA), Insurance Service Organization (ISO), Occupational Safety and Health Administration (OSHA), and Department of Health and Environmental Control (DHEC) with guidance of the Fire Chief.

Performs administrative duties associated with the monthly and daily reports pertaining to such matters as fuel usage and mileage, monthly reports to the State Fire Marshall, DHEC monthly report, and fire loss reports, maintains records of equipment for City.

Maintains neat and orderly records of all training for all department personnel.

Conducts training of all new personnel as well as updates training of current personnel including volunteers.

Ensures that all firefighting equipment is operational at all times in conjunction with the designated maintenance officer.

Performs weekly inspections of equipment, and fire stations, and periodic inspections of personnel; certifies firefighting apparatus and oversees annual tests of all pertinent fire equipment.

Oversees the advancement of fire department personnel up to the rank of Captain; ensures that all personnel are fully qualified for the position they are seeking.

Administers written and practical tests associated with personnel advancement.

Evaluates the performance of personnel for the purpose of making recommendations to the Fire Chief for training, promotion, and other personnel actions.

May be called on to respond to mutual assistance responses to other communities.

Assists in maintaining morale and discipline within the department.

Represents City on disaster on preparedness planning committee.

Performs other duties as directed by the Fire Chief.

Knowledge, Skills and Abilities:

Knowledge of modern firefighting rescue principle, practices, techniques and procedures including the operation and maintenance of the various types of fire apparatus and equipment.

Knowledge of NFPA, OSHA, state, and local fire safety rules and regulations.

Knowledge of the physical, chemical and related properties of a wide variety of explosives and hazardous materials; familiar with principles of how to manage hazmat incidents.

Knowledge of the principles of building construction and maintenance.

Knowledge of emergency medical response including all phases from first response to advanced life support.

Knowledge of emergency rescue procedures for both land and maritime incidents.

Knowledge of marine search and rescue procedures; proper maintenance of marine equipment and small boat operation.

Ability to establish and maintain positive working relationships with subordinates, property owners, city officials and the general public.

Must be able to communicate effectively in oral or written presentations.

Must speak with poise, voice control and confidence, using correct English and well-modulated voice.

Ability to maintain a positive working relationship with and command and hold the respect of subordinates.

Must be able to demonstrate self control in any given situation.

Education, Training and Experience:

Graduation from an accredited high school or GED.

Four (4) or more years of related firefighting experience.

At least three (3) or more years ~~supervisory~~ experience **as a company officer.**

Completion of company grade fire command school.

Certification from SC State Fire Academy (SCFA) or National Fire Academy (NFA) instructors training course in good standing, with a minimum of one year documented experience.

~~Interior Structural Firefighter Certification under SC State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.~~

Certification as NFPA/IFSAC Firefighter II.

Certification as IFSAC Fire Officer I effective for personnel whose date of hire is on or after July 1, 2003.

Completion of NFA Hazardous Material Incident Management Course ~~within six months of hire~~.

Possession of a valid South Carolina Class E drivers license and demonstration skill in pumping fire apparatus with at least one year experience as an Engineer.

~~Completion~~ Possession of first responder and CPR certification and ability to maintain certification. ~~within six (6) months of employment.~~

Continued classroom training in administrative and supervisory techniques and procedures, firefighting tactics and subordinate firefighting training.

Minimum Standards to Perform Job Function:

Must be able to exercise independent judgment in critical, stressful, or hazardous situations without undue stress.

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Talks with and/or signals people to convey or exchange information, including giving assignments and/or directions with poise and respect.

Must be able to coordinate hands and eyes rapidly to handle a variety of office equipment including computer, word processor, typewriter, calculator, copier and fax machines.

Must be able to exert up to 20 pounds of force constantly to move objects. Must be able to lift objects weighing as much as 100 pounds.

Uses body members, hand tools and/or special devices to work, move or carry objects or materials.

Must be able to walk or stand to a significant degree; physical demand requirements are in excess of those for sedentary work. Must be able to complete physical strength and stamina requirements as established by Fire Department.

Must be able to assume and perform all duties of firefighter and engineer on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, marine emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Applies principles of logical or scientific thinking to define problems, collect data, establish facts and draw valid conclusions. Interprets an extensive variety of technical instructions in mathematical or diagrammatic form and deal with several abstract and concrete variables at once.

Uses practical application of fractions, percentages, ratio and proportion, geometric construction and practical algebra.

Must be able to read journals, newspapers, periodicals, manuals, dictionaries, financial reports, legal documents, thesauruses and encyclopedias.

Must be able to prepare business letters and reports, using all rules of punctuation, grammar, diction and style.

Participates in panel discussion and debates; speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

Approved by City Council on 04-24-01.

FIRE CAPTAIN

As Amended by Fire Chief, Personnel Committee and Public Safety Committee.

Function:

Under limited supervision of the Fire Chief supervises the work and activities of a fire company at the station house and fire scene.

Duties:

Assumes role of Incident Commander at the scene of an emergency until relieved by a higher-ranking officer.

Responsible for extinguishing and conducting rescues at the fire scene, unless working under a superior officer.

Supervises the laying of hoses, raising of ladders, ventilation of buildings, administering of first aid and rescuing of persons at a fire scene or other emergency scene.

Assists with training for firefighters and engineers within the company; oversees the filling out of all training sheets for persons under his or her purview.

Performs daily inspections on all fire station equipment and ensures that the equipment is in place and ready for use. Any discrepancy in relation to safety or other hazard will be immediately reported to the Assistant Chief or Chief in writing.

Supervises the cleaning and maintenance of fire station, grounds, equipment and apparatus.

Responsible for maintaining morale and discipline within the department; has authorization to place personnel on report and must notify the Chief of such action to be filed in personnel file.

Transmits both oral and written orders and information to fire station personnel.

Directs the cleaning up of premises after the fire has been extinguished.

Maintains records and prepares reports such as the monthly fuel consumption usage and station supply request as directed by chief.

May be called upon to assist in firefighting in other local areas as deemed necessary.

May be appointed to assume the duties of Fire Chief or Assistant Chief in his/her absence.

Prepares employee evaluations for persons assigned to his/her company.

Directs members of Fire Department when responding to medical emergency unless more highly qualified medical personnel assumes command.

Supervises, conducts marine search and/or rescue operations until more senior officer assumes command.

Performs other duties as required.

Knowledge, Skills and Abilities:

Knowledge of state and local fire safety laws, rules and regulations.

Knowledge of the geography and physical layout of streets within the City.

Knowledge of firefighting techniques and theory; must also be well versed in the operation and maintenance of all apparatus and equipment within the fire company.

Knowledge and demonstrated skills in personnel management.

Knowledge of construction and building codes; ability to read building plans.

Ability to perform mechanical repair functions on firefighting equipment.

Ability to perform arduous work under hazardous conditions.

Ability to exercise great independence of judgment and action.

Ability to lead personnel effectively, maintain discipline and promote harmony within the company.

Ability to establish and maintain effective working relationships with other City officials as well as the public.

Education, Training and Experience:

Graduation from an accredited high school or GED.

At least four (4) years related firefighting ~~and supervisory~~ experience.

At least three (3) years experience as company officer.

At least one-year engineer experience.

~~Interior Structural Firefighter Certification under South Carolina State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment~~.

Certification as NFPA/IFSAC Firefighter II.

Possession of a valid South Carolina Class E drivers license.

Completion of first responder course and CPR **certification prior to employment.** ~~within six (6) months of employment.~~ **and ability to maintain same.**

Possession of Incident Command certification. ~~within six months of employment.~~

Certification as IFSAC Fire Officer I for personnel whose date of hire is on or after July 1, 2003.

Minimum Standards to Perform Job Function:

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Supervises, determining or interpreting work procedures for a group of workers, assigning specific duties to them, maintaining harmonious relations among them and promotion efficiency. A variety of responsibilities is involved in this function.

Manipulates using body members, tools, or special devices to work, guide, or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material.

Exerts 20 to 50 pounds of force occasionally and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical demand requirements are in excess of those for light work. Must be able to lift objects weighing as much as 100 pounds.

Must maintain physical conditioning to be able to perform all duties of firefighter **and engineer** on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be able to operate marine equipment including boats of a variety of types safely and in accordance with established marine rules of road.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Applies principles of rational systems to solve practical problems and deal with a variety or concrete variables in situations where only limited standardization exists.

Interprets a variety of instructions furnished in written, oral diagrammatic or schedule form.

Must be able to add, subtract, multiply and divide all units of measure; perform the four operations with like common and decimal fractions; compute ratio, rate and percent; draws and interprets bar graphs; performs arithmetic operations involving all American monetary units.

Must read newspapers, periodicals, journals, manuals, financial reports, legal documents, dictionaries, thesauruses and encyclopedias.

Must write business letters, expositions, summaries and reports, using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Participates in panel discussions and debates.

Speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

Approved by City Council 04-24-01.

FIRE LIEUTENANT

As amended by Fire Chief, Personnel Committee and Public Safety Committee.

Function:

Under limited supervision of the Fire Captain supervises the work and activities of a fire company at the station house and fire scene.

Duties:

Assumes role of Incident Commander at the scene of an emergency until relieved by a higher-ranking officer.

Responsible for extinguishing and conducting rescues at the fire scene, unless working under a superior officer.

Supervises the laying of hoses, raising of ladders, ventilation of buildings, administering of first aid and rescuing of persons at a fire scene or other emergency scene until relieved by a higher-ranking officer.

Assists with training for firefighters and engineers within the company; oversees the filling out of all training sheets for persons under his or her purview.

Performs daily inspections on all fire station equipment and ensures that the equipment is in place and ready for use. Any discrepancy in relation to safety or other hazard will be immediately reported to the Captain or Chief in writing.

Supervises the cleaning and maintenance of fire station, grounds, equipment and apparatus.

Responsible for maintaining morale and discipline within the department; has authorization to place personnel on report and must notify the Captain of such action to be filed in personnel file.

Transmits both oral and written orders and information to fire station personnel.

Directs the cleaning up of premises after the fire has been extinguished.

Maintains records and prepares reports such as the monthly fuel consumption usage and station supply request as directed by chief.

May be called upon to assist in firefighting in other local areas as deemed necessary.

May be appointed to assume the duties of Captain in his/her absence.

Assists with employee evaluations for persons assigned to his/her company.

Directs members of Fire Department when responding to medical emergency unless more highly qualified medical personnel assumes command.

Supervises, conducts marine search and/or rescue operations until more senior officer assumes command.

Performs other duties as required.

Knowledge, Skills and Abilities:

Knowledge of state and local fire safety laws, rules and regulations.

Knowledge of the geography and physical layout of streets within the City.

Knowledge of firefighting techniques and theory; must also be well versed in the operation and maintenance of all apparatus and equipment within the fire company.

Knowledge and demonstrated skills in personnel management.

Knowledge of construction and building codes; ability to read building plans.

Ability to perform mechanical repair functions on firefighting equipment.

Ability to perform arduous work under hazardous conditions.

Ability to exercise great independence of judgment and action.

Ability to lead personnel effectively, maintain discipline and promote harmony within the company.

Ability to establish and maintain effective working relationships with other City officials as well as the public.

Education, Training and Experience:

Graduation from an accredited high school or GED.

At least two (2) years related firefighting and supervisory experience.

At least one-year engineer experience.

~~Interior Structural Firefighter Certification under South Carolina State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.~~

Completion of requirements of NFPA/IFSAC Firefighter II effective July 1, 2003.

Possession of a valid South Carolina Class E drivers license.

Completion of first responder course and CPR ~~within six (6) months of employment~~. **and will be required to maintain certification.**

Possession of Incident Command certification. ~~within six (6) months of employment~~.

Possession of Hazardous Material Operations Certification. ~~within six (6) months of employment~~.

Minimum Standards to Perform Job Function:

Coordinates, determines time, place and sequence of operations or action to be taken on the basis of analysis of data; executing determinations and/or reporting on events.

Supervises, determining or interpreting work procedures for a group of workers, assigning specific duties to them, maintaining harmonious relations among them and promotion efficiency. A variety of responsibilities is involved in this function.

Manipulates using body members, tools, or special devices to work, guide, or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material.

Exerts 20 to 50 pounds of force occasionally and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects. Physical demand requirements are in excess of those for light work. Must be able to lift objects weighing as much as 100 pounds.

Must maintain physical conditioning to be able to perform all duties of firefighter **and engineer** on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be able to operate marine equipment including boats of a variety of types safely and in accordance with established marine rules of road.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Applies principles of rational systems to solve practical problems and deal with a variety or concrete variables in situations where only limited standardization exists.

Interprets a variety of instructions furnished in written, oral diagrammatic or schedule form.

Must be able to add, subtract, multiply and divide all units of measure; perform the four operations with like common and decimal fractions; compute ratio, rate and percent; draws and interprets bar graphs; performs arithmetic operations involving all American monetary units.

Must read newspapers, periodicals, journals, manuals, financial reports, legal documents, dictionaries, thesauruses and encyclopedias.

Must write business letters, expositions, summaries and reports, using prescribed format and conforming to all rules of punctuation, grammar, diction and style.

Participates in panel discussions and debates.

Speaks extemporaneously on a variety of subjects.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

Approved by City Council on 5-22-01.

FIRE ENGINEER

As amended by Fire Chief, Personnel Committee and Public Safety Committee.

Function:

Under limited supervision of Fire Captain, or other higher ranking officer, performs tasks associated with fire suppression. Primary duties consist of driving firefighting apparatus to and from the scene of a fire and of efficiently and effectively operating the fire pump at the fire scene.

Duties:

Assumes role as Incident Commander at the scene of an emergency until relieved by a higher-ranking officer.

Responds to fire alarms as the driver of a heavy-duty fire pumper, ladder truck, or rescue truck; oversees the connection of hoses to pump and to the hydrant.

Pumps water to the fire ensuring that proper pressure and water flow is maintained; makes necessary adjustments or changes as needed.

Responds to emergency calls as the driver; performs first aid, operates and maintains the rescue equipment.

Cleans, services and inspects assigned apparatus to ensure the apparatus is in proper working order; reports to superior any mechanical difficulties or defects to the equipment.

Ventilates buildings, removes persons from danger, dispenses salvage covers and removes debris.

Participates in fire drills and attends firefighting and first aid training classes.

Performs routine tasks involving upkeep of fire station and grounds.

Participates in fire prevention and community service programs including but not limited to: courtesy home inspections, fire station tours, smoke detector installation and testing.

May perform general firefighting duties such as raising and climbing ladders, using fire extinguishers, tools, and other equipment.

May be called upon to drive firefighting apparatus to aid in fire suppression in neighboring communities.

Maintains records and prepares reports.

Performs other duties as required.

Knowledge, Skills and Abilities:

Mechanical knowledge and ability in order to operate and maintain firefighting apparatus.

Knowledge of the street system, physical layout of the city and location of fire hydrants.

Knowledge of department rules and regulations.

Ability to comprehend and successfully carry out both oral and written instructions quickly.
Ability to respond quickly to changing situations under emergency conditions.

Ability to establish and maintain effective working relationships with others in the department and the general public.

Training, Education and Experience:

Graduation from an accredited high school or GED.

At least two (2) years firefighting experience.

Completion of the requirements of **NFPA** Firefighter II **effective July 1, 2003.**

~~Interior Structural Firefighter Certification under the South Carolina State Fire Academy, an IFSAC accredited agency, or equivalent prior to employment.~~

Possession of Incident Command certification within six months of hire.

Possession of Hazardous Materials Operations certification within six months of hire.

Successful completion of SC Fire Academy Pump Operator Course or equivalent.

Must be able to pass written testing.

Must demonstrate competency of practical skills based on departmental standards.

Must demonstrate competency on all pumping apparatus.

Possession of a valid South Carolina Class E drivers license.

Completion of first responder course and CPR within six (6) months of employment.

Minimum Standards to Perform Job Function:

Must compile, gather, collate or classify information about data, people or thing; reports and/or carries out a prescribed action in relation to the information on a frequent basis.

Must speak, talk with and/or signal people to convey or exchange information; includes giving directions to general public or employees.

Manipulates using body members, tools or special devices to work, move, guide or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material; observes gauges, dials and turns valves to regulate factors such as pressure, flow of liquids, speed of pumps and reactions of materials.

Very Heavy Work: Exerts in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Heavy Work.

Must maintain physical conditioning to be able to perform all duties of firefighter **and engineer** on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency situations with objective of stabilizing situation and protect or preserve life and property to the greatest extent practical.

Must apply principles of rational systems to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists; interprets a variety of instructions furnished in written, oral or schedule form.

Must be able to add, subtract, multiply and divide all units of measure; perform the four operations with like common and decimal fractions; compute ratio, rate and percent; draw and interpret bar graphs; perform arithmetic operations involving all American monetary units.

Must be able to read safety rules, instructions in the use and maintenance of tools and equipment and departmental procedures.

Writes reports with proper format, punctuation, spelling and grammar, using all parts of speech.

Speaks before an audience with poise, voice control and confidence, using correct English and well-modulated voice.

Note: The listing of duties in this class specification is representative, not exhaustive. It is not necessarily a detailed description of all work responsibilities and it does not give exclusive title to every function described.

Approved by City Council 04-24-01.

FIREFIGHTER

As amended by Fire Chief, Personnel Committee and Public Safety Committee.

Function:

Under limited supervision of Fire Captain, or other higher ranking officer, performs tasks associated with fire suppression.

Duties:

Assumes role as Incident Commander at the scene of an emergency until relieved by a higher-ranking individual.

Ventilates burning buildings by making openings in the roof, floor, and walls of burning structures when necessary.

Removes persons from burning structures.

Lays and connects hose lines and operates nozzles to direct water flow.

Performs salvage operations at the scene of the fire such as covering furniture and clearing of debris.

Performs routine maintenance and minor repairs on Fire Department equipment such as ladder trucks, pumpers, extinguishers and hoses.

Performs emergency treatment to injured persons utilizing established first aid procedures.

Participates in training courses to learn firefighting theory and practice, first aid, hydraulics, handling of hazardous materials and explosives, use of tools and knot tying.

Performs routine tasks involving upkeep of fire station and grounds.

Tests firefighting equipment to ensure that equipment is in proper working condition.

Participates in fire prevention and community service programs such as courtesy home inspections, fire station tours, smoke detector installation and testing.

May be called upon to suppress fires in neighboring communities.

Performs other duties as required.

Knowledge, Skills and Abilities:

Knowledge of the street system and physical layout of the City as well as the location of fire hydrants.

Knowledge of salvage, rescue and first aid techniques.

Skill in the operation of ladders.

Ability to comprehend and successfully carry out both oral and written instructions in strict accordance

with department rules, regulations and established procedures.

Ability to respond quickly to changing situations under emergency conditions.

Ability to do prolonged and difficult work under hazardous conditions.

Ability to establish and maintain effective working relationships with others in the department and the general public.

Education, Training and Experience:

Graduation from accredited high school or GED.

Possession of a valid South Carolina drivers license and a Class E license within two weeks of employment.

Completion of First Responder course and Cardio Pulmonary Resuscitation within six (6) months of employment **and will be required to maintain certification.**.

~~Interior Structural Firefighter Certification under the South Carolina Fire Academy, an IFSAC accredited agency, or equivalent within six (6) months of employment.~~

Possession of Hazardous Material Operations certification within six month of hire.

Completion of requirements of OSHA Firefighter prior to employment effective July 1, 2003.

Completion of requirements of NFPA Firefighter I within six months of employment effective July 1, 2003.

Minimum Standards to Perform Job Functions:

Must compile, gather, collate or classify information about data, people or things; reports and/or carries out a prescribed action in relation to the information on a frequent basis.

Must speak, talk with and/or signal people to convey or exchange information; includes giving directions to general public or employees.

Manipulates using body members, tools or special devices to work, move, guide or place objects or materials. Involves some latitude for judgment with regard to precision attained and selecting appropriate tool, object or material, although this is readily manifest.

Very Heavy Work: Exerts in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Heavy Work.

Must maintain physical conditioning to be able to perform all duties of firefighting on Isle of Palms according to departmental standards.

Must pass annual physical exam by medical doctor.

Must be willing to actively attack fires, hazardous materials spills or situations, maritime emergency

Safety Sweepstakes for June 2003:

Police Dept. - James Wooley
Fire Dept. - Joe Friend
Public Works - Charles Williams
Combined General Government/Building/Recreation Depts. - Amy Wilkerson, General Gov't.

Employees of the Month of July 2003:

Public Works Dept. - Bernard Gourdine
Police Department - James Wooley

Personnel Changes:

Police Department - Melanie Pool, Dispatcher, resigned effective July 8, 2003
Jackie Smith, Dispatcher, resigned effective June 26, 2003
Jennifer Breaux, Dispatcher, hired July 10, 2003
Dianne Lamb, Dispatcher, resigned effective August 3, 2003
Interviews are being conducted for Dispatcher and for Patrol Officer.

Fire Department - no changes

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: July 3, 2003

Subject: June's 2003 Employee of the Month

==========

I would like to nominate Bernard Gourdine for the May 2003 Department of Public Works Employee of the month. In the past month, employee Gourdine has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Gourdine consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Gourdine is an asset to the Isle of Palms Department of Public Works.

ISLE OF PALMS POLICE DEPARTMENT

Memo

To: Chief T. Buckhannon

From: Lt. R. Wright

cc: Ptl. J. Wooley, Sgt. S. Corrigan

Date: July 22, 2003

Re: Employee of the Month Nomination

I would like to take this opportunity to endorse Sgt. Corrigan's nomination of Patrolman J. Wooley as Employee of the Month for his recent actions on Ocean Boulevard.

On July 12, 2003, at approximately 0040 while on patrol of Ocean Boulevard, Ptl. Wooley detected on odor of something burning nearby. He then noticed the front wooden porch of 206 Ocean Boulevard on fire. He immediately notified communications to have the fire department respond. Before their arrival he attempted to extinguish the fire with his vehicle fire extinguisher, to no avail. Ptl. Wooley then went to the rear of the residence and found the rear doors open and entered the residence to determine if it was occupied. He found the homeowner in the kitchen and ordered her to leave the residence after making the determination that she was the only occupant.

If Ptl. Wooley had not located the fire, it is believed that the fire would have quickly spread to the dwelling itself, certainly causing much more property damage and possible injury to the occupant.

Please accept this letter as nomination of Ptl. Wooley as Employee of the Month for July 2003.

AGENCY I.D.
SC0100500

INCIDENT REPORT
Isle of Palms PD

CASE NUMBER: 03-19480 Page 1

NCIC: INC. Yes | ENTD No

EVENT

INCIDENT TYPE	COMPLETED	FORCED ENTRY	PREMISE TYPE	UNITS ENTERED	TYPE VICTIM
NCR Information Report	☐ YES ☐ NO	☐ YES ☐ NO			☒ Individual ☐ Business ☐ Financial Inst ☐ Government ☐ Relig. Orgn. ☐ Soc./Public ☐ Other ☐ Unknown ☐ Police Off
	☐ YES ☐ NO	☐ YES ☐ NO			
3.	☐ YES ☐ NO	☐ YES ☐ NO			

INCIDENT LOCATION(SUBDIVISION,APARTMENT, AND NUMBER, STREET NAME AND NUMBER): 206 Ocean Blvd, Isle of Palms | ZIP CODE: 29451 | WEAPON TYPE:

INCIDENT DATE	24HR CLOCK	TO	DATE	24 HR CLOCK	DISP DATE	DISP TIME	TIME ARRIVED	DEPART. TIME	LOCATION NO.
07/12/2003	00:40		07/12/2003	00:57	07/12/2003	00:57	01:01	01:46	1

DISPATCH DATE/TIME 24HR CLOCK

COMPLAINANTS NAME(LAST,FIRST,MIDDLE)	RELATIONSHIP TO SUBJECT #1.	#2.	#3.	RESIDENT	RACE	SEX	AGE	ETH	DAYTIME PHONE	EVENING PHONE
									H: B:	H: B:

Address | City | STATE | ZIP CODE | LOCATION NO.

VICTIM NO. 1

VICTIM'S NAME(LAST,FIRST,MIDDLE)	RELATIONSHIP TO SUBJECT #1.	#2.	#3.	RESIDENT	RACE	SEX	AGE	ETH	DAYTIME PHONE	EVENING PHONE
MARZLUFF, Marcena E				S	W	F	55	N	762-1113 H; 762-4247 B	H: B:

HEIGHT	WEIGHT	HAIR	EYES	FACIAL HAIR,SCARS,TATTOOS, GLASSES, CLOTHING, PHYSICAL PECULIARITIES,ETC.
510	185	BLK	BRN	

ADDRESS: 131 Riverland Dr. | CITY: James Island | STATE: SC | ZIP CODE: 29412 | LOCATION NO.: 99

VISIBLE INJURY(VICT.1) ☐ YES NO ☒ Explain | COMPLAINT OF ANY NON-VISIBLE INJURIES ☐ YES NO ☒

VICTIM(NO.1)USING ALC ☐ YES NO ☒ UNK ☐ DRUGS: ☐ YES NO ☒ UNK ☐ TYPE:

TWO-MAN VEH ☐ ONE-MAN VEH ☐ DETECTIVES/PLASMT ☐ OTHER ☐ | ALONE ☐ ASSISTED ☐ | J--This Jurisdiction S--State O--Out of State U--UNknown

SUSPECT NO. _

☐ SUSPECT ☐ RUNAWAY ☐ WANTED ☐ WARRANT ☐ ARREST ☐ JAIL ☐ SUMMONS

NAME(LAST,FIRST,MIDDLE)	RACE	SEX	AGE	ETH.	DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES

FACIAL HAIR,SCARS,TATTOOS, GLASSES, CLOTHING, PHYSICAL PECULIARITIES, ETC.:

ADDRESS | CITY | STATE | ZIP CODE | LOCATION NO.

SUBJECT(NO.1) USING ALC: YES ☐ NO ☐ UNK ☐ DRUGS: ☐ YES NO ☐ UNK ☐ TYPE: | ARRESTED NEAR OFFENSE SCENE ☐ YES NO ☐ TOTAL # ARRESTED: 0 | DATE/TIME OF OFFENSE | DATE/TIME OF ARREST

NARRATIVE

On the above date and time, I was patrolling Ocean Blvd. around 3rd. Ave. when I detected an odor of something burning. I noticed an orange glow and smoke coming from 206 Ocean Blvd. and upon arrival I found the front steps on fire and notified dispatch to advise the Fire Dept.

I attempted to put the fire out with my fire extinguisher, with no avail. I then went to the rear of the residence to wake the residence and found the back doors open. Upon identifying myself upon entry I found a female inside trying to light a cigarette from the stove and advised her that she had to leave the residence and why.

The Fire Dept. arrived and put the fire out and began to determine where the fire started.The female was identified as Marcena MARZLUFF the owner of the residence. MARZLUFF stated that she had not been smoking outside, but that she had some electrical work recently done to the residence.

JURISDICTION OF THEFT LAW ENFORCEMENT AGENCY | JURISDICTION OF RECOVERY LAW ENFORCEMENT AGENCY

PROPERTY EST.

TYPE(GROUP)							TOTAL VALUE
STOLEN							
DAMAGED							
BURNED							
RECOVERED							
SEIZED							

ADMINISTRAT

SUBJECT IDENTIFIED	SUBJECT LOCATED	☐ ACTIVE ☒ ADM CLOSED ☐ UNFOUNDED	☐ ARRESTED UNDER 18 ☐ ARRESTED 18 AND OVER	☐ EX-CLEAR UNDER 18 ☐ EX-CLEAR 18 AND OVER
☒ YES NO ☐	☒ YES NO ☐			

REASON FOR EXCEPTIONAL CLEARANCE: 1. ☐ OFFENDER DEATH 2. ☐ NO PROSECUTION 3. ☐ EXTRADITION DENIED 4. ☐ VICTIM DECLINES COOPERATION 5. ☐ JUVENILE-NO CUSTODY

REPORTING OFFICER(s)	DATE	UNIT NUMBER	APPROVING OFFICER	DATE	UNIT NUMBER
James Wooley	07/12/2003	0210			
			FOLLOW-UP INVESTIGATION ☐ YES NO ☒ OFFICER		

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
July 9, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on July 9, 2003, at 3:00PM. Members attending included Roger Dolida, Peter O'Toole, Joe Clark and Chairman Dick Cronin as well as the Zoning Administrator, Douglas Kerr. Mack Canterbury, John Winchester and Jim Raih were absent.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes of the June 11, 2003 meeting. Mr. Dolida made a motion to approve the minutes as written and Mr. O'Toole seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF COMPREHENSIVE PLAN

Mr. Cronin explained that the next item on the agenda was the discussion of the Comprehensive Plan. He explained that the Council of Government's suggestions had been added and that the draft was substantially complete. Mr. Dolida addressed several items that needed clarification. The Commission generally discussed the next step and agreed that a workshop with the City Council in September would be helpful. Mr. Kerr explained that he would attempt to schedule something through Linda Tucker to coincide with a previously scheduled Council meeting.

DISCUSSION OF LOT FILLING ISSUE

Mr. Kerr explained that he had done some additional research on the issue of lot filling and not been able to locate another government jurisdiction in the area that had such a limitation. He explained that the Council of Governments had also done some research on a national level to no avail. He added that the City Attorney had recommended not enacting such an ordinance, because he felt that citizens already had a legal mechanism to protect their property through the civil courts. Mr. Kerr explained that even though it appeared that such an ordinance might be unusual and ill-advised, he felt that City Council wanted a recommendation from the Planning Commission.

The Commission discussed the notion of setting a limit at the average elevation of neighboring properties. The Commission discussed the effect of the limitation changing for a given lot each time a neighboring property is developed. The Commission discussed the alternative of setting a maximum limit based on the elevation of the adjacent road. After discussions, the Commission agreed to recommend that City Council enact a zoning amendment that would not allow a property owner to fill a lot to an elevation of more than six inches above the street adjacent to the property. A motion was made, seconded and unanimously approved to make this recommendation.

MISCELLANEOUS BUSINESS

Mr. Kerr explained that with the completion of the Comprehensive Plan review, the next large issue would be the development of a storm water management plan to satisfy the NPDES requirements. He explained that Chuck Jarmin with Charleston County would be a good resource for the Planning Commission and that he would try to arrange to have him present at the next well attended meeting. He also explained that the Council had ratified the three zoning ordinances that were considered at their June meeting.

There being no more business, the meeting was adjourned at 4:30pm.

Respectfully submitted, Dick Cronin, Chairman

ORDINANCE 2003-#10

AN ORDINANCE TO RAISE REVENUE AND AMEND THE ADOPTED BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared amended budget and estimated revenue for the payment of the same is hereby amended and adopted and made a part hereof as if fully incorporated herein and a copy thereof dated July 15, 2003, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS_____ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 07/22/03
Public Hearing: _____
Second Reading: _____
Ratification: _____



SPECIAL CITY COUNCIL MEETING
July 30, 2003

A special meeting of the Isle of Palms City Council was held at 6:10 p.m., on July 30, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council members Hanbury, Marino, Miller, and Rice. Also present were City Clerk Mauldin, City Administrator Tucker, and City Treasurer Suggs and from Thomas & Hutton Engineers, Mitchell Bohannan and Jeff Ingram.

Mayor Sottile called the meeting to order and stated that the meeting had been called to award the contract on the Front Beach Enhancement Project.

Councilwoman Rice made a motion to award the contract to the low bidder, Landscape Pavers, at a cost of $956,444; Councilman Miller seconded. Councilwoman Hanbury expressed her displeasure over the high cost of the project and felt that there were items that could be cut from the project to bring the cost down. She further stated she was concerned over the impact on the minimal balance left in the Municipal and State Accommodations Tax fund. She felt that was unconscionable and she would not support it.

Mayor Sottile stated, for the record, that this project has been in the planning stage for a couple of years and there has been much good input from council members, particularly Councilman Miller who chaired the committee, from citizens and visitors to the front beach area. He reminded council members that taxes will not be affected and that this financial schedule was a worst case scenario and that it is very unlikely that the City will complete all these projects. He felt that it was a positive thing to take a proactive approach and do something that is good for the City and the residents who live here. He further stated that he was very proud of Councilman Miller for his work on this project that will be something of which everyone can be proud. After further discussion, motion passed 4-1.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:17.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved 8/22/03.


8/14/03

SPECIAL CITY COUNCIL MEETING
August 11, 2003

A special meeting of the Isle of Palms City Council was held at 6:00 p.m., on August 11, 2003, in the Building Department. Present were Mayor Sottile, Council members Marino, Miller, Rice and Taylor. Also present was City Administrator Tucker. Council members Abele, Bettelli and Hanbury were out of town.

Mayor Sottile called the meeting to order and stated that the meeting had been called to consider proposals for the purchase of a new aerial platform fire truck.

1. Chairman Taylor stated that coming out of the Public Safety Committee meeting, the two options that appeared to be feasible were to purchase the truck outright and either trade in the pierce or sell the Pierce ourselves. **Chairman Taylor made a motion that the City purchase the Emergency One ladder truck outright using the best financing available, to ask for an extension of 30 days on the guaranteed trade-in amount of $175,000 to 90 days, to ask lending banks about refinancing if the truck were sold within a reasonable amount of time or that the lease not include a prepayment penalty, and to market the Pierce truck to the potential purchasers; Councilwoman Rice seconded.**

Mayor Sottile stated that he spoke with the three council members who were not present and all three were in favor of moving forward and purchasing the new fire truck.

Councilman Marino asked why the City only received one bid. Administrator Tucker stated that the City's goal was to get a replacement truck which meant we had to ask for bids on something that was already built or about to be completed, and , secondly, it had to meet the City's height requirements. Councilman Marino also asked about the bid being competitive and Administrator Tucker iterated that the successful bidder did not know that other bids would not be submitted.

Councilman Marino suggested that perhaps the City could ask for a 60-90 day lock-in on trade-in value As far as the financial institution refinancing, he expressed concern that the ten-year lease is too long considering that the Pierce truck is only six years old-which would mean that the City would still be paying on a new truck if it is leased for ten years. He recommended that the financial institution chosen to finance the new truck not have a prepayment penalty in their lease so that the City can pay out the entire amount received from the sale of the Pierce to reduce the length of the lease on the new truck.

Councilman Miller expressed some concern about trying to sell the Pierce ourselves, but stated that he was willing to try it for the 30-90 days specified.

Councilwoman Rice asked about the fact that the E-1 truck had been a demo. Councilman Taylor said that it had been taken to some shows and he was told that it had under 80 hours of usage. She further pointed out that 30 days to sell the Pierce may not be enough to a municipality, such as Walterboro, that would have to obtain their Council's approval to purchase.

Councilman Taylor summarized discussion as follows: the four best things that Council can do for the City are (1) lowest price on the purchase, (2) ability to refinance, (3) the maximum sale on current truck, and (4) pay for this truck after it has been received and passed testing. He further said that the City would have to sell the current truck for $210,000 in order to break even in interest payments.

Mayor Sottile asked Chief Graham if she was satisfied with the new truck which can only reach 95' as opposed to the current truck's reach at 100'. Chief said that there was not that much difference in the two heights and she was satisfied with the new truck.

Councilman Taylor stated that both the Chief and the Administrator were comfortable that the Emergency One truck, although it is shorter than the Pierce truck, can do everything that the City needs.

After discussion, **motion passed unanimously**.

2. Resolution Approving Financing Terms. Administrator Tucker read the Resolution in full. **Councilman Marino made a motion to approve the Resolution; Councilwoman Rice seconded; motion passed unanimously.**

3. First Reading - Ordinance 2003-11 - An Ordinance Authorizing the Leasing of One Fire Truck. **Councilman Marino made a motion to approve first reading of Ordinance 2003-11; Councilman Taylor seconded; motion passed unanimously.**

Mayor Sottile recognized Jane McMackin in attendance and noted that she is a candidate for City Council member in the upcoming election.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:38 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved by City Council on August 26, 2003.



PUBLIC HEARING

August 26, 2003

A public hearing of the Isle of Palms City Council was held on August 26, 2003, at 6:45 p.m. to hear public comments on an ordinance to amend the budget. Present were Mayor Sottile, Council Members Buckhannon, Hanbury, Marino, Miller, and Rice, City Administrator Tucker and City Clerk Mauldin.

Mayor Sottile called the meeting to order, read the title of Ordinances 2003-10 and he asked Administrator Tucker to give a brief presentation on this amendment.

1. Second Reading and Ratification - Ordinance 2003-10, An Ordinance To Raise Revenue and Amend the Adopted Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004.

Administrator Tucker referred to the attached charts which were also shown in a slide presentation. She stated that the reason for the budget amendment was due to unexpected increases in the cost estimates of some projects and the additional cost of some unexpected needs. She also stated that there are also some reductions in the budget to compensate for some of the increased expenses. The major portion of the increase resulted from higher than expected bids on the Front Beach Enhancement Project in the amount of $486,743. Upon discussion, Administrator Tucker iterated that these figures represented the "worst case scenario" taking into consideration the City having to do all of the major projects this year, which is very unlikely. Emphasis was placed on the fact that the amendment does not affect property taxes.

There were no comments from the public and the hearing was closed at 7:00 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
6/30/04 Estimated Fund Balance, before the impact of the major projects listed below	934,805	1,137,162	340,250	754,623	3,166,840
Less:					
Fire stations 1& 2 structural repairs	300,000	200,000			500,000
Marina bulkhead - full replacement		331,250	331,250	200,000	862,500
Marina bulkhead - second opinion survey		30,000			30,000
Marina dock addition, restaurant side		75,000		75,000	150,000
Gateway enhancement phase II, net cost		73,000			73,000
Additional amount for Front Beach Enhancement	48,674	438,069			486,743
54th to 57th Avenue drainage project	80,000				80,000
Ladder truck replacement , est. cost $693,483 10 Year annual lease cost $80,435 per year	42,113	20,000	20,000		82,113
Estimated 6/30/04 Fund Balance w/ all projects	464,018	(30,157)	(11,000)	479,623	902,484

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
Estimated 6/30/04 Fund Balance w/ all projects	464,018	(30,157)	(11,000)	479,623	902,484
Less FY05 projects scheduled per 5-year plan*	(427,199)	(267,325)	(111,325)	(94,000)	(899,849)
Less FY05 scheduled debt service	0	(252,000)	(136,250)	(75,000)	(463,250)
Less estimated FY05 op expenses (same as FY04)	0	(27,675)	(186,275)	(93,390)	(307,340)
Add estimated FY05 revenues (same as FY04)	242,332	577,109	455,000	348,616	1,623,057
Estimated 6/30/05 Fund Balance w/ all projects and Marina bulkhead **REPLACEMENT**	279,151	(48)	10,150	565,849	855,102

* Includes ladder truck lease payment for year 2.

GENERAL NOTE: Estimated revenues and expenses for FY05 do not include new expenses or sources of revenue that are not included in the FY04 budget.

City of Isle of Palms
Proposed Budget Amendment
For the Fiscal Year Ending 6/30/04

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
Add'l amount for Fire Stations 1 & 2 Structural Repairs (original budget is $404,000)	98,000	(2,000)			96,000
Marina Bulkhead - Full Replacement (original budget for repair is $200,000)		331,250	331,250		662,500
Marina Bulkhead - Second Opinion Bulkhead Survey (not included in original budget)		30,000			30,000
Remove Marina ramp restroom (original budget included replacement @ $60,000)				(60,000)	(60,000)
Add'l amount for restaurant dock addition (original budget is $100,000)		75,000		(25,000)	50,000
Add'l amount for front beach enhancement project (original budget is $750,000)	**48,674**	**438,069**			**486,743**
54th - 57th Avenue drainage project (not included in original budget)	80,000				80,000
Ladder Truck replacement (not included in original budget)	42,113	20,000	20,000		82,113
Proceeds from Sale of Ladder Truck		??			
Total net budget amendment by fund	**268,787**	**892,319**	**351,250**	**(85,000)**	**1,427,356**

Priority Listing

#1 - Replacement ladder truck for the Fire Department.

#2 - Marina Dock Addition - Get GEL to look at (1) plans/cost estimate, (2) Desirability of dredging, (3) likelihood of getting any dredging done ICW Morgan Creek dredging, (4) cost estimate to do any such dredging.

#3 - Structural repairs to fire stations.

#4 - Get 2nd opinion study initiated on Marina bulkhead.

#5 - Marina dock addition itself.

#6 - Action on Marina bulkhead contingent on completion of GEL analysis and 2nd opinion.

#7 - Start of 54th to 57th drainage project contingent on action by DWD on new convention center.

All of the above is, of course, in addition to our two other major projects - the new Recreation Center and the Front Beach Enhancement project as well as the daily running of the City.

Estimated Property Tax - $300,000 **Owner Occupied Home** - ***No Tax Cap***

		With CPI Increase	*Without CPI Increase*
2002 Millage	Appraised value	$ 300,000	$ 300,000
	Assessment ratio on owner occupied homes	4%	4%
	Assessed value	12,000.00	12,000.00
	Tax Year 2002 millage rate	0.0262	0.0262
	2002 IOP Taxes prior to local option sales tax credit	$ 314.40	$ 314.40
2003 Millage	Appraised value	$ 300,000	$ 300,000
	Assessment ratio on owner occupied homes	4%	4%
	Assessed value	12,000.00	12,000.00
	Tax Year 2003 estimated millage rate	0.02791	0.02749
	2003 IOP Taxes prior to local option sales tax credit	$ 334.92	$ 329.88
	Difference due to CPI	$ 5.04	
	Increase in taxes paid to the City of Isle of Palms	**$ 20.52**	**$ 15.48**
	Increase in taxes per $100,000 in appraised value	**$ 6.84**	**$ 5.16**

* ***2003 Millage calculation:***

2002 Millage	**0.02620**	**0.02620**
1.6% CPI	**0.00042**	**0.00000**
Rec Expansion Bond Debt Service	**0.00129**	**0.00129**
	0.02791	**0.02749**

Estimated Property Tax - $300,000 **Non-Owner Occupied Home** - ***No Tax Cap***

		With CPI Increase	*Without CPI Increase*
2002 Millage	Appraised value	$ 300,000	$ 300,000
	Assessment ratio on non-owner occupied homes	6%	6%
	Assessed value	18,000.00	18,000.00
	Tax Year 2002 millage rate	0.0262	0.0262
	2002 IOP Taxes prior to local option sales tax credit	$ 471.60	$ 471.60
2003 Millage	Appraised value	$ 300,000	$ 300,000
	Assessment ratio on non-owner occupied homes	6%	6%
	Assessed value	18,000.00	18,000.00
	Tax Year 2003 estimated millage rate	0.02791	0.02749
	2003 IOP Taxes prior to local option sales tax credit	$ 502.37	$ 494.82
	Difference due to CPI	$ 7.55	
	Increase in taxes paid to the City of Isle of Palms	**$ 30.77**	**$ 23.22**
	Increase in taxes per $100,000 in appraised value	**$ 10.26**	**$ 7.74**

* ***2003 Millage calculation:***

2002 Millage	**0.02620**	**0.02620**
1.6% CPI	**0.00042**	**0.00000**
Rec Expansion Bond Debt Service	**0.00129**	**0.00129**
	0.02791	**0.02749**


8126103

REGULAR CITY COUNCIL MEETING
August 26, 2003

The regular meeting of the Isle of Palms City Council was held at 7:05 p.m. on August 26, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Buckhannon, Hanbury, Marino, Miller, and Rice. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin. Councilmen Bettelli and Taylor were out of town.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. The City Clerk called the roll noting that all council members were present except for Bettelli and Taylor who were out of town.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Marino made a motion to authorize the swearing-in of Jennifer Breaux, newly hired dispatcher; Councilman Abele seconded; motion passed unanimously. Mayor Sottile gave the oath to Ms. Breaux.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

1. July 22, 2003 - Regular City Council Meeting
2. July 30, 2003 - Special City Council Meeting
3. August 11, 2003 - Special City Council Meeting

Councilman Abele made a motion to approve all three minutes as presented; Councilman Marino seconded; motion passed unanimously.

D. CITIZENS COMMENTS - Steve Fordham, new Principal of Sullivan's Island Elementary School, introduced himself to City Council and assured Council that he wanted to continue the historical relationship between the school and Isle of Palms.

Mayor Sottile introduced three of the four candidates for City Council who were present in the audience, in addition to the three incumbents on City Council.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Because Chairman Abele was out of the country at the time of these meetings, Councilman Miller reported on their meetings of July 30, and August 26, 2003, (Exhibit A)

(a) Councilman Miller made a motion to approve the expenditure of $9,500 to replace the HVAC system at Fire Station #1; Councilman Abele seconded; motion passed unanimously.

(b) Councilman Miller made a motion to approve the expenditure of $6,112.36 from the Accommodations Tax Fund for T-shirts for the "I Found You on the Web!" free T-shirt promotion; Councilman Abele seconded; motion passed unanimously.

(c) Councilman Miller made a motion to approve the expenditure of $5,000 from the Accommodations Tax Fund for the Wild Dunes House Tour 2003 to benefit the Charleston Symphony Orchestra; Councilwoman Rice seconded. There was a discussion about the benefits to tourism on the Isle of Palms. After discussion, motion passed 5-2.

(d) Councilman Miller made a motion to approve the expenditure of $2,000 from the Accommodations Tax Fund to help replace the scoreboard at the softball field; Councilman Buckhannon seconded. Upon discussion, it was noted that there is an anonymous donation forthcoming in the amount of $4,000 for a new scoreboard, and when these funds are received, the Accommodations Tax Fund will be repaid the $2,000. After discussion, motion passed unanimously.

(e) Councilman Miller made a motion to approve the term extension of Mr. Schupp's Beach Maintenance Contract to 2010, with no increase in cost; Councilman Abele seconded; motion passed unanimously.

(f) Councilman Miller made a motion to approve the expense of $3,295 for a mold investigation of the fire stations prior to renovations being made; Councilman Abele seconded; motion passed unanimously.

2. Public Safety Committee. In the absence of Chairman Taylor, Administrator Tucker reported on their meeting of August 11, 2003, (Exhibit B, with attached monthly reports).

Administrator Tucker reported that the embedded traffic counters are being installed at Breach Inlet and the Connector this week.

Mayor Sottile commended firemen from Isle of Palms, Sullivan's Island and Mount Pleasant for the excellent job done at the recent fire on Morgan Cove Yacht Harbor which resulted in keeping the fire from spreading to other homes.

3. Public Works Committee. Chairman Marino reported on their meeting of August 5, 2003, (Exhibit C).

Councilman Marino reported on the Non-Point Source Project which is soon to be completed and he stated that, to date, it appears that the fecal coliform count is coming from animal waste, particularly from deer.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of August 7, 2003, (Exhibit D).

Councilman Buckhannon made a motion to approve the request to raise fees for middle school dances from $3.00 to $5.00; Councilwoman Rice seconded; motion passed unanimously.

5. Personnel Committee. There was no meeting in August. Councilwoman Hanbury announced the following:

(a) Safety Sweepstakes Winners
Police Department - Janice Stewart

Fire Department - Travis Dowdy
Public Works Department - Roderick Sumpter
Combined General Government, Recreation and Building Departments - Laura McLellan of General Government

(b) Employees of the Month
Public Works Department - Bernard Gourdine

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No Meeting.
2. Planning Commission - No Meeting
3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See attached minutes from their meeting of August 13, 2003, attached as Exhibit E.

2. Beach Advisory Committee - See attached minutes from their meeting of July 24, 2003, attached as Exhibit F.

3. Front Beach Enhancement Committee. - Councilman Miller announced that the ground-breaking ceremony for the Front Beach Enhancement Project will be on September 3rd, 2003, at 9:00 a.m., on Ocean Boulevard and Pavilion Drive

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

(1) Second Reading and Ratification - Ordinance 2003-10 - An Ordinance to Raise Revenue and Amend the Adopted Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004. (Exhibit G)

Councilman Abele made a motion to approve second reading and ratify Ordinance 2003-10; Councilman Miller seconded. Councilman Abele made an amendment to the motion to correct the date of the amended budget to August 22, 2003; Councilman Buckhannon seconded; the amendment passed unanimously. Administrator Tucker read the ordinance in full. After reading, main motion with amendment passed 6-1.

(2) Second Reading and Ratification - Ordinance 2003-11 - An Ordinance Authorizing the Lease of One Fire Truck. (Exhibit H)

Councilman Abele made a motion to approve second reading, ratify Ordinance 2003-11, and suspend word-by-word reading; Councilman Marino seconded; motion passed unanimously.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2003-12 - An Ordinance Adopting Title 4, Chapter 3, Drought Response Regulations, To Enforce the Commissioners of Public Works of the City of Isle of Palms Drought Response Plan. (Exhibit I)

Councilman Miller made a motion to approve first reading of Ordinance 2003-12; Councilman Abele seconded; motion passed unanimously.

2. First Reading - Ordinance 2003-13 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, of the City of Isle of Palms Code of Ordinances, to Add Regulations Regarding the Filling of Lots. (Exhibit J)

Councilman Abele made a motion to approve first reading of Ordinance 2003-13; Councilman Marino seconded; motion passed 6-1. It was noted that a public hearing would be held prior to the September Council Meeting.

3. First Reading - Ordinance 2003-14 - An Ordinance to Raise Revenue by Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004. (Exhibit K)

Councilman Abele made a motion to approve first reading of Ordinance 2003-14; Councilman Miller seconded; motion passed unanimously.

4. A Proclamation for Beach Sweep/River Sweep Day (Exhibit L)

Administrator Tucker read the Proclamation in full. Councilman Abele made a motion to approve the Proclamation; Councilman Miller seconded; motion passed unanimously. Councilwoman Hanbury noted that 2003 is the ~~sixteenth~~ 15th year that this event has been held on the Isle of Palms.

5. A Proclamation for Community Associations Day (Exhibit M)

Administrator Tucker read the proclamation in full. Councilman Abele made a motion to approve the Proclamation; Councilman Miller seconded; motion passed unanimously.

K. MISCELLANEOUS BUSINESS

Councilwoman Rice announced a surf fishing tournament to be held on September 20th from 8:30 to 11:30 a.m. with proceeds to benefit Sullivan's Island Elementary School. The fee to participate is $25 and entrant will receive a T-shirt.

L. EXECUTIVE SESSION - Councilman Miller made a motion to go into Executive Session to receive legal advice from the City Attorney concerning road maintenance.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal advice was received.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:07 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on September 23, 2003.

EMPLOYEE OATH

I, Jennifer Breaux, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Jennifer comes to the Isle of Palms from North Charleston Police Department where she was a dispatcher. She graduated from Middleton High School in Charleston and attended Trident Technical College where she earned an Associate in Arts Degree. Jennifer was on the Dean's List and was invited to join Phi Theta Kappa, Trident's Honor Society.

EXHIBIT A

SPECIAL WAYS & MEANS COMMITTEE
July 30, 2003

A special meeting of the Ways & Means Committee was held at 5:30 p.m., on July 30, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council members Hanbury, Marino, Miller, and Rice. Also present were City Clerk Mauldin, City Administrator Tucker, and City Treasurer Suggs and from Thomas & Hutton Engineers, Mitchell Bohannan and Jeff Ingram. At the request of Chairman Abele who was out of the country on vacation, Councilman Miller presided over the meeting.

Councilman Miller called the meeting to order and stated that the meeting had been called to discuss the bids received on the Front Beach Enhancement Project and to consider making a recommendation for award of contract to City Council.

At the request of the chairman, Administrator Tucker referred to the attached schedules and stated that the bids for this project ranged from $944,444 to $1.7 million, which are considerably higher than the $750,000 budgeted for this project. She reviewed the schedules in detail which resulted in an additional amount needed for the project of $486,743. She further iterated that these schedules depict a "worst case scenario" where the City Council would choose to move forward with all of the outstanding projects (including replacement of the bulkhead at the Marina) and complete them in the current fiscal year.

Mr. Bohannan and Mr. Ingram reviewed the project and explained why the cost was so much higher than their initial estimate which had been prepared in November 2002. They reviewed the items added to the project since that estimate. Attached are also copies of the original estimate and the breakdown from the low bidder.

Administrator Tucker noted that it appeared there were four alternatives that the committee might consider: (1) award the project as bid with or without brick pavers; (2) award a reduced project; (3) delay the project for a year; or (4) rebid the project altogether, now signaling bidders that the City felt the bids were too high. If option (3) were chosen, the down side of that would be that the CPW is going to replace sewer lines on Ocean Boulevard this year and then the City would have to dig up the street again the following year, plus the bids could be higher; however, on the up side, the City would have more revenues in the bank.

After further discussion, Mayor Sottile made a motion to recommend to City Council to award the contract to the low bidder, Landscape Pavers, at a cost of $956,444 (and to amend the budget to include the full cost of $1,236,743); Councilwoman Rice seconded. Councilwoman Hanbury expressed her displeasure over the high cost of the project and felt that there were items that could be cut from the project to bring the cost down. Mayor Sottile stated, for the record, that this project has been in the planning stage for a couple of years and there has been much input After further discussion, motion passed 4-1.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:11 p.m.

Respectfully submitted,
Bob Miller, Acting Chairman

City of Isle of Palms
Front Beach Enhancement Project
Low Bidder: Landscape Pavers

Low Bid from Landscape Pavers	$	944,444
Additional amount for concrete pavers at intersections		12,000
Subtotal		956,444
Add 10% Engineering		95,644
Add 10% Contingency		95,644
Add cost of parking meter kiosks		89,010
Total cost of project		1,236,743
Amount budgeted in FY2004		750,000
Additional amount needed	$	486,743

Proposed Funding Sources:

Capital Projects Fund (10%)	$	48,674
Municipal Accommodations Tax		438,069
	$	486,743

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
6/30/04 Estimated Fund Balance, before the impact of the major projects listed below	934,805	1,137,162	340,250	754,623	3,166,840
Less:					
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Marina bulkhead - full replacement		331,250	331,250	200,000	862,500
Marina bulkhead - second opinion survey		30,000			30,000
Marina dock addition, restaurant side		75,000		75,000	150,000
Gateway enhancement phase II, net cost		73,000			73,000
Additional amount for Front Beach Enhancement	48,674	438,069			486,743
54th to 57th Avenue drainage project	80,000				80,000
Ladder truck replacement , est. cost $693,483 10 Year annual lease cost $80,435 per year	40,435	20,000	20,000		80,435
Estimated 6/30/04 Fund Balance w/ all projects	465,696	(30,157)	(11,000)	479,623	904,162

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
Estimated 6/30/04 Fund Balance w/ all projects	465,696	(30,157)	(11,000)	479,623	904,162
Less FY05 projects scheduled per 5-year plan*	(427,199)	(267,325)	(111,325)	(94,000)	(899,849)
Less FY05 scheduled debt service	0	(252,000)	(136,250)	(75,000)	(463,250)
Less estimated FY05 op expenses (same as FY04)	0	(27,675)	(186,275)	(93,390)	(307,340)
Add estimated FY05 revenues (same as FY04)	242,332	577,109	455,000	348,616	1,623,057
Estimated 6/30/05 Fund Balance w/ all projects and Marina bulkhead **REPLACEMENT**	280,829	(48)	10,150	565,849	856,780

* Includes ladder truck lease payment for year 2.

GENERAL NOTE: Estimated revenues and expenses for FY05 do not include new expenses or sources of revenue that are not included in the FY04 budget.

IOP PROJECT							
SURFACE AND LANDSCAPE							
11/19/2002							
EXISTING							
Item	Description	Quantity			Unit Cost		Total Cost
1	Pavement removal	290	yd^2	$	3.00	$	870.00
2	Mill Existing pavement for resurfacing	11250	yd^2	$	3.00	$	33,750.00
3	Demo pavement for future green area	1850	yd^2	$	7.00	$	12,950.00
	Subtotal -					$	**47,570.00**
NEW							
Item	Description	Quantity			Unit Cost		Total Cost
1	Brick Pavers	750	ft^2	$	11.50	$	8,625.00
16	Stamped asphalt as alternative for all other proposed brick pave area	14450	ft^2	$	5.00	$	72,250.00
2	New pavement & grade (6"/2")	2100	ft^2	$	20.00	$	42,000.00
3	Resurface area	9400	yd^2	$	4.00	$	37,600.00
4	Sidewalk w/ grading	25950	ft^2	$	4.50	$	116,775.00
5	Curb & Gutter (18")	6300	ft	$	8.00	$	50,400.00
6	Drainage	8	ea	$	2,500.00	$	20,000.00
7	Signage	13	ea	$	225.00	$	2,925.00
8	Paint - regular (for thermo paint is $1.20/ft)	1300	ft	$	0.50	$	650.00
9	Grass area	1850	yd^2	$	0.50	$	925.00
10	Landscape	1		$	100,000.00	$	100,000.00
11	(including but not limited to, site						
	plantings, trees, benches, trash						
	recepticles, signage, lighting & irrigation)						
12	4' Powder-coated aluminum fence (commercial grade)	620	ft	$	40.00	$	24,800.00
13	Parking Meters	10	ea	$	9,000.00	$	90,000.00
14	County park gate	1		$	1,200.00	$	1,200.00
	Subtotal -					$	**568,150.00**
	Totals of Subtotals (New + Existing)					$	**615,720.00**
	Contingency				10%	$	61,572.00
	Engineering				10%	$	67,729.20
	PRELIMINARY TOTAL FOR PROJECT					$	**745,021.20**
	PRELIMINARY OPINION OF COSTS					$	**750,000.00**

Ocean Blvd - IOP	
Thomas and Hutton	
Landscape Pavers, LLC	
Lump sum prices for requested items of work	
Subgrade drain	$ 22,385.00
Special IOP logo manhole	$ 7,800.00
Electrical (Atlantic)	$ 124,909.00
Landscaping (Bohicket)	$ 85,000.00
Irrigation	$ 30,000.00
New fence and gates	$ 38,444.00
55 gal trash receptacles	$ 7,125.00
Benches	$ 19,500.00
Flag pole	$ 1,750.00
Arbors	$ 6,800.00
Kiosks	$ 24,000.00
Value Engineering	
Use Curb and Gutter instead of Header Curb - save	$ 2,580.00

WAYS & MEANS COMMITTEE
August 26, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on August 26, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council members Buckhannon, Hanbury, Marino, Miller and Rice. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs and Recreation Director Page. In the absence of Chairman Abele, Councilman Miller acted as Chairman and called the meeting to order.

1. Approval of Previous Minutes. Mayor Sottile made a motion to approve the minutes from the July 15th meeting; Councilman Marino seconded; motion passed unanimously.

2. Financial Report - July 2003. Treasurer Suggs referred to the July 31 Financial Statement Summary (copy attached) and noted that General Fund revenues are 3% of budget and expenditures are 8% of budget with a cash balance of $1,892,966. Treasurer Suggs noted that as much money as possible has been transferred from all funds to the Local Government Investment Pool in order to maximize interest and those funds are retrievable, if necessary.

Administrator Tucker discussed the attached Summary of Commitments and Costs sheets for each of the major projects: Structural Assessment and Repair, Fire Stations 1 and 2; Front Beach Enhancement Project; and Recreation Center Expansion. She reviewed each one and noted that these charts will become a regular part of the Ways & Means financial report in order to keep City Council apprised of the status of these major projects.

3. Old Business. (A) Discussion of Proposed Amended FY '04 Budget and Associated Priorities. Administrator Tucker discussed the attached charts entitled: Proposed Budget Amendment For the Fiscal Year Ending 6/30/04 and Projected Fund Balances, 6/30/04 and 6/30/05. She noted that there will be a public hearing and second reading on Tuesday, August 26, 2003. Since first reading, two things have happened to affect the budget: (1) the bid opening on the Front Beach Enhancement resulted in a higher cost than anticipated of $486,743; and (2) the ladder truck has been purchased under a lease/purchase agreement and the annual lease payment amount is approximately $1,700 higher because interest rates are higher than when estimated were secured.

Administrator Tucker noted that a survey on the Marina bulkhead has been received from General Engineering and that they will give a presentation to Council members at the September Ways & Means meeting. She reported that the prognosis is very promising that the City may not have to replace the bulkhead this year as anticipated.

Administrator Tucker further referred to the attached Priority Listing and noted that the order of these projects had been changed per motion at a prior meeting from Councilman Marino.

(B) Fire Stations Rehabilitation - Mold Investigation. Administrator Tucker referred to the attached proposal from WPC Engineering, Environmental & Construction Services for $3,295 to complete a mold investigation at both fire stations. This has been recommended by the Public Safety Committee. After discussion, **Councilwoman Rice made a motion to approve this expense; Mayor Sottile seconded; motion passed unanimously**.

(C) Authorization of Expenditure of $9,500 for Replacement of HVAC at Fire Station #1. Administrator Tucker reported that the HVAC system at Fire Station #1 suffered a complete failure and needed to be replaced. The cost was $9,500 and she was asking for an affirmation of this expense so she could authorize payment of the bill. **Mayor Sottile made a motion to approve the expenditure of $9,500 to replace the HVAC system at Station #1; Councilman Buckhannon seconded; motion passed unanimously.**

4. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. (Copies of applications are attached hereto.) (1) I Found You on the Web!. **Mayor Sottile made a motion to recommend to City Council approval of this expense in the amount of $6,112.36; Councilman Buckhannon seconded; motion passed unanimously.**

(2) CSO Wild Dunes House Tour 2003. **Councilman Miller made a motion to recommend to City Council approval of this expense in the amount of $5,000 to support an open-to-the-public Tour of Homes tour in Wild Dunes with proceeds to benefit the Charleston Symphony Orchestra; Mayor Sottile seconded. After discussion, motion passed 5-1.**

(3) Softball Field Scoreboard. **Mayor Sottile made a motion to recommend to City Council approval of this expense in the amount of $2,000; Councilman Buckhannon seconded; motion passed unanimously.** Mayor Sottile reported that he has received a call that there will be an anonymous donation of $4,000 to purchase the softball field scoreboard and that, when this donation is received, the Accommodations Tax Fund will be reimbursed for the expense.

(B) Extension of Beach Maintenance Contract Through 2010. Administrator Tucker reported that Mr. Schupp has requested an extension of his contract through 2010 at no increase in the contract amount (see attached letter). **Councilman Marino made a motion to recommend to City Council approval of the contract extension; Councilwoman Rice seconded; motion passed unanimously.**

(C) Discussion of Admission Fee for Middle School Dances. Councilman Buckhannon began discussion of increasing admission fees to the middle school dances in order to help with crowd control and to offset the costs to the department (see attached memo). He noted that the fee has remained at $3 per person for over six years and the Recreation Department is requesting to raise the fee to $5 per person. **Councilman Buckhannon made a motion to recommend to City Council approval to raise the dance admission fee from $3 to $5; Councilwoman Rice seconded; motion passed 5-1.**

6. Miscellaneous. (A) Morgan Creek Grill - Generator and Air Conditioning. Administrator Tucker reported that Jay Clarke has told her that the air conditioning system that services the kitchen area of the restaurant had failed and she noted that the City had not done anything to the air conditioning system when the building renovations were done. The cost to replace this HVAC unit is +$6,000. Mr. Clarke, acknowledging that his lease agreement stated that he is responsible for such an expense, has inquired if the City would be willing to share this cost and she noted that there is a $10,000 line item in the budget for miscellaneous repairs at the restaurant.

Administrator Tucker reminded committee members that there was a generator at the restaurant when the former tenant vacated the premises. This generator has been at Diesel Equipment for several months and she received an estimate of approximately $3,600 to rehabilitate it. Because of recent power outages

around the United States, Councilwoman Rice had requested that this be discussed again noting that the City would want to be able save the food in the freezers should a power outage occur on the island.

Mr. Clarke discussed each of these items in some detail. After discussion, during which Councilman Miller reminded everyone about the Marina sub-committee, **Councilman Marino made a motion to refer both items to the Marina Sub-Committee of City Council for discussion and recommendation; Councilman Buckhannon seconded; motion passed unanimously.**

Administrator Tucker reminded everyone that part of the City's agreement with the restaurant was to replace the insulation that was being torn down from under the building by animals. This has been ongoing since the building renovations and some repairs were made, but they did not last. The contractor is trying to come up with an alternative to prevent animals from pulling down the insulation, and Mr. Clarke has asked that another contractor be asked to provide an estimate also. He is working with Douglas Kerr to determine which other contractor would be asked to do so.

(B) Councilwoman Rice asked if a date has been set for the painting of the street print on Palm Boulevard. Administrator Tucker reported that Banks Construction has indicated that it should be done as soon as possible and hopefully by the end of August.

(C) Administrator Tucker reported that the City's flood insurance carrier will no longer insure City properties for flood damage and that she and Treasurer Suggs are looking into alternatives. Flood insurance may have to be obtained through the National Flood Insurance Program (NFIP) or the City may have to self-insure these properties. This may or may not affect the budget.

(D) Administrator Tucker reported that the City has been offered $2,000 for Engine 3.

(E)

(F) Next Meeting was scheduled for September 16, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
July 31, 2003

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 141,616	$ 5,172,353	$(5,030,737)	3%	$ 412,371	$ 5,172,353	$(4,759,982)	8%
Capital Projects Fund	617	266,232	(265,615)	0%	76,015	811,765	(735,750)	9%
Muni Accommodation Tax Fund	1,680	277,599	(275,919)	1%	64,018	1,555,775	(1,491,757)	4%
Volunteer Fire 1% Fund	-	60,280	(60,280)	0%	2,404	60,280	(57,876)	4%
State Accommodation Tax Fund	(34,773)	191,900	(226,673)	-18%	38,639	476,375	(437,736)	8%
Disaster Recovery Fund	1,251	23,000	(21,749)	5%	-	-	-	
Federal Narcotics Fund	-	150	(150)	0%	5	14,905	(14,900)	0%
Marina Fund	105,567	1,410,966	(1,305,399)	7%	24,383	1,764,016	(1,739,633)	1%
All Other Funds	54	3,345	(3,291)	2%	15	1,020	(1,005)	1%
Total All Funds	$ 216,013	$ 7,405,825	$(7,189,812)	3%	$ 617,851	$ 9,856,489	$(9,238,638)	6%

General Fund YTD Expenditures

1 Month Target = 8.3%

	Actual	Budget	% of Budget	
Mayor and Council	5,362	38,618	14%	
General Government	41,700	559,460	7%	
Police	87,529	1,308,374	7%	
Fire	131,173	1,581,472	8%	
Public Works	70,880	891,283	8%	
Building & Licensing	12,694	203,448	6%	
Recreation	54,840	464,725	12%	**
Judicial	5,593	105,076	5%	
Parking Lot & Meters	2,600	19,897	13%	
Total General Fund	412,371	5,172,353	8%	

General Fund Cash at 8/15/03

July Balances:

BB&T (Rate = 0.0%)	183,236
SC Local Gov't Invest Pool (Rate = 1.34%)	1,871,779
	2,055,015

Aug activity thru 8/15/03

Cash Received	75,714
Accounts Payable Payments	(106,622)
Payroll	(131,141)
Approximate Gen Fund Cash at 8/15/03	1,892,966
Cash On-Hand as a % of Annual GF Expenses	**37%**

***** Overbudget condition in Rec Dept due entirely to costs associated w/ unbudgeted Surf Camp. Rec Instructor income offsets this expense.***

City of Isle of Palms
Structural Assessment and Repair, Fire Stations 1 and 2
Summary of Commitments and Costs

Approved Spending		Actual Spending					
		Ck Date	Ck #	Inv #	Inv Date	Account	Amount
1 Wright, Padgett Christopher					*Total Authorized:*		**8,700.00**
Initial Investigation/Identification of Deficiencies							
Proposal # CHS2-145-2002		9/10/02	1673	10533	8/30/02	204540.5065	2,930.00
Project # CHS2-02-223		11/20/02	1689	11046	10/31/02	204540.5065	5,695.00
Authorized by Council:	6/25/02						
Agreement dated:	7/26/02						
					Total Spent:		8,625.00
					Remainder:		75.00
2 Wright, Padgett, Christopher					*Total Authorized:*		**25,000.00**
Structural Evaluation and Estimate of Rehab Costs							
Proposal # CHS2-145-2002B		2/12/03	1708	11720	2/5/03	204540.5065	5,210.63
Project # CHS2-02-223A		3/18/03	1712	12095	3/7/03	204540.5065	7,187.50
Authorized by Council:	11/26/02	4/16/03	1721	12410	4/7/03	204540.5065	6,143.75
Agreement dated:	1/6/03	5/22/03	1732	12095	3/7/03	204540.5065	506.25
		6/19/03	1737	12579	5/1/03	204540.5065	5,695.00
		7/8/03	1744	13090	6/24/03	204540.5065	745.00
					Total Spent:		25,488.13
					Remainder:		(488.13)
3 Wright, Padgett, Christopher					*Total Authorized:*		
Microbial (Mold) Investigation							
Proposal # CHS4-135-2003 for $3,295							
Project #							
Authorized by Council:					*Total Spent:*		
Agreement dated:					*Remainder:*		

City of Isle of Palms
Structural Assessment and Repair, Fire Stations 1 and 2
Summary of Commitments and Costs

Approved Spending	Actual Spending				
	Ck Date	Ck #	Inv #	Inv Date	Account	Amount

***** Subtotal Structural Assessment, including mold**

Total Authorized:	33,700.00
Total Spent:	34,113.13
Remainder:	(413.13)

4 Wright, Padgett, Christopher — ***Total Authorized:*** **500,000.00**
Proposal # Structural Repair Estimate
Project #
Authorized by Council: Included in FY04 Budget as Amended
Agreement dated:

Detail of Repair:	Per Station	Total
Reinforced Gunite	103,000	206,000
Condensation	35,000	70,000
Additional Connections	10,000	20,000
Rear Deck	10,000	20,000
Exterior finish	40,000	80,000
Repair slab cracks	2,000	4,000
Subtotal	200,000	400,000
10% Eng	20,000	40,000
15% Cont	30,000	60,000
Total	250,000	500,000

Total Spent:	
Remainder:	

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	CO-Electrical Engineering	5,640	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
	Subtotal	76,610							57,990.20

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending		Actual Spending					
		Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
FY2004 Amended Budget								
	Construction	944,444						
	Add'l amt for pavers	12,000						
	Sidewalks							
	Curb & Gutters							
	Drainage							
	Signage							
	Paint							
	Landscaping							
	Fence							
	Parking Meters	89,010						
	County Park Gate	-						
	Construction Contingency	95,644						
	Engineering	95,645						
	Subtotal	1,236,743						
	Grand Total Project	1,325,053						69,201.67

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Construct Contract	Landscape	Utilities & Permits	Gen Cond. Contlng.	Bond Issue Cost	Other	Total
ORIGINAL ESTIMATES OF COST					**223,984**	**116,360**	**106,571**		**1,667,320**	**74,520**	**163,240**	**392,954**	**100,000**		**2,844,949**
NAME OF CONTRACTOR					**LS3P**										
CONTRACT AMOUNT					**223,984**										**223,984**
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	843										843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,558										37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee	125										125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
Total Expended					70,069	-	-	-	-	-	-	-	6,380	-	76,449
Total Remaining on Contracts					**153,915**	-	-	-	-	-	-	-	**(6,380)**	-	**147,535**
Total Remaining on Project					**153,915**	**116,360**	**106,571**	-	**1,667,320**	**74,520**	**163,240**	**392,954**	**93,620**	-	**2,768,500**

City of Isle of Palms
Proposed Budget Amendment
For the Fiscal Year Ending 6/30/04

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
Add'l amount for Fire Stations 1 & 2 Structural Repairs (original budget is $404,000)	98,000	(2,000)			96,000
Marina Bulkhead - Full Replacement (original budget for repair is $200,000)		331,250	331,250		662,500
Marina Bulkhead - Second Opinion Bulkhead Survey (not included in original budget)		30,000			30,000
Remove Marina ramp restroom (original budget included replacement @ $60,000)				(60,000)	(60,000)
Add'l amount for restaurant dock addition (original budget is $100,000)		75,000		(25,000)	50,000
Add'l amount for front beach enhancement project (original budget is $750,000)	48,674	438,069			486,743
54th - 57th Avenue drainage project (not included in original budget)	80,000				80,000
Ladder Truck replacement (not included in original budget)	42,113	20,000	20,000		82,113
Proceeds from Sale of Ladder Truck	??	??	??		
Total net budget amendment by fund	**268,787**	**892,319**	**351,250**	**(85,000)**	**1,427,356**

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
6/30/04 Estimated Fund Balance, before the impact of the major projects listed below	934,805	1,137,162	340,250	754,623	3,166,840
Less:					
Fire stations 1& 2 structural repairs	300,000	200,000			500,000
Marina bulkhead - full replacement		331,250	331,250	200,000	862,500
Marina bulkhead - second opinion survey		30,000			30,000
Marina dock addition, restaurant side		75,000		75,000	150,000
Gateway enhancement phase II, net cost		73,000			73,000
Additional amount for Front Beach Enhancement	48,674	438,069			486,743
54th to 57th Avenue drainage project	80,000				80,000
Ladder truck replacement , est. cost $693,483 10 Year annual lease cost $80,435 per year	42,113	20,000	20,000		82,113
Estimated 6/30/04 Fund Balance w/ all projects	464,018	(30,157)	(11,000)	479,623	902,484

City of Isle of Palms
Projected Fund Balances, 6/30/04 and 6/30/05

	Capital Projects Fund	Muni Acc Tax Fund	State Acc Tax Fund	Marina Fund	Total
Estimated 6/30/04 Fund Balance w/ all projects	464,018	(30,157)	(11,000)	479,623	902,484
Less FY05 projects scheduled per 5-year plan*	(427,199)	(267,325)	(111,325)	(94,000)	(899,849)
Less FY05 scheduled debt service	0	(252,000)	(136,250)	(75,000)	(463,250)
Less estimated FY05 op expenses (same as FY04)	0	(27,675)	(186,275)	(93,390)	(307,340)
Add estimated FY05 revenues (same as FY04)	242,332	577,109	455,000	348,616	1,623,057
Estimated 6/30/05 Fund Balance w/ all projects and Marina bulkhead **REPLACEMENT**	279,151	(48)	10,150	565,849	855,102

* Includes ladder truck lease payment for year 2.

GENERAL NOTE: Estimated revenues and expenses for FY05 do not include new expenses or sources of revenue that are not included in the FY04 budget.

Priority Listing

#1 - Replacement ladder truck for the Fire Department.

#2 - Marina Dock Addition - Get GEL to look at (1) plans/cost estimate, (2) Desirability of dredging, (3) likelihood of getting any dredging done ICW Morgan Creek dredging, (4) cost estimate to do any such dredging.

#3 - Structural repairs to fire stations.

#4 - Get 2nd opinion study initiated on Marina bulkhead.

#5 - Marina dock addition itself.

#6 - Action on Marina bulkhead contingent on completion of GEL analysis and 2nd opinion.

#7 - Start of 54th to 57th drainage project contingent on action by DWD on new convention center.

All of the above is, of course, in addition to our two other major projects - the new Recreation Center and the Front Beach Enhancement project as well as the daily running of the City.

WPC
ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

April 21, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Proposal for Microbial Investigation
IOP Fire Stations 1 & 2
Isle of Palms, SC
WPC Proposal #CHS4-135-2003

Dear Ms. Tucker:

WPC appreciates the opportunity to submit this proposal to conduct a microbial investigation at the above-referenced property. The following paragraphs describe and summarize the project information as we understand it, our proposed scope of work, and a detailed cost estimate to perform these services.

Background

It is our understanding that the proposed project consists of conducting a mold investigation and preparation of remediation guidelines for the Isle of Palms Fire Stations on Isle of Palms in South Carolina. Past water damage to the buildings has resulted in visible microbial growth in several areas.

Scope of Work

A limited mold investigation will be conducted at the project sites. The study will include the collection of microbial samples using a Wall-Chek® sampling device from inside the walls of areas of the fire stations where water damage and mold growth is and is not visible, in order to delineate the extent of mold contamination. Areas with obvious water damage will be visually assessed to determine if mold is present.

It is estimated that up to ten microbial samples will be collected from each of the buildings interior walls. All microbial samples will be collected on laboratory-supplied media, and will be submitted under strict chain-of-custody control to an AIHA-accredited laboratory for analysis. Typical turn-around time for microbial analysis is three days.

Reporting

All services will be performed under the direction of a Certified Safety Professional. Following receipt of the laboratory results, a letter report will be prepared to document

the site conditions, results of the laboratory analysis, and the extent of contamination. Separate guidelines detailing the procedures and methods to be used to safely remediate mold contamination at the site will also be prepared.

Cost and Closure

WPC proposes to provide the described scope of work on a time and materials basis in accordance with the unit rates established on the attached Cost Estimate. We recommend a project budget of $3,295.00 for this project. We will not exceed the project budget without first obtaining your authorization to do so.

If this proposal is acceptable, please sign and date both copies of the attached "Agreement for Services", and return them to us. We will then execute the documents and return one copy to you for your files.

We look forward to providing these services to you and Isle of Palms Fire Department. If you have any questions regarding this proposal please call us at (843)884-1234.

Respectfully submitted,
WPC

Judson A. Goff
Project Manager

Robert Dullanty, PE
Senior Engineer

COST ESTIMATE
Proposal for Microbial Investigation
Isle of Palms Fire Stations
Isle of Palms, South Carolina
WPC Proposal No. CHS4-135-2003

Item	Unit	Unit Rate	Quantity	Cost	Subtotal
TASK 1: MOLD INVESTIGATION					
Assess extent of mold contamination in two buildings.					
Project Management (Engineer)	hour	$100.00	4	$400.00	
Project Professional	hour	$75.00	12	$900.00	
WallChek® Sampler	day	$120.00	1	$120.00	
Air-O-Cell Sample Cassettes	each	$10.00	20	$200.00	
Laboratory Analysis					
Microbial Count/Identification	each	$40.00	20	$800.00	
Sample Shipping (FedEx)	lump	$35.00	1	$35.00	
Prepare Inspection Report & Remediation Guidelines					
Project Professional	hour	$75.00	8	$600.00	
Senior Professional	hour	$90.00	2	$180.00	
Secretarial	hour	$30.00	2	$60.00	
				Subtotal, Task 1	**$3,295.00**
				TOTAL COST ESTIMATE	**$3,295.00**

WPC

ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

Date: April 21, 2003	Job Number:
WRIGHTPADGETTCHRISTOPHER (hereafter Consultant)	**Client Name: City of Isle of Palms** **Contact: Ms. Linda Tucker**
Street Address: 1017 Chuck Dawley Boulevard City: Mt. Pleasant State: South Carolina Zip: 29464	**Street Address: 1207 Palm Blvd.** **City: Isle of Palms** **State: SC Zip: 29451**
Telephone: (843)884-1234 Fax: (843)884-9234	**Telephone: (843)886-8946** **Fax: (843)886-8005**

PROJECT

Project Name: IOP Fire Stations 1 & 2-Microbial Investigation
Project Location:
City: Isle of Palms State: SC Zip: 29451

SERVICES TO BE RENDERED

Proposal Number: **CHS4-135-2003** dated: April 21, 2003 is incorporated into this Agreement For Services.

WITNESSETH: WHEREAS, Client desires to contract with Consultant to furnish Services to Client's project identified above.

WHEREAS, Consultant is engaged in the business of providing services and related labor, materials, and equipment. (Herein individually and collectively referred to as Services).

NOW, THEREFORE, in consideration of the Mutual Covenants and Promises included herein, Client and Consultant agree as follows:

OFFER A CCEPTANCE: Client hereby accepts Consultant's offer to provide ervices as described in Consultant's proposal for services referenced under "Services to be "endered" and agrees that such services and any additional services authorized by client, shall governed by this Agreement.

CONTRACT DOCUMENTS: "Contract Documents" shall mean this document as well as the proposal listed under "Services to be Rendered" each of which is incorporated into the other.

PAYMENT - Client will pay Consultant for services and expenses in accordance with the Contract Documents. If prices for services are not established under SERVICES TO BE RENDERED then the current fee schedule in effect for the location providing the services shall be used as the amount to be paid by client for services provided. Consultant will submit progress invoices to Client monthly and a final invoice upon completion of its Services. Each invoice, on presentation, is due and payable by Client. Invoices are past due 30 days after the date of the invoice. Past due amounts are subject to a late payment fee of one and one-half percent per month (18 percent per annum) or the highest amount allowed by applicable law on the outstanding balance whichever is less. Attorney's fees and other costs incurred in collecting past due amounts shall be paid by Client.

Consultant shall be paid in full for all services rendered under this Agreement, including any additional services authorized by Client in excess of those stated in this Agreement.

The Client's obligation to pay under this Agreement is in no way dependent upon the Client's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, or upon the Client's successful completion of the Project.

WARRANTY AND STANDARD OF CARE - Consultant and its agents, employees and subcontractors shall endeavor to perform Services for Client using that degree of care and skill ordinarily exercised by and consistent with the standards of others ordinarily providing similar services in the same or similar locality as the one where the services are performed. In the event any portion of the Services fails to substantially comply with this warranty and standard of care obligation and Consultant is promptly notified in writing prior to one year after completion of such portion of the Services, Consultant will re-perform such portion of the Services, or if re-performance is impractical, Consultant will refund the amount of compensation paid to Consultant for such portion of the Services. **THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE.**

This **WARRANTY AND STANDARD OF CARE** is in lieu of all other warranties and standards of care. No other warranty or standard of care, expressed or implied, including warranties of merchantability and fitness for a particular purpose is made or ided by the proposal, by oral communications or by any representations made regarding rvices included in this Agreement.

LIMITATION OF LIABILITY - Consultant and Client mutually agree that the services provided pursuant to this Agreement involve risks of liability which cannot be adequately compensated for by the payments the Client will make under this Agreement. Therefore, the total cumulative liability of Consultant, its agents, employees and subcontractors whether in contract, tort including negligence (whether sole or concurrent) and strict liability, or otherwise arising out of, connected with or resulting from the services provided pursuant to this Agreement shall not exceed the total fees paid by Client or fifty thousand dollars, whichever is greater. At additional cost, Client may obtain a higher limit of liability prior to commencement of services. Consultant's consideration to Client for this limit of liability is specifically reflected in Consultant's fees for services under this Agreement as such fees are less than Consultant would be paid for services under an Agreement without a limitation of liability. **Client is cautioned that this is a limited liability Agreement limiting the liability of the Consultant; therefore, Client is advised to carefully review Client's risks of liability related to this contract and address such risks through Client's insurance or other means.**

DISCLAIMER OF CONSEQUENTIAL DAMAGES- In no event shall Consultant or Client be liable to the other for any special, indirect, incidental or consequential loss of damages, including lost profits and loss of use.

REPORTS - In connection with the performance of the Services, Consultant shall deliver to Client one or more reports or other written documents reflecting Services provided and the results of such Services. All reports and written documents delivered to the Client are instruments reflecting the services provided by Consultant pursuant to this Agreement and are made available for Client's use subject to the limitations of this Agreement. Instruments of service provided by Consultant to Client pursuant to this agreement are provided for the exclusive use of Client, Client's agents and employees for the Project and are not to be used or relied upon in connection with other projects. Subject to the authorized use of Client, Client's agents, and employees, all instruments of service, other written documents, all original data gathered by Consultant and work papers produced by Consultant in the performance of the Services are, and shall remain, the sole and exclusive property of Consultant.

Should Client make instruments of service, including reports, available to strangers or request that Consultant address or forward copies of such to strangers, then Consultant's obligation with regard to such reports shall be to Client only, and limited to the provisions of this Agreement. Client may request Consultant forward instruments of service to strangers or add addressees (an addressee is a stranger which receives a report prepared for the Client but at Client's request such report is addressed to the stranger) to the instruments of service. Consultant reserves the right in its sole discretion to grant or deny Client's request and to charge additional fees for granting such a request. Such strangers and addressees receiving instruments of service shall as strangers to this Agreement have no records of basis for claim against Consultant and in consideration for receiving such, agree to look solely to the Client as provider of the instruments of service. Client shall indemnify and hold harmless Consultant, its agents, employees and subcontractors from any and all costs, liabilities, claims and attorney's fees arising from any stranger's use or reliance on instruments of service when such use or reliance is with Client's knowledge.

SAFETY - With respect to the performance of the Services, Consultant shall take safety precautions required by federal, state and local laws, rules, regulations, statutes or ordinances. Should Client, or third parties, be conducting activities on the Site, then each shall take responsibility for their own safety and compliance with applicable safety requirements.

CONFIDENTIALITY - Subject to any obligation Consultant may have under applicable law or regulation, Consultant will endeavor to release information relating to the

Services only to its employees and subcontractors in the performance of the Services, to Client's authorized representative to receive such information.

SAMPLES - Unless otherwise requested, test specimens or samples will be disposed of immediately upon completion of tests and analysis. Upon written request, Consultant will retain samples for a mutually acceptable storage charge and period of time. In the event that samples contain or may contain hazardous materials, Consultant shall, after completion of testing and at Client's expense, return such samples to Client or make samples available for disposal by Client's agent. Client recognizes and agrees that Consultant is acting as a bailee and at no time assumes title to said samples.

INVENTIONS - Any and all inventions or discoveries relating to the Services, including improvements and modifications to existing products or processes made or conceived by Consultant or its employees during the term of this Agreement are and shall remain the sole and exclusive property of Consultant.

REPRESENTATIONS OF CLIENT - Client warrants and covenants that sufficient funds are available or will be available upon receipt of Consultant's invoice to make payment in full for the services rendered by Consultant. Client warrants that all information provided to Consultant regarding the project and project location are complete and accurate to the best of the Client's knowledge. Client agrees to furnish Consultant, its agents, employees, and subcontractors a right-of-entry onto the project site and permission to perform the services included in this Agreement.

PROJECT SITE - Reasonable precautions will be taken to minimize damage to the Project Site from Consultant's activities and use of equipment. Client recognizes that the performance of the services included in this Agreement may cause alteration or damage to the site. Client accepts the fact that this is inherent in the work and will not look to Consultant for reimbursement or hold Consultant liable or responsible for any such alteration or damage. Should Client not be owner of the property, then Client agrees to notify the owner of the aforementioned possibility of unavoidable alteration and damage and to indemnify, and defend Consultant against any claims and costs including attorney's fees by the owner or persons having possessions of the site through the owner which are related to such alteration or damage.

Client agrees to disclose the identify of all utilities serving the Project Site and the presence and accurate location of hidden or obscure man-made objects known to Client relative to field tests or boring locations. Client agrees to indemnify and hold harmless Consultant from all claims, suits, losses, personal injuries, death and property liability including costs and attorney's fees resulting from damage or injury to subterranean structures (pipes, tanks, telephone cables, etc.) arising from the performance of Consultant's services when the existence of such are not called to Consultant's attention or the location not correctly identified in information furnished Consultant.

TERMINATION FOR CONVENIENCE - Upon written notice, Client or Consultant may terminate the performance of any further services included in this Agreement if the terminating party determines termination is in the terminating party's interest. Upon dispatch or receipt of the termination notice, Consultant shall stop work on all services included in this Agreement and deliver any instruments of service complete at that time to Client and Client shall pay Consultant for all services performed up to the dispatch or receipt of the termination notice. Upon Termination for Convenience, Consultant and Client shall have no further rights or remedies other than those included herein.

UNFORESEEN OCCURRENCES - If, during the performance of service hereunder, any unforeseen conditions or occurrences are encountered which in Consultant's judgment significantly affects or may affect the services, the risk involved in providing the services, or the recommended scope of services, Consultant may: (a) If practicable, in Consultant's judgment and with approval of Client, complete the original scope of services in accordance with the procedures originally intended in the Proposal; (b) Agree with Client to modify the scope of services and the estimate of charges to include the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of TERMINATION FOR CONVENIENCE.

DELAYS - Should completion of any portion of the Services be delayed for causes beyond the reasonable control of or without the fault of negligence of Consultant, time for performance shall be extended for a period equal to the delay.

INSURANCE - Consultant shall maintain at its own expense the following insurance subject to normal industry exclusions: (1) Workmen's Compensation Insurance and Employer's Liability Insurance. (2) Comprehensive Automobile Liability Insurance with limits of $1,000,000.00. (3) General Liability Insurance with limits of $1,000,000.00. Certificates can be issued upon request identifying details and limits of coverage.

INDEMNITY - Client agrees to indemnify, defend and save harmless Consultant, its agents, employees and subcontractors from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement and reasonable attorney's fees), which Consultant may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Client's negligence or willful misconduct.

Consultant agrees to indemnify, defend and save harmless Client from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement, and reasonable attorney's fees) which Client may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Consultant's negligence or willful misconduct.

Client and Consultant shall, in the event of liability arising out of their joint negligence or willful misconduct indemnify, defend, and save harmless each other in proportion to their relative degree of fault.

CAPTIONS AND HEADINGS - The captions and headings throughout this Agreement are for convenience and reference only, and the words contained therein shall in no way be held or deemed to define, limit, describe, modify, or add to the interpretation, construction, or meaning of any provision of or scope or intent of this Agreement.

SEVERABILITY - If any provision of this Agreement, or application thereof to any person or circumstance, shall to any extent be invalid, then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

NO WAIVER - No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

LAW TO APPLY - The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with laws of the state in which the project is located.

CONSULTANT HEREBY ADVISES CLIENT THAT ITS PERFORMANCE OF THIS AGREEMENT IS EXPRESSLY CONDITIONED ON CLIENT'S ASSENT TO THE TERMS AND CONDITIONS DETAILED HEREIN.

ENTIRE AGREEMENT - This Agreement represents the entire understanding and agreement between the parties hereto relating to the Services and supersedes any and all prior negotiations, discussions and Agreements, whether written or oral, between the parties regarding same.

TO THE EXTENT that any additional or different Provisions conflict with the Provisions of this Agreement, the Provisions of this Agreement shall govern. No amendment or modification to this Agreement or any waiver of any provisions hereof shall be effective unless in writing, signed by both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representative.

WRIGHTPADGETTCHRISTOPHER

BY_____
DATE_____

CLIENT:

BY_____
DATE_____

ACCOMMODATIONS TAX ADVISORY COMMITTEE
August 13, 2003

The regular meeting of the Accommodations Tax Advisory Committee was held at 8:30 a.m. on August 13, 2003, in City Hall Council Chambers. Present were Co-Chairmen Linville and Burgis, Committee members Davis, Nelson, and Radley. Also present was City Clerk Mauldin, City Treasurer Debbie Suggs and Councilwoman Hanbury. Mr. Burgis called the meeting to order.

1. Approval of Previous Month's Minutes. Ms, Radley made a motion to approve the May 14th minutes as submitted; Mr. Linville seconded; motion passed unanimously

2. Monthly Financial Statement. Treasurer Suggs gave a report on the "Preliminary and Unaudited" June 30, 2003 financial statement and highlighted certain items (copy attached) and answered questions of Committee members. She pointed out recent receipt of the 4th quarter State Accommodations Tax revenue in the amount of $251,093.18 which was better than previous years. She noted that Charleston County received less than anticipated for the same quarter. Treasurer Suggs also stated that with the unanticipated increase in ATAX revenues, the City's State Accommodations Tax Fund will end up with a balance of $23,221 surplus.

3. New Business. (A) I Found You on the Web! Treasurer Suggs stated that this request was to replenish the T-Shirts at City Hall that are distributed to visitors who visit the City's web site, print out the "Free T-Shirt Offer" and bring it to City Hall with their name and address to receive a free T-shirt (copy of application attached). The amount requested was $6,112.36 which should cover the program for the next year. Mr. Davis recommended that the City keep a tally of where visitors come from. After discussion, **Mr. Davis made a motion to approve the request as submitted and to begin keeping a record of locations where the recipients reside; Mr. Nelson seconded; motion passed unanimously.**

(B) CSO Wild Dunes House Tour 2003. Janet Knorr, resident of Wild Dunes, explained the application for $5,000 to support the Charleston Symphony Orchestra (copy of application attached). These funds would specifically fund several busses and drivers to transport people from the City parking lots to the houses in Wild Dunes. Ms. Radley asked if the City would be listed anywhere as a sponsor of the fundraiser, and Ms. Knorr stated that it would. After discussion, **Mr. Davis made a motion to approve the request as submitted; Ms. Radley seconded; motion passed 4-1.**

(C) City of Isle of Palms Budget Amendment, July 2003. Treasurer Suggs referred to the attached documentation and explained the various projects in the budget that may need funding in the current fiscal year (copy of application attached). She pointed out that it is unlikely that all of the projects would be done this year, but City Council felt that the City should be ready if necessary. The amount of money requested from State Accommodations Tax Fund is

$351,335. After discussion, **Ms. Radley made a motion to approve the amended budget as presented; Mr. Linville seconded; motion passed unanimously.**

4. Old Business. Update on Isle of Palms Brochure. Mr. Davis stated that he and Bart are still working on the brochure.

5. Miscellaneous. (A) Softball Field Scoreboard. T.J. Rostin, Assistant Recreation Director, stated that the department's scoreboard failed and is no longer able to be repaired. He was asking the committee's approval for $2,000 of the total cost of $4,000 (copy of application attached). Mr. Linville asked if the staff had sought donations from the businesses on the island, and Mr. Rostin stated that they had not, but would be willing to do so. After discussion, **Mr. Nelson made a motion to approve the request with the contingency that the Recreation Department seek donations to repay the ATAX fund; Ms. Radley seconded; motion passed unanimously**. Mr. Linville, Mr. Burgis and Mr. Davis stated that their businesses would certainly make donations.

(B) Tourism Expenditure Review Committee. Treasurer Suggs referred to the documentation attached from the Tourism Expenditure Review Committee (copy attached) concerning additional information needed for ATAX reporting. She noted that former City Administrator Mark Williams has been appointed by the Governor to this committee having been nominated by the Municipal Association of South Carolina. Treasurer Suggs also noted that the definition of "tourist" is different from what the State Legislature defined and that the City of Isle of Palms is monitoring the issue.

(C) Set Date for Next Meeting: Wednesday, October 15, 2003, at 8:30 a.m., pending receipt of any applications.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:27 a.m.

Respectfully submitted,

Malcolm Burgis, Chairman

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

	Updated 6/30/03
65% for Tourism Related Expenditures (Actual Received for FY2003)	$ 507,073
Add: Interest Earned (Estimated based on current interest rates)	2,877
Less: Expenditures	
****** FY03 BUDGETED ******	
Interest and principal on parking lot debt	87,775
Interest on marina debt	74,150
Public Restroom Operations	42,765
City's 50th Anniversary Celebration	14,593
Police department 4WD vehicle	24,277
Internet and Website Support	6,000
Marina Advertising	15,000
Lease payment on Fire pumper truck	7,796
Lease payment on PW garbage truck	4,895
Miscellaneous (garbage cans, postage, water, etc.)	2,900
Subtotal	280,151
****** PROJECTS APPROVED THUS FAR ******	
July 2002 Fireworks ***FY02 Carryforward***	11,904
New Rec Building Blueprints ***FY02 Carryforward***	4,396
Island Fun Days Camp ***FY02 Carryforward***	1,481
Morgan Creek Grill/Marina Advertisements	6,174
Front Beach Enhancement	7,651
Half Rubber Tournament	975
IOP Beach Run 2002	1,490
Steet Print and Signage	4,000
Marina magazine advertising	3,436
Pave parking lot at Public Works	2,000
Fire Department Waterproof Radios	8,128
Publication of "The Pelican Brief	20,352
The Guest Guide	4,250
Spoleto Festival 2003	26,210
SC Coast Film Guide	6,000
"Something Blue" Festival	5,328
4th of July Fireworks (July 2003)	28,200
Village Repertory Company	5,000
Piccolo Spoleto Goes to the Beach 2003	15,000
Piccolo Spoleto Sand Sculpting 2003	2,103
IOP Invitational Tennis Tournament	20,000
IOP Beach Run 2003	8,000
Tiny Tot Swing	2,500
IOP Run & Walk for the Child (the Connector Run on 10/14/03)	2,500
Half Rubber Tournament (Aug 2003)	3,500
41st & Palm Landscaping/IOP Garden Club	6,000
Subtotal	206,578
****** PROJECTS TYPICALLY APPROVED ******	
Subtotal	-
Total Estimated Expenditures	486,729
Surplus / (Deficit) for the Year	23,221
Surplus / (Deficit) from Prior Years	237,637
Funds Carried Forward to Next Year	$ 260,858

City of Isle of ns
SC State Acc...modations Tax - Distribution of Funds Received

	Total FY03	Jun-03	Mar-03	Dec-02	Sep-02	Total FY02	Jun-02	Mar-02	Dec-01	Sep-01	Total FY01
Total Payment Received From State	805,112.79	251,093.18	42,298.18	103,986.63	407,734.80	743,898.33	217,784.95	6,762.15	114,492.26	404,858.97	709,981.64
Less 1/4 of $25,000 (transferred to Gen Fund)	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00
Remainder	780,112.79	244,843.18	36,048.18	97,736.63	401,484.80	718,898.33	211,534.95	512.15	108,242.26	398,608.97	684,981.64
5% to General Fund	**39,005.64**	**12,242.16**	**1,802.41**	**4,886.83**	**20,074.24**	**35,944.92**	**10,576.75**	**25.61**	**5,412.11**	**19,930.45**	**34,249.09**
65% To Acc Tax Tourism Related	**507,073.32**	**159,148.07**	**23,431.32**	**63,528.81**	**260,965.12**	**467,283.92**	**137,497.72**	**332.90**	**70,357.47**	**259,095.83**	**445,238.07**
30% to Acc Tax Tourism Promotion:	**234,033.83**	**73,452.95**	**10,814.45**	**29,320.99**	**120,445.44**	**215,669.51**	**63,460.49**	**153.65**	**32,472.68**	**119,582.69**	**205,494.50**
Less annual support to Mt. P Visitors Ctr.**	(11,859.79)	(2,044.03)	(9,815.76)	0	-	(13,350.00)	(13,350.00)	0	0	0	0
Equals support of Charleston CVB	222,174.04	71,408.92	998.69	29,320.99	120,445.44	202,319.51	50,110.49	153.65	32,472.68	119,582.69	205,494.50

Journal Entry - Cash Received

DR: 101010.1030	GF Conc Cash	18,492.16	8,052.41	11,136.83	26,324.24		16,826.75	6,275.61	11,662.11	26,180.45
DR: 501010.1020	Acc Tax Rel Ckg	232,601.02	34,245.77	92,849.80	381,410.56		200,958.21	486.55	102,830.15	378,678.52
DR: 501010.1023	Acc Tax Promo Ckg							closed	closed	closed
CR: 103500.4511	Trans fr Acc Tax	(18,492.16)	(8,052.41)	(11,136.83)	(26,324.24)		(16,826.75)	(6,275.61)	(11,662.11)	(26,180.45)
CR: 503450.4105	Acc Tax Rebate-Related	(159,148.07)	(23,431.32)	(63,528.81)	(260,965.12)		(137,497.72)	(486.55)	(102,830.15)	(378,678.52)
CR: 503450.4107	Acc Tax Rebate - Promo	(73,452.95)	(10,814.45)	(29,320.99)	(120,445.44)		(63,460.49)	n/a	n/a	n/a
		-	-	-	-		-	-	-	-

** FY02 (first year) pmt for Mt. Pleasant/IOP Visitor's Ctr. was $15,394.03. An estimate of $13,350 for that year was deducted from the 6/02 payment to the CVB. The difference of $2,044.03 was deducted in June 03. Total deducted from CVB payments and transferred to the Town of Mt. Pleasant was $25,209.79 for the 2 years ended 6/30/03. This amount was 6% of the total amount of $424,494 transferred to the CVB for these 2 years. The Town of Mt. Pleasant advises that the IOP portion of funding for the Visitor's Center will be approximately $10,000 for FY04.

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985		4,958.29
2nd Quarter -		1,472.59
3rd Quarter -		14,723.06
4th Quarter -		63,694.42
	TOTAL	**$84,848.36**
1st Quarter - Fiscal Year 1986		103,594.72
2nd Quarter -		19,453.29
3rd Quarter -		2,829.80
4th Quarter -		56,426.98
	TOTAL	**$182,304.79**
1st Quarter - Fiscal Year 1987		83,917.15
2nd Quarter -		18,514.48
3rd Quarter -		6,610.08
4th Quarter -		63,257.94
	TOTAL	**$172,299.65**
1st Quarter - Fiscal Year 1988		94,336.15
2nd Quarter -		29,916.86
3rd Quarter -		4,001.14
4th Quarter -		68,134.51
	TOTAL	**$196,388.66**
1st Quarter - Fiscal Year 1989		88,801.50
2nd Quarter -		37,542.80
3rd Quarter -		12,873.10
4th Quarter -		67,562.42
	TOTAL	**$206,779.82**
1st Quarter - Fiscal Year 1990		101,491.66
2nd Quarter -		10,641.62
3rd Quarter -		0.00
4th Quarter -		15,473.79
	TOTAL	**$127,607.07**
1st Quarter - Fiscal Year 1991		19,234.23
2nd Quarter -		8,378.41
3rd Quarter -		3,715.82
4th Quarter -		46,283.60
	TOTAL	**$77,612.06**
1st Quarter - Fiscal Year 1992		75,306.93
2nd Quarter -		23,666.96
3rd Quarter -		24,785.56
4th Quarter -		59,692.75
	TOTAL	**$183,452.20**
1st Quarter - Fiscal Year 1993		112,729.73
2nd Quarter -		30,209.85
3rd Quarter -		10,777.41
4th Quarter -		67,317.75
	TOTAL	**$221,034.74**
1st Quarter - Fiscal Year 1994		134,309.21
2nd Quarter -		41,004.16
3rd Quarter -		10,176.99
4th Quarter -		87,819.38
	TOTAL	**$273,309.74**
1st Quarter - Fiscal year 1995		153,717.39
2nd Quarter -		52,576.59
3rd Quarter -		12,834.39
4th Quarter -		114,272.70
	TOTAL	**$333,401.07**
1st Quarter - Fiscal Year 1996		188,491.27
2nd Quarter -		64,061.16
3rd Quarter -		17,081.34
4th Quarter -		126,431.07
	TOTAL	**$396,064.84**
1st Quarter - Fiscal Year 1997		204,303.68
2nd Quarter -		58,031.18
3rd Quarter -		23,384.25
4th Quarter -		149,897.82
	TOTAL	**$435,616.93**
1st Quarter - Fiscal Year 1998		242,800.20
2nd Quarter -		75,641.33
3rd Quarter -		27,320.22
4th Quarter -		163,187.08
	TOTAL	**$508,948.83**
1st Quarter - Fiscal Year 1999		275,944.40
2nd Quarter -		104,475.20
3rd Quarter -		55,067.24
4th Quarter -		198,323.30
	TOTAL	**$633,810.14**
1st Quarter - Fiscal Year 2000		335,976.95
2nd Quarter -		89,945.91
3rd Quarter -		33,363.44
4th Quarter -		229,401.03
	TOTAL	**$688,687.33**
1ST Quarter - Fiscal Year 2001		373,026.92
2nd Quarter -		91,268.75
3rd Quarter -		27,482.77
4th Quarter -		218,203.20
	TOTAL	**$709,981.64**
1st Quarter - Fiscal Year 2002		404,858.97
2nd Quarter -		114,492.26
3rd Quarter -		6,762.15
4th Quarter -		217,784.95
	TOTAL	**$743,898.33**
1st Quarter - Fiscal Year 2003		407,734.80
2nd Quarter -		103,986.63
3rd Quarter -		42,298.18
4th Quarter -		251,093.18
	TOTAL	**$805,112.79**

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 12 Months Ending June 30, 2003

Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Description	Total
Revenues		
7/31/02	July Interest	$ 96.80
8/31/02	August Interest	162.46
9/30/02	September Interest	134.51
10/29/02	Quarterly payment from State, 9/30/02	381,410.56
10/31/02	October Interest	135.41
11/30/02	November Interest	238.71
12/31/02	December Interest	444.01
1/31/03	January Interest	393.38
1/31/03	Quarterly payment from State, 12/31/02	92,849.80
2/28/03	February Interest	352.34
3/31/03	March Interest	344.98
4/30/03	Quarterly payment from State, 3/31/03	34,245.77
4/30/03	April Interest	193.92
5/28/03	Sold 1997 Yamaha Waverunner, originally purchases w/ State AT	750.00
5/31/03	May Interest	194.50
6/30/03	June Interest	185.75
Accrual	Quarterly payment from State, 6/30/03	232,601.02
Grand Total		$ 744,733.92

Summary:	
Accommodations Taxes*	**$ 741,107.15**
Less Expenditures to CVB/MPVC	**(234,033.83)**
Net Accommodations Taxes	**507,073.32**
Sale of Assets	**750.00**
Interest	**2,876.77**
Total to be considered by Committee	**$ 510,700.09**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 6/30/03
PRELIMINARY AND UNAUDITED

CASH @ BB&T	$	21,619
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL		149,924
ACCOUNTS RECEIVABLE		232,601
AMOUNTS DUE FROM OTHER FUNDS		-
TOTAL ASSETS		404,144
ACCOUNTS PAYABLE		77,411
AMOUNTS DUE TO OTHER FUNDS		14,593
FUND BALANCE Beginning		237,637
Excess Revenues Over/(Under) Expenditures		74,503
FUND BALANCE		312,140
TOTAL LIABILITIES & FUND BALANCE	$	404,144

Interest Rates for June 2003

BB&T	0.25%
SC LGIP	1.50%

State Accomı ıations Tax

Detailed Expense Statement for the 12 Months Ending 6/30/03

(Organized by Project)

Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
Public Restroom Operations							
7/18/02	2141	SCE&G	electricity	63.50			
8/1/02	2143	Genco	paper and cleaning supplies	287.26			
8/7/02	2151	IOP CPW	water and irrigation	1,139.00			
8/28/02	2160	Genco	paper and cleaning supplies	551.33			
8/28/02	2162	SCE&G	electricity	63.92			
9/4/02	2166	IOP CPW	water and irrigation	1,823.00			
9/24/02	2172	Isle of Palms Cleaning	7/1-8/31/02 Rroom Cleaning + OT	7,921.36			
9/24/02	2175	SCE&G	electricity	72.79			
10/2/02	2179	IOP CPW	water and irrigation	533.00			
10/23/02	2193	SCE&G	electricity	45.62			
11/6/02	2198	IOP CPW	water and irrigation	751.00			
11/14/02	2201	Isle of Palms Cleaning	Sept & Oct 2002 cleaning	5,595.90			
11/20/02	2203	SCE&G	electricity	55.11			
12/5/02	2207	IOP CPW	water and irrigation	503.00			
1/3/03	2210	IOP CPW	water and irrigation	281.00			
1/3/03	2213	SCE&G	electricity	38.82			
1/23/03	2219	Irrigation By Design	backflow test	30.00			
1/23/03	2221	SCE&G	electricity	43.91			
1/29/03	2223	SC Municipal Insurance	semi-annual gen & liab insurance	324.00			
2/4/03	2226	IOP CPW	water and irrigation	275.00			
2/26/03	2235	Leaird Services	installation of 2 water fountains	600.00			
2/27/03	2237	Grainger	2 wheelchair access water fountains	883.00			
2/27/03	2239	SCE&G	electricity	22.06			
3/12/03	2240	IOP CPW	water and irrigation	227.00			
3/12/03	2241	Leaird Services	pressure wash & paint ext of restrms	2,500.00			
3/26/03	2245	SCE&G	electricity	30.17			
4/3/03	2248	IOP CPW	water and irrigation	317.00			
4/23/03	2255	SCE&G	electricity	74.65			
5/9/03	2261	IOP CPW	water and irrigation	689.00			
5/6/03	2262	Port City Paper	paper & cleaning supplies	666.69			
5/6/03	2263	Port City Paper	hydroflush and flush valves	196.70			
5/16/03	2267	SCE&G	electricity	63.59			

State Accomn ations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
5/29/03	2269	Port City Supply, Inc.	5 shower heads	493.72			
5/29/03	2271	Grainger	ladies supplies dispenser	286.18			
6/4/03	2275	IOP CPW	water and irrigation	839.00			
6/4/03	2277	Lowe's	maintenance supplies	21.01			
6/4/03	2279	Port City Paper	paper and cleaning supplies	520.86			
6/19/03	2285	SC Municipal Insurance	2nd pmt, prop & liability insurance	324.00			
6/26/03	2286	SCE&G	electricity	66.52			
6/5/03	2290	Grainger	baby chg station, hand dryers	1,046.28			
6/17/03	2291	IOP CPW	water and irrigation	830.00			
6/3/03	2292	Lowe's	2 valves for repairs, restrooms	59.85			
6/11/03	2293	Port City Paper	paper and cleaning supplies	609.39			
				31,765.19	57,675.00		25,909.81
IOP Internet Expenses							
8/1/02	2142	BellSouth	Internet lines	139.20			
7/31/02			Sold 2 Tshirts	(20.00)			
9/4/02	2165	BellSouth	Internet lines	139.35			
			Sold Tshirts	(90.00)			
9/18/02	2168	A World of Difference	Annual subscription	3,240.00			
10/9/02	2183	BellSouth	Internet lines	139.86			
11/6/02	2196	BellSouth	Internet lines	139.83			
12/5/02	2205	BellSouth	Internet lines	139.83			
12/5/02	2206	Computer Consultant, Inc.	City Code updates for website	150.00			
1/13/03	2214	BellSouth	Internet lines	139.83			
1/23/03	2220	Neustar, Inc	permanent domain registration	152.00			
2/4/03	2224	BellSouth	Internet lines	139.92			
3/18/03	2243	BellSouth	Internet lines	140.28			
4/3/03	2247	BellSouth	Internet lines	140.10			
3/31/03			Sold Tshirts	(10.00)			
4/25/03	2264	BellSouth	Internet lines	142.32			
6/4/03	2274	BellSouth	Internet lines	141.33			
6/18/03	2280	Computer Consultants, Inc.	6/03-11/03 hosting email accounts	300.00			
6/25/03	2289	BellSouth	Internet lines	141.33			
6/25/03	2289	BellSouth	dial up access	552.51			

State Accomı ations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
6/30/03			Sold Tshirts	(70.00)			
				5,887.69	12,000.00	-	6,112.31
Irrigation at Breach Inlet Sign							
8/7/02	2151	IOP CPW	water for irrigation	15.00			
9/4/02	2166	IOP CPW	water for irrigation	15.00			
10/2/02	2179	IOP CPW	water for irrigation	15.00			
11/6/02	2198	IOP CPW	water for irrigation	15.00			
12/5/02	2207	IOP CPW	water for irrigation	15.00			
1/3/03	2210	IOP CPW	water for irrigation	15.00			
2/4/03	2226	IOP CPW	water for irrigation	15.00			
3/12/03	2240	IOP CPW	water for irrigation	15.00			
4/3/03	2248	IOP CPW	water for irrigation	15.00			
5/6/03	2261	IOP CPW	water for irrigation	15.00			
6/4/03	2275	IOP CPW	water for irrigation	15.00			
6/17/03	2291	IOP CPW	water for irrigation	15.00			
				180.00	400.00	-	220.00
BB&T Bank Service Charges							
7/31/02		BB&T	Checking acct svc chg	8.02			
8/31/02		BB&T	Checking acct svc chg	7.85			
9/30/02		BB&T	Checking acct svc chg	10.57			
10/31/02		BB&T	Checking acct svc chg	7.18			
11/30/02		BB&T	Checking acct svc chg	7.53			
12/31/02		BB&T	Checking acct svc chg	26.29			
1/31/03		BB&T	Checking acct svc chg	5.70			
2/28/03		BB&T	Checking acct svc chg	51.03			
3/31/03		BB&T	Checking acct svc chg	9.36			
4/30/03		BB&T	Checking acct svc chg	6.37			
5/31/03		BB&T	Checking acct svc chg	6.80			
6/30/03		BB&T	Checking acct svc chg	6.37			
				153.07	200.00	-	46.93

State Accomi ations Tax

Detailed Expense Statement for the 12 Months Ending 6/30/03

(Organized by Project)

Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Charleston CVB - 30% Tourism Promotion Funds							
11/6/02	2197	Charleston Area CVB	30% Tourism Promo Funds, 9/02	120,445.44			
2/4/03	2225	Charleston Area CVB	30% Tourism Promo Funds, 12/02	29,320.99			
4/30/03	2257	Charleston Area CVB	30% Tourism Promo Funds, 3/03	998.69			
6/30/03		Charleston Area CVB	30% Tourism Promo Funds, 6/03	71,408.92			
				222,174.04	205,650.00	-	(16,524.04)
Isle of Palms/Mount Pleasant Visitor's Center Support							
10/16/02	2192	Town of Mt. Pleasant	support May02-April 03	2,044.03			
4/24/03	2256	Town of Mt. Pleasant	support May03-April 04	9,815.76			
				11,859.79	9,350.00	-	(2,509.79)
IOP Marina Advertising							
8/28/02	2161	Marina Joint Ventures	2002 Governor's Cup Billfish promos	13,661.12			
10/2/02	2177	Caraviello Communicaitons	Transient Modem line installation	70.00			
10/2/02	2178	Guest Guide Ad	Half page ad	1,500.00			
10/9/02	2187	US Hospitality Corp	Full page ad Guest Svcs Directory	375.00			
1/3/03	2211	JR Rowel Printing	Tide Table Booklets	201.40			
1/3/03	2212	Network Solutions, Inc.	marina website domain registration	75.00			
1/23/03	2222	SC Dept of Revenue	SUTax on US Hospitality	23.74			
4/4/03	2253	Total Label & Graphics	2500 promo pens	635.41			
4/16/03	2251	Offshort Communications, Inc.	Full page ad, Intracoast. Waterway Guide	1,895.00			
				18,436.67	15,000.00	6,000.00	2,563.33
Spoleto Festival, USA							
4/16/03	2252	Spoleto Festival USA	portion of FY03 jazz series contrib.	15,000.00			
6/18/03	2283	Spoleto Festival USA	remainder of FY03 contribution	11,210.00			
				26,210.00	-	26,210.00	-

State Accomi ations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
Isle of Palms Beach Run, 2002							
8/1/02	2144	K&K Printing	5000 Beach Run flyers	273.00			
8/7/02	2150	Electric City Printing Co	500 Bibs for Beach Run	107.06			
9/24/02	2174	Papa John's Pizza	pizza for runners	89.50			
10/2/02	2180	Office Depot	clasp envelopes	24.32			
10/3/02	2181	Action Carolina	3000 mailouts for beach run	525.00			
10/9/02	2182	All American Awards	6 plaques	233.93			
10/9/02	2185	Piggly Wiggly	fruit for beach run	127.00			
10/9/02	2186	The Hoove Group	Tshirts and Bags	1,683.18			
10/16/02	2190	Post and Courier	beach run advertising	1,288.32			
10/23/02	2194	Wal-Mart	cups for beach run	12.59			
10/31/02		IOP Family Dentistry	Sponsor 2002 Run	(500.00)			
10/31/02		Registration Fees	2002 Registration Fees	(2,374.00)			
				1,489.90	-	8,000.00	6,510.10
Isle of Palms Beach Run, 2003							
5/8/03	2265	Electric City Printing Co	500 Bibs & Pins for Beach Run	107.38			
6/4/03	2276	K&K Printing	5000 Beach Run registration forms	288.75			
6/19/03	2284	Coca-Cola Bottling Company	25 cases of powerade for run	104.94			
6/30/03	2302	SC Dept of Revenue	SUT on Electric City purchase	6.31			
6/30/03		Registration Fees	2003 Registration Fees	(500.00)			
				7.38	-	8,000.00	7,992.62

State Accomı ations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
4th of July Fireworks - Year 2002							
7/8/02	2122	Publix	Meal for Staff	188.31			
7/8/02	2138	Sam's	Meal supplies and flag	100.31			
7/17/02	2139	Zambelli Fireworks	Balance on 7/4/02 show	11,000.00			
8/1/02	2145	Lowe's	supplies for flags	144.97			
8/1/02	2147	The Hoove Group	Event staff Tshirts	69.96			
8/8/02	2152	WJZX	Live remote broadcast for 7/4/02	400.00			
		Committee approved amount carried over from last fiscal year				16,963.09	
				11,903.55	-	16,963.09	5,059.54
4th of July Fireworks - Year 2003							
11/26/02	2204	Zambelli Fireworks	Deposit on 7/4/03 Show	11,000.00		28,200.00	
6/26/03	2294	The Hoove Group	34 Staff Tshirts	241.68			
				11,241.68	-	28,200.00	16,958.32
IOP Invitational Tennis Tournament							
2/4/03	2227	World Class Marketing, Inc.	Sponsor fall 2003 tournament	20,000.00			
				20,000.00	-	20,000.00	-
Parking Lot Debt Payments							
8/1/02		Bank of New York	semi-annual Parking Lot Debt int.	6,387.50			
1/13/03	2215	Bank of New York	**Final debt & interest pmts!!!	81,387.50			
				87,775.00	87,775.00	-	-

State Accom lations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
"Something Blue"							
10/31/02		IOP Recreation Building Fund	Donation for 2002 event	500.00			
11/6/02	2199	Gary Erwin/Lowcountry Blues	Deposit for 2 day event	3,125.00			
2/4/03	2229	Mahoney's Sign	signage for Blues Bash	186.56			
2/7/03	2231	Gary Erwin/Lowcountry Blues	balance on entertainers	3,125.00			
2/10/03			ticket proceeds	(2,675.00)			
2/13/03	2234	Post and Courier	advertising for Something Blue	146.56			
2/27/03	2238	Hughes Equipment Rental	stages, chairs	497.14			
3/17/03	2242	Island Publications	advertising for Something Blue	276.08			
3/28/03	2246	Post and Courier	advertising for Something Blue	146.56			
				5,327.90	-	8,500.00	3,172.10
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
10/29/02	2195	SC Coast Film Guide	2-page ad	6,000.00		6,000.00	
				6,000.00	-	6,000.00	-
IOP Marina Debt Payment							
8/1/02		Bank of New York	semi-annual Marina debt interest	37,075.00			
2/27/03	2236	Bank of New York	semi-annual Marina debt interest	37,075.00			
				74,150.00	74,150.00	-	-

State Accomı ations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Recreation Dept Blueprints for New Building							
		Carryforward of Balance of Committee Approval for Summer 2002				5,019.19	
9/24/02	2173	LS3P Associates, LTD	prof svc, Rec Building additions	2,656.30			
10/16/02	2189	LS3P Associates, LTD	prof svc, Rec Building additions	1,067.36			
11/20/02	2202	LS3P Associates, LTD	prof svc, Rec Building additions	35.26			
2/4/03	2228	LS3P Associates, LTD	prof svc, Rec Building additions	637.07			
				4,395.99	-	5,019.19	623.20
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2002				18,933.00	
various	FY03	Charleston Co PRC	Splash Zone admittance fees	154.80			
various	FY03	Carolina Ice Palace	Admittance fees	179.25			
various	FY03	SC Aquarium	Admittance fees	4.00			
various	FY03	Nature Adventure Outfitters	Trip fees	260.00			
various	FY03	Barrier Island Eco Tours	Trip fees	1,120.00			
8/28/02	3375	Bus Transportation, all trips		3,375.00			
10/31/02		Participation Fees Summer 2002		(3,612.00)			
				1,481.05	-	18,933.00	17,451.95
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
4/30/03	2258	Creative Spark	Entertainment for "PS Goes to Bch"	15,000.00			
4/15/03		sponsorship - TRM holdings		(100.00)			
4/15/03		sponsorship - SoCal Burritos		(100.00)			
5/2/03	2260	Joann Kimbrell	flags for sandsculpting contest	150.00			
5/15/03	2266	The Bicycle Shoppe	Calloy bike for sand sculpt grd prize	200.34			
5/20/03		sponsorship - Buckhannon Bros		(250.00)			
5/20/03		sponsorship - AIA		(250.00)			
5/29/03	2268	Mahoney's Sign Company	signs for piccolo spoleto	286.20			
5/29/03	2270	All American Awards	trophies for sand sculpting	199.70			
5/29/03	2272	The Hoove Group	sand sculpting tshirts	1,840.16			
6/4/03	2277	Lowe's	supplies for sand sculpting	46.91			

State Accomı ations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
6/18/03	2281	Island Publications, Inc.	Sand sculpting ads	189.00			
6/18/03	2282	Post and Courier	Sand sculpting ads	192.36			
6/26/03	2287	Wal-Mart	award supplies	49.35			
6/30/03		entry fees		(351.00)			
				17,103.02	-	17,250.00	146.98
Police Department Patrol Car							
1/3/03	2209	Butler Chrysler-Dodge	2003 Dodge Durango 4x4	22,260.00			
1/23/03	2217	Adamson Industries Corp	Cage for Durango	607.00			
1/23/03	2218	Auto Trim Design	striping/lettering for Durango	296.32			
2/12/03	2232	Light-N-Up	equipment for Durango	1,233.90			
				24,397.22	24,277.00	-	(120.22)
25% of Public Works Garbage Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		4,895.00			
				4,895.00	4,895.00	-	-
25% of Fire Dept Pumper Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		7,796.00			
				7,796.00	7,796.00	-	-

State Accomı ations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Postage on Visitor Packages							
July - August 2002				32.37			
August - September 2002				0.60			
September - October 2002				32.80			
November-December 2002				3.18			
December-January 2003				2.31			
January-February 2003				27.48			
February-March 2003				85.92			
March-April 2003				0.74			
				185.40	500.00	-	314.60
Fire Department Waterproof Walkies							
9/18/02		Motorola	3 XTS 5000 Waterproof Walkies	8,127.87			
				8,127.87	-	8,140.16	12.29
Morgan Creek Grill / IOP Marina Advertisements							
9/10/02	2167	Island Publications	Moultrie News Ad	452.00			
9/18/02	2170	Post and Courier	Color Ads	4,727.20			
10/9/02	2184	Media Services, Inc.	Full Page Ad, EC Newcomers Dir.	995.00			
				6,174.20	-	7,500.00	1,325.80
Front Beach Enhancement							
8/14/02	2155	Thomas & Hutton Engineering	Design Fees	1,125.00			
9/18/02	2171	Thomas & Hutton Engineering	Design Fees	3,387.00			
10/16/02	2191	Thomas & Hutton Engineering	Design Fees	813.40			
11/6/02	2200	Thomas & Hutton Engineering	Design Fees	1,515.00			
1/13/03	2216	Thomas & Hutton Engineering	Design Fees	871.07			
6/30/03		rcls invoice 25495		(60.40)			
				7,651.07	-	7,500.00	(151.07)

State Accomi lations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Half Rubber Tournament							
8/1/02	2146	Sport Supply Group, Inc.	pitching rubbers for tournament	60.48			
8/1/02			donation of prize money	(450.00)			
8/14/02	2154		prize money for tournament	450.00			
8/28/02	2157	All American Awards	awards	287.60			
8/28/02	2163	The Hoove Group	160 tshirts	1,128.37			
8/29/02	2164	Lowe's	silt fence w/ stakes for half rubber	92.00			
9/18/02	2170	Post and Courier	advertisements	982.02			
10/31/02		2002 Half Rubber Registration Fees		(1,575.00)			
				975.47	-	3,650.00	2,674.53
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Donation to Village Repertory Company							
2/6/03	2230	Village Repertory Company	2003 Donation	5,000.00			
				5,000.00	-	5,000.00	-
Publication of the "Pelican Brief"							
4/23/03	2254	Proforma Allied Business Forms	44800 copies of "The Pelican"	20,352.00			
				20,352.00	-	19,200.00	(1,152.00)

State Accom lations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Beach Trash Barrels							
2/12/03	2233	Moore Drums, Inc.	96 55gallon yellow barrels	672.00			
6/4/03	2278	Moore Drums, Inc.	shipping on 96 barrels	120.00			
				792.00	800.00	-	8.00
Guest Guide Advertisement							
12/11/02	2208	Advantage Advertising	1/2 page ad in Guest Guide	4,250.00			
				4,250.00	-	4,250.00	-
City of Isle of Palms 25th Anniversary Celebration							
6/30/03		City of IOP Muni AT Fund	1/3 of net cost (preliminary)	14,592.80			
				14,592.80	25,000.00	-	10,407.20
Rec Dept Playground Tiny Tot Swing Set							
4/8/03	2250	Bliss Products & Services	Small child swing set	2,500.00			
				2,500.00	-	2,500.00	-
IOP Brochure							
5/28/03	2273	Bart Jackson, Bart Art Graphics	60% man hours and 50% materials	2,500.00			
				2,500.00	-	2,500.00	-
Miscellaneous							
6/30/03		Sponsor IOP Run and Walk for the Child (Connector Run)		2,500.00		2,500.00	
				2,500.00	1,000.00	2,500.00	1,000.00

State Accomı lations Tax
Detailed Expense Statement for the 12 Months Ending 6/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2003 ***PRELIMINARY AND UNAUDITED***

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Unexpended Projects							
Programs and Sponsorships							
Half Rubber Tournament, 2003						3,500.00	
41st & Palm Landscaping						6,000.00	
				-	100,000.00	9,500.00	109,500.00
Grand Total				670,230.95	626,468.00	236,815.44	195,559.87

Less Payments to CVB/Visitors Ctr	(215,000.00)
Less Provision for Programs and Sponsorships	(100,000.00)
	311,468.00

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: 6/17/03	Total Project Cost: $6,112.36
Total Accommodations Tax Funds Requested: $6,112.36	
Action Taken By Accom. Tax Advisory Committee: Date Approved 8/13	Denied ____
Action Taken By Ways & Means Committee: Date Approved ____	Denied ____
Action Taken By City Council: Date Approved ____	Denied ____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report	

A. Project Name I Found You On The Web!

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-6428 Fax 886-8005

2. Project Director Linda Tucker

Telephone 886-6428 Fax 886-8005

3. Description of Organization, Its Goals and Objectives The Cityof Isle of Palms is committed to providing municipal police, fire, public works and recreation services to its residents and visitors.

C. Description and Location of Project/Event When out-of-town guests visit the City's web site (www.iop.net) and print our evidence of visiting the site, they can bring the printed page to City Hall and they receive an Isle of Palms T-shirt. This allows the City to trace web activity as well as to continue to do tourism promotion by visitors' wearing the City T-shirts. Additionally it gives the City Hall staff an opportunity to ace as Chamber of Commerce/ Tourism Guides for visitors to the island.

____ Single Event? _X_ Ongoing Event/Annual Need?

1. Date(s): of Event_____ or Project Start _____ Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (100 %) vs. Isle of Palms residents (____ %).

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ ____ From ____
N/A

2. Entry Fees : Amount $ N/A From ____

3. Donations: Amount $ N/A From ____

4. Accommodations Tax Funds Request: Amount $ 6,112.36

   Date(s) Required: 7/1/03 Lump Sum ____ Installments 1,112.36

5. Other: Amount $ 5,000.00 for resupplying of T-shirts for upcoming season

6. Total Budget: Amount $ 6,112.36

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project ____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 1,112.36 on 7/1/03 (date),
$ 5,000.00 on subsequent order (date), when needed
$ ____ on ____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Purchase Order

City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451
(843) 886 - 6428
Fax- (843) 886- 8005

PO # 010056

PO Date 6/16/03

To Be Completed by City Clerk

Vendor:

The Hoove Group

Deliver To:

City of Isle of Palms
P. O. Box 508
1207 Palm Boulevard
Isle of Palms, SC 29451
(843) 886-6428 Fax: (843) 886-8005

Department Head Signature: Date 6/13/03

Account #:

Quantity	Description	Unit Price	Amount
	IOP T-Shirts for Web Site Give Aways		
72	Small	$4.65	$334.80
108	X-Large	$4.65	$502.20
36	XX-Large	$5.90	$212.40
	Sales Tax		$62.96
		Total:	$1112.36

Is Check Needed in Advance? YES ☐ NO ☒

Should Check Be: Mailed? ☒ Returned to Dept? ☐

Date PO or Check is Needed: ASAP

Mayor or City Administrator must approve Purchases > $50

Signature: Date 6/13/03

Purchase Order

City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451
(843) 886 - 6428
Fax- (843) 886- 8005

PO # 010233

PO Date 8-1-03

To Be Completed by City Clerk

Vendor:

The Hoove Group
5826 Carolyn Street
Hanahan, SC 29406

843-881-6521 FAX: 566-9153

Deliver To:

City of Isle of Palms
P. O. Box 508
1207 Palm Boulevard
Isle of Palms, SC 29451
(843) 886-6428 Fax: (843) 886-8005

Department Head Signature: Date

Account #: 30 4120.5090

Quantity	Description	Unit Price	Amount
	IOP T-Shirts for Web Site Give Aways		
72	Small	$4.65	$334.80
72	Medium	$4.65	$334.80
72	Large	$4.65	$334.80
108	X-Large	$4.65	$502.20
	Sales Tax		$90.40
		Total:	$1597.00

Is Check Needed in Advance? YES [ ] NO [X]

Should Check Be: Mailed? [X] Returned to Dept? [ ]

Date PO or Check is Needed: ASAP

Mayor or City Administrator must approve Purchases > $50

Signature: Date: 8/1/03

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: 7/10/03	Total Project Cost: 50,000
Total Accommodations Tax Funds Requested: 5,000	
Action Taken By Accom. Tax Advisory Committee: Date Approved 8/13	Denied ____
Action Taken By Ways & Means Committee: Date Approved ____	Denied ____
Action Taken By City Council: Date Approved ____	Denied ____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name CSO WILD DUNES HOUSE TOUR 2003

B. Applicant Organization CHARLESTON SYMPHONY ORCHESTRA LEAGUE

1. Mailing Address 12 YACHT HARBOR COURT
ISLE OF PALMS, SC 29451

Telephone 843.886.9691 Fax 843.886.0347

2. Project Director JANET P. KNORR (MRS. EDWARD B.)

Telephone 843.886.9691 Fax 843.886.0347

3. Description of Organization, Its Goals and Objectives THE PURPOSE OF THE CSO IS TO WORK WITH THE CHARLESTON SYMPHONY ORCHESTRA TO PROVIDE MUSIC EDUCATION PROGRAMS, SUPPORT AUDIENCE DEVELOPMENT AND ASSIST THE ORCHESTRA FINANCIALLY THROUGH FUND RAISING.

C. Description and Location of Project/Event THE CSO WILD DUNES HOUSE TOUR WILL BE HELD ON SATURDAY, NOVEMBER 1, 2003 (10AM - 4PM). SIX - EIGHT HOUSES WILL BE OPEN TO THE PUBLIC. THIS EVENT WILL BE MARKETED THROUGHOUT THE LOW COUNTRY, VIA PUBLIC RELATION, PRINTED MATERIALS (RACK CARDS, TICKETS, POSTERS, ETC.) STRATEGICALLY PLACED TO DRAW BOTH TOURISTS + RESIDENTS.

★ X Single Event? ___ Ongoing Event/Annual Need?

1. Date(s): of Event 11.1.03 or Project Start NOW Completion 11.1.03

★ WITH SUCCESS, THIS EVENT COULD BE HELD ON WILD DUNES AGAIN NEXT YEAR, AS, IT HAS BEEN HELD ON KIAWAH ISLAND FOR MANY YEARS.

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).
POSTERS, RACK CARDS & TICKETS WILL BE PLACED IN VENUES FREQUENTED BY TOURISTS IE: WILD DUNES RECEPTION CENTER, KIAWAH VISITOR CENTER, KING STREET BOUTIQUES AND STORES, etc.; TO MAXIMIZE TOURIST TICKET SALES, INCLUDING CHARLESTON VISITORS CENTER

★ D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 13,250 From Piggly Wiggly, LOCAL BUILDERS, ARCHITECTS, INTERIOR DESIGNERS, FURNITURE GALLERIES, ATTORNEY (REAL ESTATE), REAL ESTATE COMPANIES & HOME STORES.
2. Entry Fees : Amount $ 26,480 From TICKET SALES (1109 TICKETS)
3. Donations: Amount $ TIME AND REFRESHMENTS From @SOL MEMBERS

★★ 4. Accommodations Tax Funds Request: Amount $ 5,000

Date(s) Required: October Lump Sum X Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ 50,000

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project July, 16, 2003

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 5,000 on October 1, 2003 (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

THE @SOL would VERY MUCH LIKE TO HAVE THE ISLE OF PALMS AS A SPONSOR OF THIS EVENT. THE SYMPHONY IS VERY IMPORTANT TO TOURISM AND LOW-COUNTRY 2. RESIDENTS.

★ THIS INFORMATION IS BASED ON LAST YEAR'S ACTUAL FUNDRAISING NUMBERS FOR THIS EVENT ON KIAWAH ISLAND

★★ THIS YEAR WE WOULD LIKE TO JITNEY TICKET HOLDERS FROM THE ISLE OF PALMS TO WILD DUNES.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday of every other month beginning January 2003, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting. Other meetings may be called as necessary.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net
Fax: 843-886-8005

Wild Dunes Tour of Homes to Benefit The Charleston Symphony Orchestra



Many Charlestonians have been reading about their Symphony Orchestra and the serious financial shortfall it has been dealing with in the past year.

As residents of the Lowcountry, we appreciate the fine music offered by the Symphony and feel compelled to come to the aid of our orchestra. On Saturday, November 1, 2003, 10AM-4PM, there will be a tour of homes in Wild Dunes with all proceeds going to the CSO.

The Charleston Symphony Orchestra League has been conducting this event, and, over the years, most of the tours have been on Kiawah Island. We are excited that this will be the first time in Wild Dunes.

Dave Kynoski, General Manager of the Community Association and Terri Haack, Vice President and Managing Director of Destination Hotels and Resorts are both enthusiastic about having our community support this worthwhile project.

As Chairman of the event, I hope everyone will help make it a great success. Please say yes if you are asked to help and mark your calendar today for November 1st!

Janet Knorr
886-9691

"It's Turtle Time!"

Official nesting season began May 15th and will last through mid-August. Loggerhead turtles, eggs and hatchlings are protected by federal, state and local laws, but we still need your help and cooperation during this important time.

Please make sure you and your guests help to protect our turtles by following a few simple rules:

Do not disturb turtles as they dig their nests. Movement, light or sound could send them back to the ocean before nesting.

Keep pets and children away from the nests. Stepping on a nest will crush the eggs.

NEVER move or touch the eggs!

Don't pick up the hatchlings! Crawling to the surf on their own helps the babies "imprint" their beach so when the males mature in 2 years, they will return to lay their eggs.

Lastly, lights out on the beachfront at dusk! Local ordinances forbid lights that can be seen from the beach at night. Streetlights, headlights, interior and exterior home lights and flashlights can misdirect the baby turtles.

Did You Know?

The Wild Dunes Community Association is a member of the Community Associations Institute (CAI), a national organization dedicated to developing and supporting competent and responsive community associations.

With a home office in Alexandria, Virginia, CAI has more than 15,000 members in 55 chapters throughout the United States and in several foreign countries. CAI members include condominium and homeowner associations, individual homeowners, professional managers, builders and developers, public officials and product and service providers.

The benefits of membership with CAI are numerous. Members are kept up to date on the issues affecting community associations around the country through "Common Ground", a bimonthly magazine publication of the Institute. In addition, local chapter publications inform members of legal and legislative issues affecting them and provide a source for contacts in the industry that can assist in association and individual problem-solving.

Educational opportunities also exist. Several members of your Wild Dunes community association staff are enrolled in the Professional Development Management Program offered by CAI, leading to a certification of Professional Community Association Manager (PCAM) upon completion.

The South Carolina Chapter of CAI has been very active this year. On April 12, an introductory educational class covering the basics of community association management was held in Charleston. A more in-depth management course is available on June 21 and June 28 at Kiawah Island.

The state-wide Community Associations Day, featuring exhibits by product and service providers, recreational opportunities and an opportunity to meet homeowners and professionals from across the state is scheduled for September 13, at a location yet to be determined.

If you would like additional information on CAI, or would like to become a member of this worthwhile organization, please contact Dave Kynoski at 886-8847 or via e-mail at davek@wilddunesowners.org.

More About Turtles . . .



Many Wild Dunes residents are volunteers for the Island Turtle Team. If you would like to help save the turtles, the S.C. Aquarium is currently treating and rehabilitating several loggerheads. This specialized care and medicine is quite expensive. Bruce Hecker, Director of Animal Husbandry at the Aquariuim, has asked the Community for financial aid. You can help by sending donations to: SC Aquarium-1 Aquarium Wharf, Charleston, SC 29401. Write "For the Turtle Rehab" on your check.

Ticket Locations:

O'Hara and Flynn, LTD
Towne Center
Mt. Pleasant

Voila Antique and Art Gallery
10 Queen Street
Charleston

Seabrook Island Realty
103 Landfall Way
Seabrook

Mt. Pleasant/Isle of Palms Visitors Center
291 Johnnie Dodds Blvd.
Mt. Pleasant

The Boardwalk Inn
200 Grand Pavilion Blvd.
Isle of Palms

Charleston Symphony Orchestra
160 East Bay Street
3rd Floor or Lobby
Charleston

Wallpapers, ETC.By Holly
320 West Coleman Blvd.
Mt. Pleasant

Indigo Books LLC
3714 Betsy Kerrison Parkway
Johns Island

Charleston Visitors Center
375 Meeting Street
Charleston

Kiawah Visitors Center
Kiawah Island

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: 7/28/03	Total Project Cost: $938,335
Total Accommodations Tax Funds Requested: $351,250	
Action Taken By Accom. Tax Advisory Committee: Date Approved____ Denied____	
Action Taken By Ways & Means Committee: Date Approved____ Denied____	
Action Taken By City Council: Date Approved____ Denied____	
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name City of Isle of Palms Budget Amendment, July 2003

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 843-886-6428 Fax 843-886-8005

2. Project Director Linda Tucker, City Administrator

Telephone _____ Fax _____

3. Description of Organization, Its Goals and Objectives

The City of Isle of Palms includes in its annual budget a financial plan for the expenditure of State Accommodations Tax funds to promote and support tourism related activities on the Isle of Palms.

C. Description and Location of Project/Event Increase in FY04 State Accommodations Tax spending for 1) possible marina bulkhead replacement-$331,250, and 2) Fire Department Ladder Truck replacement -$20,000. See attached schedules.

____ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____ or Project Start _____ Completion_____

Bulkhead - FY 2004-2006
Ladder Truck - Spring 2004

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50-90 %) vs. Isle of Palms residents (50-10 %).
The Isle of Palms Marina is highly utilized by local and out of town tourists. A failure of the bulkhead would significantly impair access to the water and could jeopardize the buildings and businesses on the site, including the restaurant, store and docks. The ladder truck is **

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
N/A

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ 351,335

Date(s) Required: Aug. 2003 Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ Total Amendment, all funds, $938,335

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project Financial statements comparing actual expenses to budget are prepared monthly and presented to the Committee at each of their meetings.

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ N/A on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

**especially necessary for the protection of high rise condominiums and multi-story vacation rental homes, not particularly residential structures.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Softball Field Scoreboard

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Box 508 Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable atmosphere. The Recreation staff will work side by side with Community leaders and City Council to ensure a quality product.

C. Description and Location of Project/Event The softball scoreboard is located approximately eight (8) feet behind the softball field fence in right field. The scoreboard is used for year-round softball games as well as Dixie Youth baseball games. It also is used annually every April by six (6) girls softball teams visiting the Isle of Palms for spring practice. These teams travel from NY, OH, PA, MI and MA.

____ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (75 %) vs. Isle of Palms residents (25 %).
Annually six (6) girls softball teams from New York, Michigan, Ohio, Pennsylvania and Massachusetts travel to the Isle of Palms for spring practice. All of these teams use the Rec. Dept. facilities and live on the Island for a week.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 2,000

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $ 2,000 (balance)

6. Total Budget: Amount $ 4,000

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 2,000 on 9/10/03 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Tourism Expenditure Review Committee

P.O. Box 125
Columbia, SC 29214-0120

Frans N. Mustert
CHAIRMAN
Hospitality Association of SC

Lanneau H. Siegling,
CHA – VICE CHAIRMAN
President Pro Tempore
Appointee

Susan Cruse
SC Association of Tourism
ions

John Curry
SC Association of Convention
and Visitors Bureaus

Mayor William L. Otis
Municipal Association of SC

G. Dial DuBose
SC Association of Counties

Rod Swaim
Speaker of the House
Appointee

Ron Carter
Ex-Officio SCPRT

MEMO

TO: County and Municipal Government Officials
Accommodations Tax Advisory Committee Chairpersons
Tourism Industry, Cultural and Recreational Officials
Chamber of Commerce Officials

FROM: Frans N. Mustert, Chairman
Tourism Expenditure Review Committee

DATE: April 2003

RE: Additional Information Needed for A-Tax Reporting

As you know, the Accommodations Tax Reporting Package will be sent to you in late August. However, the Tourism Expenditure Review Committee is requesting information that will aid in determining whether or not certain expenditures are in compliance. The attached form needs to be completed and attached to your official accommodations tax reporting form (for FY 02-03) when it is sent. We are sending it early for your convenience, and in hopes it will reach you before decisions are made regarding your expenditures. Beginning in **2004**, the Committee will ask for the following information for all expenditures: ***percentage of tourism generated by the event/project; total attendance to the event/project; overall budget of event/project, and an overall description of how the event/project attracts and promotes tourists to the area.***

The Committee understands that currently, however, many local governments might not be tracking the above data. If that is the case, we ask you to complete the form with as much detail as possible, with an understanding that, for future reporting, these records need to be kept.

The Committee will also begin circulating a quarterly newsletter with helpful tips about accommodations tax and other "news to use." We would like this newsletter to be circulated via email. Please list the contact person's email address below, as well as the accommodations tax committee chair's email address. **This information may be mailed to Tourism Expenditure Review Committee, PO Box 125, Columbia, SC 29214-0120, or emailed to jeterd@sctax.org. For questions, please call (803) 898-5400.**

Name of County/Municipality _____

Contact's Name _____

Contact's Email Address _____

Contact's Mailing Address (if no email is available): _____

_____

Local A-Tax Chair's Name and E-Mail or Mailing Address (if applicable): _____

Accommodations Tax Detail Form

Use the following space to record information regarding your FY 02-03 Accommodations Tax expenditures. The official a-tax packet will be mailed to you late August.
For easier completion, this form may be e-mailed to you. Make copies of this form as necessary.

Organization/Event/Project name: _____ **Non profit status:** _____

Project/Event Description: _____

		Previous year		Current year
Total budget of event/project		$.....		$.....
Amount funded by accommodations taxes		$.....		$.....
Amount funded by A-tax from all sources*		$.....		$.....
Total attendance				
Total tourists**				

Organization/Event/Project name: _____ **Non profit status:** _____

Project/Event Description: _____

		Previous year		Current year
Total budget of event/project		$.....		$.....
Amount funded by accommodations taxes		$.....		$.....
Amount funded by A-tax from all sources*		$.....		$.....
Total attendance				
Total tourists**				

Organization/Event/Project name: _____ **Non profit status:** _____

Project/Event Description: _____

		Previous year		Current year
Total budget of event/project		$.....		$.....
Amount funded by accommodations taxes		$.....		$.....
Amount funded by A-tax from all sources*		$.....		$.....
Total attendance				
Total tourists**				

* Includes all a-tax funded from all sources
** Tourists are defined as those who travel at least 50 miles to attend.

Attach to your a-tax reporting form (to be sent) and return to:
Tourism Expenditure Review Committee, PO Box 125, Columbia, SC 29214-0120.
RETURN BY OCTOBER 1

Tourism Expenditure Review Committee

P.O. Box 125
Columbia, SC 29214-0120
301 Gervais Street
Columbia, SC 29201
803-898-5400

Frans N. Mustert, CHA
CHAIRMAN
Hospitality Association of SC
Appointee

Lanneau H. Siegling, CHA
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John Curry, CHA
SC Association of Convention
and Visitors Bureaus
Appointee

David Warren
SC Travel and Tourism Coalition
Appointee

Steven Stewart
SC Association of Counties
Appointee

Rod Swaim
Speaker of the House
Appointee

Isabell Hill
Ex-Officio SCPRT

Please -
Copies to City Council
if they did already
receive - TY

To: Counties, Muncipalities, Tourism Regions

From: Damita Jeter, Staff Liasion Damita

RE: Tourism Expenditure Review Committee Newsletter

Date: August 1, 2003

MEMO

Enclosed you will find the first copy of the A-Tax Newsletter, published quarterly by the Tourism Expenditure Review Committee, the Committee which review accommodations tax reporting forms.

We hope this newsletter will keep you apprised of current laws and regulations. Should you have any questions, please do not hesitate to call (803) 898-5400 or email me at jeterd@sctax.org.

** If you would like this newsletter emailed, or know of any additional recipients, please contact me with that information as well.**

The A-Tax Update



The Official Newsletter of the Tourism Expenditure Review Committee

Committee Members

Frans N. Mustert, Chairman
Appointed by the Governor at Recommendation of the Hospitality Association of SC

Lanneau H. Siegling, Vice Chairman
President Pro Tempore Appointee

Susan Cruse
Appointed by the Governor at the Recommendation of the SC Association of Tourism Regions

John Curry
Appointed by the Governor at the Recommendation of the SC Association of Convention and Visitors Bureaus

David Warren
Appointed by the Governor at the Recommendation of the SC Travel and Tourism Coalition

bell Hill
Ex-Officio SCPRT

Rod Swaim
Speaker of the House Appointee

Mark Williams
Appointed by the Governor at the Recommendation of the Municipal Association of SC

Vacant
SC Association of Counties

The A-Tax Update is published quarterly by the Tourism Expenditure Review Committee, located in the SC Department of Revenue Building.

PO Box 125, Columbia, SC 29214-0120
803.898.5400 (Phone)
803.898-5446 (Fax)
Jeterd@sctax.org
Damita Jeter, Staff Liaison

Welcome to the First Issue!

Welcome to the first issue of The A-Tax Update. We hope you find this newsletter from the Tourism Expenditure Review Committee informative and helpful as you make decisions regarding accommodations taxes. Should you ever have comments regarding the content, please do not hesitate to contact us.

Committee Background

The Tourism Expenditure Review Committee was created in July 2001 when the Governor signed S.B. 349. The Committee was founded as an oversight authority whose mission is to review reporting forms from applicable entities for compliance with the law. The Committee is made up of one member appointed by the Speaker of the House, one member appointed by the President Pro Tempore of the Senate, the Director of the SCPRT or his or her designee, ex officio and six members appointed by the Governor. Those six are recommended by the S.C. Association of Tourism Regions, the S.C. Association of Convention and Visitors Bureaus, the S.C. Travel and Tourism Coalition, the Municipal Association of S.C., the S.C. Association of Counties and the Hospitality Association of S.C. Legislation passed this year will provide for two new Committee members, one appointed at the recommendation of the S.C. Arts Commission and an at-large member appointed by the Governor.

Appeal Procedures

From time to time, the Committee will deem certain expenditures unacceptable based on the law and the information provided. However, there is a way to appeal this. Should you wish to appeal any decision made by the Committee, contact the staff liaison, Damita Jeter, at 803-898-5400 for appeal procedures. As a general guideline, the Committee asks that all appeals are made within 30 days of the county or municipality being notified of the Committee's decision and that appeals are made in person.

How Are A-Tax Funds Reported?

The law states that the use of accommodations tax funds must be reported to the Tourism Expenditure Review Committee if a county or municipality receives more than $25,000 in accommodations tax revenue, in county areas collecting more than $50,000, from the State Treasurer's Office. If those same entities receive more than $50,000 they must form a local advisory committee and those appointments must also be reported to the Tourism Expenditure Review Committee. The breakdown of the funds is as follows:

- The first $25,000 goes to the entity's general fund.
- 5% of the balance goes to the general fund and 30% of the balance goes to a special Advertising and Promotion Fund and must be awarded to a non profit agency or organization which promotes tourism in the area such as a chamber of commerce, convention and visitors bureau, or regional tourism commissions.
- The remaining 65% needs to go to tourism – related expenditures and must be used to promote, attract and provide for tourism in the area. Tourism-related expenditures include advertising and promotion of events that will increase tourism, promotion of the arts and cultural events, construction, maintenance and operation of facilities for civic and cultural activities including construction and maintenance of access and other nearby roads

...The A-Tax Update, continued



How Are A-Tax Funds Reported, continued...

and utilities for the facilities, which will enhance the ability of the county or municipality to attract and provide for tourists. .

- The criminal justice system, law enforcement, fire protection, solid waste collection and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed to tourists and can only be done for these purposes in counties or municipalities that meet the criteria for a high concentration of tourism. (See **High Concentration of Tourism** below)
- Public facilities serving tourists such as restrooms, dressing rooms, parks and parking lots. **(Only in high concentration of tourism situations).**
- Tourist shuttle transportation
- Operating visitor information centers

What Do You Mean by High Concentration of Tourism?

Basically, a county or municpality has a high level of tourism when it collects over $900,000 in accommodations tax revenue and is exempt from Sunday "blue laws." Currently, the only counties that meet this criteria are Beaufort, Charleston, Georgetown, Greenville, Horry, and Richland.

Under the statute in order to qualify as a tourism-related expenditure it must 1) attract and provide for tourists 2) cannot be used for an item that would normally be provided by the county or municipality. If the county or municipality would normally provide such things as garbage service and traffic control, then the expenditure cannot be funded from accommodations taxes. However, if because the level of tourism is so high in these regions that these or additional services are needed (high concentration of tourism), then it can be funded but only at a level based on the estimated percentage of costs attributable to tourists.

Carryover Amounts

As a reminder, the law says that you have two years from receipt to spend any remaining funds from the 65% tourism-related fund, which must be used for tourism-related expenditures. Please keep this in mind when awarding funds and reporting this year. Should you need an extension, one may be requested from the Tourism Expenditure Review Committee. Please bear in mind that the funds may only be carried over beyond the two-year limit provided the funds are designated for an approved project or event.

Reporting for FY 03-04

By the end of the summer, applicable entities will be receiving reporting forms from us to be completed and returned by October 1. Each year with this, we issue guidelines to help you better complete these forms. In many cases, the Committee requests additional information from you to help us better understand certain projects or events funded from accommodations taxes. This year, the reporting forms will look a little differently in that we are asking for an overall description of the project/event, total number of attendees and what percentage of these attendees were tourists and an overall budget. This information is being requested simply to help us gain a better understanding of how certain projects (which are not always descriptive in the old reporting form) attract and promote tourists to the area. We understand that many municipalities and counties do not currently keep this data. In that case, we ask that you provide as much information as possible, especially a description of the project.

To help you with this, the form may be e-mailed to you so that you may reply within the form itself, without having to attach additional information. Please request this when the forms are mailed in late August.

A-Tax Guidelines and Tips:

Question: What is the definition of tourist?

Answer: According to Section 6-4-5 (a)(4), "travel" and "tourism" mean the action and activities of people taking trips outside their home communities for any purpose, except daily commuting to and from work. Because there is no clear definition of "home community," the Tourism Expenditure Review Committee has adopted a guideline set by ...er travel industry entities, which states that a tourist is **generally** one that comes from 50 miles outside of their ...omes. However, the Committee **looks at every event on a case-by-case basis**. The Committee considers any project or event that increases visitors to the region and boosts the economy.

Coming in Future Newsletters: "Meet the Committee," "Education Available" and more!

Post Office Box 451
Isle of Palms, SC 29451-0451
8 August 2003

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451

I, William F. Schupp, am asking for a four (4) year extension on the beach trash pickup at no increase in the rate.

Yours truly,

William F. Schupp

August 14, 2003

ISLE OF PALMS
RECREATION DEPARTMENT

TO: RECREATION COMMITTEE
Ryan Buckhannon, Chairman
Carol Rice
Bob Abele

FROM: Norma Jean Page, Recreation Director

RE: Middle School Dance Admission

In the August 7th Committee meeting increasing the admission fee from $3.00 to $5.00 for the Middle School was discussed briefly. It was my understanding that the consensus of the group felt the increased was justified. Since that time Chairman Buckhannon received some feedback questioning the decision and the justification for the increase.

As you know the dances have been going on for numerous years. October 2003 marks my sixth (6th) year at the Isle of Palms and the admission fee was $3.00 when I arrived and has remained at $3.00.

Several things have changed in the past six years:

- More personnel from the Police and Fire Department have come on board to assist with the security and safety of the students
- More students are attending requiring more clean up and maintenance
- Cost of pizza, water and candy have increased, but concession prices have not
- HVAC was added to the Recreation Facility, adding comfort and additional electrical cost
- Convenience of less money exchange at the door therefore allowing students in the building quicker

Cost for the City:

D.J.	$295.00	Staff: Fire Department (4or 5)
Concessions	$400.00	Police Department (2)
	$695.00 (does not include Staff)	Recreation Dept. (5) Fulltime
		(3) Part-time

c.c. Linda Tucker, City Administrator

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

EXHIBIT B

PUBLIC SAFETY COMMITTEE
August 11, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on August 11, 2003, in the Building Department. Present were Chairman Taylor, Committee member Mayor Sottile, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker. Also present were Councilman Miller, Councilwoman Rice and a number of Fire Department personnel. Committee member Abele was out of the country on vacation.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the July 2003 minutes; Chairman Taylor seconded; motion passed unanimously.

2. Citizens Comments. Fire Station Structure Rehabilitation - Bill Wright, Robert Dullanty and Bill Anderson of Wright, Padgett and Associates (WPA). Administrator Tucker began discussion by stating that the structural deficiencies at the fire stations was one of the items in the proposed amended budget. She and Chief Graham had met with Attorney Mike Daniel and representatives of WPA concerning these renovations and one part of their discussions continued to be a concern aout the need to do a mold investigation. She iterated that it would be more expensive to try to address the mold issue after a contract had been let for the rehabilitation project than to investigate the stations now, because of that concern, she asked that WPA representatives meet with the Committee to discuss this issue one more time.

Mr. Dullanty reported that there is mold on the fire stations, but the question is if it is regular mold or if it is a toxic mold, and it will cost approximately $3,300 to investigate both stations to make this determination. He explained the additional cost to have a contractor on site discover a problem and have to stop work for an investigation to determine manner of repair. Mr. Wright said that, in a worse case scenario, if there is a problem and there is a need for an abatement contract, it would be better to have the mold work done prior to the beginning of the main contract project. Mr. Anderson explained what the investigation would entail.

Mayor Sottile made a motion to recommend to Ways & Means approval of the expenditure of up to $3,300 for mold investigations and both fire stations to be funded from Capital Projects Fund; Chairman Taylor seconded; motion passed unanimously.

3. Announcement of New Personnel. Chief Buckhannon reported that he has hired Dispatcher James Walley from Beach Services. Chief Graham reported that she has hired Brian Bozman from their roster of volunteers as a full- time firefighter.

4. Monthly Fire Department Report - July. Chief Graham discussed highlights from her monthly report for July (copy attached hereto) and answered questions of committee members. After Chief Graham reported on Department's Public Relations during the month, Chairman Taylor commended the outstanding job that the firemen, as well as other department personnel, do on this island to assist residents and visitors.

Administrator Tucker noted the huge responsibility that Engineer Scott Mrowca had during the July 4th Fireworks Display and she thanked him for a job well done. Mayor Sottile also commended Fire

Department personnel for their professional job at the recent fire at Morgan Cove Yacht Harbor which resulted in saving the house from complete destruction.

5. Monthly Police Department Report - July. Chief Buckhannon discussed highlights from his monthly report for July (copy attached hereto) and answered questions of Committee members. Chief Buckhannon noted that Patrol Officer Wooley was named Employee of the Month for discovering a fire at a porch of a house on Ocean Boulevard which could have caused extensive damage if it had spread to the main house. Chairman Taylor noted that there was a 40% increase in dispatch calls over the same month last year and he felt it was important to realize the volume that the dispatchers have handled.

Mayor Sottile urged all City Council members to read these monthly reports carefully. He expressed concern about the types of incidents that are being discovered, such as drugs and alcohol related events, strangely acting persons, and weapons. He further stated that there was a different element of people coming onto the island that the officers have to be aware of how to handle these situations. Administrator Tucker commented on the increase in weapons.

Traffic Counts. Copies are attached of the traffic report for the month of July. Administrator Tucker noted that there was a higher traffic count on the July 4th weekend, but as noted that it was not much higher than the subsequent weekend.

She reported that she and Chief Buckhannon will attend a meeting on August 12th to determine the location of the embedded traffic counters, so this project should be completed shortly.

6. Old Business. (A) Update - Customer Service. Discussed earlier as part of monthly reports.

(B) Discussion of Noise Ordinance. Mayor Sottile stated that he asked for this to be put on the agenda because of some continued complaints coming from residents about the front beach area. A copy of the ordinance is attached. Mayor Sottile felt that the regulations should be tightened to include common areas, around condominiums and homes. He recommended that the City Attorney be asked to review this ordinance for amendments and Administrator Tucker will do so.

(C) Illegal Fireworks. Mayor Sottile referred to the attached letter from resident Bill Walters concerning the discharge of fireworks in residential areas. Mayor Sottile agreed with Mr. Walters that some additional signage be installed, particularly around July 4th, at various locations on the island which would state that discharge of fireworks is illegal on the Isle of Palms. Administrator Tucker was asked to take care of this for next year.

7. New Business. (A) Request for Street Light. Administrator Tucker reported on a request from the resident at 103 Charleston Boulevard for installation of a street light. Chief Buckhannon inspected the area after dark and Administrator Tucker noted that there are street lights at 116 Charleston and at the corner of Palm Boulevard. She and Chief Buckhannon did not think installing a light at the requested location would make the curve any safer. Mayor Sottile also looked at the area and he agreed that adding a light at this blind curve would help drivers see vehicles coming from the other direction. It was agreed to keep an eye on the situation for future discussion.

(B) Report on HVAC Replacement at Station #1. Administrator Tucker reported that the air conditioning at Station #1 failed and had to be completely replaced at a cost of approximately

$10,000. Because this was an unexpected expense, she asked for an after-the-fact motion to Ways & Means to authorize her to pay the bill. **Mayor Sottile made a motion to recommend to Ways & Means to authorize the payment of HVAC replacement not to exceed $10,000; Chairman Taylor seconded; motion passed unanimously.**

(C) Consideration of Options for Ladder Truck Replacement. Administrator Tucker referred to the attached documentation and began discussion of the various options with regard to purchase of the ladder truck. She noted that bids were opened on August 5th and that Emergency One was the only bid received. Administrator Tucker then discussed in detail the various purchase and financing options as shown in the documentation and recommended Option #1 to purchase the new truck through BB&T financing and sell the '97 ladder truck.

Mayor Sottile stated that there was no question that the City needs a new truck. He expressed some concern about the Pierce needing to pass testing by E-1 in order to trade it in due to the experiences that the City has had with the Pierce truck and he recommended that the City buy the new truck outright and sell the Pierce truck. The Mayor iterated that the City needs a good reliable truck on the island and he urged that Committee move forward and make a decision at this time.

Chairman Taylor commended the Administrator and her staff for preparing the analysis. He expressed some concern about the City trying to sell the Pierce because it would leave the City with a higher lease payment. He asked Administrator Tucker to discuss with BB&T whether or not they would allow the City to refinance the lease amount when the older truck is sold. He also wanted to know how long Emergency One would offer the $175,000 trade-in amount and, further, he wanted to know how much the other municipalities would offer for the Pierce truck.

After discussion, **Mayor Sottile made a motion to recommend to City Council that the City purchase the Emergency One ladder truck outright using the best financing available, to ask for an extension of 30 days on the guaranteed trade-in amount of $175,000, and to ask lending institutions about refinancing, and to talk to the potential purchasers; Chairman Taylor seconded; motion passed unanimously.**

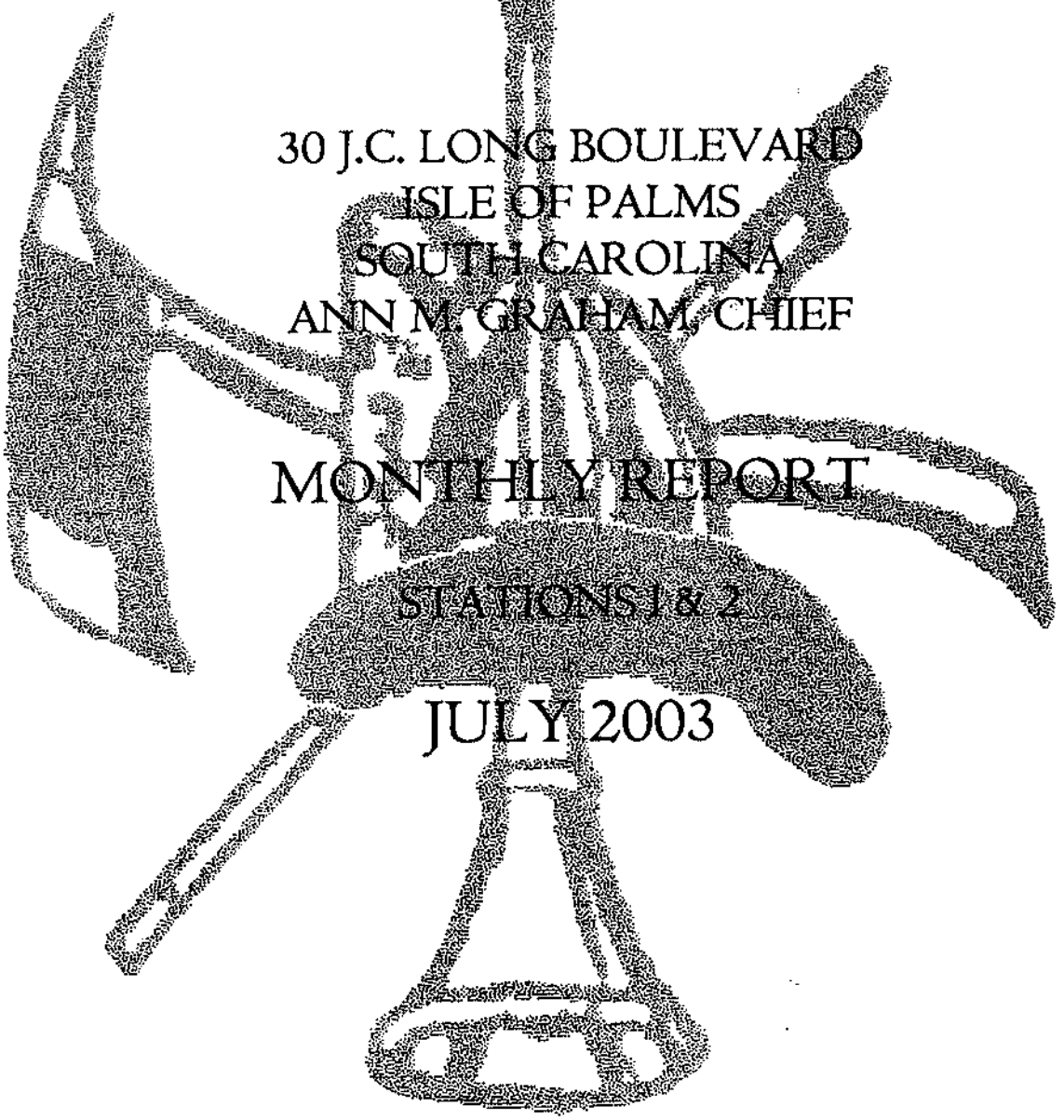
8. Miscellaneous. Set Next Meeting Date - Monday, September 8, 2003 at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:01 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

JULY 2003

Isle of Palms Fire Department
Monthly Report
July 2003
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Isle of Palms Fire Department
Call Summary
July 2003

7/3/2003	Fire Department responded to an emergency medical call on Cameron Boulevard. Upon arrival, found an 18-year-old male lying on the floor in an elevator shaft. Bystanders stated that the patient fell from the 3rd floor. Vital signs were assessed, the patient was immobilized and monitored until EMS arrived. Patient was transported to MUSC ER for further evaluation.
7/3/2003	Fire Department responded to a call for a missing child on the beach. All personnel began a search of the entire beach area for the missing child. The missing child was located and returned to his parents.
7/4/2003	Fire Department responded to a call for a structure fire on Waterway Boulevard. While enroute, dispatch relayed to all units that the structure was fully involved. Upon arrival, approximately seventy-five percent of structure was involved in fire. Sullivan's Island Fire Department was requested to respond with a ladder truck and Mount Pleasant Fire Department also responded on mutual aid with an engine company. The fire was brought under control and overhaul was performed. The kitchen area was determined to be the area of origin. The area was secured and all units were placed back in service.
7/4/2003	Fire Department responded to Ocean Boulevard to search for a missing girl on the beach. The little girl was last seen playing in the ocean. Fire Department personnel, along with police and county park personnel took part in the search. The little girl was located and returned to her parents.
7/4/2003	Fire Department responded to Ocean Boulevard to search for a missing child on the beach. The child was located by Recreation Department personnel on 21st Avenue and returned to the parents.
7/5/2003	Fire Department responded to a vehicle accident with injuries. Upon arrival, found a two-vehicle accident where one vehicle had rolled over. Personnel checked the occupants of both vehicles and all occupants. Charleston County EMS arrived on the scene and began medical care. Personnel checked both vehicles for fluids leaking and cleaned the area of debris.
7/6/2003	Fire Department responded to Ocean Boulevard for a missing 6-year-old girl on the beach. Upon arrival, the little girl had been found and returned to her parents.

7/8/2003 Fire Department responded to Palm Boulevard in response to a phone call to Station 1 from the occupants renting the residence, that the smoke detectors were activating sporadically. Upon arrival, found no fire or any hazards. Dunes Properties was notified to make sure there were no electrical problems and to see if the smoke detectors needed to be replaced. The occupants were advised of the problem.

7/11/2003 Fire Department responded to Palm Boulevard for a stranded person(s) floating away from shore. Upon arrival, bystanders told personnel that two (2) people were on the boat and two (2) people swam out to help, but had not been seen since. Charleston County EMS was asked to respond to the scene and command was established. Fire Department boats were launched and made contact with the victims. The victims' boat was pulled to shore. Victims denied need for medical attention. Units were put in service and released by command. Sullivan's Island Fire Department had responded to cover Station 1.

7/16/2003 Fire Department responded to a call of a fuel spill. Upon arrival, found approximately two (2) gallons of gasoline spilled on the ground. Subject was fueling his vehicle when he walked away and spilled the fuel. Personnel placed oil dry to soak up the fuel and the manager of the establishment was notified. Units cleared the scene.

7/22/2003 Fire Department responded to an emergency medical call on Hartnett Boulevard. Upon arrival, found an 100-year-old female lying in bed, with no respiration or pulse. Basic life support was performed until the arrival of EMS. After consulting with an emergency room physician, EMS declared patient deceased. Funeral home personnel transported patient.

7/26/2003 Fire Department responded to Morgan Cove for a reported fire call. Upon arrival, found heavy smoke conditions and fire coming from the fireplace area on the exterior of the structure. The fire was quickly brought under control. During overhaul, heavy charring was found along the floor and ceiling. The gas was secured, and the fireplace and chimney were removed. Sullivan's Island and Mount Pleasant fire departments were requested for an aerial ladder to assist. Mount Pleasant Fire Department was also called for their cascade system to fill cylinders at the scene. The area was secured and all units were placed back in service. The cause of the fire was found to be a lightning strike to the chimney area.

7/28/2003 Fire Department responded to a report of parties stuck in an elevator at Ocean Club Building # 1. Upon arrival, Ocean Club maintenance personnel were able to open the outer doors, but not the inner doors. Fire Department personnel went to the second floor, opened the outer door and spun the wheel to open the inner door. All occupants were fine.

During the month of July, the Fire Department treated seven (7) jellyfish stings; most were walk-ins at Station 1 on J.C. Long Boulevard.

Isle of Palms Fire Department

Call Report

July 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-343	07/01/2003	2	EMS Assist	Non-Resident	4 45th Avenue
03-344	07/01/2003	2	Station Tour	Non-Resident	44 41st Avenue
03-345	07/02/2003	2	EMS Assist	Resident	3706 Hartnett Boulevard
03-346	07/03/2003	2	EMS Assist	Non-Resident	2 45th Avenue
03-347	07/03/2003	2	EMS Assist	Non-Resident	3302 Cameron Boulevard
03-348	07/03/2003	1	EMS Assist	Non-Resident	1300 Ocean Boulevard
03-349	07/03/2003	1	Search	Non-Resident	Behind 1304 Ocean Boulevard
03-350	07/04/2003	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
03-351	07/04/2003	2	Structure Fire	Resident	3204 Waterway Boulevard
03-352	07/04/2003	1	EMS Assist	Non-Resident	1009-B Ocean Boulevard
03-353	07/04/2003	1	Public Appearance	Resident	Charleston Boulevard
03-354	07/04/2003	2	Public Appearance	Resident	5757 Palm Boulevard
03-355	07/04/2003	1	Search	Non-Resident	Behind 1140 Ocean Boulevard
03-356	07/04/2003	2	EMS Assist	Non-Resident	50 41st Avenue
03-357	07/04/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-358	07/04/2003	1	Search	Non-Resident	Behind 1140 Ocean Boulevard
03-359	07/04/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-360	07/04/2003	1	Fireworks Standby	Non-Resident	Behind 1304 Ocean Boulevard
03-361	07/04/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-362			VOID BY DISPATCH		
03-363	07/04/2003	1	EMS Assist	Non-Resident	1206 Palm Boulevard
03-364	07/04/2003	1	EMS Assist	Non-Resident	Behind 1304 Ocean Boulevard
03-365			VOID BY DISPATCH		
03-366	07/04/2003	2	Unintentional False	Resident	19 Morgan Place Drive
03-367	07/05/2003	2	EMS Assist	Non-Resident	Palm Boulevard @ 42nd Avenue
03-368	07/05/2003	1	EMS Assist	Resident	Palm Boulevard @ J.C. Long Boulevard
03-369	07/05/2003	1	EMS Assist	Resident	23 31st Avenue
03-370	07/05/2003	1	Unintentional False	Resident	1130 Ocean Boulevard
03-371	07/05/2003	1	EMS Assist	Resident	3 Sandshell Court
03-372	07/06/2003	2	Unclassified	Non-Resident	Behind 1 46th Avenue
03-373	07/06/2003	2	EMS Assist	Non-Resident	44 41st Avenue
03-374	07/06/2003	1	Search	Non-Resident	Behind 1304 Ocean Boulevard
03-375	07/06/2003	1	EMS Assist	Non-Resident	Behind 1304 Ocean Boulevard
03-376	07/06/2003	2	EMS Assist	Non-Resident	Palm Boulevard @ 25th Avenue
03-377	07/06/2003	2	EMS Assist	Non-Resident	Behind 6600 Palmetto Drive
03-378	07/06/2003	1	Search	Non-Resident	Behind 1 14th Avenue
03-379	07/07/2003	2	EMS Assist	Non-Resident	46 Grand Pavilion
03-380	07/07/2003	2	Station Tour	Non-Resident	44 41st Avenue
03-381	07/07/2003	1	Unclassified	Non-Resident	Palm Boulevard @ 14th Avenue
03-382	07/07/2003	2	EMS Assist	Non-Resident	57 Morgan Place Drive
03-383	07/07/2003	1	EMS Assist	Non-Resident	Behind 1304 Ocean Boulevard
03-384	07/07/2003	2	Smoke Scare	Resident	Behind 200 Grand Pavilion
03-385	07/08/2003	2	Public Assist	Non-Resident	44 41st Avenue
03-386	07/08/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-387	07/08/2003	1	Alarm Malfunction	Non-Resident	2106 Palm Boulevard
03-388	07/08/2003	1	Other Fire: Appliance	Resident	2900 Palm Boulevard
03-389	07/09/2003	2	EMS Assist	Non-Resident	50 41st Avenue
03-390	07/09/2003	2	EMS Assist	Non-Resident	3709 Hartnett Boulevard
03-391	07/10/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion

Isle of Palms Fire Department

Call Report

July 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-392	07/10/2003	2	Public Assist	Non-Resident	44 41st Avenue
03-393	07/10/2003	2	EMS Assist	Non-Resident	16 55th Avenue
03-394	07/10/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-395	07/10/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-396	07/10/2003	2	Station Tour	Resident	44 41st Avenue
03-397	07/10/2003	2	Alarm Malfunction	Non-Resident	48 Seagrass Lane
03-398	07/11/2003	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-399	07/11/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-400	07/11/2003	2	Rescue	Non-Resident	Behind 4600 Palm Boulevard
03-401	07/12/2003	1	Structure Fire	Resident	206 Ocean Boulevard
03-402	07/12/2003	1	Search	Non-Resident	1010-B Ocean Boulevard
03-403	07/13/2003	2	EMS Assist	Non-Resident	4600 Block of Palm Boulevard
03-404	07/15/2003	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
03-405	07/15/2003	1	EMS Assist	Non-Resident	1004 Ocean Boulevard
03-406	07/15/2003	2	Public Education	Resident	50 41st Avenue
03-407	07/15/2003	2	Vehicle Tour	Non-Resident	50 41st Avenue
03-408	07/15/2003	1	Move Up	Non-Resident	2050 Middle Street
03-409	07/15/2003	1	Smoke Detector Check	Resident	2604 Cameron Boulevard
03-410	07/15/2003	2	EMS Assist	Non-Resident	8000 Palmetto Drive
03-411	07/16/2003	1	Spill, Leak - No Fire	Resident	1206 Palm Boulevard
03-412	07/16/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-413	07/16/2003	1	Public Assist	Resident	24 28th Avenue
03-414	07/16/2003	1	Search	Non-Resident	1 14th Avenue
03-415	07/17/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-416	07/17/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-417	07/17/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-418	07/17/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-419	07/17/2003	1	Public Assist	Resident	Behind 103 Palm Boulevard
03-420	07/18/2003	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-421	07/18/2003	2	EMS Assist	Non-Resident	Behind 9000 Palmetto Drive
03-422	07/19/2003	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
03-423	07/19/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-424	07/19/2003	1	EMS Assist	Non-Resident	Palm Boulevard @ 5th Avenue
03-425			VOID BY DISPATCH		
03-426	07/20/2003	2	EMS Assist	Resident	16 Waterway Island Drive
03-427	07/20/2003	2	EMS Assist	Non-Resident	46 41st Avenue
03-428	07/21/2003	1	Other Fire: Grill	Resident	Behind 1304 Ocean Boulevard
03-429	07/21/2003	2	EMS Assist	Non-Resident	Behind 200 Grand Pavilion
03-430	07/22/2003	1	Search	Non-Resident	Behind 802 Ocean Boulevard
03-431	07/22/2003	2	EMS Assist	Resident	3905 Hartnett Boulevard
03-432	07/22/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-433	07/23/2003	1	Search	Non-Resident	Behind 2100 Palm Boulevard
03-434	07/23/2003	2	Service Call	Resident	3605 Hartnett Boulevard
03-435	07/23/2003	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-436	07/24/2003	2	Unintentional False	Resident	Behind 6400 Palmetto Drive
03-437	07/24/2003	1	Unintentional False	Resident	1 14th Avenue
03-438	07/24/2003	OOJ	Unclassified	Non-Resident	Beach @ Station 28
03-439	07/24/2003	2	EMS Assist	Non-Resident	8500 Palmetto Drive, Unit 104-H
03-440	07/24/2003	2	EMS Assist	Non-Resident	133 Grand Pavilion

Isle of Palms Fire Department

Call Report

July 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-441	07/25/2003	2	EMS Assist	Non-Resident	8500 Palmetto Drive, Unit 201-I
03-442	07/25/2003	1	Station Tour	Resident	30 J.C. Long Boulevard
03-443	07/25/2003	1	EMS Assist	Resident	7 Wills Way
03-444	07/25/2003	1	Unclassified	Resident	Behind 1101 Ocean Boulevard
03-445	07/25/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-446	07/26/2003	1	Search	Non-Resident	Behind 1304 Ocean Boulevard
03-447	07/26/2003	2	EMS Assist	Resident	238 Forest Trail
03-448	07/26/2003	1	Public Appearance	Resident	Behind 1100 Block of Ocean Boulevard
03-449	07/26/2003	2	Structure Fire	Resident	18 Yacht Harbor Court
03-450	07/26/2003	2	Street Pumping	Resident	53rd Avenue
03-451	07/27/2003	1	EMS Assist	Non-Resident	1010-B Ocean Boulevard
03-452	07/27/2003	2	EMS Assist	Resident	47 Seagrass Lane
03-453	07/28/2003	2	Rescue	Resident	9510 Palmetto Drive, Building 1
03-454	07/28/2003	1	EMS Assist	Non-Resident	Behind 3000 Palm Boulevard
03-455	07/28/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-456	07/28/2003	1	EMS Assist	Resident	3003 Hartnett Boulevard
03-457	07/29/2003	1	Assist with Survey	Resident	14th Avenue
03-458	07/30/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-459	07/30/2003	2	EMS Assist	Resident	234 Forest Trail
03-460	07/30/2003	1	Unclassified	Resident	8 30th Avenue
03-461	07/31/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-462	07/31/2003	1	EMS Assist	Non-Resident	Behind 1207 Palm Boulevard
03-463	07/31/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard

Total Calls	118
District 1	67
District 2	49
OOJ/Mutual Aid	2
Resident	38
Non-Resident	80
Unclassified	0
Total EMS Calls	60
District 1	30
District 2	30
OOJ/Mutual Aid	0
Resident	11
Non-Resident	49
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

July 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-354	07/04/2003	2	Public Appearance	Resident	5757 Palm Boulevard
03-366	07/04/2003	2	Unintentional False	Resident	19 Morgan Place Drive
03-377	07/06/2003	2	EMS Assist	Non-Resident	Behind 6600 Palmetto Drive
03-379	07/07/2003	2	EMS Assist	Non-Resident	46 Grand Pavilion
03-382	07/07/2003	2	EMS Assist	Non-Resident	57 Morgan Place Drive
03-384	07/07/2003	2	Smoke Scare	Resident	Behind 200 Grand Pavilion
03-391	07/10/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-394	07/10/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-395	07/10/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-397	07/10/2003	2	Alarm Malfunction	Non-Resident	48 Seagrass Lane
03-410	07/15/2003	2	EMS Assist	Non-Resident	8000 Palmetto Drive
03-421	07/18/2003	2	EMS Assist	Non-Resident	Behind 9000 Palmetto Drive
03-426	07/20/2003	2	EMS Assist	Resident	16 Waterway Island Drive
03-429	07/21/2003	2	EMS Assist	Non-Resident	Behind 200 Grand Pavilion
03-436	07/24/2003	2	Unintentional False	Resident	Behind 6400 Palmetto Drive
03-439	07/24/2003	2	EMS Assist	Non-Resident	8500 Palmetto Drive, Unit 104-H
03-440	07/24/2003	2	EMS Assist	Non-Resident	133 Grand Pavilion
03-441	07/25/2003	2	EMS Assist	Non-Resident	8500 Palmetto Drive, Unit 201-I
03-449	07/26/2003	2	Structure Fire	Resident	18 Yacht Harbor Court
03-452	07/27/2003	2	EMS Assist	Resident	47 Seagrass Lane
03-453	07/28/2003	2	Rescue	Resident	9510 Palmetto Drive, Building 1

Total Calls	21
Resident	8
Non-Resident	13
Unclassified	0
Total EMS Calls	14
Resident	2
Non-Resident	12
Unclassified	0

Isle of Palms Fire Department

Incident Report

July 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total July 2002	YTD 2002
Total Alarms for Month	118	67	49	2	455	110	421
Structure Fire	3	1	2		11		4
Outside Structure						1	1
Vehicle Fire					2		
Brush,Grass, Leaves					6	1	12
Trash, Rubbish					2		
Explosion, no fire							1
Spill with fire							1
Other Fires	2	2			8		1
Overpressure Rupture							1
Emergency Med. Call	60	30	30		234	81	231
Lock-in, Trapped						1	8
Search	10	10			21	3	9
Extrication							1
Rescue-not classified	2		2		2	2	5
Spill, leak, no fire	1	1			4	1	4
Power Line Down					1		1
Arcing Elec. Equip.					1	1	8
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					3		
Water Removal						1	2
Smoke Removal					1		
Animal Rescue					1		
Assist Police					2		4
Unauthorized Burning							
Move-Up	1			1	3	1	9
Service Call	1		1		2		3
Smoke Scare	1		1		1		4
Contolled Burn					1		1
Steam Mistaken, smoke					1		1
Malicious False					1		
Bomb Scare					1		
Alarm Malfunction	2	1	1		15	2	12
Unintentional False	4	2	2		34	3	31
Unclassified	5	3	1	1	12		1
Supplemental	26	17	9		85	12	65

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

July 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total July 2002	YTD 2002
Total for Month	26	17	9	0	85	12	65
Smoke Detector	1	1			8	1	2
Station Tour	10	7	3		23		
Public Education	1		1		1	1	2
Public Appearance	3	2	1		10	2	13
Assist Motorist							
Public Assist	7	5	2		38	8	43
Other	4	2	2		5		5

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38						204
Non-Resident	7	8	23	33	46	52	80						249
Unclassified	0	0	1	0	1	0	0						2
Total	24	36	58	57	80	82	118	0	0	0	0	0	455

Isle of Palms Fire Department

Completed Pre-Incident Surveys

July 2003

All Pre-Incident Surveys are up-to-date.

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT - JULY 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Const Type	Violations	Next Inspection	Inspector	Shift
7/1/2003	Seascape		X	R	IV	5	8/15/2003	603	B
7/1/2003	Summer House, Bldg. 1		X	R	IV	0	10/1/2003	603	B
7/1/2003	Summer House, Bldg. 2		X	R	IV	2	8/15/2003	603	B
7/8/2003	Fat Jacks	X		B	V	5	8/8/2003	605	C
7/8/2003	Lurtheran Retreat		X	A	II	5	8/8/2003	605	C
7/15/2003	Citaddel Beach		X	A	IV	1	7/30/2003	606	A
7/15/2003	Citadel Blue & Grey		X	A	VI	2	7/30/2003	606	A
7/15/2003	Yacht Harbor Pool House		X	H	IV	3	7/30/2003	606	A
7/15/2003	IOP Public Restroom	X		A	IV	0	10/15/2003	606	A
7/18/2003	Great Beach Management	X		B	IV	2	8/15/2003	606	A
7/18/2003	STAT Medical	X		B	IV	0	10/15/2003	606	A
	Total Inspections:	11							
	Total Violations:	25							
Inspectors:	603 - Kramer								
	606 - Braun								

Isle of Palms Fire Department

Training Report

July 2003

Career Personnel	Hours
Chief Graham	63
Captain Maibach	107
Captain Bullock	20.5
Captain Kramer	25
Captain Nilsen	17
Lieutenant Braun	17
Lieutenant Tetor	32
Lieutenant McGinnis	45.5
Bacon	32
Bloom	20.5
Bozman	31.5
Burnette	30.5
Ciappa	35
Collins	39.5
Dowdy	54.5
Ellis	72.5
Friend	31.5
Gadsden	38
Gervais	20.5
Giddens	48.5
Hathaway	25
Micalizzi	30.5
Morris	20.5
Morton	38
Mrowca	43
Rodden	31.5
Saylors	23.5
Sills	16
Smith, J.	55
Stinnett	27
Total for Month	**1091.5**
Average Per Person	**36.383**

Volunteer/Explorer

Personnel	Hours
Bammann	26.5
Bolton	18
Buckhannon	8.5
Corbett	17
Everitt	11.5
Graham	7.5
Hawkins	0
Jenkins	24
Mitchum	16
Nevitt	12.5
Noyes	3
Samuelson	11.5
Sancic-Chumley	10
Smith, W.	15
Stickney	9
Wood	7.5
Total for Month	**197.5**
Average Per Person	**12.344**

Isle of Palms Fire Department

Monthly Water Usage Log

July 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1	1,500				1,500
2	1,000				1,000
3	1,000				1,000
4			163,000		163,000
5					0
6					0
7	1,500				1,500
8		8,000			8,000
9		10,000			10,000
10		8,000			8,000
11					0
12			1,000		1,000
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24		5,000			5,000
25		5,000			5,000
26			50,000		50,000
27					0
28					0
29					0
30					0
31		5,000			
Total	5,000	36,000	214,000	0	255,000

Chief's Signature:

Water Department notified on:
8/7/03
Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June	5,000	45,000			**50,000**
July	5,000	36,000	214,000		**255,000**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**34,000**	**190,500**	**224,700**	**12,250**	**461,450**

Isle of Palms Fire Department

Maintenance Report

July 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
6/28	Rescue 4	Brakes repaired	3.00	$0.00	6.00	$349.22	1045205017
7/1	Boat 1	Replaced door, hinges, latches on console	3.00	$15.00	0.00	$0.00	1045205017
7/1	SCBA #465	Buckles replaced	1.00	$0.00	0.00	$20.00	1045205027
7/1	Station 1	Replaced battery on lawn mower	0.25	$0.00	0.00	$23.19	1045205027
7/2	Utility Truck	Fluids topped off	0.50	$0.00	0.00	$0.00	1045205017
7/7	Boat 1	Trailer replaced	3.00	$1,690.00	0.00	$0.00	1045205017
7/7	Engine 2	Generator repaired	1.00	$0.00	0.00	$0.00	1045205017
7/8	Station 1 & Station 2	Light ballasts replaced, new lights for flag poles installed, light fixture repaired, five electrical circuits added	0.00	$0.00	12.00	$1,455.00	1045205026
7/8	Station 1 & Station 2	New back doors installed, combination locks placed on both doors	0.00	$0.00	3.00	$150.00	1045205026
7/9	Station 1 & Station 2	All bay doors were serviced	0.00	$0.00	4.00	Invoice Due	1045205026
7/11	Station 2	Plumbing installed for new ice machine, new sink in washroom	0.00	$0.00	6.00	$435.69	1045205026
7/14	Boat 5	Lettering applied	2.00	$1.87	0.00	$0.00	1045205017
7/14	Boat 6	Lettering applied	2.00	$1.87	0.00	$0.00	1045205017
7/14	Misc.	"No Parking" sign installed by hydrant on 28th Avenue	3.00	$15.36	0.00	$0.00	1045200517
7/18	Rescue 1	Chainsaw repaired	1.00	$0.00	0.00	$0.00	1045205027
7/21	Engine 4	Repaired right rear compartment door	1.00	$0.00	0.00	$0.00	1045205017
7/22	Car 1	Preventive maintenance done	1.00	$0.00	1.00	$28.08	1045205017
7/23	Engine 2	Replaced reverse light	0.25	$0.00	0.00	$0.00	1045205017
7/23	Rescue 3	Siren repaired	1.00	$0.00	0.00	$0.00	1045205017
7/25	Boat 1	Hull painted	2.00	$0.00	6.00	$450.00	1045205017
7/25	Rescue 3	Master cylinder, brake shoes, oxygen sensor replaced	3.00	$0.00	4.00	$575.00	1045205017
7/31	Station 1	Replaced light fixtures in training room	0.00	$0.00	2.00	$274.00	1045205026
7/31	Truck 1	Replace rear suspension / partial bill	0.00		56.00	$4,339.55	1045205017
		Totals	**25.00**	**$1,724.10**	**94.00**	**$8,099.73**	

Miscellaneous

Grass and shrubs were cleared from around several hydrants

Isle of Palms Fire Department
Personnel Report
July 2003

7/9/2003 Volunteer meeting at Station I.

7/23/2003 Volunteer meeting at Station I.

7/24/2003 Brian Bozman was hired as a full time Firefighter. Brian had been a volunteer with the department since 1/22/03.

7/24/2003 Morris Sills left the department to seek employment in Columbia were he and his family reside.

July Birthdays: Explorer Dustin Mitchum and Mike Ciappa.

Isle of Palms Fire Department
Training Report
July 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1091.5	Total Training Hours	197.5
Hours Per Person	36.383	Hours Per Person	12.344

Additional Training

All career personnel received classroom training on how to complete a pre-incident survey and fire behavior. Each shift toured the Isle of Palms Water Department, Palm Boulevard facility. A practical evolution on Engine Company Operations was conducted. All shifts also participated in a water supply drill with the Sullivan's Island Fire Department.

All volunteer personnel participated in a Night Drill with A Shift and also received practical training on Personal Protective Equipment.

Medical in-service training covered General Patient Assessment, Airway Management, and Shock.

Firefighters James Giddens and Jason Smith successfully completed the NFPA Firefighter I course held at the Goose Creek Rural Fire Department. Captain Bob Maibach served as Lead Instructor for the course and Lieutenant Joe McGinnis was his assisting instructor.

Firefighters Travis Dowdy and Ken Ellis successfully completed the S.C. Fire Academy Emergency Vehicle Driver Training course held at the City of Goose Creek Fire Department.

Firefighter Seth Bacon successfully completed all testing to become certified as a Basic Emergency Medical Technician through both the National Registry and the state of South Carolina.

Firefighters Chris Bammann, Mark Bolton, Brian Bozman, and Will Smith and Explorer Dustin Mitchum; all successfully completed the American Heart Association's CPR for Professional Rescuer course. Firefighter Danica Sancic-Chumley taught the course at Fire Station No. 1.

The Volunteer and Explorer roster is currently at 16 members.

Isle of Palms Fire Department
Public Relations Report
July 2003

7/1/2003 Firefighter Morton gave a tour at Station II to two adults and three children from Mount Pleasant.

7/4/2003 Engineer Burnette and Firefighters Jenkins and Rodden participated with Engine 1 in the 4th of July Parade.

7/4/2003 Firefighter Bacon conducted a tour at Station I for an island visitor.

7/4/2003 The following personnel helped with setup and stood by at the annual 4th of July fireworks display:

Chief Graham
Engineer Mrowca
Engineer Morris
Firefighter Bolton
Firefighter Buckhannon
Firefighter Corbett
Firefighter Ellis
Firefighter Jenkins
Firefighter Stinnett
Firefighter Wood
Engineer Gadsden and Secretary Olivier assisted with the setup.

7/4/2003 B Shift personnel set up a fire truck display and sprayed a water stream for the children to play in at the Island House in Wild Dunes. Fire safety tips were provided and firefighting equipment was displayed.

7/7/2003 Engineer Collins conducted a tour at Station II for two adults and one child.

7/8/2003 Lieutenant Tetor, Engineer Sills and Firefighter Saylors helped a father and son with bicycle tires in need of air.

7/8/2003 Engineer Friend conducted a tour at Station II for a father and son from Aiken, South Carolina.

7/10/2003 Lieutenant McGinnis and Firefighter Saylors gave a tour at Station II to a Family from Morgan Place Drive, Isle of Palms.

7/11/2003 Engineer Friend and Firefighter Bloom helped to fill commercial trailer tire on J. C. Long Boulevard.

7/11/2003 Captain Nilsen, Engineer Friend and Firefighter Bloom gave a tour at Station I.

7/15/2003 Engineer Ciappa showed Engine 4 at Station II to visitors from our of town.

7/15/2003 Captain Maibach, Engineer Ciappa and Firefighter Saylors conducted a training session on fire extinguisher operation for the staff of the Isle of Palms Marina.

7/15/2003 Engineer Ciappa showed Engine 4 at Station II to visitors from out of town.

7/16/2003 Engineer Gadsden placed "No Parking" signs near a fire hydrant at the Recreation Center on 28th Avenue.

7/16/2003 Engineer Gadsden gave a tour at Station I to a group of children.

7/17/2003 Engineer Collins and Firefighter Rodden gave a tour at Station II to seven (7) children and five (5) adults from the Wild Dunes Recreation Department. The children were five a fire safety talk and a tour of the station.

7/17/2003 Engineers Hathaway and Friend gave a tour at Station I to a father and daughter from Mount Pleasant.

7/17/2003 Captain Nilsen, Engineer Sills and Firefighter Smith washed down the boat ramp at Breach Inlet.

7/23/2003 C Shift responded to a call of a fallen tree blocking Hartnett Boulevard. The tree was cut and moved to the side of the road. Public Works was notified.

7/23/2003 Engineer Friend helped a woman that had a ring stuck on her right hand. He used a ring cutter to remove the ring.

7/26/2003 Captain Nilsen and Firefighters Buckhannon, Corbett, Nevitt and Stickney stood by for the annual Beach Run.

7/26/2003 Captain Nilsen pumped standing water from 53rd Avenue.

7/29/2003 Captain Maibach met with representatives of the Mount Pleasant, Sullivan's Island and Awendaw fire departments about specific training needs and future inter-departmental training. This meeting was held at the Mount Pleasant Fire Department Station No. 2.

7/29/2003 Captain Nilsen assisted the Building Department with the inspection of the geological survey elevation markers.

To: Isle of Palms Mayor, Police Chief, Fire Chief, City Council, Recreation Director and City Administrator
Charleston County Sheriff and Executive Director of Parks/Recreation

Date: July 8, 2003

Re: A wonderful ending to a terrifying event. A sincere thanks for a job well done to the Police Officers, Lifeguards, and Rescue Workers at Isle of Palms Beach on July 4th.

The last day of our vacation, after a wonderful week spent on the beach at Isle of Palms, we had the scare of our lives. On July 4th at approximately 2:00pm, my niece, Michaela Goderwis, a six-year old was wading in the surf just off the beach while her sister and cousins were riding waves.

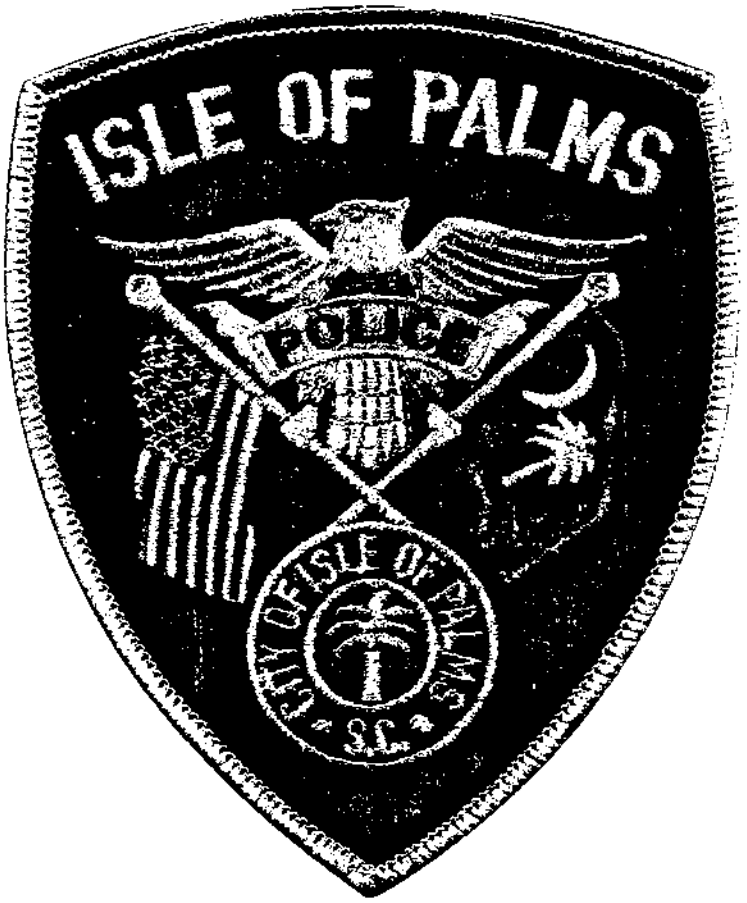
The beach had become very crowded since it was a holiday. Although I was entrusted with watching over her and her cousins on the beach, I lost sight of her. In hindsight, I'm sure that the moment that I realized I didn't see her, she was walking south while I was looking north. My wife Carmen, Michaela's aunt, came down to the beach about that time. We frantically looked for her for a minute or so and then had the other children run up to the condo we were staying in, 1140 Ocean Boulevard, to see if she had gone there. To our horror, the children were immediately running back to us signifying that she had not gone back to the condo. At that point, her parents, John and Jeanette, as well as some folks from Cincinnati we met, all ran to the beach. I can't even begin to describe the next several minutes of sheer terror. We all ran up and down the beach, going in and out of the ocean, urgently looking for Michaela. We were all saying prayers as we ran past each other again and again. Michaela's sister and her cousins were crying and looking with us. We were pleading with people for help in looking for her. A lot of people jumped up immediately to help look.

Michaela's father, John, found a police officer, who was stationed on the beach walkway at our condo building. He desperately described her to him and the police officer called for help. ~~I ran~~ to the lifeguard station just beyond the pier and grabbed a young lifeguard. He also called for help. Within minutes, there were several police officers, lifeguards, and EMS workers on the beach. In addition to the rescue workers, there must have been a hundred people looking for Michaela on the beach. This ordeal went on for an excruciating 20 minutes before she was found. Each minute seemed like an hour.

She was found down the beach in front of Coconut Joe's by a young mother who took her to one of the police officers. As you can imagine, we were so very thankful. We all had tears of joy and relief. We thank God for the police officers, lifeguards, EMS personnel and all of the people who helped in bringing Michaela back to us. It really restores your faith in humanity to witness the helpful and concerned reaction of so many people.

We especially want to recognize the police officer that was stationed on the walkway at 1140 Ocean Boulevard and the young lifeguard on the public beach just beyond the pier. In all the confusion, we didn't get the name of the lifeguard and only know that the police officer's name was Scott and that he was a Charleston officer. Scott was so kind and responsive and spent a lot of time afterward comforting us and helping to calm us down. The young lifeguard mentioned that he only works as a lifeguard part time. He reacted without hesitation as well.

We cannot thank them enough or ever repay them for what they did. We want you to know that there is a family in Kentucky who owes a debt of gratitude to the Isle of Palm professionals who helped us on the 4th of July. God bless you all.



Monthly Report

July 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR JULY, 2003**

Date: **August 1, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of July 2003.

Patrol

July 1, 2003 Visitors staying at The Moorings in Wild Dunes reported a theft of cash and credit cards from their rental unit. The case was assigned to the Criminal Investigations Division for follow-up. The investigation of this theft led to two other similar thefts at rental properties in Wild Dunes. A housekeeper was linked to all three thefts and later confessed. Of the money reported missing, all was recovered This case is still under investigation, with charges forthcoming.

July 1, 2003 An officer stopped a vehicle driven by a sixteen year old pregnant female also occupied by a male adult. The adult male was placed under arrest for outstanding charges and the pregnant juvenile was taken into Emergency Protective Custody for the night. Her father was located in North Carolina and assumed custody the following day.

July 1, 2003 While checking the pier behind Sea Cabins, an officer observed two suspicious subjects sitting under the pier with alcoholic beverages. When approached by the officer, one of the subjects discarded green plant material later identified as marijuana. Both subjects were charged with Simple Possession of Marijuana and Alcohol on the Beach.

July 1, 2003 Information was received from a subject in Wild Dunes that a male subject there was soliciting to sell illegal steroids. An investigation was initiated when it was determined that the distribution led to other jurisdictions. The case was turned over to the Metro Major Case Unit of the Charleston County Sheriff's Office. Their subsequent investigation led to undercover purchases of illegal steroids from the suspect on the Isle

of Palms. That subject is now cooperating with authorities to make larger purchases from his suppliers.

July 4, 2003 At approximately 1:30 a.m., officers responded to a structure fire on Waterway Boulevard. Upon the officers arrival, they found the residence fully engulfed in flames. Three officers blocked surrounding intersections to allow fire department personnel to fight the fire. The residence was a total loss.

July 4, 2003 Officers responded to the area of 43rd Avenue and Palm Boulevard for a reported accident with injuries. The two car accident was investigated and a female driver was transported to the hospital for treatment of injuries sustained. When released from the hospital approximately one hour later, she was taken into custody and transported to the Detention Center where she was administered a Datamaster Test. Results of the test indicated an alcohol level of .19%. The suspect was charged with DUI.

July 5, 2003 Officers responded to an establishment on JC Long Boulevard where a fight in progress had been reported. Upon the officer's arrival, they determined that a male subject had been asked to leave the establishment, but returned. A taxi had been called several minutes prior, but before the taxi arrived, a heated altercation ensued between that suspect and bar personnel. When taken into custody, the suspect was found to have a quantity of cocaine in his pocket. The suspect was placed under arrest for Public Intoxication and Possession of Cocaine.

July 5, 2003 At approximately 2:30 a.m., officers responded to an Ocean Boulevard Hotel where several persons were reported to be trespassing in the pool. One subject was located and was placed on trespass notice and charged with Public Intoxication.

July 5, 2003 Officers responded to JC Long Boulevard and Pavilion Drive for a reported accident at that location. Officers found a vehicle stopped in the roadway with the driver bleeding from the mouth and another subject bleeding from the hand. It was determined that a verbal altercation at a nearby JC Long establishment had escalated to an assault. Witnesses indicated that one subject walked to the driver's side of the victim's vehicle and delivered a punch through the open window, then beat on the vehicle causing $300 damage. The suspect was charged with Simple Assault and Malicious Damage to Property.

July 6, 2003 While on patrol at 1:30 a.m., at the Grand Pavilion pool area, an officer observed several juveniles sitting near the pool. The officer observed one subject place a metallic pipe to his mouth and inhale. A closer investigation revealed a quantity of green plant material, which tested positive as marijuana. Two subjects were taken into custody and charged with Simple Possession of Marijuana. They were later released to their parents for pending Family Court proceedings.

July 6, 2003 Two Beach Services Officers on foot patrol of the beach warned a male subject that drinking alcohol on the beach was prohibited. When the subject became

uncooperative and belligerent, an officer was dispatched and the subject was charged with Drinking Alcohol on the Beach.

July 7, 2003 At approximately 2:20 a.m., two officers at Public Works observed a vehicle at the traffic light travel onto the connector in a reckless manner. The officers caught up to the vehicle and attempted to conduct a vehicle stop. When it was determined that the vehicle was stolen a pursuit was engaged into Mount Pleasant onto Highway 17 South. The chase was monitored by the on duty supervisor and discontinued when it reached the Cooper River Bridge. The Charleston Police Department and Mount Pleasant Police Department were notified, but unable to stop the vehicle.

July 12, 2003 At approximately 1 a.m., an officer on patrol on Ocean Boulevard near 3rd Avenue detected an odor of something burning nearby. The officer then observed fire coming from the front steps of a residence on the 200 block of Ocean Boulevard. He immediately notified communications for the fire department to respond and attempted to no avail to put the fire out with his fire extinguisher. The officer then went to the rear of the residence and found the doors unlocked and entered the residence to notify the homeowner of the fire and supervise her safe exit.

July 15, 2003 At approximately 6 a.m., officers accompanied DEA agents and detectives from the Charleston County Sheriff's Office Metro Major Case Unit to a residence on Twin Oaks Lane in Wild Dunes to serve a federal arrest warrant for a suspect living there. The arrest was the result of a long-term investigation involving the trafficking of large quantities of cocaine and designer drugs. The occupant of the residence was charged federally with Conspiracy.

July 15, 2003 An officer on foot patrol on the beach noticed two male subjects at the end of the pier acting suspiciously when approached. A closer investigation revealed both were drinking underage and in possession of marijuana. Both were charged with Simple Possession of Marijuana and Underage Possession of Beer.

July 16, 2003 A concerned citizen reported a male adult allowing a young juvenile to drink beer while in a front beach restaurant. The subjects were separated and it was determined that a 55 year-old male had allowed his girlfriend's 7 year-old son to consume beer from his open can. A statement was obtained from a witness and the subject was charged with Transfer of Beer to a Minor. The child was released to the custody of his mother.

July 16, 2003 The manager of a liquor store reported that an underage subject was in his business attempting to purchase liquor. The 17 year-old subject was still present when the officer arrived and charged with Possession of False Identification.

July 16, 2003 A concerned citizen reported to a Beach Services Officer that a naked male subject was sitting in his vehicle in front of a front beach hotel masturbating as he watched girls walk by on the sidewalk. The Beach Services Officer investigated and confirmed and requested that an officer respond, where a crowd had gathered. When an

officer arrived, the suspect was placed under arrest for Indecent Exposure and transported to the detention center.

July 17, 2003 An officer responded to a front beach business that reported they had just accepted what they believed to be a fraudulent check. Further investigation indicated that a female with about nine children had just left the premises after having written three separate checks for clothing purchases. Confirmation from the bank listed on the checks indicated that the account and checks were bogus. The suspect was located at another front beach business and confronted and subsequently arrested for Forgery (3 counts), False Information to Police and Larceny by False Pretenses. After placing this suspect under arrest, arrangements had to be made for someone responsible to care for the children that accompanied her. When another female, the suspect's sister arrived to take custody of the children, a computer check indicated that the sister had nine outstanding warrants with the Dorchester County Sheriff's Office for similar fraud charges. A third adult relative was located to assume custody of the children. These two arrests have been linked to a ring of con artists in the tri-County area and is being investigated by several law enforcement agencies.

July 18, 2003 An officer responded to the connector where a citizen reported that a vehicle had struck the wall of the connector. The vehicle and driver in question were located on the front beach where the driver was taken into custody for Reckless Driving and Possession of Cocaine. The cocaine was found on the driver's person subsequent to arrest.

July 19, 2003 A Beach Services Officer reported that he observed what he thought was a subject smoking illegal narcotics. A police officer responded and located the subject in question, charging him with Simple Possession of Marijuana.

July 19, 2003 At approximately 11 p.m., an officer on patrol near the Grand Pavilion in Wild Dunes observed two male subjects exit a golf cart carrying what appeared to be cans of beer. Both subjects were determined to be underage and charged with Underage Possession of Alcohol.

July 20, 2003 A Beach Services Officer filling in as an Animal Control Officer for the day, observed two suspicious acting male subjects operating a golf cart smoking what appeared to be illegal narcotics. An officer responded to the area and located the subjects in front of a residence on Twin Oaks Lane, where they were found to be in possession of marijuana. Both subjects were charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia.

July 20, 2003 A concerned citizen reported a possible drunk driver operating a vehicle recklessly on the Isle of Palms Connector. The vehicle was located and the driver was taken into custody after failing several field sobriety tests. He refused to take the Datamaster Test and was charged with DUI.

July 20, 2003 An officer on patrol stopped a vehicle for speeding on Palm Boulevard near 35th Avenue. While the vehicle was stopped, the officer observed an open beer in the vehicle. While taking inventory of the vehicle subsequent to arrest, the officer located a quantity of cocaine, drug paraphernalia and a large quantity of several types of un-prescribed loose pills. The driver was charged with Open Container, Possession of Drug Paraphernalia, Possession of Cocaine, Possession of Schedule II Controlled Substance, Possession of Schedule III Controlled Substance and Possession of Schedule IV Controlled Substance.

July 20, 2003 A seventeen year-old male subject was approached by an officer on the pier at 1300 Ocean Boulevard when the subject threw down a bag and ran from the officer. The officer caught the subject after a short foot chase and charged him with Underage Possession of Alcohol and Resisting Arrest.

July 21, 2003 At approximately 9 pm, residents of Palm Boulevard reported that while they were eating dinner a male subject forced open a screen door and entered their home. The residents screamed and the subject fled. Within several minutes, a second 911 call was received where residents two houses from the first reported that a male subject had entered their residence and confronted them. The residents locked themselves in a room and dialed 911 and waited for officers to arrive. The officers located the suspect and took him into custody charging him with Burglary 1st Degree (2 counts). The investigation continues.

July 21, 2003 Officers responded to a front beach hotel where a disturbance had been reported. While investigating the incident, a male subject refused to cooperate with officers and fought when the officers tried to arrest him. He was placed under arrest for Hindering and Resisting Arrest.

July 27, 2003 At approximately 1:45 a.m., officers responded to a front beach establishment to investigate a fight that had just occurred. First Responders treated a female victim for a laceration over her eye. All involved parties appeared highly intoxicated and were identified for possible charges to be made at a later date.

July 27, 2003 An officer on patrol discovered spray painted graffiti on a wall at Ocean Park Plaza. It has been identified to be associated with a black gang of juveniles from Mount Pleasant.

July 29, 2003 An officer on foot patrol on the front beach confronted an intoxicated subject in the municipal parking lot who resisted the officer's attempt to take him into custody. He was charged with Littering, Disorderly Conduct, Simple Possession of Marijuana and Resisting Arrest.

July 29, 2003 An officer on patrol, stopped a vehicle on Cameron Boulevard after he observed the vehicle hit a curb and attempt to elude the officer Due to his intoxicated state, the driver was unable to perform any field sobriety tests. The driver refused to submit to a Datamaster test and was charged with DUI.

July 30, 2003 A female patron of a front beach establishment reported that her purse, containing car keys and a cellular telephone had been stolen. While investigating the theft a male subject handed a cellular telephone to the officer stating that an unknown female had just given it to him. The suspect was located and identified then charged with Petit Larceny.

July 30, 2003 A local rental agency reported that they had several complaints from recent guests stating that their credit cards had been illegally used after having given information to a rental agency employee. An investigation was conducted and access was made to the computer used by the suspect employee by tracking items ordered fraudulently and delivered to the suspect. The suspect was charged with Breach of Trust With Fraudulent Intent, Financial Transaction Card Fraud (3 counts) and Financial Transaction Card Theft (3 counts). Since an additional victim has been identified, the investigation is continuing and additional charges will be forthcoming.

July 31, 2003 At approximately 3:30 a.m., an officer investigating trespassers on the pier behind 1300 Ocean Boulevard discovered a couple completely naked participating in a sexual act. Both parties were taken into custody and charged with Indecent Exposure and Public Intoxication.

Personnel/Community Services

July 4, 2003 All personnel worked this date to man all assignments for the annual fireworks display put on by the City of Isle of Palms.

July 4, 2003 Ptl. Muckelvaney received a letter of appreciation from a visitor expressing thanks for locating her granddaughter and cousins after being lost on the beach.

July 6, 2003 Ptl. Ambas received a letter of appreciation for assisting a retired minister with his flat tire.

July 6, 2003 Ptl. Wooley received a letter of appreciation from a retired minister who was visiting the Isle of Palms for assisting him with a flat tire.

July 9, 2003 Cpl. Usry received a letter of appreciation for the professional manner that she exhibited while working an off duty assignment.

July 10, 2003 Ms. Jennifer Breaux was hired as a new dispatcher in Telecommunications. She formerly worked at the North Charleston Police Department as a dispatcher.

July 16, 2003 Ptl. Ambas received a letter of appreciation from a citizen commending him for assisting her housekeeper with her disabled vehicle.

July 17, 2003 Ptl. Meekins gave a demonstration of police equipment to a group of children from the Wild Dunes Day Camp.

July 21, 2003 Ptl. Perkins received a letter of appreciation from a citizen for helping a disabled motorist on the Isle of Palms Connector.

July 30. 2003 Cpl. Usry and Ptl. Ambas gave a bicycle safety class to a group of children at the Isle of Palms Recreation Center.

July 31, 2003 Ptl. Wooley was nominated for and was awarded Employee of the Month for the month of July 2003 for his effort in locating a house fire, notifying the fire department and removing the occupant to safety on July 12, 2003.

July 31, 2003 For the month of July, officers on patrol discovered ten businesses and two residences with open or unsecured doors. A total of twenty-nine Victim of Crime Forms were issued to homeowners and businesses for various conditions noted by officers while on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 8/7/2003

During the month of July 2003, the Telecommunications Office received and dispatched 5,171 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
July 2003	3,879	121	1,127	44	5,171
July 2002	2,595	114	949	39	3,697
Percentage Change	49%	6%	19%	13%	40%
Year to Date 2003	22,031	463	5,801	175	28,470
Year to Date 2002	16,308	427	5,905	142	22,782
Percentage Change	35%	8%	-2%	23%	25%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	85	256	272	613
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	158	0	366	524
Tract 3: 10th Ave. North to 21st. Ave. South	326	95	386	806
Tract 4: 21st Ave. North to 31st Ave. South	44	48	151	243
Tract 5: 31st Ave North to 41st Ave. South	6	370	111	487
Tract 6: Forest Trail	8	39	15	62
Tract 7: 41st Ave. North to 57th Ave.	175	100	173	448
Tract 8: Wild Dunes	59	182	224	465
Tract 9: IOP Connector	0	0	111	111
Tract 10: County Park	39	0	19	58
Tract 99: Off Island	0	0	61	62
Totals:	900	1090	1889	3879

Isle of Palms Police Department Officer Activity July 2003

	July 2003	July 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1889	1662	14%	10580	8815	20%
Building Checks	900	518	74%	6084	3722	63%
SPR'S	1090	455	140%	5228	3910	34%
Traffic Stops	374	209	79%	2359	1980	19%
Traffic Stops w/Tickets	107	59	81%	608	597	2%
% Traffic Stops w/Tickets	29%	28%	1%	26%	30%	-15%
DUI Tickets	3	0	300%	31	11	182%
DUS Tickets	5	4	25%	56	38	47%
Speeding Tickets	19	32	-41%	163	347	-53%
Other Traffic Tickets	111	30	270%	698	496	41%
Non Traffic Tickets	107	54	98%	535	381	40%
Parking Tickets	823	1138	-28%	4328	4296	1%
City Tickets	60	13	362%	204	115	77%
Warning Tickets	254	92	176%	1391	954	46%

Connector Calls For Service for the Month of July 2003

The Isle of Palms Police Department has responded to or initiated 110 calls involving 1576 minutes, or 26 man hours for the month of July, 2003. The following table breaks down the type, number and time element of each call.

	Calls July	Calls Year To Date	Arrests July	Arrests Year To Date	Minutes July	Minutes Year To Date	Avg. Minutes July	Avg. Minutes Year To Date
Accidents	2	18	0	0	40.72	802.72	20	45
Traffic Stops With Tickets	28	156	9	43	988.07	4815.85	35	31
Traffic Stops Without Tickets	51	292	0	0	410.69	2175.31	8	7
Citizen Assists	18	108	0	0	56.58	1046.07	3	10
Assist Other PD	2	7	0	0	14.2	217.9	1	31
Miscellaneous	9	80	0	0	66.23	492.03	7	6
Totals	110	661	9	43	1576	9550	14	14
July 2002	59	576	0	19	815	10639	14	18

Isle of Palms Police Department Monthly Report for July 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	July 2003	Total 2003	July 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
9B MANSLAUGHTER BY NEGLIGENCE				
C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1		1
120 ROBBERY				
13A ASSAULT		6		2
13B SIMPLE ASSAULT	4	21	6	25
13C INTIMIDATION	1	1		1
200 ARSON		1		
210 EXTORTION				
220 BURGLARY	6	20		8
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		6		3
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	5	13	5	17
23G POSSESSION OF STOLEN LICENSE PLATE	1	2		1
23H ALL OTHER LARCENY	26	88	9	72
240 MOTOR VEHICLE THEFT		3	2	5
250 COUNTERFEITING/FORGERY	2	9		5
26B FRAUD/CREDIT CARD /ATM	2	7	1	5
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET		2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		3		
290 DAMAGE PROPERTY	12	43	11	31
5A DRUG/NARCOTICS	9	29	1	13
5B DRUG EQUIPMENT VIOLATION	1	5		3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	2	5		
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES		1		
753 OBSCENE & HARASSING PHONE		1		9
756 BREACH OF TRUST	1	3		
90A BAD CHECKS				3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	20		8
90D DUI	3	31		11
90E DRUNKENNESS	3	10	3	11
90F FAMILY (NO VIOLENCE)		2		
90G LIQUOR LAW	21	52	1	22
90H PEEPING TOM				
90I RUNAWAY				1
90J TRESPASSING	3	14	4	8
90L TRUANCY				
90M AGENCY ASSIST	3	5		4
90N RESISTING ARREST	1	3		
90P CONTRIBUTING TO DELINQUENCY	1	1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	2	8		3
91A ALARM	24	128	16	108
91D DISTURBANCE		2	2	4
91F NON-VIOLENT FAMILY DISPUTE	2	8	1	13
IT TRAFFIC & NRVC ARRESTS	13	84	3	40
91W WARRANT ARRESTS	1	6	1	9
979 MISSING PERSONS		2	1	2
980 SUICIDES		2	2	3
992 PROWLER				3
NCR NON CRIMINAL REPORTS	64	472	63	300
TOTALS:	216	1120	132	757

Isle of Palms Police Department Monthly Report for July 2003

ARREST SUMMARY

Type	July 2003	Total 2003	July 2002	Total 2002
Adults	Male =60 Female=19	Male= 265 Female= 82	Male= 12 Female=2	Male=139 Female=34
Juveniles	Male = 4 Female=2	Male = 21 Female= 9	Male= 0 Female= 0	Male= 3 Female= 0
Narc-Adults	Male =10 Female=1	Male = 34 Female= 6	Male =1 Female= 0	Male= 13 Female=2
Narc-Juveniles	Male = 3 Female= 0	Male = 3 Female= 1	Male= 0 Female= 0	Male= 2 Female= 0
TOTALS:	Male = 77 Female=22	Male= 323 Female= 98	Male= 13 Female=2	Male=157 Female=36

PROPERTY VALUES REPORTED

Type	July 2003	Total 2003	July 2002	Total 2002
Burglary Stolen	$250.00	$93,682.00	$0.00	$1,440.00
Larceny Stolen	$17,259.00	$123,710.00	$43,562.00	$214,960.34
Criminal Damage	$5,865.00	$113,876.00	$4,515.00	$12,756.00
MVT Stolen	$22,000.00	$65,500.00	$9,000.00	$14,500.00
Burglary Recovered	$250.00	$24,338.00	$0.00	$0.00
Larceny Recovered	$562.00	$79,515.00	$280.00	$45,921.00
MVT Recovered	$22,000.00	$49,000.00	$0.00	$12,500.00
Total Stolen	$39,509.00	$282,892.00	$43,562.00	$216,350.34
Total Recovered	$22,812.00	$152,853.00	$280.00	$58,423.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Po Department
All Arrests
Primary UCR Code Only
July 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	9	1	0	0	0	1	0	0	0	0	10	1	11
90T DUS	3	2	0	0	0	0	0	0	0	0	5	0	5
90D DUI	2	0	0	0	0	1	0	0	0	0	2	1	3
90G LIQUOR LAW VIOLATIONS	25	1	0	0	0	11	0	0	0	0	26	11	37
91T TRAFFIC OFFENSES	5	0	0	0	0	1	1	0	0	0	5	2	7
220 BURG./BREAKING & ENTERING	1	0	0	0	0	0	0	0	0	0	1	0	1
23H PETTY LARCENY	3	0	0	0	0	1	0	0	0	0	3	1	4
90N RESISTING ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
90C DISORDERLY CONDUCT	3	0	0	0	0	0	0	0	0	0	3	0	3
35B UNDERAGE POSS. OF ALCOHOL	4	0	0	0	0	2	0	0	0	0	4	2	6
90E DRUNKENESS	3	0	0	0	0	0	0	0	0	0	3	0	3
250 COUNTERFEITING/FORGERY	1	0	0	0	0	0	1	0	0	0	1	1	2
91W WARRANT ARREST	0	0	0	0	0	1	0	0	0	0	0	1	1
90J TRESPASSING	4	0	0	0	0	0	0	0	0	0	4	0	4
35B DRUG EQUIP. VIOLATION	3	0	0	0	0	0	0	0	0	0	3	0	3
26B CREDIT CARD FRAUD	0	0	0	0	0	0	1	0	0	0	0	1	1
11D LEWD ACT ON A MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1
36C INDECENT EXPOSURE	1	1	0	0	0	1	0	0	0	0	2	1	3
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
90P CONT. TO DELIQ. OF MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	72	5	0	0	0	19	3	0	0	0	77	22	99

Isle of Palms Police Department Animal Control Report for July 2003

	Jul-03 Monthly Total	Jul-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	5	0	51	37
Warning Tickets	0	5	8	34
Animals Secured	16	13	137	78
Dogs	3	4	61	39
Cats	7	4	43	16
Raccoons	6	5	21	20
Other*	0	0	13	8
Released to Owner	3	4	63	41
Transported to Shuler Vet	6	5	15	51
Transported to Other Vets	5	0	13	2
Transported to SPCA	2	4	33	28
Injured Animals	1	0	15	9
Trapped Animals	6	9	49	80
Cats	0	4	29	17
Raccoons	6	5	20	54
Other **	0	0	0	9
Dead Animals Removed	18	12	55	85
Traps Set	8	8	77	73
Kennel Fees	$14.00	$35.00	$336.00	$252.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR July 2003

NAME	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Caldwell	16	11	27	3	7	2	9	6	16,215	8	4	
	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNF UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Total	16	11	27	3	7	2	9	6	16,215	8	4	

Detective Caldwell attended Grand Jury and presented 1 case, 3 Preliminary Hearings were attended. A total of 38 bond hearings were attended, expending 65 hours.

Detective Caldwell filled in for a Duty Supervisor for 36 hours in July.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JULY 2003

DATE: AUGUST 6, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	ADV	BASIC RADAR CERTIFICATION				24
14 OFFICERS	ADV	THE RIGHT RESPONSE VIDEO				7
TOTAL			0	0	0	31
				TOTAL OFFICER HOURS:		31

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ADV	IN HOUSE TCO TRAINING MANUAL			40	
TOTAL			0	0	40	0
				TOTAL EMPLOYEE HOURS:		40

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	680	29	475	40
THIS MONTH TOTALS				71
AR TO DATE TOTALS:	680	29	475	111
		DEPARTMENT HOURS YEAR TO DATE:		1296

Connector TOP - July 4-10, 2003

		Southbound	Northbound	Total
07/04	12:00	177	172	349
Friday	1:00	96	129	225
	2:00	72	108	180
	3:00	36	62	98
	4:00	27	44	71
	5:00	73	42	115
	6:00	167	103	270
	7:00	309	232	541
	8:00	521	354	875
	9:00	892	570	1,462
	10:00	1,219	592	1,811
	11:00	1,255	646	1,901
	12:00	1,237	671	1,908
	1:00	1,065	812	1,877
	2:00	1,009	927	1,936
	3:00	811	1,070	1,881
	4:00	815	1,093	1,908
	5:00	820	935	1,755
	6:00	927	724	1,651
	7:00	1,048	590	1,638
	8:00	1,245	393	1,638
	9:00	479	693	1,172
	10:00	297	1,210	1,507
	11:00	208	1,098	1,306
	Daily Total	14,805	13,270	28,075
07/05	12:00	139	382	521
Saturday	1:00	77	209	286
	2:00	54	134	188
	3:00	36	70	106
	4:00	29	72	101
	5:00	59	80	139
	6:00	129	170	299
	7:00	260	323	583
	8:00	452	533	985
	9:00	731	953	1,684
	10:00	1,019	1,051	2,070
	11:00	1,142	966	2,108
	12:00	1,181	776	1,957
	1:00	1,096	901	1,997
	2:00	1,102	981	2,083
	3:00	1,071	1,088	2,159
	4:00	1,040	1,182	2,222
	5:00	855	1,112	1,967
	6:00	843	1,109	1,952
	7:00	711	786	1,497
	8:00	582	661	1,243
	9:00	622	530	1,152
	10:00	461	396	857
	11:00	291	283	574
	Daily Total	13,982	14,748	28,730

07/06	12:00	160	189	349
Sunday	1:00	80	178	258
	2:00	63	188	251
	3:00	26	57	83
	4:00	28	39	67
	5:00	61	45	106
	6:00	99	97	196
	7:00	261	211	472
	8:00	380	373	753
	9:00	536	604	1,140
	10:00	774	823	1,597
	11:00	875	825	1,700
	12:00	878	847	1,725
	1:00	974	820	1,794
	2:00	1,029	877	1,906
	3:00	872	941	1,813
	4:00	808	1,064	1,872
	5:00	750	1,125	1,875
	6:00	665	921	1,586
	7:00	622	746	1,368
	8:00	465	596	1,061
	9:00	355	458	813
	10:00	261	299	560
	11:00	148	163	311
	Daily Total	11,170	12,486	23,656
07/07	12:00	64	66	130
Monday	1:00	35	48	83
	2:00	17	23	40
	3:00	10	21	31
	4:00	10	25	35
	5:00	45	71	116
	6:00	188	234	422
	7:00	445	390	835
	8:00	545	554	1,099
	9:00	585	644	1,229
	10:00	705	703	1,408
	11:00	838	677	1,515
	12:00	858	692	1,550
	1:00	840	827	1,667
	2:00	750	759	1,509
	3:00	699	1,019	1,718
	4:00	781	867	1,648
	5:00	707	777	1,484
	6:00	697	555	1,252
	7:00	534	480	1,014
	8:00	511	384	895
	9:00	401	316	717
	10:00	282	190	472
	11:00	156	146	302
	Daily Total	10,703	10,468	21,171

07/10	12:00	77	72	149
Thursday	1:00	53	36	89
	2:00	30	33	63
	3:00	13	22	35
	4:00	16	25	41
	5:00	60	65	125
	6:00	202	192	394
	7:00	442	411	853
	8:00	559	521	1,080
	9:00	563	555	1,118
	10:00	629	718	1,347
	11:00	703	710	1,413
	12:00	826	659	1,485
	1:00	756	710	1,466
	2:00	734	1,009	1,743
	3:00	731	735	1,466
	4:00	732	664	1,396
	5:00	785	728	1,513
	6:00	677	748	1,425
	7:00	534	450	984
	8:00	499	353	852
	9:00	457	319	776
	10:00	323	215	538
	11:00	150	145	295
	Daily Total	10,551	10,095	20,646
	Weekly Total	83,309	82,849	166,158
	Daily Average	11,901	11,836	23,737

07/08	12:00	60	89	149
Tuesday	1:00	41	92	133
	2:00	14	60	74
	3:00	10	36	46
	4:00	10	23	33
	5:00	56	66	122
	6:00	198	201	399
	7:00	443	406	849
	8:00	606	488	1,094
	9:00	580	622	1,202
	10:00	632	680	1,312
	11:00	850	709	1,559
	12:00	777	659	1,436
	1:00	818	810	1,628
	2:00	692	775	1,467
	3:00	722	913	1,635
	4:00	727	829	1,556
	5:00	766	796	1,562
	6:00	786	690	1,476
	7:00	663	587	1,250
	8:00	553	493	1,046
	9:00	480	379	859
	10:00	264	273	537
	11:00	126	180	306
	Daily Total	10,874	10,856	21,730
07/09	12:00	72	74	146
Wednesday	1:00	34	41	75
	2:00	27	31	58
	3:00	5	23	28
	4:00	10	19	29
	5:00	59	56	115
	6:00	188	194	382
	7:00	461	402	863
	8:00	579	538	1,117
	9:00	585	612	1,197
	10:00	710	637	1,347
	11:00	799	703	1,502
	12:00	824	716	1,540
	1:00	847	760	1,607
	2:00	812	791	1,603
	3:00	724	901	1,625
	4:00	762	899	1,661
	5:00	802	860	1,662
	6:00	753	720	1,473
	7:00	687	521	1,208
	8:00	568	582	1,150
	9:00	482	411	893
	10:00	310	276	586
	11:00	124	159	283
	Daily Total	11,224	10,926	22,150

Jasper Blvd. - July 4-10, 2003

		Eastbound	Westbound	Total
07/04	12:00	69	104	173
Friday	1:00	67	95	162
	2:00	39	72	111
	3:00	27	25	52
	4:00	20	7	27
	5:00	16	13	29
	6:00	52	41	93
	7:00	112	83	195
	8:00	130	170	300
	9:00	213	259	472
	10:00	287	355	642
	11:00	295	510	805
	12:00	360	462	822
	1:00	363	470	833
	2:00	364	464	828
	3:00	418	462	880
	4:00	515	469	984
	5:00	502	357	859
	6:00	503	357	860
	7:00	454	348	802
	8:00	326	329	655
	9:00	284	410	694
	10:00	629	383	1,012
	11:00	529	191	720
	Daily Total	6,574	6,436	13,010
07/05	12:00	130	103	233
Saturday	1:00	55	58	113
	2:00	47	68	115
	3:00	20	23	43
	4:00	12	14	26
	5:00	19	15	34
	6:00	40	33	73
	7:00	103	70	173
	8:00	170	153	323
	9:00	357	308	665
	10:00	470	405	875
	11:00	448	434	882
	12:00	449	492	941
	1:00	474	478	952
	2:00	457	534	991
	3:00	441	538	979
	4:00	482	476	958
	5:00	643	448	1,091
	6:00	575	467	1,042
	7:00	451	372	823
	8:00	371	315	686
	9:00	223	338	561
	10:00	151	273	424
	11:00	115	150	265
	Daily Total	6,703	6,565	13,268

Jasper Blvd. - July 4-10, 2003

07/06	12:00	72	102	174
Sunday	1:00	34	53	87
	2:00	44	69	113
	3:00	14	20	34
	4:00	7	12	19
	5:00	12	14	26
	6:00	33	26	59
	7:00	181	57	238
	8:00	164	170	334
	9:00	348	207	555
	10:00	304	370	674
	11:00	428	404	832
	12:00	349	513	862
	1:00	373	378	751
	2:00	369	395	764
	3:00	377	383	760
	4:00	372	365	737
	5:00	434	321	755
	6:00	423	308	731
	7:00	358	308	666
	8:00	256	336	592
	9:00	162	234	396
	10:00	102	146	248
	11:00	70	75	145
	Daily Total	5,286	5,266	10,552
07/07	12:00	35	31	66
Monday	1:00	9	29	38
	2:00	7	20	27
	3:00	2	4	6
	4:00	2	3	5
	5:00	20	15	35
	6:00	77	49	126
	7:00	310	109	419
	8:00	305	204	509
	9:00	286	216	502
	10:00	311	218	529
	11:00	353	265	618
	12:00	361	319	680
	1:00	329	346	675
	2:00	338	357	695
	3:00	378	417	795
	4:00	360	422	782
	5:00	402	460	862
	6:00	331	349	680
	7:00	278	305	583
	8:00	192	292	484
	9:00	141	231	372
	10:00	84	145	229
	11:00	67	74	141
	Daily Total	4,978	4,880	9,858

Jasper Blvd. - July 4-10, 2003

07/08	12:00	35	36	71
Tuesday	1:00	23	23	46
	2:00	13	12	25
	3:00	8	11	19
	4:00	1	6	7
	5:00	14	15	29
	6:00	101	50	151
	7:00	284	126	410
	8:00	339	190	529
	9:00	284	188	472
	10:00	300	254	554
	11:00	326	330	656
	12:00	303	355	658
	1:00	325	334	659
	2:00	341	369	710
	3:00	360	377	737
	4:00	400	432	832
	5:00	398	504	902
	6:00	374	422	796
	7:00	321	314	635
	8:00	235	381	616
	9:00	173	278	451
	10:00	84	137	221
	11:00	59	72	131
	Daily Total	5,101	5,216	10,317
07/09	12:00	32	38	70
Wednesday	1:00	18	18	36
	2:00	5	15	20
	3:00	2	13	15
	4:00	4	2	6
	5:00	17	17	34
	6:00	87	40	127
	7:00	293	133	426
	8:00	335	201	536
	9:00	316	199	515
	10:00	322	240	562
	11:00	330	267	597
	12:00	330	347	677
	1:00	314	345	659
	2:00	345	397	742
	3:00	345	416	761
	4:00	349	427	776
	5:00	411	501	912
	6:00	412	377	789
	7:00	360	300	660
	8:00	201	326	527
	9:00	149	273	422
	10:00	134	187	321
	11:00	72	90	162
	Daily Total	5,183	5,169	10,352

Jasper Blvd. - July 4-10, 2003

07/10	12:00	18	43	61
Thursday	1:00	7	29	36
	2:00	4	10	14
	3:00	10	10	20
	4:00	13	1	14
	5:00	20	11	31
	6:00	98	45	143
	7:00	249	132	381
	8:00	337	191	528
	9:00	286	206	492
	10:00	288	231	519
	11:00	355	298	653
	12:00	352	361	713
	1:00	316	354	670
	2:00	419	380	799
	3:00	338	385	723
	4:00	350	417	767
	5:00	433	434	867
	6:00	411	428	839
	7:00	285	272	557
	8:00	193	308	501
	9:00	122	236	358
	10:00	77	152	229
	11:00	63	80	143
	Daily Total	5,044	5,014	10,058
	Weekly Total	38,869	38,546	77,415
	Daily Average	5,553	5,507	11,059

IOP Connector - July 23-29, 2003

		Southbound	Northbound	Total
07/23	12:00	80	67	147
Wednesday	1:00	38	44	82
	2:00	14	23	37
	3:00	11	17	28
	4:00	13	25	38
	5:00	42	66	108
	6:00	163	163	326
	7:00	407	397	804
	8:00	529	504	1,033
	9:00	493	574	1,067
	10:00	563	718	1,281
	11:00	622	699	1,321
	12:00	664	710	1,374
	1:00	736	690	1,426
	2:00	766	705	1,471
	3:00	760	779	1,539
	4:00	712	786	1,498
	5:00	737	767	1,504
	6:00	706	584	1,290
	7:00	611	483	1,094
	8:00	488	396	884
	9:00	395	325	720
	10:00	256	242	498
	11:00	141	120	261
	Daily Total	9,947	9,884	19,831
07/24	12:00	67	65	132
Thursday	1:00	38	26	64
	2:00	21	23	44
	3:00	12	24	36
	4:00	15	19	34
	5:00	41	55	96
	6:00	203	185	388
	7:00	327	386	713
	8:00	514	521	1,035
	9:00	490	555	1,045
	10:00	548	669	1,217
	11:00	681	638	1,319
	12:00	717	635	1,352
	1:00	705	689	1,394
	2:00	692	713	1,405
	3:00	746	739	1,485
	4:00	750	871	1,621
	5:00	735	848	1,583
	6:00	751	674	1,425
	7:00	604	524	1,128
	8:00	520	479	999
	9:00	496	394	890
	10:00	324	264	588
	11:00	192	144	336
	Daily Total	10,189	10,140	20,329

07/25	12:00	97	113	210
Friday	1:00	57	65	122
	2:00	27	59	86
	3:00	20	31	51
	4:00	12	29	41
	5:00	43	56	99
	6:00	200	213	413
	7:00	389	396	785
	8:00	581	552	1,133
	9:00	588	629	1,217
	10:00	737	772	1,509
	11:00	793	713	1,506
	12:00	844	782	1,626
	1:00	768	775	1,543
	2:00	803	768	1,571
	3:00	771	943	1,714
	4:00	740	860	1,600
	5:00	792	820	1,612
	6:00	772	732	1,504
	7:00	639	599	1,238
	8:00	585	490	1,075
	9:00	502	388	890
	10:00	350	283	633
	11:00	219	247	466
	Daily Total	11,329	11,315	22,644
07/26	12:00	139	143	282
Saturday	1:00	94	81	175
	2:00	69	75	144
	3:00	21	64	85
	4:00	19	52	71
	5:00	48	64	112
	6:00	117	109	226
	7:00	215	215	430
	8:00	370	491	861
	9:00	412	837	1,249
	10:00	524	935	1,459
	11:00	641	875	1,516
	12:00	732	722	1,454
	1:00	780	621	1,401
	2:00	928	621	1,549
	3:00	1,108	786	1,894
	4:00	1,161	714	1,875
	5:00	962	866	1,828
	6:00	819	874	1,693
	7:00	698	763	1,461
	8:00	584	638	1,222
	9:00	541	441	982
	10:00	417	383	800
	11:00	255	309	564
	Daily Total	11,654	11,679	23,333

IOP Connector - July 23-29, 2003

07/27	12:00	125	186	311
Sunday	1:00	102	115	217
	2:00	68	155	223
	3:00	31	48	79
	4:00	16	32	48
	5:00	55	43	98
	6:00	123	87	210
	7:00	223	172	395
	8:00	414	341	755
	9:00	649	536	1,185
	10:00	901	678	1,579
	11:00	1,086	744	1,830
	12:00	1,023	904	1,927
	1:00	989	776	1,765
	2:00	941	950	1,891
	3:00	825	1,053	1,878
	4:00	749	960	1,709
	5:00	695	869	1,564
	6:00	672	823	1,495
	7:00	551	640	1,191
	8:00	483	599	1,082
	9:00	401	463	864
	10:00	232	291	523
	11:00	105	175	280
	Daily Total	11,459	11,640	23,099
07/28	12:00	73	73	146
Monday	1:00	31	42	73
	2:00	11	29	40
	3:00	10	10	20
	4:00	11	24	35
	5:00	51	76	127
	6:00	150	209	359
	7:00	386	382	768
	8:00	486	526	1,012
	9:00	468	552	1,020
	10:00	477	732	1,209
	11:00	613	791	1,404
	12:00	689	767	1,456
	1:00	693	686	1,379
	2:00	770	606	1,376
	3:00	775	705	1,480
	4:00	718	767	1,485
	5:00	780	646	1,426
	6:00	701	658	1,359
	7:00	662	546	1,208
	8:00	545	454	999
	9:00	432	351	783
	10:00	273	215	488
	11:00	130	172	302
	Daily Total	9,935	10,019	19,954

07/29		106	156	262
Tuesday	1:00	45	160	205
	2:00	33	51	84
	3:00	9	26	35
	4:00	10	23	33
	5:00	57	71	128
	6:00	190	205	395
	7:00	465	414	879
	8:00	582	580	1,162
	9:00	573	565	1,138
	10:00	701	624	1,325
	11:00	758	602	1,360
	12:00	787	704	1,491
	1:00	793	719	1,512
	2:00	692	773	1,465
	3:00	730	817	1,547
	4:00	762	798	1,560
	5:00	794	836	1,630
	6:00	710	741	1,451
	7:00	605	606	1,211
	8:00	524	533	1,057
	9:00	483	392	875
	10:00	308	267	575
	11:00	169	180	349
	Daily Total	10,886	10,843	21,729
	Weekly Total	75,399	75,520	150,919
	Daily Average	10,771	10,789	21,560

Jasper Boulevard - July 23-29, 2003

		Eastbound	Westbound	Total
07/23		39	41	80
Wednesday	1:00	9	30	39
	2:00	6	16	22
	3:00	4	9	13
	4:00	5	2	7
	5:00	9	7	16
	6:00	80	34	114
	7:00	268	102	370
	8:00	301	174	475
	9:00	288	175	463
	10:00	342	211	553
	11:00	342	246	588
	12:00	376	307	683
	1:00	320	329	649
	2:00	321	354	675
	3:00	319	333	652
	4:00	336	460	796
	5:00	353	478	831
	6:00	344	355	699
	7:00	265	287	552
	8:00	169	279	448
	9:00	132	209	341
	10:00	68	130	198
	11:00	49	69	118
	Daily Total	4,745	4,637	9,382
07/24	12:00	20	42	62
Thursday	1:00	11	18	29
	2:00	10	14	24
	3:00	3	6	9
	4:00	7	3	10
	5:00	11	10	21
	6:00	97	43	140
	7:00	268	116	384
	8:00	318	174	492
	9:00	278	187	465
	10:00	313	230	543
	11:00	315	300	615
	12:00	313	314	627
	1:00	303	336	639
	2:00	339	333	672
	3:00	343	364	707
	4:00	367	417	784
	5:00	415	451	866
	6:00	465	355	820
	7:00	329	316	645
	8:00	234	347	581
	9:00	138	277	415
	10:00	77	166	243
	11:00	67	107	174
	Daily Total	5,041	4,926	9,967

07/25		26	47	73
Friday	1:00	30	48	78
	2:00	12	25	37
	3:00	10	9	19
	4:00	15	5	20
	5:00	12	13	25
	6:00	82	44	126
	7:00	272	125	397
	8:00	314	211	525
	9:00	294	190	484
	10:00	352	266	618
	11:00	342	318	660
	12:00	354	367	721
	1:00	326	387	713
	2:00	363	390	753
	3:00	364	377	741
	4:00	425	404	829
	5:00	410	491	901
	6:00	450	420	870
	7:00	374	327	701
	8:00	254	308	562
	9:00	153	277	430
	10:00	121	176	297
	11:00	87	120	207
	Daily Total	5,442	5,345	10,787
07/26		50	70	120
Saturday	1:00	22	55	77
	2:00	23	62	85
	3:00	17	8	25
	4:00	14	8	22
	5:00	11	9	20
	6:00	24	22	46
	7:00	57	55	112
	8:00	133	116	249
	9:00	240	198	438
	10:00	338	216	554
	11:00	361	248	609
	12:00	362	311	673
	1:00	343	358	701
	2:00	335	431	766
	3:00	362	476	838
	4:00	392	436	828
	5:00	483	407	890
	6:00	497	445	942
	7:00	422	384	806
	8:00	366	339	705
	9:00	203	254	457
	10:00	157	241	398
	11:00	107	171	278
	Daily Total	5,319	5,320	10,639

Jasper Boulevard - July 23-29, 2003

07/27		89	116	205
Sunday	1:00	44	51	95
	2:00	55	43	98
	3:00	14	16	30
	4:00	6	6	12
	5:00	16	14	30
	6:00	33	23	56
	7:00	186	51	237
	8:00	185	180	365
	9:00	364	204	568
	10:00	333	398	731
	11:00	438	404	842
	12:00	366	545	911
	1:00	308	371	679
	2:00	328	389	717
	3:00	373	400	773
	4:00	349	359	708
	5:00	386	300	686
	6:00	397	303	700
	7:00	366	279	645
	8:00	253	269	522
	9:00	185	243	428
	10:00	97	143	240
	11:00	62	74	136
	Daily Total	5,233	5,181	10,414
07/28		27	37	64
Monday	1:00	12	19	31
	2:00	13	18	31
	3:00	3	5	8
	4:00	5	6	11
	5:00	13	10	23
	6:00	74	42	116
	7:00	273	96	369
	8:00	320	171	491
	9:00	252	184	436
	10:00	321	199	520
	11:00	379	225	604
	12:00	362	278	640
	1:00	299	326	625
	2:00	272	363	635
	3:00	305	380	685
	4:00	348	437	785
	5:00	306	485	791
	6:00	341	346	687
	7:00	273	355	628
	8:00	215	281	496
	9:00	110	216	326
	10:00	58	116	174
	11:00	49	56	105
	Daily Total	4,630	4,651	9,281

Jasper Boulevard - July 23-29, 2003

07/29		39	39	78
Tuesday	1:00	40	24	64
	2:00	13	12	25
	3:00	13	10	23
	4:00	6	1	7
	5:00	11	10	21
	6:00	102	38	140
	7:00	298	122	420
	8:00	322	188	510
	9:00	302	162	464
	10:00	295	241	536
	11:00	285	295	580
	12:00	321	322	643
	1:00	317	339	656
	2:00	324	292	616
	3:00	358	350	708
	4:00	389	394	783
	5:00	407	500	907
	6:00	461	427	888
	7:00	310	329	639
	8:00	214	329	543
	9:00	125	233	358
	10:00	94	187	281
	11:00	63	78	141
	Daily Total	5,109	4,922	10,031
	Weekly Total	35,519	34,982	70,501
	Daily Average	5,074	4,997	10,072

Sec. 9-2-4 Ringing doorbells.

No person shall ring any doorbell or knock on any door for the purpose of annoying the occupants of the premises. (Ord. No. 1981-10, 11/11/81)

Sec. 9-2-5 Noise.

A. It shall be unlawful for any person to create, assist in creating, permit, continue, or permit the continuance of any unreasonably loud or disturbing noise in the municipality except as expressly allowed pursuant to subsections D. and E. hereof. The following are declared to be loud or disturbing noises in violation of this section, but such acts shall not be deemed to be exclusive:

(1) Except as required by law, no person shall blow or cause to be blown within the municipality any steam whistle, electric horn, or other signaling or warning device, except as alarm signals in case of fire or collision or other imminent danger.

(2) It shall be unlawful to keep, stable, harbor or maintain any animal or bird which disturbs the comfort or repose of any persons in the vicinity by making continually or frequently loud noise.

(3) It shall be unlawful to use, maintain or operate loudspeakers, sound trucks, amplifiers or other mechanical or electrical devices for increasing the volume of sound, upon the street, sidewalks, parks or other public places of the city, except as permitted under subparagraph D hereof.

(4) it shall be unlawful for any person to make any noise on a public street or in such proximity thereto as to be distinctly and loudly audible on such street by any kind of crying, calling, or shouting or by means of any whistle, rattle, bell, gong, clapper, horn, hammer, drum, musical instrument, or other device for the purpose of attracting attention or of inviting patronage of any persons to any business whatsoever. It is the express intention of this subparagraph to prohibit hawking, peddling, soliciting or using other loud noises to attract attention to a business and not to prohibit the spill-over noise emanating from a lawfully operating business.

(5) The playing of any radio, hi-fi, stereo system, phonograph, piccolo, television or any musical instrument in such manner or with such unreasonably loud volume as to disturb any person, or the playing of such instrument in such manner as to disturb the quiet, comfort or repose of any person in any dwelling or other residence.

(6) The use of any automobile, motorcycle or other vehicle in such a state of disrepair, or so loaded, or used or repaired in such a manner as to create loud or disturbing noises, particularly grating, grinding, rattling, riveting or other disturbing noises.

(7) To discharge into the open air the exhaust from any steam engine, stationary internal combustion engine, motor boat engine, motorcycle or motor vehicle except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

(8) The creation of any excessive noise on any street adjacent to any school, institution of learning, library, or court, while the same is in session, or adjacent to any church during church services, which interferes with the work or worship at any such place or institution.

B. It shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument (including but not limited to brass or drum instruments), or other amplification device or apparatus making or reproducing musical or other sounds after 10:00 p.m. and before 10:00

a.m. Sunday through Thursday and after 11:00 p.m. and before 10:00 a.m. Friday and Saturday in such a manner as to be plainly audible in any street or right-of-way.

C. Between the hours of 7:00 p.m. and 7:00 a.m., it shall be unlawful for any person to operate or use any pile drivers, steam shovels, pneumatic hammers, derricks, steam or electric hoists, or other apparatus, the use of which is attended with loud or disturbing noises.

D. Notwithstanding any other provision of this section, on application to, and approval by, the Chief of Police, written permits may be granted to broadcast programs of music, speeches, general entertainment, or announcements as a part of and incident to community celebrations of national, state, or city occasions, public festivals, or other public interest events, provided traffic on the streets is not obstructed by reason thereof. In determining whether or not to issue such a permit, the Chief of Police shall weigh the public interests in the event against the noise and disturbance anticipated to be created by the event and must consider the intensity and duration of the noise and the area that will likely be effected. The language or content emanating from the event shall not be considered.

E. None of the foregoing prohibitions shall apply to or be enforced against:

(1) any City vehicle engaged in City business;

(2) excavations or repairs of bridges, streets or highways, by or on behalf of the city, county or state during the night, when the public welfare and convenience renders it impossible to perform the work during the day; nor shall the same apply to work performed by public utility companies under like conditions and circumstances, or when there is urgent necessity therefore.

Note: This section 9-2-5 was rewritten and adopted by Ord. 1999-15, adopted 6/30/99.

Sec. 9-2-6 Refusing to leave certain public premises during hours when they are regularly closed.

It shall be unlawful for any person, during those hours of the day or night when the premises owned or occupied by a state, county or municipal agency are regularly closed to the public, to refuse or fail, without justifiable cause, to leave those premises upon being requested to do so by a law enforcement officer or guard, watchmen, proprietor or custodian responsible for the security or care of the premises. (Ord. No. 1981-10, 11/11/81)

State Law Reference: Refusing to leave certain public premises during hours when they are regularly closed, S.C. Code, 1976, Sec. 16-11-630.

Sec. 9-2-7 and Sec. 9-2-8 Reserved.

Sec. 9-2-9 Fireworks; discharge; sparklers excepted.

It shall be unlawful for any person to use, fire, shoot, or discharge any fireworks within the corporate limits of the city except for use in public display or exhibit under the provisions of section 9-2-10, except as provided by section 9-2-11, and except that the provisions of this article shall not include nor prevent the possession or use of toy cap pistols and toy pistol paper caps which contain not more than twenty hundredths (.20) of a grain of explosive mixture and fireworks known as "sparklers". The use and possession of such toy cap pistols, toy pistol paper caps and sparklers shall be permitted at all times. (Ord. No. 1987-4, 9/9/87)

Bill Walters
2300 Palm Boulevard
Isle of Palms, South Carolina 29451

Telephone (843) 886-8683 Fax (843) 886-886-8826 e-mail bilwalt@aol.com

Public Safety Comm.
Chair
Lt

July 28. 2003

Mayor Mike Sottile
City Hall
!207 Palm Boulevard
Isle Of Palms, SC 29451

Dear Mike,

Once more we have gone through a 4th of July that celebrated our country's independence with a display of fireworks that was splendid and was Isle of Palms taxpayer funded. The discharging of fireworks by visitors for days before and after the public display is hazardous and alarming. It is in violation of the law as discharging of fireworks is illegal on the Isle of Palms. Yet visitors are not aware of their illegal action. I suggest that 3 or 4 signs be placed on Palm Boulevard that state "Discharging of Fireworks is illegal on the Isle of Palms" so that visitors know our laws. In recent years I have had the Pampas Grass set afire in my yard, have found it difficult to sleep at two or three o'clock in the morning because of the noise, and worry as roman candles and other firecracker debris land on my roof.

Any consideration you may give my request would be appreciated.

Thanks.

Sincerely,

Bill

Bill Walters

7/25/03

Mrs. Linda Tucker
City of Isle of Palms
P.O. Box 508
Isle of Palms, SC 29451

Dear Mrs. Tucker:

I am a resident living at 103 Charleston Boulevard, and would like to request that the city consider installing a streetlight on the curve between 103 and 105 Charleston. Cars often exceed the speed limit on that stretch of Charleston Blvd, and are braking hard as they negotiate the curve. It is hard for them to see a car coming out of the driveways at 103 and 105, and at night it's even worse, as I have had cars skid to a stop as I back out of the driveway. I feel that a light on that curve would lessen the chance of a serious accident occurring.

Please take this under consideration, and call me with any questions you may have about my request.

Sincerely,

John Chiappardi
103 Charleston Blvd.
Isle of Palms, SC 29451
843-552-7525 work

MEMORANDUM

TO Dee Taylor, Chairman, and members of the Public Safety Committee

FROM Linda Lovvorn Tucker, City Administrator

SUBJECT: Purchase of new ladder truck

DATE August 8, 2003

Regarding the ladder truck proposal opening of earlier this week, as you know, the City received one proposal from Emergency One. What follows are the options available to the committee and the pros and cons of each.

The actual bid is as follows:

1. Purchase Price - Payment Upon Delivery (includes sales tax)	**$693,483**
Trade in Value for City's '97 Pierce	$175,000**
**subject to the truck passing E-One pump and ladder test	
2. Purchase Price less trade-in	**$518,483**
3. Purchase Price - no trade in with pre-paid discount	**$692,153**
Savings to the City of Isle of Palms	$ 1,330
4. Purchase price - with pre-paid discount with trade in	**$517,488**
Savings to City of Isle of Palms	$ 995
5. Reject proposal and continue to use the '97 Pierce	

The City requested Municipal lease/purchase proposals from BB&T Municipal Finance and locally from Southcoast bank. BB&T's rate is 3.97% and Southcoast offered 4.49% so for purposes of this analysis of options, the BB&T rate is used.

Based upon this analysis, it is the staff's recommendation that the Committee consider recommending to City Council Option 1 to allow relief from the stress and anxiety of not have a reliable ladder apparatus, for ease of closing, leverage over Taylor Fire Group and E-One, the probability of maximizing the proceeds of the sale of the surplus property '97 Pierce.

City of Isle of s
Purchase of n adder truck
Pros and Cons

Option #	Purchase Price	Trade In	Payment Due	Annual Lease Pmt (10 years)	PROS	CONS
1	$ 693,483 **net price:**	none **$ 693,483**	at delivery	$ 82,113	Allows City adequate time to close loan No cash outlay on part of the City, other than the 1st lease payment at closing E-One/Taylor Fire Group gets no money until the truck is delivered and inspected. Maximum leverage to the City. City staff negotiates sale of existing ladder truck, possibly securing more than the $175,000 trade-in offered by E-One. Market indicates resale price could be $175,000-275,000.	Most expensive option. ***Total cost over the life of the loan is $821,127.*** City staff tied up with marketing existing truck
2	$ 693,483 **net price:**	$175,000 **$ 518,483**	at delivery	$ 61,392	City staff does not have to market used Pierce, trade in value of $175,000 is assured. ***Total cost over the life of the loan is $613,916***	If the existing Pierce truck does not pass the E-One tests, the City is obligated to pay for repairs, effectively decreasing the value of the $175,000 trade-in. Missed opportunity for City staff to maximize trade-in value in the open market.

City of Isle o ıs
Purchase of ladder truck
Pros and Cons

Option #	Purchase Price	Trade In	Payment Due	Annual Lease Pmt (10 years)	PROS	CONS
3	$ 692,153 includes pre-payment discount of $1,330	none	when contract is signed	$ 81,955	Savings of $1,330 City staff negotiates sale of existing ladder truck, possibly securing more than the $175,000 trade-in offered by E-One. Market indicates resale price could be $175,000-275,000.	Complicated closing. City would have to front the full purchase price, probably from General Fund LGIP reserves. City would be reimbursed, less the value of the first lease payment, at closing. $692,153 would earn approximately $773 per month at the LGIP's July rate of 1.34%. Pre-payment reduces the City's leverage at delivery, in the event staff are not pleased with finished truck. City staff tied up with marketing existing truck ***Total cost over the life of the loan is $819,552***
4	$ 692,488 includes pre-payment discount of $995 **net price :**	$175,000 **$517,488**	when contract is signed	$ 61,274	Savings of $995 Least expensive option, ***total cost over the life of the loan is $612,737.70***	Complicated closing. City would have to front the full purchase price, probably from General Fund LGIP reserves. City would be reimbursed, less the value of the first lease payment, at closing. $692,153 would earn approximately $773 per month at the LGIP's July rate of 1.34%. If the existing Pierce truck does not pass the E-One tests, the City is obligated to pay for repairs, effectively decreasing the value of the $175,000 trade-in. Missed opportunity for City staff to maximize trade-in value on the open market. Pre-payment reduces the City's leverage at delivery, in the event staff are not pleased with finished truck.

City of Isle of s
Purchase of n adder truck
Pros and Cons

Option #	Purchase Price	Trade In	Payment Due	Annual Lease Pmt (10 years)	PROS	CONS
5	Reject proposal and continue using '97 Pierce			$ -	No new debt to the City What else could go wrong? Almost everything has been replaced.	Continuing repair costs Truck has repeatedly demonstrated unreliability City may continue to be put in a position to borrow ladder truck from neighbors. Anticipation of excessive down-time based on 6-year history. TOO STRESSFUL!!

New Aerial Apparatus Comparison

	Truck 1	Proposed Apparatus #1	Proposed Apparatus #2
Type of Aerial Device	100' Aerial Ladder	95' Elevated Platform	100' Aerial Ladder
Cab Construction	6-person Aluminum	6-person Aluminum	6-person Aluminum
Cab Warranty	10 years	10 years	10 years
Body Construction	Galvaneal	Aluminum	Aluminum
Body Warranty	10 years	10 years	10 years
Corrosion/Performation Warranty	10 years	Lifetime	Lifetime
Paint Warranty	4 years (pro-rated)	10 years	10 years
Aerial Construction	Steel	Aluminum	Aluminum
Aerial Warranty	20 years	20 years	20 years
Tip Load	250 lbs.	Minimum 1,000 lbs.	Minimum 1,000 lbs.
Safety Factor	2 to 1	2.5 to 1 or greater	2.5 to 1 or greater
Transmission Type	Allison HD4060PR 5-speed	Allison World EVS 4500P 5-speed	Allison World EVS 4500P 5-speed
Transmission Warranty	5 years	5 years	5 years
Engine Brake	Allison transmission retarder	Jacob's engine brake appropriate for the GVW of the apparatus	Jacob's engine brake appropriate for the GVW of the apparatus
Frame Warranty	Lifetime	Lifetime	Lifetime
Pump Type	Hale	Hale	Hale
Pump Size	1250 gallons per minute	1250 GPM or greater	1250 GPM or greater
Pump Plumbing Type	Galvanized or iron pipe	Stainless Steel	Stainless Steel
Pump Plumbing Warranty	3 years	10 years	10 years
Water Tank Size	500 gallon Poly tank	Minimum 300 gallon Poly tank	Minimum 300 gallon Poly tank
Water Tank Warranty	Lifetime	Lifetime	Lifetime
Engine Type	Series 60 Detroit diesel	Detroit diesel or Cummins ISC	Detroit diesel or Cummins ISC
Engine Warranty	5 years	5 years	5 years
Engine Size	430 horsepower	At least 500 horsepower	At least 500 horsepower
Engine size must be compatible with the gross vehicle weight			
Electrical Warranty	1 year	5 years	5 years
Generator	7,500 watt	10,000 watt	10,000 watt
Vehicle Height	10' 10"	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***
Vehicle Width	10'	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***
Vehicle Length	37' 10"	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***
Vehicle Weight	69,000 lbs.	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***
Vehicle Wheelbase	211"	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***
Inside Turning Radius	363.75" or 30.31'	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***
Outside Turning Radius	433.78" or 36.15'	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***
Cramp Angle	35 degrees	***To Be Determined by Manufacturer***	***To Be Determined by Manufacturer***

EXHIBIT C

PUBLIC WORKS COMMITTEE
August 5, 2003

The regular meeting of the Public Works Committee was held on August 5, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee member Miller, Mayor Sottile, Administrator Tucker, Director Mobley and Councilwoman Hanbury.

1. Approval of Prior Month's Minutes. Councilman Miller made a motion to approve the minutes from the July 2003 meeting; Chairman Marino seconded; motion passed unanimously.

2. Citizens Comments. A. Tom Gear, 8 - 5th Avenue, spoke about the issue of constructing a new dock at the Isle of Palms Marina. He recommended that an expanded area be constructed on the dock, i.e. a viewing deck, where citizens could walk to view the waterway, because all of the current docks at the Marina are for use by people who rent space for their boats that are moored there. After discussion, the Chairman noted that the committee will look into this proposal. Chairman Marino asked Councilman Miller and the ad hoc Marina Committee to develop a cost estimate and some rules for usage.

B. Ross Nelson, General Engineering Labs - Report of Non-Point Source Project. Mr. Nelson referred to the attached Status Report and he noted that the previous report had shown that the majority of the fecal coliform was from animal, more specifically deer. The committee had asked him to continue the project during the summer months while the island was fully populated to determine if the findings changed when more humans were on the island. He stated that, after the first testing event, the additional volume passing through the sewer system did not cause an increase of human fecal coliform, except at 28th Avenue. There was no human count in the Intracoastal Waterway. Mr. Nelson stated that another test event would be collected soon.

Mr. Nelson reported that three representatives from DHEC visited the City's lab on July 24th and seemed to be pleased with the project. They asked that a test event be done during a dry spell to determine if the coliform count continues to show animals as the cause, which may have been skewed by rain water runoff. He reported that there should be a good indication by the end of August where the problem lies and the project results should be posted on the City's web site in September or October.

3. Monthly Department Report for July 2003. Director Mobley gave his monthly report, discussed the monthly maintenance report (copies attached) and answered questions of committee members.

Administrator Tucker referred to a Purchase Order to update the finish on PW #15 for $3,000. Director Mobley explained that this was a 1999 Mack truck and there was no warranty on the finish which is peeling off in large patches. He said that the 1997 International also needs the finish redone at a cost of $3,000. Administrator Tucker noted that this expense all comes from the Vehicle Maintenance line item. Director Mobley was asked to obtain a second quote from another vendor and to delay the request for the work for several months..

4. Old Business. Piped Ditch - Forest Trail. Chairman Marino stated that a couple of years ago, Paul Hansen had appeared before Council with a petition from a group of people saying that the ditch behind their houses were filling up with water, a health hazard, and asked the City to pipe the ditch.

Charleston County installed the piping and now Mr. Hansen is saying that it is worse than before. Chairman Marino walked the ditch with Mr. Hansen and noted that the capped pipe is higher than the water in the middle and appears to need grading. Director Mobley stated that the ditch was piped, not to solve drainage problems, but to keep the neighborhood kids out of the ditch, and now it is not draining. Director Mobley stated that he would invite one of the County engineers to look at the area with him and to come up with some suggestions for what to do next.

5. New Business. (A) Staffing Proposal. Administrator Tucker summarized Director Mobley's memo dated August 5, 2003 (attached hereto) stating that the part time secretary currently works 25 hours per week. He proposed to increase the secretary's time to 30 hours which would make her eligible for benefits. Upon discussion, it was determined that this needs to go through the budget process and Director Mobley stated that the job was heading towards a full-time position and he will address it during the next budget session. Committee members also agreed that, if Director Mobley needed the secretary to work more than 25 hours a week, she could work not to exceed 29 hours a week.

(B) Request to Pipe Ditch Behind Houses on 32nd Avenue from Al Cannon, 236 Forest Trail. Administrator Tucker referred to the attached email from Al Cannon expressing concern about standing water which represents a significant health risk from mosquitos and rodents. Mayor Sottile suggested that a representative of DHEC and/or Charleston County be invited to look at cleaning the ditch and also doing some kind of mosquito control in that area. After discussion, **Councilman Miller made a motion that an expert be invited to look at this ditch for some solutions and that Eadie's be asked to give an estimate to clean out the ditch again; Chairman Marino seconded; motion passed unanimously.**

(C) Drainage Request from Tom Widlowski, 107 Forest Trail. Chairman Marino stated that there is a small ditch at the side of this property that does not drain properly. Mayor Sottile stated that there is some pipe along that property which may be clogged and, if so, the County could come over to clean it. After discussion, **Councilman Miller made a motion to ask Charleston County to look at this ditch and pipe and to clean it; Chairman Marino seconded; motion passed unanimously.**

6. Miscellaneous. (A) Results of Ocean Water Quality Sampling-July. Administrator Tucker referred to the attached report from DHEC and noted that all samples were satisfactory.

(B) Discussion of Beach Advisory Committee. Chairman Marino reported that, in his quest for signatures on his petition for re-election, a gentleman approached him stating that the Turtle Team is taking over the Beach Advisory Committee and that there is no delineation between the two now when there should be a delineation. Mayor Sottile gave a brief history of the Beach Advisory Committee which was formed to overseer what was happening on the beach, such as destruction of dunes and sea oats, and turtles did not come into play until recent years. It was agreed that the Beach Advisory Committee does a good job on their specific duties, but that the Turtle Team should be entirely separate from the committee.

Councilwoman Hanbury stated that she used to be a member of the Beach Advisory Committee and still attends their meetings. She has tried to explain to them that the issue of street lights should be presented to City Council as coming from the Turtle Team and not the Beach Advisory Committee (BAC). Further, one member of the BAC is also a member of the Turtle Team and was offended by

Councilwoman Hanbury's statements. This resulted in the street light issue being sent to Council jointly from both entities.

Upon discussion, it was agreed that the Turtle Team should be given no more attention than any other group of concerned citizens who come before City Council. Chairman Marino stated that the Beach Advisory Committee should be reminded that they are not the Turtle Team and that they are expected to advise Council on all matters concerning the beach and not exclusively Turtle Team matters. It was agreed that Administrator Tucker obtain information from other beach communities and then discuss the BAC duties with members of the committee.

(C) Administrator Tucker noted the issue of pumping the streets on private streets and she has requested the City Attorney to provide some feedback regarding this issue.

She also reported that there will be a demonstration of an Emergency One fire truck, similar to the one the City has specified in upcoming bids, on August 6th at 11:00 a.m. at Fire Station #1. The bids will then be opened at 2:00 p.m. in the afternoon.

Further, she announced that the 50th Anniversary Documentary video will be aired on South Carolina Education TV at 10:00 p.m. on August 7th, the first of four showings by SCETV.

(D) There was brief discussion of the impact of the SC Supreme Court ruling on the tax cap issue and she will try to contact the County for information.

(E) Set Date for Next Meeting - September 9, 2003 at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

John Marino, Chairman

Monthly Status Report

June 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: July 15, 2003

Submitted by:

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

June 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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2	Summary of the Results from the Scat Comparison Analysis

Appendix

1	Source Molecular DNA Fingerprinting Results

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Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.

G. Ross Nelson
Environmental Scientist II

Jack Walker
Project Scientist II

Ronald R. Austin, P.E.
Senior Staff Engineer

7-15-03
Date

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Monthly Status Report

June 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering and Environmental, LLC (General Engineering) will provide monthly summaries of the data collected during the monitoring events. The Phase I Monitoring Program was completed in January 2003, and the results are summarized in the January 2003 Monthly Status Report previously submitted to the Isle of Palms. Therefore, this report summarizes the results obtained to date during the Phase II Monitoring Program.

As noted in previous reports, following each monitoring event, the data is entered into a Geographic Information System (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway (AIWW) adjacent to the Isle of Palms.

2.0 Phase II Monitoring Program

As discussed in the monthly monitoring report for May 2003, the ribotyping results collected during Scat Sampling Event No. 2 and Phase II Monitoring Event No. 5 were placed on hold because of the expiration of the previous grant agreement. Once the new grant agreement was issued, Source Molecular, Inc. (Source Molecular) was instructed to continue with the evaluation of the samples. The results of these analyses are included below in Section 3.0.

The second section of the Phase II Monitoring Program was scheduled to commence during June 2003. However, unforeseen problems with the contract laboratory that conducts the fecal coliform analyses, General Engineering Laboratories, LLC (GEL), prevented General Engineering from conducting any monitoring events. Since GEL was unable to perform the required analyses, it was necessary to locate another laboratory capable of handling the required number of fecal coliform samples necessary to complete this project. However, General Engineering was initially unable to

locate a local laboratory that was capable of handling the sample volume generated during a single event, and, therefore, was unable to conduct any monitoring events during June 2003.

In order to conduct the second section of the Phase II Monitoring Program before the summer ends, General Engineering has contracted with Trident Environmental Laboratories, Inc. (Trident), to conduct the fecal coliform analyses. Trident has agreed to purchase the appropriate equipment so that they may have the capacity necessary to handle the required sample volume generated during a monitoring event and to facilitate the completion of this project. Trident is expected to have the equipment in place by mid-July, at which time, the second section of the Phase II Monitoring Program will be initiated.

3.0 Discussion of Assessment Results

The results from the ribotyping analyses conducted on the samples collected during Phase II Monitoring Event No. 5 were consistent with the results obtained during the previous Phase II monitoring events. As noted during the previous events, the majority of the fecal coliform isolates indicated that the contamination was emanating from an animal source. All five isolates collected from 14 of the 17 sample locations matched DNA profiles obtained from animal sources. Of the remaining three sample locations, two of the five isolates collected from IOP-14 (28th Ave.), three of the five isolates collected from IOP-15 (30th Ave.), and one of the five isolates collected from IOP-21 (41st Avenue) matched DNA profiles collected from human sources.

The results from the first and second scat sampling events conducted on January 27 and February 25, 2003, respectively, are being used to compare the DNA profiles obtained during the Phase II Monitoring Program with the DNA profiles of known wild and domestic animal sources on the Isle of Palms. The types of scat samples submitted during the first scat sampling events were discussed in the monthly monitoring report submitted for May 2003. During the second scat sampling event, a total of twenty-seven scat samples were submitted to Source Molecular for analysis. The number and type of scat samples included in the analysis are listed below.

- 2 cat samples
- 5 dog samples
- 5 deer samples
- 6 raccoon samples
- 4 bird samples
- 2 squirrel samples
- 3 unknown samples (most likely marsh rabbit or deer)

Viable bacteria for the DNA analysis was obtained from each of the samples. A copy of the analytical report submitted by Source Molecular is included in Appendix I. A summary of the results is presented below.

The analysis of these samples was completed in two phases. The first phase compared isolates of fecal coliform bacteria obtained from the scat samples with a library of known source isolates to verify the source of the fecal coliform bacteria. Of these, all isolates obtained from nineteen of the samples matched DNA profiles in the existing library. However, one isolate obtained from each of the samples listed below did not match a known DNA profile.

- Dog Scat #1
- Unknown Scat #2
- Raccoon Scat #5
- Dog Scat #3
- Squirrel Scat #2
- Bird Scat #3
- Raccoon Scat #6

Additionally, none of the three isolates collected from Squirrel Scat # 1 matched a known DNA profile. Please note that this does not indicate that the sample does not come from an animal source, but that a new strain of the bacteria may have been detected. The DNA profiles obtained from these samples were used during the comparison analysis described below.

The second phase of the Source Molecular scat sample analysis compared the DNA profiles of the fecal coliform bacteria isolates obtained from the scat samples with the DNA profiles from the isolates obtained from the water samples previously submitted for analysis. As is shown in Table 2, the primary source of fecal coliform identified by Source Molecular was deer. Ninety-three of the 515 isolates obtained from the water samples matched the profiles obtained from the deer scat samples. Of these ninety-three matches to the deer scat, twenty-two were uniquely matched to profiles obtained from the deer scat. The remainder matched DNA profiles that were obtained from multiple species.

As noted in Table 2, eighty-one of the isolates matched samples collected from multiple species. Please note that it is common to observe the same DNA fingerprints in several animal groups. It is also important to note that only one of the samples identified as matching a known animal isolate was previously identified as emanating from a human source. Therefore, misclassification of human and animal sources in the water samples appears to have been minimized.

Please note that a total of 454 of the isolates were previously identified as emanating from an animal source. One hundred and thirty-one (131) (28.9%) of these

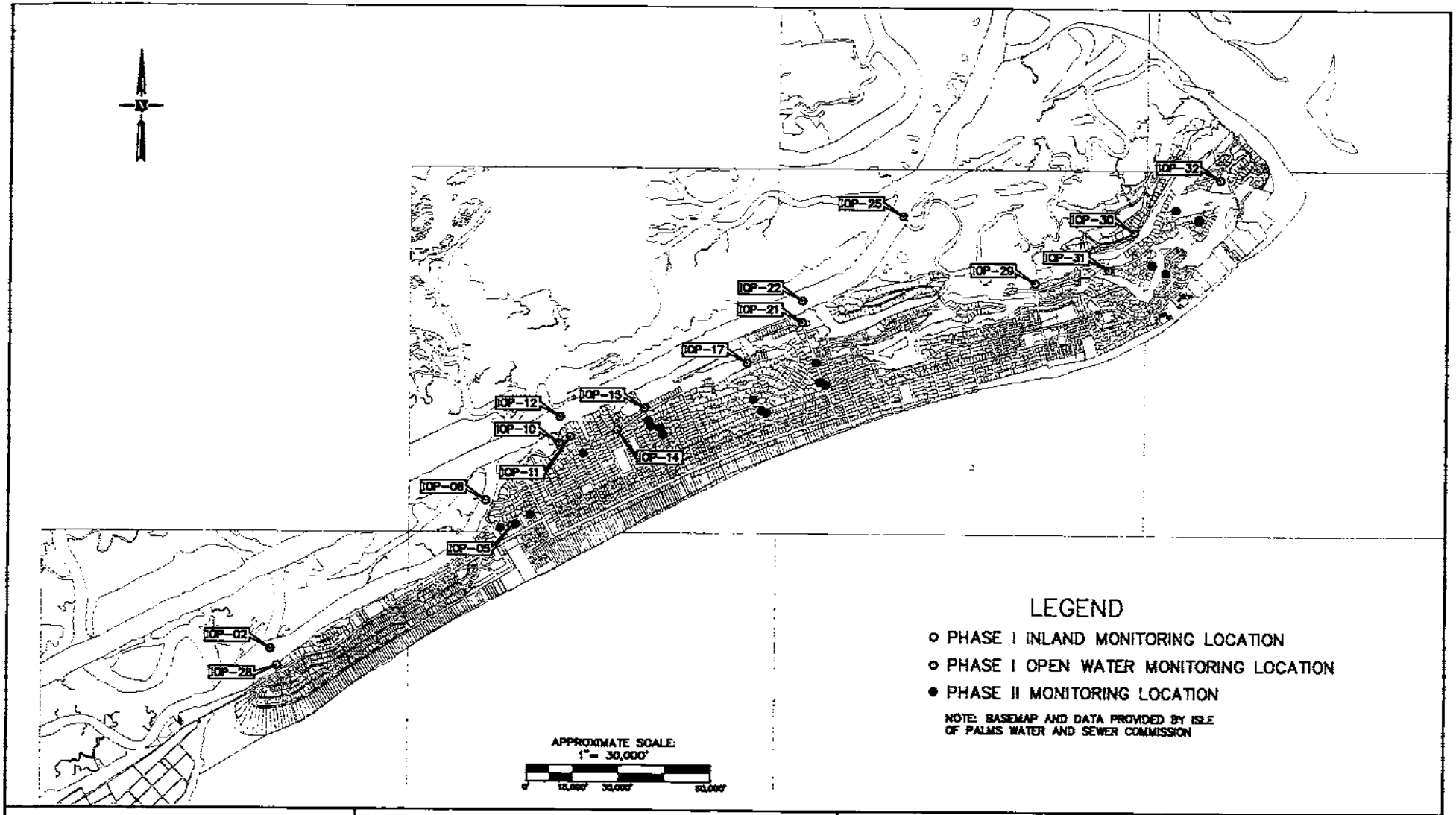
isolates have been matched to a specific animal source. Although the submission of additional scat samples for analysis would increase the statistical significance of these results, the available data indicates that the source of fecal coliform contamination during the winter months is emanating from an animal source.

Due to the events described earlier in this report, the second portion of the Phase II Monitoring Program will be conducted from July to August 2003. During this portion of the Phase II Monitoring Program, five monitoring events will be performed during a falling tide following a significant rain event. Samples will be collected and analyzed for fecal coliform. Ribotyping will also be conducted on these samples to determine the source of the bacteria. Field parameters will also be recorded during the sampling activities. The results from these events will be compared to the first portion of the Phase II Monitoring Program to determine if fecal coliform contamination during the summer months is still emanating from animal sources. Additional monitoring during summer months is necessary to determine if the increased demand placed on sewer and septic systems during the peak tourist season affects the source of the fecal coliform contamination.

4.0 Summary

A scat sampling event and the fifth monitoring event of the Phase II Monitoring Program were conducted during February 2003. The scat samples were submitted to Source Molecular to match the fecal coliform bacteria isolates obtained during the Phase II Monitoring Program with known animal sources and to increase the statistical validity of the results obtained from the first set of scat samples analyzed by Source Molecular. The ribotyping results obtained from the second scat sampling event and from Phase II Monitoring Event No. 5 were consistent with the results obtained during the first scat sampling event and the previous Phase II monitoring events and indicate that the source of the fecal coliform is emanating from a combination of domestic and wild animal sources.

In order to assess the validity of the data obtained during the first five monitoring events, it is necessary to conduct additional fecal coliform monitoring during the summer months. These events are scheduled to begin in July. The results from these events will also be compared with the known samples collected during January and February.



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PROJECT: CIOP00102C			
NON–POINT SOURCE POLLUTION ASSESSMENT PROJECT ISLE OF PALMS, SOUTH CAROLINA		MONITORING LOCATIONS	FIGURE 1
DATE: December 12, 2002	DRAWN BY: JEB	APPRV. BY: JEB	

Jul 10, 2003 – 9:00am
G:\CADFILES\A-D\CIOP\plot\plot00102a\CIOP00102_F1.DWG

Table 1
Results of Phase II Monitoring Event No. 5

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
2/27/2003	IOP-02[2]	1005	7.92	11.60	30.97	7.54	13.5	350	0/5	Mid-Falling	Cloudy, Drizzle	-	8.9
2/27/2003	IOP-05	1342	7.68	11.61	0.42	5.41	330.0	16,000	0/5	Low	Cloudy, Drizzle	Very Low	9.4
2/27/2003	IOP-05-1	1335	7.65	13.82	0.34	1.43	20.6	>16,000	-	-	Cloudy, Drizzle	None	9.4
2/27/2003	IOP-05-2	1340	8.13	12.26	0.02	8.43	51.2	>16,000	-	-	Cloudy, Drizzle	Very Low	9.4
2/27/2003	IOP-05-3	1350	8.04	13.76	0.09	8.07	29.4	>16,000	-	-	Cloudy, Drizzle	High	9.4
2/27/2003	IOP-05-4	1352	8.19	12.14	0.03	8.26	65.2	16,000	-	-	Cloudy, Drizzle	High	9.4
2/27/2003	IOP-06[3]	1000	7.90	11.46	30.90	7.23	8.9	180	0/5	Mid-Falling	Cloudy, Drizzle	-	8.9
2/27/2003	IOP-10	1325	7.72	13.69	0.84	5.87	22.4	2,800	0/5	Low	Cloudy, Drizzle	Moderate	9.4
2/27/2003	IOP-11	1320	7.67	13.90	0.87	5.82	21.1	>16,000	0/5	Low	Cloudy, Drizzle	Moderate	9.4
2/27/2003	IOP-11-1	1305	7.73	11.08	0.20	5.08	13.0	1,800	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-11-2	1310	7.55	11.08	0.38	4.68	45.2	5,400	-	-	Cloudy, Drizzle	Very Low	9.4
2/27/2003	IOP-11-3	1312	7.53	10.59	0.28	5.73	16.6	16,000	-	-	Cloudy, Drizzle	None	9.4
2/27/2003	IOP-11-4	1315	7.68	10.52	0.41	7.00	26.4	>16,000	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-12[3]	955	7.92	11.84	30.95	7.64	8.9	920	0/5	Mid-Falling	Cloudy, Drizzle	-	8.9
2/27/2003	IOP-14	1300	7.54	14.99	0.44	4.46	19.5	3,500	2/3	Low	Cloudy, Drizzle	Moderate	9.4
2/27/2003	IOP-15	1255	7.51	13.04	0.47	4.79	32.2	2,200	3/2	Low	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-15-1	1245	7.75	12.38	0.27	2.19	18.7	16,000	-	-	Cloudy, Drizzle	Very Low	9.4
2/27/2003	IOP-15-2	1246							-				
2/27/2003	IOP-15-3	1247	7.60	12.69	0.39	5.56	19.2	>16,000	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-15-4	1249	7.56	11.49	0.41	2.90	26.0	>16,000	-	-	Cloudy, Drizzle	Very Low	9.4
2/27/2003	IOP-17	1235	7.70	12.10	1.37	5.89	18.4	9,200	0/5	Low	Cloudy, Drizzle	Moderate	9.4
2/27/2003	IOP-17-1	1220	8.07	13.78	0.32	5.02	9.5	16,000	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-17-2	1225	7.83	14.51	1.08	4.31	29.2	5,400	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-17-3	1230	7.80	11.50	0.43	5.38	19.7	3,500	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-21	1210	7.45	12.82	12.80	7.80	67.5	16,000	1/4	Low	Cloudy, Drizzle	High	9.4
2/27/2003	IOP-21-1	1200	8.61	15.19	0.23	4.52	6.8	140	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-21-2	1202	8.35	15.03	0.17	5.46	14.8	460	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-21-3	1205	7.55	13.92	0.69	2.71	56.8	1,400	-	-	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-22[3]	950	7.91	11.89	30.82	7.66	12.3	1,600	0/5	Mid-Falling	Cloudy, Drizzle	-	8.9
2/27/2003	IOP-25[3]	945	7.82	11.77	31.36	7.95	12.3	350	0/5	Mid-Falling	Cloudy, Drizzle	-	8.9
2/27/2003	IOP-28	1400	8.18	19.44	0.53	7.30	4.8	16,000	0/5	Low	Cloudy, Drizzle	Low	9.4
2/27/2003	IOP-29	1150	7.46	11.85	25.24	2.34	7.1	1,300	0/5	Low	Cloudy, Drizzle	None	9.4
2/27/2003	IOP-30	1130	7.67	10.91	3.87	5.50	13.9	9,200	0/5	Low	Cloudy, Drizzle	Very Low	9.4
2/27/2003	IOP-31	1145	8.34	11.99	0.67	9.49	12.2	1,300	0/5	-	Cloudy, Drizzle	High	9.4
2/27/2003	IOP-32	1105	7.96	12.04	2.98	7.80	14.1	2,400	0/5	Low	Cloudy, Rain	High	9.4
2/27/2003	IOP-32-1	1055	8.54	13.27	0.44	5.76	13.8	330	-	-	Cloudy, Rain	Very Low	9.4
2/27/2003	IOP-32-2	1120	8.14	12.69	0.54	5.94	18.3	1,700	-	-	Cloudy, Rain	Very Low	9.4
2/27/2003	IOP-32-3	1140	8.15	12.14	0.55	5.87	15.0	1,700	-	-	Cloudy, Drizzle	Very Low	9.4
2/27/2003	IOP-32-4	1110	8.39	12.32	0.68	7.23	21.5	1,800	-	-	Cloudy, Rain	Very Low	9.4

[1] Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source.
[2] [illegible] Location

Table 2
Summary of the Results from the Scat Comparison Analysis

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Number of Isolates Analyzed	Number Isolates w/ Unique Matches	Type of Animals (# of matches)	Number of Isolates w/ Multiple Matches	Type of Animals (# of matches)
IOP-02[1]	25	7	Deer (4), Pelican (3)	1	Cat (1), Dog (1), Squirrel (1), Deer (1), Raccoon (1)
IOP-05	35	0	N/A	9	Cat (7), Dog (8), Squirrel (7), Deer (8), Raccoon (8), Bird (1)
IOP-06[1]	35	1	Cat (1)	3	Dog (3), Deer (3)
IOP-10	30	7	Deer (2), Bird (2), Dog (3)	8	Dog (7), Deer (7)
IOP-11	30	0	N/A	3	Cat (2), Dog (5), Squirrel (2), Deer (5), Raccoon (3), Bird (1)
IOP-12[1]	30	1	Raccoon (1)	1	Raccoon (1), Bird (1)
IOP-14	35	6	Deer (4), Pelican (2)	4	Dog (4), Deer (4)
IOP-15	35	6	Deer (2), Dog (2), Raccoon (2)	4	Cat (3), Dog (3), Squirrel (3), Deer (3), Raccoon (4), Bird (1)
IOP-17	35	1	Deer (1)	7	Cat (4), Dog (7), Squirrel (4), Deer (7), Raccoon (4)
IOP-21	35	4	Deer (3), Dog (1)	1	Raccoon (1), Bird (1)
IOP-22[1]	25	2	Seagull (1), Raccoon (1)	4	Cat (4), Dog (4), Squirrel (4), Deer (4), Raccoon (4)
IOP-25[1]	25	3	Seagull (1), Dog (2)	4	Cat (3), Dog (4), Squirrel (3), Deer (4), Raccoon (3)
IOP-28	25	3	Deer (3)	8	Cat (6), Dog (7), Squirrel (6), Deer (7), Raccoon (7), Bird (1)
IOP-29	25	0	N/A	5	Cat (4), Dog (5), Squirrel (4), Deer (5), Raccoon (5)
IOP-30	35	5	Deer (1), Raccoon (3), Seagull (1)	6	Cat (3), Dog (5), Squirrel (3), Deer (5), Raccoon (4)
IOP-31	30	2	Deer (2)	8	Cat (6), Dog (7), Squirrel (6), Deer (7), Raccoon (7), Bird (1)
IOP-32	25	3	Dog (1), Seagull (2)	2	Cat (2), Dog (2), Squirrel (2), Deer (2), Raccoon (2)

[1]Open water location

Appendix I

Source Molecular DNA Fingerprinting Results

SOURCE MOLECULAR CORPORATION

4989 SW 74th Court, Miami, FL 33155 USA
Tel: (1) 786-268-8363, Fax: (1) 786-513-2733, Email: info@sourcemolecular.com

Laboratory Comments

(Report updated and revised)

Submitter: General Engineering & Environmental, LLC
Report Date: June 23, 2003

A comparison analysis of the DNA fingerprints of the *E. coli* isolates of the scat samples submitted on February 1, 2003 and February 26, 2003 was done with previously submitted water samples from the client. 515 DNA fingerprints from the *E. coli* isolates of the water samples were compared with 160 DNA fingerprints from the *E. coli* isolates of the scat samples. Several direct DNA fingerprint matches were observed.

The results were classified as No Match, Unique Match or Multiple Matches. In order to strengthen the validity of the results, only DNA banding patterns that matched exactly were classified as Unique Match or Multiple Matches. Consequently, DNA fingerprints that broadly matched, yet showed small variations were classified as a No Match.

Unique matches were observed in several of the samples and in particular for the animal groups labeled Deer, Pelican, Bird, Dog, Cat, Raccoon and Seagull. In order to classify as a Unique Match, the DNA fingerprint of the *E. coli* of the scat sample could not be present in any other animal group. As a result, there is a strong probability that the unique *E. coli* DNA fingerprint observed is specific to that animal group.

As is common in many animals, the same DNA fingerprints were observed in several different animal groups. DNA fingerprints that were found in the water sample and in several of the scat samples from different animal groups were classified as Multiple Matches. As with the Unique Match category, only exact DNA fingerprint matches between the water sample and the multiple scat samples were given this classification.

It is important to note that all the water sample *E. coli* isolates except for one that were classified as a Unique Match or a Multiple Match had been previously classified as coming from an animal source. The confirmation of the animal source was determined by comparing the water sample *E. coli* isolates with a library of known DNA fingerprints. This demonstrates the validity of the reference library of *E. coli* strains as an important tool for distinguishing between human and animal sources of *E. coli*.

A certain margin of error (i.e. misclassification) is nonetheless to be expected when analyzing blind water samples. Occasionally, *E. coli* strains from animal sources have been shown to transit towards humans and vice-versa. These *E. coli* strains are often transient in nature and they continue to reside principally in either humans or animals. However, *E. coli* strains that are truly present in both humans and animals are classified as indeterminate for the human versus animal discriminatory analysis.

The client should submit additional scat samples to help resolve the water sample *E. coli* isolates that were classified as No Match. 30 scat samples per animal group is usually the ideal number to submit. 90 to 100 isolates are then analyzed from those scat samples. The necessary number of scat samples to submit can be lower if homogeneity in the DNA fingerprints of the *E. coli* is observed.

E. coli ID™ – DNA Fingerprinting of E. coli

(Discriminant and Comparison Analysis of Ribotype Profiles of E. coli)

Submitter: General Engineering & Environmental, LLC
Report Date: June 23, 2003

Submitted Scat Samples

Source Molecular #	Client Scat Sample Reference	Isolate #	General Grouping	Submittal Date of Scat Sample	Classification
SM 3955	Bird Scat # 1	1	Bird	1-Feb-03	Animal
SM 3955	Bird Scat # 1	2	Bird	1-Feb-03	Animal
SM 3955	Bird Scat # 1	3	Bird	1-Feb-03	Animal
SM 3968	Bird Scat # 2	1	Bird	1-Feb-03	Animal
SM 3968	Bird Scat # 2	2	Bird	1-Feb-03	Animal
SM 3968	Bird Scat # 2	3	Bird	1-Feb-03	Animal
SM 3972	Bird Scat # 3	1	Bird	1-Feb-03	Animal
SM 3972	Bird Scat # 3	2	Bird	1-Feb-03	Animal
SM 3972	Bird Scat # 3	3	Bird	1-Feb-03	Animal
SM 4045	Bird Scat # 3	1	Bird	26-Feb-03	Indeterminate
SM 4045	Bird Scat # 3	2	Bird	26-Feb-03	Animal
SM 4045	Bird Scat # 3	3	Bird	26-Feb-03	Animal
SM 3975	Bird Scat # 4	1	Bird	1-Feb-03	Animal
SM 3975	Bird Scat # 4	2	Bird	1-Feb-03	Animal
SM 3975	Bird Scat # 4	3	Bird	1-Feb-03	Animal
SM 3970	Bird Scat # 5	1	Bird	1-Feb-03	Animal
SM 3970	Bird Scat # 5	2	Bird	1-Feb-03	Animal
SM 3970	Bird Scat # 5	3	Bird	1-Feb-03	Animal
SM 4037	Cat Scat # 1	1	Cat	26-Feb-03	Animal
SM 4037	Cat Scat # 1	2	Cat	26-Feb-03	Animal
SM 4037	Cat Scat # 1	3	Cat	26-Feb-03	Animal
SM 3973	Cat Scat # 2	1	Cat	1-Feb-03	Animal
SM 3973	Cat Scat # 2	2	Cat	1-Feb-03	Animal
SM 3973	Cat Scat # 2	3	Cat	1-Feb-03	Animal

Source Molecular #	Client Scat Sample Reference	Isolate #	General Grouping	Submittal Date of Scat Sample	Classification
SM 3973	Cat Scat # 2	4	Cat	1-Feb-03	Animal
SM 3973	Cat Scat # 2	5	Cat	1-Feb-03	Animal
SM 4038	Cat Scat # 2	1	Cat	26-Feb-03	Animal
SM 4038	Cat Scat # 2	2	Cat	26-Feb-03	Animal
SM 4038	Cat Scat # 2	3	Cat	26-Feb-03	Animal
SM 3974	Cat Scat # 3	1	Cat	1-Feb-03	Animal
SM 3974	Cat Scat # 3	2	Cat	1-Feb-03	Animal
SM 3974	Cat Scat # 3	3	Cat	1-Feb-03	Animal
SM 3980	Cat Scat # 4	1	Cat	1-Feb-03	Animal
SM 3980	Cat Scat # 4	2	Cat	1-Feb-03	Animal
SM 3980	Cat Scat # 4	3	Cat	1-Feb-03	Animal
SM 3981	Cat Scat # 5	1	Cat	1-Feb-03	Animal
SM 3981	Cat Scat # 5	2	Cat	1-Feb-03	Animal
SM 3981	Cat Scat # 5	3	Cat	1-Feb-03	Animal
SM 3959	Deer Scat # 1	1	Deer	1-Feb-03	Animal
SM 3959	Deer Scat # 1	2	Deer	1-Feb-03	Animal
SM 3959	Deer Scat # 1	3	Deer	1-Feb-03	Animal
SM 3959	Deer Scat # 1	4	Deer	1-Feb-03	Animal
SM 3959	Deer Scat # 1	5	Deer	1-Feb-03	Animal
SM 4021	Deer Scat # 1	1	Deer	26-Feb-03	Animal
SM 4021	Deer Scat # 1	2	Deer	26-Feb-03	Animal
SM 4021	Deer Scat # 1	3	Deer	26-Feb-03	Animal
SM 3960	Deer Scat # 2	1	Deer	1-Feb-03	Animal
SM 3960	Deer Scat # 2	2	Deer	1-Feb-03	Animal
SM 3960	Deer Scat # 2	3	Deer	1-Feb-03	Animal
SM 3960	Deer Scat # 2	4	Deer	1-Feb-03	Animal
SM 3960	Deer Scat # 2	5	Deer	1-Feb-03	Animal
SM 4022	Deer Scat # 2	1	Deer	26-Feb-03	Animal
SM 4022	Deer Scat # 2	2	Deer	26-Feb-03	Animal
SM 4022	Deer Scat # 2	3	Deer	26-Feb-03	Animal
SM 3961	Deer Scat # 3	1	Deer	1-Feb-03	Animal
SM 3961	Deer Scat # 3	2	Deer	1-Feb-03	Animal
SM 3961	Deer Scat # 3	3	Deer	1-Feb-03	Animal
SM 4023	Deer Scat # 3	1	Deer	26-Feb-03	Animal
SM 4023	Deer Scat # 3	2	Deer	26-Feb-03	Animal
SM 4023	Deer Scat # 3	3	Deer	26-Feb-03	Animal
SM 3964	Deer Scat # 4	1	Deer	1-Feb-03	Animal

Source Molecular #	Client Scat Sample Reference	Isolate #	General Grouping	Submittal Date of Scat Sample	Classification
SM 3964	Deer Scat # 4	2	Deer	1-Feb-03	Animal
SM 3964	Deer Scat # 4	3	Deer	1-Feb-03	Animal
SM 3964	Deer Scat # 4	4	Deer	1-Feb-03	Animal
SM 3964	Deer Scat # 4	5	Deer	1-Feb-03	Animal
SM 4025	Deer Scat # 4	1	Deer	26-Feb-03	Animal
SM 4025	Deer Scat # 4	2	Deer	26-Feb-03	Animal
SM 4025	Deer Scat # 4	3	Deer	26-Feb-03	Animal
SM 3965	Deer Scat # 5	1	Deer	1-Feb-03	Animal
SM 3965	Deer Scat # 5	2	Deer	1-Feb-03	Animal
SM 3965	Deer Scat # 5	3	Deer	1-Feb-03	Animal
SM 3965	Deer Scat # 5	4	Deer	1-Feb-03	Animal
SM 3965	Deer Scat # 5	5	Deer	1-Feb-03	Animal
SM 4030	Deer Scat # 5	1	Deer	26-Feb-03	Animal
SM 4030	Deer Scat # 5	2	Deer	26-Feb-03	Animal
SM 4030	Deer Scat # 5	3	Deer	26-Feb-03	Animal
SM 4024	Dog Scat # 1	1	Dog	26-Feb-03	Indeterminate
SM 4024	Dog Scat # 1	2	Dog	26-Feb-03	Animal
SM 4024	Dog Scat # 1	3	Dog	26-Feb-03	Animal
SM 4034	Dog Scat # 2	1	Dog	26-Feb-03	Animal
SM 4034	Dog Scat # 2	2	Dog	26-Feb-03	Animal
SM 4034	Dog Scat # 2	3	Dog	26-Feb-03	Animal
SM 3963	Dog Scat # 3	1	Dog	1-Feb-03	Animal
SM 3963	Dog Scat # 3	2	Dog	1-Feb-03	Animal
SM 3963	Dog Scat # 3	3	Dog	1-Feb-03	Animal
SM 4041	Dog Scat # 3	1	Dog	26-Feb-03	Animal
SM 4041	Dog Scat # 3	2	Dog	26-Feb-03	Animal
SM 4041	Dog Scat # 3	3	Dog	26-Feb-03	Indeterminate
SM 3967	Dog Scat # 4	1	Dog	1-Feb-03	Animal
SM 3967	Dog Scat # 4	2	Dog	1-Feb-03	Animal
SM 3967	Dog Scat # 4	3	Dog	1-Feb-03	Animal
SM 4042	Dog Scat # 4	1	Dog	26-Feb-03	Animal
SM 4042	Dog Scat # 4	2	Dog	26-Feb-03	Animal
SM 4042	Dog Scat # 4	3	Dog	26-Feb-03	Animal
SM 3976	Dog Scat # 5	1	Dog	1-Feb-03	Animal
SM 3976	Dog Scat # 5	2	Dog	1-Feb-03	Animal
SM 3976	Dog Scat # 5	3	Dog	1-Feb-03	Animal
SM 4044	Dog Scat # 5	1	Dog	26-Feb-03	Animal

Source Molecular #	Client Scat Sample Reference	Isolate #	General Grouping	Submittal Date of Scat Sample	Classification
SM 4044	Dog Scat # 5	2	Dog	26-Feb-03	Animal
SM 4044	Dog Scat # 5	3	Dog	26-Feb-03	Animal
SM 4046	Pelican Scat # 4	1	Pelican	26-Feb-03	Animal
SM 4046	Pelican Scat # 4	2	Pelican	26-Feb-03	Animal
SM 4046	Pelican Scat # 4	3	Pelican	26-Feb-03	Animal
SM 3958	Raccoon Scat # 1	1	Raccoon	1-Feb-03	Animal
SM 3958	Raccoon Scat # 1	2	Raccoon	1-Feb-03	Animal
SM 3958	Raccoon Scat # 1	3	Raccoon	1-Feb-03	Animal
SM 4026	Raccoon Scat # 1	1	Raccoon	26-Feb-03	Animal
SM 4026	Raccoon Scat # 1	2	Raccoon	26-Feb-03	Animal
SM 4026	Raccoon Scat # 1	3	Raccoon	26-Feb-03	Animal
SM 4028	Raccoon Scat # 2	1	Raccoon	26-Feb-03	Animal
SM 4028	Raccoon Scat # 2	2	Raccoon	26-Feb-03	Animal
SM 4028	Raccoon Scat # 2	2	Raccoon	26-Feb-03	Animal
SM 3966	Raccoon Scat # 3	1	Raccoon	1-Feb-03	Animal
SM 3966	Raccoon Scat # 3	2	Raccoon	1-Feb-03	Animal
SM 3966	Raccoon Scat # 3	3	Raccoon	1-Feb-03	Animal
SM 4029	Raccoon Scat # 3	1	Raccoon	26-Feb-03	Animal
SM 4029	Raccoon Scat # 3	2	Raccoon	26-Feb-03	Animal
SM 4029	Raccoon Scat # 3	3	Raccoon	26-Feb-03	Animal
SM 3978	Raccoon Scat # 4	1	Raccoon	1-Feb-03	Animal
SM 3978	Raccoon Scat # 4	2	Raccoon	1-Feb-03	Animal
SM 3978	Raccoon Scat # 4	3	Raccoon	1-Feb-03	Animal
SM 4031	Raccoon Scat # 4	1	Raccoon	26-Feb-03	Animal
SM 4031	Raccoon Scat # 4	2	Raccoon	26-Feb-03	Animal
SM 4031	Raccoon Scat # 4	3	Raccoon	26-Feb-03	Animal
SM 3979	Raccoon Scat # 5	1	Raccoon	1-Feb-03	Indeterminate
SM 3979	Raccoon Scat # 5	2	Raccoon	1-Feb-03	Indeterminate
SM 3979	Raccoon Scat # 5	3	Raccoon	1-Feb-03	Indeterminate
SM 4035	Raccoon Scat # 5	1	Raccoon	26-Feb-03	Animal
SM 4035	Raccoon Scat # 5	2	Raccoon	26-Feb-03	Indeterminate
SM 4035	Raccoon Scat # 5	3	Raccoon	26-Feb-03	Animal
SM 4047	Raccoon Scat # 6	1	Raccoon	26-Feb-03	Animal
SM 4047	Raccoon Scat # 6	2	Raccoon	26-Feb-03	Animal
SM 4047	Raccoon Scat # 6	3	Raccoon	26-Feb-03	Indeterminate
SM 4039	Seagull Scat # 1	1	Seagull	26-Feb-03	Animal
SM 4039	Seagull Scat # 1	2	Seagull	26-Feb-03	Animal

Source Molecular #	Client Scat Sample Reference	Isolate #	General Grouping	Submittal Date of Scat Sample	Classification
SM 4039	Seagull Scat # 1	3	Seagull	26-Feb-03	Animal
SM 4040	Seagull Scat # 2	1	Seagull	26-Feb-03	Animal
SM 4040	Seagull Scat # 2	2	Seagull	26-Feb-03	Animal
SM 4040	Seagull Scat # 2	3	Seagull	26-Feb-03	Animal
SM 3969	Squirrel Scat # 1	1	Squirrel	1-Feb-03	Animal
SM 3969	Squirrel Scat # 1	2	Squirrel	1-Feb-03	Animal
SM 3969	Squirrel Scat # 1	3	Squirrel	1-Feb-03	Animal
SM 4036	Squirrel Scat # 1	1	Squirrel	26-Feb-03	Indeterminate
SM 4036	Squirrel Scat # 1	2	Squirrel	26-Feb-03	Indeterminate
SM 4036	Squirrel Scat # 1	3	Squirrel	26-Feb-03	Indeterminate
SM 3971	Squirrel Scat # 2	1	Squirrel	1-Feb-03	Animal
SM 3971	Squirrel Scat # 2	2	Squirrel	1-Feb-03	Animal
SM 3971	Squirrel Scat # 2	3	Squirrel	1-Feb-03	Animal
SM 4043	Squirrel Scat # 2	1	Squirrel	26-Feb-03	Indeterminate
SM 4043	Squirrel Scat # 2	2	Squirrel	26-Feb-03	Animal
SM 4043	Squirrel Scat # 2	3	Squirrel	26-Feb-03	Animal
SM 4027	Unknown Scat # 1	1	Deer (reclassified)	26-Feb-03	Animal
SM 4027	Unknown Scat # 1	2	Deer (reclassified)	26-Feb-03	Animal
SM 4027	Unknown Scat # 1	3	Deer (reclassified)	26-Feb-03	Animal
SM 4032	Unknown Scat # 2	1	Unknown	26-Feb-03	Animal
SM 4032	Unknown Scat # 2	2	Unknown	26-Feb-03	Indeterminate
SM 4032	Unknown Scat # 2	3	Unknown	26-Feb-03	Animal
SM 4033	Unknown Scat # 3	1	Unknown	26-Feb-03	Animal
SM 4033	Unknown Scat # 3	2	Unknown	26-Feb-03	Animal
SM 4033	Unknown Scat # 3	3	Unknown	26-Feb-03	Animal

E. coli ID™ – DNA Fingerprinting of E. coli

(Discriminant Analysis of Ribotype Profiles of E. coli)

Submitter: General Engineering & Environmental, LLC
Report Date: June 23, 2003

Submitted Water Samples Compared To Submitted Scat Samples

Glossary of Terms

No Match - No direct DNA fingerprint matches were found among the *E. coli* isolates from the water sample and all the submitted scat samples.

Unique Match - A unique DNA fingerprint match was found between one of the scat sample *E. coli* isolates and one of the water sample *E. coli* isolates. The general animal group is given. This DNA fingerprint was found in no other animal group of the submitted scat samples.

Multiple Matches - The same *E. coli* isolate DNA fingerprint was present in several submitted scat samples from different animal groups. This *E. coli* isolate DNA fingerprint was also found in the stated water sample. The different animal groups are given for this DNA fingerprint.

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3295	IOP 02	1	05-Nov-02	Unique Match	Deer	Animal
SM 3328	IOP 02	1	13-Nov-02	No Match		Animal
SM 3457	IOP 02	1	06-Dec-02	No Match		Animal
SM 3613	IOP 02	1	23-Dec-02	No Match		Animal
SM 4093	IOP 02	1	28-Feb-03	No Match		Animal
SM 3295	IOP 02	2	05-Nov-02	Unique Match	Deer	Animal
SM 3328	IOP 02	2	13-Nov-02	No Match		Animal
SM 3457	IOP 02	2	06-Dec-02	No Match		Animal
SM 3613	IOP 02	2	23-Dec-02	No Match		Animal
SM 4093	IOP 02	2	28-Feb-03	Unique Match	Pelican	Animal
SM 3295	IOP 02	3	05-Nov-02	No Match		Animal
SM 3328	IOP 02	3	13-Nov-02	No Match		Animal
SM 3457	IOP 02	3	06-Dec-02	No Match		Animal
SM 3613	IOP 02	3	23-Dec-02	No Match		Animal
SM 4093	IOP 02	3	28-Feb-03	No Match		Animal
SM 3295	IOP 02	4	05-Nov-02	No Match		Animal
SM 3328	IOP 02	4	13-Nov-02	Unique Match	Deer	Animal
SM 3457	IOP 02	4	06-Dec-02	No Match		Animal
SM 3613	IOP 02	4	23-Dec-02	No Match		Animal
SM 4093	IOP 02	4	28-Feb-03	Unique Match	Pelican	Animal
SM 3295	IOP 02	5	05-Nov-02	No Match		Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3328	IOP 02	5	13-Nov-02	Unique Match	Deer	Animal
SM 3457	IOP 02	5	06-Dec-02	No Match		Animal
SM 3613	IOP 02	5	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4093	IOP 02	5	28-Feb-03	Unique Match	Pelican	Animal
PW 2615	IOP 05	1	10-Aug-02	No Match		Animal
PW 3123	IOP 05	1	22-Aug-02	No Match		Human
SM 3300	IOP 05	1	05-Nov-02	Multiple Matches	Deer, Dog, Human	Human
SM 3339	IOP 05	1	13-Nov-02	No Match		Human
SM 3462	IOP 05	1	06-Dec-02	No Match		Animal
SM 3618	IOP 05	1	23-Dec-02	No Match		Animal
SM 4104	IOP 05	1	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
PW 2615	IOP 05	2	10-Aug-02	No Match		Animal
PW 3123	IOP 05	2	22-Aug-02	No Match		Human
SM 3300	IOP 05	2	05-Nov-02	No Match		Animal
SM 3339	IOP 05	2	13-Nov-02	No Match		Animal
SM 3462	IOP 05	2	06-Dec-02	No Match		Human
SM 3618	IOP 05	2	23-Dec-02	No Match		Animal
SM 4104	IOP 05	2	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
PW 2615	IOP 05	3	10-Aug-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
PW 3123	IOP 05	3	22-Aug-02	No Match		Animal
SM 3300	IOP 05	3	05-Nov-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 3339	IOP 05	3	13-Nov-02	No Match		Animal
SM 3462	IOP 05	3	06-Dec-02	No Match		Animal
SM 3618	IOP 05	3	23-Dec-02	No Match		Animal
SM 4104	IOP 05	3	28-Feb-03	No Match		Animal
PW 2615	IOP 05	4	10-Aug-02	No Match		Human
PW 3123	IOP 05	4	22-Aug-02	No Match		Animal
SM 3300	IOP 05	4	05-Nov-02	Multiple Matches	Raccoon, Bird	Animal
SM 3339	IOP 05	4	13-Nov-02	No Match		Animal
SM 3462	IOP 05	4	06-Dec-02	No Match		Animal
SM 3618	IOP 05	4	23-Dec-02	No Match		Animal
SM 4104	IOP 05	4	28-Feb-03	No Match		Animal
PW 2615	IOP 05	5	10-Aug-02	No Match		Human
PW 3123	IOP 05	5	22-Aug-02	No Match		Human
SM 3300	IOP 05	5	05-Nov-02	No Match		Animal
SM 3339	IOP 05	5	13-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3462	IOP 05	5	06-Dec-02	No Match		Animal
SM 3618	IOP 05	5	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4104	IOP 05	5	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
PW 2616	IOP 06	1	10-Aug-02	No Match		Animal
PW 3115	IOP 06	1	22-Aug-02	No Match		Animal
SM 3294	IOP 06	1	05-Nov-02	No Match		Animal
SM 3327	IOP 06	1	13-Nov-02	No Match		Animal
SM 3456	IOP 06	1	06-Dec-02	No Match		Animal
SM 3612	IOP 06	1	23-Dec-02	No Match		Animal
SM 4092	IOP 06	1	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 2616	IOP 06	2	10-Aug-02	No Match		Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
PW 3115	IOP 06	2	22-Aug-02	No Match		Animal
SM 3294	IOP 06	2	05-Nov-02	No Match		Animal
SM 3327	IOP 06	2	13-Nov-02	No Match		Animal
SM 3456	IOP 06	2	06-Dec-02	No Match		Animal
SM 3612	IOP 06	2	23-Dec-02	No Match		Animal
SM 4092	IOP 06	2	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 2616	IOP 06	3	10-Aug-02	No Match		Animal
PW 3115	IOP 06	3	22-Aug-02	No Match		Animal
SM 3294	IOP 06	3	05-Nov-02	No Match		Animal
SM 3327	IOP 06	3	13-Nov-02	No Match		Animal
SM 3456	IOP 06	3	06-Dec-02	Multiple Matches	Deer, Dog	Animal
SM 3612	IOP 06	3	23-Dec-02	No Match		Animal
SM 4092	IOP 06	3	28-Feb-03	No Match		Animal
PW 2616	IOP 06	4	10-Aug-02	No Match		Animal
PW 3115	IOP 06	4	22-Aug-02	No Match		Animal
SM 3294	IOP 06	4	05-Nov-02	No Match		Animal
SM 3327	IOP 06	4	13-Nov-02	No Match		Animal
SM 3456	IOP 06	4	06-Dec-02	No Match		Animal
SM 3612	IOP 06	4	23-Dec-02	No Match		Animal
SM 4092	IOP 06	4	28-Feb-03	No Match		Animal
PW 2616	IOP 06	5	10-Aug-02	No Match		Animal
PW 3115	IOP 06	5	22-Aug-02	No Match		Animal
SM 3294	IOP 06	5	05-Nov-02	No Match		Animal
SM 3327	IOP 06	5	13-Nov-02	No Match		Animal
SM 3456	IOP 06	5	06-Dec-02	No Match		Animal
SM 3612	IOP 06	5	23-Dec-02	Unique Match	Cat	Animal
SM 4092	IOP 06	5	28-Feb-03	No Match		Animal
PW 3122	IOP 10	1	22-Aug-02	No Match		Human
SM 3299	IOP 10	1	05-Nov-02	No Match		Animal
SM 3338	IOP 10	1	13-Nov-02	Multiple Matches	Raccoon, Bird	Animal
SM 3461	IOP 10	1	06-Dec-02	No Match		Animal
SM 3617	IOP 10	1	23-Dec-02	Unique Match	Bird	Animal
SM 4103	IOP 10	1	28-Feb-03	Unique Match	Deer	Animal
PW 3122	IOP 10	2	22-Aug-02	No Match		Animal
SM 3299	IOP 10	2	05-Nov-02	Unique Match	Deer	Animal
SM 3338	IOP 10	2	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3461	IOP 10	2	06-Dec-02	No Match		Animal
SM 3617	IOP 10	2	23-Dec-02	Unique Match	Dog	Animal
SM 4103	IOP 10	2	28-Feb-03	No Match		Animal
PW 3122	IOP 10	3	22-Aug-02	No Match		Animal
SM 3299	IOP 10	3	05-Nov-02	No Match		Animal
SM 3338	IOP 10	3	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3461	IOP 10	3	06-Dec-02	No Match		Human
SM 3617	IOP 10	3	23-Dec-02	Unique Match	Bird	Animal
SM 4103	IOP 10	3	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 3122	IOP 10	4	22-Aug-02	No Match		Human
SM 3299	IOP 10	4	05-Nov-02	No Match		Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3338	IOP 10	4	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3461	IOP 10	4	06-Dec-02	No Match		Animal
SM 3617	IOP 10	4	23-Dec-02	Unique Match	Dog	Animal
SM 4103	IOP 10	4	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 3122	IOP 10	5	22-Aug-02	No Match		Animal
SM 3299	IOP 10	5	05-Nov-02	No Match		Animal
SM 3338	IOP 10	5	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3461	IOP 10	5	06-Dec-02	No Match		Animal
SM 3617	IOP 10	5	23-Dec-02	Unique Match	Dog	Animal
SM 4103	IOP 10	5	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 2617	IOP 11	1	10-Aug-02	No Match		Human
SM 3298	IOP 11	1	05-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3337	IOP 11	1	13-Nov-02	No Match		Animal
SM 3460	IOP 11	1	06-Dec-02	No Match		Human
SM 3616	IOP 11	1	23-Dec-02	No Match		Animal
SM 4102	IOP 11	1	28-Feb-03	No Match		Animal
PW 2617	IOP 11	2	10-Aug-02	No Match		Animal
SM 3298	IOP 11	2	05-Nov-02	No Match		Animal
SM 3337	IOP 11	2	13-Nov-02	No Match		Animal
SM 3460	IOP 11	2	06-Dec-02	No Match		Animal
SM 3616	IOP 11	2	23-Dec-02	No Match		Animal
SM 4102	IOP 11	2	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 2617	IOP 11	3	10-Aug-02	No Match		Animal
SM 3298	IOP 11	3	05-Nov-02	No Match		Animal
SM 3337	IOP 11	3	13-Nov-02	No Match		Animal
SM 3460	IOP 11	3	06-Dec-02	No Match		Animal
SM 3616	IOP 11	3	23-Dec-02	No Match		Animal
SM 4102	IOP 11	3	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 2617	IOP 11	4	10-Aug-02	No Match		Animal
SM 3298	IOP 11	4	05-Nov-02	No Match		Animal
SM 3337	IOP 11	4	13-Nov-02	No Match		Animal
SM 3460	IOP 11	4	06-Dec-02	No Match		Animal
SM 3616	IOP 11	4	23-Dec-02	No Match		Animal
SM 4102	IOP 11	4	28-Feb-03	No Match		Animal
PW 2617	IOP 11	5	10-Aug-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3298	IOP 11	5	05-Nov-02	Multiple Matches	Raccoon, Bird	Animal
SM 3337	IOP 11	5	13-Nov-02	No Match		Animal
SM 3460	IOP 11	5	06-Dec-02	No Match		Animal
SM 3616	IOP 11	5	23-Dec-02	No Match		Animal
SM 4102	IOP 11	5	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 2618	IOP 12	1	10-Aug-02	No Match		Animal
SM 3293	IOP 12	1	05-Nov-02	No Match		Animal
SM 3326	IOP 12	1	13-Nov-02	No Match		Animal
SM 3455	IOP 12	1	06-Dec-02	No Match		Animal
SM 3611	IOP 12	1	23-Dec-02	No Match		Animal
SM 4091	IOP 12	1	28-Feb-03	No Match		Animal
PW 2618	IOP 12	2	10-Aug-02	No Match		Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3293	IOP 12	2	05-Nov-02	No Match		Animal
SM 3326	IOP 12	2	13-Nov-02	No Match		Human
SM 3455	IOP 12	2	06-Dec-02	No Match		Animal
SM 3611	IOP 12	2	23-Dec-02	No Match		Animal
SM 4091	IOP 12	2	28-Feb-03	No Match		Animal
PW 2618	IOP 12	3	10-Aug-02	No Match		Animal
SM 3293	IOP 12	3	05-Nov-02	No Match		Human
SM 3326	IOP 12	3	13-Nov-02	No Match		Animal
SM 3455	IOP 12	3	06-Dec-02	No Match		Indeterminate
SM 3611	IOP 12	3	23-Dec-02	Unique Match	Raccoon	Animal
SM 4091	IOP 12	3	28-Feb-03	No Match		Animal
PW 2618	IOP 12	4	10-Aug-02	No Match		Human
SM 3293	IOP 12	4	05-Nov-02	No Match		Human
SM 3326	IOP 12	4	13-Nov-02	No Match		Animal
SM 3455	IOP 12	4	06-Dec-02	No Match		Animal
SM 3611	IOP 12	4	23-Dec-02	No Match		Animal
SM 4091	IOP 12	4	28-Feb-03	No Match		Animal
PW 2618	IOP 12	5	10-Aug-02	Multiple Matches	Raccoon, Bird	Animal
SM 3293	IOP 12	5	05-Nov-02	No Match		Human
SM 3326	IOP 12	5	13-Nov-02	No Match		Animal
SM 3455	IOP 12	5	06-Dec-02	No Match		Animal
SM 3611	IOP 12	5	23-Dec-02	No Match		Animal
SM 4091	IOP 12	5	28-Feb-03	No Match		Animal
PW 2619	IOP 14	1	10-Aug-02	No Match		Animal
PW 3121	IOP 14	1	22-Aug-02	No Match		Animal
SM 3297	IOP 14	1	05-Nov-02	Unique Match	Deer	Animal
SM 3336	IOP 14	1	13-Nov-02	No Match		Animal
SM 3459	IOP 14	1	06-Dec-02	Unique Match	Deer	Animal
SM 3615	IOP 14	1	23-Dec-02	No Match		Animal
SM 4101	IOP 14	1	28-Feb-03	No Match		Human
PW 2619	IOP 14	2	10-Aug-02	Unique Match	Deer	Animal
PW 3121	IOP 14	2	22-Aug-02	No Match		Animal
SM 3297	IOP 14	2	05-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3336	IOP 14	2	13-Nov-02	No Match		Animal
SM 3459	IOP 14	2	06-Dec-02	No Match		Animal
SM 3615	IOP 14	2	23-Dec-02	No Match		Animal
SM 4101	IOP 14	2	28-Feb-03	No Match		Human
PW 2619	IOP 14	3	10-Aug-02	No Match		Human
PW 3121	IOP 14	3	22-Aug-02	No Match		Animal
SM 3297	IOP 14	3	05-Nov-02	No Match		Animal
SM 3336	IOP 14	3	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3459	IOP 14	3	06-Dec-02	No Match		Animal
SM 3615	IOP 14	3	23-Dec-02	No Match		Animal
SM 4101	IOP 14	3	28-Feb-03	No Match		Animal
PW 2619	IOP 14	4	10-Aug-02	No Match		Human
PW 3121	IOP 14	4	22-Aug-02	No Match		Animal
SM 3297	IOP 14	4	05-Nov-02	No Match		Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3336	IOP 14	4	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3459	IOP 14	4	06-Dec-02	Unique Match	Pelican	Animal
SM 3615	IOP 14	4	23-Dec-02	No Match		Animal
SM 4101	IOP 14	4	28-Feb-03	No Match		Animal
PW 2619	IOP 14	5	10-Aug-02	No Match		Human
PW 3121	IOP 14	5	22-Aug-02	No Match		Human
SM 3297	IOP 14	5	05-Nov-02	Unique Match	Pelican	Animal
SM 3336	IOP 14	5	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3459	IOP 14	5	06-Dec-02	No Match		Animal
SM 3615	IOP 14	5	23-Dec-02	Unique Match	Deer	Animal
SM 4101	IOP 14	5	28-Feb-03	No Match		Animal
PW 2620	IOP 15	1	10-Aug-02	No Match		Animal
PW 3120	IOP 15	1	22-Aug-02	Unique Match	Deer	Animal
SM 3296	IOP 15	1	05-Nov-02	No Match		Animal
SM 3335	IOP 15	1	13-Nov-02	No Match		Animal
SM 3458	IOP 15	1	06-Dec-02	No Match		Animal
SM 3614	IOP 15	1	23-Dec-02	No Match		Animal
SM 4100	IOP 15	1	28-Feb-03	No Match		Animal
PW 2620	IOP 15	2	10-Aug-02	No Match		Human
PW 3120	IOP 15	2	22-Aug-02	Unique Match	Deer	Animal
SM 3296	IOP 15	2	05-Nov-02	No Match		Animal
SM 3335	IOP 15	2	13-Nov-02	No Match		Animal
SM 3458	IOP 15	2	06-Dec-02	No Match		Human
SM 3614	IOP 15	2	23-Dec-02	Multiple Matches	Dog, Squirrel, Cat, Deer, Raccoon	Animal
SM 4100	IOP 15	2	28-Feb-03	Multiple Matches	Raccoon, Bird	Animal
PW 2620	IOP 15	3	10-Aug-02	No Match		Human
PW 3120	IOP 15	3	22-Aug-02	No Match		Human
SM 3296	IOP 15	3	05-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3335	IOP 15	3	13-Nov-02	No Match		Animal
SM 3458	IOP 15	3	06-Dec-02	No Match		Animal
SM 3614	IOP 15	3	23-Dec-02	No Match		Animal
SM 4100	IOP 15	3	28-Feb-03	No Match		Human
PW 2620	IOP 15	4	10-Aug-02	No Match		Animal
PW 3120	IOP 15	4	22-Aug-02	No Match		Human
SM 3296	IOP 15	4	05-Nov-02	No Match		Animal
SM 3335	IOP 15	4	13-Nov-02	No Match		Animal
SM 3458	IOP 15	4	06-Dec-02	Unique Match	Dog	Animal
SM 3614	IOP 15	4	23-Dec-02	Unique Match	Raccoon	Animal
SM 4100	IOP 15	4	28-Feb-03	No Match		Human
PW 2620	IOP 15	5	10-Aug-02	No Match		Animal
PW 3120	IOP 15	5	22-Aug-02	No Match		Human
SM 3296	IOP 15	5	05-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3335	IOP 15	5	13-Nov-02	No Match		Animal
SM 3458	IOP 15	5	06-Dec-02	Unique Match	Dog	Animal
SM 3614	IOP 15	5	23-Dec-02	Unique Match	Raccoon	Animal
SM 4100	IOP 15	5	28-Feb-03	No Match		Human
PW 2621	IOP 17	1	10-Aug-02	No Match		Human

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
PW 3119	IOP 17	1	22-Aug-02	No Match		Human
SM 3290	IOP 17	1	05-Nov-02	No Match		Animal
SM 3334	IOP 17	1	13-Nov-02	No Match		Human
SM 3452	IOP 17	1	06-Dec-02	No Match		Animal
SM 3608	IOP 17	1	23-Dec-02	No Match		Animal
SM 4099	IOP 17	1	28-Feb-03	Multiple Matches	Deer, Dog	Animal
PW 2621	IOP 17	2	10-Aug-02	No Match		Human
PW 3119	IOP 17	2	22-Aug-02	No Match		Human
SM 3290	IOP 17	2	05-Nov-02	No Match		Animal
SM 3334	IOP 17	2	13-Nov-02	No Match		Animal
SM 3452	IOP 17	2	06-Dec-02	No Match		Animal
SM 3608	IOP 17	2	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4099	IOP 17	2	28-Feb-03	No Match		Animal
PW 2621	IOP 17	3	10-Aug-02	No Match		Human
PW 3119	IOP 17	3	22-Aug-02	No Match		Human
SM 3290	IOP 17	3	05-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3334	IOP 17	3	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3452	IOP 17	3	06-Dec-02	Multiple Matches	Deer, Dog	Animal
SM 3608	IOP 17	3	23-Dec-02	No Match		Animal
SM 4099	IOP 17	3	28-Feb-03	No Match		Animal
PW 2621	IOP 17	4	10-Aug-02	Unique Match	Deer	Animal
PW 3119	IOP 17	4	22-Aug-02	No Match		Human
SM 3290	IOP 17	4	05-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3334	IOP 17	4	13-Nov-02	No Match		Animal
SM 3452	IOP 17	4	06-Dec-02	No Match		Animal
SM 3608	IOP 17	4	23-Dec-02	No Match		Animal
SM 4099	IOP 17	4	28-Feb-03	No Match		Animal
PW 2621	IOP 17	5	10-Aug-02	No Match		Animal
PW 3119	IOP 17	5	22-Aug-02	No Match		Animal
SM 3290	IOP 17	5	05-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3334	IOP 17	5	13-Nov-02	No Match		Animal
SM 3452	IOP 17	5	06-Dec-02	No Match		Animal
SM 3608	IOP 17	5	23-Dec-02	No Match		Animal
SM 4099	IOP 17	5	28-Feb-03	No Match		Animal
PW 2622	IOP 21	1	10-Aug-02	No Match		Human
PW 3116	IOP 21	1	22-Aug-02	No Match		Human
SM 3289	IOP 21	1	05-Nov-02	No Match		Human
SM 3329	IOP 21	1	13-Nov-02	No Match		Animal
SM 3451	IOP 21	1	06-Dec-02	No Match		Animal
SM 3607	IOP 21	1	23-Dec-02	No Match		Animal
SM 4098	IOP 21	1	28-Feb-03	No Match		Human
PW 2622	IOP 21	2	10-Aug-02	Multiple Matches	Raccoon, Bird	Animal
PW 3116	IOP 21	2	22-Aug-02	No Match		Animal
SM 3289	IOP 21	2	05-Nov-02	No Match		Animal
SM 3329	IOP 21	2	13-Nov-02	Unique Match	Dog	Animal
SM 3451	IOP 21	2	06-Dec-02	No Match		Animal
SM 3607	IOP 21	2	23-Dec-02	No Match		Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 4098	IOP 21	2	28-Feb-03	No Match		Animal
PW 2622	IOP 21	3	10-Aug-02	No Match		Animal
PW 3116	IOP 21	3	22-Aug-02	No Match		Animal
SM 3289	IOP 21	3	05-Nov-02	Unique Match	Deer	Animal
SM 3329	IOP 21	3	13-Nov-02	No Match		Animal
SM 3451	IOP 21	3	06-Dec-02	No Match		Animal
SM 3607	IOP 21	3	23-Dec-02	No Match		Animal
SM 4098	IOP 21	3	28-Feb-03	No Match		Animal
PW 2622	IOP 21	4	10-Aug-02	No Match		Animal
PW 3116	IOP 21	4	22-Aug-02	No Match		Human
SM 3289	IOP 21	4	05-Nov-02	Unique Match	Deer	Animal
SM 3329	IOP 21	4	13-Nov-02	No Match		Animal
SM 3451	IOP 21	4	06-Dec-02	No Match		Animal
SM 3607	IOP 21	4	23-Dec-02	No Match		Animal
SM 4098	IOP 21	4	28-Feb-03	No Match		Animal
PW 2622	IOP 21	5	10-Aug-02	No Match		Animal
PW 3116	IOP 21	5	22-Aug-02	No Match		Human
SM 3289	IOP 21	5	05-Nov-02	Unique Match	Deer	Animal
SM 3329	IOP 21	5	13-Nov-02	No Match		Animal
SM 3451	IOP 21	5	06-Dec-02	No Match		Animal
SM 3607	IOP 21	5	23-Dec-02	No Match		Animal
SM 4098	IOP 21	5	28-Feb-03	No Match		Animal
SM 3292	IOP 22	1	05-Nov-02	No Match		Human
SM 3325	IOP 22	1	13-Nov-02	No Match		Animal
SM 3454	IOP 22	1	06-Dec-02	No Match		Animal
SM 3610	IOP 22	1	23-Dec-02	Multiple Matches	Deer, Squirrel, Cat, Dog, Raccoon	Animal
SM 4090	IOP 22	1	28-Feb-03	Unique Match	Seagull	Animal
SM 3292	IOP 22	2	05-Nov-02	No Match		Animal
SM 3325	IOP 22	2	13-Nov-02	No Match		Animal
SM 3454	IOP 22	2	06-Dec-02	No Match		Animal
SM 3610	IOP 22	2	23-Dec-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 4090	IOP 22	2	28-Feb-03	No Match		Animal
SM 3292	IOP 22	3	05-Nov-02	No Match		Animal
SM 3325	IOP 22	3	13-Nov-02	No Match		Animal
SM 3454	IOP 22	3	06-Dec-02	No Match		Animal
SM 3610	IOP 22	3	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4090	IOP 22	3	28-Feb-03	No Match		Animal
SM 3292	IOP 22	4	05-Nov-02	No Match		Animal
SM 3325	IOP 22	4	13-Nov-02	No Match		Animal
SM 3454	IOP 22	4	06-Dec-02	No Match		Animal
SM 3610	IOP 22	4	23-Dec-02	No Match		Animal
SM 4090	IOP 22	4	28-Feb-03	No Match		Animal
SM 3292	IOP 22	5	05-Nov-02	No Match		Animal
SM 3325	IOP 22	5	13-Nov-02	No Match		Animal
SM 3454	IOP 22	5	06-Dec-02	Unique Match	Raccoon	Animal
SM 3610	IOP 22	5	23-Dec-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 4090	IOP 22	5	28-Feb-03	No Match		Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3291	IOP 25	1	05-Nov-02	No Match		Animal
SM 3324	IOP 25	1	13-Nov-02	No Match		Animal
SM 3453	IOP 25	1	06-Dec-02	Unique Match	Seagull	Animal
SM 3609	IOP 25	1	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4089	IOP 25	1	28-Feb-03	No Match		Animal
SM 3291	IOP 25	2	05-Nov-02	No Match		Animal
SM 3324	IOP 25	2	13-Nov-02	Multiple Matches	Deer, Dog	Animal
SM 3453	IOP 25	2	06-Dec-02	No Match		Animal
SM 3609	IOP 25	2	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4089	IOP 25	2	28-Feb-03	No Match		Animal
SM 3291	IOP 25	3	05-Nov-02	No Match		Animal
SM 3324	IOP 25	3	13-Nov-02	No Match		Animal
SM 3453	IOP 25	3	06-Dec-02	No Match		Animal
SM 3609	IOP 25	3	23-Dec-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 4089	IOP 25	3	28-Feb-03	Unique Match	Dog	Animal
SM 3291	IOP 25	4	05-Nov-02	No Match		Animal
SM 3324	IOP 25	4	13-Nov-02	No Match		Animal
SM 3453	IOP 25	4	06-Dec-02	No Match		Animal
SM 3609	IOP 25	4	23-Dec-02	No Match		Animal
SM 4089	IOP 25	4	28-Feb-03	Unique Match	Dog	Animal
SM 3291	IOP 25	5	05-Nov-02	No Match		Animal
SM 3324	IOP 25	5	13-Nov-02	No Match		Animal
SM 3453	IOP 25	5	06-Dec-02	No Match		Animal
SM 3609	IOP 25	5	23-Dec-02	No Match		Human
SM 4089	IOP 25	5	28-Feb-03	No Match		Animal
SM 3301	IOP 28	1	05-Nov-02	No Match		Animal
SM 3340	IOP 28	1	13-Nov-02	No Match		Human
SM 3463	IOP 28	1	06-Dec-02	Unique Match	Deer	Animal
SM 3619	IOP 28	1	23-Dec-02	No Match		Animal
SM 4105	IOP 28	1	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3301	IOP 28	2	05-Nov-02	No Match		Animal
SM 3340	IOP 28	2	13-Nov-02	No Match		Animal
SM 3463	IOP 28	2	06-Dec-02	No Match		Animal
SM 3619	IOP 28	2	23-Dec-02	No Match		Animal
SM 4105	IOP 28	2	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3301	IOP 28	3	05-Nov-02	No Match		Animal
SM 3340	IOP 28	3	13-Nov-02	No Match		Human
SM 3463	IOP 28	3	06-Dec-02	Unique Match	Deer	Animal
SM 3619	IOP 28	3	23-Dec-02	No Match		Animal
SM 4105	IOP 28	3	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3301	IOP 28	4	05-Nov-02	Multiple Matches	Raccoon, Bird	Animal
SM 3340	IOP 28	4	13-Nov-02	No Match		Animal
SM 3463	IOP 28	4	06-Dec-02	Unique Match	Deer	Animal
SM 3619	IOP 28	4	23-Dec-02	Multiple Matches	Deer, Dog	Animal
SM 4105	IOP 28	4	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3301	IOP 28	5	05-Nov-02	No Match		Human
SM 3340	IOP 28	5	13-Nov-02	No Match		Indeterminate

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3463	IOP 28	5	06-Dec-02	No Match		Human
SM 3619	IOP 28	5	23-Dec-02	Multiple Matches	Deer, Squirrel, Cat, Dog, Raccoon	Animal
SM 4105	IOP 28	5	28-Feb-03	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3288	IOP 29	1	05-Nov-02	No Match		Animal
SM 3333	IOP 29	1	13-Nov-02	No Match		Animal
SM 3450	IOP 29	1	06-Dec-02	No Match		Animal
SM 3606	IOP 29	1	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4097	IOP 29	1	28-Feb-03	No Match		Animal
SM 3288	IOP 29	2	05-Nov-02	Multiple Matches	Raccoon, Dog, Deer	Animal
SM 3333	IOP 29	2	13-Nov-02	No Match		Animal
SM 3450	IOP 29	2	06-Dec-02	No Match		Animal
SM 3606	IOP 29	2	23-Dec-02	Multiple Matches	Cat, Dog, Squirrel, Deer, Raccoon	Animal
SM 4097	IOP 29	2	28-Feb-03	No Match		Animal
SM 3288	IOP 29	3	05-Nov-02	No Match		Animal
SM 3333	IOP 29	3	13-Nov-02	No Match		Animal
SM 3450	IOP 29	3	06-Dec-02	No Match		Animal
SM 3606	IOP 29	3	23-Dec-02	No Match		Animal
SM 4097	IOP 29	3	28-Feb-03	No Match		Animal
SM 3288	IOP 29	4	05-Nov-02	No Match		Animal
SM 3333	IOP 29	4	13-Nov-02	No Match		Animal
SM 3450	IOP 29	4	06-Dec-02	No Match		Animal
SM 3606	IOP 29	4	23-Dec-02	No Match		Animal
SM 4097	IOP 29	3	28-Feb-03	Multiple Matches	Raccoon, Cat, Dog, Squirrel, Deer	Animal
SM 3288	IOP 29	5	05-Nov-02	No Match		Animal
SM 3333	IOP 29	5	13-Nov-02	No Match		Animal
SM 3450	IOP 29	5	06-Dec-02	No Match		Animal
SM 3606	IOP 29	5	23-Dec-02	No Match		Animal
SM 4097	IOP 29	5	28-Feb-03	Multiple Matches	Raccoon, Cat, Dog, Squirrel, Deer	Animal
PW 2624	IOP 30	1	10-Aug-02	No Match		Human
PW 3117	IOP 30	1	22-Aug-02	No Match		Animal
SM 3287	IOP 30	1	05-Nov-02	Unique Match	Deer	Animal
SM 3332	IOP 30	1	13-Nov-02	No Match		Animal
SM 3448	IOP 30	1	06-Dec-02	No Match		Animal
SM 3604	IOP 30	1	23-Dec-02	No Match		Animal
SM 4095	IOP 30	1	28-Feb-03	No Match		Animal
PW 2624	IOP 30	2	10-Aug-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
PW 3117	IOP 30	2	22-Aug-02	No Match		Animal
SM 3287	IOP 30	2	05-Nov-02	No Match		Animal
SM 3332	IOP 30	2	13-Nov-02	No Match		Animal
SM 3448	IOP 30	2	06-Dec-02	No Match		Animal
SM 3604	IOP 30	2	23-Dec-02	No Match		Animal
SM 4095	IOP 30	2	28-Feb-03	Multiple Matches	Bird, Raccoon	Animal
PW 2624	IOP 30	3	10-Aug-02	No Match		Human
PW 3117	IOP 30	3	22-Aug-02	No Match		Human
SM 3287	IOP 30	3	05-Nov-02	No Match		Animal
SM 3332	IOP 30	3	13-Nov-02	No Match		Animal
SM 3448	IOP 30	3	06-Dec-02	Unique Match	Raccoon	Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3604	IOP 30	3	23-Dec-02	Multiple Matches	Deer, Dog	Animal
SM 4095	IOP 30	3	28-Feb-03	No Match		Animal
PW 2624	IOP 30	4	10-Aug-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
PW 3117	IOP 30	4	22-Aug-02	No Match		Human
SM 3287	IOP 30	4	05-Nov-02	No Match		Animal
SM 3332	IOP 30	4	13-Nov-02	No Match		Animal
SM 3448	IOP 30	4	06-Dec-02	Unique Match	Raccoon	Animal
SM 3604	IOP 30	4	23-Dec-02	Multiple Matches	Deer, Dog	Animal
SM 4095	IOP 30	4	28-Feb-03	Unique Match	Seagull	Animal
PW 2624	IOP 30	5	10-Aug-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
PW 3117	IOP 30	5	22-Aug-02	No Match		Human
SM 3287	IOP 30	5	05-Nov-02	No Match		Animal
SM 3332	IOP 30	5	13-Nov-02	No Match		Animal
SM 3448	IOP 30	5	06-Dec-02	Unique Match	Raccoon	Animal
SM 3604	IOP 30	5	23-Dec-02	No Match		Animal
SM 4095	IOP 30	5	28-Feb-03	No Match		Animal
PW 3118	IOP 31	1	22-Aug-02	No Match		Animal
SM 3286	IOP 31	1	05-Nov-02	No Match		Animal
SM 3330	IOP 31	1	13-Nov-02	Multiple Matches	Squirrel, Deer, Cat, Dog, Raccoon	Animal
SM 3449	IOP 31	1	06-Dec-02	No Match		Human
SM 3605	IOP 31	1	23-Dec-02	No Match		Animal
SM 4096	IOP 31	1	28-Feb-03	Multiple Matches	Raccoon, Cat, Dog, Squirrel, Deer	Animal
PW 3118	IOP 31	2	22-Aug-02	No Match		Animal
SM 3286	IOP 31	2	05-Nov-02	Multiple Matches	Raccoon, Bird	Animal
SM 3330	IOP 31	2	13-Nov-02	No Match		Animal
SM 3449	IOP 31	2	06-Dec-02	Multiple Matches	Deer, Dog	Animal
SM 3605	IOP 31	2	23-Dec-02	No Match		Animal
SM 4096	IOP 31	2	28-Feb-03	Multiple Matches	Raccoon, Cat, Dog, Squirrel, Deer	Animal
PW 3118	IOP 31	3	22-Aug-02	No Match		Animal
SM 3286	IOP 31	3	05-Nov-02	No Match		Animal
SM 3330	IOP 31	3	13-Nov-02	No Match		Animal
SM 3449	IOP 31	3	06-Dec-02	Unique Match	Deer	Animal
SM 3605	IOP 31	3	23-Dec-02	No Match		Animal
SM 4096	IOP 31	3	28-Feb-03	Multiple Matches	Raccoon, Cat, Dog, Squirrel, Deer	Animal
PW 3118	IOP 31	4	22-Aug-02	No Match		Animal
SM 3286	IOP 31	4	05-Nov-02	No Match		Animal
SM 3330	IOP 31	4	13-Nov-02	No Match		Animal
SM 3449	IOP 31	4	06-Dec-02	Unique Match	Deer	Animal
SM 3605	IOP 31	4	23-Dec-02	No Match		Animal
SM 4096	IOP 31	4	28-Feb-03	Multiple Matches	Raccoon, Cat, Dog, Squirrel, Deer	Animal
PW 3118	IOP 31	5	22-Aug-02	No Match		Animal
SM 3286	IOP 31	5	05-Nov-02	No Match		Animal
SM 3330	IOP 31	5	13-Nov-02	No Match		Animal
SM 3449	IOP 31	5	06-Dec-02	No Match		Animal
SM 3605	IOP 31	5	23-Dec-02	No Match		Animal
SM 4096	IOP 31	5	28-Feb-03	Multiple Matches	Raccoon, Cat, Dog, Squirrel, Deer	Animal
SM 3285	IOP 32	1	05-Nov-02	Unique Match	Dog	Animal

Source Molecular #	Client Water Sample Reference	Isolate #	Submittal Date of Water Sample	Classification	Isolate Match	Previous Classification
SM 3331	IOP 32	1	13-Nov-02	**Multiple Matches**	**Squirrel, Deer, Cat, Dog, Raccoon**	**Animal**
SM 3447	IOP 32	1	06-Dec-02	No Match		**Animal**
SM 3603	IOP 32	1	23-Dec-02	**Multiple Matches**	**Cat, Dog, Squirrel, Deer, Raccoon**	**Animal**
SM 4094	IOP 32	1	28-Feb-03	No Match		**Animal**
SM 3285	IOP 32	2	05-Nov-02	No Match		**Animal**
SM 3331	IOP 32	2	13-Nov-02	No Match		**Animal**
SM 3447	IOP 32	2	06-Dec-02	No Match		**Animal**
SM 3603	IOP 32	2	23-Dec-02	No Match		**Animal**
SM 4094	IOP 32	2	28-Feb-03	No Match		**Animal**
SM 3285	IOP 32	3	05-Nov-02	No Match		**Animal**
SM 3331	IOP 32	3	13-Nov-02	No Match		**Animal**
SM 3447	IOP 32	3	06-Dec-02	No Match		**Animal**
SM 3603	IOP 32	3	23-Dec-02	No Match		**Animal**
SM 4094	IOP 32	3	28-Feb-03	**Unique Match**	**Seagull**	**Animal**
SM 3285	IOP 32	4	05-Nov-02	No Match		**Animal**
SM 3331	IOP 32	4	13-Nov-02	No Match		**Animal**
SM 3447	IOP 32	4	06-Dec-02	No Match		**Animal**
SM 3603	IOP 32	4	23-Dec-02	No Match		**Animal**
SM 4094	IOP 32	4	28-Feb-03	**Unique Match**	**Seagull**	**Animal**
SM 3285	IOP 32	5	05-Nov-02	No Match		**Animal**
SM 3331	IOP 32	5	13-Nov-02	No Match		**Animal**
SM 3447	IOP 32	5	06-Dec-02	No Match		**Animal**
SM 3603	IOP 32	5	23-Dec-02	No Match		**Animal**
SM 4094	IOP 32	5	28-Feb-03	No Match		**Animal**

DNA Fingerprinting Method Explanation

E. coli were enumerated by taking plates that are positive for fecal coliforms, transferring the membrane filter to EC with MUG media (Difco), and incubating for an additional 24 hours at 37°C. Colonies that fluoresced under UV light were counted as *E. coli* and isolated for ribotyping.

Ribotyping of E. coli isolates was accomplished by the method of Parveen et al (1999)[1]. Chromosomal DNA was extracted from *E. coli* isolates and digested with *HindIII*. Fragments were separated by agarose electrophoresis. The DNA was then transferred and fixed to a Zeta-probe membrane. A cDNA probe complementary to the *E. coli* 16S and 23S rDNA was labeled with digoxigenin-dUTP and was used to probe the membranes. The resulting genetic fingerprint was translated to a binary code based on the presence and absence of predetermined bands. The resulting binary code was then analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates - similar to the method elaborated in Scott *et al* (2003)[3].

DNA Fingerprinting Theory Explanation

After cultivating *E. coli* from the submitted sample, one or more *E. coli* isolates are selected. Isolates are clusters of *E. coli* colonies on an agar plate. A DNA fingerprinting analysis called ribotyping is performed on each *E. coli* isolate selected. This genetic fingerprint comes from genes that code for ribosomal ribonucleic acids (rRNA) of *E. coli*. Ribosomal RNA together with various proteins makes up the cell structure called a ribosome.

The ribosome is the cell structure where proteins are manufactured. In order to produce proteins, the messenger RNA and the amino acids are transferred to the ribosome. As the ribosome moves down the messenger RNA, it places the correct amino acid in the growing protein. It has been shown that looking at small differences in the DNA that codes for these 16S and 23S rRNA's help identify different strains of *E. coli*.

Ribosomal genes are also known to be highly conserved in microbes, meaning that the genetic information coding for rRNA will vary much less within bacteria of the same strain than it will between bacterial strains. This characteristic allows for a greater ability to distinguish between different bacterial strains.

In ribotyping, restriction enzymes are used to cut the genes coding for rRNA into pieces, and electrophoresis separates the pieces by size through a gel. Genetic probes then visualize locations of different-size fragments of DNA in the gel, which appear as bands. The banding pattern of DNA fragments corresponding to the relevant rRNA is known as the ribotype. The banding patterns are compared to a database of other *E. coli* strains and matched for each determined strain. If the client submits fecal samples, then direct banding pattern matches are also investigated between the fecal samples and blind samples submitted.[2]

[1] Parveen, Salina, Portier, Kenneth M., Robinson, Kevin, Edmiston, Lee, Tamplin, Mark L. **Discriminant Analysis of Ribotype Profiles of Escherichia coli for Differentiating Human and Nonhuman Sources of Fecal Pollution** Appl. Environ. Microbiol. (1999) 65: 3142-3147

[2] Carson, C. Andrew, Shear, Brian L., Ellersieck, Mark R., Asfaw, Amha **Identification of Fecal Escherichia coli from Humans and Animals by Ribotyping** Appl. Environ. Microbiol. (2001) 67: 1503-1507

[3] Scott, Troy M., Parveen, Salina, Portier, Kenneth M., Rose, Joan B., Tamplin, Mark L., Farrah, Samuel R., Koo, Andrew, Lukasik, Jerzy **Geographical Variation in Ribotype Profiles of Escherichia coli Isolates from Humans, Swine, Poultry, Beef, and Dairy Cattle in Florida** Appl. Environ. Microbiol. (2003) 69: 1089-1092

[4] Standard methods for the Examination of Water and Wastewater Method 9223 A1 (APAHA, 1998)

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Laboratory Comments

Submitter: General Engerineering & Environmental, LLC
Report Date: June 23, 2003

Client submitted on February 26, 2003 twenty-seven scat samples. All the scat samples tested positive for the presence of cultivable *E. coli*. Three colonies of *E. coli* were cultured from each scat sample and a DNA fingerprinting (i.e. ribotyping) analysis was performed on each of the isolates. The resultant genetic fingerprints demonstrated a variety of banding patterns. These genetic fingerprints were then translated to a binary code based on the presence and absence of predetermined bands.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with these scat samples.

Note: The *E. coli* isolates from each scat sample were also analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates to verify the source of the *E. coli* (i.e. human or animal source) - similar to the method elaborated in Scott et al (2003)[3]

Most scat sample DNA fingerprints statistically matched animal sources recorded in a database of known source DNA fingerprints. Those DNA fingerprints that the discriminant analysis program was unable to classify as coming from an animal source were labeled as indeterminate.

This does not mean that the *E. coli* from these samples do not come from an animal source. Rather, a new strain of *E. coli* present in these scat samples might have been detected. Additional *E. coli* isolates from other animal scat samples demonstrating the same DNA fingerprints would confirm this observation. The *E. coli* isolates will nonetheless be classified according to the client's submitted animal grouping for the DNA fingerprinting comparison analysis.

Lastly, one of the unknown scat samples was reclassified as a deer scat sample following a direct comparison analysis with the other submitted scat samples. The DNA fingerprints of the unknown scat sample uniquely matched the DNA fingerprints of the deer scat samples submitted. Consequently, there is a strong probability that this scat sample is from deer.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Deer Scat # 1
Source Molecular #: SM 4021
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1 2 3	Animal Animal Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Deer Scat # 2
Source Molecular #: SM 4022
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Deer Scat # 3
Source Molecular #: SM 4023
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Dog Scat # 1
Source Molecular #: SM 4024
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Indeterminate
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of two of the *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

The DNA fingerprints of one of *E. coli* isolates did not statistically match any of the animal sources recorded in a database of known source DNA fingerprints. This does not mean that the *E. coli* from this isolate does not come from an animal source. Rather, a new strain of *E. coli* present in dogs might have been detected. Additional *E. coli* isolates from dogs demonstrating the same DNA fingerprint would confirm this observation. The *E. coli* isolate will nonetheless be classified as coming from dogs for the client's DNA fingerprinting comparison analysis.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Deer Scat # 4
Source Molecular #: SM 4025
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Raccoon Scat # 1
Source Molecular #: SM 4026
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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Submitter: General Engineering & Environmental, LLC
Submitter #: Unknown Scat #1 (possibly Marsh Rabbit)
Source Molecular #: SM 4027
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal (reclassified as Deer)
	2	Animal (reclassified as Deer)
	3	Animal (reclassified as Deer)

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

All three isolates were reclassified as deer scat isolates following a direct comparison analysis with the other submitted scat samples. Their DNA fingerprints uniquely matched the DNA fingerprints of the deer scat samples submitted. Consequently, there is a strong probability that these scat samples are from deer.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Raccoon Scat # 2
Source Molecular #: SM 4028
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1 2 3	Animal Animal Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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Submitter: General Engineering & Environmental, LLC
Submitter #: Raccoon Scat # 3
Source Molecular #: SM 4029
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Deer Scat # 5
Source Molecular #: SM 4030
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Raccoon Scat # 4
Source Molecular #: SM 4031
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1 2 3	Animal Animal Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Unknown Scat #2 (possibly Marsh Rabbit)
Source Molecular #: SM 4032
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Indeterminate
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of two of the *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

The DNA fingerprints of one of *E. coli* isolates did not statistically match any of the animal sources recorded in a database of known source DNA fingerprints. This does not mean that the *E. coli* from this isolate does not come from an animal source. Rather, a new strain of *E. coli* present in animals might have been detected. Additional *E. coli* isolates from other animals demonstrating the same DNA fingerprint would confirm this observation. The *E. coli* isolate will nonetheless be classified as coming from animals for the client's DNA fingerprinting comparison analysis.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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Tel: (1) 786-268-8363, Fax: (1) 786-513-2733, Email: info@sourcemolecular.com

E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Unknown Scat #3 (possibly Marsh Rabbit)
Source Molecular #: SM 4033
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Dog Scat # 2
Source Molecular #: SM 4034
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Raccoon Scat # 5
Source Molecular #: SM 4035
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Indeterminate
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of two of the *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

The DNA fingerprints of one of *E. coli* isolates did not statistically match any of the animal sources recorded in a database of known source DNA fingerprints. This does not mean that the *E. coli* from this isolate does not come from an animal source. Rather, a new strain of *E. coli* present in raccoons might have been detected. Additional *E. coli* isolates from raccoons demonstrating the same DNA fingerprint would confirm this observation. The *E. coli* isolate will nonetheless be classified as coming from raccoons for the client's DNA fingerprinting comparison analysis.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Squirrel Scat #1 (Multiple Sample)
Source Molecular #: SM 4036
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Indeterminate
	2	Indeterminate
	3	Indeterminate

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates did not statistically match any of the animal sources recorded in a database of known source DNA fingerprints.

This does not mean that the *E. coli* from this sample does not come from an animal source. Rather, a new strain of *E. coli* present in squirrels might have been detected. Additional *E. coli* isolates from squirrels demonstrating the same DNA fingerprints would confirm this observation. The *E. coli* isolates will nonetheless be classified as coming from squirrels for the client's DNA fingerprinting comparison analysis.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Cat Scat #1
Source Molecular #: SM 4037
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1 2 3	Animal Animal Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Cat Scat #2
Source Molecular #: SM 4038
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Seagull Scat #1 (Multiple Sample)
Source Molecular #: SM 4039
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1 2 3	Animal Animal Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Seagull Scat #2 (Multiple Sample)
Source Molecular #: SM 4040
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1 2 3	Animal Animal Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Dog Scat #3
Source Molecular #: SM 4041
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Indeterminate

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of two of the *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

The DNA fingerprints of one of *E. coli* isolates did not statistically match any of the animal sources recorded in a database of known source DNA fingerprints. This does not mean that the *E. coli* from this isolate does not come from an animal source. Rather, a new strain of *E. coli* present in dogs might have been detected. Additional *E. coli* isolates from dogs demonstrating the same DNA fingerprint would confirm this observation. The *E. coli* isolate will nonetheless be classified as coming from dogs for the client's DNA fingerprinting comparison analysis.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Dog Scat #4
Source Molecular #: SM 4042
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Squirrel Scat #2 (Multiple Sample)
Source Molecular #: SM 4043
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Indeterminate
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of two of the *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

The DNA fingerprints of one of *E. coli* isolates did not statistically match any of the animal sources recorded in a database of known source DNA fingerprints. This does not mean that the *E. coli* from this isolate does not come from an animal source. Rather, a new strain of *E. coli* present in squirrels might have been detected. Additional *E. coli* isolates from squirrels demonstrating the same DNA fingerprint would confirm this observation. The *E. coli* isolate will nonetheless be classified as coming from squirrels for the client's DNA fingerprinting comparison analysis.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

Method and theory explanation page is included on a separate page in this report & on the website at www.sourcemolecular.com

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E. coli ID™ – DNA Fingerprinting of *E. coli*

(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Dog Scat #5
Source Molecular #: SM 4044
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1 2 3	Animal Animal Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Pelican Scat # 4
Source Molecular #: SM 4046
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E. coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Animal

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of these three *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

These genetic fingerprints have been translated to a binary code based on the presence and absence of predetermined bands. Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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(Discriminant Analysis of Ribotype Profiles of *E. coli*)

Submitter: General Engineering & Environmental, LLC
Submitter #: Raccoon Scat # 6
Source Molecular #: SM 4047
Sample Received: February 26, 2003
Date Reported: June 23, 2003

Fecal Coliform[4] mpn*/100 ml	*E. coli* Isolate # (3 colonies of cultured *E.coli* were analyzed)	Probable Source
NA	1	Animal
	2	Animal
	3	Indeterminate

* mpn = most probable number of fecal coliforms in 100mL of sample after 20 hrs of cultivation at 44.5°C.

Laboratory Comments

Three *E. coli* isolates from the scat sample were cultured, ribotyped, and analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates. The DNA fingerprints of two of the *E. coli* isolates statistically matched animal sources recorded in a database of known source DNA fingerprints.

The DNA fingerprints of one of *E. coli* isolates did not statistically match any of the animal sources recorded in a database of known source DNA fingerprints. This does not mean that the *E. coli* from this isolate does not come from an animal source. Rather, a new strain of *E. coli* present in raccoons might have been detected. Additional *E. coli* isolates from raccoons demonstrating the same DNA fingerprint would confirm this observation. The *E. coli* isolate will nonetheless be classified as coming from raccoons for the client's DNA fingerprinting comparison analysis.

Each isolate's binary code is being stored digitally at Source Molecular for future reference for a period of two years. Past and future blind samples submitted by the client will be analyzed for possible matches with this scat sample.

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DNA Fingerprinting Method Explanation

E. coli were enumerated by taking plates that are positive for fecal coliforms, transferring the membrane filter to EC with MUG media (Difco), and incubating for an additional 24 hours at 37°C. Colonies that fluoresced under UV light were counted as *E. coli* and isolated for ribotyping.

Ribotyping of *E. coli* isolates was accomplished by the method of Parveen *et al* (1999)[1]. Chromosomal DNA was extracted from *E. coli* isolates and digested with *HindIII*. Fragments were separated by agarose electrophoresis. The DNA was then transferred and fixed to a Zeta-probe membrane. A cDNA probe complementary to the *E. coli* 16S and 23S rDNA was labeled with digoxigenin-dUTP and was used to probe the membranes. The resulting genetic fingerprint was translated to a binary code based on the presence and absence of predetermined bands. The resulting binary code was then analyzed by discriminant analysis using SAS (registered) software against a library of known source isolates - similar to the method elaborated in Scott *et al* (2003)[3].

DNA Fingerprinting Theory Explanation

After cultivating *E. coli* from the submitted sample, one or more *E. coli* isolates are selected. Isolates are clusters of *E. coli* colonies on an agar plate. A DNA fingerprinting analysis called ribotyping is performed on each *E. coli* isolate selected. This genetic fingerprint comes from genes that code for ribosomal ribonucleic acids (rRNA) of *E. coli*. Ribosomal RNA together with various proteins makes up the cell structure called a ribosome.

The ribosome is the cell structure where proteins are manufactured. In order to produce proteins, the messenger RNA and the amino acids are transferred to the ribosome. As the ribosome moves down the messenger RNA, it places the correct amino acid in the growing protein. It has been shown that looking at small differences in the DNA that codes for these 16S and 23S rRNA's help identify different strains of *E. coli*.

Ribosomal genes are also known to be highly conserved in microbes, meaning that the genetic information coding for rRNA will vary much less within bacteria of the same strain than it will between bacterial strains. This characteristic allows for a greater ability to distinguish between different bacterial strains.

In ribotyping, restriction enzymes are used to cut the genes coding for rRNA into pieces, and electrophoresis separates the pieces by size through a gel. Genetic probes then visualize locations of different-size fragments of DNA in the gel, which appear as bands. The banding pattern of DNA fragments corresponding to the relevant rRNA is known as the ribotype. The banding patterns are compared to a database of other *E. coli* strains and matched for each determined strain. If the client submits fecal samples, then direct banding pattern matches are also investigated between the fecal samples and blind samples submitted.[2]

[1] Parveen, Salina, Portier, Kenneth M., Robinson, Kevin, Edmiston, Lee, Tamplin, Mark L. **Discriminant Analysis of Ribotype Profiles of Escherichia coli for Differentiating Human and Nonhuman Sources of Fecal Pollution** Appl. Environ. Microbiol. (1999) 65: 3142-3147

[2] Carson, C. Andrew, Shear, Brian L., Ellersieck, Mark R., Asfaw, Amha **Identification of Fecal Escherichia coli from Humans and Animals by Ribotyping** Appl. Environ. Microbiol. (2001) 67: 1503-1507

[3] Scott, Troy M., Parveen, Salina, Portier, Kenneth M., Rose, Joan B., Tamplin, Mark L., Farrah, Samuel R., Koo, Andrew, Lukasik, Jerzy **Geographical Variation in Ribotype Profiles of Escherichia coli Isolates from Humans, Swine, Poultry, Beef, and Dairy Cattle in Florida** Appl. Environ. Microbiol. (2003) 69: 1089-1092

[4] Standard methods for the Examination of Water and Wastewater Method 9223 A1 (APAHA, 1998)

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City of Isle of Palms
Department of Public Works
July 2003 Report
David D. Mobley, Jr. – Director

1. The department received 739 telephone calls in the month of July. Thirty (30) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. One dead animal was disposed this month. Eighteen (18) rollout carts/recycle bins were delivered. Forty (40) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four (4) loads (29.95 tons) of C&D waste, twenty (20) garbage packer loads (123.96 tons) of limbs and leaves and four (4) loads (110.89 tons) of garbage were transported to the incinerator.

2. Four (4) scrap metal containers were transported to Charleston Scrap Metal.

3. Repaired loose 4 x 4 on the handicap ramp at Beach Access on 21st Ave.

4. The Beach Access Path numbers 21st, and 40th were cleaned.

5. The grass on Palm Boulevard from Breach Inlet to Wild Dunes was cut. The debris from the connector was collected twice this month.

6. Employee, Kim Tapply, out of the office for six weeks due to non-work related injury/surgery, returned to work July 31, 2003.

7. At the request of Jay Clark increased the 8 yard container one size at the Morgan Creek Grill.

8. Florence Truck Center delivered our 2002 Mack MV322 Freedom-XXL, straight truck with 18' dump bed with barn doors on Thursday, July 31st.

9. The 90-gallon rollout garbage carts were delivered on July 30.

10. The employee of the month for July 2003 is Russell Roper.

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DATE	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
4/7/03	PW-6	1985 Ford LN8000 17 yd	GARBAGE PACKER	(1) Motor Replacement	Charleston Co. Fleet	$	13,154.56
4/9/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.05
4/14/03	PW-2	1988 Ford F800 20 yd	GARBAGE PACKER	(1) Flat Repair	Williams Tire	$	101.15
4/14/03	PW-6	1985 Ford LN8000 17 yd	FLATBED TRUCK	Rebuilt Hydraulic Cylinder	Charleston Co. Fleet	$	2,371.06
4/16/03	PW-2	1988 Ford F800 20 yd	GARBAGE PACKER	Starter	Cannon's Auto Electric	$	238.50
4/18/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Headlight Repair	Bumper to Bumper	$	10.59
4/24/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	Light Bulb	Blanchard Machinery	$	7.64
4/25/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Solenoid	Napa Auto Parts	$	9.85
4/28/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Front Tire	Williams Tire	$	203.38
4/28/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Rear Tire	Williams Tire	$	203.38
4/28/03	PW-14	1998 Mack MR688S 33yd	GARBAGE PACKER	Replaced Hydraulic Pump	Amick Equipment	$	3,499.78
4/29/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	Lamp Repair	Blanchard Machinery	$	17.79
4/29/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Headlight Repair	Bumper to Bumper	$	3.70
4/29/03	Stock Items			(20) Mini Light Bulbs	Bumper to Bumper	$	14.73
4/29/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	(2) Mini Light Bulbs	Bumper to Bumper	$	11.87
4/29/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	(10) Mini Light Bulbs (rtnd to stock)	Blanchard Machinery	$	(6.25)
4/30/03				Replaced Registration Cards	SC Department of Revenue	$	8.85
4/30/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	Lamp Repair (rtnd to stock)	Blanchard Machinery	$	(7.64)
5/2/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.95
5/2/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	New Tire-left side	Williams Tire	$	101.15
5/2/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	25.46
5/5/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	68.95
5/5/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.95
5/5/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	Right Running Light replaced	Blanchard Machinery	$	34.94
5/12/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Repair/Replace Led Lights	Charleston Co. Fleet	$	176.72
5/15/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	4.51
5/16/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	4.82
5/22/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	34.05
5/23/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	282.24
5/24/03	Stock Items			Headlights	Bumper to Bumper	$	49.25
5/29/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	23.62
5/30/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Flat Tire Repair	Williams Tire	$	68.95
5/30/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Flat Tire Repair	Williams Tire	$	68.95
6/2/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.95
6/2/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Brake Repair Road Call	Charleston Co. Fleet	$	198.25
6/4/03	PW6	1985 Ford LN8000 17 yd	FLATBED TRUCK	Alternator replaced/light repair	Charleston Co. Fleet	$	358.37
6/5/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	29.04
6/5/03	PW-9	1997 Caterpillar IT14G	Cat Loader	(2) Headlights	Blanchard Machinery	$	35.64
6/8/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	19.65

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2003
MAINTENANCE
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DATE	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
6/8/03	Stock Items			Cleaners/degreaser	Walmart	$	50.31
6/9/03	PW-14	1998 Mack MR688S 33yd	GARBAGE PACKER	Repair Fuel Leak/cracked fuel line	Charleston Co. Fleet	$	243.98
6/9/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Repair Hydraulic Hose	Allen & Webb	$	42.65
6/9/03	PW-6	1985 Ford LN8000 17 yd	FLATBED TRUCK	Tailgate Repair	Field's Ornamental	$	200.00
6/12/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	25.42
6/19/03	PW-14	1998 Mack MR688S 33yd		Towed	Turky's Towing	$	127.50
6/30/03				SC Sales and Use Tax not collected	SC Department of Revenue	$	5.57
6/30/03	Misc Expense			Reimbursment–	Petty Cash	$	6.36
6/30/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.95
7/1/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Install new nuts & valves	Hughes Motor	$	434.19
7/2/03	Stock Items			Strobe light	Fleet Industries	$	94.68
7/2/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	IT14G oil change	Blanchard Machinery	$	583.80
7/7/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	69.55
7/10/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Rubber Flaps for hopper	Charleston Rubber	$	78.86
7/10/03	PW-19	2002 Ford F150 Pickup	PICKUP TRUCK	Rubber Flaps for hopper	Charleston Rubber	$	78.87
7/11/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.95
7/11/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Oil Change	Auto Care Express	$	31.15
7/11/03	PW-19	2002 Ford F150 Pickup	PICKUP TRUCK	Oil Change	Auto Care Express	$	31.15
7/14/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	64.90
7/14/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Air Fill	Napa Auto Parts	$	16.83
7/14/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Hydraulic Hose	Napa Auto Parts	$	47.25
7/16/03	Stock Items			Cleaners/Degreaser	Walmart	$	45.71
7/18/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	298.61
7/24/03	walkie talkie			Radio Service	Mobile Communications	$	77.01
7/24/03	walkie talkie			Radio Service	Mobile Communications	$	40.75
7/25/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	255.74
7/25/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	1,327.21
7/29/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	30.28

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DATE	VEHICLE	Year, Make, and Model	DESCRIPTION	VENDOR	AMOUNT

Total for 12 months ending on June 2003	$	88,172.98
June's Total	$	346.38
Total for 11 months ending on May 2003	$	87,826.60
Annual Budgeted Am 2002 - 2003 Budget	$	70,000.00
Balance	$	(18,172.98)
Percent of Budget		25% over
Annual Budgeted Amount 2003 - 2004 Budget	$	80,000.00
Total for 1 month ending July 2003	$	3,606.54
Balance	$	76,393.46
Percent of Budget		95%

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

TO: **Linda Tucker, City Administrator**

FROM: **David D. Mobley, Jr., Public Works Director**

DATE: **August 5, 2003**

SUBJECT: **Increasing Secretary Hours**

==========

Currently, Erika Reynolds is working as the Administrative Assistant for the Public Works Department. She is a permanent part-time employee working twenty-five (25) hours without benefits. We are requesting an increase in hours from part-time at twenty-five (25) hours per week to full-time at thirty (30) hours per week including full benefits.

Thank you for considering our request. Should there be any questions please feel free to contact me.

Linda Tucker

From: Al Cannon [alcannon@charlestoncounty.org]

t: Friday, July 25, 2003 11:27 AM

FMSottile@aol.com

Cc: bellellim@aol.com; iopbeachbelle@aol.com; babele@iop.net; jmarino@iop.net; rdmiller@iop.net; taylord@iop.net; carol@joemedia.net; ryanbucky@msn.com

Subject: Drainage Ditch

Mike:

I have lived on the Isle of Palms since 1971 and in my present home at 22 32nd Ave since 1975. Thirty- Second Avenue is the last full street before Forest Trail. The homes to the rear of my house are on Forest Trail. There is a drainage ditch at the rear of my residence (and the residences on the even- numbered side of 32nd). I am not sure what purpose it serves, but it is a terrible breeding ground for snakes, rats and especially mosquitos. I believe that it represents a significant health risk with the Nile Fever and other diseases carried by the mosquito. Today's Post and Courier has an article on Encephalitis, another mosquito borne disease. I am asking that you have the Town of Isle of Palms and possibly the Health Dept. inspect this ditch and take action to eliminate it. I understand that there is much support for the ditch being replaced with a buried pipe, except for a lady In Forest Trail whose backyard is low and who is opposed to this because it will cause her low lot to flood...Thank you for your attention to this matter...Al Cannon (cell- 6701231)

Al Cannon
3505 Pinehaven Drive
Charleston Heights, SC 29405-7789
Phone: 843-554-2485
email: alcannon@charlestoncounty.org

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

August 5, 2003

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for July 2003
Isle of Palms
Charleston County

Dear Ms. Tucker,
Below are the results from Beach Monitoring on Isle of Palms for the month of July 2003. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus Levels	Date	Enterococcus Levels
Port O'Call/Wild Dunes, Tri 50	7/09/03	<10	7/23/03	<10
Dunescrest Ln./Wild Dunes Tri 51	7/09/03	<10	7/23/03	<10
53rd Avenue, Tri 52	7/09/03	10	7/23/03	<10
34th Avenue, Tri 53	7/09/03	<10	7/23/03	<10
21st Avenue, Tri 54	7/09/03	<10	7/23/03	<10
12th Avenue, Tri 54B	7/09/03	<10	7/23/03	<10
7th Avenue, Tri 55	7/09/03	<10	7/23/03	20
4th Avenue, Tri 56	7/09/03	<10	7/23/03	10

Also, the samples pulled on 7/1, 7/15, and 7/29 at 54B were all less than 10. If you would like more information or have any questions, please do not besitate to call 843-740-1590.

Sincerely,
Megan M Cook
Megan Cook
Trident EQC District

Aug-05-03 03:58pm From-SCDHEC TRIDENT EQC +8437401585 T-047 P.002/002 F-580

EXHIBIT D

RECREATION COMMITTEE
August 7, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on August 7, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee member Rice and Recreation Director Page. Also present were Mayor Sottile, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the July minutes as submitted; Chairman Buckhannon seconded; motion passed unanimously.

2. Citizens Comments. Councilwoman Hanbury spoke on behalf of a citizen dog Belle who asked that the Council consider a "doggie park" whenever any future expansion of the Recreation Center is discussed.

3. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- November 1-2 there will be a Dog Seminar to teach dogs to dance.
- Keenagers begin meeting again on September 3rd.
- Preschool and Tiny Tots classes begin September 2nd.
- The ARC Blood Drive had a great turnout on August 4th.
- Youth Soccer registration begins August 18th.
- Surf Camp has concluded and was very successful. Kai and his staff did a great job.
- The Isle of Palms Beach Run was affected by the tropical storm and attendance was low, but those who attended enjoyed themselves.
- The Annual Half Rubber Tournament will be August 16-17.

Councilwoman Rice stated that her daughters attended the bike safety presentation and they could not say enough good things about Officers Usry and Ambas. She recommended that this be held on a quarterly basis. Director Page said that there will be a Bike Rodeo on November 22nd in conjunction with the Police Department and State Farm Insurance. Bike serial numbers will be registered and there will be events and snacks during the day. Councilwoman Rice also said that the children had a great time when the Fire Department sprayed the kids recently and she commended the employees for their enthusiasm.

Director Page iterated, for the record, how cooperative both the Police and Fire Departments are with the Recreation Department and she commended both chiefs for allowing their personnel to assist with events.

Chairman Buckhannon urged Director Page to make sure that, during soccer registration, the parents are notified of the code of conduct. Director Page stated that they have changed the method of orientation/ information this year. Children ages 5-8 - the Department selects the teams; ages 9-12 - chosen by draft. Every parent receives a packet with the Parents' Code of Ethics in front which they must sign and return to the Department, game schedules, youth policies and procedures, and all children who attend orientation (and at some point, attendance at this orientation will be required) receive a free soccer bag.

4. Old Business. (A) Participation Numbers. Director Page referred to the Participation Report part of the Monthly Report and stated that these figures represented one year.

(B) Recreation Center Update - Cost Estimate. Chairman Buckhannon referred to the figures which are also a part of the Monthly Report and stated that the bond came in at 3.55% which is lower than the 5% budgeted. Director Page pointed out that the figures shown do not include the permit fees, design fees or the bond issue cost which brings the total cost up to the $2.9 million.

(C) Report of Status of Bond. Administrator Tucker reported that the $2.9 million is in the bank earning interest. She reiterated that the City improved its bond rating at Moody's and also noted that interest rates have gone up quite a bit since closing and that the City received a very competitive rate.

(D) Review of '02-'03 Budget. Chairman Buckhannon stated that he had put this on the agenda so that the committee could review it to see if anything might be out of the ordinary and if any improvements could be made. He indicated that last year's budget was overall very good and Director Page explained some of the individual items that went over budget.

5. New Business. (A) Fast Start Program Registration Fees. Director Page referred to the Fast Start guidelines in the Monthly Report that she and T.J. Rostin drafted. She noted some corrections to the draft and asked for any input from Committee members. Councilwoman Rice asked that information on this program be distributed through day care and preschools. Director Page said that she recommended fees of $20 for island residents and $25 for non-residents.

She also stated that the Isle of Palms is the only department in the Charleston area initiating a Fast Start program and she was somewhat concerned that many non-residents may be interested as word gets out, and she began discussion of whether or not to limit the number of children. With 5-8 children on a team, at an average of 6 per team and 10 teams, she felt that 60 was a manageable number. The Committee felt that registration be left open to see what kind of turnout there will be and they agreed to the $5 additional non-resident fee.

(B) Donation of Live Oaks. Director Page reported that she received a call from Douglas Kerr asking if the department could use some live oak trees. Someone who had cut down a tree illegally had been required to donate trees to the City. She contacted LS3P for the plans and these trees were planted as part of the back buffer.

6. Miscellaneous. (A) Director Page reported that the department received the PARD grant money for reimbursement of expenses associated with the relocation of the Tot Lot in the amount of $6,000.

(B) Director Page asked to raise the Middle School Dance fees to $5.00 from $3.00. Committee members concurred.

(C) Director Page reported that the softball scoreboard is no longer working. She said that the City can purchase a new board for under $4,000. After discussion, **Councilwoman Rice made a motion to recommend to Ways & Means that a new softball scoreboard be purchased at a cost not to exceed $4,000; Chairman Buckhannon seconded. Councilwoman Rice amended her motion that**

half of the cost be requested from the State Accommodations Tax Advisory Committee; Chairman Buckhannon seconded. After further discussion, amendment passed unanimously; motion passed unanimously.

(D) Trek for the Coast. Administrator Tucker provided copies of the letter and documentation from Clean Beaches Council asking if the Isle of Palms wants to become a host for the 2004 "Trek for the Coast" fitness series. She recommended that the City inform the Clean Beaches Council that they would like to be considered as a host in the future, but that the City has so much going on this year with so much demand on the budget to participate this year. She felt that it was an excellent program for the City to be involved with in a future year and she will place the request in the FY '05 budget for further consideration by City Council. Committee members concurred.

(E) Chairman Buckhannon asked about the request for a sand volleyball tournament. Director Page stated that there was so much going on in the Department with summer camps, etc., that there just was not feasible at this time. She felt that a grass or inside volleyball tournament could be held at some time. Also, she expressed concern that, once construction is started on the new Recreation Center, how that will affect the programs already in the schedule for safety reasons.

(F) Set Date for Joint Meeting Between Recreation and Public Works Committee. Chairman Buckhannon will contact Chairman Marino of the Public Works Committee to discuss joint meeting dates.

(G) Set Date for Next Meeting. September 2, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT

July 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

JULY ACTIVITIES AND SPECIAL EVENTS

Morning Aerobics
Morning aerobics began a new session on June 23rd. Classes are held on Mondays, Wednesdays, and Fridays from 8:00 to 9:00am. The cost per session is $60.00 per person. Attendance has dropped slightly during the summer with an average of four (4) adults. The next session begins August 18th.

Evening Aerobics
Evening aerobics session began on July 17th. Classes are held on Tuesdays and Thursdays from 5:45 to 6:45pm. The cost per session is $40.00 per person. Attendance has increased this summer. An average of six (6) adults are actively attending this class. The next session will begin July 29th.

Yoga
Yoga finished the fifth session on Thursday, July 17th. The classes are currently held on Tuesdays and Thursdays from 12:30 to 2:00pm at the City Hall Council Chambers. Approximately five (5) adults are enrolled in this class. A new session began on July 22nd and seven (7) adults are currently registered for this class. After summer camp is over, yoga will meet at the Recreation Department in early August.

Dog Obedience
Dog Obedience has nine (9) dogs enrolled in the puppy class from 6:30 to 7:30pm. Nine (9) dogs are also enrolled in the adult class from 7:30 to 8:30pm. The next session will begin on August 25th. Currently both the puppy and adult classes are full. Due to the popularity of this program, a 8:30 to 9:30pm class will be added for dogs of all ages.

Therapy Dog Workshop
On Saturday, July 19th the Isle of Palms Recreation Department and Southeastern Therapy Animal Resources, Inc. hosted an animal therapy workshop from 1:00 to 5:00pm at the Recreation Center. Fourteen (14) participants were enrolled and two (2) participants audited this class. The cost was $35.00 to participate and $15.00 to audit the class.

Dog Seminar
The IOP Recreation Department and Purely Positive Dog Training, Inc. will co-host a dog seminar on November 1st and 2nd. Currently eleven (11) participants are registered for this two day event. Fifteen (15) working spots at a cost of $150.00 and in addition twenty (20) auditing spots at a cost of $40/1 day or $75/2 days are available.

Camp Summershine
Due to Anthony Johnson's Basketball camp, there was no Summershine summer camp during the first week in July.

Each week of summer camp is designated a theme. Every week the children go on various field trips, play theme related indoor/outdoor games and do theme related arts & crafts. Approximately twenty-five (25) campers are enrolled each week of camp. The fee is $65.00 per week of camp.

July 7th through 11th, Camp Summershine's theme was "The Great Outdoors." The highlights throughout the week were: Kayaking with Nature Adventure Outfitters, Cookout and swimming party at a parent's house, Trip to the Beach, and Wet & Wild Day.

July 14th through 18th was "Turn Back the Clock Week!" The highlights throughout the week were: Roller skating at Stardust Skate Center, Trip to the Beach, Wet & Wild Day and a Sock Hop at the end of the week.

July 21st through 25th was "Anything Can Happen Week!" The highlights throughout the week were: Trip to the Riverdogs Big Splash Day, Trip to the Beach, Visit from the Charleston Swamp Foxes, Wet & Wild Day and Field Day on Friday.

There are two more weeks of camp remaining. The themes for these two weeks are: "Olympics Week" and "Water, Water, Everywhere."

Summer Wee Camp
The three and four year old camp has been a success. Approximately fifteen (15) children are enrolled each week of camp. The fee for camp is $35.00 per week. Each week is designated a specific theme. Relating to each theme, the children participate in arts and crafts, indoor and outdoor games and snack. There are currently two (2) more weeks of camp remaining.

Keenagers
Currently speakers and field trips are being secured for the 2003-04 Keenager's. The monthly meetings will begin in September. The IOP Recreation Department will meet with the Co-Chairs of the Keenager's committee to discuss further plans for the year.

Preschool/Tiny Tots
Both Preschool and Tiny Tots classes for the 2003-04 school year are full. The Tiny Tots class has twelve (12) students enrolled and the Preschool class has twenty (20) students enrolled.

Laura Togami

UPCOMING ACTIVITIES AND EVENTS

	Event	Place	Time
August			
4	ARC Blood Drive	IOP Recreation Dept.	3-8pm
September			
2	Preschool/Tiny Tots Begins	IOP Recreation Dept.	9:00am
3	Keenager's Luncheon	IOP Recreation Dept.	12 Noon
5	Gymnastics	IOP Recreation Dept.	3:45pm
10	Keenager's Lunch Bunch	TBA	11:30am
17	Keenager's Trip	TBA	TBA

Isle of Palms Recreation Department
July Athletic Report

July 4th Fireworks Show
The Recreation Department full-time and some part-time staff assisted the Fire Department with the annual fireworks show.

Adult CO-ED Softball:
CO-ED Softball is approaching the halfway point of the season. The league is extremely close with five (5) teams within one game of first place. Defending champion Island Clubhouse, with a 3-1 record, is looking to repeat as champion. Games are played on Tuesday and Thursday evenings at 6:30 and 7:45pm. The post-season tournament will begin at the end of August to determine the league champion.

Youth Soccer:
Registration will begin August 18th for youth soccer. Registration is open to ages 5-12 years old. Game days and practices will be determined at a later date. The registration fee is $30 for residents and $35 for non-residents.

Beginning with the 2003 soccer season, the Recreation Department staff have developed a new process for registration. Parents will complete Registration cards that will be kept on file and used for every sport year after year. The use of these cards will prevent duplication and unnecessary paperwork each sports season. However, Parents will be required to sign a participation waiver sheet for each sport season. This is designed to make the registration process easier for each player.

"Fast Start"
The Recreation Department staff will initiate a new program called "Fast Start" in September. Children ages three (3) and four (4) years old will participate along with a parent. Fast Start will begin this fall along with the normal Youth Soccer Program. Rules and procedures have been developed and will require at least one parent per family to attend the organizational meeting and all practices and games related to this program. The Recreation Department will provide directions, equipment and skill exercises so the parents will be able to run the program with little supervision. The Recreation Department will have a part-time employee available and provide equipment needed. The Parents, as well players, will learn skills and aspects about the game of soccer. Registration has been tentatively set for August 18th-September 5th.

Sol Surfer's Surf Camp:
Surf Camp has been the hot program for the summer. Each week has been filled to capacity with a number of campers on the waiting list. July 28th – August 1st is the last week of Surf Camp. Kai and his staff have done a wonderful job of teaching specific surf skills as well as getting to know each camper.

5th Annual Half Rubber Tournament:
The 5th Annual Half Rubber Tournament is set for August 16th and 17th. With the approval of City Council the Isle of Palms Accommodations Tax Committee, the Holiday Inn Express and Jack's Cosmic Dogs have generously donated funds to sponsor this event. Over 35 teams are expected to sign up for this year's tournament. Teams will travel from all over South Carolina as well as Georgia. Last year's winner, The Bull & Finch, will have to defeat some stiff competition to repeat as champion. Games will begin at 9:00am on August 16th. The championship game will be held on Sunday afternoon. Specific times will be determined after the conclusion of play on Saturday.

MISC:

- Anthony Johnson Basketball Camp was held the week of June 31 – July 4th. There were ninety (90) campers enrolled this year camp. Anthony Johnson was a huge hit with the kids as well as the parents. Brian Judski, from Guilford College, did a wonderful job as camp director. Plans are in the works for next year.

- The Isle of Palms Beach Run was held July 26th behind the Windjammer. This year's sponsors include The Windjammer, the Isle of Palms Accommodation Tax Committee, Papa John's Pizza, the Coca Cola Bottling Company and the Isle of Palms Family Dentistry. Due to the inclement weather, there were approximately 100 runners. Action Carolina did a wonderful job with the finish line results.

- T.J. Rostin is on the committee for the 2004 SCRPA Conference. The conference is scheduled for September of 2004 in North Charleston. One representative from each agency in Charleston County will help plan a variety of different activities for the conference. Over 300 recreation professionals from around the state and the nation attend the SCRPA conference each year. The conference is designed to educate each attendee on new ideas, concepts and trends relative to the field of recreation and leisure services.

- T.J. Rostin is also a part of the 2003 Conference Committee. This committee will develop programs and ideas to raise money for the Southern District to help defray the cost of the District social during the 2003 SCRPA Conference in Myrtle Beach. The committee decided to organize a raffle with prizes donated by area businesses and recreation departments. Raffle tickets will go on sale August 4, 2003. Ticket prices will be determined on July 29th.

- The recreation staff watched two (2) instructional videos explaining the proper use of the Toro Workman 2100 Ball Field Groomer. This video talked about how to use this piece of equipment. Safety procedures, storing procedures, proper maintenance and operating policies were the main focus of this instructional film.

- The Recreation Staff reviewed rules, regulations and policies as a training exercise and review.

Upcoming Dates

August	4	Men's Flag Football registration begins
	16-17	5th Annual Half Rubber Tournament
	18	Youth Soccer registration begins Fast Start Registration (soccer ages 3-4yrs)
September	13-16	2003 SCRPA Annual Conference in Myrtle Beach

Parks and Grounds Maintenance
Monthly Report
July 2003

Recreation Building:

Replaced the closet valve on the men's urinal in restroom
Scrubbed the gym floor
Performed an electrical inspection of circuitry, all extension cords and all small appliances
Setup for aerobics, yoga, surf camp and summer camp

Recreation grounds:

Daily cleaned the skate area
Cleaned the shuffle board area including edging and roundup
One application of roundup on grounds
Regular cleaning of the parking lot
Treated for fire ants
Regular grounds maintenance

Tennis Courts:

Removed trash weekly
Attached the windscreens after the wind storm
Installed two tennis caddies
Placed one new squeegee in service
Blew off and cleaned courts as needed
Repaired the entrance gate to the tennis courts

Basketball Courts:

Roundup the perimeter of the courts
Blew off and cleaned courts as needed

Baseball/Softball fields:

Removed the batting cages and put into storage
Pulverized the infields to soften the playing surface
Regular infield maintenance for coed softball
Regular grounds maintenance

Soccer Field:

Regular grounds maintenance

Equipment:

Toro workman 2100 in service July 11, 2003
Changed the oil and filter in the John Deere tractor
Cleaned all maintenance equipment
Installed a new Scotsman ice maker

City Property and Landscape Maintenance:

Regular maintenance of city grounds
Replaced 4 flood lights at the front beach restrooms
Attached a smoke detector at the entrance to Council Chambers
Replaced one ballast in light at city hall
Replaced 2 lights in the Clerk of Court's office
Removed the support bars in filing cabinets for the City Administrator
Roundup at the connector and memory park

Misc:

Reviewed the instructional and safety videos for the Toro 2100
Worked the Fourth of July fireworks celebration
Setup and worked the beach run

Meetings Attended:

July	1	Personnel Committee Recreation Committee
	7	IOP Connector Run
	15	Department Head Safety Meeting Ways and Means
	22	Bid Opening for Recreation Bonds City Council Meeting

Upcoming Events:

August	Half Rubber Tournament Youth Soccer Registration begins Men's Fall Softball Registration Flag Football Registration American Red Cross Blood Drive
September	Middle School Dances begin Keenager's Monthly Meetings Resume Mommie and Me begins LS3P will advertise fro Recreation Project bids
October	IOP Connector Run Ghostly Tide Tales Annual Halloween Carnival Receive Recreation Project bids American Red Cross Blood Drive
November	Elections – November 4 Christmas Card Drawing Contest Basketball Registration begins Thanksgiving Holidays Ways and Means/City Council will award Contract for Recreation Project

City of Isle of Palms Recreation Department
Revenue and Expenditure Report
2003 - 2004

	INSTRUCTOR PROGRAMS								
	Aerobics	Yoga	Dog Obedience &Therapy	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Surf Camp	Total
REVENUES	255	70	2,245				1,207	12,850	
EXPENDITURES									
Salaries	286	49	1,817				678		
Supplies									-
Miscellaneous									-
Total Expenditures	286								
Surplus / (Deficit)	(31)	21	2,245	-	-	-	1,207	12,850	-

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SUMMERSHINE CAMP				
	May	June	July	August	Total
REVENUES	4,807	8,589	5330.95		18,727
EXPENDITURES					
T-shirts/Bags	2,443		191.6		2,634
Equipment					
Supplies	753	118.49	77.87		949
Snacks	265	478.07	661		1,404
Buses			473		473
Field Trips		904.1	692		1,596
Mad Science		255	425		680
Miscellaneous			94		94
Total Expenditures	3,461	1,756	2,614	-	7,831
Surplus / (Deficit)	1,346	6,833	2,716	-	10,896

ISLE OF PALMS RECREATION DEPARTMENT

MONTHLY REPORT ATTACHMENTS

JULY 2003

Proposed "Fast Start" Guidelines

Participation report for Recreation Activities

Design Development Cost Estimate for Recreation Addition

Isle of Palms Recreation Department
3 & 4 Year-old Soccer "Fast Start"
2003

I. Team Requirements

Number of players- To be determined after registration. Min. 5 Max 8
(one parent per *family* must be present at all times)

II. Player Eligibility

Age of Player prior to August 1, 2003.

Players must be 3 or 4 years old to compete in this program.

Parents/legal guardians of players must complete a registration card, provide a birth certificate and pay the registration fee in order to participate in the Youth Athletic "Fast Start" Program.

In order for a child to participate in the Fast Start program, all parents must attend a pre season meeting where league rules, parent participation requirements and activity schedules will be discussed. Parents will also be required to sign a Parents Code of Ethics.

The Recreation Department will provide soccer balls, whistles, cones, jerseys, soccer goals, etc. Each parent shall be responsible for providing shorts, shin guards, socks, shoes or any other protective equipment necessary to compete in this program.

A player may compete in an older age division if deemed acceptable by the Recreation Department staff.

III. Team Leader Selection

One parent per family must be present at all "Fast Start" activities. These activities include but are not limited to practices, scrimmages, and games.

One parent from each team will be registered with the Recreation Department as the "Team Leader." The "Team Leader" will be asked to supervise game days, introduce and conduct various skill drills, instruct each player during games, and ensure a safe environment for all participants. Team leaders shall be required to sign a waiver to conduct a background search prior to play.

The Recreation Department reserves the right to reject a candidate for the position of "Team Leader" for an individual who has displayed any form of unsportsmanlike conduct, profanity or who has threatened physical harm to

umpires, players, managers, coaches or league officials, has been suspended from the recreation programs due to unbecoming behavior or in the opinion of the recreation staff believe this individual does not fit the desired attitude, departmental goals and end results expected of our residents and Department.

III. Player Selection

Team assignments will be made after registration and prior to game schedule.

The Recreation staff will randomly select teams and will attempt to honor requests made by each player or parent.

Teams will consist of male and female players.

Siblings will be paired together unless instructed otherwise by the parents.

IV. Games, Schedules & Practices

Each Team Leader and parent will be given a copy of the league rules and game schedule. These rules must be adhered to for the success of the program.

All players must be given equal playing time

A Team Leader may hold a player out of the game for injury or sickness

If a player becomes a disciplinary problem the parent present must remove his/her child from the playing field immediately.

NOTE: The Team Leader must notify the Recreation Department of any discipline problems, preferably the next working day or at least, prior to the next game.

All games must be played at the time, day and location specified on the schedule.

Games that are canceled or postponed due to weather or acts of God will be rescheduled by the Recreation Staff, if and only if, time permits at the end of the season.

Practice schedules will be strictly enforced. All practices will take place on Saturdays. Times and field assignments will be determined by the recreation staff.

Teams may be asked to share playing fields during practice.

The game days will be set up, so that all teams have equal playing time.

V. Awards

Each player will receive something for participation.

ISLE OF PALMS RECREATION DEPARTMENT
PARTICIPATION REPORT
2002-2003

ACTIVITY	Total 2002	2002 IOP	%	MT.P	%	SI	%	OTHER
Aerobics	40	25	63%	13	32%	2	5%	
Arts & Craft Sale	42	6	14%	21	5%	1	2%	14
Babysitting course	12	7	58%	4	33%	1	8%	
Baseball (youth)	121	80	66%	30	25%	11	9%	
Baseball (camp)	36	25	69%	3	8%	8	22%	
Basketball (adult)	46	10	22%	34	74%			2
Basketball (youth)	113	86	76%	11	9%	16	14%	
Basketball (AJ Camp)	85							
Beach Run								
Blood Drives								
Blue's Bash	500ish							
Boating Safely								
Cupid's Card Shop	21							
Dog Obedience	102	21	20%	78	76%	3	3%	
Easter Egg Hunt	525							
Flag Football	188	11	6%	78	41%			99
Ghostly Tide Tales	225							
mnastics	161	106	66%	45	28%	10	6%	
Half Rubber Tournament	83			14				69
Halloween Carnival	350							
Keeningers	62	43	70%	19	30%			
Middle School Dance	979	97	10%	765	78%	35	4%	82
Monunie & Me	112	44	39%	56	50%	5	4%	
Piccolo Spoleto Goes to Beach	425							
Pre School	33	24	72%	7	21%	2	6%	
Sand Sculpting Contest	146	39	27%	78	53%			29
Santa Calling (Christmas)	32	32						
Softball (Girls)								
Softball (Mens)	341	70	21%	147	43%			124
Softball (co ed)	145	28	19%	80	55%			37
Soccer (adult)								
Soccer (Micro)	104	84	63%	20	15%	29	22%	1
Soccer (Youth)	65	53	82%	4	6%	8	12%	
Spring Training (Girls Softball)	90							90
Summershine Camp (3-12 yrs)	144	78	54%	51	36%	15	10%	
Tae Kwon Do								
Tree Lighting Ceremony	300							
"Ilmate Frisbee								
leyball (co-ed)	79	10	13%	41	52%			28
Yard Sale (May)	46	32	71%	12	27%	1	2%	
Yoga	20	16	80%	2	10%	2	10%	

Norma Jean Page

From: "Mark Clancy" <markclancy@ls3p.com>
To: <njpage@iop.net>
Cc: "David Burt" <davidburt@ls3p.com>
Sent: Tuesday, July 15, 2003 2:55 PM
Attach: 7203.xls
Subject: IOP Recreation Center Design Development Probable Cost Estimate from Harris & Associates

Dear Norma Jean,

Attached please find the Design Development Cost Estimate from Harris & Associates, Inc. Its bottom line is a little less than our Schematic Design Cost Estimate that was projected on December 04, 2002. The Harris take-off is from the much more developed documents. A comparison of the two estimates follows.

LS3P Schematic Design Cost Estimate

Probable Construction Cost (General Conditions not included): $1,964,771
General Conditions and Contingency (20%): $392,954
Total: $2,357,725

Harris Design Development Cost Estimate

Probable Construction Cost (General Conditions included): $2,211,966
Assumed 5% contingency: $110,598
Total: $2,322,564

Please let us know if there are any additional design revisions requested. If the numbers look okay we can proceed into the Construction Document Phase of the project. Feel free to call if you would like to discuss the estimate in greater detail.

Sincerely,

Mark

Estimate No.: 72-03
Design Development
Probable Cost Estimate

Isle of Palms
Recreation Center
Charleston, South Carolina

7/15/03
3:36 PM

Harris & Associates, Inc.
P.O. Box 14429, Greenville, SC 29610
Telephone: (864) 246-8040 Fax: (864) 246-8807

Architect: L.S.3.P. Associates, Ltd.
Estimator: Roger M. Harris, Jr.
Email: rharrisha@aol.com

Line No.	CSI No.	Item Description	Quantity	U/M	Material Cost Unit	Material Cost Total	Labor Cost Unit	Labor Cost Total	Subcontractor Cost Unit	Subcontractor Cost Total	Total Cost	Unit Cost $ / sf
1												
2												
3		**BUILDING AREA**										
4												
5		New Addition										
6		- ground floor	14,600	SF								
7												
8		Covered Porch / Entry	1,700	SF								
9												
10												
11												
12												
13												
14												
15		**CONSTRUCTION COST SUMMARY**										
16												
17	02	Demolition								12,582	12,582	0.86
18	02	Site Work								231,355	231,355	15.85
19	03	Concrete				44,063		18,477		16,836	79,376	5.44
20	04	Masonry				119,751				147,285	267,036	18.29
21	05	Metals				80,045		22,105		69,300	171,450	11.74
22	06	Wood & Plastics				38,220		16,714			54,934	3.76
23	07	Moisture & Thermal Protection								275,904	275,904	18.90
24	08	Doors and Windows				24,190		5,400		81,150	110,740	7.58
25	09	Finishes								155,404	155,404	10.64
26	10	Specialties				22,515		4,220		19,640	46,375	3.18
27	11	Equipment								7,700	7,700	0.53
28	15	Plumbing								85,000	85,000	5.82
29	15	Fire Protection								26,280	26,280	1.80
30	15	HVAC								189,800	189,800	13.00
31	16	Electrical								131,400	131,400	9.00
32	01	General Requirements						49,000		109,050	158,050	10.83
33	01	Sales Tax and Labor Burden				21,371		40,571			61,942	4.24
34	01	G.C. Overhead & Fee								103,266	103,266	7.07
35	01	Performance Bonding / Insurance								43,372	43,372	2.97
36												
37		**Total Probable Construction Cost**	**14,600**	**SF**		**350,156**		**156,487**		**1,705,324**	**$ 2,211,968**	**151.50**
38												
39												
40												
41												
42												
43												
44												
45												
46												
47												
48												
49												
50												
51												
52												
53												
54												
55												
56												
57												
58												
59												
60	02	**DEMOLITION**										

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Line No.	CSI No.	Item Description	Quantity	U/M	Material Cost Unit	Material Cost Total	Labor Cost Unit	Labor Cost Total	Subcontractor Cost Unit	Subcontractor Cost Total	Total Cost	Unit Cost $ / sf
61												
62		Site Demolition										
63		- asphalt	23,190	SF					0.35	8,117	8,117	
64		- concrete	120	SF					2.5	300	300	
65		- signs	6	EA					50	300	300	
66		- fencing	477	LF					1.5	716	716	
67		- barricade	1	EA					300	300	300	
68		- shelter	800	SF					1.5	1,200	1,200	
69		- flagpole	1	EA					150	150	150	
70		- misc.	1	LS					1500	1,500	1,500	
71												
72	02	**SITE WORK**										
73												
74		Site Grading										
75		- clearing & grubbing	2.6	AC					1500	3,900	3,900	
76		- topsoil										
77		remove	1,000	CY					1.5	1,500	1,500	
78		replace	1,000	CY					2.5	2,500	2,500	
79		- cut & fill (borrow)	4,500	CY					4.5	20,250	20,250	
80		- silt fence	1,550	LF					3.5	5,425	5,425	
81		- tree protection	2,000	LF					2.5	5,000	5,000	
82		- construction entrance	1	EA					2000	2,000	2,000	
83		- final grading	1	LS					1000	1,000	1,000	
1		Site Utilities										
5		- water	340	LF					50	17,000	17,000	
86		- sanitary sewer	125	LF					30	3,750	3,750	
87		- storm drain										
88		r.c.p.										
89		12"	85	LF					15	1,275	1,275	
90		15"	85	LF					19	1,615	1,615	
91		18"	60	LF					24	1,440	1,440	
92		h.d.p.e.										
93		8"	130	LF					12	1,560	1,560	
94		12"	480	LF					15	7,200	7,200	
95		e.r.c.p.										
96		12 x 48	220	LF					60	13,200	13,200	
97		14 x 23	50	LF					40	2,000	2,000	
98		outfall structure	1	EA					3000	3,000	3,000	
99		manholes	1	EA					2000	2,000	2,000	
100		catch basin	6	EA					1800	10,800	10,800	
101		yard inlets	5	EA					1200	6,000	6,000	
102		Site Paving										
103		- asphalt (patch)	50	SY					20	1,000	1,000	
104		- asphalt paving	3,120	SY					10	31,200	31,200	
105		- concrete walks	9,700	SF					2.5	24,250	24,250	
106		- curbs	1,200	LF					10	12,000	12,000	
107		- striping	1,400	LF					0.95	1,330	1,330	
108		- handicap signs	4	EA					200	800	800	
109		Site Furniture	1	LS							T.B.D.	
110		Landscaping										
111		- trees										
112		remove	4	EA					200	800	800	
113		relocated	13	EA					150	1,950	1,950	
114		new	54	EA					300	16,200	16,200	
15		- shrubs	182	EA					40	7,280	7,280	
		- ground cover	3,180	EA					2.5	7,950	7,950	
7		- sod	5,300	EA					0.6	3,180	3,180	
118		- metal edging	800	EA					10	8,000	8,000	
119		- misc.	1	LS					2000	2,000	2,000	
120												

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Line No.	CSI No.	Item Description	Quantity	U/M	Material Cost Unit	Material Cost Total	Labor Cost Unit	Labor Cost Total	Subcontractor Cost Unit	Subcontractor Cost Total	Total Cost	Unit Cost $ / sf
121	03	**CONCRETE**										
122												
123		Lines & Batters	16,300	SF	0.06	978	0.06	978	0.12	1,956	3,912	
124		Footing										
125		- excavation	345	CY			3	1,035	7	2,415	3,450	
126		- backfill or dispose	345	CY			3	1,035	5	1,725	2,760	
127		- concrete 3,000	115	CY	70	8,050	10	1,150			9,200	
128		- rebar	5	TN	650	3,250			250	1,250	4,500	
129		- drill & set dowels	230	EA	5	1,150	5	1,150			2,300	
130		- grout base plates	24	EA	25	600	15	360			960	
131		- set anchor bolts	24	EA	15	360	10	240			600	
132		- box out columns	24	EA	15	360	10	240			600	
133		Slab on Grade										
134		- finegrade	14,600	SF			0.15	2,190			2,190	
135		- soil poisoning	14,600	SF					0.15	2,190	2,190	
136		- set screeds	14,600	SF	0.06	876	0.06	876			1,752	
137		- vapor barrier	16,100	SF	0.08	1,288	0.05	805			2,093	
138		- w.w. mesh	16,100	SF	0.15	2,415	0.07	1,127			3,542	
139		- control joint	550	LF	3	1,650	3	1,650			3,300	
140		- perimeter insulation	2,100	SF	0.35	735	0.15	315			1,050	
141		- expansion joint	1,500	LF	0.35	525	0.2	300			825	
142		- edge form	250	LF	3	750	3	750			1,500	
143		- sand fill	180	CY	15	2,700	5	900			3,600	
14		- concrete 3,000	250	CY	70	17,500	10	2,500			20,000	
45		- place and finish	14,600	SF					0.5	7,300	7,300	
146		- protect & cure	14,600	SF	0.06	876	0.06	876			1,752	
147												
148	04	**MASONRY**										
149												
150		C.M.U.										
151		- 4"	850	EA	0.85	723			2	1,700	2,423	
152		- 4" split face	6,350	EA	2.35	14,923			2.5	15,875	30,798	
153		- 6" sill blk.	1,450	EA	1.25	1,813			2.5	3,625	5,438	
154		- 8"	28,250	EA	1.15	32,488			3	84,750	117,238	
155		- 12"	3,500	EA	1.45	5,075			4	14,000	19,075	
156		Mortar	1,360	BG	8.5	11,560					11,560	
157		Colored Mortar	255	BG	12	3,060					3,060	
158		Sand	160	CY	20	3,200					3,200	
159		Horizontal Reinforcing	23,200	LF	0.18	4,176					4,176	
160		Flashing	1,700	LF	0.75	1,275			0.15	255	1,530	
161		Wall Ties	3	M	150	450					450	
162		Rigid Insulation	14,200	SF	0.75	10,650			0.15	2,130	12,780	
163		Dampproofing	14,200	SF	0.55	7,810			0.15	2,130	9,940	
164		Control Joints	1,000	LF	0.45	450			0.55	550	1,000	
165		Brace / Grout Frames	40	EA	15	600			15	600	1,200	
166		Rebar	19,600	LB	0.35	6,860			0.3	5,880	12,740	
167		Concrete Fill	140	CY	75	10,500			50	7,000	17,500	
168		Scaffolding	27,600	SF	0.15	4,140			0.15	4,140	8,280	
169		Clean Block	46,500	SF					0.1	4,650	4,650	
170												
171	05	**METALS**										
172												
173		Structural Steel	18	TN	1700	30,600	300	5,400			36,000	
174		Metal Roof Decking	19,100	SF	0.95	18,145	0.35	6,685			24,830	
75		Light Ga. Metal Roof Framing	12,600	SF					5.5	69,300	69,300	
0		Miscellaneous Iron										
7		- steel grating	360	SF	15	5,400	2	720			6,120	
178		- prefab brackets	16	EA	150	2,400	50	800			3,200	
179		- angle lintels	1,400	LF	15	21,00	5	7,000			28,000	
180		- misc.	1	LS	2500	2,5	1500	1,500			4,000	

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Line No.	CSI No.	Item Description	Quantity	U/M	Material Cost Unit	Material Cost Total	Labor Cost Unit	Labor Cost Total	Subcontractor Cost Unit	Subcontractor Cost Total	Total Cost	Unit Cost $ / sf
181												
182	06	**WOOD & PLASTICS**										
183												
184		Rough Carpentry										
185		- trtd. blocking	5,200	BF	0.85	4,420	2	10,400			14,820	
186		- nailers	2,000	BF	0.75	1,500	2	4,000			5,500	
187		- rough hardware	1	LS	2000	2,000					2,000	
188		Case Work										
189		- base cabinet	70	LF	130	9,100	5	350			9,450	
190		- wall cabinet	110	LF	100	11,000	10	1,100			12,100	
191		- vanities / counters	120	LF	60	7,200	5	600			7,800	
192		- reception desk	12	LF	160	1,920	7	84			2,004	
193		- shelving	36	LF	30	1,080	5	180			1,260	
194												
195	07	**MOISTURE & THERMAL PROTECTION**										
196												
197		Roofing										
198		- built up	41	SQ					550	22,550	22,550	
199		- standing seam metal	15,000	SF					6	90,000	90,000	
200		- gutters / downspouts	830	LF					5.5	4,565	4,565	
201		- walk pads	400	SF					6	2,400	2,400	
202		- kalwall	300	SF					45	13,500	13,500	
203		- roof hatch	1	EA					2000	2,000	2,000	
M		Metal Wall Panels	7,950	SF					15	119,250	119,250	
05		Vinyl Canvas Wallcovering	250	SF					8	2,000	2,000	
206		Metal Soffits	3,250	SF					4.5	14,625	14,625	
207		Sound Batt Insulation - 4"	1,560	SF					0.65	1,014	1,014	
208		Caulking	1	LS					4000	4,000	4,000	
209												
210	08	**DOORS AND WINDOWS**										
211												
212		Doors										
213		- h.m. door	2	EA	200	400	30	60			460	
214		- s.c. door	45	EA	180	8,100	30	1,350			9,450	
215		- h.m. door frame	47	EA	70	3,290	30	1,410			4,700	
216		- finish hardware	47	EA	250	11,750	50	2,350			14,100	
217		- flood protection panel	16	EA					500	8,000	8,000	
218		- overhead doors 4x4	2	EA					250	500	500	
219		- access doors	1	EA	300	300	80	80			380	
220		Glass & Glazing										
221		- alum. doors	9	EA					1500	13,500	13,500	
222		- storefront	320	SF					30	9,600	9,600	
223		- vin. clad wood windows	1,640	SF					30	49,200	49,200	
224		- h.m. windows	50	SF	7	350	3	150	7	350	850	
225												
226	09	**FINISHES**										
227												
228		Flooring										
229		- carpet	120	SY					28	3,360	3,360	
230		- v.c.t.	8,750	SF					1.7	14,875	14,875	
231		- ceramic tile	750	SF					7	5,250	5,250	
232		- r.a.f.	4,000	SF					5.5	22,000	22,000	
233		Base										
234		- vinyl	2,100	LF					0.95	1,995	1,995	
35		- ceramic / porecelain	450	LF					5	2,250	2,250	
0		- wood	300	LF					5	1,500	1,500	
37		Walls										
238		- metal studs										
239		6" stud	1,560	SF					2.7	4,212	4,212	
240		- gypsum wall board	3,120	SF					1.1	3,432	3,432	

Harris & Associates, Inc.
P.O. Box 14429, Greenville, SC 29610
Telephone: (864) 246-8040 Fax: (864) 246-8807

Architect: L.S.3.P. Associates, Ltd.
Estimator: Roger M. Harris, Jr.
Email: rharrisha@aol.com

Line No.	CSI No.	Item Description	Quantity	U/M	Material Cost Unit	Material Cost Total	Labor Cost Unit	Labor Cost Total	Subcontractor Cost Unit	Subcontractor Cost Total	Total Cost	Unit Cost $ / sf
241		- vinyl wallcovering	500	SF					1.9	950	950	
242		- ceramic tile	600	SF					7	4,200	4,200	
243		Ceilings										
244		- acoustical	10,050	SF					1.7	17,085	17,085	
245		- t/grv wood	4,350	SF					10	43,500	43,500	
246		Paint										
247		- doors	47	EA					50	2,350	2,350	
248		- walls	28,100	SF					0.75	21,075	21,075	
249		- epoxy	3,600	SF					0.95	3,420	3,420	
250		- gypsum bd.	2,600	SF					0.75	1,950	1,950	
251		- misc.	1	LS					2000	2,000	2,000	
252												
253	10	**SPECIALTIES**										
254												
255		Toilet Accessories / Partitions										
256		- toilet partitions	6	EA	600	3,600	100	600			4,200	
257		- grab bars	15	EA	45	675	30	450			1,125	
258		- paper towel dispenser /w.r.	5	EA	250	1,250	50	250			1,500	
259		- toilet tissue dispensers	9	EA	55	495	20	180			675	
260		- sanitary napkin disposal	8	EA	55	330	20	120			450	
261		- sanitary napkin vendor	1	EA	250	250	30	30			280	
262		- mirrors	980	SF	7	6,720	1	960			7,680	
263		- soap dispenser	7	EA	45	315	20	140			455	
264		- shower curtain / rod	5	EA	25	125	15	75			200	
265		- shower seat	3	EA	100	300	25	75			375	
266		- robe hook	10	EA	5	50	5	50			100	
267		- mop holder	1	EA	55	55	20	20			75	
268		Fire Extinguisher & Cabinet	3	EA	250	750	50	150			900	
269		Door Signage	51	EA					40	2,040	2,040	
270		Operable Partition	88	LF					200	17,600	17,600	
271		Marker Boards	6	EA	450	2,700	30	180			2,880	
272		Tack Boards	6	EA	150	900	15	90			990	
273		Lockers	10	EA	150	1,500	25	250			1,750	
274		Locker Benches	10	LF	50	500	10	100			600	
275		Flagpoles	1	EA	2000	2,000	500	500			2,500	
276												
277	11	**EQUIPMENT**										
278												
279		Wall Climbing Equipment	1	LS							F.B.O.	
280		Residential Appliances	1	LS					3000	3,600	3,600	
281		Window Treatment	1,640	SF					2.5	4,100	4,100	
282												
283	15	**PLUMBING**	34	FX					2500	85,000	85,000	
284												
285	15	**FIRE PROTECTION**	14,600	SF					1.80	26,280	26,280	
286												
287	15	**HVAC**	14,600	SF					13.00	189,800	189,800	
288												
289	16	**ELECTRICAL**	14,600	SF					9.00	131,400	131,400	
290												
291	01	**GENERAL REQUIREMENTS**										
292												
293		Superintendent	35	WK			1200	42,000			42,000	
294		Truck	8	MO					800	6,400	6,400	
295		Expenses	8	MO					800	6,400	6,400	
96		Permits & Fees	1	LS					13000	13,000	13,000	
97		Engineering / Layout	1	MO					5000	5,000	5,000	
298		Temporary Facilities										
299		- office trailer	8	MO					500	4,000	4,000	
300		- storage trailer	8	MO					100	800	800	

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Architect: L.S.3.P. Associates, Ltd.
Estimator: Roger M. Harris, Jr.
Email: rharrisha@aol.com

Line No.	CSI No.	Item Description	Quantity	U/M	Material Cost Unit	Material Cost Total	Labor Cost Unit	Labor Cost Total	Subcontractor Cost Unit	Subcontractor Cost Total	Total Cost	Unit Cost $ / sf
301		- power / water	8	MO					400	3,200	3,200	
302		- telephone	8	MO					500	4,000	4,000	
303		- lighting	3	MO					3000	9,000	9,000	
304		- toilets	8	MO					200	1,600	1,600	
305		- small tools	8	MO					1500	12,000	12,000	
306		- equipment rental	8	MO					5000	40,000	40,000	
307		Progressive Cleaning	700	MH			10	7,000			7,000	
308		Final Cleaning	14,600	SF					0.25	3,650	3,650	
309												
310		Subtotal				328,784		115,916		1,558,686	2,003,386	
311		Sales Tax	6.5%			21,371					21,371	
312		Labor Burden	35%					40,571			40,571	
313		Subtotal									2,065,328	
314		G.C. Overhead & Fee	5%							103,266	103,266	
315		Subtotal									2,168,594	
316		Performance Bonding / Insurance	2%							43,372	43,372	
317												
318		**Total Probable Construction Cost**	**14,600**	**SF**		**350,155**		**156,487**		**1,705,324**	**$ 2,211,966**	**151.50**

MEETING NOTES

TO File

FROM David Burt

DATE Wednesday, August 20, 2003

RE 90% Construction Documents Review Meeting - 9:00 am
Attendees, Warren Pruitt, Marc Caldwell & Bryant Stowe (ADC); Brad Devos, Mark Uyak, Mike Liddle & Tom White (DWG); Malcolm Utsey & Tony Woody (T&H); Julia Hall & Eric Aichele (LS3P), file

ATTENDEES Norma Jean Page(IOP Rec), Mark Clancy & David Burt (LS3P), Ryan Buchannon & Carol Rice (IOP City Council),Rhonda Peterson (IOP Citizen)

PROJECT Isle of Palms Recreation Center

1600-010980.05

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

1. The estimated cost for using pervious pavers as opposed to asphalt in the parking lot is $286,000 vs. $41,250, a difference of $244,750.00. The difference would likely create a budget problem. LS3P will consult with T&H and ADC to determine if there is an alternative approach with pervious poured concrete that would be much less costly.
2. LS3P will discuss sidewalk dimensions with T&H and ADC. There are pros and cons to widening the sidewalks. After the meeting Norma Jean asked that the sidewalks remain as drawn, unless the consultants need to widen them for ADA or code reasons.
3. The soccer field is currently irrigated from a well. New irrigation for landscaping will use city water. The controls for the irrigation will be located in Storage Room 132. It will need to be on a separate meter than the building.
4. The owner is concerned about the use of Gum Trees on the property if these are the trees that drop the gumballs. Please verify the species and change if this is the case.
5. The owner wants to use indigenous plants with little to no sap falling from the trees. Review the landplaning drawings to be sure that low-maintenance is a priority.
6. SCE&G will provide most of the exterior lights. The contractor will provide decorative site lighting.
7. Relocate the existing telephone and flagpole. The telephone shall remain outside.
8. Norma Jean sent information regarding site furniture to the civil engineer. Please share with landplaning. Use Forest Green equipment and furniture everywhere.

9. Provide a drain in a concrete pad at the exterior showerhead locations. Do not tie them to the storm drain. Percolate the water into the soil. Detail appropriately. The drains should be easily serviced by maintenance.
10. Tie the water supply for the exterior showers to the irrigation supply and meter separately from the building to keep from paying for sewage for these items.
11. The showers need to function with an automatic shutoff like a beach shower.
12. Corridors 116 & 133 need to be revised on the finish schedule to have a Vinyl Tile floor.
13. LS3P will investigate using replaceable carpet squares as opposed to regular commercial grade carpet in the conference room and administrative offices if the interior designers are comfortable with the tile adhesion.
14. LS3P will confirm with DWG that data/phone outlets will be provided on more than one wall in offices and through out the building. It was decided not to provide floor boxes for these items in the administrative area and smaller spaces. DWG to advise for the larger spaces.
15. LS3P and DWG will research options for securing data ports to control Internet usage within the building.
16. Provide a solid surface integral with the sinks in the public bathrooms. All other millwork surfaces will be plastic laminate.
17. Provide quality exterior ceiling fans to maximize the life of the fans.
18. Provide screens at all operable windows.
19. Provide water to the refrigerator/freezer in Workroom 109.
20. Owner will provide workroom refrigerator. (N.I.C.)
21. Make cubbies in Tiny Tots Room 114 and Pre-School Room 115 3' tall, 18" deep, and 12" wide. Provide two hooks at each cubby, one on each side.
22. Do not provide electric eye sensors in the building for any fixtures. All plumbing fixtures are to be standard.
23. The faucet in the children's toilet 113 is to be a flip-up type device as opposed to knobs for ease of use by the children.
24. Provide QUIET electric hand dryers in the public toilets 119, 129, &130.
25. Provide paper towel dispensers in toilets 105 and 113.
26. The generator panel needs to be sized to run the entire building minus the HVAC in the event of a power failure. DWG to advise if this looks to be a cost prohibitive option. DWG to confirm the size of the generator required. It will not be in the construction contract.
27. Projection screens will be portable, manually operated, and owner provided.
28. Provide a marker board in Conference Room 102 that can also serve as a projection screen.
29. Change the exit lights to the glass green lights.
30. Include verbiage in the specifications to allow the building to remain open and functioning during construction.
31. Define lay-down areas and extent of contractor's work area during construction.
32. Locate construction access to the site.
33. Define egress to and from the building during construction.
34. The dates for finalizing Construction Documents and advertising for bids will move slightly due to the LS3P office move. Notice to Proceed for the contractor will remain as scheduled.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM Ls3p@ls3p.com

35. Additional comments were recorded in red on the full size set.
36. Portions of the existing building were measured and items to be removed were photographed.
37. A letter and AIA document requesting front-end specification information was presented. It will be reviewed with the City.

Copies to City Council w/ response letter

July 22, 2003

Ms. Linda Lovvorn Tucker
City of Isle of Palms
P.O. Box Drawer 508
Isle of Palms, SC 29451

Dear Ms. Linda Lovvorn Tucker,

RE: Trek for the Coast Host Destination Opportunity

The Clean Beaches Council (CBC) is pleased to provide the attached Request for Proposal to become a host site for the 2004 "Trek for the Coast"[SM] (TFC) fitness series. As a coastal community, you understand that beaches are a place of solace and meditation to thousands who trek the coast every day. People who make beach walking, running, swimming, or any coastal activity a way of life, are passionate about protecting the coast. They understand the synergy between "healthy bodies and healthy coasts."[SM] They are the impetus behind Trek for the Coast.

Modeled after the successful "Race for the Cure" Series, Trek for the Coast seeks to raise funds in support of clean and healthy beaches. The Trek will benefit the local economy by drawing out-of-town visitors to each destination.

Each TFC site may feature multiple treks. These treks include, but are not limited to the following:

- Running
- Walking
- Biking
- Swimming
- Boating
- Skating
- Windsurfing
- Surfing
- Kayaking

The TFC fitness series is a project of the Clean Beaches Council. CBC is a 501 (c) (3) not-for-profit organization devoted to preserving America's coastal places through education and outreach. The mission of the Council is to promote public awareness and volunteer participation in protecting coastal resources, thus ensuring a legacy of clean beaches for generations to come.

Attached is a detailed questionnaire to be completed by potential host sites for the 2004 Trek for the Coast. If you have any questions about the enclosed materials, please call Aaron Bernstein at (540) 373-1436. The deadline for submitting a proposal is October 1, 2003.

Sincerely,

Aaron Bernstein
Race Coordinator

Clean Beaches Council

Washington Office:
618 Kenmore Avenue
Suite 2A
Fredericksburg, VA 22401

540.373.1436 voice
540.373.5422 fax

info@cleanbeaches.org (email)
www.cleanbeaches.org (internet)

Clean Beaches Council is a registered trademark of the Clean Beaches Council (CBC). Seek the Wave and the Wave Design are service marks of CBC and Blue Wave is a certification mark of CBC.

CLEAN BEACHES COUNCIL'S

TREK FOR THE COAST[SM]

Request for Proposal

Instructions to Interested Parties.
Please complete the application honestly and with the utmost detail. If the space allotted for the response does not suffice, please attach any extra information you wish to include. Clean Beaches Council is seeking destinations that embody the attitude, dedication, and standard of excellence that not only guides our organization but the beaches we represent. A destination that is willing to cooperate by working together with the Clean Beaches Council and to ensure the success of the Trek is an ideal candidate. Clean Beaches Council and our team of national and local sponsors wants to thank you again for supporting our worthwhile cause.

2004 TREK FOR THE COAST QUESTIONNAIRE

1. **Location**. A host destination must have access to a "Great Water" coastline (i.e., Atlantic, Pacific, Gulf of Mexico, Great Lakes) and the facilities to support upwards of 5,000 participants. **What particular features and characteristics does your destination possess that make it ideally suited for this event?**

2. **Trek activity.** Trek for the Coast may include multiple coastal fitness activities including running, walking, swimming, biking, boating, skating, windsurfing, surfing, and kayaking. **Which treks would you propose to host and why? Note: Do not feel obligated to limit your response to the treks listed above.**

3. **Trek route (s)**. It is imperative that the Trek route (s) does not traverse multiple jurisdictions (e.g. state, county, municipal, etc.), embodies the coastal experience, and is appropriate for the desired trek. **Please propose route(s) for the desired trek(s) and describe the unique points of interest along the route (s). Include information on any previous fitness events hosted by your destination with a detailed description of the provisions (i.e., # of participants, # of volunteers/staff, etc.).**

4. **Trek date**. In 2004, CBC will award host destination status to upwards of six (6) TFC sites across the country. To guarantee a large turnout, it is especially important that the date of the Trek is researched to the fullest extent. Variables, like the appropriate climate, the travel patterns of tourists and residents, and the dates of similar competing events are key to determining the most attractive time of year to hold the Trek. **Please assign a numeric value (1-3), with one being your first choice, to each of the months below:**

Trek Months

Jan. _____

Feb. _____

Mar. _____

Apr. _____

*May _____

*June _____

*July _____

*Aug. _____

*Sept. _____

Oct. _____

Nov. _____

Dec. _____

*** = If your summer months are extremely hot, we suggest 5k and water-related treks only**

5. **Trek logistics.** Once the host destinations are selected, the Clean Beaches Council will work with a local contact on the logistics of the Trek. The host destination is responsible for securing police support or any necessary government services. **What civil services (i.e., police escorts, traffic control, lighting, volunteers, etc.) can your destination provide to support the Trek?**

6. **Trek Sponsorship.**

A. Presenting Sponsor:
To become a presenting sponsor for TFC, a $25,000 cash sponsorship fee is required. As a presenting sponsor, your destination will be recognized by the Clean Beaches Council and our team of national and local commercial sponsors with special advertising. Communities without a certified Blue Wave beach should add $2,500 to cover the cost of certification (total of $27,500).

B. Local Sponsors:
Presenting sponsor sites will work with Clean Beaches Council to secure at least three local sponsors. Each local sponsor should commit $5,000 in cash or "in-kind" support to the race. Common local sponsors include rental agencies, hotels, restaurants, and other hospitality industry associates.

Can your destination secure at least three sponsors at this level? Which of the above mentioned (or other) categories of local sponsors are most likely to participate?

C. Honorary Steering Committee Members:
Presenting sponsor sites will secure six (6) Honorary TFC Steering Committee members. Three (3) of the Steering Committee members should come from local media sponsorships. The remaining three (3) Steering Committee members will be noteworthy individuals in the county that would lend their name to the Trek (e.g. elected official, business leaders, race/fitness gurus).

Can your destination secure at least six (6) Honorary TFC Steering Committee members? What local media sponsors do you have in mind? (Local media consists of Television, Radio, and Newspaper)

D. Trek Series Promotion:

What types of local promotion can your destination provide (i.e. local/regional advertising, public relations, track and running clubs, etc.) to encourage participation in the Trek?

7. **Festival/Exposition**. Clean Beaches Council prefers to collaborate the Trek with an already established event/festival. This will increase participation, expand the marketing network, and involve local businesses and other groups in the Trek. For example, in 2004 Trek for the Coast is the official Race for the FED/EX Orange Bowl Festival. **What specific event/festival would you link the Trek too?**

8. **Regional Series Format.** CBC is interested in receiving proposals to conduct the Trek in a series format. Being part of a series is an excellent way to leverage out of town visitors through strategic alliances with partner destinations. **Does your destination have strategic relationships with other local/regional beach communities that would be interested in being part of a regional series?**

9. **Please provide any additional information that would be useful in evaluating your destination, including any special relationships that could contribute to the event.**

EXHIBIT E

ACCOMMODATIONS TAX ADVISORY COMMITTEE
August 13, 2003

The regular meeting of the Accommodations Tax Advisory Committee was held at 8:30 a.m. on August 13, 2003, in City Hall Council Chambers. Present were Co-Chairmen Linville and Burgis, Committee members Davis, Nelson, and Radley. Also present was City Clerk Mauldin, City Treasurer Debbie Suggs and Councilwoman Hanbury. Mr. Burgis called the meeting to order.

1. Approval of Previous Month's Minutes. Ms, Radley made a motion to approve the May 14th minutes as submitted; Mr. Linville seconded; motion passed unanimously

2. Monthly Financial Statement. Treasurer Suggs gave a report on the "Preliminary and Unaudited" June 30, 2003 financial statement and highlighted certain items (copy attached) and answered questions of Committee members. She pointed out recent receipt of the 4th quarter State Accommodations Tax revenue in the amount of $251,093.18 which was better than previous years. She noted that Charleston County received less than anticipated for the same quarter. Treasurer Suggs also stated that with the unanticipated increase in ATAX revenues, the City's State Accommodations Tax Fund will end up with a balance of $23,221 surplus.

3. New Business. (A) I Found You on the Web! Treasurer Suggs stated that this request was to replenish the T-Shirts at City Hall that are distributed to visitors who visit the City's web site, print out the "Free T-Shirt Offer" and bring it to City Hall with their name and address to receive a free T-shirt (copy of application attached). The amount requested was $6,112.36 which should cover the program for the next year. Mr. Davis recommended that the City keep a tally of where visitors come from. After discussion, **Mr. Davis made a motion to approve the request as submitted and to begin keeping a record of locations where the recipients reside; Mr. Nelson seconded; motion passed unanimously.**

(B) CSO Wild Dunes House Tour 2003. Janet Knorr, resident of Wild Dunes, explained the application for $5,000 to support the Charleston Symphony Orchestra (copy of application attached). These funds would specifically fund several busses and drivers to transport people from the City parking lots to the houses in Wild Dunes. Ms. Radley asked if the City would be listed anywhere as a sponsor of the fundraiser, and Ms. Knorr stated that it would. After discussion, **Mr. Davis made a motion to approve the request as submitted; Ms. Radley seconded; motion passed 4-1.**

(C) City of Isle of Palms Budget Amendment, July 2003. Treasurer Suggs referred to the attached documentation and explained the various projects in the budget that may need funding in the current fiscal year (copy of application attached). She pointed out that it is unlikely that all of the projects would be done this year, but City Council felt that the City should be ready if necessary. The amount of money requested from State Accommodations Tax Fund is

$351,335. After discussion, **Ms. Radley made a motion to approve the amended budget as presented; Mr. Linville seconded; motion passed unanimously.**

4. Old Business. Update on Isle of Palms Brochure. Mr. Davis stated that he and Bart are still working on the brochure.

5. Miscellaneous. (A) Softball Field Scoreboard. T.J. Rostin, Assistant Recreation Director, stated that the department's scoreboard failed and is no longer able to be repaired. He was asking the committee's approval for $2,000 of the total cost of $4,000 (copy of application attached). Mr. Linville asked if the staff had sought donations from the businesses on the island, and Mr. Rostin stated that they had not, but would be willing to do so. After discussion, **Mr. Nelson made a motion to approve the request with the contingency that the Recreation Department seek donations to repay the ATAX fund; Ms. Radley seconded; motion passed unanimously**. Mr. Linville, Mr. Burgis and Mr. Davis stated that their businesses would certainly make donations.

(B) Tourism Expenditure Review Committee. Treasurer Suggs referred to the documentation attached from the Tourism Expenditure Review Committee (copy attached) concerning additional information needed for ATAX reporting. She noted that former City Administrator Mark Williams has been appointed by the Governor to this committee having been nominated by the Municipal Association of South Carolina. Treasurer Suggs also noted that the definition of "tourist" is different from what the State Legislature defined and that the City of Isle of Palms is monitoring the issue.

(C) Set Date for Next Meeting: Wednesday, October 15, 2003, at 8:30 a.m., pending receipt of any applications.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:27 a.m.

Respectfully submitted,

Malcolm Burgis, Chairman

EXHIBIT F

Beach Advisory Committee Meeting Minutes

Meeting Date: Thursday, July 24, 2003 at 6:00pm

Present: Ginger Ellis, Dick Johnson, Sandra Ralston, Robert Carlock, Bev Ballow

Absent:

Guests: David Mobley, Leola Hanbury

Meeting was called to order by Ginger Ellis.

OLD BUSINESS:

Meeting Minutes:
Minutes from April Meeting were not completed. Subjects of the meeting:
A lighting review and recommendation was completed for the Eden Rock Condo project. The recommendations were addressed in a letter to the Project Manager. See attached.
The Pelican Guide was completed. The guide will be printed and copies will be available at various locations on the Island.

Landscape Lighting at the Eden Rock Project: Dick has found the site manager extremely cooperative. The contractor has sought and taken our recommendations.

Light Shield: Continuing to try to get a prototype made

Pelican Guide Status: Leola Hanbury, Bob Carlock, Bev Ballow and Ginger Ellis will be contacting taking guides to the following Destination Wild Dune, Dunes Properties, Great Beach Management, Piggly Wiggly, Acme Cantina, Red & White.

New Palm Blvd Street Lights:
10 new acorn lights have been placed on Palm Blvd. These are not the lights that were agreed upon in previous discussions with the Turtle Team. Bev Ballow and Dick Johnson will follow-up by drafting a letter for Linda and for the Council. Leola agreed to make sure that the letter receives Council attention.

NEW BUSINESS:

Ginger Ellis will continue to serve as the Chairman/Secretary

Blue Wave Designation/CBC Recommendations –The Committee does not recommend a centralized recycling point on the beach. We believe this would not be manageable. There are already two centralized points on the Island in addition to our curbside program.. We also don not think a flag system would be practical for the IOP. The Committee believes that it is important to work with DHEC to improve the sampling program. Ginger will contact Linda regarding a formal response to the recommendations.

Vacant Lot Parking – Cars and golf carts are encroaching on the dunes. Bev Ballow contacted the real estate agent for the lot regarding the problem

Beach Access Path Survey – Council Woman Hanbury asked the committee to develop a standard for beach access paths and to provide a survey of current conditions. Bob Carlock and Sandra Ralston will put together a plan for determining standardized criteria for the beach access paths. Leola Hanbury and David Mobley will provide references.

The meeting was adjourned at 7:00p.m.

EXHIBIT G

ORDINANCE 2003-10

AN ORDINANCE TO RAISE REVENUE AND AMEND THE ADOPTED BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared amended budget and estimated revenue for the payment of the same is hereby amended and adopted and made a part hereof as if fully incorporated herein and a copy thereof dated ~~July 15, 2003~~, is attached hereto.
8/22/03

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS 26th DAY OF August, 2003.

F. Michael Sottile, Mayor

Janet G. Mauldin, City Clerk

First Reading: 07/22/03
Public Hearing: 08/26/03
Second Reading: 08/26/03
Ratification: 08/26/03

EXHIBIT H

ORDINANCE 2003-11

AN ORDINANCE AUTHORIZING THE LEASING OF ONE FIRE TRUCK.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Definitions.

For the purpose of this Ordinance, the following terms shall have the meanings set forth in this Section:

A. "City" means the City of Isle of Palms, South Carolina.

B. "Equipment" means one 2003 Emergency One Aerial Ladder Truck.

C. "Lease Agreement" means the Lease Agreement for the Equipment between the City and the Lender to be signed after the adoption of this Ordinance. A form of the Lease Agreement has been provided to the City by the Lender for review by City Council prior to the adoption of this Ordinance.

D. "Lender" means Branch Banking and Trust Company.

SECTION 2.

A. That the City has determined to acquire the Equipment by use of a lease-purchase financing agreement with Lender.

B. That South Carolina Code Section 5-7-260(5) requires the City to adopt an ordinance to authorize the financing of this transaction.

C. That the City has an immediate need for the Equipment. In order to finance the cost of the Equipment, the City has determined to enter into a lease/purchase transaction in an amount not to exceed $700,000.00 whereby the City will acquire, pursuant to the Lease Agreement, the funds necessary to fully finance the acquisition of the Equipment.

D. That it is in the best interest of the City to acquire the Equipment by entering into the Lease Agreement. The Lease Agreement will serve a proper public and corporate purpose of the City and is necessary to the proper functioning of City government.

SECTION 3. That the City lease the Equipment, pursuant to the Lease Agreement, subject to the terms and conditions set forth in Section 4 of this Ordinance.

SECTION 4. That the amount financed shall not exceed $700,000.00; the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.97%, and the financing term shall not exceed ten years from the effective date of the Least Agreement.

SECTION 5. That the City shall not, to the extent allowed by law, take or omit to any action, the taking or omission of which shall cause its interest payments on the Lease Agreement to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Lease Agreement as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

SECTION 6. That the City Administrator is hereby authorized, empowered and directed to execute and deliver the Lease Agreement on behalf of the City, upon the above stated terms and in substantially the same form as presented by the Lender, and to execute and deliver any and all other documents which are incidental to the consummation of this transaction.

SECTION 7. That if any part of this Ordinance is held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 8. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 9. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 26TH DAY OF AUGUST, 2003.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 08-11-02
Second Reading: 08-26-03
Ratification: 08-26-03

EXHIBIT I

ORDINANCE 2003-12

AN ORDINANCE ADOPTING TITLE 4, CHAPTER 3, DROUGHT RESPONSE REGULATIONS, TO ENFORCE THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF ISLE OF PALMS DROUGHT RESPONSE PLAN

BE IT ORDAINED AND ENACTED BY THE MAYOR AND CITY COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Findings:

1. That the South Carolina Drought Response Act of 2000 (Chapter 23 of Title 49, S.C. Code of Laws of 1976, as amended) (the "Act") requires either the municipality or commission of public works, whichever is engaged in the activity of supplying water, to formulate and implement a drought response ordinance or plan.

2. That the City's waterworks facility is operated by the Commissioners of Public Works of the City of Isle of Palms ("CPW"), an autonomous governmental agency engaged in the activity of supplying water within the City. CPW has adopted a drought response plan (the "Plan") as required by the Act.

3. That the City understands the fundamental need to make efficient use of limited and valuable water resources in order to protect the public's health and safety and environmental integrity. The purpose of this Ordinance is to assist the CPW in enforcing the Plan during a drought-related water shortage. The intent of this Ordinance is to satisfy the requirements of the Drought Response Act of 2000 (Code of Laws of South Carolina, 1976, Section 49-23-10, et seq., as amended) with the goal of achieving the greatest public benefit from domestic water use, sanitation, and fire protection and to provide water for other purposes in a fair and equitable manner.

SECTION 2. That Title 4, Chapter 3, Drought Response Regulations, is hereby adopted to read as follows:

"Sec. 4-3-1 Compliance with CPW Drought Plan. Upon issuance of a proclamation by Commissioners of Public Works of the City of Isle of Palms ("CPW") that drought conditions are present and its Drought Response Plan restrictions and regulations regarding water usage have gone into effect, it shall be unlawful for any person to violate any such rules, regulations and restrictions.

Sec. 4-3-2 Penalties. Any violation of this Section is a misdemeanor punishable pursuant to Section 1-3-66 of this Code."

SECTION 3. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading:_____
Public Hearing:_____
Second Reading:_____
Ratification:_____

Janet Mauldin

From: "Nick Sottile" <nsottile@shd-law.com>
To: "Janet Mauldin" <jmauldin@iop.net>
Cc: "Linda Tucker" <ltucker@iop.net>
Sent: Monday, August 18, 2003 3:37 PM
Attach: Drought Response Ordinance.wpd
Subject: Drought Ordinance

For August agenda. Linda, please ask your pals at CPW to review and advise on this. Thanks.

****

Unless otherwise indicated or obvious from the nature of this message, the information contained in this e-mail is attorney-client privileged and confidential. This communication is intended solely for the use of the recipient named above. If you are not the intended recipient, you are hereby notified that any examination, distribution, or use of this message is strictly prohibited. If you received this message in error, or are uncertain whether it is privileged or confidential, please notify me by return e-mail and destroy and delete all copies, electronic, paper or otherwise, of this message which you have received. Thank you.

Nicholas C. Sottile
Attorney-at-Law
1037 Chuck Dawley Blvd., Bldg. G
Mt. Pleasant, SC 29464

Telephone (843) 884-1464
Telecopy (843) 884-5868

EXHIBIT J

ORDINANCE 2003-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-12, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ADD REGULATIONS REGARDING THE FILLING OF LOTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the following Section 5-4-12 (p) is hereby adopted:

"(p) No part of any Lot shall be graded or filled to an elevation higher than six inches above the elevation of the street or right-of-way adjoining the Lot."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT K

ORDINANCE 2003-14

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 2003, to June 30, 2004, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $27.91 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed twenty seven and ninety one (.02791) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 23rd DAY OF September, 2003.

F. Michael Sottile, Mayor

Janet G. Mauldin, City Clerk

First Reading: 08-26-03
Second Reading: 09-23-03
Ratification: 09-23-03



PUBLIC HEARING

September 23, 2003

A public hearing of the Isle of Palms City Council was held on September 23, 2003, at 6:45 p.m. to hear public comments on an ordinance to amend the zoning ordinance concerning filling of lots. Present were Mayor Sottile, Council Members Buckhannon, Hanbury, Marino, Miller, Rice and Taylor, City Administrator Tucker and Administrative Specialist McLellan.

Mayor Sottile called the meeting to order, read the title of Ordinance 2003-13 and he asked Zoning Administrator Kerr to give a brief presentation on this amendment.

1. Second Reading and Ratification - Ordinance 2003-13, An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12 of the City of Isle of Palms Code of Ordinances, To Add Regulations Regarding the Filling of Lots.

Administrator Kerr read the one sentence ordinance: "No part of any Lot shall be graded or filled to an elevation higher than six inches above the elevation of the street or right-of-way adjoining the lot." He explained that the ordinance came about as a result of concerns of citizens to City Council who referred the issue to the Planning Commission. After research, the Planning Commission recommended this ordinance to City Council.

Mayor Sottile asked for public comments. Robert Biggerstaff, 4006 Palm Boulevard, stated that he agreed with the theory of what this ordinance was trying to accomplish. He expressed concerns that it was an overly simplistic statement that did not take into account existing properties already built higher where a property owner of a vacant lot wants to build his house to match the elevation of neighboring houses to prevent his property from becoming flooded.

There were no other comments from the public and the hearing was closed at 6:50 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk

REGULAR CITY COUNCIL MEETING
September 23, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on September 23, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and Administrative Specialist McLellan. Councilmen Abele and Bettelli, and City Clerk Mauldin were out of town.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. Mayor Sottile noted that all council members were present except for Bettelli and Abele who were out of town.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Taylor made a motion to accept new employees Erika Reynolds, Lira Colleton, and Tom McConnell; Councilman Miller seconded; motion passed unanimously. Mayor Sottile administered the oath to each one (Exhibit A).

Mayor Sottile referred to a letter he received from Terrye Seckinger submitting her resignation from the City's Election Commission after the upcoming election. He noted that this is a very difficult position to fill because of the job requirements and stated that Council needs to find someone with experience to step into this position.

C. Councilman Taylor made a motion to reorder the agenda to hear the report from the Ad Hoc Committee on the Front Beach Enhancement at this time; Councilman Miller seconded; motion passed unanimously.

Councilman Miller reported that the project has begun and the asphalt and sidewalks are being removed. The biggest concern of City Council is to keep the front beach area available to people who work there and for customers of the businesses. Councilman Miller then asked Zoning Administrator Kerr to discuss one problem that has arisen with Sea Cabins.

Mr. Kerr explained the problem is with the new proposed vehicular emergency access adjacent to Sea Cabins referring to the attached packet of information (Exhibit B). It has been discovered that the Sea Cabins property line extends over the sidewalk and includes what Sea Cabins and the City has always thought was public property. After contacting George Bowers, General Manager of Sea Cabins, who brought this issue before the Sea Cabins Board of Directors for approval for the City to improve that portion of the property for an emergency vehicle access to the beach. A meeting was arranged. After talking with the Board, Mr. Kerr was told that the Sea Cabins wanted something in return for giving the City a perpetual easement over the property and Mr. Kerr explained the Board's proposal. The two options are (1) do the work that Sea Cabins Board wants at an additional cost to the City of $4,500, or (2) eliminate the emergency access drive entirely, install a gate and lower curb for an emergency vehicle, compromising the driving surface and saving the City $7,500; but, the area would not be as attractive and the Sea Cabins could block the access.

After a statement about the importance of an emergency access in this area, Councilman Miller made a motion to authorize the Administrator and staff to negotiate further and allow the expenditure of up to $5,000 to Sea Cabins for the necessary work; Councilman Taylor seconded; after discussion, motion passed unanimously.

D. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

1. August 26, 2003 - Public Hearing on Budget Amendment Ordinance
2. August 26, 2003 - Regular City Council Meeting
3. September 17, 2003 - Special City Council Meeting

Councilman Taylor made a motion to approve all three minutes as presented; Councilman Miller seconded. Councilwoman Hanbury corrected page 4, item 4, of the August 26th Regular City Council Meeting minutes, changing 16th to 15th year of the Beach Sweep. Councilman Taylor amended the motion to approve the correction; Councilwoman Hanbury seconded; amendment and motion passed unanimously.

E. CITIZENS COMMENTS - Mrs. G. M. Dilling, #10 - 51st Avenue expressed concerns about neighboring properties at #6 and #8 - 51st Avenue having 200+ two-foot-long projectiles in the right-of-way (see memo attached as Exhibit C). Mayor Sottile stated that Council would look into this situation and would ask the Public Works Department to inspect the area.

F. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Because Chairman Abele was out town, Councilman Taylor reported on their meeting of September 17, 2003, (Exhibit D).

(a) Councilman Taylor made a motion to obtain an additional survey of the bulkhead wall in the spring and to determine the permitting process and duration of a permit before determining the next step; Councilwoman Rice seconded; motion passed unanimously.

(b) Councilman Taylor made a motion to approve the expenditure of $10,000 from the Accommodations Tax Fund for the 2004 Spoleto Festival USA Jazz Series; Councilwoman Hanbury seconded; motion passed unanimously.

For the record, Councilman Marino stated that he would be voting against one of the requests for funding musical programs because he believes the City should be watching more closely the City's Accommodations Tax Funds are spent as they are dwindling because they are earmarked for someof the City's large projects.

(c) Councilman Taylor made a motion to approve the expenditure of $7,850 from the Accommodations Tax Fund for the Lowcountry Blues Bash; Councilwoman Rice seconded; motion passed 5-2.

(d) Councilman Taylor made a motion to approve the new design for construction of a crabbing dock at the docks being constructed near the restaurant; Councilman Buckhannon seconded. Administrator Tucker reported that OCRM has approved the City's request for expanding the dredging

into the area where the City wants to place this dock and she is waiting for formal approval from the Corps of Engineers. After discussion, motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of September 18, 2003, (Exhibit E, with attached monthly reports).

(a) Councilman Taylor stated that the City of Charleston's arson dog, Misty, assisted the City in the investigation of a recent house fire on the Isle of Palms and the City purchased a Dawalt Power Tool Kit as part of her gear.

(b) Mayor Sottile referred to an article in the *Post and Courier* the previous week concerning crime on the island and he reiterated that the Isle of Palms was still one of the safest communities in this area. He said that the City's public safety personnel do a wonderful job in dealing with all the types of issues that have recently come to the island.

(c) Administrator Tucker announced that she just received a message page from Chief Graham that the ladder truck may have been sold. She further announced that Fire Prevention Week is coming up and the City of Isle of Palms Fire Department has planned a parade of fire apparatus from 41st Avenue station, down Waterway Boulevard to 21st Avenue, down Palm Boulevard across Breach Inlet to Middle Street on Sullivan's Island and join the Sullivan's Island Fire Department at their station for the big display. The parade will begin around 5:30 pm on Wednesday, October 8th.

3. Public Works Committee. Chairman Marino reported on their meeting of September 9, 2003, (Exhibit F).

(a) Councilman Marino stated that the Committee is looking into the status of open ditches and had discussion with Eadie's Drain and Vacuum Service for possible solutions of some of the problems where residents are dumping waste into the ditch.

(b) Mayor Sottile noted that the City has asked Public Works Director Mobley to include 34th and 41st Avenues on the list of roads to be repaved using CTC funding.

4. Recreation Committee. Chairman Buckhannon reported on their meetings of August 26, 2003, and September 7, 2003, (Exhibit G).

(a) Councilman Buckhannon made a motion that the sidewalks be expanded from 5 feet in width to 6 feet in width at an additional cost of $2,000-3,000 which falls into the Recreation Expansion Project budget; Councilwoman Rice seconded; after discussion, motion passed unanimously.

Councilman Bettelli arrived at the meeting at 7:50 p.m. from his trip out of town.

(b) Councilman Buckhannon announced that the soccer program has begun and he reported that there are 79 participants, of which 27% are island residents, enrolled in the newly established Fast Start Program for children ages 3-4, which outnumbers any other island soccer programs. The micro-soccer is for children ages 5-6 has 58 participants of which 64% are island residents, and the micro-soccer for children ages 7-8 has 73 participants of which 58% are island residents. The oldest group of children ages 9-12 has 44 participants of which 89% are island residents.

(c) Administrator Tucker reminded everyone of the Connector Run to be held Saturday morning, October 4th, and the bridge will be closed for that run. Traffic will be re-routed to Ocean Boulevard.

5. Personnel Committee. In the absence of Councilman Bettelli and with his permission at his late arrival, Councilwoman Hanbury reported on their meeting of September 8, 2003, (Exhibit H). Councilwoman Hanbury noted that Administrator Tucker and staff achieved a score of 100% on the recent Safety Audit for the second year in a row, and this audit results in substantial savings to the City in insurance premiums.

(a) Safety Sweepstakes Winners
Police Department - Shawn Corrigan
Fire Department - Bob Maibach
Public Works Department - Willie Powell
Combined General Government, Recreation and Building Departments - Debbie Suggs of General Government

(b) Employees of the Month
Public Works Department - Kim Tapply
Police Department - Kim Usry and Dawn Caldwell

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of September 9, 2003, attached as Exhibit I.
2. Planning Commission - See minutes of their meeting of September 10, 2003, attached as Exhibit J.
3. Construction Board of Appeals - No Meeting.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See attached minutes from their meeting of August 13, 2003, attached as Exhibit E.

2. Beach Advisory Committee - No meeting in September.

3. Front Beach Enhancement Committee. - reported earlier in the meeting.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL - None

1. First Reading - Ordinance 2003-14 - An Ordinance to Raise Revenue by Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2003, and Ending June 30, 2004. (Exhibit K)

Administrator Tucker read the ordinance in full. Councilman Taylor made a motion to approve second reading and ratify Ordinance 2003-14; Councilman Marino seconded; motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

L. MISCELLANEOUS BUSINESS

Councilwoman Rice reported that the City had a new sign board at the foot of the Hunley Bridge (Breach Inlet) that was installed earlier in the week.

M. EXECUTIVE SESSION - Councilman Bettelli made a motion to go into Executive Session to discuss personnel matters; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that personnel matters were discussed. .

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:40 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on October 28, 2003.

EXHIBIT A

EMPLOYEE OATH

I, Erika Reynolds, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Erika started with the City of Isle of Palms as a temporary employee and is now a Secretary in the Public Works Department. Erika went to Miller-Motte Technical College where she studied Business Management and Accounting. She has experience as a Legal Secretary and as a Human Resources Secretary as well as having worked as a Customer Service Representative for a brief time with SCANA Corporation. Additionally Erika has worked as an Account Specialist for Limelight Financial and as a Customer Service Representative for First Contact. Originally from West Virginia, Erika now makes her home in North Charleston.

EMPLOYEE OATH

I, Lira Colleton, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Lira (Le Rāy) holds a Bachelor's Degree from the University of South Carolina where she studied Business Management and Human Resources. She has prior experience as a Bookkeeper with Bi-Lo and Piggly Wiggly, as well as Customer Service experience with Courtyard Marriott. While in school, Lira's academic accomplishments include being on the Dean's List and Who's Who Among American College Students.

EMPLOYEE OATH

I, John McConnell, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

John comes to the city from Valdosta Georgia where he was previously the Purchasing Manager for Maax Southeast. Prior to that, he was a Plant Manager with Bracey Lumber Company in Thomasville, Georgia. He also spent many years with Cardell Cabinets in their purchasing department. John holds a Bachelors in Sociology/Psychology and is half-way through his Criminal Justice Degree. While John hails from middle and south Georgia, he now resides in Hanahan, South Carolina.

EXHIBIT B

MEMORANDUM

TO: Linda Tucker, City Administrator

C: Mayor and members of Council
Nick Sottile, City Attorney

FROM: Douglas Kerr, Zoning Administrator GDK

DATE: September 16, 2003

RE: Sea Cabins issue

A situation has arisen with the front beach enhancement project in the area in front of the Sea Cabins. In the design stage of the project, the City discovered that legal title to the Sea Cabins extends beyond the sidewalk and includes a portion of the Ocean Boulevard roadway including the public drainage system, water system, fire hydrant, sidewalk, etc. (see photo of area as currently used). At the time we discovered the issue, I met with George Bowers, the General Manager of the Sea Cabins, and he presented the situation to the Board of Directors and attempted to get them to agree to allow the City to improve the area. At that time, the Board took no action.

Subsequently, I contacted them and arranged to be on their next agenda, which because of their infrequent meeting schedule was not until last Saturday, September 13th, 2003. At this meeting, the Board indicated that they would agree to the improvements if the City would agree to do the following:

- shift the proposed emergency access towards the County Park entrance;
- provide a plan to improve the Sea Cabin's parking arrangement in the area in question; and
- have the City's contractor make the improvements on the Sea Cabin's property.

I have attached some sketches to better illustrate the current plan and the Sea Cabin's proposal. This is my interpretation of their request and has not yet been presented to the Sea Cabin's board.

I believe the City has two viable options. The first option would be to alter the project to meet the requests of the Sea Cabins board. This option would allow us to move forward with the improvements in this area almost as planned; however, the cost of the project will increase approximately $4,500 and the appearance of the project may be compromised by removing the existing buffer and bringing the parking and paving closer to the landscaped area. If this option is chosen, the City should not improve private property, but rather provide the Sea Cabins with an estimate and a payment to allow them to enter into their own agreement with a contractor.

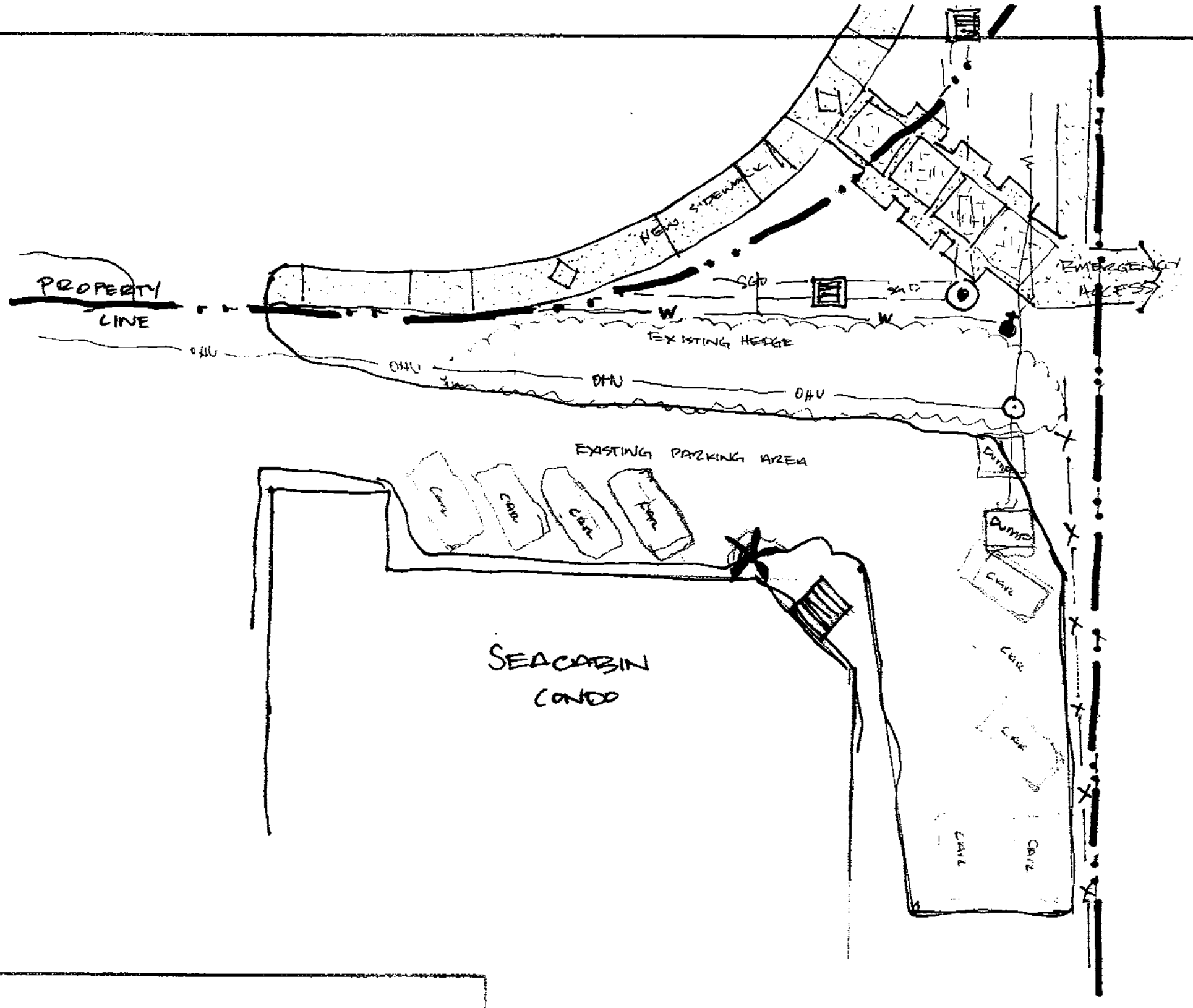
The second option is to eliminate the emergency access paving which is on the Sea Cabins' property, but install the gate and the lowered curb which would still accommodate an emergency vehicle. This option would save the City approximately $7,500 and still provide a functional emergency access. However, the appearance of the project and the driving surface of the access would be compromised. Also the Sea Cabins could opt to make permanent improvements in the area that would block the access, make future maintenance on the existing infrastructure difficult and costly, and possibly be unsightly.

This memo is for information purposes only. I plan to meet again with the Sea Cabin's board early next week to see if my rendering accurately depicts what they want. If you see more alternatives that you would like for me to explore, or if you do not see one of the above options as viable, please let me know. Otherwise, I will report back to you in the near future and ask for direction. Thank you for your thoughts.

SEA CABINS

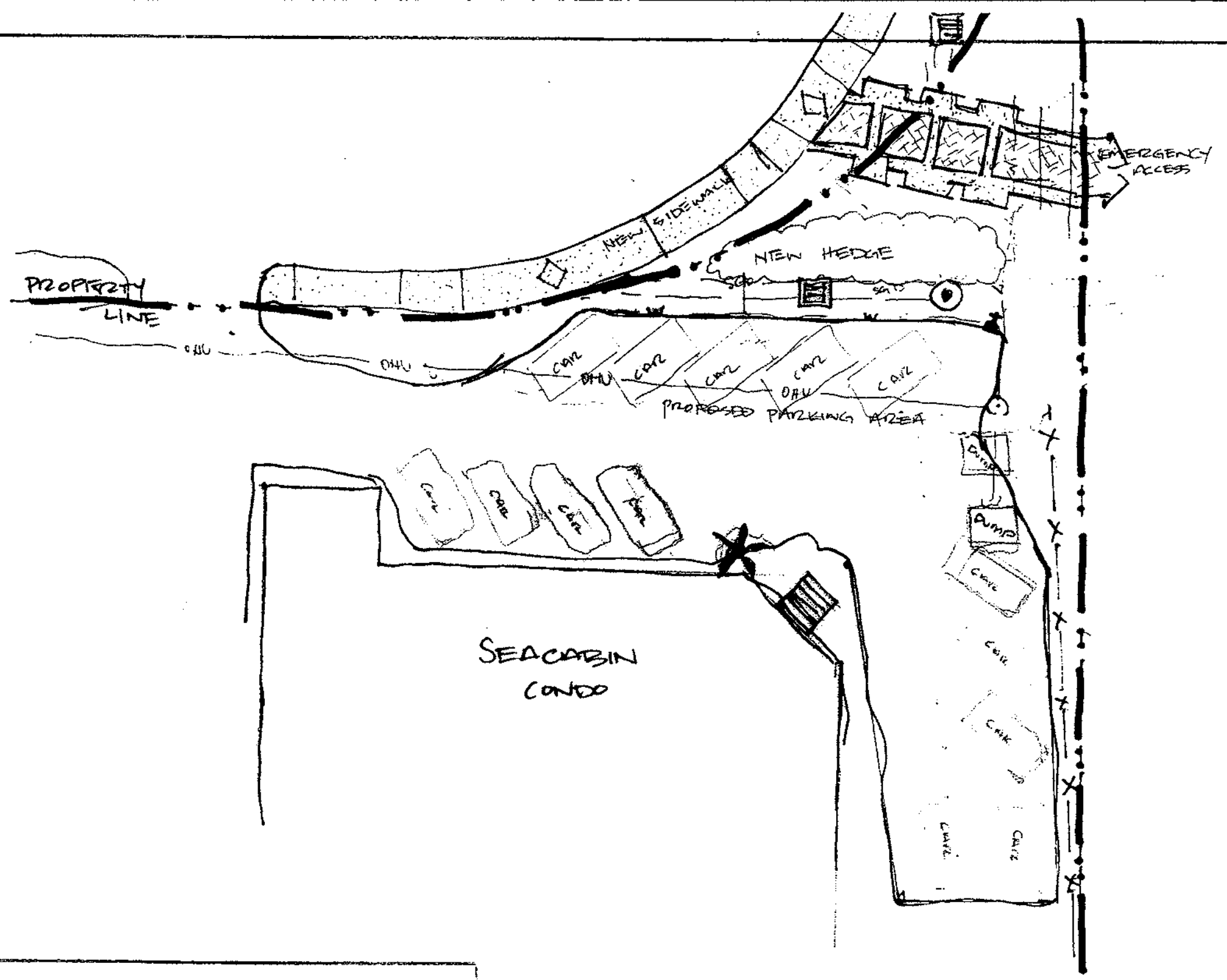

20. 2012


3. 20. 2002



IMPROVEMENTS AS PLANNED

DRAWN BY:	APPROVED BY:	SCALE:
REVISED		DATE:
DRAWING NUMBER		



IMPROVEMENTS AS PROPOSED BY SEA CABINS

DRAWN BY:	APPROVED BY:	SCALE:
REVISED		DATE:
DRAWING NUMBER		

EXHIBIT C

g m dilling ARCHITECT NCARB isle of palms, s c 29451 tel 843 696 2331

September 22, 2003

REF.: **2003-Atlantic Hurricane Season - Request for the removal of dangerous projectiles**

To whom it may concern

In case you have not observed the devastation after Hurricane "Hugo" (9,22,1989). I would like you to see the photos below:

Neighbor's Rental Property @ #8,51st Avenue, where he placed his construction debris, 200 Virtual bullets, which could potentially destroy my home!



VIEW FROM NORTH-EAST

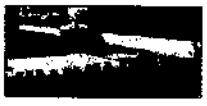
Line of attack in any Hurricane affecting the Isle of Palms!



VIEW FROM SOUTH-WEST

My home









My neighbor has placed approximately 200 Pile-ends (random diameter and length, loose cut-off pile pieces), at close intervals in the Right of Way along #6 and #8, 51st Avenue and along his driveway. He converted construction debris into dangerous projectiles (he says) in order to prevent people from parking off the pavement. The Isle of Palms City Ordinance prohibits this for a reason - to prevent destruction from dangerous projectiles...

These two hundred 60-80 pound pile ends are positioned directly between the ocean and my home and will become dangerous projectiles in a storm surge. Furthermore, these unstable pile ends are dangerous to children. Therefore, I am determined to have them removed.

Please, have this unnecessary danger removed. I will hold the City of Isle of Palms liable for any damages resulting from inaction.

Thank you in advance.

G M DILLING
ARCHITECT NCARB

EXHIBIT D

WAYS & MEANS COMMITTEE
September 17, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on September 17, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council members Abele, Buckhannon, Hanbury, Marino, Rice and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs and Recreation Director Page.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the August meeting; Councilwoman Rice seconded; motion passed unanimously.

2. Ron Austin, General Engineering, Report on Marina Bulkhead. Chairman Abele referred to the two pages in committee packets (attached hereto) which were to be used for reference during Mr. Austin's report. Mr. Austin summarized that there have been three survey events of the wall - a baseline survey in 1999, a survey of the wall in 2002, and a third survey in 2003. Basically, he reported that there has been no major movement in the wall and that there is no need to take any emergency steps to rehabilitate the wall. There were four isolated areas that showed some movement which are identified on the attached drawing as Area A, B, C, and D. Mr. Austin's recommendation was to make another survey event, possibly six months from now, and then to begin the permitting and design process for possible construction in 2-3 years. He answered questions of committee members. There was discussion about the risk involved to the store deck and restaurant and it was the consensus that the City should begin the process of bulkhead replacement within three years. After discussion, **Councilwoman Rice made a motion to obtain another survey of the wall in the spring, to determine the permitting process and the duration of a permit, and then to determine the next step; Councilman Taylor seconded; motion passed unanimously.**

3. Financial Report - July 2003. Treasurer Suggs referred to the August 31 Financial Statement Summary (copy attached) and noted that General Fund revenues are 7% of budget and expenditures are 15% of budget with a cash balance of $1,904,076. Treasurer Suggs discussed the issue of bank interest rates and service charges and she noted that she and Administrator Tucker had met with representatives of BB&T who will be proposing a plan to minimize the City's cost in service charges while interest rates are so low. She also discussed the attached charts on the Recreation Expansion and Front Beach Enhancement and noted the Revenue Breakdown sheet from real estate rental license fees.

4. Old Business. Fire Stations Rehabilitation. Mayor Sottile made a motion to go into Executive Session to discuss legal matters pertaining to the Fire Stations; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that litigation issues concerning the fire stations were discussed and that no decisions were made nor actions taken.

Administrator Tucker reported that there was roof damage to City Hall and the Marina transient bathrooms during the heavy rainstorms last week. There was approximately $5,000 in repair costs and the City will be filing a claim with its insurance company.

5. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. (Copies of applications are attached hereto.) (1) Spoleto Festival USA 2004 Jazz Series. **Mayor Sottile**

made a motion to recommend to City Council approval of the amount of $10,000.00; Councilwoman Rice seconded; after discussion, motion passed unanimously.

(2) Lowcountry Blues Bash. **Councilwoman Hanbury made a motion to recommend to City Council approval of the expense of $7,850 for this event; Councilwoman Rice seconded.** Treasurer Suggs noted that after ticket sales revenue which will be deposited back into the Accommodations Tax Fund, the actual cost would only be approximately $5,000. **After discussion, motion passed 4-2.**

6. Miscellaneous. (A) Chairman Abele began discussion of the request from Tom Gear for a crabbing/seating area on the proposed new docks for the restaurant and also for the exclusive use of three parking spaces for persons using this area. Chairman Abele stated that he supported the crabbing dock area, but he felt that parking was so limited at the restaurant that the parking space request would not be possible. After discussion, **Mayor Sottile made a motion to approve the construction of a crabbing dock; Councilman Marino seconded**. Upon discussion, Councilman Marino requested that an estimate be obtained for a canopy or roof for this crabbing dock and the Administrator was asked to do so. After discussion, **motion passed unanimously**.

(B) Councilwoman Rice asked about the generator at City Hall and Administrator Tucker noted that repairs had been made. The Administrator also noted that the Marina Subcommittee will be meeting soon to discuss the generator issue and other topics concerning The Marina Site.

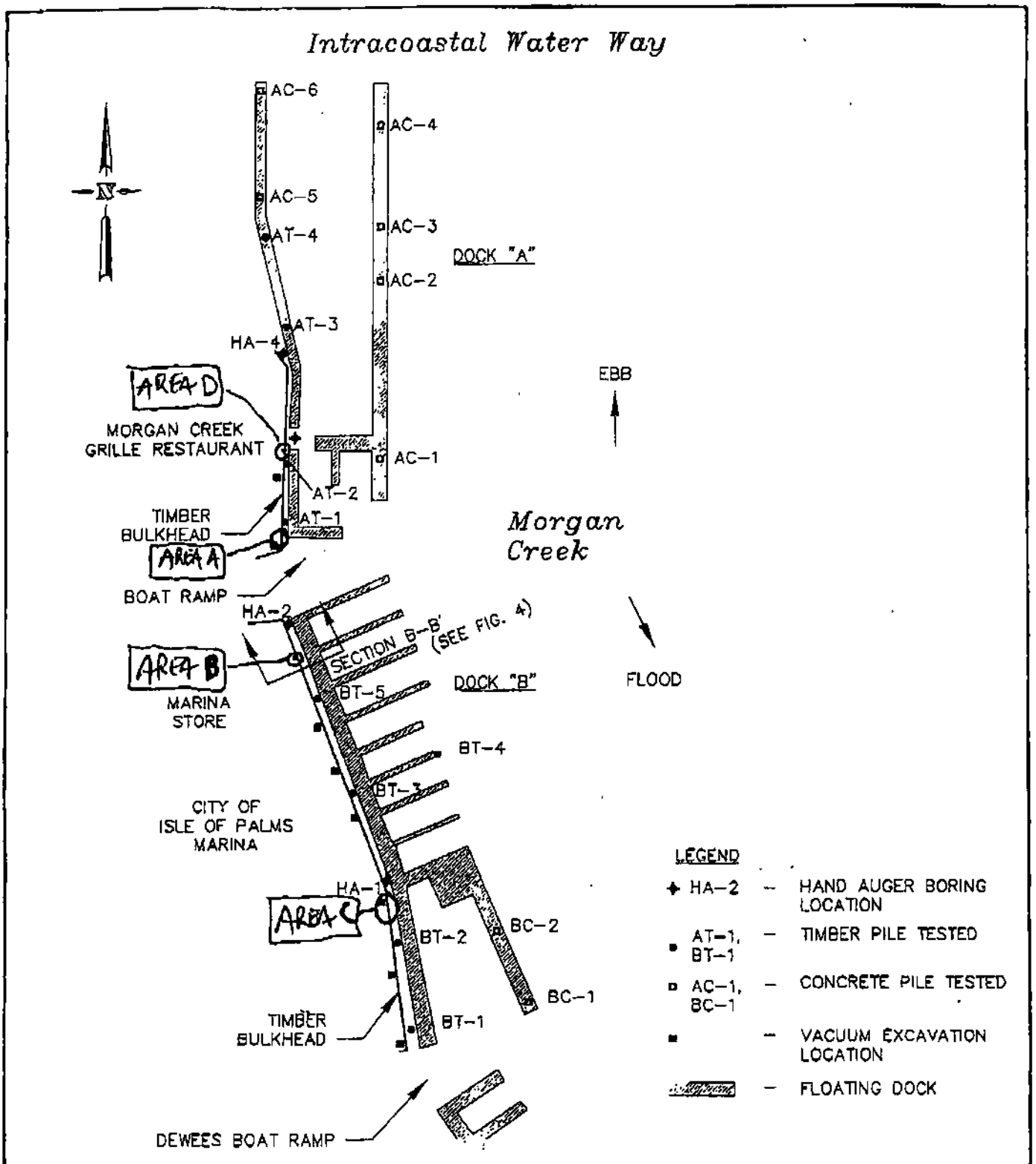
(C) Administrator Tucker noted that the City received 100% on both the recent SCMIT and SCMIRF safety audits for the second year in a row! She stated that this was a credit to the efficiency of the department heads.

(D) Administrator Tucker noted that Palm Boulevard has been marked for street print which should be painted very soon.

(E) Next Meeting was scheduled for October 21, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:18 p.m.

Respectfully submitted,
Bob Abele, Chairman



REVISIONS				
NO.	DATE	ISSUED BY	APPR'D BY	DESCRIPTION

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc
P.O. BOX 30712 CHARLESTON, SC 29417
2040 SAVAGE ROAD 29407
(843) 766-9178 FAX (843) 769-7397
WWW.GEL.NET
ENGINEERING • ENVIRONMENTAL • GEOPHYSICS • ANALYTICAL

PROJECT: cop00402c

CITY OF ISLE OF PALMS MARINA
BULKHEAD WALL AND MARINA PILING EVALUATION
41st AVENUE
ISLE OF PALMS, SOUTH CAROLINA

SITE PLAN - EXISTING FACILITIES SHOWING TESTING LOCATIONS

FIGURE 1

DATE November 12, 2002

DRAWN BY: CAS APPR'V BY RMA

CAD FILE NAME: cop00402Dock-Plan.dwg

SEP-10-2003 10:30 GENERAL ENGINEERING 843 766 9182 P.02

ISLE OF PALMS MARINA
SUMMARY OF TIMBER BULKHEAD MOVEMENT

Area	Data Point No.	11/02 Data (ft.)	08/03 Data (ft.)	Total (ft.)	Total (in.)
A	82	0.14	0.19	0.33	4.0
(10'-20' N.	81	0.40	0.17	0.57	6.8
of boat ramp)					
B	110	0.24	0.24	0.48	5.8
(30' S. of					
boat ramp)					
C	133	0.27	0.10	0.37	4.4
(95'-115' N. of	134	0.42	0.07	0.49	5.9
S. end of wall)	135	0.24	0.23	0.47	5.6
D	80	0.49	0.04	0.53	6.4
(70 ' N. of					
boat ramp)					

Notes: Data included in this table is based on surveys conducted by General Engineering & Environmental, LLC on 06/24/99, 11/01/02, and 08/04/03.

City of Isle of Palms
Financial Statement Summary
August 31, 2003

	REVENUES				EXPENDITURES			
	Actual	Amend. Bud	Difference	% of Budget	Actual	Amend. Bud	Difference	% of Budget
General Fund	$ 367,799	$ 5,172,353	$(4,804,554)	7%	$ 776,496	$ 5,172,353	$ (4,395,857)	15%
Capital Projects Fund	4,477	266,232	(261,755)	2%	91,499	862,117	(770,618)	11%
Capital Projects Fund, Rec Exp	2,900,000	2,900,000	-	100%	45,246	2,775,004	(2,729,758)	2%
Muni Accommodation Tax Fund	3,302	277,599	(274,297)	1%	78,583	1,993,844	(1,915,261)	4%
Volunteer Fire 1% Fund	82,166	60,280	21,886	136%	3,902	60,280	(56,378)	6%
State Accommodation Tax Fund	(34,925)	191,900	(226,825)	-18%	40,729	476,375	(435,646)	9%
Disaster Recovery Fund	2,585	23,000	(20,415)	11%	-	-	-	
Federal Narcotics Fund	-	150	(150)	0%	10	14,905	(14,895)	0%
Marina Fund	144,257	1,410,966	(1,266,709)	10%	49,891	1,764,016	(1,714,125)	3%
All Other Funds	112	3,345	(3,233)	3%	559	1,020	(461)	55%
Total All Funds	$ 3,469,772	$ 10,305,825	$(6,836,053)	34%	$ 1,086,915	$ 13,119,914	$ (12,032,999)	8%

General Fund YTD Expenditures

2 Month Target = 17%

	Actual	Budget	% of Budget	
Mayor and Council	6,432	38,618	17%	
General Government	67,213	559,460	12%	
Police	174,594	1,308,374	13%	
Fire	264,144	1,581,472	17%	
Public Works	124,362	891,283	14%	
Building & Licensing	25,447	203,448	13%	
Recreation	96,431	464,725	21%	**
Judicial	13,544	105,076	13%	
Parking Lot & Meters	4,331	19,897	22%	
Total General Fund	776,496	5,172,353	15%	

General Fund Cash at 9/12/03

August Balances:

BB&T (Rate = 0.0%)	621,470
SC Local Gov't Invest Pool (Rate = 1.34%)	1,423,771
	2,045,241

September activity thru 9/12/03

Cash Received	77,056
Accounts Payable Payments	(79,226)
Payroll	(138,995)
Approximate Gen Fund Cash at 9/12/03	1,904,076
Cash On-Hand as a % of Annual GF Expenses	37%

***** Overbudget condition in Rec Dept due entirely to costs associated w/ unbudgeted Surf Camp. Rec instructor income offsets this expense.***

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Construct Contract	Landscape	Utilities & Permits	Gen Cond. Contlng.	Bond Issue Cost	Other	Total
ORIGINAL ESTIMATES OF COST					223,984	116,360	106,571		1,667,320	74,520	163,240	392,954	100,000		2,844,949
NAME OF CONTRACTOR					LS3P										
CONTRACT AMOUNT					223,984	-	-	-	-	-	-	-	-	-	223,984
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	843										843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,558										37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee	125										125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	38,741										38,741
															-
															-
															-
															-
															-
															-
															-
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															-
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															-
Total Expended					108,810	-	-	-	-	-	-	-	6,380	-	115,190
Total Remaining on Contracts					**115,174**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**(6,380)**	**-**	**108,794**
Total Remaining on Project					**115,173**	**116,360**	**106,571**	**-**	**1,667,320**	**74,520**	**163,240**	**392,954**	**93,620**	**-**	**2,729,759**

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	CO-Electrical Engineering	5,640	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
	Subtotal	76,610							57,990.20

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending		Actual Spending						
		Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
FY2004 Amended Budget								
	Construction	944,444						
	Add'l amt for pavers	12,000						
	Sidewalks							
	Curb & Gutters							
	Drainage							
	Signage							
	Paint							
	Landscaping							
	Fence							
	Parking Meters	89,010						
	County Park Gate	-						
	Construction Contingency	95,644						
	Engineering	95,645						
	Subtotal	1,236,743						
	Grand Total Project	1,325,053						69,201.67

Revenue Breakdown

For The Date Range
6/1/03 Thru 9/16/03

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Yearly	$59,098.12	$70,274.59	$130,155.31
Seasonal	$53,838.58	$68,087.05	$123,165.05
Unknown	$291.72	$1,139.71	$1,431.43
	$113,228.42	$139,501.35	$254,751.79

Original Mailout Including Vacant Lots:	2,681
Current Number of Properties in data Base:	2,524
No. of Expired Addresses	40
No. of Licenses Issued	1,157
Budgeted Revenue Projected:	$350,000.00
Total Revenue to Date:	$254,751.79
Percentage of Target Achieved:	72.78%

Please note: 45 Rentals have become primary residences to this date.
5 Duplicates have been deleted from data base
4 Vacant lots have been deleted from data base
1 Parking Space has been deleted from data base
1 Private Dock has been deleted from data base
2 Apartments have been deleted from data base due to upcoming demolition
1 Entered incorrectly by Charleston County

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved_____Denied_____
Action Taken By Ways & Means Committee: Date Approved_____Denied_____
Action Taken By City Council: Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Spoleto Festival USA 2004 Jazz Series

B. Applicant Organization Spoleto Festival USA

1. Mailing Address PO Box 157, Charleston, SC 29402

Telephone 843.722.2764 Fax 843.723.6383

2. Project Director Nigel Redden, General Director

Telephone 843.722.2764 Fax 843.723.6383

3. Description of Organization, Its Goals and Objectives

Spoleto Festival USA's mission is to create a comprehensive and innovative arts festival in Charleston, South Carolina. The festival produces and presents events featuring an international mix of distinguished artists and emerging talent. The festival seeks excellence in all of its endeavors as it strives to provide excitement, enjoyment, and education for artists and audiences alike.

C. Description and Location of Project/Event

With IOP's support, Spoleto will feature a Jazz concert at the Wild Dunes Oceanfront Grand Pavilion as part of the festival's 2004 Jazz Series. Although the participants in the 2004 program have not been confirmed, past performers have included Ella Fitzgerald, Sonny Rollins, and Lynne Arriale.

_ X _ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

The 2004 Spoleto Festival USA will take place May 28-June 13. The exact date of the concert is to be determined.

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_66 __%) vs. Isle of Palms residents (_36 __%).

In general, approx. 32% of Spoleto audiences hail from NC, FL, GA & VA; 8% from NY, NJ & the CT area; 11% from the rest of the United States and abroad.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 25, 000

   Date(s) Required: April/June Lump Sum _____ Installments_ X _____

5. Other: Amount $ 11,500 (projected ticket income/box office handling charges)

6. Total Budget: Amount $ 36,500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project See attached

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project April 01

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_15,000_____ on _April_____(date),
$_10,000_____ on _June_____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Spoleto Festival USA 2004

Proposed Budget for Jazz Concert

For The City of Isle of Palms

Expenses

Artist Fee	15,000
Artist Housing	2,000
Artist air transportation	2,000
Local Transportation	500
Hospitality	500
Production set up (incl. labor)	3,500
Additional sound rental	2,350
Chair rental	1,200
Marketing/Public Relations	4,000
Administrative overhead	3,500
Box office	1,500
Front of house	500
Total Expenses	**$36,550**

Income

Projected ticket income	11,250
Box office handling charges	300
Total projected income	11,550
Support requested from IOP	**$25,000**
Total Income	**$36,500**

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday of every other month beginning January 2003, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting. Other meetings may be called as necessary.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net
Fax: 843-886-8005

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Lowcountry Blues Bash

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508, Isle of Palms, SC 29451

Telephone 886-8294 Fax 886-9857

2. Project Director Norma Jean Page

Telephone 886-8294 Fax 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the IOP Community and those visiting the Island by providing programs, events and activities for all ages in a safe and comfortable enviroment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment.

C. Description and Location of Project/Event This two (2) day event will be held at the Recreation Department. The Lowcountry Blues Bash of Charlestion, organized by Gary Erwin will contract two (2) musical performances on Saturday and Sunday February 7th and 8th. Both days will include two (2) or three (3) different Artists. Performances will be held on Saturday from 5 - 8:00pm and Sunday 2-5:00pm. There will be a $5.00 admission with children under 12 Free.

____ Single Event? _X_ Ongoing Event/Annual Need?

1. Date(s): of Event 2/7-2/8 or Project Start _____ Completion 2/8/04

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50% %) vs. Isle of Palms residents (50% %).
Recreation Staff will attempt to get some input from Blues participants concerning there residency. It is difficult to estimate the numbers of residents and numbers of visitors to the Island. It is a well attended event and good for the Isle of Palms.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 5.00 From 12 & under Free

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ $7,850

Date(s) Required: _____ Lump Sum _____ Installments X (as needed for supplies and artist)

5. Other: Amount $_____

6. Total Budget: Amount $ $8,600 (includes Recreation Staff time)
Recreation Supervisor - 28 hours Part-time employees -3@16 Hours
Housekeeping - 8 hours

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

August 14, 2003

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Recreation Committee
Ryan Buckhannon, Chairman
Carol Rice
Bob Abele

FROM: Norma Jean Page
Recreation Director

RE: Recreation Agenda Item for September
2004 Blues Bash

Gary Erwin called today to set the dates for the 2004 Blues Bash that is annually head at the Recreation Center. Tentatively the dates have been set for:

Saturday, February 7	5:00 – 8:00pm
Sunday, February 8	2:00 – 5:00pm.

With the approval of the Recreation Committee Laura Togami will develop a budget for the 2004 event and will present that to the Accommodations Tax Committee for their approval since she is the Recreation Supervisor in charge of special events and activities. *(Proposed Budget Attached)*

The responsibilities of the Recreation Department will remain the same as last year:

Provide facility
Securing staging and additional chairs
Flyers and advertisements
Staffing
Concessions

c.c. Linda Tucker, City Administrator

ISLE OF PALMS RECREATION DEPARTMENT
BLUES BASH 2004
Proposed Budget

Artist/Performers	**$6,250**
Rentals (chairs & staging)	**$ 500**
Advertising/Promotions	**$ 600**
Concession Supplies	**$ 500**
Estimated Cost	**$7,850**

Revenues & Expenditures for 2003

REVENUES	**$2,555**
EXPENDITURES	
Signs	$ 180
Rentals	$ 475
Entertainers/Artist	$6,250
Advertising	$ 560
Total Expenditures	**$7,465**

BUDGETED AMOUNT **$8,500**

EXHIBIT E

PUBLIC SAFETY COMMITTEE
September 18, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on September 18, 2003, in the Building Department. Present were Chairman Taylor, Committee members Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the August 2003 minutes; Mayor Sottile seconded; motion passed unanimously.

2. Executive Session. Chairman Taylor asked for approval to suspend the rules and move up Executive Session on the agenda for purposes of receiving a legal briefing on the Fire Stations. Mayor Sottile so moved, Councilman Abele seconded, motion passed unanimously. Coming out of Executive Session, Chairman Taylor stated that the condition of the two Fire Stations and pending litigation were discussed with the City Attorney and no action was taken.

3. Citizens Comments. Mayor Sottile noted that some people of the kite-boarding sport were in the audience. Adam Bonitz, owner of Air, the new kite shop on Coleman Boulevard, spoke about this new and growing sport in the Lowcountry. Mr. Bonitz stated that there is an organization called LOKO, Lowcountry Kite-Boarding Organization, which meets once a month to plan events and provide guidelines for keeping the sport safe. He introduced Dr. Seemon and stated that they were present to answer any questions. He noted that the season is really just beginning as the wind picks up later in the year. Mayor Sottile asked that they meet with Police Chief Buckhannon for any regulations on the use of the beach. Mr. Bonitz said that they would be happy to have some police officers go through a training session (for free) to learn how the kites work and what to look for, so that, if anyone is patrolling the beach, they can anticipate that a person may be in some trouble.

4. Announcement of New Personnel. Chief Buckhannon reported that he has hired Robert Jimenez as Police Officer and John McConnell as Dispatcher. Chief Graham reported that there are two new volunteers, Chris Bammann and Lynn Noyes.

5. Monthly Fire Department Report - August. Chief Graham discussed highlights from her monthly report for August (copy attached hereto) and answered questions of committee members.

New Ladder Truck and Sale of Old Fire Truck. Administrator Tucker reported that the new ladder truck has arrived. Sale of the old truck is posted on the Municipal Association's web site and there is a broker who is working on selling it. Chief Graham stated that there is a company in Georgia who want to come look at the Pierce ladder truck.. The 1985 pumper was sold last week. The new ladder truck will not be in service until after the firemen have been trained on it which takes approximately three days.

6. Monthly Police Department Report - August. Chief Buckhannon discussed highlights from his monthly report for August (copy attached hereto) and answered questions of Committee members.

Mayor Sottile asked Chief Buckhannon to brief the committee on happenings at one location at front beach late at night. The Chief reported that there is a late-night crowd who comes to the island from

Mount Pleasant to hang out amongst the businesses on front beach. They come over after midnight and the Department is working with Charleston City, Charleston County Vice and SLED to do some quality control in the area, particularly one business that remains open until 5-6 a.m. Mayor Sottile has seen about 150 people at this business at 3:30 a.m. Administrator Tucker noted that if the business does close, the crowd seems to congregate at the Kangaroo on Palm Boulevard. Mayor Sottile also noted that when police presence appeared in the area on a particularly unruly night, the crowd left the island, and he iterated that it could get out of hand and it will only get worse if the City does not show more police presence in that area. Chief Buckhannon said that there has been a stabbing, multiple fights and such in that area. He also stated that activities of this type are spreading into the East Cooper Area as more and more people are coming to East Cooper.

Traffic Counts. Administrator Tucker reported that the embedded traffic counter tubing has been installed at Breach Inlet and the Connector. However, the counters have not been installed yet and, as soon as they are, the City will be able to pull traffic counts.

7. Old Business. (A) Update - Customer Service. Chairman Taylor referenced copies of letters and reports attached to the monthly reports, as well as pumping water. He also noted the Law Enforcement Day displays at Northwoods Mall on September 6th at which the City had a wonderful display.

(B) Status of Revisions to the Noise Ordinance. Administrator Tucker stated that the City Attorney is still reviewing this ordinance for proposed amendments.

8. New Business. Storm Preparation. Administrator Tucker reported that the City received an actual alert last Friday for possible high water. Through the Public Works Department, the City ordered sand bags and sands, ordered and mobilized the pumps, moved all trash cans inward, ordered fuel, notified everyone who needed to know, such as Wild Dunes, CPW, the Marina and WDCA. She further stated that Joseph Washington did a very nice job taking care of things in the Director's absence.

9. Miscellaneous. (A) Chief Graham commended everyone who worked so hard on the arson investigation and she especially commended Officer Dawn Caldwell. The City has use of an arson dog named Misty and she discovered that Misty would like a rechargeable Dawalt Power Tool Kit. Chief Graham asked if the City could make a $100 donation to the City of Charleston for this kit. Committee members agreed and Administrator Tucker will make it happen from the Mayor and Council (per Mayor Sottile).

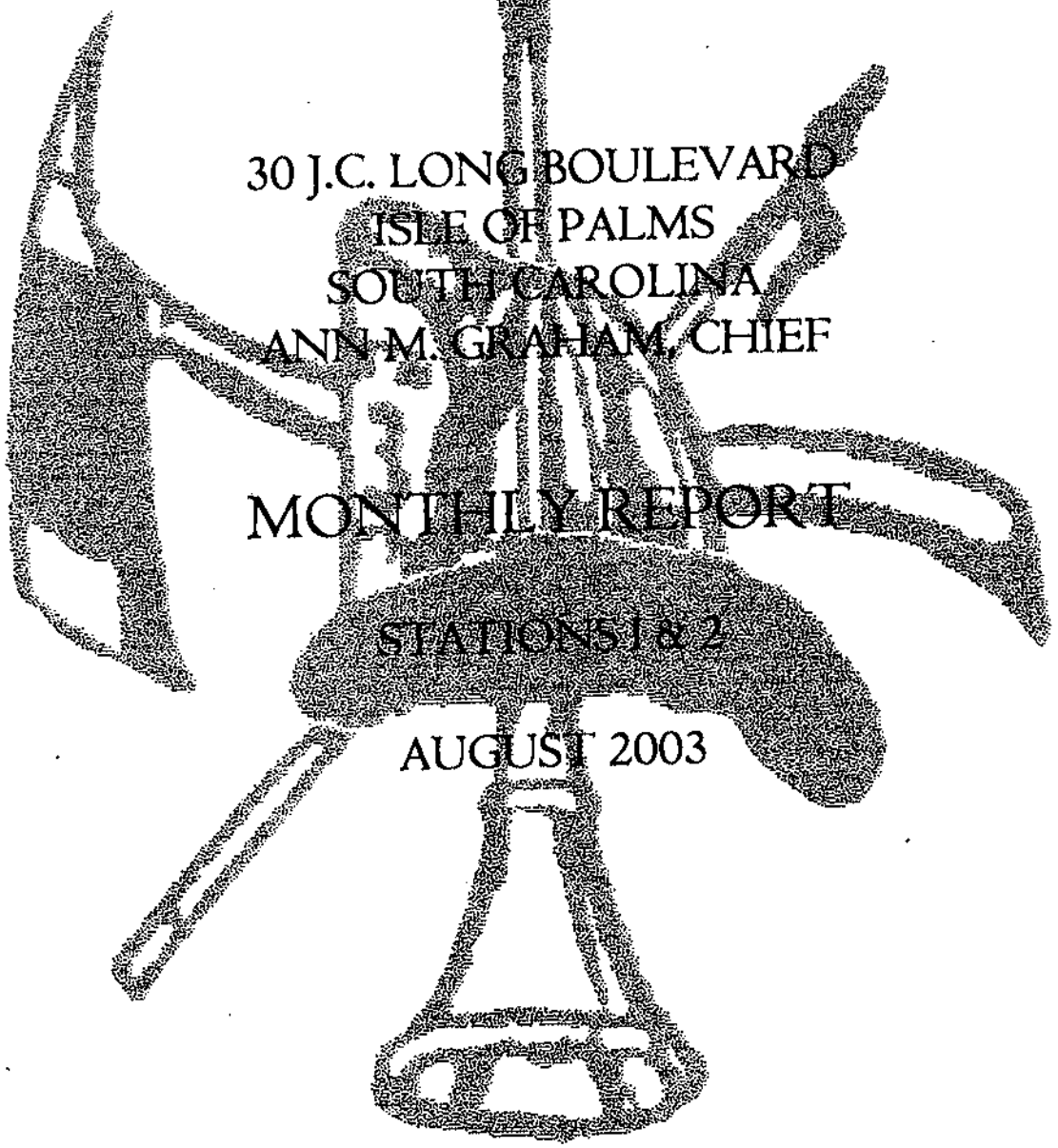
(B) Councilman Abele expressed amazement that the fire was kept from neighboring houses because they have been built so close together. Chief Graham noted that everyone arrived quickly, Sullivan's Island came immediately and Mount Pleasant followed.

(C) Set Next Meeting Date - Monday, October 15, 2003 at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:28 p.m.

Respectfully submitted,
Dee Taylor, Chairman

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

AUGUST 2003

Isle of Palms Fire Department
Monthly Report
August 2003
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Isle of P alms Fire Department
Call Summary Report
August 2003

8/5/2003 Fire Department responded to an over turned sailboat in the area of 53rd Avenue. Boat 5 was launched and investigated the situation and towed the boat and occupants back to shore. No injuries were reported and Coast Guard was notified as to the location of the boat.

8/7/2003 Fire Department responded to an emergency medical call at Grand Pavilion involving a motor vehicle. Upon arrival, found a 22-year-old male lying on the grass that had been ejected from the vehicle. Vehicle was approximately 25-30 feet away from where the patient was found and witnesses advised personnel that the vehicle rolled over numerous times. Patient's injuries included bleeding on the back of head, numerous lacerations and deep cuts. Vital signs were assessed and monitored until EMS arrived. Patient was stabilized and transported to MUSC ER for further evaluation.

8/10/2003 Fire Department responded to a missing child on the beach near Ocean Boulevard. Upon arrival, personnel were informed that the child was missing for 30 minutes. A search was conducted from the pier on front beach to 5th Avenue. A concerned citizen at 3rd Avenue located the child and personnel reunited the child with the parents.

8/11/2003 Fire Department responded to a call from a walk-in who stated he was sitting on the beach with his family when he saw a woman fully clothed walk into the water by the Sea Cabins and kept swimming. Rescue 1 and 2 responded. Upon arrival, found a female swimming approximately 700 yards from shore. Boat 6 was launched from the beach and drove out and found a 36-year-old female swimming in the water. Personnel stated she had to come in, but the female had to be persuaded to come to shore. Back on shore, the female talked with Police and Fire Department personnel and then departed the scene.

8/12/2003 Fire Department responded to an emergency call for a lost child on the beach. Upon arrival, personnel spoke with the child's grandmother and she described the missing girl. Personnel conducted a search in the area where the child was last seen and Police personnel searched the road and adjacent parking lots. The child was located by a family member on the beach and flagged down Fire Department personnel. The child was returned safely to her family and all units cleared the scene.

8/19/2003 Fire Department responded to a call at Yacht Harbor Court for a working structure fire. While en route observed heavy smoke and flames. Sullivan's Island and Mount Pleasant Fire Departments were requested to respond to the fire. Upon arrival, found heavy fire extending from the second story on the B-side of the building endangering an adjacent residence. Command was established and all utilities were notified. Utilities were secured and a safe perimeter was established. Fire was brought under control and personnel began the process of overhauling. Due to concerns about the stability of the structure, a collapse zone was established and personnel extinguished all hot spots from safe areas. All mutual aid assignments were released once fire was brought under control. Sullivan's Island Ladder 1 remained on scene to assist with hitting hot spots. The Charleston County Sheriff's Office was called to assist with the preliminary investigation and returned the next day to assist with the full fire investigation. Isle of Palms Police Department, Charleston City Police Department and ATF also assisted with the fire investigation.

8/22/2003 Fire Department responded to a report of a lady stuck in an elevator. Upon arrival, victim's friends stated that the victim was stuck in the elevator between floors. Fire Department personnel attempted to force entry with elevator keys on bottom floor, but were unable to open. Company went to the second floor and took pins out of the door (elevator was quarter of the way up) and victim was then able to crawl out of the elevator with help. Company secured the elevator with cribbing, preventing the elevator from falling.

8/23/2003 Fire Department responded to a boat fire near the Isle of Palms Connector. Upon arrival, found Sullivan's Island Fire Department using fireboat 360 to extinguish the fire. Isle of Palms Fire Department stood by until the fire was extinguished. When the scene was cleared by the Sheriff's office all units cleared the scene.

8/23/2003 Fire Department received a call from dispatch concerning a boat in distress in the waterway around Hamlin Creek. Rescue 2 went out to investigate and could not locate the boat from the connector. Dispatch was informed to contact the Coast Guard and Charleston County to assist in the search. Coast Guard located the boat and rescued the people from their positions. No injuries were found. All units cleared the scene.

During the month of August, the Fire Department treated twenty-seven (27) jellyfish stings, year-to-date thirty-seven (37.)

During the month of August, the Fire Department treated eleven (11) stingray bites, year-to-date sixteen (16.)

Isle of Palms Fire Department

Call Report

August 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-464	08/01/2003	1	EMS Assist	Resident	403 Merrit Boulevard
03-465	08/01/2003	1	EMS Assist	Non-Resident	Behind 1300 Palm Boulevard
03-466	08/01/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-467	08/01/2003	1	EMS Assist	Resident	4 Chapman Boulevard
03-468	08/01/2003	2	EMS Assist	Non-Resident	6500 Palmetto Drive, Unit 26
03-469	08/02/2003	1	EMS Assist	Non-Resident	Behind 1008 Ocean Boulevard
03-470	08/02/2003	2	Search	Non-Resident	Behind 3900 Palm Boulevard
03-471	08/03/2003	2	EMS Assist	Resident	2 55th Avenue
03-472	08/03/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-473	08/03/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-474	08/03/2003	1	EMS Assist	Non-Resident	903 Ocean Boulevard
03-475	08/04/2003	2	Public Assist	Non-Resident	44 41st Avenue
03-476	08/04/2003	1	Search	Non-Resident	1009 Ocean Boulevard
03-477	08/04/2003	2	EMS Assist	Non-Resident	60 Grand Pavilion
03-478	08/05/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-479	08/05/2003	2	Rescue	Non-Resident	End of 53rd Avenue
03-480	08/06/2003	1	Public Appearance	Resident	24 28th Avenue
03-481	08/06/2003	1	EMS Assist	Non-Resident	1400 Ocean Boulevard
03-482	08/07/2003	2	EMS Assist	Non-Resident	Front of 32 Grand Pavilion
03-483	08/07/2003	2	Spill, Leak - No Fire	Resident	Front of 32 Grand Pavilion
03-484	08/07/2003	1	EMS Assist	Non-Resident	1130 Ocean Boulevard
03-485	08/07/2003	1	EMS Assist	Resident	405 Merrit Boulevard
03-486	08/08/2003	1	EMS Assist	Non-Resident	1009-D Ocean Boulevard
03-487	08/09/2003	1	EMS Assist	Non-Resident	1300 Ocean Boulevard, Unit 204
03-488	08/09/2003	1	EMS Assist	Resident	1009-D Ocean Boulevard
03-489	08/09/2003	1	Alarm Malfunction	Resident	118 Ocean Boulevard
03-490	08/09/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-491	08/10/2003	1	Public Assist	Resident	Behind 103 Palm Boulevard
03-492	08/10/2003	1	EMS Assist	Non-Resident	Behind 1 14th Avenue
03-493	08/10/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-494	08/10/2003	1	Search	Non-Resident	1140 Ocean Boulevard
03-495	08/11/2003	1	EMS Assist	Non-Resident	18 Beachside Drive
03-496	08/11/2003	1	Service Call	Non-Resident	18 Beachside Drive
03-497	08/11/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-498	08/11/2003	1	Rescue	Non-Resident	Behind 1304 Palm Boulevard
03-499	08/12/2003	2	EMS Assist	Non-Resident	6001 Palmetto Drive
03-500	08/12/2003	2	Search	Non-Resident	Behind 9001 Palmetto Drive
03-501	08/12/2003	1	Unintentional False	Resident	403 Merrit Boulevard
03-502			VOID BY DISPATCH		
03-503	08/12/2003	1	Arcing Electrical Equipment	Resident	25th Avenue @ Cameron Boulevard
03-504			VOID BY DISPATCH		
03-505	08/12/2003	2	EMS Assist	Resident	9510 Palmetto Drive, Unit 1401
03-506	08/13/2003	2	Alarm Malfunction	Resident	2 52nd Avenue
03-507	08/13/2003	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-508	08/13/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-509	08/13/2003	2	Public Assist	Resident	50 41st Avenue
03-510	08/13/2003	2	EMS Assist	Resident	238 Forest Trail
03-511	08/14/2003	2	Public Assist	Resident	238 Forest Trail
03-512	08/14/2003	1	EMS Assist	Non-Resident	1300 Ocean Boulevard

Isle of Palms Fire Department

Call Report

August 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-513	08/14/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-514	08/14/2003	2	Public Assist	Resident	238 Forest Trail
03-515	08/15/2003	1	EMS Assist	Non-Resident	1004 Ocean Boulevard, Room 106
03-516	08/15/2003	2	EMS Assist	Resident	238 Forest Trail
03-517	08/15/2003	2	Station Tour	Non-Resident	44 41st Avenue
03-518	08/15/2003	2	EMS Assist	Resident	6501 Back Bay Drive
03-519	08/16/2003	1	Alarm Malfunction	Resident	402 Ocean Boulevard
03-520	08/16/2003	1	EMS Assist	Non-Resident	1207 Palm Boulevard
03-521	08/16/2003	2	Public Assist	Resident	3706 Hartnett Boulevard
03-522	08/16/2003	1	Unintentional False	Resident	Behind 706 Ocean Boulevard
03-523	08/17/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-524	08/17/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-525	08/17/2003	1	EMS Assist	Non-Resident	1100 Pavilion Boulevard
03-526	08/18/2003	2	EMS Assist	Non-Resident	4 Beachwood West
03-527	08/18/2003	2	Unintentional False	Non-Resident	Behind 2 53rd Avenue
03-528	08/19/2003	2	EMS Assist	Resident	3 Commons Court
03-529	08/19/2003	1	Public Assist	Resident	Pavilion Boulevard
03-530	08/19/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-531	08/19/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-532	08/19/2003	2	Structure Fire	Resident	14 Yacht Harbor Court
03-533	08/19/2003	2	Fire, Other	Resident	14 Yacht Harbor Court
03-534	08/20/2003	1	EMS Assist	Resident	403 Merrit Boulevard
03-535	08/20/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-536	08/20/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-537	08/20/2003	1	Service Call	Resident	704 Ocean Boulevard
03-538	08/21/2003	2	Station Tour	Non-Resident	44 41st Avenue
03-539	08/21/2003	2	Station Tour	Non-Resident	44 41st Avenue
03-540	08/21/2003	1	EMS Assist	Resident	1536 Palm Boulevard
03-541	08/21/2003	1	Public Appearance	Resident	1213 Palm Boulevard
03-542	08/21/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-543	08/21/2003	2	EMS Assist	Non-Resident	50 41st Avenue
03-544	08/21/2003	2	Alarm Malfunction	Resident	13 Fairway Village Lane
03-545	08/22/2003	2	Public Assist	Resident	238 Forest Trail
03-546	08/22/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-547	08/22/2003	1	Vehicle Fire	Non-Resident	1521 Palm Boulevard
03-548	08/22/2003	1	Public Assist	Non-Resident	1140 Ocean Boulevard
03-549	08/22/2003	2	EMS Assist	Non-Resident	6400 Palmetto Drive
03-550	08/22/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-551	08/22/2003	2	Rescue	Non-Resident	3800 Palm Boulevard
03-552	08/23/2003	1	Unclassified	Unclassified	1000 Palm Boulevard
03-553	08/23/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-554	08/23/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-555	08/23/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-556	08/23/2003	1	EMS Assist	Non-Resident	1004 Ocean Boulevard
03-557	08/23/2003	1	Vehicle Fire	Non-Resident	Beneath Isle of Palms Connector
03-558	08/23/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-559	08/23/2003	OOJ	Move Up	Non-Resident	2050 Middle Street
03-560	08/23/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-561	08/23/2003	OOJ	Rescue	Non-Resident	Hamlin Creek

Isle of Palms Fire Department

Call Report

August 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-562	08/23/2003	2	Public Assist	Resident	3 46th Avenue
03-563	08/24/2003	2	EMS Assist	Non-Resident	28 Grand Pavilion
03-564	08/24/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-565	08/24/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-566	08/24/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-567	08/24/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-568	08/24/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-569	08/24/2003	2	EMS Assist	Non-Resident	9002 Palmetto Drive
03-570	08/24/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-571	08/26/2003	2	EMS Assist	Resident	36 Intracoastal Court
03-572	08/26/2003	2	EMS Assist	Non-Resident	44 41st Avenue
03-573	08/27/2003	2	Alarm Malfunction	Resident	33 Morgan Cove Drive
03-574	08/27/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-575	08/27/2003	1	EMS Assist	Non-Resident	502 Ocean Boulevard
03-576	08/27/2003	1	EMS Assist	Non-Resident	1130 Ocean Boulevard
03-577	08/28/2003	2	EMS Assist	Non-Resident	44 41st Avenue
03-578	08/28/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-579	08/28/2003	1	Alarm Malfunction	Resident	1140 Ocean Boulevard
03-580	08/28/2003	1	EMS Assist	Non-Resident	Pavilion Boulevard @ Ocean Boulevard
03-581	08/29/2003	1	Other: Blood Pressure Check	Resident	30 J.C. Long Boulevard
03-582	08/29/2003	1	EMS Assist	Resident	402 Carolina Boulevard
03-583	08/29/2003	2	Rescue	Non-Resident	Behind 9000 Palmetto Drive
03-584	08/29/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-585	08/29/2003	1	EMS Assist	Resident	403 Merrit Boulevard
03-586	08/29/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-587	08/30/2003	1	EMS Assist	Non-Resident	1009 Ocean Boulevard
03-588	08/30/2003	1	EMS Assist	Non-Resident	14 21st Avenue
03-589	08/30/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-590	08/30/2003	2	EMS Assist	Non-Resident	1 14th Avenue
03-591	08/31/2003	1	EMS Assist	Non-Resident	1008 Palm Boulevard
03-592	08/31/2003	1	EMS Assist	Non-Resident	101 Palm Boulevard
03-593	08/31/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-594	08/31/2003	1	Search	Non-Resident	Behind 2501 Palm Boulevard
03-595	08/31/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-596	08/31/2003	1	EMS Assist	Non-Resident	1 14th Avenue
03-597	08/31/2003	1	Unintentional False	Non-Resident	Behind 1140 Ocean Boulevard
03-598	08/31/2003	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-599	08/31/2003	2	Unauthorized Burning	Non-Resident	Beach @ 48th Avenue

Isle of Palms Fire Department

Call Report

August 2003

Total Calls	134
District 1	87
District 2	45
OOJ/Mutual Aid	2
Resident	39
Non-Resident	94
Unclassified	1
Total EMS Calls	85
District 1	63
District 2	22
OOJ/Mutual Aid	0
Resident	15
Non-Resident	70
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

August 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-468	08/01/2003	2	EMS Assist	Non-Resident	6500 Palmetto Drive, Unit 26
03-477	08/04/2003	2	EMS Assist	Non-Resident	60 Grand Pavilion
03-478	08/05/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-482	08/07/2003	2	EMS Assist	Non-Resident	Front of 32 Grand Pavilion
03-483	08/07/2003	2	Spill, Leak - No Fire	Resident	Front of 32 Grand Pavilion
03-499	08/12/2003	2	EMS Assist	Non-Resident	6001 Palmetto Drive
03-500	08/12/2003	2	Search	Non-Resident	Behind 9001 Palmetto Drive
03-505	08/12/2003	2	EMS Assist	Resident	9510 Palmetto Drive, Unit 1401
03-518	08/15/2003	2	EMS Assist	Resident	6501 Back Bay Drive
03-523	08/17/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-526	08/18/2003	2	EMS Assist	Non-Resident	4 Beachwood West
03-528	08/19/2003	2	EMS Assist	Resident	3 Commons Court
03-530	08/19/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion
03-532	08/19/2003	2	Structure Fire	Resident	14 Yacht Harbor Court
03-533	08/19/2003	2	Fire, Other	Resident	14 Yacht Harbor Court
03-544	08/21/2003	2	Alarm Malfunction	Resident	13 Fairway Village Lane
03-549	08/22/2003	2	EMS Assist	Non-Resident	6400 Palmetto Drive
03-563	08/24/2003	2	EMS Assist	Non-Resident	28 Grand Pavilion
03-569	08/24/2003	2	EMS Assist	Non-Resident	9002 Palmetto Drive
03-573	08/27/2003	2	Alarm Malfunction	Resident	33 Morgan Cove Drive
03-583	08/29/2003	2	Rescue	Non-Resident	Behind 9000 Palmetto Drive
03-586	08/29/2003	2	EMS Assist	Non-Resident	200 Grand Pavilion

Total Calls	22
Resident	14
Non-Resident	8
Unclassified	0
Total EMS Calls	15
Resident	3
Non-Resident	19
Unclassified	0

Isle of Palms Fire Department

Incident Report

August 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total August 2002	YTD 2002
Total Alarms for Month	134	87	45	2	589	97	518
Structure Fire	1		1		12	1	5
Outside Structure							1
Vehicle Fire	2	2			4	1	1
Brush,Grass, Leaves					6	1	13
Trash, Rubbish					2	1	1
Explosion, no fire							1
Spill with fire							1
Other Fires	1		1		9		1
Overpressure Rupture							1
Emergency Med. Call	85	63	22		319	72	303
Lock-in, Trapped							8
Search	5	3	2		26	4	13
Extrication							1
Rescue-not classified	5	1	3	1	7	1	6
Spill, leak, no fire	1		1		5		4
Power Line Down					1		1
Arcing Elec. Equip.	1	1			2		8
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					3		
Water Removal							2
Smoke Removal					1		
Animal Rescue					1		
Assist Police					2		4
Unauthorized Burning	1		1		1		
Move-Up	1			1	4		9
Service Call	2	2			4		3
Smoke Scare					1		4
Contolled Burn					1		1
Steam Mistaken, smoke					1		1
Malicious False					1		
Bomb Scare					1		
Alarm Malfunction	6	3	3		21	1	13
Unintentional False	4	3	1		38	6	37
Unclassified	1	1			13		1
Supplemental	18	8	10		103	9	74

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

August 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total August 2002	YTD 2002
Total for Month	18	8	10	0	103	9	74
Smoke Detector					8	2	4
Station Tour	5	2	3		28		
Public Education					1		2
Public Appearance	2	2			12		13
Assist Motorist							
Public Assist	10	3	7		48	6	49
Other	1	1			6	1	6

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39					243
Non-Resident	7	8	23	33	46	52	80	94					343
Unclassified	0	0	1	0	1	0	0	1					3
Total	24	36	58	57	80	82	118	134	0	0	0	0	589

Isle of Palms Fire Department

Completed Pre-Incident Surveys

August 2003

Isle of Palms Water Department (Palmetto Drive)
Ocean Club Building No. 1
Ocean Club Building No. 4
Ocean Club Cabana, Building No. 1
Ocean Club Guard House
Ocean Club Pool House
Sea Oats Club Pool House
Seagrove Villas
Shipwatch Villas
Wild Dunes Community Association
Wild Dunes Tennis Center

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT - AUGUST 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Constr. Type	Violations	Next Inspection	Inspector	Shift
08/05/2003	Citadel Beach House		Yes	A	VI	0	02/05/2004	606	A
08/05/2003	Citadel Beach House/Blue & Gray		Yes	A	VI	0	02/05/2004	606	A
08/05/2003	Yacht Harbor Pool House		Yes	H	IV	1	02/05/2004	606	A
08/05/2003	Oceanside Villas	Yes		R	II	3	09/05/2003	606	A
08/05/2003	Island Law Office	Yes		B	IV	1	09/05/2003	606	A
08/08/2003	Agent Owned Realty	Yes		B	IV	0	02/05/2004	606	A
08/11/2003	Pelican Bay Pool House	Yes		H	VI	0	02/11/2004	606	A
08/11/2003	Morgan Cove Pool House	Yes		H	VI	0	02/11/2004	606	A
08/11/2003	James D. Hart, Dr.	Yes		B	VI	0	02/11/2004	606	A
08/14/2003	Fairway Dunes Villas	Yes		R	VI	0	02/14/2004	606	A
08/14/2003	Links Halfway House	Yes		A	VI	0	02/14/2004	606	A
08/14/2003	Links Golf Course	Yes		A	VI	0	02/14/2004	606	A
08/14/2003	Links Golf Shed	Yes		H	VI	4	09/15/2003	606	A
08/14/2003	Great Beach Regime		Yes	B	IV	0	02/14/2004	606	A
08/15/2003	VFW		Yes	A	VI	0	02/15/2004	606	A
08/26/2003	Edgars Restaurant	Yes		B	VI	3	09/26/2003	606	A

INSPECTORS:
603-Kramer
604-Bullock
605-Nilsen
606-Braun
607-Tetor

TOTAL INSPECTIONS: 16
TOTAL VIOLATIONS: 12

Isle of Palms Fire Department
Training Report
August 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	867.5	Total Training Hours	302
Hours Per Person	29.914	Hours Per Person	18.875

Additional Training

All career personnel received practical training on ground ladders, fire streams, and ventilation. Captain McDaniel, of the Sullivan's Island Fire Department, provided instruction on the use of the "Ozzie" portable master stream device. Each shift attended a brief classroom session, followed by a practical exercise involving the set up and operation of the device.

An Engineer's Exam was conducted on August 8. Five individuals took and passed the exam. Julie Morton received the highest score and was promoted to Engineer.

All volunteer personnel participated in two Night Drills. Personnel practiced handling hose streams and pump operations with C shift. The second drill was done with B shift, and involved hoisting equipment utilizing rope skills.

Medical in-service training covered General Pharmacology and Trauma Assessment. Additionally, Dr. Christine Carr instructed all personnel in the proper use of the new Laryngeal Mask Airway. This is a new piece of equipment that was recently approved for field use by DHEC.

Captains Bob Maibach, Glen Kramer, and Corey Bullock; Lieutenants Fred Tetor and Joe McGinnis, all attended a Supervisory Safety class conducted by the South Carolina Municipal Insurance Trust.

Captain Bob Maibach served as a lead instructor for the Fire Academy's Basic Aerial Operations course held in Summerville. He also completed the instructor orientation workshop for the Incident Safety Officer class in Columbia.

Engineer Richard Hathaway and Firefighter Jeremy Bloom successfully completed the Fire Academy's Flammable Liquid and Gas Firefighting class at the campus in Columbia.

Engineers Shaun Gadsden and Scott Mrowca attended the "Terrorism and Hazardous Device Response Training" seminar held at Trident Technical College.

Firefighter Brian Bozman successfully completed the NFPA Firefighter I course held at the Old Fort Fire Department.

Isle of Palms Fire Department
Training Report
August 2003

Firefighters Chris Bammann and Mark Bolton successfully completed the Department of Transportation Emergency Medical First Responder program held at the Goose Creek Rural Fire Department.

The Volunteer and Explorer roster is currently at 16 members.

Isle of Palms Fire Department

Training Report

August 2003

Career Personnel	Hours
Chief Graham	48
Captain Maibach	126
Captain Bullock	22
Captain Kramer	25.5
Captain Nilsen	28
Lieutenant Braun	26
Lieutenant Tetor	28
Lieutenant McGinnis	47.5
Bacon	26.5
Bloom	20
Bozman	28
Burnette	16.5
Ciappa	27
Collins	21.5
Dowdy	28
Ellis	52
Friend	16
Gadsden	29
Gervais	16
Giddens	17
Hathaway	24
Micalizzi	20.5
Morris	28
Morton	23.5
Mrowca	25
Rodden	26.5
Saylors	24.5
Smith, J.	21
Stinnett	26
Total for Month	**867.5**
Average Per Person	**29.914**

Volunteer/Explorer

Personnel	Hours
Bammann	60
Bolton	59
Buckhannon	6
Corbett	12
Everitt	0
Graham	123
Jenkins	15
Malloy	3
Mitchum	0
Nevitt	3
Noyes	6
Samuelson	0
Sancic-Chumley	3
Smith, W.	0
Stickney	6
Wood	6
Total for Month	**302**
Average Per Person	**18.875**

Isle of Palms Fire Department

Monthly Water Usage Log

August 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4	1,500				1,500
5	1,500				1,500
6	1,000				1,000
7	2,000				2,000
8				25,000	25,000
9					0
10					0
11		4,500			4,500
12					0
13	2,500	2,000			4,500
14					0
15		4,500			4,500
16					0
17					0
18		2,000			2,000
19			225,000		225,000
20	1,500				1,500
21					0
22					0
23					0
24					0
25		2,000			2,000
26					0
27					0
28					0
29					0
30					0
31					
Total	10,000	15,000	225,000	25,000	275,000

Chief's Signature:

Water Department notified on: 9/4/03

Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June	5,000	45,000			**50,000**
July	5,000	36,000	214,000		**255,000**
August	10,000	15,000	225,000	25,000	**275,000**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**44,000**	**205,500**	**449,700**	**37,250**	**736,450**

Isle of Palms Fire Department

Maintenance Report

August 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
8/14	Engine 1	Heater knob repaired	0.50	$0.00	0.00	Warranty	1045205017
8/27	Engine 1	Medical glove caddy mounted	1.00	$18.00	0.00	$0.00	1045205049
8/1	Engine 2	Fuel Buster extinguisher repaired	1.00	$0.00	0.00	$0.00	1045205027
8/1	Engine 2	SM-20 nozzle repaired	0.00	$0.00	0.00	Warranty	1045205027
8/12	Engine 2	Front left tire replaced	0.00	$0.00	2.00	$415.89	1045205017
8/13	Engine 2	Pump test completed	3.00	$0.00	0.00	$0.00	1045205017
8/18	Engine 2	Gear shift light replaced	0.50	$0.00	0.00	$2.43	1045205017
8/18	Engine 2	Replaced handheld spotlight	1.00	$9.97	0.00	$0.00	1045205027
8/21	Engine 2	Chainsaw blade replaced	1.00	$10.00	0.00	$0.00	1045205027
8/27	Engine 2	Medical glove caddy mounted	1.00	$18.00	0.00	$0.00	1045205049
8/1	Engine 3	Generator repaired	2.00	$0.00	0.00	Invoice Due	1045205017
8/22	Engine 3	Pump test completed	4.00	$0.00	0.00	$0.00	1045205017
8/1	Engine 4	Replaced fuel line on generator	2.00	$0.00	0.00	$0.00	1045205017
8/7	Engine 4	Breaker box, compartment lights repaired	0.00	$0.00	0.00	Invoice Due	1045205017
8/27	Engine 4	Tail lights, back up lights replaced	3.00	$179.70	0.00	$0.00	1045205017
8/12	Misc.	Pump test gauges calibrated	1.00	$0.00	3.00	$40.00	1045205027
8/1	Rescue 1	Air pressure governor replaced	2.00	$0.00	8.00	$412.21	1045205017
8/20	Rescue 1	Cascade cylinders hydrostatic test completed	3.00	$0.00	4.00	$100.00	1045205065
8/27	Rescue 1	Medical glove caddy mounted	1.00	$18.00	0.00	$0.00	1045205049
8/15	Rescue 4	Replaced CDI box	2.00	$0.00	6.00	$452.02	1045205017
8/13	Station 1	Repaired overhead door	0.00	$0.00	2.00	$812.72	1045205026
8/19	Station 1	New rear door installed	0.00	$0.00	1.00	$80.00	1045205026
8/27	Station 1	Replaced faucet on kitchen sink	1.00	$43.00	0.00	$0.00	1045205026
8/1	Station 2	Repaired lock on women's restroom door	0.25	$0.00	0.00	$0.00	1045205026
8/1	Station 2	Replaced handle on toilet	0.50	$7.96	0.00	$0.00	1045205026
8/1	Station 2	Replaced cascade cylinders, installed regulator and gauges	3.00	$0.00	1.00	$1,865.04	1045205026
8/18	Station 2	Replaced bottom plate on weedeater	2.00	$27.95	0.00	$0.00	1045205027
8/19	Station 2	New rear door installed	0.00	$0.00	1.00	$80.00	1045205026
8/6	Truck 1	Rear end replacement complete	4.00	$0.00	0.00	$15,511.97	1045205017
8/12	Truck 1	Replaced gasket in hydraulic manifold	0.50	$0.00	0.00	$0.00	1045205017
8/13	Truck 1	Pump test completed	3.00	$0.00	0.00	$0.00	1045205017
8/14	Truck 1	Remounted siren/radio bracket in cab	0.50	$0.00	0.00	$0.00	1045205017

Isle of Palms Fire Department

Maintenance Report

August 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
8/14	Truck 1	Replaced headlight	0.50	$0.00	0.00	$0.00	1045205017
8/18	Truck 1	Windshield wipers replaced	0.50	$14.59	0.00	$0.00	1045205017
8/20	Truck 1	Nail removed from tire	0.00	$0.00	2.00	$45.00	1045205017
8/26	Truck 1	Electronic horn switch replaced	0.00	$0.00	1.00	Invoice Due	1045205017
8/26	Truck 1	Rewired backup camera, repaired pump panel lights	2.00	$0.00	8.00	Invoice Due	1045205026
8/26	Truck 1	Replaced rear amber warning light	2.00	$0.00	1.00	Invoice Due	1045205027
8/27	Truck 1	Aerial and ground ladder test completed	0.00	$0.00	8.00	Invoice Due	1045205027
		Totals	**28.50**	**$347.17**	**26.00**	**$19,817.28**	

Miscellaneous

Grass and shrubs were cleared from around several hydrants
Several hydrants were painted

Isle of Palms Fire Department
Personnel Report
August 2003

8/2003 The following are new volunteers that were accepted as members of the Isle of Palms Fire Department Volunteer Squad:
Christopher Bammann, Mount Pleasant.
Lynn Noyes, Isle of Palms.
We welcome the newest members to the department.

8/13/2003 Volunteer meeting at Station 1.

8/27/2003 Volunteer meeting at Station 1.

The Fire Department would like to acknowledge Lieutenant Scott Braun for an outstanding job during the month of August in conducting the monthly fire inspections.

August Birthdays: Travis Dowdy, Bob Maibach and Volunteer Mark Bolton.

Isle of Palms Fire Department
Public Relations Report
August 2003

8/1/2003 Engineer Friend and Firefighter Bozman gave a tour of Station I to island visitors.

8/4/2003 Engineer Friend assisted island visitor in filling his children's inner tubes at Station II.

8/6/2003 B-Shift made appearance at the recreation department and flowed water from the deck guns of engine 2 and 4 to shower down the children and counselors of the last week of summer camp.

8/10/2003 Captain Nilsen, Engineer Hathaway and Firefighter Bloom washed and removed mud from the boat landing on Palm Boulevard.

8/11/2003 During an EMS assist, Captain Nilsen noticed a broken water line on Beachside Drive. Captain Nilsen notified the Water Department and service was restored.

8/13/2003 Engineer Hathaway and Firefighter Bozman gave a tour of Station I to a family of six visiting the island.

8/14/2003 C-Shift assisted island family in lifting a patient into bed. Patient was unable to lift herself from the ground.

8/15/2003 Firefighter Saylors gave a tour of Station II to a Cleveland Firefighter and his three daughters that were visiting the island.

8/16/2003 C-Shift helped island family to lift a family member into wheelchair from the bathroom.

8/23/2003 Engineer Ciappa and Firefighter Stinnett assisted island homeowner with removing damaged TV set from the house. Personnel also assisted with relocating a TV set from the bedroom to the living room.

8/29/2003 Firefighter Morton assisted a walk-in at Station 1 with a blood pressure check.

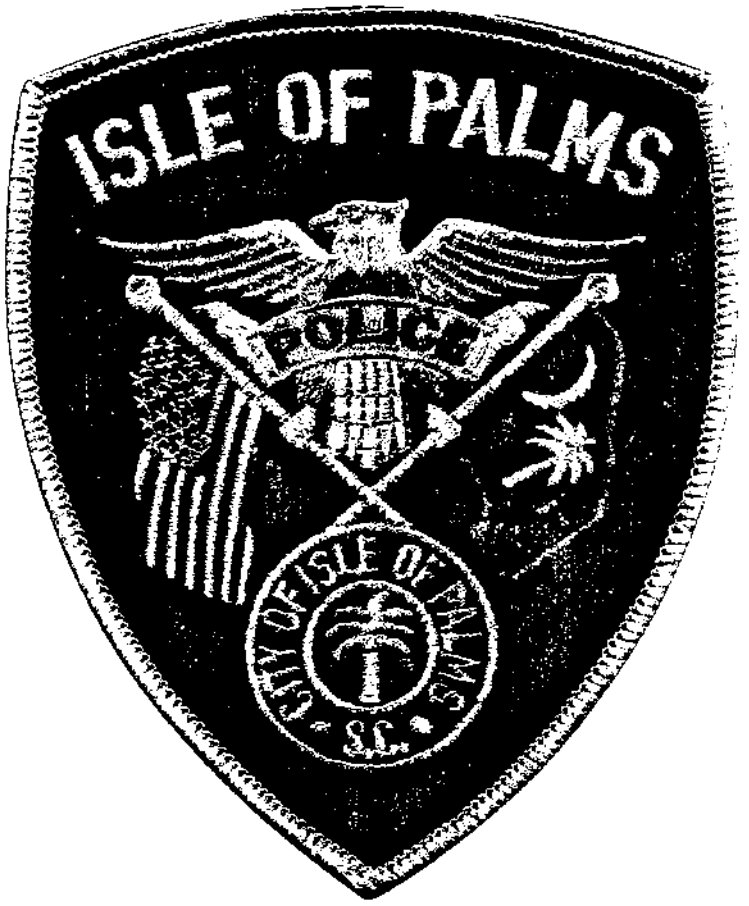
Dear Chief,

Congrats on an amazing job at the fire last evening. Please extend a huge thank you to your staff for a job well done. Containing the fire to one structure was incredible given the circumstances you were faced with.

Sincerely,
Carol

Dear Ms. Tucker -

We appreciate the bravery and hard work of these fire-fighters. Please let them know how much we appreciate them!



Monthly Report

August 2003

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR AUGUST, 2003**

Date: **September 2, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of August 2003.

Patrol

August 2, 2003 An officer observed a somewhat unruly crowd gathering in front of a business on JC Long Boulevard and found an extremely intoxicated subject being restrained by several individuals. The officer took control of the situation and placed the intoxicated subject under arrest and charged him with Public Intoxication.

August 2, 2003 At approximately 3:30 a.m., an officer on patrol heard extremely loud music coming from within a vehicle on Palm Boulevard. The vehicle was stopped and while the driver was producing his identification, a quantity of marijuana was observed on his person. After the driver was taken into custody the officer found nine more small plastic bags of marijuana packaged for distribution. The driver was charged with Violation of the Noise Ordinance, No DL in Possession, Possession of Marijuana for Distribution and Distribution of Marijuana Within Proximity of a School, Playground or Park. The subject arrested was found to be an enlisted man with the US Air Force. The Department of the Air Force is investigating the incident.

August 3, 2003 An officer on foot patrol observed an impaired male subject walk across Ocean Boulevard and get on a parked motorcycle, then allow a female subject to ride as a passenger. The male left the location with the female passenger traveling toward Sullivan's Island on Palm Boulevard. The officer, now in his vehicle, then observed the female driving and the male as a passenger turn onto the Isle of Palms Connector. The motorcycle was swerving from side to side whereupon the vehicle was stopped. A computer check indicated that the male subject's driver's license was suspended for three

unpaid traffic tickets. The male subject was taken into custody and charged with DUS and NRVC 3 Counts.

August 4, 2003 An officer on patrol observed a vehicle pass by his location and observed one of the two occupants consuming what appeared to be a bottle of beer. When the vehicle was stopped, the driver was found to be in possession of a bottle of Natural Ice beer. A subsequent search of the vehicle resulted in a quantity of marijuana and drug paraphernalia being located. Both occupants were found to be in possession of a quantity of pills wrapped in cellophane. The driver was charged with Simple Possession of Marijuana, Possession of Drug paraphernalia and Possession of a Schedule IV Substance. The passenger was charged with Possession of a Schedule IV Substance and Possession of Drug Paraphernalia.

August 5, 2003 At approximately 4:45 a.m., an officer on patrol attempted to stop a vehicle on 27th Avenue near Waterway Boulevard for operating with only one headlight. The driver attempted to evade the officer by turning all vehicle lights but was stopped on 25th Avenue. It was determined that the driver did not have a valid driver's license or insurance on the vehicle. He was charged with Resisting Police, Unlawful Use of Driver's License, and No License in Possession, No Proof of Ownership and No Proof of Insurance.

August 6, 2003 At approximately 1:30 a.m., an officer on patrol investigated voices coming from the back deck of the Property Owner's Beach House. The officer observed four male subjects drinking beer and found that all were underage and two were juveniles. A quantity of marijuana was also found in their possession. The adults were charged with Possession of Drug Paraphernalia, Simple Possession of Marijuana, Minor in Possession of Beer, and Misuse of Another DL. The juveniles were charged with Minor in Possession of Beer and Simple Possession of Marijuana and will be handled through Family Court.

August 7, 2003 At approximately 3 a.m. officers were dispatched to Wild Dunes where it was reported that a possible drunk driver had just collided with several large decorative flower pots at the Wild Dunes Reception Center. A witness then reported that the suspect vehicle then crashed through the old gate 2 and also destroyed a large wooden sign nearby. Within a minute or two, an officer located the suspect vehicle, leaving gate 1 at Wild Dunes and traveling north on Palm Boulevard at a high rate of speed. The officer attempted to catch up to the vehicle and was approximately one quarter of a mile behind when the vehicle changed into the wrong lane of traffic and struck a dirt mound going airborne then rolling over ejecting the driver. Since the injuries to the driver were life threatening, the Charleston County Sheriff's Office Traffic Squad was requested to respond and handle the accident investigation. The Isle of Palms Police Department's investigation revealed that the vehicle was stolen from a residence on Beachside Drive minutes before the accident. It is also believed that the suspect broke into other vehicles in the area, since items not belonging to the driver or owner of the vehicle were found at the crash site. The vehicle was totaled with a set of golf clubs being the only thing of

value that survived undamaged. The suspect remains hospitalized and if he recovers, he will face charges of Grand Larceny of a Motor Vehicle and various traffic charges.

August 7, 2003 A resident of 26th Avenue reported that his stepson had taken his Lincoln Navigator without permission and wished to pursue charges against him. The stepson returned the vehicle the following day and was taken into custody several days later and charged with Use of Vehicle Without Permission.

August 7, 2003 After stopping a vehicle for speeding an officer observed several open containers of beer within the vehicle. A subsequent search of the vehicle revealed a quantity of marijuana. The driver was charged with No DL/Suspended Out of State, Open Container and Simple Possession of Marijuana. A passenger in the vehicle was charged with Open Container.

August 8, 2003 At approximately 4 a.m., officers responded to a residential alarm on Ocean Boulevard. When officers arrived, they determined that a female subject had set the alarm off by forcing open the screen door to a porch. The female was requesting assistance from the homeowner and reported to officers that she had been raped somewhere on the beach. The female reported that she had met a male subject at a front beach establishment and after walking south on the beach, she was forcibly raped. The female was transported to MUSC for examination and released. The suspect was identified and located and the subsequent investigation led to the reported rape being exceptionally cleared. Once the victim was confronted with the facts gathered during the investigation, she declined to pursue charges and admitted to consensual sex.

August 7, 2003 An officer responded to a residence on Carolina Boulevard where the occupants reported that a former cleaning lady who worked for a cleaning service had stolen currency and jewelry from them. They reported that the suspect had just left the residence and was not authorized to be in the house. The officer located the suspect in the neighborhood and immediately placed her under arrest since she had personal property that did not belong to her. An investigation into the incident indicated that the suspect had illegally entered two houses on Carolina Boulevard stealing currency, sunglasses, electronic equipment, jewelry and beer. Approximately $600 worth of property was recovered and the suspect was charged with Burglary 2nd Degree (2 counts). The investigation continues, since it is believed there were accomplices.

August 9, 2003 The Mount Pleasant Police Department notified this agency that a possible drunk driver was on the connector traveling toward the Isle of Palms. The vehicle described was located at Palm Boulevard and 14th Avenue. The vehicle was observed turning onto JC Long Boulevard where it was stopped. The driver failed several field sobriety tests and was taken into custody. When given the opportunity to take a Datamaster Test, the driver refused and was charged with DUI.

August 15, 2003 Last month's Monthly Report indicated that there was ongoing investigation into a former female employee of a rental company who had been arrested for stealing credit card numbers and making illegal purchases on the Internet with the

stolen credit card numbers. The subsequent investigation identified another victim who had illegal purchases charged on his account amounting to over $9,000. The former employee was again arrested on five additional charges. A search warrant had been prepared and was executed on this date looking for some of the illegally purchased property. The investigation also revealed that the former employee was being paid $100 by an acquaintance for every number stolen. Eight additional arrest warrants have been prepared for that suspect. The investigation continues.

August 16, 2003 An officer on patrol near Palm Boulevard and 12th Avenue clocked a vehicle on radar exceeding the posted speed limit by 26 miles per hour. While the officer spoke with the driver, slurred speech and a strong odor of alcohol was detected. After failing several field sobriety tests, the driver was taken into custody and later refused to take the Datamaster Test. He was charged with DUI.

August 19, 2003 At approximately 5:28 p.m. several reports of a large house fire on Yacht Harbor Court were reported to Telecommunications. Fire and Police Department personnel responded and found a residence fully engulfed in flames. After the fire was put out it was determined that the fire was of suspicious origin and the police department assumed control of the scene. Arson investigators responded the evening of the fire but determined that it was safer to conduct the building search in daylight hours and after the debris had cooled down. Investigators from Isle of Palms Police Department, Charleston County Sheriff's Office, ATF and Charleston Police Department processed the scene and determined that an accelerant had been used to set the fire. All agencies involved pieced together enough information to issue an arrest warrant for the person alleged to be responsible. He was placed under arrest for Arson 1st Degree on August 28, 2003 and denied bond at a bond hearing. The investigation continues.

August 22, 2003 After stopping a vehicle for speeding on the connector, an officer observed open beer in the vehicle. A subsequent search of the vehicle located twelve pieces of crack cocaine in the console. Since neither occupant of the vehicle claimed ownership, both were charged with Possession of Crack Cocaine, Open Container, and Possession of Drug Paraphernalia. The driver was also charged with Speeding.

August 23, 2003 A concerned citizen on the front beach reported a male subject slumped over the steering wheel in a parking space. An officer attempted to wake the subject to determine his condition. The subject became unruly and had to be removed from the vehicle after he made several verbal threats to the officers present. The subject was charged with Disorderly Conduct and Resisting Arrest.

August 23, 2003 At approximately 6:20 a.m. an officer responded to the Post Office regarding a man lying on the ground. The subject appeared intoxicated and could not remember where he was staying or provide the name of someone who could pick him up. He was taken into custody and charged Public Intoxication.

August 30, 2003 Officers responded to a residence on Palmetto Drive in reference to an assault that had just occurred. Officers spoke with the two parties involved and the

present situation was resolved. A short time later, officers were dispatched to the Wild Dunes Reception Center, after a heated argument occurred involving the same subjects. In the second incident the female stated that her boyfriend locked her in a room and turned out the lights after another heated and physical argument. The victim was able to get away when her boyfriend left to get a drink. The male subject was later located and taken into custody and charged with Criminal Domestic Violence and Kidnapping.

August 31, 2003 An officer was flagged down by an employee of a front beach business who stated that a patron had just assaulted someone. Further investigation indicated that the suspect had gotten into an argument after inappropriately touching a female friend. The suspect apparently head-butted the victim, breaking his nose. The suspect was taken into custody and charged with Simple Assault.

August 31, 2003 An officer patrolling a parking lot at 10th Avenue near Carolina Boulevard observed two subjects sitting on the tailgate of a pick-up truck drinking beer. Since one subject appeared young the officer investigated further. One subject turned out to be seventeen years old. The older subject was charged with Transfer of Beer to a Minor and Open Container. The seventeen year old was charged with Minor in Possession of Beer and Open Container.

Personnel/Community Services

August 2, 2003 Detective D. Caldwell received a letter of appreciation from the victim of a theft. The victim praised her for being able to recover more than $600 that had been stolen, while she and her husband were here on vacation.

August 8, 2003 The police department received a letter of appreciation from The Beach Company thanking those who worked off duty at Ocean Park all summer for a job well done.

August 15, 2003 ACO V. Cook received a letter of appreciation for helping a couple locate their lost animal.

August 18,2003 Sgt. Riley received a letter from Mary Pringle, the Project Leader of the Isle of Palms Turtle Team, for his assistance in taking GPS readings of Loggerhead turtle nests on the beach.

August 19, 2003 Ptl. Wooley received a letter of thanks for his assistance when a couple visiting the Isle of Palms had a flat tire on their 49th wedding anniversary.

August 31, 2003 For the month of August, officers on patrol discovered seven businesses and one residence with open or unsecure doors. A total of sixty-nine Victim of crime Forms were issued to homeowners and businesses for various conditions noted by officers while on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT
FROM: MELVA WILLIAMS
SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT
DATE: 9/4/2003

During the month of August 2003, the Telecommunications Office received and dispatched 4,435 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
August, 2003	3,344	135	922	34	4,435
August, 2002	2,293	96	889	31	3,309
Percentage Change	46%	41%	4%	10%	34%
Year to Date 2003	25,375	598	6,723	209	32,905
Year to Date 2002	18,602	524	6,795	174	26,095
Percentage Change	36%	14%	-1%	20%	26%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	111	199	214	524
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	197	1	342	540
Tract 3: 10th Ave. North to 21st. Ave. South	431	8	346	785
Tract 4: 21st Ave. North to 31st Ave. South	43	14	118	175
Tract 5: 31st Ave North to 41st Ave. South	3	217	89	309
Tract 6: Forest Trail	14	0	10	24
Tract 7: 41st Ave. North to 57th Ave.	180	77	152	409
Tract 8: Wild Dunes	59	114	190	363
Tract 9: IOP Connector	0	0	127	127
Tract 10: County Park	35	0	20	55
Tract 99: Off Island	0	0	33	33
Totals:	1073	630	1641	3344

Isle of Palms Police Department Officer Activity August 2003

	August 2003	August 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1641	1270	29%	12221	10085	21%
Building Checks	1073	377	185%	7157	4099	75%
SPR'S	630	648	-3%	5858	4558	29%
Traffic Stops	407	259	57%	2766	2239	24%
Traffic Stops w/Tickets	117	92	27%	725	689	5%
% Traffic Stops w/Tickets	29%	36%	-19%	26%	31%	-15%
DUI Tickets	2	0	200%	33	11	200%
DUS Tickets	8	5	60%	64	43	49%
Speeding Tickets	23	49	-53%	186	396	-53%
Other Traffic Tickets	144	46	213%	842	542	55%
Non Traffic Tickets	57	42	36%	592	423	40%
Parking Tickets	599	737	-19%	4927	5033	-2%
City Tickets	65	15	333%	269	130	107%
Warning Tickets	224	126	78%	1615	1080	50%

Connector Calls For Service for the Month of August 2003

The Isle of Palms Police Department has responded to or initiated 110 calls involving 1576 minutes, or 26 man hours for the month of July, 2003. The following table breaks down the type, number and time element of each call.

	Calls August	Calls Year To Date	Arrests August	Arrests Year To Date	Minutes August	Minutes Year To Date	Avg. Minutes August	Avg. Minutes Year To Date
Accidents	2	20	0	0	36.56	839.28	18	42
Traffic Stops With Tickets	22	178	9	43	760.64	5576.49	35	31
Traffic Stops Without Tickets	69	361	0	0	459.16	2634.47	7	7
Citizen Assists	19	127	0	0	143.8	1189.87	8	9
Assist Other PD	2	9	0	0	14.7	232.6	1	26
Miscellaneous	10	90	0	0	64.69	556.72	6	6
Totals	124	785	9	43	1480	11030	12	14
Aug-02	65	641	2	19	955	11594	14	18

Isle of Palms Police Department Monthly Report for August 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	August 2003	Total 2003	August 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
9B MANSLAUGHTER BY NEGLIGENCE				
9C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING	2	2		
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1		1
120 ROBBERY				
13A ASSAULT		6	2	4
13B SIMPLE ASSAULT	3	24	3	28
13C INTIMIDATION	1	2		1
200 ARSON	1	2		
210 EXTORTION				
220 BURGLARY	2	22	4	12
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	2	8		3
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	1	14	1	18
23G POSSESSION OF STOLEN LICENSE PLATE		2		1
23H ALL OTHER LARCENY	32	120	17	89
240 MOTOR VEHICLE THEFT	2	5	1	6
250 COUNTERFEITING/FORGERY	1	10		5
26B FRAUD/CREDIT CARD /ATM	1	8		5
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET		2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		3		
290 DAMAGE PROPERTY	12	55	8	39
5A DRUG/NARCOTICS	6	35	1	14
5B DRUG EQUIPMENT VIOLATION		5		3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		5		
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES		1		
753 OBSCENE & HARASSING PHONE		1	2	11
756 BREACH OF TRUST		3		
90A BAD CHECKS				3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		20		8
90D DUI	2	33		11
90E DRUNKENNESS	3	13	1	12
90F FAMILY (NO VIOLENCE)	1	3		
90G LIQUOR LAW	15	67	5	27
90H PEEPING TOM				
90I RUNAWAY				1
90J TRESPASSING		14	2	10
90L TRUANCY				
90M AGENCY ASSIST	1	6		4
90N RESISTING ARREST		3		
90P CONTRIBUTING TO DELINQUENCY		1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	11		3
91A ALARM	27	155	22	130
91D DISTURBANCE		2		4
91F NON-VIOLENT FAMILY DISPUTE	2	10	3	16
1T TRAFFIC & NRVC ARRESTS	13	97	7	47
91W WARRANT ARRESTS		6		9
979 MISSING PERSONS		2		2
980 SUICIDES		2		3
992 PROWLER				3
NCR NON CRIMINAL REPORTS	72	544	44	344
TOTALS:	205	1325	123	880

Isle of Palms Police Department Monthly Report for August 2003

ARREST SUMMARY

Type	August 2003	Total 2003	August 2002	Total 2002
Adults	Male =68 Female=20	Male= 333 Female= 102	Male=15 Female=7	Male=154 Female=41
Juveniles	Male =2 Female= 0	Male = 23 Female= 9	Male=2 Female=0	Male=5 Female=0
Narc-Adults	Male =12 Female=0	Male = 46 Female= 6	Male =1 Female= 0	Male = 14 Female=2
Narc-Juveniles	Male =2 Female=0	Male = 5 Female= 1	Male= 0 Female= 0	Male=2 Female=0
TOTALS:	Male =84 Female=20	Male= 407 Female= 118	Male=18 Female=7	Male=175 Female=43

PROPERTY VALUES REPORTED

T[illegible]e	August 2003	Total 2003	August 2002	Total 2002
[illegible]lary Stolen	$50,203.00	$143,885.00	$15,350.00	$16,790.00
Larceny Stolen	$11,907.00	$135,617.00	$27,746.00	$242,706.36
Criminal Damage	$5,303.00	$119,179.00	$2,650.00	$15,406.00
MVT Stolen	$43,000.00	$108,500.00	$0.00	$14,500.00
Burglary Recovered	$2,601.00	$26,939.00	$100.00	$100.00
Larceny Recovered	$3,753.00	$83,268.00	$26,434.00	$72,355.00
MVT Recovered	$30,500.00	$79,500.00	$0.00	$12,500.00
Total Stolen	$105,110.00	$388,002.00	$43,096.00	$259,446.34
Total Recovered	$36,854.00	$189,707.00	$26,464.00	$84,887.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Po Department
All Arrests
Primary UCR Code Only
August 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	11	1	0	0	0	0	0	0	0	0	12	0	12
90T DUS	6	0	0	0	0	2	0	0	0	0	6	2	8
90D DUI	2	0	0	0	0	0	0	0	0	0	2	0	2
90G LIQUOR LAW VIOLATIONS	39	0	0	0	0	15	0	0	0	0	39	15	54
91T TRAFFIC OFFENSES	1	4	0	0	0	2	0	0	0	0	5	2	7
220 BURG./BREAKING & ENTERING	0	0	0	0	0	1	0	0	0	0	0	1	1
23C SHOPLIFTING	2	1	0	0	0	0	0	0	0	0	3	0	3
200 ARSON	1	0	0	0	0	0	0	0	0	0	1	0	1
100 KIDNAPPING	1	0	0	0	0	0	0	0	0	0	1	0	1
35B UNDERAGE POSS. OF ALCOHOL	6	0	0	0	0	0	0	0	0	0	6	0	6
90E DRUNKENESS	3	0	0	0	0	0	0	0	0	0	3	0	3
250 COUNTERFEITING/FORGERY	2	0	0	0	0	0	0	0	0	0	2	0	2
26B CREDIT CARD FRAUD	1	0	0	0	0	0	0	0	0	0	1	0	1
90Z ALL OTHER OFFENSES	2	0	0	0	0	0	0	0	0	0	2	0	2
TOTAL:	78	6	0	0	0	20	0	0	0	0	84	20	104

Isle of Palms Police Department Animal Control Report for August 2003

	Aug-03 Monthly Total	Aug-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	2	2	53	37
Warning Tickets	1	1	9	35
Animals Secured	8	12	145	90
Dogs	0	5	61	44
Cats	5	1	48	17
Raccoons	1	6	22	26
Other*	3	0	16	8
Released to Owner	1	5	64	46
Transported to Shuler Vet	0	1	15	52
Transported to Other Vets	2	0	15	2
Transported to SPCA	1	1	34	29
Injured Animals	2	3	17	12
Trapped Animals	1	2	50	82
Cats	1	1	30	18
Raccoons	0	1	20	55
Other **	0	0	0	9
Dead Animals Removed	14	12	69	97
Traps Set	5	3	82	76
Kennel Fees	$0.00	$21.00	$336.00	$273.00

*Rabbit, (2) Turtles

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR August 2003

NAME	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Caldwell	6	9	15	4	0	1	1	8	0	10	9	Worked (3) 1 Hr. shifts-Roa Supervisor
Wright						1						
	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNF UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Total	6	9	15	4	0	2	1	8	0	10	9	

Detective Caldwell filled in for 3 shifts as Road Supervisor.
Detective Caldwell attended 5 Preliminary Hearings. 22 Bond Hearings were attended, expending 60 hours.
Lt. Wright presented Grand Jury for the month of August.
Lt. Wright and Detective Caldwell expended 156 man-hours investigating Arson case on Yacht Harbor Ct.
Lt. Wright and Detective Caldwell expended 128 man-hours investigating Fraud case at Island Realty.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR AUGUST 2003

DATE: SEPTEMBER 3, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
15 OFFICERS	IN SERVICE	CRIMINAL DOMESTIC VIOLENCE PART 1 & 2		60		
TOTAL			0	60	0	0
				TOTAL OFFICER HOURS:		60

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ACO	ANIMAL CONTROL DEVELOPMENT PART 1				40
TOTAL			0	0	0	40
				TOTAL EMPLOYEE HOURS:		40

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	680	29	475	111
THIS MONTH TOTALS		60		40
YEAR TO DATE TOTALS:	680	89	475	151
		DEPARTMENT HOURS YEAR TO DATE:		1395

8/13/03

Dear Mike,

I wanted to thank you for following up on my phone call last Friday. By the time I arrived home, the rose and miscellaneous trash were gone. Lt. Wright's follow up call on Monday provided me with some needed peace of mind regarding our police force. We appreciate your assistance.

Sincerely,
Arnold

107 Charleston Ave
Isle of Palms S.C.
August 15, 2003

Dear Mayor Pottle,

I am writing to tell you how much we appreciate the help given us by Vickie, your animal control officer.

We have a feral cat we have been feeding for six or eight years and although we were able to catch him when he was young and have him neutered, we have had no success in recent years in taking him for his rabies vaccination.

Vickie helped us to set traps for him but after two weeks without success, she suggested we feed him in our shower room and close the door while he was eating.

After a few days of

trying this, we were finally successful in capturing him. We called Vickie and she came and very gently and efficiently got him into a pet carrier so we could take him to our vet.

The Isle of Palms is very lucky to have such a pleasant and caring person as its animal control officer and we wish her the best.

Sincerely,
Margaret N. Rugheimer
(Mrs. E. W., Jr.)

Mrs. E. W. Rugheimer, Jr.
107 Charleston Ave.
Isle of Palms, S.C. 29451

COLUMBIA SC
AUG

USA
37

Mayor T. Michael Dottile
Isle of Palms City Hall
1207 Palm Blvd.
Isle of Palms, S.C.
29451

29451+2230

EXHIBIT F

PUBLIC WORKS COMMITTEE
September 9, 2003

The regular meeting of the Public Works Committee was held on September 9, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Mayor Sottile, Administrator Tucker, Director Mobley and Councilwoman Hanbury.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the August 2003 meeting; Chairman Marino seconded; motion passed unanimously.

2. Monthly Department Report for August 2003. Director Mobley gave his monthly report, discussed the monthly maintenance report (copies attached) and answered questions of committee members.

3. Old Business. (A) Status of Field Monitoring of Open Ditches. Discussion postponed to later in the meeting when Mr. Eadie was expected.

(B) Breach Inlet Boat Landing Maintenance Log. Administrator Tucker noted that, at the request of Chairman Marino, this is a new report that will be a regular part of this meeting. She stated that the Police Department is checking on the ramp to make sure that it is properly secured. The Fire Department, in particular Captain Nilsen and C Shift, have been diligent about washing the silt off the ramp and checking for any problems.

(C) Report on Article for *Turning the Time*. Administrator Tucker stated that DHEC puts out this publication and she referred to an older article when the non-point source project was in the beginning stages. She reported that she has drafted an article updating this project for publication in the upcoming issue at the request of DHEC. Copies will be distributed to Council.

4. New Business Miscellaneous Maintenance Request - 41st Avenue and Fire Station #2. (See attached memos) Administrator Tucker stated that one request concerns the condition of 41st Avenue and the stress being put onto the apparatus. Director Mobley was asked to contact Charleston County to solicit their help in getting the road repaved.

The second memo concerns standing water in front of Fire Station #2. Director Mobley will look into getting the area graded. There was discussion of the condition of the ditch in that area.

Councilman Miller recommended that the Committee review the lease on the maintenance building at the end of 41st Avenue. Administrator Tucker will provide lease information for review.

5. Miscellaneous. (A) Results of Ocean Water Quality Sampling-August. Administrator Tucker noted that the information has not been received and will be presented at October meeting.

(B) Status of Field Monitoring of Open Ditches. Director Mobley reported on the field trip taken by himself, Councilmen Marino and Miller to review the ditch behind Sheriff Cannon's home. The ditch is in terrible shape. They then went to 31st Avenue where the ditch intersects behind Forest Trail and noticed the same problems. Mr. Scott Eadie walked the entire ditch the next day and discovered that

some residents are pumping water into the ditch through piping, one from a washing machine and one has a strong fecal odor.

At this point Mr. Eadie joined the meeting and was introduced to committee members. Mr. Eadie distributed copies of a photographic report and presented his proposal to renovate the ditch in the amount of $43,000 (copy of written proposal attached) and answered questions from committee members.

Chairman Marino asked Mr. Eadie what the City could do to lengthen the time between cleanings from 4-5 years to perhaps 10 years. Mr. Eadie stated (1) stop everyone from dumping in the ditch and (2) have a yearly test for fecal coliform because the coliform fertilizes vegetation and promotes growth. Chairman Marino then asked about a non-toxic chemical that could be sprayed into the ditch bottom to prevent growth and Mr. Eadie said that he was not knowledgeable about that, but suggested that the City contact Kiawah Island which has done some type of spraying. The Chairman further asked Administrator Tucker to speak with Douglas Kerr about ways to stop people from dumping into the ditch. Councilman Miller also recommended that the Administrator contact the City Attorney to clarify what the City can do within its ordinances.

After Mr. Eadie's presentation, there was discussion of the $50,000 drainage contingency fund. Administrator Tucker noted that most of the money has not been expended. Councilman Miller felt that the first step was to stop people from piping waste into the ditch. Mayor Sottile stated that cleaning out the ditch would disclose the pipes, but the project would expend the entire yearly budget for drainage. Administrator Tucker will research the problem and report back to committee members.

(C) Set Date for Next Meeting - Tuesday, October 14, 2003 at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
August 2003 Report
David D. Mobley, Jr. – Director

1. The department received 567 telephone calls in the month of August. Sixteen (16) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. One dead Sea Turtle at 29th Ave Beach Access was disposed this month. Eighteen (18) rollout carts/recycle bins were delivered. Forty (40) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Three (3) loads (14.24 tons) of C&D waste, seventeen (17) garbage packer loads (72.51 tons) of limbs and leaves and three (3) loads (89.69 tons) of garbage were transported to Charleston County Landfill.

2. Four (4) scrap metal containers were transported to Charleston Scrap Metal.

3. The Beach Access Path numbers 21st and 25th were cleaned.

4. The grass on Palm Boulevard from Breach Inlet to Wild Dunes was cut. The debris from the connector was collected twice this month.

5. The fence at the City Parking lot was removed for the Front Beach Enhancement Ground Breaking.

6. The yellow barrels were moved to the dune area in preparation for the influences of Henri.

7. Load of topsoil (Dirt-Cheap) has been delivered to 41st Ave. for the Garden Club.

8. An abandoned 20' boat trailer at the Isle of Palms Marina was cut up and disposed of. (see photo)

9. Public Works disposed of a large air conditioning unit from Morgan Creek Grill.

10. The employee of the month for August 2003 is Kim Tapply.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: September 9, 2003

Subject: August 2003 Employee of the Month

==========

I would like to nominate Kim Tapply for the August 2003 Department of Public Works Employee of the month. In the past month, employee Tapply has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Tapply consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Tapply is an asset to the Isle of Palms Department of Public Works.

ISLE 'ALMS
PUBLIC WORKS
2003-2004
MAINTENANCE
REPORT
104620.5017

DATE	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
8/4/03	PW-3	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Seat Repair	Carolina Upholstery	$	150.00
8/5/03	PW-3	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Repair the Starter Drive	Cannon's Auto	$	49.99
8/5/03	Stock Items			Gloss Black Enamel	Isle of Palms Hardware	$	23.70
8/8/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Core Charge on Radiator	Hughes Motors	$	1,385.12
8/12/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Main Hydraulic Hose	Allen & Webb	$	176.04
8/14/03	PW-17	2001 Ford F150 Pickup	GARBAGE PACKER	Repair the Solenoid for Dumper	Napa Auto Parts	$	8.47
8/14/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Solenoid Repair Air Control	Amick Equipment	$	89.06
8/15/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Hydraulic Hose	Allen & Webb	$	47.60
8/20/03	PW-21			Title and Registration fees	DMV	$	17.00
8/21/03	Stock Items			Cleaners/degreasers	Isle of Palms Hardware	$	37.03
8/27/03	Stock Items			Windshield Wiper Blades/HP belt	Bumper to Bumper	$	54.63
8/31/03	PW-2	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Coolant, filter	Bumper to Bumper		$38.64
8/31/03	PW-14	1998 Mack MR688S 33yd	GARBAGE PACKER	Headlight	Bumper to Bumper		$12.66
8/31/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Headlight	Bumper to Bumper		$12.67
8/31/03	Stock Items			80W90G Motor Oil	Bumper to Bumper		$32.76
8/31/03	Stock Items			Strobe Light	Bumper to Bumper		$39.81
					Total Ending Aug-03	$	2,175.18
9/1/03	PW-1	1998 Ford F150	Pickup Truck	Tune-up and brakes	Williams Tire	$	476.52
9/3/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	Repair to Fuel Gauge/Replaced Grill	Blanchard Machinery	$	339.61
9/5/03	PW-8	1994 Ford LNT800 30 yrd	GARBAGE PACKER	Repair Hose and Back up Alarm	Napa Auto Parts	$	25.48
9/8/03	PW-21	2002 Mack MV322	FLATBED	Replaced the tarp	Hughes Motors	$	259.52
9/8/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Replaced (4) Tires	Williams Tire	$	1,087.64
9/8/03	PW-2	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	69.55
					Total Ending Sept-03	$	2,258.32

ISLE OF PALMS PUBLIC WORKS 2003-2004 MAINTENANCE REPORT 104620.5017

	AMOUNT
Total Ending July 2003	$7,619.47
Total Ending August 2003	$2,175.18
Partial Total for September 2003	$2,258.32
Total as of September 9, 2003	$12,052.97
Annual Budgeted Amount 2003 - 2004 Budget	$80,000.00
Balance Remaining	$67,947.03
Percent of Budget Remaining	85%

Breach Inlet Boat Landing Maintenance Log

Date	Personnel	Observed	Work Performed	Comments
8/10/03	C – Shift	Pluff Mud 5 Feet on Ramp at Low Tide	Washed Down Ramp Shortened Chain to Lock	Shortened because chain could lift over post. Preventative Maintenance – Galvanized rusted areas.
8/30/03	Captain Nilsen	Boat Landing Clear Low Tide 4:00p.m.		

Note 8/13/03 C – Shift **41st Avenue Marina Boat Ramp	Algae & Grass (marsh)	Washed Down Boat Ramp	3:40p.m. low tide 4-5 feet from ramp drop off mark

Subj: **606 here**
Date: 8/12/2003 12:48:38 PM Eastern Daylight Time
From: dedmansspringer@yahoo.com
To: akaskrappy@aol.com
Sent from the Internet (Details)

here is the letter for 41st resurfacing. change whatever you want and i'll go with that. thanks scott

To: Chief Graham & City Administrator Tucker
From: Lt. S. K. Braun
Date: August 11, 2003

Ref: 41st Ave. road surface

The road surface on 41st Ave. is an issue I'd like to address. With the numerous dips, humps, and sinking spots, this causes quiet a bit of unnecessary stress on the trucks (tires, suspension, frame, transmission, etc.). With the rising cost for repairs and down time of the vehicles, to include the vehicles having to leave the island for repairs, it is my duty to the city and the taxpayers as the maintenance officer and an officer of this department, to cut costs and downtime where I can.

Traveling down this road in your personal vehicle is not the same as in the trucks. The above problems are amplified tremendously since the tires and suspension on the trucks are made to handle the weight of the vehicles and not so much for the comfort like a car.

This road is traveled quiet frequently by our trucks and over time this adds up to repairs and downtime. So, your consideration in the matter of resurfacing it like Palm Blvd., I believe would help cut down on some of the maintenance costs.

If you have any questions or would like to take a demo ride in any of the trucks please do not hesitate to contact me.

Do you Yahoo!?
Yahoo! SiteBuilder - Free, easy-to-use web site design software

Lt,

Please look at this. Thanks

Subj:	**606 here**
Date:	8/12/2003 12:51:12 PM Eastern Daylight Time
From:	dedmansspringer@yahoo.com
To:	akaskrappy@aol.com
Sent from the Internet (Details)	

this is the letter for the grass grading in front of #2. change whatever you want and i'll go with it from there. thanks scott

To: Chief Graham & City Administrator Tucker
From: Lt. S. K. Braun
Date: August 11, 2003

Ref: Grass line in front of Fire Station 2

I have notice over the past that when it rains extremely hard, the grass area between the ditch and the road prevents the water from draining back into the ditch causing the street from Waterway Blvd. to the marina entrance to flood. The grass area is raised about 4" causing the water to stand on the road until the sewer drain can relieve the problem. Since they have paved in front of the station (to correct the sidewalk situation I brought to your attention last July) half of the problem has been solved. I believe that grading the grass line down would help tremendously with the water runoff.

The grading would possibly also assist somewhat in preventing people from parking their vehicles with trailers in that area. Currently, in front of the station there is approximately 150' to 200' marked with 3 "No Parking" signs. These signs are essential and for the most part are effective in helping keep the area clear for the apparatus drivers while backing in and pulling out of the station. Currently our vehicles are large and are about to get larger with the new ladder truck purchase and keeping the area safe where I can is my utmost concern.

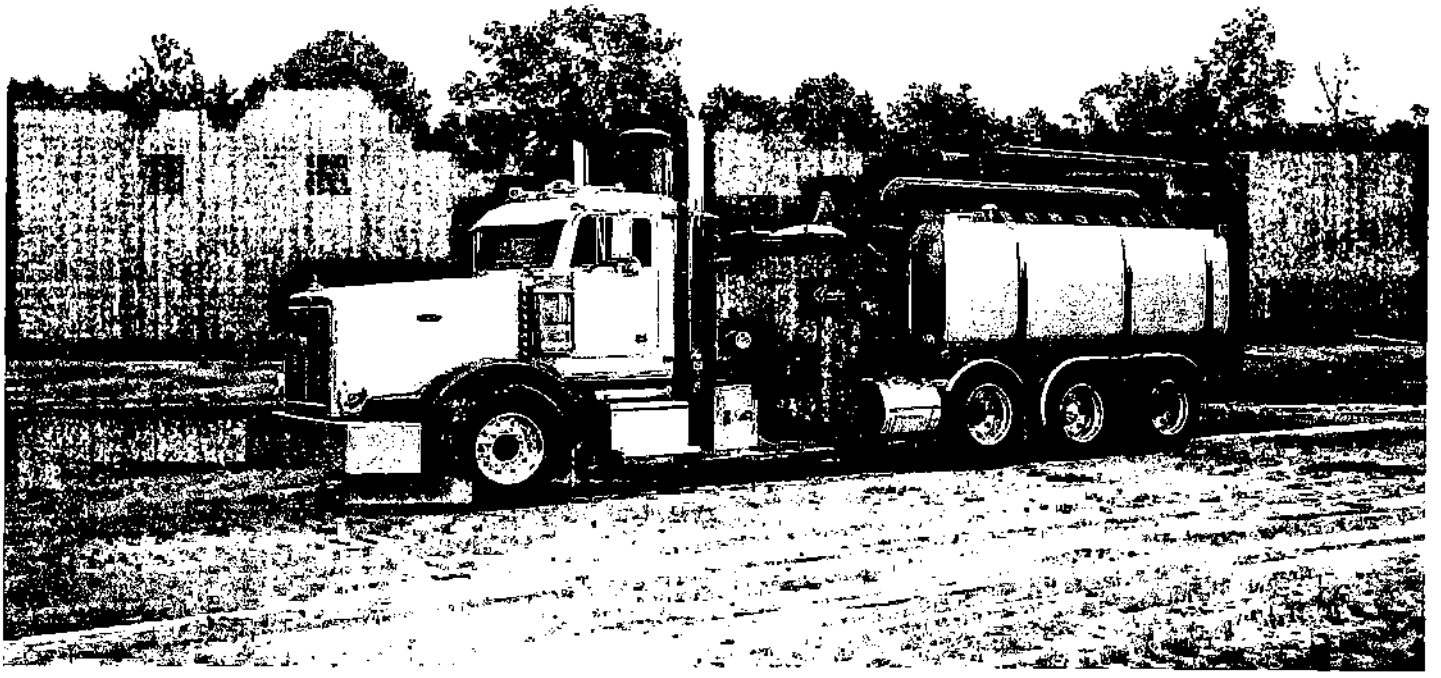
If you have any questions or would like for me to point this area out please do not hesitate to contact me.

Do you Yahoo!?
Yahoo! SiteBuilder - Free, easy-to-use web site design software

EADIE'S DRAIN
AND
VACUUM SERVICES

1513 HIGHWAY 61
RIDGEVILLE, SC29472

(843) 875-5674 VOICE OR (843) 875-0699 FAX



2003 DITCH RENOVATION PROJECT

FOR

CITY OF ISLE OF PALMS

1513 Hwy 61 – PO Box 97
Ridgeville, SC 29472

Eadie's Drain & Vacuum Service

August 22, 2003

City of Isle of Palms
Attn: David Mobley
PO Drawer 508
Isle of Palms, SC 29451

VIA FACSIMILE: 843-886-5762

RE: Ditch Renovations

Proposal

I.O.P. when reviewing this proposal needs to take into consideration the conditions that Eadie's will have to work in to complete this job.

Renovation Of Ditches $43,000.00
- Dump Fee Included In Price

This price includes Hydro-cleaning and vacuuming a 15" storm drain pipe and catch basin at 234 Forest Trail. The pipe is estimated to be 100ft long. Both the pipe and box are 100% full.

*The total footage of the ditches being cleaned is 5025 in conditions such as soft mud and, what is believed to be, wastewater. There will have to be 9 different set-ups made from 9 different locations. This will cover a large area and satisfy many residents.

Description of Work:

- Eadie's will make up a flyer to pass out to all residents to inform them of work taking place.
- Eadie's will be responsible for plugging off pipes and dewatering ditches.
- Eadie's will use chainsaws, axes, weed-eaters, etc. to clean ditches of all weeds, logs, limbs, etc before actual vacuuming takes place. This debris will be hauled by dump truck to dump site in Mt. Pleasant.
- Eadie's will remove sediment that has accumulated in ditch since last cleaning.
  Sediment accumulates from the following sources:
  - Storm drain runoff
  - Backyard runoff from heavy rains
  - Trash being dumped over fences by residents
  - Deterioration of banks in some places
  - An abundance of new vegetation, with its major root system, has also caused problems.

Isle of Palms needs to understand that there are several small pipes that dump into the ditch coming directly from the resident's homes. In some areas there is the smell of sewer. If wastewater is being dumped into the ditches this helps fertilize the vegetation and increase it's growth. Any ditch over the years will need some maintenance. With all of the above-mentioned contributing factors, these ditches may need to be cleaned once every 5 years.

Break Down of Work:

Step 1: Go through all ditches and cut low hanging limbs, all grass, and weeds then remove debris.

Step 2: Plug pipes and dewater entire ditch system.

Step 3: Set up vacuum pipe and start removing sediment. We will start at waterway and work to 32nd avenue (our finishing point.) All sediment and debris will be taken to dumpsite in Mt. Pleasant.

Step 4: A portfolio will be given to IOP of all work performed with pictures of before and after.

City of Isle of Palms will be responsible for all water used from fire hydrants to perform work.

Eadie's will try to be considerate of all residents and their privacy. We will also strive to get the work done as quickly as possible so that we are not an inconvenience any longer than necessary. We will do the best job that we possibly can to produce an excellent renovation of your ditches.

Thank you for this opportunity to submit our proposal. We look forward to doing business with you.

Scott Eadie
Vice President

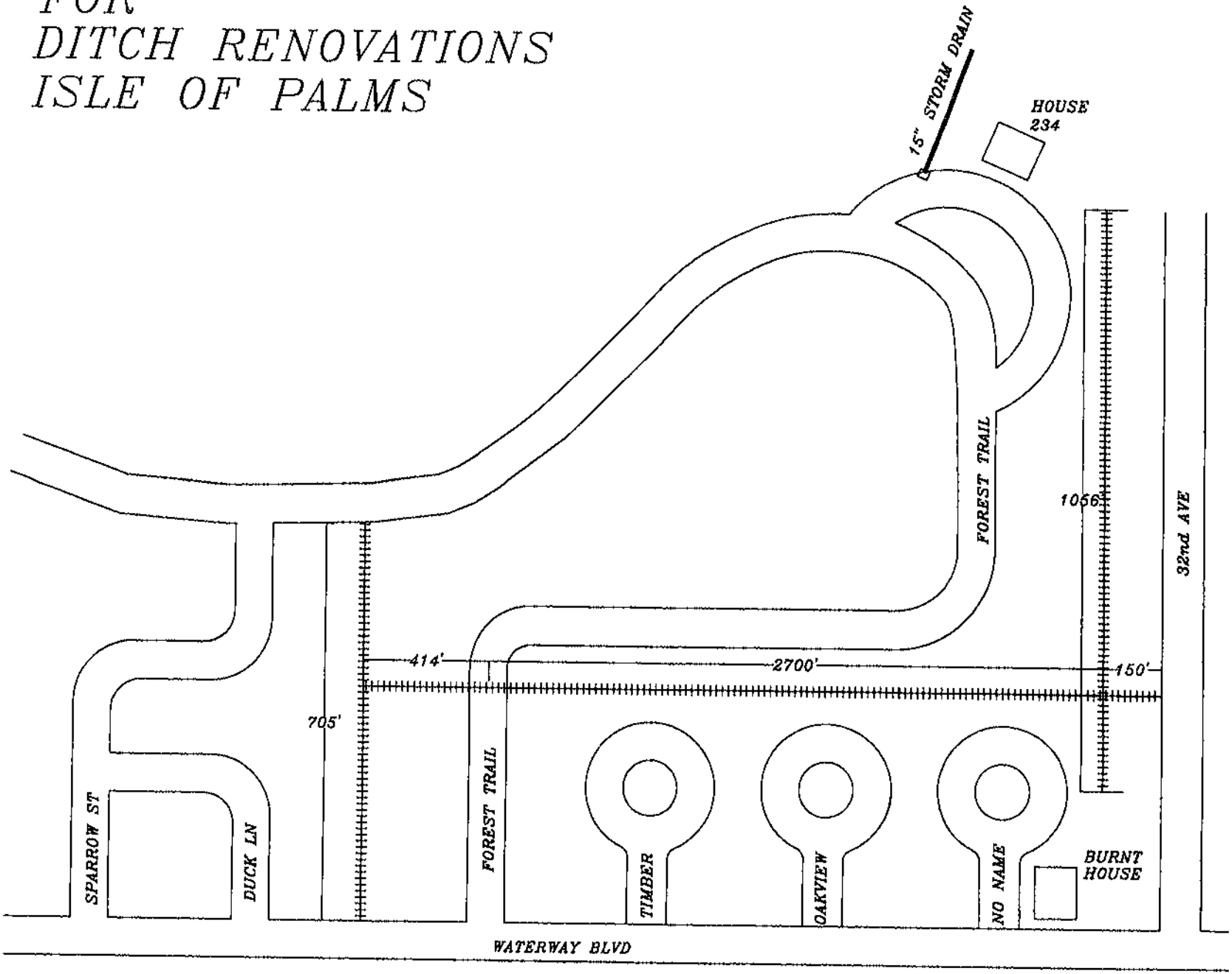
Locations

705' Ditch from Waterway to Forest Trail	Light Cleaning
414' Ditch off Forest Trial	Heavy Cleaning
2700' Ditch from Forest Trail towards 32nd Ave.	Light to Heavy Cleaning
150' Ditch off 32nd Ave.	Heavy Cleaning
1056' Ditch Parallel with 32nd Ave.	Light to Heavy Cleaning

(1) 6" Godwin Pump
(1) Combo Jet-Vac truck (2 trucks will be used when available)
(1) Hose Truck and Trailer (500' Vacuum Hose)
(1) Support truck with all other accessories to perform work

3-7 Men Daily

PROPOSAL BY
EADIE'S DRAIN & VACUUM
FOR
DITCH RENOVATIONS
ISLE OF PALMS



FILE/KIPS COMPUTER/DRAIN&VAV/WATERWAY.DWG
DATE: AUGUST 22, 2003

Eadie's Drain and Vacuum Services

Ditch Renovation	$33,053.88	March 1999 32nd to Forest Trail
Ditch Renovation	$24,650.00	June 1999 Forest Trail to Waterway
	$57,703.88	Total Cost

$57,703.88	1999 Cost
$43,000.00	2003 Cost
$14,703.88	Savings

Cutting same footage of ditches as in 1999 and even with a price increase we are still saving you money. This savings is a result of the ditch renovation from 4 years ago.

example of price changes

Ditch Renovation	$150.00	Hr	1999
	$185.00	Hr	2003

EXHIBIT G (1)

SPECIAL RECREATION COMMITTEE
August 26, 2003

A special meeting of the Recreation Committee was held at 5:45 p.m. on August 26, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice, Recreation Director Page. Also present were Mayor Sottile and City Administrator Tucker.

Chairman Buckhannon stated that the meeting had been called to review the minutes from the meeting with LS3P which had been held on August 20th and to determine whether or not any recommendations would be made to City Council. A copy of the minutes are attached hereto.

The Chairman asked Director Page to report on the meeting. She stated that the final draft of the plans was reviewed and discussed and that the plans are currently at the Building Department for approval and permitting.

Councilwoman Rice explained her comments on the width of the sidewalk stating that four feet was not wide enough for two strollers to be next to each other or pass each other. She further stated that her impression from the designers' reaction to her comment was that the sidewalk should have been drawn wider and that it would not affect the cost of the project to widen them. Director Page stated that the sidewalks were designed to meet code requirements and that an addition of a foot or foot and a half would increase the cost. Councilwoman Rice felt that the project should not be just up to code, but she felt it should be user friendly because she sees the sidewalk as an active area, and she would encourage children to use the sidewalk instead of the street. Director Page said that the designers would go back and review the plans to make sure that they have drawn the final plans correctly. After discussion, **Councilwoman Rice made a motion to obtain a cost estimate, if there are any increases in cost, to widen the sidewalks from 4.5 feet to 5.5 feet; Councilman Abele seconded; motion passed unanimously.**

Councilman Abele asked about the use of City water on the soccer fields and Director Page stated that City water would mostly be used for irrigation of landscaped beds and not the grass fields.

Councilman Abele asked further about the necessity of electrical ports for each room and Director Page stated that the rooms were going to be wired for telephone and Internet access, but she wanted a recessed locked box to prevent anyone from using the City's lines. She used the example of voter registration or election commission people needing to go on line to check someone's registration or having access to a telephone. Councilman Abele stated that he felt there should be some written policy concerning use of the lines before the building is open to the public.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

MEETING NOTES

TO File

FROM David Burt

DATE Wednesday, August 20, 2003

RE 90% Construction Documents Review Meeting - 9:00 am
Attendees, Warren Pruitt, Marc Caldwell & Bryant Stowe (ADC); Brad Devos, Mark Uyak, Mike Liddle & Tom White (DWG); Malcolm Utsey & Tony Woody (T&H); Julia Hall & Eric Aichele (LS3P), file

ATTENDEES Norma Jean Page(IOP Rec), Mark Clancy & David Burt (LS3P), Ryan Buchannon & Carol Rice (IOP City Council),Rhonda Peterson (IOP Citizen)

PROJECT Isle of Palms Recreation Center

1600-010980.05

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

1. The estimated cost for using pervious pavers as opposed to asphalt in the parking lot is $286,000 vs. $41,250, a difference of $244,750.00. The difference would likely create a budget problem. LS3P will consult with T&H and ADC to determine if there is an alternative approach with pervious poured concrete that would be much less costly.
2. LS3P will discuss sidewalk dimensions with T&H and ADC. There are pros and cons to widening the sidewalks. After the meeting Norma Jean asked that the sidewalks remain as drawn, unless the consultants need to widen them for ADA or code reasons.
3. The soccer field is currently irrigated from a well. New irrigation for landscaping will use city water. The controls for the irrigation will be located in Storage Room 132. It will need to be on a separate meter than the building.
4. The owner is concerned about the use of Gum Trees on the property if these are the trees that drop the gumballs. Please verify the species and change if this is the case.
5. The owner wants to use indigenous plants with little to no sap falling from the trees. Review the landplaning drawings to be sure that low-maintenance is a priority.
6. SCE&G will provide most of the exterior lights. The contractor will provide decorative site lighting.
7. Relocate the existing telephone and flagpole. The telephone shall remain outside.
8. Norma Jean sent information regarding site furniture to the civil engineer. Please share with landplaning. Use Forest Green equipment and furniture everywhere.

9. Provide a drain in a concrete pad at the exterior showerhead locations. Do not tie them to the storm drain. Percolate the water into the soil. Detail appropriately. The drains should be easily serviced by maintenance.
10. Tie the water supply for the exterior showers to the irrigation supply and meter separately from the building to keep from paying for sewage for these items.
11. The showers need to function with an automatic shutoff like a beach shower.
12. Corridors 116 & 133 need to be revised on the finish schedule to have a Vinyl Tile floor.
13. LS3P will investigate using replaceable carpet squares as opposed to regular commercial grade carpet in the conference room and administrative offices if the interior designers are comfortable with the tile adhesion.
14. LS3P will confirm with DWG that data/phone outlets will be provided on more than one wall in offices and through out the building. It was decided not to provide floor boxes for these items in the administrative area and smaller spaces. DWG to advise for the larger spaces.
15. LS3P and DWG will research options for securing data ports to control Internet usage within the building.
16. Provide a solid surface integral with the sinks in the public bathrooms. All other millwork surfaces will be plastic laminate.
17. Provide quality exterior ceiling fans to maximize the life of the fans.
18. Provide screens at all operable windows.
19. Provide water to the refrigerator/freezer in Workroom 109.
20. Owner will provide workroom refrigerator. (N.I.C.)
21. Make cubbies in Tiny Tots Room 114 and Pre-School Room 115 3' tall, 18" deep, and 12" wide. Provide two hooks at each cubby, one on each side.
22. Do not provide electric eye sensors in the building for any fixtures. All plumbing fixtures are to be standard.
23. The faucet in the children's toilet 113 is to be a flip-up type device as opposed to knobs for ease of use by the children.
24. Provide QUIET electric hand dryers in the public toilets 119, 129, &130.
25. Provide paper towel dispensers in toilets 105 and 113.
26. The generator panel needs to be sized to run the entire building minus the HVAC in the event of a power failure. DWG to advise if this looks to be a cost prohibitive option. DWG to confirm the size of the generator required. It will not be in the construction contract.
27. Projection screens will be portable, manually operated, and owner provided.
28. Provide a marker board in Conference Room 102 that can also serve as a projection screen.
29. Change the exit lights to the glass green lights.
30. Include verbiage in the specifications to allow the building to remain open and functioning during construction.
31. Define lay-down areas and extent of contractor's work area during construction.
32. Locate construction access to the site.
33. Define egress to and from the building during construction.
34. The dates for finalizing Construction Documents and advertising for bids will move slightly due to the LS3P office move. Notice to Proceed for the contractor will remain as scheduled.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843 577.4444 FAX 843.722.4789 WWW.LS3P.COM Ls3p@ls3p.com

35. Additional comments were recorded in red on the full size set.
36. Portions of the existing building were measured and items to be removed were photographed.
37. A letter and AIA document requesting front-end specification information was presented. It will be reviewed with the City.

EXHIBIT G (2)

RECREATION COMMITTEE
September 2, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on September 2, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice, and Recreation Director Page, City Administrator Tucker, Mayor Sottile and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Rice made a motion to approve the August minutes as submitted; Councilwoman Rice seconded; motion passed unanimously.

2. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- Men's Flag Football begins September 14th instead of the 7th.ce.
- The Annual Half Rubber Tournament was a great success with over 30 teams participating.
- Preschool/Tiny Tots began September 2nd with only two screamers.
- Keenagers held their first meeting on September 3rd.
- ARC Babysitting Course will be held September 6th in City Hall Council Chambers.

3. Old Business. Director Page referred to her email to Committee members about the sidewalks. The architects will draw them at six feet which might cost an additional $2,000-3,000 overall. She noted, however, that with the trees and landscaping being planted, it may not be necessary to build the fence at a cost of $14,000. The final estimate on the sidewalks is forthcoming and Douglas Kerr is currently reviewing the plans for zoning approval.

Director Page reported that the architects will begin advertising for bids on Sunday, September 28th or October 5th. Bids will be received prior to November 18th for review at the Ways & Means Committee on that date.

In discussion, Chairman Abele stated that the neighbors most closely affected by the fence should be contacted for their opinion on whether or not to delete it. Director Page stated that Mr. Kennedy told Douglas Kerr that he did not want a fence in that location and she believes that Mr. Kerr also has spoken with other neighbors. Director Page noted that there is a lot of thick brush behind the building and planting more bushes might provide the required buffer.

4. New Business. Blues Bash - ATAX Request. Director Page asked the Committee's permission to request funding from the Accommodations Tax Advisory Committee for this year's Blues Bash (see her memo at the end of the monthly report). After discussion, **Councilman Abele made a motion to authorize the Recreation Director to request funding from the ATAX Committee and to authorize the Director to offer the Exchange Club the option of running the concessions; Councilwoman Rice seconded; motion passed unanimously.**

5. Miscellaneous. (A) Councilwoman Rice asked about the status of the pipes lying behind the Recreation building. Director Page stated that she will call the CPW and ask how much longer they will be working on their project. She also noted that they have promised to leave the area in better condition than when they began.

(B) Councilwoman Rice asked about flying a Blue Wave Flag at the department. The committee agreed this was a good idea and Administrator Tucker will order one.

(C) Councilwoman Rice briefly discussed the Ground Breaking and Tree Lighting Ceremony in December. She suggested that some older children's choir (such as, Wando High School, School of the Arts, Citadel) because the smaller children's singing is very hard to hear in the audience and she expects the crowd to be larger this year. Director Page will make some calls.

(D) Set Date for Next Meeting. October 6, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:10 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT

August 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

Isle of Palms Recreation Department
August Athletic Report

Youth Soccer:
Youth Soccer Registration will continue through September 5, 2003. The registration fee is $30.00 for residents and $35.00 for non-residents. The youth soccer orientation meeting is September 18th at 7:00pm. Parents and players are expected to attend.

Fast Start registration will end on September 5th. This program is designed for children ages 3 & 4 years old. The orientation meeting is September 19th at 5:30pm. Parents are required to attend all activities and all activities will be held on Saturday mornings.

Adult CO-ED Softball:
The adult CO-Ed Softball season finished the regular season on August 22nd. Tidal Wave, coached by Ann Graham, finished the season with a 7-2 record and the #1 seed in the post-season tournament. Mystery Bee's, coached by Bridget Laird, finished the regular season with a 6-3 record. The post-season double elimination tournament began August 25th and will conclude with the championship game on September 4, 2003.

Men's Flag Football:
The captain's meeting was held on August 26th at 6:00pm. The Men's Flag Football season will start on Sunday, September 7, 2003. The season will last ten weeks and will conclude with a double elimination tournament. The top four teams in the league will qualify for the state tournament held in Greenville.

Men's Fall Softball:
The captain's meeting was held on August 27th at 6:00pm. Regular season games will be held on Monday and Wednesday evenings at 6:30, 7:45 and 9:00pm. A double elimination tournament will begin after the regular season. Last year's champion, The Windjammer, looks to defend their title against some stiff competition.

5th Annual Half Rubber Tournament:
The 5th Annual Half Rubber tournament was held Saturday, August 16, 2003. Thirty teams competed for this year's title. Four Bullets, captained by Greg McNamara, won the title for the third year in a row. They defeated Brinson's 6-2 in the finals. There were about 250 players and spectators at the Recreation Department to watch the event. News Channel 4 was here to interview some of the players as well. A special thanks should go out to this year's sponsors; Holiday Inn Express, Schupp Enterprises, Jack's Cosmic Dogs, Wild Dunes Resorts and Half Rubber Sales.

T.J. Rostin
Assistant Director

Meetings Attended

August

13	Half Rubber Captain's meeting in St. Andrews
13	Accommodations Tax Committee meeting at City Hall

Upcoming Dates

September

5	Soccer and Fast Start Registration ends
9	SCRPA Southern District meeting at IOP Exchange Club
10	9-12 year old Soccer Coaches meeting and draft
13-16	SCRPA Annual Conference in Myrtle Beach, SC
18	Youth Soccer Orientation meeting (Players & Parents)
19	"Fast Start" soccer meeting

AUGUST ACTIVITIES AND SPECIAL EVENTS REPORT

Camp Summershine
Camp Summershine ended August 8th. The theme for the last week of summer camp was Water, Water, Everywhere. The Fire Department came out on August 6th and sprayed the children with the fire hose. The summer went well. The summer camp counselors worked hard to make the summer fun for the campers. The last week of camp the counselors were asked to complete an evaluation of the 2003 summer camp to offers suggestions and ideas to help improve camp in the future years.

Preschool/Tiny Tots
Robin Lee and Cathy Adams will host the annual orientation for the parents and students signed up in the 2003 –2004 Preschool and Tiny Tots program. The orientation will be held on Wednesday, August 27th. Preschool is held Monday through Friday from 9:00am-12Noon and Tiny Tots is Monday through Thursday 9:15am-12Noon. Classes begin Tuesday, September 2, 2003.

Morning Aerobics
Morning aerobics began a new session on August 18th. Each session consists of six (6) weeks. Classes meet on Mondays, Wednesdays and Fridays from 8-9am. The cost is $60 for residents and $65 for non-residents.

Evening Aerobics
Evening aerobics will end this session on September 4th. Class meets on Tuesdays and Thursdays from 5:45-6:45pm. The cost is $40 for residents and $45 for non-residents.

Yoga
A new session will begin on September 4th. Yoga classes also consist of Six (6) week sessions. Classes meet on Tuesdays and Thursdays from 12:30-2:00pm. The cost is $80 for residents and $85 for non-residents.

Dog Obedience
Dog Obedience began a new session on Monday, August 25th. Three classes with nine (9) participants in each are enrolled. Classes are held on Mondays at 6:30, 7:30 and 8:30pm. The cost is $80 for residents and $85 for non-residents.

Gymnastics
Gymnastics will begin the fall season with five (5) new sessions beginning, Friday, September 5th. Classes are held on Fridays from 4:00-4:45pm for ages 3 – 5 years and 4:45 – 5:30pm for ages 6 yrs and older. The cost is $40 for residents and $45 for non-residents.

Mommy & Me
Mommy & Me will begin on Wednesday, September 10th from 9:30-11am. This program is designed for parents with children ages 3 & under. The group meets on Wednesdays except the first Wednesday of the month. It is free to participate.

Keenager's
On August 13th, the Recreation Staff and the 2003-04 Keenager Officers met to discuss plans for the upcoming year. Notebooks with job description were given to each of the officers explaining their job duties and what was expected of them for the upcoming year.

The first Keenager's meeting will be held on Wednesday, September 3rd. The Keenager's Club will purchase barbeque and have a picnic for their first meeting. The Recreation Staff is responsible for the program and has created a Jeopardy game for the group to play.

The Lunch Bunch will meet Wednesday, September 10th. The restaurant will be announced at the monthly meeting.

The field trip is scheduled for Wednesday, September 17th. The Keenager's will eat lunch at the Omar Shrine Temple and then hop aboard for a harbor tour of the Charleston. Details will be provided at the September meeting.

IOP Dance
The first Middle School Dance is scheduled for Friday, September 5th from 7-10pm. The price for admission is $5.00 per student.

The DJ has been reserved and the water and candy for concessions has been purchased. Letters have been sent to the Fire and Police Department requesting assistance.

ARC Babysitting Course
There will be an American Red Cross babysitting course at City Hall on Saturday, September 6th from 9am-5pm. This class is for boys and girls ages 11-14 years old. The cost is $45 for residents and $50 for non-residents.

Laura Togami

UPCOMING ACTIVITIES AND SPECIAL EVENTS

September	Event	Place	Time
2	Preschool/Tiny Tots	IOP Rec. Center	9-12Noon
3	Keenager's Luncheon	IOP Rec. Center	12Noon
5	IOP Middle School Dance	IOP Rec. Center	7-10pm
5	Gymnastics Begins	IOP Rec. Center	4-5:30pm
6	Babysitting Course	City Hall	9am-5pm
10	Keenager's Lunch Bunch	TBA	11:30am
10	Mommy & Me Begins	IOP Rec. Center	9:30-11am
17	Keenager's Field Trip	Charleston Harbor Tour	TBA

Parks and Grounds Maintenance
Monthly Report
August 2003

Recreation Building:

Repaired the concession stand sink
Scrubbed the gym floor
Touch up paint the gym wall
Setup for aerobics, yoga, and summer camp

Recreation grounds:

Daily cleaned the designated skate area
Repaired the lattice around the Pepsi machines
Pruned the shrubs at the flagpole and the front of the recreation building
Replaced the park flags
Added 11 cubic yards of wood carpet (mulch) to playground area
Watered the 6 new oak trees at the rear of property
Secured the dead end sign on the cul-de-sac
Applied one application of roundup on grounds
Regular cleaning of the parking lot
Treated for fire ants
Regular grounds maintenance

Tennis Courts:

Removed trash weekly
Blew off and cleaned courts as needed

Basketball Courts:

Applied Roundup on the perimeter of the courts
Blew off and cleaned courts as needed
Replaced one basketball net

Baseball/Softball fields:

Pruned the trees around the softball perimeter
Unclogged the softball water fountain
Pulverized the infields to soften the playing surface
Regular infield maintenance for coed softball
Regular grounds maintenance
Aerated the softball field

Soccer Field:

Regular grounds maintenance
Aerated field
Top-dressed the worn areas from the half rubber tournament

Equipment:

Ford F150 serviced
Cleaned all maintenance equipment
Replaced the wheel bearings on the velkie

City Property and Landscape Maintenance:

Regular maintenance of city grounds
Pruned the palms at City Hall
Spread 17 cubic yards of mulch at City Hall
Attached a smoke detector at the entrance to Council Chambers
Replaced one ballast in light at City Hall
Pruned memory park and weeded 2 annual beds
Replaced the lights for City Hall flags and Police Dept. sign
Applied Roundup at the Connector and Memory Park

Misc:

Setup for the Half Rubber Tournament
Constructed seven (7) half rubber back stops
Lined the soccer and multi-purpose fields for seven (7) half rubber fields
Setup fencing for half rubber

MEETINGS ATTENDED:

August	4	IOP Connector Run Committee
	5	Ben & Jerry's concerning IOP Connector Run
	6	Department Head Safety Meeting Recreation Committee
	11	Mary Ellen Bennett – Post & Courier
	12	Accommodations Tax Committee-
	13	Half Rubber Captain's Meeting – St. Andrews Keenager's officers for 2003-2004
	18	IOP Connector Run Committee
	19	Ways & Means Committee
	20	LS3P – Final Review of Recreation Plans
	26	Anne Perkinson with Gimmie Ad Concepts Public Hearing on Budget Amendment City Council Meeting
	27	Supervisor Safety Training

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES						
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Total
REVENUES							
EXPENDITURES							
Entertainment	-						
Supplies/Prizes	-						
Concessions		206					
Decorations	-						
Miscellaneous	75	-				28	
Total Expenditures			-		-		
Surplus / (Deficit)			-				-

July/August 2003

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS			
	Youth Soccer	Youth Basketball	Softball and Baseball	Total
REVENUES	1,690			1,690
EXPENDITURES				
Officials	-			-
Equipment				
Supplies				-
Uniforms				
Trophies				
Sanction Fees				-
Miscellaneous				-
Total Expenditures		-	-	-
Surplus / (Deficit)	1,690	-	-	1,690

July/August 2003

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES		1,300		425			1,725
EXPENDITURES							
Officials				510			
Equipment				6			
Supplies		-					-
Uniforms							
Trophies				139			
Sanction Fees							
Miscellaneous							-
Total Expenditures				655			
Surplus / (Deficit)		1,300		(230)			1,070

July/August 2003

Co-ed Softball
$2975.00
+ 425.00
3400.00

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Morning Aerobics	Evening Aerobics	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Yoga	Total
REVENUES	429	268	3,955				3,266	423	7,917
EXPENDITURES									
Salaries	433	182	3,010				1,607	275	5,506
Supplies									
Miscellaneous									-
Total Expenditures	433	182	3,010	-	-	-	1,607	275	5,506
Surplus / (Deficit)	(4)	86	945	-	-	-	1,660	148	2,834

July/August 2003

ISLE OF PALMS RECREATION DEPARTMENT

2003 Activities: August - September

Office Hours: Monday- Friday 8:30am - 5:30pm. Saturday 12:30pm - 5:00pm
Register in advance for all programs. Call 886-8294 for more information.

PROGRAMS

Island Preschool (Ages 4 & 5)

Monday – Friday
9am-12Noon
Open House: Aug. 27th @ 9:00am
School Begins: Sept. 2nd

Tiny Tots (3 Yrs. Old)

Monday – Thursday
9:15am-12Noon
Open House: Aug. 27th @ 9:00am
School Begins: Sept. 2nd

Mommy & Me

Wednesdays except 1st Wed. of Month
Starting: September 10th
9:30 – 11am
Parents w/ children 3 & Under FREE!

Gymnastics

Fridays
4:00-4:45pm (3-5 year olds)
4:45-5:30pm (6 yrs. & older)
Five (5) week sessions
Session: Sept. 5 - Oct. 3
$40/ Residents $45/ Non-res
$10/Visitors
Visitors welcome on 1st lesson of each session ONLY!

Yoga

Tuesdays & Thursdays
12:30 – 2:00 pm
Six (6) week sessions
Session : July 22 – Aug. 28
Next Session: Sept. 2 – Oct. 9
$80/Residents./$85 Non-Res.
$10/Walk-Ins
Bring your own mat!

Tae Kwon Do

Youth: Sat. 9:00-10:00am
Fee: $28 Non-Res: $33
Adults: Wed. 7:30-9:15pm
Sat. 10am-12pm
Fee: $32 Non-Res: $37
Instructor: Dr. Emmel
Call 849-8800 for more info.

Morning Aerobics

Monday, Wednesday & Friday
8:00-9:00am
Six (6) week sessions
Session: Aug. 18 – Sept. 26
Next Session: Sept. 29–Nov. 7
$60/Residents $65/ Non-res.
$7.50/walk-ins $15/week

Evening Aerobics

Tuesdays & Thursdays
5:45-6:45pm
Six (6) week sessions
Session: July 29 – Sept. 4
Next Session: Sept. 9 – Oct. 16
$40/Residents $45/Non-res.
$7.50/walk-ins $10/week

Dog Obedience

Mondays
7 week sessions
Times & Fees:
(Puppies) 6:30-7:30pm
$80/session
(Adults) 7:30-8:30pm
$80/session
(All Ages) 8:30-9:30pm
$80/session
Session: August 25th
Next Session Begins: Oct. 13th

ARC Babysitting Course

Ages: 11-14 yr. old Boys & Girls
Saturday, September 6th
9am – 5pm @ City Hall
$45/Residents $50/Non-res.
MUST PRE-REGISTER!

Keenagers (Ages 55 & older)

Luncheon: September 3rd @ 12Noon
1st Wednesday of each Month
Bring a covered dish!
Annual Dues:
IOP Res: Singles: $5
Couples: $7
Non-Res: Singles: $8
Couples: $12.50
Lunch Bunch: September 10th @ 11:30am
2nd Wednesday of each Month
Restaurant: TBA
Field Trip: September 17th
3rd Wednesday of each Month

IOP Middle School Dance

1st Friday of each Month
Sept. 5th, Oct. 3rd, Nov. 7th
NO DECEMBER DANCE!
7:00 – 10:00pm
$5.00 at Door

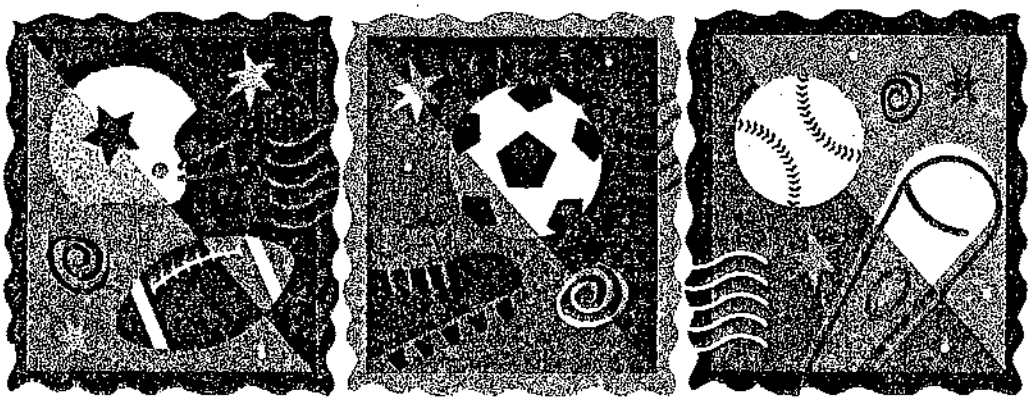
SPECIAL EVENTS

Dog Seminar

Saturday, Nov. 1st 1-6pm
Sunday, Nov. 2nd 8am-4pm
Participants: $150.00
Audits: $40/1 Day $75/2 Days
Class is Limited!

Recreation Supervisor
Laura Toganni: Events & Programs
Assistant Director
T.J. Rostin
Recreation Director
Norma Jean Page

Isle of Palms Recreation Department
Fall Sports Flier
2003



YOUTH SPORTS

Youth Soccer:
(Ages 5-12)
Reg.: Aug. 18 – Sept. 5
Monday - Thursday
Orientation Mtg.: Sept. 18th @ 7:00pm
Practice begins: Late September
Fee: $30/residents $35/non-residents

"Fast Start" Soccer:
(Ages 3 & 4)
Reg.: Aug. 18 – Sept. 5
Saturday afternoons
Orientation Mtg.: Sept. 19th @ 6pm
Practice begins: Late September
Fee: $20/residents $25/non-residents

ADULT SPORTS

Adult Men's Softball:

Reg.: Aug. 4 – Aug. 22
Monday and Wednesday
6:30, 7:45 and 9:00pm
Capt. Mtg.: Aug. 27th @ 6pm
Fee: $425.00 per team

Adult Flag Football:

Reg.: Aug. 4 – Aug. 22
Sunday Afternoons
12:00-5:00pm
Capt. Mtg.: Aug. 26th @ 6pm
Fee: $325.00 per team

August 14, 2003

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Recreation Committee
Ryan Buckhannon, Chairman
Carol Rice
Bob Abele

FROM: Norma Jean Page
Recreation Director

RE: Recreation Agenda Item for September
2004 Blues Bash

Gary Erwin called today to set the dates for the 2004 Blues Bash that is annually head at the Recreation Center. Tentatively the dates have been set for:

Saturday, February 7	5:00 – 8:00pm
Sunday, February 8	2:00 – 5:00pm.

With the approval of the Recreation Committee Laura Togami will develop a budget for the 2004 event and will present that to the Accommodations Tax Committee for their approval since she is the Recreation Supervisor in charge of special events and activities. *(Proposed Budget Attached)*

The responsibilities of the Recreation Department will remain the same as last year:

- Provide facility
- Securing staging and additional chairs
- Flyers and advertisements
- Staffing
- Concessions

c.c. Linda Tucker, City Administrator

ISLE OF PALMS RECREATION DEPARTMENT
BLUES BASH 2004
Proposed Budget

Artist/Performers	**$6,250**
Rentals (chairs & staging)	**$ 500**
Advertising/Promotions	**$ 600**
Concession Supplies	**$ 500**
Estimated Cost	**$7,850**

Revenues & Expenditures for 2003

REVENUES	**$2,555**
EXPENDITURES	
Signs	$ 180
Rentals	$ 475
Entertainers/Artist	$6,250
Advertising	$ 560
Total Expenditures	**$7,465**

BUDGETED AMOUNT **$8,500**

Isle of Palms Recreation Department

October

Sun	*Mon*	*Tue*	*Wed*	*Thu*	*Fri*	*Sat*
OFFICE HOURS:	**Monday-Friday** **Saturdays** **Telephone: 886-8294**	**8:30am-6:00pm** **12:30-5:00pm** **Fax: 886-9857**	**1** M. Aerobics 8-9am Preschool/Tiny Tots Keenagers Meeting 12:00Noon TKD	**2** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm E. Aerobics 5:45-6:45pm	**3** M. Aerobics 8-9am Preschool 9am – 12Noon IOP Dance 7-10pm	**4** TKD 9am-12Noon IOP Connector Run 8:00am "Fast Start" Soccer
5 CLOSED	**6** M. Aerobics 8-9am Preschool/Tiny Tots Dog Obedience 6:30-9:30pm	**7** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm E. Aerobics 5:45-6:45pm	**8** M. Aerobics 8-9am Preschool/Tiny Tots Mommy & Me Keenager's Lunch Bunch 11:30am TKD	**9** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm E. Aerobics 5:45-6:45pm	**10** M. Aerobics 8-9am Preschool 9am – 12Noon	**11** TKD Youth: 9-10am Adults: 10am-12 "Fast Start" Soccer
12 CLOSED	**13** M. Aerobics 8-9am Preschool/Tiny Tots Dog Obedience 6:30-9:30pm 5/6, 9-12 Soccer Games	**14** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm 7/8 Soccer Games E. Aerobics 5:45-6:45pm	**15** M. Aerobics 8-9am Preschool/Tiny Tots Mommy & Me Keenager's Trip-TBA 5/6, 7/8 Soccer Games TKD	**16** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm 9-12 Soccer Games E. Aerobics 5:45-6:45pm	**17** M. Aerobics 8-9am Preschool 9am – 12Noon	**18** TKD Youth: 9-10am Adults: 10am-12 "Fast Start" Soccer
19 CLOSED	**20** M. Aerobics 8-9am Preschool/Tiny Tots 5/6, 9-12 Soccer Games Dog Obedience 6:30-9:30pm B-Ball Reg. Begins	**21** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm 7/8 Soccer Games E. Aerobics 5:45-6:45pm	**22** M. Aerobics 8-9am Preschool/Tiny Tots Mommy & Me 5/6, 7/8 Soccer Games TKD	**23** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm 9-12 Soccer Games E. Aerobics 5:45-6:45pm	**24** M. Aerobics 8-9am Preschool 9am – 12Noon	**25** TKD Youth: 9-10am Adults: 10am-12 "Fast Start" Soccer
26 CLOSED	**27** M. Aerobics 8-9am Preschool/Tiny Tots 5/6, 9-12 Soccer Games Dog Obedience 6:30-9:30pm	**28** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm 7/8 Soccer Games E. Aerobics 5:45-6:45pm	**29** M. Aerobics 8-9am Preschool/Tiny Tots Mommy & Me 5/6, 7/8 Soccer Games TKD	**30** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm 9-12 Soccer Games E. Aerobics 5:45-6:45pm	**31** M. Aerobics 8-9am Preschool 9am-12Noon Halloween Carnival 5-7pm	

2003

EXHIBIT H

PERSONNEL COMMITTEE
September 8, 2003

The regular meeting of the Personnel Committee was held at 6:35 p.m. on September 8, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee member Hanbury, Mayor Sottile, City Administrator Tucker and Recreation Director Page.

1. Approval of Previous Month's Minutes. **Councilwoman Hanbury made a motion to approve the minutes of July 1, 2003, as presented; Chairman Bettelli seconded; motion passed unanimously.**

3. Old Business. (A) ATAX Committee Vacancy. Chairman Bettelli noted that there are two applicants to be interviewed - Gail Smith and Julia Tucker. The City Clerk will be asked to set up these interviews. In discussion of the composition of the ATAX Committee, Chairman Bettelli suggested that the City Attorney review the City's procedures to make sure that everything is being done properly as far as filling vacancies.

(B) Number of Employees Receiving Merit Raises. Administrator Tucker referred to the attached report which was done at the request of Councilwoman Hanbury. She further noted that the City has a good work force and a good people infrastructure which is the point of having merit raises available so that they can be rewarded.

4. New Business. (A) Approval of Job Description for Medical Control Physician. Chairman Bettelli stated that this resulted as a part of an inquiry from the physician who has some concerns about her medical liability insurance. Administrator Tucker stated that this job description is still in the hands of the City's labor attorneys for their approval. Dr. Carr's primary responsibilities to the City are that she approves EMT training for certification. Further, Administrator Tucker said that Dr. Carr has expressed concern that, if something went wrong with treatment of a patient and it was alleged that the training of the EMT was deficient, she might have some malpractice liability and she asked if she was covered under the City's policy. Upon discussion with the labor attorneys, Administrator Tucker reported that the City's policy would cover Dr. Carr in her duties as trainer, that she should be listed as a volunteer employee, and that the City should have a job description for the position. Approval of the job description was delayed until after the attorneys have approved the City's draft.

(B) Candidates for Boards and Commissions for 2004. Chairman Bettelli asked the City Clerk prepare the list of upcoming vacancies and begin sending out letters of inquiry.

5. Miscellaneous. (A) Personnel Report - Chairman Bettelli referred to the attached list.

(B) Set Date for Next Meeting: Tuesday, October 7, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:02 p.m.

Respectfully submitted,
Marty Bettelli
Marty Bettelli, Chairman

AFFIDAVIT
OF
PUBLICATION

The Post and Courier

State of South Carolina }
County of Charleston }

Personally appeared before me the undersigned advertising Clerk of the above indicated newspaper published in the City of Charleston, County and State aforesaid, who, being duly sworn, says that the advertisement of

(copy attached)

appeared in the issues of said newspaper

on the following day(s): August 14, 2003

Attention Isle of Palms Residents

Care about your community and always wanted to become involved?

Now is your chance!

Beginning immediately, the City is accepting applications to fill an unexpired term ending 12/31/05 on the Accommodations Tax Advisory Committee. Meeting approximately six times a year, the all volunteer Accommodations Tax Advisory Committee serves a vital role in the community by making recommendations to the Ways & Means Committee of City Council for funding of tourism related projects from State Accommodations Tax funds. Applicants must be affiliated with the tourism industry. The Committee's guidance is stipulated by State law and staff support is provided by the City Administrator, City Clerk and City Treasurer.

You may obtain an application by calling City Hall 843-886-6428, by visiting 1207 Palm Boulevard or by email to jmauldin@iop.net. Please submit applications by August 25, 2003.

If you are not interested in the current vacancy, but would like your name included among a pool of applicants maintained by the City for future vacancies on boards and commissions, you may complete an application and indicate your future interest.

G22-924115

Subscribed and sworn to
before me this 18th day
of August
A.D. 20 03

Shelly Dulaney
(Advertising clerk)

Lucy Powers
NOTARY PUBLIC, SC
My Commission expires 3/14/05

Form t3030

Number of Employees Who Received Merit Raises
2002 Calendar Year

35 employees received 3% merit raises	38.5%
21 employees received 2% merit raises	23%
00 employees received 1% merit raises	
35 employees received no merit raises*	38.5%
91 Total full and part time employees	100%

**Employees were ineligible to be considered for merit raise due to length of service or classification of service.*

Medical Control Physician

updated 1/ Corrs DS

Function:

Assists the Training Officer with management of the fire department's medical response and training programs.

The Medical Control Physician does not respond to emergency scenes as a member of the Isle of Palms Fire Department.

Should the Medical Control Physician stop anywhere on the Isle of Palms or in the state of South Carolina, to assist with an emergency they would act only as a Good Samaritan and not in any official capacity.

Duties:

Reviews fire department standard operating guidelines and standards of care as they apply to medical calls, and offers advice and suggestions for improvement.

Signs off on any correspondence with the South Carolina Department of Health and Environmental Control (DHEC) concerning licensing and re-certification of the fire department and its emergency medical technicians.

Serves as physician responsible for ensuring all personnel perform to the local, regional, and statewide standards set forth by DHEC.

Along with the Training Officer, develops and delivers training for all personnel.

Periodically reviews run reports to ensure proper patient care is delivered and documented correctly.

At the request of the medical Training Officer will review and comment on issues involving QA and QI that pertain to medical issues and patient care.

Personnel Changes:

Police Department - James Walley hired as Dispatcher from Beach Services 8-5-03
Jennifer Breaux hired as Dispatcher 7-10-03
Lira Colleton hired as Dispatcher 7-23-03
John McConnell hired as Dispatcher 9-4-03
Robert Jimenez hired as Patrol Officer 9-1-03

Fire Department - no changes

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

Safety Sweepstakes for August 2003:

Police Dept. - Shawn Corrigan
Fire Dept. - Bob Maibach
Public Works - Willie Powell
Combined General Government/Building/Recreation Depts. - Debbie Suggs, General Gov't.

Employees of the Month of August 2003:

Public Works Department - Kim Tapply
Police Department - Kim Usry and Dawn Caldwell

Personnel Changes:

Police Department - John McConnell, Hired as Dispatcher
Bobby Jiminez, Hired as Police Officer
Jennifer Breaux, Resigned to take position on Hanahan

Fire Department - no changes

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

ISLE OF PALMS POLICE DEPARTMENT

Memo

To: Chief T. Buckhannon

From: Lt. R. Wright

cc: Detective Corporal D. Calldwell

Date: September 19, 2003

Re: Employee of the Month Nomination

I would like to take this opportunity to recognize the commitment and dedication of Detective D. Caldwell. The actions that I wish to recognize span over a period starting in August 2003 to present.

Detective Caldwell was assigned a fraud case with a local realty company which involved multiple victims who collectively had in excess of $25,000 in debt charged to their credit cards. This investigation started in late July and consumed most her time until mid August. This case resulted in the arrest of an employee for at least eight charges. Her arrest led to the person that she was supplying credit card information to. This resulted in eight additional arrest warrants being issued. This case has assisted other local law enforcement agencies to pursue similar cases. As a result of sharing information, the US Secret Service may adopt all of the cases for federal prosecution.

While this case was winding down, a major arson investigation began which consumed Detective Caldwell's time for the balance of August and is still presently on-going. This investigation resulted in an arrest within nine days of the fire. Detective Caldwell coordinated the sharing of investigative information between four different local and federal law enforcement agencies.

Detective Caldwell has worked many long days since August gathering information for the two aforementioned investigations. Her attention to detail and professionalism exhibited should be rewarded. I nominate Detective Caldwell as Employee of the Month for the month of August or September.

ISLE OF PALMS
POLICE DEPARTMENT

Memo

TO: **Chief T. Buckhannon**

From: Sgt. Jan Stewart

Cc: Corporal K. Usry

Date: September 22, 2003

Re: Employee of the Month Nomination

I would like to take this opportunity to recognize the outstanding job that Corporal Usry did with the annual ticket audit. This task was accomplished between August 2003 and September 2003.

Corporal Usry was assigned the task of completing the annual ticket audit for the department. This is an enormous task as every state ticket both issued and non issued assigned to the police department has to be accounted for. Corporal Usry took the existing system used for this task last year, refined it and reorganized it so that if someone else were to be assigned this task next year it would be much simpler and easy to follow. Corporal Usry put many hours into conducting and reorganizing the audit for the benefit of the department.

Corporal Usry is known throughout the department for her attention to detail and thinking tasks thru. It is with all of these things in mind that I wish to nominate Corporal Usry as Employee of the Month for the month of August or September.

EXHIBIT I

Board of Zoning Appeals
Minutes
September 9, 2003
Draft

I. Call to order

Chairperson Gabbie Porter called the regular meeting of the Board of Zoning Appeals to order on September 9, 2003 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Tom Gear, Jim Harvey, and Guy Taylor as well as the zoning administrator Douglas Kerr.

II. Review of Minutes

The first item on the agenda was the review of the minutes of the June 10th, 2003 meeting. A motion was made and seconded to approve the minutes as written. The vote was unanimous in favor of the motion.

III. Home Occupations

71 Ocean Point

Ms. Porter swore in everyone planning to give testimony and explained that the first case on the agenda was a home occupation at 71 Ocean Point. Mr. Kerr explained that the applicant, Ms. Maria Love, was requesting a home office for an early childhood development consulting business. He explained that the house would be used for office work only.

Ms. Porter asked if anyone would come to the house and Ms. Love answered no. Mr. Harvey made a motion to approve the application as presented and Mr. Taylor seconded the motion. The vote was unanimous in favor of the motion.

67 Morgan Place Drive

Ms. Porter explained that the next case on the agenda was for a home occupation at 67 Morgan Place Drive. Mr. Kerr explained that the applicant, Mr. James McInnis, was requesting a special exception to allow the establishment of a home office for a professional engineering consulting business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Ms. Betty McInnis, the applicant's mother, addressed the Board and explained that her son was unable to attend, but that she could answer any questions that the Board may have. She added that Mr. McInnis was moving from Savannah and that he would temporarily be working out of the house. Ms. Carroll made a motion to approve the application as presented and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

#17- 26th Avenue

Ms. Porter explained that next case on the agenda was for a home occupation at #17-26th Avenue. Mr. Kerr explained that Ms. Lawhon was requesting a special exception to allow the establishment of a home occupation for the creation of floral arrangement displays. Ms. Lawhon addressed the Board and explained that she primarily does displays for the garden club and that she would like to be able to buy materials at wholesale prices.

Ms. Porter asked how many displays she anticipated building a year. Ms. Lawhon answered about 15. Mr. Gear questioned the need for a business licensce. Mr. Kerr explained that he had the same concern when the application was filed, but that Ms. Lawhon did indicate that she would like the ability to offer the displays for sale, which would require a license. Mr. Taylor explained that the zoning ordinance did not allow manufacturing type businesses in the home and asked Mr. Kerr how this application was different. Mr. Kerr answered that the ordinance did allow artists to operate out of the home and that he felt that this was a more accurate description of what the applicant was proposing than manufacturing. Mr. Taylor made a motion to approve the request and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

3 Yacht Harbor Court

Ms. Porter explained that the next case on the agenda was for a home occupation at 3 Yacht Harbor Court. Mr. Kerr explained that the applicant, Mr. Scott Murphy, was requesting a special exception to allow the establishment of a home office for a destination management business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Mr. Murphy addressed the Board and explained that his business dealt with event planning for groups. He explained that a group would call him and explain their needs and Mr. Murphy would arrange the events of their visit to the Charleston area including transportation, accommodations, entertainment and dining. Mr. Gear asked if he had other businesses and Mr. Murphy answered no. Ms. Porter asked how he advertised the business and Mr. Murphy answered that he had come from the Charlotte, NC area and that would concentrate on that area with magazine and internet ads. Mr. Taylor made a motion to approve the request and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

516 Carolina Boulevard

Ms. Porter explained that the next case on the agenda was for a home occupation at 516 Carolina Boulevard. Mr. Kerr explained that the applicants, Mr. and Mrs. Tim Teel, were requesting a special exception to allow the establishment of a home office for a golf course irrigation system sales business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Mrs.Teal explained that Mr. Teal spends a good deal of the week on the road selling the systems and Mrs. Teal tends to the office duties at the home. She explained that the business involved selling the systems and hiring the subcontractors to install the irrigation systems. Ms. Porter asked if there would ever be any equipment at the home and Ms. Teal answered no, that any equipment would be shipped directly to the work site. Mr. Gear made a motion to approve the request and Mr. Taylor seconded the motion. The vote was unanimous in favor of the motion.

18 Fairway Oaks Lane

Ms. Porter explained that the next case on the agenda was for a home occupation at 18 Fairway Oaks Lane. Mr. Kerr explained that the applicant, Mr. Douglas Haack, was requesting a special exception to allow the establishment of a home office for a digital graphic design business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Mr. Haack explained that he did photo editing, imaging, restoration and web design. He showed the Board an example of his photo restoration service. Ms. Porter asked if he was involved with retail in any way. Mr. Haack answered that he might have a display in a retail establishment showing examples of his services. Mr. Taylor asked how he would advertise. Mr. Haack answered that he primarily advertise on the internet but also possibly in galleries in the area. Ms. Porter made a motion to approve the request and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

1 Ocean Point

Ms. Porter explained that the next case on the agenda was for a home occupation at 1 Ocean Point. Mr. Kerr explained that the applicant, Ms. McKinley, initially made a request for a lantern and real estate sales business, but has subsequently amended the application by submitting a written request for a lantern sales business only. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Ms. McKinley addressed the Board and explained that she would like to operate an internet based business, which would offer lanterns for sale. She explained that the lanterns would never be on site and that there would be no clients coming to the house. Mr. Gear asked if ebay was a source of sales. Ms. McKinley answered no, that all customers would have to purchase the lanterns from her website. Ms. Porter asked if the website also offered real estate for sale. Ms. McKinley answered no. Ms. Porter made a motion to approve the request with the stipulation that the business be limited to lantern sales via the internet. Mr. Harvey seconded the motion and the vote was unanimous in favor of the motion.

V. Variance

1010 Ocean Boulevard

Ms. Porter explained that the next request was for a height variance at 1010 Ocean Boulevard. Mr. Kerr explained that the applicant is requesting a two foot height variance from the height limit of 40 feet to allow the projection of a seven-foot by nine-foot elevator shaft. He stated that the applicant is proposing to construct a three story multi-family dwelling on the property and that the applicant has indicated that the property is unusual because the food elevation requirement dictates that the lowest horizontal member of the first floor be elevated to 19 feet above mean sea level. He explained that the applicant claims that without the issuance of a variance the building would not be able to accommodate handicapped people on the third floor, which he claims is an unnecessary hardship. The applicant has indicated that the character of the district will not be harmed by the granting of the variance because similar variances have been issued in the area.

Mr. Malcom Burgiss explained that he was present to answer any questions, but that basically they were requesting the same variance as all of the other developers building in the area had to request. Mr. Taylor explained that the applicant has indicated that the flood level is the unique characteristic that is requiring the issuance of the variance, and he asked what the ramifications would be if the variance was granted on this basis and then the flood zone changed. He questioned whether the variance would be valid. Mr. Kerr explained that in his opinion if the variance were granted, it would not be nullified if characteristics were to change in the future. Mr. Harvey made a motion to approve the request and the motion was seconded. The vote was unanimous in favor of the motion.

VI. Adjournment

With no further business the meeting was adjourned at 7:00PM.

EXHIBIT J

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
September 10, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on September 10, 2003, at 3:00PM. Members attending included Mack Canterbury, Roger Dolida, Peter O'Toole, Jim Raih, John Winchester and Chairman Dick Cronin as well as the Zoning Administrator, Douglas Kerr.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes of the July 9, 2003 meeting. Mr. Dolida made a motion to approve the minutes as written and Mr. O'Toole seconded the motion. The vote was unanimous in favor of the motion.

PRELIMINARY PLAT REQUEST- 3600 WATERWAY BLVD.

Mr. Cronin explained that the next item on the agenda was the discussion of the preliminary plat request at 3600 Waterway Boulevard. Mr. Kerr explained that the property is currently configured as two lots, 3600 Waterway Boulevard and 3602 Waterway Boulevard, and the applicant is proposing to reconfigure the property as three lots. He explained that the existing structures would not comply with setback requirements, and therefore, the applicant is proposing to remove or move the structures currently on the property. He explained that if preliminary approval was granted, the applicant would proceed with bringing the structures into compliance and then return to the Commission for final approval. He stated that the proposal met all minimum standards of the City's zoning ordinance, therefore, staff recommended approval of the request for preliminary approval, with the stipulations that the heading on the plat be changed to read "PRELIMINARY PLAT SHOWING..." rather than "CONDITIONAL PLAT SHOWING..."; and that all structures be brought into compliance prior to filing an application for final approval.

Mr. Raih explained that the letter from Jay Wise regarding the septic tank issue was unclear and that in one part of the letter it specified a modified system and in another part of the letter it specified a conventional system. Additionally, he stated that the letter mentioned that a representative had to visit the site several times, and he asked for clarification on this and whether it is an indication that the soil on the lot was marginal. After discussion on the issue, Mr. Raih made a motion to approve the request, with the stipulations specified by staff and that clarification be given by DHEC on the septic issues and that assurance is given that the lot can adequately handle a septic system. Mr. Canterbury seconded the motion and the vote was unanimous in favor of the motion.

DISCUSSION OF NPDES REQUIREMENTS

Mr. Cronin explained that a representative from OCRM, Mr. Joe Fersner, was present to discuss the NPDES requirements. Mr. Kerr explained that Mr. Fersner had been handling the review of storm water permits for OCRM and was therefore familiar with the program. Mr. Fersner handed out an overview of the NPDES program and gave an explanation of the program. The Commission discussed the likelihood of OCRM continuing to participate in the construction review process. Mr. Fersner explained that the Columbia office of DHEC had made it clear that they intend to discontinue reviewing plans for land disturbance permits. The Commission and Mr. Fersner held a lengthy discussion on the details of the program.

MISCELLANEOUS BUSINESS

The Commission discussed dates for a workshop with City Council on the Comprehensive Plan and agreed on either October 8th or 15th .

There being no more business, the meeting was adjourned at 4:30pm.

Respectfully submitted, Dick Cronin, Chairman

EXHIBIT K

ACCOMMODATIONS TAX ADVISORY COMMITTEE
September 10, 2003

The regular meeting of the Accommodations Tax Advisory Committee was held at 8:30 a.m. on September 10, 2003, in City Hall Council Chambers. Present were Co-Chairmen Linville and Burgis, Committee members Nelson and Ward. Also present were City Administrator Tucker, City Clerk Mauldin, City Treasurer Debbie Suggs and Councilwoman Hanbury.

Because there was not a quorum present to hear applications, Chairman Linville agreed that Treasurer Suggs could give the monthly report to those present. During this report, Malcolm Burgis arrived and the meeting proceeded for the record. Treasurer Suggs gave a report on the August 30, 2003 financial statement and highlighted certain items (copy attached) and answered questions of Committee members.

1. New Business. (A) Spoleto Festival USA 2004 Jazz Series - Katharine Mitchell. Ms. Mitchell requested for $25,000 to sponsor the jazz concert held on the Isle of Palms. **Mr. Nelson made a motion to approve the request; Mr. Burgis seconded.** Upon discussion, committee members felt that with all the budget restraints this year, a lower contribution might be best. Administrator Tucker advised her to ask Wild Dunes for a matching contribution since that is where the event is held. **Mr. Linville made an amendment to the motion to contribute $10,000 towards the event; Mr. Ward seconded; amendment passed 3-1. Main motion passed 3-1.**

(B) Blues Bash. Recreation Director Norma Jean Page requested $7,850 for the annual two-day event as part of the Lowcountry Blues Bash on February 7-8, 2004. **Mr. Burgis made a motion to approve the request; Mr. Linville seconded; motion passed unanimously.**

2. Old Business. Update on Isle of Palms Brochure. Mr. Davis was not present so there was no report.

3. Approval of Previous Month's Minutes. Mr. Nelson made a motion to approve the May 14th minutes as submitted; Mr. Ward seconded; motion passed unanimously

(C) Set Date for Next Meeting: Committee members will be notified pending receipt of any applications.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:10 a.m.

Respectfully submitted,

Malcolm Burgis, Chairman

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 8/31/03

CASH @ BB&T	$	77,795
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL		190,339
ACCOUNTS RECEIVABLE		-
AMOUNTS DUE FROM OTHER FUNDS		1,244
TOTAL ASSETS		269,378
ACCOUNTS PAYABLE		1,514
AMOUNTS DUE TO OTHER FUNDS		41,141
FUND BALANCE Beginning		302,037
Excess Revenues Over/(Under) Expenditures		(75,314)
FUND BALANCE		226,723
TOTAL LIABILITIES & FUND BALANCE	$	269,378

Interest Rates for June 2003

BB&T	0.25%
SC LGIP	1.50%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 2 Months Ending August 31, 2003
Fiscal Year Ending June 30, 2004

Date	Description	Total

Revenues

7/31/02	July Interest	$	152.46
8/31/02	August Interest		187.74

Grand Total $ 340.20

Summary:		
Accommodations Taxes*	**$**	**-**
Less Expenditures to CVB/MPVC		**-**
Net Accommodations Taxes		**-**
Interest		**340.20**
Total to be considered by Committee	**$**	**340.20**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accom dations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/17/03	2313	SCE&G	electricity	85.54			
8/6/03	2318	Isle of Palms Cleaning	restroom cleaning, July 2003	3,447.00			
8/6/03	2319	IOP CPW	water and irrigation	1,199.00			
8/6/03	2323	Port City Paper	cleaning and paper supplies	294.09			
8/26/03	2327	SCE&G	electricity	76.25			
9/5/03	2330	IOP CPW	water and irrigation	839.00			
9/5/03	2332	Port City Paper	cleaning and paper supplies	351.48			
8/31/03			proceeds from restrm vending	(53.50)			
				6,238.86	57,675.00		51,436.14
IOP Internet Expenses							
7/31/03	2311	Computer Consultants Group	website updates/changes	75.00			
8/6/03	2316	BellSouth	dial-up internet access	363.77			
8/31/03		The Hoove Group	Internet tshirts	1,112.36			
7/31/03			sold tshirts	(10.00)			
8/31/03			sold tshirts	(30.00)			
				1,511.13	12,000.00	-	10,488.87
Irrigation at Breach Inlet Sign							
7/18/03		IOP CPW	irrigation at Breach Inlet	15.00			
9/5/03		IOP CPW	irrigation at Breach Inlet	15.00			
				30.00	400.00	-	370.00
BB&T Bank Service Charges							
7/31/03			BB&T Service Chg	66.99			
8/31/03			BB&T Service Chg	15.26			
				82.25	200.00	-	117.75

State Accom lations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Charleston CVB - 30% Tourism Promotion Funds							
				-	200,650.00	-	200,650.00
Isle of Palms/Mount Pleasant Visitor's Center Support							
				-	9,350.00	-	9,350.00
IOP Marina Advertising							
				-	15,000.00		15,000.00
Spoleto Festival, USA							
				-	-		-
Isle of Palms Beach Run, 2003							
		*** carried forward from FY2003 ***				7,992.62	
7/16/03	2300		Cash for change, walk-ups	300.00			
7/18/03	2304	The Hoove Group	404 Tshirts and 90 coolers	2,589.47			
7/22/03	2306	Papa John's Pizza	15 pizzas for runners	89.10			
7/22/03	2307	Piggly Wiggly	12 cases of fruit for runners	278.82			
7/31/03	2312	Office Depot	cups, envelopes, etc	57.91			
7/31/03			participation fees	(1,980.00)			
7/31/03			pay back cash for change	(300.00)			
8/6/03	2314	Action Carolina	Finish Line coordinators	425.00			
8/14/03	2324	Post and Courier	advertising	1,861.89			
				3,322.19	-	7,992.62	4,670.43

State Accom dations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Isle of Palms Beach Run, 2004							
				-	-	-	-
4th of July Fireworks - Year 2003							
		*** carried forward from FY2003 ***				16,958.32	
7/8/03	2288	Publix	meal for staff	192.76			
7/8/03	2295	WJZX	radio simulcast	400.00			
7/16/03	2297	Office Depot	supplies for signs	61.73			
7/16/03	2298	Ritz Camera	4th of July pic development	46.98			
7/16/03	2299	Sam's Club	meal for Staff	56.43			
7/16/03	2301	Zambelli Fireworks	balance due on 2003 show	11,000.00			
7/22/03	2305	Bi-Lo	meal for Staff	66.76			
7/22/03	2308	Wal-mart	bottled water	21.20			
7/22/03	2309	Wal-mart	foamboard for signs	12.53			
8/6/03	2321	Lowe's	pipe & stakes for signs	133.55			
8/6/03	2322	Piggly Wiggly	meal for Staff	33.90			
				12,025.84	-	16,958.32	4,932.48
4th of July Fireworks - Year 2004							
				-	-	-	-

State Accom dations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Invitational Tennis Tournament							
				-	-	-	-
IOP Marina Bulkhead Replacement (50% of cost)							
				-	331,250.00	-	331,250.00
IOP Marina Debt Payment							
7/17/03	wire	Bank of NY	portion of semi-annual interest pmt	34,925.00			
				34,925.00	144,850.00	-	109,925.00
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
				-	-	-	-

State Accom lations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Rec Dept Ballfield Groomer (40%)							
7/18/03	2303	Smith Turf & Irrigation	40% of cost, Ballfield groomer	3,810.06			
				3,810.06	4,000.00	-	189.94
Emergency Access Gate, IOP County Park							
				-	5,000.00	-	5,000.00
41st and Palm Landscaping (IOP Garden Club)							
9/5/03	2329	Dirt Cheap	16 Cubic yds, screened topsoil	262.88			
				262.88	-	6,000.00	5,737.12
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	-	-
Police Department Patrol Car							
				-	20,500.00	-	20,500.00

State Accom lations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Police Dept Body Armor							
				-	2,000.00	-	2,000.00
Police Dept Radar Unit Replacement							
				-	2,400.00	-	2,400.00
Fire Dept Pickup Truck (50%)							
				-	12,500.00	-	12,500.00
Lease Payment, Fire Dept Pumper (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Fire pumper	7,739.39			
				7,739.39	7,800.00	-	60.61
Lease Payment, Fire Dept Ladder Truck (25%)							
				-	20,000.00	-	20,000.00
Lease Payment, Garbage Packer (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Garbage packer	4,734.88			
				4,734.88	4,900.00	-	165.12

State Accom lations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Half Rubber Tournament, 2003							
7/31/03			participation fees	(120.00)			
7/31/03		Holiday Inn Express	donation towards prize money	(500.00)			
8/6/03	2315	All American Awards	awards for Half Rubber	254.40			
8/6/03	2320	Low Country True Value	netting for fields	25.43			
8/14/03	2324	Post and Courier	advertising	643.68			
8/14/03	2325		Prize money	900.00			
8/14/03	2326	The Hoove Group	tshirts	1,192.24			
8/31/03			participation fees	(1,320.00)			
		Jack's Cosmic Dogs	donation of prize money	(150.00)			
9/5/03	2331	Low Country True Value	netting for fields	45.55			
				971.30	-	3,500.00	2,528.70
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Beach Trash Barrels							
				-	1,000.00	-	1,000.00

State Accom lations Tax
Detailed Expense Statement for the 2 Months Ending 8/31/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Brochure							
				-	-	-	-
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships					100,000.00		
				-	100,000.00	-	100,000.00
Grand Total				75,653.78	952,475.00	40,450.94	917,272.16
			Less Payments to CVB/Visitors Ctr		(210,000.00)		
			Less Provision for Programs and Sponsorships		(100,000.00)		
					642,475.00		
			Check to Monthly Financial Stmts	40,728.78			917,272.16
			add CVB AP	-			
			add Run for the Child AP	-			
			Transfer out to Marina Fund	34,925.00			-
				75,653.78			
				-			

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/04

	Updated 8/31/03
65% for Tourism Related Expenditures (Actual Received for FY2003)	$ 507,000
Add: Interest Earned (Estimated based on current interest rates)	3,000
Less: Expenditures	
****** FY04 BUDGETED ******	
Principal and interest on marina debt (39%)	144,850
Marina Bulkhead Replacement (50%)	331,250
Public Restroom Operations	57,675
Police department patrol vehicle	20,500
Police body armor	2,000
Police radar unit	2,400
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck (25%)	7,800
Lease payment on Fire ladder truck (25%)	20,000
Fire Dept pickup truck (50%)	12,500
Lease payment on PW garbage truck (25%)	4,900
Rec Dept ballfield groomer (40%)	4,000
Emergency access gate, IOP County Park (50%)	5,000
Miscellaneous (garbage cans, water, etc.)	2,600
Subtotal	642,475
****** PROJECTS APPROVED THUS FAR ******	
July 2003 Fireworks ***Carryforward***	16,958
IOP Beach Run 2003 ***Carryforward***	7,993
Steet Print and Signage	4,000
Pave parking lot at Public Works	2,000
Half Rubber Tournament (Aug 2003)	3,500
41st & Palm Landscaping/IOP Garden Club	6,000
Subtotal	40,451
****** PROJECTS TYPICALLY APPROVED ******	
Spoleto Festival 2004	26,000
SC Coast Film Guide	6,000
"Something Blue" Festival	5,000
4th of July Fireworks 2004	28,500
Piccolo Spoleto Goes to the Beach 2004	15,000
Piccolo Spoleto Sand Sculpting 2004	2,500
IOP Invitational Tennis Tournament	20,000
IOP Beach Run 2004	8,000
IOP Run & Walk for the Child 2004	2,500
Half Rubber Tournament 2004	3,500
Subtotal	117,000
Total Estimated Expenditures	799,926
Surplus / (Deficit) for the Year	(289,925.94)
Surplus / (Deficit) from Prior Years	302,037.02
Funds Carried Forward to Next Year	$ 12,111

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved_____Denied_____
Action Taken By Ways & Means Committee:	Date Approved_____Denied_____
Action Taken By City Council:	Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Spoleto Festival USA 2004 Jazz Series

B. Applicant Organization Spoleto Festival USA

1. Mailing Address PO Box 157, Charleston, SC 29402

Telephone 843.722.2764 Fax 843.723.6383

2. Project Director Nigel Redden, General Director

Telephone 843.722.2764 Fax 843.723.6383

3. Description of Organization, Its Goals and Objectives

Spoleto Festival USA's mission is to create a comprehensive and innovative arts festival in Charleston, South Carolina. The festival produces and presents events featuring an international mix of distinguished artists and emerging talent. The festival seeks excellence in all of its endeavors as it strives to provide excitement, enjoyment, and education for artists and audiences alike.

C. Description and Location of Project/Event

With IOP's support, Spoleto will feature a Jazz concert at the Wild Dunes Oceanfront Grand Pavilion as part of the festival's 2004 Jazz Series. Although the participants in the 2004 program have not been confirmed, past performers have included Ella Fitzgerald, Sonny Rollins, and Lynne Arriale.

_ X _ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

The 2004 Spoleto Festival USA will take place May 28-June 13. The exact date of the concert is to be determined.

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_66 __%) vs. Isle of Palms residents (_36 __%).

In general, approx. 32% of Spoleto audiences hail from NC, FL, GA & VA; 8% from NY, NJ & the CT area; 11% from the rest of the United States and abroad.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 25, 000

   Date(s) Required: April/June Lump Sum _____ Installments_ X _____

5. Other: Amount $ 11,500 (projected ticket income/box office handling charges)

6. Total Budget: Amount $ 36,500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project See attached

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project April 01

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_ 15,000 _____ on April (date),
$_ 10,000 _____ on June (date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Spoleto Festival USA 2004

Proposed Budget for Jazz Concert

For The City of Isle of Palms

Expenses

Artist Fee	15,000
Artist Housing	2,000
Artist air transportation	2,000
Local Transportation	500
Hospitality	500
Production set up (incl. labor)	3,500
Additional sound rental	2,350
Chair rental	1,200
Marketing/Public Relations	4,000
Administrative overhead	3,500
Box office	1,500
Front of house	500
Total Expenses	**$36,550**

Income

Projected ticket income	11,250
Box office handling charges	300
Total projected income	11,550
Support requested from IOP	**$25,000**
Total Income	**$36,500**

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday of every other month beginning January 2003, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting. Other meetings may be called as necessary.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net
Fax: 843-886-8005

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name **Lowcountry Blues Bash**

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508, Isle of Palms, SC 29451

Telephone 886-8294 Fax 886-9857

2. Project Director Norma Jean Page

Telephone 886-8294 Fax 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the IOP Community and those visiting the Island by providing programs, events and activities for all ages in a safe and comfortable enviroment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment.

C. Description and Location of Project/Event This two (2) day event will be held at the Recreation Department. The Lowcountry Blues Bash of Charlestion, organized by Gary Erwin will contract two (2) musical performances on Saturday and Sunday February 7th and 8th. Both days will include two (2) or three (3) different Artists. Performances will be held on Saturday from 5 - 8:00pm and Sunday 2-5:00pm. There will be a $5.00 admission with children under 12 Free.

____ Single Event? __x__ Ongoing Event/Annual Need?

1. Date(s): of Event 2/7-2/8 or Project Start _____ Completion 2/8/04

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50% %) vs. Isle of Palms residents (50% %).
Recreation Staff will attempt to get some input from Blues participants concerning there residency. It is difficult to estimate the numbers of residents and numbers of visitors to the Island. It is a well attended event and good for the Isle of Palms.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 5.00 From 12 & under Free

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ $7,850

Date(s) Required: _____ Lump Sum _____ Installments X (as needed for supplies and artist)

5. Other: Amount $_____

6. Total Budget: Amount $ $8,600 (includes Recreation Staff time)
Recreation Supervisor - 28 hours Part-time employees -3@16 Hours
Housekeeping - 8 hours

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

August 14, 2003

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Recreation Committee
Ryan Buckhannon, Chairman
Carol Rice
Bob Abele

FROM: Norma Jean Page
Recreation Director

RE: Recreation Agenda Item for September
2004 Blues Bash

Gary Erwin called today to set the dates for the 2004 Blues Bash that is annually head at the Recreation Center. Tentatively the dates have been set for:

Saturday, February 7	5:00 – 8:00pm
Sunday, February 8	2:00 – 5:00pm.

With the approval of the Recreation Committee Laura Togami will develop a budget for the 2004 event and will present that to the Accommodations Tax Committee for their approval since she is the Recreation Supervisor in charge of special events and activities. *(Proposed Budget Attached)*

The responsibilities of the Recreation Department will remain the same as last year:

Provide facility
Securing staging and additional chairs
Flyers and advertisements
Staffing
Concessions

c.c. Linda Tucker, City Administrator

ISLE OF PALMS RECREATION DEPARTMENT
BLUES BASH 2004
Proposed Budget

Artist/Performers	**$6,250**
Rentals (chairs & staging)	**$ 500**
Advertising/Promotions	**$ 600**
Concession Supplies	**$ 500**
Estimated Cost	**$7,850**

Revenues & Expenditures for 2003

REVENUES	**$2,555**
EXPENDITURES	
Signs	$ 180
Rentals	$ 475
Entertainers/Artist	$6,250
Advertising	$ 560
Total Expenditures	**$7,465**

BUDGETED AMOUNT **$8,500**

EXHIBIT L

ORDINANCE 2003-14

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2003, AND ENDING JUNE 30, 2004.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 2003, to June 30, 2004, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $27.91 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed twenty seven and ninety one (.02791) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 23rd DAY OF September, 2003.

_____
F. Michael Sottile, Mayor

_____
Janet G. Mauldin, City Clerk

First Reading: 09-17-03
Second Reading: 09-23-03
Ratification: 09-23-03



PUBLIC HEARING

October 28, 2003

A public hearing of the Isle of Palms City Council was held at 6:45 p.m. on October 28, 2003, to hear public comments on an ordinance to amend the zoning ordinance concerning filling of lots. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor, City Administrator Tucker and City Clerk Mauldin.

Mayor Sottile called the meeting to order, read the title of Ordinance 2003-13 and he asked Zoning Administrator Kerr to give a brief presentation on this amendment.

1. Second Reading and Ratification - Ordinance 2003-13, An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12 of the City of Isle of Palms Code of Ordinances, To Add Regulations Regarding the Filling of Lots.

Administrator Kerr read the one sentence ordinance: "No part of any Lot shall be graded or filled to an elevation higher than six inches above the elevation of the street or right-of-way adjoining the lot." He explained that the ordinance came about as a result of concerns of citizens to City Council who referred the issue to the Planning Commission. After research, the Planning Commission recommended this ordinance to City Council.

Mayor Sottile asked for public comments, and because there were none from the public, the hearing was closed at 6:48 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk



REGULAR CITY COUNCIL MEETING
October 28, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on October 28, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. Mayor Sottile asked everyone to remember the people in California who are being affected by the devastating wild fires. The Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES - None

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

1. September 23, 2003 - Public Hearing
2. September 23, 2003 - Regular City Council Meeting

Councilman Taylor made a motion to approve the minutes as presented; Councilman Abele seconded; motion passed unanimously.

D. CITIZENS COMMENTS - There were no citizens wishing to make comments. Mayor Sottile recognized Kinley Taylor, daughter of Councilman Taylor, who was in the audience. He announced that Kinley has made some recommendations to the Front Beach Enhancement for some emergency call boxes which City Council will discuss at tonight's meeting. He publicly thanked Kinley and expressed Council's appreciation of her getting involved in how the City operates and wished her good luck in the future.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meeting of October 21, 2003, (Exhibit A).

(a) Councilman Abele made a motion to approve an additional dredging expense of up to $80,000 to dredge the Marina area next to Morgan Creek Grill where the City plans to expand the current dock system; Councilman Taylor seconded; motion passed unanimously.

(b) Councilman Abele made a motion to approve the expenditure of $28,200 from the Accommodations Tax Fund for the 2004 Fourth of July Fireworks Display; Councilwoman Rice seconded; motion passed unanimously.

(c) Councilman Abele made a motion to approve the expenditure of $9,929.60, with 10% being paid from the General Fund and 90% from the Municipal Accommodations Tax Fund, for two emergency call boxes to be placed at the Windjammer and at the intersection of Ocean and Pavilion near

Sea Cabins which are the ends of the Front Beach Enhancement project; Councilman Taylor seconded; motion passed unanimously.

(d) Councilman Abele made a motion to approve the expense of $11,006, to be paid from the City's Victim Advocate Fund, for equipment plus a monthly charge of $251 to provide video bond hearings at the Isle of Palms City Hall with the cost to be split equally between Isle of Palms and Sullivan's Island police departments; Councilman Marino seconded; motion passed unanimously.

(e) Councilman Abele made a motion to approve the City's applying for a State grant for a Victim's Advocate Investigator which would fund 80% of the cost of the police officer and necessary equipment for a period of five years, and the City's portion to be funded from the Victim's Advocate Fund as much as possible; Councilman Taylor seconded; motion passed unanimously.

(f) Councilman Abele made a motion to approve the expense of $900 from the Municipal Accommodations Fund for an ad to be again placed in the South Carolina Production Guide which is published annually through the South Carolina Film Office; Councilman Buckhannon seconded; motion passed 5-2.

2. Public Safety Committee. Chairman Taylor reported on their meeting of October 15, 2003, (Exhibit B, with attached monthly reports). Chairman Taylor reported that the Public Safety Committee was able to use technology and grants to forego adding more personnel to the Isle of Palms. The previously approved video conferencing, the emergency call boxes and the victim's advocate grant all add more backbone to the police department and consideration of these items consumed most of the October 15th meeting. He credited these three improvements to a lot of hard work by Chief Buckhannon, Administrator Tucker and other staff members who did research on them. The rest of the meeting dealt with discussion of the fire stations and he noted that the City is still studying and analyzing the station issues which will result in some tough decisions by City Council in the upcoming months.

Mayor Sottile stated that there is an increased number of people coming onto the island and there are many more issues that are being dealt with, particularly in the commercial area. The new video conferencing, call boxes and victim's advocate grant will only help the City's officers deal with the additional issues they are facing. He commended the Committee and Police Department for their efforts in obtaining these cost-effective items.

3. Public Works Committee. Chairman Marino reported on their meeting of October 14, 2003, (Exhibit C).

4. Recreation Committee. Chairman Buckhannon reported on their meeting of October 6, 2003, (Exhibit D).

Councilman Buckhannon made a motion to authorize the City Administrator to enter into a Permanent Pond Maintenance and Responsibility Agreement at the new Recreation Center on behalf of the City; Councilman Abele seconded; motion passed unanimously.

5. Personnel Committee. Councilman Bettelli reported on their meeting of October 7, 2003, (Exhibit E). He noted that Safety Sweepstakes and Employee of the Month Awards will be announced next month.

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of October 14, 2003, attached as Exhibit F.

2. Planning Commission- See minutes of their meeting of October 8, 2003, attached as Exhibit G.

3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See attached minutes from their meeting of October 15, 2003, attached as Exhibit H.

2. Beach Advisory Committee - No meeting in October.

3. Front Beach Enhancement Committee. - Councilman Miller stated that all residents are receiving the flyer about purchasing bricks, trees and benches at the Front Beach Enhancement project. He noted that there was a scheduling meeting this week and he iterated that the project should be completed on time.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2003-13 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, of the City of Isle of Palms Code of Ordinances, to Add Regulations Regarding the Filling of Lots. (Exhibit I)

Councilman Marino made a motion to postpone second reading of Ordinance 2003-13 until next month; Councilman Buckhannon seconded. Upon discussion, Councilman Marino stated that he recently became aware of an ordinance in another municipality that has some good information in it that he believes City Council should study for possible amendment to the ordinance before ratification. Councilwoman Hanbury made an amendment to the motion to refer this back to the Planning Commission; Councilman Abele seconded; amendment passed unanimously. Main motion with amendment passed unanimously.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2003-15 - An Ordinance Amending Section 9-2-5(B) of the City of Isle of Palms Code of Ordinances Regarding the Regulation of Noise. (Exhibit J)

Councilman Abele made a motion to approve first reading of Ordinance 2003-15; Councilman Taylor seconded; after discussion, motion passed unanimously.

2. A Resolution Creating An Ad Hoc Advisory Committee Known as the Isle of Palms City Marina Advisory Committee

Because this resolution was not received in sufficient time for Council members to study it prior to voting, Mayor Sottile, with Council's agreement, deferred action to next month's meeting.

K. MISCELLANEOUS BUSINESS

1. Approval of Dredging Expansion Contract. Administrator Tucker noted that a separate contract is needed for expanding the dredging to the area where new docks will be constructed for use by the restaurant. Councilman Abele made a motion to authorize the City Administrator to enter into a contract with the Marcol Dredging for the area of the new restaurant docks; Councilman Marino seconded; motion passed unanimously.

2. Mayor Sottile reported that he has set December 9th for the Regular City Council Meeting in December at which time nominations will be received for selection of appointees to committees, boards and commissions. Further, the special meeting will be held on January 6th, 2004, for the swearing-in of new council members and appointment of members to committees, boards and commissions. Mayor Sottile further stated that standing committees would meet or not meet in December at the discretion of each committee chairman. Mayor Sottile also reminded everyone of the "Meet the Candidates Night" at the Exchange Club on October 30th and the Employee Christmas Party on December 12th at the Windjammer.

L. EXECUTIVE SESSION - Councilman Taylor made a motion to go into Executive Session to receive legal advice from the City Attorney and to discuss personnel matters; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal and personnel matters were discussed.

Councilman Abele made a motion that, in view of the relatively insignificant lapses in the bid by Harbor Contracting, (1) the City, in fact, consider those as minor deficiencies in the bid proposal, (2) that we request the missing information concerning the unit prices for any additional soil in cubic yards and for any additional concrete sealer in square feet be provided, and (3) that the City accepts his bid; Councilman Buckhannon seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:35 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk

To be approved on November 25, 2003.

EXHIBIT A

WAYS & MEANS COMMITTEE
October 21, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on October 21, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs, Police Chief Buckhannon, Detective Caldwell, Recreation Director Page and several candidates for City Council.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the September meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Financial Report - September 2003. Treasurer Suggs referred to the September 30 Financial Statement Summary (copy attached) and noted that, one quarter into the budget year, General Fund revenues are 13% of budget and expenditures are 21% of budget with a cash balance of $1,538,689. Administrator Tucker noted that the committee will be talking later on the agenda about the Victim's Rights Fund and she pointed out the line item in the current budget. Treasurer Suggs also discussed the attached charts on the Recreation Expansion and Front Beach Enhancement and distributed the Revenue Breakdown sheet from real estate rental license fees.

3. Old Business. (A) Report on 50th Anniversary. Chairman Abele referred to the attached documentation from the 50th Anniversary celebration. Treasurer Suggs explained the documents and stated that the celebration essentially "broke even" between costs and revenues. Chairman Abele and committee members were very pleased with the report and gave the City a "well done" for the three-day event.

(B) Dredging Status - Estimate for Area for Dock Expansion - Larry Setzler, GEL. Mr. Setzler displayed and explained a drawing of the dredging area. He answered questions of committee members and stated that the remaining areas in Phase 1 and Phase 2 of the original dredging project will be completed in approximately fourteen days. Referring to the request to dredge the area for the restaurant dock expansion, he stated that the State permit amendment has been received and a verbal commitment has been acknowledged from the Corps of Engineers allowing the use of the spoil site. The new dredging area will take approximately 12 days. Chairman Abele referred to the attached cost estimate for the new dredging area at $68,450 and he further proposed that the cost be split equally between the Marina Fund and the Municipal Accommodations Tax Fund.. After discussion, **Councilman Bettelli made a motion to recommend to City Council approval of the proposal of $68,450; Councilman Taylor seconded. After further discussion of the cost estimate, Councilwoman Rice amended the motion to approve an expense of up to $80,000; Councilman Taylor seconded; amendment passed unanimously; motion with amendment passed unanimously**.

(C) Bulkhead - Response Concerning Permitting. Chairman Abele referred to attached letter from Ron Austin of GEL which answers Council's query about the length of time it would take to obtain a permit for bulkhead replacement. Mr. Austin reported that it could take anywhere from 6 to 12 months to obtain the permit. Administrator Tucker noted that the permit would be good for three years with possible provisions for extension. She further suggested that Council consider authorizing the design and permitting within this budget year and looking at construction for some time in the future. This will be discussed further at the November Ways & Means meeting.

4. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. (Copy of application is attached hereto.) Fourth of July Fireworks Display. **Councilman Miller made a motion to recommend to City Council approval of the amount of $28,200.00; Councilman Taylor seconded; after discussion, motion passed unanimously.**

(B) Emergency Communication Devices - Front Beach Enhancement. Councilman Taylor, Chairman of the Public Safety Committee, proudly stated that, after visiting college campuses, his daughter suggested that emergency call boxes be placed in the front beach area. These boxes would provide direct contact with the City's dispatch office for immediate emergency assistance. The proposal coming from the Public Safety Committee was to place one box in front of the Windjammer area and a second at the Pavilion intersection near Sea Cabins (see attached documentation). After discussion, **Councilman Taylor made a motion to recommend to City Council approval of the expense of $9,929.60 for two emergency call boxes at the Front Beach Enhancement area to be installed while the Ocean Boulevard project is being done; Mayor Sottile seconded. Chairman Abele made an amendment to the motion to split the expense of 10% from the General Fund and 90% from the Municipal Accommodations Tax Fund; Councilman Bettelli seconded; amendment passed unanimously; motion with amendment passed unanimously.**

(C) Video Bond Hearing. Councilman Taylor discussed the proposal for equipment to provide video bond hearings on the island. This capability would significantly reduce the number of man hours the City's officers spend going to North Charleston and waiting for bond hearings and keeps the officers on the island for the benefit of the City. Also, Sullivan's Island has indicated that they would like to share this cost with the City. Funding of this would come from the court generated victim/witness monies (see attached memo). After discussion, **Councilman Taylor made a motion to recommend to City Council approval of the amount of $11,006 per State Contract plus a monthly charge of $251 with the cost to be split equally with Sullivan's Island Police Department; Councilman Bettelli seconded; motion passed unanimously.**

(D) Police Department Grant Application. Councilman Taylor referred to the attached documentation and turned explanation over to Detective Caldwell and Chief Buckhannon. Chief Buckhannon stated that this was a State grant which will pay 80% of the cost of an individual and whatever associated equipment is involved with the job. Detective Caldwell explained the department's need for this additional position and Chief Buckhannon explained the budget breakdown. Chairman Abele iterated that to bring a person on board costs much more than just the salary and he had asked for the budget breakdown to indicate costs. The Chairman stated that he supported the addition of this officer and felt that it was well worth the expense. After discussion, **Councilman Taylor made a motion to recommend to City Council approval of this grant application for a Victim Advocate Investigator; Councilman Bettelli seconded; motion passed unanimously.**

(E) SC Film Office - Request for Advertising. Administrator Tucker held up the 2003 version of the South Carolina Production Guide published through the State of South Carolina Film Office and she referred to the attached cost estimate for ads in this book. She stated that, in years past, Tommy Melton has requested State Accommodations Tax funding for advertising in the Southeast Coast Film Guide magazine and, as part of his $6,000 expenditure, Mr. Melton also purchased a full page ad in this publication on behalf of the City. The publication is now being sold separately from the magazine and the City has been asked to continue our ad at a cost of $900. After discussion, **Mayor Sottile made**

a motion to recommend to City Council approval of this expenditure from the Municipal Accommodations Fee Fund; Councilwoman Hanbury seconded; motion passed 7-2.

5. Miscellaneous. (A) "Aisle of Palms" for Isle of Palms - Bricks, Benches & Palm Trees. Councilman Miller distributed brochures to committee members concerning the sale of engraved bricks, benches and palm trees for placement within the Front Beach Enhancement project. Councilman Miller presented a brick to the lame-duck councilman on which was engraved "Bob and Lois Abele" and he also presented a brick to Mayor Sottile. He then showed a sample of the engraved granite stone that will be placed in the ground to indicate names for purchase of benches and trees. Mayor Sottile announced that he had authorized the purchase of a tree in memory of long-time resident Helen Clarkin who passed away earlier in the week. Administrator Tucker noted that there is a link from the City's web site to an order form for these items. Brochures will also be mailed to the residents of the island.

(B) Councilman Taylor made a suggestion that Council create an *ad hoc* committee consisting of two council members and two citizens to meet, analyze and review situations on public properties, i.e., the Isle of Palms Marina, City parking lots and Breach Inlet boat ramp. This committee would advise Council on any changes, directions or strategic planning that may be needed. Councilman Taylor stated that he felt, with the growth on Isle of Palms and investments the City has in City properties, that this committee be created for a one-year trial basis and then to determine whether or not a standing committee is vital to City Council. **Councilman Taylor made this suggestion in the form of a motion with review by the City Attorney and City Administrator; Mayor Sottile seconded.** Upon discussion, Mayor Sottile stated that this committee would meet on an as-needed basis and that it should be created by resolution at the upcoming Council meeting with appointments to be made in December along with other committee appointments. He further stated that outgoing Councilman Abele had spearheaded the City's purchase of the Isle of Palms Marina and suggested that Councilman Abele be a citizen member of this committee to get it started. After discussion, **motion passed unanimously.**

Chairman Abele noted that he has expressed the need for such a committee particularly for the oversight of the Isle of Palms Marina which is the City's biggest, most visible and most complex asset. He stated that he would be willing to spend 12-18 months getting this committee started, but he felt that it should be, ultimately, a Standing Committee of City Council. He further distributed the attached list of proposed responsibilities for members of this committee.

(C) Chairman Abele referred to the memos concerning the definition of "tourist" and concerning municipal grants to non-profit organizations which are included in the attached Accommodations Tax packet. He urged council members to keep an eye on the "tourist" definition issue and further recommended that the City Attorney be asked to make sure that the monies that the City gives to organizations are appropriate.

(D) Next Meeting was scheduled for November 18, 2003, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:17 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
September 30, 2003

	REVENUES				EXPENDITURES			
	Actual	Amend. Bud	Difference	% of Budget	Actual	Amend. Bud	Difference	% of Budget
General Fund	$ 660,851	$ 5,172,353	$(4,511,502)	13%	$ 1,106,562	$ 5,172,353	$ (4,065,791)	21%
Capital Projects Fund	8,177	266,232	(258,055)	3%	163,221	862,117	(698,896)	19%
Capital Projects Fund, Rec Exp	2,900,000	2,900,000	-	100%	98,413	2,775,004	(2,676,591)	4%
Muni Accommodation Tax Fund	342,553	277,599	64,954	123%	169,116	1,993,844	(1,824,728)	8%
Volunteer Fire 1% Fund	82,166	60,280	21,886	136%	5,541	60,280	(54,739)	9%
State Accommodation Tax Fund	(34,362)	191,900	(226,262)	-18%	64,836	476,375	(411,539)	14%
Disaster Recovery Fund	4,423	23,000	(18,577)	19%	-	-	-	
Federal Narcotics Fund	-	150	(150)	0%	15	14,905	(14,890)	0%
Marina Fund	181,602	1,410,966	(1,229,364)	13%	73,826	1,764,016	(1,690,190)	4%
All Other Funds	168	3,345	(3,177)	5%	574	1,020	(446)	56%
Total All Funds	$ 4,145,579	$ 10,305,825	$(6,160,246)	40%	$ 1,682,104	$ 13,119,914	$(11,437,810)	13%

General Fund YTD Expenditures

3 Month Target = 25%

	Actual	Budget	% of Budget	
Mayor and Council	8,488	38,618	22%	
General Government	90,546	559,460	16%	
Police	256,449	1,308,374	20%	
Fire	365,489	1,581,472	23%	
Public Works	206,980	891,283	23%	
Building & Licensing	35,228	203,448	17%	
Recreation	120,697	464,725	26%	**
Judicial	18,933	105,076	18%	
Parking Lot & Meters	3,753	19,897	19%	
Total General Fund	1,106,562	5,172,353	21%	

General Fund Cash at 10/16/03

September Balances:	
BB&T (Rate = 0.0%)	343,872
SC Local Gov't Invest Pool (Rate = 1.42%)	1,525,464
	1,869,336
October activity thru 10/16/03	
Cash Received	13,022
Accounts Payable Payments	(73,636)
Payroll	(270,032)
Approximate Gen Fund Cash at 10/16/03	1,538,689
Cash On-Hand as a % of Annual GF Expenses	**30%**

***** Overbudget condition in Rec Dept due entirely to costs associated w/ unbudgeted Surf Camp. Rec Instructor Income offsets this expense.***

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	CO-Electrical Engineering	5,640	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
	Subtotal	76,610	Havens Framing	5919	9/12/03	9/23/03	457	304120.5085	103.67
			Thomas & Hutton	31716	8/29/03	9/23/03	460	304120.5085	2,055.07
									60,148.94

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
FY2004 Amended Budget									
	Construction	944,444	Landscape Pavers	App #1	9/25/03	10/2/03	462	304120.5085	51,731.44
	Add'l amt for pavers	12,000							
	Sidewalks								
	Curb & Gutters								
	Drainage								
	Signage								
	Paint								
	Landscaping								
	Fence								
	Parking Meters	89,010							
	County Park Gate	-							
	Construction Contingency	95,644							
	Engineering	95,645							
	Subtotal	1,236,743							
	Grand Total Project	1,325,053							123,091.85

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Construct Contract	Landscape	Utilities & Permits	Gen Cond. Conting.	Bond Issue Cost	Other	Total
ORIGINAL ESTIMATES OF COST					**223,984**	**116,360**	**106,571**		**1,667,320**	**74,520**	**163,240**	**392,954**	**100,000**		**2,844,949**
NAME OF CONTRACTOR					**LS3P**										
CONTRACT AMOUNT					**223,984**								**23,673**		**247,657**
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	843										843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,558										37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee	125										125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	38,741										38,741
1779	9/23/03	3816	8/31/03	LS3P - Professional Services	35,874										
1780	9/23/03	303329	9/15/03	McNair Law Firm, PA									17,293		17,293
															-
															-
															-
															-
															-
															-
															-
															-
															-
Total Expended					144,684	-	-	-	-	-	-	-	23,673	-	168,357
Total Remaining on Contracts					**79,300**	-	-	-	-	-	-	-	(0)	-	**79,300**
Total Remaining on Project					**79,300**	**116,360**	**106,571**	-	**1,667,320**	**74,520**	**163,240**	**392,954**	**76,327**	-	**2,676,592**

Revenue Breakdown

For The Date Range
6/1/03 Thru 10/21/03

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Yearly	$92,835.22	$72,126.07	$165,743.89
Seasonal	$75,091.41	$72,539.47	$148,870.30
Unknown	$291.72	$1,139.71	$1,431.43
	$168,218.35	$145,805.25	$316,045.62

Original Mailout Including Vacant Lots:	2,681
Current Number of Properties in data base:	2,528
No. of Expired Addresses:	40
No. of Licenses Issued:	1,425
Budgeted Revenue Projected:	$350,000.00
Total Revenue to Date:	$316,045.62
Percentage of Target Achieved:	90%

Please note that no additional deletions have been performed in data base this month.

PARKING METER COLLECTION HISTORY

Dates	**Season** (Mar-Oct)	**Fiscal Year** (July - June)
1992-1993		
7-6-92 through 9-18-92	**$ 45,301.37**	
7-6-92 through 6-30-93		**$105,975.70**
1993-1994		
3-15-93 through 10-19-93	**$119,431.25**	
7-2-93 through 6-30-94		**$126,420.92**
1994-1995		
3-21-94 through 10-26-94	**$127,206.65**	
7-5-94 through 6-30-95		**$129,796.15**
1995-1996		
3-17-95 through 9-20-95	**$126,865.75**	
7-3-95 through 6-30-96		**$122,968.25**
1996-1997		
3-18-96 through 11-11-96	**$120,969.65**	
7-3-96 through 6-30-97		**$104,231.20**
1997-1998		
3-25-97 through 10-3-97	**$102,128.80**	
7-3-97 through 6-30-98		**$103,490.35**
1998-1999		
3-27-98 through 9-30-98	**$ 99,729.81**	
7-6-98 through 6-30-99		**$ 96,221.40**
1999-2000		
3-26-99 through 10-7-99	**$ 92,282.50**	
7-6-99 through 6-30-00		**$102,970.65**
2000-2001		
4-05-00 through 10-5-00	**$107,418.95**	
7-6-00 through 6-30-01		**$112,594.10**
2001-2002		
4-03-01 through 10-01-01	**$105,709.00**	
7-03-01 through 6-30-02		**$101,495.55**

Dates	**Season** (Mar-Oct)	**Fiscal Year** (July - June)
2002-2003		
4-03-02 through 10-07-02	**$108,358.28**	
7-03-02 through 06-30-03		**$114,491.88**
2003-2004		
4-15-03 through 09-09-03	**$106,087.37**	**$46,933.27**

FRONT BEACH ENHANCEMENT PROJECT UNDER CONSTRUCTION

City of Isle of Palms
50th Anniversary Celebration
Summary Financial Statement
For the Period Ended 9/30/03

	Committee Budget	Net Spent*	Remaining
Food and Beverage	$ 5,000	$ 1,120	$ 3,880
Publicity	10,000	10,672	(672)
Marketing/Promotion	10,000	(2,525)	12,525
Calendars	-	3,388	(3,388)
Entertainment	7,500	7,502	(2)
Play	5,000	617	4,383
Flora and Fauna	5,000	6,223	(1,223)
Video History	2,500	11,282	(8,782)
Civic	2,500	2,919	(419)
Storytellers	500	-	500
Miscellaneous	-	6,598	(6,598)
Ferris Wheel	-	(4,588)	4,588
Total	$ 48,000	$ 43,207	$ 4,793

Amount Designated by City Council $ 75,000.00
($25k each from General Fund, Municipal Accommodations Tax, State Accommodations Tax)

* Net of sales or donations. See following pages for details.

Major Sponsors Include:

The Beach Company (Ferris Wheel)	$ 10,000.00
The Albert Sottile Foundations (Play)	3,000.00
SCE&G (Miscellaneous)	5,000.00
	$ 18,000.00

negative $ coming in
positive $ going out

City of Isle of Palms
50th Anniversary Celebration
Detailed Revenue and Spending by Line Item

Date	Check #	Vendor	Item	Amount
Food and Beverage				
3/12/03	364	Mahoney's Signs	sign for snow cones, MC Grill, benefitting Rec	21.20
3/18/03	375	AAA Rentals	10 Tables and 100 chairs for street party	290.44
3/18/03	375	AAA Rentals	1 10x10 tent and 3 tables	103.35
3/12/03	350	Access Portable Toilets	Ocean Blvd port-a-johns	699.60
4/4/03	399	Isle of Palms Hardware	hooks and twine for beverage booths	5.69
			Total Food and Beverage	**1,120.28**
Publicity				
3/4/03	340	MMG Productions	Video contract - 2 30 second commercials	975.00
2/25/03	324	Office Depot	labels for postcard mailing	39.88
2/14/03	313	US Post Office	stamps for 4000 postcards	1,480.00
2/27/03	329	Nelson Printing Corp	5100 postcards	669.92
2/27/03	329	Nelson Printing Corp	5500 brochures	1,202.04
2/19/03	225	Computer Consultants Grp	hours, adding IOP 50th Anniv. page to website	225.00
2/25/03	320	Janis Agency	1/2 cost of TV advertising, print ad production	2,070.50
2/25/03	324	Office Depot	press release envelopes	14.32
2/25/03	324	Office Depot	supplies for press packets	44.86
3/3/03	330	Janis Agency	TV advertising	1,244.00
3/12/03	361	Janis Agency	TV advertising, final	1,011.50
3/12/03	373	Nelson Printing Corp	2200 additional brochures	499.05
3/12/03	364	Mahoney's Signs	3'x4' sign for Connector, 50th Anniv	187.62
3/31/03		City of Isle of Palms	usage of City's postage machine	174.07
4/4/03	398	Island Publications	newspaper advertising	135.00
4/4/03	400	Post and Courier	newspaper advertising	698.84
			Total Publicity	**10,671.60**
Marketing/Promotion				
12/11/02	297	Cash	Seed $ for Craft Show	200.00
12/17/02	300	Show Offs, Inc.	500 Koozies	567.10
12/17/02	300	Show Offs, Inc.	1500 Tshirts	7,345.80
12/17/02	300	Show Offs, Inc.	500 Tote bags	3,233.00
12/16/02		Return of seed $ from Craft Show		(200.00)
1/3/07	307	Wal-Mart	foam board for Craft Show display	8.19
2/19/03	319	Show Offs, Inc.	500 long sleeved tshirts	5,958.50
2/19/03	319	Show Offs, Inc.	96 add'l short sleeved tshirts	890.40
3/18/03	375	AAA Rentals	tents for souvenir shops, front beach and marina	439.37
2/25/03	324	Office Depot	9 cash boxes	64.01

City of Isle of Palms
50th Anniversary Celebration
Detailed Revenue and Spending by Line Item

Date	Check #	Vendor	Item	Amount
	Petty Cash	Lowe's	8 inch bag ties	4.85
	Petty Cash	Staples	ink cartridge	8.47
3/4/03	339/347	Cash	Seed $ for Cash boxes	1,600.00
3/12/03	371	Show Offs, Inc.	1000 additional koozies	1,462.80
3/11/03		Return of seed $ for cash boxes		(1,600.00)
		Total proceeds from sales of tshirts, koozies, and tote bags		(22,507.20)
			Total Marketing/Promotion	**(2,524.71)**

Calendars

11/21/02	293	Media Services, Inc.	Deposit for calendars	3,250.00
12/3/02	295	Media Services, Inc.	Balance on calendars	3,250.00
12/11/02	297	Cash	Seed $ for Craft Show	200.00
2/11/03		Return cash box proceeds		(200.00)
		Total proceeds from sales of calendars		(3,112.00)
			Total Calendars	**3,388.00**

Entertainment

11/6/02	288	EastCoast Entertainment	Deposit for "The Tams"	2,300.00
11/26/02	292	EastCoast Entertainment	Deposit for "The East Coast Party Band"	1,450.00
3/4/03	333	EastCoast Entertainment	Balance on "The Tams"	2,300.00
3/4/03	336	EastCoast Entertainment	Balance on "The East Coast Party Band"	2,050.00
3/4/03	336	Windjammer	donation towards "The East Coast Party Band"	(600.00)
			Tent and Stage for "The Tams"	930.00
		Windjammer	donation of tent and stage rental cost	(930.00)
3/19/03	387	SCE&G	electricity for entertainers	2.08
			Total Entertainment	**7,502.08**

ECO Tour

			Total ECO Tour	-

City of Isle of Palms
50th Anniversary Celebration
Detailed Revenue and Spending by Line Item

Date	Check #	Vendor	Item	Amount
Play				
3/18/03	375	AAA Rentals	stages/skirts and chairs for "Mayberry"	1,372.88
		The Albert Sottile Foundation	"Mayberry By the Sea" sponsorship	(3,000.00)
2/12/03	317	The Nelson Printing Corp	318 tickets for "Mayberry by the Sea"	67.84
3/18/03	385	Theatrics Unlimited	Costumes and props	1,231.24
3/18/03	381	Sam's Club	velcro for stage skirting	14.71
3/12/03	364	Mahoney's Sign Express	signage for "Mayberry By The Sea"	197.16
3/12/03	367	Piggly Wiggly	refreshments for play	133.91
3/12/03	359	Isle of Palms Garden Shop	plants, torches for reception walk way	354.88
3/12/03	355	Cookie Bouquet	refreshments for play	77.76
3/12/03	354	Bi-Lo	refreshments for play	41.19
3/12/03	352	Betsy Ross Flay Girls, Inc.	flags for play	163.67
3/12/03	350	Access Portable Toilets	port-a-john for play	63.60
3/12/03	372	Sign It Quick	30" x 30" sign for "Mayberry by the Sea"	100.82
3/18/03	382	Sunbelt Rentals	Generator to power stage lights	1,806.60
3/18/03	383	Target	tablecloth and doormat for play	44.49
3/18/03	384	The Nelson Printing Corp	270 add'l tickets, 900 programs, 50 posters	943.40
4/3/03	395	Lowe's	supplies for play set	472.80
4/4/03	401	Radio Shack	electronic supplies for play	63.56
4/23/03	408	Radio Shack	electronic supplies for play	111.23
		Total proceeds from ticket sales		(3,645.00)
			Total Play	**616.74**
Flora and Fauna				
2/6/03	315	Isle of Palms Garden Shop	pedestal pots and planters, iron palm trees	2,861.75
2/27/03	328	Isle of Palms Garden Shop	planters, flowers	2,414.85
3/12/03	359	Isle of Palms Garden Shop	departmental flower displays, Memory park	622.25
3/12/03	359	Isle of Palms Garden Shop	pinestraw, plants and flowers for Exchange Club	323.96
			Total Flora and Fauna	**6,222.81**
Video History				
12/27/02	305	MMG Productions	deposit on video contract	3,000.00
3/4/03	340	MMG Productions	balance on original contract, less commercials	5,108.00
3/5/03	344	MMG Productions	amendment for additional footage	3,350.00
3/5/03	344	MMG Productions	videos for resale (documentary and loop tape)	3,785.00
9/8/03	450	MMG Productions	10 copies of documentary for resale at City Hall	70.00
9/18/03	456	MMG Productions	2nd 10 copies of documentary for resale	70.00
		Total proceeds from video sales		(4,101.00)
			Total Video History	**11,282.00**

City of Isle of Palms
50th Anniversary Celebration
Detailed Revenue and Spending by Line Item

Date	Check #	Vendor	Item	Amount
Civic				
2/25/03	324	Office Depot	supplies for photo displays	83.96
3/18/03	376	American Speedy Printing	approx cost for display copying/enlargements	344.05
3/12/03	368	Rick Mach	50th Anniv. locator map - artist's rendering	420.00
2/25/03	322	ShowOffs, Inc.	1 logo podium sign	37.10
3/5/03	341	Michaels	display easels for Exchange Club display	20.29
3/5/03	343	Leola Hanbury	reimb for supplies for Exchange Club displays	295.47
3/5/03	342	IOP Hardware	display supplies	4.77
3/12/03	371	ShowOffs, Inc.	4' x 6' photo sign at Front Beach	185.50
3/12/03	356	Econo Signs	45 galvanized U-channel sign posts (historical tour)	677.23
3/4/03	334	Chas County Pub Works	42 signs for historical tour	249.99
3/12/03	366	Office Depot	colored paper for historical tour maps	151.57
3/5/03	346	City of Isle of Palms	reimb for 3000 2-sided copies, historical map	168.60
3/5/03	345	ShowOffs, Inc.	50 ID sign labels for historical riding tour	98.05
3/12/03	353	Betty Lee Johnson	Reimb for "As I Remember It" Exch. Club display	18.95
3/26/03	390	Royall Ace Hardware	display supplies	43.93
4/3/03	395	Lowe's	display supplies	60.53
4/4/03	399	IOP Hardware	spray paint	2.39
7/8/03	428	Leola Hanbury	reimbursement for expenses, supplies, etc	56.62
			Total Civic	**2,919.00**
Transportation				
			Total Transportation	-
Storytellers				
			Total Storytellers	-
Ferris Wheel				
3/12/03	365	McNair Amusements	Weekend rental of Ferris Wheel, incl. operator	10,000.00
2/11/03		The Beach Company	Major sponsorship	(10,000.00)
3/18/03	382	Sun Belt Rentals	100 Amp 3 phase generator for Ferris Wheel	1,431.00
2/25/03	324	Office Depot	Ferris Wheel tickets	10.90
	Petty Cash	Staples	supplies for special volunteer tickets	4.96
4/3/03	395	Lowe's	sign pole for Ferris Wheel sales booth	10.58
		Total proceeds from ferris wheel ticket sales		(6,045.90)
			Total Ferris Wheel	**(4,588.46)**

City of Isle of Palms
50th Anniversary Celebration
Detailed Revenue and Spending by Line Item

Date	Check #	Vendor	Item	Amount
Miscellaneous				
9/24/02	279	Cash	Seed $ - City Hall - 50th Anniv Misc	200.00
9/14/02	280	Wal-Mart	Frames for pictures from Carmen Bunch	26.29
2/26/03	325	Phil Parrillo	wall carpet for display boards, City Hall	2,061.00
2/25/03	323	Sign It Quick	18" diameter seal for City Hall display	84.80
2/25/03	324	Office Depot	City Hall displays	128.10
2/25/03	322	Show Offs	1 logo podium sign	37.10
3/4/03	337	Econo Signs	25 snap on signs "no parking by order of IOPPD)	388.63
3/4/03	335	E2 Exhibits and Displays	rental of 10' exhibit for City Hall display	636.00
	Petty Cash	Artist & Craftsman Supply	Mat board	55.65
3/3/03	331	Patsy Hindman	2 boxes of photo splits for display boards	12.19
3/12/03	369	Ritz Camera	photo processing	9.00
3/4/03	332	Batteries Plus	12 batteries for flashing signals	43.12
3/4/03	338	IOP Hardware	fasteners for 50th Anniversary signs	48.17
3/26/03	392	Wal-Mart	batteries and fuses for barricade lights	19.91
3/6/03	348	Cash	Cash on hand for change during event	2,000.00
3/12/03	359	Isle of Palms Garden Shop	laminate posters from SIES poster contest	126.38
3/12/03	360	IOP Hardware	fasteners for signs and post hole digger	49.75
3/12/03	358	Hughes Equipment	rental of helium tanks for balloons	242.53
3/12/03	351	Arthur J. Gallagher & Co	special general and liquor liability for 3 day event	3,528.50
3/12/03	372	Sign It Quick	(2) 12"x12" and (2) 11"x17" departmental signs	209.56
3/12/03	370	Schupp Enterprises	special trash collection in Front Beach areas	1,640.00
3/12/03	369	Ritz Camera	photo processing	9.00
3/12/03	366	Office Depot	paper, velcro for City Hall displays	353.26
3/12/03	364	Mahoney's Sign	miscellaneous signs for 50th Anniversary	124.08
3/12/03	363	Lowe's	supplies to build barricades	14.99
3/12/03	362	Jay Leigh	reimburse for lamination of 6 signs	15.90
3/13/03	374	Phil Parrillo	additional wall carpet for City Hall	650.00
4/3/03	395	Lowe's	materials for barricade construction	56.84
3/18/03	380	Ritz Camera	photo processing	30.24
3/18/03	377	Ritz Camera	photo processing	176.63
3/18/03	383	Target	film	20.12
3/18/03	383	Target	gatorade	11.64
3/18/03	383	Target	balloons and ribbon	24.31
3/18/03	383	Target	balloons and film	41.18
3/26/03	392	Wal-Mart	lantern batteries for barricades	50.63
3/18/03	378	Batteries Plus	heavy-duty springs for police barricades	9.79
3/18/03	379	Havens Picture Framing	fire emblem for City Hall display	20.14
3/18/03	379	Havens Picture Framing	gifts certificates for sponsors	495.26
3/11/03			Closeout and Deposit 50th Anniv Petty Cash	(200.00)
3/11/03			Redeposit 50th Anniv Cash for Change	(2,000.00)
4/2/03		SCE&G Sponsorship		(5,000.00)
3/26/03	389	Petty Cash	name badges	55.10

City of Isle of Palms
50th Anniversary Celebration
Detailed Revenue and Spending by Line Item

Date	Check #	Vendor	Item	Amount
3/28/03	393	Ritz Camera	photo processing	67.92
4/16/03	404	Office Depot	green cards and gold seals for certificates	24.34
			Total Miscellaneous	**6,598.05**
			Total All Categories	43,207.39
			General Ledger Detail, 7/02-9/03, 304120.5077	14,021.79
			Costs transferred to Gen Fund and SATF	29,185.60
				43,207.39
			Difference	0.00

City of Isle of Palms
50th Anniversary Celebration
Inventory Analysis

Promo items: Tshirts, Koozies, Tote Bags

	# of Items Purchased	Cost Each	Setup/ Shipping	Tax	Total Cost	Sales Price	Proceeds If Sold Out
Short-sleeved tshirts	1,500	4.62		415.80	7,345.80	10.00	15,000
Neoprene koozies	500	1.00	35.00	32.10	567.10	2.00	1,000
Tote bags	500	6.10		183.00	3,233.00	10.00	5,000
Short-sleeved tshirts (small)	48	7.75		22.32	394.32	10.00	480
Short-sleeved tshirts (XXL)	48	9.75		28.08	496.08	10.00	480
Long-sleeved tshirts	500	10.95	155.00	328.50	5,958.50	15.00	7,500
Neoprene koozies	1,000	1.20	180.00	82.80	1,462.80	2.00	2,000
					19,457.60		31,460

Total "Sell Out"	$	31,460
Total Receipts		22,507
		8,953
Comps/Giveaways/Remaining Inventory		(3,500)
Unexplained difference	$	5,453
		17%

Total Cost	$	19,458
Total Sales		22,507
Profit	$	3,050

Estimated Comps/Giveaways/Remaining Inventory		
		Lost profit
Say we sold 200 tshirts at $5	$	1,000
Say we comped 50 tshirts		500
Say we comped 30 tote bags		300
Say we sold 400 koozies @ $1		400
Say we have 150 koozies left		300
Say we have 45 totes left		450
Say we have 10 tshirts left		100
Say we gave 30 shirts to visitors for as IOP.net shirts (med. Only)		300
Say we used 15 totes for Sandsculpt prizes		150
Total	$	3,500

Because of the volume of sales generated at the front beach sales tents on the weekend of the event, volunteers were unable to record the sales by item (I.e. tshirt, koozie, vido ,calendar, etc.) City Treasurer estimated the breakdown (see deposit detail sheets)

IOP Garden Club also sold posters at all the venues and City Hall. Those proceeds were given directly to the Garden Club and are not included in any of these figures.

City of Isle of Palms
50th Anniversary Celebration
Inventory Analysis

Play Tickets

Printed 453 tickets for each night		906	
sold 41 etix		41	
64 tickets not sold		-64	
estimated 40 tickets given away		-40	
Estimated total tickets sold		843	
Estimated total tickets sold times $5 price	$	4,215	
Receipts deposited	$	(3,645)	
Unexplained difference	$	570	This equates to 114 tickets
		14%	

Videos

	# of Items Purchased	Cost Each	Total Cost	Sales Price
Documentary tapes	300	7	2,100.00	$ 10.00
Interview/story tapes	300	5	1,500.00	$ 7.00
Combo packages				$ 15.00
Documentary tapes	20	7	140.00	$ 10.00
			3,740.00	

		Estimated Proceeds
Assume 80% of the original 300 purchased were sold as combo packages @ $15	$	3,600
Remaining 20% were sold individually - documentary		600
Remaining 20% were sold individually - interview		420
All of the susequent sales of documentaries were sold @ $10		200
Total estimated "sell out" proceeds		4,820
Less approx 10 combo giveaways		(150)
Less approx 6 documentaries on hand		(60)
Less approx 25 interview tapes on hand		(175)
Estimated proceeds		4,435
Actual deposits		(4,101)
Unexplained difference	$	334
Equates to approximately 22 combo packages		7%

Total Cost	$	3,740
Total Sales		4,101
Profit	$	361

City of Isle of Palms
Breakdown of Deposits
50th Anniversary Celebration

Date of Deposit	Calendars	Tees, Bags, Koozies	Play	Ferris Wheel	Videos	Total Deposit
12/17/02		810.00				810.00
12/19/02	300.00					300.00
12/23/02	950.00					950.00
1/7/03		120.00				120.00
1/7/03		73.50				73.50
1/23/03	384.00					384.00
1/23/03		300.00				300.00
2/13/03	154.00					154.00
2/11/03	14.00	40.00	100.00			154.00
2/11/03	42.00	82.00	50.00			174.00
2/11/03	7.00	4.00				11.00
2/17/03		128.00	90.00			218.00
2/21/03	14.00	610.55	50.00			674.55
2/28/03	28.00	283.65	140.00			451.65
2/28/03	21.00	339.00	185.00			545.00
2/28/03	7.00	60.00	45.00			112.00
2/28/03	7.00	215.00	85.00			307.00
3/5/03	7.00	181.65	140.00			328.65
3/5/03	21.00	105.65	115.00			241.65
3/10/03				84.25		84.25
3/10/03				646.65		646.65
3/11/03				1,291.00		1,291.00
3/11/03				1,202.00		1,202.00
3/11/03				837.00		837.00
3/11/03				1,860.00		1,860.00
3/11/03				125.00		125.00
3/11/03	28.00	916.65	300.00		335.00	1,579.65
3/11/03		451.25	190.00		115.00	756.25
3/11/03	21.00	472.00	160.00		157.00	810.00
3/11/03	35.00	840.00	115.00		425.00	1,415.00
3/11/03	21.00	796.00	525.00		237.00	1,579.00
3/11/03	7.00	370.00			310.00	687.00
3/11/03	21.00	182.00			287.00	490.00
3/11/03	14.00	278.00			30.00	322.00
3/11/03	28.00	548.00				576.00
3/14/03	21.00	353.00			60.00	434.00
3/14/03		767.00	1,150.00		45.00	1,962.00
3/14/03		295.00				295.00
3/14/03	14.00	223.30	205.00		170.00	612.30
3/11/03-Front Beach	175.00	9,250.00			1,280.00	10,705.00
3/21/03		95.00			70.00	165.00
3/21/03		729.00				729.00
3/21/03	31.00	243.00			155.00	429.00
3/27/03		558.00				558.00
3/27/03		585.00				585.00
3/28/03		182.00			80.00	262.00
4/1/03	436.00					436.00

City of Isle of Palms
Breakdown of Deposits
50th Anniversary Celebration

Date of Deposit	Calendars	Tees, Bags, Koozies	Play	Ferris Wheel	Videos	Total Deposit
4/14/03		64.00			60.00	124.00
4/14/03	8.00	190.00			30.00	228.00
4/22/03	203.00					203.00
4/29/03		20.00				20.00
5/2/03	77.00					77.00
5/22/03	2.00	69.00			30.00	101.00
6/10/03	6.00	77.00			15.00	98.00
6/30/03	8.00	74.00			25.00	107.00
7/11/03		127.00			15.00	142.00
7/29/03		146.00				146.00
8/19/03		118.00			85.00	203.00
8/27/03		30.00			25.00	55.00
9/22/03		105.00			60.00	165.00
Total Deposits	3,112.00	22,507.20	3,645.00	6,045.90	4,101.00	39,411.10
Per Laura	2,937.00	13,302.20	3,645.00	6,045.90	2,821.00	28,751.10
Front Bch Est	175.00	9,250.00			1,280.00	10,705.00
	3,112.00	22,552.20	3,645.00	6,045.90	4,101.00	39,456.10
Difference	-	(45.00)	-	-	-	(45.00)

GENERAL ENGINEERING & ENVIRONMENTAL, LLC

Fax Transmission Cover Sheet

Date: October 8, 2003

To: Ms. Linda Tucker
City of Isle of Palms

From: Larry Setzler
(843) 769-7378, ext. 4777
cell: (843) 697-2206

Fax Number: (843) 886-8005

Total Number of Pages (including this page): 1

Re: Maintenance Dredging
Morgan Creek/AIWW
Isle of Palms, South Carolina

COMMENTS

Background: I would anticipate dense material since there has not been dredged in the past (heavier clays and sand). I would also expect some debris. Due to the proximity to the AIWW and the length of the dredge and booster, some of the dredging will be performed in a north/south direction. Marcol will need to make sure his dredge pipe does not interfere with the AIWW traffic. Marcol will remove the booster to work in the tight areas at Dewees Island Marina; they will need to reinstall the booster for this project.

Mobilization:	$9,000
Dredging:	
10 days at 10 hrs./day at $475/hr.	$47,500
Subtotal	$56,500
10% contingencies	5,650
Dredging Total	$62,150
Disposal Fees:	
3,150 CY at $2.00/CY	$6,300
TOTAL	$68,450

Please contact me if there are any questions.

A Member of THE GEL GROUP, INC.
Post Office Box 30712 • Charleston South Carolina 29417
Phone (843) 769-7378 • Fax (843) 766-9182

GEL

General Engineering & Environmental, LLC

A Member of the GEL Group, Inc.

Fax Transmission Cover Sheet

Date: October 14, 2003

To: Linda Tucker
City of Isle of Palms

From: Ron Austin, P.E.
Senior Staff Engineer

Fax Number: (843) 886-8005

Total Number of Pages (including this page): 2

Re: Bulkhead Replacement
Isle of Palms Marina
Isle of Palms, SC

COMMENTS

Linda,

Attached is the letter of response regarding the permit time frame for the bulkhead.

Thanks,

Ron

If you have any questions or require additional information, please call me at (843) 769-7378, ext. 4464.

The information contained in this message is confidential and is intended only for the use of the individual or firm named above. If you are not the intended recipient and have received this message in error, you are asked not to copy or distribute any of the pages that follow. Please notify the sender immediately by telephone if you have received this communication in error and return the original to the sender by mail.

General Engineering & Environmental, LLC • P.O. Box 30712 • Charleston, SC 29417
Phone (843) 769-7378 • Fax (843) 766-9182
email: rra@gel.com

OCT-14-2003 12:54 GENERAL ENGINEERING 843 766 9182 P.01

GENERAL ENGINEERING & ENVIRONMENTAL, LLC

Meeting Today's Needs with a Vision for Tomorrow

October 15, 2003

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Bulkhead Wall Replacement
Isle of Palms Marina
Isle of Palms, South Carolina

Dear Ms. Tucker:

I am writing this letter to provide a response to a question raised during the Isle of Palms City Council Ways and Means Committee meeting held last month on September 17, 2003. During the meeting, the question was asked regarding how long it will take to obtain a permit to construct the replacement bulkhead for the referenced project. Based on conversations with General Engineering and Environmental, LLC (General Engineering) personnel who routinely provide these type permitting services, the typical time frame to obtain a permit is 6 to 9 months and can be as long as 9 to 12 months.

On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at (843) 769-7378, extension 4464.

Yours very truly,

Ronald R. Austin, P.E.
Senior Staff Engineer

fc: ciop00402cbulkpermit.doc

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 9/30/03

CASH @ BB&T	$	55,460
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL		190,562
ACCOUNTS RECEIVABLE		-
AMOUNTS DUE FROM OTHER FUNDS		9,443
TOTAL ASSETS		255,465
ACCOUNTS PAYABLE		3,286
AMOUNTS DUE TO OTHER FUNDS		41,141
FUND BALANCE Beginning		310,236
Excess Revenues Over/(Under) Expenditures		(99,197)
FUND BALANCE		211,039
TOTAL LIABILITIES & FUND BALANCE	$	255,465

Interest Rates for September 2003

BB&T	0.00%
SC LGIP	1.42%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 3 Months Ending September 30, 2003
Fiscal Year Ending June 30, 2004

Date	Description	Total

Revenues

7/31/03	July Interest	$	152.46
8/31/03	August Interest		187.74
9/30/03	September Interest		223.13

Grand Total	$	563.33

Summary:		
Accommodations Taxes*	**$**	**-**
Less Expenditures to CVB/MPVC		**-**
Net Accommodations Taxes		**-**
Interest		**563.33**
Total to be considered by Committee	**$**	**563.33**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accommodations Tax

Detailed Expense Statement for the 3 Months Ending 9/30/03

(Organized by Project)

Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/17/03	2313	SCE&G	electricity	85.54			
8/6/03	2318	Isle of Palms Cleaning	restroom cleaning, July 2003	3,447.00			
8/6/03	2319	IOP CPW	water and irrigation	1,199.00			
8/6/03	2323	Port City Paper	cleaning and paper supplies	294.09			
8/26/03	2327	SCE&G	electricity	76.25			
9/5/03	2330	IOP CPW	water and irrigation	839.00			
9/5/03	2332	Port City Paper	cleaning and paper supplies	351.48			
8/31/03			proceeds from restrm vending	(53.50)			
9/18/03	2336	Harrington Plumbing	repair toilets, showers, install valves	380.00			
9/23/03	2337	SCE&G	electricity	65.57			
10/7/03	2338	IOP CPW	water and irrigation	935.00			
10/7/03	2341	Port City Paper	cleaning and paper supplies	176.12			
9/5/03			proceeds from restrm vending	(6.00)			
				7,789.55	57,675.00		49,885.45
IOP Internet Expenses							
7/31/03	2311	Computer Consultants Group	website updates/changes	75.00			
8/6/03	2316	BellSouth	dial-up internet access	363.77			
8/31/03		The Hoove Group	Internet tshirts	1,112.36			
7/31/03			sold tshirts	(10.00)			
8/31/03			sold tshirts	(30.00)			
9/10/03	2334	BellSouth	dial-up internet access	365.09			
10/10/03	2343	Leola Hanbury	reimburse for dial-up billing error	29.90			
10/10/03	2344	BellSouth	dial-up internet access	366.93			
9/30/03			sold tshirts	(120.00)			
				2,153.05	12,000.00	6,112.36	15,959.31

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Irrigation at Breach Inlet Sign							
7/18/03		IOP CPW	irrigation at Breach Inlet	15.00			
9/5/03		IOP CPW	irrigation at Breach Inlet	15.00			
10/7/03		IOP CPW	irrigation at Breach Inlet	15.00			
				45.00	400.00	-	355.00
BB&T Bank Service Charges							
7/31/03			BB&T Service Chg	66.99			
8/31/03			BB&T Service Chg	15.26			
9/30/03			BB&T Service Chg	10.21			
				92.46	200.00	-	107.54
Charleston CVB - 30% Tourism Promotion Funds							
				-	200,650.00	-	200,650.00
Isle of Palms/Mount Pleasant Visitor's Center Support							
				-	9,350.00	-	9,350.00
IOP Marina Advertising							
				-	15,000.00		15,000.00
Spoleto Festival, USA							
				-	-	10,000.00	10,000.00

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Isle of Palms Beach Run, 2003							
		*** carried forward from FY2003 ***				7,992.62	
7/16/03	2300		Cash for change, walk-ups	300.00			
7/18/03	2304	The Hoove Group	404 Tshirts and 90 coolers	2,589.47			
7/22/03	2306	Papa John's Pizza	15 pizzas for runners	89.10			
7/22/03	2307	Piggly Wiggly	12 cases of fruit for runners	278.82			
7/31/03	2312	Office Depot	cups, envelopes, etc	57.91			
7/31/03			participation fees	(1,980.00)			
7/31/03			pay back cash for change	(300.00)			
8/6/03	2314	Action Carolina	Finish Line coordinators	425.00			
8/14/03	2324	Post and Courier	advertising	1,861.89			
9/10/03	2333	All American Awards	plaques and ribbons	211.47			
				3,533.66	-	7,992.62	4,458.96
Isle of Palms Beach Run, 2004							
				-	-	-	-
4th of July Fireworks - Year 2003							
		*** carried forward from FY2003 ***				16,958.32	
7/8/03	2288	Publix	meal for staff	192.76			
7/8/03	2295	WJZX	radio simulcast	400.00			
7/16/03	2297	Office Depot	supplies for signs	61.73			
7/16/03	2298	Ritz Camera	4th of July pic development	46.98			
7/16/03	2299	Sam's Club	meal for Staff	56.43			
7/16/03	2301	Zambelli Fireworks	balance due on 2003 show	11,000.00			
7/22/03	2305	Bi-Lo	meal for Staff	66.76			
7/22/03	2308	Wal-mart	bottled water	21.20			

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2003 Budget	Committee Approved	(Over)/ Under
7/22/03	2309	Wal-mart	foamboard for signs	12.53			
8/6/03	2321	Lowe's	pipe & stakes for signs	133.55			
8/6/03	2322	Piggly Wiggly	meal for Staff	33.90			
				12,025.84	-	16,958.32	4,932.48

4th of July Fireworks - Year 2004

-	-	-	-

IOP Invitational Tennis Tournament

-	-	-	-

IOP Marina Bulkhead Replacement (50% of cost)

-	331,250.00	-	331,250.00

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Debt Payment							
7/17/03	wire	Bank of NY	portion of semi-annual interest pmt	34,925.00			
				34,925.00	144,850.00	-	109,925.00
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
				-	-	-	-
Rec Dept Ballfield Groomer (40%)							
7/18/03	2303	Smith Turf & Irrigation	40% of cost, Ballfield groomer	3,810.06			
				3,810.06	4,000.00	-	189.94
Emergency Access Gate, IOP County Park							
				-	5,000.00	-	5,000.00
41st and Palm Landscaping (IOP Garden Club)							
9/5/03	2329	Dirt Cheap	16 Cubic yds, screened topsoil	262.88			
				262.88	-	6,000.00	5,737.12

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	-	-
Police Department Patrol Car							
				-	20,500.00	-	20,500.00
Police Dept Body Armor							
				-	2,000.00	-	2,000.00
Police Dept Radar Unit Replacement							
				-	2,400.00	-	2,400.00
Fire Dept Pickup Truck (50%)							
				-	12,500.00	-	12,500.00

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Lease Payment, Fire Dept Pumper (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Fire pumper	7,739.39			
10/7/03	2340	Nafeco, Inc.	1/4 water gun for 2003 pumper	1,038.27			
				8,777.66	7,800.00	-	(977.66)
Lease Payment, Fire Dept Ladder Truck (25%)							
9/4/03	2328	BB&T	1st annual pmt, Fire ladder truck	20,000.00			
				20,000.00	20,000.00	-	-
Lease Payment, Garbage Packer (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Garbage packer	4,734.88			
				4,734.88	4,900.00	-	165.12
Half Rubber Tournament, 2003							
7/31/03			participation fees	(120.00)			
7/31/03		Holiday Inn Express	donation towards prize money	(500.00)			
8/6/03	2315	All American Awards	awards for Half Rubber	254.40			
8/6/03	2320	Low Country True Value	netting for fields	25.43			
8/14/03	2324	Post and Courier	advertising	643.68			
8/14/03	2325		Prize money	900.00			
8/14/03	2326	The Hoove Group	tshirts	1,192.24			
8/31/03			participation fees	(1,320.00)			
		Jack's Cosmic Dogs	donation of prize money	(150.00)			
9/5/03	2331	Low Country True Value	netting for fields	45.55			
9/10/03	2335	Post and Courier	advertising	164.88			
9/5/03		Bill Schupp	sponsorship	(250.00)			
				886.18	-	3,500.00	2,613.82

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Beach Trash Barrels							
				-	1,000.00	-	1,000.00
IOP Brochure							
				-	-	14,760.00	14,760.00
Charleston Symphony IOP House Tour							
10/7/03	2339	Lancaster Tours	house tour shuttles	432.00			
10/7/03	2342	Sea Island Stages	house tour shuttles	292.50			
				724.50	-	5,000.00	4,275.50
Miscellaneous							
				-	1,000.00	-	1,000.00

State Accommodations Tax
Detailed Expense Statement for the 3 Months Ending 9/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Unexpended Projects							
Programs and Sponsorships					100,000.00		
Soccer Scoreboard						2,000.00	
Blues Bash, 2004						7,850.00	
				-	100,000.00	9,850.00	109,850.00
Grand Total				99,760.72	952,475.00	86,173.30	938,887.58
			Less Payments to CVB/Visitors Ctr		(210,000.00)		
			Less Provision for Programs and Sponsorships		(100,000.00)		
					642,475.00		
			Check to Monthly Financial Stmts	64,835.72			938,887.58
			add	-			
			add	-			
			Transfer out to Marina Fund	34,925.00			-
				99,760.72			
				-			

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/04

	Updated 9/30/03
65% for Tourism Related Expenditures (Actual Received for FY2003)	$ 507,000
Add: Interest Earned (Estimated based on current interest rates)	3,000
Less: Expenditures	
****** FY04 BUDGETED ******	
Principal and interest on marina debt (39%)	144,850
Marina Bulkhead Replacement (50%)	331,250
Public Restroom Operations	57,675
Police department patrol vehicle	20,500
Police body armor	2,000
Police radar unit	2,400
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck (25%)	7,800
Lease payment on Fire ladder truck (25%)	20,000
Fire Dept pickup truck (50%)	12,500
Lease payment on PW garbage truck (25%)	4,900
Rec Dept ballfield groomer (40%)	4,000
Emergency access gate, IOP County Park (50%)	5,000
Miscellaneous (garbage cans, water, etc.)	2,600
Subtotal	642,475
****** PROJECTS APPROVED THUS FAR ******	
July 2003 Fireworks ***Carryforward***	16,958
IOP Beach Run 2003 ***Carryforward***	7,993
Steet Print and Signage	4,000
Pave parking lot at Public Works	2,000
Half Rubber Tournament (Aug 2003)	3,500
41st & Palm Landscaping/IOP Garden Club	6,000
IOP Brochure	14,760
"I Found You on the Web" www.iop.net Tshirts	6,112
CSO House Tour	5,000
Softball field scoreboard	-
Spoleto Festival 2004	10,000
"Something Blue" Festival	7,850
Subtotal	84,173
****** PROJECTS TYPICALLY APPROVED ******	
SC Coast Film Guide	6,000
4th of July Fireworks 2004	28,500
Piccolo Spoleto Goes to the Beach 2004	15,000
Piccolo Spoleto Sand Sculpting 2004	2,500
IOP Invitational Tennis Tournament	20,000
IOP Beach Run 2004	8,000
IOP Run & Walk for the Child 2004	2,500
Half Rubber Tournament 2004	3,500
Subtotal	86,000
Total Estimated Expenditures	812,648
Surplus / (Deficit) for the Year	(302,648.30)
Surplus / (Deficit) from Prior Years	302,037.02
Funds Carried Forward to Next Year	$ (611)

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____ Denied____
Action Taken By Ways & Means Committee:	Date Approved____ Denied____
Action Taken By City Council:	Date Approved____ Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Fourth of July Independence Day

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone (843) 886-4410 Fax (843) 886-8005

2. Project Director Ann M. Graham, Fire Chief

Telephone (843) 886-4410 Fax (843) 886-0097

3. Description of Organization, Its Goals and Objectives

The City is a municipal corporation charged with the responsibility of service to its residents and visitors.

C. Description and Location of Project/Event

City of Isle of Palms - Atlantic Ocean side. The fireworks show culminates the Independence Day Celebration. Typically, all accommodations are 100% booked during this week. Additionally, the City is host to thousands of day visitors to the beach.

____ Single Event? _X_ Ongoing Event/Annual Need?

1. Date(s): of Event 7/4/04 or Project Start 7/4/04 Completion 7/5/04

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (75 %) vs. Isle of Palms residents (25 %).

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ -0- From _____

2. Entry Fees : Amount $ -0- From _____

3. Donations: Amount $ -0- From _____

4. Accommodations Tax Funds Request: Amount $ 28,200

   Date(s) Required: 12/15/03 Lump Sum 1/2 Installments _____

5. Other: Amount $ -0-

6. Total Budget: Amount $ 28,200

E. Financial Analysis

Please Provide Line Item Budget for Event or Project **

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project N/A

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 14,100 on 12/15/03 (date),
$ 14,100 on 7/04/04 (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

** $ 20,000 Fireworks
5,000 Barge
2,000 Entertainment
1,200 Miscellaneous

Total $ 28,200

Estimate of City Personnel Cost for Fireworks Display

Department	Est. Salary	7.65% FICA	Retirement	2% Workers Comp	Totals
Police	$2,216.44	$169.56	$237.16	$44.33	$2,667.49
Fire	$909.34	$69.56	$97.30	$18.19	$1,094.39
Recreation	$934.47	$71.49	$99.99	$18.69	$1,124.63
SubTotals	$4,060.25	$310.61	$434.45	$81.21	$4,886.51

Total Estimated Personnel Cost for Fieworks Display **approximately $5,000.00**

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday of every other month beginning January 2003, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting. Other meetings may be called as necessary.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net
Fax: 843-886-8005



August 6, 2003

City of Isle of Palms ATAC
ATAC Committee
P.O. Box 508
Isle of Palms, SC 29451

Dear ATAC Committee,

We would like to take this opportunity once again to thank you for choosing to sponsor the **11th Annual Isle of Palms Connector 10K & 5K Run and Walk for the Child** to be held October 4th at 8am on the Isle of Palms.

Your $2500 contribution helps lay an important foundation that helps make this event a success year after year. We are able to continue our fight to help prevent child abuse in the Charleston community.

We also need to share some important information at this time regarding your sponsorship. Please be reminded that **all sponsors** are invited to distribute any type of promotional or marketing material in the race packets that are handed out to all registrants prior to the race. We will need these materials by September 26th. You can drop off the materials at the American Pensions office located at 735 Johnnie Dodds Boulevard or call 886-5656 for pick-up. We suggest that you provide us with at least 1,500 pieces. *We highly recommend you take advantage of this opportunity.* **The event is less than 60 days away so plan accordingly!**

Sponsors at the $500 level have the opportunity to display their company banner on race day and be provided a table. Please call 886-5656 if you will need a table.

Sponsors at the $1,000 level and above have the opportunity to display their company banner on race day and be provided a tent and table. Please call 886-5656 if you will need a tent and table.

Lastly, the complimentary applications that coincide with your sponsorship level are enclosed. Thanks again for your support!

Sincerely,

TBS

Todd B. Smith
Race Chair

enclosure

City Council
ATAX Comm.
City admin.

Mike

Spoleto Festival USA
PO Box 157 Charleston, SC 29402
Tel 843 722-2764 Fax 722-6815

September 24, 2003

Mayor Mike Sottile
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Mayor Sottile:

On behalf of Spoleto Festival USA, many thanks to the city for pledging to support the 2004 festival with a $10,000 contribution. We greatly appreciate the city's willingness to support the arts and cultural events in the community, especially in times such as these, when financial cutbacks limit giving. I also wanted to confirm that the $10,000 tax accommodations gift is pledged as an outright contribution, and not as sponsorship payment towards a jazz concert on the island.

As suggested by the ATAX committee, we did ask Wild Dunes to match the support of the City of Isle of Palms, and we were very disappointed that they declined. The jazz concert on the Isle of Palms has truly been a highlight of the jazz series these past two years, and we wish we could produce another event on the island without Wild Dunes' matched support. Unfortunately, this is not possible without additional funding. Because Spoleto's season falls outside those of other popular arts festivals and events, we often have to offer artists two performances in order to attract them outside their regular touring schedule, which increases fees and costs. If you have any questions, please feel free to call me at 720.1174.

We hope to present jazz on the island again—if not in 2005, in '06. But in the meantime, we are very grateful to receive the continued support of the City of Isle of Palms. Thanks for you loyal support.

Sincerely,

Katharine Mitchell

Katharine Mitchell
Writing/Research Manager

DONALD H. BERNSTEIN
3723 FOXCROFT ROAD
CHARLOTTE, NORTH CAROLINA 28211

PHONE: 704 364 8880 FAX: 704 364 8318

October 6, 2003

Mayor Mike Sottile
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Mayor Sottile:

I am writing to thank you for recognizing the importance of the arts to our community, and for supporting cultural events with tax accommodations revenues, especially in this period of economic downturn. In particular, thank you for leading the city's decision to support the 2004 Spoleto Festival USA with a $10,000 contribution. As a citizen of the Isle of Palms in addition to Charlotte, and a member of Spoleto's Board of Directors, I deeply appreciate the city's commitment to the festival.

The jazz concerts out at Wild Dunes have been a true highlight of the past two seasons. Although I completely understand that a 2004 jazz concert on the island is not possible due to financial restrictions, I do hope audiences will be able to experience Spoleto jazz out at the Wild Dunes location again in the near future.

Again, many thanks for supporting the arts and cultural events in the community. I hope you will join us for the 28th season of Spoleto, May 23 through June 13.

Sincerely,

Donald H. Bernstein

Linda Tucker

From: Ann Brigida [ABrigida@eeistf.com]
Sent: Monday, September 22, 2003 4:40 PM
To: 'ltucker@iop.net'; 'lauran@iop.net'
Subject: Tee shirts

Dear Laura and Linda,
I apologize for taking so long to get these pictures to you of our gang in their shirts...I have no excuses--except that I have two teenagers...does that work?

At any rate, our most sincere thanks for the shirts...we loved them and the kids appreciated your hospitality ever so much. They completed an enormous amount of work on the Habitat houses <3> that they worked on...they really loved Charleston and wished they had more time to spend enjoying the beach.

It was so nice meeting you Laura, and I hope that the hurricane season is over soon, so we can breathe more easily.

Take care, hope you enjoy the photos. Please tell your board how much we appreciated your kindness. Great PR for the Isle of Palms!

If you wouldn't mind emailing me at home to let me know you got these, I'd appreciate it. We've had a little trouble with email here at work.

Regards and all good wishes,
Ann Brigida
Brigida4@aol.com





Linda Tucker

From: Damita Jeter [JeterD@sctax.org]
Sent: Monday, October 06, 2003 10:22 AM
To: ltucker@iop.net; BARBARA BROWN
Subject: Re: ATAX Committee

Good morning Ms. Tucker:

Your inquiry was forwarded to me from Mrs. Barbara Brown with SCDOR. The Tourism Expenditure Review Committee reviews not only the accommodations tax reporting forms, but the local a-tax committee membership forms as well. As per the law, the Committee is only interested in your committee's compliance, regardless of the rearrangement of its members in order to achieve compliance. Hope this information helps, and should you need anything else, please do not hesitate to contact me.

Thank you.

Damita Jeter
Tourism Expenditure Review Committee Staff
803-898-5400

>>> "Linda Tucker" <ltucker@iop.net> 10/3/2003 11:40:03 AM >>>
Barbara,

I have been asked to inquire of you about whether or not the City of Isle of Palms can change what segment a ATAX member is representing. For example, if the City has an ATAX member who could both represent "cultural" and "at large" then adds a new member who can only represent cultural, can the staff simply move the new representative to "cultural" and the old "cultural" one to "at large." Or whenever City council appoints a member to the ATAX committee, do they have to remain in that seat or may the staff when completing the yearly report in October/November, move members around to insure compliance with State Law or because the staff could not remember who represented what, but could legally fit in the categories the staff put them in. The City has always taken the position that as long as total make-up of the committee is in compliance with the statute, then City feels they are in compliance.

Your input is greatly appreciated.

Linda Tucker

City of Isle of Palms
Front Beach Enhancement Project
Emergency Phones/Call Boxes - Listing of Quotes

Manufacturer	Dealer		
Talk-A-Phone	Atlantic Electric	20,000.00	For 2 call boxes, including taxes and installation
CALL24	Sikes Radio	9,929.60	For 2 call boxes, including taxes and installation

Windjammer
Pavilion / Sea Cabins

SIKES RADIO CO.,INC.

SIKES RADIO COMPANY, INC.
4112 DORCHESTER ROAD
CHARLESTON, SC 29405

(843) 744-2551 FAX (843) 747-6082

NATIONAL MOTOROLA Communications SERVICE

October 2, 2003

Chief Thomas E. Buckhannon, III
Isle of Palms Police Department
1207 Palm Blvd.
P. O. Drawer 508
Isle of Palms, SC 29451-0508

Dear Chief Buckhannon:

I'd like to thank you for contacting me yesterday concerning a couple of call boxes for use on the island. As Chief Don Cronin told you, we're a dealer for CALL24 and have been very pleased with their product. We currently have approximately 30 units installed at the College of Charleston and another 65 at the Medical University of South Carolina.

As requested, I am enclosing a quotation for two call boxes on the new construction in front of businesses on the beach. The 14-inch wide call boxes allow for operation on up to 440 volts AC, while the 10-inch boxes will operate on 120 VAC. Mounting may be on a flat wall or a round or square light pole.

I am also enclosing several pages of information on the product and more may be found on the web at **http://www.rcscom.com/New_Call24/index.asp** .

While the prices quoted are for VHF equipment, it may be more cost effective to use the county's trunked system at a slightly higher cost for the radio equipment in the call boxes. I can get with Charlie Fox on this if you would like.

If I may be of any further assistance, please feel free to call.

Sincerely,

John L. Sikes

SIKES RADIO COMPANY., INC.

Proposal for:
Chief Thomas Buckhannon
Isle of Palms Police Dept.

Quote date: 10/2/03

An Authorized Motorola Service Station Since 1949

4112 Dorchester Road
Charleston, SC 29405
Phone 843-744-2551
Fax 843-747-6082
isikes@dycon.com

Item No.	Qty.	Model/Part No.	Description	Unit Price	Extended
1	2	C24-14A-VHF-AC	110 to 480 VAC Wireless CALL24 Call Box in 14-inch Housing Includes Side-Mounted Strobe & True-Blue Locator Light Assembly. Rugged Weatherproof All-Weather Aluminum & Stainless Enclosure for Flat Wall or Pole Mounting w/Reflective "Assistance" or "Call Box" Decals, ANI Encoding module Option and Remote Maintenance Test Option.	$3,790.00	$7,580.00
2	1	C24-DD	Base Decode Display Unit *(visually displays call box number, w/Red LED and memory)*	$840.00	$840.00
3	1	C24-ENC	Base Encoding Controller *(DTMF encoder for remote control code generation)* to be installed on base station.	$150.00	$150.00
			Installation of call boxes to be on flat wall or round or square pole. Installation of base encoding controller and decode display unit will be on existing base station.		
		OPTION 1			
		C24-10A-VHF-AC	110 VAC Call Box, same as above but in 10" wide housing.	$3,265.00	

SIKES RADIO CO.,INC.

EQUIPMENT TOTAL	$8,570.00
PROGRAMMING	
SHIPPING	$90.00
FCC LICENSING	
INSTALLATION	$750.00
SC SALES TAX	$519.60
TOTAL	$9,929.60

Signature_____

Terms & Conditions

Terms are net 10 days from invoice date (date of installation completion)
Prices above are good for 90 days from date of quote.

CALL24™ WIRELESS CALLBOX SYSTEMS

SAFETY ON CALL

General specifications can be used as part of a Request for Proposal or Quotation (RFP/RFQ) or Invitation for Bid (IFB)
The abbreviated underlined sections are the basic quality specification. **Bold underlined sections are especially important.** *Italic sections* provide an explanation of why these specifications are important and helps the customer more fully understand what to look for in a high quality wireless call box system. These sections also help the customer to better explain to others why each specification is important and required. Effective as of 1/1/2000.

At a minimum Your Wireless Call Box System shall...

Section 1.00 PERFORMANCE, OPERATIONAL, MATERIAL, UTILITY SPECIFICATIONS

1.01 have the **ability to be monitored and controlled over base, mobile, and/or portable radio when live DTMF (touch tone encoding) key capability is present on at least one of these radios. The system shall have SecureCall™ and Auto-Activate™ call management programming that is controlled by DTMF signaling**. *Having a DTMF control signal format such as DTMF is critical for the control and security of radio communications audio and managing wireless two-way call box system responses.*

1.02 provide call boxes that operate through any simplex, repeater, or trunking radio frequency (RF) protocol including E.F. Johnson (Transcrypt), Ericsson, or Motorola.

1.03 have a direct operational and frequency range to include 220 MHz, VHF, UHF, 800 & 900 MHz Conventional or Trunking, without the "necessary" use of cross-band linking equipment.

1.04 directly accommodate **any AC voltage power requirement including 16-24, 110-120, 208-210, 220, 240, 277, 380 (international), 440, 450, and 480 VAC, etc. or Solar. Have a StarCharge™ System that is self-contained inside the main call box enclosure, which provides the flexibility to power the call boxes off of AC circuits that are energized constantly or only at night such as with area lighting circuits.**

1.05 have all **call box wiring, power supplies, fusing, and transformers carrying 110 vac or higher be self-contained within the call box enclosure and separated by secured compartment from low-voltage components.** *This simplified self-contained method reduces the labor and unnecessary electrical component costs for the buyer while simultaneously protecting against unauthorized high-voltage access (meeting national electric code, NEC). Being self-contained is esthetically accommodating, brings consistency in appearance, and protects these internal electrical components via the tamper alarms.*

1.06 on AC voltage, provide a charging system (C24-StarCharge), which maintains a battery backup that will operate a call box including a Strobe, Pendant Receiver, and Front Panel Illumination Lights, for a maximum of 120 hours (5 days) in case of AC power failure. **All power backup batteries shall be self-contained inside the call box enclosures low-voltage compartment protected by the tamper alarms.** *This simplified self-contained method reduces the labor and unnecessary electrical component costs for the buyer while simultaneously providing esthetic accommodation and consistency in appearance.*

1.07 **on DC (solar) current, maintain a battery powering system that will operate a call box including Beacon Locator and Strobe Lighting, Front Panel Illumination Lights, and Pendant Receiver options. All batteries shall be self-contained inside the call box enclosures low-voltage compartment protected by the tamper alarms.** *This simplified self-contained method reduces the labor and unnecessary electrical component costs for the buyer while simultaneously providing esthetic accommodation and consistency in appearance.*

1.08 provide call boxes **that notify through a battery maintenance alert that servicing of the power supply, charging circuit, or back-up battery is needed over base, mobile, and/or portable radio.**

1.09 provide a **battery maintenance alert that comes initially before battery failure, then repeats on 4 hour intervals significantly reducing frequency transmit cycles and duration, therefore optimizing channel availability status**. *This also helps save backup battery life.*

1.10 **remain operable for 18 to 24 hours after sending the initial battery maintenance alert**. *This type of alerting promotes timely (plan and schedule) servicing upon alert notification.*

1.11 provide call boxes **that do not automatically enter a *Talk Mode after the Push-for-Help and Tamper Alerts transmit over the radio channel so security can effectively manage communications response(s), maintain the security and control of their channel, and provide call privacy in case of multiple calls**. ***IMPORTANT!*** *This enables security to manage multiple call responses by keeping the callers conversations private (privacy call programming) while two or more calls are placed during the same response/time duration. Keeping the callers conversations private entails eliminating one callers ability to hear and interfere with another caller's conversation with security while two or more calls are placed during the same response/time duration while on the same channel. This also eliminates callers from hearing and interfering with normal security traffic before security is ready to respond. This feature also keeps the caller from hearing security dispatch a physical response to the caller location, if security wishes. Basically, this also gives security response flexibility and the maximum system control.*
***Talk Mode is when a call box speaker and mic pass audio and the operational push to talk/call button(s) reactivate again from dead to live.**

Software Programming Option, an alternate addition to item Section 1, item 1.11: Although not usually requested by public safety agencies, an Auto-Activate™ Software programming option is available if specifically requested in your RFP, RFQ, or IFB. Auto-Activate™ Software enables call boxes to automatically enter a *Talk Mode after the initial Push-for-Help alerts transmit over the radio channel.

1.12 allow an **officer or dispatch telecommunicator to call individual call boxes into Talk Mode at any time, ANA a "Select Call/Select Unit Intercom/Caller Reconnection", from portable, mobile, or base controller with no public user initiated action required. Security shall be able to initiate this function when the call boxes are in standby mode.** Example: This gives security/police the ability to call select stations into talk mode and initiate two-way communications at any time. This also gives security/police the flexibility to call back a caller (reconnect a caller) to re-establish two-way communications with a caller due to situational priority during single or multiple call responses.

1.13 allow an **officer or dispatch telecommunicator to call all system call boxes into Talk Mode at the same time, ANA a "All Call / System-Wide Intercom" from a portable, mobile, and base control and make public address announcements with no public user initiated action required. Security shall be able to initiate this function when the call boxes are in standby mode**. *This feature is primarily used for making weather-warning announcements to employees, students, and visitors or for establishing group communications. In response to emergency preparedness, i.e. "all is clear, please return to your work/class areas", for fire alarm, bomb threat, or hazardous chemical level evacuation assembly point(s)/area(s).*

1.14 allow an **officer using a portable or mobile controller to call a group (2 or more) call boxes into Talk Mode during the same time, ANA a "Group Call / Zone Intercom", and make announcements with no public user initiated action required**. Security shall be able to initiate this function when the call boxes are in standby mode (see primary uses above 1.13)

1.15 in "All Call / System-Wide Intercom" or "Group Call / Zone Intercom" mode, enable security, telecommunicator, and the people at the chosen stations to communicate interactively with one another. *This ability is appreciated when the chosen stations are used as assembly point(s)/area(s) for group communications and reporting.*

1.16 **automatically reset from talk mode to standby/idle mode, after a customer specified programmable amount of time. Security shall have the ability to remotely reset or disconnect a caller from a call box while in any mode.** *Along with making your call boxes simple to control and operate, the auto-reset feature secures radio frequency traffic in case there is operator error in manually resetting a call box.* ***(no caller required performance to initiate a call box reset, such as having to rely on a caller to close a call box door to initiate a unit reset)***

1.17 provide call boxes that **automatically amplify a programmable greeting to the caller from the call box upon the initial activation of the "Push for Help" button**. *(Ex. "Please stand by, your call has been sent"). This greeting reassures the caller, confirms proper push button activation for the visually impaired, and establishes the comfort of a safety personnel's (third party) presence, which can deter would-be trouble immediately upon call box activation.*

1.18 have a rugged, vandal resistant, and weatherproof (all weather) enclosure made of **stainless steel and aluminum** for optimal long-term corrosion resistance and material stability (non-deforming). *A NEMA 3 or 4 enclosure rating is recommended. To reduce the number of external moving parts for reducing the susceptibility to vandalism, to eliminate the barrier to push button access, to eliminate visibility to call box user instructions, and to reduce the complexity for using the call box for the physically impaired,* ***no door critical to call box operation or alarming will be allowed for wireless emergency call boxes.***

1.19 provide call boxes that **meet the needs of the disabled including grade 2 raised letter and Braille, and an automatic caller greeting amplification from the call box once the Push-for-Help button has been activated for the visually impaired.** *(The automatic greeting reassures/confirms proper call box push for help activation for the visually impaired.)*

1.20 provide call boxes that **meet the needs of the disabled including complete activation and operation from the use of a single push button. No doors to open or equipment barriers that require grasping or pulling to access the push button in consideration for the physically and motor impaired.**

1.21 provide call boxes that **meet the needs of the disabled including, two dual color front panel LED call status signal lights. One panel indicator light for signaling to the caller that the call for help has been sent and another light for signaling to the caller that the call for help has been received, help is on the way, and two-way communication can begin with security for the hearing impaired. The call status wording "Call Sent" and "Call Received" shall be placed in respect to these call box front panel signal lights.** Due to the wide interpretation of lights offered, it is suggested that a .500 in. (1/2") lens LED (light emitting diode) be required so that visibility is optimized in all types of light conditions and therefore becomes truly identifiable. Currently most signal light sizes offered in products today are so small that they make little impact and cause frustration for those disabled relying on them, especially in outdoor environments. **Request LED style panel lights due to their 100,000-hr life expectancy.**

1.22 **provide locator and strobe lights that are designed and configured into one all-weather assembly with matching Lexan fresnel lenses. If requested, locator/beacon light element shall be of a true-blue LED (light emitting diode) design for attaining an average of 100,000 hrs. of burn time (10 year life on continual ac circuit or 20 year life on switched dusk to dawn ac/solar circuits).** *This provides simplicity of installation, and esthetic accommodation. LED provides low heat production virtually eliminating heat related lens discolorations and long life/no maintenance service.(Other LED light colors available, lens color choices shall be Amber, Blue, Clear, Green, and Red.*

Option #1: Retrofit side mount configuration for existing poles and walls.
Option #2: 360 degree configuration that shall mount directly atop a CALL24 provided pole.

1.23 provide a **locator and strobe light that can operate from either a Solar or AC power source.** Solar light rating is based on the locator/beacon light providing one on/off cycle per day from dusk to dawn. The solar locator/beacon light shall not turn on and off repetitiously while being on from dusk to down. The AC powered locator/beacon light rating is based on either one on/off cycle per day or illuminated continuously depending on how long AC power is applied to the call box. **All light elements shall be covered using Lexan fresnel lenses.**

Special request, additional specification to Section 1, item 1.22 and 1.23: If service requests during the lifetime of your call boxes are needed, security personnel have require that the locator/beacon portion of the light assembly be shut off if a station is going to be out of service for more than a day. The motivation behind this is to remove the visual light identifier of the station. A locator/beacon light service cut-off switch can be self-contained within the call box enclosure, instead of having to pull fuses.

1.24 provide a **500,000-candle power high-intensity (true) strobe light**, (not a flashing or twirling light) that is automatically triggered when the push for help button is pressed. **The strobe light shall be programmed to immediately turn on in the tamper mode.** *Note: having the strobe turn on immediately during a tamper mode deters any continual attempts to tamper because of the local high-intensity distraction (the jig is up) and brings attention from the surrounding area. Having the strobe come on is the preferred consumer choice. However, if security wish to make a covert response to the call box so the person tampering with the unit has no idea they have sent the alarm off, then the strobe can be programmed to stay off.*

1.25 **provide call boxes that notify security when a call box tampering is taking place. The Tamper Alarm shall be locally silent and repeat on an automatic cycle specified by the customer. Once this alert is heard by security, they shall be able to send a code from their portable, mobile, or base control radio to the call box for initiating a deterrent verbal warning to the vandal.** *This will enable security to quickly stop the actions of the vandal.* **The call box shall not need to sense repetitious vandalization or tampering to repeatedly send the alert.**

1.26 **provide call boxes that can be put into a eavesdrop/remote monitor mode which allows security to surreptitiously listen and monitor activity around a call box station during any situation including standby/idle, tamper, or talk modes from portable, mobile, and base control.** This monitoring duration shall be programmable and specified by the customer (special consulting required). After this mode times out, there shall be no need to reset the call box to a standby or talk mode.

1.27 **transmit the Push for Help call message giving physical location, "assistance needed" type prompt, and a secured Call Box ID Code over the RF channel.** *This assures that security knows where the call is coming from, even if the caller can not identify their location.*

1.28 **provide call boxes with two-way voice communications ability with callers. In the event that a caller can not talk back for any reason, security or dispatch telecommunicator shall be able to initiate a "hands-free" listen mode while simultaneously maintaining contact with the caller.** *This is important because the caller may need assurance that security is on the way and will find it comforting in a life-threatening situation to hear securities physical response reassurances and verbal contact.*

1.29 have the initial Push for Help and Silent Tamper Alerts repeat any number of times, then continue repeating automatically on a programmed cycle until a security communication response is made. **All alert repeat cycles shall be programmable and specified by the consumer, ex.30, 45, 60, 90 seconds** (special consulting required). *This is critical for reinforcing and reminding receipt of these alert signals, especially if security is near a high noise environment while monitoring call boxes from a mobile location.*

1.30 not allow a call box when in Talk Mode, to repeat its Push for Help or Tamper Alerts over the channel while communications with the caller are in progress.

1.31 upon request, **program each call box with Carrier Operated Relay (COR), which enables each call box to self-monitor its assigned radio channel and send the call box alert signal after the channel is clear**. *This feature is for multiple call management and should not be confused as a "busy channel lockout" type function which is not a true COR. A "busy channel lockout" type function does not make a consideration for digitally stored voice call box alerts. If programmed, the alert signals shall immediately transmit over the channel once detecting a clear carrier, not waiting for a set repeat cycle to turn on.*

1.32 upon request, provide a **desk mounted base controller device that does not require security to simultaneously press the PTT** (push to talk switch) on the base radio/remote microphone while sending call box control codes to the call boxes. *This simplifies call box control code function procedures making training easier and reduces operator error. When one is required or plans are to add one at a later date.*

1.33 upon request, provide a **desk mounted base encode controller device that can control up to 999 call boxes**. *When one is required or plans are to add one at a later date. This device in not required for monitoring and controlling call boxes. Please consult with a factory authorized representative.*

1.34 **provide call boxes that are clearly labeled with large designated identification text and with large easy to read text instructions**, which are not blocked from view (ex. From an enclosure door), **and recognized as a security/call box device, using highly reflective, bold, clear vinyl coated decals. At a minimum decals will cover three call box sides. Three standard types of decals identifying "Callbox", "Assistance", or "Emergency", "Direct Line to Security" shall be available at no additional cost to the customer**. *This is important for accurate designation and clear instruction especially at night. Additionally, custom decals shall be available as well as samples of custom decals should be made available in print form.*

1.35 **provide call boxes with a built-in Camera (CCTV) Alarm Circuitry that produces a wireless alarm signal for pre-setable surveillance cameras. At a minimum, this wireless alarm signal shall be generated from the "Push for Help" and "Tamper" alert modes.** *This port in conjunction with the camera-alarming package provides a contact closure alarm output. Your cctv provider can then interfaced to surveillance cameras enabling automatic pan-tilt-zoom to the call box stations. (This will be needed for CCTV security integration strategies currently or at a later time.)*

1.36 provide photovoltaic modules (solar panels) that are Factory Mutual (FM) Research certified. *See solar specification brochure.*

1.37 provide each call box with an audio maintenance-test feature that distinguishes individual call box operational status when monitored by any radio assigned to the designated channel, including mobile and portable radios. This alert shall identify each unit specifically, through an audio alert.

1.38 **provide call boxes that allow you to access enclosure electronics from a tamper resistant stainless steel hinged front panel door**. *This type of access panel allows for ease in field maintenance.*

1.39 **provide call boxes that have a tamper resistant antenna built on top of the call box.** *This is important because national electric codes and most city, county, and state electric codes do not allow coax antenna cable to be mounted inside the raceway with other high voltage wiring.*

1.40 if requested, **provide brushed aluminum 5"in. round poles that are capped, with electrical hand hole access. Poles are to be of 12'ft to 14'ft. above finished grade in either direct burial or anchor mounted style**. (please specify anchor or direct burial style, other type of poles available)

1.41 if requested, provide an LED (avg. burn time 100,000hrs.) front panel light, which helps illuminate the front of the call box from dusk to dawn thus improving night time identification which shall include clear instructions on how to use the call box. This light shall visibly be in the on-mode during every dusk to dawn night time cycle. *A front panel light that only comes on when a call box door is open or when a simpler just-push-button is activated does not fu-fill the needs of this specification because it does not ultimately aid in the end-user identifying the unit initially when there is little ambient light, lighting the area.*

1.42 if requested, provide call boxes with dual alarm button ability. One button for emergency and one button for information, help, assistance, or a request for escort. Operational features are to comply with the respective needs of the disabled as referenced earlier. (a custom feature only).

1.43 provide call boxes that have a **2-year product warrantee** from date of shipment.
See Sale & Manufacturers Warranty Terms Document

Isle of Palms Police Department

Memo

To Ways & Means

To: Linda Tucker, City Administrator

From: Thomas Buckhannon, Police Chief

Date: 10/07/2003

Re: Video Bond Hearing

Law Enforcement agencies in the Tri-County area have come together to improve the bond hearing process through video conferencing (video bond hearings). Agencies would have to have a polycam view station, monitor, and recording equipment to meet the state requirements for video bond hearings. The cost of the equipment is $11,006 per state contract. The vendor has indicated if all the agencies made the purchase at the same time they would subtract 2 to 4 percent off of the price. There is a monthly cost of $251 through Bellsouth for an ISDN line for live secure point to point video conferencing. The Tri-County agencies are trying to have this project implemented by the end of January 2004.

Chief Howard of the Sullivan's Island Police Department has indicated they would like to share the cost with us, approval granted by his council (meeting on 10-6-2003). Our cost could be paid for with court generated victim/witness monies. Thus, our equipment cost would be $5,500 and the cost of Sullivan's Island's line cost could be charged in the annual contract for dispatching service with the town.

I would like to bring this project up with the Public Safety Committee on Tuesday, October 14 for further discussion.

125.50 / mo
2)251

PROPOSAL TO APPLY FOR GRANT FUNDS FOR THE VICTIM/WITNESS ADVOCATE PROGRAM (VOCA GRANT)

The first "Victims/Witness Bill of Rights" was put into South Carolina Code in 1984. However, non-compliance was wide spread. As a result, advocates and victims campaigned for a new law. On July 1, 1997, the South Carolina General Assembly passed Law S.616, also known as Act 141, The Victim's Bill of Rights, which details the rights of victims of crimes in South Carolina as well as the responsibilities of jail notice providers, law enforcement agencies and the courts. Article 15 Title 16 of the South Carolina Code of Laws outlines the responsibilities of law enforcement agencies, including the additional responsibilities of the prosecuting (arresting) agency.

A constitutional amendment was ratified in January, 1998 to bolster Act 141 and provide civil contempt penalties if the law is not followed.

The City of Isle of Palms has experienced a significant increase in calls for service and number of arrests.

Year	Number of Calls for Service	Number of Arrests
2000	31,342	403
2001	40,857	501
2002	38,816	308
*2002 (January-August)	18,602	220
*2003 (January-August)	25,375	525

* In 2003, there was a 36% increase in calls for service and a 139% increase in number of arrests as compared to the same time frame (January-August) in 2002.

South Carolina statistics show that there is a violent crime (crimes against persons) committed every 15 minutes-59 seconds, one larceny every 4 minutes, the theft of a motor vehicle every 34 minutes and a burglary every 13 minutes (all Uniform Crime Reported incidents). On the Isle of Palms, in the year 2002, there were a total of 880 Uniform Crime Reported incidents of which there were 34 violent crimes (criminal domestic violence, criminal sexual conduct with a minor, assaults, intimidation, suicides), 121 larcenies, 6 motor vehicle thefts and 12 burglaries. As of August, 2003, there have been 1325 Uniform Crime Reported incidents including 42 violent crimes (criminal domestic violence, kidnapping, criminal sexual conduct with a minor, assaults, arson, intimidation, suicides), 144 larcenies, 5 motor vehicle thefts and 22 burglaries. There has been an increase in virtually every category of Uniform Crime Reported incidents.

South Carolina statistics show that there is an alcohol-related incident every one minute. On the Isle of Palms, in 2002, there were 11 Driving Under the Influence (DUI) arrests. Thus far in 2003, there have been 33 arrests for Driving Under the Influence (DUI), which is a 200% increase prior to the lowered level of Breath Alcohol Concentration (BAC). As of September, 2003, the level of Breath Alcohol Concentration (BAC) was lowered to .08 from .10. Because of the lowered legal limit, it is logical to anticipate an additional significant increase in Driving Under the Influence (DUI) arrests.

With the increase of crime, there is obviously an increase in the number victims, as well as the number of cases that are assigned to investigations for follow-up and apprehension. Further, such an increase also dictates that there will be more hours spent involved in court proceedings such as bond hearings, preliminary hearings and grand juries. From September, 2002 to September, 2003, the police department has attended

259 bond hearings, 45 preliminary hearings and approximately 12 grand juries. The total number of man-hours expended exceeded 500 hours. Because of the size of the Isle of Palms Police Department, the investigator is responsible for assisting in covering for patrol supervisors in their absence (sick or annual leave). From September, 2002 to September, 2003, investigations has supervised patrol for 440 hours.

From September, 2002 to September, 2003, investigations has been assigned 183 cases for investigation, prepared, served and/or executed 115 arrest warrants and 10 search warrants. To provide perspective for the documented increase in demand, in August and September, 2003, investigations expended in excess of 300 hours working two (2) cases, which are still active and under investigation.

To protect the interest of the City and the integrity of the investigation, it is generally preferred for there to be two (2) individuals during an interview and interrogation. The current investigator has had to utilize an officer from the road to have two individuals present. Additionally, with an increase in illegal substance activity on the Isle of Palms (14 illegal substance cases in 2002/35 such cases in 2003 from January to August); there has been an increase in investigations where surveillance has been necessary. It is recommended by the Commission of Accreditation for Law Enforcement Agencies (CALEA) that there to be two individuals to conduct surveillance.

The City is proposing to apply for grant support for an additional officer. The position that is being requested will be two fold-the individual will serve as the Victim Advocate, as well as a second investigator at a patrol officer rank.

In order for duties to be performed in the most effective, efficient and professional manner, agencies must be equipped with the necessary personnel and equipment to render the required services to the victims of the City of Isle of Palms.

To support the City's share of the match, it is proposed that funding come from the City's Victim's Rights Fund which has not been significantly utilized since the inception of the program in July, 1997. The City has only used these funds to aid two victims for a total amount of less than $1,000. The Victim's Rights Fund (Account #1020202012) currently has a balance of approximately $63,093.21 and generates approximately $1,000 per month. A future expenditure of approximately $28,000 is anticipated from this account for a new court reporting software package. In addition, $5,500.00 is being requested for the purchase of equipment for a bond hearing package that would leave this account with $29,593.21 if no other revenues were received into this fund. The following is a sample budget for law enforcement victim advocate services and law enforcement support for the City of Isle of Palms.

PROPOSAL TO APPLY FOR GRANT FUND FOR THE VICTIM/WITNESS ADVOCATE PROGRAM (VOCA GRANT)

YEAR	GRANT $	CITY $	TOTAL $
1*	48,131	34,087	82,218
2	28,436	20,177	48,613
3	30,039	22,177	52,215
4	31,770	23,465	55,235
5*	52,600	38,608	91,208
TOTAL	$ 190,976	$ 138,514	$ 329,490

Years 1 and 5 include the purchase of a grant-eligible unmarked police equipped vehicle

Sample Budget for Victim Advocate/Investigator

5 Year Projected Cost

	Year 1			Year 2			Year 3			Year 4			Year 5		
	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
(Personnel)															
Salary	$15,613.80	$10,409.20	$26,023.00	$16,862.90	$11,241.94	$28,104.84	$18,211.94	$12,141.29	$30,353.23	$19,668.89	$13,112.59	$32,781.49	$21,242.40	$14,161.60	$35,404.00
Insurance	3,387.60	2,258.40	5,646.00	3,387.60	2,710.08	6,097.68	3,387.60	3,197.89	6,585.49	3,387.60	3,724.73	7,112.33	3,387.60	4,293.72	7,681.32
Retirement---10.70%	1,670.68	1,113.78	2,784.46	1,804.33	1,202.89	3,007.22	1,948.68	1,299.12	3,247.80	2,104.57	1,403.05	3,507.62	2,272.94	1,515.29	3,788.23
Fica-Employer's share—7.65%	1,194.46	796.30	1,990.76	1,290.01	860.01	2,150.02	1,393.21	928.81	2,322.02	1,504.67	1,003.11	2,507.78	1,625.04	1,083.36	2,708.41
Worker's Compensation—0.48%	74.95	49.96	124.91	80.94	53.96	134.90	87.42	58.28	145.70	94.41	62.94	157.35	101.96	67.98	169.94
Total Personnel Costs Per Year	21,941.48	14,627.65	36,569.13	23,425.79	16,068.87	39,494.66	25,028.84	17,625.39	42,654.23	26,760.14	19,306.43	46,066.57	**28,629.95**	**21,121.95**	**49,751.90**
(Office)															
Brochures	900.00	600.00	1,500.00	900.00	600.00	1,500.00	900.00	600.00	1,500.00	900.00	600.00	1,500.00	900.00	600.00	1,500.00
Training	1,200.00	800.00	2,000.00	1,200.00	800.00	2,000.00	1,200.00	800.00	2,000.00	1,200.00	800.00	2,000.00	1,200.00	800.00	2,000.00
Office Supplies	1,500.00	1,000.00	2,500.00	1,500.00	1,000.00	2,500.00	1,500.00	1,000.00	2,500.00	1,500.00	1,000.00	2,500.00	1,500.00	1,000.00	2,500.00
Reference Materials	600.00	400.00	1,000.00	600.00	400.00	1,000.00	600.00	400.00	1,000.00	600.00	400.00	1,000.00	600.00	400.00	1,000.00
Cellular Phone Service	420.00	280.00	700.00	420.00	280.00	700.00	420.00	280.00	700.00	420.00	280.00	700.00	420.00	280.00	700.00
Pager Service	60.00	40.00	100.00	60.00	40.00	100.00	60.00	40.00	100.00	60.00	40.00	100.00	60.00	40.00	100.00
Vehicle Maintenance	330.00	220.00	550.00	330.00	220.00	550.00	330.00	220.00	550.00	330.00	220.00	550.00	330.00	220.00	550.00
Total Office Costs Per Year	$5,010.00	$3,340.00	$8,350.00	$5,010.00	$3,340.00	$8,350.00	$5,010.00	$3,340.00	$8,350.00	$5,010.00	$3,340.00	$8,350.00	$5,010.00	$3,340.00	$8,350.00
Total Recurring Expenses:	**26,951.48**	**17,967.65**	**44,919.13**	**28,435.79**	**19,408.87**	**47,844.66**	**30,038.84**	**20,965.39**	**51,004.23**	**31,770.14**	**22,646.43**	**54,416.57**	**33,639.95**	**24,461.95**	**58,101.90**
(Equipment)															
Automobile w/police package	14,400.00	9,600.00	24,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,400.00	9,600.00	24,000.00
Computer	1,080.00	720.00	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,080.00	720.00	1,800.00
Cameras & Equipment	600.00	400.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Software/Database	1,200.00	800.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	800.00	2,000.00
Laptop Computer	1,080.00	720.00	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,080.00	720.00	1,800.00
LCD Projector	1,200.00	800.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	800.00	2,000.00
Mentor Program	420.00	280.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Handheld Radio	1,200.00	800.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EQUIPMENT:	**$21,180.00**	**$14,120.00**	**$35,300.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$18,960.00**	**$12,640.00**	**$31,600.00**
Non-Recurring Expenses															

Sample Budget for Victim Advocate/Investigator

5 Year Projected Cost

	Year 1			Year 2			Year 3			Year 4			Year 5		
	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs	Grant Costs	City Costs	Total Costs
(Uniform)															
1 Short sleeved shirts		32.00	32.00		32.00	32.00		32.00	32.00		32.00	32.00		32.00	32.00
1 Long sleeved shirts		35.35	35.35		35.35	35.35		35.35	35.35		35.35	35.35		35.35	35.35
1 Trousers		51.00	51.00		51.00	51.00		51.00	51.00		51.00	51.00		51.00	51.00
1 Jacket		75.00	75.00		0.00	0.00		75.00	75.00		0.00	0.00		0.00	0.00
Rain Suit		50.00	50.00		0.00	0.00		50.00	50.00		0.00	0.00		0.00	0.00
Hat		5.00	5.00		0.00	0.00		0.00	0.00		0.00	0.00		5.00	5.00
Dress shoes		65.00	65.00		0.00	0.00		65.00	65.00		0.00	0.00		0.00	0.00
Duty boots		70.00	70.00		70.00	70.00		70.00	70.00		70.00	70.00		70.00	70.00
Wallet badge		48.00	48.00		0.00	0.00		0.00	0.00		0.00	0.00		48.00	48.00
Shirt badge		48.00	48.00		0.00	0.00		0.00	0.00		0.00	0.00		48.00	48.00
Reflective Vest		45.00	45.00		0.00	0.00		45.00	45.00		0.00	0.00		0.00	0.00
Tie		7.50	7.50		0.00	0.00		7.50	7.50		0.00	0.00		0.00	0.00
Cap		6.90	6.90		6.90	6.90		6.90	6.90		6.90	6.90		6.90	6.90
Body Armor		575.00	575.00		0.00	0.00		0.00	0.00		0.00	0.00		575.00	575.00
Velcro under belt		25.00	25.00		25.00	25.00		25.00	25.00		25.00	25.00		25.00	25.00
2 Handcuffs		42.00	42.00		0.00	0.00		42.00	42.00		0.00	0.00		0.00	0.00
1 Leg Iron		50.00	50.00		0.00	0.00		0.00	0.00		50.00	50.00		0.00	0.00
Duty Belt		48.00	48.00		48.00	48.00		48.00	48.00		48.00	48.00		48.00	48.00
Asp Baton		41.00	41.00		0.00	0.00		0.00	0.00		0.00	0.00		41.00	41.00
OC Spray		21.00	21.00		0.00	0.00		0.00	0.00		0.00	0.00		21.00	21.00
Handgun holster		93.00	93.00		0.00	0.00		93.00	93.00		0.00	0.00		0.00	0.00
OC Spary Case		24.00	24.00		0.00	0.00		24.00	24.00		0.00	0.00		0.00	0.00
Asp Baton Case		18.00	18.00		0.00	0.00		18.00	18.00		0.00	0.00		0.00	0.00
Glove Case		12.50	12.50		0.00	0.00		12.50	12.50		0.00	0.00		0.00	0.00
Belt Keepers		11.00	11.00		0.00	0.00		11.00	11.00		0.00	0.00		0.00	0.00
Clothing Allowance		500.00	500.00		500.00	500.00		500.00	500.00		500.00	500.00		500.00	500.00
Total Uniform:		**$1,999.25**	**$1,999.25**	**$0.00**	**$768.25**	**$768.25**	**$0.00**	**$1,211.25**	**$1,211.25**	**$0.00**	**$818.25**	**$818.25**	**$0.00**	**$1,506.25**	**$1,506.25**
Total Costs:	**$48,131.48**	**$34,086.90**	**$82,218.38**	**$28,435.79**	**$20,177.12**	**$48,612.91**	**$30,038.84**	**$22,176.64**	**$52,215.48**	**$31,770.14**	**$23,464.68**	**$55,234.82**	**$52,599.95**	**$38,608.20**	**$91,208.15**

*Totals include 8% increase which is the average City wide increase for the previous five (5) years

Sample Budget for Victim Advocate/Investigator			
5 Year Projected Cost			
Budget Impact 2003-2004 (3 Months)			
Salary	$4,203.72	$2,802.48	$7,006.19
Insurance	3,387.60	2,258.40	5,646.00
Retirement---10.70%	449.80	299.87	749.66
Fica-Employer's share—7.65%	321.58	214.39	535.97
Worker's Compensation---0.48%	20.18	13.45	33.63
Automobile w/police package	14,400.00	9,600.00	24,000.00
Computer	1,080.00	720.00	1,800.00
Cameras & Equipment	600.00	400.00	1,000.00
Software/Database	1,200.00	800.00	2,000.00
Laptop Computer	1,080.00	720.00	1,800.00
Handheld Radio	1,200.00	800.00	2,000.00
Cellular Phone Service	140.00	93.33	233.33
Pager Service	20.00	13.33	33.33
Uniform Expense		1,999.25	1,999.25
Total 2003-2004 Budget Expenditure	$28,102.87	**$20,734.50**	$48,837.37

Lights, Camera, Action!!!!!!

Its time for you to star in the South Carolina Production Guide, the only resource directory produced for and distributed by the South Carolina Film Office. The Guide features South Carolina crew, production companies and support services and is an indispensable resource for film and television producers seeking to make their projects in South Carolina.

This year, The South Carolina Film Office is pleased to introduce TC Squared as the publisher of the 2004 SC Film Office Production Guide. Although TC Squared will handle all marketing and advertising services, your ad dollars still help fund the activities of the South Carolina Film Office.

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Remember, this advertising is specifically targeted to the decision makers of the film, television, and commercial production world. Your ad puts you in the forefront of the only annual publication of the South Carolina Film Office.

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In order, as they appear in the Production Guide.

Locations Preview:
Prominently display the beauty and value of your area. THE spot for municipalities, counties or community associations.

Table of Contents:
The floor plan of the Guide.

Welcome to South Carolina:
Information on South Carolina incentives, regulations, climate, and geography.

Production Companies and Stages:
Instant access to South Carolina production companies and stages.

Crew:
From writers to wranglers, DP's to PA's, South Carolina's best crew. It's all listed *only* here.

Support Services:
From Aerial Support to Waste Removal, Catering, Limos; everything needed for film and television production.

The Index:
The quick reference to the Production Guide's resources.

RECOMMENDED RESPONSIBILITIES FOR MARINA COMMITTEE

(a) Monitor the Marina budget and the contributions of the various marina leasees and make appropriate recommendations to City Council.

(b) Assist the City Administrator in the development of the annual Marina budget.

(c) Review proposals by marina leasees for changes in the rules/regulations they operate under and make recommendations to City Council.

(d) Review additions to Marina facilities proposed by marina leasees and make recommendations to City Council

(e) Develop both long and short-term improvements to marina facilities and operations and make recommendations to City Council.

(f) Propose contract terms to City Council and conduct contract negotiations with marina leaseholders and make recommendations to City Council.

EXHIBIT B

PUBLIC SAFETY COMMITTEE
October 15, 2003

The regular meeting of the Public Safety Committee was held at 5:00 p.m. on October 15, 2003, in the Building Department. Present were Chairman Taylor, Committee members Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham, City Administrator Tucker and Councilwoman Hanbury, Councilman Buckhannon and Detective Corporal Caldwell.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the September 2003 minutes with the addition of Councilwoman Hanbury being in attendance; Mayor Sottile seconded; motion passed unanimously.

2. Announcement of New Personnel. Chief Buckhannon stated that there will be another dispatcher on board later this month and he will be fully staffed again. Chief Graham stated that Engineer Roger Eagle has returned to work from a year of active duty.

3. Old Business. (A) Update - Customer Service. Chief Buckhannon reported that Corporal Gary Erickson had helped a citizen with changing a tire on his vehicle and the man was so appreciative that he sent a donation to the department.

(B) Emergency Communication Devices - Front Beach Enhancement. Administrator Tucker noted that this suggestion was brought to the City by Kinley Taylor, daughter of Chairman Taylor, who has been visiting colleges and noticed that the Front Beach Enhancement project did not include emergency call boxes. She stated that several different alternatives have been studied and one member of the FBE Committee stated that the College of Charleston is very pleased with the way their call boxes are functioning. An estimate has been received from Sikes Radio (copy attached) at a total cost of $9,929.60 for two call boxes at the front beach area. In talking about vandalism, Chief Buckhannon stated that he met with the security chief at the College of Charleston who noted that it was rare that the boxes were set off unnecessarily. Councilman Abele supported the devices, but he expressed concern about not going out for bids for such large cost items and suggested that the conduits, etc., be installed during the FBE project and bids be sought. After discussion, **Councilman Abele made a motion to recommend to Ways & Means approval of the concept and for authorization to go out for bids; Mayor Sottile seconded; motion passed unanimously.**

(C) Fire Station - Structural Update. Administrator Tucker referred to information attached from WPC and she pointed out the underlined section on page one which states costs not included in the rehabilitation estimate. Further, WPC has asked for a meeting with City Council to discuss options and she asked for some direction as to how to proceed from committee members. She expressed concern about rehabilitating the two stations as opposed to building new stations. Mayor Sottile agreed that there is not enough information available to make a decision and he was in favor of meeting with WPC engineers for their guidance. Councilman Abele expressed concern about tearing the stations down and rebuilding them and noted that it would probably cost millions of dollars to do so, and he iterated that the decision needs to be made that either the buildings can or cannot be rehabilitated; and, in either case, it will be a huge expense to the City. Everyone agreed that this needed to be discussed in more detail with all of Council and WPC at a special meeting. Administrator Tucker was tasked with obtaining estimates for the various phases of the project including housing the firemen while the building is being repaired or rebuilt and when that has been completed, Mayor Sottile will call a special meeting.

4. New Business. (A) Parking Along Palm Boulevard. Administrator Tucker referred to the attached letter from Susan Craig. She is in the process of drafting a response indicating that Palm Boulevard is a DOT road and DOT right-of-way and the reasons why parking is not allowed in areas mentioned in her letter.

(B) Video Bond Hearing. Chief Buckhannon referred to the attached memo and explained the bond process. The video capability would enable the officers to do bond hearings on the Isle of Palms instead of having to send officers to the Charleston County Jail for a period of two hours or more. Sullivan's Island is also interested and Chief Howard indicated they would like to share the cost of this with the City. After discussion, **Councilman Abele made a motion to recommend to Ways & Means Committee approval of this equipment; Mayor Sottile seconded; motion passed unanimously.**

(C) Proposal for Grant Application. Chief Buckhannon gave an overview of this grant application (copy attached). He indicated that this is a five year grant and he asked Detective Caldwell to give a presentation in support of the grant and how it would help the department. Councilman Abele stated that he was in favor of this program, but he wanted to iterate that City Council needed to understand the full impact on the budget as well as taking into effect the savings from the video bond hearings. Deadline for the application is November 18th. After discussion, **Councilman Abele made a motion to recommend to Ways & Means Committee approval of the application and that more detailed figures are presented at that time; Mayor Sottile seconded; motion passed unanimously.**

5. Monthly Fire Department Report - September. Because of the lack of time, full department reports were not given and committee members had no questions of Chief Graham. Administrator Tucker stated that the new ladder truck is in service and the old ladder truck has been sold.

6. Monthly Police Department Report - September. Because of the lack of time, full department reports were not given and committee members had no questions of Chief Buckhannon.

7. Miscellaneous. (A) Administrator Tucker reported that there was a meeting with the owner of one of the bars that stays open until 4:00 a.m.

(B) Set Next Meeting Date - Monday, November 10, 2003 at 5:00 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,
Dee Taylor, Chairman

SIKES RADIO CO.,INC.

SIKES RADIO COMPANY, INC.
4112 DORCHESTER ROAD
CHARLESTON, SC 29405

(843) 744-2551 FAX (843) 747-6082

NATIONAL MOTOROLA Communications SERVICE

October 2, 2003

Chief Thomas E. Buckhannon, III
Isle of Palms Police Department
1207 Palm Blvd.
P. O. Drawer 508
Isle of Palms, SC 29451-0508

Dear Chief Buckhannon:

I'd like to thank you for contacting me yesterday concerning a couple of call boxes for use on the island. As Chief Don Cronin told you, we're a dealer for CALL24 and have been very pleased with their product. We currently have approximately 30 units installed at the College of Charleston and another 65 at the Medical University of South Carolina.

As requested, I am enclosing a quotation for two call boxes on the new construction in front of businesses on the beach. The 14-inch wide call boxes allow for operation on up to 440 volts AC, while the 10-inch boxes will operate on 120 VAC. Mounting may be on a flat wall or a round or square light pole.

I am also enclosing several pages of information on the product and more may be found on the web at **http://www.rcscom.com/New_Call24/index.asp** .

While the prices quoted are for VHF equipment, it may be more cost effective to use the county's trunked system at a slightly higher cost for the radio equipment in the call boxes. I can get with Charlie Fox on this if you would like.

If I may be of any further assistance, please feel free to call.

Sincerely,

John L. Sikes

SIKES RADIO COMPANY., INC.

Proposal for:
Chief Thomas Buckhannon
Isle of Palms Police Dept.

Quote date: 10/2/03

An Authorized Motorola Service Station Since 1949

4112 Dorchester Road
Charleston, SC 29405
Phone 843-744-2551
Fax 843-747-6082
isikes@dycon.com

Item No.	Qty.	Model/Part No.	Description	Unit Price	Extended
1	2	C24-14A-VHF-AC	110 to 480 VAC Wireless CALL24 Call Box in 14-inch Housing Includes Side-Mounted Strobe & True-Blue Locator Light Assembly. Rugged Weatherproof All-Weather Aluminum & Stainless Enclosure for Flat Wall or Pole Mounting w/Reflective "Assistance" or "Call Box" Decals, ANI Encoding module Option and Remote Maintenance Test Option.	$3,790.00	$7,580.00
2	1	C24-DD	Base Decode Display Unit *(visually displays call box number, w/Red LED and memory)*	$840.00	$840.00
3	1	C24-ENC	Base Encoding Controller *(DTMF encoder for remote control code generation)* to be installed on base station.	$150.00	$150.00
			Installation of call boxes to be on flat wall or round or square pole. Installation of base encoding controller and decode display unit will be on existing base station.		
		OPTION 1			
		C24-10A-VHF-AC	110 VAC Call Box, same as above but in 10" wide housing.	$3,265.00	

EQUIPMENT TOTAL	$8,570.00
PROGRAMMING	
SHIPPING	$90.00
FCC LICENSING	
INSTALLATION	$750.00
SC SALES TAX	$519.60
TOTAL	$9,929.60

Signature_____

Terms & Conditions

Terms are net 10 days from invoice date (date of installation completion)
Prices above are good for 90 days from date of quote.

ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

Public Safety
Ways and Means

September 25, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Cost Update (Revision 1)
IOP Fire Stations 1 & 2
Structural Investigation
Isle of Palms, SC
WPC Project #CHS2-03-262

Dear Ms. Tucker:

Since my preliminary letter of September 23, 2003, I have had the opportunity to complete my conversation with the contractor for pricing the reinstallation after the mold contractor finishes his removal and cleaning work. The preliminary engineering estimate for completing the structural upgrade, mold removal, and reinstallation work is $350,000.00 for each fire station. This cost does not include moving expenses, temporary quarters for personnel and equipment, nor upfits to upgrade the facilities (ie, new floor coverings, new kitchen cabinets, appliances, wiring, plumbing, etc.). I mention this since an upfit may be another alternative to explore for both (or one) of the stations. The following cost estimate is a breakdown of the total cost per fire station.

Summary of Preliminary Cost Estimate-Table 1

Items	Cost Estimate
Original cost estimate without engineering and contingency	$200,000.00
Mold Removal	$22,600.00
Carpet Removal Alternative	$2,900.00
A/C-Condensate Evaluation Alternative	$1,600.00
Construction Cost Variation of A/C-Condensate Alternative	$10,000.00
Replace Drywall and Insulation	$15,000.00
Paint and Reinstall Trim (2nd Floor Only)	$13,500.00
Reinstall Appliances/Cabinets	$2,000.00
Replace Second Floor Ceiling Tiles and Insulation	$6,000.00
Replace Bay and Shop Ceiling Tiles and Insulation	$6,000.00
Subtotal	$279,600.00
Engineering Cost (10%)	$28,000.00
Contingency Cost (15%)	$42,000.00
Total Estimated per Station	**$349,600.00**

1017 Chuck Dawley Blvd. Mt. Pleasant, SC 29464 tel 843.884.1234 fax 843.884.9234 www.wpceng.com

There are numerous options at this time. I suggest we discuss some of these options. We can offer comments and advice from an engineering-construction perspective. Some initial and apparent options are:

- Continue with the current plan
- Build two new stations
- Build one new, one per current plan
- Refurbish and upfit existing stations

Of course there are other options, but the initial purpose of a meeting may be to select several options that appear feasible and attempt initial cost estimates vs benefits from your perspective. Initial scheduling of the time line for each could also provide a cost time frame for personnel and equipment moves and temporary quarters costs.

Very Truly Yours,

William B. Wright, PE
Senior Engineer

WPC

ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

Public Safety
Ways and Means

September 26, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Administrative Issues
IOP Fire Stations 1 & 2
Structural Investigation
Isle of Palms, SC
WPC Project #CHS2-03-262

Dear Ms. Tucker:

Since our meeting with Mike Daniel, we have continued to do work requested that falls outside of the past contract and outside the scope of the mold investigation on a good faith basis.

Attached is our current invoice for work performed that we consider outside these scopes of work. This work appears to be primarily part of the initial design effort that a new contract for design would cover.

We would like to meet and discuss this issue and two other issues. The other issues are as follows:

- We submitted a proposal for review of A/C condensation alternatives (copy attached) that needs to be reviewed and approved if going forward with design repairs is a viable option. This work is needed because it could affect the total cost of the repairs. It is not clear whether this would be a positive or negative effect on the cost. From a current costing standpoint, I included this engineering cost and $10,000.00 construction cost for this unknown (See Cost Update dated September 25, 2003).
- The direction, scope, and support as needed for the lawsuit needs to be discussed so that we understand our potential work effort and can plan the same. This may be as simple as directions from Mike Daniel that we understand is authorized by you for the city, or more complex, if needed.

I understand that several significant changes have occurred and continue to occur in the status of this work. My purpose is to simply support you and the Isle of Palms and if we can provide input that can help make a positive difference in this process.

Very Truly Yours,

William B. Wright

William B. Wright, PE

1017 Chuck Dawley Blvd. Mt. Pleasant, SC 29464 tel 843.884.1234 fax 843.884.9234 www.wpceng.com

WPC

ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

September 22, 2003
Invoice No: 14138
Project No: CHS2-03-262

Attn: Ms. Linda Tucker

Re: IOP Fire Station Design

For professional services rendered for the period July 20, 2003 to September 13, 2003 for the referenced project.

Fee Charges

Date	Staff / Title	Task	Rate	Hours	Amount
08/05/2003	12-WBW Senior Engineer	Meeting	125.00	1.50	$187.50
08/06/2003	12-AWL Secretary	Report Preparation	45.00	0.50	$22.50
08/11/2003	12-WBW Senior Engineer	Meeting	125.00	2.00	$250.00
08/13/2003	12-WBW Senior Engineer	Meeting	125.00	1.00	$125.00
08/13/2003	31-WSA Senior Engineer	Project Administration	125.00	4.00	$500.00
08/14/2003	99-RED Senior Engineer	Project Administration	125.00	3.00	$375.00
08/14/2003	99-NJP Project Professional	Project Administration	75.00	3.00	$225.00
08/15/2003	99-RED Senior Engineer	Project Administration	125.00	4.00	$500.00
08/19/2003	31-WSA Senior Engineer	Project Administration	125.00	8.00	$1,000.00
08/20/2003	31-WSA Senior Engineer	Project Administration	125.00	1.00	$125.00
08/21/2003	12-WBW Senior Engineer	File Review	125.00	1.00	$125.00
08/22/2003	12-WBW Senior Engineer	Contract Administration	125.00	1.50	$187.50
08/25/2003	12-AWL Secretary	Report Preparation	45.00	0.50	$22.50
08/27/2003	34-JEM Senior Env Tech	Drafting	55.00	2.00	$110.00
08/28/2003	12-WBW Senior Engineer	Report Review	125.00	1.00	$125.00
09/12/2003	12-WBW Senior Engineer	File Review	125.00	1.00	$125.00
				35.00	$4,005.00

Total Current Billing **$4,005.00**

WPC
ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

Proposal submitted some months back, but not accepted

June 2, 2003

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

Alternative Solution for
Condensation Problem
IOP Fire Stations 1 & 2
Isle of Palms, SC
WPC Project #
CHS2-02-223A

Dear Ms. Tucker:

Per your request, WPC proposes to investigate an alternative solution to the condensation problem and insulation concerns that exist between floors 1 and 2 of the IOP Fire Stations. This investigation will identify a solution other than air-conditioning the first floor Apparatus Bays. We will revise our report to include our findings from this investigation. We have attached a cost estimate for your review.

If you have any questions or need any further information, please contact us.

Respectfully submitted,
WPC

Nick Pearson, EIT
Staff Structural Engineer

Robert Dullanty, PE
Senior Structural Engineer and
Marine and Structural Services Manager

Attachments: Cost Estimate

O:\Reports\2002\CHS2-02-223A\Letter to Linda-insulation change.doc

1017 Chuck Dawley Blvd. Mt. Pleasant, SC 29464 tel 843.884.1234 fax 843.884.9234 www.wpceng.com

COST ESTIMATE
IOP FIRESTATIONS 1 & 2

Mechanical Investigation:

1. Senior Registered Engineer, 6 hr. @ $125.00 per hour $750.00
2. Consultant, cost + 15% $1,100.00

Subtotal **$ 1,850.00**

Report Revision:

1. Senior Registered Engineer, 2 hr. @ $125.00 per hour $250.00
2. Staff Engineer, 4 hr. @ $75.00 per hour $300.00
3. Secretary, 2 hr. @ $45.00 per hour $90.00
4. Misc., cost + 15% $60.00

Subtotal **$ 700.00**

Meetings:

1. Senior Registered Engineer, 4 hr. @ $125.00 per hour $500.00

Subtotal **$ 500.00**

ESTIMATED COST **$3050.00**

WPC

WPC
ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

October 7, 2003

Mrs. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, South Carolina 29451

Results of IAQ Investigation
Isle of Palms Fire Station No.1
Isle of Palms, SC
WPC Project #CHS2-03-262

Dear Mrs. Tucker:

WPC has completed a second microbial indoor air quality (IAQ) investigation at the above-referenced property on Isle of Palms, South Carolina. This work was conducted as requested by Fire Chief Graham. The following report describes the scope of work provided, our findings, and recommendations.

INTRODUCTION

This microbial IAQ investigation was conducted at the Fire Station No. 1 Facility located at 30 JC Long Blvd on Isle of Palms. It is our understanding that the fire department personnel requested to have the indoor air conditioned air quality checked.

MICROBIAL SAMPLING

Microbial samples were collected on September 26, 2003 by Mr. Lee Allen of WPC. Samples were collected from the interior air coming from the air condition vent from within the fire station second story. A second sample was also collected from outside the fire station as a control sample. The samples were collected using Air-O-Cell® spore traps. The samples were collected on Air-O-Cell® sampling cassettes at a flow rate of 15 liters per minute (lpm) for a sampling period of 3 minutes.

All air sampling media was supplied by the testing laboratory, Galson Laboratories. A description of each sample collected and the sample locations are summarized in Table 1.

Table 1. Sample Descriptions and Locations

Sample ID	Sample Description	Sample Location
Samples		
#AS-1	Interior Bedroom Air Sample	Inside Fire Station #1
#AS-2	Outside Air Sample	Outside of Fire Station #1

The samples were submitted under strict chain-of-custody control to Galson Laboratories, Inc. in E. Syracuse, New York (AIHA EMLAP #100324) for analysis. Air samples were analyzed for total fungal types by microscopic analysis and identification.

ANALYTICAL RESULTS

The results of the analysis indicate the presence of several varieties of fungi in both of the samples. Fungi were identified by the laboratory, as shown on Table 2.

Table 2. Results of Fungal Identification

Sample ID	Concentration	Identification & Percentage
Samples		
#AS-1	Fungal Spores – 1,622 spores / cubic meter air	1.4% Alternaria 1.4% Ascospores 4.1% Aspergillus/Penicillium 69.9% Basidiospores 20.5% Cladosporium 1.4% Curvularia 1.4% Nigrospora
#AS-2	Fungal Spores – 27,489 spores / cubic meter air	4.1% Ascospores 2.4% Aspergillus/Penicillium 72.8% Basidiospores 1.7% Bipolaris/Drechslera 14.1% Cladosporium 3.1% Curvularia 0.1% Nigrospora 0.6% Rusts/Smuts 1.1% Other/Unidentified

The laboratory analytical reports and chain-of-custody form are included in Appendix I. Many of the molds identified in the building are allergenic and can cause allergic reactions in sensitive individuals. *Basidiopores*, *Aspergillus/Penicillium and Cladosporium* spores were identified to be present inside and outside. Each of these fungal species is commonly encountered outdoor molds, and are typically associated with water infiltration/damage when encountered indoors. These common molds are typically considered indicator organisms of prolonged moisture problems, or areas with high humidity and poor ventilation.

CONCLUSIONS

Based on the results of the indoor and outdoor air sampling conducted at the Fire Station No. 1, low levels of mold contamination in the form of fungal spores were found indoor as compared to outdoor.

The ambient indoor air sampling results indicated very low levels of total fungal spores inside the fire station breathing air. Most of the fungal types found inside the fire station were found in higher concentrations in the outdoor sample. The number of spores found inside the fire station are much less than the number of fungal spores found in the outdoor air sample, indicating that fungal contamination is not of significant concern within the air stream coming from the air condition vents within the station.

WPC appreciates the opportunity to be of service to you and the Fire Department for Isle of Palms on this project. If you have any questions, or if we may be of additional assistance, please do not hesitate to contact us.

Respectfully submitted,
WPC

William S. Anderson, III, PE
Senior Environmental Engineer

William B. Wright, PE
Senior Engineer

LABORATORY ANALYSIS REPORT

GALSON LABORATORIES
6601 Kirkville Road
East Syracuse, NY 13057
(315) 432-5227
Fax: (315) 437-0571
www.galsonlabs.com

Client : WPC Engineering, Inc.
Site : IOP Fire Station

Date Sampled : 26-SEP-03
Date Received : 29-SEP-03
Date Analyzed : 30-SEP-03

Account No.: 14895
Login No. : L97322
Incubation Temp : NA

Client ID : AS-2 **Lab ID : L97322-2** **Air Volume : 0.045 m3**
Analysis : Standard Air-O-Cell **Crowding Factor : 1**

Parameter	Total Count	Conc Count/m3	Percent %
Mycelial Fragments	6	133	NA
Pollen	1	22	NA
Total Fungal Spores	1237	27489	NA

Acremonium	<1	<22	NA
Alternaria	<1	<22	NA
Arthrinium	<1	<22	NA
Ascospores	51	1133	4.1
Aspergillus/Penicillium	30	667	2.4
Basidiospores	900	20000	72.8
Bipolaris/Drechslera	21	467	1.7
Chaetomium	<1	<22	NA
Cladosporium	174	3867	14.1
Curvularia	38	844	3.1
Epicoccum	<1	<22	NA
Fusarium	<1	<22	NA
Memnoniella	<1	<22	NA
Nigrospora	1	22	0.1
Oidium/Peronospora	<1	<22	NA
Pithomyces	<1	<22	NA
Rusts/Smuts	7	156	0.6
Stachybotrys	<1	<22	NA
Torula	<1	<22	NA
Ulocladium	<1	<22	NA
Other/Unidentified	14	311	1.1

COMMENTS: Field blank not submitted with samples.

Analytical Method : In-House Method
Sampler : Zefon
NYS DOH # : 11626

Submitted by: MR
Approved by : AL
Date: 01-OCT-03 QC by:

-Less Than > -Greater Than m3 -Cubic Meters NA -Not Applicable
u2 -Square Centimeters CFU -Colony forming units g -Grams NS -Not Specified
) -Not Detected

GALSON LABORATORIES

6601 Kirkville Road
East Syracuse, NY 13057
(315) 432-5227
Fax: (315) 437-0571
www.galsonlabs.com

Analytical Notes for Microbiology

Air-O-Cell™ Cassettes

Air-O-Cell™ cassettes may trap particles that can interfere with spore counts. Galson Laboratories provides an estimation of the density of these particles, referred to as a Crowding Factor. The Crowding Factor ranges from 0 to 4 and is explained below.

Crowding Factor	*Explanation*
0	No particles detected.
1	Particles are far apart and in low numbers; spore counts not affected.
2	Particles are close together and/or overlapping, occasionally obscuring spores; spore counts may be biased low.
3	Particles are crowded, frequently obscuring spores; spore counts are likely biased low.
4	Particles are overcrowded making analysis impossible; no spore counts provided. If certain spores are readily detectable, they are reported as "Observed".

Counts for any genus that exceed 500 spores are estimated to the nearest 100.

Direct Microscopic Examination (Screens)

Due to the inherent nature of screen samples, a total spore count is not performed. The amount of a particular spore detected is reported as a "Level of contamination": Light, Light-Moderate, Moderate, Moderate-Heavy, or Heavy. The "Level of contamination" is a subjective measurement and corresponds to the general quantity of spores present in the sample. It also provides the amount of spores relative to one another.

Bacteria cannot be detected by these methods.

Viable Fungi and Bacteria Analysis

Results are reported in colony forming units (CFUs). A CFU can originate from one or many spores or bacteria.

Quality Assurance

Galson Laboratories maintains quality assurance through the following steps: samples are QC reviewed on a daily basis for each analyst; samples that have no observable analytes are reexamined by a second analyst; all reports are reviewed prior to release by the section supervisor, as well as by the QC coordinator. In addition, Galson Laboratories participates in the AIHA EMPAT program.

Approved by: *Lyndi W. Mott*
Date: 10/14/02

Form: IB50 / Rev. 0
Issue Date: 10/02

GALSON LABORATORIES
6601 Kirkville Road
East Syracuse, NY 13057
(315) 432-5227
Fax: (315) 437-0571
www.galsonlabs.com

LABORATORY ANALYSIS REPORT

Client : WPC Engineering, Inc.
Site : IOP Fire Station

Date Sampled : 26-SEP-03
Date Received : 29-SEP-03
Date Analyzed : 30-SEP-03

Account No.: 14895
Login No. : L97322
Incubation Temp : NA

Client ID : AS-1 **Lab ID : L97322-1** **Air Volume : 0.045 m3**
Analysis : Standard Air-O-Cell **Crowding Factor : 1**

Parameter	Total Count	Conc Count/m3	Percent %
Mycelial Fragments	6	133	NA
Pollen	<1	<22	NA
Total Fungal Spores	73	1622	NA

Acremonium	<1	<22	NA
Alternaria	1	22	1.4
Arthrinium	<1	<22	NA
Ascospores	1	22	1.4
Aspergillus/Penicillium	3	67	4.1
Basidiospores	51	1133	69.9
Bipolaris/Drechslera	<1	<22	NA
Chaetomium	<1	<22	NA
Cladosporium	15	333	20.5
Curvularia	1	22	1.4
Epicoccum	<1	<22	NA
Fusarium	<1	<22	NA
Memnoniella	<1	<22	NA
Nigrospora	1	22	1.4
Oidium/Peronospora	<1	<22	NA
Pithomyces	<1	<22	NA
Rusts/Smuts	<1	<22	NA
Stachybotrys	<1	<22	NA
Torula	<1	<22	NA
Ulocladium	<1	<22	NA
Other/Unidentified	<1	<22	NA

COMMENTS: Field blank not submitted with samples.

Analytical Method : In-House Method
Sampler : Zefon
NYS DOH # : 11626

Submitted by: MR
Approved by : AL
Date: 01-OCT-03 QC by:

-Less Than > -Greater Than m3 -Cubic Meters NA -Not Applicable
m2 -Square Centimeters CFU -Colony forming units g -Grams NS -Not Specified
ND -Not Detected

Galson Laboratories
6601 Kirkville Road
P.O. Box 369
E. Syracuse, NY 13057-0369
Tel: (315) 437-7252 888-577-Labs (5227)
Fax: (315) 437-0571

Request For Industrial Hygiene Analysis

Company Name: WPC Account #:

Site Name: IOP Fire station

Sampled By: CLA Project #: CHS2-03-280

☐ Check if Change of Address

Report to: WPC
5205 Waters Ave
Savannah, GA 31404
ATTN: Bill Anderson

Invoice to: SAME

Phone: (912) 629-4000 Phone: ( )

☒ Purchase order number: CHS2-03-280 ☐ Verbal Authorization:

☐ Credit Card (type): Card #: Exp Date:

☒ Standard Turn-Around Time (5 business days)

☐ Same Day (SD) Next Day(ND) ☐ 12PM ☐ 5PM ☐ 2 Day ☐ 3 Day ☐ 4 Day

Surcharges: SD = 200% ND by 12PM = 150% ND by 5PM = 100% 2 Day = 75% 3 Day = 50% 4 Day = 35%

☒ Fax Results to: (912) 629-4001 Fax #: ( )

☒ Email Results to: banderson@wpceng.com & lallen@wpceng.com

Sample Identification	Date Sampled	Sample Medium Catalog # / Lot #	Air Sample Volume (liters)	Analysis Requested	Method Reference
AS-1	9/26/03	AirOCell	45L	TOTAL	
AS-2	9/26/03			Fungi	

If blanks are not submitted, our policy states that a laboratory blank will be added for each analyte and it will be charged at the normal rate. IF YOU DO NOT WANT A LABORATORY BLANK ADDED PLEASE CHECK BOX ☒

*For passive monitors please list time exposed in minutes:

Comments (Please list any known interferences present in sampling area): AS-1 = HVAC Room Air
AS-2 = Outside Natural Air

Chain of Custody	Print Name	Signature	Date/Time
Relinquished by:	C Lee Allen III	Charles Lee Allen III	9/26/03 @ 2:35
Received by LAB.	Wells	Wells	9/29/03 1048

Samples received after 3pm will be considered as next day's business.

September 29, 2003

Ms. Linda Lovvorn Tucker
City Administrator
PO Drawer 508
Isle of Palms, SC 29451

Dear Ms. Tucker:

My family has owned a beachfront home at 2910 Palm Boulevard since 1958. We are very unhappy with the city's current allocation of Palm Boulevard frontage for unlimited public parking.

While we and other homeowners recognize that increased traffic and public beach use are natural products of accessibility and surrounding growth, we would like to see the Isle of Palms deal with this growth in an equitable and progressive manner. We believe that the city's goal should be not only to accommodate day visitors, but also to protect the island's quality for owners and renters—who are paying top real estate and property tax dollars. Also, the city is allowing Palm Boulevard to bear the brunt of day traffic and parking, while roads such as Ocean Boulevard are protected. This surely is an unfair relegation of tourist impact to one already-burdened segment of the island.

Renters and owners of homes on Palm Boulevard today encounter massive rows of automobiles, potentially hazardous pedestrian crossings at unexpected times, and impaired visibility. These kinds of eyesores and aggravations will ultimately impact property values negatively. I, for one, wonder at what point it will become more of an aggravation than a joy to own a house at the Isle of Palms.

We request that the city of Isle of Palms study this situation carefully and develop a strategic plan before the beauty and serenity of the island are further compromised.

A trolley system with corresponding parking lot is one feasible solution. Trolley systems are used in Hilton Head, as well as at most western ski resorts, which are seasonally high-tourist. Not only is a trolley system easy to use and convenient, it is also fun to ride. Trolleys can be upfitted to carry beach paraphernalia just as they are for ski equipment.

If the city doesn't take a hard look at handling day traffic on the island, we risk becoming one more congested version of Myrtle Beach and losing all the qualities that once made the Isle of Palms a haven. We applaud the city's beautification efforts in planting lovely rows of palm trees, but to what avail is that when all we can see is one long parking lot?

Thank you very much for your response.

Sincerely,

Susan M. Craig
3118 Amherst Avenue
Columbia, SC 29205

cc: *The Charleston Post and Courier*
The Moultrie News

Isle of Palms Police Department

Memo

To: Linda Tucker, City Administrator

From: Thomas Buckhannon, Police Chief

Date: 10/07/2003

Re: Video Bond Hearing

Law Enforcement agencies in the Tri-County area have come together to improve the bond hearing process through video conferencing (video bond hearings). Agencies would have to have a polycam view station, monitor, and recording equipment to meet the state requirements for video bond hearings. The cost of the equipment is $11,006 per state contract. The vendor has indicated if all the agencies made the purchase at the same time they would subtract 2 to 4 percent off of the price. There is a monthly cost of $251 through Bellsouth for an ISDN line for live secure point to point video conferencing. The Tri-County agencies are trying to have this project implemented by the end of January 2004.

Chief Howard of the Sullivan's Island Police Department has indicated they would like to share the cost with us, approval granted by his council (meeting on 10-6-2003). Our cost could be paid for with court generated victim/witness monies. Thus, our equipment cost would be $5,500 and the cost of Sullivan's Island's line cost could be charged in the annual contract for dispatching service with the town.

I would like to bring this project up with the Public Safety Committee on Tuesday, October 14 for further discussion.

ISLE OF PALMS POLICE DEPARTMENT

VICTIM OF CRIME ACT (VOCA) GRANT

PROPOSAL FOR MONIES
VICTIM/WITNESS ADVOCATE PROGRAM
(VOCA GRANT)

The first "Victims/Witness Bill of Rights" was put into SC Code in 1984. However, non-compliance was wide spread. As a result, advocates and victims campaigned for a new law. On July 1, 1997, the South Carolina General Assembly passed Law S.616, also known as Act 141, The Victim's Bill of Rights, which details the rights of victim's of crimes in South Carolina as well as the responsibilities of jail notice providers, law enforcement agencies, and the courts. Article 15 Title 16 of the South Carolina Code of Laws outlines the responsibilities of law enforcement agencies, including the additional responsibilities of the prosecuting (arresting) agency. The following is a synopsis of the State mandated responsibilities mentioned above.

Role Of Law Enforcement

Section 16-3-1520 Prior to an arrest law enforcement:

- must upon report of a crime to law enforcement, provide a free copy of the incident report to the victim and a document that:

    1. states constitutional victims' rights,
    2. outlines responsibilities of victims;
    3. lists local victim assistance and social service providers;
    4. provides information on eligibility and application for victims compensation benefits;
    5. provides information on rights, services, and procedures if a victim or witness is harassed or threatened.

- must assist victims, upon request, in applying for compensation and other financial, social service, and counseling assistance;
- upon request, a law enforcement victim advocate, may intervene on behalf of victims with creditors, employers, etc.; and,
- upon request, must make a reasonable attempt to inform victim of status and progress of case and investigation through disposition in summary court; referral to the Department of Juvenile Justice or through final transmittal of general sessions warrant to the prosecutor.

Section 16-3-1525 following an arrest law enforcement:

- upon arrest or pick-up, must notify the victim of the arrest, detention and bond hearing, or other pretrial hearings;
- must make a reasonable attempt to notify each victim before releasing a juvenile to his parent or guardian;
- must provide the name, mailing address and telephone number of each victim to the jail, prison, or detention of holding facility;
- must provide the name, mailing address and telephone number of each victim to the Department of Juvenile Justice with the juvenile offender;

- must provide, in writing, the name, mailing address and telephone number of each victim to the prosecuting agency for any offense triable in circuit court;
- must provide, in writing, the name, mailing address and telephone number of each victim to the court for any offense triable in summary court; and,
- must protect victims and witnesses by any measures necessary, including transportation to and from court and protection at court.

Section 16-3-1545 directs that law enforcement must:

- return to victim any personal property recovered or taken as evidence; substituting photographs for evidence when possible.

Role Of Prosecuting Agency

Section 16-3-1515 directs that the prosecuting agency:

- may require documentation of all claims and may set appropriate time limits for submission of Victim Impact Statements by victims.

Section 16-3-1525 directs that the prosecuting agency:

- must make a reasonable attempt to notify each victim of each case for which bond is being determined of his right to attend the bond hearing and make recommendations to the presiding judge;
- must make a reasonable attempt to notify each victim of each case for which the juvenile is appearing before the court of his right to attend the detention hearing and make recommendations to the presiding judge.

Section 16-3-1545 directs that the prosecuting agency:

- must make a reasonable attempt to notify each victim of his right to submit an oral or written victim impact statement, or both, for consideration by the circuit or family court judge at the disposition proceeding;
- must inform a victim that a written victim impact statement may be submitted at any post-adjudication proceeding;
- must provide to each victim who wishes to make a written victim impact statement a form that solicits pertinent information regarding the offense that may include:

    1. victim's personal information and supplementary contact information;
    2. an itemization of the victim's economic loss and recovery from any insurance policy or other source;
    3. details of physical or psychological injuries, or both, including their seriousness and permanence;
    4. identification of psychological services requested or obtained by the victim;
    5. a description of any changes in the victim's personal welfare or family relationships; and,
    6. any other information the victim believes to be important and pertinent;

- must offer the victim assistance in preparing a comprehensive victim impact statement, and assistance in reviewing and updating the statement as appropriate before the case is disposed;
- must inform victims and witnesses of the applicable procedures and practices of the criminal or juvenile justice system, or both;
- must inform each victim of his right to legal counsel and of any available civil remedies;
- must return to a victim personal property recovered or taken as evidence as expeditiously as possible, substituting photographs of the property and itemized lists of the property including serial numbers and unique identifying characteristics to use as evidence when possible;
- must inform victims and prosecution witnesses of financial assistance, compensation and fees; and offer to the victims and witnesses assistance with application for these items:
- upon request, must make a reasonable attempt to keep each victim informed of the status and progress of a case, with the exception of preliminary hearings;
- must discuss a case with the victim and confer with each victim about the disposition of the case including, but not limited to, diversions and plea negotiations;
- must reasonably attempt to notify each victim of each hearing, trial, or other proceeding;
- must reasonably attempt to notify victims and witnesses of canceled and rescheduled proceedings in a timely manner;
- may intercede with, and seek special consideration from, employers to prevent loss of pay or benefits, or both, resulting from their participation; and with victim's creditors, landlord, school, and other parties;
- must refer the incident, if a victim or witness is threatened, to the appropriate law enforcement agency;
- must take reasonable and appropriate steps to minimize inconvenience to victims and witnesses;
- must familiarize victims and witnesses with courtroom procedure and protocol; and,
- must refer victims to counselors, social service agencies, and victim assistance providers as appropriate.
- Section 16-3-1550 directs that the prosecuting agency:
- must make reasonable efforts to provide victims and prosecution witnesses waiting areas separate from those used by the defendant and defense witnesses for proceedings in the circuit or family court;
- must notify the court when a victim or witness deserves special consideration;
- must make available to the defense any written victim impact statement prior to sentencing but must not provide it

to the defense until the defendant has been found guilty by a judge or jury.

Section 16-3-1555 directs that the prosecuting agency:

- must forward, as appropriate and within reasonable time, a copy of each victim's impact statement, or the name, mailing address, and telephone number of each victim, or both, to the Department of Corrections, the Department of Probation, Parole, and Pardon Services, the Board of Juvenile Parole, or the Department of Juvenile Justice;
- must file, with an indictment, a copy of a written victim impact statement with the victim's personal information deleted;
- must inform the victim and the prosecution witnesses of their responsibility to provide the prosecuting agency, the Department of Corrections, the Department of Probation, Parole, and Pardon Services, the Board of Juvenile Parole, the Department of Juvenile Justice, or the Attorney General, their legal names, current addresses, and telephone numbers; and,
- must inform the victim about the collection of restitution, fees, and expenses, the recovery of property used as evidence and how to contact the Department of Corrections, the Department of Probation, Parole and Pardon Services, the Board of Juvenile Parole, the Department of Juvenile Justice or the Attorney General.

A constitutional amendment was ratified in January, 1998 to bolster Act 141 and provide civil contempt penalties if the law was not followed.

The City of Isle of Palms has experienced a significant increase in calls for service and number of arrests.

Year	# of calls for service	# of arrests	
2000	31,342	403	
2001	40,857	501	
2002	38,816	218	(August/2002=18,602 calls for service)
2003	25,375	525	as of August/2003

South Carolina statistics show that there is a violent crime committed every 15 minutes-59 seconds; one larceny every 4 minutes, the theft of a motor vehicle every 34 minutes, and a burglary every 13 minutes (all Uniform Crime Reportable incidents). On the Isle of Palms, in the year 2002, there were a total of 880 Uniform Crime Reported incidents; of which there were 34 violent crimes, 121 larcenies, 6 motor vehicle thefts, and 12 burglaries. As of August, 2003, there have been 1325 Uniform Crime Reported incidents including , 42 violent crimes, 144 larcenies, 5 motor vehicle thefts, and 22 burglaries. There has been an increase in virtually every category of Uniform Crime Reportable incidents.

South Carolina statistics show that there is an alcohol-related accident every one minute. As of September, 2003, the Blood Alcohol level was lowered to .08 from .10. On the Isle of Palms, in 2002, there were 11 DUI arrests. Thus far in 2003, there have been 33 DUI arrests (a 200% increase), which is prior to the change in the legal Blood Alcohol limit. Because of the lowered legal limit, it is logical to anticipate an increase in DUI arrests.

With the increase of crime, there is obviously an increase in the number victims, as well as the number of cases that are assigned to investigations for follow-up and apprehension. Further, such an increase also dictates that there will be more hours spent at court proceedings such as bond hearings, preliminary hearings, and grand juries. From September, 2002 to September, 2003, the police department has attended 259 bond hearings, 45 preliminary hearings, and approx. 12 grand juries. The total number of man-hours expended exceeds 500 hours. Because of the size of our agency, the Isle of Palms Police Department investigator is responsible for assisting in covering for patrol supervisors in their absence. From September, 2002 to September, 2003, Isle of Palms Police Investigator has supervised patrol for 440 hours.

From September, 2002 to September, 2003, the Isle of Palms Police Department investigator has been assigned 183 cases for investigation, prepared, served and/or executed 115 arrest warrants and 10 search warrants. To provide perspective, in August and September, 2003, Isle of Palms Police Department investigations expended in excess of 300 hours working two (2) cases, which are still under investigation.

It is generally necessary for there to be two (2) individuals during an interview and interrogation. The current investigator has had to pull an officer from the road as to have two individuals present. Additionally, there have been recent cases where surveillance has been necessary. Once again, it is generally common practice for there to be two individuals to conduct surveillance.

The position that is being requested will be two fold. The individual will serve as the Victim Advocate, as well as a second investigator at the equivalent pay range of a patrol officer.

In order for duties to be performed in the most effective, efficient, and professional manner, agencies must be equipped with the necessary personnel and equipment to render the required services to the victims of the City of Isle of Palms.

The Victim's Rights Fund (Account #1020202012) currently has a balance of approximately $63,093.21 and generates approx. $1,000 per month. A future expenditure of approximately $35,000.00 is anticipated from this account for a new court reporting software package. In addition, $5,500.00 is being requested for the purchase of equipment to do video bond hearings that would leave this account with $22,593.21 if no other revenue were received into this fund. The following is a sample budget for law enforcement victim advocate services, including items needed to fulfill the obligation of State law mandates.

Sample Budget for Victim Advocate/Investigator

Recurring Expenses (Personnel)	Grant Costs	City Costs	Total Costs
Salary	$15,613.80	$10,409.20	$26,023.00
Insurance	3,387.60	2,258.40	5,646.00
Retirement---10.70%	1,670.68	1,113.78	2,784.46
Fica-Employer's share—7.65%	1,194.46	796.30	1,990.76
Worker's Compensation—0.48%	74.95	49.96	124.91
Brochures	900.00	600.00	1,500.00
Training	1,200.00	800.00	2,000.00
Office Supplies	1,500.00	1,000.00	2,500.00
Reference Materials	600.00	400.00	1,000.00
Cellular Phone Service	420.00	280.00	700.00
Pager Service	60.00	40.00	100.00
Vehicle Maintenance	330.00	220.00	550.00
TOTAL RECURRING EXPENSES:	**$26,951.48**	**$17,967.65**	**$44,919.13**

(Equipment)

Automobile w/police package	14,400.00	9,600.00	24,000.00
Computer	1,080.00	720.00	1,800.00
Cameras & Equipment	600.00	400.00	1,000.00
Software/Database	1,200.00	800.00	2,000.00
Laptop Computer	1,080.00	720.00	1,800.00
LCD Projector	1,200.00	800.00	2,000.00
Mentor Program	420.00	280.00	700.00
Handheld Radio	1,200.00	800.00	2,000.00
TOTAL EQUIPMENT/NON-RECURRING EXPENSES:	**$21,180.00**	**$14,120.00**	**$35,300.00**

Uniform Equipment

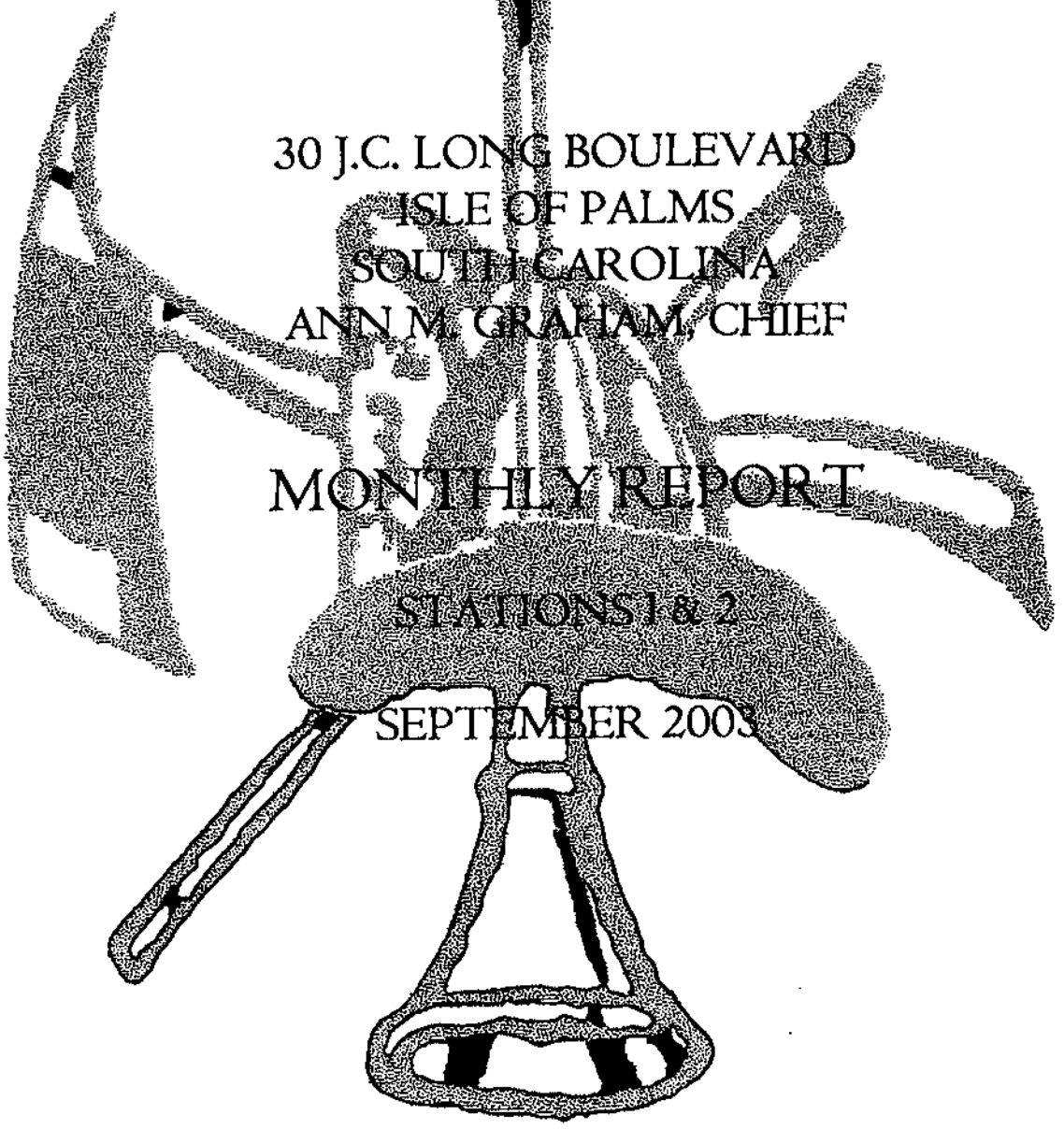
1 Short sleeved shirts	32.00
1 Long sleeved shirts	35.35
1 Trousers	51.00
1 Jacket	75.00
Rain Suit	50.00
Hat	5.00
Dress shoes	65.00
Duty boots	70.00
Wallet badge	48.00
Shirt badge	48.00
Reflective Vest	45.00
Tie	7.50
Cap	6.90
Body Armor	575.00
Velcro under belt	25.00
Handcuffs	42.00

1 Leg Iron		50.00
Duty Belt		48.00
Asp Baton		41.00
OC Spray		21.00
Handgun holster		93.00
OC Spary Case		24.00
Asp Baton Case		18.00
Glove Case		12.50
Belt Keepers		11.00
Clothing Allowance		500.00
Total Uniform:		**$1,999.25**

Total Costs: (1st Year)	**$48,131.48**	**$34,086.90**	**$82,218.38**
	(Grant)	(City)	(Total)
Annual Cost After 1st Year	**$26,951.48**	**$17,967.65**	**$44,919.13**

Budget Impact 2003-2004 (3 Months)			
Salary	$4,203.72	$2,802.48	$7,006.19
Insurance	3,387.60	2,258.40	5,646.00
Retirement---10.70%	449.80	299.87	749.66
Fica-Employer's share—7.65%	321.58	214.39	535.97
Worker's Compensation—0.48%	20.18	13.45	33.63
Automobile w/police package	14,400.00	9,600.00	24,000.00
Computer	1,080.00	720.00	1,800.00
Cameras & Equipment	600.00	400.00	1,000.00
Software/Database	1,200.00	800.00	2,000.00
Laptop Computer	1,080.00	720.00	1,800.00
Handheld Radio	1,200.00	800.00	2,000.00
Cellular Phone Service	140.00	93.33	233.33
Pager Service	20.00	13.33	33.33
Uniform Expense		1,999.25	1,999.25
Total 2003-2004 Budget Expenditure	$28,102.87	$20,734.50	$48,837.37

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

SEPTEMBER 2003

Isle of Palms Fire Department
Monthly Report
September 2003
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Isle of Palms Fire Department
Call Summary Report
September 2003

9/1/2003 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 23-year-old male lying on the ground, unconscious. Patient continued to go in & out of consciousness. Vital signs were assessed and patient monitored until EMS arrived. Patient refused emergency service help and was released into Isle of Palms Police Department custody.

9/1/2003 Fire Department responded to an emergency call concerning an auto vs. pedestrian. Upon arrival, found a 30-year-old male with small lacerations to the lower extremities. Patient stated that he did not fall from the motorcycle or lose consciousness. Vital signs were assessed and patient was advised that if symptoms should appear, to notify his physician.

9/3/2003 Fire Department responded to an emergency call of a person locked in a vehicle on Palm Boulevard. Upon arrival, found an elderly lady locked inside. Chief Graham forced entry trough a small window of the vehicle. The car was opened and Engine 1's crew cleaned the glass from the seats and around the vehicle. Occupant of the car was fine.

9/6/2003 Fire Department responded to an emergency medical call on Waterway Island Drive. Upon arrival, found a 55-year-old male that had fallen. Patient complained of pain in the neck, back and lower extremities. Vital signs were assessed and company placed patient's feet in splints and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

9/13/2003 Fire Department responded to an emergency medical call regarding an unknown animal bite at 30th & Palm Boulevard. Upon arrival, found an 15-year-old male sitting on the beach with three lacerations (approximately 2,3,4") long across the top of the left ankle. Vital signs were assessed and patient was monitored until EMS arrived. Patient was transported to MUSC ER for further evaluation.

Isle of Palms Fire Department

Call Report

September 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-600	09/01/03	1	EMS Assist	Non-Resident	1009 Ocean Boulevard
03-601	09/01/03	1	EMS Assist	Non-Resident	Palm Boulevard @ 14th Avenue
03-602	09/01/03	1	EMS Assist	Non-Resident	1400 Ocean Boulevard
03-603	09/01/03	1	EMS Assist	Non-Resident	Pavilion Boulevard @ Ocean Boulevard
03-604	09/01/03	2	Public Assist	Resident	3 46th Avenue
03-605	09/02/03	1	Station Tour	Resident	30 J.C. Long Boulevard
03-606	09/03/03	1	Public Appearance	Resident	Ocean Boulevard
03-607	09/03/03	2	Public Assist	Resident	3706 Hartnett Boulevard
03-608	09/03/03	1	Locked In/Trapped	Resident	1000 Palm Boulevard
03-609	09/03/03	1	EMS Assist	Non-Resident	Behind 1 14th Avenue
03-610	09/03/03	1	EMS Assist	Non-Resident	1004 Ocean Boulevard
03-611	09/05/03	1	Public Appearance	Resident	24 28th Avenue
03-612	09/05/03	2	EMS Assist	Non-Resident	30 Fairway Dunes Lane
03-613	09/06/03	2	EMS Assist	Non-Resident	10001 Back Bay Drive
03-614	09/06/03	2	EMS Assist	Resident	38 Waterway Island Drive
03-615	09/06/03	2	Public Assist	Resident	46th Avenue
03-616			VOID BY DISPATCH		
03-617	09/09/03	2	EMS Assist	Non-Resident	3800 Palm Boulevard
03-618	09/10/03	1	EMS Assist	Non-Resident	119 Charleston Boulevard
03-619	09/10/03	1	Unintentional False	Unclassified	Palm Boulevard @ 21st Avenue
03-620	09/10/03	2	Public Assist	Resident	44 41st Avenue
03-621	09/11/03	OOJ	Public Appearance	Non-Resident	1204 Middle Street, Sullivan's Island
03-622	09/11/03	1	EMS Assist	Resident	405 Merrit Boulevard
03-623	09/11/03	2	Structure Fire	Resident	7500 Palmetto Drive, Unit B-412
03-624	09/11/03	2	Unclassified: Wrong Location	Non-Resident	8364 Palmetto Drive
03-625	09/11/03	2	EMS Assist	Resident	3703 Palm Boulevard
03-626	09/12/03	1	EMS Assist	Resident	30 J.C. Long Boulevard
03-627	09/13/03	1	EMS Assist	Non-Resident	Palm Boulevard @ 30th Avenue
03-628	09/13/03	1	EMS Assist	Resident	2802 Waterway Boulevard
03-629	09/13/03	2	EMS Assist	Non-Resident	9510 Palmetto Drive, Unit 1311
03-630	09/14/03	2	Station Tour	Non-Resident	44 41st Avenue
03-631	09/15/03	1	EMS Assist	Resident	1900 Waterway Boulevard
03-632	09/15/03	1	Public Assist	Resident	1004 Ocean Boulevard
03-633	09/17/03	2	EMS Assist	Resident	15 Sandwedge Lane
03-634	09/17/03	1	Spill, Leak - No Fire	Non-Resident	Palm Boulevard @ 27th Avenue
03-635	09/17/03	2	Unintentional False	Resident	Behind 12 Surf Lane
03-636	09/17/03	2	EMS Assist	Resident	30 Intracoastal Court
03-637	09/17/03	2	EMS Assist	Non-Resident	200 Grand Pavilion, Room 210
03-638	09/18/03	1	Unintentional False	Non-Resident	Behind 618 Ocean Boulevard
03-639	09/19/03	1	EMS Assist	Non-Resident	1130 Ocean Boulevard
03-640	09/20/03	1	EMS Assist	Resident	408 Palm Boulevard
03-641	09/20/03	2	EMS Assist	Resident	238 Forest Trail
03-642	09/20/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-643	09/20/03	1	EMS Assist	Non-Resident	Behind 3100 Palm Boulevard
03-644	09/21/03	2	Alarm Malfunction	Resident	4004 Palm Boulevard
03-645	09/21/03	2	Smoke Detector Install	Resident	4004 Palm Boulevard
03-646	09/21/03	2	Station Tour	Resident	44 41st Avenue
03-647	09/22/03	1	Public Assist	Resident	1107 Oak Harbor Boulevard
03-648	09/23/03	2	EMS Assist	Non-Resident	2 Dunecrest Lane

Isle of Palms Fire Department

Call Report

September 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-649	09/23/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-650	09/23/03	1	Unintentional False	Resident	2614 Palm Boulevard
03-651	09/24/03	1	Unclassified: Call Cancelled	Resident	2614 Palm Boulevard
03-652	09/24/03	2	EMS Assist	Non-Resident	30 Ocean Point
03-653	09/24/03	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-654	09/27/03	2	EMS Assist	Non-Resident	44 41st Avenue
03-655	09/29/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-656	09/29/03	2	EMS Assist	Non-Resident	50 41st Avenue

Total Calls	56
District 1	30
District 2	25
OOJ/Mutual Aid	1
Resident	27
Non-Resident	28
Unclassified	1
Total EMS Calls	30
District 1	16
District 2	14
OOJ/Mutual Aid	0
Resident	10
Non-Resident	20
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

September 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-612	09/05/03	2	EMS Assist	Non-Resident	30 Fairway Dunes Lane
03-613	09/06/03	2	EMS Assist	Non-Resident	10001 Back Bay Drive
03-614	09/06/03	2	EMS Assist	Resident	38 Waterway Island Drive
03-623	09/11/03	2	Structure Fire	Resident	7500 Palmetto Drive, Unit B-412
03-629	09/13/03	2	EMS Assist	Non-Resident	9510 Palmetto Drive, Unit 1311
03-633	09/17/03	2	EMS Assist	Resident	15 Sandwedge Lane
03-637	09/17/03	2	EMS Assist	Non-Resident	200 Grand Pavilion, Room 210
03-648	09/23/03	2	EMS Assist	Non-Resident	2 Dunecrest Lane
03-652	09/24/03	2	EMS Assist	Non-Resident	30 Ocean Point

Total Calls	9
Resident	3
Non-Resident	6
Unclassified	0
Total EMS Calls	8
Resident	2
Non-Resident	6
Unclassified	0

Isle of Palms Fire Department

Incident Report

September 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total September 2002	YTD 2002
Total Alarms for Month	56	30	25	1	645	54	572
Structure Fire	1		1		13		5
Outside Structure							1
Vehicle Fire					4		1
Brush,Grass, Leaves					6		13
Trash, Rubbish					2		1
Explosion, no fire							1
Spill with fire							1
Other Fires					9		1
Overpressure Rupture							1
Emergency Med. Call	30	16	14		349	33	336
Lock-in, Trapped	1	1			1		8
Search					26	1	14
Extrication							1
Rescue-not classified					7	1	7
Spill, leak, no fire	1	1			6		4
Power Line Down					1		1
Arcing Elec. Equip.					2		8
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					3	1	1
Water Removal							2
Smoke Removal					1		
Animal Rescue					1		
Assist Police					2		4
Unauthorized Burning					1		
Move-Up					4	1	10
Service Call					4	1	4
Smoke Scare					1	1	5
Contolled Burn					1		1
Steam Mistaken, smoke					1		1
Malicious False					1		
Bomb Scare					1		
Alarm Malfunction	1		1		22	4	17
Unintentional False	4	3	1		42	1	38
Unclassified	2	1	1		15		1
Supplemental	16	8	7	1	119	10	84

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

September 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total September 2002	YTD 2002
Total for Month	16	8	7	1	119	10	84
Smoke Detector	1		1		9	1	5
Station Tour	6	4	2		34		
Public Education					1		2
Public Appearance	3	2		1	15	2	15
Assist Motorist							
Public Assist	6	2	4		54	7	56
Other					6		6

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27				270
Non-Resident	7	8	23	33	46	52	80	94	28				371
Unclassified	0	0	1	0	1	0	0	1	1				4
Total	24	36	58	57	80	82	118	134	56	0	0	0	645

Isle of Palms Fire Department
Completed Pre-Incident Surveys
September 2003

Beach Biz

Oceanview Condominiums

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT - SEPTEMBER 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Const Type	Violations	Next Inspection	Inspector	Shift
09/09/2003	Domino's Pizza	Yes		B	V	1	12/09/2003	605	C
09/09/2003	Long Island Café	Yes		B	IV	0	12/09/2003	605	C
09/09/2003	IOP Hardware	Yes		H	IV	0	12/09/2003	605	C
09/09/2003	Ron Davis Realty	Yes		B	IV	0	12/09/2003	605	C
09/09/2003	Edward Jones Investments	Yes		B	IV	1	12/09/2003	605	C
09/23/2003	IOP Building Department	Yes		B	VI	2	11/07.2003	603/627	B
09/23/2003	IOP City Hall	Yes		B	VI	0	11/07/2003	603	B
09/23/2003	IOP Police Department	Yes		B	VI	0	11/07/2003	603	B
09/23/2003	Jeff Newcomb & Associates	Yes		B	IV	0	11/07/2003	603/627	B
09/23/2003	Innovative Staff Solutions	Yes		B	IV	0	11/07/2003	603/627	B
09/23/2003	Ocean Home Contractor	Yes		B	IV	1	11/07/2003	603/627	B
09/23/2003	East Island Real Estate	Yes		B	IV	2	11/07/2003	603/627	B
09/24/2003	Sea Island Grill @ Boardwalk	Yes		B	IV	6	10/24/2003	608/609	B
09/24/2003	Boardwalk Inn	Yes		R	IV	10	10/24/2003	608/609	B
09/24/2003	Seascape	Yes		R	IV	9	10/24/2003	608/611	B
09/30/2003	Harbor Course Maintenance Shed		Yes	H	VI	6	10/30/2003	607	C
09/30/2003	Wild Dunes Dist. Center	Yes		B	VI	6	10/30/2003	607	C
09/30/2003	W/D Dist.Center/Shop Area	Yes		B	VI	7	10/30/2003	607	C
09/30/2003	W/D Community Center		Yes	B	VI	0	09/30/2004	607	C
09/30/2003	Links Golf Course Shed		Yes	H	VI	11	11/01/2003	607	C
09/30/2003	Harbor Course Shop		Yes	A	VI	1	11/14/2003	607	C
09/30/2003	Yacht Harbor	Yes		R	IV	2	10/30/2003	607	C
09/30/2003	Morgan Creek Grill		Yes	B	VI	15	10/15/2003	607	C

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09/30/2003	Great Beach Vacations	Yes		B	IV	0	12/30/2003	605	C
09/30/2003	Beach Side Pool	Yes		H	II	0	12/30/2003	605	C
09/30/2003	Laundromat	Yes		B	IV	2	10/30/2003	605	C
09/30/2003	Beachside Real Estate	Yes		B	IV	0	12/30/2003	605	C
09/30/2003	Island Cards Gift Shop	Yes		M	IV	1	10/30/2003	605	C
09/30/2003	Island Liquors	Yes		B	IV	0	12/30/2003	605	C
09/30/2003	Beach Town/1101 Ocean	Yes		M	V	1	10/30/2003	605	C
09/30/2003	My Favorite Things	Yes		B	V	1	10/30/2003	605	C
09/30/2003	Razors Edge	Yes		B	V	0	12/30/2002	605	C
09/30/2003	Beach Town/1009 Ocean	Yes		M	V	0	12/30/2003	605	C
09/30/2003	My Favorite Things #2	Yes		B	V	1	10/30/2003	605	C
09/30/2003	Ben & Jerry's	Yes		B	V	0	12/30/2003	605	C

Total Inspections: 35
Total Violations: 86

INSPECTORS:

603-Kramer
604-Bullock
605-Nilsen
606-Braun
607-Tetor
627-Gadsden
608-McGinnis
609-Friend
611-Collins

Isle of Palms Fire Department
Training Report
September 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1161	Total Training Hours	284
Hours Per Person	40.034	Hours Per Person	14.947

Additional Training

All career personnel received practical training on the new Emergency One 95-foot elevated platform. Lance Kochen, a technical support representative for Emergency One, conducted the initial training. This training covered the following subject areas: safety precautions, stabilizer operation, aerial operation, PTO operation, pump operation, and operator maintenance. Subsequent training was conducted on a shift level following all of the guidelines set forth by the manufacturer.

Classroom and practical training also was conducted on the subject of positive pressure ventilation.

All volunteer personnel participated in a Night Drill with A shift. Personnel practiced handling hose streams and pump operations. The second drill of the month addressed personal protective equipment and self-contained breathing apparatus.

Medical in-service training covered Injuries to the Central Nervous System and Burns.

Engineers Randy Collins, Dave Micalizzi, and Scott Mrowca, completed the NFPA/IFSAC Fire Officer I course. This weeklong course was conducted by the South Carolina Fire Academy and was held at their regional office in North Charleston.

Lieutenant Joe McGinnis; Engineers Randy Collins, Shaun Gadsden, and Julie Morton; and Firefighters Travis Dowdy and Brian Saylors; all successfully completed the American Heart Association CPR Instructor course. They all must assist with teaching a CPR course before becoming full-fledged instructors.

Engineers Shaun Gadsden and Julie Morton successfully completed the Fire Academy's Health and Safety Officer course held at the regional office in North Charleston.

Engineers Dave Micalizzi and Julie Morton successfully completed the one-day Positive Pressure Ventilation course conducted by the Fire Academy.

The Volunteer and Explorer rosters are currently at 19 members.

Isle of Palms Fire Department

Training Report

September 2003

Career Personnel	Hours
Chief Graham	53
Captain Maibach	145
Captain Bullock	17
Captain Kramer	24
Captain Nilsen	34
Lieutenant Braun	23
Lieutenant Tetor	34
Lieutenant McGinnis	54
Bacon	17
Bloom	26
Bozman, Brian	29
Burnette	20
Ciappa	20
Collins	80
Dowdy	33
Ellis	49
Friend	29
Gadsden	57
Gervais	26
Giddens	29
Hathaway	26
Micalizzi	68
Morris	20
Morton	60
Mrowca	77
Rodden	20
Saylors	36
Smith, J.	35
Stinnett	20
Total for Month	**1161**
Average Per Person	**40.034**

Volunteer/Explorer

Personnel	Hours
Bammann	51
Bolton	3
Boss	4
Bozman, Brandon	4
Buckhannon	7
Corbett	6
Graham	120
Jenkins	9
Jones	4
Malloy	48
Mitchum	4
Nevitt	3
Noyes	7
Samuelson	4
Sancic-Chumley	3
Smith, W.	0
Stickney	3
Topping	4
Wood	0
Total for Month	**284**
Average Per Person	**14.947**

Isle of Palms Fire Department

Monthly Water Usage Log

September 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1	1,500				1,500
2	1,000				1,000
3	1,500				1,500
4	1,000				1,000
5	1,000				1,000
6					0
7					0
8					0
9					0
10					0
11					0
12					0
13					0
14					0
15		30,000			30,000
16		30,000			30,000
17		30,000			30,000
18					0
19					0
20					0
21					0
22					0
23		15,000			15,000
24		15,000			15,000
25		15,000			15,000
26					0
27					0
28					0
29					0
30					0
31					0
Total	6,000	135,000	0	0	141,000

Chief's Signature:

Water Department notified on: 10/1/03

Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June	5,000	45,000			**50,000**
July	5,000	36,000	214,000		**255,000**
August	10,000	15,000	225,000	25,000	**275,000**
September	6,000	135,000			**141,000**
October					**0**
November					**0**
December					**0**
Total	**50,000**	**340,500**	**449,700**	**37,250**	**877,450**

Isle of Palms Fire Department

Maintenance Report

September 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
9/2	Boat 1	Replaced lanyard kill switch	1.00	$9.50	0.00	$0.00	1045205017
9/8	Boat 1	Lettering, graphics applied	3.00	$0.00	0.00	$84.56	1045205017
9/25	Car 1	Preventive maintenance done	0.50	$0.00	3.00	$30.89	1045205017
9/2	Engine 1	SCBA facepiece exhalation valve replaced	0.50	$0.00	0.00	$0.00	1045205027
9/16	Engine 1	Fuel sending unit replaced	0.00	$0.00	6.00	Warranty	1045205017
9/16	Engine 1	Replaced light cover on driver's door	0.00	$0.00	0.50	Warranty	1045205017
9/10	Engine 2	Hose, discharge horn on carbon dioxide extinguisher replaced	0.00	$0.00	0.00	Invoice Due	1045205027
9/10	Engine 3	Mirror on right side door replaced	1.00	$0.00	0.00	$0.00	1045205017
9/22	Rescue 1	Compartment door closure replaced	4.00	$45.16	0.00	$0.00	1045205017
9/22	Rescue 1	Cascade cylinders hydrostatic test completed	2.00	$0.00	0.00	Invoice Due	1045205027
9/24	Rescue 2	Preventive maintenance, tune up done; fuel injection system cleaned	0.00	$0.00	5.00	$574.38	1045205017
9/18	SCBA #464	SCBA repaired, tested	0.00	$0.00	3.00	$93.50	1045205027
9/22	Station 2	Generator repaired	0.00	$0.00	6.00	$450.86	1045205026
9/22	Tower 1	Officer's side door handle repaired	0.00	$0.00	1.00	Warranty	1045205017
9/25	Tower 1	Emergency tire repair done	0.00	$0.00	3.00	$126.88	1045205017
9/28	Tower 1	Resecured gromets on rear roll up door	0.50	$0.68	0.00	$0.00	1045205017
9/9	Truck 1	Replaced extension rod	2.00	$0.00	12.00	$1,272.00	1045205017
9/22	Utility Truck	Exhaust system replaced	0.50	$0.00	4.00	$214.52	1045205017
9/23	Utility Truck	Preventive maintenance done	0.50	$0.00	4.00	$28.19	1045205017
		Totals	**14.50**	**$55.34**	**47.50**	**$2,875.78**	

Miscellaneous

Engine 3 was sold on 9/10/03
Truck 1 was sold on 9/26/03
Tower 1 was placed in service on 9/15/03
Grass and shrubs were cleared from around several hydrants
Several hydrants were painted

Isle of Palms Fire Department
Personnel Report
September 2003

9/10/2003 Volunteer meeting at Station 1.

9/24/2003 Volunteer meeting at Station 1.

9/2003 The Fire Department would like to acknowledge Engineer Randy Collins "Employee of the Month" for an outstanding job in preparing for Fire Prevention activities scheduled throughout October.

September Birthdays: Dan Gervais, Brian Saylors, James Giddens and Volunteers Bobby Wood and Jeff Stickney.

Isle of Palms Fire Department
Public Relations Report
September 2003

9/1/2003 Firefighter Dowdy assisted an island resident with disconnecting their garage door opener.

9/2/2003 Engineers Collins, Gadsden, Burnette and Firefighter Rodden gave a station tour to a young boy and his nanny.

9/3/2003 Chief Graham, Captain Nilsen, Lieutenant Tetor, Engineers Hathaway, Gadsden, Ciappa and Firefighters Rodden and Jenkins assisted with the honor guard presentation of colors at the ground breaking of the Front Beach Enhancement Program on Front Beach/Ocean Boulevard.

9/3/2003 Lieutenant Tetor, Engineer Gervais and Firefighter Smith assisted an island resident into her wheelchair and helped her to bed.

9/5/2003 Captain Kramer, Engineers Burnette, Collins and Firefighter Rodden assisted at the Recreation Department for the monthly Middle School Dance.

9/10/2003 Three citizens walked into Station 11 and asked for a ride to their house, because their golf cart had broken down at the Isle of Palms Marina. Firefighter Smith took the residents back to their home.

9/11/2003 Fire Department personnel, along with the Sullivan's Island Fire Department, attended a memorial breakfast at the Stella Maris Catholic Church on Sullivan's Island in honor of September 11th.

9/14/2003 Engineer Morton conducted a tour at Station 11 for a German family of four (4) visiting the island.

9/15/2003 Engineer Hathaway assisted the manager of the Seaside Inn in removing a lock inside his office.

9/20/2003 Captain Kramer conducted a tour at Station 1 for a three-year-old and his mother.

9/29/2003 Captain Kramer and Firefighter Saylors conducted a tour at Station 1 to a firefighter visiting from Tennessee.

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax (843) 886-0097

Memorandum

To: Linda Tucker

From: Chief Graham

Date: September 30, 2003

Re: Storm Water Pumping

As you are aware, significant flooding for several days occurred in the month of September, 2003. The areas affected and pumped down to allow residents to get to their homes were as follows:

Date & area affected:	Personnel involved with setup, pumping and cleanup:
9/6/2003 46th, 48th, 53rd, 56th 57th Avenues	Chief Graham, Captain Nilsen, Lieutenant Tetor, Engineers Friend, Hathaway, Gervais and Firefighters Giddens, Smith and Bloom.
9/7/2003 48th, 53rd, 56th Avenues	Chief Graham, Lieutenant Tetor, Lieutenant Braun, Engineers Ciappa, Gadsden and Firefighter Stinnett.
9/8/2003 46th, 48th, 53rd, 56th Avenues	Chief Graham, Captain Kramer, Engineer Collins, Firefighters Bacon and Saylors.
9/9/2003 53rd Avenue	Chief Graham, Captain Nilsen, Firefighter Giddens and Engineer Friend.
9/11/2003 Clean up	Chief Graham, Captain Bullock, Firefighters Stinnett and Smith.

The city rented three (3) pumps from Goodwin Pumps that were placed in service.

15 September, 2003

Isle of Palms Fire Department
Chief Ann Marie Graham
1207 Palm Boulevard
Isle of Palms, S.C. 29451

Re: Recent Arson Burning of Family Property at 14 Yacht Harbor, Wild Dunes

Dear Chief Graham,

We wish to extend you and your fire fighters a most heartfelt thanks for all the help and support we have received in connection with the burning of our property. At every phase from the start, you and your department have been efficient, dedicated and, most important, passionate about your work. Your team embodies the kind of can-do spirit that is rarely witnessed.

Our community is truly blessed to have a department of public safety to achieve your level of diligence and excellence. We commend you and your fire fighters for your devoted efforts and applaud the quality of your work. Thank you all very much.

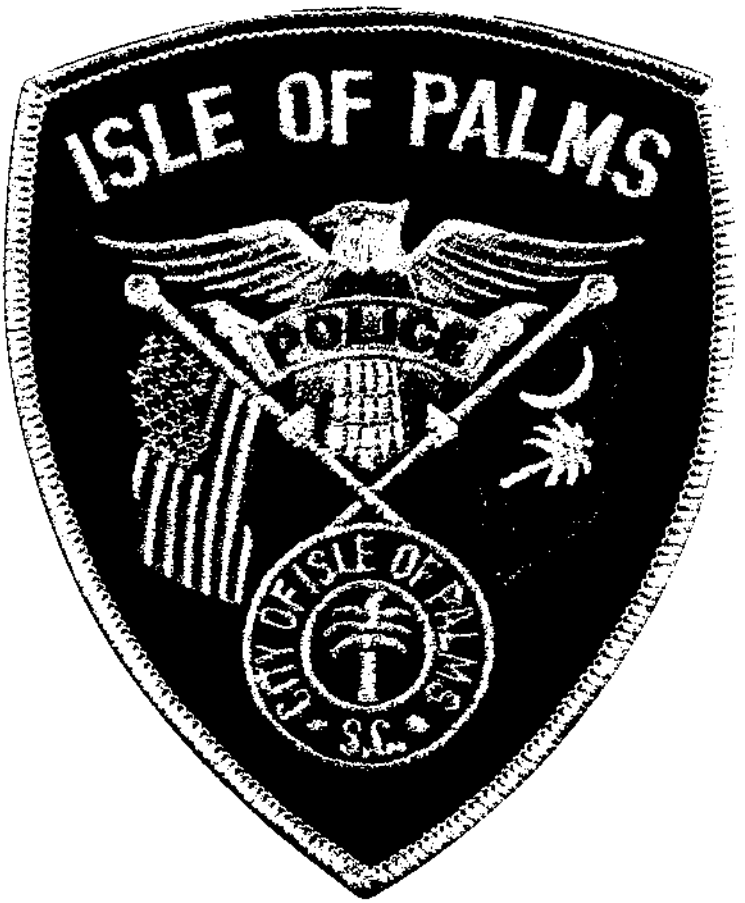
Sincerely,

To: Firemen on duty evening/Monday, Sept 22, 2003

Thank you again for saving a little kitten's life trapped under my steps at 1107 Oak Harbor Blvd.

Our community is blessed with having such dedicated men.

Thank you,



Monthly Report

September 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR SEPTEMBER, 2003**

Date: **October 2, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of September 2003.

Patrol

September 1, 2003 Several subjects in possession of beer on Ocean Boulevard were observed by an officer and approached to advise of the open container law. Two subjects saw the approaching officer and discarded their beer bottles. When the officer requested that the subjects properly discard their beer in a trash receptacle, one subject became belligerent and refused to do so. That subject was taken into custody without incident. The second subject interfered and started yelling profanities. This subject tried to avoid arrest by pulling away when being taken into custody. The first subject arrested was charged with Littering, No Alcohol on Beach or Streets and NRVC. The subject that resisted was charged with Disorderly Conduct and Resisting Arrest.

September 1, 2003 A homeowner returning to his Palm Boulevard residence interrupted two male subjects in the act of burglarizing his home. The homeowner was able to get a good description of their vehicle when it left. An officer alerted to the situation observed the vehicle driving from the area recklessly and stopped the suspect vehicle several blocks away and placed the driver under arrest. All items stolen were recovered and the suspect was charged with Burglary 2nd degree, Reckless Driving, Operating Uninsured, DUS II, NRVC X 4, Failure to Surrender a Suspended DL and Possession of Drug Paraphernalia. The second suspect managed to get away prior to the vehicle being stopped and was never identified or located.

September 2, 2003 An officer responded to a 911 complaint from a parking lot on JC Long Boulevard and spotted a male subject in the bushes near Fire Station 1. The subject refused to follow any verbal orders issued by the officer and was taken into custody for

his intoxicated state. While on I-526 transporting him to the detention center the subject began banging his head against the side window. He then managed to kick out the side window of the cruiser, causing the officer to request assistance and stop on the side of the road to resecure the subject. With assistance from a Mount Pleasant police officer and a Charleston County deputy, the subject was subdued and transported by the deputy to the detention center. The suspect also caused damage to the county cruiser. The subject was charged with Public Intoxication, Malicious Damage to Real Property 2 counts, Resisting Arrest and NRVC.

September 5, 2003 An officer on beach patrol at approximately 11:30 p.m. observed several subjects near the beach access near the County Park with a large quantity of beer. The officer investigated and found two underage male subjects in possession of two cases of beer. They were both taken into custody and charged with Minor in Possession of Beer.

September 9, 2003 An officer patrolling the connector observed a vehicle cross the median several times and stopped the vehicle to investigate. An odor of alcohol was detected and while conducting a search with the permission of the driver, a quantity of marijuana was located in the console. The driver was charged with Simple Possession of Marijuana.

September 10, 2003 An officer traveling across the connector in an unmarked police vehicle observed a vehicle tailgating a police vehicle. The officer pulled into the median and got behind the suspect vehicle and conducted a traffic stop. A computer check of the drivers record indicated that his driver's license was suspended for non- payment of a traffic ticket. He was taken into custody and charged with Careless Driving, DUS, and NRVC.

September 10, 2003 Members of the Charleston County Sheriff's Office Vice Unit sent an underage subject into all alcohol establishments on the Isle of Palms. The unit charged a waitress at a front beach restaurant for Transfer of Beer to a Minor. An employee at a local store that sells beer was cited for Transfer of Beer to a Minor and two employees of another restaurant were given warnings for minor alcohol infractions.

September 13, 2003 An officer responded to a call of a disturbance at 3rd Avenue and Palm Boulevard and observed four subjects, a male and a female arguing with two other male subjects, sitting in their vehicle. After speaking with all subjects present, two uncooperative male subjects were charged with Public Intoxication.

September 14, 2003 An officer responded to 25th Avenue near Waterway Boulevard regarding a vehicle reported to be running and unattended. The officer investigated and found the vehicle occupied by a sleeping male subject. The officer detected an odor of burned marijuana and received consent to check the vehicle. While looking in the vehicle the officer observed marijuana seeds and four fictitious forms of identification with the seventeen- year old subject's picture on each. The subject was taken into custody and charged with Possession of Altered or Falsified Identification.

September 17, 2003 An officer was dispatched to the connector where a subject was observed jumping into the water. The officer observed a male subject swimming in Hamlin Creek toward a dock at the end of 17th Avenue. The subject was located and cited for Disorderly Conduct and released.

September 19, 2003 An ongoing fraud investigation into the theft and use of credit card numbers has resulted in the arrest of an accomplice for eight outstanding arrest warrants. The thefts to date have resulted in over $25,000 of merchandise charged to victims accounts. The Isle of Palms Police Department has shared this information with other police agencies, which has resulted in the formation of a task force headed by the U.S. Secret Service. It appears that the two people that the Isle of Palms Police arrested in this case are probably low-level participants in a large ring of credit card fraud and theft across the state. A Federal Grand Jury will be convening with information on others involved. The U.S. Secret Service is adopting our case and will pursue other target participants for Identity Theft.

September 22, 2003 An officer on patrol stopped a vehicle on Palm Boulevard near 9th Avenue for not having workable brake lights. While talking to the driver the officer observed a large quantity of beer cans in the pickup truck. A check of the driver's license indicated that he was only seventeen- years old. He was charged with Minor in Possession of Beer and released.

September 24, 2003 At approximately 5:30 a.m. an officer responded to a report of a female sleeping on the sidewalk on 41st Avenue. Upon arrival, the officer observed a female sitting on the sidewalk with two open beer bottles in front of her. The subject was from Pennsylvania and had been drinking at a relative's unknown address. After failing to comply with the requests of the officer, the suspect was taken into custody and charged with Public Intoxication and No Alcohol on Street.

September 26, 2003 An officer on patrol stopped a vehicle for speeding near 54th Avenue on Palm Boulevard. When the officer ran a computer check of the driver's name, an outstanding arrest warrant was confirmed through Summerville Police Department. The driver was taken into custody and transported to a point halfway to Summerville where a Summerville police officer took custody.

September 27, 2003 While on patrol in a parking lot on JC Long Boulevard, an officer observed a male subject urinating in public. The subject was found to be extremely intoxicated and was taken into custody and charged with Public Intoxication.

September 27, 2003 An officer patrolling the grounds of the Recreation Center observed a vehicle parked in the roadway near the skateboard ramp. The officer investigated and observed a quantity of marijuana in the vehicle. Two subjects were fifteen and the third was sixteen years old. All three were taken into custody and later released to their parents. This juvenile matter will be handled in Family Court.

September 28, 2003 While on patrol shortly after midnight, an officer heard a loud sound of metal against metal coming from the gate area near Wild Dunes Yacht Harbor Marina. The officer observed a vehicle leaving the area and initiated a traffic stop in the 41st Avenue Marina. The vehicle had fresh body damage and was occupied by four juveniles. The officer determined that the vehicle had been taken without permission and belonged to the father of one of the passengers. The juvenile driver was charged with Using a Motor Vehicle Without Consent and Leaving the Scene of an Accident. The charges will be handled in Family Court.

September 28, 2003 An officer on foot patrol behind 1501 Palm Boulevard observed two subjects in a vehicle behind a business and investigated. Both subjects were found to be in possession of beer. When the officer ran a computer check of the subjects, one subject was determined to be wanted by the office of Columbia Probation and Parole. When this subject was taken into custody he was found to be in possession of marijuana. Both subjects were charged with Open Container and Simple Possession of Marijuana. A hold was placed on one for the outstanding warrant.

Personnel/Community Services

September 2, 3003 Ptl. Wooley received a letter of appreciation from a visitor to Wild Dunes who commended him for the way he handled concerned as well as rude and uncaring people during the Yacht Harbor house fire.

September 6, 2003 The Isle of Palms Police Department participated in the annual Law Enforcement Day 2003 at Northwoods Mall. The police department had two vehicles on display along with a large photo display. Nine police department employees manned the display in shifts for the twelve- hour event.

September 15, 2003 Ptl. Wooley received a letter of appreciation from a visiting couple who commended him for his professionalism during their visit.

September 20, 2003 ACO Cook received a letter of appreciation and a homemade bird bath as gift for assisting from a mother and her daughter for assisting them during their visit to the Isle of Palms.

September 20, 2003 Ptl. Perkins received a letter of appreciation from a minister and his wife who were the victims of a theft on the beach while on vacation.

September 20, 2003 Cpl. G. Erickson received a letter of appreciation from an elderly visitor to the Isle of Palms for changing a flat tire for him.

September 29, 2003 A six year-old boy who wanted a tour of the police department for his birthday was greeted and toured the department with Ptl. Ambas as his escort. The boy was able to sit in a police car and was told about 911 and fingerprinting.

September 30, 2003 Cpl. Usry and PFC York received a letter of thanks from the daughter of a longtime resident that died suddenly. She stated that her mother always said that she felt so watched over by the Isle of Palms Police.

September 30, 2003 Detective Corporal D. Caldwell was nominated for and received Employee of the Month for her long hours put in in the investigations of the recent Yacht Harbor arson and the fraud investigation.

September 30, 2003 Corporal K. Usry was nominated for and received Employee of the Month for all of the extra hours she put forth in her organization and planning of the recent Law Enforcement Day.

September 30, 2003 For the month of September, officers on patrol discovered sixteen businesses and three homes with open or unlocked doors. A total of twenty-two Victim of Crime Forms were issued to homeowners and businesses for various conditions noted by officers while on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 10/7/2003

During the month of September 2003, the Telecommunications Office received and dispatched 3,718 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
September, 2003	2,937	56	708	17	3,718
September, 2002	1,896	54	827	25	2,802
Percentage Change	55%	4%	-14%	-32%	33%
Year to Date 2003	28,312	654	7,431	226	36,623
Year to Date 2002	20,498	578	7,622	199	28,897
Percentage Change	38%	13%	-3%	14%	27%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	130	315	147	592
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	176	47	135	358
Tract 3: 10th Ave. North to 21st. Ave. South	486	176	236	898
Tract 4: 21st Ave. North to 31st Ave. South	80	39	112	231
Tract 5: 31st Ave North to 41st Ave. South	1	104	73	178
Tract 6: Forest Trail	11	0	8	19
Tract 7: 41st Ave. North to 57th Ave.	225	15	143	383
Tract 8: Wild Dunes	44	0	88	132
Tract 9: IOP Connector	0	0	63	63
Tract 10: County Park	35	0	11	46
Tract 99: Off Island	0	0	37	37
Totals:	1188	696	1053	2937

Isle of Palms Police Department Officer Activity September 2003

	September 2003	September 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1053	999	5%	13274	11084	20%
Building Checks	1188	573	107%	8345	4672	79%
SPR'S	696	335	108%	6554	4893	34%
Traffic Stops	317	164	93%	3083	2403	28%
Traffic Stops w/Tickets	113	34	232%	838	723	16%
% Traffic Stops w/Tickets	36%	21%	72%	27%	30%	-10%
DUI Tickets	0	0	0%	33	11	200%
DUS Tickets	13	2	550%	77	45	71%
Speeding Tickets	18	16	13%	204	412	-50%
Other Traffic Tickets	156	22	609%	998	564	77%
Non Traffic Tickets	34	51	-33%	626	474	32%
Parking Tickets	73	432	-83%	5000	5465	-9%
City Tickets	25	17	47%	294	147	100%
Warning Tickets	190	92	107%	1805	1172	54%

Connector Calls For Service for the Month of September 2003

The Isle of Palms Police Department has responded to or initiated 62 calls involving 1011 minutes, or 17 man hours for the month of September, 2003. The following table breaks down the type, number and time element of each call.

	Calls September	Calls Year To Date	Arrests September	Arrests Year To Date	Minutes September	Minutes Year To Date	Avg. Minutes September	Avg. Minutes Year To Date
Accidents	1	21	0	0	104.63	943.91	105	45
Traffic Stops With Tickets	21	199	5	48	521.83	6098.32	25	31
Traffic Stops Without Tickets	18	379	0	0	188.27	2822.74	10	7
Citizen Assists	14	141	0	0	128.75	1318.62	9	9
Assist Other PD	0	9	0	0	0	232.6	1	26
Miscellaneous	8	98	0	0	67.36	624.08	8	6
Totals	62	847	5	48	1011	12041	16	14
Sep-02	57	698	3	24	700	12294	14	18

Isle of Palms Police Department Monthly Report for September 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	September 2003	Total 2003	September 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		2		
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1	1	2
120 ROBBERY				
13A ASSAULT		6		4
13B SIMPLE ASSAULT	1	25	5	33
13C INTIMIDATION		2		
200 ARSON		2		1
210 EXTORTION				
220 BURGLARY	3	25	1	13
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		8	1	4
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	2	16	3	21
23G POSSESSION OF STOLEN LICENSE PLATE		2		1
23H ALL OTHER LARCENY	12	132	16	105
240 MOTOR VEHICLE THEFT		5		6
250 COUNTERFEITING/FORGERY	1	11		5
26B FRAUD/CREDIT CARD /ATM		8		5
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET		2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		3		
290 DAMAGE PROPERTY	9	64	16	55
35A DRUG/NARCOTICS	5	40	1	15
35B DRUG EQUIPMENT VIOLATION		5		3
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		5	1	1
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES		1	2	2
753 OBSCENE & HARASSING PHONE	2	3	1	12
756 BREACH OF TRUST	1	4		
90A BAD CHECKS				3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	21		8
90D DUI		33		11
90E DRUNKENNESS	3	16		12
90F FAMILY (NO VIOLENCE)		3		
90G LIQUOR LAW	5	72	1	28
90H PEEPING TOM				
90I RUNAWAY	1	1		1
90J TRESPASSING		14	1	11
90L TRUANCY				
90M AGENCY ASSIST		6		4
90N RESISTING ARREST		3		
90P CONTRIBUTING TO DELINQUENCY		1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		11		3
91A ALARM	22	177	14	144
91D DISTURBANCE	1	3		4
91F NON-VIOLENT FAMILY DISPUTE	2	12		16
91T TRAFFIC & NRVC ARRESTS	17	114	3	50
91W WARRANT ARRESTS	1	7	1	10
979 MISSING PERSONS		2		2
980 SUICIDES		2	1	4
992 PROWLER				3
NCR NON CRIMINAL REPORTS	56	600	46	390
TOTALS:	145	1470	115	995

Isle of Palms Police Department Monthly Report for September 2003

ARREST SUMMARY

Type	September 2003	Total 2003	September 2002	Total 2002
Adults	Male = 34 Female=3	Male= 367 Female= 105	Male=7 Female=6	Male= 161 Female=47
Juveniles	Male = 2 Female= 0	Male = 25 Female= 9	Male=1 Female=0	Male = 6 Female=0
Narc-Adults	Male =4 Female=1	Male = 50 Female= 7	Male = 1 Female= 0	Male = 15 Female=2
Narc-Juveniles	Male = 3 Female=0	Male = 8 Female= 1	Male= 0 Female= 0	Male = 2 Female=0
TOTALS:	Male = 43 Female=4	Male= 450 Female= 122	Male=9 Female=6	Male=184 Female=49

PROPERTY VALUES REPORTED

Type	September 2003	Total 2003	September 2002	Total 2002
Burglary Stolen	$6,105.00	$149,990.00	$40.00	$16,830.00
Larceny Stolen	$4,238.00	$139,855.00	$16,394.00	$259,100.36
Criminal Damage*	$353,430.00	$472,609.00	$1,325.00	$16,731.00
MVT Stolen	$0.00	$108,500.00	$0.00	$14,500.00
Burglary Recovered	$4,750.00	$31,689.00	$0.00	$100.00
Larceny Recovered	$3,261.00	$86,529.00	$4,305.00	$76,660.00
MVT Recovered	$0.00	$7,950.00	$0.00	$12,500.00
Total Stolen	$10,343.00	$398,345.00	$16,434.00	$275,880.34
Total Recovered	$8,011.00	$197,718.00	$4,305.00	$89,192.00
Total Seized	$0.00	$0.00	$0.00	$0.00

*Criminal Damage=
Arson-$350,000.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
September 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	7	0	0	0	0	1	0	0	0	0	7	1	8
90T DUS	8	3	0	0	0	1	0	0	0	0	11	1	12
90D DUI	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	3	0	0	0	0	0	0	0	0	0	3	0	3
91T TRAFFIC OFFENSES	4	0	0	0	0	1	0	0	0	0	4	1	5
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
756 USING VEH. W/OUT CONSENT	2	0	0	0	0	0	0	0	0	0	2	0	2
90M WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
35B UNDERAGE POSS. OF ALCOHOL	5	0	0	0	0	0	0	0	0	0	5	0	5
90E DRUNKENESS	4	0	0	0	0	1	0	0	0	0	4	1	5
250 COUNTERFEITING/FORGERY	1	0	0	0	0	0	0	0	0	0	1	0	1
26B CREDIT CARD FRAUD	0	1	0	0	0	0	0	0	0	0	1	0	1
290 DAMAGE/VANDALISM PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	39	4	0	0	0	4	0	0	0	0	43	4	47

Isle of Palms Police Department Animal Control Report for September 2003

	Sep-03 Monthly Total	Sep-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	3	6	56	43
Warning Tickets	1	0	10	35
Animals Secured	25	10	145	100
Dogs	6	6	67	50
Cats	14	0	62	17
Raccoons	0	2	22	28
Other*	5	2	21	10
Released to Owner	6	6	70	52
Transported to Shuler Vet	0	1	15	53
Transported to Other Vets	5	0	20	2
Transported to SPCA	11	0	45	29
Injured Animals	1	0	18	12
Trapped Animals	12	3	62	85
Cats	12	0	42	18
Raccoons	0	2	20	57
Other **	0	1	0	10
Dead Animals Removed	12	22	81	119
Traps Set	7	10	89	86
Kennel Fees	$49.00	$35.00	$385.00	$308.00

*(2) Opposum, (3) Squirrels

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR September 2003

NAME	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Caldwell	8	12	20	4	3	4	7	2	6077	10	2	
	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNF UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Total	8	12	20	4	3	4	7	2	6077	10	2	

Detective Caldwell presented Grand Jury and attended 7 Preliminary Hearings. 10 Bond Hearings were attended expending 31 hours.
Lt. Wright attended 1 Preliminary Hearing and 1 General Sessions court Bond Hearing.
Lt. Wright and Detective Caldwell expended 96 hours conducting follow up investigation on Yacht Harbor Arson.
Lt. Wright and Detective Caldwell expended 102 hours conducting investigation on major credit card fraud case.
Detective Caldwell filled in as a Road Supervisor for 12 hours due to sickness.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR SEPTEMBER 2003

DATE: OCTOBER 3, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
15 OFFICERS	LEGAL	CHANGES TO THE DUI LAW			7.5	
13 OFFICERS	LEGAL	LEGAL UPDATE		26		
1 OFFICER	ADV	DISCRIMINATORY PROFILING			8	
1 OFFICER	ADV	ETHICS			1	
1 OFFICER	ADV	BBP/PPC			3	
1 OFFICER	ADV	NEW EMPLOYEE SAFETY (SCMRF)				1
1 OFFICER	ADV	MICHELLE NORTON STORY (SCMRF)				1
1 OFFICER	ADV	CALEA TRAINING			1	
TOTAL			0	26	20.5	2
				TOTAL OFFICER HOURS:		48.5

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 EMPLOYEES	IN SERVICE	BASIC TCO TRAINING			80	
TOTAL			0	0	80	0
				TOTAL EMPLOYEE HOURS:		80

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	680	89	475	151
THIS MONTH TOTALS		26	100.5	2
YEAR TO DATE TOTALS:	680	115	575.5	153
		DEPARTMENT HOURS YEAR TO DATE:		1523.5

Partial Count from August 2003
(count incomplete due to electrical malfunction)

	Time	Southbound	Northbound	Total
8/20/2003	2:00 PM	596	581	1,177
Wednesday	3:00 PM	649	633	1,282
	4:00 PM	629	699	1,328
	5:00 PM	655	653	1,308
	6:00 PM	688	556	1,244
	7:00 PM	561	423	984
	8:00 PM	413	356	769
	9:00 PM	365	268	633
	10:00 PM	207	191	398
	11:00 PM	112	115	227
8/21/2003	12:00 AM	60	33	93
Thursday	1:00 AM	21	32	53
	2:00 AM	35	25	60
	3:00 AM	5	15	20
	4:00 AM	18	29	47
	5:00 AM	38	65	103
	6:00 AM	173	159	332
	7:00 AM	381	455	836
	8:00 AM	557	413	970
	9:00 AM	502	499	1,001
	10:00 AM	481	580	1,061
	11:00 AM	544	595	1,139
	12:00 PM	612	572	1,184
	1:00 PM	599	554	1,153
	2:00 PM	660	622	1,282
	3:00 PM	636	632	1,268
	4:00 PM	630	636	1,266
	5:00 PM	675	703	1,378
	6:00 PM	729	557	1,286
	7:00 PM	552	431	983
	8:00 PM	451	357	808
	9:00 PM	339	246	585
	10:00 PM	249	196	445

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
8/20/2003	3:00 PM	318	309	627
Wednesday	4:00 PM	292	381	673
	5:00 PM	316	391	707
	6:00 PM	358	362	720
	7:00 PM	259	276	535
	8:00 PM	175	269	444
	9:00 PM	102	203	305
	10:00 PM	60	130	190
	11:00 PM	35	66	101
8/21/2003	12:00 AM	10	30	40
Thursday	1:00 AM	11	15	26
	2:00 AM	6	18	24
	3:00 AM	4	7	11
	4:00 AM	8	5	13
	5:00 AM	15	12	27
	6:00 AM	122	45	167
	7:00 AM	422	164	586
	8:00 AM	303	202	505
	9:00 AM	256	186	442
	10:00 AM	288	203	491
	11:00 AM	305	250	555
	12:00 PM	263	285	548
	1:00 PM	279	274	553
	2:00 PM	303	316	619
	3:00 PM	267	365	632
	4:00 PM	315	372	687
	5:00 PM	321	424	745
	6:00 PM	364	319	683
	7:00 PM	264	267	531
	8:00 PM	172	297	469
	9:00 PM	91	276	367
	10:00 PM	54	150	204
	11:00 PM	43	63	106
	Daily Total	4,486	4,545	9,031

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
8/22/2003	12:00 AM	32	42	74
Friday	1:00 AM	13	27	40
	2:00 AM	12	11	23
	3:00 AM	11	10	21
	4:00 AM	10	6	16
	5:00 AM	22	14	36
	6:00 AM	114	40	154
	7:00 AM	428	187	615
	8:00 AM	297	194	491
	9:00 AM	260	183	443
	10:00 AM	275	225	500
	11:00 AM	287	280	567
	12:00 PM	325	320	645
	1:00 PM	316	323	639
	2:00 PM	364	351	715
	3:00 PM	309	387	696
	4:00 PM	334	408	742
	5:00 PM	390	451	841
	6:00 PM	360	372	732
	7:00 PM	371	310	681
	8:00 PM	273	340	613
	9:00 PM	149	251	400
	10:00 PM	104	240	344
	11:00 PM	83	145	228
	Daily Total	5,139	5,117	10,256
8/23/2003	12:00 AM	45	77	122
Saturday	1:00 AM	31	57	88
	2:00 AM	23	45	68
	3:00 AM	17	10	27
	4:00 AM	8	11	19
	5:00 AM	20	14	34
	6:00 AM	31	30	61
	7:00 AM	88	71	159
	8:00 AM	185	147	332
	9:00 AM	272	216	488
	10:00 AM	326	257	583
	11:00 AM	310	305	615
	12:00 PM	356	387	743
	1:00 PM	312	375	687
	2:00 PM	343	356	699
	3:00 PM	368	388	756
	4:00 PM	389	376	765
	5:00 PM	458	311	769
	6:00 PM	458	347	805
	7:00 PM	359	335	694
	8:00 PM	247	292	539
	9:00 PM	133	239	372

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
	10:00 PM	104	240	344
	11:00 PM	88	158	246
	Daily Total	4,971	5,044	10,015
8/24/2003	12:00 AM	54	97	151
Sunday	1:00 AM	53	56	109
	2:00 AM	48	32	80
	3:00 AM	12	24	36
	4:00 AM	3	5	8
	5:00 AM	6	9	15
	6:00 AM	20	17	37
	7:00 AM	177	59	236
	8:00 AM	196	150	346
	9:00 AM	373	178	551
	10:00 AM	293	351	644
	11:00 AM	337	333	670
	12:00 PM	288	408	696
	1:00 PM	298	373	671
	2:00 PM	313	347	660
	3:00 PM	336	306	642
	4:00 PM	260	253	513
	5:00 PM	243	236	479
	6:00 PM	242	211	453
	7:00 PM	191	206	397
	8:00 PM	129	156	285
	9:00 PM	82	117	199
	10:00 PM	55	72	127
	11:00 PM	40	40	80
	Daily Total	4,049	4,036	8,085
8/25/2003	12:00 AM	12	19	31
Monday	1:00 AM	9	17	26
	2:00 AM	5	6	11
	3:00 AM	7	9	16
	4:00 AM	3	4	7
	5:00 AM	13	11	24
	6:00 AM	122	37	159
	7:00 AM	468	183	651
	8:00 AM	311	203	514
	9:00 AM	225	155	380
	10:00 AM	243	170	413
	11:00 AM	271	237	508
	12:00 PM	258	256	514
	1:00 PM	274	249	523
	2:00 PM	306	297	603
	3:00 PM	261	333	594
	4:00 PM	259	370	629
	5:00 PM	265	387	652
	6:00 PM	290	298	588

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
	7:00 PM	210	249	459
	8:00 PM	132	210	342
	9:00 PM	80	185	265
	10:00 PM	52	97	149
	11:00 PM	32	52	84
	Daily Total	4,108	4,034	8,142
8/26/2003	12:00 AM	44	26	70
Tuesday	1:00 AM	18	10	28
	2:00 AM	11	8	19
	3:00 AM	5	8	13
	4:00 AM	5	1	6
	5:00 AM	18	11	29
	6:00 AM	116	34	150
	7:00 AM	475	185	660
	8:00 AM	308	207	515
	9:00 AM	253	164	417
	10:00 AM	251	195	446
	11:00 AM	220	242	462
	12:00 PM	253	260	513
	1:00 PM	304	315	619
	2:00 PM	272	300	572
	3:00 PM	292	309	601
	4:00 PM	299	386	685
	5:00 PM	329	421	750
	6:00 PM	286	325	611
	7:00 PM	240	243	483
	8:00 PM	140	265	405
	9:00 PM	70	148	218
	10:00 PM	70	88	158
	11:00 PM	41	49	90
	Daily Total	4,320	4,200	8,520
8/27/2003	12:00 AM	17	27	44
Wednesday	1:00 AM	10	14	24
	2:00 AM	6	12	18
	3:00 AM	3	6	9
	4:00 AM	6	3	9
	5:00 AM	23	15	38
	6:00 AM	114	49	163
	7:00 AM	480	188	668
	8:00 AM	320	212	532
	9:00 AM	279	194	473
	10:00 AM	239	179	418
	11:00 AM	247	241	488
	12:00 PM	253	268	521
	1:00 PM	253	247	500
	2:00 PM	289	312	601
	3:00 PM	263	357	620

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
	4:00 PM	303	339	642
	5:00 PM	276	410	686
	6:00 PM	295	314	609
	7:00 PM	235	278	513
	8:00 PM	133	206	339
	9:00 PM	88	167	255
	10:00 PM	65	104	169
	11:00 PM	28	39	67
	Daily Total	4,225	4,181	8,406
8/28/2003	12:00 AM	20	26	46
Thursday	1:00 AM	11	27	38
	2:00 AM	6	14	20
	3:00 AM	8	3	11
	4:00 AM	7	5	12
	5:00 AM	19	7	26
	6:00 AM	124	43	167
	7:00 AM	437	195	632
	8:00 AM	313	198	511
	9:00 AM	259	167	426
	10:00 AM	262	192	454
	11:00 AM	294	274	568
	12:00 PM	248	249	497
	1:00 PM	258	273	531
	2:00 PM	314	304	618
	3:00 PM	269	320	589
	4:00 PM	282	341	623
	5:00 PM	309	397	706
	6:00 PM	388	336	724
	7:00 PM	284	315	599
	8:00 PM	182	285	467
	9:00 PM	118	192	310
	10:00 PM	69	120	189
	11:00 PM	48	61	109
	Daily Total	4,529	4,344	8,873
8/29/2003	12:00 AM	12	45	57
Friday	1:00 AM	4	34	38
	2:00 AM	9	24	33
	3:00 AM	12	11	23
	4:00 AM	7	4	11
	5:00 AM	21	16	37
	6:00 AM	112	46	158
	7:00 AM	462	192	654
	8:00 AM	308	218	526
	9:00 AM	301	209	510
	10:00 AM	276	234	510
	11:00 AM	300	266	566
	12:00 PM	292	302	594

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
	1:00 PM	295	328	623
	2:00 PM	338	359	697
	3:00 PM	326	393	719
	4:00 PM	333	452	785
	5:00 PM	328	423	751
	6:00 PM	403	356	759
	7:00 PM	373	322	695
	8:00 PM	251	294	545
	9:00 PM	124	271	395
	10:00 PM	108	223	331
	11:00 PM	102	121	223
	Daily Total	5,097	5,143	10,240
8/30/2003	12:00 AM	52	100	152
Saturday	1:00 AM	35	63	98
	2:00 AM	31	45	76
	3:00 AM	17	20	37
	4:00 AM	17	6	23
	5:00 AM	18	12	30
	6:00 AM	70	38	108
	7:00 AM	106	141	247
	8:00 AM	175	183	358
	9:00 AM	268	250	518
	10:00 AM	319	315	634
	11:00 AM	309	362	671
	12:00 PM	474	413	887
	1:00 PM	363	436	799
	2:00 PM	372	417	789
	3:00 PM	385	397	782
	4:00 PM	455	342	797
	5:00 PM	547	426	973
	6:00 PM	498	486	984
	7:00 PM	411	426	837
	8:00 PM	268	353	621
	9:00 PM	185	251	436
	10:00 PM	137	212	349
	11:00 PM	96	137	233
	Daily Total	5,608	5,831	11,439
8/31/2003	12:00 AM	56	79	135
Sunday	1:00 AM	34	58	92
	2:00 AM	33	59	92
	3:00 AM	11	15	26
	4:00 AM	9	7	16
	5:00 AM	4	5	9
	6:00 AM	35	27	62
	7:00 AM	194	61	255
	8:00 AM	200	186	386
	9:00 AM	343	225	568

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
	10:00 AM	366	413	779
	11:00 AM	360	443	803
	12:00 PM	413	549	962
	1:00 PM	376	485	861
	2:00 PM	400	384	784
	3:00 PM	403	386	789
	4:00 PM	425	398	823
	5:00 PM	453	396	849
	6:00 PM	510	405	915
	7:00 PM	463	397	860
	8:00 PM	324	322	646
	9:00 PM	176	258	434
	10:00 PM	125	249	374
	11:00 PM	119	163	282
	Daily Total	5,832	5,970	11,802
9/1/2003	12:00 AM	60	57	117
Monday	1:00 AM	46	72	118
	2:00 AM	50	21	71
	3:00 AM	12	19	31
	4:00 AM	7	6	13
	5:00 AM	12	11	23
	6:00 AM	37	22	59
	7:00 AM	101	70	171
	8:00 AM	134	142	276
	9:00 AM	247	201	448
	10:00 AM	304	263	567
	11:00 AM	397	359	756
	12:00 PM	411	352	763
	1:00 PM	351	329	680
	2:00 PM	355	373	728
	3:00 PM	718	452	1,170
	4:00 PM	361	265	626
	5:00 PM	293	222	515
	6:00 PM	287	214	501
	7:00 PM	264	264	528
	8:00 PM	146	180	326
	9:00 PM	88	139	227
	10:00 PM	53	70	123
	11:00 PM	36	38	74
	Daily Total	4,770	4,141	8,911
9/2/2003	12:00 AM	20	14	34
Tuesday	1:00 AM	4	11	15
	2:00 AM	4	5	9
	3:00 AM	5	4	9
	4:00 AM	7	3	10
	5:00 AM	17	12	29
	6:00 AM	129	45	174

Jasper Blvd. - August 20 - September 3, 2003

	Time	Eastbound	Westbound	Total
	7:00 AM	470	203	673
	8:00 AM	338	204	542
	9:00 AM	275	179	454
	10:00 AM	260	200	460
	11:00 AM	263	241	504
	12:00 PM	267	217	484
	1:00 PM	266	258	524
	2:00 PM	293	270	563
	3:00 PM	270	284	554
	4:00 PM	265	375	640
	5:00 PM	302	410	712
	6:00 PM	283	373	656
	7:00 PM	230	246	476
	8:00 PM	107	197	304
	9:00 PM	65	129	194
	10:00 PM	46	60	106
	11:00 PM	21	38	59
	Daily Total	4,207	3,978	8,185
9/3/2003	12:00 AM	11	17	28
Wednesday	1:00 AM	8	18	26
	2:00 AM	9	5	14
	3:00 AM	2	3	5
	4:00 AM	0	3	3
	5:00 AM	19	14	33
	6:00 AM	145	54	199
	7:00 AM	499	201	700
	8:00 AM	294	215	509
	9:00 AM	254	193	447
	10:00 AM	252	224	476
	11:00 AM	258	245	503
	12:00 PM	290	297	587
	1:00 PM	290	265	555
	2:00 PM	307	332	639
	3:00 PM	261	382	643
	4:00 PM	277	395	672
	5:00 PM	307	405	712
	6:00 PM	346	299	645
	7:00 PM	242	280	522
	8:00 PM	150	197	347
	9:00 PM	68	125	193
	10:00 PM	33	87	120
	11:00 PM	23	42	65
	Daily Total	4,345	4,298	8,643

IOP Connector - September 24-30, 2003

		Southbound	Northbound	Total
09/24	12:00 AM	33	30	63
Wednesday	01:00 AM	13	14	27
	02:00 AM	26	15	41
	03:00 AM	6	8	14
	04:00 AM	14	19	33
	05:00 AM	33	61	94
	06:00 AM	182	208	390
	07:00 AM	490	483	973
	08:00 AM	605	494	1,099
	09:00 AM	488	504	992
	10:00 AM	457	530	987
	11:00 AM	544	543	1,087
	12:00 PM	572	592	1,164
	01:00 PM	602	583	1,185
	02:00 PM	528	547	1,075
	03:00 PM	563	603	1,166
	04:00 PM	534	644	1,178
	05:00 PM	657	587	1,244
	06:00 PM	652	492	1,144
	07:00 PM	500	445	945
	08:00 PM	300	280	580
	09:00 PM	239	179	418
	10:00 PM	118	140	258
	11:00 PM	60	98	158
	Daily Total	8,216	8,099	16,315
09/25	12:00 AM	36	34	70
Thursday	01:00 AM	24	18	42
	02:00 AM	19	26	45
	03:00 AM	3	17	20
	04:00 AM	6	17	23
	05:00 AM	40	57	97
	06:00 AM	171	176	347
	07:00 AM	376	486	862
	08:00 AM	556	460	1,016
	09:00 AM	434	491	925
	10:00 AM	425	522	947
	11:00 AM	474	551	1,025
	12:00 PM	528	505	1,033
	01:00 PM	586	538	1,124
	02:00 PM	575	541	1,116
	03:00 PM	580	622	1,202
	04:00 PM	642	617	1,259
	05:00 PM	619	644	1,263
	06:00 PM	625	533	1,158
	07:00 PM	455	406	861
	08:00 PM	340	222	562
	09:00 PM	264	168	432
	10:00 PM	177	136	313
	11:00 PM	86	93	179
	Daily Total	8,041	7,880	15,921

09/26 Friday	12:00 AM	79	60	139
	01:00 AM	36	42	78
	02:00 AM	28	28	56
	03:00 AM	14	27	41
	04:00 AM	10	24	34
	05:00 AM	32	59	91
	06:00 AM	152	166	318
	07:00 AM	399	455	854
	08:00 AM	530	461	991
	09:00 AM	447	528	975
	10:00 AM	445	590	1,035
	11:00 AM	502	571	1,073
	12:00 PM	565	641	1,206
	01:00 PM	618	556	1,174
	02:00 PM	645	583	1,228
	03:00 PM	687	643	1,330
	04:00 PM	664	596	1,260
	05:00 PM	671	594	1,265
	06:00 PM	686	518	1,204
	07:00 PM	593	511	1,104
	08:00 PM	460	352	812
	09:00 PM	392	253	645
	10:00 PM	336	259	595
	11:00 PM	186	213	399
	Daily Total	9,177	8,730	17,907
09/27 Saturday	12:00 AM	95	122	217
	01:00 AM	68	85	153
	02:00 AM	59	57	116
	03:00 AM	22	55	77
	04:00 AM	14	40	54
	05:00 AM	35	38	73
	06:00 AM	120	88	208
	07:00 AM	195	217	412
	08:00 AM	363	429	792
	09:00 AM	469	554	1,023
	10:00 AM	495	629	1,124
	11:00 AM	609	678	1,287
	12:00 PM	596	643	1,239
	01:00 PM	587	602	1,189
	02:00 PM	681	588	1,269
	03:00 PM	651	583	1,234
	04:00 PM	681	628	1,309
	05:00 PM	675	627	1,302
	06:00 PM	553	609	1,162
	07:00 PM	483	510	993
	08:00 PM	356	333	689
	09:00 PM	372	256	628
	10:00 PM	259	225	484
	11:00 PM	209	225	434
	Daily Total	8,647	8,821	17,468

09/28 Sunday	12:00 AM	102	127	229
	01:00 AM	63	95	158
	02:00 AM	43	108	151
	03:00 AM	31	39	70
	04:00 AM	13	28	41
	05:00 AM	29	38	67
	06:00 AM	85	69	154
	07:00 AM	200	175	375
	08:00 AM	345	282	627
	09:00 AM	460	518	978
	10:00 AM	611	677	1,288
	11:00 AM	644	721	1,365
	12:00 PM	726	721	1,447
	01:00 PM	711	685	1,396
	02:00 PM	713	785	1,498
	03:00 PM	560	799	1,359
	04:00 PM	591	745	1,336
	05:00 PM	547	720	1,267
	06:00 PM	472	617	1,089
	07:00 PM	413	522	935
	08:00 PM	247	285	532
	09:00 PM	181	196	377
	10:00 PM	87	134	221
	11:00 PM	63	61	124
	Daily Total	7,937	9,147	17,084
09/29 Monday	12:00 AM	23	43	66
	01:00 AM	12	26	38
	02:00 AM	19	12	31
	03:00 AM	5	9	14
	04:00 AM	5	23	28
	05:00 AM	31	77	108
	06:00 AM	154	179	333
	07:00 AM	386	498	884
	08:00 AM	534	433	967
	09:00 AM	461	525	986
	10:00 AM	386	525	911
	11:00 AM	461	541	1,002
	12:00 PM	455	537	992
	01:00 PM	506	459	965
	02:00 PM	534	490	1,024
	03:00 PM	525	586	1,111
	04:00 PM	621	589	1,210
	05:00 PM	539	570	1,109
	06:00 PM	512	434	946
	07:00 PM	387	379	766
	08:00 PM	300	201	501
	09:00 PM	196	155	351
	10:00 PM	110	90	200
	11:00 PM	60	57	117
	Daily Total	7,222	7,438	14,660

09/30 Tuesday	12:00 AM	38	19	57
	01:00 AM	14	18	32
	02:00 AM	14	10	24
	03:00 AM	6	12	18
	04:00 AM	5	24	29
	05:00 AM	28	77	105
	06:00 AM	173	211	384
	07:00 AM	373	448	821
	08:00 AM	494	378	872
	09:00 AM	462	489	951
	10:00 AM	353	474	827
	11:00 AM	448	473	921
	12:00 PM	512	485	997
	01:00 PM	478	521	999
	02:00 PM	465	496	961
	03:00 PM	549	541	1,090
	04:00 PM	562	596	1,158
	05:00 PM	550	582	1,132
	06:00 PM	521	471	992
	07:00 PM	390	344	734
	08:00 PM	278	173	451
	09:00 PM	177	150	327
	10:00 PM	129	82	211
	11:00 PM	74	64	138
	Daily Total	7,093	7,138	14,231
	Weekly Total	56,333	57,253	113,586
	Daily Average	8,048	8,179	16,227

Jasper Blvd. - September 24-30, 2003

		Eastbound	Westbound	Total
09/24	12:00 AM	12	21	33
Wednesday	01:00 AM	12	14	26
	02:00 AM	10	14	24
	03:00 AM	6	8	14
	04:00 AM	2	5	7
	05:00 AM	23	12	35
	06:00 AM	163	52	215
	07:00 AM	520	230	750
	08:00 AM	330	230	560
	09:00 AM	258	174	432
	10:00 AM	264	186	450
	11:00 AM	395	220	615
	12:00 PM	327	185	512
	01:00 PM	362	197	559
	02:00 PM	298	308	606
	03:00 PM	263	314	577
	04:00 PM	292	384	676
	05:00 PM	285	395	680
	06:00 PM	314	312	626
	07:00 PM	210	275	485
	08:00 PM	101	202	303
	09:00 PM	81	129	210
	10:00 PM	52	89	141
	11:00 PM	27	46	73
	Daily Total	4,607	4,002	8,609
09/25	12:00 AM	17	24	41
Thursday	01:00 AM	10	23	33
	02:00 AM	6	10	16
	03:00 AM	5	9	14
	04:00 AM	4	3	7
	05:00 AM	24	13	37
	06:00 AM	160	46	206
	07:00 AM	452	198	650
	08:00 AM	298	180	478
	09:00 AM	217	179	396
	10:00 AM	263	194	457
	11:00 AM	285	256	541
	12:00 PM	264	279	543
	01:00 PM	267	243	510
	02:00 PM	310	318	628
	03:00 PM	283	339	622
	04:00 PM	277	362	639
	05:00 PM	304	411	715
	06:00 PM	339	305	644
	07:00 PM	212	275	487
	08:00 PM	97	213	310
	09:00 PM	63	162	225
	10:00 PM	61	108	169
	11:00 PM	26	50	76
	Daily Total	4,244	4,200	8,444

09/26 Friday	12:00 AM	22	57	79
	01:00 AM	10	30	40
	02:00 AM	12	19	31
	03:00 AM	10	13	23
	04:00 AM	5	8	13
	05:00 AM	19	8	27
	06:00 AM	134	41	175
	07:00 AM	443	193	636
	08:00 AM	323	196	519
	09:00 AM	267	188	455
	10:00 AM	267	247	514
	11:00 AM	316	277	593
	12:00 PM	309	282	591
	01:00 PM	271	298	569
	02:00 PM	306	385	691
	03:00 PM	294	435	729
	04:00 PM	289	377	666
	05:00 PM	359	439	798
	06:00 PM	343	344	687
	07:00 PM	304	312	616
	08:00 PM	165	243	408
	09:00 PM	166	223	389
	10:00 PM	135	187	322
	11:00 PM	99	137	236
	Daily Total	4,868	4,939	9,807
09/27 Saturday	12:00 AM	47	79	126
	01:00 AM	28	65	93
	02:00 AM	21	40	61
	03:00 AM	15	14	29
	04:00 AM	11	5	16
	05:00 AM	11	9	20
	06:00 AM	42	28	70
	07:00 AM	83	72	155
	08:00 AM	191	149	340
	09:00 AM	242	170	412
	10:00 AM	288	249	537
	11:00 AM	351	272	623
	12:00 PM	319	337	656
	01:00 PM	295	306	601
	02:00 PM	297	337	634
	03:00 PM	295	345	640
	04:00 PM	376	359	735
	05:00 PM	346	360	706
	06:00 PM	322	330	652
	07:00 PM	284	314	598
	08:00 PM	154	178	332
	09:00 PM	120	201	321
	10:00 PM	92	159	251
	11:00 PM	94	114	208
	Daily Total	4,324	4,492	8,816

Jasper Blvd. - September 24-30, 2003

09/28 Sunday	12:00 AM	41	60	101
	01:00 AM	20	51	71
	02:00 AM	25	32	57
	03:00 AM	13	11	24
	04:00 AM	7	8	15
	05:00 AM	9	4	13
	06:00 AM	26	15	41
	07:00 AM	162	46	208
	08:00 AM	264	156	420
	09:00 AM	317	217	534
	10:00 AM	364	380	744
	11:00 AM	340	338	678
	12:00 PM	304	459	763
	01:00 PM	297	312	609
	02:00 PM	309	385	694
	03:00 PM	255	278	533
	04:00 PM	275	306	581
	05:00 PM	321	244	565
	06:00 PM	280	277	557
	07:00 PM	173	246	419
	08:00 PM	123	159	282
	09:00 PM	82	100	182
	10:00 PM	38	65	103
	11:00 PM	23	30	53
	Daily Total	4,068	4,179	8,247
09/29 Monday	12:00 AM	12	23	35
	01:00 AM	13	12	25
	02:00 AM	12	8	20
	03:00 AM	4	4	8
	04:00 AM	2	2	4
	05:00 AM	27	10	37
	06:00 AM	135	66	201
	07:00 AM	487	202	689
	08:00 AM	312	200	512
	09:00 AM	284	182	466
	10:00 AM	253	188	441
	11:00 AM	271	254	525
	12:00 PM	277	253	530
	01:00 PM	246	235	481
	02:00 PM	279	278	557
	03:00 PM	214	327	541
	04:00 PM	294	338	632
	05:00 PM	280	409	689
	06:00 PM	254	333	587
	07:00 PM	181	229	410
	08:00 PM	75	150	225
	09:00 PM	56	112	168
	10:00 PM	35	50	85
	11:00 PM	18	31	49
	Daily Total	4,021	3,896	7,917

Jasper Blvd. - September 24-30, 2003

09/30	12:00 AM	9	16	25
Tuesday	01:00 AM	12	13	25
	02:00 AM	9	1	10
	03:00 AM	2	5	7
	04:00 AM	2	6	8
	05:00 AM	22	13	35
	06:00 AM	156	50	206
	07:00 AM	509	202	711
	08:00 AM	290	219	509
	09:00 AM	255	188	443
	10:00 AM	218	164	382
	11:00 AM	292	232	524
	12:00 PM	242	239	481
	01:00 PM	254	257	511
	02:00 PM	272	299	571
	03:00 PM	297	332	629
	04:00 PM	268	386	654
	05:00 PM	325	376	701
	06:00 PM	263	320	583
	07:00 PM	167	257	424
	08:00 PM	82	160	242
	09:00 PM	58	134	192
	10:00 PM	31	67	98
	11:00 PM	16	40	56
	Daily Total	4,051	3,976	8,027
	Weekly Total	30,183	29,684	59,867
	Daily Average	4,312	4,241	8,552

IOP Connector - October 1-7, 2003

		Southbound	Northbound	Total
10/01	12:00 AM	32	29	61
Wednesday	01:00 AM	13	14	27
	02:00 AM	25	15	40
	03:00 AM	6	8	14
	04:00 AM	14	18	32
	05:00 AM	32	59	91
	06:00 AM	176	203	379
	07:00 AM	472	472	944
	08:00 AM	584	482	1,066
	09:00 AM	470	492	962
	10:00 AM	440	517	957
	11:00 AM	525	530	1,055
	12:00 PM	552	577	1,129
	01:00 PM	581	569	1,150
	02:00 PM	509	534	1,043
	03:00 PM	543	588	1,131
	04:00 PM	515	628	1,143
	05:00 PM	633	573	1,206
	06:00 PM	629	480	1,109
	07:00 PM	482	435	917
	08:00 PM	289	274	563
	09:00 PM	231	175	406
	10:00 PM	113	137	250
	11:00 PM	58	95	153
	Daily Total	7,924	7,904	15,828
10/02	12:00 AM	35	33	68
Thursday	01:00 AM	23	17	40
	02:00 AM	18	25	43
	03:00 AM	3	16	19
	04:00 AM	6	16	22
	05:00 AM	39	55	94
	06:00 AM	165	172	337
	07:00 AM	362	474	836
	08:00 AM	536	449	985
	09:00 AM	418	479	897
	10:00 AM	409	509	918
	11:00 AM	457	537	994
	12:00 PM	509	493	1,002
	01:00 PM	565	525	1,090
	02:00 PM	555	528	1,083
	03:00 PM	560	606	1,166
	04:00 PM	619	602	1,221
	05:00 PM	596	629	1,225
	06:00 PM	603	520	1,123
	07:00 PM	438	397	835
	08:00 PM	328	217	545
	09:00 PM	255	164	419
	10:00 PM	171	133	304
	11:00 PM	82	91	173
	Daily Total	7,752	7,687	15,439

10/03 Friday	12:00 AM	77	58	135
	01:00 AM	35	41	76
	02:00 AM	27	27	54
	03:00 AM	14	26	40
	04:00 AM	10	23	33
	05:00 AM	31	57	88
	06:00 AM	146	162	308
	07:00 AM	385	443	828
	08:00 AM	511	450	961
	09:00 AM	431	515	946
	10:00 AM	429	575	1,004
	11:00 AM	484	557	1,041
	12:00 PM	544	626	1,170
	01:00 PM	596	542	1,138
	02:00 PM	622	570	1,192
	03:00 PM	662	628	1,290
	04:00 PM	640	582	1,222
	05:00 PM	647	580	1,227
	06:00 PM	661	506	1,167
	07:00 PM	572	499	1,071
	08:00 PM	444	343	787
	09:00 PM	378	247	625
	10:00 PM	324	253	577
	11:00 PM	179	208	387
	Daily Total	8,849	8,518	17,367
10/04 Saturday	12:00 AM	91	119	210
	01:00 AM	66	82	148
	02:00 AM	57	55	112
	03:00 AM	21	53	74
	04:00 AM	14	39	53
	05:00 AM	34	37	71
	06:00 AM	115	86	201
	07:00 AM	188	211	399
	08:00 AM	350	418	768
	09:00 AM	452	540	992
	10:00 AM	477	613	1,090
	11:00 AM	587	662	1,249
	12:00 PM	574	628	1,202
	01:00 PM	566	587	1,153
	02:00 PM	657	574	1,231
	03:00 PM	627	570	1,197
	04:00 PM	657	613	1,270
	05:00 PM	651	612	1,263
	06:00 PM	533	594	1,127
	07:00 PM	466	498	964
	08:00 PM	343	325	668
	09:00 PM	359	250	609
	10:00 PM	250	219	469
	11:00 PM	202	219	421
	Daily Total	8,337	8,604	16,941

10/05 Sunday	12:00 AM	98	124	222
	01:00 AM	61	92	153
	02:00 AM	42	105	147
	03:00 AM	30	38	68
	04:00 AM	13	27	40
	05:00 AM	28	37	65
	06:00 AM	82	67	149
	07:00 AM	193	171	364
	08:00 AM	333	276	609
	09:00 AM	443	505	948
	10:00 AM	589	661	1,250
	11:00 AM	621	703	1,324
	12:00 PM	700	703	1,403
	01:00 PM	686	668	1,354
	02:00 PM	688	765	1,453
	03:00 PM	539	779	1,318
	04:00 PM	569	727	1,296
	05:00 PM	527	702	1,229
	06:00 PM	455	601	1,056
	07:00 PM	398	509	907
	08:00 PM	238	278	516
	09:00 PM	175	191	366
	10:00 PM	83	131	214
	11:00 PM	61	59	120
	Daily Total	7,652	8,919	16,571
10/06 Monday	12:00 AM	22	42	64
	01:00 AM	12	25	37
	02:00 AM	18	12	30
	03:00 AM	5	9	14
	04:00 AM	5	22	27
	05:00 AM	30	75	105
	06:00 AM	148	175	323
	07:00 AM	371	486	857
	08:00 AM	515	423	938
	09:00 AM	444	512	956
	10:00 AM	371	512	883
	11:00 AM	444	528	972
	12:00 PM	438	524	962
	01:00 PM	488	448	936
	02:00 PM	515	478	993
	03:00 PM	506	571	1,077
	04:00 PM	598	575	1,173
	05:00 PM	520	556	1,076
	06:00 PM	494	424	918
	07:00 PM	373	370	743
	08:00 PM	290	196	486
	09:00 PM	189	151	340
	10:00 PM	106	88	194
	11:00 PM	58	55	113
	Daily Total	6,960	7,257	14,217

10/07	12:00 AM	37	18	55
Tuesday	01:00 AM	14	17	31
	02:00 AM	14	10	24
	03:00 AM	6	12	18
	04:00 AM	5	23	28
	05:00 AM	27	75	102
	06:00 AM	167	206	373
	07:00 AM	360	437	797
	08:00 AM	476	370	846
	09:00 AM	445	477	922
	10:00 AM	340	462	802
	11:00 AM	432	462	894
	12:00 PM	494	473	967
	01:00 PM	461	508	969
	02:00 PM	448	484	932
	03:00 PM	530	528	1,058
	04:00 PM	542	581	1,123
	05:00 PM	531	568	1,099
	06:00 PM	502	460	962
	07:00 PM	376	336	712
	08:00 PM	269	169	438
	09:00 PM	171	147	318
	10:00 PM	124	81	205
	11:00 PM	72	62	134
	Daily Total	6,843	6,966	13,809
	Weekly Total	54,317	55,855	110,172
	Daily Average	7,760	7,979	15,739

		Eastbound	Westbound	Total
10/01	12:00 AM	11	20	31
Wednesday	01:00 AM	11	13	24
	02:00 AM	9	13	22
	03:00 AM	6	8	14
	04:00 AM	2	5	7
	05:00 AM	22	11	33
	06:00 AM	152	51	203
	07:00 AM	483	224	707
	08:00 AM	306	222	528
	09:00 AM	239	168	407
	10:00 AM	245	179	424
	11:00 AM	366	213	579
	12:00 PM	303	179	482
	01:00 PM	336	191	527
	02:00 PM	332	266	598
	03:00 PM	341	242	583
	04:00 PM	423	261	684
	05:00 PM	339	336	675
	06:00 PM	262	277	539
	07:00 PM	161	228	389
	08:00 PM	81	206	287
	09:00 PM	72	115	187
	10:00 PM	42	72	114
	11:00 PM	28	43	71
	Daily Total	4,572	3,543	8,115
10/02	12:00 AM	10	14	24
Thursday	01:00 AM	7	15	22
	02:00 AM	4	6	10
	03:00 AM	2	6	8
	04:00 AM	4	2	6
	05:00 AM	29	15	44
	06:00 AM	149	56	205
	07:00 AM	455	200	655
	08:00 AM	286	185	471
	09:00 AM	256	207	463
	10:00 AM	226	226	452
	11:00 AM	244	273	517
	12:00 PM	271	256	527
	01:00 PM	283	272	555
	02:00 PM	267	315	582
	03:00 PM	289	346	635
	04:00 PM	281	424	705
	05:00 PM	271	407	678
	06:00 PM	292	303	595
	07:00 PM	197	235	432
	08:00 PM	104	180	284
	09:00 PM	55	162	217
	10:00 PM	40	94	134
	11:00 PM	22	47	69
	Daily Total	4,044	4,246	8,290

10/03 Friday	12:00 AM	12	37	49
	01:00 AM	7	16	23
	02:00 AM	6	14	20
	03:00 AM	5	5	10
	04:00 AM	7	5	12
	05:00 AM	28	10	38
	06:00 AM	153	54	207
	07:00 AM	458	203	661
	08:00 AM	245	191	436
	09:00 AM	248	179	427
	10:00 AM	273	215	488
	11:00 AM	310	256	566
	12:00 PM	289	304	593
	01:00 PM	307	277	584
	02:00 PM	272	345	617
	03:00 PM	326	406	732
	04:00 PM	338	451	789
	05:00 PM	315	432	747
	06:00 PM	332	369	701
	07:00 PM	261	271	532
	08:00 PM	133	259	392
	09:00 PM	107	238	345
	10:00 PM	105	177	282
	11:00 PM	79	100	179
	Daily Total	4,616	4,814	9,430
10/04 Saturday	12:00 AM	47	63	110
	01:00 AM	22	72	94
	02:00 AM	19	42	61
	03:00 AM	22	13	35
	04:00 AM	8	2	10
	05:00 AM	12	16	28
	06:00 AM	50	110	160
	07:00 AM	221	395	616
	08:00 AM	563	350	913
	09:00 AM	605	408	1,013
	10:00 AM	337	230	567
	11:00 AM	334	279	613
	12:00 PM	305	338	643
	01:00 PM	297	357	654
	02:00 PM	277	332	609
	03:00 PM	306	354	660
	04:00 PM	351	300	651
	05:00 PM	320	316	636
	06:00 PM	407	371	778
	07:00 PM	263	314	577
	08:00 PM	162	190	352
	09:00 PM	122	215	337
	10:00 PM	79	177	256
	11:00 PM	79	128	207
	Daily Total	5,208	5,372	10,580

Jasper Blvd. - October 1-7, 2003

10/05 Sunday	12:00 AM	46	65	111
	01:00 AM	35	46	81
	02:00 AM	36	47	83
	03:00 AM	19	12	31
	04:00 AM	9	3	12
	05:00 AM	10	4	14
	06:00 AM	30	24	54
	07:00 AM	176	57	233
	08:00 AM	244	154	398
	09:00 AM	296	186	482
	10:00 AM	389	338	727
	11:00 AM	330	319	649
	12:00 PM	283	468	751
	01:00 PM	287	310	597
	02:00 PM	266	311	577
	03:00 PM	242	270	512
	04:00 PM	277	307	584
	05:00 PM	265	257	522
	06:00 PM	246	222	468
	07:00 PM	170	216	386
	08:00 PM	104	160	264
	09:00 PM	58	91	149
	10:00 PM	25	66	91
	11:00 PM	24	27	51
	Daily Total	3,867	3,960	7,827
10/06 Monday	12:00 AM	12	20	32
	01:00 AM	5	9	14
	02:00 AM	5	5	10
	03:00 AM	4	6	10
	04:00 AM	5	9	14
	05:00 AM	39	12	51
	06:00 AM	141	58	199
	07:00 AM	474	200	674
	08:00 AM	296	231	527
	09:00 AM	240	156	396
	10:00 AM	231	174	405
	11:00 AM	276	226	502
	12:00 PM	245	237	482
	01:00 PM	220	229	449
	02:00 PM	278	342	620
	03:00 PM	246	325	571
	04:00 PM	267	342	609
	05:00 PM	291	396	687
	06:00 PM	245	308	553
	07:00 PM	153	235	388
	08:00 PM	79	174	253
	09:00 PM	59	87	146
	10:00 PM	29	39	68
	11:00 PM	13	25	38
	Daily Total	3,853	3,845	7,698

10/07	12:00 AM	12	23	35
Tuesday	01:00 AM	6	10	16
	02:00 AM	2	6	8
	03:00 AM	7	6	13
	04:00 AM	8	4	12
	05:00 AM	37	11	48
	06:00 AM	181	58	239
	07:00 AM	470	226	696
	08:00 AM	270	159	429
	09:00 AM	190	135	325
	10:00 AM	230	147	377
	11:00 AM	239	230	469
	12:00 PM	229	217	446
	01:00 PM	251	231	482
	02:00 PM	236	283	519
	03:00 PM	226	305	531
	04:00 PM	276	358	634
	05:00 PM	281	402	683
	06:00 PM	253	291	544
	07:00 PM	148	214	362
	08:00 PM	59	164	223
	09:00 PM	47	104	151
	10:00 PM	31	72	103
	11:00 PM	25	30	55
	Daily Total	3,714	3,686	7,400
	Weekly Total	29,874	29,466	59,340
	Daily Average	4,268	4,209	8,477

EXHIBIT C

PUBLIC WORKS COMMITTEE
October 14, 2003

The regular meeting of the Public Works Committee was held on October 14, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, Mayor Sottile, Administrator Tucker and Director Mobley.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the September 2003 meeting; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. Jack Sims spoke to the Committee about palm trees at the Front Beach Enhancement Project. Mr. Sims indicated that the City should plan to budget annually $3,000-5,000 every year to replace and maintain trees. Regarding the trimming of trees, he indicated that January is the best time to get a competitive price and that experts advice is to trim the trees to "9:00a.m. - 3:00 p.m." pattern. Regarding the existing trees, Mr. Sims indicated he would like to replace two and add two at an expense of $400.

3. Monthly Department Report for September 2003. Director Mobley gave his monthly report, discussed the monthly maintenance report (copies attached) and answered questions of committee members.

Director Mobley reported that Waste Watchers has been sold to Waste Industries, one of the larger garbage companies in the nation. Hopefully, the City will receive better service under the new company. Administrator Tucker noted that the City's contract with Waste Watchers is not assignable without the City's permission, so there are some legal steps that will be taken to make the transition legal.

Director Mobley reported that the County vacuum truck went to Forest Trail today and discovered that there is a private French drain which was installed by a homeowner at 236 Forest Trail. This catch basin collects drainage from his yard and does not drain anywhere else. The County vacuum sucked the water out of the catch basin to the gravel bottom and noted that there was no pipe except a plastic pipe from the homeowner's yard.

Director Mobley reported that Chris Carlson from Charleston County notified him that CTC has agreed to approve the City's request for a drainage repair study at a cost of $30,000. Director Mobley will be meeting with the County's engineers on Friday of this week.

4. Old Business. (A) Status of Field Monitoring of Open Ditches. Administrator Tucker referred to the proposal from Eadie's about cleaning open ditches. She had asked Zoning Administrator Kerr to follow up with Director Mobley and obtain addresses of homeowners along these ditches in order to send enforcement letters. See attached memo from Mr. Kerr requesting that the Public Works Department obtain these addresses as his office is short-handed. After discussion, the committee indicated that the Public Works personnel should walk the ditch and the street to determine the addresses and take photos of the discharging pipes. Once the addresses have been obtained, they will be provided to the Building Department for enforcement.

(B) Rollout Cart Enforcement. Administrator Tucker referred to attached letter from William Sheppard asking that more be done to enforce the roll out cart regulations. Upon discussion, it

was felt that the City should be more diligent in fining repeat offenders who do not roll their carts back to the house after collection. It was also noted that there are many enclosures that shield the carts from the house but are in full view from the street. Administrator Tucker stated that the Inspector does put notices on trash cans left on the street and residents comply for a period of time and then revert to leaving the carts out. Councilman Miller noted that there are several programs whereby renters can hire someone to take care of the garbage carts, but until the ordinance (copy attached) is enforced with fines, the problem will continue. Committee members will review the ordinance for discussion of amendments to make it easier to enforce.

(C) Container Service. Administrator Tucker referred to the attached copy of a letter sent to North Charleston residents notifying them that the City of North Charleston will no longer provide collection service to commercial establishments. This letter was provided to committee members as a point of interest since the City of Isle of Palms has discussed this possibility in the past.

(D) Isle of Palms Water/Sewer Service Capacity. Administrator Tucker referred to the attached memo to George Gross stating that the Water and Sewer Commission received permission from DHEC to combine both their waste water treatment plants and use the full capacity at both as if they were one.

(E) Results of Inquiries to Other Communities re Beach Advisory Groups. Administrator Tucker referred to the attached responses she received from other municipalities concerning the role of beach advisory groups. Mayor Sottile reported that he recently received two letters of resignation from members of the City's Beach Advisory Committee and he had asked them if there were a reason for their resignation, but they both stated that they were too busy with other things including their involvement with the Turtle Team. Councilman Miller was interested in the Environmental Committee on Kiawah Island and asked the Administrator to come up with a draft program within the next sixty days. It was agreed that there were some advantages of this type of committee to assist Council.

(F) Non-Point Source Project - August Status Report. The August Status Report is attached hereto and Administrator Tucker noted that the results of the study are being posted on the City's web site under Public Works. Final results of the study should be ready soon.

(G) Crosswalks on Palm Boulevard. Chairman Marino expressed concern that the street print crosswalks do not stand out enough to alert drivers to stop for pedestrians. He felt that stripes on either side of the print would make them more noticeable. Administrator Tucker stated that reflective stripes or reflectors certainly could be added to the crosswalks and she was asked to contact the painters for information on these additions. Director Mobley has asked DOT to place "Stop for Pedestrians in Crosswalks" signs at these locations, but has not received an answer from SCDOT yet.

5. New Business. (A) Inspection of 51st Avenue for Right-of-Way Encroachments. Director Mobley reported that there are encroachments on many of the streets at that end of the island. Councilman Miller noted that he had been concerned about the City passing an ordinance. Administrator Tucker stated that her understanding is that DOT has an agreement with local governments that local governments will keep the DOT rights-of-way free and clear of obstructions. It is council's discretion whether or not to pursue enforcement of this and, if enforcement is chosen, then it would have to be enforced on the entire island and not just certain locations.

(B) Campaign Signs. Chairman Marino suggested that the Committee review the regulations for campaign signs to possibly enact further restrictions. Mayor Sottile noted that he has asked the City Attorney to address this with City Council at the upcoming City Council meeting.

(C) Overhead Obstructions. Administrator Tucker noted that the Fire Department has requested some trimming of low hanging limbs that scratch the new fire truck and she recommended that the work be done. Due to time constraints associated with another 7:00 p.m. meeting, Councilman Miller made a motion to defer discussion until next month's meeting; Councilman Bettelli seconded; motion passed unanimously.

6. Miscellaneous. (A) Proposal for Trimming Trees. Councilman Bettelli made a motion to defer discussion until next month's meeting; Councilman Miller seconded; motion passed unanimously

(B) Chairman Marino reported that he received a call from Nick and Debbie Strable of Charleston Boulevard who expressed concern about their children's safety. She noted that traffic is going down Charleston Boulevard looking for beach parking and that the sign directing vehicles to the parking lot is obstructed by a palm tree. The Strable's asked for some signage indicating "Caution Children At Play" and/or having police officers patrol the area more often. Chairman Marino further stated that Councilman Taylor [Chairman of the Public Safety Committee] was in favor of placing the radar trailer at that location and have some warning tickets written, and his committee will look into this.

(D) Director Mobley gave the maintenance report (copy attached).

(C) Set Date for Next Meeting - Wednesday, November 12, 2003 at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
September 2003 Report
David D. Mobley, Jr. – Director

1. The department received 583 telephone calls in the month of September. Twenty (20) white goods were collected consisting of the following: refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed this month. Eighteen (18) rollout carts/recycle bins were delivered. Thirty (30) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. One (1) loads (4.98 tons) of C&D waste, sixteen (16) garbage packer loads (93.37 tons) of limbs and leaves and four (4) loads (64.27 tons) of garbage were transported to Charleston County Landfill.

2. Three (3) scrap metal containers were transported to Charleston Scrap Metal.

3. Installed No Parking on Pavement and Keep off Dunes signs at 3rd Avenue.

4. Replaced the missing street signs on the island: 5th and Carolina, 2nd and Carolina, 3rd and Charleston, Shady Lane No Outlet and Waterway, Wild Dunes right lane, and marina and 41st Ave left lane.

5. Cleaned the bushes and the vines on J. C. Long Boulevard for Connector Run.

6. Cleaned the grass and weeds from the Mount Pleasant side of Connector Bridge.

7. Decreased recycle cardboard pickup and garbage collection at Morgan Creek Grill until June from twice a week to once a week pickup.

8. Per DEHEC's request repaired diesel fuel tank probe at the City of Isle of Palms Marina.

9. PW-6 (1985 Ford LN 8000 Flatbed Truck) was sold October 8 at the Summerville Auto Auction for $7600.00.

10. The employee of the month for September 2003 is John Graham.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: October 8, 2003

Subject: September 2003 Employee of the Month

I would like to nominate John Graham for the September 2003 Department of Public Works Employee of the month. In the past month, employee Graham has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Graham consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Graham is an asset to the Isle of Palms Department of Public Works.

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: October 10, 2003

RE: Illicit discharges in Forest Trail drainage ditches

I am writing to follow up on our conversation on October 8th about the illicit discharges in the ditches around the Forest Trail area. I met with David Mobely and discussed the need to acquire the addresses for the properties. To efficiently acquire the addresses, I believe that two people should walk in tandem, one down the ditch line and one on the street, with a digital camera and radios. The distance of the ditch is about half a mile and I would estimate that it would take two people between four to six hours to acquire the addresses.

Once we have the addresses, Cathy can acquire the name and addresses of the property owners and I can begin enforcement action to clear the problem. David indicated that because the contractors have nothing to gain from acquiring the addresses, they would probably not be willing to revisit the ditch.

William and I currently do not have the time or the boots necessary to walk down the ditch to get the addresses. I realize that you wanted to report something to the Public Works Committee on Tuesday evening, and if you can use your influence to have two people acquire the addresses before your meeting, we can get the enforcement process started. Otherwise, we will have to wait until William and I have more time to clear the problem. Sorry to not have this taken care of on your return, but we are trying our best just to keep our heads above water.

William V. Sheppard
52 Ocean Point
Isle of Palms, SC 29451
(843) 886-9974 Home
(843) 886-9975 Fax
(843) 708-3941 Cell

September 23, 2003

Ms. Linda Tucker
City Administrator
Post Office Box 508
Isle of Palms, SC 29451

Dear Ms. Tucker:

Palm Boulevard between 21st Street and 41st Street had over 42 roll-carts in varying positions on Saturday and over 36 roll-carts were still present on Sunday morning. In addition, 16 roll-carts were visible from the Boulevard as they are placed in lattice fixtures, which face the "wrong" way. There are a number of other streets that have similar problems. The proliferation of roll-carts on city streets seriously detracts from the character and atmosphere of the Isle of Palms.

With the adoption and implementation of roll-carts for trash collection in the City of Isle of Palms, a number of ordinances have been passed to control their improper use. In March, 1998 Mark Williams recommended a series of fines for continued violation of the roll-cart procedures. Ordinance No. 1997-16, adopted in August of 1997, and amended by Ordinance No. 2001-3 in February of 2001, established a series of fines and citations for violations.

Obviously the ordinances are not being enforced. I recognize the limited personnel resources of the Building Department but the use of an intern or other temporary resources could produce significant results.

With the tourist season over, I believe a two or three month vigorous informational and enforcement of the existing ordinance would solve this problem. In addition, turning the lattice structures so that the open access would face the house rather than the street would improve residential appearances.

I would be pleased to discuss this issue with you at your convenience.

Sincerely,

William V. Sheppard

CHAPTER 2

Refuse, Garbage and Trash

State Law Reference: Spilling loads on highways, S.C. Code, 1976, Sec. 56-5-4100.

§ 3-2-1 Burning to be performed in incinerator, etc.
§ 3-2-2 Hours of authorized burning.
§ 3-2-3 Procedure for burning quantity exceeding incinerator capacity.
§ 3-2-4 Garbage containers required.
§ 3-2-5 Trash collection
§ 3-2-6 Removal of contractors' and builders' refuse.
§ 3-2-7 Scattering of contents or rummaging through garbage containers.
§ 3-2-8 Garbage roll-out carts shall not be kept upon streets or rights-of-way.
§ 3-2-9 Collection.
§ 3-2-10 Placing garbage roll-out carts for collection.
§ 3-2-11 Collection of major household appliances.
§ 3-2-12 Penalties for noncompliance with or violation of this chapter.

Sec. 3-2-1 Burning to be performed in incinerator, etc.

No person shall burn or cause to be burned any rubbish, trash, leaves, trees, tree limbs, shavings, chips, sawdust or other debris within the city, unless this material is burned in an incinerator or suitable metal container and such burning complies with all applicable state, federal and local environmental and safety laws, rules and regulations. (Code 1970, Sec. 18-1, amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-2 Hours of authorized burning.

Burning shall be allowed only during daylight hours.

State Law Reference: Regulations of Department of Health and Environmental Control concerning burning, R 61-62.2.

Sec. 3-2-3 Procedure for burning quantity exceeding incinerator capacity.

Whenever the material to be disposed of as set forth in section 3-2-1 exceeds the quantity that can be accommodated by an incinerator or suitable metal container, written permission to burn the material shall be secured from the chief of the fire department of the city and the burning shall be done only under the direction of the fire department and during daylight hours. (Code 1970, Sec. 18-3)

Sec. 3-2-4 Garbage containers required.

(a) Residential. It shall be the duty of every owner or other occupant of a residential dwelling to use either a 90-gallon or a 40-gallon plastic roll-out cart approved by the City. Each dwelling shall receive one cart from the City at no cost to the user. Additional carts may be purchased by the user. Each dwelling owner shall be responsible for damage to the cart unless such damage is caused by City personnel. All garbage shall be kept in the carts until collected by the City and shall be kept closed in such a manner as will prevent access by flies, rodents and other animals. The cart and contents shall not weigh more than 200 pounds. No garbage cart shall be used for any other purpose. In the event of overflow, plastic bags which are tightly bound may be placed on the carts at curbside

on the day of collection. The owner or occupant of any dwelling where carts or plastic bags are placed at curbside shall be responsible for prompt clean-up and removal of the contents of such carts and bags if the bags are torn or the carts overturned from any cause. If a cart is damaged through negligence or abuse, it shall be the responsibility of the owner to replace the cart and the Public Works Department may refuse to handle such cart until it is replaced. Roll-out carts found to be inoperable due to normal wear or usage shall be repaired or replaced by the Public Works Department. The Public Works Department will notify users that a roll-out cart is unfit for continued use by placing a tag on the cart.

(b) Commercial.

(1) Each business which generates a volume of garbage in excess of two (2) 90-gallon roll-out carts between scheduled collection dates of the Public Works Department may be required to use a bulk container of appropriate capacity approved by the Public Works Department if the site lacks sufficient area for safe and proper storage of the cart.

(2) Bulk containers shall be of sufficient size to hold all garbage deposited between scheduled collection dates so that there shall be no spillage of garbage or other material from said container.

(3) Bulk containers shall be placed in an area easily accessible to the equipment used for collection. Such area shall be designated for each container by the Public Works Department.

(4) No container used for garbage shall be used for any other purpose. Garbage will be collected only if it is deposited in an approved container at a location also approved by the Public Works Department.

(5) The Public Works Department may refuse service to any bulk container that is no longer in serviceable condition to rust, wear, or other damage.

(6) It shall be the duty of the commercial user to maintain the bulk container in a reasonable clean and sanitary condition.

(c) Rental property. The owner and tenant of each rental property shall have joint and several liability for any violation of this section.

(d) Proper Disposal. It shall be unlawful for any person to place any material in any bulk container, or garbage roll-out cart, which at the time of collection is not qualified for municipal solid waste disposal at the Charleston County solid waste landfill or Resource Recovery Center.

Historical Note: Subsections (b) and (c) above are derived from Ord. No. 1979-16, adopted 10-14-79. The entire section was amended by Ord. No. 1997-16, adopted 8/26/97.

Sec. 3-2-5 Trash collection.

(a) No waste which at the time of collection is defined by the United States Environmental Protection Agency or the South Carolina Department of Health and Environmental Control as hazardous waste shall be collected by the City.

(b) No tires, batteries, motor oil, petroleum products or auto parts of any kind will be collected by the City. Proper disposal of same shall be the responsibility of the owner or person in possession of the same.

(c) Leaves and grass clippings. All leaves and grass clippings shall be placed at the curb in bags or containers for collection. No household garbage or other materials may be placed with leaves or grass clippings. No mixed materials will be collected by the City. Home composting of leaves and grass clippings is encouraged.

(d) Logs, limbs, brush, and like materials shall be placed at the curb in the following manner:

(1) Length of material shall not exceed four (4) feet.

(2) Diameter of material shall not exceed four (4) inches.

(3) The City will only collect materials as listed in this category which are generated by routine landscape maintenance on developed lots. Debris generated by grading or clearing of undeveloped property shall be disposed of by the party generating such debris. (Ord. 1998-8, 4/28/98)

(4) When placed at the curbside for collection, materials shall not obstruct access to water meters or fire hydrants.

(5) No garbage shall be mixed with the items listed in this category.

(e) Building materials, furniture or other trash shall be placed at the curb for collection in the following manner:

(1) Any single collection day will be limited to the equivalent of 90 gallons in volume.

(2) No hazardous waste as defined in paragraph (a) of this section will be collected by the City.

(3) No roofing shingles will be collected by the City.

(4) No building materials or other trash generated by a contractor shall be collected by the City.

(5) Items within this category shall be separated at the curb for collection. Any materials in these categories that are mixed together shall not be collected by the City.

(6) No garbage shall be mixed with the items listed in this category.

(f) Collection days shall be designated by the City from time to time. Reasonable notice will be given by the City of collection schedules or practices.

Amendment Note: This section was repealed in its entirety and amended by the above by Ord. No. 1993-8, adopted 5/25/93, and further amended by Ord. No. 1997 -16, adopted 8/26/97

Sec. 3-2-6 Removal of contractors' and builders' refuse.

Contractors' and builders' refuse, bricks, scraps of lumber, mortar, plaster, roofing, guttering, shavings and all other like materials shall be removed by the contractor, owner or tenant of the premises, each being jointly and severally responsible for such removal. (Code 1970, Sec. 18-7, as amended by Ord. of 1/13/77)

Sec. 3-2-7 Scattering of contents or rummaging through garbage containers.

It shall be unlawful for any person to dump, scatter or spread, or allow to be dumped, scattered or spread, the contents of garbage carts, bags or containers, public or private, on any property in the City, and further it shall be unlawful for any person to enter upon or rummage or plunder through the contents of any garbage cart, bag or container of another, or to use the container or trash enclosure of another without permission. (Code 1970, Sec. 18-9, as amended by Ord. of 1/13/77, and further amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-8 Garbage roll-out carts shall not be kept upon street or road rights-of-way.

Garbage roll-out carts shall not be placed in the right-of-way of a street or road except when placed for collection. Carts shall not be placed for collection prior to 7:00 o'clock p.m. on the day before collection. Carts shall be removed from the right-of-way no later than 9:00 o'clock a.m. on the day following collection. Except for such times when lawfully placed for collection, no carts shall be allowed to remain clearly visible from a street, road, or right-of-way. (Code 1970, Sec. 18-10, as amended by Ord. of 1/13/77, amended by Ord. No. 1997-16, adopted 8/26/97; and amended by Ord. No. 2001-3, adopted 2/27/01)

Sec. 3-2-9 Collection.

All garbage generated from residential property will be collected in accordance with schedules established by the City from time to time. (Amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-10 Placing garbage roll-out carts for collection.

When placing garbage roll-out carts for collection, they shall be placed within 10 feet of the edge of the pavement of the street. Carts which are not placed in a location which is easily accessible by collection personnel and equipment will not be emptied. The handles of the carts shall be faced toward the street. (Amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-11 Collection of major household appliances.

The collection of major household appliances such as refrigerators, washing machines, dryers, dishwashers, furniture, bed mattresses, etc., will be made upon notice to the sanitation department. The sanitation department will then notify the owner when to place the appliance on the edge of the road for collection by the department. (Code 1970, Sec. 18-13, as amended by Ord. of 1/13/77)

Sec. 3-2-12 Penalties for noncompliance with or violation of this chapter.

Any person violating any provision of this chapter shall, upon conviction, be punished as provided in section 1-3-66 of this code. A violation of this chapter shall not be considered as a continuing offense, but each day that this chapter is violated shall be a separate and distinct offense. (Ord. No. 1979-16, 10/14/79)

Sec. 3-2-13 Definition of "curb".

For purposes of this Chapter, the definition of "curb" shall include the edge of a street, road or right-of-way. (Ord No. 2001-3, adopted 2/27/01)

Michael L. Hendrick
Director

Michael D. Dalrymple, P.E.
Assistant Director

City of North Charleston

SOUTH CAROLINA
DEPARTMENT OF PUBLIC WORKS

ADMINISTRATION
CITY GARAGE
ENGINEERING
MAINTENANCE
SANITATION

September 11, 2003

NM1136 747-1578
[redacted]
NORTH CHARLESTON, SC 29405

Re: Revisions to Health and Sanitation Ordinance

Dear Customer:

In February we wrote, advising you of changes to the city's Health and Sanitation Ordinance that reinforced the city's policy to not provide **garbage or trash** collection to industrial or commercial establishments, professional offices, churches or other non-residential properties and rental properties with more than five units. In our February letter we advised that we would no longer provide these services effective January 4, 2004.

This follow-on letter is offered as a reminder of our plan to halt all services to you at the beginning of next year. We plan to collect the city-provided roll carts beginning in the first week of January 2004. We recommend that you contact any of the several private collection firms in the area so you can be prepared to transition to private collection service. Please be aware of the zoning requirement that an "8-feet high" opaque screen" must screen dumpsters from general view and that dumpsters are not allowed in Public Rights-of-Way.

If you have any questions or concerns in regards to our implementing this policy please forward them in writing to the below address. We ask that you include a telephone number and point of contact in your correspondence.

ATTN: Business Collection
Public Works Department
1021 Aragon Street
North Charleston, SC 29405

Sincerely,

Greg Spencer

Greg Spencer
Sanitation Superintendent

Jeff DeBessonet - Request dated July 1, 2003 (Interconnection Capacity)

From: Michael Montebello
To: ggross@bellsouth.net
Date: 9/17/2003 12:12 PM
Subject: Request dated July 1, 2003 (Interconnection Capacity)
CC: Yodice.M@Thomas-Hutton.com

TO: GEORGE GROSS

Mr. Gross,
Based on the request by Mark Yodice in his letter dated July 1, 2003, I have made notations in both the Isle of Palms Forest Trails SC0025283 and Wild Dunes ND0062260 files that the construction permitting capacity for the facilities is the combined total of 1.37 MGD. This is based on the ability of the facilities to transfer the flows between the facilities via PS #18 and the also the permit conditions that allow flows to be moved between the facilities.
Please note it will be the Isle of Palms responsibility to keep track of the total permitted flows to these facilities. We will also continue to maintain a permitting record of Construction Permits for each treatment facility(If you have a need for a current copy in the future please send a request). Additionally, if you have any other questions, please do not hesitate to ask.
Thank You,
Michael Montebello

Michael Montebello, Manager
Domestic Wastewater Permitting Section
Phone (803) 898-4228
Fax (803) 898-4215
montebmj@dhec.sc.gov

TOWN OF KIAWAH ISLAND

21 BEACHWALKER DRIVE • KIAWAH ISLAND, SC 29455 • (843) 768-9166 • FAX (843) 768-4764

William G. Wert, Mayor

Council Members
Richard T. Bennett
Leo Fishman
Donald H. McIver, Jr.
G. Steven Orban

Town Administrator
Allison B. Harvey

September 25, 2003

Ms. Linda Tucker, City Administrator
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Dear Linda:

With the election of a new mayor and town council last December, all of the existing committees were reorganized and restructured by resolution.

Enclosed is the Environmental Committee Charter for your information. I hope this helps.

If I can be of further assistance, please let me know.

Sincerely,

Allison Harvey
Town Administrator

AH/pw

Enclosure

TOWN OF KIAWAH ISLAND
ENVIRONMENTAL COMMITTEE – COMMITTEE CHARTER

I. The Town Council wishes to continue the function of the Wildlife Committee, which was established by Town Council on January 12, 1995, as part of a new committee named the Environmental Committee.

II. A member of Town Council shall have oversight responsibility for environmental concerns serving as Committee Chairman and not less than six nor more than 10 permanent residents and representatives from organizations with similar environmental interests shall serve as members.

III. The members shall be approved by the Mayor and Town Council.

IV. Terms for the members of the committee shall be for one year and expire annually on January 31. Committee members may be reappointed for successive terms as approved by the Mayor and Town Council.

V. The committee will perform the following functions:

A. To study and report on environmental issues as may be referred by the Town staff or Council.

B. Act as an ombudsman for wildlife on the island and mediate interaction between people and wildlife.

C. Provide public education and mediation (parks, nature trails and placards, informative literature and lectures, off-island public relations and on-island complaints).

D. Monitor beach and marsh (turtle nesting, shorebird nesting, pollution by boats and docks, stranding of dolphins, whales, etc.).

E. Monitor ponds (water quality, crabbing, fishing, notification for alligator control, ducks, observation blinds, etc.).

F. Monitor health and population of birds and animals (bobcat, deer, fox, raccoon).

G. Make recommendations to Town Council on ways to improve the quality of environmental services and the cost effectiveness of such services, and whether such services should be performed by outside contractors or Town staff.

VI. The Environmental Committee shall coordinate its efforts, as appropriate, with the activities of State and Federal Agencies and with other organizations sharing a similar purpose.

VII. The Environmental Committee may solicit the assistance of others to assist committee members in carrying out committee activities.

VIII. Committee meetings shall be noticed and open to the public as is required by State law. In addition to committee members, other invited guests and special consultants may participate from time to time.

IX. The committee will be responsible to the Town Council and has no authority to spend funds or supervise staff except as approved by Town Council. Annually, the committee will prepare a budget request covering committee activities for submittal to Town Council for approval and inclusion in the overall Town budget. The Committee Chairman shall report to Town Council on regular Town Council meeting dates.

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

RECEIVED
SEP 17 2003

September 15, 2003

Andy Benke, Town Administrator
Town of Sullivan's Island
Post Office Box 427
Sullivan's Island, SC 29482

RE: City Committee to advise City and Council on matters related to the beach

Dear Andy:

The City of Isle of Palms has a Beach Advisory committee whose responsibilities are detailed on the enclosed Resolution. This committee is different from the *Turtle Team* that monitors the activities of the loggerhead turtles though the memberships often overlap. A standing committee of City Council has requested that I communicate with other beach communities to see if they have similar types of committees, what the committee's responsibilities are, how they are structured and how authorized , i.e,. by Resolution of City Council or by Ordinance.

I would appreciate your feedback. If your community does not have any committee similar in any way, please indicate below and return to me in the enclosed posted envelope. Thank you.

Very truly yours,

Linda Lovvorn Tucker
City Administrator

Town of Sullivan's Is.
Name of Beach

No Standing Ad Hoc committees for beach issues
No, we do not have any such similar committee

Andy Benke
Signature

9-19-3
Date

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

September 15, 2003

Beverly Alexander. Clerk/Treasurer
Town of Pawley's Island
Post Office Box 1818
Pawley's Island, SC 29585-1818

RE: City Committee to advise City and Council on matters related to the beach

Dear Beverly:

The City of Isle of Palms has a Beach Advisory committee whose responsibilities are detailed on the enclosed Resolution. This committee is different from the *Turtle Team* that monitors the activities of the loggerhead turtles though the memberships often overlap. A standing committee of City Council has requested that I communicate with other beach communities to see if they have similar types of committees, what the committee's responsibilities are, how they are structured and how authorized , i.e,. by Resolution of City Council or by Ordinance.

I would appreciate your feedback. If your community does not have any committee similar in any way, please indicate below and return to me in the enclosed posted envelope. Thank you.

Very truly yours,

Linda Lovvorn Tucker
City Administrator

Light - We do have an "Ad Hoc" Beach Committee - Not by Action of Council but for the purpose of Managing Beach Renourishment projects only (Sorry), & like your resolution!
Bill

Pawleys Island
Name of Beach

Bill Ctis
Signature

No, we do not have any such similar committee

9/16/03
Date

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

Monthly Status Report

August 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: September 11, 2003

Submitted by:

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

August 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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	2.1 Phase II Monitoring Event No. 8	3
3.0	Discussion of Assessment Results	4
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Figure

1 Monitoring Locations

Tables

1 Results of Phase II Monitoring Events No. 7 and 8
2 Summary of the Results from the Scat Comparison Analysis

Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

General Engineering and Environmental, LLC
A Member of the GEL Group, Inc.

G. Ross Nelson
Environmental Scientist II

Jack Walker
Project Scientist II

FOR RRA

Ronald R. Austin, P.E.
Senior Staff Engineer

9-11-03

Date

Monthly Status Report

August 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering and Environmental, LLC (General Engineering) will provide monthly summaries of the data collected during the monitoring events. The Phase I Monitoring Program was completed in January 2003, and the results were summarized in the January 2003 Monthly Status Report previously submitted to the City of Isle of Palms. Therefore, this report summarizes the results obtained to date during the Phase II Monitoring Program.

As noted in previous reports, following each monitoring event, the data is entered into a Geographic Information System (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway (AIWW) adjacent to the Isle of Palms.

2.0 Phase II Monitoring Program

Phase II Monitoring Event No. 8 was conducted on August 13, 2003. A summary of the results obtained for this event is presented below. The results from the Phase II Monitoring Events are included in Table 1. The Phase II monitoring locations are depicted on Figure 1.

Please note that the results from Phase II Monitoring Event No. 7 were presented and discussed in the Monthly Monitoring Report for July 2003. However, the probable source data was not available at the time the report was submitted. Therefore, data from this monitoring event, including the the probable source of the fecal coliform, is included in Table 1. A discussion of the results is included in Section 3.0.

2.1 Phase II Monitoring Event No. 8

Phase II Monitoring Event No. 8 was a dry weather event conducted on a falling tide. Although the QAPP specified that Phase II monitoring events would be conducted during a falling tide and after a rainfall event, officials from the Department of Health and Environmental Control requested that at least one event be conducted during dry weather to ensure that the ribotyping data was not being skewed toward runoff from animal sources.

The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at the following inland monitoring locations.

- IOP-05 (behind IOP Red & White)
- IOP-05-1 (behind IOP Red & White)
- IOP-05-2 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-15 (30th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-17-3 (Forest Trail)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32- (Wild Dunes – Salt Water Lake)

Fecal coliform levels exceeded the shellfish consumption standards, but not recreation standards, at the following inland monitoring locations.

- IOP-21 (41st Ave.)
- IOP-21-2 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-31 (Wild Dunes – Back Bay Drive)
- IOP-32-2 (Wild Dunes – Salt Water Lake)

The remainder of the inland monitoring locations were either dry or did not exceed shellfish consumption standards or recreation standards. Additionally, the fecal coliform levels at all of the open-water locations did not exceed either shellfish consumption or recreation standards.

Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-05-2 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-15 (30th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17-3 (Forest Trail)
- IOP-21-1 (41st Ave.)
- IOP-21-2 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)

However, the low DO levels at these locations can likely be attributed to either a lack of flow at the monitoring location or to seasonally low DO levels that naturally occur during the summer months.

Turbidity was elevated at IOP-05 (behind IOP Red & White), IOP-10 (24th Ave.), and IOP-21-2 (41st Ave.). The elevated turbidity levels at IOP-05 and IOP-21-2 are likely the result of sediment re-suspension caused by deploying the Hydrolab water quality

multimeter into shallow water. The elevated turbidity level at IOP-10 was apparently the direct result of the movement of an alligator just prior to sampling at this location.

The ribotyping results from this monitoring are not currently available. The results are scheduled to be available by mid-September 2003, and will be discussed in the Monthly Status Report for September 2003.

3.0 Discussion of Assessment Results

The results from Phase II Monitoring Event No. 8 are consistent with results obtained during the baseline study and during Phase II Monitoring Events No. 1 through 7. However, the intent of the Phase II program is to isolate the areas that are contributing fecal coliform to the AIWW. The results from this dry weather event indicate that some of the ditch systems, such as IOP-11 (25th Ave.) and IOP-21 (41st Ave.), contribute limited amounts of fecal coliform to the AIWW during periods of dry weather. Therefore, this information may help confirm that the source of the fecal coliform contamination is emanating primarily from animal sources.

The results from the ribotyping analyses conducted on the samples collected during Phase II Monitoring Event No. 7 were consistent with the results obtained during the previous Phase II monitoring events. As noted during the previous events, the majority of the fecal coliform isolates indicated that the contamination was emanating from animal sources. All five isolates collected from 13 of the 17 sample locations matched DNA profiles obtained from animal sources. Of the remaining sample locations, three of the five isolates collected from IOP-06 (Hamlin Creek at the IOP Connector) matched DNA profiles collected from human sources, and one of the isolates from this location was indeterminate. Two of the five isolates collected from IOP-02 (Hamlin Creek at Breech Inlet) and IOP-21 (41st Ave.) and one of the five isolates collected from IOP-30 (Wild Dunes – Sea Grass Lane) matched DNA profiles from known human sources. Source Molecular, Inc. is currently evaluating the samples from Phase II Monitoring Event No. 8. These results will be discussed in the monthly status report for September 2003.

Phase II also includes a comparison of the DNA profiles of the fecal coliform bacteria isolates obtained from the scat samples collected in January and February 2003 with the DNA profiles from the isolates obtained from the water samples previously submitted for analysis. As shown in Table 2, the primary source of fecal coliform identified by Source Molecular was deer. One-hundred and twelve (112) of the 685 isolates obtained from the water samples matched the profiles obtained from the deer scat samples. Of these 112 matches to the deer scat, twenty-six were uniquely matched to

profiles obtained from the deer scat. The remainder matched DNA profiles that were obtained from multiple species.

As noted in Table 2, ninety-five of the isolates matched samples collected from multiple species. Please note that it is common to observe the same DNA fingerprints in several animal groups. It is also important to note that only one of the samples identified as matching a known animal isolate was previously identified as emanating from a human source. Therefore, misclassification of human and animal sources in the water samples appears to have been minimized.

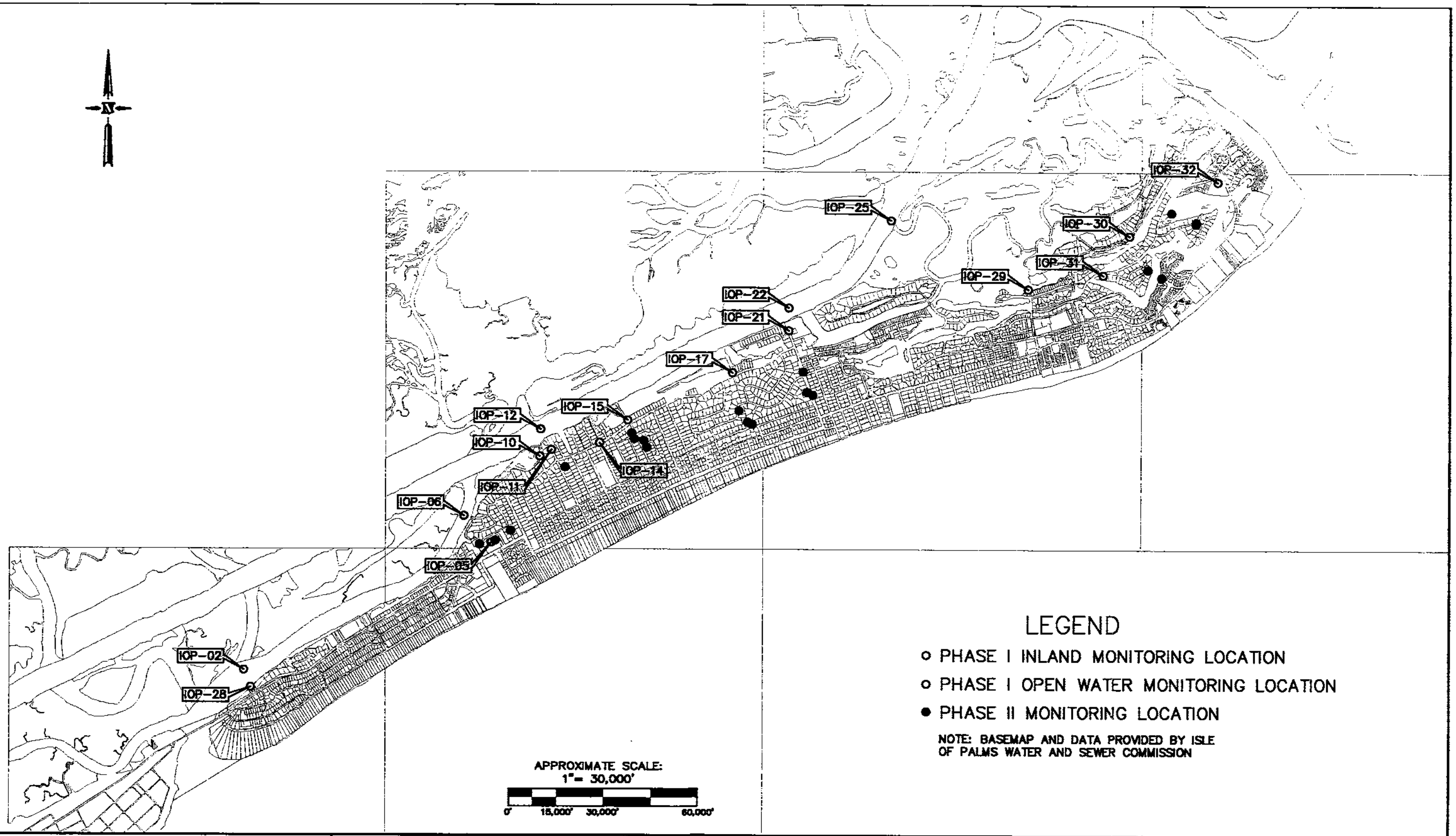
Please note that a total of 608 of the isolates were previously identified as emanating from an animal source. One hundred and sixty two (162) (26.6%) of these isolates have been matched to a specific animal source. Although the submission of additional scat samples for analysis would increase the statistical significance of these results, the available data indicates that the fecal coliform contamination is emanating from an animal source. Likewise, the results obtained during Phase II Monitoring Events No. 6 and 7 appear to confirm that the fecal coliform contamination is emanating from an animal source.

Additionally, Source Molecular is comparing the DNA profiles obtained from the water samples collected during Phase II Monitoring Event No. 8 with the profiles obtained from the previously submitted scat samples. These results should be available by mid-September 2003 and will also be discussed in the monthly status report for September 2003.

4.0 Summary

One monitoring event, Phase II Monitoring Event No. 8, was conducted during August 2003. The fecal coliform results obtained from this event were consistent with the results obtained during the previous Phase II monitoring events. Additionally, the ribotyping results from Phase II Monitoring Events No. 6 and 7 indicate that the source of the fecal coliform is emanating from animal sources. Two additional Phase II Monitoring events will be conducted during the summer months. If feasible, an additional dry weather event will be conducted to verify the results obtained during Phase II Monitoring Event No. 8.

Figure



LEGEND

- ○ PHASE I INLAND MONITORING LOCATION
- ○ PHASE I OPEN WATER MONITORING LOCATION
- ● PHASE II MONITORING LOCATION

NOTE: BASEMAP AND DATA PROVIDED BY ISLE OF PALMS WATER AND SEWER COMMISSION

GENERAL ENGINEERING & ENVIRONMENTAL, LLC
a Member of THE GEL GROUP, INC.
P.O. BOX 30712 CHARLESTON, SC 29417
2040 SAVAGE ROAD 29407
(843) 769-7378 FAX (843) 769-7397
WWW.GEL.NET
ENGINEERING • ENVIRONMENTAL • ANALYTICAL

PROJECT: CIOP00102C			
NON–POINT SOURCE POLLUTION ASSESSMENT PROJECT ISLE OF PALMS, SOUTH CAROLINA	MONITORING LOCATIONS		FIGURE 1
DATE: December 12, 2002	DRAWN BY: JBB	APPRV. BY: JEB	

Sep 11, 2003 – 10:22am
\\Solomon\CADFILES\CADFILES\A–D\C\ciop\ciop00102c\CIOP00102_F1.DWG

Tables

Table 1
Results of Phase II Monitoring Events No. 7 and 8

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal/ Indeterminate)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
7/23/2003	IOP-02[2]	1045	7.89	27.72	29.46	5.95	15.9	240	2/3	Low	Cloudy, Warm	-	25.6
7/23/2003	IOP-05	1330	7.63	27.97	0.36	3.15	40.5	>16000	0/5	Mid-Rising	Partly Sunny, Warm	None	27.8
7/23/2003	IOP-05-1	1325	7.48	27.53	0.41	4.07	22.0	1300	-	Mid-Rising	Partly Sunny, Warm	None	27.8
7/23/2003	IOP-05-2	1328	7.73	25.80	0.18	2.67	88.7	>16000	-	Mid-Rising	Partly Sunny, Warm	None	27.8
7/23/2003	IOP-05-3	1334	8.38	27.15	0.54	6.03	35.1	1400	-	Mid-Rising	Partly Sunny, Warm	Very Low	27.8
7/23/2003	IOP-05-4	1338	NO WATER						-				
7/23/2003	IOP-06[2]	1040	7.91	26.85	32.58	5.49	17.3	7	3/1/1	Low	Cloudy, Warm	-	25.6
7/23/2003	IOP-10	1320	7.70	25.44	1.04	4.85	111.3	>16000	0/5	Mid-Rising	Partly Sunny, Warm	Low	27.2
7/23/2003	IOP-11	1315	7.93	27.80	0.42	5.24	33.2	>16000	0/5	Mid-Rising	Partly Sunny, Warm	Very Low	27.2
7/23/2003	IOP-11-1	1305	7.98	27.05	0.14	2.71	41.9	5000	-	Mid-Rising	Partly Sunny, Warm	None	27.2
7/23/2003	IOP-11-2	1307	NO WATER						-				
7/23/2003	IOP-11-3	1308	NO WATER						-				
7/23/2003	IOP-11-4	1310	8.56	28.24	0.34	6.43	150.5	>16000	-	Mid-Rising	Partly Sunny, Warm	None	26.7
7/23/2003	IOP-12[2]	1035	7.90	27.22	31.05	5.76	21.7	23	0/5	Low	Cloudy, Warm	-	25.6
7/23/2003	IOP-14	1300	7.51	26.19	0.38	3.96	37.9	9000	0/5	Mid-Rising	Partly Sunny, Warm	Low	27.8
7/23/2003	IOP-15	1255	7.93	26.30	0.36	3.17	46.5	>16000	0/5	Mid-Rising	Partly Sunny, Warm	Low	27.8
7/23/2003	IOP-15-1	1242	NO WATER						-				
7/23/2003	IOP-15-2	1245	NO WATER						-				
7/23/2003	IOP-15-3	1248	NO WATER						-				
7/23/2003	IOP-15-4	1250	7.46	25.69	-0.02	3.08	76.8	>1600	-	Mid-Rising	Partly Sunny, Warm	Low	27.2
7/23/2003	IOP-17	1240	7.91	27.36	1.99	4.46	35.9	>1600	0/5	Low-Rising	Cloudy, Warm	Moderate	26.7
7/23/2003	IOP-17-1	1225	7.66	27.30	0.32	2.26	46.1	>1600	-	Low-Rising	Cloudy, Warm	Very Low	26.7
7/23/2003	IOP-17-2	1230	7.59	25.77	0.44	1.99	1000.0	>1600	-	Low-Rising	Cloudy, Warm	Very Low	27.2
7/23/2003	IOP-17-3	1235	8.38	25.93	0.06	4.73	49.1	>1600	-	Low-Rising	Cloudy, Warm	Very Low	27.2
7/23/2003	IOP-21	1115	7.88	26.66	2.11	6.58	40.6	>16000	2/3	Low-Rising	Cloudy, Warm	Moderate	26.1
7/23/2003	IOP-21-1	1125	7.89	27.63	0.26	1.74	68.0	800	-	Low-Rising	Cloudy, Warm	Low	26.1
7/23/2003	IOP-21-2	1127	7.56	27.28	0.20	1.72	26.7	700	-	Low-Rising	Cloudy, Warm	Low	26.1
7/23/2003	IOP-21-3	1120	7.69	28.37	1.33	1.76	42.7	900	-	Low-Rising	Cloudy, Warm	Very Low	26.1
7/23/2003	IOP-22[2]	1030	7.81	27.63	28.80	5.49	35.5	70	0/5	Low	Cloudy, Warm	-	25.0
7/23/2003	IOP-25[2]	1020	7.79	27.55	32.41	5.62	43.7	13	0/5	Low	Cloudy, Warm	-	25.0
7/23/2003	IOP-28	1355	8.76	29.36	1.10	6.24	36.1	1700	0/5	Mid-Rising	Partly Sunny, Warm	Low	27.2
7/23/2003	IOP-29	1210	7.54	25.80	31.83	0.28	67.5	40	0/5	Low-Rising	Cloudy, Warm	None	26.7
7/23/2003	IOP-30	1155	7.37	25.82	3.39	0.19	76.0	9000	1/4	Low-Rising	Cloudy, Warm	None	26.1
7/23/2003	IOP-31	1205	8.49	28.95	1.43	5.87	19.0	170	0/5	Low-Rising	Cloudy, Warm	High	26.1
7/23/2003	IOP-32	1140	7.55	26.64	1.44	1.92	21.7	120	0/5	Low-Rising	Cloudy, Warm	Moderate	26.1
7/23/2003	IOP-32-1	1135	7.94	27.70	0.52	2.92	27.0	<20	-	Low-Rising	Cloudy, Warm	Low	26.7
7/23/2003	IOP-32-2	1200	8.24	28.78	0.65	4.00	49.8	230	-	Low-Rising	Cloudy, Warm	Low	26.1
7/23/2003	IOP-32-3	1150	7.94	27.87	0.60	4.59	14.3	40	-	Low-Rising	Cloudy, Warm	Low	26.1
7/23/2003	IOP-32-4	1145	8.40	28.87	0.71	4.16	22.5	40	-	Low-Rising	Cloudy, Warm	Low	26.1

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source. Indetermiate isolates could be originating from either an animal or a human source.
[2]Open water location

Table 1
Results of Phase II Monitoring Events No. 7 and 8

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal/ Indeterminate)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
8/13/2003	IOP-02[2]	1400	7.76	29.20	35.70	4.71	17.80	9		Low-Falling	Sunny, Warm	-	28.3
8/13/2003	IOP-05	1625	7.58	34.00	7.86	0.17	59.90	16000		Low-Rising	Sunny, Warm	Low	29.4
8/13/2003	IOP-05-1	1610	8.08	29.03	0.39	4.22	18.80	700		Low-Rising	Sunny, Warm	None	29.4
8/13/2003	IOP-05-2	1615	8.02	30.91	0.36	3.56	11.50	2400		Low-Rising	Sunny, Warm	None	29.4
8/13/2003	IOP-05-3	1630	8.51	28.88	1.46	5.41	2.60	40		Low-Rising	Sunny, Warm	Moderate	29.4
8/13/2003	IOP-05-4	1632	NO WATER										
8/13/2003	IOP-06[2]	1355	7.70	29.28	21.56	5.18	16.30	17		Low-Falling	Sunny, Warm	-	28.3
8/13/2003	IOP-10	1555	7.85	28.67	-0.01	2.69	1000.00	1700		Low	Sunny, Warm	Very Low	29.4
8/13/2003	IOP-11	1552	NO WATER										
8/13/2003	IOP-11-1	1540	NO WATER										
8/13/2003	IOP-11-2	1545	NO WATER										
8/13/2003	IOP-11-3	1545	NO WATER										
8/13/2003	IOP-11-4	1550	NO WATER										
8/13/2003	IOP-12[2]	1350	7.84	30.28	35.58	5.58	33.10	9		Low-Falling	Sunny, Warm	-	28.3
8/13/2003	IOP-14	1535	NO WATER										
8/13/2003	IOP-15	1520	8.16	28.04	3.18	1.96	11.70	500		Low	Sunny, Warm	Low	29.4
8/13/2003	IOP-15-1	1532	NO WATER										
8/13/2003	IOP-15-2	1530	NO WATER										
8/13/2003	IOP-15-3	1528	NO WATER										
8/13/2003	IOP-15-4	1525	7.93	29.35	0.93	2.91	46.10	16000		Low	Sunny, Warm	None	29.4
8/13/2003	IOP-17	1510	8.02	33.14	6.34	4.12	23.60	2800		Low-Falling	Sunny, Warm	Low	29.4
8/13/2003	IOP-17-1	1505	NO WATER										
8/13/2003	IOP-17-2	1505	NO WATER										
8/13/2003	IOP-17-3	1500	7.86	26.82	2.25	1.49	8.20	1300		Low-Falling	Sunny, Warm	Low	28.9
8/13/2003	IOP-21	1425	7.51	32.41	-0.01	5.34	28.90	130		Low-Falling	Sunny, Warm	Low	28.3
8/13/2003	IOP-21-1	1445	7.70	29.48	0.25	0.80	33.90	<20		Low-Falling	Sunny, Warm	Very Low	28.9
8/13/2003	IOP-21-2	1447	7.80	29.88	0.26	0.92	1000.00	110		Low-Falling	Sunny, Warm	Very Low	28.9
8/13/2003	IOP-21-3	1440	NO WATER										
8/13/2003	IOP-22[2]	1340	7.83	29.63	35.44	5.83	17.50	<2		Low-Falling	Sunny, Warm	-	27.8
8/13/2003	IOP-25[2]	1335	7.81	28.83	35.83	5.50	16.50	33		Low-Falling	Sunny, Warm	-	27.8
8/13/2003	IOP-28	1640	NO WATER										
8/13/2003	IOP-29	1315	7.60	27.07	29.47	0.53	18.20	300		Low-Falling	Sunny, Warm	None	27.8
8/13/2003	IOP-30	1300	7.26	29.31	2.30	0.47	15.40	16000		Mid-Falling	Sunny, Warm	None	27.8
8/13/2003	IOP-31	1310	8.51	31.43	1.33	7.22	19.20	110		Mid-Falling	Sunny, Warm	Low	27.8
8/13/2003	IOP-32	1240	7.47	30.65	2.62	2.47	17.70	2400		Mid-Falling	Sunny, Warm	High	27.8
8/13/2003	IOP-32-1	1235	7.55	31.38	0.46	4.04	15.60	40		Mid-Falling	Sunny, Warm	Very Low	27.8
8/13/2003	IOP-32-2	1305	7.94	31.30	0.64	5.32	18.60	230		Mid-Falling	Sunny, Warm	Very Low	27.8
8/13/2003	IOP-32-3		NOT SAMPLED										
8/13/2003	IOP-32-4	1250	8.40	33.11	0.63	5.88	22.20	<20		Mid-Falling	Sunny, Warm	Very Low	27.8

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source. Indetermiate isolates could be originating from either an animal or a human source.
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Table 1
Results of Phase II Monitoring Events No. 7 and 8

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Isle of Palms, South Carolina

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8/13/2003	IOP-06[2]	1355	7.70	29.28	21.56	5.18	16.30	17		Low-Falling	Sunny, Warm	-	28.3
8/13/2003	IOP-10	1555	7.85	28.67	-0.01	2.69	1000.00	1700		Low	Sunny, Warm	Very Low	29.4
8/13/2003	IOP-11	1552	NO WATER										
8/13/2003	IOP-11-1	1540	NO WATER										
8/13/2003	IOP-11-2	1545	NO WATER										
8/13/2003	IOP-11-3	1545	NO WATER										
8/13/2003	IOP-11-4	1550	NO WATER										
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8/13/2003	IOP-22[2]	1340	7.83	29.63	35.44	5.83	17.50	<2		Low-Falling	Sunny, Warm	-	27.8
8/13/2003	IOP-25[2]	1335	7.81	28.83	35.83	5.50	16.50	33		Low-Falling	Sunny, Warm	-	27.8
8/13/2003	IOP-28	1640	NO WATER										
8/13/2003	IOP-29	1315	7.60	27.07	29.47	0.53	18.20	300		Low-Falling	Sunny, Warm	None	27.8
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EXHIBIT D

RECREATION COMMITTEE
October 6, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on October 6, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee member Abele, Recreation Director Page, City Administrator Tucker, and Mayor Sottile.

1. Councilman Abele made a motion to reorder the agenda and hear the report from Mac Utsey of ADC Engineering concerning drainage in the expansion project; Councilman Abele seconded, motion passed unanimously.

Administrator Tucker stated that one of the things that the City has to do as part of the Recreation Expansion Project is to be able to manage the site relative to storm water run-off. There is a permitting process through OCRM where the City submits a plan to them for the site which they have to sign off on stating that the City is managing storm water run-off on the site. The engineers preferred solution for doing this is called a dry pond which is where the water will go before it goes into the drainage system. The area will be dry most of the time, hence "dry pond."

Mr. Utsey stated that the plans have been submitted to OCRM for their review and he pointed out the location of the pond on a drawing of the Recreation Area. He discussed details of the pond and answered questions of committee members. See attached agreement.

After discussion, **Councilman Abele made a motion to authorize the City Administrator to enter into the Permanent Pond Maintenance and Responsibility Agreement on behalf of the City; Chairman Buckhannon seconded; motion passed unanimously.**

2. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the September minutes as submitted; Chairman Buckhannon seconded; motion passed unanimously.

3. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- T.J. Rostin was elected the 2004 Vice President for the Southern District at their meeting in September.
- Middle School Dance in September hosted about 400 children and both the Fire Department and Police Department are doing a great job assisting.
- Halloween Carnival will be on Friday, October 31st from 5-7 p.m.; and Ghostly Tide Tales will be on Saturday, November 1st on the beach at 28th Avenue.
- There will be a Holiday Decorating Contest on December 10th where residents will decorate their houses and submit a registration form to the Rec Department. Winner will be announced at an upcoming City Council Meeting.
- The Arts & Crafts Sale will be expanded to a three-day event on December 4-6 in conjunction with the Tree Lighting Ceremony and Ground Breaking Ceremony on December 4th.

4. Old Business. (A) Update on Recreation Building Expansion - Report on Drainage. Discussed earlier in the meeting.

Councilman Abele asked about the schedule for the project. Director Page stated that there would be a pre-construction meeting on October 14th, bid opening on October 28th, finished documents have been sent to the independent estimator, and everything is right on schedule.

(B) Status of Blue Wave Flag. Chairman Buckhannon reported that the Blue Wave Flag is flying at the Recreation Center.

5. New Business. None.

6. Miscellaneous. (A) Report on Connector Run. Director Page reported that there were 670 runners and 600 walkers. The oldest participants in the 5K run were an 84 year-old male and an 82 year-old woman, and in the 2k run was a 75 year-old male. Runners came from Virginia, Georgia, West Virginia, New Hampshire, North Carolina, Florida and New York City.

(B) Director Page reported that she received a call from Richard Peyton of the Isle of Palms Tennis Invitational to discuss the clinic for children. The clinic will be hosted by the Rec Department on Saturday, November 8th and has been listed on the web site, calendar and will be promoted through island churches. Administrator Tucker reported that Mr. Peyton is sending her some copy to be placed in an insert of the newspaper and there will be more pre-event press than last year.

(C) Set Date for Next Meeting. November 11, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:00 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

THOMAS & HUTTON ENGINEERING CO.
935 HOUSTON NORTHCUTT BOULEVARD
POST OFFICE BOX 1522
MOUNT PLEASANT, SOUTH CAROLINA 29465-1522
TELEPHONE (843) 849-0200
FAX (843) 849-0203

Letter Of Transmittal

TO: Linda Tucker
City of Isle of Palms

FROM: C Rogers Hook

DATE: September 17, 2003

RE: Isle of Palms Recreation Center
Pond Maintenance Agreement

JOB NO.: J-15650.300

We are sending you _X_ Attached ___ Under Separate Cover Via _____the following items:

Copies	Date	Description
1	N/A	Site Plan of the Detention Pond

___ For Approval _X_ For Your Use __As Requested ___ For Review and Comment

---

Remarks:
I am sending you another copy of the site sheet which shows the pond in question. Please note that this pond will not hold water but instead be used to control runoff from event storms, sediment, and water quality from runoff of the parking area. These are all requirements of OCRM.

Should you have any questions or comments please do not hesitate to contact me. My number is 849-0200 ext 233 and my email is hook.r@thomas-huton.com.

Signed: _____

N:\15650\DOCS\TUCKER001.DOC

THOMAS & HUTTON ENGINEERING CO.
935 HOUSTON NORTHCUTT BOULEVARD
POST OFFICE BOX 1522
MOUNT PLEASANT, SOUTH CAROLINA 29465-1522
TELEPHONE (843) 849-0200
FAX (843) 849-0203

Fax Memo

DATE:	September 11, 2003	**TIME:**	2:30 pm
TO:	Norma Jean Page City of Isle of Palms Rec Dept	**PHONE:** **FAX:**	886-8294 886-9857
FROM:	Rogers Hook Thomas & Hutton Engineering Co.	**PHONE:** **FAX:**	(843) 849-0200 (843) 849-0203
RE:	Isle of Palms Recreation Center	**JOB NO.:**	J-15650.300

Number of pages including this sheet: 1 **The Originals will not Be Mailed**

Message

This pond maintenance agreement is a requirement of OCRM. Please fill out appropriately and sign the form and fax back to me at your earliest convenience.

Should you have any questions or comments regarding this please do not hesitate to contact me.

Permanent Pond Maintenance and Responsibility Agreement

I accept responsibility for ownership and proper maintenance of the permanent pond(s) on the _____ site per the approved maintenance plan. I will complete any necessary repairs and/or preventive maintenance procedures in a timely manner to ensure proper functioning of the pond as a stormwater management device.

It is my understanding that the maintenance plan may be amended/revised at any time by the Department, and I will abide by any prescribed changes.

I will continue to own and maintain the pond until the Department is notified in writing of a transfer in ownership and maintenance responsibility. The notification will include a date for the transfer of responsibility and a letter of acceptance from the new owner.

_____
Signature

_____
Printed Name

_____
Address

_____
Phone Number

_____
Date

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
September 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

September Athletic Report

Youth Soccer:

The youth soccer meeting for ages 5-12 years old was held on Sept. 18th. There were 250 players and parents in attendance. The meeting was designed as an orientation to introduce parents and players to the IOP Recreation Department youth athletic policies, team rosters, schedules, practice times and league rules by providing each parent with a packet and a Parent's Code of Ethics that has to be signed in order for a child to participate in the Soccer program. The recreation staff answered questions and concerns about the youth soccer program. Only children that attended this meeting received a free soccer bag. Each coach received the team's equipment and practice assignments. Coaches also had the opportunity to talk to the players and parents about the upcoming season. Practices began the week of September 22nd. Games will begin on October 13, 2003.

Fast Start:

The Fast Start Orientation meeting was held on Friday, September 19, 2003. About 150 players and parents attended this mandatory meeting. Every parent received a packet that contained team rosters, schedules and upcoming events at the Recreation Department. All of the players were broken up into their respective teams. Each team was instructed to assign a team leader for the season. The team leader reported back to the Recreation staff and was given instructions concerning their duties for the season. Team leaders will be responsible for controlling activity days, keeping up with the team's equipment and making necessary phone calls throughout the season. Activity days will begin on Saturday October 11th.

Men's Fall Softball:

The Men's Fall Softball season began September 15th. Seaworthy and Rice Planters have had quick starts with identical 2-0 records. There are six (6) teams with only one loss. Games are played on Monday and Wednesday evenings at 6:30, 7:45 and 9:00pm.

Men's Flag Football:

The Men's Flag Football season started on Sunday September 14th. ODC, sponsored by Sprint PCS, and One Time began the season with two consecutive wins respectively. The South Carolina Flag Football Association (SCFFA) provides league referees. All of the officials are state certified. Tim Barnshock is the crew chief for these referees. Games are played on Sunday afternoons at 12:00noon, 1:00 and 2:00pm.

Southern District meeting:
The quarterly Southern District meeting was held September 9, 2003 at the Isle of Palms Exchange Club. This meeting consisted of reports from the Vice President, nominations and elections for the 2004 Vice President and reports from each branch chairperson. T.J. Rostin was elected the 2004 Vice President for the Southern District. His duties will begin at the 2004 Conference. This position is a two year term.

58th Annual State Conference:
The annual SCRPA conference was held in Myrtle Beach, SC from Sept. 13-16, 2003. This conference consisted of education seminars, district games, exhibitor activities and an awards banquet. Recreation Staff attended various educational seminars concerning volunteer coaches, leadership opportunities and handicapped accessible facilities. These seminars were conducted by various recreation professionals from around the state and the nation. Next year's conference will be held at the North Charleston Convention Center from Aug. 28 – Sept. 1, 2004.

Meetings Attended:

September	9	Southern District meeting at the IOP Exchange Club
	9	2004 Conference Committee meeting
	13-16	SCRPA State Conference in Myrtle Beach, SC

Upcoming Dates:

September	29	Committee meeting for 2004 Conference(off-site activities)
October		
	7	2004 Conference Committee meeting in St. Andrews
	11	Fast Start soccer begins
	20	Youth Basketball Registration begins

SEPTEMBER ACTIVITIES AND SPECIAL EVENTS

Morning Aerobics
A new Aerobics Session began on Monday, September 29th. Classes are held on Mondays, Wednesdays and Fridays from 8:00 to 9:00am. Six (6) week sessions cost $60.00 per person. Enrollment has increase during the month of September. An average of twelve (12) ladies are attending the morning sessions.

Preschool
The Island Preschool began their school year on September 2nd. Enrollment is full with ten (10) students in each day of class. Students are enrolled in either M-W-F classes, T-TH classes or M-F classes. The fee for three days a week is $110.00/month. The fee for two days a week is $75.00/month. The fee for five days a week is $185.00/month.

Tiny Tots
The Tiny Tots began their school year on September 2nd. Enrollment is full with six (6) students in each day of class. Students are enrolled in either Monday and Wednesday classes or Tuesday and Thursday classes. The monthly fee is $75.00 per student.

Dog Obedience
Dog Obedience will begin another session on October 13th. Classes are held on Mondays at 6:30 and 7:30pm. Puppies 5 months and under attend the 6:30pm class and Adult dogs 6 months and older attend the 7:30pm class. A maximum of nine dogs are accepted in each class. The fee is $80.00/session.

Yoga
Yoga began a new six (6) week session on September 9th. Classes are held on Tuesdays and Thursdays from 12:30 – 2:00pm. Eight (8) adults are enrolled. The fee is $80.00/session. Class participation continues to grow.

Evening Aerobics
The evening aerobics session began on September 9th and will end October 16th. Classes are held on Tuesdays and Thursdays from 5:45 – 6:45pm. Eight (8) adults are enrolled in this session. The fee is $40.00/session.

Keenager's Luncheon
The first Keenager's luncheon of the year was on Wednesday, September 3rd at 12:00noon. Approximately fifty (50) adults above the age of 55 attended . Bar-B-Que from Sticky Finger's was served for lunch. The Keenager's provided side dishes for a successful picnic lunch. After lunch, the Recreation Staff hosted a trivia game for the group to play.

Lunch Bunch
The second Wednesday of every month the Keenager's go out to lunch at various restaurants in the East Cooper area. September 10th at 11:30am the Lunch Bunch ate at TGIFridays on Wednesday, September 10th at 11:30am.

Keenager's Field Trip
On Wednesday, September 17th the Keenagers ate lunch at Billy's Back Home Restaurant in Mount Pleasant and then carpooled to Patriot's Point where they toured the Charleston Harbor aboard *The Spirit of the Carolinas*.

Mommy & Me
Mommy & Me began on Wednesday, September 10th. This program is held on Wednesdays, except the first Wednesday of the month from 9:30 – 11:00am. Over ten (10) children 3 years and under, along with a parent or two attend.

Tae Kwon Do
Tae Kwon Do classes consist of both youth and adult programs. The youth meet on Saturday mornings from 9:00 – 10:00am. Approximately thirty-three (33) youth between the ages of six and eleven are enrolled. The adults meet on Wednesdays from 7:30-9:15pm and Saturdays from 10am-12noon. Approximately sixty-four (64) adults are enrolled.

Gymnastics
Gymnastic's classes began on Friday, September 5th. The first session consists of nine (9) children between the ages of three and twelve. This class is held on Fridays from 4:00 – 4:45pm. The next session will begin on October 10th.

IOP Middle School Dance
The first IOP Middle School Dance was held on Friday, September 5th from 7-10pm. Approximately four hundred and seventy (470) 6th, 7th and 8th graders attended. The cost for admission is $5.00 per person. Pizza, water and candy bars are sold at the concession stand.

ARC Babysitting Course
The ARC Babysitting Course was held on Saturday, September 6th at City Hall from 9am – 5pm. Eight (8) girls between the ages of 11 and 14 attended this class. The cost was $45.00 per person.

Halloween Carnival
The IOP annual Halloween Carnival will be on Friday, October 31st from 5-7pm. The carnival will include games, candy, prizes, a jump castle, a clown and face painters. The costume contest will begin at 6:00pm. This event is free. The Isle of Palms Baptist Church will help with concessions.

Ghostly Tide Tales
Ghostly Tide Tales will be held on Saturday, November 1st at 8:00pm on the beach at 28th Avenue. Brian McCreight will be the Storyteller.

Dog Seminar
Saturday, November 1st and Sunday, November 2nd the Isle of Palms Recreation Dept. is hosting a dog seminar titled "The Illusion of Dance and How to Bring It to Life." This seminar is full with seventeen (17) participants. There are several spaces for auditors. This seminar costs $150.00 to participate. The auditor's fee is $40/1 day and $75/2 days.

Christmas Card Drawing Contest
The Christmas Card Drawing Contest will be held on Monday, November 10th from 4-6pm. Children ages nine (9) yrs. and under come and create a Christmas Card with their favorite holiday scene. The winning card will be used as the Official Christmas Card from the Recreation Department, which is mailed out to those that sponsor Recreation Leagues and Recreation Agencies in South Carolina. The winner will be announced at the Christmas Tree Lighting and will given copies of the Christmas Card for them to mail to family members.

Annual Tree Lighting/Ground Breaking Ceremony
The Annual Tree Lighting and Ground Breaking Ceremony will be on Thursday, December 4th at 6:00pm. The Mayor, City Council Members and City Administrator will be on hand to help celebrate the Holiday season and help with the Ground Breaking. David Bateman, Pastor of the First Baptist has agreed to work with the churches on the Isle of Palms to create a choir that will perform for the ceremony. In addition, the Christ Our King "Crusader Choir" and the Moultrie Middle School brass ensemble will also perform.

"Light It Up" Holiday Decorating Contest
The Recreation Staff have developed a "Light It Up" Contest on the Isle of Palms. Isle of Palms Residents and Businesses will be encouraged to register and decorate their homes, business and properties with holiday lights and decorations for this contest. December 10th at 6:30pm, only those residents that turned in their registration form will be judged. Entries will be accepted in two different categories, commercial and residential. The Island will be divided into three (3) different areas, Breach Inlet – 21st Avenue, 20st Avenue – 41st Avenue, and 42nd Avenue & Wild Dunes. The winners will be announced in the local papers, website and at City Council meeting. This event is free.

IOP Arts & Crafts Sale
The annual Arts & Crafts Sale will be held from Thursday, December 4th thru Saturday, December 6th. Thursday, the vendors may set up in conjunction with the Tree Lighting Ceremony from 6-8pm. Friday, vendors will sell from 1:00pm - 6:00pm. and Saturday, 9:00am - 3:00pm. Registrations are being accepted now. Vendor space is $25.00 and tables are $5.00 to rent. Forty-nine (49) spaces are available inside the gym.

Santa's Hotline
Santa's Hotline will be held on December 17th and 18th from 5:30 – 7:30pm. Children seven and under will be eligible to get a call from "Santa" to discuss wishes for the upcoming holidays. Parents from the Isle of Palms must turn in an information sheet so Santa will know what night and time the children will be home. Recognizing the capabilities of current phone technology, the Recreation Staff have managed to find a way that home phones with caller I.D.s will not be able to access Santa's phone number.

UPCOMING ACTIVITIES AND EVENTS

	Event	Place	Time
October			
1	Keenager's Luncheon	Rec. Center	12:00Noon
3	IOP Middle School Dance	Rec. Center	7-10pm
8	Lunch Bunch	Banana Cabana	11:30am
15	Keenager's Trip	Savannah, GA	TBA
31	Halloween Carnival	IOP Rec. Center	5-7pm
November			
1	Ghostly Tide Tales	on the beach at 28th Avenue	8:00pm
	Dog Seminar	Rec. Center	1-6pm
2	Dog Seminar	Rec. Center	8am – 4pm
5	Keenager's Luncheon	Rec. Center	12:00Noon
7	IOP Middle School Dance	Rec. Center	7-10pm
10	Christmas Card Drawing Contest	Rec. Center	4-6pm
12	Lunch Bunch	TBA	11:30am
19	Keenager's Trip	TBA	TBA

UPCOMING ACTIVITIES AND EVENTS

	Event	Place	Time
October			
1	Keenager's Luncheon	Rec. Center	12:00Noon
3	IOP Middle School Dance	Rec. Center	7-10pm
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31	Halloween Carnival	IOP Rec. Center	5-7pm
November			
1	Ghostly Tide Tales	on the beach at 28th Avenue	8:00pm
	Dog Seminar	Rec. Center	1-6pm
2	Dog Seminar	Rec. Center	8am – 4pm
5	Keenager's Luncheon	Rec. Center	12:00Noon
7	IOP Middle School Dance	Rec. Center	7-10pm
10	Christmas Card Drawing Contest	Rec. Center	4-6pm
12	Lunch Bunch	TBA	11:30am
19	Keenager's Trip	TBA	TBA

Parks and Grounds Maintenance
Monthly Report
September 2003

Recreation Building:

Repaired preschool toy
Mounted paper towel dispenser in the men's restroom
Replaced soap dispenser in the men's restroom
Scrubbed gym floor
Replaced switch on fan
Setup for aerobics, yoga, Keenager's, preschool and middle school dance
Completed monthly inspection checklist

Recreation grounds:

Daily cleaned trash from the designated skate area and removed broken boards
Moved the bleachers into location for soccer games
Pruned shrubs around flagpole and in front of the recreation building
Added Blue Wave Flag to the flagpole at the Recreation Building
Continued watering new oak trees at the rear of property
Unclogged the water fountain at the picnic shelter
Repaired swing on the big playground
Removed the Halloween decorations from storage for inventory
Applied one application of roundup on grounds
Regular cleaning of the parking lot
Treated for fire ants
Regular grounds maintenance
Advised citizen, hitting golf balls is not permitted on Recreation Grounds
Completed monthly inspection checklist on Playground

Basketball and Tennis Courts:

Removed trash weekly
Blew off and cleaned courts as needed
Re-hung the tennis windscreens after the storm winds
Replaced one basketball net

Baseball/Softball fields:

Unclogged water fountain at softball field
Pulverized both infields to soften the playing surface
Regular infield maintenance for men's fall softball
Regular grounds maintenance
Applied 250lbs of Balon pre emerge to the outfield area of the softball field
Reset first base
Called electrician due to several lights broken out on softball field

Soccer Field:

Regular grounds maintenance
Aerated field
Applied 750lbs Balon pre emerge to the soccer field
Lined the soccer field for men's flag football
Lined 3 soccer fields on the multi-purpose field for Micro Soccer and Fast Start programs
Reassembled six (6) goals for soccer
Replaced Twelve (12) lights on soccer scoreboard

Equipment:

Weekly cleaned and inspected all maintenance equipment

City Property and Landscape Maintenance:

Regular maintenance of City grounds
Pruned and cleaned the entrance side of IOP Connector
Pruned oak trees behind City Hall
Installed shelves in administration office at City Hall
Setup and cleaned up for the Front Beach Enhancement Project groundbreaking
Cleaned Memory Park
Applied Roundup at the Connector and Memory Park

Front Beach Restrooms:

Installed one (1) shower head
Major plumbing leak repaired
Replaced two (2) 1 ½ inch ball valves in water main
Replaced one (1) push button on the showers

Soccer Field:

Constructed seven (7) half rubber back stops
Lined the soccer and multi-purpose fields for seven (7) half rubber fields
Setup fencing for half rubber

Misc:

Helped clean up after Southern District Recreation Meeting at Exchange Club Building

Meetings Attended:

September	**2**	IOP Connector Run Recreation Committee
	3	Keenagers
	5	Charleston Metro Sports Council
	8	IOP Connector Run Personnel Committee
	9	South District Recreation Quarterly Meeting 2004 Recreation Conference Committee
	10	Accommodations Tax Committee
	11	Department Head Safety and Hurricane Preparedness
	15	IOP Connector Run Committee
	17	Ways & Means Committee
	22	IOP Connector Run Committee
	23	Low Country Senior Games Committee City Council
	24	Part-Time Employee Staff Meeting
	29	2004 Recreation Conference Committee IOP Connector Run Packet Stuffing

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES						
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General Conces.	Total
REVENUES	140	2,547	85			364	3,136
EXPENDITURES							
Entertainment	200	295					495
Supplies/Prizes	76						76
Concessions	-	254					254
Decorations	-						-
Miscellaneous		-		-			
Total Expenditures			-		-	-	825
Surplus / (Deficit)	(136)	1,998	85	-	-	364	2,311

Sep-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	9,180				9,180
EXPENDITURES					
Officials	-				-
Equipment	2,694				2,694
Supplies	56				56
Uniforms					-
Trophies					-
Sanction Fees					-
Miscellaneous					-
Total Expenditures	2,750	-	-	-	2,750
Surplus / (Deficit)	6,430	-	-	-	6,430

Sep-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	1,625	2,975					4,600
EXPENDITURES							
Officials							
Equipment	79						79
Supplies		18					18
Uniforms							
Trophies							
Sanction Fees							-
Miscellaneous							-
Total Expenditures				-		-	97
Surplus / (Deficit)		2,975	-	-	-		4,503

Sep-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Morning Aerobics	Evening Aerobics	Dog Obedience & Seminar	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Yoga	Total
REVENUES	790	593	6,030	320	1,635	1,065	5,317	773	16,523
EXPENDITURES									
Salaries	690	415	4,896	210	1,327	746	3,733	541	12,558
Supplies									-
Miscellaneous									-
Total Expenditures	690	415	4,896	210	1,327	746	3,733	541	12,558
Surplus / (Deficit)	100	178	1,134	110	308	319	1,584	232	3,965

Sep-03

Isle of Palms Recreation Department

Programs & Events

November

Sun	*Mon*	*Tue*	*Wed*	*Thu*	*Fri*	*Sat*
						1 Dog Seminar Workshop 1-6pm Ghostly Tide Tales 8pm
2 Dog Seminar Workshop 8am-4pm	**3** M. Aerobics 8-9am Preschool/Tiny Tots 9am-12noon ARC Blood Drive 3-8pm E. Aerobics 5:15-6:15 Dog Obedience 6:30p	**4** ELECTIONS Gym Closed	**5** M. Aerobics 8-9am Preschool/Tiny Tots 9am – 12noon Keenager's Luncheon 12:00 Noon TKD	**6** Preschool/Tiny Tots 9am-12noon Yoga 12:30-2pm E. Aerobics 5:45 – 6:45pm	**7** M. Aerobics 8-9am No Preschool IOP Dance 7-10pm	**8** TKD Open Gym 12:30 – 5pm Tennis Clinic 8:30am
9 Gym Closed	**10** M. Aerobics 8-9am Preschool/Tiny Tots 9am-12noon Chrismas Card Drawing Contest 4-6p E. Aerobics 5:15-6:15 Dog Obedience 6:30p	**11** Preschool/Tiny Tots 9am-12noon Yoga 12:30-2pm E. Aerobics 5:45 – 6:45pm	**12** M. Aerobics 8-9am Preschool/Tiny Tots 9am – 12noon Mommy & Me 9:30-11am Lunch Bunch 11:30a	**13** Preschool/Tiny Tots 9am-12oon Yoga 12:30-2pm E. Aerobics 5:45 – 6:45pm	**14** M. Aerobics 8-9am Preschool 9am-12 Gymnastics 4pm	**15** TKD Open Gym 12:30 – 5pm
16 Gym Closed	**17** M. Aerobics 8-9am Preschool/Tiny Tots 9am – 12noon E. Aerobics 5:15-6:15 Dog Obedience 6:30p	**18** Preschool/Tiny Tots 9am – 12noon Yoga 12:30-2pm E. Aerobics 5:45 – 6:45pm	**19** M. Aerobics 8-9am Preschool/Tiny Tots 9am – 12noon Mommy & Me 9:30-11am Keenager's Trip	**20** Preschool/Tiny Tots 9am-12noon Yoga 12:30 – 2pm E. Aerobics 5:45 – 6:45pm BBall Reg.Orientation	**21** M. Aerobics 8-9am Preschool 9am-12 Gymnastics 4pm	**22** TKD Open Gym 12:30 – 5pm
23 Gym Closed	**24** M. Aerobics 8-9am Preschool/Tiny Tots 9am-12noon E. Aerobics 5:15-6:15 Dog Obedience 6:30p	**25** Preschool/Tiny Tots 9am-12noon Yoga 12:30-2pm E. Aerobics 5:45-6:45pm	**26** M. Aerobics 8-9am NO Preschool/Tiny Tots Mommy & Me 9:30-11am	**27** THANKSGIVING Gym Closed	**28** Gym Closed	**29** TKD Gym Closed
30 Gym Closed		**Phone**: 886-8294 **Fax**: 886-9857	**Office Hours:**	**Monday-Friday** 8:30am – 6:00pm **Saturdays** 12:30 – 5:00pm		

2003

Isle of Palms Recreation Department
Athletics

November

Sun	*Mon*	*Tue*	*Wed*	*Thu*	*Fri*	*Sat*
Office Hours: Monday – Friday 8:30am-6:00pm **Saturdays**: 12:30-5:00pm			**Youth B-Ball Reg. Fees:** $30/residents $35.00/non-residents **Adult Volleyball Reg. Fees:** $250.00/team			1 Fast Start Soccer
2 Flag Football 12:00-3:00pm	3 Youth Soccer (9-12) Micro Soccer (5/6) Adult Softball 6:30-10:00 Adult V-Ball Reg. Begins	4 ELECTIONS Gym Closed	5 Micro Soccer (7/8) Adult Softball 6:30-10:00	6 Youth Soccer (9-12)	7 Youth B-Ball Reg. Ends	8 Tennis Clinic 8:30-9:45am Fast Start Soccer
9 Flag Football 12:00-3:00pm	10 Youth Soccer (9-12) Micro Soccer (5/6) Adult Softball 6:30-10:00	11	12 Micro Soccer(7/8) Adult Softball 6:30-10:00	13	14	15 Fast Start Soccer
16	17 Adult Softball 6:30-10:00 Micro Soccer (5/6)	18	19 Micro Soccer (7/8)	20	21 Adult V-Ball Reg. Ends	22 Clemson vs. USC GO TIGERS!!!
23	24 Micro Soccer (5/6)	25 Micro Soccer (7/8)	26	27 **HOLIDAY**	28 **HOLIDAY**	29
30						

2003

EXHIBIT E

PERSONNEL COMMITTEE
October 7, 2003

The regular meeting of the Personnel Committee was held at 5:30 p.m. on October 7, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Buckhannon and Hanbury, Recreation Director Page and City Administrator Tucker.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury made a motion to approve the September minutes as submitted; Councilman Buckhannon seconded; motion passed unanimously.

2. Old Business. (A) ATAX Committee Vacancy-At Large Seat. Chairman Bettelli noted that the City received a response from the Tourism Review Committee staff stating that the manner in which the Isle of Palms allocates seats on the ATAX Committee is acceptable (see attached email). Upon query from Councilwoman Hanbury, Chairman Bettelli referred to a copy of last year's membership report (copy attached) that indicated the Phyllis Shaffer was listed as an At Large member of the committee. Selection of someone to fill the vacancy will be discussed in Executive Session.

(B) Candidates for Boards and Commissions for 2004. Chairman Bettelli referred to the attached list. Administrator Tucker explained that the letter she sent to all persons, whose term would expire at the end of 2003 (copy attached), had a provision that if the person did not respond by a certain date, the City would determine that they did not want to be reappointed to the position. Upon discussion, Councilman Buckhannon suggested that City staff give those persons who did not respond a courtesy phone call after the election to make sure they did not want to be reappointed. The staff was also directed to advertise for two immediate vacancies as well as the entire slate of vacancies for the end of the year.

(C) Job Description for Medical Control Position. Administrator Tucker will be in touch with the labor attorney who is reviewing the City's draft.

3. New Business. There was discussion of the cost of the City's health insurance and Administrator Tucker briefed committee members on the benefits of the program that the City has and options for lowering the City's actual cost by going to a higher deductible plan.

4. Miscellaneous. (A) Employee Suggestions. None.

(B) Personnel Report - attached.

(C) Set Date for Next Meeting. November 11, 2003, at 6:30 p.m.

5. Councilman Buckhannon made a motion to go into Executive Session to discuss personnel matters; Councilwoman Hanbury seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken and personnel matters were discussed pertaining to the vacancy on the ATAX Committee. Chairman Bettelli suggested that, during Executive Session at the City Council meeting, the five candidates be discussed for selection to fill the vacancy.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Linda Tucker

From: Damita Jeter [JeterD@sctax.org]
Sent: Monday, October 06, 2003 10:22 AM
To: ltucker@iop.net; BARBARA BROWN
Subject: Re: ATAX Committee

Good morning Ms. Tucker:

Your inquiry was forwarded to me from Mrs. Barbara Brown with SCDOR. The Tourism Expenditure Review Committee reviews not only the accommodations tax reporting forms, but the local a-tax committee membership forms as well. As per the law, the Committee is only interested in your committee's compliance, regardless of the rearrangement of its members in order to achieve compliance. Hope this information helps, and should you need anything else, please do not hesitate to contact me.

Thank you.

Damita Jeter
Tourism Expenditure Review Committee Staff
803-898-5400

>>> "Linda Tucker" <ltucker@iop.net> 10/3/2003 11:40:03 AM >>>
Barbara,

I have been asked to inquire of you about whether or not the City of Isle of Palms can change what segment a ATAX member is representing. For example, if the City has an ATAX member who could both represent "cultural" and "at large" then adds a new member who can only represent cultural, can the staff simply move the new representative to "cultural" and the old "cultural" one to "at large." Or whenever City council appoints a member to the ATAX committee, do they have to remain in that seat or may the staff when completing the yearly report in October/November, move members around to insure compliance with State Law or because the staff could not remember who represented what, but could legally fit in the categories the staff put them in. The City has always taken the position that as long as total make-up of the committee is in compliance with the statute, then City feels they are in compliance.

Your input is greatly appreciated.

Linda Tucker

LOCAL ACCOMMODATIONS TAX ADVISORY COMMITTEE MEMBERSHIP

Pursuant to Section 6-4-25, Code of Laws of South Carolina, there shall be a local advisory committee consisting of seven members. The majority of these members shall be selected from the hospitality industry, of which at least two must be from the lodging industry, where applicable, and one member shall represent the cultural organizations. Please place an asterisk (*) to indicate the chairperson, and please make sure that you list the business name.

List below the four designated hospitality industry representatives, two of which must be from the lodging sector of the hospitality industry:

1. Malcolm Burgis, The Windjammer, 1008 Ocean Blvd., Isle of Palms, SC 29451
   (Name) **(Business Name & Address)**

2. Rick Linville, Holiday Inn Express, 1126 Ocean Blvd., Isle of Palms, SC 29451
   (Name) **(Business Name & Address)**

*3. Julia Tucker, Wild Dunes Resort, 5757 Palm Blvd., Isle of Palms, SC 29451
   (Name) **(Business Name & Address)**

4. Ron Davis, Ron Davis Realtors, 1507 Palm Blvd., Isle of Palms, SC 29451
   (Name) **(Business Name & Address)**

Please list below the designated cultural interest representative and affiliation:

5. Jimmy Ward, Crabpot Players, 2207 Hartnett Blvd., Isle of Palms, SC 29451
   (Name) **(Cultural Affiliation & Address)**

Please list below the other two designated members of the committee:

6. Phyllis Shaffer, 13 Lake Village Lane, Isle of Palms, SC 29451
   (Name) **(Business Name & Address)**

7. Laura Radley, 8 Yacht Harbor Court, Isle of Palms, SC 29451
   (Name) **(Business Name & Address)**

Please return to: Dolores Keen, Tourism Expenditure Review Committee, P.O. Box 125, Columbia, South Carolina 29214-0120, by no later than October 1.

Submitted by: Treasurer **Phone:** 843-886-6428 **Date:** 10-29-02
(Title)

Name of County/Municipal Government: City of Isle of Palms

COMMISSION AND COMMITTEE MEMBERS
2003

Name	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders	Date Response Received	Interested in Reappointment Yes	No
Planning Commission (2-year terms) (7 members)							
Mack Canterbury	2002		12/31/2004				
Dick Cronin	rep. 2000	2001	12/31/2003		09/16/03		
Joseph Clark	rep. 2002		12/31/2003		09/16/03	Y	
Roger Dolida	2002		12/31/2004				
James Raih	2001		12/31/2004				
John Winchester	rep. 1999	2001	12/31/2004				
Peter O'Toole	2000		12/31/2003		09/16/03		N
Board of Zoning Appeals (3-year terms) (5 members)							
Gabbie Porter	1992	1995, 1998, 2001	12/31/2003		09/16/03		Y
Kathy Carroll	1999	2001	12/31/2004				
James Harvey	2001		12/31/2003		09/16/03		Y
Guy Taylor	rep. 1997	1999	12/31/2004				
Tom Gear	2002		12/31/2005				
Code Board of Appeals (4-year term)							
Bill Burson	2002		12/31/2006				
Will Albrecht	1991	1995,1999,2002	12/31/2006				
Deborah Hernandez	2001		12/31/2005				
Jack Burton	1996	2000	12/31/2003		09/16/03		
George VanCott	1992	1996,2004	12/31/2003		09/16/03		
Phillip Smith	replacement 1999	2001	12/31/2004				
Ron Denton	replacement 1996	1998,2001	12/31/2005				
Beach Advisory Committee (3-year term) (5 members)							
Robert Carlock	1998 replacement	2001	12/31/2003		09/16/03	Y	
Sandra Ralston	2000		12/31/2005				
Beverly Ballow	1999 replacement	2001	12/31/2003		09/16/03		
Richard Johnson	2001		12/31/2003		09/16/03		Y
Ginger Ellis	1999 replacement	2000	12/31/2005				

Membership on this committee must fulfill state requirements, such as, engineer, architect, etc.

	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders Date Response Received Interested in Reappointment	Yes	No

Accommodations Tax Advisory Committee (3-year term)

Laura Radley	2001		12/31/2003 09/16/03	
Jimmy Ward	replacement 2000,2001		12/31/2004	
Malcolm Burgis	replacement 1999,2001		12/31/2004	
Rick Linville	2000		12/31/2005	
David Nelson	replacement 2002		12/31/2003 09/16/03	Y
Ron Davis	2001		12/31/2004	
	replacement 2003		12/31/2005	

Membership on this committee must fulfill certain tourism requirements by state law.

Election Commission (6-year term) (3 members)

Terrye Seckinger	2001	12/31/2006	N
Jay Nameth	replacement 2001	12/31/2004	
Fred Smith	replacement 2001	12/31/2005	

City Attorney - new or reappoint

City Judge - new or reappoint

September 12, 2003

Ms. Laura Radley
#8 Yacht Harbor Court
Isle of Palms, SC 29451

Dear Laura:

Please be advised that your term of service on the Accommodations Tax Advisory Committee expires on December 31, 2003. You are eligible for reappointment for a 3-year term which would begin January 1, 2004, and end on December 31, 2006. If you are interested in being considered for continued service, please complete the information below and return it to me in the enclosed envelope no later than 5:00 p.m. on September 24, 2003. If the City does not receive a response from you by the deadline date, we will interpret that as a "no."

On behalf of the City, let me thank you for your service to the Isle of Palms community.

Very truly yours,

Linda Lovvorn Tucker
City Administrator

Please check one:

	Yes, I am interested in serving another term.	No, I am not interested in continuing to serve.
_____	_____	_____
Name		

ELLIS
29 MORGAN'S COVE DRIVE
ISLE OF PALMS, SC 29451

October 4, 2003

Mr. Mike Sottile, Mayor
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Mr. Sottile,

Please accept my resignation from the Beach Advisory Committee effective immediately. I have enjoyed serving as a committee member and as the Chairperson. Other commitments require my time and do not allow me to continue in the position.

Yours,

Ginger C. Ellis

cc: Linda Lovvorn Tucker, City Administrator
Dick Johnson, Beach Advisory Committee
Sandra Ralston, Beach Advisory Committee
Bev Ballow, Beach Advisory Committee
Bob Carlock, Beach Advisory Committee

TERRYE CAMPSEN SECKINGER
6 WILLS WAY
ISLE OF PALMS, SOUTH CAROLINA 29451
843-886-4716
FAX: 843-886-4774

September 15, 2003

The Honorable Mike Sottile
Mayor City of Isle of Palms
1207 Palms Blvd.
Isle of Palms, S.C. 29451

Dear Mayor Sottile;

It was such a pleasure meeting with you in your office several days ago. I appreciate so much your support of my brother Chip Campsen in his upcoming S.C. Senate Race. Thank you for your help with that race. Chip will serve our area well in the Senate.

Mike, as you and I discussed when we met, I am unable to fulfill my duties as the Isle of Palms election commissioner due to several previous commitments. Serving as a member on the South Carolina State School Board, I am constantly in Columbia. As vice- chairman of the Charleston County Republican Party, I am desperately needed on election day, the very day that culminate my duties as your commissioner, to manage the election throughout the county. Thankfully, the Isle of Palms is the very least of our concerns regarding a fair election process. I would ethically recuse myself fromservice on the November 2004 election when Chip's name will be on the ballot therefore rendering myself unavailable for service next year.

I regret that I must resign my post and have enjoyed serving my island and working with the city's staff in this capacity. I have spoken with my fellow Commissioners Fred Smith and Kevin Nameth and both have declined to assume the Chairmanship of the Election Commission for personal reasons.

I deeply care about public service and perhaps I can serve the island sometime in the future. Thank you again for the opportunity to participate in our city affairs. I will continue to assume the planning of the council elections slated for November 4th, but would be grateful for a replacement as soon as Council names one. I will be happy to work along side the new Commissioner and assist in any way possible to assure a smooth transition and election in November.

Respectfully,

Terrye Campsen Seckinger

Safety Sweepstakes for September 2003:

Police Dept. - Melva Williams
Fire Dept. - Hohns Rodden
Public Works - Kim Tapply
Combined General Government/Building/Recreation Depts. - Laura McLellan, General Gov't.

Employees of the Month of September 2003:

Public Works Department - John Graham

Personnel Changes:

Police Department - Tracy Mize, Hired as Dispatcher

Fire Department - Ken Ellis resigned 10-19-03

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT F

Board of Zoning Appeals
Minutes
October 14, 2003
Draft

I. Call to order

Chairperson Gabbie Porter called the regular meeting of the Board of Zoning Appeals to order on October 14, 2003 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Tom Gear, Jim Harvey, and Guy Taylor as well as the zoning administrator Douglas Kerr.

II. Review of Minutes

The first item on the agenda was the review of the minutes of the September 9th, 2003 meeting. A motion was made and seconded to approve the minutes as written. The vote was unanimous in favor of the motion.

III. Home Occupations

9 Ocean Park Court

Ms. Porter swore in everyone planning to give testimony and explained that the first case on the agenda was a home occupation at 9 Ocean Park Court. Mr. Kerr explained that the applicant, Mr. Rick Sohl, was requesting a home office for an internet gift sales business. He explained that the house would be used for office work only.

Mr. Sohl addressed the Board and explained that he would solicit for business with mass mailings and the internet. He submitted a catalogue to the Board and showed examples of the gifts that would be offered for sale. He explained that orders would be received at the house and he would then have the item drop shipped from California, and at no time would the merchandise be at the house.

Ms. Taylor asked what Mr. Sohl's day-to -day operation would entail. Mr. Sohl answered taking orders. Mr. Taylor asked what would compel a potential client to buy from his operation. Mr. Sohl answered that his prices where wholesale, which he hoped would generate orders. Mr. Gear asked if there would ever be deliveries made to the house at 9 Ocean Park Court. Mr. Sohl answered no. Ms. Porter asked if this was Mr. Sohl's only business. Mr. Sohl answered that he currently worked at the Seaside Inn and that this would be supplemental income. Mr. Taylor made a motion to approve the application and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

3004 Cameron Boulevard

Ms. Porter explained that the next case on the agenda was for a home occupation at 3002 Cameron Boulevard. Mr. Kerr explained that the applicant, Mr. Rick Pound, was

requesting a special exception to allow the establishment of a home office for a property maintenance business. He explained that the work conducted at the residence would be limited to office work only with no clients or business related traffic coming to the house.

Ms. Pound, the applicant's wife, addressed the Board and explained that her husband was unable to attend, but that she could answer any questions that the Board may have. She added that the business would be only her husband and herself, and that they would do routine maintenance for property owners. Ms. Porter asked if the business would involve any trucks or trailers. Ms. Pound answered that they planned to use a Suburban. Mr. Harvey asked what type of maintenance would be done. Ms. Pound answered cleaning, minor painting, furniture moving, leaking faucet repair, and other minor repairs. Mr. Taylor asked if the applicant was aware of the fact that an accessory structure could not be used in connection with the business. Ms. Pound answered that they had planned to keep their supplies, which are normal household materials, in the car or garage, which is attached to the house. Mr. Kerr stated that because the garage is attached, it is considered part of the primary structure and not an accessory structure. Mr. Harvey made a motion to approve the application and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

V. Variance

#1- 46th Avenue

Ms. Porter explained that the next request was for a variance at #1-46th Avenue. Mr. Kerr explained that the pertinent ordinance is Section 5-4-14 Accessory Uses(A)(3), which reads: "Except for parking, permitted accessory uses or buildings shall not be located in the front or the side yard, and such uses or buildings shall not be located within six (6) feet of any side lot line, ...".

He explained that the applicant is requesting a variance to allow the construction of an accessory structure, a pool, in the side yard of the property. He added that the property is located at the end of 46th Avenue with frontage on both 46th Avenue and the Atlantic Ocean. The front yard of the property is that area between 46th Avenue and the house, and therefore the side yard is that area between the house and the Atlantic Ocean. The applicant is proposing to locate the pool in that area adjacent to the ocean.

Mr. Kerr stated that the applicant claims that the property is unusual because of its orientation to the ocean and the fact that the lot is much wider than deep, and that the authorization of the variance will not be of substantial detriment to adjacent property owners, because the variance will allow the pool to be built farther from the adjacent property than required by the zoning ordinance.

The applicant, Mr. Rodd Heinlen of Stephen Herlong & Associates, addressed that Board and presented a site plan. He explained that at least 95% of ocean front houses have their rear yard adjacent to the ocean, and that because this property's side yard is adjacent to the ocean, it is very unusual. He added that the intent of the ordinance is to protect neighbors on either side from a pool adjacent to their property in a side yard, and that in this instance, the ordinance is having the opposite effect. He added that a letter from the neighboring property owner had been submitted that supported the issuance of the variance. He explained that the owner was proposing to surround the pool with a living fence that would act as a buffer between the two properties. Mr. Taylor stated that he felt that this was an odd situation that is exactly why the Board was created and made a motion to approve the request. Mr. Harvey seconded the motion and the vote was unanimous in favor of the motion.

VI. Adjournment

With no further business the meeting was adjourned at 6:15PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
October 8, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on October 8, 2003, at 3:00PM. Members attending included Mack Canterbury, Joe Clark, Roger Dolida, John Winchester, and Chairman Dick Cronin as well as the Zoning Administrator, Douglas Kerr. Peter O'Toole and Jim Raih were absent.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes of the September 10, 2003 meeting. Mr. Dolida noted that Mr. Clark's name was not list as being in attendance. Mr. Canterbury made a motion to approve the minutes with the noted change and Mr. Dolida seconded the motion. The vote was unanimous in favor of the motion.

CONDITIONAL PLAT REQUEST- CORNER OF 41ST AVENUE AND HARTNETT BOULEVARD

Mr. Cronin explained that the next item on the agenda was the discussion of the conditional plat request for the corner of 41st Avenue and Hartnett Boulevard. Mr. Kerr explained that the subdivision was granted preliminary approval with several stipulations in a previous meeting and that these stipulations had been resolved. He explained that the owner is now requesting conditional approval and has provided a financial guarantee to ensure that the improvements necessary for final approval, which is removing the structures from the property, can be made by the City if needed. He explained that after the structures have been removed, the owner will request final approval of the subdivision. He added that the request met all of the standards of the City, and staff, therefore, recommended approval of the request. The Commission discussed the application and Mr. Canterbury made a motion to approve the request. Mr. Winchester seconded the motion and the vote was unanimous in favor of the request.

MISCELLANEOUS BUSINESS

Mr. Cronin stated that he had noticed that recent requests for subdivision had resulted in odd configuration of the lots and asked if Mr. Kerr would research how other cities ordinances addressed the issue. Mr. Kerr explained that he had not heard confirmation on a date for the workshop with City Council on the Comprehensive Plan, but when he had he would contact the Commission members.

There being no more business, the meeting was adjourned at 4:30pm.

Respectfully submitted,
Dick Cronin, Chairman

EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
October 15, 2003

The regular meeting of the Accommodations Tax Advisory Committee was held at 8:30 a.m. on October 15, 2003, in City Hall Council Chambers. Present were Co-Chairmen Linville and Burgis, Committee members Nelson and Radley. Also present were City Administrator Tucker, City Clerk Mauldin and City Treasurer Debbie Suggs. Mr. Burgis called the meeting to order.

1. Approval of Previous Month's Minutes. Mr. Nelson made a motion to approve the September 10th minutes as submitted; Mr. Linville seconded; motion passed unanimously

2. Monthly Financial Statement - City Treasurer Debbie Suggs. Treasurer Suggs gave a report on the September 30, 2003 financial statement and highlighted certain items (copy attached) and she answered questions of committee members.

3. New Business. Fourth of July - Independence Day Fireworks Display. Administrator Tucker stated that the attached application for $28,200 was the same as last year's and she noted that the barge is once again in the budget in case the Sea Cabins would not permit the City to use its pier. **Mr. Nelson made a motion to approve the application as presented; Mr. Linville seconded; motion passed unanimously.**

4. Old Business. Update on Isle of Palms Brochure. Mr. Davis was not present, but Mr. Linville reported that the brochure should be at the Administrator's office sometime this week.

5. Miscellaneous. Administrator Tucker reported that the Front Beach Enhancement Project is under way and that engraved bricks, palm trees and benches will be sold for placement in the project and that plaques will be placed to indicate the donor.

(B) Set Date for Next Meeting: The next meeting was scheduled for December 10th pending receipt of applications.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:47 a.m.

Respectfully submitted,

Malcolm Burgis, Chairman

EXHIBIT I

ORDINANCE 2003-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-12, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ADD REGULATIONS REGARDING THE FILLING OF LOTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That the following Section 5-4-12 (p) is hereby adopted:

"(p) No part of any Lot shall be graded or filled to an elevation higher than six inches above the elevation of the street or right-of-way adjoining the Lot."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 28th DAY OF October ,2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 08-26-03
Public Hearing: 10-28-03
Second Reading: 10-28-03
Ratification: 10-28-03

EXHIBIT J

ORDINANCE 2003-15

AN ORDINANCE AMENDING SECTION 9-2-5 (B) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE REGULATION OF NOISE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 9-2-5(B) is hereby amended in its entirety to read as follows:

"B. It shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument (including but not limited to brass or drum instruments), or other amplification device or apparatus making or reproducing musical or other sounds before 10:00 o'clock a.m. or after 10:00 o'clock p.m. Sunday through Thursday, or before 10:00 o'clock a.m. or after 11:00 o'clock p.m. Friday and Saturday, in such a manner as to be plainly audible in any street, right-of-way, adjacent place of public accommodation or adjacent residence."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE___ DAY OF_____ , 2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading:_____
Public Hearing:_____
Second Reading:_____
Ratification:_____

EXHIBIT K

A RESOLUTION CREATING AN AD HOC ADVISORY COMMITTEE KNOWN AS THE ISLE OF PALMS CITY MARINA ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Isle of Palms, S.C. find and declare that the Isle of Palms City Marina (the "Marina") is one of the City's most valuable assets, and

WHEREAS, the preservation of access to the adjacent creeks, waterways, and natural habitats is vital to the City's residents' and visitors' continued use and enjoyment of the City's marine resources and also has a tremendous impact on the economy of the City because of the many businesses that depend on financial revenues generated by tourists and other visitors to the Marina; and

WHEREAS, the Mayor and City Council have determined that an ad hoc advisory committee should be formed to monitor the operation and fiscal management of the Marina property, examine and review long-term planning for the use of the Marina, and make recommendations to Council regarding same; and to make such other reports and recommendations to City Council regarding the Marina property as the Committee shall deem fit. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That City Council hereby creates an ad hoc advisory committee to be known as "The Isle of Palms City Marina Advisory Committee."

2. That this committee shall exist at the pleasure of City Council and shall consist of three members appointed by City Council, two of whom shall be members of City Council who shall serve ex officio. The third member shall be a resident of the City who holds no City office. The members shall serve staggered terms of three years and until their successors are duly appointed and qualified. In order to stagger terms, at the special council meeting in January, 2004, one member shall be appointed to a one year term, one member shall be appointed to a two year term and one member shall be appointed to a three year term. At each January special council meeting thereafter, Council shall fill expired positions for a term of three years. However, any member may be removed at any time, with or without cause, by a majority vote of council. Any vacancy on the Committee shall be filled for the unexpired term by a majority vote of council as soon as is practicable.

3. That the Committee shall serve the purposes this Resolution states.

4. That the Committee shall adopt rules of procedure in compliance with state and city laws, which shall include the following:

a. election of a chairperson and his duties.
b. appointment of a secretary and his duties.
c. procedures for calling meetings.
d. time and place for meetings.
e. posting meeting notices and otherwise complying with the South Carolina Freedom of Information Act.
f. setting an agenda.
g. quorum and attendance requirements.
h. rules for procedure for conducting meetings.
I. developing plans for the implementation of the duties of the committee and the rendering of reports and recommendations to City Council.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms this ____ day of October, 2003.

_____

F. Michael Sottile, Mayor



REGULAR CITY COUNCIL MEETING
November 25, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on November 25, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and to remain standing for the pledge of allegiance. The Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Taylor made a motion to accept new employees Dawn Wagoner as dispatcher and Bobby Jimenez as police officer; Councilman Abele seconded; motion passed unanimously. Both were sworn in by Mayor Sottile.

C. SPECIAL PRESENTATION

Mayor Sottile gave some opening comments on outgoing Councilman Abele and commended him for his outstanding work on City Council and thanked him for his commitment to the City of Isle of Palms. He asked Administrator Tucker to read the Proclamation prepared in his honor and then the Mayor presented a framed proclamation to Councilman Abele. Mayor Sottile also presented Councilman Abele with an appreciation plaque and key to the City.

Councilman Abele thanked the Mayor and Council and stated that all of the things, that were accomplished during his tenure and that were listed in the proclamation, were the result of the entire council and that no one person can accomplish these things. He stated that the citizens of Isle of Palms are very fortunate to have such dedicated citizens on City Council and such dedicated staff in the City.

D. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

1. October 28, 2003 - Public Hearing
2. October 28, 2003 - Regular City Council Meeting
3. November 17, 2003 - Special City Council Meeting

Councilman Marino made a motion to approve the minutes as presented; Councilman Bettelli seconded; motion passed unanimously.

E. CITIZENS COMMENTS - There were no citizens wishing to make comments.

F. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meeting of October 21, 2003, (Exhibit A).

(a) Councilman Abele made a motion to award the contract for the Recreation Expansion to Harbor Contracting at a cost of $2,393,765; Councilman Taylor seconded; motion passed unanimously.

(b) Councilman Abele made a motion to approve the expenditure of $2,720 from the Fire Department maintenance line item; Mayor Sottile seconded; motion passed unanimously.

(c) Councilman Abele made a motion to authorize the City Administrator to enter into the engineering contract with General Engineering Lab in the sum of $35,000 for the portion of dredging at the City's docks; Councilman Buckhannon seconded; motion passed unanimously.

(d) Councilman Abele made a motion to award a special cash recognition award in the amount of $500 to Cathy Kennedy for her idea of selling engraved bricks to the public for placement in the Front Beach Enhancement Project; Councilman Miller seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of November 12, 2003, (Exhibit B, with attached monthly reports). Chairman Taylor spoke about Customer Service and expressed his appreciation to all of the City's employees for the work they do for the City of Isle of Palms. He also thanked Councilman Abele for the work he has done on his tenure on Council. Mayor Sottile recognized Officer Derrick Ambas who was in the audience and recently chosen as the Isle of Palms Exchange Club Police Officer of the Year as well as Fire Engineer Shaun Gadsden named the Isle of Palms Exchange Club Firefighter of the Year.

3. Public Works Committee. Chairman Marino reported on their meeting of November 12, 2003, (Exhibit C).

4. Recreation Committee. Chairman Buckhannon reported on their meeting of November 11, 2003, (Exhibit D). Councilman Buckhannon expressed appreciation to Councilman Abele for the manner in which he worked on the Recreation Expansion project and other tasks as a part of the Recreation Committee.

Mayor Sottile announced that the City received a $4,000 anonymous donation to the Recreation Department for the new scoreboard.

5. Personnel Committee. Councilman Bettelli reported on their meeting of November 11, 2003, (Exhibit E).

(a) Councilman Bettelli made a motion to approve the addition of sub-paragraph "g. other circumstances leading the City to believe its Drug Free Workplace policy has been violated by an employee." under Drug Free Workplace in the Employee Handbook as recommended by the labor attorneys; Councilman Abele seconded; motion passed unanimously.

(b) Councilman Bettelli made a motion to approve raising the amount of money that the Department Head and City Administrator can approve for cashing in annual leave to $500; Councilwoman Hanbury seconded; motion passed unanimously.

(c) Safety Sweepstakes for September and October:
Police Department - Melva Williams - Sept. and Bobby Jimenez - Oct.
Fire Department - Hohns Rodden - Sept. and Brian Bozman - Oct.
Public Works Dept. - Kim Tapply - Sept. and Russell Roper - Oct.
Combined General Government, Building, Recreation Depts - Laura McLellan - Sept. and William Seabrook, Building Department - Oct.

(d) Employees of the Month for September and October:
Public Works Department - John Graham - Sept.
Russell Roper - Oct.
Fire Department - Randy Collins - Sept.

Councilman Bettelli also thanked Councilman Abele for his excellent work in the Personnel Committee when Councilman Bettelli was a new council member.

Mayor Sottile noted that he had placed in everyone's boxes his recommendations for standing committees and iterated that these were only his recommendations and he urged other council members to make their own recommendations.

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No Meeting

2. Planning Commission- See minutes of their meeting of November 19, 2003, attached as Exhibit F. Councilman Marino noted that this committee is still working on the lot filling ordinance. He questioned why re-installed trees could only be planted on public property instead of distributing them to individuals and asked that this be forwarded to the Planning Commission. Attorney Sottile will also look into this issue and report back to Council.

3. Construction Board of Appeals - No Meeting.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - Meeting scheduled for December 9th.

2. Beach Advisory Committee - See minutes of their meeting of November 4, 2003, attached as Exhibit G.

3. Front Beach Enhancement Committee. - Councilman Miller stated that the project seems to be moving along slowly, but it is felt that they will catch up and be on schedule. The curbing will be installed next week. He also reported that the City has collected over $60,000 in sales of benches, trees and bricks to date.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2003-15 - An Ordinance Amending Section 9-2-5(B) of the City of Isle of Palms Code of Ordinances Regarding the Regulation of Noise. (Exhibit H) Councilman Taylor made a motion to approve second reading and ratify Ordinance 2003-15; Councilman Bettelli seconded. Administrator Tucker read the ordinance in full. Motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. Ordinance 2003-16 - An Ordinance Amending Title 1, Chapter 1, Section 1-1-2, of the City of Isle of Palms Code of Ordinances, Regarding the Seal of the City (Exhibit I)

Councilman Abele made a motion to approve first reading of Ordinance 2003-16; Councilman Marino seconded; after discussion, motion passed unanimously.

2. A Resolution Creating An Ad Hoc Advisory Committee Known as the Isle of Palms Real Property Advisory Committee (Exhibit J). Administrator Tucker read the resolution in full.

Councilman Taylor made a motion to approve the Resolution; Councilman Buckhannon seconded; motion passed unanimously.

3. Proclamation - Tri-County Advance Care Planning Week (Exhibit K). Administrator Tucker read the Proclamation in full.

Councilman Bettelli made a motion to approve the Proclamation; Councilman Abele seconded; motion passed unanimously.

L. MISCELLANEOUS BUSINESS

1. Approval of Joint Amendment to Dredging Agreements. Administrator Tucker stated that there are some matters that need to be dealt with in Executive Session concerning the contract.

2. Hurricane Re-Entry Stickers - Consideration of Change of Expiration Date. Administrator Tucker stated that it would be more cost effective for the City and also less labor intensive for the staff if Council could extend the life of the stickers to five years. They are up for renewal in January 2004 and new ones need to be printed.

Councilman Bettelli made a motion to extend the date to five years; Councilman Miller seconded; motion passed unanimously.

3. Mayor Sottile reminded Council members of a joint meeting with the Water & Sewer Commissioners on December 3, 2003, at 7:00 p.m., in Council Chambers. This meeting is concerning upgrades to the sewer plant in Forest Trail.

M. EXECUTIVE SESSION - Councilman Abele made a motion to go into Executive Session to receive legal advice from the City Attorney concerning contractual matters and to discuss personnel matters; Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that contractual and personnel matters were discussed.

Councilman Abele made a motion, with respect to the Morgan Creek Harbor Association's desire to sever dealings with City Council, that the City Attorney advise their attorney that the City does not understand the reason or rationale for that and remind their attorney that the City holds the permit which provides for future maintenance dredging and that the City would look unkindly upon actions such as this in any future consideration of allowing them to dredge under the City's permit; Councilwoman Rice seconded; motion passed unanimously.

Councilman Bettelli made a motion that, in accordance with the Employee Handbook, Council approve a request from a Department Head to pay for unused annual accrued leave in the amount of $1,000; Councilman Buckhannon seconded. Councilman Abele amended the motion that the Personnel Committee review the issue of comp time; Councilman Bettelli seconded; amendment passed unanimously. Main motion with amendment passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:50 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on December 9, 2003.

I, Dawn Wagoner, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Dawn has been hired as a Dispatcher with the Police Department. She comes from Mount Pleasant, graduated from Wando High School and has attended Trident Tech working towards a legal assistant degree. Dawn's husband is a police officer with the City of North Charleston and they have 2 children and currently live in North Charleston.

EMPLOYEE OATH

I, Bobby Jimenez, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Bobby joins the City with prior experience in the US Homeland Security Department. He has also worked as a Regimental Administrator with the New York State National Guard Counter Drug Taskforce. This is not Bobby's first employment in the Lowcountry since he spent nine years with the Charleston County Sheriff's Office, as well as a couple of years with the Mount Pleasant Police Department. Bobby has a Criminal Justice Degree from Trident Technical College and is in the US Air Force Reserves where he obtained his LPN.

A PROCLAMATION

WHEREAS, on February 25, 1997, Bob Abele of 16 Linkside Court appeared at City Council under the agenda item of "Citizens Comments" to urge the Isle of Palms City Council to keep the Breach Inlet Boat Ramp open because it was great for small boats, usage was free, and it was used by many. He further encouraged his council to improve the safety of the area--requests that he would later implement as a member of the very body he was addressing; and,

WHEREAS, subsequent to this involvement and after several years of service on the Planning Commission, Rear Admiral Bob Abele, USN, Ret. traded his retired status to become an active public servant as an Isle of Palms City Councilman being elected in February 1997 to fill the unexpired term of Councilman Tom Leydic; and,

WHEREAS, in March 1997, Councilman Abele joined City Council during the time of debate and later (July 1998) approval of the City's first Comprehensive Plan, a document with which he had been involved during his service on the Planning Commission; and,

WHEREAS, he joined Council during the time of debate and subsequent approval of the plans for the new Breach Inlet Bridge; and,

WHEREAS, in January 1998, Councilman Abele was elected Chairman of the Ways and Means committee of City Council, a position he retained throughout his service on Council; and,

WHEREAS, in June of 1998, Councilman Abele recommended capitalization of a disaster recovery fund in the amount of $1.2 million to protect the citizens of the Isle of Palms and ensure timely recovery of City services and infrastructure after a hurricane or natural disaster; and,

WHEREAS, in August of 1998, the City received notification of the opportunity to purchase the Wild Dunes Yacht Harbor Marina and, recognizing the need to ensure residents access to the water, Councilman Abele made the motion to direct the City Attorney and City Administrator to enter negotiations which resulted in a positive referendum on December 5, 1998 to borrow money and a successful closing in 1999 of the most significant purchase by the City since the purchase of the front beach parking lots in 1987; and,

WHEREAS, in November of 1999, Councilman Abele successfully ran for a full four year term beginning January of 2000; and,

SPECIAL WAYS & MEANS COMMITTEE
November 25, 2003

A special meeting of the Ways & Means Committee was held at 6:00 p.m., on November 25, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs, Recreation Director Page, Mark Clancy and David Burt from LS3P, and Councilwoman-Elect McMackin.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the previous meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Old Business. Recommendation of Award of Recreation Center Expansion Bid. Administrator Tucker referred to the handout budget reconciliation and stated the recent changes made at the last meeting which are included in this handout. She also noted that the facade siding of all exposed sides the existing building are included in the project as bid. After discussion, **Councilman Marino made a motion to recommend that City Council award the bid and contract to Harbor Contracting, LLC, Councilman Taylor seconded; motion passed unanimously.**

3. New Business. (A) Change Regarding the City's Flood Insurance. Chairman Abele referred to information that council received concerning the need to secure flood coverage for City buildings under a different policy other than SCMIRF. He stated that he had asked Mayor Sottile, an insurance agent, to assist the committee with advice and alternatives for the City. Administrator Tucker referred to the attached letter and charts and began discussion of the City's options for flood insurance, noting that with the change, the City could have a budget shortfall of as much as $32,280. She further provided information from the City's former insurer of many years prior, the State Insurance Reserve Fund, that indicated that they were experiencing a 45% increase on all types of coverage except auto liability and medical malpractice. If the City were still covered by this fund instead of SCMIRF, the City would still be experiencing an increase probably even greater than the impact of the flood.

Mayor Sottile noted that SMIRF is using 1991 flood maps to calculate the premiums. He further stated that he has the older flood maps from 1986 which can be used to reduce the premiums. To expand on the maximum limits, he stated that the maximum limit of coverage allowed through NFIP is $500,000 per building with $500,000 on contents. Administrator Tucker stated that SCMIRF has indicated that they will cover the overage under our existing policy,

Administrator Tucker further noted the chart on the City's total exposure to flood damage. Mayor Sottile noted that most of the items on the list of exclusions would probably be damaged by wind before any flooding occurred anyway, and the City would have to self-insure them. Administrator Tucker then discussed the Disaster Recovery Fund which has a balance of $1.1 million and stated that the City may want to increase the amount put into this fund. Further, in the event of a disaster where FEMA grants funds to the City, if FEMA grants money to a destroyed or damaged building, the City will be required to maintain flood insurance on that building or FEMA will not reimburse the loss a second time.

Chairman Abele commented that flood insurance on full value of some items may not be necessary and he noted that many places were not completely destroyed in Hurricane Hugo. He expressed concern about the way that SCMIRF handled the notice on flood insurance and he recommended that the City

insure at a $5,000-$10,000 or $20,000 deductible through C.T. Lowndes, that the existing Rec Center building not be insured. He further noted that every homeowner assumes risk and nobody is fully insured for every potential loss, and he recommended that some of the items on the list of property that will not be covered be deleted from the City's flood insurance. The City currently carries insurance in the amount of $16 million and he strongly recommended that the new council study this carefully to cut these costs, balancing insurance costs against the potential risk.

After discussion, **Chairman Abele made a motion to ask Mayor Sottile for flood insurance premium quotes under C.T. Lowndes column at deductibles of $5,000-$10,000-$20,000 and that the City hold another Special Ways & Means Committee meeting on December 9th at 6:00pm prior to City Council meeting; Councilman Taylor seconded.** Chairman Abele noted that the auditors may be displeased that the City would not fully insure some items, but the auditors are not responsible for the management of taxpayer dollars and this should not deter council from taking such action. Administrator Tucker referred to the attached letter from a previous audit which was included in the committee packets. After further discussion, **motion passed unanimously.**

The remaining items on the agenda were forwarded to the City Council meeting at 7:00 pm for consideration.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:55 p.m.

Respectfully submitted,

Bob Abele, Chairman

EXHIBIT A

WAYS & MEANS COMMITTEE
November 18, 2003

The regular meeting of the Ways & Means Committee was held at 5:45 p.m., on November 18, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs, Recreation Director Page and Mark Clancy and David Burt from LS3P.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the October meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Financial Report - October 2003. Treasurer Suggs referred to the October 31 Financial Statement Summary (copy attached) and answered questions of committee members. She noted that all of the field work has been completed on the annual audit and reported that there is a $464,000 surplus which will be transferred to the Capital Projects Fund. Most of this amount was unanticipated revenue from several different items and she noted that she had taken this into consideration when preparing projected future balances. She noted that General Fund revenues are 18% of budget and expenditures are 30% of budget with a cash balance of $1,512,185. Treasurer Suggs reported that an agreement has been signed with BB&T to change some accounts to a sweep type for better interest earnings.

Treasurer Suggs also and noted that the fourth quarter payment has been received from State Accommodations Tax in the amount of $396,451.04. She also pointed out that the ladder truck has been sold for $257,000 less a commission of $12,850, and the City has received $49,530 as of 11/17/03 on the "Aisle of Palms" project and reported that all of the benches and trees have been sold.

She further discussed the attached charts on the Recreation Expansion and Front Beach Enhancement and answered questions of committee members.

3. Old Business. Recommendation of Award of Recreation Center Expansion Bid. **Councilman Buckhannon made a motion to accept the revised construction contract price of $2,405,765 plus contingencies for a total project cost of $2,820,743, and to award the project to the low bidder Harbor Contractors; Councilman Bettelli seconded.** Committee members discussed the attached financial sheets in some detail with Mr. Clancy and Mr. Burt of LS3P.

Chairman Abele made an amendment to the motion to delete the exterior showers and decorative tree lighting from the project for a savings of $14,000; Councilman Marino seconded.

Mayor Sottile made an amendment to the motion to replace tile with vinyl flooring in the entrance foyer at a savings of $8,000; Councilwoman Hanbury seconded.

Upon discussion it was determined that rehabilitation of the entire exterior of the existing building at a cost of $50,000 had not been stated in the contract documents. Committee members were upset about this omission as they had specifically put $50,000 into the project budget for this to be done. City Council asked representatives of LS3P to look further into this omission and report back to the committee at a special meeting prior to the Regular City Council meeting next week, and to bring with them the original color drawings from which they took this specific action.

Councilwoman Rice made a motion to table all motions to the Special Ways & Means Committee meeting; Councilman Marino seconded; motion passed unanimously.

Chairman Abele made a motion to delete the decorative tree lighting from the project at a savings of $12,000; Councilman Taylor seconded; motion passed unanimously.

4. New Business. (A) Fire Station Generator Repair. Administrator Tucker referred to the attached estimate from Diesel & Equipment Service for repairs needed to the generator at Fire Station #1. **Councilman Taylor made a motion to approve the expenditure of $2,720 from the Fire Department maintenance line item; Mayor Sottile seconded; motion passed unanimously.**

(B) Consideration of Miscellaneous Expenditures - Public Works. Councilman Marino explained two items needed in the Public Works Department, a garbage truck cart dumper at a cost of $2,200 and electrician costs of $800 to safely wire for microwave ovens in the lunch room. Both items can be purchased within the current budget and they are brought to Ways & Means as a point of information.

5. Miscellaneous. A Special Ways & Means Committee meeting was scheduled for November 25th at 6:00 p.m. for further discussion on the Recreation Center Expansion Project and recommendation of award of the contract.

Mayor Sottile stated, since this is Chairman Abele's last full Ways & Means Committee meeting, he said "hurrah" and thanked him for everything.

6. Chairman Abele gave a slide presentation per the attached packet entitled "The Last Hurrah" discussing the City's future budgetary status. After this presentation, committee members thanked Chairman Abele and, noting that he chose not to run again for City Council, gave him "kudos" for his hard work during his tenure on City Council.

Administrator Tucker reported that Marcol Dredging has prepared a contract for dredging the area where the new dock will be constructed which Council has already authorized her to sign. There is also an associated engineering expense for the supervision of this dredging at a cost of $35,000 and this money is available within the $35,000 dredging budget. **Councilman Miller made a motion to recommend to City Council to authorize the Administrator to enter into the engineering contract with GEL for the portion of the project at the dock; Councilman Bettelli seconded; motion passed unanimously.**

7. Executive Session. Councilman Marino made a motion to go into Executive Session to discuss personnel matters; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that personnel matters were discussed and that no motions or actions were taken.

Councilman Bettelli made a motion to award to Cathy Kennedy the special cash recognition award in the amount of $500 for her idea of selling bricks to citizenry to be placed in the Front Beach Enhancement Project; Councilman Taylor seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
5/28/02 City Council	Master Planning Phase	7,500	Thomas & Hutton	24535	7/31/02	8/14/02	2155	504120.5085	1,125.00
	Reimbursable Expenses	200	Thomas & Hutton	25074	8/30/02	9/18/02	2171	504120.5085	3,387.00
	Subtotal	7,700	Thomas & Hutton	25495	9/27/02	10/16/02	2191	504120.5085	753.00
			Thomas & Hutton	25988	10/25/02	11/6/02	2200	504120.5085	1,515.00
			Thomas & Hutton	26496	11/29/02	1/13/03	2216	504120.5085	871.07
									7,651.07
8/27/02 City Council	Route Survey Phase	3,500							
	Reimbursable Expenses	500	Thomas & Hutton	25495	9/27/02	10/16/02	2191	3041205085	3,560.40
	Subtotal	4,000							
11/26/02 City Council	Design Phase	47,500	Thomas & Hutton	28197	2/28/03	3/18/03	386	304120.5085	4,750.00
	Permit Phase	4,000	Thomas & Hutton	28659	3/31/03	4/8/03	403	304120.5085	9,507.60
	Bid Phase	3,500	Thomas & Hutton	29181	4/30/03	5/21/03	413	304120.5085	9,500.00
	Construction Phase	11,000	Thomas & Hutton	30072	5/30/03	6/18/03	424	304120.5085	14,250.00
	Reimbursable Expenses	2,000	WPC Engineering	13081	6/24/03	7/8/03	430	304120.5085	2,940.00
	CO-Geotechnical Services	2,970	Thomas & Hutton	30338	6/30/03	7/16/03	433	304120.5085	9,141.80
	CO-Electrical Engineering	5,640	Thomas & Hutton	31214	7/31/03	8/14/03	444	304120.5085	7,900.80
	Subtotal	76,610	Havens Framing	5919	9/12/03	9/23/03	457	304120.5085	103.67
			Thomas & Hutton	31716	8/29/03	9/23/03	460	304120.5085	2,055.07
			Thomas & Hutton	32321	9/30/03	10/20/03	467	304120.5085	1,597.23
									61,746.17

City of Isle of Palms
Front Beach Enhancement Project
Financial Summary

Approved Spending			Actual Spending						
			Vendor	Inv #	Inv Date	Ck Date	Ck #	Account	Amount
FY2004 Amended Budget									
	Construction	944,444	Landscape Pavers	App #1	9/25/03	10/2/03	462	304120.5085	51,731.44
	Add'l amt for pavers	12,000							
	Sidewalks								
	Curb & Gutters								
	Drainage								
	Signage								
	Paint								
	Landscaping								
	Fence								
	Parking Meters	89,010							
	County Park Gate	-							
	Construction Contingency	95,644							
	Engineering	95,645							
	Subtotal	1,236,743							
	Grand Total Project	1,325,053							124,689.08

City of Isle of Palms
Recreation Center Expansion

Check #	Check Date	Invoice #	Invoice Date	Description of Work	Engineering & Design	Clear & Grade	Site Paving	Construct Mgt	Construct Contract	Landscape	Utilities & Permits	Gen Cond. Conting.	Bond Issue Cost	Other	Total
ORIGINAL ESTIMATES OF COST					**223,984**	**116,360**	**106,571**		**1,667,320**	**74,520**	**163,240**	**392,954**	**100,000**		**2,844,949**
NAME OF CONTRACTOR					**LS3P**										
CONTRACT AMOUNT					**223,984**								**23,673**		**247,657**
1705	2/4/03	2497	12/31/02	Progress Bill, Add'l Referendum	17,625										17,625
1713	3/26/03	2883	3/1/03	LS3P - "Basic Svc"	843										843
1725	5/1/03	2616	1/31/03	Final Bill, Add'l Referendum	5,875										5,875
1740	6/26/03	3299	5/31/03	Professional Services	4,621										4,621
1742	7/8/03	3735	6/26/03	Geotech svc, Soil Consultants	2,900										2,900
1743	7/8/03	3736	5/8/03	Update survey, Wade Surveying	523										523
1753	7/22/03	3546	6/30/03	LS3P - Professional Services	37,558										37,558
1755	7/22/03	3207	7/22/03	Land disturbance permit fee	125										125
1758	8/6/03	F1434709	7/24/03	Moody's bond rating prof fee									5,300		5,300
1762	8/14/03	27287	8/4/03	Schleeter Monsen prof fee									1,080		1,080
1764	8/26/03	3722	7/31/03	LS3P - Professional Services	38,741										38,741
1779	9/23/03	3816	8/31/03	LS3P - Professional Services	35,874										
1780	9/23/03	303329	9/15/03	McNair Law Firm, PA									17,293		17,293
1789	10/31/03	4116	9/30/03	LS3P - Professional Services	5,081										5,081
															-
															-
															-
															-
															-
															-
															-
															-
															-
															-
Total Expended					149,765	-	-	-	-	-	-	-	23,673	-	173,439
Total Remaining on Contracts					**74,219**	-	-	-	-	-	-	-	(0)	-	**74,219**
Total Remaining on Project					**74,219**	**116,360**	**106,571**	-	**1,667,320**	**74,520**	**163,240**	**392,954**	**76,327**	-	**2,671,511**

LT,
I did not change the cost estimates on this worksheet they are the same.

City of Isle of Palms
Financial Statement Summary
October 31, 2003

	REVENUES				EXPENDITURES			
	Actual	Amend. Bud	Difference	% of Budget	Actual	Amend. Bud	Difference	% of Budget
General Fund	$ 906,748	$ 5,172,353	$(4,265,605)	18%	$ 1,575,651	$ 5,172,353	$ (3,596,702)	30%
Capital Projects Fund	11,970	266,232	(254,262)	4%	178,737	862,117	(683,380)	21%
Capital Projects Fund, Rec Exp	2,900,000	2,900,000	-	100%	103,494	2,775,004	(2,671,510)	4%
Muni Accommodation Tax Fund	420,015	277,599	142,416	151%	180,826	1,993,844	(1,813,018)	9%
Volunteer Fire 1% Fund	82,166	60,280	21,886	136%	7,258	60,280	(53,022)	12%
State Accommodation Tax Fund	336,564	191,900	144,664	175%	199,576	476,375	(276,799)	42%
Disaster Recovery Fund	6,315	23,000	(16,685)	27%	-	-	-	
Federal Narcotics Fund	-	150	(150)	0%	20	14,905	(14,885)	0%
Marina Fund	208,405	1,410,966	(1,202,561)	15%	96,122	1,764,016	(1,667,894)	5%
All Other Funds	21,309	3,345	17,964	637%	2,049	1,020	1,029	201%
Total All Funds	$ 4,893,491	$ 10,305,825	$(5,412,334)	47%	$ 2,343,734	$ 13,119,914	$ (10,776,180)	18%

General Fund YTD Expenditures

4 Month Target = 33%

	Actual	Budget	% of Budget	
Mayor and Council	9,278	38,618	24%	
General Government	123,830	559,460	22%	
Police	381,612	1,308,374	29%	
Fire	533,033	1,581,472	34%	
Public Works	276,985	891,283	31%	
Building & Licensing	52,087	203,448	26%	
Recreation	166,741	464,725	36%	**
Judicial	28,258	105,076	27%	
Parking Lot & Meters	3,827	19,897	19%	
Total General Fund	1,575,651	5,172,353	30%	

General Fund Cash at 11/14/03

October Balances:

BB&T (Rate = 0.0%)	537,498
SC Local Gov't Invest Pool (Rate = 1.45%)	1,109,831
	1,647,329

November activity thru 11/14/03

Cash Received	6,794
Accounts Payable Payments	(4,330)
Payroll	(137,607)
Approximate Gen Fund Cash at 11/14/03	1,512,185
Cash On-Hand as a % of Annual GF Expenses	**29%**

** *Overbudget condition in Rec Dept due entirely to costs associated w/ unbudgeted Surf Camp. Rec Instructor income offsets this expense.*

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985	4,958.29
2nd Quarter -	1,472.59
3rd Quarter -	14,723.06
4th Quarter -	63,694.42
TOTAL	**$84,848.36**

1st Quarter - Fiscal Year 1986	103,594.72
2nd Quarter -	19,453.29
3rd Quarter -	2,829.80
4th Quarter -	56,426.98
TOTAL	**$182,304.79**

1st Quarter - Fiscal Year 1987	83,917.15
2nd Quarter -	18,514.48
3rd Quarter -	6,610.08
4th Quarter -	63,257.94
TOTAL	**$172,299.65**

1st Quarter - Fiscal Year 1988	94,336.15
2nd Quarter -	29,916.86
3rd Quarter -	4,001.14
4th Quarter -	68,134.51
TOTAL	**$196,388.66**

1st Quarter - Fiscal Year 1989	88,801.50
2nd Quarter -	37,542.80
3rd Quarter -	12,873.10
4th Quarter -	67,562.42
TOTAL	**$206,779.82**

1st Quarter - Fiscal Year 1990	101,491.66
2nd Quarter -	10,641.62
3rd Quarter -	0.00
4th Quarter -	15,473.79
TOTAL	**$127,607.07**

1st Quarter - Fiscal Year 1991	19,234.23
2nd Quarter -	8,378.41
3rd Quarter -	3,715.82
4th Quarter -	46,283.60
TOTAL	**$77,612.06**

1st Quarter - Fiscal Year 1992	75,306.93
2nd Quarter -	23,666.96
3rd Quarter -	24,785.56
4th Quarter -	59,692.75
TOTAL	**$183,452.20**

1st Quarter - Fiscal Year 1993	112,729.73
2nd Quarter -	30,209.85
3rd Quarter -	10,777.41
4th Quarter -	67,317.75
TOTAL	**$221,034.74**

1st Quarter - Fiscal Year 1994	134,309.21
2nd Quarter -	41,004.16
3rd Quarter -	10,176.99
4th Quarter -	87,819.38
TOTAL	**$273,309.74**

1st Quarter - Fiscal year 1995	153,717.39
2nd Quarter -	52,576.59
3rd Quarter -	12,834.39
4th Quarter -	114,272.70
TOTAL	**$333,401.07**

1st Quarter - Fiscal Year 1996	188,491.27
2nd Quarter -	64,061.16
3rd Quarter -	17,081.34
4th Quarter -	126,431.07
TOTAL	**$396,064.84**

1st Quarter - Fiscal Year 1997	204,303.68
2nd Quarter -	58,031.18
3rd Quarter -	23,384.25
4th Quarter -	149,897.82
TOTAL	**$435,616.93**

1st Quarter - Fiscal Year 1998	242,800.20
2nd Quarter -	75,641.33
3rd Quarter -	27,320.22
4th Quarter -	163,187.08
TOTAL	**$508,948.83**

1st Quarter - Fiscal Year 1999	275,944.40
2nd Quarter -	104,475.20
3rd Quarter -	55,067.24
4th Quarter -	198,323.30
TOTAL	**$633,810.14**

1st Quarter - Fiscal Year 2000	335,976.95
2nd Quarter -	89,945.91
3rd Quarter -	33,363.44
4th Quarter -	229,401.03
TOTAL	**$688,687.33**

1ST Quarter - Fiscal Year 2001	373,026.92
2nd Quarter -	91,268.75
3rd Quarter -	27,482.77
4th Quarter -	218,203.20
TOTAL	**$709,981.64**

1st Quarter - Fiscal Year 2002	404,858.97
2nd Quarter -	114,492.26
3rd Quarter -	6,762.15
4th Quarter -	217,784.95
TOTAL	**$743,898.33**

1st Quarter - Fiscal Year 2003	407,734.80
2nd Quarter -	103,986.63
3rd Quarter -	42,298.18
4th Quarter -	251,093.18
TOTAL	**$805,112.79**

1st Quarter - Fiscal Year 2004	396,451.04
2nd Quarter -	
3rd Quarter -	
4th Quarter -	
TOTAL	

City of Isle of Palms Recreation Center Expansion

Reconciliation of the Project Budget comparing the Original Estimate to the Apparent Low Bid

(The Apparent Low Bid includes revisions to the original design as negotiated with the Apparent Low Bidder).

	Original Project Budget	Revised Project Budget Including Apparent Low Bid		Difference
Construction Cost (including clearing, grading, site paving and landscaping & gen conditions)	1,964,771	2,405,765	*	(440,994)
General Conditions & Contingency	392,954			392,954
Construction Contingency 5% of (Construction Cost + General Conditions)	-	120,288		(120,288)
Tap and Impact Fees (Utilities & Permits)	163,240	27,033		136,207
Engineering & Design	223,984	223,984		-
Geo-technical Fees (Survey & Soils Report)	-	-		-
Bond Issue Costs	100,000	23,673		76,327
Testing Agency Fees (testing during construct.)	-	5,000		(5,000)
Reimbursable Expenses (Printing, Faxes, etc.)	-	15,000		(15,000)
Total	2,844,949	2,820,743		24,206

* Original base bid (Including General Conditions) 2,440,000
Original Alternates 125,400
Total low bid 2,565,400
Less savings from deletions & alternates not accepted (159,635)
New construction bid (Including General Conditions) 2,405,765

+ [illegible] contingencies

[illegible]

TOTAL 2,820,743

COST SAVING IDEAS

	Accepted Changes	Rejected Changes
Total Construction Cost Including Alternates	**$2,565,400**	
Construction Contract		
Civil		
1. Reduce all exterior concrete walks to 4'-6" wide.	($5,000)	
2. Replace sub-surface roof drainage with splash blocks.		$13,000
Landscape		
1. Delete site furnishings.	($10,000)	
2. Replace ground cover and shrubs adjacent to building with sod.	($10,000)	
3. Replace irrigation with Treegator waterbags at trees.		$8,000
4. Delete metal edging in landscape.	($4,000)	
5. Delete exterior showers and concrete pads.		$2,000
6. Delete chain link fencing.	($7,000)	
7. Replace mulch with pine straw.	($4,000)	
Architectural		
1. Reduce extent of rear canopy and concrete pad.	($5,000)	
2. Replace porcelain tile at entry foyer with vinyl tile.		$8,000
3. Simplify entry canopy design.	($15,000)	
4. Reduce casework by 20%.		$7,200
5. Reduce height of un-rated walls to deck.	(not considered)	
6. Remove Residential Appliances from contract.		$4,000
7. Remove Toilet Accessories from contract.		$3,100
8. Delete exterior synthetic canvas sign and structure.		$2,000
9. Delete marker boards and tack boards.	($1,255)	
10. Delete weather vane.		$1,000
11. Delete gabled porch and truss at East Elevation.	(not considered)	
12. Allow substitute for building flood proofing.	(not considered)	
13. Replace high impact glass with removable storm panels on lower aluminum clad windows and use metal storm panels.	($10,000)	
14. Allow substitute for flood panels.	(not considered)	
15. Allow substitute for Sports Impact floor.	($3,862)	
16. Delete lockers.	($3,328)	
17. Delete operable partition at aerobics room.		$10,000
18. Delete the window blinds.	($2,500)	
19. Shop prime & finish ext. exposed roof deck in lieu of 3 coat.	($10,000)	
20. Accept wall panel substitute and provide standard Kynar Finish in lieu of 3 coat.		$10,000
Structural		
1. Reduce slab thickness and increase anchors.		$5,000
2. Replace tapered insulation with sloped structure.	($12,000)	
Mechanical		

COST SAVING IDEAS

	Accepted Changes	Rejected Changes
1. Replace spiral ductwork with rectilinear.	($2,500)	
Electrical		
1. Reduce light fixture budget by 20%.	($12,000)	
Alternates		
1. Alternate #1 – Delete decorative tree lighting		$12,000
2. Alternate #2 – Delete Resilient Athletic flooring (RAF-1) in lieu of VCT		$18,700
3. Alternate #3 – Delete linear wood faced metal ceiling in lieu of AC	($23,000) *	
4. Alternate #4 – Provide seed in lieu of sod	($11,700)	
(Confirm that City will allow seed in lieu of sod)		
5. Alternate #5 – Provide acoustical wall panels in community room		$10,000
Miscellaneous		
1. Delete the Building Permit.	($7,490)	
(Negotiate with the City)		
Total Savings	($159,635)	$114,000
Grand Total Revised Construction Contract	**$2,405,765**	

* Review materials for ceiling to accept a $50,000 add alternate in lieu of the $73,000 bid alternate price.

Quotation

Diesel & Equipment Service, Inc.
330 Industrial Road
Summerville, SC 29483
United States

Quote Number:
303

Quote Date:
Oct 30, 2003

Page:
1

Quoted to:
Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Linda Tucker
FAX 1-843-886-8005

Customer ID	Good Thru	Payment Terms	Sales Rep
IOP	11/29/03	Net 10 Days	

Quantity	Item	Description	Unit Price	Extension
		ESTIMATE ON JOHN DEERE GENERATOR AT FIRE STATION # 1		
1.00		WATER PUMP - PARTS	250.00	250.00
1.00		SERVICE - PARTS	250.00	250.00
1.00		V-REG - PARTS	700.00	700.00
1.00	SUBLET	SUBLET - LOAD TEST DYNO	200.00	200.00
1.00	MISC	MISCELLANEOUS - HOSES, CLAMPS, ETC.	150.00	150.00
2.00	SUBLET	SUBLET - TOWING TO AND FROM	150.00	300.00
15.00	LABOR SHOP	SHOP LABOR	58.00	870.00
		THIS IS ONLY A ESTIMATE OF PARTS AND LABOR PROVIDED TO REMOVE AND REPLACE WATER PUMP - COMPLETELY SERVICE UNIT CHANGING ALL FILTERS AND FLUIDS, BELTS, HOSES (AS NEEDED) TROUBLESHOOT ELECTRICAL - POSSIBLY - VOLTAGE REGULATOR. REMOVE AND REPLACED REGULATOR AND DYNO TEST - ALL REPAIRS TO BE PREFOUND IN SHOP.		

Subtotal	2,720.00
Sales Tax	
Total	2,720.00

THE



LAST HURRAH



DEFINITIONS

PERSONNEL COSTS—*INCLUDES SALARIES, BENEFITS, PW TEMP LABOR, TRAINING, UNIFORMS, AND MEDICAL/LAB COSTS*

OPERATIONAL COSTS—*INCLUDES UTILITIES, VEHICLE COSTS, REC INSTRUCTION, PW CONTRACTED COSTS, MAINTENANCE AND SERVICE CONTRACTS, ETC.*

NON-OPERATIONAL COSTS—*GENERAL FUND DEBT SERVICE, INSURANCE, LEGAL AND JUDICIAL*

DATA SOURCES & PROJECTION METHODOLOGY

I. ALL DATA UP TO AND INCLUDING FY '03 BASED ON ACTUAL RESULTS

II. FY '04 DATA BASED ON APPROVED 8/23/03 BUDGET UNLESS OTHERWISE NOTED

III. FY '05 THRU FY '08 BASED ON PROJECTIONS USING FOLLOWING RATIONALE

A. REVENUE: FOR FY '05—'08 INCREASED BY 3.5% EACH YEAR—FY '97 THRU FY '01 AVE. ANNUAL INCREASE ~ 3.1% (NO TAX INCREASE/OR NEW SOURCES OF REVENUE); FY '02 TO FY '04(B) ESSENTIALLY NO GROWTH

B. PERSONNEL COSTS: —FOR FY '05—'08 HAVE INCREASED BY 6% EACH YEAR—ACTUAL GROWTH FY '97 THRU '01 ~ 10% PER YEAR—FY '02 THRU '04(B) 8.4% (PERSONNEL REDUCTIONS IN POLICE & BLDG. DEPTS.)

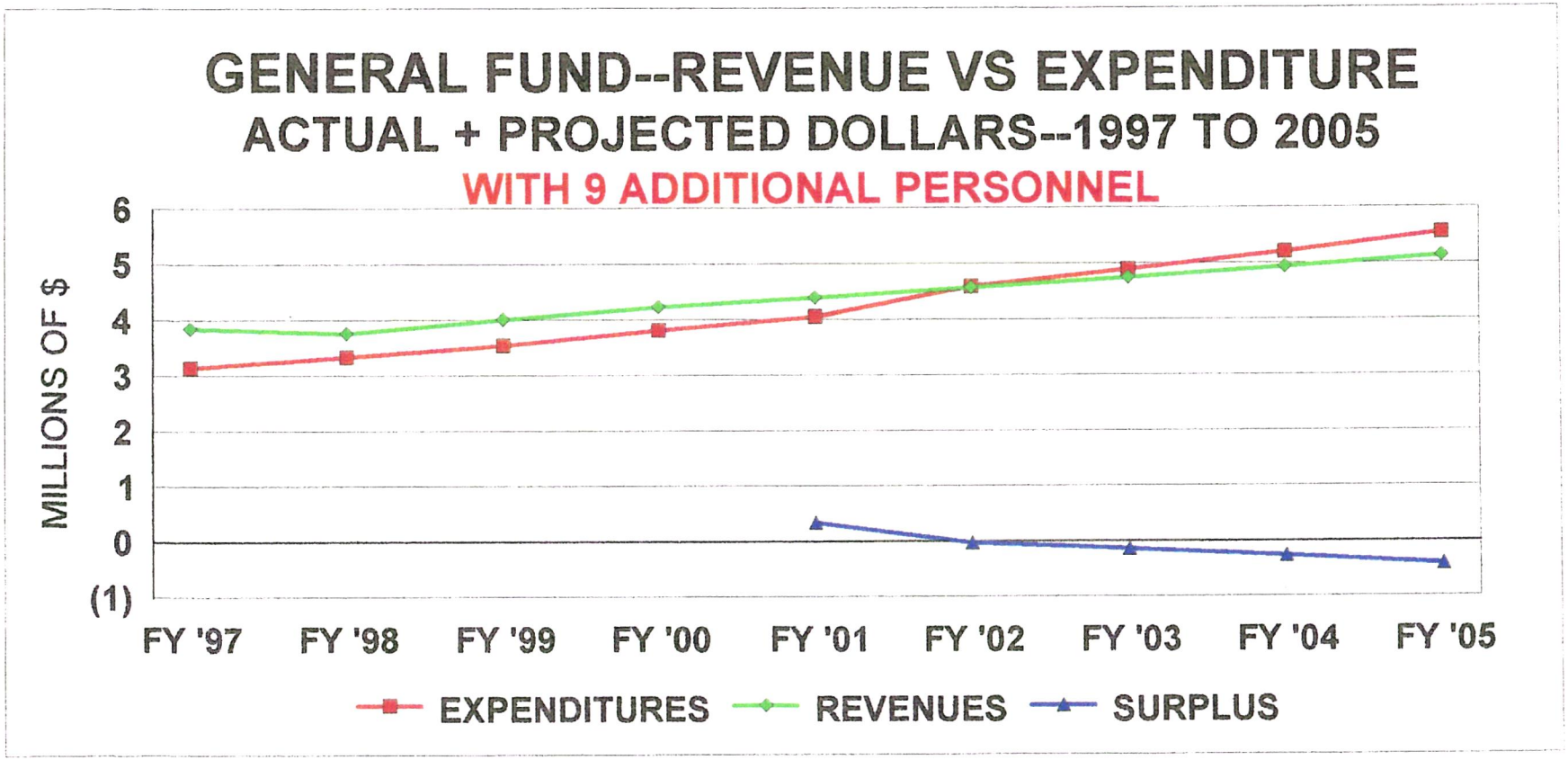
C. OPERATIONAL COSTS:—FOR FY '05—'08 HAVE INCREASED BY 7.5%--FY '97 TO FY '04(B) GREW @ 14.3% PER YEAR—FROM FY '00 TO 04(B) AT RATE OF 8.4%

D. NON-OPERATIONAL COSTS: FOR FY '05—'08 HAVE INCREASED BY 5.4% EACH YEAR—OTHER THAN DEBT, NON-OPS HAS GROWN @ ANNUAL RATE OF 5.5%--HAVE USED DEBT REPAYMENT SCHEDULE FOR DEBT COST

IV. CAPITAL PROJECT REQUIREMENTS: FY '04(B) DOES NOT INCLUDE THE $662,500 FOR MARINA BULKHEAD REPLACEMENT—DOES INCLUDE $200,000 CONTINGENCY & $30,000 2ND OPINION SURVEY AND $500,000 FOR FIRE STATION REHAB

2001

6 MARCH PRESENTATION TO WAYS & MEANS COMMITTEE



FY 1997 THRU 2000--ACTUAL RESULTS
FY 2001 THRU FY 2005 PROJECTION BASED ON FY 2000 ACTUAL
PROJECTION CRITERIA AS FOLLOWS:

REVENUE PROJECTED AT ANNUAL GROWTH OF 4%
PERSONNEL COSTS PROJECTED AT ANNUAL GROWTH OF 7.5%
ALL OTHER COSTS PROJECTED AT ANNUAL GROWTH OF 2.75%

BUDGET ACTIONS OVER THE PAST THREE YEARS

I. FISCAL YEAR 2002

A. INITIATED RENTAL UNIT BUSINESS LICENSE

B. INCREASED MILLAGE RATE

C. DEFERRED $350,000 IN OPERATING FUND AND CAPITAL PROJECT REQUIREMENTS

II. FISCAL YEAR 2003

A. INITIATED ZERO GROWTH BUDGET POLICY

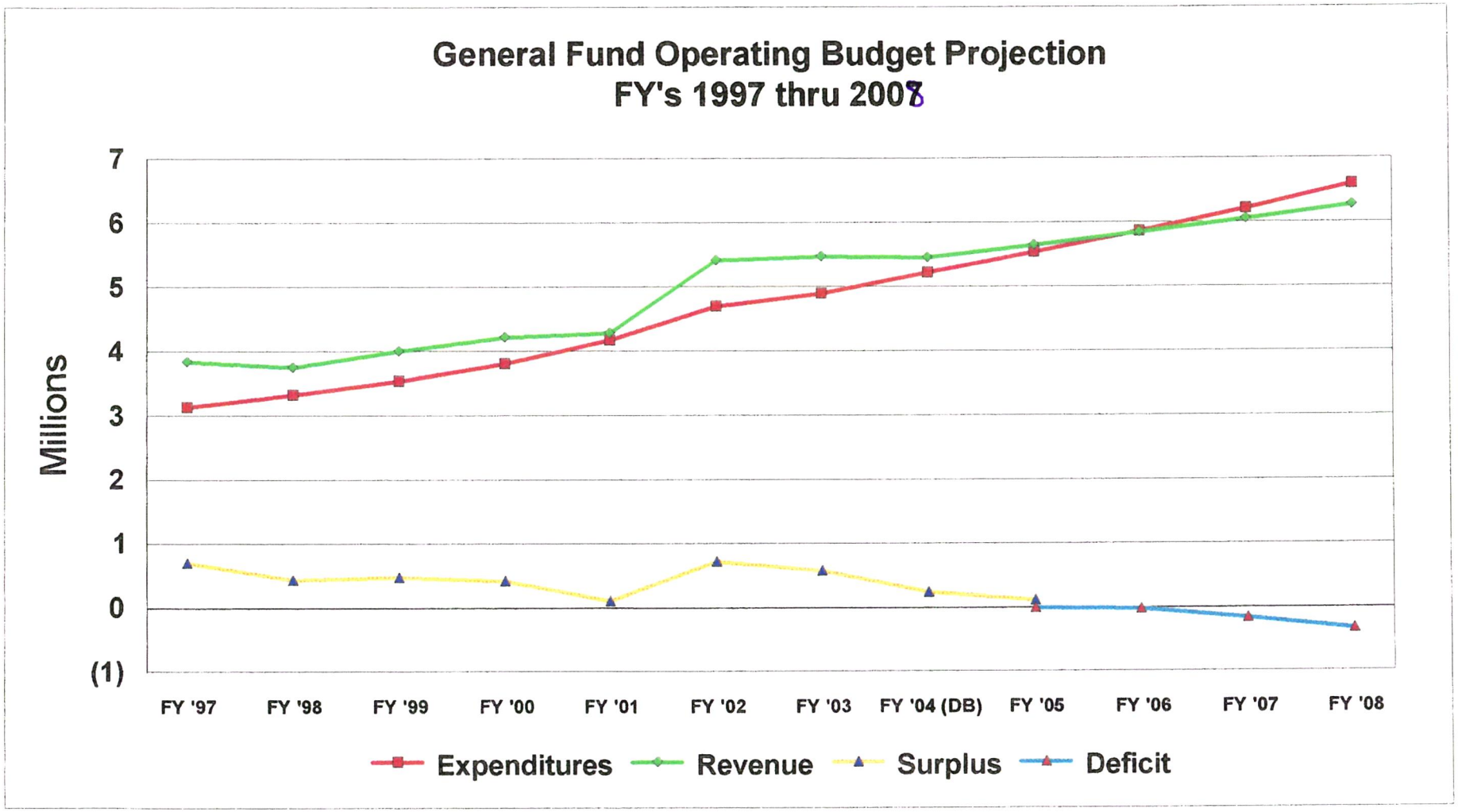
B. DEFERRED $360,000 IN CAPITAL PROJECT REQUIREMENTS

III. FISCAL YEAR 2004

A. CONTINUED ZERO GROWTH BUDGET POLICY

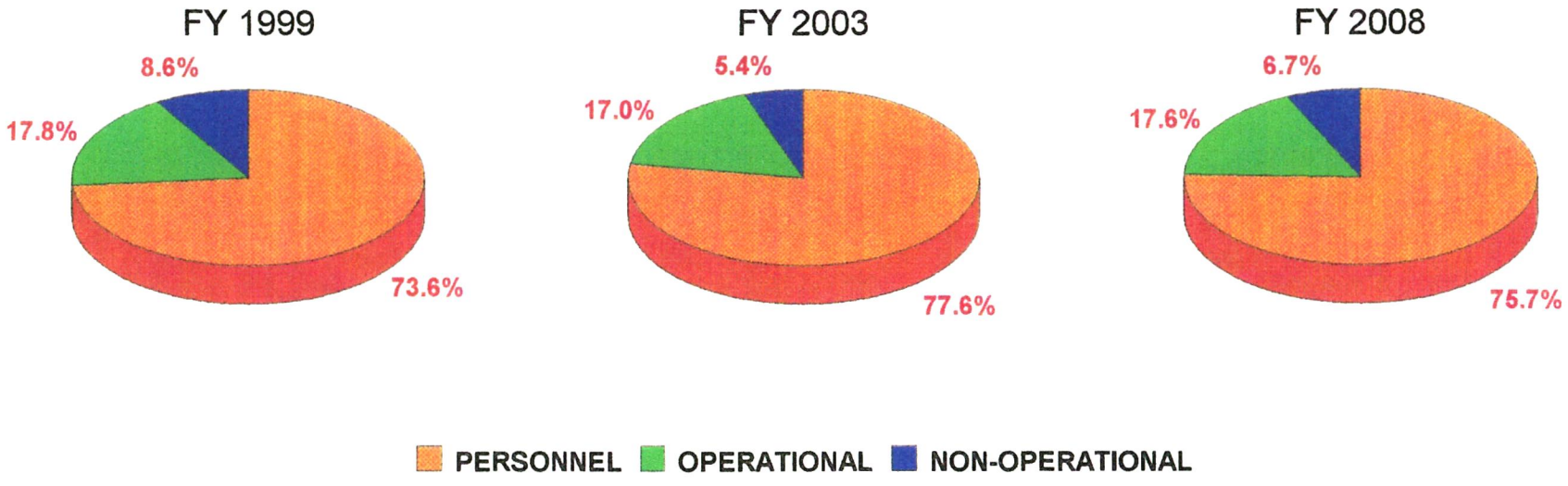
B. SIGNIFICANT BUDGET CUTS AT BOTH COMMITTEE AND W&M COMMITTEE LEVELS

C. SMALL MILLAGE RATE INCREASE (O.42 MILLS—FOR COST OF LIVING) OVER & ABOVE 1.29 MILLS INCREASE FOR REC. CENTER



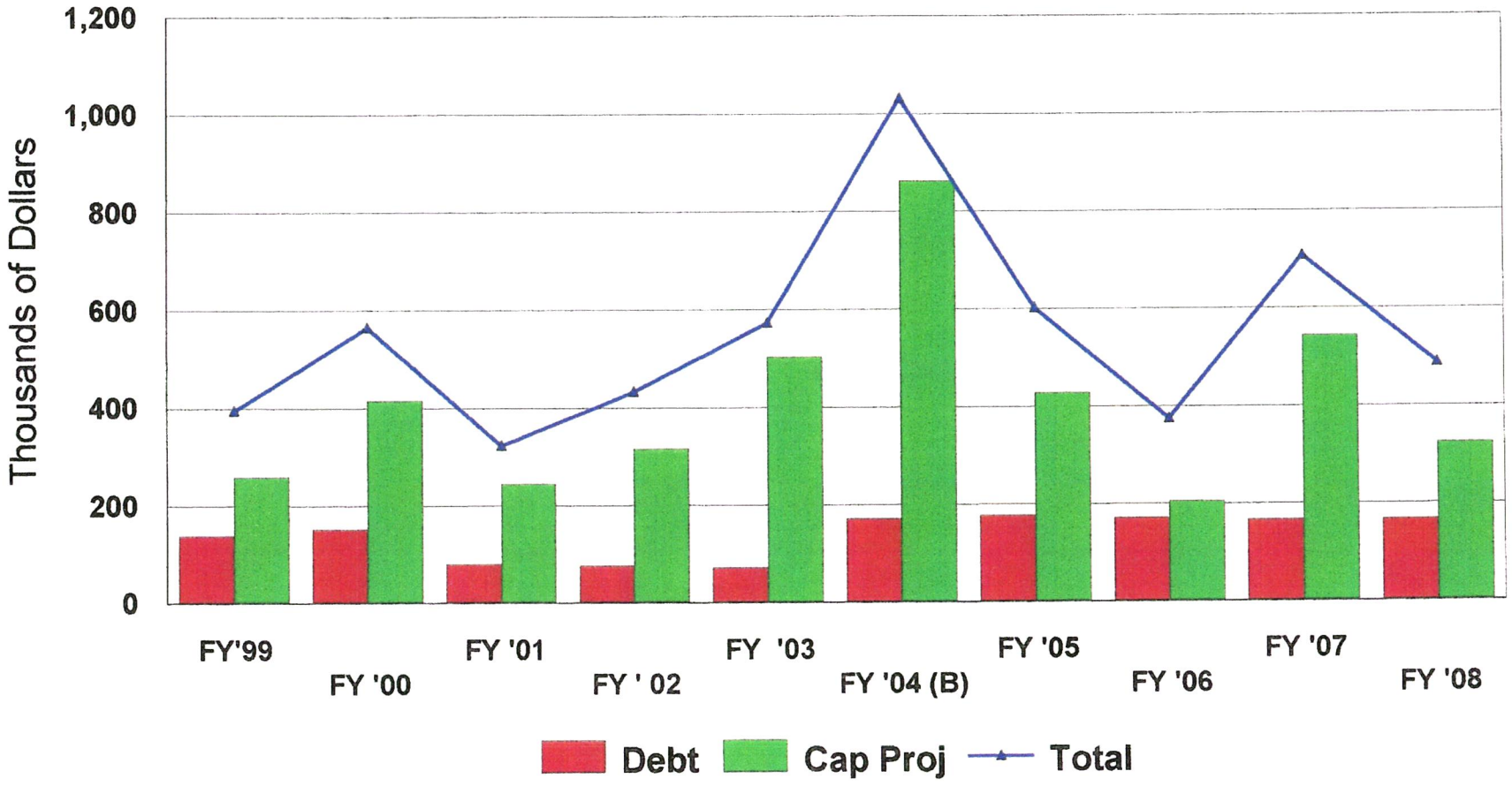
(1) FY '97 THRU FY'03 ACTUAL-- FY '04 APPROVED BUDGET--FY '05 THRU '08 PROJECTED IAW PARA (3) BELOW
(2) FY '02 REVENUE INCREASED DUE TO (A) MILLAGE RATE INCREASE, (B) FIRST YEAR OF RENTAL UNIT LICENSES
(C) SIGNIFICANT OVERAGE IN BUS. LICENSE REVENUE AND (D) ONE TIME WINDFALL IN INSURANCE LICENSE REV.
(3)FY 2005 THRU 200 BASED ON FOLLOWING PROJECTION CRITERIA
<REVENUE PROJECTED AT ANNUAL GROWTH OF 3.5% (was 4.0%)
<PERSONNEL COSTS BASED ON ANNUAL GROWTH OF 6.0% (was 7.5%)
< OTHER COSTS (less debt) BASED ON AVERAGE ANNUAL GROWTH OF 5.4% (was 6.0%)--debt based on actual reqmts
(4)FY 2002 THRU 2008 Expenditures include annual $50K transfer to Marina for debt service; FY 2004 thru 2007 includes 60% Rec Ctr debt + Interest only on City Hall Debt

MAJOR COST ELEMENTS AS % OF TOTAL COST
(Personnel, Opreational, Non-Operational)
For Fiscal Years 1999, 2003, 2008



NOTES:
1. PERSONNEL costs includes salaries, benefits, PW Temp labor, training, uniforms, & medical/lab costs
2. OPERATIONAL costs includes utilities, vehicle costs, rec instruction, PW contracted costs, etc.
3. NON-OPERATIONAL costs includes General Fund debt service, insurance, & legal/judicial
4. FY 1999 and 2003 are actual--FY 2008 based on projection
5. Percent distribution of cost elements relatively constant from FY 2004(B) thru FY 2008

General Revenue Requirements For Debt and Capital Project Fund FY 1999 thru 2008



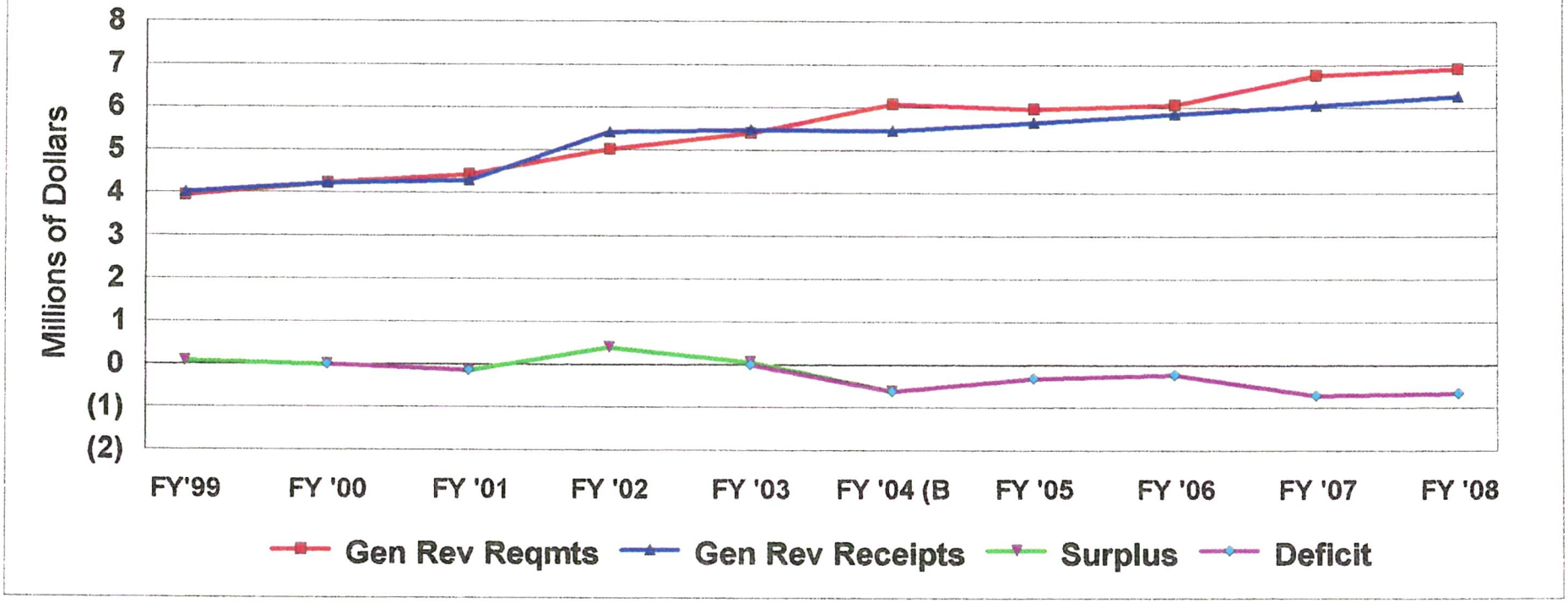
NOTES:

(A) FY '99 THRU FY '03 BASED ON ACTUAL; FY '04 BASED ON BUDGET;CAPITAL REQMTS FOR FY '05 THRU '08 BASED ON 5 YEAR CAPITAL REQMTS BUDGET PLAN --FY '05-'08 DEBT REQMTS BASED ON ACTUAL DEBT SERVICE REQUIREMENTS

(B) DATA FOR FY2003 and 2004 BASED ON LEASE VS PURCHASE OF ALL MAJOR VEHICLES--OUTYEARS BASED ON FULL PRICE IN YEAR OF PURCHASE

(C) GENERAL REVENUE PORTION OF CAPITAL REQMTS FOR FY 05 THRU 08 BASED ON SAME "SPLIT" METHODOLOGY AS HAS BEEN USED IN ALL PRIOR YEAR BUDGETS

Total General Revenue Requirements VS. Gen Rev Received
Operating Budget + Debt + Capital Item Reqmts.
FY 1999 thru 2008



NOTES

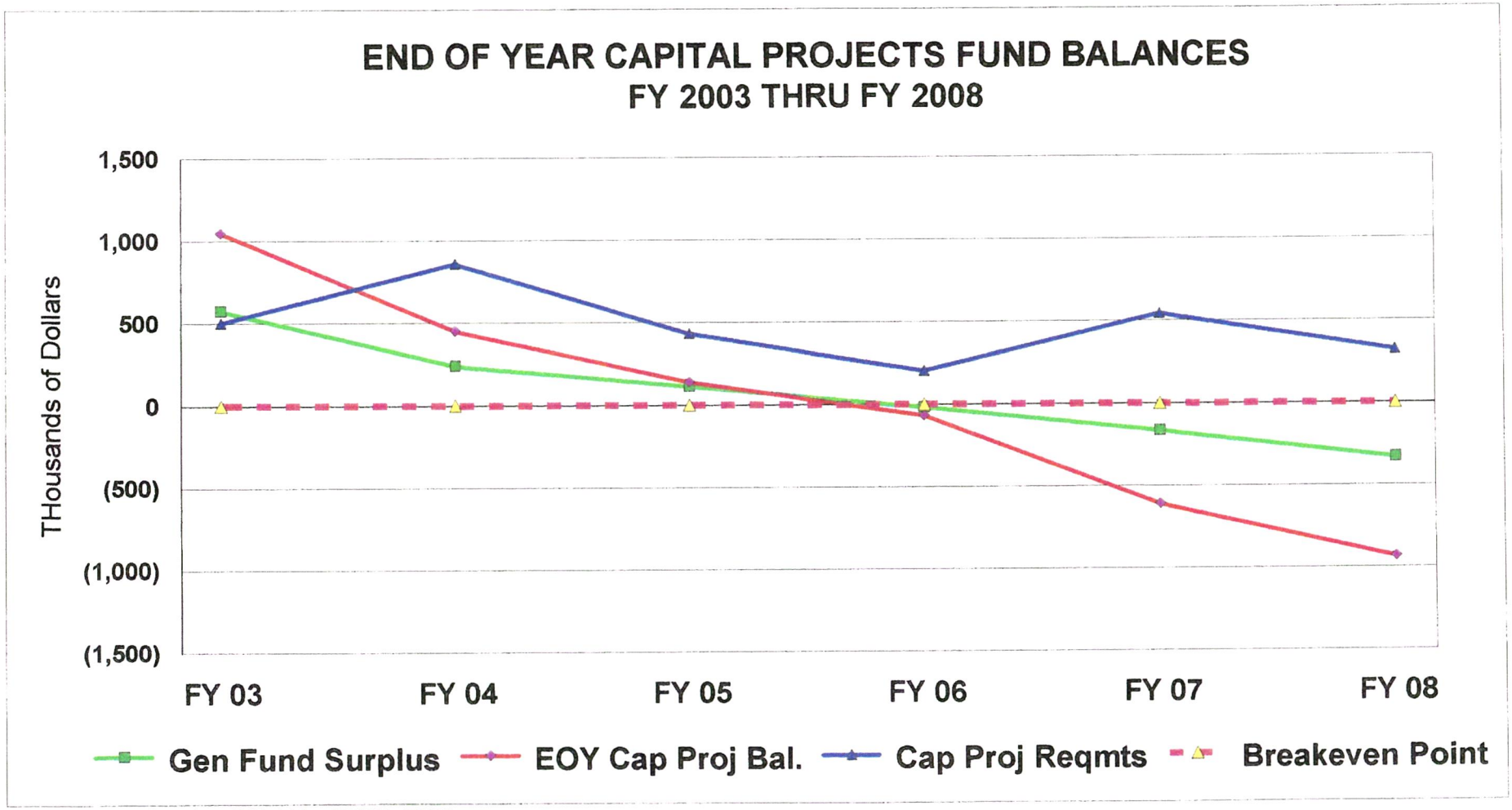
(A) GEN REV REQMTS: total requirements for general revenue funding (General Fund + General Fund Capital Item requirements

(B)TOTAL AVAILABLE GENERAL REVENUE: total General Revenue income

(C) VEHICLE PURCHASES INCLUDED AT LEASE RATES WHERE IN PLACE--FUTURE REQUIREMENTS INCLUDED AT ESTIMATED PURCHASE PRICE

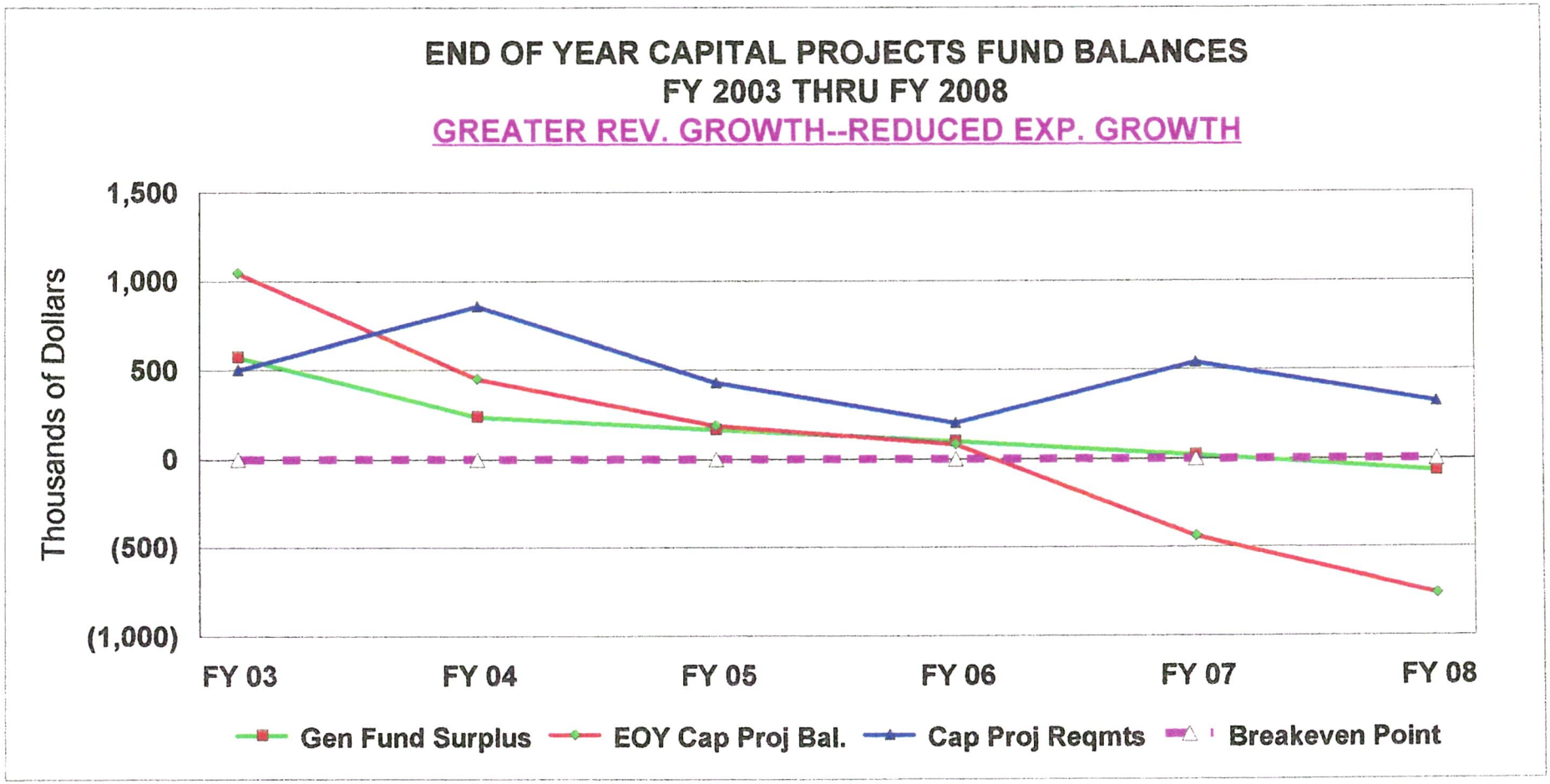
(D) DATA BASED ON FOLLOWING METHODOLOGY:

FY '99 thru '03	Actual audited results
FY '04	Based on approved budget
FY '05 to "08	**projected as follows:**
	Revenue increases @ 3.5% per annum
	Personnel costs--increase at annual rate of 6.0%
	Non-Personnel costs increase @ rate of 5.4% per annum



Revenue & Expenditure Growth Variables--FY '06 to FY '08

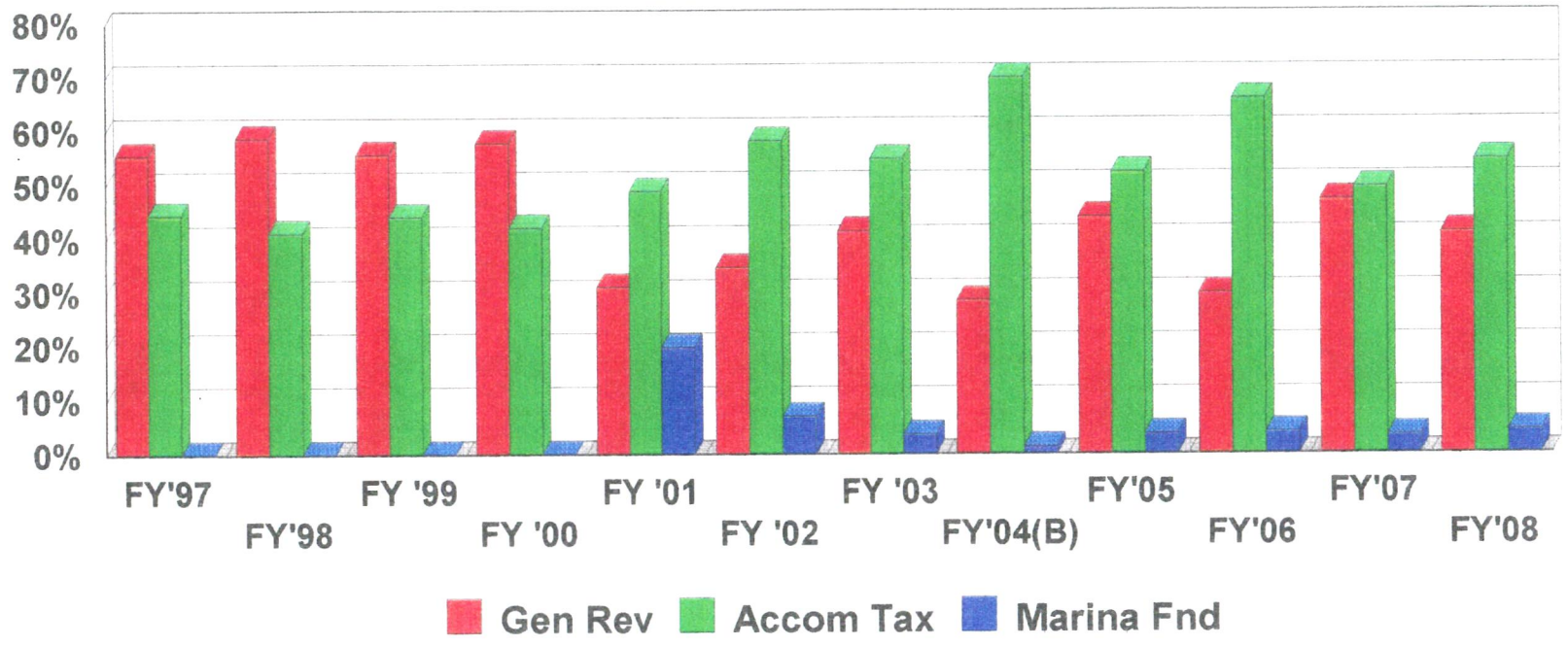
		Primary Variables
Revenue		3.50%
Expenditures	Personnel	6.00%
	Operational Costs	7.50%
	Non-Operational Costs	5.40%



Revenue & Expenditure Growth Variables--FY '05 to FY '08

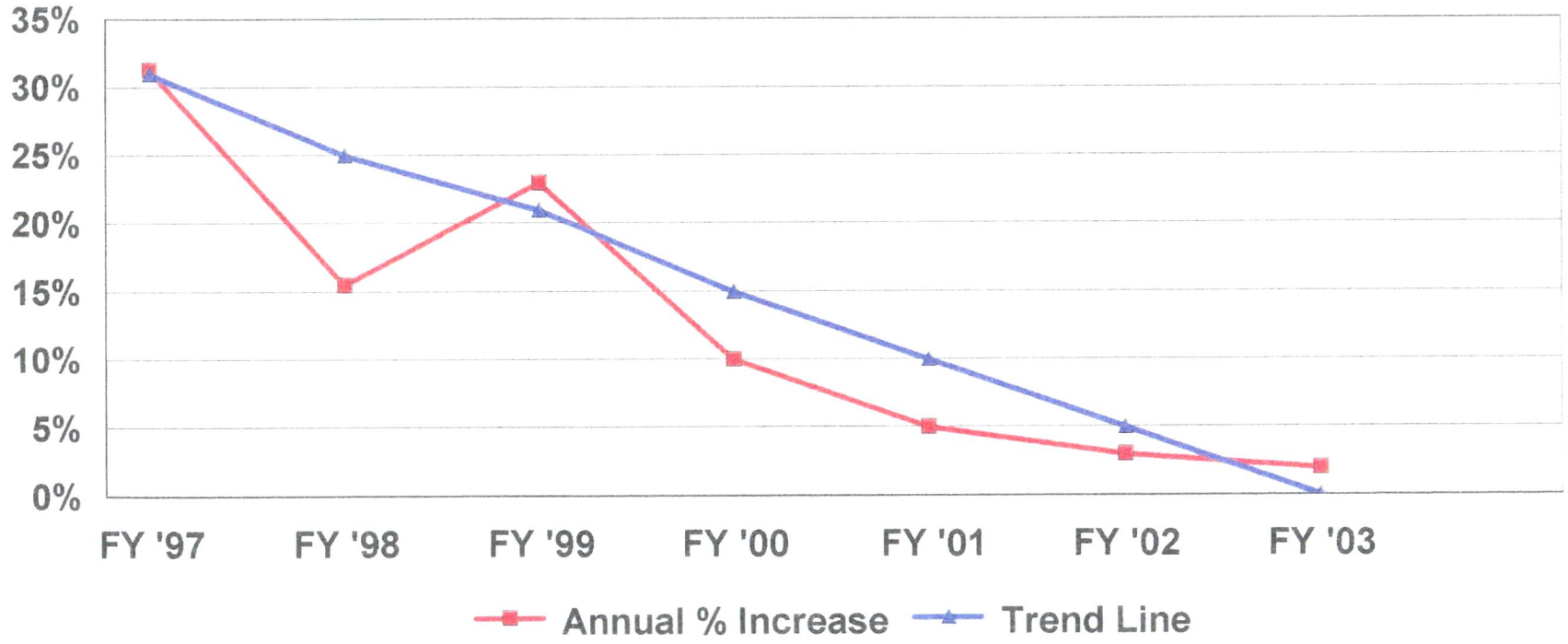
		Primary Variables	Alternate Variables
Revenue		3.50%	4.00%
Expenditures	Personnel	6.00%	5.50%
	Operational Costs	7.50%	6.50%
	Non-Operational Costs	5.40%	5.00%

% of Total Debt Service & Cap Projects Paid By General Revenue--Accom Taxes--Marina Fund 1997 Thru 2008



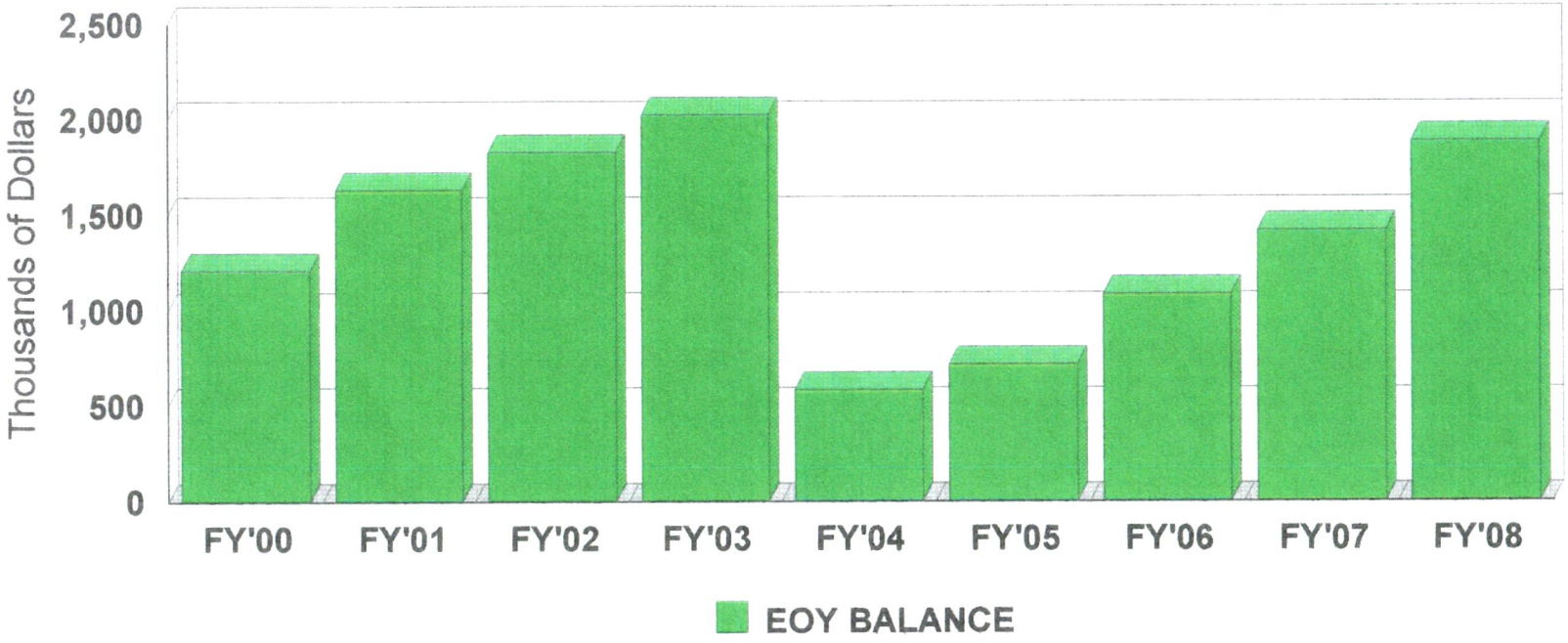
NOTES:
1. FY '97 thru FY '03 actual--FY '04 approved budget--FY '05 based on projections
2. Does not include grant funds used for capital projects
3. FY '04(B) does NOT include Marina bulkhead project (~$700,000Acc Tax $)--only includes $500K for both fire stations--does include full cost of Front Beach Project

Annual Percent Increase/decrease
Total Accommodation Tax Receipts
1997 thru 2003



NOTES:
A. FY 1996 first year for Municipal Accomm Tax
B. FY '99 Muni increased by 21% over FY '98--State increased by 37%
C. State Accom $ do NOT include transfers to CVB or IOP admin

End of Year Balances Accommodation Tax Funds
FY 2000 to FY 2008



Notes:

1. FY 2000 thru FY 2003 based on actual
2. FY 2004 thru 2008 based on projections using following methodology:
   - **Revenue:** Revenue to grow @ 3% for Muni & 4.5% for State (based on ave actual growth of 5% & 9% respectively from FY '00 to FY '03 mitigated by declining rate of growth in both sources of Acc. Taxes
   - **Debt:** Actual costs per long range debt payment schedule
   - **Cap Proj:** Per split based on 5 year Capital Requirements plan
   - **Other:** Based on 4.4% growth from actual FY '03 expenditures (based on FY 2000 to 2002 actual ave growth rate)
3. Above projections do NOT include Marina Bulkhead replacement (estimated @ Acc Tax cost of approx. $700,000)
4. Expenditure Allocation between Muni and State Acc. Taxes was NOT made for projections as this is discretionary for Council

OTHER CONSIDERATIONS

I. FIRE STATION STRUCTURAL PROBLEMS

A. $500k IN FY '04 BUDGET—LIKELY TO COST MORE

II. NEW FRONT BEACH

A. INCREASE IN GENERAL FUND OPERATING COSTS—LANDSCAPING MAINTENANCE, STREET MAINTENANCE, STORM DRAIN, ETC.

III. NEW RECREATION CENTER

A. HIGHER OPERATING COSTS—INSURANCE, UTILITIES, GENERAL MAINTENANCE, ETC.

IV. DRAINAGE PROJECTS—MANY ISSUES

V. STORM WATER MANAGEMENT

VI. MARINA

A. BULKHEAD REPAIR/REPLACEMENT
B. RESTAURANT IMPROVEMENTS/MODIFICATIONS

I. CONCLUSIONS

- *NORMAL OPERATING COSTS WILL CONTINUE TO RISE DESPITE BEST EFFORTS OF COUNCIL*
- *WILL NOT BE GENERATING ANY SIGNIFICANT SURPLUSES IN FUTURE YEARS*
- *FY '06 IS LIKELY CRISIS POINT FOR BOTH OPERATING FUND AND CAPITAL PROJECT FUND*
- *ACCOMMODATION TAX FUNDS RECOVER BASED ON <u>CURRENT</u> PROJECTED REQUIREMENTS*
- *5 YEAR CAPITAL REQUIREMENTS LIST WILL GROW*
- *SEVERAL MAJOR COST PROJECTS NOT INCLUDED IN PROJECTIONS*
- *ANY MEANINGFUL BUDGET SAVINGS WILL NECESSITATE PERSONNEL CUTS*
- *TAX INCREASE/NEW REVENUE SOURCE(S) WILL LIKELY BE NEEDED IN FY '06 JUST TO MEET ROUTINE DAY TO DAY OPERATIONS AND <u>MINIMAL</u> CAPITAL REQUIREMENTS*

II. OPINIONS

- *ANY NEW INITIATIVES MUST BE CAREFULLY REVIEWED FOR BOTH INITIAL COSTS <u>AND</u> FUTURE COSTS*
- *COST/BENEFIT ANALYSIS MUST BE DONE ON ALL CAPITAL REQUIREMENTS*
- *CITY MUST LIMIT SCOPE OF OTHER THAN ROUTINE SERVICES TO ABSOLUTE MINIMUM REQUIRED*

#1 JOB

KEEP BUDGET UNDER CONTROL

WHILE ENSURING BASIC SERVICES

CONTINUE AT HIGH QUALITY LEVEL

EXHIBIT B

PUBLIC SAFETY COMMITTEE
November 12, 2003

The regular meeting of the Public Safety Committee was held at 4:00 p.m. on November 12, 2003, in City Hall. Present were Chairman Taylor, Committee members Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Also present were Councilwoman-Elect Jane McMackin, Councilwoman Hanbury, Guy Taylor and Bill Wright of Wright Padgett Christopher.

1. Citizen's Comments. (A) Guy Taylor, 625 Ocean Boulevard, spoke to the committee about a contractor on his street (Ocean Boulevard) who has been working on a house for almost a year and he complained about the non-enforcement of City ordinances related to the construction. He stated that sidewalks are being obstructed and dug up with no barriers and expressed concern that nothing has been done to rectify the situation. He noted that vehicles are parked in such a way so as to block the street and construction dumpsters are placed on the sidewalks. The neighborhood is very upset with these issues and especially that, after repeatedly complaining to City staff, the City does not appear to be concerned with these infractions. Mr. Taylor discussed portions of the code that relate to these items and urged that some enforcement be taken towards this contractor.

2. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the October 2003 minutes as presented; Mayor Sottile seconded; motion passed unanimously.

3. Old Business (A) Fire Station Structural Presentation. Administrator Tucker introduced Bill Wright, Wright Padgett Christopher (WPC), who gave a presentation about the structural problems at the City's fire stations. Mr. Wright's presentation was as a resulting of a meeting with Chief Graham and Director Kerr. Administrator Tucker asked the committee for some feedback concerning what the City needs to do before the Special City Council meeting to make a decision about how to remedy this problem. Mr. Wright referred to the attached letter and cost proposal dated November 5, 2003, which outlines some of the items he will discuss in his presentation. Chairman Taylor iterated that this needs to go before Council as soon as possible and he asked that committee members note anything that needs to be added to the proposal to Council. Administrator Tucker further noted that she asked Director Kerr to attend tonight's meeting because there are some zoning issues related to Fire Station #1 and how it may affect the property. Mr. Wright then gave his presentation and answered questions from committee members.

Mr. Wright pointed out that there is no easy way to solve the moisture problem that exists between the bay and the upper level floor. He iterated that the condensation problem is a design flaw and the only way to solve the problem is to take out the entire floor system, redo it, and re-insulate it in a different way at both stations. He further stated that if you take out the entire upper floor system, you might as well tear down the building and start over because the walls need to be replaced also.

Administrator Tucker noted that the reason the building at Station #1 had to be designed the way it was and the fire district issue has to do with the way the particular property is zoned. Director Kerr stated that it was zoned as if it were sitting on the front beach.

Chairman Taylor summarized problems as follows: (1) structural block problems; (2) flashing/sealing of the building problems; (3) the moisture condensation problem between floors; and (4) the mold problem

which is a result of the structural and sealing problems. He acknowledged that the information provided implies that the roof and the slabs are okay!

Mr. Wright stated that while there were a lot of things that can be done to "get by," to rehabilitate the building, because of the situation between the floor of the interior and the bay ceiling, even after the work is done and the mold has been cleaned, the continued moisture problem at that location may cause mold to grow again repeating this part of the problem.

Councilman Abele asked Mr. Wright for the following information:

(1) what it is going to cost the City to fix the structure problem;
(2) what it is going to cost the City to solve the mold problem;
(3) what it would cost to air condition the bay floors;
(4) how long it would take to accomplish that rehabilitation;
(5) what it would cost to run a fire station during that period of time; and
(6) what it would cost to tear the building down and rebuild an entire new building.

Mr. Wright discussed individual costs listed in his presentation. Councilman Abele stated that Council needs to know (1) the overall cost of both alternatives with a breakdown with refined costs, (2) the time-frames for each, and (3) what it would cost the City when the buildings are not usable to set up somewhere else. The committee directed Mr. Wright to provide this information for City Council for the December 9th Council meeting. Also Director Kerr was asked to look into the zoning issues at Fire Station #1 location for different alternatives for floor systems within that fire district.

(B) Palm Boulevard Crosswalks. Chairman Taylor stated that there needs to be some fine tuning of these new crosswalks in the form of striping them to make them more visible and to install some signage for pedestrians and motorists. He requested that the City Administrator consult with the City Attorney about wording of signs.

(C) Follow Up Correspondence - Parking on Palm Boulevard. (See attached letters.) Mayor Sottile stated that he would like to request a representative of DOT come to the island, some time between now and the spring season, to review Palm Boulevard between 21st and 41st Avenues for recommendations on parking.

Chief Buckhannon stated that the DOT did come out in the 1960's especially for Palm Boulevard and that is how the four feet from pavement on the ocean side of the street came into existence. He further stated that there is a special law just for Palm Boulevard in that section of the road. Further, he stated that if the City requests that DOT do a parking study, they will look at Ocean Boulevard again and may come back and say that Ocean Boulevard should be opened up for parking on one side of the street. He does not believe that they will restrict parking to one side of the street of Palm Boulevard, but he feels they may establish the four feet from pavement restriction on both sides of Palm.

After discussion, the City Administrator was directed to ask SCDOT to send a representative to review this area with Chief Buckhannon and Administrator Tucker during the off season.

(D) Request for Additional Street Lights - Safety Concern - Oak Harbor Boulevard. Administrator Tucker was contacted by a resident on Oak Harbor asking for additional street lights, and

she advised the resident to talk to her neighbors about it and, if there were no objections from the neighbors, to provide the Administrator with a letter to present to the committee.

(E) Update Traffic Counters. The solar powered counters have been installed and are functional.

4. New Business. (A) Toy Run. Chief Buckhannon noted that there will be a motorcycle run to benefit the Salvation Army toys for children on November 30th . There may be as many at 500 motorcycles leaving North Charleston at 1:00 p.m. and driving through the City from the intersection of Palm and 14th Avenue, down Palm to Breach Inlet.

(B) Fire Station Generator. Administrator Tucker referred to the attached estimate in the amount of $2,720 to repair the generator at Fire Station #1. She pointed out that there may be other repairs necessary that are found when Diesel & Equipment begins repair work and they have been asked to call her with any additional costs before beginning any repairs. **Councilman Abele made a motion to approve the expenditure of $2,720 with the caveat that any additional costs will be identified before work begins; Mayor Sottile seconded; motion passed unanimously.**

5. Monthly Police Department Report - October. Chief Buckhannon highlighted the October report (copy attached) and answered questions of committee members. The Chief noted that he received a letter from a visitor who lives in New Jersey that stated they would recommend the Isle of Palms to all of their friends. He further reported that two new dispatchers have been hired, Tracy Mize on October 21st and Dawn Wagoner on November 10th.

6. Monthly Fire Department Report - October. Chief Graham highlighted the October report (copy attached) and answered questions of committee members. Chief Graham noted the letters at the end of her report from children who were visited at school and allowed to climb onto the fire truck.

Mayor Sottile began discussion of the rented air purifiers for both stations at a cost of about $800 per month. Chief Graham stated that this was done because employees were having an allergic reaction when in the building and they have reported that their problems have considerably lessened since the machines have been used. Upon discussion, Chairman Taylor suggested that the chief investigate the cost of purchasing two of these machines and any other alternatives and report back at the Council meeting next week.

7. Miscellaneous. (A) Set Next Meeting Date - Whenever WPC is ready with their figures.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:33 p.m.

Respectfully submitted,

Dee Taylor, Chairman

WPC
ENGINEERING, ENVIRONMENTAL
& CONSTRUCTION SERVICES

November 5, 2003

Ms. Linda Tucker, City Administrator
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Proposal for Cost Estimates and Detailed Study Fire Stations 1 & 2 Isle of Palms, SC WPC Project #CHS2-03-262 and WPC Proposal #CHS2-398-03

Dear Ms. Tucker:

Based on our conversations last week, the proposal provides an outline of the understood work scope and our associated costs. Briefly, we understand the point of our work is to provide detailed information to the city to provide a reasonable knowledge base so that a reasonable decision concerning the existing fire stations can be made by the Isle of Palms Council.

Scope of Work We plan on providing a detailed Powerpoint™ type presentation for a special meeting of the Council. The presentation will include the following as a minimum and be pre-approved by your office to assure the topics are complete and are provided in sufficient clarity.

Proposed Topics

- Explain why Isle of Palms Fire Stations have problems where others do not.
  - Environment – wind, rain, earthquake, humidity
  - Structural considerations
  - Fire District Zoning
  - Design of stations
  - Condensation within stations
  - Flashing
  - Materials used in construction
  - Construction type
  - Visual comparisons of details with other local fire stations

- Provide a detailed cost evaluation (rehabilitation vs. new construction).
  - What is a Cost Estimate and what does it mean?
  - What do you get? Life expectancy, durability, utility
  - Chart of cost comparisons
  - Chart of pros and cons
    - Moving
    - Temporary relocation
    - Mold
    - Betterment
    - Demolition
    - New structure
  - Schedule of rehabilitation vs. new construction
- What are the general financial commitments and benefits of each choice?
  - Maintenance
  - Cost of money

Currently, the team is compiling information and will be available to answer detailed questions during the presentation. The team will include:

Bill Wright – Project Leader and Geotechnical Engineer
Ted Padgett – Structural Engineer and Moisture Control
Bob Dullanty – Structural Engineer
Robert Sharpton – Cost Analysis
Hank Johnson – Financial Considerations

Cost Estimate Based on the scope of work, we estimate a cost of $10,975.00 for these services. The attached Cost Estimate Sheet indicates our expected time and materials involvement. We have attempted to indicate specific tasks and hours, but these may vary internally.

Schedule of Work

Our schedule is based on the personnel involved and the level of detail needed to provide this information. We judge that a Special Council meeting date during the first week of December will be possible. This schedule would allow one or two overview meetings with you and your staff to review our direction and progress.

If there are any questions, please contact me.

Very truly yours,

William B. Wright, PE
Senior Project Manager

COST ESTIMATE
PROPOSAL FOR PRELIMINARY
DECISION PROCESS ASSISTANCE
FIRE STATIONS 1 & 2
ISLE OF PALMS, SC
WPC PROJECT #CHS2-03-262 AND
WPC PROPOSAL #CHS2-398-2003

Research, Preparation, and Cost Estimates:

1. Staff Professional, 20 hrs @ $55.00 per hour $1,100.00
2. Senior Professionals, 40 hrs @ $125.00 per hour $5,000.00
3. Materials and Expendables, cost +15%. ..... est. $250.00

Subtotal **$6,350.00**

Preliminary Meetings and Discussions:

1. Senior Professionals, 12 hrs. @ $125.00 per hour $1,500.00

Subtotal **$1,500.00**

Council Meeting:

1. Senior Professionals, 18 hrs. @ $125.00 per hour $2,250.00
2. Supplies and copies, cost +15% ..... est. $250.00

Subtotal **$2,500.00**

Afterward:

1. Senior Professionals, 5 hrs. @ $125.00 per hour $625.00

Subtotal **$625.00**

TOTAL ESTIMATED COST **$10,975.00**

William T. Clowney
6832 North Trenholm Road
Columbia, South Carolina 29206

Home Phone (803)787-0653 **Office & Fax (803)462-0331**
E-mail: clowneyantiques@aol.com

LT
Public Safety Comm.

October 23, 2003

Mr. Mike Sottile, Mayor
City of Isle of Palms
P.O. Box 508
Isle of Palms, SC 29451

Dear Mayor Sottile:

It seems that there has been excessive traffic on the Isle of Palms this summer, especially on Palm Boulevard. I own a home at 2706 Palm Boulevard and parking in front of my home has become a real problem. Sometimes there are four cars parked there and it is difficult to get out onto the street. Since I maintain the grass and weeds in this area between my property and the street it seems that I should have some privacy.

There is no parking allowed on Ocean Boulevard. Why should there be unlimited parking on Palm Boulevard except for homeowners? Couldn't parking be provided nearer the town center or somewhere else on the island? It is causing a hazard with cars having to back out onto an already busy street with traffic going to and from Wild Dunes. Also is it dangerous for pedestrians crossing. Many times property owners have no place to park.

There is probably not much you can do about Wild Dunes traffic unless you could route it another way. This might be something else to take a look at as well as the parking problem.

I would appreciate anything that you and the city council can do to try to rectify this potentially dangerous problem.

Sincerely,

Bill Clowney

Bill Clowney

CC: Linda Lovvorn Tucker, City Administrator

October 20, 2003

Ms. Linda Lovvorn Tucker
City Administrator
PO Drawer 508
Isle of Palms, SC 29451

SUSAN CRAIG
DESIGN
Post Office Box 50412
Columbia, SC 29250

Dear Ms. Tucker:

My family and I thank you for your response to my letter of September 29 concerning traffic and parking on Palm Boulevard. We appreciate your consideration in the Public Safety Committee meeting, and your response to my inquiries.

We understand the importance of public beach access, as well as ownership of the Palm Boulevard right-of-way. The beach is, of course, public property and all visitors have the right to access and enjoy it!

All that said, I continue to urge you and city leaders to invest time to study all options for **providing public parking** in a progressive manner, as I noted earlier.

Yes, the public must be able to get to the beach. **Yes,** the Palm Boulevard right-of-way must be free of obstructions. **Yes,** surrounding growth will continue to bring larger crowds to the Isle of Palms, particularly during summer months. In this equation, I see **no** reason the city cannot plan for dealing with growth in a manner more conducive to quality of life and less to traffic and parking intrusion!

I ask the city of Isle of Palms to undertake a study of public accommodation that goes beyond the path of least resistance. As I mentioned, a trolley system is used at Hilton Head Island, as well in many other areas of seasonal tourist traffic. This kind of public transportation in no way threatens the public's access to the beach or the Department of Transportation's right-of-way ownership. In fact, this kind of system underscores the city's commitment to public access, but also to its permanent residents. This is not an elitist concept, but a public-friendly, environment-friendly, and growth-friendly form of accommodation.

Like most people, I have absolutely **no** issue with the rights of the public to fully access the Isle of Palms, or any beach in our state. I **do** take issue with how the Isle of Palms is handling public parking. There has to be a better way than simply letting automobiles overtake the island with no planning. The Isle of Palms has a responsibility to be progressive and forward-thinking, and the community and its visitors can only benefit from such efforts.

I thank you for your attention.

Sincerely,

Susan M. Craig
3118 Amherst Avenue
Columbia, SC 29205

cc: *Mayor and City Council*
Thomas Buckhannon, Chief of Police
Robert Clark, SC DOT

October 20, 2003

COPY

Mr. Robert Clark
SC Department of Transportation
955 Park Street
Columbia, SC 29201

Dear Mr Clark:

I would very much appreciate your response to my inquiries directed to the Isle of Palms City Administrator. I see this issue of public parking as a problem for the Isle of Palms, and I see it as a problem which will only grow. The Mt. Pleasant area, as we know, is one of the state's fastest expanding communities. I have loved this island for over 45 years, and I among others hate to see it become one more traffic snarl.

It appears to me that some form of public transportation in no way conflicts with the flow of traffic on the island, or with the Department of Transportation's priorities. Can you enlighten me on this matter?

Thank you very much for your attention.

Sincerely,

Susan M. Craig
3118 Amherst Avenue
Columbia, SC 29205

cc: *Ms. Linda Lovvorn Tucker*

Linda Tucker

From: "Haila Maze" <HailaM@BCDCOG.com>
To: <ltucker@iop.net>; <thomasb@iop.net>; <jmauldin@iop.net>; <dsuggs@iop.net>
Sent: Thursday, October 30, 2003 12:15 PM
Subject: permanent traffic counters

The permanent traffic counters on the Isle of Palms Connector and Breach Inlet are now up and running -- in fact, they are counting traffic right now. Walker Brothers (the contractor) has indicated we can come back to them if there is any malfunction within a year, or even afterwards. I will contact SCDOT so they can do a final inspection, according to their requirements.

The counters will not need to be downloaded for a few weeks, but whenever is convenient I can go out and show IOP staff how to download data off the counters. I also can write out some step-by-step instructions for future reference. Let me know when will be a good time for this.

Since they are solar panel equipped, they can run almost continuously (they will have to be briefly stopped to download data, but otherwise can run all the time). You have probably already seen the units - steel poles with locked boxes attached about chest height.

Haila R. Maze, AICP
Senior Planner
Berkeley Charleston Dorchester Council of Governments
5290 Rivers Avenue, Suite 400
North Charleston, SC 29406
(843) 529-0400
(843) 529-0305 fax
hailam@bcdcog.com

> -----Original Message-----
> From: Haila Maze
> Sent: Friday, October 10, 2003 11:14 AM
> To: 'ltucker@iop.net'; 'thomasb@iop.net'; 'jmauldin@iop.net'
> Subject: September and October counts
>
> Attached are the traffic counts for Breach Inlet and IOP
> Connector for both September and October.
>
> Please let me know if you need anything else. Walker Bros.
> has been busy and not able to fit in our small project of completing the
> permanent stations yet. I will keep contacting them and update you when I
> can.
>
> Haila R. Maze, AICP
> Senior Planner
> Berkeley Charleston Dorchester Council of Governments
> 5290 Rivers Avenue, Suite 400
> North Charleston, SC 29406
> (843) 529-0400
> (843) 529-0305 fax

To: Isle of Palms
Attn: Linda Tucker
From: Low Country ABATE
Date: Oct. 29, 2003
Re: Annual Toy Run

Linda,

On behalf of Low Country ABATE, I would like to personally thank you for your support of the 26th Annual Low Country ABATE Toy Run for the Salvation Army.

Following is the route the Toy Run will take on Nov. 30, 2003:

* Leave from the parking lot outside the McMillan Ave. gate to the former Charleston Naval Base in N. Charleston at 1:00pm, travel onto I-526, through the Isle of Palms and Sullivan's Island, onto Coleman Blvd., and ending at The Shriners Omar Temple outside Patriot Point.

We anticipate being in the community of Isle of Palms at approximately 2:00pm. Charleston County will be handling all traffic control , but any help you can be would be greatly appreciated. We expect about 2500 motorcycles to ride in this years Toy Run.

If you have any questions, I can be reached at 200- 3669.

Sincerely,

Richard Bruce
Toy Run Coordinator

Quotation

Diesel & Equipment Service, Inc.
330 Industrial Road
Summerville, SC 29483
United States

Quote Number: 303

Quote Date: Oct 30, 2003

Page: 1

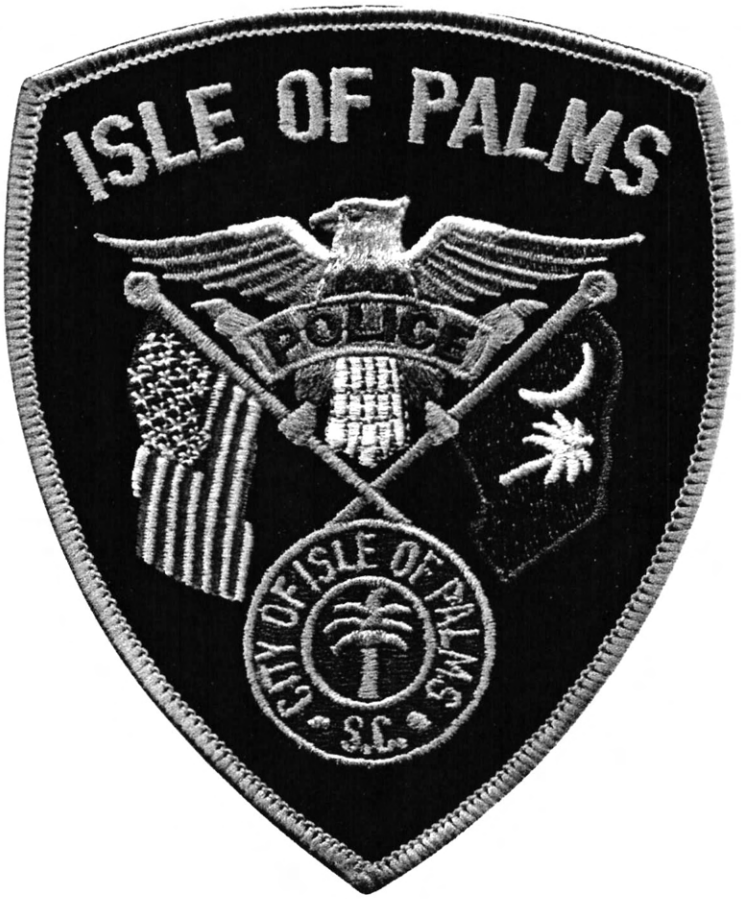
Quoted to:
Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Linda Tucker
FAX - 1-843-886-8005

Customer ID	Good Thru	Payment Terms	Sales Rep
IOP	11/29/03	Net 10 Days	

Quantity	Item	Description	Unit Price	Extension
		ESTIMATE ON JOHN DEERE GENERATOR AT FIRE STATION # 1		
1.00		WATER PUMP - PARTS	250.00	250.00
1.00		SERVICE - PARTS	250.00	250.00
1.00		V-REG - PARTS	700.00	700.00
1.00	SUBLET	SUBLET - LOAD TEST DYNO	200.00	200.00
1.00	MISC	MISCELLANEOUS - HOSES, CLAMPS, ETC.	150.00	150.00
2.00	SUBLET	SUBLET - TOWING TO AND FROM	150.00	300.00
15.00	LABOR SHOP	SHOP LABOR	58.00	870.00
		THIS IS ONLY A ESTIMATE OF PARTS AND LABOR PROVIDED TO REMOVE AND REPLACE WATER PUMP - COMPLETELY SERVICE UNIT CHANGING ALL FILTERS AND FLUIDS, BELTS, HOSES (AS NEEDED) TROUBLESHOOT ELECTRICAL - POSSIBLY - VOLTAGE REGULATOR. REMOVE AND REPLACED REGULATOR AND DYNO TEST - ALL REPAIRS TO BE PREFOUND IN SHOP.		

Subtotal	2,720.00
Sales Tax	
Total	2,720.00



Monthly Report

October 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR OCTOBER, 2003**

Date: **November 5, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of October 2003.

Patrol

October 3, 2003 At approximately 12:30 A.M. an officer on patrol on Palm Boulevard near 43rd Avenue observed a vehicle cross the double line into the officer's lane of traffic. The officer turned around and caught up to the vehicle near Waterway Boulevard where it proceeded down 41st Avenue and disregarded the Do Not Enter signs posted at the end of the road. After stopping the vehicle, the officer detected an odor of alcohol while speaking to the driver. The driver failed several field sobriety tests given and was taken into custody. The driver was charged with DUI after submitting to a Datamaster Test which registered a .14% Blood Alcohol Content.

October 8, 2003 An officer investigated a vehicle that had been parked in a local business parking lot for several days with a flat tire. It was determined that the license plate on the vehicle was stolen from the City of North Charleston. The stolen tag was removed and turned over to the North Charleston Police Department and the vehicle in question was towed.

October 9, 2003 At approximately 2:30 A.M. an officer on the Connector clocked a vehicle on radar speeding 76 miles per hour in a 55 zone. A computer check of the driver determined that his license was suspended for unpaid traffic tickets and that he was also a habitual offender. The driver was taken into custody and charged with Speeding, DUS 3rd Offense, NRVC X 3 and Habitual Offender.

October 9, 2003 The Charlotte-Mecklenburg Police Department made contact with the Isle of Palms Police Department regarding a fifteen-year old boy that was reported to

their agency as a runaway. Charlotte authorities had reason to believe that the boy was at an address on Waterway Boulevard, visiting a friend. Contact was made with the occupants of the residence on Waterway Boulevard and arrangements were made for the boy's grandmother to pick him up the following morning.

October 10, 2003 At approximately 2:30 A.M. an officer on patrol on Ocean Boulevard near JC Long Boulevard, observed a vehicle traveling on the wrong side of the road. The officer turned around and stopped the vehicle on 21st Avenue to advise him of his violation and found the driver to be disoriented. When asked to step outside if the vehicle, the driver refused to cooperate and had to be removed. The driver was charged with Public Intoxication and Improper Lane Usage.

October 10, 2003 An officer on patrol stopped a vehicle for having a broken taillight and, while speaking to the driver, detected a strong odor of alcohol. The driver had trouble providing the necessary information and paperwork. After failing several field sobriety tests, the driver was taken into custody where he later failed to submit to a Datamaster Test and was charged with DUI.

October 11, 2003 An officer responded to the area of 30th Avenue where a dog had been reported to have been struck by a vehicle. The officer located the injured dog and was able to determine what residence the dog belonged to. The dog was carried to that location, where contact was made with the owner. The owner refused to render aid to the dog that had an obvious compound fracture to its leg, and slammed the door in the face of the officers. The dog was wrapped in a blanket and transported to an animal hospital for treatment. Officers returned later in an attempt to cite the owner with a citation when the subject again slammed the door refusing to speak with them. An arrest warrant for Animal Cruelty was served on the subject the following day when he was also cited for Hindering and Dog at Large.

October 11, 2003 At approximately 11:30 P.M. an officer on patrol observed a subject that appeared to be impaired. The subject was unsteady on his feet and smelled of an alcoholic beverage. The officer escorted him to two separate locations in attempt not to arrest the subject. Due to the subjects highly intoxicated state and the fact that no one was available to assume responsibility, he was arrested and charged with Public Intoxication.

October 12, 2003 At approximately 1 P.M. officers responded to a reported suicidal subject on the beach near 21st Avenue. An officer interviewed the subject and determined that he was not suicidal but highly intoxicated. While being interviewed the subject began emptying his pockets, took off his shoes and attempted to go swimming in the ocean. Due to the subject's extreme state of intoxication, and for his own safety, he was taken into custody and charged with Public Intoxication.

October 13, 2003 While an officer patrolled the parking lot of the Isle of Palms Marina, he investigated a suspicious vehicle occupied by two male subjects. While speaking with the individuals the officer observed the passenger fumbling with

something in his pocket. The passenger exited the vehicle when the officer observed a clear plastic bag of marijuana and a metal pipe commonly used for smoking it. A container was also located containing a quantity of white powder, which later field- tested as cocaine. Open containers of liquor and beer were also located in the vehicle. The driver was charged with Open Container and Illegal Transport of Legal Liquor. The passenger was charged with NRVC x 6, Possession of Drug Paraphernalia, Possession of Cocaine With the Intent to Distribute and Simple Possession of Marijuana 2nd Offense.

October 13, 2003 At approximately 3:45 A.M. officers responded to several complaints of a loud party near 46th Avenue. The residence, a rental unit, was located and found to be occupied by sixteen college students visiting from Virginia. The party was shut down and all beer and alcohol were removed. Fourteen subjects present were given courtesy summons for Underage Possession of Alcohol. Two unruly and uncooperative subjects were charged with Underage Possession of Alcohol and Hindering and were transported to the Charleston County Detention Center.

October 18, 2003 At approximately 4:30 A.M. an officer responded to Carolina Boulevard where a male subject was reportedly laying in a driveway. The subject was located and determined to be highly intoxicated and unable to answer simple questions of identity. The subject was taken into custody for his severe intoxicated state and found to also be in possession of a marijuana pipe and a trace amount of marijuana. The subject was charged with Public Intoxication and Possession of Drug Paraphernalia.

October 21, 2003 An officer responded to a report of suspicious subjects at a vacant house on 25th Avenue. Upon the officer's arrival, the subjects ran from the backyard area. One subject was apprehended hiding under the deck of a pool and detained. The subject detained was charged with Public Intoxication and placed on Trespass Notice.

October 22, 2003 Shortly after midnight, an officer on patrol on Palm Boulevard near 35th Avenue observed a golf cart operating erratically then run off of the shoulder of the road into a ditch. The officer stopped the vehicle and spoke with the female driver who stated that she knew that she was drunk. She was extremely unstable on her feet and was unable to perform several field sobriety tests. The driver was detained and later refused to submit to a Datamaster Test and was subsequently charged with DUI.

October 23, 2003 An Investigator responded to MUSC where a representative of PAR, People Against Rape, reported that a female patient had been admitted after she reported a sexual assault that had occurred on the Isle of Palms. After interviewing the victim, it was determined that the assault took place in Mount Pleasant. The Mount Pleasant Police Department was notified and assumed responsibility of the case. All investigative information gathered was turned over to that jurisdiction.

October 24, 2003 Officers responded to an accident on the Connector where an Isle of Palms Fire Department vehicle had been rear-ended. Two City firefighters that were in the vehicle were treated for neck injuries. The driver of the second vehicle was found to be at fault.

October 24, 2003 An officer stopped a vehicle on Palm Boulevard for a license plate violation and a computer check of the driver indicated that he had a suspended drivers license for an unpaid traffic ticket. After being taken into custody, a quantity of marijuana was located in the console of the vehicle. The driver was charged with DUS 3rd Offense, NRVC, and Simple Possession of Marijuana.

October 28, 2003 An employee of a business in the Island Center reported a burglary and a theft of money from the safe. After conducting an investigation and interviewing employees it was determined that the employee that originally reported the burglary was responsible for the theft. That former employee finally confessed and was charged with Breach of Trust and Filing a False Police Report.

October 29, 2003 Officers responded to a residence on 24th Avenue where a domestic disturbance had been reported. The mother of a seventeen-year old boy reported that prior to the officers arrival, her son had become enraged with her and his younger sister and struck his mother with his hands then assaulted her with the door to the refrigerator. He then reportedly smashed a kitchen chair on the kitchen table, placing the mother and daughter in fear for their safety. The son was taken into custody and charged with Criminal Domestic Violence.

October 30, 2003 After stopping a vehicle for an illegal lane change, an officer determined that the driver had a suspended drivers license for failure to pay a traffic ticket. Subsequent to the arrest of the driver, a passenger was found to have a quantity of marijuana in his possession. The driver was charged with DUS and NRVC and the passenger was charged with Simple Possession of Marijuana.

Personnel/Community Services

October 17, 2003 A letter of appreciation was received from an island resident who commended the officers involved in the arrest of the subject who refused to render aid to his dog that had a compound fracture of the leg.

October 19, 2003 A letter of thanks was received from recent visitors to the Isle of Palms who complimented the police department for making them feel safe during their stay. They stated that they would recommend all of their friends to visit our community.

October 31, 2003 For the month of October, officers on patrol discovered thirty businesses and two homes with open or unlocked doors. A total of seventy-one Victim of Crime Forms were issued to homeowners and businesses for various conditions noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 11/5/2003

During the month of October 2003, the Telecommunications Office received and dispatched 3,710 calls for service to the four (4) public safety agencies of Isle of Palms and Su llivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	TOTALS
October, 2003	3,710	59	637	14	4,420
October, 2002	2,065	61	729	17	2,872
Percentage Change	80%	-3%	-13%	-18%	54%
Year to Date 2003	32,022	713	8,068	240	41,043
Year to Date 2002	22,563	639	8,351	216	31,769
Percentage Change	42%	12%	-3%	11%	29%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	130	404	177	711
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	162	207	81	450
Tract 3: 10th Ave. North to 21st. Ave. South	575	66	254	895
Tract 4: 21st Ave. North to 31st Ave. South	86	63	167	316
Tract 5: 31st Ave North to 41st Ave. South	3	262	80	345
Tract 6: Forest Trail	30	32	21	83
Tract 7: 41st Ave. North to 57th Ave.	248	3	165	416
Tract 8: Wild Dunes	100	0	157	257
Tract 9: IOP Connector	0	0	115	115
Tract 10: County Park	55	0	14	69
Tract 99: Off Island	0	0	53	53
Totals:	1389	1037	1284	3710

Isle of Palms Police Department Officer Activity October 2003

	October 2003	October 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1284	1126	14%	14558	12210	19%
Building Checks	1389	589	136%	9734	5261	85%
SPR'S	1037	367	183%	7591	5260	44%
Traffic Stops	415	275	51%	3498	2678	31%
Traffic Stops w/Tickets	116	96	21%	954	819	16%
% Traffic Stops w/Tickets	28%	35%	-20%	27%	31%	-11%
DUI Tickets	3	0	300%	36	11	227%
DUS Tickets	9	5	80%	86	50	72%
Speeding Tickets	30	39	-23%	234	451	-48%
Other Traffic Tickets	123	33	273%	1121	597	88%
Non Traffic Tickets	48	64	-25%	674	538	25%
Parking Tickets	43	113	-62%	5043	5578	-10%
City Tickets	12	23	-48%	306	170	80%
Warning Tickets	246	150	64%	2051	1322	55%

Connector Calls For Service for the Month of October 2003

The Isle of Palms Police Department has responded to or initiated 114 calls involving 974 minutes, or 16 man hours for the month of October, 2003. The following table breaks down the type, number and time element of each call.

	Calls October	Calls Year To Date	Arrests October	Arrests Year To Date	Minutes October	Minutes Year To Date	Avg. Minutes October	Avg. Minutes Year To Date
Accidents	1	22	0	0	44.98	988.89	45	45
Traffic Stops With Tickets	18	217	1	49	290.8	6389.12	16	29
Traffic Stops Without Tickets	69	448	0	0	473.1	3295.84	7	7
Citizen Assists	18	159	0	0	139.47	1458.09	8	9
Assist Other PD	0	9	0	0	0	232.6	0	26
Miscellaneous	8	106	0	0	25.86	649.94	3	6
Totals	114	961	1	49	974	13015	9	14
Oct-02	88	785	1	25	1007	13301	11	17

Isle of Palms Police Department Monthly Report for October 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	October 2003	Total 2003	October 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		2		
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1		2
120 ROBBERY				
13A ASSAULT		6	1	5
13B SIMPLE ASSAULT	2	27	4	37
13C INTIMIDATION		2		
200 ARSON		2		1
210 EXTORTION				
220 BURGLARY	2	27	1	14
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		8	1	5
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	4	20	5	26
23G POSSESSION OF STOLEN LICENSE PLATE		2		1
23H ALL OTHER LARCENY	6	138	8	113
240 MOTOR VEHICLE THEFT		5	1	7
250 COUNTERFEITING/FORGERY	1	12		5
26B FRAUD/CREDIT CARD /ATM		8		5
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET		2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		3		
290 DAMAGE PROPERTY	3	67	7	62
35A DRUG/NARCOTICS	3	43	1	16
35B DRUG EQUIPMENT VIOLATION		5	1	4
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		5		1
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES		1		2
753 OBSCENE & HARASSING PHONE		3		12
756 BREACH OF TRUST		4		
90A BAD CHECKS				3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		21	1	9
90D DUI	3	36		11
90E DRUNKENNESS	6	22	1	13
90F FAMILY (NO VIOLENCE)		3		
90G LIQUOR LAW	5	77	1	29
90H PEEPING TOM				
90I RUNAWAY	1	2		1
90J TRESPASSING		14		11
90L TRUANCY				
90M AGENCY ASSIST	2	8		4
90N RESISTING ARREST	1	4		
90P CONTRIBUTING TO DELINQUENCY		1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		11		3
91A ALARM	19	196	20	164
91D DISTURBANCE		3		4
91F NON-VIOLENT FAMILY DISPUTE		12		16
91T TRAFFIC & NRVC ARRESTS	8	122	6	56
91W WARRANT ARRESTS		7	1	11
979 MISSING PERSONS	1	3		2
980 SUICIDES		2		4
992 PROWLER				3
NCR NON CRIMINAL REPORTS	64	664	60	450
TOTALS:	131	1601	120	1115

Isle of Palms Police Department Monthly Report for October 2003

ARREST SUMMARY

Type	October 2003	Total 2003	October 2002	Total 2002
Adults	Male =36 Female=8	Male= 403 Female= 113	Male=12 Female= 6	Male=173 Female=53
Juveniles	Male =0 Female= 0	Male = 25 Female= 9	Male=1 Female=0	Male = 7 Female=0
Narc-Adults	Male =4 Female= 0	Male = 54 Female= 7	Male =1 Female= 0	Male =16 Female=2
Narc-Juveniles	Male =0 Female=0	Male = 8 Female= 1	Male= 0 Female= 0	Male =2 Female=0
TOTALS:	Male = 40 Female=8	Male= 490 Female= 130	Male= 14 Female=6	Male= 198 Female=55

PROPERTY VALUES REPORTED

Type	October 2003	Total 2003	October 2002	Total 2002
Burglary Stolen	$6,095.00	$156,085.00	$21,630.00	$38,460.00
Larceny Stolen	$3,566.00	$143,421.00	$31,541.00	$290,641.36
Criminal Damage*	$1,570.00	$474,179.00	$1,845.00	$18,576.00
MVT Stolen	$0.00	$108,500.00	$14,000.00	$28,500.00
Burglary Recovered	$0.00	$31,689.00	$21,630.00	$21,730.00
Larceny Recovered	$80.00	$86,609.00	$24,209.00	$100,869.00
MVT Recovered	$0.00	$7,950.00	$0.00	$12,500.00
Total Stolen	$9,661.00	$408,006.00	$53,171.00	$329,051.34
Total Recovered	$80.00	$197,798.00	$45,839.00	$135,031.00
Total Seized	$0.00	$0.00	$0.00	$0.00

*Criminal Damage=
Arson-$350,000.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
October 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	4	0	0	0	0	0	0	0	0	0	4	0	4
90T DUS	7	0	0	0	0	0	0	0	0	0	7	0	7
90D DUI	2	0	0	0	0	1	0	0	0	0	2	1	3
90G LIQUOR LAW VIOLATIONS	4	0	0	0	0	2	0	0	0	0	4	2	6
91T TRAFFIC OFFENSES	2	0	0	0	0	0	0	0	0	0	2	0	2
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
35B UNDERAGE POSS. OF ALCOHOL	10	1	0	0	0	5	0	0	0	0	11	5	16
90E DRUNKENESS	5	0	0	0	0	0	0	0	0	0	5	0	5
250 COUNTERFEITING/FORGERY	2	0	0	0	0	0	0	0	0	0	2	0	2
90N RESISTING ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	39	1	0	0	0	8	0	0	0	0	40	8	48

Isle of Palms Police Department Animal Control Report for October 2003

	Oct-03 Monthly Total	Oct-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	1	9	57	52
Warning Tickets	0	2	10	37
Animals Secured	32	8	175	108
Dogs	6	4	73	54
Cats	19	1	81	18
Raccoons	5	1	27	29
Other*	2	2	23	12
Released to Owner	5	4	75	56
Transported to Shuler Vet	5	2	20	55
Transported to Other Vets	6	3	26	5
Transported to SPCA	13	2	58	31
Injured Animals	2	4	20	16
Trapped Animals	23	1	85	86
Cats	18	1	60	19
Raccoons	5	0	25	57
Other **	0	0	0	10
Dead Animals Removed	19	24	100	143
Traps Set	45	2	134	88
Kennel Fees	$7.00	$7.00	$392.00	$315.00

*(2) Birds

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR October 2003

NAME	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Caldwell	2	12	14	0	1	2	3	8	80	0	1	
	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNF UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Total	2	12	14	0	1	2	3	8	80	0	1	

Detective Caldwell presented 10 cases to Grand Jury and attended 3 Preliminary Hearings. 19 Bond Hearings were attended, expending 42 hours.

Detective Caldwell worked 36 hours as Road Supervisor.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR OCTOBER 2003

DATE: NOVEMBER 4, 2003

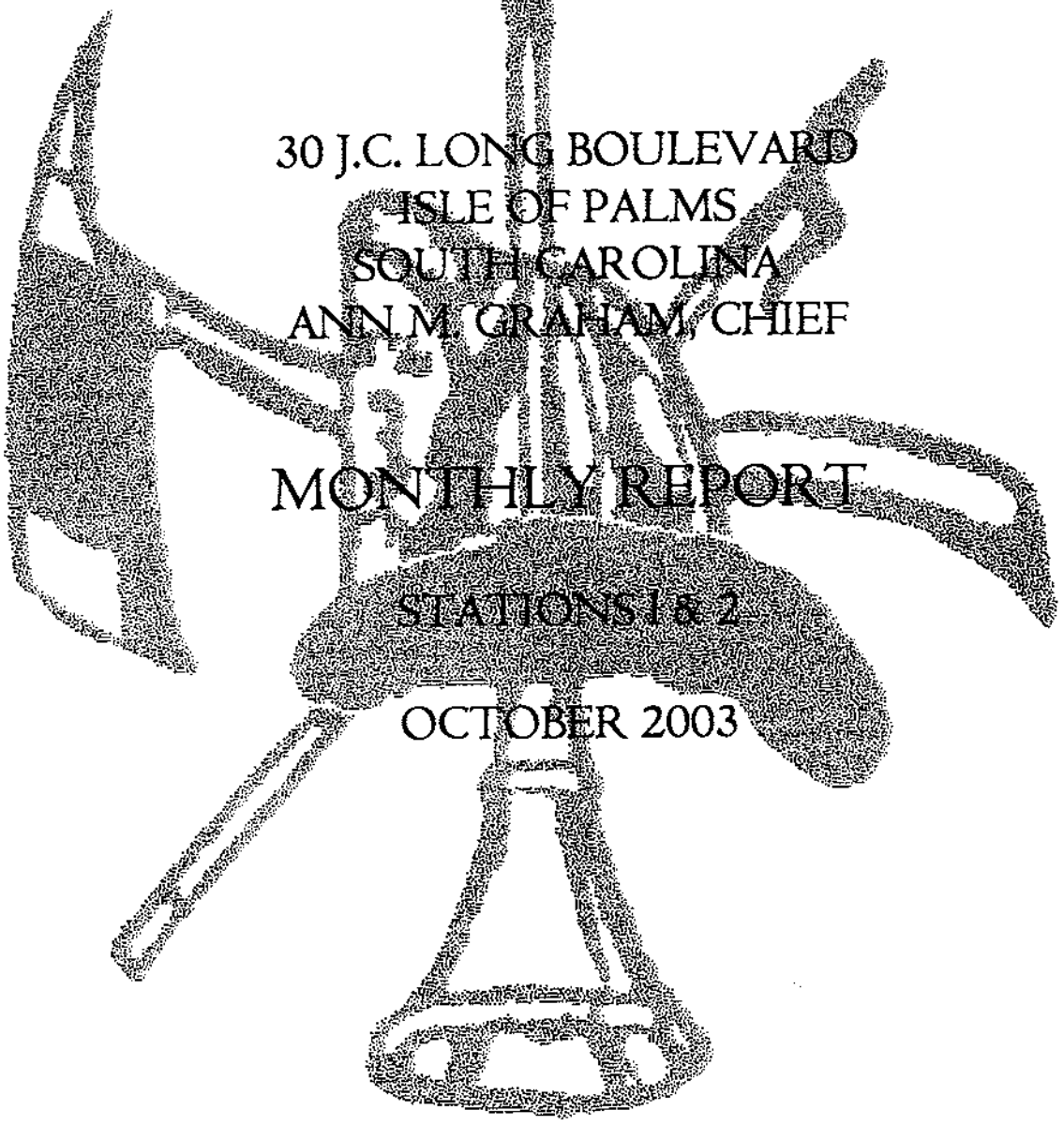
THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	ADVANCE	GPS TRAINING				4
1 OFFICER	ADVANCE	ATTORNEY GENERAL AND SCDOT UPDATES				1
1 OFFICER	ADVANCE	REDUCING FALSE ALARMS				1
1 OFFICER	ADVANCE	EMERGING DRUG TRENDS				1
1 OFFICER	LEGAL	LEGAL UPDATE				2
1 OFFICER	CDV	CDV TRAINING				4
1 OFFICER	ADVANCE	FIRST LINE SUPERVISION				16
TOTAL			0	0	0	29
				TOTAL OFFICER HOURS:		29

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	TCO	IN HOUSE TCO TRAINING			40	
1 EMPLOYEE	IN SERVICE	SUICIDE INTERVENTION				4
TOTAL			0	0	40	4
				TOTAL EMPLOYEE HOURS:		44

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	680	115	575.5	153
THIS MONTH TOTALS			40	33
YEAR TO DATE TOTALS:	680	115	615.5	186
		DEPARTMENT HOURS YEAR TO DATE:		1596.5

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS
SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

OCTOBER 2003

Isle of Palms Fire Department
Monthly Report
October 2003
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Isle of Palms Fire Department
Call Summary Report
October 2003

10/01/2003 Fire Department responded to a gas leak call on Hidden Green Lane. Upon arrival, found natural gas leaking from a line that was cut by landscape workers. Fire Department personnel shut off the gas line and notified the homeowner to contact a service repairman to fix the line before reactivating the gas line.

10/12/2003 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 77-year-old female complaining of difficulty breathing. Patient had taken 2 doses of prescribed inhaler medicine and had not eaten since the night before. Vital signs were assessed, oxygen was administered and patient monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

10/15/2003 Fire Department responded to an emergency medical call on Waterway Boulevard. Upon arrival, found a 73-year-old male in cardiac arrest. Patient has a history of cardiac problems. Personnel started CPR, AED was placed on patient and oxygen was administered and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

10/27/2003 Fire Department responded to an emergency call on Chapman Boulevard for a reported electrical smell in the area. Upon arrival, company met occupant and neighbors concerning the smell. A visual check and heat detector was used in and outside of the structure and structures in the area. The only item found was a piece of burned newspaper outside in the backyard. Company cleared the scene.

10/29/2003 Fire Department responded to a call of a possible sinking boat near Morgan Place Drive. Upon arrival, found the boat on its port side on top of the dock. The dock was broken and the dock and boat were partially submerged in the water. A small amount of fuel was present in the water. Personnel notified the US Coast Guard and the owner of the boat. Absorbent booms were used to contain the fuel in the water and the boat was secured. The towing company arrived and towed the boat to the Isle of Palms Marina where the boat was turned over to the owner. All units returned to service.

10/29/2003 Fire Department responded to a call on 10th Avenue concerning a broken truck. Upon arrival, found that a hydraulic oil line had broken discharging fluid onto the roadway and into a Water Commission vehicle. Traffic in the area had been secured and the leak was controlled. The spill was estimated to be around 15 gallons and employees of the Water Commission spread sand over the affected area. Vehicle operator made arrangements to have repairs completed prior to removing the vehicle from the area. Water Commission vehicle was going to be towed the next morning. Fire Department units cleared the scene.

Isle of Palms Fire Department

Call Report

October 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-657	10/01/03	2	Gas Leak	Resident	12 Hidden Green Lane
03-658	10/02/03	1	Public Appearance	Resident	300 Palm Boulevard
03-659	10/02/03	2	Station Tour	Non-Resident	44 41st Avenue
03-660	10/02/03	2	Station Tour	Resident	44 41st Avenue
03-661	10/03/03	2	EMS Assist	Non-Resident	1 Intracoastal Court
03-662	10/03/03	1	Public Appearance	Resident	24 28th Avenue
03-663	10/04/03	1	Rescue	Non-Resident	Behind 2200 Palm Boulevard
03-664	10/04/03	2	EMS Assist	Non-Resident	8000 Palmetto Drive, Room 306
03-665			VOID BY DISPATCH		
03-666	10/06/03	2	Public Appearance	Resident	Waterway Boulevard
03-667	10/06/03	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-668	10/06/03	OOJ	Public Appearance	Non-Resident	Benton Lodge Road, Summerville
03-669	10/07/03	2	EMS Assist	Resident	23 Sandcrab Court
03-670	10/07/03	2	Station Tour	Resident	44 41st Avenue
03-671	10/07/03	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-672	10/07/03	OOJ	Public Appearance	Non-Resident	Red Bank Road, Goose Creek
03-673	10/08/03	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
03-674	10/08/03	2	Public Appearance	Resident	44 41st Avenue
03-675	10/09/03	2	EMS Assist	Resident	26 Dune Ridge Lane
03-676	10/09/03	1	Public Appearance	Resident	24 28th Avenue
03-677	10/09/03	OOJ	Public Appearance	Non-Resident	Rivers Avenue, North Charleston
03-678	10/10/03	2	EMS Assist	Non-Resident	9510 Palmetto Drive, Unit 1308
03-679	10/11/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-680	10/11/03	2	Station Tour	Resident	44 41st Avenue
03-681	10/11/03	1	EMS Assist	Non-Resident	2704 Palm Boulevard
03-682	10/11/03	1	EMS Assist	Resident	4 25th Avenue
03-683	10/12/03	1	EMS Assist	Resident	504 Palm Boulevard
03-684	10/12/03	1	Public Assist	Resident	25th Avenue @ Cameron Boulevard
03-685	10/12/03	2	EMS Assist	Resident	45 Twin Oaks Lane
03-686	10/12/03	1	EMS Assist	Non-Resident	Behind 2100 Palm Boulevard
03-687	10/13/03	1	Public Appearance	Resident	24 28th Avenue
03-688	10/15/03	1	EMS Assist	Resident	2902 Waterway Boulevard
03-689	10/16/03	2	EMS Assist	Resident	1 Fisher's Alley
03-690	10/16/03	2	EMS Assist	Resident	9 Dune Ridge Lane
03-691	10/17/03	2	Public Assist	Resident	9 Lagoon Villas
03-692	10/17/03	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Room 217
03-693	10/18/03	1	Other: BP Check	Resident	1207 Palm Boulevard
03-694	10/20/03	1	Public Appearance	Resident	24 28th Avenue
03-695	10/20/03	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
03-696	10/21/03	1	EMS Assist	Non-Resident	9 25th Avenue
03-697	10/24/03	2	EMS Assist	Resident	6 Sand Dollar Drive
03-698	10/24/03	1	Steam, mistaken for smoke	Resident	1009-C Ocean Boulevard
03-699	10/24/03	2	EMS Assist	Resident	3909 Cameron Boulevard
03-700	10/24/03	1	Public Assist	Resident	103 Palm Boulevard
03-701	10/24/03	1	Hazardous Condition	Resident	Isle of Palms Connector
03-702	10/24/03	1	Rescue	Non-Resident	Behind 106 Ocean Boulevard
03-703	10/26/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-704	10/26/03	1	Station Tour	Non-Resident	30 J.C. Long Boulevard
03-705	10/26/03	2	EMS Assist	Resident	1 Fisher's Alley

Isle of Palms Fire Department

Call Report

October 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-706	10/26/03	2	Station Tour	Non-Resident	44 41st Avenue
03-707	10/27/03	1	Smoke scare, odor of smoke	Resident	1 Chapman Boulevard
03-708	10/29/03	1	EMS Assist	Non-Resident	1301 Palm Boulevard
03-709	10/29/03	2	Spill, Leak - No Fire	Resident	Behind 37 Morgan Place Drive
03-710	10/29/03	1	Spill, Leak - No Fire	Non-Resident	10th Avenue @ Carolina Boulevard
03-711	10/29/03	1	Public Appearance	Resident	20 29th Avenue
03-712	10/29/03	1	Station Tour	Resident	30 J.C. Long Boulevard
03-713	10/29/03	1	EMS Assist	Resident	30 J.C. Long Boulevard
03-714	10/30/03	2	Assist Police	Non-Resident	41st Avenue @ Waterway Boulevard
03-715	10/31/03	2	EMS Assist	Resident	6 Sand Dollar Drive
03-716	10/31/03	2	Public Assist	Resident	1 Fisher's Alley

Total Calls	59
District 1	31
District 2	25
OOJ/Mutual Aid	3
Resident	35
Non-Resident	24
Unclassified	0
Total EMS Calls	24
District 1	11
District 2	13
OOJ/Mutual Aid	0
Resident	13
Non-Resident	11
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

October 2003

Inc. #	Date	Dist.	Type of Call	Status	Location
03-657	10/01/03	2	Gas Leak	Resident	12 Hidden Green Lane
03-664	10/04/03	2	EMS Assist	Non-Resident	8000 Palmetto Drive, Room 306
03-669	10/07/03	2	EMS Assist	Resident	23 Sandcrab Court
03-675	10/09/03	2	EMS Assist	Resident	26 Dune Ridge Lane
03-678	10/10/03	2	EMS Assist	Non-Resident	9510 Palmetto Drive, Unit 1308
03-685	10/12/03	2	EMS Assist	Resident	45 Twin Oaks Lane
03-689	10/16/03	2	EMS Assist	Resident	1 Fisher's Alley
03-690	10/16/03	2	EMS Assist	Resident	9 Dune Ridge Lane
03-691	10/17/03	2	Public Assist	Resident	9 Lagoon Villas
03-692	10/17/03	2	EMS Assist	Non-Resident	9002 Palmetto Drive, Room 217
03-705	10/26/03	2	EMS Assist	Resident	1 Fisher's Alley
03-709	10/29/03	2	Spill, Leak - No Fire	Resident	Behind 37 Morgan Place Drive
03-716	10/31/03	2	Public Assist	Resident	1 Fisher's Alley

Total Calls	13
Resident	10
Non-Resident	3
Unclassified	0
Total EMS Calls	9
Resident	6
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

October 2003

Situation Found	Total	Dist. 1	Dist. 2	Mutual Aid	YTD 2003	Total October 2002	YTD 2002
Total Alarms for Month	59	31	25	3	704	61	633
Structure Fire					13		5
Outside Structure							1
Vehicle Fire					4		1
Brush,Grass, Leaves					6	1	14
Trash, Rubbish					2		1
Explosion, no fire							1
Spill with fire							1
Other Fires					9	1	2
Overpressure Rupture							1
Emergency Med. Call	24	11	13		373	23	359
Lock-in, Trapped					1		8
Search					26		14
Extrication							1
Rescue-not classified	2	2			9	1	8
Spill, leak, no fire	3	1	2		9	4	8
Power Line Down					1	1	2
Arcing Elec. Equip.					2		8
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1	1			4	1	2
Water Removal							2
Smoke Removal					1		
Animal Rescue					1		
Assist Police	1		1		3	1	5
Unauthorized Burning					1		
Move-Up					4		10
Service Call					4		4
Smoke Scare	1	1			2		5
Contolled Burn					1		1
Steam Mistaken, smoke	1	1			2		1
Malicious False					1		
Bomb Scare					1		
Alarm Malfunction					22		17
Unintentional False					42	5	43
Unclassified					15		1
Supplemental	26	14	9	3	145	23	107

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

October 2003

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2003	Total October 2002	YTD 2002
Total for Month	26	14	9	3	145	23	107
Smoke Detector					9		5
Station Tour	9	4	5		43	1	1
Public Education					1		2
Public Appearance	11	6	2	3	26	3	18
Assist Motorist							
Public Assist	5	3	2		59	18	74
Other	1	1			7	1	7

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48	37	37	403
Non-Resident	11	3	17	16	19	38	80	65	26	13	18	10	316
Unclassified	0	1	3	3	5	1	1	2	0	0	0	0	16
Total	40	20	51	50	59	91	110	97	54	61	55	47	735

2003	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	17	28	34	24	33	30	38	39	27	35			305
Non-Resident	7	8	23	33	46	52	80	94	28	24			395
Unclassified	0	0	1	0	1	0	0	1	1	0			4
Total	24	36	58	57	80	82	118	134	56	59	0	0	704

Isle of Palms Fire Department

Completed Pre-Incident Surveys

October 2003

Beachside Pool Building
East Island Real Estate
Front Beach Bar and Grill
Funkadelic Relics
Innovative Staffing Solutions
Isle of Palms Baptist Church
Isle of Palms Garden Shop
Isle of Palms Pest Control
Resort Heating and Air
Sea Biscuit
Southern Bell
Windjammer

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT - OCTOBER 2003

Date	Name of Business	Routine	Reinspect	Occupancy	Const Type	Violations	Next Inspection	Inspector	Shift
10/02/2003	Simmons Seafood	Yes		B	II	0	05/02/2004	603	B
10/02/2003	Dunes Properties, Rentals	Yes		B	II	0	05/02/2004	603	B
10/02/2003	Subway	Yes		B	II	0	05/02/2004	603	B
10/02/2003	Dunes Properties, Sales	Yes		B	II	1	11/17/2003	603	B
10/02/2003	Prudential Carolina Real Est.	Yes		B	II	1	11/17/2003	603	B
10/02/2003	Salon & Company	Yes		B	II	1	11/17/2003	603	B
10/02/2003	Isle of Palms Public Works	Yes		H	IV	2	11/17/2003	603	B
10/02/2003	Isle of Palms Diner	Yes		B	II	3	11/17/2003	603	B
10/13/2003	Links Golf Shed		Yes	H	VI	2	10/31/2003	606	A
10/13/2003	Island Law Offices		Yes	B	IV	0	04/13/2004	606	A
10/13/2003	Edgars Restaurant		Yes	B	VI	0	05/13/2004	606	A
10/13/2003	Oceanside Villas		Yes	R	II	0	05/13/2004	606	A
10/13/2003	The Pantry/Kangaroo	Yes		M	VI	0	05/13/2004	604	A
10/13/2003	Isle of Palms Realty	Yes		B	V	1	11/13/2003	604	A
10/13/2003	Acme Cantina	Yes		B	VI	7	10/23/2003	604	A
10/20/2003	**Seagrove Villas**								
"	Building 1 & 2	Yes		R	VI	0	11/20/2003	608	B
"	Building 3 & 4	Yes		"	"	1	11/20/2003	608	B
"	Building 5	Yes		"	"	1	11/20/2003	608	B
"	Building 6 & 7	Yes		"	"	1	11/20/2003	608	B
"	Building 8 & 9	Yes		"	"	2	11/20/2003	608	B
"	Building 10 & 11	Yes		"	"	2	11/20/2003	608	B
"	Pool Area	Yes		"	"	3	11/20/2003	608	B
	Inspectors:	**Total Inspections:**		**22**					
	603 - Kramer	**Total Violations:**		**28**					
	606 - Braun								
	608 - McGinnis								

Isle of Palms Fire Department
Training Report
October 2003

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	948	Total Training Hours	232
Hours Per Person	31.6	Hours Per Person	12.889

Additional Training

All career personnel continued their training on the new Emergency One 95-foot elevated platform. Drills were conducted to improve each individual's ability to set up the truck quickly and efficiently.

All volunteer personnel received training on set up and operation of Tower 1. Volunteer and Explorer personnel also participated in the annual Fire Prevention Display on Sullivan's Island. Our own Fire Prevention Parade preceded this event.

Medical in-service training covered Thoracoabdominal Injuries and Medical Patient Assessment.

Engineer Julie Morton successfully completed the National Fire Academy's Managing Tactical Company Operations: Preparation course. Classes were conducted by the South Carolina Fire Academy at the regional office in North Charleston.

Engineers Shaun Gadsden and Scott Mrowca completed the Fire Academy's Instructional Methodology course that was held over two weekends at the regional office.

Firefighters Seth Bacon, Brian Bozman, James Giddens, and Jason Smith, successfully completed the Fire Academy's Flammable Liquids and Gases Firefighting course. The one-day class held on campus in Columbia is a prerequisite for NFPA Firefighter II certification.

Firefighters Chris Bammann and Chris Malloy completed the Fire Academy's OSHA Firefighter course. This 80-hour program was held at the Goose Creek Rural Fire Department. Captain Bob Maibach was the lead instructor, and Lieutenants Joe McGinnis and Fred Tetor served as assisting instructors for the course.

The Volunteer and Explorer rosters are currently at 18 members.

Isle of Palms Fire Department

Training Report

October 2003

Career Personnel	Hours
Chief Graham	53
Captain Maibach	97
Captain Bullock	17
Captain Kramer	20
Captain Nilsen	13
Lieutenant Braun	18
Lieutenant Tetor	15
Lieutenant McGinnis	33
Bacon	29
Bloom	23
Bozman, Brian	54
Burnette	23
Ciappa	20
Collins	24
Dowdy	22
Eagle	20
Ellis	13
Friend	17
Gadsden	68
Gervais	17
Giddens	28
Hathaway	23
Micalizzi	18
Morris	22
Morton	37
Mrowca	125
Rodden	12
Saylors	21
Smith, J.	34
Stinnett	32
Total for Month	**948**
Average Per Person	**31.6**

Volunteer/Explorer

Personnel	Hours
Bammann	49
Bolton	0
Boss	5
Bozman, Brandon	0
Buckhannon	21
Corbett	8
Graham	51
Jenkins	14
Jones	5
Malloy	49
Mitchum	0
Nevitt	0
Noyes	3
Samuelson	8
Sancic-Chumley	0
Stickney	8
Topping	0
Wood	11
Total for Month	**232**
Average Per Person	**12.889**

Isle of Palms Fire Department

Monthly Water Usage Log

October 2003

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5					0
6	1,500				1,500
7	1,000				1,000
8	1,500				1,500
9	1,000				1,000
10	1,000				1,000
11					0
12					0
13					0
14		6,000			6,000
15		6,000			6,000
16		6,000			6,000
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28		15,000			15,000
29		15,000			15,000
30		15,000			15,000
31					0
Total	6,000	63,000	0	0	69,000

Chief's Signature:

Water Department notified on:
11/4/03
Fax #: 886-6894

Isle of Palms Fire Department

2003 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000			**14,500**
February	4,500	13,000			**17,500**
March	4,500	1,500		9,500	**15,500**
April	4,500	20,000	700	2,000	**27,200**
May	6,000	65,000	10,000	750	**81,750**
June	5,000	45,000			**50,000**
July	5,000	36,000	214,000		**255,000**
August	10,000	15,000	225,000	25,000	**275,000**
September	6,000	135,000			**141,000**
October	6,000	63,000			**69,000**
November					**0**
December					**0**
Total	**56,000**	**403,500**	**449,700**	**37,250**	**946,450**

Isle of Palms Fire Department

Maintenance Report

October 2003

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
10/17	Engine 1	Deck gun installed	0.00	$0.00	4.00	$275.90	1045205017
10/17	Engine 1	Flood lights installed	0.00	$0.00	4.00	$2,414.92	1045205017
10/15	Engine 2	Replaced cab latch	2.00	$45.16	0.00	$0.00	1045205017
10/17	Engine 2	Transmission serviced	0.00	$0.00	1.00	$96.80	1045205017
10/17	Engine 2	Vehicle horn repaired	0.00	$0.00	1.00	$0.00	1045205017
10/19	Engine 2	Compartment lights repaired	1.50	$0.00	0.00	$0.00	1045205017
10/5	Engine 4	Secured loose electrical wiring in rear compartment	0.50	$0.00	0.00	$0.00	1045205017
10/5	Engine 4	Repaired hole in discharge pipe on fire pump	2.00	$0.00	0.00	$0.00	1045205017
10/1	Radio # 737615	Reseated all internal connections	0.50	$0.00	1.00	$63.75	1045205027
10/3	Rescue 1	Replaced cam sensor	1.00	$0.00	3.00	$496.36	1045205017
10/7	Rescue 1	Preventive maintenance completed	1.00	$0.00	1.00	$0.00	1045205017
10/14	Rescue 1	Replaced injector	1.00	$0.00	6.00	$898.76	1045205017
10/3	Rescue 2	Repaired lightbar switchbox	0.00	$0.00	1.00	$77.50	1045205017
10/9	Rescue 2	Springs replaced in driver's seat	1.00	$0.00	5.00	Warranty	1045205017
10/17	SCBA # 1135	Replaced pressure fitting block, alarm hose	0.00	$0.00	2.00	$292.37	1045205027
10/23	SCBA # 1631	Adjusted trigger arm, cleaned regulator	2.00	$0.00	0.00	$0.00	1045205027
10/7	Station 1	Overhead door motor replaced	0.00	$0.00	2.00	$649.00	1045205026
10/24	Station 1	Lock on rear entry door repaired	0.00	$0.00	2.00	$75.00	1045205026
10/12	Station 2	Repaired hole in bathroom wall	0.25	$5.60	0.00	$0.00	1045205026
10/12	Station 2	Replaced toilet seat	0.50	$20.67	0.00	$0.00	1045205026
10/14	Station 2	Replaced garden hose	1.00	$14.88	0.00	$0.00	1045205026
10/10	Tower 1	All rails, pulleys greased	2.00	$12.68	0.00	$0.00	1045205017
10/17	Tower 1	Spotlight on platform repaired	0.00	$0.00	1.00	Warranty	1045205017
10/23	Tower 1	Cleaned, lubricated gated wye	1.00	$0.00	0.00	$0.00	1045205017
10/29	Tower 1	Adjusted compartment door latch	0.00	$0.00	0.50	Warranty	1045205017
		Totals	**17.25**	**$98.99**	**30.50**	**$5,340.36**	

Miscellaneous

Grass and shrubs were cleared from around several hydrants
Several hydrants were painted

Isle of Palms Fire Department
Personnel Report
October 2003

10/2003 Chris Malloy was accepted as a new member of the Isle of Palms Fire Department.

10/3/2003 Volunteer Josh Graham successfully completed seven weeks of "Firefighting Recruit Training." Upon graduation, he received Certifications as OSHA Firefighter, Firefighter I, Firefighter II, Flammable Liquids, Vehicle Extraction, First Responder and CPR.

10/08/2003 Volunteer meeting at Station I.

10/16/2003 Volunteer Will Smith is no longer with the department.

10/20/2003 Firefighter Kenneth Ellis left the department to pursue other endeavors.

10/22/2003 Volunteer meeting at Station I.

10/27/2003 Explorers meeting at Station II.

October 2003 The Fire Department would like to acknowledge Shaun Gadsden "Employee of the Month" for an outstanding job with maintenance and helping with preparation for Fire Prevention activities.

October 2003 Engineer Roger Eagle came back to work full time on October 14th. Roger was on active duty from March 2003 until October 2003.

October Birthdays: Scott Braun, David Micalizzi and Volunteers Lynn Noyes and Bill Jenkins.

Isle of Palms Fire Department
Public Relations Report
October 2003

10/1/2003 Chief Graham and Engineer Collins went to Jennie Moore Elementary School upon request. Chief Graham spoke to three (3) second grade classes and one (1) kindergarten class. Engineer Collins had Engine 1 on display and spoke to the children about equipment and allowed them to sit in the cab.

10/2/2003 Engineer Burnette and Firefighter Saylors conducted a Fire Prevention Education Program for twenty (20) children and three (3) adults at St. Marks Lutheran Church. Personnel talked about "stop, drop and roll" and handed out hats, stickers and Engine 1 trader cards.

10/2/2003 Engineer Morton gave a tour at Station II to a woman and her son. The child is a student at the Sundrop Montessori School. They reside in Mount Pleasant.

10/2/2003 Firefighter Bacon gave a tour of the fire trucks at Station 1 to a gentleman and his grandson.

10/3/2003 Engineer Hathaway and Firefighters Bloom and Bozman assisted the Recreation Department with the monthly Middle School Dance.

10/6/2003 Engineers Gadsden and Morris and Firefighter Bammann participated in the Summerville/Old Fort Fire Prevention Parade and Display.

10/6/2003 A-Shift gave a tour at Station II to a group of children.

10/9/2003 All units participated in the Fire Prevention Parade on the Isle of Palms that ended on Sullivan's Island with their Fire Prevention Display. Tower 1 stayed on Sullivan's Island for the display. The following personnel participated in the parade:
Chief Graham
Captains Kramer and Maibach
Lieutenant McGinnis
Engineers Burnette, Morton, Micalizzi, Gadsden and Collins

Firefighters Saylors, Bacon, Rodden, Jenkins, Bammann, Graham, Wood, Buckhannon, Stickney and Corbett.

10/9/2003 Lieutenant McGinnis, Engineer Ciappa, and Firefighter Giddens spoke and interacted with the Isle of Palms Recreation pre-school children as part of the Fire Prevention Week. Personnel demonstrated the use of personal protective equipment, showed examples of hand tools, reviewed the use of 911, "stop, drop and roll" and a guided tour of Engine 11 along with a demonstration of flowing water.

10/9/2003 Engineer Gadsden and Firefighter Bammann took Engine 1 to Aviation Square in North Charleston as part of Fire Prevention Week.

10/11/2003 Engineer Friend gave a tour of Station 1 to a family from Marvin, North Carolina that was visiting the island.

10/11/2003 B-Shift gave a tour of Station 11 to an island resident and his two grandsons that were visiting the island.

10/13/2003 Engineer Gadsden and Firefighter Smith spoke at the Recreation Department about "Fire Safety" to the pre-school class in attendance.

10/18/2003 C-Shift personnel assisted an individual with a wellness/blood pressure check at the Isle of Palms police headquarters.

10/24/2003 Engineer Hathaway and Firefighters Bloom and Bozman washed down the boat landing at Breech Inlet.

10/26/2003 Engineer Collins and Firefighter Saylors gave a tour of Station 1 to a Captain of the Charlotte, North Carolina Fire Department.

10/26/2003 Engineer Burnette and Firefighter Saylors conducted a tour of Station 1 for a family from Sullivan's Island.

10/26/2003 Fire Department personnel gave a tour of Station 11.

10/27/2003 Captain Maibach conducted a Fire Extinguisher training for employees of the Target store in Mount Pleasant. These employees are members of the store's Emergency Response Team.

10/29/2003 Lieutenant McGinnis, Engineer Micalizzi and Firefighter Bacon showed an island resident and her children Engine 2 that was parked on 29th Avenue at the time.

10/29/2003 Firefighter Bacon gave a tour of Station 1 to a gentleman that wanted to look at Engine 1 and Truck 1.

10/31/2003 Lieutenant Braun, Engineer Morris and Firefighter Dowdy assisted hospice patient from an old bed to a newer bed.

10/31/2003 A-Shift and Volunteers Noyes and Bammann assisted with the Halloween Carnival at the Recreation Department.

A
MEMBER OF

ALVAR R. RISSANEN, FIRE CHIEF
P.O. Box 190016 / 4900 LaCross Road
North Charleston, SC 29419-9016
(843) 740-2616 / Fax (843) 745-1002

October 22, 2003

Isle of Palms Fire Department
P.O. Box 508
Isle of Palms, SC 29451

Dear Fire Chief:

Our Department would like to extend a sincere Thank You for you participation in this years Fire Prevention Week Static Display held at Sam's Club. Your participation, along with the other area departments, helped to make this years display a success.

Again, thank you, and we look forward to seeing you again at next years display.

Sincerely,

Charlynne Smith
Chief Fire Inspector

CS/say

ISLE OF PALMS
RECREATION DEPARTMENT

November 4, 2003

Dear Chief Graham,

On behalf of the Isle of Palms Recreation Department, I would like to thank you for your support with our Halloween Carnival. It is very nice having your crew at our events. A few firemen helped with the carnival games, while others helped with judging the costume contest. When the event was over, your staff helped us clean up. They did a fantastic job and went above and beyond the call of duty.

Thank you for your support!

Sincerely,

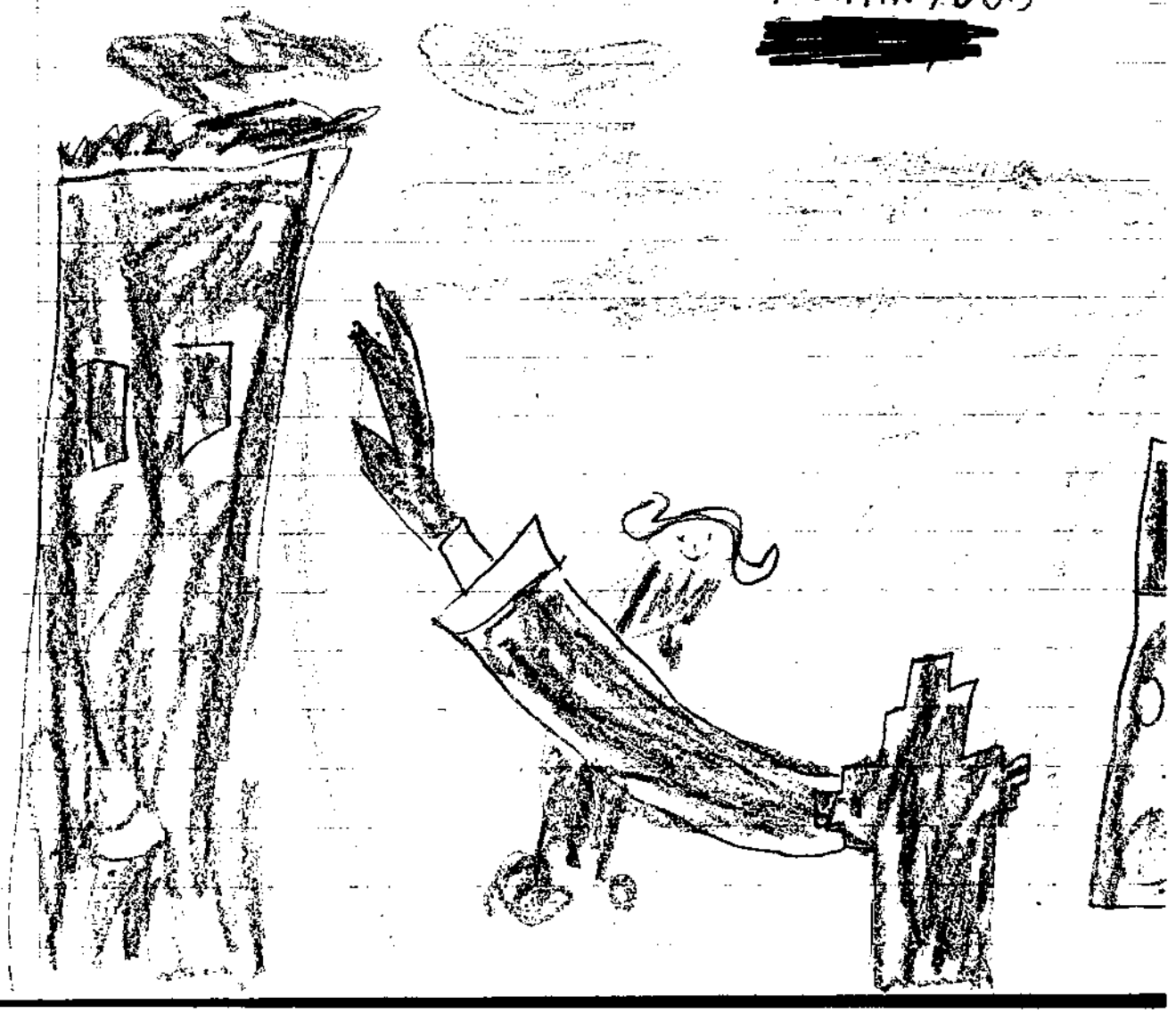
Laura Togami

Laura Togami
Recreation Supervisor

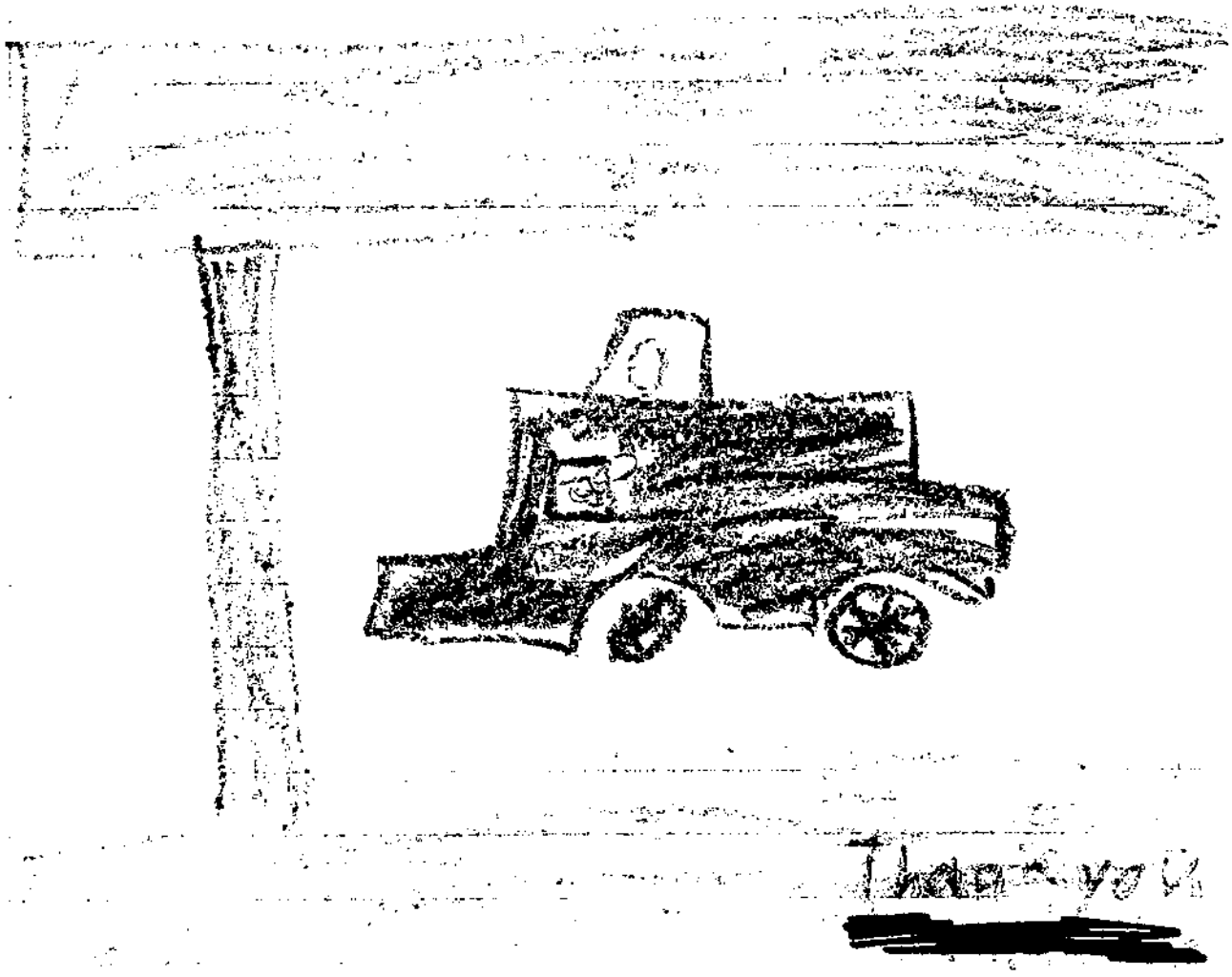
24 - 28th Avenue P.C. Box [illegible] • Isle of Palms • [illegible] • (843) [illegible] • Fax (843) [illegible]
www.iop.com [illegible]

Dear Firefighter Rudy and mom,
Thank you for visiting our class and teaching us about fire safety. Thank you for letting us go on the fire engine. Thank you for every thang you gave us. My favorite part was wind you gave me the hat.

Thank you,
[redacted]



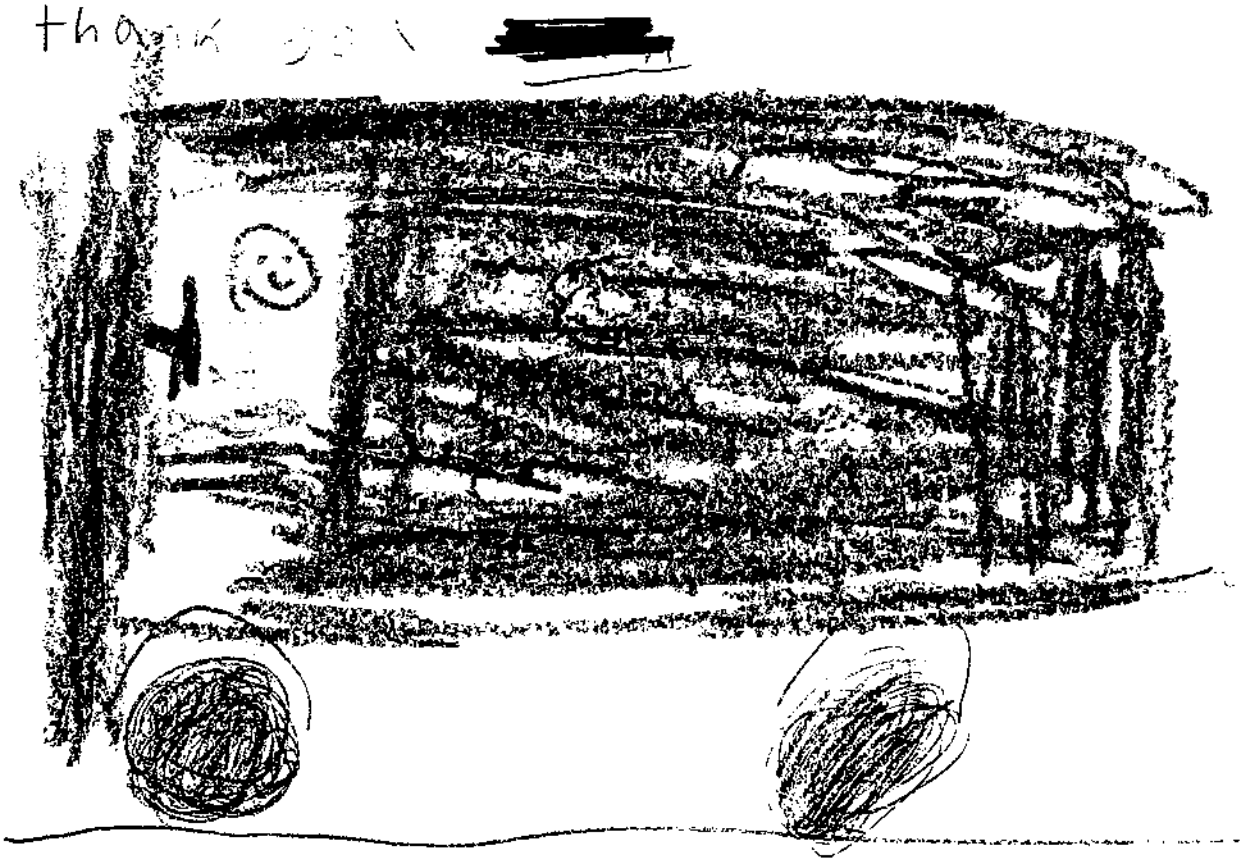
Dear Fire fighter Randy and Chief Graham, Thank you for visiting our class and teaching us about fire safety. Thank you for letting us go on the fire engine. Thank you for everything you gave to us and everything you did for us. My favorite part was when Lovequan finish the brakes.



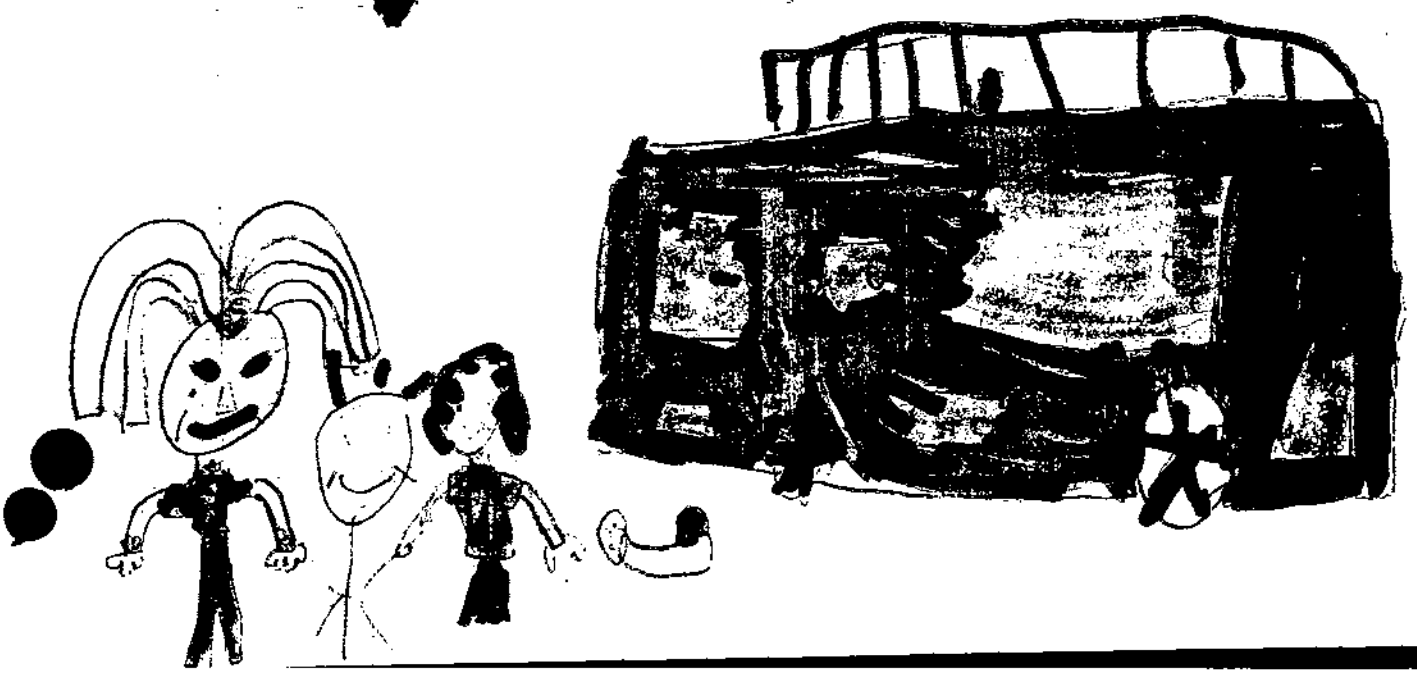
Thank you

Dear firefighter Randy and Chief Grannan Thank you for visiting our class and teaching us about fire safty. Thank you for letting us sit on the firetruck. Thank you for everything you gave to us and everthing you did for us. My favorite part was going on the firetruck.

thank you



Dear Firefighter Randy and chief Graham. thank you for visiting our class. and teaching us about fire Safete. Thank you for letting us go on the fire engine. Thank you for every thing you gave to us and every thing you did for us. My favorite part was we got to go in the fireeng'ne.



Dear Fire-fighter Randy
and Chief Graham thank yo
for evryt hing you didfor
usand evry thing you gave
us. Thank you for
visiting a re class. My
favrite part was when
love gawn hit the brake
thank yo



EXHIBIT C

PUBLIC WORKS COMMITTEE
November 12, 2003

The regular meeting of the Public Works Committee was held on November 12, 2003, at 5:45 p.m., in the Public Works Department. Present were Chairman Marino, Committee members Bettelli and Miller, and Director Mobley. Also present were Ross Nelson, Mr. & Mrs. Guy Taylor and Ginny Watson.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the October 2003 meeting; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. (A) Laura Taylor, 625 Ocean Boulevard, spoke about trash carts being left out on the street and asked who was responsible and what could be done about it. Councilman Miller stated that the committee already had on the agenda enforcement of rollout carts and Chairman Marino said that the committee had some ideas about getting tough on enforcement which will be discussed. The Building Department is currently responsible for enforcing the ordinance which states that the first two offenses are warnings followed by small monetary fines.

(B) Guy Taylor, 625 Ocean Boulevard, spoke about a contractor on his street (Ocean Boulevard) who has been "using the neighborhood" for almost a year. Mr. Taylor spoke with Chief Buckhannon and Douglas Kerr about sidewalks being obstructed and dug up with no barriers and expressed concern that nothing has been done to rectify the situation. He noted that vehicles are parked so as to block the street and dumpsters are placed on the sidewalks. The neighborhood is very upset with these issues and especially that the City does not appear to be concerned with these infractions. Mr. Taylor discussed portions of the code that relate to these items and urged that some enforcement be taken towards this contractor. Chairman Marino stated that the committee would look further into this matter.

(C) Ginny Watson, 616 Ocean Boulevard, reiterated the problems that Guy Taylor spoke about and noted that she has had to have the contractors move their vehicles so she could drive out of her driveway. He house was broken into in January and she is especially concerned with safety issues and (she felt that the City should make sure that those persons working on the island are not illegal aliens) she has seen workers walk under her house and have even been sitting on their boat. She told the workers to get off the boat and then spoke with the foreman who merely said that the workers did not speak English. There were also other incidents and she called the police on several occasions. Mrs. Watson does not feel comfortable with these workers around asked that something be done.

(D) Ross Nelson, Non-Point Source Status - September and October, *Turning the Tide*. Mr. Nelson referred to the attached monthly reports from September and October and stated that the final sampling of the project was done on September 23, 2003. He noted that all of the sampling that has been done since July has been consistent with results discussed previously last winter in that the DNA analysis of fecal coliform is still predominantly emanating from animal source. A dry weather event was done on August 15, 2003 which was also consistent in these findings. The results show that contamination is primarily deer and dog waste. Mr. Nelson stated that techniques to control this contamination would be things like having buffers around storm water ditches, periodic maintenance of storm water ditches, and public education which is very difficult to control. He said that the final report is in the process of being prepared and will incorporate some solutions to the problem and should be ready by the end of the year for presentation to City Council and public forum.

Committee members stated that they were very pleased with the results of this project noting that the problem is not coming from human waste and septic tanks or sewer leaks. Chairman Marino stated that the City now has to develop a storm water management plan for NPDES program and this information with be very helpful for that plan. They thanked Mr. Nelson and indicated that they would look forward to the public hearing and final report. Chairman Marino referred to the attached copy of the DHEC publication "*Turning the Tide*" in which there was an article by Administrator Tucker concerning the City's project.

3. Monthly Department Report for October 2003. Director Mobley gave his monthly report, discussed the monthly maintenance report (copies attached) and answered questions of committee members.

Chairman Marino referred to item #6 in the report about Charleston County CTC being asked to do a study on the City's drainage system. He recommended that CTC meet with the Public Works Committee to discuss the NPDES Phase II and how their study would fit in with the federal program and how they could help the City. Director Mobley referred to the attached maintenance report and discussed the month's vehicle repairs noting that in 3.5 months of the fiscal year, 69% of the maintenance budget has been spent.

4. Old Business. (A) Status of Field Monitoring of Open Ditches. Director Mobley reported that Eady's will be walking the ditches tomorrow (November 13) and will be discussed at the next meeting.

(B) Rollout Cart Enforcement. Chairman Marino referred to the attached Memorandum dated November 5, 2003, from Director Douglas Kerr with recommendations for rollout cart enforcement. The committee discussed this in some detail. Referring to the policy in Mount Pleasant, Director Mobley noted that there are many people in the neighborhood where he lives that do not roll back their cart and the Town of Mount Pleasant never comes to pick them up even after the residents complain. Chairman Marino felt that the City's department would be really overworked if they were to pick up carts in the manner of Mount Pleasant's policy. There also is a tremendous problem with rental units and carts being left on the street. Chairman Marino stated that he would like to have, for anyone who has a rental license or a property management company managing the house, the property management company should be responsible for rolling back the carts and, if they want to charge the homeowners extra money for this service, so be it; but at least there will be someone local that can be a contact. The committee discussed recommendations to change the ordinance. Councilman Bettelli suggested that Director Mobley work with Director Kerr and Administrator Tucker to come up with a workable program of fines and enforcement. It was the consensus that one warning was enough and the first fine should be at least $50.00. Chairman Marino suggested the Director Kerr attend the January 2004 meeting to discuss his ideas.

(C) Crosswalks on Palm Boulevard. Director Mobley reported that he met with a representative of "Tars and Stripes" and looked at each of the four crosswalks. He recommended putting putting thermoplast down and outline the crosswalks, twelve inches wide on each side, with reflectorizing material, at a total cost of $950. After discussion, **Councilman Miller made a motion to to recommend to Ways & Means approval of spending $950 to have the Palm Boulevard crosswalks striped with thermoplast while reflective tape on either side of the new crosswalks, not to go over any of the red paint that is currently there; Councilman Bettelli seconded; after further discussion, motion passed unanimously.**

(D) Follow-Up on Whispering Pines Lane. Director Mobley noted that this was the Dangerfield property and referred to the attached letter from Charleston County Public Works that states no deficiencies were identified that warrant repairs at this time. The letter also states that they were not able to identify Whispering Pines Lane as a publicly dedicated right-of-way. Director Mobley felt that it was probably a gentlemen's agreement between Mr. Dangerfield and the City many years ago about a storm drain pipe going through his yard to the Intracoastal Waterway. He further noted that there is no easement for the City to go into the property to make any kind of repairs.

5. New Business. (A) Litter on Beach - Cigarettes. Chairman Marino stated that he has received many complaints about cigarettes being all over the front beach area in the sand. He recommended that Bill Schupp be contacted to see if he knows of any machinery or any other way to help solve this problem. Chairman Marino asked that Bill research this and attend the January meeting for discussion.

(B) Yellow Barrels in Area of 5th Avenue. This is another complaint that Chairman Marino received during his re-election campaign. A lady told him that there were no yellow barrels from 5th Avenue to Breach Inlet in which to place dog waste bags. He noted that there has been some erosion in that area of the island that wash the barrels away. Director Mobley stated that this lady has called him and he has tried to explain the problem to her. Until the erosion stabilizes, it was his opinion that there is nothing the City can do.

6. Miscellaneous. (A) Proposal for Trimming Trees. Chairman Marino referred to the attached documentation which includes a proposal for pruning 1,000 palm trees at $15 a tree. Councilman Miller recommended that the City wait until January when the companies are more hungry to go out for bid. Director Mobley noted that he has received other bids and was directed to notify these companies that the City would make a decision at the January meeting.

(B) Director Mobley discussed the need to replace two cart dumpers attached to the back of the trucks at a cost of $1,100 each. **Councilman Bettelli made a motion to authorize the expenditure of $2,200 for replacement of two cart dumpers; Councilman Miller seconded; motion passed unanimously.**

(C) Director Mobley discussed the need for some electrical work in the lunch room where there are several microwaves. He noted that the microwaves are purchased at a pawn shop for $25 each. During lunch, which is only 30 minutes, these microwaves are all used at the same time and it trips the breaker each day. The cost of running proper power will be $800, and Director Mobley noted that he has a contingency fund in the budget which could cover this issue. **Councilman Miller made a motion to authorize the expenditure of $800 for electrical work; Councilman Bettelli seconded; motion passed unanimously.**

(D) Set Date for Next Meeting - Wednesday, January 7, 2004, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully submitted,
John Marino, Chairman

Monthly Status Report

September 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: October 15, 2003

Submitted by:

General Engineering & Environmental, LLC
A Member of the GEL Group, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

September 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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Figure

1	Monitoring Locations

Table

1	Results of Phase II Monitoring Events No. 8, 9, and 10

Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

General Engineering & Environmental, LLC
a Member of the GEL Group, Inc.

G. Ross Nelson
Environmental Scientist II

Jack Walker
Project Scientist II

Ronald R. Austin, P.E.
Senior Staff Engineer

10-15-03
Date

Monthly Status Report

September 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering & Environmental, LLC (General Engineering) will provide monthly summaries of the data collected during the monitoring events. The Phase I Monitoring Program was completed in January 2003, and the results were summarized in the January 2003 Monthly Status Report previously submitted to the City of Isle of Palms. Therefore, this report summarizes the results obtained to date during the Phase II Monitoring Program.

As noted in previous reports, following each monitoring event, the data is entered into a Geographic Information System (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway (AIWW) adjacent to the Isle of Palms.

2.0 Phase II Monitoring Program

Phase II Monitoring Event Nos. 9 and 10 were conducted on September 8 and 23, 2003, respectively. A summary of the results obtained for these events are presented below. The results from these Phase II Monitoring Events are included in Table 1. The Phase II monitoring locations are depicted on Figure 1.

Please note that the results from Phase II Monitoring Event No. 8 were presented and discussed in the Monthly Monitoring Report for August 2003. However, the probable source data was not available at the time the report was submitted. Therefore, data from this monitoring event, including the probable source of the fecal coliform, is also included in Table 1. A discussion of the results is presented in Section 3.0.

2.1 Phase II Monitoring Event No. 9

Phase II Monitoring Event No. 9 was conducted during low tide following a rainfall event of 0.8 inches. The results from this event indicate that fecal coliform levels exceeded the shellfish consumption and recreation standards at all of the inland monitoring locations. Additionally, the fecal coliform levels at open-water locations IOP-06 (Hamlin Creek under the IOP Connector), IOP-12 (AIWW at 25th Ave.), and IOP-22 (AIWW at 41st Ave.) exceeded both shellfish consumption and recreation standards. Fecal coliform levels at open-water locations IOP-02 (Hamlin Creek at Breech Inlet) and IOP-25 (AIWW at Morgan Creek) exceeded shellfish consumption standards but did not exceed recreation standards.

Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-05-1 (behind IOP Red & White)
- IOP-05-2 (behind IOP Red & White)
- IOP-11 (25th Ave.)
- IOP-11-3 (25th Ave.)
- IOP-11-4 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-15-1 (30th Ave.)
- IOP-15-2 (30th Ave.)
- IOP-15-3 (30th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17-2 (Forest Trail)
- IOP-17-3 (Forest Trail)
- IOP-21-1 (41st Ave.)
- IOP-21-2 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)
- IOP-32-1 (Wild Dunes – Salt Water Lake)
- IOP-32-2 (Wild Dunes – Salt Water Lake)
- IOP-32-3 (Wild Dunes – Salt Water Lake)
- IOP-32-4 (Wild Dunes – Salt Water Lake)

However, the low DO levels at these locations can likely be attributed to either a lack of flow at the monitoring location or to seasonally low DO levels that naturally occur during the summer months.

Turbidity was slightly elevated at open-water location IOP-25 (AIWW at Morgan Creek) during this monitoring event. Turbidity was also elevated at the inland locations listed below.

- IOP-15-2 (30th Ave.)
- IOP-21 (41st Ave.)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32-1 (Wild Dunes – Salt Water Lake)

The elevated turbidity levels at each of these locations are likely the result of sediment re-suspension caused by deploying the Hydrolab water quality multimeter into shallow water.

The ribotyping results from this monitoring are not currently available. The results are scheduled to be available by mid-October 2003, and will be discussed in the Monthly Status Report for October 2003.

2.2 Phase II Monitoring Event No. 10

Phase II Monitoring Event No. 10 was conducted during low tide following a rainfall event of 0.2 inches. The fecal coliform levels at open-water locations IOP-22 (AIWW at 41st Ave.) and IOP-25 (AIWW at Morgan Creek) exceeded both shellfish consumption and recreation standards. Fecal coliform levels at open-water locations IOP-02 (Hamlin Creek at Breech Inlet) and IOP-06 (Hamlin Creek under the IOP Connector) exceeded shellfish consumption standards but did not exceed recreation standards. Fecal coliform levels at open-water location IOP-12 (AIWW at 25th Ave.) did not exceed either the shellfish consumption or the recreation standards.

Fecal coliform levels exceeded the shellfish consumption and recreation standards at the inland monitoring locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-05-1 (behind IOP Red & White)
- IOP-05-2 (behind IOP Red & White)
- IOP-05-4 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-11 (25th Ave.)
- IOP-11-2 (25th Ave.)
- IOP-11-4 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-17-2 (Forest Trail)
- IOP-17-3 (Forest Trail)
- IOP-21 (41st Ave.)
- IOP-21-1 (41st Ave.)
- IOP-21-2 (41st Ave.)
- IOP-21-3 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)
- IOP-32-3 (Wild Dunes – Salt Water Lake)

Fecal coliform levels exceeded the shellfish consumption standards, but not recreation standards, at the following inland monitoring locations.

- IOP-05-3 (behind IOP Red & White)
- IOP-17-1 (Forest Trail)
- IOP-28 (2nd Ave.)
- IOP-31 (Wild Dunes – Back Bay Drive)
- IOP-32-1 (Wild Dunes – Salt Water Lake)
- IOP-32-2 (Wild Dunes – Salt Water Lake)

The remainder of the inland monitoring locations were either dry or did not exceed shellfish consumption standards or recreation standards.

Dissolved oxygen (DO) levels were low at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-05-1 (behind IOP Red & White)
- IOP-05-2 (behind IOP Red & White)
- IOP-11 (25th Ave.)
- IOP-11-1 (25th Ave.)
- IOP-11-2 (25th Ave.)
- IOP-11-4 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15-4 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-17-1 (Forest Trail)
- IOP-17-2 (Forest Trail)
- IOP-17-3 (Forest Trail)
- IOP-21 (41st Ave.)
- IOP-21-1 (41st Ave.)
- IOP-21-2 (41st Ave.)
- IOP-21-3 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)
- IOP-32-1 (Wild Dunes – Salt Water Lake)
- IOP-32-2 (Wild Dunes – Salt Water Lake)

However, the low DO levels at these locations can likely be attributed to either a lack of flow at the monitoring location or to seasonally low DO levels that naturally occur during the summer months.

Turbidity was elevated at IOP-05-4 (behind IOP Red & White), IOP-17-1 (Forest Trail), and IOP-21-2 (41st Ave.). The elevated turbidity levels at these locations are likely the result of sediment re-suspension caused by deploying the Hydrolab water quality multimeter into shallow water.

The ribotyping results from this monitoring are not currently available. The results are scheduled to be available by mid-October 2003, and will be discussed in the Monthly Status Report for October 2003.

3.0 Discussion of Assessment Results

The results from Phase II Monitoring Event Nos. 9 and 10 are consistent with results obtained during the baseline study and during Phase II Monitoring Event Nos. 1 through 8. Elevated fecal coliform levels have routinely been noted at all monitoring locations following significant rainfall events. However, the intent of the Phase II program is to isolate the areas that are contributing fecal coliform to the AIWW. The results from these two events indicate that all subsections of the ditch systems chosen for further analysis contribute significant amounts of fecal coliform to the AIWW. Therefore, it may be difficult to pinpoint the actual source of the fecal coliform if the ribotyping were to indicate that the fecal coliform emanated from a human source.

The results from the ribotyping analyses conducted on the samples collected during Phase II Monitoring Event No. 8 were consistent with the results obtained during the previous Phase II monitoring events. As noted during the previous events, the majority of the fecal coliform isolates indicated that the contamination was emanating from animal sources. All five isolates collected from 12 of the 13 sample locations during Phase II Monitoring Event No. 8 matched DNA profiles obtained from animal sources. Two of the five isolates collected from IOP-32 (Wild Dunes – Salt Water Lake) matched DNA profiles collected from human sources. Due to the dry weather proceeding this monitoring event, there was not sufficient water to collect sample from IOP-10 (24th Ave.), IOP-11 (25th Ave.), and IOP-28 (2nd Ave.). The sample collected from IOP-12 (AIWW at 25th Ave.) spilled during transit from General Engineering to Source Molecular, Inc. (Source Molecular).

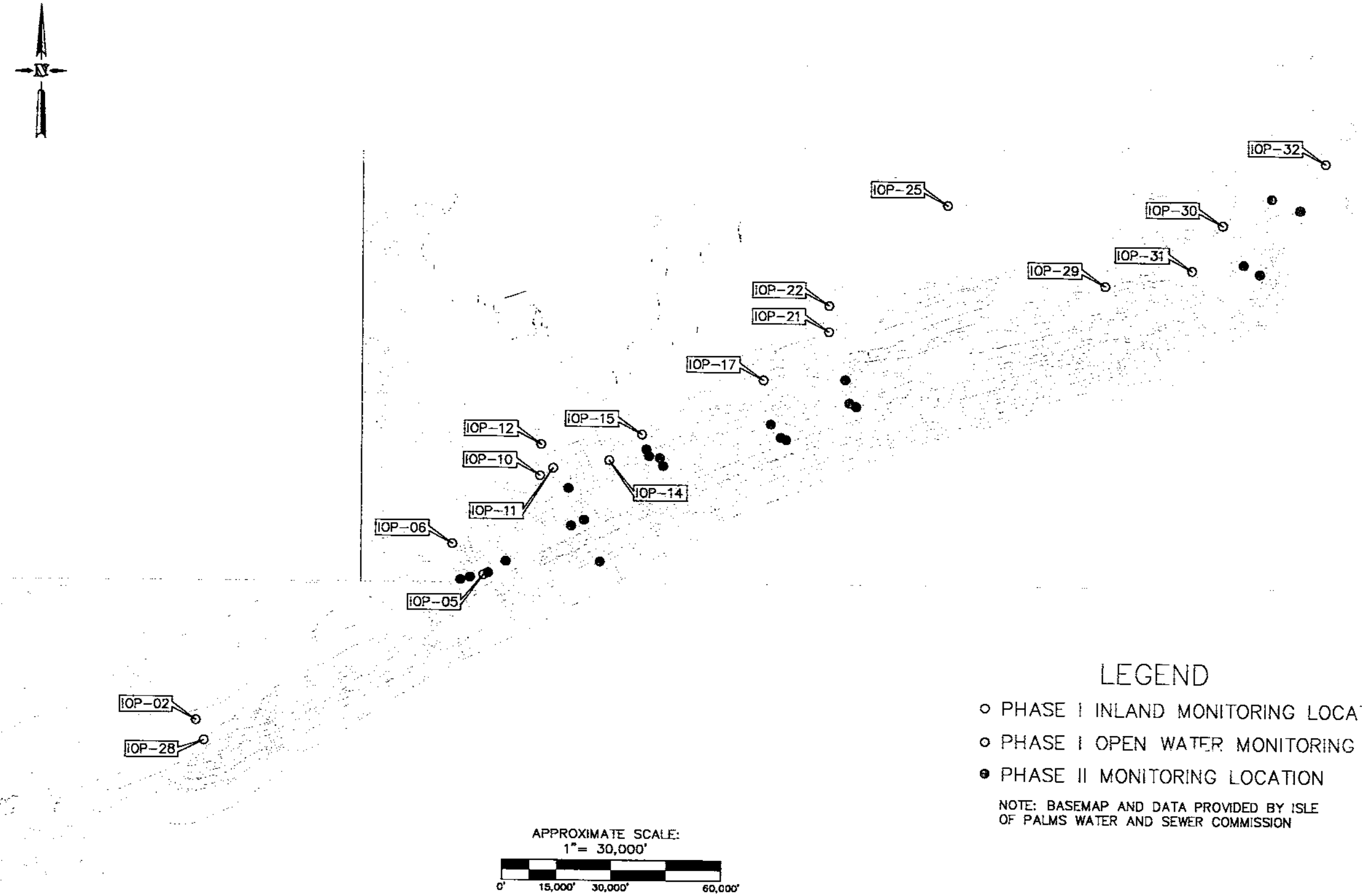
Source Molecular is currently evaluating the samples from Phase II Monitoring Event Nos. 9 and 10. These results will be discussed in the monthly status report for October 2003. Additionally, Source Molecular is comparing the DNA profiles obtained

from the water samples collected during Phase II Monitoring Event Nos. 8, 9, and 10 with the profiles obtained from the previously submitted scat samples. These results should be available by mid-October 2003 and will also be discussed in the monthly status report for October 2003.

4.0 Summary

The final two monitoring events for Phase II were conducted during September 2003. The fecal coliform results obtained from this event were consistent with the results obtained during the previous Phase II monitoring events. Additionally, the ribotyping results from Phase II Monitoring Event No. 7 indicate that the source of the fecal coliform is emanating from animal sources. Once the ribotyping data for Phase II Monitoring Event Nos. 9 and 10 is available, the final report will be generated.

Figure



APPROXIMATE SCALE:
1"= 30,000'

0' 15,000' 30,000' 60,000'

LEGEND

- ○ PHASE I INLAND MONITORING LOCATION
- ○ PHASE I OPEN WATER MONITORING LOCATION
- ● PHASE II MONITORING LOCATION

NOTE: BASEMAP AND DATA PROVIDED BY ISLE OF PALMS WATER AND SEWER COMMISSION

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PROJECT: CIOP00102C			
NON–POINT SOURCE POLLUTION ASSESSMENT PROJECT ISLE OF PALMS, SOUTH CAROLINA	MONITORING LOCATIONS		FIGURE 1
DATE: December 12, 2002	DRAWN BY: JBB	APPRV. BY: JEB	

Oct 15, 2003 – 9:01am
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Tables

Table 1
Results of Phase II Monitoring Events No. 8, 9, and 10

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal/ Indeterminate)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
9/23/2003	IOP-02[2]	1300	7.75	26.40	0.20	5.90	28.9	80		Low	Cloudy	-	24.4
9/23/2003	IOP-05	1415	7.01	25.83	14.91	0.31	20.8	5,000		Rising-Low	Cloudy	Very Low	25.6
9/23/2003	IOP-05-1	1405	7.38	25.22	0.46	0.69	13.1	1,300		Rising-Low	Cloudy	Very Low	25.0
9/23/2003	IOP-05-2	1410	7.41	24.86	1.28	0.71	25.2	5,000		Rising-Low	Cloudy	Very Low	25.6
9/23/2003	IOP-05-3	1420	8.31	30.92	0.63	4.36	4.2	60		Rising-Low	Cloudy	High	25.6
9/23/2003	IOP-05-4	1425	8.33	26.39	0.35	4.10	130.2	>16,000		Rising-Low	Cloudy	None	25.6
9/23/2003	IOP-06[2]	1255	7.74	26.58	33.72	4.76	15.8	50		Low	Cloudy	-	24.4
9/23/2003	IOP-10	1400	7.82	25.06	1.14	4.46	16.9	800		Low	Cloudy	Low	25.0
9/23/2003	IOP-11	1355	7.70	24.25	-0.02	3.99	14	3,000		Low	Cloudy	Low	25.0
9/23/2003	IOP-11-1	1330	8.03	25.50	0.29	1.99	18	<20		Low	Cloudy	Very Low	25.0
9/23/2003	IOP-11-2	1335	7.67	24.63	0.40	1.78	35	2,400		Low	Cloudy	None	25.0
9/23/2003	IOP-11-3	1338	NO WATER										
9/23/2003	IOP-11-4	1340	7.69	24.49	0.66	3.03	27.9	5,000		Low	Cloudy	Very Low	25.0
9/23/2003	IOP-12[2]	1250	7.55	26.68	13.36	4.56	21.5	8		Low	Cloudy	-	24.4
9/23/2003	IOP-14	1205	7.50	25.70	-0.02	3.27	28.4	500		Low	Cloudy	Very Low	23.9
9/23/2003	IOP-15	1200	7.70	25.77	1.13	4.01	18.6	>16,000		Low	Cloudy	Very Low	23.9
9/23/2003	IOP-15-1	1140	NO WATER										
9/23/2003	IOP-15-2	1145	NO WATER										
9/23/2003	IOP-15-3	1150	NO WATER										
9/23/2003	IOP-15-4	1155	7.29	24.89	1.60	2.06	24.8	9,000		Low	Cloudy	Very Low	23.9
9/23/2003	IOP-17	1135	7.69	24.71	2.65	3.75	11.1	9,000		Low	Cloudy	Moderate	23.9
9/23/2003	IOP-17-1	1115	7.56	23.76	0.40	3.34	160.9	80		Low	Cloudy	Very Low	23.3
9/23/2003	IOP-17-2	1120	7.61	24.24	0.46	0.89	88	9,000		Low	Cloudy	Very Low	23.3
9/23/2003	IOP-17-3	1130	7.53	25.33	0.46	0.99	34.7	5,000		Low	Cloudy	Very Low	23.9
9/23/2003	IOP-21	1110	7.10	26.58	15.44	0.53	9.3	>16,000		Falling-Low	Cloudy	High	23.3
9/23/2003	IOP-21-1	1055	7.71	26.91	0.27	0.79	24.4	210		Falling-Low	Cloudy	Low	23.3
9/23/2003	IOP-21-2	1100	7.09	24.83	-0.02	0.51	324.1	9,000		Falling-Low	Cloudy	Low	23.3
9/23/2003	IOP-21-3	1105	7.14	23.73	-0.01	2.10	39.8	9,000		Falling-Low	Cloudy	Very Low	23.3
9/23/2003	IOP-22[2]	1245	7.67	26.99	32.29	4.55	23	900		Low	Cloudy	-	24.4
9/23/2003	IOP-25[2]	1240	7.69	26.82	19.42	5.50	26.4	300		Low	Cloudy	-	24.4
9/23/2003	IOP-28	1430	8.54	28.89	0.92	6.67	10.7	<20		Rising-Low	Cloudy	Low	25.6
9/23/2003	IOP-29	1045	7.20	25.83	29.75	0.17	6.3	900		Falling-Low	Cloudy	None	23.3
9/23/2003	IOP-30	1030	7.28	24.72	9.72	0.15	27.3	>16,000		Falling-Low	Cloudy	None	23.9
9/23/2003	IOP-31	1040	8.30	26.75	1.31	5.65	12.5	170		Falling-Low	Cloudy	High	23.9
9/23/2003	IOP-32	1005	7.47	25.79	2.06	3.00	17.8	2,400		Falling-Low	Cloudy, Lt. Drizzle	High	23.9
9/23/2003	IOP-32-1	1000	7.56	26.68	0.43	2.82	34.9	40		Falling-Low	Cloudy, Lt. Drizzle	Very Low	23.9
9/23/2003	IOP-32-2	1035	7.76	26.00	0.58	1.37	14.9	20		Falling-Low	Cloudy	Very Low	23.9
9/23/2003	IOP-32-3	1020	7.59	25.96	0.61	4.13	9.5	230		Falling-Low	Cloudy, Lt. Drizzle	Very Low	23.9
9/23/2003	IOP-32-4	1015	8.16	26.72	0.59	4.43	22.5	<20		Falling-Low	Cloudy, Lt. Drizzle	Very Low	23.9

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source. Indetermiate isolates could be originating from either an animal or a human source.
[2]Open water location

Table 1
Results of Phase II Monitoring Events No. 8, 9, and 10

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal/ Indeterminate)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
8/13/2003	IOP-02[2]	1400	7.76	29.20	35.70	4.71	17.80	9	0/5	Low-Falling	Sunny, Warm	-	28.3
8/13/2003	IOP-05	1625	7.58	34.00	7.86	0.17	59.90	16,000	0/5	Low-Rising	Sunny, Warm	Low	29.4
8/13/2003	IOP-05-1	1610	8.08	29.03	0.39	4.22	18.80	700	-	Low-Rising	Sunny, Warm	None	29.4
8/13/2003	IOP-05-2	1615	8.02	30.91	0.36	3.56	11.50	2,400	-	Low-Rising	Sunny, Warm	None	29.4
8/13/2003	IOP-05-3	1630	8.51	28.88	1.46	5.41	2.60	40	-	Low-Rising	Sunny, Warm	Moderate	29.4
8/13/2003	IOP-05-4	1632	NO WATER						-				
8/13/2003	IOP-06[2]	1355	7.70	29.28	21.56	5.18	16.30	17	0/5	Low-Falling	Sunny, Warm	-	28.3
8/13/2003	IOP-10	1555	7.85	28.67	-0.01	2.69	1000.00	1,700	0/5	Low	Sunny, Warm	Very Low	29.4
8/13/2003	IOP-11	1552	NO WATER						-				
8/13/2003	IOP-11-1	1540	NO WATER						-				
8/13/2003	IOP-11-2	1545	NO WATER						-				
8/13/2003	IOP-11-3	1545	NO WATER						-				
8/13/2003	IOP-11-4	1550	NO WATER						-				
8/13/2003	IOP-12[2]	1350	7.84	30.28	35.58	5.58	33.10	9	-	Low-Falling	Sunny, Warm	-	28.3
8/13/2003	IOP-14	1535	NO WATER						-				
8/13/2003	IOP-15	1520	8.16	28.04	3.18	1.96	11.70	500	0/5	Low	Sunny, Warm	Low	29.4
8/13/2003	IOP-15-1	1532	NO WATER						-				
8/13/2003	IOP-15-2	1530	NO WATER						-				
8/13/2003	IOP-15-3	1528	NO WATER						-				
8/13/2003	IOP-15-4	1525	7.93	29.35	0.93	2.91	46.10	16,000	-	Low	Sunny, Warm	None	29.4
8/13/2003	IOP-17	1510	8.02	33.14	6.34	4.12	23.60	2,800	0/5	Low-Falling	Sunny, Warm	Low	29.4
8/13/2003	IOP-17-1	1505	NO WATER						-				
8/13/2003	IOP-17-2	1505	NO WATER						-				
8/13/2003	IOP-17-3	1500	7.86	26.82	2.25	1.49	8.20	1,300	-	Low-Falling	Sunny, Warm	Low	28.9
8/13/2003	IOP-21	1425	7.51	32.41	-0.01	5.34	28.90	130	0/5	Low-Falling	Sunny, Warm	Low	28.3
8/13/2003	IOP-21-1	1445	7.70	29.48	0.25	0.80	33.90	<20	-	Low-Falling	Sunny, Warm	Very Low	28.9
8/13/2003	IOP-21-2	1447	7.80	29.88	0.26	0.92	1000.00	110	-	Low-Falling	Sunny, Warm	Very Low	28.9
8/13/2003	IOP-21-3	1440	NO WATER						-				
8/13/2003	IOP-22[2]	1340	7.83	29.63	35.44	5.83	17.50	<2	0/5	Low-Falling	Sunny, Warm	-	27.8
8/13/2003	IOP-25[2]	1335	7.81	28.83	35.83	5.50	16.50	33	0/5	Low-Falling	Sunny, Warm	-	27.8
8/13/2003	IOP-28	1640	NO WATER						-				
8/13/2003	IOP-29	1315	7.60	27.07	29.47	0.53	18.20	300	0/5	Low-Falling	Sunny, Warm	None	27.8
8/13/2003	IOP-30	1300	7.26	29.31	2.30	0.47	15.40	16,000	0/5	Mid-Falling	Sunny, Warm	None	27.8
8/13/2003	IOP-31	1310	8.51	31.43	1.33	7.22	19.20	110	0/5	Mid-Falling	Sunny, Warm	Low	27.8
8/13/2003	IOP-32	1240	7.47	30.65	2.62	2.47	17.70	2,400	2/3	Mid-Falling	Sunny, Warm	High	27.8
8/13/2003	IOP-32-1	1235	7.55	31.38	0.46	4.04	15.60	40	-	Mid-Falling	Sunny, Warm	Very Low	27.8
8/13/2003	IOP-32-2	1305	7.94	31.30	0.64	5.32	18.60	230	-	Mid-Falling	Sunny, Warm	Very Low	27.8
8/13/2003	IOP-32-3		NOT SAMPLED						-				
8/13/2003	IOP-32-4	1250	8.40	33.11	0.63	5.88	22.20	<20	-	Mid-Falling	Sunny, Warm	Very Low	27.8

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source. Indetermiate isolates could be originating from either an animal or a human source.
[2]Open water location

Table 1
Results of Phase II Monitoring Events No. 8, 9, and 10

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal/ Indeterminate)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
9/8/2003	IOP-02[2]	1210	7.59	23.81	28.98	5.05	20.6	80		Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-05	1348	7.36	23.80	0.85	2.30	23.3	16,000		Low	Partly Sunny	Low	22.8
9/8/2003	IOP-05-1	1340	7.09	24.70	0.27	2.01	9.7	1,700		Low	Partly Sunny	None	22.8
9/8/2003	IOP-05-2	1345	7.32	23.73	0.55	2.95	32.2	9,000		Low	Partly Sunny	None	22.8
9/8/2003	IOP-05-3	1352	7.43	24.25	0.09	4.10	9.9	5,000		Low	Partly Sunny	High	22.8
9/8/2003	IOP-05-4	1355	7.32	24.92	0.88	4.28	8.1	16,000		Low	Partly Sunny	Moderate	22.8
9/8/2003	IOP-06[2]	1205	7.50	23.74	26.90	4.74	24.3	900		Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-10	1335	7.25	24.81	0.63	4.00	11.8	3,000		Low	Cloudy	Low	22.8
9/8/2003	IOP-11	1330	7.16	24.60	0.51	3.93	10.3	9,000		Low	Cloudy	Moderate	22.8
9/8/2003	IOP-11-1	1320	7.24	24.49	0.13	4.07	10.3	5,000		Low	Cloudy	High	22.2
9/8/2003	IOP-11-2	1322	7.22	24.84	0.16	4.07	8.9	>16,000		Low	Cloudy	Low	22.8
9/8/2003	IOP-11-3	1325	7.29	25.78	0.15	3.41	20.1	3,000		Low	Cloudy	Low	22.8
9/8/2003	IOP-11-4	1328	7.18	24.13	0.25	3.75	9.6	>16,000		Low	Cloudy	High	22.8
9/8/2003	IOP-12[2]	1200	7.52	23.63	27.41	4.98	11.5	300		Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-14	1315	7.27	25.84	0.28	3.46	15.4	16,000		Low	Cloudy	High	22.2
9/8/2003	IOP-15	1310	7.24	24.58	0.26	3.60	11.7	16,000		Low	Cloudy	High	22.2
9/8/2003	IOP-15-1	1250	7.49	25.30	0.23	2.51	8.2	16,000		Low	Cloudy	Low	22.8
9/8/2003	IOP-15-2	1255	7.31	24.13	0.30	1.43	1000	>16,000		Low	Cloudy	Low	22.8
9/8/2003	IOP-15-3	1300	7.27	25.08	0.31	2.65	25.2	5,000		Low	Cloudy	Low	22.8
9/8/2003	IOP-15-4	1305	7.29	24.40	0.29	3.47	21.4	9,000		Low	Cloudy	Moderate	22.2
9/8/2003	IOP-17	1125	7.40	23.46	0.75	4.76	36.4	>16000		Low-Falling	Cloudy	High	22.2
9/8/2003	IOP-17-1	1110	7.40	23.67	0.10	5.92	30.4	9,000		Low-Falling	Cloudy	Moderate	22.2
9/8/2003	IOP-17-2	1115	7.20	23.89	0.25	3.14	40.1	9,000		Low-Falling	Cloudy	Moderate	22.2
9/8/2003	IOP-17-3	1120	7.20	23.41	0.43	3.67	27.7	16,000		Low-Falling	Cloudy	Moderate	22.2
9/8/2003	IOP-21	1105	7.27	23.97	3.75	5.57	117.5	9,000		Low-Falling	Cloudy, Rain	High	22.2
9/8/2003	IOP-21-1	1050	7.64	25.84	0.15	3.18	10.7	1,700		Low-Falling	Cloudy, Rain	Low	21.7
9/8/2003	IOP-21-2	1055	7.48	25.69	0.14	3.24	17.9	2,400		Low-Falling	Cloudy, Rain	Low	21.7
9/8/2003	IOP-21-3	1100	7.19	23.76	0.17	5.55	47.2	>16,000		Low-Falling	Cloudy, Rain	High	21.7
9/8/2003	IOP-22[2]	1155	7.52	23.89	15.52	5.36	16.7	900		Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-25[2]	1150	7.43	23.67	28.71	4.38	29.7	27		Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-28	1400	7.77	27.28	0.59	4.51	7.7	2,200		Low	Partly Sunny	Low	22.8
9/8/2003	IOP-29	1045	7.20	24.73	20.16	1.10	13.6	1,300		Low-Falling	Cloudy, Rain	Low	21.7
9/8/2003	IOP-30	1030	7.24	22.68	1.94	1.60	66.8	16,000		Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-31	1040	8.12	24.39	0.86	4.03	13.2	5,000		Low-Falling	Cloudy, Rain	High	21.7
9/8/2003	IOP-32	1015	7.34	24.51	0.59	2.91	18.7	3,000		Low-Falling	Cloudy, Rain	High	21.1
9/8/2003	IOP-32-1	1010	7.22	24.72	0.36	2.51	159.1	300		Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-32-2	1035	7.53	25.00	0.45	2.01	13.8	5,000		Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-32-3	1025	7.53	25.12	0.45	1.14	11.7	800		Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-32-4	1020	7.67	24.20	0.54	3.32	23.1	500		Low-Falling	Cloudy, Rain	Low	21.1

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source. Indeterminate isolates could be originating from either an animal or a human source.
[2]Open water location

Monthly Status Report

October 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: November 10, 2003

Submitted by:

General Engineering & Environmental, LLC
A Member of the GEL Group, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

October 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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2	Results from the Scat Comparison Analysis
3	Summary of the Results from the Scat Comparison Analysis

Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

General Engineering & Environmental, LLC
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G. Ross Nelson
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FOR RRA

Ronald R. Austin, P.E.
Senior Staff Engineer

11·10·03

Date

Monthly Status Report

October 2003

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering & Environmental, LLC (General Engineering) will provide monthly summaries of the data collected during the monitoring events. The Phase I Monitoring Program was completed in January 2003, and the results were summarized in the January 2003 Monthly Status Report previously submitted to the City of Isle of Palms (IOP). Therefore, this report summarizes the results obtained to date during the Phase II Monitoring Program.

This will be the final monthly monitoring report since all field work is complete. A summary of the data collected during the Phase I and Phase II Monitoring Programs will be incorporated into the final report. The final report will be submitted to IOP by December 31, 2003. General Engineering will also prepare a formal presentation for the IOP that summarizes the results of this project and presents recommendations for reducing the amount of fecal coliform being discharged into the Atlantic Intracoastal Waterway (AIWW) and Hamlin Creek.

2.0 Phase II Monitoring Program

The sampling for the Phase II Monitoring Program was completed in September 2003, and the results from Phase II Monitoring Event Nos. 9 and 10 were discussed in the monthly monitoring report for September 2003. However, the probable source data was not available at the time the report was submitted. Therefore, data from these monitoring events, including the probable source of the fecal coliform, is included in Table 1. A discussion of the results is presented in Section 3.0.

3.0 Discussion of Assessment Results

The results from the ribotyping analyses conducted on the samples collected during Phase II Monitoring Event Nos. 9 and 10 were consistent with the results obtained during the previous Phase II monitoring events. As noted during the previous events, the

majority of the fecal coliform isolates indicated that the contamination was emanating from animal sources.

The results from Phase II Monitoring Event No. 9 show that 22 of the 85 isolates collected for analysis contained indeterminate DNA profiles. According to chemists with Source Molecular, Inc. (Source Molecular), these DNA profiles were new and did not match any profiles in their existing database. Additionally, these profiles did not match any of the profiles from the scat samples previously submitted for DNA analysis. Therefore, these isolates may have emanated from either a human or an animal source.

Aside from the relatively large number of indeterminate profiles, the majority of the isolates collected during this monitoring event were classified as emanating from an animal source. In fact, only one isolate collected during this monitoring event matched a profile from a known human source. The remaining isolates were either indeterminate or matched a profile from an animal source.

The isolates collected for analysis during Phase II Monitoring Event No. 10 did not contain the indeterminate profile that was present during the previous monitoring event. In fact, only one indeterminate profile was identified in the samples collected during this event. Additionally, all five of the isolates collected from twelve of the seventeen monitoring locations matched DNA profiles obtained from animal sources. Four of the five remaining monitoring locations contained one isolate that either matched a DNA profile obtained from human sources or was indeterminate. The isolates collected from the sampling location IOP-31 (Wild Dunes – Back Bay Drive) were anomalous in that four of the five isolates collected matched a DNA profile obtained from a human source. In the previous nine monitoring events conducted at this location, only one isolate matched a DNA profile obtained from a human source. Therefore, these results do not alter the conclusion that the primary source of fecal coliform contamination is emanating from animal sources.

The Phase II Monitoring Program also includes a comparison of the DNA profiles of the fecal coliform bacteria isolates obtained from the scat samples collected in January and February 2003 with the DNA profiles from the isolates obtained from the water samples previously submitted for analysis. The results from the Scat Comparison Analysis and a summary of the results are included in Tables 2 and 3, respectively.

As shown in Table 2, the majority of the human matches were collected from IOP-05 (behind IOP Red & White), IOP-14 (28th Ave.), IOP-15 (30th Ave.), IOP-17 (Forest Trail), and IOP-21 (41st Ave.). Therefore, the majority of the fecal coliform that is discharged into the AIWW and Hamlin Creek that emanates from a human source is

located primarily around the Forest Trail area. However, please note that the human source represents less than 20% of the fecal coliform that is discharged from this area of the island. Additionally, less than 10% of the samples collected from the open-water sampling locations indicated that the fecal coliform emanated from a human source. Therefore, the major contributor to the fecal coliform contamination appears to be a combination of wild and domesticated animals.

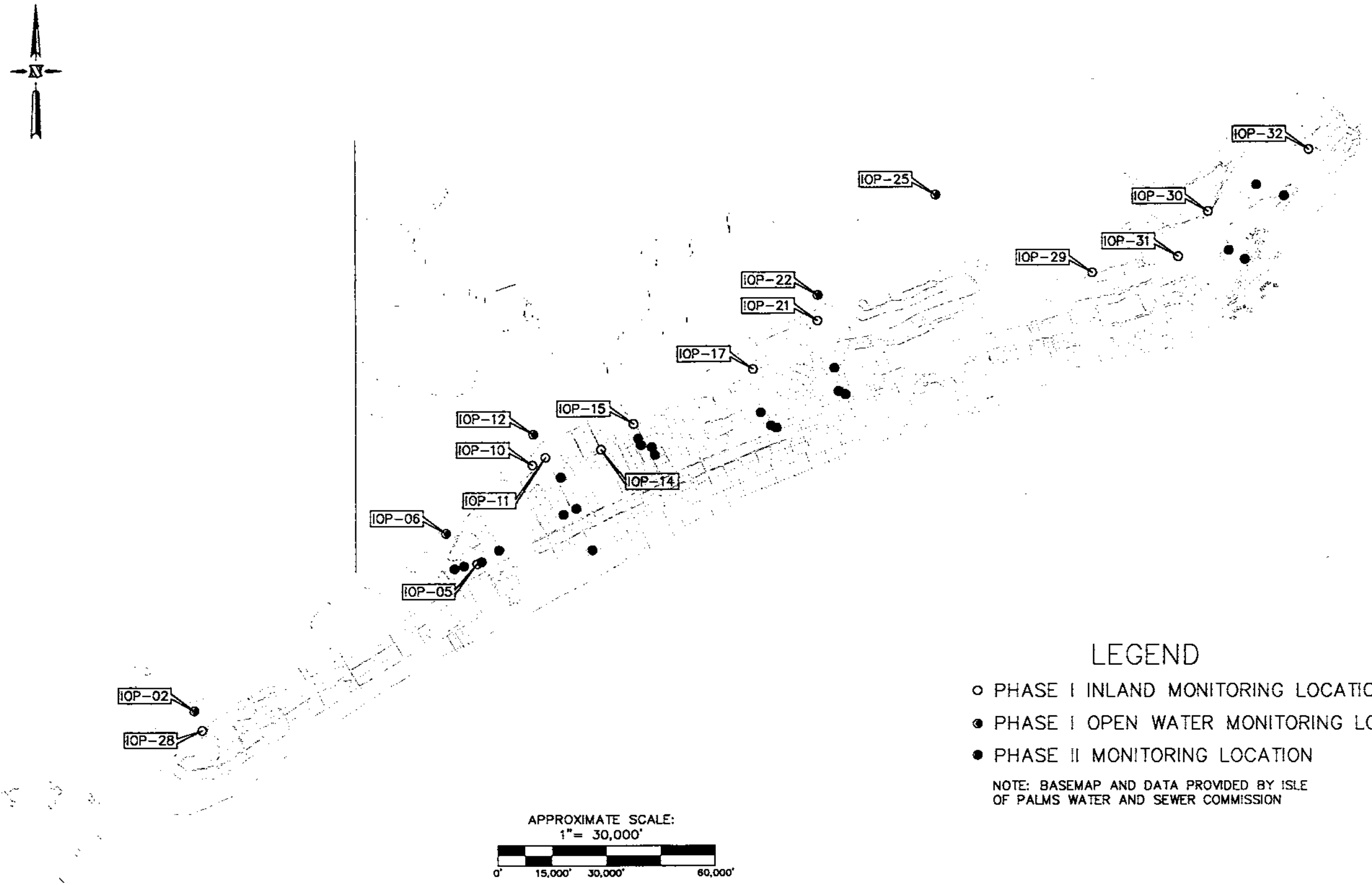
As shown in Table 3, the source of fecal coliform identified by Source Molecular was a combination of wild and domesticated animals. One-hundred and twenty five (125) of the 920 isolates obtained from the water samples matched the profiles obtained from the deer scat samples. Of these 125 matches, 31 were uniquely matched to profiles obtained from the deer scat. Additionally, 107 of the 920 isolates obtained from the water samples matched the profiles obtained from the dog scat samples. Of these 107 matches, 13 were uniquely matched to profiles obtained from the dog scat. In addition, one-hundred and eight (108) of the isolates matched samples collected from multiple species. Therefore, the source of the fecal coliform cannot be attributed to one specific species.

Please note that it is common to observe the same DNA fingerprints in several animal groups. It is also important to note that only one of the samples identified as matching a known animal isolate was previously identified as emanating from a human source. Therefore, misclassification of human and animal sources in the water samples appears to have been minimized.

Eight hundred and nine (809) of the 920 isolates were previously identified as emanating from an animal source. One hundred and eighty-five (185) (22.9%) of these isolates have been matched to a specific animal source. Although the submission of additional scat samples for analysis would increase the statistical significance of these results, the available data indicates that the fecal coliform contamination is emanating from an animal source.

4.0 Summary

The Phase I and Phase II Monitoring Programs were completed in January 2003 and September 2003, respectively. The ribotyping results from the Phase II Monitoring Program clearly indicate that the fecal coliform contamination is emanating primarily from animal sources. The data collected during the Phase I and Phase II Monitoring Programs is now ready to be assembled into the final report. The final report will contain recommendations for the IOP to use to reduce the amount of fecal coliform entering the AIWW and Hamlin Creek. Once the final report is complete, General Engineering will present the findings and conclusions of this project to IOP and its citizens.



APPROXIMATE SCALE:
1"= 30,000'

0' 15,000' 30,000' 60,000'

LEGEND

- ○ PHASE I INLAND MONITORING LOCATION
- ◉ PHASE I OPEN WATER MONITORING LOCATION
- ● PHASE II MONITORING LOCATION

NOTE: BASEMAP AND DATA PROVIDED BY ISLE OF PALMS WATER AND SEWER COMMISSION

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PROJECT: CIOP00102C			
NON-POINT SOURCE POLLUTION ASSESSMENT PROJECT ISLE OF PALMS, SOUTH CAROLINA	MONITORING LOCATIONS		FIGURE 1
DATE: December 12, 2002	DRAWN BY: JBB	APPRV. BY: JEB	

Nov 10, 2003 – 3:24pm
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Tables

Table 1
Results of Phase II Monitoring Events Nos. 9 and 10

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal/ Indeterminate)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
9/8/2003	IOP-02[2]	1210	7.59	23.81	28.98	5.05	20.6	80	1/4/0	Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-05	1348	7.36	23.80	0.85	2.30	23.3	16,000	0/4/1	Low	Partly Sunny	Low	22.8
9/8/2003	IOP-05-1	1340	7.09	24.70	0.27	2.01	9.7	1,700	-	Low	Partly Sunny	None	22.8
9/8/2003	IOP-05-2	1345	7.32	23.73	0.55	2.95	32.2	9,000	-	Low	Partly Sunny	None	22.8
9/8/2003	IOP-05-3	1352	7.43	24.25	0.09	4.10	9.9	5,000	-	Low	Partly Sunny	High	22.8
9/8/2003	IOP-05-4	1355	7.32	24.92	0.88	4.28	8.1	16,000	-	Low	Partly Sunny	Moderate	22.8
9/8/2003	IOP-06[2]	1205	7.50	23.74	26.90	4.74	24.3	900	0/4/1	Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-10	1335	7.25	24.81	0.63	4.00	11.8	3,000	0/4/1	Low	Cloudy	Low	22.8
9/8/2003	IOP-11	1330	7.16	24.60	0.51	3.93	10.3	9,000	0/4/1	Low	Cloudy	Moderate	22.8
9/8/2003	IOP-11-1	1320	7.24	24.49	0.13	4.07	10.3	5,000	-	Low	Cloudy	High	22.2
9/8/2003	IOP-11-2	1322	7.22	24.84	0.16	4.07	8.9	>16,000	-	Low	Cloudy	Low	22.8
9/8/2003	IOP-11-3	1325	7.29	25.78	0.15	3.41	20.1	3,000	-	Low	Cloudy	Low	22.8
9/8/2003	IOP-11-4	1328	7.18	24.13	0.25	3.75	9.6	>16,000	-	Low	Cloudy	High	22.8
9/8/2003	IOP-12[2]	1200	7.52	23.63	27.41	4.98	11.5	300	0/4/1	Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-14	1315	7.27	25.84	0.28	3.46	15.4	16,000	0/4/1	Low	Cloudy	High	22.2
9/8/2003	IOP-15	1310	7.24	24.58	0.26	3.60	11.7	16,000	0/4/1	Low	Cloudy	High	22.2
9/8/2003	IOP-15-1	1250	7.49	25.30	0.23	2.51	8.2	16,000	-	Low	Cloudy	Low	22.8
9/8/2003	IOP-15-2	1255	7.31	24.13	0.30	1.43	1000	>16,000	-	Low	Cloudy	Low	22.8
9/8/2003	IOP-15-3	1300	7.27	25.08	0.31	2.65	25.2	5,000	-	Low	Cloudy	Low	22.8
9/8/2003	IOP-15-4	1305	7.29	24.40	0.29	3.47	21.4	9,000	-	Low	Cloudy	Moderate	22.2
9/8/2003	IOP-17	1125	7.40	23.46	0.75	4.76	36.4	>16000	0/3/2	Low-Falling	Cloudy	High	22.2
9/8/2003	IOP-17-1	1110	7.40	23.67	0.10	5.92	30.4	9,000	-	Low-Falling	Cloudy	Moderate	22.2
9/8/2003	IOP-17-2	1115	7.20	23.89	0.25	3.14	40.1	9,000	-	Low-Falling	Cloudy	Moderate	22.2
9/8/2003	IOP-17-3	1120	7.20	23.41	0.43	3.67	27.7	16,000	-	Low-Falling	Cloudy	Moderate	22.2
9/8/2003	IOP-21	1105	7.27	23.97	3.75	5.57	117.5	9,000	0/2/3	Low-Falling	Cloudy, Rain	High	22.2
9/8/2003	IOP-21-1	1050	7.64	25.84	0.15	3.18	10.7	1,700	-	Low-Falling	Cloudy, Rain	Low	21.7
9/8/2003	IOP-21-2	1055	7.48	25.69	0.14	3.24	17.9	2,400	-	Low-Falling	Cloudy, Rain	Low	21.7
9/8/2003	IOP-21-3	1100	7.19	23.76	0.17	5.55	47.2	>16,000	-	Low-Falling	Cloudy, Rain	High	21.7
9/8/2003	IOP-22[2]	1155	7.52	23.89	15.52	5.36	16.7	900	0/1/4	Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-25[2]	1150	7.43	23.67	28.71	4.38	29.7	27	0/5/0	Low-Falling	Cloudy	-	22.2
9/8/2003	IOP-28	1400	7.77	27.28	0.59	4.51	7.7	2,200	0/3/2	Low	Partly Sunny	Low	22.8
9/8/2003	IOP-29	1045	7.20	24.73	20.16	1.10	13.6	1,300	0/5/0	Low-Falling	Cloudy, Rain	Low	21.7
9/8/2003	IOP-30	1030	7.24	22.68	1.94	1.60	66.8	16,000	0/3/2	Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-31	1040	8.12	24.39	0.86	4.03	13.2	5,000	0/5/0	Low-Falling	Cloudy, Rain	High	21.7
9/8/2003	IOP-32	1015	7.34	24.51	0.59	2.91	18.7	3,000	0/3/2	Low-Falling	Cloudy, Rain	High	21.1
9/8/2003	IOP-32-1	1010	7.22	24.72	0.36	2.51	159.1	300	-	Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-32-2	1035	7.53	25.00	0.45	2.01	13.8	5,000	-	Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-32-3	1025	7.53	25.12	0.45	1.14	11.7	800	-	Low-Falling	Cloudy, Rain	Low	21.1
9/8/2003	IOP-32-4	1020	7.67	24.20	0.54	3.32	23.1	500	-	Low-Falling	Cloudy, Rain	Low	21.1

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source. Indetermiate isolates could be originating from either an animal or a human source.
[2]Open water location

Table 1
Results of Phase II Monitoring Events Nos. 9 and 10

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Probable Source (Human/Animal/ Indeterminate)[1]	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
9/23/2003	IOP-02[2]	1300	7.75	26.40	0.20	5.90	28.9	80	0/5/0	Low	Cloudy	-	24.4
9/23/2003	IOP-05	1415	7.01	25.83	14.91	0.31	20.8	5,000	0/5/0	Rising-Low	Cloudy	Very Low	25.6
9/23/2003	IOP-05-1	1405	7.38	25.22	0.46	0.69	13.1	1,300	-	Rising-Low	Cloudy	Very Low	25.0
9/23/2003	IOP-05-2	1410	7.41	24.86	1.28	0.71	25.2	5,000	-	Rising-Low	Cloudy	Very Low	25.6
9/23/2003	IOP-05-3	1420	8.31	30.92	0.63	4.36	4.2	60	-	Rising-Low	Cloudy	High	25.6
9/23/2003	IOP-05-4	1425	8.33	26.39	0.35	4.10	130.2	>16,000	-	Rising-Low	Cloudy	None	25.6
9/23/2003	IOP-06[2]	1255	7.74	26.58	33.72	4.76	15.8	50	0/5/0	Low	Cloudy	-	24.4
9/23/2003	IOP-10	1400	7.82	25.06	1.14	4.46	16.9	800	0/5/0	Low	Cloudy	Low	25.0
9/23/2003	IOP-11	1355	7.70	24.25	-0.02	3.99	14	3,000	0/5/0	Low	Cloudy	Low	25.0
9/23/2003	IOP-11-1	1330	8.03	25.50	0.29	1.99	18	<20	-	Low	Cloudy	Very Low	25.0
9/23/2003	IOP-11-2	1335	7.67	24.63	0.40	1.78	35	2,400	-	Low	Cloudy	None	25.0
9/23/2003	IOP-11-3	1338	NO WATER						-				
9/23/2003	IOP-11-4	1340	7.69	24.49	0.66	3.03	27.9	5,000	-	Low	Cloudy	Very Low	25.0
9/23/2003	IOP-12[2]	1250	7.55	26.68	13.36	4.56	21.5	8	0/5/0	Low	Cloudy	-	24.4
9/23/2003	IOP-14	1205	7.50	25.70	-0.02	3.27	28.4	500	0/5/0	Low	Cloudy	Very Low	23.9
9/23/2003	IOP-15	1200	7.70	25.77	1.13	4.01	18.6	>16,000	1/4/0	Low	Cloudy	Very Low	23.9
9/23/2003	IOP-15-1	1140	NO WATER						-				
9/23/2003	IOP-15-2	1145	NO WATER						-				
9/23/2003	IOP-15-3	1150	NO WATER						-				
9/23/2003	IOP-15-4	1155	7.29	24.89	1.60	2.06	24.8	9,000	-	Low	Cloudy	Very Low	23.9
9/23/2003	IOP-17	1135	7.69	24.71	2.65	3.75	11.1	9,000	0/5/0	Low	Cloudy	Moderate	23.9
9/23/2003	IOP-17-1	1115	7.56	23.76	0.40	3.34	160.9	80	-	Low	Cloudy	Very Low	23.3
9/23/2003	IOP-17-2	1120	7.61	24.24	0.46	0.89	88	9,000	-	Low	Cloudy	Very Low	23.3
9/23/2003	IOP-17-3	1130	7.53	25.33	0.46	0.99	34.7	5,000	-	Low	Cloudy	Very Low	23.9
9/23/2003	IOP-21	1110	7.10	26.58	15.44	0.53	9.3	>16,000	0/5/0	Falling-Low	Cloudy	High	23.3
9/23/2003	IOP-21-1	1055	7.71	26.91	0.27	0.79	24.4	210	-	Falling-Low	Cloudy	Low	23.3
9/23/2003	IOP-21-2	1100	7.09	24.83	-0.02	0.51	324.1	9,000	-	Falling-Low	Cloudy	Low	23.3
9/23/2003	IOP-21-3	1105	7.14	23.73	-0.01	2.10	39.8	9,000	-	Falling-Low	Cloudy	Very Low	23.3
9/23/2003	IOP-22[2]	1245	7.67	26.99	32.29	4.55	23	900	1/4/0	Low	Cloudy	-	24.4
9/23/2003	IOP-25[2]	1240	7.69	26.82	19.42	5.50	26.4	300	0/5/0	Low	Cloudy	-	24.4
9/23/2003	IOP-28	1430	8.54	28.89	0.92	6.67	10.7	<20	0/5/0	Rising-Low	Cloudy	Low	25.6
9/23/2003	IOP-29	1045	7.20	25.83	29.75	0.17	6.3	900	1/4/0	Falling-Low	Cloudy	None	23.3
9/23/2003	IOP-30	1030	7.28	24.72	9.72	0.15	27.3	>16,000	0/4/1	Falling-Low	Cloudy	None	23.9
9/23/2003	IOP-31	1040	8.30	26.75	1.31	5.65	12.5	170	4/1/0	Falling-Low	Cloudy	High	23.9
9/23/2003	IOP-32	1005	7.47	25.79	2.06	3.00	17.8	2,400	0/5/0	Falling-Low	Cloudy, Lt. Drizzle	High	23.9
9/23/2003	IOP-32-1	1000	7.56	26.68	0.43	2.82	34.9	40	-	Falling-Low	Cloudy, Lt. Drizzle	Very Low	23.9
9/23/2003	IOP-32-2	1035	7.76	26.00	0.58	1.37	14.9	20	-	Falling-Low	Cloudy	Very Low	23.9
9/23/2003	IOP-32-3	1020	7.59	25.96	0.61	4.13	9.5	230	-	Falling-Low	Cloudy, Lt. Drizzle	Very Low	23.9
9/23/2003	IOP-32-4	1015	8.16	26.72	0.59	4.43	22.5	<20	-	Falling-Low	Cloudy, Lt. Drizzle	Very Low	23.9

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source. Indeterminate isolates could be originating from either an animal or a human source.
[2]Open water location

Table 2
Results from the Scat Comparison Analysis
Phase II Monitoring Event Nos. 1-10

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Number of Isolates Analyzed	Number of Isolates w/ Human Matches	% of Human Isolate Matchs	Number of Isolates w/ Animal Matches	% of Animal Isolate Matchs	Number of Isolates w/ Unique Matches to Known Animal Profiles	Type of Animals (# of matches)	Number of Isolates w/ Multiple Matches to Known Animal Profiles	Type of Animals (# of matches)	Indeterminate	% of Indeterminate Isolate Matches
IOP-02[1]	50	3	6.0%	47	94.0%	9	Deer (6), Pelican (3)	6	Cat (1), Dog (1), Squirrel (1), Deer (1), Raccoon (6), Bird (5)	0	0.0%
IOP-05	60	9	15.0%	50	83.3%	0	N/A	13	Cat (9), Dog (12), Squirrel (9), Deer (12), Raccoon (10), Bird (1), Human[2] (1)	1	1.7%
IOP-06[1]	60	3	5.0%	55	91.7%	2	Cat (1), Deer (1)	5	Dog (5), Deer (5)	2	3.3%
IOP-10	55	3	5.5%	51	92.7%	8	Deer (2), Bird (2), Dog (3), Racoon (1)	9	Dog (8), Deer (8), Racoon (1), Bird (1)	1	1.8%
IOP-11	50	2	4.0%	47	94.0%	0	N/A	7	Cat (3), Dog (6), Squirrel (3), Deer (6), Raccoon (4), Bird (1)	1	2.0%
IOP-12[1]	50	5	10.0%	43	86.0%	2	Raccoon (2)	1	Raccoon (1), Bird (1)	2	4.0%
IOP-14	55	9	16.4%	44	80.0%	6	Deer (4), Pelican (2)	4	Dog (4), Deer (4)	2	3.6%
IOP-15	60	10	16.7%	49	81.7%	6	Deer (2), Dog (2), Raccoon (2)	8	Cat (3), Dog (7), Squirrel (3), Deer (7), Raccoon (4), Bird (1)	1	1.7%
IOP-17	60	8	13.3%	50	83.3%	3	Deer (1), Dog (1), Raccoon (1)	7	Cat (4), Dog (7), Squirrel (4), Deer (7), Raccoon (4)	2	3.3%
IOP-21	60	8	13.3%	49	81.7%	8	Deer (5), Dog (1), Racoon (2)	2	Cat (1), Dog (1), Squirrel (1), Deer (1), Raccoon (2), Bird (1)	3	5.0%
IOP-22[1]	50	2	4.0%	44	88.0%	3	Seagull (1), Raccoon (1), Dog (1)	4	Cat (4), Dog (4), Squirrel (4), Deer (4), Raccoon (4)	4	8.0%
IOP-25[1]	50	1	2.0%	49	98.0%	3	Seagull (1), Dog (2)	7	Cat (6), Dog (7), Squirrel (6), Deer (7), Raccoon (6)	0	0.0%
IOP-28	45	4	8.9%	38	84.4%	3	Deer (3)	11	Cat (7), Dog (10), Squirrel (7), Deer (10), Raccoon (8), Bird (1)	3	6.7%
IOP-29	50	1	2.0%	49	98.0%	2	Raccoon (1), Deer (1)	5	Cat (4), Dog (5), Squirrel (4), Deer (5), Raccoon (5)	0	0.0%
IOP-30	60	6	10.0%	50	83.3%	10	Deer (1), Raccoon (5), Dog (2), Bird (1), Seagull (1)	7	Cat (4), Dog (6), Squirrel (4), Deer (6), Raccoon (5), Bird (1)	4	6.7%
IOP-31	55	5	9.1%	50	90.9%	6	Deer (2), Racoon (4)	8	Cat (6), Dog (7), Squirrel (6), Deer (7), Raccoon (7), Bird (1)	0	0.0%
IOP-32	50	2	4.0%	44	88.0%	6	Dog (1), Seagull (2), Deer (3)	4	Cat (4), Dog (4), Squirrel (4), Deer (4), Raccoon (4)	4	8.0%
Totals	**920**	81	**8.8%**	**809**	**87.9%**	77	**See Table 3**	108	**See Table 3**	**30**	**3.3%**

[1]Open water location
[2]Orginally classified as a human match, but match a DNA profile obtained from a known animal source

Table 3
Summary of the Results from the Scat Comparison Analysis
Phase II Monitoring Event Nos. 1-10

NPS Pollution Assessment
Isle of Palms, South Carolina

Type of Animal	Multiple Matches[1]		Unique Matches		TOTALS	
	Number of Isolates	% of Total DNA Isolates	Number of Isolates	% of Total DNA Isolates	Total Number of Isolates	% of Total DNA Isolates
Bird	14	1.52%	3	0.33%	17	1.85%
Cat	56	6.09%	1	0.11%	57	6.20%
Deer	94	10.22%	31	3.37%	125	13.59%
Dog	94	10.22%	13	1.41%	107	11.63%
Squirrel	56	6.09%	0	0.00%	56	6.09%
Raccoon	71	7.72%	19	2.07%	90	9.78%
Pelican	0	0.00%	5	0.54%	5	0.54%
Seagull	0	0.00%	5	0.54%	5	0.54%
Total Animal Isolate Matches	108	11.74%	77	8.37%	185	20.11%
Unidentified Animal Source	0	0.00%	0	0.00%	624	67.83%
Human Source	1	0.11%	80	8.70%	81	8.80%
Indeterminate Source	0	0.00%	0	0.00%	30	3.26%

[1]Multiple matches indicate that the DNA profile obtained from a single fecal coliform isolate collected from a single water sample may match more than one species. Therefore, the sum of all of the fecal coliform isolates collected from the water samples that match isolates from specific animal species is greater than the total number of isolate matches.

Additional Information:

1. % of Human and Animal Known Source Isolate Matches to Total Number of Isolates 28.91%
2. % of Animal Known Source Isolate Matches to Total Animal Isolates 22.87%

Turning the Tide on runoff pollution

SC DHEC's Bureau of Water

Fall 2003

The UK Land Use & Water Quality Connection

By Anne Marie Johnson, S.C. DHEC

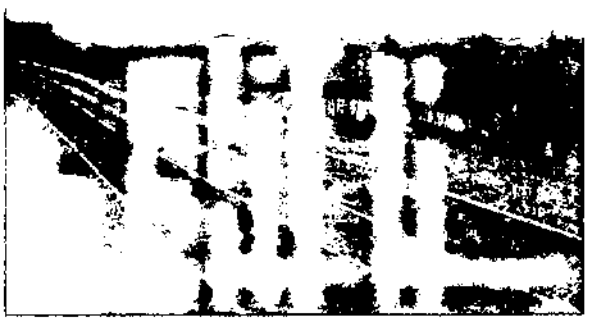
In the UK, land use is addressed through a nationally legislated planning policy ...

This past April, a South Carolina multidisciplinary team traveled to England to study the UK's model land use planning and tree protection system. One aspect of this renowned system the team investigated was how the British are making the connection between land use planning, tree protection, and water quality.

In the UK, land use is addressed through a nationally legislated planning policy that is locally implemented and enforced. Due to the high level of concern in the UK over flooding issues, planning policy guidance requires that plans and applications in areas of both existing development and future development make considerations for potential flooding. It is through this flood planning guidance that the attention of local planning authorities and developers is drawn to water quality protection issues. The following are some of the planning guidance tools that support water quality protection in the UK and are applicable to South Carolina:

- Sustainable Urban Drainage Systems (SUDS) – SUDS are environmentally sustainable stormwater management systems that replicate natural drainage. SUDS protect waterways by preventing pollution, controlling flooding, recharging groundwater, and enhancing the environment.
- Tree Protection Ordinances (TPOs) – Nationally mandated and locally implemented and enforced, individual or group TPOs ensure that trees are valued and protected in communities.

more on page 6



Mandatory greenspace provides amenity value and water quality protection.

Inside

Rural Residents Get a Hand to Improve Water Quality 2

A 101 on the 303(d) 3

Rain Gardens, A Household Way to Improve Water Quality..... 3

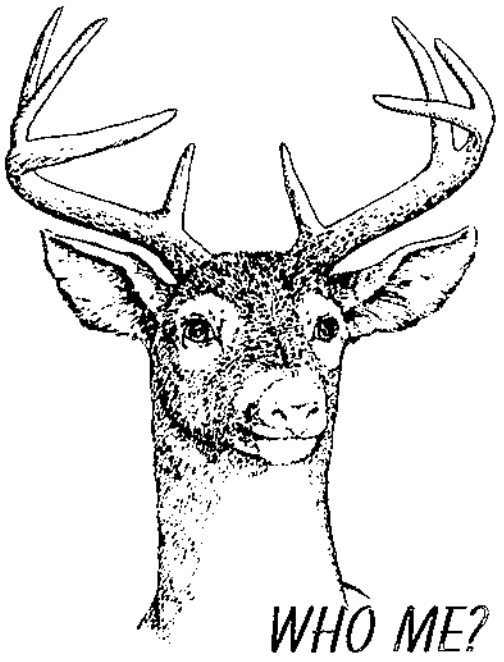
Getting to the Source on the Isle of Palms 4

Success Marks Fourth Anniversary of OPCWA 5

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Getting to the Source on the Isle of Palms

By Linda L. Tucker, City Administrator, Isle of Palms



The City of Isle of Palms is involved in a cutting edge, environmentally significant project. It is looking at whether the high concentrations of fecal coliform bacteria (waste) in the drainage system and Intracoastal Waterway are the result of the leachate of malfunctioning or inadequate residential septic tank systems, or other sources.

While the city was aware of the necessity to keep the waters clean and free of fecal bacteria for swimming, fishing and shellfish gathering, the city approached the project with some trepidation. Inadequate septic systems would likely mean exploration of costly public works project such as the extension of the public sewer system.

In 2001, when the city received a S.C. DHEC/U.S. EPA 319 grant in the amount of $115,027 to assist in funding the nearly $200,000 project, scientists began by first determining which areas of the island produced water samples with high concentrations of fecal coliform bacteria. In partnership with General Engineering & Environmental, LLC (General Engineering), Phase I of the project involved collecting approximately 450 samples from 17 different points on the island to check fecal counts along with a review of historical data.

"Tracking the progress of this project has been increasingly fascinating," according to Mayor Mike Sottile. "As the data has accumulated, it has become more and more interesting to follow."

The second phase of the project involved collecting approximately 275 samples over five events at 38 locations. After determining the areas of fecal contamination, 135 samples were sent to labs for DNA analysis to determine the source of the high bacteria counts.

Interesting results came back from the labs. The majority of the fecal matter, thus far in the project, is identified as animal. The city has extended the project to collect samples during the peak tourist season when the island is the most heavily populated and when the warm temperatures would contribute to the incidence of bacteria. As the project continues, samples continue to support animal, not human, fecal contamination.

Currently, the project is approaching its final stages where the animal source is being determined by DNA results. Speculation was that those sources might be domestic pets, raccoons and/or birds. Much to the staff's and City Council's surprise, deer might be the source.

The city now refers to its problem as "The Bambi Dilemma." The city must tackle this challenge while at the same time acknowledging that the deer population made the island their home for food and forage long before the island was developed as a residential, recreational community. As the project ends, the city will be preparing for the public presentation of results and developing ideas on methods, if any, to improve the cleanliness of water.

Working towards that end, the city has imposed a new septic tank ordinance which will prohibit home buyers from expanding an existing home or building a new one without testing the septic system, improving it or connecting to the public waste-water treatment system. Also, the city prohibits live aboard vessels at its City Marina and received a grant for and maintains a boat pump out facility as part of the marina services.

The Public Works Committee of City Council continues to work to improve the drainage system by cleaning the existing system, expanding the piped network, and adding to the collection system. Finally, individual residents and visitors are encouraged to clean up after their pets. Pooper-scoopers are placed at all beach access paths and at the marina for the convenience of pet owners and to encourage compliance with the "Pooper Scooper" ordinance.

For more information on this project go to www.sourcemolecular.com/news/newsjuly2003a.htm.

City of Isle of Palms
Department of Public Works
October 2003
Monthly Report
David D. Mobley, Jr., Director

1. The department received 556 phone calls in the month of October. Six (6) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. One dead animal was disposed of this month. Fourteen (14) rollout carts/recycle bins were delivered. Nineteen (19) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Twenty (25) loads (94.09 tons) of C&D waste, eight (08) garbage packer loads (32.25 tons) of limbs and leaves and twenty-four (24) loads (100.22 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Two (2) scrap metal containers were transported to Charleston Scrap Metal.

3. Two debris containers were disposed of for The Wild Dunes Golf Course maintenance.

4. The dog pooper-scoopers were checked and filled each Monday throughout this month

5. The Windjammer requested a reduction from 2 to 1 dumpsters during the winter months.

6. The Charleston County CTC has agreed to the requested Isle of Palms a Storm Management Study of the City's drainage system. The study has been contracted by the County to The LPA Group of Columbia. Two meetings have occurred with Charleston County's Jim Armstrong and Chris Carlson and the LPA Group representative John Boylston.

7. The employee of the month of October 2003 is Russell Roper.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: November 10, 2003

Subject: October 2003 Employee of the Month

I would like to nominate Russell Roper for the October 2003 Department of Public Works Employee of the month. In the past month, employee Roper has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Roper consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Roper is an asset to the Isle of Palms Department of Public Works.

ISLE OF PALMS
PUBLIC WORKS
2003-2004
MAINTENANCE
REPORT
104620.5017

	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
10/13/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Window Replacement	Glasspro	$	264.11
10/15/03				Grill for tractor	Fields Ornamental	$	125.08
10/15/03				Door Panel, cooler holders, strobe light	Fields Ornamental	$	361.12
10/16/03	PW-9	1997 Catapiller IT14G	CAT LOADER	General Maintenance	Blanchard Machinery	$	583.80
10/17/03				Credit for unused parts	Dorchester Tractor	$	(114.25)
10/17/03	PW-2	1988 Ford F800 20yd	GARBAGE PACKER	Rebuild Front-end, tiny pins bushing tre-Rod ends aligned front end	Charleston Co. Fleet	$	2,758.05
10/17/03					FleetPride	$	80.07
10/17/03	PW-2	1988 Ford F800 20yd	GARBAGE PACKER	Repaired Hydraulic hose	Charleston Co. Fleet	$	96.35
10/17/03	PW-6	1985 Ford LN 8000 17 yd	GARBAGE PACKER	Repaired Leaking Transmission	Charleston Co. Fleet	$	253.64
					Total Ending Oct-03		$4,773.65
11/3/03	stock item			Enamel Spray Paint	Isle of Palms Hardware	$	11.64
11/3/03	PW-16		GARBAGE PACKER	Tire Repair	Williams Tire	$	333.76
11/3/03	stock item			Cleaners/Degreasers	Isle of Palms Hardware	$	24.83
11/5/03	stock item			Cleaners/degressers	Isle of Palms Hardware	$	37.32
11/5/03	stock item			Cleaners/degressers	Isle of Palms Hardware	$	19.25
11/6/03	stock item			Cleaners/degressers	Isle of Palms Hardware	$	38.71
11/7/03	Lawn Mower			Replaced hood and serviced	Dorchester Tractor	$	195.08
11/10/03	PW18	2002 Mack Freedom	Flat Bed	Repair/Welding tail lights	Fields Ornamental Iron	$	100.70
11/10/03	PW9	1997 Catapiller IT14G	CAT LOADER	Head light bulbs	Blanchard Machinery	$	27.25
10/17/03	PW-2	1988 Ford F800 20yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	509.67
					Total Ending Nov-03	$	1,298.21

ISLE OF PALMS
PUBLIC WORKS
2003-2004
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104620.5017

	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
7/1/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Install new nuts & valves	Hughes Motor	$	434.19
7/2/03	Stock Items			Strobe light	Fleet Industries	$	94.68
7/2/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	IT14G oil change	Blanchard Machinery	$	583.80
7/7/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	69.55
7/10/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Rubber Flaps for hopper	Charleston Rubber	$	78.86
7/10/03	PW-19	2002 Ford F150 Pickup	PICKUP TRUCK	Rubber Flaps for hopper	Charleston Rubber	$	78.87
7/11/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.95
7/11/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Oil Change	Auto Care Express	$	31.15
7/11/03	PW-19	2002 Ford F150 Pickup	PICKUP TRUCK	Oil Change	Auto Care Express	$	31.15
7/14/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	64.90
7/14/03	PW-17	2001 Ford F150 Pickup	PICKUP TRUCK	Air Fill	Napa Auto Parts	$	16.83
7/14/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Hydraulic Hose	Napa Auto Parts	$	47.25
7/16/03	Stock Items			Cleaners/Degreaser	Walmart	$	45.71
7/18/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	298.61
7/26/03	PW-7	1997 Intl PakMor 30 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	255.74
7/26/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	1,327.21
7/29/03	Stock Items			Cleaners/degreaser	Isle of Palms Hardware	$	30.28
7/29/03	Stock Items			Bulb	Isle of Palms Hardware	$	0.89
7/29/03	PW-1	1998 Ford F150 Pickup	PICKUP TRUCK	Service	Auto Care Express	$	6.95
7/31/03	PW-16	1999 Mack MR6886 33 yd	GARBAGE PACKER	Radiator Core Charge	Hughes Motor	$	1,840.13
7/31/03	Stock Items			Replacement Strobe/reflector assembly	West Chatham	$	28.50
7/31/03	PW-3	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Door Hindges and hood refinished	Charleston Co. Fleet	$	1,027.69
7/31/03	PW-2	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Replaced tie-rod ends	Charleston Co. Fleet	$	27.49
7/31/03	PW-14	1998 Mack MR688S 33yd	GARBAGE PACKER	Oil & Filter, DOT Insp. Light repair, etc	Charleston Co. Fleet	$	500.00
7/31/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Oil & Filter, DOT Insp. Light repair, etc	Charleston Co. Fleet	$	500.00
7/31/03	Lawn Care			Weedeater, lawn mower, & edger repair	Charleston Co. Fleet	$	192.09
					Total Ending July-03	$	7,619.47

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	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
8/4/03	PW-3	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Seat Repair	Carolina Upholstery	$	150.00
8/5/03	PW-3	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Repair the Starter Drive	Cannon's Auto	$	49.99
8/5/03	Stock Items			Gloss Black Enamel	Isle of Palms Hardware	$	23.70
8/8/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Core Charge on Radiator	Hughes Motors	$	1,385.12
8/12/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Main Hydraulic Hose	Allen & Webb	$	176.04
8/14/03	PW-17	2001 Ford F150 Pickup	GARBAGE PACKER	Repair the Solenoid for Dumper	Napa Auto Parts	$	8.47
8/14/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Solenoid Repair Air Control	Amick Equipment	$	89.06
8/15/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Hydraulic Hose	Allen & Webb	$	47.60
8/20/03	PW-21	2002 Mack MV322	FLATBED	Title and Registration fees	DMV	$	17.00
8/21/03	Stock Items			Cleaners/degreasers	Isle of Palms Hardware	$	37.03
8/27/03	Stock Items			Windshield Wiper Blades/HP belt	Bumper to Bumper	$	54.63
8/31/03	PW-2	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Coolant, filter	Bumper to Bumper	$	38.64
8/31/03	PW-14	1998 Mack MR688S 33yd	GARBAGE PACKER	Headlight	Bumper to Bumper	$	12.66
8/31/03	PW-16	2001 Mack MR688S 33yd	GARBAGE PACKER	Headlight	Bumper to Bumper	$	12.67
8/31/03	Stock Items			80W90G Motor Oil	Bumper to Bumper	$	32.76
8/31/03	Stock Items			Strobe Light	Bumper to Bumper	$	39.81
					Total Ending Aug-03	$	2,175.18
9/1/03	PW-1	1998 Ford F150	Pickup Truck	Tune-up and brakes	Williams Tire	$	476.52
9/3/03	PW-9	1997 Caterpillar IT14G	CAT LOADER	Repair to Fuel Gauge/Replaced Grill	Blanchard Machinery	$	339.61
9/5/03	PW-8	1994 Ford LNT800 30 yrd	GARBAGE PACKER	Repair Hose and Back up Alarm	Napa Auto Parts	$	25.48
9/8/03	PW-21	2002 Mack MV322	FLATBED	Replaced the tarp	Hughes Motors	$	259.52
9/8/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Replaced (4) Tires	Williams Tire	$	1,087.64
9/8/03	PW-2	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	69.55
9/5/03	PW-1	1998 Ford F150	Pickup Truck	Service	Auto Care Express	$	13.90
9/11/03	PW-8	1985 Ford LN8000 17yd	FLATBED	Truck Lamp, car wash, compound	Napa Auto Parts	$	17.97
9/11/03	PW-2	1988 Ford F800 Truck 20 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	112.02
9/11/03	PW-5	1985 Ford LN8000 17yd	FLATBED	Tire Repair	Williams Tire	$	112.02
9/11/03	PW-15	1999 Mack MR6885 33 yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	112.03
9/11/03	PW-6	1985 Ford LN8000 17yd	FLATBED	Torsion mount	Fleet Pride	$	22.68
9/11/03	PW-14	1998 Mack MR688S 33yd	GARBAGE PACKER	Repair air suspension seat spring was broken, brakes would not hold, had bad slack adjusters, truck was completely serviced	Charleston Co. Fleet	$	900.42
9/11/03	Lawn Care			Weedeater/mower repair-	Charleston Co. Fleet	$	77.89

ISLE OF PALMS
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	VEHICLE	Year, Make, and Model		DESCRIPTION	VENDOR		AMOUNT
9/11/03	PW-16	2001 Mack MR688s 33yd	GARBAGE PACKER	Complete pm performed annual dot inspection completed hydraulic filters changed, replaced a switch and made repairs to wiring	Charleston Co. Fleet	$	674.03
9/11/03	PW-7	1997 International 4900 30yd	GARBAGE PACKER	Complete pm performed change transmission filter, repair wiring and lights, install cable fan replace washer solvent nozzles change hydraulic filter	Charleston Co. Fleet	$	1,108.32
9/11/03	PW-6	1985 Ford LN8000 Truck 17y	FLATBED	Replaced power steering pulley power steering cap and adjust brakes.	Charleston Co. Fleet	$	601.21
9/11/03	PW-8	1994 FordLNT8000 30yd	GARBAGE PACKER	Dead Battery service call rear brakes were frozen, found both rear slack adjusters frozen, adjusters were removed and cams were inspected.	Charleston Co. Fleet	$	625.00
9/11/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Jump start truck charge batteries replace power steering pump	Charleston Co. Fleet	$	1,095.91
9/11/03	Credit			Credit on Lamp	Napa Auto Parts	$	(10.69)
9/12/03	PW-6	1985 Ford LN8000 17yd	GARBAGE PACKER	Brake Chamber	Fleetpride	$	44.96
9/15/03	PW-6	1985 Ford LN8000 17yd	FLATBED	Splash Guard and Gloss White Paint	Napa Auto Parts	$	10.37
9/17/03	PW-6	1985 Ford LN8000 17yd	FLATBED	Hose and Fittings	Napa Auto Parts	$	53.18
9/19/03	PW-1	1998 Ford F150	Pickup Truck	Oil Change and Service	Auto Care Express	$	40.21
9/26/03	stock item			Hydraulic Oil	Cel Oil	$	49.65
9/26/03	PW-8	1994 Ford LNT8000 30yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	69.55
9/26/03	PW-7	1997 International 4900 30yd	GARBAGE PACKER	Tire Repair	Williams Tire	$	26.50
9/30/03	stock item			Cleaners/degressers	Isle of Palms Hardware	$	92.97
9/30/03	stock item			Strobe lights	Bumper To Bumper	$	56.27
9/30/03				Credit on Lamp	Bumper To Bumper	$	(12.67)
9/30/03	PW-14		GARBAGE PACKER	Tire Repair	Williams Tire	$	517.38
9/30/03				Tire Repair	Williams Tire	$	355.79
9/30/03				Tire Repair	Williams Tire	$	69.55
					Total Ending Sept-03	$	9,095.04
10/1/03	A/P				Dorchester Tractor Co.		$57.17
10/1/03	A/P				Dorchester Tractor Co.		$137.91
10/1/03	A/P				Palmetto Ford Inc.		$96.60
10/1/03				SC Sales & Use Tax not collected	SC Dept of Revenue		$7.82
10/10/03					Walmart Stores		$49.22
10/10/03	PW-1	1998 Ford F150	PICKUP TRUCK	Towels/Wax	Napa Auto Parts	$	17.96

ISLE OF PALMS
PUBLIC WORKS
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MAINTENANCE
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104620.5017

	VEHICLE	Year, Make, and Model	DESCRIPTION	VENDOR	AMOUNT

Total Ending July 2003	$	7,619.47
Total Ending August 2003	$	2,175.18
Total Ending September 2003	$	9,095.04
Total Ending October 2003		$4,773.55
Partical for November 15, 2003		$1,296.21
Total as of October 10, 2003	$	24,961.55
Annual Budgeted Amount 2003 - 2004 Budget	$	80,000.00
Balance Remaining	$	55,038.45
Percent of Budget Remaining		69%

Milne R. McCallum, CPA (843)886-4CPA
109 Carolina Boulevard, Isle of Palms, South Carolina 29451-2106 (843)886-4272

November 10, 2003

Public Works Department
City of Isle of Palms

I am writing this letter to thank and recognize Mr. Charles Williams. This morning he went out of his way to return my daughter's wallet which was found on top of a garbage can at the end of my block. How the wallet came to be there is a mystery but I certainly appreciate Mr. Williams help in finding and returning it. Although the wallet did not contain anything of monetary value it would have been time consuming to replace her drivers license and Red Cross certifications.

This occurrence once again reminds me of what a fine public works department we have here on the island. Many Thanks.

Sincerely,

Milne R. McCallum

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Director of Building and Planning

DATE: November 5, 2003

RE: Recommendation for roll out carts

I perceive several areas where the City could change its policies to improve the level of compliance with the of roll-out cart regulations. Currently, our policy requires two written warnings prior to issuing a $10 fine on the third offense, then a $25 fourth offense, and then a $50 fifth offense (see attachment 1). To require an enforcement officer to document and keep records of five separate offenses before getting to a substantial fine is overly tedious.

Another difficulty has been tracking down the name of offenders. The Public Works Department keeps a data base of what address each can was issued, but no information on the owner or person responsible. I would estimate that over 70% of the offenders are renter occupied property, with tenants that are nearly impossible to locate. I have discussed the possibility of holding the owner of the property accountable with the City's Attorney, and he feels that the City should not do this.

A final problem is a lack of time available in the Building Department's staff needed to properly implement a comprehensive program. We currently try to control those areas generating complaints of specific addresses, which total about fifteen carts a week. This takes about one hour a week of time. I would estimate a need of about 15 to 20 hours a week to be proactive and cover the entire Island. When the Building Department took on this task it was at a time when we were staffed with four full-time employees, and it was done at the urging of Patrice Robertson to justify earning overtime pay on Saturdays. The only alternative I see to shifting this responsibility, which was touched upon in making the decision to downsize the staff of the department (see attachment 2), would be to hire an additional full time/ part time employee.

My recommendation, which should resolve each of these problems, is to implement a program that closer resembles the Town of Mount Pleasant's procedure. I spoke with

Dave Behrens of the Town of Mount Pleasant's Sanitation Department and he gave me a description of their policy. The first time a cart is noticed out a sanitation worker adheres, with duct tape, a large weather-proof notice of violation on the top of the cart that cannot go unnoticed. If the problem continues, the sanitation staff removes the cart and returns it to the public works shed. This inevitably generates a call and a visit to the shed from the offender. At this time, the name and contact information and his/her signature on an agreement of understanding can be obtained. After the cart is returned Mr. Behrens explained that it is extremely rare to ever have a problem again, but when they do a code enforcement officer is given the record of the problem and a $312 fine is issued.

I believe that these changes would adequately address our problem and can be implemented without a change to the ordinance (see attachment 3). According to Janet, the current schedule of fines was not adopted by Council as an ordinance, but by resolution or possibly a simple majority vote. It appears from reviewing the ordinance that it would allow for a fine of up to $500 per offense (see attachment 4). Please let me know if you have any questions about these suggestions.

Nº 000689

CITY OF ISLE OF PALMS South Carolina

NOTICE OF NON-COMPLIANCE

The City of Isle of Palms Code requires the roll-cart to be removed from the right-of-way by 7:00 pm on the day of collection. Carts left in the right-of-way the day after collection may result in a citation as indicated below. Please work with us to avoid additional warnings or citations.

33 TWIN OAKS — Address

10:10 AM — Time

Please be advised this is your:

- ☑ 1st Offense - Written Warning
- ☐ 2nd Offense - Written Warning
- ☐ 3rd Offense - Citation $10.00 Fine
- ☐ 4th Offense - Citation $25.00 Fine
- ☐ 5th Offense - Citation $50.00 Fine
- ☐ 6th Offense - Citation $100.00 Fine

Thank you for your assistance. If you have any questions, you may call 886-9912.

Code Enforcement

9/16/02 — Date

ATTACHMENT 1

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: August 1, 2002

RE: Restructuring of Building Department

Attached are my recommendations on revising the job descriptions and the restructuring of the Building Department. These recommendations suggest that the duties currently included in the Building Official's job description be divided, with the administrative duties associated with directing the department being incorporated into the Zoning Administrator's job and the technical tasks related to building code enforcement be incorporated into the Building Inspector's job. Once William fulfills the certification requirements for the Building Official position, I would recommend that the Building Inspector's position be eliminated and he be upgraded to Building Official.

I have discussed the effect of downsizing the Building Department on the City's Building Code Effectiveness Grading System (BCEGS) rating with an Insurance Services Office, Inc. (ISO) representative. His response was a bit vague, but he did not seem to think the City would be negatively impacted. He informed me that we were not due for a re-evaluation for about three years and our rating would be partially based on the amount of building activity that takes place in the next three years. I told the representative that you might be contacting him to discuss the issue (Mike Bratcher, ISO, 910-298-2303).

I believe that the current permanent staff of the Building Department along with part-time summer help can handle the current workload. With the recent addition of residential rental program and the loss of a position, the department will not be in a position to take on any major additional duties and would like to be relieved of some time consuming minor tasks (i.e. enforcing roll-out cart requirements).

I have provided these recommendations on the attached disc, in case you would like to edit any of the documents to present to Council. Please let me know if there is anything that I can do to help. Thanks.

ATTACHMENT 2

Code Adopted 4/26/94

Sec. 3-2-7 Scattering of contents or rummaging through garbage containers.

It shall be unlawful for any person to dump, scatter or spread, or allow to be dumped, scattered or spread, the contents of garbage carts, bags or containers, public or private, on any property in the City, and further it shall be unlawful for any person to enter upon or rummage or plunder through the contents of any garbage cart, bag or container of another, or to use the container or trash enclosure of another without permission. (Code 1970, Sec. 18-9, as amended by Ord. of 1/13/77, and further amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-8 Garbage roll-out carts shall not be kept upon street or road rights-of-way.

Garbage roll-out carts shall not be placed in the right-of-way of a street or road except when placed for collection. Carts shall not be placed for collection prior to 7:00 o'clock p.m. on the day before collection. Carts shall be removed from the right-of-way no later than 9:00 o'clock a.m. on the day following collection. Except for such times when lawfully placed for collection, no carts shall be allowed to remain clearly visible from a street, road, or right-of-way. (Code 1970, Sec. 18-10, as amended by Ord. of 1/13/77, amended by Ord. No. 1997-16, adopted 8/26/97; and amended by Ord. No. 2001-3, adopted 2/27/01)

Sec. 3-2-9 Collection.

All garbage generated from residential property will be collected in accordance with schedules established by the City from time to time. (Amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-10 Placing garbage roll-out carts for collection.

When placing garbage roll-out carts for collection, they shall be placed within 10 feet of the edge of the pavement of the street. Carts which are not placed in a location which is easily accessible by collection personnel and equipment will not be emptied. The handles of the carts shall be faced toward the street. (Amended by Ord. No. 1997-16, adopted 8/26/97)

Sec. 3-2-11 Collection of major household appliances.

The collection of major household appliances such as refrigerators, washing machines, dryers, dishwashers, furniture, bed mattresses, etc., will be made upon notice to the sanitation department. The sanitation department will then notify the owner when to place the appliance on the edge of the road for collection by the department. (Code 1970, Sec. 18-13, as amended by Ord. of 1/13/77)

SEE ATTACHMENT 4

Sec. 3-2-12 Penalties for noncompliance with or violation of this chapter.

Any person violating any provision of this chapter shall, upon conviction, be punished as provided in section 1-3-66 of this code. A violation of this chapter shall not be considered as a continuing offense, but each day that this chapter is violated shall be a separate and distinct offense. (Ord. No. 1979-16, 10/14/79)

Sec. 3-2-13 Definition of "curb".

For purposes of this Chapter, the definition of "curb" shall include the edge of a street, road or right-of-way. (Ord No. 2001-3, adopted 2/27/01)

ATTACHMENT 3

Sec. 1-3-65 Severability of parts of code.

It is hereby declared to be the intention of the city council that the sections, paragraphs, sentences, clauses and phrases of this code are severable, and if any phrase, clause, sentence, paragraph or section of this code shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this code. (Code 1970, Sec. 1-5)

Sec. 1-3-66 General penalty; continuing violations.

(a) Whenever in this code or in any ordinance or resolution of the city council or any rule, regulation or order promulgated by any officer or agency of the city under authority duly vested in him or it, any act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or the doing of any act is required, or the failure to do any act is declared to be unlawful or an offense or a misdemeanor, where no specific penalty is provided therefor, the violation of any such provision of this code or any such ordinance, resolution, rule, regulation or order shall be punished by a fine not exceeding $500 or imprisonment for a term not exceeding 30 days, or both, in the discretion of the municipal judge. Each day of such violation shall constitute a separate offense. (Code 1970, Sec. 1-6; amended by Ord. No. 1994-4, 4/26/94)

(b) Any person or entity violating any provision of the Code of Ordinances of the City of Isle of Palms, or any code adopted pursuant thereto, within the corporate limits of the City of Isle of Palms may be issued a uniform ordinance summons. Issuance of the uniform ordinance summons shall vest jurisdiction in the Municipal Court to hear and dispose of the charge for which the uniform ordinance summons was issued and served. The uniform ordinance summons may be issued by any city law enforcement officer or any other city employees designated by the City Administrator as code enforcement officers. The bond amount for violations shall be prescribed by the chief municipal court judge. City law enforcement or code enforcement officers are prohibited from accepting bonds. Bonds are to be posted in the manner prescribed in the uniform ordinance summons. The uniform ordinance summons shall not be used to perform a custodial arrest. This ordinance does not apply to any ordinance which regulates the use of motor vehicles on the public roads.

Note: Ordinance 1993-15, 10/26/93, amended criminal fines from $200 to $500 per SC Code Section 5-7-260.

ATTACHMENT 4

CHARLESTON COUNTY
SOUTH CAROLINA

James C. Hutto
Director

PUBLIC WORKS DEPARTMENT

843.202.7600
Fax: 843.202.7601
Lonnie Hamilton, III Public Services Building
4045 Bridge View Drive
North Charleston, SC 29405-7464

October 15, 2003

Mr. David Mobley
Public Works Director
P. O. Drawer 508
Isle of Palms, South Carolina 29451

RE: STORM SEWER OUTFALL – WHISPERING PALMS LANE

Dear Mr. Mobley:

As requested, we have investigated the storm sewer outfall line for Whispering Palms Lane and Waterway Boulevard. Our field investigation did not identify any deficiencies that warrant repairs at this time. We would, however, recommend monitoring the outfall if you suspect problems. The review of plats and related documents did reveal that the existing storm sewer is not located within the plated drainage easement, and we were unable to identify Whispering Palms Lane as a publicly dedicated right-of-way.

If you have questions, please contact me at 202-7600.

Sincerely,

Charles C. Jarman, Jr., PE
Engineering Superintendent

CCJ/nbs

c: James C. Hutto, Public Works Director

F:\Corr\Eng\Jarman\IOP Drainage Whispering 101403.doc

GPI SERVICES, LLC
640 MERIA DRIVE
GEORGETOWN, SOUTH CAROLINA 29440
843-545-1253

Business license ?

September 16, 2003

Mr.David D. Mobely
Public Works Director
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, South Carolina 29451

Dear Mr. Mobely:

GPI Services, LLC is pleased to provide the City of Isle of Palms with the attached proposal for the work on the palm trees that we discussed last week. We think that the attached proposal addresses all pertinent details of the work to be performed.

If you or anyone else has any questions or comments about our proposal, please call me at the above telephone number. You can also reach me by cell phone at (843)325-5654.

We are prepared to get started on the job immediately if we are selected.

Thank you very much for giving us the opportunity to bid on this job.

Very truly yours,

Matthew W. Layman, Owner
GPI Services, LLC

GPI SERVICES. LLC

JOB ESTIMATE

Mr. David D. Mobely
Public Works Director
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Job Description
Pruning 1,000 palm trees as per attached proposal

Itemized Estimate: Time and Materials	
Total proposed fee based on pruning 1,000 palm trees in Isle of Palms (Includes all costs, including removal of waste) Trees in excess of 1,000 will be billed at $15 per tree. Invoices will be submitted weekly based on work performed through date of billing.	
Total Estimated Job Cost	**$ 15,000.00**

This is an estimate only, not a contract. Prior to any work being performed a contract will be prepared and executed by the parties involved.

Matt Jayman
Prepared By

9/17/03
Date

ROBERT C. CHESNUT ASLA
LANDSCAPE ARCHITECTURE AND RENOVATION DESIGN
288 MEETING STREET SUITE 304
CHARLESTON, SC 29401

TEL.NO.:(843) 577-3673
FAX.NO.:(843) 577-3745

886-8005

Mayor Michael Sottile
And City Council
City of Isle of Palms
Isle of Palms, SC 29464

March 25, 2003

Dear Council Members:

Regrettably, I am unable to attend tonight's City Council meeting but I would like to address the need for the City to budget funds for tree maintenance.

For four years, I served as Chairman of the Plant-A-Palm committee, working closely with Mayor Carmen Bunch, P. Shaffer, Jack Sims, etc.

This volunteer committee planted in excess of 600 palmetto trees as a gift to the City of Isle of Palms. Few would admit that this planting effort certainly did not improve the appearance of the island after Hugo.

Most other committees have money appropriated to purchase and install such trees. Nevertheless, not only as a landscape architect, but as a property owner and part-time resident of the Isle of Palms, I strongly encourage this Council to budget for annual pruning of these badly in need trees.

If approximately a mere $10 - 20.00 each is spent annually for preserving these trees, a budget of $6,000-$12,000 should be set aside.

Your support is now needed to protect these trees which beautify our island. Please vote to set aside funds to keep our island beautiful.

Sincerely,

Robert C Chesnut

Robert C. Chesnut

Objectives:

A large number of palm trees within the City of Isle of Palms shall be pruned to improve appearance, health and reduce the risk of pest infestation.

1. All dead fronds shall be removed from trees.
2. All cholorotic fronds shall be removed.
3. All flowers, fruit, seed pods, stems or loose fronds that may create a hazardous condition shall be removed.

Procedures:

- Climbing spikes shall not be used
- Fronds removed shall be severed close to the base without damaging living trunk tissue.
- No green fronds shall be removed above a horizontal line drawn across the base of the crown.
- Pruning cuts shall be in accordance with ANSIA 300 pruning standards. Work shall be performed in accordance with ANSI 2133.1 safety standards.
- Pruning shall be in accordance with ISA's **Best Management Practices: Tree Pruning**

REGULAR CITY COUNCIL MEETING
April 22, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on April 22, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Mayor Sottile introduced and swore in Lynsey Smithson, Beach Services Officer, and Ken Ellis, Firefighter. (Exhibit A)

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS.
March 25, 2003 - Regular City Council Meeting
April 8, 2003 - Special City Council Meeting
April 15, 2003 - Special City Council Meeting

Councilman Bettelli made a motion to approve all the minutes as presented; Councilwoman Hanbury seconded and asked that the minutes of March 25, 2003, be amended by adding to page 3, under report of 50th Anniversary Committees, "also thanking volunteers;" amended motion passed unanimously.

D. CITIZENS COMMENTS - Glenn Shadle, President of the Morgan Creek Harbor Association, commended City Council for their participation and persistence in coming to agreement with all parties in the dredging project for the Marina area. He noted that there was a pre-construction meeting today and the project will begin shortly.

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meetings of March 26 and April 15, 2003, (Exhibit B)

(A) Councilman Abele made a motion to authorize the expenditure of $6,000 from Municipal Accommodations Tax Funds for trimming the palm trees aligning Palm Boulevard; Councilman Miller seconded; motion passed 7-2.

(B) Councilman Bettelli made a motion to approve the expenditure of State Accommodations Tax Funds for $3,500 for the annual Half Rubber Tournament at the Recreation Center and $6,000 for the Isle of Palms Garden Club's project of landscaping the intersection of 41st Avenue and Palm Boulevard; Councilman Miller seconded; motion passed unanimously.

PUBLIC WORKS COMMITTEE
November 12, 2003
5:45 p.m., Public Works Building
AGENDA

1. Approval of Prior Month's Minutes - October

2. Citizens Comments - (A) Ross Nelson, Nonpoint Source Status - September and October
   Turning the Tide
   (B) Guy Taylor - 619 Ocean Boulevard

3. Monthly Department Report for September - Director David Mobley

4. Old Business
   (A) Status of Field Monitoring of Open Ditches
   (B) Rollout Cart Enforcement
   (C) Crosswalks on Palm Boulevard
   (D) Follow-Up on Whispering Pines Lane

5. New Business
   (A) Litter on Beach - Cigarettes
   (B) Yellow Barrels in Area of 5th Avenue

6. Miscellaneous
   (A) Proposal for Trimming Palm Trees
   (B) Set Date for Next Meeting - December , 2003

7. Adjournment - Time (Please say into tape recorder.)

EXHIBIT D

RECREATION COMMITTEE
November 11, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on November 11, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice, City Administrator Tucker, Recreation Director Page, Mayor Sottile, Councilmembers Hanbury and Taylor and Mark Clancy and David Burt from LS3P. Also in attendance was Councilwoman-Elect McMackin.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the October minutes as submitted; Councilwoman Rice seconded; motion passed unanimously.

2. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- The new softball scoreboard has been installed.
- Men's Softball tournament begins November 17.
- Flag Football begins November 16.
- Volleyball registration is going very well and there will be a parent/player meeting prior to the games taking place.
- Halloween carnival was very successful with 300-400 people attending.
- The Christmas Card contest was held and the winner will be announced at the Tree Lighting Ceremony on December 4th.

3. Old Business. Review Recreation Building Expansion Budget. (See attached budget.) Administrator Tucker noted that the bid opening was held on October 28th and all of the bids were greater than the amount that the City had budgeted. She referred to the attached sheets and explained how the figures were determined. She felt that, with the cost differences she reported and the cost-saving changes that LS3P will explain, the City may have enough money to construct the new facility to meet the expectations of City Council.

Mark Clancy began by apologizing that his firm's estimates, as well as the third party estimates, were lower than the actual bids. He further stated that there was an eleventh-hour independent estimate that was higher than those done earlier, and, as a result of this estimate, LS3P revised the bid package to provide some alternatives to bring the costs down and identified some items that could be removed without compromising the overall project. Referring to the attached Cost Savings Ideas, Mr. Clancy and Mr. Burt explained the individual items and answered questions from committee members.

After lengthy discussion, **Councilman Abele made a motion to put back into the plans the acoustical wall panels in the Community Room and the aerobic floor tiling in the long hallway; Councilwoman Rice seconded; motion passed unanimously**. The revised figures will be distributed when prepared.

Administrator Tucker noted that, at the upcoming Special City Council Meeting later this evening, the City Attorney will review in Executive Session the elements of the specifications that pertain to the City's options relative to the bidding process and the apparent low bidder. Coming out of Executive

Session, the staff would want Council to take an action of Council's intent to award so that the next steps can be taken.

4. New Business. None.

5. Miscellaneous. Set Date for Next Meeting. December 2, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:35 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

MEMORANDUM

TO Ryan Buckhannon, Chairman, and members of the Recreation Committee

FROM Linda Lovvorn Tucker, City Administrator

SUBJECT Rec Center Project Budget

DATE 11/7/03

At Councilman Abele's suggestion, I am sharing the information that I have as of this date and time regarding examining the Rec Center project budget in light of the recent bids. As you review the attachments, you will note that some figures on the "Cost Savings Ideas" pages remain to be ascertained. For this reason, you may receive different, more up-to-date information at the actual meeting, but Councilman Abele suggested and I agree that you should have something to review in advance. Norma Jean and the staff of LS3P will be ready to review with you those project items which have been adjusted to try to accommodate the budget. You will note that some of the figures simply represent changing the budgeted number to what we now know as the actual number (for example, the bond issuance cost). The committee will have an opportunity to concur or disagree with those items adjusted by the staff.

City of Isle of Palms Recreation Center Expansion

Reconciliation of the Project Budget comparing the Original Estimate to the Apparent Low Bid

(The Apparent Low Bid includes revisions to the original design as negotiated with the Apparent Low Bidder).

	Original Project Budget	Revised Project Budget Including Apparent Low Bid		Difference
Construction Cost (including clearing, grading, site paving and landscaping)	1,964,771	2,113,923	*	(149,152)
General Conditions	392,954	258,494	*	134,460
Construction Contingency 5% of (Construction Cost + General Conditions)	-	118,621		(118,621)
Tap and Impact Fees (Utilities & Permits)	163,240	58,375		104,865
Engineering & Design	223,984	223,984		-
Geo-technical Fees (Survey & Soils Report)	-	3,423		(3,423)
Bond Issue Costs	100,000	23,673		76,327
Testing Agency Fees (testing during construct.)	-	5,000		(5,000)
Reimbursable Expenses (Printing, Faxes, etc.)	-	15,000		(15,000)
Total	2,844,949	2,820,493		24,456

*	Original base bid (Including General Conditions)	2,440,000
	Original Alternates	125,400
	Total low bid	2,565,400
	Less savings from deletions & alternates not accepted	(192,983)
	New construction bid (Including General Conditions)	2,372,417
	Less General Conditions	(258,494)
	Construction Cost w/o General Conditions	2,113,923

COST SAVING IDEAS

Total Construction Cost Including Alternates **$2,565,400**

Item	Accepted Changes	Rejected Changes
Construction Contract		
Civil		
1. Reduce all exterior concrete walks to 4'-6" wide.	($5,000)	
2. Replace sub-surface roof drainage with splash blocks.		$13,000
Landscape		
1. Delete site furnishings.	($10,000)	
2. Replace ground cover and shrubs adjacent to building with sod.	($10,000)	
3. Replace irrigation with Treegator waterbags at trees.		$8,000
4. Delete metal edging in landscape.	($4,000)	
5. Delete exterior showers and concrete pads.		$2,000
6. Delete chain link fencing.	($7,000)	
7. Replace mulch with pine straw.	($4,000)	
Architectural		
1. Reduce extent of rear canopy and concrete pad.	($5,000)	
2. Replace porcelain tile at entry foyer with vinyl tile.		$8,000
3. Simplify entry canopy design.	($15,000)	
4. Reduce casework by 20%.		$7,200
5. Reduce height of un-rated walls to deck.	(Price yet to be determined)	
6. Remove Residential Appliances from contract.		$4,000
7. Remove Toilet Accessories from contract.		$3,100
8. Delete exterior synthetic canvas sign and structure.		$2,000
9. Delete marker boards and tack boards.	($1,255)	
10. Delete weather vane.		$1,000
11. Delete gabled porch and trus (Price yet to be determined)		
12. Allow substitute for building flood proofing.	(Price yet to be determined)	
13. Replace high impact glass with removable storm panels on lower aluminum clad windows and use metal storm panels.	($10,000)	
14. Allow substitute for flood panels.	(Price yet to be determined)	
15. Allow substitute for Sports Impact floor.	(Price yet to be determined)	
16. Delete lockers.	($3,328)	
17. Delete operable partition at aerobics room.		$10,000
18. Delete the window blinds.	($2,500)	
19. Shop prime & finish ext. exposed roof deck in lieu of 3 coat.	($10,000)	

20. Accept wall panel substitute and provide standard Kynar Finish in lieu of 3 coat.		$10,000
Structural		
1. Reduce slab thickness and increase anchors.		$5,000
2. Replace tapered insulation with sloped structure.	($12,000)	
Mechanical		
1. Replace spiral ductwork with rectilinear.	($2,500)	
Electrical		
1. Reduce light fixture budget by 20%.	($12,000)	
Alternates		
1. Alternate #1 – Delete decorative tree lighting		$12,000
2. Alternate #2 – Delete Resilient Athletic flooring (RAF-1) in lieu of V	($18,700)	
3. Alternate #3 – Delete linear wood faced metal ceiling in lieu of AC	($23,000) *	
4. Alternate #4 – Provide seed in lieu of sod	($11,700)	
(Confirm that City will allow seed in lieu of sod)		
5. Alternate #5 – Provide acoustical wall panels in community room	($10,000)	
Miscellaneous		
1. Delete the Building Permit.	($16,000)	
(Negotiate with the City)		
Total Savings	($192,983)	$85,300
Grand Total Revised Construction Contract	**$2,372,417**	

* Review materials for ceiling to accept a $50,000 add alternate in lieu of the $73,000 bid alternate price.

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
October 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

Parks and Grounds Maintenance
Monthly Report
October 2003

Recreation Building:

Repaired closet doors (hinges)
Repaired preschool toy and chair
Dusted divider curtain in gym
Scrubbed gym floor
Repaired insulation in gym with white duck tape
Connected light protection screens
Replaced burned out lights in gym
Setup for aerobics, yoga, Keenager's, preschool, Halloween, Ghostly Tide Tales and middle school dance
Completed monthly inspection checklist

Recreation grounds:

Daily cleaned trash from the designated skate area and removed broken boards
Weeded and pulled vines from the baseball flowerbed
Continued watering new oak trees at the rear of property
Removed graffiti on the big playground
Applied one application of roundup on grounds
Regular cleaning of the parking lot
Treated for fire ants
Regular grounds maintenance
Completed monthly inspection checklist on Playground
Leveled carpet (mulch) on the playground
Pruned shrubs around the tennis courts

Basketball and Tennis Courts:

Removed trash weekly
Blew off and cleaned courts as needed
Re-hung the tennis windscreens x 2
Set the basketball and the tennis court timers for standard time

Baseball/Softball fields:

Pulverized both infields to soften the playing surface
Regular infield maintenance for men's fall softball
Regular grounds maintenance
Reset first base
Installed new softball score board
Repaired perimeter fencing on first base side of the softball field

Soccer Field:

Regular grounds maintenance
Top-dressed worn areas on the soccer fields with 5 cubic yards of sand
Over seeded soccer field with 600 lbs of winter rye
Lined soccer field for men's flag football and 9-12 soccer
Lined 3 soccer fields on the multi-purpose field for Micro Soccer and Fast Start programs

Equipment:

Weekly cleaned and inspected all maintenance equipment

City Property and Landscape Maintenance:

Regular maintenance of City grounds
Pruned and cleaned the exit side of connector
Over seeded city hall and building dept. grounds
Installed shelves in administration office at City Hall
Planted annual plants at city hall
Cleaned Memory Park
Applied Roundup at the Connector and Memory Park
Repaired two irrigation heads at city hall

Misc:

Provided hayrides for tiny tots and pre-school during the week of Halloween
With help from public works, drums were cut for Ghostly Tide Tales
Constructed the Halloween Carnival game props
Setup and cleaned up for the Halloween Carnival
Setup and cleaned up for Ghostly Tide tales

October Athletic Report

Youth Soccer:
The 9-12 year old soccer league has been very exciting throughout the season. Carroll Realty, coached by Karl Novak, leads the league with a 4-1 record. Long Island Café is close behind with a 3-2 record. All of the games have been very competitive and each player seems to be improving as the season goes along. Jay Frye and recreation staff have officiated games this year. A double elimination tournament will begin on November 13, 2003.

The 5/6 and 7/8 year old soccer leagues continue to run very smoothly. Games are played on Monday and Wednesday evenings on the multi-purpose field. All of our coaches are extremely helpful in teaching each player how the game works. Scores and standings are not recorded.

The "FAST START" soccer program has been a big hit around the Recreation Department. Activities are held on Saturday mornings from 9:00am until noon. Each team has a team leader that keeps the practices running smoothly. Many parents have expressed how much fun they are having with their children. The league is very successful.

Men's Fall Softball:
The 2003 Fall softball season is more competitive than ever. Seaworthy leads the league with a perfect record of 8-0. Three teams are right behind them with 6-2 records. The double elimination tournament will begin Monday, November 17th. Tournament games will be played Monday through Thursday. Umpires provided by Lowcountry Officials have done a wonderful job officiating this year.

Men's Flag Football:
The Men's Flag Football season is heading into its final week of the season. ODC, coached by Bobby Austin, leads the league with a record of 8-0. One Time and Hammerhead's are fighting for second place with three (3) losses each. The officiating crew from the South Carolina Flag Football Association (SCFFA) has done a fantastic job this year. The post-season tournament will take place on Sunday, November 16, 2003. This year's champion will get an automatic bid to the State tournament.

Adult CO-ED Volleyball:
CO-ED Volleyball registration will begin on November 3rd and conclude on November 21st. The fee for each team is $250.00. Games are played on Thursday evenings and Sunday afternoons. A maximum of twelve (12) teams will be allowed in the league. Games will begin January 8, 2004.

T.J. Rostin
Assistant Director

Upcoming Dates:

November	3-21	CO-ED Volleyball Registration
	4	Elections
	8	Children's Tennis Clinic (8:30am -9:45am)
	18	9-10 Boys Basketball Coaches meeting
	20	2003 Basketball Orientation Meeting Coaches, Parents and Players

OCTOBER ACTIVITIES AND SPECIAL EVENTS

Morning Aerobics
The current aerobics session began September 29th and ends November 7th. Ten (10) participants are actively enrolled. The class is held on Mondays, Wednesdays, and Fridays from 8:00 – 9:00am. The cost is $60 for IOP residents and $65 for non-residents. The next session begins November 10th and ends December 19th.

Evening Aerobics
The previous aerobics session ended October 16th. Seven (7) participants were actively enrolled. Monday classes have been added to the Evening Aerobics schedule. Monday classes are held from 5:15-6:15pm and 5:45-6:45pm on Tuesdays and Thursdays. The cost is $60 for IOP residents and $65 for non-residents. The current session began October 20th and will end December 2nd. Eight (8) participants are actively enrolled. There will be no class on November 4th for City Council Elections or on Thursday November 27th for Thanksgiving Holiday. This will be the last session of evening aerobics until March, due to the upcoming basketball season.

Yoga
The previous Yoga session ended October 16th. Seven (7) participants were actively enrolled. This class is held on Tuesdays and Thursdays from 12:30-2:00pm. The cost is $80 for IOP residents and $85 for non-residents. The current session began October 21st and will end December 2nd. Five (5) participants are actively enrolled.

Dog Obedience
Dog Obedience began another session October 20th. The session is seven (7) weeks. Three (3) classes are held each Monday evening from 6:30 – 9:30pm. Nine (9) participants are enrolled in each class. The cost is $80 for IOP-residents and $85 for non-residents. The next session will begin January 7th. This session will be held on Tuesday evenings, due to Basketball games.

Gymnastics
Gymnastics second session began October 10th and will end November 21st. This session is on Fridays for five (5) weeks from 4:00-4:45pm. Twelve (12) participants over the age of three years old are actively enrolled. The next session will begin January 9th and end February 6th.

Preschool/Tiny Tots
Wednesday, October 8th both Preschool and Tiny Tots classes took a field trip to the Pumpkin Patch.

Thursday, October 9th and Monday, October 13th the IOP Fire Department visited both of the Preschool and Tiny Tots classes. The children were instructed on fire safety tips and were able to tour the fire truck. The children had a fantastic time.

Keenager's Luncheon
The Keenager's monthly luncheon was held Wednesday, October 1st at 12:00noon. Approximately forty-five (45) members attended. Lester Pittman, a professor at Trident Technical College, spoke to the Keenagers on the Middle East.

Keenager's Lunch Bunch
The Lunch Bunch met on Wednesday, October 8th at the Banana Cabana on the Isle of Palms. Eighteen (18) Keenagers attended lunch.

Keenager's October Trip
On Wednesday, October 15th the Keenager's traveled to Savannah, Georgia. Ten (10) Keenagers attended. The group took a trolley tour around downtown Savannah, ate lunch on the River and visited shops in the area.

IOP Middle School Dance
The IOP Middle School Dance was held on Friday, October 3rd from 7:00-10:00pm. Approximately three hundred-ninety (390) 6th, 7th & 8th graders attended the October dance. The next dance will be held on Friday, November 7th and will include a dance contest.

Halloween Carnival
The Halloween Carnival was held on Friday, October 31st from 5-7pm. Throughout the evening, approximately 300-400 people attended. At 5:45pm a magic show took place and the costume contest was at 6:00pm. The costume contest was for all ages. A first, second and third place winner was chosen in each of the six age divisions. The judges consisted of two Isle of Palms Firemen and one Isle of Palms Police Officer. A jump castle, two face painters, and twelve different carnival games were available for the children to enjoy.

Ghostly Tide Tales
The Ghostly Tide Tales was a big hit on Saturday, November 1st at 8:00pm on the beach at 28th Avenue. Approximately eighty-five (85) people attended. Brian McCreight was the storyteller for the evening. People brought lawn chairs, blankets, and flashlights and enjoyed a nice chilly evening on the beach.

Dog Seminar
The Dog Seminar was held on Saturday, November 1st and Sunday, November 2nd at the IOP Recreation Center. Twenty (20) dogs were registered in this class along with three auditors. The owners worked on creating a dance routine with their dogs. They were very entertaining to watch. The majority of the participants were from out of state. Susan Marett organized the Dog Seminar. Susan is the Dog Obedience instructor at the Recreation Center.

Laura Togami

UPCOMING ACTIVITIES & EVENTS

November

	Event	Place	Time
5	Keenager's Luncheon	IOP Rec. Center	12:00Noon
7	IOP Middle School Dance	IOP Rec. Center	7-10pm
10	Christmas Card Drawing Contest	IOP Rec. Center	4-6pm
12	Lunch Bunch	Los Arcos	11:30am
19 & 20	Keenager's Trip	Flatrock Playhouse	TBA

Meetings Attended:

October	2	IOP Connector Run IOP Connector Run Registration
	6	Recreation Department Staff Meeting Recreation Committee Meeting
	7	SCRPA Conference Committee Personnel Committee
	14	Pre-Bid Conference for Recreation Project Area Recreation Directors
	15	Accommodations Tax Committee
	20	IOP Connector Run Critique
	21	City Director's Safety Meeting Ways & Means Committee
	22	SCAP Southern District
	23	Richard Brewer, Mount Pleasant Recreation Department
	27	Tracy Buchman, CPA
	28	Brendan McGee, AJ Basketball Camp Bid Openings for Recreation Center Project City Council Meeting
	29	SCAP State Board Meeting in Columbia

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Morning Aerobics	Evening Aerobics	Dog Obedience & Seminar	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Yoga	Total
REVENUES	1,224	872	7,875	770	3,591	1,910	6,935	1,103	24,280
EXPENDITURES									
Salaries	984	610	6,191	539	2,696	1,337	4,778	768	17,903
Supplies									-
Miscellaneous									-
Total Expenditures	984	610	6,191	539	2,696	1,337	4,778	768	17,903
Surplus / (Deficit)	240	262	1,684	231	895	573	2,157	335	6,377

Oct-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	10,701	695			11,396
EXPENDITURES					
Officials	-				-
Equipment	3,246				3,246
Supplies					-
Uniforms	2,726				2,726
Trophies					-
Sanction Fees					-
Miscellaneous					-
Total Expenditures	5,972	-	-	-	5,972
Surplus / (Deficit)	4,729	695	-	-	5,424

Oct-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES						
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General Conces.	Total
REVENUES	340	4,518	625			467	5,950
EXPENDITURES							
Transportation	116						116
Entertainment	420	590		740			1,750
Supplies/Prizes	76			1,052			1,128
Concessions	-	716		133			849
Decorations	-			26			26
Miscellaneous		-		65			
Total Expenditures	612	1,306	-	2,016	-	-	3,869
Surplus / (Deficit)	(272)	3,212	625	(2,016)	-	467	2,081

Oct-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	1,625	3,400					5,025
EXPENDITURES							
Officials	815	1,125					1,940
Equipment	79	79					158
Supplies							-
Uniforms							
Trophies							
Sanction Fees							-
Miscellaneous							-
Total Expenditures	894	1,204		-		-	2,098
Surplus / (Deficit)	731	2,196	-	-	-		2,927

Oct-03

Isle of Palms Recreation Department

December

Sun	*Mon*	*Tue*	*Wed*	*Thu*	*Fri*	*Sat*
	1 M. Aerobics 8-9am Preschool/Tiny Tots 9-12Noon E. Aerobics 5:15-6:15pm Dog Obedience 6:30-9:30pm	**2** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm E. Aerobics 5:45-6:45pm	**3** M. Aerobics 8-9am Preschool 9am-12 Tiny Tots 9:15am-12 Keenager's Luncheon 12:00Noon V-Ball Mtg. 6pm TKD – 7:30-10pm	**4** Preschool 9am-12 Tiny Tots 9:15am-12 Christmas Tree Lighting 6 :00pm Arts & Crafts Sale 6-8pm	**5** No School Arts & Crafts Sale 1-6pm "Light It Up" Reg. Forms Due NO DANCE	**6** Arts & Crafts Sale 9am-3pm TKD 9am-12noon
7 Gym Closed	**8** M. Aerobics 8-9am Preschool 9am-12 Tiny Tots 9:15am-12	**9** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm	**10** M. Aerobics 8-9am Preschool/Tiny Tots 9am-12Noon Mommy & Me "Light It Up" Judging 6:30pm TKD – 7:30-10pm	**11** Preschool 9am-12 Tiny Tots 9:15am-12	**12** M. Aerobics 8-9am Preschool 9am-12	**13** TKD 9am-12Noon
14 TKD Youth Program 1-4pm	**15** M. Aerobics 8-9am Preschool 9am-12 Tiny Tots 9:15am-12	**16** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm	**17** M. Aerobics 8-9am Preschool/Tiny Tots 9am-12Noon Mommy & Me Keenager's Trip Santa's Hotline TKD – 7:30-10pm	**18** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm Santa's Hotline	**19** M. Aerobics 8-9am Preschool 9am-12	**20** TKD 9am-12Noon
21 Gym Closed	**22** M. Aerobics 8-9am No School	**23** No School Yoga 12:30-2pm	**24** M. Aerobics 8-9am No School Mommy & Me 9:30-11am	**25** Christmas Holiday Gym Closed	**26** Gym Closed	**27** Gym Closed
28 Gym Closed	**29** M. Aerobics 8-9am No School	**30** No School Yoga 12:30-2pm	**31** M. Aerobics 8-9am No School	**OFFICE HOURS:** Monday – Friday 8:30am-6:00pm Saturdays 12:30-5:00pm		

2003

EXHIBIT E

PERSONNEL COMMITTEE
November 11, 2003

The regular meeting of the Personnel Committee was held at 6:40 p.m. on November 11, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, City Administrator Tucker, Recreation Director Page, Mayor Sottile, Councilman Marino, Councilwoman-Elect McMackin.

1. Approval of Previous Month's Minutes. Chairman Bettelli made a motion to approve the October minutes as submitted with the change of Chairman Buckhannon to Chairman Bettelli; Councilman Buckhannon seconded; motion passed unanimously.

2. Old Business. (A) Boards and Commissions 2004. Chairman Bettelli referred to the attached chart which highlighted all of those persons who have indicated that they would like to serve another term. He would propose that, after discussing these individuals in Executive Session and if there are no objections, a motion be made to recommend that they be reappointed. As to new candidates, there are several applications from individuals, copies of which are attached, who need to be scheduled for interviews next week for future discussion along with those previously interviewed who remain in the "pool" of candidates to fill any vacant slots. The City Clerk will be asked to set up these interviews and then a special meeting will be held to finalize suggestions from this committee to City Council.

(B) Approval of Job Description for Medical Control Position. Administrator Tucker reported that she has received the final draft of the job description which has been through legal review from the labor attorneys and is recommended to be included in the City's list of approved job descriptions. Councilwoman Hanbury recommended that the abbreviations "QA" and "QI" be spelled out in the last paragraph and also that the word "periodically" in the next to last paragraph be more specific. Administrator Tucker will send the job description back to the labor attorneys for these clarifications.

(C) Councilwoman Hanbury again brought up the point that, when the annual ATAX report is sent to the State, the staff sometimes changes the positions of persons on the Accommodations Tax Advisory Committee to meet the State requirements of the composition of this committee and she felt that the Personnel Committee, if anyone, should make any position changes. Administrator Tucker explained the process under which the staff has to prepare the City's annual report which is quite an extensive undertaking and she noted that when the list of members to the ATAX committee is prepared, the staff makes sure that the positions are filled to meet State requirements and the names might have been placed in other positions than when they were appointed to the committee. She iterated that the most important thing is that the report is filed in a timely manner and that the seven members comprising the committee are meeting State requirements. A copy of this annual report is given to City Council and to the ATAX Committee members.

3. New Business. Need for Employee Handbook and Distribution. (A) Drug Free Workplace. Administrator Tucker stated that there was a situation with an employee that played itself out; however, the labor attorneys made a recommendation that the City add an item g. stating that "other circumstances leading the City to believe its Drug Free Workplace policy has been violated by an employee." This gives the City one more reason to have an employee, particularly one in a non-safety sensitive position,

tested for drug usage. **Councilman Buckhannon made a motion to recommend approval of this change in the Employee Handbook to City Council; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Request for Pay of Annual Leave. Administrator Tucker noted that the City has a policy that allows an employee to get cash for their accumulated vacation leave within specific limits. While she was on vacation, a circumstance came up regarding this and Chairman Bettelli had dealt with it, but felt that the City's limit was too low. Chairman Bettelli said that this limit was set in 1998 and he felt that the limit that a department head and City Administrator could approve without going to Council should be raised to $400 or $500. **Councilwoman Hanbury made a motion to recommend to Ways & Means approval of changing the limit from $300 to $500; Councilman Buckhannon seconded; motion passed unanimously.**

(C) Distribution of Handbook to part Time Employees. Chairman Bettelli strongly suggested that every City employee, both full-time and part-time, received a copy of the Employee Handbook when they are hired. He also recommended that some guidelines be put into the handbook that state how employees can or cannot deal with election/candidate issues. Councilman Buckhannon suggested that a separate handbook be prepared that pertains to part-time employees since many things only pertain to full-time employees. Administrator Tucker recommended that, in the meantime, the sheet which all employees are required to sign upon receipt of the Employee Handbook be revised for part-time employees stating that the City is in the process of developing a handbook for part-time employees. **Chairman Bettelli made a motion that all part-time employees be provided a copy of the Employee Handbook with a letter attached stating that the City is developing a handbook that will be specifically for part-time employees, and that this will be subject to legal review; Councilman Buckhannon seconded; motion passed unanimously.**

4. Miscellaneous. (A) Employee Suggestions. None.

(B) Personnel Report - attached.

(C) Set Date for Next Meeting. December 2, 2003, at 6:30 p.m.

5. Chairman Bettelli made a motion to go into Executive Session to discuss personnel matters; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken and personnel matters were discussed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

COMMISSION AND COMMITTEE MEMBERS
2003

Name	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders Date Response Received Interested in Reappointment	Yes	No
Planning Commission (2-year terms) (7 members)						
Mack Canterbury	2002		12/31/2004			
Dick Cronin	rep. 2000	2001	12/31/2003	09/16/03	Y	
Joseph Clark	rep. 2002		12/31/2003	09/16/03	Y	
Roger Dolida	2002		12/31/2004			
James Raih	2001		12/31/2004			
John Winchester	rep. 1999	2001	12/31/2004			
VACANT			12/31/2005			
Board of Zoning Appeals (3-year terms) (5 members)						
Gabbie Porter	1992	1995, 1998, 2001	12/31/2003	09/16/03	Y	
Kathy Carroll	1999	2001	12/31/2004			
James Harvey	2001		12/31/2003	09/16/03	Y	
Guy Taylor	rep. 1997	1999	12/31/2004			
Tom Gear	2002		12/31/2005			
Code Board of Appeals (4-year term)						
Bill Burson	2002		12/31/2006			
Will Albrecht	1991	1995,1999,2002	12/31/2006			
Deborah Hernandez	2001		12/31/2005			
Jack Burton	1996	2000	12/31/2003	09/16/03	Y	
VACANT			12/31/2007			
Phillip Smith	replacement 1999	2001	12/31/2004			
Ron Denton	replacement 1996	1998,2001	12/31/2005			
Beach Advisory Committee (3-year term) (5 members)						
Robert Carlock	1998 replacement	2001	12/31/2003	09/16/03	Y	
Sandra Ralston	2000		12/31/2005			
VACANT			12/31/2006			
Richard Johnson	2001		12/31/2003	09/16/03	Y	
VACANT			12/31/2005			

Membership on this committee must fulfill state requirements, such as, engineer, architect, etc.

	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders Date Response Received Interested in Reappointment	Yes	No

Accommodations Tax Advisory Committee (3-year term)

Jimmy Ward	replacement 2000,2001		12/31/2004		
Malcolm Burgis	replacement 1999,2001		12/31/2004		
Rick Linville	2000		12/31/2005		
David Nelson	replacement 2002		12/31/2003	09/16/03	Y
Ron Davis	2001		12/31/2004		
VACANT	replacement 2003		12/31/2005		
VACANT			12/31/2006		

Membership on this committee must fulfill certain tourism requirements by state law.

Election Commission (6-year term) (3 members)

Kevin Nameth	replacement 2001		12/31/2004		
Fred Smith	replacement 2001		12/31/2005		
VACANT (Chairman)			12/31/2006		

City Attorney - new or reappoint - Nick Sottile

City Judge - new or reappoint - Jeanette Harper

Assistant City Judge - new or reappoint - Barry Holden

City of Isle of Palms
Application for Boards/Commissions

Position Sought (check those that interest you and see City website iop.net for description of duties)

Any _____ Election Commission_____

Board of Zoning Appeals ✓ Accommodations Tax Committee ✓

Planning Commission ✓ Beach Advisory Committee ✓

Building Code Board of Appeals ✓

Applicant Name: VIRGINIA "Ginny" HUSEBY

Telephone numbers: 886-4260 (Home) 760-7830 (Work)

Address: 6 FAIRWAY VILLAGE LANE

email: sshuseby@aol.com

How long have you lived on the Isle of Palms? 5 YEARS

State your interest in serving on this Board of Commission: HAVING WORKED for City Government (GAINESVILLE, GA) for 14 years I feel I CAN MAKE A CONTRIBUTION to IOP Comissions to MAKE OUR" Island one that will stand out

Have you ever served on a board or commission for the City of Isle of Palms or another local government? Yes or (No) (circle one)

If so, provide information on that service: _____

Have you ever served as an elected official of a local government? Yes or (No) If yes, specify what type of service: _____

Education: See Resume
(attach resumé, if available)

Occupation, if retired, state former occupation: SR Buyer - Robert Bosch Corp.

Please describe how your educational background, work experience, or other life experience qualify you to contribute to the mission of this Board or Commission:
WORK for 14 years with various Boards as well as City Commission identifying areas to be rehabilitated, etc. under the Community Development Dept.

Professional affiliations: NAPM (Purchasing Prof.)

Service Club/association memberships: Alpha Gamma Delta Fraternity, NARP,

Is there any way that you or a member of your family would stand to benefit financially by your service on this Board or Commission? Yes or (No) If yes, explain:

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Virginia Huseby
Signature

24 OCT. 03
Date

6 Fairway Village Lane
Isle of Palms, SC 29451

(843) 760-7830 - Office
(843) 886-4260 - Home
e-mail:
Ginny.Huseby@us.bosch.com

Virginia Huseby

Objective

To work in a Team Environment to improve value to the customers by focusing on Quality, Cost and Delivery.

Experience

1993 - Present Robert Bosch Corp. Charleston, SC

SAP Implementation Team Member – Materials Management Module

- Temporary Assignment to represent Purchasing Interest in the implementation of SAP
- Analysis/documentation of current business processes – all locations
- Discovery/documentation of "to-be" business processes – all locations
- Standardization of business processes: guide organization to find win/win, best-practice solutions.
- Aid in definition and design of reports, forms, and interfaces, and lead efforts in data cleansing and conversion at each site.
- Testing and modification of system configuration
- Issue resolution
- Development of end user manual
- End user training
- Primary Functional Focus

  Direct Material Procurement., includes international trade/customs considerations., coordination of global supplier/schedule agreements, interface with supplier EDI considerations and several other purchasing functions

Senior Buyer – Automotive – ABS Systems

- Cost reductions annually between 3% - 7%.
- Performed QS9000 & Process Audits at Suppliers.
- Performed Y2K audits on various Bosch Facilities throughout US & Mexico
- Championed Supplier Development Team.
- International Sourcing of various components.
- Developed and performed cost tracking activities on lead product.
- Work with suppliers on CIP Activities.
- Managed commodities & tooling.
- Commodities: Plastics, Rubber, Seals, Ball/Bearings, and Stampings. Screw Machine, Fasteners and Cold Headed parts.

1989 – 1993 ZF Industries Gainesville, GA

Buyer – Automotive – Transmissions

- Cost reductions of 3 – 5% annually.
- Suggested a VA/VE project to reduce cost by $228,000 annually.
- Developed cost tracking for Parking Break Line.
- Quoted Axle program for Mercedes Benz.
- Managed commodities in excess of $120,000,000
- Commodities: Castings, Forgings, Bearings, Stampings, Springs, Fasteners, Seals as well as capital equipment, tooling and MRO purchases

1986–1989 Teledyne CAE Gainesville, GA

Buyer – Aerospace Industry

- Cost savings of $500,000 annually.
- Reduction of Backlog on tool orders by 89%.
- Reduction of backlog on off/load components by 85%
- Sourcing of various commodities, tooling and gages.
- Procurement of Capital Equipment for machining and test cells
- Managed commodities in excess of $137,000,000
- Commodities: Castings, Bearings, Seals, Fuel Controls & Special Processes.

Education

1969–1970 University of GA; Athens, GA

- MED – Research Education
- Graduated Upper 1/3 class

1960-1964 Brenau College, Gainesville, GA

- AB – Education

Interests

Golf, Skiing, Swimming,

Computer Knowledge

Excel, Microsoft Word, Micro Soft Projects, Power Point, Visio, Resite Plus 3.6 *(used to develop training manuals for SAP end user training)*

- SAP for both Direct and Indirect

Previous:

Community Development Department 1970 – 1985. Work with various departments, Planning, Housing, Public Works and Economic Development. Writing grants, monitoring and identifying areas for development. Work in development of industrial parks in the city.

City of Isle of Palms
Application for Boards/Commissions

Position Sought (check those that interest you and see City website iop.net for description of duties)

Any _____ Election Commission_____

Board of Zoning Appeals X 2 Accommodations Tax Committee_____

Planning Commission X 1 Beach Advisory Committee_____

Building Code Board of Appeals_____

Applicant Name: Arnold W. Karig

Telephone numbers: 886-6991 (Home) 792-3740 (Work)

Address: 5102 Palm Blvd

email: karigaw@musc.edu

How long have you lived on the Isle of Palms? 33 years

State your interest in serving on this Board of Commission: to participate in the proactive planning necessary to maintain Isle of Palms as a quality residential community.

Have you ever served on a board or commission for the City of Isle of Palms or another local government? (Yes) or No (circle one)

If so, provide information on that service: IOP Planning and Zoning Commission 1990-1994
IOP Health Advisory Board 1980-1984

Have you ever served as an elected official of a local government? Yes or (No). If yes, specify what type of service: _____

Education: B.S., B.Pharm., M.S., Ph.D.
(attach resumé, if available)

Occupation, if retired, state former occupation: Associate Dean and Professor MUSC College of Pharmacy

Please describe how your educational background, work experience, or other life experience qualify you to contribute to the mission of this Board or Commission: I have over 30 years experience as a leader in pharmacy education and have contributed extensive community service via civic and religious organizations, boy scout and youth sports.

Professional affiliations: _____

Service Club/association memberships: Numerous state and national professional pharmacy organizations.

Is there any way that you or a member of your family would stand to benefit financially by your service on this Board or Commission? Yes or (No) If yes, explain: _____

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Arnold W. Karig
Signature

10/31/03
Date

City of Isle of Palms
Application for Boards/Commissions

Position Sought (check those that interest you and see City website iop.net for description of duties)

Any _____ Election Commission_____

Board of Zoning Appeals_____ Accommodations Tax Committee_____

Planning Commission_____ Beach Advisory Committee ✓

Building Code Board of Appeals_____

Applicant Name: Mary Lou N. Coombs

Telephone numbers: 886-5357 _____
Home Work

Address: 612 Ocean Blvd. IOP SC 29451

email: jandmlc@comcast.net

How long have you lived on the Isle of Palms? 4yrs now - 15 yrs as a child in the summers

State your interest in serving on this Board of Commission: _____
long time love for this beautiful island - and the desire to protect and support the beach

Have you ever served on a board or commission for the City of Isle of Palms or another local government? Yes or (No) (circle one)

If so, provide information on that service: _____

Have you ever served as an elected official of a local government? Yes or (No.) If yes, specify what type of service: _____

Education: 14 yrs.
(attach resumé, if available)

Occupation, if retired, state former occupation: Travel Agency Owner

Please describe how your educational background, work experience, or other life experience qualify you to contribute to the mission of this Board or Commission:
Owner of Travel Agency in CA for 18 yrs

Professional affiliations: _____

Service Club/association memberships: DAR, FCPW, Aeron Society, Turtle Team Volunteer, St. John Lutheran Church - Aquarium Society, Friends of Sunlen; Friends of Exchange Bldg - Benevolent Society

Is there any way that you or a member of your family would stand to benefit financially by your service on this Board or Commission? Yes or (No.) If yes, explain:

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

Mary Lou N. Coombs
Signature

9/24/2003
Date

City of Isle of Palms
Application for Boards/Commissions

Position Sought (check those that interest you and see City website iop.net for description of duties)

Any _____ Election Commission_____

Board of Zoning Appeals_____ Accommodations Tax Committee 2nd

Planning Commission_____ Beach Advisory Committee_____

Building Code Board of Appeals 1st

Applicant Name: JIM COVINGTON

Telephone numbers: 886 4560 (Home) 814 5462 (Work)

Address: PO BOX 699

email: JAMESMCOVINGTON@HOTMAIL.COM

How long have you lived on the Isle of Palms? 8 years

State your interest in serving on this Board of Commission:
TO PROVIDE A RATIONAL AND COMMON SENSE VOICE FOR THE FUTURE OF OUR ISLAND.

Have you ever served on a board or commission for the City of Isle of Palms or another local government? Yes or (No) (circle one)

If so, provide information on that service: _____

Have you ever served as an elected official of a local government? Yes or (No) If yes, specify what type of service: _____

Education: 2 years College + Graduate of the General Motors School of Merchandising & Management
(attach resumé, if available)

Occupation, if retired, state former occupation: REAL ESTATE MERCHANT

Please describe how your educational background, work experience, or other life experience qualify you to contribute to the mission of this Board or Commission:
OWNED & OPERATED THREE NEW CAR FRANCHISES WITH OVER 100 EMPLOYEES FOR 15 YEARS + REAL ESTATE MGMT & LANDLORD FOR LAST 6 YEARS

Professional affiliations: S.C ASSOCIATION OF REALTORS
REAL ESTATE AGENT WITH CARROLL REALTY

Service Club/association memberships: FIRST UNITED METHODIST, FOP

Is there any way that you or a member of your family would stand to benefit financially by your service on this Board or Commission? Yes or (No) If yes, explain:

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

JM Covington
Signature

October 21st 2009
Date

City of Isle of Palms
Application for Boards/Commissions

Position Sought (check those that interest you and see City website iop.net for description of duties)

Any ✓ Election Commission_____

Board of Zoning Appeals_____ Accommodations Tax Committee_____

Planning Commission_____ Beach Advisory Committee_____

Building Code Board of Appeals_____

Applicant Name: R. RAY DENNIS

Telephone numbers: 843-886-9193 (Home) 843-327-4020 (Work) Cell

Address: 6 Yacht Harbor Ct., IOP, SC

email: RRAYD@BELLSOUTH.NET

How long have you lived on the Isle of Palms? 1 yr

State your interest in serving on this Board of Commission:
Interested in serving the Community

Have you ever served on a board or commission for the City of Isle of Palms or another local government? Yes or (No) (circle one)

If so, provide information on that service: _____

Have you ever served as an elected official of a local government? Yes or (No) If yes, specify what type of service: _____

Education: B.S. ChE, Univ. of SC (1967)
(attach resumé, if available) JD, USC/Suffolk Law School (1973)

Occupation, if retired, state former occupation: Retired (TAX ATTORNEY)

Please describe how your educational background, work experience, or other life experience qualify you to contribute to the mission of this Board or Commission:
Have been very actively involved in civic & community affairs in Spartanburg. Served on Board of many Black Foundation as chair & chair of various Committees most recently Finance Committee

Professional affiliations: S.C. Bar

Service Club/association memberships: _____

Is there any way that you or a member of your family would stand to benefit financially by your service on this Board or Commission? Yes or (No.) If yes, explain:

Note: This is an application only and indicates your willingness to serve on an Isle of Palms Board or Commission. You will be notified when a seat is vacant and will be considered among other applicants. Final selection will be determined by the Isle of Palms City Council. Thank you for your interest in serving the Isle of Palms.

R. Ray Dennis
Signature

10/21/03
Date

Medical Control Physician

updated by Carrie D's

Function:

Assists the Training Officer with management of the fire department's medical response and training programs.

The Medical Control Physician does not respond to emergency scenes as a member of the Isle of Palms Fire Department.

Should the Medical Control Physician stop anywhere on the Isle of Palms or in the state of South Carolina, to assist with an emergency they would act only as a Good Samaritan and not in any official capacity.

Duties:

Reviews fire department standard operating guidelines and standards of care as they apply to medical calls, and offers advice and suggestions for improvement.

Signs off on any correspondence with the South Carolina Department of Health and Environmental Control (DHEC) concerning licensing and re-certification of the fire department and its emergency medical technicians.

Serves as physician responsible for ensuring all personnel perform to the local, regional, and statewide standards set forth by DHEC.

Along with the Training Officer, develops and delivers training for all personnel.

Periodically reviews run reports to ensure proper patient care is delivered and documented correctly.

At the request of the medical Training Officer will review and comment on issues involving QA and QI that pertain to medical issues and patient care.

#1

c. an employee exhibits any of the following:
   (1) extreme mood swings;
   (2) slurred speech;
   (3) unusual clumsiness
   (4) staggering;
   (5) dilation of pupils;
   (6) sleeping on the job or lethargy;
   (7) excessive unexplained sweating; or
   (8) other aberrational behavior;

d. an employee has been arrested for violation of laws;

e. an employee has admitted violating the city's drug policy;

f. an employee has tested positive for illegal drugs within the past 2 years.

g. other circumstances leading the City to believe its Drug Free Workplace policy has been violated by an employee. (Added 11/25/03)

2. Particularized suspicion testing shall not be conducted without the approval of the City Administrator and the Department Head.

B. If an employee refuses to submit to a drug test when ordered to do so, the employee shall be subject to discharge.

IV. TESTING PROCEDURE

A. Drug testing will be by urinalysis.

B. The collection of samples will be performed under reasonable and sanitary conditions.

C. Urine normally will be collected under secure, reputable conditions.

D. Urine samples will be sealed, labeled, and documented in accordance with the procedure of the drug testing company. Labeling, storage, and transportation of samples shall be performed so as reasonably to preclude the probability of erroneous identification, sample contamination, or sample adulteration.

E. Specimens will be checked for at least the following substances:
   1. marijuana and related substances
   2. cocaine
   3. opiates
   4. amphetamines
   5. phencyclidine
   6. barbiturates
   7. methaqualone
   8. benzodiazepine

#2

INCLEMENT WEATHER POLICY

All City offices and departments will be operating as scheduled unless extremely hazardous weather conditions exist. The City Administrator, with advice and consent of the City Council, will determine if weather conditions are so severe that City offices should close, or if their openings should be delayed. If closing or delayed opening is necessary, the news media will be advised. In case of a weather related closing or delay in opening, employees will not be penalized for the loss of scheduled time.

ANNUAL LEAVE

The City of Isle of Palms encourages employees to take any annual leave for which they are eligible. An employee is eligible to take annual leave after completing one (1) year of continuous service with the City.

Accrual Rates--Hours per Month

1 Week Annual Leave	2 Weeks Annual Leave	3 Weeks Annual Leave	Department Shifts
4.42	8.84	13.26	24 hr. shift
3.50	7.00	10.50	12 hr. shift
3.35	6.67	10.05	8 hr. shift

Annual Equivalents in Days

5	10	15

Employees with one (1) year of service will accrue the equivalent of one (1) week of annual leave; employees with two (2) to five (5) years of service will accrue the equivalent of two (2) weeks of annual leave; employees with more than five (5) years of continuous service will accrue the equivalent of three (3) weeks of annual leave.

An employee may only take in one (1) calendar year the maximum number of days leave that he can accrue in that calendar year. Any deviation from this policy must be approved by the Department head and the City Administrator with the advice and consent of council.

Unused annual leave will accrue in each employee's leave account during each calendar year. At the end of each calendar year, any accrued annual leave over 30 days will be dropped.

REQUESTS FOR ANNUAL LEAVE SHOULD BE MADE THROUGH SUPERVISORS OR DEPARTMENT HEADS AS FAR IN ADVANCE AS POSSIBLE TO ALLOW FOR THE PROPER SCHEDULING OF LEAVE AND ALLOW TIME TO ADJUST CONFLICTS THAT MAY ARISE.

The City of Isle of Palms is an island beach resort community where the demand for public services increases dramatically during the beach season. This is also the most popular time for employees to request annual leave. Because of this conflict, there will be circumstances when Department Heads will not be able to approve requests for annual leave because of the impact on essential services. Annual leave time requested during the period of May 1- September will require the additional approval of the City Administrator.

If an employee who has been advanced any leave time leaves the City's employment, either through resignation or termination, the deficit in annual leave will be withheld in an equivalent dollar amount from the employee's final pay check(s).

Any accumulated annual leave credited to a regular full-time employee at the time of separation from employment will be paid to the employee at his regular hourly rate of pay provided that the employee has given and properly worked a fourteen (14) day notice of resignation, or has been discharged for non-disciplinary reasons. Payment of accrued annual leave may be requested by any regular, full-time employee in good standing in the event of a personal or family emergency. The payment of accrued annual leave is not to be utilized by an employee like a bank account, and is therefore limited to two requests per employee per fiscal year, not exceeding a total of $1,000. Requests for payment of **$500** or less may be approved by the employee's department head and the City Administrator. Any request for a payment in excess of **$500** will require the additional approval of the City Council's Ways and Means Committee. **(Revised 11/25/03)**

After the exhaustion of available paid leave, employees who are on an unpaid leave of absence do not continue to accrue annual leave during the absence. Unpaid leaves of absence include those caused by an on-the-job injury for which the employee is receiving workers' compensation benefits. Annual leave will begin to accrue again when the employee returns to work.

COMPENSATORY TIME

Compensatory time will be given to Department Heads or salaried staff people who work over 40 hours per week. Compensatory time will be lost if not used in a timely fashion (generally, within 30 days) except in emergency situations. Written documentation procedures for time earned and taken are the responsibility of the City Administrator. Unused compensatory time will not be paid out for any reason.

SICK AND FAMILY LEAVE

Paid Sick and Family Leave is accrued by all regular and probationary full-time employees. Employees who are on an unpaid leave of absence do not continue to accrue Sick and Family Leave during the absence. Unpaid leaves of absence include those caused by an on-the-job injury for which the employee is receiving workers' compensation benefits. Sick and Family Leave will begin to accrue again when the employee returns to work.

Safety Sweepstakes for October 2003:

Police Dept. - Bobby Jimenez
Fire Dept. - Brian Bozman
Public Works - Russell Roper
Combined General Government/Building/Recreation Depts. - William Seabrook, Bldg Dept

Employees of the Month of October 2003:

Public Works Department - Russell Roper

Personnel Changes:

Police Department - Tracy Mize, Hired as Dispatcher
Dawn Wagoner, Hired as Dispatcher

Fire Department - Brian Saylors resigned 11-03

Public Works - no changes

Building Department - no changes

General Government - no changes

Recreation Department - no changes

EXHIBIT F

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
November 19, 2003

The Isle of Palms Planning Commission met in the Building Department Conference Room on November 19, 2003, at 3:00PM. Members attending included Mack Canterbury, Joe Clark, Roger Dolida, John Winchester, Peter O'Toole, Jim Raih and Chairman Dick Cronin as well as the Zoning Administrator, Douglas Kerr.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes of the October 8, 2003 meeting. Mr. Dolida made a motion to approve the minutes and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

FINAL PLAT REQUEST- 109 CHARLESTON BOULEVARD

Mr. Cronin explained that the next item on the agenda was the discussion of the final plat request for 109 Charleston Boulevard. Mr. Kerr explained that the property is zoned SR2 and currently configured as one lot. He stated that the owner is proposing to subdivide the property into three lots, with each lot being serviced by a septic system and public water. The subdivision meets the City's minimum requirements, with the exception of several notes that need to be added to the plat and the removal of the shed between lot 23 and lot 5-6. Staff recommended approval of the subdivision with the stipulation that the shed be removed and the following notes be added: "zoning: SR2", "minimum lot size 8,000 sq'", "all lots will be serviced by the Isle of Palms Water and Sewer Commission with public water and on-site wastewater treatment and disposal systems as approved by the South Carolina Department of Health and Environmental Control" and "the proposed use of all lots is single-family residential".

Mr. Dolida noted that the lot numbers in the title need to be corrected. Mr. Canterbury asked how a prospective buyer would be aware of the three bedroom limit referenced in the letter from DHEC. Mr. Kerr explained that the letter sent was a form letter and that he confirmed with Jay Wise, with DHEC, that the property could very well accommodate a structure with more bedrooms, but that a buyer would not be aware of this limit unless he/she applied for a septic permit prior to purchasing the lot.

The Commission discussed the possibility of having the surveyor add a note on the plat that referenced the letter from DHEC and specified that the letter was in the property file of 109 Charleston Boulevard in the Building Department office. Mr. Canterbury made a motion to grant final approval with the stipulations recommended by staff and a note referencing the letter from DHEC. Mr. Raih seconded the motion and the vote was unanimous in favor of the motion.

LOT FILL AMENDMENT

Mr. Cronin explained that the next item on the agenda was consideration of a revision to the proposed lot fill ordinance. He explained that the Commission made a recommendation to limit fill to six inches above the road and that this amendment adds a provision that would allow a property owner to add up to twelve inches if a plan and statement is provided by a licensed civil engineer.

Mr. Winchester explained that he felt the revision was undesirable, partly because it includes a requirement to "prove" that the changes will not adversely affect the adjacent propert, which he felt was impossible to do. Mr. Canterbury explained that with a lack of base-line data, he saw a problem with monitoring changes, but question why Mr. Winchester felt that the changes made the ordinance worse than it was. The Commission generally agreed that the word "prove" should be removed and reworded to require the plan be "certified". Mr. Raih asked if an existing house that was above 18 inches were torn down, would the elevations have to be certified prior to the house coming down. Mr. Kerr stated that the property would not be allowed to be elevated any higher above the road. Mr. Dolida asked if someone wanting to add fill for a flower bed would have to have the elevations on the property verified by a surveyor. Mr. Kerr answered that he felt this would be the case.

Mr. Canterbury explained that he would like to have a civil engineer review the ordinance and suggested that Chuck Jarmin with Charleston County Public Works would probably be willing to review it. Additionally he stated that a surveyor may be permitted to prepare storm water plans and asked Mr. Kerr to research this point and amend the ordinance to include them if necessary. The Commission agreed to table the ordinance to allow further research.

TREE FUND ORDINANCE

Mr. Kerr explained that he had asked the City's Attorney to prepare this ordinance to help deal with the increase in replacement trees that are being planted as a result of the new tree ordinance. He explained that larger trees are required to be replaced inch for inch, so often an owner is having to replant eight or nine large canopy trees on small lots, which cannot accommodate the trees. He explained that the current ordinance requires that they be replanted in public areas as directed by the City and that this is currently happening in a haphazard manner. This ordinance would require an owner to provide and estimate of the tree and pay 150% of the amount estimated into a tree fund of the City, which would be used to beautify public property.

The Commission discussed the requirement of 150% and Mr. Kerr explained that the City Attorney came up with this percentage as a result of discussing the situation with the

Town of Mount Pleasant. He explained that the cost of installing the trees is generally around 50% of the cost of the tree. Therefore the 150% of the cost of the uninstalled tree results in an amount approximately equal to 100% of the cost of the installed tree. The Commission agreed that the 150% appeared to be punitive and might prompt an owner to try to overcrowd a property with trees to avoid paying into the fund. They agreed that the wording should be changed to read 100% of the cost of the "installed" tree.

The Commission generally discussed the problem with the word "public" property and the exclusion of the Wild Dunes development as a result. The Commission generally agreed that it was not an equitable arrangement to have trees removed on one end of the Island only being replaced on the other end of the Island. The Commission directed Mr. Kerr to discuss these issues with the City Attorney and attempt to come up with alternate wording that would resolve these issues.

DISCUSSION OF ODD SHAPED LOTS

Mr. Cronin explained that the Commission had examples of how other communities are addressing the issue of odd shaped lots. Mr. Dolida asked what the problem was with odd shape lots. Mr. Winchester answered that he felt that lot sizes were agreed upon as reasonable amounts of area for dwellings in different districts and that if this amount of area is allowed to be arranged with odd spits of land, the result is a smaller area around dwellings than originally deemed necessary. The Commission generally discussed the public need for lots of a normal shape. Mr. Cronin and the Commission directed Mr. Kerr to continue researching how other communities are addressing the problem.

COMPREHENSIVE PLAN COMMENTS

Mr. Cronin explained that the Commission had received several sets of comments from Council members. Mr. Kerr explained that he would attempt to integrate the typographical type commpents into the plan and then organize the comments that would constitute a change in content into a page by page synopsis. Mr. Cronin asked members to please look at how the comments in this synopsis would affect each member's section and be prepared to make a recommendation at the next meeting.

MISCELLANEOUS BUSINESS

Mr. Cronin asked if the Commission members would like to cancel the December meeting unless a pressing issue arises. The Commission agreed that they would.

There being no more business, the meeting was adjourned at 5:00pm.

Respectfully submitted, Dick Cronin, Chairman

ACCOMMODATIONS TAX ADVISORY COMMITTEE
December 9, 2003

The regular meeting of the Accommodations Tax Advisory Committee was held at 1:00 p.m. on December 9, 2003, in City Hall Council Chambers. Present were Chairman Linville, Committee members Davis, Nelson, and Ward. Also present were City Administrator Tucker, City Clerk Mauldin and Councilwoman-Elect McMackin.

1. Approval of Previous Month's Minutes. Mr. Nelson made a motion to approve the previous month's minutes as submitted; Mr. Ward seconded; motion passed unanimously

2. Monthly Financial Statement. Administrator Tucker gave a report on the November financial statement and highlighted certain items (copy attached) and answered questions of Committee members. She also noted that there was a copy of the annual Accommodations Tax Reporting Form in meeting packets for committee members to review.

3. New Business. Fourth Annual Isle of Palms Invitational. Administrator Tucker referred to the attached letter from Chris Haviland, General Manager of Wild Dunes, stating that Wild Dunes will no longer provide free facilities for this event as they have done in the past. Mr. Peyton was scheduled to appear before the committee today, but in light of the letter, he did not attend to present his application. Administrator Tucker stated that Wild Dunes appears to be interested in promoting an island-based tennis event in conjunction with city government , without a middle man, and allow a large donation to a worthy charitable organization. After discussion, Mr. Ward made a motion to approve the application; motion failed for lack of a second.

4. Old Business. Update on Isle of Palms Brochure. Mr. Davis stated that the brochure is coming into the final stages after working in everyone's suggestions. He showed committee members a rough draft of the brochure and stated that it should be in the hands of the Administrator soon for final review. The brochure should be printed and ready for distribution before the upcoming beach season.

5. Miscellaneous. (A) Administrator Tucker referred to a letter about a anonymous donation in the amount of $4,000 for the new scoreboard at the Recreation Center. Director Page noted that the City received over $4,000 from the Isle of Palms Connector Run and Walk for the Child. Administrator Tucker also noted that the 4th Quarter State Accommodations Tax Revenue was received in the amount of $396,451.04 which was slightly lower than last year for the same quarter

(B) Set Date for Next Meeting: Wednesday, January 14, 2004, at 8:30 a.m., pending receipt of any applications.

(C) Mr. Ward asked about the status of the Marina bulkhead to which Administrator Tucker responded that the assessment showed that there was no significant movement shown in the latest survey. City Council has decided to have the engineers perform another survey in the spring to check for any further movement and she noted that it is probable that Council may move forward with the design and permitting portion of the future project in order to be ready to begin the work if necessary.

(D) Administrator Tucker reported that the Front Beach Enhancement project was slowed down due to the discovery of needed drainage work when the roadbed was removed. The Water & Sewer

contractor should be finished soon and the project will return to schedule. The City is hopeful that the project will be completed in the spring as planned.

(E) Administrator Tucker reported that at the upcoming City Council meeting tonight, they will be making nominations for appointments to boards and commissions. The recommendations from tonight's meeting will be affirmed at the Special City Council Meeting following the swearing-in of new council members on January 6th.

There being no further business to come before the committee, the meeting was unanimously adjourned at 1:28 p.m.

Respectfully submitted,

Rick Linville, Chairman

EXHIBIT G

Beach Advisory Committee
November 4, 2003

The Beach Advisory Committee met informally at 6 pm, Tuesday, November 4th, 2003, at City Hall. Present were Dick Johnson, Sandra Ralston, Bob Carlock, and Beverly Ballow. Also present was Mayor Mike Sottile.

As Ginger Ellis, the committee chairperson had resigned, effective of a date in October, Beverly Ballow served as temporary chairperson. (She will also no longer be on this committee after the current term is up.)

Mayor Sottile spoke with the group regarding the current council evaluation of the purpose of this committee and its functioning and goals. He told us that it was an ongoing evaluation, based on other communities situations, and that the committee was appreciated and will be continued, but perhaps with a shift in focus.

The Palm Blvd acorn lights were discussed in response to the committee's letter regarding the SCE&G recent installations.

Also under discussion was the planting of an invasive non-native ornamental called Vitex Rotundifolia, which is on the dunes at Seascape condominiums, and that this plant is currently being evaluated by a consortium of agencies.

The committee will continue with its current evaluation of the condition of beach paths. Carlock and Ralston are covering this. Dick Johnson reported that the shield for the light fixture on the Shepherd's Crook stand had been manufactured, but not yet installed. Westy Westmoreland has the shield and said SCE&G will install this shield as a test.

Committee adjourned at 7 pm.

B. Ballow

EXHIBIT H

ORDINANCE 2003-15

AN ORDINANCE AMENDING SECTION 9-2-5 (B) OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE REGULATION OF NOISE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 9-2-5(B) is hereby amended in its entirety to read as follows:

"B. It shall be unlawful for any person, entity or establishment to play, operate or cause to be played or operated, any radio, amplified musical instrument (including but not limited to brass or drum instruments), or other amplification device or apparatus making or reproducing musical or other sounds before 10:00 o'clock a.m. or after 10:00 o'clock p.m. Sunday through Thursday, or before 10:00 o'clock a.m. or after 11:00 o'clock p.m. Friday and Saturday, in such a manner as to be plainly audible in any street, right-of-way, adjacent place of public accommodation or adjacent residence."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 10/28/03
Second Reading: 11/25/03
Ratification:_____

EXHIBIT I

ORDINANCE 2003-16

AN ORDINANCE AMENDING TITLE 1, CHAPTER 1, SECTION 1-1-2, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING THE SEAL OF THE CITY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 1-1-2 (a) is hereby amended in its entirety to read as follows:

"(a) The seal of the city is described as follows:

The seal consists of a device representing the Sabal Palmetto species of palm tree for which the island was named. On the dexter side of the tree shall appear the words "Disciplina" (economy), and "Salus" (safety), and on the sinister side "Sanitas" (health), and "Opera" (service), being the four basic reasons why the City was incorporated. On the dexter side of the tree shall appear the date "1953", being the year of the City's incorporation. In the margin shall appear, in the form of an oval, the name of the corporation across the top, "City of Isle of Palms", and across the bottom the state name, "South Carolina"."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____,2003.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 11-25-03
Second Reading: _____
Ratification: _____

EXHIBIT J

A RESOLUTION CREATING AN AD HOC ADVISORY COMMITTEE KNOWN AS THE CITY OF ISLE OF PALMS REAL PROPERTY ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Isle of Palms, S.C., find and declare that the City owns and operates certain parcels of real property, namely: the Marina, the City Front Beach Parking Lots, and the Breach Inlet Boat Landing (collectively, the "Property"), which are valuable assets and provide great benefits to the public; and

WHEREAS, short-term and long-term planning for the Property is critical to the preservation of City residents' and tourists' use and enjoyment of, and access to, the beach, adjacent creeks, waterways, natural habitats, and certain amenities related thereto. The Property also has a tremendous impact on the economy of the City because of the many businesses that depend on financial revenues generated by tourists and other users of the Property; and

WHEREAS, the Mayor and City Council have determined that an ad hoc advisory committee should be formed to monitor the operation and fiscal management of the Property, examine and review short-term and long-term planning for the use of the Property, and make recommendations to Council regarding same; and to make such other reports and recommendations to City Council regarding the Property as the Committee shall deem fit. So now, therefore

IT IS RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, as follows:

1. That City Council hereby creates an ad hoc advisory committee to be known as "The City of Isle of Palms Real Property Advisory Committee."

2. That this committee shall exist at the pleasure of City Council and shall consist of three members appointed by City Council, two of whom shall be members of City Council who shall serve ex officio. The third member shall be a resident of the City who holds no City office. The members shall serve staggered terms of three years and until their successors are duly appointed and qualified. In order to stagger terms, at the special council meeting in January, 2004, one member shall be appointed to a one year term, one member shall be appointed to a two year term and one member shall be appointed to a three year term. At each January special council meeting thereafter, Council shall fill expired positions for a term of three years. However, any member may be removed at any time, with or without cause, by a majority vote of council. Any vacancy on the Committee shall be filled for the unexpired term by a majority vote of council as soon as is practicable.

3. That the Committee shall serve the purposes this Resolution states regarding the Property.

4. That the Committee shall adopt rules of procedure in compliance with state and city laws, which shall include the following:

a. election of a chairperson and his duties.
b. appointment of a secretary and his duties.
c. procedures for calling meetings.
d. time and place for meetings.
e. posting meeting notices and otherwise complying with the South Carolina Freedom of Information Act.
f. setting an agenda.
g. quorum and attendance requirements.
h. rules for procedure for conducting meetings.
I. developing plans for the implementation of the duties of the Committee and the rendering of reports and recommendations to City Council.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms this 25 day of November, 2003.

/s/
F. Michael Sottile, Mayor

(Attest)

/s/
Janet G. Mauldin, City Clerk

EXHIBIT K

PROCLAMATION

WHEREAS, the issue of the inevitability of a personal end-of-life faces us all; and

WHEREAS, it behooves each of us to confront the issues concerning personal end-of-life choices for ourselves and to convey these choices to our family members, clergy, physician and attorney; and

WHEREAS, there are South Carolina legal instruments referred to as Advanced Directives which assist persons with these important end-of-life issues; and

WHEREAS, many volunteers are professionally trained to meaningfully assist persons through the Advanced Directives documents; and

WHEREAS, the Tri-County End of Life Coalition, in cooperation with the hospitals in our community and many other concerned groups and citizens, is sponsoring "The Tri-County Advance Care Planning Week";

NOW, THEREFORE, I, F. Michael Sottile, Mayor of the City of Isle of Palms, hereby do proclaim the week of **December 1 through December 7, 2003**, as the Tri-County Advance Care Planning Week and encourage all citizens, with the help of the professionally trained volunteers at designated locations, to participate in creating their own Advance Care Plan, involving their families, clergy, physician and attorney during this week.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this 25th day of November, 2003.

/s/

F. Michael Sottile, Mayor

SEAL:





REGULAR CITY COUNCIL MEETING
December 9, 2003

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on December 9, 2003, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile, City Clerk Mauldin and Councilwoman-Elect McMackin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation and remain standing for the pledge of allegiance. He noted the loss of former Mayor Blair White and asked that he and his family be remembered in a moment of silent prayer. After the pledge of allegiance, the City Clerk called the roll and noted that all council members were present.

B. APPOINTMENT AND ADMINISTRATION OF OATH TO NEW EMPLOYEES - None

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

Councilman Taylor made a motion to approve the minutes from the November 25, 2003, meeting; Councilman Bettelli seconded; motion passed unanimously.

D. CITIZENS COMMENTS - None

E. REPORTS FROM STANDING COMMITTEES

1. Ways and Means Committee. Chairman Abele reported on their meeting of May 20, 2003, (Exhibit A)

(A) Councilman Abele made a motion to accept the quote from C.T. Lowndes for flood insurance with a $10,000 deductible, and deleting from flood coverage the Marina restaurant generator shed, the Marina Maintain building, the Marina Greenery building, and the Front Beach Restrooms; Councilman Taylor seconded; motion passed unanimously.

(B) Councilman Abele made a motion to approve the Change Order in the amount of $21,627.50 for the Front Beach Enhancement Project to be funded from the Municipal Accommodations Fee Fund, Councilman Bettelli seconded; motion passed unanimously.

2. Public Safety Committee. No meeting in December. The November monthly Police Department and Fire Department reports are attached as Exhibit B.

3. Public Works Committee. No meeting in December.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of December 2, 2003, (Exhibit C). After this report, Chairman Abele congratulated the Director and Administrator on a superb program for the Groundbreaking Ceremony and Tree Lighting Ceremony after a day of rain.

5. Personnel Committee. Chairman Bettelli reported on their meeting of May 12, 2003, (Exhibit D).

(A) Councilman Bettelli made a motion to approve the job description for the Medical Control Physician; Councilman Abele seconded; motion passed unanimously.

(B) Safety Sweepstakes Winners
Police Department - Sharon Baldrick
Fire Department - Joe McGinnis
Public Works Department - Joseph Washington
Combined General Government, Recreation and Building Departments - Laura Togami of the Recreation Department

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No Meeting
2. Planning Commission - No Meeting
3. Construction Board of Appeals - No Meeting.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See attached minutes from their meeting of December 9, 2003 (Exhibit E). Administrator Tucker reported on the meeting and referred to the letter from Wild Dunes withdrawing the free use of facilities during the Isle of Palms Tennis Invitational. This made the event not economically feasible for the event planner.

2. Beach Advisory Committee - No Meeting.

3. Front Beach Enhancement Committee. Councilman Miller reported that the project is moving along and is currently within one day of the initial schedule. Weather permitting, he hoped that the project would be ahead of schedule within the next two weeks. He reported that sales of bricks, trees and benches has reached $86,885. Mayor Sottile noted that there are still quite a few bricks remaining to be sold and encouraged everyone to participate.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2003-16 - An Ordinance Amending Title 1, Chapter 1, Section 1-1-2, of the City of Isle of Palms Code of Ordinances, Regarding the Seal of the City. (Exhibit F)

Councilman Abele made a motion to approve second reading and ratification of Ordinance 2003-16; Councilman Bettelli seconded. Administrator Tucker read the ordinance in full. Motion passed unanimously.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

K. MISCELLANEOUS BUSINESS

1. Nominations for Members to City Council Standing Committees. Mayor Sottile referred to the attached slate of Standing Committees for 2004 which he read in full (Exhibit F). Councilman Taylor made a motion to approve the list as submitted; Councilman Miller seconded; motion passed unanimously.

2. Nominations for Members to Boards, Committees and Commissions. Councilman Bettelli made a motion to go into Executive Session to discuss personnel matters; Councilman Buckhannon seconded; motion passed unanimously (see attached chart as proposed by the Personnel Committee.)

Coming out of Executive Session, Mayor Sottile stated that personnel matters were discussed and no action was taken.

(A) Planning Commission: Councilman Abele made a motion to accept the proposed slate for the Planning Commission as presented; Councilman Taylor seconded; motion passed unanimously.

(B) Board of Zoning Appeals: Councilman Buckhannon made a motion to reappoint James Harvey and to appoint Arnold Karig to the Board Of Zoning Appeals; Councilman Taylor seconded; motion passed 8-1.

(C) Code Board of Appeals: Councilman Abele made a motion to reappoint Jack Burton and to appoint William Mitchell to the Code Board of Appeals; Councilman Taylor seconded; motion passed unanimously.

(D) Beach Advisory Committee: Councilman Bettelli made a motion to reappoint Robert Carlock and Richard Johnson and to appoint Sandra Pusey and Mary Lou Coombs to the Beach Advisory Committee; Councilman Taylor seconded; motion passed unanimously.

(E) Accommodations Tax Advisory Committee: Councilwoman Rice made a motion to reappoint David Nelson and to appoint Julia Tucker and Gail Smith to the ATAX Committee; Councilman Taylor seconded. Upon discussion, Councilman Marino noted that Julia Tucker had resigned from this committee several months ago and he felt that the City should not put someone in the tourism industry into an at-large position. He did not think it was fair that she be moved to the top of the line of candidates. Councilman Bettelli noted that Ms. Tucker had been representing tourism on the committee and, because she changed jobs out of the tourism industry, she resigned her tourism seat at that time and is now looking for an at-large seat. After further discussion, motion passed 8-1.

(F) Election Commission: Councilman Taylor made a motion to appoint Joanna Harper to fill the vacated seat of Terrye Seckinger on the Election Commission; Councilman Buckhannon seconded; motion passed unanimously.

(G) Real Property Advisory Committee: Councilman Taylor made a motion to appoint to this new committee Bob Abele to the one-year term, Marty Bettelli to the two-year term, and Bob Miller to the three-year term; Councilman Buckhannon seconded; motion passed unanimously.

3. Nominations for City Attorney, City Judge, Assistant City Judge:

(A) Councilman Abele made a motion to reappoint Nicholas Sottile to the position of City Attorney; Councilwoman Hanbury seconded; motion passed unanimously.

(B) Councilman Taylor made a motion to reappoint Jeanette Harper to the position of City Judge; Councilman Bettelli seconded; motion passed unanimously.

(C) Councilman Taylor made a motion to reappoint Barry Holden to the position of Assistant City Judge; Councilman Miller seconded; motion passed unanimously.

Mayor Sottile noted that these appointments will be confirmed at the January 6th, 2004 Special City Council Meeting.

There being no further business to come before the Council, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

To be approved on January 27, 2004.

SPECIAL WAYS & MEANS COMMITTEE
December 9, 2003

A special meeting of the Ways & Means Committee was held at 6:30 p.m., on December 9, 2003, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Council members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Clerk Mauldin, City Administrator Tucker, City Treasurer Suggs and Councilwoman-Elect McMackin. Chairman Abele called the meeting to order.

1. Consideration of Flood Insurance Rate Quote. Chairman Abele reminded everyone that the South Carolina Municipal Insurance and Risk Fund (SCMIRF) has decided to no longer cover the flood peril and declined to cover some of the City's buildings and property. The Chairman had asked the Mayor if he look into what the commercial market could provide for the City which he did. At the last special meeting, the Mayor was asked to further provide quotes at various deductible levels for discussion at this meeting. Chairman Abele referred to the attached spreadsheets prepared by the Treasurer and Administrator Tucker explained the figures which excluded flood coverage on the existing Recreation building. After discussion, **Councilman Marino made a motion to accept the quote from C.T. Lowndes Insurance at a cost of $12,862 at the $10,000 deductible, excluding the Maintain and Greenery buildings at the Marina and the Front Beach Restrooms; Councilman Taylor seconded. Councilman Taylor made an amendment to the motion to also exclude the Marina restaurant generator shed; Councilman Marino seconded.** After further discussion, **amendment passed unanimously; main motion with amendment passed unanimously.**

Chairman Abele stated, for the record, that he had asked Mayor Sottile to get involved in this insurance issue because he did not understand what the City's alternatives were. The Mayor got involved somewhat reluctantly at the Chairman's request and he pointed out that the Mayor does not receive any commission on this policy.

Secondly, Chairman Abele noted that, in the aftermath of Hurricane Hugo, none of the buildings at the Marina were lost. He further noted that the City has $60 million worth or property insured and he speculated that this might be higher than the normal municipality. He urged Council to review carefully the list of items insured to determine the need for insurance and ways to lower the City's insurance costs. For example, he felt that insurance was not needed on the bulkheads against wind, hail or fire, which is covered under our current policy. Further, he did feel that the fuel dock does need to be insured against fire. He personally believed that the insured list could be reduced to approximately $10 million. Liability, of course, would be different and would be needed.

Finally, Chairman Abele began discussion of the Disaster Recovery Fund which was begun under his recommendation. He iterated that this fund is not intended to replace anything that the City has, but is intended to allow the City to function after a major disaster. He noted that after a disaster, revenue stops - Accommodations Taxes and property taxes nearly dried up after Hugo and then Charleston County reduced property assessed values by 25%. He urged Council to keep this fund separate from any replacement costs so that the City will be able to function; i.e., payroll is 78% of the budget plus contractors that would be hired to clear debris, etc.

2. Accommodations Tax Funding Request - Isle of Palms Tennis Invitational. Administrator Tucker reported that there was a motion in the ATAX committee meeting which died for lack of a second.

3. Consideration of Change Order - Front Beach Enhancement Project. Chairman Abele referred to the attached documentation which results in a change order in the amount of $21,627.50. He noted that some of the items were because of things discovered during construction and others are cost-savings and he felt that all were necessary. After discussion, **Councilman Bettelli made a motion to approve the Change Order in the amount of $21,627.50 under Option B; Councilman Taylor seconded.** After further discussion, **motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:53 p.m.

Respectfully submitted,
Bob Abele, Chairman

STATE OF SOUTH CAROLINA

State Budget and Control Board

OFFICE OF INSURANCE RESERVE FUND

MARK SANFORD, CHAIRMAN
GOVERNOR

GRADY L. PATTERSON, JR.
STATE TREASURER

RICHARD ECKSTROM
COMPTROLLER GENERAL

HUGH K. LEATHERMAN, SR.
CHAIRMAN, SENATE FINANCE COMMITTEE

ROBERT W. HARRELL, JR.
CHAIRMAN, WAYS AND MEANS COMMITTEE

FRANK W. FUSCO
EXECUTIVE DIRECTOR

INSURANCE RESERVE FUND
POST OFFICE BOX 11066
1201 MAIN STREET, SUITE 500
COLUMBIA, SOUTH CAROLINA 29201
(803) 737-0020
FAX (803) 737-0042

MEMORANDUM

TO All Insureds

FROM John Trussell

RE: Rate Increase

DATE: October 7, 2003

RECEIVED
OCT 07 2003

The Insurance Reserve Fund (IRF) has experienced a number of financial reversals.

- As interest rates have fallen, IRF has experienced a reduction in investment income.
- Following the 9-11 attack, reinsurance costs have risen dramatically.
- IRF has experienced unusually large losses.
- A number of court cases have expanded the liability of government and the coverage provided by IRF.

In order to meet our financial obligations (pay claims), it's necessary to immediately implement a 45% rate increase. The increase will apply to all lines of insurance issued by IRF except automobile liability and medical professional liability. The rate increase will apply to all new business, renewals, or endorsements effective on or after November 1, 2003.

We regret the need for this increase at this time, but we remain committed to bringing you the best insurance at the lowest prices. You may recall that on July 1, 2001, IRF implemented a 25% rate decrease. The effect of a 45% rate increase now is to adjust rates to 108.75% of the rates prior to July 1, 2002.

Please feel free to contact me or one of our field agents if you wish to discuss this change.

Thank you.

City of Isle of Palms
Analysis of Costs - Property, Liability and Flood Coverage
With New Costs for the National Flood Insurance Program

Budget Comparison:

	FY 2003 Actual	FY2004 Quote	FY2004 Budget
Property	46,517	47,176	
General Liability	20,427	21,690	
Building Contents	729	742	
Law Enforcement/Crime	6,707	6,438	
Auto Damage/Liability	56,641	66,625	
Public Officials Liability/Bonds	6,571	8,143	
Dune Walkovers	2,975	-	
NFIP Flood w/ high deduct. (See below)		46,424	
Total	140,567	197,238	164,958
Shortfall in FY04 budget:			32,280

Flood Coverage:

		SMIRF $1,000 Deductible	SMIRF $5,000 Deductible	SMIRF $10,000 Deductible	SMIRF $20,000 Deductible	Lowndes $5,000 Deductible
A	City Hall/Police	2,084	1,853			1,854
B	Building Dept	2,508	2,243			2,242
C	Fire Station #1	809	723			724
D	Fire Station #2	809	723			724
E	Marina Restaurant	1,483	1,321			983
F	Marina Rest. Generator Shed	292	259			258
G	**Marina Store**	**10,024**	**8,903**			**2,233**
H	Marina "Maintain"	622	547			297
I	Marina "The Greenery"	1,337	1,170			1,170
J	**Rec Center ***	**23,556**		**18,800**	**16,241**	-
K	Public Works **	14,715	2,773			2,771
L	**Front Beach Restrooms ***	**16,314**		**13,000**	**9,668**	**1,137**
Total Premium @ $1000 deduct		74,553				
Total Premium w/ (A-I & K) @ $5000 deductible and (J & L) @ $10,000 deductible				52,315		
Total Premium w/ (A-I & K) @ $5000 deductible and (J & L) @ $20,000 deductible					46,424	
Total CT Lowdes - all at $5000 deductible, not including Rec Center						14,393

* Properties where grade is below base flood elevation (most expensive to cover for flood)
** Properties where grade is below flood, but carrier allows use of original flood map

Calculation of Total Flood Exposure:

City of Isle of Palms
Analysis of Costs - Property, Liability and Flood Coverage
With New Costs for the National Flood Insurance Program

If we assume that the City adopts the $46,424 alternative above, then a rough estimate of the City's total exposure to flood damage, given a catastrophic storm, is as follows:

SMIRF Total deducts on props. covered by NFIP flood insurance (10*$5000+2*$20000)	90,000	
LOWNDES Total deducts on props. covered by NFIP flood insurance (11*$5000)		55,000
Deductible on Marina dock insurance	38,353	38,353
Previously insured value of properties where flood coverage is no longer available: (NFIP/SMIRF will not cover properties w/o 4 walls and a roof)		
Fueling facility - Public Works	206,636	206,636
Fueling facility - Marina Dock	92,986	92,986
Fueling facility - Marina Auto	92,986	92,986
Traffic Light Poles	92,000	92,000
Rec Fields, lights, scoreboards, fencing	228,684	228,684
Breach Inlet boat ramp and gate	62,754	62,754
All Dune Walkovers	140,692	140,692
Misc other (exposed generators, signs, meters, etc)	153,814	153,814
Marina ramp, retaining wall and bulkhead, estimated	500,000	500,000
Rec Center building and contents (building exposure capped @ $500k)		**592,700**
Total Exposure from catastrophic flood event	1,698,905	2,256,605

Disaster Recovery Reserve Fund

This fund was created to ensure the City's ability to resume operations and services in a timely manner after a disaster. It has been viewed as "gap money" to get the City by until insurance proceeds and FEMA relief could kick in - not necessarily as funds available to replace uninsured assets. These funds do accrue interest at approximately $1300 per month.

The 10/31/03 balance in this fund was $1,101,222.

MEMBER	LOCATION	BLDG	OCCUPANCY	FLOOD ZONE	ADDRESS	CITY	STATE	ZIP	ALARM	SPRINKLER	CONST CODE	PROT. CLASS	YEAR BUILT	STORIES	SQ FEET	BUILDING	CONTENTS	MOBILE EQUIP	EDP EQUIP	EDP EXTRA EXPENSE	BUSINESS INCOME(BI)	BI EXTRA EXPENSE	MISC
440	0	A	BLANKET EDP EQUIPMENT	N/A	PER SCHEDULE ON FILE	ISLE OF PALMS	SC		N	1	3	05			0	0	0	0	117,532	0	0	0	0
440	0	B	BLANKET MOBILE EQUIPMENT	N/A	PER SCHEDULE ON FILE	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	0	0	860,134	0	0	0	0	0
440	0	C	BLANKET BI AND EE	N/A	VARIOUS	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	0	0	0	0	0	4,579,888	100,000	0
440	0	D	DUNE WALKOVRS @ 1118 OCEAN BLV	N/A	1118 OCEAN BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	27,115
440	0	E	DUNE WALKOVERS @ 21ST AVE.	N/A	21ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	50,000
440	0	F	DUNE WALKOVERS @ 46TH AVENUE	N/A	46TH AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	16,950
440	0	G	DUNE WALKOVERS @ 1300 OCEAN B.	N/A	1300 OCEAN BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	28,802
440	0	H	DUNE WALKOVERS @ 41ST.AVE.	N/A	41ST. AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	2800	0	0	0	0	0	0	0	17,825
440	0	I	MARINA RETAINING WALLS	N/A	41ST AVE MARINA	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	300,000
440	0	J	TRAFFIC LIGHT POLES	N/A	PALM BLVD & HWY 517	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	92,000
440	1	A	BUILDING DEPT OFFICE	AE	1301 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	1	05	1964	1 0	2028	317,877	25,373	0	0	0	0	0	0
440	1	B	PRODELIN 1.5 M SATELLITE ANT.	N/A	1301 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	3	05	1964	1 0	2028	0	0	0	0	0	0	0	3,481
440	1	C	FIBER OPTIC CABLE CONNECTION	N/A	CITY HALL& BLDG.DEPT	ISLE OF PALMS	SC	29451	N	1	3	05	1964	1 0	2028	0	0	0	0	0	0	0	5,523
440	1	D	DOG KENNEL ADJ.TO BLDG.DEPT.	AE	1301 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05	1964	1 0	2028	20,808	0	0	0	0	0	0	0
440	1	E	STORAGE SHED ADJ.TO BLDG.DEPT.	AE	1301 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05	1964	1 0	2028	15,606	0	0	0	0	0	0	0
440	1	F	BUILDING DEPT. SIGN		1301 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
440	2	A	RECREATION CENTER	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	1,294,060	92,700	0	0	0	0	0	0
440	2	B	SOFTBALL FIELD FENCE, LIGHTS BLEACHERS, DUGOUT ,SCOREBRD	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	2	05		1	10020	34,444	0	0	0	0	0	0	0
440	2	C	BASEBALL FIELD FENCE, LIGHTS BLEACHERS, DUGOUT ,SCOREBRD	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	2	05		1	10020	29,336	0	0	0	0	0	0	0
440	2	D	SOCCER FIELD FENCE, BLEACHERS, GOALS	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	1	05		1	10020	40,919	0	0	0	0	0	0	0
440	2	E	TENNIS COURTS LIGHTS, FENCE. WATER FOUNTAIN	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	32,588	0	0	0	0	0	0	0
440	2	F	PICNIC SHELTER, INCL.WATER FOUNTAIN & TABLES	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	1	05		1	10020	7,477	0	0	0	0	0	0	0
440	2	G	BASKETBALL COURTS INCL. LIGHTS AND GOALS	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	2	05		1	10020	21,580	0	0	0	0	0	0	0
440	2	H	TOT LOT PLAYGND-FENCE & EQUIP.	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	27,465	0	0	0	0	0	0	0

* Property List of Insured Values - 2004 coverage

MEMBER	LOCATION	BLDG	OCCUPANCY	FLOOD ZONE	ADDRESS	CITY	STATE	ZIP	ALARM	SPRINKLER	CONST CODE	PROT. CLASS	YEAR BUILT	STORIES	SQ FEET	BUILDING	CONTENTS	MOBILE EQUIP	EDP EQUIP	EDP EXTRA EXPENSE	BUSINESS INCOME(BI)	BI EXTRA EXPENSE	MISC
440	2	I	7 & OVER PLAYGROUND EQUIP.	AE	24 28TH AVE	ISLE OF PALMS	SC	29451	N	1	3	05		1	10020	34,875	0	0	0	0	0	0	0
440	2	J	REC. DEPT. WOODEN SIGN	AE	24 28TH STREET	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	1,000
440	3	A	FIRE STATION #2	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	4	05	1991	2	6720	1,010,911	141,893	0	0	0	0	0	0
440	3	B	FIXED GENERATOR W/TANK @FIRE#2	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	3	05	1991	2	6720	0	0	0	0	0	0	0	30,000
440	3	C	FIRE STATION #2-WOODEN SIGN	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
440	4		PUBLIC RESTROOM	VE	1118 OCEAN BLVD	ISLE OF PALMS	SC	29451	N	1	2	05	1991	1	1600	209,972	6,175	0	0	0	0	0	0
440	5	A	CITY HALL	AE	1207 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	1	05	1991	2	6656	1,093,850	219,277	0	0	0	0	0	0
440	5	B	FIXED GENERATOR W/TANK @CITY H	AE	1207 PALM BLVD	ISLE OF PALMS	SC	29451	N	1	3	05	1991	2	6656	0	0	0	0	0	0	0	30,000
440	5	C	CITY HALL-WOODEN SIGN	AE	1207 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
440	5	D	POLICE DEPT.-WOODEN SIGN	AE	1207 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	1,200
440	6	A	FIRE STATION #1	AE	30 J.C. LONG BLVD.	ISLE OF PALMS	SC	29451	N	1	4	05	1991	2	6720	1,010,343	141,893	0	0	0	0	0	0
440	6	B	FIRE STATION #1-WOODEN SIGN	AE	30 J C LONG BLVD	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	1,000
440	7		100 HOUSINGS & 192 MECHANISMS FOR PARKING METERS	N/A	PARKING METERS	ISLE OF PALMS	SC		N	1	3	05		0	0	50,365	0	0	0	0	0	0	0
440	8	A	PUBLIC WORKS BLDG	AE	BEHIND 1301 PALM BLV	ISLE OF PALMS	SC	29451	N	1	3	05	1991	1	4224	437,550	272,074	0	0	0	0	0	0
440	8	B	FUELING FACILITY @ PUBLIC WORKS	AE	BEHIND 1301 PALM BLV	ISLE OF PALMS	SC	29451	N	1	3	05	1991	1	0	206,636	0	0	0	0	0	0	0
440	8	C	UNUSED TEMPTRAIL MATERIAL	N/A	BEHIND 1301 PALM BLV	ISLE OF PALMS	SC	29451	N	1	2	05	1991	1	0	12,562	0	0	0	0	0	0	0
440	9		MUNICIPAL PARKING LOT ATTENDANT SHELTER	VE		ISLE OF PALMS	SC	29451	N	1	1	05		0	0	5,252	0	0	0	0	0	0	0
440	10	A	MARINA RESTAURANT BUILDING	AE	PO BOX 404	ISLE OF PALMS	SC	29451	N	1	1	05		1	5114	805,824	0	0	0	0	0	0	0
440	10	B	MARINA RESTAURANT PORCHES	AE	PO BOX 404	ISLE OF PALMS	SC	29451	N	1	1	05		1	1320	103,998	0	0	0	0	0	0	0
440	10	C	MARINA RESTAURANT GENERATOR	AE	PO BOX 404	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	33,188	0	0	0	0	0	0	0
440	11	A	MARINA CONVENIENCE STORE BUILDING	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	6181	845,283	0	0	0	0	0	0	0
440	11	B	MARINA CONVENIENCE STORE GENERATOR	AE	41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	33,188	0	0	0	0	0	0	0
440	11	C	MARINA CONVENIENCE STORE MERCHANDISE COOLERS	AE	41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	73,612	0	0	0	0	0	0	0
440	11	D	MARINA BOAT RAMP AND BULKHEAD	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	183,834	0	0	0	0	0	0	300,000

MEMBER	LOCATION	BLDG	OCCUPANCY	FLOOD ZONE	ADDRESS	CITY	STATE	ZIP	ALARM	SPRINKLER	CONST CODE	PROT. CLASS	YEAR BUILT	STORIES	SQ FEET	BUILDING	CONTENTS	MOBILE EQUIP	EDP EQUIP	EDP EXTRA EXPENSE	BUSINESS INCOME(BI)	BI EXTRA EXPENSE	MISC
440	11	E	MARINA STORE FUELING STA-AUTOS	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	92,986	0	0	0	0	0	0	0
440	11	F	MARINA DOCK FUELING STA-BOATS	AE	44 41st AVE.	ISLE OF PALMS	SC	29451	N	1	3	05		1	0	92,985	0	0	0	0	0	0	0
440	11	G	5 MARINA SIGNS	AE	44 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	2,650
440	12		MARINA BUILDING C (OFFICE)	AE	80 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	1	05		1	500	75,975	0	0	0	0	0	0	0
440	13		MARINA BUILDING D (METAL UTILITY BLDG)	AE	80 41ST AVENUE	ISLE OF PALMS	SC	29451	N	1	3	05		1	2800	231,433	0	0	0	0	0	0	0
440	14		BREACH INLET BOAT RAMP & GATE	AE	1301 PALM BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05		1	2800	0	0	0	0	0	0	0	82,754
440	15		TEMPTRAIL ACCESS AT 9TH AVE.	VE	814/900 OCEAN BLVD.	ISLE OF PALMS	SC	29451	N	1	2	05		1	2800	6,281	0	0	0	0	0	0	0
440	16	A	CITY MESSAGE BOARD	N/A	PALM BLVD & IOP CONN	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	2,500
440	16	B	CITY SIGN	N/A	PALM BLVD & BREACH INLET	ISLE OF PALMS	SC	29451	N	1	1	05		1	0	0	0	0	0	0	0	0	500
COLUMN TOTALS																8,493,064	899,385	860,134	117,532	0	4,579,888	100,000	974,800
GRAND TOTAL																							16,024,803

CHANGED MOBILE EQUIPMENT FIGURE TO THE NEW TOTAL OF $860,134
CHANGED EDP EQUIPMENT FIGURE TO THE NEW TOTAL OF $117,532
CHANGED BUSINESS INCOME FIGURE TO THE NEW TOTAL OF $4,579,888
ADDED $15,600 EACH TO BUILDING VALUES OF CITY HALL, FIRE STATION #1 AND FIRE STATION #2 FOR COST OF ELECTRICAL TRANSFER SWITCHES AND WIRING. THESE IMPROVEMENTS WERE COMPLETED IN SEPTEMBER, 2003.
INCREASED VALUE ON MARINA RAMP AND BULKHEAD AND RETAINING WALLS TO $300,000 EACH. RECENT ENGINEERING STUDY INDICATES A FULL BULKHEAD REPLACEMENT WOULD COST $862,500. CITY WILL SELF INSURE FOR THE DIFFERENCE.

CITY OF ISLE OF PALMS, SOUTH CAROLINA

ANNUAL FINANCIAL REPORT

JUNE 30, 2002

SMD

SCHLEETER, MONSEN & DEBACKER, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

Both the City and the employees made one hundred percent of the required contributions for the fiscal years ended June 30, 2000 through 2002. The City's contributions for the years ending June 30 were as follows:

Fiscal Year	PORS	% of Covered Payroll	SCRS	% of Covered Payroll
2002	$162,067	10.3%	$70,961	6.7%
2001	$133,790	10.3%	$67,464	6.7%
2000	$125,505	10.3%	$61,345	6.7%

NOTE I – RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. For all of these risks, the City is a member of the South Carolina Municipal Insurance Reserve Fund, a public entity risk pool currently operating as a common risk management and insurance program for local governments. The City pays an annual premium to the Fund for its general insurance coverage. The South Carolina Municipal Insurance Reserve Fund is self-sustaining through member premiums and reinsures through commercial companies for certain claims.

The City is also subject to risks of loss from providing health, accident, and other medical benefits to employees and their dependents. The City has enrolled all of its full-time employees in the South Carolina Local Government Assurance Group health insurance plan administered by Medical Claims Management Corporation. The City records contributions from employer funds and employees in the general fund when it remits premiums to the insurance pool. The South Carolina Local Government Assurance Group reinsures through commercial companies for claims in excess of $100,000.

The City participates in the South Carolina Municipal Insurance Trust State Workers Compensation Fund, a public entity risk pool currently operating as a common risk management program, for its workers compensation coverage.

For all of the above risk management programs, the City has not significantly reduced insurance coverages from the previous year. Settled claims in excess of insurance coverage for the last three years were immaterial. For each of the insurance programs and public entity risk pools in which it participates, the City has effectively transferred all risk with no liability for unfunded claims.

****

* Cost of existing property coverage

CITY OF ISL OF PALMS
2004 ANNUAL CONTRIBUTIONS BY LINE OF COVERAGE

COVERAGE	EXPOSURE	UNMOD PREMIUM	EXPERIENCE MOD	RISK MGMT CREDIT	FINAL CONTRIBUTION
Property (Total Property Values)	$15,884,111	$47,176 .00297	N/A	N/A	$47,176 .00297
Auto Physical Damage (Vehicle Values)	$2,891,844	$14,792	N/A	N/A	~~$14,792~~
Auto Liability (# of Vehicles)	46	$28,262	1.834	$0	$51,833
General Liability (Payroll)	$2,632,068	$31,190	0.732	$1,142	$21,690
Public Officials Liab. (Payroll)	$2,632,068	$3,406	0.732	$125	$2,368
Law Enforcement Liab. (# of Officers)	16	$8,288	0.732	$303	$5,763
Boiler & Machinery (Building/Contents Values)	$9,392,449	$742	N/A	N/A	$742
Crime	94	$675	N/A	N/A	$675
Public Officials Bonds	Various	$5,775	N/A	N/A	$5,775
Specific Charges:			N/A	N/A	$0
Jail	0	$0			
Pool	0	$0			
Skateboard Park	0	$0			
Gas Distribution	Flat Fee	$0			
Inc Landscape Materials	Flat Fee	$0			
Inc Garagekeepers Liability Limit Endorsement		$0			
Passenger Bus/Van Liab. (# of Buses/Vans)	0	$0	1.834	$0	$0
DEDUCTIBLE CREDIT					$0
EXCESS LIABILITY					$0
TOTAL		$140,305			$150,813

16,024,803 per PAR schedule (legal sheets already distributed to Council)
(140,692) total value of dune walkovers
15 884.111

City of Isle of Palms
Analysis of Costs - Property, Liability and Flood Coverage
With New Costs for the National Flood Insurance Program

Budget Comparison:

	FY 2003 Actual	FY04 w/ SMIRF $46,242 Premium (var. deducts.)	FY04 w/ Lowndes $14,393 Premium ($5000 deduct)	FY04 w/ Lowndes $12,862 Premium ($10000 deduct)	FY04 w/ Lowndes $11,093 Premium ($20000 deduct)
Property	46,517	47,176	47,176	47,176	47,176
General Liability	20,427	21,690	21,690	21,690	21,690
Building Contents	729	742	742	742	742
Law Enforcement/Crime	6,707	6,438	6,438	6,438	6,438
Auto Damage/Liability	56,641	66,625	66,625	66,625	66,625
Public Officials Liability/Bonds	6,571	8,143	8,143	8,143	8,143
Dune Walkovers	2,975	-	-	-	-
NFIP Flood w/ high deduct. (See below)		46,424	14,393	12,862	11,093
Total	140,567	197,238	165,207	163,676	161,907
FY04 Budget		164,958	164,958	164,958	164,958
Expenses (over) / under FY04 budget:		(32,280)	(249)	1,282	3,051

City of Isle of Palms
Analysis of Costs - Property, Liability and Flood Coverage
With New Costs for the National Flood Insurance Program

Flood Coverage:

		SMIRF				Lowndes		
		$1,000 Deductible	$5,000 Deductible	$10,000 Deductible	$20,000 Deductible	$5,000 Deductible	$10,000 Deductible	$20,000 Deductible
A	City Hall/Police	2,084	1,853			1,854	1,655	1,446
B	Building Dept	2,508	2,243			2,242	2,025	1,783
C	Fire Station #1	809	723			724	648	568
D	Fire Station #2	809	723			724	648	568
E	Marina Restaurant	1,483	1,321			983	879	769
F	Marina Rest. Generator Shed	292	259			258	232	192
G	**Marina Store**	**10,024**	**8,903**			**2,233**	**1,994**	**1,741**
H	Marina "Maintain"	622	547			297	265	219
I	Marina "The Greenery"	1,337	1,170			1,170	1,036	836
J	**Rec Center ***	**23,556**		**18,800**	**16,241**	-	-	-
K	Public Works **	14,715	2,773			2,771	2,473	2,158
L	**Front Beach Restrooms ***	**16,314**		**13,000**	**9,668**	**1,137**	**1,007**	**813**

Total SMIRF Premium @ $1000 deduct 74,553

Total SMIRF Premium w/ (A-I & K) @ $5000 deductible and (J & L) @ $10,000 deductible 52,315

Total SMIRF Premium w/ (A-I & K) @ $5000 deductible and (J & L) @ $20,000 deductible 46,424

Total CT Lowdes for each deductible level - not including Rec Center 14,393 12,862 11,093

* Properties where grade is below base flood elevation (most expensive to cover for flood)
** Properties where grade is below flood, but carrier allows use of original flood map

City of Isle of Palms
Analysis of Costs - Property, Liability and Flood Coverage
With New Costs for the National Flood Insurance Program

Calculation of Total Flood Exposure:

A rough estimate ofthe City's total exposure to flood damage, given a catastrophic storm, is as follows:

Provider	**SMIRF**	**Lowndes**		
Premium	**$ 46,424**	**$ 14,393**	**$ 12,862**	**$ 11,093**
SMIRF Total deducts on props. covered by NFIP flood insurance (10*$5000+2*$20000)	90,000			
LOWNDES Total deducts on props. covered by NFIP flood insurance (11*$5000)		55,000	110,000	220,000
Deductible on Marina dock insurance	38,353	38,353	38,353	38,353
Previously insured value of properties where flood coverage is no longer available: (NFIP/SMIRF will not cover properties w/o 4 walls and a roof)				
Fueling facility - Public Works	206,636	206,636	206,636	206,636
Fueling facility - Marina Dock	92,986	92,986	92,986	92,986
Fueling facility - Marina Auto	92,986	92,986	92,986	92,986
Traffic Light Poles	92,000	92,000	92,000	92,000
Rec Fields, lights, scoreboards, fencing	228,684	228,684	228,684	228,684
Breach Inlet boat ramp and gate	62,754	62,754	62,754	62,754
All Dune Walkovers	140,692	140,692	140,692	140,692
Misc other (exposed generators, signs, meters, etc)	153,814	153,814	153,814	153,814
Marina ramp, retaining wall and bulkhead, estimated	1,000,000	1,000,000	1,000,000	1,000,000
Rec Center building and contents (building exposure capped @ $500k)		**592,700**	**592,700**	**592,700**
Total Exposure from catastrophic flood event	2,198,905	2,756,605	2,811,605	2,921,605

Disaster Recovery Reserve Fund

This fund was created to ensure the City's ability to resume operations and services in a timely manner after a disaster. It has been viewed as "gap money" to get the City by until insurance proceeds and FEMA relief could kick in - not necessarily as funds available to replace uninsured assets. These funds do accrue interest at approximately $1300 per month.

The 10/31/03 balance in this fund was $1,101,222.

MEMORANDUM

TO: Linda Tucker, City Administrator

C: Mayor and members of Council

FROM: Douglas Kerr, Director of Building and Planning

DATE: December 8, 2003

RE: Change orders to Front Beach Enhancement Project contract

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The following list includes nine change orders that Thomas and Hutton recommends the City make to the Front Beach Enhancement contract with Landscape Pavers, L.L.C.. The first six changes are improvements to the storm water system and come as a result of video taping the inside of all of the lines and as a result of Landscape Pavers uncovering much of the system. The last three changes deal with the curb design and come as a result of discussions between Landscape Pavers and Thomas and Hutton. The total cost of the change orders is $21,627.50.

1. **Remove and replace the storm water reinforced concrete pipe (RCP) crossing under Ocean Boulevard going between the curb inlet in front of the Windjammer (CI2) and the junction box across the street (JB1).**

   Why: This section of pipe shows signs of leaking, because of chipped, separating joints. Additionally, this section of pipe is under an area that would be very costly to the repair at a later date.

   Cost: $4,400; **T&H recommended:** yes (see 1st bullet on attached recommendation)

2. **Remove and replace the storm water reinforced concrete pipe (RCP) between the junction box (JB 1) across from the Windjammer to the curb inlet also across from the Windjammer (CI 1).**

   Why: Pipes of different inner diameter are used (discovered by video), which limits flow of storm water and contributes to quicker sediment build up; also the elevation of the pipe at CI 2 is over a foot higher than necessary creating a unusually thin top, and a mound in the landscaped area. Lastly, the large amount of roots existing in the pipe is indicative of a leaking system.

   Cost: $3,200; **T&H recommended:** yes (see 2nd bullet on attached recommendation)

3. **Remove and replace approximately 145 feet of storm water reinforced concrete pipe (RCP) in front of the Pavilion Shops going between the**

junction box in front of Fat Jacks (JB5) and the curb inlet on the corner of Pavilion Drive and Ocean Boulevard (CI8).

Why: This section of pipe shows signs of leaking, because of chipped, separating joints. Additionally, this section of pipe is under an area that would be very costly to the repair at a later date.

Cost: $3,880; **T&H recommended:** yes (see 10th & 11th bullet on attached recommendation)

4. **Uncover and either: 1. remove and replace the storm water reinforced concrete pipe (RCP) adjacent to the Charleston County Park (170 feet) or 2. install filter fabric on the joints.**

Why: Joints are leaking (verified by video tape) and causing the dirt above the pipe to filter into the pipe, which is leading to the collapse of the pavement above the pipes (see picture).

Cost: option 1 of removing and replacing RCP- $14,135;
option 2 of wrapping joints with filter fabric- $9,035

T&H recommended: option 2 (see 3rd and 4th bullet on attached recommendation)



5. **Install 5'x5'x4" solid top on curb inlet 2, which is adjacent to the Windjammer.**

Why: The new roadway in this area is shifting about five feet away from the original roadway. The original design called for the old box to be demolished and replaced with a new box adjacent to the new roadway. An unexpected pipe was discovered in the back of the original junction box, which makes its removal difficult. This change would allow both boxes to remain by converting the original curb inlet to an underground junction box by placing a solid lid on the top of the original box.

Cost: $400; **T&H recommended:** yes (see 5th on attached recommendation)

6. **Increase size of the box used for curb inlet #9 (CI9), which is in front of the Sea Cabins.**

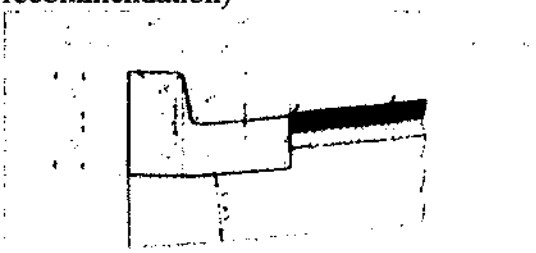
Why: The distance between the face of the curb, where the water enters the box, and the area where the storm water pipe enters the box is greater than originally anticipated. Therefore a larger box must be utilized to compensate for this gap.

Cost: $350; **T&H recommended:** yes (see 6th bullet on attached recommendation)

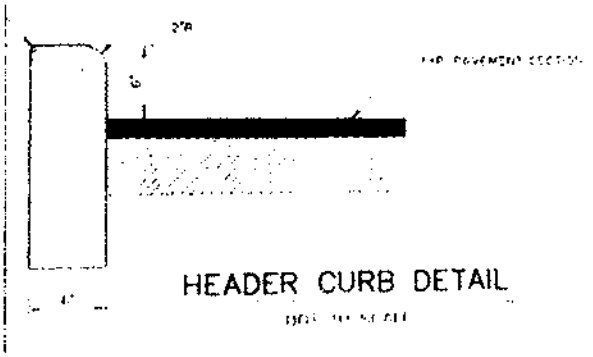
7. **Add header curb at center crosswalk.**

Why: The central crosswalk between the Pavilion Shops and the Holiday Inn Express is constructed of pavers elevated to the same level of the sidewalks. This elevation creates a hump in the driving aisle. The contractor and engineer agree that the transition between the curbing and the pavers would be made more attractive with a header curb instead of the originally designed curb and gutter. Also the header curb will reduce future maintenance costs (see attached illustration to see difference in curb styles).

Cost: $1,200; **T&H recommended:** yes (see 7th bullet on attached recommendation)



18" CURB AND GUTTER DETAIL



HEADER CURB DETAIL

8. **Change "header curb" to "curb and gutter" in areas specified by Thomas and Hutton.**

Why: cost savings

Cost: reduction in project cost in the amount $2,787.50; **T&H recommended:** yes (see 8th bullet on attached recommendation)

9. **Add rebar to all radii header curb.**

Why: increase strength in curbing in areas of potential damage from tire collisions

Cost: $1,950.00; **T&H recommended:** yes (see 9th bullet on attached recommendation)

THOMAS & HUTTON ENGINEERING CO.
935 HOUSTON NORTHCUTT BOULEVARD
POST OFFICE BOX 1522
MOUNT PLEASANT, SOUTH CAROLINA 29465-1522
TELEPHONE (843) 849-0200
FAX (843) 849-0203

MEMORANDUM

TO: Douglas Kerr

FROM: Tim Roland

DATE: December 8, 2003

RE: Ocean Blvd Streetscape (Proposed Changes REVISED)

JOB NO.: J-15211.01.300

REVISED from Nov 25 Memo

We recommend the following revisions to the project:

1. Remove existing RCP and replace with new O-ring RCP between JB 1 and CI 2
   $4,400.00
2. Remove existing RCP and replace with new O-ring RCP between JB 1 and CI 1
   $3,200.00
3. Wrap jts of existing RCP on 14th street with filterfabric
   $3,400.00
4. Remove &Replace Pavement above RCP on 14th street
   $5,635.00
5. Install 5'X5'X4" solid top above existing CI 1
   $400.00
6. Increase size of CI 9 to accommodate existing location of drainage pipe.
   $350.00
7. Add Header curb at center crosswalk
   $1,200.00
8. Change Header curb to C&G
   ($2,787.50)
9. Add rebar to all radii header curb
   $1,950.00
10. Remove existing RCP and replace with new O-ring RCP between JB5 and CI 8
    $4,380.00
11. Credit for not using JB #6
    ($500.00)

Total of changes $21,627.50. We do not recommend changing turndown sidewalk to C&G and in fact will explore changing C&G to turndown sidewalk at applicable locations since it appears to be a cost savings. I have attached Landscape Pavers documentation for your use.

LANDSCAPE PAVERS, L.L.C.

TELEPHONE FACSIMILE
843/766-0303 843/766-8888
www.landscapepavers.com

POST OFFICE BOX 31832
CHARLESTON, S.C. 29417

- PAVING
- GRADING
- LANDSCAPE CONSTRUCTION

December 5, 2003

Thomas and Hutton Engineering Co.
Attn: Tim Roland
935 Houston Northcutt Boulevard
Suite 100
Mount Pleasant, SC 29464

REQUEST FOR INFORMATION

IOP Ocean Blvd Streetscape				
Pricing for curbing changes and RCP replacement				
Change from turndown face to C&G	891	LF	$ 6.45	$ 5,746.95
Change from header curb to C&G	1115	LF	$ (2.50)	$ (2,787.50)
Add header curb	48	LF	$ 12.50	$ 600.00
Rebar added to all radii - 3 LF per 1 LF of curb	1950	LF	$ 1.00	$ 1,950.00
14th Street RCP				
Remove/replace asphalt and base to prepare for overlay	230	SY	$ 24.50	$ 5,635.00
Option 1 - Remove/replace 18" RCP	170	LF	$ 50.00	$ 8,500.00
Option 2 - Wrap joints (every 4LF)	170	LF	$ 20.00	$ 3,400.00
Remove/replace RCP from Curb inlet #1 to Junction box #1	64	LF	$ 50.00	$ 3,200.00

Date: 12/5/03

Signed: [signature]

cc: Douglas Kerr – IOP

LANDSCAPE PAVERS, L.L.C.

TELEPHONE FACSIMILE
843/766-2303 843/766-2306
www.landscapepavers.com

POST OFFICE BOX 31608
CHARLESTON, S.C. 29417

- PAVING
- GRADING
- LANDSCAPE CONSTRUCTION

Change Order #1

Thomas and Hutton Engineering Co.
Attn: Tim Roland
935 Houston Northcutt Boulevard
Suite 100
Mount Pleasant, SC 29464

Re: IOP Streetscape

- Install 5'x5'x4" thick concrete solid top on Curb Inlet #2 = $400.00
- Increase Curb Inlet #9 from a 4'x4' box to a 6'x4' box = $350.00

Total change order amount = $750.00

Date: 12/5/03

Signed: Brad Lunt

LANDSCAPE PAVERS, L.L.C.

TELEPHONE FACSIMILE
843/766-8303 843/766-8306
www.landscapepavers.com

POST OFFICE BOX 81606

CHARLESTON, S.C. 29417

- PAVING
- GRADING
- LANDSCAPE CONSTRUCTION

Change Order #2

Thomas and Hutton Engineering Co.
Attn: Tim Roland
935 Houston Northcutt Boulevard
Suite 100
Mount Pleasant, SC 29464

Re: IOP Streetscape

- Remove and replace RCP from Junction Box #5 to Curb Inlet #8
  146LF @ $30/LF - $4,380.00
- Remove Junction Box #6 – $300.00
- Credit back for Junction Box #6 conversion – ($800.00)

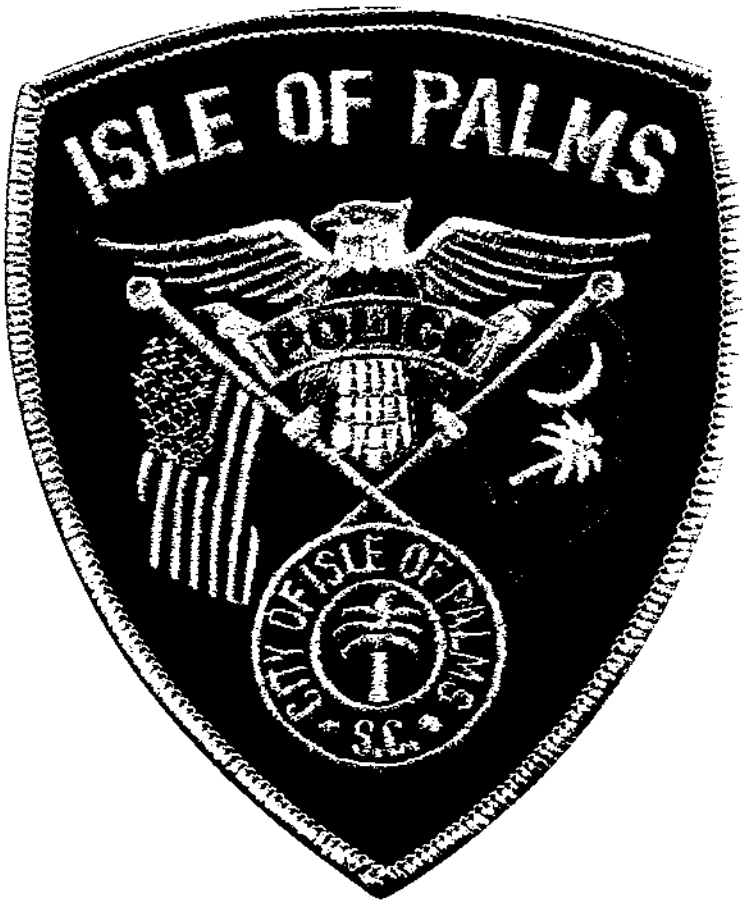
Total change order amount = $3,880.00

Date: 12/5/03

Signed:

:H ENHANCEMENT CONTRACT

ıy		Cost	T&H rec.	Council's decision
fix later		$ 4,400.00	yes	
fix later		$ 3,200.00	yes	
fix later		$ 3,880.00	yes	
ment to collapse above	option a	$ 14,135.00		
	option b	$ 9,035.00	option b	
		$ 400.00	yes	
		$ 350.00	yes	
re maintenance costs		$ ~~1,200 600.00~~	yes	
		$ (2,787.50)	yes	
		$ 1,950.00	yes	
	TOTAL	$ 21,627.50		



Monthly Report

November 2003

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR NOVEMBER, 2003**

Date: **December 5, 2003**

The following is a brief synopsis of the activities of the Police Department during the month of November 2003.

Patrol

November 1, 2003 Officers responded to a JC Long Boulevard establishment where a patron was attempting to leave the premises without paying his bill. The subject was directed to pay his bill and the officer made arrangements for the subject to be transported via taxi to his residence in Mount Pleasant.

November 1, 2003 A Wackenhut Security Officer on patrol in Wild Dunes stopped a vehicle near Oyster Row and detected an odor of alcohol coming from within the vehicle. Wackenhut Security requested that an Isle of Palms police officer respond. The police officer investigated and determined that all were in possession of alcohol and all had altered identification to indicate that they were over 21 years of age. All three were charged with Minor in Possession of Alcohol and Possession of Altered Drivers License.

November 4, 2003 An officer responded to a local grocery store where it was believed that counterfeit money had been received for payment of merchandise. A closer inspection of the money in question indicated that the twenty-dollar bill was counterfeit. It is unknown who presented the bill. The money was seized as evidence and will be turned over to the local office of the US Secret Service.

November 5, 2003 An officer responded to a residence on 32nd Avenue where a woman filed a report that her former boyfriend had been harassing her by repeatedly calling her on the telephone and making disparaging and vulgar remarks to her. Several calls were received while the police officer was present. An arrest warrant for Unlawful

Use of the Telephone was prepared and served on the subject the following day at police headquarters.

November 7, 2003 Residents of Fairway Village Lane reported that in September they had entered in to a written agreement to replace their roof. A large down payment was given and no work or supplies had to date been delivered. The contractor was contacted and indicated that he did not have the money and was unable to fulfill the contract. He made arrangements to turn himself in and was charged with Breach of Trust With Fraudulent Intent.

November 7, 2003 An officer assigned to the monthly Teen Dance at the Recreation Center charged a male juvenile with assaulting a female juvenile in the face. The male juvenile was later released to a parent, and will be handled in Family Court. The male, a resident of Mount Pleasant, was advised that he is banned from future dances for the rest of the school year.

November 9, 2003 A resident of Carolina Boulevard reported that he had befriended a couple that he had met and allowed them to temporarily stay at his residence, rent free. After approximately two weeks, the visitors refused to leave and the owner of the residence obtained an Eviction Notice through a magistrate. An officer checking the residence found it occupied by the unwanted tenants who had been served with eviction paperwork.The female was arrested for having four outstanding traffic tickets. Once the arrest was made, neither unwanted guest ever returned to the residence.

November 10, 2003 An officer met with a contractor doing work on a residence on Shad Row to report the theft of a piece of equipment valued at over $1,400. An Investigator located the equipment in a pawnshop in Moncks Corner. The suspect that the contractor had listed was the same subject that pawned the item. An arrest warrant for Grand Larceny has been prepared and entered into the national crime information computer until the suspect can be located.

November 10, 2003 A female resident of Carolina Boulevard reported to police that she had been sexually assaulted in her residence the previous day. The victim stated that the suspect had apparently followed her and her roommate home after casually speaking to the suspect at a local bar. The victim awoke in her bed by being sexually assaulted. The suspect apparently made entry to the unlocked residence at approximately 5 A.M. The identity of the suspect was determined through friends who frequented the bar, however the victim did not want to press charges since she somehow felt that having met him in a bar earlier would look unfavorably on her. An Investigator made contact with the suspect and advised him that he was lucky that the victim did not want to pursue charges and further advised him of the seriousness of the charge.

November 11, 2003 At approximately 10 P.M. an officer on patrol observed a suspicious looking vehicle parked in a vacant lot on the 3400 block of Palm Boulevard. While investigating, the officer found the vehicle occupied by a male subject from Goose Creek who was wanted by the North Charleston Police Department. While checking the

vehicle prior to being towed, the officer located a quantity of marijuana and drug paraphernalia. The subject was charged with Simple Possession of Marijuana and Possession of Drug Paraphernalia and was put on hold for his outstanding arrest warrant with North Charleston.

November 12, 2003 Officers responded to a domestic dispute at a residence on Cameron Boulevard where the male half of the dispute was immediately taken into custody for what they witnessed in their presence. Due to the nature of the injury to the female and the disparity in size between the male and female, the subject was charged with Criminal Domestic Violence of a High and Aggravated Nature. The subject is presently on probation for a conviction in January of 2003 for the same charge. He is still incarcerated, unable to post bond.

November 13, 2003 An officer stopped a vehicle on Morgan Place Drive and Palmetto Drive for a license tag infraction. A computer check of the driver indicated that he was wanted by the Dorchester County Sheriff's Office. The driver was taken into custody and transported to headquarters to await a deputy from Dorchester County for transport to their detention facility.

November 15, 2003 A resident of Ocean Boulevard reported an unauthorized vehicle on the beach at the beach access near the 100 block of Ocean Boulevard. The vehicle was found bogged down in the sand, running and in gear. The vehicle, was traced to a Mount Pleasant resident who, when finally located, attempted to report the vehicle stolen. He stated that he left it in a parking lot on JC Long Boulevard and took a taxi home. This case is still under investigation.

November 15, 2003 A resident of the 600 block of Ocean Boulevard reported her unlocked vehicle stolen from under her house. The vehicle was located a short distance away, processed and recovered and later returned to its owner. This case is still under investigation and believed to be related to the abandoned vehicle on the beach.

November 15, 2003 A resident of 17th Avenue reported that she was awakened at approximately 4:30 A.M. with a male subject sexually assaulting her after entering the unlocked residence. The victim recognized the suspect as someone that she had seen in a local bar several times and who had tried previously to strike up a conversation with her. Investigators responded to her residence and processed the scene for evidence and took numerous statements from roommates and people that had been in the bar the previous evening. The suspect's identity was determined by comparing known information from the similar sexual assault on November 10th and was arrested without incident. He was charged with Burglary 1st Degree and Criminal Sexual Conduct 1st Degree. Once the victim of the November 10th incident read about the second victim in the newspaper, she then decided to pursue charges against the suspect. While in the detention center, the suspect was charged with another count each of Burglary 1st Degree and Criminal Sexual Conduct 1st Degree. The suspect is being held on no bond at the detention center.

November 17, 2003 At approximately 3:30 A.M. an officer on patrol observed a suspicious vehicle traveling slowly down 41st Avenue then onto 38th Avenue. The officer saw the vehicle pull into a yard, but no one exited the vehicle. The officer watched the vehicle for several minutes then decided to investigate. The female driver who was not an island resident stated that she was going to sleep in her car. A computer check of the subject indicated that she had a suspended drivers license. Located in the vehicle was a quantity of marijuana. The subject was charged with DUS and Simple Possession of Marijuana.

November 20, 2003 An officer on patrol stopped a vehicle at 22nd Avenue and Palm Boulevard for not having a license plate. It was also determined that the driver did not have valid vehicle insurance. After being taken into custody a quantity of marijuana was located in the vehicle. The driver was charged with Operating an Uninsured Vehicle, No Vehicle License and Simple Possession of Marijuana.

November 23, 2003 Officers responded to a front beach establishment that reported a fight on their premises. Upon the officer's arrival, six participants were identified. Nobody wished to pursue charges and all were advised of the proper procedure to follow if anyone changed their mind.

November 26, 2003 An officer on patrol stopped a vehicle on Waterway Boulevard for a speeding. A computer check of the driver indicated that he was wanted by the Berkley County Sheriff's Office for Receiving Stolen Property. The subject was taken into custody and turned over to a Berkley County Sheriff's Deputy.

November 27, 2003 An officer responded to a call from a local convenience store that reported a suspicious individual. The officer investigated and located an adult female that appeared under the influence of alcohol. It was also determined that the subject had shoplifted merchandise from the store. The same subject had been stopped earlier in the evening and had given another officer her proper name. The subject was taken into custody and charged with Public Intoxication, Shoplifting, False Information to Police and No Drivers License.

November 29, 2003 An officer responded to the area of 29th Avenue and Palm Boulevard for a reported hit and run accident. The officer determined that a passing vehicle had struck an elderly female bicyclist and failed to stop and render aid. The officer gathered information from witnesses and the vehicle in question was located parked in a driveway on 29th Avenue. A passenger in the vehicle gave a statement, which indicated that the driver had been drinking and knew that she had hit something. It is believed that the driver was in the residence on 29th Avenue, but attempts to make contact were unsuccessful. The following day arrangements were made for the driver to turn herself in. She was taken into custody and charged with Reckless Driving, Hindering and Failure to Report an Accident with Personal Injury.

Personnel/Community Services

November 7, 2003 Officers were provided for the monthly Teen dance at the Recreation Center

November 11, 2003 PFC Wooley received a letter of appreciation from island residents who were grateful that he checked on their residence in their absence and discovered a computer that had been sent to them a week prior to the expected delivery date. He secured the package and made notification to neighbors, keeping the computer from being stolen or damaged by weather..

November 18, 2003 PFC Derrick Ambas was awarded the Exchange Club Police Officer of the Year Award for outstanding service to the community.

November 30, 2003 For the month of November, officers on patrol discovered twenty-five businesses and four homes with open or unlocked doors. A total of forty-nine Victim of Crime Forms were issued to homeowners and business owners for various conditions noted by officers on patrol.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: MELVA WILLIAMS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 12/3/2003

During the month of November 2003, the Telecommunications Office received and dispatched 4,311 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island. The following is a breakdown of activity by department.

	IPPD	IPFD	SIPD	SIFD	NPS	TOTALS
November, 2003	3,600	37	654	19	1	4,311
November, 2002	2,576	57	714	20	0	3,367
Percentage Change	40%	-35%	-8%	-5%	100%	28%
Year to Date 2003	35,738	750	8,722	259	1	45,470
Year to Date 2002	25,139	696	9,065	236	0	35,136
Percentage Change	42%	8%	-4%	10%	100%	29%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave.	171	312	164	647
Tract 2: Ocean Blvd. to JC Long to 14th Ave.	179	201	62	442
Tract 3: 10th Ave. North to 21st. Ave. South	590	171	242	1003
Tract 4: 21st Ave. North to 31st Ave. South	91	170	137	398
Tract 5: 31st Ave North to 41st Ave. South	4	115	63	182
Tract 6: Forest Trail	13	20	6	39
Tract 7: 41st Ave. North to 57th Ave.	298	12	119	429
Tract 8: Wild Dunes	120	0	147	267
Tract 9: IOP Connector	0	0	104	104
Tract 10: County Park	29	0	7	36
Tract 99: Off Island	0	0	53	53
Totals:	1495	1001	1104	3600

Isle of Palms Police Department Officer Activity November 2003

	November 2003	November 2002	Percentage Change	Year To Date 2003	Year To Date 2002	Percentage Change
Service Calls	1104	1421	-22%	15662	13631	15%
Building Checks	1495	847	77%	11229	6108	84%
SPR'S	1001	316	217%	8592	5576	54%
Traffic Stops	351	448	-22%	3849	3126	23%
Traffic Stops w/Tickets	112	133	-16%	312	952	-67%
% Traffic Stops w/Tickets	32%	30%	7%	297%	30%	874%
DUI Tickets	0	4	-400%	36	15	140%
DUS Tickets	5	5	0%	91	55	65%
Speeding Tickets	17	41	-59%	251	492	-49%
Other Traffic Tickets	124	52	138%	1245	649	92%
Non Traffic Tickets	30	92	-67%	704	630	12%
Parking Tickets	17	55	-69%	5060	5633	-10%
City Tickets	11	16	-31%	317	186	70%
Warning Tickets	202	272	-26%	2253	1594	41%

Connector Calls For Service for the Month of November 2003

The Isle of Palms Police Department has responded to or initiated 103 calls involving 984 minutes, or 16 man hours for the month of November, 2003. The following table breaks down the type, number and time element of each call.

	Calls November	Calls Year To Date	Arrests November	Arrests Year To Date	Minutes Movember	Minutes Year To Date	Avg. Minutes November	Avg. Minutes Year To Date
Accidents	0	22	0	0	0	988.89	#DIV/0!	45
Traffic Stops With Tickets	30	247	4	53	528.59	6917.71	18	28
Traffic Stops Without Tickets	53	501	0	0	363	3658.84	7	7
Citizen Assists	13	172	0	0	70.95	1529.04	5	9
[illegible]st Other PD	0	9	0	0	0	232.6	0	26
Miscellaneous	7	113	0	0	21.14	671.08	3	6
Totals	103	1064	0	49	984	13999	10	13
Nov-02	102	887	7	25	1389	14690	14	17

Isle of Palms Police Department Monthly Report for November 2003

All UCR Codes for each Incident are counted.

CRIME TYPE	November 2003	Total 2003	November 2002	Total 2002
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING		2		
120 STRONG ARMED ROBBERY				1
11A SEX (FORCIBLE RAPE)	2	2	1	1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1	1	3
120 ROBBERY				
13A ASSAULT	1	7		5
13B SIMPLE ASSAULT	4	31	5	42
13C INTIMIDATION		2		1
200 ARSON		2		
210 EXTORTION				
220 BURGLARY	1	28		14
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	9		5
23D THEFT FROM BUILDINGS				
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	1	21	2	28
23G POSSESSION OF STOLEN LICENSE PLATE		2		1
23H ALL OTHER LARCENY	10	148	4	117
240 MOTOR VEHICLE THEFT	1	6		7
250 COUNTERFEITING/FORGERY	1	13	1	6
26B FRAUD/CREDIT CARD /ATM	1	9		5
26C IMPERSONATION				1
26E FRAUD/COMPUTER/INTERNET		2		
270 EMBEZZLEMENT				
280 STOLEN PROPERTY		3		
290 DAMAGE PROPERTY	3	70	3	65
35A DRUG/NARCOTICS	3	46	2	18
35B DRUG EQUIPMENT VIOLATION		5		4
36A SEX (INCEST)				
36B STATUTORY RAPE			1	1
36C INDECENT EXPOSURE		5		1
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION				1
510 BRIBERY				
520 WEAPON OFFENSES		1		2
753 OBSCENE & HARASSING PHONE	1	4		12
756 BREACH OF TRUST		4		
90A BAD CHECKS				3
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		21	1	10
90D DUI		36	4	15
90E DRUNKENNESS	1	23	1	14
90F FAMILY (NO VIOLENCE)		3		
90G LIQUOR LAW	3	80	1	30
90H PEEPING TOM				
90I RUNAWAY	1	3	1	2
90J TRESPASSING		14	1	12
90L TRUANCY				
90M AGENCY ASSIST		8		4
90N RESISTING ARREST		4		
90P CONTRIBUTING TO DELINQUENCY		1		
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	12		3
91A ALARM	13	209	17	181
91D DISTURBANCE		3		4
91F NON-VIOLENT FAMILY DISPUTE	1	13	1	17
91T TRAFFIC & NRVC ARRESTS	11	133	6	62
91W WARRANT ARRESTS	2	9	4	15
979 MISSING PERSONS	1	4	1	3
980 SUICIDES		2		4
992 PROWLER				3
NCR NON CRIMINAL REPORTS	47	702	76	526
TOTALS:	111	1703	134	1249

Isle of Palms Police Department Monthly Report for November 2003

ARREST SUMMARY

Type	November 2003	Total 2003	November 2002	Total 2002
Adults	Male = 21 Female = 4	Male = 424 Female = 117	Male = 21 Female = 5	Male =194 Femal = 58
Juveniles	Male = 1 Female = 1	Male = 26 Female = 10	Male = 4 Female = 0	Male =11 Female=0
Narc-Adults	Male = 1 Female= 0	Male = 55 Female= 7	Male = 2 Female = 0	Male = 18 Female = 2
Narc-Juveniles	Male =0 Female = 0	Male = 8 Female= 1	Male = 0 Female = 0	Male = 2 Female = 0
TOTALS:	Male = 23 Female = 5	Male = 513 Female = 135	Male = 27 Female =5	Male= 225 Female =60

PROPERTY VALUES REPORTED

Type	November 2003	Total 2003	November 2002	Total 2002
Burglary Stolen	$1,500.00	$157,585.00	$0.00	$38,460.00
Larceny Stolen	$12,305.00	$155,726.00	$2,618.00	$293,259.36
Criminal Damage*	$390.00	$474,569.00	$18,215.00	$36,791.00
MVT Stolen	$6,000.00	$114,500.00	$13,000.00	$41,500.00
Burglary Recovered	$425.00	$32,114.00	$0.00	$21,730.00
Larceny Recovered	$147.00	$86,756.00	$15.00	$100,884.00
MVT Recovered	$6,000.00	$13,950.00	$13,000.00	$25,500.00
Total Stolen	$19,805.00	$427,811.00	$2,618.00	$331,669.34
Total Recovered	$6,572.00	$204,370.00	$13,015.00	$148,046.00
Total Seized	$0.00	$0.00	$0.00	$0.00

*Criminal Damage=
Arson-$350,000.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
November 2003
Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	0	1	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90T DUS	4	0	0	0	0	1	0	0	0	0	4	1	5
23C SHOPLIFTING	0	0	0	0	0	1	0	0	0	0	0	1	1
90G LIQUOR LAW VIOLATIONS	2	0	0	0	0		0	0	0	0	2	0	2
91T TRAFFIC OFFENSES	3	0	0	0	0	3	0	0	0	0	3	3	6
13A AGGRAVATED ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
35B UNDERAGE POSS. OF ALCOHOL	3	0	0	0	0	0	0	0	0	0	3	0	3
11A FORCIBLE RAPE	2	0	0	0	0	0	0	0	0	0	2	0	2
23H ALL OTHER LARCENIES	2	0	0	0	0	0	0	0	0	0	2	0	2
753 TELEPHONE CALLS/HARASSISNG	1	0	0	0	0	0	0	0	0	0	1	0	1
91W WARRANT ARREST	1	1	0	0	0	0	0	0	0	0	2	0	2
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	21	2	0	0	0	5	0	0	0	0	23	5	28

Isle of Palms Police Department Animal Control Report for November2003

	Nov-03 Monthly Total	Nov-02 Monthly Total	2003 Yearly Total	2002 Yearly Total
Citations	2	6	59	58
Warning Tickets	3	0	13	37
Animals Secured	33	19	208	127
Dogs	11	7	84	61
Cats	4	8	85	26
Raccoons	13	3	40	32
Other*	5	1	28	13
Released to Owner	10	7	85	63
Transported to Shuler Vet	13	0	33	55
Transported to Other Vets	1	3	27	8
Transported to SPCA	5	6	63	37
Injured Animals	3	4	23	20
Trapped Animals	22	12	107	98
Cats	4	8	64	27
Raccoons	13	3	38	60
Other **	5	1	5	11
Dead Animals Removed	13	18	113	161
Traps Set	70	15	204	103
Kennel Fees	$7.00	$28.00	$399.00	$343.00

*Squirrels, Opossums

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR November 2003

NAME	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Caldwell	8	10	18	5	1	1	5	6	270	7	1	
	CARRID OVER	ASSIGND	TOTAL	Clrd by arrest	ECPT CLR D	UNF UNFO UND	INA CTV	ACTIVE	PROPETY RECVD	WARRN SRVD	WARR ON FILE	REMARKS
Total	8	10	18	5	1	1	5	6	270	7	1	

Detective Caldwell attended Grand Jury and presented five cases, and attended two Preliminary Hearings. 15 Bond Hearings were held, expending 42 hours. Detective Caldwell worked 24 hours as a Road Supervisor to fill in.

Lieutenant Wright transported Yacht Harbor Arson evidence to ATF in Atlanta for comparison testing.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR NOVEMBER 2003

DATE: DECEMBER 4, 2003

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	ADV	FTO TRAINING				48
1 OFFICER	ADV	POLICE CYCLIST TRAINING				40
TOTAL			0	0	0	88
				TOTAL OFFICER HOURS:		88

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	NCIC	NCIC CERTIFICATION				40
1 EMPLOYEE	IN HOUSE	IN HOUSE TCO TRAINING			40	
TOTAL			0	0	40	40
				TOTAL EMPLOYEE HOURS:		80

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	680	115	615.5	186
THIS MONTH TOTALS				128
YEAR TO DATE TOTALS:	680	115	615.5	314
		DEPARTMENT HOURS YEAR TO DATE:		1724.5

RECREATION COMMITTEE
December 2, 2003

The regular meeting of the Recreation Committee was held at 5:30 p.m. on December 2, 2003, in City Hall Council Chambers. Present were Chairman Buckhannon, Committee members Abele and Rice, City Administrator Tucker, Recreation Director Page, Mayor Sottile and Councilmembers Hanbury..

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the November minutes as submitted; Councilwoman Rice seconded; motion passed unanimously.

2. Recreation Department Report. Director Page discussed the monthly report (copy attached) and answered questions of Committee members. Director Page highlighted events:

- Grounds maintenance - Soccer and Men's Flag Football have been sharing the same field which has kept them busy, plus three additional soccer fields have been lined for the younger players as well as the softball field.
- Youth Basketball and Co-Ed Volleyball have begun.
- Keenagers did an overnight trip in November to Flat Rock, NC, to see the play *"Dear Santa"* and shop in Hendersonville. All had a great time.
-Tree Lighting and Ground Breaking Ceremony will be held on Thursday, December 4, at 6:00pm. The staff has done a great job setting this up and should be enjoyed by all. Santa will arrive on the ladder truck and Channel 4 will do a live weather report with Tom Crawford. The Arts & Craft Sale will also begin Thursday evening during the ceremonies and will continue to Friday and Saturday.
- The Holiday Decorating Contest will be judged on December 10th and winners will be placed in the newspaper.
- Tae Kwan Do will have a demonstration for parents on December 14th and publicity will go out for others to attend.
- Director Page distributed a copy of the tentative program for the upcoming ceremonies and asked for suggestions or questions.

Councilman Abele suggested, as a parting thought, that some provision be placed in next year's budget for the additional grounds maintenance that will need to be done when the Front Beach Enhancement and Recreation Expansion projects are completed. Director Page noted that the Recreation Committee and Public Work Committee have discussed getting together to discuss this as her employees will not have enough time to do all this additional work along with their other duties in the Department.

3. Old Business. (A) Donation from Connector Run. Director Page reported that the Connector Run gave the City $4,086 which was deposited into the building fund. She noted that the Exchange Club of Mount Pleasant, Exchange Club of Isle of Palms, Town of Mount Pleasant, and Isle of Palms Recreation Department, all received the same amount. The Prevention of Child Abuse Center received approximately $28,500. The PTA, also represented on the run committee, raised $4,603.

(B) Director Page reported that LS3P delivered the construction contract to City Attorney Sottile for his review on the Recreation Expansion project. It should be finalized before Thursday's ground breaking. Commencement date is officially December 11th. It will be a nine month project.

Mayor Sottile asked about safety plans for the children during construction. Director Page stated that there will be a fence placed around the project site. This, of course, will not prevent children from climbing it and, if necessary, some programs may have to be curtailed for safety reasons. She felt that most of the problems will be after hours and the Police Department will keep watch.

In discussion of the ground breaking and tree lighting ceremony, Director Page reported that there will be small construction hats and shovels for the children. The shovels were donated by Sharon Johnson of My Favorite Things. The hats have stickers with Isle of Palms Recreation Department on the front.

4. New Business. (A) Trophy Issue. Councilwoman Rice began discussion by stating the 9-12 year olds completed their soccer season and were awarded trophies. She noted that all of the trophies had statues of boys and the female players on the team were not pleased that there were no girl statues. Councilwoman Rice expressed deep concern about the girls' feelings and strongly urged that, in the future, the trophies must be gender specific. Director Page noted that all of the participation trophies are gender specific, but the Department cannot tell in advance which team will win. Councilwoman Rice suggested that the staff order enough extra trophies so that when the winner is decided, there will be enough boy and girl trophies for the winning team. Any extra trophies can be reused next season with the plaques being changed out. Director Page agreed to do so, or to use trophies without statutes.

(B) Councilwoman Rice noted that the owner of East Cooper Sporting Goods, Tommie Owens, told her that she has given discount coupons to T.J. Rostin, but felt that they were never distributed, and she wanted to know what the protocol is to get these distributed to players. Director Page stated that these coupons are placed on the information shelves for anyone to take.

(C) Chairman Buckhannon expressed his appreciation to outgoing Councilman Abele for all of his help with the expansion of the Recreation facility. Director Page, on behalf of the Recreation Department, presented Councilman Abele a small packed from the staff - a tote bag with a shirt, an autographed hat and a cup.

5. Miscellaneous. Set Date for Next Meeting. January 12, 2004, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:05 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS



Recreation Dept.

MONTHLY REPORT
November 2003

STAFF:

Norma Jean Page, Director
T.J. Rostin, Jr., Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Supervisor
Shelia Redmon, Parks & Grounds Assist.

Parks and Grounds Maintenance
Monthly Report
November 2003

Recreation Building:

Scrubbed gym floor
Replaced lights in the concession stand
Replaced bulb in an exit sign
Cleaned ice machine
Cleaned popcorn machine
Repaired wall mat
Setup for basketball evaluations
Setup for aerobics, yoga, Keenager's, preschool and middle school dance
Completed monthly inspection checklist
Scrubbed gym floor after Halloween events

Recreation grounds:

Daily cleaned trash from the designated skate area and removed broken boards
Leveled dirt from around new oak trees as per Arborist consultation
Staked damaged oak tree
Continued watering new oak trees at the rear of property
Regular cleaning of the parking lot
Treated for fire ants
Painted entrance benches
Regular grounds maintenance
Completed monthly inspection checklist on Playground

Basketball and Tennis Courts:

Removed trash weekly
Blew off and cleaned courts as needed
Installed two new tennis net straps
Set the basketball and the tennis court timers for standard time

Baseball/Softball fields:

Pulverized both infields to soften the playing surface
Regular infield maintenance for men's fall softball
Regular grounds maintenance
Over seeded the softball outfield with winter rye
Repaired uneven infield area on softball field

Soccer Field:

Regular grounds maintenance
Fertilized the soccer field with 400lbs of 21-0-0
Set field for soccer tournament
Lined soccer field for men's flag football and 9-12 year old soccer
Lined 3 soccer fields on the multi-purpose field for Micro Soccer and Fast Start programs

Equipment:

Weekly cleaned and inspected all maintenance equipment
Serviced F150 oil and filter change; repaired the heat system

City Property and Landscape Maintenance:

Regular maintenance of City grounds
Over seeded 21st and 41st areas of Palm Blvd.
Pruned and cleaned wax myrtles and removed overhanging limbs from the connector speed limit sign
Spread 100 bales of pine straw at the connector
Fertilized city hall and building dept. grounds
Cleaned Memory Park
Applied Roundup at the Connector and Memory Park
Repaired one irrigation head at city hall and adjusted the watering times

Misc:

Picked up and returned van for the Keenagers trip

November Athletic Report

Youth Soccer:
The youth soccer is winding down. The 9-12 year-olds completed their season with a post-season tournament. Carroll Realty, coached by Karl Novak, defeated Long Island Café in a thrilling penalty kick shootout. The game was tied 3-3 after regulation time and two sudden death overtimes. Carroll Realty won the penalty kick shootout 4-2. Exit Realty finished third and IOP Real Estate rounded out the top four. This league was very competitive throughout the season.

The 5/6 & 7/8 year olds concluded their season on November 25th. These two leagues have been very exciting to watch. Each player will receive a participation medal at the end of the season.

Youth Basketball:
The 2003-2004 youth basketball orientation meeting was held November 20th. The meeting allowed each parent and player to meet their coach and ask questions about the upcoming season. Parents received league rules, schedules and information about the basketball program. Coaches received a team roster and scheduled practice times for the season. Practices will begin December 1st and games will begin on January 5th. The 9-10 year-olds will play on Monday and Saturday afternoons, the 7/8 year-olds will play on Wednesday's and Thursday's and the 5/6 year-olds will play on Wednesdays.

The 11/12 girls team, coached by Jack Tracey, will begin play on December 3rd. This team will compete in the Mount Pleasant league. The team is made up of twelve girls and they have been practicing extremely hard for the last three weeks. These games are on Monday and Wednesday evenings.

Men's Flag Football:
The Men's Flag Football league completed its post-season tournament on November 16th. The teams played in a single elimination tournament with the top three seeds receiving a first round bye. Hammerhead's defeated One Time in the first semifinal and ODC downed X-Factor in the second semifinal. Hammerhead's took the tournament championship and automatic bye to the State tournament, by defeating #1 seed ODC 20-13. Hammerhead's, ODC and One Time all received invitations to the state tournament in Greenville, SC. This league went very smoothly throughout the season. The officiating crew from the South Carolina Flag Football Association did a wonderful job of controlling these games.

Men's Fall Softball:
The Men's Fall Softball season completed its regular season on November 12, 2003. Seaworthy finished the regular season undefeated with a 9-0 record. Palmetto Bar came in second two games behind and Creative Counter finished in third place. All three teams received a bye in the tournament that began on November 17th. This tournament is double elimination with the winner being crowned after the December 2nd championship game. The winners will receive a team plaque as well as tournament champion T-shirts.

Adult CO-ED Volleyball:
Registration for the Adult CO-ED Volleyball league ended on November 21, 2003. The captains' meeting will be held on December 3rd at 6:00pm. Teams must have their rosters completed and pay the league fee at that time. Games will be held on Thursday evenings and Sunday afternoons. One Eyed Banana is looking to defend their title.

T.J. Rostin
Assistant Director

Upcoming Dates:

December	3	Volleyball Captain's meeting @ 6:00pm
	4	SCRPA Conference Committee meeting
	8-9	SCAP Athletic Institute in Myrtle Beach

NOVEMBER ACTIVITIES AND SPECIAL EVENTS

Morning Aerobics
Morning aerobics began a new session on November 10th. The class is held on Mondays, Wednesdays, and Fridays from 8:00-9:00am. Seven (7) participants are actively enrolled. The cost is $60.00 for the six (6) week session.

Evening Aerobics
Evening aerobics current session will end on December 2nd. The class is held on Mondays from 5:15-6:15pm, Tuesdays & Thursdays from 5:45-6:45pm. Seven (7) participants are actively enrolled. The cost is $60 for a six (6) week session. The class will not meet through the basketball season, but will resume in March.

Dog Obedience
Dog Obedience will end its current session on December 1st. The classes are filled with nine participants in each class. The next Beginner Dog Obedience class begins Tuesday, January 6th from 6:30-8:30pm. A tricks class will follow from 8:30-9:30pm.

Yoga
Yoga will end its current session on December 2nd. A new session will begin December 9th on Tuesdays and Thursdays from 12:30-2:00pm. Seven (7) participants are actively enrolled. The cost is $80 for a six (6) week session.

Keenagers
The Keenagers' monthly luncheon was on November 5th at 12:00noon. Chef Craig Deihl from The Cypress Restaurant, Downtown, was the speaker for the day. Craig whipped up a fancy appetizer for the group to enjoy. Approximately fifty-five (55) Keenagers attended.

The Keenager's Lunch Bunch visited Los Arcos, a new restaurant off of the connector, for lunch on November 12th. Fifteen (15) keenagers attended.

The Keenager's went to Flat Rock, North Carolina on November 19th & 20th for their monthly field trip. The main attraction was the Flat Rock Playhouse. The seniors attended the play "Dear Santa." The next day the group enjoyed visiting the shops in Downtown Hendersonville. Ten (10) keenagers attended.

Tae Kwon Do
Tae Kwon Do classes for adults are held on Wednesday evenings from 7:30-9:15pm and Saturday mornings from 10am-12noon. The fee is $32/month. Adults can join at anytime.

Tae Kwon Do classes for youth (ages 6-11 yrs. old) are held on Saturdays from 9-10am. The fee is $28/month. Youth may be added to classes during the months of September, January, and June.

Mommy & Me
Mommy & Me is scheduled on Wednesdays, except the first Wednesday of the month from 9:30-11am. This program is for parents with children under three years old. An average of ten (10) children attend. It is FREE.

Gymnastics
Gymnastics ended a session on November 21st. Twelve (12) children were actively enrolled. The fee is $40 for a five (5) week session. The next session will begin January 9, 2004.

IOP Middle School Dance
The IOP Middle School Dance was held on November 7th from 7:00-10:00pm. Approximately two hundred and ninety (290) 6th, 7th & 8th graders attended. There will be no dance in December. The next dance will be held on January 2nd.

Dog Seminar
The IOP Recreation Department hosted a Dog Seminar "The Illusion of Dance and How to Bring It To Life" on November 1st & 2nd. Twenty (20) dogs were enrolled in this workshop. Susan Marrett, the Dog Obedience Instructor, organized this seminar. The cost was $150 for a working space and $75 for an auditing space.

ARC Blood Drive
The American Red Cross Blood Drive was held on Monday, November 3rd from 3-8pm. Twenty-six (26) people dropped in to give blood. Twenty-four (24) people were successful in giving.

Christmas Card Drawing Contest
The Christmas Card Drawing Contest was held on Monday, November 10th from 4-6pm. Approximately twenty-five (25) children came to participate. The Isle of Palms Recreation staff chose a winner from all of the entries. The winning card is used as the official Christmas card from the department. The winner is announced at the Christmas Tree Lighting Ceremony.

Christmas Tree Lighting & Ground Breaking Ceremony
This year's Christmas Tree Lighting will be held on Thursday, December 4th at 6:00pm. Christ Our King's "Crusader Choir", Moultrie Middle School's Band, and The Citadel's "Gospel Choir" will be performing throughout the evening. The IOP Fire Department will bring Santa to visit the children at the end of the night. Candy will be given to each child.

The groundbreaking ceremony for the Recreation Expansion project will be held during the Tree Lighting Ceremony. Each child will receive a construction hat and a shovel to join in the festivities.

Arts & Crafts Sale
This year's Arts & Crafts Sale will be held on Thursday, December 4th from 5-7pm, Friday, December 5th from 1-6pm and Saturday, December 6th from 9am-3pm. Forty-nine (49) spaces are available for rent. Thirty-seven (37) spaces have currently been rented. The cost is $25 to rent a 10'x10' space. Concessions will be available throughout the event.

Holiday Decorating Contest
Judging of the first annual Holiday Decorating Contest will be held on Wednesday, December 10th at 6:00pm. Residents interested in participating must turn a registration form in at the Recreation department. Winners will be announced in the newspaper and also at the next available City Council Meeting.

Laura Togami

UPCOMING ACTIVITIES AND SPECIAL EVENTS

December	Event	Location	Time
3	Keenager's Luncheon	IOP Recreation Center	12Noon
4	Christmas Tree Lighting	IOP Recreation Center	6:00pm
	Arts & Crafts Sale	IOP Recreation Center	5-7pm
5	Arts & Crafts Sale	IOP Recreation Center	1-6pm
6	Arts & Crafts Sale	IOP Recreation Center	9am-3pm
10	Keenager's Lunch Bunch	TBA	11:30am
	Holiday Decorating Contest		6:30pm
14	TKD Youth Program	IOP Recreation Center	1-4:00pm
17	Keenager's Trip	James Island Festival of Lights	TBA
	Santa's Hotline	North Pole	5:30-7:30pm
18	Santa's Hotline	North Pole	5:30-7:30pm

Meetings Attended:

November	7	LS3P – Mark Clancy and David Burke
	10	IOP Connector Run Committee
	11	Recreation Committee Personnel Committee Special City Council
	12	Aflac Representative
	18	Ways & Means Committee IOP Exchange Club
	21	IOP Connector Run Richard Brewer, Mount Pleasant Recreation
	25	Ways & Means Special Meeting City Council Meeting

IMPORTANT UPCOMING EVENTS:

December	4	Annual Tree Lighting and Ground Breaking Ceremony Christmas Card Drawing Winner announced 6:00pm
		Arts & Craft Sale Thursday – 5:00pm – 7:30pm Friday 1:00 – 6:00pm Saturday 9:00 – 3:00pm
	10	Decorating Contest Judging 6:00pm
	13	TKD Children's Demonstration 2:00 – 5:00 pm. Free and Open to Public

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Morning Aerobics	Evening Aerobics	Dog Obedience & Seminar	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Yoga	Total
REVENUES	1,717	1,095	7,875	770	5,321	2,805	8,543	1,373	29,499
EXPENDITURES									
Salaries	1,209	767	6,191	539	2,818	1,432	5,026	804	18,786
Supplies									-
Miscellaneous									-
Total Expenditures	1,209	767	6,191	539	2,818	1,432	5,026	804	18,786
Surplus / (Deficit)	508	328	1,684	231	2,503	1,373	3,517	569	10,713

Nov-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS						
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Co-ed Volleyball	Total
REVENUES	1,625	3,400					5,025
EXPENDITURES							
Officials	815	1,125					1,940
Equipment	79	79					158
Supplies							-
Uniforms							
Trophies	240	277					517
Sanction Fees							-
Miscellaneous							-
Total Expenditures	1,134	1,481		-		-	2,615
Surplus / (Deficit)	491	1,919	-	-	-		2,410

Nov-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES						
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General Conces.	Total
REVENUES	940	6,124	985			593	8,642
EXPENDITURES							
Transportation	330						116
Entertainment	1,038	3,540		740			5,318
Supplies/Prizes	160			1,052	194		1,406
Concessions	-	922		133			1,055
Decorations	-			26	556		582
Miscellaneous	40	-		65			
Total Expenditures	1,568	4,462	-	2,016	750	-	8,477
Surplus / (Deficit)	(272)	3,212	985	(2,016)	(750)	593	165

Nov-03

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	11,151	4975			16,126
EXPENDITURES					
Officials	-				-
Equipment	3,246				3,246
Supplies					-
Uniforms	2,726				2,726
Trophies	2,050				2,050
Sanction Fees					-
Miscellaneous					-
Total Expenditures	8,022	-	-	-	8,022
Surplus / (Deficit)	3,129	4,975	-	-	8,104

Nov-03

ISLE OF PALMS



Recreation Dept.

BASKETBALL
2003-2004

INFORMATION

Call 886-8294 or visit our website at www.iop.net

CITY COUNCIL

F. Michael Sottile, Mayor
Ryan L. Buckhannon, Recreation Com.Chairman
Robert B. Abele, Recreation Committee
Carol M. Rice, Recreation Committee
J. Martin Bettelli
Leola A. Hanbury
John R. Marino
Robert D. Miller
Dryden G. Taylor

RECREATION STAFF

Norma Jean Page, Director
T.J. Rostin, Assistant Director
Laura Togami, Recreation Supervisor
Donnie Pitts, Grounds Maintenance Sup.
Shelia Redmon, Grounds Maintenance Assist.

CITY ADMINISTRATION

Linda Lovvorn Tucker, City Administrator
Janet Mauldin, City Clerk
Debbie Suggs, City Treasurer

CLASS INSTRUCTORS

Cathy Adams, Tiny Tots
Patricia Boyd, Yoga
Lisa Dupont, Aerobics
Jack Emmel, Tae Kwon Do
Barbara Gentle, Aerobics
Robin Lee, Preschool
Susan Marett, Dog Obedience
Tricia Tapio, Gymnastics

P.O. Drawer 508, Isle of Palms, South Carolina 29451

ISLE OF PALMS
RECREATION DEPARTMENT

Isle of Palms Recreation Department
886-8294
2003-2004 Youth Basketball League Rules

Games are played using the 2003-2004 National Federation of High School rule book, with the exceptions noted below.

5 - 6 Year Boys and Girls

1. Games are played at the IOP Rec. Center on Wednesdays at 5:15 pm and 6:00 pm using the following Isle Of Palms Recreation rules:

2. Games will consist of four (4), eight (8) minute quarters. Substitutions will be made at four (4) minute intervals during each quarter.

3. There is no tournament and an eight (8) game season.

4. The clock stops for substitutions and injuries. (If there are less than five players for one team, then the game is played 4 on 4.)

5. Play will be on the side baskets using an 8 foot goal and a compact size basketball. A coin toss decides first possession. Possession will alternate. Teams do not switch goals at half time.

6. No time outs.

7. No three point shots.

8. No backcourt guarding or double teaming.

9. Fouls are not recorded.

10. Score is not kept.

11. **All players must participate in every quarter unless there is a disciplinary reason or illness.** The coach must notify the Recreation Department, the individual's parents, and the scorekeeper prior to the start of the game.

12. Profanity, alcohol, and smoking are not permitted on the Recreation property at any time.

13. Coaches are allowed to help their players on the court as long as they do not interfere with the regular play of the game.

14. **Shorts with pockets and/or zippers are not allowed. Jewelry, such as but not limited to, rings, earrings bracelets, etc., is not allowed during practices or games.**

** **The Recreation Department reserves the right to interpret all rules as they see fit for each particular situation. The Recreation Director will have the final decision.**

24 - 28th Avenue P.O. Box Drawer 508 • Isle of Palms • South Carolina • (843) 886-8294 • Fax (843) 886-9857
email ioprec@iop.net

ISLE OF PALMS
RECREATION DEPARTMENT

2003-2004
5-6 Year Old Basketball Schedule

Coach	Phone Number	Sponsor Name
Todd Abedon	883-9633	
Jay Clarke	886-8980	Morgan Creek Grill
Keller Strother	886-3781	IOP Real Estate
Kim Usry	886-6428	

* All games are played at the Isle of Palms Rec. Dept.

Date	Time	Home	vs.	Away
Wed. Jan. 7	5:15pm	T. Abedon	vs.	J. Clarke
Wed. Jan. 7	6:00pm	K. Strother	vs.	K. Usry
Wed. Jan. 14	5:15pm	J. Clarke	vs.	K. Strother
Wed. Jan. 14	6:00pm	K. Usry	vs.	T. Abedon
Wed. Jan. 21	5:15pm	T. Abedon	vs.	K. Strother
Wed. Jan. 21	6:00pm	K. Usry	vs.	J. Clarke
Wed. Jan. 28	5:15pm	T. Abedon	vs.	J. Clarke
Wed. Jan. 28	6:00pm	K. Strother	vs.	K. Usry
Wed. Feb. 4	5:15pm	K. Usry	vs.	T. Abedon
Wed. Feb. 4	6:00pm	J. Clarke	vs.	K. Strother
Wed. Feb. 11	5:15pm	K. Usry	vs.	J. Clarke
Wed. Feb. 11	6:00pm	T. Abedon	vs.	K. Strother
Wed. Feb. 18	5:15pm	K. Usry	vs.	K. Strother
Wed. Feb. 18	6:15pm	T. Abedon	vs.	J. Clarke
Wed. Feb. 25	5:15pm	K. Usry	vs.	T. Abedon
Wed. Feb. 25	6:00pm	J. Clarke	vs.	K. Strother

ISLE OF PALMS
RECREATION DEPARTMENT

Isle of Palms Recreation Department
886-8294
2003-2004 Youth Basketball League Rules

Games are played using the 2003-2004 National Federation of High School rule book, with the exceptions noted below.

7 - 8 Year Boys and Girls

1. Games are played at the IOP Rec. Center on Wednesdays at 5:15 pm and 6:15 pm and Thursdays at 5:15 pm.. There are eight (8) games in a season.

2. Games consist of four (4), eight (8) minute quarters. Substitutions are made at four (4) minute intervals during each quarter. The clock stops for substitutions, injuries, and all whistles in the last minute of the fourth quarter.

3. Games are played on the side courts using 8 foot baskets. The games begin with a jump ball and possession will alternate.

4. No time outs.

5. No three point shots.

6 No backcourt guarding and double teaming.

7. Fouls are kept. Players foul out with 5 fouls. Teams shoot one on one on the 10th team foul. Players shoot free throws from the middle (red) line.

8. Score is kept.

9. Overtime is 3 minutes. The clock stops in the last minute of overtime. If the game is tied after one (1) overtime period, then the game ends in a tie.

10. Coaches and spectators shall not argue a call with officials.

11. **All players must participate in every quarter unless there is a disciplinary reason or illness.** The coach must notify the Recreation Department, the individual's parents, and the scorekeeper prior to the start of the game.

12. Profanity, alcohol, and smoking are not permitted on the Recreation property at any time.

13. **Coaches** must stay within the designated coaching box located in front of their team bench. The first violation will result in a technical foul. The second violation will result in the ejection of the coach.

14. **Shorts with pockets and/or zippers are not allowed. Jewelry, such as but not limited to, rings, earrings bracelets, etc., is not allowed during practices or games.**

** **The Recreation Department reserves the right to interpret all rules as they see fit for each particular situation. The Recreation Director will have the final decision.**

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ISLE OF PALMS
RECREATION DEPARTMENT

2003-2004
7-8 Year-Old Basketball Schedule

Coach	Phone Number	Sponsor Name
Guy Artigues	883-3527	Pleasant Places
Charles Barrington	886-3673	
Bob Dodenhoff	886-3109	
Chip Kassinger	883-0810	
Joe Wezwick	883-9374	SoCal Burritos

- All games will be played at the Isle of Palms Rec. Dept.

Date	Time	Home	vs.	Away
Wed. Jan. 7	5:15pm	J. Wezwick	vs.	C. Kassinger
Thurs. Jan. 8	5:15pm	C.Barrington	vs.	B. Dodenhoff
Thurs. Jan. 8	6:00pm	C.Kassinger	vs.	G. Artigues
Wed. Jan. 14	5:15pm	B. Dodenhoff	vs.	C. Kassinger
Thurs. Jan. 15	5:15pm	G. Artigues	vs.	B. Dodenhoff
Thurs. Jan. 15	6:00pm	C. Barrington	vs.	J. Wezwick
Wed. Jan. 21	5:15pm	C. Barrington	vs.	G. Artigues
Thurs. Jan. 22	5:15pm	B. Dodenhoff	vs.	J. Wezwick
Thurs. Jan. 22	6:00pm	C. Barrington	vs.	C. Kassinger
Wed. Feb. 4	5:15pm	G. Artigues	vs.	J. Wezwick
Thurs. Feb. 5	5:15pm	J. Wezwick	vs.	C. Kassinger
Thurs. Feb. 5	5:15pm	C. Barrington	vs.	B. Dodenhoff
Wed. Feb. 11	5:15pm	C. Kassinger	vs.	G. Artigues
Thurs. Feb. 12	5:15pm	B. Dodenhoff	vs.	Kassinger
Thurs. Feb. 12	6:00pm	C. Barrington	vs.	J. Wezwick
Wed. Feb. 18	5:15pm	G. Artigues	vs.	B. Dodenhoff
Thurs. Feb. 19	5:15pm	C. Barrington	vs.	C. Kassinger
Thurs. Feb. 19	6:00pm	G. Artigues	vs.	J. Wezwick
Thurs. Feb. 26	5:15pm	C. Barrington	vs.	G. Artigues
Thurs. Feb. 26	6:00pm	B. Dodenhoff	vs.	J. Wezwick

ISLE OF PALMS
RECREATION DEPARTMENT

Isle of Palms Recreation Department
886-8294
2003-2004 Youth Basketball League Rules

Games are played using the 2003-2004 National Federation of High School rule book, with the exceptions noted below.

9 - 10 Year Boys

1. Games are played at the Isle of Palms Recreation Center on Mondays at 5:15, 6:15 & Saturdays at 1:00pm and 2:00pm . There is a double elimination tournament that follows the eight (8) game season.

2. Games are played on a full court using the 8 foot baskets and a compact ball.

3. Timing: Four (4), six (6) minute quarters of regulation time. Half time is 3 minutes. Each team is allowed 2 time outs per half. They do not carry over from 1st half to 2nd half. Time outs are 60 seconds.

4. No backcourt guarding at any time during the game.

5. Playing Requirements: **Each player must play at least one full quarter without substitution and part of another.** At the beginning of the 4th quarter, all players who have not met the playing requirement must start and play the entire quarter without substitution.

6. A coach may hold a player out of the game for the following reasons: injury, sickness, or disciplinary actions. The coach must notify the Recreation Department, the individual's parents, and the scorekeeper prior to the start of the game.

7. The clock runs continuously if a team has a 20 point lead over another any time during the game.

8. No three point shots.

9. Any coach or player ejected from a game by the referee must leave the gymnasium immediately or the game will be forfeited. Any player or coach that is ejected will automatically be suspended for a minimum of one game. The Recreation Department will determine if further action is necessary.

10. Overtime is 3 minutes of regulation clock. If the game is still tied after 3 minutes, the game will be recorded as a tie. Each team is given one time out to be used in overtime.

11. Fouls are kept. Players foul out of the game with five (5) fouls.

12. Conduct:
    a) Players must remain on the bench during the game except when substituting or timeouts.
    b) Coaches must remain within the designating coache's box located in front of their team bench. The first violation will result as a technical foul. The second violation will result in the ejection of the coach.
    c) A coach or player(s) may not argue a call with an official before, during, or after a game.
    d) Profanity, alcohol, and tobacco products are not permitted on the Recreation property at any time .

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ISLE OF PALMS
RECREATION DEPARTMENT

2003-2004
9/10 Year Old Basketball Schedule

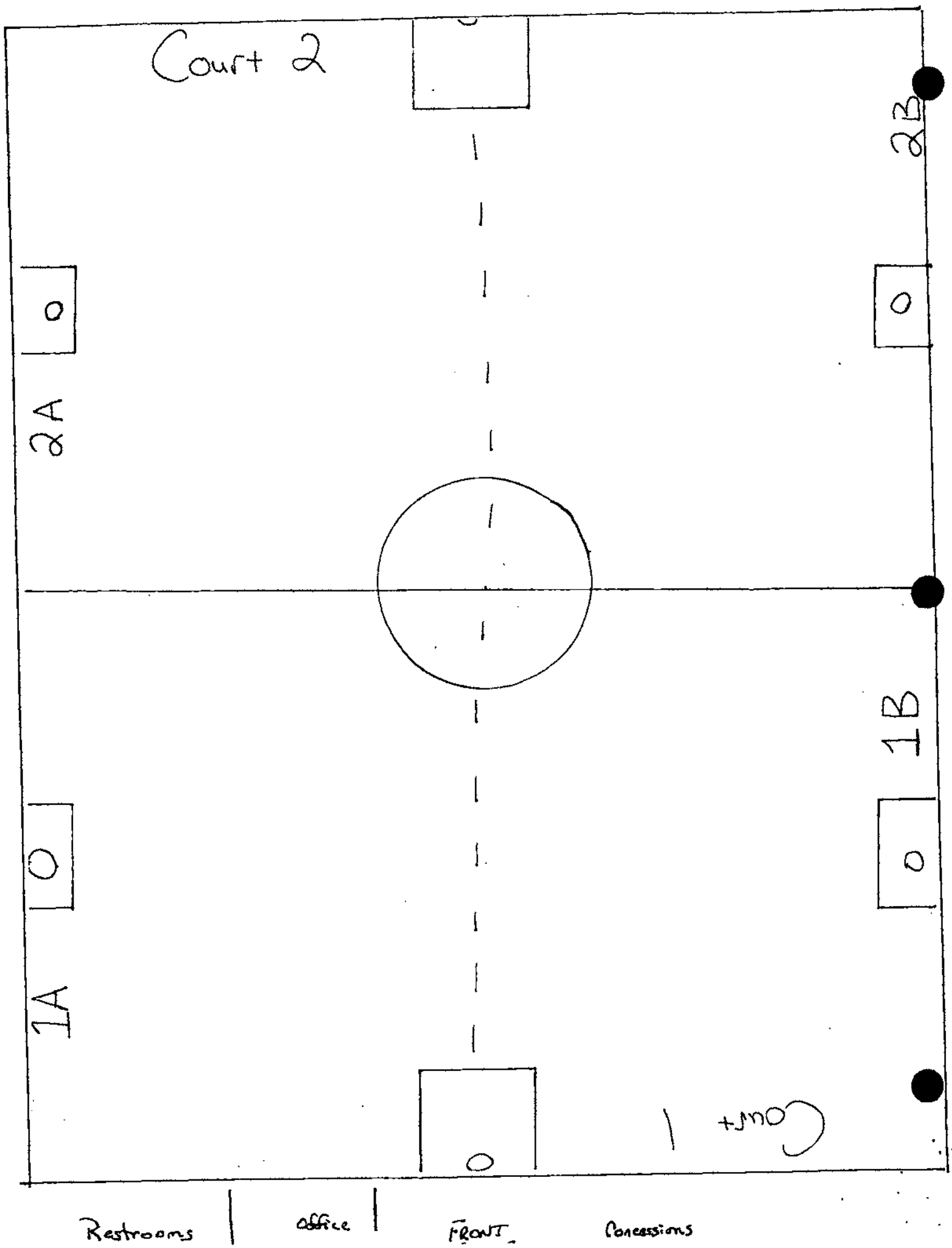
Coach	Phone Number	Sponsor
Pack Fowler	883-9000	Carroll Realty
Michael Giles	886-3919	
Tim Harrell	883-3061	
T.J. Rostin	886-8294	

*All games will be played at the Isle of Palms Rec. Dept.

Date	Time	Home	vs.	Away
Mon. Jan. 5	5:15pm	P. Fowler	vs.	T. Rostin
Mon. Jan. 5	6:15pm	T. Harrell	vs.	M. Giles
Mon. Jan. 12	5:15pm	T. Harrell	vs.	P. Fowler
Mon. Jan. 12	6:15pm	M. Giles	vs.	T. Rostin
Sat. Jan. 17	1:30pm	P. Fowler	ns.	M. Giles
Sat. Jan. 17	2:30pm	T. Rostin	vs.	T. Harrell
Sat. Jan. 24	1:30pm	T. Harrell	vs.	M. Giles
Sat. Jan. 24	2:30pm	P. Fowler	vs.	T. Rostin
Mon. Jan. 26	5:15pm	T. Harrell	vs.	P. Fowler
Mon. Jan. 26	6:15pm	M. Giles	vs.	T. Rostin
Sat. Jan. 31	1:30pm	T. Rostin	vs.	T. Harrell
Sat. Jan. 31	2:30pm	P. Fowler	vs.	M. Giles
Mon. Feb. 2	5:15pm	T. Harrell	vs.	M. Giles
Mon. Feb. 2	6:15pm	P. Fowler	vs.	T. Rostin
Mon. Feb. 9	5:15pm	T. Rostin	vs.	T. Harrell
Mon. Feb. 9	6:15pm	P. Fowler	vs.	M. Giles
Sat. Feb. 14	1:30pm	M. Giles	vs.	T. Rostin
Sat. Feb. 14	2:30pm	T. Harrell	vs.	P. Fowler

*There will be a double or single elimination tournament following the regular season.

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Court 2
2B
2A
1B
1A
Court 1
Restrooms
Office
FRONT
Concessions

Isle of Palms Recreation Department's

Christmas Events

Christmas Tree Lighting Ceremony

Thursday, December 4th

6:00pm

At the Isle of Palms Recreation Department



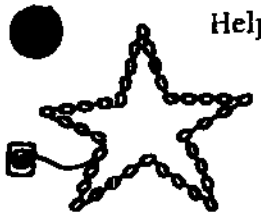
Musical Performances by:
Moultrie Middle School
Christ Our King "Crusader Choir"
&
Isle of Palms Churches



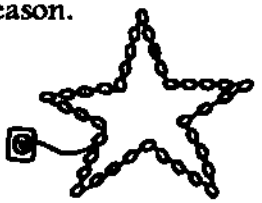
Refreshments will be served!
Come visit the IOP Arts & Crafts Show
Ground Breaking for the IOP Recreation Department's new building
Visit from SANTA!!!

"Light It Up" Holiday Decorating Contest

Help us light up the Isle of Palms by decorating your property for the Holiday Season.



1st & 2nd Place Winners will be announced and awarded at the IOP City Council Mtg.



Judging will be held on Wednesday, December 10th at 6:30pm

Please complete and return this registration form to the IOP Recreation Dept. by **Friday, December 5th**

Name of Contact(s): _____

Telephone #: _____

Street Address: _____

Categories: Commercial / Residential

Divisions:
Breach Inlet – 21st Avenue
21st Avenue – 41st Avenue
41st Avenue & Wild Dunes



ISLE OF PALMS

RECREATION DEPARTMENT

PARENT'S CODE OF ETHICS

I hereby pledge to provide positive support, care and encouragement for my child participating in youth sports by following this Code of Ethics:

I will place the emotional and physical well being of my child ahead of my personal desire to succeed.

I will encourage good sportsmanship by demonstrating positive support for all players, coaches and officials at every game or practice.

I will ensure that my child plays in a safe and healthy environment.

I will support coaches and officials working with my child, in order to encourage a positive and enjoyable experience for each and every player.

I will refrain from using tobacco products, alcohol and drugs while present at a youth sports event.

I will teach my child to treat other players, coaches, fans and officials with respect regardless of sex, race, creed or ability.

I will help my child enjoy the youth sports experience by doing whatever I can, such as being a respectful fan, assisting with coaching when needed, or providing transportation.

I will always remember that the game is for youth – not adults.

PARENT'S NAME:_____ DATE:_____

PLEASE PRINT

SIGNATURE:_____

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Isle of Palms Recreation Department

December

Sun	*Mon*	*Tue*	*Wed*	*Thu*	*Fri*	*Sat*
	1 M. Aerobics 8-9am Preschool/Tiny Tots 9-12Noon E. Aerobics 5:15-6:15pm Dog Obedience 6:30-9:30pm	**2** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm E. Aerobics 5:45-6:45pm	**3** M. Aerobics 8-9am Preschool 9am-12 Tiny Tots 9:15am-12 Keenager's Luncheon 12:00Noon V-Ball Mtg. 6pm TKD – 7:30-10pm	**4** Preschool 9am-12 Tiny Tots 9:15am-12 Christmas Tree Lighting 6 :00pm Arts & Crafts Sale 6-8pm	**5** No School Arts & Crafts Sale 1-6pm "Light It Up" Reg. Forms Due NO DANCE	**6** Arts & Crafts Sale 9am-3pm TKD 9am-12noon
7 Gym Closed	**8** M. Aerobics 8-9am Preschool 9am-12 Tiny Tots 9:15am-12	**9** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm	**10** M. Aerobics 8-9am Preschool/Tiny Tots 9am-12Noon Mommy & Me "Light It Up" Judging 6:30pm TKD – 7:30-10pm	**11** Preschool 9am-12 Tiny Tots 9:15am-12	**12** M. Aerobics 8-9am Preschool 9am-12	**13** TKD 9am-12Noon
14 TKD Youth Program 1-4pm	**15** M. Aerobics 8-9am Preschool 9am-12 Tiny Tots 9:15am-12	**16** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm	**17** M. Aerobics 8-9am Preschool/Tiny Tots 9am-12Noon Mommy & Me Keenager's Trip Santa's Hotline TKD – 7:30-10pm	**18** Preschool 9am-12 Tiny Tots 9:15am-12 Yoga 12:30-2pm Santa's Hotline	**19** M. Aerobics 8-9am Preschool 9am-12	**20** TKD 9am-12Noon
21 Gym Closed	**22** M. Aerobics 8-9am No School	**23** No School Yoga 12:30-2pm	**24** M. Aerobics 8-9am No School Mommy & Me 9:30-11am	**25** Christmas Holiday Gym Closed	**26** Gym Closed	**27** Gym Closed
28 Gym Closed	**29** M. Aerobics 8-9am No School	**30** No School Yoga 12:30-2pm	**31** M. Aerobics 8-9am No School	**OFFICE HOURS:** Monday – Friday 8:30am-6:00pm Saturdays 12:30-5:00pm		

2003

FROM : ISLE OF PALMS RECREATION DEPT FAX NO. : 8438869857 Dec. 01 2003 02:04PM P1

LINDA

Tree Lighting And Ground Breaking Ceremony

ISLE OF PALMS



Recreation Dept.

Thursday
December 4, 2003
6:00pm

Thank you to the following

Mayor F. Michael Sottile
City Council: *Robert B. Abele*
J. Martin Bettelli
Ryan L. Buckhannon
Leola A. Hanbury
John R. Marino
Robert D. Miller
Carol M. Rice
Dryden G. Taylor
Council Elect: Jane K. McMackin
The Keenager's
Moultrie Middle School
The Citadel Gospel Choir
Christ Our King Crusader Choir
Sharon Johnson, "My Favorite Things"
Bi-Lo
All American Awards
IOP Fire Department
IOP Police Department
IOP Garden Shop
Warren Pruitt
Santa Claus

Isle of Palms Recreation Center Expansion

LS3P Associates LTD.
McNair Law Firm, P.A.
Schleeter Monsen & Debacker, L.L.P.
Sottile, Hopkins & Daniel, L.L.P.
Bank of America, N.A.
Harbor Contracting, LLC
Soil Consultants Inc
Wade Surveying
Thomas & Hutton Engineering Co.
ADC Engineering, Inc
Dulohery, Weeks & Gagliano, Inc
Isle of Palms Water and Sewer Commission
Douglas Kerr, IOP Building Department

Recreation Addition Groundbreaking

Welcome & Introduction of the Mayor	Tom Crawford WCIV Channel 4
Call for the Presentation of Colors	F. Michael Sottile, Mayor
Pledge of Allegiance	Attendees
Recognition of dignitaries	F. Michael Sottile, Mayor
Comments	F. Michael Sottile, Mayor
Introduction of Recreation Committee Chairman	F. Michael Sottile, Mayor
Acknowledgment of Committee Members and other Chairman	Ryan Buckhannon, Recreation Committee Chairman
Call for shovels	F. Michael Sottile, Mayor

Groundbreaking

Annual Tree Lighting Ceremony

Introduction of The City Administrator	Tom Crawford
Introduction **Christ Our King Crusader Choir** *(sing)*	Linda Lovvorn Tucker, City Administrator
Introduction ***Moultrie Middle School Band*** *(play)*	Administrator Tucker
Call for Mayor and Recreation Chairman Buckhannon	Tom Crawford
Announce Winner of the Christmas Card Drawing Contest	Ryan Buckhannon, Recreation Chairman & Mayor Michael Sottile
Introduction **Citadel Gospel Choir** *(sing)*	Administrator Tucker
Official Lighting of the Tree	Mayor Sottile
Santa's Arrival – Countdown	Tom Crawford

HAPPY HOLIDAYS

FROM : ISLE OF PALMS RECREATION DEPT FAX NO. : 8438869857 Dec. 01 2003 02:04PM P2

TREE LIGHTING CEREMONY

TOM CRAWFORD - Introduce Linda Tucker, City Administrator

LINDA TUCKER

Christ Our King School Choir

I would like to welcome back the Christ our King "Crusader Choir" for their third (3rd) appearance for this event.
This group is made up of 3rd, 4th & 5th grade students under the direction of Mrs. Susan Snyder.
The Choir has performed at various events, such as:

- **Groundbreaking for the new Community Life Center at Christ our King Church**
- **Groundbreaking ceremony for the MUSC Children's Wing**
- **Mt. Pleasant Christmas Parade**
- **Christ Our King Spring Concert**
- **And activities at local nursing homes**

Please join me in welcoming this dedicated group: "Christ Our King Crusader Choir" under the direction of Susan Snyder.

"Jolly Old Holiday"
"Rockin Rudolf"
"Let it Snow"

LINDA TUCKER

Moultrie Middle School Band

The bands of Moultrie have a long tradition of excellence dating back to when old Moultrie High School was located on the present school site. The Moultrie band Program consists of over 200 students who have been auditioned for instrument placement at the end of fifth grade. In the last eight years Moultrie Band students have received over 130 Superior ratings at Solo and Ensemble Festival and held over 120 seats in honor bands. The Wind Ensemble was invited and performed at the South Carolina Band Director's Association In-Service in February 1998. The band has received the Outstanding Performance Award from the South Carolina Band Director's Association for the past 4 years.

The director, John Spitler is a native of Findlay, Ohio and is a distinguished trumpet player who performs professionally throughout the Charleston Area, maintaining a private studio and is an active conducting clinician. He taught for nine years in private schools prior to teaching at Moultrie Middle School where he has taught since 1990. Mr. Spitler was presented the NBA Citation of Excellence in 1998 and is listed in Who's Who Among American's Teachers

Let's give a warm welcome to the Moultrie Middle School Band, under the Direction of Mr. John Spitler.

"Silent Night"

TOM CRAWFORD– Call for Mayor and Ryan to recognize Christmas Card Winner.

MAYOR & RYAN - **Award Christmas Card Winner**

LINDA TUCKER

The Citadel's Gospel Choir is a culturally diverse group that is comprised of cadets attending the historic Citadel Military College of South Carolina. This year, the choir is under the direction of Mr. Charles A. McDonald and has approximately 35 members. Since the choir's organization in 1988, it has toured and performed at numerous homeless shelters, children's homes, retirement communities and churches as far as San Francisco, Washington, DC., New Orleans, Atlanta and the greater Charleston, SC area. One of the high points in the life of this choir has been the opportunity to perform at the Disney World-Epcot Center. The choir continues to be an active voice in the community.

Let's welcome Mr. Charles A. McDonald and the Citadel's Gospel Choir.

"Oh Come All Ye Faithful"
"Revelation 19"

MAYOR SOTTILE - **Officially lights tree (count down)**

TOM CRAWFORD - **Santa's Arrival – (get kids excited)**

MAYOR – "Happy Holidays"

PERSONNEL COMMITTEE
December 2, 2003

The regular meeting of the Personnel Committee was held at 6:30 p.m. on December 2, 2003, in City Hall Council Chambers. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury, City Administrator Tucker and Recreation Director Page.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the November minutes as submitted; Councilwoman Hanbury seconded; motion passed unanimously.

2. Old Business. (A) Boards and Commissions 2004. Chairman Bettelli noted that this will be discussed in Executive Session.

(B) Approval of Job Description for Medical Control Position. Chairman Bettelli referred to the attached copy of the job description of Medical Control Position. **Chairman Bettelli made a motion to present the job description to full Council for approval; Councilman Buckhannon seconded; motion passed unanimously.**

(C) Councilwoman Hanbury asked about development of a more efficient employee evaluation form. Administrator Tucker agreed that this needed to be done, but indicated that with all of the projects, she has not had time to devote to this. Chairman Bettelli noted that this will be pursued in the upcoming year.

3. Miscellaneous. (A) Employee Suggestions. None.

(B) Personnel Report - NO changes!!!

(C) Set Date for Next Meeting. Monday, January 12, 2003, at 6:30 p.m.

5. Chairman Bettelli made a motion to go into Executive Session to discuss personnel matters pertaining to Boards and Commissions; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken and personnel matters were discussed.

Chairman Bettelli made a motion that the Personnel Committee present a slate of candidates to City Council to be discussed in Executive Session at the next Council meeting; Councilman Buckhannon seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:36 p.m.

Respectfully submitted,

Marty Bettelli, Chairman

Medical Control Physician

Function:

Assists the Training Officer with management of the fire department's medical response and training programs.

The Medical Control Physician does not respond to emergency scenes as a member of the Isle of Palms Fire Department.

Should the Medical Control Physician stop anywhere on the Isle of Palms or in the state of South Carolina, to assist with an emergency they would act only as a Good Samaritan and not in any official capacity.

Duties:

Reviews fire department standard operating guidelines and standards of care as they apply to medical calls, and offers advice and suggestions for improvement.

Signs off on any correspondence with the South Carolina Department of Health and Environmental Control (DHEC) concerning licensing and re-certification of the fire department and its emergency medical technicians.

Serves as physician responsible for ensuring all personnel perform to the local, regional, and statewide standards set forth by DHEC.

Along with the Training Officer, develops and delivers training for all personnel.

Periodically and typically reviews run reports to ensure proper patient care is delivered and documented correctly.

At the request of the medical Training Officer, will review and comment on issues involving Quality Assurance and Quality Inspections that pertain to medical issues and patient care.

12/9/03 Sold & Deposited to DATE

Through Receipt # 23880

$ 86 885.00

1825	Bricks	54750.00
104	Trees	18 200.00
5	14' Ave Trees	875.00
26	Benches	13000.00
Extra Donations		60.00
		$ 86,885.00

ORDINANCE 2003-16

AN ORDINANCE AMENDING TITLE 1, CHAPTER 1, SECTION 1-1-2, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING THE SEAL OF THE CITY.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 1-1-2 (a) is hereby amended in its entirety to read as follows:

"(a) The seal of the city is described as follows:

The seal consists of a device representing the Sabal Palmetto species of palm tree for which the island was named. On the dexter side of the tree shall appear the words "Disciplina" (economy), and "Salus" (safety), and on the sinister side "Sanitas" (health), and "Opera" (service), being the four basic reasons why the City was incorporated. On the dexter side of the tree shall appear the date "1953", being the year of the City's incorporation. In the margin shall appear, in the form of an oval, the name of the corporation across the top, "City of Isle of Palms", and across the bottom the state name, "South Carolina"."

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 9th DAY OF December, 2003.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 11-25-03
Second Reading: 12-9-03
Ratification: 12-9-03

MEMORANDUM

TO: City Council

FROM: Mike Sottile, Mayor

DATE: November 18, 2003

SUBJECT: Standing Committees 2004

Attached you will find a copy of my proposed standing committee appointments for 2004. I would appreciate your reviewing these assignments as we could perhaps use it as a working document at our December 9th council meeting.

Please keep in mind that these are my recommendations and Council can make changes if you so desire.

cc: Linda Tucker

MAYOR'S PROPOSED

CITY COUNCIL

STANDING COMMITTEES 2004

	Address	Telephone Numbers Work	Home
WAYS AND MEANS COMMITTEE			
Membership consists of entire City Council			
Chairman		---	886-
PUBLIC SAFETY COMMITTEE			
Dee Taylor	#7 - 43rd Avenue	---	886-4111
Mike Sottile	132 Sparrow Drive	884-3159	886-8759
Bob Miller	27 Hidden Green Lane	---	886-4707
PUBLIC WORKS COMMITTEE			
John Marino	23 - 25th Avenue	881-9159	886-9929
Leola Hanbury	3203 Hartnett Blvd.	---	886-6458
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
RECREATION COMMITTEE			
Ryan Buckhannon	23 - 27th Avenue	886-0788	886-4016
Leola Hanbury	3203 Hartnett Blvd.	---	886-6458
Carol Rice	292 Forest Trail	---	886-6800
PERSONNEL COMMITTEE			
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
Jane McMackin	35 - 32nd Avenue	---	886-0405
Ryan Buckhannon	23 - 27th Avenue	886-0788	886-4016

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 11/30/03

CASH @ BB&T	$ 252,476
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	190,797
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	9,453
TOTAL ASSETS	452,725
ACCOUNTS PAYABLE	-
AMOUNTS DUE TO OTHER FUNDS	41,141
FUND BALANCE Beginning	310,236
Excess Revenues Over/(Under) Expenditures	101,349
FUND BALANCE	411,585
TOTAL LIABILITIES & FUND BALANCE	$ 452,725

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 5 Months Ending November 30, 2003
Fiscal Year Ending June 30, 2004

Date	Description	Total

Revenues

7/31/03	July Interest	$ 152.46
8/31/03	August Interest	187.74
9/30/03	September Interest	223.13
10/30/03	9/30/03 Quarterly payment of State Accommodations Tax	370,690.99
10/31/03	October Interest	234.69
11/30/03	November Interest	99.82

Grand Total $ 371,588.83

Summary:	
Accommodations Taxes*	**$ 370,690.99**
Less Expenditures to CVB/MPVC	**(117,060.31)**
Net Accommodations Taxes	**253,630.68**
Interest	**897.84**
Total to be considered by Committee	**$ 254,528.52**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/17/03	2313	SCE&G	electricity	85.54			
8/6/03	2318	Isle of Palms Cleaning	restroom cleaning, July 2003	3,447.00			
8/6/03	2319	IOP CPW	water and irrigation	1,199.00			
8/6/03	2323	Port City Paper	cleaning and paper supplies	294.09			
8/26/03	2327	SCE&G	electricity	76.25			
9/5/03	2330	IOP CPW	water and irrigation	839.00			
9/5/03	2332	Port City Paper	cleaning and paper supplies	351.48			
8/31/03			proceeds from restrm vending	(53.50)			
9/18/03	2336	Harrington Plumbing	repair toilets, showers, install valves	380.00			
9/23/03	2337	SCE&G	electricity	65.57			
10/7/03	2338	IOP CPW	water and irrigation	935.00			
10/7/03	2341	Port City Paper	cleaning and paper supplies	176.12			
9/5/03			proceeds from restrm vending	(6.00)			
10/31/03	2353	SCE&G	electricity	64.69			
11/14/03	2357	IOP CPW	water and irrigation	449.00			
11/18/03	2359	SCE&G	electricity	54.16			
11/21/03	2362	Isle of Palms Cleaning	restroom cleaning, Aug-Nov 2003	10,270.00			
				18,627.40	57,675.00		39,047.60
IOP Internet Expenses							
7/31/03	2311	Computer Consultants Group	website updates/changes	75.00			
8/6/03	2316	BellSouth	dial-up internet access	363.77			
8/31/03		The Hoove Group	Internet tshirts	1,112.36			
7/31/03			sold tshirts	(10.00)			
8/31/03			sold tshirts	(30.00)			
9/10/03	2334	BellSouth	dial-up internet access	365.09			
10/10/03	2343	Leola Hanbury	reimburse for dial-up billing error	29.90			
10/10/03	2344	BellSouth	dial-up internet access	366.93			
9/30/03			sold tshirts	(120.00)			
10/31/03			sold tshirts	(20.00)			
11/13/03	2354	BellSouth	dial-up internet access	582.18			
11/14/03	2356	BellSouth	internet lines	93.53			
				2,808.76	12,000.00	6,112.36	15,303.60

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Irrigation at Breach Inlet Sign							
7/18/03		IOP CPW	irrigation at Breach Inlet	15.00			
9/5/03		IOP CPW	irrigation at Breach Inlet	15.00			
10/7/03		IOP CPW	irrigation at Breach Inlet	15.00			
11/14/03		IOP CPW	irrigation at Breach Inlet	15.00			
				60.00	400.00	-	340.00
BB&T Bank Service Charges							
7/31/03			BB&T Service Chg	66.99			
8/31/03			BB&T Service Chg	15.26			
9/30/03			BB&T Service Chg	10.21			
10/31/03			BB&T Service Chg	7.38			
11/30/03			BB&T Service Chg	6.92			
				106.76	200.00	-	93.24
Charleston CVB - 30% Tourism Promotion Funds							
10/31/03	2351	Charlestn Area CVB	30% of 9/30/03 State Acc Tax	117,060.31			
				117,060.31	200,650.00	-	83,589.69
Isle of Palms/Mount Pleasant Visitor's Center Support							
				-	9,350.00	-	9,350.00
IOP Marina Advertising							
				-	15,000.00		15,000.00

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Spoleto Festival, USA							
11/14/03	2358	Spoleto Festival USA	contribution for 2004 festival	10,000.00			
				10,000.00	-	10,000.00	-
Isle of Palms Beach Run, 2003							
		*** carried forward from FY2003 ***				7,992.62	
7/16/03	2300		Cash for change, walk-ups	300.00			
7/18/03	2304	The Hoove Group	404 Tshirts and 90 coolers	2,589.47			
7/22/03	2306	Papa John's Pizza	15 pizzas for runners	89.10			
7/22/03	2307	Piggly Wiggly	12 cases of fruit for runners	278.82			
7/31/03	2312	Office Depot	cups, envelopes, etc	57.91			
7/31/03			participation fees	(1,980.00)			
7/31/03			pay back cash for change	(300.00)			
8/6/03	2314	Action Carolina	Finish Line coordinators	425.00			
8/14/03	2324	Post and Courier	advertising	1,861.89			
9/10/03	2333	All American Awards	plaques and ribbons	211.47			
				3,533.66	-	7,992.62	4,458.96
Isle of Palms Beach Run, 2004							
				-	-	-	-
4th of July Fireworks - Year 2003							
		*** carried forward from FY2003 ***				16,958.32	
7/8/03	2288	Publix	meal for staff	192.76			
7/8/03	2295	WJZX	radio simulcast	400.00			
7/16/03	2297	Office Depot	supplies for signs	61.73			
7/16/03	2298	Ritz Camera	4th of July pic development	46.98			

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
7/16/03	2299	Sam's Club	meal for Staff	56.43			
7/16/03	2301	Zambelli Fireworks	balance due on 2003 show	11,000.00			
7/22/03	2305	Bi-Lo	meal for Staff	66.76			
7/22/03	2308	Wal-mart	bottled water	21.20			
7/22/03	2309	Wal-mart	foamboard for signs	12.53			
8/6/03	2321	Lowe's	pipe & stakes for signs	133.55			
8/6/03	2322	Piggly Wiggly	meal for Staff	33.90			
				12,025.84	-	16,958.32	4,932.48
4th of July Fireworks - Year 2004							
10/23/03	2348	Zambelli Fireworks	deposit on 7/4/04 show	11,000.00			
				11,000.00	-	-	(11,000.00)
IOP Invitational Tennis Tournament							
				-	-	-	-
IOP Marina Bulkhead Replacement (50% of cost)							
				-	331,250.00	-	331,250.00

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Debt Payment							
7/17/03	wire	Bank of NY	portion of semi-annual interest pmt	34,925.00			
				34,925.00	144,850.00	-	109,925.00
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
				-	-	-	-
Rec Dept Ballfield Groomer (40%)							
7/18/03	2303	Smith Turf & Irrigation	40% of cost, Ballfield groomer	3,810.06			
				3,810.06	4,000.00	-	189.94
Emergency Access Gate, IOP County Park							
				-	5,000.00	-	5,000.00
41st and Palm Landscaping (IOP Garden Club)							
9/5/03	2329	Dirt Cheap	16 Cubic yds, screened topsoil	262.88			
10/20/03	2347	Dirt Cheap	32 Cubic yds, screened topsoil	525.76			
				788.64	-	6,000.00	5,211.36

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	-	-
Police Department Patrol Car							
				-	20,500.00	-	20,500.00
Police Dept Body Armor							
				-	2,000.00	-	2,000.00
Police Dept Radar Unit Replacement							
				-	2,400.00	-	2,400.00
Fire Dept Pickup Truck (50%)							
11/14/03	2355	Jones Ford	50% of new Fire Pickup Truck	13,367.46			
				13,367.46	12,500.00	-	(867.46)

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Lease Payment, Fire Dept Pumper (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Fire pumper	7,739.39			
10/7/03	2340	Nafeco, Inc.	1/4 water gun for 2003 pumper	1,038.27			
11/18/03	2360	Taylor Fire Group	1/4 cost of floodlight for 03 pumper	672.71			
				9,450.37	7,800.00	-	(1,650.37)
Lease Payment, Fire Dept Ladder Truck (25%)							
9/4/03	2328	BB&T	1st annual pmt, Fire ladder truck	20,000.00			
				20,000.00	20,000.00	-	-
Lease Payment, Garbage Packer (25%)							
7/16/03	2296	BB&T	2nd annual pmt, Garbage packer	4,734.88			
				4,734.88	4,900.00	-	165.12
Half Rubber Tournament, 2003							
7/31/03			participation fees	(120.00)			
7/31/03		Holiday Inn Express	donation towards prize money	(500.00)			
8/6/03	2315	All American Awards	awards for Half Rubber	254.40			
8/6/03	2320	Low Country True Value	netting for fields	25.43			
8/14/03	2324	Post and Courier	advertising	643.68			
8/14/03	2325		Prize money	900.00			
8/14/03	2326	The Hoove Group	tshirts	1,192.24			
8/31/03			participation fees	(1,320.00)			
		Jack's Cosmic Dogs	donation of prize money	(150.00)			
9/5/03	2331	Low Country True Value	netting for fields	45.55			
9/10/03	2335	Post and Courier	advertising	164.88			
9/5/03		Bill Schupp	sponsorship	(250.00)			
				886.18	-	3,500.00	2,613.82

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Street Print and Signage @ 21st and 24th Avenues							
10/20/03	2346	Banks Construction Co	Street print, signage @ 21st&24th	3,492.00			
				3,492.00	-	4,000.00	508.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Beach Trash Barrels							
				-	1,000.00	-	1,000.00
IOP Brochure							
				-	-	14,760.00	14,760.00
Charleston Symphony IOP House Tour							
10/7/03	2339	Lancaster Tours	house tour shuttles	432.00			
10/7/03	2342	Sea Island Stages	house tour shuttles	292.50			
10/31/03	2349	Absolutely Charleston	trolley & minicoach	325.00			
10/31/03	2350	Broad Street Printing	posters, rack cards, programs	1,617.56			
10/31/03	2352	Post & Courier	Advertising, house tour	667.76			
11/21/03	2361	Broad Street Printing	programs	227.90			

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
				3,562.72	-	5,000.00	1,437.28
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships					100,000.00		
Soccer Scoreboard						2,000.00	
Blues Bash, 2004						7,850.00	
				-	100,000.00	9,850.00	109,850.00
Grand Total				270,240.04	952,475.00	86,173.30	768,408.26

State Accommodations Tax
Detailed Expense Statement for the 5 Months Ending 11/30/03
(Organized by Project)
Fiscal Year Ending June 30, 2004

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
			Less Payments to CVB/Visitors Ctr		(210,000.00)		
			Less Provision for Programs and Sponsorships		(100,000.00)		
					642,475.00		
			Check to Monthly Financial Stmts	235,308.12			768,408.26
			add	-			
			add	-			
			Transfer out to Marina Fund	34,925.00			-
				270,233.12			
				6.92			

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/04

	Updated 11/30/03
65% for Tourism Related Expenditures (Actual Received for FY2003)	$ 507,000
Add: Interest Earned (Estimated based on current interest rates)	3,000
Less: Expenditures	
****** FY04 BUDGETED ******	
Principal and interest on marina debt (39%)	144,850
Marina Bulkhead Replacement (50%)	331,250
Public Restroom Operations	57,675
Police department patrol vehicle	20,500
Police body armor	2,000
Police radar unit	2,400
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck (25%)	7,800
Lease payment on Fire ladder truck (25%)	20,000
Fire Dept pickup truck (50%)	12,500
Lease payment on PW garbage truck (25%)	4,900
Rec Dept ballfield groomer (40%)	4,000
Emergency access gate, IOP County Park (50%)	5,000
Miscellaneous (garbage cans, water, etc.)	2,600
Subtotal	642,475
****** PROJECTS APPROVED THUS FAR ******	
July 2003 Fireworks ***Carryforward***	16,958
4th of July Fireworks 2004	28,500
IOP Beach Run 2003 ***Carryforward***	7,993
Steet Print and Signage	4,000
Pave parking lot at Public Works	2,000
Half Rubber Tournament (Aug 2003)	3,500
41st & Palm Landscaping/IOP Garden Club	6,000
IOP Brochure	14,760
"I Found You on the Web" www.iop.net Tshirts	6,112
CSO House Tour	5,000
Spoleto Festival 2004	10,000
"Something Blue" Festival	7,850
Subtotal	112,673
****** PROJECTS TYPICALLY APPROVED ******	
SC Coast Film Guide	6,000
Piccolo Spoleto Goes to the Beach 2004	15,000
Piccolo Spoleto Sand Sculpting 2004	2,500
IOP Invitational Tennis Tournament	20,000
IOP Beach Run 2004	8,000
IOP Run & Walk for the Child 2004	2,500
Half Rubber Tournament 2004	3,500
Subtotal	57,500
Total Estimated Expenditures	812,648
Surplus / (Deficit) for the Year	(302,648.30)
Surplus / (Deficit) from Prior Years	302,037.02
Funds Carried Forward to Next Year	$ (611)

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985		4,958.29
2nd Quarter -		1,472.59
3rd Quarter -		14,723.06
4th Quarter -		63,694.42
	TOTAL	**$84,848.36**

1st Quarter - Fiscal Year 1986		103,594.72
2nd Quarter -		19,453.29
3rd Quarter -		2,829.80
4th Quarter -		56,426.98
	TOTAL	**$182,304.79**

1st Quarter - Fiscal Year 1987		83,917.15
2nd Quarter -		18,514.48
3rd Quarter -		6,610.08
4th Quarter -		63,257.94
	TOTAL	**$172,299.65**

1st Quarter - Fiscal Year 1988		94,336.15
2nd Quarter -		29,916.86
3rd Quarter -		4,001.14
4th Quarter -		68,134.51
	TOTAL	**$196,388.66**

1st Quarter - Fiscal Year 1989		88,801.50
2nd Quarter -		37,542.80
3rd Quarter -		12,873.10
4th Quarter -		67,562.42
	TOTAL	**$206,779.82**

1st Quarter - Fiscal Year 1990		101,491.66
2nd Quarter -		10,641.62
3rd Quarter -		0.00
4th Quarter -		15,473.79
	TOTAL	**$127,607.07**

1st Quarter - Fiscal Year 1991		19,234.23
2nd Quarter -		8,378.41
3rd Quarter -		3,715.82
4th Quarter -		46,283.60
	TOTAL	**$77,612.06**

1st Quarter - Fiscal Year 1992		75,306.93
2nd Quarter -		23,666.96
3rd Quarter -		24,785.56
4th Quarter -		59,692.75
	TOTAL	**$183,452.20**

1st Quarter - Fiscal Year 1993		112,729.73
2nd Quarter -		30,209.85
3rd Quarter -		10,777.41
4th Quarter -		67,317.75
	TOTAL	**$221,034.74**

1st Quarter - Fiscal Year 1994		134,309.21
2nd Quarter -		41,004.16
3rd Quarter -		10,176.99
4th Quarter -		87,819.38
	TOTAL	**$273,309.74**

1st Quarter - Fiscal year 1995		153,717.39
2nd Quarter -		52,576.59
3rd Quarter -		12,834.39
4th Quarter -		114,272.70
	TOTAL	**$333,401.07**

1st Quarter - Fiscal Year 1996		188,491.27
2nd Quarter -		64,061.16
3rd Quarter -		17,081.34
4th Quarter -		126,431.07
	TOTAL	**$396,064.84**

1st Quarter - Fiscal Year 1997		204,303.68
2nd Quarter -		58,031.18
3rd Quarter -		23,384.25
4th Quarter -		149,897.82
	TOTAL	**$435,616.93**

1st Quarter - Fiscal Year 1998		242,800.20
2nd Quarter -		75,641.33
3rd Quarter -		27,320.22
4th Quarter -		163,187.08
	TOTAL	**$508,948.83**

1st Quarter - Fiscal Year 1999		275,944.40
2nd Quarter -		104,475.20
3rd Quarter -		55,067.24
4th Quarter -		198,323.30
	TOTAL	**$633,810.14**

1st Quarter - Fiscal Year 2000		335,976.95
2nd Quarter -		89,945.91
3rd Quarter -		33,363.44
4th Quarter -		229,401.03
	TOTAL	**$688,687.33**

1ST Quarter - Fiscal Year 2001		373,026.92
2nd Quarter -		91,268.75
3rd Quarter -		27,482.77
4th Quarter -		218,203.20
	TOTAL	**$709,981.64**

1st Quarter - Fiscal Year 2002		404,858.97
2nd Quarter -		114,492.26
3rd Quarter -		6,762.15
4th Quarter -		217,784.95
	TOTAL	**$743,898.33**

1st Quarter - Fiscal Year 2003		407,734.80
2nd Quarter -		103,986.63
3rd Quarter -		42,298.18
4th Quarter -		251,093.18
	TOTAL	**$805,112.79**

1st Quarter - Fiscal Year 2004		396,451.04
2nd Quarter -		
3rd Quarter -		
4th Quarter -		
	TOTAL	

Wild Dunes
Charleston's island resort.
5757 Palm Blvd., Isle of Palms, SC 29451
(843) 886-6000 • Fax (843) 886-2916
(800) 845-8880 • www.wilddunes.com

December 5, 2003

Janet Mauldin
Isle of Palms Accommodations Tax Committee
City of Isle of Palms

Dear Ms. Mauldin,

Wild Dunes Resort has provided complimentary use of the tennis facilities and overnight accommodations to Richmond, Virginia based World Class Marketing, Inc. for their production of the *Isle of Palms Invitational* for the past three years. We wish to inform the accommodations tax committee that we will not provide those facilities to World Class Marketing, Inc. in 2004.

However, we would like the opportunity to explore producing an event that will promote the Isle of Palms in conjunction with city government. We feel that, as residents of the Isle of Palms and tennis professionals, we are most qualified to produce an island-based, community tennis event, which will attract a broad base of out-of-town visitors.

As in the past, we will donate our tennis facility and services to produce and promote an event that promotes the Isle of Palms and allows us to make the largest possible donation to a worthy charitable organization.

I look forward to discussing this with you further. Please call me with any questions or concerns.

Sincerely,

Chris Haviland
General Manager

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Isle of Palms Connector Run
and Walk for the Child, Inc.

A Non- Profit Corporation

P.O. Box 1976
Mount Pleasant, SC 29465

843.971.5357

IopConnectorRun.com

Organized by The Exchange Clubs of
Mount Pleasant and the Isle of Palms,
The City of Isle of Palms,
The Town of Mount Pleasant,
And Charleston County District IX PTA

2003 Board of
Directors:

Todd B. Smith
Race Chair

Mason Holland
Immediate Past Chair

Norma Jean Page
Chair Elect

Frank Jackson
Treasurer

Mike Daniel
Secretary

Nick Sottile
Operations Chair

Frank Clarkin
Registration Chair

Ted Summerford
PR/Marketing Chair

Catherine Badger
Sponsorship Chair

October 27, 2003

City of Isle of Palms ATAC
ATAC Committee
P.O. Box 508
Isle of Palms, SC 29451

Dear ATAC Committee,

We would like to take this opportunity to thank you once again for choosing to sponsor the **Isle of Palms Connector Run and Walk for the Child** held October 4th on the Isle of Palms. I'm proud to say that our 10 K run and 5 K run and walk was a great success thanks to your support.

This record breaking year we had 670 runners and 600 walkers participate. This large attendance plus your contribution helped make this **11th annual event** successful once again. We are proud to announce that we netted $40,000: our largest sum to date. This money will stay in *your community* and assist in helping prevent child abuse and assist with other child related activities right here at home.

We look forward to next year's event and your continued support. Board meetings are already taking place!

Finally, on behalf of the Exchange Clubs of Mount Pleasant and the Isle of Palms, the City of Isle of Palms, the Town of Mount Pleasant, and the District IX PTA, I would like to acknowledge a special thank you to this year's major sponsors Piggly Wiggly and Clear Channel Radio.

Sincerely,

Todd B. Smith
Race Chair

P.S. I've included copies of three recent newspaper articles describing your event!

The P[illegible]nd Courier OCT 16, 2003

EAST COOPER

IOP Connector Run declared success

The Isle of Palms Connector Run and Walk for the Child, a nonprofit organization, announced that this year's Oct. 4 event had a record number of participants and donations.

The 11th annual 10K run and 5K fun and walk event raised $40,000 and more than 1,200 people participated.

The IOP Run and Walk for the Child board is composed of volunteers from the Exchange Clubs of Mount Pleasant and the Isle of Palms, the municipalities of Mount Pleasant and the Isle of Palms, and the District IX PTA.

Winners of the 10K run, by name, age, city and time, were:

FEMALE RUNNERS: Sarah Reed, 26, Summerville, 40:14; Lisa Tolley, 36, Seneca, 41:03; and Tracy Dewitt, 30, Charleston, 41:32.

MALE RUNNERS: Mike Aiken, 25, Charleston, 34:00; Bobby Wilder, 28, Myrtle Beach, 36:40; and Chip Perkins, 19, Charleston, 37:23.

Winners of the 5 K run were:

FEMALE RUNNERS: Eileen Thames, 40, 23:04; Alison Smith, 23, Mount Pleasant, 24:12; and Cindy McLaughlin, 30, Mount Pleasant, 24:23.

MALE RUNNERS: Almer Thomas, 26, 16:28; Tim Limbert, 27, Mount Pleasant, 17:39; and Jason Forche, 28, 18:44.

SPONSORS: Piggly Wiggly, Clear Channel Communications, ACME Cantina, Alex Cash, Alltel, Alpine Spring Water, American Pensions, BB&T, Carolina Custom Security, Carolina Waste, Carriage Properties, Charleston Building and Remodeling Magazine, Charleston Crab House, Charleston RiverDogs, Isle of Palms ATAC, Clear Channel Radio, Dunkin Donuts, Eye Care Center, Hightower Construction Co., Holiday Inn Express, Island Realty, Isle of Palms Family Dentistry, Isle of Palms Garden Shop, Isle of Palms Water and Sewer Commission, Lowcountry Property Management, Marais (Beach Company), Morgan's Creek Grill, Mount Pleasant OB/GYN, Nelson Printing, PGI of South Carolina, Pleasant Family Dentistry, Red and White Supermarket, Robert M. Moise CPA, Ron Davis Realtors LLC, Salon Capelli, Select Health of South Carolina, Sottile Hopkins and Daniel LLP, Southcoast Community Bank, State Farm Billy Swails, Sweetgrass Chiropractic, Tbonz, The Foot Store, Mount Pleasant ATAC, UBS Steve Ward, Wild Wing Cafe and the Exchange Club of Charleston.

Isle of Palms Connector Run and Walk set new records

BY JEFF VARI OCT 15, 2003
MOULTRIE NEWS

In its 11th year, the Isle of Palms Connector Run and Walk for the Child broke all previous records by attracting the most participants and donated dollars to date.

The annual 10K and 5K run and walk brought more than 1,200 people out to the Connector and raised $40,000 through nearly 50 sponsors, primarily Piggly Wiggly and Clear Channel Communications.

"This year's successful event was possible only because of the commitment of our board members, sponsors and volunteers who all pulled together in a grassroots effort to raise money for our community," said Race Chairman Todd Smith.

Every dollar raised from sponsors of the Oct. 4 event went to local child-related charities and activities, Smith said.

Half of the proceeds will go to the Exchange Club Center for the Prevention of Child Abuse in North Charleston. The other half is equally divided between the Exchange Clubs of Mount Pleasant and Isle of Palms, the Mount Pleasant Recreation Department, the Isle of Palms Recreation Building Fund and the District IX PTA.

Smith, owner of Outsourced Project Management, said last year's Run and Walk netted $25,000 and brought in 880 participants.

Mike Aiken, 25, of Charleston won the 10K run with a time of 34 minutes, and the female winner was 26-year-old Sarah Reed of Summerville at 40:14.

The 5K winners were 26-year-old Almer Thomas finishing at 16:28 and 40-year-old Eileen Thames at 23:04.

BY DAVID QUICK
Of The Post and Courier Staff OCT 7, 2003

IOP CONNECTOR RUN

Speaking of two different races, the Isle of Palms Connector Run for the Child took a major step in the right direction on Saturday, hosting both a 10K and 5K race for the first time and offering up more post-race goodies.

Runners rewarded it with about 670 registrations. Of those, 336 finished the 10K, and 222 finished the 5K. There also were lots of walkers (no way to know exactly how many). Last year, organizers had changed the race from a 10K to a 5K.

The connector should use the 10K-5K combo as the first big step to improving this race. Organizers hopefully will seize on the fact, as some volunteers noted to me this year, that it is a race that is "halfway to the Cooper Bridge Run."

City Council
A TAX Comm.
J+
Mike

Spoleto Festival USA
PO Box 157 Charleston, SC 29402-0157
Tel 843-722-2764 843-723-6383 Fax

November 18, 2003

Mayor Mike Sottile
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Mayor Sottile:

Thank you so much for the City of Isle of Palms' contribution of $10,000 for the 2004 season of Spoleto Festival USA. The loyal support of the city is very important to the festival, and we deeply appreciate your continued support for our 28th season.

In a few weeks we will be mailing the 2004 ticket brochure, outlining the entire 2004 season. Highlights of the upcoming festival include the final performances of the 16th century Chinese Kunju opera *The Peony Pavilion*, directed by Chen Shi-Zheng; the American premiere of *Leah* by the legendary ballerina Nina Ananiashvili and her Moscow Ballet Theatre; and a new play by Georgian director Rezo Gabriadze featuring Mikhail Baryshnikov. As always, the Chamber Music Series will offer thirty-three concerts of extraordinary programming in the Dock Street Theatre, and the Jazz Series will feature artists Dee Dee Bridgewater, Uri Caine, and Fred Hersch, among others.

Again, many thanks for the generous support of the City of Isle of Palms. I do hope we will be able to present another jazz concert on the island in the near future. And I hope you will make plans to join us this spring for another spectacular season of artistic programming.

Sincerely,

Nigel Redden
General Director

NR:km

Spoleto Festival USA
14 George Street
PO Box 157
Charleston, SC 29402
(843) 722-2764 Fax (843) 723-6383

November 18, 2003

City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

This is to acknowledge receipt of a contribution to Spoleto Festival USA

The Federal Revenue Reconciliation Act of 1993 requires that a receipt of contribution must substantiate donations of $250 or more. All quid pro quo contributions for which the donor receives any benefit (product, privilege of service) must be receipted and the extent of deductibility indicated. The Fair Market Value of all goods and/or services is to be determined by the donor.

Outright Contribution
This is a contribution (cash, credit card) for which no product, privilege or service was received by the donor.

Date of Contribution: 11/18/2003

Amount: $10,000.00