8/27/02

PUBLIC HEARING
August 27, 2002

A public hearing of the Isle of Palms City Council was held at 6:30 p.m., on August 27, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Rice and Taylor. Also present were City Administrator Tucker and City Clerk Mauldin.

1. Ordinance 2002-7 - An Ordinance Amending Title 5, Chapter 4, Section 5-4-37, of the City of Isle of Palms Code of Ordinances to Establish a Maximum Density for Hotels.

2. Ordinance 2002-8 - An Ordinance Amending Section 5-4-37 of the City of Isle of Palms Code of Ordinances to Allow Multi-family Dwellings as a Conditional Use in the GC-1 Zoning District.

3. Ordinance 2002-9 - An Ordinance Amending Title 5, Chapter 4, Zoning, Section 5-4-36(6), of the Isle of Palms City Code of Ordinances, to Require Automobile Parking for Hotels and Multi-family Dwellings Within the GC-2 District.

4. Ordinance 2002-11 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, and Title 5, Chapter 5, Section 5-5-4, of the City of Isle of Palms Code of Ordinances, to Change Building and Development Requirements Regarding Sewer and Septic Tank Service.

Mayor Sottile called the hearing to order, stated the purpose of the hearing, and asked Douglas Kerr to explain the four zoning ordinances on the agenda for public comment (copies attached hereto). Mr. Kerr began with a quick review of Ordinances 2002-7, 2002-8, and 2002-9 which all pertain to hotels and multi-family dwellings in GC-1 and GC-2 districts. There were no public comments from the audience.

Mr. Kerr then stated that Ordinance 2002-11 was the result of discussion by the Planning Commission as they reviewed the City's Comprehensive Plan. He stated that currently there were no requirements to enlarge a septic system when a small house is significantly enlarged. This ordinance would require a property owner to enlarge their septic system to current SCDHEC standards or to tie into a public sewer system where a *gravity* operated sewer line is *adjacent* to the property. Mr. Kerr further stated that he has spoken with the Manager of the Isle of Palms Water & Sewer Commission and has been assured that the CPW would be able to accommodate the additional usage called for in the ordinance.

The following public comments were made:

1. Robert Biggerstaff, 40__ Palm Boulevard, referred to the lawsuit from Texas that Mr. Kerr referenced and that "scared off DHEC," and he stated that he felt the City should look into that issue before passing the City's ordinance so as not to waste the City's money in possible future litigation.

2. Guy Taylor, 625 Ocean Boulevard, spoke about a previous report about sewering the entire island and he noted that some sewer lines were installed privately in order to tie into the system. He noted that the City should be diligent in not letting a property owner tie into a sewer system that is privately owned. Mr. Taylor also asked why the City would now allow cars to park under hotels when it

was not allowed in the past. Dick Cronin, Chairman of the Planning Commission, stated that the State now allows curb cuts on the front beach area.

3. Jim Raih, 3906 Cameron Boulevard, express concern about a property owner whose house was destroyed having to tie into the sewer system where there is no line adjacent to the property and when the property does not perk under current regulations for a septic system.

There were no further comments and the hearing was closed at 6:50 p.m.

Respectfully submitted,
Janet G. Mauldin
Janet G. Mauldin
City Clerk

8/27/02

REGULAR CITY COUNCIL MEETING
August 27, 2002

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on August 27, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all councilmembers were present.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Taylor made a motion to approve appointment of Victoria Cook as Animal Control Officer and Richard Gebhardt as Police Officer; Councilman Abele seconded; motion passed unanimously. Mayor Sottile performed the swearing-in of Victoria and Richard and welcomed them to the City of Isle of Palms (Exhibit A).

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

Councilman Bettelli made a motion to approve the minutes of the July 23, 2002, Regular City Council Meeting as presented; Councilman Taylor seconded; motion passed unanimously.

D. CITIZENS COMMENTS

1. Gifford Beaton, 25 Sand Dollar Drive, Wildwood Subdivision, referred to his letter to the City and response from Douglas Kerr (Exhibit B), and he thanked councilmembers for their response. He stated that the one question he needs answered is who owns Cedar Street, and Mayor Sottile stated that the City does not own nor does it have any interest in Cedar Street.

2. Glen Shadle, President of the Morgan Creek Property Owners Association, stated that present were a number of representatives of the engineering firms for the dredging project. Braxton Kyzer of Zande Jon Guerry Taylor. P.E., Inc., set up a graphic drawing of the project and gave a presentation to Council about the project to dredge Morgan Creek. He stated that they have received permission from the Army Corps of Engineers to use the disposal site on Goat Island. After the water quality certification from DHEC in Columbia has been completed, the engineers will obtain permits from OCRM and the Army Corps of Engineers to proceed with the dredging. Mr. Kyzer further stated that also required is a license agreement (previously called a consent agreement)between the City and the Corps of Engineers to use the disposal site. One of the provisions is that permission be obtained from the owner of the property upon which the Corps has the easement; and the firm is trying to determine who is the legal owner of the property.

He stated that an amendment to Agreement between the City and Morgan Creek has been provided to the City for review. Mr. Kyzer then distributed a Preliminary Dredging Schedule (Exhibit C) and briefly discussed the schedule stating that the dredging should take approximately 2½ months to complete. He

noted that because of environmental laws, the dredging can only be done between October 1st and the end of February, and at this point, it will be December before dredging can begin. He stressed the urgency of getting the amendment approved quickly so the project can begin.

Administrator Tucker stated that the agreements and issues related to them will be discussed by City Council in Executive Session at the end of the meeting. She noted that if the dredging does not happen in this season, it will be a year before the project can be done. Councilman Abele questioned the search for the property owner of the disposal site. Administrator Tucker stated that most of the easements that exist for spoil disposal are actually privately held properties upon which the Corps holds easements, and the terms of the easements state that, in order for the Corps of Engineers to allow someone other than themselves to dispose of spoil material on the property, that person making the request must get the property owner's permission.

Councilman Abele asked Brian Berrigan, Manager of the City's Isle of Palms Marina, if he was aware of exactly what will be done, where and how deep; Mr. Berrigan stated that he was not privy to that information. Mr. Kyzer stated that this one detail has not been worked out yet, and he referred to his graphics and noted that dredging will be done in some areas around the City's Marina. Administrator Tucker noted that there has only been limited information available as to specifics. Councilman Abele noted that the City was saving Morgan Creek Association thousands of dollars by entering into this agreement and he expressed his concerns about the lack of knowledge of the specifics and further stated that he would not sign off on any amendments to the agreement or the license agreement until the specifics (what will be dredged, how deep the dredging will be, etc.) were provided to City Council. Mr. Berrigan stated that he felt the sea wall should be repaired before any dredging begins or the land will seep back into the channel again. Councilman Abele acknowledged that project was not being discussed at this time.

Mr. Shadle stated that a hydrographic survey was done at both the Morgan Creek property and the City's property. Based on that survey, the areas where the dredging was most needed were the channels and slips as noted on their graphic drawing. Further, he said that before a dredger begins work, the dredger has to have a starting point knowing how much bottom depth he has before he starts so that when he finishes he can know how much volume is removed and the Association is billed by the volume amount. A hydrographic survey will be done just prior to the project and again at the end of the project to determine exactly what was removed.

Mayor Sottile thanked everyone for attending and making the presentation to Council and he stated that they would be contacted after Council discusses the project further.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele reported on their meeting of July 16, 2002 (Exhibit D with attachments).

(a) Chairman Abele made a motion to approve the expenditure of $4,000 from the Municipal Accommodations Fee for an official front beach survey; Councilman Taylor seconded; motion passed unanimously.

(b) Chairman Abele made a motion to approve the expenditure of $4,250 from the State Accommodations Tax Fund for an ad in *The Guest Guide*; Councilman Bettelli seconded; motion passed unanimously.

(c) Chairman Abele made a motion to approve the expenditure of $26,210 from the State Accommodations Tax Fund for the Spoleto Festival 2003 Jazz Series; Councilwoman Rice seconded; motion passed unanimously.

(d) Chairman Abele made a motion to approve the expense of $22 per light per month for new decorative light fixtures at the Connector intersection; Councilman Taylor seconded; motion passed unanimously.

(e) Chairman Abele made a motion to approve the expenditure of $3,000 from the State Accommodations Fund for renovations to the municipal parking lots; Councilman Miller seconded; motion passed unanimously.

(f) Chairman Abele made a motion to approve the expenditure of $2,000 from the Municipal Accommodations Fee for an emergency gate to the Isle of Palms County Park and that a definitive written agreement be executed by Charleston County PRC as to the use of this gate; Councilman Taylor seconded; motion passed unanimously.

(g) Chairman Abele made a motion to approve the purchase of a cell phone for the use of the Street Superintendent in the Public Works Department; Councilman Bettelli seconded; motion passed unanimously.

(h) Chairman Abele noted that former councilwoman Debra Hernandez has been chosen to chair the National Group of Coastal States Organization which is a nationwide and prominent group. Mayor Sottile stated that a congratulatory letter is being sent to Ms. Hernandez.

(i) Administrator Tucker reported that she has been advised that the new *H.L. Hunley Bridge* over Breach Inlet is scheduled to be completed in early October with two travel lanes and not four as was recently reported in the newspaper.

2. Public Safety Committee. Chairman Taylor reported on their meeting of August 12, 2002 (minutes and monthly department reports with attachments as Exhibit E). He noted that representatives of two fire apparatus companies gave presentations to the committee and stated that bids on a new truck for the City are due on September 3, 2002. He further noted that there are three new Dodge Durangos in service in Police Department and stated that these vehicles can drive on the beach and will enhance the City's beach safety levels. Also, the new emergency gate to be installed at the County Park will increase the accessibility of emergency vehicles to the front beach area. Chairman Taylor stated that one of the Durangos was used on the beach recently to help locate and mark, utilizing the GPS technology, the turtle nests on the island.

Chairman Taylor reported that Councilwoman Hanbury is Council's liaison with the issue of stray cats on the island. She reported that there are several groups on the island who are taking care of these cats to make sure that they are vaccinated and cared for by a veterinarian if necessary. She is continuing to build

a suitable program program for the Isle of Palms and is receiving information from other municipalities on their cat programs.

Chairman Taylor commended Mayor Sottile and Administrator Tucker for their hard work in obtaining funding for repaving of Palm Boulevard from 21st Avenue to 41st Avenue.

In returning to the subject of Cedar Street as previously requested by Gifford Beaton, the City Attorney stated that he has not recently searched the title to this property, probably since 1986, but he recollects that any rights to the road are private rights and the City has no claims to the road. He does not know if the residents of Wildwood have any claim to these rights and suggested that the property owners on both sides of the issue hire their own attorney for legal advice.

3. Public Works Committee. Chairman Marino reported on their meeting of August 12, 2002 (Exhibit F). In discussion of Charleston County cutting back on their assistance to the island in ditch cleaning from twice a year to once a year, Mayor Sottile stated that the City has been fortunate over the years to have the County clean the City's ditches. He stated that the City will continue to seek their assistance and the City will do the best possible in keeping these ditches maintained.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of August 6, 2002, (see minutes and monthly department report attached as Exhibit G). Chairman Buckhannon gave a brief synopsis of the building plans for the proposed new Recreation facilities and discussed upcoming events in the department.

5. Personnel Committee - Chairman Bettelli reported on their meeting of August 6, 2002 (Exhibit H).

(a) Chairman Bettelli made a motion to approve the proposed change in language in the Employee Handbook pertaining to the Employee of the Month program; Councilman Abele seconded; motion passed unanimously.

(b) Chairman Bettelli made a motion to approve the proposed change in language in the Employee Handbook pertaining to the Conspicuous Disclaimer notice; Councilwoman Hanbury seconded; motion passed unanimously.

(c) Safety Sweepstakes for July 2002 were as follows:
Police Department - Gary Erickson
Fire Department - Richard Hathaway
Public Works Department - Willie Powell
Combined General Government, Building Department, and
Recreation Department - Amy Wilkerson from General Government.

(d) Employees of the Month for July 2002:
Public Works - Charles Williams
Beach Services Officer - Guy Holland

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of August 13, 2002, attached hereto as Exhibit I.

2. Planning Commission - See minutes of their meeting of August 14, 2002, meeting attached as Exhibit J.

3. Construction Board of Appeals - No meeting in August.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes from their meeting of August 14, 2002, attached as Exhibit K. Administrator Tucker noted that she and City Treasurer Suggs held an accounting workshop for committee members after the meeting to explain how the Accommodations Tax monies are received and expended.

2. Beach Advisory Committee - No meeting in August.

3. Ad Hoc Committee on Front Beach Enhancement - Councilman Miller reported on their meeting of August 13, 2002, which included representatives of Thomas & Hutton Engineering. He further stated that the survey, funding of which was just approved, is scheduled to begin as soon as possible. He also announced that there would be a meeting on August 28th to review another multi-space parking system and noted that there are draft drawings available to be viewed in Council Chambers after the meeting.

4. 50th Anniversary Committee Report - No meeting in August.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2002-7 - An Ordinance Amending Title 5, Chapter 4, Section 5-4-37, of the City of Isle of Palms Code of Ordinances to Establish a Maximum Density for Hotels (Exhibit L).

Councilman Abele made a motion, since a public hearing was held earlier, not to read in full Ordinances 2002-7, 2002-8, and 2002-9; Councilman Marino seconded; motion passed unanimously.

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-7; Councilman Marino seconded; motion passed unanimously.

2. Second Reading and Ratification - Ordinance 2002-8 - An Ordinance Amending Section 5-4-37 of the City of Isle of Palms Code of Ordinances to Allow Multi-family Dwellings as a Conditional Use in the GC-1 Zoning District (Exhibit M).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-8; Councilman Bettelli seconded. Upon discussion, Councilman Marino expressed concern about allowing condominiums in the GC-1 zoning district stating that there are enough condos in the GC-2 district.

Councilman Abele stated that condos require a lower density whereas hotels allow a higher density. After discussion, motion passed 8-1.

3. Second Reading and Ratification - Ordinance 2002-9 - An Ordinance Amending Title 5, Chapter 4, Zoning, Section 5-4-36(6), of the Isle of Palms City Code of Ordinances, to Require Automobile Parking for Hotels and Multi-family Dwellings Within the GC-2 District (Exhibit N). Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-9; Councilman Bettelli seconded. Upon discussion, it was noted that there was previous discussion about including setback requirements and it was determined that another ordinance could be prepared to address this issue. After discussion, motion passed unanimously.

4. Second Reading and Ratification - Ordinance 2002-11 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, and Title 5, Chapter 5, Section 5-5-4, of the City of Isle of Palms Code of Ordinances, to Change Building and Development Requirements Regarding Sewer and Septic Tank Service.

Councilman Taylor made a motion to postpone second reading of Ordinance 2002-11 to the September meeting in order to notify and receive comment from members of the Isle of Palms Water & Sewer Commission; after discussion, Councilman Marino seconded; motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2002-12 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Sections 5-4-12 and 5-4-14, of the City of Isle of Palms Code of Ordinances, Regarding Setback Requirements for Corner Lots and Double Frontage Lots (Exhibit O).

Councilman Abele made a motion to approve first reading of Ordinance 2002-12; Councilman Bettelli seconded. Councilman Abele made an amendment to the motion to change the second line under Section 2 from three (3) feet to six (6) feet, and to add the wording "and accessory uses or buildings" at the end of the title as proposed by the City Attorney; Councilwoman Rice seconded; after discussion, amendment passed unanimously. Main motion passed unanimously.

2. First Reading - Ordinance 2002-13 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, Regarding Trees (Exhibit P).

Councilman Bettelli made a motion to approve second reading and ratify Ordinance 2002-13; Councilman Marino seconded. Upon discussion, Councilmen Marino and Taylor expressed some concern with this ordinance and requested some future discussion before second reading. After discussion, motion passed unanimously.

3. Charleston County Emergency Council Proclamation - Hazard Awareness Week - Mayor Sottile stated that this proclamation was passed by Charleston County Emergency Council, of which he is a member, last week and was provided to City Council for information purposes (Exhibit Q).

4. Resolution - Adoption of Charleston Regional Hazard Mitigation Plan - Administrator Tucker explained the attachments to the Resolution and read it in full (Exhibit R).

Councilman Bettelli made a motion to approve the Resolution and Adoption of the Charleston Regional hazard Mitigation Plan; Councilman Taylor seconded. Councilman Abele noted that on the attachments funding of the projects mainly comes from the General Fund and he iterated that none of these items are in the budget. He asked for assurance that none of these things would be done without going through the Ways & Means Committee first and Administrator Tucker concurred. Mayor Sottile stated that the City is eligible to receive grant funding if the plan has been adopted by City Council. After discussion, motion passed unanimously.

5. Proclamation - Beach Sweep/River Sweep Day - Administrator Tucker read the proclamation in full (Exhibit S). Councilwoman Hanbury announced that volunteers would meet at 9:30 a.m. on September 21st at the Isle of Palms Exchange Club.

6. Proclamation - National Payroll Week - Administrator Tucker read the proclamation in full (Exhibit T).

L. MISCELLANEOUS

1. Discussion of Workshop II - Lot Coverage Ordinance. Mayor Sottile asked for a date suitable for everyone for the next workshop with the Planning Commission. The workshop was set for September 18th at 5:30 p.m. in Council Chambers just prior to the regular Planning Commission.

2. Request from Councilwoman Hanbury. Mayor Sottile referenced Councilwoman Hanbury's memo concerning parking issues on the rights-of-way from 41st Avenue to 57th Avenue (Exhibit U). Councilwoman Hanbury stated that she felt this was an important issue and should be discussed by the entire City Council. She strongly felt that policies, rules, regulations, ordinances and laws should be administered fairly and equitably for *all* residents of the island. Councilman Taylor stated that he would place this on the agenda for discussion at the next Public Safety Committee and then forward to City Council. He iterated that the encroachment issue should be island-wide and not just from 41st Avenue northward.

3. Councilman Abele referred to a memo to Chief Graham about the HVAC unit at Fire Station #2 being out of service. Councilman Abele made a motion to approve the expenditure of $5,500 for replacement of the HVAC unit; Councilman Taylor seconded; motion passed unanimously.

4. Councilwoman Hanbury referenced a recent article in the newspaper about resident and Planning Commission member Mack Canterbury, who is the Chief Deputy Administrator for Charleston County, being named Public Administrator of the Year by the American Society of Public Administrators Charleston Chapter. Mayor Sottile stated that a congratulatory letter is being sent to him.

M. EXECUTIVE SESSION - Councilman Abele made a motion to go into Executive Session to discuss legal matters with the City Attorney; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal matters were discussed.

Councilman Abele made a motion to direct the City Attorney and Acting Building Official to make some corrections to the City's ordinances regarding the definition relating to the Conservation (CO) Zoning

District and the definition of "beach" as contained in Section 7-3-1 to clarify the definitions, and to amend Section 7-3-20 to insure that it covers not only businesses selling goods but also those providing services in those areas; Councilman Taylor seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on September 24, 2002.

EXHIBIT A

I, Victoria Cook, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Vickie comes to the Isle of Palms from Aurora, Colorado. She was the Animal Control Officer for the City of Aurora which is a suburb of Denver. Her husband's family lives in Mount Pleasant and they decided to move to South Carolina. Vicki has had over 10 years of experience working with various kinds of animals, and is a certified Veterinarian's Assistant.

I, Richard Gebhardt, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Rick comes to the Isle of Palms from North Charleston where he served as a police officer since August 2001, and has served as a patrolman in the United States Air Force at the Charleston Air Force Base. He attended high school in Keene, New Hampshire, graduated from the South Carolina Criminal Justice Academy, and has obtained 40 credit hours towards a degree in Criminal Justice at the Community College of the Air Force.

EXHIBIT B

Cedar Street

CITY OF
ISLE
OF
PALMS

South Carolina

Department of
Building Inspection
Services

August 13, 2002

Mr. Gifford Beaton
25 Sand Dollar Drive
Isle of Palms, SC 29451

RE: Cedar Street

Dear Mr. Beaton:

I am writing in response to your letter dated July 30, 2002 concerning the fence on Cedar Street. Because I do not have addresses for the others who signed the letter, I must rely on you to distribute this response to all interested parties.

In the letter it is stated that the road is owned by the City of Isle of Palms. I have attached some documents (including a letter to you from 1990) that help chronicle the transfer of responsibility for maintaining the road from the Wild Dunes Associates to "the owners who reside in that location". Additionally, I have confirmed with the South Carolina Department of Transportation (SCDOT) that neither the State, the County nor the City maintains the road. These facts lead me to believe that the statement about the City owning road is incorrect and that the road is still privately owned and maintained. If you have any documentation to the contrary, please let me know.

In response to your first question, "can this fence be built on public property": because the road is on private property, the City has no authority to prohibit the construction of a fence adjacent to the pavement.

In response to your second question, "can this fence be built without a permit": the City does have some general requirements about the design of fences, but we do not issue building permits for their construction.

In response to your third question, "can this fence be built in such a way as to prevent access to the hydrant between 21 and 23 Sand Dollar": according to Chief Graham, the fence should not be constructed in such a way that a hydrant is blocked. She has informed me that she will investigate the situation and require the fence to be altered if needed.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-9912 • Fax (843) 886-3585 • www.iop.net

In response to your fourth question, "can vehicular access to a public road be stopped after the road has been used on a daily basis for more than 5 years": because the road is private, this question would have to be answered by a court ruling on the civil matter between two property owners.

I hope this letter adequately answers all of your questions. If not, please feel free to contact me.

Sincerely,

Douglas Kerr
Zoning Administrator

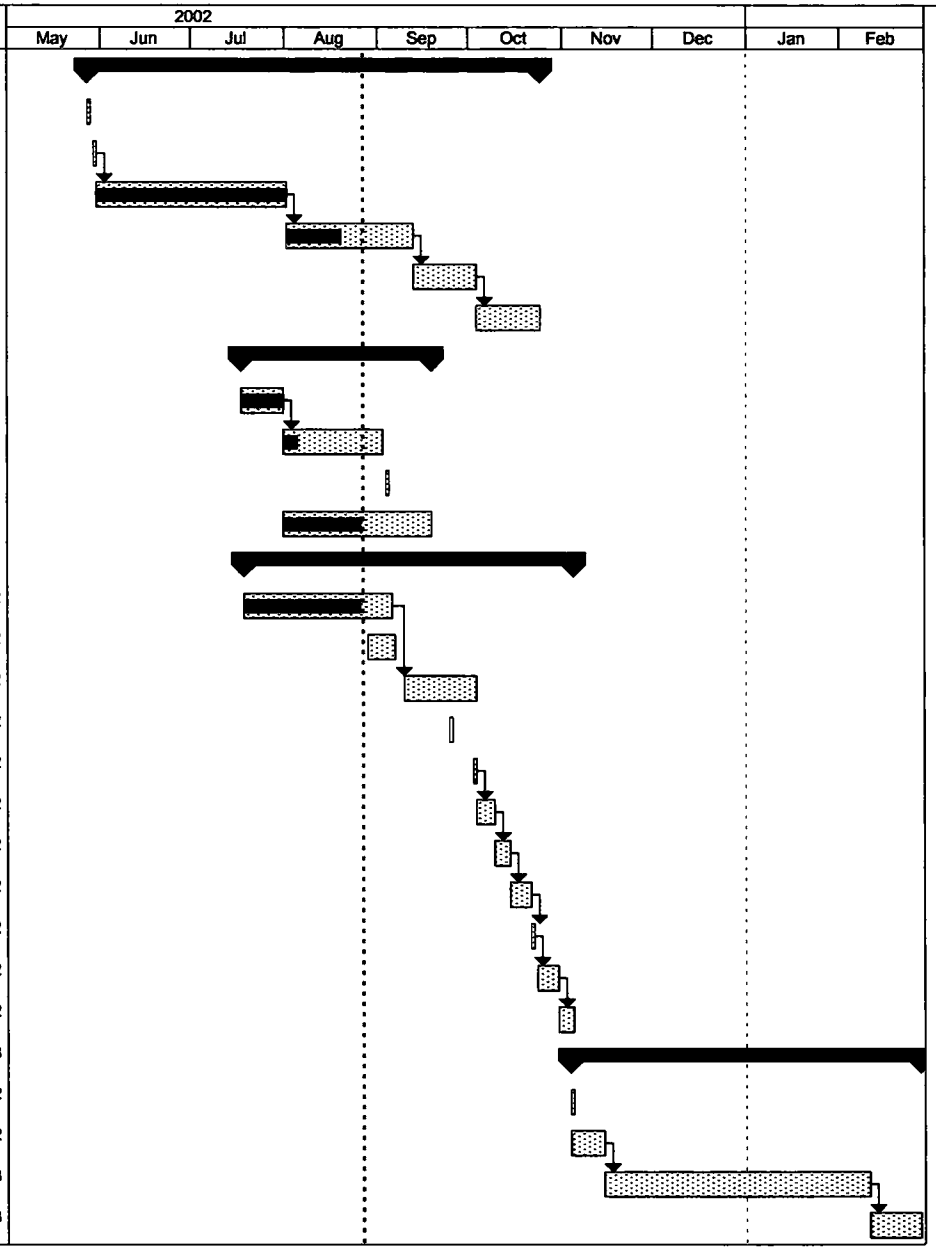
C: Members of City Council
Linda Tucker, City Administrator
Ann Graham, Chief, Fire Department
Tom Buckhannon, Chief, Police Department
David Mobley, Director, Public Works Department
Nick Sottile, City Attorney

Morgan Creek

Preliminary Dredging Schedule
2002-2003

Revised : 8/27/02
Printed: Tue 8/27/02

ID	Task Name	Duration	Start	Finish
1	**Permitting**	**108 days**	**Tue 5/28/02**	**Thu 10/24/02**
2	Disposal Basin Approval	1 day	Tue 5/28/02	Tue 5/28/02
3	Submit Permit	1 day	Thu 5/30/02	Thu 5/30/02
4	Public Notice	45 days	Fri 5/31/02	Thu 8/1/02
5	Agency Review and Comment Resolve	30 days	Fri 8/2/02	Thu 9/12/02
6	OCRM Approval	15 days	Fri 9/13/02	Thu 10/3/02
7	Corps Approval	15 days	Fri 10/4/02	Thu 10/24/02
8	**Disposal Area Issues**	**45 days**	**Thu 7/18/02**	**Wed 9/18/02**
9	Identify Specific Disposal Area	10 days	Thu 7/18/02	Wed 7/31/02
10	Obtain Fee Owners Permission	23 days	Thu 8/1/02	Mon 9/2/02
11	Site Visit	1 day	Wed 9/4/02	Wed 9/4/02
12	Develop Consent Agreement with Corps	35 days	Thu 8/1/02	Wed 9/18/02
13	**Bid Process**	**78 days**	**Fri 7/19/02**	**Mon 11/4/02**
14	Prepare Plans and Specifications	35 days	Fri 7/19/02	Thu 9/5/02
15	Presolicitation Notice	7 days	Thu 8/29/02	Fri 9/6/02
16	Request for Proposals/Solicitation of Bids	18 days	Tue 9/10/02	Thu 10/3/02
17	Pre-Bid Meeting	1 day	Wed 9/25/02	Wed 9/25/02
18	Bids Due	1 day	Thu 10/3/02	Thu 10/3/02
19	Engineer Review/ Recommendation	4 days	Fri 10/4/02	Wed 10/9/02
20	Harbor Association Review	3 days	Thu 10/10/02	Mon 10/14/02
21	IOP W&M Committee Approval	5 days	Tue 10/15/02	Mon 10/21/02
22	IOP Council Approval	1 day	Tue 10/22/02	Tue 10/22/02
23	Contract Award	5 days	Thu 10/24/02	Wed 10/30/02
24	Notice to Proceed	4 days	Thu 10/31/02	Mon 11/4/02
25	**Dredging**	**100 days**	**Mon 11/4/02**	**Thu 2/27/03**
26	On-Site Pre-Con Meeting	1 day	Mon 11/4/02	Mon 11/4/02
27	Mobilization	10 days	Mon 11/4/02	Thu 11/14/02
28	Commence Dredging (6days/week)	75 days	Fri 11/15/02	Mon 2/10/03
29	Demobilization	15 days	Tue 2/11/03	Thu 2/27/03



Preliminary
Subject to Change

EXHIBIT C

EXHIBIT D

WAYS AND MEANS COMMITTEE
August 20, 2002

The regular meeting of the Ways and Means Committee was held at 5:45 p.m., on August 2002, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice, and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, Recreation Director Page, and City Clerk Mauldin. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the July regular meeting; Councilman Miller seconded; motion passed unanimously.

2. Mayor Sottile announced that the Charleston Transportation Committee had awarded to the City funding for two projects - resurfacing Palm Boulevard between 21st and 41st Avenues and installing embedded traffic counters at both entrances to the island. The resurfacing project was awarded $100,000 from the CTC with an additional State match for a total of $200,000. Mayor Sottile commended Administrator Tucker, staff and all those involved in these projects. Councilmembers applauded Mayor Sottile for his diligence in pursuing and obtaining funding for these projects.

Councilman Abele referred to a letter received from the Governmental Accounting Standards Board commending the City for being one of the first governments in the country to have issued financial statements in accordance with the GASB Statement #34. The letter further stated that the Board was extremely pleased and impressed with the City's ability to prepare the new financial statements in such a timely fashion.

3. Monthly Financial Report. Treasurer Suggs reported on the financial statement for July 31, 2002, and answered questions of Committee members. There is currently $2,002,399 in the General Fund and the statement shows that the City is 7% expended with 6% revenues received (sheet attached hereto). She noted that the Building Department had already received $221,000 in residential rental business licenses, with an additional $107,000 received since the July statement, and further stated that the budgeted revenue has already been received. Rental licenses are due at the end of September. Chairman Abele asked about the status of the audit and Treasurer Suggs stated that her goal was to completely finished with her part of the process by the end of this week and the auditors are tentatively scheduled to begin their work at the City next week.

3. Old Business. (A) Status of Recreation Center Expansion - Initial Phase I Project. Chairman Abele stated that representatives from LS3P were going to give a presentation and he referred to the packet of information in the Committee's packets (copy attached). He stated that, based upon questions and issues raised, there are three alternatives with cost estimates for the pod concept which will be shown at tonight's presentation, with the idea of receiving information in order to make some decisions next month. He then turned the floor over to Councilman Buckhannon, Chairman of the Recreation Committee.

Councilman Buckhannon explained that his committee had been tasked with coming up with a cost breakdown for each section in Phase I. Included in the packets is a cost spreadsheet showing the original project, the proposed future phase, and the proposed phase one project. He further discussed some of the

changes made to the original plans. It was pointed out that the scope of the proposed additions was relatively small and that all of the individual rooms were smaller than City Council Chambers and that two of the proposed rooms were less than half the size of the Chambers.

Administrator Tucker clarified some of the items in the committee packet. She stated that the pink highlighted sections on the Site Plan are the elements included in $2.7 million Phase I project. She pointed out the square which is a small tower has visual architectural elements in the upcoming presentation. She stated that the apparent preferred option is the three pods with a restroom area between each of two pods, plus the parking areas and walkways. Further, she stated that items that had been removed from Phase I of the project (such as renovation of the exterior of the existing gymnasium for $50,000, re-orienting the ballfields for $400,000, or adding back the press box for $525,000) can be added back into Phase I per the attached memo from LS3P. Included with that memo is a Pros and Cons sheet addressing the three alternatives.

Present from LS3P were Mark Clancey, Warren Pruitt and David Burt who gave a slide presentation and answered questions of committee members. Mayor Sottile asked the Administrator to obtain an estimate of the cost of insurance on the new facility. Chairman Abele asked that an estimate be prepared of the additional operational costs for the enlarged department that could be used in preparing upcoming budgets.

(B) Discussion of Proposed Financing. Administrator Tucker referred to the letter from McNair Law Firm (copy attached) concerning a proposed general obligation bond issue, and a list of the information needed from the City to begin the process. She reported that in a recent issue of $3 million bond, the rate was 4.76% on a 20-year bond, which resulted in an annual principal and interest payment of $240,000. She further noted that because this bond issue would not exceed the City's debt limit, a referendum is not required. She also reminded the committee that all of the debt for the Municipal Parking Lots will be paid off during the current fiscal year. Treasurer Suggs stated that the Marina debt payment will go up when the parking lot is paid off, but the City would gain approximately $90,000 of money that could be applied elsewhere.

Chairman Abele asked the committee to think about the following for discussion at the September Ways & Means meeting: (1) Make the decision to expand or not. (2) If yes, determine which pod alternative and if Council wants to include any of the major add-ons. (3) Whether or not to hold a referendum. He stated that he felt that the cost could be split 60% from the General Fund and 40% from the State and Municipal Accommodations Tax funds. In determining where the money will come from, he expressed concern over the issue of the tax cap and what affect it would have on the millage rate, the cost of the Front Beach Enhancement project (which he felt could be 80% Accommodations Tax and 20% General Fund), and the rising operational costs of the City noting that Council has deferred many items which are going to have to be funded eventually. Chairman Abele further stated that he felt this project was something that Council needs to do for the Island, but he erred on the side of caution in proceeding before some of the financial issues are determined.

(C) Request for Funding Survey - Front Beach Enhancement. Councilman Miller stated that the committee is asking for money for a survey in order to be able to make a decision on which plan to recommend for approval. Administrator Tucker pointed out that the drawing of the preferred plan was displayed on the table in front of the Council bench and Councilman Miller stated that he would be

available to answer questions on these plans following the meeting. **Councilman Miller made a motion to authorize the expenditure of $4,000 from the Municipal Accommodations Fee Fund for an official front beach survey; Councilman Marino seconded; motion passed unanimously.**

(D) Discussion of Submission for Approval of Beach Management Plan. Administrator Tucker stated that she and Douglas Kerr have reviewed this Plan in detail and have come up with some "housekeeping" items that need to be corrected. She felt that the Plan would be ready to be submitted to OCRM for approval after these "housekeeping" items are changed and noted that the Plan can be amended by the City after it has been approved by OCRM. Once a plan has been approved, the City would be eligible for various sources of grant money which she felt was important. After discussion, it was determined that Council would review the Plan for discussion and decisions at the next Ways & Means meeting.

(E) Compactor Status. Administrator Tucker noted that the cost estimate for the compactor project was placed in committee packets for information purposes only,.

4. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding (copies of applications attached): (1) $4,000 for a half page ad in *The Guest Guide.* After discussion, **Councilwoman Hanbury made a motion to approve the expenditure of $4,250 for an ad in *The Guest Guide*; Councilman Bettelli seconded;** after discussion**, motion passed unanimously.**

(2) $26,210 for Spoleto Festival 2003 Jazz Series. After discussion, **Councilman Bettelli made a motion to approve the expenditure of $26,210 for the Spoleto Festival 2003 Jazz Series; Councilwoman Rice seconded;** after discussion**, motion passed unanimously.**

(B) Request to Change Three Street Lights - Poles and Fixtures. Administrator Tucker stated that there are three light poles remaining at the Connector intersection that could be changed out to the decorative fixtures that are consistent with those on the new mast arms. The increased monthly expense to the City would be approximately $22 more per month for each of the three lights. After discussion, **Mayor Sottile made a motion to approve the expense of $22 per light per month for the decorative street lights; Councilwoman Hanbury seconded; motion passed unanimously.**

(C) Request to Renovate Municipal Parking Lots. Chairman Abele stated that this is an annual maintenance item. After discussion, **Councilman Miller made a motion to approve the expenditure of $3,000 for renovations to the Municipal Parking Lots; Councilman Taylor seconded; motion passed unanimously.**

(D) Request for Funding Emergency Access Gate at County Park. After discussion, **Councilman Taylor made a motion to approve the expenditure of $2,000 from the Municipal Accommodations Tax Fund for the emergency gate at County Park; Mayor Sottile seconded.** Upon discussion, **Councilman Marino made an amendment to the motion that a more definitive agreement be executed by Charleston County PRC as to the use of this gate; Councilman Miller seconded; amendment passed unanimously. Main motion with amendment passed unanimously.**

(E) Request for Beeper/Cell Phone in Public Works. Administrator Tucker stated that the Public Works Director had originally requested this item during the budget process, and he indicated

to the Public Works Committee the need to be in contact with his second man in charge. After discussion, **Councilman Marino made a motion to approve the purchase of a cell phone for the public Works Department; Councilman Miller seconded; motion passed unanimously.**

5. Miscellaneous. (A) Set Next Meeting Date - September 17, 2002.

(B) Councilwoman Hanbury asked the Administrator to find out when the Hunley Bridge is scheduled to open.

(C) Councilwoman Hanbury noted that article in this morning's *Post and Courier* about former Councilwoman Debra Hernandez who is going to chair the National Group of Coastal States Organization.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:43 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
July 31, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 337,678	$ 4,978,157	$(4,640,479)	7%	$ 375,697	$ 4,978,157	$(4,602,460)	8%
Capital Projects Fund	541	181,953	(181,412)	0%	30,345	216,270	(185,925)	14%
Muni Accommodation Tax Fund	43,256	526,294	(483,038)	8%	28,225	446,588	(418,363)	6%
Volunteer Fire 1% Fund	17	46,500	(46,483)	0%	2,227	46,500	(44,273)	5%
State Accommodation Tax Fund	97	614,850	(614,753)	0%	27,912	552,318	(524,406)	5%
Disaster Recovery Fund	2,003	36,000	(33,997)	-	-	5,000	(5,000)	-
Federal Narcotics Fund	20	-	20	0%	631	4,600	(3,969)	14%
Marina Fund	19,775	665,950	(646,175)	3%	24,958	684,275	(659,317)	4%
All Other Funds	73	3,610	(3,537)	2%	99	5,820	(5,721)	2%
Total All Funds	$ 403,458	$ 7,053,314	$(6,649,856)	6%	$ 490,094	$ 6,939,528	$(6,449,434)	7%

General Fund YTD Expenditures

1 Month Target = 8.3%

	Actual	Budget	% of Budget
Mayor and Council	719	35,840	2%
General Government	30,634	426,694	7%
Police	92,435	1,324,219	7%
Fire	116,790	1,529,016	8%
Public Works	70,493	856,808	8%
Building & Licensing	23,019	233,643	10%
Recreation	33,693	450,028	7%
Judicial	6,973	102,119	7%
Parking Lot & Meters	942	19,790	5%
Total General Fund	375,697	4,978,157	8%

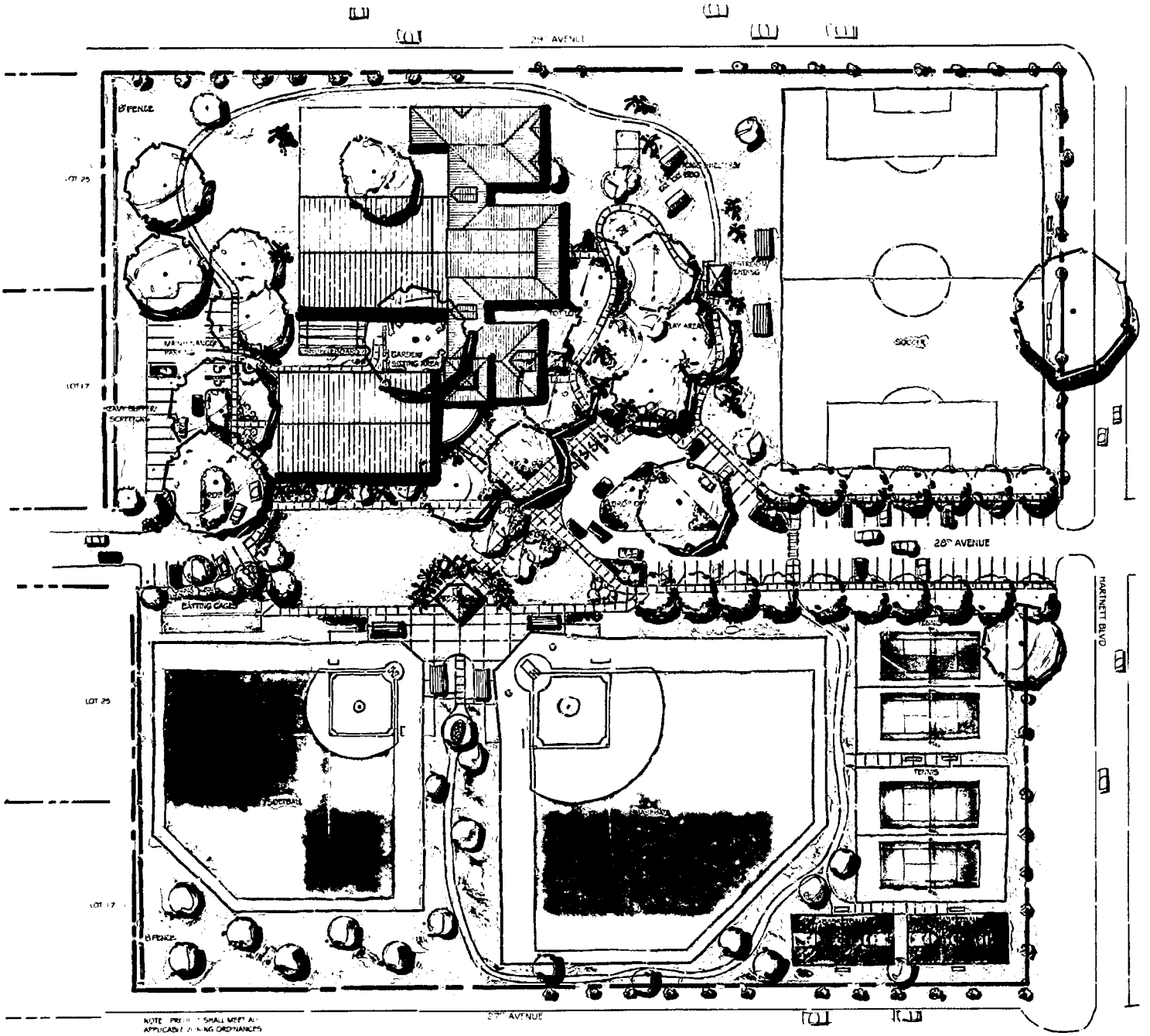
General Fund Cash at 8/15/02

July Balances:

BB&T (Rate = .75%)	490,314
SC Local Gov't Invest Pool (Rate = 1.82%)	1,696,523
	2,186,837

August activity thru 8/15/02

Cash Received	68,648
Accounts Payable Payments	(122,645)
Payroll	(130,441)
Approximate Gen Fund Cash at 8/15/02	2,002,399
Cash On-Hand as a % of Annual GF Expenses	**40%**



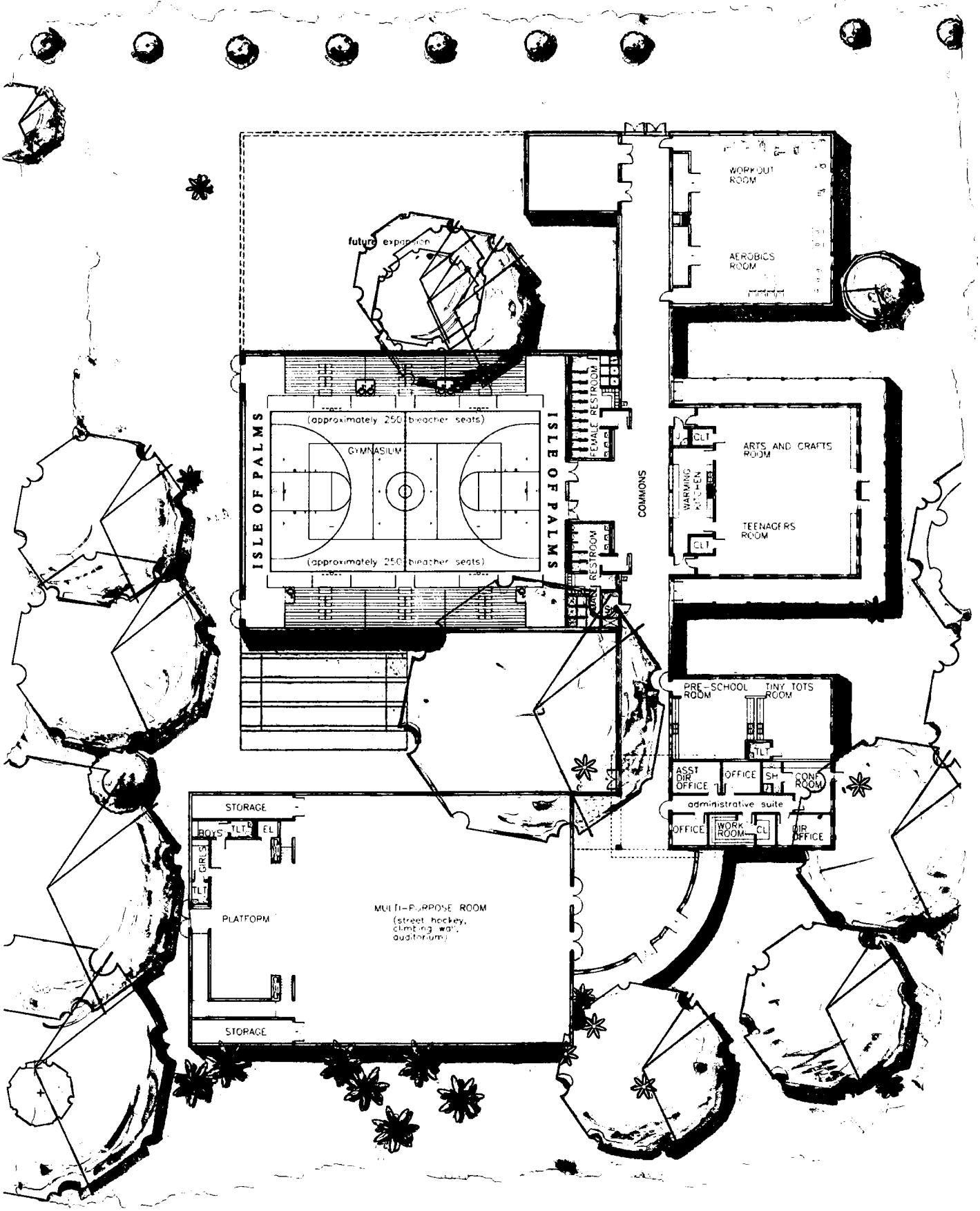
SCALE: 1" = 30'-0"

Site Plan

22 JANUARY 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD
24 N. MARKET STREET SUITE 100
CHARLESTON, SC 29401
TELEPHONE 843 577 4444
FACSIMILE 843 722 4789
WORLDWIDEWEB: WWW.LS3P.COM



Floor Plan

22 JANUARY 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD
24 N. MARKET STREET, SUITE 300
CHARLESTON, SC 29401
TELEPHONE 843 577 4444
FACSIMILE 843 722 4789
WORLDWIDEWEB: WWW.LS3P.COM





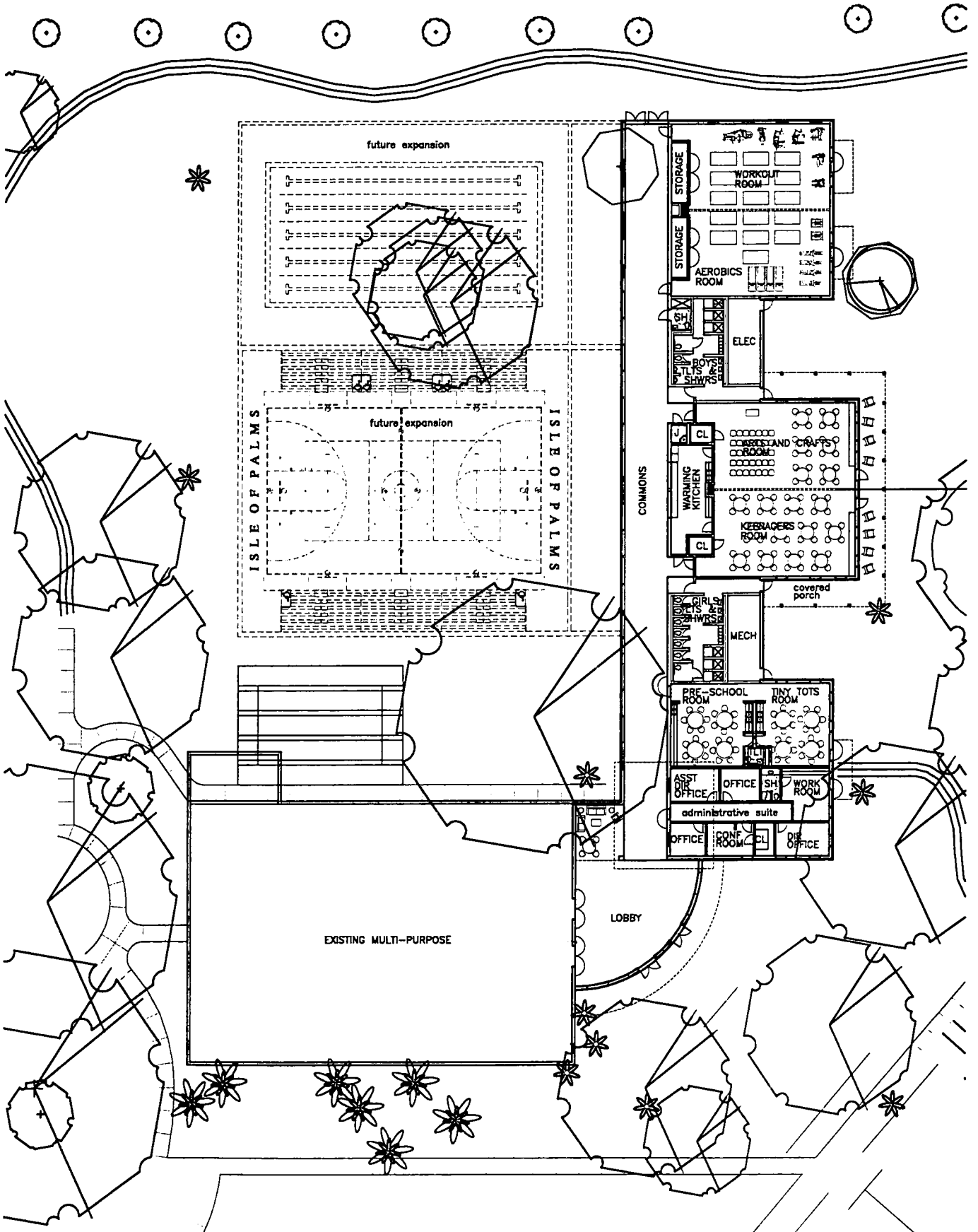


Elevations

22 JANUARY 2002

ISLE OF PALMS RECREATION CENTER

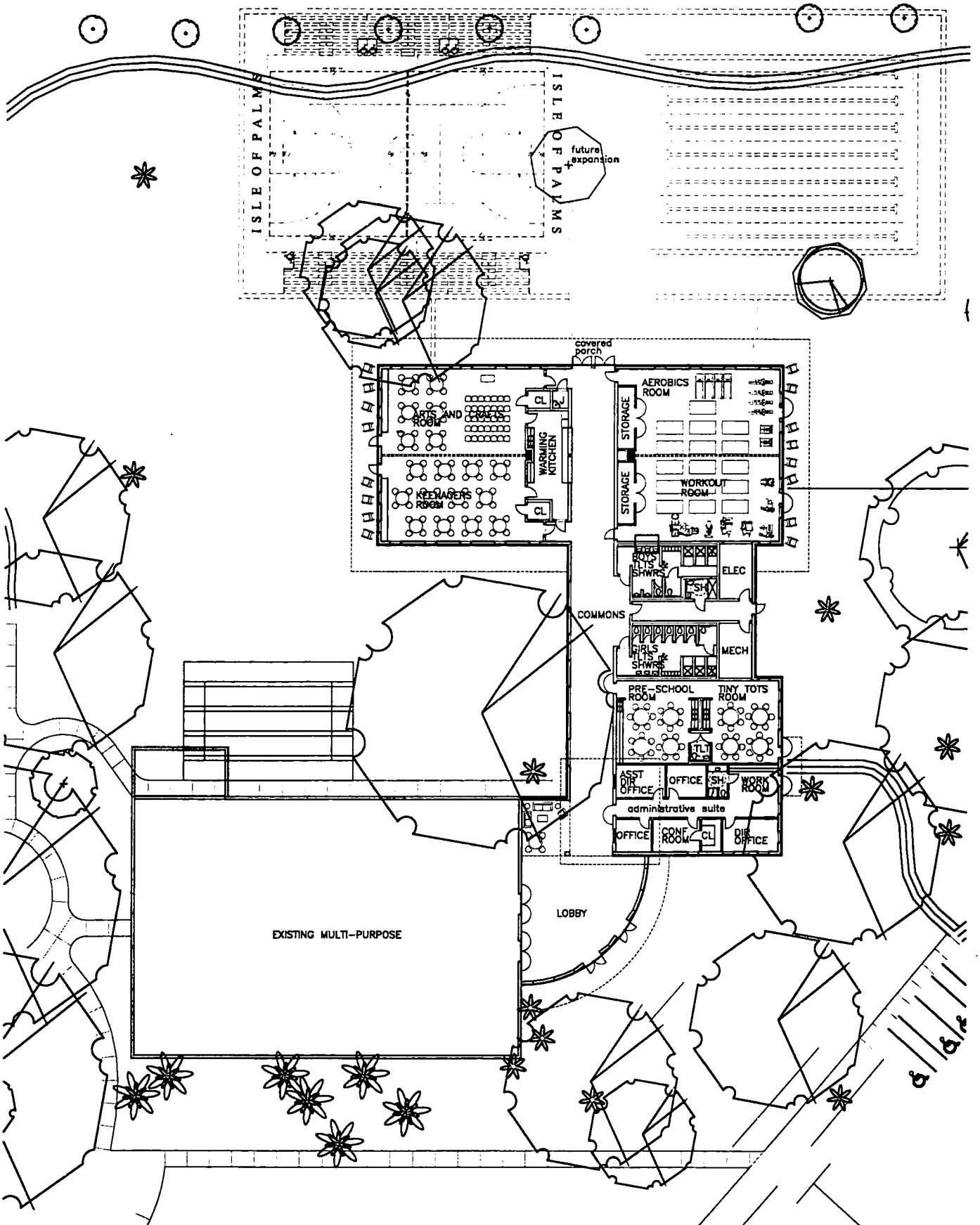
LS3P ASSOCIATES LTD
25 N. MARKET STREET SUITE 300
CHARLESTON SC 29401
TELEPHONE 843 577 4444
FACSIMILE 843 722 4789
WORLDWIDEWEB WWW.LS3P.COM



Floor Plan | 14 AUGUST 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD

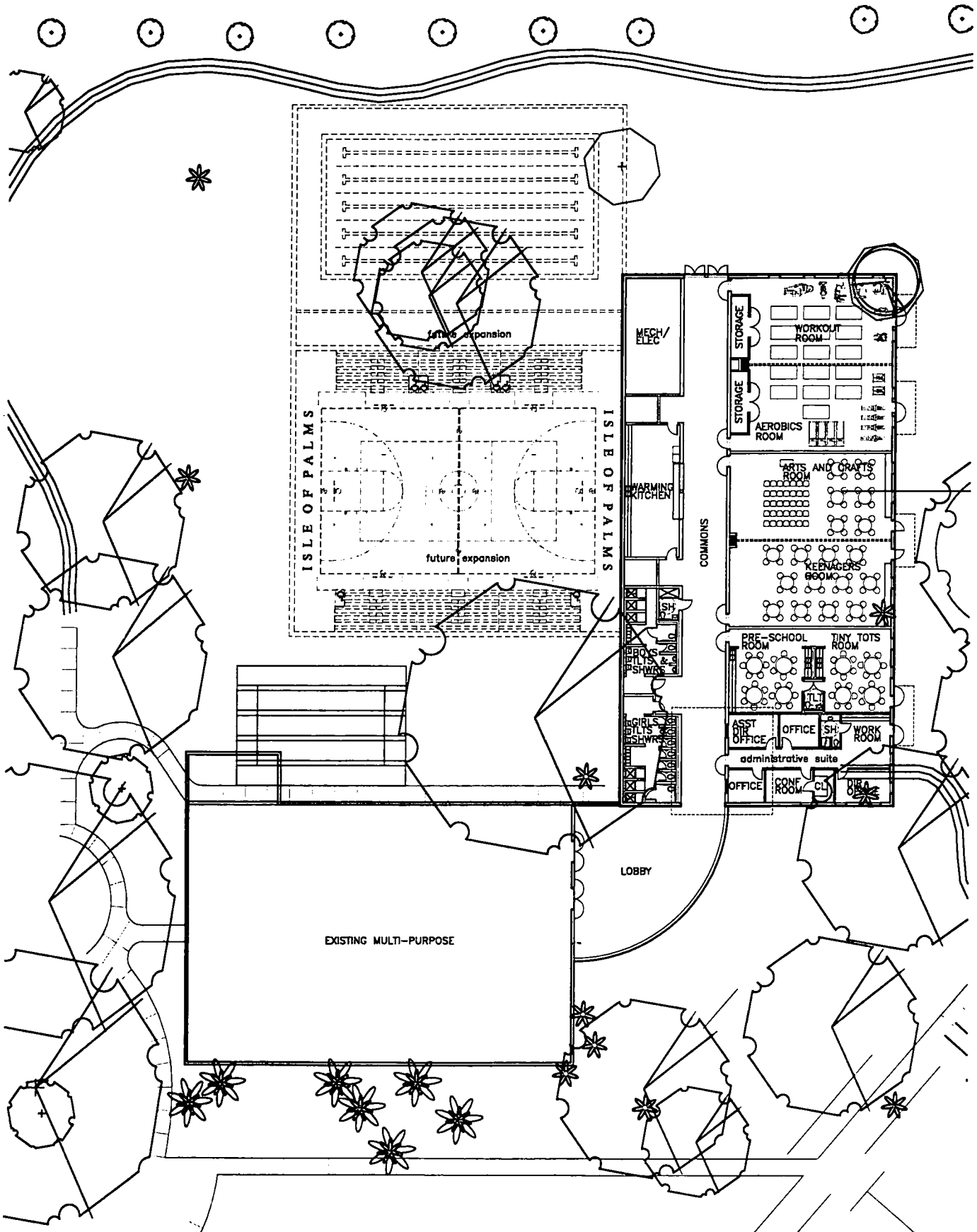


Floor Plan "A" | 14 AUGUST 2002

ISLE OF PALMS

RECREATION CENTER

LS3P ASSOCIATES LTD



Floor Plan "B" | 14 AUGUST 2002

ISLE OF PALMS

RECREATION CENTER

LS3P ASSOCIATES LTD

Cost Projection Comparison

Isle of Palms Recreation Center
Isle of Palms, SC

I-Aug-02
LS3P Associates Ltd.
Project Number 1600-010980

	Original Project							Proposed Future Phase			Proposed Phase One Project		
ITEM DESCRIPTION	**NO.**	**QTY. UNIT**	**MATERIAL UNIT**	**MATERIAL TOTAL**	**LABOR UNIT**	**LABOR TOTAL**	**ESTIMATE UNIT**	**ESTIMATE TOTAL**	**NO.**	**UNIT**	**TOTAL**	**NO.**	**UNIT**	**TOTAL**
Clearing, Grading, Drainage and Utilities														
Selected Clearing	1	LS	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	1	(3,000.00)	(3,000.00)	1	2,000.00	2,000.00
Haul Off-Site	100	CY	0.00	0.00	10.00	1,000.00	10.00	1,000.00	0	0.00	0.00	100	10.00	1,000.00
Erosion and Sediment Control	1	LS	0.00	0.00	7,500.00	7,500.00	7,500.00	7,500.00	1	(5,000.00)	(5,000.00)	1	2,500.00	2,500.00
Construction Layout	1	LS	0.00	0.00	6,000.00	6,000.00	6,000.00	6,000.00	1	(3,000.00)	(3,000.00)	1	3,000.00	3,000.00
Stripping	2,000	CY	0.00	0.00	4.50	9,000.00	4.50	9,000.00	900	(4.50)	(4,050.00)	1,100	4.50	4,950.00
Rough Grading	3,500	CY	8.80	30,800.00	3.50	12,250.00	12.30	43,050.00	1,800	(12.30)	(22,140.00)	1,700	12.30	20,910.00
Fine Grading	4,700	SY	0.00	0.00	2.50	11,750.00	2.50	11,750.00	1,900	(2.50)	(4,750.00)	2,800	2.50	7,000.00
Storm Drainage	1	LS	0.00	0.00	40,000.00	40,000.00	40,000.00	40,000.00	1	(10,000.00)	(10,000.00)	1	30,000.00	30,000.00
Potable Water	1	LS	0.00	0.00	20,000.00	20,000.00	20,000.00	20,000.00	1	(10,000.00)	(10,000.00)	1	10,000.00	10,000.00
Sanitary Sewer	1	LS	0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00	1	(15,000.00)	(15,000.00)	1	15,000.00	15,000.00
Site Electrical	1	LS	0.00	0.00	50,000.00	50,000.00	50,000.00	50,000.00	1	(30,000.00)	(30,000.00)	1	20,000.00	20,000.00
Total Clearing, Grading, Drainage and Utilities								**223,300.00**			**(106,940.00)**			**116,360.00**
Site Paving														
Concrete Curbing	870	LF	5.00	4,350.00	5.00	4,350.00	10.00	8,700.00	0	0.00	0.00	870	10.00	8,700.00
Concrete Walks	45,080	SF	1.35	60,858.00	1.35	60,858.00	2.70	121,716.00	0	0.00	0.00	45,080	2.70	121,716.00
Asphalt Drive/Parking	43,805	SF	1.00	43,805.00	0.60	26,283.00	1.60	70,088.00	0	0.00	0.00	43,805	1.60	70,088.00
Total Site Paving								**200,504.00**			**0.00**			**200,504.00**
Park Elements														
Baseball	1	EA	0.00	0.00	200000.00	200,000.00	200,000.00	200,000.00	1	(200,000.00)	(200,000.00)	0	0.00	0.00
Softball	1	EA	0.00	0.00	200000.00	200,000.00	200,000.00	200,000.00	1	(200,000.00)	(200,000.00)	0	0.00	0.00
Tennis Courts	2	EA	0.00	0.00	45000.00	90,000.00	45,000.00	90,000.00	2	(45,000.00)	(90,000.00)	0	0.00	0.00
Basketball	2	EA	0.00	0.00	15000.00	30,000.00	15,000.00	30,000.00	2	(15,000.00)	(30,000.00)	0	0.00	0.00
Playground	1	EA	0.00	0.00	0.00	0.00	0.00	0.00	1	0.00	0.00	0	0.00	0.00
Tot Lot	1	EA	0.00	0.00	0.00	0.00	0.00	0.00	1	0.00	0.00	0	0.00	0.00
Shelters	2	EA	0.00	0.00	30000.00	60,000.00	30,000.00	60,000.00	2	(30,000.00)	(60,000.00)	0	0.00	0.00
Total Park Elements								**580,000.00**			**(580,000.00)**			**0.00**
Building Facilities														
Rec. Center (Classroom, Office)	14,105	SF	50.00	705,250.00	50.00	705,250.00	100.00	1,410,500.00	6	100.00	600.00	14,111	100.00	1,411,100.00
Rec Center Covered Porches	1,496	SF	22.50	33,660.00	22.50	33,660.00	45.00	67,320.00	0	45.00	0.00	1,496	45.00	67,320.00
Rec. Center Lobby	1,389	SF	45.00	62,505.00	45.00	62,505.00	90.00	125,010.00	1,389	10.00	13,890.00	1,389	100.00	138,900.00
New Gymnasium	9,093	SF	60.00	545,580.00	60.00	545,580.00	120.00	1,091,160.00	9,093	(120.00)	(1,091,160.00)	0	0.00	0.00
Baseball Pressbox	3,500	SF	75.00	262,500.00	75.00	262,500.00	150.00	525,000.00	3,500	(150.00)	(525,000.00)	0	0.00	0.00
Exist. Gym. Interior Renovation	10,000	SF	30.00	300,000.00	30.00	300,000.00	60.00	600,000.00	10,000	(60.00)	(600,000.00)	0	0.00	0.00
Exist. Gym. Façade Renovation	10,000	SF	2.50	25,000.00	2.50	25,000.00	5.00	50,000.00	10,000	(5.00)	(50,000.00)	0	0.00	0.00
Soccer Pressbox	1,500	SF	75.00	112,500.00	75.00	112,500.00	150.00	225,000.00	1,500	(150.00)	(225,000.00)	0	0.00	0.00
Total Building Facilities								**4,093,990.00**			**(2,476,670.00)**			**1,617,320.00**

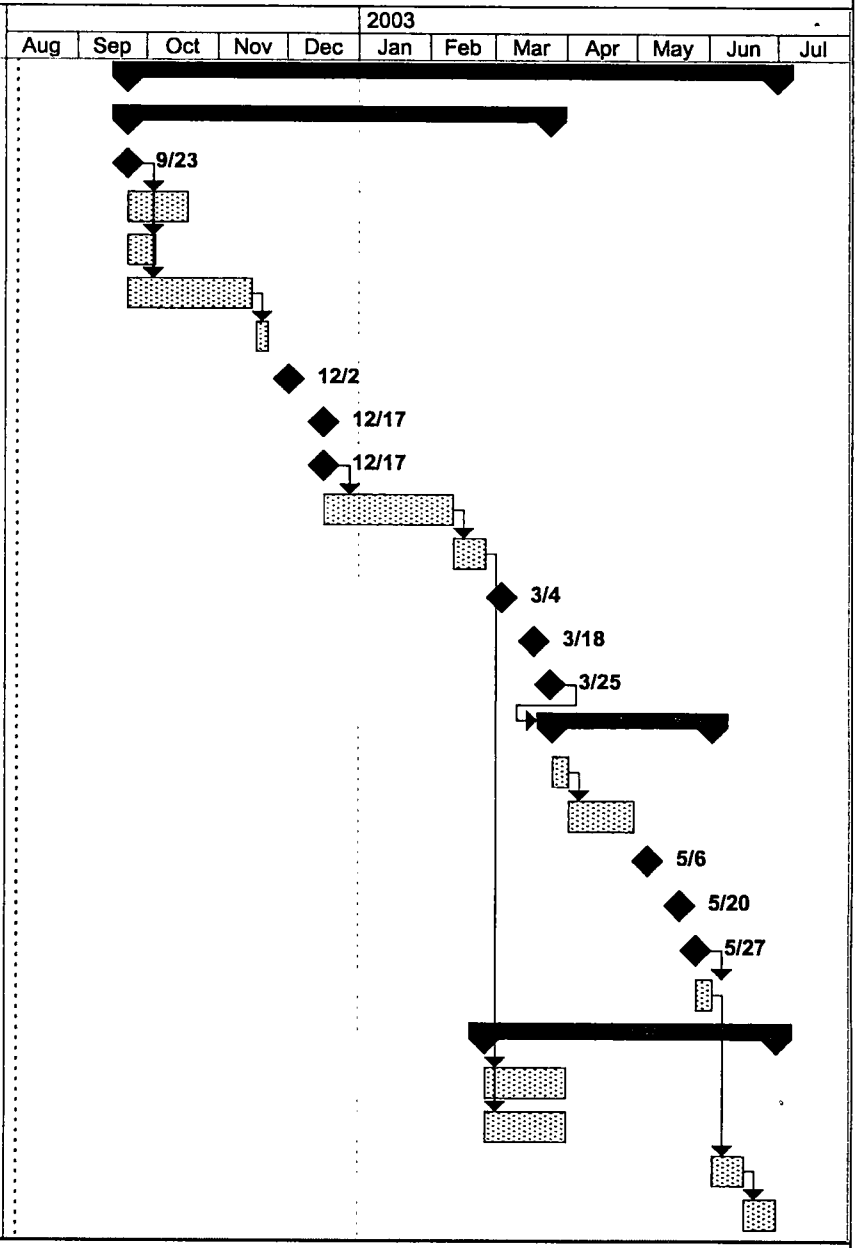
Site Furnishings													
Benches	30	EA	900	27,000.00	150.00	4,500.00	1,050.00	31,500.00	30	(1,050.00)	(31,500.00)	0	0.00	0.00
Trash Containers	20	EA	350	7,000.00	50.00	1,000.00	400.00	8,000.00	20	(400.00)	(8,000.00)	0	0.00	0.00
Bicycle Rack	6	EA	500	3,000.00	200.00	1,200.00	700.00	4,200.00	6	(700.00)	(4,200.00)	0	0.00	0.00
Total Site Furnishings								**43,700.00**			**(43,700.00)**			**0.00**
Landscape Planting														
Large Trees	40	EA	200.00	8,000.00	200.00	8,000.00	400.00	16,000.00	10	(400.00)	(4,000.00)	30	400.00	12,000.00
Flowering Trees	50	EA	150.00	7,500.00	150.00	7,500.00	300.00	15,000.00	20	(300.00)	(6,000.00)	30	300.00	9,000.00
Shrubs	500	EA	6.00	3,000.00	9.00	4,500.00	15.00	7,500.00	200	(15.00)	(3,000.00)	300	15.00	4,500.00
Ground Covers	7,500	EA	1.25	9,375.00	1.25	9,375.00	2.50	18,750.00	2,500	(2.50)	(6,250.00)	5,000	2.50	12,500.00
Grassing (Hydroseed)	69,197	SF	0.03	2,075.91	0.07	4,843.79	0.10	6,919.70	0	0.10	0.00	69,197	0.10	6,919.70
Grassing (Sod)	4,500	SF	0.15	675.00	0.25	1,125.00	0.40	1,800.00	0	0.40	0.00	4,500	0.40	1,800.00
Fine Grading/Topdress	50,000	SF	0.00	0.00	0.02	1,000.00	0.02	1,000.00	25,000	(0.02)	(500.00)	25,000	0.02	500.00
Mulch	200	BL	4.00	800.00	3.00	600.00	7.00	1,400.00	0	7.00	0.00	200	7.00	1,400.00
Irrigation	42,000	SF	0.25	10,500.00	0.15	6,300.00	0.40	16,800.00	17,000	(0.40)	(6,800.00)	25,000	0.40	10,000.00
Wood Fence	650	LF	0.00	0.00	21.00	13,650.00	21.00	13,650.00	0	21.00	0.00	650	21.00	13,650.00
Total Landscape Planting								**98,819.70**			**(26,550.00)**			**72,269.70**
Project Subtotal								5,240,313.70			(3,233,860.00)			2,006,453.70
General Conditions and Contingency (20%)								1,048,062.74			(646772.00)			401,290.74
Utility and Permit Fees								0.00			163,240.00			163,240.00
Design Fees (Architecture, Engineering, Geotech, Landscape, Survey)								0.00			228,735.72			228,735.72
Project Total								**6,288,376.44**			**(3,488,656.28)**			**2,799,720.16**

Site Furnishings													
Benches	30	EA	900	27,000.00	150.00	4,500.00	1,050.00	31,500.00	30	(1,050.00)	(31,500.00)	0	0.00	0.00
Trash Containers	20	EA	350	7,000.00	50.00	1,000.00	400.00	8,000.00	20	(400.00)	(8,000.00)	0	0.00	0.00
Bicycle Rack	6	EA	500	3,000.00	200.00	1,200.00	700.00	4,200.00	6	(700.00)	(4,200.00)	0	0.00	0.00
Total Site Furnishings								**43,700.00**			**(43,700.00)**			**0.00**
Landscape Planting													
Large Trees	40	EA	200.00	8,000.00	200.00	8,000.00	400.00	16,000.00	10	(400.00)	(4,000.00)	30	400.00	12,000.00
Flowering Trees	50	EA	150.00	7,500.00	150.00	7,500.00	300.00	15,000.00	20	(300.00)	(6,000.00)	30	300.00	9,000.00
Shrubs	500	EA	6.00	3,000.00	9.00	4,500.00	15.00	7,500.00	200	(15.00)	(3,000.00)	300	15.00	4,500.00
Ground Covers	7,500	EA	1.25	9,375.00	1.25	9,375.00	2.50	18,750.00	2,500	(2.50)	(6,250.00)	5,000	2.50	12,500.00
Grassing (Hydroseed)	69,197	SF	0.03	2,075.91	0.07	4,843.79	0.10	6,919.70	0	0.10	0.00	69,197	0.10	6,919.70
Grassing (Sod)	4,500	SF	0.15	675.00	0.25	1,125.00	0.40	1,800.00	0	0.40	0.00	4,500	0.40	1,800.00
Fine Grading/Topdress	50,000	SF	0.00	0.00	0.02	1,000.00	0.02	1,000.00	25,000	(0.02)	(500.00)	25,000	0.02	500.00
Mulch	200	BL	4.00	800.00	3.00	600.00	7.00	1,400.00	0	7.00	0.00	200	7.00	1,400.00
Irrigation	42,000	SF	0.25	10,500.00	0.15	6,300.00	0.40	16,800.00	17,000	(0.40)	(6,800.00)	25,000	0.40	10,000.00
Wood Fence	650	LF	0.00	0.00	21.00	13,650.00	21.00	13,650.00	0	21.00	0.00	650	21.00	13,650.00
Total Landscape Planting								**98,819.70**			**(26,550.00)**			**72,269.70**
Project Subtotal								5,240,313.70			(2,458,860.00)			2,781,453.70
General Conditions and Contingency (20%)								1,048,062.74			(491772.00)			556,290.74
Utility and Permit Fees								0.00			163,240.00			163,240.00
Design Fees (Architecture, Engineering, Geotech, Landscape, Survey)								0.00			317,085.72			317,085.72
Project Total								**6,288,376.44**			**(2,470,306.28)**			**3,818,070.16**

Isle of Palr ecreation Center

Isle of Palms, SC

ID	Task Name	Duration	Start	Finish
1	**Project Design and Approval**	**201 days**	**Mon 9/23/02**	**Mon 6/30/03**
2	**Design Documents**	**131 days**	**Mon 9/23/02**	**Tue 3/25/03**
3	Notice to Proceed	0 days	Mon 9/23/02	Mon 9/23/02
4	Update Topographic and Tree Survey	20 days	Mon 9/23/02	Fri 10/18/02
5	Geotechnical Report	10 days	Mon 9/23/02	Fri 10/4/02
6	Design Development	40 days	Mon 9/23/02	Fri 11/15/02
7	Owner Review/Final Cost Estimate	5 days	Mon 11/18/02	Fri 11/22/02
8	Recreation Committee	0 days	Mon 12/2/02	Mon 12/2/02
9	Ways and Means Committee	0 days	Tue 12/17/02	Tue 12/17/02
10	City Council	0 days	Tue 12/17/02	Tue 12/17/02
11	Construction Documents	40 days	Tue 12/17/02	Mon 2/10/03
12	Owner Review/Final Revisions	10 days	Tue 2/11/03	Mon 2/24/03
13	Recreation Committee	0 days	Tue 3/4/03	Tue 3/4/03
14	Ways and Means Committee	0 days	Tue 3/18/03	Tue 3/18/03
15	City Council	0 days	Tue 3/25/03	Tue 3/25/03
16	**Bidding/Procurement**	**49 days**	**Wed 3/26/03**	**Mon 6/2/03**
17	Issue Bids	5 days	Wed 3/26/03	Tue 4/1/03
18	Bid Opening/Contracts/Admin	20 days	Wed 4/2/03	Tue 4/29/03
19	Recreation Committee	0 days	Tue 5/6/03	Tue 5/6/03
20	Ways and Means Committee	0 days	Tue 5/20/03	Tue 5/20/03
21	City Council	0 days	Tue 5/27/03	Tue 5/27/03
22	Bid Award	5 days	Tue 5/27/03	Mon 6/2/03
23	**Project Permitting/Construction**	**90 days**	**Tue 2/25/03**	**Mon 6/30/03**
24	IOP/DHEC Review	25 days	Tue 2/25/03	Mon 3/31/03
25	DHEC-OCRM/Utility Reviews	25 days	Tue 2/25/03	Mon 3/31/03
26	Building Permit Issued	10 days	Tue 6/3/03	Mon 6/16/03
27	Mobilization	10 days	Tue 6/17/03	Mon 6/30/03



LS3P Associates Ltd.
(843) 577-4444
Tue 8/6/02

Task
Split
Progress
Milestone
Summary
Project Summary
External Tasks
External Milestone
Deadline

ISLE OF PALMS RECREATION CENTER PROGRAM SUMMARY

LS3P ASSOCIATES LTD.

July 30, 2002

Room Name	Number of persons	Number of spaces	Approx. Dim.	Approx. Net SF.	Notes
ADMINISTRATIVE SUITE					
Director's Office	1	1	10x17	170	
Workroom	2	1	10x20	200	w/ closet
Assistant Director's Office	1	1	10x15	150	
Staff Office	1	1	10x10	100	
Staff Office	1	1	10x10	100	
Conference Room	8	1	15x15	220	w/ adjacent shower/ toilet
Toilet/ Shower	1	1	10x6	60	
Subtotal - Administrative Area				**1,000**	
YOUTH					
Pre-School Room	32	1	25x24	600	
Tiny Tots Room	24	1	25x24	600	
Toilet	1	1	5x8	40	Adjacent to Tiny Tots
Subtotal - Youth				**1,240**	
KEENAGERS					
Keenagers Room	60	1	26x48	1,250	w/ closet
Arts and Crafts Room	24	1	26x48	1,250	w/ closet
Subtotal - Keenagers				**2,500**	
EXERCISE					
Aerobic's Room	30	1	26x48	1,250	w/ storage
Workout Room	30	1	26x48	1,250	w/ storage
Subtotal - Exercise				**2,500**	
Lobby	---	1		1,400	w/ sitting area
Commons	---	1		3,440	(for walking and exercise)
Warming Kitchen	4	1		320	
Girls' Toilets & Showers	---	1			
Boys' Toilets & Showers	---	1			
Exterior porch and covered entry		1			
Staff and Visitor parking	96 spaces				
Landscaping					
Total Approximate Net Square Footage				**12,400**	
Approximate Net to Gross Factor			**25% FACTOR**	**3,100**	
Total Approximate Gross Square Footage				**15,500**	



Perspective

ISLE OF PALMS

RECREATION CENTER

LS3P ASSOCIATES LTD

CHARLESTON CHARLOTTE

MEMO

TO File
OF LS3P Associates Ltd.
FROM Mark G. Clancy, AIA
DATE Wednesday, August 15, 2002
RE Projected Building Construction Costs
CC Warren Pruitt, file
PROJECT Isle of Palms Recreation Center
PROJECT NO 1600-010980.03

If there is a discrepancy in the information listed, please contact LS3P within 9 calendar days from receipt.

Revised Estimate of Projected Construction Costs*

Preferred Recreation Center Option
1. New Recreation Center
   - 15,500 gsf @ $100/gsf = $1,550,000.
2. Exterior overhangs and covered porches = $67,320.

Building Total $1,617,320

Recreation Center Option "A"
1. New Recreation Center
   - 14,500 gsf @ $100/gsf = $1,450,000.
2. Exterior overhangs and covered porches = $67,320.

Building Total $1,517,320

Recreation Center Option "B"
1. New Recreation Center
   – 15,000 gsf @ $100/gsf – $1,500,000.
2. Exterior overhangs and covered porches = $67,320.

Building Total $1,567,320

Press Box $525,000

Re-orienting the Baseball and Softball Fields $400,000

Renovation of Existing Gymnasium Exterior $50,000

* This estimate is based on the conceptual documents dated August 14, 2002. It does not include FF&E costs, design fees, owner costs, inflation costs, or contingencies.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

Pros and Cons

Preferred Recreation Center Option

Pros

1. Good acoustic separation between large group spaces.
2. Large group spaces are outward looking with plenty of daylighting and views to the playgrounds and fields.
3. Building is scaled and proportioned to the neighboring houses.
4. Would likely save the most existing large trees.
5. Most responsive to community, Board, and staff input.
6. Most easily expandable with future large spaces located to the center of the site, away from neighboring houses.
7. Long in-door walking/ jogging surface (10 laps approximates 1 mile).

Cons

1. Most up-front costs.

Recreation Center Option "A"

Pros

1. Least up-front costs.
2. Good separation between the Keenagers and the rest of the facility.

Cons

1. Future expansion would likely put the large, louder spaces very close to the smaller houses across the street, leaving little room for tree buffers.
2. Less in-door walking/ jogging space.
3. The Warming Kitchen is remote for some of the facility.

Recreation Center Option "B"

Pros

1. Less up-front costs.
2. More energy efficient (less exterior wall).

Cons

1. More difficult to acoustically separate the larger spaces.
2. The scale of the building would be larger and less sympathetic to the existing adjacent houses.
3. The group activity spaces would be more inwardly focused and less a part of the outdoors because of the reduced window opportunities.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

McNAIR LAW FIRM, P.A.

ATTORNEYS AND COUNSELORS AT LAW

www.mcnair.net

140 EAST BAY STREET
CHARLESTON, SOUTH CAROLINA 29401

POST OFFICE BOX 1431
CHARLESTON, SOUTH CAROLINA 29402
TELEPHONE (843)723-7831
FACSIMILE (843)722-3227

August 12, 2002

Linda L. Tucker
City Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Linda:

In preparation for a proposed issue of general obligation bonds by the City of Isle of Palms, I would think that we should begin pulling together the following information for the past five fiscal years:

1. Assessed values (real property and personal property).
2. Taxes levied, taxes collected, and delinquent taxes collected.
3. Ten largest taxpayers.
4. Millage rates.
5. Per capita income.
6. Unemployment rates.
7. Population growth.

In addition to the foregoing, I would ask that you describe the City and its administration, management, and personnel, as well as future capital improvements. To assist in your preparation of these materials, I am enclosing a copy of a current Town of Mount Pleasant Preliminary Official Statement as a template.

If you should have any question about the requested information, please give me a call.

Very truly yours,

McNAIR LAW FIRM, P.A.

Bill Youngblood

M. William Youngblood

MWY/ebs
Enclosure

Charleston: 220582

MEMORANDUM

TO Bob Miller and Members of the Enhancement Committee

FROM Linda Tucker & Douglas Kerr

SUBJECT: Surveying of front beach

In accordance with the last meeting of the Enhancement Committee, attached is a proposal for surveying of the area which was requested at the meeting. I am simultaneously referring this to Nick for review so that if the Ways and Means committee approves the expenditure, a legally tweaked document will be ready for execution by the August City Council.

cc Bob Abele, Chairman, Ways and Means
Nick Sottile, City Attorney

City of Isle of Palms
Public Works Department
Estimated cost of compactor and pad for service to front beach areas
March, 2002

For information

Description	Amount	Funding Source
Approved by State Accommodations Tax Advisory Committee on 3/15/00 per application for a dumpster enclosure submitted by Public Works Department	$ 4,000	***State Acc Tax Fund***
FY2001 Budget, 1/2 cost of 30 yard compactor with pad	8,250	***Capital Projects Fund***
FY2001 Budget, 1/2 cost of 30 yard compactor with pad	8,250	***Municipal Acc Tax Fund***
Overage approved by Ways and Means Committee, 3/19/02	11,236	***Municipal Acc Tax Fund***
Total Approved	$ 31,736	

Purchase Orders submitted by Public Works Department	**Purchase Order Amount**	**Invoice Amount**	**Difference**
SCE&G			
To pull wires @ $1.84 x 150 feet	$ 276	$ 552	$ 276
Glover Fence			
Gates, handrails and hopper chute	1,200	4,880	3,680
Isle of Palms CPW			
Impact, new customer and tap-in fee	2,675	2,675	-
Payne Electric			
Electrical panel and wire-up	2,250	2,502	252
Onslow Container Service			
Marathon RJ 250 Value Line 34 yard self contained compactor, installed on Isle of Palms	11,194	11,134	(60)
6 Foot concrete pad per drawing with a 10 foot fence all around	12,475	12,350	(125)
25 Compactor keys	116.5	117	-
Total	$ 30,186	$ 34,210	$ 4,023
Council Approved		31,736	
Overage funded from Capital Projects Fund		$ 2,474	

Annual Advertising Investment

In order to keep costs down and content fresh the *Guest Guide* is published twice a year. All advertisers participate for one full year with consistent artwork. Monthly payments or credit card payments are accepted with your approved credit, however a 10% discount is available with your full payment on publication.

Art/Agency Specifications

All artwork should be provided camera ready with two color printouts of electronic files. Basic design is complimentary with your supplied logo and photographs. Advanced design services are available for $50.00 an hour with a $100.00 minimum for four color production and one time use in the publication. Advertising agencies receive 15% off our published rates when FULL payment is made within 60 days of contract signing.

Mechanical Requirement Information for Camera Ready Submissions

Full: 7.75" x 10" • **Full/Bleed:** 8.375" x 10.875" *(TRIM SIZE)*
Half/Horizontal: 7.75" x 5" • **Half/Vertical:** 3.75" x 10"
Quarter/Vertical: 3.75" x 5"
Retail/Vertical: 2.25" x 2.65"
Accommodations/Vertical: 2.5" x 5"
Restaurant/Horizontal: 3.5" x 2"

Note: *Extend background .125" past trim on all sides on bleed ads. Keep live matter .5" from edges*

Platform: MacIntosh. **Programs:** QuarkXPress, Adobe Illustrator, Adobe Photoshop. **Fonts:** Provide all printer & screen fonts used in document, as well as those placed in graphics. **Scans:** Scans should be saved in EPS or TIF format at 100% size. Color scans should be converted to CMYK. **Disks:** Accepted disks are 1.44 MB Floppy, 100 MB Zip Disk, or CD. **Film Requirements:** 133-150 line screen. Provide one piece of negative film, right reading, emulsion down, for each color. Ad printout/proof needs to be provided. **Note: Providing film is discouraged.** The cost of stripping your ad into the layout will be passed on.

For a Personal Appointment, Please Call

Advantage Advertising and Travel, Inc.

802 Coleman Boulevard, Suite E5 • Mount Pleasant, SC 29464

(843) 849-1234

GoToCharleston.com • TheGuestGuide.com

VacationCharleston.com • AdvantageCharleston.com

One Million Readers Use Our Guides and Need Your Services.



Reach Your Next Customer in East Cooper's Original Community Magazine. Invest in Cost Effective Advertising That Matters!

We Chronicle the Best of Our Community and Your Business Should be Included this Year.

Distribution Matters

Focus your investment where there is the best opportunity for a financial return. Our extensive distribution in and around East Cooper is second to none. 100,000 full color, glossy magazines and our popular web site will get you noticed by up to 1 million viewers a year!

Primary Distribution Outlets Include:

Spend Ready Visitors:

- ✓Harbor Hilton Resort
- ✓MainStay Suites Hotel
- ✓Comfort Inn and Suites
- ✓Shem Creek Inn
- ✓10 Popular Restaurants in East Cooper
- ✓Boone Hall Plantation
- ✓Charles Pinkney Site
- ✓Fort Moultrie
- ✓Cypress Gardens
- ✓Mt. Pleasant Visitor Center
- ✓10 South Carolina Welcome Centers
- ✓10 Convenience Stores on Hwy. 17
- ✓15 Retail Stores at the Towne Centre
- ✓Days Inn
- ✓Microtel
- ✓Comfort Inn
- ✓Ocean Inn
- ✓KOA Kampground
- ✓See Wee Welcome Center
- ✓Middleton Plantation
- ✓Drayton Hall

East Cooper's Affluent Newcomers:

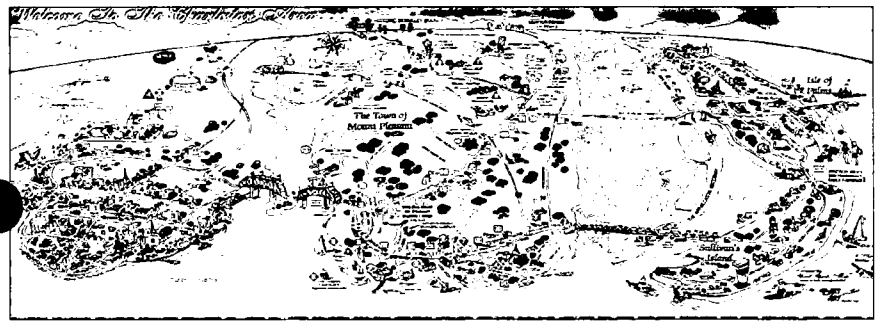
- ✓Town of Mount Pleasant Offices and Economic Development Office
- ✓Daniel Island Newcomer's Club
- ✓East Cooper Newcomer's Club
- ✓22 Apartment Communities in East Cooper
- ✓South Carolina Electric and Gas Newcomers
- ✓Mount Pleasant Waterworks Newcomers
- ✓Selected Major Employers
- ✓Selected Churches, Banks and Realtors, etc.

Experience Matters

The *Guest Guide* is designed and published by Maria Zone, former Accommodations Tax Committee Member and volunteer advertising consultant to the Town of Mount Pleasant. Ms. Zone has 15 years experience in advertising design and campaign planning in the Carolinas and she has been a resident of Mount Pleasant since the start of the town's phenomenal growth, in 1991. Her local experience, community commitment, and creative thinking enable her to successfully serve the businesses in Charleston's most affluent suburb, East Cooper.

Quality Matters

You are invited to participate in the most sought after magazine in Mount Pleasant. Our fold out maps, informative editorials and useful directions force our readers to recognize our advertisers.



Complete Campaigns Matter

When you advertise with the *Guest Guide* you receive a well thought out campaign, designed specifically for your type of business. For example, restaurants don't get lost in our publication. They get an ad in the Restaurant Section; an indicator to show readers their location on the fold out map; a restaurant review with complete menu on-line and a printed restaurant listing that describes cuisine, amenities, hours and services. Ask us about a complete "Equal Rights" campaign designed to promote your specific business at a reasonable rate.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____ Denied____
Action Taken By Ways & Means Committee: Date Approved____ Denied____
Action Taken By City Council: Date Approved____ Denied____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report

A. Project Name LOCAL + REGIONAL MARKETING — GUEST GUIDE MAGAZIN

B. Applicant Organization ADVANTAGE ADVERTISING AND TRAVEL, INC.

1. Mailing Address 802 COLEMAN BLVD. SUITE E 5, MT. PL. SC

Telephone 849-1234 Fax 849-0042

2. Project Director MARIA ZONE, PRESIDENT

Telephone 849-1234 Fax 849-0042

3. Description of Organization, Its Goals and Objectives My company OFFERS LOCAL BUSINESSES THE OPPORTUNITY TO NETWORK AND COMBINE RESOURCES FOR OPTIMUM MARKETING AND ADVERTISING RESULTS. OUR GOAL IS TO FILL LOCAL HOTELS WITH PATRONS WHO WILL SPEND IN EAST Cooper

C. Description and Location of Project/Event The GUEST GUIDE MAGAZINE IS dedicated to PROMOTING TOURISM AND LODGING EAST OF THE COOPER. We INCLUDE EDITORIAL, MAPS AND A DRIVING TOUR THAT PROMOTES THE ISLE OF PALMS. OUR LOCAL, REGIONAL AND INTERNATIONAL EXPOSURE IS SIGNIFICANT AS 100,000 COPIES OF OUR PUBLICATION ARE IN CIRCULATION EACH YEAR.

___ Single Event? ✓ Ongoing ~~Event~~/Annual Need?

1. Date(s): of Event_____ or Project Start ~~Sept 02~~ Completion AUG. 03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (80 %) vs. Isle of Palms residents (10 %). ESTIMATED 100% OF OUR DISTRIBUTION IS TO VISITORS AND NEW RESIDENTS. WHO ARE INTERESTED IN DISCOVERING THE CHARLESTON AREA. WE PROMOTE YOUR BEACHES, EVENTS, PARKS, RESTAURANTS, LODGING AND CITY OFFICIALS.

D Funding: Sources of Income for This Event or Project

1. Sponsorships ~~or Fundraising~~: Amount $ 13,000 From MT. PL. A. TAX IN 2001 They have sponsored the publication and my efforts every year.

N/A 2. Entry Fees : Amount $ _____ From _____

N/A 3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 10,000.00 (as available)

Date(s) Required: _____ Lump Sum _____ Installments _____

5. Other: Amount $ Advertising Sales generate revenue.

6. Total Budget: Amount $ 25,000+ for printing alone, distribution lasts all year and our websites are very expensive as well.

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project DEADLINE FOR PARTICIPATION = AUG. 30th, 2002

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ FULL on Sept, 02 (date) (IF POSSIBLE)
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Please note—

I will provide a full page of information on the Isle of Palms as you see fit, either in editorial or advertising format. I will also provide a full page on our popular websites and a reciprocal link to your website if you would like one. Thank You for your time and consideration. Maria Zone, Publisher

ADVANTAGE ADVERTISING

Apartment Community Distribution

1. Harbor Pointe
2. Runaway Bay
3. Parrish Place
4. Hibben Ferry
5. Paces Watch
6. Crickentree
7. Southampton
8. Wando East
9. River Oaks
10. Daniel's Landing
11. Thickett
12. Montclair
13. Long Grove at Seaside Farms
14. Ocean Inn Apts.
15. Palmetto Plantation
16. Carrington Place at Park West
17. The Legends at Charleston National
18. Cambridge Lakes
19. Riverwood
20. Bay Club
21. Marsh Grass Apts.
22. Remington Forests

802 Coleman Blvd., Suite E5 ♦ Mt. Pleasant, SC 29464
803 ♦ 849 ♦ 1234 / FAX 803 ♦ 849 ♦ 0042

Spoleto Festival USA
PO Box 157 Charleston, SC 29402-0157
Tel 843-722-2764 843-723-6383 Fax

August 14, 2002

Ms. Linda Tucker
City Administrator
City of Isle Of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Ms. Tucker:

I was thrilled to return to the office this morning bearing the good news that the City of Isle of Palms had voted yes to sponsoring a jazz concert on the island for the 2003 Spoleto Festival. Last year's concert was a grand event, and the City of Isle of Palms' enthusiasm and support have been tremendous. We are so appreciate of your instigation last year, and the continuation of your support for 2003.

As soon as next season's program has been established, we'll be in contact with you to discuss dates and details. Thank you again for the Tax Accommodation Committee's decision to support Spoleto Festival USA by providing a fantastic location for jazz, as well as the financial means to produce the concert.

If you have any questions, or need further information before the program is decided upon, please call me at 843.720.1174. We all look very forward to another wonderful concert on the Isle of Palms.

Sincerely,

Katharine Mitchell

Katharine Mitchell
Writer and Research Manager

Spoleto Festival USA
PO Box 157 Charleston, SC 29402-0157
Tel 843-722-2764 843-723-6383 Fax

July 23, 2002

Ms. Janet Mauldin
City Clerk
City of Isle of Palms
1207 Palm Boulevard
PO Drawer 508
Isle of Palms, SC 29451

Dear Ms. Mauldin:

Spoleto Festival USA respectfully submits a request to the State Accommodations Tax Advisory Committee of the Isle of Palms to support a Jazz Concert at the Wild Dunes Oceanfront Grand Pavilion during the 2003 Spoleto Festival.

The support and enthusiasm of the City of Isle of Palms for the 2002 Spoleto Festival was encouraging and extremely beneficial for the success of the festival and, we hope, for the propagation of tourism at the Isle of Palms. Spoleto Festival USA greatly appreciates your past support, and we truly hope to celebrate jazz under the stars with the City of Isle of Palms again in 2003.

If you have any questions or require further information, please contact me at 720.1174. Again, thank you for your consideration.

Sincerely,

Katharine Mitchell

Katharine Mitchell
Writer and Research Manager

Enclosures

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Spoleto Festival USA 2003 Jazz Series

B. Applicant Organization Spoleto Festival USA

1. Mailing Address PO Box 157, Charleston, SC 29402

Telephone 843.722.2764 Fax 843.723.6383

2. Project Director Nigel Redden, General Director

Telephone 843.722.2764 Fax 843.723.6383

3. Description of Organization, Its Goals and Objectives

Spoleto Festival USA's mission is to offer programs of the highest artistic caliber to a diverse and expanding audience, support new and innovative as well as traditional works, and encourage public appreciation of the arts by serving as a leader in the cultural life of the region.

C. Description and Location of Project/Event

With IOP's support, Spoleto will feature a Jazz concert at the Wild Dunes Oceanfront Grand Pavilion as part of the festival's 2003 Jazz Series. Although the participants in the 2003 program have not been confirmed, past performers have included Ella Fitzgerald, Sonny Rollins, and Hank Jones, whose piano concert thrilled the 2002 Spoleto audience gathered under the stars at the Wild Dunes Pavilion.

X Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

The 2003 Spoleto Festival USA will take place May 23-June 8. The exact date of the concert is to be determined.

May 26

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (75% __%) vs. Isle of Palms residents (25% _%).

In general, approx. 32% of Spoleto audiences hail from NC, FL, GA & VA; 8% from NY, NJ & the CT area; 11% from the rest of the United States and abroad.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
_____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 26, 210

Date(s) Required: March 1/03 Lump Sum X Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ 26, 210

E. Financial Analysis

Please Provide Line Item Budget for Event or Project See attached

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _ March 1, 2003 _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 26, 210 on March 1/03 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Bouevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

Budget - Isle of Palms concert		
Artist Fee	15,000	
Artist Housing	2100	
Artist air transportation	2000	
Local transportation	500	
Hospitality	500	
Production set up (inc. labor)	3,500	
Additional sound rental	2,750	
Chair rental	1200	
Marketing/Public Relations	4,084	
Administrative Overhead	3,752	
Box office	1,882	
Front of house	500	
Total Expenses		**37,768**
Projected ticket income	11,250	
Box office handling charges	308	
Total projected income		**11,558**
Support requested from IOP		**26,210**

SPOLETO FESTIVAL USA 2003

ECONOMIC IMPACT

The tremendous impact of Spoleto Festival USA on South Carolina is undeniable, as the festival enhances the state culturally, educationally, and economically. The out-of-town audiences that Spoleto generates result in increased revenue for the city, county, and state. Not only do these visitors contribute directly to the revenue of the area, but their presence also assures local residents of jobs and a prosperous economy.

DIRECT & INDIRECT SPENDING

- The University of South Carolina's study of Spoleto Festival USA, and direct spending by tourists attracted to the event, estimated that the festival generated **over $67 million in economic activity** around the state in 2000 alone. Over the life of the festival, well over $1 billion has been generated in economic activity for South Carolina.

JOBS CREATED

- Another USC study estimated that the economic activity generated by Spoleto Festival USA was **responsible for the creation of over 2,400 jobs in South Carolina**.

TAX REVENUE GENERATED

- A conservative estimate of tax revenue generated by the festival for state and local agencies is **$2,500,000**.

RETURN ON INVESTMENT

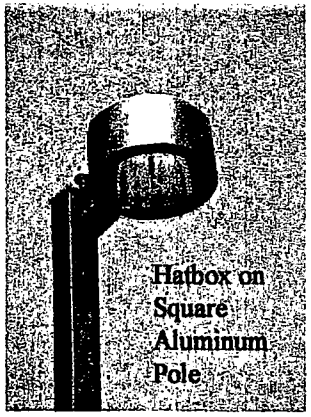
- The State of South Carolina invested $243,600 in the festival in 1997 for an extraordinary **1,000% return on investment** in taxes paid.

QUALITY OF LIFE

- The most nationally visible of all the performing arts activities in the area, Spoleto Festival USA is a significant "quality of life" calling card for South Carolina and **plays a significant role in attracting new residents to the state**. educationSPOLETO, the festival's educational arm, annually reaches around 1,000 schoolchildren throughout South Carolina providing many with their first introduction to the performing arts.

INTERNATIONAL RECOGNITION

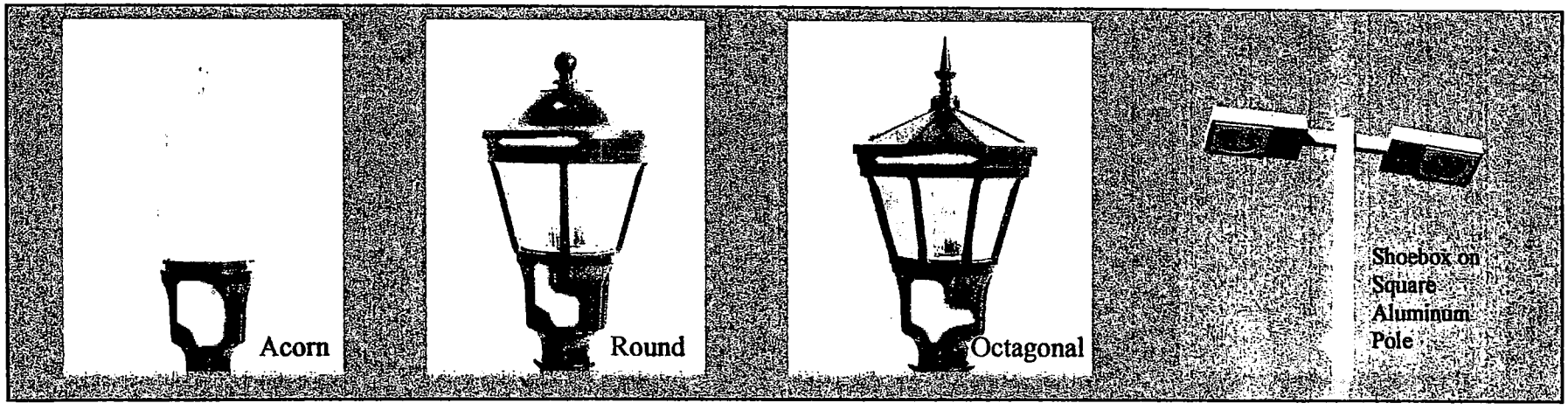
- Spoleto Festival USA brings international recognition to South Carolina and the Lowcountry in a way that no other event does. **Approx. 1,000 articles on the festival appear annually** in publications such as *The New York Times, The London Times, The Christian Science Monitor,* and *The Washington Post,* which has called Spoleto "the world's most comprehensive arts festival."



A SCANA COMPANY

Premium Lighting Product Information

Fixture	Lamp Type (Wattage)			Pole Mounting Heights				
				Aluminum				Fiberglass
	HPS	MV	MH	Black Charleston Decorative Aluminum Fluted Base	Black Charleston Decorative Aluminum Smooth Base	Bronze Round Aluminum Tapered	Bronze Square Aluminum	Standard Black Fiberglass
Acorn	150	175/250	N/A	12', 14'	12', 14'			14'
Round	150	175/250	N/A	12', 14'	12', 14'			14'
Octagonal	150	175/250	N/A	12', 14'	12', 14'			14'
Hatbox	400/1000	N/A	400/1000			35'	35'	
Shoebox	400	400	N/A			35'	35'	

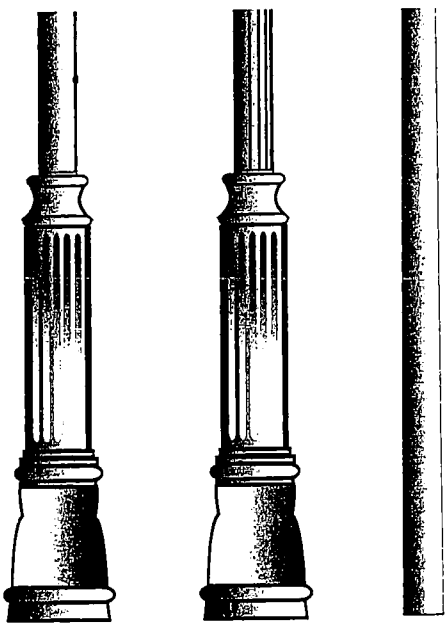


Decorative Poles

Mounting Ht.	Style	Material	Rate
12'	Smooth/Fluted	Aluminum	
14'	Smooth/Fluted	Aluminum	
13'	Smooth	Fiberglass	

See Reverse For Fixture Options

THE ATTRACTIVE APPEARANCE OF THESE POLES COMPLIMENTS THE VARIETY OF LIGHTS AVAILABLE ON PAGES A2 AND C1



Charleston Base (smooth)	Charleston Base (fluted)	Smooth Fiberglass

PROPOSAL

PETERSON GRADING
2800 HARTNETT BLVD.
ISLE OF PALMS SC
29451
843-886-4508

Public Works Committee

7-31-02

Proposal Submitted To:

Name CITY OF ISLE OF PALMS
Street 1207 PALM PO BOX 508
City ISLE OF PALMS
State SC
Phone 843-886-6428

Work To Be Performed At:

PUBLIC PARKING LOTS
Street FRONT BEACH
City State
Date of Plans
Architect

We hereby propose to furnish the materials and perform the labor necessary for the completion of

FILL IN HOLES WHERE NEEDED WITH F.L.B.C. (RAC)
FILL IN GRASS AREA WITH FLBC FOR ADDITIONAL PARKING
80 TONS. GRADE FOR DRAINAGE.

TO AT&T

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars ($ 3000.00).

with payments to be made as follows: UPON COMPLETION OF WORK

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by

Respectfully submitted Daniel Peterson

Per

Note—This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified Payment will be made as outlined above.

Signature

IOPCP.COC

CHARLESTON COUNTY PARK
& RECREATION COMMISSION

Ways & Means To up $2,000 Municipal Accom.

July 10, 2002

Ms. Linda Tucker
City Administrator,
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Linda:

Thank you for your June 20, 2002 letter regarding emergency vehicular access through the Isle of Palms County Park (IOPCP). The Charleston County Park and Recreation Commission (CCPRC) is also interested in improving emergency access through IOPCP without jeopardizing safety. CCPRC Development Division personnel are currently working on a design to create an emergency access entrance. Fire Chief Graham mentioned the possibility of using Isle of Palms Accommodations Tax funds to help fund this improvement. Does this possibility exist? Please advise.

The City of Isle of Palms and other emergency response agencies would be allowed to use this vehicular access entrance for emergency purposes only. No routine (non-emergency related) access use would be allowed by the City of Isle of Palms or non-CCPRC entities. IOPCP would not utilize this new entrance for routine visitor access purposes.

If you are in agreement with the above information, I propose a meeting with CCPRC Development and Operations personnel, and the appropriate City of Isle of Palms personnel.

Thank you for your assistance on this project thus far and I look forward to your response.

Sincerely,

Tom O'Rourke
Executive Director

861 Riverland Drive / Charleston, South Carolina 29412 / (843) 762-2172 / FAX (843) 762-2683
A Professional Member of the South Carolina Recreation and Park Association

Monthly cost for an alpha pager = $11.03

The monthly cost for a cell phone runs from $30.00 to $50.00 depending on plan and usage.

EXHIBIT E

PUBLIC SAFETY COMMITTEE
August 12, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held at 5:00 pm, on August 12, 2002, in the Building Department. Present were Chairman Taylor, Committee Members Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Also present were Councilman Miller, Councilwoman Hanbury, Fire Captain Nilsen and members of the duty shift.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the July meeting as presented; Mayor Sottile seconded, motion passed unanimously.

2. Citizens Comments. None

3. Interviews - Fire Apparatus Vendors. (A) American La France - Bobby Johnson, area representative based out of Lexington, SC, introduced Tommy Canupp, General Manager for the South Carolina dealership. Mr. Johnson gave an overview of the plans and features for the apparatus that he would offer to the City. Mr. Canupp said that, although the new plant is up and running, some components of the City's truck would be built in other factories, but the Ladson plant would be able service the vehicle.

Chairman Taylor stated that the Administrator had a list of questions which she would ask both vendors, a copy of those questions is attached hereto; and committee members would also ask questions. At the request of the vendors who are currently preparing for the National Firefighters Convention, the date that bids are due was postponed from August 19th to September 3rd in order to give the vendors some extra time to prepare their bids.

(B) Emergency-One - David Knight, Sales Manager for Taylor Fire Group which is the E-1 dealership for South Carolina. Mr. Knight distributed a copy of the company's dealership presentation for committee members. He stated that their main plant is in Ocala, Florida and gave a brief overview of their sales and mobile service policies and answered questions of the Administrator and committee members.

4. Monthly Police Department Report. Chief Buckhannon discussed the monthly department report for July (see attached report) and answered questions of committee members. Councilman Abele stated that all members of City Council should be aware of the fact that most of the traffic stops do not result in tickets so that they can respond to complaints of residents who have received tickets. Chief Buckhannon stated that people who are stopped by the Isle of Palms Police force have a one-in-four chance of being ticketed and noted the high amount of warning tickets shown on his report. Chief Buckhannon announced that a new Animal Control Officer was hired and begins work on August 13th. The department is also down two police officers and the Chief said that he has made a tentative offer to an officer from another local agency. There was discussion of the new Durangos and how they handle on the beach. Chief Buckhannon said that they do very well in the sand and cited, as an example, that an officer drove Bob Carlock the length of the beach as he was using a GPS to mark turtle nests and experienced no problems. Chairman Taylor stated that this service was a good example of the department's 'Customer Service.'

(A) Traffic Counts for July 25-31 are attached hereto.

(B) Stray Cats - Report on Meeting. Councilwoman Hanbury reported on the meeting held last week. She stated that there are several colonies of stray cats on the island and she was pleasantly surprised to find out that there are many people on the island who are taking steps to help control these cats by having them neutered at their own expense. Councilwoman Hanbury stated that she would like the City to adopt a similar plan as Folly Beach where a group of residents form a group, which includes a veterinarian, and to work with the Police Department and Animal Control Officer. Also, she recommended that, in the long range, the City look at including cats in animal ordinances.

5. Fire Department Monthly Report. Chief Graham discussed the monthly department report for July (see attached report) and answered questions of committee members. Chairman Taylor also cited 'Customer Service' incidents with Fire Department personnel such as giving first aid training to members of the First Methodist Church. Chief Graham reported that the island's ladder truck will be picked up as early as tomorrow to be returned to the factory for repainting. Mayor Sottile and Chief Graham stated that Sullivan's Island and Mount Pleasant fire departments will assist the City as necessary.

(A) Status of Fire Inspections. Chief Graham reported that Code Inspector Seabrook's files have been transferred to the Fire Department and she stated that inspections are being done by the Captains, Lieutenants and herself. They are being done on a shift level and it will take some time to train her personnel and get everything organized. Chief Graham did report that previous violations found in Wild Dunes are being taken care of properly.

(B) Emergency Vehicular Access at County Park. Administrator Tucker referred to the attached letter from Charleston County Park & Recreation Commission and noted that this access would be used *only* for emergency access. Mayor Sottile stated that the City definitely needed an emergency access at this location and he recommended that the July 10th letter from Tom O'Rourke, Executive Director of Charleston County PRC (copy attached) be kept on file. After discussion, **Councilman Abele made a motion to recommend that the Ways & Means Committee approve funding for this project in the amount of up to $2,000 from the Municipal Accommodations Fee Fund; Mayor Sottile seconded; motion passed unanimously.**

6. Old Business. (A) Update - Customer Service. Chairman Taylor stated that the departments are doing a great job on the Island.

(B) Discussion of Boat Plan - This item was deferred to another meeting.

(C) Status of Various SCDOT Requests. Administrator Tucker referred to the July 19th letter from SCDOT (copy attached) and stated that some progress is being made on the requests the City has made for work on the island's streets. Mayor Sottile reported that he spoke with Bobby Harrell, one of the Highway Commissioners, which resulted in immediate contact with DOT officials. He will be appearing before CTC on August 19th and hopes to obtain some funding for City projects.

(D) Legal Update Regarding Rights-of-Way. Administrator Tucker referred to correspondence from Attorney Mike Daniel. She stated that, although the Committee and City Council have not directed her to take any action with regard to obstructions in rights-of-way at this time, she felt

it was important for everyone to know what actions could be taken in the event that Council decides to move forward with enforcement in keeping the rights-of-way free of obstructions.

(E) Response from CCPW Regarding Boil Water Advisory. Administrator Tucker referred to the attached letter from City of Charleston Public Works and stated that in the future, if there are incidents that affect the City's water quality or supply, both the Isle of Palms Water and Sewer Commission, the Mayor and the City Administrator will be notified.

7. New Business. (A) Law Enforcement Moonlighting per MASC Risk Letter. - This item was deferred to another meeting.

(B) Pedestrian Crosswalks - Review of State Law and SCDOT and City Actions. Chairman Taylor reported that and Councilman Bettelli he have spoken with Mr. Judson about his concerns and personal experience with the crosswalks. Administrator Tucker reported that she has ordered the Street Print which will be installed at the most used crosswalks at 25th and 21st Avenues and make the crosswalks more visible to motorists. If this is successful in encouraging motorists to stop, it will be installed at other crosswalks as well. She further noted that in the Committee packets, there is a copy of State Law governing pedestrian access (copy attached), and she iterated that State Law does not require vehicles to stop for people to cross the road. However, if people are already in the crosswalk, then vehicles must stop to allow them to finish crossing the road. Chairman Taylor stated that the City is striving to do the right thing to accomplish safe pedestrian crossings.

Michael Judson stated that the City's responsibility is education of drivers, and he noted that with only two accesses to the island, there is very limited signage available. He did recommend that a sign stating "Crosswalks Enforced" be installed at both entrances to alert visitors to be aware of crosswalks, and secondly he recommended strict enforcement of the law. Mr. Judson further felt that pedestrian education could be done on the island to make pedestrians aware of the laws and also to take down license numbers of vehicles that challenge their safety.

(C) Requirements for Fire Extinguishers in Rental Property. Mayor Sottile brought this item to the agenda and expressed his concern about the large rental houses being constructed on the island and the need for adequate fire extinguishers within these houses. Chief Graham stated that there also is a need for residents and/or visitors to know how to properly use a fire extinguisher. Mayor Sottile stated that this issue should be considered further by ordinance and/or education. Chief Graham recommended that perhaps it could be a requirement of rental licenses.

(D) Discussion of Cedar Street. Chairman Taylor stated that this street is the connecting street between 43rd and 45th Avenues. Administrator Tucker stated that the street separates a neighborhood that is in the Planned Residential Development [Wild Dunes] from another neighborhood which is not in the PRD. She noted that there has been a long-standing community issue with relation to a fence that was installed separating these areas. Questions and complaints have been brought to the City regarding people having driveways that span through their property from one street to the other causing breaches in the fencing that was installed to separate the properties (see attached documentation). Administrator Tucker further stated that, based on review of this issue by the City Attorney, Zoning Administrator and herself, unless someone violates a City ordinance (which has not been found) the issues are not issues upon which the City can take any action. Chairman Taylor noted that the City does

not own Cedar Street and stated that the Zoning Administrator is drafting a response to the residents who have brought this issue to the attention of City Council.

8. Miscellaneous. (A) Future Funding Available - SAFER Program. Administrator Tucker reported that there may be some funding available in the future concerning homeland security issues that may be coming forward.

(B) Palmetto Star Voluntary Safety Program. Administrator Tucker reported that this program could also be pursued.

(C) Councilman Abele recommended that the South Carolina State Flag be flown along with the American Flag on City-owned flag poles and that the Blue Wave Flag be flown along the beach areas.

(D) Set Next Meeting Date: 5:00 p.m. on Monday, September 9, 2002.

9. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:52 p.m.

Respectfully submitted,
Dee Taylor, Chairman

Questions for Fire Apparatus Vendors

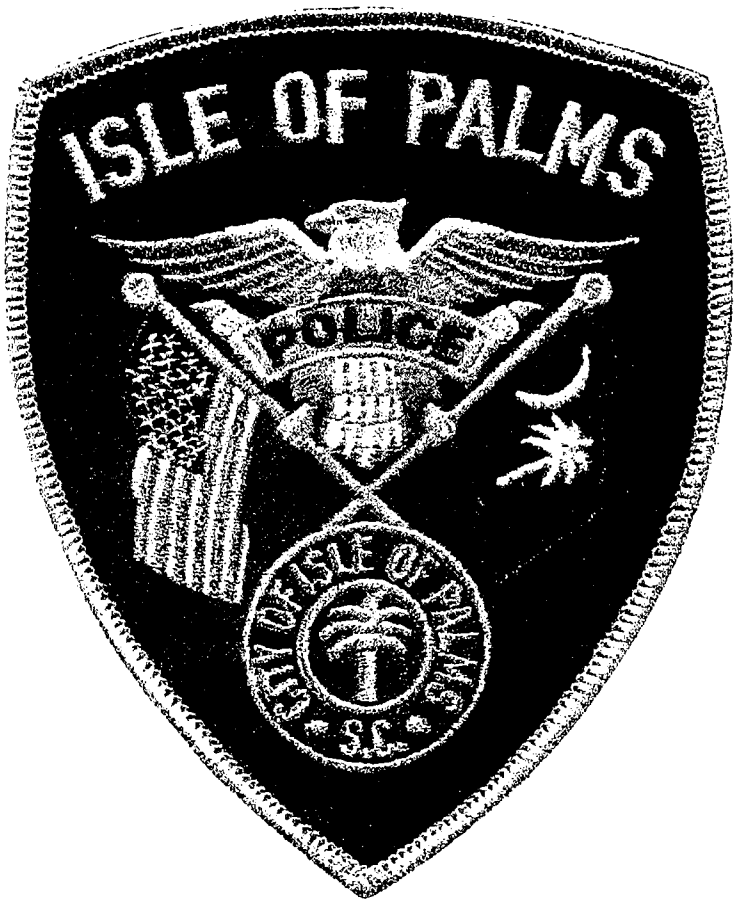
Question	Responses	
	LaFrance	**E-ONE**
What is your paint warranty for the entire apparatus?		
Speak to corrosion & perforation warranties related to cab & body.		
Also related to warranties, specs call for stainless plumbing, what warranties are offered on these components?		
Do you offer mobile service? If so, are they contracted out or your personnel? If your personnel, how many technicians?		
Unfortunately, even under the best of circumstances, trucks breakdown and sometimes it occurs on weekends & in the middle of the night. How does your company address this need?		

Questions for Fire Apparatus Vendors
Page Two

Question	Responses	
	LaFrance	**E-ONE**
How many trucks have you sold to SC Fire Departments in the last year?		
The City hopes it will never have an accident involving fire apparatus that might jeopardize the safety of the crew within; however, in the unfortunate circumstance where this might occur, has the cab been crash tested and speak to how and to what standard. Do you have the ability to demonstrate this testing?		
The City has specified a custom cab & chassis. If you prepare our apparatus, where will these be built?		
Speak about "extruded aluminum" as it relates to the body of the truck what means? how long using technique? what other parts will be "extruded aluminum"?		

Questions for Fire Apparatus Vendors
Page Three

Question	Responses	
	LaFrance	**E-ONE**
Can you provide a comprehensive list of SC Fire Departments who have purchased your apparatus and the in-service dates?		



Monthly Report

July 2002

Pg.	Index
1-3	Synopsis
4	Communications Report
5	Officer Activity Report
6	Connector Report
7	Incident Report
8-9	Arrest Report
10	Animal Control Report
11	CID Report
12	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: **August 2, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of July 2002.

Patrol

July 2, 2002 An officer responded to a call in the business district for a disturbance. A computer check of the suspect indicated that she had several unpaid traffic citations. The suspect was charged with two counts of Violation of NRVC and Open Container of Alcohol on the Beach.

July 4, 2002 Officers responded to a hotel in the business district concerning a report from several complainants of a violent domestic dispute taking place at that location. After investigating the situation, a male subject was placed under arrest and charged with Criminal Domestic Violence.

July 4, 2002 While traffic was being directed off of the Isle of Palms after the City's fireworks display, a subject in a pickup truck almost ran over a Charleston County Sheriff's Deputy. The subject was stopped and subsequently placed under arrest for DUI by the county deputy.

July 5, 2002 After responding to the Grand Pavilion at Wild Dunes, a Wackenhut Security Officer advised our officer that several individuals present at the pool had just had an altercation where one subject was advised to leave. This subject was found to be highly intoxicated and uncooperative and charged with Public Intoxication.

July 7, 2002 Officers were dispatched to Sandcrab Court regarding a fight between two females at that location. Injuries to the victim indicated a recent assault had occurred. One subject was placed under arrest and, while being led out of the residence, the subject began violently pulling away and kicking the arresting officer. During the struggle, the officer cut his hand and had his shirt torn. The subject was charged with Simple Assault, Assault on a Police Officer While Resisting Arrest and Malicious Damage to City

Property. After appearing before a magistrate on July 22, 2002, the subject was found guilty on all charges, assessed fines and sentenced to thirty days in jail for the assault on the officer.

July 8, 2002 Officers responded at 2 a.m. to an Ocean Boulevard business where someone was in need of medical attention. It was determined that a fight had just occurred resulting in abrasions to the legs and head. A suspect was identified and located hiding under a nearby residence where he was placed under arrest for Simple Assault.

July 10, 2002 A concerned citizen called in to the police department reporting that a possible drunk driver was heading onto the Isle of Palms from Breach Inlet. An officer waited at the corner of Palm Boulevard and 8th Avenue, waiting for the vehicle to pass, when it suddenly turned onto 8th Avenue, striking the officer's police cruiser which was stopped. The female driver was detained to await a deputy from the Charleston County Sheriff's Office to handle the collision report. Upon their arrival, the driver was arrested and charged with DUI, where she was found to have a blood alcohol level of .17. A male passenger was also found to be highly intoxicated was charged with Public Intoxication after he tried to interfere in the investigation of the incident.

July 14, 2002 A subject reported that his 2001 Kawasaki motorcycle valued at $9,000 had been stolen from the front of his residence on Carolina Boulevard. The motorcycle had been covered and was last seen parked the prior evening.

July 14, 2002 Officers responded to a residence on Sandcrab Court where a female had reported that her sister, who resided there, had called her talking as though she had attempted suicide by taking a quantity of pills. The subject was not at the residence, but was located on the beach near 55th Avenue. The subject was despondent and crying and admitted that she had taken four types of pills and alcohol and did in fact try to kill herself. The subject was transported by EMS for treatment and evaluation.

July 15, 2002 At approximately 1:30 a.m., a vehicle was observed making an illegal U-turn in the business district on Ocean Boulevard. A check of the driver indicated that he was operating with a suspended license and had three unpaid traffic citations. The driver was charged with DUS 3rd and three counts of Violation of NRVC.

July 18, 2002 An officer responded to gate # 2 at Wild Dunes where a subject attempting to make entry was identified as not having a driver's license. The subject was found to have a suspended South Carolina license and an unpaid traffic citation. He was wanted by the State of Mississippi. The subject was charged with one count of Violation of NRVC, but the state of Mississippi did not wish to extradite on their charge.

July 21, 2002 An officer observed a vehicle on Palm Boulevard near 8th Avenue weaving out of the lane of traffic several times. The vehicle was stopped and a check of the driver indicated that he had a suspended driver's license and unpaid traffic citations. The driver was charged with DUS 3rd Offense and two counts of Violation of NRVC.

July 25, 2002 While two officers were standing in the parking lot of the Wild Dunes Reception Center, they observed a vehicle traveling at a high rate of speed northbound on Palm Boulevard. The vehicle entered the parking lot, saw the officers and exited the lot quickly. The officers initiated a traffic stop where the driver was subsequently charged with Speeding and Unlawful Possession of a Schedule IV Drug and Possession of Crack Cocaine.

July 28, 2002 An officer responded to the Connector and met with a couple in a vehicle who had dialed 911 on a cellular telephone. The male half stated that he was transporting his wife to the hospital because she had deliberately ingested at least fifteen pills in an attempted suicide at their residence on the Isle of Palms. The male subject dialed 911 because an argument ensued while on the way to the hospital. EMS responded and transported the subject to the hospital for treatment and evaluation.

July 29, 2002 An officer responded to a report of a subject stumbling in an out of traffic. The officer located the subject lying on a bus stop bench in front of the Isle of Palms Water Department. The subject was extremely disoriented and unaware of his location. He was charged with Public Intoxication and lodged at the Charleston County Detention Center.

Personnel

July 26, 2002 PFC Grier resigned her position as police officer to pursue a career in the private sector. She will remain with the department as a reserve Police Officer.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 8/9/2002

During the month of July 2002, the Telecommunications Office received and dispatched 3,697 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
July 2002	2,623	110	946	35	3,714
July 2001	2,797	84	838	36	3,755
Percentage Change	-6%	31%	13%	-3%	-1%
Year to date 2002	16,336	423	5,902	138	22,799
Year to date 2001	17,656	380	5,935	168	24,139
Percentage Change	-7%	11%	-1%	-18%	-6%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	47	39	263	349
Tract 2: Ocean Blvd to JC Long to 14th Ave	45	61	319	425
Tract 3: 10th Ave North to 21st Ave South	201	8	316	525
Tract 4: 21st Ave North to 31st Ave South	42	123	139	304
Tract 5: 31st Ave North to 41st Ave South	12	157	97	266
Tract 6: Forest Trail	0	0	10	10
Tract 7: 41st Ave North to 57th Ave	108	55	169	332
Tract 8: Wild Dunes	50	12	176	238
Tract 9: IOP Connector	0	0	58	58
Tract 10: County Park	13	0	36	49
Tract 99: Off Island	0	0	68	65
	518	455	1651	2621

Isle of Palms Police Department Officer Activity July 2002

	July 2002	July 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,662	1,605	3.6%	8,815	8,992	-2.0%
Building Checks	518	625	-17.1%	3,722	3,585	3.8%
SPR'S	455	545	-16.5%	3,910	4,954	-21.1%
Traffic Stops	209	439	-52.4%	1,980	2,700	-26.7%
Traffic Stops w/Tickets	59	164	-64.0%	597	745	-19.9%
% Traffic Stops w/Tickets	28.2%	37.4%	-9.1%	30.2%	27.6%	2.6%
DUI Tickets	0	7	0.0%	11	23	-52.2%
DUS Tickets	4	7	-42.9%	38	52	-26.9%
Speeding Tickets	32	112	-71.4%	347	346	0.3%
Other Traffic Tickets	30	110	-72.7%	496	594	-16.5%
Non Traffic Tickets	54	69	-21.7%	381	358	6.4%
Parking Tickets	1,138	979	16.2%	4,296	5,388	-20.3%
City Tickets	13	71	-81.7%	115	272	-57.7%
Warning Tickets	92	219	-58.0%	954	1,264	-24.5%

Connector Calls For Service for the Month of July 2002

The Isle of Palms Police Department has responded to or initiated 59 calls involving 815 minutes, or 14 man hours for the month of July, 2002. The following table breaks down the type, number and time element of each call.

	Calls July	Calls Year To Date	Arrests July	Arrests Year To Date	Minutes July	Minutes Year To Date	Avg. Minutes July	Avg. Minutes Year To Date
Accidents	4	15	0	0	74	368	18.50	24.53
Traffic Stops With Tickets	9	194	0	18	110	3321	12.22	17.12
Traffic Stops Without Tickets	13	179	0	0	113	4435	8.69	24.78
Citizen Assists	22	147	0	1	336	1873	15.27	12.74
Assist Other PD	0	2	0	0	0	72	0.00	36.00
Miscellaneous	11	39	0	0	182	570	16.55	14.62
Totals	**59**	**576**	**0**	**19**	**815**	**10,639**	**13.81**	**18.47**
Totals 2001	**114**	**744**	**2**	**19**	**1,544**	**9,828**	**13.54**	**13.21**

Isle of Palms Police Department Monthly Report for July 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	July 2002	Total 2002	July 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
9B MANSLAUGHTER BY NEGLIGENCE				
9C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)				1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1		1
120 ROBBERY				
13A ASSAULT		2	1	1
13B SIMPLE ASSAULT	6	25	3	15
13C INTIMIDATION		1		2
210 EXTORTION				
220 BURGLARY		8	1	7
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		3		5
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	5	17	4	21
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	9	72	28	114
240 MOTOR VEHICLE THEFT	2	5	1	3
250 COUNTERFEITING/FORGERY		5		2
26B FRAUD/CREDIT CARD /ATM	1	5	1	3
26C IMPERSONATION		1		1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				3
290 DAMAGE PROPERTY	11	31	7	47
35A DRUG/NARCOTICS	1	13	2	18
35B DRUG EQUIPMENT VIOLATION		3	1	4
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE			1	1
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE		9	2	11
756 BREACH OF TRUST			1	1
90A BAD CHECKS		3		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		8	1	3
90D DUI		11	7	23
90E DRUNKENNESS	3	11	3	15
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	1	22	10	57
90H PEEPING TOM				
90I RUNAWAY		1		
90J TRESPASSING	4	8		5
90L TRUANCY				
90M AGENCY ASSIST		4		2
90N RESISTING ARREST			1	5
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		3	5	34
91A ALARM	16	108	14	113
91D DISTURBANCE	2	4		
91F NON-VIOLENT FAMILY DISPUTE	1	13	1	5
91T TRAFFIC & NRVC ARRESTS	3	40	11	93
91W WARRANT ARRESTS	1	9	1	17
979 MISSING PERSONS	1	2		
980 SUICIDES	2	3		5
992 PROWLER		3		
NCR NON CRIMINAL REPORTS	63	300	53	315
TOTALS:	**132**	**757**	**160**	**957**

Isle of Palms Police Department Monthly Report for July 2002

ARREST SUMMARY

Type	July 2002	Total 2002	July 2001	Total 2001
Adults	Male= 12 Female= 2	Male= 139 Female= 34	Male= 27 Female= 6	Male= 255 Female= 67
Juveniles	Male= 0 Female= 0	Male= 3 Female= 0	Male= 6 Female= 1	Male= 24 Female= 1
Narc-Adults	Male= 1 Female= 0	Male= 13 Female= 2	Male= 4 Female= 1	Male= 21 Female= 4
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 2	Male= 0 Female= 3
TOTALS:	Male= 13 Female= 2	Male= 157 Female= 36	Male= 37 Female= 10	Male= 300 Female= 75

PROPERTY VALUES REPORTED

e	July 2002	Total 2002	July 2001	Total 2001
Burglary Stolen	$0.00	$1,440.00	$8,516.00	$48,783.77
Larceny Stolen	$43,562.00	$214,960.34	$24,534.00	$102,472.09
Criminal Damage	$4,515.00	$12,756.00	$1,060.00	$17,683.00
MVT Stolen	$9,000.00	$14,500.00	$5,000.00	$33,000.00
Burglary Recovered	$0.00	$0.00	$0.00	$9,294.38
Larceny Recovered	$280.00	$45,921.00	$7,185.00	$47,349.59
MVT Recovered	$0.00	$12,500.00	$0.00	$28,000.00
Total Stolen	$43,562.00	$216,350.34	$38,050.00	$179,255.86
Total Recovered	$280.00	$58,423.00	$7,185.00	$70,580.97
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Po Department
All Arrests
Primary UCR Code Only
July 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	2	0	0	0	0	1	0	0	0	0	2	1	3
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90E DRUNKENESS	4	0	0	0	0	0	0	0	0	0	4	0	4
90G LIQUOR LAW VIOLATIONS	1	0	0	0	0	1	0	0	0	0	1	1	2
91T TRAFFIC OFFENSES	3	1	0	0	0	0	0	0	0	0	4	0	4
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	**12**	**1**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**0**	**13**	**2**	**15**

Isle of Palms Police Department Animal Control Report for July 2002

	Jul-02 Monthly Total	Jul-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	0	42	37	175
Warning Tickets	5	4	34	35
Animals Secured	13	21	78	170
Dogs	4	6	39	75
Cats	4	4	16	30
Raccoons	5	7	20	30
Other*	0	4	8	36
Released to Owner	4	5	41	72
Transported to Shuler Vet	5	7	51	33
Transported to Other Vets	0	3	2	31
Transported to SPCA	4	3	28	23
Injured Animals	0	10	9	30
Trapped Animals	9	8	80	43
Cats	4	2	17	17
Raccoons	5	6	54	23
Other **	0	0	9	9
Dead Animals Removed	12	15	85	110
Traps Set	8	33	73	160
Kennel Fees	$35.00	$28.00	$252.00	$621.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR July 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	1	8	9	0	9	3	5	1	2,680	0	1	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	1	8	9	0	9	3	5	1	2,680	0	1	

** Det. Griffin attended Grand Jury and 12 Preliminary hearing. There was a total of 13 bond hearing expending 27 hours.
** Det. Griffin filled in as a uniformed patrol supervisor for a total of 48 hours for the month of July.

CBA=Cleared By Arrest
E/C=Exceptionally Cleared
UNF=Unfounded
I/A=Inactivated
WOF=Warrants on File

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JUNE 2002

DATE: AUGUST 1, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	Dat	DATAMASTER RECERTIFICATION		3		
1 OFFICER	Radar	RADAR OPERATOR CERTIFICATION				16
11 OFFICERS	CDV	CRIMINAL DOMESTIC VIOLENCE		44		
14 OFFICERS	LEGAL	LEGAL UPDATE		28		
TOTAL			0	75	0	16
				TOTAL OFFICER HOURS:		91

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
				TOTAL EMPLOYEE HOURS:		0

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	609	4	97	229
THIS MONTH TOTALS		72		16
YEAR TO DATE TOTALS:	609	76	97	245
		DEPARTMENT HOURS YEAR TO DATE:		1027

Jasper Blvd. - July 25-31, 2002

		Eastbound	Westbound	Total
7/25	0:00	39	24	63
Thurs	1:00	19	20	39
	2:00	20	6	26
	3:00	9	7	16
	4:00	7	4	11
	5:00	12	16	28
	6:00	55	73	128
	7:00	109	236	345
	8:00	198	292	490
	9:00	222	271	493
	10:00	257	299	556
	11:00	275	313	588
	12:00	331	300	631
	13:00	355	314	669
	14:00	353	326	679
	15:00	349	355	704
	16:00	408	350	758
	17:00	448	402	850
	18:00	411	447	858
	19:00	347	410	757
	20:00	371	279	650
	21:00	325	140	465
	22:00	235	140	375
	23:00	112	65	177
	Daily Total	5,267	5,089	10,356
7/26	0:00	63	32	95
Fri	1:00	26	12	38
	2:00	22	8	30
	3:00	6	6	12
	4:00	5	8	13
	5:00	14	25	39
	6:00	56	83	139
	7:00	135	248	383
	8:00	227	343	570
	9:00	206	300	506
	10:00	288	343	631
	11:00	312	340	652
	12:00	388	369	757
	13:00	355	351	706
	14:00	434	368	802
	15:00	397	370	767
	16:00	427	388	815
	17:00	378	426	804
	18:00	447	450	897
	19:00	390	439	829
	20:00	366	272	638
	21:00	283	172	455
	22:00	227	131	358
	23:00	199	113	312
	Daily Total	5,651	5,597	11,248

Jasper Blvd. - July 25-31, 2002

		Eastbound	Westbound	Total
7/27	0:00	87	60	147
Sat	1:00	63	37	100
	2:00	33	24	57
	3:00	25	18	43
	4:00	10	10	20
	5:00	21	18	39
	6:00	29	40	69
	7:00	102	92	194
	8:00	154	140	294
	9:00	265	285	550
	10:00	288	369	657
	11:00	344	358	702
	12:00	367	339	706
	13:00	417	363	780
	14:00	407	406	813
	15:00	492	417	909
	16:00	394	449	843
	17:00	394	505	899
	18:00	455	472	927
	19:00	369	432	801
	20:00	361	319	680
	21:00	302	201	503
	22:00	258	141	399
	23:00	172	114	286
	Daily Total	5,809	5,609	11,418
7/28	0:00	101	67	168
Sun	1:00	58	38	96
	2:00	31	32	63
	3:00	22	14	36
	4:00	10	5	15
	5:00	17	14	31
	6:00	29	37	66
	7:00	83	172	255
	8:00	174	157	331
	9:00	221	354	575
	10:00	377	281	658
	11:00	370	368	738
	12:00	531	377	908
	13:00	418	350	768
	14:00	380	311	691
	15:00	401	360	761
	16:00	313	334	647
	17:00	323	383	706
	18:00	330	424	754
	19:00	349	373	722
	20:00	337	293	630
	21:00	252	170	422
	22:00	160	120	280
	23:00	87	67	154
	Daily Total	5,374	5,101	10,475

Jasper Blvd. - July 25-31, 2002

		Eastbound	Westbound	Total
7/29	0:00	47	36	83
Mon	1:00	22	15	37
	2:00	12	14	26
	3:00	11	4	15
	4:00	9	7	16
	5:00	12	24	36
	6:00	50	82	132
	7:00	107	256	363
	8:00	195	316	511
	9:00	202	291	493
	10:00	250	276	526
	11:00	277	320	597
	12:00	281	311	592
	13:00	348	305	653
	14:00	356	297	653
	15:00	347	321	668
	16:00	419	349	768
	17:00	464	380	844
	18:00	415	409	824
	19:00	345	306	651
	20:00	340	224	564
	21:00	224	128	352
	22:00	141	98	239
	23:00	88	52	140
	Daily Total	4,962	4,821	9,783
7/30	0:00	29	25	54
Tues	1:00	14	20	34
	2:00	11	8	19
	3:00	4	2	6
	4:00	5	8	13
	5:00	17	19	36
	6:00	51	91	142
	7:00	149	283	432
	8:00	220	332	552
	9:00	231	296	527
	10:00	253	287	540
	11:00	307	328	635
	12:00	304	326	630
	13:00	331	296	627
	14:00	345	370	715
	15:00	392	360	752
	16:00	418	373	791
	17:00	479	383	862
	18:00	446	353	799
	19:00	346	359	705
	20:00	364	274	638
	21:00	253	172	425
	22:00	164	97	261
	23:00	79	61	140
	Daily Total	5,212	5,123	10,335

Jasper Blvd. - July 25-31, 2002

		Eastbound	Westbound	Total
7/31	0:00	38	32	70
Wed	1:00	19	16	35
	2:00	14	9	23
	3:00	2	2	4
	4:00	6	2	8
	5:00	18	21	39
	6:00	48	73	121
	7:00	133	290	423
	8:00	221	310	531
	9:00	191	307	498
	10:00	246	282	528
	11:00	280	301	581
	12:00	287	290	577
	13:00	353	300	653
	14:00	349	330	679
	15:00	345	333	678
	16:00	428	349	777
	17:00	528	386	914
	18:00	420	402	822
	19:00	321	275	596
	20:00	300	199	499
	21:00	221	129	350
	22:00	171	84	255
	23:00	106	67	173
	Daily Total	5,045	4,789	9,834
	Weekly Total	37,320	36,129	73,449

IOP Connector - July 25-31, 2002

		Southbound	Northbound	Total
7/25	0:00	132	134	266
Thurs	1:00	45	77	122
	2:00	32	43	75
	3:00	30	24	54
	4:00	19	19	38
	5:00	72	76	148
	6:00	266	252	518
	7:00	519	568	1,087
	8:00	740	675	1,415
	9:00	728	760	1,488
	10:00	705	937	1,642
	11:00	845	911	1,756
	12:00	986	903	1,889
	13:00	930	926	1,856
	14:00	888	973	1,861
	15:00	913	1,031	1,944
	16:00	968	1,009	1,977
	17:00	947	922	1,869
	18:00	981	961	1,942
	19:00	1,073	733	1,806
	20:00	948	585	1,533
	21:00	816	526	1,342
	22:00	534	364	898
	23:00	306	272	578
	Daily Total	14,423	13,681	28,104
7/26	0:00	153	112	265
Fri	1:00	75	74	149
	2:00	44	51	95
	3:00	26	38	64
	4:00	26	18	44
	5:00	73	84	157
	6:00	260	274	534
	7:00	586	604	1,190
	8:00	779	746	1,525
	9:00	665	829	1,494
	10:00	730	1,059	1,789
	11:00	777	1,099	1,876
	12:00	940	1,033	1,973
	13:00	906	937	1,843
	14:00	969	820	1,789
	15:00	1,060	967	2,027
	16:00	1,078	887	1,965
	17:00	1,095	954	2,049
	18:00	1,083	909	1,992
	19:00	994	879	1,873
	20:00	791	603	1,394
	21:00	765	560	1,325
	22:00	523	467	990
	23:00	377	365	742
	Daily Total	14,775	14,369	29,144

IOP Connector - July 25-31, 2002

		Southbound	Northbound	Total
7/27	0:00	215	209	424
Sat	1:00	112	143	255
	2:00	79	89	168
	3:00	49	72	121
	4:00	51	47	98
	5:00	86	76	162
	6:00	165	196	361
	7:00	336	406	742
	8:00	676	738	1,414
	9:00	634	1,189	1,823
	10:00	706	1,347	2,053
	11:00	871	1,215	2,086
	12:00	973	1,214	2,187
	13:00	1,050	939	1,989
	14:00	1,261	918	2,179
	15:00	1,208	957	2,165
	16:00	1,195	707	1,902
	17:00	1,202	961	2,163
	18:00	1,087	899	1,986
	19:00	1,007	923	1,930
	20:00	855	783	1,638
	21:00	715	632	1,347
	22:00	591	485	1,076
	23:00	385	411	796
	Daily Total	15,509	15,556	31,065
7/28	0:00	236	218	454
Sun	1:00	108	165	273
	2:00	60	147	207
	3:00	40	50	90
	4:00	27	26	53
	5:00	74	50	124
	6:00	136	143	279
	7:00	354	267	621
	8:00	517	476	993
	9:00	724	758	1,482
	10:00	955	925	1,880
	11:00	1,032	988	2,020
	12:00	940	1,030	1,970
	13:00	969	1,128	2,097
	14:00	907	1,040	1,947
	15:00	958	981	1,939
	16:00	1,017	939	1,956
	17:00	1,010	883	1,893
	18:00	865	1,054	1,919
	19:00	739	862	1,601
	20:00	741	720	1,461
	21:00	549	527	1,076
	22:00	369	422	791
	23:00	202	243	445
	Daily Total	13,529	14,042	27,571

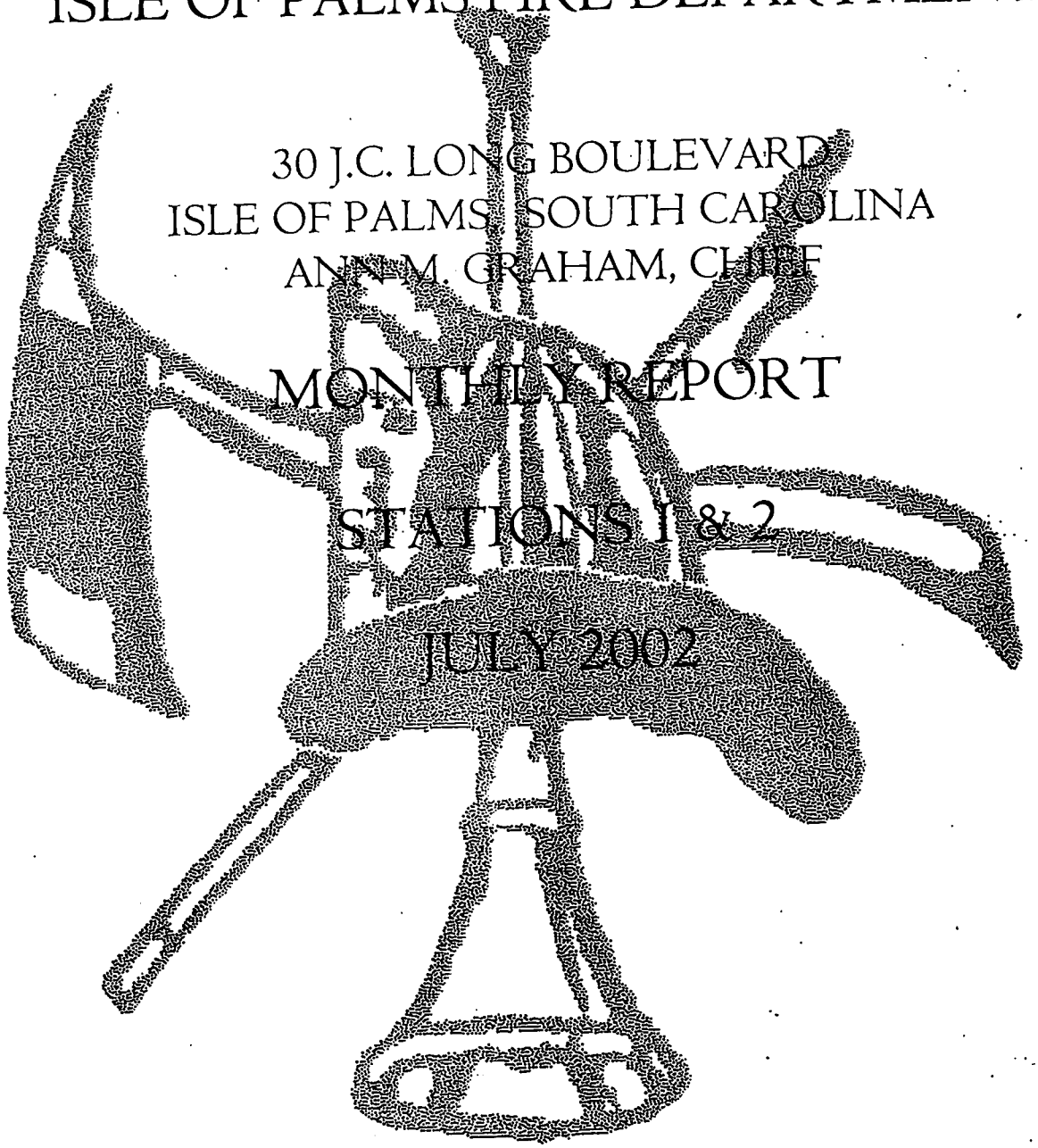
IOP Connector - July 25-31, 2002

		Southbound	Northbound	Total
7/29	0:00	101	116	217
Mon	1:00	43	33	76
	2:00	33	45	78
	3:00	13	25	38
	4:00	16	52	68
	5:00	89	94	183
	6:00	275	276	551
	7:00	561	566	1,127
	8:00	728	695	1,423
	9:00	683	806	1,489
	10:00	669	841	1,510
	11:00	854	933	1,787
	12:00	913	925	1,838
	13:00	866	846	1,712
	14:00	954	820	1,774
	15:00	907	876	1,783
	16:00	939	987	1,926
	17:00	992	973	1,965
	18:00	995	839	1,834
	19:00	838	772	1,610
	20:00	767	651	1,418
	21:00	718	470	1,188
	22:00	384	337	721
	23:00	200	239	439
	Daily Total	13,538	13,217	26,755
7/30	0:00	74	124	198
Tues	1:00	33	76	109
	2:00	21	46	67
	3:00	15	29	44
	4:00	18	21	39
	5:00	73	97	170
	6:00	271	323	594
	7:00	614	552	1,166
	8:00	791	729	1,520
	9:00	712	738	1,450
	10:00	763	868	1,631
	11:00	830	932	1,762
	12:00	901	849	1,750
	13:00	880	872	1,752
	14:00	884	784	1,668
	15:00	862	923	1,785
	16:00	887	896	1,783
	17:00	984	934	1,918
	18:00	1,029	839	1,868
	19:00	875	726	1,601
	20:00	790	713	1,503
	21:00	624	519	1,143
	22:00	308	391	699
	23:00	167	269	436
	Daily Total	13,406	13,250	26,656

IOP Connector - July 25-31, 2002

		Southbound	Northbound	Total
7/31	0:00	109	116	225
Wed	1:00	60	73	133
	2:00	29	32	61
	3:00	24	24	48
	4:00	10	19	29
	5:00	76	100	176
	6:00	285	275	560
	7:00	557	561	1,118
	8:00	711	685	1,396
	9:00	694	722	1,416
	10:00	774	748	1,522
	11:00	848	805	1,653
	12:00	927	802	1,729
	13:00	870	792	1,662
	14:00	802	930	1,732
	15:00	921	918	1,839
	16:00	847	949	1,796
	17:00	882	970	1,852
	18:00	874	788	1,662
	19:00	776	655	1,431
	20:00	620	560	1,180
	21:00	517	503	1,020
	22:00	331	291	622
	23:00	213	229	442
	Daily Total	12,757	12,547	25,304
	Weekly Total	97,937	96,662	194,599

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

JULY 2002

Isle of Palms Fire Department
Monthly Report
July Contents

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Isle of Palms Fire Department
July 2002
Call Summary

7/4/02 Fire Department responded to an emergency medical call on Waterway Boulevard. Upon arrival, found a 42-year-old female that had fallen off a boat. Patient was sitting in the back of the boat and stated she had cheek and lower back pain. Fire Department personnel assessed vital signs and a C-collar, cold pack and backboard were applied to the patient. Patient was transported via Charleston County EMS to East Cooper ER for further evaluation.

7/4/02 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 2-year-old female unresponsive. All vitals were normal, but the patient's parents stated that this was the second time this had occurred. Patient was monitored until EMS arrived and transported to Roper ER for further evaluation.

7/5/02 Fire Department responded to an emergency medical call on 43rd Avenue. Upon arrival, found a 27-year-old male who had been involved in an automobile accident. Patient ran into a parked truck and hit his head on the steering wheel. Vitals signs were assessed and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

7/6/02 Fire Department responded to a structure fire on Ocean Boulevard. Upon arrival, found light smoke showing on the 2nd floor, front walkway at the "Sea Cabins." Further investigation revealed an exterior post smoldering. Fire was extinguished and personnel cleared the scene.

7/8/02 Fire Department responded to an emergency medical call on Merritt Boulevard. Upon arrival, found an 89-year-old female lying outside wearing wet clothing. Patient was outside for an undetermined amount of time. Vital signs were assessed and patient was monitored until EMS arrived. Patient was transported to Roper ER for further evaluation.

7/10/02 Fire Department responded to an emergency medical call at the Boardwalk Inn. Upon arrival, found a 5 year-old female lying in bed. Patient had a white liquid coming from her mouth and her parents stated she was having "seizure like motions." Vital signs were assessed and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

7/14/02 Fire Department responded to an emergency medical call on 14th Avenue. Upon arrival, found a 44-year-old male with lacerations to the right foot from a shark bite. Patient stated he was surfing and felt the shark bite his foot. Vital signs were assessed and bleeding was controlled. Patient was transported by private automobile to East Cooper ER for further evaluation.

7/14/02 Fire Department responded to Sullivan's Island Fire Station to stand by, while Sullivan's Island Fire Department responded to Breach Inlet for a water rescue. Personnel were released once scene was cleared.

7/14/02 Fire Department responded to an emergency medical call on Sandcrab Court for a possible suicide attempt. Upon arrival, the Isle of Palms Police Department stated that the patient had left the residence and was heading towards the beach. Fire Department personnel assisted in taking the patient to the ambulance. Patient was transported via Charleston County EMS to East Cooper ER for further evaluation.

7/16/02 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 64-year-old male complaining of tightness in the chest and difficulty breathing. Patient stated he has a history of diabetes and high blood pressure. Vital signs were assessed, patient was placed on oxygen and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

7/19/02 Fire Department responded to arching electrical equipment on Marsh Point Lane. Upon arrival, found light smoke in the second floor hallway. The owner stated the upstairs A/C unit had stopped working. Fire Department personnel checked the unit, power was secured and personnel cleared the scene.

7/20/02 Fire Department personnel responded to a brush fire at the Isle of Palms County Park. Upon arrival, found a small pile of charcoal briquettes that had been discarded into the grass. After further investigation found that the manager of the park had extinguished the fire. Fire Department personnel cleared the scene.

7/24/02 Fire Department personnel responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 72-year-old male complaining of lower back pain. Patient vitals were assessed and found no respiratory distress and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

During the month of July, Fire Department responded to thirty-seven (37) jellyfish stings of which most were walk-ins at Fire Station 1 on J.C. Long Boulevard. In July 2001 there were three (3) jellyfish stings reported.

Isle of Palms Fire Department

Call Report

July 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-317	07/01/2002	1	Public Education	Resident	24 28th Avenue
02-318	07/01/2002	1	Smoke Detector Check	Resident	1207 Palm Boulevard
02-319	07/01/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-320	07/02/2002	1	EMS Assist	Non-Resident	1116 Ocean Boulevard
02-321	07/02/2002	2	EMS Assist	Non-Resident	51 Morgan Cove Drive
02-322	07/02/2002	2	Public Assist	Resident	200 Grand Pavilion
02-323	07/04/2002	1	Public Assist	Resident	Beach behind 2500 block of Palm Blvd.
02-324	07/04/2002	1	Public Appearance	Resident	Charleston Boulevard @ 2nd Avenue
02-325	07/04/2002	1	Public Assist	Resident	Beach behind 2500 block of Palm Blvd.
02-326	07/04/2002	2	Public Appearance	Resident	5800 Palmetto Drive
02-327	07/04/2002	1	EMS Assist	Non-Resident	1901 Waterway Boulevard
02-328	07/04/2002	2	EMS Assist	Non-Resident	3703 Palm Boulevard
02-329	07/04/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-330	07/04/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-331	07/05/2002	2	EMS Assist	Non-Resident	16 43rd Avenue
02-332	07/05/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-333	07/06/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-334	07/06/2002	1	Fire, Outside of Structure	Resident	1300 Ocean Boulevard
02-335	07/07/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-336	07/07/2002	1	EMS Assist	Resident	304 Merrit Boulevard
02-337	07/08/2002	1	EMS Assist	Unclassified	1100 Block of Ocean Boulevard
02-338	07/08/2002	1	EMS Assist	Non-Resident	1207 Palm Boulevard
02-339	07/08/2002	1	EMS Assist	Resident	304 Merrit Boulevard
02-340	07/08/2002	1	EMS Assist	Resident	2503 Cameron Boulevard
02-341	07/09/2002	1	EMS Assist	Non-Resident	Behind 103 Palm Boulevard
02-342	07/10/2002	2	EMS Assist	Non-Resident	7000 Palmetto Drive, Unit 9-E
02-343	07/10/2002	2	EMS Assist	Non-Resident	200 Grand Pavilion, Room 516
02-344	07/10/2002	2	Public Assist	Non-Resident	Intracoastal Waterway
02-345	07/10/2002	2	EMS Assist	Resident	136 Sparrow Drive
02-346	07/10/2002	1	EMS Assist	Non-Resident	Front of 1140 Ocean Boulevard
02-347	07/11/2002	1	Locked In, Trapped	Resident	1116 Ocean Boulevard
02-348	07/12/2002	1	EMS Assist	Resident	2906 Hartnett Boulevard
02-349	07/13/2002	1	EMS Assist	Non-Resident	1140 Ocean Boulevard
02-350	07/13/2002	1	Alarm Malfunction	Resident	500 Ocean Boulevard
02-351	07/13/2002	1	EMS Assist	Non-Resident	1204 Palm Boulevard
02-352	07/14/2002	1	EMS Assist	Non-Resident	1 14th Avenue
02-353	07/14/2002	1	Move Up	Non-Resident	103 Palm Boulevard
02-354	07/14/2002	1	Unintentional False	Resident	Beach behind 3104 Palm Boulevard
02-355	07/14/2002	2	EMS Assist	Resident	Behind 7500 Palmetto Drive, Building B
02-356	07/14/2002	1	Rescue - Not Classified	Non-Resident	Beach behind 500 Ocean Boulevard
02-357	07/14/2002	2	EMS Assist	Resident	25 Sandcrab Court
02-358	07/14/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive
02-359	07/15/2002	2	Water Removal	Resident	5 Edgewater Alley
02-360	07/15/2002	2	Public Assist	Resident	8500 Palmetto Drive
02-361	07/15/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-362	07/15/2002	1	Spill, Leak - No Fire	Resident	2207 Palm Boulevard
02-363	07/16/2002	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
02-364	07/16/2002	1	EMS Assist	Non-Resident	1303 Palm Boulevard
02-365	07/16/2002	2	EMS Assist	Non-Resident	6 Dunecrest Lane

Isle of Palms Fire Department

Call Report

July 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-366	07/16/2002	1	EMS Assist	Non-Resident	1300 Palm Boulevard
02-367	07/17/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-368	07/17/2002	1	EMS Assist	Non-Resident	Front of 1004 Ocean Boulevard
02-369	07/18/2002	2	Alarm Malfunction	Resident	3505 Palm Boulevard
02-370	07/18/2002	1	Public Assist	Non-Resident	1140 Ocean Boulevard
02-371	07/18/2002	2	EMS Assist	Resident	3404 Palm Boulevard
02-372	07/18/2002	2	EMS Assist	Resident	50 41st Avenue
02-373	07/18/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-374	07/19/2002	2	EMS Assist	Non-Resident	17 42nd Avenue
02-375	07/19/2002	2	EMS Assist	Non-Resident	38 Grand Pavilion
02-376	07/19/2002	2	Public Assist	Resident	24 28th Avenue
02-377	07/19/2002	2	Arcing Electrical Equipment	Resident	2 Marsh Point Lane
02-378	07/20/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-379	07/20/2002	1	Rescue - Not Classified	Resident	Front of 900 Ocean Boulevard
02-380	07/20/2002	1	Brush Fire	Resident	1 14th Avenue
02-381	07/21/2002	2	EMS Assist	Non-Resident	Behind 200 Grand Pavilion
02-382	07/22/2002	2	Unintentional False	Resident	Beach at end of 48th Avenue
02-383	07/23/2002	1	EMS Assist	Non-Resident	Palm Boulevard @ 25th Avenue
02-384	07/24/2002	2	EMS Assist	Non-Resident	3600 Palm Boulevard
02-385	07/24/2002	1	EMS Assist	Non-Resident	Beach behind 2208 Palm Boulevard
02-386	07/24/2002	1	Assist Police	Non-Resident	Beach behind 700 block of Ocean Blvd.
02-387	07/25/2002	1	EMS Assist	Resident	2906 Hartnett Boulevard
02-388	07/25/2002	2	EMS Assist	Resident	26 Morgan Cove Drive
02-389	07/26/2002	1	EMS Assist	Non-Resident	Behind 1300 Ocean Boulevard
02-390	07/26/2002	1	EMS Assist	Non-Resident	1207 Palm Boulevard
02-391	07/26/2002	1	EMS Assist	Non-Resident	711 Ocean Boulevard
02-392	07/27/2002	1	EMS Assist	Non-Resident	1000 block of Ocean Boulevard
02-393	07/27/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-394	07/27/2002	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
02-395	07/27/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-396	07/27/2002	1	EMS Assist	Non-Resident	1304 Ocean Boulevard
02-397	07/27/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-398	07/27/2002	1	EMS Assist	Resident	Isle of Palms Connector
02-399	07/28/2002	1	EMS Assist	Non-Resident	1120 Ocean Boulevard
02-400	07/28/2002	1	EMS Assist	Non-Resident	1 14th Avenue
02-401	07/28/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-402	07/28/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-403	07/28/2002	1	EMS Assist	Non-Resident	Behind 1140 Ocean Boulevard
02-404	07/28/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-405	07/28/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-406	07/28/2002	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
02-407	07/28/2002	1	EMS Assist	Non-Resident	Behind 1008 Ocean Boulevard
02-408	07/29/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-409	07/29/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-410	07/29/2002	1	EMS Assist	Resident	30 J.C. Long Boulevard
02-411	07/29/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-412	07/30/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-413	07/30/2002	2	EMS Assist	Non-Resident	5200 Palm Boulevard
02-414			VOID BY DISPATCH		

Isle of Palms Fire Department

Call Report

July 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-415	07/30/2002	1	EMS Assist	Non-Resident	Behind 1116 Ocean Boulevard
02-416	07/30/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-417	07/30/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-418	07/30/2002	1	EMS Assist	Non-Resident	1111 Ocean Boulevard
02-419	07/30/2002	1	EMS Assist	Non-Resident	1111 Ocean Boulevard
02-420	07/30/2002	1	EMS Assist	Non-Resident	617 Ocean Boulevard
02-421	07/31/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-422	07/31/2002	2	EMS Assist	Non-Resident	8000 Palmetto Drive
02-423	07/31/2002	1	EMS Assist	Non-Resident	1513 Palm Boulevard
02-424	07/31/2002	1	EMS Assist	Non-Resident	914 Ocean Boulevard
02-425	07/31/2002	1	Search	Non-Resident	Behind 1300 block of Ocean Boulevard
02-426	07/31/2002	2	Unintentional False	Non-Resident	Behind 4200 Palm Boulevard
02-427	07/31/2002	1	Search	Non-Resident	Behind 4700 Palm Boulevard

Total Calls	110
District 1	80
District 2	29
OOJ/Mutual Aid	1
Resident	32
Non-Resident	77
Unclassified	1
Total EMS Calls	81
District 1	62
District 2	19
OOJ/Mutual Aid	0
Resident	12
Non-Resident	68
Unclassified	1

Isle of Palms Fire Department

Call Report for Wild Dunes

July 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-321	07/02/2002	2	EMS Assist	Non-Resident	51 Morgan Cove Drive
02-322	07/02/2002	2	Public Assist	Resident	200 Grand Pavilion
02-326	07/04/2002	2	Public Appearance	Resident	5800 Palmetto Drive
02-342	07/10/2002	2	EMS Assist	Non-Resident	7000 Palmetto Drive, Unit 9-E
02-343	07/10/2002	2	EMS Assist	Non-Resident	200 Grand Pavilion, Room 516
02-355	07/14/2002	2	EMS Assist	Resident	Behind 7500 Palmetto Drive, Building B
02-357	07/14/2002	2	EMS Assist	Resident	25 Sandcrab Court
02-358	07/14/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive
02-359	07/15/2002	2	Water Removal	Resident	5 Edgewater Alley
02-360	07/15/2002	2	Public Assist	Resident	8500 Palmetto Drive
02-365	07/16/2002	2	EMS Assist	Non-Resident	6 Dunecrest Lane
02-375	07/19/2002	2	EMS Assist	Non-Resident	38 Grand Pavilion
02-377	07/19/2002	2	Arcing Electrical Equipment	Resident	2 Marsh Point Lane
02-381	07/21/2002	2	EMS Assist	Non-Resident	Behind 200 Grand Pavilion
02-388	07/25/2002	2	EMS Assist	Resident	26 Morgan Cove Drive
02-422	07/31/2002	2	EMS Assist	Non-Resident	8000 Palmetto Drive

Total Calls	16
Resident	8
Non-Resident	8
Unclassified	0
Total EMS Calls	11
Resident	8
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

July 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	110	80	29	1	421	84	379
Working Structure Fire					4		4
Outside Structure	1	1			1		2
Vehicle Fire							1
Brush,Grass, Leaves	1	1			12	4	8
Trash, Rubbish							
Explosion, no fire					1		
Spill with fire					1		
Other Fires					1		1
Overpressure Rupture					1		
Emergency Med. Call	81	62	19		231	42	193
Lock-in, Trapped	1	1			8	3	8
Search	3	3			9	5	14
Extrication					1		
Rescue-not classified	2	2			5	1	6
Spill, leak, no fire	1	1			4	1	5
Power Line Down					1		
Arcing Elec. Equip.	1		1		8	3	9
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition						2	5
Water Removal	1		1		2		
Smoke Removal							1
Animal Rescue							
Assist Police					4		
Unauthorized Burning							
Move-Up	1			1	9	2	10
Service Call					3		1
Smoke Scare					4	2	6
Contolled Burn					1		
Steam Mistaken, smoke					1		
Malicious False							
Bomb Scare							
Alarm Malfunction	2	1	1		12	6	15
Unintentional False	3	1	2		31	4	16
Unclassified					1	1	2
Supplemental	12	7	5		65	8	72

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

July 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector	1	1			2	2	13
Station Tour							2
Public Education	1	1			2		
Public Appearance	2	1	1		13		8
Assist Motorist							3
Public Assist	8	4	4		43	5	37
Other					5	1	9
Total	12	7	5		65	8	72

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29						223
Non-Resident	11	3	17	16	19	38	80						184
Unclassified	0	1	3	3	5	1	1						14
Total	40	20	51	50	59	91	110	0	0	0	0	0	421

Isle of Palms Fire Department

Pre-Incident Survey Report

July 2002

All Pre-Incident Surveys are current.

Isle of Palms Building Department
Monthly Fire Inspection Report
2002

Total Inspections 8 Total Violations 3

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
7/2		Yes	Seabrook	Do Re Mi	1	8/15/02	B	VI
7/2		Yes	Seabrook	My Favorite		10/2/02	M	V
7/2		Yes	Seabrook	Ben & Jerry	1	8/30/02	M	V
7/2		Yes	Seabrook	Sugar Daddy		8/15/02	M	V
7/2		Yes	Seabrook	Island House	1	8/20/02	B/S	VI
7/2		Yes	Seabrook	WD Arc		10/2/02	B/S	VI
7/2		Yes	Seabrook	Links Club House		10/2/02	B/M/S	VI
7/2		Yes	Seabrook	Links Maintenance		10/2/02	S/B	VI

Violations
July 2002

7/2/2002	A Dough Re Mi	Patch sheetrock/ceiling by bar and ice machine.
7/2/2002	Ben & Jerry's	Extinguisher due for service.
7/2/2002	Island House	Remove storage from electrical room.

Isle of Palms Fire Department
Training Report
July 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	942	Total Training Hours	125
Hours Per Person	32.483	Hours Per Person	11.364

All career personnel received classroom and practical training in Pump Operations. The subjects covered are part of the South Carolina Fire Academy's new Pump Operations course. The three weeks of classroom training focused on Theoretical and Fireground Hydraulic computations. A practical exercise was held where each student was able to operate the pump after determining the proper discharge pressures for each of the hose lines used.

Medical in-service training covered General Patient Assessment, Airway Management, and Shock.

Volunteers received training in response to medical emergencies. The departmental Medical First Responder course also continued.

Captain Bob Maibach is the lead instructor and Engineer Joe McGinnis is serving as an assisting instructor for an NFPA Firefighter I through the South Carolina Fire Academy. The course is being held at the Goose Creek Rural Fire Department. Firefighters Jeff Stickney and Eric Stinnett are both students in the course.

The Isle of Palms Fire Department is hosting an OSHA Firefighter course. Lieutenant William Topping is the lead instructor and Engineer McGinnis also is assisting with this course. Firefighter Thomas Buckhannon is a student in the course.

Captain Maibach served as an evaluator for an OSHA Firefighter course held at the Berkeley County Emergency Services Training Center in Moncks Corner. He also worked as the lead instructor for a Hazardous Materials Operations course held at the facility.

Lieutenant Fred Tetor successfully completed the Fire Inspection Practices and Procedures course through the Fire Academy. The course was held at the academy's regional office in North Charleston.

Firefighter Hohns Rodden successfully completed the Fire Academy's Basic Auto Extrication course held at the North Charleston Fire Department's training facility on Cross County Road.

The Volunteer and Explorer rosters are currently at 11 members.

Isle of Palms Fire Department

Training Report

July 2002

Career Personnel	Hours
Chief Graham	33
Captain Maibach	116
Captain Bullock	21
Captain Kramer	24
Captain Nilsen	24
Lieutenant Braun	26
Lieutenant Tetor	37
Lieutenant Topping	47
Bacon	28
Bloom	18
Burnette	27
Ciappa	25
Clark	25
Dowdy	32
Drawdy	27
Eagle	24
Friend	21
Gadsden	25
Gervais	25
Hathaway	25
McGinnis	54
Micalizzi	25
Morris	25
Morton	21
Mrowca	27
Riddle	46
Rodden	41
Stinnett	48
Wallace	25
Total for Month	**942**
Average Per Person	**32.483**

Volunteer/Explorer Personnel	Hours
Buckhannon	54
Corbett, C.	4
Corbett, D.	8
Fribbs	0
Graham	6
Jenkins	4
Levay	0
McGrew	6
Mitchum	6
Stickney	34
Topping II	3
Total for Month	**125**
Average Per Person	**11.364**

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June	4,500	3,300	800		**8,600**
July	4,500	20,000	100		**24,600**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**31,500**	**117,800**	**86,400**	**1,000**	**236,700**

Isle of Palms Fire Department

Monthly Water Usage Log

July 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5					0
6					0
7					0
8					0
9	1,000				1,000
10	1,500				1,500
11	1,000				1,000
12	1,000				1,000
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20			100		100
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30		10,000			10,000
31		10,000			10,000
Total	4,500	20,000	100	0	24,600

A M Gale

Chief's Signature:

Water Department notified on: 8/5/02

Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

July 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
7/9	Chief's Truck	Replaced windshield	0.00	$0.00	1.00	$0.00	1045205017
7/25	Chief's Truck	Replaced coil and checked solenoid	0.00	$0.00	1.00	$121.58	1045205017
7/18	Engine 2	Repaired right front hub	1.00	$0.00	0.00	$0.00	1045205017
7/18	Engine 2	Replaced hose for air conditioner and recharged the system	0.00	$0.00	0.00	$0.00	1045205017
7/26	Engine 2	Replaced protective molding by ladder rack	2.00	$41.00	0.00	$0.00	1045205017
7/5	Engine 4	Replaced starter on generator	1.00	$0.00	0.00	Invoice Due	1045205017
7/9	Rescue 1	Adjusted brakes and repaired throttle control	1.00	$0.00	0.00	Invoice Due	1045205017
7/23	Rescue 3	Repaired left rear tire	0.50	$0.00	0.00	$0.00	1045205017
7/21	Truck 1	Installed protective cover for Thermal Imager	0.00	$0.00	2.00	$40.00	1045205017
7/26	Truck 1	All tires rotated	0.00	$0.00	2.00	$45.00	1045205017
7/26	Truck 1	Replaced starter and solenoid for onboard generator	3.00	$0.00	0.00	$0.00	1045205017
7/13	Station 1	Replaced exterior electrical outlets	0.00	$0.00	0.00	Invoice Due	1045205026
7/14	Station 1	Repaired laundry room door	0.25	$0.00	0.00	$0.00	1045205026
7/14	Station 1	Replaced tiles on floor of women's bathroom	0.75	$3.00	0.00	$0.00	1045205026
7/21	Station 1	Replaced broken light cover in apparatus stall	0.50	$90.00	0.00	$90.00	1045205026
7/21	Station 1	Replaced bottom shelf under kitchen sink	1.00	$14.67	0.00	$0.00	1045205026
7/23	Station 2	Repaired faucet in men's bathroom	1.00	$22.00	0.00	$0.00	1045205026
7/23	Station 2	Replaced door bell	0.50	$0.00	1.50	$76.75	1045205026
7/25	Station 2	Replaced door cables on dishwasher	0.00	$0.00	1.00	$83.97	1045205026
7/29	Station 2	Replaced broken light covers in apparatus stall	2.00	$490.00	0.00	$490.00	1045205026
		Totals	**14.50**	**$660.67**	**8.50**	**$947.30**	

Isle of Palms Fire Department
Personnel Report
July 2002

7/3/02 Explorer's meeting at Station 1.

7/10/02 Engineer Drawdy escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

7/10/02 Volunteer meeting at Station 1.

7/17/02 Explorer's meeting at Station 1.

7/24/02 Volunteer meeting at Station 1.

7/25/02 Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

July Birthdays: Michael Ciappa and Volunteer Andrew Levay.

Isle of Palms Fire Department
Public Relations Report
July 2002

7/1/2002 Captain Maibach, Engineers Ciappa and Gervais and Firefighter Hathaway talked about fire prevention to youth groups at the Isle of Palms Recreation Department.

7/1/2002 Engineer Ciappa and Explorer Graham checked smoke detectors at City Hall and replaced batteries.

7/4/2002 Engineer McGinnis, Firefighters Bacon and Jenkins attended the annual Fourth of July Parade on Charleston Boulevard with Engine 3.

7/4/2002 Captain Nilsen and Engineer Mrowca assisted Turtle Watch by placing barrier tape and stakes around a turtle nest on the beachfront.

7/4/2002 Engineer McGinnis, Firefighters Bacon and Jenkins attended the annual Fourth of July celebration at the Island House in Wild Dunes with Engine 3.

7/4/2002 The following personnel which included Volunteers, Explorers and personnel on duty, made the July 4th Fire Works display a huge success: Chief Graham, Nilsen, Ciappa, Gadsden, Stinnett, Clark, Topping, Gervais, Morris, Hathaway, Mrowca, McGinnis, Bacon, Eagle, Riddle, Rodden, Clark, Morton and Volunteer Firefighters Jenkins, Gorbett, Stickney, Buckhannon and Explorers Graham and Mitchum.

7/8/2002 Captain Maibach attended the Charleston County Training Officers Association meeting at the Charleston County Office Building.

7/15/2002 B-Shift replaced and installed reflective signs at the emergency vehicle accesses on the beach. The new signs are easily visible at night.

7/18/2002 Captains Kramer, Maibach and Engineer McGinnis assisted a citizen with the recovery of keys from an elevator shaft on Ocean Boulevard.

Linda Tucker

From:
Sent: Saturday, July 13, 2002 1:31 PM
ltucker@iop.net
Subject: FOURTH OF JULY

I WANT TO THANK YOU FOR A MOST ENJOYABLE FOURTH OF JULY FOR MY FRIENDS AND FAMILY. THE BEACH IS WIDE AND CLEAN AND THE PEOPLE ARE FRIENDLY.
WE HAVE BEEN TO MANY FIREWORKS CELEBRATIONS OVER THE YEARS, BUT THIS FOURTH WILL FOREVER STAY WITH US AS ONE OF THE BEST DISPLAYS WE HAVE EVER SEEN.
AS A FREQUENT VISITOR TO YOUR FAIR CITY, I WISH TO EXPRESS MY CONGRATUATIONS TO A WELL PRESENTED AND WELL REMEMBERED DAY.

THANK YOU ONCE AGAIN,

HENRY AND HARRIETT

VIRGINIA BEACH, VIRGINIA 23462

July 5

Dear Capt Kramer and the personnel of the IOP Fire Department,

I just want to thank you for your timely response to our 911 call on June 30 when my son [redacted] had a seizure. I was so scared because this had never happened before. All of the emergency personnel who came to the house were so professional and helpful but I didn't get the chance to thank anyone. Please relay my heartfelt appreciation to those involved. Justin regained consciousness on the way to the hospital. Nothing in the ER exam and lab tests could pinpoint the cause of the seizure. He has been fine this week, but we have more doctors appointments to come.

Thank you also for bringing Justin an IOP Fire & Rescue shirt. The one that was cut off him WAS one of his favorites, but some things are more important than a shirt!

Once again, thank you so much!

Sincerely,

Barbara [redacted]

First United ethodist Church

21st Avenue & Palm Blvd
Post Office Box 807
Isle of Palms, SC 29451

Phone: 843.886.6610
Fax: 843.886.3760
iopmethodist@juno.com

Gloria Robbins Davis
-Minister

July 2, 2002

Chief Ann Green
I.O.P. Fire Department
30 J. C. Long Blvd.
Isle of Palms, SC 29451

Dear Chief Green:

I wish to extend my thanks and appreciation on behalf of the First Methodist Emergency Response Committee for the First Aid training your staff conducted at our facility.

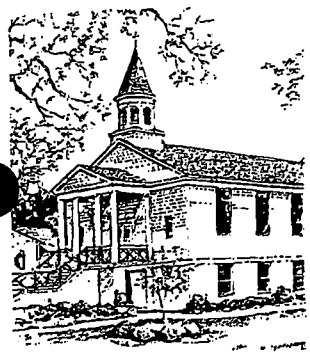
We feel this was a good start for emergency response training for our members. The participants have shown a very positive attitude about the course.

We hope to build on this start and offer more programs in the future. There appears to be a lot of interest in C.P.R. training. It is our hope to have your department assist once again in a C.P.R. program in the coming weeks. We will be contacting you.

If I can assist you or your department in any way, please feel free to call me. Thank you again for your help.

Best regards,

Charles P. Engle

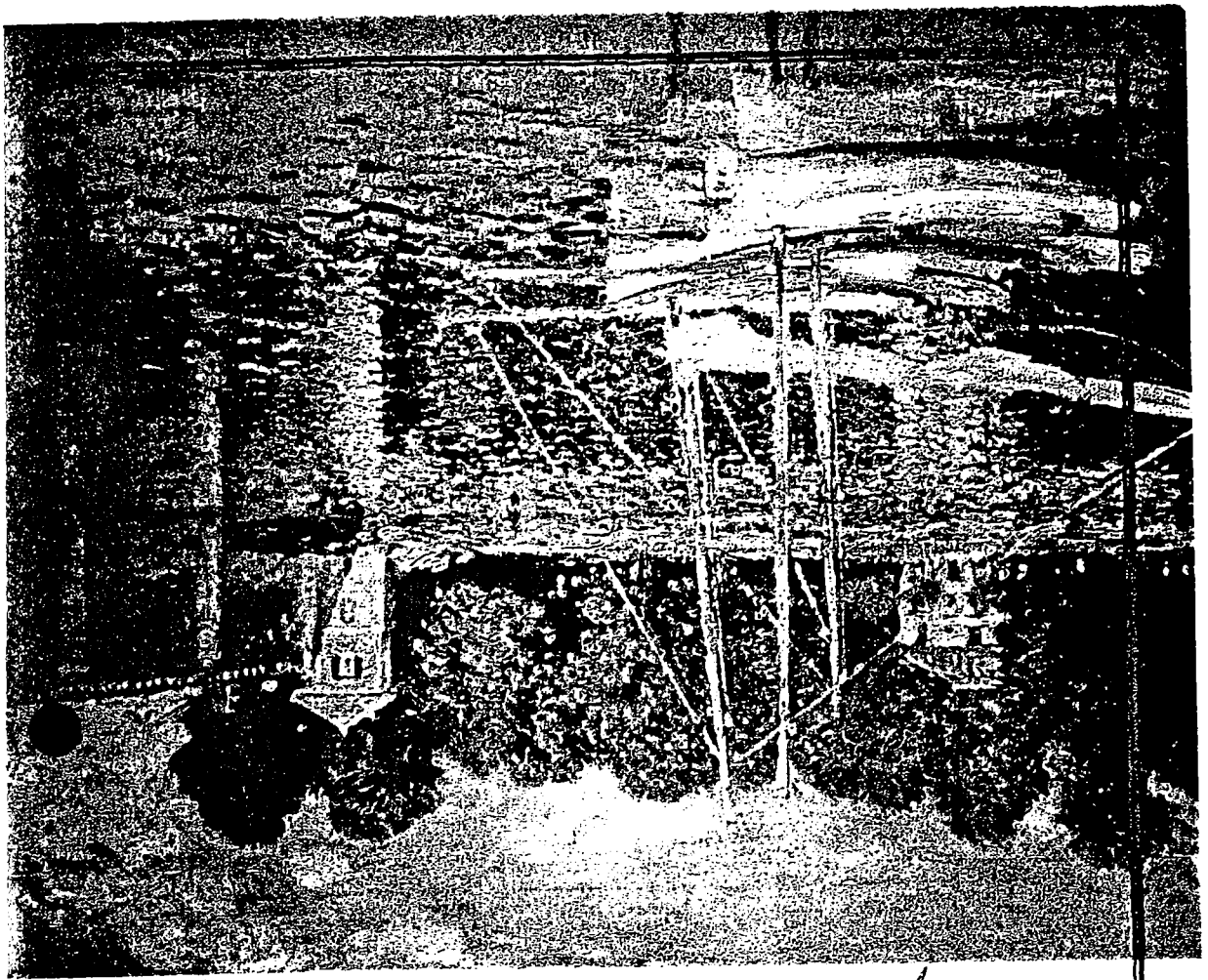


RE:
Engineer Steve Riddle

To The Gentlemen Who rescued my husband:

THANK YOU!

We both Thank you very much. Our 5 children do too. I grew up on the Isle Of Palms, but Ricky is from Arkansas. It was a valuable lesson to me + to him. We have used it as a learning tool for our children. Thank you for your time and energy. We are glad you were there. May God Bless each one of you. My father was a police officer for the IOP police departmen



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and I think you all are great.

THE PORT OF ARGENTEUIL

Jeu De Paume, Louvre, Paris

Monet

(1840-1926)

Sincerely,
Ricky + Nancy
(:)

(Henry is my father)

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CHARLESTON COUNTY PARK
& RECREATION COMMISSION

July 10, 2002

Ms. Linda Tucker
City Administrator,
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Linda:

Thank you for your June 20, 2002 letter regarding emergency vehicular access through the Isle of Palms County Park (IOPCP). The Charleston County Park and Recreation Commission (CCPRC) is also interested in improving emergency access through IOPCP without jeopardizing safety. CCPRC Development Division personnel are currently working on a design to create an emergency access entrance. Fire Chief Graham mentioned the possibility of using Isle of Palms Accommodations Tax funds to help fund this improvement. Does this possibility exist? Please advise.

The City of Isle of Palms and other emergency response agencies would be allowed to use this vehicular access entrance for emergency purposes only. No routine (non-emergency related) access use would be allowed by the City of Isle of Palms or non-CCPRC entities. IOPCP would not utilize this new entrance for routine visitor access purposes.

If you are in agreement with the above information, I propose a meeting with CCPRC Development and Operations personnel, and the appropriate City of Isle of Palms personnel.

Thank you for your assistance on this project thus far and I look forward to your response.

Sincerely,

Tom O'Rourke
Executive Director

861 Riverland Drive / Charleston, South Carolina 29412 / (843) 762-2172 / FAX (843) 762-2683
A Professional Member of the South Carolina Recreation and Park Association

South Carolina
Department of Transportation
Charleston County Maintenance
2401 Maintenance Way
North Charleston, South Carolina 29406

19 July 2002

Linda Lovvorn Tucker
City Administrator, Isle Of Palms
P. O. Drawer 508
Isle Of Palms, SC 29451

Subject: Unresolved Topics with SCDOT

Dear Linda,

Thank you for your letter of July 12, 2002 requesting my assistance in reconciling several unresolved issues between SCDOT and City of Isle of Palms. Most of these issues must be resolved by the District Office, but the below paragraphs should give you information as to where your requests are at this point in time.

- Item (1) Intersection at Palm and Carolina: Underway.
- Item (2) Street Parking at J. C. Long: District Traffic Engineer has for action and will provide a response.
- Item (3) Parking on ROW of 14th Avenue: District Traffic Engineer has for action and will provide a response.
- Item (4) Reflectors on IOP Connector: A contract was let in March to install pavement markers on numerous roads in multiple counties. We estimate the contractor will be in Charleston County and complete the IOP Connector portion by the end of August.
- Item (5) Encroachment Permit for Street Print Crosswalks: Permit was signed on 16 July 2002.
- Item (6) Pedestrian Warning Signs and lights on Palm Boulevard: District Traffic Engineer has for action and will provide a response.
- Item (7) Relocation of County Park Sign at 14th and Palm: District Traffic Engineer has for action, and will provide a response.

I have forwarded a copy of this letter and your letter to the District Traffic Engineer, Bryan Webb. You should be hearing from him shortly on those issues above that fall under his purview. If I can be of assistance, please contact me at 740-1655 x 501, or Bryan Webb at 740-1665 x 118.

Sincerely,
Chuck
Charles O. Skipper, PE
Resident Maintenance Engineer

cc: C. T. Murray, SCDOT District 6 Maintenance Engineer
B. Webb, District Traffic Engineer
R. T. Clark, District Engineer Administrator

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

COMMISSIONERS:

Elected:
Howard F. Burky, Chairman
Thomas B. Pritchard, Vice-chairman
Terry Seabrook

Ex-Officio
Joseph P. Riley, Jr., Mayor
Louis L. Waring, Councilmember

OFFICERS:

William E. Koopman, Jr., General Manager
John B. Cook, P.E., Asst. General Manager/Engineer
Kin Hill, P.E., Director of Operations
Dorothy G. Harrison, Dir.of Admin. Services

COMMISSIONERS OF PUBLIC WORKS

Of the City of Charleston
South Carolina

July 15, 2002

The Honorable F. Michael Sottile
City of Isle of Palms
P O Drawer 508
Isle of Palms, SC 29451

Re: Water Main Break

Dear Mayor Sottile:

Thank you for your July 8, 2002 letter regarding the above subject. As you correctly noted in your letter, Charleston CPW staff had notified the Isle of Palms Water and Wastewater Commission in accordance with the conditions of our water supply agreement. However, this is the first time we have been informed of your desire to have the City of Isle of Palms (in addition to the Commission) notified; so, of course, we had not "officially" notified the City during this past incident. We can certainly make it a part of our standard operating instruction to notify either you or the City Administrator directly in the event of an incident which threatens the water supply connection or could result in a boil water advisory.

I will hasten to add that our staff was in frequent contact with Mr. George Gross and his staff as we went through the process of making this most difficult underwater repair. And, as usual, the Isle of Palms' Commission staff, Mr. Gross, as well as Mr. Greg Gress and Ms. Karen McNamara with Sullivan's Island, were most helpful throughout the incident.

We certainly regret the damage to the water main and we are evaluating every potential solution to make it more durable. Your cooperation is certainly appreciated.

Sincerely,

William E. Koopman, Jr.
General Manager

WEKjr:JBC:pab

C: Marshall Stith, Mayor, S.I.
Karen McNamara, S.I.
Greg Gress, S.I.
George Gross, IOP Commission
Linda Tucker, IOP
CPW Officers
Mark Cline, Hanahan WTP

cc: IOP City Council

J. MARSHALL STITH
MAYOR

TOWN COUNCIL
RL J. SMITH, MAYOR PRO-TEM
PENN L. HAGOOD
DEBRA HAZEN-MARTIN
PATRICK M. O'NEIL
ALYS ANNE WIEDEKE
WILLIAM J. WOOD

TOWN OF SULLIVAN'S ISLAND

LAWRENCE A. DODDS
TOWN ATTORNEY

KAREN J. McNAMARA
TOWN ADMINISTRATOR

CAROLYN R. KRUGER
TOWN CLERK

DANIEL J. HOWARD
CHIEF OF POLICE

M. ANTHONY STITH
FIRE CHIEF

P.O. BOX 427
SULLIVAN'S ISLAND, SC 29482

TELEPHONE
(843) 883-3198
FAX (843) 883-3009

July 12, 2002

Mr. William Koopman, Commissioners of Public Works
PO Box 568
Charleston, South Carolina 29402

Dear Billy:

This letter concerns the recent CPW main water line break that occurred in the Harbor. This break resulted in Isle of Palms Water and Sewer Commission issuing a boil water advisory due to their switch to the standby well. Although the Town did not change water supply, we did issue an advisory also.

It has been determined that CPW notified the dispatcher that there might be a reduction in pressure and this information was passed along to the person on duty at Sullivan's Island. Our concern is that no "official" notification was made to the Town either through the Department Head, the Town Administrator, or any of the Councilmembers. When a situation like this arises which potentially affects everyone on the Island, certain actions need to be taken to mitigate any problems with the residents. Those actions need to be determined with a full understanding of the problem or the situation.

In the future, if there are any problems with the main water supply, please notify the Town Administrator and/or the Water and Sewer Manager immediately. They can both be reached 24 hours a day and will contact the Councilmembers and me in taking the appropriate steps for the citizens of the Town. As you are probably well aware, the constituents like to call their elected officials for explanations as soon as they hear of anything.

As always, I appreciate your attention to this matter.

Sincerely,

J. Marshall Stith, Mayor

cc: Town Council
F. Michael Sottile, Mayor, and City Council, City of Isle of Palms
Linda Tucker, City Administrator, City of Isle of Palms
Greg Gress, Water and Sewer Manager, Town of Sullivan's Island
George Gross, Manager, Isle of Palms Water and Sewer Commission

PS Billy, Please call me as well!

CITY OF
ISLE
OF
PALMS South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

July 8, 2002

Mr. William Koopman, Charleston Commissioners of Public Works
Post Office Box 568
Charleston, South Carolina 29402

RE: Recent Water line break

Dear Mr. Koopman:

This letter is in reference to the recent Charleston Commissioners of Public Works (CCPW) water line break. As you know, this break caused Isle of Palms Water and Sewer Commission to turn off the valve between the two systems and activate the standby well. This action resulted in boil water advisory.

In researching how this situation unfolded, the City was able to determine that the CCPW Hanahan plant personnel had notified the Isle of Palms dispatcher that there might be a reduction in pressure on Sullivan's Island as a result of a water line break and that information was subsequently passed along by the dispatcher to the duty person on Sullivan's Island. However, no "official" notification was made to Isle of Palms. In fact, the City's personnel first heard of the break at a party on Sunday night.

In the future, if any action occurs which might jeopardize Charleston Commissioners of Public Works water service to the Isle of Palms, please notify not only the Isle of Palms Water and Sewer Commission, but also the City of Isle of Palms as well. City Hall is the first place people call when they get wind of a problem and they expect the Mayor, City Council and the Administrator to be able to give them an explanation. Please help us be prepared to do so by communicating system occurrences to us. Thank you for your kind and prompt attention to this matter.

Very truly yours,

F. Michael Sottile
Mayor

cc City Council
J. Marshall Stith, Mayor, and Town Council of the Town of Sullivan's Island
George Gross, Manager, Isle of Palms Water and Sewer Commission
Karen McNamara, Town Administrator, Town of Sullivan's Island
Greg Gress, Water and Sewer Manager, Town of Sullivan's Island
Rhonda Gibbons via Chief Buckhannon, Isle of Palms Police Department Telecommunications

§ 56-5-3110. Pedestrian obedience to traffic-control devices and traffic regulations.

References

(a) A pedestrian shall obey the instructions of any official traffic-control device specifically applicable to him unless otherwise directed by a police officer.

(b) Pedestrians shall be subject to traffic and pedestrian-control signals as provided in §§ 56-5-970 and 56-5-990.

(c) At all other places pedestrians shall be accorded the privileges and shall be subject to the restrictions stated in this chapter.

HISTORY: 1962 Code § 46-431; 1952 Code § 46-431; 1949 (46) 466; 1977 Act No. 145 § 1.

REFERENCES

CROSS REFERENCES--

Pedestrian walk and wait signals, see § 56-5-990.

RESEARCH AND PRACTICE REFERENCES--

7A Am Jur 2d, Automobiles and Highway Traffic §§ 286, 483-486.
60A C.J.S., Motor Vehicles §§ 388(1), 388(2).
12 S.C. Juris. Magistrates and Municipal Judges § 22.
9 Am Jur Trials 427, Child-Pedestrian Accident Cases.

ANNOTATIONS--

Who is "pedestrian" entitled to rights and subject to duties provided by traffic regulations or judicially stated. 35 ALR4th 1117.

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§ 56-5-3120. Local regulations.

References

Local authorities may by ordinance require that pedestrians shall strictly comply with the directions of any official traffic-control signal and may by ordinance prohibit pedestrians from crossing any roadway in a business district or any designated highways except in a crosswalk.

HISTORY: 1962 Code § 46-432; 1952 Code § 46-432; 1949 (46) 466.

REFERENCES

CROSS REFERENCES--

General structure, organization, powers, duties, functions and responsibilities of all municipalities, see §§ 5-7-10 et seq.

RESEARCH AND PRACTICE REFERENCES--

60 C.J.S., Motor Vehicles § 35.

ANNOTATIONS--

Who is "pedestrian" entitled to rights and subject to duties provided by traffic regulations or judicially stated. 35 ALR4th 1117.

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§ 56-5-3130. Pedestrians' right-of-way in crosswalks.

References Annotations

(a) When traffic-control signals are not in place or not in operation the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to yield to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

(b) No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close as to constitute an immediate hazard.

(c) Subsection (a) shall not apply under the conditions stated in subsection (b) of § 56-5-3150.

(d) Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

HISTORY: 1962 Code § 46-433; 1952 Code § 46-433; 1949 (46) 466; 1977 Act No. 145 § 2.

REFERENCES

CROSS REFERENCES--

Definition of crosswalk, see § 56-5-500.
Pedestrian walk and wait signals, see § 56-5-990.

RESEARCH AND PRACTICE REFERENCES--

7A Am Jur 2d, Automobiles and Highway Traffic §§ 245-247, 286, 474 et seq.
60A C.J.S., Motor Vehicles §§ 388(1), 389.
3A Am Jur Pl & Pr Forms (Rev), Automobiles and Highway Traffic, Forms 904, 905 (specific allegations in complaints or declarations in actions for damages in automobile accidents arising from failure to grant right of way to pedestrian in crosswalk).
3A Am Jur Pl & Pr Forms (Rev), Automobiles and Highway Traffic, Form 1958 (instruction as to right of way as between vehicle and pedestrian).
3A Am Jur Pl & Pr Forms (Rev), Automobiles and Highway Traffic, Forms 1784-1789 (instructions as to duties of pedestrian).
3A Am Jur Pl & Pr Forms (Rev), Automobiles and Highway Traffic, Forms 481-505 (complaints or declarations in actions for damages in automobile accidents involving pedestrian crossing highway or streets).
9 Am Jur Trials 427, Child-Pedestrian Accident Cases.

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ANNOTATIONS--

Application of "assured clear distance ahead" or "radius of lights" doctrine to accident involving pedestrian crossing street or highway. 31 ALR2d 1424.

Who is "pedestrian" entitled to rights and subject to duties provided by traffic regulations or judicially stated. 35 ALR4th 1117.

ANNOTATIONS

CASE NOTES

1. In General

Applied in Thomas v Bruton (1967, DC SC) 270 F Supp 33, affd (CA4 SC) 390 F2d 658. China v Parrott (1968) 251 SC 329, 162 SE2d 276.

Stated in Bruin v. Tribble (C.A.4 (S.C.) 1956) 238 F.2d 12.

Rights and duties determined under this section [Code 1962 § 46-433]. -Where the plaintiff pedestrian was crossing the street at the time she was struck by the defendant's automobile in the unmarked crosswalk area defined by Code 1962 § 46-258, the respective rights and duties of the parties were determined in the light of the provisions of this section [Code 1962 § 46-433]. Anders v. Nash (S.C. 1971) 256 S.C. 102, 180 S.E.2d 878.

Driver must yield right-of-way. At all crosswalks as defined in Code 1962 § 46-258, the driver of a vehicle must, except when traffic-control signals are in operation, yield the right-of-way to a pedestrian crossing the roadway within the crosswalk, marked or unmarked, when the pedestrian is upon the driver's half of the roadway or approaching so closely from the opposite half of the roadway as to be in danger; and, to so yield, the driver must, if need be, slow down or stop. Anders v. Nash (S.C. 1971) 256 S.C. 102, 180 S.E.2d 878.

Section applicable whether crosswalk marked or unmarked. At all crosswalks the driver of a vehicle must, except when traffic control signals are in operation, yield the right of way to a pedestrian crossing the roadway within the crosswalk, marked or unmarked. Carma v. Swindler (S.C. 1956) 228 S.C. 550, 91 S.E.2d 254.

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§ 56-5-3150. Crossing at other than crosswalks.

References Annotations

(a) Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all vehicles upon the roadway.

(b) Any pedestrian crossing a roadway at a point where a pedestrian tunnel or overhead pedestrian crossing has been provided shall yield the right-of-way to all vehicles upon the roadway.

(c) Between adjacent intersections at which traffic-control signals are in operation pedestrians shall not cross at any place except in a marked crosswalk.

(d) No pedestrian shall cross a roadway intersection diagonally unless authorized by official traffic-control devices and when authorized to cross diagonally pedestrians shall cross only in accordance with the official traffic-control devices pertaining to such crossing movements.

HISTORY: 1962 Code § 46-435; 1952 Code § 46-435; 1949 (46) 466; 1977 Act No. 145 § 3.

REFERENCES

RESEARCH AND PRACTICE REFERENCES--

7A Am Jur 2d, Automobiles and Highway Traffic, §§ 246, 286, 477, 478.

60A C.J.S., Motor Vehicles §§ 388(1), 389.

3A Am Jur Pl & Pr Forms (Rev), Automobiles and Highway Traffic, Form 1959 (instruction as to right of way as between vehicle and pedestrian where there is no crosswalk).

3A Am Jur Pl & Pr Forms (Rev), Automobiles and Highway Traffic, Forms 1784-1789 (instructions as to duties of pedestrian).

3A Am Jur Pl & Pr Forms (Rev), Automobiles and Highway Traffic, Forms 481-505 (complaints or declarations in actions for damages in automobile accidents involving pedestrian crossing highway or streets).

9 Am Jur Trials 427, Child-Pedestrian Accident Cases.

ANNOTATIONS--

Who is "pedestrian" entitled to rights and subject to duties provided by traffic regulations or judicially stated. 35 ALR4th 1117.

ANNOTATIONS

CASE NOTES

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1. In general

Pedestrian must yield right-of-way to traffic. When crossing at any other than an intersection or a crosswalk the pedestrian must yield the right-of-way to vehicular traffic. Thomas v. Bruton (D.C.S.C. 1967) 270 F.Supp. 3, affirmed 390 F.2d 658.

Evidence showed that pedestrian was negligent, and that his negligence was more than 50%, in connection with injuries he suffered when vehicle struck him as he attempted to cross street, thus precluding his recovery in negligence action against motorist; evidence showed that it was dark and rainy out, that pedestrian, who was dressed in dark clothing, quickly entered street in middle of block from between two parked vehicles even though there were crosswalks and traffic signals at both corners, and that motorist was driving no more than 25 miles per hour (m.p.h.), was not driving recklessly, and had his lights and windshield wipers on. Bloom v. Ravoira (S.C. 2000) 339 S.C. 417, 529 S.E.2d 710.

In a negligence action for personal injuries resulting from a collision between a motorist and a pedestrian, the pedestrian's presence in the roadway in violation of §§ 56-5-3150(a), 56-5-3160(b) or 56-5-3160(d) amounted to a lack of due care that combined with the motorist's conduct to cause the pedestrian's injuries. Thus, the pedestrian was chargeable with contributory negligence as a matter of law. Cooper by Cooper v. County of Florence (S.C.App. 1989) 299 S.C. 386, 385 S.E.2d 44, reversed 306 S.C. 408, 412 S.E.2d 417.

Compliance with this section [Code 1962 § 46-435] does not require a pedestrian to either get in a ditch or climb an embankment adjacent to a highway in order to yield the right of way to an approaching vehicle. Johnson v. Finney (S.C. 1965) 246 S.C. 366, 143 S.E.2d 722.

Driver may assume pedestrian will not leave place of safety. Both parties were in plain view of each other and, when the driver first saw the pedestrian, she was at the edge of the roadway in a place of safety. The driver, under the circumstances, had the right to assume that the pedestrian would not leave a place of safety and undertake to cross the highway in front of an oncoming vehicle. Under the evidence, there was not sufficient time for effective action after the peril of the plaintiff became apparent. Hopkins v. Reynolds (S.C. 1964) 243 S.C. 568, 135 S.E.2d 75.

Pedestrian not required to vacate shoulder of highway. The requirement of this section [Code 1962 § 46-435] that a pedestrian yield the right of way does not mean that he must vacate the shoulder of a highway in order to escape collision with a vehicle which leaves the main traveled portion, or else be held to have been guilty of contributory negligence as a matter of law. Smith v. Canal Ins. Co. (S.C. 1955) 228 S.C. 45, 88 S.E.2d 780.

Applied in Dawson v. South Carolina Power Co. (S.C. 1951) 220 S.C. 26, 66 S.E.2d 322.

2. Vehicles traveling in wrong direction

Pedestrian not required to anticipate vehicle traveling in wrong direction. Where plaintiff crossed highway at a place where there was no crosswalk, it was incumbent upon her to yield the right of way to vehicles traveling in the proper direction, but she was not required to anticipate the approach of a vehicle traveling in a northerly direction in the southbound lane of a divided highway, and driver of such vehicle forfeits his statutory preferential status. Myers v. Evans (S.C. 1954) 225 S.C. 80, 81 S.E.2d 32.

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3. Crossing at junction of improved and unimproved roads

Where pedestrian crossed at the junction of an improved road and an unimproved road, where both roads were not publicly maintained, it was her duty to yield the right of way to vehicle, and the driver's right to rely on posted speed limit was subject only to his duty to exercise due care to avoid colliding with her. Carma v. Swindler (S.C. 1956) 228 S.C. 550, 91 S.E.2d 254.

4. Crossing rural highways

Evidence showed that the deceased was walking fifteen or twenty feet off the road on the south shoulder of the eastbound lane of the highway. Both the testimony of an eyewitness and the physical facts indicated that the deceased was struck a few seconds later at or near the center line of the highway. The facts made it clear that the deceased got into the highway at a time when vehicles were approaching from both directions, their headlights clearly visible, and traveling at considerable speed. There was no obstruction to interfere with or obscure his vision. There was no intersecting road or driveway - simply wide-open country. The law of this State gave the right of way to the vehicular traffic - not the pedestrian. To cross the highway under such circumstances was negligence as a matter of law. Dean v. Cole (C.A.4 (S.C.) 1964) 326 F.2d 907, certiorari denied 84 S.Ct. 1168, 377 U.S. 909, 12 L.Ed.2d 178, rehearing denied 84 S.Ct. 1911, 377 U.S. 1010, 12 L.Ed.2d 1059.

Where a pedestrian started across a paved highway in a rural section to go to her mailbox on the other side, it was her duty before attempting to cross the highway, to see that the way was clear, especially since she was about to cross at a point where vehicular traffic had the right of way; and her failure to look would have been contributory negligence. Had she looked, she could not have failed to see defendant's automobile approaching. It is obvious therefore, that she either did not look or, if she looked, she did so in such careless fashion as not to see what was in plain view. In either case she was guilty of contributory negligence as a matter of law. Hopkins v. Reynolds (S.C. 1964) 243 S.C. 568, 135 S.E.2d 75.

5. Passenger alighting from bus

This section [Code 1962 § 46-435] held inapplicable where a passenger who had alighted from a bus crossed a highway in front of the bus while bus was standing still. Flynn v. Carolina Scenic Stages (S.C. 1960) 237 S.C. 340, 117 S.E.2d 364.

6. Children

Where the driver of a vehicle knows, or should know, that children may reasonably be expected to be in, near, or adjacent to the street or highway, he is under a duty to anticipate the likelihood of their running into or across the roadway in obedience to childish impulses, and to exercise due care under the circumstances for their safety. Herring v. Boyd (S.C. 1965) 245 S.C. 284, 140 S.E.2d 246.

Where the defendant was driving through an area where she was warned by a posted sign of the likelihood of the presence of children in or near the roadway, she was charged with the duty of reasonably anticipating the likelihood of children running into or across the highway. Herring v. Boyd (S.C. 1965) 245 S.C. 284, 140

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S.E.2d 246.

Where a motorist knew, or should have known, that the presence of children was likely, this section [Code 1962 § 46-435] would be irrelevant, because, under such circumstances, he would be charged with the duty of easonably anticipating that a child might, in obedience to childish impulses, cross the roadway without yielding. Herring v. Boyd (S.C. 1965) 245 S.C. 284, 140 S.E.2d 246.

If the circumstances are such that a motorist does not know, or have reason to anticipate, that children might be near the line of travel, he would have the right to reasonably assume that all pedestrians in attempting to cross between intersections would yield the right of way, and he would be, under such circumstances, entitled to have this section [Code 1962 § 46-435] charged to the jury as affecting the lawfulness of the operation of his vehicle at the time. Herring v. Boyd (S.C. 1965) 245 S.C. 284, 140 S.E.2d 246.

The fact that children of tender years might not yield the right of way in crossing the road, as required by this section [Code 1962 § 46-435], and thereby suffer injury is the very circumstance which a posted sign is intended to guard against by giving notice to motorists of the likelihood of their presence. Herring v. Boyd (S.C. 1965) 245 S.C. 284, 140 S.E.2d 246.

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STEVE DICKINSON

8/12/02

Attn: Public Safety Committee - I.O.P
Subj: Pedestrian Crosswalks.

Dear Committee members:

IT seems that very few drivers stop for pedestrians at the designated crosswalks. Not only is this in violation of the law it is rude. From a practical point of view, why should we spend $ on Xings if they are of no value? Lets not forget the Safety factor!

We should forget about the crossings or enforce the law. I suggest additional signs which say: "Vehicles must stop for pedestrians in Xing"

S.C State Law

(or in crossing)

"Pedestrians have right of way".

SC. State Law

Thank you,

Steve Dickinson

Steve Dickinson
PO Box 354
Isle of Palms, SC 29451

CITY OF ISLE OF PALMS
P.O. DRAWER 508
ISLE OF PALMS, S.C. 29451

FAX COVER SHEET

WE HAVE ____ PAGES(S) TO SEND NOT INCLUDING THIS COVER PAGE

BUILDING DEPARTMENT TELEPHONE #: (843) 886-9912
BUILDING DEPARTMENT FAX#: (843) 886-3585

Date: 8/2/02

Deliver To: CT

From: DK

Notes:

THE ATTACHED INFO. APPLIES TO UNITS W/ MORE THAN 2 UNITS. STILL RESEARCHING 1 & 2 FAMILY DWELLINGS - WILL REPORT FRIDAY NEXT WEEK.

THANKS

SECTION 906
PORTABLE FIRE EXTINGUISHERS

906.1 Where required. Portable fire extinguishers shall be installed in the following locations.

1. In Group A, B, E, F, H, I, M, R-1, R-2, R-4 and S occupancies.
2. Within 30 feet (9144 mm) of commercial cooking equipment.
3. In areas where flammable or combustible liquids are stored, used or dispensed.
4. On each floor of structures under construction, except Group R-3 occupancies, in accordance with Section 1414.1.
5. Where required by the sections indicated in Table 906.1.
6. Special-hazard areas, including but not limited to laboratories, computer rooms, and generator rooms where required by the code official.

Exception: In Group A, B and E occupancies equipped throughout with quick-response sprinklers, fire extinguishers shall be required only in special-hazard areas.

906.2 General requirements. Fire extinguishers shall be selected, installed and maintained in accordance with this section and NFPA 10.

Exception: The travel distance to reach an extinguisher shall not apply to the spectator seating portions of Group A-5 occupancies.

906.3 Size and distribution. For occupancies that involve primarily Class A fire hazards, the minimum sizes and distribution shall comply with Table 906.3(1). Fire extinguishers for occupancies involving flammable or combustible liquids with depths of less than or equal to 0.25-inch (6.35 mm) shall be selected and placed in accordance with Table 906.3(2). Fire extinguishers for occupancies involving flammable or combustible liquids with a depth of greater than 0.25-inch (6.35 mm) or involving combustible metals shall be selected and placed in accordance with NFPA 10. Extinguishers for Class C fire hazards shall be selected and placed on the basis of the anticipated Class A or Class B hazard.

906.4 Cooking grease fires. Fire extinguishers provided for the protection of cooking grease fires shall be of an approved type compatible with the automatic fire-extinguishing system agent and in accordance with Section 904.11.5.

906.5 Conspicuous location. Extinguishers shall be located in conspicuous locations where they will be readily accessible and immediately available for use. These locations shall be along normal paths of travel, unless the code official determines that the hazard presented indicates the need for placement away from normal paths of travel.

906.6 Unobstructed and unobscured. Fire extinguishers shall not be obstructed or obscured from view. In rooms or areas in which visual obstruction cannot be completely avoided, means shall be provided to indicate the locations of extinguishers.

TABLE 906.1
ADDITIONAL REQUIRED PORTABLE FIRE EXTINGUISHERS

SECTION	SUBJECT
303.5	Asphalt kettles
307.4	Open burning
308.4	Open flames
309.4	Powered industrial trucks
1105.2	Aircraft towing vehicles
1105.3	Aircraft welding apparatus
1105.4	Aircraft fuel-servicing tank vehicles
1105.5	Aircraft hydrant fuel-servicing vehicles
1105.6	Aircraft motor vehicle fuel-dispensing stations
1107.7	Heliports and helistops
1208.4	Dry cleaning plants
1414.1	Buildings under construction or demolition
1416.3	Roofing operations
1504.6.4	Spray-finishing operations
1505.5	Dip-tank operations
1904.2	Lumberyards/woodworking facilities
1908.8	Recycling facilities
1909.5	Exterior lumber storage
2003.5	Organic-coating areas
2106.3	Industrial ovens
2205.5	Service stations
2209.6.4	Marine service stations
2210.6	Repair garages
2306.10	Rack storage
2407.1	Tents and membrane structures
2508.2	Tire rebuilding/storage
2604.2.6	Welding and other hot work
2903.6	Combustible fibers
3308.11	Fireworks
3403.2.1	Flammable and combustible liquids, general
3404.3.3.1	Indoor storage of flammable and combustible liquids
3404.3.7.5.2	Liquid storage rooms for flammable and combustible liquids
3405.4.9	Solvent distillation units
3406.2.7	Farms and construction sites—flammable and combustible liquids storage
3406.4.10.1	Bulk plants and terminals for flammable and combustible liquids
3406.6.5	Tank vehicles for flammable and combustible liquids
3606.5.7	Flammable solids
3808.2	LP-gas

308.4.1 Condition 1. This occupancy condition shall include buildings in which free movement is allowed from sleeping areas, and other spaces where access or occupancy is permitted, to the exterior via means of egress without restraint. A Condition 1 facility is permitted to be constructed as Group R.

308.4.2 Condition 2. This occupancy condition shall include buildings in which free movement is allowed from sleeping areas and any other occupied smoke compartment to one or more other smoke compartments. Egress to the exterior is impeded by locked exits.

308.4.3 Condition 3. This occupancy condition shall include buildings in which free movement is allowed within individual smoke compartments, such as within a residential unit comprised of individual sleeping rooms and group activity spaces, where egress is impeded by remote-controlled release of means of egress from such a smoke compartment to another smoke compartment.

308.4.4 Condition 4. This occupancy condition shall include buildings in which free movement is restricted from an occupied space. Remote-controlled release is provided to permit movement from sleeping rooms, activity spaces and other occupied areas within the smoke compartment to other smoke compartments.

308.4.5 Condition 5. This occupancy condition shall include buildings in which free movement is restricted from an occupied space. Staff-controlled manual release is provided to permit movement from sleeping rooms, activity spaces and other occupied areas within the smoke compartment to other smoke compartments.

308.5 Group I-4, day care facilities. This group shall include buildings and structures occupied by persons of any age who receive custodial care for less than 24 hours by individuals other than parents or guardians, relatives by blood, marriage, or adoption, and in a place other than the home of the person cared for. A facility such as the above with five or fewer persons shall be classified as a Group R-3. Places of worship during religious functions are not included.

308.5.1 Adult care facility. A facility that provides accommodations for less than 24 hours for more than five unrelated adults and provides supervision and personal care services.

308.5.2 Child care facility. A facility, that provides supervision and personal care on less than a 24-hour basis for more than five children 2½ years of age or less shall be classified as Group I-4.

Exception: A child day care facility that provides care for more than five but no more than 100 children 2½ years or less of age, when the rooms where such children are cared for are located on the level of exit discharge and each of these child care rooms has an exit door directly to the exterior, shall be classified as Group E.

SECTION 309
MERCANTILE GROUP M

309.1 Mercantile Group M. Mercantile Group M occupancy includes, among others, buildings and structures or a portion thereof, for the display and sale of merchandise, and involves stocks of goods, wares or merchandise incidental to such purposes and accessible to the public. Mercantile occupancies shall include, but not be limited to, the following:

Department stores
Drug stores
Markets
Motor vehicle service stations
Retail or wholesale stores
Sales rooms

309.2 Quantity of hazardous materials. The aggregate quantity of nonflammable solid and nonflammable or noncombustible liquid hazardous materials stored or displayed in a single control area of a Group M occupancy shall not exceed the quantities in Table 414.2.4.

SECTION 310
RESIDENTIAL GROUP R

310.1 Residential Group "R." Residential Group R includes, among others, the use of a building or structure, or a portion thereof, for sleeping accommodations when not classed as an Institutional Group I. Residential occupancies shall include the following:

R-1 Residential occupancies where the occupants are primarily transient in nature (less than 30 days) including:

Boarding houses (transient)
Hotels (including motels)

R-2 Residential occupancies containing more than two dwelling units where the occupants are primarily permanent in nature, including:

Apartment houses
Boarding houses (not transient)
Convents
Dormitories
Fraternities and sororities
Monasteries

R-3 Residential occupancies where the occupants are primarily permanent in nature and not classified as R-1,

R-2 or I and where buildings do not contain more than two dwelling units, or adult and child care facilities that provide accommodations for five or fewer persons of any age for less than 24 hours.

R-4 Residential occupancies shall include buildings arranged for occupancy as Residential Care/Assisted Living Facilities including more than five but not more than 16 occupants, excluding staff.

Group R-4 occupancies shall meet the requirements for construction as defined for Group R-3 except for the height and area limitations provided in Section 503.

310.2 Definitions. The following words and terms shall, for the purposes of this section and as used elsewhere in this code, have the meanings shown herein.

BOARDING HOUSE. A building arranged or used for lodging for compensation, with or without meals, and not occupied as a single-family unit.

DORMITORY. A space in a building where group sleeping accommodations are provided in one room, or in a series of closely associated rooms, for persons not members of the same family group, under joint occupancy and single management, as in college dormitories or fraternity houses.

DWELLING UNIT. A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

PERSONAL CARE SERVICE. The care of residents who do not require chronic or convalescent medical or nursing care. Personal care involves responsibility for the safety of the resident while inside the building.

RESIDENTIAL CARE/ASSISTED LIVING FACILITIES. A building or part thereof housing a maximum of 16 persons, on a 24-hour basis, who because of age, mental disability or other reasons, live in a supervised residential environment which provides personal care services. The occupants are capable of responding to an emergency situation without physical assistance from staff. This classification shall include, but not be limited to, the following: residential board and care facilities, assisted living facilities, halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug abuse centers and convalescent facilities. Residential care/assisted living facilities housing more than 16 persons shall be classified as a Group I-1.

310.3 Required dwelling unit and guestroom separation. Walls and floors separating dwelling units in the same building, or guest rooms in Group R-1 hotel occupancies, shall be fire partitions or horizontal assemblies as required by Sections 708 and 710.

SECTION 311
STORAGE GROUP S

311.1 Storage Group S. Storage Group S occupancy includes among others, the use of a building or structure, or a portion thereof, for storage that is not classed as a hazardous occupancy.

311.2 Moderate-hazard storage, Group S-1. Buildings occupied for storage uses which are not classified as Group S-2 including, but not limited, to storage of the following:

Aerosols, Level 2 and Level 3
Aircraft hangars
Bags, cloth, burlap and paper
Bamboos and rattan
Baskets
Belting, canvas and leather
Books and paper in rolls or packs
Boots and shoes
Buttons, including cloth covered, pearl or bone
Cardboard and cardboard boxes
Clothing, woolen wearing apparel
Cordage
Furniture
Furs
Glues, mucilage, pastes and size
Grains
Horns and combs, other than celluloid
Leather
Linoleum
Lumber
Motor vehicle repair garages complying with the maximum allowable quantities of hazardous materials listed in Table 307.7(1). (See Section 406.6.)
Petroleum warehouses for storage of lubricating oils with a flash point of 200°F (93°C) or higher
Photo engravings
Resilient flooring
Silks
Soaps
Sugar
Tires, bulk storage of
Tobacco, cigars, cigarettes and snuff
Upholstery and mattresses
Wax candles

311.3 Low-hazard storage, Group S-2. Includes, among others, buildings used for the storage of noncombustible materials such as products on wood pallets or in paper cartons with or without single thickness divisions; or in paper wrappings. Such products may have a negligible amount of plastic trim such as knobs, handles or film wrapping. Storage uses include, but are only limited to, storage of the following:

July 30, 2002

Mr. Dryden G. Taylor
#7-43rd Avenue
Isle of Palms, SC 29451

Dear Mr. Taylor:

For those of you who may not be familiar with Cedar Street, it is a short (2 blocks in length) unmarked street immediately north of and parallel to Palm Boulevard, between 43rd and 45th Avenues. According to correspondence from Nicholas Sottile, Attorney at Law, Cedar St. was a privately owned street of Wild Dunes. However, this is no longer the case, as confirmed by the South Carolina Department of Transportation, whose records show that Cedar St. is now owned by the City of Isle of Palms.

While the street was owned by Wild Dunes, a fence was constructed along the North side of the street to prevent vehicular access to Cedar St., in accordance with a Wildwood Subdivision Covenant. This Covenant was never 100% enforced, as 27 Sand Dollar Drive has had access to Cedar St., since construction of the home at 27 Sand Dollar in 1986.

The fence was essentially destroyed by Hurricane Hugo in 1989, and eventually repaired. After Wild Dunes ceased to own and manage Cedar St. the fence was not kept up, and it's destruction was aided immensely by termite infestation. Since 1996, both 23 and 25 Sand Dollar have had vehicular access to Cedar St.

At the end of March a group of residents (none fronting Cedar St.) , under the direction of the Smiley's, had a new fence constructed (without a building permit) in the easement zone on the North side of Cedar St.

We submit the following for your information and action:

1. Can this fence be built on public property?
2. Can this fence be built without a permit?
3. Can this fence be built in such a way as to prevent access to the hydrant between 21 and 23 Sand Dollar Drive?
4. Can vehicular access to a public road be stopped after the road has been used on a daily basis for more than 5 years?

The homeowners of 23 and 25 Sand Dollar Drive respectfully request your assistance in this matter.

Respectfully,

R. Gifford Beaton

Connie G. Beaton

886-5485

Michael Poinsette, M.D.

Leslie H. Poinsette, M.D.

Samuel P. Howard, Jr.

Jane H. Howard

Lance K. Plumblee

Mobile (864) 420-0154

Christine M. Howard, Attorney

Cc: Chief Tom Buckhannon, Isle of Palms Police Department
Chief Ann Graham, Isle of Palms Fire Department
Mr. Douglas Kerr, City Administrator
Council Members, City of Isle of Palms

for Pleasing / Young

Wild Dunes
COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive · Isle of Palms, South Carolina 29451
(843) 886-8847 · Fax: (843) 886-3745
www.wilddunesowners.org

March 14, 2002

Mr. Gifford Beaton
25 Sand Dollar Drive
Isle of Palms, SC 29451

Subject: Cedar Street

Dear Mr. Beaton,

It was a pleasure to "officially" meet you this morning.

For the record, the Wild Dunes Community Association does not own Cedar Street, does not perform any maintenance on the street and has no interest in issues pertaining to the street.

Sincerely,

Dave Kynoski
General Manager

This one ended up being permitted "specially" and is now grandfathered—

THE BEACH CO.
REAL ESTATE INVESTMENTS

90 BROAD STREET
P. O. BOX 242
CHARLESTON, SOUTH CAROLINA 29402
(803) 722-2615

November 10, 1986

Mr. Doug Schall
27 Sand Dollar Drive
Isle of Palms, South Carolina 29451

Mr. Steve Lucas
Contractor
The Cumberland Corporation
Post Office Box 525
Isle of Palms, South Carolina 29451

In re: Driveway Exit onto Cedar Street,
Wild Dunes, Isle of Palms, SC

Dear Messrs. Schall and Lucas:

Several property owners in Wild Dunes have brought to my attention that the driveway of 27 Sand Dollar, in Wildwood Subdivision, on the Isle of Palms, exits into Cedar Street, which is a privately owned street of Wild Dunes.

Please be advised that the recorded Restrictions for Wildwood Subdivision requires that driveways and walkways shall have access off either Sand Dollar Drive or Live Oak Drive. Attached for your ready reference is a copy of the said Restrictions. We ask that you please comply with these Restrictions and remove the exit of the driveway for 27 Sand Dollar from Cedar Street.

With kindest personal regards, I am

Very sincerely yours,

Charles S. Way, Jr.
President

CSWjr/bc

Attachment

bcc: Mrs. Elizabeth R. Smiley
Post Office Box 19
Isle of Palms, SC 29451

NICHOLAS C. SOTTILE
ATTORNEY AT LAW
409 Coleman Boulevard — Suite 106
P.O. Box 1254
Mt. Pleasant, South Carolina 29464
(803) 884-1464

December 8, 1986

Mr. Doug Schall
27 Sand Dollar Drive
Isle of Palms
South Carolina 29451

Mr. Steve Lucas, Contractor
The Cumberland Corporation
Post Office Box 525
Isle of Palms, SC 29451

RE: Violation of Restrictive Covenants to Wildwood Subdivision

Dear Sirs:

Please be advised that I represent The Beach Co. My client has advised me that the driveway of No. 27 Sand Dollar Drive exits into Cedar Street, a privately owned street of Wild Dunes. This driveway is in violation of paragraph (12) of the restrictive covenants, a copy of which is herewith enclosed.

Your attention is also directed to paragraph (32) of the restrictive covenants which provides for the award of attorney's fees in the event that a legal action is filed to enjoin this violation.

Please remove the driveway within ten (10) days from the date of this letter or my client will have no choice but to file a lawsuit to enforce the restrictive covenants.

Very truly yours,

Nicholas C. Sottile

NCS/sas

Enclosure

cc: Charles S. Way, Jr., Esquire
The Beach Co.

Wild Dunes
Charleston's island resort.

October 29, 1986

Mr. James W. Smiley
P.O. Box 19
Isle of Palms, SC 29451

RE: Your letter dated October 27, 1986

Dear Mr. Smiley,

With regard to your letter of October 27, 1986, I sincerely apologize for any misunderstanding I may have created concerning your property being within the Planned Residential Development ("PRD") as approved by the City of Isle of Palms. I misspoke myself in implying that such is otherwise. The property upon which your house sits was sold subject to the density requirements of the PRD and is included in the maximum 2,500 unit making up the entire PRD of Wild Dunes.

While all eleven of the subject lots are part of the zoning restrictions of the PRD, they are not either within or subject to the Wild Dunes Community Association, the governing body of the property owners within the secured perimeter of Wild Dunes and in whom most roadways are vested. With respect to Cedar Street itself, the road is owned and maintained by Wild Dunes, and not the Community Association.

As has been the case with other roadways outside the Wild Dunes gates, but bordering upon other properties within the PRD, it has been the intent of Wild Dunes, as it was with its predecessor, to someday convey Cedar Street. As you know, the Company approached the state on this matter, and principally because of the necessity to relocate a lift station situate within the roadway right-of-way, the Company has deferred such action. I understand, however, that some of your neighbors have expressed some interest in having the subject roadway and right-of-way conveyed to some or all of the eleven lot owners; and I would certainly entertain any such proposal.

Again, I apologize for any misunderstanding concerning the eleven lots being within the PRD. If I can be of any further assistance, please do not hesitate to call upon me.

With personal regards, I am

Very truly yours,

Brian F. Kernaghan
Senior Vice President and General Counsel

Wild Dunes
Charleston's island resort

January 26, 1990

Mr. and Mrs. R. G. Beaton
25 Sand Dollar Drive
Isle of Palms, SC 29451

Dear Mr. and Mrs. Beaton:

This is in response to your 1/22/90 letter requesting permission for a drive access from your lot to Cedar Street. As you know, Cedar Street is presently owned by Wild Dunes Associates. Sometime ago a commitment was made to the Wild Dunes owners in the Cedar Street area that no additional drives would be permitted on the north side of the street as long as Wild Dunes owned the property. It has been and still is the intent of Wild Dunes Associates to divest themselves of the road rights-of-way in that area. The plans are to either deed these rights-of-way to the eleven Wild Dunes property owners in that area or to make arrangements for the State Highway Department to take over the maintenance of these roads. The State Highway Department presently maintains most of the roads on the City of Isle of Palms.

Some of the eleven Wild Dunes owners have informally been advised to get together to determine their collective desire in having Wild Dunes Associates deed the road rights-of-way to them. To-date, we have not had any response from them. In the near future we will formally make an offer to deed the road rights-of-way to them. This offer will have a specific time for a response. If they do not elect to accept the rights-of-way or we hear no response, we will initiate the necessary action to have the State Highway Department take over their maintenance.

In view of the above, Wild Dunes Associates will not approve your drive to Cedar Street.

Yours truly,

WILD DUNES ASSOCIATES

Brian F. Kernaghan

Wild Dunes • P.O. Box 1410 • Charleston, SC 29402-1410 • (803) 886-6000 • Fax (803) 886-2575
Owned and operated by Wild Dunes Associates

Wild Dunes
DEVELOPMENT CORPORATION

August 27, 1992

Chief of Police Arnold
City of Isle of Palms
Isle of Palms Police Station
Isle of Palms, SC 29451

Re: Cedar Street Fence and Right of Way Maintenance

Dear Chief Arnold:

This is to confirm in writing to you that Wild Dunes Associates has designated the responsibility for the upkeep of the fence and Cedar Street right-of-way general landscaping maintenance to the owners who reside in that location. Specifically, Mrs. Betsy Smiley is our main point of contact for matters concerning Cedar Street and is one of the owners with whom your Department would coordinate efforts in terms of controlling the vandalism and nuisance the Cedar Street owners have encountered recently.

With best wishes, I am,

Yours truly,

WILD DUNES ASSOCIATES

Brian F. Kernaghan
President

cc: Mrs. Betsy Smiley
16 44th Avenue
Isle of Palms, SC 29451

Wild Dunes
DEVELOPMENT CORPORATION

August 27, 1992

Chief of Police Arnold
City of Isle of Palms
Isle of Palms Police Station
Isle of Palms, SC 29451

Re: Cedar Street Fence and Right of Way Maintenance

Dear Chief Arnold:

This is to confirm in writing to you that Wild Dunes Associates has designated the responsibility for the upkeep of the fence and Cedar Street right-of-way general landscaping maintenance to the owners who reside in that location. Specifically, Mrs. Betsy Smiley is our main point of contact for matters concerning Cedar Street and is one of the owners with whom your Department would coordinate efforts in terms of controlling the vandalism and nuisance the Cedar Street owners have encountered recently.

With best wishes, I am,

Yours truly,

WILD DUNES ASSOCIATES

Brian F. Kernaghan
President

cc: Mrs. Betsy Smiley
16 44th Avenue
Isle of Palms, SC 29451

Wild Dunes COMMUNITY ASSOCIATION, INC.
MANAGED BY RAVENEL ASSOCIATES, INC.
1204-E Palm Blvd., Post Office Box 406, Isle of Palms, South Carolina 29451 (803) 886-8847

MEMORANDUM

TO: 43RD, 44TH & 45TH STREET WILD DUNES PRD MEMBERS

FROM: CHARLIE YAWN, COMMUNITY ASSOCIATION PRESIDENT

DATE: DECEMBER 19, 1994

RE: CEDAR STREET ACCESS PATH

I have some news which I think will brighten your holidays. At the December 12 meeting, the Board of Directors voted to remove the fence at your pathway and erect posts through which cyclists and pedestrians may pass, as was suggested at the Saturday meeting with residents of your area.

I hope you have a happy holiday season.

Charlie Yawn, President; Elizabeth S. McMahon, Vice President; Edmund B. McMahon, Treasurer; Dunbar Helsley, Secretary; William Lawler, Director; Valerie E. Minick, Director; Bob Miller, Director; Jeff Akers, Director; Laurie A. Galasso, Executive Director

James W. Smiley
Elizabeth R. Smiley
16 – 44th Avenue
Isle of Palms, SC 29451

September 18, 2000

Mr. Jim Carroll
Carroll Realty
103 Palm Boulevard
Isle of Palms, SC 29451

RE: 23 Sand Dollar Ct., Isle of Palms

Dear Jimmy:

This is a follow-up on our interrupted telephone conversation of last week. As I told you then, we don't want to make trouble for the Conklins, but I think that it is very important that you as their agent and the future owners of this property be aware of the status of the partial driveways exiting on Cedar Street. As you know there have in the past been too many times realtors have not fully informed their clients of existing circumstances. The Conklin's driveway exiting on Cedar Street is in violation of City Zoning Ordinances which preclude double frontage lots and it is also in violation of the Restrictive Convenants of the subdivision of Wildwood. All Wildwood property owners were aware of this at the time their homes were constructed, including the Conklins.

As you know, most of the properties being sold on the Island are being converted to rental properties or second homes. Since Jim and I are now the only residents on 44th Avenue, we must do everything we can to preserve our neighborhood.

Some portions of the rail fence along Cedar Street have been vandalized, removed or are in disrepair. It is our intention with the help of other Wild Dunes neighors to repair and replace the rail fence.

The attached copies of the City Ordinance and past correspondence are self-explanatory. Should you have any questions or need additional background information, please feel free to call me.

Sincerely,

Betsy Smiley

Cc: Chief ~~Thomas Buchanon~~ Tom Buckhannon
Doug Kerr, Zoning Administrator
City of Isle of Palms

b. Sideyard: 10 feet.

c. Rearyard: 25 feet.

Exception: Legal Non-conforming lot minimum yard requirements.

a. Frontyard: 20 feet.

b. Sideyard: 10 feet.

c. Rearyard: 20 feet.

(7) Maximum height: 40 feet.

(8) Double frontage lots are prohibited.

Sec. 5-4-34 LC - Limited commercial district.

In addition to all other applicable requirements of this chapter and other city ordinances, the requirements for the LC district are as follows:

(1) Purpose.

a. To provide for residential uses or commercial uses which operate during normal business hours and are compatible with residential neighborhoods by limiting square footage, lot coverage and hours of operation.

b. To prevent unwarranted encroachments of retail uses.

(2) Permitted uses. See Section 5-4-37.

(3) Minimum yard requirements.

a. Frontyard: 20 feet.

b. Sideyard: 10 feet.

c. Rearyard: 20 feet.

d. Lot frontage: 20 feet on a public or private street.

Vehicle access to the lot from a public or private street shall be provided within the required lot frontage.

(4) Minimum lot size. 6,000 square feet of contiguous highland.

(5) Maximum building size. 2,500 square feet per each 6,000 square feet of lot.

(6) Maximum height: 40 feet.

Linda Tucker

From: Ann Marie Graham [agraham@iop.net]
Sent: Thursday, July 25, 2002 8:14 PM
Linda Tucker
Subject: Fw: SAFER Legislation Moving Forward

----- Original Message -----
From: News
Sent: Thursday, July 25, 2002 5:47 PM
Subject: SAFER Legislation Moving Forward

International Association of Fire Chiefs - 4025 Fair Ridge Drive - Fairfax, VA 22033

IAFC MEMBER NEWS ALERT

For Immediate Release
Contact: Lisa Plummer, IAFC PR Assistant
(703) 273-0911 ext 305
lplummer@iafc.org

SAFER Legislation Moving Forward

Amendment will include funding for local governments to increase staffing

hington, D.C., Thursday, July 25, 2002.....The Senate Government Affairs Committee, chaired by Senator eph Lieberman (D-CT), yesterday adopted a bipartisan amendment that would include funding for local governments to hire additional fire fighters in the legislation creating the Department of Homeland Security.

The amendment, introduced by Senators Carnahan (D-MO) and Collins (R-ME), will create a federal grant program, SAFER (Staffing for Adequate Fire and Emergency Response), in the Department of Homeland Security. The creation of the SAFER grant program has been one of the top legislative priorities of the IAFC.

The IAFC expects that this provision will be approved by the entire Senate before it adjourns for summer recess on August 2. This provision will then be subject to negotiations between the House of Representatives and the Senate as they iron out differences between their respective measures in order to create a final bill for the president's signature. It is expected that these negotiations will take place in early September.

-30-

EXHIBIT F

PUBLIC WORKS COMMITTEE MEETING
August 12, 2002

The regular meeting of the Public Works Committee was held at 7:00 p.m. on August 12, 2002, in City Hall. Present were Chairman Marino, Councilmembers Miller and Bettelli, Director David Mobley, and Administrator Tucker.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the July meeting; Councilman Miller seconded; motion passed unanimously.

2. Monthly Department Report. Director Mobley reported on the department's operations for July 2002 (attached hereto) and answered questions of committee members. Director Mobley noted John Hamilton's recent surgery and resignation and Administrator Tucker stated that City Hall staff is assisting Mr. Hamilton through the retirement process.

Director Mobley showed photos of the recently completed 42nd Avenue renovations, before and after completion of the project. He reported that the department also put sand shell at the shoulder along 34th Avenue and Palm Boulevard.

Director Mobley reported that a dump-truck load of dirt was removed, by persons unknown, from the 5th Avenue beach access. Dirt from Morgan Creek Grill that was removed for installation of an underground propane tank was placed on this beach access.

3. Old Business. (A) Status of Funding Compactor Project. Administrator Tucker had distributed with committee packets a cost sheet (see attached documentation) on the Compactor for front beach business use and stated that approximately $2,500 was spent over the allocated funds. Councilman Bettelli recommended that a sign be placed on the fence indicating that the gates be kept closed. Director Mobley stated that he is working on signage for the compactor area.

Chairman Marino, referring to the memo from Sea Biscuit, asked if they had made their choice as to whether or not to use the dumpster for cardboard or to have their own cardboard container. Director Mobley said that Charleston County has decided to charge the City of Isle of Palms a user fee for the compactor rather than charging the individual users the same fee as they were charged when they had their own dumpsters. The City will, in turn, have to bill the businesses a prorated portion of that user fee. Director Mobley will contact the Sea Biscuit owners for their decision.

(B) 9th Avenue Beach Access. Chairman Marino referred to Administrator Tucker's memo dated 8/12/02 (copy attached) and she asked for the committee's concurrence that there is no need to apply for an OCRM permit to traverse the dune. It was noted that the handicapped parking spaces are being used regularly indicating that the temp trail is serving its purpose in providing handicap access to the beach.

(C) Nonpoint Source Grant Project. Administrator Tucker referred to the attached letter from General Engineering (copy attached) and stated that this documentation is an update on the water quality study. She noted that the City is adding to the study a couple of additional test sites located in Wild Dunes but will still remain within the project budget.

(D) Bike Racks. Administrator Tucker provided a picture of the installed bike rack at the Public Restrooms on front beach. Chairman Marino noted that this bike rack is the first and only public bike rack on front beach.

4. New Business (A) Proposed Tree Ordinance Amendments. Administrator Tucker stated that the Planning Commission has proposed some amendments to the Tree Ordinance in the hopes that an ordinance could be prepared for first reading at the City Council meeting of August 27th. She asked Acting Building Official Douglas Kerr to explain the Commission's findings. Attached is a copy of the current Tree Ordinance and a copy of the proposed revisions. Administrator Tucker stated that these amendments came about as the result of a 23' oak tree being removed to make room for a pool and the subsequent inquiries to the City. Mr. Kerr discovered that the removal of a 23" oak tree was not a violation of the City's current ordinances and the Planning Commission, in turn, has recommended tighter regulations. Mr. Kerr explained that the Commission has, in short, added a fourth dimension of tree size as a factor in determining what category the tree falls into and they have recommended the addition of the scientific name species of the trees for better identification. Other recommendations pertain to replacement of trees, removal of pine trees, measuring standards and other guidelines, and some basic housekeeping changes. Upon discussion, **Councilman Bettelli made a motion to take the proposed amendments to Article 3-Landscaping and Tree Removal Regulations to City Council for approval; Councilman Miller seconded.** Chairman Marino questioned the reasoning behind the Commission's lowering restrictions on trees between 8"-12" in diameter. Mr. Kerr suggested that there could be an added requirement to replace it with a 4" tree which costs approximately $500 and might be a deterrent in the removal of the 8"-12" tree. It was determined that City Council would review and discuss. After discussion, **motion passed unanimously**.

(B) Gateway Enhancement - Choice of Fixture for New Light Poles. Administrator Tucker stated that SCE&G has asked whether or not the City wants to replace the three lights at the Connector with decorative light fixtures similar to the acorn lights on Palm Boulevard or the octagonal fixture which is most similar to the mast arm of the new lights (see attached documentation). The cost to the City would be an additional $22 per month per light for the decorative lights. **Councilman Miller made a motion to recommend to Ways & Means approval of the octagonal decorative lights at $22 per month each; Councilman Bettelli seconded.** Director Mobley began discussion of the security light in the Public Works area and he suggested that this light be moved to a pole at the edge of the property. Committee members agreed. After discussion, **motion passed unanimously.**

(C) Concerns of Turtle Team Regarding Lighting. Administrator Tucker reminded committee members of the time spent in selecting turtle friendly mushroom globe lights in the area of Palm Boulevard from 42nd to 47th Avenues. Copies of some e-mails were distributed expressing concerns from the Turtle Team members about those lights. Beverly Ballow, resident and member of the Turtle Team and Beach Advisory Committee, was present and she began by passing around a set of pictures for the committee to review. She noted a recent hatching at 44th Avenue where many of the babies had been eaten by crabs, ants, etc. She stated that it is possible that the status of these turtles will be upgraded from "threatened" to "endangered." The pictures show that the bulb on the shepherd's hook pole protrudes from the fixture and allows the light to spread towards the beach, and she noted that this could have been one of the reasons so many turtles from that nest did not survive because the light attracted others to the hatching turtles. She showed a picture of a similar fixture where the bulb does not protrude and the light funnels straight downward from the lamp. It was noted that when the City purchased the

light fixtures, there was not an engineering drawing to look at, and it was not clear that the light bulbs would protrude.

Dick Johnson, member of the Beach Advisory Committee, stated that he has been working with Douglas Kerr and a representative of SCE&G in an effort to find the best type of street light that would give minimal light to the beach and turtle nests. Mr. Johnson has received a catalog from Hall of Fame, a company that manufactures light fixtures, and showed the committee some pictures of fixtures that may better serve the purpose of shading the beach. Councilman Miller suggested that Mr. Johnson speak with Westy Westmoreland, who is a resident and lighting engineer for SCE&G, to find something that will satisfy both SCE&G and the Turtle Team. Administrator Tucker stated that she thought that SCE&G might work with the City and perhaps allow the City to purchase the desired light fixtures for SCE&G to install. Mr. Johnson stated that he will pursue this through his contact in Columbia and through Mr. Westmoreland in the Charleston offices and will report back to the committee.

(D) Request Concerning Maintenance of Public Parking Lot. Administrator Tucker stated that Rick Linville brought this request to the City as the low bid of $3,000 for the annual refurbishing of the public parking lots (copy of proposal attached). **Chairman Marino made a motion to refer this request to the Accommodations Tax Advisory Committee and that the committee approves this maintenance on the public parking lots; Councilman Bettelli seconded; motion passed unanimously.**

(E) Request from Yacht Harbor To Do Individual Garbage Service to Dockominiums. Administrator Tucker referred to attached letter from Michael Parades dated July 16, 2002, and she stated that this request has been before the committee once before. Mr. Parades stated in his letter that since the dock owners are paying taxes to the City, they feel they should receive individual garbage pickup. Administrator Tucker noted that some condominiums have individual garbage pickup and some have dumpsters. Further, one of the big problems in this area is accessibility and she showed the committee pictures that she had recently taken of the newly renovated promenade and the location of garbage carts. Upon discussion, Chairman Marino reminded committee members of last year's discussion wherein it was said that the City does not service unimproved lots, and he felt there was distinction between property with a house or condominium and property with a dock, but no habitable space. He did not think there was any reason for the City to pick up from individual carts at a dock site. Councilman Bettelli also stated that there is no public right-of-way for the City's vehicles to traverse. After discussion, and for all of the reasons discussed, **Chairman Marino made a motion to deny the request; Councilman Miller seconded; motion passed unanimously.** Administrator Tucker was asked to prepare a letter of response.

(F) Status of Sidewalk, Right-of-Way and Parking Lot from Waterway Boulevard and 41st Avenue and Into Marina. Administrator Tucker asked the committee for guidance as to how she and Director Mobley should address this problem. Attached are copies of two photos showing the poor condition of the sidewalk and right-of-way leading into the Marina. She asked whether they should look into repair of the area in the photographs solely, or to include work needing to be done to refurbish the parking lots of the Marina also. Upon discussion, it was determined to get estimates on a "quick fix" with the intention of looking at a more comprehensive project in the future. Director Mobley will contact Charleston County Public Works about performing the work and an estimate should be ready for next month's meeting.

(G) Director Mobley stated that he would like to have a beeper/cell phone for Joseph Washington stating that there are many times that he needs to discuss things with Joseph that do not need to go out on the radio, such as drug tests or special requests. Joseph is currently using his personal cell phone at work to take care of business. He has priced some at $45/month for a cell phone and $11/month for a beeper. Director Mobley noted that he has sold the flatbed truck for $4,500 and will be selling a pickup truck for about $1,800 which goes into his general budget. He also receives money each month from the sale of scrap metal, and he feels that the money can be found within his budget for this item. **Councilman Bettelli made a motion to forward the request for a beeper and/or cell phone to Ways & Means; Councilman Miller seconded**. Director Mobley will have firm cost estimates prior to Ways & Means meeting. After discussion, **motion passed 2-1.**

5. Miscellaneous. (A) Report of Beach Monitoring Results - July '02. Administrator Tucker reported on the July '02 ocean water monitoring (see attached). Administrator Tucker noted that the samples for July were good.

(B) Charleston County Ditch Maintenance Correspondence. Chairman Marino referred to the attached letter from Charleston County Public Works which states that the County will only be able to provide ditch maintenance to the island once a year instead of twice a year as is currently being done.

(C) Bill Schupp, who provides cleaning services for the beach and helps run the parking lots, asked for the committee's recommendation as to location of the fence to be installed around his dumpsters. He noted that the dumpsters have been moved to an area near the water tower. Chairman Marino suggested that this be deferred to next month's meeting during which time committee members can take a look at the site to determine whether or not a fence is needed at this new location.

(D) Chairman Marino said that he took a bike ride on the beach today and was very pleased with the cleanliness of the beach. He commended Mr. Schupp for the work he is doing.

(E) Chairman Marino stated that the access path at the end of 3rd Avenue is a real mess and vehicles are stuck in the sand all the time. Administrator Tucker reported that Public Works had sprayed the access because of the ants. She said that one problem with trying to harden the parking surface was that the sand will merely blow back onto the area again. Chairman Marino asked committee members to take a look at this area for more discussion at the next meeting.

(F) Councilman Bettelli asked the status of the purchase of new trash barrels for the beach. Director Mobley said that the new barrels he ordered had the same poor paint job as the old ones and he refused to have them delivered. Last week, they called saying that the barrels had been repainted and Director Mobley will go look at them to hopefully approve.

(G) Councilman Bettelli stated that there is a culvert on either side of the beach access at 26th Avenue and right at Palm Boulevard and he expressed concern that someone may fall. He also expressed concern about the replacement sections of sidewalk on Palm Boulevard that appear to be unfinished with unfilled ruts on either side of the new sections that could be a hazard to bikers who run off the sidewalk to allow walkers to pass.

(H) Councilman Bettelli further expressed concern about the appearance of Palm Boulevard when residents and contractors place trash at the curb for future pickup. Director Mobley said that his personnel were picking up these items three times a week, and he further stated that he has no control over out-of-town property owners and/or renters who put things out by the street all the time. Councilman Bettelli was satisfied that the department was doing the best possible by picking these items up three times a week.

(I) Councilman Miller reported that there would be a meeting of the Beach Front Enhancement Committee in the morning at 8:00 a.m. in City Hall with Thomas & Hutton Engineers to discuss their plans for the front beach area.

(J) Set Date for Next Meeting - 5:45 pm, on September 4, 2002, in the Public Works Department.

There being no further business to come before the committee, the meeting was adjourned at 8:40 pm.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
July 2002 Report
David D. Mobley, Jr. - Director

1. The department received 732 (an increase of almost 200) phone calls in the month of July. Thirteen (13) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. Two (2) dead animals were disposed of this month. Fifteen (15) rollout carts/recycle bins were delivered. Seventeen (17) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Two loads (10.11 tons) of C&D waste, twenty-seven garbage packer loads (107.95 tons) of limbs and leaves, twenty-nine loads (350.87 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs. In addition, several couches, mattresses, screen and shower doors, lawn and patio furniture were disposed of by the Department.

2. Four (4) scrap metal containers were transported to Charleston Scrap Metal. One forty (40) yard container of limbs was hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. Several piles of dirt were removed from Morgan Creek Grill after a propane tank was installed underground.

5. Employee John Hamilton had surgery, removing a blood clot near his heart. Mr. Hamilton is retiring.

6. Roderick Sumpter was involved in an after hours vehicle accident and was absent from work for three weeks.

7. The grass at the entranceway to the connector on the Mt. Pleasant side was cut and trimmed.

8. Employee of the month for July is Charles Williams.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: August 6,2002

Subject: July 2002 Employee of the Month

I would like to nominate Charles Williams for the July 2002 Department of Public Works Employee of the month. In the past month, employee Williams has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Williams consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Williams is an asset to the Isle of Palms Department of Public Works.

MEMORANDUM

TO John Marino, Chairman, and Members of the Public Works Committee

FROM Linda Lovvorn Tucker, City Administrator

SUBJECT Status of items on Public Works Agenda

DATE 8/12/02

Since the agenda for the meeting is so full, I thought it might be helpful to you if I made some comments that might expedite the meeting.

Old Business

(A) Status Funding Compactor Project: The documentation provided is for information only. Since this project spanned a couple of years and was funded by multiple City sources, I thought the committee might find it helpful to see the final tally on expenses.

(B) 9th Avenue Beach Access: At the last Public Works meeting, the staff was instructed to seek an OCRM permit to traverse the dune with the temp trail. Upon investigation, it has been determined that the material already goes over the dune, so no action has been taken with regard to permitting.

(C) Nonpoint source grant project: The most recent information is included concerning the results of this sampling. The next phase includes the DNA determination, which should provide some enlightening information concerning the source.

(D) Bike Rack has been installed in the front beach area.

New Business

(A) Proposed Tree Ordinance Amendments: In recent months, a 23" oak tree was removed from a property for the installation of a swimming pool. This removal was within the parameters of the City's Ordinance; however, it did bring to the attention of the Planning Commission the need to consider revisions to the Tree Ordinance that might offer improved protection. The materials provided are the recommendations for Ordinance amendments. **It would be the Commission's hope that a recommendation could come from Public Works to City Council to place these amendments on the Council agenda for first reading for the August meeting.**

(B) Gateway Enhancement: There are three poles in the vicinity of the building Department and the new underground section of the intersection of Palm and 14th that could now be replaced with the decorative underground lights. It might be possible to replace the three lights with two of the underground variety and the fixtures could be consistent with those selected for the luminaries on the mast arms, which are fixtures, which do not shine into the sky (turtle friendlier). The expense to the City would be the monthly difference between the approximately $8.00/month the City pays now for the existing cobra/flood type lighting and the decorative pole and fixture which is approximately $30/month. The staff would like to know if the Committee is interested in moving forward with the replacement of these three lights and needs concurrence regarding the selection of the fixture.

(C) Concerns of the turtle team: Members of this group are expected to be present to express their concerns regarding lighting.

(D) Request concerning the Maintenance of the Public Parking Lots: Attached is the lowest of a couple of estimates to refurbish the Public Parking lots. These lots require some annual maintenance and this request is being made by Rick Linville who manages the lots for the City. **The staff would be looking for a recommendation for the source of funding, either Municipal Accommodations Fee or State Accommodations tax, for this activity and a motion accordingly to go straight to Ways and Means or if State ATAX to the Accommodations Tax Advisory Committee.**

(E) Request from Yacht Harbor concerning garbage service: The City has received a similar request before and denied it. The staff has some photographs of the location for the Committee's review and is prepared to offer input regarding this matter.

(F) Status of Sidewalk, right-of-way, & marina Parking lot: Several trip hazards have been identified in this area and the staff would like the committee's input regarding tackling the problem. The staff has taken photographs of the areas and is seeking guidance regarding proceeding concerning solving the problem.

Isle of Palms Public Works
David D. Mobley, Jr., Director

To: Bob Abele, Chairman, Ways & Means Committee
Via Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Director of Public Works

Subject: Garbage Compactor

Date: March 15, 2002

Per your request, attached is the list of the costs involved in placing a compactor unit at the front beach area.

Compactor unit.....	$10,560.00
6" concrete pad with enclosed fencing.....	$12,475.00
Electrical (trench 3"conduit 150') panel & wire-up	$2,250.00
Water (Impact, Customer and Tap Fee).....	$2,675.00
Gates, Hand Rails and hopper chute.....	$3,000.00
SCE&G to pull wires @$1.84 ft. x 150 ft.	$276.00
TOTAL	$31,236.00

Amount Projected	Budgeted	Projected Over Budget
$31,236.00	**$20,000.00**	**$11,236.00**

Municipal Accommodations 10%

NOTE: Budgeted amount includes $4,000.00 previously approved by the State accommodations tax advisory committee for a dumpster enclosure.

8250 GF
4000 St
8,250 Muni
20,500 Bal

Please attach copy of these materials to all of these P.O's Thank you

Linda

y of Isle of Palms
blic Works Department
Estimated cost of compactor and pad for service to front beach areas
March, 2002

Description	Amount	Funding Source
Approved by State Accommodations Tax Advisory Committee on 3/15/00 per application for a dumpster enclosure submitted by Public Works Department	$ 4,000	*State Acc Tax Fund*
FY2001 Budget, 1/2 cost of 30 yard compactor with pad	8,250	*Capital Projects Fund*
FY2001 Budget, 1/2 cost of 30 yard compactor with pad	8,250	*Municipal Acc Tax Fund*
Overage approved by Ways and Means Committee, 3/19/02	11,236	*Municipal Acc Tax Fund*
Total Approved	$ 31,736	

PO#'S

8888
8889
8890
8891
8892

rchase Orders submitted by Public Works Department

SCE&G To pull wires @ $1.84 x 150 feet	$ 276
Fields Ornamental Iron Gates, handrails and hopper chute	1,200
Isle of Palms CPW Impact, new customer and tap-in fee	2,675
Payne Electric Electrical panel and wire-up	2,250
Onslow Container Service Marathon RJ 250 Value Line 34 yard self contained compactor, installed on Isle of Palms	11,194
6 Foot concrete pad per drawing with a 10 foot fence all around	12,475
Purchase Orders requested to date	$ 30,070
Balance Remaining	$ 1,666

March 19th, W&Ms

(3) Public Works Department. Administrator Tucker referred to the attached memo from Director Mobley dated March 15, 2002, and she discussed the cost of the project to place one garbage/trash compactor in the City's public parking lot. This compactor would replace all of the dumpsters currently serving the front beach restaurants and shops. It was noted that funding approvals have been as follows: $4,000 from State Accommodations Taxes; $8,250 from the General Fund; $8,250 from Municipal Accommodations Fees; with a balance of $11,236. **Councilman Marino made a motion to approve the expenditure of Municipal Accommodations Fee funds for the $11,236 over budget balance of this project; Councilman Miller seconded; after discussion, motion passed unanimously.**

6. Back to Old Business. (A) Review of Committee Actions on FY 02/03General Fund Budget Requests. Chairman Abele passed out and discussed his spreadsheet "General Fund Expenditures - Controllable vs. Non-Controllable" a copy of which is attached hereto. He noted the controllable expenses over the past four years. He further stated that there will be approximately $370,000 left in the Capital Projects Fund on June 30, 2002. The General Fund budget projection, he thinks, will break about even. The available general revenue for the next fiscal year for capital items plus debt service will be $370,000 to $400,000; the City has also given tentative approval for essential debt and capital items in the amount of $384,000. There is another $205,000 classified as "highly desirable" and he pointed out that the City does not have a lot of money to spend. He further pointed out that, if Council passes the General Fund Budget as it is today, plus debt service and capital projects, there will be a break-even budget for next year. He iterated that he does not think Council should do any damage to anybody's department, but should make sure Council is doing things right and he iterated that there are no new revenue sources coming in, and personnel, insurance and medical costs, over which the City has no control, are rising every year. He said to the department heads that they should be fighting for everything they want, but Council must be the bad guys and say no to some things.

Each department budget was reviewed individually and Administrator Tucker explained the line items that had been changed from the previous year and any changes that were made in committee budget reviews.

(1) Beginning with the Police Department, it was determined that all *street signs* line items from all departments would be transferred to the Public Works Department. The Chairman then opened discussion of the elimination of the Narcotics Department. Chairman Abele referred to the items the City has purchased with narcotics seizure funds. He stated that he realizes that a lot of good things have been purchased for the City and that there is a possibility, in the future, to get more money. Chairman Abele stated, "Whatever is in the pipeline now from past years up to this point in time, we will get; in other words anything that has already been charted in, we would get. The decision that the Public Safety Committee came up with was to essentially eliminate the Narcotics Division, if you will, and to [reassign the officer] ...The Public Safety Committee's recommendation was that we essentially eliminate one sergeant position, the sergeant position being police narcotics. I can't speak for the chairman, because he isn't here, but the other member is here and agrees that is basically the recommendation. We obviously are not going to save any money this year unless one of the sergeants [resigns]. But whenever there is a sergeant vacancy in the Police Department, we will essentially have reduced the Police Department by one $65,000 [expense of salary and benefits], plus the ancillary costs that go along with it - vehicle maintenance, uniforms, LTD insurance, and all the rest of that. I really personally don't care if the Chief of Police wants to leave [the officer] over with DEA until such time as

Isle of Palms Public Works
David D. Mobley, Jr., Director

To: Bob Abele, Chairman, Ways & Means Committee
Via Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Director of Public Works

Subject: Garbage Compactor

Date: March 15, 2002

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TOTAL	$31,236.00

Amount Projected	Budgeted	Projected Over Budget
$31,236.00	~~$20,000.00~~ 20600	$11,236.00

NOTE: Budgeted amount includes $4,000.00 previously approved by the accommodations tax advisory committee for a dumpster enclosure.

ACCOMMODATIONS TAX ADVISORY COMMITTEE
March 15, 2000

The Accommodations Tax Advisory Committee met on March 15, 2000, at 8:30 a.m., in City Hall Council Chambers. Present were Committee members John Herron, April Lathan, Rick Linville, Julia Tucker, Randy Walker and Jimmy Ward, and City Clerk Janet Mauldin. Committee member Malcolm Burgis was out of town. Julia Tucker called the meeting to order.

1. Election of Chairman for 2000. Ms. Tucker nominated Randy Walker as Chairman; there being no other nominations, Mr. Walker was unanimously elected and he took over chairing the meeting.

As Chief Graham had another meeting to attend, Mr. Walker made a motion to suspend the rules of order and procedure to move her application on the agenda to be heard first; Ms. Tucker seconded; motion passed unanimously.

(A) AED JUMP START. (Exhibit A) Chief Graham showed the committee the two different Automatic External Defibrillator (AED) machines and passed out a written history of the department's experience with the machines (attached as part of Exhibit A). She asked the committee for $5,000 to trade-in one old machine and purchase two new machines - one to be on trucks at each station and one to be in the Chief's vehicle.

Julia Tucker recommended that the Fire Department include a list of their equipment and capabilities on the Internet so that residents and visitors will know the City can do in the event of an emergency. Chief Graham stated that the Department already has a web site and she will check with the Administrator about linking the Department site with the official City's site.

After discussion, **Mr. Linville made a motion to approve the expenditure of $5,000 for two new AED machines; Ms. Tucker seconded; motion passed unanimously.**

2. Approval of Previous Minutes. Mr. Walker made a motion to approve the minutes from the November 1999 meeting; Ms. Lathan seconded; motion passed unanimously.

3. Financial Statement. Administrator Williams briefed the committee on the financial statement (Exhibit B) and answered their questions.

Leola Hanbury had sent a letter to the committee (Exhibit C) about the Blues event. Mr. Williams stated that she needed a motion to approve expenditure for the Cajun Festival even though this was approved in the budget process, and specifically a motion to give $500 to the Recreation Department as they provided staff services for the weekend event. Upon discussion, it was the consensus that $500 plus any overage should be given to the Department.
After discussion, **Mr. Linville made a motion to approve $500 plus any anticipated overage be transferred to the Recreation Department; Ms. Lathan seconded; motion passed**

unanimously. Julia Tucker recommended that the Committee congratulate and formally recognize Leola Hanbury for all of her hard work to make this weekend event such a success.

Continuing the financial report, Mr. Williams stated that the public restrooms have been opened earlier this year because of warm weather and beachgoers, so the expense will be somewhat higher this year. Mr. Linville stated that the area behind the restrooms [towards the beach] is almost always littered with trash and recommended that the contractor who manages the building be asked to pick this up also.

Chairman Walker asked the committee to think about transferring some funds to the Community Park Foundation to help with improvements at the Recreation Center to be included in the upcoming budget. He stated that this would benefit visitors to the island, as well as residents, as there are summer programs for visitors' children and all ages use the facilities. Ms. Tucker stated also that the committee last year had told Spoleto officials that we would be willing to donate more money to the festival if there were more events held on the island and Spoleto responded that there were no facilities for an event - a new building might provide a place for such event. Mr. Williams told the committee that the Recreation Committee is looking into improving the facilities and have one proposed estimate of $2.5 million; this project has not reached a stage of momentum that will carry through and be developed and would probably be a step by step project over several years. This will be discussed further.

Eric Gagnon, new President of the Isle of Palms Commerce Association, told the committee that the association has been newly reformed (with a 7-member board) and they are having a membership drive at this time. They are looking at several projects that will be presented to the committee; such as sending out info packets at no charge to the City; and also looking at establishing a telephone answering system that would transfer info request calls to the CVB, etc. He also said that they were in the process of preparing a new brochure and would be presenting a proposed brochure and request for funds to the committee hopefully at the April meeting. Chairman Walker asked that with the current preparation of the fiscal budget, Mr. Gagnon get some figures to Mr. Williams to the proposed budget.

4. New Applications.

(B) Dumpster Enclosure in Parking Lot. (Exhibit D) Mr. Williams stated that trash around the dumpster is very unsightly and he has gotten a proposal to build an enclosure that would hide and hopefully encourage people to use the dumpster and not the ground around it. After discussion, **Mr. Herron made a motion to approve the expenditure of $4,000 for the dumpster enclosure in the municipal parking lot; Ms. Tucker seconded; motion passed unanimously.**

(C) Street Sweeping. (Exhibit E) Mr. Williams stated that SCDOT currently cleans the Connector five months of the year, and he is proposing to have the same contractor clean the Connector the other seven months plus certain streets on the island as listed in his

memo attached to the application, at an annual cost of $11,000. The committee discussed this in some detail and agreed that it was a worthwhile project. However, some members express concern that it should not all be Accommodations Tax Funds, as there are not that many tourists during the winter months, and wanted to think about paying a portion of the project. After discussion, **Ms. Tucker made a motion to approve cleaning the Connector April and May, and the other streets March through June, to get through the current budget year and discuss it further during the budget process; Ms. Lathan seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:55 a.m.

Respectfully submitted,

Randy Walker, Chairman

City of Isle of Palms
Public Works Department
Estimated cost of compactor and pad for service to front beach areas
March, 2002

Description	Amount	Funding Source
Approved by State Accommodations Tax Advisory Committee on 3/15/00 per application for a dumpster enclosure submitted by Public Works Department	$ 4,000	*State Acc Tax Fund*
FY2001 Budget, 1/2 cost of 30 yard compactor with pad	8,250	*Capital Projects Fund*
FY2001 Budget, 1/2 cost of 30 yard compactor with pad	8,250	*Municipal Acc Tax Fund*
Overage approved by Ways and Means Committee, 3/19/02	11,236	*Municipal Acc Tax Fund*
Total Approved	$ 31,736	

Purchase Orders submitted by Public Works Department	Purchase Order Amount	Invoice Amount	Difference
SCE&G To pull wires @ $1.84 x 150 feet	$ 276	$ 552	$ 276
Glover Fence Gates, handrails and hopper chute	1,200	4,880	3,680
Isle of Palms CPW Impact, new customer and tap-in fee	2,675	2,675	-
Payne Electric Electrical panel and wire-up	2,250	2,502	252
Onslow Container Service Marathon RJ 250 Value Line 34 yard self contained compactor, installed on Isle of Palms	11,194	11,134	(60)
6 Foot concrete pad per drawing with a 10 foot fence all around	12,475	12,350	(125)
25 Compactor keys	116.5	117	-
Total	$ 30,186	$ 34,210	$ 4,023
Council Approved		31,736	
Overage funded from Capital Projects Fund		$ 2,474	

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

TO : **Linda Tucker, City Administrator**

FROM : **David D. Mobley, Jr. , Public Works Director**

DATE : **July 17, 2002**

SUBJECT : **Sea Biscuit Café Dumpster/Compactor**

This memo is in reference to the recent conversation concerning the Sea Biscuit Café and the compactor. As you are aware, all the dumpsters including the cardboard dumpsters were removed when the compactor was put into place, per council's instructions. I spoke with Michael, the Business Owner at the Sea Biscuit Café, and asked him to use the compactor therefore removing his two yard dumpster. He declined the agreement and would like to continue use the dumpster in conjunction with using the compactor for his cardboard. I offered him three choices in continuing the use of the dumpster:

1. To continue the use of the dumpster and we supply a key for the compactor at which he can use the compactor for cardboard. However, I would be required to pass his businesses name along to Charleston County Solid Waste User's Fee Office. Cardboard when placed in the compactor would become Municipal Solid Waste (MSW) and cannot be separated for recycle.
2. The Isle of Palms would place a cardboard container on his property exclusively for his use only.
3. He could contract the hauling away of cardboard himself.

After much discussion of three options, I assured him that we would work with him in any way possible. He, at that point, said he would like to think over his options and would contact this office later with his decision.

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PUBLIC WORKS DEPARTMENT
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MEMORANDUM

TO : **Wanda Williams,**
Customer Service Engineer
South Carolina Electric & Gas Fax: 576-8892

FROM : **David D. Mobley, Jr. , Public Works Director**

DATE : **July 22, 2002**

SUBJECT : **Flood Light for Pole # 365284**

Per our conversation concerning the light pole located at Pavilion Drive and Ocean Blvd. This memo authorizes you to place the floodlight on pole number 365248.

Please aim the light where it shines on the Municipal parking lot and the ticket booth. Do not aim this light in the direction of Ocean Blvd and the Beach. Nesting Sea Turtles could be attracted to the light if aimed in the direction of the beach.

Should you have any questions, please feel free to contact me.

CC: Linda Tucker

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

July 11, 2002

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Status Report and Invoice No. 13760C
Non-Point Source Pollution Assessment Project
Isle of Palms, South Carolina

Dear Ms. Tucker:

Please find enclosed tables summarizing the results of the tenth and eleventh sampling events for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms. These events were conducted on May 30 and June 12, 2002, respectively. The twelfth event was conducted on June 26, 2002. However, the data for this event is not yet available. As is specified in the Quality Assurance Project Plan (QAPP), General Engineering will provide monthly summaries of the data collected during the sampling events. Original Certificates of Analysis will be maintained at our office for inclusion in the final report.

Following each sampling event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. As discussed in previous reports, evaluation of the data has begun in order to determine if any trends are developing. As noted below, there are several areas around the island that are discharging significant amounts of fecal coliform into the waterway. Therefore, General Engineering is developing the sampling program for Phase II.

As discussed in the QAPP, the Phase II sampling will be conducted on subsections of each ditch that is currently contributing high amounts of fecal coliform to the waterway. The samples will be collected during an ebb tide after a significant rain event. Each location will be sampled five times during a one month period, or as weather patterns allow.

In order to facilitate determination of the ditches to be sampled during Phase II, samples from July 24 and August 7 events with high fecal coliform levels will be submitted to Paleoscience, Inc. for DNA ribotyping analysis. Ribotyping will help determine if the contamination is from human or animal sources. Therefore, if any of the elevated fecal coliform levels are caused by animal sources, these sampling locations can be eliminated from the Phase II sampling program. This analysis will allow the Phase II sampling program to focus on areas of fecal coliform contamination that may be caused by human actions (i.e., septic and/or sewer systems).

Once the initial round of ribotyping is complete, the Phase II sampling program for the contaminated ditches will be initiated. The Phase II sampling will likely begin in August. If necessary, the ditches will be further subdivided to pinpoint the location of the fecal coliform contamination following the initial round of Phase II sampling.

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As shown in the attached Table 1, the tenth sampling event was conducted during a rising tide and the eleventh event was conducted at the start of a falling tide. To date, all but two of the sampling events have been conducted during rising tides. Therefore, we have adjusted our sample times during future events to ensure that we collect samples during all tidal cycles in order to eliminate data bias.

During the tenth event, fecal coliform levels exceeded the standards for shellfish consumption at one of the open-water locations, IOP-06, and at all of the inland locations. Dissolved oxygen (DO) levels were low at seven locations, IOP-05, IOP-10, IOP-14, IOP-15, IOP-17, IOP-29 and IOP-30. However, the low DO levels at these locations can likely be attributed to lack of flow at the sampling locations. In addition, pH and temperature were elevated at IOP-28, and turbidity was elevated at IOP-14 and IOP-21. The remainder of the parameters monitored during this sampling event appear to be within acceptable levels.

During the eleventh sampling event, fecal coliform levels exceeded the standards for shellfish consumption at all of the open-water locations, except IOP-22 and IOP-25, and at all of the inland locations. Low DO levels were noted at eight locations, IOP-05, IOP- 10, IOP-14, IOP-15, IOP-17, IOP-29 and IOP-30, and this may again be attributed to a lack of flow at each of the locations. Please note that pH was slightly elevated at this location. The remainder of the parameters monitored during this sampling event appear to be within acceptable levels.

As noted in the previous report, elevated pH, temperature and fecal coliform levels have routinely been detected at IOP-28. Although the source of fecal coliform contamination will possibly be established through this project, the Isle of Palms may want to determine if there are any other sources of water, besides stormwater, being discharged through this outfall.

During Phase I of this project, the results are being compared to the historical data compiled during preparation of the Sampling and Analysis Plan. As noted in the previous monthly status report, fecal coliform levels at IOP-11 are significantly lower than the historical geometric mean. However, the fecal coliform levels at IOP-05, IOP-06, and IOP-21 are significantly higher than the historical geometric mean. The remainder of the sample locations appear to correspond to historical levels.

Currently, the geometric mean for fecal coliform is above the standard for shellfish consumption at three open-water locations, IOP-06, IOP-12 and IOP-22. In addition, the geometric mean at each of the inland locations exceeds that same standard. A comparison of the current data to the historical data is included in the attached Table 2. As requested by the Public Works Committee during a meeting on March 6, 2002, South Carolina Department of Health and Environmental Control Water Quality Standards are included in Table 3. A comparison of the fecal coliform levels for each of the sampling locations during each of the sampling events has been included in Table 4. This table can be used to determine if there are any seasonal variations in the fecal coliform levels detected at each location.

As requested, General Engineering contacted the South Carolina Department of Transportation (SCDOT) regarding the clean out schedule for the stormwater catch basins on the Isle of Palms Connector. According to Mr. Russ Cornette of the SCDOT, the catch basins are cleaned out three times per year, and they were last cleaned out in April 2002. The water from the catch basins is discharged on the Isle of Palms side of the

connector. However, the data from the April sampling events does not indicate significant increases in fecal coliform or other monitored parameters.

Please note that Invoice No. 13760C in the amount of $3,000.00 is enclosed for General Engineering's services through June 30, 2002. This invoice includes charges for conducting the eleventh and twelfth monitoring events, analysis of the data for the tenth and eleventh events, analytical charges for the twelfth event, program design for Phase II sampling, and completion of the monthly monitoring report.

On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at 769-7378, extension 4214.

Yours very truly,

G. Ross Nelson
Environmental Scientist II

enclosures

fc: Status Report (june).doc

GENERAL ENGINEERING
PO Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
(843) 769-7378 • Fax (843) 769-7397

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Date	Sample Location	Time	p	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
5/30/2002	IOP-02	925	7.	Cloudy, Warm	-	23.9
5/30/2002	IOP-05	1105	7.	Clear, Warm	none	25.0
5/30/2002	IOP-06	920	7.	Cloudy, Warm	-	23.3
5/30/2002	IOP-10	1055	7.	Clear, Warm	none	25.0
5/30/2002	IOP-11	1045	7.	Clear, Warm	-	25.0
5/30/2002	IOP-12	915	7.	Cloudy, Warm	-	23.3
5/30/2002	IOP-14	1040	7.	Clear, Warm	none	25.0
5/30/2002	IOP-15	1035	7.	Clear, Warm	none	25.0
5/30/2002	IOP-17	1030	7.	Clear, Warm	low	25.0
5/30/2002	IOP-21	955	7.	Cloudy, Warm	none	24.4
5/30/2002	IOP-22	905	7.	Cloudy, Warm	-	23.3
5/30/2002	IOP-25	900	7.2	Cloudy, Warm	-	23.3
5/30/2002	IOP-28	1110	8.	Clear, Warm	high	25.0
5/30/2002	IOP-29	1020	7.2	Clear, Warm	none	25.0
5/30/2002	IOP-30	1010	7.1	Cloudy, Warm	none	25.0
6/12/2002	IOP-02	925	7.8	Clear, Warm	-	31.3
6/12/2002	IOP-05	1110	7.4	Clear, Warm	none	33.5
6/12/2002	IOP-06	920	7.7	Clear, Warm	-	30.9
6/12/2002	IOP-10	1100	7.5	Clear, Warm	none	34.6
6/12/2002	IOP-11	1055	7.7	Clear, Warm	-	34.4
6/12/2002	IOP-12	915	7.6	Clear, Warm	-	30.6
6/12/2002	IOP-14	1045	7.3	Clear, Warm	none	32.3
6/12/2002	IOP-15	1040	7.5	Clear, Warm	low	32.3
6/12/2002	IOP-17	1035	7.3	Clear, Warm	low	32.2
6/12/2002	IOP-21	1005	7.2	Clear, Warm	low	31.1
6/12/2002	IOP-22	910	7.5	Clear, Warm	-	30.8
6/12/2002	IOP-25	900	7.4	Clear, Warm	-	30.9
6/12/2002	IOP-28	1115	8.6	Clear, Warm	high	33.3
6/12/2002	IOP-29	1030	7.3	Clear, Warm	none	33.1
6/12/2002	IOP-30	1020	7.4	Clear, Warm	none	32.9

Table 2
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	10.36	22.00	5.10	19.50
IOP-05	2,327.41	16,000.00	139.90	10,630.00
IOP-06[2]	41.91	140.00	17.60	130.00
IOP-10	2,186.51	5,400.00	3,432.20	16,000.00
IOP-11	57.53	240.00	1,082.90	20,780.00
IOP-12[2]	17.66	33.00	13.70	49.00
IOP-14	3,348.67	16,000.00	2,200.00	2,200.00
IOP-15	2,795.99	16,000.00	3,449.60	6,470.00
IOP-17	3,139.67	16,000.00	2,609.10	8,080.00
IOP-21	1,118.54	1,600.00	170.10	720.00
IOP-22[2]	15.47	49.00	24.50	540.00
IOP-25[2]	12.04	23.00	5.90	38.20
IOP-28	413.30	2,400.00	-	-
IOP-29	511.64	1,600.00	-	-
IOP-30	3,428.00	16,000.00	-	-

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.

Table 3
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO	pH	Temperature	Turbidity
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)	(mg/L)	(Standard Units)	(deg. C)	NTUs
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[5]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[5]	2.2, 0.8[4]	25

MPN - Most Probable Number

NTUs - Nominal Turbidity Units

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C. as a result of the discharge of heated liquids.

[3]Shall not vary more than three-tenths of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Table 4
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	23-Jan	6-Feb	20-Feb	6-Mar	20-Mar	3-Apr	17-Apr	1-May	15-May	30-May	12-Jun
IOP-02[2]	8.00	22.0	4.00	8.00	4.00	22.0	2.00	5.00	17.0	5.00	350
IOP-05	>1600	1600	>2400	>2400	13.0	>1,600	>1,600	16,000	>16,000	5,400	>16,000
IOP-06[2]	33.0	22.0	13.0	23.0	23.0	140	140	70.0	33.0	94.0	33.0
IOP-10	>1600	>1600	>2400	>2400	>1600	>1,600	>1,600	5,400	9,200	1,300	1,400
IOP-11	7.00	240	46.0	540	33.0	17.0	46.0	140	170	33.0	27.0
IOP-12[2]	13.0	22.0	5.00	33.0	23.0	5.00	110	23.0	33.0	5.00	23.0
IOP-14	>1600	>1600	>2400	>2400	>1600	>1,600	>1,600	16,000	16,000	2,400	>16,000
IOP-15	>1600	>1600	>2400	>2400	>1600	>1,600	>1,600	16,000	>16,000	16,000	330
IOP-17	>1600	>1600	>2400	>2400	>1600	>1,600	>1,600	16,000	3,500	16,000	5,400
IOP-21	>1600	>1600	540	920	1600	>1,600	>1,600	16,000	1,100	170	220
IOP-22[2]	11.0	17.0	8.00	17.0	79.0	8.00	49.0	13.0	13.0	7.00	13.0
IOP-25[2]	13.0	5.00	5.00	23.0	7.00	23.0	70.0	13.0	8.00	11.0	8.00
IOP-28	>1600	79.0	33.0	>2400	180	>1,600	94.0	140	>16,000	90.0	1,100
IOP-29	110	350	7.00	70.0	>1600	1,600	>1,600	920	700	790	>16,000
IOP-30	>1600	>1600	>2400	>2400	>1600	>1,600	>1,600	16,000	16,000	5,400	9,200

[1]All units reported in Most Probable Number per 100 mL.

[2]Open Water Locations.

NS = Not Sampled

MEMORANDUM

TO: Public Works Committee Members

FROM: Douglas Kerr, Zoning Administrator

DATE: July 23, 2002

RE: Proposed Amendments to Article 3- Landscaping and Tree Removal Regulations

The Planning Commission has recommended that City Council adopt the following amendments to the tree removal regulations. The areas of change are shown with a vertical line in the right margin and either a line under the new text or a line through the deleted text. I have also attached the pertinent pages of the zoning ordinance to help give context to the amendments.

"Sec. 5-4-2 Definitions.

(9) Diameter at breast height (DBH). The diameter of a tree trunk or trunks, measured in inches, at four and one-half (4 ½) feet above the existing grade of the property. In the event that a multi-trunk tree splits above grade, the DBH will be the sum of all trunks measured in inches, at four and one-half (4 ½) feet above the existing grade.

(18a.) Historic tree. Any live oak (*Quercus virginiana*) having a diameter at breast height (DBH) of 16 inches or greater or a tree [as defined by Sec. 5-4-2(36)] of any other species having a diameter at breast height (DBH) of 24 inches or greater.

(30) Significant tree. Any live oak (*Quercus virginiana*) having a diameter at breast height (DBH) of 12 inches or greater or a tree [as defined by Sec. 5-4-2(36)] of any other species having a diameter at breast height (DBH) of ~~24~~ 16 inches or greater.

(36) Tree. Any woody plant which has a diameter breast height of eight (8") inches or more, except pines.

Sec. 5-4-63(a) Removal of significant trees

(a) Significant trees may be removed only under the following circumstances:

(1) upon the owner providing proof that the removal of the tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the tree, and must be made for each significant tree proposed for trimming, cutting, or removal;

(2) for improvements, expansion and/or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) upon the owner providing proof that the tree is dead or diseased, pursuant to the requirements and procedures set forth in section 5-4-63;

(b) Each significant tree that is removed shall be replace according to the requirements set forth in Section 5-4-66 Standards for tree planting and replacement.

Sec. 5-4-64 Removal of ~~significant~~ historic trees

(a) ~~Significant~~ Historic trees may be trimmed, cut or removed only under the following circumstances:

(2) for improvements, expansion and/or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) for the removal of dead or diseased trees, pursuant to the requirements and procedures set forth in section 5-4-63;

(4) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the tree; or

(5) for the siting of a multi-family or commercial structure that meets one (1) of the exceptions set forth in subsections (1) through (4) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the tree, and provided further that removal of significant trees pursuant to this subsection shall be limited to either the fewest number of trees or

the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveway/parking as determined by the zoning administrator.

Prior to the issuance of a permit for the cutting or removal of a ~~significant~~ historic tree, the zoning administrator shall confirm in writing that one or more of the circumstances enumerated herein above exist.

(b) The permit for cutting or removal of a ~~significant~~ historic tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed ~~significant~~ historic tree shall be replaced with ~~two or more~~ trees of the same or similar species. The sum of the replacement trees' caliper measurement shall be no less than one half the DBH of the tree removed. Each replacement tree shall have a minimum DBH of ~~two and one half (2 ½)~~ four (4) inches and meet the requirements of Section 5-4-66; such replacement tree shall be considered to be one tree for purposes of complying with the density requirements established in the article; and

(2) such other conditions in furtherance of the content of this Article as may be imposed by the zoning administrator.

Sec. 5-4-66 Standards for tree planting and replacement.

(a) Pursuant to permit. Each tree planted and/or replaced pursuant to a tree permit in accordance with the requirements or this article shall have a minimum size of ~~two and one half inches (2½")~~ four inches (4") caliper ~~or~~ and twelve feet (12') in height at the time of planting and be the same species or a similar species ~~which will provide similar or better environmental benefit~~ to the tree being replaced. Palm trees shall not be permitted as replacements for canopy trees.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the tree(s) being replaced. If not so available, the type and size of such replacement trees shall be as close to that of the tree(s) being replaced as is commercially available within the state.

(c) All replacement trees shall be vigorous, well shaped, branched and foliated, ~~and shall be planted in accordance with the specifications described in Section 1.94 Erosion and Sediment Control Practices for Developing Areas, by the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division~~*. The owner of the property shall be responsible for maintaining all remaining and

replacement trees. The zoning administrator shall have the right to inspect any replacement tree one (1) year after planting to insure that it is surviving in healthy condition. A replacement tree found to be dead or in declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the zoning administrator, who shall then have the right to re-inspect such tree one (1) year later.

(d) In cases where tree replacement on the same lot is not possible or desirable, an owner shall donate a tree or trees, as herein provided, to the City to be planted on public property.

Sec. 5-4-67 Penalties for unlawful removal of trees.

Any person who violates sections 5-4-61 through 5-4-66 of the city code shall be subject to the following fines and restrictions:

(1) Violation of this article shall be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this code. Each day any violation of this article continues shall constitute a separate offense.

(2) In addition to the penalties imposed in subsection (1) herein above, the party or parties found to be in violation of this article shall be required to plant or replace trees, pursuant to the requirements of section 5-4-66(2); ~~provided that this penalty shall not be imposed where the removal of trees occurred without a valid tree removal permit but was otherwise in compliance with the requirements of this article~~. The requirements of this subsection are mandatory, and shall apply regardless of any other penalties imposed for violations of this article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit and/or building permit, a certificate of occupancy pursuant to section 5-4-101 of the city code shall not be issued until such violation has been remedied and trees are planted or replaced, pursuant to the requirements of section 5-4-66, as necessary to meet the requirements of this article. The requirements of this subsection are mandatory, and shall apply regardless of any other penalties imposed for this article.

* This deletion was made pursuant to verifying that the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division no longer exists and the publication, Erosion and Sediment Control Practices for Developing Areas, is no longer in print.

Attachments: Article 3- Landscaping and Tree Removal Regulations

ARTICLE 3

Landscaping and Tree Removal Regulations

Sec. 5-4-61 Permit required for removal a of tree.

(a) Removal of a tree, as defined in section 5-4-2, requires the prior issuance of a valid tree removal permit issued by the zoning administrator to the owner of the property.

(b) For new construction, an application for a tree removal permit shall accompany the application for the zoning permit required by this chapter, and shall be considered part of such application. No trees shall be cut down or removed from the property prior to the issuance of a tree removal permit. Compliance with all conditions set forth in the tree removal permit shall be required before a certificate of occupancy will be issued by the city.

(c) For subdivisions or property line adjustments where any tree is to be removed, as defined in Section 5-4-2, a tree removal permit must be obtained prior to an application for subdivision approval. Plats which create lots or alter existing lots in such a way that a tree is at or near the center of a lot or in a location on the lot that will require the removal of the tree for construction of a structure, will not be approved unless a tree removal permit has been obtained pursuant to the provisions of this chapter. No site work shall begin and no trees shall be removed prior to the issuance of a tree removal permit and the approval of a subdivision plat.

(d) Any property owner applying for a permit to remove a tree, shall submit a written application to the city which contains the following information:

(1) name and address of applicant;

(2) written proof of ownership of the property;

(3) if applying through an agent, written proof of authority of such agent;

(4) address of the property;

(5) a copy of a current plat of the property, including a statement of the acreage of the lot or parcel from which a tree will be removed; and

(6) a tree survey overlay at the same scale as the plat of the property, which locates all trees by diameter breast height and species and identifies trees to be removed and trees to be retained. Dead or diseased trees shall be identified. Groups of trees in close proximity, (i.e., those within five feet of each other) may be designated as a clump of trees, with the predominant species, estimated number and average diameter indicated. All tree surveys shall be prepared by a licensed landscape architect, surveyor or engineer registered in South Carolina at the owner's expense and shall have an accuracy of plus or minus three feet (±3'). The owner shall conspicuously tag the trees proposed to be removed with bright orange tape prior to submitting a tree removal permit.

(e) A tree removal permit shall not be required for the trimming or pruning of trees, provided that such activity is not so extensive as to constitute the removal of the tree(s) as defined herein above.

Sec. 5-4-62 Requirements for tree removal.

(a) Under the conditions and limits set forth herein below, trees may be removed from a lot or tract provided that a minimum density of 20 trees per acre is maintained.

(b) If the pre-removal density is less than 20 trees per acre, the zoning administrator may issue a permit for the removal of trees pursuant to the requirements and limitations set forth herein below.

(c) Except as provided in section 5-4-64, no significant tree may be removed from any lot or tract within the city.

(d) If the siting of a building footprint and the accessory driveway and parking areas requires the removal of trees to a density of less than 20 per acre, the zoning administrator may issue a permit to remove trees below such destiny under the following conditions:

(1) the applicant must demonstrate that, within the applicable setback requirements, no locations for a building and driveway/parking exist which comply with the 20 trees per acre requirement;

(2) removal of trees shall be limited to either the fewest number or the least total DBH necessary for siting of the building and the least destructive configuration of driveway/parking, as determined by the zoning administrator;

(3) except as provided herein below, no significant trees may be removed;

(4) upon completion of construction, trees shall be planted on the property to establish a density of not less than 20 trees per acre, or the pre-removal density if less than 20 per acre; such plantings shall be done pursuant to section 5-4-66.

Sec. 5-4-63 Removal of dead or diseased trees.

(a) As limited by sections 5-4-62 and 5-4-64, dead or diseased trees may be removed by the landowner pursuant to a tree removal permit.

(b) When a dead or diseased tree constitutes a hazard to life and/or property, or harbors insects or disease which constitute a substantial threat to other trees within the city, a permit for its removal may be issued even though its removal decreases the density of trees on a lot or parcel below the minimum density standards. Replacement of trees removed pursuant to this section is encouraged but not required.

(c) An owner seeking to remove a tree pursuant to this section shall submit written proof that the tree(s) to be removed meets the requirements of this section. When there is a question as to the viability or health of a tree for which a removal permit is requested pursuant to this section, the city may require that the applicant consult with, and provide documentation from, a forestry professional (urban forester) as a part of the permit process.

(d) The city shall have the right to cause the removal of dead or diseased trees when such trees constitute a hazard to life and/or property, or harbor insects or disease which constitute a substantial threat to other trees within the city. To require removal of dead or diseased trees pursuant to this section, the zoning administrator or his designee shall notify in writing the owner of any such tree, and shall require removal at the owner's expense within 60 days from the date of giving notification (by either personal delivery or certified mail to the owner's address listed on the Charleston County Auditor's records). In the event the owner fails to comply with such provisions, the city shall have the authority to remove any such tree and assess the cost of removal to the owner.

Sec. 5-4-64 Removal of significant trees.

(a) Significant trees may be trimmed, cut or removed only under the following circumstances:

(1) upon proof by the owner that trimming, cutting, or removal of a significant tree is necessary to make reasonable beneficial economic use of the property. Such proof must demonstrate that there is no feasible alternative that would preserve the tree, and must be made for each significant tree proposed for trimming, cutting, or removal.

(2) for improvements, expansion and/or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) for the removal of dead or diseased trees, pursuant to the requirements and procedures set forth in section 5-4-63;

(4) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the tree; or

(5) for the siting of a multi-family or commercial structure that meets one (1) of the exceptions set forth in subsections (1) through (4) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the tree, and provided further that removal of significant trees pursuant to this subsection shall be limited to either the fewest number of trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveway/parking as determined by the zoning administrator.

Prior to the issuance of a permit for the cutting or removal of a significant tree, the zoning administrator shall confirm in writing that one or more of the circumstances enumerated herein above exist.

(b) The permit for cutting or removal of a significant tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed significant tree shall be replaced with two or more trees of the same or similar species. Each replacement tree shall have a minimum DBH of two and one-half (2½) inches and meeting the requirements of Section 5-4-66; such replacement tree shall be considered to be one tree for purposes of complying with the density requirements established in this article; and

(2) such other conditions in furtherance of the content of this Article as may be imposed by the zoning administrator.

Sec. 5-4-65 Tree protection during development.

(a) On each lot or tract on which construction is ongoing pursuant to a validly issued building permit, protective barricades shall be placed around all trees which are to be retained, and shall remain in place until all development activities are complete. Barricades shall be constructed using 2 X 4 wooden boards and crossbars, or materials which provide similar protection as approved by the zoning administrator. The areas lying within the protective barricades shall remain free of all building materials, dirt or other construction debris, vehicles and construction activities. Barricades shall be erected in accordance with requirements determined by the zoning administrator. Where practical, the zoning administrator shall require barricades be located according to the following standards:

(1) For each tree ten inches (10") or less DBH, protective barricades shall be placed a minimum distance of ten feet (10') from the base of each tree; and

(2) For trees greater than ten inches (10") DBH, protective barricades shall be placed a minimum distance from the base of each tree equal to ten feet (10') plus an additional one foot (1') for each additional one inch (1") DBH greater than ten inches (10") DBH.

(b) Construction within the protective barricade. Changes in grade or construction of impervious surfaces or utilities within a required protective barricade shall be permitted subject to the following guidelines:

(1) Changes in grade or construction within a protective barricade must be approved by the zoning administrator prior to beginning construction. Plans must be submitted which illustrate in detail protective measures to be used as described in Section 2.10 of Erosion and Sediment Control Practices for Developing Areas, by the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division; and

(2) All tree roots outside the protective barricade to be removed during construction shall be severed clean and a two inch (2") layer of mulch shall be applied over the surface of exposed roots during development.

Sec. 5-4-66 Standards for tree planting and replacement.

(a) Pursuant to permit. Each tree planted and/or replaced pursuant to a tree permit in accordance with the requirements or this article shall have a minimum size of two and one-half inches (2½") caliper or twelve feet (12') in height at the time of planting and be the same species or a similar species which will provide similar or better environmental benefit to the tree being replaced. Palm trees shall not be permitted as replacements for canopy trees.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the tree(s) being replaced. If not so available, the type and size of such replacement trees shall be as close to that of the tree(s) being replaced as is commercially available within the state.

(c) All replacement trees shall be vigorous, well shaped, branched and foliated, and shall be planted in accordance with the specifications described in Section 1.94 of Erosion and Sediment Control Practices for Developing Areas, by the South Carolina Land Resources Conservation Commission, Erosion and Sediment Control Division. The owner of the property shall be responsible for maintaining all remaining and replacement trees. The zoning administrator shall have the right to inspect any replacement tree one (1) year after planting to insure that it is surviving in healthy condition. A replacement tree found to be dead or in a declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the zoning administrator, who shall then have the right to reinspect such tree one (1) year later.

Sec. 5-4-67 Penalties for unlawful removal of trees.

Any person who violates sections 5-4-61 through 5-4-66 of the city code shall be subject to the following fines and restrictions:

(1) Violation of this article shall be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this code. Each day any violation of this article continues shall constitute a separate offense.

(2) In addition to the penalties imposed in subsection (1) herein above, the party or parties found to be in violation of this article shall be required to plant or replace trees, pursuant to the requirements of section 5-4-66(2); provided that this penalty shall not be imposed where the removal of trees occurred without a valid tree removal permit but was otherwise in compliance with the requirements of this article. The requirements of this subsection are mandatory, and shall apply regardless of any other penalties imposed for violations of this article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit and/or building permit, a certificate of occupancy pursuant to section 5-4-101 of the city code shall not be issued until such violation has been remedied and trees are planted or replaced, pursuant to the requirements of section 5-4-66, as necessary to meet the requirements of this article. The requirements of this subsection are mandatory, and shall apply regardless of any other penalties imposed for this article.

Sec. 5-4-68 Appeals of tree permit actions.

Appeals of decisions and actions of the zoning administrator, or his designee pursuant to this article shall be made to the city's board of zoning appeals, pursuant to section 5-4-5 of the city code.

Sec. 5-4-69 Exceptions.

This article shall not apply to commercial timber operations or utility companies maintaining safe clearance around utility lines.

Sec. 5-4-70 Buffer yards.

(a) Any commercial, municipal or other non-residential use shall be separated and buffered from adjoining properties as follows:

(1) Abutting to residential property:

a. fifteen (15) foot landscaped buffer yard set back

b. eight (8) foot painted, wooden stockade fence; and

c. three (3) canopy trees and six (6) understory trees per 100 feet of frontage.

(2) Abutting to commercial property or abutting street with residentially zoned property across said street:

a. five (5) foot landscaped buffer yard set back

b. two (2) canopy trees and two (2) understory trees per 100 feet of frontage.

(b) Canopy trees shall be a minimum of two and one-half (2½) inches in caliper. Understory trees shall be a minimum of six (6) feet in height.

(c) Existing plant materials which satisfy the requirements of this section may be counted toward satisfying the requirements of this section.

(d) All buffer yards shall be seeded with lawn grass or other suitable ground cover.

(e) Structures may be substituted with approval of the planning commission.

(f) Landscaping shall be required on all new developments and any old building with renovation or remodeling equal to or greater than 25 percent of the building's appraised value.

(g) All required landscaping shall be completed prior to the issuance of a certificate of occupancy.

Sec. 5-4-71 through Sec. 5-4-80 reserved.

Tree Ordinanc

Species & Size of Tree	Replacement Required	Replacement # & Size Required
Any species, Less than 8"	No	N/A
Any species, between 8" &	If tree density goes below 20 per acre	Yes
Any species, larger than 24"	Yes	Yes

Any species, less than 8"	No	N/A
Live Oak between 8" and 1 Any species between 8" an	If tree density goes below 20 per acre	1; 4"
Live Oak between 12" and Any species between 16"ar	Yes	1; 4"
Live Oak 16" or larger or Any species 24" or larger	Yes	4"; sum of replacement trees to equal ½ DBH of original tree

To Public Works

HOBBS, UPCHURCH & ASSOCIATES, P.A.
Consulting Engineers
21 Professional Village Circle
Beaufort, SC 29907
(843) 524-1213 phone (843) 524-1301 fax

DATE:	16-Jul-02	
HUA #	IS0101	C:\My Documents\
RE:	Gateway Enhancement Project	
ATTN:	Ms. Linda Tucker	

LETTER OF TRANSMITTAL

TO: **City of Isle of Palms**
1207 Palm Boulevard
Isle of Palms, SC 29451

We are sending you :
x Via UPS Ground
Under separate cover VIA

The Following Item(s) :

x Agreement | Prints | Pay Request | Specifications

Copy of Letter | Change Order | _____

Copies	Date	Submittal	Description
1	16-Jul-02		SCE&G Agreement

These are Transmitted as Checked Below :

x For Approval | Reviewed | Resubmit _____ for Approval

For Your Use | Reviewed with Comments | Submit _____ for Distribution

As Requested | Resubmit per Comments | Return _____ Corrected Prints

For Review and Comment | Information No Comments

Remarks: Ms. Tucker,
Attached please find the agreement from SCE&G for their work associated with the Gateway Enhancement Project. Please sign where indicated, forward the original signature to Westy Westmoreland, and return one copy to our office at your earliest convenience. Please give me a call if you have any questions or need additional information.

Signed: Vicki Wilson

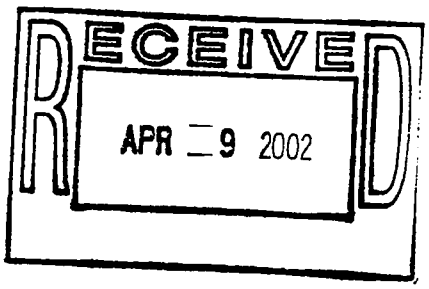
HOBBS, UPCHURCH & ASSOCIATES, P.A.
Consulting Engineers

Distribution	
Name	Copies
File	1

SCE&G®
A SCANA COMPANY

April 5, 2002

Mr. Joe McGougan, P.E.
Hobbs, Upchurch and Associates, P.S
21 Professional Village Circle
Beaufort, South Carolina 29902



Re: IOP Gateway project

Dear Mr. McGougan,

I have enclosed three (3) copies on Drawing D-73239 sheet 1 of 1 for the Isle of Palms Gateway project. Please have a designated representative from the City of Isle of Palms sign one (1) copy in the "Developers Signature Block" and return to me at the address below. The total cost of the electric utility portion of the project is $90,410.

This Overhead to Underground conversion project qualifies for the Non-Standard Service clause in the City's franchise agreement with SCE&G signed in 1999. This clause allows SCE&G to fund up to 50% of the project cost within certain limits. Since this project does not exceed the limit, SCE&G will fund one-half of the estimated cost or $45,205. A remaining balance of $45,205 will need to be paid by the City. I have communicated this to Linda Tucker in a phone conversation on April 2, 2002. If this is acceptable, please have a designated City representative sign the approval block and remit a check payable to SCE&G in the amount of the $45,205. Payment should be sent to the address below and to my attention. If actual costs are significantly greater or less than the estimated cost, adjustments will be made upon project completion and expense accounting.

Upon receipt of the signed drawing and approval letter, we will begin the scheduling and construction of the project. We anticipate completion within 6 weeks of receipt of approvals.

There are two items that I want to bring to your attention on the drawing. The first item is the lighting located at Points 7 and 8. The two (2) overhead poles and three (3) overhead lights are shown to remain based on the original discussions of the project scope in order to illuminate the street section between 13th and 14th as well as the Garden area at the corner of 14th. I would suggest further investigation of the lighting needs for these areas and determine if some of SCE&G's standard underground lighting assemblies would be more applicable to the project. I have enclosed information on SCE&G's standard underground lighting assemblies. Modifications to the lighting layout can still be made to the project scope. Please let me know at your earliest convenience if the City would like to make any changes.

The second item is the secondary service and floodlight serving the Public Services building at Point 3. We are installing an underground transformer at Point 2 in order to maintain service to the building. This service will be come from the transformer up the pole at Point 3 and tie to the existing service. The City may want to convert this service to underground which requires modification to the meter base and installation of new electric secondary conductor from the new meter base to the underground transformer. This work would be the responsibility of the City and can be done at any time during or after the installation of the project.

Please call me at 843-576-8471 if you have any questions and I look forward to working with you and the City of Isle of Palms on the completion of this project.

Approval:

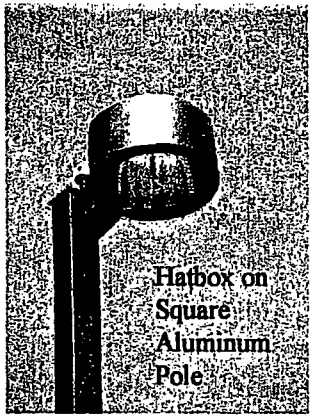
_____

Designated Representative for the City of Isle of Palms

Sincerely,

Westy Westmoreland
SCE&G
Manager, Mt. Pleasant Electric Operations
1277 Chuck Dawley Blvd.
Mt. Pleasant, SC 29464

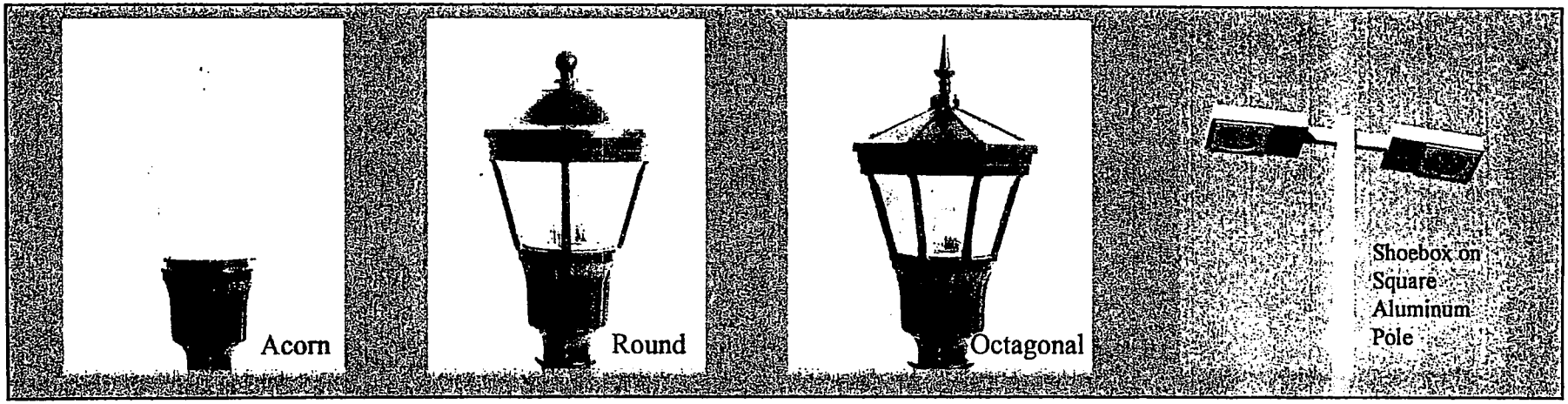
c: Mr. Dan Kassis w/o attachments
Ms. Jan Meierer w/o attachments
Mr. Scott Motsinger w/o attachments
Mr. Bob Householder w/o attachments



A SCANA COMPANY

Premium Lighting Product Information

Fixture	Lamp Type (Wattage)			Pole Mounting Heights				
				Aluminum				Fiberglass
	HPS	MV	MH	Black Charleston Decorative Aluminum Fluted Base	Black Charleston Decorative Aluminum Smooth Base	Bronze Round Aluminum Tapered	Bronze Square Aluminum	Standard Black Fiberglass
Acorn	150	175/250	N/A	12', 14'	12', 14'			14'
Round	150	175/250	N/A	12', 14'	12', 14'			14'
Octagonal	150	175/250	N/A	12', 14'	12', 14'			14'
Hatbox	400/1000	N/A	400/1000			35'	35'	
Shoebox	400	400	N/A			35'	35'	

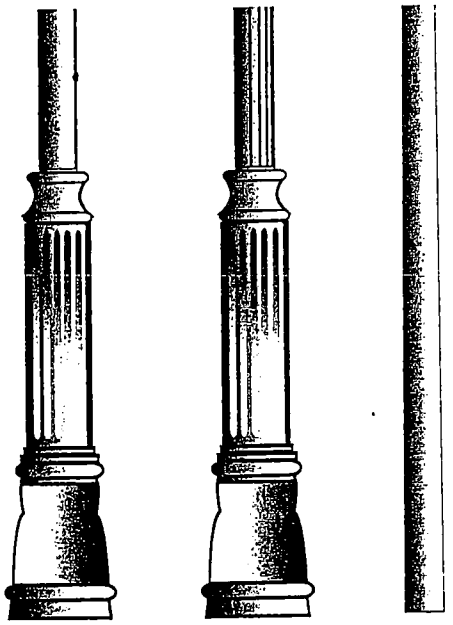


Decorative Poles

Mounting Ht.	Style	Material	Rate
12'	Smooth/Fluted	Aluminum	
14'	Smooth/Fluted	Aluminum	
13'	Smooth	Fiberglass	

See Reverse For Fixture Options

THE ATTRACTIVE APPEARANCE OF THESE POLES COMPLIMENTS THE VARIETY OF LIGHTS AVAILABLE ON PAGES A2 AND C1



Charleston Base (smooth)	Charleston Base (fluted)	Smooth Fiberglass

RATE 18

UNDERGROUND
STREET LIGHTING

AVAILABILITY

This rate is available to customers using the Company's electric service for street and area lighting served from existing underground distribution facilities.

APPLICABILITY

Applicable only to outdoor lighting with ballast operated vapor lamp fixtures, either mercury vapor (MV), high pressure sodium (HPS), or metal halide (MH), and with poles conforming to Company specifications. Services will be rendered only at locations that, solely in the opinion of the Company, are readily accessible for maintenance. If the Company is required to install light fixtures on poles other than those described herein, the Company will determine in each case the amount and form of payment required.

RATE PER LUMINARIES

SIZE AND DESCRIPTION			Lamp Charges per Month	Kwhrs. per Month
7,500 Lumens	(MV) (175W) (Acorn, Round, or Octagonal Style)*		$ 10.63	72
10,000 Lumens	(MV) (250W) (Acorn, Round, or Octagonal Style)*		$ 11.17	92
15,000 Lumens	(HPS) (150W) (Acorn, Round, or Octagonal Style)*		$ 11.61	63
36,000 Lumens	(MH) (400W)	Hatbox	$ 27.39	157
50,000 Lumens	(HPS) (400W)	Hatbox	$ 26.10	152
110,000 Lumens	(MH) (1000W)	Hatbox	$ 39.89	355
140,000 Lumens	(HPS) (1000W)	Hatbox	$ 35.67	360

RATE PER POLE

12' Smooth/Fluted Aluminium (Mounted Height)	$ 18.31
14' Smooth/Fluted Aluminium (Mounted Height)	$ 18.89
17' Standard Fiberglass (Mounted Height)	$ 7.59
42' Square Aluminium/Direct Buried (35' Mounted Height)	$ 23.39
42' Round Aluminium/Direct Buried (35' Mounted Height)	$ 23.59
35' Round Aluminium/Base Mounted (Add Base To Determine Mounted Height))	$ 31.65
35' Square Aluminium/Base Mounted (Add Base To Determine Mounted Height)	$ 34.76

RESIDENTIAL SUBDIVISION CUSTOMER CHARGE

*The lights described above may be installed in new or existing residential subdivisions at the ratio of one light for either every four (4) or six (6) metered residences. An administrative charge of $1.00 will be added to each fixture billed under this provision. Each monthly bill rendered will include an amount for the installed lighting. Such amount will be determined by adding the appropriate charges above for the installed luminaries, pole and administrative charge and dividing such charge by either four (4) or six (6).

REPLACEMENT OF EXISTING SYSTEMS

In the event that the customer desires to replace an existing lighting system owned and operated by the company, the customer shall be required to pay to the Company an amount equal to the provision for early contract termination listed below.

RATE 18

UNDERGROUND
STREET LIGHTING

PROVISION FOR EARLY CONTRACT TERMINATION

In the event that the customer terminates the contract prior to the end of the contract term, the customer shall pay as the termination charge the appropriate charges above excluding fuel for the remainder of the contract term; plus the sum of original cost of the installed equipment , less accumulated depreciation through the effective termination date, plus removal and disposal costs, plus environmental remediation costs less any applicable salvage values, the total of which shall in no case be less than zero.

MINIMUM CHARGE

When construction costs exceed four (4) times the estimated annual revenue excluding fuel revenue to be derived by the Company, the customer may make a contribution in aid of construction of the excess cost or pay the Company's standard facility rate on the excess construction cost in addition to the rate charges above.

ADJUSTMENT FOR FUEL COSTS

Fuel costs of $.01579 per Kwhr. are included in the monthly lamp charge and are subject to adjustment by order of the Public Service Commission of South Carolina.

STORM DAMAGE COMPONENT

The energy charges above include a storm damage component of $.00152 per Kwhr. for accumulation of a storm damage reserve.

SALES AND FRANCHISE TAX

To the above will be added any applicable sales tax, franchise fee or business license tax which may be assessed by any state or local governmental body.

PAYMENT TERMS

All bills are net and payable when rendered.

TERM OF CONTRACT

Contracts under this rate shall be written for a period of not less than ten (10) years. The Company reserves the right to remove its facilities when subject to vandalism or for other cogent reasons.

SPECIAL PROVISIONS

The Company will furnish, erect, operate and maintain all necessary equipment in accordance with its standard specifications. Standard service for post top decorative lamps requiring underground wiring shall include one hundred twenty five feet of service conductor, all necessary trenching and back-filling in normal, unimproved soil at a cost of $3.10 per foot. Non-standard equipment or installation in extraordinary conditions such as, but not limited to, landscaped areas, paved areas, or extremely rocky or wet soil will require the customer to pay the difference in cost between such non-standard equipment and/or extraordinary conditions and the standard service installed under normal conditions and standard service installed under normal conditions or pay to the Company its normal monthly facility charge based on such difference in costs.

GENERAL TERMS AND CONDITIONS

The Company's General Terms and Conditions are incorporated by reference and a part of this rate schedule. Service hereunder is subject to Rules and Regulations for Electric Service of the Public Service Commission of South Carolina.

HOFFMAN ELECTRIC, INC.
3897 NORTH ROAD N.W., ORANGEBURG, SC 29118
TEL. (803) 536-3614 FAX (803) 516-8133

April 10, 2002

Mr. Joe McGougan
Hobbs Upchurch and Associates
21 Professional Village Circle
Beaufort, SC 29902

Re: Gateway Enhancement Project
City of Isle of Palms
Isle of Palms, SC

Dear Mr. McGougan:

We are requesting a supplemental agreement for green signal heads as described below.

8	3 Section Led Red and Green	@ $451 ea.	$3,608.00
2	5 Section Led Red, Green, G. Arrow	@ $654 ea.	1,308.00
		Sub Total	$4,916.00

These additional heads have been requested.

1	3 Section Led Red and Green	@ $451 ea.	$451.00
1	5 Section Led Red, Green, G. Arrow	@ $654 ea.	$654.00
		Sub Total	$1,105.00
		Grand Total	$6,021.00

The project will be complete on May 22, 2002.

If you have any questions, please notify me.

Sincerely,
Hoffman Electric, Inc.

Donald V. Hoffman

Donald V. Hoffman

DH;knh

City of Isle of Palms

TO: LT

FROM: DK

DATE: 6/25/02

ACTION

- [ ] Note and file
- [ ] Note and return to me
- [ ] Return with more details
- [ ] Note and see me about this
- [ ] Please answer
- [ ] Prepare reply for my signature
- [ ] Take appropriate action
- [ ] Per our conversation
- [ ] Per your request
- [ ] For your information
- [ ] For your comments
- [ ] For your approval
- [ ] Signature
- [ ] Investigate and report

COMMENTS

I'VE BEEN DRAWN INTO THE NEVER ENDING CONTROVERSY OVER TURTLE LIGHTS. IT SOUNDS AS THOUGH THE TURTLE PEOPLE ARE NOT HAPPY WITH THE NEW FIXTURES, AND SCE&G IS RELYING ON THE CITY TO MAKE THE DETERMINATION IF THE FIXTURES ARE ACCEPTABLE. LET ME KNOW YOUR THOUGHTS.

DK.

886-6428 City Hall
886-8956 Public Works
886-8294 Recreation
886-6148 Water & Sewer Commission
886-9912 Building
886-4410 Non-Emergency Fire
886-6522 Non-Emergency Police
www.iop.net

Douglas Kerr

From: <DikJohnson@aol.com>
To: <LBLAKE@scana.com>
Cc: <g.ellis-boatright@worldnet.att.net>; <bevb@prucar.com>; <mersisc@hotmail.com>; <dkerr@iop.net>
Sent: Monday, June 17, 2002 5:12 PM
Subject: SHEPHERD CROOK LIGHTS

Dear Ms. Blake-Orr,

I am on the Isle of Palms Beach Advisory Committee and am working with Doug Kerr of the Public Works Dept. on "turtle friendly" street lights.

I have a copy of your 4/16/02 E-mail to Mary Ellen Rogers where you recommend Shepherds Staff fixtures and state "That style fixture is available in a full cutoff so the bulb will not be visible below the fixture."

Several of these have been installed on the Isle of Palms between 42nd and 45th streets.

I have checked these at night and they are just as visible on the beach as the 4 sided fixtures they replaced.

The lens on these that covers the bulb extends several inches below the reflector. Perhaps we do not have the full cutoff model. I also checked the Shepherds Staff fixtures installed at the Food Lion shopping center on Long Point Road. They are identical.

I'm wondering if you could give me the name of a manufacturer, and possibly a model number, so could get a catalog.

Doug Kerr is also going to check with his contact at SCE&G.

Another possibility is to insert a cone shaped piece of sheet metal inside the lens to accomplish the cutoff. This raises issues of inhibiting heat dissipation and internal clearance. This idea would have to be checked with the manufacturer.

Possibly there is a conversion kit to the full cutoff style. That would be the best bet if it is available.

So I hope you can get me a manufacturer's name and address.

Thank you for your assistance.

Dick Johnson

Douglas Kerr

From: Mary Ellen Rogers <mersisc@hotmail.com>
To: <DikJohnson@aol.com>; Laura Blake-Orr <LBLAKE@scana.com>
Cc: <g.ellis-boatright@worldnet.att.net>; beverly ballow <bevb@prucar.com>; <dkerr@iop.net>; Mary Pringle <mbp57@bellsouth.net>
Sent: Tuesday, June 18, 2002 8:33 AM
Subject: Re: SHEPHERD CROOK LIGHTS

Thank you for doing this, Dick! Laura is very responsive and her department is called the Environmental Services Division, I believe. That's the department that erects the osprey platforms. "Westy" was the island's SCE&G contact person last year and not very sympathetic to our concerns, I'm afraid. Maybe hearing from you will help!

----- Original Message -----
From: DikJohnson@aol.com
Sent: Monday, June 17, 2002 5:12 PM
To: LBLAKE@scana.com
Cc: g.ellis-boatright@worldnet.att.net; bevb@prucar.com; mersisc@hotmail.com; dkerr@iop.net
Subject: SHEPHERD CROOK LIGHTS

Dear Ms. Blake-Orr,

I am on the Isle of Palms Beach Advisory Committee and am working with Doug Kerr of the Public Works Dept. on "turtle friendly" street lights.

I have a copy of your 4/16/02 E-mail to Mary Ellen Rogers where you recommend Shepherds Staff fixtures and state "That style fixture is available in a full cutoff so the bulb will not be visible below the fixture."

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So I hope you can get me a manufacturer's name and address.

Thank you for your assistance.

Dick Johnson

Get more from the Web. FREE MSN Explorer download : http://explorer.msn.com

Douglas Kerr

From: <DikJohnson@aol.com>
To: <dkerr@iop.net>
Cc: <g.ellis-boatright@worldnet.att.net>; <bevb@prucar.com>; <mbp57@bellsouth.net>
Sent: Wednesday, June 19, 2002 1:15 PM
Attach: ATT00073.eml
Subject: Fwd: SHEPHERD CROOK LIGHTS

In a message dated 6/18/02 4:37:04 PM Eastern Daylight Time, LBLAKE@scana.com writes:

> Hi Mr.. Johnson,
>
> It is my understanding that the IOP approved the lighting choice as a better alternative to the old fixtures. If the City has concerns with the Shepherd Staff fixtures we will work with them at their request.
>
> Sincerely,
> Laura Blake-Orr
> Corporate Environmental Services

Doug,

As you can see from the reply, she is not going to honor my request. It is going to take an official of the Isle of Palms, such as yourself, to get the information.

I could go to the library and locate several street light manufacturers through the Thomas Register and request catalogs from them. But that is a time consuming route.

I would appreciate it if you would request the name of the manufacturer, and model number if available, from her.

I could then request a catalog from them.

With that it could be determined if they really have a full cutoff light and, if so, if the existing lights can be converted to full cutoff.

On my resurvey of the beach lighting that I gave you Tuesday, there was a note that the cobra light adjacent to the beach on 46th street was "not visible." I checked today in daylight and found that it has been removed. So you can mark that one gone.

Thanks.

Dick

May 1, 2002

Linda L. Tucker, Administrator
Michael Sottile, Mayor
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Ms Tucker and Mr. Sottile:

We are writing as the Beach Advisory Committee in conjunction with the Island Sea Turtle Team. We wish to request that a formal method can be implemented for the turtle volunteers to request the Police department's co-operation in enforcement of the lighting ordinances.

We are happy to report that a nest was located this morning at Access Path 26 A! This is the earliest nest reported for our island since records have been kept. Folly and Hilton Head have also reported nests.

The warm water and early spring are likely the reason for this. As we are looking forward to a very heavy and successful nesting season, lighting problems will become more important than ever in order to allow the nesting females to lay eggs undisturbed, as well as the emerging hatchlings to find their way to the sea. Thousands of hatchlings die as a result of beachfront lights every year.

Can we hope for a contact person in the Police Department for the purpose of enforcement?

As our season has gotten a jump-start, we ask this be taken into consideration as soon as possible!

Thank you for your attention,

Sincerely,

Ginger C. Ellis

Ginger Ellis, Chairman, Beach Advisory Committee

Mary Pringle

Mary Pringle, Project Leader, Island Turtle Team

PROPOSAL

PETERSON GRADING
2800 HARTNETT BLVD.
ISLE OF PALMS SC
29451
843-886-4508

Public Works Committee

Date 7-31-02

Proposal Submitted To:

Name CITY OF ISLE OF PALMS
Street 1207 PALM PO BOX 508
City ISLE OF PALMS
State SC
Phone 843-886-6428

Work To Be Performed At:

PUBLIC PARKING LOTS
Street FRONT BEACH
City
State
Date of Plans
Architect

We hereby propose to furnish the materials and perform the labor necessary for the completion of

FILL IN HOLES WHERE NEEDED WITH F.L.B.C. (RAC)
FILL IN GRASS AREA WITH FLBC FOR ADDITIONAL PARKING
80 TONS. GRADE FOR DRAINAGE.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars ($ 3000.00).

with payments to be made as follows: UPON COMPLETION OF WORK

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by

Respectfully submitted Daniel Peterson

Per

Note—This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified ayment will be made as outlined above.

Signature

ccm
MANAGEMENT, INC.

July 16, 2002

Linda L. Tucker
City Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, S.C. 29451

Re: Trash pickup service

Dear Linda:

My company is the Management Agent for the Yacht Club at Morgans Creek Owners Association, which consists of 48 owners of boat slips at F and G docks at the marina. During the long saga of rebuilding the bulkhead at the marina, we have provided for trash disposal via an independent contractor. His job is to roll the trash carts up to the street for pickup on service days and then roll the carts back. We have two 90 gallon carts for each dock.

As there is no direct access, the contractor rolls the carts across the yard of homes adjacent to the bulkhead. Now that most of the lots have homes, we have recently been receiving complaints about crossing yards and find we need to reconsider how trash gets picked up.

With the completion of the bulkhead and restoration of the walkway, access along the bulkhead has significantly improved. As such, we are formally requesting the City begin providing trash pickup for all of the docks in general and F and G docks in particular. The City is equipped with the small Cushman carts which can easily move along the walkway to pick up trash, just as they presently do in many neighborhoods on Isle of Palms.

The owners of the slips at the marina are tax paying citizens of Isle of Palms entitled to the same services as any other property owner on Isle of Palms. In total there are 150 individually owned boat slips that comprise A through G docks at the marina. Several owners live on their boat or use their boat as a second home when at the marina. Between the value of the slips and the boats at each slip, a rough estimate of property taxes paid by these owners would be approximately $150,000 per year.

The slips are residential in character and by paying their property taxes each year, the owners are entitled to all of the services the City provides for every other residence on Isle of Palms. For that reason, we are requesting the City begin providing trash pickup service.

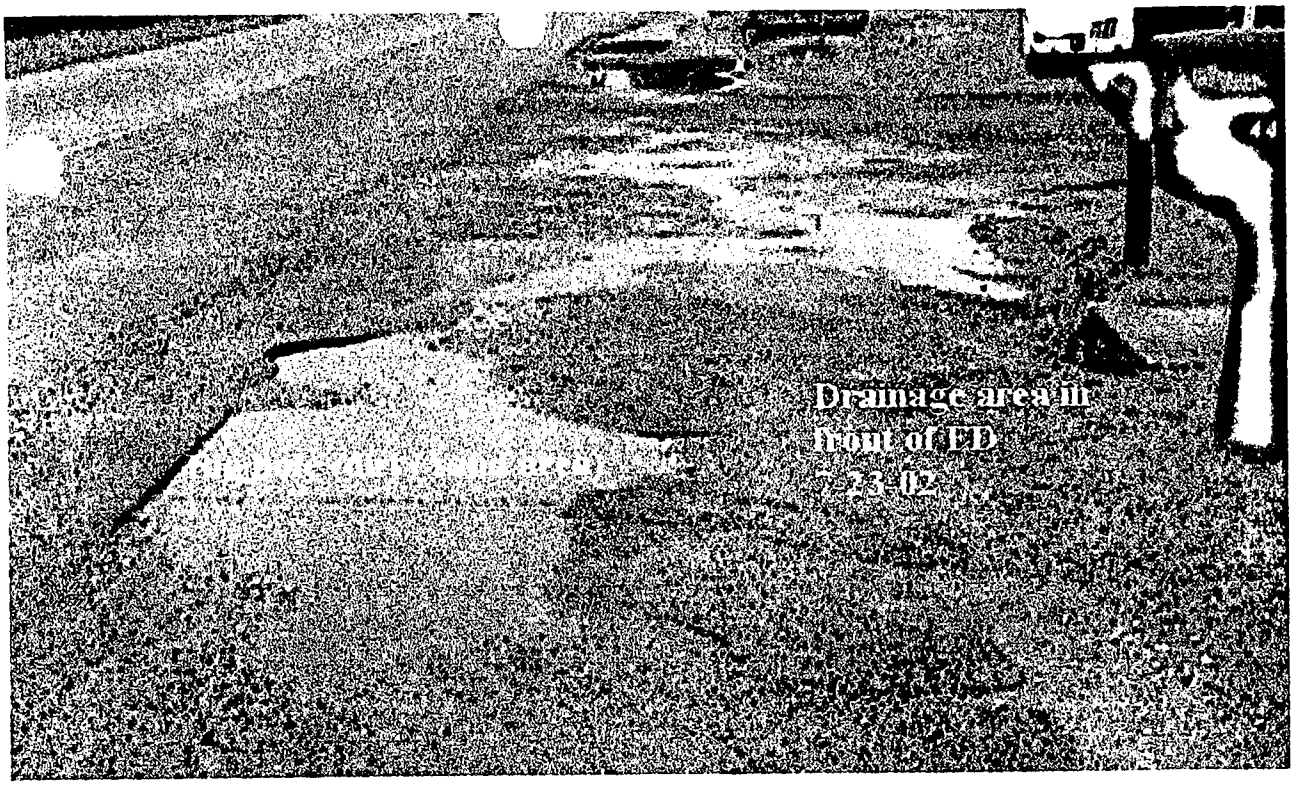
I will be happy to meet with you and the Public Works Committee to discuss this request at a mutually convenient time. I look forward to hearing from you soon.

Yours truly,

Michael R. Parades, CPA, CMCA, PCAM
Management Agent

Cc: YCM Board of Directors

P.O. Box 12710 • Charleston, SC 29422-2710
843-795-0190 • Fax 843-795-0191 • Email ccmmgt@aol.com


Drainage area in
front of ED
7-23-02



D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

August 6, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for July 2002
Isle of Palms
Charleston County

Dear Ms. Tucker:

Below are the results from Beach Monitoring for Isle of Palms performed during the month of July 2002. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels	Date	Enterococcus levels
Port O'Call/Wild Dunes	7/10/02	<10	7/30/02	<10
Dunescrest Ln./Wild Dunes	7/10/02	<10	7/30/02	<10
53rd Avenue	7/10/02	10	7/30/02	<10
34th Avenue	7/10/02	<10	7/30/02	20
21st Avenue	7/10/02	<10	7/30/02	10
12th Avenue	7/10/02	<10	7/30/02	<10
7th Avenue	7/10/02	<10	7/30/02	<10
4Th Avenue	7/10/02	30	7/30/02	<10

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Tara Cutter
Trident EQC District

LT
PW Committee
FMS

James C. Hutto
Director

CHARLESTON COUNTY
SOUTH CAROLINA

PUBLIC WORKS DEPARTMENT

843.202.7600
Fax: 843.202.7601
Lonnie Hamilton, III Public Services Building
4045 Bridge View Drive
North Charleston, SC 29405-7464

July 3, 2002

The Honorable Mike Sottile
Mayor of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

RE: ROUTINE DITCH AND CANAL MAINTENANCE

Dear Mayor Sottile:

The Public Works Department provides routine ditch and canal maintenance assistance to Charleston County municipalities. Historically, the Department has strived to cut vegetation and reestablish the flow lines along open channels within municipalities twice annually. Due to budget constraints and priorities, several Public Works Department staff positions were eliminated, and the overall funding for the Department's Fiscal Year 2003 budget was reduced. Consequently, the Department is now scheduling ditch and canal maintenance activities within municipalities once annually.

We are hopeful that the economy will strengthen in subsequent years thereby enabling County Council to restore budget resources and the Public Works Department to reinstate semi-annual maintenance along municipal ditches and canals. Meanwhile, the Public Works Department will endeavor to provide as much assistance as possible to Charleston County municipalities and citizens with the resources that have been allocated.

Sincerely,

James C. Hutto, Director
Public Works Department

JCH:bw
c: Charleston County Council Members
Roland H. Windham, Jr., County Administrator
Mack Canterbury, Chief Deputy County Administrator

F:\Corr\Admin\Hutto\Routine Ditch and Canal Maintenance.doc

EXHIBIT G

ISLE OF PALMS RECREATION COMMITTEE
August 6, 2002

The regular meeting of the Isle of Palms Recreation Committee was held at 5:45 p.m. on August 6, 2002, in City Hall. Present were Chairman Buckhannon, Committee Members Abele and Rice, City Administrator Tucker, Recreation Director Page, as well as Mayor Sottile. Also present were Mark Clancy and Warren Pruitt from LS3P Associates, Ltd.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the July meeting as presented; Councilwoman Rice seconded and made one correction, motion with correction passed unanimously.

3. Recreation Department Report. Director Norma Jean Page discussed the monthly report for July (attached hereto) as well as upcoming events in August and she answered questions of committee members. Highlights are:

- Half Rubber Tournament is scheduled for August 24th. Director Page noted that this event has become so popular that they may have to hold a two day event.
- Isle of Palms Beach Run is Saturday, September 28th.
- Camp Summershine was very popular this season and there was a waiting list every week. Staff will address this for next summer to determine if they can accommodate more children.
- Island Fun Days was not a big success this summer. She stated that the department will look into ways to either make it better or incorporate it somehow with Camp Summershine.
- The American Red Cross babysitting class has been postponed to August 31st.
- The American Red Cross blood drive is Monday, August 12th.
- Keenagers and school dances will start up again in September.

4. Old Business. (A) Review Recreation Center Initial Phase and Revised Cost Estimate - Availability of Drawings. Chairman Buckhannon stated that the committee has been tasked with identifying each portion of Phase I and getting a cost estimate for each portion.

Administrator Tucker pointed out that a small version of LS3P's larger plans have been included in committee packets and she noted that the restrooms have been relocated from the front of the proposed new gymnasium to the area between the proposed activity rooms. Further, she referenced the revised cost sheet showing a reduced cost of approximately $2.5 million. Also included in the packets is a projected schedule of the project from design to mobilization as well as a summary sheet showing the square footage of the various rooms. Administrator Tucker explained, for the benefit of the audience, the proposed project as depicted on the large plans.

Councilman Abele asked about constructing one large building as opposed to the three "pods" and what the cost would be for one large building. Mr. Clancy pointed out that by placing the restrooms between the pods, it gives the appearance of one large building and takes advantage of the exterior walls of the pods for the restrooms as well as sharing of electrical functions. He did not think that the difference in cost would be significant, and said that a pure rectangular building would only be 1%-2% cheaper. Given this rather insignificant difference in the cost, Councilman Abele was satisfied with the current design.

Councilwoman Rice recommended that the cost of making the exterior of the existing building blend in with the exterior of the new buildings be included so that they appear to belong together. She further stated the initial vision of the Recreation Center was to make the existing building the center focus of the entire Recreation area and, along those lines, she hoped the committee would reconsider relocating the ballfields to accomplish this vision.

Chairman Buckhannon agreed, but he iterated that the goal at this time is to get the cost down as much as possible so that the project can be approved. He also stated that construction costs are currently very low and it might be possible to accomplish more items for the same amount of money after bids are secured.

Councilman Abele questioned the covered porch. Mr. Pruitt noted that this would be an area where people could sit outside and socialize; also, it is adjacent to the playground and tot lot and parents could sit there while watching their children play. Mr. Pruitt further said that because this was a neighborhood facility, that aspect was very important and gives it the design character to blend into the neighborhood.

(B) Status of Dialogue with Bond Counsel Regarding Financing the Project.

Administrator Tucker reported that she has spoken with bond counsel and was told that, due to the size, the bond would have to go out on the bond market. From the start of the process to receiving the money will take 90 days. The City will have to do a prospective and an official statement; however, because the City has recently done a bond issue on the Marina, a lot of the information will be readily available. The City's rating with Standard & Poors and Moody will have to be revised, and the good news is that rates remain favorable and currently a $2.5 million bond issue would cost about $200,600 in annual principal and interest. Administrator Tucker noted that the City will be paying off some debt service this year which will free up approximately $95,700 in municipal Accommodation Fee funds which could be applied to the new debt service .

She also stated that the City could restructure how the Marina debt is being handled, still staying within the parameters of what was agreed to associated with Accommodations Tax and General Fund money, and might not have to look at any kind of increase in millage to accomplish this new debt service. However, based on the current capped assessed values, a mill is worth approximately $98,510 and there would only need to be a 1.5 mil increase to fund the debt. The City would be well within the debt limit of 8% of assessed value.

Councilman Abele asked that a comparative sheet be prepared for the Ways & Means Committee to review showing the differences between the original cost sheet and the new one. Chairman Buckhannon stated that these new numbers break down the details as much as possible until bids are actually received. Administrator Tucker cautioned committee members that, although she has met with members of the Water & Sewer Commission concerning refining the water and sewer numbers, the process is still ongoing and there may be some revisions of cost numbers as a result of this.

Councilwoman Rice reiterated that she would like to see the exterior of the existing building brought into the design of the new building. Chairman Buckhannon suggested that the cost of this be presented at the next meeting at which time the committee can discuss whether or not to include this into Phase I budget.

(C) Status of Surf Camp. Chairman Buckhannon stated that this was put on the agenda for the purpose of discussing the Recreation Department hosting a surf camp in the future. Councilman Abele stated that this was a good idea; however, it would not solve the problem of the people on 52nd Avenue. Administrator Tucker stated that this would solve the issue of the City being an island where kids should be able to learn to surf in a safe manner. She further stated that enforcement letters are being sent to the current business people who appear to be conducting business in a residential area.

5. New Business. Discussion of Communications. Administrator Tucker stated that some of the neighboring local governments are starting to utilize FM radio stations for communication with residents and airing events and activities at their recreation and other departments. Director Page has gathered information concerning a couple of these radio stations in other areas. Administrator Tucker noted that there is a start-up expense which could be built into the budget in future years. Start-up costs for two other agencies were $25,000 to $30,000. Director Page stated that the radio station would be used more for informational purposes for people on the island and the web site more for those planning to come to the island. Types of information aired could be beach ordinances, water conditions, storm notices, jellyfish stings, etc., as well as events and activities.

6. Miscellaneous. (A) Status of Recreations Staff's Securing Election Schedule. Director Page iterated that some of the island's dedicated election volunteer workers were upset because they were not able to work in the air conditioned Recreation Center during the last primary elections. Department staff is striving to get election information so that there will not be any events scheduled during those days. She also stated the if the new building is approved, there will not be a problem with this in the future. Director Page has contacted the Election Commission and will contact both the Republican and Democratic party offices for upcoming schedules.

(B) Chairman Buckhannon asked about plans for moving the Tot Lot. Director Page stated that she has discussed this with Donnie Pitts who says it cannot be done until the growing season slows down sometime in the fall.

(B) Set Date for Next Meeting - 5:45 p.m., September 3, 2002.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
JULY 2002

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor

July Athletic Report

Adult CO-ED Softball:
The CO-ED Softball league has been running smoothly this season. Games are played on Tuesday and Thursday nights at 6:30, 7:45 and 9:00pm. Two (2) nights of scheduled games have been rained out. Those games will be played at the end of the regular season. Halfway through the 2002 season Holiday Inn Express, coached by Chief Graham, leads with an undefeated 6-0 record. Two other teams have only one loss. The double elimination tournament is tentatively scheduled to begin August 26, 2002.

Half Rubber Tournament:
The Half Rubber Tournament is scheduled for Saturday, August 24, 2002. Registration forms and information have been sent out to all of last year's participants. Paid advertisements will be placed in the sports section of the *Post and Courier* beginning August 1, 2002. The sponsors for the 4th Annual Tournament include, the Isle of Palms Accommodations Tax Committee, Holiday Inn Express and Wild Dunes Resort.

Isle of Palms Beach Run:
The Beach Run is scheduled for Saturday, September 28, 2002. Registration forms have been distributed and mailed out to last year's runners. Sarah Gardner at K&K printing did a wonderful job with the registration forms. The Hoove Group also did a great job of designing this year's logo. Registration forms have been gradually coming in, and more are expected in the next few weeks. Fees are $12.00 with a shirt, or $8.00 without a shirt. Youth Fun Runs are $5.00 with a shirt or FREE without a shirt. The last day for early registration is September 13, 2002.
The sponsors for the Beach Run include, the Isle of Palms Accommodations Tax Committee, the Windjammer, Brent G. Bailey, D.D. & Michael C. McEniry, D.M.D, Propel Fitness Water, Papa John's Pizza, and Greater Charleston Chiropractic.

Upcoming Calendar for Athletic Events

August	
5-30	Flag Football and Fall Softball Registration
19- Sept. 6	Youth Soccer Registration
24	Half Rubber Tournament
September	
3	Flag Football Coaches Meeting
4	Fall Softball Coaches Meeting
10-12	Youth Soccer Coaches Meetings
28	Isle of Palms Beach Run

T.J. Rostin
Assistant Recreation Director

JULY ACTIVITIES AND SPECIAL EVENTS

Aerobics
Summer aerobics classes are still going strong with an average of seven (7) participants. Beginning in August an evening class will be offered from 6:15 - 7:15pm. on Tuesdays and Thursdays. The next session of Aerobics will begin August 26th. Morning classes are held Monday, Wednesday and Fridays from 8:00 - 8:55am. Evening classes will begin Tuesday, August 27th from 6:15 – 7:15pm.

Gymnastics
The summer session for Gymnastics has been quite a success. Currently there are ten (10) participants in this session. The Fall session will begin in September.

Dog Obedience
Dog Obedience began a seven week session on July 8th. There are approximately twelve (12) participants in this class. The next 7 week session will begin Monday, August 26th.

Camp Summershine
Camp Summershine has had a very active summer. The camp began Monday, June 17th and ends on Friday, August 2nd. Throughout the summer and average of 30-35 campers participated each week. Participation increased from the previous year with approximately 5-10 children on a waiting list every week. Isle of Palms residents were given first priority on the waiting list.

A theme was assigned for each week which incorporated a field trip, an activity with Mad Science, Arts & Crafts and many other activities relating to the theme. The field trips included Splash Zone, Charleston Aquarium, Carolina Ice Palace, Riverdogs "Big Splash Day", American Cinema & Grill and IMAX Theatre. On Friday, July 12th the campers starred in their own Talent Show. The campers had quite an array of talents to perform.

Wee Camp
The Wee Camp had approximately 18 children between the ages of 3 and 5 years old to participate each week . This camp was very successful this summer. The counselors did an excellent job of motivating and creating fun activities for the children. Parents were very pleased and complimented the camp and staff.

Island Fun Days
Island Fun Days started off slow and has not been a big success. The attendance picked up slightly this month, but on the average only 5-8 participants signed up for the daily trips. Unfortunately the numbers in participation for this camp have dropped tremendously from last year.

Scrapbooking Workshop
A Scrapbooking Workshop is scheduled for 7 - 9pm on Tuesday, September 17th.

Laura Togami
Recreation Supervisor

UPCOMING EVENTS & ACTIVITIES

August

10	ARC Babysitting Course City Hall 9-5pm
12	ARC Blood Drive 3:00 - 8:00pm

September

4	Keenager's Luncheon 12:00Noon
6	IOP Middle School Dance 7:00 - 10:00pm
11	Keenager's Lunch Bunch Benito's 11:30am
17	Scrapbooking Workshop 7:00 -9:00pm
18	Keenager's Trip - Mepkin Abbey

Meetings Attended

July

1	LS3P
2	Department Head July 4th organizational meeting Recreation Committee Personnel Committee
16	Department Head Monthly Safety Meeting Special Council Meeting Ways & Means Meeting
23	Keenager's organizational meeting for upcoming year City Council Meeting
24	Cunningham and Associates - Playground Equipment
29	LS3P and City Administrator
30	Bruce & Pam Coy - Bid for Video productions (50th Anniversary)

Parks & Grounds Maintenance
Monthly Report
July 2002

Recreation Building:
Cleaned and back flushed Ice Machine three (3) times during month (Compressor is freezing)
Cleaned and sanitized the Tae Kwon Do storage and equipment
Replaced the eye bolts for the Tae Kwon Do kick bags
Setup for aerobics, Gymnastics, and summer camps
Supervised installation of new lock for front door
Installed two (2) news flags on flagpole

Recreation Grounds:
Transported three (3)sets of bleachers from the marina to the Recreation Center
Mulched around the recreation building (11 cubic yards hardwood mulch)
Sprayed two (2) applications of roundup on recreation grounds
Assembled three (3) new picnic tables
Planted annual plantings in the flagpole area bed
Repaired the tiny tots gate latch
Regular grounds maintenance
Repaired mail box
Unclogged AC drainage
Completed monthly checklist for playground inspection

Tennis courts:
Weekly trash removal
Blew and cleaned tennis courts as needed
Repaired tennis windscreens
Checked timer and lights for proper operation

Basketball courts:
Repaired or replaced zip ties on basketball nets
Blew and cleaned courts as needed
Checked timer and lights for proper operation

Soccer Field:
Aerated soccer field
Fertilized soccer field with 200lbs of ammonium nitrate
Installed the remote control on the soccer scoreboard
Mowed playing surface two (2) times a week
NOTE: Soccer team from Tennessee held camp on field for one (1) week without any signs of turf damage. Field is open for play.

Softball/Baseball
Pulverized baseball infield
Aerated softball field
Fertilized softball field with 200lbs of ammonium nitrate

Removed batting cage nets and put into storage
Regular field maintenance for coed softball
Regular grounds maintenance mowing two (2) times a week
Supervised repairs on Softball Scoreboard

Equipment:
Changed the oil and filter in the JD tractor
Changed the fuel filter in JD tractor
Replaced the solenoid in golf cart due to overheating from dragging the softball infield
Replaced the mower blade in the push mower
Regular maintenance and inspections on tractor, mower and other equipment

City Landscaping:
Installed a bike rack at the front beach park
Pruned the shrubs at front beach
Repaired the flag holder at City Hall
Pruned all the shrubbery (i.e. wax myrtles, ligustrums,) at the connector park
Sprayed roundup at city hall, connector, front beach, and building dept.
Repaired Shower #3 and two (2) toilets at Front Beach Restrooms
Regular weekly maintenance and landscaping at City hall, parks and front beach

American Red Cross Babysitting Course

Saturday, August 10



Where: Isle of Palms City Hall

Time: 9:00am - 5:00pm

Ages: 11-14 boys and girls

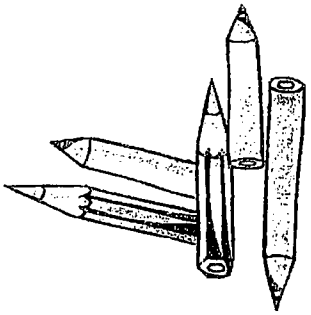
Fee: $45/Residents
$50/Non-residents

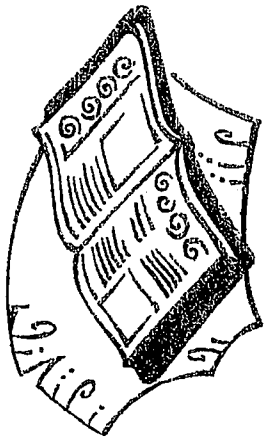


Need to Bring: Pen, paper, bag lunch, and drink

Must Pre-register for Class! Call 886-8294.

Beginner Scrapbooking Workshop





Tuesday, September 17, 2002

From: 7:00PM - 9:00PM

At the IOP Recreation Department

Cost: $10.00

Here is a chance to learn how to use all of those interesting scrapbooking tools along with learning the basics on arranging your favorite photos into creative memories.

Register NOW at the IOP Recreation Department.



2002 MEN'S FLAG FOOTBALL

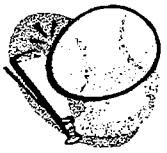
Registration: August 5 - August 30

Captain's Meeting: Tuesday, September3 @ 6pm

Fee: $300/team (IOP Residents) or $325/team (any non-residents)

Games Begin: Sundays, TBD





2002 MEN'S FALL SOFTBALL

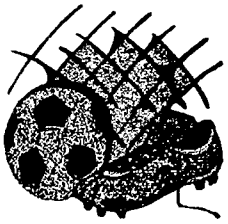
Registration: August 5 - August 30

Captain's Meeting: Wednesday, September 4 @ 6pm

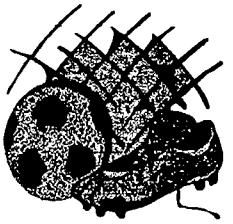
Fee: $400/team (IOP Residents) or $425/team (any non-residents)

Games Begin: Date TBD @ 6:30pm, 7:45pm & 9:00pm on Mondays & Wednesdays





2002 YOUTH SOCCER



Isle of Palms Recreation Department

Registration Dates: August 19 - September 6

Ages: 5 & Up

Fee: $30 Residents $35 Non-Residents

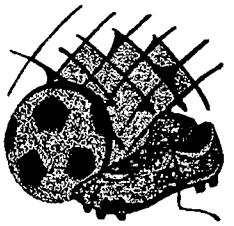
Birthdate Cut Off: November 30, 2002

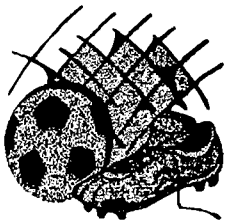
Age Groups: 5/6, 7/8 & 9-12

All Teams are Co-Ed

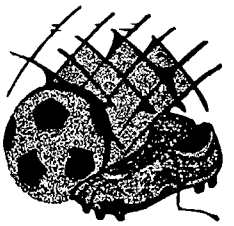
Coaches and Sponsors are always needed !







2002 YOUTH SOCCER



Isle of Palms Recreation Department

Registration Dates: August 19 - September 6

Ages: 5 & up

Fee: $30 Residents $35 Non-Residents

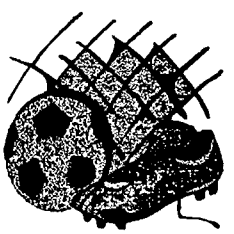
Birthdate Cut Off: November 30, 2002

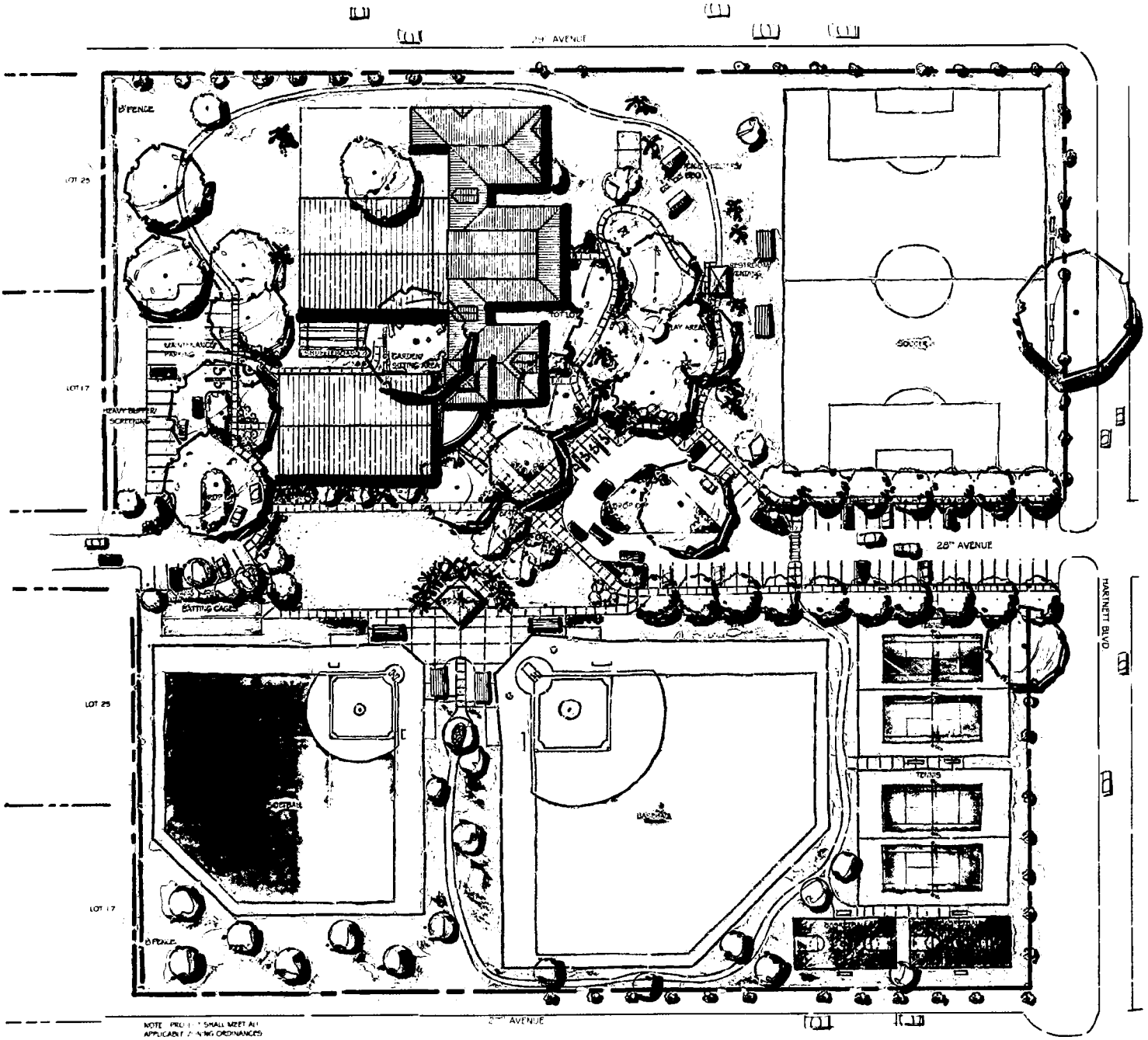
Age Groups: 5/6, 7/8 & 9-12

All Teams are Co-Ed

Coaches and Sponsors are always needed!







NOTE: PROJECT SHALL MEET ALL APPLICABLE ZONING ORDINANCES

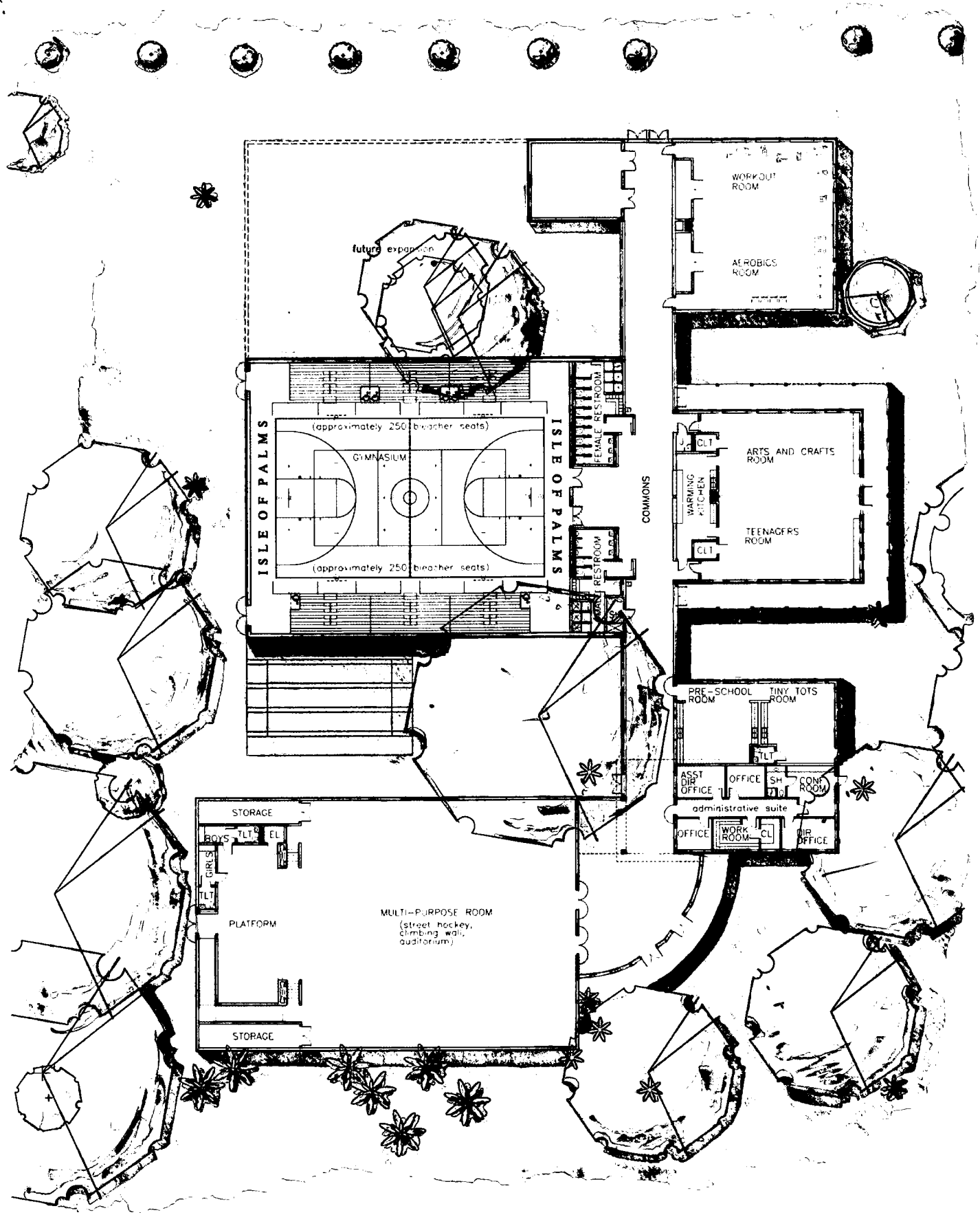
SCALE: 1" = 30'-0"

Site Plan

22 JANUARY 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD
24 N. MARKET STREET SUITE 300
CHARLESTON, SC 29401
TELEPHONE 843 577 4444
FACSIMILE 843 722 4789
WORLDWIDEWEB: WWW.LS3P.COM



Floor Plan

22 JANUARY 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD
24 N. MARKET STREET, SUITE 300
CHARLESTON, SC 29401
TELEPHONE 843 577 4444
FACSIMILE 843 722 4789
WORLD WIDE WEB WWW.LS3P.COM







Elevations

22 JANUARY 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD
25 N. MARKET STREET SUITE 300
CHARLESTON SC 29401
TELEPHONE 843 577 4444
FACSIMILE 843 722 4580

Cost Projection
Isle of Palms Recreation Center - Initial Phase
Isle of Palms, SC

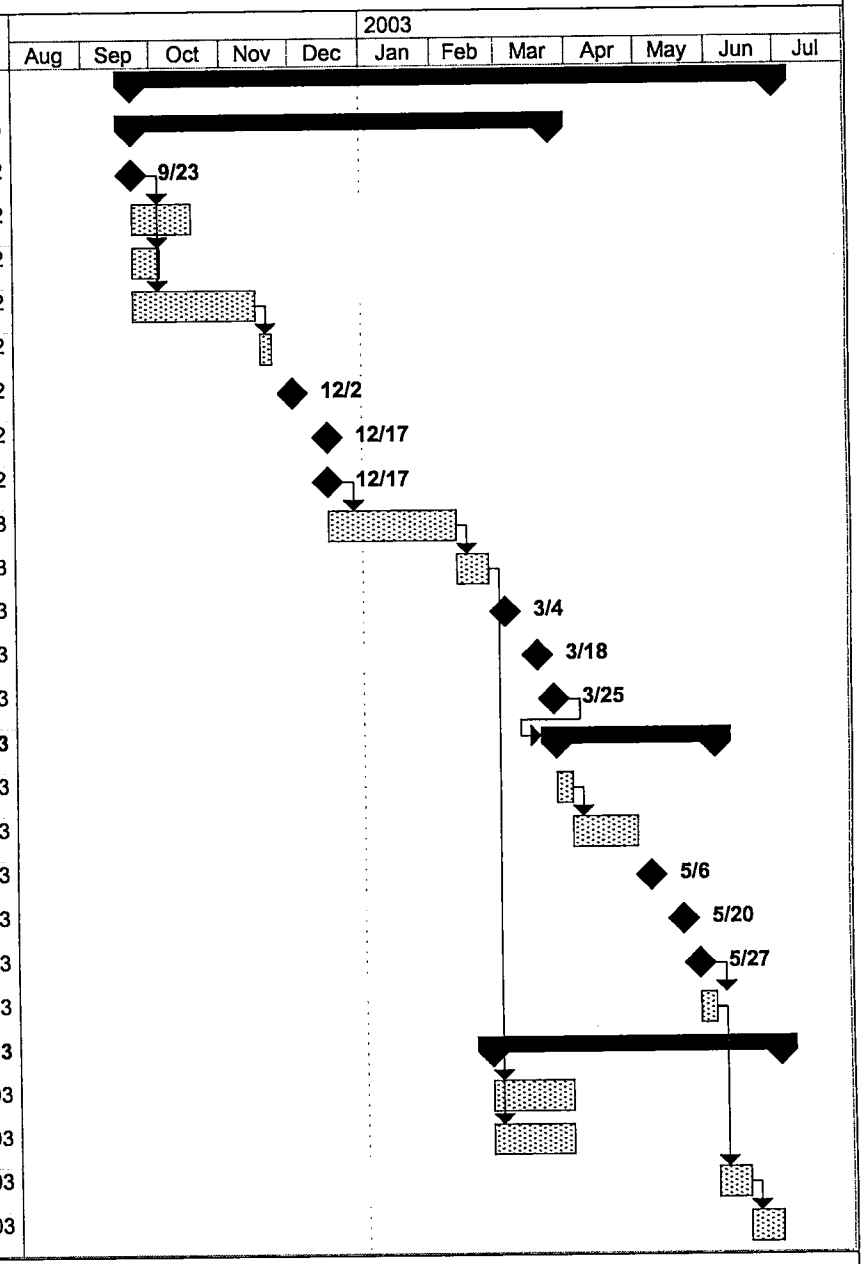
31-Jul-02
LS3P Associates Ltd.
Project Number 1600-010980

ITEM DESCRIPTION	QTY. NO.	UNIT	MATERIAL UNIT	MATERIAL TOTAL	LABOR UNIT	LABOR TOTAL	ESTIMATE UNIT	ESTIMATE TOTAL
Clearing, Grading, Drainage and Utilities								
Selected Clearing	1	LS	0.00	0.00	2,000.00	2,000.00	2,000.00	2,000.00
Haul Off-Site	100	CY	0.00	0.00	10.00	1,000.00	10.00	1,000.00
Erosion and Sediment Control	1	LS	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00
Construction Layout	1	LS	0.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
Stripping	1,100	CY	0.00	0.00	4.50	4,950.00	4.50	4,950.00
Rough Grading	1,700	CY	8.80	14,960.00	3.50	5,950.00	12.30	20,910.00
Fine Grading	2,800	SY	0.00	0.00	2.50	7,000.00	2.50	7,000.00
Storm Drainage	1	LS	0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00
Potable Water	1	LS	0.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00
Sanitary Sewer	1	LS	0.00	0.00	15,000.00	15,000.00	15,000.00	15,000.00
Site Electrical	1	LS	0.00	0.00	20,000.00	20,000.00	20,000.00	20,000.00
Total Clearing, Grading, Drainage and Utilities								**$116,360.00**
Site Paving								
Concrete Curbing	870	LF	5.00	4,350.00	5.00	4,350.00	10.00	8,700.00
Concrete Walks	45,080	SF	1.35	60,858.00	1.35	60,858.00	2.70	121,716.00
Asphalt Drive/Parking	43,805	SF	1.00	43,805.00	0.60	26,283.00	1.60	70,088.00
Total Site Paving								**$200,504.00**
Building Facilities								
Rec. Center (Classroom, Office,	15,500	SF	50.00	775,000.00	50.00	775,000.00	100.00	1,550,000.00
Rec Center Covered Porches	1,496	SF	22.50	33,660.00	22.50	33,660.00	45.00	67,320.00
Total Electrical/Lighting								**$1,617,320.00**

Isle of Palms Recreation Center

Isle of Palms, SC

ID	Task Name	Duration	Start	Finish
1	**Project Design and Approval**	**201 days**	**Mon 9/23/02**	**Mon 6/30/03**
2	**Design Documents**	**131 days**	**Mon 9/23/02**	**Tue 3/25/03**
3	Notice to Proceed	0 days	Mon 9/23/02	Mon 9/23/02
4	Update Topographic and Tree Survey	20 days	Mon 9/23/02	Fri 10/18/02
5	Geotechnical Report	10 days	Mon 9/23/02	Fri 10/4/02
6	Design Development	40 days	Mon 9/23/02	Fri 11/15/02
7	Owner Review/Final Cost Estimate	5 days	Mon 11/18/02	Fri 11/22/02
8	Recreation Committee	0 days	Mon 12/2/02	Mon 12/2/02
9	Ways and Means Committee	0 days	Tue 12/17/02	Tue 12/17/02
10	City Council	0 days	Tue 12/17/02	Tue 12/17/02
11	Construction Documents	40 days	Tue 12/17/02	Mon 2/10/03
12	Owner Review/Final Revisions	10 days	Tue 2/11/03	Mon 2/24/03
13	Recreation Committee	0 days	Tue 3/4/03	Tue 3/4/03
14	Ways and Means Committee	0 days	Tue 3/18/03	Tue 3/18/03
15	City Council	0 days	Tue 3/25/03	Tue 3/25/03
16	**Bidding/Procurement**	**49 days**	**Wed 3/26/03**	**Mon 6/2/03**
17	Issue Bids	5 days	Wed 3/26/03	Tue 4/1/03
18	Bid Opening/Contracts/Admin	20 days	Wed 4/2/03	Tue 4/29/03
19	Recreation Committee	0 days	Tue 5/6/03	Tue 5/6/03
20	Ways and Means Committee	0 days	Tue 5/20/03	Tue 5/20/03
21	City Council	0 days	Tue 5/27/03	Tue 5/27/03
22	Bid Award	5 days	Tue 5/27/03	Mon 6/2/03
23	**Project Permitting/Construction**	**90 days**	**Tue 2/25/03**	**Mon 6/30/03**
24	IOP/DHEC Review	25 days	Tue 2/25/03	Mon 3/31/03
25	DHEC-OCRM/Utility Reviews	25 days	Tue 2/25/03	Mon 3/31/03
26	Building Permit Issued	10 days	Tue 6/3/03	Mon 6/16/03
27	Mobilization	10 days	Tue 6/17/03	Mon 6/30/03



LS3P Associates Ltd.
(843) 577-4444
Wed 7/31/02

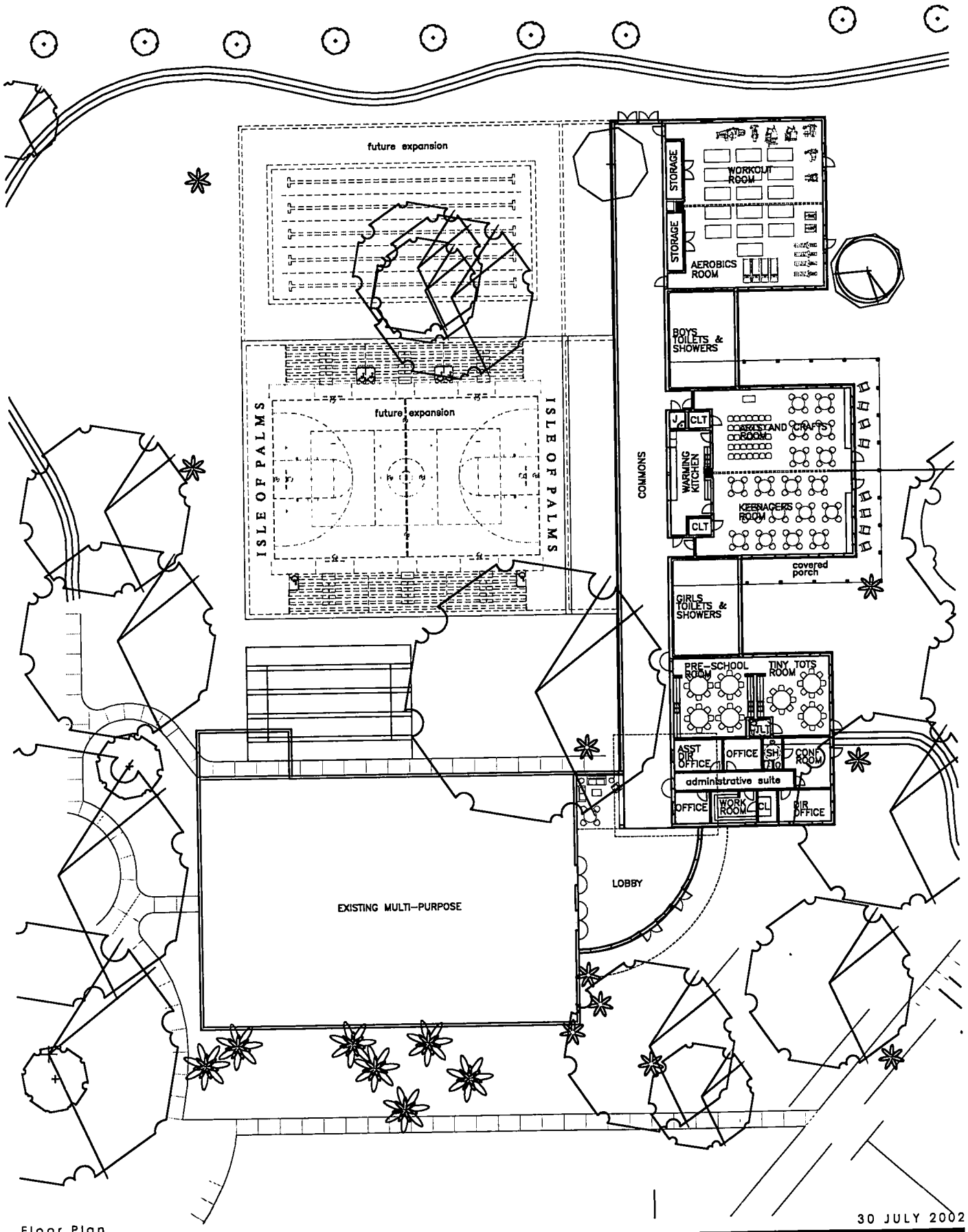
Task
Split
Progress
Milestone
Summary
Project Summary
External Tasks
External Milestone
Deadline

ISLE OF PALMS RECREATION CENTER PROGRAM SUMMARY

LS3P ASSOCIATES LTD.

July 30, 2002

Room Name	Number of persons	Number of spaces	Approx. Dim.	Approx. Net SF.	Notes
ADMINISTRATIVE SUITE					
Director's Office	1	1	10x17	170	
Workroom	2	1	10x20	200	w/ closet
Assistant Director's Office	1	1	10x15	150	
Staff Office	1	1	10x10	100	
Staff Office	1	1	10x10	100	
Conference Room	8	1	15x15	220	w/ adjacent shower/ toilet
Toilet/ Shower	1	1	10x6	60	
Subtotal - Administrative Area				**1,000**	
YOUTH					
Pre-School Room	32	1	25x24	600	
Tiny Tots Room	24	1	25x24	600	
Toilet	1	1	5x8	40	Adjacent to Tiny Tots
Subtotal - Youth				**1,240**	
KEENAGERS					
Keenagers Room	60	1	26x48	1,250	w/ closet
Arts and Crafts Room	24	1	26x48	1,250	w/ closet
Subtotal - Keenagers				**2,500**	
EXERCISE					
Aerobic's Room	30	1	26x48	1,250	w/ storage
Workout Room	30	1	26x48	1,250	w/ storage
Subtotal - Exercise				**2,500**	
Lobby	---	1		1,400	w/ sitting area
Commons	---	1		3,440	(for walking and exercise)
Warming Kitchen	4	1		320	
Girls' Toilets & Showers	---	1			
Boys' Toilets & Showers	---	1			
Exterior porch and covered entry		1			
Staff and Visitor parking	96 spaces				
Landscaping					
Total Approximate Net Square Footage				**12,400**	
Approximate Net to Gross Factor			**25% FACTOR**	**3,100**	
Total Approximate Gross Square Footage				**15,500**	



Floor Plan

30 JULY 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD

EXHIBIT H

PERSONNEL COMMITTEE
August 6, 2002

The regular meeting of the Personnel Committee was held at 7:15 p.m., on August 6, 2002, in City Hall. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury and City Administrator Tucker. Also present was Mayor Sottile.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury made a motion to approve the minutes from the July committee meeting; Councilman Buckhannon seconded; motion passed unanimously.

2. Old Business. Proposed Language Changes to Employee Handbook Regarding Employee of the Month. Chairman Bettelli stated that this came to the attention of the committee when the Recreation Director recently asked to award her whole staff Employees of the Month at a cost higher than the normal $30 per person and she noted that she did not name someone for this award very often. The proposed language in the attached policy addresses this issue and allows a department to select more than one employee at an expense of up to $90, provided that the department has not utilized all of its annual allocation. After discussion, **Councilman Buckhannon made a motion to recommend that the Employee Handbook be changed per the proposed language as prepared by the City Administrator; Councilwoman Hanbury seconded; motion passed unanimously.**

3. New Business. (A) Proposal for Future Re-Structuring in Building and Planning Department. Administrator Tucker gave a brief overview of the job descriptions as amended and attached hereto. Mr. Kerr has taken the functions of the department and redistributed them among the employees and has developed new job descriptions for the three positions. She noted that Mr. Seabrook is in the process of obtaining all of the proper certifications required of the new position and he has one more course to take. She recommended that the committee adopt the proposed structure of the department and then consider appropriate salary ranges. Administrator Tucker also noted that the department will not need any additional personnel except for clerical assistance. She further stated that the department may need full time clerical help, but would agree to begin with part time summer help to see how that works.

Chairman Bettelli asked that an organizational chart be prepared showing the current and proposed wage structure for each position. He further asked for a spreadsheet showing what each position does now and what the new position will do. After further discussion, it was determined that Administrator Tucker prepare a flow chart and a spreadsheet for the committee to review at the next meeting.

(B) Proposed Language Change to Conspicuous Disclaimer. Chairman Bettelli stated that this change was the result of some recommendations from Attorney Linda Edwards during a personnel workshop at the Municipal Association conference last month (see attached notice). It was also recommended that there be a signature line below the statement and that one copy of this be kept in individual personnel files and one in a separate file on disclaimers. Administrator Tucker stated that a lawsuit was recently lost in South Carolina which could impact significantly on the success of workers' claims that an employee handbook constitutes a contract of employment. The result of this lawsuit was the recommendation that municipalities draft "tougher" language in their handbooks. After discussion, **Councilman Buckhannon made a motion to recommend that the Employee Handbook Conspicuous Disclaimer be amended per the proposed language presented; Councilwoman Hanbury seconded; motion passed unanimously.** Administrator Tucker also reported that it has been

recommended that the Employee Handbook be reviewed by labor attorneys every five years and this should be budgeted for in next year's budget.

3. Miscellaneous. (A) Employee Suggestions. - None

(B) Personnel Report. Copy of the July report is attached. Chairman Bettelli stated that vacant positions have been advertised in *The Post and Courier* as well as on the City's web site. Administrator Tucker reported that Chief Buckhannon may have found someone for the Animal Control position.

(C) Set Date for Next Meeting - 7:00 p.m., September 3, 2002.

(D) Councilman Buckhannon asked if exit interviews were being held with the outgoing police officers. Administrator Tucker stated that she did have one with Cheryl Grier and will schedule one with Brent Roy. Officer Grier will continue to serve as a reserve officer and Officer Roy has taken a position with Charleston County

6. Executive Session. Councilman Buckhannon made a motion to go into Executive Session to discuss personnel matters; Councilwoman Hanbury seconded; motion passed unanimously. Coming out of Executive Session, Chairman Bettelli stated that no action was taken, personnel matters were discussed.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully Submitted,
Marty Bettelli, Chairman

Isle of Palms' Departmental Employee of the Month Award

For the purposes of this award, Recreation, General Administration, and Building Department will combine to select one Departmental Employee of the Month Award. Consequently, four Departmental Employee of the Month Awards may be given each month -- one each to Police, Fire, Public Works and combined Recreation, General Administration and Building departments. If a department head has no employee who has exhibited above average work during the previous month, then no award will be given in that department for that month.

The Departmental Employee of the Month Award will be given by each department head to an employee or group of employees in their department demonstrating a high level of above average work for the preceding month. At the once-a-month department heads' meeting described previously, each department head will announce their selection for Departmental Employee(s) of the Month. An individual employee or a group of employees, such as a shift or crew, may be selected by the department head. The form of the award is chosen by the department head with the only limitation being that an individual monthly award cannot exceed $30 in value. The award will not be cash but may be a gift certificate, lunch or whatever reward is deemed appropriate by the department head.

Due to the fact that in any one department an employee is not selected monthly, if a department has not utilized its annual allocation of $360, the department head may opt to name more than one employee and may expend up to $90 in value for a specific special act for the group.

A letter from the department head will be placed in the employee's personnel file stating the reason the employee was selected for the award. Additionally, as a regular part of the monthly City Council meeting agenda, stated as Employee Achievement Recognition Program, Departmental Employee of the Month Awards, the recipients of the departmental awards will be announced.

MEMORANDUM

TO Marty Bettelli, Chairman, and Members of the Personnel Committee

FR Linda Lovvorn Tucker, City Administrator

Subject: Re-structuring of functions of the Building, Planning and Engineering activities of the City of Isle of Palms

DATE 8/1/02

Attached is a memo from Douglas Kerr and proposed job descriptions for a re-structuring of the above referenced functions. Please review these for discussion at the Personnel Committee. My thoughts are that if the Committee supports these descriptions, in concept, then we can move forward with the next step of assigning salary ranges to the positions.

For your use in evaluating the material, also enclosed are the existing job descriptions.

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: August 1, 2002

RE: Restructuring of Building Department

Attached are my recommendations on revising the job descriptions and the restructuring of the Building Department. These recommendations suggest that the duties currently included in the Building Official's job description be divided, with the administrative duties associated with directing the department being incorporated into the Zoning Administrator's job and the technical tasks related to building code enforcement be incorporated into the Building Inspector's job. Once William fulfills the certification requirements for the Building Official position, I would recommend that the Building Inspector's position be eliminated and he be upgraded to Building Official.

I have discussed the effect of downsizing the Building Department on the City's Building Code Effectiveness Grading System (BCEGS) rating with an Insurance Services Office, Inc. (ISO) representative. His response was a bit vague, but he did not seem to think the City would be negatively impacted. He informed me that we were not due for a re-evaluation for about three years and our rating would be partially based on the amount of building activity that takes place in the next three years. I told the representative that you might be contacting him to discuss the issue (Mike Bratcher, ISO, 910-298-2303).

I believe that the current permanent staff of the Building Department along with part-time summer help can handle the current workload. With the recent addition of residential rental program and the loss of a position, the department will not be in a position to take on any major additional duties and would like to be relieved of some time consuming minor tasks (i.e. enforcing roll-out cart requirements).

I have provided these recommendations on the attached disc, in case you would like to edit any of the documents to present to Council. Please let me know if there is anything that I can do to help. Thanks.

Director of Building, Planning and Zoning

Function:

Under limited supervision of the City Administrator, performs highly responsible administrative duties in organizing and directing the activities of the Building and Planning Department to enforce building, land use, flood zone and licensing regulations.

Duties:

General Administration

Supervises Building Official, Business License/Building Permit Clerk and all other employees of the Building and Planning Department. Consults with these employees concerning specific project issues and/or problems with interpretation of building codes, zoning and business license ordinances and regulations.

Supervises the organization and maintenance of accurate building, land use and business license records.

Supervises the preparation and dissemination of departmental administrative reports for use by the City Administrator or City Council.

Supervises the process for accurate collection and accounting of all fees collected by the Building and Planning Department.

Assists in the preparation of the annual department-operating budget.

Conducts annual evaluation of Building and Planning Department personnel.

Planning/Zoning Administrator

Performs the responsibilities of Zoning Administrator as described in the City's codes and the Comprehensive Planning Act of 1994.

Reviews proposed development plans for compliance with local zoning and other land use ordinances and regulations; enforces zoning regulations.

Presents applications for variances and appeals to the Board of Zoning Appeals; attends all meetings of the Board and provides technical assistance as requested.

Provides public notice of applications to the Board as prescribed by state law and/or the City's codes.

Provides technical assistance to the Planning Commission regarding all land use issues including revising the Comprehensive Plan.

Performs the responsibilities of the Community Rating System Coordinator as prescribed by the National Flood Insurance Program.

Testifies in court on zoning and code enforcement issues as needed.

Assists residents, property owners, developers, engineers, architects and contractors in interpreting City land use ordinances, codes and regulations.

Participates in the site review process before, during and after development.

Performs other duties as assigned.

Knowledge, Skill and Abilities:

Knowledge of the principles, practices and regulations pertaining to zoning and land use.

Knowledge of city government organization and administrative processes.

Ability to enforce codes firmly, with tact and impartiality.

Ability to initiate land use regulation and enforcement of codes independently of direct supervision.

Ability to establish good working relationships with citizens, contractors, developers, other personnel and anyone interacting with the department.

Ability to communicate clearly and succinctly, orally and in writing, with all interested parties about technical zoning and land use issues.

Ability to read and interpret engineering plans, building plans, blueprints, land surveys, diagrams, maps, flood maps, specifications and contracts.

Ability to use personal computers with word processing and database software.

Minimum Training and Experience:

BA/BS in Land Use Planning, Urban or Regional Planning or Engineering and at least five (5) years experience in land use regulation and enforcement, or closely related field with at least two (2) years supervisory experience or equivalent experience and training sufficient to fulfill position requirements.

Building Official

Function:

Under the direct supervision of the Director of Building, Planning and Zoning, performs specialized field and office duties in order to administer the building codes, land use regulations, flood zone regulations and other ordinances of the City of Isle of Palms.

Duties:

Interprets and explains building codes, land use regulations, flood zone regulations, and other ordinances to property owners, contractors, developers and individuals.

Reviews plans for new construction for compliance with all relevant codes and approves same prior to issuance of a building permit.

Inspects building, electrical, plumbing and mechanical systems for general quality of construction and compliance with all relevant codes.

Conducts frequent visual surveys of the City for unauthorized construction and unlicensed business activity.

Recommends to the administration changes in City policies and regulations when such is advisable.

Assists in the organization and maintenance of accurate building inspection and business license records.

Assists in the preparation and dissemination of departmental administrative reports for use by the City Administrator and/or City Council

Assists in the accurate collection and accounting of permit fees, business license fees, and other miscellaneous fees collect by the Building and Planning Department

Coordinates with other city employees on building codes and land use regulations when necessary.

Attends all meetings of the Code (Construction) Board of Appeals. Provides technical expertise to chairman and board members as required. Explains the City's position in administering and enforcing the building codes on the Island.

Represents the City while attending building code conferences.

Handles complaints from the general public or City personnel about possible code violations.

Inspects lots, buildings, signs, premises for unsanitary, substandard or unauthorized conditions.

Determines property owners, heirs, lien holders, etc. and notifies interested parties of code violations and remedies for the same.

Obtains evidence and prepares reports concerning violations for which no remedial action has been taken.

Issues municipal citations, provides copies to Clerk of Court and testifies in court when necessary. When necessary, coordinates with the police department for further prosecution by means of a bench warrant.

Performs other duties as assigned.

Minimum Training and Experience:

Bachelor of Arts or Sciences in construction, engineering or related field and five (5) years direct experience in the construction industry or closely related field and training in accordance with the International Building Code and the laws of the State of South Carolina. Must possess a valid South Carolina driver's license.

Knowledge, Skills and Abilities:

Extensive knowledge of the principles and practices of residential and commercial construction and inspection techniques for enforcing relevant codes.

Ability to enforce codes firmly, with tact and impartiality.

Ability to interpret building plans, blueprints, diagrams and specifications.

Extensive knowledge of the International Building Codes, zoning code of the City of Isle of Palms, flood zone regulations and other City ordinances dealing with land use and development.

Ability to establish good working relationships with contractors, developers, subcontractors, other agency personnel and the general public.

Knowledge of city government organization and administrative processes.

Must be effective in written and verbal communication.

EXISTING

Building Inspector/Code Enforcement Officer

Function:

Under the direct supervision of the Building Official performs specialized field and office duties in order to assists with building inspections and ensure the compliance with various municipal regulations and ordinances.

Duties: (Building Inspector)

Inspects ***building*** electrical, plumbing, and mechanical systems, and general quality of construction at required intervals through the various stages of construction with particular attention to enforcement of electrical, plumbing, gas, zoning and other codes and ordinances.

Assists the Building Official and Business License/Building Permit Clerk. Consults with these employees concerning specific project issues and/or problems with interpretation of building codes, ordinances and regulations and the business license ordinance.

Assists citizens with complaints or requests for information involving zoning, construction or inspection issues; performs permitting duties when required.

Interprets and explains building codes, land use regulations, flood zone regulations, and other ordinances to contractors, developers and individuals.

Assists in the organization and maintenance of accurate building inspection and business license records.

Assists in the accurate collection and accounting of permit fees, business license fees, and other miscellaneous fees collected by the Building Department.

Conducts frequent visual surveys of the City of Isle of Palms in order to observe any un-permitted, or unauthorized construction and to discover businesses which may be operating without a current business license.

Performs other duties as assigned.

Duties: (Code Enforcement Officer)

Handles complaints from the general public or city personnel about possible code violations.

Inspects lots, buildings, signs, premises for unsanitary, substandard or unauthorized conditions.

Determines property owners, heirs, lien holders, etc. and notifies interested parties of code violations and remedies for the same.

Obtains evidence and prepares reports concerning violations for which no remedial action has been taken.

Issues municipal citations, provides copies to Clerk of Court, and testifies in court when necessary. When necessary, coordinates with the police department for further prosecution by means of a bench warrant.

Maintains accurate records and files on code enforcement activities.

Performs other duties as assigned.

Building Inspector/Code Enforcement Officer
(cont'd)

Minimum Training and Experience:

High School graduate or equivalent with ten (10) years experience in the construction trades and one (1) year experience involving contact with the public (such as sales, etc.), plus possession of a South Carolina Contractor's License (or evidence of successful completion of state examination).

Must be able to attain Code Enforcement Officer certification within one year of employment as required by South Carolina Building Code Council.

Must possess valid South Carolina driver's license.

Knowledge, Skills and Abilities:

Extensive knowledge of the principles and practices of residential and commercial construction and inspection techniques for enforcing relevant codes.

Ability to enforce codes firmly, with tact and impartiality.

Ability to interpret building plans, blueprints, diagrams, and specifications.

Knowledge of the Southern Standards Building Code Congress International (S.B.C.C.I.) building codes.

Knowledge of the City of Isle of Palms Code of Ordinances, particularly zoning regulations, flood zone regulations, and other city ordinances dealing with land use and development.

Ability to establish good working relationships with contractors, developers, subcontractors, other agency personnel and the general public.

Knowledge of city government organization and administrative processes.

Must be effective in written and verbal communication.

Salary Range: Low 24,628 Middle 29,680 High 34,627

EXISTING

Planning/Zoning Administrator/Code Enforcement

Function:

Under general supervision of the Building Official, performs complex duties related to administration and enforcement of City's land use (zoning) ordinances, codes, regulations, and plans.

Duties: (*Planning*/Zoning Administrator)

Performs the responsibilities of Zoning Administrator as described in the Comprehensive Planning Act of 1994.

Presents applications for variances and appeals to the Zoning Board of *Appeals*, attends all meetings of the Board and provides technical assistance as requested.

Provides Public Notice of applications to the Board as prescribed by State law and/or the Board's Rules of Procedure.

Reviews proposed development plans for compliance with local zoning and other land use ordinances and regulations; enforces zoning regulations.

Testifies in court on zoning and code enforcement issues as needed.

Assists residents, property owners, developers, engineers, architects, and contractors in interpreting City land uses ordinances, codes and regulations.

Participates in the site review process before, during, and after development.

Enforces sign regulations and administers permitting.

Assists the Planning *Commission* with revision of the comprehensive land use plan.

Maintains accurate records and files on land use issues and correspondence.

Acts as secretary for the Planning Commission and provides technical assistance as requested.

Duties: (Code Enforcement Officer)

Handles complaints from the general public or city personnel about possible code violations.

Inspects lots, buildings, signs, premises for unsanitary, substandard or unauthorized conditions.

Determines property owners, heirs, lien holders, etc. and notifies interested parties of code violations and remedies for the same.

Obtains evidence and prepares reports concerning violations for which no remedial action has been taken.

Issues municipal citations, provides copies to Clerk of Court, and testifies in court when necessary. When necessary, coordinates with the police department for further prosecution by means of a bench warrant.

Maintains accurate records and files on code enforcement activities.

Planning/Zoning Administrator/Code Enforcement(con't.)

Enforces Business License Ordinance and assists with administration of licenses, permits, and office correspondence.

Performs other duties as assigned.

Knowledge, Skill, and Abilities:

Knowledge of the principles and practices of land use regulation.

Knowledge of the laws, ordinances, codes, and regulations pertaining to land use regulation.

Knowledge of city government organization and administrative processes.

Ability to enforce codes firmly, with tact and impartiality.

Ability to initiate land use regulation and enforcement of codes independently of direct supervision.

Ability to establish good working relationships with citizens, contractors, developers, other personnel, and anyone interacting with the department.

Ability to communicate clearly and succinctly, orally and writing, with all interested parties about technical zoning and land use issues.

Ability to read and interpret engineering plans, building plans, blueprints, land surveys, diagrams, specifications, and contracts.

Ability to read and interpret a variety of maps, including flood zone and zoning maps.

Ability to use personal computers with word processing and database software.

Minimum Training and Experience:

Bachelor of Arts or Bachelor of Science degree in Land Use Planning, Urban or Regional Planning, and at least one (1) year experience in land use regulation and enforcement, or closely related field.

Salary Range: Low 24,628 Middle 29,680 High 34,627

EXISTING

Building Official

Function:

Under limited supervision of the City Administrator performs highly responsible administrative duties in organizing and directing the activities of the municipal Building Inspections Department to enforce building codes, land use regulations, flood zone regulations and other ordinances of the City of Isle of Palms.

Duties:

Supervises Assistant Building Inspector/Code Enforcement Officer and Business License/Building Permit Clerk. Consults with these employees concerning specific project issues and/or problems with interpretation of building codes, ordinances and regulations.

Interprets and explains building codes, land use regulations, flood zone regulations, and other ordinances to contractors, developers and individuals.

Reviews plans for new construction for compliance with all relevant codes and approves same prior to issuance of a building permit.

Assists in preparation of the annual department operating budget.

Recommends to the administration changes in City policies and regulations when such is advisable.

Supervises the organization and maintenance of accurate building inspection and business license records.

Supervises the preparation and dissemination of departmental administrative reports for use by the City Administrator or City Council.

Assists in the inspection of new and renovation construction with particular attention to enforcement of electrical, plumbing, gas, zoning and other codes and ordinances.

Supervises the process for accurate collection and accounting of permit fees, business license fees, and other miscellaneous fees collected by the Building Department.

Coordinates with other city employees on building codes, and land use regulations when necessary.

Attends all meetings of the Zoning Board of Adjustment & Appeals. Provides technical expertise to chairman and board members, as required, during processing of requests for variances.

Attends all meetings of the Code (Construction) Board of Appeals. Provides technical expertise to chairman and board members as
required. Explains the City's position in administering and enforcing the Southern Building Code on the island.

Represents the city while attending conferences updating the Southern Standards Building Code as well as meetings scheduled to address changes in flood zone regulations and land use and development.

Conducts annual evaluation of department personnel.

Performs other duties as assigned.

Building Official
(cont'd)

Minimum Training and Experience:

Bachelor of Arts or Sciences in construction or engineering and five (5) years direct experience in the construction industry or closely related field with at least two (2) years supervisory experience or equivalent experience and training sufficient to fulfill position requirements. Certification as a building official in accordance with laws of the State of South Carolina and the requirements of the Southern Standard Building Codes Congress International. Must possess a valid South Carolina driver's license.

Knowledge, Skills and Abilities:

Extensive knowledge of the principles and practices of residential and commercial construction and inspection techniques for enforcing relevant codes.

Ability to enforce codes firmly, with tact and impartiality.

Ability to interpret building plans, blueprints, diagrams, and specifications.

Extensive knowledge of the Southern Standards Building Code Congress International (S.B.C.C.I.) building codes, zoning code of the City of Isle of Palms, flood zone regulations, and other city ordinances dealing with land use and development.

Knowledge of other regulatory agencies (i.e., South Carolina Coastal Council, U.S. Army Corps of Engineers, S.C. Land Resources Commission) and regulations of these agencies which may have impact on land use and development on the Isle of Palms.

Ability to establish good working relationships with contractors, developers, subcontractors, other agency personnel and the general public.

Ability to plan, organize and direct the work of other department personnel.

Knowledge of city government organization and administrative processes.

Knowledge of management and supervisory techniques.

Must be effective in written and verbal communication.

Salary Range: Low 35,695 Middle 41,697 Low 47,700

DRAFT

IMPORTANT NOTICE

This employee handbook contains various rules, policies and procedures relating to employment. Many of the provisions are summaries of federal, state and municipal laws. Such laws change from time to time. Furthermore, the City of Isle of Palms finds it necessary or advisable to alter its rules, policies and procedures from time to time. Therefore, the provisions of the City of Isle of Palms' manual and personnel policies are subject to change by the City at any time. **NOTHING IN THIS HANDBOOK OR IN ANY OF THE CITY OF ISLE OF PALMS' PERSONNEL POLICIES SHALL BE DEEMED TO CONSTITUTE A CONTRACT OF EMPLOYMENT AND ALL EMPLOYEES OF THE CITY ARE EMPLOYEES-AT-WILL WHO MAY QUIT AT ANY TIME FOR ANY REASON AND WHO MAY BE TERMINATED AT ANY TIME FOR ANY OR NO REASON. NO ONE OTHER THAN THE CITY ADMINISTRATOR, UNDER THE DIRECTION OF CITY COUNCIL, MAY MAKE ANY PROMISES OR ASSURANCES OR ENTER INTO ANY CONTRACT, WHETHER ORAL OR WRITTEN, THAT IN ANY WAY IS CONTRARY TO OR INCONSISTENT WITH THE LIMITATIONS SET FORTH IN THIS FOREGOING PARAGRAPH, AND ANY SUCH PROMISES, ASSURANCES OR PURPORTED CONTRACTS SHALL BE INVALID AND NOT BINDING ON THE CITY UNLESS ADOPTED, ENDORSED OR AGREED TO IN WRITING BY THE CITY ADMINISTRATOR UNDER THE DIRECTION OF CITY COUNCIL.**

FAX

Existing

IMPORTANT NOTICE

Employees of the City are employed "at will". This means that they are free to terminate their employment at any time, with or without notice and with or without reason. The City retains the same right.

No person except the City Administrator, acting with the approval of City Council, has authority to enter into a contract of employment which is not terminable at will. Neither the City's policies nor its practices, nor the oral assurances of its representatives create a contract of employment.

A contract of employment entered into by the City must be in writing, must state that it is a "contract of employment", and must be signed by the City Administrator.

Approved by City Council on 10/28/97

Safety Sweepstakes for July 2002:

Police Dept. - Gary Erickson
Fire Dept. - Richard Hathaway
Public Works - Willie Powell
Combined General Government/Building/Recreation Depts. - Amy Wilkerson, Gen. Gov't.

Employees of the Month of July 2002:

Public Works Dept. - Charles Williams
Beach Services Officer - Guy Holland

Personnel Changes:

Police Department - Victoria Cook has been hired as Animal Control Officer eff. 08/12/02.
Richard Gebhardt has been hired as Police Officer eff. 08/19/02

Public Works - no changes

Fire Department - Engineer Steve Riddle has resigned eff. 09/03/02

Building Department - no changes

General Government - no changes

Recreation Department - no changes

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

TO: Administrator Tucker

FROM: Laura McLellan and Amy Wilkerson

DATE: August 12, 2002

SUBJECT: Nomination for Employee of the Month

CC: Chief Buckhannon, Lt. Wright, and Personnel File

Please accept this Employee of the Month nomination for Beach Services Officer Guy Holland for the month for July 2002.

Officer Holland has made it his mission to keep the parking meters in excellent working condition, which helped tremendously to decrease the complaints from angry citizens for meter malfunctions.

Officer Holland is always eager to assist City Hall with various tasks including graciously offering to transport ocean water samples to DHEC.

Also, when there was inclement weather, Officer Holland volunteered to put parking tickets in order and even entered several of them into the parking meter database.

Officer Holland's positive attitude and genuine friendliness makes for a pleasant working environment for all.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

MEMORANDUM WAL Mart

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: August 6,2002

Subject: July 2002 Employee of the Month

I would like to nominate Charles Williams for the July 2002 Department of Public Works Employee of the month. In the past month, employee Williams has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Williams consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Williams is an asset to the Isle of Palms Department of Public Works.

EXHIBIT I

Board of Zoning Appeals
Minutes
August 13, 2002

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on August 13, 2002 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other Board members present were Kathy Carroll, Neil Crocker, Jim Harvey and Guy Taylor, as well as the zoning administrator, Douglas Kerr.

II. Review of Minutes

The first item on the agenda was the approval of the minutes of the July 9th, 2002 meeting. Ms. Carroll made a motion to approve the minutes. The motion was seconded and the vote was unanimous in favor of the motion.

III. Variances

#7- 31st Avenue

Ms. Porter explained that the next item on the agenda was a request for a variance for #7-31st Avenue and swore in everyone planning to give testimony. Mr. Kerr presented the case and explained that the applicant was requesting an after-the-fact variance to allow the stairs for a residence under construction at #7-31st Avenue to remain at 17.4 feet from the front property line. He stated that the property is a conforming lot in the SR2 zoning district and therefore has a required front setback of 25 feet for the structure and 20 feet for the stairs. The structure, excluding the stairs, complies with the setback requirements, but the stairs encroach 2.6 feet into the required 20-foot setback. He explained that the applicant claims that the property is unusual because of the location of a pecan tree and that the unnecessary hardship that will result when the standards of the ordinance are met is that the pecan tree will have to be removed. Mr. Kerr added that the tree is not protected by the City's tree removal ordinance, and that the applicant claimed that the granting of the variance would not harm the character of the district, because the tree will be allowed to remain and thereby enhance the appearance of the property.

The applicant, Mr. John Waldren, addressed the Board and explained that he recently had a similar situation in Wild Dunes, where he was granted relief from the setback requirements to allow him to save a tree and that he assumed that this situation would be dealt with in a similar manner. Mr. Taylor asked why the stairs were not directed in the opposite direction towards the side line. Mr. Waldren answered that the septic field was in the side yard and there was no room for stairs. Mr. Harvey asked if he had looked into moving the tree. Mr. Waldren answered that he had not, but that he knew the success rate of moving such a large trees is low. Mr. Crocker asked Mr. Kerr if he had a copy of the original plans. Mr. Kerr showed the Board the approved drawings. Mr. Crocker asked

the applicant why the configuration of the stairs changed from what was originally designed. Mr. Waldren answered that there was a design error made in regards to the elevation of the land and that the result was a higher floor with more stairs. Ms. Porter stated that there were currently two sets of stairs on the front and asked why the last few stairs that encroach could not be removed, leaving the second set for access to the front of the house.

The Board discussed several other options the contractor had including fanning the last few stairs at an angle or bringing the level of the grade up to eliminate the last two stairs. Ms. Porter stated that she felt that the applicant had several alternatives and that the case did not meet the hardship requirements and therefore made a motion to deny the request. Mr. Crocker seconded the motion and the vote was unanimous in favor of the motion.

VI. Miscellaneous Business

Mr. Kerr stated that he had included the information in the packet from the City's attorney about the Charleston County PRC's appeal. He explained that the County had dropped its appeal.

The Board discussed the possibility of having a new secretary assigned to the Board. Mr. Kerr explained that the clerical duties associated with the Board had been offered to all administrative assistants in the City and that no one had accepted the duties. He added that the Board Rules of Procedure specified that the secretary be a member of the City staff.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:00 PM.

EXHIBIT J

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
August 14, 2002

The Isle of Palms Planning Commission met at the Building Department Conference Room on Auguust 14, 2002, at 5:30 PM. Members attending included Mack Canterbury, Dick Glave, Peter O'Toole, Maryanne Luttrell, James Raih, John Winchester and Chairperson Dick Cronin as well as the zoning administrator, Douglas Kerr.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the July 10, 2002 meeting. Mr. Raih noted that the word "appropriate" in the first sentence of the third paragraph on page 2 should be changed to "necessary", so the sentence would read: "Mr. Raih explained that he felt that there had been some very nice developments on corner lots and that he did not feel that it was *necessary* to change the ordinance because of only a couple of undesirable developments". Mr. Glavé made a motion to approve the minutes with Mr. Raih's correction and Mr. O'Toole seconded the motion. The vote was unanimous in favor of the motion.

MISCELLANEOUS BUSINESS

Mr. Cronin explained that the Commission hand received a timeline showing the progress of all previously forwarded ordinances. He explained that at the August 27th meeting, there was a public hearing scheduled for four ordinances and two additional ordinances on the agenda for first reading.

DISCUSSION OF LOT COVERAGE

Mr. Cronin provided the Commission with a map that Mr. Canterbury had produced showing the lots on the Island color coded according to their tax rate. Mr. Cronin explained that he had taken the map and counted the lots inside Wild Dunes to be able to differentiate between the resort and the rest of the Island. He handed out a breakdown and explained that ratio of owner occupied property to non-owner occupied property outside of Wild Dunes is close to 50/50 and the ratio inside Wild Dunes is close to 70% non-owner occupied and 30% owner occupied. Commission members agreed that these statistics were not surprising, but that it was helpful to see a graphical representation of the breakdown.

Mr. Cronin handed out a sheet summarizing the key elements of the lot coverage issue. He asked Commission members for their reactions to the City Council workshop. The Commission agreed that the Council was interested in a mechanism to accommodate unusual size lots. Also they agreed that the concept of having tiered setbacks did not generate much discussion. They agreed that the Council seemed interested in the Commission giving a more detailed definition of impervious surfaces, particularly in regards to uncovered decks.

Mr. Cronin explained that there had been some research done on the question of treating decks as pervious or impervious. He explained that it appeared that there was not a generally accepted standard on the issue and requirements differ for each municipality. He asked for the feeling of the Commission members. Mr. Glavé brought up the issue of the difficulty in governing the spacing of deck boards and how cumbersome it would be on the staff. Mr. Canterbury stated that he felt that crux of the issue is water filtration and that because water can filter through a deck with spaced boards, he felt they should be counted as pervious. After considerable discussion on the issue, Mr. Cronin asked the Commission to vote on the issue. The result of the vote was two in favor of decks being considered pervious and five in favor of decks being considered impervious. At this point Mr. Raih had to excuse himself from the meeting and stated that he felt that the ranges being considered by the Commission for the lot coverage and floor area ration for smaller lots were too restrictive and that he therefore had reservations.

Mr. Cronin explained that the Commission had been focusing on the number of 40% for a maximum floor area ration (FAR) with a provision that no lot would be limited to less than 3200 square feet of enclosed habitable area. He explained that the Commission had not yet considered an upper limit for very large lots and that he was proposing that the limit be set at 7,000 square feet. He explained that this number is 40% of 17,500, which is the required lot size for the SR1 zoning district. The Commission generally agreed with this concept and the limit of 40%.

Mr. Cronin explained that the next issue he wanted to discuss was the maximum lot coverage requirement. He explained that the Commission had been discussing a range between 30 and 40 percent also with a lower limit. He explained that he had also included an upper limit, which was a concept that had not been previously discussed. He explained that in the handout there were three choices provided, 30%, 35% and 40%, and asked for the Commission members opinions. The Commission generally agreed that 40% was a reasonable requirement with a lower limit of 3,200 square feet and an upper limit 7,000 square feet.

Mr. Cronin explained that even though the issue of tiered setbacks had not generated much discussion at the Council workshop, he had included it for discussion for the Planning Commission anyway. The Commission generally agreed that they supported the notion of increasing setbacks for portions of structures above 25 feet for those structures built to the setback limit. Mr. Cronin suggested that the setback be increased for lots over 8,000 square feet with a width at the building line (as defined already in the ordinance) of 70 feet or more to a combined setback of 30 feet, with no side less than 10 feet. Also he suggested that the setback be increased for lots over 8,000 square feet with a width at the building line between 60 and 70 feet to a combined setback of 25 feet, with no side less than 10 feet. The Commission agreed on these numbers.

Mr. Cronin explained that he had included the issue of accessory structure setbacks for discussion. He explained that currently the ordinance only requires that accessory structures be setback from the rear and side line three feet. He explained that he felt that 3 feet was not an adequate setback. After general discussion on the issue, the Commission agreed that the setback should be increased to six feet.

A motion was made and seconded to send forward to City Council a recommendation to adopt a FAR and lot coverage limitation of 40% with a lower limit of 3,200 square feet and an upper limit of 7,000 square feet for each requirement and a requirement that 50% of a lot must be left natural and/or landscaped and a tiered setback requirement as previously discussed. The vote was unanimous in favor of the motion. Also the Commission voted unanimously to recommend that the setback for accessory structures be increased from three feet to six feet.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:00 p.m..

Respectfully Submitted,
`Dick Cronin, Chairman

EXHIBIT K

ACCOMMODATIONS TAX ADVISORY COMMITTEE
August 14, 2002

The Accommodations Tax Advisory Committee met at 8:30 a.m., on August 14, 2002, in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Malcolm Burgis, Ron Davis, Rick Linville, Laura Radley, City Administrator Linda Tucker, City Treasurer Debbie Suggs, and City Clerk Janet Mauldin. Jimmy Ward and Phyllis Shaffer were unable to attend.

1. Approval of Previous Minutes. Rick Linville made a motion to approve the minutes from the June 2002 regular meeting; Malcolm Burgis seconded; motion passed unanimously.

Rick Linville made a motion to approve the minutes from the special meeting of July 18, 2002; Laura Radley seconded; motion passed unanimously.

2. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly revenues and expenditures for July and answered questions of committee members. Copy of statement is attached.

3. New Applications. (A) The Guest Guide. Maria Zone, Publisher of *The Guest Guide*, gave a presentation about her magazine which she indicated is strictly to promote the East Cooper Area (application attached). The magazine is distributed around the State of South Carolina and on the Internet, and is placed at all of the South Carolina Welcome Centers. She was asking for $10,000 which would include a full-page ad plus a link to the City's web site, two printings of the magazine and distribution. Ms. Zone also stated that she would be glad to help the City with the design, language, etc. of the ad. Upon discussion, Julia Tucker explained that the committee is in the process of preparing a new Isle of Palms brochure and might want to wait until the February issue to participate after all the information in the brochure has been updated so that the City could use the new brochure as a basis for the magazine ads. Laura Radley suggested that the committee might want to participate in the magazine with a smaller ad and use Ms. Zone's expertise in designing the new brochure. The costs for one-time advertisements in the magazine are as follows: full page - $6,000; half page - $4,000; quarter page - $3,000; plus $250 setup fee. The cost for a two-year contract is somewhat reduced. After discussion, **Laura Radley made a motion to approve the expenditure of $4,000 for a one-time half-page ad, plus the $250 set-up fee, and the use of Ms. Zone's creative expertise with the intention of more advertising in the magazine in the future; Rick Linville seconded; motion passed unanimously.**

(B) Spoleto Festival USA 2003 Jazz Series. Katherine Mitchell, Writer and Research Manager of Spoleto and Denise Bartow, Spoleto Board member, made a presentation to the Committee for the 2003 Jazz Series (application attached). They requested $26,210 for a jazz concert outdoors at Wild Dunes Grand Pavilion similar to last year's concert. They also noted that the Town of Kiawah is not having a concert on their island in 2003 and, because of this, there may be a larger crowd wanting to come to the Isle of Palms concert. Julia Tucker asked if advertising would begin earlier this year noting that Spoleto has appeared before the Committee earlier than in the past, to which the answer was yes. They further noted that Spoleto is advertised on CNN, in the New York Times as well as the Wall Street Journal. After discussion, **Rick Linville made a motion to approve the expenditure of $26,210 for Spoleto Festival 2003; Malcolm Burgis seconded; motion passed unanimously.**

4. Old Business. (A) Council Action on Previous Month's Requests. Noting the three requests from last month that City Council has approved, Administrator Tucker reported that the waterproof walkies are in use at the Fire Department. She showed committee members a copy of the advertisement that has been in *The Post & Courier* and the *Moultrie News* and stated that the City has spend $4,187 to date of the approved $7,500.

(B) Update on 50th Anniversary Committee. Administrator Tucker reported that there was a recent meeting at which time the committee made a commitment for a videographer. She stated that things are moving along towards the 2003 celebration.

(C) Administrator Tucker also reported, on behalf of Councilwoman Rice, that at the next Ways & Means Committee meeting there will be discussion of the proposed plans for expanding the Recreation Center. She stated that members of the Accommodations Tax Advisory Committee are encouraged to attend so that they can see the proposed plans and be better informed if the City requests some ATAX funding.

5. Miscellaneous. (A) The next regular meeting of the Committee was scheduled for 8:30 a.m. on October 9, 2002, pending the receipt of applications.

(B) Correspondence from Tourism Review Committee. Administrator Tucker referred to the attached letter dated July 25, 2002. Committee members asked that she email a copy of her response to the letter before mailing it out in case they had any comments.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:40 a.m. It was noted that City Treasurer Debbie Suggs hosted a State Accommodations Tax Accounting Workshop immediately following the meeting for members of the Committee.

Respectfully submitted,

Julia Tucker, Chairman

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985		4,958.29
2nd Quarter -		1,472.59
3rd Quarter -		14,723.06
4th Quarter -		63,694.42
	TOTAL	**$84,848.36**

1st Quarter - Fiscal Year 1986		103,594.72
2nd Quarter -		19,453.29
3rd Quarter -		2,829.80
4th Quarter -		56,426.98
	TOTAL	**$182,304.79**

1st Quarter - Fiscal Year 1987		83,917.15
2nd Quarter -		18,514.48
3rd Quarter -		6,610.08
4th Quarter -		63,257.94
	TOTAL	**$172,299.65**

1st Quarter - Fiscal Year 1988		94,336.15
2nd Quarter -		29,916.86
3rd Quarter -		4,001.14
4th Quarter -		68,134.51
	TOTAL	**$196,388.66**

1st Quarter - Fiscal Year 1989		88,801.50
2nd Quarter -		37,542.80
3rd Quarter -		12,873.10
4th Quarter -		67,562.42
	TOTAL	**$206,779.82**

1st Quarter - Fiscal Year 1990		101,491.66
2nd Quarter -		10,641.62
3rd Quarter -		0.00
4th Quarter -		15,473.79
	TOTAL	**$127,607.07**

1st Quarter - Fiscal Year 1991		19,234.23
2nd Quarter -		8,378.41
3rd Quarter -		3,715.82
4th Quarter -		46,283.60
	TOTAL	**$77,612.06**

1st Quarter - Fiscal Year 1992		75,306.93
2nd Quarter -		23,666.96
3rd Quarter -		24,785.56
4th Quarter -		59,692.75
	TOTAL	**$183,452.20**

1st Quarter - Fiscal Year 1993		112,729.73
2nd Quarter -		30,209.85
3rd Quarter -		10,777.41
4th Quarter -		67,317.75
	TOTAL	**$221,034.74**

1st Quarter - Fiscal Year 1994		134,309.21
2nd Quarter -		41,004.16
3rd Quarter -		10,176.99
4th Quarter -		87,819.38
	TOTAL	**$273,309.74**

1st Quarter - Fiscal year 1995		153,717.39
2nd Quarter -		52,576.59
3rd Quarter -		12,834.39
4th Quarter -		114,272.70
	TOTAL	**$333,401.07**

1st Quarter - Fiscal Year 1996		188,491.27
2nd Quarter -		64,061.16
3rd Quarter -		17,081.34
4th Quarter -		126,431.07
	TOTAL	**$396,064.84**

1st Quarter - Fiscal Year 1997		204,303.68
2nd Quarter -		58,031.18
3rd Quarter -		23,384.25
4th Quarter -		149,897.82
	TOTAL	**$435,616.93**

1st Quarter - Fiscal Year 1998		242,800.20
2nd Quarter -		75,641.33
3rd Quarter -		27,320.22
4th Quarter -		163,187.08
	TOTAL	**$508,948.83**

1st Quarter - Fiscal Year 1999		275,944.40
2nd Quarter -		104,475.20
3rd Quarter -		55,067.24
4th Quarter -		198,323.30
	TOTAL	**$633,810.14**

1st Quarter - Fiscal Year 2000		335,976.95
2nd Quarter -		89,945.91
3rd Quarter -		33,363.44
4th Quarter -		229,401.03
	TOTAL	**$688,687.33**

1ST Quarter - Fiscal Year 2001		373,026.92
2nd Quarter -		91,268.75
3rd Quarter -		27,482.77
4th Quarter -		218,203.20
	TOTAL	**$709,981.64**

1st Quarter - Fiscal Year 2002		404,858.97
2nd Quarter -		114,492.26
3rd Quarter -		6,762.15
4th Quarter -		217,784.95
	TOTAL	**$743,898.33**

1st Quarter - Fiscal Year 2003		
2nd Quarter -		
3rd Quarter -		
4th Quarter -		
	TOTAL	**$**

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

65% for Tourism Related Expenditures (Assume no change from FY02)	$	467,284
Add: Interest Earned (Assume no change from FY02)		3,718
Less: Expenditures		
****** FY03 BUDGETED ******		
Interest and principal on parking lot debt		87,775
Interest on marina debt		74,150
Public Restroom Operations		57,675
City's 50th Anniversary Celebration		25,000
Police department 4WD vehicle		24,277
Internet and Website Support		12,000
Marina Advertising		15,000
Lease payment on Fire pumper truck		7,796
Lease payment on PW garbage truck		4,895
Miscellaneous (garbage cans, postage, water, etc.)		2,900
Subtotal		311,468
****** PROJECTS APPROVED THUS FAR ******		
July 2002 Fireworks ***FY02 Carryforward***		16,963
New Rec Building Blueprints ***FY02 Carryforward***		5,019
Island Fun Days Camp ***FY02 Carryforward***		18,933
Morgan Creek Grill/Marina Advertisements		7,500
Front Beach Enhancement		7,500
Half Rubber Tournament		3,650
IOP Beach Run		8,000
Steet Print and Signage		4,000
Marina magazine advertising		6,000
Pave parking lot at Public Works		2,000
Fire Department Waterproof Radios		8,140
Publication of the Green Guide (Pelican Brief)		19,200
Subtotal		106,905
****** PROJECTS TYPICALLY APPROVED ******		
4th of July Fireworks (July 2003)		23,000
Spoleto Festival 2003		26,210
Piccolo Spoleto 2003		15,000
IOP Invitational Tennis Tournament		20,000
"Something Blue" Festival		5,000
SC Coast Film Guide		6,000
Subtotal		95,210
Total Estimated Expenditures		513,583
Surplus / (Deficit) for the Year		(42,582)
Surplus / (Deficit) from Prior Years		237,635
Funds Carried Forward to Next Year	$	195,054

Tourism Expenditure Review Committee

P.O. Box 125
Columbia, SC 29214-0120

Frans N. Mustert
CHAIRMAN
Hospitality Association of SC

Lanneau H. Siegling,
CHA – VICE CHAIRMAN
President Pro Tempore
Appointee

Susan Cruse
SC Association of Tourism
Regions

John Curry
SC Association of Convention
and Visitors Bureaus

Mayor William L. Otis
Municipal Association of SC

G. Dial DuBose
SC Association of Counties

Rod Swaim
Speaker of the House
Appointee

Ron Carter
Ex-Officio SCPRT

July 25, 2002

Ms. Debbie Suggs
Treasurer
Isle of Palms
P. O. Box 508
Isle of Palms, S.C. 29451-0508

Dear Ms. Suggs:

The Tourism Expenditure Review Committee is in receipt of your request for an opinion on whether or not it is acceptable for the Isle of Palms to appropriate a portion of their 30% funds to the Mt. Pleasant Visitor's Center.

Please be advised that it is the committee's opinion that the principle here appears to be acceptable. However, we would like to request additional information on exactly what the funds will be used for. For example, is it for salaries, promotion and advertising of the Isle of Palms area, brochures, etc.?

Should you have any questions, please feel free to contact the committee in writing, or by calling (803) 898-5400.

Sincerely,

Frans N. Mustert

Frans N. Mustert, Chairman
Tourism Expenditure Review Committee

FNM:djk

886-2235

City of Isle of Palms
State Accommodations Tax Advisory Committee
Accounting Workshop

I. Five-Year Historical Financial Analysis

   A. Revenues

   B. Expenditures

   C. Cumulative Surplus / Fund Balance

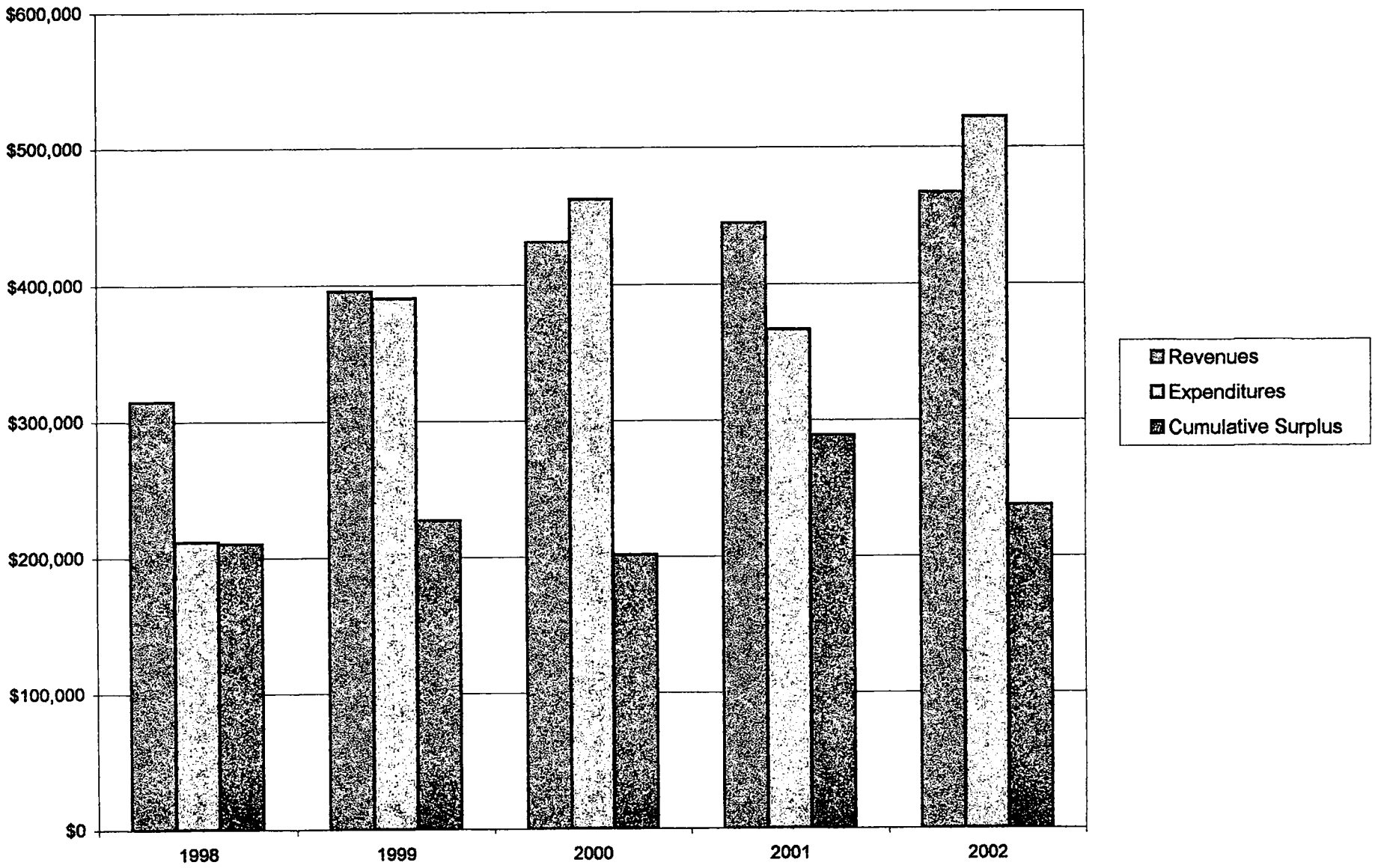
II. Charts

III. Estimate of FY03 Financial Activity

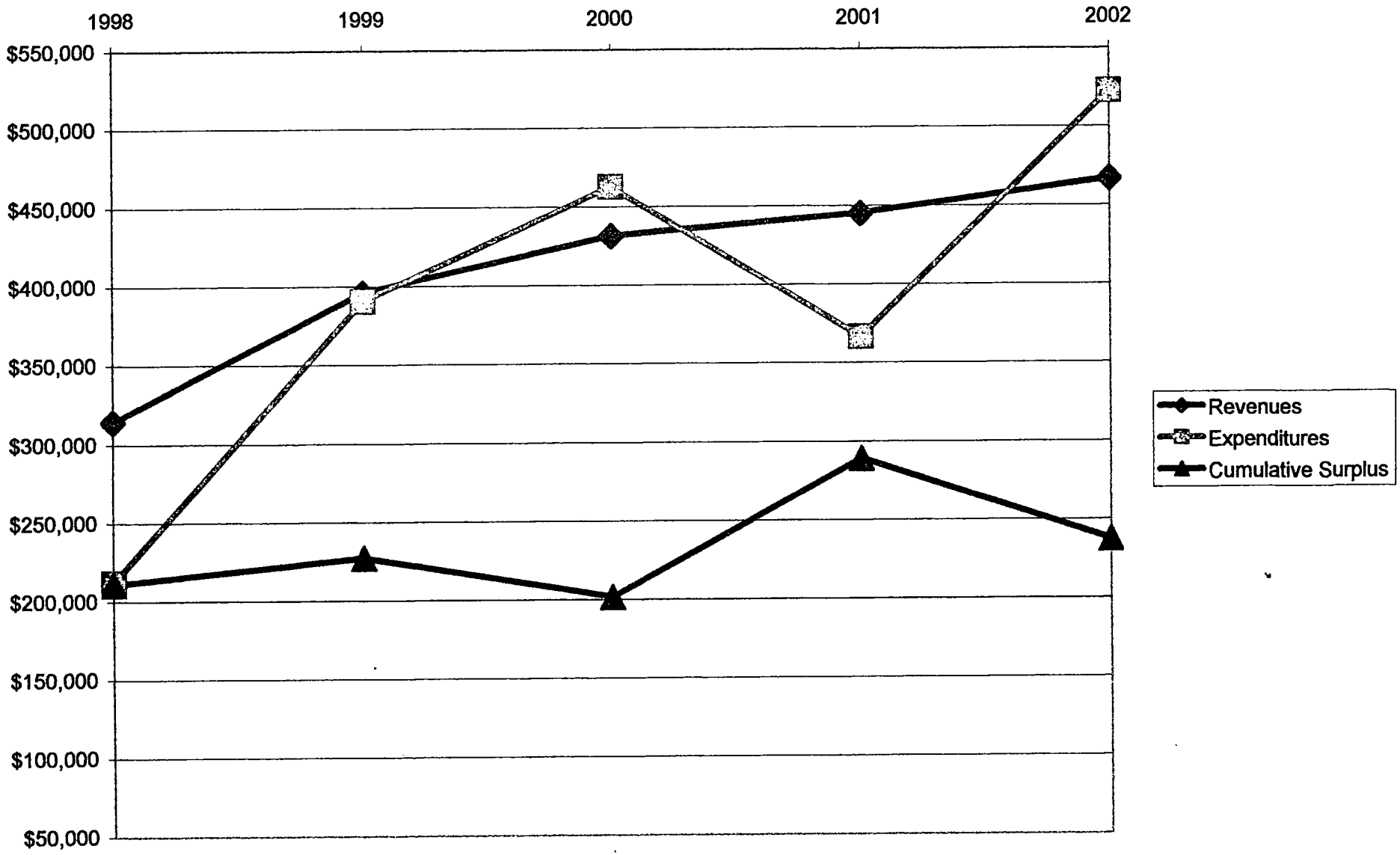
City of Isle of Palms State Accommodations Tax
Financial Analysis for the Fiscal Years Ending June 30, 1998-2002

	1998	1999	2000	2001	2002
Total Accommodations Tax Revenues	508,949	633,810	688,687	709,982	743,898
Less $25,000 to General Fund	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Balance	483,949	608,810	663,687	684,982	718,898
Less 5% of Balance to General Fund	(24,197)	(30,441)	(33,184)	(34,249)	(35,945)
Less 30% of balance to Charleston CVB	(145,185)	(182,643)	(199,106)	(205,494)	(215,669)
[illegible] 5% for Tourism Related Expenditures	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Add: Interest Earned	5,112	11,434	5,721	9,037	3,718
Funds Carried Forward From Prior Year	103,359	210,774	227,356	201,604	289,240
Amount Available to Spend	423,038	617,935	664,474	655,880	760,241
Less: Expenditures	**212,264**	**390,578**	**462,870**	**366,640**	**522,606**

City of Isle of Palms State Accommodations Tax
Revenues, Expenditures and Cumulative Surplus
1998-2002



City of Isle of Palms State Accommodations Tax
Revenues, Expenditures and Cumulative Surplus
1998-2002



City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

65% for Tourism Related Expenditures (Assume no change from FY02)	$ 467,284
Add: Interest Earned (Assume no change from FY02)	3,718
Less: Expenditures	
****** FY03 BUDGETED ******	
Interest and principal on parking lot debt	87,775
Interest on marina debt	74,150
Public Restroom Operations	57,675
City's 50th Anniversary Celebration	25,000
Police department 4WD vehicle	24,277
Internet and Website Support	12,000
Marina Advertising	15,000
Lease payment on Fire pumper truck	7,796
Lease payment on PW garbage truck	4,895
Miscellaneous (garbage cans, postage, water, etc.)	2,900
Subtotal	311,468
****** PROJECTS APPROVED THUS FAR ******	
Morgan Creek Grill/Marina Advertisements	7,500
Front Beach Enhancement	7,500
Half Rubber Tournament	3,650
IOP Beach Run	8,000
Steet Print and Signage	4,000
Marina magazine advertising	6,000
Pave parking lot at Public Works	2,000
Publication of the Green Guide (Pelican Brief)	19,200
Subtotal	57,850
****** PROJECTS TYPICALLY APPROVED ******	
4th of July Fireworks	23,000
Spoleto Festival 2003	26,210
Piccolo Spoleto 2003	15,000
IOP Invitational Tennis Tournament	20,000
"Something Blue" Festival	5,000
SC Coast Film Guide	6,000
Subtotal	95,210
Total Estimated Expenditures	464,528
Surplus / (Deficit) for the Year	6,474
Surplus / (Deficit) from Prior Years	237,635
Funds Carried Forward to Next Year	$ 244,109

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 6/30/02 ** UNAUDITED **

CASH @ BB&T	$ 65,635
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	39,623
ACCOUNTS RECEIVABLE	200,959
AMOUNTS DUE FROM OTHER FUNDS	-
TOTAL ASSETS	306,218
ACCOUNTS PAYABLE	68,581
AMOUNTS DUE TO OTHER FUNDS	-
FUND BALANCE Beginning	286,036
Excess Revenues Over/(Under) Expenditures	(48,400)
FUND BALANCE	237,636
TOTAL LIABILITIES & FUND BALANCE	$ 306,218

Interest Rates for June 2002:

BB&T	0.75%
SC LGIP	2.03%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the Twelve Months Ending June 30, 2002
Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Description	Total
Revenues		
7/31/01	July Interest	$ 300.31
8/31/01	August Interest	524.11
9/30/01	September Interest	420.12
10/29/01	9/30/01 State Accommodations Tax Payment	378,678.52
10/31/01	October Interest	274.33
11/30/01	November Interest	439.19
12/31/01	December Interest	344.72
1/29/02	12/31/01 State Accommodations Tax Payment	102,830.15
1/31/02	January Interest	211.95
2/28/02	February Interest	215.79
3/31/02	March Interest	309.35
4/30/02	3/31/02 State Accommodations Tax Payment	486.55
4/30/02	April 2002 interest	250.22
5/31/02	May 2002 interest	225.23
6/30/02	June 2002 interest - BB&T	18.00
6/30/02	June 2002 interest - LGIP	184.53
6/30/02	6/30/02 State Accommodations Tax Payment	200,959.15
Grand Total		$ 686,672.22

Summary:	
Accommodations Taxes*	**$ 682,954.37**
Less Expenditures to CVB/MPVC	**(215,669.81)**
Net Accommodations Taxes	**467,284.56**
Interest	**3,717.85**
Total	**$ 471,002.41**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accomn itions Tax

Detailed Expense Statement for the Twelve Months Ending 6/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/1/01		Isle of Palms Water Company	cleaning service	3,204.00			
7/12/01	1882	Blitch Plumbing	repairs	947.50			
7/25/01	1899	SCE&G	electricity	69.73			
8/2/01	1911	Isle of Palms Water Company	water and irrigation	1,679.00			
8/22/01	1923	SCE&G	electricity	72.76			
8/22/01	1924	Blitch Plumbing	repairs	743.00			
9/7/01	1928	Isle of Palms Water Company	water and irrigation	1,307.00			
9/7/01	1932	Genco	paper supplies	201.76			
9/17/01	1942	Blitch Plumbing	restroom repairs	346.50			
9/26/01	1946	SCE&G	electricity	75.98			
10/3/01	1947	Genco	paper supplies	56.60			
10/3/01	1498	Isle of Palms Water Company	water and irrigation	635.00			
10/18/01	2003	Isle of Palms Cleaning	cleaning service for June-Sept	8,252.00			
10/25/01	2006	SCE&G	electricity	65.08			
11/7/01	2009	Isle of Palms Water Company	water and irrigation	317.00			
11/29/01	2013	SCE&G	electricity	48.75			
12/6/01	2016	Isle of Palms Water Company	water and irrigation	269.00			
12/13/01	2017	Genco	paper supplies	243.13			
12/18/01	2019	SCE&G	electricity	45.11			
1/11/02	2025	Isle of Palms Water Company	water and irrigation	263.00			
1/11/02	2026	SC Muni Insurance Fund	6mos property insurance on rrooms	302.00			
1/17/02	2029	Isle of Palms Cleaning	prep and painting of restrooms	4,134.00			
1/17/02	2029	Isle of Palms Cleaning	cleaning service for Oct-Dec 2001	3,026.00			
1/23/02	2031	SCE&G	electricity	22.39			
2/13/02	2040	Irrigation by Design	backflow test on bathrooms	30.00			
2/13/02	2041	Isle of Palms Water Company	water and irrigation	239.00			
2/27/02	2047	SCE&G	electricity	13.84			
3/6/02	2050	Isle of Palms Water Company	water and irrigation	215.00			
3/28/02	2058	East Cooper Lock & Safe	check sticking doors.	40.00			
3/28/02	2060	SCE&G	electricity	24.68			
4/4/02	2062	Isle of Palms Water Company	water and irrigation	287.00			
4/10/02	2063	Ciappa Bros Painting/Renov	Repl (19) light fixtures	320.00			

State Accomm ıtions Tax

Detailed Expense Statement for the Twelve Months Ending 6/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
4/10/02	2064	Genco	paper supplies	591.25			
4/18/02	2066	NOW Mechanical	plumbing repair	120.00			
4/15/02	2067	SCE&G	electricity	74.71			
4/18/02	2068	Sam's Club	(2) fire extinguishers for restrooms	17.99			
4/25/02	2069	ARS Plumbing	repair to restrooms, drinking fount.	635.00			
5/2/02	2072	Blitch Plumbing	loosen flush valves, repair faucet (March)	369.72			
5/2/02	2074	Isle of Palms Cleaning	March 7-31 and April 1-30	4,806.00			
5/9/02	2076	Isle of Palms Water Company	water and irrigation	1,569.00			
5/6/02	2078	Lowe's	light fixtures for restrooms	533.97			
5/23/02	2081	Genco	paper supplies	257.59			
5/29/02	2086	SCE&G	electricity	63.98			
6/5/02	2088	Genco	paper/sanitary supplies	95.27			
6/5/02	2089	Isle of Palms Cleaning	cleaning service 5/1/02-5/31/02	2,759.00			
6/5/02	2090	Isle of Palms Water Company	water and irrigation	1,309.00			
6/14/02	2102	SC Muni Insurance Fund	6 mos prop/liab insurance-restrms	302.00			
6/20/02	2106	SCE&G	electricity	64.47			
7/3/02	2119	Genco	paper/sanitary supplies	529.45			
7/3/02	2120	Isle of Palms Water Company	water and irrigation	875.00			
accrual		Isle of Palms Cleaning	cleaning service 6/1/02-6/30/02	2,670.00			
				41,935.21	41,975.00		39.79
IOP Internet Expenses							
7/25/01	1898	The Hoove, LLC	750 T-Shirts for website promo	4,746.15		4,900.00	
8/10/01	1919	Bellsouth	3 Internet Lines	177.22			
			Sold T-Shirts	(38.00)			
9/7/01	1929	Bellsouth	3 Internet Lines	169.14			
9/7/01	1930	AT&T	Internet Line	3.83			
9/17/01	1940	AWOD	Annual domain hosting charge	3,390.00			
10/9/01	1950	Bellsouth	3 Internet Lines	167.92			
10/17/01	2000	AWOD	Add Police Admin Access	99.00			
10/31/01	2007	Laurie Lawrence Graphics	Rebuild Home Page - Popup Guide	140.00			
11/7/01	2008	Bellsouth	3 Internet Lines	171.06			

State Accomn tions Tax

Detailed Expense Statement for the Twelve Months Ending 6/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
12/6/01	2014	Bellsouth	3 Internet Lines	170.49			
12/6/01	2015	Computer Consultants Group	Website service	75.00			
12/1/02		Sold T Shirts		(40.00)			
1/11/02	2024	Bellsouth	3 Internet Lines	170.49			
2/6/02	2035	Bellsouth	3 Internet Lines	172.11			
2/27/02		Sold T Shirts		(10.00)			
3/6/02	2049	Bellsouth	3 Internet Lines	171.44			
		ATT refund		(3.83)			
4/4/01	2061	Bellsouth	3 Internet Lines	124.61			
3/31/02		Sold T Shirts		(30.00)			
4/30/02		Sold T Shirts		(40.00)			
5/9/02	2075	Bellsouth	3 Internet Lines	140.82			
5/29/02	2087	The Hoove, LLC	940 T-shirts for website promo	4,686.26		4,436.10	
6/4/02		Sold T Shirts		(8.00)			
6/12/02	2094	Bellsouth	3 Internet Lines	140.83			
7/3/02	2118	Bellsouth	3 Internet Lines	139.92			
				14,886.46	12,000.00	9,336.10	6,449.64

Irrigation at Breach Inlet Sign

8/2/01	1911	Isle of Palms Water Company	irrigation at Breach Inlet Sign	24.00			
9/7/01	1928	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
10/3/01	1948	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
11/7/01	2009	Isle of Palms Water Company	irrigation at Breach Inlet Sign	49.00			
12/6/01	2016	Isle of Palms Water Company	irrigation at Breach Inlet Sign	21.00			
1/11/02	2025	Isle of Palms Water Company	irrigation at Breach Inlet Sign	15.00			
2/13/02	2041	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
3/6/02	2050	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
4/4/02	2062	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
5/9/02	2076	Isle of Palms Water Company	irrigation at Breach Inlet Sign	21.00			
6/5/02	2090	Isle of Palms Water Company	irrigation at Breach Inlet Sign	42.00			
7/3/02	2120	Isle of Palms Water Company	irrigation at Breach Inlet Sign	15.00			

State Accomn itions Tax
Detailed Expense Statement for the i welve Months Ending 6/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
				346.00	400.00	-	54.00
BB&T Bank Service Charges							
9/30/01	n/a	BB&T	Bank charge for deposit slips	19.75			
10/17/01	2001	American Business Forms	BB&T check stock	108.53			
10/31/01	n/a	BB&T	monthly service charge	5.75			
11/30/01	n/a	BB&T	monthly service charge	10.86			
12/31/01	n/a	BB&T	monthly service charge	5.70			
1/31/02	n/a	BB&T	monthly service charge	7.17			
2/28/02	n/a	BB&T	monthly service charge	27.61			
3/31/02	n/a	BB&T	monthly service charge	41.58			
4/30/02	n/a	BB&T	monthly service charge	21.35			
5/31/02	n/a	BB&T	monthly service charge	7.10			
6/30/02	n/a	BB&T	monthly service charge	6.40			
				261.80	-	-	(261.80)
Charleston CVB - 30% Tourism Promotion Funds							
1/4/02	2023	Charleston CVB	30% of State Acc Taxes, 9/01 Qtr	119,582.69		119,582.69	
2/13/02	2039	Charleston CVB	30% of State Acc Taxes, 12/01 Qtr	32,472.68		32,472.68	
5/2/02	2073	Charleston CVB	30% of State Acc Taxes, 3/02 Qtr	153.65			
6/30/02	accrued	Charleston CVB	30% of State Acc Taxes, 6/02 Qtr	50,110.79			
				202,319.81	-	152,055.37	(50,264.44)
Isle of Palms/Mount Pleasant Visitor's Center Support							
6/30/02	accrued	IOP/Mt. Pleasant Visitor's Ctr	Annual contribution	13,350.00			
				13,350.00	-	13,350.00	-
IOP Marina Advertising							
7/25/01	1896	IOP Billfish Tournament	Governor's Cup promotion	15,000.00			

State Accomm tions Tax

Detailed Expense Statement for the Twelve Months Ending 6/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
				15,000.00	15,000.00	-	-
Spoleto Festival, USA							
3/11/02	2055	Spoleto Festival, USA	deposit on Jazz Trio event	15,000.00			
6/5/02	2092	Spoleto Festival, USA	final pmt on Jazz Trio event	11,210.00			
				26,210.00	26,210.00	-	-
IOP Exchange Club Connector Run				-	-	-	-
Isle of Palms Beach Run							
7/20/01		Sweetgrass Chiropractic	Sponsor 2001 run	(200.00)			
8/10/01	1920	K&K Printing Company	2001 Beach run flyers	286.20			
8/12/01		Dr. McEniry	Sponsor 2001 run	(500.00)			
9/7/01	1934	Electric City Publishing	Bibs and pins	107.09			
9/7/01	1935	The Hoove, LLC	Beach Run bags	691.65			
9/12/01	1936	Post and Courier	Beach Run ads	1,198.60			
9/12/01	1937	On The Run	Beach Run gift certificates	60.00			
9/14/01	1938	Pappa John's Pizza	Beach Run after race pizzas	232.03			
9/26/01	1943	The Hoove, LLC	Beach Run T-Shirts	1,209.73			
9/26/01	1945	All American Awards	Beach Run Plaques	106.00			
		Entry Fees		(3,219.00)			
10/9/01	1947	Action Carolina	Application mailout, finish line svc	547.50			
10/17/01	2002	Piggly Wiggly	Beach Run cold cups	33.05			
10/18/01	2004	SC Dept of Revenue & Tax	Sales tax on Electric City Pub.	6.30			
10/25/01	2005	Bank of America	Beach Run photo development	17.72			
				576.87	8,000.00	-	7,423.13
4th of July Fireworks - Year 2001							
7/4/01	1862	Zambelli Fireworks	Balance on 7/4/01 show	11,000.00			
7/5/01	1867	Bob Maibach	7/4/01 Fire safety supplies	52.58			
7/5/01	1869	David Carr	7/4/01 Music	150.00			

State Accomm ations Tax

Detailed Expense Statement for the Twelve Months Ending 6/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
7/5/01	1870	Chuck Snyder	7/4/01 Music	225.00			
7/25/01	1897	Wal-Mart	Bottled water for staff	21.16			
8/2/01	1910	Lowe's	7/4/01 Fire safety supplies	35.62			
8/22/01	1925	Dillon Supply	7/4/01 Fire safety supplies	91.43			
9/7/01	1933	Bi-Lo	7/4/01 staff meal	102.03			
		Committee approved amount carried over from last fiscal year				12,186.48	
				11,677.82	-	12,186.48	508.66
4th of July Fireworks - Year 2002							
12/18/01	2020	Zambelli Fireworks	50% deposit on 7/4/02 show	11,000.00		-	
7/3/02	6/26/02	The Hoove Group, Inc.	"Event Staff" tshirts	236.91			
				11,236.91	28,200.00	-	16,963.09
IOP Invitational Tennis Tournament							
9/17/01	1941	Eventmakers	IOP Tennis Invit.-Title Sponsor 2001	15,000.00	15,000.00		
1/23/02	2032	Isle of Palms Invitational	Title Sponsor 2002	20,000.00		20,000.00	
				35,000.00	15,000.00	20,000.00	-
Parking Lot Debt Payments							
7/12/01	1881	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	annual principal payment	150,000.00			
				175,375.00	175,375.00	-	-
Big Band Dance 2001							
				-	-	-	-

State Accomn ations Tax
Detailed Expense Statement for the Twelve Months Ending 6/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
"Something Blue"							
11/29/01	2012	Lowcountry Blues Bash	50% Deposit on 2 days events	3,125.00		-	
2/6/02	2036	Island Publications	Advertising for 2002 event	90.00			
2/6/02	2037	Leola Hanbury	Cash advance for door, conces.	500.00			
2/6/02	2038	Lowcountry Blues Bash	Balance on 2 days events	3,125.00			
2/16/02	2042	Post and Courier	Advertising for 2002 event	109.92			
2/12/02			proceeds/return seed $ 2002 Blues	(3,344.00)			
2/13/02	2043	Hughes Party Rental	stage, steps and chairs	473.82			
2/13/02	2044	Leola Hanbury	Director's Fee	500.00			
2/18/02	2045	Mahoney's Sign Company	signage for Blues event	31.80			
2/27/02	2046	Leola Hanbury	expenses/mileage for 2002 event	289.71			
3/8/02	2052	Island Publications	Advertising for 2002 event	90.00			
3/8/02	2054	Post and Courier	Advertising for 2002 event	109.92			
				5,101.17	-	8,500.00	3,398.83
"Blue Wave" Certification Application							
12/18/01	2018	Clean Beaches Council	Application fee for "Blue Wave"	2,000.00		2,000.00	
12/27/01	2021	Clean Beaches Council	postage and handling fees for app	100.00			
5/23/02	2082	MMG Productions	B-roll footage - press release/web promo	125.00			
5/29/02	2084	Federal Express	Overnight to Clean Beach Council	22.77			
5/29/02	2085	Havens & Havens Framing	Frame Blue Wave Certificate	48.17			
6/12/02	2095	Clean Beaches Council	(8) 3x5 Blue Wave Flags	615.90			
6/30/02	2135	SC Dept of Revenue	use tax on Blue Wave flags	36.21			
				2,948.05	-	2,000.00	(948.05)
SC Film Coast Guide							
9/7/01	1931	SC Coast Film Guide	2 Page advertisement	6,000.00			
				6,000.00	6,000.00		-

State Accomn ations Tax

Detailed Expense Statement for the Twelve Months Ending 6/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Debt Payment							
1/2/02		Isle of Palms Marina Fund	18% of annual Marina debt service	50,000.00			
				50,000.00	50,000.00	-	-
Recreation Dept Blueprints for New Building							
1/30/02	2034	LS3P Associates	professional svc for blueprints	8,562.12			
3/8/02	2053	LS3P Associates	professional svc for blueprints	4,561.32			
3/28/02	2059	LS3P Associates	professional svc for blueprints	1,725.53			
4/10/02	2065	LS3P Associates	professional svc for blueprints	67.84			
6/20/02	2105	LS3P Associates	professional svc for blueprints	64.00			
				14,980.81	-	20,000.00	5,019.19
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2001				23,298.30	
7/3/01	various	Splash Zone	Camp Trips	183.10			
7/4/01	various	Barrier Island Eco Tours	Camp Trips	2,030.00			
7/5/01	various	Carolina Ice Palace	Camp Trips	111.25			
7/6/01	various	Nature Adventure Outfitters	Camp Trips	320.00			
7/19/01	1887	SC Aquarium	Camp Trips	13.50			
7/25/01	1900	First Student, Inc.	Buses for camp	2,581.00			
8/22/01	1922	First Student, Inc.	Buses for camp	2,075.00			
7/17/02	2140	First Student, Inc.	Buses for camp, June 2002	618.00			
		Participation Fees Summer 2001		(4,646.00)			
		Committee Approved Summer 2002				20,000.00	
				3,285.85	-	43,298.30	40,012.45

State Accommodations Tax
Detailed Expense Statement for the Twelve Months Ending 6/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
7/18/01		The Hoove, LLC	refund of overpmt for FY01 Tshirts	(1,532.75)			
3/15/02		Creative Spark	1st Draw Piccolo goes to Beach	2,000.00			
5/15/02	2080	Creative Spark	remainder of Piccolo goes to Beach	13,000.00			
6/12/02	2097	Onie's Engraving	trophies/ribbons for sandsculpting	170.45			
				13,637.70	17,000.00	-	3,362.30
1/2 Soccer Scoreboard, Goals and Nets							
8/22/01	1921	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	1,202.98			
1/16/02	2028	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	297.00			
1/17/02	2030	SC Dept of Revenue	Sale & Use Tax, soccer goals	70.74			
3/1/02	2048	Nevco Scoreboard	1/2 of soccer scoreboard	2,290.66			
5/9/02	2079	The Haselden Company	1/2 of soccer scoreboard supplies	124.02			
6/12/02	2096	Hoffman Electric, Inc	reworked soccer scoreboard	200.00			
6/20/02	2104	Frampton Electric	1/2 cost to hookup scoreboard	200.00			
				4,385.40	4,250.00		(135.40)
Police Department Patrol Car							
4/25/02	2070	Lawmen's Safety Supply	Light bar for new patrol car	1,099.84			
5/9/02	2077	Lawmen's Safety Supply	(8) Blue lenses for lightbar	24.20			
6/5/02	2091	Lawmen's Safety Supply	Hook kit for new patrol car	29.50			
6/12/02	2093	Adamson Industries Corp	partitions and screens for car	619.33			
6/26/02	2117	Butler Chrysler-Dodge	1 Dodge Durango vin#5552	22,260.00			
				24,032.87	22,000.00	-	(2,032.87)

State Accomm ations Tax
Detailed Expense Statement for the welve Months Ending 6/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
1/2 of Public Works Trash Truck							
3/25/02	2057	Hughes Motors	1/2 Cost of Public Works Trash Tk	30,917.00	31,000.00	-	83.00
Front-Beach Compactor							
6/26/02		Glover Fence	portion of new compactor enclos.	4,000.00			
				4,000.00	-	4,000.00	-
Celebrating America/Palm Blvd Flags							
6/20/02	2103	Carolina Flag and Banner	96 flags, 40 poles, hardware	1,794.58			
				1,794.58	-	3,000.00	1,205.42
Miscellaneous							
7/26/01	1907	Isle of Palms CPW	Tap in fee for Rec Dept Fountain	515.00			
		City of Isle of Palms	Reimb. For postage-visitor pkgs	148.52			
8/22/01	1926	Wenger Corporation	portable stage section	501.38		800.00	
8/22/01	1927	K&S Carpentry	Roof repair to Parking Lot hut	990.00		1,000.00	
10/31/01	xfer	Isle of Palms Cap Proj Fund	1/4 of HVAC - Recreation Dept	20,000.00	20,000.00		
2/28/02	xfer		1/4 of HVAC Grant Income	(7,225.00)			
11/21/01	2010	Payne Electric	Elec svc for waving Santa, signs	1,350.00		1,300.00	
11/29/01	2011	Dirt Cheap, Inc.	Fill dirt for Parking Lot rehab	8,731.42		9,139.25	
1/30/02	2033	Gov's Conf on Tourism	Reg Fee for Julia Tucker, Chairman	100.00			
3/6/02	2051	Moore Drums	beach trash barrels	645.00	800.00		
	2071	SC Dept of Revenue	Use Tax on soccer equip, trash bar	56.52			
				25,812.84	20,800.00	12,239.25	7,226.41

State Accomm ations Tax
Detailed Expense Statement for th. welve Months Ending 6/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002 ** UNAUDITED **

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Unexpended Projects							
Programs and Sponsorships					(5,260.00)		(5,260.00)
Beach Restoration					5,500.00		5,500.00
Pave parking area at IOP Public Works						2,000.00	2,000.00
Publication of Green Guide						19,200.00	19,200.00
Front Beach Enhancement Conceptual Plans						7,500.00	7,500.00
Half Rubber Tournament						3,650.00	3,650.00
Grand Total				735,072.15	473,450.00	332,315.50	70,693.35
			Less Payments to CVB/Visitors Ctr (Not included in Budgeted Expend)	(215,669.81)			
			Comparison to Budget	519,402.34	473,450.00		(45,952.34)

EXHIBIT L

ORDINANCE 2002-7

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, SECTION 5-4-37, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ESTABLISH A MAXIMUM DENSITY FOR HOTELS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37 is hereby amended to add the following subsection:

"(13) Hotels. Hotels, as defined in Section 5-4-2(20), shall have a maximum density of twenty-four (24) rooms per acre of highland."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF August, 2002.

F. Michael Sottile, Mayor

(Seal)
Attest:

Janet Mauldin, City Clerk

First Reading: 06-25-02
Public Hearing: 08-27-02
Second Reading: 08-27-02
Ratification: 08-27-02

EXHIBIT M

ORDINANCE 2002-8

AN ORDINANCE AMENDING SECTION 5-4-37 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW MULTI-FAMILY DWELLINGS AS A CONDITIONAL USE IN THE GC-1 ZONING DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37, Table B-1, Multi-family dwellings, is hereby amended to read as follows:

	LC	GC-1	GC-2
"8812. Multi-family dwellings (sec.5-4-37(11)		c	c"

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF August, 2002.

F. Michael Sottile, Mayor

(Seal)
Attest:

Janet Mauldin, City Clerk

First Reading: 06-25-02
Public Hearing: 08-27-02
Second Reading: 08-27-02
Ratification: 08-27-02

EXHIBIT N

ORDINANCE 2002-9

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-36(6), OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO REQUIRE AUTOMOBILE PARKING FOR HOTELS AND MULTI-FAMILY DWELLINGS WITHIN THE GC-2 DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-36(6) is hereby amended in its entirety to read as follows:

"(6) Parking requirements. Other than Hotels, as defined in Section 5-4-2(20), and Multi-family Dwellings, as defined in Section 5-4-2(11), there are no parking requirements. Hotels and Multi-family Dwellings must comply with the parking requirements set forth in Section 5-4-112 of this Chapter."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 27th DAY OF August, 2002.

F. Michael Sottile

F. Michael Sottile, Mayor

(Seal)
Attest:

Janet G. Mauldin

Janet G. Mauldin, City Clerk

First Reading: 06-25-02
Public Hearing: 08-27-02
Second Reading: 08-27-02
Ratification: 08-27-02

EXHIBIT O

ORDINANCE 2002-12

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTIONS 5-4-12 AND 5-4-14, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING SETBACK REQUIREMENTS FOR CORNER LOTS, ~~AND~~ DOUBLE FRONTAGE LOTS, AND ACCESSORY USES OR BUILDINGS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-12(h) and (i) are hereby amended in their entirety to read as follows:

"(h) Where a lot abuts on two (2) streets (either a corner lot or a double frontage lot), the lot's front yard setback requirements must be met on both street sides and the lot's side yard setback requirements must be met on all other sides of the lot."

"(i) Where a lot abuts on two (2) streets or rights-of-way (either a corner lot or a double frontage lot), no accessory building shall be located closer to a street than the lot's front yard setback requirement."

SECTION 2: That Section 5-4-14 (A) (3) is hereby amended in its entirety to read as follows:

"Except for parking, permitted accessory uses or buildings shall not be located in the SIX (6) front yard or the side yard, and such uses or buildings shall not be located within ~~three (3)~~ feet of any side lot line or rear lot line, provided, however, that accessory buildings on corner lots may be located in the side yard in compliance with Section 5-4-12 (i). Accessory buildings which are not separated from the principal building by at least three (3) feet must meet the minimum yard requirements of the zoning district in which the property is located. A single one or two car garage may be located in the front yard or side yard if the minimum yard requirements are met.

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT P

ORDINANCE 2002-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (9) is hereby amended in its entirety to read as follows:

"(9) Diameter at breast height (DBH). The diameter of a Tree trunk or trunks, measured in inches, at four and one-half (4½') feet above the existing grade of the property. If a Tree has a multi-trunk split above grade, the DBH is deemed to be the sum of all trunks of the Tree measured in inches, at four and one-half (4 ½') feet above the existing grade of the property."

SECTION 2. That Section 5-4-2 is hereby amended by adding the following definitions and inserting them in their proper places alphabetically, re-numbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

A. " Historic Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 16 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 24 inches or greater."

B. "Significant Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 12 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 16 inches or greater."

SECTION 3. That Section 5-4-2 (36) is hereby amended in its entirety to read as follows, re-numbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

"Tree. Any woody plant which has a diameter breast height of eight (8") inches or more, excluding pine trees"

SECTION 4. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Trimming, cutting or removal of Historic Trees.

(a) Historic Trees may be trimmed, cut or removed only under the following circumstances:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) upon the owner proving that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this Subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the Zoning Administrator.

Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the Zoning Administrator shall confirm in writing that one or more of the circumstances enumerated herein above exists.

(b) The permit for cutting or removal of a Historic Tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed Historic Tree shall be replaced with two or more Trees of the same or similar species. Each replacement Tree shall have a minimum DBH of four (4") inches and meet the requirements of Section 5-4-66; such replacement Trees shall be deemed to be only one Tree for purposes of complying with the density requirements established in this Article; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the Zoning Administrator."

SECTION 5. That new Section 5-4-65 is hereby adopted and existing Section 5-4-65 and all subsequent Sections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered Sections being changed accordingly, provided, however, that existing Section 5-4-65 shall be re-numbered as Section 5-4-68 and existing Sections 5-4-66 and 5-4-67 shall retain the same Section numbers.

" Sec. 5-4-65 Cutting, trimming or removal of Significant Trees.

(a) Significant Trees may be trimmed, cut or removed only under the following circumstances:

(1) upon the owner proving that trimming, cutting, or removal of a Significant Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each significant Tree proposed for trimming, cutting, or removal.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) upon proof by the owner that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63.

(b) Each Significant Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement."

SECTION 6. That Section 5-4-66 is hereby amended in its entirety to read as follows:

"Sec. 5-4-66 Standards for Tree planting and replacement.

(a) Pursuant to permit. Each Tree planted or replaced pursuant to a Tree Permit in accordance with the requirements of this Article shall have a minimum size of four (4") inches caliper and twelve (12') feet in height at the time of planting and be the same species or a similar species to the Tree being replaced. Palm Trees shall not be permitted as replacements for canopy Trees.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s) being replaced as is commercially available within the state.

(c) All replacement Trees shall be vigorous, well shaped, branched and foliated. The owner of the property shall be responsible for maintaining all remaining and replacement Trees. The Zoning Administrator shall have the right to inspect any replacement Tree for one (1) year after planting to insure that it is surviving in healthy condition. A replacement Tree found to be dead or in a declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the Zoning Administrator, who shall then have the right to reinspect such Tree for one (1) year thereafter.

(d) In situations where Tree replacement on the same property is impossible or undesirable, an owner shall donate a Tree or Trees as provided for in this Article to the City to be planted on such public property as City Council shall direct"

SECTION 7. That Section 5-4-67 is hereby amended in its entirety to read as follows:

"Sec. 5-4-67 Penalties for unlawful removal of Trees.

Any person who violates any provision of this Article shall be subject to the following fines and restrictions:

(1) Violation of this Article shall be deemed to be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this Code. Each day that a violation of this Article continues shall constitute a separate and distinct offense.

(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(2). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit or building permit, a certificate of occupancy pursuant to section 5-4-101 of this Code shall not be issued until such violation has been remedied and Trees are planted or replaced, pursuant to the requirements of Section 5-4-66, as necessary to meet the requirements of this Article. The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 8. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 9. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 10. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 08-27-02
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT Q

CHARLESTON COUNTY EMERGENCY COUNCIL
PROCLAMATION

WHEREAS, Charleston County has throughout its history been subjected to Hurricanes, and

WHEREAS, Charleston County has experienced a major earthquake during 1886, and continues to experience low level seismic activity, and

WHEREAS, Charleston County has experienced tornados, flooding, droughts, wildfires, and hazardous materials incidents throughout its history, and

WHEREAS, all communities are potentially vulnerable to acts of terrorism, and

WHEREAS, a well-informed and prepared citizenry suffers less in personal injury and property damage in the event of a natural or man-made hazard, and

WHEREAS, Charleston County and all of the municipalities within Charleston County are included in the Project Impact initiative designed to make our community more disaster resistant,

NOW, THEREFORE, Charleston County Emergency Council, hereby proclaims the week of

September 1-7, 2002

as

HAZARD AWARENESS WEEK

and urges our citizens to join this campaign to increase public awareness of hazard-event safety measures.

DONE THIS 20th DAY OF August, 2002

Timothy E. Scott, Chairman,

Charleston County Emergency Council

EXHIBIT R

RESOLUTION

WHEREAS, the City of Isle of Palms has experienced the effects of natural and man-made hazards; and

WHEREAS, the Charleston Regional Hazard Mitigation Project Committee has prepared and recommended a regional hazard mitigation plan; and

WHEREAS, the recommended *Charleston Regional Hazard Mitigation Plan* has been widely circulated for review by residential, business and professional interests of the incorporated and unincorporated areas of Charleston County, as well as state and federal agencies, and has been favorably reviewed by these groups;

NOW, THEREFORE, BE IT RESOLVED that the *Charleston Regional Hazard Mitigation Plan* is hereby adopted as an official plan of the City of Isle of Palms; and the Charleston Regional Hazard Mitigation Project Committee is recognized as a continuing entity charged with reviewing and maintaining the plan in accordance with the Community Rating System requirements, and periodically reporting to the City Council of the City of Isle of Palms plan changes, amendments and improvements.

PASSED AND RATIFIED IN CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 27th DAY OF AUGUST, 2002.

_____

F. Michael Sottile, Mayor

ATTEST:

_____

Janet G. Mauldin, City Clerk

ACTION PLAN FOR THE CITY OF ISLE OF PALMS, SC

Following are the proposed projects to be undertaken/continued in the City of Isle of Palms for hazard mitigation during 2002-2003:

(Abbreviations for "Type" are as follows: "PA" is Preventive Activities, "PP" is Property Protection Activities, "NB" is Natural and Beneficial Functions/Resource Preservation Activities, "ES" is Emergency Services Activities, "SP" is Structural Projects Activities, and "PI" is Public Information Activities.)

Type	*Activity*	*Lead Agency*	*Funding Source*
PA	Recommend adoption of voluntary standards for single family residences to exceed minimal building code requirements for wind and seismic design	Building Department	General Fund
PA	Support adoption of a terrorism annex to the Emergency Operations Plan	Charleston County Emergency Preparedness	General Fund
PA	Continue enforcement of Building related, flood and Fire Prevention Codes and Regulations	Building/Fire Departments	General Fund
PA	Continue to provide coordination of County stormwater management regulations	Public Works Department	General Fund
PA	Continue enforcement of zoning regulations	Planning Department	General Fund
PP	Develop a GIS system for hazard-related assessments	Building/ Planning Departments	General Fund Grant Funding
PP	Provide information to citizens regarding hazard safe interior rooms	Building Department	General Fund
PP	Seek funding for retrofitting, demolishing or relocating repetitively flooded properties	General Government	Grant Funding
NB	Continue enforcement of the tree protection/landscaping ordinance	Code Enforcement	General Fund
NB	Continue the elevation reference marks inspection program	Public Works Department	General Fund
ES	Continue hazardous material training	Fire Department	General Fund

Type	*Activity*	*Lead Agency*	*Funding Source*
ES	Continue Terrorist Response Training	Police Department	General Fund
ES	Continue coordinating Emergency Operations Center activities in the event of a hazard event	General Government/ Charleston County Emergency Preparedness	General Fund
ES	Continue responding to hazard emergencies	Police/Fire Departments	General Fund
ES	Recommend construction practices for new City-owned critical facilities which are sensitive to flood zone (e.g., avoiding "V" flood zones where feasible) and seismic considerations (e.g., avoiding areas subject to liquefaction where feasible)	Building Department	General Fund Bond Funding
SP	Continue the drainage maintenance and cleaning program	Public Works Department	General Fund
SP	Begin entering critical facilities data, repetitive loss property information, flood data, street data, and parcel data into a GIS system	Planning Department	General Fund Grant Funding
SP	Continue utility right-of-way permitting, considering emergency vehicle access and flood zone related issues in permitting decisions	Building, Fire, Public Works Departments	General Fund
SP	Seek funding for the Island-wide drainage projects (if the FEMA cost benefit analysis is favorable towards this project)	Public Works Department	Grant Funding
SP	Initiate contacts for the establishment of a network for the sharing of GIS information amongst jurisdictions	Planning Department	General Fund
SP	Begin development of a methodology for recording hazard-related damages in a consistent manner across jurisdictions	Planning Department	General Fund
PI	Mail hazard related information to all residents of the Isle of Palms in a bi-annual mailing	Building Department	General Fund

Type	*Activity*	*Lead Agency*	*Funding Source*
PI	Continue providing hazard-related literature/ information to citizens at City offices	General Government	General Fund
PI	Sponsor "Hazard Awareness Week"	General Government	General Fund
PI	Continue mailing an outreach project to floodplain residents	Building/ Planning Department	General Fund
PI	Continue providing speakers to civic groups regarding hazard-related activities	General Government	General Fund
PI	Continue education regarding septic tanks and drainage ditches	General Government/ Public Works Department	General Fund Grant Funding
PI	Post-hazard awareness information on City of Isle of Palms and Isle of Palms Marina web sites	General Government/ Recreation Department	General Fund Accommodations Tax Fund
PI	Continue participating in hazard-related/ product expos	Fire/Building Departments	General Fund

Additional Recommended Projects may be added to this project list as the "Project Impact" subcommittees consider other projects and recommend these projects for implementation.

STATUS OF ACTION PLAN FOR THE CITY OF ISLE OF PALMS, SC

Following are the proposed projects to be undertaken/continued in the City of Isle of Palms for hazard mitigation during 2001-2002:

(Abbreviations for "Type" are as follows: "PA" is Preventive Activities, "PP" is Property Protection Activities, "NB" is Natural and Beneficial Functions/Resource Preservation Activities, "ES" is Emergency Services Activities, "SP" is Structural Projects Activities, and "PI" is Public Information Activities.)

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
PA	Recommend adoption of voluntary standards for single family residences to exceed minimal building code requirements for wind and seismic design	Building Department	General Fund	ongoing
PA	Recommend adoption of a terrorism annex to the Emergency Operations Plan	Charleston County Emergency Preparedness	General Fund	complete
PA	Continue enforcement of Building related, flood and Fire Prevention Codes and Regulations	Building & Fire Department	General Fund	ongoing
PA	Continue to provide coordination of County stormwater management regulations	Public Works Department	General Fund	ongoing
PA	Continue enforcement of zoning regulations	Planning Department	General Fund	ongoing
PP	Develop a GIS system for hazard-related assessments	Building/ Planning Department	General Fund Grant Funding	no progress to date
PP	Provide information to citizens regarding hazard safe interior rooms	Building Department	General Fund	ongoing
PP	Seek funding for retrofitting, demolishing or relocating repetitively flooded properties	General Government	Grant Funding	no progress to date
NB	Continue enforcement of the tree protection/landscaping ordinance	Code Enforcement	General Fund	ordinance amendment in progress

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
NB	Continue maintaining permanent open space as parks	Recreation Department	General Fund	ongoing
NB	Continue the elevation reference marks inspection program	Public Works Department	General Fund	ongoing
ES	Continue hazardous material training	Fire Department	General Fund	ongoing
ES	Continue Terrorist Response Training	Police Department	General Fund	ongoing
ES	Continue coordinating Emergency Operations Center activities in the event of a hazard event	General Government/ Charleston County Emergency Preparedness	General Fund	ongoing
ES	Continue responding to hazard emergencies	Police/Fire Departments	General Fund	as necessary
ES	Recommend construction practices for new City-owned critical facilities which are sensitive to flood zone (e.g., avoiding "V" flood zones where feasible) and seismic considerations (e.g., avoiding areas subject to liquefaction where feasible)	General Government	General Fund Bond Funding	installed hurricane shutters on all City bldgs. Recreation Center expansion
SP	Continue the drainage maintenance and cleaning program	Public Works Department	General Fund	ongoing
SP	Begin entering critical facilities data, repetitive loss property information, flood data, street data, and parcel data into a GIS system	Planning Department	General Fund Grant Funding	no progress to date
SP	Continue utility right-of-way permitting, considering emergency vehicle access and flood zone related issues in permitting decisions	Public Works Departments	General Fund	emergency access marked

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
SP	Seek funding for the Island-wide drainage projects (if the FEMA cost benefit analysis is favorable towards this project)	Public Works Department	Grant Funding	two projects completed
SP	Initiate contacts for the establishment of a network for the sharing of GIS information across jurisdictions	Planning Department	General Fund	no progress to date
SP	Begin development of a methodology for recording hazard-related damages in a consistent manner across jurisdictions	Planning Department	General Fund	no progress to date
PI	Mail hazard related information to all residents of the Isle of Palms in a bi-annual mailing	Building Department	General Fund	ongoing
PI	Continue providing hazard-related literature/ information to citizens at City offices	General Government	General Fund	ongoing
PI	Sponsor "Hazard Awareness Week"	General Government	General Fund	completed
PI	Continue mailing an outreach project to floodplain residents	Building/ Planning Department	General Fund	ongoing
PI	Continue providing speakers to civic groups regarding hazard-related activities	General Government	General Fund	ongoing
PI	Continue education regarding septic tanks and drainage ditches	General Government/ Public Works Department	General Fund Grant Funding	ongoing
PI	Post hazard awareness information on City of Isle of Palms web site	General Government/ Recreation Department	General Fund Accommo -dations Tax Fund	ongoing

Type	*Activity*	*Lead Agency*	*Funding Source*	*Status*
PI	Post Marina hazard awareness information on Isle of Palms Marina web site	General Government & Recreation Department	General Fund & Accommo -dations Tax Fund	ongoing
PI	Continue participating in hazard-related/ product expos	Fire/Building Departments	General Fund	ongoing

Additional Recommended Projects may be added to this project list as the "Project Impact" subcommittees consider other projects and recommend these projects for implementation.

EXHIBIT 5

PROCLAMATION

WHEREAS, the City of Isle of Palms takes great pride in the area's and state's natural resources and supports a clean and safe environment; and

WHEREAS, marine and aquatic pollution is a threat to our economic, environmental, health and safety; and

WHEREAS, Beach Sweep/River Sweep is a statewide effort at mitigating aquatic pollution and has, over the past 12 years, succeeded in organizing an average of 4000 to 7000 volunteers clearing away an average of 50 tons of aquatic debris from our state's waterways; and

WHEREAS, Beach Sweep/River Sweep is an opportunity to join forces with business, industry, community organizations, and the citizenry at large to take action toward a prosperous and sustainable future;

NOW, THEREFORE, I, F. Michael Sottile, Mayor of the City of Isle of Palms, hereby do proclaim **September 21, 2002**, as

"Beach Sweep/River Sweep Day"

in the City of Isle of Palms, and encourage all community members and businesses to participate in promoting aquatic pollution prevention and cleanup during Beach Sweep/River Sweep Day.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this 27th day of August, 2002.

_____

F. Michael Sottile, Mayor

SEAL:

EXHIBIT T

PROCLAMATION

WHEREAS; the American Payroll Association and its 22,000 members have launched a Nationwide public awareness campaign that pays tribute to the more than 200 million people who work in the United States and the Payroll Professionals who support the American system; and

WHEREAS; Payroll Professionals play a key role in maintaining our economic health, carrying out such diverse tasks as paying wages, reporting worker earnings, paying into the unemployment insurance systems, providing information for child support enforcement, carrying out tax withholding, reporting and depositing; and

WHEREAS; payroll departments collectively spend more than $25 billion annually complying with a myriad of federal, state and local wage and tax laws; and

WHEREAS; Payroll Professionals have become increasingly proactive in educating both the business community and the public at large about what is involved in producing a payroll check; and

WHEREAS; Payroll Professionals meet regularly with federal, state and local officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

WHEREAS; the first week of September has been proclaimed NATIONAL PAYROLL WEEK.

NOW, THEREFORE; I, F. Michael Sottile, Mayor of the City of Isle of Palms, with approval of our City Council, do hereby proclaim September 2 - 6, 2002, as NATIONAL PAYROLL WEEK 2002, and give additional support to the efforts of the people who work in our City and all Payroll Professionals.

_____

F. Michael Sottile, Mayor

Seal

EXHIBIT U

August 20, 2002

TO: Mayor Sottile and Council Members

FROM: Leola Hanbury

SUBJECT: 42nd St. North--right-of-way encroachment and parking issues

I believe it was June when Linda first mentioned this subject, and I responded with comments encouraging a discussion since I had never understood why the City had not dealt with the problem years ago.

Since then we have received considerable information concerning legal issues and important info from the Chief of Police detailing the problem. At the Public Safety Committee meeting of June 10th, after hearing a good review of the facts, Mayor Sottile made a motion "to make what ordinance changes are necessary so that the City can have an enforcement procedure in place;" motion seconded by Chairman Taylor and passed unanimously.

To date, full Council has not discussed the problem although community input was received by the Public Safety Committee at a later meeting. At that time I heard personal points of view expressed by some Council members which I believe contradicted the intent of the earlier motion.

Now we are re-examining the Beach Management Plan which includes specifics about this very subject.

When will Council schedule a full discussion of the problem and proposed solutions? I believe the time is N O W so that we can finally gain approval of the required Beach Management Plan and solve the longstanding problems of encroachment and parking in this area.

I respectfully request that we set aside appropriate time--perhaps in a workshop mode--for a full discussion by Council.

Leola

CC: Chief T. Buckhannon
Zoning Admin. Douglas Kerr
City Admin. Linda Tucker
City Attorney Nick Sottile
and Michael R. Daniel

EXHIBIT V

Isle of Palms Fire Department
30 J. C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone: (843) 886-4410 Fax: (843) 886-0097

Memorandum

To: Chief Graham

From: Captain Maibach

Date: 08/27/2002

Re: HVAC Unit at Station No. 2

The HVAC unit controlling the front half of the station recently was found to be leaking coolant and has been recharged several times.

During the months and June and July, C & C Heating & Air Conditioning came to Station No. 2 several times to unclog a drain line that was causing the unit to function inefficiently. This situation caused the temperatures inside the station to exceed 80 degrees.

Fans have been installed in the attics of both stations to generate more air flow, especially during the summer months.

A review of our maintenance records dating back to 1997 show at least 30 visits by local heating and air conditioning contractors.

This unit was manufactured by Amana in 1983, distributed through the Heil Quaker Corporation, and installed in Station No. 2 at the time of construction in 1991.

cc: Linda Tucker

8/23/02

REGULAR CITY COUNCIL MEETING
September 24, 2002

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on September 24, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, and Rice. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for a moment of silent prayer followed by the pledge of allegiance. The City Clerk called the roll and noted that all councilmembers were present except Councilmen Miller and Taylor who were out of town. Mayor Sottile introduced Jeff Vari, a new reporter from *The Moultrie News*, who will become a more familiar face to City Council.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

Councilman Abele made a motion to approve the minutes of the Public Hearing and Regular City Council Meeting of August 27, 2002 as presented; Councilman Bettelli seconded; motion passed unanimously.

C. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele made a motion to go into Executive Session to receive advice from the City Attorney relative to contractual and legal matters pertaining to the dredging of Wild Dunes Morgan Creek Yacht Harbor and the Isle of Palms Marina; Councilman Buckhannon seconded; motion passed unanimously. Coming out of Executive Session, Mayor Sottile stated that Council received legal advice from the City Attorney and no action was taken.

Chairman Abele then reported on their meeting of September 17, 2002 (Exhibit A with attachments).

(a) Chairman Abele made a motion to move forward with the concept of Phase I of the expansion plans for the Recreation Center, without the ballfields or press box, at an estimated cost of $2.9 million which includes $50,000 for renovation of the exterior of the existing building; Councilman Buckhannon seconded; motion passed 6-1.

(b) Chairman Abele made a motion to approve the "Preferred Option" configuration of the pods without the ballfields or press box; Councilwoman Rice seconded; motion passed 6-1.

(c) Chairman Abele made a motion to approve holding a referendum on the nearly $3 million bond issue on expansion of the Recreation Center; Councilman Marino seconded. Upon discussion. Councilwoman Hanbury praised the Recreation Staff for their hard work that offers many programs to persons of all ages and further indicated that she was amazed at how much a small staff can do. She further stated that she voted against the motions because of the high costs of the project, concerns about the amount of concrete planned, concerns about the amount of glass (particularly in the lobby) that might be pounded by a hurricane and concerns about the amount and cost of landscaping.

She felt that the proposed building itself was way too luxurious for the island and she hoped the there could be considerable cuts in the cost.

Councilman Bettelli stated that none of the plans have been finalized and that every dime spent will be scrutinized. He iterated that there are further steps to be taken, but Council must begin the process somewhere and the votes tonight start that process. He said that Council will take care of the citizens' money and will do this project "the right way."

Councilman Abele stated that others on Council are also concerned about some aspects of the project. It was discussed at Ways & Means Committee that there will be at least one additional work session to finalize the plans for the building. He iterated that the votes taken tonight are not committing the City to anything other than to move forward, to finalize the designs, hold public hearings, and hold a referendum to determine whether or not the citizens want to move forward with the expansion plans.

Mayor Sottile stated that he was proud of City Council to have reached this point in having the conceptual plans and being proactive in having a nice recreation facility that the department has needed for some time. There has been discussion on expansion of the Recreation Center for several years. He felt that the proposed designs will be very aesthetically pleasing to the neighborhood and that Council is very concerned about the impact the facility will have on the neighborhood. The project will provide the Recreation Department with facilities that they need to do the programs that the citizens demand.

After discussion, motion to hold the referendum passed unanimously.

(d) Chairman Abele made a motion to accept the bid from Emergency One in the amount of $215,461.92 for a new fire pumper; Councilman Bettelli seconded; motion passed unanimously.

(e) Chairman Abele made a motion to approve the bid from Gregory Electric in the amount of $41,942 to wire City Hall and Fire Station #1 for generators and transfer switches plus to approve the expenditure of $2,500 over budget from the Municipal Accommodations Fee; Councilman Buckhannon seconded; motion passed unanimously.

2. Public Safety Committee. In the absence of Chairman Taylor, Councilman Abele reported that there was no meeting in September (monthly department reports attached as Exhibit B). Mayor Sottile announced that the Isle of Palms Connector Run for the Child will be held on October 5th at 8:00 a.m., and he noted that the Connector will be closed for a period of time that morning.

3. Public Works Committee. Chairman Marino reported on their meeting of September 4, 2002 (Exhibit C). He noted that the committee is continuing to look at making the City's beach accesses easier to use and working with SCE&G and the Turtle Team to shield street lights away from the beach. He also stated that the City has incurred some costs in repairing water meters that are run over by the garbage trucks and front end loader equipment and the committee will be working on some education materials to encourage residents not to place their debris on top of the water meters.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of September 3, 2002, (see minutes and monthly department report attached as Exhibit D). He discussed some upcoming programs and events and stated that the majority of the meeting was discussion of the Recreation

expansion. He announced that Ghostly Tide Tales will be held October 26th on the beach and that the Halloween Carnival is October 31st from 5:00 to 7:00 p.m. at the Recreation Department.

Chairman Buckhannon announced that the Isle of Palms Recreation Department had been awarded the South Carolina Recreation and Parks Association "Agency of the Year Award" for a Class I department (under 10,000 population). Mayor Sottile thanked Chairman Buckhannon and committee members for their work in moving forward with the recreation expansion project and he recognized Director Page, T.J. Rostin and the entire staff for achieving the SCRPA award.

5. Personnel Committee - Chairman Bettelli reported on their meeting of September 3, 2002 (Exhibit E).

(a) Safety Sweepstakes for July 2002 were as follows:
Police Department - Victoria Cook
Fire Department - Richard Hathaway
Public Works Department - Willie Powell
Combined General Government, Building Department, and
Recreation Department - Sheila Redmon from Recreation Dept.

(b) Employees of the Month for July 2002:
Public Works - Joseph Ancrum

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of September 17, 2002, attached hereto as Exhibit F.

2. Planning Commission - See minutes of their meeting of September 18, 2002, meeting attached as Exhibit G.

3. Construction Board of Appeals - No meeting in September.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - No meeting in September.

2. Beach Advisory Committee - Meeting scheduled for September 25th.

3. Ad Hoc Committee on Front Beach Enhancement - Douglas Kerr reported that the survey of the front beach, which was recently approved by City Council, has been completed and he noted that only a few small discrepancies in boundary lines were found. The committee will be meeting in early October to review the amended drawings per the survey. He stated that the committee should be ready to present some conceptual plans and cost estimates to City Council in the near future.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2002-11 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, and Title 5, Chapter 5, Section 5-5-4, of the City of Isle of Palms Code of Ordinances, to Change Building and Development Requirements Regarding Sewer and Septic Tank Service.

Councilman Marino reported that this ordinance had been discussed during the recent workshop with the Planning Commission and it was determined that there were some problems with the ordinance as it is written. He urged Council to defeat the ordinance so that it can be re-worked. Councilman Marino made a motion to defeat Ordinance 2002-11; Councilwoman Hanbury seconded; Councilman Bettelli amended the motion to refer it back to the Planning Commission; Councilmember Marino seconded; both amendment and motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2002-14 - An Ordinance Amending Title 7, Chapter 3, Beach and Marine Recreation Regulations, of the City of Isle of Palms Code of Ordinances Regarding the Restriction of Commercial Activities on or near the Beach (Exhibit H). Councilman Abele made a motion to approve first reading of Ordinance 2002-14; Councilman Bettelli seconded; motion passed unanimously.

2. First Reading - Ordinance 2002-15 - An Ordinance Amending Title 5, Chapter 4, Zoning, Article 2, District Regulations, of the Isle of Palms City Code of Ordinances, to Re-describe the Boundary of the Conservation (CO) District and Change the Uses Permitted Within the CO District (Exhibit I). Councilman Buckhannon made a motion to approve first reading of Ordinance 2002-14; Councilwoman Rice seconded; motion passed unanimously.

3. First Reading - Ordinance 2002-16 - An Ordinance Amending Title 5, Chapter 4, Zoning, Section 5-4-36 (3), of the Isle of Palms City Code of Ordinances, to Require Building Setbacks for Hotels Within the GC-2 District (Exhibit J). Councilwoman Rice made a motion to approve first reading of Ordinance 2002-14; Councilman Buckhannon seconded; motion passed unanimously.

Councilman Abele stated that City Council will hold a public hearing on the zoning ordinances above as well as the two zoning ordinances from the previous meeting before second reading is held.

L. MISCELLANEOUS

1. Second Annual "Island Giant" Kayak Race. Mayor Sottile reported that this event will be held before the next Public Safety Committee meeting which usually approved special events prior to City Council. Councilman Abele made a motion to approve the event; Councilman Bettelli seconded; motion passed unanimously (Exhibit K).

2. Statewide Mutual Aid Agreement. Mayor Sottile stated that Council will receive legal advice on this document from the City Attorney in Executive Session.

3. Boating Infrastructure Grant (BIG). Administrator Tucker reported that in the past week, the City has received copies of a typical Grant Agreement that the City would have to execute when the

award is issued. There are some complications in the agreement as it stands that would require any revenues received from the dockage, that would be funded by the BIG, to go back only into the operation and maintenance of that portion of the marina that would be constructed by the grant. Further, she stated that she was advised by the Department of Natural Resources (DNR) about this requirement and they were working to get the granting agency to change this language. The City has withdrawn its application at this time and will be working with DNR to have the requirement changed and, if it is changed, the City will resubmit that grant application. Administrator Tucker further stated that she will continue to pursue the permit for expansion of the dockage.

M. EXECUTIVE SESSION - There was a short recess so that Councilmembers could have the chance to review the dredging plans with the engineers before discussion in Executive Session.

Councilman Marino made a motion to go into Executive Session to discuss contractual and personnel matters with the City Attorney; Councilman Buckhannon seconded; motion passed unanimously. Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal matters were discussed.

1. Councilman Abele made a motion to accept the proposal from General Engineering for bulkhead evaluation in the amount of $7,000 and the amendment to the proposal to include evaluation of the pilings and related appurtenances at a cost not to exceed an additional $7,000 relative to the potential dredging of Morgan Creek, to be paid from the Municipal Accommodations Fee Fund; Councilman Buckhannon seconded; motion passed unanimously.

2. Councilman Abele made a motion to accept the proposal from General Engineering to evaluate the existing plans and other preparatory documentation related to the proposed dredging operations in Morgan Creek at a cost not to exceed $4,800 and to accept their proposal for a detailed hydrographic survey at a cost not to exceed $3,700, both contingent upon a satisfactory inspection from the bulkhead and pilings survey; Councilman Buckhannon seconded; motion passed unanimously.

3. Councilman Bettelli made a motion to approve and authorize the execution of the Statewide Mutual Aid Agreement; Councilwoman Hanbury seconded; motion passed 5-2.

4. Councilman Marino made a motion to renew the dishonesty policy on employees in the insured amount of $250,000 with a rider of $1,000,000 on the department charged with the management of the City's general funds; Councilman Abele seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 10:15 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on October 22, 2002.

EXHIBIT A

WAYS AND MEANS COMMITTEE
September 17, 2002

The regular meeting of the Ways and Means Committee was held at 5:45 p.m., on September 17, 2002, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice, and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, City Clerk Mauldin and City Attorney Sottile. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the August 20th regular meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Citizens' Comments. Jay Clarke of the Morgan Creek Grill gave the Committee an update on the status of the newly opened restaurant. Mr. Clarke reported that the restaurant opened for dinner on August 16th and has been going very well. He opened the upper deck Labor Day weekend and for lunches on September 17th. He stated that he is currently working on plans for dock leasing with Brian Berrigan, landscaping and a sprinkler system, upgrading the general parking area, installing a rooftop kitchen when the permanent roof is installed over the deck, and in the springtime an outside patio for cocktails. He will be bringing some proposals to Council in future months. Mayor Sottile commended Mr. Clarke for the excellent job he has done in getting the restaurant up and running; and he stated that everyone he has heard commenting about the food and atmosphere have said only good things.

3. Monthly Financial Report. Treasurer Suggs reported on the financial statement for August 31, 2002, and answered questions of Committee members. There is currently $1,926,433 in the General Fund and, with a two-month target of 16.7%, the statement shows that the City is 12% expended with 9% revenues received (sheet attached hereto). She noted that the Building Department had already received 99% of the budgeted revenues in residential rental licenses. Rental licenses are due at the end of September. Treasurer Suggs reported that the auditors have completed their field work and she hopes to have a draft audit by the end of October. Chairman Abele noted that there was a savings of some $65,000 in the Police Department because the narcotics position was taken away and he asked that these funds be set aside and not used to offset current year overages in the General Fund.

3. Old Business. (A) Recreation Expansion. Chairman Abele opened discussion by stating that the committee had three items on which to make decisions: (i) whether or not to expand the Recreation Center; (ii) if yes, which configuration of pods to build; and (iii) if yes, whether or not to hold a referendum. He then explained the various items in committee packets (copies attached) pertaining to this issue and he noted that the costs do include $50,000 for renovation of the exterior of the existing building to match the new building.

(1) **Councilman Bettelli made a motion to recommend to City Council to proceed with expansion of the Recreation Center as defined under Phase I, without the ballfields or press box, at an estimated cost of $2.9 million which includes $50,000 for renovation of the exterior of the existing building; Councilwoman Rice seconded; motion passed unanimously.**

(2) **Councilman Marino made a motion to recommend to City Council selection of the "Preferred Option" configuration of the pods without the ballfields or press box, Councilman Taylor seconded.** After discussion, **motion passed 7-2.**

Councilwoman Hanbury explained that she did not vote yes on this motion because of her concerns about the high cost of the project, concerns about the amount of concrete that would be poured, concerns about so much glass on a barrier island building that could be hit by a hurricane, and concerns with the amount of and high cost of nearly $100,000 for proposed landscaping.

Councilman Marino commended the Recreation Committee and Department for their hard work in streamlining the plan and cutting out the excesses. He stated that this is a first class island and the children up through the seniors deserve this kind of facility.

Councilman Buckhannon noted the cost sheets of the project and showed where the cost and amounts of landscaping have been reduced by $26,550 for a total of $72,000. He stated that during the construction there will be a lot of disturbing of the grounds, and the Recreation Committee wanted the completed project to include good looking landscaping to go along with the new building. Councilwoman Rice noted that $13,000 of the $72,000 is for a fence.

Mr. Pruitt of LS3P stated that Council will have at least two more reviews of the plans in the process as well as a final review after the bids have been received. Chairman Abele suggested that there be a work session following the next Ways & Means Committee meeting for more particular scrutiny of the plans.

(3) **Councilman Marino made a motion to recommend to City Council that a referendum be held on the nearly $3 million bond issue for expansion of the Recreation Center; Councilman Miller seconded; motion passed unanimously.**

(B) Statewide Mutual Aid Agreement. Administrator Tucker explained that Attorney Sottile, as well as the police and fire chiefs, have reviewed the document the purpose of which is to make sure that the island is able to render or receive assistance after a disaster (copy attached). Further, it is also necessary to have this agreement in place if the City were to receive reimbursement from FEMA after a catastrophic situation. She stated that this has been through committee and she would ask for a recommendation from Ways & Means to authorize the Mayor to execute the document. Mayor Sottile stated that this document is similar to other mutual aid agreements the City has with neighboring communities. Councilman Taylor expressed concern that the City does not commit to something that the City's assets be diverted from the Isle of Palms. Chairman Abele expressed concerns about the language stating that the City would reimburse the assisting party for all direct and indirect payroll costs and expenses, and he asked the City Attorney if this applied to the National Guard or State Police assistance.

Upon discussion, it was determined that there needed to be some discussion and legal advice from the City Attorney in Executive Session on this agreement as well as items (C) National Park Service Agreement and (D) Off Duty/Extra Duty Employment on the agenda. All three were deferred to Executive Session.

(E) Generator for Morgan Creek Grill. Chairman Abele began discussion and stated that Mr. Clarke has expressed his opinion that he would like the generator to remain at the restaurant.

Administrator Tucker stated that Council had already approved $1,500-$1,800 for rehabilitation of the generator and have spent $881. There is an additional $3,600 in repair work that is needed to bring the generator into working condition (copy attached). She iterated that it is still a good generator and the repairman says the motor is in very good condition. A new generator would cost approximately $9,000; and she noted items on the estimate totaling about $1,200 that would also have to be done to a new generator over and above the cost of a new generator. Upon discussion, Administrator Tucker was asked to contact Jay Clarke to see if he would share the costs of repairs to the generator and also to ask the contractor about warranties on his repairs.

4. New Business. (A) Accommodations Tax Advisory Committee Requests for Funding There was no meeting in August.

(B) Award of Fire Apparatus Bid. Chairman Abele referred to the attached memos and comparison list of the two bids. He stated that it was noted by one of the bidders interviewed that the engine in the specs was not going to be manufactured after the end of the year and that if would not be compliant with EPA specifications effective January 1, 2003. Chief Graham stated that once the order has been placed for the truck, the engine specified in the specs will be installed in 2002 and will be "grandfathered in" as far as EPA compliance is concerned and the engine will be fully guaranteed by the manufacturer. Chairman Abele further stated that he felt it was in the best interest of the City, that will be using this truck for the next 15 years or longer, to have an engine that complied with EPA regulations as of the day the City takes possession of the truck.

Councilman Taylor gave an overview of the process which resulted in the two bids received. He stated that if the City places their order for the truck now, there will be a cost savings of $7,500 and the bids expire as of October 1st. He also noted that during the interviews, the Public Safety Committee made sure that there would be no similar problems as are currently being experienced with the ladder truck and, in particular, with warranties. He stated that the bids include items that meet or exceed specifications and one company stands out. After further discussion, **Councilman Taylor made a motion to recommend to City Council acceptance of the bid of $215,461.92 from Emergency One; Mayor Sottile seconded. Councilman Abele made an amendment to the motion to have an engine that is fully compliant with EPA requirements that will be in effect as of January 1, 2003; Councilman Taylor seconded.** Upon further discussion of the EPA requirements, vote on this was deferred until after Executive Session in order to receive legal advice from the City Attorney.

(C) Award of Bid on Transfer Switches (Hazard Mitigation Project). Chairman Abele referred to the attached cost sheet on the Hazard Mitigation Grant and letter from Hobbs, Upchurch. Administrator Tucker reminded Council that there was money remaining from the grant after the hurricane shutters were installed on City buildings. The City requested to be able to use those extra funds to purchase a generator with sufficient capabilities to run the entire City Hall building. FEMA responded that they would no longer purchase generators for that purpose but they would pay for the wiring. The bids include wiring for City Hall and both Fire Stations. Available funds are around $23,000 and the low bid came in at $41, 942 by Gregory Electric. Further, she said that extracting Fire Station #2, an additional $2,500 of City funds can cover the cost of wiring City Hall and Fire Station #1. After discussion, **Mayor Sottile made a motion to recommend to City Council expenditure of an additional $2,500 and award the low bid to Gregory Electric to wire City Hall and Fire Station #1; Councilwoman Hanbury seconded; motion passed unanimously.**

5. Miscellaneous. (A) Morgan Creek Dredging Status. Glenn Shadle, President of Morgan Creek Harbor Association, reported that he attended a recent meeting with Administrator Tucker, City Attorney Nick Sottile and the Morgan Creek attorney to discuss the issues raised by City Council. The Morgan Creek attorney is drafting a revised agreement and both attorneys are working on the consent agreement and they hope that the issues will be resolved shortly so that the project can begin. He also reported that the owner of the spoil site is a Mr. Tucker and that they are currently in negotiation with him over his fee for dumping. He noted that the Corps of Engineers received $1.50 per cubic yard of spoil material and the owner usually receives an additional 50¢ a cubic yard.

(B) Councilman Miller reported that he received a preliminary opinion for the cost of the Ocean Boulevard front beach area project. The City had previously estimated the costs to be around one million dollars; the engineering preliminary estimate if $550,000 and includes resurfacing pavements, and installing the raised median. It does not include the cost of the multi-space parking system which will be an additional $140,000 to $190,000. Councilman Miller was pleased that these costs will be well below the original estimate and he will be reporting further at the City Council meeting.

(C) Set Next Meeting Date - October 15, 2002.

6. Executive Session. Councilman Bettelli made a motion to go into Executive Session to receive legal advice from City Attorney on several items; Councilwoman Rice seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that legal advise was received and no action was taken in Executive Session.

Referring to the motion and amendment for approval of the bid by Emergency One: **Vote on the amendment to require the engine to be fully compliant with EPA regulations effective January 1, 2003 was unanimous. Vote on the main motion to approve Emergency One's bid was unanimous.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:38 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
August 31, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 554,412	$ 4,978,157	$(4,423,745)	11%	$ 662,239	$ 4,978,157	$(4,315,918)	13%
Capital Projects Fund	1,026	181,953	(180,927)	1%	49,106	216,270	(167,164)	23%
Muni Accommodation Tax Fund	3,913	526,294	(522,381)	1%	40,205	446,588	(406,383)	9%
Volunteer Fire 1% Fund	32	46,500	(46,468)	0%	6,937	46,500	(39,563)	15%
State Accommodation Tax Fund	259	614,850	(614,591)	0%	94,512	552,318	(457,806)	17%
Disaster Recovery Fund	3,753	36,000	(32,247)	-	7	5,000	(4,993)	-
Federal Narcotics Fund	37	-	37	0%	637	4,600	(3,963)	14%
Marina Fund	65,831	665,950	(600,119)	10%	13,651	684,275	(670,624)	2%
All Other Funds	20,143	3,610	16,533	558%	114	5,820	(5,706)	2%
Total All Funds	$ 649,405	$ 7,053,314	$(6,403,909)	9%	$ 867,408	$ 6,939,528	$(6,072,120)	12%

General Fund YTD Expenditures

2 Month Target = 16.7%

	Actual	Budget	% of Budget
Mayor and Council	1,318	35,840	4%
General Government	60,608	426,694	14%
Police	157,454	1,324,219	12%
Fire	202,014	1,529,016	13%
Public Works	130,126	856,808	15%
Building & Licensing	37,566	233,643	16%
Recreation	56,832	450,028	13%
Judicial	13,075	102,119	13%
Parking Lot & Meters	3,247	19,790	16%
Total General Fund	662,239	4,978,157	13%

General Fund Cash at 9/10/02

August Balances:

BB&T (Rate = .75%)	367,598
SC Local Gov't Invest Pool (Rate = 1.91%)	1,699,288
	2,066,886

September activity thru 9/10/02

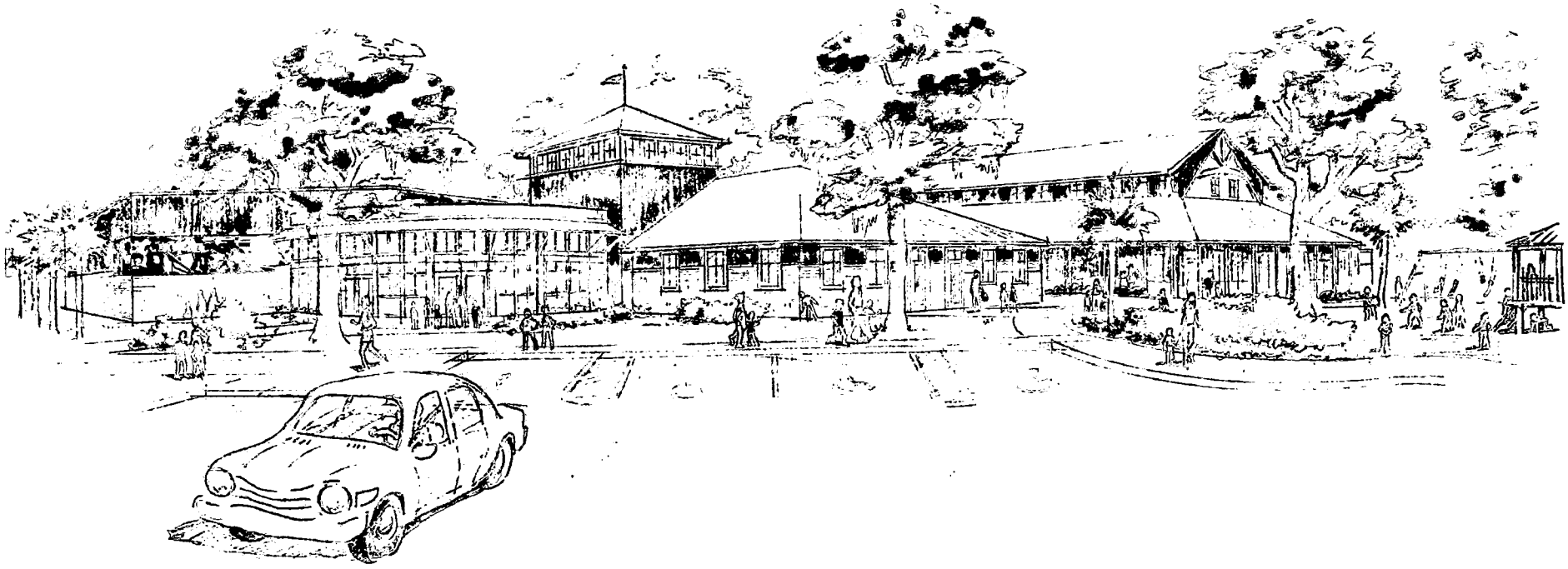
Cash Received	19,232
Accounts Payable Payments	(23,855)
Payroll	(135,830)
Approximate Gen Fund Cash at 9/10/02	1,926,433
Cash On-Hand as a % of Annual GF Expenses	**39%**

CITY OF ISLE OF PALMS

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 08/01/02 TO 08/31/02 Printed on: SEPTEMBER 4, 2002

	CODE	PRMS	VALUATION	FEES	DUE	UNITS
*Foundation Residential /Commercial	BF	0	0.00	0.00		0
*New Single Family Residence.....	BM	2	1,400,000.00	4,140.00		2
*New Duplex.....	BN	0	0.00	0.00		0
*New Condominium.....	NC	1	1,250,000.00	3,170.00		9
*New Pool.....	BP	5	128,900.00	745.00		4
NEW COMMERCIAL:.....	BC	0	0.00	0.00		0
*Commercial Completions.....	CC	0	0.00	0.00		0
*Residential Completions.....	RC	0	0.00	0.00		0
ALTERATIONS AND REPAIRS:						
*Residential Alterations.....	RA	4	44,604.00	310.00		1
*Commercial Alterations.....	CA	0	0.00	0.00		0
*Repairs.....	BR	14	128,136.00	935.00		7
*Elevate Structure.....	ES	0	0.00	0.00		0
*Residential Additions.....	BA	3	369,863.00	1,620.00		0
*Commercial Additions.....	AC	0	0.00	0.00		0
*Accessory Structure.....	AS	0	0.00	0.00		0
*Add of Resid. Garage (Attcd/Detcd).	BG	1	40,000.00	220.00		0
*Beach Walk Over.....	BW	0	0.00	0.00		0
D LITIONS AND RAZING OF BUILDINGS:	BD	1	6,300.00	50.00		1
* essory Fences .....:	AF	0	0.00	0.00		0
HOUSE MOVING:.....	BH	2	25,000.00	200.00		2
TEMPORARY BUILDING:						
*Residential or Commercial.....	BT	0	0.00	0.00		0
ELECTRICAL PERMIT:.....	EL	12		430.00		
PLUMBING PERMIT:.....	PL	14		447.50		
MECHANICAL PERMIT:.....	ME	7		314.00		
PLAN SUBMITTAL FEE:.....		6		1,553.00		
PLANS REVIEWED:.....		6				
ZONING REVIEW FEE:.....		13		370.00		
BOARD OF ADJUSTMENT:.....		0				
BUILDING INSPECTIONS:.....		159				
FIRE INSPECTIONS:.....		151				
CERTIFICATES OF OCCUPANCY:.....		4				
BUSINESS LICENSE:.....				9,672.52		
TOTALS FOR PERMITS & ZONING REVIEWS				12,951.50		
TOTALS FOR PLAN REVIEW & BOARD OF ADJUSTMENT				1,553.00		
LS FOR BUSINESS LICENSES				9,672.52		
TOTAL FOR ALL				24,177.02		
RESIDENTIAL RENTAL LICENSES				87,541.44		
GRAND TOTAL				111,718.46		

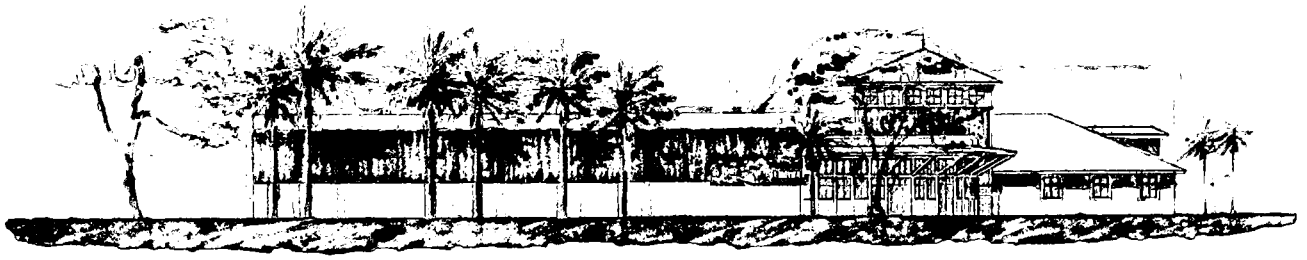


erspective

ISLE OF PALMS

RECREATION CENTER

LS3P ASSOCIATES LTD



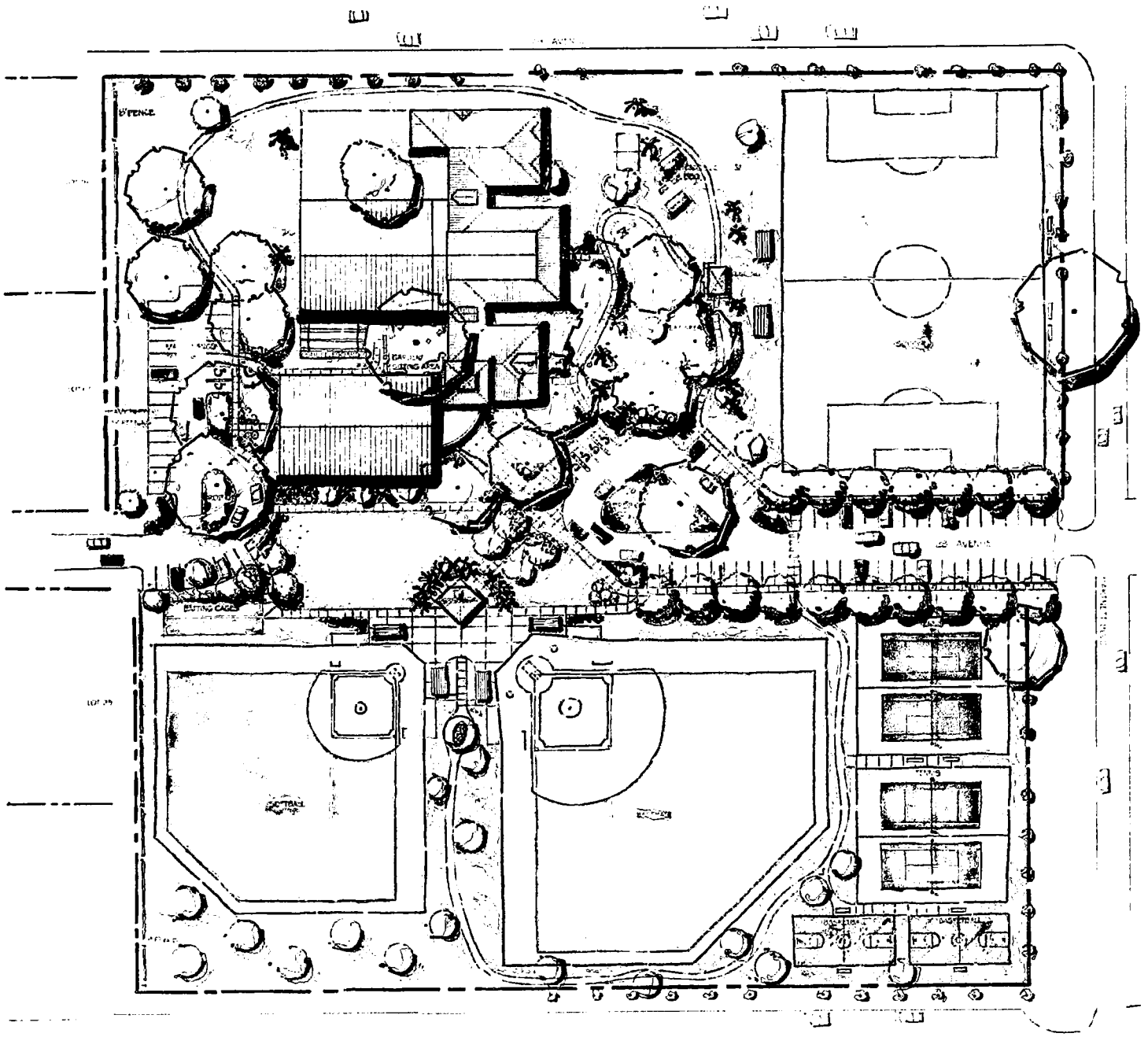




22 JANUARY 2007

ISLE OF PALMS
RECREATION
CENTER

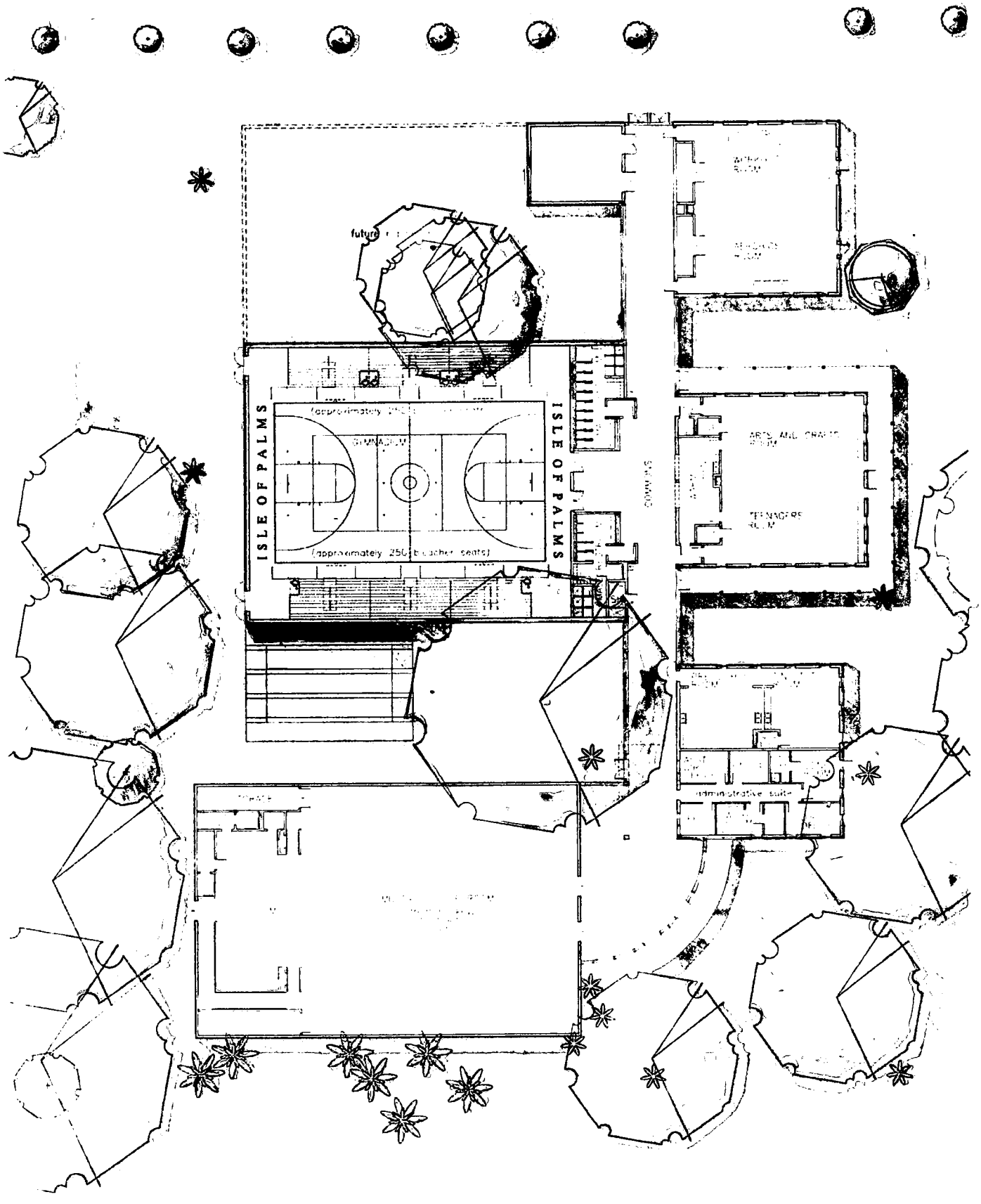
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JANUARY 2002

ISLE OF PALMS
RECREATION CENTER

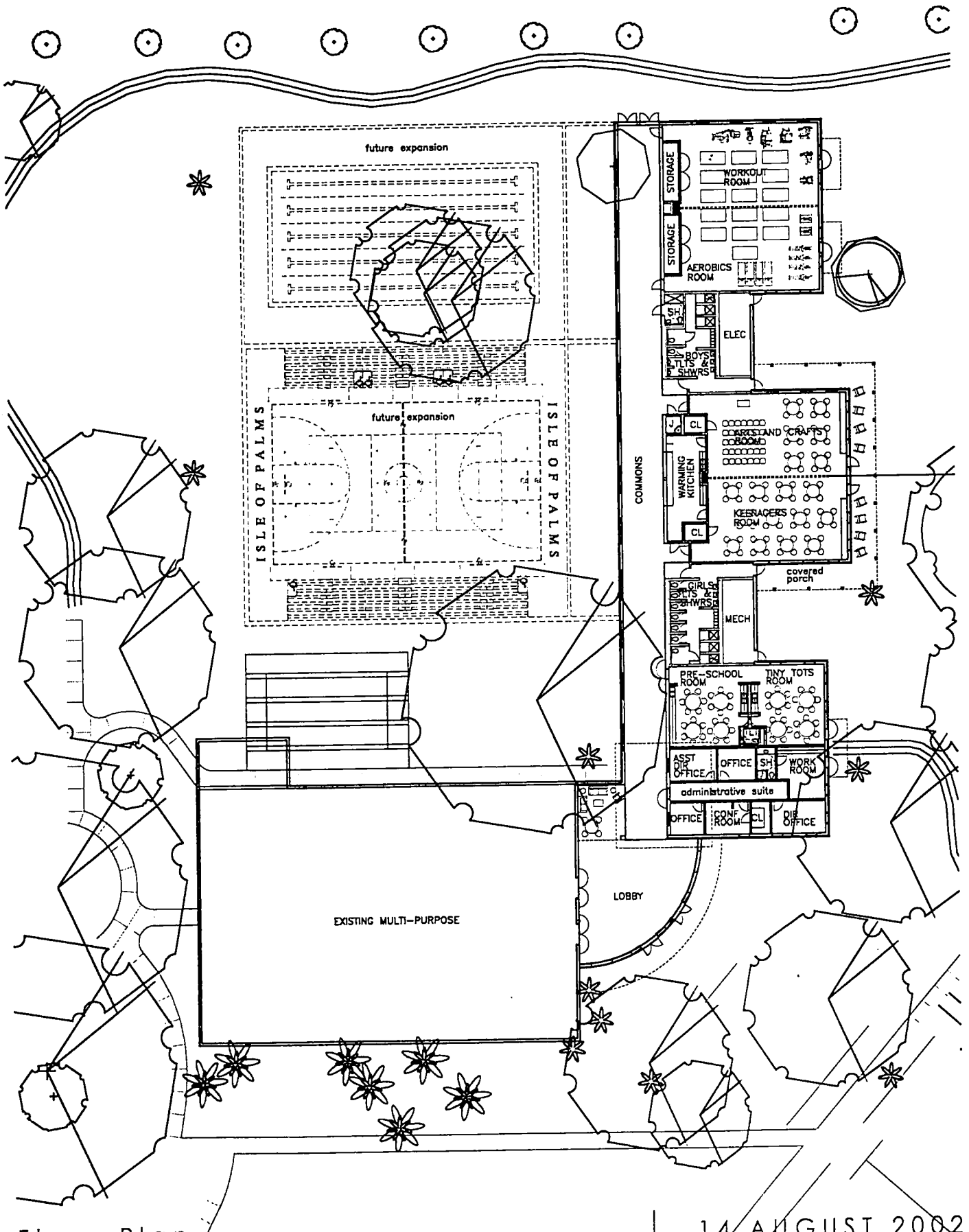
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ASSOCIATES LTD



22 JANUARY 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD

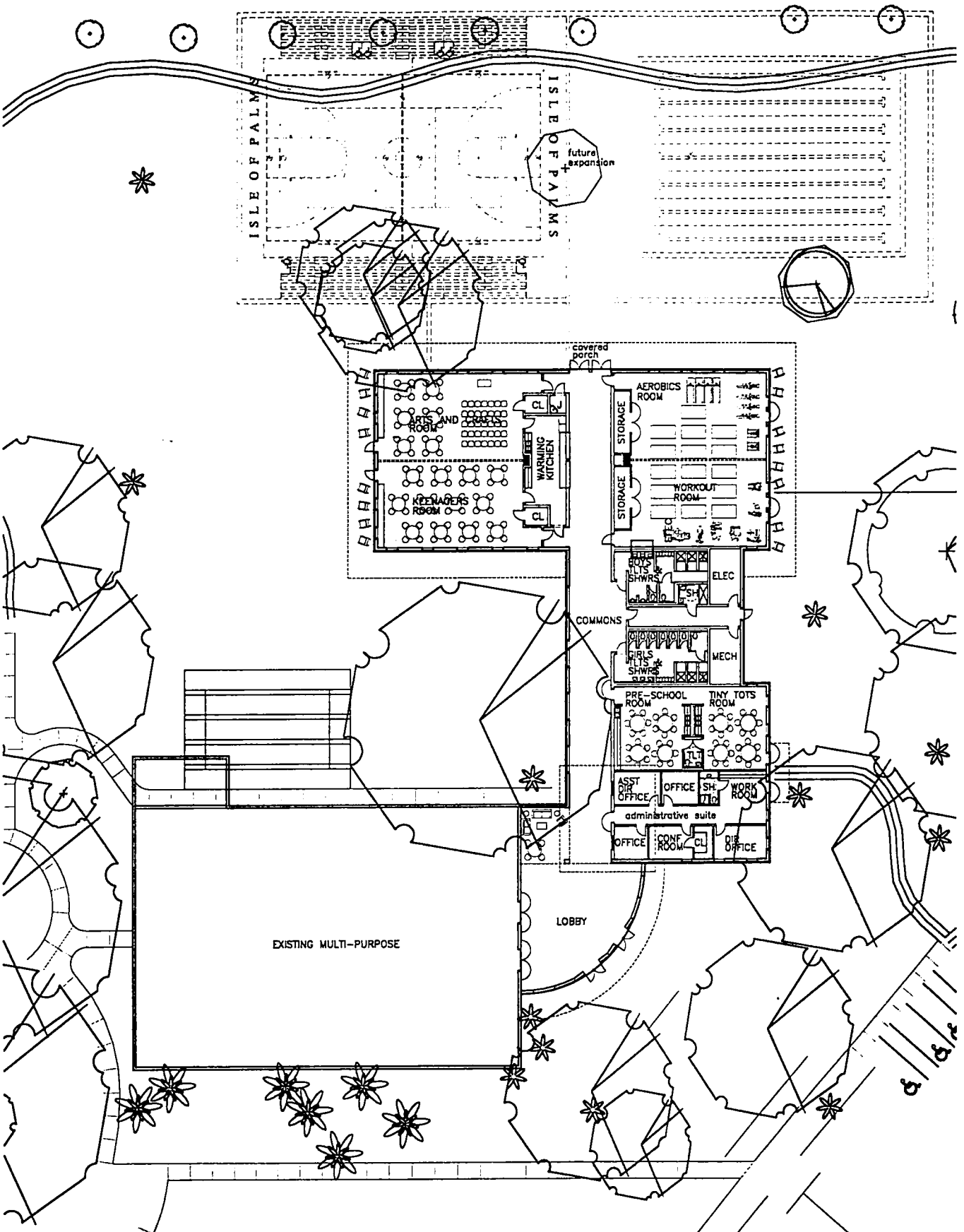


Floor Plan | 14 AUGUST 2002

ISLE OF PALMS

RECREATION CENTER

LS3P ASSOCIATES LTD

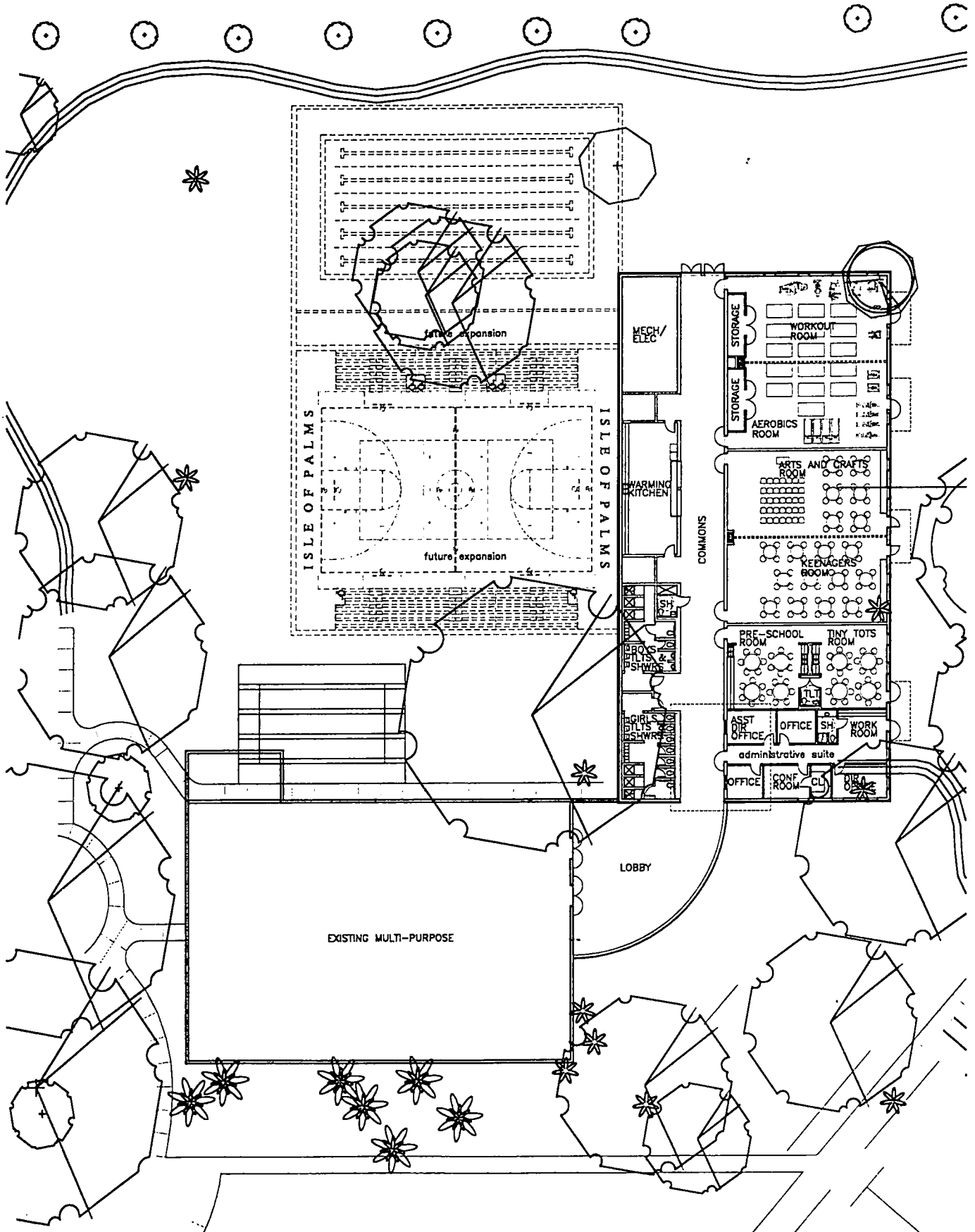


Floor Plan "A" | 14 AUGUST 2002

ISLE OF PALMS

RECREATION CENTER

LS3P ASSOCIATES LTD



Floor Plan "B" | 14 AUGUST 2002

ISLE OF PALMS RECREATION CENTER

LS3P ASSOCIATES LTD

CHARLESTON CHARLOTTE

MEMO

TO File
OF LS3P Associates Ltd.
FROM Mark G. Clancy, AIA
DATE Wednesday, August 15, 2002
RE Projected Building Construction Costs
CC Warren Pruitt, file
PROJECT Isle of Palms Recreation Center
PROJECT NO 1600-010980.03

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

Revised Estimate of Projected Construction Costs*

Preferred Recreation Center Option
1. New Recreation Center
   - 15,500 gsf @ $100/gsf = $1,550,000.
2. Exterior overhangs and covered porches = $67,320.

Building Total $1,617,320

Recreation Center Option "A"
1. New Recreation Center
   – 14,500 gsf @ $100/gsf = $1,450,000.
2. Exterior overhangs and covered porches = $67,320.

Building Total $1,517,320

Recreation Center Option "B"
1. New Recreation Center
   – 15,000 gsf @ $100/gsf = $1,500,000.
2. Exterior overhangs and covered porches = $67,320.

Building Total $1,567,320

Press Box $525,000

Re-orienting the Baseball and Softball Fields $400,000

Renovation of Existing Gymnasium Exterior $50,000

* This estimate is based on the conceptual documents dated August ~~14, 2002~~. It does not include FF&E costs, design fees, owner costs, inflation costs, or contingencies.

Pros and Cons

Preferred Recreation Center Option

Pros

1. Good acoustic separation between large group spaces.
2. Large group spaces are outward looking with plenty of daylighting and views to the playgrounds and fields.
3. Building is scaled and proportioned to the neighboring houses.
4. Would likely save the most existing large trees.
5. Most responsive to community, Board, and staff input.
6. Most easily expandable with future large spaces located to the center of the site, away from neighboring houses.
7. Long in-door walking/ jogging surface (10 laps approximates 1 mile).

Cons

1. Most up-front costs.

Recreation Center Option "A"

Pros

1. Least up-front costs.
2. Good separation between the Keenagers and the rest of the facility.

Cons

1. Future expansion would likely put the large, louder spaces very close to the smaller houses across the street, leaving little room for tree buffers.
2. Less in-door walking/ jogging space.
3. The Warming Kitchen is remote for some of the facility.

Recreation Center Option "B"

Pros

1. Less up-front costs.
2. More energy efficient (less exterior wall).

Cons

1. More difficult to acoustically separate the larger spaces.
2. The scale of the building would be larger and less sympathetic to the existing adjacent houses.
3. The group activity spaces would be more inwardly focused and less a part of the outdoors because of the reduced window opportunities.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

	Option A (L-shaped Config.)	Option A including Fields & Pbox/Conc/Rrms
Total Build	1,567,320	1,567,320
Clearing a	116,360	116,360
Site Pavir	200,504	200,504
Landscap	72,270	72,270
Field Rec		925,000
	1,956,454	2,881,454
20% Gen	391,291	576,291
Utility and	163,240	217,634
11.4% De	223,036	328,486
Bond Issu	100,000	100,000
	2,834,021	4,103,865
	211,800	306,800
	239,750	347,250
**4% Inte	127,080	184,080
**4% Inte	84,720	122,720
	211,800	306,800
**5% Inte	143,850	208,350
**5% Inte	95,900	138,900
	239,750	347,250

Cost Projection Comparison

4-Aug-02

Isle of Palms Recreation Cente
Isle of Palms, SC

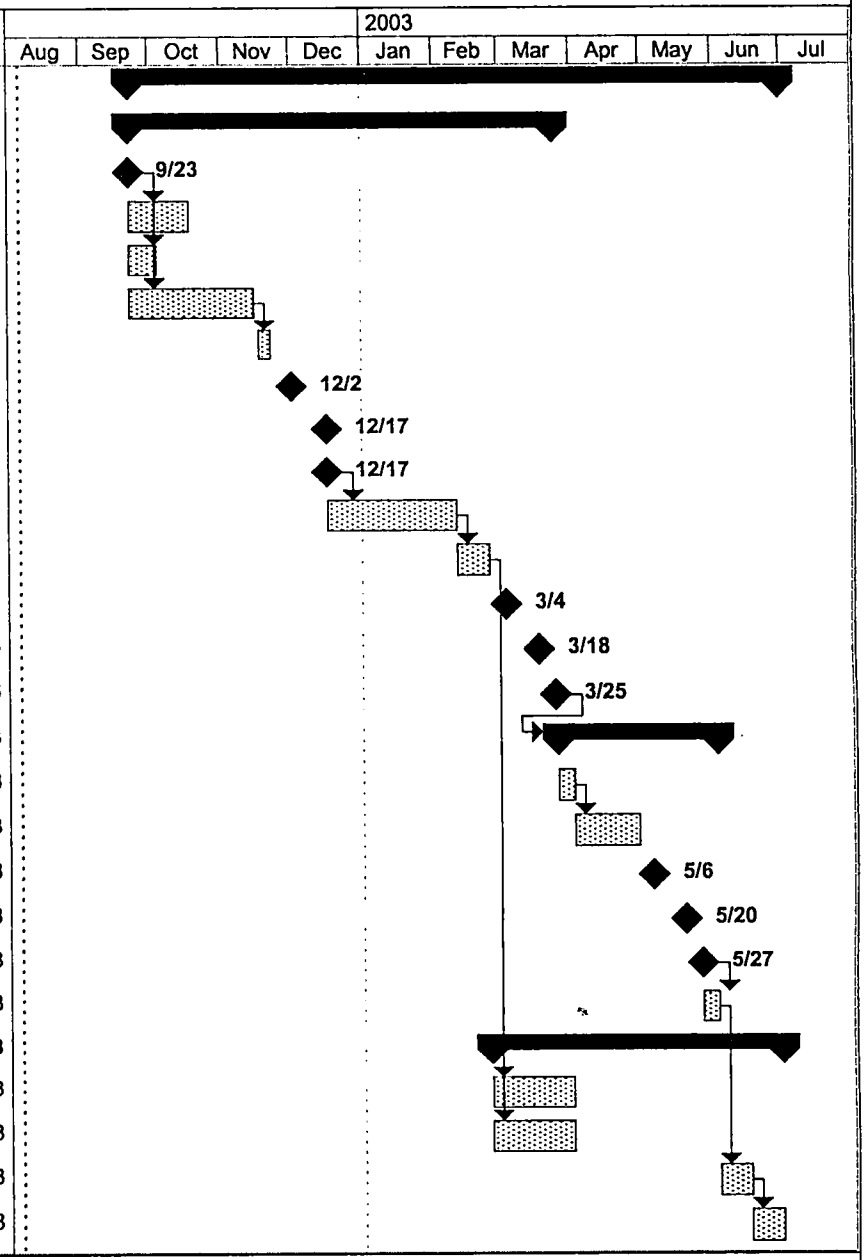
LS3P Associates Ltd.
Project Number 1600-010980

	Original Project	Proposed Phase One Project		
ITEM DESCRIPTION		NO.	UNIT	TOTAL
Clearing, Grading, Drainage an				
Selected Clearing	)0.00)	1	2,000.00	2,000.00
Haul Off-Site	0.00	100	10.00	1,000.00
Erosion and Sediment Control	)0.00)	1	2,500.00	2,500.00
Construction Layout	)0.00)	1	3,000.00	3,000.00
Stripping	50.00)	1,100	4.50	4,950.00
Rough Grading	10.00)	1,700	12.30	20,910.00
Fine Grading	50.00)	2,800	2.50	7,000.00
Storm Drainage	)0.00)	1	30,000.00	30,000.00
Potable Water	)0.00)	1	10,000.00	10,000.00
Sanitary Sewer	)0.00)	1	15,000.00	15,000.00
Site Electrical	)0.00)	1	20,000.00	20,000.00
Total Clearing, Grading, Draina	**0.00)**			**116,360.00**
Site Paving				
Concrete Curbing	0.00	870	10.00	8,700.00
Concrete Walks	0.00	45,080	2.70	121,716.00
Asphalt Drive/Parking	0.00	43,805	1.60	70,088.00
Total Site Paving	**0.00**			**200,504.00**
Park Elements				
Baseball	0.00)	0	0.00	0.00
Softball	0.00)	0	0.00	0.00
Tennis Courts	0.00)	0	0.00	0.00
Basketball	0.00)	0	0.00	0.00
Playground	0.00	0	0.00	0.00
Tot Lot	0.00	0	0.00	0.00
Shelters	0.00)	0	0.00	0.00
Total Park Elements	**0.00)**			**0.00**
Building Facilities				
Rec. Center (Classroom, Office)	0.00	14,111	100.00	1,411,100.00
Rec Center Covered Porches	0.00	1,496	45.00	67,320.00
Rec. Center Lobby	0.00	1,389	100.00	138,900.00
New Gymnasium	0.00)	0	0.00	0.00
Baseball Pressbox	0.00)	0	0.00	0.00
Exist. Gym. Interior Renovation	0.00)	0	0.00	0.00
Exist. Gym. Façade Renovation	0.00)	0	0.00	0.00
Soccer Pressbox	0.00)	0	0.00	0.00
Total Building Facilities	**0.00)**			**1,617,320.00**

Isle of Palm creation Center

Isle of Palms, SC

ID	Task Name	Duration	Start	Finish
1	**Project Design and Approval**	**201 days**	**Mon 9/23/02**	**Mon 6/30/03**
2	**Design Documents**	**131 days**	**Mon 9/23/02**	**Tue 3/25/03**
3	Notice to Proceed	0 days	Mon 9/23/02	Mon 9/23/02
4	Update Topographic and Tree Survey	20 days	Mon 9/23/02	Fri 10/18/02
5	Geotechnical Report	10 days	Mon 9/23/02	Fri 10/4/02
6	Design Development	40 days	Mon 9/23/02	Fri 11/15/02
7	Owner Review/Final Cost Estimate	5 days	Mon 11/18/02	Fri 11/22/02
8	Recreation Committee	0 days	Mon 12/2/02	Mon 12/2/02
9	Ways and Means Committee	0 days	Tue 12/17/02	Tue 12/17/02
10	City Council	0 days	Tue 12/17/02	Tue 12/17/02
11	Construction Documents	40 days	Tue 12/17/02	Mon 2/10/03
12	Owner Review/Final Revisions	10 days	Tue 2/11/03	Mon 2/24/03
13	Recreation Committee	0 days	Tue 3/4/03	Tue 3/4/03
14	Ways and Means Committee	0 days	Tue 3/18/03	Tue 3/18/03
15	City Council	0 days	Tue 3/25/03	Tue 3/25/03
16	**Bidding/Procurement**	**49 days**	**Wed 3/26/03**	**Mon 6/2/03**
17	Issue Bids	5 days	Wed 3/26/03	Tue 4/1/03
18	Bid Opening/Contracts/Admin	20 days	Wed 4/2/03	Tue 4/29/03
19	Recreation Committee	0 days	Tue 5/6/03	Tue 5/6/03
20	Ways and Means Committee	0 days	Tue 5/20/03	Tue 5/20/03
21	City Council	0 days	Tue 5/27/03	Tue 5/27/03
22	Bid Award	5 days	Tue 5/27/03	Mon 6/2/03
23	**Project Permitting/Construction**	**90 days**	**Tue 2/25/03**	**Mon 6/30/03**
24	IOP/DHEC Review	25 days	Tue 2/25/03	Mon 3/31/03
25	DHEC-OCRM/Utility Reviews	25 days	Tue 2/25/03	Mon 3/31/03
26	Building Permit Issued	10 days	Tue 6/3/03	Mon 6/16/03
27	Mobilization	10 days	Tue 6/17/03	Mon 6/30/03



LS3P Associates Ltd.
(843) 577-4444
Tue 8/6/02

Task
Split
Progress
Milestone
Summary
Project Summary
External Tasks
External Milestone
Deadline

ISLE OF PALMS RECREATION CENTER PROGRAM SUMMARY

LS3P ASSOCIATES LTD.

July 30, 2002

Room Name	Number of persons	Number of spaces	Approx. Dim.	Approx. Net SF.	Notes
ADMINISTRATIVE SUITE					
Director's Office	1	1	10x17	170	
Workroom	2	1	10x20	200	w/ closet
Assistant Director's Office	1	1	10x15	150	
Staff Office	1	1	10x10	100	
Staff Office	1	1	10x10	100	
Conference Room	8	1	15x15	220	w/ adjacent shower/ toilet
Toilet/ Shower	1	1	10x6	60	
Subtotal - Administrative Area				**1,000**	
YOUTH					
Pre-School Room	32	1	25x24	600	
Tiny Tots Room	24	1	25x24	600	
Toilet	1	1	5x8	40	Adjacent to Tiny Tots
Subtotal - Youth				**1,240**	
KEENAGERS					
Keenagers Room	60	1	26x48	1,250	w/ closet
Arts and Crafts Room	24	1	26x48	1,250	w/ closet
Subtotal - Keenagers				**2,500**	
EXERCISE					
Aerobic's Room	30	1	26x48	1,250	w/ storage
Workout Room	30	1	26x48	1,250	w/ storage
Subtotal - Exercise				**2,500**	
Lobby	---	1		1,400	w/ sitting area
Commons	---	1		3,440	(for walking and exercise)
Warming Kitchen	4	1		320	
Girls' Toilets & Showers	---	1			
Boys' Toilets & Showers	---	1			
Exterior porch and covered entry		1			
Staff and Visitor parking	96 spaces				
Landscaping					
Total Approximate Net Square Footage				**12,400**	
Approximate Net to Gross Factor			**25% FACTOR**	**3,100**	
Total Approximate Gross Square Footage				**15,500**	

City of Isle of Palms
Comparison of Option Costs
Assuming $300,000 Residence

	4% Bond Debt Interest Rate				5% Bond Debt Interest Rate			
	Owner Occupied		Non-owner Occupied		Owner Occupied		Non-owner Occupied	
	15% ATB Cap	Not Capped	15% ATB Cap	Not Capped	15% ATB Cap	Not Capped	15% ATB Cap	Not Capped
Preferred Option annual cost	$ 15.04	$ 14.90	$ 22.56	$ 22.35	$ 17.02	$ 16.86	$ 25.53	$ 25.30
Add Ballfield Reconfiguration and Press Box for	6.46	6.40	9.68	9.59	7.31	7.24	10.96	10.86
Total Preferred with Ballfields and Press Box	$ 21.50	$ 21.30	$ 32.25	$ 31.95	$ 24.33	$ 24.10	$ 36.49	$ 36.15
Option A annual cost	$ 14.36	$ 14.23	$ 21.54	$ 21.35	$ 16.26	$ 16.11	$ 24.39	$ 24.16
Add Ballfield Reconfiguration and Press Box for	6.44	6.38	9.66	9.57	7.29	7.22	10.93	10.83
Total Option A with Ballfields and Press Box	$ 20.81	$ 20.61	$ 31.21	$ 30.92	$ 23.55	$ 23.33	$ 35.32	$ 35.00

City of Isle alms
Proposed Recreatio nter Additions
Assumptions Regarding Tax Increase to Fund General Fund Debt Service ****** Assume 4% Bond Debt Interest Rate ******

	Owner Occupied		Non-owner Occupied	
	15% ATB Cap	Not Capped	15% ATB Cap	Not Capped
Assessed Values from Auditors Office (Real, Personal, and Motor Vehicles)	$ 92,324,974	$ 107,163,853	$ 92,324,974	$ 107,163,853
Value of 1 Mill = total assessment divided by $1000	$ 92,325	$ 107,164	$ 92,325	$ 107,164

Assume a $300,000 residence:				
Value	260,870	300,000	260,870	300,000
Assessment ratio	4%	4%	6%	6%
Assessed value	10,435	12,000	15,652	18,000

General Funds Needed for Debt Service:

Preferred Option, No Ball Field Reconfig or Press Box	$ 133,080	$ 133,080	133,080	133,080
Mills needed to service debt (debt service divided by the value of a mil)	1.44	1.24	1.44	1.24
Additional Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 15.04	$ 14.90	$ 22.56	$ 22.35
Preferred Option, with Ball Field Reconfig and Press Box	$ 190,200	$ 190,200	190,200	$ 190,200
Mills needed to service debt (debt service divided by the value of a mil)	2.06	1.77	2.06	1.77
Additional Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 21.50	$ 21.30	$ 32.25	$ 31.95
Option A, No Ball Field Reconfig or Press Box	$ 127,080	$ 127,080	127,080	$ 127,080
Mills needed to service debt (debt service divided by the value of a mil)	1.38	1.19	1.38	1.19
Additional Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 14.36	$ 14.23	$ 21.54	$ 21.35
Option A, with Ball Field Reconfig and Press Box	$ 184,080	$ 184,080	184,080	184,080
Mills needed to service debt (debt service divided by the value of a mil)	1.99	1.72	1.99	1.72
Additional Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 20.81	$ 20.61	$ 31.21	$ 30.92

City of Isle[illegible] lms
Proposed Recreation[illegible]ter Additions
Assumptions Regarding Tax Increase to Fund General Fund Debt Service ****** Assume 5% Bond Debt Interest Rate ******

	Owner Occupied		Non-owner Occupied	
	15% ATB Cap	Not Capped	15% ATB Cap	Not Capped
Assessed Values from Auditors Office (Real, Personal, and Motor Vehicles)	$ 92,324,974	$ 107,163,853	$ 92,324,974	$ 107,163,853
Value of 1 Mill = total assessment divided by $1000	$ 92,325	$ 107,164	$ 92,325	$ 107,164
Assume a $300,000 residence:				
Value	260,870	300,000	260,870	300,000
Assessment ratio	4%	4%	6%	6%
Assessed value	10,435	12,000	15,652	18,000
General Funds Needed for Debt Service:				
Preferred Option, No Ball Field Reconfig or Press Box	$ 150,600	$ 150,600	150,600	150,600
Mills needed to service debt (debt service divided by the value of a mil)	1.63	1.41	1.63	1.41
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 17.02	$ 16.86	$ 25.53	$ 25.30
Preferred Option, with Ball Field Reconfig and Press Box	$ 215,250	$ 215,250	215,250	$ 215,250
Mills needed to service debt (debt service divided by the value of a mil)	2.33	2.01	2.33	2.01
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 24.33	$ 24.10	$ 36.49	$ 36.15
Option A, No Ball Field Reconfig or Press Box	$ 143,850	$ 143,850	143,850	$ 143,850
Mills needed to service debt (debt service divided by the value of a mil)	1.56	1.34	1.56	1.34
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 16.26	$ 16.11	$ 24.39	$ 24.16
Option A, with Ball Field Reconfig and Press Box	$ 208,350	$ 208,350	208,350	208,350
Mills needed to service debt (debt service divided by the value of a mil)	2.26	1.94	2.26	1.94
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 23.55	$ 23.33	$ 35.32	$ 35.00

The State of South Carolina
Military Department



OFFICE OF THE ADJUTANT GENERAL

STANHOPE S. SPEARS
MAJOR GENERAL
THE ADJUTANT GENERAL

April 9, 2001

Mr. Steve Jones, Coordinator
Union County Emergency Preparedness Division
414 South Pinckney Street
Union SC 29379

Dear Mr. Jones:

The South Carolina Emergency Preparedness Division is charged with the responsibility of providing resources for and coordinating support to local governments during emergencies. The allocation of resources around the state depends on emergency service providers lending mutual aid to one another. Currently, *South Carolina has no document in place to act as a governing agreement for the lending or receiving of mutual aid.*

The South Carolina Emergency Preparedness Division (SCEPD) is leading an effort to have a statewide mutual aid agreement put into effect in South Carolina. The SCEPD will be relying heavily on the assistance of the county emergency management directors throughout the state. This effort will be beneficial during preparation for and response to large-scale disasters or weapons of mass destruction events. The benefits will be reaped by every signatory county, municipality, special purpose tax district, or any other entity acting as an emergency service provider. The Statewide Mutual Aid Agreement for Catastrophic Disaster Response and Recovery (the Agreement) is not designed to supersede existing mutual aid agreements or compel action when aid is requested. The Agreement is a document designed to clarify the issues of insurance, liability, payment of costs, and related issues as well as act as a vehicle for the lending and receiving of aid during a major emergency. Fire departments and police departments are not the only entities that may benefit from the Agreement. Emergency medical providers and public works agencies that lend aid during emergencies are also covered when signatories to the Agreement.

During a major emergency there is the potential of exhausting the local resources for response and recovery. Mutual aid is often the tool used to meet the needs of the local government. During any mutual aid operation, both lending and receiving agencies are dependant on a thorough mutual aid agreement.

GUIDELINES FOR IMPLEMENTATION OF THE SC STATEWIDE MUTUAL AID AGREEMENT

SC Emergency Preparedness Division has taken the lead in implementing the *Statewide Mutual Aid Agreement for Catastrophic Disaster Response and Recovery* (the Agreement). We are asking that the primary assistance for implementation come from the county emergency management directors. County directors are being asked to have this agreement signed by the controlling body in their county. Signatures from every municipality and every special purpose tax district are necessary. Therefore, it is imperative that all of these entities actually sign the agreement. To alleviate confusion and to expedite this process we have compiled a suggested list of guidelines for you to follow. This list should lessen confusion and help insure that all necessary entities are involved.

- Compile a list of the county, all municipalities, and all special purpose tax districts or independent emergency service providers within your county and return that to the designated point of contact at SCEPD. The designated point of contact will be Will Moorhead in the Critical Incident Management Group, 803-737-8745.

- In order to obtain the requisite signatures within the county you will need to have the governing body of the entity sign the document. This will necessitate you approaching the county council, city or town councils, and commissions governing special purpose tax districts for a signature. It is possible for only the chairman of some of these bodies to sign the agreement depending on their bylaws or rules.

- Have the entity use the signature page of the agreement to sign onto the Agreement, page 15 in the Agreement. A new copy of the Agreement may be used for each entity or the same signatory page and additional pages may be used.

- As each signature is obtained a copy of the latest signatory page or of the individual page should be sent to SCEPD. The purpose for this is so that there will be a central file of signatory pages and the submitted lists of entities in your county can be monitored to evaluate the status of implementation.

- Obtain the required insurance information. That requirement is spelled out on page twelve of the agreement. There are different requirements depending on the type of insurance the entity carries.

- Send a copy of the insurance information to SCEPD with the signature pages.

- Do not hesitate to call Will Moorhead with questions or for clarification of the process.

This is an excellent opportunity to build or further relationships with your county government. This project should bring to the minds of each entity what emergency management does and how necessary it is. In order to help with these meetings some bullet "sales points" are included below. These points may be used in coordination with the included copy of the agreement, the

The State of South Carolina
Military Department

OFFICE OF THE ADJUTANT GENERAL

STANHOPE S. SPEARS
MAJOR GENERAL
THE ADJUTANT GENERAL

MEMORANDUM

TO: Chief Ann Graham
Isle of Palm's Fire Dept.

FROM: Brenda, SCEMD

DATE: June 20, 2002

SUBJECT: Statewide Mutual Aid Agreement

Pursuant to our conversation today, enclosed is a copy of the SC Statewide Mutual Aid Agreement for Catastrophic Disaster Response and Recovery. Also include are the two letters of opinion from the S. C. Attorney General's Office.

If you should have questions or concerns pertaining to the Agreement, please don't hesitate to call us.

bb/s
Enclosure

Emergency Management Division
1100 Fish Hatchery Road
West Columbia, South Carolina 29172
(803) 737-8500 • Fax: (803)-737-8570

RECEIVED
APR 28 1997
Emergency Preparedness Division
Office of the Adjutant General

The State of South Carolina
OFFICE OF THE ATTORNEY GENERAL

CHARLES MOLONY CONDON
ATTORNEY GENERAL

April 25, 1997

Stan M. McKinney, Director
South Carolina Emergency Preparedness Division
Office of the Adjutant General
1429 Senate Street
Columbia, South Carolina 29201

Dear Stan:

As I recently related to Ron Osborne, the Opinions Section has reviewed the draft Statewide Mutual Aid Agreement, and we have no objections to your taking the necessary steps to effect its execution among the State's counties and municipalities. Should you have additional questions, please don't hesitate to contact me.

Sincerely yours,

Zeb Williams

Zeb C. Williams, III
Deputy Attorney General

ZCW,III/an

cc: Mr. Ron Osborne
South Carolina Emergency Preparedness Division
Office of the Adjutant General
1429 Senate Street
Columbia, South Carolina 29201

The State of South Carolina
OFFICE OF THE ATTORNEY GENERAL

CHARLIE CONDON
ATTORNEY GENERAL

February 7, 2001

Mr. Will Moorhead
SC Emergency Preparedness Division
1100 Fish Hatchery Road
West Columbia, SC 29172

Dear Mr. Moorhead:

By your letter of February 6, 2001, you have requested this Office's concurrence as to the meaning of a proposed revision to Section 7 of the South Carolina Statewide Mutual Aid Agreement.

In relevant part, the revised clause provides, "[t]his agreement shall be in effect for one (1) year from the date hereof and is ***renewed automatically*** in successive one (1) year terms unless terminated upon sixty (60) days advance written notice by the Participating Government." (Emphasis added.) Ordinarily, this Office does not interpret contractual agreements where it has not participated in the negotiation thereof. Nevertheless, based upon the information you provided, I agree with your conclusion that the proposed revision is not only reasonable, but also consistent with the parties' intent to renew this agreement annually without requiring the parties to re-execute the document every twelve months.

I trust this information is responsive to your inquiry and that you will not hesitate to contact me if I can be of further assistance.

Sincerely yours,

Zeb C. Williams, III
Deputy Attorney General

ZCW/an

STATE OF SOUTH CAROLINA

STATEWIDE MUTUAL AID AGREEMENT
FOR
CATASTROPHIC DISASTER RESPONSE AND RECOVERY

THIS AGREEMENT IS ENTERED INTO BETWEEN THE STATE OF SOUTH CAROLINA, EMERGENCY PREPAREDNESS DIVISION, AND BY AND AMONG EACH COUNTY AND MUNICIPALITY THAT EXECUTES AND ADOPTS THE TERMS AND CONDITIONS CONTAINED HEREIN, BASED UPON THE FOLLOWING FACTS:

WHEREAS, the South Carolina Constitution, Article VIII, Section 13, provides that any county, incorporated municipality, or other political subdivision may agree with the State or with any other political subdivision for the joint administration of any function and exercise of powers and the sharing of the costs thereof; and

WHEREAS, the South Carolina Code of Laws, Section 25-1-450, requires that State, county and municipal governments shall cooperate in developing and maintaining a plan for mutual assistance in emergencies; and

WHEREAS, the South Carolina Code of Laws, Section 6-11-1810, provides that any municipality, fire district, fire protection agency, or other emergency service entity may provide mutual aid assistance, upon request, from any other municipality, fire district, fire protection agency, or other emergency service delivery system in South Carolina at the time of a significant incident such as fire, earthquake, hurricane, flood, tornado, hazardous material event, or other such disaster; and

WHEREAS, the State of South Carolina is geographically vulnerable to hurricanes, tornadoes, flooding, and other natural disasters that in the past have caused severe disruption of essential human services and severe property damage to public roads, utilities, buildings, parks, and other government-owned facilities; and

WHEREAS, the Parties to this agreement recognize that additional manpower and equipment may be needed to mitigate further damage and restore vital services to the citizens of the affected community should such disasters occur; and

WHEREAS, to provide the most effective mutual aid possible, each Participating Government intends to foster communications between the personnel of the other Participating Government by visits, compilation of asset inventories, exchange of information, and development of plans and procedures to implement this Agreement;

NOW, THEREFORE, the Parties hereto agree as follows:

SECTION 1. DEFINITIONS

A. **AGREEMENT** - the Statewide Mutual Aid Agreement for Emergency Response/Recovery. Political subdivisions of the State of South Carolina may become a party to this Agreement by executing a copy of this Agreement and providing a copy with original signatures and authorizing resolution(s) to the State of South Carolina Emergency Preparedness Division. Copies of the Agreement with original signatures and copies of authorizing resolutions and insurance letters shall be filed and maintained at the Division headquarters in Columbia, South Carolina.

B. **REQUESTING PARTY** - the Participating Government entity requesting aid in the event of an emergency. Each municipality must coordinate requests for State or Federal emergency response assistance through its county.

C. **ASSISTING PARTY** - the Participating Government entity furnishing equipment, services and/or manpower to the Requesting Party.

D. **AUTHORIZED REPRESENTATIVE** - an employee of a participating government who is authorized in writing by that government to request, offer, or provide assistance under the terms of this Agreement. The list of authorized representatives for the participating government executing this Agreement shall be attached as Exhibit A and shall be updated as needed by each participating government.

E. **DIVISION** - the South Carolina Emergency Preparedness Division, Office of the Adjutant General.

F. **EMERGENCY** - any occurrence, or threat thereof, whether natural or caused by man, in war or in peace, which results in substantial injury or harm to the population, or substantial damage to or loss of property.

G. **DISASTER** - any natural, technological, or civil emergency that causes damage of sufficient severity and magnitude as to result in a declaration of a state of emergency by a county, Governor, or the President of the United States.

H. **PARTICIPATING GOVERNMENT** - the State of South Carolina, any county, municipality, political subdivision, or emergency service entity of the State of South Carolina which executes this Mutual Aid Agreement and supplies a complete executed copy, as stated herein, to the Division.

I. **PERIOD OF ASSISTANCE** - the period of time beginning with the departure of any personnel of the Assisting Party, from any point, for the purpose of traveling to the Requesting Party in order to provide assistance, and ending upon the return of all personnel and equipment of the Assisting Party, after providing the assistance requested, to their residence or

regular place of work, whichever occurs first. The period of assistance shall not include any portion of the trip to the Requesting Party or the return trip from the Requesting Party, during which the personnel of the Assisting Part are engaged in a course of conduct not reasonably necessary for their safe arrival at, or return from, the Requesting Party.

J. **WORK OR WORK-RELATED PERIOD** - any period of time in which either the personnel or equipment of the Assisting Party are being used by the Requesting Party to provide assistance and for which the Requesting Party will reimburse the Assisting Party. Specifically included within such periods of time are rest breaks after which the personnel of the Assisting Party shall return to active work within a reasonable time. Specifically excluded from such periods of time are breakfast, lunch and dinner breaks.

K. **MAJOR DISASTER** - a disaster that will likely exceed local capabilities and require a broad range of State and Federal assistance.

SECTION 2. PROCEDURES

When a Participating Government either becomes affected by or is under imminent threat of a major disaster, it may invoke emergency-related mutual aid assistance either by: 1) declaring a state of local emergency and transmitting a copy of that declaration to the Assisting Party or to the Division, or 2) by orally communicating a request for mutual aid assistance to the Assisting Party or to the Division, followed as soon as practicable by written confirmation of said request. Mutual aid shall not be requested by any Participating Government unless resources available within the stricken area are deemed inadequate by that Participating Government. Municipalities shall coordinate requests for State or Federal assistance with their County Emergency Management Agencies. All requests for mutual aid shall be transmitted by

the Authorized Representative or the Director of the County Emergency Management Agency. Requests for assistance may be communicated either to the Division or directly to an Assisting Party. Requests for assistance under this Agreement shall be limited to major disasters, except where the Participating Government has no other mutual aid agreement for the provision of assistance related to emergencies or disasters, in which case a Participating Government may request assistance related to any disaster or emergency, pursuant to the provisions of this Agreement.

A. **REQUESTS DIRECTLY TO ASSISTING PARTY:** The Requesting Party may directly contact the authorized representative of the Assisting Party and shall provide them with the information in paragraph C below. All communications shall be conducted directly between Requesting Party and Assisting Party. Each party shall be responsible for keeping the Division advised of the status of the response activities.

B. **REQUESTS ROUTED THROUGH, OR ORIGINATING FROM, THE DIVISION:** The Requesting Party may directly contact the Division, in which case it shall provide the Division with the information in paragraph C below. The Division may then contact other Participating Governments on behalf of the Requesting Party and coordinate the provision of mutual aid. The Division shall not be responsible for costs associated with such indirect requests for assistance, unless the Division so indicates in writing at the time it transmits the request to the Assisting Party. In no event shall the Division or the State of South Carolina be responsible for costs associated with assistance in the absence of appropriated funds. In all cases, the party receiving the mutual aid shall be primarily responsible for the costs incurred by any Assisting Party providing assistance pursuant to the provisions of this agreement.

C. **REQUIRED INFORMATION:** Each request for assistance shall be accompanied by the following information to the extent known:

1. A general description of the damage sustained;

2. Identification of the emergency service function for which assistance is needed (e.g., fire, law enforcement, emergency medical, transportation, communications, public works and engineering, building, inspection, planning and information assistance, mass care, resource support, health and other medical services, search and rescue, etc.) and the type of assistance needed;

3. Identification of the public infrastructure system for which assistance is needed (e.g., sanitary sewer, potable water, streets, or storm water systems) and the type of work assistance needed;

4. The amount and type of personnel, equipment, materials, and supplies needed, and a reasonable estimate of the length of time they will be needed;

5. The need for sites, structures or buildings outside the Requesting Party's jurisdictional boundaries to serve as relief centers or staging areas for incoming emergency goods and services; and

6. An estimated time and a specific place for a representative of the Requesting Party to meet the personnel and equipment of any Assisting Party.

This information may be provided on the form attached as Exhibit B, or by any other available means. The Division may revise the format of Exhibit B subsequent to the execution of this Agreement, in which case it shall distribute copies to all Participating Governments.

D. **ASSESSMENT OF AVAILABILITY OF RESOURCES AND ABILITY TO RENDER ASSISTANCE:** When contacted by a Requesting Party or the Division, the

authorized representatives of any Participating Government agree to assess their government's situation to determine availability of personnel, equipment, and other resources. All Participating Governments shall render assistance to the extent that personnel, equipment, and resources are available. Each Participating Government agrees to render assistance in accordance with the terms of this Agreement to the fullest extent possible. When the authorized representative determines that his Participating Government has available personnel, equipment, or other resources, the authorized representative shall so notify the Requesting Party or the Division, whichever communicated the request, and provide the information below. The Division shall, upon response from sufficient participating parties to meet the needs of the Requesting Party, notify the authorized representative of the Requesting Party and provide them with the following information to the extent known:

1. A complete description of the personnel, equipment, and materials to be furnished to the Requesting Party;

2. The estimated length of time the personnel, equipment, and materials will be available;

3. The areas of experience and abilities of the personnel and the capability of the equipment to be furnished;

4. The name of the person or persons to be designated as supervisory personnel; and

5. The estimated time when the assistance provided will arrive at the location designated by the authorized representative of the Requesting Party.

E. **SUPERVISION AND CONTROL:** The personnel, equipment and resources of any Assisting Party shall remain under operational control of the Requesting Party for the area

in which they are serving. Direct supervision and control of said personnel, equipment and resources shall remain with the designated supervisory personnel of the Assisting Party. Representatives of the Requesting Party shall provide work tasks to the supervisory personnel of the Assisting Party. The designated supervisory personnel of the Assisting Party shall have the responsibility and authority for assigning work and establishing work schedules for the personnel of the Assisting Party, based on task or mission assignments provided by the Requesting Party and the Division. The designated supervisory personnel of the Assisting Party shall: maintain daily personnel time records, material records, and a log of equipment hours; be responsible for the operation and maintenance of the equipment and other resources furnished by the Assisting Party; and shall report work progress to the Requesting Party. The Assisting Party's personnel and other resources shall remain subject to recall by the Assisting Party at any time, subject to reasonable notice to the Requesting Party and the Division. At least twenty-four hour advance notification of intent to withdraw personnel or resources shall be provided to the Requesting Party, unless such notice is not practicable, in which case such notice as is reasonable shall be provided.

F. **FOOD; HOUSING; SELF-SUFFICIENCY:** Unless specifically instructed otherwise, the Requesting Party shall have the responsibility of providing food and housing for the personnel of the Assisting Party from the time of their arrival at the designated location to the time of their departure. However, Assisting Party personnel and equipment should be, to the greatest extent possible, self-sufficient for operations in areas stricken by emergencies or disasters. The Requesting Party may specify only self-sufficient personnel and resources in its request for assistance.

G. **COMMUNICATIONS:** Unless specifically instructed otherwise, the Requesting Party shall have the responsibility for coordinating communications between the personnel of the Assisting Party and the Requesting Party. Assisting Party personnel should be prepared to furnish communications equipment sufficient to maintain communications among their respective operating units.

H. **RIGHTS AND PRIVILEGES:** Whenever the employees of the Assisting Party are rendering outside aid pursuant to this Agreement, such employees shall have the powers, duties, rights, privileges, and immunities, and shall receive the compensation incidental to, their employment.

I. **WRITTEN ACKNOWLEDGMENT:** The Assisting Party shall complete a written acknowledgment regarding the assistance to be rendered, setting forth the information transmitted in the request, and shall transmit it by the quickest practical means to the Requesting Party or the Division, as applicable, for approval. The form to serve as this written acknowledgment is attached as Exhibit C. The Requesting Party/Division shall respond to the written acknowledgment by executing and returning a copy to the Assisting Party by the quickest practical means, maintaining a copy for its files.

SECTION 3. REIMBURSABLE EXPENSE

The terms and conditions governing reimbursement for any assistance provided under this Agreement shall be in accordance with the following provisions, unless otherwise agreed upon by the Requesting and Assisting Parties, and specified in the written acknowledgment executed in accordance with paragraph I., Section 2, of this Agreement. The Requesting Party shall be ultimately responsible for reimbursement of all reimbursable expenses.

A. **PERSONNEL:** During the period of assistance, the Assisting Party shall continue to pay its employees according to its then prevailing ordinances, rules, and regulations. The Requesting Party shall reimburse the Assisting Party for all direct and indirect payroll costs and expenses (including travel expenses) incurred during the period of assistance, including but not limited to employee pensions and benefits as provided by Generally Accepted Accounting Principles (GAAP). However, the Requesting Party shall not be responsible for reimbursing any amounts paid or due as benefits to employees of the Assisting Party under the terms of the South Carolina Workers' Compensation Act due to personal injury or death occurring while such employees are engaged in rendering aid under this Agreement. Both the Requesting Party and the Assisting Party shall be responsible for payment of such benefits only to their respective employees.

B. **EQUIPMENT:** The Assisting Party shall be reimbursed by the Requesting Party for the use of its equipment during the period of assistance according to either a pre-established local or State hourly rate, or according to the actual replacement, operation, and maintenance expenses incurred. For those instances in which costs are reimbursed by the Federal Emergency Management Agency (FEMA), the eligible direct costs shall be determined in accordance with 44 CFR 206.228. The Assisting Party shall pay for all repairs to its equipment as determined necessary by its on-site supervisor(s) to maintain such equipment in a safe and operational condition. At the request of the Assisting Party, fuels, miscellaneous supplies, and minor repairs may be provided by the Requesting Party, if practical. The total equipment charges to the Requesting Party shall be reduced by the total value of the fuels, supplies, and repairs furnished by the Requesting Party, and by the amount of any insurance proceeds received by the Assisting Party.

C. **MATERIALS AND SUPPLIES:** The Assisting Party shall be reimbursed for all materials and supplies furnished by it and used or damaged during the period of assistance, except for the costs of equipment, fuel and maintenance materials, labor and supplies, which shall be included in the equipment rate established in Section 3, B. above, unless such damage is caused by gross negligence, willful and wanton misconduct, intentional misuse, or recklessness of the Assisting Party's personnel. The Assisting Party's personnel shall use reasonable care under the circumstances in the operation and control of all materials and supplies used by them during the period of assistance. The measure of reimbursement shall be determined in accordance with 44 CFR 206.228. In the alternative, the Parties may agree that the Requesting Party will replace, with like kind and quality as determined by the Assisting Party, the materials and supplies used or damaged. If such an agreement is made, it shall be done so in writing and transmitted to the Division.

D. **RECORD KEEPING:** The Assisting Party shall maintain records and submit invoices for reimbursement by the Requesting Party or the Division using the format used or required by FEMA publications, including 44 CFR, Part 13, and applicable Office of Management and Budget Circulars. Requesting Party and Division finance personnel shall provide information, directions, and assistance for record keeping to Assisting Party personnel.

E. **PAYMENT:** Unless otherwise mutually agreed in the written acknowledgment executed in accordance with paragraph I, Section 2, or a subsequent written addendum to the acknowledgment, the Assisting Party shall bill the Requesting Party for all reimbursable expenses, with an itemized notice, as soon as practicable after the expenses are incurred, but not later than sixty (60) days following the period of assistance, unless the deadline for identifying damage is extended in accordance with 44 CFR, Part 206. The Requesting Party shall pay the

bill, or advise of any disputed items, not later than sixty (60) days following the billing date. These time frames may be modified by mutual agreement. This shall not preclude an Assisting Party or Requesting Party from assuming or donating, in whole or in part, the costs associated with any loss, damage, expense or use of personnel, equipment and resources provided to a Requesting Party.

SECTION 4. INSURANCE

Each Participating Government shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what kinds of insurance, and in what amounts, it should carry. If a Participating Government is insured, its file shall contain a letter from its insurance carrier authorizing it to provide and receive assistance under this Agreement, and indicating that there will be no lapse in its insurance coverage, either on employees, vehicles, or liability. If a Participating Government is self-insured, its file shall contain a copy of a resolution authorizing its self-insurance program. A copy of the insurance carrier's letter or the resolution of self-insurance shall be attached to the executed copy of this Agreement which is filed with the Division. Each Assisting Party shall be solely responsible for determining that its insurance is current and adequate prior to providing assistance under this Agreement. The amount of reimbursement from the Requesting Party shall be reduced by the amount of any insurance proceeds to which the Assisting Party is entitled as a result of losses experienced in rendering assistance pursuant to this Agreement.

SECTION 5. LIABILITY

To the extent permitted by law, and without waiving sovereign immunity, each Party to this Agreement shall be responsible for any and all claims, demands, suits, actions, damages, and causes of action related to or arising out of or in any way connected with its own actions,

and the actions of its personnel, in providing mutual aid assistance rendered or performed pursuant to the terms and conditions of this Agreement.

SECTION 6. LENGTH OF TIME FOR EMERGENCY

The duration of such state of emergency declared by the Requesting Party is limited to seven (7) days. It may be extended, if necessary, in seven (7) day increments.

SECTION 7. TERM

This Agreement shall be in effect for one (1) year from the date hereof and is renewed automatically in successive one (1) year terms unless terminated upon sixty (60) days advance written notice by the Participating Government. Notice of such termination shall be made in writing and shall be served personally or by registered mail upon the Director, South Carolina Emergency Preparedness Division, Office of the Adjutant General, Columbia, South Carolina, which shall provide copies to all other Participating Governments. Notice of termination shall not relieve the withdrawing Participating Government from obligations incurred hereunder prior to the effective date of the withdrawal and shall not be effective until sixty (60) days after notice thereof has been sent by the Director, South Carolina Emergency Preparedness Division, Office of the Adjutant General, to all other Participating Governments.

SECTION 8. EFFECTIVE DATE OF THIS AGREEMENT

This Agreement shall be in full force and effect upon approval by the Participating Government and upon proper execution thereof.

SECTION 9. ROLE OF SOUTH CAROLINA EMERGENCY PREPAREDNESS DIVISION

The responsibilities of the South Carolina Emergency Preparedness Division, Office of the Adjutant General, under this Agreement are to: 1) request mutual aid on behalf of a

Participating Government, under the circumstances identified in this Agreement; 2) coordinate the provision of mutual aid to a requesting party, pursuant to the provisions of this Agreement; 3) serve as the eligible entity for requesting reimbursement of eligible costs from FEMA, upon a Presidential disaster declaration; 4) serve as central depository for executed Agreements; 5) maintain a current listing of Participating Governments with their authorized representative and contact information, and to provide a copy of the listing to each of the Participating Governments on an annual basis during the second quarter of the calendar year.

SECTION 10. SEVERABILITY: EFFECT ON OTHER AGREEMENTS

Should any portion, section, or subsection of this Agreement be held to be invalid by a court of competent jurisdiction, that fact shall not affect or invalidate any other portion, section or subsection; and the remaining portions of this Agreement shall remain in full force and affect without regard to the section, portion, or subsection or power invalidated.

In the event that any parties to this Agreement have entered into other mutual aid agreements or inter-local agreements, those parties agree that said agreements are superseded by this Agreement only for emergency management assistance and activities performed in major disasters, pursuant to this Agreement. In the event that two or more parties to this Agreement have not entered into another mutual aid agreement, and the parties wish to engage in mutual aid, then the terms and conditions of this Agreement shall apply unless otherwise agreed between those parties.

IN WITNESS THEREOF, the parties set forth below have duly executed this Agreement on the date set forth below:

ATTEST:
CLERK OF THE CIRCUIT COURT

By: _____
Deputy Clerk

COUNTY OF
SOUTH CAROLINA

By: _____
Chairman/Administrator

APPROVED AS TO FORM:
Office of the County Attorney

By: _____

EXECUTED BY THE FOLLOWING PARTICIPATING LOCAL GOVERNMENTS IN _____, COUNTY (attached authorizing resolution or ordinance and insurance letter or resolution for each).

_____ , by	_____	_____
Jurisdictional Subdivision	Authorized Official	Date
_____ , by	_____	_____
Jurisdictional Subdivision	Authorized Official	Date
_____ , by	_____	_____
Jurisdictional Subdivision	Authorized Official	Date
_____ , by	_____	_____
Jurisdictional Subdivision	Authorized Official	Date
_____ , by	_____	_____
Jurisdictional Subdivision	Authorized Official	Date
_____ , by	_____	_____
Jurisdictional Subdivision	Authorized Official	Date

ACKNOWLEDGED AND AGREED BY THE SOUTH CAROLINA EMERGENCY PREPAREDNESS DIVISION, OFFICE OF THE ADJUTANT GENERAL,

By: _____ , _____
Director Date

STATEWIDE MUTUAL AID AGREEMENT
EXHIBIT A: AUTHORIZED REPRESENTATIVES

Date: _____

Name of Government: _____

Mailing Address: _____

City, State, Zip: _____

Authorized Representatives to Contact for Emergency Assistance:

Primary Representative:

Name: _____

Title: _____

Address: _____

Day Phone: ( ) _____ Night Phone: ( ) _____

FAX No.: _____

1st Alternate Representative:

Name: _____

Title: _____

Address: _____

Day Phone: ( ) _____ Night Phone: ( ) _____

2nd Alternate Representative:

Name: _____

Title: _____

Address: _____

Day Phone: ( ) _____ Night Phone: ( ) _____

STATEWIDE MUTUAL AID AGREEMENT
EXHIBIT B: REQUIRED INFORMATION

Each request for assistance shall be accompanied by the following information, to the extent known:

1. General description of the damage sustained:

_____

_____

_____

_____

_____

_____

2. Identification of the emergency service function for which assistance is needed (e.g., fire, law enforcement, emergency medical, transportation, communications, public works and engineering, building, inspection, planning, and information assistance, mass care, resource support, health and other medical services, search and rescue, etc.) and the particular type of assistance needed:

_____

_____

_____

_____

_____

_____

EXHIBIT B - REQUIRED INFORMATION (continued)

3. Identification of the public infrastructure system for which assistance is needed (e.g., sanitary sewer, portable water, streets, or storm water systems) and the type of work assistance needed:

_____

_____

_____

_____

_____

4. The amount and type of personnel, equipment, materials, and supplies needed and a reasonable estimate of the length of time they will be needed:

_____

_____

_____

_____

_____

5. The need for sites, structures or buildings outside the Requesting Party's jurisdictional boundaries to serve as relief centers or staging areas for incoming emergency goods and services:

_____

_____

_____

_____

EXHIBIT B - REQUIRED INFORMATION (continued)

6. An estimated time and specific place for a representative of the Requesting Party to meet the personnel and equipment of any Assisting Party.

STATEWIDE MUTUAL AID AGREEMENT

EXHIBIT C: ACKNOWLEDGMENT

To be completed by each Assisting Party.

NAME OF ASSISTING PARTY: _____

AUTHORIZED REPRESENTATIVE: _____

CONTACT NUMBER/PROCEDURES: _____

1. Assistance to be provided:

Resource Type	Amount	Assignment	Est. Time of Arrival

2. Availability of additional resources:

_____

_____

_____

3. Time limitations, if any:

_____

_____

_____

Ms. Janet

Quotation

iesel & Equipment Service, Inc.
30 Industrial Road
Summerville, SC 29483
United States

Quote Number
251

Quote Date
Aug 13, 2002

Quoted to:
Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Linda Tucker 843-886-4428

Customer ID	Good Thru	Payment Terms	Sales Rep
IOP	9/12/02	Net 10 Days	

Quantity	Item	Description	Unit Price	Extension
9.00	630	SPRAY PAINT	5.35	48.15
1.00	703-1503	EXH CAP	11.59	11.59
1.00	1806	OIL FILTER	8.76	8.76
1.00	3166	FUEL FILTER	5.12	5.12
1.00	813-1400	THREADED ROD	1.92	1.92
1.00	18132	MUFFLER	44.07	44.07
1.00	41002	ELBOW	26.52	26.52
1.00	2583	AIR FILTER	31.76	31.76
1.00		NEW TANK - 270 GAL.	579.20	579.20
1.00	2P4070	F PUMP	97.13	97.13
1.00	SUBLET	SUBLET - CRANE	445.50	445.50
2.00	ROT15W40-5	15W40 OIL	8.00	16.00
2.00	ZJJ996723A	ANTIFREEZE	8.00	16.00
1.00		FUEL SHUT OFF SWITCH	117.42	117.42
1.00		FAN BELT - SINGLE GROOVE MATCHMAKER - 15515-11AV1295	18.92	18.92
1.00		7LBS. RAD. CAP	12.63	12.63
1.00	R26T	10 MICRON FILTER 225R	23.49	23.49
3.00	733-5337	MUFFLER CLAMPS 2 1/2	0.97	2.91
2.00	H42506-250R	HOSE ASSEMBLY	40.68	81.36
1.00	732-1151	STRAP	12.42	12.42
1.00		FUEL TANK STICKER & PIPING	31.25	31.25
1.00	4 D	BATTERY	132.00	132.00
1.00	MISC	MISCELLANEOUS	10.50	10.50
22.50	LABOR SHOP	SHOP LABOR	54.00	1,215.00
1.00	ROAD SERVICE	ROAD SERVICE	35.00	35.00

Subtota	Continued
Sales Tax	Continued
Freigh	
Tota	Continued

Quotation

'esel & Equipment Service, Inc.
0 Industrial Road
Summerville, SC 29483
United States

Quote Number
251

Quote Date
Aug 13, 2002

Quoted to:
Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Customer ID	Good Thru	Payment Terms	Sales Rep
IOP	9/12/02	Net 10 Days	

Quantity	Item	Description	Unit Price	Extension
8.00	LABOR FIELD	FIELD LABOR - TO INSTALL PARTS AND LABOR PROVIDED TO CHECK ENGINE, GEN & TEST RAN.	58.00	464.00

Subtota	3,488.62
Sales Tax	79.75
Freigh	
Tota	3,568.37

Isle of Palms Fire Department Memorandum

To : Linda Tucker
From : Chief Graham
Date : September 12, 2002
Subject : Fire Truck Purchase Recommendation

As you are aware, bids for a new fire truck were received and opened on September 3, 2002, at 2 p.m. in council chambers. Captain Maibach and I have carefully reviewed and compared the bid packages received from Emergency One and American La France. Captain Maibach has documented important information in a simple format for easy comparison.

It is clear to Captain Maibach and me that the bid package received from Emergency One best meets the intent of the City's specifications. In several areas, Emergency One exceeded the City's specifications and American La France fell short. In addition, Emergency One offers a significant discount for pre-paying the apparatus. I do believe both manufacturers would build and service an excellent apparatus, but based on information received, Emergency One is clearly the better package at this time.

I am recommending that the bid to build and purchase one 2003 fire truck be awarded to Emergency One. In addition, I recommend the bid be awarded before the end of September, as the bids are good for thirty days.

Attached is the information compiled by Captain Maibach for your review. Please do not hesitate to contact Captain Maibach or me if you have any questions or concerns.

ISLE OF PALMS
FIRE DEPARTMENT

#30 J.C. Long Blvd.
P.O. Box 508
Isle of Palms, S.C. 29451

OFFICE: (843) 886-4410
FAX: (843) 886-0097
E-Mail: agraham@iop.net

MEMORANDUM

TO: Linda Tucker
FROM: Captain Bob Maibach
DATE: September 17, 2002
RE: Cummins Engine Specified in Apparatus Bid

Both dealers – Bobby Johnson of American LaFrance and Bobby Taylor of Emergency One – said their companies would be able to provide warranty coverage and service for the Cummins ISC diesel engine as specified in the apparatus bids.

The engine specified meets current Environmental Protection Agency standards.

Effective January 1, 2003, modifications will be made to the exhaust side of the engine so future models will comply with updated EPA standards.

These changes do not reflect any problems with the current engine, and Ron Clark with Cummins Engine in Summerville said his company would be able to provide service for the life of the engine.

The National Fire Protection Association mandates that all engine manufacturers maintain parts for a period of 25 years.

MEMORANDUM

TO: Chief Graham
FROM: Captain Maibach
DATE: September 12, 2002
RE: Analysis of Bidder's Responses

Attached you will find an item-by-item breakdown of the bid specifications received on September 3.

American LaFrance	Emergency One
Engine and Transmission Electronically controlled, turbocharged, six cylinder, four-cycle, Cummins ISC diesel engine developing 350 bhp at 2000 rpm, and an Allison MD3066P electronic six-speed automatic transmission meets specifications.	**Engine and Transmission** Electronically controlled, turbocharged, six cylinder, four-cycle, Cummins ISC diesel engine developing 350 bhp at 2000 rpm, and an Allison MD3066P electronic five-speed automatic transmission was bid.
Under the General Bid Requirements section, American LaFrance references the August 12th meeting and states "the engine transmission selection may vary."	While the speed rating (five-speed vs. six-speed) for the transmission differs, this is the identical model of transmission proposed in the specifications.
Engine Warranty Five-year/100,000-mile warranty provided by Cummins, the engine manufacturer, meets specifications.	**Engine Warranty** Five-year/100,000-mile warranty provided by Cummins, the engine manufacturer, meets specifications.
Frame, Frame Rails, and Cross Members Frame and frame rails have a lifetime warranty, but the cross members receive only a twenty-year warranty.	**Frame, Frame Rails, and Cross Members** All items listed have a lifetime warranty, which meets the specifications.
Our specifications require a lifetime warranty and allow for no exceptions.	
Air Tank Reservoirs A 4,860 cubic inch reservoir system was bid when a 5,214 cubic inch system was specified.	**Air Tank Reservoirs** The 5,214 cubic inch system meets specifications.
Cab Construction and Dimensions The 62 inches of clear standing room in the rear section of the cab meets the specifications.	**Cab Construction and Dimensions** Bidder proposes 58 ¾ inches of clear standing room in the rear section of the cab rather than the 62 inches specified.
Cab Fenders Stainless steel fender extensions were proposed when the specifications called for aluminum fender extensions.	**Cab Fenders** The aluminum fender extensions meet specifications.
Occupant Seat Belts Bidder has two-point lap belts for the two rear-facing seats, rather than the three-point restraints in our specifications.	**Occupant Seat Belts** All seat belts listed in bid meet specifications.
Hose Well in Front Bumper They propose one hose well with the ability to hold 150 feet of 1 ¾ inch double jacket hose. Our specifications require a hose well with the capacity to hold 200 feet of 1 ¾ inch double jacket hose.	**Hose Well in Front Bumper** They propose a main hose well to hold 100 feet of 1 ¾ inch double jacket hose. But, they have incorporated a second hose well into the front bumper to hold the additional 100 feet of hose.

Valve Controls Push-pull lever controls, as opposed to the vertical valve controls called for in our specifications.	**Valve Controls** Push-pull lever controls, as opposed to the vertical valve controls called for in our specifications.
Fire Pump Bidder proposes a Class A, midship mounted single stage centrifugal fire pump to provide the required gallon per minute flow. We specified a Hale fire pump because we have personnel trained to maintain them. A Hale pump would be consistent with our present apparatus and alleviate the need to maintain a separate parts inventory for a different pump.	**Fire Pump** Hale fire pump meets our specifications.
Ladder Tunnel A compartment to hold a 24-foot extension ladder, a 14-foot roof ladder, and 10-foot attic ladder is provided. But, American LaFrance has proposed storing the pike poles in tubes mounted on top of the left side compartments. Our specifications call for a compartment capable of holding all the ladders and the pike poles.	**Ladder Tunnel** Ladder tunnel proposed meets our specifications.
Circuit Breaker Panel Bidder to provide a panel with eight GFI breakers as required in our specifications.	**Circuit Breaker Panel** Bidder to provide a panel with six GFI breakers where our specifications call for an eight GFI breaker system.
Cab Structure and Sheet Metal Warranty This is a five-year warranty, which is less than the ten-year warranty that was specified.	**Cab Structure and Sheet Metal Warranty** Ten-year/100,000-mile warranty meets specifications.
Paint Warranty Seven years as opposed to the ten years sought in our specifications.	**Paint Warranty** Ten-year warranty meets our specifications.
Electronic Manuals Bidder did not specifically state whether their manuals would be electronic, as specified, or printed.	**Electronic Manuals** Manuals will be provided in the electronic format sought in the specifications.
Other Warranty Information	***Other Warranty Information***
General Two-year/50,000-mile warranty covering the cab, chassis, all features, and options exclusive of maintenance items.	**General** Two-year warranty covering the cab, chassis, all features, and options exclusive of maintenance items.

HVAC Two-years/50,000 miles, **exceeds** the one-year warranty that was required.	**HVAC** Two-year warranty provided for under the terms of the General Warranty. This **exceeds** our specifications.
Starter and Alternator Two-year/50,000-mile warranty meets specifications	**Starter and Alternator** Starter is included in the five-year/100,000-mile Engine Warranty. The alternator has a separate two-year warranty. Both meet our specifications.
Steering Two-year/50,000-mile warranty meets specifications.	**Steering** Five-year/unlimited mileage parts and three-year labor warranty is included under the terms of the Axle Warranty. These **exceed** our specifications.
Engine Cooling System Two-year/50,000-mile warranty meets specifications.	**Engine Cooling System** Five-year/100,000-mile warranty included under Engine Warranty **exceeds** specifications.
Axle Three-year warranty meets specifications.	**Axle** The front axle has a five-year/unlimited mileage parts and a three-year labor warranty. The rear axle has a five-year/unlimited mileage parts and two-year labor warranty. All meet or **exceed** the specifications except the labor warranty for the rear axle.
Suspension Three-year warranty **exceeds** specifications.	**Suspension** Five-year/unlimited mileage parts and two-year labor warranty **exceeds** the one-year warranty that was required.
Fire Pump Five-year/5,000-hour warranty meets specifications.	**Fire Pump** Five-year/5,000-hour warranty meets specifications.
Plumbing Components Ten-year warranty meets specifications.	**Plumbing Components** Ten-year warranty meets specifications.
Water Tank Manufacturer's lifetime warranty meets specifications.	**Water Tank** Manufacturer's lifetime warranty meets specifications.
Warning Equipment One-year warranty meets specifications.	**Warning Equipment** Two-year warranty included under General Warranty **exceeds** specifications.

Body Rust Through
Ten-year warranty was bid, though specifications called for a lifetime warranty.

Pre-Payment Discount
American LaFrance offers a pre-payment discount of $4,200 on the full bid price of the vehicle **$229,271**. Less the pre-pay discount and including **$300** sales tax, the total bid price is **$225,371**.

$229,271.00
$4,200.00
$300.00
$225,371.00

Body Rust Through
A lifetime warranty against Body Rust Through is included in the Paint Warranty and meets our specifications.

Pre-Payment Discount
Emergency One offers a pre-payment discount utilizing the following equation:

Amount pre-paid multiplied by .06, divided by 12, multiplied by 8

The total cost of the vehicle is **$224,127** without the **$300** sales tax. Utilizing this formula and applying it to the full bid price without tax, produces a pre-pay discount of $8,965.08. This yields a total sale price of **$215,461.92** with sales tax.

$224,127.00
$8,965.08
$300.00
$215,461.92

City of Isle of Palms
Hazard Mitigation Grant for Hurricane Shutters and Generator Wiring
Project Status and Projected Final Costs

Total Grant Award		$ 107,011
Hurricane Shutters - Final	77,986	
Wiring of City Hall and Fire Station #1:		
Engineering Services	2,923	
Electrical Contractor (low bid)	28,625	
Total Estimated Grant Expenditures		109,534
Additional Funds Required		2,523
Add Wiring of Fire Station #2		13,317
Additional Funds Required with Station #2 Wiring included		$ 15,840

Hobbs, Upchurch & Associates, P.A.

Consulting Engineers

21 Professional Village Circle • Beaufort, SC 29907

September 16, 2002

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Boulevard
Isle of Palms, SC 29451

RE: Electrical Modifications
Recommendation of Award
HUA No. IS0201/415

Dear Linda:

Bids for the Electrical Modifications project were received at 2:00 PM on September 3, 2002 at City Hall and publicly read aloud. At the time of the bid opening, three bids were received ranging from a low bid of $41,942.00 to a high bid of $75,200.00.

We have reviewed the bids and the scope of work for the project and feel that the bids are reflective of the work involved for the construction of the Electrical Modifications project. The low bid was submitted by Gregory Electric Company, Inc. of Summerville, South Carolina. If the City chooses to award the Administration Building and Fire Station 1 only, the price will be $28,625.00. If the City chooses to award the entire project, which includes Fire Station 2, the price will be $41,942.00.

We therefore recommend that the above referenced project be awarded to Gregory Electric Company, Inc. A copy of the Certified Bid Tabulation is attached.

If you have any questions or require any additional information, please contact this office.

Sincerely,

Joseph W. McGougan, P.E.
HOBBS, UPCHURCH & ASSOCIATES, P.A.

JWM/vw

BID TABULATION

Electrical Modifications
City of Isle of Palms
3-Sep-02
2:00 P.M.

CONTRACTOR	FIRE STATION 1	FIRE STATION 2	ADMINISTRATION BUILDING	TOTAL BID
Burriss Electrical, Inc. 5166 Sunset Boulevard Lexington, SC 29072	$17,400.00	$17,400.00	$20,870.00	$55,670.00
Gatch Electrical Contractors, Inc. 941 Dupont Road Charleston, SC 29407	$24,800.00	$24,800.00	$25,600.00	$75,200.00
Gregory Electric Company, Inc. 205 Varnfield Drive Summerville, SC 29483	$12,222.00	$13,317.00	$16,403.00	$41,942.00

Certified By

4 Sep 02
Date

Hobbs, Upchurch and Associates, P.A.
Beaufort, South Carolina

EXHIBIT B



Monthly Report

August 2002

Pg.	Index
1-4	Synopsis
5	Communications Report
6	Officer Activity Report
7	Connector Report
8	Incident Report
9-10	Arrest Report
11	Animal Control Report
12	CID Report
13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: **September 4, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of August 2002.

Patrol

August 1, 2002 A pickup truck, that had just run a motorist off of the road, wrecked at Station 22-1/2 and Jasper Boulevard on Sullivan's Island where two occupants of the vehicle fled into the neighborhood. Sullivan's Island Police Department requested assistance in locating the individuals. One of our officers located one of the subjects and turned him over to SIPD. At SIPD's request the IOPPD further assisted by transporting two subjects to the detention center.

August 2, 2002 An officer responded to the parking lot of the Island Center for a reported dispute between sisters. Further investigation indicated that the dispute was over the unauthorized use of the complainant's vehicle. The officer observed a strong odor of alcohol coming from two occupants of the vehicle and several containers of beer and alcohol were observed in the vehicle. Both subjects were charged with Underage Possession of Liquor, Underage Possession of Beer and Open Container. One of the subjects was also charged with NRVCx4, for four previously unpaid traffic citations.

August 3, 2002 An officer responded to the Marina at 41st Avenue for a reported jet ski accident. Two jet ski's, each occupied by two people, collided with each other causing minor injuries to one person. The Department of Natural Resources was notified for further investigation.

August 4, 2002 Sullivan's Island Fire Department requested that IOPPD respond to the area of Breach Inlet where it was reported that a boat that had just been observed with two occupants was now empty and abandoned. It was believed that the occupants were thrown overboard. SIFD conducted a water mission by launching several water craft to conduct a search. Once ownership of the unoccupied boat was determined and all family members were accounted for, it was determined that the boat had been stolen from a

dock. It is believed that whomever stole the boat grounded it on a sandbar abandoned the boat and walked to shore. The owner of the boat took custody and returned it to the dock. SIFD cancelled any further search for boaters.

August 8, 2002 Officers responded to a residence on 27th Avenue for a reported domestic dispute between husband and wife. The officers found a male subject with self-inflicted lacerations to his chest. First responders rendered first aid and the subject was transported by EMS for treatment and evaluation. All sharp knives were removed from the residence for safekeeping.

August 9, 2002 A vehicle was stopped for speeding on Waterway Boulevard, the driver was found to have a suspended driver's license and was charged with Careless Operation and DUS 2nd.

August 9, 2002 After an extensive six-week investigation of missing bank deposits from the Charleston County Park, a male employee was arrested and charged with Breach of Trust. Several bank deposits totaling over $12,000 from March to May were reported missing and never made it to the bank.

August 12, 2002 A vehicle was stopped on Hartnett Boulevard for an equipment violation and two occupants were found to be in possession of open containers of beer. Both were charged with Open Container of Beer In a Vehicle.

August 14, 2002 Officers responded to a residence on 24th Avenue for a reported domestic disturbance. Investigating officers determined that during the dispute a female had bitten the male subject necessitating medical attention. The female subject was removed from the residence and charged with Criminal Domestic Violence.

August 14, 2002 An officer responded to the 3000 block of Cameron Boulevard where it was reported that a female subject was seen hiding behind a pickup truck. She was then observed running away toward 31st Avenue. A short time later a female, matching the physical description given, was observed riding as a passenger in a golf cart. The female appeared to be highly intoxicated and was charged with Public Intoxication.

August 16, 2002 A teenage driver reported a hit and run accident on the 6500 block of Back Bay Drive involving his parent's 2003 Jaguar. The driver first stated that he had been run off of the road and struck by an SUV that had left the scene. Two officers investigated the physical evidence and determined that the story given by the driver did not match what the evidence indicated. The driver then changed his story and told the officers that he had been driving too fast and had lost control of the vehicle, running off the roadway then striking a tree. The estimated speed of the vehicle was 65 m.p.h. There was extensive damage to the vehicle.

August 17, 2002 An officer was dispatched to 30th Avenue where persons unknown had spray painted obscenities in the middle of the street. Beach Services Officers painted over the graffiti with black spray paint.

August 17, 2002 An officer met with a concerned citizen who provided a sworn statement that a subject driving a pickup truck that was parked at a residence on 26th Avenue had just driven recklessly up Waterway Boulevard. The information provided was confirmed by other neighbors who also witnessed the incident. When the vehicle left the residence, it was stopped and the driver was positively identified by witnesses and subsequently charged with Reckless Driving.

August 18, 2002 A citizen who parked his golf cart at the Breach Inlet boat ramp reported that when he returned from a fishing trip, the golf cart had been stolen. The golf cart was recovered on Sullivan's Island undamaged the next day.

August 20, 2002 At approximately 4 a.m. this date an officer responded to the beach near Beachwood East for a disturbance involving a number of teenagers. Further investigation indicated that seven subjects were on the beach being loud and boisterous and drinking alcohol. Three subjects were charged with Alcohol on the Beach and three were charged with Underage Possession of Beer. The 7th subject was a juvenile and released to his guardian, with Underage Possession of Beer charges pending.

August 20, 2002 A vehicle was stopped for speeding on Ocean Boulevard and the driver was found to have a suspended drivers license. He was charged with DUS 1st.

August 23, 2002 A Wackenhut Security officer requested that IOPPD respond to the pool at the Grand Pavilion for a reported disturbance. Further investigation confirmed that a fight between juveniles had taken place. The participants were all identified and released to their parents.

August 24, 2002 An officer stopped a vehicle for speeding on Palm Boulevard and the driver was found to have an open bottle of beer in his possession. The driver was also found to be in possession of a quantity of marijuana. The subject was charged with Open Container, Simple Possession of Marijuana, Speeding and two other non-moving violations.

August 24, 2002 A resident reported that his 21 year- old son had just taken his vehicle from his residence without permission. The vehicle was located and stopped. The driver was identified and found to have a suspended drivers license. He was charged with DUS 1st.

August 24, 2002 While an officer was directing traffic at the scene of a vehicle fire near Breach Inlet, a vehicle was stopped for not obeying the officer as directed. The driver was found to have open beer in the vehicle and was charged with Open Container and Careless Operation.

August 25, 2002 An officer on patrol observed a vehicle disregard a stop sign at J.C. Long Boulevard and Ocean Boulevard and stopped the vehicle. A computer check of the driver indicated that her driver's license was suspended. The driver was cited for Disregarding A Traffic Signal and DUS 1st.

August 28, 2002 Officers responded to fight at a front beach bar where it was reported that a knife was involved. Investigating officers found that a fight between two patrons started as a verbal argument which escalated when one subject pulled a knife and made threatening gestures to the other subject. The subject with the knife was disarmed. The subject then ran from the business with several customers chasing him on the beach. The suspect was located a short time later and charged with Aggravated Assault.

August 31, 2002 An officer stopped a vehicle on the connector for speeding and found the driver to be uncooperative when asked for vehicle and license information. The driver gave the officer two incorrect names and other personal information. The driver was subsequently arrested as John Doe for failure to properly identify himself. He was charged with Speeding, No DL In Possession, Littering and False Information to a Police Officer.

Personnel

Beach Services Officer G. Holland was nominated for Employee of the Month for the month of August. He received the award on August 16, 2002 his last day of work for the summer. He entered law school at the University of South Carolina August 19, 2002.

PFC Brent Roy left IOPPD after three years to continue his police career at the Charleston County Sheriff's Office.

Patrolman Richard Gebhardt was hired into the vacant police officer position. He comes to us from the North Charleston Police Department.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 9/9/2002

During the month of August 2002, the Telecommunications Office received and dispatched 3,309 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
August 2002	2,293	96	889	31	3,309
August 2001	2,858	99	925	30	3,912
Percentage Change	-20%	-3%	-4%	3%	-15%
Year to date 2002	18,602	524	6,795	174	26,095
Year to date 2001	20,514	479	6,860	198	28,051
Percentage Change	-9%	9%	-1%	-12%	-7%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	30	92	185	307
Tract 2: Ocean Blvd to JC Long to 14th Ave	28	49	204	281
Tract 3: 10th Ave North to 21st Ave South	170	126	277	573
Tract 4: 21st Ave North to 31st Ave South	22	70	118	210
Tract 5: 31st Ave North to 41st Ave South	10	114	80	204
Tract 6: Forest Trail	0	14	13	27
Tract 7: 41st Ave North to 57th Ave	89	136	148	373
Tract 8: Wild Dunes	22	52	126	200
Tract 9: IOP Connector	1	0	63	64
Tract 10: County Park	4	0	7	11
Tract 99: Off Island	0	2	42	44
	376	655	1263	2294

Isle of Palms Police Department Officer Activity August 2002

	August 2002	August 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,270	1,489	-14.7%	10,085	10,481	-3.8%
Building Checks	377	580	-35.0%	4,099	4,165	-1.6%
SPR'S	648	774	-16.3%	4,558	5,728	-20.4%
Traffic Stops	259	478	-45.8%	2,239	3,178	-29.5%
Traffic Stops w/Tickets	92	241	-61.8%	689	986	-30.1%
% Traffic Stops w/Tickets	35.5%	50.4%	-14.9%	30.8%	31.0%	-0.3%
DUI Tickets	0	6	0.0%	11	29	-62.1%
DUS Tickets	5	9	-44.4%	43	61	-29.5%
Speeding Tickets	49	150	-67.3%	396	496	-20.2%
Other Traffic Tickets	46	112	-58.9%	542	706	-23.2%
Non Traffic Tickets	42	75	-44.0%	423	433	-2.3%
Parking Tickets	737	537	37.2%	5,033	5,925	-15.1%
City Tickets	15	28	-46.4%	130	300	-56.7%
Warning Tickets	126	157	-19.7%	1,080	1,421	-24.0%

Connector Calls For Service for the Month of August 2002

The Isle of Palms Police Department has responded to or initiated 65 calls involving 955 minutes, or 16 man hours for the month of August, 2002. The following table breaks down the type, number and time element of each call.

	Calls August	Calls Year To Date	Arrests August	Arrests Year To Date	Minutes August	Minutes Year To Date	Avg. Minutes August	Avg. Minutes Year To Date
Accidents	3	18	0	0	57	425	19.00	23.61
Traffic Stops With Tickets	9	203	1	19	214	3535	23.78	17.41
Traffic Stops Without Tickets	23	202	0	0	189	4624	8.22	22.89
Citizen Assists	20	167	0	1	190	2063	9.50	12.35
Assist Other PD	0	2	0	0	0	72	0.00	36.00
Miscellaneous	10	49	1	1	305	875	30.50	17.86
Totals	**65**	**641**	**2**	**21**	**955**	**11,594**	**14.69**	**18.09**
Totals 2001	**93**	**837**	**3**	**22**	**1,459**	**11,287**	**15.69**	**13.49**

Isle of Palms Police Department Monthly Report for August 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	August 2002	Total 2002	August 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
B MANSLAUGHTER BY NEGLIGENCE				
C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)				1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1		1
120 ROBBERY				
13A ASSAULT	2	4	2	3
13B SIMPLE ASSAULT	3	28	1	16
13C INTIMIDATION		1		2
210 EXTORTION				
220 BURGLARY	4	12	2	9
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		3	1	6
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	1	18	3	24
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	17	89	28	142
240 MOTOR VEHICLE THEFT	1	6	1	4
250 COUNTERFEITING/FORGERY		5		2
26B FRAUD/CREDIT CARD /ATM		5	2	5
26C IMPERSONATION		1		1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY			1	4
290 DAMAGE PROPERTY	8	39	9	56
35A DRUG/NARCOTICS	1	14	3	21
5B DRUG EQUIPMENT VIOLATION		3		4
6A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE			1	2
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE	2	11	1	12
756 BREACH OF TRUST				1
90A BAD CHECKS		3		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		8	1	4
90D DUI		11	4	27
90E DRUNKENNESS	1	12		15
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	5	27	10	67
90H PEEPING TOM				
90I RUNAWAY		1		
90J TRESPASSING	2	10		5
90L TRUANCY			1	1
90M AGENCY ASSIST		4		2
90N RESISTING ARREST				5
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		3	6	40
91A ALARM	22	130	24	137
91D DISTURBANCE		4		
91F NON-VIOLENT FAMILY DISPUTE	3	16	1	6
91T TRAFFIC & NRVC ARRESTS	7	47	12	105
91W WARRANT ARRESTS		9	1	18
979 MISSING PERSONS		2		
980 SUICIDES		3		5
992 PROWLER		3		
NCR NON CRIMINAL REPORTS	44	344	33	348
TOTALS:	**123**	**880**	**148**	**1105**

Isle of Palms Police Department Monthly Report for August 2002

ARREST SUMMARY

Type	August 2002	Total 2002	August 2001	Total 2001
Adults	Male= 15 Female= 7	Male= 154 Female= 41	Male= 26 Female= 10	Male= 281 Female= 77
Juveniles	Male= 2 Female= 0	Male= 5 Female= 0	Male= 0 Female= 2	Male= 24 Female= 3
Narc-Adults	Male= 1 Female= 0	Male= 14 Female= 2	Male= 2 Female= 1	Male= 23 Female= 5
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 0 Female= 3
TOTALS:	Male= 18 Female= 7	Male= 175 Female= 43	Male= 28 Female= 13	Male= 328 Female= 88

PROPERTY VALUES REPORTED

e	August 2002	Total 2002	August 2001	Total 2001
glary Stolen	$15,350.00	$16,790.00	$6.00	$48,789.77
Larceny Stolen	$27,746.00	$242,706.36	$78,584.44	$181,056.53
Criminal Damage	$2,650.00	$15,406.00	$3,795.00	$19,948.00
MVT Stolen	$0.00	$14,500.00	$18,000.00	$51,000.00
Burglary Recovered	$100.00	$100.00	$0.00	$9,294.38
Larceny Recovered	$26,434.00	$72,355.00	$2,228.90	$49,578.49
MVT Recovered	$0.00	$12,500.00	$18,000.00	$46,000.00
Total Stolen	$43,096.00	$259,446.34	$96,590.44	$275,846.30
Total Recovered	$26,464.00	$84,887.00	$20,228.90	$90,809.87
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
August 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	2	0	0	0	0	1	0	0	0	0	2	1	3
23H PETIT LARCENY	0	1	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
90E DRUNKENESS	0	0	0	0	0	1	0	0	0	0	0	1	1
90G LIQUOR LAW VIOLATIONS	8	1	0	0	0	4	0	0	0	0	9	4	13
91T TRAFFIC OFFENSES	4	1	0	0	0	1	0	0	0	0	5	1	6
TOTAL:	**15**	**3**	**0**	**0**	**0**	**7**	**0**	**0**	**0**	**0**	**18**	**7**	**25**

Isle of Palms Police Department Animal Control Report for August 2002

	Aug-02 Monthly Total	Aug-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	2	15	37	190
Warning Tickets	1	1	35	36
Animals Secured	12	25	90	195
Dogs	5	8	44	83
Cats	1	1	17	31
Raccoons	6	8	26	38
Other*	0	8	8	44
Released to Owner	5	7	46	79
Transported to Shuler Vet	1	7	52	40
Transported to Other Vets	0	4	2	35
Transported to SPCA	1	3	29	26
Injured Animals	3	4	12	34
Trapped Animals	2	6	82	49
Cats	1	0	18	17
Raccoons	1	5	55	28
Other **	0	1	9	10
Dead Animals Removed	12	10	97	120
Traps Set	3	21	76	181
Kennel Fees	$21.00	$28.00	$273.00	$649.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR August 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	2	14	16	2	5	4	4	1	18,535	2	0	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	2	14	16	2	5	4	4	1	18,535	2	0	

Detective Griffin attended Grand Jury and presented 4 cases. He attended 2 Preliminary Hearings. Ten bond hearing were held which expended 17.5 man hours.

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR AUGUST 2002

DATE: SEPTMEBER 4, 2002

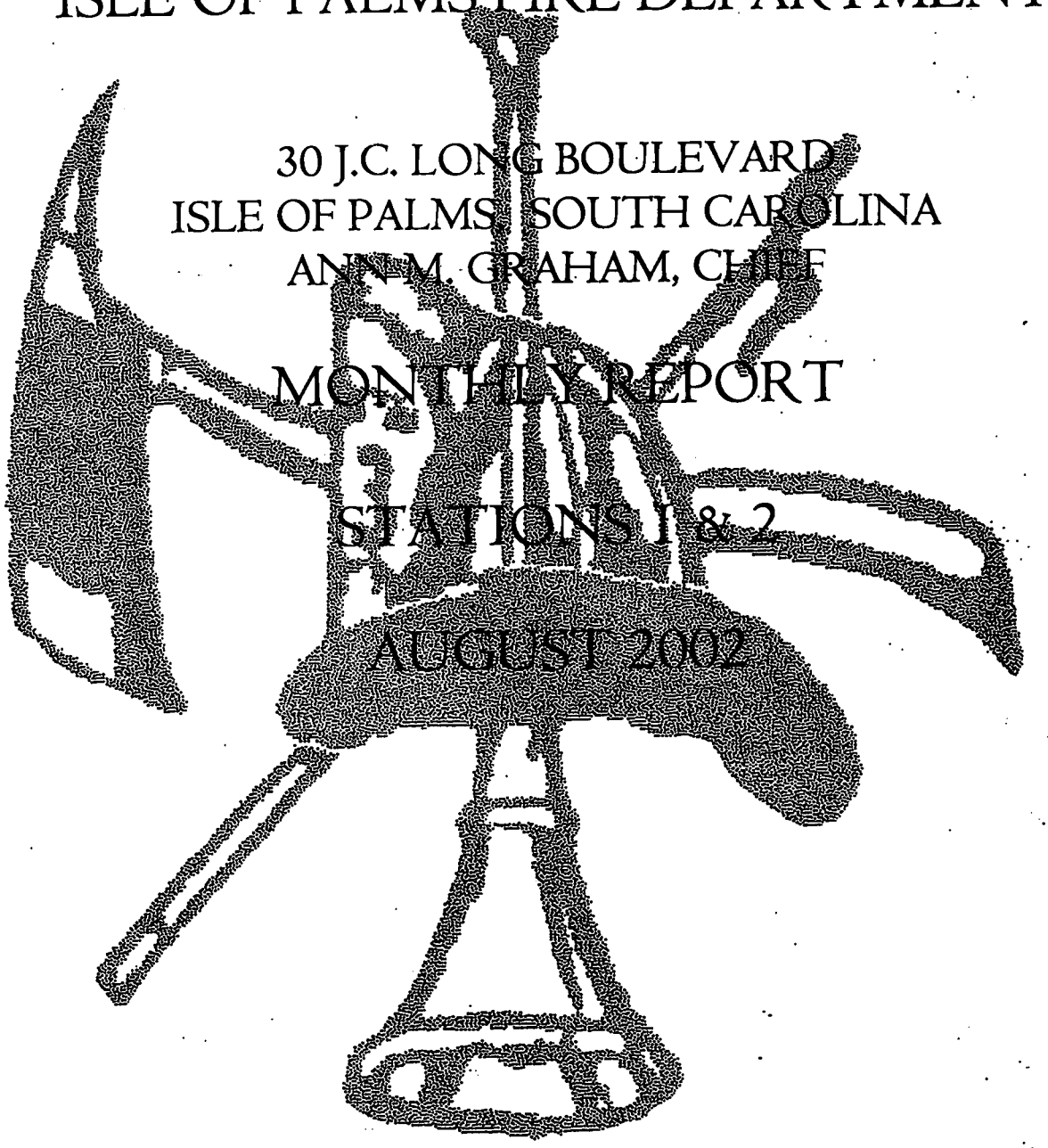
THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
13 OFFICERS		DISCRIMINATORY PROFILING			52	
1 OFFICER		DATAMASTER RECERTIFICATION		3		
1 OFFICER		COUNTER TERRORISM EFFORTS				2
1 OFFICER	CALEA	CALEA TRAINING			1	
1 OFFICER	SCMRF	NEW EMPLOYEE SAFETY TRAINING			1	
OFFICER		BLOOD BORNE PATHOGEN/PPC TRAINING			1	
OFFICER		FTO TRAINING			40	
1 OFFICER		FIREARMS TRAINING				2
TOTAL			0	3	95	4
				TOTAL OFFICER HOURS:		102

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	SCMRF	NEW EMPLOYEE SAFETY TRAINING			1	
1 EMPLOYEE	CALEA	CALEA TRAINING			1	
TOTAL			0	0	2	0
				TOTAL EMPLOYEE HOURS:		2

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	609	76	97	245
THIS MONTH TOTALS		3	94	4
YEAR TO DATE TOTALS:	609	79	191	249
		DEPARTMENT HOURS YEAR TO DATE:		1128

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

AUGUST 2002

Isle of Palms Fire Department
Monthly Report
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Isle of Palms Fire Department
August 2002
Call Summary

8/2/02 A 35-year-old female walked into Station 1 on J.C. Long Boulevard, complaining her throat was closing. Vital signs were assessed with no signs of cyanosis. Patient was placed on oxygen and monitored until EMS arrived. Patient was transported to MUSC ER for further evaluation.

8/3/02 Fire Department responded to an emergency medical call on 41st Avenue at the Marina. Upon arrival, found four (4) patients with minor injuries, which occurred as a result of a Jet Ski collision. All patients were family members ranging in ages from fourteen (14) to forty-six (46) years old. One of the patient's was transported to East Cooper ER by Charleston County EMS, due to difficulty breathing and pain in her jaw and neck. Other family members involved in the accident followed in private vehicles.

8/4/02 Fire Department responded to a rescue call from Sullivan's Island Fire Department at Breach Inlet. Boat 5 and 6 were launched to assist with a search for two people that had reportedly falling off a boat. At 10:00 am, Sullivan's Island Fire Department cancelled the search. Personnel were released once scene was cleared.

8/5/02 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 77-year-old male sitting on a bench, slumped over, spitting and sweating profusely. Family stated he suddenly passed out. Patient has a pacemaker, cardiac complications, allergies and was complaining of stomach pains. Vital signs were assessed and patient was placed on oxygen until EMS arrived. Patient was transported to MUSC ER for further evaluation.

8/7/02 Fire Department responded to an emergency medical call at the Boardwalk Inn. Upon arrival, found a 48-year-old male in respiratory distress. The patient was immediately put on oxygen. Vital signs were unable to obtain due to patient being extremely weak. Patient had taken over the counter medication for a headache and patient's wife stated it caused a reaction. Patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

8/8/02 Fire Department responded to an emergency medical call on 29th Avenue. Upon arrival, found a 61-year-old male with lacerations to the chest. Patient's spouse stated that he walked into the bedroom with a knife and asked his spouse to kill him. Patient had been drinking and had self-inflicted cuts on all parts of the chest. Patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

8/10/02 Fire Department responded to a search and rescue call for a missing child. United States Coast Guard, Charleston County Rescue and mutual aid from Sullivan's Island Fire Department was requested. A search party was set into motion on the beach and ocean. The child was located at the Grand Pavilion area on the beach, unharmed, and was reunited with the family. All mutual aid was cancelled.

8/14/02 Fire Department responded to an emergency medical call on Forest Trail for a possible heart attack. Upon arrival, found an 81-year-old female in a chair slumped over the armrest. Patient was found by her granddaughter. Vitals were assessed and not present. Company placed AED pads on patient and started CPR. Upon arrival, personnel continued to assist EMS with CPR. Charleston County EMS called East Cooper Hospital and was ordered to stop CPR by ER doctor on duty.

8/17/02 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 46-year-old male with injuries involved in a motor vehicle accident. Patient had lacerations to the neck, face and upper extremities. Patient was placed in C-spine package and bleeding was controlled. Patient was monitored until EMS arrived. Patient was transported to Roper ER for further evaluation.

8/24/02 Fire Department responded to an emergency medical call on Ocean Boulevard. Upon arrival, found a 26-year-old male lying on a picnic table. Patient's friends stated he had been taking energy pills and drinking. Vital sings were assessed and patient was monitored until EMS arrived. Patient was transported to MUSC ER for further evaluation.

8/24/02 Fire Department responded to an automobile fire at the Boathouse Restaurant. Upon arrival, found a fully involved automobile fire. Responding personnel extinguished the fire. The Isle of Palms Police Department was on scene for traffic control.

During the month of August, Fire Department had fifty-one (51) jellyfish stings, compared to thirty-seven (37) in the month of July. Most were walk-ins at Station 1 on J.C. Long Boulevard.

Isle of Palms Fire Department

Call Report

August 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-428	08/01/2002	2	Unintentional False	Resident	Behind 7500 Palmetto Drive
02-429	08/02/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-430	08/02/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-431	08/02/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-432	08/02/2002	2	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-433	08/03/2002	2	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-434	08/03/2002	1	EMS Assist	Non-Resident	50 41st Avenue
02-435	08/03/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-436	08/04/2002	1	Search	Unclassified	Breach Inlet
02-437			VOID BY DISPATCH		
02-438	08/05/2002	2	EMS Assist	Non-Resident	Behind 6400 Palmetto Drive, Unit 37
02-439	08/05/2002	2	Search	Non-Resident	5 Fairway Oaks Lane
02-440	08/05/2002	1	Public Assist	Non-Resident	1140 Ocean Boulevard
02-441	08/05/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-442	08/05/2002	2	EMS Assist	Resident	3403 Palm Boulevard
02-443	08/05/2002	1	EMS Assist	Non-Resident	1009 Ocean Boulevard
02-444	08/06/2002	2	EMS Assist	Non-Resident	4700 Palm Boulevard
02-445	08/07/2002	2	EMS Assist	Non-Resident	200 Grand Pavilion
02-446	08/07/2002	2	Unintentional False	Resident	9 57th Avenue
02-447	08/07/2002	1	Rescue - Not Classified	Non-Resident	Behind 302 Ocean Boulevard
02-448	08/08/2002	2	EMS Assist	Resident	50 Morgan Place Drive
02-449	08/08/2002	1	EMS Assist	Resident	29 27th Avenue
02-450	08/08/2002	2	EMS Assist	Non-Resident	8500 Palmetto Drive
02-451	08/09/2002	1	Public Assist	Resident	Isle of Palms Connector
02-452	08/09/2002	2	Search	Non-Resident	End of 56th Avenue
02-453	08/09/2002	1	EMS Assist	Resident	500 Ocean Boulevard
02-454	08/10/2002	2	EMS Assist	Non-Resident	7000 Palmetto Drive, Unit 10-F
02-455	08/10/2002	2	Search	Non-Resident	6400 Palmetto Drive, Unit 35
02-456	08/11/2002	2	Public Assist	Resident	44 41st Avenue
02-457	08/11/2002	1	Unintentional False	Unclassified	103 Palm Boulevard
02-458	08/11/2002	2	EMS Assist	Non-Resident	30 41st Avenue
02-459	08/12/2002	2	EMS Assist	Non-Resident	9000 Palmetto Drive, Unit 303
02-460	08/12/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-461	08/12/2002	1	EMS Assist	Non-Resident	813 Ocean Boulevard
02-462	08/13/2002	1	Unintentional False	Resident	300 Palm Boulevard
02-463	08/13/2002	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
02-464	08/13/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-465	08/14/2002	2	EMS Assist	Resident	219 Forest Trail
02-466	08/14/2002	1	EMS Assist	Resident	31 24th Avenue
02-467	08/14/2002	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
02-468	08/15/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-469	08/15/2002	2	Search	Non-Resident	Dewee's Inlet
02-470	08/16/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-471	08/16/2002	2	EMS Assist	Resident	44 41st Avenue
02-472	08/16/2002	2	EMS Assist	Non-Resident	44 41st Avenue
02-473	08/16/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-474	08/17/2002	1	EMS Assist	Non-Resident	1004 Ocean Boulevard
02-475	08/17/2002	1	EMS Assist	Non-Resident	Behind 1008 Ocean Boulevard
02-476	08/17/2002	1	EMS Assist	Non-Resident	1004 Ocean Boulevard

Isle of Palms Fire Department

Call Report

August 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-477	08/18/2002	1	EMS Assist	Resident	30 J.C. Long Boulevard
02-478	08/18/2002	2	EMS Assist	Non-Resident	8 Fairway Dunes Lane
02-479	08/18/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-480	08/18/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-481	08/18/2002	2	EMS Assist	Resident	17 Seagrass Lane
02-482	08/19/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-483	08/19/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-484	08/19/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-485	08/20/2002	1	EMS Assist	Resident	14 25th Avenue
02-486	08/20/2002	2	EMS Assist	Non-Resident	44 41st Avenue
02-487	08/21/2002	2	Public Assist	Non-Resident	Intracoastal Waterway
02-488	08/21/2002	1	Public Assist	Resident	Next to 1140 Ocean Boulevard
02-489	08/21/2002	2	Unintentional False	Resident	Behind 5100 Palm Boulevard
02-490	08/22/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-491	08/22/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-492	08/22/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-493	08/23/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-494	08/23/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-495	08/24/2002	1	EMS Assist	Resident	1010 Ocean Boulevard
02-496	08/24/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-497	08/24/2002	2	EMS Assist	Resident	3701 Cameron Boulevard
02-498	08/24/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-499	08/24/2002	2	EMS Assist	Non-Resident	44 41st Avenue
02-500	08/24/2002	2	EMS Assist	Non-Resident	11 Surf Lane
02-501	08/24/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-502	08/24/2002	2	EMS Assist	Non-Resident	6800 Palmetto Drive, Unit 39
02-503	08/24/2002	1	EMS Assist	Non-Resident	Behind 900 Ocean Boulevard
02-504	08/24/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-505	08/24/2002	2	EMS Assist	Non-Resident	3 56th Avenue
02-506	08/24/2002	1	Vehicle Fire	Non-Resident	116 Palm Boulevard
02-507	08/25/2002	2	Structure Fire	Resident	10 Live Oak Drive
02-508	08/25/2002	1	Public Assist	Resident	Across from 612 Palm Boulevard
02-509	08/25/2002	2	EMS Assist	Non-Resident	Behind 2103 Palm Boulevard
02-510	08/25/2002	1	Smoke Detector Check	Resident	3101 Waterway Boulevard
02-511	08/25/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-512	08/25/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-513	08/25/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-514	08/26/2002	1	EMS Assist	Resident	3 17th Avenue
02-515	08/26/2002	2	EMS Assist	Non-Resident	50 41st Avenue
02-516	08/26/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-517	08/26/2002	1	Smoke Detector Install	Resident	3101 Waterway Boulevard
02-518	08/27/2002	1	Alarm Malfunction	Resident	1140 Ocean Boulevard
02-519	08/27/2002	1	False Alarm	Resident	1415-D Palm Boulevard
02-520	08/28/2002	1	Brush Fire	Resident	15-A 22nd Avenue
02-521	08/28/2002	1	EMS Assist	Non-Resident	Front of 1300 Ocean Boulevard
02-522	08/30/2002	1	EMS Assist	Resident	715 Palm Boulevard
02-523	08/31/2002	2	Public Assist	Resident	104 Sparrow Drive
02-524	08/31/2002	1	Trash Fire	Resident	23 31st Avenue

Isle of Palms Fire Department

Call Report

August 2002

Total Calls	97
District 1	63
District 2	34
OOJ/Mutual Aid	0
Resident	30
Non-Resident	65
Unclassified	2
Total EMS Calls	72
District 1	48
District 2	24
OOJ/Mutual Aid	0
Resident	14
Non-Resident	58
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

August 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-428	08/01/2002	2	Unintentional False	Resident	Behind 7500 Palmetto Drive
02-438	08/05/2002	2	EMS Assist	Non-Resident	Behind 6400 Palmetto Drive, Unit 37
02-439	08/05/2002	2	Search	Non-Resident	5 Fairway Oaks Lane
02-445	08/07/2002	2	EMS Assist	Non-Resident	200 Grand Pavilion
02-448	08/08/2002	2	EMS Assist	Resident	50 Morgan Place Drive
02-450	08/08/2002	2	EMS Assist	Non-Resident	8500 Palmetto Drive
02-454	08/10/2002	2	EMS Assist	Non-Resident	7000 Palmetto Drive, Unit 10-F
02-455	08/10/2002	2	Search	Non-Resident	6400 Palmetto Drive, Unit 35
02-459	08/12/2002	2	EMS Assist	Non-Resident	9000 Palmetto Drive, Unit 303
02-478	08/18/2002	2	EMS Assist	Non-Resident	8 Fairway Dunes Lane
02-481	08/18/2002	2	EMS Assist	Resident	17 Seagrass Lane
02-502	08/24/2002	2	EMS Assist	Non-Resident	6800 Palmetto Drive, Unit 39

Total Calls	12
Resident	3
Non-Resident	9
Unclassified	0
Total EMS Calls	9
Resident	2
Non-Resident	7
Unclassified	0

Isle of Palms Fire Department

Incident Report

August 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	97	63	34	0	518	99	478
Working Structure Fire	1		1		5	1	5
Outside Structure					1		2
Vehicle Fire	1	1			1		1
Brush,Grass, Leaves	1	1			13		8
Trash, Rubbish	1	1			1		
Explosion, no fire					1		
Spill with fire					1		
Other Fires					1		1
Overpressure Rupture					1		
Emergency Med. Call	72	48	24		303	65	258
Lock-in, Trapped					8	2	10
Search	4	1	3		13	1	15
Extrication					1		
Rescue-not classified	1	1			6	3	9
Spill, leak, no fire					4	1	6
Power Line Down					1	1	1
Arcing Elec. Equip.					8	1	10
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							5
Water Removal					2		
Smoke Removal							1
Animal Rescue							
Assist Police					4		
Unauthorized Burning							
Move-Up					9	3	13
Service Call					3		1
Smoke Scare					4	2	8
Contolled Burn					1		
Steam Mistaken, smoke					1		
Malicious False							
Bomb Scare							
Alarm Malfunction	1	1			13	2	17
Unintentional False	6	3	3		37	5	21
Unclassified					1	2	4
Supplemental	9	6	3		74	10	82

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

August 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector	2	2			4		13
Station Tour							2
Public Education					2		
Public Appearance					13		8
Assist Motorist						1	4
Public Assist	6	4	2		49	8	45
Other	1		1		6	1	10
Total	9	6	3		74	10	82

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30					253
Non-Resident	11	3	17	16	19	38	80	65					249
Unclassified	0	1	3	3	5	1	1	2					16
Total	40	20	51	50	59	91	110	97	0	0	0	0	518

Isle of Palms Fire Department

Pre-Incident Survey Report

August 2002

The following Pre-Incident Surveys were updated during the month:

A Dough Re Mi Pizza
Barrier Island Eco-Tours
Beach Biz
Beach Club Villas
Beach Club Villas Pool House
Boardwalk Inn
Charleston County Park
Citadel Beach House
Dewee's Island Marina and Office
Drs. M.C. McEniry, DMD/Brent C. Baily DDS
Dunes Properties
Edgar's Restaurant
First United Methodist Church
Funkadelic Relics
Great Beach Management
Herlong & Associates
Island House
Isle of Palms City Marina
Isle of Palms Diner
Isle of Palms Fire Department Station No. 2
Isle of Palms Pest Control
Isle of Palms Wastewater Treatment Plant
Laureate Capital
Links Golf Course Club House
Links Golf Course Halfway House
Links Golf Course Maintenance Shed
Morgan Cove Pool House
My Favorite Things
My Favorite Things II
Ocean Club Villas Guard House
Ocean Club Villas Pool House and Cabana
Old Time Phone
Pantry
Pelican Bay Pool House
Prudential Carolina Real Estate
Racquet Club Villas
Resort Maintenance
Salon & Company
Sea Oats Pool House
Shipwatch Villas
Splash
Subway
Taste of China
The Greenery
Tidal Wave Water Sports
Wild Dunes Distribution Center
Wild Dunes Harbour Course Club House
Wild Dunes Property Owner's Beach House
Wild Dunes Reception Center
Wild Dunes Security Gate No. 1
Wild Dunes Yacht Harbor Inc.
Yacht Harbor Pool House

Isle of Palms Fire Department
Monthly Fire Inspection Report
2002

Date	Name of Business	Routine	Reinspect	Occupancy	Construction Type	Violations	Next Inspection	Inspector	Shift
8/5/2002	Boardwalk Inn	Yes		R	IV	6	9/5/2002	601/603/607	B
8/6/2002	Dunes Deli & Pizzaria	Yes		B	VI	1	9/6/2002	601/605/608	C
	WD Harbor & Golf Shop	Yes		M/B	VI	1	9/6/2002	601/605/608	C
	WD Golf Maintenance	Yes		B	VI	0	11/6/2002	601/605/608	C
	Harbor Cart Shed	Yes		S	VI	3	9/6/2002	601/605/608	C
	WD Sports Pavilion Pool	Yes		A-3/H-2	VI	8	9/6/2002	601/605/608	C
8/7/2002	Edgar's	Yes		A	VI	5	9/7/2002	601/604	A
	Links Golf Shop	Yes		M/B	VI	1	9/7/2002	601/604	A
	Links Golf Cart Shed	Yes		S	VI	15	9/7/2002	601/604	A
	Citadel Beach Club	Yes		A	VI	2	11/7/2002	601/604	A
	Blue & Grey	Yes		A	VI	0	11/7/2002	604	A
	Links Halfway House	Yes		B	VI	1	9/7/2002	604	A
8/8/2002	GP BOARDWALK								
	Duney's Ice Cream	Yes		B	VI	4	9/8/2002	603/607	B
	WD Surf Shop	Yes		B	VI	3	9/8/2002	603/607	B
	Duney's Café	Yes		B	VI	2	9/8/2002	603/607	B
	Duney's Bar	Yes		B	VI	3	9/8/2002	603/607	B
	House Keeping Office	Yes		B	VI	4	9/8/2002	601/603/607	B
	Electrical Room	Yes		B	VI	8	9/8/2002	601/603/607	B
	Pump Room & Chemicals	Yes		H-2	VI	3	9/8/2002	601/603/607	B
	Under the Boardwalk	Yes		U	VI	7	9/8/2002	601/603/607	B

601=Graham / 602=Maibach
603=Kramer / 604=Bullock
605=Nilsen / 606=Braun
607=Tetor / 608=Topping

Total Inspections
54

Total Violations
162

Isle of Palms Fire Department
Monthly Fire Inspection Report
2002

Date	Name of Business	Routine	Reinspect	Occupancy	Construction Type	Violations	Next Inspection	Inspector	Shift
8/12/2002	IOP Wastewater Treatment	Yes		H	V	0	11/12/2002	605	C
	IOP Water Commission	Yes		B	VI	0	11/12/2002	605	C
	WD Community Association	Yes		B	VI	1	9/12/2002	605	C
8/13/2002	Morgan Cove Pool House	Yes		H	VI	2	9/13/2002	604	A
	Morgan Place Pool House	Yes		H	VI	2	9/13/2002	604	A
	Sea Oats Pool House	Yes		H	VI	1	9/13/2002	604	A
8/14/2002	Seagrove Villas 1-2	Yes		R-2	VI	5	9/13/2002	601/603/607	B
	Seagrove Villas 3-4	Yes		R-3	VI	8	9/14/2002	601/603/608	B
	Seagrove Villas 5	Yes		R-4	VI	4	9/15/2002	601/603/609	B
	Seagrove Villas 6-7	Yes		R-5	VI	5	9/16/2002	601/603/610	B
	Seagrove Villas 8-9	Yes		R-6	VI	1	9/17/2002	601/603/611	B
	Seagrove Villas 10-11	Yes		R-7	VI	5	9/18/2002	601/603/612	B
	GP Swimming Pool	Yes		H-2	VI	3	9/13/2002	601/603/607	B
8/15/2002	Beachside Pool	Yes		H-2	III	1	9/15/2002	608	C
	Beachside Real Estate	Yes		B	IV	2	9/15/2002	608	C
	Charleston County Park	Yes		A	VI	0	11/15/2002	608	C
8/16/2002	1116 A Palm	Yes		B	VI	0	11/16/2002	604	A
	IOP Real Estate	Yes		B	VI	3	9/16/2002	604	A
8/22/2002	Boat House Resturant	Yes		A	VI	5	9/22/2002	601/604	A
	Carroll Realty	Yes		B	VI	1	9/22/2002	604	A
	Carroll Realty Rentals	Yes		B	VI	0	11/22/2002	604	A
	New Learning Presentations	Yes		B	VI	0	11/22/2002	604	A
	Laureate Capital	Yes		B	VI	O	11/22/2002	604	A

601=Graham / 602=Maibach
603=Kramer / 604=Bullock
605=Nilsen / 606=Braun
607=Teto[redacted]608=Topping

Total Inspections
54

Total Violations
162

Isle of Palms Fire Department
Monthly Fire Inspection Report
2002

Date	Name of Business	Routine	Reinspect	Occupancy	Construction Type	Violations	Next Inspection	Inspector	Shift
8/22/2002	Construction Scheduling	Yes		B	VI	0	11/22/2002	604	A
	Stephen Herlong & Assoc	Yes		B	VI	0	11/22/2002	604	A
	Stackpoles Sports	Yes		B	VI	0	11/22/2002	604	A
8/25/2002	First United Methodist Church	Yes		A	VI	2	9/25/2002	604	A
	FUM Church Hall	Yes		A	VI	0	11/25/2002	604	A
	Barry Holden, Attorney	Yes		B	VI	1	9/25/2002	604	A
8/26/2002	Funkedelics Relics	Yes		M	III	11	9/26/2002	603/607	B
8/27/2002	East Island Real Estate	Yes		B	VI	5	9/27/2002	607	B
	Innovation Staffing Solutions	Yes		B	VI		9/27/2002	607	B
	IOP Garden Shop	Yes		M	III	8	9/27/2002	607	B
	1140 Ocean	Yes		R	III	9	9/27/2002	605/607	C

Total Inspections
54

601=Graham / 602=Maibach
603=Kramer / 604=Bullock
605=Nilsen / 606=Braun
607=Tetor / 608=Topping

Total Violations
162

Isle of Palms Fire Department

Training Report

August 2002

Career Personnel	Hours
Chief Graham	59
Captain Maibach	92
Captain Bullock	39
Captain Kramer	31
Captain Nilsen	35
Lieutenant Braun	24
Lieutenant Tetor	44
Lieutenant Topping	73
Bacon	21
Bloom	24
Burnette	24
Ciappa	22
Dowdy	28
Drawdy	32
Eagle	34
Friend	31
Gadsden	22
Gervais	24
Hathaway	22
McGinnis	28
Micalizzi	24
Morris	24
Morton	26
Mrowca	26
Riddle	27
Rodden	40
Stinnett	31
Wallace	24
Total for Month	**931**
Average Per Person	**33.25**

Volunteer/Explorer

Personnel	Hours
Buckhannon	38
Corbett, C.	0
Corbett, D.	6
Graham	6
Jenkins	7
Kehrer	6
Mitchum	6
Stickney	10
Topping II	6
Total for Month	**85**
Average Per Person	**9.4444**

Isle of Palms Fire Department
Training Report
August 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	931	Total Training Hours	85
Hours Per Person	33.25	Hours Per Person	9.444

All career personnel received training on the Firehouse Report Writing Software program, based on the National Fire Incident Reporting System, Version 5.0. This program is now in use at both stations and will be used to document all responses. Also, hose testing was conducted as part of monthly training.

Medical in-service training covered General Pharmacology, Trauma Assessment, and a practical exam of Airway Management skills.

Volunteers received training in response to medical emergencies and ground ladders. A meeting was held to prepare for Fire Prevention Week in October. The department's Medical First Responder course concluded this month and all students passed their exams.

Chief Ann Graham and Captain Carol Nilsen attended a Quarterly Fire Marshal Training session at the South Carolina Fire Academy in Columbia. This program covered Fire Suppression Systems.

Chief Ann Graham, Captain Carol Nilsen, and Lieutenant William Topping attended a class at the S.C. Emergency Preparedness headquarters in Columbia on Legal Issues in Emergency Management.

Captain Bob Maibach and Engineer Roger Eagle successfully completed an American Heart Association Instructor Train-the-Trainer class held at the Lowcountry Regional EMS Council headquarters in North Charleston. Upon completion of all course requirements, Captain Maibach and Engineer Eagle will be able to train qualified students as CPR instructors.

Captain Maibach served as an assisting instructor for an OSHA Firefighter Instructor Orientation Workshop held at the North Charleston Fire Department.

Firefighter Eric Stinnett and Volunteer Firefighter Jeff Stickney both successfully completed the NFPA Firefighter I course held at the Goose Creek Rural Fire Department. Captain Maibach and Engineer Joe McGinnis served as instructors for this course.

Volunteer Firefighter Thomas Buckhannon completed the OSHA Firefighter course held at the Isle of Palms Fire Department. Lieutenant Topping was the lead instructor and Engineer McGinnis also assisted with this course.

Lieutenant Fred Tetor and Engineer Brian Drawdy successfully completed the Fire Academy's Flammable Liquids and Gases Firefighting course, held on campus in Columbia.

Firefighter Hohns Rodden successfully completed the Emergency Response to Terrorism: Basic Concepts course held at the Fire Academy in Columbia.

The Volunteer and Explorer rosters are currently at nine members.

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June	4,500	3,300	800		**8,600**
July	4,500	20,000	100		**24,600**
August	4,500		1,200	9,600	**15,300**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**36,000**	**117,800**	**87,600**	**10,600**	**252,000**

Isle of Palms Fire Department

Monthly Water Usage Log

August 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5					0
6	1,000				1,000
7	1,500				1,500
8	1,000				1,000
9	1,000				1,000
10					0
11					0
12				1,800	1,800
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20				2,500	2,500
21				800	800
22					0
23				2,700	2,700
24			1,000	1,800	2,800
25					0
26					0
27					0
28			100		100
29					0
30					0
31			100		100
Total	4,500	0	1,200	9,600	15,300

A M Gale

Chief's Signature:

Water Department notified on: 9/3/02

Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

August 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
8/13	Boat 5	Replaced grease fitting to rear drive bearing	4.00	$0.00	0.00	$0.00	1045205017
8/4	Engine 2	Adjusted pump packing	0.50	$0.00	0.00	$0.00	1045205017
8/5	Engine 2	Tightened screws on all compartment door hinges	0.50	$0.00	0.00	$0.00	1045205017
8/8	Engine 2	Brakes checked and adjusted, front end alignment done	2.50	$0.00	0.00	Invoice Due	1045205017
8/14	Engine 2	Rims painted, hubcaps and lug covers installed	3.00	$60.00	0.00	$0.00	1045205017
8/31	Engine 3	Repaired track and replaced hardware for passenger side cab door window	1.00	$0.00	1.50	$0.00	1045205017
8/21	Rescue 3	Rotated tires and checked brakes	0.00	$0.00	0.00	$0.00	1045205017
8/7	Truck 1	Lubricated rails for pump operator's platform	0.50	$0.00	0.00	$0.00	1045205017
8/8	Station 1	Replaced light cover in men's shower	1.00	Invoice Due	0.00	$0.00	1045205026
8/27	Station 1	Drain pipes for women's showers repaired	2.00	$0.00	0.00	$138.50	1045205026
8/8	Station 2	Replaced light cover in women's shower	1.00	Invoice Due	0.00	$0.00	1045205026
8/12	Station 2	Replaced nozzle on garden hose	0.00	$10.00	0.00	$0.00	1045205026
8/27	Station 2	Drain pipes for women's showers repaired	2.00	$0.00	0.00	$94.00	1045205026
8/31	Station 2	Repaired chain on recumbent exercise bicycle	0.50	$1.50	0.00	$0.00	1045205026
8/1	SCBA #1134	Rebuilt second stage regulator and tested unit	1.50	$30.00	0.00	$0.00	1045205027
8/1	SCBA #2117	Replaced main valve, lubricated trigger arm pin, adjusted diaphragm, and tested unit	1.00	$14.00	0.00	$0.00	1045205027
8/1	SCBA #462	Breathing regulator adjusted and tested	1.00	$0.00	0.00	$0.00	1045205027
8/19	SCBA #464	Conducted operation test	2.00	$0.00	0.00	$0.00	1045205027
		Totals	**24.00**	**$115.50**	**1.50**	**$232.50**	

Isle of Palms Fire Department
Personnel Report
August 2002

8/7/02 Explorers meeting at Station I.

8/7/02 Engineer Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

8/13/02 Chief Graham attended a meeting at the County Office Building in reference to Homeland Security. Grant money may become available for municipalities in the near future.

8/14/02 Volunteer meeting at Station I.

8/21/02 Explorers meeting at Station I.

8/21/02 Engineer Ciappa escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

8/21/02 Chief Graham attended the Charleston County Chiefs meeting held at the Emergency Operation Center.

8/21/02 Chief Graham attended a Firefighters mobilization committee meeting held in Columbia.

8/28/02 Volunteer meeting at Station I.

August Birthdays: Travis Dowdy and Bob Maibach.

Isle of Palms Public Works
Public Relations Report
August 2002

8/5/02	Engineer McGinnis helped jump-start citizens vehicle.
8/9/02	Chief Graham and Captain Nilsen assisted Mary Pringle with injured osprey on the Isle of Palms Connecter. After further investigation, it was determined the bird was okay.
8/11/02	Firefighters Rodden and Bacon checked blood pressure of a walk-in at Station II. There were no complications.
8/13/02	Truck I left for Wisconsin for paint and bodywork.
8/21/02	Captain Nilsen, Engineers Gervais and Morris fixed the boardwalk at the restrooms and sea-cabins on front beach after a walk-in at Station I, with a foot injury.
8/22/02	Chief Graham met with representatives of Wright & Padgett to discuss problem with fire stations I and II.
8/25/02	Lieutenant Braun, Engineers Riddle, Friend and Firefighter Dowdy assisted resident in removing water from a boat at Breech Inlet.
8/26/02	Engineers Wallace and Drawdy installed smoke detector in residence.

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
September 4, 2002

The regular meeting of the Public Works Committee was held on ~~August 12,~~ Sept. 4 2002, at 5:45 p.m., in the Public Works Building. Present were Chairman Marino, Councilmembers Miller and Bettelli, Director David Mobley, and Administrator Tucker. Also present was Councilwoman Hanbury and Mayor Sottile.

1. Approval of Prior Month's Minutes. Councilman Miller made a motion to approve the minutes from the August meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Monthly Department Report. Director Mobley reported on the department's operations for August 2002 (attached hereto) and answered questions of committee members. Mayor Sottile commended the Director for installing the new street sign poles to replace the old rusted ones and commented how nice they look.

3. Old Business. (A) Status of Sidewalk, Right-of-Way and Parking Lot from Waterway and 41st Avenue and into Marina. Chairman Marino noted that there are several potholes which have caused some bike accidents and the committee had begun discussing ways to solve the problem. Administrator Tucker said that Director Mobley was going to get a price from Charleston County Public Works for repairs and Director Mobley reported that someone will be on the island next week to look at the problems and discuss what needs to be done. This will remain on the agenda for next month's meeting.

(B) Nonpoint Source Pollution Report. Administrator Tucker referred to documentation distributed to committee members which states that the first phase of the project has been completed (memo and monitoring location map attached hereto). The second phase, which is the DNA typing to determine the source of fecal matter, will begin soon. The engineers have added two more monitoring stations in Wild Dunes but have not increased the project budget. She announced that the City's project will be monitored by EPA probably within the next three weeks and will provide a written report. Chairman Marino asked the Administrator to make sure that she is notified where the areas of high fecal count are so that the City could determine if there was a source that the City could improve.

(C) Status of Sign Pole Replacement. (See memo of locations where new poles were installed attached hereto.)

(D) Discussion of Tree Ordinance Amendment. Administrator Tucker referred to the attached Ordinance 2002-13 and revision chart and stated that this ordinance has had first reading. She said that the ordinance revisions were recommended by the Planning Commission because a significant live oak tree was removed for the location of a pool and there were many residents who complained. Chairman Marino expressed his concern that every tree left on this island should be protected and he thought this ordinance was not strict enough. He would like see the conditions for removal and replacement requirements for trees less than 8" in diameter strengthened. He stated that, under the provisions of the existing and proposed ordinances, a live oak tree takes approximately 10 years to reach the 8" size and noted that trees that were planted or sprouted after Hurricane Hugo could be cut down. He suggested that the size and number of replacement trees be increased or the requirement "if the density goes below 20 trees per acre" be deleted so that any removed tree of 8" in diameter must be replaced by a tree at least 4" in diameter.

Chairman Marino further recommended that the last sentence under Section 5-4-66(c) be deleted because it would be impossible for the City to determine that a new tree died due to the property owner's negligence. He recommended replacement of that sentence with language that if, at the end of one year, the tree has died, then it should be replaced by the nursery under its guarantee or replaced by the property owner at his own expense. Councilman Bettelli recommended that removal of the language "as a result of negligence of the owner" from the existing sentence would give the desired result. After discussion, it was agreed that this should be debated at Ways & Means before second reading is held.

(E) Discussion of 3rd Avenue Beach Access. Chairman Marino reported that he saw another car stuck in the sand at the parking area near 3rd Avenue. Administrator Tucker stated that the dune is so close to that area, any material laid to harden the surface would be covered back up as the dune continued to encroach. Chairman Marino recommended that the City post "no parking" in that area. Director Mobley said that he would have someone look at both sides of this area for recommendations.

Chairman Marino iterated that the remaining Temp Trail should be installed, if not at 3rd Avenue, then at one of the beach accesses instead of sitting in storage. Administrator Tucker stated that she felt that the 3rd Avenue access is a perfect candidate for a constructed walkover because there is an emerging dune system there which would be helped by a walkover instead of Temp Trial which would eventually be covered by the dunes. Chairman Marino expressed concern about the beach accesses and the effects of a storm using the accesses as a funnel for rushing water. He hoped that adoption of the Beach Management Plan would enable the City to obtain grant funding for more walkovers. Councilwoman Hanbury recalled she read that the Temp Trail should be removed prior to a hurricane.

(F) Report from Turtle Team - Dick Johnson. Mr. Johnson distributed a memorandum to committee members (copy attached) and stated that he met with Westy Westmoreland of SCE&G, one of their engineers and a representative from Holophane Sales (light manufacturer) earlier this date to discuss "turtle friendly" light fixtures. He gave an overview of their meeting and recommendations. He reported that the light manufacturer will provide two shields (at no cost to the City) that will be installed by SCE&G and those will be inspected and evaluated by the "turtle team" and Beach Advisory Committee.

4. New Business (A) Proposal from Bill Schupp Regarding On-Street Barrels. (See attached memo.) Administrator Tucker stated that Mr. Schupp was proposing to empty the yellow trash barrels from October 1 to April 1 at a cost of $250 per week. Upon discussion, committee members did not feel the need for this service because the department does not have a problem emptying the barrels during the winter on an as-needed basis.

(B) Discussion of Engineering on Dredging Project. Administrator Tucker noted that she had been asked to get some prices from engineering firms of their charges to evaluate the Marina sight to determine how much dredging was needed and to what depth and then to supervise, on the City's behalf, the City's part of the project. She is obtaining prices from General Engineering Labs and E.M. Seabrook, Jr., Inc., and will report back to Council.

(C) Discussion of Island on Hartnett Boulevard Between 35th and 37th Avenues - Request from Resident to Clean. Councilman Bettelli reported that this particular island has been cleared in the past. He was approached by a resident in that area who stated that, if the City did the initial clean-up of the island, her husband and other neighbors would keep it up. Director Mobley stated that his employees

clean the islands in Forest Trail after October 1st and he would instruct them to clean this particular island also.

5. Miscellaneous. (A) Report of Beach Monitoring Results to Clean Beaches Council. Administrator Tucker stated that the August monitoring results were received today and the results were all good. She stated that she has to make a quarterly report to the Clean Beaches Council on the ocean water sampling which she is in the process of assembling. Further the Clean Beaches Council will make a visit to the island in the spring for Blue Wave re-certification.

(B) Councilman Buckhannon stated that he was going to visit Savannah and would look at the multi-parking-space meters. Councilman Miller stated that he was also planning a future visit to Savannah and would look at them at that time.

(C) Councilman Bettelli mentioned that the street islands in the Forest Trail area need to be cleaned up. Director Mobley stated that the Department will take care of this.

(D) Administrator Tucker reported that she received notification from the CPW about damage to a water meter and asking the City to reimburse them. Chairman Marino stated that the CPW never gives the City any kind of break - we own the building and they do not pay us any rent; they charged over $2,200 to hook up the compactor in the parking lot; they want over $100,000 to do water & sewer work at the new Rec center; and the City has never asked them for a dime of rent. However, if we do ask them for rent, we will hurt our citizens because their water bills will go up. Administrator Tucker stated that the materials cost is a legitimate expense and the City might ask them to donate the labor. The meter boxes are quite expensive. Administrator Tucker will draft a response to the CPW concerning equipment damage.

(E) Set Date for Next Meeting - October 2, 2002, at 5:45 p.m., in the Public Works Department.

There being no further business to come before the committee, the meeting was adjourned at 6:55 pm.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
August 2002 Report
David D. Mobley, Jr. - Director

1. The department received 494 phone calls in the month of July. Nine (9) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Six (6) rollout carts/recycle bins were delivered. Twenty-Three (23) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four loads (13.09 tons) of C&D waste, sixteen garbage packer loads (35.54 tons) of limbs and leaves, thirty loads (106.68 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Four (4) scrap metal containers were transported to Charleston Scrap Metal. One forty (40) yard container of limbs was hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. The dumping bed has been switched from PW-10, 1994 Chevrolet, to PW-19 2002 F150. PW-11, the water truck, will be sold at auction as soon as the swap is finished.

5. Moore Drums delivered 50 yellow barrels. As soon as the Garden Club has painted the Palm trees, the new barrels will be placed into service.

6. A large walk-in refrigerator/cooler was collected and disposed of from the Taste of China restaurant.

7. With permission and approval from the Turtle Committee, Bev Ballow, President, the floodlight for the parking lot at Pavilion Blvd and Ocean Blvd has been installed

8. The 50 galvanized street sign poles have been installed throughout the Island, replacing those that were rusted and unsightly.

9. Joseph Washington, Assistant Director, now has an Isle of Palm cell phone, thanks for your help.

10. The Public Works employee of the month for August is Joseph Ancrum.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: September 4,2002

Subject: August 2002 Employee of the Month

I would like to nominate Joseph Ancrum for the August 2002 Department of Public Works Employee of the month. In the past month, employee Ancrum has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Ancrum consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Ancrum is an asset to the Isle of Palms Department of Public Works.

General Engineering
Memorandum

Date: August 23, 2002

To: Doug Fabel
South Carolina Department of Health and Environmental Control

From: Ross Nelson (ERN)
General Engineering

Copy: Linda Tucker
City of Isle of Palms

Subject: New Monitoring Locations
Non-Point Source Pollution Assessment Project
Isle of Palms, South Carolina

General Engineering has added two additional monitoring locations, labeled IOP-31 and IOP-32, within the Wild Dunes area of the Isle of Palms to the Non-Point Source Pollution Assessment Project currently being conducted for the City of Isle of Palms. These additional monitoring locations are based upon new stormwater drainage information submitted to General Engineering by Civil Site Environmental, Inc. on August 7, 2002. The locations are depicted on the attached drawing. The locations were initially sampled during the Monitoring Event No. 16 conducted on August 21, 2002.

The monitoring locations are located at the discharge point for two separate detention ponds that discharge stormwater into tributaries of Morgan Creek and Dewees Inlet. These detentions ponds receive run-off from a majority of the Wild Dunes area. Therefore, these additional monitoring locations will provide better data that will aid in assessing the quality of water currently being discharged from the area. In order to maintain consistency during the baseline monitoring phase, General Engineering will continue to monitor IOP-29 and IOP-30.

This change will not increase the overall budget of the project. Therefore, this memorandum does not include a request for additional funding for this project.

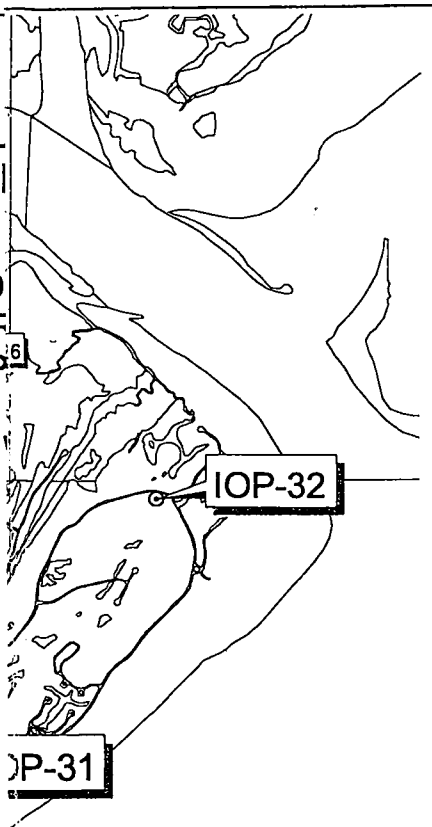
GENERAL ENGINEERING
PO Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
(843) 769-7378 • Fax (843) 769-7397

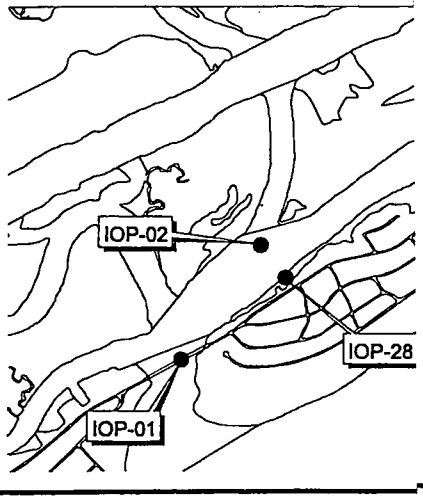
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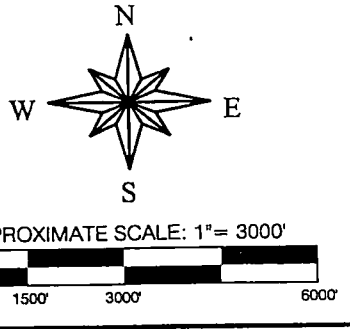
LEGEND

- NONPOINT SOU
  SURFACE WATI

NOTE: BASE MAP AND
ISLE OF PALMS WATEF
SOUTH CAROLINA DEP
AND ENVIRONMENTAL
EAST COOPER CLEAN







GENERAL ENGINEERING

A Division of General Engineering Laboratories, Inc.

ITORING LOCATION MAP

FIGURE
1

APPRV. BY: GRN

for Public works

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

TO : **Linda Tucker, City Administrator**

FROM : **David D. Mobley, Jr. , Public Works Director**

DATE : **August 26, 2002**

SUBJECT : **Street Sign Poles**

The following is a list of street sign poles that have been replaced:

2nd Ave and Palm Blvd	10th Ave and Palm Blvd	Palm court and Palm Blvd
3rd Ave and Palm Blvd	11th Ave and Palm Blvd	31st Ave and Palm Blvd
4th Ave and Palm Blvd	13th Ave and Palm Blvd	32nd Ave and Palm Blvd
5th Ave and Palm Blvd	23rd Ave and Palm Blvd	33rd Ave and Palm Blvd
6th Ave and Palm Blvd	25th Ave and Palm Blvd	36th Ave and Palm Blvd
7th Ave and Palm Blvd	26th Ave and Palm Blvd	42nd Ave and Palm Blvd
8th Ave and Palm Blvd	27th Ave and Palm Blvd	51st Ave and Palm Blvd
9th Ave and Palm Blvd	28th Ave and Palm Blvd	52nd Ave and Palm Blvd

53rd Ave and Palm Blvd	21st Ave and Waterway Blvd
3rd Ave and Carolina Blvd	22nd Ave and Waterway Blvd
5th Ave and Carolina Blvd	26th Ave and Waterway Blvd
8th Ave and Carolina Blvd	27th Ave and Waterway Blvd
9th Ave and Carolina Blvd	29th Ave and Waterway Blvd
4th Ave and Charleston Blvd	30th Ave and Waterway Blvd
5th Ave and Ocean Blvd	31st Ave and Waterway Blvd
9th Ave and Ocean Blvd	Shady Lane and Waterway Blvd

Timber Ln and Waterway Blvd	30th Ave and Cameron Blvd
Duck Ln and Waterway Blvd	32nd Ave and Cameron Blvd
Forest Trail Court	33rd Ave and Cameron Blvd

Forest Trail and 41st Ave
24th Ave and Cameron Blvd
25th Ave and Cameron Blvd
26th Ave and Cameron Blvd
27th Ave and Cameron Blvd
30th Ave and Skinner Blvd
36th Ave and Cameron Blvd
22nd Ave and Hartnett Blvd
27th Ave and Hartnett Blvd
28th Ave and Hartnett Blvd
Skinner Blvd and Chapman Ave

ORDINANCE 2002-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (9) is hereby amended in its entirety to read as follows:

"(9) Diameter at breast height (DBH). The diameter of a Tree trunk or trunks, measured in inches, at four and one-half (4½') feet above the existing grade of the property. If a Tree has a multi-trunk split above grade, the DBH is deemed to be the sum of all trunks of the Tree measured in inches, at four and one-half (4 ½') feet above the existing grade of the property."

SECTION 2. That Section 5-4-2 is hereby amended by adding the following definitions and inserting them in their proper places alphabetically, re-numbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

A. " Historic Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 16 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 24 inches or greater."

B. "Significant Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 12 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 16 inches or greater."

SECTION 3. That Section 5-4-2 (36) is hereby amended in its entirety to read as follows, re-numbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

"Tree. Any woody plant which has a diameter breast height of eight (8") inches or more, excluding pine trees"

SECTION 4. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Trimming, cutting or removal of Historic Trees.

(a) Historic Trees may be trimmed, cut or removed only under the following circumstances:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) upon the owner proving that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this Subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the Zoning Administrator.

Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the Zoning Administrator shall confirm in writing that one or more of the circumstances enumerated herein above exists.

(b) The permit for cutting or removal of a Historic Tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed Historic Tree shall be replaced with two or more Trees of the same or similar species. Each replacement Tree shall have a minimum DBH of four (4") inches and meet the requirements of Section 5-4-66; such replacement Trees shall be deemed to be only one Tree for purposes of complying with the density requirements established in this Article; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the Zoning Administrator."

SECTION 5. That new Section 5-4-65 is hereby adopted and existing Section 5-4-65 and all subsequent Sections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered Sections being changed accordingly, provided, however, that existing Section 5-4-65 shall be re-numbered as Section 5-4-68 and existing Sections 5-4-66 and 5-4-67 shall retain the same Section numbers.

" Sec. 5-4-65 Cutting, trimming or removal of Significant Trees.

(a) Significant Trees may be trimmed, cut or removed only under the following circumstances:

(1) upon the owner proving that trimming, cutting, or removal of a Significant Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each significant Tree proposed for trimming, cutting, or removal.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) upon proof by the owner that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63.

(b) Each Significant Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement."

SECTION 6. That Section 5-4-66 is hereby amended in its entirety to read as follows:

"Sec. 5-4-66 Standards for Tree planting and replacement.

(a) Pursuant to permit. Each Tree planted or replaced pursuant to a Tree Permit in accordance with the requirements of this Article shall have a minimum size of four (4") inches caliper and twelve (12') feet in height at the time of planting and be the same species or a similar species to the Tree being replaced. Palm Trees shall not be permitted as replacements for canopy Trees.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s) being replaced as is commercially available within the state.

(c) All replacement Trees shall be vigorous, well shaped, branched and foliated. The owner of the property shall be responsible for maintaining all remaining and replacement Trees. The Zoning Administrator shall have the right to inspect any replacement Tree for one (1) year after planting to insure that it is surviving in healthy condition. A replacement Tree found to be dead or in a declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the Zoning Administrator, who shall then have the right to reinspect such Tree for one (1) year thereafter.

(d) In situations where Tree replacement on the same property is impossible or undesirable, an owner shall donate a Tree or Trees as provided for in this Article to the City to be planted on such public property as City Council shall direct"

SECTION 7. That Section 5-4-67 is hereby amended in its entirety to read as follows:

"Sec. 5-4-67 Penalties for unlawful removal of Trees.

Any person who violates any provision of this Article shall be subject to the following fines and restrictions:

(1) Violation of this Article shall be deemed to be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this Code. Each day that a violation of this Article continues shall constitute a separate and distinct offense.

(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(2). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit or building permit, a certificate of occupancy pursuant to section 5-4-101 of this Code shall not be issued until such violation has been remedied and Trees are planted or replaced, pursuant to the requirements of Section 5-4-66, as necessary to meet the requirements of this Article. The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 8. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 9. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 10. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

Tree Ordinar

Species & Size of Tree	Replacement Required	Replacement # & Size Required
Any species, Less than	No	N/A
Any species, between 8	If tree density goes below 20 per acre	Yes
Any species, larger tha	yes	Yes

Any species, less than	No	N/A
Live Oak between 8" Any species between	If tree density goes Below 20 per acre	1; 4"
Live Oak between 12 Any species between	Yes	1; 4"
Live Oak 16" or large Any species 24" or la	Yes	4"; sum of replacement trees to equal ½ DBH of original tree

To: John Marino, Public Works Committee Chairman
From: Dick Johnson, Beach Advisory Committee

cc:David Mobley, Director
Marty Bettelli
Bob Miller
Mike Sottile
Linda Tucker, City Administrator
Beach Advisory Committee
Sept. 4, 2002

Subject: Shepherds Crook Lights

On 9/4/02 I met with "Westy" Westmoreland, local SCE&G representative, Richard Sprowls, Materials, Equipment and Standards Engineer of SCE&G and Mark Lybrand, Holophane Sales representative. The meeting was a follow up to the several telephone conversations I had had with each individual

The discussion centered on preventing the Shepherds Crook lights from negatively impacting turtle nesting and hatching.

(For clarification, the term Shepherd Crook refers to the pole on which the fixture is mounted. The fixture itself is Hallbrook Series Luminaire Dwg. US-1129. A copy of the drawing and specifications is attached.)

The fixture contains a High Pressure Sodium ballast that is highly disruptive to turtles per the Florida Marine Research Institute.

Possible preventive measures discussed and rejected were:

Replace the High Pressure Sodium ballast with non disruptive Low Pressure Sodium.
The fixtures will not accept the Low Pressure ballast.

Replace the lens encasing the ballast with a filtering lens that eliminates the low frequency light waves that are disruptive to turtles.
Such lens are not commercially available in street light configurations.

I submitted a sketch of a 360o reflector extension that would prevent the light source from being seen on the beach.

Mark Lybrand advised that Holophane had a 180o stainless steel, painted shield that would accomplish the same purpose while maintaining peripheral illumination away from the beach. See attached sketch of the relative light footprints.

It was agreed that Holophane would supply two shields to "Westy" who would install them. He will advise me when they are in place so interested parties can inspect and evaluate them.

There is or was an experimental "Acorn" light between 56th and 57th street that is also disruptive to turtles. SCE&G is prepared to remove that and replace it with the 4 sided ornamental light with the beach side blocked.

We also sought to determine how a fixture was installed that was supposed to be "turtle friendly" but if fact was not so.

As I understand it, SCE&G was replacing the overhead power lines on the streets from 41st to 46th with underground because maintenance problems associated with the salt environment. They also wanted to replace the 4 sided ornamental fixtures for the same reason.

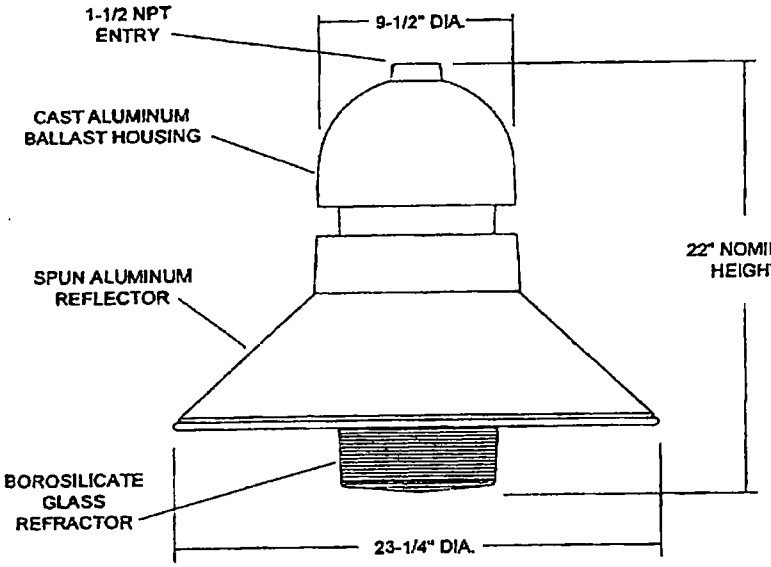
In discussions with the city it was suggested that the lights in the parking lot at the Food Lion off Long Point Rd. be considered. The "turtle people" checked these out and felt they would be OK if they were full cutoff.
The "turtle people" consulted with Laura Blakely-Orr of SCE&G. In an E-mail of 4/16/2001 she advised that "The Shepherd Staff type light fixtures available through several manufactures) are definitely more turtle friendly than the acorns and cobra heads. That style fixture is available in a full cut-off so the bulb will not be visible below the fixture."
With this information it was felt the Shepherds Crook lights were acceptable.

In checking with the Illuminting Engineers Society of North America, the standards setting body, it turns out that cut-off refers to vertical light only. A full cut-off fixture projects light no more than 2o above horizontal. The US-1129 is not a cut-off light, but even if it were it would still be visible from the beach.

It appears that there were some miscommunications and misunderstandings among those involved.

Hallbrook™ Series Luminaire

Maximum weight - 31 lbs
Maximum effective projected area - 1.2 sq. ft.



ORDERING INFORMATION

HLBK 050HP 12 B A

BALLAST TYPE (MOGUL BASE)
050HP = 50W HPS
070HP = 70W HPS
100HP = 100W HPS
15AHP = 150W 55V HPS
175MH = 175W MH
100MV = 100W MV
175MV = 175W MV

VOLTAGE
12 = 120 VOLT
20 = 208 VOLT
24 = 240 VOLT
27 = 277 VOLT
48 = 480 VOLT
MT = 120/208/ 240/277 VOLT

COLOR
B = BLACK
Z = BRONZE
N = DARK GREEN
A = AS SPEC.

OPTICS
A = ASYMMETRIC GLASS RERACTOR
M = SYMMETRIC GLASS REFRACTOR

BALLAST TYPE (MEDIUM BASE)
35DHP = 35W HPS (120V ONLY)
50DHP = 50W HPS
70DHP = 70W HPS
100HP = 100W HPS
150HP = 150W 55V HPS
700MH = 70W MH (NOT AVAIL. W/ 480V)
100MH = 100W MH (NOT AVAIL. W/ 480V)
17DMH = 175W MH

OPTIONS
PS = PROTECTED STARTER (HPS UNITS ONLY)
PR = BUTTON STYLE PHOTOCONTROL IN BALLAST HOUSING (480 VOLT NOT AVAILABLE).

Specifications

GENERAL DESCRIPTION
The luminaire consists of a prismatic glass optical assembly shielded by a flared cut-off reflector and a t mounted cast aluminum ballast assembly with a circumferential 1-1/2 inch reveal.

OPTICAL ASSEMBLY
The optical assembly consists of a thermal resistant annealed borosilicate glass refractor mechanically he in a formed aluminum door frame. The door frame is attached to the flared reflector assembly with three stainless steel screws. Three keyhole slots in the doo frame and an internal safety cable allow easy remova for re-lamping. Light from a vertical lamp is distributed by precisely molded refracting prisms to maximize utilization, uniformity and luminaire spacing. Two unique refractors are available for symmetrical or asymmetric distribution.

BALLAST ASSEMBLY
The ballast housing, cast of 356 copper free aluminun alloy, has a smooth domed contour and a 1-1/2 inch circumferential reveal. This housing has an integrally 1-1/2 inch NPT threaded entry with stainless steel set screw. A terminal block is provided with a quick disconnect receptacle. The unitized ballast assembly, containing the ballast and other electrical components plugs into the quick disconnect receptacle. The ballas plate is keyholed for ease of installation into the ballas housing. A nickel plated lamp grip socket of street lighting grade with a glazed porcelain body and the center contact backed by a coiled spring, is positioned mechanically to the ballast plate, placing the lamp at the light center of the prismatic glass refractor.

BALLASTS
(Refer to the Ballast Handbook for specific operating characteristics)

35 - 100 watt 120 volt High Pressure Sodium (HPS) ballasts are High Power Factor Reactor type. All other HPS ballasts are High Power Factor Autotransformer type.

175 watt Metal Halide (MH) ballasts are Peak Lead Autotransformer type. 70 and 100 watt MH units are available only with High Power Factor High Reactance type ballasts.

All Mercury Vapor (MV) ballasts are High Power Factor Constant Wattage Autotransformer (CWA) type.

FINISH
The luminaire is finished with polyester powder paint applied after a seven stage pretreatment process to insure maximum durability.

UNIQUE SOLUTIONS ORDER NO:

TYPE:

DRAWING NO: US-1129

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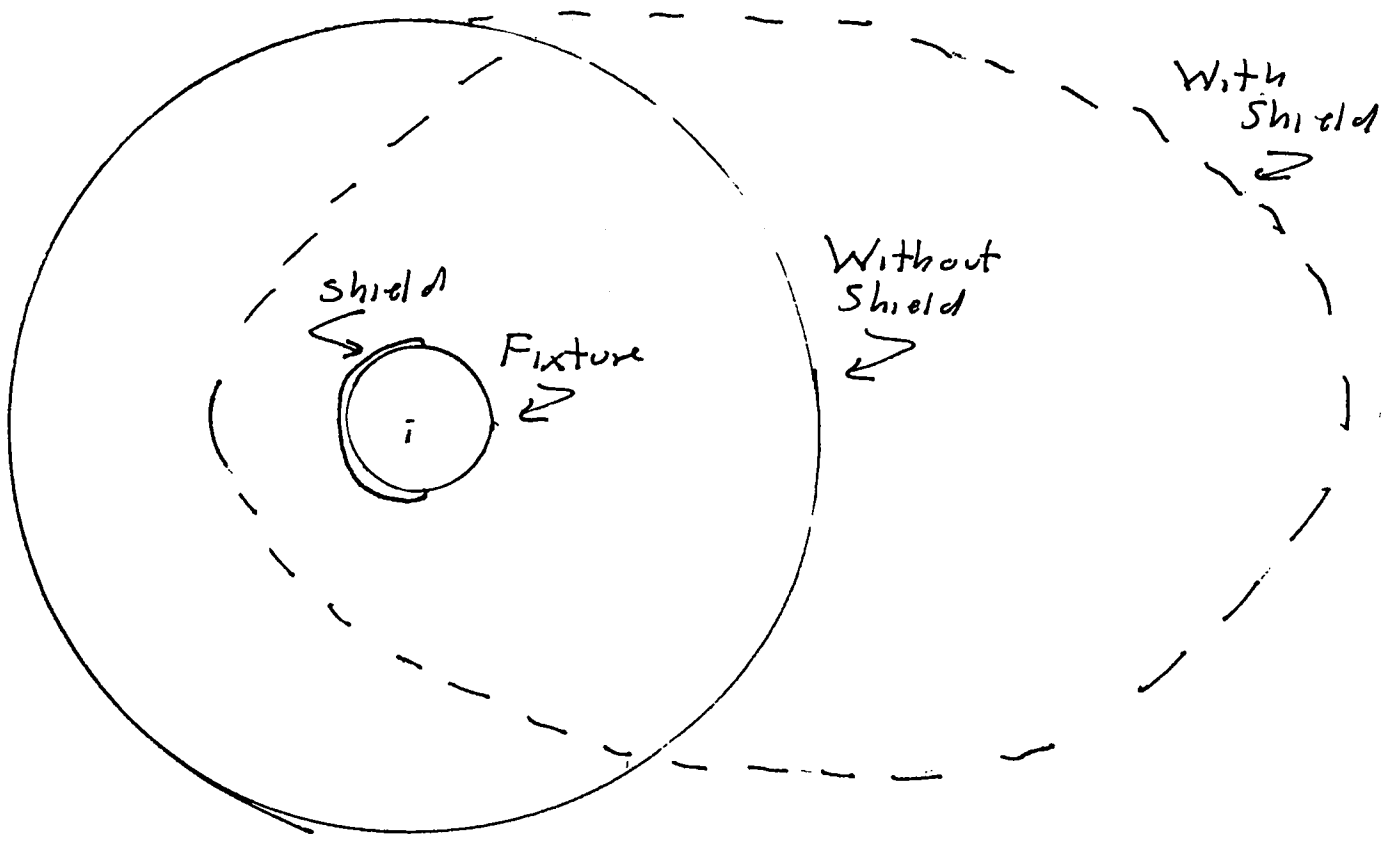
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UNIQUE SOLUTIONS
A DIVISION OF HOLOPHANE
515 MCKINLEY AVENUE
NEWARK, OHIO 43055

SCALE: NONE
DRAWN: RAF
APP'D:
DATE: 06-30-97

Aug 14 02 02:00p R. Mark Lybrand

LIGHT FOOTPRINT



R.E Johnson 9/4/02

Post Office Box 451
Isle of Palms, SC 29451-0451
20 August 2002

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451

I, William F. Schupp, make the following proposal for cleaning all barrels on:

- Ocean Boulevard
- Palm Boulevard
- the beach

I would empty said barrels once a week from 1 October to 1 April for $250 a week.

This would mean:

- Not putting a city truck on the beach
- Eliminating the need for two workers on the beach
- Running my equipment over the winter
- Cleaning barrels weekly thus not letting water and trash remain in barrels

Yours truly,

William F Schupp
William F. Schupp

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
September 3, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on August 6, 2002, at 5:45 p.m. in City Hall. Present were Chairman Buckhannon, Committee Members Abele and Rice, City Administrator Tucker, Recreation Director Page, as well as Mayor Sottile, Councilmembers Miller, Bettelli, Taylor and Hanbury.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the minutes from the August meeting as presented; Councilman Abele seconded; motion passed unanimously.

2. Recreation Department Report. Director Norma Jean Page discussed the monthly report for August (attached hereto) as well as upcoming events in September and she answered questions of committee members. Highlights are:

- Co-Ed Softball has been rescheduled because of the weather and wet fields. It has been reduced to a single elimination program and will begin on September 9th.
- Registration has begun for Youth Soccer, ages 5-12, and games will begin on October 14th.
- There were 25 teams that participated in the Half Rubber Tournament on August 24th .
- The Isle of Palms Beach Run is on September 28th.
- The American Red Cross Babysitting Course that was postponed will be held on September 7th and there are 10 persons registered to attend.
- Middle School dances begin again on Friday, September 6th.
- Southeastern Therapy Animal Resources will conduct a workshop on September 16th for dog owners to learn how to make their dogs a "therapy dog."

3. Old Business. Further Development Recreation Center Options and Funding Scenarios. Chairman Buckhannon stated that, per the Ways & Means Committee meeting, a decision needs to be made as to (a) whether or not to build a new Recreation Center; (b) which version to build, and (c) how to pay for it. He stated that he felt the City does need an improved department and felt that the "preferred option" is the one to build minus the baseball field and press box. Further, if, during the building process, there may be some funds left over, more items could be added at that time.

Councilwoman Rice agreed but felt that the voters should be given the option to keep the baseball field and press box in the plans and choose either the $3 million project or the $4 million project.

Administrator Tucker referred to the attached cost sheets and explained that the "Comparison of Option Costs" is based on a number of assumptions which could be altered if any of the conditions change. She pointed out that on the third page the $92 million figure came from the auditor's office and contains real, personal and motor vehicle taxes with a 15% across-the-board (ATB) cap and the $107 million figure represents the same without the cap based on owner-occupied and non-owner-occupied property. She iterated that the value of the mil could change and the data is only as good as the data provided today. Charleston County will provide the City with final numbers before the millage rate is set. Further, she explained that the second sheet is an analysis of how the figures were computed for the size of the bond

issue. She also noted that the figure for bond issue costs is higher than quoted by the bond attorneys and may be significantly lower. Debt service has been split 60%/40% between the General Fund and State/Municipal Accommodations Tax Funds. Councilman Abele commended the City Administrator, Treasurer and Recreation Director for preparing a super cost analysis and there followed discussion of choices to be made. The Administrator was asked to find out from the City Attorney if it would be possible to offer options to the voters of a referendum.

Councilman Abele made a motion to recommend to Ways & Means approval of the "preferred option" without the ballfields and press box; Councilwoman Rice seconded. Upon discussion, Administrator Tucker and Councilman Abele noted that this option does include changing the facade of the existing Recreation Building to match the new construction. After discussion, motion passed unanimously.

Councilman Abele questioned two parts of the proposed plans: (1) concrete walks at $121,000 - Councilwoman Rice stated that part of the walkways will be designated so that exercisers can measure how far they have gone. Director Page stated that there will be walkways from the parking lots, to the playground area, to the preschool area, into the new building, beside the existing building into the back parking area, and all around the grounds so that children, strollers and wheelchairs will have easy access to everything. More information will be obtained from LS3P as to the type of sidewalks and whether they are decorative, etc.

(2) The 1400 square-foot lobby for $125,000 with sitting room. Councilman Abele felt that this was a lot of money for an empty lobby which will have to be illuminated, heated and cooled. Director Page explained that the lobby was designed large in order to incorporate the entrance doors to the existing gym and into the new building. Councilwoman Rice stated that the lobby could be used for people to register for events, such as the Blues Festival, and for children to safely wait for their rides out of the weather and such, and she felt it would be used all the time. Director Page stated that she had requested that there only be one main entrance to the facilities, mainly for security reasons, and one of her goals was to accommodate classes and still have a place for children to hang out. This common area accomplishes that purpose and helps control traffic into and out of the other areas.

Chairman Buckhannon expressed his concern that these questions are coming up now, after the plans were approved by the Committee to be forwarded to Ways & Means. Also, he stated that if anyone had specific questions, he wished that they had contacted him before the meeting so that he might be able to answer the questions or be prepared to answer them at the meeting.

Administrator Tucker suggested that if the doors to the existing gym were moved down, then the lobby could be reduced somewhat and still maintain the architectural integrity of the design. This would have to be discussed with LS3P. She further stated that the Mount Pleasant facility in Dunes West and the one on Egypt Road both have a common area of similar size, and these areas are used for many types of registration activities. Further, she said that after a dance the children could wait for their rides in the lobby, be out of the gym so the staff can proceed to clean up, and the children would be out of the weather. Similarly, the lobby would be an area where people could wait while the classrooms are being readied.

Mayor Sottile expressed concerns about parking at the rear of the facility and coming off the cul-de-sac which might interfere with residents who live behind the department. Director Page stated that LS3P told her that the City is required to put up a fence at the back of the property to meet the current building ordinances and she pointed out the privacy fence on the drawing which should help shield the residents who live at the cul-de-sac. She further stated that cars are parked on the grass in that area now, and this parking area will be used primarily for employees with some overflow if necessary. Councilwoman Rice pointed out that the City codes require a large number of parking spaces per the size and use of the buildings. Councilman Abele suggested that parking at the rear of the building might be accessed from the City's property and Director Page will see if this could be done.

Councilwoman Hanbury began discussion of the $75,000 for landscaping thinking it high. Director Page stated that the fencing is also included in that figure which would be constructed from 27th to 28th Avenues.

Chairman Buckhannon reminded everyone that most of the designs were done as the result of input from residents in several community workshops, and the lobby is one of those items to help keep the children out of the parking lots after dances, etc.

Councilwoman Hanbury stated that the Recreation grounds are prone to have drainage and flooding problems and asked what effect all the new paving would have on that issue. Administrator Tucker noted that the new facility is being constructed under the City's new building codes which include buffers, drainage improvements, etc. Councilwoman Hanbury then expressed great concern about the lobby having a glass frontage while being on a barrier island that has periodic hurricanes. The glass frontage on the lobby was designed with flooding in mind, and she will ask the designers about hurricane protection. Administrator Tucker felt that most of the questions being asked can be explained by the designers. Councilwoman Rice stated that one of the things discussed at a workshop was the fact that the current building has no natural light, and the classrooms and lobby have been designed to bring in natural sunlight.

Councilwoman Hanbury began discussion of the number of families who live on the island who use the Recreation facilities stating that she has received questions about whether the City is building a new facility for residents or for non-residents. Director Page stated that she felt comfortable estimating at least 1,000 families who participate taking into consideration all of the different activities. She further noted that ball teams are almost exclusively Isle of Palms people, with a few Sullivan's Island people, because the City's teams play in the same leagues as Mount Pleasant teams. Director Page will compile some data. Councilman Abele stated that he felt that the City would not be able to afford a new Recreation Center, or even have all the programs that are provided now, *if* all activities were limited to residents, and he felt that the City needs non-resident fees to be able to have these activities, instructors, etc. Director Page stated that most non-resident people participate in adult leagues and most youth programs are all island children.

4. New Business. Future Operational Expenses. Administrator Tucker reported that she and Director Page are in the process of assembling information, such as insurance expenses, utility expenses, etc., and the Treasurer will be projecting these costs. Councilwoman Rice asked if the Isle of Palms Water & Sewer Commission had been contacted about negotiating their fees and Administrator Tucker stated that they may come to the City and make an offer, but if she contacts them, she felt that they

would decline. Director Page stated that LS3P does have a civil engineer on board who will help project the costs.

Councilman Abele began discussion of the need for furniture and equipment for the new rooms and asked about projecting these expenses. Director Page stated that most of the rooms will be filled with existing equipment and she does not think there would be much expense. She will prepare an estimate of items that may be needed but felt that most costs would fall into operating budgets. There is also approximately $40,000 in the building fund that could be used for furnishings.

Councilman Miller asked the Director to also project the possible need for additional employees in the future. Chairman Buckhannon iterated that everyone now is using existing space that overlaps and the new facility will spread them out. Director Page does not anticipate the need for additional employees as space is being created for existing classes. She stated that she also plans to place more clean-up responsibility on the instructors so the maintenance people can take care of the rest.

5. Miscellaneous. (1) Councilwoman Rice announced the date of the Isle of Palms Connector Run to be Saturday, October 5th at 8:00 a.m. The event will be a fund-raiser to help prevent child abuse.

(2) Councilwoman Rice announced that Sullivan's Island Elementary School is having a surf fishing tournament on Saturday, September 28th from 8:00 a.m. to 2:00 p.m.

(3) Councilwoman Rice reported that she received a complaint regarding holding the babysitting class on the same day as Rosh Hashana. Director Page stated that this class is almost full and that there will be another class scheduled soon.

(4) Set Date for Next Meeting - October 1, 2002 at 7:00 pm.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:10p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
August 2002

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor

August Athletic Report

Adult CO-ED Softball:
The CO-Ed Softball league concluded their season on August 22, 2002. Holiday Inn, coached by Chief Ann Graham, finished in first place with an 8-1 record. Jaycees finished in second place with a 6-2-1 record. The post-season tournament is set to begin on September 3, 2002. The tournament will run Monday through Thursday with the championship on September 12th. This league has been very competitive with five teams within one game of second place.

Youth Soccer:
Youth soccer registration is in full swing until September 6, 2002. There is a $30 fee for Isle of Palms Residents and a $35 fee for non-residents. The dates and times for games in each age group are as follows:
5/6 year olds – Mondays and Wednesdays @ 5:30 and 6:30pm
7/8 year olds – Tuesdays and Wednesdays @ 5:30 and 6:30pm
9-12 year olds - Mondays and Thursdays @ 5:30 and 6:30pm

All games are set to begin on October 14, 2002. Coaches and sponsors are always needed and appreciated.

Men's Fall Softball:
Registration for Fall Softball will end on August 30, 2002. There is a captains' meeting on September 4th at 6:00pm to discuss the details for the upcoming season. Games will be played on Monday and Wednesday nights at 6:30, 7:45 and 9:00pm.

Men's Flag Football:
Registration for Flag Football will conclude on August 30, 2002. There is a captains' meeting on September 3rd at 6:00pm. Games will be played on Sunday afternoons starting September 15th.

Half Rubber Tournament:
The Half Rubber Tournament took place on Saturday, August 24, 2002. This double elimination tournament consisted of twenty-five (25) teams from all over the Lowcountry as well as parts of Georgia. First round games started at 9:00 am with the championship game concluding around 9:00 pm under the lights. Bull and Finch, from West Ashley, defeated the South Georgia Boys, from Hinesville, 2-0 in the finals. Wally Gators 1, also from West Ashley, came in third place. The tournament was very competitive and exciting. This sport is becoming more and more popular and may require a two day tournament in 2003. More teams participated this year than in 2001. The Recreation Department Staff would like to thank the Accommodations Tax Committee and Holiday Inn Express for their help in sponsoring this tournament.

T.J. Rostin
Assistant Director

Upcoming Dates

September	3	Flag football Captains' meeting at 6:00 pm
September	4	Fall Softball Captains' meeting at 6:00 pm
September	6	Final day to register for Youth Soccer
September	8-11	SCRPA State Conference in Greenville, SC
September	28	Isle of Palms Beach Run

AUGUST ACTIVITIES AND SPECIAL EVENTS

Babysitting Course
The babysitting course, scheduled for August 10th, was postponed due to the inability of the American Red Cross to secure an instructor. This class has been rescheduled to September 7th and will be held at City Hall from 9:00am – 5:00pm.

American Red Cross Blood Drive
The blood drive was held on Monday, August 12th from 3:00-8:00pm at the IOP Recreation Department. The goal for donations was exceeded, with the total of thirty-five (35) pints accepted.

Gymnastics
The summer session of gymnastics ended on Friday, August 9th. An average of ten (10) children participated in this first summer that gymnastics has been offered.
The first session of Fall classes will begin on Friday, September 6th and run through October 4th.

Aerobics
The aerobics classes have been going strong with an average of eight (8) participants each day. A new six (6) week session of morning classes will begin on August 26th. Morning classes are held on Mondays, Wednesdays and Fridays from 8:00-9:00am.
A new evening aerobics class is offered on Tuesday and Thursday evenings beginning Tuesday, August 27th from 6:15 - 7:15pm.

Dog Obedience
Twelve (12) dogs and their owners successfully passed and graduated from the July 8th - August 19th session. The next seven (7) week session will begin on Monday, August 26th. Twenty (20) dog owners have signed up.

Keenager's
The first 2002-03 Keenager's luncheon is scheduled for Wednesday, September 4th at the IOP Recreation Department. The Recreation Department will provide a barbecue dinner catered by Sticky Fingers. Ice cream will be served while the seniors participate in an afternoon of Bingo.

The September Lunch Bunch will meet at Benito's Restaurant on Wednesday, September 11th at 11:30am.

The Keenager's will travel to Mepkin Abbey in Moncks Corner for their monthly field trip on September 18th.

Tiny Tots/Preschool
The Tiny Tots and Preschool classes will welcome new students and parents at an Open House on Wednesday, August 28th at 9:00am. Classes begin on Tuesday, September 3rd.

IOP Middle School Dance
The first IOP Middle School Dance will be held Friday, September 6th from 7:00-10:00pm. All 6th, 7th and 8th graders are welcome. The Middle School students are required to sign in at the door and pay a $3.00 admission fee. Refreshments are available at the concession stand.
Middle School dances are held the first Friday of every month, from September to May.

Mommy & Me
Mommy & Me will be held on Wednesdays from 9:30 - 11:00am., except the first Wednesday of the month, due to the Keenager's monthly meetings. The first gathering will begin on Wednesday, September 11th. This is a free program, open to mothers and their children under 3 years old.

Scrapbooking Workshop
The next Scrapbooking Workshop will be held Monday, September 17th from 7:00-9:00pm. Participants are encouraged to pre-register. Walk-ins are welcome.

Therapeutic Dog Training
Southeastern Therapy Animal Resources, Inc. will conduct a workshop on Saturday, September 28th from 1:00 - 5:00pm at the Recreation Department. Participants will learn techniques and methods on how to make their dogs a therapy dog.

Laura Togami

UPCOMING EVENTS & ACTIVITIES

September

4	Keenager's Luncheon IOP Recreation Center 12:00 noon
6	IOP Middle School Dance IOP Recreation Center 7-10pm
7	Babysitting Course City Hall 9-5pm
11	Lunch Bunch Benito's 11:30am
17	Scrapbooking Workshop IOP Recreation Center 7-9pm
18	Keenager's Trip to Mepkin Abbey

Meetings Attended:

August	**6**	Bill Casey and City Administrator Linda Tucker Recreation Committee Personnel Committee
	12	50th Anniversary Committee LS3P, Warren Pruitt, Mark Clancy and City Administrator Linda Tucker
	13	Southern District Recreation Meeting
	14	Accommodations Tax Committee
	15	LS3P Councilman Bob Abele and City Administrator Linda Tucker
	20	Department Head Safety Meeting Lowcountry Senior Games Committee - Laura Togami and Karrie Ferrell Ways & Means Committee
	26	Joe Arluckas - Basketball Clinic possibilities Barry Jones, Musco Lighting
	27	Public Hearing City Council Meeting
	28	SCAP Meeting - T.J. Rostin

Parks & Grounds Maintenance
Monthly Report
August 2002

Recreation Building:

Scrubbed gym floor
Cleaned gym walls after summer camp
Constructed storage shelves for preschool closet
Moved overhead lighting in preschool closet
Constructed coat hook bar for tiny tots
Replaced the door stop on the door at the restroom entrance
Major maintenance on the garage door to the maintenance shed
Replaced air filters on HVAC units
Setup for aerobics

Recreation Grounds:

Spread 9 cubic yards of hardwood mulch around recreation grounds (trees)
Applied two applications of roundup on park grounds
Treated for fire ants on park grounds
Washed the picnic shelter tables and floor
Regular grounds maintenance

Tennis Courts:

Weekly trash removal
Repaired wind screens
Blew and cleaned tennis courts weekly and as needed

Basketball courts:

Blew courts as needed

Soccer Field:

Aerated soccer field
Fertilized field (250 lbs of 19-4-9) polycoat for slow release fertilization
Top-dressed worn areas from the half rubber tournament
Regular grounds maintenance including mowing 3 times per week

Softball/Baseball:

Rebuilt home plate and batters' box on the softball field
Added 50 lbs of clay to pitchers' mound on the softball field

Moved all the clay from the pit and spread on the baseball infield trying to elevate surface to a playable level (@12 cubic yards)
Reset 1st and 2nd bases on softball field
Regular field maintenance for co-ed softball
Regular grounds maintenance (mowing 2 times per week)
Replaced scoreboard lights for softball scoreboard

Equipment:

Cleaned and serviced all equipment (no oil or filter changes needed)
New Hardee T55 Sprayer in service

City Landscaping:

Repaired an irrigation break at the front beach park
Several minor plumbing repairs at front beach
Checked the front beach restroom facilities daily
Cleared and cleaned the #5 shower head at front beach
Two yards of hardwood mulch delivered to Memory Park for the garden club
Cut back the bamboo from the connector entrance.
Applied two applications of roundup on city grounds
Applied Atrazine/Msma cocktail for pennywort and palms control in memory park
Replaced lights in City Hall administration office and hall
Regular maintenance and landscaping at City Hall, building dept, parks, and front beach

Special Event:

Assembled PV half rubber backstops
Sewed the half rubber netting and attached to the PVC framing
Setup soccer field and the multipurpose field for the half rubber tournament
Cleanup after the tournament including taking down backstops and storage

City of Isle of Palms
Recreation Department - Proposed Building Additions
Analysis of Project Cost and Debt Service Options

		Preferred Option	Preferred Option including Fields & Pbox/Conc/Rrms	Option A (L-shaped Config.)	Option A including Fields & Pbox/Conc/Rrms
Total Building Cost incl Gym façade (1,617,320 + 50,000)		1,667,320	1,667,320	1,567,320	1,567,320
Clearing and Grading		116,360	116,360	116,360	116,360
Site Paving		200,504	200,504	200,504	200,504
Landscaping		72,270	72,270	72,270	72,270
Field Reconfiguration and Pressbox/Concession Stand/Restrooms)			925,000		925,000
	Subtotal	2,056,454	2,981,454	1,956,454	2,881,454
20% General Conditions and Contingency		411,291	596,291	391,291	576,291
Utility and Permit Fees		163,240	217,634	163,240	217,634
11.4% Design Fees (Architect, Engineer, Etc.)		234,436	339,886	223,036	328,486
Bond Issue Costs (Legal Fees, etc. estimated based on Marina issue)		100,000	100,000	100,000	100,000
Total Size of Bond Issue		2,965,420	4,235,264	2,834,021	4,103,865
Total Annual Cost to Service Bond Debt at 4%		221,800	317,000	211,800	306,800
Total Annual Cost to Service Bond Debt at 5%		251,000	358,750	239,750	347,250
4% Interest Rate*	60% General Fund	133,080	190,200	127,080	184,080
4% Interest Rate*	40% State and/or Municipal Accommodations Tax	88,720	126,800	84,720	122,720
	Total	221,800	317,000	211,800	306,800
5% Interest Rate*	60% General Fund	150,600	215,250	143,850	208,350
5% Interest Rate*	40% State and/or Municipal Accommodations Tax	100,400	143,500	95,900	138,900
	Total	251,000	358,750	239,750	347,250

Cost Projection Comparison

4-Aug-02
LS3P Associates Ltd.
Project Number 1600-010980

Isle of Palms Recreation Center
Isle of Palms, SC

Original Project

ITEM DESCRIPTION	QTY. NO.	QTY. UNIT	MATERIAL UNIT	MATERIAL TOTAL	LABOR UNIT	LABOR TOTAL	ESTIMATE UNIT	ESTIMATE TOTAL
Clearing, Grading, Drainage and Utilities								
Selected Clearing	1	LS	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
Haul Off-Site	100	CY	0.00	0.00	10.00	1,000.00	10.00	1,000.00
Erosion and Sediment Control	1	LS	0.00	0.00	7,500.00	7,500.00	7,500.00	7,500.00
Construction Layout	1	LS	0.00	0.00	6,000.00	6,000.00	6,000.00	6,000.00
Stripping	2,000	CY	0.00	0.00	4.50	9,000.00	4.50	9,000.00
Rough Grading	3,500	CY	8.80	30,800.00	3.50	12,250.00	12.30	43,050.00
Fine Grading	4,700	SY	0.00	0.00	2.50	11,750.00	2.50	11,750.00
Storm Drainage	1	LS	0.00	0.00	40,000.00	40,000.00	40,000.00	40,000.00
Potable Water	1	LS	0.00	0.00	20,000.00	20,000.00	20,000.00	20,000.00
Sanitary Sewer	1	LS	0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00
Site Electrical	1	LS	0.00	0.00	50,000.00	50,000.00	50,000.00	50,000.00
Total Clearing, Grading, Drainage and Utilities								**223,300.00**
Site Paving								
Concrete Curbing	870	LF	5.00	4,350.00	5.00	4,350.00	10.00	8,700.00
Concrete Walks	45,080	SF	1.35	60,858.00	1.35	60,858.00	2.70	121,716.00
Asphalt Drive/Parking	43,805	SF	1.00	43,805.00	0.60	26,283.00	1.60	70,088.00
Total Site Paving								**200,504.00**
Park Elements								
Baseball	1	EA	0.00	0.00	200000.00	200,000.00	200,000.00	200,000.00
Softball	1	EA	0.00	0.00	200000.00	200,000.00	200,000.00	200,000.00
Tennis Courts	2	EA	0.00	0.00	45000.00	90,000.00	45,000.00	90,000.00
Basketball	2	EA	0.00	0.00	15000.00	30,000.00	15,000.00	30,000.00
Playground	1	EA	0.00	0.00	0.00	0.00	0.00	0.00
Tot Lot	1	EA	0.00	0.00	0.00	0.00	0.00	0.00
Shelters	2	EA	0.00	0.00	30000.00	60,000.00	30,000.00	60,000.00
Total Park Elements								**580,000.00**
Building Facilities								
Rec. Center (Classroom, Office)	14,105	SF	50.00	705,250.00	50.00	705,250.00	100.00	1,410,500.00
Rec Center Covered Porches	1,496	SF	22.50	33,660.00	22.50	33,660.00	45.00	67,320.00
Rec. Center Lobby	1,389	SF	45.00	62,505.00	45.00	62,505.00	90.00	125,010.00
New Gymnasium	9,093	SF	60.00	545,580.00	60.00	545,580.00	120.00	1,091,160.00
Baseball Pressbox	3,500	SF	75.00	262,500.00	75.00	262,500.00	150.00	525,000.00
Exist. Gym. Interior Renovation	10,000	SF	30.00	300,000.00	30.00	300,000.00	60.00	600,000.00
Exist. Gym. Façade Renovation	10,000	SF	2.50	25,000.00	2.50	25,000.00	5.00	50,000.00
Soccer Pressbox	1,500	SF	75.00	112,500.00	75.00	112,500.00	150.00	225,000.00
Total Building Facilities								**4,093,990.00**

Proposed Future Phase

NO.	UNIT	TOTAL
1	(3,000.00)	(3,000.00)
0	0.00	0.00
1	(5,000.00)	(5,000.00)
1	(3,000.00)	(3,000.00)
900	(4.50)	(4,050.00)
1,800	(12.30)	(22,140.00)
1,900	(2.50)	(4,750.00)
1	(10,000.00)	(10,000.00)
1	(10,000.00)	(10,000.00)
1	(15,000.00)	(15,000.00)
1	(30,000.00)	(30,000.00)
		(106,940.00)
		0.00
1	(200,000.00)	(200,000.00)
1	(200,000.00)	(200,000.00)
2	(45,000.00)	(90,000.00)
2	(15,000.00)	(30,000.00)
1	0.00	0.00
1	0.00	0.00
2	(30,000.00)	(60,000.00)
		(580,000.00)
6	100.00	600.00
0	45.00	0.00
1,389	10.00	13,890.00
9,093	(120.00)	(1,091,160.00)
3,500	(150.00)	(525,000.00)
10,000	(60.00)	(600,000.00)
10,000	(5.00)	(50,000.00)
1,500	(150.00)	(225,000.00)
		(2,476,670.00)

Proposed Phase One Project

NO.	UNIT	TOTAL
1	2,000.00	2,000.00
100	10.00	1,000.00
1	2,500.00	2,500.00
1	3,000.00	3,000.00
1,100	4.50	4,950.00
1,700	12.30	20,910.00
2,800	2.50	7,000.00
1	30,000.00	30,000.00
1	10,000.00	10,000.00
1	15,000.00	15,000.00
1	20,000.00	20,000.00
		116,360.00
870	10.00	8,700.00
45,080	2.70	121,716.00
43,805	1.60	70,088.00
		200,504.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
		0.00
14,111	100.00	1,411,100.00
1,496	45.00	67,320.00
1,389	100.00	138,900.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
0	0.00	0.00
		1,617,320.00

Site Furnishings													
Benches	30 EA	900	27,000.00	150.00	4,500.00	1,050.00	31,500.00	30	(1,050.00)	(31,500.00)	0	0.00	0.00
Trash Containers	20 EA	350	7,000.00	50.00	1,000.00	400.00	8,000.00	20	(400.00)	(8,000.00)	0	0.00	0.00
Bicycle Rack	6 EA	500	3,000.00	200.00	1,200.00	700.00	4,200.00	6	(700.00)	(4,200.00)	0	0.00	0.00
Total Site Furnishings							**43,700.00**			**(43,700.00)**			**0.00**
Landscape Planting													
Large Trees	40 EA	200.00	8,000.00	200.00	8,000.00	400.00	16,000.00	10	(400.00)	(4,000.00)	30	400.00	12,000.00
Flowering Trees	50 EA	150.00	7,500.00	150.00	7,500.00	300.00	15,000.00	20	(300.00)	(6,000.00)	30	300.00	9,000.00
Shrubs	500 EA	6.00	3,000.00	9.00	4,500.00	15.00	7,500.00	200	(15.00)	(3,000.00)	300	15.00	4,500.00
Ground Covers	7,500 EA	1.25	9,375.00	1.25	9,375.00	2.50	18,750.00	2,500	(2.50)	(6,250.00)	5,000	2.50	12,500.00
Grassing (Hydroseed)	69,197 SF	0.03	2,075.91	0.07	4,843.79	0.10	6,919.70	0	0.10	0.00	69,197	0.10	6,919.70
Grassing (Sod)	4,500 SF	0.15	675.00	0.25	1,125.00	0.40	1,800.00	0	0.40	0.00	4,500	0.40	1,800.00
Fine Grading/Topdress	50,000 SF	0.00	0.00	0.02	1,000.00	0.02	1,000.00	25,000	(0.02)	(500.00)	25,000	0.02	500.00
Mulch	200 BL	4.00	800.00	3.00	600.00	7.00	1,400.00	0	7.00	0.00	200	7.00	1,400.00
Irrigation	42,000 SF	0.25	10,500.00	0.15	6,300.00	0.40	16,800.00	17,000	(0.40)	(6,800.00)	25,000	0.40	10,000.00
Wood Fence	650 LF	0.00	0.00	21.00	13,650.00	21.00	13,650.00	0	21.00	0.00	650	21.00	13,650.00
Total Landscape Planting							**98,819.70**			**(26,550.00)**			**72,269.70**
Project Subtotal							5,240,313.70			(3,233,860.00)			2,006,453.70
General Conditions and Contingency (20%)							1,048,062.74			(646772.00)			**401,290.74**
Utility and Permit Fees							0.00			163,240.00			**163,240.00**
Design Fees (Architecture, Engineering, Geotech, Landscape, Survey)							0.00			228,735.72			**228,735.72**
Project Total							**6,288,376.44**			**(3,488,656.28)**			**2,799,720.16**

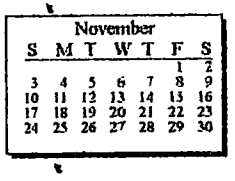
City of Isle of Palms
Recreation Department - Proposed Building Additions
Analysis of Project Cost and Debt Service Options

		Preferred Option	Preferred Option including Fields & Pbox/Conc/Rrms	Option A (L-shaped Config.)	Option A including Fields & Pbox/Conc/Rrms
Total Building Cost incl Gym façade (1,617,320 + 50,000)		1,667,320	1,667,320	1,567,320	1,567,320
Clearing and Grading		116,360	116,360	116,360	116,360
Site Paving		200,504	200,504	200,504	200,504
Landscaping		72,270	72,270	72,270	72,270
Field Reconfiguration and Pressbox/Concession Stand/Restrooms)			925,000		925,000
	Subtotal	2,056,454	2,981,454	1,956,454	2,881,454
20% General Conditions and Contingency		411,291	596,291	391,291	576,291
Utility and Permit Fees		163,240	217,634	163,240	217,634
11.4% Design Fees (Architect, Engineer, Etc.)		234,436	339,886	223,036	328,486
Bond Issue Costs (Legal Fees, etc. estimated based on Marina issue)		100,000	100,000	100,000	100,000
Total Size of Bond Issue		2,965,420	4,235,264	2,834,021	4,103,865
Total Annual Cost to Service Bond Debt at 4%		221,800	317,000	211,800	306,800
Total Annual Cost to Service Bond Debt at 5%		251,000	358,750	239,750	347,250
4% Interest Rate*	60% General Fund	133,080	190,200	127,080	184,080
4% Interest Rate*	40% State and/or Municipal Accommodations Tax	88,720	126,800	84,720	122,720
	Total	221,800	317,000	211,800	306,800
5% Interest Rate*	60% General Fund	150,600	215,250	143,850	208,350
5% Interest Rate*	40% State and/or Municipal Accommodations Tax	100,400	143,500	95,900	138,900
	Total	251,000	358,750	239,750	347,250

Site Furnishings													
Benches	30 EA	900	27,000.00	150.00	4,500.00	1,050.00	31,500.00	30	(1,050.00)	(31,500.00)	0	0.00	0.00
Trash Containers	20 EA	350	7,000.00	50.00	1,000.00	400.00	8,000.00	20	(400.00)	(8,000.00)	0	0.00	0.00
Bicycle Rack	6 EA	500	3,000.00	200.00	1,200.00	700.00	4,200.00	6	(700.00)	(4,200.00)	0	0.00	0.00
Total Site Furnishings							**43,700.00**			**(43,700.00)**			**0.00**
Landscape Planting													
Large Trees	40 EA	200.00	8,000.00	200.00	8,000.00	400.00	16,000.00	10	(400.00)	(4,000.00)	30	400.00	12,000.00
Flowering Trees	50 EA	150.00	7,500.00	150.00	7,500.00	300.00	15,000.00	20	(300.00)	(6,000.00)	30	300.00	9,000.00
Shrubs	500 EA	6.00	3,000.00	9.00	4,500.00	15.00	7,500.00	200	(15.00)	(3,000.00)	300	15.00	4,500.00
Ground Covers	7,500 EA	1.25	9,375.00	1.25	9,375.00	2.50	18,750.00	2,500	(2.50)	(6,250.00)	5,000	2.50	12,500.00
Grassing (Hydroseed)	69,197 SF	0.03	2,075.91	0.07	4,843.79	0.10	6,919.70	0	0.10	0.00	69,197	0.10	6,919.70
Grassing (Sod)	4,500 SF	0.15	675.00	0.25	1,125.00	0.40	1,800.00	0	0.40	0.00	4,500	0.40	1,800.00
Fine Grading/Topdress	50,000 SF	0.00	0.00	0.02	1,000.00	0.02	1,000.00	25,000	(0.02)	(500.00)	25,000	0.02	500.00
Mulch	200 BL	4.00	800.00	3.00	600.00	7.00	1,400.00	0	7.00	0.00	200	7.00	1,400.00
Irrigation	42,000 SF	0.25	10,500.00	0.15	6,300.00	0.40	16,800.00	17,000	(0.40)	(6,800.00)	25,000	0.40	10,000.00
Wood Fence	650 LF	0.00	0.00	21.00	13,650.00	21.00	13,650.00	0	21.00	0.00	650	21.00	13,650.00
Total Landscape Planting							**98,819.70**			**(26,550.00)**			**72,269.70**
Project Subtotal							5,240,313.70			(3,233,860.00)			2,006,453.70
General Conditions and Contingency (20%)							1,048,062.74			(646772.00)			**401,290.74**
Utility and Permit Fees							0.00			163,240.00			**163,240.00**
Design Fees (Architecture, Engineering, Geotech, Landscape, Survey)							0.00			228,735.72			**228,735.72**
Project Total							**6,288,376.44**			**(3,488,656.28)**			**2,799,720.16**

October 2002

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		*1* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*2* 12:00PM Keenagers Luncheon Aerobics 8-9am Men's Softball Preschool/Tiny Tots TKD	*3* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*4* Aerobics 8-9am Gymnastics 3:45 IOP Dance 7-10 Preschool	*5* Connector Run 8AM TKD
6 Flag Football	*7* Aerobics 8-9AM Dog Obedience 6:30 Men's Softball Preschool/ Tiny Tots	*8* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*9* Mommy &Me 9:30-11 11:30AM Keenagers Lunch Bunch Aerobics 8-9am Men's Softball Preschool/Tiny Tots TKD	*10* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*11* Aerobics 8-9am Preschool	*12* TKD
13 Flag Football	*14* Aerobics 8-9AM Basketball Registration Dog Obedience 6:30 Men's Softball Preschool/ Tiny Tots	*15* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*16* Mommy &Me 9:30-11 Aerobics 8-9am Keenagers Trip Men's Softball Preschool/Tiny Tots TKD	*17* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*18* Aerobics 8-9am Gymnastics 3:45 Preschool	*19* TKD
20 Ffag Football	*21* Aerobics 8-9AM Men's Softball Preschool/ Tiny Tots	*22* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*23* Mommy &Me 9:30-11 Aerobics 8-9am Men's Softball Preschool/Tiny Tots TKD	*24* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*25* Aerobics 8-9am Gymnastics 3:45 Preschool	*26* Ghostly Tide Tales 8PM TKD
27 Flag Football	*28* Aerobics 8-9AM Dog Obedience 6:30 Men's Softball Preschool/ Tiny Tots	*29* Aerobics 6:15-7:15pm Preschool/Tiny Tots	*30* Mommy &Me 9:30-11 Aerobics 8-9am Men's Softball Preschool/Tiny Tots TKD	*31* Aerobics 6:15-7:15pm Halloween Carnival 5-7PM Preschool/Tiny Tots		

Printed by Calendar Creator for Windows on 9/9/02

EXHIBIT E

PERSONNEL COMMITTEE
September 3, 2002

The regular meeting of the Personnel Committee was held at 7:15 p.m., on September 3, 2002, in City Hall. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury and City Administrator Tucker. Also present was Mayor Sottile.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes from the August committee meeting; Councilwoman Hanbury seconded; motion passed unanimously.

2. Old Business. (A) Review of Proposal for Future Organization of Building Department. Administrator Tucker referred to the attached drawing. She stated that the chart reflects input from Douglas Kerr who feels that the existing staff can handle the work load if they could have some part-time assistance with office duties, such as telephones, filing, etc. The new title of the director would be *Director of Building, Planning and Zoning*. In discussion salary, she noted that the job descriptions that were approved last month have the existing salary range typed on the bottom of each description. Chairman Bettelli asked the Administrator to come back to the committee next month with recommended salary figures for each position. **Councilman Buckhannon made a motion to approve the proposed re-structure for the Building Department; Councilwoman Hanbury seconded; motion passed unanimously.** The Administrator was asked to begin the process of finding part-time office help for the department.

3. Miscellaneous. (A) Employee Suggestions. - None

(B) Personnel Report. Administrator Tucker noted that there are vacancies in the Fire Department, there are two new hires in the Police Department, and one employee on Maternity Leave in the Recreation Department. Councilman Buckhannon asked the Administrator if she knew when PFC Gansen will return to the Police Department from her military duty. Administrator Tucker will follow up with this information.

(C) Set Date for Next Meeting - October 1, 2002, at 5:45 pm.

(D) Administrator Tucker asked Committee members if she should search for changes that might need to be made to the personnel manual to cover issues of multiple positions of employment within the City. Committee members encouraged her to do so.

4. Executive Session. Councilman Buckhannon made a motion to go into Executive Session to discuss personnel matters; Councilwoman Hanbury seconded; motion passed unanimously. Coming out of Executive Session, Chairman Bettelli stated that no action was taken, personnel matters were discussed.

Councilwoman Hanbury made a motion to step out of policy and accept the donation of sick leave from a resigned employee to an employee who is on extended sick leave; Councilman Buckhannon seconded; motion passed unanimously.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Building Department Organization

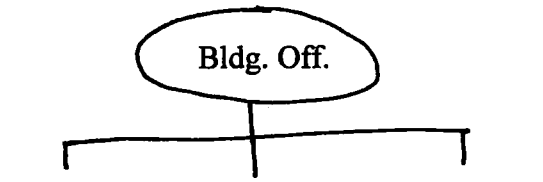
Currently

Building Official
- handles administration of department
- administers building codes
- conducts building inspections

Zoning Administrator
- administers zoning ordinance

Building Inspector
- conducts building inspections
- reviews plans for compliance with building codes

Permit Clerk
- issues building permits and business licenses



Proposed

Zoning Administrator
- handles administration of department
- administers zoning ordinance

Building Official
- administers building codes
- conducts building inspections
- reviews plans for compliance with building codes

Permit Clerk
- issues building permits and business licenses

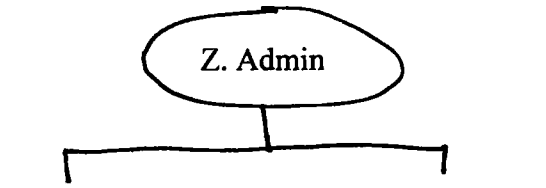


EXHIBIT F

Board of Zoning Appeals
Minutes
September 17, 2002

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on September 17, 2002 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other Board members present were Kathy Carroll, Neil Crocker, and Jim Harvey, as well as the zoning administrator, Douglas Kerr. Guy Taylor was absent.

II. Review of Minutes

The first item on the agenda was the approval of the minutes of the August 13th, 2002 meeting. Ms. Carroll made a motion to approve the minutes. Mr. Harvey seconded the motion and the vote was unanimous in favor of the motion.

III. Home Occupations

28 Edgewater Alley

Ms. Porter explained that the first case on the agenda was a request for a home occupation at 28 Edgewater Alley and swore in everyone planning to give testimony. Mr. Kerr presented the case and explained that the applicant was requesting a special exception to allow the establishment of an home office for a handyman business. He explained that the applicant would only do routine office work at the house and store only standard household tools at the house, and no clients would come to the house in connection with the business.

The applicant, Dr. Lembo, addressed the Board and explained that he had one small bedroom that he would be using as an office and that he would store his pickup truck inside the garage. He added that there would be no construction, like cabinet building, taking place on the property. Ms. Porter asked if there would be any employees. Dr. Lembo answered no. Mr. Crocker made a motion to approve the application and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

3906 Cameron Boulevard

Ms. Porter explained that the next case on the agenda was for a home occupation at 3906 Cameron Boulevard. Mr. Kerr explained that the applicant, Mr. Jim Raih, was requesting approval for a home office for a real estate business. He explained that the applicant would conducting routine office work only at the house and there would be no business related traffic coming to the house in connection with the business.

Mr. Raih addressed the Board and explained that he currently worked for Agent Owned Realty, but that for personal reasons he ran all of his commissions through his corporation, Raih Real Estate and Development Company, Incorporated. He added that he was on the Planning Commission and that wanted to be sure that he was in full compliance with the City's codes. Mr. Crocker asked if there would be any clients coming to the house. Mr. Raih answered no. Mr. Porter asked if his license was with Agent Owned Realty, Mr. Raih answered yes. Mr. Harvey made a motion to approve the request. Mr. Crocker seconded the motion. The vote was unanimous in favor of the motion.

VI. Miscellaneous Business

Mr. Kerr stated that he had included some correspondence between the City's attorney and Charleston County PRC's attorney about the status of the PRC's appeal. He explained that at the last meeting he had explained to the Board that the case had been resolved and the County had dropped its appeal. However, since this time he received an order that had still not been executed, so apparently all of paperwork has not been finalized regarding the appeal. He stated that he had included the information only to keep the Board informed.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 5:40 PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
September 18, 2002

The Isle of Palms Planning Commission met in the City Hall Council Chambers on September 18, 2002, at 5:00 PM. Members attending included Mack Canterbury, James Raih, John Winchester and Chairperson Dick Cronin as well as the zoning administrator, Douglas Kerr. Dick Glave, Peter O'Toole and Maryanne Luttrell were absent. Also present for the workshop were Council members: Able, Taylor, Rice, Marino, Miller, Hanbury; Mayor Sottile and Administrator Tucker.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the August 14, 2002 meeting. Mr. Raih explained that he would like for it to be noted that he was not present for the vote taken on the recommendations on lot coverage or accessory structure setback. Mr. Canterbury made a motion to approve the minutes with Mr. Raih's revisions and Mr. Raih seconded the motion. The vote was unanimous in favor of the motion.

FINAL PLAT- WHISPERING PALMS LANE

Mr. Kerr explained that the Commission members had received a copy of the final plat for the subdivision at the end of 22nd Avenue, Whispering Palms Lane. He explained that the developer had completed the installation of the required water and sewer lines and the street. He added that a letter from the developer's engineer certifying the road was constructed in accordance with the approved plans had also been submitted. He stated that the only outstanding requirement is the installation of the street sign.

He explained that a slight change had been made to the shape of the northwest corner of the Whispering Palms right-of-way, but that because the right-of-way was originally designed to accommodate a much larger cul-de-sac and the road will remain privately owned and maintained, the size of the remaining right-of-way will be more than adequate. He added that staff recommended that the subdivision be granted final approval with the stipulation that the street sign be installed and the dedication statement be signed by the developer prior to the plat being stamped, signed and recorded.

Mr. Canterbury made a motion to approve the final subdivision plat with the stipulations recommended by the staff. Mr. Raih seconded the motion and the vote was unanimous in favor of the motion.

LOT COVERAGE WORKSHOP WITH CITY COUNCIL

Mr. Cronin explained that since their last meeting with Council, the Planning Commission had come up with a recommendation regarding lot coverage in the SR1 and SR2 zoning districts. He explained that the Commission recommended that not more than 40% of the area of a lot shall be covered with impervious materials, provided that

this requirement shall not limit lot coverage to less than 3,200 square feet nor allow more lot coverage than 7,000 square feet. They have also recommended that the Floor Area Ratio shall not be greater than 40%, provided that this requirement shall not limit the enclosed space suitable for living to less than 3,200 square feet nor allow more enclosed space suitable for living than 7,000 square feet. He added that the Commission has recommended that at least fifty percent (50%) of a lot shall be naturally vegetated or landscaped with grass and/or other vegetation, provided that this requirement shall not limit lot coverage to less than 3,200 square feet. Also the Commission had recommended that for lots over 8,000 square feet, with a lot width at the building line of 70 feet or more, the combined side setback requirement for any portion of the enclosed building at or above 25 feet in height shall be 30 feet, with no one side less than 10 feet and that for lots over 8,000 square feet, with a lot width at the building line of 60 to 70 feet, the combined side setback requirement for any portion of the enclosed building at or above 25 feet in height shall be 25 feet, with no one side less than 10 feet.

The Council and Commission generally discussed the issue of decks and whether or not the ordinance should specify that they are pervious or impervious or be silent on the issue and leave the determination up to the discretion of the zoning administrator. Dr. Marino explained that he disagreed with the requirement that at least fifty percent of a lot shall be naturally vegetated or landscaped with grass and/or other vegetation. He explained that he did not feel that those people who use pervious surfacing should be limited to the amount of coverage and added that he felt that blowing sand, which would be acceptable, may be less desirable than a pervious surface, such as crushed shell or stone. The group discussed this issue at length. The group generally discussed the issue of a tiered setback requirement.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:00 p.m..

Respectfully Submitted,
Dick Cronin, Chairman

EXHIBIT H

ORDINANCE 2002-14

AN ORDINANCE AMENDING TITLE 7, CHAPTER 3, BEACH AND MARINE RECREATION REGULATIONS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE RESTRICTION OF COMMERCIAL ACTIVITIES ON OR NEAR THE BEACH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-3-20 is hereby amended in its entirety to read as follows:

"Sec. 7-3-20 Commercial activities restricted.

No person shall sell or rent, or offer to sell or rent, any goods, merchandise, or services, or solicit any trade or business, on the Beach, Beach accesses, public parking lots, or on the Breach Inlet bridge, except pursuant to a franchise granted by City Council, or pursuant to a City-sponsored activity or event."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Second Reading:_____
Ratification:_____

EXHIBIT I

ORDINANCE NO. 2002-15

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, ARTICLE 2, DISTRICT REGULATIONS, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO RE-DESCRIBE THE BOUNDARY OF THE CONSERVATION (CO) DISTRICT AND CHANGE THE USES PERMITTED WITHIN THE CO DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-40 (2) is hereby amended in its entirety to read as follows:

"(2) District boundary. The CO District consists of all area within the corporate limits of the City of Isle of Palms designated as Critical Area by OCRM and contained within a line having a point of beginning at the center line of Breach Inlet between the City of Isle of Palms and the Town of Sullivan's Island at Highway 703 and running in a southerly direction along the center line of Breach Inlet to the mean low water mark of the Atlantic Ocean, thence turning and running in an easterly direction along the mean low water mark of the Atlantic Ocean along the ocean front of the Isle of Palms to the center line of Dewees Inlet, thence turning and running in a northerly direction along the center line of Dewees Inlet to the center line of the Intracoastal Waterway, thence turning and running in a westerly direction along the center line of the Intracoastal Waterway to the center line of Hamlin Creek, and thence turning and running in a southerly direction along the center line of Hamlin Creek to the center line of Breach Inlet, thence turning and running along the center line of Breach Inlet to the point of beginning."

SECTION 2. That Section 5-4-40 (3) is hereby amended in its entirety to read as follows:

"(3) Permitted uses. The following uses are permitted within the CO District so long as the use does not materially and adversely affect water quality or the natural resources of the district, and such use has received all applicable governmental regulatory approval:

a. Outdoor recreational uses including swimming, fishing, beach-going, boat ramps, docks, piers, lifeguard stations, and natural preserves.

b. Public utility lines.

c. A use conducted pursuant to a franchise granted by City Council.

d. A use conducted pursuant to a City-sponsored activity or event."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT J

ORDINANCE NO. 2002-16

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-36 (3), OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO REQUIRE BUILDING SETBACKS FOR HOTELS WITHIN THE GC-2 DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-36 (3) a. is hereby amended in its entirety to read as follows:

"a. No part of a Structure, with the exception of permitted dune walk-overs, shall be located seaward more than two hundred (200) feet from the right-of-way of Ocean Boulevard. Except for Multi-family Dwellings and Hotels, no other setbacks are required, provided that the structures comply with the requirements established for the City's fire district. Multi-family Dwellings shall have building set backs as set forth in Section 5-4-37 (11). Hotels shall have minimum front yard building setbacks of 35 feet, and minimum combined side yard building setbacks of 35 feet, with no side yard being less than 15 feet."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT K

LOWCOUNTRY KAYAK COMPANY

September 17, 2002

Linda Tucker
City Administrator
City of Isle Of Palms
P.O. Drawer 508, S.C. 29451

Dear Linda:

I hope all is well at City Hall. I am writing to request the City of Isle Of Palms endorsement for the Second annual "Island Giant" Kayak Race.

Our first annual "Island Giant" was a great success in 2001. The race far exceeded our expectations for donations raised and the number of participants nearly doubled our projections. This year's race date is set for Saturday October 19th, 2002. And as with the first "Island Giant " the race and post race activities are to take place within the Isle Of Palms marina.

In 2002 our mission remains the same: The mission of "The Island Giant" Kayak Race is to provide a fun, safe, and competitive venue for the many kayakers in the Lowcountry, while creating funds and awareness for the *MUSC Children's Hospital Fund / Cancer Research Unit.*

The state of organizing the proper staff and equipment to insure optimal safety for all involved is currently being addressed. Many have already stressed an interest in volunteering their boats and services in order to provide a safe environment. And I assure you that any recommendations will be implemented.

Once again in 2002 we have a great opportunity to have fun while raising funds and awareness for the *Children's Hospital Fund.* I look forward to working with the City of Isle Of Palms. Please feel free to call me @ 819-1510 with any questions you may have.

Sincerely,

Jeff Jarrard

Lowcountry Kayak Company

P.O. Box 550
Isle of Palms, SC
29451

ph: 843.819.1510
fax: 843.886.0058

lowcountrykayak@hotmail.com


10/22/62

REGULAR CITY COUNCIL MEETING
October 22, 2002

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on October 22, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Buckhannon, Hanbury, Marino, and Rice. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin. Councilman Bettelli was out of town on vacation.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all councilmembers were present except Councilman Bettelli who was out of town.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS

Councilman Taylor made a motion to approve the minutes of the Regular City Council Meeting of September 24, 2002 as presented; Councilman Abele seconded; Councilwoman Hanbury noted some minor corrections; Councilman Buckhannon moved to approve as corrected; Councilman Abele seconded; motion passed unanimously.

C. CITIZENS COMMENTS

1. Stu Kimball, 3402 Waterway Boulevard, an eight-year resident, spoke about the Recreation Center. He thanked Council very much for all the energy and work that has gone into the tremendous undertaking which is something that will bring great benefit to every resident of the island. He stated that he has heard some concern about reducing the size of the lobby entrance and he asked Council to reconsider that from the following standpoint: Mr. Kimball has two boys ages 8 and 10, who spend a lot of time at the Rec Center and a lot of time waiting to be picked up. He felt that the lobby was a great idea to allow children to wait inside for pick up and felt that the rendering with the atrium looked magnificent and would reflect the entire island. He urged Council to offer this plan to the public and let people of the island have a real voice in all the different alternatives.

2. Jack Hurley, 25 - 22nd Avenue, a resident since 1991 and sometimes coach at the Rec Center, stated that he has heard what a great job the center has done with the present facilities. Further, he said that this is not to say that the people don't deserve a first class facility. Designs were prepared with community input and he iterated that he was in favor of building all three of the phases. Further, he said that he admired Council for being frugal, but suggested the City not be so frugal as to cut style and function for the future of the island. He said that the island has changed so much since 1991 and the last referendum for expansion. The residents deserve a first class facility.

3. Joanna Harper, 3612 Waterway Boulevard, agreed with Mr. Hurley that the residents deserve a better facility on the island looking towards the future. She said that she does have worries about the island becoming too 'touristy' and, as a family person, she felt that this proposed facility would be a great focus for families as a quality of life issue around the island. Further, she understands the finance issues and asked for special consideration from Council in making this facility better.

4. Chris Donovan, 2403 Waterway Boulevard, a 13-year resident, stated that she has four children ranging in age from 6 to 20. Adding to previous comments about focus, she felt that this was a key issue that there are very few places left in the country where the focus is community, and the City's Rec Center is and should remain the focus of our community. She read a letter that her 17-year old son wrote (copy attached as Exhibit A).

5. Jessie Wallace, 3002 Waterway Boulevard, stated that there were a lot of sports activities at the Rec Center, but that all the games and pool table have been removed. He said that a lot more of the kids would hang out at the Rec Center if these items were replaced even if they had to pay to use them.

6. Lisa Fike, 105 Shady Lane, an aerobics teacher at the Rec Center and mother of three children who spend a lot of time at the department, stated that since there is only one big facility with lots of traffic daily, the building gets damaged and trashed. She commended Sheila Redmon for continuously having to clean up and repair items in this building. Ms. Fike stated that the new design would be a great facility that meets the needs of the community. She would like to see a pool built that would support itself with swim teams, water aerobics, and swim lessons, because people have to use Mount Pleasant facilities or Wild Dunes facilities **if** they are available. As far as the proposed building, she applauded the new design stating that her background is in landscape architecture and asked Council to consider not cutting back the lobby. She said that she has taught at the Jones Center in Mount Pleasant when they first opened the doors and they were maxed out the day it opened. She noted that the lobby at the Jones Center is a place where kids can hang out, fill out paperwork, and wait for upcoming classes to start. Further, she asked Council to think about people leaving Keenagers programs or children's programs and the amount of traffic that would go through the lobby and how crowded it would often become. She urged Council to move forward with this proposed design.

7. J.J. Thevos, 3006 Waterway Boulevard, spoke in favor of a swimming pool. He said that the City needs a pool because of the restricted access to the pool in Wild Dunes and the fact that kids really need to learn how to swim in a pool since we live on a barrier island. He said that he was on a swim team and had to go to Mount Pleasant to practice. He felt that, with all the other things that will be done, the Isle of Palms could do as good as Mount Pleasant, if not better!

8. Ron Wallace, 3002 Waterway Boulevard, a resident since the early 1990's who has coached soccer, basketball and other sports at the Rec Center, stated that Council really had to build this facility and he would not like to see it cut back at all, but would even like to have a pool there. He stated that he agreed with previous comments and said that there were a lot of things that the island needed, but there is a very important need for this new Rec Center as it is the center of the island!

Mayor Sottile thanked the residents for their comments and stated that City Council has worked very hard on this issue for a number of years. He said that there will be more citizen input at upcoming public hearings before any referendum takes place.

D. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele then reported on their meeting of October 15, 2002 (Exhibit B with attachments).

(a) Chairman Abele made a motion to approve correction of a clerical error in the budget under line item for MARINA UTILITY/SHOP LEASE which was written as $2,400 and should have been $24,000; Councilman Taylor seconded; motion passed unanimously.

(b) Chairman Abele made a motion to approve the expenditure of $6,500 from State Accommodations Tax Funds for the Southeast Coast Film Guide; Councilwoman Hanbury seconded. Councilman Taylor expressed the need for data as to the affect on the Isle of Palms. After discussion, motion passed 5-3.

(c) Chairman Abele made a motion to approve the expenditure of $8,500 from State Accommodations Tax Funds for the annual Blues Bash event and further that any time int he future there is any City involvement in an event, that cost be included on the application form, and further that the Recreation Committee look at this program to come up with a more definitive structure as to how the event should be handled each year; Councilman Miller seconded; after discussion, motion passed 6-2.

(d) Chairman Abele made a motion to approve the proposal from Bill Schupp for off-season cleaning of Ocean Boulevard for two months with the option to renew on a month-to-month basis and that it be paid from Municipal Accommodations Fee Fund; Councilman Miller seconded; motion passed unanimously.

(e) Chairman Abele made a motion to approve allowing Councilmembers to use the City's health insurance program at their own expense and at no cost to the City; Councilman Buckhannon seconded; after discussion, motion passed 7-1.

(f) Chairman Abele made a motion to approve the expenditure of $8,750 from the drainage contingency line item for ditch renovation at 26th Avenue; Councilman Miller seconded; motion passed unanimously.

(g) Chairman Abele made a motion to approve the additional expenditure of $9,750 for the Marina bulkhead and piling project; Councilman Taylor seconded; motion passed unanimously.

(h) Chairman Abele made a motion to present the preferred option plans of the Recreation Center without the large atrium to the public; Councilman Buckhannon seconded. There was extensive discussion on this issue.

Councilman Buckhannon stated that as much work that has been put into these plans, he would hate to see it changed at the last minute. Councilman Buckhannon expressed concern that this change was made at the Ways & Means Committee meeting without having been discussed by the Recreation Committee. He asked that it either be sent back to the Recreation Committee for review or that both options be presented to the public for them to decide. He noted that the savings on the reduced lobby would only be $40,000 which is merely pennies on a $2.9 million bond. Councilman Buckhannon made an amendment to the motion that both options be presented to the public at any public hearings; Councilwoman Rice seconded.

Chairman Abele stated that he had discussed this with Councilman Buckhannon informally before the Ways & Means Committee meeting and felt that it was sufficient. He iterated that at some point Council was going to have to make the decision as to which option to present on the referendum.

Councilwoman Rice expressed that Council would regret taking out the space in the lobby, that the space would be needed, and noted that the $40,000 in savings is really "peanuts" over the life of a bond issue.

Councilman Abele said that he felt the large lobby space was an extravagance that he was not so sure serves the purpose for what it is and taking it out does not do anything to the basic thrust of what council wants to do, i.e., the three pods, restrooms and showers. He felt that there might be lots of criticism on the project and did not want to add 'fuel to the fire' of the criticism.

Councilman Marino stated that Council has been fiscally conservative with this project and that it would be up to the voters to decide. Further, the project was reduced from $6 million to under $3 million which is significant, and if the project looks too fancy being all glass, he suggested the lobby could look different; but he iterated that functionally it serves a very important purpose! He stressed that for $40,000 this lobby serves a great function and felt that it should not be reduced in size.

Councilman Taylor agreed that this is an outstanding plan that has been designed by one of the premier architectural firms in the country. He iterated that the function of the atrium area is very important for the safety of the island's children by having a place for them to wait for their parents to pick them up safely. He stated that he liked the plan, felt that Council could be proud of the plan and the residents deserve this plan. Further, he said that the plan has been stripped down to the bone and he encouraged Council to give this plan to the residents and let them decide.

Councilwoman Hanbury stated that the atrium would be large enough to hold her entire house and she felt that the reduced lobby would be large enough to handle the traffic.

Mayor Sottile agreed with Councilman Taylor and stated that everyone has worked very hard on this project over a long period of time. His concern is the sale ability to the residents and wanted to give them something that they can digest. He said the reduction in the lobby would not destroy the aesthetics of the building and the main function of the lobby would still be there.

After discussion, roll call vote was taken on the amendment to present both plans: Abele - No; Buckhannon - Yes; Hanbury - No; Marino - Yes; Miller - No; Rice - Yes; Taylor - Yes; Sottile - No. Motion failed by a tie vote of 4-4.

After further discussion that it was the consensus of Council not to defeat the project, Councilman Abele made a motion to reconsider the amendment to present both options; Councilman Marino seconded; motion passed unanimously.

Re-vote on the amendment by roll call vote: Hanbury - Yes; Marino - Yes; Miller - Yes; Rice - Yes; Taylor - Yes; Sottile - Yes; Abele - Yes; Buckhannon - Yes. Amendment passed unanimously. Main motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of October 14, 2002, (minutes and monthly department reports attached as Exhibit C). Chairman Taylor reported on Customer Service stating that he received a list of firefighters who helped pump the streets during the week of heavy rains and he thanked all of the Fire Department employees who assisted with this project. He also thanked the Police Department employees who directed traffic around the rising water. He recognized Police Officer Kim Usry in the audience for her customer service in assistance to a particular resident

who wrote a very nice note of appreciation to Mayor Sottile. Chairman Taylor noted the increased number of weapons that are removed from individuals or in vehicles that our police force stop. He iterated that the Isle of Palms is a very safe place to live and he stated that the police officers put their lives on the line every day for the City.

Chairman Taylor also reported that the committee discussed the right-of-way encroachment issues and noted Councilwoman Hanbury's concerns. Councilwoman Hanbury stated that she was not ready to make any recommendations but would like to come before the Public Safety Committee one more time with some new thinking and ways to handle the issues. She iterated that her objective in this issue is and has always been that whatever laws or regulations the City has should be applied fairly and uniformly to everyone. She said that she will be making two recommendations: one to ban busses from parking at private residences, and the other to ask the Building Department to aggressively try and find a way to acquaint building contractors and irrigation contractors with the fact that they must not allow anything to be put in the right-of-way so as not to perpetuate this problem any further.

3. Public Works Committee. Chairman Marino reported on their meeting of October 4, 2002 (Exhibit D). Chairman Marino reported that George Gross, General Manager of the Isle of Palms Water and Sewer Commission, was present to discuss establishing better dialog between the two entities so that they can work together on various issues that affect both, and he noted that this interaction will continue.

Mayor Sottile recognized Dana Love, Chairman of the Isle of Palms CPW, who was in the audience as part of facilitating the two entities attending each others' meetings. He suggested that someone from the Public Works Committee attend the upcoming meetings and Councilman Marino agreed to put this on the next committee agenda.

Chairman Marino also stated that Mr. Gross had discussed to new measure that had been taken to alleviate the sewer odor that often drifted into Wild Dunes. The trap has cut down considerably on the odor.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of October 1, 2002, (see minutes and monthly department report attached as Exhibit E). He highlighted current events and noted that the first middle school dance was attended by approximately 400 children and the next is scheduled for November 1st. Chairman Buckhannon stated that the Fire Department helps with crowd control and the Police Department helps direct traffic and he thanked both for their assistance as part of "Customer Service" from the City's employees. He announced upcoming Ghostly Tide Tales which is on Saturday, October 26th and the Halloween Carnival which is on October 31st with lots of things for children to do.

5. Personnel Committee - In the absence of Chairman Bettelli, Councilwoman Hanbury reported on their meeting of September 30, 2002 (Exhibit F).

(a) Councilwoman Hanbury made a motion to approve the addition of the Dual Employment Policy as submitted to the City's Employee Handbook; Councilman Buckhannon seconded; motion passed unanimously.

(b) Councilwoman Hanbury made a motion to grant an extension of sick leave and family leave to a long-term employee who has exhausted all alternatives including any sick and family leave balances; Councilman Buckhannon seconded; motion passed unanimously.

(c) Safety Sweepstakes for September 2002 were as follows:
Police Department - Mac McCrodden
Fire Department - Dan Morris
Public Works Department - Joseph Washington
Combined General Government, Building Department, and
Recreation Department - Janet Mauldin from General Government

(d) Employees of the Month for September 2002:
Public Works - Joseph Washington
Recreation Department - Sheila Redmon and Donnie Pitts

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of October 8, 2002, attached hereto as Exhibit G.

2. Planning Commission - See minutes of their meeting of October 16, 2002, meeting attached as Exhibit H.

3. Construction Board of Appeals - No meeting in October.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes of their October 9, 2002, meeting attached as Exhibit I.

2. Beach Advisory Committee - No meeting in October.

3. Ad Hoc Committee on Front Beach Enhancement - Councilman Miller reported that he had the latest drawing with him which he would place on the side table after the meeting for everyone to review. He stated that the committee made some revisions at their meeting October 21st and hoped that the next drawing would be the last one. Planning Commission has reviewed the plans, Public Works Committee will review in November and following that, he hoped that it would be ready for presentation to the Ways & Means Committee at their November 19th meeting.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2002-12 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Sections 5-4-12 and 5-4-14, of the City of Isle of Palms Code of Ordinances, Regarding Setback Requirements for Corner Lots, Double Frontage Lots, and Accessory Uses or Buildings (Exhibit J).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-12 and to waive reading in full; Councilman Miller seconded. Upon discussion, Councilman Marino expressed concerns about someone spending a lot of money for a corner lot who would have to give up their back yard and wondered if the ordinance was really necessary. He also expressed concern that the ordinance only pertained to half the residents of the island and would not affect any property in Wild Dunes. Mayor Sottile stated that this ordinance was an effort to open up some more green space on the island as well as to keep the house farther from the street. Councilman Taylor stated that, as was discussed about hotels, if a house was destroyed and reconstruction began after a period of six months, the rebuilt house would have to comply with this ordinance. After discussion, motion passed 6-2.

2. Second Reading and Ratification - Ordinance 2002-13 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, Regarding Trees (Exhibit K).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-13 and that detailed reading be waived; Councilman Buckhannon seconded.

Councilman Marino made a motion to amend the ordinance to include a new Section 8(f) which encourages the preservation of trees [amendment written by City Attorney by request from Public Works Committee]; Councilwoman Rice seconded; amendment passed unanimously.

Councilman Marino made a motion to amend the following sections of the ordinance per the attached draft:

1. Section 2.B. to read "DBH of 8 inches to 16 inches" in lines 2 and "DBH of 8 inches to 24 inches" in line 3.
2. Section 4.(b)(1) to read "each removed Historic Tree shall be replaced by the fewest number of the same type (species) of trees to replace the removed tree with the same DBH or greater."
3. Section 6.(a) add the sentence "The sum of the replacement trees will be equal to or greater than ½ the DBA of the tree they are designated to replace."
4. Section 6.(b) add the sentence "Replacement trees will have a cumulative DBH equal to or greater than the tree or trees they replace."
5. Section 6.(c) delete the words "as a result of negligence of the owner"
6. Section 4.(a) change the word "trimmed" to "pruned"

After discussion of these amendments, amendment passed unanimously; main motion passed unanimously.

3. Second Reading and Ratification - Ordinance 2002-14 - An Ordinance Amending Title 7, Chapter 3, Beach and Marine Recreation Regulations, of the City of Isle of Palms Code of Ordinances Regarding the Restriction of Commercial Activities on or Near the Beach (Exhibit L).

Councilwoman Hanbury made a motion to approve second reading and ratification of Ordinance 2002-14; Councilman Abele seconded. Administrator Tucker read the ordinance in full. Motion passed unanimously.

4. Second Reading and Ratification - Ordinance 2002-15 - An Ordinance Amending Title 5, Chapter 4, Zoning, Article 2, District Regulations, of the Isle of Palms City Code of Ordinances, to Re-describe the Boundary of the Conservation (CO) District and Change the Uses Permitted Within the CO District (Exhibit M).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-15 and waive reading in full; Councilwoman Hanbury seconded; motion passed unanimously.

5. Second Reading and Ratification - Ordinance 2002-16 - An Ordinance Amending Title 5, Chapter 4, Zoning, Section 5-4-36 (3), of the Isle of Palms City Code of Ordinances, to Require Building Setbacks for Hotels Within the GC-2 District (Exhibit N).

Councilman Buckhannon made a motion to approve second reading and ratify Ordinance 2002-16 and waive reading in full; Councilwoman Rice seconded; motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2002-17 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, To Regulate Maximum Lot Coverage in the SR-1 and SR-2 Zoning Districts (Exhibit O).

Councilman Abele made a motion to approve first reading of Ordinance 2002-17; Councilman Miller seconded.

Councilman Taylor made an amendment to the motion to change Section 1.2. to read "...Such material includes but is not limited to principal or accessory structures, porches and decks either permanently covered or of tongue and groove construction, concrete, asphalt, or similar substances, but excludes gravel, shell or crushed stone." Councilman Marino seconded; amendment passed unanimously.

Councilman Marino made an amendment to the motion to change to delete Section 2.(c); Councilman Taylor seconded. Upon discussion, Councilman Marino was concerned that the language that 50% of the lot should be vegetated was dictating what property owners could do to their property. After discussion, motion passed 5-3.

Main motion passed 5-3.

2. First Reading - Ordinance 2002-18 - An Ordinance To Raise Revenue by Establishing a Tax Millage Rate for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2002, and Ending June 30, 2003 (Exhibit P).

Councilman Abele made a motion to approve first reading of Ordinances 2002-18; Councilman Buckhannon seconded. Councilman Abele distributed a sheet entitled "Millage Rate Considerations" (Exhibit Q) which he had prepared and he discussed these items in detail.

Councilman Abele made an amendment to the motion to change the millage from 28.3 to 26.2; Councilman Taylor seconded; amendment passed unanimously. Main motion passed unanimously.

3. Resolution Concerning a Charleston County Sales & Use Tax (Exhibit R). Administrator Tucker read the Resolution in full.

Councilman Abele made a motion to approve the Resolution; Councilman Miller seconded. There followed detailed discussion.

Councilman Marino understood that this tax is targeted at improving traffic, transit and green space and is projected to raise $1.3 billion over 25 years, but he did not feel that County Council has demonstrated a comprehensive strategic plan tying all three together. Also, he said that if this passed, there would be no way to bind future county councils on how this money will be spent. Further he was concerned about CARTA and felt that it could reconfigure its routes and save quite a bit of money. He iterated the he would not vote for this Resolution.

Councilman Taylor stated that he is still gathering information on this tax and residents have been asking him what the Isle of Palms will get from this tax. He is not ready to vote tonight on this issue.

Councilman Miller stated that he was going to vote for this tax. He feels that the money for the new bridge is extremely important for the East Cooper area. He said that he does have some concerns about CARTA which has become a tremendous financial loser, but if they do away with it, then there will never be any transit system in the Charleston area.

Councilwoman Hanbury agreed with Councilman Miller and will also vote for it. She feels that the County does need to explore some other solutions for future planning of the broad county, and she does not believe that the Isle of Palms specifically has a reason to want to be a direct beneficiary of these funds. She feels that the island is a very unique community and it would be sinful for the beautiful City of Charleston not to have any transportation to help all the people who need and rely on it.

Councilwoman Rice stated that she was also still learning about the tax and was not ready to vote on it yet. She has more research to do on this issue and wishes that the parameters around the use of the tax had been written more responsibly.

Mayor Sottile asked everyone to look at the good positive things that are in the tax issue, such as funding the Cooper River bridge and alleviating traffic congestion in Mount Pleasant. He noted that Mount Pleasant's problems are Isle of Palms problems as our residents have to go through Mount Pleasant to get anywhere, their children are bussed to school in Mount Pleasant and Highway 17 North is the busiest street in Charleston County. These improvements will not be made without the funds generated by this ½¢ sales tax. Mayor Sottile felt that there was something in the issue for everyone. As a member of the CARTA board, he knows that the money is needed to improve the system and there are plans to reduce routes and use smaller busses. He believed that this tax issue is a good positive thing for the entire Metropolitan Charleston area and he encouraged everyone's support.

After discussion, roll call vote was taken on the Resolution: Marino - No; Miller - Yes; Rice - No; Taylor - No; Sottile - Yes; Abele - Yes; Buckhannon - No; Hanbury - Yes. Motion defeated by a tie vote of 4-4.

L. MISCELLANEOUS

1. Mayor Sottile stated that he sits on the Berkeley-Charleston-Dorchester Council of Governments as a representative of the Isle of Palms and the board is being asked to vote whether or not the bylaws should be amended to provide membership for the Town of James Island. As a representative of the City Council he asked their opinion. It was the consensus that the Mayor votes "yes!"

2. Councilwoman Rice noted that the December Regular City Council meeting would fall on Christmas Eve. Mayor Sottile stated that usually City Council meets in early December to make committee appointments and that would be the City Council meeting for December.

M. EXECUTIVE SESSION - None

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:30 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on November 26, 2002.

City Council Meeting
October 22, 2002

Please limit your comments to two (2) minutes.

NAME (Please Print)	Isle of Palms ADDRESS	Speak - Yes	Speak No
Jim Rain	3906 Cameron	Yes	
Rhonda Peterson	2800 Hartnett	✓	
Stu Kimball	3402 Waterway	✓	
Jo Harper	3012 Waterway	✓	
Jack Hurley	25 22nd Ave	✓	
Chris Donovan	2403 Waterway Blvd	✓	
Jesse Wallace	3002 Waterway	✓	
Lisa Fike	105 Shady Lane	✓	
J. A. Thevos	3006 Waterway	✓	
Rod WALLACE	3002 Waterway	✓	

EXHIBIT A

To Whom it May Concern,

I believe, having grown up on the Isle of Palms since Hurricane Hugo in 1989, that the Recreation Department, (Rec.) has had and extremely positive impact on me. The hundreds of afternoon pickup games, birthday parties, dances, and Tae Kwon Do lessons I have attended there truly stand out as a highlight in my childhood experience. The "Rec." gives children a place to hang out and have fun, other than front beach and in front of gas stations. These places are where children get into trouble, try their first cigarette, or even steal for the first time. The Rec. provides a place for children to grow up like they really should. I think, for the good of the children, it is imperative to continue to make the Rec. an attractive place for children to hang out and enjoy themselves.

Sincerely,

Brian P. Funcik
age 17

2403 Waterway Blvd.
886-8985

EXHIBIT B

WAYS AND MEANS COMMITTEE
October 15, 2002

The regular meeting of the Ways and Means Committee was held at 5:45 p.m., on October 15, 2002, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, and Rice. Also present were City Administrator Tucker and City Treasurer Suggs, and City Clerk Mauldin. Councilman Taylor was unable to attend as he was in Savannah on business. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Councilman Marino made a motion to approve the minutes from the September regular meeting; Councilman Bettelli seconded. Chairman Abele corrected the word "Council" to read "Committee" in the first line of paragraph 2; motion passed unanimously.

2. Citizens' Comments. (A) Ann Gaither, #9 - 57th Avenue, thanked Council for the effort in doing the pumping of rising waters in her area of the island. She stated that she is only a part time resident and asked the Council come up with a method of action when the water rises so that residents who are not on the island can be assured that water will be pumped when it rises to their homes without them having to call. The last time the flood waters got under her house when she was away, the house was infested by rats that got up into the duct work. She urged Council to take some action about this flooding problem.

(B) Herb Rothschild, 10 - 56th Avenue, also expressed his appreciation for the pumping. He stated that he is part of an "Isle of Palms Drainage Task Force" comprised of property owners in his area of the island. He stated that, with new construction, there was a catastrophe in the making and something needed to be done to alleviate the water problem. At one time, there was a solution to this flooding, but it appears to be unlikely that Destination Wild Dunes will build a new convention center around which was conceived a drainage project. He urged Council to develop a contingency plan to address the flooding so that the residents would know that something would be done in the future. Mr. Rothschild again stated that he was highly appreciative of the Fire Department and their efforts to alleviate the water problems.

(C) Dick Audi, #7 - 56th Avenue, agreed with Mr. Rothschild and stated that the flooding was getting worse with every new home built. Rats and raccoons come in with the water and he, too, is a part time resident. He urged Council to help them solve this problem.

(D) Hank Fiedler, 11 - 55th Avenue, stated that part time residents proportionately pay the highest taxes and get the least number of services as to this water problem. Further, as bad as it is now, it is getting worse as more houses are built and the water has nowhere to go. He iterated that this affects the health, safety and general welfare of the residents who pay these high taxes.

(E) Al Monahan, #8 - 56th Avenue, stated that he was in the process of retiring and moving here from Rochester, New York. He said that there were two negatives on the Isle of Palms - taxes and water. He accepts the taxes because of the value of the property, but the City really needs to address the problems of flooding waters.

(F) Neil Sawyer, contractor of 10 - 56th Avenue, stated that all of his employees were ticketed for parking outside of the standing water to get to his job site. He said, more importantly, there are many septic tanks in the area of 53rd Avenue south which could cause a big health problem and he suggested that the water could be pumped into a storm drain. He urged the City to address this problem.

Councilman Abele stated that Council was very aware of the problem and many of them have water problems also. He said that there are several areas on the island with major drainage problems and drainage will be discussed in detail at the Public Works Committee meetings to attempt to address the problems. The City Administrator was asked to try to come up with a more automatic response plan in the areas of concern. Mr. Rothschild thanked members of the committee for listening and for beginning the process of addressing the drainage. He asked how the residents should communicate with Council to keep abreast of what is happening.

Councilman Marino gave the date and time for the next Public Works Committee meeting and invited Mr. Rothschild and others to attend. The City will also contact DWD to see what their long-range plans might be regarding the conference center. Mr. Rothschild was very pleased with this response. Councilwoman Hanbury expressed her empathy as her house has standing water problems and it is nowhere near 56th Avenue. Administrator Tucker introduced David Stephens from Civil Site Engineering who has been working closely with the City on drainage and noted that he will also attend the Public Works Committee meeting.

3. Monthly Financial Report. Treasurer Suggs referred to the Revenue Breakdown sheet (copy attached) that she distributed which showed residential rental license revenue. She noted that residential rental license revenue is over 95% of budget and felt that there would be no problem with reaching the budgeted goal. She further reported on the financial statement for September 30, 2002, and answered questions of Committee members. Property tax bills are scheduled to go out on November 8th and then revenues will increase. There is currently $1,645,847 in the General Fund and, at 25% of the year, the statement shows that the City is 21% expended with 15% revenues received (sheet attached hereto) and all departments are below budget. There was discussion of unbudgeted capital expenditures and Accommodations Tax expenditures and how they are handled. Chairman Abele stated that as long as the Treasurer keeps track of them and can answer questions about them, he is satisfied with the way they are being expended.

Treasurer Suggs noted that there was a clerical error on page 49 of the monthly statement under the Marina Fund Budget. Line item for MARINA UTILITY/SHOP LEASE was written at $2,400 in column 2 and 3 where it should have been $24,000. **Councilwoman Hanbury made a motion to make this correction in the budget; Councilman Bettelli seconded; motion passed unanimously.**

4. New Business. (A) Set Millage. Chairman Abele stated that since the County has determined to lift the tax cap, the City needs to decide whether to keep the millage at the previously announced 28.3 mils and set aside any budget overage for potential refunds due as a result of the tax, or to roll back the millage to 26.2 to match budgeted revenues. At the 28.3 rate, the City will generate approximately $220,000 over budget. Councilwoman Hanbury asked if any other communities have decided what to do, and Treasurer Suggs said that the information from the Treasurer's Office was just delivered this morning and our millage rate must be provided to the County by Tuesday. Councilman Marino asked if there was anything illegal about keeping the millage at 28.3 to which Chairman Abele responded NO.

After discussion, **Councilman Marino made a motion to keep the millage at 28.3 and set aside any overage; Mayor Sottile seconded.**

Administrator Tucker commented that she and Treasurer Suggs wanted to make sure that the committee made a decision with regard to this millage matter armed with complete information. At 28.3 mils, the City will generate mils more money than is necessary to offset the expenses outlined in the budget. Further, there are people who will feel this is a tax increase as the result of the lifting of the cap and there are folks that might feel that the policy-setting body should have rolled back the millage rates to compensate for the change in increased value if it were possible to do so. It is also possible that the City would be the only municipality not to roll back the millage. She also wanted to make sure that Council members understood that there will be people who will be astute enough to notice that the amount of funds the City said it would generate off of 28.3 mils will be a larger number, than previously advertised, without the tax cap, and they may view it as a tax increase.

Mayor Sottile stated that he would rather keep the millage at 28.3 and have the extra money held in reserve than he would to go back to the public and ask for more money in some future tax year. He felt that the City should stay with its earlier decision.

Councilman Marino indicated he understood what the Administrator was saying. However, he felt that a couple of years down the road, if the Supreme Court decides that the City should refund the money and the City needs to raise property taxes to cover the refund because Council rolled back the rate, then the people will be upset that Council did not anticipate this and take action from the beginning.

Administrator Tucker noted that the City did not advertise a tax increase! After further discussion, **motion passed unanimously.**

(B) Accommodations Tax Advisory Committee Requests for Funding. (1) Southeast Coast Film Guide. Chairman Abele stated that the City has contributed to this magazine for the past few years and the Accommodations Tax Advisory Committee has approved the expenditure. Tommy Melton distributed copies of the magazine to committee members and stated that he would answer any questions. After discussion, **Mayor Sottile made a motion to approve the expenditure of $6,000 for the Southeast Coast Film Guide; Councilwoman Hanbury seconded; motion passed 6-2.**

(2) Blues Bash. Chairman Abele stated that this is an annual event on the island. He stated that all requests for Accommodations Tax funding should include the labor and material costs on the form the amounts that the City contributes towards any event, i.e., Recreation Staff salaries, time and material.

Councilman Buckhannon stated that he tasked the Recreation Director to provide some information on past events which showed that approximately 32 paid staff man-hours were used during this event last year. He recommended that all events held at the Recreation Department should go directly through the department so that the staff knows what is going to happen. Councilwoman Hanbury stated that Gary Irwin will be project director this year unless he names someone else to do the job. He is the producer of the annual Lowcountry Blues Bash which is an annual 10-day event during which blues performers from all over come and perform at different venues throughout the Charleston area. She also noted that $500 from revenue for the event is donated to the Recreation Department building fund each year. Director

Page asked, since the event will be run by a business this year instead of Island Celebrations which was a volunteer group, should there not be some sort of liability insurance naming the City as additional insured.

After discussion, **Chairman Abele made a motion to approve the expenditure of $8,500 for this year and to ask the Recreation Committee to decide how the Isle of Palms participation in next year's event will be structured; Councilman Miller seconded; motion passed 6-2.**

(C) Proposal from Bill Schupp for Off-Season Cleaning Ocean Boulevard. Administrator Tucker, referring to the attached proposal, stated that the Public Works Committee had recommended approval for two months with the option to renew on a month-to-month basis because the City may be doing a project in that area and might not need cleaning services during the construction phase. It was also recommended that this be paid from the Municipal Accommodations Fee Fund. **Councilman Miller so moved; Councilmember Marino seconded; motion passed unanimously.**

(D) Health Insurance Coverage Issues. Chairman Abele stated that, in the past, some council members have used the City's health insurance program and the issue has come up again. Administrator Tucker noted that in the past the City did pay for council members to have health insurance, but this request was to allow councilmembers to be on the health insurance but they would have to pay the premiums themselves. After discussion, **Mayor Sottile made a motion to allow council members to be eligible to be on the City's health insurance plan at their own expense; Councilman Marino seconded.** When asked if there were any downside to this, Administrator Tucker stated that it would only affect premiums if someone became extremely ill and their huge medical costs would affect rates for the entire membership pool. After discussion, **motion passed unanimously.**

(E) Approval of Drainage Contingency Project. Administrator Tucker, referring to the attached estimate from Eadie's in the amount of $8,750, stated that the Public Works Committee had approved this expenditure from the drainage contingency fund. **Councilman Miller made a motion to approve this expenditure; Councilman Bettelli seconded; motion passed unanimously.**

(F) Proposed Salary Structure for Building Department Employees. Councilman Bettelli stated that the Personnel Committee had discussed this and he recommended that the City hire a personnel expert to look over the job descriptions and recommended salary ranges before Council approves them.

5. Miscellaneous. (A) Morgan Creek Dredging Status - Approval of Added Expense of $9,750. Councilman Bettelli made a motion to authorize the additional expenditure of $9,750 more for the bulkhead and piling project; Councilman Miller seconded; motion passed unanimously.

(B) Work Session - Recreation Expansion. Chairman Abele stated the Council had decided to have one more design review to make a final determination on the design that is to be presented to the public. He iterated that this may not be the same design that is built because there may be some recommendations from the public that are incorporated into these plans.

Councilman Buckhannon stated that he felt the current design can be presented to the public as it is now. He noted that the estimate of $121,716 in site paving was reduced to $27,783; the larger estimate was found to include all three phases of the project in error and not just Phase I.

Resident Jack Hurley asked if the referendum would include an option that residents could choose to opt for the entire project instead of just Phase I. Chairman Abele stated that it would not change prior to the Public Hearing and it was unlikely that it would be presented with another option. Councilman Abele stated that the public could request that the entire project be built, but he felt that it would jeopardize the most vital part of the project because he did not think the citizens would approve the expense for the whole project. Councilman Buckhannon noted that the City is in some financial strains presently and the plans have been cut back to be fiscally conservative.

Councilwoman Rice stated that she felt the current proposed design is one that is useful , functional space that will be used daily and is the best possible plan for the City and she urged that Council move on and make it happen.

Councilman Marino suggested that the date for a referendum be set. Chairman Abele suggested that this be discussed at the Council meeting next week while the City Attorney is present to answer questions.

Councilman Miller stated that he still had some problems with the big glass entranceway and he is not ready to vote for a referendum yet. Chairman Abele stated that he is very anxious to have a facility to take care of everyone from toddlers to elders here on the island. He feels that the three pods will sustain the island for many years to come. He expressed concern about putting this out for a vote and having it fail. The atrium and tower are estimated to cost $125,000 and, if they are taken out, it would probably raise someone's taxes by merely a dime, but the rich appearance of the atrium raises credence to the charge of this facility being too luxurious and may be contributed to loss of votes. Chairman Abele further said that it may be a "red flag" for the voters and he was concerned that if this referendum fails, it would be another ten years before any expansion might be considered.

Mayor Sottile concurred with the Chairman and expressed his concerns about the sale-ability of what the City is proposing and he felt that Council needs to present to the people something that can be approved. He said that he was on Council after Hurricane Hugo when the referendum for expansion with a pool failed and was sure it would be years before it would be done again.

Councilwoman Rice rebutted that the space in the atrium is definitely needed to handle registrations, to allow people to stand inside awaiting rides or classes. She said that it allows natural light in where there is none now and one of the comments at the public hearing was more natural light. She did not think people would be so concerned about the entranceway. She further noted that Accommodations Tax money can be used to help fund this project.

Director Page stated that LS3P has worked out an alternative entrance design. She further iterated that this is not a final product but is a work in progress. The new design would reduce the cost by $40,000. She recommended that public hearings be held to see what the people want before the plans are re-drawn. Councilman Buckhannon agreed and felt that at every meeting, council is guessing at what the people really want. He suggested having the public hearings and present what we have and ask the people what they want, and do it before scheduling the referendum.

Councilwoman Hanbury agreed and expressed concern about how the existing gym would be used, particularly during the school year, after the pods are constructed. Director Page assured her that the gym would be used every day for something as she has to turn away many people because of the classes being held in the gym.

Director Page iterated that she feels it is very important how Council feels about the project and the need for the project to be supported by the whole body to show pride and excitement about the project.

After further discussion, **Mayor Sottile made a motion to present the plans to the public without the atrium entranceway; Councilwoman Hanbury seconded.** A copy of the design prepared today was distributed to committee members and architect Warren Pruitt explained the new design. Councilman Miller stated that the estimate of $72,000 for landscaping was very high and he felt that the building should be constructed before any decision is made on planting of trees, etc. He felt that it was a lot to be spent in a highly wooded area. Councilman Bettelli expressed some concern about paving the parking area behind the building and the fact that it might draw others to park in that area. He suggested that it perhaps be sandshell and that traffic should be kept on the front side of the building. Mr. Pruitt noted that most of that cost included the fencing and buffers that are required by City zoning codes. After discussion, **roll call vote was taken: Abele - Yes; Bettelli - Yes; Buckhannon - No; Hanbury - Yes; Marino - No; Miller - Yes; Rice - No; Sottile - Yes. Motion passed 5-3.**

Chairman Abele asked that the Administrator and Chairman of the Recreation Committee come up with a schedule for the public hearings and Council will discuss the rules for a referendum with the City Attorney. Mayor Sottile noted that the referendum will be "advisory" as opposed to "binding." Councilman Marino recommended that there are articles in the *Post and Courier* and in the *Moultrie News* about the public hearings.

(C) Set Next Meeting Date - November 19, 2002, at 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:55 p.m.

Respectfully submitted,
Bob Abele, Chairman

Revenue Breakdown

For The Date Range
05/01/02 Thru 10/15/02

RentalType	Gated	Non-Gated	Total Of Paid
Unknown		$1,116.70	$1,116.70
Yearly	$94,893.44	$65,553.07	$161,148.73
Seasonal	$62,616.90	$67,507.98	$131,149.05
Unknown	$10,422.89	$10,210.25	$20,849.54
	$167,933.23	$144,388.00	$314,264.02

Original mailout including vacant lots:	3,290
No. of Non-rentals entered:	503
No. of Expired Addresses:	76
No. of Licenses Issued:	1,414
Budgeted No. of Licenses:	
Percentage of Target Achieved:	95%
Budgeted Revenue Projected:	$330,000.00
Total Revenue to Date:	$314,264.02
Percentage of Target Achieved:	95.23%

*Decrease primarily results from clean-up of data base by deleting such items parking spaces, golf courses, lakes and land that is undevelopable.

CITY OF ISLE OF PALMS

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

ATE RANGE: 09/01/02 TO 09/30/02 Printed on: OCTOBER 1, 2002

	CODE	PRMS	VALUATION	FEES DUE	UNITS
Foundation Residential /Commercial	BF	0	0.00	0.00	0
New Single Family Residence.....	BM	3	1,758,500.00	5,319.00	3
New Duplex.....	BN	0	0.00	0.00	0
New Condominium.....	NC	0	0.00	0.00	0
New Pool.....	BP	5	121,438.00	725.00	0
EW COMMERCIAL:.....	BC	0	0.00	0.00	0
Commercial Completions.....	CC	0	0.00	0.00	0
Residential Completions.....	RC	0	0.00	0.00	0
LTERATIONS AND REPAIRS:					
Residential Alterations.....	RA	7	193,750.00	965.00	0
Commercial Alterations.....	CA	1	40,956.00	225.00	0
Repairs.....	BR	12	120,074.80	870.00	1
*Elevate Structure.....	ES	0	0.00	0.00	0
*Residential Additions.....	BA	2	124,000.00	616.00	0
*Commercial Additions.....	AC	0	0.00	0.00	0
*Accessory Structure.....	AS	0	0.00	0.00	0
*Add of Resid. Garage (Attcd/Detcd).	BG	0	0.00	0.00	0
*Beach Walk Over.....	BW	0	0.00	0.00	0
DE LITIONS AND RAZING OF BUILDINGS:	BD	1	3,000.00	50.00	0
* essory Fences .....:	AF	0	0.00	0.00	0
HOUSE MOVING:.....	BH	0	0.00	0.00	0
TEMPORARY BUILDING:					
*Residential or Commercial.....	BT	1	0.00	25.00	0
ELECTRICAL PERMIT:.....	EL	19		670.00	
PLUMBING PERMIT:.....	PL	10		365.00	
MECHANICAL PERMIT:.....	ME	6		278.00	
PLAN SUBMITTAL FEE:.....		7		780.00	
PLANS REVIEWED:.....		7			
ZONING REVIEW FEE:.....		10		300.00	
BOARD OF ADJUSTMENT:.....		0			
BUILDING INSPECTIONS:.....		107			
FIRE INSPECTIONS:.....		39			
CERTIFICATES OF OCCUPANCY:.....		5			
BUSINESS LICENSE:.....				15,970.94	
TOTALS FOR PERMITS & ZONING REVIEWS				10,408.00	
TOTALS FOR PLAN REVIEW & BOARD OF ADJUSTMENT				780.00	
als FOR BUSINESS LICENSES				15,970.94	
TOTAL FOR ALL				27,158.94	
RESIDENTIAL RENTAL LICENSES				6,691.71	
GRAND TOTAL				33,850.65	

City of Isle of Palms
Financial Statement Summary
September 30, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 712,761	$ 4,978,157	$(4,265,396)	14%	$ 1,050,182	$ 4,978,157	$(3,927,975)	21%
Capital Projects Fund	1,498	181,953	(180,455)	1%	62,117	216,270	(154,153)	29%
Muni Accommodation Tax Fund	99,627	526,294	(426,667)	19%	52,514	446,588	(394,074)	12%
Volunteer Fire 1% Fund	69,670	46,500	23,170	150%	8,489	46,500	(38,011)	18%
State Accommodation Tax Fund	394	614,850	(614,456)	0%	127,869	552,318	(424,449)	23%
Disaster Recovery Fund	5,482	36,000	(30,518)	-	8	5,000	(4,992)	-
Federal Narcotics Fund	53	-	53	0%	642	4,600	(3,958)	14%
Marina Fund	135,127	665,950	(530,823)	20%	73,840	684,275	(610,435)	11%
All Other Funds	20,229	3,610	16,619	560%	131	5,820	(5,689)	2%
Total All Funds	$ 1,044,842	$ 7,053,314	$(6,008,472)	15%	$ 1,375,791	$ 6,939,528	$(5,563,737)	20%

General Fund YTD Expenditures

3 Month Target = 25%

	Actual	Budget	% of Budget
Mayor and Council	2,436	35,840	7%
General Government	90,137	426,694	21%
Police	250,693	1,324,219	19%
Fire	331,593	1,529,016	22%
Public Works	202,509	856,808	24%
Building & Licensing	53,818	233,643	23%
Recreation	89,826	450,028	20%
Judicial	24,294	102,119	24%
Parking Lot & Meters	4,876	19,790	25%
Total General Fund	1,050,182	4,978,157	21%

General Fund Cash at 10/10/02

September Balances:

BB&T (Rate = .75%)	521,496
SC Local Gov't Invest Pool (Rate = 1.95%)	1,326,632
	1,848,128

October activity thru 10/10/02

Cash Received	16,771
Accounts Payable Payments	(90,330)
Payroll	(128,722)
Approximate Gen Fund Cash at 10/10/02	1,645,847
Cash On-Hand as a % of Annual GF Expenses	**33%**

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved_____Denied_____
Action Taken By Ways & Means Committee:	Date Approved_____Denied_____
Action Taken By City Council:	Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Southeast Coast Film Guide - 6th Edition

B. Applicant Organization S.E. Coast Film Guide

1. Mailing Address P.O. Box 827, Sullivans Is S.C. 29482

Telephone (843) 971-0203 Fax (843) 971-0688

2. Project Director Tommy Melton

Telephone (843) 971-0203 Fax (843) 971-0688

3. Description of Organization, Its Goals and Objectives To promote Film activity in our region to enhance economic growth with direct Financial impact and related Tourism impact.

C. Description and Location of Project/Event Glossy annual publication sent to Film production companies, ad agencies & studios to promote this region to the Film industry.

____ Single Event? ✓ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

Published each March - year-to-year

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).
No Figures are available per/se but Tourism increases as Film activity increases. Tourists come specifically to see locations where Films have been.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 6000.00

   Date(s) Required: May/02-Mar/03 Lump Sum ✓ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ attached

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 6000.00 on 1/1/03 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

SOUTHEAST COAST Film

2003 BUDGET

Expenses	
Description	**Expense**
Printing	19,500
Design and Pre-Press Production	12,500
Staff Salaries and Sales Commissions	73,000
Postage, Freight and Distribution	3,100
Rent, Office Expenses and Insurance	6,700
Phone Service	3,100
Taxes	18,000
Web site	3500
TOTAL PROJECTED EXPENSES	**$139,400**

Income	
Description	**Income**
Display Ads	$ 105,000
Community Spreads	44,000
TOTAL PROJECTED INCOME	**$149,000**

Post Office Box 827
Sullivan's Island SC 29482
Phone 843-971-0203
Fax 843-971-0688
tmelton@comcast.net
www.sccoastfilm.com

SOUTHEAST COAST Film

Creative digital media is projected to grow dramatically as music, film and entertainment coverage are delivered over broadband connections. This industry has developed in urban areas that attractd creative professionals. Major clusters exist in New York, Ssan Francisco, Los Angeles and Tornonto. Developing this sector in Charleston will require integrating real estate, university, and entrepreneurial networks. This integration is beginning with the Digital Corridor project. The Alliance can play a role in marketing this sector."

Post Office Box 827
Sullivan's Island SC 29482
Phone 843-971-0203
Fax 843-971-0688
tmelton@comcast.net
www.sccoastfilm.com

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: _____	Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name BLUES BASH

B. Applicant Organization Island Celebrations

(to be provided)

1. Mailing Address _____

Telephone _____ Fax _____

2. Project Director _____

Telephone _____ Fax _____

3. Description of Organization, Its Goals and Objectives Island Celebrations, formed in 1985, has provided opportunities for cultural entertainment of many varieties over the years for the benefit of island residents, tourists and regional residents.

C. Description and Location of Project/Event Two different programs of blues entertainment provided by the LOWCOUNTRY BLUES BASH will be presented on a Saturday and a Sunday at the Isle of Palms Recreation Center. Gary Erwin, producer of this ever-popular Charleston area event from Feb. 7 through 16, will select top notch performers for the IoP events.

____ Single Event? ___X___ Ongoing Event/Annual Need?

1. Date(s): of Event Feb. 8 and 9 or Project Start Oct. 2002 Completion Feb. 2003

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50 %) vs. Isle of Palms residents (25 %). PLUS 25% regional residents.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 3000 plus From ticket sales

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ $8500

   Date(s) Required: _____ Lump Sum _____ Installments_____

   1/2 production fee on signing of contract; balance as needed

5. Other: Amount $_____

6. Total Budget: Amount $ 8500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project end February 2003

If awarded, funds are requested as follows:

See #4

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date. (in some instances)

ATTACHED: Proposed expenditure budget.

ISLAND CELEBRATIONS

ATTACHMENT.

PROPOSED EXPENDITURE BUDGET for BLUES BASH EVENTS - February 8 & 9, 2003

Production:	Gary Erwin - artist package fee, including promotion - LOWCOINTRY BLUES BASH		$ 6250.00
Rentals (stage/chairs)			500.00
Advertising/promotion			700.00
Staff			
	Project Director Fee	$ 500.00	
	Food Concession assistants	300.00	800.00
Misc. administrative costs			
	Supplies, travel, etc.		250.00
		TOTAL	$ 8500.00

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451
24 September 2002

I, William F. Schupp, make the following proposal for cleaning Ocean Boulevard from the Sea Cabins to the Windjammer:

Curbs, sidewalks, and adjacent areas to sidewalks to be cleared of all litter by 7:00 a.m. three days a week from the first of October until the end of March for fifty dollars a day. Days to be determined by City Administrator.

$50 X 3 days = $150 per week
$150 X 4 weeks = $600 per month
$600 X 6 months = $3600 per half year

Yours truly,

William F. Schupp

William F. Schupp

Eadie's Drain and Vacuum Service
1513 Hwy 61 Everette 200-2687
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
10/1/2002	COIOP #4

Name / Address
Isle of Palms Attn: David Mobley Fax: 886-5762

	Project		
Description	Qty	Rate	Total
Ditch Renovation on 26th Ave., behind house #17. 5 days 10 hour days @ 175.00 per hour. *This is only an estimate. Actual job may take longer or shorter depending on conditions. If you have any question please contact Everett Eadie @ 843-200-2687. Thank you.	50	175.00	8,750.00
Estimate for Isle of Palms Ditch Cutting		**Total**	$8,750.00

Out of $50,000 Drainage Contingency

Oct 01 02 10:50a Rick Niemira 8438750699 p.1

MEMO

TO File
OF LS3P Associates Ltd.
FROM Mark G. Clancy, AIA
DATE Tuesday, October 15, 2002
RE Cost Saving Considerations at Lobby
CC Warren Pruitt, file
PROJECT Isle of Palms Recreation Center
PROJECT NO 1600-010980.03

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

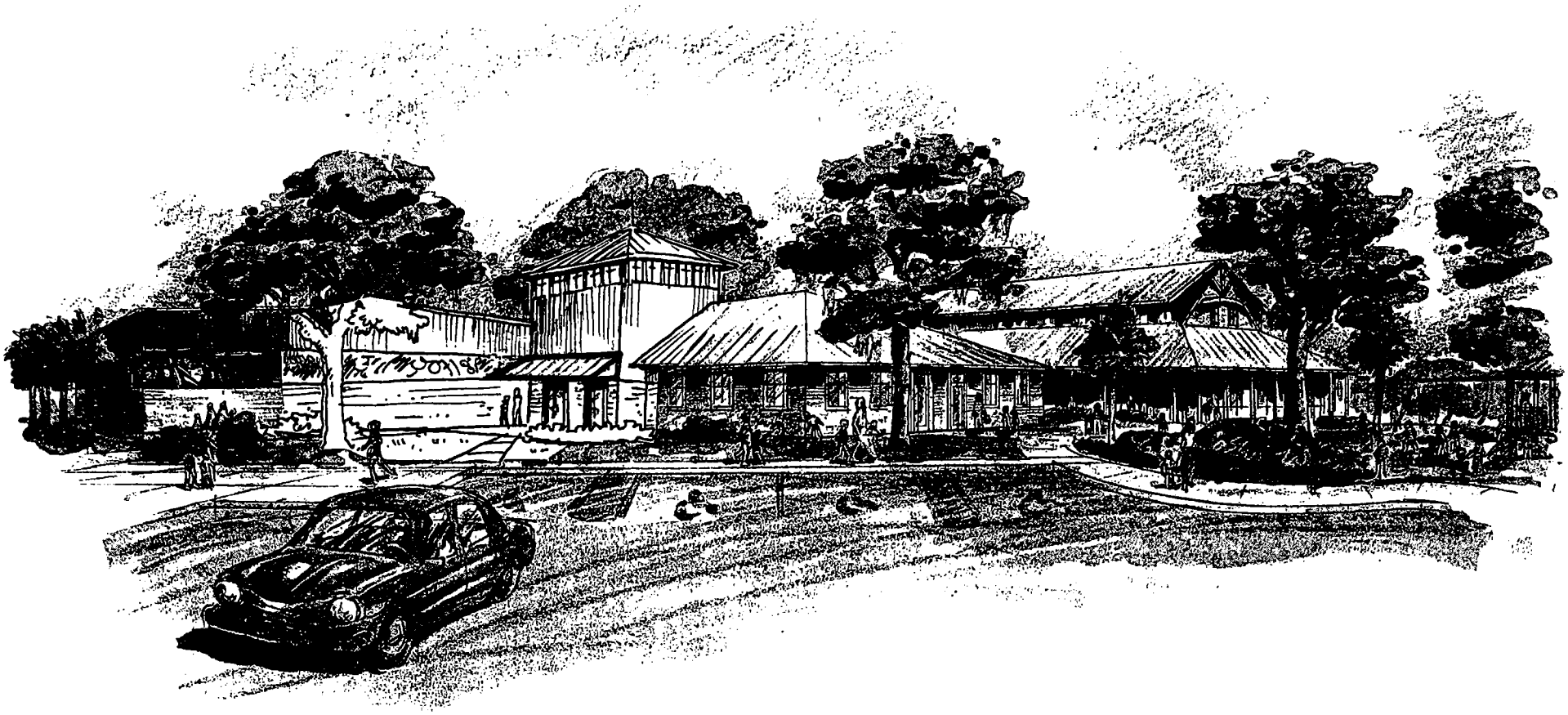
Reducing the square footage at the Lobby could lower the projected building construction cost. See the calculations below.

Revised Estimate of Projected Construction Costs*

Preferred Recreation Center Option	$1,617,320
Square Foot reductions at lobby	- $40,000
Building Total	$1,577,320

* This estimate is based on the revised concept sketch dated October 15, 2002. It does not include FF&E costs, design fees, owner costs, inflation costs, or contingencies.

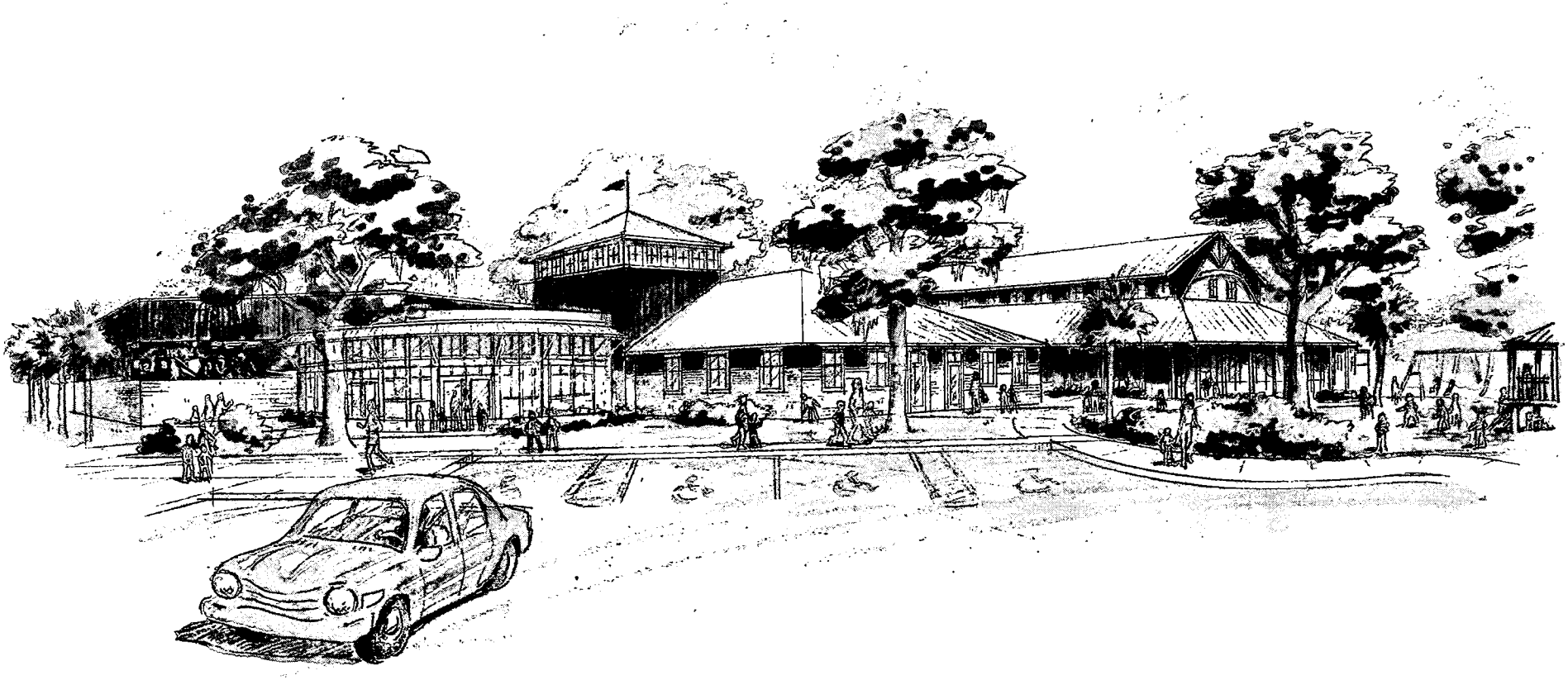
LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM



REVISED CONCEPT SKETCH
OCT. 15, 2002

ISLE OF PALMS
RECREATION CENTER

LS3P ASSOCIATES LTD



ISLE OF PALMS

RECREATION CENTER

LS3P ASSOCIATES LTD

EXHIBIT C

PUBLIC SAFETY COMMITTEE
October 14, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held at 5:00 pm, on October 14, 2002, in City Hall Council Chambers. Present were Chairman Taylor, Committee Members Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Also present was Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the August meeting as presented; Mayor Sottile seconded, motion passed unanimously.

2. Citizens Comments. None

3. Monthly Police Department Report. Chief Buckhannon discussed the monthly department reports for September (see attached report) and answered questions of committee members. A discussion occurred regarding the increase in incidences involving weapons. Chairman Taylor thanked the Chief for having his officers keep an eye on his house while he was out of town and stated that this was a very good service for the island's residents.

(A) Sign Height Assessment. Administrator Tucker stated that this had been brought to her attention by Councilwoman Hanbury. Both the police chief and public works director checked on sign height and determined that all of them were within the appropriate height range but several had some vegetation that needed to be removed.

(B) Traffic Counts for September 7-13 are attached hereto. It was noted how much traffic came onto the island in September and how much busier the island has become.

4. Fire Department Monthly Report. Chief Graham discussed the monthly department report for September (see attached report) and answered questions of committee members. There was discussion of the Fire Department personnel making regular inspections (instead of the Building Department inspector) and it was felt that this would be a good system for the businesses and firefighters to get to know each other.

5. Old Business. (A) Update - Customer Service. Chairman Taylor stated that the departments are doing a great job in pumping the flooding waters around the island. On a different matter, but also related to Customer Service, Mayor Sottile commended Officer Kim Usry for her assistance with a family on Waterway Boulevard and stated that they had sent him a very nice letter commending Officer Usry.

(B) Right-of-Way Encroachment Issues. Administrator Tucker reminded the Committee that this had been forwarded from a previous meeting. She referred to memo from Councilwoman Hanbury about encroachments on the rights-of-way (copy attached) and she noted that it was her observation that the encroachments were increasing. Councilwoman Hanbury expressed her concerns about the encroachments on the narrow streets and the fact that she was unable to turn her car around at a dead end without backing onto the right-of-way. Chief Graham stated that her vehicles have to back out of these streets because there is no room for them to turn around. Mayor Sottile stated that the lack of a

turning radius is why parking is only allowed on one side of the street and the garbage trucks have to back up also. Councilwoman Hanbury iterated that consistent regulations should apply to all streets. Upon discussion, Chairman Taylor noted that the Building Department is looking at these issues.

Thomas Schmidt, #2 - 52nd Avenue, stated that this parking issue seems to be going on and on. He asked for a definitive answer to the question of whether or not cars can park on either or both sides of the street and not impede safety. He inquired if there was an ordinance that says cars can park on one side of every street on the island? He inquired as to whether the City is going to enforce that ordinance, if that is the case, across the board? Chairman Taylor stated that there are rights-of-way designated by the State, in most cases since these are State roads, nothing can be built on them and cars are allowed to park on them. There is not a City ordinance pertaining to parking on one side of every street, except, of course, for the restrictions within the PRD.

Administrator Tucker stated that the roads that are DOT maintained roads belong to the South Carolina Department of Transportation and it is their decision what is marked as parking or no parking. They govern what is placed on the rights-of-way. However, DOT does work with the City as much as possible. For example, if there is a particular corner where the ladder truck cannot make the turn, and this is shown to DOT, they will allow the City to post no parking signs in that area because it is a public safety issue. Also, if it is a public safety issue, they will allow the City to designate only one side of the street for parking. The City enforces the DOT regulations, and if someone wants to put something on a DOT right-of-way, they must submit an Encroachment Permit to DOT for approval. DOT does not approve encroachments that would impede public safety or a person's ability to pull off the road into the right-of-way.

Mayor Sottile stated that the committee had addressed this issue in the recent past and decided not to ask residents to remove items in the rights-of-way. Mr. Rolf Gobein said that this issue keeps rumbling around and should be "put to bed" one way or the other, and if there is an agenda that the taxpayers are not aware of, it needs to be communicated. Further, he said, "We don't want the island bigger, and we don't want the island better, we don't want more people on the island. You are looking at your numbers of the people crossing the bridge, let's create more parking and double that number! This is a taxpayer telling you what the taxpayers want and we can bring more."

Councilman Abele reiterated that the City's position is to ignore these encroachments. However, if the taxpayers keep bringing it up, that will force City Council to do something about it, and the only thing City Council has the authority to do is to enforce State law, which means the City pulls down everything in the rights-of-way. Councilman Abele further stated that, if everyone on the island starts encroaching into the rights-of-way, then it will be a problem and the State might order the City to fix it.

Ms. asked why is there no parking on Ocean Boulevard where it is easy to turn around and yet there is talk of opening up the side streets [between 41st and 57th Avenues] to parking? Chairman Taylor stated that the consensus of Council is not to take any action. Mayor Sottile stated that about half of Ocean Boulevard is not State highway and the residents petitioned to have the streets posted no parking. The residents are also responsible for maintenance and paving of their portion of the road.

(C) SCDOT Response Palm Boulevard Extension at 7th Avenue. Administrator Tucker stated that Mayor Sottile had written a letter to DOT requesting that the Palm Boulevard extension at the

7th Avenue triangle be resurfaced and DOT denied the request, but they indicated that they would forward the letter to the County Transportation Committee for their consideration.

(D) Ordinances Related to Ocean Safety. Administrator Tucker reported that the ordinance that will be up for public hearing and second reading at the next Council meeting, will give the City a method to authorize a surfing school program as a City sponsored event, if the City should decide to do so. This gets rid of the problem of not being able to offer something like a surf school on the beach, but, at the same time, enforcement letters have been sent to the individual who has been continuing to operate without appropriate licensing and in an inappropriate area.

6. New Business. (A) Parade Route Request. Administrator Tucker reported that the request has been withdrawn.

(B) Report on Swimmers Advisory. Administrator Tucker recapped for the record that the City's sites normally test at below 10 enterrococci. The level at which DHEC re-samples the ocean water is a count of 104. If the level drops back down, there are no problems. Any time a sample comes up 500 or greater, DHEC contacts the City to issue a swimmers advisory and then the go back to resample. The City had six of its seven sites that tested above 500 on October 2nd and the numbers were equally as high on Sullivan's Island. Further, upon resampling every site except those at 21st Avenue and 34th Avenue tested below 104. These two sites are still testing high and it is the belief that these counts were due to the sudden heavy rains after not having any significant rain for a long time plus the high tides.

7. Miscellaneous. (A) Attached Article Re Speeding. Councilwoman Rice had asked that everyone receive a copy of this article.

(B) Mayor Sottile asked Chief Graham the status of the ladder truck and when it was due back on the island. Chief Graham stated that it is now scheduled to leave Wisconsin on October 31st.

(C) Mayor Sottile brought up the issue of the police boat and he recommended that the Fire Department be given this boat with the understanding that they sell one of the smaller boats and that no City money is expended on repairs. Chairman Taylor asked that this be put on the agenda for the November meeting for further study. Chief Graham stated that the boat still does not have a title after three months of DNR searching and it is still sitting in the parking lot.

(D) Set Next Meeting Date: 5:00 p.m. on Monday, November 11, 2002.

8. There being no further business to come before the committee, the meeting was unanimously adjourned at 6:15 p.m.

Respectfully submitted,
Dee Taylor, Chairman



Monthly Report

September 2002

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: **October 1, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of September 2002.

Patrol

September 1, 2002 Officers were dispatched to a front beach bar for a reported fight in progress. When officers arrived, it was determined that the primary aggressor of the incident was a twenty- two year old male from North Charleston, who was placed under arrest and charged with Simple Assault.

September 3, 2002 The Charleston County Sheriff's Office notified IOPPD that they had information that a male subject was traveling to the area of Breach Inlet with the intention of committing suicide. The identity of the subject and a description of his vehicle were broadcast and the subject was located a short time later and stopped near Breach Inlet. The subject, who was in possession of a handgun, admitted that he intended to commit suicide. The subject was taken into protective custody and transported to the hospital for evaluation and commitment. The vehicle was towed and the weapon was secured for safekeeping.

September 3, 2002 The parent of a nine-year-old female notified IOPPD that an adult male had approached her in a white van and exposed himself to her. The female was walking home from her school bus stop after school near 32nd Avenue and Hartnett Boulevard. The female gave a detailed description of the vehicle and the suspect. All available officers immediately saturated the neighborhood in an attempt to locate the vehicle. Several suspects were developed in the days following, but the victim was unable to positively identify any photos provided. The investigation continues.

September 4, 2002 A concerned citizen reported a reckless driver traveling onto the Isle of Palms on the connector. The citizen kept visual contact with the vehicle and directed the officer via cellular telephone to its exact location. The vehicle in question

was stopped and the driver was cited based on the statement of the complainant, who stated that she would appear in court as a witness.

September 6, 2002 Officers were called to a residence on 24th Avenue for a reported accident at that location. The investigating officer determined that after an earlier verbal altercation between several parties, at the residence, a female subject while driving away from the residence had struck a telephone pole. The male resident parked the vehicle in his driveway and allowed the driver back into the residence. The driver slept for a while and awoke to resume the verbal altercation resulting in her again leaving in the vehicle striking a vehicle parked in the yard. The driver and vehicle were located in Mount Pleasant by a Mount Pleasant police officer where she was detained until the investigating officer responded. The subject was taken into custody and charged with Malicious Damage to Property and Leaving the Scene of an Accident. Prior to incarceration, the subject was hospitalized for several days for psychiatric treatment.

September 7, 2002 Two persons walking on the beach at the end of the island near Seagrass Lane discovered the U.S. Navy Identification Card of a male subject near what appeared to them to be skeletal remains. Lt. Wright and the duty supervisor determined that the bones were that of a large animal, possibly a cow or horse that had washed up with the tide. The identification card was tattered and issued many years ago. The owner was located in Ohio and long discharged from the Navy. The identification was returned to the U.S. Navy.

September 10, 2002 When an officer stopped a vehicle for speeding on Palm Boulevard at 20th Avenue, it was determined that the driver had an outstanding arrest warrant issued by Hanahan Police Department. The driver was taken into custody until a Hanahan officer responded.

September 10, 2002 Officers responded to a residence on Forest Trail where it was reported that the fifteen year old male at the residence had assaulted his mother. Upon arrival, the first responding officer located the suspect in the marsh near the golf course. His grandmother had attempted to retrieve the juvenile from the marsh and had to be escorted out of the marsh by the officer who had fire department personnel respond to treat the grandmother for shortness of breath. When the officer confronted the juvenile, he responded by running directly at the officer. The juvenile had to be physically restrained. The juvenile was charged with Criminal Domestic Violence and Assault On A Police Officer While Resisting Arrest and was transported to the hospital for psychiatric evaluation. His charges are pending in Family Court.

September 11, 2002 A resident reported that she had been bitten by a dog on Waterway Boulevard near Driftwood Lane. The victim advised that the owner of the dog was in his yard talking on the telephone while holding his dog on the leash when she walked by where they were located. The owner of the dog lost control of the leash when the dog ran after the victim. It was determined that the dog had up to date rabies inoculations, but was quarantined for the mandatory ten days. The Animal Control Officer cited the owner of the dog for Dog At Large and No City License.

September 11, 2002 A white panel van, that matched the description in the September 3rd indecent exposure incident, was stopped and it was determined that the driver had a suspended driver's license. It was also determined that the driver was wanted by the State of Mississippi. After the driver was placed under arrest, a quantity of marijuana was located in the vehicle. The state of Mississippi did not wish to extradite for their warrant so he was charged with Violation of NRVC and Simple Possession of Marijuana.

September 12, 2002 Officers responded to a 911 call at a residence on 31st Avenue where a female reported that her husband had assaulted her. When officers arrived, the female had blood on and around her mouth and a bruise to the side of her face. The male subject was placed under arrest for Criminal Domestic Violence and Giving False Information to Police. It was later determined that he had purposely given the arresting officer an incorrect date of birth and social security number.

September 13, 2002 At approximately 6:15 a.m., a concerned citizen reported an unconscious female on the sidewalk in front of an Ocean Boulevard business. After making contact, the officer determined that the female was extremely intoxicated and had passed out. Lying next to the subject was a .25 caliber handgun that she had reported stolen several hours prior. The weapon was confiscated and the subject was taken into custody and charged with Public Intoxication, Unlawful Carrying of A Pistol, Hindering and Filing a False Police Report.

September 13, 2002 A resident on Twin Oaks Lane reported that several mailboxes in the neighborhood had been damaged during the night. A responding officer determined that seven mailboxes had either been pulled out of the ground or damaged in some way. Homeowners that were unaware of the damage were notified and reports were taken for each residence.

September 13, 2002 Two officers responded to a business on Palm Boulevard that reported that two female subjects had shoplifted cartons of cigarettes. The subjects fled the store prior to the officer's arrival, but had entered another business. An employee of that business approached the officers and told them that two black female subjects had entered his business and placed two cartons of cigarettes on his counter then left. The two suspects were observed leaving the parking lot and turn onto the connector. An officer stopped the vehicle on the connector and placed both of the occupants under arrest for Shoplifting.

September 14, 2002 A pro-Golf shop at Wild Dunes reported that an employee had stolen approximately $700 from a safety deposit box at the Reception Center. An investigation of the theft resulted in an arrest warrant being issued for a former employee. It has been determined that this subject has left the state, the warrant remains on file.

September 17, 2002 A concerned citizen reported a male subject carrying a gun in the street on Cameron Boulevard. When officers arrived, they observed the subject with a handgun in the waistband of his shorts. The subject was disarmed and taken into custody.

Witness statements confirmed the subject had crossed the street and was clearly in possession of the weapon. The suspect stated that he saw someone acting suspiciously in a neighbor's yard, which turned out to be a gardener. The subject was charged with Unlawful Carrying of A Pistol.

September 22, 2002 Officers responded to a residence on 43rd Avenue for a reported domestic dispute. It was determined that the female present was the primary aggressor in the dispute and had assaulted her husband. The suspect was taken into custody and charged with Criminal Domestic Violence.

September 27, 2002 A resident of Charleston Boulevard reported that she believed that a housekeeper she employs had stolen at least one book of twenty-five checks from her residence. The housekeeper had apparently cashed those missing checks at a business in Mount Pleasant. An arrest warrant for the actual theft of the checks was issued and the investigation continues since forgery charges are pending for each check written in Mount Pleasant.

Personnel

September 7, 2002 Provided a display at Northwoods Mall for annual Law Enforcement Day attended by over 25,000 people.

September 24, 2002 Telecommunications Officer V. Colley resigned his full-time position to pursue a career with Dorchester County EMS as an Emergency Medical Technician. Mr. Colley will remain on-call as a part-time dispatcher.

September 26, 2002 Formerly self-employed, Ms. Brenda Stacy was hired as a Telecommunications Officer.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 10/4/2002

During the month of September 2002, the Telecommunications Office received and dispatched 2,802 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
September 2002	1,896	54	827	25	2,802
September 2001	2,600	70	727	25	3,422
Percentage Change	-27%	-23%	14%	0%	-18%
Year to date 2002	20,498	578	7,622	199	28,897
Year to date 2001	23,114	549	7,587	223	31,473
Percentage Change	-11%	5%	0%	-11%	-8%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	57	34	130	221
Tract 2: Ocean Blvd to JC Long to 14th Ave	52	0	162	214
Tract 3: 10th Ave North to 21st Ave South	249	26	207	482
Tract 4: 21st Ave North to 31st Ave South	28	39	110	177
Tract 5: 31st Ave North to 41st Ave South	8	81	73	162
Tract 6: Forest Trail	0	0	16	16
Tract 7: 41st Ave North to 57th Ave	99	92	102	293
Tract 8: Wild Dunes	54	63	100	217
Tract 9: IOP Connector	0	0	58	58
Tract 10: County Park	26	0	8	34
Tract 99: Off Island	0	0	27	27
	573	335	993	1901

Isle of Palms Police Department Officer Activity September 2002

	September 2002	September 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	999	1,143	-12.6%	11,084	11,624	-4.6%
Building Checks	573	750	-23.6%	4,672	4,915	-4.9%
SPR'S	335	709	-52.8%	4,893	6,437	-24.0%
Traffic Stops	164	360	-54.4%	2,403	3,538	-32.1%
Traffic Stops w/Tickets	34	163	-79.1%	723	1,149	-37.1%
% Traffic Stops w/Tickets	20.7%	45.3%	-24.5%	30.1%	32.5%	-2.4%
DUI Tickets	0	2	0.0%	11	31	-64.5%
DUS Tickets	2	5	-60.0%	45	66	-31.8%
Speeding Tickets	16	84	-81.0%	412	580	-29.0%
Other Traffic Tickets	22	103	-78.6%	564	809	-30.3%
Non Traffic Tickets	51	34	50.0%	474	467	1.5%
Parking Tickets	432	155	178.7%	5,465	6,080	-10.1%
City Tickets	17	27	-37.0%	147	327	-55.0%
Warning Tickets	92	165	-44.2%	1,172	1,586	-26.1%

Connector Calls For Service for the Month of September 2002

The Isle of Palms Police Department has responded to or initiated 57 calls involving 700 minutes, or 12 man hours for the month of September, 2002. The following table breaks down the type, number and time element of each call.

	Calls September	Calls Year To Date	Arrests September	Arrests Year To Date	Minutes September	Minutes Year To Date	Avg. Minutes September	Avg. Minutes Year To Date
Accidents	1	19	0	0	69	494	69.00	26.00
Traffic Stops With Tickets	11	214	3	22	296	3831	26.91	17.90
Traffic Stops Without Tickets	23	225	0	0	167	4791	7.26	21.29
Citizen Assists	10	177	0	1	78	2141	7.80	12.10
Assist Other PD	1	3	0	0	9	81	0.00	27.00
Miscellaneous	11	60	0	1	81	956	7.36	15.93
Totals	**57**	**698**	**3**	**24**	**700**	**12,294**	**12.28**	**17.61**
Totals 2001	**94**	**976**	**3**	**25**	**1,274**	**12,561**	**13.55**	**12.87**

Isle of Palms Police Department Monthly Report for September 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	September 2002	Total 2002	September 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)				1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT	1	2		1
120 ROBBERY				
13A ASSAULT		4	1	4
13B SIMPLE ASSAULT	5	33	5	21
13C INTIMIDATION		1		2
210 EXTORTION				
220 BURGLARY	1	13	11	20
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	4		6
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	3	21	1	25
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	16	105	17	159
240 MOTOR VEHICLE THEFT		6		4
250 COUNTERFEITING/FORGERY		5		2
26B FRAUD/CREDIT CARD /ATM		5		5
26C IMPERSONATION		1		1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				4
290 DAMAGE PROPERTY	16	55	8	64
35A DRUG/NARCOTICS	1	15	4	25
35B DRUG EQUIPMENT VIOLATION		3		4
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE	1	1		2
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES	2	2		1
753 OBSCENE & HARASSING PHONE	1	12	2	14
756 BREACH OF TRUST			1	2
90A BAD CHECKS		3		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		8		4
90D DUI		11	3	30
90E DRUNKENNESS		12	1	16
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	1	28	3	70
90H PEEPING TOM				
90I RUNAWAY		1		
90J TRESPASSING	1	11	2	7
90L TRUANCY				1
90M AGENCY ASSIST		4		2
90N RESISTING ARREST			1	6
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		3	2	42
91A ALARM	14	144	24	161
91D DISTURBANCE		4		
91F NON-VIOLENT FAMILY DISPUTE		16	4	10
91T TRAFFIC & NRVC ARRESTS	3	50	13	118
91W WARRANT ARRESTS	1	10		18
979 MISSING PERSONS		2	1	1
980 SUICIDES	1	4		5
992 PROWLER		3		
NCR NON CRIMINAL REPORTS	46	390	40	388
TOTALS:	**115**	**995**	**144**	**1249**

Isle of Palms Police Department Monthly Report for September 2002

ARREST SUMMARY

Type	September 2002	Total 2002	September 2001	Total 2001
Adults	Male= 7 Female= 6	Male= 161 Female= 47	Male= 13 Female= 6	Male= 294 Female= 83
Juveniles	Male= 1 Female= 0	Male= 6 Female= 0	Male= 6 Female= 1	Male= 30 Female= 4
Narc-Adults	Male= 1 Female= 0	Male= 15 Female= 2	Male= 2 Female= 2	Male= 25 Female=7
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 0 Female= 3
TOTALS:	Male= 9 Female= 6	Male= 184 Female= 49	Male= 21 Female= 9	Male= 349 Female= 97

PROPERTY VALUES REPORTED

	September 2002	Total 2002	September 2001	Total 2001
Burglary Stolen	$40.00	$16,830.00	$1,561.00	$50,350.77
Larceny Stolen	$16,394.00	$259,100.36	$22,867.00	$203,923.53
Criminal Damage	$1,325.00	$16,731.00	$7,380.00	$27,328.00
MVT Stolen	$0.00	$14,500.00	$0.00	$51,000.00
Burglary Recovered	$0.00	$100.00	$1,561.00	$10,855.38
Larceny Recovered	$4,305.00	$76,660.00	$81.00	$49,659.49
MVT Recovered	$0.00	$12,500.00	$0.00	$46,000.00
Total Stolen	$16,434.00	$275,880.34	$24,428.00	$300,274.30
Total Recovered	$4,305.00	$89,192.00	$1,642.00	$92,451.87
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Poli_ _ Department
All Arrests
Primary UCR Code Only
September 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CDV/SIMPLE ASSAULT	3	0	0	0	0	1	0	0	0	0	3	1	4
23C SHOPLIFTING	0	0	0	0	0	0	2	0	0	0	0	2	2
23H PETIT LARCENY	0	0	0	0	0	1	0	0	0	0	0	1	1
290 MALICIOUS INJURY TO PROPERTY	0	0	0	0	0	1	0	0	0	0	0	1	1
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
520 WEAPONS LAW VIOLATIONS	1	0	0	0	0	1	0	0	0	0	1	1	2
90G LIQUOR LAW VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
91T TRAFFIC OFFENSES	1	1	0	0	0	0	0	0	0	0	2	0	2
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	**8**	**1**	**0**	**0**	**0**	**4**	**2**	**0**	**0**	**0**	**9**	**6**	**15**

Isle of Palms Police Department Animal Control Report for September 2002

	Sep-02 Monthly Total	Sep-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	6	14	43	204
Warning Tickets	0	2	35	38
Animals Secured	10	38	100	233
Dogs	6	10	50	93
Cats	0	10	17	41
Raccoons	2	8	28	46
Other*	2	10	10	54
Released to Owner	6	8	52	87
Transported to Shuler Vet	1	8	53	48
Transported to Other Vets	0	5	2	40
Transported to SPCA	0	2	29	28
Injured Animals	0	4	12	38
Trapped Animals	3	23	85	72
Cats	0	9	18	26
Raccoons	2	8	57	36
Other **	1	6	10	16
Dead Animals Removed	22	31	119	151
Traps Set	10	29	86	210
Kennel Fees	$35.00	$84.00	$308.00	$733.00

* Iquana, Opposum

** Opposum

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR September 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	4	16	20	2	3	2	9	4	4,649	2	2	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	4	16	20	2	3	2	9	4	4,649	2	2	

** Det. Griffin presented 3 cases to Grand Jury, and attended 2 Preliminary hearings. There were a total of 10 bond hearings expending 15.5 hours.
** Det. Griffin filled in as a uniformed patrol supervisor for a total of 60 hours for the month of September.

CBA=Cleared By Arrest
E/C=Exceptionally Cleared
UNF=Unfounded
I/A=Inactivated
WOF=Warrants on File

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR SEPTEMBER 2002

DATE: OCTOBER 4, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
10 OFFICERS	USDOT	PROFESSIONAL TRAFFIC STOPS			5	
1 OFFICER		ALCOHOL/CONTROLLED SUBSTANCE ABUSE				2
1 OFFICER		REPORT WRITING				2
1 OFFICER		LAW ENFORCEMENT ETHICS AND INTEGRITY				24
TOTAL			0	0	5	28
				TOTAL OFFICER HOURS:		33

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
				TOTAL EMPLOYEE HOURS:		0

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	609	79	191	249
THIS MONTH TOTALS			5	33
YEAR TO DATE TOTALS:	609	79	196	282
		DEPARTMENT HOURS YEAR TO DATE:		1166

IOP Connector - September 7-13, 2002

		Southboun	Northboun	Total
09/07		96	137	233
Saturday	1:00	67	71	138
	2:00	38	41	79
	3:00	26	32	58
	4:00	19	17	36
	5:00	40	38	78
	6:00	127	64	191
	7:00	217	180	397
	8:00	380	358	738
	9:00	477	505	982
	10:00	723	597	1,320
	11:00	753	607	1,360
	12:00	867	615	1,482
	1:00	790	642	1,432
	2:00	797	741	1,538
	3:00	800	820	1,620
	4:00	711	810	1,521
	5:00	693	756	1,449
	6:00	599	667	1,266
	7:00	529	540	1,069
	8:00	397	411	808
	9:00	338	296	634
	10:00	243	264	507
	11:00	200	241	441
	Daily Total	9,927	9,450	19,377
09/08	12:00	122	146	268
Sunday	1:00	51	95	146
	2:00	31	80	111
	3:00	17	33	50
	4:00	20	21	41
	5:00	29	28	57
	6:00	73	57	130
	7:00	166	145	311
	8:00	307	275	582
	9:00	425	444	869
	10:00	591	604	1,195
	11:00	697	593	1,290
	12:00	702	633	1,335
	1:00	672	631	1,303
	2:00	605	718	1,323
	3:00	636	973	1,609
	4:00	587	603	1,190
	5:00	479	606	1,085
	6:00	430	479	909
	7:00	382	382	764
	8:00	282	294	576
	9:00	175	169	344
	10:00	113	105	218
	11:00	70	94	164
	Daily Total	7,662	8,208	15,870

IOP Connector - September 7-13, 2002

		Southboun	Northboun	Total
09/09		29	37	66
Monday	1:00	19	26	45
	2:00	14	11	25
	3:00	4	9	13
	4:00	10	16	26
	5:00	27	64	91
	6:00	161	188	349
	7:00	359	448	807
	8:00	504	442	946
	9:00	405	456	861
	10:00	397	476	873
	11:00	423	492	915
	12:00	515	472	987
	1:00	490	457	947
	2:00	504	452	956
	3:00	527	530	1,057
	4:00	588	581	1,169
	5:00	626	579	1,205
	6:00	620	422	1,042
	7:00	469	437	906
	8:00	336	293	629
	9:00	219	165	384
	10:00	108	110	218
	11:00	80	61	141
	Daily Total	7,434	7,224	14,658
09/10		27	27	54
Tuesday	1:00	19	23	42
	2:00	18	14	32
	3:00	7	2	9
	4:00	7	16	23
	5:00	27	63	90
	6:00	173	202	375
	7:00	367	462	829
	8:00	559	443	1,002
	9:00	411	495	906
	10:00	394	520	914
	11:00	475	532	1,007
	12:00	540	498	1,038
	1:00	549	467	1,016
	2:00	493	525	1,018
	3:00	514	537	1,051
	4:00	596	565	1,161
	5:00	563	567	1,130
	6:00	630	470	1,100
	7:00	459	415	874
	8:00	370	249	619
	9:00	240	203	443
	10:00	134	135	269
	11:00	79	80	159
	Daily Total	7,651	7,510	15,161

IOP Connector - September 7-13, 2002

		Southboun	Northboun	Total
09/11		36	29	65
Wednesda	1:00	19	19	69
	2:00	19	12	31
	3:00	13	17	30
	4:00	8	17	25
	5:00	38	48	86
	6:00	163	197	360
	7:00	407	433	840
	8:00	516	461	977
	9:00	452	467	919
	10:00	409	489	898
	11:00	541	517	1,058
	12:00	582	482	1,064
	1:00	586	541	1,127
	2:00	592	576	1,168
	3:00	567	577	1,144
	4:00	608	647	1,255
	5:00	631	594	1,225
	6:00	614	486	1,100
	7:00	484	431	915
	8:00	375	319	694
	9:00	242	199	441
	10:00	147	140	287
	11:00	77	75	152
	Daily Total	8,126	7,773	15,930
09/12		42	24	66
Thursday	1:00	17	26	43
	2:00	10	8	18
	3:00	10	6	16
	4:00	10	8	18
	5:00	33	59	92
	6:00	173	198	371
	7:00	395	478	873
	8:00	481	450	931
	9:00	455	486	941
	10:00	442	498	940
	11:00	472	460	932
	12:00	480	545	1,025
	1:00	541	503	1,044
	2:00	521	560	1,081
	3:00	563	505	1,068
	4:00	612	570	1,182
	5:00	652	513	1,165
	6:00	623	480	1,103
	7:00	485	381	866
	8:00	361	295	656
	9:00	262	175	437
	10:00	165	140	305
	11:00	91	84	175
	Daily Total	7,896	7,452	15,348

IOP Connector - September 7-13, 2002

		Southboun	Northboun	Total
09/13		47	48	95
Friday	1:00	35	18	53
	2:00	25	12	37
	3:00	10	13	39
	4:00	4	12	16
	5:00	34	51	85
	6:00	171	205	376
	7:00	394	479	873
	8:00	499	479	978
	9:00	426	539	965
	10:00	463	487	950
	11:00	481	517	998
	12:00	539	529	1,068
	1:00	570	549	1,119
	2:00	578	531	1,109
	3:00	636	590	1,226
	4:00	704	600	1,304
	5:00	684	578	1,262
	6:00	714	570	1,284
	7:00	568	504	1,072
	8:00	461	341	802
	9:00	392	275	667
	10:00	311	214	525
	11:00	219	174	393
	Daily Total	8,965	8,315	17,296
	Weekly Total	57,661	55,932	113,640
	Daily Averag	8,237	7,990	16,234

Jasper Blvd. - September 7-13, 2002

		Eastboun	Westboun	Total
09/07	12:00	44	65	109
Saturday	1:00	31	37	68
	2:00	20	36	56
	3:00	8	13	21
	4:00	8	13	21
	5:00	10	9	19
	6:00	37	21	58
	7:00	79	60	139
	8:00	129	125	254
	9:00	262	186	448
	10:00	306	234	540
	11:00	316	263	579
	12:00	343	392	735
	1:00	332	330	662
	2:00	318	332	650
	3:00	291	374	665
	4:00	389	325	714
	5:00	381	336	717
	6:00	362	398	760
	7:00	325	265	590
	8:00	191	215	406
	9:00	134	175	309
	10:00	102	147	249
	11:00	94	114	208
	Daily Total	4,512	4,465	8,977
09/08	12:00	58	67	125
Sunday	1:00	32	45	77
	2:00	21	25	46
	3:00	5	17	22
	4:00	4	13	17
	5:00	8	6	14
	6:00	14	14	28
	7:00	156	51	207
	8:00	168	128	296
	9:00	308	185	493
	10:00	382	296	678
	11:00	338	296	634
	12:00	313	479	792
	1:00	254	328	582
	2:00	296	301	597
	3:00	347	290	637
	4:00	300	295	595
	5:00	263	265	528
	6:00	236	182	418
	7:00	181	240	421
	8:00	124	158	282
	9:00	94	104	198
	10:00	30	61	91
	11:00	31	29	60
	Daily Total	3,963	3,875	7,838

Jasper Blvd. - September 7-13, 2002

		Eastboun	Westboun	Total
09/09	12:00	12	18	30
Monday	1:00	7	9	16
	2:00	5	8	13
	3:00	3	5	8
	4:00	7	9	16
	5:00	22	15	37
	6:00	96	34	130
	7:00	497	177	674
	8:00	318	194	512
	9:00	249	185	434
	10:00	249	198	447
	11:00	266	215	481
	12:00	271	200	471
	1:00	271	255	526
	2:00	311	292	603
	3:00	219	322	541
	4:00	258	312	570
	5:00	292	444	736
	6:00	311	305	616
	7:00	211	305	516
	8:00	104	194	298
	9:00	83	132	215
	10:00	40	67	107
	11:00	30	36	66
	Daily Total	4,132	3,931	8,063
09/10	12:00	9	20	29
Tuesday	1:00	11	8	19
	2:00	4	6	10
	3:00	2	4	6
	4:00	4	4	8
	5:00	18	8	26
	6:00	122	35	157
	7:00	522	200	722
	8:00	307	187	494
	9:00	260	191	451
	10:00	248	176	424
	11:00	266	230	496
	12:00	281	237	518
	1:00	291	248	539
	2:00	391	271	662
	3:00	296	285	581
	4:00	273	340	613
	5:00	292	494	786
	6:00	292	317	609
	7:00	207	283	490
	8:00	115	213	328
	9:00	66	135	201
	10:00	57	101	158
	11:00	22	26	48
	Daily Total	4,356	4,019	8,375

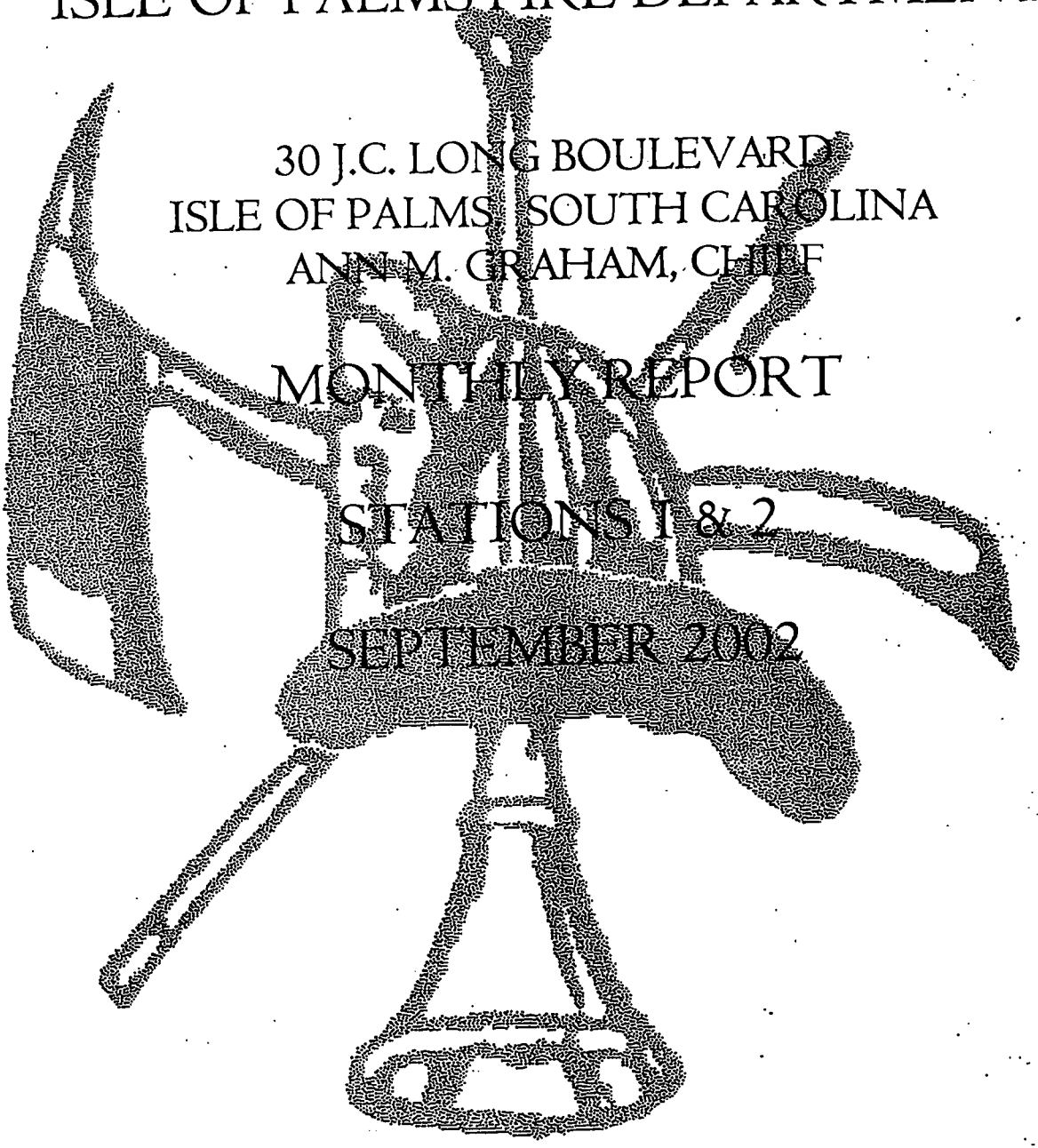
Jasper Blvd. - September 7-13, 2002

		Eastboun	Westboun	Total
09/11	12:00	12	15	27
Wednesda	1:00	2	10	12
	2:00	3	5	8
	3:00	3	8	11
	4:00	1	2	3
	5:00	25	14	39
	6:00	121	39	160
	7:00	566	188	754
	8:00	319	223	542
	9:00	283	187	470
	10:00	294	183	477
	11:00	331	291	622
	12:00	312	253	565
	1:00	289	292	581
	2:00	272	322	594
	3:00	260	300	560
	4:00	240	366	606
	5:00	338	379	717
	6:00	358	307	665
	7:00	223	307	530
	8:00	117	260	377
	9:00	83	172	255
	10:00	61	92	153
	11:00	25	37	62
	Daily Total	4,538	4,252	8,790
09/12	12:00	16	16	32
Thursday	1:00	7	4	11
	2:00	9	10	19
	3:00	4	6	10
	4:00	2	5	7
	5:00	20	16	36
	6:00	152	43	195
	7:00	495	177	672
	8:00	304	188	492
	9:00	260	160	420
	10:00	264	199	463
	11:00	301	217	518
	12:00	263	266	529
	1:00	269	271	540
	2:00	289	339	628
	3:00	262	313	575
	4:00	256	340	596
	5:00	281	398	679
	6:00	312	309	621
	7:00	232	298	530
	8:00	127	207	334
	9:00	74	177	251
	10:00	74	97	171
	11:00	32	45	77
	Daily Total	4,305	4,101	8,406

Jasper Blvd. - September 7-13, 2002

		Eastboun	Westboun	Total
09/13		17	36	53
Friday	1:00	8	20	28
	2:00	12	10	22
	3:00	3	8	11
	4:00	4	5	9
	5:00	23	12	35
	6:00	110	42	152
	7:00	516	207	723
	8:00	299	216	515
	9:00	255	172	427
	10:00	263	182	445
	11:00	266	236	502
	12:00	261	257	518
	1:00	287	295	582
	2:00	314	297	611
	3:00	279	365	644
	4:00	256	321	577
	5:00	315	407	722
	6:00	308	309	617
	7:00	341	292	633
	8:00	160	220	380
	9:00	137	220	357
	10:00	85	167	252
	11:00	81	89	170
	Daily Total	4,600	4,385	8,985
	Weekly Total	30,406	29,028	59,434
	Daily Averag	4,344	4,147	8,491

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

SEPTEMBER 2002

Isle of Palms Fire Department
Monthly Report
September Contents

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Isle of Palms Fire Department
Call Summary
September 2002

9/1/02 A 31-year-old male walked into Station I on J.C. Long Boulevard, with lacerations to his lip and chin. Patient stated he had been assaulted and hit with some type of object, which resulted in active bleeding. Dressings were applied to the lacerations. Vital signs were assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

9/5/02 Fire Department responded to Morgan Place Drive for a report of a boat taking on water. Upon arrival, found a 19 foot boat tied to the dock taking on water. The floats on the dock apparently filled with water and caused the dock to sink causing the boat to sink along with the dock. Fire Department personnel cut the boat loose from the dock and used a portable pump to pump out the boat. After the water level was lowered, company used boat bilge pump to finish pumping.

9/5/02 Fire Department responded to 24th Avenue for an object that was found in the ground. Upon arrival, found an underground tank. Fire Department personnel determined that there were no hazards on scene. The tank was an abandoned propane tank filled with cement, approximately 500 gallons.

9/6/02 Fire Department responded to an emergency medical call on Commons Court. Upon arrival, found a 66-year-old male with lacerations to the back of the head from a fall onto a concrete floor. Dressings were applied to the lacerations and vital signs assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

9/11/02 Fire Department responded to an emergency medical call on Sparrow Drive. Upon arrival, found a 76-year-old male lying in the bathroom. Patient had fallen into the bathtub and was unresponsive. Vital signs were assessed and no pulse was found. CPR was initiated. Charleston County EMS arrived on scene and patient was transported to East Cooper ER.

9/22/02 Fire Department responded to an emergency medical call on Hartnett Boulevard. Upon arrival, found a 46-year-old female with an notable deformity to the lower (left) leg from a fall. Vital signs were assessed and distal pulses & sensation noted prior to assisting EMS splinting and packaging. Assisted EMS in applying sterile dressing to small open wound. Patient was transported by Charleston County EMS for further evaluation at East Cooper ER.

9/25/02 Fire Department responded to an emergency medical call on 21st Avenue. Upon arrival, found a 85-year-old male with a history of diabetes lying in bed. Patient's wife stated he had become unresponsive and started moaning 20 minutes before company arrival. No other visible symptoms found. Vital signs were assessed and patient placed on oxygen and monitored until EMS arrived. Patient was transported to Roper ER for further evaluation.

9/27/02 Fire Department responded to an emergency medical call on Seagrass Lane. Upon arrival, found a 65-year-old male seated on the bathroom floor vomiting and feeling nauseated. Patient's wife stated patient had a loss of consciousness a few seconds prior to going to the bathroom. Patient has a history of ear infections and was placed that morning on medications. Vital signs were assessed and monitored until EMS arrived. Patient was transported to MUSC ER for further evaluation.

9/29/02 Fire Department responded to an emergency medical call on Palm Boulevard & 14th Avenue. Upon arrival, found a 17-year-old female sitting in the driver's seat of the car. Vital signs were assessed and patient complained of difficulty breathing, and that neck and knee were hurting. Patient's level of consciousness started to deteriorate and she was placed on oxygen. Under directions from EMS, patient was removed from vehicle and transported to East Cooper ER for further evaluation.

9/30/02 Fire Department responded to an emergency medical call on 51st Avenue. Upon arrival, found a 68-year-old male with tightness across the upper chest and pain in both arms. Patient stated the onset of pain and tightness started one (1) hour before arrival of the Fire Department. Patient was placed on oxygen and monitored until EMS arrived. Assisted EMS moving patient to ambulance. Patient was transported to East Cooper ER for further evaluation.

During the month of September, Fire Department had four (4) Jellyfish stings, compared to fifty-one (51) in the month of August.

Isle of Palms Fire Department

Call Report

September 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-525	9/1/2002	1	EMS Assist	Non-Resident	1021 J.C. Long Boulevard
02-526	9/1/2002	2	EMS Assist	Non-Resident	3 Ocean Point
02-527	9/1/2002	1	Search	Non-Resident	Behind 1120 Ocean Boulevard
02-528	9/1/2002	2	EMS Assist	Non-Resident	44 Linkside Court
02-529	9/1/2002	2	EMS Assist	Non-Resident	2 Linkside Court
02-530	9/2/2002	2	Public Assist	Resident	53rd Avenue
02-531	9/2/2002	1	EMS Assist	Resident	111 Carolina Boulevard
02-532	9/2/2002	2	EMS Assist	Non-Resident	200 Grand Pavilion
02-533	9/2/2002	1	Move Up	Non-Resident	Breach Inlet Bridge
02-534	9/2/2002	1	Public Assist	Resident	Palm Boulevard & Ocean Boulevard
02-535	9/3/2002	1	EMS Assist	Resident	30 J.C. Long Boulevard
02-536	9/3/2002	2	Alarm Malfunction	Resident	13 Beachwood East
02-537	9/4/2002	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
02-538	9/4/2002	2	EMS Assist	Non-Resident	48th Avenue
02-539	9/5/2002	2	Public Assist	Non-Resident	50 41st Avenue
02-540	9/5/2002	2	Public Assist	Non-Resident	Behind 25 Morgan Place
02-541	9/6/2002	2	EMS Assist	Non-Resident	Behind 7000 Palmetto Drive
02-542	9/6/2002	1	Public Appearance	Resident	24 28th Avenue
02-543	9/6/2002	2	EMS Assist	Resident	8 Commons Court
02-544	9/6/2002	2	EMS Assist	Non-Resident	10001 Palmetto Drive
02-545	9/8/2002	2	EMS Assist	Non-Resident	53rd Avenue
02-546	9/8/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-547	9/8/2002	1	False Alarm	Resident	2907 Waterway Boulevard
02-548	9/10/2002	1	Service Call	Resident	5 24th Avenue
02-549	9/10/2002	2	EMS Assist	Resident	103 Forest Trail
02-550	9/11/2002	2	EMS Assist	Resident	117 Sparrow Drive
02-551	9/11/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-552	9/12/2002	1	Public Appearance	Resident	300 Palm Boulevard
02-553	9/12/2002	2	EMS Assist	Resident	44 41st Avenue
02-554	9/14/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-555	9/14/2002	2	False Alarm	Non-Resident	200 Grand Pavilion, Unit 522
02-556	9/15/2002	2	Rescue - Not Classified	Non-Resident	Behind 6600 Palmetto Drive
02-557	9/16/2002	2	Public Assist	Resident	2 Intracoastal Court
02-558	9/17/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-559	9/17/2002	2	Alarm Malfunction	Resident	2 Marsh Point Lane
02-560	9/17/2002	2	EMS Assist	Non-Resident	Behind 8000 Palmetto Drive
02-561	9/17/2002	2	EMS Assist	Resident	6 Forest Trail Court No. 1
02-562	9/17/2002	2	EMS Assist	Resident	5757 Palm Boulevard
02-563	9/19/2002	1	Smoke Scare	Resident	1206 Palm Boulevard
02-564	9/20/2002	1	Unintentional False	Resident	1140 Ocean Boulevard
02-565	9/21/2002	2	Hazardous Condition	Resident	7 Grand Pavilion
02-566	9/21/2002	1	EMS Assist	Non-Resident	1140 Ocean Boulevard
02-567	9/22/2002	2	EMS Assist	Non-Resident	3006 Hartnett Boulevard
02-568	9/24/2002	2	Smoke Detector Check	Resident	132 Sparrow Drive
02-569	9/25/2002	1	EMS Assist	Resident	23 21st Avenue
02-570	9/25/2002	2	Public Assist	Non-Resident	Next to 44 41st Avenue
02-571	9/26/2002	2	EMS Assist	Resident	3607 Waterway Boulevard
02-572	9/26/2002	2	EMS Assist	Resident	12 54th Avenue
02-573	9/27/2002	2	EMS Assist	Resident	50 Seagrass Lane

Isle of Palms Fire Department

Call Report

September 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-574	9/28/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-575	9/28/2002	1	EMS Assist	Non-Resident	Palm Boulevard @ 14th Avenue
02-576	9/29/2002	2	EMS Assist	Resident	3805 Hartnett Boulevard
02-577	9/30/2002	2	EMS Assist	Resident	2 51st Avenue
02-578	9/30/2002	2	EMS Assist	Resident	8500 Palmetto Drive, 202-C

Total Calls	54
District 1	21
District 2	33
OOJ/Mutual Aid	0
Resident	28
Non-Resident	26
Unclassified	0
Total EMS Calls	33
District 1	11
District 2	22
OOJ/Mutual Aid	0
Resident	15
Non-Resident	18
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

September 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-526	9/1/2002	2	EMS Assist	Non-Resident	3 Ocean Point
02-528	9/1/2002	2	EMS Assist	Non-Resident	44 Linkside Court
02-529	9/1/2002	2	EMS Assist	Non-Resident	2 Linkside Court
02-532	9/2/2002	2	EMS Assist	Non-Resident	200 Grand Pavilion
02-536	9/3/2002	2	Alarm Malfunction	Resident	13 Beachwood East
02-540	9/5/2002	2	Public Assist	Non-Resident	Behind 25 Morgan Place
02-541	9/6/2002	2	EMS Assist	Non-Resident	Behind 7000 Palmetto Drive
02-543	9/6/2002	2	EMS Assist	Resident	8 Commons Court
02-544	9/6/2002	2	EMS Assist	Non-Resident	10001 Palmetto Drive
02-555	9/14/2002	2	False Alarm	Non-Resident	200 Grand Pavilion, Unit 522
02-556	9/15/2002	2	Rescue - Not Classified	Non-Resident	Behind 6600 Palmetto Drive
02-557	9/16/2002	2	Public Assist	Resident	2 Intracoastal Court
02-559	9/17/2002	2	Alarm Malfunction	Resident	2 Marsh Point Lane
02-560	9/17/2002	2	EMS Assist	Non-Resident	Behind 8000 Palmetto Drive
02-565	9/21/2002	2	Hazardous Condition	Resident	7 Grand Pavilion
02-573	9/27/2002	2	EMS Assist	Resident	50 Seagrass Lane
02-578	9/30/2002	2	EMS Assist	Resident	8500 Palmetto Drive, 202-C

Total Calls	17
Resident	7
Non-Resident	10
Unclassified	0
Total EMS Calls	10
Resident	3
Non-Resident	7
Unclassified	0

Isle of Palms Fire Department

Incident Report

September 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	54	21	33		572	69	547
Working Structure Fire					5	2	7
Outside Structure					1		2
Vehicle Fire					1		1
Brush,Grass, Leaves					13		8
Trash, Rubbish					1		
Explosion, no fire					1		
Spill with fire					1		
Other Fires					1		1
Overpressure Rupture					1		
Emergency Med. Call	33	11	22		336	41	299
Lock-in, Trapped					8	1	11
Search	1	1			14	1	16
Extrication					1		
Rescue-not classified	1		1		7	1	10
Spill, leak, no fire					4		6
Power Line Down					1	1	2
Arcing Elec. Equip.					8	4	14
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1		1		1		5
Water Removal					2		
Smoke Removal							1
Animal Rescue							
Assist Police					4	1	1
Unauthorized Burning							
Move-Up	1	1			10	1	14
Service Call	1	1			4		1
Smoke Scare	1	1			5		8
Contolled Burn					1		
Steam Mistaken, smoke					1		
Malicious False						1	1
Bomb Scare							
Alarm Malfunction	4	1	3		17	2	19
Unintentional False	1	1			38	2	23
Unclassified					1		4
Supplemental	10	4	6		84	11	93

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

September 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector	1		1		5		13
Station Tour							2
Public Education					2		
Public Appearance	2	2			15	4	12
Assist Motorist						1	5
Public Assist	7	2	5		56	5	50
Other					6	1	11
Total	10	4	6		84	11	93

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28				281
Non-Resident	11	3	17	16	19	38	80	65	26				275
Unclassified	0	1	3	3	5	1	1	2	0				16
Total	40	20	51	50	59	91	110	97	54	0	0	0	572

Isle of Palms Fire Department

Pre-Incident Survey Report

September 2002

All Pre-Incident Surveys are current.

Date	Name of Business	Routine	Reinspect	Occupancy	Construction Type	Violations	Next Inspection	Inspector	Shift
09/03/2002	Beach House	Yes		B	VI	3	10/03/2002	604	A
	Sand Castle	Yes	Vacant	B	IV			604	A
	Sea Biscuit	Yes		A	VI	3	10/03/2002	604	A
	Charleston Places	Yes		B	VI	1	10/03/2002	604	A
09/04/2002	Island Realty	Yes		B	VI	5	10/04/2002	603/607	B
	IOP Building Dept.	Yes		B	VI	1	10/04/2002	603/607	B
	IOP City Hall	Yes		B	VI	0	10/04/2003	603/607	B
	IOP Fire Station I	Yes		I	IV	1	10/04/2002	603/607	B
	IOP Post Office	Yes		B	II	4	10/04/2002	603/607	B
	IOP Public Works Dept.	Yes		H	IV	0	10/04/2002	603/607	B
	IOP Recreation Dept.	Yes		A	IV	6	10/04/2002	603/607	B
	IOP Water Company	Yes		B	V	3	10/04/2002	603/607	B
09/09/2002	Windjammer	Yes		A	VI	2	10/09/2002	604	A
	Charleston County Park	Yes		B	VI	0	12/09/2002	604	A
	Banana Cabana	Yes		A	V	2	10/09/2002	604	A
	One Eyed Parrot	Yes		A	V	4	10/09/2002	604	A
	Coconut Joes	Yes		A	VI	8	10/09/2002	604	A
	Beach Biz	Yes		B	V	3	10/09/2002	604	A
	Holiday Inn	Yes		A	IV	0	12/09/2002	604	A
	Seaside Inn	Yes		A	IV	3	10/09/2002	604	A
	Ocean View Condo's	Yes		A	IV	0	12/09/2002	604	A
	Splash	Yes		B	V	1	10/09/2002	604	A
	Acme Cantina	Yes		A	VI	6	10/09/2002	604	A
	IOP Public Restrooms	Yes		A	V	1	10/09/2002	604	A
	Oceanside Villas	Yes		A	IV	1	10/09/2002	604	A
09/17/2002	Island Liquor	Yes		M	IV	0	10/17/2002	605/608	C
	Ooh La La	Yes		M	IV	2	10/17/2002	605/608	C
	Edward Jones	Yes		B	IV	1	10/17/2002	605/608	C
	Ron Davis	Yes		B	IV	0	10/17/2002	605/608	C
	Great Beach Vacations	Yes		B	IV	4	10/17/2002	605/608	C
	Great Beach Rentals	Yes		B	IV	0	10/17/2002	605/608	C
	IOP Laundrmat	Yes		M	IV	3	10/17/2002	605/608	C
09/18/2002	The Pantry	Yes		M	VI	2	10/18/2002	604	A
	Resort Maintenance	Yes		B	VI	3	10/18/2002	604	A
	Fairway Dunes Villas & Pool	Yes		R	VI	0	10/18/2002	604	A
09/29/2002	Wild Dunes Information	Yes		B	VI	0	12/29/2002	605	C
	Domino's Pizza	Yes		B	IV	0	12/29/2002	605	C
	Beachside Real Estate	Yes		B	IV	0	12/29/2002	605	C
	Great Beach Vacations	Yes		B	IV	0	12/29/2002	605	C

Total Inspections
39

601=Graham / 602=Maibach
603=Kramer / 604=Bullock
605=Nilsen / 606=Braun
607=Tetor / 608=Topping

Total Violations
73

Isle of Palms Fire Department
Training Report
September 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	797	Total Training Hours	50
Hours Per Person	28.464	Hours Per Person	5

All career personnel received training on Firefighter Safety and Personal Protective Equipment. In conjunction with this training, an inspection of all Department-issue Personal Protective Equipment was done.

Medical in-service training covered Injuries to the Central Nervous System and Burns.

Volunteers also received training on Firefighter Safety.

All personnel received classroom and practical training on Portable Fire Extinguishers.

Captain Bob Maibach served as Lead Instructor for the S.C. Fire Academy's Basic Aerial Operations course held at the Goose Creek Rural Fire Department.

Captain Maibach, Captain Glen Kramer, and Captain Carol Nilsen all attended a mandatory Supervisory Drug Education program at the Lowcountry Drug Screening facility in North Charleston.

Lieutenants Scott Braun, Fred Tetor, and William Topping all successfully completed the National Fire Academy's Hazardous Materials Incident Management course. This course was offered through the Charleston County Hazardous Materials office and held at the Emergency Operations Center.

Engineer Dave Micalizzi, and Firefighters Shaun Gadsden and Julie Morton, successfully completed the Fire Academy's Firefighting in Multi-Family Dwellings course held at the Goose Creek Rural Fire Department.

Jeff Kehrer was voted in as a member of the volunteer squad and holds the ranks of Firefighter Recruit.

The Volunteer and Explorer rosters are currently at 10 members.

Isle of Palms Fire Department

Training Report

September 2002

Career Personnel	Hours
Chief Graham	33
Captain Maibach	75
Captain Bullock	23
Captain Kramer	30
Captain Nilsen	23
Lieutenant Braun	53
Lieutenant Tetor	71
Lieutenant Topping	58
Bacon	20
Bloom	7
Burnette	20
Ciappa	21
Dowdy	19
Drawdy	20
Eagle	21
Friend	15
Gadsden	36
Gervais	17
Hathaway	17
McGinnis	33
Micalizzi	38
Morris	16
Morton	42
Mrowca	20
Rodden	25
Smith	22
Stinnett	12
Wallace	10
Total for Month	**797**
Average Per Person	**28.464**

Volunteer/Explorer

Personnel	Hours
Buckhannon	6
Corbett, C.	0
Corbett, D.	6
Fribbs	3
Graham	9
Jenkins	8
Kehrer	6
Mitchum	3
Stickney	6
Topping II	3
Total for Month	**50**
Average Per Person	**5**

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June	4,500	3,300	800		**8,600**
July	4,500	20,000	100		**24,600**
August	4,500		1,200	9,600	**15,300**
September	4,500	4,500			**9,000**
October					**0**
November					**0**
December					**0**
Total	**40,500**	**122,300**	**87,600**	**10,600**	**261,000**

Isle of Palms Fire Department

Monthly Water Usage Log

September 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3	1,000				1,000
4	1,500				1,500
5	1,000				1,000
6	1,000				1,000
7					0
8					0
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22		1,500			1,500
23					0
24					0
25		1,500			1,500
26					0
27					0
28		1,500			1,500
29					0
30					0
31					0
Total	4,500	4,500	0	0	9,000

Chief's Signature:

Water Department notified on:
9/30/02
Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

September 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
9/25	Boat 5	Replaced drive bearing	2.00	$0.00	4.00	$99.03	1045205017
9/24	Boat 6	Replaced motor mounts	0.00	$0.00	3.00	Invoice Due	1045205017
9/24	Boat 6	Repaired starter	0.00	$0.00	2.00	Invoice Due	1045205017
9/2	Engine 2	Replaced turndown on discharge	1.00	$70.00	0.00	$0.00	1045205017
9/18	Engine 2	Replaced alternator belt	4.00	$11.98	0.00	$0.00	1045205017
9/24	Engine 2	Removed, checked and cleaned float bowl on generator	4.00	$0.00	1.00	Invoice Due	1045205017
9/24	Engine 2	Replaced siren brake switch	0.50	$0.00	0.00	$0.00	1045205017
9/5	Engine 3	Two new tires installed	0.00	$0.00	2.00	$770.47	1045205017
9/15	Engine 3	Repaired passenger side cab window	0.50	$0.00	0.00	$0.00	1045205017
9/18	Engine 4	Replaced and tightened all fan blade bolts, and replaced all belts	1.00	$0.00	0.00	Invoice Due	1045205017
9/18	Engine 4	Rear brakes adjusted	0.00	$0.00	0.00	Invoice Due	1045205017
9/24	Rescue 1	Repaired Circle D floodlight	0.25	$0.00	0.00	$0.00	1045205017
9/12	Rescue 3	Installed new thermostat and gasket	1.00	$0.00	0.00	$177.53	1045205017
9/16	Station 1	Repaired garbage can shelter	1.00	$24.69	0.00	$0.00	1045205026
9/6	Station 2	New air conditioning unit installed	0.00	$0.00	12.00	$5,500.00	1045205026
9/14	Station 2	Front air conditioning unit drained - new unit	0.00	$0.00	1.00	$0.00	1045205026
9/27	Station 2	Lights for outside sign replaced	0.25	$15.00	0.00	$0.00	1045205026
9/26	Engine 4	Generator fuel line and fuel filter replaced	1.00	$0.00	0.50	Invoice Due	1045205027
9/24	Station 1	Replaced blades and guard, changed oil, and level deck of riding mower	4.00	$35.00	0.00	$0.00	1045205027
		Totals	**20.50**	**$156.67**	**25.50**	**$6,547.03**	

Isle of Palms Fire Department
Personnel Report
September 2002

9/4/02 Explorers meeting at Station I.

9/5/02 Engineer Ciappa escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

9/11/02 Volunteer meeting at Station I.

9/18/02 Explorers meeting at Station I.

9/19/02 Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

9/25/02 Volunteer meeting at Station I.

September employee of the month is Bob Maibach, for his extensive involvement and research on the purchase of the new fire truck.

September Birthdays: Dan Gervais, Collins Corbett (Volunteer).

Isle of Palms Fire Department
Public Relations Report
September 2002

9/2/02	C-Shift moved curbside garbage containers from Palm Boulevard to secure area, due to a wind advisory.
9/4/02	B-Shift assisted citizen in jump-starting their car in parking lot behind Station 1.
9/6/02	A-Shift personnel stood by at the Recreation Department for the monthly Middle School Dance.
9/02	Chief Graham, on the way home, noticed an area on the side of 517 with multiple grass fires (each small) and a distressed motorist just beyond the fires. She stopped, extinguished the fires, and assisted the disabled motorist. Mt. Pleasant Fire Department was notified.
9/11/02	Chief Graham and Secretary Olivier attended a church service on Sullivan's Island in remembrance of those who died and risked their lives on 9/11.
9/11/02	Captain Nilsen, Engineers Gervais and Morris, and Firefighter Gadsden attended a service at St. Mark's Lutheran Church in remembrance of 9/11.
9/11/02	Chief Graham, while traveling (Westbound 526) on the way to a memorial service observed approximately 5 cars in the emergency lane (Eastbound 526) with one automobile having a broken windshield. She ran over to assess the situation, and one driver stated she was trying to avoid a tire in the roadway, hit it; it bounced up and went through another vehicle's windshield. All were fine, and EMS/Police Department was notified.

9/11/02	Thanks is given to several island residents and non-residents that brought food and drinks for our personnel in remembrance of 9/11.
9/12/02	Engineer Ciappa, Firefighters Morton and Dowdy took Engine 4, Rescue 1, to Sundrop Montessori School to conduct fire safety education training for pre-schoolers.
9/16/02	B-Shift assisted with a call from a citizen that was checking on a family member living on the island. Family member had called for several hours with no answer and was concerned. Fire Department checked the residence and found nobody home.
9/24/02	Lieutenant Topping installed two (2) smoke dedectors in a resident's home.
9/25//02	Lieutenant Tetor, Engineer Burnette and Firefighter Rodden, assisted citizen that needed help with his boat trailer in lifting the trailer, placing it back on the wheels.

Remembering Our Heroes

September 11, 2002 @ 6:00 PM
North Charleston Performing Arts Center

August 13, 2002

Dear Agency Director,

A steering committee has been working since February to coordinate a service on September 11. A service will be held at the North Charleston Performing Arts Center on September 11 at 6:00 p.m.

We would like to invite all police, fire and EMS agencies to have up to 4 persons from the various agencies in the Tri-county area in procession. Participants will need to meet at 5:00 p.m. in front of Ballroom A.

If you have any questions please contact a member of the steering committee. We hope to see you and personnel from your agency at this service, which has been, entitled 'Remembering Our Heroes – Past, Present and Future'.

Steering Committee:

Rev. Rob Dewey
Coastal Crisis Chaplaincy

Michael Gallo
MeduCare

Lt. Danny Isgett
FOP – Lodge #3

Chris Kerrigan, Director
Trident United Way

Colonel Don Lundy
:tor EMS

Drew Patterson
FOP – Lodge #5

David Pilkenton
MeduCare

Chaplain Ross Rector
Berkeley Crisis Chaplaincy

Chief Karl Ristow
President, Charleston
County Fire Chiefs

Chaplain Terry Wilson
MUSC

P.O. Box 21833 • Charleston, S.C. 29413 • (843) 724-1212 • ccc@coastalcrisischaplain.org

ST. MARK'S LUTHERAN CHURCH

P O BOX 81, 300 PALM BOULEVARD
ISLE OF PALMS, SC 29451
Telephone: 843-886-8557
Ronald O. Heinze, Pastor

8/15/2002

Ann M. Graham
Fire Chief
P O Box 508
Isle of Palms, SC 29451

Dear Chief Graham,

On September 11th at 7:00 p.m. St. Mark's Lutheran Church will conduct a Prayer Service in remembrance of those who died and who risked their lives in the terrorist attack on America. The service is open to the community and will be approximately 45 minutes in length.

We would be particularly honored if the police officers from Isle of Palms and Sullivan's Island as well as the fire fighters from Isle of Palms and Sullivan's Island would attend this worship service along with their families. I understand there is a larger event planned for the coliseum, but there may be those who are unable to attend that event or who would appreciate a more intimate setting to express their remembrances and prayers.

Please extend an invitation to all those who work in your department to attend this service of remembrance and prayer.

Yours in community service,

Ronald O. Heinze

Ronald O. Heinze, Pastor

Dining In

Corporate Catering

The Dining in Cater, Team + our Customers would like to thank you for all the hard work you do.

We greatly appreciate it!

Keep up the good work.

Your Dining In Te

Sundays School
Parents Note

September 13, 2002

THE FIRE DEPARTMENT CAME!!! What a great visit the children had on Thursday, The Fire People were prepared and very good with our age group. They also had Policewomen Kim come in and visit as a bonus to our day!

Yoga class went really well! Ms. Jennifer has a nice program that keeps the children's attention and it's obvious she has experience with Montessori children!

We explored our sense of taste this week and will be moving onto our sense of smell next week. Please feel free to send in scented objects, herbs or anything that will enhance our sense of smell experience. Thank you Cara Damon for sending in seaweed flakes for the salty day this week.

Daisy prints, Dalmatians with dots, made play dough and painted "d's" have been apart of our "d" week! Arrow and Thatcher, two dogs, came on Friday. The children also got to make donuts for a Friday treat! Next week is the letter "e". We can only use the short "e" sound for our phonics books! examples: egg, elephant, elevator, eskimo. Anything that begins with the "ehh" sound.

MR. KEVIN CAME ON FRIDAY FOR A VISIT!!!!!

GARDENING DAY WILL BE POST-PONED TO SATURDAY THE 21ST IF WE GET RAINED OUT!

It was great to see everyone at Los Loros! The children always have such a fun time seeing eachother outside of school!

Thank you,
Ms. Shannon, Ms. Winston and Ms. Liz

M E M O

Oct. 2, 2002

TO: Dee Taylor, Chairman
Public Safety Committee

FROM: Leola Hanbury

SUBJECT: My memo of 8/20/02 - 42nd St. North--right of way encroachment and parking issues

Since this matter has been referred back to the Public Safety Committee, I have prepared the attached material for the Committee, hoping it will be helpful in reviewing this subject and the applicability of all decisions that might come forth for the other scattered areas of the island where encroachments are a concern.

Included in the attachment is a delineation of the specific area in need of review, in particular as it relates to the Beach Management Plan; existing ordinances and practices; a survey of existing encroachments; and lots of critical questions that need to be addressed, along with some suggestions.

Do hope it is useful.

CC: Committee members

Police Chief T. Buckhannon

Fire Chief Ann Graham

City Administrator Linda Tucker

Zoning Administrator Douglas Kerr

ATTACHMENT A - 10/3/02

Delineation of the area; existing laws; resource info re existing encroachments; questions and recommendations for improvements needed.

Delineation of the area in need of review.

Deletion of 42nd Avenue is appropriate since it now has new parking spaces for approximately 10 cars.

Deletion of 47th and 48th Avenues which are private roads.

Area being reviewed:

9 avenues: 43rd, 44th, 45th, 46th, 49th, 50th, 51st, 52nd, 53rd.

All of these avenues have no parking signs at the dead end, beach access. (Note: 46th Ave. is an oddity in that it is heavily shrubbed at the dead end and there is open space behind the shrubbery big enough for cars to park and be nearly invisible. I have seen 3 vehicles parked there but would not have noticed them had I not driven up to the beach access path.)

Existing signage.

There are no signs (other than those at each dead end) on 7 of the 9 avenues:

43rd, 44th, 45th, 46th, 49th and 52nd and 53rd

No parking signs are on the right side of the road on 50th Ave. and 51st Ave. (In addition a "home made" sign has been placed at #1 on 51st Ave.)

NOTE: Chief Buckhannon stated at the Public Safety meeting of 6/10/02, "SCDOT has allowed the City to have no parking on one side of the street."

I later asked the Chief about this and learned that signs indicating no parking had been placed on one side of these streets, which meant parking was legal on the other side. I further inquired about how it was determined as to which side of the street signs would be placed and learned that the decisions were based on safety factors. My observation is that many streets do not have such signs, and the answer is that "they have been removed."

QUESTIONS FOR CONSIDERATION. . .

. Shouldn't the parking rules apply uniformly to all of these avenues?

Assuming an affirmative response, signs should be placed on each of these streets and the placement should be monitored closely with vigorous pursuit of instances of removal of any signs.

. What steps should be taken to improve traffic flow on these streets?

I find it is impossible to turn my small vehicle at the dead end without using the right of way or a private driveway.

Since vehicles are allowed to park on the left side of some streets (where signage now exists) and since our code requires that vehicles must park in the direction of traffic, don't we need signage to cover this requirement?

Some incidental needs: Bus traffic and parking should not be allowed on these dead-end, short streets. We have no ordinance covering this, logically, for who would have dreamed we'd need to have one. But, we had more than one instance this past summer.

Nor should vehicles be allowed to be "stored" on these streets (or any others, for that matter), or "abandoned" on the right of way where parking is allowed. (Case in point: a vehicle in front of #10 51st Ave. which has been there for many months..some say about a year now.)

Observations on encroachments on left side of the 9 streets. (I surveyed only the left side of the avenues.)

No visible encroachments on 4 streets: 44th, 46th, 49th, 51st.

A variety of encroachments exist on 43rd, 45th (1 fence), 50th (best example is the photo you probably remember seeing of 4 huge, cement driveway monuments), 52nd and 53rd Avenues.

Examples of encroachments include: posts (wooden and/or cement, some upright and some parallel to the road); wooden fences; berms; yuccas and other shrubs.

Many of these encroachments can be easily removed. Some of the shrubery type are spaced so that there is room for some parking. This is likely true elsewhere on the island.

My observations do not include irrigation systems on the right of way, which are widely prevelant elsewhere on the island.

QUESTION: Did we not have set-back requirements when these encroachments were installed? If we did, why were the encroachments permitted? (The most flagrant are the 4 cement driveway monuments, which appear to be quite new.)

Note: When this topic first came to our attention some residents mentioned they had encroachment permits from DOT for their entire frontage. It was suggested that they re-examine their permits since it was unlikely DOT would have granted such permits. (Have not heard anything further on this so believe folks did re-examine their permits and discovered the permit was for driveway only.)

Getting to the bottom line:

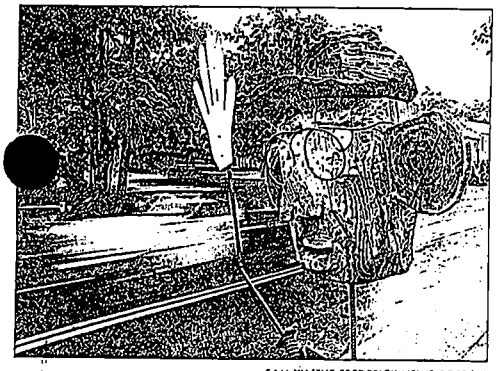
I understand that parking is legal on both sides of Palm Blvd. from 41st Ave. to the end of Palm since there are no signs restricting parking. I suspect few people are aware of this fact. What can we do to let them know?

I recommend we take appropriate steps to acquaint building contractors, landscape contractors and irrigation contractors about the regulations concerning encroachment on the rights of way.

A HUGE QUESTION in my mind is: When cars are parked on the right of way on one side of these avenues are the roads readily accessible to our fire and other emergency vehicles?????

Without knowing our answers to some of the questions raised herein, the ultimate bottom line is to take whatever steps are necessary to make sure that this kind of abuse of right of way regs is not perpetuated.

And, any decisions reached should be incorporated in the Beach Management Plan which, as you know, has many pages relating to beach access in this part of the island. It is my understanding that previously Council has not been willing to approve the Beach Management Plan because of the issues concerned with beach access in this specific area of the island. Isn't it time to bite the bullet? (Way past time, in my view.)



SAM YU/THE FREDERICK NEWS-POST/AP

A large wooden head with a waving hand is one of 19 sculptures along state Route 355 in Hyattstown, Md., designed to slow traffic.

Residents use smarts, arts to slow speeders

Associated Press

HYATTSTOWN, MD.—The sculpture is as close to an official traffic stopper as the law allows: A stick figure with an upraised, white-gloved hand, it is one of 19 artworks that Hyattstown residents have placed along a road in hopes of slowing the cars speeding past their front doors.

"If you see one, then all of a sudden, you start looking and, hopefully, your initial reaction is to slow down," said Linda Tetens, an artist who helped organize the project.

The Road Show, as residents call it, is among the many approaches residents nationwide have devised for dealing with traffic is that authorities won't t solve. Others involve colored flags, "pace ---, homemade speed bumps, even a steel gate.

Tiny Hyattstown, about 25 miles northwest of Washington, isn't even a wide spot in the road. That is one of the problems its 65 residents face in trying to slow drivers who ignore the 30 mph limit on Route 355, a state highway popular with commuters avoiding congested Interstate 270.

Some of the community's 200-year-old houses are right beside the road, leaving little margin for parking — which tends to slow passing cars — or other "traffic-calming" features such as roundabouts and lane closings.

Tetens, who created some of the sculptures, said she and a neighbor once borrowed a police radar gun and found the average speed was at least 45 mph.

The sculptures along the one-third-mile stretch include an enormous set of wind chimes hanging from a sturdy maple branch and six brightly colored pinwheels. The display began in July and has been changed periodically.

"It's been fun, artwise, and it's been fun to see that it worked," Tetens said.

Whether it really does work is unclear.

Some Madison, Wis., residents tried numerous tactics to make drivers yield to pedestrians after authorities refused to place additional stoplights along a commercial block of Monroe Street.

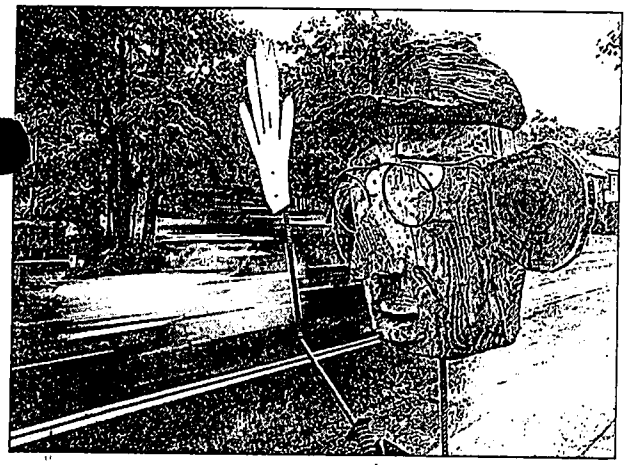
"We have done yard signs, Burma Shave signs, we have done s boards, we have marked d o didn't slow down and sent them warning lette. of these things had some effect, but mostly it was temporary," said Ann Clark, of the Dudgeon-Monroe Neighborhood Association

They found greater success with pedestrian flags, a strategy also in use elsewhere, including Salt Lake City. Before stepping into the intersection, pedestrians can grab a tall, bright orange flag from a curbside canister. They wave it while crossing the street, then deposit it in a container on the other side.

"It's been wonderfully effective," Clark said.

Homegrown strategies in other communities have included:

- Pace cars in Mesa, Ariz., where residents who pledge to obey the speed limit can display "Official Neighborhood Pace Car" stickers on their vehicles to remind others to slow down.
- Speed bumps in Rodgers Forge, Md., where Andrew McBee used them to slow traffic in an alley behind his house for three years until he was ordered to remove them last summer.
- An iron gate across a road that residents of Mukilteo, Wash., installed with city approval two years ago to prevent cars from speeding through their neighborhood at 60 mph. The gate was later removed by court order.



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EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
October 4, 2002

The regular meeting of the Public Works Committee was held on October 4, 2002, at 5:45 p.m., in the Public Works Building. Present were Chairman Marino, Councilmembers Miller and Bettelli, Director David Mobley, and Administrator Tucker. Also present was Mayor Sottile, Councilwoman Hanbury and George Gross, General Manager of the Isle of Palms Water & Sewer Commission.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the September meeting; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. Administrator Tucker reported that she and Mayor Sottile attended the recent Water & Sewer Commission meeting and one of the things discussed was the need for improved communication among the City Council members and Water & Sewer Commissioners. She and Mr. Gross had subsequently discussed that the Public Works Committee and Ways & Means Committee meetings on the City side and that the Finance and Property Committee on the CPW side would be good places for dialogue between the entities. Mayor Sottile noted that the CPW has indicated to him that they would appreciate continuing dialogue between the entities to keep each other informed of what is going on and how it may affect the other.

Mr. Gross agreed that it was important that everyone understand what the other was doing. He commended Director Mobley for the excellent job that is being done in the Public Works Department. Councilman Bettelli asked for an update on the replacement of water lines on the avenues and Mr. Gross reported that the project is essentially completed for the current fiscal year and the re-seeding and re-paving will be done very soon. He indicated that the CPW has discussed carrying out their projects during the winter months so that seeding can be done for the spring rains and not to interfere with the summer season.

Councilman Miller asked for an update on the odor from the treatment plant filtering into Wild Dunes. Mr. Gross reported that the CPW spent approximately $500,000 on an odor control system. A cover was installed over the smallest of the three basins with a bio-filter that reduced the sulfide odor by 98% to 99%, mainly hydrogen sulfide. He reported that there have been no complaints since this was installed.

Mayor Sottile expressed appreciation for the open and continuing dialogue concerning the Recreation expansion and he noted that some new hydrants have been installed when the new water lines were installed. He further noted that the CPW maintenance people have had seminars and have worked with the Fire Department on how to properly handle the hydrants.

3. Monthly Department Report. Director Mobley reported on the department's operations for September 2002 (attached hereto) and answered questions of committee members.

Councilmen Miller asked about signs to be placed at Breach Inlet. Director Mobley reported that he had all the signs and was waiting until completion of the bridge project before re-installing them. There was some discussion of the vandalism of street signs from Breach Inlet to 20th Avenue. This apparently was done by kids who took the poles with them after knocking them down. Administrator Tucker reported that about the same time the poles were knocked down, there was some vandalism in Wild Dunes by kids

knocking down mail boxes; she thought they were probably the same perpetrators and the investigation is ongoing.

Director Mobley referred to his attached memo of September 26th concerning tree trimming by SCDOT and stated that the list attached to the memo is the result of the department's survey of trees that need trimming. He reported that he will be working with SCDOT and the residents. Chairman Marino stated that he did not want anyone doing a five-year trimming or a seven-year trimming and expressed his concern that they may be overly aggressive. Director Mobley stated that there are areas where it is a safety issue that cars cannot see oncoming traffic without pulling out into the road. Also, there are overhanging trees that are scraping garbage trucks and fire trucks. It was noted that it is impossible to make everyone happy and it was a "given" there will be complaints. Director Mobley wants to be present to make sure that the trimming is done the way the City wants it done. After much discussion, it was the consensus of the committee that the City have control over the tree trimming and how aggressively it is done. Administrator Tucker iterated the two safety issues: (1) line of sight and (2) clear zone on roadway to safely get the trucks through. Councilman Miller suggested that the Administrator get information on the project for the next meeting and Chairman Marino asked that she try to get a copy of the contract for the committee to review. Councilman Hanbury stated that many trees are started by birds dropping seeds and she expressed concern about cutting trees at the "wrong" season of the year. **Chairman Marino made a motion to postpone making a decision on this to the next meeting; Councilman Miller seconded; motion passed unanimously.**

4. Old Business. (A) Status of Sidewalk, Right-of-Way and Parking Lot from Waterway and 41st Avenue and into Marina. Director Mobley reported that Chuck Jarman of Charleston County will be looking at the property tomorrow [October 3rd] and will be forthcoming with an estimate.

(B) Non-Point Source Pollution Report. Administrator Tucker referred to the August 2002 report (copy attached) and suggested that a representative of General Engineering be asked to attend the November committee meeting to discuss the results of their testing. She noted on page 3 the testing results that indicate human, as well as animal, fecal coliform bacteria is present in some areas. Chairman Marino asked that the test sites be identified by location, i.e., streets, marsh, etc.

(C) Discussion of Tree Ordinance Amendment. Chairman Marino stated that the Planning Commission is again looking at this ordinance to come up with some recommendations for tightening up the restrictions. Mayor Sottile stated that he understood that the Planning Commission was not going to recommend any changes to the ordinance (copy attached). Upon discussion, Councilman Bettelli recommended that language be inserted to encourage property owners to keep as many trees as possible. Chairman Marino recommended cutting out the language [on the chart at the end of the ordinance] under the Replacement Required column "if tree density goes below 20 per acre" and replace with "Yes." In response to being asked her opinion, Administrator Tucker stated that she felt that replacement of the same number of trees as removed should be required; and, if there is not enough room left to plant this number of trees, perhaps a donation could be made to a tree fund or such for planting trees elsewhere. This, in essence, would keep the biomass of the island from deteriorating. Mayor Sottile stated that this ordinance was certainly more restrictive than what is in the code now and he recommended that the city move forward to pass it and then amend further at a later date if necessary. It was agreed.

(D) Discussion of 3rd Avenue Beach Access and Sectional Walks. Chairman Marino received a memo from Gertrude Dilling, resident and architect, who sent him some information on temporary trails that can be installed and removed during a hurricane (see attached). Administrator Tucker reported that the staff is preparing a pictorial album review of all of the beach accesses so that Council can determine which accesses need maintenance and what kind of maintenance, i.e., build a walkover, lay temp trail, etc.

5. New Business (A) Proposal from Bill Schupp. Administrator Tucker stated that the attached proposal from Mr. Schupp was the same as last year's proposal which was funded from the Municipal Accommodation Tax Fund. **Councilman Bettelli made a motion to approve the contract for two months with an option for month-to-month renewal based on the Front Beach Enhancement Project to be funded from Municipal Accommodation Tax Fund; Councilman Miller seconded; motion passed unanimously.**

(B) Request to Plant Palm Trees - Breach Inlet Area. Administrator Tucker reported that this request came through SCDOT. The attached drawing shows where Carroll Realty has offered to plant palm trees as indicated by "X" along the right-of-way where construction of the bridge and road are being done. There was concern about planting a tree on both sides of the boat landing which could cause problems as well as the reduction of parking spaces along the road where boat users park their vehicles and trailers. Committee members decided to look further at the area, have the Administrator contact Jack Sims of Plant-A-Palm for his input, and then discuss further at the next meeting.

(C) Boats on Beach. Referring to the attached photo of a catamaran partially sunken on the beach near Breach Inlet which has resulted in several complaints from residents. The question was to leave the boat alone or have it removed. It was determined that this could be a danger and Director Mobley was asked to remove the entire boat after attempting to identifying the owner.

(D) Councilman Bettelli stated that the sidewalk on 21st Avenue from the corner down to the church has asphalt with holes that he felt should be looked at for discussion next month. Director Mobley will review.

6. Miscellaneous. (A) Public Works Response - Ditch Problem. Director Mobley contacted Eady's to look at the ditch on 26th Avenue who indicated that the ditch needed to be cleaned out and re-contoured and quoted a price of $8,000 to clean from 17 - 26th Avenue to Waterway Boulevard. Chairman Marino noted that there is a drainage fund of $50,000. Director Mobley stated that the ditch has filled in with dirt and it would definitely be a big job. After discussion, **Councilman Bettelli made a motion to approve the estimate for ditch renovation on 26th Avenue from the $50,000 budgeted line item; Councilman Miller seconded; motion passed unanimously.**

(B) Report of Beach Monitoring Results. Administrator Tucker stated that the September monitoring results were all good.

(C) Councilman Miller expressed concern about the equipment sitting outside at the Maintain building that is overgrown with weeds and is very unsightly. Director Mobley will look at the area to see if the department can handle the work. Chairman Marino suggested that the blue recycling bin be screened with fencing. Administrator Tucker noted that this particular bin has the highest amount

utilization of any bin in Charleston County [boaters, Goat Island, visitors]. It was agreed to tackle this at the same time that the end of 41st Avenue is re-graded.

Mayor Sottile reported that he received a phone call from a gentleman in Greenville who owns a house around 53rd Avenue who visits the island on weekends. He was concerned about not having a place to put garbage when he left the island and suggested that the City provide a trash dumpster where they could take their trash when they leave the island. Councilman Miller noted that there are businesses that provide the service of taking trash carts to and from the house for garbage pickup and perhaps this person should be made aware of this.

(D) Councilman Miller stated that Wild Dunes is getting ready to install curbing and expressed concern that the trucks may not be able to maneuver them. Director Mobley reported that he has met with David Kynoski of Wild Dunes Community Association and they will be working together to make sure the vehicles can maneuver properly.

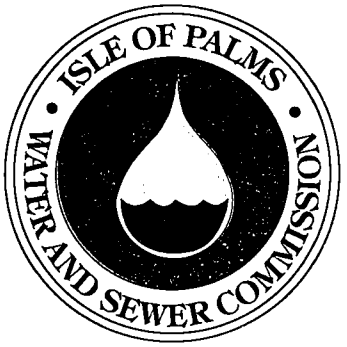
(E) Set Date for Next Meeting - Wednesday, November 6, 2002, at 5:45 p.m., in the Public Works Department.

There being no further business to come before the committee, the meeting was adjourned at 7:20 pm.

Respectfully submitted,

John Marino, Chairman

Commissioners
JOHN W. BUSHONG
AT CAMPBELL
CURTIS R. HELFRICH
DANA W. LOVE, JR., P.E.
WILLIAM N. RUSSELL



General Manager
GEORGE J. GROSS, P.E.
Special Projects Administrator
WILLIAM P. JENKINS
Comptroller
LYNNE T. STONESIFER, CPA

September 10, 2002

Linda Lovvorn Tucker
City Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

RE: Public Works Committee Meeting

Dear Linda:

Thank you for your letter advising us of the problems the Public Works Department has with residents placing debris around water meters and fire hydrants. We understand your concerns and will do our part to put "the word" out in our next newsletter.

As you know, the Commission has expressed the desire to partner with the City on numerous occasions and we look forward to the opportunity to provide the City with whatever assistance we can. If you have any questions or need any additional information, please contact our office.

Sincerely,

George J. Gross, PE
General Manager

1300 Palm Boulevard • Post Office Box 528 • Isle of Palms, South Carolina 29451
Telephone (843) 886-6148 Fax (843) 886-6894

City of Isle of Palms
Department of Public Works
September 2002 Report
David D. Mobley, Jr. - Director

1. The department received 445 phone calls in the month of September. Ten (10) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Six (6) rollout carts/recycle bins were delivered. Eighteen (18) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four loads (19.81 tons) of C&D waste, twenty-five garbage packer loads (83.21 tons) of limbs and leaves, thirty loads (112.25 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Three (~~4~~ 3) scrap metal containers were transported to Charleston Scrap Metal. One forty (40) yard container of limbs was hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. The weekend of September 7, 2002 nine street signs were knocked down near Breach Inlet. This resulted in the purchase of nine poles and eighteen street signs (tees and caps). All street signs have been fabricated and replaced.

5. The yellow barrels are in and the Palm trees were painted on them as of September 9, 2002. Our plans are to have them placed on the beach the first week of October.

6. The medians and shoulders have been cleaned on Hartnett Avenue from 34th Avenue to 41st Avenue. In addition, the medians on Forest Trail have been cleaned from 34th Avenue to Sparrow Lane.

7. The Employee of the Month for September 2002 is Joseph Washington.

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: September 26,2002

Subject: September 2002 Employee of the Month

I would like to nominate Joseph Washington for the September 2002 Department of Public Works Employee of the month. In the past month, employee Washington has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on " to take care of the job." Employee Washington consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Washington is an asset to the Isle of Palms Department of Public Works.

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

TO : **Linda Tucker, City Administrator**

FROM : **David D. Mobley, Jr. , Public Works Director**

DATE : **September 26, 2002**

SUBJECT : **Tree Trimming of State Owned Streets**

Recently I received a call from Art Brown, Assistant Resident Maintenance Engineer, with SCDOT. He requested my assistance in identifying the problem areas on the island that needed tree trimming.

Attached is a list of areas that was faxed to Mr. Brown. To the best of my knowledge this will be the first time that SCDOT has requested and trimmed any limbs on the Isle of Palms. Their plan is to contract this service. I will be involved in the coordination of the IOP and SCDOT tree trimming should any problems arise.

Should you have any questions, feel free to contact me.

FAXED 7/23/07

Art Brown
South Carolina Department of Transportation (Fax: 740-1548)
2401 Maintenance Way
Charleston, South Carolina 29406

Dear Mr. Brown,

Enclosed is a list of state owned streets on the Isle of Palms that are in desperate need of trim. I noted that several have overhanging limbs that has created a canopy of limbs that need to be trimmed.

Streets	Trimming
2400 Hartnett Blvd	Palm tree needs trimming
26th Ave & Hartnett Blvd	Trees need to be trimmed
29th Ave & Hartnett Blvd	Trees need to be trimmed
32nd Ave & Hartnett Blvd	Trees need to be trimmed
3307 Cameron Blvd	Trees need to be trimmed
7 34th Ave	Tree needs to be trimmed
28th & Cameron Blvd	Trees need to be trimmed
2605 Cameron Blvd	Tree needs to be trimmed
11th Ave & Oak Harbor to 1207 Oak Harbor	Over hanging tree limbs
11th Ave & Palm Blvd	Over hanging tree limbs
12th Ave & Palm Blvd	Over hanging tree limbs
12th Ave & Oak Harbor	Over hanging tree limbs
911 Palm Blvd to 807 Palm Blvd	Over hanging tree limbs
701 Palm Blvd	Over hanging tree limbs
403 & 405 Merritt Blvd	Over hanging tree limbs
806 Palm Blvd to 10th & Palm Blvd	Over hanging tree limbs
8 9th Ave	Over hanging tree limbs
9th Ave & Palm Blvd	Over hanging tree limbs
9th Ave & Carolina Blvd	Over hanging tree limbs
716 Carolina Blvd	Over hanging tree limbs
5th Ave & Ocean Blvd	Over hanging tree limbs
409 Carolina Blvd	Over hanging tree limbs
411 Carolina Blvd	Over hanging tree limbs

Streets	Trimming
306 Carolina Blvd	Over hanging tree limbs
300 Carolina Blvd	Over hanging tree limbs
3rd Ave & Carolina Blvd to Charleston Blvd	Over hanging tree limbs
218 Charleston Blvd	Over hanging tree limbs
202 Charleston Blvd	Tree limbs need to trimming
2nd Ave & Charleston Blvd	Pampas grass needs to be cut
Carolina Blvd & Palm Blvd (new intersection)	Trim back trees for seeing distance
101 Charleston Blvd	Tree limbs need to be trimmed
102 to 112 Charleston Blvd	Tree limbs need to be trimmed
124 Charleston Blvd	Over hanging tree limbs
3rd Ave & Charleston Blvd	Tree limbs need to be trimmed
302 to 308 Charleston Blvd	Over hanging tree limbs
J.C. Long Blvd & Pavilion Blvd	Tree limbs need to be trimmed
4 20th Ave	Over hanging tree limbs
20th Ave & Waterway Blvd	Tree limbs need to be trimmed
1 19th Ave	Over hanging tree limbs
19th Ave & Myrtle Blvd to Dunes Blvd	Over hanging tree limbs
Dunes Blvd to Dead end	Over hanging tree limbs
17th Ave & Dunes Blvd	Over hanging tree limbs
20th Ave & Waterway Blvd to 21st Ave & Waterway Blvd	Over hanging tree limbs
#5, #9 22nd Ave	Over hanging tree limbs
23rd Ave from Cameron Blvd to Waterway Blvd	Over hanging tree limbs
24th Ave from Palm Blvd to Waterway Blvd	Over hanging tree limbs
25th Ave & Cameron Blvd to Waterway Blvd	Trees need to be trimmed
# 15 26th Ave	Tree needs to be trimmed
# 34 26th Ave	Tree needs to be trimmed
28th Ave from Palm Blvd to Hartnett Blvd	Tree needs to be trimmed
29th Ave from Palm Blvd to Hartnett Blvd	Tree needs to be trimmed
Skinner Blvd (entire block)	Tree needs to be trimmed
#6, #11, and # 12 Chapman Blvd	Tree needs to be trimmed
Lauden St & Chapman Blvd	Tree needs to be trimmed

Streets	Trimming
9th Ave & Lauden St to 30th Ave & Lauden St (entire block)	Tree needs to be trimmed
32nd Ave from Palm Blvd to Waterway Blvd	Tree needs to be trimmed
34th Ave from Cameron Blvd to Forest Trail	Trees needs to be trimmed
36th Ave & Palm Blvd to Cameron Blvd	Trees need to be trimmed
37th Ave & Palm Blvd to Hartnett Blvd	Trees need to be trimmed
40th Ave & Palm Blvd to Cameron Blvd	Trees need to be trimmed
#2, #7, #28 Sand Dollar Dr.	Trees need to be trimmed
#12 and # 7 Live Oak Dr.	Trees need to be trimmed
#34, 28, 24, 19, 13 42nd Ave & Wildwood Dr	Trees need to be trimmed
42nd & Palm Blvd	Trees need to be trimmed
43rd & Palm Blvd	Trees need to be trimmed
44th & Palm Blvd	Trees need to be trimmed
45th & Palm Blvd	Trees need to be trimmed
#7 50th Ave	Tree needs to be trimmed back
#7 and #9 52nd Ave	Tree needs to be trimmed
52nd Ave & Palm Blvd	Tree needs to be trimmed
53rd Ave & Palm Blvd	Trees need to be trimmed
54th Ave & Palm Blvd	Trees need to be trimmed
55th Ave & Palm Blvd	Trees need to be trimmed
57th Ave & Palm Blvd	Trees need to be trimmed
# 1 and # 7 57th Ave	Trees need to be trimmed
3606 Waterway Blvd	Tree needs to be trimmed
2902 Waterway Blvd	Tree needs to be trimmed
Waterway Blvd & Seahorse Ct.	Tree needs to be trimmed
#1 and # 2 Tabby Ln	Tree needs to be trimmed
Waterway Blvd & Tabby Ln	Tree needs to be trimmed
25th Ave & Waterway Blvd	Tree needs to be trimmed
#40 25th Ave	Tree needs to be trimmed
21st Ave &Waterway Blvd to 25th Ave & Waterway Blvd	Over hanging tree limbs
2206 and 2203 Hartnett Blvd	Over hanging tree limbs
2300 (entire block) Hartnett Blvd	Over hanging tree limbs

Streets	Trimming
2400 (entire block) Hartnett Blvd	Tree limbs need to be trimmed
2500 (entire block) Hartnett Blvd	Over hanging tree limbs
2900 (entire block) Hartnett Blvd	Over hanging tree limbs
30th Ave & Hartnett Blvd to 41st Ave & Hartnett Blvd	Over hanging tree limbs
22nd Ave & Cameron Blvd	Tree limbs need to be trimmed
2600 (entire block) & Cameron Blvd	Tree limbs need to be trimmed
30th Ave & Cameron to 41st Ave & Cameron	Over hanging tree limbs

Should you have any questions or concerns, please feel free to contact me.

Sincerely,

David D. Mobley, Jr.
Director of Public Works

Monthly Status Report

August 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: September 20, 2002

Submitted by:

General Engineering
A Division of General Engineering Laboratories, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

August 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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Monthly Status Report

August 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

G. Ross Nelson
Environmental Scientist II

for Eddie Buxton

J. Edward Buxton
Senior Scientist

Ronald R. Austin, P.E.
Senior Engineer

9/23/02
Date

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Monthly Status Report

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering will provide monthly summaries of the data collected during the monitoring events. Therefore, this report summarizes the results of Monitoring Event Nos. 14, 15, and 16, discusses the relevance of these results, and updates the status of this project.

As noted in previous reports, following each monitoring event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into the waterway. These results are being used to aid in the development of Phase II of this project.

2.0 Phase I Results

Phase I of this project initially included the biweekly monitoring of 5 open-water locations and 10 inland locations for fecal coliform and other general water quality parameters. However, based upon stormwater drainage information received from Civil Site Environmental, Inc. for the Wild Dunes area, two additional inland locations were added during Monitoring Event No. 16. These monitoring locations are designated IOP-31 and IOP-32.

Monitoring Event Nos. 14, 15, and 16 were conducted on July 25, August 7, and August 21, 2002, respectively. As shown in the attached Table 1, these events were conducted during a falling tide. A summary of the results obtained for each of these events are presented in the respective sections below.

2.1 Monitoring Event No. 14

The results of Monitoring Event No. 14 indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Dissolved oxygen (DO) levels were low at six locations, IOP-05, IOP-14, IOP-15, IOP-21, IOP-29 and IOP-30. However, the low DO levels at these locations can likely be attributed to lack of flow at the monitoring locations. In addition, pH and temperature were elevated at IOP-28.

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The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

2.2 Monitoring Event No. 15

The results of Monitoring Event No. 15 indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Although none of the fecal coliform levels at the open-water locations exceeded the standards for recreational waters, fecal coliform levels were abnormally high at three open-water locations, IOP-02, IOP-06, and IOP-12. It should be noted that a significant rainfall event occurred on August 6, 2002. Therefore, the elevated fecal coliform levels noted at the open-water locations may be due to increased runoff during the storm event. In addition, low DO levels were noted at eight locations, IOP-05, IOP- 10, IOP-11, IOP-14, IOP-15, IOP-17, IOP-29 and IOP-30, and this may again be attributed to a lack of flow at each of the locations. Please note that pH and temperature were again elevated at IOP-28. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

2.3 Monitoring Event No. 16

The results of Monitoring Event No. 16 indicate fecal coliform levels exceeded the standards for shellfish consumption at two of the open-water locations, IOP-02 and IOP-06, and at all of the inland locations. Low DO levels were noted at eleven locations, IOP-05, IOP-06, IOP- 10, IOP-14, IOP-15, IOP-17, IOP-21, IOP-29, IOP-30, IOP-31, and IOP-32. This may be attributed to a lack of flow at each of the locations, except IOP-21, IOP-31, and IOP-32. Please note that pH and temperature were again elevated at IOP-28. Furthermore, elevated phosphorous and Kjeldahl nitrogen were detected at IOP-14. Elevated levels of these parameters may have been caused by a rain event that occurred the morning of August 21. The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels. Please note that a sample was not collected from IOP-11 during this monitoring event due to lack of water at the monitoring location.

3.0 Phase II Results

As discussed in the QAPP, the Phase II monitoring will be conducted on subsections of each ditch that is currently contributing high amounts of fecal coliform to the waterway. The samples will be collected during an ebb tide after a significant rain event. Each location will be sampled five times during a one month period, or as weather patterns allow. In order to facilitate determination of the ditches to be sampled during Phase II, ribotyping analyses were completed in conjunction with Monitoring Event Nos.

15 and 16 to determine if the source of the bacteria was human or animal. Samples were submitted to Paleoscience, Inc. for DNA ribotyping analysis. The results from the ribotyping events are included as Table 2.

3.1 Ribotyping Event No. 1

Ribotyping Event No. 1 was conducted in conjunction with Monitoring Event No. 15. Results from this ribotyping event indicate that the fecal coliform bacteria detected at IOP-14 and IOP-17 originated from a human source. The bacteria detected at IOP-05, IOP-15, and IOP-30 originated from a mixture of human and animal sources, and the bacteria detected at IOP-06, IOP-11, IOP-12, and IOP-21 originate primarily from animal sources.

3.2 Ribotyping Event No. 2

Ribotyping Event No. 2 was conducted in conjunction with Monitoring Event No. 16. Results from this ribotyping event indicate that the fecal coliform bacteria detected at IOP-17 originated from a human source. The bacteria detected at IOP-05, IOP-10, IOP-15, IOP-21, IOP-30 originated from a mixture of human and animal sources, and the bacteria detected at IOP-06, IOP-14, and IOP-31 originate primarily from animal sources. A sample from IOP-12 was also submitted to Paleoscience, Inc. for ribotyping. However, no fecal coliform bacteria were detected in the sample.

4.0 Discussion of Assessment Results

This section discusses the significance of the results to date. Current results are compared to historical results and shellfish consumption standards to give an indication of water quality within Hamlin Creek and the Atlantic Intracoastal Waterway adjacent to the Isle of Palms (Waterway). This information is being used to develop the Phase II monitoring program.

4.1 Monitoring Location IOP-28

As noted in the previous reports, elevated pH and temperature have routinely been detected at IOP-28. Therefore, the City of Isle of Palms may want to determine if there are any other sources of water, excluding stormwater, that is discharged through this outfall. It may be necessary to trace utility lines in the area to determine if they are tied into the proper systems. However, it does not appear that this sample location is contributing significant amounts of fecal coliform to Hamlin Creek. Therefore, it is unlikely that this location will be included in the Phase II monitoring program unless specifically directed by the City of Isle of Palms.

4.2 Historical Comparison

During Phase I of this project, the results are being compared to the historical data compiled during preparation of the Sampling and Analysis Plan. As noted in the previous monthly status report, fecal coliform levels at IOP-11 are significantly lower than the historical geometric mean. However, the samples collected for analysis from this location during the first eleven monitoring events were collected from a location in the drainage ditch that is immediately adjacent to the Waterway. Beginning with Monitoring Event No. 12, the samples are now being collected further upstream at a point closer to Waterway Boulevard, and the samples collected during each of these monitoring events indicate significant levels of fecal coliform are being discharged through this outfall.

The results generated during the summer months have increased the geometric mean at each of the sample locations. Following Monitoring Event No. 16, the geometric mean for fecal coliform levels at IOP-05, IOP-06, and IOP-21 are significantly higher than the historical geometric mean. The remainder of the sample locations appear to correspond to historical levels. A comparison of the data generated during this project to the historical data collected during previous projects is included in the attached Table 3.

4.3 Shellfish Consumption Standards

Currently, the geometric mean for fecal coliform is above the standard for shellfish consumption at three open-water locations, IOP-06, IOP-12 and IOP-22. Furthermore, the 90th percentile maximum exceeds the standards for shellfish consumption at all of the open-water locations, except IOP-02. In addition, the geometric mean and 90th percentile maximum at each of the inland locations exceeds those same standards. For information purposes, the South Carolina Department of Health and Environmental Control Water Quality Standards are included in Table 4. A comparison of the fecal coliform levels for each of the sampling locations during each of the monitoring events has been included in Table 5. This table can be used to determine if there are any seasonal variations in the fecal coliform levels detected at each location.

4.4 Trends

In order to determine where the majority of fecal coliform is being discharged from, it is helpful to compare data trends. Charts 1 and 2 are bar graphs that compare the geometric mean and the 90th percentile maximum of fecal coliform for the inland and open water monitoring locations, respectively. As indicated in Chart 1, the highest fecal coliform levels have been detected at the following inland locations: IOP-05 (located near Hamlin Creek and the IOP Connector); IOP-14 (28th Avenue); IOP-15 (30th Avenue); IOP-17 (Forest Trail); and IOP-30 (Wild Dunes). Furthermore, the highest fecal

coliform levels at the open water locations have been detected at IOP-06 (Hamlin Creek and the IOP Connector) and IOP-12 (25th Avenue), as indicated on Chart 2.

The fecal coliform levels from each of the monitoring locations have also been compared to other water quality and field data to determine if any trends are present. Currently, there does not appear to be any correlations between fecal coliform levels and pH, salinity, dissolved oxygen, turbidity, or tide. However, these parameters will continue to be monitored to determine if any trends are present.

There does appear to be a correlation between an increase in fecal coliform levels and an increase in water temperature. This correlation is to be expected and is well documented in research literature. Charts 3 and 4 depict this correlation at open water locations IOP-06 and IOP-12, respectively.

4.5 Phase II Ribotyping

Upon completion of the initial round of ribotyping, the Phase II monitoring program for the contaminated ditches will be initiated. The Phase II monitoring will begin in October 2002. If necessary, the ditches will be further subdivided to define the location of the fecal coliform contamination following the initial round of Phase II monitoring.

The first two ribotyping events indicate that the fecal coliform being discharged from the island is from a mixture of human and animal sources. However, it appears that the fecal coliform bacteria detected in the open-water locations probably originated from animal sources. Therefore, it may be necessary to compare the fecal coliform samples collected from the open-water locations with known sources of fecal coliform (i.e. dogs, cats, deer, etc.) to determine if the impact in the waterway is from domesticated or wild animal populations. If it is determined that the fecal coliform in the area is due to wild animal populations, there may be little that the Isle of Palms can do to correct the situation.

5.0 Summary

To date, sixteen of the twenty-six monitoring events scheduled for Phase I of this project have been completed. These events are indicating the areas of the island that are contributing elevated levels of fecal coliform into Hamlin Creek and the Waterway. Presently, the majority of fecal coliform contamination appears to be contributed from the area adjacent to the IGA shopping center and from 28th to 41st Avenues.

Based upon the results of the ribotyping analysis, it also appears that these areas contribute a significant amount of human source fecal coliform bacteria to the waterways surrounding the island. Therefore, the Phase II sampling program will most likely focus on the ditches that discharge into IOP-05, IOP-14, and IOP-17. Due to the large drainage

area discharging into IOP-11, it may be necessary to include this area in the Phase II program.

Aside from elevated temperature and pH at IOP-28, the data has not indicated that there are significant water quality concerns in Hamlin Creek and the Waterway other than fecal coliform contamination. Therefore, as mentioned in the previous report, the Phase II monitoring program will be limited to determination of sources of fecal coliform contamination, as originally specified in the QAPP.

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Date	Sample Location	Time	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
7/25/2002	IOP-02	1135	Clear, Hot	-	35.6
7/25/2002	IOP-05	1320	Clear, Hot	none	36.0
7/25/2002	IOP-06	1130	Clear, Hot	-	36.4
7/25/2002	IOP-10	1305	Clear, Hot	low	34.7
7/25/2002	IOP-11	1255	Clear, Hot	low	34.9
7/25/2002	IOP-12	1125	Clear, Hot	-	33.7
7/25/2002	IOP-14	1250	Clear, Hot	low	35.3
7/25/2002	IOP-15	1245	Clear, Hot	low	35.8
7/25/2002	IOP-17	1240	Clear, Hot	high	36.1
7/25/2002	IOP-21	1205	Clear, Hot	none	30.8
7/25/2002	IOP-22	1120	Clear, Hot	-	33.9
7/25/2002	IOP-25	1115	Clear, Hot	-	34.0
7/25/2002	IOP-28	1330	Clear, Hot	low	36.1
7/25/2002	IOP-29	1225	Clear, Hot	none	34.2
7/25/2002	IOP-30	1220	Clear, Hot	none	35.8
8/7/2002	IOP-02	1030	Clear, Warm	-	30.0
8/7/2002	IOP-05	1220	Clear, Warm	none	30.1
8/7/2002	IOP-06	1025	Clear, Warm	-	29.3
8/7/2002	IOP-10	1210	Clear, Warm	none	30.4
8/7/2002	IOP-11	1200	Clear, Warm	none	31.4
8/7/2002	IOP-12	1020	Clear, Warm	-	29.3
8/7/2002	IOP-14	1155	Clear, Warm	low	30.7
8/7/2002	IOP-15	1150	Clear, Warm	none	32.2
8/7/2002	IOP-17	1141	Clear, Warm	moderate	31.4
8/7/2002	IOP-21	1110	Clear, Warm	low	29.6
8/7/2002	IOP-22	1010	Clear, Warm	-	29.3
8/7/2002	IOP-25	1000	Clear, Warm	-	29.3
8/7/2002	IOP-28	1225	Clear, Warm	high	29.8
8/7/2002	IOP-29	1130	Clear, Warm	none	30.9
8/7/2002	IOP-30	1120	Clear, Warm	low	30.7
8/21/2002	IOP-02	1020	Clear, Hot	-	32.3
8/21/2002	IOP-05	1230	Clear, Hot	none	33.7
8/21/2002	IOP-06	1005	Clear, Hot	-	31.4
8/21/2002	IOP-10	1220	Clear, Hot	none	35.2
8/21/2002	IOP-11	No Water - Did			
8/21/2002	IOP-12	955	Rain, Warm	-	29.2
8/21/2002	IOP-14	1210	Clear, Hot	none	36.0
8/21/2002	IOP-15	1205	Clear, Hot	low	33.2
8/21/2002	IOP-17	1200	Clear, Hot	low	34.5
8/21/2002	IOP-21	1100	Clear, Hot	moderate	28.9
8/21/2002	IOP-22	945	Rain, Warm	-	28.7
8/21/2002	IOP-25	935	Rain, Warm	-	28.7
8/21/2002	IOP-28	1235	Clear, Hot	none	34.0
8/21/2002	IOP-29	1135	Clear, Hot	none	34.2
8/21/2002	IOP-30	1115	Clear, Hot	none	32.9
8/21/2002	IOP-31	1110	Clear, Hot	moderate	33.3
8/21/2002	IOP-32	1125	Clear, Hot	high	33.2

Table 2
Results of Ribotyping Analysis

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	Ribotyping Event No. 1 Probable Source (Human/Animal)[1]	Ribotyping Event No. 2 Probable Source (Human/Animal)[1]
IOP-02	NS	NS
IOP-05	2/3	3/2
IOP-06	0/5	0/5
IOP-10	NS	2/3
IOP-11	1/4	NS
IOP-12	1/4	Cancelled
IOP-14	3/2	1/4
IOP-15	2/3	3/2
IOP-17	3/2	4/1
IOP-21	1/4	3/2
IOP-22	NS	NS
IOP-25	NS	NS
IOP-28	NS	NS
IOP-29	NS	NS
IOP-30	2/3	3/2
IOP-31	NS	0/5
IOP-32	NS	NS

[1]Number of isolates probably originating from a human source vs. number of isolates probably originating from an animal source.

Table 3
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	15.67	186.50	5.10	19.50
IOP-05	4,251.21	16,000.00	139.90	10,630.00
IOP-06[2]	46.35	125.00	17.60	130.00
IOP-10	3,367.91	16,000.00	3,432.20	16,000.00
IOP-11	134.58	1,600.00	1,082.90	20,780.00
IOP-12[2]	28.23	120.00	13.70	49.00
IOP-14	4,163.42	16,000.00	2,200.00	2,200.00
IOP-15	4,822.60	16,000.00	3,449.60	6,470.00
IOP-17	4,522.67	16,000.00	2,609.10	8,080.00
IOP-21	1,764.93	16,000.00	170.10	720.00
IOP-22[2]	17.49	47.50	24.50	540.00
IOP-25[2]	14.59	46.50	5.90	38.20
IOP-28	735.01	9,750.00	-	-
IOP-29	961.97	16,000.00	-	-
IOP-30	5,547.89	16,000.00	-	-
IOP-31	540.00	540.00	-	-
IOP-32	1,600.00	1,600.00	-	-

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.

Table 4
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO	pH	Temperature	Turbidity
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)	(mg/L)	(Standard Units)	(deg. C)	NTUs
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[5]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[5]	2.2, 0.8[4]	25

MPN - Most Probable Number

NTUs - Nominal Turbidity Units

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C as a result of the discharge of heated liquids.

[3]Shall not vary more than three-tenths of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Table 5
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	23-Jan	6-Feb	20-Feb	6-Mar	20-Mar	3-Apr	17-Apr	1-May	15-May	30-May	12-Jun	26-Jun	10-Jul	25-Jul	7-Aug	21-Aug
IOP-02[2]	8.00	22.0	4.00	8.00	4.00	22.0	2.00	5.00	17.0	5.00	350	23.0	21.0	23.0	350	23.0
IOP-05	>1,600	1,600	>2,400	>2,400	13.0	>1,600	>1,600	16,000	>16,000	5,400	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000
IOP-06[2]	33.0	22.0	13.0	23.0	23.0	140	140	70.0	33.0	94.0	33.0	79.0	33.0	49.0	110	46.0
IOP-10	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	5,400	9,200	1,300	1,400	3,500	3,500	>16,000	>16,000	>16,000
IOP-11	7.00	240	46.0	540	33.0	17.0	46.0	140	170	33.0	27.0	920	>1,600	>1,600	>1,600	NS
IOP-12[2]	13.0	22.0	5.00	33.0	23.0	5.00	110	23.0	33.0	5.00	23.0	110	240	70.0	130	13.0
IOP-14	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	16,000	2,400	>16,000	NS	16,000	>16,000	9,200	1,400
IOP-15	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	>16,000	16,000	330	>16,000	>16,000	>16,000	16,000	>16,000
IOP-17	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	3,500	16,000	5,400	16,000	16,000	>1,600	>16,000	>16,000
IOP-21	>1,600	>1,600	540	920	1,600	>1,600	>1,600	16,000	1,100	170	220	>16,000	1,100	5,400	1,700	>16,000
IOP-22[2]	11.0	17.0	8.00	17.0	79.0	8.00	49.0	13.0	13.0	7.00	13.0	46.0	17	23.0	27	13.0
IOP-25[2]	13.0	5.00	5.00	23.0	7.00	23.0	70.0	13.0	8.00	11.0	8.00	13.0	22.0	79.0	22	11.0
IOP-28	>1,600	79.0	33.0	>2,400	180	>1,600	94.0	140	>16,000	90.0	1,100	2,800	700	>16,000	3,500	1,100
IOP-29	110	350	7.00	70.0	>1,600	1,600	>1,600	920	700	790	>16,000	1100	9,200	>16,000	16,000	330
IOP-30	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	16,000	5,400	9,200	16,000	16,000	>16,000	>16,000	>16,000
IOP-31	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	540
IOP-32	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	NS	>1,600

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.
NS = Not Sampled

Chart 1

Geomtric Mean and 90th Percentile Maximum for Inland Monitoring Locations

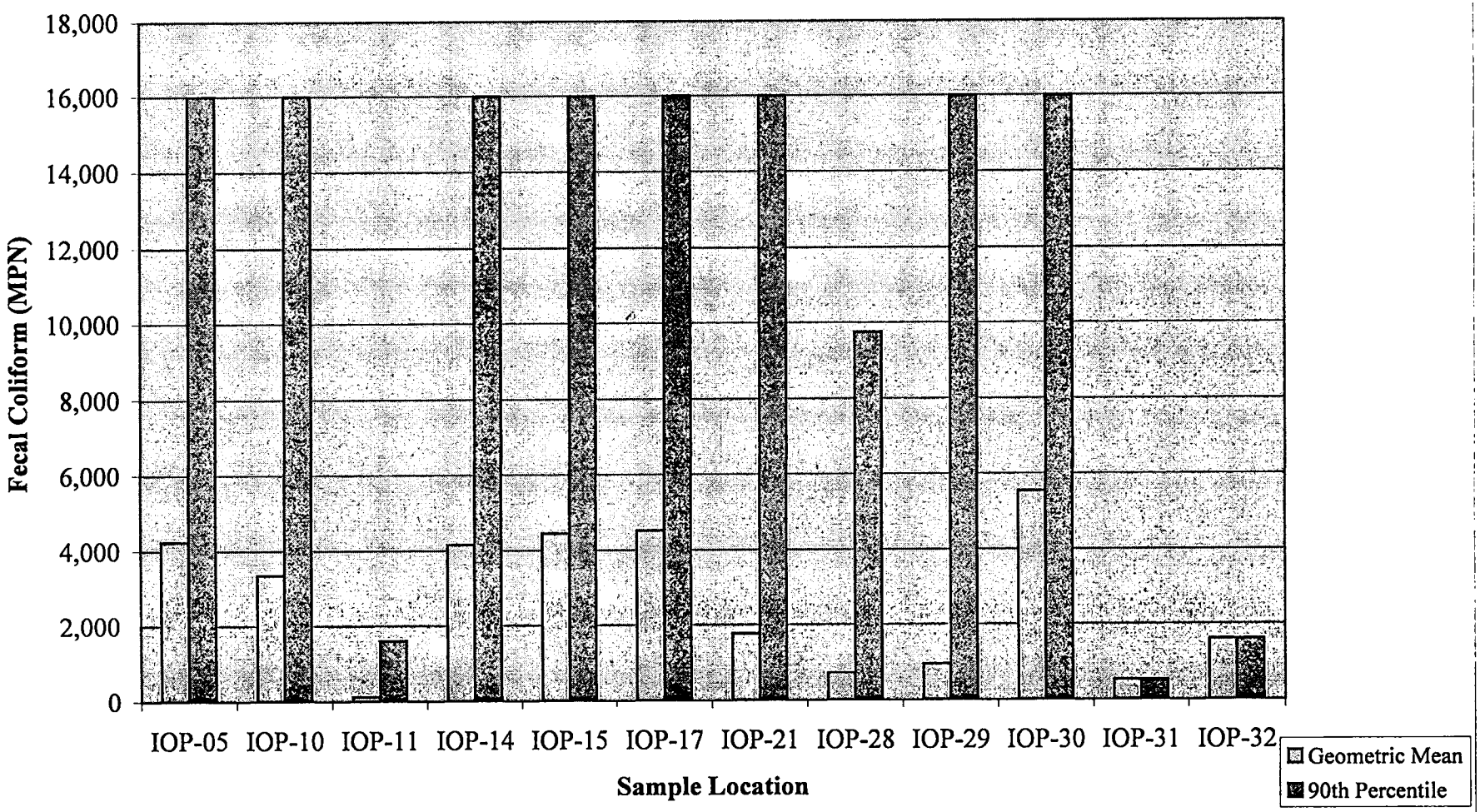


Chart 2

Geomtric Mean and 90th Percentile Maximum for Open Water Monitoring Locations

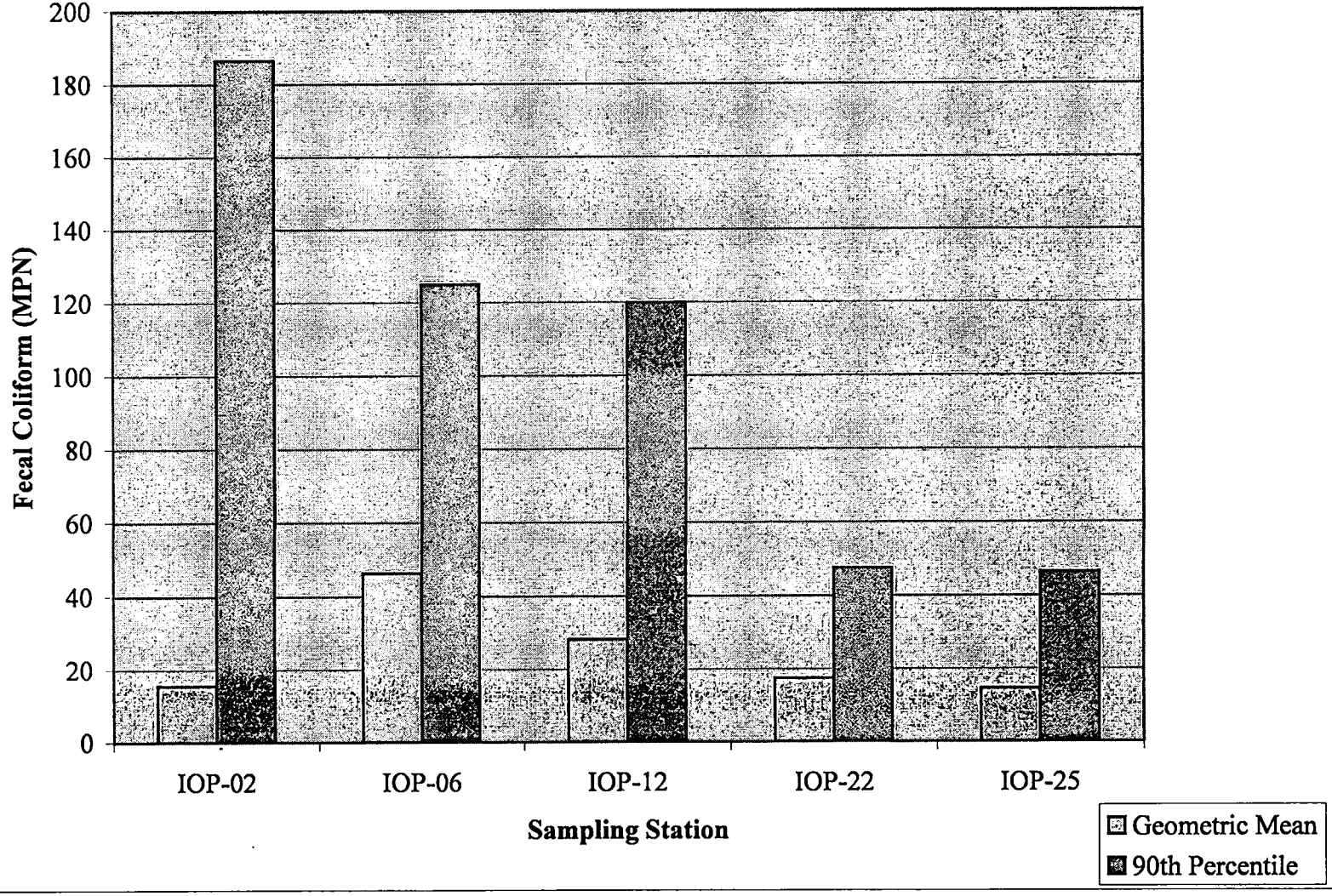


Chart 3

IOP-06
Fecal Coliform vs. Water Temperature

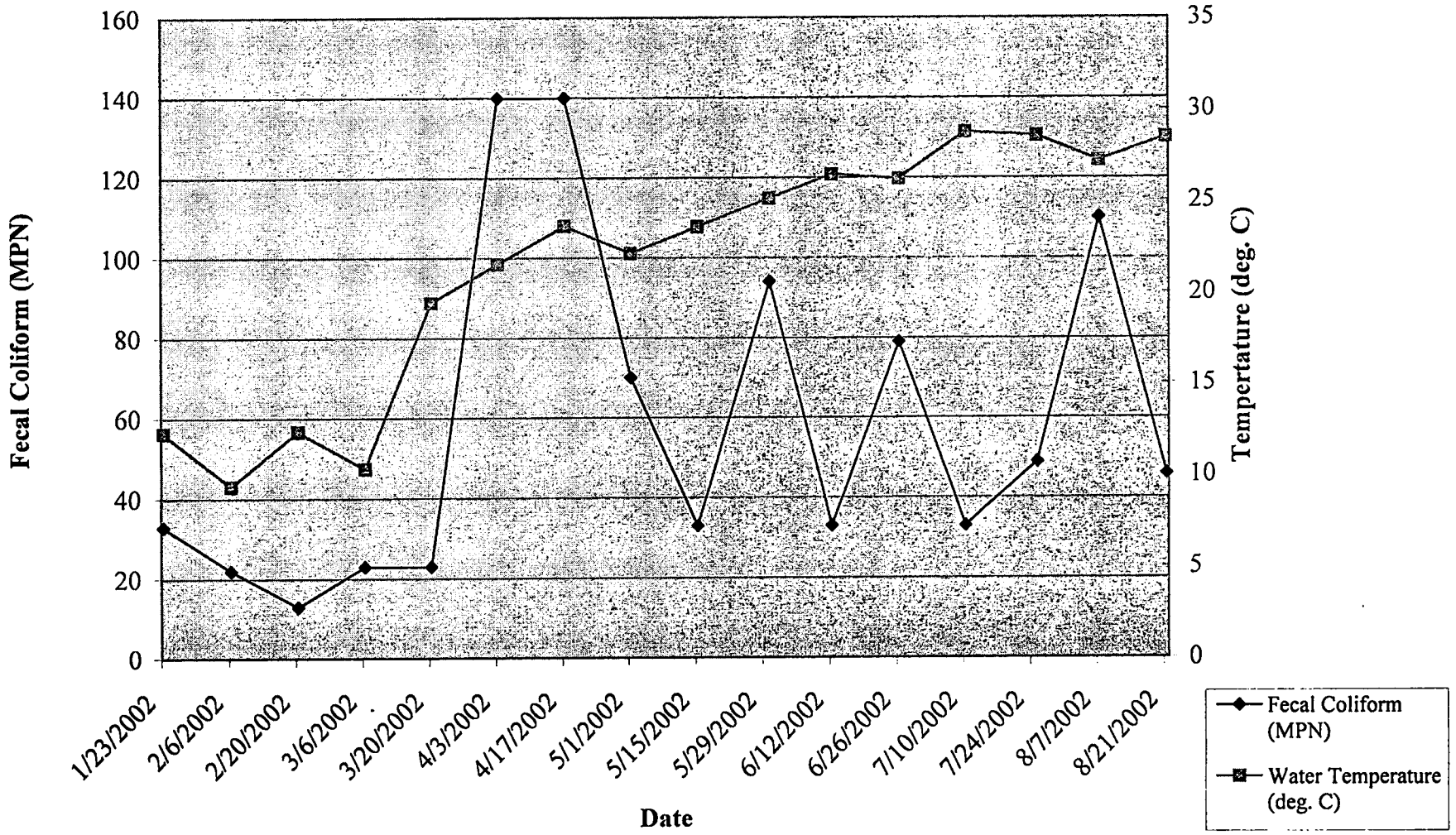
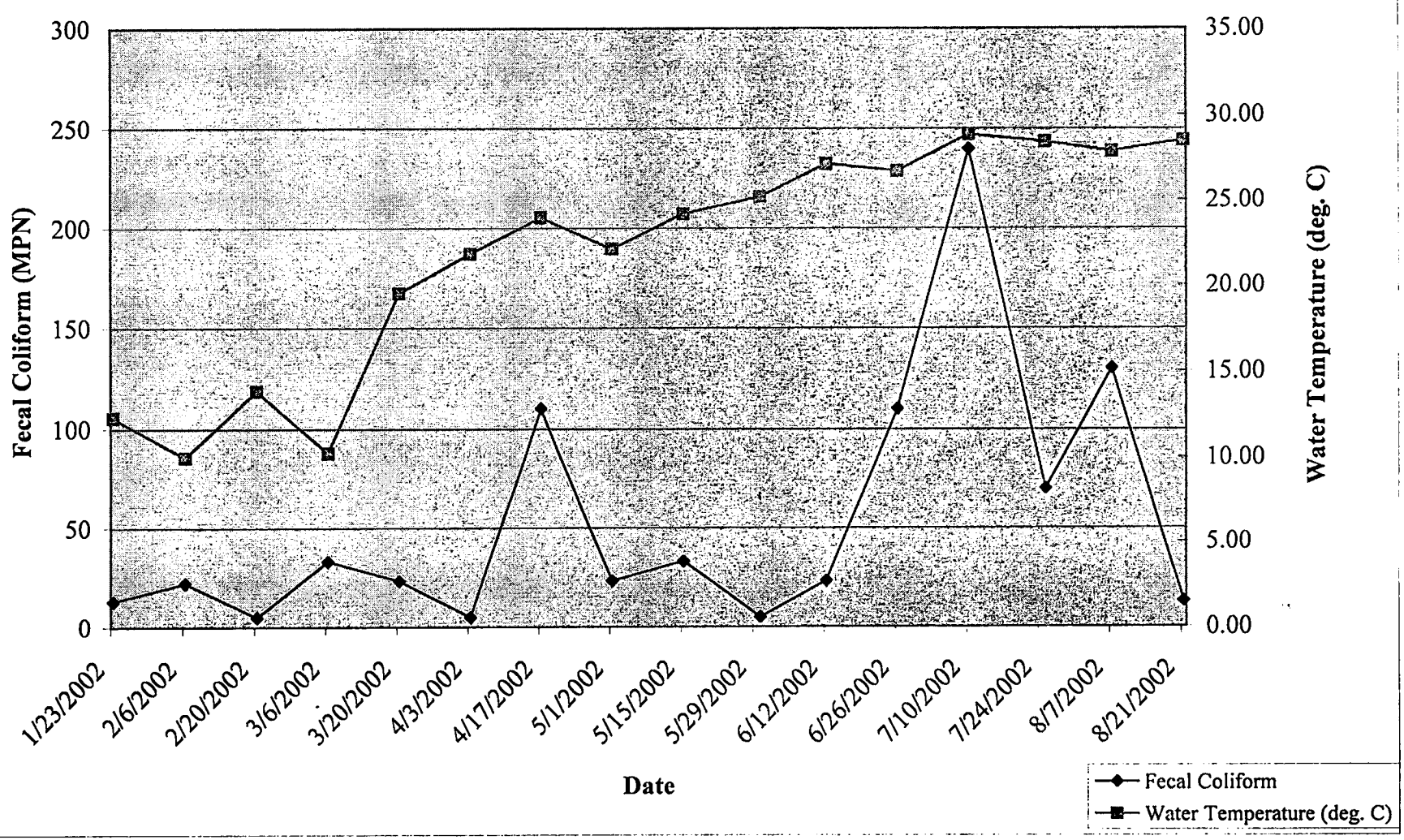


Chart 4

IOP-12
Fecal Coliform vs. Water Tempertature



ORDINANCE 2002-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (9) is hereby amended in its entirety to read as follows:

"(9) Diameter at breast height (DBH). The diameter of a Tree trunk or trunks, measured in inches, at four and one-half (4½') feet above the existing grade of the property. If a Tree has a multi-trunk split above grade, the DBH is deemed to be the sum of all trunks of the Tree measured in inches, at four and one-half (4 ½') feet above the existing grade of the property."

SECTION 2. That Section 5-4-2 is hereby amended by adding the following definitions and inserting them in their proper places alphabetically, re-numbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

A. " Historic Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 16 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 24 inches or greater."

B. "Significant Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 12 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 16 inches or greater."

SECTION 3. That Section 5-4-2 (36) is hereby amended in its entirety to read as follows, re-numbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

"Tree. Any woody plant which has a diameter breast height of eight (8") inches or more, excluding pine trees"

SECTION 4. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Trimming, cutting or removal of Historic Trees.

(a) Historic Trees may be trimmed, cut or removed only under the following circumstances:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) upon the owner proving that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this Subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the Zoning Administrator.

Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the Zoning Administrator shall confirm in writing that one or more of the circumstances enumerated herein above exists.

(b) The permit for cutting or removal of a Historic Tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed Historic Tree shall be replaced with two or more Trees of the same or similar species. Each replacement Tree shall have a minimum DBH of four (4") inches and meet the requirements of Section 5-4-66; such replacement Trees shall be deemed to be only one Tree for purposes of complying with the density requirements established in this Article; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the Zoning Administrator."

SECTION 5. That new Section 5-4-65 is hereby adopted and existing Section 5-4-65 and all subsequent Sections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered Sections being changed accordingly, provided, however, that existing Section 5-4-65 shall be re-numbered as Section 5-4-68 and existing Sections 5-4-66 and 5-4-67 shall retain the same Section numbers.

" Sec. 5-4-65 Cutting, trimming or removal of Significant Trees.

(a) Significant Trees may be trimmed, cut or removed only under the following circumstances:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) upon the owner proving that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this Subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the Zoning Administrator.

Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the Zoning Administrator shall confirm in writing that one or more of the circumstances enumerated herein above exists.

(b) The permit for cutting or removal of a Historic Tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed Historic Tree shall be replaced with two or more Trees of the same or similar species. Each replacement Tree shall have a minimum DBH of four (4") inches and meet the requirements of Section 5-4-66; such replacement Trees shall be deemed to be only one Tree for purposes of complying with the density requirements established in this Article; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the Zoning Administrator."

SECTION 5. That new Section 5-4-65 is hereby adopted and existing Section 5-4-65 and all subsequent Sections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered Sections being changed accordingly, provided, however, that existing Section 5-4-65 shall be re-numbered as Section 5-4-68 and existing Sections 5-4-66 and 5-4-67 shall retain the same Section numbers.

" Sec. 5-4-65 Cutting, trimming or removal of Significant Trees.

(a) Significant Trees may be trimmed, cut or removed only under the following circumstances:

(1) upon the owner proving that trimming, cutting, or removal of a Significant Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each significant Tree proposed for trimming, cutting, or removal.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) upon proof by the owner that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63.

(b) Each Significant Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement."

SECTION 6. That Section 5-4-66 is hereby amended in its entirety to read as follows:

"Sec. 5-4-66 Standards for Tree planting and replacement.

(a) Pursuant to permit. Each Tree planted or replaced pursuant to a Tree Permit in accordance with the requirements of this Article shall have a minimum size of four (4") inches caliper and twelve (12') feet in height at the time of planting and be the same species or a similar species to the Tree being replaced. Palm Trees shall not be permitted as replacements for canopy Trees.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s) being replaced as is commercially available within the state.

(c) All replacement Trees shall be vigorous, well shaped, branched and foliated. The owner of the property shall be responsible for maintaining all remaining and replacement Trees. The Zoning Administrator shall have the right to inspect any replacement Tree for one (1) year after planting to insure that it is surviving in healthy condition. A replacement Tree found to be dead or in a declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the Zoning Administrator, who shall then have the right to reinspect such Tree for one (1) year thereafter.

(d) In situations where Tree replacement on the same property is impossible or undesirable, an owner shall donate a Tree or Trees as provided for in this Article to the City to be planted on such public property as City Council shall direct"

SECTION 7. That Section 5-4-67 is hereby amended in its entirety to read as follows:

"Sec. 5-4-67 Penalties for unlawful removal of Trees.

Any person who violates any provision of this Article shall be subject to the following fines and restrictions:

(1) Violation of this Article shall be deemed to be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this Code. Each day that a violation of this Article continues shall constitute a separate and distinct offense.

(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(2). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit or building permit, a certificate of occupancy pursuant to section 5-4-101 of this Code shall not be issued until such violation has been remedied and Trees are planted or replaced, pursuant to the requirements of Section 5-4-66, as necessary to meet the requirements of this Article. The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 8. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 9. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 10. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

Tree Ordinance Revisions

Current Ordinance

Species & Size of Tree	Classification	Permit Required	Conditions that must exist for removal	Replacement Required	Replacement # & Size Required
Any species, Less than 8"	Not a tree	No	None	No	N/A
Any species, between 8" & 24"	Tree	Yes	None	yes ~~If tree density goes below 20 per acre~~	Yes
Any species, larger than 24"	Significant tree	Yes	Siting of primary structure	yes	Yes

recommend ↑ ↓

Proposed Amendments

Any species, less than 8"	Not a tree	No	None	No	N/A
Live Oak between 8" and 12" or Any species between 8" and 16"	Tree	Yes	None	yes ~~If tree density goes Below 20 per acre~~	1; 4"
Live Oak between 12" and 16" or Any species between 16"and 24"	Significant tree	Yes	Siting of primary or accessory Structure	Yes	1; 4"
Live Oak 16" or larger or Any species 24" or larger	Historic tree	Yes	Siting of primary structure	Yes	4"; sum of replacement trees to equal ½ DBH of original tree

g m dilling architect isle of palms, s c 29451 tel 843 696 2331

CITY COUNCIL - ISLE OF PALMS
ATT.: JOHN R. MARINO, CHAIRMAN

At the city council meeting one of the subjects you were discussing was TEMPORARY TRAILS. (To make it easier traversing the soft sand going to the beach across the dunes on the Isle of Palms).

MY SUGGESTION - SECTIONAL WALKS:

On my home island, the resort island >Juist< in the Southern North Sea, we solve the difficult tracking through soft sand up and down shifting dunes, by means of sectional walks. These modular wood walkways are of extremely simple construction:



"2x " –runners with perpendicular battens applied to one side.

These pedestrian walks can be set on the sand as needed in many different configurations. (On steep dunes they may be set with the battens up to resist possible slipping … and railings could be incorporated.)

See left



Not anchored to any footings, they can be reset easily according to any accumulation of sand on the walks, or in the alternative, according to any erosion, or simply swept (blown) clean occasionally.

The walks will also keep people on the designated walks and this will potentially protect the dunes.

In the event of a hurricane, the walks would have to be removed.

I would be happy to show you more pictures and/or produce a drawing if you are interested!

g m dilling
architect

07/10/02

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451
24 September 2002

I, William F. Schupp, make the following proposal for cleaning Ocean Boulevard from the Sea Cabins to the Windjammer:

Curbs, sidewalks, and adjacent areas to sidewalks to be cleared of all litter by 7:00 a.m. three days a week from the first of October until the end of March for fifty dollars a day. Days to be determined by City Administrator.

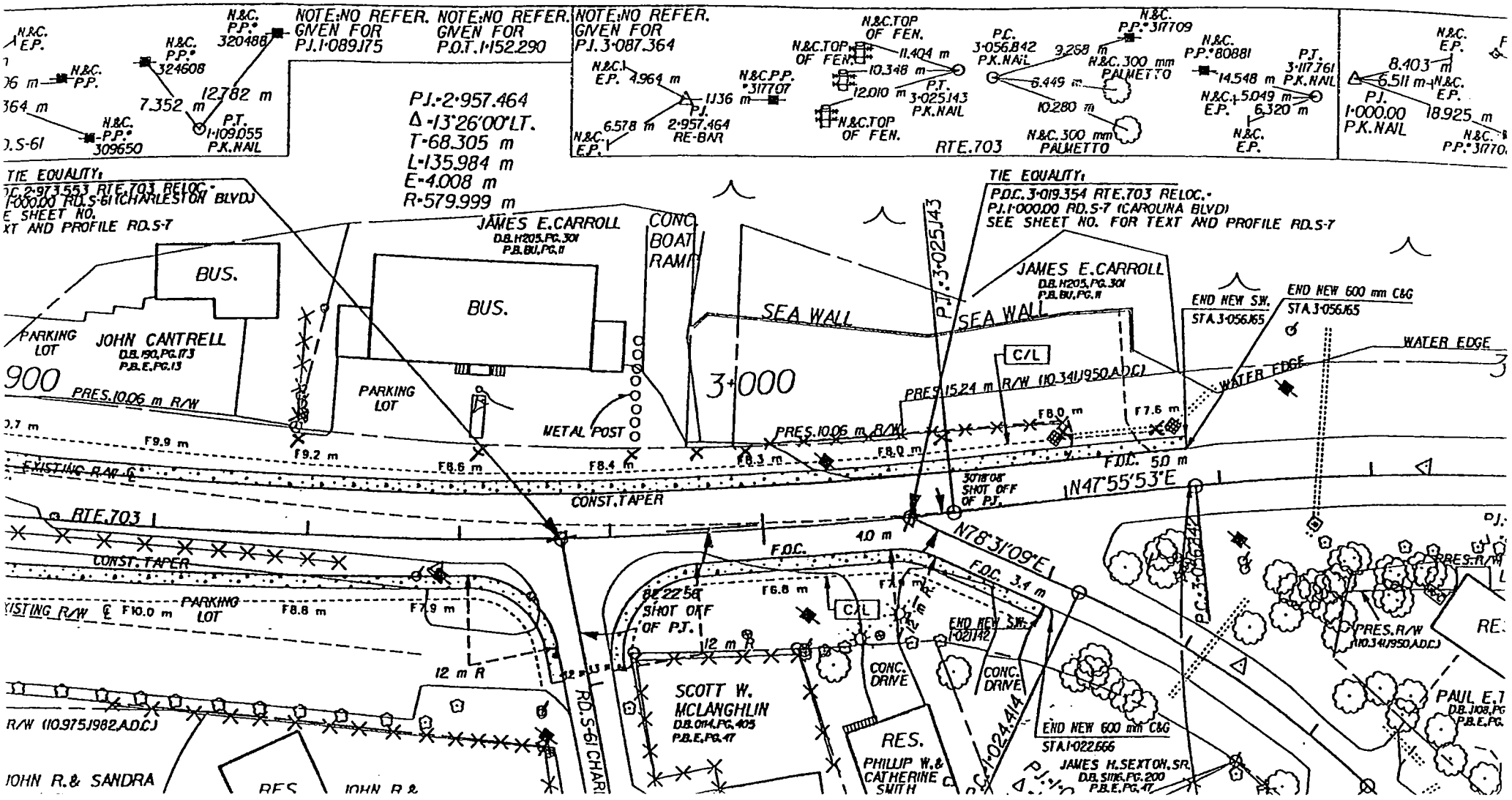
$50 X 3 days = $150 per week
$150 X 4 weeks = $600 per month
$600 X 6 months = $3600 per half year

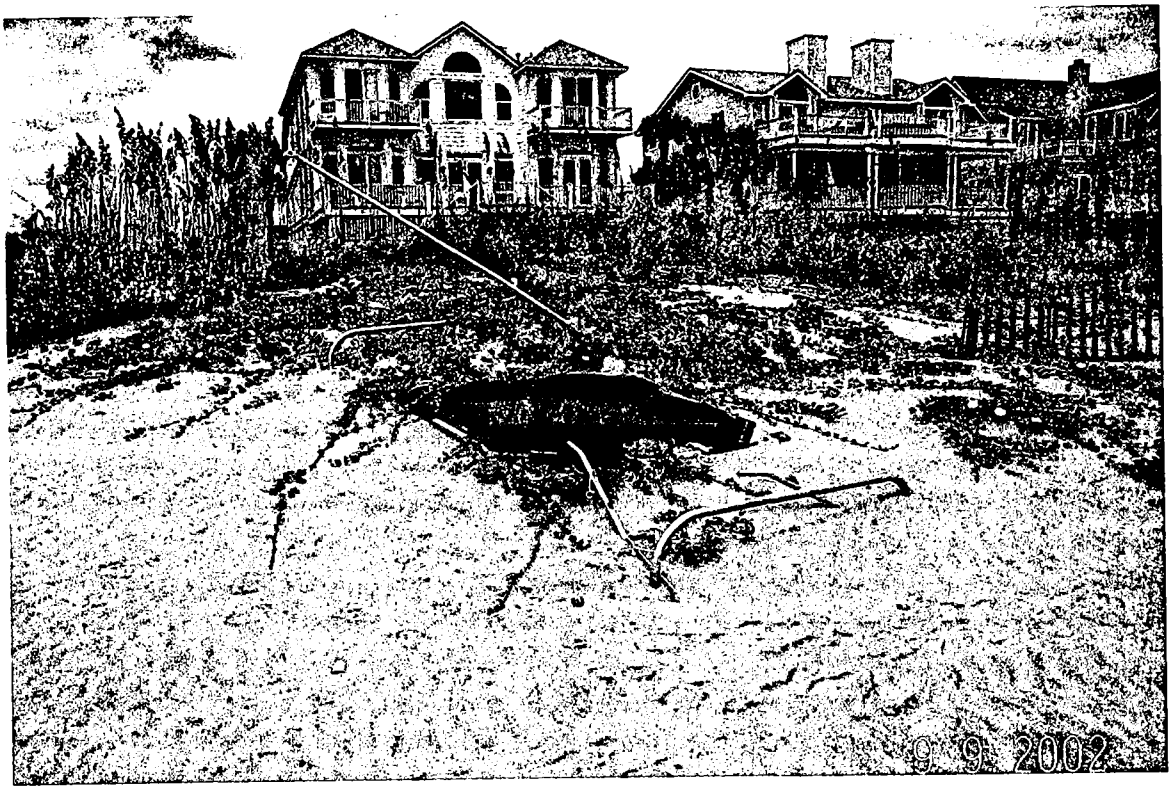
Yours truly,

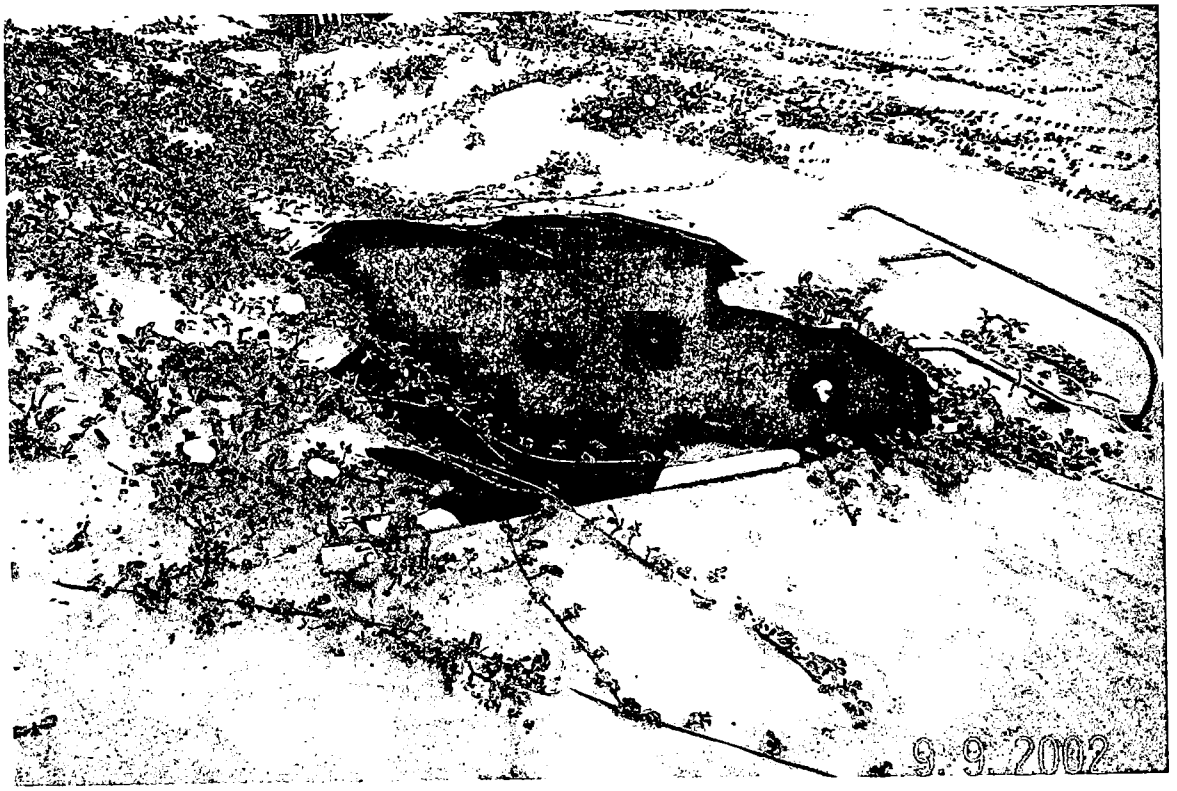
William F Schupp
William F. Schupp

HISTORY:
PD $600
OCT 01 - MAR 02
from Muni Acc Tax
304120.5026

Bill suggests:
Sat am
Sun am
and
either Mon am
or Wed am


NOTE:NO REFER. GIVEN FOR P.I.1+089.175
NOTE:NO REFER. GIVEN FOR P.O.T.1+152.290
NOTE:NO REFER. GIVEN FOR P.I.3+087.364
P.I.=2+957.464
Δ=13°26'00"LT.
T=68.305 m
L=135.984 m
E=4.008 m
R=579.999 m
RTE.703
TIE EQUALITY:
P.O.C.2+973.553 RTE.703 RELOC.=
P.I.1+000.00 RD.S-61 (CHARLESTON BLVD)
SEE SHEET NO. FOR TEXT AND PROFILE RD.S-7
TIE EQUALITY:
P.O.C.3+019.354 RTE.703 RELOC.=
P.I.1+000.00 RD.S-7 (CAROLINA BLVD)
SEE SHEET NO. FOR TEXT AND PROFILE RD.S-7
JAMES E.CARROLL
D.B.H205,PG.301
P.B.BU,PG.11
JOHN CANTRELL
D.B.150,PG.173
P.B.E,PG.13
BUS.
PARKING LOT
CONC. BOAT RAMP
SEA WALL
METAL POST
PRES.10.06 m R/W
PRES.15.24 m R/W (10.34)950 A.D.C.)
EXISTING R/W
CONST. TAPER
RTE.703
F.O.C.
N47°55'53"E
N78°31'09"E
SHOT OFF OF P.I.
END NEW S.W.
END NEW 600 mm C&G
STA.3+056.65
WATER EDGE
C/L
12 m R
CONC. DRIVE
SCOTT W. MCLANGHLIN
D.B.014,PG.405
P.B.E,PG.47
RES.
PHILLIP W.& CATHERINE C. SMITH
JAMES H.SEXTON,SR.
D.B.S116,PG.200
P.B.E,PG.47
PAUL E.T
D.B.1108,PG
P.B.E,PG.
JOHN R.& SANDRA
RD.S-61 CHARL
P.I.3+025.143
P.C.3+024.414
P.C.3+00.6242
3+000
900


9.9.2002


9.9.2002

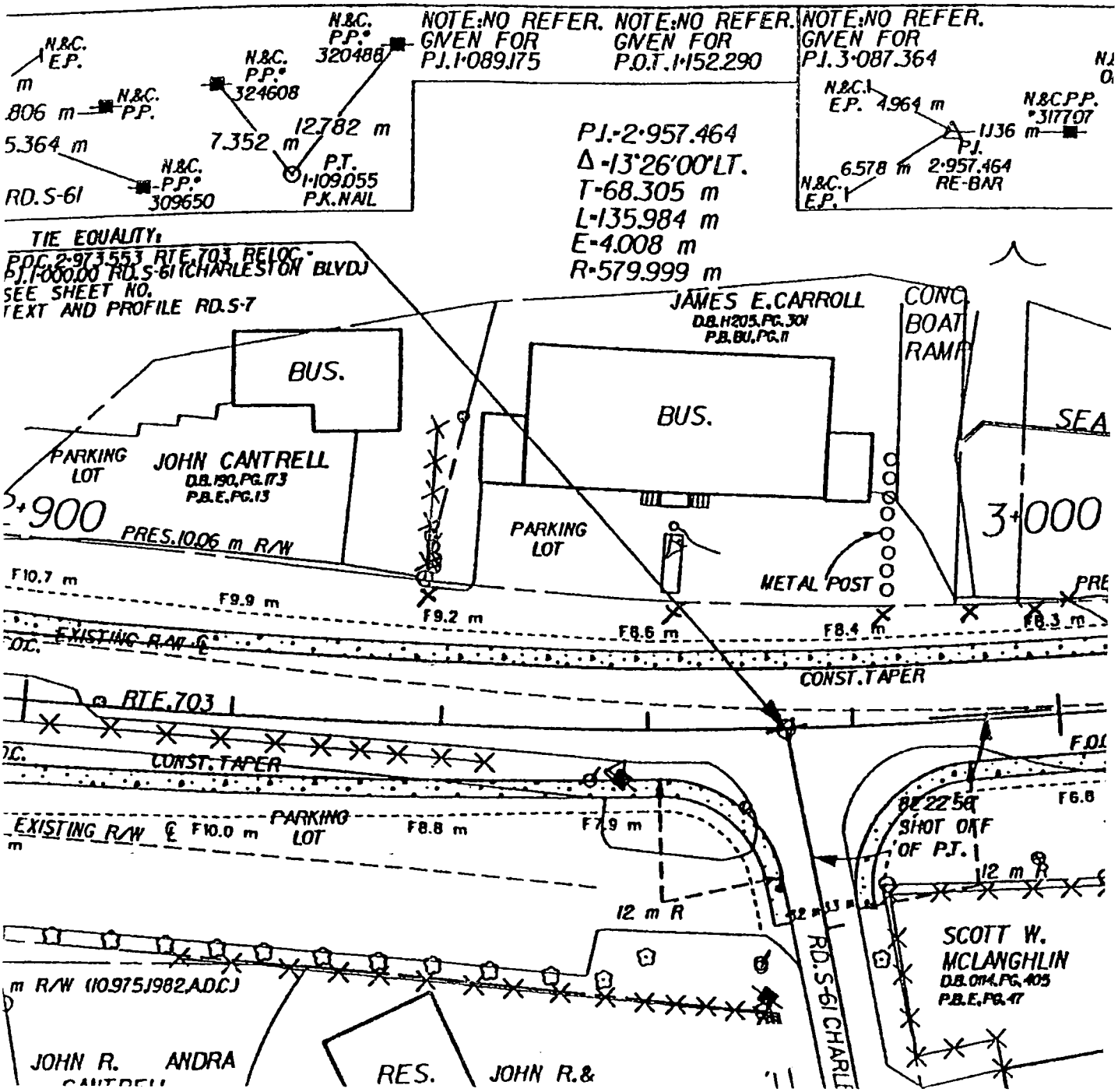

N.&C. E.P.
N.&C. P.P. 320488
N.&C. P.P. 324608
N.&C. P.P.
N.&C. P.P. 309650
RD.S-61
7.352 m
12.782 m
P.T. 1+109.055 P.K.NAIL
NOTE:NO REFER. GIVEN FOR P.I.1+089.175
NOTE:NO REFER. GIVEN FOR P.O.T.1+152.290
NOTE:NO REFER. GIVEN FOR P.I.3+087.364
N.&C.P.P. +317707
4.964 m
11.36 m
P.I.
6.578 m
2+957.464
RE-BAR
N.&C. E.P.
P.I.+2+957.464
Δ -13°26'00"LT.
T-68.305 m
L-135.984 m
E-4.008 m
R-579.999 m
TIE EQUALITY:
POC 2+973.553 RTE.703 RELOC.
P.I.+000.00 RD.S-61 (CHARLESTON BLVD)
SEE SHEET NO.
TEXT AND PROFILE RD.S-7
JAMES E.CARROLL
D.B.H205,PG.301
P.B.BU,PG.11
CONC. BOAT RAMP
SEA
BUS.
BUS.
PARKING LOT
JOHN CANTRELL
D.B.190,PG.173
P.B.E,PG.13
2+900
3+000
PRES.100.6 m R/W
PARKING LOT
METAL POST
F10.7 m
F9.9 m
F9.2 m
F8.6 m
F8.4 m
F8.3 m
EXISTING R/W
CONST.TAPER
RTE.703
CONST.TAPER
EXISTING R/W
F10.0 m
PARKING LOT
F8.8 m
F7.9 m
F6.8
BEARING SHOT OFF OF P.I.
12 m R
12 m R
RD.S-61 CHARL
SCOTT W. MCLANGHLIN
D.B.0114,PG.405
P.B.E,PG.47
m R/W (10.975)982,A.D.C.)
JOHN R. ANDRA
RES.
JOHN R.&

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
September 3, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on October 1, 2002, at 5:45 p.m. in City Hall. Present were Chairman Buckhannon, Committee Member Rice, City Administrator Tucker, Assistant Recreation Director Rostin, as well as Mayor Sottile, Councilmembers Miller and Hanbury.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the minutes from the September meeting as corrected; Chairman Buckhannon seconded; motion passed unanimously.

2. Recreation Department Report. Assistant Director T.J. Rostin discussed the monthly report for September (attached hereto) as well as upcoming events in October and he answered questions of committee members. Highlights are:

- Soccer registration was completed on September 6th and the leagues are beginning.
- Adult Flag Football and Men's Softball seasons are under way.
- At the SCRPA Conference, T.J. Rostin accepted the "Agency of the Year Award" for Class 1 recreation department.
- Keenagers began their meeting and field trips in September.
- The first middle school dance had an attendance of approximately 400 children.
- Ghostly Tide Tales will be held on October 26th on the beach, and the Halloween Carnival will be on the 31st at the Recreation Department.

3. Old Business. Discussion of Status of Recreation Expansion. Chairman Buckhannon stated the Administrator has asked for some refined figures that will reduce the cost estimate somewhat, in particular, for the sidewalk. Administrator Tucker asked for guidance from the committee about the preparation of some informational data that can be given to interested citizens and asked at what point the staff should begin putting this together. Upon discussion, Councilwoman Rice noted that if the referendum were held at the beginning of 2003, then this information ought to be ready for distribution in November.

4. New Business. (A) Automobiles Driving on Fields. Chairman Buckhannon stated that he put this on the agenda because he saw vehicles pulling up through the volleyball courts and parking by the benches. When they exit, they have to wait for children to pass and he thought this was a safety issue. He recommended that something be sent to players notifying them where they can and cannot park. Mr. Rostin will follow up with this.

(B) Cost Analysis of All Programs for FY 2001-2002 (cost of class, number of participants, length of class, amount to City). Chairman Buckhannon stated that there have been some questions about activities at the Recreation Department and he felt that this information would be very useful to both City Council, as well as the citizens, as far as utility bills, etc. Mr. Rostin will follow up with some figures for the Ways & Means Committee meeting.

5. Miscellaneous. (A) SCRPA Award. Chairman Buckhannon noted all of the requirements that had to be met to obtain this award and he commended the staff for the achievement. He asked the Administrator to prepare a press release. Mr. Rostin stated that SCRPA has a newsletter that goes to various recreation agencies.

(B) Chairman Buckhannon noted that it has been a year since the opening of the larger playground and he recommended that the playground be expanded and prices be obtained on more equipment. Councilwoman Rice stated that she gave some information to Director Page that she picked up at a recent meeting. Chairman Buckhannon noted that the playground is being used by more and more children and is becoming crowded. He suggested that this could be done at the same time the Tiny Tot Lot is moved this fall.

(C) Set Date for Next Meeting - November 4, 2002 at 6:30 pm.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:20 p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
September 2002

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor

September Athletic Report

Youth Soccer:
The youth soccer league is set to begin the 2002 season. Registration was completed on September 6th. The 9-12 year-old league has four (4) teams, the 7/8 year-olds have eight (8) teams, and the 5/6 year-olds have (7) teams. Practices began the week of September 23, 2002. All games are set to begin the week of October 14th. The 9-12 year-olds play games on Mondays and Thursdays, the 7/8 year-olds play on Tuesdays and Wednesdays, and the 5/6 year-olds play on Mondays and Wednesdays. We look forward to another exciting soccer season.

Adult CO-ED Softball:
The CO-ED softball league finished its post-season tournament on Sept. 12, 2002. Island Clubhouse defeated Holiday Inn Express in the first semi-final game and Mount Pleasant Presbyterian Church slipped past Jaycees in semi-final #2. In the championship game, Island Clubhouse proved to be too powerful by defeating MPPC 16-6. Island Clubhouse received a championship plaque and a T-shirt for their effort. A few of the captains expressed their happiness with the league. Donnie and Shelia did a wonderful job of maintaining the softball field throughout the entire season.

Adult Flag Football:
The Adult Flag Football season got underway on Sunday, September 15, 2002. This year's league consists of eleven (11) teams and nearly 175 participants. All games are played on Sundays from 11:00 am until 5:00pm. The newly renovated soccer field and new scoreboard have been major assets to the success of this league. Hammerhead's leads the league with a 3-0 record, with three (3) teams right on their heels with a 2-0 record. This league is always very competitive and this year seems to be shaping up the same way.

Adult Men's Softball:
The Men's Softball league began their season on September 16th. We have twelve (12) teams in the league this year. All twelve teams returned from the 2001 season. Games are played on Monday and Wednesday nights at 6:30, 7:45 and 9:00pm. The season will conclude on November 20th, with the post-season tournament beginning on December 2, 2002. Seaworthy looks to defend their crown from 2001.

T.J. Rostin
Assistant Director

SCRPA Conference:

T.J. Rostin attended the South Carolina Recreation and Parks Association Conference from September 8-11th. This conference was held in Greenville, SC at the Hyatt Regency Hotel. During this week several educational seminars and meetings were attended. Each seminar was conducted by recreation professional from around the state. Some of these seminars dealt with youth and adult sports, and others dealt with management skills and employee training. During the banquet dinner, on behalf of the City of Isle of Palms, I accepted the 2003 Class I Agency of the Year Award. This award is given to a recreation department that excels in all aspects of recreation. Some of these aspects include: budget control, facility maintenance, athletic and non-athletic programs etc. This conference was very informational as well as educational. I hope to attend this conference in 2003.

Upcoming Dates

October	1	Youth Basketball registration begins (ages 11-14)
	9	SCAP meeting
	14	Youth Basketball registration begins (ages 5-10)

SEPTEMBER ACTIVITIES AND SPECIAL EVENTS

Babysitting Course
The babysitting course was held on Saturday, September 7th. This course received six (6) participants. The next class is scheduled for Saturday, November 2nd from 9-5pm at City Hall.

Gymnastics
The first session for fall classes will end on Friday, October 4th. The 3-5 year old program has approximately fifteen (15) students while the 6 year and older class has eight (8) participants. The next session will begin Friday, October 18th and run through November 15th.

Aerobics
The aerobics classes have been going strong with an average of ten (10) participants each day. A new six (6) week session of morning classes will begin on October 7th. Morning classes are held on M - W - F from 8:00-9:00am. The evening classes, held on Tuesdays and Thursdays, will begin on October 8th from 6:15 - 7:15pm.

Dog Obedience
Twenty (20) dogs and their owners will complete their training on Monday, October 14th. The next seven (7) week session will begin on Monday, October 28th. Seven (7) dog owners have registered.

Keenager's
The first Keenager's luncheon had approximately forty (40) participants. The Recreation Department provided a barbecue dinner catered by Sticky Fingers. Ice cream was served while the seniors participated in Bingo. The next luncheon is scheduled for October 2nd. The seniors will provide a covered dish meal.

The October Lunch Bunch will meet at Morgan Creek Grill Restaurant on Wednesday, October 9th at 11:30am.

The Keenager's will travel to Georgetown for a pontoon boat tour provided by Lowcountry Plantation Tours for their monthly field trip on October 16th.

Tiny Tots
The Tiny Tots classes started on Tuesday, September 3rd. The three-year-old program is running successfully with both M - W and T - TH classes filled with six (6) participants in each class.

Preschool
The Preschool classes started on Tuesday, September 3rd. The four year old program enrollment is down this year with seven (7) participants in the M - W - F class, and eight (8) participants in the T - TH class.

IOP Middle School Dance
The first IOP Middle School Dance was held on Friday, September 6th from 7:00-10:00pm. There were approximately four hundred (400) 6th, 7th and 8th graders that attended. The next Middle School dance will be held on Friday, October 4th from 7:00-10:00pm. The Middle School students are required to sign in at the door and pay a $3.00 admission fee. Refreshments are available at the concession stand.

Mommy & Me
Mommy & Me are held on Wednesdays from 9:30 - 11:00am, except the first Wednesday of the month, due to the Keenager's monthly meetings. The gatherings for September have been successful with 6 to 7 children accompanied with their mommies. This is a free program, open to mothers and their children under 3 years old.

Scrapbooking Workshop
The next Scrapbooking Workshop will be held Thursday, November 7th from 7:00-9:00pm. Participants are encouraged to pre-register. Walk-ins are welcome.

Therapeutic Dog Training
Southeastern Therapy Animal Resources, Inc. will conduct a workshop on Saturday, September 28th from 1:00 - 5:00pm at the Recreation Department. Participants will learn techniques and methods on how to make their dogs a therapy dog. There are currently sixteen (16) participants signed up for this class.

Karrie Ferrell

UPCOMING EVENTS & ACTIVITIES

October

2	Keenager's Luncheon IOP Recreation Center 12:00 noon
4	IOP Middle School Dance IOP Recreation Center 7-10pm
9	Lunch Bunch Morgan Creek Grill 11:30am
16	Keenager's Trip to Lowcountry Plantation Tours
26	Ghostly Tide Tales
31	Halloween Carnival

Parks and Grounds Maintenance
Monthly Report
September 2002

Recreation Building:

Replaced the emergency light fixture at the gym entrance
Replaced the 4.5 volt batteries in the emergency exit signs
Replaced the fire extinguisher in the maintenance shed
Scrubbed the gym floor after the middle school dance
Repaired one bathroom partition
Major clean the restrooms after weekend vandalism
Moved one closet light and added one receptacle in the preschool closet
Constructed four (4) shelves in the preschool closet
Painted the preschool closet door
Touchup paint around the gym
Setup for middle school dance, preschool, tiny tots, aerobics, keenagers, gymnastics, and mommy and me

Recreation Grounds:

Repaired the ¾ inch water line on the 27th avenue side of the park
Pruned the shrubs in the front flower garden
Regular grounds maintenance

Tennis Courts:

Repaired the windscreens
Weekly trash removal
Blow and clean tennis courts as needed

Basketball courts:

Repaired the basketball nets (new zip ties)
Blow courts weekly

Soccer Field:
150 lbs. of Precise (acephate) 2.3lbs/1000 sq. ft. applied to field for mole cricket and white grub control
Lined the field for the flag football and soccer leagues
Replaced one irrigation sprinkler head (zone 1)
Top dressed the worn areas from the half rubber tournament
Constructed two regulation size goals
Constructed four (4) eight foot goals for the 5/6 and 7/8 year old leagues
Regular grounds maintenance (mowing 2 times weekly)

Softball/Baseball Field:

Pulverized the softball and baseball fields
Added 100 lbs. of turface to the softball field
Prepared softball field for the co-ed softball tournament (4 days)
Regular infield maintenance for men's fall softball
Regular grounds maintenance

Equipment:

Cleaned all equipment on a weekly basis
Replaced air filter on the weed eater

City Landscaping:

Major cleaning and draining of the garden pond at memory park
Removed the dead yew plant at memory park as per the request of Scott (garden club)
Regular maintenance and landscaping at City Hall, the parks, and front beach

Other:

Wired the maintenance shed for permanant wiring of overhead lighting. Replaced the existing extension lines.
Added one (1) receptacle
Replaced one fire extinguisher
Replaced the gasoline and diesel containers to meet safety regulations

ISLE OF PALMS RECREATION DEPARTMENT
INDOOR EQUIPMENT
SURVEY AND INSPECTION FORM

EQUIPMENT	CONDITION	EMP. ASSIGNED	DATE COMPLE.	COURSE OF ACTION Repair, replace, discard, other
Ping Pong Table	good			
Chairs	"			
Chair Racks	"			
Tables	"			
Table Racks	"			
Bleachers (4)	"			
Portable Goals	"			
Lift	"			
Gymnastic Equip.	"			
Gymnastic Bar	"			
Balance Beam	"			
Parallel Bars	"			
Floor Sweeper	"			
Doors	"			
Scoreboard	"		BEFORE B-Ball Fall SEASON	REPLACE light BULBS
Exit Signs	"			REPLACE light BULBS
Breaker Box	"			
HVAC	"			
Insulation	Fair		WINTER	NEEDS REPAIR
Gym Lights	good			
Metal Benches	"			
Little Tikes tunnel	"			
Concession Stand	"			
Restroom Stalls	"			
Restroom lights	"			
Restroom fixtures	"			
Office Equipment	"			
Locks	"			
Gym Floor	"			
Volleyball Equipment	"			
Basketballs	"		7/02	DISCARDED OLD ONES
Outlets/wiring	"			
Vending machines	"			
Fans	"			
Water Fountains	"			
Ice Machines	VERY poor			NEED REPLACEMENT
Inspected by:	SDR		DATE	7-15-02

Meetings Attended:

September	**3**	Recreation Committee Personnel Committee
	4	LS3P
	8-11	South Carolina Recreation & Parks Conference (T.J. Rostin)
	12	Lowcountry Senior Games
	13	Charleston Metro Sports Council Summit
	17	Department Head Safety Meeting Ways & Means
	23	50th Anniversary Meeting (T.J. Rostin)
	24	City Council (T.J. Rostin)

Agency of the Year Award

Class 1 - Under 10,000 population

1. **submit department's mission statement**

2. **Operating Budget**

3. **Capital Outlay**

4. **Per Capita expenditures for Recreation**
   (defined as your operating budget divided by the number of residents within your tax district)

5 **List of Job titles for all positions within the department along with the number of employees in each position.**

6. **Compare and explain the financial and staff differences between your past two fiscal years. Include agency innovation, cooperation/partnerships, cost saving measures, grants and other outside revenue resources received.**

7. **Professional involvement of the agency at the local, state, regional and national levels.**

8. **Do we have a master plan and if so, briefly state any projects completed in the last 5 years that are a direct result of the Master Plan. List project name, date completed and cost of project.**

9 **Describe the process that our agency uses to assure that the staff, contract employees and volunteers are fully trained, accredited and certified in specific areas.**

10. **Describe how our agency has incorporated technology into the operations of the agency. Examples of fund sources, training, grants, cost and staff savings and cooperative programs.**

11. **List Festival/Special Events/Tourism - One time projects during the year.**
    Include: Name of program
    Date
    Total Attendance
    Children
    Teens
    Adults
    Seniors 55 +
    and description

Athletic Programs:

- **Dates**
- **Children**
- **Teens**
- **Adults**
- **Seniors**
- **Total number of participants**
- **Percentage of increase/decrease over the past fiscal year**
- **Total number of Teams**
- **Percentage of increase/decrease over the past fiscal year**

NON - athletic

- **same as above**

New Programs

- **Name**
- **Date**
- **children**
- **adults**
- **seniors**
- **description**

Park facilities

- **Number of fields**
- **playgrounds**
- **picnic shelters**
- **picnic tables**
- **Tennis courts**
- **shuffle board**
- **volleyball courts**
- **etc.**

Narrative - Why our agency should be considered for the SCRPA Agency Award.
(could not exceed one typed page)

November 2002

Monthly Planner .

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Gymnastics 3:45pm IOP Dance 7-10pm Preschool	*2* Babysitting Course 9am-5pm TKD
3 Flag Football	*4* 5-6, 9-12 Soccer Aerobics 8-9am ARC Blood Drive 3-8pm Co-Ed Volleyball Reg. Begins Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*5* Elections	*6* 12:00 PM Keenagers Luncheon 5-6, 7-8 Soccer Aerobics 8-9am Mens Softball Preschool/Tiny Tots TKD	*7* 9-12 Soccer Aerobics 6:15-7:15 Preschool/Tiny Tots Scrapbooking 7-9	*8* Aerobics 8-9am Gymnastics 3:45pm Preschool	*9* TKD
10 Flag Football	*11* 5-6, 9-12 Soccer Aerobics 8-9am Christmas Card Contest 4-6pm Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*12* 7-8 Soccer Aerobics 6:15-7:15 Preschool/Tiny Tots	*13* Keenagers Lunch Bunch 5-6, 7-8 Soccer Aerobics 8-9am Mens Softball Mommy and Me 9:30-11am Preschool/Tiny Tots TKD	*14* 9-12 Soccer Aerobics 6:15-7:15 Preschool/Tiny Tots	*15* Aerobics 8-9am B-ball Registartion Ends Gymnastics 3:45pm Preschool	*16* TKD
17	*18* 5-6 Soccer Aerobics 8-9am Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*19* 7-8 Soccer Preschool/Tiny Tots	*20* 5-6, 7-8 Soccer Aerobrics 8-9am Keenagers Trip Mens Softball Mommy and Me 9:30-11am Preschool/Tiny Tots TKD	*21* Preschool/Tiny Tots	*22* Aerobics 8-9am Gymnastics 3:45pm Preschool	*23* TKD
24	*25* Aerobics 8-9am Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*26* 7-8 Soccer Preschool/Tiny Tots	*27* Aerobics 8-9am Mens Softball Mommy and Me 9:30-11am TKD	*28* Rec. Department Closed Thanksgiving	*29* Rec. Department Closed	*30* Rec. Department Closed

Printed by Calendar Creator for Windows on 10/14/02

EXHIBIT F

PERSONNEL COMMITTEE
September 30, 2002

The regular meeting of the Personnel Committee was held at 5:45 p.m., on September 30, 2002, in City Hall. Present were Chairman Bettelli, Committee member Hanbury and City Administrator Tucker. Also present was Mayor Sottile, Police Chief Buckhannon and Assistant Recreation Director Rostin.

1. Approval of Previous Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the September committee meeting making the change which indicated that Mayor Sottile was in attendance at the September meeting; Councilwoman Hanbury seconded; motion passed unanimously.

2. Old Business. (A) Review of Proposed Future Organization of Building Department Salary Ranges. Administrator Tucker referred to the attached drawing (attached hereto). She stated that the chart on the left side reflects the department as it was previously organized under Ed Haselden's tenure with a listing of the salary ranges at the bottom. The right side of the chart reflects the proposed restructure of the department and salary ranges for these positions. Upon discussion, she noted that Acting Director Kerr has been tasked with drafting a job description for the part time position. Councilwoman Hanbury, noting that the proposed salary range of the Building Clerk is the same as a department secretary, felt that the duties and responsibilities of this position indicate that perhaps it should be higher than a secretary. Mayor Sottile asked if current salaries are going to be upgraded and Administrator Tucker stated that this would have to be evaluated. **Chairman Bettelli made a motion to recommend approval of the proposed organization structure as presented; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Discussion of Leave Donation Policy. Administrator Tucker stated that some discussion will have to be held in Executive Session, but she gave an overview of the areas of concern.

(1) She stated that there is one employee whose sick and donated have been exhausted. On page 33 of the Employee Handbook it states as follows: "Upon recommendation of the Department head and the advice and consent of Council, the City Administrator may grant an extension of sick leave and family leave to an employee who has exhausted his accrued balance of ninety (90) days of sick leave and family leave." She further said that this particular employee is not expected to be able to return to work and she recommended that the Committee and City Council approve continuance of the employee's pay so that this employee can retain all current benefits and she noted that this employee has been a long-term employee.

(2) The second issue is whether or not to treat maternity leave like other sick leave situations when employees run out of leave and other employees are willing to donate time. She said that employees on maternity leave are entitled to 12 weeks of leave with employee benefits and have their job guaranteed. Both of these items will be discussed in Executive Session in detail.

(C) Survey Results - Off Duty/Extra Duty. Administrator Tucker stated that she provided this information (attached hereto) as requested by City Council in their discussion at the last City Council meeting. Chairman Bettelli noted that the City's policies are mostly in line with these results and Council decided to maintain the manner in which this is handled currently in the Police Department.

3. New Business. (A) Discussion of Policy Regarding Dual Employment. Referring to her memo attached hereto, Administrator Tucker stated that there have been employees who function in two or more departments within the City. Unfortunately, there was a recent employee working in two departments who committed a couple of infractions in one of the departments and the employee was offered the opportunity to resign. There were concerns about the employee continuing in the other department and the City does not have a policy to address this issue. The labor attorneys have recommended language as attached hereto which basically says that the employer

reserves the right to either keep the employee in the second department or not, depending upon the nature of the problems. Administrator Tucker recommended insertion of this policy on page 13 of the Employee Handbook. **Councilwoman Hanbury made a motion to recommend to City Council to add the Dual Employment Policy to the City's Employee Handbook as written by the labor attorneys; Chairman Bettelli seconded; motion passed unanimously.**

(B) Discussion of SC Police Officer's Retirement. Administrator Tucker noted that the Municipal Association of South Carolina (MASC) has indicated that municipalities should prepare their own policies regarding the issue of those eligible for police officers being able to retire, receive retirement benefits, and then return to work after a period of absence. She noted the attached correspondence from MASC and stated that she has obtained copies of policies from Charleston County, City of Florence and City of Aiken and is awaiting one from Richland County. Further, she said that one of the cautions from the labor attorneys is that an employer does not want to suggest that an employee do this until a policy is in place because that first approved employee may set the policy for any subsequent retireees. Administrator Tucker also stated that one City employee has already indicated that they would like to take advantage of this retirement should it become available in the City and her response was that the employee might want to wait until a policy is in effect. She further indicated that the South Carolina Retirement System (SCRS) is expected to open up this policy to *all* members of the SCRS, not just those under police retirement. She said that this is a complicated issue and she hopes to be able to bring a draft policy to the November committee meeting.

Chief Buckhannon reported that many agencies are allowing their officers to retire and then return to work without a policy in effect. Sullivan's Island and Mount Pleasant have officers going through the process currently. He stated that, in the City of Charleston, a retired employee will be brought back at the same level if he/she is a command staff officer, but if he/she is not, then he/she will be brought back at a lower rank.

Administrator Tucker stated that one of the labor attorneys' advice was that the City does not have to approve anyone doing this program and they do not recommend that the City allow it until there are policies in place. Also, they caution that participation in the program might result in people being on payroll that are "psychologically retired" and it might kill initiative for those in the lower ranks who may have no position in which to be promoted.

4. Miscellaneous. (A) Employee Suggestions. Administrator Tucker referred to the attached employee Suggestions all three of which encourage the City to subsidize family health insurance premiums. She distributed copies of some "dummy" paychecks showing how the City's premiums affect the employee's pay and discussed each of them in some detail. These paycheck reports indicate the percentage of their pay that goes to health insurance which is why the employees are asking that the committee consider subsidizing the dependent coverage. Administrator Tucker stated that some government employers subsidize a portion of the family coverage, i.e., they may pay half of the family portion of the premium. Upon further discussion, Administrator Tucker stated that the City has an excellent health insurance policy which she would not recommend changing. She said that if Council decides to subsidize family coverage, it would have to be build it into the upcoming budget.

Chairman Bettelli noted that the City has discussed this issue in the past as premiums in the health care industry overall have been steadily rising. Administrator Tucker stated that as costs rose, the City gave the employees a choice of choosing a higher per person deductible in order to pay a lower premium, and she gave a copy of these premium sheets to Councilwoman Hanbury. Chairman Bettelli said that, last year, the City decided to pay the employee premium on all employees at the $100 deductible rate even if the employee chose a higher deductible which, in effect, did subsidize a small portion of the total family coverage premium. Mayor Sottile noted that the City has lost some good employees because they could not afford the family premiums and he stated that salaries were studied a few years ago and wages adjusted to bring people up to current levels so they could afford it. It was agreed that the Committee would study this for future discussion.

Chairman Bettelli began discussion of health insurance for councilmembers and their families if the councilmember paid the entire premium themselves. Administrator Tucker stated that in order to do that, Council would have to pass a Resolution of Council allowing that option. In response to the question of how it would impact the City financially, Administrator Tucker said that it would not cost the City unless several persons became ill and had huge medical expenses which would affect the premiums of all municipalities in the pool of the plan. After discussion, **Councilwoman Hanbury made a motion to recommend to Ways & Means that the City allow council members to be covered under the health plan at their own expense if that arrangement is workable through the City's health insurance carrier and there would be absolutely no fiscal impact on the City's budget; Chairman Bettelli seconded; motion passed unanimously.**

(B) Personnel Report. It was noted that there are two new employees in the City who will be sworn in at the October City Council meeting. The Fire Department and Police Department are still down one employee each.

(C) Set Date for Next Meeting - Monday, November 4, 2002, at 5:45 pm.

5. Executive Session. Chairman Bettelli made a motion to go into Executive Session to discuss personnel matters; Councilwoman Hanbury seconded; motion passed unanimously. Coming out of Executive Session, Chairman Bettelli stated that no action was taken in Executive Session.

Chairman Bettelli made a motion, upon the recommendation of the City Administrator, that City Council grant an extension of sick leave and family leave, to an employee who has exhausted all alternatives and the accrued balance of sick and family leave; Councilwoman Hanbury seconded; motion passed unanimously.

Chairman Bettelli announced that the issue of maternity leave/sick leave did not require action by the Committee.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:38 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Building, Planning and Business License Department Organization

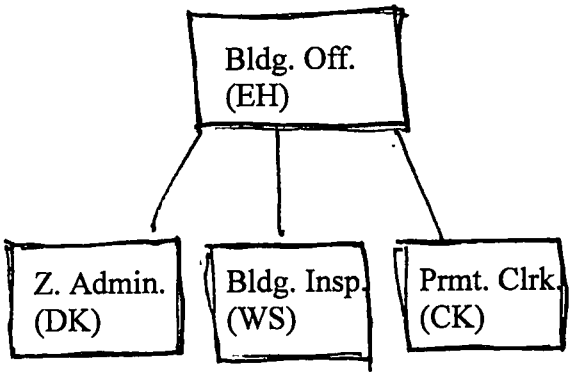
Currently

Building Official
(Ed Haselden)
- handles administration of department
- administers building codes
- conducts building inspections

Zoning Administrator
(Douglas Kerr)
- administers zoning ordinance

Building Inspector
(William Seabrook)
- conducts building inspections
- reviews plans for compliance with building codes

Building Clerk
(Cathy Kennedy)
- issues building permits and business licenses



	Low	Middle	High
Building Official	35,695	41,697	47,700
Zoning Admin.	24,628	29,680	34,627
Code Enf/Insp.	24,628	29,680	34,627
.ding Clerk	17,728	22,345	26,962

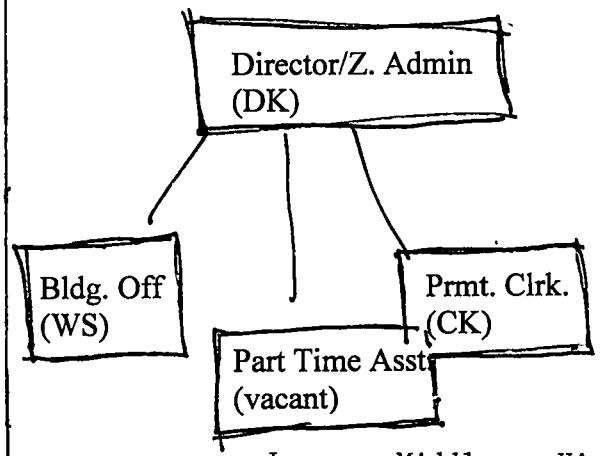
Proposed

Director of Building, Planning and Business License Department/ Zoning Administrator
(Douglas Kerr)
- handles administration of department
- administers zoning ordinance

Building Official
(William Seabrook)
- administers building codes
- conducts building inspections
- reviews plans for compliance with building codes

Building Clerk
(Cathy Kennedy)
- issues building permits and business licenses

Part-time Office Assistant
(vacant)
- assists with licensing and permitting



	Low	Middle	High
Director	37,480	43,782	50,085
Building Off	29,091	34,648	40,090
Permit Clerk	19,644	23,575	27,504
Office Asst	17,728	22,345	26,962

Personnel

SC Municipal Insurance & Risk Financing Fund

TO: Police Chiefs / Directors of Public Safety

FROM: Phil Cromer, Risk & Safety Services Manager PC

DATE: September 12, 2002

SUBJECT: Secondary Employment Practices Survey

Enclosed is the aggregate response to our *Secondary Employment Practices Survey* mailed out to SCMIRF member law enforcement agencies. Out of 64 departments receiving surveys, 43 responded for a 67% response rate.

All respondents indicated they permit secondary employment. While this allows officers to supplement their income and may increase department presence in the community, it also creates increased risk exposure for the department and the municipality. Much of this risk involves "extra-duty," where actual or potential police powers may come into play. Proper supervision, documentation, and control are necessary to minimize this exposure.

Insurance coverage for workers' compensation and liability is an issue when the employee is acting as an independent contractor and not directly under the control of the department. Unless the officer is acting under "color of law," there is no coverage provided under the municipality's coverage contract. In other words, the officer should look to the secondary employer for coverage. To avoid any potential coverage questions, it is recommended that the officer provide the department approving the "extra-duty" with certificates of insurance from the secondary employer for workers' compensation and Commercial General Liability (including a Security Officer Endorsement). This will provide protection for the officer when not acting "under color of law."

For your information, I have enclosed a copy of the standard and commentary on *"Off-Duty Employment"* from the South Carolina Law Enforcement Accreditation manual that mirrors much of the CALEA standard.

FROM: LINDA TUCKER DATE: 9/23/02
TO: Chief Sottile & Linda Edwards
FYI: ✓ PLEASE DO BY: _____
REVIEW & RETURN BY: _____
PLEASE SEE ME: _____

A SERVICE OF THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA

POST OFFICE BOX 12109 ■ COLUMBIA, SOUTH CAROLINA 29211-2109
STREET ADDRESS: 1411 GERVAIS STREET ■ COLUMBIA, SOUTH CAROLINA 29201-3305
(803) 799-9574 ■ FAX: (803) 933-1305 ■ http://masc.state.sc.us

SECONDARY EMPLOYMENT PRACTICES SURVEY

(1) Do you allow secondary employment? Yes 43(100%) No ____

If Yes, what type(s)?
38 (88%) *"Off-Duty"* (non-police in nature in which police powers are not a condition of employment).
40 (93%) *"Extra-Duty"* (providing police service such as traffic and crowd control, security and protection of life and property, etc.).

(2) Do you have a written policy for secondary employment? Yes 38 (88%) No 5 (12%)

If Yes, does your policy define the differences between *"off-duty"* and *"extra-duty"* employment? Yes 25 (66%) No 10 (26%) No Response 3 (8%)

(3) For *"extra-duty"* employment, are officers trained in policy parameters?
Yes 34(85%) No 5 (12.5%) No Response 1 (2.5%)

Are officers aware of the limitations on what the private employer can direct them to do?
Yes 43 (100%) No ____

(4) Does the department's policy limit or specify the types of work in which officers can engage?
Yes 34 (79%) No 8 (19%) No Response 1 (2%)

Does the policy limit the number of hours weekly that an officer can work on *"extra-duty"* employment? Yes 23 (53%) No 18 (42%) No Response 2 (5%)

(5) Do you allow use of municipal equipment (vehicles, uniforms, weapons) to be used for "extra-duty" employment? Yes 39 (90%) No 2 (5%) No Response 2 (5%)

(6) Does the department require all prospective secondary employers to provide certificate of insurance evidencing coverage for workers' compensation and general liability?
Yes 16 (37%) No 27(63%)

Does the department require the private sector employer to sign an indemnification agreement?
Yes 9 (21%) No 34 (79%)

(7) Is the department or the municipality paid directly by the *"extra-duty"* employer or is the officer paid directly?
Department/municipality 4 (9%) Officer 34 (79%) Both 2 (5%) No Response 3 (7 %)

(8) Has the department reviewed the Fair Labor Standards Act (FLSA) implications of "extra-duty" assignments? Yes 25 (58%) No 15 (35%) No Response 3 (7 %)

(9) Do you allow secondary employers to post "extra-duty" employment opportunities in the workplace? Yes 15 (35%) No 25(58%) No Response 3 (7 %)

(10) Are all requests for secondary employment reviewed by and approved by the Chief?
Yes 40(93%) No 3 (7%)

Department / Agency Name: _____

Survey Respondent (Name): _____

Check box if you would like a copy of the survey results: ☐

14
OFF-DUTY EMPLOYMENT

Law Enforcement agencies have an interest in the types of secondary and extra-duty employment their employees may engage in.

14.1.1 (CALEA 22.3.3) A written directive governs the types of off-duty employment in which agency personnel may engage.

Commentary:

This standard applies to both sworn and non-sworn personnel. It pertains to secondary employment of the off-duty type- that is, outside employment wherein the use of law enforcement powers is not anticipated. Agencies may want to consider expressing the prohibition of certain types of off-duty employment in general terms, such as proscribing off-duty employment that, in the opinion of the agency, would constitute a conflict of interest or would tend to bring discredit to the agency. Or the prohibition could be quite specific, such as by focusing on specific jobs or locations.

14.1.2 (CALEA 22.3.4) If the agency permits sworn personnel to engage in extra-duty employment, a written directive addresses the following:

- *The requirement that sworn personnel must receive agency permission to engage in extra-duty employment;*
- *Policies that address the behavior and activities of officers during extra-duty employment;*
- *Approval, review, and revocation processes pertaining to officers' extra duty employment;*
- *Designation of a point of coordination or administration within the agency to oversee adherence to the aforementioned policies, processes, and other matters deemed appropriate by the agency; and*
- *Documentation of significant aspects of each officer's extra-duty employment.*

Commentary:

This standard pertains to sworn personnel whose secondary employment is of the extra-duty type-that is, outside employment wherein the actual or potential use of law enforcement powers is anticipated.

Bullet (a) requires sworn officers to obtain permission of the agency to engage in extra-duty employment. In addition, the relationship between the extra-duty employer and the officer-employee may be governed by a written agreement between the agency and extra-duty employer. Among other provisions, an agreement might specify that payment by the extra-duty employer for the officer-employee's services shall be remitted to the agency, which will promptly compensate the extra-duty officer.

Regarding policies referred to in bullet (b), the agency might address the following matters, among others, if not already covered by the agreement: authority of officers while working in an extra-duty capacity; responsibilities of the officers to the agency and to extra-duty employers; matters of jurisdiction; callback, if required; limitations, if any, on the number of hours worked immediately prior to reporting to the agency; use of agency property (weapons, uniforms, and the like); and liability, compensation, and indemnification issues arising from injuries or other incidents occurring during extra-duty employment.

Regarding the approval, review, and revocation processes noted in bullet (c), the agency's written directive should cover a description of those processes, types of extra-duty employment that are prohibited, and agreement by the extra-duty employer to restrictions, if any, on the types and conditions of employment, including an assessment of the potential risk of injury.

With respect to bullet (e), documentation should reflect the unique needs of the agency, the relevant sections of its collective bargaining agreement, if any, as well as pertinent statutory requirements, e.g., the federal Fair Labor Standards Act. Among the significant aspects of extra-duty employment to document, the agency should consider the following: date, time, and place of employment; incidents that involve use of law enforcement powers, injury to the officer or others, complaints received, and court appearances (scheduled and actually attended) resulting from extra-duty employment; and liability and indemnification concerns stemming from actions during extra-duty employment.

CURRENT

Title II

12.2 OFF-DUTY EMPLOYMENT

PURPOSE

To set forth guidelines for off-duty employment.

POLICY

It is the policy of the Isle of Palms Police Department to provide guidelines for the participation of its personnel in off-duty employment. Any and all such off-duty employment shall not interfere with or detract from the employee's ability to properly perform his/her official duties. The employee's duty to the City of Isle of Palms will always come first.

PROCEDURE

I. REQUIREMENTS AND CONDITIONS

A. Outside employment shall be construed to mean engaging in any work, business or activity for profit, either as a principal or agent other than that assigned by the Isle of Palms Police Department.

B. Officers may engage in a wide variety of private enterprise during their off-duty hours, as long as that private enterprise does not compromise the ethics required for law enforcement work and consistent with the guidelines herein and with the permission of the Chief of Police.
CALEA 22.3.4(a) and 22.3.3

C. The Chief of Police may require the officers to obtain from their employer workmen's compensation for the officer depending upon the nature of the work to be performed and its duration.

D. Off-duty employment shall be limited to those hours when an employee is not required to be on duty to a maximum of twenty (20) hours per week. It shall only be permitted if such employment does not conflict with one's own duty responsibilities and does not have a detrimental effect upon the employee's performance of his/her duties or upon the image of the Department.

E. Employees will be prohibited from secondary employment in bars, lounges, liquor stores, video poker parlors, towing services on the rotation list, by private security/investigation companies, repossession companies and any other employment which may tend to be a conflict of interest or to discredit the Department or the employee or which may unnecessarily expose the employee to risk that might prevent that employee from his or her maximum effectiveness for the City of Isle of Palms. **CALEA 22.3.3**

F. While involved in off-duty employment, an employee shall be subject to the direction, supervision and emergency recall to duty by a shift supervisor. Such direction, supervision and emergency recall shall apply regardless of the type of off-duty work the employee may be involved in.

G. Employees engaged in outside work shall at all times and in all places, conduct themselves in a manner creditable to the Department. Misconduct may result in termination of the outside work and/or disciplinary action. Employees must remember that their first responsibility is to the City of Isle of Palms. Officers may only perform outside work involving the use of their police powers within the City of Isle of Palms. **CALEA 22.3.4 (b)**

H. Approval for extra-duty employment shall be through each employee's respective chain of command to the Chief of Police on a memo form. This request for approval shall describe all relevant and significant aspects of the extra-duty employment including but not limited to place of employment, name of person to whom the employee reports, address and phone number of outside employer, and duties to be performed. **CALEA 22.3.4 (e)**

II. ADMINISTRATION

A. The Chief of Police will serve as administrator within the Department to oversee adherence to all policies, procedures and other matters deemed appropriate regarding outside employment.

1. Any problems arising from off-duty employment will be reviewed by the Chief of Police and he/she will make the final decision as to the continuance of off-duty employment.

2. In March of each year, all off duty employment will be reviewed. Whenever there has been a change in the nature or type of work conditions in off-duty employment, the employee must immediately notify the chief of Police in writing of the specific change. The Chief of Police has the authority to revoke off-duty employment when in the best interest of the department. **CALEA 22.3.4 (c), (d)**

B. Any change in conditions described in the original request for off-duty employment must be immediately submitted for approval. Termination of off-duty employment must be submitted, in writing, to the Chief of Police.

C. Employees of the Police Department shall not report to or leave the place of outside employment in uniform or distinguishable parts thereof, except when the uniform is a legitimate part of the Off-duty Employment.

D. Illness or injuries received during the actual hours paid by another employer will not be covered under the City of Isle of Palms' Workers Compensation Benefit Package unless advance written approval has been granted to work each

job. The City's Workers Compensation Benefits Package will apply only in those instances wherein a police officer was actively engaged in questioning, pursuing, arresting and/or attempting to arrest a suspect. Benefits will not apply simply because the permission was granted to work at a particular job location. All injuries and illness reported to be job-related shall be subject to investigation before they are deemed to be compensable. It is the employee's responsibility to obtain Workers Compensation Coverage through the secondary employer for injuries or illnesses that may not be compensable under the City's Workers Compensation Benefits Package. Off-duty officers who are not being paid and not working in a police-related job who take proper police action in reference to any crime as to provide for safety of the public in South Carolina are fully covered under the City's Workers Compensation Benefits Package.

E. Employees shall immediately report in writing to the Chief of Police, any injuries, complaints or incidents arising from or connected with their outside employment which might adversely affect or place liability on the Department or its personnel. They must also report any court appearances as a result of off-duty employment. **CALEA 22.3.4 (e)**

MEMORANDUM

TO Marty Bettelli, Chairman, and members of the Personnel Committee

FR Linda Lovvorn Tucker, City Administrator

Subject: Dual Employment

DATE 9/26/02

As you know, the City has some employees who are employed in more than one department. Generally, this is beneficial to the City; however, a recent experience involving discipline brought to the forefront the need to amend the City's employment policy to include a statement regarding dual employment within the City.

After consultation with the City's labor attorneys at Gignilliat, Savitz & Bettis, the attached policy change is submitted for your consideration. I believe it would be appropriate to include this on page 13 in the Employee Handbook.

Dual Employment Policy

If an employee is discharged for disciplinary reasons or allowed to resign in lieu of discharge, that employee is automatically discharged or deemed to have resigned from all positions with the City, including any secondary employment. If an employee resigns or is discharged for other than disciplinary reasons, the City reserves the right to discharge that employee from any other position the employee holds with the City, including any secondary employment.

Municipal Association of South Carolina

1411 Gervais Street • P.O. Box 12109 • (803) 799-9574
Columbia, South Carolina 29211
http://masc.state.sc.us

TO: **Mayors, Managers/Administrators, Clerks/Treasurers**

FROM: **Gary M. Cannon, Director of Intergovernmental Relations**

DATE: **September 19, 2002**

RE: **SC Police Officers' Retirement System**

In 2002, the General Assembly modified the retirement options for members of the Police Officers Retirement System (SCPORS) to allow the members to return to work for an agency covered by the S.C. Retirement Systems (SCRS) after a 15-day separation period. Upon returning to work, the member would not be subject to any earnings limitations and would draw his retirement benefits in addition to his salary.

Although members have always had the option of retiring and returning to work, the salary limitation on yearly earnings did not make this option attractive for many officers. With the lifting of the earnings cap, we anticipate more employees will want to take advantage of this benefit. Although the earnings limitation has been lifted only for members of SCPORS, the General Assembly may consider making this program available to members of both retirement systems.

After meeting with a representative group of managers, administrators, and human resource professionals, MASC determined no single policy would fit the needs of all members. Rather than drafting a model policy, the following are some issues each municipality should consider in drafting its own policy. Keep in mind that whatever policy you adopt for members of SCPORS might very well become applicable to all employees.

IF WE LET ONE EMPLOYEE RETIRE AND RETURN, DO I HAVE TO LET ALL EMPLOYEES RETURN?

No. Unlike the TERI program, the employer gets to decide whether an employee may return after retiring. However, you will need a good reason if you permit some employees to return and not others, or you may be faced with a discrimination lawsuit. As always, documentation is important.

HOW LONG MUST AN EMPLOYEE BE "RETIRED" BEFORE HE IS REHIRED?

The statute says an employee must be retired "at least" 15 days. A municipality may require a longer waiting period. For example, for budgetary reasons, you may want to require that an employee wait the same number of days as he is paid for annual leave upon retirement. If you pay out 45 days of annual leave upon retirement, you may want to require that the employee wait 45 days before returning.

DO I HAVE TO REHIRE THE EMPLOYEE? IF I DO REHIRE, DO I HAVE TO PLACE THE EMPLOYEE IN THE SAME POSITION HE HELD PRIOR TO LEAVING?

No. Unlike TERI, you do not have to guarantee the employee a return to his old job or to any job. We advise you do not guarantee position or salary, except in unusual or limited circumstances. Any exceptions should be closely monitored and documented.

MAY THE MUNICIPALITY DEVELOP CRITERIA FOR PERMITTING EMPLOYEES TO RETURN?

Yes. Some suggestions are:

– The employee wishing to retire and return may not have any disciplinary actions in the preceding two years.

– The employee wishing to retire and return must have attained a score of "satisfactory" in every category of his or her performance evaluation for a specified period of time. We suggest a period of the last two years of employment.

Another criteria might be to permit only employees who have been with the employer a certain number of years (for example, 15 years) to participate. Although there is nothing unlawful about this requirement, it seems arbitrary. You may have an excellent employee who has been with the municipality fewer than the required number of years who decides to retire and go to work elsewhere. If you decide to waive this years-of-service requirement for an employee, you will need to justify why it is not waived for another.

MAY THE MUNICIPALITY REQUIRE THAT THE EMPLOYEE GO THROUGH THE INTERVIEW PROCESS?

Yes. You may treat the retiree as a new applicant who must be interviewed for an open position. You may require a drug test and physical examination, just as you would for any applicant. If employees need additional certification or testing that the former employee did not have, you may require that he attain such certification.

MAY THE MUNICIPALITY SET A LIMIT ON HOW LONG THE RETIREE MAY WORK AFTER THEY RETURN?

Yes. Your policy may include a limit on the time the retiree may work after they return. Permitting employees to return with no time limit can cause concern that there will never be an

"incentive" for the employee to leave. This can lead to morale problems. If more senior employees do not leave, junior employees have no chance for advancement.

However, imposing a "fixed" time limit may cause you to lose good employees you would rather keep. You could waive the requirement for an exceptional employee, but these waivers should be justified and documented as to why you are waiving the requirement for one employee and not another.

If you impose a fixed time limit, make sure the employee understands the limit is not a guarantee of employment for that period. If the employee's performance becomes less than satisfactory or he violates policy, he will be disciplined (and discharged) just as any other employee.

IS THE REHIRED EMPLOYEE ENTITLED TO HEALTH INSURANCE BENEFITS ON THE SAME BASIS AS OTHER EMPLOYEES OR ON THE SAME BASIS AS RETIREES?

This is up to each municipality. Many municipalities permit retired employees to remain on the municipality's health insurance program. Some require the retirees to pay the entire premium, some pay 100 percent of the premiums for the retirees and some pay retiree premiums on the same percentage basis as they pay for employee premiums. Some employers permit retirees to remain on the health insurance program indefinitely, while some permit retirees to remain on the program until they qualify for (**not** enroll in) Medicare.

It appears that employers may treat the "rehired" retirees the same way other retirees are treated. If retirees must pay their own premiums, you may require that rehired retirees pay their own premiums. However, if the employer pays for retiree benefits, it must also pay for the rehired retirees' benefits.

IF AN EMPLOYEE IS REHIRED, DOES HE ACCRUE BENEFITS AS A NEW EMPLOYEE OR DOES HE GET CREDIT FOR PAST SERVICE?

This also is up to each municipality. You may treat rehires as "new" employees or credit past service. If you credit past service, employees will accrue at a higher rate and will be eligible for longevity pay if offered by your municipality. Some employers currently have a policy regarding a break-in-service, which deals with how all former employees returning to work are treated if they return within a specified time period. This policy would apply to a rehired retiree. Review the policy to ensure it reflects the municipality's intention for rehired retirees.

DOES A REHIRED RETIREE GET CREDIT FOR SICK AND/OR ANNUAL LEAVE BENEFITS ACCRUED BUT NOT BE PAID OUT AT RETIREMENT?

The municipality may permit the employee to retain such leave credits. However, if the employee is treated as a new employee, it follows that any sick and vacation leave not used before retirement or paid out upon retirement is forfeited.

CAN THE MUNICIPALITY REQUIRE THAT A REHIRED EMPLOYEE WAIVE HIS GRIEVANCE RIGHTS?

No. The statute provides that an employee rehired by an agency covered by the State Employee Grievance Procedure Act waives his grievance rights upon being rehired. There is no similar provision for municipal and county government. The County & Municipal Grievance Procedure Act provides that employees with six months satisfactory service are entitled to a grievance hearing. Therefore, in the absence of a statutory provision similar to that for state employees, a municipality may not require that an employee waive his grievance rights.

IN CONCLUSION: Municipalities have many options when drafting a policy for rehiring retirees. When adopting a policy, consider the circumstances and conditions in your community. Examine the cost associated with each option and the policy's impact on any potential future participants. Examples of municipal and county policies currently in place may be found on the MASC Web site at www.masc.sc. If you have any questions, please call Gary Cannon, MASC's director of intergovernmental relations, at 803.933.1203 (e-mail: gcannon@masc.sc) or call Linda Edwards at 803.799.9311 (e-mail lpedwards@gsblaw.net).

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

I recommend that the city subsidize dependant medical care

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

It will save employees out of pocket expenses, thus making employees happier

OTHER COMMENTS OR SUGGESTIONS

NAME _____

VERTIFLEX COMPANY 50031

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

SUBSIDIZE DEPENDANT MEDICAL CARE FOR CITY EMPLOYEES.

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

WILL HELP THOSE EMPLOYEES, FINANCIALLY, THAT ARE PAYING ASTRONOMICALLY OUT OF THEIR POCKETS.

OTHER COMMENTS OR SUGGESTIONS

THANK YOU FOR ANY YOU DO.

NAME D. Carpenter

VERTIFLEX COMPANY 50031

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

MAYBE the City could help on Dependant's Medical CARE, THE COST PER PAYCHECK is ABOUT 1/3 of the CHECK.

THANK YOU

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

OTHER COMMENTS OR SUGGESTIONS

NAME _____

VERTIFLEX COMPANY 50031

Distribution Report

Detail by Fund/Department

Pay Period Ending: 9/16/02

Fund: 10

Account			STD Rate	Shift Rate	Final Rate	Hours	Amount
Employee:							
Gross Pay							
2	REG PAY - HOURLY	SALARIES - EMPLOYEES	10.700		10.700	80.000	856.00
Total Pay						80.000	856.00

		Wages	Employee
Deductions			
1	HEALTH INSURANCE	856.00	49.02
12	OPTIONAL LIFE INSURANCE	856.00	6.40
Total	Deductions		55.42
Fringe Benefits			
9	HEALTH INSURANCE-FRINGE	856.00	209.63
Total	Fringe Benefits		209.63

		Wages	Employee	Employer
Tax/Extra				
1	SOCIAL SECURITY	800.58	49.64	49.64
2	MEDICARE	800.58	11.61	11.61
3	FEDERAL MARRIED	749.22	38.58	
6	SC MARRIED	749.22	29.47	
Total	Tax/Extra		129.30	61.25
Retirement				
1	SC STATE RETIREMENT	856.00	51.36	58.64
Total	Retirement		51.36	58.64
		Net Pay		619.92

Employee with Children Only Coverage at $350.00 Deductible

Annual Salary: $22,256

Annual Insurance: $1,176.48 (5% of pay)

Distributio[illegible] Report

Detail by Fund/Department

Fund: 10

Pay Period Ending: 9/16/02

Employee:									
Gross Pay									
2	REG PAY - HOURLY		SALARIES - EMPLOYEES	9.900		9.900	56.000		554.40
5	SICK		SALARIES - EMPLOYEES	9.900		9.900	48.000		475.20
Total Pay							**104.000**		**1,029.60**

		Wages	Employee
Deductions			
1	HEALTH INSURANCE	1,029.60	153.50
10	FLEX MEDICAL EXPENSES	1,029.60	50.00
12	OPTIONAL LIFE INSURANCE	1,029.60	1.68
Total	**Deductions**		**205.18**
Fringe Benefits			
9	HEALTH INSURANCE-FRINGE	1,029.60	209.63
Total	**Fringe Benefits**		**209.63**

		Wages	Employee	Employer
Tax/Extra				
1	SOCIAL SECURITY	824.42	51.11	51.11
2	MEDICARE	824.42	11.95	11.95
3	FEDERAL SINGLE	757.50	35.07	
6	SC SINGLE	757.50	17.61	
Total	**Tax/Extra**		**115.74**	**63.06**
Retirement				
2	SC LAW ENFORCEMENT	1,029.60	66.92	110.17
Total	**Retirement**		**66.92**	**110.17**
		Net Pay		**641.76**

Employee with Family Coverage at $500 Deductible

Annual Salary: $28,828

Annual Insurance: $3,684.00 (12.7% of pay)

Account			STD Rate	Shift Rate	Final Rate	Hours	Amount
Employee.							
Gross Pay							
2	REG PAY - HOURLY	SALARIES - EMPLOYEES	8.720		8.720	48.000	418.56
4	VACATION	SALARIES - EMPLOYEES	8.720		8.720	16.000	139.52
Total Pay						64.000	558.08

		Wages	Employee			Wages	Employee	Employer
Deductions				Tax/Extra				
1	HEALTH INSURANCE	558.08	131.15	1	SOCIAL SECURITY	387.88	24.05	24.05
3	FAMILY COURT	558.08	142.47	2	MEDICARE	387.88	5.62	5.62
6	AMERICAL FAMILY LIFE	558.08	34.25	3	FEDERAL MARRIED	354.40	10.63	
12	OPTIONAL LIFE INSURANCE	558.08	4.80	6	SC ZERO EXEMPTIONS	354.40	13.57	
Total	Deductions		312.67	Total	Tax/Extra		53.87	29.67
Fringe Benefits				Retirement				
9	HEALTH INSURANCE-FRINGE	558.08	209.63	1	SC STATE RETIREMENT	558.08	33.48	38.23
Total	Fringe Benefits		209.63	Total	Retirement		33.48	38.23
						Net Pay		158.06

Employee with Spouse Only Coverage at $350 Deductible

Annual Salary: $18,137.60

Annual Insurance: $3,147.60 (17% of pay)

City of Isle o[illegible]'ms, SC

Distributio.. Report

Detail by Fund/Department

Pay Period Ending: 9/16/02

Dept. No.	Account		STD Rate	Shift Rate	Final Rate	Hours	Amount
Employee: [illegible]							
Gross Pay							
2	REG PAY - HOURLY	SALARIES - EMPLOYEES	16.220		16.220	80.000	1,297.60
3	OVERTIME	SALARIES - EMPLOYEES	24.330		24.330	8.250	200.72
Total Pay						88.250	1,498.32

		Wages	Employee
Deductions			
1	HEALTH INSURANCE	1,498.32	310.10
6	AMERICAL FAMILY LIFE	1,498.32	61.91
12	OPTIONAL LIFE INSURANCE	1,498.32	3.20
16	DEFERRED COMPENSATION	1,498.32	100.00
Total	Deductions		475.21
Fringe Benefits			
9	HEALTH INSURANCE-FRINGE	1,498.32	209.63
Total	Fringe Benefits		209.63

		Wages	Employee	Employer
Tax/Extra				
1	SOCIAL SECURITY	1,123.11	69.63	69.63
2	MEDICARE	1,123.11	16.29	16.29
3	FEDERAL MARRIED	933.21	33.90	
6	SC MARRIED	933.21	28.68	
Total	Tax/Extra		148.50	85.92
Retirement				
1	SC STATE RETIREMENT	1,498.32	89.90	102.63
Total	Retirement		89.90	102.63
		Net Pay		784.71

Employee with Family Coverage at $100 Deductible

Annual Salary: $33,737

Annual Insurance: $7,442.40 (22% of pay)

September 17, 20
11:39AM

City of Isle o ms, SC

Distributio.. Report

Detail by Fund/Department

Pay Period Ending: 9/16/02

Repor labd5.rpt

Fund: 10

	Account		Total Retirement	STD Rate	Shift Rate	Final Rate	Hours	Amount
							101.45	167.01
						Net Pay		1,030.89

Employee.
Gross Pay

2	REG PAY - HOURLY	SALARIES - EMPLOYEES	15.500		15.500	36.000	558.00
4	VACATION	SALARIES - EMPLOYEES	15.500		15.500	48.000	744.00
Total Pay						84.000	1,302.00

		Wages	Employee
Deductions			
1	HEALTH INSURANCE	1,302.00	190.80
Total	Deductions		190.80
Fringe Benefits			
9	HEALTH INSURANCE-FRINGE	1,302.00	209.63
Total	Fringe Benefits		209.63

		Wages	Employee	Employer
Tax/Extra				
1	SOCIAL SECURITY	1,111.20	68.89	68.89
2	MEDICARE	1,111.20	16.11	16.11
3	FEDERAL MARRIED	1,026.57	43.23	
6	SC MARRIED	1,026.57	34.74	
Total	Tax/Extra		162.97	85.00
Retirement				
2	SC LAW ENFORCEMENT	1,302.00	84.63	139.31
Total	Retirement		84.63	139.31
		Net Pay		863.60

Employee with Family Coverage at $350 Deductible

Annual Salary: $33,852

Annual Insurance: $4,579.20 (13.5% of pay)

Safety Sweepstakes for September 2002:

Police Dept. - Mac MacCrodden
Fire Dept. - Dan Morris
Public Works - Joseph Washington
Combined General Government/Building/Recreation Depts. - Janet Mauldin, General Gov't.

Employees of the Month of September 2002:

Public Works Dept. - Joseph Washington
Recreation Dept. - Donnie Pitts and Sheila Redmon

Personnel Changes:

Police Department - no changes

Public Works - no changes

Fire Department - Lt. Billy Topping resigned effective 11-01-02

Building Department - no changes

General Government - no changes

Recreation Department - no changes

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

TO: **Director Norma Jean Page**

FROM: **Laura McLellan**

DATE: **October 21, 2002**

SUBJECT: **Nomination for Employees of the Month**

CC: **Administrator Tucker, Personnel Files**

Please accept this nomination for the following two Recreation Department Employees to receive the honor of Employee of The Month for September 2002.

Donnie Pitts and Sheila Redmon went above and beyond their normal duties when they took on the job of painting the upstairs and downstairs hallways at City Hall.

Donnie and Sheila were eager to assist with the painting on a few very rainy days, working quickly and efficiently to complete the job in less than a week. Their ability to get the job done so quickly lessened the inconvenience to all of us at City Hall.

Thank you for allowing them to do this job.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

EXHIBIT G

Board of Zoning Appeals
Minutes
October 8, 2002

I Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on October 8, 2002 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other members present were Kathy Carroll, Neil Crocker, Jim Harvey, and Guy Taylor as well as the zoning administrator Douglas Kerr.

II Review of Minutes

The first item on the agenda was the approval of the minutes of the September 10, 2002 meeting. Ms. Carroll made a motion to approve the minutes. Ms. Porter seconded the motion and the vote was unanimous in favor of the motion.

III Home Occupations

3 Sandpiper Court

Ms. Porter explained that the first case on the agenda was a request for a home occupation at 3 Sandpiper Court and swore in everyone planning to give testimony for any of the cases on the agenda. Mr. Kerr presented the case and explained that the applicant was requesting a special exception to allow the establishment of a home office for a medical business. He explained that the applicant would only do routing office work at the house and there would be no patients or employees coming to the house in connection with the business.

The applicant, Dr. Zgleszewski, addressed the Board and explained that he specialized in spine care and that his house would be used for office work only. Ms. Porter asked if there would ever be a need for a patient come to the house. The applicant answered no, and added that because of the need for x-rays in his business, it would be useless to have patients come to the house. Mr. Taylor explained that the home occupation ordinance explicitly prohibited a clinic in a home, so he felt that it was important for the applicant to understand that there could be no patients coming to the house in connection with the business. Ms. Porter asked where patients would be seen. The applicant answered that he currently saw his patients in Monks Corner or in Columbia. Ms. Porter made a motion to approve the request with the stipulation that office work only be allowed in the house with no patients or employees coming to the house in connection with the business. Ms. Carroll seconded the motion and the vote was unanimous in favor of the motion.

917 Palm Boulevard

Ms. Porter explained that the next case on the agenda was for a home occupation at 917 Palm Boulevard. Mr. Kerr explained that the applicant, Mr. David Crosby, was requesting approval for a home office for a home inspection business. He explained that the applicant would be conducting routine office work only at the house and there would be no business related traffic coming to the house in connection with the business.

Ms. Crosby addressed the Board and explained that she was also an applicant and submitted a letter to the Board members. She explained that her business involved providing a service to people having a second house on the Isle of Palms that is not a rental. She explained that they would basically be acting as an "extra pair of eyes" for owners who do not live locally. Mr. Taylor explained that it sounded to him like a property management business. Ms. Crosby answered that it was a little different because the houses are never rented. Ms. Carroll asked if they would prepare the house for the owners arrival. Ms. Crosby answered yes if it was needed. Mr. Harvey made a motion to approve the request. Mr. Taylor seconded the motion. The vote was unanimous in favor of the motion.

IV **Special Exceptions**

#14- 24th Avenue

Mr. Kerr explained that the next case on the agenda was for a special exception to allow the establishment of preschool for children aged two to four at the Isle of Palms Baptist Church. He explained that the applicant had indicated on her application that the school would be limited to fourteen children and that the hours of operation would be limited to 8:30 a.m. to 12:30 p.m., Monday through Friday. He also stated that the applicant felt that the existing buffer area and parking spaces were adequate for the school, and therefore did not propose to make any changes to the site.

The applicant, Ms. Carolyn Bortz, addressed the Board and explained that the school would take place in the rear of the annex, where there were three existing classrooms and two bathrooms. Ms. Porter asked the applicant if there would be any other employees and Ms. Bortz answered that she would have an assistant teacher. Ms. Bortz added that the Isle of Palms Montessori school at the Lutheran Church would be their sister school and that they may occasionally share employees. Mr. Taylor pointed out that the owner had not signed the application. There was some discussion about who would be the appropriate person to sign as the owner and the Board agreed that the signature of Mr. Doug Brown, who was present and a deacon of the church, would be adequate. Mr. Harvey made a motion to approve the request with the limitations included by Ms. Bortz

in her application and the condition that the deacon sign the application. Mr. Taylor seconded the motion and the vote was unanimous in favor of the motion.

V Variances

#9- 41st Avenue

Mr. Kerr explained that the next case on the agenda was a request for a variance from the lot size requirements to allow the creation of a new lot at #9-41st Avenue. He explained that the property was currently configured as two lots and that the applicant was proposing to create an additional third lot fronting on Hartnett Boulevard. He explained that the proposed lot was approximately 337 square feet short of meeting the minimum 8,000 square foot lot size requirement and five feet short of meeting the 60 foot lot width requirement.

The applicant, Mr. Robert Kinard, addressed the Board and explained that he had purchased the house in 1995 from Mr. Cochran and that the property was one of the largest in the area. He explained that the property used to have a driveway on 41st Avenue, but that because of his young children he had block the access and he now entered the property from Hartnett Boulevard. He added that the property had a number of multifamily dwellings in the surrounding area.

Ms. Porter asked if he was planning on taking the existing house down. Mr. Kinard answered that eventually he would take down the house. Mr. Taylor asked the applicant if he had discussed the option of acquiring a narrow strip of land from the adjacent property owner, Mr. Gardner. Mr. Kinard answered that he had not and that he had reservations about doing so because of Mr. Gardner's age. Ms. Porter explained that in her opinion the applicant did not have a hardship. She explained that the property already was configured to allow the construction of two houses, and that she did not feel that the need for a third building lot met the criteria of a hardship.

Mr. Taylor mentioned that there would be additional steps that would have to be taken before the lots could be subdivided and that he would have to abstain from voting because he was a friend of the applicant. Ms. Porter made a motion to deny the request because she felt that it did not meet the hardship requirement. Ms. Carroll seconded the motion and the vote was three in favor of the motion with Mr. Taylor and Mr. Harvey abstaining.

VI Miscellaneous Business

Mr. Taylor asked to be updated on the Norton appeal at the next meeting, particularly on the issue of whether the City stipulated in the agreement for the case to be heard by the

Master in Equity that there could not be a subsequent jury trial if the appellant is unsuccessful in the appeal.

V Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:30PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
October 16, 2002

The Isle of Palms Planning Commission met in the Building Department Conference Room on October 16, 2002, at 5:30 PM. Members attending included Mack Canterbury, Jim Raih, John Winchester, Peter O'Toole and Chairman Dick Cronin as well as the zoning administrator, Douglas Kerr. Also present were Mayor Sottile and Councilwoman Handbury. Maryanne Luttrell and Dick Glave were absent.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the September 18, 2002 meeting. Mr. Raih made a motion to approve the minutes and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

PLAT APPROVAL- PALM BOULEVARD AND 2ND AVENUE

Mr. Cronin explained that the next item on the agenda was a subdivision request for the property on the southwest corner of Palm Boulevard and 2nd Avenue. Mr. Winchester asked Mr. Kerr if the letter concerning the soil evaluation from DHEC was referring to both of the proposed lots or only the one existing lot. Mr. Kerr answered that it was his understanding that the letter was referring to both of the two proposed lots. Mr. Canterbury made a motion approve the subdivision request. Mr. O'Toole seconded the motion and the vote was unanimous in favor of the motion.

RECOMMENDATION OF ORDINANCE 2002-15

Mr. Kerr explained that the purpose of this ordinance was to reword the physical boundary of the Conservation zoning district. He explained that this amendment has come as a result of the City's attorney reviewing the current wording in connection with a recent zoning issue on the beach, and that it was his opinion that the description needed clarification. Mr. Canterbury asked if the City's marina had fuel pumps in the Conservation District and, if so, would they be in violation of this Article. Mr. Kerr answered that there had always been a question about the zoning authority the City had over commercial enterprises taking place in the waterways, and that it had been his position to defer issues seaward of the critical line to OCRM. Mr. Canterbury added that he did not object to the wording of the boundary, but that the issue of commercial activity within the district may need to be clarified. A motion was made and seconded to recommend that City Council approve the amendment. The motion was seconded and the vote was unanimous in favor of the motion.

RECOMMENDATION OF ORDINANCE 2002-16

Mr. Kerr explained that the purpose of this ordinance was to require new hotels in the GC2 zoning district to have setbacks. He explained that currently there were no setback

requirements for any structures in the GC2 zoning district other than multifamily developments, and that this amendment would require that hotels meet the same setback requirements as currently required for multifamily developments. He added that this amendment had come from City Council as a result of their discussions of the previous ordinances dealing with hotels and condominiums. A motion was made and seconded to recommend approval of the amendment and the vote was unanimous in favor of the motion.

MISCELLANEOUS BUSINESS

Mr. Cronin explained that at their workshop with City Council several issues came up that he would like to discuss. He explained that the Council had defeated the septic tank amendment as a result of DHEC's position. He explained that DHEC would only certify whether or not the soil on a lot met their current standard and that they would not consider existing systems at all. He explained that this could create potential problems for existing homes on lots that do not meet DHEC's minimum standards that are substantially damaged by a natural disaster. He explained that he did not have any suggestions of how to remedy the situation, but that he felt that it would be helpful to meet with a representative from DHEC. The Commission agreed that several members would meet with a DHEC representative before their next Commission meeting.

Mr. Cronin explained that he felt that the Council members wanted to see some type of relief from the 50% natural vegetation requirement for smaller lots. He handed out a graph depicting an alternative that he had devised, which would allow for 1,600 additional square feet of pervious materials above the coverage allowed for impervious materials. The Commission generally discussed the proposal and agreed to amend their previous recommendation by decreasing the percentage of required natural vegetation to 40% for lots below 8,000 square feet.

Mr. Cronin explained that as a result of their discussions about including decks as impervious, he had surveyed all of the properties included in their list of examples. He explained that only one of the houses, 301 Carolina Boulevard, had an uncovered deck. The Commission generally discussed the issue and concluded that they should not change their original recommendation to count decks as impervious.

The Commission generally discussed the feedback from several Council members about making the proposed tree ordinance even more restrictive. The Commission agreed that they would allow the Council to take some type of action on the proposal before they amend their recommendation.

The Commission agreed that they would defer the discussion on the Land Use Element of the Comprehensive Plan until their next meeting. Mr. Kerr stated that he would reconfirm the deadline for the Commission's review in effort to ensure their timeliness.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:45PM.

Respectfully submitted,
Dick Cronin, Chairman

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
October 9, 2002

The Accommodations Tax Advisory Committee met at 8:30 a.m., on October 9, 2002, in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Malcolm Burgis, Ron Davis, Rick Linville, Laura Radley, Phyllis Shaffer, Jimmy Ward, City Administrator Linda Tucker, City Treasurer Debbie Suggs, and City Clerk Janet Mauldin.

1. Approval of Previous Minutes. Rick Linville made a motion to approve the minutes from the August 2002 regular meeting; Malcolm Burgis seconded; motion passed unanimously.

2. New Applications. (A) Southeast Coast Film Guide. Tommy Melton presented his application to the Committee asking for $6,000 towards the publication which is distributed to the film industry. He noted that the committee has approved this expenditure annually for the past several years. There was much discussion about the expenditure of these funds this year because of the fact that the budget is tighter and some committee felt that funds could be better spent that would bring more direct revenue onto the Isle of Palms. After discussion, **Jimmy Ward made a motion to approve the request as presented; Malcolm Burgis seconded. Roll Call was taken: Davis - No; Linville - No; Tucker - Yes; Radley - No; Burgis - Yes; Ward - Yes; Shaffer - Yes. Application was approved 4-3.**

(B) Sea Oats Fence. Wesley Buckheister from Nature's Impression presented this application from Great Beach Regime Association stating that the property owners of the Sea Oats Subdivision wanted to have the right-of-way around the recently reconfigured intersection of Palm Boulevard and 41st Avenue landscaped to make it more attractive. Upon discussion, Committee members felt that this was not an appropriate expenditure of Accommodations Tax funds, especially at this time. Administrator Tucker noted that beautification projects are an approved expenditure of Accommodations Tax funds and iterated that an SCDOT Encroachment Permit would be required and that SCDOT would limit the amount of plantings that could be done. After discussion, **Rick Linville made a motion to deny the application; Ron Davis seconded; motion passed unanimously**.

Phyllis Shaffer began discussion of the Plant-A-Palm program and the fact that the trees need to be pruned. Administrator Tucker stated that the City received a proposal last year to prune the palm trees, but City Council did not approve the expenditure feeling that the trees would be pruned naturally. She further stated that she spoke with Jack Sims, Chairman of the Plant-A-Palm program, who indicated that he has some plans to dress up the Breach Inlet area now that the bridge construction is coming to conclusion. The balance of the funds in that project is approximately $4,000 and this will be discussed with City Council.

(C) Blues Bash. Chairman Tucker stated that this event has been represented by Leola Hanbury, but she has been elected to City Council and is not able to do so this year. Chairman Julia Tucker further stated that this is the time of year for application for funding the event and this year they are asking for $8,500. She noted that this is an annual expenditure and consists of a two-day blues event on the island as part of the ten-day Lowcountry Blues Bash. **Rick Linville made a motion to approve the application as presented; Malcolm Burgis seconded; motion passed unanimously**.

3. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly revenues and expenditures for September and answered questions of committee members. Copy of

statement is attached. She also distributed to each committee member a copy of the annual report that is sent to the Tourism Review Committee in Columbia each year which breaks down the expenditures by category (copy attached). Chairman Tucker asked committee members to look over the form and let the Treasurer know if they have any questions.

4. Old Business. (A) Council Action on Previous Month's Requests. City Council has approved two requests for funding in August: $4,000 for *The Guest Guide* advertisement, and $26,210 for Spoleto Festival 2003.

(B) Update on 50th Anniversary Committee. Bill Casey, Chairman of the 50th Anniversary Committee, gave a report on the status of the event and stated that things were moving right along. He stated that there will be a media kick-off event in January and the celebration will be held on March 7-9, 2003. He noted that there may be some construction going on at the front beach area during the event. Jimmy Ward's play will be turned in by October 31st. The "Tams" will be playing beach music on Saturday afternoon for a street dance, the restaurants will be set up with local fare, and then another band will perform at the Windjammer that evening.

Administrator Tucker explained that there is the possibility that the Beach Front Enhancement project may be approved and could begin construction as early as December and continue along through March. However, she further said that City Council has not made any decisions yet so it is really not known what is going to happen. The dates for the celebration are firm and Council is aware of that.

(C) Status of Proposed Isle of Palms Brochure. Ron Davis reported that they have agreed on a conceptualized brochure and are meeting with Perrin Lawson, Deputy Director of the Charleston CVB, for assistance with publication. Chairman Tucker reported that she had visited the SC visitor's center around Aiken during a recent trip to Georgia and she asked for information on the Isle of Palms. She said there were only two brochures (Wild Dunes Resort and one other rental company) and no other information available and the attendant indicated that she wished she had more. Also, there is a coupon book that visitors can pull out to use and the Isle of Palms was empty. She iterated the importance of getting Isle of Palms information "out there" and they hope to have the new brochure ready for the upcoming season.

5. Miscellaneous. (A) The next regular meeting of the Committee was scheduled for 8:30 a.m. on November 13, 2002, pending the receipt of applications.

(B) Correspondence from Tourism Review Committee. Treasurer Suggs discussed correspondence from the Tourism Review Committee requesting additional information on the City's expenditure for the Mount Pleasant-Isle of Palms Visitor's Center and whether or not the City could use part of their 30% tourism promotion fund which is normally sent to the Charleston CVB (see attached letters). A draft of the response letter has been prepared and distributed to committee members for their review.

Regarding the other information from the Tourism Review Committee, Chairman Tucker stated that this includes the definition of "tourist" which was recently revised by the legislature to delete the overnight requirement. Also included is the updated Accommodations Tax Guidelines to which committee members should refer from now on.

(C) Correspondence From Charleston Area CVB. Chairman Tucker referred to the attached letter explaining that some advertising funds from the spring will be reallocated to the fall campaign in an effort to influence more short-term leisure business to the area. Mr. Lawson noted that tourism and business travel are still down since 2001. The target area is Atlanta-Greenville-Charlotte. Further, from talking to a cross section of the industry, the consumer is currently booking vacations at the last minute because they have figured out that the best deals are last minute deals. This is because the larger hotels are not full and they are offering packages at a reduced rate to lure more business which, in turn, is taking business from the smaller hotels and bed and breakfast houses. Feedback indicates that business is getting better slowly. Mr. Davis noted that because of all the information on the Internet, things will never go back to the way it used to be. Chairman Tucker iterated that the City has to follow the State in recommending that tourists come to South Carolina which is the reason she brought up this letter!

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:15 a.m.

Respectfully submitted,

Julia Tucker, Chairman

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 9/30/02

CASH @ BB&T	$ 94,001.46
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	39,749
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	-
TOTAL ASSETS	133,751
ACCOUNTS PAYABLE	15,492
AMOUNTS DUE TO OTHER FUNDS	8,161
FUND BALANCE Beginning	237,637
Excess Revenues Over/(Under) Expenditures	(127,539)
FUND BALANCE	110,098
TOTAL LIABILITIES & FUND BALANCE	$ 133,751

Interest Rates for September 2002:

BB&T
SC LGIP

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 3 Months Ending September 30, 2002
Fiscal Year Ending June 30, 2003

Date	Description	Total

Revenues

7/31/02	July Interest	$ 96.80
8/31/02	August Interest	162.46
9/30/02	September Interest	70.60

Grand Total $ 329.86

Summary:		
Accommodations Taxes*	$	-
Less Expenditures to CVB/MPVC		-
Net Accommodations Taxes		-
Interest		329.86
Total	$	329.86

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accomm tions Tax

Detailed Expense Statement for the 3 Months Ending 9/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/18/02	2141	SCE&G	electricity	63.50			
8/1/02	2143	Genco	paper and cleaning supplies	287.26			
8/7/02	2151	IOP CPW	water and irrigation	1,139.00			
8/28/02	2160	Genco	paper and cleaning supplies	551.33			
8/28/02	2162	SCE&G	electricity	63.92			
9/4/02	2166	IOP CPW	water and irrigation	1,823.00			
9/24/02	2172	Isle of Palms Cleaning	7/1-8/31/02 Rroom Cleaning + OT	7,921.36			
9/24/02	2175	SCE&G	electricity	72.79			
10/2/02	2179	IOP CPW	water and irrigation	533.00			
				12,455.16	57,675.00		45,219.84
IOP Internet Expenses							
8/1/02	2142	BellSouth	Internet lines	139.20			
7/31/02			Sold 2 Tshirts	(20.00)			
9/4/02	2165	BellSouth	Internet lines	139.35			
			Sold Tshirts	(90.00)			
9/18/02	2168	A World of Difference	Annual subscription	3,240.00			
				3,408.55	12,000.00	-	8,591.45
Irrigation at Breach Inlet Sign							
8/7/02	2151	IOP CPW	water for irrigation	15.00			
9/4/02	2166	IOP CPW	water for irrigation	15.00			
10/2/02	2179	IOP CPW	water for irrigation	15.00			
				45.00	400.00	-	355.00
BB&T Bank Service Charges							
7/31/02		BB&T	Checking acct svc chg	8.02			
8/31/02		BB&T	Checking acct svc chg	7.85			
9/30/02		BB&T	Checking acct svc chg	10.57			
				26.44	200.00	-	173.56

State Accomm tions Tax
Detailed Expense Statement for the 3 Months Ending 9/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Charleston CVB - 30% Tourism Promotion Funds							
				-	205,650.00	-	205,650.00
Isle of Palms/Mount Pleasant Visitor's Center Support							
				-	9,350.00	-	9,350.00
IOP Marina Advertising							
8/28/02	2161	Marina Joint Ventures	2002 Governor's Cup Billfish promos	13,661.12			
10/2/02	2177	Caraviello Communicaitons	Transient Modem line installation	70.00			
10/2/02	2178	Guest Guide Ad	Half page ad	1,500.00			
				15,231.12	15,000.00	6,000.00	5,768.88
Spoleto Festival, USA							
				-	-	-	-
Isle of Palms Beach Run							
8/1/02	2144	K&K Printing	5000 Beach Run flyers	273.00			
8/7/02	2150	Electric City Printing Co	500 Bibs for Beach Run	107.06			
9/24/02	2174	Papa John's Pizza	pizza for runners	89.50			
10/2/02	2180	Office Depot	clasp envelopes	24.32			
				493.88	-	8,000.00	7,506.12

State Accomn tions Tax
Detailed Expense Statement for the 3 Months Ending 9/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2002							
7/8/02	2122	Publix	Meal for Staff	188.31			
7/8/02	2138	Sam's	Meal supplies and flag	100.31			
7/17/02	2139	Zambelli Fireworks	Balance on 7/4/02 show	11,000.00			
8/1/02	2145	Lowe's	supplies for flags	144.97			
8/1/02	2147	The Hoove Group	Event staff Tshirts	69.96			
8/8/02	2152	WJZX	Live remote broadcast for 7/4/02	400.00			
		Committee approved amount carried over from last fiscal year				16,963.09	
				11,903.55	-	16,963.09	5,059.54
4th of July Fireworks - Year 2003							
				-	-	-	-
IOP Invitational Tennis Tournament							
				-	-	-	-
Parking Lot Debt Payments							
8/1/02		Bank of New York	semi-annual Parking Lot Debt int.	6,387.50			
				6,387.50	87,775.00	-	81,387.50

State Accomn ıtions Tax
Detailed Expense Statement for the 3 Months Ending 9/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
"Something Blue"						-	
				-	-	-	-
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
				-	-	-	-
IOP Marina Debt Payment							
8/1/02		Bank of New York	semi-annual Marina debt interest	37,075.00			
				37,075.00	74,150.00	-	37,075.00
Recreation Dept Blueprints for New Building							
			Carryforward of Balance of Committee Approval for Summer 2002			5,019.19	
9/24/02	2173	LS3P Associates, LTD	prof svc, Rec Building additions	2,656.30			
				2,656.30	-	5,019.19	2,362.89

State Accomn ıtions Tax
Detailed Expense Statement for ıne 3 Months Ending 9/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2002				18,933.00	
various	FY03	Charleston Co PRC	Splash Zone admittance fees	154.80			
various	FY03	Carolina Ice Palace	Admittance fees	179.25			
various	FY03	SC Aquarium	Admittance fees	4.00			
various	FY03	Nature Adventure Outfitters	Trip fees	260.00			
various	FY03	Barrier Island Eco Tours	Trip fees	1,120.00			
8/28/02	3375	Bus Transportation, all trips		3,375.00			
		Participation Fees Summer 2002		-		-	
				5,093.05	-	18,933.00	13,839.95
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	-	-
Police Department Patrol Car							
				-	24,277.00	-	24,277.00
25% of Public Works Garbage Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		4,895.00			
				4,895.00	4,895.00	-	-

State Accomm ıtions Tax
Detailed Expense Statement for ıe 3 Months Ending 9/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
25% of Fire Dept Pumper Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		7,796.00			
				7,796.00	7,796.00	-	-
Postage on Visitor Packages							
July - August 2002				32.37			
August - September 2002				0.60			
				32.97	500.00	-	467.03
Fire Department Waterproof Walkies							
9/18/02		Motorola	3 XTS 5000 Waterproof Walkies	8,127.87			
				8,127.87	-	8,140.16	12.29
Morgan Creek Grill / IOP Marina Advertisements							
9/10/02	2167	Island Publications	Moultrie News Ad	452.00			
9/18/02	2170	Post and Courier	Color Ads	4,727.20			
				5,179.20	-	7,500.00	2,320.80
Front Beach Enhancement							
8/14/02	2155	Thomas & Hutton Engineering	Design Fees	1,125.00			
9/18/02	2171	Thomas & Hutton Engineering	Design Fees	3,387.00			
				4,512.00	-	7,500.00	2,988.00

State Accomm ıtions Tax
Detailed Expense Statement for the 3 Months Ending 9/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Half Rubber Tournament							
8/1/02	2146	Sport Supply Group, Inc.	pitching rubbers for tournament	60.48			
8/1/02			donation of prize money	(450.00)			
8/14/02	2154		prize money for tournament	450.00			
8/28/02	2157	All American Awards	awards	287.60			
8/28/02	2163	The Hoove Group	160 tshirts	1,128.37			
8/29/02	2164	Lowe's	silt fence w/ stakes for half rubber	92.00			
9/18/02	2170	Post and Courier	advertisements	982.02			
				2,550.47	-	3,650.00	1,099.53
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Publication of the "Pelican Brief"							
				-	-	19,200.00	19,200.00
Beach Trash Barrels							
				-	800.00	-	800.00

State Accomm ...tions Tax
Detailed Expense Statement for ...e 3 Months Ending 9/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
City of Isle of Palms 25th Anniversary Celebration							
				-	25,000.00	-	25,000.00
Miscellaneous							
				-	1,000.00	-	1,000.00
Unexpended Projects							
Programs and Sponsorships				-	100,000.00	-	100,000.00
Grand Total				127,869.06	626,468.00	106,905.44	605,504.38

Less Payments to CVB/Visitors Ctr	(215,000.00)
Less Provision for Programs and Sponsorships	(100,000.00)
	311,468.00

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

		Updated 9/30/02
65% for Tourism Related Expenditures (Assume no change from FY02)	$ 467,284	467,284
Add: Interest Earned (Assume no change from FY02)	3,718	3,718
Less: Expenditures		
****** FY03 BUDGETED ******		
Interest and principal on parking lot debt	87,775	87,775
Interest on marina debt	74,150	74,150
Public Restroom Operations	57,675	57,675
City's 50th Anniversary Celebration	25,000	25,000
Police department 4WD vehicle	24,277	24,277
Internet and Website Support	12,000	12,000
Marina Advertising	15,000	15,000
Lease payment on Fire pumper truck	7,796	7,796
Lease payment on PW garbage truck	4,895	4,895
Miscellaneous (garbage cans, postage, water, etc.)	2,900	2,900
Subtotal	311,468	311,468
****** PROJECTS APPROVED THUS FAR ******		
July 2002 Fireworks ***FY02 Carryforward***	16,963	16,963
New Rec Building Blueprints ***FY02 Carryforward***	5,019	5,019
Island Fun Days Camp ***FY02 Carryforward***	18,933	5,093
Morgan Creek Grill/Marina Advertisements	7,500	7,500
Front Beach Enhancement	7,500	7,500
Half Rubber Tournament	3,650	3,650
IOP Beach Run	8,000	6,000
Steet Print and Signage	4,000	4,000
Marina magazine advertising	6,000	6,000
Pave parking lot at Public Works	2,000	2,000
Fire Department Waterproof Radios	8,140	8,128
Publication of the Green Guide (Pelican Brief)	19,200	19,200
The Guest Guide		4,250
Spoleto Festival 2003	26,210	26,210
Subtotal	106,905	91,053
****** PROJECTS TYPICALLY APPROVED ******		
4th of July Fireworks (July 2003)	23,000	23,000
Piccolo Spoleto 2003	15,000	15,000
IOP Invitational Tennis Tournament	20,000	20,000
"Something Blue" Festival	5,000	5,000
SC Coast Film Guide	6,000	6,000
Subtotal	69,000	69,000
Total Estimated Expenditures	487,373	471,521
Surplus / (Deficit) for the Year	(16,372)	(519)
Surplus / (Deficit) from Prior Years	237,635	237,635
Funds Carried Forward to Next Year	$ 221,264	$ 237,116

Accommodations Tax Reporting Form

Side A

Name of Government:	Contact Person:	Phone #:
City of Isle of Palms	Debbie Schimsa Suggs	843-886-6428

Summary of Total Accommodations Tax Funding:

Allocation of Fiscal Year Revenues	Total Accommodations Tax Revenue for Fiscal Year Ending: 6-30-02	1	$	743,998.33
	First $25,000 to the General Fund:	2	$	(25,000.00)
	Balance: (Line 1 minus line 2)	3	$	718,898.33
	5% of Balance to General Fund:	4	$	35,944.92
	30% of Balance to Special Fund: Advertising and Promotion:	5	$	215,669.49
	Remaining 65% to Special Fund: Tourism Related Expenditures: (Line 3 minus lines 4 & 5)	6	$	467,283.92
Reconciliation of 65% Fund	65% Funds Carried Forward from Prior Year:	7	$	289,240.18
	Interest Earned:	8	$	3,717.85
	Expenditures (Total Disbursed as Reported on Side B):	9	$	522,605.40
	Balance Carried Forward to Following Year: (Line 6 plus lines 7 & 8 minus line 9)	10	$	237,636.55

30% Advertising and Promotion Special Fund: Organization(s) Designated to Receive Special Fund	Amount
Charleston Area Convention and Visitors Bureau	$ 202,319.49
Mount Pleasant and Isle of Palms Visitor Center	13,350.00
Total:	$ 215,669.49

I attest this report is a true account of the disbursement of all Accommodations Tax revenues received during the period indicated.

Signature	10/31/02 Date
Treasurer Title	

Please turn page

65% Tourism-Related Expenditures Special Fund:

All organizations making application to the local Accommodations Tax Advisory Committee must be reported whether funding was approved or not. **Please duplicate this form as necessary.**

Organization Name	Category	Project Name/Description*	Amount Requested by Organization	Amount Recommended by Advisory Committee	Amount Approved** by Local Government	Amount Disbursed by Local Government
*** SEE ATTACHED ***			$	$	$	$
			$	$	$	$
			$	$	$	$
			$	$	$	$
			$	$	$	$
			$	$	$	$
			$	$	$	$
			$	$	$	$
			$	$	$	$
			$	$	$	$
TOTALS			$	$	$	$

*Project Name/Description should address the specific use of requested funds. A summary of the organization's request may also be attached.

** Amount Approved must be based exclusively on the estimated percentage of costs directly attributed to attracting or serving tourists.

Project Categories - All must attract or provide for tourists.

1 - Destination Advertising/Promotion
2 - Tourism-Related Events
3 - Tourism-Related Facilities
4 - Tourism-Related Public Services
5 - Tourist Public Transportation
6 - Waterfront Erosion/Control/Repair
7 - Operation of Visitor Information Centers

Return to:
Accommodations Tax Expenditure Review Committee, P.O. Box 125, Columbia, SC 29214-0120

9/16/2002

	A	B	C	D	E	F	G
1	**City of Isle of Palms**						
2	**State Accommodation Tax Fund Annual Report - Expenditures**						
3	**For the Year Ending June 30, 2002**						
4							
5				Amount	Amount	Amount	Amount
6	Organization Name	Category		Requested	Recommended	Approved by	Paid
7			Project Name/Description		by AT Committee	City Council	
8							
9	City of IOP (FY02 Budget)	1	Internet expenses, www.iop.net	12,000	12,000	12,000	5,620.05
10		1	Governor's Cup Billfish Tourn. @ IOP Marina	15,000	15,000	15,000	15,000.00
11	Clean Beaches Council	1	Application for "Blue Wave Beach" certificate	2,000	2,000	2,000	2,948.05
12	SC Coast Film Guide	1	2-page ad in film magazine	6,000	6,000	6,000	6,000.00
13	Governor's Conf on Tourism	1	Registration fee for Julia Tucker, Chairperson	-	-	-	100.00
14	City of IOP	1	Postage, visitor package mailouts	-	-	-	148.52
15	City of Isle of Palms	1	Tshirts for website promo	4,900	4,900	4,900	4,746.15
16	City of Isle of Palms	1	Additional Tshirts for website promo	4,436	4,436	4,436	4,520.26
17			**Subtotal Destination Advertising and Promo**	**44,336**	**44,336**	**44,336**	**39,083.03**
18							
19							
20	City of IOP (FY02 Budget)	2	7/4/01 Fireworks show (some exp in FY01)	*Approved in FY ending 6/30/01*			11,677.82
21	City of IOP (FY02 Budget)	2	7/4/02 Fireworks show (some exp in FY03)	28,200	28,200	28,200	11,236.91
22	Spoleto Festival (FY02 Bud)	2	Sponsor Jazz event on the IOP	26,210	26,210	26,210	26,210.00
23	IOP Rec Dept (FY02 Bud)	2	Sponsor IOP Beach Run (more exp in FY02)	8,000	8,000	8,000	576.87
24	"Something Blue" Music Fest.	2	Host Charleston Jazz Fest. Event	8,500	8,500	8,500	5,101.17
25	Isle of Palms Recreation Dept	2	Sponsor Piccolo Spoleto Sand Sculpting Contest	2,000	2,000	2,000	(1,362.30)
26	Isle of Palms Recreation Dept	2	Sponsor "Piccolo Spoleto Goes to the Beach"	15,000	15,000	15,000	15,000.00
27	IOP Invitational Tennis Tourn	2	2001 Tennis Tournament	15,000	15,000	15,000	15,000.00
28	IOP Invitational Tennis Tourn	2	2002 Tennis Tournament	20,000	20,000	20,000	20,000.00
29	Isle of Palms Recreation Dept	2	Camp promoted to tourist kids	20,000	20,000	20,000	3,285.85
30	City of IOP	2	American flags for Palm Blvd, 4th of July	3,000	3,000	3,000	1,794.58
31	Snee Farm Tennis Club	2	Sponsor 2002 Tennis Tournament	4,000	4,000	*disapproved*	
32	Isle of Palms Recreation Dept	2	Sponsor Half-Rubber tournament	3,650	3,650	2,650	-
33			**Subtotal Tourism Related Events**	**153,560**	**153,560**	**148,560**	**108,520.90**
34							
35							
36	City of IOP (FY02 Budget)	3	Operation/maint of public restrooms	41,975	41,975	41,975	45,138.27
37	City of IOP (FY02 Budget)	3	Princ. & interest on beach parking lot	175,375	175,375	175,375	175,375.00
38	City of IOP (FY02 Budget)	3	Interest on IOP Marina debt	50,000	50,000	50,000	50,000.00
39	IOP Rec Dept (FY02 Bud)	3	Soccer scoreboard, goals (50% of total)	4,250	4,250	4,250	4,403.22
40	IOP Rec Dept (FY02 Bud)	3	HVAC addition to Rec Building (25% of total)	12,775	12,775	12,775	12,775.00

City of Isle of Palms

State Accommodation Tax Fund Annual Report - Expenditures

For the Year Ending June 30, 2002

	A	B	C	D	E	F	
5	Organization Name	Category	Project Name/Description	Amount Requested	Amount Recommended by AT Committee	Amount Approved by City Council	Amount Paid
41	IOP Rec Dept	3	Tap-in fee for water fountain purch in FY01	*Approved in FY ending 6/30/01*			515.00
42	IOP Rec Dept	3	Section for portable stage	800	800	800	501.38
43	City of IOP	3	Elec wiring for waving Santa, City Amer. flags	1,300	1,300	1,300	1,350.00
44	Isle of Palms Recreation Dept	3	Prof svc i/c/w Rec Building add. (also FY03)	20,000	20,000	20,000	14,980.81
45	City of IOP Public Works	3	Pave parking area adjacent to Building Dept	2,000	2,000	2,000	*Cwfd to FY03*
46	Marina Joint Ventures/IOP Marina	3	Magazine ads & transient computer hookup	6,000	6,000	6,000	*Cwfd to FY03*
47	Tidal Wave Watersports	3	Advertising for IOP Marina tenant	5,000	-	-	-
48	City of Isle of Palms	3	Conceptual design for business dist. beautification	7,500	7,500	7,500	*Cwfd to FY03*
49			**Subtotal Tourism Related Facilities**	**326,975**	**321,975**	**321,975**	**305,038.68**
50							
51							
52	City of IOP (FY02 Budget)	4	Breach Inlet sign irrigation	400	400	400	346.00
53	City of IOP (FY02 Budget)	4	Yellow barrels for beach trash cans	800	800	800	683.70
54	City of IOP (FY02 Budget)	4	Police Dodge Durango (1 of 3 purchased)	22,000	22,000	22,000	24,032.87
55	City of IOP (FY02 Budget)	4	Pub Works Trash Truck (50% of total)	31,000	31,000	31,000	30,917.00
56	City of IOP	4	Roof repair to Parking Lot attendant hut	1,000	1,000	1,000	990.00
57	City of IOP	4	Fill dirt for beach parking lot rehab	9,139	9,139	9,139	8,731.42
58	City of Isle of Palms	4	Portion of trash compactor enclosure	4,000	4,000	4,000	4,000.00
59	William B. Schupp	4	Daily trash pickup, business dist., Apr-Sept01	6,000	6,000	*Funded w/o State Acc Taxes*	
60	William B. Schupp	4	3/Wk trash pickup, business dist., Oct-Mar.	3,600	3,600	*Funded w/o State Acc Taxes*	
61	Isle of Palms Pub Works Dept	4	Replace rusted street sign poles	588	588	*disapproved*	
62	IOP Beach Advisory Commit	4	Publish 50,000 environmental ed booklets	19,200	19,200	19,200	*Cwfd to FY03*
63	William B. Schupp	4	Daily trash pickup, business dist., Apr-Sept02	6,000	6,000	*Funded w/o State Acc Taxes*	
64	City of Isle of Palms	4	Permanently mark parking spaces in Muni lot	1,484	1,484	-	-
65	IOP Fire Department	4	Uniforms/pager for 10 teenage Explorers	3,000	3,000	*disapproved*	
66	City of Isle of Palms	4	Install two "street print" pedestrian crossings	4,000	4,000	4,000	*Cwfd to FY03*
67	IOP Billfish Tourn. (FY02 Bud)		**Subtotal Tourism Related Public Service**	**112,211**	**112,211**	**91,539**	**69,700.99**
68							
69							
70	BB&T	Other	Bank service charges	-	-	-	261.80
71							
72			**Total All Expenditures**	**637,082**	**632,082**	**606,410**	**522,605.40**

Cell: D21
Comment: Remainder to be spent in fiscal year ending 6/30/03.

Cell: G25
Comment: Negative amount paid results from a credit received from the Tshirt vendor for overpayment on the previous year's Sand Sculpting Tshirts

Cell: G36
Comment: Includes $3204 adjustment to fiscal year ending 6/30/01 that was not discovered until after the FY01 State Accommodation Tax Fund annual report was submitted. FY01 report shows amount approved for public restroom maintenance was $44,705 and amount spent was $27,087.

Cell: D44
Comment: Remainder to be spent in fiscal year ending 6/30/03.

LOCAL ACCOMMODATIONS TAX ADVISORY COMMITTEE MEMBERSHIP

Pursuant to Section 6-4-25, Code of Laws of South Carolina, there shall be a local advisory committee consisting of seven members. The majority of these members shall be selected from the hospitality industry, of which at least two must be from the lodging industry, where applicable, and one member shall represent the cultural organizations. Please place an asterisk (*) to indicate the chairperson, and please make sure that you list the business name.

List below the four designated hospitality industry representatives, two of which must be from the lodging sector of the hospitality industry:

1. Malcolm Burgis, The Windjammer, 1008 Ocean Blvd., Isle of Palms, SC 29451
(Name) (Business Name & Address)

2. Rick Linville, Holiday Inn Express, 1126 Ocean Blvd., Isle of Palms, SC 29451
(Name) (Business Name & Address)

*3. Julia Tucker, Wild Dunes Resort, 5757 Palm Blvd., Isle of Palms, SC 29451
(Name) (Business Name & Address)

4. Ron Davis, Ron Davis Realtors, 1507 Palm Blvd., Isle of Palms, SC 29451
(Name) (Business Name & Address)

Please list below the designated cultural interest representative and affiliation:

5. Jimmy Ward, Crabpot Players, 2207 Hartnett Blvd., Isle of Palms, SC 29451
(Name) (Cultural Affiliation & Address)

Please list below the other two designated members of the committee:

6. Phyllis Shaffer, 13 Lake Village Lane, Isle of Palms, SC 29451
(Name) (Business Name & Address)

7. Laura Radley, 8 Yacht Harbor Court, Isle of Palms, SC 29451
(Name) (Business Name & Address)

Please return to: Dolores Keen, Tourism Expenditure Review Committee, P.O. Box 125, Columbia, South Carolina 29214-0120, by no later than October 1.

Submitted by:_____ **Phone:**_____ **Date:**_____
(Title)

Name of County/Municipal Government:_____

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved ____ Denied ____
Action Taken By Ways & Means Committee:	Date Approved ____ Denied ____
Action Taken By City Council:	Date Approved ____ Denied ____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Southeast Coast Film Guide - 6th Edition

B. Applicant Organization S.E. Coast Film Guide

1. Mailing Address P.O. Box 827, Sullivans Is S.C. 29482

Telephone (843) 971-0203 Fax (843) 971-0688

2. Project Director Tommy Melton

Telephone (843) 971-0203 Fax (843) 971-0688

3. Description of Organization, Its Goals and Objectives To promote Film activity in our region to enhance economic growth with direct Financial impact and related Tourism impact.

C. Description and Location of Project/Event Glossy annual publication sent to Film production companies, ad agencies & studios to promote this region to the Film industry.

____ Single Event? ✓ Ongoing Event/Annual Need?

1. Date(s): of Event _____ or Project Start _____ Completion _____

Published each March - year-to-year

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).
No Figures are available per/se but Tourism increases as Film activity increases. Tourists come specifically to see locations where Films have been.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 6000.00

   Date(s) Required: May/02-Mar/03 Lump Sum ✓ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ attached

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 6000.00 on 1/1/03 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

SOUTHEAST COAST Film

2003 BUDGET

Expenses	
Description	**Expense**
Printing	19,500
Design and Pre-Press Production	12,500
Staff Salaries and Sales Commissions	73,000
Postage, Freight and Distribution	3,100
Rent, Office Expenses and Insurance	6,700
Phone Service	3,100
Taxes	18,000
Web site	3500
TOTAL PROJECTED EXPENSES	**$139,400**

Income	
Description	**Income**
Display Ads	$ 105,000
Community Spreads	44,000
TOTAL PROJECTED INCOME	**$149,000**

Post Office Box 827
Sullivan's Island SC 29482
Phone 843-971-0203
Fax 843-971-0688
tmelton@comcast.net
www.sccoastfilm.com

SOUTHEAST COAST Film

Creative digital media is projected to grow dramatically as music, film and entertainment coverage are delivered over broadband connections. This industry has developed in urban areas that attractd creative professionals. Major clusters exist in New York, Ssan Francisco, Los Angeles and Tornonto. Developing this sector in Charleston will require integrating real estate, university, and entrepreneurial networks. This integration is beginning with the Digital Corridor project. The Alliance can play a role in marketing this sector."

Post Office Box 827
ullivan's Island SC 29482
Phone 843-971-0203
Fax 843-971-0688
tmelton@comcast.net
www.sccoastfilm.com

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved_____Denied_____
Action Taken By Ways & Means Committee:	Date Approved_____Denied_____
Action Taken By City Council:	Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Sea Oats Fence

B. Applicant Organization Great Beach Regime Management

1. Mailing Address 1202-B Palm Blvd, Isle of Palms

Telephone 886-8845 Fax

2. Project Director Laurie Scheuler (Wesley Buckleister - Nature's Impression 670-3961)

Telephone 886-8845 Fax

3. Description of Organization, Its Goals and Objectives

To enhance and beautify the area in front of Sea Oat's Fence along 41st and Palmetto

C. Description and Location of Project/Event Along 41st and Palmetto Dr.
Along Fence owned by Sea Oat Homeowners

____ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

_____

_____

_____

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

_____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 12,693.00

Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Bouevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

Nature's Impressions
PO Box 550
Mt. Pleasant SC 29465
843-884-2298

Great Beach Regime Management
Att: Laurie Scheuler
1202-B Palm Blvd
Isle of Palms SC 29451

Date: September 20, 2002
From: Wes Buckheister
Re: Sea Oats Fence Landscaping

This Landscape is along the outside of the fence approximately south and west of the Sea Oats property. It runs along Palm Blvd, 41st and Palmetto. The fence is on Sea Oats Property. The area being landscaped is easement property. The watering of these plants would be done by the Sea Oats Irrigation System until these shrubs are established which would take probably no longer than one year, depending on what time of year they were planted.

This is the plant list and pot size to be planted:

Size #3	
06- pampas grass	$129.00
29- pittosporum	$623.50
55- viburnum	$1,182.50
28- anise	$658.00
32- verigated pittosporum	$720.00
09- nandina	$220.50
15- raphiolepsis	$367.50
16- dwf youpon	$344.00
33- ligustrum	$709.50
04- sago palm	$360.00
Size #1	
11- lantana	$93.50
Size #15	
05- bottle brush	$360.00
14- ligustrum	$2,450.00
06- wax myrtle	$1050.00
Size 14-16 feet	
03- palmetto trees	$675.00
200- bales of straw	$1,200.00
10- loads landscape fill dirt	$800.00
Shaping dirt into bed	$750.00
Total:	$12,693.00

Thanks Wesley Buckheister

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received: _____	Total Project Cost: _____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____ Denied____
Action Taken By Ways & Means Committee:	Date Approved____ Denied____
Action Taken By City Council:	Date Approved____ Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name BLUES BASH

B. Applicant Organization Island Celebrations

(to be provided)

1. Mailing Address _____

Telephone _____ Fax _____

2. Project Director _____

Telephone _____ Fax _____

3. Description of Organization, Its Goals and Objectives Island Celebrations, formed in 1985, has provided opportunities for cultural entertainment of many varieties over the years for the benefit of Island residents, tourists and regional residents.

C. Description and Location of Project/Event Two different programs of blues entertainment provided by the LOWCOUNTRY BLUES BASH will be presented on a Saturday and a Sunday at the Isle of Palms Recreation Center. Gary Erwin, producer of this ever-popular Charleston area event from Feb. 7 through 16, will select top notch performers for the IoP events.

____ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event Feb. 8 and 9 or Project Start Oct. 2002 Completion Feb. 2003

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50 %) vs. Isle of Palms residents (25 %). PLUS 25% regional residents.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 3000 plus From ticket sales

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ $8500

   Date(s) Required: _____ Lump Sum _____ Installments_____

   1/2 production fee on signing of contract; balance as needed

5. Other: Amount $_____

6. Total Budget: Amount $ 8500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project end February 2003

If awarded, funds are requested as follows:

See #4

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date. (in some instances)

ATTACHED: Proposed expenditure budget.

ISLAND CELEBRATIONS

ATTACHMENT.

PROPOSED EXPENDITURE BUDGET for BLUES BASH EVENTS - February 8 & 9, 2003

Production:	Gary Erwin - artist package fee, including promotion - LOWCOINTRY BLUES BASH		$ 6250.00
Rentals (stage/chairs)			500.00
Advertising/promotion			700.00
Staff			
Project Director Fee		$ 500.00	
Food Concession assistants		300.00	800.00
Misc. administrative costs			
Supplies, travel, etc.			250.00
		TOTAL	$ 8500.00

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451
24 September 2002

I, William F. Schupp, make the following proposal for cleaning Ocean Boulevard from the Sea Cabins to the Windjammer:

Curbs, sidewalks, and adjacent areas to sidewalks to be cleared of all litter by 7:00 a.m. three days a week from the first of October until the end of March for fifty dollars a day. Days to be determined by City Administrator.

$50 X 3 days = $150 per week
$150 X 4 weeks = $600 per month
$600 X 6 months = $3600 per half year

Yours truly,

William F. Schupp

CITY OF
ISLE
OF
PALMS

DRAFT

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

October 1, 2002

Mr. Frans N. Mustert, Chairman
Tourism Expenditure Review Committee
Post Office Box 125
Columbia, South Carolina, 29214-0120

Dear Mr. Mustert,

Please forgive the City's delay in responding to your July correspondence concerning the Isle of Palms and Mount Pleasant Visitor Center. Now that activities have calmed following a busy peak season, we have time to respond to your inquiry. We thought it might be helpful to share photographs of the new center funded utilizing a portion of the City's 30% accommodations tax tourism promotion fund. Please note that these photographs were taken on a Tuesday in early October and still traffic at the center is constant and a patron visiting the center at the time the photographs were taken had picked up a menu of the Sea Biscuit Cafe on the Isle of Palms and was speaking with his traveling companions concerning going there for lunch. So, the center is accomplishing its mission.

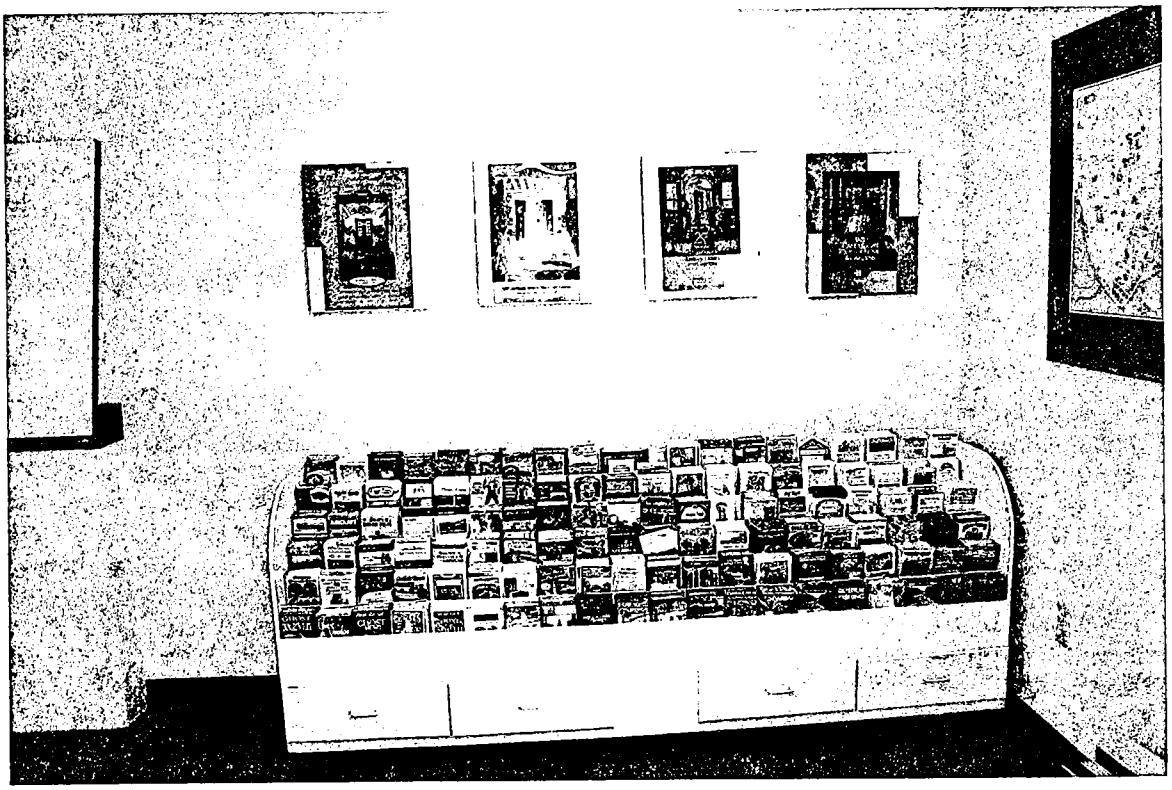
You will note from the photographs that the center is open 9-5 daily, is situated in the highly traveled area of the Highway 17 bypass and in close proximity to many Mount Pleasant accommodations. The Isle of Palms contribution to the expense of operation thus far has consisted of $13,350 for the fiscal year ending 6/30/02 and $9,350 for the fiscal year ending 6/30/03. This covers approximately 1/3 of the annual building lease, taxes, insurance, maintenance and utilities, and approximately 1/3 of the one-time expenditure to upfit the space for use. The City of Isle of Palms has encouraged its members of the hospitality industry to take information to that location. The Isle of Palms Beach House gallery has their work displayed on the walls.

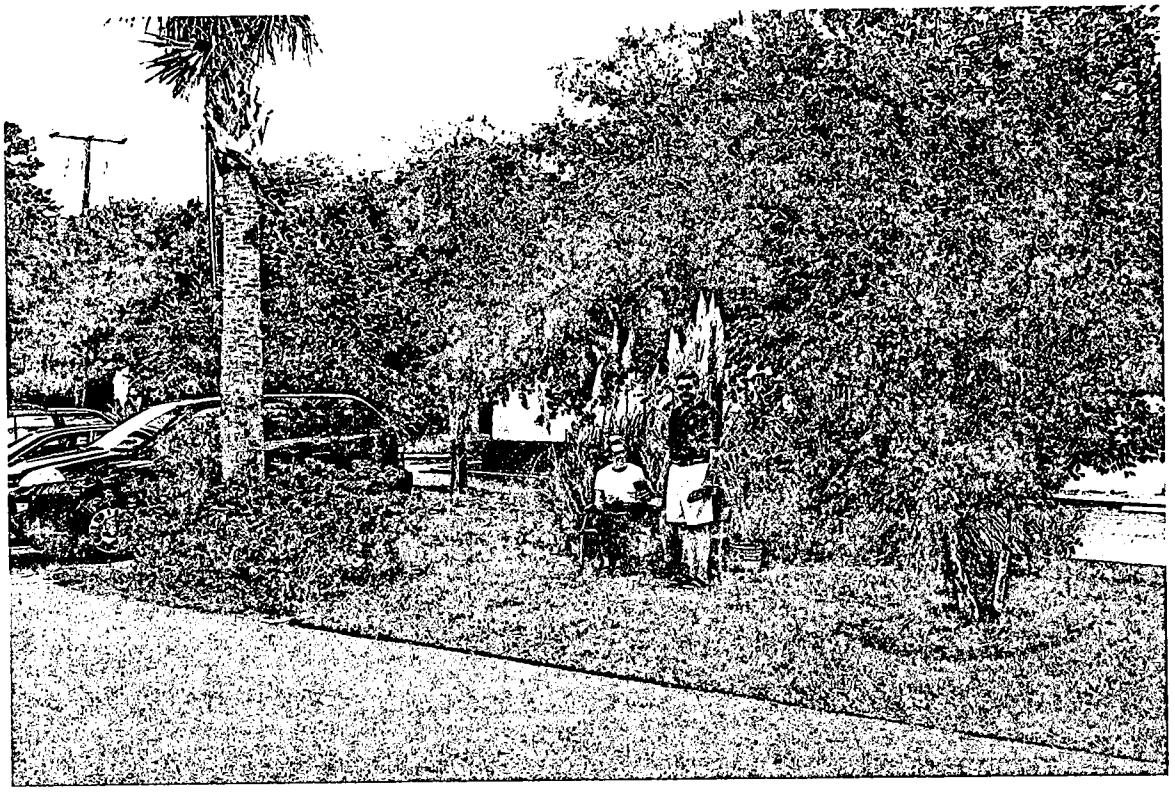
Please do not hesitate to contact us again if you feel you need further information.

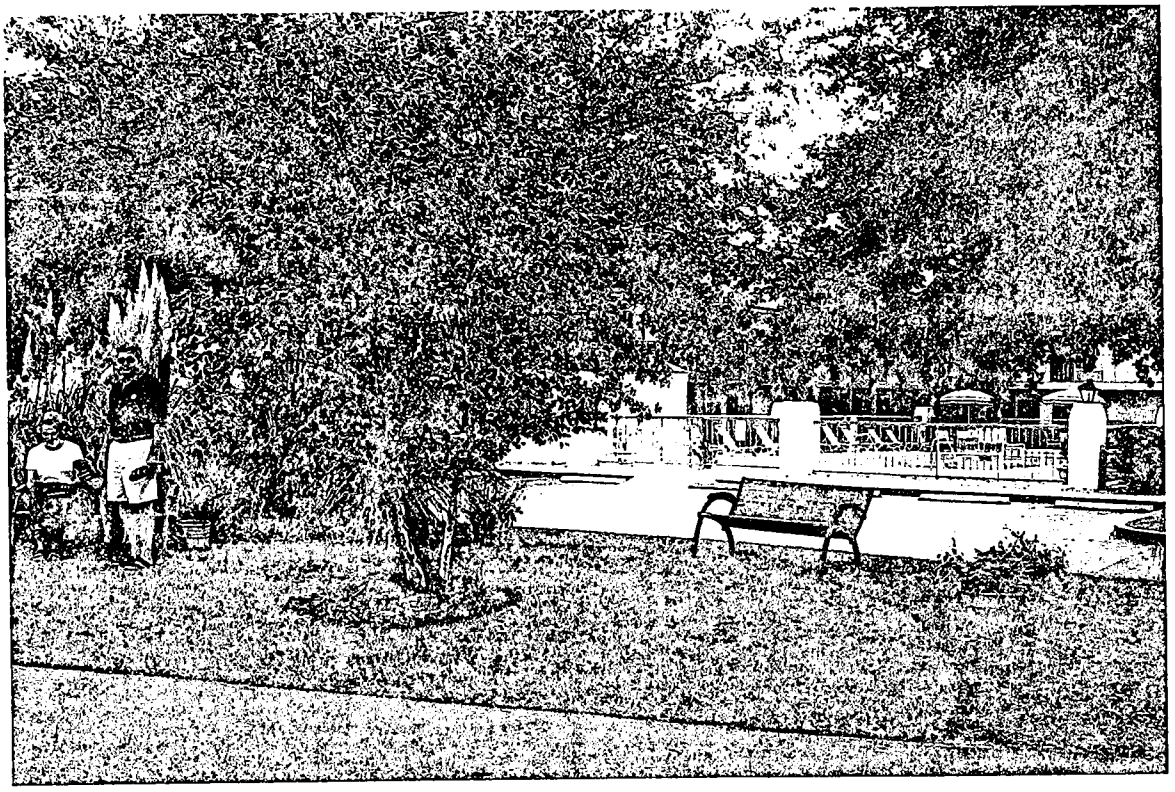
Sincerely,

Debbie Schimsa Suggs
City Treasurer

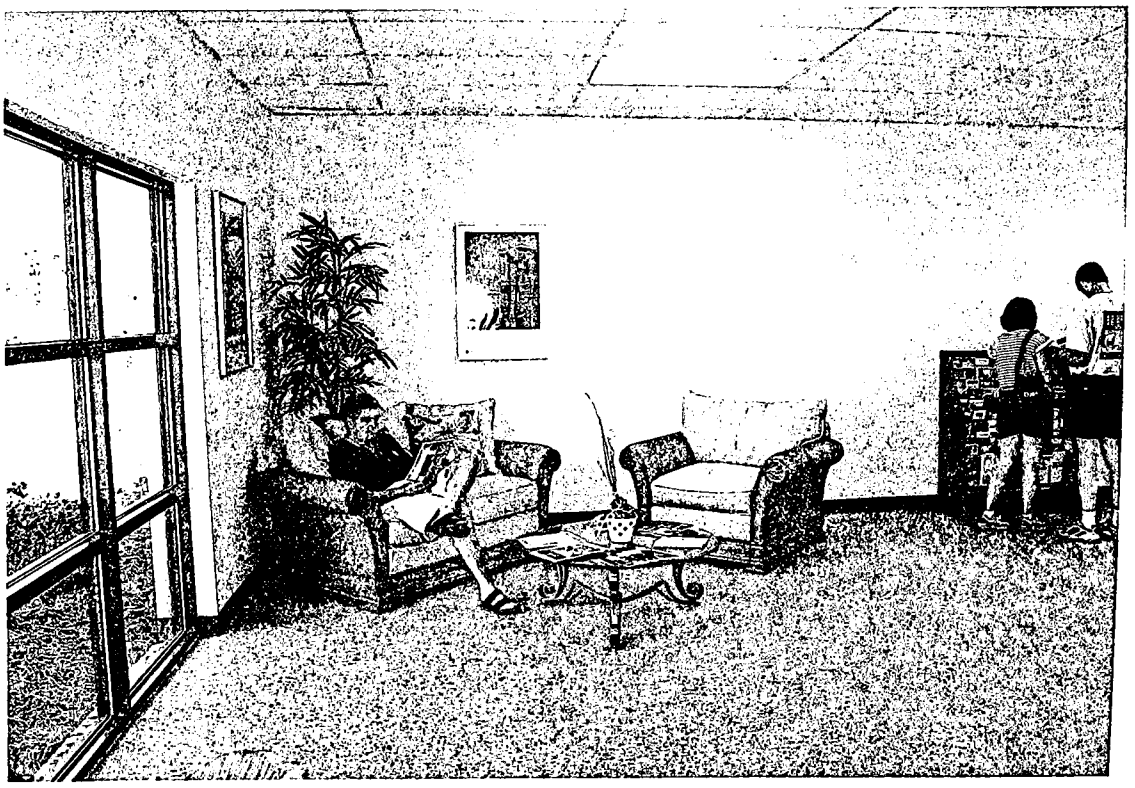

MOUNT PLEASANT • ISLE OF PALMS
VISITOR CENTER
VISITOR CENTER
HOURS OF OPERATION DAILY
9-5
NO SMOKING

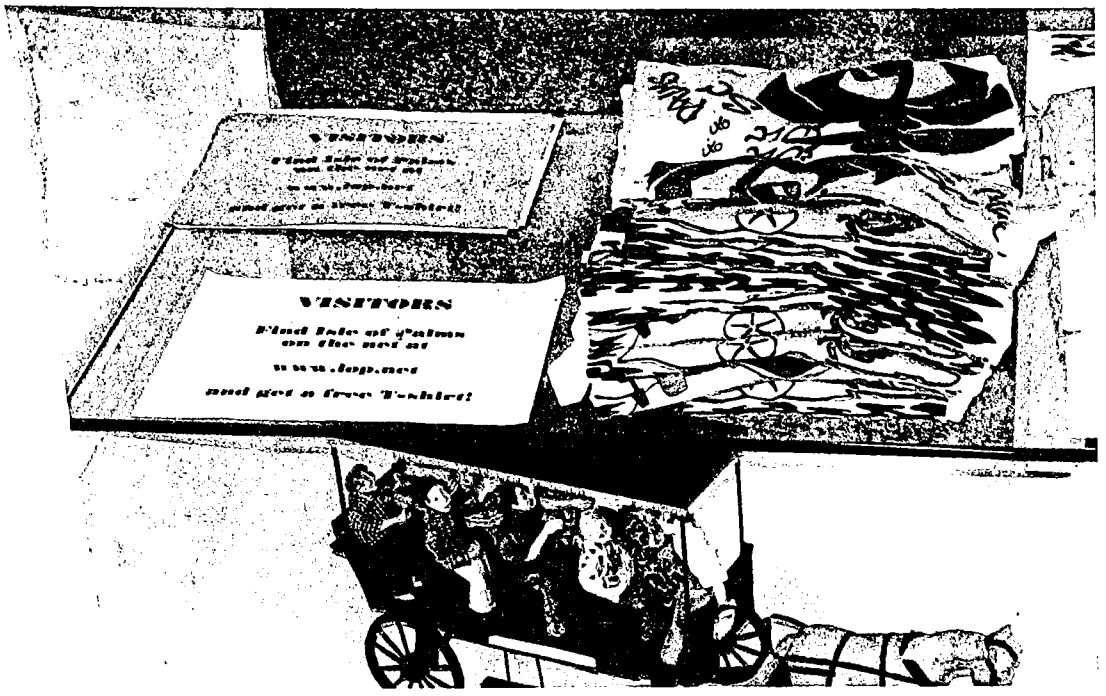


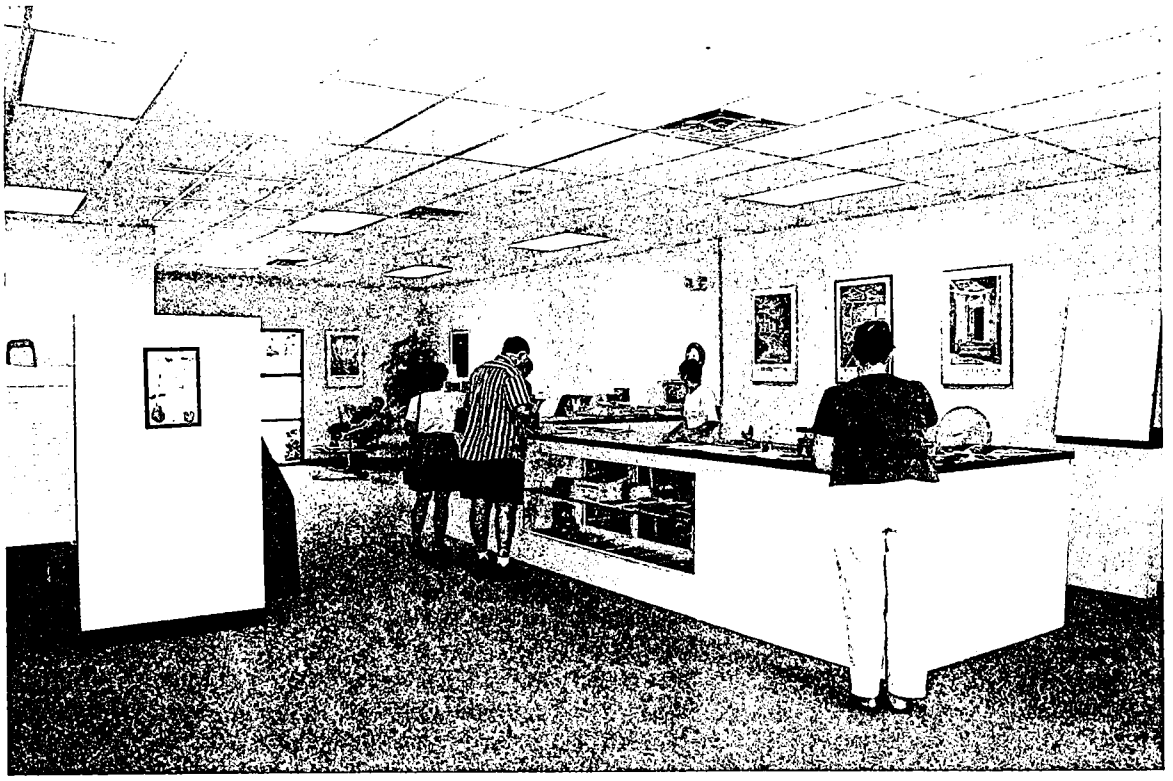









VISITORS
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and get a free T-shirt!




Curran's
Beach
house
Gallery
Isle Of Palms


MOUNT PLEASANT • ISLE OF PALMS
VISITOR CENTER

Tourism Expenditure Review Committee

P.O. Box 125
Columbia, SC 29214-0120

Frans N. Mustert
CHAIRMAN
Hospitality Association of SC

Lanneau H. Siegling,
CHA – VICE CHAIRMAN
President Pro Tempore
Appointee

Susan Cruse
C Association of Tourism
egions

John Curry
SC Association of Convention
and Visitors Bureaus

Mayor William L. Otis
Municipal Association of SC

G. Dial DuBose
SC Association of Counties

Rod Swaim
Speaker of the House
Appointee

Ron Carter
Ex-Officio SCPRT

July 25, 2002

Ms. Debbie Suggs
Treasurer
Isle of Palms
P. O. Box 508
Isle of Palms, S.C. 29451-0508

Dear Ms. Suggs:

The Tourism Expenditure Review Committee is in receipt of your request for an opinion on whether or not it is acceptable for the Isle of Palms to appropriate a portion of their 30% funds to the Mt. Pleasant Visitor's Center.

Please be advised that it is the committee's opinion that the principle here appears to be acceptable. However, we would like to request additional information on exactly what the funds will be used for. For example, is it for salaries, promotion and advertising of the Isle of Palms area, brochures, etc.?

Should you have any questions, please feel free to contact the committee in writing, or by calling (803) 898-5400.

Sincerely,

Frans N. Mustert

Frans N. Mustert, Chairman
Tourism Expenditure Review Committee

FNM:djk

TOWN OF MOUNT PLEASANT

100 ANN EDWARDS LANE
P.O. BOX 745
MT. PLEASANT, SC 29465

TEL (843) 884-8517
FAX (843) 849-2060

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March 26, 2004

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Ms. Linda Tucker
Town Administrator
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Dear Linda,

Pursuant to our conversation regarding relocation of the visitor center facility, the Town of Mount Pleasant is negotiating an agreement with Landmark Enterprises to be considered by Town Council on April 9th. The proposed new space is located at 311 Johnnie Dodds Blvd. and known as Bridge Way Village, Suite 121. The unit is 1,230 sq. ft with frontage directly on Johnnie Dodds Blvd. The going annual rate is $18.00 a sq. ft.; however, we have negotiated a price of $16.50 a sq. ft., for an annual expense of $20,295 plus a charge to cover taxes, insurance and maintenance, which is based on $3.72 per sq. ft. for an annual cost of $4,575.60. The term of the proposed contract is for the duration of two years. Also, a one time additional expense to upfit the unit is required. The scope of upfit currently is defined as carpeting and flooring for the open area and restroom, provisions for storage, construction and installation of service counters and brochure racks, painting of all walls, installation of telephone infrastructure and transfer of service, minimal furniture items, and exterior signage. Staff is currently pursuing cost estimates for these items and can only approximate an expense of $12,000. Annual utilities of water, electric and telephone are estimated at $3,200.

As we currently, share the billing and marketing resources provided at the present facility within the Hess station just located down the road from the new site, we would ask your consideration in sharing one-third of the expenses for the relocation proposal or $13,350 in the first year and $9,350 in year two. Also, Town Council has requested that we pursue a contribution from Sullivan's Island and Patriots Point, at which time we have not received a response. If the Isle of Palms were agreeable to the proposed contribution, we would continue to bill the location as the Mount Pleasant, Isle of Palms Visitor Center.

As to the term of two years, this duration of time appears to be in our best interest, given the opportunity of the Hunley Project to our community. Should this project be awarded to the Town, other avenues for visitor center facilities may present themselves, which we may wish to pursue. A two-year term, allows us to remain available to exploring other options, which could also include an extension of the proposed lease on an annual basis. Regardless of what the future

may hold, our Town Council, Accommodation Tax Committee, CVB and Town staff, and numerous residents and businesses feel the present location is very inadequate and does not support the positive attractions of our area nor does it peak the interest of visitors traveling through the area and must be addressed.

Staff will provide an update on our negotiations with Landmark Enterprises at noon on April 4th. At this time, I believe the Accommodations Tax Committee will be prepared to make a recommendation for Town Council's consideration. Should you have any indication of the Island's interest in contributing to the relocation I would appreciate anything you could offer to our Committee. In addition, should your Committee or Council members wish to visit the location, I would be happy to arrange with Landmark a site visit for your group. Should they require additional information please advise and I will be happy to provide whatever I can to aid in the decision making process. Your assistance in presenting this request on behalf of the Town is greatly appreciated.

Sincerely,

Colleen Jernigan
TOWN OF MOUNT PLEASANT
Director of Administrative Services

Cc: Rial Fitch, Chairman of Accommodations Tax Advisory Committee
Ted Power, Town Council Representative to ATAC
R.M. Burdette, Town Administrator

Tourism Expenditure Review Committee

P.O. Box 125
Columbia, SC 29214-0120

Frans N. Mustert
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Ex-Officio SCPRT

MEMORANDUM

TO: County and Municipal Government Officials
Accommodations Tax Advisory Committee Chairpersons
Tourism Industry, Cultural and Recreational Officials
Chamber of Commerce Officials

FROM: Frans N. Mustert, Chairman
Tourism Expenditure Review Committee

DATE: September 2002

RE: Accommodations Tax Packet of Information

As many of you are aware, Senate Bill 3851 was signed into law by the Governor this past legislative session. This bill amends the accommodations tax oversight statutes, so as to delete item (5) of Section 6-4-5, which pertains to the definition of "tourist". In this definition, "tourist" was defined as a person traveling to and staying in places outside his usual environment for one night or more for leisure, business, or any other purpose. By deleting this definition, the statute deletes the requirement for overnight stay. The Tourism Expenditure Review Committee will continue to be guided by the definition of "travel" and "tourism", as outlined in item (4) of Section 6-4-5.

Senate Bill 3851 also amended Section 6-4-25(A), relating to advisory committees, so as to require appointment of a local advisory committee by a municipality or a county **receiving** more than fifty thousand dollars in accommodations tax revenue in a fiscal year, instead of twenty-five thousand dollars. **This amendment simply amends the dollar amount required in order to form a committee, and does not amend or delete the requirement to report or disburse funds in accordance with the statute if you receive over twenty-five thousand dollars in accommodations tax funds in a fiscal year.**

A copy of the accommodations tax oversight statutes, with the amendments, is enclosed.

Accommodations Tax Packet

Enclosed are important materials to assist you in complying with the reporting provisions of the accommodations tax oversight statutes. **Please make sure your Accommodations Tax Advisory Committee Chairperson receives a copy of this packet and guidelines. A second packet is enclosed.**

These items are as follows:

1. **Accommodations Tax Expenditure Report Published by the South Carolina Department of Parks, Recreation and Tourism:**

   The Accommodations Tax Expenditure Report will be available on the Department of Parks, Recreation and Tourism's website at **www.discoversouthcarolina.com**. Select "Government and Industry Resources" and then "Research Reports."

2. **County/Municipal Government Guidelines on Accommodations Taxes for FY02-03:**

   The County/Municipal Guideline Booklet should give you some guidelines for expending funds at the local level. Please note the local governments that are required to comply with the accommodations tax oversight statute's tourism provisions for the 2002-2003 state fiscal year, based on 2001-2002 accommodations tax collections.

3. **Accommodations Tax Act:**

   A copy of the accommodations tax oversight law is enclosed, along with the 2002 amendments. **Please review these amendments carefully.**

4. **Accommodations Tax Reporting Form (Expenditure Form):**

   This form has been amended, and now requires additional information to be reported. It captures accommodations tax spending by local governments. This form **must** balance once completed. Please report spending for FY01-02, and return to the Tourism Expenditure Review Committee by November 1, 2002, to avoid penalty.

   Note: This form is due by October 1, 2002, however, an extension is being granted to November 1, 2002, for this year only.

5. **Accommodations Tax Advisory Committee Membership Form:**

This form requires you to list the names and addresses of your advisory committee members. Please be advised that you do not have to form this committee if your accommodations tax **receipts** are fifty thousand dollars or less. However, you may form the committee, or continue with the committee, if you so desire. Please complete and return this form by November 1, 2002, paying close attention to the membership requirements. Business name and address **must** be included on the form. Please indicate the **chairperson.**

Note: This form is due by October 1, 2002, however, an extension is being granted to November 1, 2002, for this year only.

We are asking that you help us to keep our mailing list current. Please make corrections to your name, address, or contact person, and return to us.

Should you have any questions, or if we can assist you in any way, please do not hesitate to contact Dolores Keen at (803) 898-5400, or contact the committee in writing at:

Tourism Expenditure Review Committee
P.O. Box 125
Columbia, South Carolina 29214-0120.

Thank you.

Enclosures:

NOTE: THIS COPY IS A TEMPORARY VERSION. THIS IS NOT THE FINAL VERSION. Amendment 2002

(R410, H3851)

AN ACT TO AMEND SECTION 6-1-530, AS AMENDED, CODE OF LAWS OF SOUTH CAROLINA, 1976, RELATING TO REVENUE GENERATED BY THE LOCAL ACCOMMODATIONS TAX, SO AS TO ALSO REQUIRE THEIR USE FOR OTHER TOURISM-RELATED LANDS AND WATER ACCESS; TO AMEND SECTION 6-4-5, AS AMENDED, RELATING TO DEFINITIONS FOR PURPOSES OF ALLOCATION OF THE LOCAL ACCOMMODATIONS TAX, SO AS TO DELETE A REFERENCE TO THE STATE TAX OVERSIGHT COMMITTEE AND TO DELETE THE DEFINITION FOR "TOURIST"; AND TO AMEND SECTION 6-4-25, RELATING TO ADVISORY COMMITTEES TO RECOMMEND EXPENDITURE OF ACCOMMODATIONS TAX REVENUE, SO AS TO REQUIRE APPOINTMENT OF THE COMMITTEE BY A MUNICIPALITY OR COUNTY RECEIVING MORE THAN FIFTY THOUSAND DOLLARS, INSTEAD OF TWENTY-FIVE THOUSAND DOLLARS.

Be it enacted by the General Assembly of the State of South Carolina:

Use of revenue from local accommodations tax

SECTION 1. Section 6-1-530(A) of the 1976 Code, as last amended by Act 93 of 1999, is further amended to read:

"(A) The revenue generated by the local accommodations tax must be used exclusively for the following purposes:

(1) tourism-related buildings including, but not limited to, civic centers, coliseums, and aquariums;

(2) tourism-related cultural, recreational, or historic facilities;

(3) beach access, renourishment, or other tourism-related lands and water access;

(4) highways, roads, streets, and bridges providing access to tourist destinations;

(5) advertisements and promotions related to tourism development; or

(6) water and sewer infrastructure to serve tourism-related demand."

Definitions

SECTION 2. Section 6-4-5 of the 1976 Code, as last amended by Act 74 of 2001, is further amended to read:

"Section 6-4-5. As used in this chapter:

(1) 'County area' means a county and municipalities within the geographical boundaries of the county.

(2) 'Cultural', as it applies to members of advisory committees in Section 6-4-25, means persons actively involved and familiar with the cultural community of the area including, but not limited to, the arts, historical preservation, museums, and festivals.

(3) 'Hospitality', as it applies to members of the committees in item (2), means persons directly involved in the service segment of the travel and tourism industry including, but not limited to, businesses that primarily serve visitors such as lodging facilities, restaurants, attractions, recreational amenities, transportation facilities and services, and travel information and promotion entities.

(4) 'Travel' and 'tourism' mean the action and activities of people taking trips outside their home communities for any purpose, except daily commuting to and from work."

Advisory committee

SECTION 3. Section 6-4-25(A) of the 1976 Code, as added by Act 147 of 1991, is amended to read:

"(A) A municipality or county receiving more than fifty thousand dollars in revenue from the accommodations tax in county areas collecting more than fifty thousand dollars shall appoint an advisory committee to make recommendations on the expenditure of revenue generated from the accommodations tax. The advisory committee consists of seven members with a majority being selected from the hospitality industry of the municipality or county receiving the revenue. At least two of the hospitality industry members must be from the lodging industry where applicable. One member shall represent the cultural organizations of the municipality or county receiving the revenue. For county advisory committees, members shall represent the geographic area where the majority of the revenue is derived. However, if a county which receives more in distributions of accommodations taxes than it collects in accommodations taxes, the membership of its advisory committee must be representative of all

areas of the county with a majority of the membership coming from no one area."

07/18/02 Effective date 6/5/02

CHAPTER 4

Allocation of Accommodations Tax Revenues

SEC.

6–4–5. Definitions.
6–4–10. Allocation to general fund; special fund for tourism; management and use of special fund.
6–4–15. Use of revenues to finance bonds.
6–4–20. Administration account established; State Treasurer's duties; distribution of account revenues; exceptions to tourism spending mandate.
6–4–25. Advisory Committee; guidelines for expenditures; annual reports; reports to Accommodations Tax Oversight Committee.
6–4–30. Department of Revenue's duties regarding accommodations taxes.
6–4–35. Tourism Expenditure Review Committee.

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§ 6–4–5. Definitions.

As used in this chapter:

(1) "County area" means a county and municipalities within the geographical boundaries of the county.

(2) "Cultural", as it applies to members of advisory committees in Section 6–4–25 and the South Carolina Accommodations Tax Oversight Committee in Section 6–4–30, means persons actively involved and familiar with the cultural community of the area including, but not limited to, the arts, historical preservation, museums, and festivals.

(3) "Hospitality", as it applies to members of the committees in item (2), means persons directly involved in the service segment of the travel and tourism industry including, but not limited to, businesses that primarily serve visitors such as lodging facilities, restaurants, attractions, recreational amenities, transportation facilities and services, and travel information and promotion entities.

(4) "Travel" and "tourism" mean the action and activities of people taking trips outside their home communities for any purpose, except daily commuting to and from work.

(5) "Tourist" means a person traveling to and staying in places outside his usual environment for one night or more for leisure, business, or any other purpose. A person meeting this definition may be staying in places of public accommodations such as hotels, motels, inns, bed and breakfasts, campgrounds, or the residences of family or friends.

HISTORY: 1991 Act No. 147, § 1, eff July 1, 1991; 2001 Act No. 74, § 2, eff July 18, 2001.

Effect of Amendment—
The 2001 amendment added the definition of tourist.

§ 6–4–10. Allocation to general fund; special fund for tourism; management and use of special fund.

The funds received by a municipality or a county in county areas collecting more han fifty thousand dollars from the local accommodations tax provided in Section 12–36–2630(3) must be allocated in the following manner:

(1) The first twenty-five thousand dollars must be allocated to the general fund of the municipality or county and is exempt from all other requirements of this chapter.

(2) Five percent of the balance must be allocated to the general fund of the municipality or county and is exempt from all other requirements of this chapter.

(3) Thirty percent of the balance must be allocated to a special fund and used for advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity. To manage and direct the expenditure of these tourism promotion funds, the municipality or county shall select one or more organizations, such as a chamber of commerce, visitor and convention bureau, or regional tourism commission, which has an existing, ongoing tourist promotion program. If no organization exists the municipality or county shall create an organization with the same membership standard in Section 6–4–25. To be eligible for selection the organization must be organized as a nonprofit organization and shall demonstrate to the municipality or county that it has an existing, ongoing tourism promotion program or that it can develop an effective tourism promotion program. Immediately upon an allocation to the special fund, a municipality or county shall distribute the tourism promotion funds to the organizations selected or created to receive them. Before the beginning of each fiscal year, an organization receiving funds from the accommodations tax from a municipality or county shall submit for approval a budget of planned expenditures. At the end of each fiscal year, an organization receiving funds shall render an accounting of the expenditure to the municipality or county which distributed them.

(4)(a) The remaining balance plus earned interest received by a municipality or county must be allocated to a special fund and used for tourism-related expenditures. This section does not prohibit a municipality or county from using accommodations tax general fund revenues for tourism-related expenditures.

(b) The funds received by a county or municipality which has a high concentration of tourism activity may be used to provide additional county and municipal services including, but not limited to, law enforcement, traffic control, public facilities, and highway and street maintenance, as well as the continual promotion of tourism. The funds must not be used as an additional source of revenue to provide services normally provided by the county or municipality but to promote tourism and enlarge its economic benefits through advertising, promotion, and providing those facilities and services which enhance the ability of the county or municipality to attract and provide for tourists.

"Tourism-related expenditures" include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;

2. promotion of the arts and cultural events;

3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and other nearby roads and utilities for the facilities;

4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and

tourist facilities. This is based on the estimated percentage of costs directly attributed to tourists;

5. public facilities such as restrooms, dressing rooms, parks, and parking lots;

6. tourist shuttle transportation;

7. control and repair of waterfront erosion;

8. operating visitor information centers.

(c) Allocations to the special fund must be spent by the municipality or county within two years of receipt. If the allocations are not spent within two years, the municipality or county is subject to the provisions of Section 6-4-30(6). However, the time limit may be extended upon the recommendation of the county or municipality and approval of the South Carolina Accommodations Tax Oversight Committee in Section 6-4-30. An extension must include provisions that funds be committed for a specific project or program.

(d) In the expenditure of these funds, counties and municipalities are required to promote tourism and make tourism-related expenditures primarily in the geographical areas of the county or municipality in which the proceeds of the tax are collected where it is practical.

HISTORY: 1990 Act No. 612, Part II, § 74B, eff July 1, 1990 (became law without the Governor's signature); 1991 Act No. 147, § 1, eff July 1, 1991.

Editor's Note—

This section is comparable to provisions appearing in former Section 12-35-720.

Effect of Amendment—

The 1991 amendment revised the procedures for allocation, distribution, and use of accommodations tax revenues. For provisions comparable to former subsection (B), see § 6-4-15. For provisions comparable to former subsection (C), see § 6-4-25.

Research and Practice References—

9 S.C. Juris. Hotels, Motels and Other Lodgings § 26.

ATTORNEY GENERAL'S OPINIONS UNDER FORMER § 12-35-720

Accommodations tax cannot be appropriated to private for-profit organization to be expended by organization to promote its event. 1985 Op Atty Gen, No. 85-12, p 53.

Class "C" funds received by county from accommodations tax may be expended to construct and maintain within municipality a facility that promotes tourism; condition for expenditure is conclusion or finding by counsel that expenditure for such facility in geographical area of county in which tax is collected is not practical. 1985 Op Atty Gen, No. 85-37, p 123.

A municipality and the organization designated to manage and direct expenditure of Class "B" funds from accommodations tax must agree on terms and conditions of expenditure, which terms and conditions may include payment for services rendered by organization. 1985 Op Atty Gen, No. 85-118.

A county area (the county and all municipalities therein) that receives the minimum amount of revenue from the accommodations tax is excluded from complying with the requirements of § 12-35-720, and revenue and funds from the accommodations tax should be accounted for in the fiscal year in which the same are received. 1986 Op Atty Gen, No. 86-25, p. 87.

The administration of the remaining seventy five percent of the accommodation tax revenues under Section 12-35-720 (1)(c) should remain with a county council and not be contracted to a Chamber of Commerce. Further, there is no provision within Section 12-35-720 (3) which would prevent a person affiliated with a Chamber of Commerce from serving on a county's advisory committee, as long as the majority of members are selected from the county's hospitality industry and one member represents the county's cultural organizations. 1986 Op Atty Gen, No. 86-41, p 126.

Class C funds from accommodations tax may be expended to acquire a perpetual easement upon the facade of a historical building. 1988 Op Atty Gen, No. 88-58, p 164.

CASE NOTES

2. Under former § 12-35-720

County had substantially complied with statutory requirements for expending (C) funds because Act did not require all (C) fund reserves to be returned exclusively to area from which they were collected, nor did it prohibit county from expending some funds within incorporated area of county. Thompson v. Horry County (S.C.App. 1987) 294 S.C. 81, 362 S.E.2d 646.

Statute reflects practical recognition by Legislature that expenditures which promote tourism will generally enlarge economic benefits for entire geographic area of county without regard to municipal boundary lines, and gives counties some flexibility as to how and where they spend accommodations tax revenues. Thompson v. Horry County (S.C.App. 1987) 294 S.C. 81, 362 S.E.2d 646.

§ 6-4-15. Use of revenues to finance bonds.

A municipality or county may issue bonds, enter into other financial obligations, or create reserves to secure obligations to finance all or a portion of the cost of constructing facilities for civic activities, the arts, and cultural events which fulfill the purpose of this chapter. The annual debt service of indebtedness incurred to finance the facilities or lease payments for the use of the facilities may be provided from the funds received by a municipality or county from the accommodations tax in an amount not to exceed the amount received by the municipality or county after deduction of the accommodations tax funds dedicated to the general fund and the advertising and promotion fund. However, none of the revenue received by a municipality or county from the accommodations tax may be used to retire outstanding bonded indebtedness unless accommodations tax revenue was obligated for that purpose when the debt was incurred.

HISTORY: 1991 Act No. 147, § 1, eff July 1, 1991.

§ 6-4-20. Administration account established; State Treasurer's duties; distribution of account revenues; exceptions to tourism spending mandate.

(A) An accommodations tax account is created to be administered by the State Treasurer.

(B) At the end of each fiscal year and before August first a percentage, to be determined by the State Treasurer, must be withheld from those county areas collecting four hundred thousand dollars or more from that amount which exceeds four hundred thousand dollars from the tax authorized by Section 12-36-2630(3), and that amount must be distributed to assure that each county area receives a minimum of fifty thousand dollars. The amount withheld from those county areas collecting four hundred thousand dollars or more must be apportioned among the municipalities and the county in the same proportion as those units received quarterly remittances in Section 12-36-2630(3). If the total statewide collections from the local accommodations tax exceeds the statewide collections for the preceding fiscal year then this fifty thousand dollar figure must be increased by a percentage equal to seventy-five percent of the statewide percentage increase in statewide collections for the preceding fiscal year. The difference between the fifty thousand dollars minimum and the actual collections within a county area must be distributed to the eligible units within the county area based on population as determined by the most recent United States census.

(C) At the end of each fiscal year and before August first, the State Treasurer shall distribute to each county area collecting more than fifty thousand dollars but less than four hundred thousand dollars an additional fifteen thousand dollars. If the total statewide collections from the local accommodations tax exceed the statewide collections for the preceding fiscal year, this fifteen thousand dollar figure

must be increased by a percentage equal to seventy-five percent of the statewide percentage increase in statewide collections for the preceding fiscal year. This amount must be distributed in the same manner as the fifty thousand dollars in subsection (B). The amount paid those qualified county areas under this subsection must be paid from the account created under this section.

(D) The amount withheld in excess must be distributed to the county areas whose collections exceed four hundred thousand dollars based on the ratio of the funds available to the collections by each county area.

(E) The accommodations tax funds received by a municipality or county in county areas collecting fifty thousand dollars or less are not subject to the tourism-related provisions of this chapter.

(F) Two percent of the local accommodations tax levied pursuant to Section 12–36–2630(3) must be remitted quarterly and equally to the eleven agencies designated by law and regional organizations to administer multi-county tourism programs in the state tourism regions as identified in the promotional publications of the South Carolina Department of Parks, Recreation and Tourism. This remittance is in addition to other funds that may be allocated to the agencies by local governments.

(G) The State Treasurer may correct misallocations to counties and municipalities from accommodations tax revenues by adjusting subsequent allocations, but these adjustments may be made only in allocations made in the same fiscal year as the misallocation.

HISTORY: 1990 Act No. 612, Part II, § 74B, eff July 1, 1990 (became law without the Governor's signature); 1991 Act No. 147, § 1, eff July 1, 1991; 1991 Act No. 168, § 2, eff June 28, 1991.

Editor's Note—

This section is comparable to provisions appearing in former Section 12–35–730.

1991 Act No. 168, § 2, originally amended this section by adding item "(5)." By direction of the Legislative Council, the added text was redesignated as subsection "(G)" to conform to the designations in the earlier amendment of this section by 1991 Act No. 147, § 1.

Effect of Amendment—

The 1991 amendment by Act No. 147, rewrote the section. For provisions comparable to the former first paragraph, see § 6–4–5.

The 1991 amendment by Act No. 168, added (G) relating to corrections of misallocations to counties and municipalities from accommodations tax revenues.

Cross References—

Requirement of submission, by regional tourism agencies in this section, of annual reports regarding budgets and expenditures, to Accommodations Tax Oversight Committee, see § 6–4–25.

Publication of annual report on information submitted by local governments and regional tourism agencies in this section, see § 6–4–30.

Research and Practice References—

9 S.C. Juris. Hotels, Motels and Other Lodgings § 26.

ATTORNEY GENERAL'S OPINIONS

2. Under former § 12–35–730

A county area (the county and all municipalities therein) that receives the minimum amount of revenue from the accommodations tax is excluded from complying with the requirements of § 12–35–720, and revenue and funds from the accommodations tax should be accounted for in the fiscal year in which the same are received. 1986 Op Atty Gen, No. 86–25, p. 87.

§ 6–4–25. Advisory Committee; guidelines for expenditures; annual reports; reports to Accommodations Tax Oversight Committee.

(A) A municipality or county receiving more than twenty-five thousand dollars in revenue from the accommodations tax in county areas collecting more than fifty

thousand dollars shall appoint an advisory committee to make recommendations on the expenditure of revenue generated from the accommodations tax. The advisory committee consists of seven members with a majority being selected from the hospitality industry of the municipality or county receiving the revenue. At least two of the hospitality industry members must be from the lodging industry where applicable. One member shall represent the cultural organizations of the municipality or county receiving the revenue. For county advisory committees, members shall represent the geographic area where the majority of the revenue is derived. However, if a county which receives more in distributions of accommodations taxes than it collects in accommodations taxes, the membership of its advisory committee must be representative of all areas of the county with a majority of the membership coming from no one area.

(B) A municipality or county and its advisory committee shall adopt guidelines to fit the needs and time schedules of the area. The guidelines must include the requirements for applications for funds from the special fund used for tourism-related expenditures. A recipient's application must be reviewed by an advisory committee before it receives funds from a county or municipality.

(C) Advisory committees shall submit written recommendations to a municipality or county at least once annually. The recommendations must be considered by the municipality or county in conjunction with the requirements of this chapter.

(D) Municipalities and counties annually shall submit to the South Carolina Accommodations Tax Oversight Committee:

(1) end-of-the-year report detailing advisory committee accommodations tax recommendations;

(2) municipality's or county's action following the recommendations;

(3) list of how funds from the accommodations tax are spent, except for the first twenty-five thousand dollars and five percent of the balance in Section 6-4-10(2) allocated to the general fund. The list is due before October first and must include funds received and dispersed during the previous fiscal year;

(4) list of advisory committee members noting the chairman, business address if applicable, and representation of the hospitality industry, including the lodging industry and cultural interests.

(E) The regional tourism agencies in Section 6-4-20 annually shall submit reports on their budgets and annual expenditure of accommodations tax funds pursuant to this chapter to the Accommodations Tax Oversight Committee.

HISTORY: 1991 Act No. 147, § 1, eff July 1, 1991.

Cross References—

Definition of "cultural" and "hospitality" as those terms apply to members of advisory committees, see § 6-4-5.

Application of membership standard set forth in this section to organizations created to promote tourism and receive funds from proceeds of local accommodations tax, see § 6-4-10.

§ 6-4-30. Department of Revenue's duties regarding accommodations taxes.

Local governments covered by this chapter may expend accommodations tax revenues pursuant to this chapter, and the Department of Revenue shall:

(1) serve as a resource to, answer questions of, and assist advisory committees and local governments in the implementation of the accommodations tax; and

(2) arrange continuing education programs or workshops for local governmental officials and advisory committee members.

HISTORY: Added by 1991 Act No. 147, § 1, eff July 1, 1991. Amended by 1997 Act No. 87, § 1, eff June 10, 1997; 2001 Act No. 74, § 3.B, eff July 18, 2001.

Effect of Amendment—

The 1997 amendment rewrote the introductory paragraph and paragraph (6).

The 2001 amendment deleted former paragraphs (3) through (6).

Cross References—

Definition of "cultural" and "hospitality" as those terms apply to members of Accommodations Tax Oversight Committee, see § 6-4-5.

Application of provisions of this section upon failure of municipality or county to spend allocations to special fund within two years of receipt, see § 6-4-10.

Requirement of submission to Accommodations Tax Oversight Committee, by county or municipality advisory committees and regional tourism agencies, of reports as to actions, recommendations, expenditures, and other specified information, see § 6-4-25.

§ 6-4-35. Tourism Expenditure Review Committee.

(A) There is established the Tourism Expenditure Review Committee consisting of nine members as follows:

(1) one member appointed by the Speaker of the House;

(2) one member appointed by the President Pro Tempore of the Senate;

(3) the Director of the South Carolina Department of Parks, Recreation and Tourism, or his designee, ex officio;

(4) six members appointed by the Governor as follows:

(a) one member on the recommendation of the South Carolina Association of Tourism Regions;

(b) one member on the recommendation of the South Carolina Association of Convention and Visitors Bureaus;

(c) one member on the recommendation of the South Carolina Travel and Tourism Coalition;

(d) one member on the recommendation of the Municipal Association of South Carolina;

(e) one member on the recommendation of the South Carolina Association of Counties; and

(f) one member on the recommendation of the Hospitality Association of South Carolina.

Appointed members shall serve for terms of four years and until their successors are appointed and qualify, except that of those first appointed by the Governor, four shall serve for a term of two years and the term must be noted on the appointment. Regardless of the date of appointment, all terms expire July first of the applicable year. Members shall serve without compensation, but may receive the mileage, subsistence, and per diem allowed by law for members of state boards, committees, and commissions. Vacancies must be filled in the manner of original appointment for the unexpired portion of the term.

(B)(1)(a) The Tourism Expenditure Review Committee shall serve as the oversight authority on all questionable tourism-related expenditures and to that end, all reports filed pursuant to Section 6-4-25(D)(3) must be forwarded to the committee for review to determine if they are in compliance with this chapter. The municipality or county must be notified if an expenditure is questioned, and the committee

may consider any further supporting information the municipality or county may provide. If the committee finds an expenditure to be in noncompliance, it shall certify the noncompliance to the State Treasurer, who shall withhold the amount of the expenditure found in noncompliance from subsequent distributions in accommodations tax revenue otherwise due the municipality or county. An appeal from an action of the committee under this subitem lies with the Administrative Law Judge Division.

(b) If the committee determines that a municipality or county has failed to file the reports required pursuant to Section 6-4-25(D)(3), it may impose a fee of five hundred dollars a month or part of a month for each month the report is not filed, but not more than five thousand dollars. The committee shall certify the penalty to the State Treasurer, who shall withhold the amount of the penalty from subsequent distributions otherwise due the municipality or county. An appeal from an action of the committee under this subitem lies with the Administrative Law Judge Division.

(c) Allocations withheld must be reallocated proportionately to all other recipients.

(2) The committee has jurisdiction to investigate and research facts on written complaints submitted to it with regard to the appropriate tourism-related expenditures and resolve these complaints as provided in item (1) of this subsection.

(3) The committee shall forward copies of information submitted by the local governments and regional tourism agencies pursuant to Section 6-4-25 arising under the tourism provisions of this chapter to the Department of Parks, Recreation and Tourism, which shall publish an annual report on the information submitted.

HISTORY: Added by 2001 Act No. 74, § 3.A, eff July 18, 2001.

Cross References—

Expenses of the committee paid from proceeds of local accommodations tax, see § 12-36-2630.

COUNTY AND MUNICIPAL GOVERNMENTS

ACCOMMODATIONS

TAX

GUIDELINES

TOURISM EXPENDITURE REVIEW COMMITTEE
P.O. BOX 125
COLUMBIA, SOUTH CAROLINA 29214-0120

COUNTY AND MUNICIPAL GOVERNMENT GUIDELINES

ACCOMMODATIONS TAX

I. BEGINNING OF THE STATE'S FISCAL YEAR:

A. PROCEDURES:

*Establish record-keeping system for obtaining and recording information during the year for use in compiling end-of-the-year report. Section 6-4-25(D).

*Establish special funds for allocation of accommodations tax revenues designated for "Advertising and Promotion", and for "Tourism-Related Expenditures." Section 6-4-10(3) and (4).

*Review the complete Allocation of Accommodations Tax Revenues Act, Chapter 4, Title 6, which was amended in 2002.

B. ADVISORY COMMITTEES:

Special Note: House Bill 3851, which passed during the 2002 legislative session, amends Section 6-5-25(A), so as to require appointment of advisory committees by a municipality or county **receiving** more than fifty thousand dollars, instead of twenty-five thousand dollars as previously required. Local governments already having advisory committees in place may continue with these committees, if so desired. Section 6-5-25(A).

*Ensure that your seven-member Accommodations Tax Advisory Committee's makeup conforms to the Act's requirements. See amended Section 6-4-25(A), and 6-4-5(2) and (3).

*Adopt guidelines in cooperation with your advisory committee. Section 6-4-25(B).

*Return Advisory Committee Membership Form by October 1. Section 6-4-25(D)(4).

C. ORGANIZATION(S) DESIGNATED TO SPEND ADVERTISING AND PROMOTION FUND:

*Designate one or more qualified organizations with an existing, ongoing tourist promotion program to manage and direct the expenditure of the 30% Advertising and Promotion Fund. However, keep in mind that this is an advertising and promotion fund, and must be used for advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity. Section 6-4-10(3).

*Receive from the organization(s) a budget of planned expenditures for advertising and promotion and take action to approve or disapprove such budget. Section 6-4-10(3).

II. DURING THE STATE'S FISCAL YEAR:

A. ALLOCATION AND SPENDING OF ACCOMMODATIONS TAX FUNDS:

*The funds received by a municipality or county must be allocated as follows:

1. The first $25,000 to the General Fund,
2. The **balance** remaining, after deduction of the $25,000, must be allocated as follows:

   a. 5% of balance to General Fund,
   b. 30% of balance to special fund for advertising and promotion of tourism, and
   c. 65% of balance, plus interest, to special fund for tourism-related expenditures

   Section 6-4-10(1), (2), (3) and (4).

*Immediately upon quarterly allocation of accommodations tax revenue to the special funds, distribute the 30% Advertising and Promotion Fund to the organization(s) designated to receive them. Section 6-4-10(3).

*Each quarter, allocate the remaining balance, 65%, plus earned interest, to the special fund to use for tourism-related expenditures. Section 6-4-10(4).

*Disburse payments for tourism-related services or products purchased by the county or municipality, or to the organizations or agencies approved for tourism-related expenditures. Section 6-4-10(4).

*When tourism-related expenditures are used for infrastructure/service items described in Section 6-4-10(4)(b)4, or for salaries, determine the estimated percentage of costs directly attributed to tourists that can be paid for with accommodations tax funds. Section 6-4-10(4)(b)4.

*If some of the special fund revenue for tourism-related expenditures needs to be carried forward beyond the two year spending limit, request approval from the Tourism Expenditure Review Committee, and list the reasons to carry such funds forward. Requests for extensions must include provisions that funds be committed for a specific project or program. Section 6-4-10(4)(c).

B. RECORDS ON ADVISORY COMMITTEE RECOMMENDATIONS AND COUNTY/MUNICIPAL ACTIONS:

*Receive at least one written report annually, with recommendations, from your Accommodations Tax Advisory Committee for expenditures from the special fund for tourism-related expenditures. The committee report should include information on **ALL** organizations applying for funds, not just those recommended for funding. Section 6-4-25(C).

*Ensure that any entity receiving funds from the special fund for tourism-related expenditures has made application to, and been reviewed by, the Accommodations Tax Advisory Committee. Section 6-4-25(B).

*Record all recommendations received from your Accommodations Tax Advisory Committee, and all actions taken by your county or municipality on approval of expenditures for tourism-related purposes. Section 6-4-10(4) and 6-4-25(D).

C. COUNTIES AND MUNICIPALITIES NOT REQUIRED TO FORM AN ADVISORYCOMMITTEE, BUT ARE STILL REQUIRED TO DISBURSE FUNDS AND FILE REPORTS WITH THE TOURISM EXPENDITURE REVIEW COMMITTEE:

*Local governments **receiving fifty thousand dollars or less** in accommodations tax revenues in county areas **collecting more than fifty**

thousand dollars do not have to form an advisory committee, however, may form a committee if so desired. This simply means that you do not have to form an advisory committee unless you **receive more than fifty thousand dollars** in accommodations taxes. This does not mean that you do not have to file, as you must still continue to annually submit reports to the Tourism Expenditure Review Committee as outlined in the statute. Section 6-4-25(A) amended, and 6-4-25(D).

*Local governments must still accept applications and review these applications before sending recommendations on to council for final approval, even though the local government may not have to form an advisory committee.

III. END OF THE STATE'S FISCAL YEAR:

A. FINAL PAYMENT:

*Receive fourth quarter payment, with supplemental adjustments for end-of-the-year, when applicable, from State Treasurer. This should be prior to August 1. Section 6-4-20.

B. END-OF-THE-YEAR REPORTS:

*Obtain from organization(s) designated to spend the 30% Advertising and Promotion Fund, an accounting of how such funds were spent. Section 6-4-10(3).

*Receive packet of forms and guidelines from the Tourism Expenditure Review Committee around August.

*By October 1, submit the end-of-the-year reports to the Tourism Expenditure Review Committee. The reports shall include:

1. end-of-the-year report detailing advisory committee's accommodations tax recommendations. If you are not required to have a committee, then local government's recommendations are to be reported;
2. municipality's or county's action following the recommendations;
3. list of how funds from the accommodations tax are spent, except for the first twenty-five thousand dollars and five percent of the balance in Section 6-4-10(2) allocated to the General Fund. The list is due before October first and must include funds received and disbursed during the previous fiscal year;

4. list of advisory committee members noting the chairperson, business address, if applicable, and representation of the hospitality industry, including the lodging industry and cultural interests.

Section 6-4-25(D)(1), (2), (3) and (4).

*Regional tourism agencies shall submit reports on their budgets and annual expenditure of accommodations tax funds to the Tourism Expenditure Review Committee. Section 6-4-25(E).

IV. TOURISM EXPENDITURE REVIEW COMMITTEE:

A. POWERS AND DUTIES:

*The Tourism Expenditure Review Committee was established in July 2001, by Act No. 74 of 2001. The committee consists of nine members, appointed for various terms. This committee serves as the oversight authority on all questionable tourism-related expenditures, and has statutory authority to impose fines and withhold funds. Section 6-4-35.

B. WITHHOLDING OF FUNDS FOR EXPENDITURES FOUND TO BE IN NON-COMPLIANCE:

*Municipalities and counties must be notified if an expenditure is questioned, and the committee may consider any further supporting information that the county or municipality may provide. If the committee finds an expenditure to be in non-compliance, it shall certify the non-compliance to the State Treasurer, who shall withhold the amount of the expenditure found to be in non-compliance from future distributions. Local governments may appeal to the committee in writing within 30 days of the date of the letter of withholding. An appeal from an action of the committee lies with the Administrative Law Judge Division. Section 6-4-35(B)(1)(a).

*The Tourism Expenditure Review Committee has withholding authority over the 30% Advertising and Promotion Fund, as well as the 65% Tourism-Related Expenditure Fund. Section 6-4-35(B)(1)(a).

C. PENALTY (FINE) IMPOSED FOR NON-FILING OF REPORTS:

*If the committee determines that a municipality or county has failed to file the reports required to be filed pursuant to Section 6-4-25(D)(3), it may impose a fee of five hundred dollars a month, or part of a month, for each month the report is not filed, but no more than five thousand dollars. This penalty shall be certified to the State Treasurer, who shall withhold the amount of the penalty from future distributions. Local governments may appeal to the committee in writing within 30 days of the date of the letter of withholding. An appeal from an action of the committee lies with the Administrative Law Judge Division.

Section 6-4-35(B)(1)(b).

V. ADDITIONAL GUIDELINE INFORMATION:

A. GUIDELINES TO FOLLOW FOR TOURISM:

*"Travel" and "Tourism" mean the action and activities of people taking trips outside their home communities for any purpose, except daily commuting to and from work. The distance traveled must be 50 miles one way.

*Accommodations tax funds must be used to attract and provide for tourists, and must be spent on tourism-related expenditures. If an expenditure cannot be directly related to tourism, then accommodations tax revenue may not be used to fund the expenditure.

*Certain tourism-related expenditures must be awarded on a "percentage of tourism" basis. Local governments must be able to substantiate how much of the total expenditure is related to tourism, and must be able to provide the "percentage of tourism" to the total budget of the project.

*Organizations applying for funding must submit on their applications any other accommodations tax funds they have requested or received from other municipalities or counties for the year.

*Any and all organizations applying for accommodations tax funding must have an application on file for each request, each year. Any and all organizations applying for funding must be listed on the Accommodations Tax Reporting Form submitted annually to the Tourism Expenditure Review Committee, regardless of whether or not they were awarded any funds.

*Salaries may be paid from the 65% Tourism-Related Fund, as well as from the 30% Advertising and Promotion Fund. However, salaries may only be paid based on the percentage of time spent on tourism-related functions.

*Accommodations tax tourism funds may not be spent on purely local functions.

*Beauty pageants should not be funded out of accommodations tax funds. Pageants serve more of a personal benefit to the contestants, and do not attract and provide for tourism.

*Expenditure requests for fireworks may only be funded to the extent that they "attract and provide for tourism." This will be decided on a case-by-case basis.

*Welcome signs are not acceptable accommodations tax expenditures, and should not be funded from accommodations taxes.

B. **30% ADVERTISING AND PROMOTION FUND:**

*The 30% Advertising and Promotion Fund revenue must be given to an organization or organizations that have an existing, on-going tourism promotion program, and must be used for **advertising and promotion** of tourism to develop and increase tourist attendance through the generation of publicity.

*The 30% fund revenue must be distributed immediately upon receipt to the organization or organizations so designated.

C. **65% TOURISM-RELATED FUND:**

*The 65% Tourism-Related Fund revenue must be used for tourism-related expenditures. This revenue provides for a two year carry-forward. If 65% tourism-related revenue is not spent within two years of receipt, it must be committed for a specific project or program, and must have the approval of the Tourism Expenditure Review Committee.

D. ADVISORY COMMITTEES:

*A municipality or county **receiving** more than fifty thousand dollars in revenue from the accommodations tax in county areas **collecting** more than fifty thousand dollars shall appoint a seven member advisory committee to make recommendations on the expenditure of revenue generated from the accommodations tax.

*Local governments already having an advisory committee may elect to continue with the advisory committee, or do away with the committee, until such time as they reach more than fifty thousand dollars in receipts.

*A municipality or county **receiving** more than twenty-five thousand dollars in revenue from the accommodations tax in county areas **collecting** more than fifty thousand dollars must still file and report in accordance with the accommodations tax oversight statutes, even though they may not have to form an advisory committee until they **receive** over fifty thousand dollars in accommodations tax revenue. The 2002 amendment to the statute simply amends the amount of revenue that must be received before having to form a committee. It does not delete or amend the requirement for filing and reporting. Section 6-4-25(D)(3) still provides for local governments to submit to the Tourism Expenditure Review Committee a list of how their funds from the accommodations taxes are spent, except for the first twenty-five thousand dollars and five percent of the balance allocated to the General Fund. Therefore, local governments must still report on disbursement of the 30% Advertising and Promotion Fund and disbursement of the 65% Tourism-Related Fund.

*Local governments must still accept applications and review these applications before sending recommendations on to council for final approval, even though the local government may not have to form an advisory committee.

LOCAL GOVERNMENTS AFFECTED BY

ACCOMMODATIONS TAX ACT TOURISM PROVISIONS

FISCAL YEAR 2002-2003 REPORTING

FOR

FISCAL YEAR 2001-2002 REVENUE

29 COUNTY AREAS - COLLECTIONS TOTALING MORE THAN $50,000 IN FY01-02

TOTAL COUNTY		
Aiken	Dillon	Lexington
Anderson	Dorchester	Newberry
Beaufort	Florence	Oconee
Berkeley	Georgetown	Orangeburg
Charleston	Greenville	Pickens
Cherokee	Greenwood	Richland
Chester	Horry	Spartanburg
Clarendon	Jasper	Sumter
Colleton	Kershaw	York
Darlington	Laurens	

Note: These county areas had total collections of more than $50,000 in accommodations tax revenue for FY01-02.

LOCAL GOVERNMENTS WITHIN THE 29 COUNTY AREAS – UNINCORPORATED

NET REVENUES TOTALING MORE THAN $50,000 IN FY01-02

COUNTY – UNINCORP.		
Aiken	Dillon	Lexington
Anderson	Dorchester	Newberry
Beaufort	Florence	Oconee
Berkeley	Georgetown	Orangeburg
Cherokee	Greenville	Pickens
Chester	Horry	Richland
Clarendon	Jasper	Spartanburg
Colleton	Kershaw	Sumter
Darlington	Laurens	York

Note: These local governments received more than $50,000 in accommodations tax revenue, and must continue to file an Accommodations Tax Reporting Form with the Tourism Expenditure Review Committee. These local governments must also form an advisory committee at the local level.

NET REVENUES TOTALING MORE THAN $25,000, BUT LESS THAN $50,000 IN FY01-02

COUNTY – UNINCORP.		
Greenwood		

Note: This local government received more than $25,000 in accommodations tax revenue, but less than $50,000. This local government does not have to form an advisory committee at the local level, but may form one if so desired. However, they must still continue to file an Accommodations Tax Reporting Form with the Tourism Expenditure Review Committee showing disbursement of their 30% Advertising and Promotion Fund revenue and their 65% Tourism-Related Fund revenue. They are not required to form a local advisory committee until they reach over $50,000 in receipts.

LOCAL GOVERNMENTS WITHIN THE 29 COUNTY AREAS – UNINCORPORATED

NET REVENUES TOTALING LESS THAN $25,000 IN FY01-02

COUNTY – UNINCORP.		
Charleston		

Note: This local government received less than $25,000 in accommodations tax revenue, and, therefore, fell below the reporting requirements for this fiscal year. Also, they show no carry-forward funds from last year. Therefore, this local government does not have to file a report with the Tourism Expenditure Review Committee this year.

LOCAL GOVERNMENTS WITHIN THE 29 COUNTY AREAS – MUNICIPAL

NET REVENUES TOTALING MORE THAN $50,000 IN FY01-02

MUNICIPAL		
Aiken	Greenville	Seabrook Island
Anderson	Greenwood	St. George
Beaufort	Hardeeville	Summerville
Cayce	Hilton Head	Sumter
Charleston	Isle of Palms	Surfside Beach
Clemson	Kiawah Island	
Columbia	Lexington	
Dillon	Mount Pleasant	
Duncan	Myrtle Beach	
Edisto Beach	North Charleston	
Florence	North Myrtle Beach	
Folly Beach	Pawleys Island	
Gaffney	Rock Hill	
Georgetown	Santee	

Note: These local governments received more than $50,000 in accommodations tax revenue, and must continue to file an Accommodations Tax Reporting Form with the Tourism Expenditure Review Committee. These local governments must also form an advisory committee at the local level.

LOCAL GOVERNMENTS WITHIN THE 29 COUNTY AREAS – MUNICIPAL

NET REVENUES TOTALING MORE THAN $25,000, BUT LESS THAN $50,000 IN FY01-02

MUNICIPAL		
Blythewood	Hartsville	Simpsonville
Camden* (New – 1st year)	Moncks Corner	Springdale
Conway	Newberry	Sullivans Island
Easley	Orangeburg	Summerton
Goose Creek	Port Royal	
Greer	Ridgeland	*New municipality – First year

Note: These local governments received more than $25,000 in accommodations tax revenue, but less than $50,000. These local governments do not have to form an advisory committee at the local level, but may form one if so desired. However, they must still continue to file an Accommodations Tax Reporting Form with the Tourism Expenditure Review Committee showing disbursement of their 30% Advertising and Promotion Fund revenue and their 65% Tourism-Related Fund revenue. They are not required to form a local advisory committee until they reach over $50,000 in receipts.

NET REVENUES TOTALING LESS THAN $25,000 IN FY01-02

MUNICIPAL		
Clinton		
Lake City		
Spartanburg*		
Travelers Rest		

Note: These local governments received less than $25,000 in accommodations tax revenue. Clinton, Lake City and Travelers Rest fell below the reporting requirements for the 2nd year in a row. Records show that carry-forward funds have been spent, and therefore, these local governments do not have to file reports with the Tourism Expenditure Review Committee.

**The City of Spartanburg received less than $25,000 in accommodations tax revenue, however, records show that this local government must still report carry-forward fund expenditures from FY00-01. Therefore, they must still file an Accommodations Tax Reporting Form with the Tourism Expenditure Review Committee this year.*

CHARLESTON AREA
SOUTH CAROLINA
Convention & Visitors Bureau

cc: Council Members

September 26, 2002

The Honorable Michael Sottile
Mayor, City of Isle Palms
PO Box 508
Isle of Palms, SC 29451

Dear Mayor Sottile: Mike

As we discussed at yesterday's board of governors meeting, the fall tourism business does not look as good as we hoped.

As you will recall, the short-term outlook for fall business has numerous holes to fill – including weekends. As part of our fall advertising schedule, the bureau has already created a newspaper campaign that will run in the Raleigh, Charlotte and Atlanta markets. We now recognize that this campaign may need to be expanded, as newspaper remains the most viable means of influencing short-term leisure business. Consequently, we are reallocating part of our spring marketing budget to the fall in order to increase our schedule in these markets (and add the Greenville area). This expanded campaign will be a co-op effort that will allow area hotels to partner with the bureau to create a much bigger presence in each newspaper. These ads will be designed with a "call to action", i.e. the property name, phone number and a specific rate being offered. We will begin running these ads as quickly as possible, with Sunday October 6th as our target date.

As part of our ongoing research efforts, Perrin Lawson, Deputy Director, will be meeting with a cross section of industry leaders each month to gain their insight and perspective on future business booking trends across all market segments. This information will be compared with our other research to refine the bureau's ongoing marketing efforts. Our goal is to be as proactive as possible to the constantly changing market.

Thank you for your participation on the board and your support of our tourism marketing efforts!

Sincerely,

Helen T. Hill
Executive Director

cc. Linda Tucker

P. O. Box 975, Charleston, South Carolina 29402 • (843) 853-8000 • FAX (843) 853-0444 • www.charlestoncvb.com

EXHIBIT J

ORDINANCE 2002-12

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTIONS 5-4-12 AND 5-4-14, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING SETBACK REQUIREMENTS FOR CORNER LOTS, DOUBLE FRONTAGE LOTS, AND ACCESSORY USES OR BUILDINGS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-12(h) and (i) are hereby amended in their entirety to read as follows:

"(h) Where a lot abuts on two (2) streets (either a corner lot or a double frontage lot), the lot's front yard setback requirements must be met on both street sides and the lot's side yard setback requirements must be met on all other sides of the lot."

"(i) Where a lot abuts on two (2) streets or rights-of-way (either a corner lot or a double frontage lot), no accessory building shall be located closer to a street than the lot's front yard setback requirements."

SECTION 2: That Section 5-4-14 (A) (3) is hereby amended in its entirety to read as follows:

"Except for parking, permitted accessory uses or buildings shall not be located in the front yard or the side yard, and such uses or buildings shall not be located within six (6) feet of any side lot line or rear lot line, provided, however, that accessory buildings on corner lots may be located in the side yard in compliance with Section 5-4-12 (i). Accessory buildings which are not separated from the principal building by at least three (3) feet must meet the minimum yard requirements of the zoning district in which the property is located. A single one or two car garage may be located in the front yard or side yard if the minimum yard requirements are met.

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 08-27-02
Public Hearing: 10-22-02
Second Reading: _____
Ratification: _____

Amendments per John Marino.

EXHIBIT K

ORDINANCE 2002-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (9) is hereby amended in its entirety to read as follows:

"(9) Diameter at breast height (DBH). The diameter of a Tree trunk or trunks, measured in inches, at four and one-half (4½') feet above the existing grade of the property. If a Tree has a multi-trunk split above grade, the DBH is deemed to be the sum of all trunks of the Tree measured in inches, at four and one-half (4 ½') feet above the existing grade of the property."

SECTION 2. That Section 5-4-2 is hereby amended by adding the following definitions and inserting them in their proper places alphabetically, renumbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

A. " Historic Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 16 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 24 inches or greater."

B. "Significant Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of ~~12~~ 8 inches **to 16 inches** ~~or greater~~ or any Tree of any other species having a diameter at breast height (DBH) of ~~16~~ 8 inches **to 24 inches** ~~or greater~~."

SECTION 3. That Section 5-4-2 (36) is hereby amended in its entirety to read as follows, renumbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

"Tree. Any woody plant which has a diameter breast height of eight (8") inches or more, excluding pine trees"

SECTION 4. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Trimming, cutting or removal of Historic Trees.

(a) Historic Trees may be trimmed, cut or removed only under the following circumstances:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) Upon the owner proving that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this Subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the zoning administrator.

Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the zoning administrator shall confirm in writing that one or more of the circumstances enumerated herein above exists.

(b) The permit for cutting or removal of a Historic Tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed Historic Tree shall be replaced **by the fewest number of the same type (species) of trees ~~commercially available in the State of South Carolina~~ to replace the removed tree with the same DBH ~~diameter~~ or greater** ~~with two or more Trees of the same or similar species. Each replacement Tree shall have a minimum DBH of four (4") inches and meet the requirements of Section 5-4-66; such replacement Trees shall be deemed to be only one Tree for purposes of complying with the density requirements established in this Article~~; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the zoning administrator."

SECTION 5. That new Section 5-4-65 is hereby adopted and existing Section 5-4-65 and all subsequent Sections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered Sections being changed accordingly, provided, however, that existing Section 5-4-65 shall be re-numbered as Section 5-4-68 and existing Sections 5-4-66 and 5-4-67 shall retain the same Section numbers.

" Sec. 5-4-65 Cutting, trimming or removal of Significant Trees.

(a) Significant Trees may be trimmed, cut or removed only under the following circumstances:

(1) upon the owner proving that trimming, cutting, or removal of a Significant Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each significant Tree proposed for trimming, cutting, or removal.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) Upon proof by the owner that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63.

(b) Each Significant Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement."

SECTION 6. That Section 5-4-66 is hereby amended in its entirety to read as follows:

"Sec. 5-4-66 Standards for Tree planting and replacement.

(a) Pursuant to permit. Each Tree planted or replaced pursuant to a Tree Permit in accordance with the requirements of this Article shall have a minimum size of four (4") inches caliber and twelve (12') feet in height at the time of planting and be the same species or a similar species to the Tree being replaced. Palm Trees shall not be permitted as replacements for canopy Trees. **The sum of the replacement trees will be equal or greater than ½ DBA ~~diameter~~ of the tree they are designated to replace**.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s) being replaced as is commercially available within the state. **Replacement trees will have a cumulative DBH ~~diameter~~ equal to or greater than the tree or trees they replace**.

(c) All replacement Trees shall be vigorous, well shaped, branched and foliated. The owner of the property shall be responsible for maintaining all remaining and replacement Trees. The zoning administrator shall have the right to inspect any replacement Tree for one (1) year

after planting to insure that it is surviving in healthy condition. A replacement Tree found to be dead ~~or in a declining condition as a result of negligence of the owner~~ shall be replaced by the owner within thirty (30) days of notification from the zoning administrator, who shall then have the right to reinspect such Tree for one (1) year thereafter.

(d) In situations where Tree replacement on the same property is impossible or undesirable, an owner shall donate a Tree or Trees as provided for in this Article to the City to be planted on such public property as City Council shall direct"

SECTION 7. That Section 5-4-67 is hereby amended in its entirety to read as follows:
"Sec. 5-4-67 Penalties for unlawful removal of Trees.

Any person who violates any provision of this Article shall be subject to the following fines and restrictions:

(1) Violation of this Article shall be deemed to be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this Code. Each day that a violation of this Article continues shall constitute a separate and distinct offense.

(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(2). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit or building permit, a certificate of occupancy pursuant to section 5-4-101 of this Code shall not be issued until such violation has been remedied and Trees are planted or replaced, pursuant to the requirements of Section 5-4-66, as necessary to meet the requirements of this Article. The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 8. **That Section 5-4-61 is hereby amended to add subsection (f) to read as follows:**

per Public Works Gte.

"(f) Notwithstanding the procedures contained in this Article for altering or removing Trees, it is the intent of the City to encourage whenever feasible the preservation of all trees, including those which are not protected by this Article. Therefore, all provisions of this Article shall be strictly construed."

SECTION 9. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

EXHIBIT L

ORDINANCE 2002-14

AN ORDINANCE AMENDING TITLE 7, CHAPTER 3, BEACH AND MARINE RECREATION REGULATIONS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES REGARDING THE RESTRICTION OF COMMERCIAL ACTIVITIES ON OR NEAR THE BEACH.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 7-3-20 is hereby amended in its entirety to read as follows:

"Sec. 7-3-20 Commercial activities restricted.

No person shall sell or rent, or offer to sell or rent, any goods, merchandise, or services, or solicit any trade or business, on the Beach, Beach accesses, public parking lots, or on the Breach Inlet bridge, except pursuant to a franchise granted by City Council, or pursuant to a City-sponsored activity or event."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 22nd DAY OF October, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Second Reading: 10-22-02
Ratification: 10-22-02

EXHIBIT M

ORDINANCE NO. 2002-15

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, ARTICLE 2, DISTRICT REGULATIONS, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO RE-DESCRIBE THE BOUNDARY OF THE CONSERVATION (CO) DISTRICT AND CHANGE THE USES PERMITTED WITHIN THE CO DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-40 (2) is hereby amended in its entirety to read as follows:

"(2) District boundary. The CO District consists of all area within the corporate limits of the City of Isle of Palms designated as Critical Area by OCRM and contained within a line having a point of beginning at the center line of Breach Inlet between the City of Isle of Palms and the Town of Sullivan's Island at Highway 703 and running in a southerly direction along the center line of Breach Inlet to the mean low water mark of the Atlantic Ocean, thence turning and running in an easterly direction along the mean low water mark of the Atlantic Ocean along the ocean front of the Isle of Palms to the center line of Dewees Inlet, thence turning and running in a northerly direction along the center line of Dewees Inlet to the center line of the Intracoastal Waterway, thence turning and running in a westerly direction along the center line of the Intracoastal Waterway to the center line of Hamlin Creek, and thence turning and running in a southerly direction along the center line of Hamlin Creek to the center line of Breach Inlet, thence turning and running along the center line of Breach Inlet to the point of beginning."

SECTION 2. That Section 5-4-40 (3) is hereby amended in its entirety to read as follows:

"(3) Permitted uses. The following uses are permitted within the CO District so long as the use does not materially and adversely affect water quality or the natural resources of the district, and such use has received all applicable governmental regulatory approval:

a. Outdoor recreational uses including swimming, fishing, beach-going, boat ramps, docks, piers, lifeguard stations, and natural preserves.

b. Public utility lines.

c. A use conducted pursuant to a franchise granted by City Council.

d. A use conducted pursuant to a City-sponsored activity or event."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Public Hearing: 10-22-02
Second Reading: _____
Ratification: _____

EXHIBIT N

ORDINANCE NO. 2002-16

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-36 (3), OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO REQUIRE BUILDING SETBACKS FOR HOTELS WITHIN THE GC-2 DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-36 (3) a. is hereby amended in its entirety to read as follows:

"a. No part of a Structure, with the exception of permitted dune walk-overs, shall be located seaward more than two hundred (200) feet from the right-of-way of Ocean Boulevard. Except for Multi-family Dwellings and Hotels, no other setbacks are required, provided that the structures comply with the requirements established for the City's fire district. Multi-family Dwellings shall have building set backs as set forth in Section 5-4-37 (11). Hotels shall have minimum front yard building setbacks of 35 feet, and minimum combined side yard building setbacks of 35 feet, with no side yard being less than 15 feet."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Public Hearing: 10-22-02
Second Reading: _____
Ratification: _____

EXHIBIT O

ORDINANCE 2002-17

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO REGULATE MAXIMUM LOT COVERAGE IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-2 is hereby amended to add the following definitions in their proper alphabetical order, and re-numbering all definitions in this Section accordingly. Further, all references to any definitions in this Section contained elsewhere in this Code shall be re-numbered accordingly.

1. Floor Area Ratio (FAR). A percentage calculated by dividing the total livable floor area of a structure on a Lot by the total area of contiguous high land of such Lot.

2. Impervious Material. Any material through which water cannot penetrate. Such material includes but is not limited to principal or accessory structures, porches, decks, concrete, asphalt, or similar substances, but excludes gravel, shell or crushed stone. covered a tongue in groove

3. Lot Coverage. The percentage of contiguous high land on a Lot that can be covered with Impervious Material.

SECTION 2: That the following Section 5-4-13 is hereby adopted:

"Section 5-4-13 Maximum Lot Coverage; Floor Area Ratio Requirements; Additional Setback Requirements.

The following regulations shall apply to the SR-1 and SR-2 zoning districts.

(a) Not more than forty (40%) percent of the area of a Lot shall be covered by impervious material, provided that this requirement shall not limit Lot Coverage to less than 3,200 square feet nor allow Lot Coverage to exceed 7,000 square feet.

(b) The Floor Area Ratio of a Lot shall not be greater than forty (40%) percent of the area of a Lot, provided that this requirement shall not limit the enclosed living space of a principal structure to less than 3,200 square feet nor allow such enclosed space to exceed 7,000 square feet.

(c) At least fifty (50%) percent of the area of a Lot shall be naturally vegetated or landscaped with grass or other vegetation, provided that this requirement shall not limit Lot Coverage to less than 3,200 square feet.

(d) For Lots larger than 8,000 square feet, with a Lot width at the front building line of seventy (70) feet or greater, the combined minimum side yard setback requirement for any portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be thirty (30) feet, with no one side yard less than ten (10) feet.

(e) For lots larger than 8,000 square feet, with a Lot width at the front building line of at least sixty (60) feet but less than seventy (70) feet, the combined minimum side yard setback requirement for any portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be twenty-five (25) feet, with no one side yard less than ten (10) feet."

SECTION 3. That should any part of this Ordinance by held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet T. Mauldin, City Clerk

First Reading:_____
Public Hearing: _____
Second Reading:_____
Ratification: _____

EXHIBIT P

ORDINANCE 2002-18

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2002, AND ENDING JUNE 30, 2003.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 2002, to June 30, 2003, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $26.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed twenty ~~eight~~ six and ~~three~~ two tenths (~~28.5~~ 26.2) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 26th DAY OF November, 2002.

_____

F. Michael Sottile, Mayor

_____

Janet G. Mauldin, City Clerk

First Reading: 10-22-02
Second Reading: 11/26/02
Ratification: _____

EXHIBIT Q

MILLAGE RATE CONSIDERATIONS

I. *May—passed budget based on millage rate of 28.3—at time fate of 15% cap unknown—knew following:*

   A. *if cap eliminated, millage of 28.3 would generate windfall of $200,000+ over budget projection—Council decided to hold any windfall in separate account pending outcome of any lawsuits*

II. *July County Council eliminated cap for current year only*

III. *In October Ways & Means discussions on millage ordinance, concerns were raised over legality of using 28.3 as a court might consider it a tax increase which requires a different procedure than that which we followed.*

IV. *City Administrator obtained info from County that they are considering doing corrective billing for all county taxing authorities if lawsuit for rebates wins in court.*

V. *Discussions with City Attorney elicited opinion that using same millage as previous year is not illegal (with usual caveat that a court could decide differently!!)*

VI. *Pending millage rate ordinance (1st reading tonight) provides for millage rate of 28.3*

VII. *If rebate lawsuit succeeds, IOP taxpayers' rebate liability would be somewhere around $250,000+*

VIII. *Alternatives:*

   A. *Pass ordinance as is—"bank" any windfall for future consideration (will County actually do billing? Will cap be reinstated for all properties? Etc)—depending on what happens with a variety of unknowns, this could create some complicated issues and/or perceptions as to what we really intended or were trying to do.*
   B. *Change millage to reflect exactly what we need to support the budget, i.e. 26.2 mills. This would clearly put us on the "side of the angels" and would preclude any possible legal or perceptional problems with our constituents. It would most likely also put us in the most flexible position to respond to whatever happens next year with respect to the lawsuit and County Council action vis-à-vis the cap.*

EXHIBIT R

Resolution Concerning a Charleston County Sales & Use Tax

A RESOLUTION

WHEREAS, the Charleston Metropolitan Area has been designated by the Texas Transportation Institute as the most congested urban area of its size in the United States; and

WHEREAS, the Strom Thurmond Institute has indicated that over 300,000 more people will live in Charleston County by the year 2030; and

WHEREAS, the number of registered vehicles in Charleston County has grown by 70,000 in the ten year period between 1990 and 2000; and

WHEREAS, the Charleston County Council has received requests for transportation improvements in excess of $2 billion; and

WHEREAS, the Charleston Area Regional Transportation Authority must find a local funding source in order to remain in operation after December 31, 2002; and

WHEREAS, the Charleston County Parks & Recreation Commission has indicated that preserving our natural resources, area parks, waterways, and green spaces is of utmost importance; and

WHEREAS, the Trust for Public Land has indicated a need for over 46,000 acres of parks and green space in Charleston County;

NOW, THEREFORE, BE IT RESOLVED that the City of Isle of Palms hereby endorses and encourages voters consideration of pursuit of a solution to the traffic congestion and clean water by voting in the referendum scheduled in the General Election on November 5, 2002.

COUNCIL FURTHER encourages a positive outcome to allow for an issuance of not exceeding a $113 million general obligation bonds for highway projects and green space and/or parkland purchase.

This Resolution shall take place immediately and is issued to encourage its citizens to vote in the referendum for the One-Half Percent Sales and Use Tax for the issuance of the $113 million in bonds for specific projects regarding transportation and parks/green space.

PASSED AND RATIFIED IN CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 22nd DAY OF OCTOBER, 2002.

_____
F. Michael Sottile, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk



PUBLIC HEARING
October 22, 2002

A public hearing of the Isle of Palms City Council was held at 6:30 p.m., on October 22, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Clerk Mauldin, City Treasurer Suggs, Zoning Administrator Kerr and Dick Cronin, Chairman of the Planning Commission. Councilman Bettelli was out of town on vacation.

Mayor Sottile called the hearing to order, stated the purpose of the hearing, and asked Douglas Kerr to explain the four zoning ordinances on the agenda for public comment (copies attached hereto). Mr. Kerr began with a review of the ordinances as follows:

1. Second Reading and Ratification - Ordinance 2002-12 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Sections 5-4-12 and 5-4-14, of the City of Isle of Palms Code of Ordinances, Regarding Setback Requirements for Corner Lots, Double Frontage Lots, and Accessory Uses or Buildings (Exhibit A).

Mr. Kerr stated that this ordinance comes from the Planning Commission and stems from their studying the lot coverage issues. In doing so, they reviewed at a number of properties on the island and the trends in recent development in an effort to see if things could be improved for future development. One of the issues they discovered was how setbacks on corner lots affected neighboring properties. Mr. Kerr distributed a chart showing a city block (copy attached) with corner setbacks as they are now at one end of the block and corner setbacks as they would be with the proposed ordinance at the other end of the block. The proposed ordinance would establish both sides of the corner lot as street frontage and the remaining two sides would be side setbacks. This would move buildable space towards the inside of the lot mitigating line of sight for neighboring properties.

2. Second Reading and Ratification - Ordinance 2002-15 - An Ordinance Amending Title 5, Chapter 4, Zoning, Article 2, District Regulations, of the Isle of Palms City Code of Ordinances, to Re-describe the Boundary of the Conservation (CO) District and Change the Uses Permitted Within the CO District (Exhibit B).

Mr. Kerr stated that this ordinance re-describes the Conservation District (CO) and came out of a recent issue on the front beach that caused the City Attorney to read in detail how the CO boundaries were worded. Attorney Sottile felt that it was unclear and also felt that there were some conflicting areas in the ordinance in regards to what one could do or not do. The proposed ordinance gives a clear, more defined definition of physical boundaries of the CO District. Mr. Kerr stated that the Planning Commission recommends approval of the ordinance.

3. Second Reading and Ratification - Ordinance 2002-16 - An Ordinance Amending Title 5, Chapter 4, Zoning, Section 5-4-36 (3), of the Isle of Palms City Code of Ordinances, to Require Building Setbacks for Hotels Within the GC-2 District (Exhibit C).

Mr. Kerr explained that this ordinance came from City Council as a result of looking at inconsistencies in the way that condominiums and hotels are dealt with in the GC-2 District (front beach). The proposed ordinance would establish setbacks for hotels in the same manner as is currently established for condominiums.

Councilman Taylor asked if one of the existing hotels was destroyed, could they build back in their existing footprint? Mr. Kerr stated that if the hotel construction was begun within six months of destruction, they could rebuild in the original footprint. If not, they would have to comply with the new setbacks. Councilwoman Rice asked if there was any way around that requirement? Mayor Sottile stated that, after Hurricane Hugo, City Council

granted an extension of time beyond the six-month period. He said that it would be at City Council's discretion after a devastating event to grant modifications to the code.

4. Second Reading and Ratification - Ordinance 2002-13 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, Regarding Trees (Exhibit D).

Mr. Kerr stated that this ordinance also came from the Planning Commission as a result of a large tree being cut down because it was unprotected in the City Code. This tree had been cut down to site a septic tank or a pool. Mr. Kerr pointed out the visual aids on the side table which shows cross sections of various sizes of trees, the largest being 23". He noted that this was the size of the tree that was cut down without any restrictions or requirements of replacement. He referred to the attached chart and explained the current code versus the Planning Commission's recommended amendments. Mr. Kerr further stated that the Public Works Committee had reviewed the proposed ordinance and requested language that the City encourages preservation of all trees.

The following public comments were made:

1. James Raih, 3906 Cameron Boulevard, member of the Planning Commission, spoke about Ordinance 2002-12 stating that he felt the City was moving in the right direction and he understands the concept of aligning houses, but expressed his concern about taking away back yard area from these corner lots.

Councilwoman Hanbury noted that the property owner could have as much back yard as they wanted by reducing the square footage of the house or building a second story.

2. Rhonda Peterson, 2800 Hartnett Boulevard, spoke about Ordinance 2002-13 stating that she was concerned about the large number of canopy trees on the Recreation Department property and recommended that any expansion of the department be done around these trees instead of removing them.

Councilman Marino stated that when the expansion was in the planning stages, City Council took it upon themselves to do a tree survey of every tree on the Recreation property and the building was designed to preserve as many of the trees as possible.

There were no further comments and the hearing was closed at 6:54 p.m.

Respectfully submitted,

Janet G. Mauldin
City Clerk

EXHIBIT A

ORDINANCE 2002-12

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTIONS 5-4-12 AND 5-4-14, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING SETBACK REQUIREMENTS FOR CORNER LOTS, DOUBLE FRONTAGE LOTS, AND ACCESSORY USES OR BUILDINGS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-12(h) and (i) are hereby amended in their entirety to read as follows:

"(h) Where a lot abuts on two (2) streets (either a corner lot or a double frontage lot), the lot's front yard setback requirements must be met on both street sides and the lot's side yard setback requirements must be met on all other sides of the lot."

"(i) Where a lot abuts on two (2) streets or rights-of-way (either a corner lot or a double frontage lot), no accessory building shall be located closer to a street than the lot's front yard setback requirements."

SECTION 2: That Section 5-4-14 (A) (3) is hereby amended in its entirety to read as follows:

"Except for parking, permitted accessory uses or buildings shall not be located in the front yard or the side yard, and such uses or buildings shall not be located within six (6) feet of any side lot line or rear lot line, provided, however, that accessory buildings on corner lots may be located in the side yard in compliance with Section 5-4-12 (i). Accessory buildings which are not separated from the principal building by at least three (3) feet must meet the minimum yard requirements of the zoning district in which the property is located. A single one or two car garage may be located in the front yard or side yard if the minimum yard requirements are met.

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____
F. Michael Sottile, Mayor

(Seal)

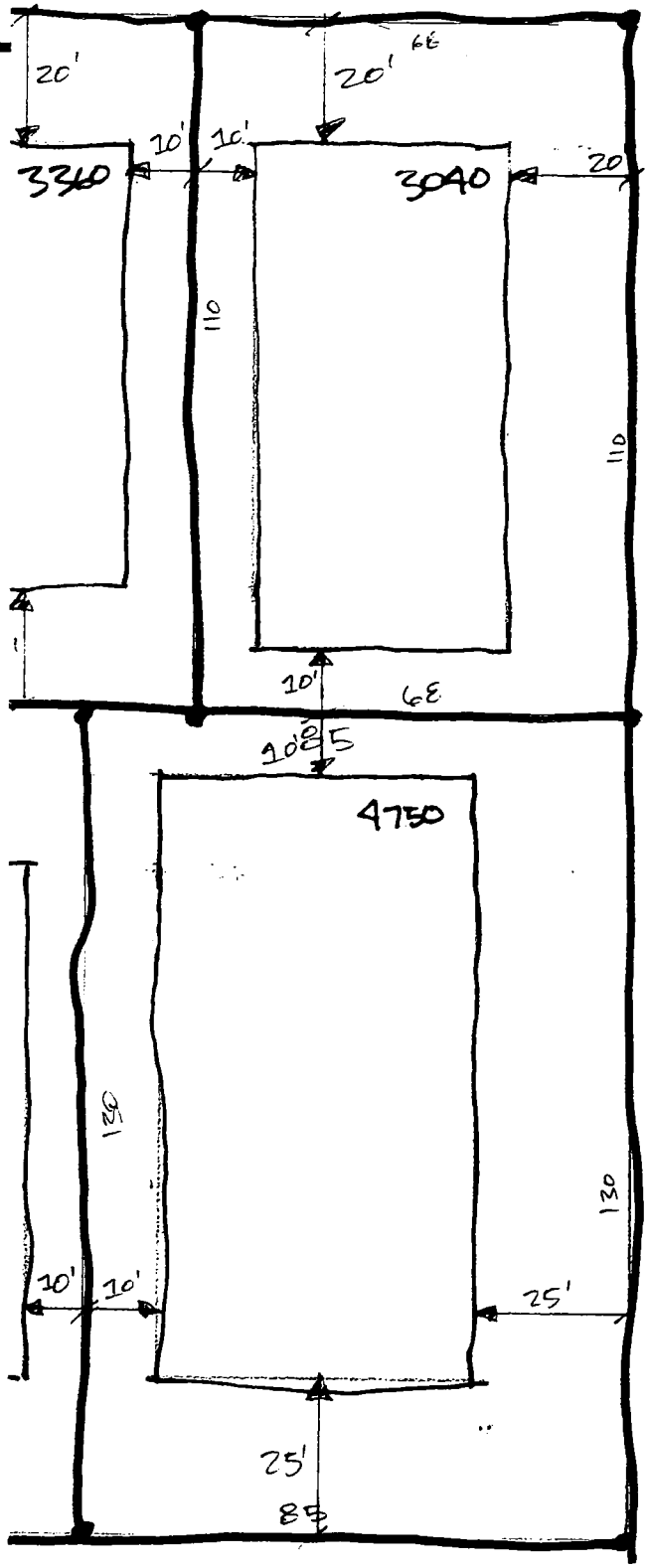
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 08-27-02
Public Hearing: 10-22-02
Second Reading: _____
Ratification: _____

SETBACKS

CORNER LOTS



CURRENT

PROPOSED

EXHIBIT B

ORDINANCE NO. 2002-15

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, ARTICLE 2, DISTRICT REGULATIONS, OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO RE-DESCRIBE THE BOUNDARY OF THE CONSERVATION (CO) DISTRICT AND CHANGE THE USES PERMITTED WITHIN THE CO DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-40 (2) is hereby amended in its entirety to read as follows:

"(2) District boundary. The CO District consists of all area within the corporate limits of the City of Isle of Palms designated as Critical Area by OCRM and contained within a line having a point of beginning at the center line of Breach Inlet between the City of Isle of Palms and the Town of Sullivan's Island at Highway 703 and running in a southerly direction along the center line of Breach Inlet to the mean low water mark of the Atlantic Ocean, thence turning and running in an easterly direction along the mean low water mark of the Atlantic Ocean along the ocean front of the Isle of Palms to the center line of Dewees Inlet, thence turning and running in a northerly direction along the center line of Dewees Inlet to the center line of the Intracoastal Waterway, thence turning and running in a westerly direction along the center line of the Intracoastal Waterway to the center line of Hamlin Creek, and thence turning and running in a southerly direction along the center line of Hamlin Creek to the center line of Breach Inlet, thence turning and running along the center line of Breach Inlet to the point of beginning."

SECTION 2. That Section 5-4-40 (3) is hereby amended in its entirety to read as follows:

"(3) Permitted uses. The following uses are permitted within the CO District so long as the use does not materially and adversely affect water quality or the natural resources of the district, and such use has received all applicable governmental regulatory approval:

a. Outdoor recreational uses including swimming, fishing, beach-going, boat ramps, docks, piers, lifeguard stations, and natural preserves.

b. Public utility lines.

c. A use conducted pursuant to a franchise granted by City Council.

d. A use conducted pursuant to a City-sponsored activity or event."

SECTION 3. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Public Hearing: 10-22-02
Second Reading: _____
Ratification: _____

EXHIBIT C

ORDINANCE NO. 2002-16

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-36 (3), OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO REQUIRE BUILDING SETBACKS FOR HOTELS WITHIN THE GC-2 DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-36 (3) a. is hereby amended in its entirety to read as follows:

"a. No part of a Structure, with the exception of permitted dune walk-overs, shall be located seaward more than two hundred (200) feet from the right-of-way of Ocean Boulevard. Except for Multi-family Dwellings and Hotels, no other setbacks are required, provided that the structures comply with the requirements established for the City's fire district. Multi-family Dwellings shall have building set backs as set forth in Section 5-4-37 (11). Hotels shall have minimum front yard building setbacks of 35 feet, and minimum combined side yard building setbacks of 35 feet, with no side yard being less than 15 feet."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 09-24-02
Public Hearing: 10-22-02
Second Reading: _____
Ratification: _____

Amended by Attorney per Public Safety Cte.
EXHIBIT D

ORDINANCE 2002-13

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (9) is hereby amended in its entirety to read as follows:

"(9) Diameter at breast height (DBH). The diameter of a Tree trunk or trunks, measured in inches, at four and one-half (4½') feet above the existing grade of the property. If a Tree has a multi-trunk split above grade, the DBH is deemed to be the sum of all trunks of the Tree measured in inches, at four and one-half (4 ½') feet above the existing grade of the property."

SECTION 2. That Section 5-4-2 is hereby amended by adding the following definitions and inserting them in their proper places alphabetically, renumbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

A. " Historic Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 16 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 24 inches or greater."

B. "Significant Tree. Any live oak Tree (*Quercus virginiana*) having a diameter at breast height (DBH) of 12 inches or greater or any Tree of any other species having a diameter at breast height (DBH) of 16 inches or greater."

SECTION 3. That Section 5-4-2 (36) is hereby amended in its entirety to read as follows, renumbering all subsections accordingly, and all corresponding references in this Code to such re-numbered subsections being changed accordingly.

"Tree. Any woody plant which has a diameter breast height of eight (8") inches or more, excluding pine trees"

SECTION 4. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Trimming, cutting or removal of Historic Trees.

(a) Historic Trees may be trimmed, cut or removed only under the following circumstances:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) Upon the owner proving that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this Subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the zoning administrator.

Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the zoning administrator shall confirm in writing that one or more of the circumstances enumerated herein above exists.

(b) The permit for cutting or removal of a Historic Tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional conditions:

(1) each removed Historic Tree shall be replaced with two or more Trees of the same or similar species. Each replacement Tree shall have a minimum DBH of four (4") inches and meet the requirements of Section 5-4-66; such replacement Trees shall be deemed to be only one Tree for purposes of complying with the density requirements established in this Article; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the zoning administrator."

SECTION 5. That new Section 5-4-65 is hereby adopted and existing Section 5-4-65 and all subsequent Sections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered Sections being changed accordingly, provided, however, that existing Section 5-4-65 shall be re-numbered as Section 5-4-68 and existing Sections 5-4-66 and 5-4-67 shall retain the same Section numbers.

" Sec. 5-4-65 Cutting, trimming or removal of Significant Trees.

(a) Significant Trees may be trimmed, cut or removed only under the following circumstances:

(1) upon the owner proving that trimming, cutting, or removal of a Significant Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each significant Tree proposed for trimming, cutting, or removal.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) Upon proof by the owner that the Tree is dead or diseased, pursuant to the requirements and procedures set forth in Section 5-4-63.

(b) Each Significant Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement."

SECTION 6. That Section 5-4-66 is hereby amended in its entirety to read as follows:

"Sec. 5-4-66 Standards for Tree planting and replacement.

(a) Pursuant to permit. Each Tree planted or replaced pursuant to a Tree Permit in accordance with the requirements of this Article shall have a minimum size of four (4") inches caliber and twelve (12') feet in height at the time of planting and be the same species or a similar species to the Tree being replaced. Palm Trees shall not be permitted as replacements for canopy Trees.

(b) Pursuant to citation of violation. If commercially available within the State of South Carolina, replacement Trees planted pursuant to a citation of violation of this article shall be of the same type (species) and size (height and DBH) as the Tree(s) being replaced. If not so available, the type and size of such replacement Trees shall be as close to that of the Tree(s) being replaced as is commercially available within the state.

(c) All replacement Trees shall be vigorous, well shaped, branched and foliated. The owner of the property shall be responsible for maintaining all remaining and replacement Trees. The zoning administrator shall have the right to inspect any replacement Tree for one (1) year after planting to insure that it is surviving in healthy condition. A replacement Tree found to be dead or in a declining condition as a result of negligence of the owner shall be replaced by the owner within thirty (30) days of notification from the zoning administrator, who shall then have the right to reinspect such Tree for one (1) year thereafter.

(d) In situations where Tree replacement on the same property is impossible or undesirable, an owner shall donate a Tree or Trees as provided for in this Article to the City to be planted on such public property as City Council shall direct"

SECTION 7. That Section 5-4-67 is hereby amended in its entirety to read as follows:
"Sec. 5-4-67 Penalties for unlawful removal of Trees.

Any person who violates any provision of this Article shall be subject to the following fines and restrictions:

(1) Violation of this Article shall be deemed to be a misdemeanor, and shall be punished as provided in Section 1-3-66 of this Code. Each day that a violation of this Article continues shall constitute a separate and distinct offense.

(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(2). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article.

(3) Where a violation of this article is associated with construction pursuant to a city zoning permit or building permit, a certificate of occupancy pursuant to section 5-4-101 of this Code shall not be issued until such violation has been remedied and Trees are planted or replaced, pursuant to the requirements of Section 5-4-66, as necessary to meet the requirements of this Article. The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 8. **That Section 5-4-61 is hereby amended to add subsection (f) to read as follows:**

"(f) Notwithstanding the procedures contained in this Article for altering or removing Trees, it is the intent of the City to encourage whenever feasible the preservation of all trees, including those which are not protected by this Article. Therefore, all provisions of this Article shall be strictly construed."

SECTION 9. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 10. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 11. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet Mauldin, City Clerk

First Reading: 08/27/02
Public Hearing: 10/22/02
Second Reading: _____
Ratification: _____

SPECIAL CITY COUNCIL MEETING
January 3, 2002

A special meeting of the Isle of Palms City Council was held on January 3, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile, and City Clerk Mauldin.

Mayor Sottile called the meeting to order and stated that this meeting had been called, per the City's ordinances, to take official action on nominations to City boards, committees, commissions; City Council committees; and City Attorney, City Judge and Assistant City Judge.

1. Appointment of Members to City Boards, Commissions and Committees. Councilman Abele made a motion to approve the slate of nominees as presented in the list entitled "2002 COMMISSION AND COMMITTEE MEMBERS" (copy attached hereto); Councilman Marino seconded. Administrator Tucker read the list into the record; motion passed unanimously.

2. Appointment of Members to City Council Standing Committees. Councilman Bettelli made a motion to approve the slate of nominees as presented in the list entitled "CITY COUNCIL STANDING COMMITTEES 2002" (copy attached hereto); Councilman Abele seconded. Administrator Tucker read the list into the record; motion passed unanimously.

3. Appointment of City Attorney, City Judge, and Assistant City Judge.

Councilman Bettelli made a motion to approve the reappointment of Nick Sottile as City Attorney; Councilman Miller seconded; motion passed unanimously.

Councilman Abele made a motion to approve the reappointment of Jeannette Harper as City Judge; Councilman Taylor seconded; motion passed unanimously.

Councilman Taylor made a motion to approve the reappointment of Barry Holden as Assistant City Judge; Councilman Marino seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 7:05 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on January 22, 2002.

CITY COUNCIL

STANDING COMMITTEES 2002

	Address	Telephone Numbers Work	Home
WAYS AND MEANS COMMITTEE			
Membership consists of entire City Council			
Chairman Bob Abele		---	886-5993
PUBLIC SAFETY COMMITTEE			
Mike Sottile	132 Sparrow Drive	884-3159	886-8759
Bob Abele	16 Linkside Court	---	886-5992
Dee Taylor, Chmn.	#7 - 43rd Avenue	---	886-4111
PUBLIC WORKS COMMITTEE			
Bob Miller	27 Hidden Green Lane	---	886-4707
John Marino, Chmn.	23 - 25th Avenue	881-9159	886-9929
Marty Bettelli	3704 Hartnett Blvd.	722-5442	886-6620
RECREATION COMMITTEE			
Ryan Buckhannon, Chmn.	3105 Cameron Blvd.	886-0788	886-4016
Bob Abele	16 Linkside Court	---	886-5993
Carol Rice	292 Forest Trail	---	886-6800
PERSONNEL COMMITTEE			
Marty Bettelli, Chmn.	3704 Hartnett Blvd.	722-5442	886-6620
Dee Taylor	#7 - 43rd Avenue	---	886-4111
Ryan Buckhannon	3105 Cameron Blvd.	886-0788	886-4016

2002 COMMISSION AND COMMITTEE MEMBERS

	Address	Telephone Numbers Work	Home	Term Expires
Planning Commission (2-year terms)				
Pat Campbell	126 Sparrow Drive	---	886-9909	12/31/2003
Dick Cronin	8 Marsh Point Lane	---	886-9361	12/31/2002
Dick Glavé	#9 - 13th Avenue	696-5776	886-6254	12/31/2002
Maryanne Luttrell	316 Charleston Blvd.		886-6722	12/31/2003
Peter O'Toole, Chmn.	13 Dune Ridge Lane		886-9536	12/31/2003
James Raih	3906 Cameron Blvd.		886-6670	12/31/2002
John Winchester	2903 Waterway Blvd.		886-0888	12/31/2002
Douglas Kerr, Zoning Administrator	IOP Building Dept.	886-9912	Mobile 442-4941	
Board of Zoning Appeals (3-year terms)				
Kathy Carroll	3403 Palm Boulevard	886-9600	886-6742	12/31/2004
Neil Crocker	286 Forest Trail		886-4178	12/31/2002
James Harvey	#2 - 42nd Avenue		886-5439	12/31/2003
Gabbie Porter, Chmn.	#5 - 47th Avenue	886-5363	886-4355	12/31/2003
Guy Taylor, Vice Ch.	625 Ocean Blvd.	---	886-4619	12/31/2004
Code Board of Appeals (4-year terms)				
Will Albrecht	104 Palm Boulevard	744-6281 X244	886-6685	12/31/2002
Sidney Allison	#5 - 17th Avenue	820-5600	886-8204	12/31/2005
Phillip Smith	8 Intracoastal Court	---	886-5393	12/31/2004
Debra Hernandez	1105 Palm Blvd.	747-4323, ext. 130	886-4959	12/31/2005
Ron Denton	1212 Palm Blvd.	886-8395	881-9662	12/31/2005
Jack Burton	11 Sand Dollar Dr.	881-7781	886-4201	12/31/2003
George VanCott	107 Carolina Blvd.	---	886-8984	12/31/2003

	Address	Telephone Numbers Work	Home	Term Expires
Beach Advisory Committee (3-year terms)				
Beverly Ballow	3009 Waterway Boulevard	886-8110	886-5873	12/31/2003
Leola Hanbury	3203 Hartnett Blvd.	---	886-6458	12/31/2003
Pamela Hoath	614 Ocean Blvd.		886-5789	12/31/2002
Richard Johnson	4 Conch Court	---	886-3301	12/31/2003
Ginger Boatright	29 Morgan's Cove Drive	886-9036	886-5282	12/31/2002
Accommodations Tax Advisory Committee (3-year terms)				
Malcolm Burgis	3-A 22nd Ave.	886-6567	886-8596	12/31/2004
Ron Davis	15 Sandpiper Court	886-5793	886-9804	12/31/2004
Phyllis Shaffer	13 Lake Village Lane	886-6237	709-3662 mob	12/31/2002
Rick Linville	1140 Ocean Blvd., Unit 208		886-8582	12/31/2002
Julia Tucker	2303 Hartnett Blvd.	886-2268	886-6851	12/31/2003
Joe Chandler	6 Allie Court		886-8705	12/31/2003
Jimmy Ward	2207 Hartnett Blvd.	886-	886-6218	12/31/2004
Election Commission (6-year terms)				
Terrye Seckinger, Chmn	6 Wills Way		886-4716	12/31/2007
Jay Nameth	24 Fairway Village Lane	---	886-6020	12/31/2004
Fred Smith	27 Linkside Court	---	886-3452	12/31/2005
Commissioners of Public Works Office No. 886-6148				
John Bushong	2005 Waterway Blvd.	---	886-6855	12/31/2003
Dana Love	9 Sand Dollar Drive	---	886-3869	12/31/2007
Bill Russell	#2 Allie Court	---	886-0059	12/31/2004
John Stanley	3904 Waterway Blvd.	---	886-5209	12/31/2003
Curtis Helfrich	32 - 42nd Avenue	---	886-0861	12/31/2007

Office Staff: George Gross, General Manager
Bill Jenkins, Operations Manager
Lynne Stonesifer, Business Manager
Marty Williams, Customer Service
Kim Dye, Customer Service
Dianne Fill, Personnel Administrator
Plus 7 plant personnel

1/22/02

REGULAR CITY COUNCIL MEETING
January 22, 2002

The regular meeting of the Isle of Palms City Council was held on January 22, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile, and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. Roll call was taken by the Clerk.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Taylor made a motion to approve appointment of Seth Bacon as Firefighter; Councilman Abele seconded; motion passed unanimously. Mayor Sottile performed the swearing-in per the oath attached as Exhibit A.

Councilman Abele made a motion to approve appointment of Cindy Conner as Telecommunicator; Councilman Taylor seconded; motion passed unanimously. Mayor Sottile performed the swearing-in.

C. ELECTION OF MAYOR PRO TEM

Councilman Abele nominated Councilman Marino as Mayor Pro Tem for 2002; Councilman Bettelli seconded. Councilman Miller nominated Councilman Taylor as Mayor Pro Tem for 2002; Councilman Buckhannon seconded; Councilman Taylor respectfully withdrew his name. Councilman Marino was unanimously elected as Mayor Pro Tem for 2002.

D. APPOINTMENT TO FILL LYNN ZIEGLER'S UNEXPIRED TERM ON THE ISLE OF PALMS WATER AND SEWER COMMISSION

Councilman Abele made a motion to defer this item until after discussion in Executive Session; Councilman Taylor seconded; motion passed unanimously.

E. READING OF THE JOURNAL OF PREVIOUS MEETINGS

1. December 4, 2001 - Regular City Council Meeting
2. January 3, 2002 - Special City Council Meeting

Councilman Abele made a motion to approve both sets of minutes with correction of two typographical errors; Councilman Taylor seconded; motion passed unanimously.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele reported on their special meeting of January 8, 2002, and regular meeting of January 15, 2002. (Exhibit B)

(a) Chairman Abele made a motion to continue deferral of all budget items, that had previously been deferred to mid-year, until late spring; Councilman Bettelli seconded; motion passed unanimously.

(b) Chairman Abele made a motion to approve the expenditure of $26,210 from the Accommodations Tax Fund for the Hank Jones Trio to perform at the Grand Pavilion as part of Spoleto Festival 2002; Councilman Miller seconded; motion passed unanimously.

(c) Chairman Abele made a motion to approve the sale of the Mayor's 1996 Ford Taurus to Carmen Bunch for $3,000; Councilman Bettelli seconded; motion passed unanimously.

(d) Chairman Abele made a motion to approve the rental of small unused office space at the Marina to Brian Berrigan, Manager of Marina Operations, for $100 per month; Councilman Miller seconded; motion passed unanimously.

(e) Chairman Abele made a motion to confirm the parameters established at the Ways & Means Committee meeting of 1/15/02 and authorize the City Administrator to use these parameters in development of the FY 02/03 budget; Councilman Buckhannon seconded; motion passed unanimously.

(f) Chairman Abele made a motion to disapprove expenditure of $4,000 from the Accommodations Tax Advisory Fund for the Snee Farm Tennis Championship; Councilman Marino seconded; motion passed unanimously.

(g) Chairman Abele made a motion to approve the expenditure of $20,000 from the Accommodations Tax Advisory Fund for the Isle of Palms Tennis Invitational; Councilman Miller seconded; motion passed unanimously.

(h) Chairman Abele made a motion to approve the expenditure of funds from the Municipal Accommodations Fee Fund to purchase additional American flags for the Connector intersection and to install a permanent flag pole on the Connector; Councilman Taylor seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of January 14, 2002 (minutes and monthly department reports attached as Exhibit C).

3. Public Works Committee. Chairman Marino reported on their meeting of January 14, 2002 (Exhibit D).

4. Recreation Committee. Chairman Buckhannon reported on their regular meeting of January 7, 2002, and special meeting of January 22, 2002 (see minutes and monthly department report attached as Exhibit E).

Chairman Buckhannon made a motion to authorize LS3P to apply for a variance from the Board of Zoning Appeals to expand the non-conforming use of the Recreation facilities; Councilman Taylor seconded; motion passed unanimously.

5. Personnel Committee - Chairman Bettelli reported on their meeting of January 7, 2002 (Exhibit F).

(a) Chairman Bettelli made a motion to approve revision of the Employee Handbook under the section "COMPUTER/INTERNET ABUSE" to add the sentence, "Employees who use personal electronic equipment (including but not limited to cell phones and computers) on City property or at City work sites to engage in conduct which would be prohibited if conducted using City equipment, will be considered to have violated this policy." Councilman Marino seconded; motion passed unanimously.

(e) Safety Sweepstakes for December 2001 were as follows:
Police Department - Pam Curtiss
Fire Department - Seth Bacon
Public Works Department - Joe Ancrum
Combined General Government, Building Department, and
Recreation Department - Debbie Suggs of General Government

(f) Employees of the Month for January 2002:
Public Works - Bernard Gourdine
Police Department - Janice Stewart

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No meeting in January
2. Planning Commission - See minutes of their January 16, 2002, meeting attached as Exhibit G.
3. Construction Board of Appeals - No meeting in January.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes of their January 9, 2002, meeting attached as Exhibit H.
2. Beach Advisory Committee - No meeting in January.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification of Ordinance 2001-18 - an Ordinance Amending Title 5, Chapter 4, Section 5-4-37, of the City of Isle of Palms Code of Ordinances Regarding the Sale or Rental of Tangible Personal Property in the GC-1 and LC Zoning Districts. (Official action recommendation coming from Planning Commission per State Law.)

Administrator Tucker read the ordinance in full. Councilman Abele made a motion to approve second reading and ratify Ordinance 2001-18; Councilman Marino seconded; motion passed unanimously.

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

K. MISCELLANEOUS

1. Administrator Tucker noted the February dates of the winter meeting of the Municipal Association of South Carolina and asked that any councilmember who wants to attend let her know.

2. Administrator Tucker noted that she would be out of the office on Thursday and Friday for the South Carolina City/County Managers Meeting in downtown Charleston. She further noted that she would be in Georgia on Monday and Tuesday to take care of some personal business.

3. Mayor Sottile commended Administrator Tucker and her staff for the hard work they did on the employee Christmas party, the inauguration, and Mayor Bunch's retirement party to make all three such successful events.

L. EXECUTIVE SESSION - Councilman Bettelli made a motion to go into Executive Session to discuss contractual and personnel matters; Councilman Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal advice was received from the City Attorney on personnel and contractual matters.

1. Councilman Abele noted that the Bay Café lease has expired and the owners did not exercise their option to renew. Councilman Abele made a motion to authorize the Administrator to notify Mr. Canavan, in writing, that since he has failed to renew his lease, the restaurant must vacate the premises no later than March 18, 2002; Councilman Miller seconded; motion passed unanimously.

2. Councilman Taylor made a motion to appoint Charles L. "Pat" Campbell to fill the unexpired term of Lynn Ziegler on the Isle of Palms Water and Sewer Commission; Councilman Abele seconded; motion passed unanimously.

3. Councilman Taylor made a motion to appoint Mack Canterbury to the Planning Commission to fill the slot vacated by Pat Campbell; Councilman Abele seconded; motion passed unanimously.

4. Referring to the amendment to the Employee Handbook that was passed earlier in the meeting; Councilman Taylor made a motion to change the fourth word of the amendment from "personal" to "any"; Councilman Abele seconded; motion passed unanimously.

5. Councilman Abele made a motion to approve the request from Brian Berrigan of Marina Joint Ventures to replace the damaged pedestals at the marina; Councilman Miller seconded; after discussion, motion passed 6-2.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:55 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on December 4, 2001.

EXHIBIT A

I, _____, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

EXHIBIT B1

SPECIAL WAYS AND MEANS COMMITTEE
January 8, 2002

The special meeting of the Ways and Means Committee was called to order on January 8, 2002, at 5:45 p.m., in the City Hall. Councilman Abele called the meeting to order. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Miller, and Rice, and City Administrator Tucker, City Clerk Mauldin, City Treasurer Suggs, and City Attorney Nick Sottile.

1. Old Business. (A) Discussion of Remaining FY Budget and Upcoming FY 02/03 Budget. Chairman Abele referred to his memo dated 2 January 02 (copy attached) and stated that he felt the budget was tracking normally, but he did recommend that Council not add to the budget at this time, but continue to keep tracking and see how revenues are realized. He recommended that all deferred items be saved for next year's budget, but further stated that, if revenues are strong enough, Council could look at some key items in April. After discussion, **Mayor Sottile made a motion to defer these additional expenses to late spring at which time Council will review at this year's budget; Councilman Bettelli seconded; motion passed unanimously.**

(B) Status of Spoleto Festival Goes to the Beach. Administrator Tucker reported on her meeting with Spoleto officials and stated that they wanted to have a jazz event at the Grand Pavilion on June 2nd starring the Hank Jones Trio. She further stated that Spoleto officials have indicated that they need to start promotion of the event and asked Council to give their preliminary approval pending recommendation from the Accommodations Tax Advisory Committee that meets tomorrow. Spoleto officials are asking for funding for this event from Accommodations Tax Fund in the amount of $26,210. After discussion, **Councilman Bettelli made a motion to approve the event as presented; Councilwoman Rice seconded; motion passed unanimously.**

2. Miscellaneous. (A) Isle of Palms Water and Sewer. Administrator Tucker referred to the letters from John Stanley and Lynn Ziegler (copies attached) concerning Ms. Ziegler's resignation from the Commission and Mr. Stanley desire to be appointed to serve the rest of her term. After discussion, **Councilman Miller made a motion to recommend to City Council appointment of John Stanley to fill Ms. Ziegler's term which expires 12/31/2003; Councilman Bettelli seconded; motion passed unanimously.**

(B) Chairman Abele referred to his two memos dated 8 January 2002 (copies attached). The first memo was a tentative budget process schedule which he hoped the City could follow. The second memo discussed budget development parameters and he asked everyone to read it for discussion at the regular Ways & Means meeting next week.

(C) Chairman Abele referred to memo received from Skipper Shaffer concerning Marina property and he stated that he has asked Mr. Shaffer to postpone any presentation to Council until a later date.

(D) Chairman Abele stated that Mayor Bunch's City car has been sold to her for $3,000, which was the price given to him by Summerville Auto Auction as the likely price for which the car would have been auctioned. Since this had been discussed at the last meeting, but no official action was

taken, he asked for a motion. **Councilman Miller made a motion to approve the sale of the City's vehicle to Mayor Bunch for $3,000; Councilman Bettelli seconded; motion passed unanimously.**

3. Councilman Bettelli made a motion to go into Executive Session to discuss contractual matters related to the Marina; Councilman Sottile seconded; motion passed unanimously.

Coming out of Executive Session, Councilman Abele stated that contractual matters were discussed and advice received from the City Attorney.

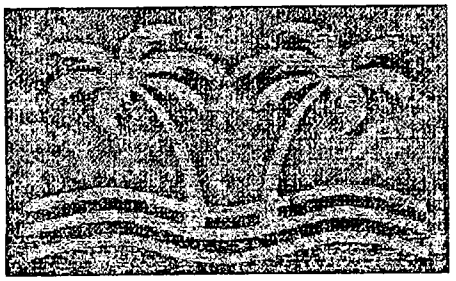
Chairman Abele began discussion of the small unused office space off the deck of Angler's Mini Mart and stated that Brian Berrigan, the City's Marina Manager, had asked to be able to use the space several months ago. He asked concurrence of Committee members that Councilman Miller and himself be able to deal with Mr. Berrigan to make arrangements for utilization of the space as they see fit. **Mayor Sottile made a motion that Councilmen Abele and Miller enter into negotiations with Mr. Berrigan and make the best deal that can be made in the best interest of the City; Councilman Bettelli seconded; motion passed unanimously.**

Administrator Tucker briefly discussed the upcoming party for Mayor Bunch and asked for concurrence from the Committee and where the cost should be expended. **Chairman Abele made a motion to concur with the Administrator's proposal concerning the menu and venue and to fund it from the Mayor and Council Miscellaneous account; Mayor Sottile seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:06 p.m.

Respectfully submitted,

Bob Abele, Chairman



FROM THE DESK OF BOB ABELE

2 January, 02

TO: Mayor Sottile
Ways & Means Committee Members

ATTACHMENTS:

A. % of General Fund Receipts YTD vs. % of Historical Receipts YTD
B. % of Accommodation Tax Receipts YTD vs. % of Historical Receipts YTD
C. FY 2001-2002 Deferred Budget Items

1. *As you know, we are having a special meeting of the Ways & Means Committee on Tuesday, 8 January. The purpose of the meeting is primarily to get a "fix" on where we are at mid-year and to review the list of deferred items from this year's budget (see Attachment 3). A secondary purpose is to set the schedule and some of the parameters for Linda for the forthcoming FY 2002-2003 budget development.*
2. *In preparation for this meting I would like to provide you with a few items to "chew on" (I haven't written y'all a note in over a month, so don't complain).*
   A. Although I haven't seen the final audit report yet, last year's (FY 2001)General Fund budget completed the year as follows:

	Budgeted	Actual
REVENUE	$4,173,614	$4,338,189
EXPENDITURES	4,173,614	4,178,064
SURPLUS		$ 160,125

NOTE: $100,000 of the $160,125 was transferred to the Capital Projects fund to fund FY 2000-2001 capital project requirements so the "true" surplus was approximately $60,000.

B. Unfortunately, the above numbers do not tell the whole story. During FY 2000-2001 we had several unbudgeted revenue "windfalls" without which the end of the year story would be considerably different. These were:

➢ Payment of Delinquent insurance license fees	$134,156
➢ Residential rental license fees	50,678
➢ Unbudgeted sale of assets	13,490
Total windfall revenue	$198,324

Without this windfall, we would have had a deficit of $138,000 (or $38,000 if we had deferred an additional $100,000 in capital requirements). The major factors causing this were serious revenue shortfalls in building permits, general business licenses, and state shared alcohol funds over which we had no control. The only purpose in pointing it out is to reemphasize the very tight and unpredictable fiscal constraints in which we are living.

C. In an attempt to better facilitate tracking our revenue, I have compiled a data base of the average historical monthly receipt of revenue as a % of total actual revenue for the year for our seven (7) major revenue categories (which in total account for between 75% and 80% of total revenue) based on the FYs 1999, 2000, and 2001. The seven revenue categories are listed on the chart in Attachment #1. (As a side comment, it was interesting to note that the % of receipts we get each month has been pretty consistent over the years.) Using this data base, I have been tracking the monthly receipts of revenue as a % of budgeted revenue for FY 2002 against the historical averages for the same period. I have done the same thing with State and Municipal Accommodation taxes. The result of this exercise can be seen in Attachments 1 & 2, with #1 showing the track for the General Fund and #2 showing the track for Accommodation Taxes. I have included Rental License Fees in the General Fund chart even though there is no historical track to compare it with just to give you an idea as to where we are in fee license receipt vis-a-vis the budget (approximately 66% of budget—this does not include the $50+K we received in last FY). Briefly, the charts show the % of this year's budgeted revenue actually received (the green bar) thru November for each of the revenue elements as compared with the historical percentage of actual revenue received thru November. For example, we have received approximately 22.8% of our budgeted business license revenue thru November as compared with a historical receipt of 13% of business license fees thru November. A couple of observations:

- *Total YTD revenue received is tracking ahead of the historical receipt rate (21% vs. 17%).*
- *This is being driven largely by a statistically greater revenue receipt rate for business licenses and building permits than their respective historical receipt rates. (Business Licenses & Building Permits, as well as Insurance Licenses, are slightly overstated due to one time payments of delinquent fees. However, even without these windfall #'s, all three categories are tracking ahead of historical receipt rates.) Since the rate of receipt in prior years is pretty consistent from year to year, I am not sure exactly how to interpret this, given the economy and the serious revenue shortfall we experienced in these two categories last year. One contributing factor to the increased rate of receipt for Business Licenses and Building Permits may be the very aggressive program the City Administrator has instituted to ensure collection of these fees.*

- *The category "All Other Revenue" (not shown on the chart) is also tracking ahead of the historical rate (46% to 38%).*
- *All the other revenue categories appear to be within a statistical dead heat with their respective historical receipt rates.*

D. *Attachment #2 portrays the same analysis for our Accommodation Taxes. As you will recall, we actually have three sources of accommodation tax funds—State Accommodation Taxes and what we call Municipal Accommodation Taxes for which there are actually two sources—the IOP 1% accommodation tax and the Charleston County 2% accommodation tax of which we get about 20% of the taxes collected from the island by the County. As you can see from the chart, the rate of receipt for both sources of Municipal Accommodation taxes are consistent with their historical receipt rate. However, the rate of receipt for State Accommodation tax receipts is considerably greater than the historical rate (55% vs.44%) thus driving the total accommodation tax receipt rate up as compared to the historical rate. Again, given the fall off in tourist activity this past summer, I am not sure exactly why our receipts are so high or how to interpret it. (Our aggressive pursuit of rental license fees <u>may</u> have made some folks more honest about accommodation taxes, but I'm not sure we would see that effect so soon.)*

3. *Attachment # 3 is the list of items that we deferred during last spring's budget development—a total of $338,663 of which $61,113 were from the General Fund Operating budget and $227,550 were from the Capital Project budget.*

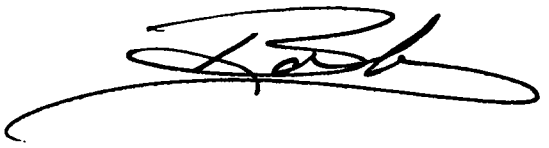
4. *Some personal conclusions from the above—take 'em for what they're worth:*

A. *At this point in the year, Receipts appear to be on track, i.e. it does not appear that we will have any significant shortfalls. The only exception to this is Rental Unit Business Licenses. We budgeted $415,600 for FY 2002—so far <u>this FY</u> we have received $275,500 a shortfall of some $140,600. (recall we received $50,000+ of <u>this</u> year's fees last FY.) Despite aggressive action by the Bldg. Dept. to track down the "bad guys", I am not optimistic that we are going to see any significant additional fees this FY. I do, however, think that the efforts of the Bldg. Dept. will pay off big time next FY.*
B. *Expenditures seem to be in line with expectations/budget so unless there are some surprises, we should come in pretty close to budget.*
C. *Bottom line in my opinion is that despite receipts running slightly ahead of historical levels, there are still too many uncertainties and we should take <u>no action</u> on the deferred item list at this time. I would offer two suggestions for your consideration:*

(1). Departments should review items on the deferred list and include those considered must have in the FY 2002-2003 budget.
(2). Depending on the status of the budget in the Spring (i.e. at the end of 3rd quarter), we can take another look at the deferred items and, if it appears that we will have a significant surplus, decide at that time whether to fund any additional items this year. We will also have a better feel at that time as to what the revenue and expenditure picture may be for FY 2002-2003.

5. *I should have revenue/expenditure data thru December in time to update Attachments 1 & 2 before the 8th and will provide you with updated versions if there are any significant changes.*

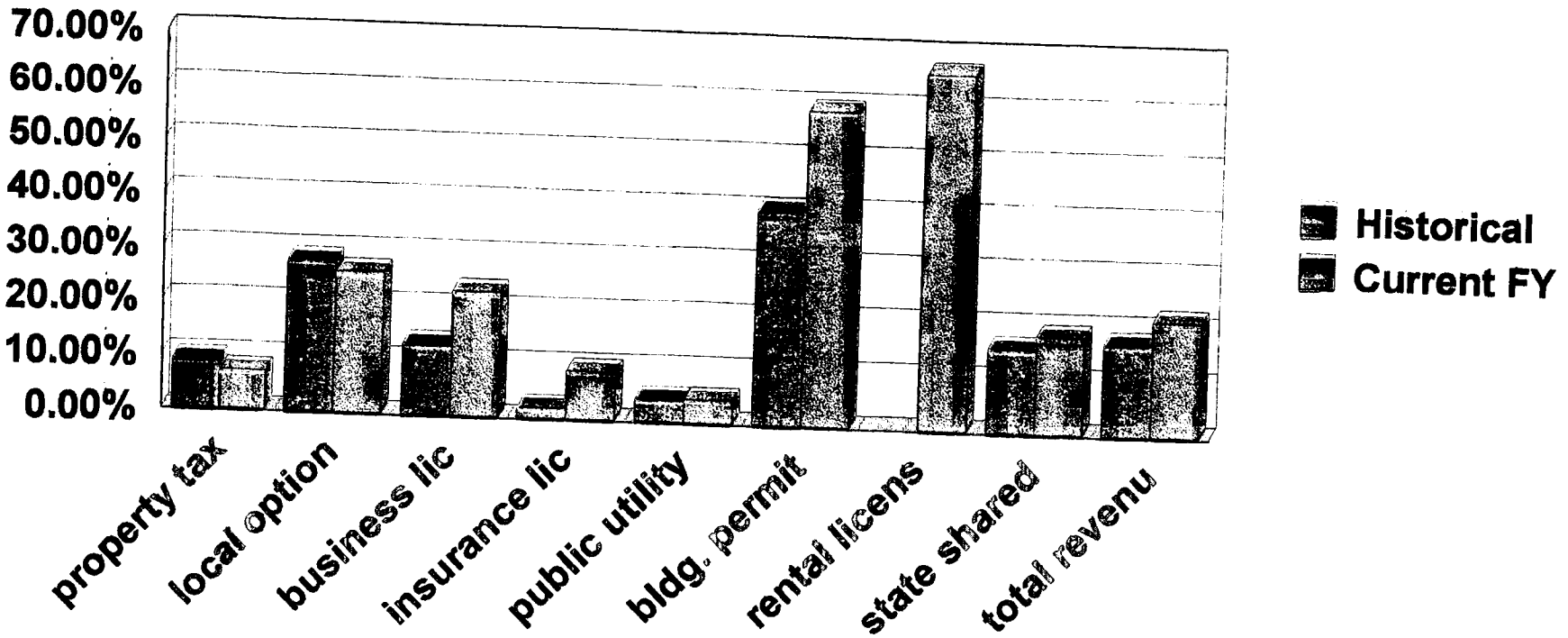
Your 'umble & obedient servant,



CC: City Administrator
City Treasurer

% Gen Fnd Revenue Rec'd YTD VS Historical Receipts

By Major Revenue Catagories--FY 2002 Thru Nov

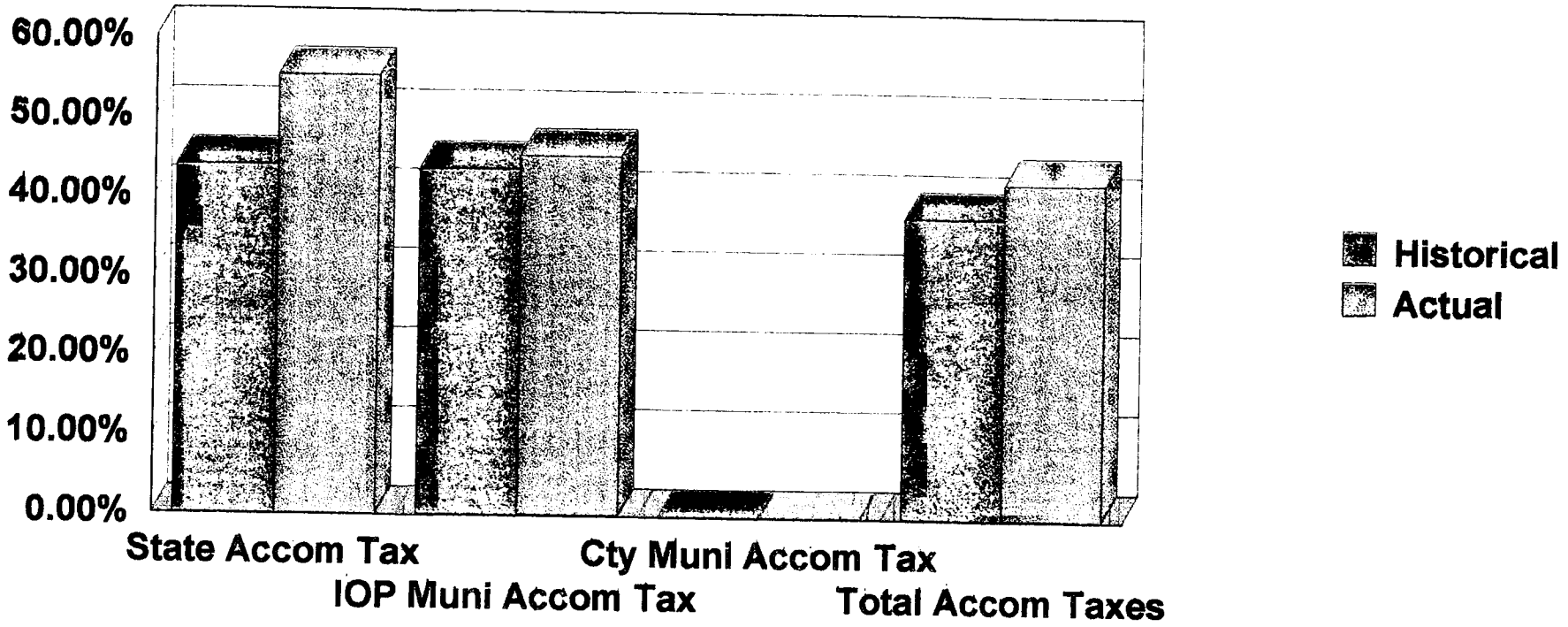


NOTES:

1. Current year Insurance License revenue includes a one time windfall of $6,900+ payment of delinquent license fees

ATTACHMENT # 1

% of Accom Tax Rev Rec'd YTD VS Historical Receipts
By Accom Tax Catagories--FY 2002 thru Nov



ATTACHMENT # 2

City of Isle of Palms
FY 2001 - 2002 Budget * Items Deferred For Mid-Year Review *****

Dept	Description	Amount	
General Gov't	computer system upgrades	2,500	
General Gov't	telephone system	25,000	
General Gov't	City Hall/Police generator w/ enclosure	72,000	
General Gov't	interior painting, City Hall/Police Station	15,000	
General Gov't	replace carpet, City Hall/Police Station	16,000	
Police	replace furniture	1,000	
Police	computer system upgrades	3,000	
Police	computer harddrive replacement	1,200	*
Police	additional officer w/ fringes, uniforms, training, etc	36,433	*
Fire	generator w/ enclosure, Station 1	46,950	
Fire	jeep	12,500	(full cost $25,000, the other half will be funded with accommodations taxes).
Fire	seal parking lot, Station 1	2,000	
Fire	vinyl siding for Station 1	7,000	
Fire	build shelves/storage, Station 1	1,500	
Fire	landscaping and irrigation, Station 1	15,700	
Fire	additional water costs related to irrigation above	600	*
Fire	accountability system	4,000	
Fire	computer system upgrades	1,500	
Fire	steam cleaner	1,300	
Fire	additional miscellaneous contingency	1,680	*
Public Works	move City Hall/Police generator and install enclosure	13,500	
Public Works	replace admin assistant's computer	2,000	
Public Works	construct concrete wash pad in PW area	6,000	
Public Works	additional water costs for city water irrig. at connector	700	*
Building	computer system upgrades	2,500	
Recreation	22 passenger bus	26,000	(full cost $52,000; the other half will be funded with accommodations taxes)
Recreation	computer program	2,500	*
Recreation	carpet replacement	1,000	*
Recreation	architectural services for Master Plan	17,000	*
Judicial	replace printer	600	
	Total Deferrals 3	3	

These General Fund and Capital Fund expenditures are not included in the FY 2001- 2002 budget; however City Council agreed to consider amending the budget at mid-year (approximately December 2001) to include some or all of these items if sufficient revenues become available.

* - GENERAL FUND OPERATING BUDGET ITEMS - ALL OTHERS ARE CAPITAL PROJECT & FUND ITEMS.

Commissioners
JOHN W. BUSHONG
ANA W. LOVE, JR., P.E.
WILLIAM N. RUSSELL
JOHN G. STANLEY, P.E.
LYNN W. ZIEGLER

ISLE OF PALMS WATER AND SEWER COMMISSION

General Manager
GEORGE J. GROSS, P.E.
SPECIAL PROJECTS ADMINISTRATOR
WILLIAM P. JENKINS
COMPTROLLER
LYNNE T. STONESIFER, CPA

December 14, 2001

Mayor and Council
City of Isle of Palms
P. O. Box Q
Isle of Palms, SC 29451

Dear Mayor and Council Members,

The enclosed letter from Commissioner of Public Works Lynn Zeigler tenders her resignation effective 31 December 2001. Her term of office expires in December 2003.

I request that Council appoint a replacement in accordance with State Law as soon as practicable after the effective date of her resignation.

Since my term of office expires at the same time, I offer myself as a candidate to fill Mrs. Zeigler's unexpired term, if Council so chooses. The Commission has no other candidates to recommend at this time.

Sincerely yours,

John G. Stanley
Chairman of the Commission

Encl: LZ ltr of December 11, 2001

CC: Commissioner John Bushong
Commissioner Dana Love
Commissioner William Russell
General Manager George Gross

1300 Palm Boulevard • Post Office Box 528 • Isle of Palms, South Carolina 29451
Telephone (843) 886-6148 Fax (843) 886-6894

Lynn Ziegler
17 Fairway Oaks Lane
Isle of Palms, South Carolina 29451
December 11, 2001

Chairman John Stanley
Isle of Palms Water and Sewer Commission
1300 Palm Boulevard
Isle of Palms, South Carolina 29451

Dear John,

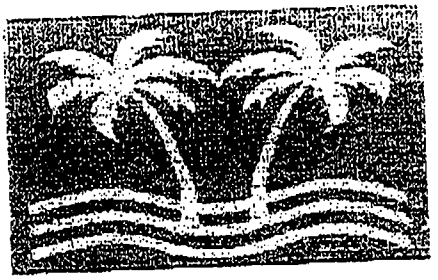
It is with mixed emotions that I must tender my resignation as a Commissioner of the Isle of Palms Water and Sewer Commission. As you know, my mother's illness has escalated, necessitating my spending more time with her in North Carolina. I would like for my resignation to be effective as of December 31, 2001.

I am leaving with warmest regard for my fellow Commissioners, the staff, General Manager George Gross, and the rest of the team who work in the field. I will miss all of you.

Sincerely,

Lynn

Lynn Ziegler



FROM THE DESK OF BOB ABELE

8 January, 2002

TO: Ways and Means Committee Members
SUBJ: FY 2002-2003 Budget Development Schedule

1. *In discussions with the City Administrator and the City Treasurer, we have arrived at the following schedule framework for the development of the forthcoming FY's budget:*

8 January—Special W&M Committee meeting

1. *Review Deferred item list from FY 2001-2002 budget development*

15 January—Regular W&M Committee

1. *Complete (as necessary) mid-year review*
2. *Establish FY 2002-2003 Budget development criteria/parameters*

31 January—Draft Capital Requirements Budget available

1 Feb to 19 February

1. *Responsible Committees review applicable portions of draft capital Requirements budget*

19 February—Regular W&M Committee Meeting

1. *Review draft capital requirements budget*

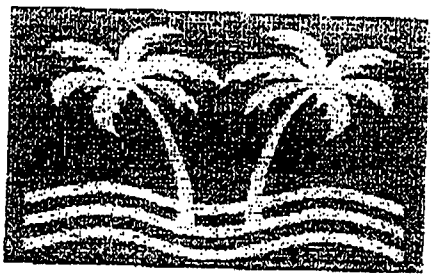
1 March—Draft General Fund budget available

19 March—Regular W&M Committee Meeting

1. *Review draft General Fund Budget*

2. *The "game plan" is to finalize both the General Fund and the Capital Requirements budgets by the middle of April, have the first reading on the FY2002-2003 budget at the Council meeting in April, the Public Hearing in May and 2nd reading and ratification of the budget at the May Council meeting.*

CC: City Administrator
City Treasurer



FROM THE DESK OF BOB ABELE

8 January, 2002

TO: WAYS & MEANS Committee Members

SUBJ: FY 2002-2003 Budget Development Parameters

1. *In prior years we have developed a draft budget based on all known needs/desires and, during budget review, have made whatever adjustments were necessary or desirable. I am a bit uncomfortable doing that for the forthcoming budget year for the following reasons:*
   - A. *We do not know what the Supreme Court is going to do with the issue of the 15% cap. I am hopeful that they will get a decision out quickly and that we will know by the time we have to set the millage rate. However, depending on what decision the Court makes, it could have a significant impact on the millage rate we set for our residential (owner occupied) homes.*
   - B. *I am sure that you all are aware of the financial straits that the State is in and the lengths the legislature is going to have to go to in order to balance the budget next year. Most of the key political leaders have already indicated that the "sacred cows", i.e. education, Medicaid, police, etc will be protected and that there will be no tax increases in an election year. That doesn't leave much to cut except areas such as aid to municipalities.*
   - C. *From all that I have read it appears that we are going to get another hefty increase in health benefit costs for our employees.*
   - D. *Given the uncertainties in the economy, we could be hit in the Accommodation Tax and Rental Unit license revenue if the tourist industry doesn't pick up.*

2. *Given all the above, I would offer two alternative "paths" for your consideration to follow in this year's General Fund budget development process:*
   - A. *Continue as before—that is develop the expenditure side of the budget to include all known/desired requirements and then adjust revenue/expenditures to balance it.*
   - B. *Set specific parameters to follow in building the draft budget. For example:*

(1) Increases in personnel costs (Salaries, benefits, training, uniforms, medical/lab, and PW temp labor) would be limited to known, mandatory increases (i.e. health benefits), a COLA, and merit pay increases.

(2) Operational expenses such as utilities, fuel, maintenance, contracted services, etc. would be "capped" at some % increase such as the past year's CPI increase of 2.6%.

(3) Non-operational expenses such as debt service, insurance, and legal/court costs would be limited to actual known $ or the CPI %.

(4) All other requirements above the established parameters would be considered individually and "off-line". This would, in my opinion, accomplish two things:

a) Force the operating departments to specifically identify and develop justification for any new initiatives/expansion of existing scope of effort;

b) Allow Council to look at each such new initiative/scope of effort expansion and evaluate it as a stand alone item vis-à-vis other new/expanded initiatives and the available revenue.

C. For the Capital requirements budget, I would propose that we continue as before—that is, to include all known/desired requirements in the draft budget. Once we have settled on at least a "ball park" capital budget, we can then allocate it to the various funds that will be paying for it. The bottom line of this exercise will be a requirement for General Revenue funds that will, of necessity, impact on the General Fund budget.

D. Finally, I would propose that we develop the General Fund budget using the assumption that we will receive no State Shared Funds and that we use as projected revenue for Rental Unit License fees only the amount that we have received YTD and at the end of last FY—approximately $325,000.

3. Please "chew over" the above and we will discuss it at the regular W&M meeting next week.

CC: City Administrator
City Treasurer

EXHIBIT B2

WAYS AND MEANS COMMITTEE
January 15, 2002

The regular meeting of the Ways and Means Committee was called to order on Janaury 15, 2002, at 5:45 p.m., in the City Hall. Councilman Abele called the meeting to order. Present were Councilmen Bettelli, Buckhannon, Marino, Miller, Rice, Sottile, and Taylor, and City Administrator Tucker, and City Treasurer Suggs. Also present was Recreation Director Page, Fire Chief Graham, and Accommodations Tax Advisory Committee Chairman Julia Tucker.

1. Election of Chairman. Mayor Sottile made a motion to appoint Councilman Bob Abele as Chairman of the Ways and Means Committee for 2002; Councilman Marino seconded. Councilman Miller made a motion to close the nominations; Councilman Buckhannon seconded; motion passed unanimously. Councilman Abele was unanimously elected as Chairman and he thanked everyone.

2. Approval of Previous Minutes. Mayor Sottile made a motion to approve the minutes from the November 15, 2001 regular meeting and the January 8, 2002 special meeting; Councilman Bettelli seconded; motion passed unanimously.

3. Monthly Financial Report. Treasurer Suggs reported on the financial statements for November and December 2001. She focused the report on the December statement and indicated there is currently $989,429 in the General Fund and the statement shows that the City is 47% expended with 40% revenues received (attached hereto). She reported that the City has received $1,200,000 in property taxes for December 2001, which is on target with the budget. Local Option Sales Tax (LOST) revenue is approximately $15,000 behind last year reflecting the slow down of the economy. Chairman Abele recommended that the Treasurer transfer as much money as possible to the SC Government Investment Pool which has better interest rates.

(A) Treasurer Suggs reported that she has sent an email to the Department of Revenue because the City has not received any proceeds from the Sunday beer and wine sale permits that businesses on the island are required to purchase. Further, for the fiscal year ending June 30, 2000, the City received some $80,000 in revenues. However, since then the law has been changed and allows businesses to buy their permits on an annual basis giving the businesses a large savings (more than 50%). She stated that the City has nor received any money since May 2001 for permit fees collected through the final quarter ending December 2000. Administrator Tucker added that neighboring communities have been contacted and they did receive a payment in November whereas the Isle of Palms did not receive anything.

(B) Status of Residential Rental Licenses. Administrator Tucker referred to the attached Revenue Breakdown prepared by the Building Department tracking residential rental license revenue through January 14, 2002. She reported that to date $326,504.87 has been received which is 78.5% of the budgeted revenues on 72.3% of the properties contacted. Treasurer Suggs reminded everyone that the City collected $50,000 of the revenue last fiscal year so the City could make up some of the revenues before June 30, 2002.

3. Old Business. (A) Chairman Abele asked the Administrator if there had been any response to the City's application to the Blue Wave Beaches designation. Administrator Tucker stated that there has not been any response, and she expected to hear from them when they wanted to make an on-site visit.

(B) Discussion of FY 02/03 Budget Development Parameters and Schedule. Chairman Abele referred to the schedule (attached hereto) and stated that he would like each department, before January 19th , to validate and prioritize their portion of capital requirements for the next fiscal year. Ways & Means will then review these requests. The Chairman then passed out a summary of his two-page memo dated 01/08/02 (both attached hereto) and stated that he would like to establish parameters on the General Fund budget development and explained how he came to this conclusion [see Potential Budget Impacts section of summary].

Chairman Abele stated that the City is facing general revenue requirements in the amount of $904,000 for capital projects and debt service next year. Treasurer Suggs has anticipated cash balance in the Capital Projects Fund at the end of June of $422,296. Further, he stated that the City will need to prepare a general fund budget next year that has $500,000 available to be transferred. Therefore, he recommended, in lieu of preparing a general fund budget with everything listed and then whittling it down, that parameters be established by which to prepare the initial budget. He further discussed parameters as listed on his attached summary sheet.

Administrator Tucker asked the Chairman where in the process she should put new initiatives for alternate revenue sources (such as Hospitality Tax) and also alternative ways to make capital purchases (such as municipal lease purchase). Chairman Abele told her to look into alternatives in the event they are needed so that she will be able to explain them at such time. After discussion, **Councilman Bettelli made a motion that the Administrator be directed to use these parameters in the development of the FY 02/03 budget; Mayor Bunch seconded; motion passed unanimously.**

4. New Business. (A) Accommodations Tax Advisory Committee Requests Approved in Committee 01/09/02: Copies of applications are attached hereto. Administrator Tucker explained the three applications and she and Chairman of the ATAC, Julia Tucker, answered questions of committee members.

(1) Approval of $4,000 for Snee Farm Tennis Championship - Upon discussion, Julia Tucker stated that the one question she had to the applicant was why he was asking the same amount of funding from the Isle of Palms as from Mount Pleasant when the event was taking place in Mount Pleasant. After discussion, **Councilman Marino made a motion to disapprove the $4,000 request from Snee Farm; Councilman Taylor seconded; motion passed unanimously.**

(2) Approval of $26,210 for Spoleto Festival 2002, Hank Jones Trio - Chairman Abele stated that this year would be the first Spoleto event held on the island for many years. **Mayor Sottile made a motion to approve the request for $26,210 for Spoleto Festival 2002; Councilman Marino seconded.** There was discussion of the location of the event and the possibility of noise problems. It was determined that this was a low-key musical trio and that the noise level should not bother residents. After discussion, **motion passed unanimously.**

(3) Approval of $20,000 for Isle of Palms Tennis Invitations - **Councilman Bettelli made a motion to approve the $20,000 request for the Isle of Palms Invitational; Councilman Buckhannon seconded.** After discussion, **motion passed unanimously**.

(B) Recommendation from Personnel Committee to Include the Expense of Adding One Additional Employee Holiday - the Friday Following Thanksgiving - in the FY 02/03 Budget. Chairman Abele told the Administrator the this item would "go into the budget hopper" to be considered during the budget session.

5. Miscellaneous - (A) Acknowledgment of Receipt of $8,000 Donation to Recreation Department From Parker Foundation. Administrator Tucker reported that this was a second annual donation and that this money would be sent to the Local Government Investment Pool to draw interest until it is determined how to use the funds.

(B) Update of Comprehensive Plan - Planning Commission - January 23, 2002. Chairman Abele noted the upcoming Planning Commission meeting at which time the five-year mandatory review of the Comprehensive Plan will be held and in attendance will be members of the BCD Council of Government staff. He recommended that as many council members as possible attend this important meeting.

(C) Set Next Meeting Date - February 19, 2002, Regular Ways & Means Committee.

(D) Administrator Tucker reminded everyone of the upcoming party for Mayor Bunch on Sunday, January 20th from 5:00 to 8:00 pm at the Island House.

(E) Councilwoman Rice announced an upcoming meeting on February 9th at Wild Dunes to benefit Sullivan's Island Elementary School and urged everyone to attend.

6. Executive Session. Councilman Bettelli made a motion to go into Executive Session to discuss contractual matters; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that contractual matters were discussed and no action was taken.

7. Administrator Tucker reported that she has asked the person, who has recently completed repairs to the Mayor's Office, to give the City an estimate to floor some of the attic space in City Hall and install a pull down stairway.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
December 31, 2001

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 1,829,967	$ 4,734,952	$(2,904,985)	39%	$ 2,205,071	$ 4,734,952	$(2,529,881)	47%
Capital Projects Fund	13,928	456,310	(442,382)	3%	97,087	358,500	(261,413)	27%
Muni Accommodation Tax Fund	234,765	660,222	(425,457)	36%	55,892	524,750	(468,858)	11%
Volunteer Fire 1% Fund	45,733	45,700	33	100%	27,409	45,700	(18,291)	60%
State Accommodation Tax Fund	380,981	427,029	(46,048)	89%	136,180	426,450	(290,270)	32%
Disaster Recovery Fund	98,349	60,000	38,349	164%	77,986	-	77,986	-
Federal Narcotics Fund	13,814	2,000	11,814	691%	1,801	8,487	(6,686)	21%
Marina Fund	176,784	550,487	(373,703)	32%	137,898	548,797	(410,899)	25%
All Other Funds	2,037	3,025	(988)	67%	26,574	33,600	(7,026)	79%
Total All Funds	$ 2,796,358	$ 6,939,725	$(4,143,367)	40%	$ 2,765,897	$ 6,681,236	$(3,915,339)	41%

General Fund YTD Expenditures

6 Month Target = 50%

	Actual	Budget	% of Budget
Mayor and Council	22,860	36,453	63%
General Government	180,657	388,978	46%
Police	615,159	1,277,619	48%
Fire	675,394	1,447,557	47%
Public Works	380,364	800,671	48%
Building & Licensing	98,211	235,139	42%
Recreation	181,808	432,223	42%
Judicial	46,047	98,956	47%
Parking Lot & Meters	4,571	17,356	26%
Total General Fund	2,205,071	4,734,952	47%

General Fund Cash at 12/20/01

December Balances:

BB&T (Rate = .75%)	704,111
SC Local Gov't Invest Pool (Rate = 2.56%)	603,958
	1,308,068

January activity thru 1/11/02

Cash Received	6,173
Accounts Payable Payments	(191,869)
Payroll	(132,943)
Approximate Gen Fund Cash at 1/11/02	989,429

City of Isle of Palms
Financial Statement Summary
November 30, 2001

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 1,088,394	$ 4,734,952	$(3,646,558)	23%	$ 1,854,020	$ 4,734,952	$(2,880,932)	39%
Capital Projects Fund	13,533	456,310	(442,777)	3%	47,348	358,500	(311,152)	13%
Muni Accommodation Tax Fund	212,718	660,222	(447,504)	32%	54,902	524,750	(469,848)	10%
Volunteer Fire 1% Fund	45,700	45,700	0	100%	11,934	45,700	(33,766)	26%
State Accommodation Tax Fund	380,637	427,029	(46,392)	89%	122,520	426,450	(303,930)	29%
Disaster Recovery Fund	95,500	60,000	35,500	159%	77,986	-	77,986	-
Federal Narcotics Fund	13,795	2,000	11,795	690%	1,796	8,487	(6,691)	21%
Marina Fund	148,765	550,487	(401,722)	27%	113,855	548,797	(434,942)	21%
All Other Funds	1,946	3,025	(1,079)	64%	26,304	33,600	(7,296)	78%
Total All Funds	$ 2,000,988	$ 6,939,725	$(4,938,737)	29%	$ 2,310,666	$ 6,681,236	$(4,370,570)	35%

General Fund YTD Expenditures

5 Month Target = 42%

	Actual	Budget	% of Budget
Mayor and Council	21,317	36,453	58%
General Government	154,050	388,978	40%
Police	507,876	1,277,619	40%
Fire	566,296	1,447,557	39%
Public Works	327,215	800,671	41%
Building & Licensing	81,554	235,139	35%
Recreation	150,630	432,223	35%
Judicial	40,533	98,956	41%
Parking Lot & Meters	4,548	17,356	26%
Total General Fund	1,854,020	4,734,952	39%

General Fund Cash at 12/20/01

November Balances:

Carolina First/BB&T (Rate = 1%)	375,927
SC Local Gov't Invest Pool (Rate = 2.68%)	552,708
	928,635

December activity thru 12/20/01

Cash Received	212,731
Accounts Payable Payments	(179,409)
Payroll	(130,837)
Approximate Gen Fund Cash at 12/20/01	831,120

Revenue Breakdown

For The Date Range
05/01/01 Thru 01/14/02

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Yearly	$103,901.77	$69,385.15	$173,784.12
Seasonal	$65,154.36	$67,605.79	$133,471.91
Unknown	$9,853.94	$9,394.90	$19,248.84
	$178,910.07	$146,385.84	$326,504.87

Original Mailout including vacant lots:	3,290
No. of Non-Rentals Entered:	796
No. of Expired Addresses:	43
No. of Licenses Issued:	1,431
Budgeted Number of Licenses:	1,980
Percentage of Target Achieved:	72.3%
Budgeted Revenues Projected:	$415,592.00
Total Revenue to Date:	$326,504.87
Percentage of Target Achieved:	78.5%

FROM THE DESK OF BOB ABELE

8 January, 2002

TO: Ways and Means Committee Members
SUBJ: FY 2002-2003 Budget Development Schedule

1. *In discussions with the City Administrator and the City Treasurer, we have arrived at the following schedule framework for the development of the forthcoming FY's budget:*

8 January—Special W&M Committee meeting
   1. *Review Deferred item list from FY 2001-2002 budget development*

15 January—Regular W&M Committee
   1. *Complete (as necessary) mid-year review*
   2. *Establish FY 2002-2003 Budget development criteria/parameters*

31 January—Draft Capital Requirements Budget available

1 Feb to 19 February
   1. *Responsible Committees review applicable portions of draft capital Requirements budget*

19 February—Regular W&M Committee Meeting
   1. *Review draft capital requirements budget*

1 March—Draft General Fund budget available

19 March—Regular W&M Committee Meeting
   1. *Review draft General Fund Budget*

2. *The "game plan" is to finalize both the General Fund and the Capital Requirements budgets by the middle of April, have the first reading on the FY2002-2003 budget at the Council meeting in April, the Public Hearing in May and 2nd reading and ratification of the budget at the May Council meeting.*

CC: City Administrator
City Treasurer



FROM THE DESK OF BOB ABELE

8 January, 2002

TO: WAYS & MEANS Committee Members

SUBJ: FY 2002-2003 Budget Development Parameters

1. *In prior years we have developed a draft budget based on all known needs/desires and, during budget review, have made whatever adjustments were necessary or desirable. I am a bit uncomfortable doing that for the forthcoming budget year for the following reasons:*
   - A. *We do not know what the Supreme Court is going to do with the issue of the 15% cap. I am hopeful that they will get a decision out quickly and that we will know by the time we have to set the millage rate. However, depending on what decision the Court makes, it could have a significant impact on the millage rate we set for our residential (owner occupied) homes.*
   - B. *I am sure that you all are aware of the financial straits that the State is in and the lengths the legislature is going to have to go to in order to balance the budget next year. Most of the key political leaders have already indicated that the "sacred cows", i.e. education, Medicaid, police, etc will be protected and that there will be no tax increases in an election year. That doesn't leave much to cut except areas such as aid to municipalities.*
   - C. *From all that I have read it appears that we are going to get another hefty increase in health benefit costs for our employees.*
   - D. *Given the uncertainties in the economy, we could be hit in the Accommodation Tax and Rental Unit license revenue if the tourist industry doesn't pick up.*

2. *Given all the above, I would offer two alternative "paths" for your consideration to follow in this year's General Fund budget development process:*

   - A. *Continue as before—that is develop the expenditure side of the budget to include all known/desired requirements and then adjust revenue/expenditures to balance it.*
   - B. *Set specific parameters to follow in building the draft budget. For example:*

(1) Increases in personnel costs (Salaries, benefits, training, uniforms, medical/lab, and PW temp labor) would be limited to known, mandatory increases (i.e. health benefits), a COLA, and merit pay increases.

(2) Operational expenses such as utilities, fuel, maintenance, contracted services, etc. would be "capped" at some % increase such as the past year's CPI increase of 2.6%.

(3) Non-operational expenses such as debt service, insurance, and legal/court costs would be limited to actual known $ or the CPI %.

(4) All other requirements above the established parameters would be considered individually and "off-line". This would, in my opinion, accomplish two things:

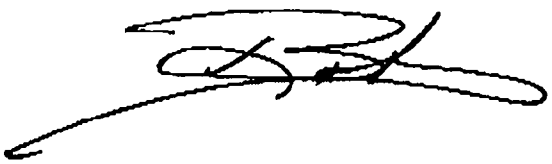
a) Force the operating departments to specifically identify and develop justification for any new initiatives/expansion of existing scope of effort;

b) Allow Council to look at each such new initiative/scope of effort expansion and evaluate it as a stand alone item vis-à-vis other new/expanded initiatives and the available revenue.

C. For the Capital requirements budget, I would propose that we continue as before—that is, to include all known/desired requirements in the draft budget. Once we have settled on at least a "ball park" capital budget, we can then allocate it to the various funds that will be paying for it. The bottom line of this exercise will be a requirement for General Revenue funds that will, of necessity, impact on the General Fund budget.

D. Finally, I would propose that we develop the General Fund budget using the assumption that we will receive <u>no</u> State Shared Funds and that we use as projected revenue for Rental Unit License fees only the amount that we have received YTD and at the end of last FY—approximately $325,000.

3. Please "chew over" the above and we will discuss it at the regular W&M meeting next week.



CC: City Administrator
City Treasurer

POTENTIAL BUDGET IMPACTS

A. *SUPREME COURT DECISION ON 15% CAP*
B. *CUTS BY STATE LEGISLATURE IN STATE AID TO MUNICIPALITIES—3% OF TOTAL BUDGET*
C. *INCREASES IN HEALTH BENEFITS—up to 15%*
D. *INCREASES IN WORKMANS' COMP—up to 15%*
E. *GENERAL ECONOMIC MALAISE—BUSINESS LICENSES/BUILDING PERMITS/RENTAL UNIT LICENSES*
F. *GENERAL REVENUE REQUIREMENTS FOR CAPITAL PROJECTS & DEBT SERVICE*

BUDGET DEVELOPMENT ALTERNATIVES

I. GENERAL FUND BUDGET

A. *CONTINUE As BEFORE—DEVELOPMENT BUDGET WITH ALL KNOWN/DESIRED REQUIREMENTS AND THEN ADJUST*
B. *ESTABLISH PARAMETERS—CONSIDER ALL REQUIREMENTS ABOVE PARAMETERS SEPARATELY—PROPOSED BUDGET PARAMETERS As FOLLOWS:*
    1. ***PERSONNEL COSTS*** *(Salaries, benefits, training, uniforms, medical/lab, PW temp labor)* ILE, new Personnel
        - *limit to mandatory increases (health benefits, workman's' comp)*
        - *Include* 2.6% *COLA, merit pay increases*
        - *All other costs to be held at known/fixed costs or last year's level*
    2. ***OPERATIONAL COSTS*** *such as utilities, fuel, maintenance, contracted services include at known, fixed costs (contracted costs) or held at last year's level.*
    3. ***NON-OPERATIONAL COSTS*** *such as debt service, legal/court costs limit to known, fixed costs or last year's level*
    4. ***ADVANTAGE OF ESTABLISHING PARAMETERS***
        - *All new initiatives/expansion of existing scope of effort would be identified and would have to be justified*
        - *Provide Council with priority of new/expanded effort above parameters*
        - *Allow Council to look at each new/expanded initiative as a stand alone budget item by department vis-à-vis all other proposed new/expanded initiatives and evaluate each relative to available revenue*
    5. ***REVENUE CONSTRAINTS*** *Recognize probable impact on revenue elements*
        - *State Shared Funds (Grant & Alcohol) at 50% of projected FY 2002 levels*
        - *Rental Unit Business License Fees at FY '02 level ($325,000)*

Business Licenses & Rental Fees

II. CAPITAL PROJECTS BUDGET (Vehicles, infrastructure improvements/repairs)--(Include all known/desired requirements in initial draft budget. Upon W&M Committee decision as to what are valid requirements, allocate total budget among the various funding sources to determine affordability. Major fallout from this will be a requirement for General Revenue funds that will have to be built back into the General Fund Budget.

Look @ Hospitality Tax & Municipal Lease

faxed to Bob A. 1-15-02

f Isle of Palms
Estimate of 6/30/02 Fund Balances
As of 12/31/01

	Muni Accomm Fee (30 Fund)	State Accomm Tax (50 Fund)	Capital Projects (20 Fund)	Fed Narcotics (61 Fund)	State Narcotics (62 Fund)
Cash Balance, 12/31/01			$ 182,147		
Due (to)/from other funds			16,189		
Estimated remaining incomes*			52,500		
Estimated FY01 General Fund Surplus			60,000		
Budgeted FY02 Transfer from General Fund			350,310		
Unexpended FY2001 Budget			(238,850)		
ipated Cash Balance 6/30/01	$ -	$ -	$ 422,296	$ -	$ -

* $ 30,000 Budgeted water grant revenue
2,500 Estimated January - June interest
20,000 Unbudgeted grant revenue related to Recreation Dept HVAC project
$ 52,500

EXHIBIT C

PUBLIC SAFETY COMMITTEE
January 14, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held on January 14, 2002, at 5:00 p.m., in City Hall. Present were Committee Members Mayor Sottile, and Councilmen Abele and Taylor, Police Lieutenant Wright, Fire Chief Graham and City Administrator Tucker.

1. Mayor Sottile made a motion to nominate Councilman Taylor as Chairman for 2002; Councilman Abele seconded; motion passed unanimously.

2. Approval of Previous Months Minutes. Councilman Abele made a motion to approve the minutes from the December meeting as presented; Mayor Sottile seconded, motion passed unanimously.

Administrator Tucker asked the Lt. Wright be permitted to give the Police Department Report at this time because he is needed in court shortly. Mayor Sottile so moved; Councilman Abele seconded; motion passed unanimously to rearrange the agenda.

3. Monthly Police Department Report. Lieutenant Wright discussed the monthly department report for December (see attached report) and answered questions of committee members. Lt. Wright reported that the On-Site Assessment for National Accreditation was held December 1-5, 2001. In March 2002, he and the Chief will go to Jacksonville, Florida for hearings which will take approximately thirty (30) minutes. Once the hearings are complete, he said the City will know that day whether the department is accredited or not.

Traffic counts from BCD COG for the weekends of December 5-11, 2001 and December 22-28, 2001 are attached hereto.

Councilman Abele referred to the stop sign by the swing arm of the back gate and reported that he has heard the tickets have been issued for vehicles not stopping at this sign. Lt. Wright said reported that the practice has been stopped.

4. Citizens Comments. Heath Hood of Classic Fireworks was present to request a permit for fireworks display. Administrator Tucker reported the Mrs. Smith's Cookies is having an event in Wild Dunes and has hired Classic Fireworks to shoot fireworks at this event. She further stated that the City had initially refused the permit because it was thought to be the same type of show which was held at Grand Pavilion in the past and found to be unsafe. Administrator Tucker stated the Mr. Hood was present to discuss this proposed show which is to be much smaller, safer and has been approved by the State Fire Marshall. Chief Graham reported that, upon review of Mr. Hood's proposal, the Department also approved the permit contingent upon approval by the Public Safety Committee. Mr. Hood explained the type of fireworks to be used and said that the fireworks will be on the beach and will last approximately 10 minutes.

Mayor Sottile expressed concern about the noise and overall safety of a fireworks display at this area on a week night and also about setting a precedent for future events. Chairman Taylor asked if neighboring property owners have been notified of the event. Mr. Hood explained that reverberation outdoors will be negligible and will be computer choreographed to music. Councilman Abele said that he felt much

better about the event after hearing the particulars, but he did have a reservation about the weather. Chief Graham assured him that the department will not allow the display if the winds are a concern. Councilman Abele further recommended that Council require DWD to notify the few permanent residents within hearing distance of the event and get their concurrence.

Chairman Taylor recapped the committee's concerns: ask the company to have the display moved to 9:00 pm, request that DWD to notify the neighbors, and final approval would rest with the Fire Chief.

5. Fire Department Monthly Report. Chief Graham discussed the monthly department report for December (see attached report) and answered questions of committee members.

Chairman Taylor asked when the Fire Department was going to take over fire inspections. Administrator Tucker stated that she wanted to get information from other fire departments to find out how they are doing inspections because it varies with each community. She recommended using the best ideas from other departments, add ideas suited to this island, and come up with a plan for the Isle of Palms. This will be brought back to the committee for discussion and concurrence.

Status of the Youth Explorer Program. Chief Graham reported that this program is similar to the Boy Scouts of America, with rules and regulations for boys ages 14-18. They will learn basic first aid, basic fire safety, basic community involvement and code enforcement. By the time they are 18, the boys should know whether or not they would like to become a full-fledged volunteer and can then attend practical training. Chief Graham said that her goal is make the program recognized at the level of Junior Achievement, and, if it works well, the department's volunteer group will grow.

6. New Business. (A) Request for Accommodations Tax Funding for Flags and Flag Pole. Administrator Tucker stated that the flags that have been put up for July 4th and after September 11th are getting torn and need to be replaced. She asked if the committee would endorse asking for Accommodations Tax funds for additional flags as well as installing a permanent flag pole on the Connector [with an encroachment permit from SCDOT]. Councilman Abele recommended taking this expense from the Municipal Accommodations Fee Fund.

Mayor Sottile stated that he had received a request from someone in Wild Dunes for the City to install some flags around the entrance to Wild Dunes, perhaps from 41st Avenue to the main gate. Administrator Tucker will look at this area to determine what might be done.

Chairman Taylor began discussion of the hodge-podge of signage at the Connector entrance to the island and recommended that, when the gateway enhancement project is done, the City could clean up the appearance of all the signs also. This was referred to the Public Works Committee.

After discussion, **Councilman Abele made a motion to recommend to Ways & means approval of the purchase of a permanent flag pole and flags on the Connector and one flag on each corner of the intersection and to allocate the money from the Municipal Accommodations Fee Fund; Mayor Sottile seconded; motion passed unanimously.**

7. Miscellaneous. Set Next Meeting Date: 5:00 pm on February 11, 2002.

8. Executive Session. Mayor Sottile made a motion to go into Executive Session to discuss personnel matters; Councilman Abele seconded; motion passed unanimously.

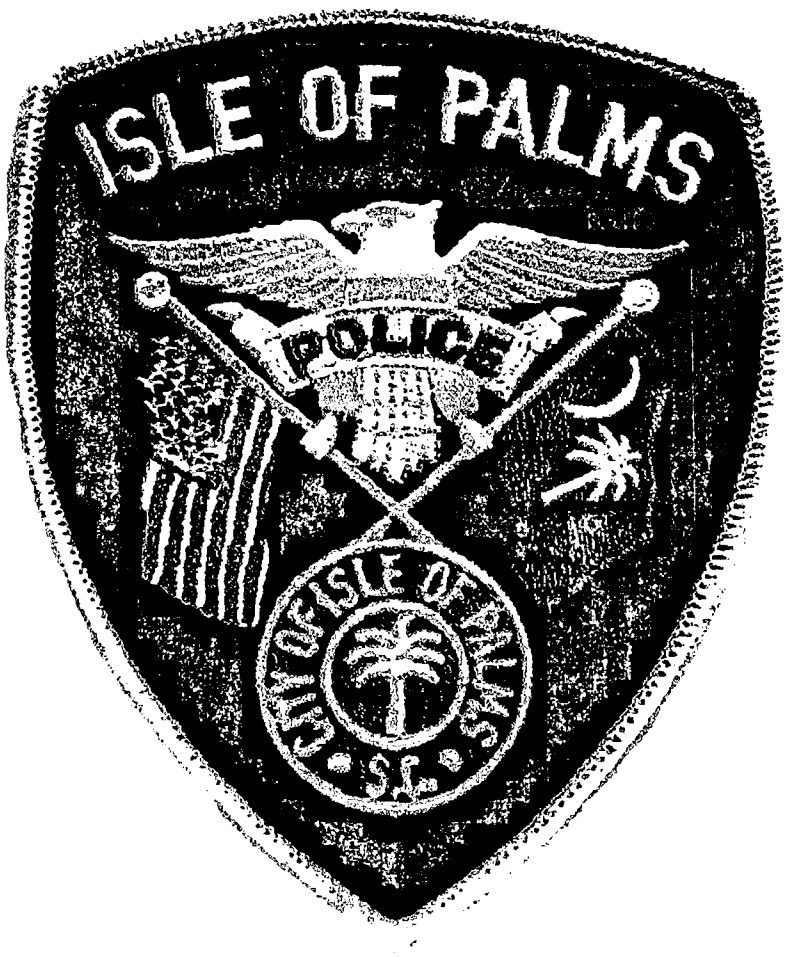
Coming out of Executive Session, Chairman Taylor stated that no action was taken and personnel information was received.

Mr. Hood of Classic Fireworks and Fire Captain Nilsen reported to Chief Graham that they had fired a test shot and that the residue fell 100' clear of the boardwalk. After discussion, **Councilman Abele made a motion to approve the fireworks display under the following conditions: (a) DWD agrees to get concurrence of the permanent residents in the three nearest subdivisions to Grand Pavilion, (b) the Fire Chief has the final word on whether the display can be shot pending conditions at the time, (c) the display is moved back to 9:00 pm, and (d) the noise comes within the parameters of the City's noise ordinance; Mayor Sottile seconded; motion passed 2-1.**

9. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman



Monthly Report

January 2002

Pg.	Index
1 – 3	Synopsis
4	Communications Report
5	Officer Activity Report
6	Connector Report
7	Incident Report
8-9	Arrest Report
10	Animal Control Report
11	CID Report
12	Narcotics Report
13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR DECEMBER, 2001**

Date: **January 4, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of December 2001.

Patrol

December 3, 2001 Officers responded to a business where it was reported that a subject at that location was attempting to shoplift cartons of cigarettes. Since the subject never left the business with the merchandise he was not arrested, although a Trespass Notice was issued for the subject not to return to the business.

December 3, 2001 Officers responded to a business that reported a fight that had just occurred at that location. While enroute to the business an officer observed a subject climbing over a 10foot chain link fence behind another business. A victim at the scene of the fight was cut across his face and was being treated. Further investigation by responding officers led to an apartment on the front beach where the suspect was placed under arrest for Assault and Battery High of a High and Aggravated Nature.

December 4, 2001 Officers responded to a residence on 29th Avenue where the son of the elderly residents there had fired a rifle several times in the residence, placing them in fear for their life. Responding officers established a perimeter around the residence and observed the suspect walking from room to room with a rifle. Officers were able to remove the mother from the residence and eventually take the suspect into custody, where he was charged with Criminal Domestic Violence of a High and Aggravated Nature.

December 5, 2001 Officers responded to Hidden Green Lane for a reported domestic dispute. Upon arrival officers found a female victim with torn clothing and apparent

recent evidence of assault. The male subject present was placed under arrest for Criminal Domestic Violence.

December 8, 2001 After receiving a call from a concerned citizen on the connector, a vehicle was stopped for erratic driving. The driver was subsequently arrested for Underage Possession of a Fermented Beverage and Operating Without Insurance.

December 10, 2001 While conducting stationary radar at Palm and 56th Avenue a vehicle was stopped for speeding. The female driver of the vehicle was charged with Driving Under Suspension.

December 15, 2001 An officer observed a vehicle speeding on the connector then observed the vehicle pass a car and lose control striking the concrete barrier on both sides of the road. The driver was found unconscious and pinned in the vehicle. The front passenger and driver had both hit their heads on the windshield and were transported to MUSC. Two other passengers in the rear seat were also transported for observation. The driver will be charged with Reckless Driving.

December 15, 2001 Officers responded to a residence on Grand Pavilion Boulevard where property managers reported trespassers present. Investigation revealed that the two females present were allowed entry by a male acquaintance that reportedly had a key. Both subjects present were charged with Trespassing and Simple Possession of Marijuana.

December 17, 2001 An officer stopped a vehicle that was acting suspiciously and subsequently arrested the 18 year old driver for Driving Under the Influence and Possession of Altered Drivers License.

December 20, 2001 After a vehicle was stopped for speeding, the driver was found to have a suspended drivers license for non payment of previous traffic violations. The driver was charged with Driving Under Suspension.

December 21, 2001 After a resident reported that her son had stolen items from her residence an investigation resulted in the recovery of more than $7,000 worth of property at a local pawn shop. The son was charged with Grand Larceny and awaits prosecution.

December 22, 2001 After a vehicle was stopped for a littering violation, the driver was found to be in possession of an open container of beer. The driver was charged with Open Container.

December 23, 2001 After stopping a vehicle for speeding on Palm Boulevard the driver was found to have a suspended drivers license. The driver was charged with Driving Under Suspension.

December 23, 2001 After responding to an accident at the Exchange Club, the driver of one of the vehicles was found to have an outstanding warrant from Mt. Pleasant. Once

confirmation was obtained, the subject was placed under arrest and turned over to Mt. Pleasant Police.

December 26, 2001 After a vehicle was stopped for speeding the driver was found to be in possession of marijuana. When the driver opened his glove compartment to get his registration, the officer observed the green plant material in plain view. The driver was charged with Speeding and Simple Possession of Marijuana.

December 29, 2001 After a vehicle was observed not stopping for a stop sin at Palm and J.C. Long, the driver was found to have an open beer in his lap. The driver was charged with Careless Operation and Open Container.

December 29, 2001 The driver of a vehicle stopped for a traffic violation was found to have an open beer in his possession. The driver was charged with Disregarding A Stop Sign and Open Container.

December 30, 2001 A vehicle was stopped at Palm and 37th where the officer smelled an odor of alcohol coming from the vehicle. All occupants appeared underage. An open bottle of vodka was located as well as a quantity of green plant material. All three occupants who were under 18 years old were charged with Simple Possession of Marijuana and Underage Possession of Liquor.

December 30, 2001 After stopping a vehicle for a traffic violation the driver was charged with Careless Operation, Expired Vehicle License, No Proof of Insurance. A subsequent investigation led to the arrest of both occupants of the vehicle for Possession of Marijuana With the Intent To Distribute and Possession of Drug Paraphernalia.

December 31, 2001 After stopping a vehicle for a traffic violation, the driver was found to be in possession of an open beer. The driver was charged with Open Container.

Personnel

December 1-5, 2001 The Isle of Palms Police Department had its On-Site Assessment for National Accreditation.

December 9, 2001 An officer provided assistance for the teen dance at the Recreation Center.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 01/04/02

During the month of December 2001 the Telecommunications Office received and dispatched 3,034 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
December 2001	2,156	45	874	15	3,090
December 2000	1,688	36	741	21	2,486
Percentage Change	28%	25%	18%	-29%	24%
Year to Date 2001	29,887	684	10,005	281	40,857
Year to Date 2000	21,912	564	8,604	262	31,342
Percentage Change	36%	21%	16%	7%	30%

Isle of Palms Police Department Officer Activity
December 2001

	December 2001	December 2000	Percentage Change	Year To Date 2001	Year To Date 2000	Percentage Change
Service Calls	814	719	13.2%	14,787	12,012	23.1%
Building Checks	593	440	34.8%	7,397	5,959	24.1%
SPR'S	740	502	47.4%	7,736	5,505	40.5%
Traffic Stops	351	252	39.3%	4,664	3,183	46.5%
Traffic Stops w/Tickets	127	40	217.5%	1576	813	93.8%
% Traffic Stops w/Tickets	36.2%	15.9%	20.3%	33.8%	25.5%	8.2%
DUI Tickets	1	5	0.0%	33	26	26.9%
DUS Tickets	3	2	50.0%	79	61	29.5%
Speeding Tickets	90	16	462.5%	889	466	90.8%
Other Traffic Tickets	66	34	94.1%	1,007	749	34.4%
Non Traffic Tickets	49	15	226.7%	591	351	68.4%
Parking Tickets	20	18	11.1%	6,230	10,591	-41.2%
City Tickets	12	17	-29.4%	369	280	31.8%
Warning Tickets	209	92	127.2%	2,195	1,084	102.5%

Connector Calls For Service for the Month of December 2001

The Isle of Palms Police Department has responded to or initiated 60 calls involving 695 minutes, or 12 man hours for the month of December, 2001. The following table breaks down the type, number and time element of each call.

	Calls December	Calls Year To Date	Arrests December	Arrests Year To Date	Minutes December	Minutes Year To Date	Avg. Minutes December	Avg. Minutes Year To Date
Accidents	1	12	0	0	22	637	22.00	53.08
Traffic Stops With Tickets	15	354	0	26	235	6221	15.67	17.57
Traffic Stops Without Tickets	32	491	0	0	373	4512	11.66	9.19
Citizen Assists	9	238	0	0	41	2605	4.56	10.95
Assist Other PD	0	8	0	0	0	49	0.00	6.13
Miscellaneous	3	105	0	0	24	3854	8.00	36.70
Totals	**60**	**1,208**	**0**	**26**	**695**	**17,878**	**11.58**	**14.80**
Totals 2000	**41**	**672**	**2**	**12**	**620**	**9,235**	**15.12**	**13.74**

Isle of Palms Police Department Monthly Report for December 2001

All UCR Codes for each Incident are counted.

RIME TYPE	December 2001	Total 2001	December 2000	Total 2000
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				1
11A SEX (FORCIBLE RAPE)		1		1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		1	1	2
120 ROBBERY				
13A ASSAULT		4		8
13B SIMPLE ASSAULT	2	27	2	21
13C HARRASSING PHONE CALLS	1	3		
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	21	1	25
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		8		7
23D THEFT FROM BUILDINGS		1		
23E THEFT FROM COIN OPERATED		1		2
23F THEFT FROM MOTOR VEHICLE	2	29	1	10
23G POSSESSION OF STOLEN LICENSE PLATE		1		
23H ALL OTHER LARCENY	5	187	10	178
240 MOTOR VEHICLE THEFT		4		3
250 COUNTERFEITING/FORGERY		3		12
26A FRAUDULENT ACTIVITY		2		2
26B FRAUD/CREDIT CARD /ATM		5	2	6
26C IMPERSONATION		1		
26E FRAUD/COMPUTER/INTERNET				1
70 EMBEZZLEMENT				
80 STOLEN PROPERTY		4		3
290 DAMAGE PROPERTY	1	75	2	43
35A DRUG/NARCOTICS	4	32	3	19
35B DRUG EQUIPMENT VIOLATION		4		1
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		2		5
510 BRIBERY				
520 WEAPON OFFENSES		1		1
753 OBSCENE & HARASSING PHONE	2	17	3	17
756 BREACH OF TRUST		2		1
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT		5	2	24
90D DUI	1	32	3	25
90E DRUNKENNESS		20		11
90F FAMILY (NO VIOLENCE)		1		
90G LIQUOR LAW	5	81	4	50
90H PEEPING TOM				
90I RUNAWAY				1
90J TRESPASSING	1	8		6
90L TRUANCY		1		
90M AGENCY ASSIST		2		
90N RESISTING ARREST		8		5
90P CONTRIBUTING TO DELINQUENCY				1
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	3	54		35
91A ALARM	15	208		
1F NON-VIOLENT FAMILY DISPUTE	1	13		15
91T TRAFFIC & NRVC ARRESTS	4	137	7	142
91W WARRANT ARRESTS	1	19	2	19
979 MISSING PERSONS		1		6
980 SUICIDES		6		6
992 PROWLER				
NCR NON CRIMINAL REPORTS	25	494	23	394
TOTALS:	**74**	**1526**	**66**	**1109**

Isle of Palms Police Department Monthly Report for December 2001

ARREST SUMMARY

Type	December 2001	Total 2001	December 2000	Total 2000
Adults	Male= 13 Female= 3	Male= 330 Female= 91	Male= 23 Female= 4	Male= 257 Female= 64
Juveniles	Male= 0 Female= 0	Male= 31 Female= 5	Male= 0 Female= 0	Male= 47 Female=18
Narc-Adults	Male= 6 Female= 0	Male= 33 Female= 8	Male= 3 Female= 0	Male= 15 Female= 0
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 3	Male= 0 Female= 0	Male= 2 Female= 0
TOTALS:	Male= 19 Female= 3	Male= 394 Female= 107	Male= 26 Female= 4	Male= 321 Female= 82

PROPERTY VALUES REPORTED

	December 2001	Total 2001	December 2000	Total 2000
Burglary Stolen	$176.00	$50,690.77	$0.00	$38,857.53
Larceny Stolen	$8,542.00	$269,668.53	$12,867.00	$152,374.00
Criminal Damage	$2.00	$29,475.00	$1,700.00	$35,696.00
MVT Stolen	$0.00	$54,150.00	$0.00	$42,900.00
Burglary Recovered	$0.00	$10,994.38	$0.00	$3,865.00
Larceny Recovered	$6,650.00	$85,109.49	$0.00	$11,329.00
MVT Recovered	$0.00	$46,000.00	$0.00	$70,425.00
Total Stolen	$8,718.00	$374,509.30	$14,567.00	$234,131.73
Total Recovered	$6,650.00	$142,103.87	$0.00	$85,619.00
Total Seized	$0.00	$0.00	$0.00	$722.00

Isle of Palms Poli[illegible]epartment
All Arrests
Primary UCR Code Only
December 2001

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A ABHAN	2	0	0	0	0	0	0	0	0	0	2	0	2
13B CDV	1	0	0	0	0	0	0	0	0	0	1	0	1
23E BREACH OF TRUST	2	0	0	0	0	0	0	0	0	0	2	0	2
35A SIMPLE POSSESSION OF MARIJUANA	6	0	0	0	0	0	0	0	0	0	6	0	6
90D DUI	1	0	0	0	0	0	0	0	0	0	1	0	1
90G ALCOHOL VIOLATIONS	3	1	0	0	0	0	0	0	0	0	4	0	4
90J TRESPASSING	0	0	0	0	0	0	2	0	0	0	0	2	2
91T DUS	2	0	0	0	0	0	1	0	0	0	2	1	3
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	**18**	**1**	**0**	**0**	**0**	**0**	**3**	**0**	**0**	**0**	**19**	**3**	**22**

Isle of Palms Police Department Animal Control Report for December 2001

	Dec-01 Monthly Total	Dec-00 Monthly Total	2001 Yearly Total	2000 Yearly Total
Citations	5	17	228	201
Warning Tickets	6	9	47	86
Animals Secured	8	14	296	366
Dogs	7	10	118	166
Cats	0	0	53	58
Raccoons	1	2	58	80
Other*	0	2	68	60
Released to Owner	7	10	113	166
Transported to Shuler Vet	1	2	60	27
Transported to Other Vets	0	N/A	43	N/A
Transported to SPCA	0	0	37	90
Injured Animals	1	4	45	47
Trapped Animals	1	3	101	109
Cats	0	1	34	30
Raccoons	1	2	48	66
Other **	0	0	25	13
Dead Animals Removed	9	15	178	216
Traps Set	3	16	274	149
Kennel Fees	$56.00	$70.00	$929.00	$1,654.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR December 2001

NAME	CARRIED OVER	ASSIGNED	TOTAL	CBA	EXCEPTIONALLY CLEARED	UNFOUNDED	INACTIVATED	ACTIVE	PROPERTY RECOVERED	WARRANTS SERVED	WARRANTS ON FILE	REMARKS
Griffin	2	8	10	4	1	0	2	3	7,050	4	0	
	CARRIED OVER	ASSIGNED	TOTAL	CBA	EXCEPTIONALLY CLEARED	UNFOUNDED	INACTIVATED	ACTIVE	PROPERTY RECOVERED	WARRANTS SERVED	WARRANTS ON FILE	REMARKS
Total	2	8	10	4	1	0	2	3	7,050	4	0	

** Det. Griffin attended Grand Jury and handed 2 cases. He also attended 5 bond hearings, 1 bond reductions hearing & 1 preliminary hearings.

CBA=Cleared By Arrest

Isle of Palms Police Department Narcotics Report for December 2001

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	15g					
Cocaine				19kg		$418,000.00
Crack Cocaine						
LSD						
Heroin						
Other	27 capsules					
Monies Seized						$1,070,975.00
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized				2		$20,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Monetary Value						
Arrests	5			5		
Charges	5			7		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR DECEMBER 2001

DATE: JANUARY 3, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICER	LEGAL	LEGAL UPDATE		4		
14 OFFICERS	C TO C	CRIME TO COURT		14		
4 OFFICERS	ACAD-4R	RADAR RECERTIFICATION				12
1 OFFICER	ACAD-4R	BASIC RADAR CERTIFICATION				16
2 OFFICERS	CALIB-97	STREET SURVIVAL 2001				48
1 OFFICER	ACAD-12A	DATAMASTER CERTIFICATION				8
OFFICER	ACAD-14A	ACE TRAINING		2		
OFFICER	SCPCA-3	MUTUAL AID				1
1 OFFICER	ADV-91	CRIMINAL DOMESTIC VIOLENCE		4		
1 OFFICER	PSNEVR	EMERGENCY VEHICLE RESPONSE				
TOTAL			0	20	0	85
				TOTAL OFFICER HOURS:		105

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	ADV-28A	NCIC CERTIFICATION	40			
TOTAL			40	0	0	0
				TOTAL EMPLOYEE HOURS:		40

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	196	111	594.5	284
THIS MONTH TOTALS	40	20		85
YEAR TO DATE TOTALS:	236	131	594.5	369
		DEPARTMENT HOURS YEAR TO DATE:		1330.5

IOP Connector - December 5-11, 2001

		Southbound	Northbound	Total
12/5/01	0:00	44	81	125
	1:00	36	32	68
	2:00	15	23	38
	3:00	17	14	31
	4:00	6	8	14
	5:00	9	15	24
	6:00	42	52	94
	7:00	145	196	341
	8:00	474	411	885
	9:00	411	495	906
	10:00	342	459	801
	11:00	366	421	787
	12:00	416	407	823
	13:00	439	426	865
	14:00	476	396	872
	15:00	444	410	854
	16:00	530	459	989
	17:00	598	541	1,139
	18:00	647	437	1,084
	19:00	434	351	785
	20:00	343	222	565
	21:00	232	189	421
	22:00	185	152	337
	23:00	128	135	263
	Daily Total	6,779	6,332	13,111
12/6/01	0:00	60	57	117
	1:00	29	30	59
	2:00	20	11	31
	3:00	9	11	20
	4:00	6	11	17
	5:00	10	16	26
	6:00	37	52	89
	7:00	158	196	354
	8:00	434	405	839
	9:00	430	512	942
	10:00	342	477	819
	11:00	380	480	860
	12:00	431	401	832
	13:00	449	420	869
	14:00	432	410	842
	15:00	468	457	925
	16:00	521	485	1,006
	17:00	583	546	1,129
	18:00	628	548	1,176
	19:00	459	400	859
	20:00	369	231	600
	21:00	282	163	445

IOP Connector - December 5-11, 2001

		Southbound	Northbound	Total
	22:00	256	130	386
	23:00	133	101	234
	Daily Total	6,926	6,550	13,476
12/7/01	0:00	59	54	113
	1:00	43	20	63
	2:00	37	26	63
	3:00	19	13	32
	4:00	5	9	14
	5:00	10	17	27
	6:00	36	43	79
	7:00	155	216	371
	8:00	446	409	855
	9:00	452	539	991
	10:00	387	463	850
	11:00	400	432	832
	12:00	432	456	888
	13:00	516	506	1,022
	14:00	471	485	956
	15:00	585	473	1,058
	16:00	634	466	1,100
	17:00	619	483	1,102
	18:00	611	432	1,043
	19:00	550	493	1,043
	20:00	450	310	760
	21:00	321	194	515
	22:00	378	222	600
	23:00	312	294	606
	Daily Total	7,928	7,055	14,983
12/8/01	0:00	139	162	301
	1:00	74	91	165
	2:00	53	74	127
	3:00	36	44	80
	4:00	31	27	58
	5:00	30	25	55
	6:00	41	35	76
	7:00	83	72	155
	8:00	155	171	326
	9:00	246	369	615
	10:00	326	428	754
	11:00	478	439	917
	12:00	553	411	964
	13:00	557	457	1,014
	14:00	536	506	1,042
	15:00	501	482	983
	16:00	475	521	996
	17:00	500	496	996
	18:00	379	444	823

IOP Connector - December 5-11, 2001

		Southbound	Northbound	Total
	19:00	325	355	680
	20:00	318	275	593
	21:00	246	179	425
	22:00	210	207	417
	23:00	181	174	355
	Daily Total	6,473	6,444	12,917
12/9/01	0:00	126	159	285
	1:00	102	102	204
	2:00	35	52	87
	3:00	42	35	77
	4:00	10	12	22
	5:00	18	16	34
	6:00	28	15	43
	7:00	42	42	84
	8:00	124	134	258
	9:00	203	261	464
	10:00	297	394	691
	11:00	356	485	841
	12:00	467	486	953
	13:00	466	513	979
	14:00	501	526	1,027
	15:00	506	465	971
	16:00	452	539	991
	17:00	427	493	920
	18:00	529	530	1,059
	19:00	319	369	688
	20:00	315	275	590
	21:00	233	195	428
	22:00	125	149	274
	23:00	82	83	165
	Daily Total	5,805	6,330	12,135
12/10/01	0:00	38	54	92
	1:00	21	21	42
	2:00	17	16	33
	3:00	4	3	7
	4:00	9	12	21
	5:00	11	22	33
	6:00	37	44	81
	7:00	155	207	362
	8:00	399	408	807
	9:00	407	516	923
	10:00	365	463	828
	11:00	373	458	831
	12:00	402	416	818
	13:00	402	415	817
	14:00	409	401	810
	15:00	443	381	824

IOP Connector - December 5-11, 2001

		Southbound	Northbound	Total
	16:00	425	414	839
	17:00	452	412	864
	18:00	434	308	742
	19:00	304	260	564
	20:00	209	128	337
	21:00	145	123	268
	22:00	154	104	258
	23:00	75	69	144
	Daily Total	5,690	5,655	11,345
12/11/01	0:00	45	55	100
	1:00	33	23	56
	2:00	18	15	33
	3:00	15	17	32
	4:00	8	14	22
	5:00	11	22	33
	6:00	40	47	87
	7:00	143	202	345
	8:00	455	394	849
	9:00	392	472	864
	10:00	361	458	819
	11:00	384	416	800
	12:00	408	429	837
	13:00	468	438	906
	14:00	473	395	868
	15:00	460	415	875
	16:00	491	486	977
	17:00	536	484	1,020
	18:00	549	443	992
	19:00	425	345	770
	20:00	293	199	492
	21:00	237	179	416
	22:00	168	131	299
	23:00	124	111	235
	Daily Total	6,537	6,190	12,727
	Weekly Total	46,138	44,556	90,694

IOP Connector - December 22-28, 2001

		Southbound	Northbound	Total
12/22/01	0:00	164	129	293
	1:00	78	63	141
	2:00	63	33	96
	3:00	30	19	49
	4:00	18	13	31
	5:00	13	21	34
	6:00	28	40	68
	7:00	63	60	123
	8:00	125	113	238
	9:00	218	238	456
	10:00	268	406	674
	11:00	336	495	831
	12:00	388	496	884
	13:00	446	497	943
	14:00	481	462	943
	15:00	474	467	941
	16:00	548	420	968
	17:00	583	437	1,020
	18:00	531	385	916
	19:00	381	350	731
	20:00	333	256	589
	21:00	272	208	480
	22:00	234	195	429
	23:00	229	154	383
	Daily Total	6,304	5,957	12,261
12/23/01	0:00	133	130	263
	1:00	83	63	146
	2:00	48	34	82
	3:00	33	25	58
	4:00	13	11	24
	5:00	7	12	19
	6:00	25	11	36
	7:00	40	41	81
	8:00	104	78	182
	9:00	148	197	345
	10:00	258	320	578
	11:00	340	464	804
	12:00	365	436	801
	13:00	417	534	951
	14:00	436	461	897
	15:00	467	474	941
	16:00	494	407	901
	17:00	496	423	919
	18:00	441	390	831
	19:00	402	301	703
	20:00	289	221	510
	21:00	276	172	448
	22:00	226	143	369
	23:00	176	114	290
	Daily Total	5,717	5,462	11,179

IOP Connector - December 22-28, 2001

		Southbound	Northbound	Total
12/24/01	0:00	100	70	170
	1:00	55	49	104
	2:00	32	19	51
	3:00	15	9	24
	4:00	15	10	25
	5:00	10	16	26
	6:00	34	28	62
	7:00	72	72	144
	8:00	132	144	276
	9:00	227	269	496
	10:00	262	471	733
	11:00	388	598	986
	12:00	491	641	1,132
	13:00	556	582	1,138
	14:00	584	486	1,070
	15:00	597	470	1,067
	16:00	630	481	1,111
	17:00	624	431	1,055
	18:00	452	347	799
	19:00	406	357	763
	20:00	252	160	412
	21:00	214	238	452
	22:00	195	171	366
	23:00	166	153	319
	Daily Total	6,509	6,272	12,781
12/25/01	0:00	100	86	186
	1:00	76	67	143
	2:00	26	38	64
	3:00	20	13	33
	4:00	6	10	16
	5:00	14	7	21
	6:00	13	8	21
	7:00	21	24	45
	8:00	61	55	116
	9:00	94	108	202
	10:00	131	157	288
	11:00	180	184	364
	12:00	237	265	502
	13:00	270	308	578
	14:00	283	244	527
	15:00	279	290	569
	16:00	302	316	618
	17:00	305	310	615
	18:00	261	281	542
	19:00	255	215	470
	20:00	197	235	432
	21:00	174	178	352
	22:00	143	144	287
	23:00	109	92	201
	Daily Total	3,557	3,635	7,192

IOP Connector - December 22-28, 2001

		Southbound	Northbound	Total
12/26/01	0:00	84	64	148
	1:00	43	29	72
	2:00	32	9	41
	3:00	14	14	28
	4:00	7	8	15
	5:00	9	21	30
	6:00	22	43	65
	7:00	96	107	203
	8:00	170	194	364
	9:00	276	310	586
	10:00	291	384	675
	11:00	343	524	867
	12:00	359	544	903
	13:00	460	479	939
	14:00	493	454	947
	15:00	509	493	1,002
	16:00	563	458	1,021
	17:00	615	442	1,057
	18:00	606	466	1,072
	19:00	454	326	780
	20:00	356	267	623
	21:00	274	201	475
	22:00	207	141	348
	23:00	165	121	286
	Daily Total	6,448	6,099	12,547
12/27/01	0:00	105	57	162
	1:00	57	31	88
	2:00	36	16	52
	3:00	27	15	42
	4:00	10	10	20
	5:00	12	15	27
	6:00	32	51	83
	7:00	100	128	228
	8:00	255	238	493
	9:00	294	342	636
	10:00	344	422	766
	11:00	381	559	940
	12:00	415	588	1,003
	13:00	496	552	1,048
	14:00	538	545	1,083
	15:00	549	544	1,093
	16:00	661	554	1,215
	17:00	702	525	1,227
	18:00	615	528	1,143
	19:00	561	346	907
	20:00	398	259	657
	21:00	289	213	502
	22:00	244	151	395
	23:00	175	128	303
	Daily Total	7,296	6,817	14,113

IOP Connector - December 22-28, 2001

		Southbound	Northbound	Total
12/28/01	0:00	116	94	210
	1:00	65	41	106
	2:00	37	10	47
	3:00	18	18	36
	4:00	9	8	17
	5:00	13	4	17
	6:00	26	42	68
	7:00	107	128	235
	8:00	251	240	491
	9:00	350	369	719
	10:00	372	491	863
	11:00	375	619	994
	12:00	475	654	1,129
	13:00	534	566	1,100
	14:00	547	574	1,121
	15:00	660	555	1,215
	16:00	667	642	1,309
	17:00	699	554	1,253
	18:00	769	547	1,316
	19:00	591	419	1,010
	20:00	452	342	794
	21:00	339	201	540
	22:00	357	178	535
	23:00	282	189	471
	Daily Total	8,111	7,485	15,596
	Weekly Total	43,942	41,727	85,669

Jasper Blvd. - December 22-28, 2001

		Eastbound	Westbound	Total
12/22/01	0:00	62	52	114
	1:00	45	26	71
	2:00	29	9	38
	3:00	20	7	27
	4:00	14	9	23
	5:00	10	7	17
	6:00	3	6	9
	7:00	18	12	30
	8:00	32	49	81
	9:00	60	89	149
	10:00	130	142	272
	11:00	134	179	313
	12:00	195	231	426
	13:00	200	182	382
	14:00	216	212	428
	15:00	218	215	433
	16:00	222	205	427
	17:00	215	246	461
	18:00	188	264	452
	19:00	210	176	386
	20:00	138	151	289
	21:00	131	82	213
	22:00	125	85	210
	23:00	125	67	192
	Daily Total	2,740	2,703	5,443
12/23/01	0:00	71	55	126
	1:00	41	31	72
	2:00	29	14	43
	3:00	23	7	30
	4:00	13	5	18
	5:00	2	3	5
	6:00	3	2	5
	7:00	8	12	20
	8:00	31	99	130
	9:00	99	100	199
	10:00	80	194	274
	11:00	219	242	461
	12:00	143	237	380
	13:00	336	225	561
	14:00	223	185	408
	15:00	163	203	366
	16:00	168	162	330
	17:00	204	183	387
	18:00	171	165	336
	19:00	131	161	292
	20:00	107	134	241
	21:00	118	82	200
	22:00	106	73	179
	23:00	56	41	97
	Daily Total	2,545	2,615	5,160

Jasper Blvd. - December 22-28, 2001

		Eastbound	Westbound	Total
12/24/01	0:00	40	24	64
	1:00	23	14	37
	2:00	19	13	32
	3:00	8	7	15
	4:00	6	2	8
	5:00	10	4	14
	6:00	7	14	21
	7:00	17	23	40
	8:00	42	61	103
	9:00	62	109	171
	10:00	124	163	287
	11:00	182	261	443
	12:00	224	253	477
	13:00	223	232	455
	14:00	214	221	435
	15:00	256	206	462
	16:00	222	253	475
	17:00	216	282	498
	18:00	228	186	414
	19:00	229	270	499
	20:00	111	96	207
	21:00	217	89	306
	22:00	95	81	176
	23:00	74	122	196
	Daily Total	2,849	2,986	5,835
12/25/01	0:00	37	70	107
	1:00	91	18	109
	2:00	67	7	74
	3:00	5	4	9
	4:00	4	2	6
	5:00	5	6	11
	6:00	4	4	8
	7:00	10	8	18
	8:00	16	51	67
	9:00	39	55	94
	10:00	116	80	196
	11:00	78	110	188
	12:00	171	115	286
	13:00	113	124	237
	14:00	122	119	241
	15:00	112	103	215
	16:00	146	135	281
	17:00	153	116	269
	18:00	111	102	213
	19:00	96	80	176
	20:00	73	62	135
	21:00	68	61	129
	22:00	50	65	115
	23:00	35	43	78
	Daily Total	1,722	1,540	3,262

Jasper Blvd. - December 22-28, 2001

		Eastbound	Westbound	Total
12/26/01	0:00	25	24	49
	1:00	18	14	32
	2:00	10	8	18
	3:00	8	4	12
	4:00	7	3	10
	5:00	6	3	9
	6:00	11	12	23
	7:00	21	27	48
	8:00	52	112	164
	9:00	90	104	194
	10:00	114	141	255
	11:00	153	199	352
	12:00	152	203	355
	13:00	191	215	406
	14:00	199	213	412
	15:00	233	197	430
	16:00	231	201	432
	17:00	237	210	447
	18:00	251	172	423
	19:00	166	175	341
	20:00	126	123	249
	21:00	124	92	216
	22:00	112	65	177
	23:00	67	43	110
	Daily Total	2,604	2,560	5,164
12/27/01	0:00	39	30	69
	1:00	26	22	48
	2:00	19	6	25
	3:00	12	8	20
	4:00	5	1	6
	5:00	8	4	12
	6:00	8	11	19
	7:00	27	42	69
	8:00	82	150	232
	9:00	124	176	300
	10:00	127	198	325
	11:00	178	230	408
	12:00	172	267	439
	13:00	209	231	440
	14:00	246	226	472
	15:00	253	237	490
	16:00	285	261	546
	17:00	297	225	522
	18:00	263	229	492
	19:00	188	228	416
	20:00	169	195	364
	21:00	159	83	242
	22:00	127	68	195
	23:00	88	37	125
	Daily Total	3,111	3,165	6,276

Jasper Blvd. - December 22-28, 2001

		Eastbound	Westbound	Total
12/28/01	0:00	46	31	77
	1:00	36	18	54
	2:00	15	6	21
	3:00	17	5	22
	4:00	11	5	16
	5:00	9	6	15
	6:00	14	12	26
	7:00	19	53	72
	8:00	74	172	246
	9:00	116	176	292
	10:00	150	244	394
	11:00	182	242	424
	12:00	192	281	473
	13:00	243	269	512
	14:00	248	255	503
	15:00	308	319	627
	16:00	312	281	593
	17:00	317	272	589
	18:00	307	254	561
	19:00	245	239	484
	20:00	180	211	391
	21:00	147	138	285
	22:00	186	77	263
	23:00	136	81	217
	Daily Total	3,510	3,647	7,157
	Weekly Total	19,081	19,216	38,297

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY REPORT

DECEMBER 2001

Isle of Palms Fire Department
Monthly Report

December 2001

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Isle of Palms Fire Department
Call Summary

December 2001

12/11 Received a report of a sailboat stuck under the Breach Inlet bridge. Upon arrival, found no one onboard. The bridge workers secured the boat to a barge. The boat was then pulled away from the bridge and towed to the dock.

12/14 Responded to Wills Way for a grease fire. Upon arrival, light smoke was showing. A pot of burning grease was taken from the stove and placed on the floor. The resident had placed the pot lid on to help extinguish. Heat from the burning liquid discolored cabinets and ceiling above the stove. The floor was also burnt from the pot being on the floor. The pot was removed from the house and ventilation was performed. The resident received minor burns to her hands.

12/15 Responded to a call for a vehicular accident on the Connector. Upon arrival, found a single car on the side of the road with major damage to the front end. There were four male occupants in the car. The male driver was unresponsive, slumped over the steering wheel. Oxygen was administered. Held in-line traction and full C-spine precautions were taken. The patient was taken to Medical University by EMS. One passenger was unresponsive and apparently not wearing a seatbelt, as it appeared his head had hit the windshield. Patient began to regain consciousness as he was being evaluated. A C-collar was placed on the patient and he was removed from the car on a backboard. The gentleman was taken to East Cooper Hospital. Two other gentlemen were found sitting on the pavement beside the vehicle. They were treated for lacerations and abrasions and were taken to East Cooper ER also by EMS.

12/21 Received a call on 23rd Avenue from a resident who noticed a "strange odor" coming from her hot water heater. Upon arrival, found light smell of smoke coming from heater. Power was shut off at the breaker box and the faceplate was

removed from the heater. Found a layer of dust burning on the motor. Advised the owner to keep the power off until an electrician could check the heater and repair as necessary. Before leaving, personnel replaced the batteries in the resident's smoke detectors.

Isle of Palms Fire Department

Call Report

December 2001

Inc. #	Date	Dist.	Type of Call	Status	Location
01-640	12/01/2001	2	EMS Assist	Non-Resident	44 41st Avenue
01-641	12/02/2001	1	EMS Assist	Non-Resident	101 Palm Boulevard
01-642	12/03/2001	1	Power Line Down	Resident	212 Carolina Boulevard
01-643	12/03/2001	2	EMS Assist	Resident	15 Beachwood West
01-644	12/03/2001	1	EMS Assist	Resident	31 J.C. Long Boulevard
01-645	12/05/2001	2	Structure Fire	Non-Resident	17 Morgan Place
01-646	12/07/2001	2	EMS Assist	Non-Resident	200 Grand Pavilion
01-647	12/09/2001	1	EMS Assist	Resident	2704 Waterway Boulevard
01-648	12/09/2001	1	Motorist Assist	Resident	1009 Ocean Boulevard
01-649	12/11/2001	1	Unclassified-Boat Stuck	Non-Resident	Breach Inlet Bridge
01-650	12/11/2001	1	Unintentional False	Unclassified	Isle of Palms Connector
01-651	12/11/2001	2	EMS Assist	Resident	2 Intracoastal Court
01-652	12/14/2001	1	Public Appearance	Resident	1008 Ocean Boulevard
01-653	12/14/2001	2	EMS Assist	Resident	12 Waterway Island Drive
01-654	12/14/2001	1	Structure Fire	Resident	7 Wills Way
01-655	12/15/2001	1	EMS Assist	Non-Resident	Isle of Palms Connector
01-656	12/15/2001	2	EMS Assist	Non-Resident	12 Morgan Cove Drive
01-657	12/15/2001	2	Public Appearance	Resident	24 Waterway Island Drive
01-658	12/16/2001	1	EMS Assist	Resident	26 24th Avenue
01-659	12/18/2001	1	EMS Assist	Non-Resident	1400 Palm Boulevard
01-660	12/18/2001	1	Move Up (Mutual Aid)	Non-Resident	103 Palm Boulevard
01-661	12/19/2001	2	EMS Assist	Resident	20 Morgan Place
01-662	12/19/2001	1	EMS Assist	Resident	22 21st Avenue
01-663	12/19/2001	1	Smoke Detector Check	Resident	415 Ocean Boulevard
01-664	Incident # Void by Dispatch				
01-665	Incident # Void by Dispatch				
01-666	12/20/2001	1	Other: Debris Removal	Resident	1100 Block of Palm Boulevard
01-667	12/21/2001	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department
01-668	12/21/2001	1	Unclassified-Investigation	Non-Resident	8 23rd Avenue
01-669	12/22/2001	2	EMS Assist	Non-Resident	3900 Palm Boulevard
01-670	12/23/2001	2	Alarm Malfunction	Resident	3904 Hartnett Boulevard
01-671	12/23/2001	2	Alarm Malfunction	Resident	3904 Hartnett Boulevard
01-672	12/25/2001	2	EMS Assist	Resident	2 51st Avenue
01-673	12/25/2001	1	EMS Assist	Non-Resident	20 26th Avenue
01-674	12/26/2001	1	Public Assist	Non-Resident	Palm Boulevard @ 30th Avenue
01-675	12/26/2001	2	EMS Assist	Resident	24 Seagrass Lane
01-676	12/27/2001	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department
01-677	12/28/2001	2	Structure Fire	Resident	9 Edgewater Alley
01-678	12/29/2001	1	Rescue-Not Classified	Non-Resident	Palm Boulevard @ I.O.P. Connector
01-679	12/29/2001	2	EMS Assist	Non-Resident	14 42nd Avenue
01-680	12/30/2001	1	EMS Assist	Non-Resident	3012 Palm Boulevard
01-681	12/30/2001	2	EMS Assist	Non-Resident	200 Grand Pavilion
01-682	12/31/2001	2	Alarm Malfunction	Resident	9002 Palmetto Drive
01-683	12/31/2001	1	EMS Assist	Resident	21 27th Avenue
01-684	12/31/2001	2	Brush Fire	Resident	Behind 3602 Palm Boulevard

Isle of Palms Fire Department

Call Report

December 2001

Total Calls	43
District 1	22
District 2	19
OOJ/Mutual Aid	2
Resident	23
Non-Resident	19
Unclassified	1
Total EMS Calls	22
District 1	10
District 2	12
OOJ/Mutual Aid	0
Resident	11
Non-Resident	11
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

December 2001

Inc. #	Date	Dist.	Type of Call	Status	Location
01-643	12/03/2001	2	EMS Assist	Resident	15 Beachwood West
01-645	12/05/2001	2	Structure Fire	Non-Resident	17 Morgan Place
01-646	12/07/2001	2	EMS Assist	Non-Resident	200 Grand Pavilion
01-653	12/14/2001	2	EMS Assist	Resident	12 Waterway Island Drive
01-656	12/15/2001	2	EMS Assist	Non-Resident	12 Morgan Cove Drive
01-657	12/15/2001	2	Public Appearance	Resident	24 Waterway Island Drive
01-661	12/19/2001	2	EMS Assist	Resident	20 Morgan Place
01-675	12/26/2001	2	EMS Assist	Resident	24 Seagrass Lane
01-677	12/28/2001	2	Structure Fire	Resident	9 Edgewater Alley
01-681	12/30/2001	2	EMS Assist	Non-Resident	200 Grand Pavilion
01-682	12/31/2001	2	Alarm Malfunction	Resident	9002 Palmetto Drive

Total Calls	11
Resident	7
Non-Resident	4
Unclassified	0
Total EMS Calls	7
Resident	4
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

December 2001

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2001	Total 2000	YTD 2000
Total Alarms for Month	43	22	19	2	680	37	611
Working Structure Fire	3	1	2		12	4	19
Outside Structure					2		
Vehicle Fire					2		3
Brush,Grass, Leaves	1		1		9		18
Trash, Rubbish						1	3
Explosion, no fire							
Spill with fire							
Other Fires					1		2
Overpressure Rupture							
Emergency Med. Call	22	10	12		370	17	352
Lock-in, Trapped					12		2
Search					16		12
Extrication							1
Rescue-not classified	1	1			11		16
Spill, leak, no fire					8		4
Power Line Down	1	1			3	2	4
Arcing Elec. Equip.					17		10
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition					6		4
Water Removal					1	1	3
Smoke Removal					1		
Animal Rescue							1
Assist Police					2		2
Unauthorized Burning							
Move-Up	3	1		2	17	1	2
Service Call					3	1	3
Smoke Scare					8	1	6
Contolled Burn							
Steam Mistaken, smoke							
Malicious False					1		3
Bomb Scare							
Alarm Malfunction	3		3		28	2	15
Unintentional False	1	1			30		27
Unclassified	2	2			6		17
Supplemental	6	5	1		114	7	82

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

December 2001

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2001	Total 2000	YTD 2000
Smoke Detector	1	1			15	2	23
Station Tour					2		1
Public Education					1		1
Public Appearance	2	1	1		21	2	11
Assist Motorist	1	1			6	1	11
Public Assist	1	1			55	2	30
Other	1	1			14		5
Total	6	5	1		114	7	82

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

Isle of Palms Fire Department Pre-Incident Surveys/Inspection Report

December 2001

There were 62 Pre-Incident Surveys completed during the month of December.

The Building Department is currently performing fire inspections. There were 19 inspections performed in December.

Isle of Palms Building Department
Monthly Fire Inspection Report
2001

Total Inspections 19 Total Violations 6

Date	Routine	Re-Inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
12/6/01		X	SEABROOK	PELICAN CLEANERS	0 of 1		B	VI
12/26/01		X		HOLIDAY INN	1 of 1	1/26/02	R	V
12/26/01		X		SEASIDE INN	0 of 1		R	V
12/26/01		X		ANGLER'S	0 of 1		M	VI
12/26/01		X		SEA OATS POOL	2 of 2	1/26/02	B/S	VI
12/31/01	X			FAIRWAY DUNES	0		R	VI
12/31/01	X			SHIPWATCH	0		R	VI
12/31/01	X			MARINERS WALK	0		R	VI
12/31/01	X			PRIV. PROP. B.H.	0		B/A	VI
12/31/01	X			PELICAN BAY POOL	0		B/S	VI
12/31/01	X			BEACH CLUB VILLAS	0		R	VI
12/31/01	X			LAGOON VILLAS	0		R	VI
12/31/01	X			RACQUET CLUB VILLAS	0		R	VI
12/31/01	X			W.D. GOLF SHOP	1	1/31/02	M	VI
12/31/01	X			ISLAND HOUSE	2	1/31/02	B/A	VI
12/31/01	X			W.D. REC. CENTER	0		B/M	VI
12/31/01	X			W.D. TELEPHONE	0		B	VI
12/31/01	X			W.D. WARD #1	0		B	VI
12/31/01	X			SEAGROVE	0		R	VI

Isle of Palms Fire Department
Training Report
December 2001

Career Personnel

Total Training Hours	1176.5
Hours Per Person	40.569

Volunteer Personnel

Total Training Hours	96
Hours Per Person	7.3846

Additional Training

All career personnel completed the South Carolina Fire Academy Emergency Vehicle Driver Training course. Additionally, each shift performed hydrant inspections and pre-incident survey updates.

Medical in-service training covered Communicable Diseases; and the areas of Toxicology, Alcoholism, and Drug Abuse.

All volunteer personnel reviewed department policies and procedures.

All personnel completed a study guide that covered the following subject areas: Loss Control; Protecting Evidence for Fire Cause Determination; Fire Department Communications; and Fire Prevention and Public Fire Education.

Chief Ann Graham, Captains Bob Maibach and Glen Kramer, and Lieutenant Billy Topping all attended a class on OSHA Recording and Reporting Occupational Injuries and Illnesses held at Isle of Palms City Hall.

Captain Maibach served as a live burn evaluator for a Fire Academy OSHA Firefighter course at the Berkeley County Emergency Services Training Center, and as a lead evaluator for a live burn held at the Summerville Fire Department training site.

Captain Maibach, Engineer Joe McGinnis, and Firefighter Richard Hathaway successfully completed the Instructor Orientation Workshop for the Fire Academy's Auto Extrication course also held at the Summerville Fire Department training site.

Firefighter John DiPierno, and Volunteer Firefighters Freddie Fribbs and Drew Levay, successfully completed the Fire Academy's Hazardous Materials Operations level course held at the City of Goose Creek Fire Department.

The volunteer roster is currently at 13 members.

Isle of Palms Fire Department

Training Report

December 2001

Career Personnel	Hours
Chief Graham	20
Captain Maibach	135
Captain Bullock	21.5
Captain Kramer	37.5
Captain Nilsen	45
Lieutenant Braun	10.5
Lieutenant Tetor	51
Lieutenant Topping	49
Bacon	45
Bloom	18
Burnette	37
Ciappa	36
Clark	33
DiPierno	74
Drawdy	51
Eagle	20
Friend	20
Gadsden	79
Gervais	40
Gilliam	20
Hathaway	50
Jackson	20
McGinnis	66
Micalizzi	24
Morris	50
Morton	25
Mrowca	25
Riddle	23
Wallace	51
Total for Month	**1176.5**
Average Per Person	**40.569**

Volunteer Personnel	Hours
Barber	0
Buckhannon	4
Corbett, C.	4
Corbett, D.	4
Dowdy	4
Fribbs	28
Guinn	0
Jenkins	8
Levay	28
Rodden	4
Roy	4
Sinor	4
Stickney	4
Total for Month	**96**
Average Per Person	**7.3846**

Isle of Palms Fire Department

Water Usage Chart

2001

Month	Back Flush	Training	Firefighting	Testing	Total	2001 YTD
January	4,500		200		4,700	4,700
February	2,000	10,000	200	1,400	13,600	18,300
March	2,000	2,000		5,000	9,000	27,300
April	2,000	3,000	300	1,000	6,300	33,600
May	5,000	54,650	17,200		76,850	110,450
June	8,000				8,000	118,450
July	5,000	500			5,500	123,550
August	4,500	8,000	200		12,700	136,250
September	2,000	33,500			35,500	171,750
October	4,500	17,000			21,500	193,250
November	6,750			750	7,500	200,750
December	6,750		100	250	7,100	207,850

Water Department notified on: January 3, 2002

Fax Number: 886-6894

Fire Chief *(Signature)*:

Isle of Palms Fire Department

Monthly Water Usage Log

December 2001

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5			100		100
6	1,500				1,500
7	2,250				2,250
8	1,500				1,500
9	1,500				1,500
10					0
11					0
12				50	50
13				50	50
14				50	50
15				50	50
16				50	50
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	**6,750**	**0**	**100**	**250**	**7,100**

Isle of Palms Fire Department

Maintenance Report

December 2001

Date	Unit/Item	Description	Man-Hours	Cost
12/03/2001	Engine 3	Replaced pump primer motor	2.00	Invoice Due
12/03/2001	Engine 3	Federal Q siren repaired	2.00	Invoice Due
12/04/2001	Engine 4	Repaired air horns	1.25	$5.00
12/03/2001	Rescue 7	Preventive maintenance and oil change performed	1.00	$26.33
12/14/2001	Engine 4	Generator checked for gas leak, tank overfilled, no leak	0.25	$0.00
12/10/2001	Truck 1	Stop switch on K-12 saw checked, operating properly	0.50	$0.00
12/12/2001	Engine 4	Replaced compound gauge	1.00	$100.00
12/10/2001	Stations 1/2	Electric outlets (5) installed in both rear bunkrooms and training room	1.50	$650.00
12/12/2001	Station 1	Adjusted eye on stovetop, now working properly	0.25	$0.00
12/10/2001	Station 1	Repaired folding door on laundry room	0.25	$0.00
12/12/2001	Rescue 2	Replaced lens on shift indicator panel	0.25	$6.00
12/12/2001	Engine 4	Installed new PA 300 electric siren	1.50	$310.00
12/17/2001	Engine 4	Purchased, installed 6" spot mirrors	1.00	$18.00
12/17/2001	Engine 3	Purchased, installed 6" spot mirrors, and replaced 16" x 6 1/2" mirror	1.50	$50.00
12/18/2001	Truck 1	Installed new bezel valve rod	1.00	$20.00
12/28/2001	Station 2	Phone line reconnected to correct jack	0.25	$0.00
12/28/2001	Rescue 5	Lettered new wave runner	1.50	$50.00
12/28/2001	Rescue 5	Replaced battery	1.50	$40.00
12/26/2001	Station 1	Bay heaters checked, working properly	0.25	$0.00
12/26/2001	Station 2	Bay heaters checked, reset, working properly	0.25	$0.00
12/31/2001	Truck 1	Filled Vogel Auto Lube System	0.25	$0.00
12/31/2001	Station 1	Replaced station generator battery	2.00	$0.00
		Totals	**21.25**	**$1,275.33**

Isle of Palms Fire Department
Personnel Report

December 2001

12/14 Everyone attended and enjoyed the City-wide Holiday Party.

12/19 Captain Maibach and the Volunteers arranged a family holiday dinner at Station 1.

12/20 Captain Maibach met with Bob Clink, Regime Manager for Shipwatch Villas, to discuss and plan training exercises to be held at the complex.

December Birthdays: Richard Hathaway, Dana Burnette, Julie Morton and Jeff Clark.

Isle of Palms Fire Department
Public Relations Report

December 2001

12/9	Firefighters Bloom and Hathaway helped a motorist jump start a car.
12/15	Engineers Clark and Ciappa took Truck 1 to make a public appearance at a children's birthday party.
12/19	Engineer Riddle and Firefighter Morton replaced batteries in a smoke detector for a resident on Ocean Boulevard.
12/20	Firefighter Bacon took Rescue 7 and swept the road clear of nails and other debris in front of the Post Office.

EXHIBIT D

PUBLIC WORKS COMMITTEE MEETING
January 14, 2002

The regular meeting of the Public Works Committee was held on January 14, 2002, at 6:00 p.m. in the Public Works Department. Present were Councilmen Miller, Marino and Bettelli, and Director David Mobley. Administrator Tucker and Mayor Sottile arrived from the Public Safety Committee meeting near the end of the meeting .

1. Election of Chairman for 2002. Councilman Miller made a motion to nominate Councilman Marino as Chairman for 2002; Councilman Bettelli seconded. The nominations were closed. Councilman Marino was unanimously election as Chairman.

2. Approval of Prior Month's Minutes. Councilman Miller made a motion to approve the minutes from the November meeting; Councilman Bettelli seconded; motion passed unanimously.

3. Monthly Department Report. Director Mobley reported on the department's operations for November and December 2001 (attached hereto) and answered questions of committee members. Attached to the reports are Employee of the Month selections for November and December as well as a sample complaint form for container service. Director Mobley stated that he has begun using this form and will be tracking complaints. The form is supposed to be returned to the Department by Waste Watchers, but they are not doing so. However, the complaints are being rectified.

4. New Business (A) Report of Beach Monitoring Results. Administrator Tucker reported on the November and December 2001 ocean water monitoring (see attached). All sites tested satisfactorily in November. There were two sites found to be unsatisfactory in December - Port 'O Call and Dunecrest Lane. Both sites were re-sampled and tested satisfactorily. **Councilman Miller made a motion to discuss with the City Administrator keeping a chart of the areas found to be unsatisfactory so that the City can watch those areas in the hope to determine the causes, such as animals, ship waste, etc.; Councilman Bettelli seconded; motion passed unanimously.** After the Administrator arrived, Councilman Miller suggested that the Beach Advisory Committee be tasked to review the monthly reports and keep track of the problem areas.

(B) Requests to SCDOT for Maintenance. Chairman Marino referred to two letters written to SCDOT listing areas on the island that need attention (copies attached) and stated that the City is still waiting for a response.

(C) Director Mobley referred to a letter he received from SCDOT concerning a Snow and Ice Contingency Plan (copy attached with enclosures). He stated that SCDOT wants the City to be responsible for sanding the Breach Inlet Bridge in the event of freezing weather. Director Mobley stated that during the last freeze, SCDOT provided the sand and the Department's dump truck was used to spread it on the bridge. Further, Director Mobley stated that in order to sand the new bridge when all four lanes are completed, it will take 2-3 men on the back of a truck a couple of hours to complete the project. He stated that he understood the City's budget position and discussed the possibility of the City purchasing, *in the future*, some type of motorized sand spreader that can be mounted on the back of a pickup truck. Administrator Tucker has told the Director that she also wants the Department to spread sand from the top of the Connector bridge down to the stop light on the island. Director Mobley showed committee members a picture of a sand spreader and said that it would cost approximately $3,000. There

was discussion of asking SCDOT or Charleston County to partially fund the equipment since it is their responsibility in the first place. There was also discussion of the possibility of partially funding it with Accommodations Tax funds. Committee members realized the need for this equipment and it will be discussed further.

5. Miscellaneous. (A) Chairman Marino began discussion of an issue brought on by an article in the *Post and Courier* entitled "Where Is The Money Going?". The article had mentioned $70,000 to the Isle of Palms to put electricity lines underground at front beach. Administrator Tucker told Chairman Marino that everything is already underground except the individual service lines to the individual businesses. Councilman Miller stated that this had been on hold for some time and that a meeting was going to be set up with the Planning Commission, front beach business owners, and the Public Works Committee. The Planning Commission will be scheduling this meeting soon. The Committee discussed the possibility of moving this money to the underground project at 14th Avenue.

6. Old Business. (A) Director Mobley reported on the status of the cement pad in the parking lot for the trash compactor. He stated that he had received a quote that exceeds the amount budgeted, but has asked someone else to give the City as estimate for this project. Councilman Miller asked the Director to provide the committee with some figures for a ramp for further discussion during budget session. Chairman Marino recommended, that since the business that will be using the compactor are servicing visitors to the island, partial funding could come from Accommodations Tax funds.

(B) Blue Wave Campaign/Clean Beach Council. Chairman Marino stated that the Administrator did a great job in preparing the application for the Blue Wave Designation and he felt hopeful that the City will be approved. If accepted, the Isle of Palms would be the first beach so designated. After she arrived, Administrator Tucker reported that the City is waiting visitation from the Clean Beach Council.

(C) Transportation Enhancement Program. After she arrived, Administrator Tucker reported that this project was submitted for a grant (under Mark Williams administration) for putting additional power lines underground at the front beach area. The grant administration has recommended partial funding of this project. However, the area designated already has placed lines underground and the City will need to file an amendment to the grant to recommend using the funds for the remainder of 14th Avenue instead.

7. Miscellaneous Continued. (B) Councilman Bettelli asked who was responsible for keeping the sidewalks cleared. He noted that some of the sidewalks are in poor shape. Director Mobley stated that SCDOT is responsible for the sidewalks. Administrator Tucker further stated that SCDOT will tell the City to include sidewalk replacement in the requests to the County Transportation Committee.

(C) Mayor Sottile stated that there is an ordinance addressing trash containers and keeping them closed. He asked the committee to look into what could be done about those that are not properly kept closed, especially in the parking lot, until the compactor has been installed. The Administrator was asked to review the City's ordinances to see if they do address commercial dumpsters and what could be done to alleviate the unsightliness. The committee also discussed the issue of residential carts not being properly removed from the right-of-way after collection and the need to enforce the City's ordinances.

At this point the tape was full (90 minutes) and the remainder of the meeting was not recorded.

There being no further business to come before the committee, the meeting was adjourned.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
November 2001 Report
David D. Mobley, Jr., Director

1. The department received 474 phone calls in the month of November. Sixteen (16) white goods were collected. There was no disposal of dead animals. Three (3) rollout carts/recycling bins were delivered. Fourteen (14) flatbed loads of limbs and leaves were delivered to 4-B., Inc. on Rifle Range Road. Three loads (16.74 tons) of dry garage type trash, 23 garbage packer loads (72.21 tons) of limbs and leaves, 7 loads (36.6 tons) of garbage were transported to Bees Ferry Landfill. One reminder was given out in the month of November concerning the City's sanitation code.

2. Two scrap metal containers were transported to Charleston Scrap Metal. Two 40-yard containers of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday.

4. Mr. Frank Jefferson has been hired as Truck Driver for the City of Isle of Palms Public Works Department.

5. November employee of the month is Joe Ancrum.

MEMORANDUM

TO: Linda L. Tucker, City Administrator

FROM: David D. Mobley, Jr., Public Works Director

DATE: January 8, 2001

SUBJECT: November 2001 Employee Of The Month

==========

I would like to nominate Joe Ancrum for the November 2001 Department of Public Works Employee of the month. In the past month, employee Ancrum has done an outstanding job in the collection of solid waste and housekeeping at the Public Works office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on to "take care of the job." Employee Ancrum consistently does more than required to meet The Isle Of Palms Department Of Public Works goals and needs. Employee Ancrum is an asset to the Isle Of Palms Department of Public Works.

City of Isle of Palms
Department of Public Works
December 2001 Report
David D. Mobley, Jr., Director

1. The department received 422 phone calls in the month of December. Nineteen (19) white goods were collected. There was no disposal of dead animals. Five (5) rollout carts/recycling bins were delivered. Twenty (20) flatbed loads of limbs and leaves were delivered to 4-B., Inc. on Rifle Range Road. One load (1.44 tons) of dry garage type trash, 20 garbage packer loads (58.95 tons) of limbs and leaves, 2 loads (11.55 tons) of garbage were transported to Bees Ferry Landfill. One reminder was given out in the month of December concerning the City's sanitation code.

2. No scrap metal containers were transported to Charleston Scrap Metal. Two 40-yard containers of limbs and leaves were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday.

4. Frank Jefferson was terminated on December 24th, 2001. As of this writing, the City is accepting applications for the position.

5. One (1) complaint was received this month regarding Waste Watchers not dumping dumpsters at Wild Dunes Yacht Harbor (John King).

6. December employee of the month is Bernard Gourdine.

CITY OF ISLE OF PALMS
PUBLIC WORKS

DAVID D. MOBLEY, JR., DIRECTOR
1303 PALM BOULEVARD
P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Phone: (843) 886-8956 – Fax: (843) 886-5762

COMPLAINT REPORT:

Waste Watchers LLC
1032 Chuck Dawley Boulevard
Mt. Pleasant, SC 29464
Phone: (843) 216-0357 – Fax: (843) 971-1063

Date:_____
Complainant:_____
Complainant address:_____
Complainant phone :_____
Complaint:_____

Date & time completed/return by fax to 886-5762:_____

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

November 9, 2001

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for November 2001
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of November 2001. All sites on the Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels
Port O'Call/Wild Dunes	11/05/01	63
Dunescrest Ln./Wild Dunes	11/05/01	<10
53rd Avenue	11/05/01	31
34th Avenue	11/05/01	40
21st Avenue	11/05/01	20
7th Avenue	11/05/01	<10
4Th Avenue	11/05/01	<10

If you would like more information or have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Shelly Bostick

Shelly Bostick
Trident EQC District

cc: Tara Cutter

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

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1362 McMillan Ave., Suite 300
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843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

December 14, 2001

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for December 2001
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of December 2001. Two sites on Isle of Palms were found unsatisfactory due to the Enterococcus level exceeding 104 Enterococci per 100 ml. The sites at Port O'Call and Dunescrest Lane were above acceptable range on December 11th. Both sites were resampled on December 13th; the Enterococcus levels were within acceptable range.

Sample Sites	Date	Enterococcus levels
Port O'Call/Wild Dunes	12/11/01	**1300**
Port O'Call/Wild Dunes	12/13/01	10
Dunescrest Ln./Wild Dunes	12/11/01	**960**
Dunescrest Ln./Wild Dunes	12/13/01	<10
53rd Avenue	12/11/01	<10
34th Avenue	12/11/01	31
21st Avenue	12/11/01	<10
7th Avenue	12/11/01	10
4Th Avenue	12/11/01	20

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Shelly Bostick

Shelly Bostick
Trident EQC District

cc : Tara Cutter

SCDOT

South Carolina
Department of Transportation

December 20, 2001

Mr. David Mobley
City of Isle of Palms
1303 Palm Blvd.
Isle of Palms, SC 29451

Re: Snow and Ice Contingency Plan

Dear Mr. Mobley:

The South Carolina Department of Transportation (SCDOT) has updated our Snow and Ice Contingency Plan for Charleston County. This plan assigns responsibility to our maintenance crews to respond and apply sand and liquid calcium to designated bridges and overpasses for snow and ice events throughout Charleston County. It also delegates responsibility to Charleston County Public Works (CCPW) and municipalities to respond and treat specific bridges and overpasses for snow and ice events, based on historically provided support.

We request the City of Isle of Palms be responsible for treating the Breech Inlet Bridge. I have enclosed a detailed description of the City of Isle of Palms responsibility during a snow and ice event. SCDOT Charleston Maintenance personnel will contact CCPW and all designated municipalities in the county to launch contingency operations in the event of snow or ice.

We sincerely appreciate your support in assisting in keeping our bridges and overpasses open and safe. Be assured we will only request your support if the snow or ice exceeds our capabilities. If you should have any questions about your responsibilities, please contact me at 740-1655 ext. 521.

Sincerely,

Russell W. Cornette, EIT
Assistant Resident Maintenance Engineer

Cc: Charles O. Skipper, P.E., Resident Maintenance Engineer, SCDOT

Enclosure

\\DIST6RS\Chas_Maint\Cornette\snow-ice issues\IslPalmsnow-122001.doc

(24) S. C. Route 703

The maintenance crews from the Town of Mt. Pleasant, City of Sullivans Island and City of Isle of Palms will be primarily responsible for sanding the following bridges on S. C. Route 703.

Stockpiles located on Pherigo Street and Sullivans Island Public Works Dept. will be utilized.

Mt. Pleasant - **Shem Creek Bridge**
1/2 Ben Sawyer Bridge

Equipment:

2 - Dump Trucks
1 - Front End Loader

Personnel:
Town of Mt. Pleasant

	Work No.	Home No.
Adam Faustiri	Beeper 570-1413	
John White	Beeper 728-2387	849-9150

Sullivans Island - **1/2 Ben Sawyer Bridge**

Equipment:

1 - Dump Truck

Personnel:
Town of Sullivans Island

Work No.	Home No.
883-3198	

Isle of Palms - **Breech Inlet Bridge**

Equipment:

1 - Dump Truck

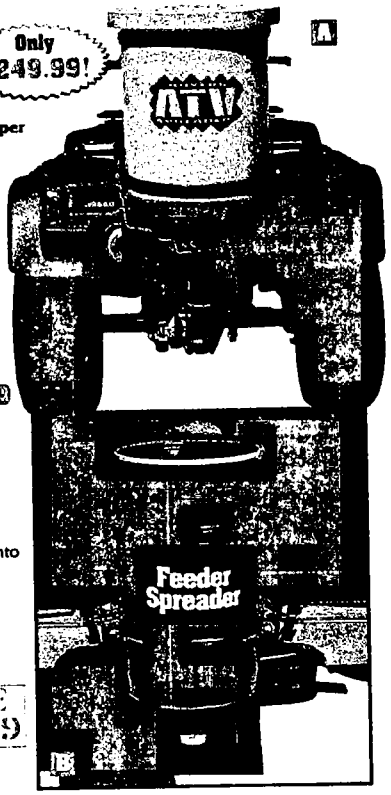
Personnel:
Linda Tucker

		Home No.
David Mobley		886-6428
	Beeper	219-3258
	Mobile	696-4475

Buyers — Quality since 1946 — USA

A 15 Gallon Spreader Lets You Spread Seed or Feed Right from Your ATV

Only $249.99!



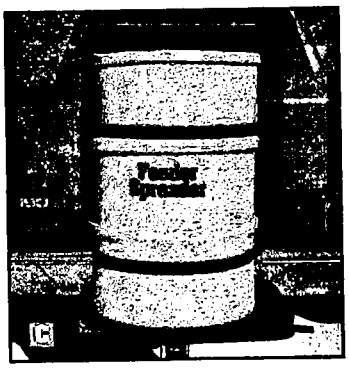
- **Versatile, durable 15 gallon polymer hopper mounts right to the back of your ATV**
- **Easy way to fertilize, spread grass seed, game feed and salt**

All-steel frame features a quick detach for easy installation, and is powder coated to resist corrosion. 12V battery wiring kit allows easy on/off control from driver's seat. Shut-off gate controls amount of material being spread. Spinner adjusts to control flow and spread pattern. Includes all hardware for installation and use. U.S.A.
Ship Wt. 42 lbs.
Item# 103870-B241
.....Discount Price **$249.99**

B 15 Gallon Truck Mount Spreader

15 gallon steel drum hopper mounts easily into any 2" receiver. Black metal frame resists corrosion. Makes spreading seed, fertilizer, game feed and salt quick and easy. Spinner adjusts to control flow and spread pattern. Powered by on/off in-cab control that plugs into your vehicle's cigarette lighter. U.S.A.
Ship Wt. 53 lbs.
Item# 103871-B241
SALE $239.99

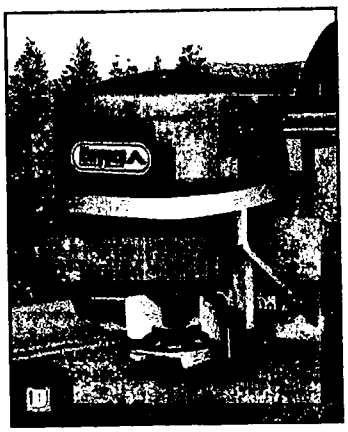
C 55 Gallon Truck Mount Spreader



- **Quick way to spread seed, fertilizer, game feed and salt up to 30 feet wide!**
- **Large 55 gallon polymer hopper holds 400 lbs.**

Fits into a 2" receiver hitch and is powered by your vehicle's cigarette lighter so you can operate the on/off switch from inside your truck cab. Steel frame is powder coated to resist corrosion. Spinner can be adjusted to control flow and spread pattern. Includes all mounting hardware. U.S.A.
Ship Wt. 96 lbs.
Item# 103875-B241
.....Discount Price **$399.99**

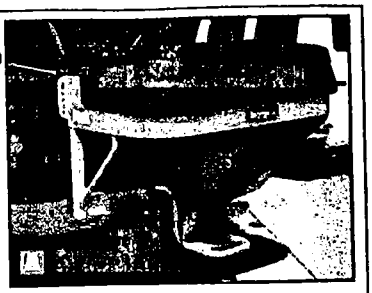
D Pickup Spreader Distributes Rock Salt in a Path up to 30 Feet Wide



EASY way to help protect your customers and employees from falling in your parking lot. Distributes #1 rock salt, calcium chloride or similar material. Tough thermoplastic hopper holds up to 600 lbs. and spreads 3 to 30 feet wide. Electronic speed control lets you control spreading action from inside your pickup cab. Sealed ball bearing motor. Power cables and bracket included. Ships truck freight.
Ship Wt. 150 lbs.
Item# 10389-B241
.....Discount Price **$769.99**

Buyers — Quality since 1946 — USA

A Tailgate Spreader Fits Pickups, Spreads Salt up to 35 Feet



Low profile spreader holds 9 cu. ft., or 600 lbs. of #1 rock salt or similar material. Corrosion-proof thermoplastic hopper has ultra-smooth 45° interior and auger to reduce material bridging. 12 Volt spreader motor, stainless steel lined hopper and stainless steel spinner. Sealed housing protects motor from salt and elements. In-cab control panel. Spreads material from 3' to 35' wide. See spreader mount #103898, sold separately.
Ship Wt. 150 lbs.
Item# 103897-B241.....Discount Price **$899.99**

Swing Gate Spreader Mount for #103897

System allows entire spreader to swing out of the way to the right, for full access to your pickup truck bed. Easily mounts in place of the tailgate. Telescoping cross members fit most DOMESTIC full size pickups with a step bumper. Includes all mounting hardware.
Ship Wt. 90 lbs.
Item# 103898-B241.....Discount Price **$199.99**

B Professional Hopper Sand and Salt Spreader



- **8.5 HP Industrial Commercial Briggs and Stratton® gas engine**
- **Easily mounts on 3/4 or 1-ton pickups**
- **12 Volt DC in-cab electric start, electric throttle control**

Spreading radius of 2-25 feet handles BIG salting and sanding needs when snow or ice storms strike. 2.1-cu. yd. capacity makes this spreader ideal for municipalities, industries and private contractors. Adjustable material deflectors control right, left and rear material release. Steel inverted vee and steel hopper cover screen, included. Unit is 8'L x 50¾"W x 32½"H. Ships truck only. U.S.A. Ship Wt. 910 lbs.
Item# 103895-B241
SALE $2899.99

Hopper with Extended Chute and Spinner

Provides an additional 12" of drop. Otherwise same as #103895 Required on dump body and platform beds. Ship Wt. 925 lbs.
Item# 103896-B241
SALE $2999.99

CURTIS — USA

FAST CAST 2000 Spreader Spreads from 5' to 40' Wide



- **Variable speed control lets you adjust spread pattern to accommodate sidewalks, driveways and parking lots!**
- **Spreads salt, salt/sand mixture, de-icer, fertilizer or any dry, free-flowing material**
- **5¾ cu. ft., 350-lb. capacity**

High density polymer hopper features a multi-angle, easy-flow design. Heavy duty modular steel frame. 12V DC direct-drive motor draws 12 to 15 Amps. Welded steel auger with agitator and 10" steel spinner. 32½"H x 38½"W x 18½"D overall. Includes wiring harness. Order #1038991 3-point hitch mount or #1038992 2" receiver mount separately. U.S.A.
Ship Wt. 85 lbs.
Item# 103899-B241
SALE $999.99

Agri-Fab — USA

125-Lb. Capacity Spreader Covers a Lot of Ground FAST!



- **Fast, easy way to spread salt in a swath 10 to 12 feet wide!**

Rustproof polypropylene hopper holds up to 125 lbs. Rides on a frame constructed of heavy gauge steel tubing with a baked enamel finish. 3/4" steel axle. Also use for spreading granulated fertilizers and herbicides. Calibrated control plate is easy to see and set at the flow rate you want. Positive on-off control. Fully pneumatic 4"W x 14"H tires. U.S.A.
Ship Wt. 47 lbs.
Item# 25060-B241.....Discount Price $149.99

Public Works

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Carmen R. Bunch

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Tom Gear
John Marino
Bob Miller
Mike Sottile
Dee Taylor

November 28, 2001

South Carolina Department of Transportation
District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989
Attn: R.T. Clark
Acting District Engineering Administrator

Dear Mr. Clark,

The following addresses have collapsed storm drains and are in need of repair on the Isle of Palms. Would you please be so kind to see that these will be repaired and contact me to their status.

23rd Avenue & Waterway
3602 Waterway Boulevard
24th Avenue & Waterway Blvd.
27th Avenue & Waterway Blvd.
30th Avenue & Waterway Blvd.
26/41 st Avenue – pothole collapsed/drain pipe
Waterway Blvd. – near 41st Ave.
19th Avenue & Myrtle Drive

I appreciate your help with these matters, should you need any further information please feel free to contact me.

Sincerely,

David D. Mobley
City of Isle of Palms
Public Works Director

DDM:lho

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

LINDA

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Carmen R. Bunch

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Tom Gear
John Marino
Bob Miller
Mike Sottile
Dee Taylor

December 21, 2001

South Carolina Department of Transportation
Charleston County Maintenance
2401 Maintenance Way
North Charleston, SC 29406
Attn: Charles O. Skipper, P.E.
Resident Maintenance Engineer

Dear Mr. Skipper:

Would you please be so kind as to have your maintenance crew check the following addresses. They are having problems with sinkholes, undermining around the driveway, catch basin, and also there is a problem with joint separation of pipes. All of the drainpipes are located within the right away.

1. 3500 Hartnett Boulevard
2. 3502 Hartnett Boulevard
3. 3504 Hartnett Boulevard

As always, we appreciate your attention in these matters. Should you have any questions, please do not hesitate to call me.

Sincerely,

David D. Mobley, Jr.
Public Works Director

DDM:lho

cc: Linda L. Tucker
City Administrator

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

EXHIBIT E

ISLE OF PALMS RECREATION COMMITTEE
January 7, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on January 7, 2002, at 6:15 p.m., in the Building Department. Present were committee members Buckhannon, Abele and Rice, City Administrator Tucker, Recreation Director Page, and Mayor Sottile.

1. Election of Committee Chairman for 2002. Councilman Abele nominated Councilman Buckhannon as Chairman; Councilwoman Rice seconded; motion passed unanimously.

2. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the minutes from the December meeting; Councilman Abele seconded, motion passed unanimously.

3. Recreation Department Report. Director Norma Jean Page discussed the monthly report for December (attached hereto). Highlights:

- The December dance went very well and with the air conditioning in use, people were more comfortable and the noise level outside was decreased.
- Another Dog Obedience class begins January 28th. This is one of the most successful classes held at the department and always has a waiting list.
- There will be an ARC Blood Drive on February 25th.
- Co-Ed Volleyball tournament begins January 10th inside the gym with 10 teams.
- Beach access signs are being replaced and numbered to coordinate with the avenue nearest the access.

4. Old Business. (A) Report Concerning Recreation Expansion. Chairman Buckhannon began discussion of the meeting between LS3P and the Building Department. Administrator Tucker stated that the meeting was very productive. It was determined that a variance will have to be requested from the Board of Zoning Appeals for one element of the project and this will be done in February in order to determine whether or not the plans will have to be changed. Council will be kept informed of each step of this process.

(B) Update on HVAC. Director Page reported that the HVAC is up and running and is very quiet. Everyone is delighted.

5. Miscellaneous (a) Set Date for Next Meeting. The next meeting was scheduled for January 7, 2002, at 5:45 pm. Feb-4

(b) Administrator Tucker reported that there had been some vandalism at the Recreation site one evening, apparently by kids, and procedures have been implemented to, hopefully, alleviate the trouble.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:40 pm.

Respectfully submitted,
Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
December 2001

STAFF

Norma Jean Page, Recreation Director

T.J. Rostin, Jr., Recreation Supervisor

Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor

Shelia Redmon, Parks & Grounds Maint. Assistant

Laura Togami, Recreation Supervisor

DECEMBER ACTIVITIES AND SPECIAL EVENTS REPORT

IOP Dance
This month's middle school dance was held on Friday, December 5th from 7-10pm. It was much higher in attendance than last month. We had approximately 309 attend. There was a dance contest, where CD's were awarded to the winners. This month we arranged the bleachers in a way that encircled the dance floor, so that during the contest, the children had to sit on the bleachers. It made it much easier to conduct the contest and it also made it a lot easier for everyone to see the contest.

Keenagers
Our last monthly luncheon for our Keenager's was on Wednesday, December 3rd. Our guest speaker came from IOP Garden Club and showed us how to decorate a Christmas Wreath. Our "Out to Lunch Bunch" met at CiCi's Pizza this month. We had approximately 15 Keenagers that attended. For this month's trip, we took a van to California Dreaming for dinner and then we journeyed to the James Island Park to enjoy the Festival of Lights. We had approximately 12 participants come on this trip. They all thoroughly enjoyed it.

Aerobics
The aerobics class decided to go all the way through the new year with classes. They even met on Christmas Eve. They are quite the troopers! The attendance has been extraordinary. There has been at least 15 people coming on a regular basis. The last week in December was quite low; however, this is due to the holidays as well as the instructor had a substitute.

Gymnastics
Our Gymnastics class did not have classes in December due to the Holidays. They will resume back on January 4th.

Preschool/Tiny Tots
Both of our children's classes got out of school on the 19th of December. It has been very quite without them in the gym. They will resume back to school on the 3rd of January.

Mommy & Me
Our Mommy & Me program has been very high in participation. Every Wednesday there are at least 6-7 children accompanied by their mommies. I am in the process of finding some more toys and play equipment for this program.

Santa's Hotline
The Santa's Hotline is a time for children to receive calls from Santa over the phone. Parents fill out forms and return them to the us which tell us lot of information about their child as well as different fact about their previous experiences with Santa. This event is for children ages 7 & Under. This year, on Dec. 12th & 13th Dee Taylor as well as Stephen Groves(part-time @ Rec. Dept.) disguised their voices to be Santa Claus and called the various children to talk to them about what they wanted for Christmas. Both of them did a wonderful job. They used the telephones at City Hall so that they had somewhere quite to make their calls. We got lots of compliments from parents and heard a lot of children talking about How Santa called them.

UPCOMING EVENTS & ACTIVITIES

Keenager's Luncheon
The Keenager's will meet on Wednesday, January 9th for their monthly meeting and luncheon. There will not be a guest speaker this month. We are setting up various games and sports for them to participate in, so that they will start thinking about the Senior Games that are coming in April.

Beginner Dog Obedience
Our Beginner Dog Obedience class will be starting up on January 28th at 7:30pm til 8:30pm. This is a class for any dogs that is 8 weeks and older. The instructor is Susan Maritt, who has taught this class here for several years. It is $75 for IOP Residents and & $80 for Non-residents.

Laura Togami

January 2002

4	**IOP Middle School Dance** **@ Recreation Dept. from 7-10**
9	**Keenager's Luncheon** **@ Recreation Dept. @ 12Noon**
16	**Keenager's Lunch Bunch**
23	**Keenager's Trip to Boone Hall Plantation**
28	**Dog Obedience** **@ Recreation Dept. from 7:30-8:30pm**

February

4	**Blood Drive** **@ Recreation Dept. from 3-8pm**
6	**Keenagers Luncheon**
9&10	**Blues Festival** **@ Rec. Dept. from 5-8 pm**
13	**Keenagers Lunch Bunch**
20	**Keenagers Trip**

DECEMBER ATHLETIC ACTIVITIES REPORT

Basketball Clinic

The big event for the month was the players and coaches clinic on December 18. Citadel Basketball coach Pat Dennis and a few of his players conducted this clinic. About 60 players attended. Coach Dennis and his assistants signed autographs and gave each participant posters at the conclusion of the clinic. This event was free and open to all coaches and players in our IOP Leagues.

- The Basketball season will begin January 9, 2002. Practices have been going nicely, and all teams are ready to begin the season. Uniforms were given to each coach to be distributed to their team members. Wednesday, December 19 all of the part-time employees attended a training season on how to keep the score books and how to operate the scoreboard. Employees were also briefed on local regulations and rules pertaining to the various age groups.
- Pictures for Basketball are scheduled for January 26 from 1:00 - 4:30pm. Pictures schedules were distributed to all the coaches.

Men's Softball

The softball season will begin it's post season tournament January 7 and run through January 17. The games will be played Monday thru Thursday and the tournament will be double elimination. The winning team will receive championship T-Shirts.

Co-Ed Volleyball

The Volleyball Pre-Season Tournament will begin on January 10, 2002. The tournament will run until January 13. These games are played on Sunday, Tuesday and Thursday. The games will be officiated by the two teams competing. All employees attended an orientation session on Wednesday, December 12 for the proper installation of the Volleyball equipment and procedures to follow when working the scheduled games and supervising practices. One employee will be scheduled to work the tournament and regular season to keep score and supervise the games. The regular season will begin Thursday, January 17. There are ten teams in the league this year.

Baseball Registration

Registration dates for Youth Baseball have been set for January 7 - February 1. The fees for baseball are $30 for residents and $35 for non-residents.

T.J. Rostin
Recreation Supervisor
Athletics

Parks & Grounds Maintenance
Monthly Report
December 2001

Recreation Building:

General cleanup after annual tree lighting ceremony
HVAC in operation December 6, 2001
Cleaned upstairs and downstairs storage
Cleaned team benches from soccer field and moved them to gym for basketball
Buffed gym floor
Cleaned and painted floor fans
Setup for middle school dance, preschool, aerobics, Keenagers, gymnastics, and mommy and me

`Recreation grounds:

General cleanup from HVAC installation
Raked and leveled tiny tots lot
Regular grounds maintenance

Tennis courts:

Regular maintenance
Blow courts as needed

Basketball courts:

Replaced all inside nets for season and the Pat Dennis CITADEL clinic
Installed nets on outside courts
Lined gym floor for 5/6 basketball courts
Reset security cables for 5/6 basketball goals

Soccer field:

Normal field maintenance
Constructed storage for new soccer goals

Softball field:

Normal field maintenance
Prepared field for softball games

Equipment:

General equipment inspection
Cleaned weed eaters, field line painter, and repaired chalker

City landscape maintenance:

Installation of irrigation for Breach inlet landscaping
One truck load of compost for Breach inlet
Regular weekly mowing of winter rye at city hall
Began installation of Beach Walkway signs

Meetings attended:

December	**4**	**Ways & Means** **Council Meeting**
	5	**OSHA training**
	11	**Lowcountry Senior Games Committee - Citadel**
	13	**District Director's Meeting - Park Circle**
	17	**LS3P, Building Department Staff and City Administrator** **Design Workshop for Improvements to Recreation Center**

OTHER:

CDBG Grant
The Quarterly Report due January 5 was mailed in December along with a Request for Payment. The HVAC is completed and running. A portion of the Grant was dedicated to upgrades to meet ADA requirements. We are currently working with local contractors for estimates on needed upgrades.

Beach Access signs
This summer the Recreation Staff removed all the beach access signs that did not represent the avenue. Numbers were ordered from the County to mark the beach access areas to coordinate with the avenues and/or street ends. The signs arrived the week before Christmas and Recreation staff began installation Friday, December 28. Signs have been installed from 1st ave to 31st Ave. These signs are needed in the event an emergency should arise on the beach.

Connector Board
Mahoney Signs replaced the backboard on the Connector Board as requested. The board had rotted and the guides holding the letters would not stay in place. In case you haven't noticed. It looks a lot better.

Soccer Field Rehabilitation
We hope to begin work on the Soccer Field in January. Donnie Pitts is coordinating this project. We anticipate a first class field for next years Soccer League.

EXHIBIT F

PERSONNEL COMMITTEE
January 7, 2002

The regular meeting of the Personnel Committee was held at 5:45 p.m. on January 6, 2002, in the Building Department. Committee members present were Committee Members Bettelli, and Buckhannon, City Administrator Tucker. Also present was Recreation Director Page and Mayor Sottile. Committee Member Taylor was absent.

1. Approval of Previous Month's Minutes. **Councilman Buckhannon made a motion to approve the minutes from December as written; Councilman Bettelli seconded; motion passed unanimously.**

2. Election of Chairman. Councilman Buckhannon nominated Councilman Bettelli as Chairman; Councilman Bettelli seconded [accepted], motion passed unanimously.

3. Old Business. Update on Substance Abuse Policy. Administrator Tucker reported that the labor attorneys have advised that the City does not need to amend its policy. The City does need to amend the information given out to employees about the testing stating that if a sample is diluted, the test will be redone immediately. The Administrator will revise the handout information.

4. New Business. (A) Resignation of IOP Water & Sewer Commissioner and Consideration of Possible Replacement. Chairman Bettelli referred to letters advising of Lynn Ziegler's resignation and John Stanley's desire to be appointed to complete the vacated term (copies attached).

(B) Consideration of Additional Holidays and Budgetary Impact. Administrator Tucker referred to attached documentation: a chart showing holidays given by other neighboring communities and an analysis of financial impact for a typical holiday. Adding one holiday would cost the City approximately $5,500 to $5,900; adding two would double that figure. Administrator Tucker recommended the Personal Day of Choice which the employee would designate at the beginning of the year, adding the day after Thanksgiving, and using the Floating Holiday for one day before or after Christmas. Upon discussion, the committee felt that they would recommend adding one holiday as the day after Thanksgiving and using the Floating holiday for either Christmas Eve or the day after Christmas as designated by Council upon a vote of the employees. **Chairman Bettelli made a motion to present to Ways & Means and City Council adding the day after Thanksgiving a holiday for all employees; Councilman Buckhannon seconded, motion passed unanimously.**

5. Miscellaneous. (A) Employee Evaluations. Administrator Tucker reported that evaluation forms are being ordered and will be sent to departments. She will be doing department heads and general government as well as reviewing all others.

(B) Personnel Report. Administrator Tucker stated the only personnel changes recently were two promotions in the Police Department - John Riley to Sergeant and Lester Griffin to Detective Corporal effective 12/25/01, and Travis Fraley, who has been part time Animal Control Officer, has been hired as full time Animal Control Officer.

She also reported that one employee was released on Christmas Eve and an ad has been placed in the newspaper to replace him.

(C) Administrator Tucker stated that the policy related to the use of the computer and the Internet. She felt the need to expand the policy to cover the issue of an employee bringing their own computer into the workplace by stating what they can and cannot do while on the City's time.

(D) Set Date for Next Meeting. The next meeting was scheduled for February 4, 2002 at 6:15 pm in the Building Department.

(E) Administrator Tucker reported that the Fire Department has initiated an Explorer Program for teens.

(F) Chairman Bettelli read a letter of appreciation (copy attached) from Police Lt. Raymond Wright commending and nominating Sergeant Janice Stewart as Employee of the Month for December 2001 for her work as Accreditation Manager.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:12 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Council Admin Tasks

Commissioners
JOHN W. BUSHONG
DANA W. LOVE, JR., P.E.
WILLIAM N. RUSSELL
JOHN G. STANLEY, P.E.
LYNN W. ZIEGLER

ISLE OF PALMS WATER AND SEWER COMMISSION

General Manager
GEORGE J. GROSS, P.E.
SPECIAL PROJECTS ADMINISTRATOR
WILLIAM P. JENKINS
COMPTROLLER
LYNNE T. STONESIFER, CPA

December 14, 2001

Mayor and Council
City of Isle of Palms
P. O. Box Q
Isle of Palms, SC 29451

Dear Mayor and Council Members,

The enclosed letter from Commissioner of Public Works Lynn Zeigler tenders her resignation effective 31 December 2001. Her term of office expires in December 2003.

I request that Council appoint a replacement in accordance with State Law as soon as practicable after the effective date of her resignation.

Yes of course - a Top Choice!! CB

Since my term of office expires at the same time, I offer myself as a candidate to fill Mrs. Zeigler's unexpired term, if Council so chooses. The Commission has no other candidates to recommend at this time.

Sincerely yours,

John G. Stanley
Chairman of the Commission

Encl: LZ ltr of December 11, 2001

CC: Commissioner John Bushong
Commissioner Dana Love
Commissioner William Russell
General Manager George Gross

1300 Palm Boulevard • Post Office Box 528 • Isle of Palms, South Carolina 29451
Telephone (843) 886-6148 Fax (843) 886-6894

Lynn Ziegler
17 Fairway Oaks Lane
Isle of Palms, South Carolina 29451
December 11, 2001

Chairman John Stanley
Isle of Palms Water and Sewer Commission
1300 Palm Boulevard
Isle of Palms, South Carolina 29451

Dear John,

It is with mixed emotions that I must tender my resignation as a Commissioner of the Isle of Palms Water and Sewer Commission. As you know, my mother's illness has escalated, necessitating my spending more time with her in North Carolina. I would like for my resignation to be effective as of December 31, 2001.

I am leaving with warmest regard for my fellow Commissioners, the staff, General Manager George Gross, and the rest of the team who work in the field. I will miss all of you.

Sincerely,

Lynn

Lynn Ziegler

HOLIDAYS

Holidays 2002	Isle of Palms	Sullivan's Island	Mount Pleasant	Chas. County	State of SC
Jan. 1, New Year's Day	X	X	X	X	X
Jan. 21, Martin Luther King	X		X	X	X
Feb. 18, President's Day				X	X
March 29, Good Friday	X		X		
May 10, Confederate Mem. Day					X
May 27, Memorial Day	X	X	X	X	X
July 4, Independence Day	X	X	X	X	X
Sept. 2, Labor Day	X	X	X	X	X
Nov. 11, Veteran's Day		X		X	X
Nov. 28, Thanksgiving Day	X	X	X	X	X
Nov. 29, Day After Thanksgiving		X		X	X
Dec. 24, Christmas Eve		X	***	*	*
Dec. 25, Christmas Day	X	X	X	X	X
Dec. 26, Day After Christmas		X	***	X	X
Personal Day of Choice		X	X	X	
Floating Holiday	X	**			
TOTAL DAYS	**9**	**11**	**10**	**12**	**12**

* If Governor declares Christmas Eve a holiday, the County would also observe Dec. 24.
** Other holidays as may be designated by the Town Council.
*** Two days at Christmas to be determined by Personnel Committee.

City of Isle of Palms
Analysis of Financial Impact - Typical Holiday
2002

Following is a summary of the additional financial costs incurred because of a scheduled holiday. Labor Day and Thanksgiving 2001 were used as examples. All shift employees are included in the computation. Non-shift employees are not included as they do not financially impact the analysis.

	Labor Day, 9/3/01				
	Hrs Worked During Holiday	Hrs Paid for Holiday	Cost to City in Hours	Hourly Rate **	Cost to City in $
Police Total	81	242	161		$ 2,052.19
Fire Total	184	440	256		$ 2,406.48
City Total	265	682	417		$ 4,458.67
Add employer portion of FICA @ 7.65%					341.09
Add employer portion of SC Retirement				*PORS	429.74
				*SCRS	30.30
Total Cost for Labor Day Holiday					$ 5,259.80

	Thanksgiving Day, 11/22/01				
	Hrs Worked During Holiday	Hrs Paid for Holiday	Cost to City in Hours	Hourly Rate **	Cost to City in $
	85	266	181		$ 2,361.58
	208	488	280		$ 2,612.72
	293	754	461		$ 4,974.30
Add employer portion of FICA @ 7.65%					380.53
Add employer portion of SC Retirement				*PORS	461.86
				*SCRS	45.06
Total Cost for Thanksgiving Day Holiday					$ 5,861.76

** Total cost to City was calculated by applying each employee's hourly rate to the incremental hours attributable to the holiday.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION SPECIAL MEETING
January 16, 2002

The Isle of Palms Planning Commission held a special meeting at City Hall on January 16, 2002, at 5:30 PM. Members attending included Pat Campbell, Dick Cronin, Dick Glave, Mary Anne Luttrell, James Raih and John Winchester as well as the Zoning Administrator, Douglas Kerr.

DISCUSSION OF ORDIANCE 2001-18

Mr. Glave called the meeting to order and explained that the only issue on the agenda was the discussion of Ordinance 2001-18. Mr. Kerr gave a brief explanation of the ordinance and its history. He explained that about a year ago City Council amended the zoning ordinance dealing with the outdoor sales and rental in the front beach commercial area. However, the ordinance was specific to the GC2 zoning district, and therefore did not include the one lot on the front beach that is zoned GC1. The purpose of this ordinance was to make the same requirements apply to the GC1 zoning district. He also explained that the ordinance originated by City Council and had been ratified. However, the ordinance had never been presented to the Planning Commission for a recommendation, which is a requirement of South Carolina law. Therefore, the ordinance would need to presented to City Council for a second time after the Planning Commission made a recommendation.

Mr. Glave said that the ordinance only made the requirements for the different zoning districts similar. Mr. Cronin made a motion to recommend approval of the amendment. The motion was seconded and unanimously approved.

There being no further business, the meeting was adjourned at 5:45p.m.

Respectfully Submitted,
Peter O'Toole, Chairman

EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
January 9, 2002

The Accommodations Tax Advisory Committee met on January 9, 2002, at 8:30 a.m., in City Hall Council Chambers. Present were Committee members Malcolm Burgis, Ron Davis, Rick Linville, Phyllis Shaffer, and Julia Tucker, City Administrator Linda Tucker, City Treasurer Debbie Suggs and City Clerk Janet Mauldin. Joe Chandler and Jimmy Ward were absent.

1. Election of Chairman for 2002. Rick Linville nominated Julia Tucker; Malcolm Burgis seconded; there were no further nominations and Julia Tucker was unanimously elected chairman.

2. Approval of Previous Minutes. Phyllis Shaffer made a motion to approve the minutes from the November 2001 meeting; Rick Linville seconded; motion passed unanimously.

3. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly expenditures for December and answered questions of committee members. Copy of statement is attached.

4. New Applications. (Copies of each application are attached.) (A) Snee Farm State Tennis Championships - Dewey Caulder. Mr. Caulder requested $4,000 or $1,000 allocated to each event per the attached sheet that Mr. Caulder distributed at the meeting. **Ms. Shaffer made a motion to approve the request for $4,000; Mr. Burgis seconded.** Upon discussion, Chairman Tucker expressed the same concern that she noted last year which was that the Isle of Palms was being asked to contribute the same amount as Mount Pleasant who was hosting the event. Without any data showing where participants were staying, etc., Chairman Tucker recommended that Isle of Palms contribute only half the amount Mount Pleasant contributes. After lengthy discussion, **motion to approve $4,000 passed 4-1.**

(B) Spoleto Festival 2002 - Hank Jones Trio - Jennie Barbour. Administrator Tucker stated that this event was the result of initiative begun by the Accommodations Tax Advisory Committee last year to bring an event to the Isle of Palms. The request is for $26,210 for the Hank Jones Trio, a jazz group to perform at the Grand Pavilion on June 2nd at 9:00pm. Jennie Barbour of the Spoleto staff stated that Spoleto is very enthusiastic about holding the concert on the island and that tickets will be $25 and they estimate sales of 450 tickets. After discussion, **Mr. Linville made a motion to approve the request as submitted; Ms. Shaffer seconded; motion passed unanimously.**

(C) Isle of Palms Invitational - Richard Peyton. Mr. Peyton requested $20,000 for the men's professional singles and doubles tennis tournament on November 7-10, 2002 at Wild Dunes Tennis Center. He stated that last year's event was an overwhelming success and MUSC Children's Hospital was very appreciative to be the benefit of the event. Further, Mr. Peyton will be sending a brochure via direct mail to all of the USTA groups in North Carolina, George, Virginia and South Carolina, plus he will be launching a web site for the tournament. Administrator Tucker reported that the City received many very good comments about last year's tournament. After lengthy discussion, **Mr. Burgis made a motion to approve the request as submitted; Mr. Linville seconded; motion passed unanimously.**

5. Old Business. (A) Blue Wave Designation/Clean Beaches Council. Administrator Tucker reported that this project was initiated by a council member who visited Florida and noted the

designation and felt it might help promote the Isle of Palms. The Administrator researched it and explained to the committee members the different aspects of beaches that would be considered in the application. The application was sent in December and the City is awaiting notification about an on-site visit from the Clean Beaches Council.

6. Miscellaneous. (A) Chairman Tucker asked if the City has a digital camera [the City has several] and she recommended that the City's web site be livened up with more pictures. Recreation Director Page stated that she has recently added some new pictures and there are more to be added shortly. Ms. Page also said that she could scan photos onto the web site and would welcome nice pictures from anyone who has them.

(B) There was discussion of a new Isle of Palms Brochure. It was determined that the old brochure is outdated and that a new one should be equal to the City's web site. The Administrator was asked to get some cost estimates for this project.

(C) Ms. Shaffer stated that planning should begin for the City's 50th Anniversary party. She and Mr. Burgis will be forming an organizing committee.

(D) Administrator Tucker reminded everyone about the retirement party for Carmen Bunch on January 20th from 5-8pm at the Island House.

(E) Date of Next Meeting - March 13, 2002.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:55 a.m.

Respectfully submitted,

Julia Tucker, Chairman

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Snee Farm State Championships (Tennis)

B. Applicant Organization Snee Farm Country Club

1. Mailing Address 1200 Club Drive Mt. Pleasant, SC 29464

Telephone (843) 884-3252 Fax (843) 881-5073

2. Project Director Dewey M. Caulder

Telephone (843) 884-7699 Fax (843) 881-5073

3. Description of Organization, Its Goals and Objectives

Country Club goal + objectives → to put on a first class event and bring championships back to the lowcountry in the future.

C. Description and Location of Project/Event

Tennis tournaments - sites to be used Snee Farm, Mt. Pleasant Recreation, and Creekside possibly.

____ Single Event? ✓ Ongoing Event/Annual Need?

1. Date(s): of Event_____ or Project Start _____Completion_____

May 17 - 20 September 27-30
May 31 - June 3 October 25 - 28

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (95 %) vs. Isle of Palms residents (5 %). + lowcountry rough estimates. Event attracts players from all over the state as well as locals. Many stayed on Isle of Palms in 2001.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From (#) working on

2. Entry Fees : Amount $ _____ From fee paid to state association

3. Donations: Amount $ _____ From (#) working on

4. Accommodations Tax Funds Request: Amount $ 4,000.00 ($1,000 per event)

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

5. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

If it would be better in a lump sum that would be fine if installments that is also O.K. Thanks for your consideration

ISLE OF PALMS COUNCIL COMMITTEE
JANUARY 9, 2002
ACCOMODATIONS TAX COMMITTEE

Thank you for our tremendous support in 2001. You helped to make the tennis season a wonderful experience for the many people who participated and attended from throughout the state and region.

Snee Farm Country Club will again be hosting USTA state and district tennis tournaments in 2002. The proposed dates for the 2002 tournaments are as follows:

May 18-20	USTA District Championships, 4.0 & above
June 1-3	USTA District Championships, 3.5 & below
September 27-29	USTA Mixed Doubles League State Championships
October 26-28	USTA Combo League State Championships

In 2001, these events led to reservations of over 90 nights on the island per event (270 reservations in all).

In 2002, we expect 30% more people to attend these tournaments since we are hosting four events as compared with three in 2001. Therefore, the revenue produced from these events will increase accordingly, bringing in approximately $38,000(90 nights X 4 events X $105/night).

Last year, the Isle of Palms graciously donated $1000 per event. The same donation this year, $4000 total, will enable us to showcase our area and host another year of first class tournaments.

Thank you for your support. If you have any questions regarding these events, please do not hesitate to contact Dewey Caulder at 884-3252.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved_____Denied_____
Action Taken By Ways & Means Committee: Date Approved_____Denied_____
Action Taken By City Council: Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Spoleto Festival 2002 - Hank Jones Trio

B. Applicant Organization Spoleto Festival USA

1. Mailing Address P.O. Box 157, Charleston, SC 29402-0157

Telephone 722-2764 Fax 723-6383

2. Project Director Nunally Kersh, Festival Producer
Margaret Summers, Associate

Telephone 720-1105 Fax 723-6383

3. Description of Organization, Its Goals and Objectives
Spoleto Festival USA promotes arts and cultural events in the Lowcountry.

C. Description and Location of Project/Event
Hank Jones Trio at the oceanfront at Grand Pavilion, Wild Dunes.
See attached information.

____ Single Event? _x_ Ongoing Event/Annual Need?

1. Date(s): of Event 6/2/02 or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (80 %) vs. Isle of Palms residents (20 %).

D. Funding: Sources of Income for This Event or Project - See attached budget.

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 11,550 From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 26,210

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ 37,768

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows: (to be determined)

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Spoleto Festival USA
PO Box 157 Charleston, SC 29402-0157
Tel 843-722-2764 843-723-6383 Fax

December 12, 2001

Ms. Linda Tucker
Isle of Palms

Via fax: 886 8005

Dear Linda,

It was good to talk with you again today. We are so delighted that Spoleto Festival USA will be able to do a concert at Isle of Palms this summer.

As requested, I attach an updated budget. The numbers went up slightly as I was guessing at travel and housing before but was able to be more specific now that I know the number of people on the road. I am also including more details on the event as per your request. I will be out of town through Wednesday of next week. However, please feel free to contact my associate Margaret Summers at 720 1105 in the event of questions or problems.

Date: Sunday, June 2, 2002
Time: 9PM
Venue: ~~Oceanfront Pavilion~~ Oceanfront at the Grand Pavilion
Artist: Hank Jones Trio. The oldest of the three illustrious Jones brothers, Hank was also the first of the great Detroit pianists to emerge after WWII. He was on several Jazz at the Philharmonic Tours, worked as accompanist for Ella Fitzgerald and recorded with Charlie Parker. In the 1950's, Jones performed with Artie Shaw, Benny Goodman and Lester Young, among others. In the late 70's Jones was the pianist in the Broadway musical *Ain't Misbehavin* and recorded with a pickup unit dubbed The Great Jazz Trio and has recorded on numerous labels.

We are so looking forward to this event. We will talk soon after the new year about logistics but just wanted you to have some information on the artist to present to your colleagues.

I look forward to working with you in the New Year.

Nunally Kersh
Festival Producer

Budget - Isle of Palms concert		
Artist Fee	15,000	
Artist Housing	2100	
Artist air transportation	2000	
Local transportation	500	
Hospitality	500	
Production set up (inc. labor)	3,500	
Additional sound rental	2,750	
Chair rental	1200	
Marketing/Public Relations	4,084	
Administrative Overhead	3,752	
Box office	1,882	
Front of house	500	
Total Expenses		**37,768**
Projected ticket income	11,250	
Box office handling charges	308	
Total projected income		**11,558**
Support requested from IOP		**26,210**

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Isle of Palms Invitational

B. Applicant Organization World Class Marketing, Inc

1. Mailing Address P.O. Box 8662

Telephone (804) 677-1191 Fax (804) 273-6732

2. Project Director Richard Peyton

Telephone (804) 677-1191 Fax (804) 273-6732

3. Description of Organization, Its Goals and Objectives A full-service special event marketing company that specializes in the research, design and overall production of special events including media relations and sponsorship development

C. Description and Location of Project/Event Isle of Palms Invitational is a Men's Professional singles and doubles tennis tournament. The 2nd Annual tournament will take place at Wild Dunes Resort on Isle of Palms on November 7-10, 2002. The tournament's beneficiary is the MUSC Children's Hospital

___ Single Event? ✓ Ongoing Event/Annual Need?

1. Date(s): of Event 11/7/02 or Project Start _____ Completion 11/10/02

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (40 %) vs. Isle of Palms residents (60 %).
A comprehensive MARKETING CAMPAIGN will encourage out of town visitors to come to IOP during the tournament (See "Excellent Media Coverage" in booklet-included.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 37,500 From Local, Regional and national sponsors.

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 20,000

Date(s) Required: 2/1/02 Lump Sum ✓ Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ 37,500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 20,000 on 2/1/02 (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

BUDGET

ISLE OF PALMS INVITATIONAL - 2002

ESTIMATED EXPENSES

Awards	$600
Labor and equipment	$1,500
Personnel fees	$5,000
Newspaper and radio advertising	$6,000
Player expenses (meals and travel)	$3,000
Postage	$1,500
Prize money for players	$8,000
Design and printing of marketing materials	$3,000
Web site design and hosting	$2,000
Referees	$800
Promotions	$1,500
Refreshments	$300
Sponsor and Player Party	$2,500
Tournaments T-Shirts	$1,000
Misc.	$800
Total	**$37,500**

ESTIMATED REVENUE

Title Sponsor	$20,000
Presenting Sponsor	$10,000
Gold Sponsors – 1 @ $2,500	$2,500
Silver Sponsors – 3 @ $1,000	$3,000
Bronze Sponsors – 4 @ $500	$2,000
Total	**$37,500**

ABOUT FUNDING

It is important to note that the Isle of Palms Invitational is requesting an additional $5,000 for its 2002 tournament above its request in 2001. The reason for this additional $5,000 is to make significant improvements to the inaugural tournament, primarily in the three following areas.

1. Increase the prize money to insure a stronger field of players, which will in turn attract even more media attention.

2. Complete the official tournament web site to include photos of the inaugural tournament and Isle of Palms and provide information about the 2002 tournament to encourage visitors to visit Isle of Palms. A direct link to the Isle of Palms' web site will be highlighted in the tournament web site.

3. Produce a first class direct mail tournament brochure that will provide 2002 tournament information and photos of Isle of Palms. It will be designed to encourage visitors from out to town to come to Isle of Palms during the tournament. Brochures will be distributed to selected tennis clubs throughout the state of South Carolina, Georgia and North Carolina. *(This mailing list has been provided courtesy of the Unites States Tennis Association).*

November 14, 2001

Ms. Linda Tucker
City Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Linda:

First and foremost, I want to thank you and the Accommodations Tax Committee for your support of the inaugural Isle of Palms Invitational tennis tournament and its beneficiary, MUSC Children's Hospital. It was one of those rare events for which everything magically fell in to place, from the perfect weather and highly entertaining tennis to the overwhelming hospitality of the Isle of Palms community. The tournament was a resounding success, and it would not have taken place without the financial support of the Isle of Palms Accommodations Tax Committee.

I would like to share with you a few highlights of the event. MUSC Children's Hospital was the ideal beneficiary for this event. All tournament advertising, as well as a portion of James Beck's column in the November 3 *Post and Courier*, promoted our "Health and Education Drive," which encouraged spectators to bring new or used books and tennis equipment to the tournament. The spectators responded with a significant number of donations, which were given to children who have been treated at the MUSC Children's Hospital. MUSC is in the process of recording the number of items donated, and I will forward this information to you after I have received it.

Other initiatives for MUSC went even better than anticipated. The tennis coach at USC was the high bidder ($650) for the Jimmy Buffet autographed guitar. The tournament donated this amount to MUSC Children's Hospital as a cash donation, which was not part of the initial plan for the first year. The children's clinic on November 1 was also a huge success, as the young participants seemed to connect and enjoy interacting with the players. Each child received a *United States Tennis Association* certificate, which was autographed by all competing pros, and the children enjoyed a pizza party afterwards as they watched the Pro-Am competition.

The tournament received a tremendous amount of advertising as a result of our partnerships with our media sponsors - *The Post and Courier*, Comcast Cable and Citadel Communications. We were surprised and pleased at the amount of promotional coverage and editorial copy the media and sports writers provided this tournament in its first year. The community clearly expressed a need for a quality men's professional tennis tournament that is free to the public and benefits a worthy charity, and we are thrilled that the Isle of Palms Tennis Invitational seemed to fill this void. Please find enclosed a "Media Overview" which lists the advertising and its estimated value.

Finally, the tennis itself was of the highest caliber, drawing substantial crowds for each day of the event. It seems that each spectator quickly found a favorite player: the jesting Job DeBoer of Hilton Head; local darling Will Bull; amiable T.J. Middleton; or former tour luminaries Bill Scanlon and Charlie Owens. Each match combined athleticism with personality, and the crowd was entranced. Many local residents brought their children to watch the matches and mentioned that, for the first time, the children expressed an interest in tennis. We would be thrilled to discover that our tournament helped inspire the next Pete Sampras or Steffi Graf to pick up a racket!

It seems that the work never stops. Since most companies have already finalized their 2002 budgets, planning for the 2002 event began immediately after this year's tournament. Because of this year's success, we have built a foundation for the future. I have developed a specific plan to include more local residents and attract visitors to Isle of Palms during next year's tournament. This plan will be explained in greater detail in our application for 2002 tournament funding.

Again, I want to thank you for your support of this tournament and we can all look forward to an even more successful event next year.

Best regards,

Richard

Richard Peyton

Enclosure:

Media Coverage

The 2001 inaugural Isle of Palms Invitational received a tremendous amount of advertising and media exposure, as detailed below. Sponsors of the 2002 event can expect the same promotional opportunities.

The Post and Courier – Official Newspaper Sponsor

The Post and Courier ran a comprehensive advertising campaign from October 15th through November 3, 2001 promoting the tournament. All advertisements listed our official tournament sponsors.
Estimated Value - $15,000

Comcast Cable – Official Television Sponsor

Comcast Cable produced a 30-second advertising spot, which ran on select cable channels with viewer demographics that correspond with the "tennis audience," including ESPN, ESPN2, Comcast Sports South, The Discovery Channel, The Golf Network, CNN, MSNBC, The History Channel, CNBC, Arts & Entertainment, Fox News, Headline News, TNN, USA Network and the Family Channel. Spots aired from October 15 to November 3, 2001. Total of 400 spots.
Estimated Promotional Value - $22,500

Citadel Communications – Official Radio Sponsor

Citadel Communications produced three 30 and 60 second promotional spots that ran on three of its radio stations, specifically selected to match up demographically with the "tennis audience The three stations include Sunny 96.9 FM, WTMA News-Talk 1250 AM and Hot Talk Sports 910 AM. All radio promotions were aired from October 15 to November 3, 2001. Total of 285 spots
Estimated Promotional Value - $14,250

Web Site Promotions

All major tournament sponsors will be listed on the official Isle of Palms Invitational tournament website. Simply click on the sponsor's logo and there will be a direct link to its web site for added promotional value. Please visit our site at www.isleofpalmsinvitational.com. The 2001 tournament information, tournament results, and photographs will soon be added to the website.

Direct Mail Promotions & Poster Distribution

Our major sponsor's logo will be included on printed tournament materials, including but not limited to all official press releases, posters and promotional brochures. Promotional brochures will be distributed to all major tennis clubs throughout the Charleston area and mailed directly to selected tennis clubs throughout South Carolina, North Carolina, and Georgia. *(Note: We thank the United States Tennis Association for providing us with the direct mail list.)*

Tournament posters will be distributed throughout the Charleston Trident Area listing all corporate sponsors and corporate contributors.



Isle of Palms Invitational
2002

Application for Accommodations Tax Funds

Prepared and Presented by:
World Class Marketing, Inc.
January - 2002



Tournament Overview

We are excited to announce that the second annual Isle of Palms Tennis Invitational will return to Wild Dunes Resort on November 7-10, 2002. The mission of this Men's Singles and Doubles tennis tournament is to offer one of the strongest and most competitive fields of professional tennis players in the southeastern United States in a fan-friendly forum at one of our country's finest tennis facilities. Most significantly, we will continue to keep the tournament free and open to the public.

There are many sponsorship and marketing opportunities available for local, regional and national companies. Benefits will include radio, television, print advertising and editorial, direct mail exposure, on-site signage, display and sampling opportunities and corporate hospitality. In addition, the tournament will include several social functions as well as a Pro-Am tournament. Last year's media partners included: *The Post and Courier*, Comcast Cable and Citadel Communications.

The Medical University of South Carolina Children's Hospital is the official beneficiary of the Isle of Palms Invitational. As part of the charity program, a free clinic will be given by the competing tournament pros to the children who have been served by MUSC. They will be introduced to the fundamentals of the game and encouraged to continue this "sport of a lifetime." A "Health and Education Drive" will be promoted as part of this event. All tournament advertising will encourage spectators to bring new or used books and tennis equipment to the tournament which will be given to children at the MUSC Children's Hospital. These programs were extremely successful last year.

The inaugural event's lineup boasted recently retired touring professionals Bret Garnett and T.J. Middleton, local favorite Will Bull, and former world top-ten player Bill Scanlon, who teamed with former world top-fifty player Charlie Owens to form a crowd-pleasing wild card doubles team. In a competitive final, Guillaume Legat, assistant tennis coach at the University of South Carolina, defeated Bull to claim his first professional victory. Equally exciting was the doubles final, in which Middleton and Garnett – once ranked as high as number six in the world as a doubles team – were overcome by Guillaume and fellow Frenchman Jerome Jourdon.

In 2002, we look forward to the return of Garnett, Middleton, Bull, and 2001 third seed David Caldwell in what promises to be an even stronger field. As in the inaugural event, a top regional junior will be invited, as well as other nationally ranked players from the area. We hope you will join us at Wild Dunes for an entertaining weekend of tennis!

Isle of Palms Tennis Invitational

Benefiting: MUSC Children's Hospital

Programs for the Children

As part of the MUSC Children's Hospital's association as the official charity of the Isle of Palms Invitational, the following programs will be put in place:

- A "Health and Education Drive" will be promoted as part of this tournament. Tournament advertising will encourage all spectators to bring new or used books and new or used tennis equipment which will be given to children who have been treated at the MUSC Children's Hospital.

- A free clinic made up of local teaching professionals and the competing tournament pros will supervise and teach this clinic, which will take place on Saturday, November 2 of the tournament weekend. These children who have benefited from MUSC's care will be introduced to the fundamentals of the game and encouraged to continue this "sport of a lifetime."

- A financial donation will also be made to the MUSC Children's Hospital to underwrite health and educational programs such as Child Life Development and Reach out and Read.

- All participating children will receive a free tournament T-shirt, a "USTA Beginners Certification" and free pizza and soft drinks, which will be awarded to them at the "Reward Tennis Party" following the clinic.

- Transportation to Wild Dunes Resort will be provided to the children who would like to attend the tournament to watch some of the best men's tennis in the southeast. This will get them enthusiastic about the game and encourage them to continue to play after they recover from their illnesses.

Excellent Media Coverage

The 2001 inaugural Isle of Palms Invitational received a tremendous amount of advertising and media exposure, as detailed below. Sponsors of the 2002 tournament can expect the same promotional opportunities if not more

The Post and Courier – Official Newspaper Sponsor

The Post and Courier ran a comprehensive advertising campaign from October 15th through November 3, 2001 promoting the tournament. All advertisements listed our official tournament sponsors.

Comcast Cable – Official Television Sponsor

Comcast Cable produced a 30-second advertising spot, which ran on select cable channels with viewer demographics that correspond with the "tennis audience." Stations included ESPN, ESPN2, Comcast Sports South, The Discovery Channel, The Golf Network, CNN, MSNBC, The History Channel, CNBC, Arts & Entertainment, Fox News, Headline News, TNN, USA Network and the Family Channel. Spots aired from October 15 to November 3 with a total of 400 spots.

Citadel Communications – Official Radio Sponsor

Citadel Communications produced 30 and 60 second promotional spots that ran on three of its radio stations, specifically selected to match up demographically with the "tennis audience." The three stations include Sunny 96.9 FM, WTMA News-Talk 1250 AM and Hot Talk Sports 910 AM. All radio promotions were aired from October 15 to November 3 with a total of 285 spots.

Editorial Coverage

The sports writers of *The Post and Courier*, Charleston's premier newspaper, covered the tournament extensively, with many feature articles prior to and during the tournament. Articles included photographs, player interviews and tournament highlights. *The Moultrie News* the local weekly newspaper featured the tournament three times on its front page with photographs. Wild Dunes Resort's monthly newsletter (circulation of 1,500) featured the tournament on its front page both months leading up to the tournament. All of these media outlets wrote positive articles about the tournament, the quality of play, its charity and listed all of the sponsors on many occasions.

Web Site Promotions

All major tournament sponsors will be listed on the official Isle of Palms Invitational tournament website. Simply click on the sponsor's logo and there will be a direct link to its web site for added promotional value. Please visit our site at www.isleofpalmsinvitational.com. The 2001 tournament information, tournament results, and photographs will soon be added to the website.

Direct Mail Promotions & Poster Distribution

All sponsor logos were listed on promotional brochures that were distributed to all major tennis clubs throughout the Charleston area and mailed to selected tennis clubs throughout South Carolina, North Carolina, and Georgia. *(Note: We thank the United States Tennis Association for providing us with the direct mail list.)* Tournament posters were distributed throughout the Charleston Trident Area listing all corporate sponsors and corporate contributors.

Invitational tournaments fun for players and fans



JAMES BECK

Tennis

ISLE OF PALMS—This little first-year venture called the Isle of Palms Invitational brings back memories of another invitational from a quarter century ago that evolved into the USTA satellite Skatell's Pro Tennis Classic.

Invitationals are fun events for players and fans alike. That was the case for the old Charleston Invitational Tennis Tournament that started in the early 1970s at Creekside Tennis and Swim. The tournament was a mixture of top collegiate players, top area pros and former Grand Prix tour regulars.

That's the same type format event organizers Richard Peyton and Jim Denoon are using for the IOP Invitational. The purse is minimal, $6,000. The winner of today's 11 a.m. singles final between former junior hot-shot turned club pro Will Bull and collegiate All-American Guillaumre Legat will receive $1,500, the loser $500 less.

Saturday's first-round doubles match pitting former world's top 10 Bill Scanlon and partner Charlie Owens against Hilton Head Island pros Job DeBoer and Eric Wammock was typical of the fan-player interaction in an invitational. DeBoer could be a tennis comedian. He regularly came to the side of the court, leaned on the low cyclone fence and gave the crowd of about 200 a commentary of what had just happened on the court. The fans loved every minute of it. So did DeBoer, a tall and slender former Holland national champion. Even in defeat.

Scanlon, who owns four victories over John McEnroe, made the trip here for an afternoon of tennis all the way from Los Angeles where he is a financial advisor for Paine-Webber. He treated the crowd to not only some fun doubles, but also to expert shot-making.

Denoon and Peyton want to make this an annual event. Wild Dunes tennis director TJ Van Thullenar likes the idea, too.

"We did this in 90 days," Van Thullenar said.

With more time to plan, future events should be even better.

BOOKS & RACKETS

If you want to see some great tennis, stop by Wild Dunes at 11 a.m. today. It's free, thanks to Denoon and Peyton, and Wild Dunes, and the sponsors (title sponsor the City of the Isle of Palms, presenting sponsor Scott & Stringfellow brokerage, and other sponsors such as The Post and Courier).

But if you've got an old racket or some old books, bring them with you to donate to the MUSC Children's Hospital.

THE CONNECTION

Denoon and Peyton were teammates at Thomas Jefferson High School in Richmond, Va., then both played tennis at USC. Local resident John Magill, formerly director of Fenwick Hall and now at MUSC, also played on the same high school tennis team as Denoon and Peyton.

SEABROOK WOMEN WIN

The 6.5 senior women's team from Seabrook Island won a state title last weekend in the Combo Doubles State Championships at Snee Farm. The team captained by Harriet Ripinsky will now represent the state in the sectionals in January in Mobile, Ala. The 4.5 adult men from Daniel Island and the 6.5 adult women from Snee Farm both lost in the state finals.

SUPER SENIORS NEXT

The state Super Seniors Championships will be held next weekend at Seabrook Island Racquet Club, with seven local teams competing.

The local teams are: women's 3.0 and 3.5 from Seabrook, 4.5 women's from Maybank Tennis Club, 3.0 and 4.5 men's from Seabrook, 3.5 men's from Snee Farm and 3.5 men's from Summerville

GRAND PRIX STARTS

Snee Farm Country Club's fifth Grand Prix of the year starts Tuesday. The deadline for entering the event is at 5 p.m. Monday. For more information, contact the Snee Farm tennis shop (884-3252).

worth more than a one-stroke lead anywhere else but this year's edition of the Tour Championship.

On another calm day of low scoring at Champions Golf Club, David Duval soared into contention with a 63, and Jim Furyk joined the mix with birdies on half of his holes for a tournament-record 62.

Verplank was at 200, and will be paired today with Duval, who won at Champions in 1997.

SOUTHERN FARM

At Madison, Miss., Chad Campbell, playing his second PGA Tour tournament since being promoted from the Buy.com Tour, shot a 65 to take a two-stroke lead after three rounds of the Southern Farm Bureau Classic. Campbell, the leading money winner on the Buy.com Tour this season, closed



CHARLES REX ARBOGAST/AP

Scott Verplank shot a 3-under-par 68 to lead at 13 under-par.

his round with three straight birdies to finish at 17-under 199.

MIZUNO CLASSIC

At Hanno, Japan, Annika Sorenstam shot a 5-under-par 67 to take a two-stroke lead over England's Laura Davies after two rounds of the Mizuno Classic.

ITALIAN OPEN

At Is Molas, Sardinia, Sven Struver of Germany shot an 8-under-par 64 to take a one-shot lead into the final round of the Italian Open.

Bull, Legat in IOP final

BY JAMES BECK
Of the Post and Courier Staff

ISLE OF PALMS—Patience pays on clay. And Will Bull and Guillaume Legat are reaping the rewards of that patience in the $6,000 Isle of Palms Tennis Invitational.

Neither player had to work overly hard or long in Saturday's semifinals at Wild Dunes Racquet Club in knocking off the tournament's top two seeds.

Legat, a semifinalist in last spring's NCAA tournament, neutralized and wore out hard-hitting No. 1 seed T.J. Middleton, 6-1, 6-1. Bull, one of the state's top juniors ever in earlier days and now a 29-year-old Myrtle Beach teaching pro, was content to let No. 2 seed Bret Garnett charge the net and repeatedly fail in a 6-4, 6-1 Bull victory.

Middleton and Garnett are players who have played with the best the game has to offer. They once formed the eighth-ranked doubles team in the world, and were excellent serve-and-volley singles players.

But Middleton and Garnett are now 33 and 34 years old, a little slower and not quite as strong as during their prime years. The clay surface sapped away their power, softening up their serves and volleys for Legat and Bull. The two matches were almost identical.

"I missed a few shots that would have made a difference," said Garnett, a Columbian who is now a teaching pro in Hickory, N.C. "My first serve wasn't going in, and that made it kind of tough getting to the net."

Bull agreed. "You can't go to the net on clay on every point," he asserted. "This court is slow.

"I don't think he got his serve in as often today. It doesn't matter if you're Patrick Rafter if you're coming in on a lot of second serves, you're going to get hurt."

For that reason, Bull was pulling for Middleton against Legat. The director of tennis at Kingston Plantation, Bull had preferred the shorter points that a match against Middleton might have offered.

"It's tough playing these young guys," said Bull, who had beaten a collegian in the previous round.

Legat won't be an easy task for Bull to overcome in today's 11 a.m. singles final. A 24-year-old Frenchman who finished up his collegiate career at the University of South Carolina last spring, Legat turned Middleon's powerful serves and sizzling forehands into marshmallows while covering the entire court.

SATURDAY'S RESULTS

Singles semifinals: Will Bull (3), Myrtle Beach def. Bret Garnett, Hickory, N.C., 6-4, 6-1 Guillaume Legat, Columbia, def. T.J. Middleton Atlanta, 6-1, 6-1.

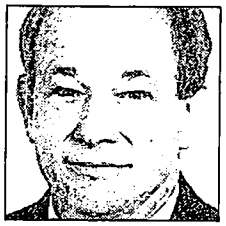
Doubles quarterfinals: Garnett-Middleton (1 def. David Nelson-Rodrigo Pacheo, 6-3, 6-2; Bill Scanlon-Charlie Owens def. Job DeBoer-Eric Wammock, 7-6 (7-4), 3-6, 6-2; Jerome Jourdon Legat def. Smith Anderson-Charly Rasheed, 6-3 6-2; Bull-David Caldwell (2) def. Kip Layman-Sag Zakin, 4-6, 7-6 (7-4), 6-4.

Doubles semifinals: Garnett-Middleton def Scanlon-Owens, 6-1, 6-7 (7-4), 10-5; Jourdon Legat def. Bull-Caldwell, 6-1, 6-1.

TODAY'S SCHEDULE

11 a.m.: Bull vs. Legat singles final; fcilowed b Garnett-Middleton vs. Jourdon-Legat double final.

Scanlon set to play doubles in the Isle of Palms Invitational



JAMES BECK

Tennis

A good deal just got perfect.

The free-admission Isle of Palms Invitational that starts Friday at Wild Dunes now has a headliner.

Bill Scanlon, who owns four victories over John McEnroe and once ranked among the top 10 players in the world, will play doubles at Wild Dunes. It's a "perfect" deal for event organizer and former Scanlon traveling coach Richard Peyton.

You see, Scanlon played the only perfect set in professional tennis history on Feb. 22, 1983, during a 6-2, 6-0 victory over then 37th-ranked Marcos Hocevar at the WCT Gold Coast Cup in Delray Beach, Fla. His "golden set" is in the Guiness Book of World Records and the scorecard from that match is in the Tennis Hall of Fame in Newport, R.I.

Now 40 years old and a successful financial advisor for UBS Paine-Webber in Los Angeles, Scanlon will never forget his flawless set. It's right up there with his victories over McEnroe, Bjorn Borg, Ivan Lendl, Boris Becker, Mats Wilander, Ilie Nastase and Andre Agassi; his 1976 NCAA singles championship while playing for Trinity (Texas) University; and making the semifinals of the 1983 U.S. Open.

"That was pretty amazing," Scanlon recalled Thursday by telephone from Los Angeles when asked about the golden set. "I can tell you I was practicing with Rod Laver the morning of the match and I was hitting so poorly cause I was nervous as I could be.

"Some way I went out and concentrated and played the best I could play. I didn't know about it until after the match when the umpire came up to me and said, 'You need to look at this scorecard.' I didn't even know how to read a scorecard. I had never seen one. But I had not lost a single point the second set.

"They didn't know then that it had never been done before. They (tennis officials) determined that later, and then researched it again for the Guiness Book."

As for his success against McEnroe, Scanlon said, "I always played well against McEnroe for some reason. Our matches were always real long and hard fought. I managed to win my share and I got him a couple of times when I enjoyed it. I beat him at the U.S. Open once."

Jimmy Connors was a different obstacle. He practically owned Scanlon, never losing to him. It was Connors that stopped Scanlon in the 1983 U.S. Open semifinals.

"I don't like to be reminded of that," he said about his lack of success against Connors.

Scanlon never considered joining Connors' globe-trotting band of seniors. "I was 33 years old when I quit the tour and I had this dream of being in business and in the financial world. This was something I wanted to do and I started this in 1992," Scanlon said. "Most of the guys on that (Connors') tour were guys who made tennis their career. You have to really practice to stay in shape to play at that level. I have stayed in shape and am thin and strong, but my legs are not in the same shape as they were. I play a couple of times a week and still keep my game in shape."

The doubles field will be tough. Former ATP Tour players Brett Garnett and T.J. Middleton, who in 1993 teamed up to advance to at least the round of 16 in doubles in all four of the Grand Slam tournaments, will play together at Wild Dunes.

Scanlon, who now serves on the board of the Southern California Tennis Association, said he also has won doubles titles while playing with Garnett and Middleton, both former collegiate All-Americans. Middleton is from Scanlon's hometown, Dallas, where he participated in junior programs that Scanlon started.

YOUNG TO PARTICIPATE

Ryan Young, the state's top junior boys' player, will participate in the 16-player singles draw of the Isle of Palms Invitational. The School of the Arts junior has won five singles and six doubles titles at the Palmetto Championships, as well as last year's city men's title.

At Wild Dunes, Young will be competing against the likes of Garnett and Middleton, the University of South Carolina's top two players Seth Rose and Angelo Niculcsco, former North Carolina All-American and former ATP Tour player David Caldwell, former University of Georgia player Smith Anderson, former Myrtle Beach junior star Will Bull, former USC stars Guillaume Legat and Jerome Jourdon, and Seabrook Island pro Tate Gallager.

The schedule at Wild Dunes will begin on Thursday with a clinic at 3 p.m., followed by a pro-am at 4 p.m. First-round singles will begin on Friday at 9 a.m. The finals are slated to begin at 11 a.m. next Sunday.

CITY SETS JR. CLINIC

City pros Fredrik Anderson, Andrew Haefner, Tiffany Schwartz, Toni Young and Kitsy Wise will conduct a free junior tennis clinic next Saturday from 1-2:30 p.m. at Charleston Tennis Center. The clinic will offer free lessons and match play for juniors from the beginner level to advanced. For information, contact City Tennis Center (724-7402).

PEIFFER FARES WELL

Charleston's Susie Peiffer did well recently in her first national tournament, advancing all the way to the singles semifinals in the USTA National Women's 50 Clay Courts in Pensacola, Fla. She upset the No. 2 seed and she won the playoff for third place by defeating the top seed.

SAMPRAS FINISHED

Maybe he'll be back next year, but Pete Sampras apparently has called it quits for this year. After losing to Max Mirnyi in straight sets in the Stuttgart Masters on Oct. 19, Sampras turned down a wild-card berth in the Basel, Switzerland, tournament and said he would not play in the Paris Open. By not playing Basel or Paris, Sampras cannot qualify for the season-ending Masters Cup in Sydney, Australia, his first absence in that event since 1990. The top seven players and Wimbledc champion Goran Ivanisevic wi make up the Masters Cup fiel Sampras was eighth in the poi standings after Stuttgart.

WATCH FOR MIRNYI

Mirnyi is no longer looked at just the big fellow from Belaru He actually can play the gam and quite well. At 24 years ol don't count him.

Mirnyi defeated four Grand Sla champions on his way to a loss Tommy Haas in the Stuttgart nal. Not only did he defeat Sar pras, he also turned back Gusta Kuerten, Goran Ivanisevic a Yevgeny Kafelnikov. If that wa n't enough, Mirnyi won the do bles. title with Sandon Stolle.

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1000 Congressional Blvd. Summerville, SC 29483

Wild Dunes Tennis Association
PO Box 972
Isle of Palms, South Carolina 29451

Linda Tucker
City Hall
1207 Palm Boulevard
Isle of Palms, South Carolina 29451

December 1, 2001

Re: City government involvement in the first annual IOP Invitational Tennis Tournament

Dear Linda:

The first annual Isle of Palms Invitational Tennis Tournament was a huge success and an excellent showcase of our fine island community. I was particularly encouraged to see the support, coordination, and liaison between the Accommodations Tax group, City Council, island businesses, and Wild Dunes Resort. It is so important that we stand together and work as a cohesive group of island residents to enhance both the island's residential lifestyle but also the commercial interests that maintain our local economy. This particular event was not only beneficial to island commerce but also to the spectators that enjoyed high level tennis and the exciting camaraderie produced by sporting aficionados. The players and their entourages as well as the tournament officials were truly awed by the beautiful island venue and the hospitality of the local volunteers and friendly fans. The best aspect of this entertaining weekend is the fact that it is free and open to the public. This in turn brings publicity, goodwill, and an economic shot in the arm to the island during the low tourist season. The benefit is exceptional for all of us.

I want to extend a special thanks to all the members of the city government involved in the promotion of, funding for, and total support of this positive event. I urge all involved to allow this Tournament to continue annually. It is an excellent way to allow people to see how we live, work, and play on the Isle of Palms. I appreciate so much the service of all the city volunteers who work so hard to keep our fantastic island community a place we are all proud to call home.

Respectfully submitted,

Jeanne Cordes
President
Wild Dunes Tennis Association

City of Charleston
Joseph P. Riley, Jr.
Mayor

September 4, 2001

Mr. Richard Peyton
President
World Class Marketing, Inc.
P.O. Box 8662
Richmond, VA 23226

Dear Richard:

I would like to commend you for your efforts in bringing men's professional tennis back to the Metro Charleston Area. With the annual women's professional Family Circle Cup taking place in the spring, the Isle of Palms Invitational presents a great opportunity for our community to witness another high caliber tennis event at a different time of year and at another of our area's revered venues, Wild Dunes.

I also appreciate your consideration in choosing MUSC Children's Hospital as the tournament's official beneficiary. It is only appropriate that this hospital, which contributes so greatly to the children in our community, will be "rewarded" by your event. With the media and all members of the community embracing this event, I am certain that it will become a mainstay in the rich repertoire of programs that bring visibility to the Charleston area for years to come.

Most sincerely yours,

Joseph P. Riley, Jr.
Mayor, The City of Charleston

P.O. Box 652 Charleston, South Carolina 29402
843-577-6970 Fax 843-720-3827

MUSC
Children's Health

A Campaign to Build
the Children's Research Institute

Children's Hospital Fund
23-D Ehrhardt Street
Post Office Box 250201
Charleston, SC 29425

(843) 792-0350
Fax (843) 792-8595

December 11, 2001

Ms. Susan N. Sanders
Director of Community Development
The Post and Courier
134 Columbus Street
Charleston, SC 29403-4800

Dear Ms. Sanders:

On behalf of the Medical University of South Carolina Children's Hospital, I would like to thank you for The Post and Courier's generous sponsorship of the 2001 Isle of Palms Tennis Invitational. You participation will aid in enhancing our efforts to remain a leader in pediatric health care, education and research.

Since 1987, MUSC Children's Hospital has been performing miracles for nearly 50,000 children each year, treating conditions that once were considered untreatable. Your participation in this event will help provide young patients with the best facilities, the best doctors and an unprecedented level of care, right here in South Carolina.

The 2001 Isle of Palms Tennis Invitational was a great success and we feel privileged to partner with such a high-caliber event. I thank you again for joining our fight to provide a better life for the children of South Carolina.

Sincerely,

Claire Abbott

Claire Abbott
Director, Special Events
MUSC Children's Hospital Fund

cc: Richard Peyton

Sea Pines

November 20, 2001

Ms. Linda Tucker
City Administrator
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Linda:

I am the Head Tennis Professional and Club Manager at Sea Pines Racquet Club on Hilton Head Island, and I had the fortune of recently competing in the inaugural IOP Invitational Tennis Tournament along with our Director of Tennis, Job de Boer. I called Richard Peyton for your address to thank you personally. The event was a terrific success and run professionally, with everything first-class. I also think the sponsors benefited greatly as I experienced lots of impressions from signage to sponsor mentions, etc.

I know how important such events are for tourism and community activity this time of year because tourism on our islands are similar, and I think that in time, this event will grow to a recognizable size and accomplish your goals. I also know the benefit of accommodations tax supporting such events due to our experience with Family Circle Cup and other community events over the years, made possible in part or in whole by such funds.

Job and I are looking forward to our return next year and we will be certain to make Hilton Head residents aware of the IOP Invitational so that they may drive up and enjoy a long weekend of great tennis.

Sincerely,

Eric Wammock

Eric Wammock
Head Tennis Professional/Club Manager

Cc: Richard Peyton

CHARLESTON METRO SPORTS COUNCIL

July 30, 2001

Mr. Richard Peyton
President
World Class Marketing, Inc
P.O. Box 8662
Richmond, VA 23226

Dear Richard:

It was a pleasure meeting with you and learning of the event you will be bringing to our region, the **Isle of Palms Tennis Invitational**. The addition of the Isle of Palms Tennis Invitational will provide economic and quality of life benefits to the Charleston region, especially during a non-peak season.

As we discussed, the Charleston Metro Sports Council, Inc., an affiliate of the Charleston Metro Chamber, was formed two years ago with the following mission statement: To lead and support the local sports and recreational community in maximizing the potential of sports and sporting events, and to promote the Charleston metropolitan area as a prime destination for amateur and professional sports and sporting events. Recognizing the significant economic and social benefits derived from sports development, we would like to offer our support in helping you organize this professional sporting event.

Sports is one of the fastest growing industries in the U.S. as evidenced by a recent study which found the industry's impact on the national economy exceeds $213 billion. In order for the Charleston region to share in this economic powerhouse, it is essential that this area bring in new sporting events. We have developed a reputation for having state-of-the-art sports venues, such as Wild Dunes Resort's Tennis Center, in which we hope to continue to bring in more sporting events.

We look forward to our continued relationship in making your event successful.

Sincerely,

Kathleen Cartland
Executive Director

Wild Dunes®

August 15, 2001

Mr. Richard Peyton
Director of Sales and Marketing
EventMakers-USA
11551 Q Nuckols Road
Glen Allen, VA 23060

Dear Richard:

It was pleasure meeting with you to discuss the details of the new tennis tournament you are bringing to the Isle of Palms.

We are all excited about the prospect of a quality Men's Professional Tournament returning to the Isle of Palms and we look forward to working with you on this event and supporting you in any way we can.

Thank you for your commitment to the Isle of Palms and supporting tennis in the Charleston Trident Area.

Best regards,

T.J. VanThullenar
Director of Tennis - Wild Dunes Resort

Title Sponsorship Promotional Benefits

Advertising and Public Relations

- Retention of "Isle of Palms" in the title of the tournament. Tournament will be named Isle of Palms Invitational.

- "Isle of Palms Invitational" will be included in all paid radio, television and print advertising promoting the tournament.

- Recognition on all printed tournament materials, including
  - Official press releases
  - T-shirts
  - Posters
  - Official tournament letterhead
  - Tournament promotional brochures

- Tournament brochures will be distributed to all tennis clubs throughout the Charleston area and selected tennis clubs throughout the state of South Carolina, North Carolina, and Georgia. Isle of Palms web site will be promoted in the brochure to encourage visitors to support the local businesses as they attend the tournament.

- Isle of Palms name on official tournament web site. Direct link from the tournament site to City of Isle of Palms web site promoting its restaurants, hotels and other businesses.

- Prominent courtside exposure from a highly visible banner on the tournament's feature court.

- "City of Isle of Palms" listed as title sponsor on information board at main entrance to the tennis center.

- Recognition for supporting MUSC Children's Hospital, the official beneficiary of the tournament, and the development of its new "Health and Education Drive."

Hospitality

- Participation in the Pro/AM competition on Thursday.

- Invitations to the "Sponsors & Players Party" for the members of the Accommodations Tax Committee and Isle of Palms City Council.

City of Isle of Palms
State Accommodation Tax
Balance Sheet
AS OF 12/31/01

CASH	$ 525,847
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	5,399
TOTAL ASSETS	531,246
ACCOUNTS PAYABLE	-
AMOUNTS DUE TO OTHER FUNDS	408
FUND BALANCE Beginning	286,036
Excess Revenues over Expenditures	244,802
FUND BALANCE	530,838
TOTAL LIABILITIES & FUND BALANCE	$ 531,246

City of Isle of Palms
State Accommodation Tax
Revenue Statement for the Six Months Ending December 31, 2001
Fiscal Year Ending June 30, 2002

Date	Description	Total
Revenues		
7/31/01	July Interest	$ 300.31
8/31/01	August Interest	524.11
9/30/01	September Interest	420.12
10/29/01	9/30/01 State Accommodations Tax Payment	378,678.52
10/31/01	October Interest	274.33
11/30/01	November Interest	439.19
12/31/01	December Interest	344.72
Grand Total		$ 380,981.30

State Accomm ation Tax
Detailed Expense Statement for the Six Months Ending 12/31/01
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/12/01	1882	Blitch Plumbing	repairs	947.50			
7/25/01	1899	SCE&G	electricity	69.73			
8/2/01	1911	Isle of Palms Water Company	water and irrigation	1,679.00			
8/22/01	1923	SCE&G	electricity	72.76			
8/22/01	1924	Blitch Plumbing	repairs	743.00			
9/7/01	1928	Isle of Palms Water Company	water and irrigation	1,307.00			
9/7/01	1932	Genco	paper supplies	201.76			
9/17/01	1942	Blitch Plumbing	restroom repairs	346.50			
9/26/01	1946	SCE&G	electricity	75.98			
10/3/01	1947	Genco	paper supplies	56.60			
10/3/01	1498	Isle of Palms Water Company	water and irrigation	635.00			
10/18/01	2003	Isle of Palms Cleaning	cleaning service for June-Sept	8,252.00			
10/25/01	2006	SCE&G	electricity	65.08			
11/7/01	2009	Isle of Palms Water Company	water and irrigation	317.00			
11/29/01	2013	SCE&G	electricity	48.75			
12/6/01	2016	Isle of Palms Water Company	water and irrigation	269.00			
12/13/01	2017	Genco	paper supplies	243.13			
12/18/01	2019	SCE&G	electricity	45.11			
				15,374.90	41,975.00		26,600.10
IOP Internet Expenses							
7/25/01	1898	The Hoove, LLC	750 T-Shirts for website promo	4,746.15		4,900.00	
8/10/01	1919	Bellsouth	3 Internet Lines	177.22			
			Sold T-Shirts	(38.00)			
9/7/01	1929	Bellsouth	3 Internet Lines	169.14			
9/7/01	1930	AT&T	Internet Line	3.83			
9/17/01	1940	AWOD	Annual domain hosting charge	3,390.00			
10/9/01	1950	Bellsouth	3 Internet Lines	167.92			
10/17/01	2000	AWOD	Add Police Admin Access	99.00			
10/31/01	2007	Laurie Lawrence Graphics	Rebuild Home Page - Popup Guide	140.00			

State Accomi ation Tax

Detailed Expense Statement for the Six Months Ending 12/31/01

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
11/7/01	2008	Bellsouth	3 Internet Lines	171.06			
12/6/01	2014	Bellsouth	3 Internet Lines	170.49			
12/6/01	2015	Computer Consultants Group	Website service	75.00			
12/1/02		Sold T Shirts		(40.00)			
				9,231.81	12,000.00	4,900.00	7,668.19
Irrigation at Breach Inlet Sign							
8/2/01	1911	Isle of Palms Water Company	irrigation at Breach Inlet Sign	24.00			
9/7/01	1928	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
10/3/01	1948	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
11/7/01	2009	Isle of Palms Water Company	irrigation at Breach Inlet Sign	49.00			
12/6/01	2016	Isle of Palms Water Company	irrigation at Breach Inlet Sign	21.00			
				199.00	400.00	-	201.00
BB&T Bank Service Charges							
9/30/01	n/a	BB&T	Bank charge for deposit slips	19.75			
10/17/01	2001	American Business Forms	BB&T check stock	108.53			
10/31/01	n/a	BB&T	monthly service charge	5.75			
11/30/01	n/a	BB&T	monthly service charge	10.86			
12/31/01	n/a	BB&T	monthly service charge	5.70			
				150.59	-	-	(150.59)
IOP Marina Advertising							
7/25/01	1896	IOP Billfish Tournament	Governor's Cup promotion	15,000.00			
				15,000.00	15,000.00	-	-

State Accomn ation Tax
Detailed Expense Statement for the Six Months Ending 12/31/01
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Spoleto Festival, USA				-	-	-	-
IOP Exchange Club Connector Run				-	-	-	-
Isle of Palms Beach Run							
7/20/01		Sweetgrass Chiropractic	Sponsor 2001 run	(200.00)			
8/10/01	1920	K&K Printing Company	2001 Beach run flyers	286.20			
8/12/01		Dr. McEniry	Sponsor 2001 run	(500.00)			
9/7/01	1934	Electric City Publishing	Bibs and pins	107.09			
9/7/01	1935	The Hoove, LLC	Beach Run bags	691.65			
9/12/01	1936	Post and Courier	Beach Run ads	1,198.60			
9/12/01	1937	On The Run	Beach Run gift certificates	60.00			
9/14/01	1938	Pappa John's Pizza	Beach Run after race pizzas	232.03			
9/26/01	1943	The Hoove, LLC	Beach Run T-Shirts	1,209.73			
9/26/01	1945	All American Awards	Beach Run Plaques	106.00			
		Entry Fees		(3,219.00)			
10/9/01	1947	Action Carolina	Application mailout, finish line svc	547.50			
10/17/01	2002	Piggly Wiggly	Beach Run cold cups	33.05			
10/18/01	2004	SC Dept of Revenue & Tax	Sales tax on Electric City Pub.	6.30			
10/25/01	2005	Bank of America	Beach Run photo development	17.72			
				576.87	-	8,000.00	7,423.13

State Accomn ation Tax

Detailed Expense Statement for the Six Months Ending 12/31/01

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2001							
7/4/01	1862	Zambelli Fireworks	Balance on 7/4/01 show	11,000.00			
7/5/01	1867	Bob Maibach	7/4/01 Fire safety supplies	52.58			
7/5/01	1869	David Carr	7/4/01 Music	150.00			
7/5/01	1870	Chuck Snyder	7/4/01 Music	225.00			
7/25/01	1897	Wal-Mart	Bottled water for staff	21.16			
8/2/01	1910	Lowe's	7/4/01 Fire safety supplies	35.62			
8/22/01	1925	Dillon Supply	7/4/01 Fire safety supplies	91.43			
9/7/01	1933	Bi-Lo	7/4/01 staff meal	102.03			
		Committee approved amount carried over from last fiscal year				12,186.48	
				11,677.82	-	12,186.48	508.66
4th of July Fireworks - Year 2002							
12/18/01	2020	Zambelli Fireworks	50% deposit on 7/4/02 show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00
Eventmakers Event							
9/17/01	1941	Eventmakers	IOP Tennis Invit.-Title Sponsorship	15,000.00			
				15,000.00	-	15,000.00	-
Parking Lot Debt Payments							
7/12/01	1881	The Bank of New York	semi-annual interest payment	12,687.50			
				12,687.50	175,375.00	-	162,687.50

State Accomn ation Tax
Detailed Expense Statement for the Six Months Ending 12/31/01
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Big Band Dance 2001							
				-	-	-	-
"Something Blue"							
11/29/01	2012	Lowcountry Blues Bash	50% Deposit on 2 days events	3,125.00		8,500.00	
				3,125.00	-	8,500.00	5,375.00
"Blue Wave" Certification Application							
12/18/01	2018	Clean Beaches Council	Application fee for "Blue Wave"	2,000.00		2,000.00	
12/27/01	2021	Clean Beaches Council	postage and handling fees for app	100.00			
				2,100.00	-	2,000.00	(100.00)
SC Film Coast Guide							
9/7/01	1931	SC Coast Film Guide	2 Page advertisement	6,000.00			
				6,000.00	-	6,000.00	-
Island Fun Days Summer Camp							
7/3/01	various	Splash Zone	Camp Trips	183.10			
7/4/01	various	Barrier Island Eco Tours	Camp Trips	1,610.00			
7/5/01	various	Carolina Ice Palace	Camp Trips	82.25			
7/6/01	various	Nature Adventure Outfitters	Camp Trips	320.00			
7/19/01	1887	SC Aquarium	Camp Trips	13.50			
7/25/01	1900	First Student, Inc.	Buses for camp	2,581.00			
8/22/01	1922	First Student, Inc.	Buses for camp	2,075.00			
		Participation Fees		(4,646.00)			
				2,218.85	-	24,500.00	22,281.15

State Accommodation Tax
Detailed Expense Statement for the Six Months Ending 12/31/01
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
7/18/01		The Hoove, LLC	refund of overpayment for Tshirts	(1,532.75)	-	-	1,532.75
Police Department Patrol Car				-	22,000.00	-	22,000.00
1/2 of Public Works Trash Truck				-	31,000.00	-	31,000.00
Palm Trees on 14th Avenue				-	-	3,500.00	3,500.00
Miscellaneous							
7/26/01	1907	Isle of Palms CPW	Tap in fee for Rec Dept Fountain	515.00			
7/30/01		City of Isle of Palms	Reimb. For postage-visitor pkgs	79.23			
8/22/01	1921	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	1,202.98	1,500.00		
8/22/01	1926	Wenger Corporation	portable stage section	501.38		800.00	
8/22/01	1927	K&S Carpentry	Roof repair to Parking Lot hut	990.00		1,000.00	
10/31/01	xfer	Isle of Palms Cap Proj Fund	1/4 of HVAC - Recreation Dept	20,000.00	20,000.00		
11/21/01	2010	Payne Electric	Elec svc for waving Santa, signs	1,350.00		1,300.00	
11/29/01	2011	Dirt Cheap, Inc.	Fill dirt for Parking Lot rehab	8,731.42		9,139.25	
				33,370.01	21,500.00	12,239.25	369.24

State Accomn ıtion Tax

Detailed Expense Statement for the Six Months Ending 12/31/01

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	*A* Actual Expenditure	*B* FY2002 Budget	*C* Committee Approved	*B+C-A* (Over)/ Under
Unexpended Projects							
Programs and Sponsorships					95,150.00		95,150.00
Beach Trash Barrels					800.00		800.00
Beach Restoration					5,500.00		5,500.00
1/2 of Soccer scoreboard - Recreation Dept					2,750.00		2,750.00
Pave parking area at IOP Public Works						2,000.00	2,000.00
Portion of IOP Marina Debt Service					50,000.00		50,000.00
Grand Total				136,179.60	473,450.00	127,025.73	464,296.13

2/26/02

REGULAR CITY COUNCIL MEETING

February 26, 2002

The regular meeting of the Isle of Palms City Council was held on February 26, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile, and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. Roll call was taken by the Clerk.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Abele made a motion to approve appointment of Julie Morton and Bernie Gilliam as Firefighters, T.J. Rostin as Recreation Supervisor, and Melva Williams as Dispatcher; Councilman Miller seconded; motion passed unanimously. Mayor Sottile performed the swearing-in of each employee individually.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS - January 22, 2002 - Regular City Council Meeting

Councilman Marino made a motion to approve the minutes as presented; Councilman Bettelli seconded; motion passed unanimously.

D. CITIZEN'S COMMENTS - Kelly Fowler, 47 Morgan Cove Drive, spoke to Council requesting leniency in the law to allow horseback riding on the beach during the off season, perhaps once a year, and she stated that they would clean up after the horse. Mayor Sottile said that this would be discussed in the upcoming Public Safety Committee.

E. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele reported on their meeting of February 18, 2002. (Exhibit A)

(a) Chairman Abele made a motion to approve the acquisition of a Data Master machine from SLED and the installation of a dedicated phone line for this equipment; Councilman Taylor seconded; motion passed unanimously.

(b) Chairman Abele made a motion to approve the expenditure of $2,488.96 for a new walk-behind mower and $4,000 to replace light connector switches for the softball field at the Recreation Department; Councilman Bettelli seconded; motion passed unanimously.

(c) Chairman Abele made a motion to approve the expenditure of Municipal Accommodations Fee money for additional tables and benches at the Recreation Department; Councilwoman Rice seconded; motion passed unanimously.

(d) Chairman Abele made a motion to approve the donation of a pass to the Breach Inlet Boat Ramp to the silent auction benefitting a young girl recovering from a brain tumor; Councilman Marino seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of February 11, 2002 (minutes and monthly department reports attached as Exhibit B).

(a) Councilman Taylor made a motion to authorize the City Administrator to request from SCDOT the installation of rumble strips or some other type of installation that would better separate pedestrian strip from vehicles on the Connector; Councilman Abele seconded; motion passed unanimously.

(b) Councilman Taylor made a motion to approve the parking request as proposed by Mr. Linville for Cycle South Carolina 2002 Tour with the proviso that the City be named on their insurance policy; Council Bettelli seconded; motion passed unanimously.

(c) Councilman Taylor made a motion to approve the annual request from Charleston County for aerial mosquito spraying; Councilman Marino seconded; motion passed unanimously.

(d) Councilman Taylor made a motion to sell the Police Department boat; Councilman Abele seconded; motion passed 6-2.

3. Public Works Committee. Chairman Marino reported on their meeting of February 13, 2002 (Exhibit C).

(a) Councilman Marino made a motion to approve the placement of a bucket of soapy water and a brush near the fuel station for use on City vehicles; Councilman Abele seconded; motion passed unanimously.

(b) Councilman Marino made a motion to approve the Sand Fencing Project at Tidewater and Port 'O Call and that Sis Nunnally be named as the City's point of contact on this project; Councilman Bettelli seconded. Upon discussion, Administrator Tucker noted that the installation of the sand fencing will be on April 13th between 9:00 am, and 1:00 pm at the Property Owner's Beach House in Wild Dunes, and volunteers are needed to help. After discussion, motion passed unanimously.

(c) Councilman Marino made a motion to authorize the Public Works Director to request funds from the Accommodations Tax Advisory Committee to replace rusted sign poles in the amount of $587.50; Councilman Taylor seconded; motion passed unanimously.

(d) Councilman Marino made a motion to authorize the Beach Advisory Committee to request funding from the Accommodations Tax Advisory Committee to produce the Green Guide; Councilman Miller seconded; after discussion, motion passed unanimously.

4. Recreation Committee. Chairman Buckhannon reported on their special meeting of January 22, 2002, and regular meeting of February 4, 2002, (see minutes and monthly department report attached as Exhibit D).

Councilman Buckhannon made a motion to authorize Recreation Director Page to apply for Accommodations Tax Funds for Piccolo Spoleto Goes to the Beach, Piccolo Spoleto Sand Scuplting Contest, and Island Fun Days, Councilman Bettelli seconded; motion passed unanimously.

5. Personnel Committee - Councilman Bettelli reported on their meeting of February 4, 2002 (Exhibit E).

(a) Councilman Bettelli made a motion to approve the selection of members to the Island's 50th Anniversary Celebration as follows: Bill Casey, Chairman, Phyllis Shaffer, Henry Shaffer, Carmen Bunch, Julia Tucker, Jimmy Ward, and Helen Clarkin, and noted that this is not an all-inclusive membership as many other volunteers will be needed to serve; Councilman Taylor seconded; motion passed unanimously.;

(b) Councilman Bettelli made a motion that usage of time clocks within departments be at the discretion of the department head; Councilman Taylor seconded; motion passed 7-1.

(c) Employees of the Month for January 2002:
Public Works - Kim Tapply

(d) Safety Sweepstakes for January 2002 were as follows:
Police Department - Johnny Daniels
Fire Department - Billy Topping
Public Works Department - Russell Roper
Combined General Government, Building Department, and
Recreation Department - Douglas Kerr of the Building Department

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their February 12, 2002, meeting attached as Exhibit F. Administrator Tucker reported that the City's Recreation Department has made a request for a "Special Exception" in order to expand the facilities. There was much discussion on this and the matter was continued to the March 12th meeting. The Board has asked for opinions from the City Attorney, Nick Sottile, as well as zoning specialist, Attorney Roy Bates. Councilmembers requested that Attorney Sottile meet with the Board to explain "Special Exception" and how it works. All councilmembers were encouraged to attend the March 12th meeting.

2. Planning Commission - See minutes of their February 13, 2002, meeting attached as Exhibit G. Administrator Tucker reported that the commission is working on revisions to the City's Comprehensive Plan and she encouraged all citizens present and councilmembers to attend their next meeting on March 13th and give their input on revisions.

3. Construction Board of Appeals - No meeting in February.

4. Front Beach Enhancement Committee - See minutes of their February 20, 2002, meeting attached as Exhibit H. Councilman Miller gave a report of this first meeting and stated that, if Council

intends to move forward with any improvements to the front beach area, they need to be prepared to budget some funds beginning this year and extending 3-5 years in the future.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - No meeting in February.
2. Beach Advisory Committee - No meeting in February.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL - None

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

K. MISCELLANEOUS

1. Administrator Tucker reminded everyone of the upcoming audit review scheduled for the Ways & Means Committee meeting of March 19, 2002.

2. Administrator Tucker stated that she would be attending the Municipal Association's winter meeting in Columbia on February 27, 2002.

3. Councilman Abele referred to the General Fund Budget Development Parameters (copy attached as Exhibit I) and noted that the department general fund budget proposals will be discussed at the next Ways & Mans Committee meeting of March 19th.

L. EXECUTIVE SESSION - Councilman Miller made a motion to go into Executive Session to discuss contractual matters pertaining to the Bay Café and Isle of Palms Marina; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal advice was received from the City Attorney on contractual matters.

Councilman Miller began brief discussion of the front beach area and stated that partial funding of improvements could come from the State Accommodations Tax Fund. Councilman Abele felt that a 70-30 split with the General Fund would be appropriate. Councilman Miller stressed the need to budget for this project this year.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:45 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on March 26, 2002.

EXHIBIT A

WAYS AND MEANS COMMITTEE
February 18, 2002

The regular meeting of the Ways and Means Committee was called to order by Chairman Abele on February 18, 2002, at 5:45 p.m., in the City Hall. Present were Councilmen Bettelli, Buckhannon, Marino, Miller, Rice, Sottile, and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, Recreation Director Page and Police Chief Buckhannon.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the January 2002 regular meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Monthly Financial Report. Treasurer Suggs reported on the financial statements for January 31, 2002. She indicated there is currently $2,206,342 in the General Fund and the statement shows that the City is 55% expended with 55% revenues received (attached hereto).

(A) Status of Receipt and Reconciliation of Alcohol Permits. Treasurer Suggs reported that the City received $13,000 in February 2002 for the quarter ending September 2001. She stated that, because this is substantially less and received later than prior years' revenue, she has asked the State to provide her with a list of payees to better help the City reconcile payments received.

(B) Receipt of October-December State Accommodations Tax Revenues. Treasurer Suggs referred to the attached statement of Accommodations Tax revenues and stated that, although the economy has slowed down since September 11th, the City received 25% more funds this year than last year for the same period of time.

(C) Status of Residential Rental Licenses. Treasurer Suggs referred to the attached Revenue Breakdown prepared by the Building Department tracking residential rental license revenue through February 18, 2002. She reported that to date $327,002.27 has been received which is 78.6% of the budgeted revenues on 72.4% of the properties contacted. Treasurer Suggs reminded everyone that the City collected approximately $50,000 of the revenue last fiscal year so the City could make up some of the revenues before June 30, 2002.

(D) Marina Payment to General Fund. Treasurer Suggs reported that she has paid the General Fund $100,000 from the Marina Fund and that the only debt remaining to be paid from the marina account is the General Obligation Bond.

(E) Transfers of Cash to Local Government Investment Pool. Treasurer Suggs reported that she has transferred $600,000 from the General Fund to the Local Government Investment Pool (LGIP), as well as $100,000 each from the State Accommodations Tax Fund and the Municipal Accommodations Fee Fund.

3. Old Business. (A) Discussion of Option of Municipal Lease for Selected Capital Purchases. Administrator Tucker began discussion of the lease purchasing options for capital expenditures and explained how it could benefit the City for certain high cost items. She reviewed the attached is an "Analysis of Cost - Purchasing vs. Leasing" chart for committee members to consider.

(B) Review of Committee Actions on FY 02/03 Capital Budget Requests. Chairman Abele referred to the Capital Expenditure proposed budget and asked the chairmen of the various committees to explain their department's capital requests. Upon discussion, there were some changes to be made to the budget and Chairman Abele stated that the capital budget will be revised for further discussion in the budget process.

There was a separate discussion of City-wide requested computer expenditures for updating systems and purchasing new software. Upon discussion of the need for new court software (see attached estimate), the committee asked that the Administrator contact other communities to see what software they use before committing to the software proposed.

In order to allow some employees in the audience to go home, Chairman Abele moved the following two items up on the agenda:

4. New Business. (A) Discussion of the City's Police Department's Receipt of Donation of Data Master Machine. Administrator Tucker reported that the City has been offered a Data Master machine, provided by SLED at no cost to the City. Chief Buckhannon stated that SLED would own the machine and would maintain and repair it, and that the only cost to the City would be for a dedicated phone line which would cost approximately $60 per month. After discussion, **Mayor Sottile made a motion to proceed with acquisition of this equipment and to have a dedicated phone line installed; Councilman Bettelli seconded; motion passed unanimously.**

(B) Recreation Committee's Request for Consideration of Current Year Recreation Budget Restructuring. Administrator Tucker and Director Page discussed the proposed acquisition change per the attached sheet. There was extensive discussion during which some councilmembers expressed concern about spending money that had been saved by purchasing a lesser expensive piece of equipment than originally planned. The following motions were made:

Councilman Buckhannon made a motion to approve the expenditure of $2,488.96 for a new walk behind mower; Councilman Bettelli seconded; motion passed unanimously.

Councilman Buckhannon made a motion to approve the expenditure of $4,000 to replace light connector switches for softball field lights; Councilwoman Rice seconded; motion passed unanimously.

Councilman Buckhannon made a motion to approve the expenditure of $8,299.00 for a bunker and field rake; Councilwoman Rice seconded; motion was defeated by a vote of 3-5.

Councilman Buckhannon made a motion to approve the expenditure of Municipal Accommodations Fee money for additional tables and benches; Councilman Taylor seconded; motion passed unanimously.

5. Back to Old Business. (C) Discussion of Budget Schedule and Status of Year-End Audit. Chairman Abele asked that a first draft of the General Fund Budget be prepared by March 1st. Treasurer Suggs reported that the FY 2001 audit is almost completed and that the accountant will want to present it to Council when ready. Chairman Abele suggested that the next regular Ways & Means Committee

meeting be held at the normal time, which would be March 19th and that, if a special meeting is needed, it be scheduled at that time.

6. Back to New Business. (A) Personnel Committee - Discussion of Proposed Membership 50th Anniversary Committee. Upon discussion, it was agreed that this committee should be formed and begin work immediately to plan the City's 50th Anniversary in 2003. **Mayor Sottile made a motion to approve the membership of the committee to be: Bill Casey, Chairman, Phyllis Shaffer, Henry Shaffer, Carmen Bunch, Julia Tucker, Jimmy Ward, and Helen Clarkin; Councilman Marino seconded; motion passed unanimously.**

(D) Update on Repairs Needed at Marina Store. Administrator Tucker reported that some very serious problems at the Marina store have surfaced which were discovered upon inspection of the small office space that Brian Berrigan wants to lease. Apparently the coolers and freezers are leaking and an ice "igloo" is forming around the outside of the coolers which is getting heavier and beginning to bow the walls around them. In order to make needed repairs, the coolers will have to be removed and the store closed for a period of time. The Administrator is in the process of obtaining estimates for these repairs. She also noted that the City is near the 50% rule established by FEMA which states that if a property is more than 50% improved, it will have to be elevated per flood regulations. She will report to Council as expeditiously as information is obtained.

7. Miscellaneous - (A) Breach Inlet Boat Pass Donation. Councilman Marino noted that Dunes West is having a silent auction to benefit a young girl recovering from a brain tumor. He thought it would be nice for the City to donate a boat ramp pass valued at $200 to the auction. After discussion, **Councilman Marino made a motion to donate one Breach Inlet Boat Ramp pass to the silent auction; Councilman Abele seconded.** Upon further discussion, **Councilman Miller amended the motion to donate $200 in cash; Councilman Buckhannon seconded.** Upon discussion, Councilman Abele expressed concern about donating City funds to someone who is not an island resident. **Vote on the amendment was defeated 1-7; vote on the main motion passed 6-2.**

(B) South Carolina Municipal Insurance Trust (SCMIT) Loss Control Report Card. Administrator Tucker stated that she had distributed the attached documentation for Council members to read.

(C) Set Next Meeting Date - March 19, 2002, Regular Ways & Means Committee.

8. Executive Session. Councilman Bettelli made a motion to go into Executive Session to discuss contractual matters; Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that contractual matters were discussed and no action was taken.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:25 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
January 31, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 2,657,749	$ 4,734,952	$(2,077,203)	56%	$ 2,644,967	$ 4,734,952	$(2,089,985)	56%
Capital Projects Fund	14,227	456,310	(442,083)	3%	108,876	358,500	(249,624)	30%
Muni Accommodation Tax Fund	152,823	660,222	(507,399)	23%	135,189	524,750	(389,561)	26%
Volunteer Fire 1% Fund	45,757	45,700	57	100%	31,810	45,700	(13,890)	70%
State Accommodation Tax Fund	434,023	427,029	6,994	102%	455,595	426,450	29,145	107%
Disaster Recovery Fund	100,902	60,000	40,902	168%	79,765	-	79,765	-
Federal Narcotics Fund	17,121	2,000	15,121	856%	1,807	8,487	(6,680)	21%
Marina Fund	392,309	550,487	(158,178)	71%	164,410	548,797	(384,387)	30%
All Other Funds	10,126	3,025	7,101	335%	26,741	33,600	(6,859)	80%
Total All Funds	$ 3,825,037	$ 6,939,725	$(3,114,688)	55%	$ 3,649,160	$ 6,681,236	$(3,032,076)	55%

General Fund YTD Expenditures

7 Month Target = 58%

	Actual	Budget	% of Budget
Mayor and Council	33,213	36,453	91%
General Government	222,337	388,978	57%
Police	728,734	1,277,619	57%
Fire	804,928	1,447,557	56%
Public Works	461,253	800,671	58%
Building & Licensing	118,314	235,139	50%
Recreation	216,419	432,223	50%
Judicial	54,648	98,956	55%
Parking Lot & Meters	5,122	17,356	30%
Total General Fund	2,644,967	4,734,952	56%

General Fund Cash at 2/14/02

January Balances:

BB&T (Rate = .75%)	616,328
SC Local Gov't Invest Pool (Rate = 2.29%)	1,205,332
	1,821,660

February activity thru 2/14/02

Cash Received	548,483
Accounts Payable Payments	(39,546)
Payroll	(124,255)
Approximate Gen Fund Cash at 2/14/02	2,206,342

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985		4,958.29
2nd Quarter -		1,472.59
3rd Quarter -		14,723.06
4th Quarter -		63,694.42
	TOTAL	**$84,848.36**

1st Quarter - Fiscal Year 1986		103,594.72
2nd Quarter -		19,453.29
3rd Quarter -		2,829.80
4th Quarter -		56,426.98
	TOTAL	**$182,304.79**

1st Quarter - Fiscal Year 1987		83,917.15
2nd Quarter -		18,514.48
3rd Quarter -		6,610.08
4th Quarter -		63,257.94
	TOTAL	**$172,299.65**

1st Quarter - Fiscal Year 1988		94,336.15
2nd Quarter -		29,916.86
3rd Quarter -		4,001.14
4th Quarter -		68,134.51
	TOTAL	**$196,388.66**

1st Quarter - Fiscal Year 1989		88,801.50
2nd Quarter -		37,542.80
3rd Quarter -		12,873.10
4th Quarter -		67,562.42
	TOTAL	**$206,779.82**

1st Quarter - Fiscal Year 1990		101,491.66
2nd Quarter -		10,641.62
3rd Quarter -		0.00
4th Quarter -		15,473.79
	TOTAL	**$127,607.07**

1st Quarter - Fiscal Year 1991		19,234.23
2nd Quarter -		8,378.41
3rd Quarter -		3,715.82
4th Quarter -		46,283.60
	TOTAL	**$77,612.06**

1st Quarter - Fiscal Year 1992		75,306.93
2nd Quarter -		23,666.96
3rd Quarter -		24,785.56
4th Quarter -		59,692.75
	TOTAL	**$183,452.20**

1st Quarter - Fiscal Year 1993		112,729.73
2nd Quarter -		30,209.85
3rd Quarter -		10,777.41
4th Quarter -		67,317.75
	TOTAL	**$221,034.74**

1st Quarter - Fiscal Year 1994		134,309.21
2nd Quarter -		41,004.16
3rd Quarter -		10,176.99
4th Quarter -		87,819.38
	TOTAL	**$273,309.74**

1st Quarter - Fiscal year 1995		153,717.39
2nd Quarter -		52,576.59
3rd Quarter -		12,834.39
4th Quarter -		114,272.70
	TOTAL	**$333,401.07**

1st Quarter - Fiscal Year 1996		188,491.27
2nd Quarter -		64,061.16
3rd Quarter -		17,081.34
4th Quarter -		126,431.07
	TOTAL	**$396,064.84**

1st Quarter - Fiscal Year 1997		204,303.68
2nd Quarter -		58,031.18
3rd Quarter -		23,384.25
4th Quarter -		149,897.82
	TOTAL	**$435,616.93**

1st Quarter - Fiscal Year 1998		242,800.20
2nd Quarter -		75,641.33
3rd Quarter -		27,320.22
4th Quarter -		163,187.08
	TOTAL	**$508,948.83**

1st Quarter - Fiscal Year 1999		275,944.40
2nd Quarter -		104,475.20
3rd Quarter -		55,067.24
4th Quarter -		198,323.30
	TOTAL	**$633,810.14**

1st Quarter - Fiscal Year 2000		335,976.95
2nd Quarter -		89,945.91
3rd Quarter -		33,363.44
4th Quarter -		229,401.03
	TOTAL	**$688,687.33**

1ST Quarter - Fiscal Year 2001		373,026.92
2nd Quarter -		91,268.75
3rd Quarter -		27,482.77
4th Quarter -		218,203.20
	TOTAL	**$709,981.64**

1st Quarter - Fiscal Year 2002		404,858.97
2nd Quarter -		114,492.26
3rd Quarter -		
4th Quarter -		

Revenue Breakdown

For The Date Range
05/01/01 Thru 02/18/02

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Yearly	$104,076.77	$69,560.15	$174,134.12
Seasonal	$64,951.76	$67,955.79	$133,619.31
Unknown	$9,853.94	$9,394.90	$19,248.84
	$178,882.47	$146,910.84	$327,002.27

Original Mailout includng vacant lots:	3,290
No. of Non-Rentals Entered:	796
No. of Expired Addresses:	43
No. of Licenses Issued:	1,434
Budgeted Number of LIcenses:	1,980
Percentage of Target Achieved:	72.4%
Budgeted Revenues Projected:	$415,592.00
Total Revenue to Date:	$327,002.27
Percentage of Target Achieved:	78.6%

City of Isle of Palms									
Analysis of Cost - Purchasing vs. Leasing									
FY 2003 Capital Budget									
	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Method #1									
Purchase Cash Out	714,975								714,975
Lease Cash Out	128,556	128,556	128,556	90,615	90,615	81,945	81,945	81,945	812,732
Net cash available for investment	586,419	471,293	353,530	271,010	186,602	108,930	29,479	(51,791)	
Interest @ 2.29% **Jan02 LGIP rate**	13,429	10,793	8,096	6,206	4,273	2,494	675	(1,186)	44,780
						Cost to Purchase			714,975
						Total lease payments			812,732
						Less interest gained from leasing			(44,780)
						Net cost to lease			767,952
						Difference			(52,977)

CITY OF ISLE OF PA
REPLACEMENT OF RT SOFTWARE
ESTIMATED COSTS OF HARDWARE AND SERVER SOFTWARE TO SUPPORT NEW SYSTEM

WORKSTATION REQUIREMENTS

REQUIRED	CURRENTLY HAVE				
Per Workstation	Clerk of Court	Administrative Specialist	NEED	EST COST	NOTES
500 Mhz Processor	400 Mhz	500 Mhz	Meets Requirement	-	Per vendor, 400Mhz processor not a problem
128 mb Ram	128 mb Ram	128 mb Ram	Meets Requirement	-	
6 Gig Hard Drive	12 Gig	18 Gig	Exceeds Requirement	-	
17" Monitor	17" Monitor	17" Monitor	Meets Requirement	-	
10/100 Network Card	10/100 NIC	10/100 NIC	Meets Requirement	-	
1.44 mb Foppy Drive	1.44 mb Floppy	1.44 mb Floppy	Meets Requirement	-	
32X CD-Rom Drive	32X CD-Rom	32X CD-Rom	Meets Requirement	-	
Keyboard & Mouse	Have	Have	Meets Requirement	-	
Windows NT 4.0 or 2000	Win 98SE	Win 98SE	(2) Upgrades to Win 2000	403	
Crystal Reports			(1) Crystal Reports	190	Per vendor, 1 copy is adequate

SERVER REQUIREMENTS

REQUIRED	CURRENTLY HAVE	NEED	
Hardware			
600 mhz Processor	Current server is not compatible	600 mhz Processor	1,600
256 MB Ram		256 MB Ram	
8 Gig Hard Drive		8 Gig Hard Drive	
10/100 nic		10/100 nic	
Floppy Drive		Floppy Drive	
32X CD-Rom		32X CD-Rom	
56 K Modem		56 K Modem	
Software			
Win Server 2000 5 user		Win Server 2000 5 user	859
SQL Server 2000 5 user		SQL Server 2000 5 user	1,335
Backup Exec		Backup Exec	480

TOTAL HARDWARE AND SERVER SOFTWARE	4,866
LABOR (Chief B. can install, savings of at least $500)	-
ESTIMATE OF NEW COURT SOFTWARE	35,000
TOTAL COST	39,866

Recreation Center Improvements Special Exception
Tuesday, January 22 I met with LS3P at the Building Department to submit request for special exception to Douglas Kerr. The Board of Zoning Appeals will meet on Tuesday, February 12 at 5:30pm. I have called the members of this committee as instructed by the Recreation Committee to let them know our design is still a tentative plan and may change over time as the project unfolds. I have shared my conversations with Douglas Kerr to keep him informed of our actions regarding the special exception.

Purchase request change:
In the 2001-2002 budget $15,000 was approved for the purchase of a commercial riding mower with bagger. $7,500 was approved in the 204840.5085 Capital Outlay and the remaining $7,500 was approved in the 304820.5085 Municipal. Account.
With the change of employees comes different methods of turf management with the end results the same. When this mower was budgeted Jason Hayes was the Supervisor over the Grounds and Maintenance.
Donnie Pitts is now our Supervisor and has requested different equipment that will, in his opinion be more versatile and better meet our needs.

Total budgeted **$15,000**

Donnie would like to request

- New **Walk behind mower**, with trade in. $ 3,288.96
  - 800.00 (trade in)
  NOTE: This piece of equipment was up for replacement 2000 - 2001, but our mower for the tractor had to be replaced first due to it's condition. **$ 2,488.96**
  GS 75 17 HP Commercial Gear Drive

approved

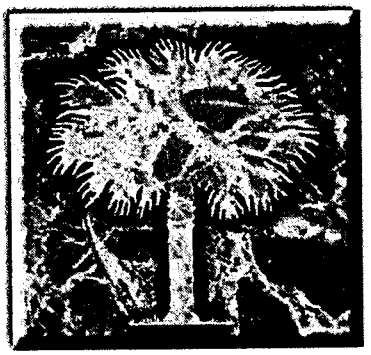
- **1200 A Bunker & Field Rake** **$ 8,299.00**
  1001 Rear Frame, 2010 Rear Rake, 9011 MID Mt. Base
  9013 Narrow Scarra and 9020 Front blade
  This piece of equipment would be used exclusively on the baseball field, Softball field and sand volleyball courts.
  It would enable one person to prepare fields for games. Currently it takes two employees to prepare fields due to the heavy lifting of nail boards and rakes. This equipment would better define the lip area and also prevent the unwanted ball field clay from being spread in grassy areas.

approved 5-1

- **Light Connector switches for softball field lights** **$ 4,000**
  The safety switch which is presently being used is not designed to be turned off and on as often as it is now. Every time the switch is opened or closed you get a slight arc between the contact points. Over time, this arching erodes the metal and prevents proper closure. Without using the lighting contactors, which prevent this arcing, the new safety switch (disconnect) will need to be replaced much sooner than normal. Cost of $5,000.

approved remaining money

TOTAL AMOUNT: $ 14,787.96



South Carolina Municipal Insurance Trust (SCMIT)

Loss Control Report Card

City of Isle of Palms
For Year Ending 2001

Municipal Association of South Carolina
1411 Gervais Street
PO Box 12109
Columbia, SC 29211

The SCMIT Loss Control Report Card is designed to provide the pool member a summary of its loss control history, SCMIT Minimum Guidelines assessment, review of loss control activity, and recommendations for improvement.

The majority of the information provided herein covers the member's current year (CY 2001) loss control results and activities; however, some data covering the last five to ten years (if available) is included for historical perspective. It is hoped that the Report Card information will be a useful management tool to identify areas needing improvement, establish safety priorities, and assess past performance as well as future progress.

Note: The information contained herein is proprietary in nature and is provided by SCMIT for the use of the member to assist in their risk management efforts.

SCMIT does not warrant that the recommendations discussed herein will prevent employee accidents, liability suits or OSHA citations.

I. Loss History

A. *Summary of Losses*

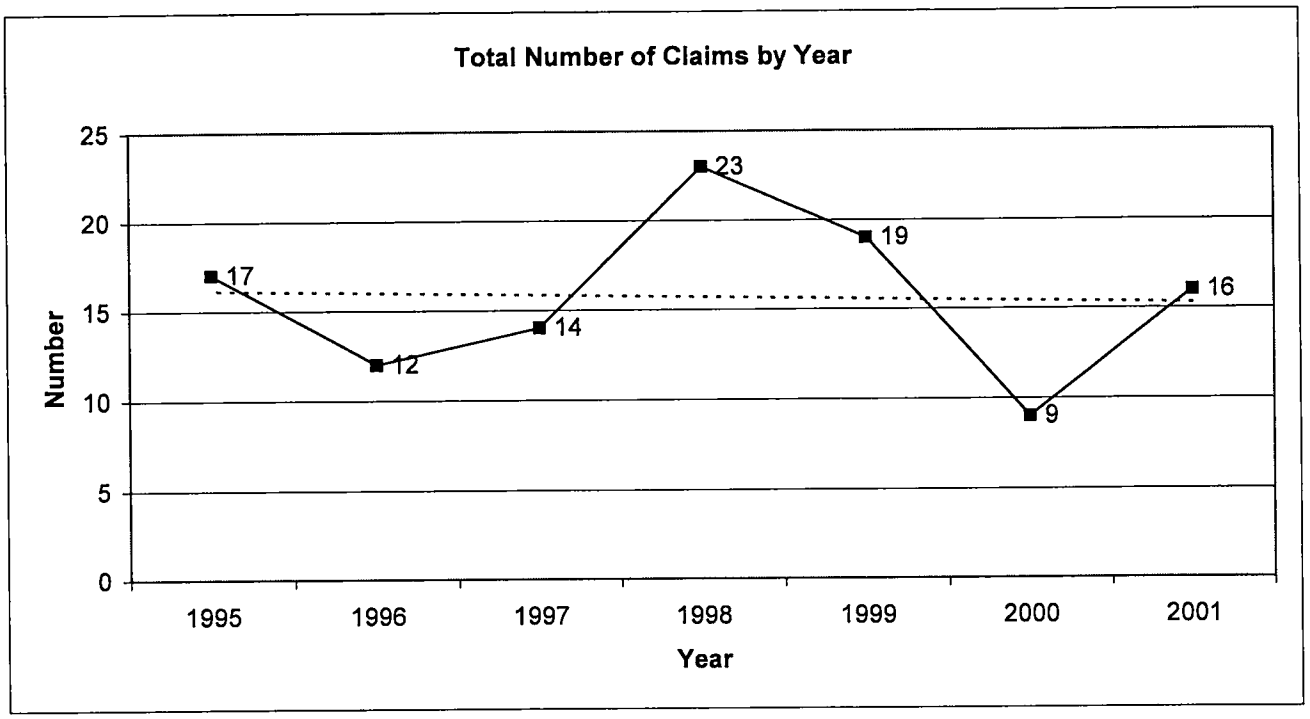
Calendar Year	Open Claims	Closed Claims	Total # Claims	Net Payments	Reserves	Total Incurred	Premium	Loss Ratio	Exp. Modifier
2001	7	9	16	$8,059	$12,870	$20,929	$56,123	37.29%	1.00
2000	1	8	9	$2,809	$5,001	$7,810	$57,279	13.64%	1.01
1999	1	18	19	$37,482	$5,774	$43,256	$54,825	78.90%	1.00
1998	0	23	23	$34,015	$0	$34,015	$44,630	76.22%	0.95
1997	0	14	14	$15,738	$0	$15,738	$37,941	41.48%	1.06
1996	1	11	12	$62,821	$100	$62,921	$25,160	250.08%	0.75
1995	0	17	17	$7,053	$0	$7,053	$35,022	20.14%	1.00
1994									
Total	**10**	**100**	**110**	**$167,977**	**$23,745**	**$191,722**	**$310,980**		
Average			**15.71**	**$23,997**	**$3,392**	**$27,389**	**$44,426**	**61.65%**	

There are several features of the Summary of Losses table that are good indicators of the effectiveness of your loss control efforts: Total # Claims/Total Incurred/Loss Ratio/ Experience Modifier. Obviously, increases in any of these indicators should be closely monitored. The Loss Ratio is derived by dividing the Total Incurred (Net Payments + Reserves) by the Premium paid or earned. The Experience Modifier is a premium adjustment factor consisting of losses incurred divided by losses expected. It applies to future premiums. If the Experience Modifier is greater than one (>1), your loss experience is higher than average (of the pool as a whole) and will increase future premium; if less than one (<1), your loss experience is favorable and future premium will be reduced.

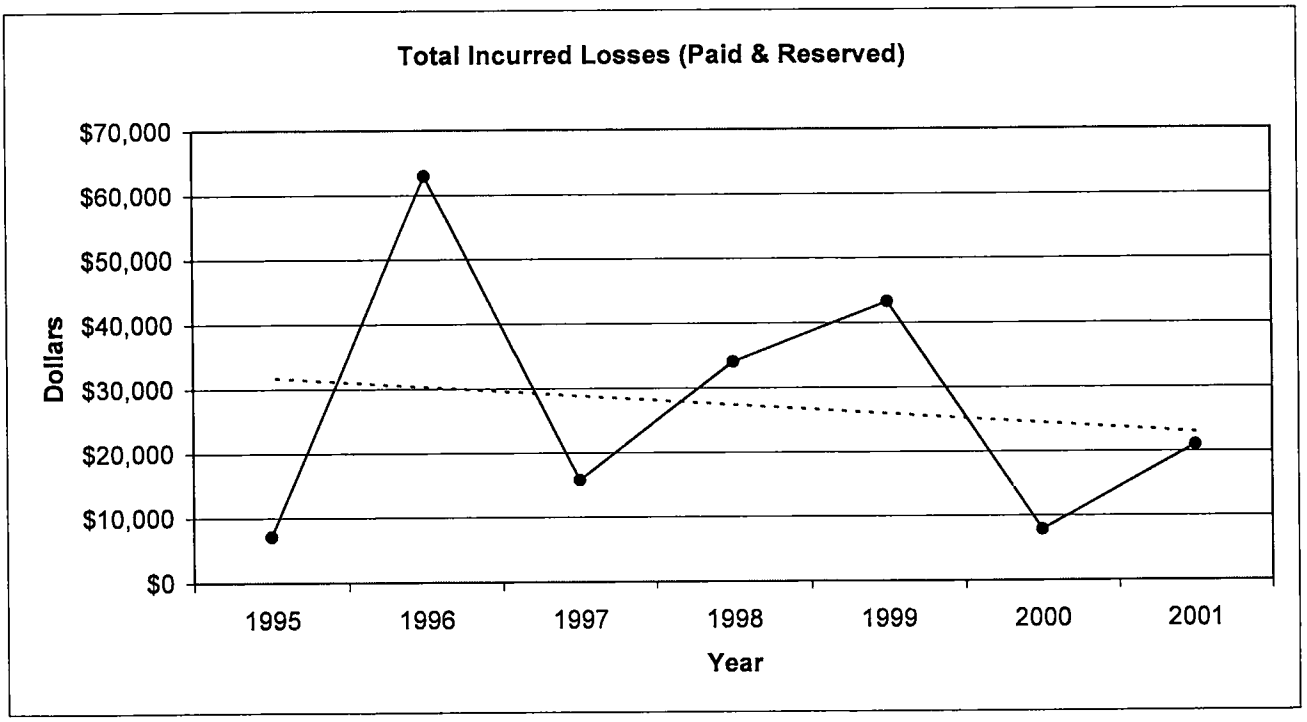
B. *Loss Analysis By Size*

Losses Classified According To Size									
Fiscal Year	**$0 - $500**	**$501 - $1,000**	**$1,001 - $5,000**	**$5,001 - $10,000**	**$10,001 - $25,000**	**$25,001 - $50,000**	**$50,001 - $100,000**	**Over $100,000**	**Total**
2001	11 $2,747	3 $2,682	1 $5,000	0 $0	1 $10,500	0 $0	0 $0	0 $0	**16** **$20,929**
2000	5 $256	3 $2,553	0 $0	1 $5,001	0 $0	0 $0	0 $0	0 $0	**9** **$7,810**
1999	14 $2,248	2 $1,342	1 $1,337	0 $0	2 $38,329	0 $0	0 $0	0 $0	**19** **$43,256**
1998	20 $3,352	2 $1,371	0 $0	0 $0	0 $0	1 $29,292	0 $0	0 $0	**23** **$34,015**
1997	11 $730	0 $0	2 $2,653	0 $0	1 $12,356	0 $0	0 $0	0 $0	**14** **$15,738**
1996	8 $1,690	0 $0	2 $2,954	1 $6,829	0 $0	0 $0	1 $51,447	0 $0	**12** **$62,921**
1995	14 $1,628	0 $0	3 $5,425	0 $0	0 $0	0 $0	0 $0	0 $0	**17** **$7,053**
1994									
Total	**83** **$12,651**	**10** **$7,948**	**9** **$17,369**	**2** **$11,830**	**4** **$61,185**	**1** **$29,292**	**1** **$51,447**	**0** **$0**	**110** **$191,722**
Average	**11.86** **$1,807**	**1.43** **$1,135**	**1.29** **$2,481**	**0.29** **$1,690**	**0.57** **$8,741**	**0.14** **$4,185**	**0.14** **$7,350**	**0.00** **$0**	**15.71** **$27,389**

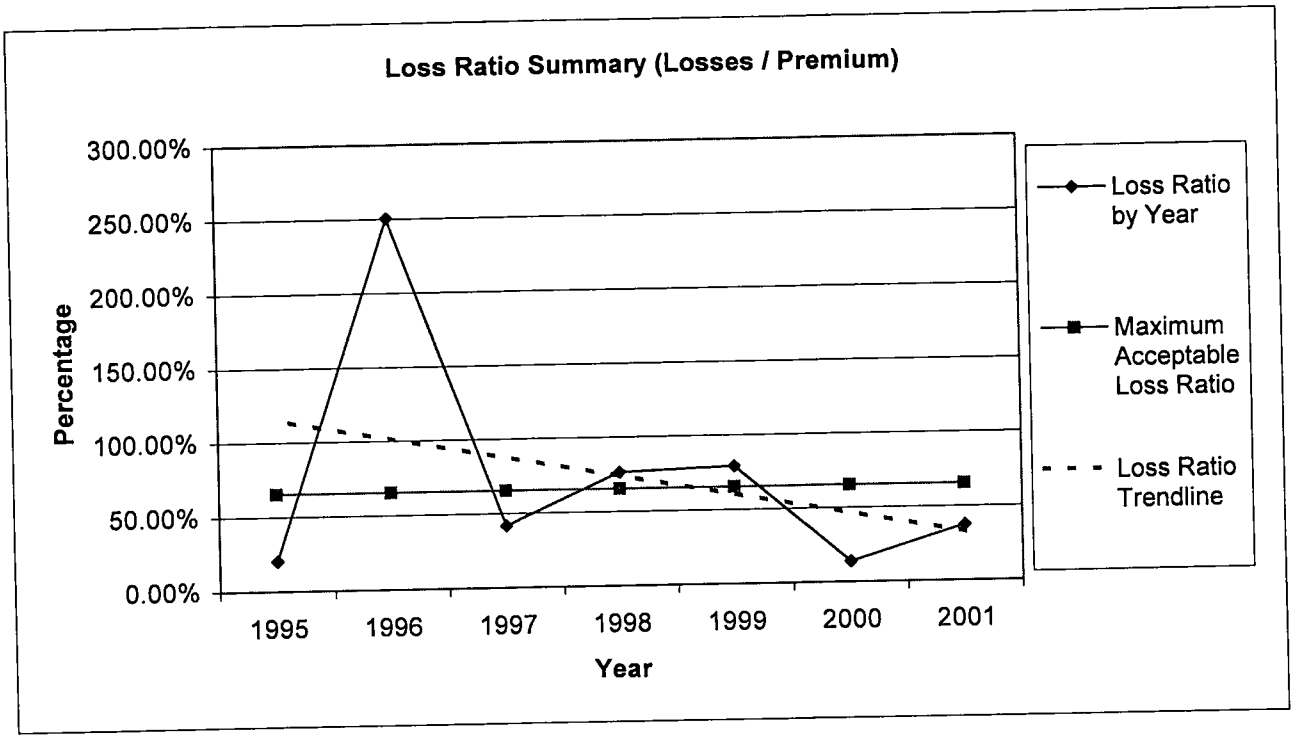
C. *Total Number of Claims By Year*



D. *Total Incurred Losses (Paid & Reserved)*



E. *Loss Ratio Summary*



The Loss Ratio Summary graph reflects the City's yearly loss ratio (Total Incurred Losses divided by Premium Paid) against the Maximum Positive Claims Loss Ratio (65%). Ratios above the Maximum Positive Ratio have a negative impact on the pool's (SCMIT) Combined Ratio (losses plus expenses).

F. *Losses by Nature of Injury (2001)*

Nature of Injury (2001)	# of Claims	Comp. Pmts.	Medical	Misc.	Reserves	Total Incurred	Average Loss
ALL OTHER	1		$144			$144	$144
CONTUSION	3		$747			$747	$249
FOREIGN BODY	1		$394			$394	$394
LACERATION, CUTS	2		$1,048		$34	$1,082	$541
MULTIPLE INJURIES (INCLUDE PHYSICAL& PSYC	1		$90		$660	$750	$750
PUNCTURE	1		$404		$596	$1,000	$1,000
SPRAIN	1		$315			$315	$315
STRAIN	6	$3,651	$1,266		$11,580	$16,497	$2,749
Totals	16	$3,651	$4,407		$12,870	$20,929	$1,308

G. *Losses by Cause of Injury (2001)*

Cause of Injury (2001)	# of Claims	Comp. Pmts.	Medical	Misc.	Reserves	Total Incurred	Average Loss
CUT/PUNCTURE/SCRAPE-MISCELLANEOUS	1		$90		$660	$750	$750
CUT/PUNCTURE/SCRAPE-POWERED HAND TOO	1		$404		$596	$1,000	$1,000
FALL/SLIP INJURY-SLIPPED, DID NOT FALL(TWIS	2		$632			$632	$316
MISCELLANEOUS CAUSES-ANIMAL OR INSECT	3		$1,192		$34	$1,226	$409
MISCELLANEOUS CAUSES-FOREIGN BODY IN EY	1		$394			$394	$394
MOTOR VEHICLE-COLLISION WITH ANOTHER VE	2	$2,932	$165		$7,521	$10,619	$5,309
STRAIN OR INJURY BY (MISCELLANEOUS)	2	$719	$722		$4,059	$5,500	$2,750
STRAIN OR INJURY BY LIFTING	2		$180			$180	$90
STRUCK OR INJURED BY MISCELLANEOUS	2		$628			$628	$314
Totals	16	$3,651	$4,407		$12,870	$20,929	$1,308

H. *Losses by Body Part (2001)*

Body Part (2001)	# of Claims	Comp. Pmts.	Medical	Misc.	Reserves	Total Incurred	Average Loss
ANKLE	1		$315			$315	$315
EYE(S)	1		$394			$394	$394
FINGER(S)	2		$234		$660	$894	$447
FINGER(S) INDEX	1		$932			$932	$932
KNEE(S)	3		$671		$500	$1,171	$390
LOW BACK AREA (LUMBAR AREA & LUMBO SACI	3	$719	$902		$3,559	$5,180	$1,727
LOWER ARM	2		$523		$596	$1,119	$559
SCALP	1		$275			$275	$275
SOFT TISSUE	1	$2,932	$47		$7,521	$10,500	$10,500
WRIST	1		$116		$34	$150	$150
Totals	16	$3,651	$4,407		$12,870	$20,929	$1,308

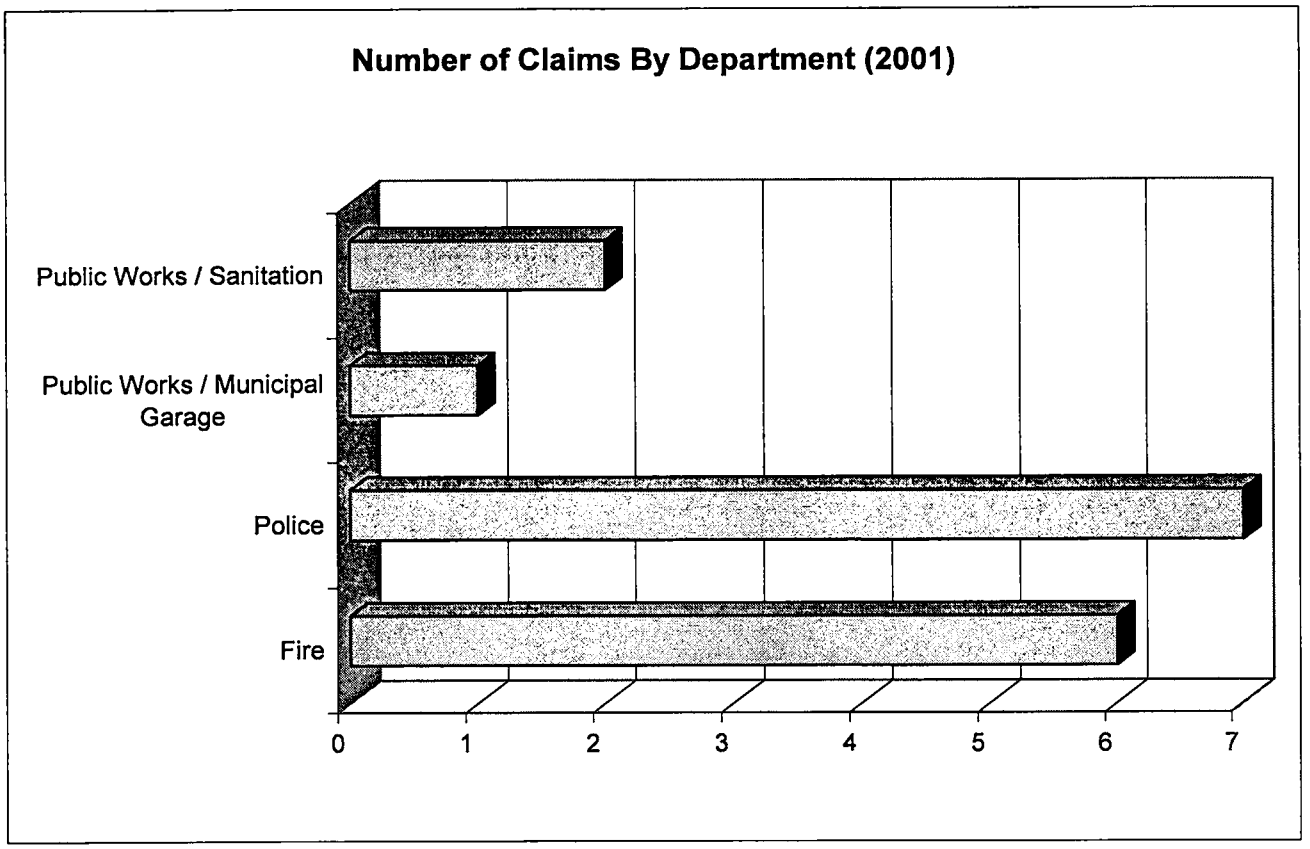
I. Losses By *Job Classification (2001)*

Job Classification (2001)	# of Claims	Comp. Pmts.	Medical	Misc.	Reserves	Total Incurred	Average Loss
ASHES, GARBAGE OR REFUSE COLLECTION & D	2		$669			$669	$334
AUTOMOBILE GARAGE	1	$719	$722		$3,559	$5,000	$5,000
FIREFIGHTERS	6		$1,219		$1,096	$2,315	$386
POLICE OFFICERS & DRIVERS	7	$2,932	$1,798		$8,215	$12,945	$1,849
Totals	16	$3,651	$4,407		$12,870	$20,929	$1,308

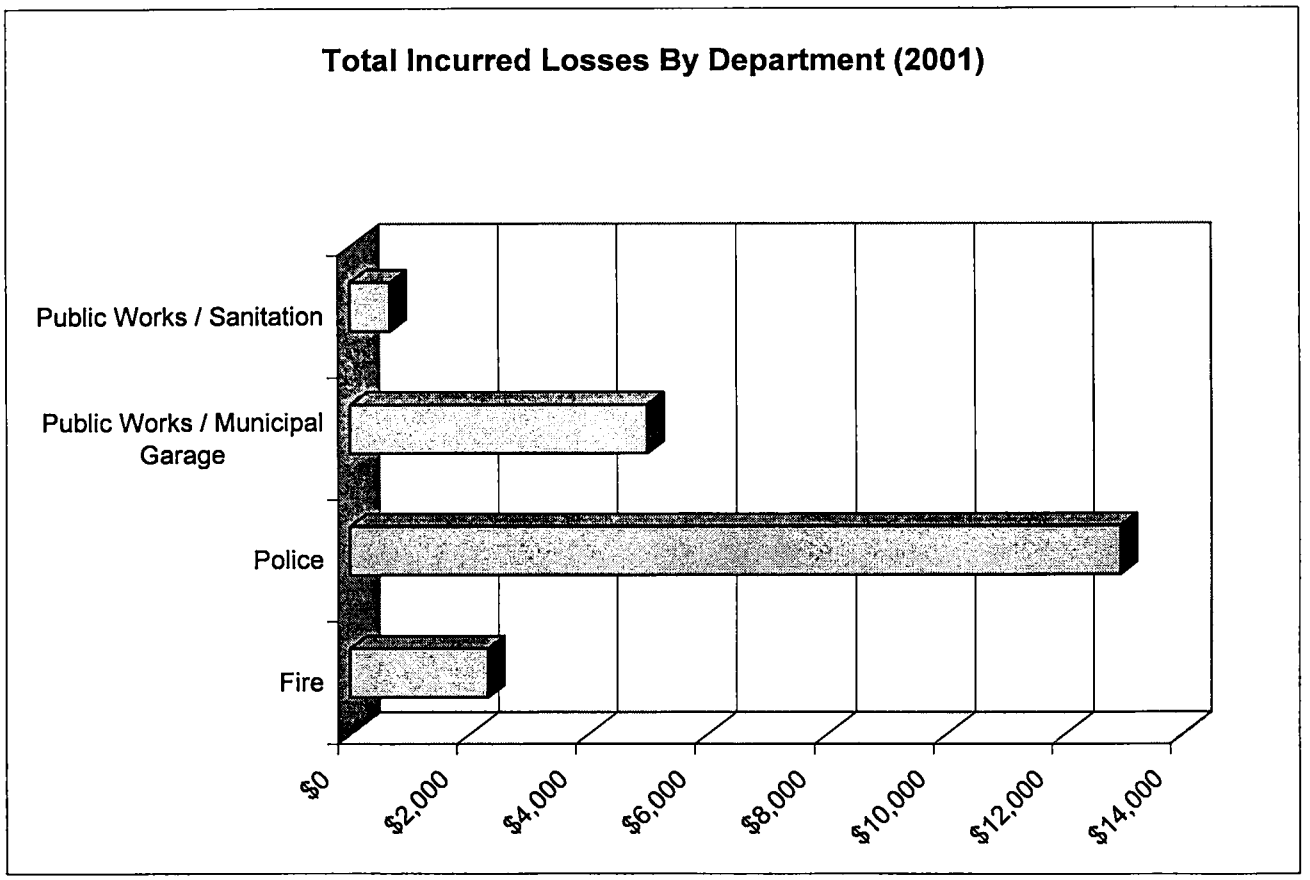
J. *Losses by Department (2001)*

Department (2001)	# of Claims	Comp. Pmts.	Medical	Misc.	Reserves	Total Incurred	Average Loss
Fire	6		$1,219		$1,096	$2,315	$386
Police	7	$2,932	$1,798		$8,215	$12,945	$1,849
Public Works / Municipal Garage	1	$719	$722		$3,559	$5,000	$5,000
Public Works / Sanitation	2		$669			$669	$334
Totals	16	$3,651	$4,407		$12,870	$20,929	$1,308

1. ***Number of Claims by Department (2001)***

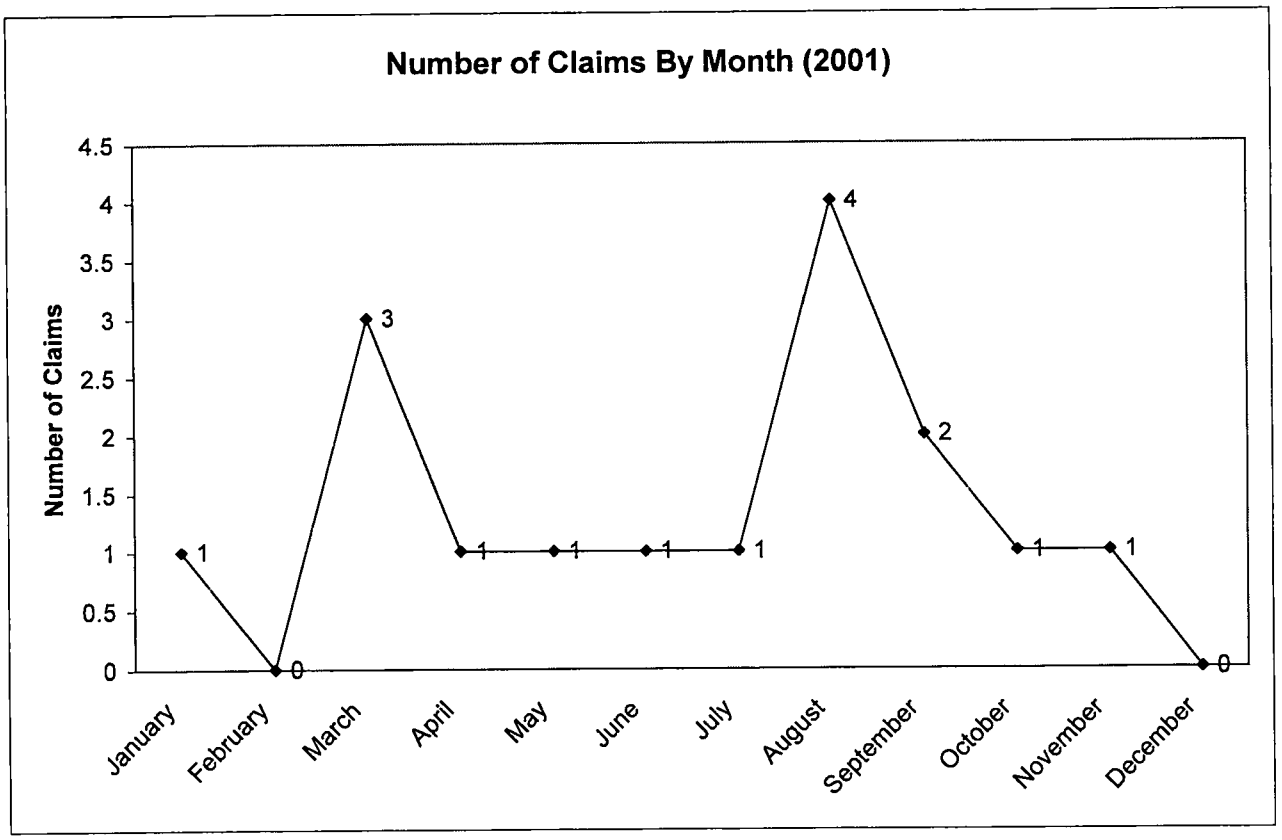


2. ***Losses By Department (2001)***

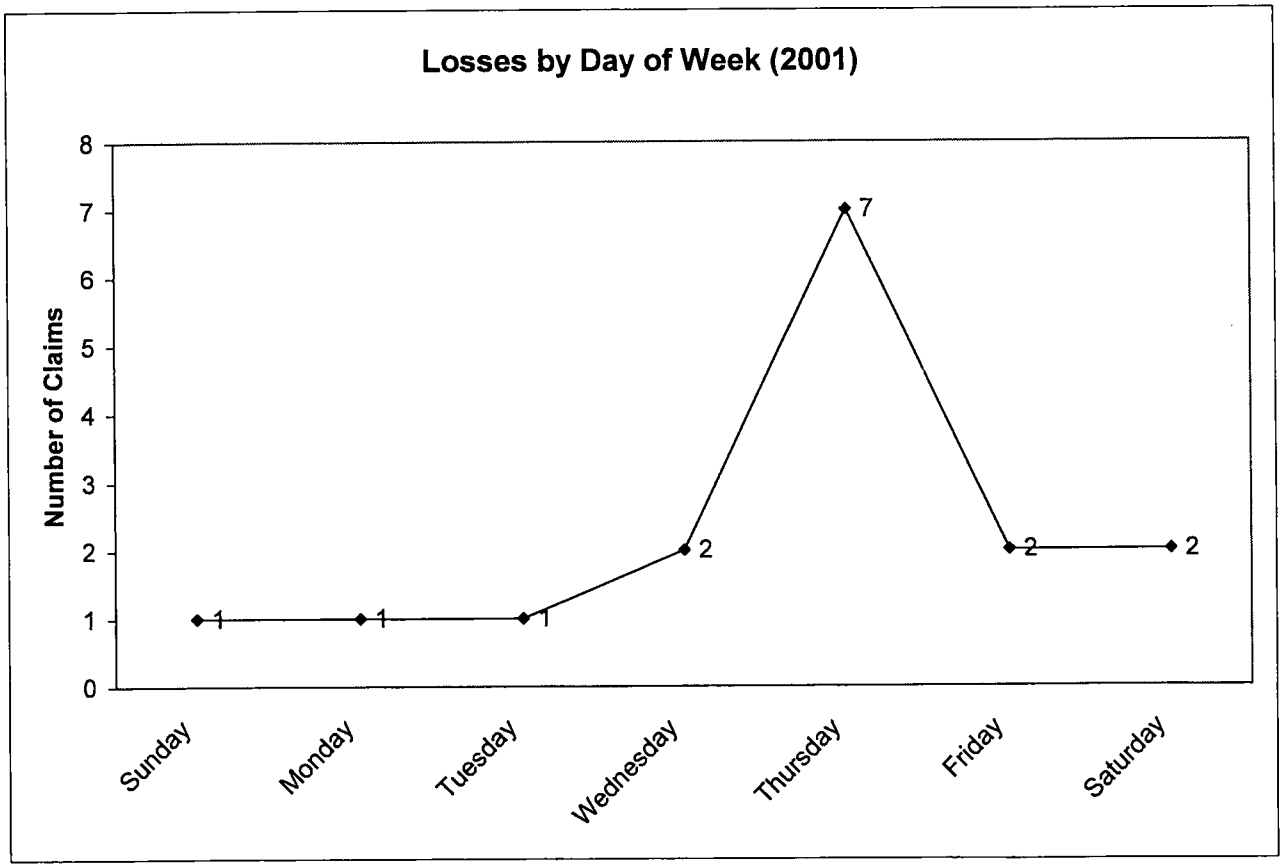


J. ***Loss Trend Data***

1. ***Number of Claims by Month (2001)***



2. ***Number of Claims by Day of Week (2001)***



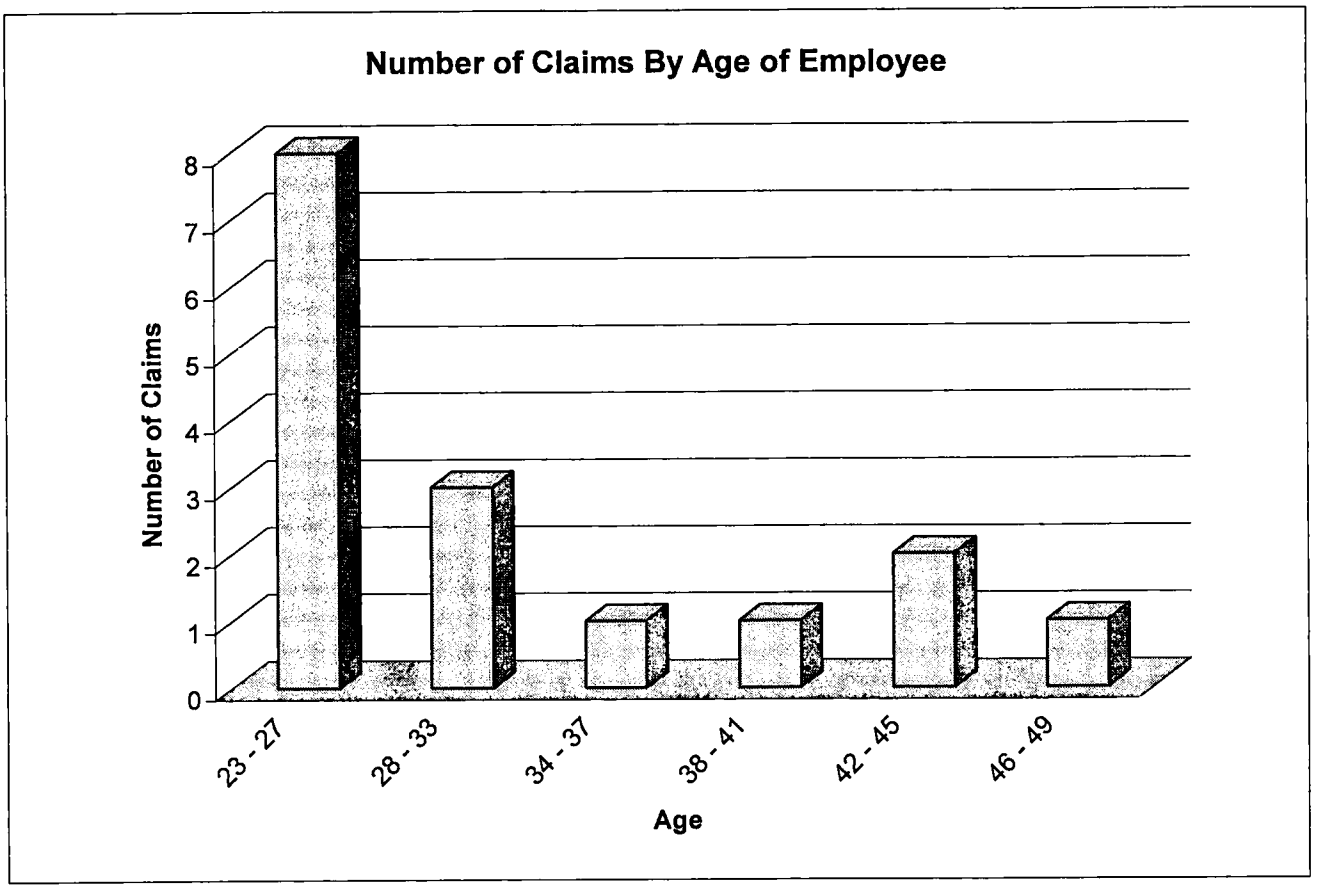
3. ***Number of Claims by Time of Day (2001)***

Coming Soon

4. ***Number of Losses by Length of Employment (2001)***

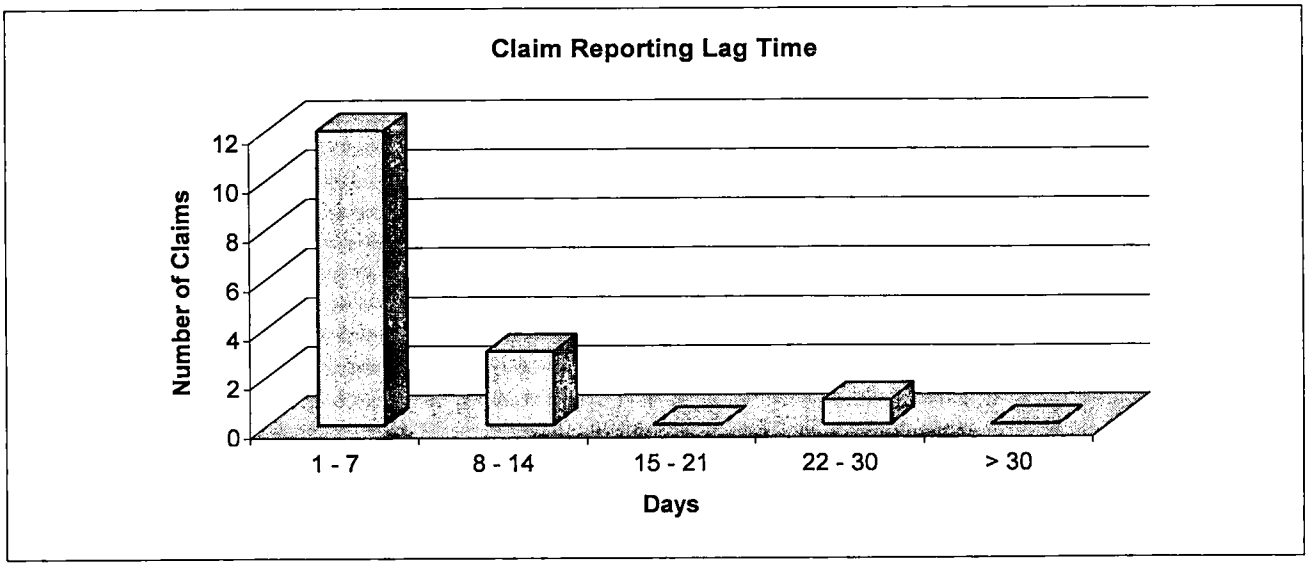
Coming Soon

4. *Number of Claims by Age of Employee (2001)*



II. Claim Reports (2001)

A. Claim Reporting Lag Time



Claim Reporting Lag Time Average: City of Isle of Palms **5.9 days**

Claim lag time is important for several reasons: (1) the South Carolina Workers' Compensation Commission requires the employer to report claims within ten days of employer notification of injury or face fines, (2) adjusters have only 150 days to

stop paying benefits on a disputed claim. The clock starts to run from the time the EMPLOYER is notified, not from the time the carrier is notified. (3) Historically, claims increase in cost as they grow older. (4) Prompt and proper direction of a claim from inception results in lower claimant /attorney representation and lower medical costs.

B. Lost Time / Medical Only

Coming Soon

A lost time claim occurs when an injured employee is unable to work for more than seven (7) days. Costs associated with a lost time claim include medical, indemnity (compensation), and any other costs associated with the claim – legal, etc.

A medical only claim is one which meets the following criteria: (1) not a back injury, (2) total medical cost less than $1000, (3) no compensable lost time, (4) no light work assignment of more than seven days, (5) no scarring, (6) no permanent disability of any kind, (7) no attorney involvement, and (8) the claim was not denied. The major difference between these types of claims is, of course, the costs or severity of loss. While the goal of your risk management program is to prevent injury to your employees, it is essential that extra effort be focused on reducing the number of lost time claims.

III. Minimum Loss Control Guidelines Assessment

An assessment of guideline compliance by the City of Isle of Palms was conducted in the last year on 08/31/01 by MASC Risk & Safety Services Staff. In order to receive a credit on your contributions for the upcoming year, compliance with these guidelines must be at least 75%, and your experience modifcation factor must be equal to or less than 1.00.

Guideline	Compliance?
(1) Safety Policy / Statement	Yes
(2) Risk Management Contact / Coordinator	Yes
(3) Active Safety Committee	Yes
(4) Personnel Administration	Yes
(5) Accident Reporting Procedures	Yes
(6) Accident Review Procedures	Yes
(7) Safety Inspections	Yes
(8) Employee Safety Training & Education	Yes
(9) Contract Provisions	Yes
(10) Personal Protective Equipment	Yes
(11) Return To Work Program	Yes
(12) Seat Belt Policy	Yes
(13) Motor Vehicle Records	Yes
(14) Law Enforcement SOP's	Yes
(15) Body Armor	Yes
(16) Trenching & Excavation	X
(17) Confined Space	X
(18) Fire Volunteers - Use of Personal Vehicles	Yes
(19) Workplace Substance Abuse Program	Yes
(20) Training / Seminar Attendance	Yes
(21) Response to Guidelines for prior year	Yes
Total Applicable Guidelines	19
Total Guidelines Complied With	19
Percentage Score	100.0%
2002 Experience Modification Factor	0.95
2002 Estimated Premium	$62,296
Estimated 2002 Debit / Credit	**$1,927**
Follow Up Received	Yes
Guidelines Changed	3

IV. Premium Analysis (2002)

City of Isle of Palms						
Manual Premium	**Experience Modifier**	**Modified Premium**	**Special Discount**	**Loss Control Credit**	**Final Premium**	**Potential Savings**
$76,821	**0.95**	$72,980	$8,758	$1,927	$62,296	$0

Scenario Analysis With Different Experience Mods						
Manual Premium	**Experience Modifier**	**Modified Premium**	**Special Discount**	**Loss Control Credit***	**Final Premium**	**Potential Savings****
$76,821	**0.40**	$30,728	$3,687	$0 $811	$27,041 $26,230	$35,255 $36,066
$76,821	**0.60**	$46,093	$5,531	$0 $1,217	$40,561 $39,345	$21,734 $22,951
$76,821	**1.00**	$76,821	$9,219	$0 $2,028	$67,602 $65,574	-$5,307 -$3,279
$76,821	**1.40**	$107,549	$12,906	$0	$94,643	-$32,348
$76,821	**1.80**	$138,278	$16,593	$0	$121,684	-$59,389

*Compliance with the SCMIT Recommended Minimum Loss Control Guidelines (75% or greater compliance and an experience modifier of 1.00 or less.)

**Total savings compared to current premium.
(Negative numbers represent potential additional costs associated with deteriorating losses.)

***Deductible credits are not considered in this anaysis.

The Premium Analysis table is designed to show the effect of the Experience Modifier on premium. As mentioned earlier, the Experience Modifier is a premium adjustment factor which compares a member's loss experience relative to the average for SCMIT as a whole and adjusts a member's cost up or down accordingly. For the SCMIT program, only losses incurred over the last four years (most recent year excluded) are included in the Experience Modifier formula. As the table indicates, the lower the modifier, the lower the premium [more savings].

EXHIBIT B

PUBLIC SAFETY COMMITTEE
February 11, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held on February 11, 2002, at 5:00 p.m., in the Building Department. Present were Chairman Taylor, Committee Members Mayor Sottile, and Councilmen Abele, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker.

1. Approval of Previous Months Minutes. Mayor Sottile made a motion to approve the minutes from the January meeting as presented; Councilman Abele seconded, motion passed unanimously.

2. Fire Department Monthly Report. Chief Graham discussed the monthly department report for January (see attached report) and answered questions of committee members. Chief Graham stated that one of the goals for this year is to apply for a grant for a fitness center for the department.

A. Proposal to Seek donations for City Rescue Boat. Administrator Tucker stated that one of the department employees has drafted a proposal for trying to seek donations to fund a rescue boat for the department. A copy of a letter from Lt. Topping to Chief Graham is attached hereto. The department is seeking approval for soliciting funds for this type of vessel through the volunteer program. Upon discussion, the Administrator was asked to put this in the budget.

B. Update - Status of Truck 1 (Ladder Truck). Chief Graham reported (per attached memo from Captain Maibach dated 1/14/2002) on ongoing problems with the ladder truck and the possibility of involving the City Attorney. She stated that she has documentation that the paint problems have been ongoing since the vehicle was purchased, and both she and our local Pierce representative from Spartan Apparatus, Robbie Fore, felt that, even though the warranty time expired, the problem should be taken care of by the manufacturer Pierce. Chief Graham stated that Mr. Fore has been and will continue to be in touch with the manufacturer on a weekly basis in an effort to solve these problems. She stated that, if they do not get a positive result, the City Attorney may be asked to contact the manufacturer directly. Upon discussion, committee members were anxious to have this resolved and asked Chief Graham to keep them up to date.

3. Monthly Police Department Report. Chief Buckhannon discussed the monthly department report for January (see attached report) and answered questions of committee members.

A. Traffic Counts. Administrator Tucker referred to January traffic counts attached hereto. She stated that the City may get a permanently installed counter through the BCD COG, but this has not been determined yet. Committee members asked the Administrator to urge the COG for quick approval of installation of this equipment. In discussion of transportation policies, Mayor Sottile reported that he is regularly attending CHATS and CARTA meetings and will keep the City informed.

B. Establishment of Special Needs - Citizen Registry. Chief Buckhannon stated that this has come about through several recent calls to the department about special needs citizens who have wandered from their home and become lost due to Alzheimer's or some other cause. Officer Dawn Caldwell has volunteered to take in information from citizens, if they are willing to participate, such as a photograph and some biographical information to assist the department in finding lost citizens (see

attached draft press release). Councilman Abele stated that Sullivan's Island has a very good program for this and was very much in favor of Isle of Palms doing the same.

C. Donation of Data Master Machine. Chief Buckhannon reported that Data Master is a new type of breathalyzer equipment currently used by the State. He stated that the City did not meet the criteria to get one of the new machines through the State when it was first established. However, with the inclusion of Sullivan's Island, he feels that the islands now meet the criteria. He further stated that there are 15 new machines at State, one of which the State would like to put at the City's station. It would be totally maintained by the State, but there would be some expense for a dedicated phone line for data transmission to SLED in Columbia at a cost of approximately $60/month. He further stated that this new machine would make the department more efficient. Currently, the department must find a certified officer from another department that has the equipment, and our officer must transmit the offender to that department for testing. **Councilman Abele made a motion to approve the request and to try to find the best rate for a dedicated line; Mayor Sottile seconded; motion passed unanimously.**

D. Accreditation. Administrator Tucker reported that everything looks promising for the City to achieve accreditation. On March 23rd there will be a hearing in Jacksonville, Florida, during which the Chief and Lieutenant will be quizzed. She and Mayor Sottile will be attending and Chairman Taylor stated that he would like to attend also. The Administrator stated that once the City has achieved accreditation, it will be an ongoing process to keep the accreditation. She further reported that Chief Buckhannon has been asked to be a reviewer of smaller local governments and will be attending a class for this.

At this time, Councilman Bettelli arrived at the meeting.

4. Old Business. Parking Lot - Breach Inlet. Administrator Tucker referred to attached letter from SCDOT to Karen McNamara, Administrator for Sullivan's Island, concerning the parking lot on the Sullivan's Island side of Breach Inlet. Sullivan's Island has requested that this parking area be reduced from 38 to 10 spaces. Administrator Tucker stated the Isle of Palms will also have only 10 parking spaces on the City's side of the bridge. Mayor Sottile stated that he understood one of the reasons Sullivan's Island has requested the low number of spaces is because the valet service at The Boat House has been parking cars on Sullivan's Island.

Administrator Tucker also referred to attached two memos concerning the intersection of Charleston, Carolina and Palm. The City has received calls from residents about the lack of "no parking" signs and concern about a boat trailer parked in the right-of-way. Chief Buckhannon has looked into these items and reported that the boat trailer did not pose any problems. DOT has also reviewed the area will replace some "no parking" signs.

Administrator Tucker reported that she received notification today from the contractor on the Gateway Enhancement Project at the Connector that they "will be mobilizing tomorrow." She also reported that we are still waiting for the County to begin construction of the intersection project at 41st and Palm.

5. New Business. A. Pedestrian and Cyclist Safety - Isle of Palms Connector. Referring to attached letter from Dr. Marino requesting curbing on the Connector to separate the bicycle/pedestrian path from vehicles on the Connector. Chairman Taylor expressed concern about making the roadway narrower which could cause vehicles to more easily cross into oncoming traffic. Chief Buckhannon

stated that the side paths are also used as vehicle breakdown lanes and further that the DOT did not ever want to make the side paths into actual lanes. It was discussed that rumble strips or reflector markers might help and the Administrator was asked to contact DOT about this. **Mayor Sottile made a motion to ask the DOT consider rumble strips on the Connector bridge separating pedestrians from vehicles; Councilman Abele seconded; motion passed unanimously.**

B. Request for Cycle South Carolina 2002 Tour. Administrator Tucker referred to the attached copy of letter to Rick Linville, who manages the City's parking lots, concerning the use of 90-100 spaces in the City's parking lot the week of June 23-28. Upon discussion, it was agreed that Mr. Linville would not have proposed this use if he thought the lots could not handle the capacity. Also, committee members felt that it would not affect the parking lot's use during weekdays and that a local business would be supported. After discussion, **Councilman Abele made a motion to approve Mr. Linville's arrangement with Cycle South Carolina 2002 Tour for reservation of parking spaces with the proviso that the City be added to their insurance policy; Mayor Sottile seconded; motion passed unanimously.**

6. Miscellaneous. A. Charleston County Request for Permission to Utilize Helicopter for Mosquito Abatement. (See attached documentation.) Administrator Tucker stated that this is Charleston County's usual process for doing aerial spraying on the island. **Councilman Abele made a motion to approve Charleston County's request to utilize helicopters for mosquito abatement; Mayor Sottile seconded; motion passed unanimously.**

B. Administrator Tucker reported that since there is a vacancy in the Police Department, the department has taking internal applications from cadets to possibly fill the slot.

C. Administrator Tucker reported that she has received an update on the Cooper River Bridge project which she will copy to Council. Mayor Sottile stated that Channel 5 is preparing a documentary on the project.

7. Review of Police Department and Fire Department Capital Budget Requests. Administrator Tucker stated that there were four columns into which all Capital Expenditure items could be placed. The committee reviewed each proposed budget and placed items as follows:

Police Department	**Essential**	**Highly Desirable**	**Could Be Deferred**	**Delete**
Patrol cars 3/yr.	68,675			
Replace 4 ballistic vests	1,794			
Radar units replacement 2/yr.		5,880		
Mobile data terminals 2/yr.		7,175		
Replace furniture	2,000			
Computer hard drive and upgrades	All City computer equipment will be looked at as a whole.			

Councilman Abele made a motion to sell the police boat; Mayor Sottile seconded. Upon discussion of the need for a police boat, Chief Buckhannon stated that the boat does help during busy weekends. Also, the police boat is kept in the water at the marina and is used by both fire and police during emergencies. Further, since the City does own the marina, he felt that the boat helps maintain safety at the marina. Chief Buckhannon further stated that if the City is in the "boat business," the City

should have updated equipment and properly trained manpower. Committee members felt that the City should not be in the "boat business," and after discussion, **motion passed unanimously**.

Fire Department	**Essential**	**Highly Desirable**	**Could Be Deferred**	**Delete**
Replace 85 Engine 3 pumper	215,000			
Replace 89 Engine 4 pumper			215,000	
Replace 94 Jeep, F150 4X4		25,000		
Replace breathing air compressor		3,500		
Replace 1998 ATV			5,700	
Replace 1997 Waverunner			10,600	
Replace HVAC Station #2			12,000	
Replace computer	All City computer equipment will be looked at as a whole.			
Replace 1200' of 5" fire hose	7,848			
Replace Station #1 generator			50,000	
Replace 5 sets bunker gear	5,720			
Vinyl siding Station #1		7,000		
Furniture Stations #1 & #2			4,000	
Accountability system		4,000		
Steam cleaner			1,300	
Ice maker Station #2	2,000			
Replace both bay heaters	2,000			
Replace both bay doors		30,000		

8. Executive Session. Mayor Sottile made a motion to go into Executive Session to discuss a personnel issue; Councilman Abele seconded; motion passed unanimously.

9. Set Next Meeting Date: 5:00 pm on March 11, 2002.

10. There being no further business to come before the committee, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS FIRE DEPARTMENT

MONTHLY REPORT

January 2002

Isle of Palms Fire Department
Monthly Report

January 2002

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Isle of Palms Fire Department
Call Summary

January 2002

1/1/02 Received a report of a pedestrian possibly struck by a vehicle. Responded to Lagoon at Palmetto to find a 16 year old female lying in the roadway. An SUV had apparently rolled over the patient. The young lady complained of pain in both hips and her lower legs. C-spine precautions were taken and vital signs assessed. Bruising and abrasions were noted on both legs. EMS transported the patient to Roper ER.

1/2 Responded to 17th Avenue for a possible chimney fire. Upon arrival, heavy smoke and flames were showing on the exterior of the house at the chimney. Moderate smoke, but no flames found inside. The residents were evacuated and the fire extinguished. Smoke was removed from the home by forced ventilation. Salvage and overhaul operation performed. The crew returned later in the day to install smoke detectors for the homeowner.

1/5 Received a call on Hartnett Boulevard. Upon arrival, found a 14 year old male had fallen approximately four feet from some stairs. Personnel noticed an obvious deformity to the left lower leg. Ice and a splint were applied to the extremity. EMS transported the patient to Roper ER.

1/7 Responded to Sand Crab Court for a possible kitchen fire. Upon arrival, no smoke or flames were visible from the exterior. Once inside, found smoke stains going up the cabinets above the stove and up to the ceiling. The range hood and back splash also sustained smoke damage. The cause of the fire was a pot of grease on the stove that ignited. The resident had taken the pot to the lawn where the fire was extinguished prior to the fire department's arrival.

1/19 Assisted the Police Department in a search for a missing 60 year old male who was last seen the evening before. Streets and beach paths were searched. Charleston County Police sent a helicopter to assist. Approximately 3 ½ hours after the search was initiated, the man was found. Since he had a significant medical history, EMS transported the patient to Roper ER.

1/31 Responded to the County Park for a report of a child with chest pains. Upon arrival, found a 6 year old female who had fallen approximately six feet from a swing. The little girl landed on the back of her head and shoulders. She complained of minor chest pain. C-spine precautions were taken and the patient was immobilized onto a backboard. EMS transported her to East Cooper ER.

Isle of Palms Fire Department

Call Report

January 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-001	01/01/2002	2	Unintentional False	Resident	20 Ocean Point
02-002	01/01/2002	2	EMS Assist	Non-Resident	Palmetto Drive @ Lagoon Road
02-003	01/02/2002	1	EMS Assist	Resident	37 30th Avenue
02-004	01/02/2002	1	Brush Fire	Resident	2902 Palm Boulevard
02-005	01/02/2002	1	Structure Fire	Resident	1 17th Avenue
02-006	01/02/2002	1	Move Up (Mutual Aid)	Non-Resident	30 J.C. Long Boulevard
02-007	01/02/2002	1	Smoke Detector Install	Resident	1 17th Avenue
02-008	01/03/2002	2	EMS Assist	Non-Resident	2 Dolphin Row
02-009	01/04/2002	1	Public Appearance	Resident	24 28th Avenue
02-010	01/05/2002	1	EMS Assist	Non-Resident	1400 Palm Boulevard
02-011	01/05/2002	1	EMS Assist	Resident	1 19th Avenue
02-012	01/07/2002		Incident # Void by Dispatch		
02-013	01/07/2002		Incident # Void by Dispatch		
02-014	01/07/2002		Incident # Void by Dispatch		
02-015	01/07/2002	2	Structure Fire	Resident	14 Sand Crab Court
02-016	01/07/2002		Incident # Void by Dispatch		
02-017	01/08/2002	1	Alarm Malfunction	Resident	101 Palm Boulevard
02-018	01/09/2002	1	Unintentional False	Resident	600 Block of Ocean Boulevard
02-019	01/09/2002	1	EMS Assist	Resident	405 Merrit Boulevard
02-020	01/11/2002	2	EMS Assist	Resident	5757 Palm Boulevard
02-021	01/12/2002	1	Brush Fire	Resident	1 14th Avenue
02-022	01/12/2002	1	EMS Assist	Non-Resident	25 Beachside Drive
02-023	01/13/2002	2	Unintentional False	Resident	1 57th Avenue
02-024	01/14/2002	1	EMS Assist	Resident	26 29th Avenue
02-025	01/14/2002	2	Gas Leak	Resident	32 Fairway Oaks Lane
02-026	01/16/2002	1	Public Assist	Resident	3006 Waterway Boulevard
02-027	01/17/2002	1	EMS Assist	Non-Resident	907 Palm Boulevard
02-028	01/18/2002	1	EMS Assist	Non-Resident	Palm Blvd. @ Isle of Palms Connector
02-029	01/19/2002	2	Search	Resident	51 Morgan Place
02-030	01/20/2002	2	EMS Assist	Resident	26 Dune Ridge Lane
02-031	01/20/2002	2	Public Appearance	Resident	5791 Palmetto Drive
02-032	01/23/2002	1	Public Assist	Resident	3006 Waterway Boulevard
02-033	01/23/2002	1	Assist Police	Resident	Palm Boulevard @ 6th Avenue
02-034	01/24/2002	1	Public Assist	Resident	3006 Waterway Boulevard
02-035	01/24/2002	1	EMS Assist	Non-Resident	1206 Palm Boulevard
02-036	01/25/2002	1	Alarm Malfunction	Resident	3102 Hartnett Boulevard
02-037	01/25/2002	1	Public Assist	Resident	3102 Hartnett Boulevard
02-038	01/26/2002	2	Unintentional False	Resident	15 Hidden Green Lane
02-039	01/28/2002	1	EMS Assist	Resident	11 Chapman Avenue
02-040	01/29/2002	1	Unintentional False	Non-Resident	1206 Palm Boulevard
02-041	01/30/2002	2	EMS Assist	Resident	57 Ocean Point
02-042	01/31/2002	2	EMS Assist	Resident	17 Hidden Green Lane
02-043	01/31/2002	1	EMS Assist	Non-Resident	1 14th Avenue
02-044	01/31/2002	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department

Isle of Palms Fire Department

Call Report

January 2002

Total Calls	40
District 1	26
District 2	13
OOJ/Mutual Aid	1
Resident	29
Non-Resident	11
Unclassified	0
Total EMS Calls	17
District 1	11
District 2	6
OOJ/Mutual Aid	0
Resident	9
Non-Resident	8
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

January 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-001	01/01/2002	2	Unintentional False	Resident	20 Ocean Point
02-002	01/01/2002	2	EMS Assist	Non-Resident	Palmetto Drive @ Lagoon Road
02-008	01/03/2002	2	EMS Assist	Non-Resident	2 Dolphin Row
02-015	01/07/2002	2	Structure Fire	Resident	14 Sand Crab Court
02-020	01/11/2002	2	EMS Assist	Resident	5757 Palm Boulevard
02-025	01/14/2002	2	Gas Leak	Resident	32 Fairway Oaks Lane
02-029	01/19/2002	2	Search	Resident	51 Morgan Place
02-030	01/20/2002	2	EMS Assist	Resident	26 Dune Ridge Lane
02-031	01/20/2002	2	Public Appearance	Resident	5791 Palmetto Drive
02-038	01/26/2002	2	Unintentional False	Resident	15 Hidden Green Lane
02-041	01/30/2002	2	EMS Assist	Resident	57 Ocean Point
02-042	01/31/2002	2	EMS Assist	Resident	17 Hidden Green Lane

Total Calls	12
Resident	10
Non-Resident	2
Unclassified	0
Total EMS Calls	6
Resident	4
Non-Resident	2
Unclassified	0

Isle of Palms Fire Department

Incident Report

January 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	40	26	13	1	40	48	48
Working Structure Fire	2	1	1		2		
Outside Structure							
Vehicle Fire							
Brush,Grass, Leaves	2	2			2	1	1
Trash, Rubbish							
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	17	11	6		17	21	21
Lock-in, Trapped							
Search	1		1		1		
Extrication							
Rescue-not classified							
Spill, leak, no fire	1		1		1		
Power Line Down							
Arcing Elec. Equip.						3	3
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							
Water Removal							
Smoke Removal							
Animal Rescue							
Assist Police	1	1			1		
Unauthorized Burning							
Move-Up	2	1		1	2	1	1
Service Call							
Smoke Scare						2	2
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction	2	2			2	1	1
Unintentional False	5	2	3		5	1	1
Unclassified							
Supplemental	7	6	1		7	18	18

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

January 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector	1	1			1	5	5
Station Tour							
Public Education							
Public Appearance	2	1	1		2	1	1
Assist Motorist						1	1
Public Assist	4	4			4	11	11
Other							
Total	7	6	1		7	18	18

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29												29
Non-Resident	11												11
Unclassified	0												0
Total	40	0	0	0	0	0	0	0	0	0	0	0	40

Isle of Palms Fire Department
Pre-incident Surveys/Inspection Report

January 2002

There were 62 Pre-Incident Surveys completed during the month of January.

Since August 1995, fire inspections have been performed by the Building Department. There were 20 inspections performed in January.

Isle of Palms Fire Department

Completed Pre-Incident Surveys

January 2002

Beach Club Pool House
Beach Club Villas
Beachtown *(1101 Ocean Blvd.)*
Boardwalk Inn
Citadel Beach Club
Construction Scheduling Services
Dunes Deli & Pizzaria
Edgar's Restaurant
Fairway Dunes Pool House
Fairway Dunes Villas
Funkadelic Relics
Grand Pavilion Condominiums
Great Beach Vacations *(1202-B Palm Blvd.)*
Great Beach Vacations *(1517-C Palm Blvd.)*
Harbour Halfway House
Heart of Palm Café
Herlong & Associates Inc.
Holden, Barry C., attorney
Holiday Inn Express
Innovative Staffing Solutions
Island Cards & Gifts
Island House
Island Law Offices
Island Realty
Isle of Palm Liquors
Isle of Palms Baptist Church
Isle of Palms Building Department
Isle of Palms City Hall
Isle of Palms City Marina
Isle of Palms Exchange Club
Isle of Palms Fire Department - Station 1
Isle of Palms Fire Department - Station 2
Isle of Palms Hardware
Isle of Palms Post Office
Isle of Palms Water Commission *(6200 Palmetto Drive)*
Jeffords Landscape
Jones Financial
Links Golf Course Maintenance Shed
Links Golf Halfway House
Linkside Villas
Long Island Café
Lowcountry Boat Rentals
Lutheran Retreat Center
Maintain, Inc.
Mariner's Walk
Mariner's Walk Pool House
McKelvin's Surf Shop
Morgan Cove Pool House
Morgan Place Boat Docks
My Favorite Things
National Home Video
Ocean Club Cabana
Ocean Club Guard House
Ocean Club Pool House
Ocean Club Villas - Buildings 1 and 4
Pelican Bay Pool House
Port O Call Villas
Racquet Club Villas
RW Associates
Sea Oats Club Pool House
Seagrove Villas
Veterans of Foreign Wars Post 3137

Isle of Palms Building Department
Monthly Fire Inspection Report

January 2002

Total Inspections 20 Total Violations 4

		Violation	Next Inspection
Re-inspect	Island House	0 of 2	
Re-inspect	W.D. Golf Shop	1 of 1	2/28
Re-inspect	Holiday Inn	0 of 1	
Re-inspect	Sea Oats pool	0 of 2	
Re-inspect	Garden Shop	0 of 2	
Routine	Summer House	0	
Routine	Seascape	0	
Routine	Port-o-Call	0	
Routine	W.D. Tennis & Bike	1	2/28
Routine	City Hall	0	
Routine	Fire Dept. Station 1	0	
Routine	Charleston Place, Ltd.	0	
Routine	Resort Maintenance	0	
Routine	Beach House Gallery	0	
Routine	Post Office	0	
Routine	Barry Holden, attny.	0	
Routine	St. Mark's	0	
Routine	Carroll building	0	
Routine	Boathouse	0	
Routine	Ocean Club	2	2/28

Isle of Palms Fire Department
Training Report
January 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1130.5	Total Training Hours	130
Hours Per Person	40.375	Hours Per Person	10

Additional Training

All career personnel received training on the following OSHA-mandated programs: Confined Space, Hazard Communication, Electrical Safety, and Lock Out/Tag Out. A classroom course on "Firefighting in Multi-Family Dwellings" was accompanied by a practical training exercise at the Shipwatch condominiums in Wild Dunes.

Additionally, all personnel reviewed the department's Infection Control Plan, performed hydrant inspections, and followed up on all assigned pre-incident surveys.

Medical in-service training covered the Cardiovascular System and a review of the Automated External Defibrillator protocols.

All volunteer personnel received training on the following OSHA-mandated programs: Confined Space, Hazard Communication, Electrical Safety, and Lock Out/Tag Out. A practical drill on hose loads, carries, and pulls also was conducted.

All personnel attended a Boat Safety course provided by the South Carolina Department of Natural Resources.

Engineer Thomas Wallace and Firefighter Shaun Gadsden successfully completed the South Carolina Fire Academy's Truck Company and Support Operations course. The class was held at the Goose Creek Rural Fire Department and was taught by Captain Bob Maibach.

Firefighters Seth Bacon and Julie Morton both earned their South Carolina Department of Motor Vehicles Class E Driver's Licenses. The Class E, or Emergency Vehicle, license allows holders to operate fire department equipment that they are trained to drive regardless of its size.

The Volunteer and Explorer roster is currently at 13 members.

Isle of Palms Fire Department

Training Report

January 2002

Career Personnel	Hours
Chief Graham	20
Captain Maibach	103
Captain Bullock	21
Captain Kramer	40
Captain Nilsen	28
Lieutenant Braun	20.5
Lieutenant Tetor	37
Lieutenant Topping	54
Bacon	46
Bloom	33
Burnette	45.5
Ciappa	37
Clark	28
Drawdy	36
Eagle	52
Friend	24
Gadsden	107
Gervais	56
Gilliam	21
Hathaway	33
Jackson	18.5
McGinnis	36
Micalizzi	45.5
Morris	33
Morton	48
Mrowca	35
Riddle	29
Wallace	43.5
Total for Month	**1130.5**
Average Per Person	**40.375**

Volunteer/Explorer

Personnel	Hours
Buckhannon	15
Corbett, C.	14
Corbett, D.	6
Dowdy	3
Fribbs	3
Graham, Jennifer	8
Graham, Josh	12
Guinn	3
Jenkins	8
Levay	30
Rodden	8
Roy	6
Stickney	14
Total for Month	**130**
Average Per Person	**10**

Isle of Palms Fire Department

Monthly Water Usage Log

January 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2			500		500
3					0
4					0
5					0
6					0
7					0
8					0
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18		5,000			5,000
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29	1,000				1,000
30	1,500				1,500
31	2,000	5,000			7,000
Total	4,500	10,000	500	0	15,000

Chief's Signature:

Water Department notified on: 2/5/02

Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February					**0**
March					**0**
April					**0**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**4,500**	**10,000**	**500**	**0**	**15,000**

Isle of Palms Fire Department

Maintenance Report

January 2002

Date	Unit/Station	Description	Department Man-Hours	Cost	Outside Man-Hours	Cost
1/21	All Units	Performed annual Posi-Check testing on 15 SCBA's	7.50	$30.00	0.00	$0.00
1/29	City Hall	Used circuit tester to trace circuits on administrative side of City Hall	2.00	$0.00	0.00	$0.00
1/6	Engine 2	Built two new lights for crosswalk on pump panel	2.00	$30.00	0.00	$0.00
1/6	Engine 2	Replaced sending unit and indicator light assembly for water tank level indicator	3.00	$400.00	0.00	$0.00
1/7	Engine 2	Replaced pump panel lights	0.50	$4.00	0.00	$0.00
1/12	Engine 2	Replaced activation button on portable suction unit	0.25	$102.00	0.00	$0.00
1/17	Engine 2	Alternator belt replaced at Charleston County Truck Shop	0.00	$0.00	4.00	Invoice Due
1/17	Engine 2	Replaced latches and springs on trash line compartment door	3.00	$55.00	0.00	$0.00
1/17	Engine 2	Shortened electrical cord by 10-feet to remove damaged portion, and reinstalled connections	0.50	$0.00	0.00	$0.00
1/21	Engine 2	Resecured hose clamp at turbo charger to eliminate exhaust leak	0.75	$1.00	0.00	$0.00
1/27	Engine 2	Adjusted pump packing	0.50	$0.00	0.00	$0.00
1/30	Engine 2	Replaced utility rope on engine	0.75	$25.00	0.00	$0.00
1/30	Engine 2	Replaced air hose on engine	0.50	$8.00	0.00	$0.00
1/4	Engine 3	New gas card put on unit	0.00	$0.00	0.00	$0.00
1/30	Engine 4	Replaced utility rope on engine	0.75	$25.00	0.00	$0.00
1/31	Engine 4	Replaced front, right oscilating light with kit and changed all bulbs	1.00	$80.00	0.00	$0.00
1/31	Engine 4	Installed ground wire to Federal Q siren body	1.00	$5.00	0.00	$0.00
1/18	Rescue 1	Chainsaw adjusted	1.00	$0.00	0.00	$0.00
1/22	Rescue 3	Foot oil leak repaired, motor serviced	0.00	$0.00	1.00	$0.00
1/31	Rescue 5	Installed 2-inch ball hitch assembly	0.75	$18.00	0.00	$0.00
1/30	Rescue 6	Running light switch replaced	1.00	$11.05	0.00	$0.00
1/7	Spare Pickup	Added stop leak to radiator to fix coolant leak	0.75	$10.00	0.00	$0.00
1/3	Station 2	C & C Heating replaced coils and sequencers on HVAC unit for rear of building	0.00	$0.00	4.00	$550.30
1/6	Station 2	Bottom coils of refrigerator cleaned by Service Care per maintenance agreement	0.00	$0.00	1.00	$0.00
1/7	Station 2	Posi-Check unit received annual calibration	0.00	$0.00	0.00	$500.00
1/18	Station 2	Adjusted Engine 2 bay door track	1.00	$0.00	0.00	$0.00
1/18	Station 2	Installed new door bell	0.75	$30.00	0.00	$0.00
1/27	Station 2	Built additional hose storage rack	20.00	$300.00	0.00	$0.00

Isle of Palms Fire Department

Maintenance Report

January 2002

Date	Unit/Station	Description	Department Man-Hours	Cost	Outside Man-Hours	Cost
1/30	Station 2	Completed construction of Physical Agility Course	10.00	$50.00	0.00	$0.00
1/30	Station 2	Replaced bulbs in lights under kitchen cabinets	0.50	$25.00	0.00	$0.00
1/16	Truck 1	Checked K-12 saw for malfunctioning on/off switch	0.50	$0.00	0.00	$0.00
		Totals	**60.25**	**$1,209.05**	**10.00**	**$1,050.30**

Isle of Palms Fire Department
Personnel Report

January 2002

1/3/02 Personnel served as Color Guard for the swearing in of the new City Council and Mayor Sottile.

1/4 Stood-by at the Recreation Department for the monthly DARE Dance.

1/14 Captain Maibach attended the Charleston County Training Officers meeting and was elected Secretary for 2002.

1/15 Personnel stood-by for a fireworks display at Grand Pavilion.

1/26 Personnel stood-by for the "Polar Bear Plunge" on front beach.

January Birthdays: Chief Graham, Captain Bullock

Isle of Palms Fire Department
Public Relations Report

January 2002

1/16 B-shift assisted in moving a patient from the bathroom back into his wheelchair.

1/20 C-shift escorted outgoing Mayor Bunch into the Island House for her retirement party. Several other fire department employees were on hand to celebrate and toast Mayor Bunch.

1/23 Lt. Topping took a representative from DHEC out in the department boat to obtain water samples from the Intracoastal Waterway. This will be an on-going, monthly procedure.

1/23 Assisted a patient from the bedroom floor back into bed.

1/25 Installed a smoke detector for a resident on Hartnett Boulevard.

DRAFT

To: Chief Graham
From: Lieutenant Topping
Subj: Rescue Boat
Date: January 11, 2002

On Wednesday evening I spoke with the volunteers, and they voted to approve the plan to purchase a Rescue Boat for the City. The plan is as follows; First we mail a letter with a return envelope to all property owners in the city. The letter will inform the citizens of the need for a boat capable of performing rescues on the ocean side of the island as well as a rough day in the waterway. The letter could list the type and size boat (18 - 20' Center Console with high side rails) we are looking for and approximate cost. Secondly, the volunteers or office staff would maintain a record of all funds received. At the end of a reasonable waiting period, the volunteer committee and fire personnel would decide whether to purchase a boat or donate that amount towards a budget oriented purchase for the next year.

The letter might inspire a citizen to donate a boat that meets ~~are~~ our needs and is in good working order but is no longer used. If this comes up the funds collected could be utilized for additional equipment or a marine fire-pump for the boat.

Without knowing the exact amount of property owners I can only estimate the cost involved. If agreed upon, the cost of stamps, envelopes and printing could be absorbed by the fire department and re-imbursed by funds collected.

William Topping

MEMORANDUM

TO: Chief Graham
FROM: Captain Maibach
DATE: January 14, 2002
RE: Truck 1

Since placing Truck 1 in service we have experienced numerous problems with the painted surfaces on the vehicle.

Three months after placing the unit in service it was returned to the Pierce facility in Wisconsin to have the ladder removed and repainted.

Spartan Apparatus, the local dealer for Pierce, was notified of the paint problems developing on the cab of the truck in November 1998. Before that matter could be addressed, several other spots were found on different areas of the cab. Again, Spartan Apparatus was made aware of the situation.

A letter dated January 27, 1999, was sent concerning the 48-month paint warranty, to ensure all costs would be covered.

At the direction of Spartan Apparatus, two separate estimates for repairs were obtained on February 11, 1999. After the estimates were sent to Spartan, two other paint problems were discovered, documented, and additional estimates were obtained.

Truck 1 was taken to Fleet World in March 1999, for all necessary repairs to be done. Only the problems areas were repaired.

Initially, the repairs were done incorrectly and were redone at the manufacturer's expense. A week after the initial repairs were done, the truck had to be taken back for additional paint work.

The paint problems returned after only a short time and in April 2000, Spartan Apparatus contacted Pierce and advised them of problems with the paint, the repairs done in March and April 1999, and that these actions had failed to remedy the problem.

Pierce stated to us in a July 25, 2000, letter that any action of a third party would negate the warranty, but due to the circumstances they would warranty all "expenses incurred to repair your unit."

Spartan Apparatus was further advised on several occasions between July 2000 and December 2000, of additional paint problems developing on the cab, and the worsening of previously reported areas.

There are few facilities in the Charleston area that can accommodate a vehicle the size of Truck 1, but an estimate was received from ProTech in North Charleston on December 11, 2000.

Ed Crum, Pierce Warranty Supervisor, was sent a copy of the estimate on December 15, but did not give approval for repairs until May 14, 2001. At this time, Pierce agreed to pay for all necessary repairs.

Mr. Crum was advised by phone on May 14, that several other areas of concern had been discovered in the time between December and May. He responded by saying that those areas would be covered under the paint warranty, but at a pro-rated amount.

By this time Truck 1 was in the last year of the 48-month paint warranty and qualified for only 33 percent coverage.

Spartan Apparatus was contacted on May 18, 2001, and advised of the situation, and of other spots that were developing.

Robby Fore, from Spartan Apparatus, came to Station 1 on May 24, 2001, observed the damage and documented it with pictures. These pictures were forwarded to Pierce.

I advised Robby Fore at this time that ProTech was no longer capable of handling the job, leaving Fleet World as the only local option.

You and I expressed concern about sending Truck 1 back to Fleet World.

In conversations with Mr. Fore between the end of May and the middle of September, he said Pierce had given him approval to find a facility that could handle the job within the state.

Precision Truck Service was contacted in early October about assessing the work to be done. Mr. Fore shared the pictures with David Summerhour, a representative of Precision Truck Service.

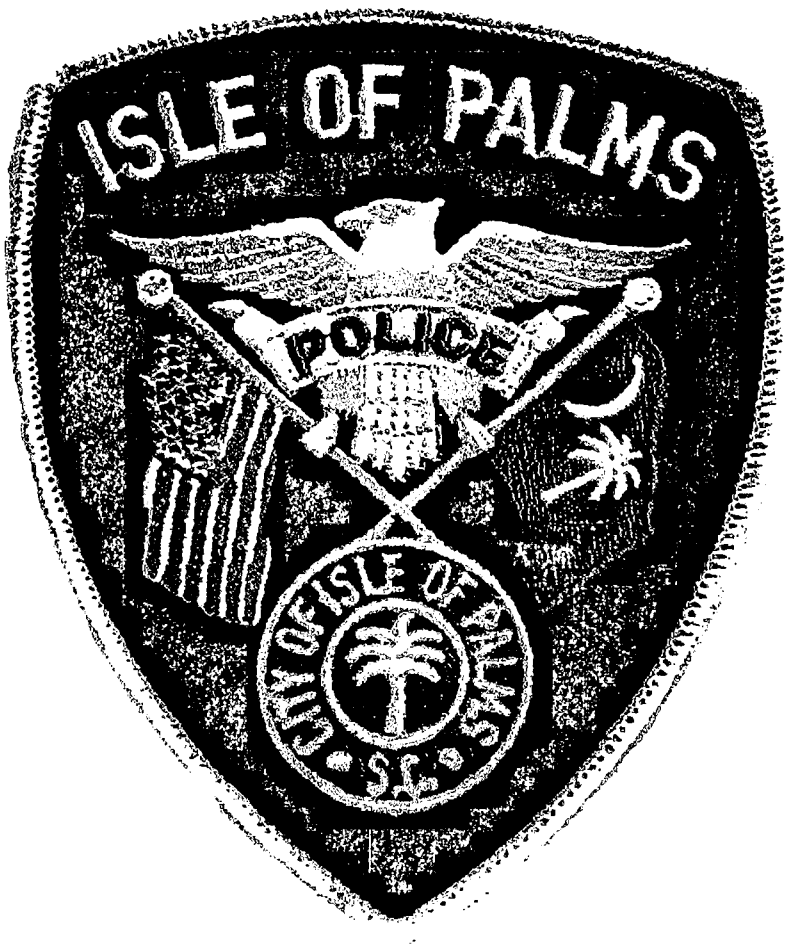
Mr. Summerhour visited Station 1 in mid-December and assessed the problem. He stated to you that the problems were far worse than what was documented on the pictures and expressed doubt that he would be able to handle the job.

A problem exists in the construction of the compartment doors, which concerns Mr. Summerhour. The edges of the doors are folded back and welded to form a lip. This lip is not sealed on the ends and water is able to get inside the door.

He communicated his concerns to Mr. Fore in a phone conversation on January 7, 2002, and said he could not handle the repairs.

I spoke with Mr. Fore on January 11, 2002, and he said he would be contacting Pierce directly about making alternate plans to handle the situation.

If this matter is not handled soon it may become necessary to involve the city attorney.



Monthly Report

February 2002

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13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR JANUARY, 2002**

Date: **February 4, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of January 2002.

Patrol

January 3, 2002 While on patrol an officer stopped a vehicle for speeding and subsequently charged the driver with Driving Under Suspension 1st, Careless Operation, and Expired Registration.

January 3, 2002 An officer stopped a vehicle at Palm and 54th for speeding and subsequently charged the driver with Driving Under Suspension, Speeding and for failure to pay outstanding citations. The driver also had an outstanding warrant from the City of Hanahan.

January 8, 2002 After a vehicle was stopped for an equipment violation the driver was found to have a suspended drivers license for failure to pay traffic citations. The driver was charged with Driving Under Suspension 1st and Expired Registration.

January 8, 2002 An officer responded to Gate 2 at Wild Dunes where a subject was attempting to make entry with a Mexican drivers license. Since no proof of insurance could be provided the vehicle was towed until proof of insurance could be verified.

January 9, 2002 A subject came to headquarters to complain that a vehicle ran her off of the road on Waterway. The complainant followed the vehicle and provided a valid vehicle license. The driver was located and properly identified. The driver was later charged with Reckless Driving.

January 11, 2002 A vehicle was stopped for speeding when the driver was found to have a suspended drivers license in Pennsylvania. The driver was charged with No Drivers License.

January 14, 2002 Officers responded to a residence on 29th Avenue where a 44 year old male was found deceased in the hallway of the residence. Investigators and Coroner determined that the death was the result of alcohol abuse.

January 21, 2002 Officers responded to Ocean Boulevard where a resident reported that her 1996 Honda had been stolen. The vehicle had been left unlocked but all keys were accounted for. That vehicle was recovered the next day in the City of Charleston with a hot- wired ignition.

January 21, 2002 While officers were patrolling Ocean Boulevard looking for the previously mentioned stolen vehicle, another vehicle matching the description was located. This vehicle was reported stolen from North Charleston and left on the front beach. It is believed that the same parties are responsible for both thefts, the investigation continues.

January 22, 2002 Officers responded to a construction site on Ocean Boulevard where a worker reported that he was assaulted by a co-worker. The suspect was located and later charged with Simple Assault.

January 22, 2002 An officer stopped a vehicle to identify a passenger who fit the description of a suspect in an assault. The driver was found to have an outstanding warrant for the Cayce Police Department and was placed into custody. When the subject was being searched more closely at the detention center he was found to be in possession of a quantity of marijuana and also charged with Simple Possession of Marijuana.

January 22, 2002 A report was taken from an Inn on Wild Dunes where a maid was suspected of stealing property from guest rooms. An investigation resulted in the arrest of a subject for Petit Larceny and the recovery of items stolen from three separate victims.

January 23, 2002 An officer stopped a vehicle for several equipment violations and charged the driver with Operating Uninsured Motor Vehicle, No Proof of Ownership and Unlawful Use of Tag.

January 26, 2002 A report was received of a reckless driver approaching Sullivan's Island. SIPD requested assistance once the vehicle was located and our officer stood by as a backup at the traffic stop on Sullivan's Island while the driver was taken into custody and the vehicle was towed.

January 27, 2002 After a vehicle was stopped the driver was charged with Operating An Uninsured Motor Vehicle and No Drivers License.

Personnel

January 4, 2002 Provided officers to assist with the teen dance at the Recreation Center and traffic control at it's conclusion.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 2/8/02

During the month of January 2002 the Telecommunications Office received and dispatched 3,333 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
January 2002	2,412	44	761	19	3,236
January 2001	2,349	49	643	14	3,055
Percentage Change	3%	-10%	18%	36%	6%
Year to date 2002	2,412	44	761	19	3,236
Year to date 2001	2,349	49	643	14	3,055
Percentage Change	3%	-10%	18%	36%	6%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	120	130	103	353
Tract 2: Ocean Blvd to JC Long to 14th Ave	27	108	37	172
Tract 3: 10th Ave North to 21st Ave South	208	197	163	568
Tract 4: 21st Ave North to 31st Ave South	94	204	114	412
Tract 5: 31st Ave North to 41st Ave South	77	178	105	360
Tract 6: Forest Trail	0	1	10	11
Tract 7: 41st Ave North to 57th Ave	101	164	75	340
Tract 8: Wild Dunes	36	26	95	157
Tract 9: IOP Connector	0	0	75	75
Tract 10: County Park	0	0	0	0
Tract 99: Off Island	0	0	17	17
	663	1008	794	2465

Isle of Palms Police Department Officer Activity January 2002

	January 2002	January 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	798	932	-14.4%	798	932	-14.4%
Building Checks	663	704	-5.8%	663	704	-5.8%
SPR'S	1,004	684	46.8%	1,004	684	46.8%
Traffic Stops	363	348	4.3%	363	348	4.3%
Traffic Stops w/Tickets	76	85	-10.6%	76	85	-10.6%
% Traffic Stops w/Tickets	20.9%	24.4%	-3.5%	20.9%	24.4%	-3.5%
DUI Tickets	0	2	0.0%	0	2	-100.0%
DUS Tickets	5	8	-37.5%	5	8	-37.5%
Speeding Tickets	98	25	292.0%	98	25	292.0%
Other Traffic Tickets	85	56	51.8%	85	56	51.8%
Non Traffic Tickets	14	48	-70.8%	14	48	-70.8%
Parking Tickets	19	15	26.7%	19	15	26.7%
City Tickets	4	11	-63.6%	4	11	-63.6%
Warning Tickets	175	159	10.1%	163	159	2.5%

Connector Calls For Service for the Month of January 2002

The Isle of Palms Police Department has responded to or initiated 85 calls involving 571 minutes, or 10 man hours for the month of January, 2002. The following table breaks down the type, number and time element of each call.

	Calls January	Calls Year To Date	Arrests January	Arrests Year To Date	Minutes Januray	Minutes Year To Date	Avg. Minutes January	Avg. Minutes Year To Date
Accidents	1	1	0	0	60	60	60.00	60.00
Traffic Stops With Tickets	48	48	0	0	113	113	2.35	2.35
Traffic Stops Without Tickets	12	12	0	0	183	183	15.25	15.25
Citizen Assists	17	17	0	0	124	124	7.29	7.29
Assist Other PD	0	0	0	0	0	0	0.00	0.00
Miscellaneous	7	7	0	0	91	91	13.00	13.00
Totals	**85**	**85**	**0**	**0**	**571**	**571**	**6.72**	**6.72**
Totals 2001	**104**	**104**	**1**	**1**	**1,102**	**1,102**	**10.60**	**10.60**

Isle of Palms Police Department Monthly Report for November 2001

All UCR Codes for each Incident are counted.

CRIME TYPE	January 2002	Total 2002	January 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT	1	1	3	3
13C HARRASSING PHONE CALLS				
200 ARSON				
210 EXTORTION				
220 BURGLARY			2	2
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	1	1	1
23D THEFT FROM BUILDINGS			1	1
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE			4	4
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	9	9	9	9
240 MOTOR VEHICLE THEFT	2	2	1	1
250 COUNTERFEITING/FORGERY	1	1		
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM				
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY			1	1
35A DRUG/NARCOTICS	2	2	6	6
35B DRUG EQUIPMENT VIOLATION	1	1	1	1
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	1		
756 BREACH OF TRUST				
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT				
90D DUI			2	2
90E DRUNKENNESS				
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW				
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING	1	1	1	1
90L TRUANCY				
90M AGENCY ASSIST	1	1		
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES			2	2
91A ALARM	14	14	14	14
91D DISTURBANCE	1	1		
91F NON-VIOLENT FAMILY DISPUTE	4	4	1	1
91T TRAFFIC & NRVC ARRESTS	8	8	17	17
91W WARRANT ARRESTS			3	3
979 MISSING PERSONS				
980 SUICIDES			1	1
992 PROWLER	1	1		
NCR NON CRIMINAL REPORTS	31	31	21	21
TOTALS:	**79**	**79**	**91**	**91**

Isle of Palms Police Department Monthly Report for January 2002

ARREST SUMMARY

Type	January 2002	Total 2002	January 2001	Total 2001
Adults	Male= 7 Female= 3	Male= 7 Female= 3	Male= 24 Female= 2	Male= 24 Female= 2
Juveniles	Male= 1 Female= 0	Male= 1 Female= 0	Male= 1 Female= 0	Male= 1 Female= 0
Narc-Adults	Male= 1 Female= 0	Male= 1 Female= 0	Male= 0 Female= 1	Male= 0 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 9 Female= 3	Male= 9 Female= 3	Male= 25 Female= 3	Male= 25 Female= 3

PROPERTY VALUES REPORTED

	January 2002	Total 2002	January 2001	Total 2001
Burglary Stolen	$0.00	$0.00	$24,468.39	$24,468.39
Larceny Stolen	$14,513.00	$14,513.00	$12,000.00	$12,000.00
Criminal Damage	$600.00	$600.00	$0.00	$0.00
MVT Stolen	$4,000.00	$4,000.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$0.00	$0.00
Larceny Recovered	$10,630.00	$10,630.00	$12,000.00	$12,000.00
MVT Recovered	$11,000.00	$11,000.00	$0.00	$0.00
Total Stolen	$14,513.00	$14,513.00	$36,468.39	$36,468.39
Total Recovered	$21,630.00	$21,630.00	$12,000.00	$12,000.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
January 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B SIMPLE ASSAULT	0	1	0	0	0	0	0	0	0	0	1	0	1
23C SHOPLIFTING	1	0	0	0	0	0	0	0	0	0	1	0	1
23H PETIT LARCENY	0	0	0	0	0	1	1	0	0	0	0	2	2
35A SIMPLE POSSESSION OF MARIJUANA	0	1	0	0	0	0	0	0	0	0	1	0	1
91T DUS	6	0	0	0	0	1	0	0	0	0	6	1	7
TOTAL:	**7**	**2**	**0**	**0**	**0**	**2**	**1**	**0**	**0**	**0**	**9**	**3**	**12**

Isle of Palms Police Department Animal Control Report for
January 2002

	Jan-02 Monthly Total	Jan-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	5	10	5	10
Warning Tickets	1	5	1	5
Animals Secured	12	26	12	26
Dogs	10	13	10	13
Cats	2	8	2	8
Raccoons	5	1	5	1
Other*	0	4	0	4
Released to Owner	11	13	11	13
Transported to Shuler Vet	4	8	4	8
Transported to Other Vets	0	N/A	0	N/A
Transported to SPCA	2	0	2	0
Injured Animals	1	1	1	1
Trapped Animals	6	13	6	13
Cats	0	8	0	8
Raccoons	5	0	5	0
Other **	1	4	1	4
Dead Animals Removed	13	10	13	10
Traps Set	10	34	10	34
Kennel Fees	$42.00	$105.00	$42.00	$105.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR January 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	3	8	11	4	0	3	4	0	15,580	4	0	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	3	8	11	4	0	3	4	0	15,580	4	0	

Detective Griffin attended 1 Grand Jury (2 cases), 5 Bond Hearing and 2 Preliminary Hearing.

Detective Griffin attended 16 hours of Intern Training with CPD Crime Lab.

Isle of Palms Police Department Narcotics Report for January 2002

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	6 gm			.308 kg		$2,000.00
Cocaine						
Crack Cocaine						
LSD						
Heroin						
Other				1.8 kg		$14,000.00
Monies Seized						$626,000.00
Monies Forfeited			$3,675.31			
onies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Monetary Value						
Arrests	1			13		
Charges	1			26		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JANUARY 2002

DATE: JANUARY 3, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	ADV-91	CRIMINAL DOMESTIC VIOLENCE				4
TOTAL			0	0	0	4
				TOTAL OFFICER HOURS:		4

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
				TOTAL EMPLOYEE HOURS:		0

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS				4
THIS MONTH TOTALS				
YEAR TO DATE TOTALS:	0	0	0	4
		DEPARTMENT HOURS YEAR TO DATE:		4

IOP Connector - January 24-30, 2002

		Southbound	Northbound	Total
1/24/02	0:00	55	42	97
	1:00	42	24	66
	2:00	23	8	31
	3:00	11	9	20
	4:00	13	8	21
	5:00	6	12	18
	6:00	23	54	77
	7:00	148	166	314
	8:00	340	474	814
	9:00	515	437	952
	10:00	385	412	797
	11:00	340	398	738
	12:00	426	449	875
	13:00	475	477	952
	14:00	501	437	938
	15:00	498	455	953
	16:00	566	549	1,115
	17:00	528	583	1,111
	18:00	606	536	1,142
	19:00	477	404	881
	20:00	333	217	550
	21:00	259	163	422
	22:00	183	122	305
	23:00	162	75	237
	Daily Total	6,915	6,511	13,426
1/25/02	0:00	66	52	118
	1:00	60	25	85
	2:00	14	10	24
	3:00	15	18	33
	4:00	15	7	22
	5:00	8	18	26
	6:00	24	46	70
	7:00	144	172	316
	8:00	343	448	791
	9:00	429	444	873
	10:00	344	427	771
	11:00	331	499	830
	12:00	388	446	834
	13:00	389	459	848
	14:00	442	403	845
	15:00	492	433	925
	16:00	544	458	1,002
	17:00	604	426	1,030
	18:00	611	494	1,105
	19:00	606	381	987
	20:00	376	270	646
	21:00	279	198	477
	22:00	246	204	450
	23:00	238	155	393
	Daily Total	7,008	6,493	13,501

(2)

IOP Connector - January 24-30, 2002

		Southbound	Northbound	Total
1/26/02	0:00	172	113	285
	1:00	94	74	168
	2:00	43	49	92
	3:00	28	33	61
	4:00	28	20	48
	5:00	23	20	43
	6:00	26	29	55
	7:00	83	62	145
	8:00	211	163	374
	9:00	274	283	557
	10:00	279	405	684
	11:00	379	522	901
	12:00	447	551	998
	13:00	464	548	1,012
	14:00	472	482	954
	15:00	526	474	1,000
	16:00	552	512	1,064
	17:00	522	417	939
	18:00	482	437	919
	19:00	454	393	847
	20:00	343	265	608
	21:00	291	195	486
	22:00	248	209	457
	23:00	276	185	461
	Daily Total	6,717	6,441	13,158
1/27/02	0:00	164	144	308
	1:00	84	121	205
	2:00	66	83	149
	3:00	45	53	98
	4:00	19	28	47
	5:00	18	20	38
	6:00	24	10	34
	7:00	43	44	87
	8:00	117	99	216
	9:00	200	237	437
	10:00	315	336	651
	11:00	444	483	927
	12:00	483	540	1,023
	13:00	558	604	1,162
	14:00	469	580	1,049
	15:00	521	591	1,112
	16:00	456	544	1,000
	17:00	469	513	982
	18:00	387	414	801
	19:00	348	283	631
	20:00	244	208	452
	21:00	152	140	292
	22:00	128	117	245
	23:00	81	81	162
	Daily Total	5,835	6,273	12,108

IOP Connector - January 24-30, 2002

		Southbound	Northbound	Total
1/28/02	0:00	50	36	86
	1:00	20	18	38
	2:00	19	4	23
	3:00	10	6	16
	4:00	9	11	20
	5:00	13	19	32
	6:00	23	56	79
	7:00	155	177	332
	8:00	361	487	848
	9:00	482	447	929
	10:00	377	439	816
	11:00	362	423	785
	12:00	418	431	849
	13:00	473	396	869
	14:00	422	470	892
	15:00	427	439	866
	16:00	517	502	1,019
	17:00	527	555	1,082
	18:00	526	561	1,087
	19:00	482	367	849
	20:00	328	194	522
	21:00	230	124	354
	22:00	156	93	249
	23:00	98	57	155
	Daily Total	6,485	6,312	12,797
1/29/02	0:00	56	62	118
	1:00	27	11	38
	2:00	12	9	21
	3:00	12	7	19
	4:00	8	5	13
	5:00	7	20	27
	6:00	16	60	76
	7:00	165	176	341
	8:00	385	481	866
	9:00	512	419	931
	10:00	399	453	852
	11:00	379	432	811
	12:00	475	456	931
	13:00	481	474	955
	14:00	505	441	946
	15:00	499	494	993
	16:00	533	542	1,075
	17:00	556	620	1,176
	18:00	547	590	1,137
	19:00	442	384	826
	20:00	305	218	523
	21:00	261	160	421
	22:00	213	93	306
	23:00	119	88	207
	Daily Total	6,914	6,695	13,609

IOP Connector - January 24-30, 2002

		Southbound	Northbound	Total
1/30/02	0:00	58	39	97
	1:00	26	24	50
	2:00	7	15	22
	3:00	13	8	21
	4:00	9	4	13
	5:00	6	10	16
	6:00	21	69	90
	7:00	169	196	365
	8:00	381	484	865
	9:00	457	404	861
	10:00	350	383	733
	11:00	368	371	739
	12:00	433	491	924
	13:00	472	426	898
	14:00	519	434	953
	15:00	513	497	1,010
	16:00	512	569	1,081
	17:00	574	562	1,136
	18:00	600	622	1,222
	19:00	485	386	871
	20:00	337	226	563
	21:00	260	162	422
	22:00	192	135	327
	23:00	111	101	212
Daily Total		6,873	6,618	13,491
Weekly Total		46,747	45,343	92,090

(1)

Jasper Blvd. - January 24-30, 2002

		Eastbound	Westbound	Total
1/24/02	0:00	32	16	48
	1:00	7	10	17
	2:00	7	2	9
	3:00	5	2	7
	4:00	9	4	13
	5:00	3	4	7
	6:00	7	14	21
	7:00	41	86	127
	8:00	180	399	579
	9:00	166	276	442
	10:00	146	230	376
	11:00	159	193	352
	12:00	189	206	395
	13:00	237	210	447
	14:00	180	231	411
	15:00	254	246	500
	16:00	262	249	511
	17:00	323	239	562
	18:00	322	248	570
	19:00	204	189	393
	20:00	157	121	278
	21:00	134	71	205
	22:00	131	55	186
	23:00	68	21	89
	Daily Total	3,223	3,322	6,545
1/25/02	0:00	39	19	58
	1:00	17	17	34
	2:00	12	6	18
	3:00	12	5	17
	4:00	6	2	8
	5:00	3	6	9
	6:00	10	13	23
	7:00	37	79	116
	8:00	176	428	604
	9:00	187	280	467
	10:00	146	239	385
	11:00	160	180	340
	12:00	167	176	343
	13:00	219	198	417
	14:00	201	206	407
	15:00	254	272	526
	16:00	258	217	475
	17:00	296	218	514
	18:00	318	251	569
	19:00	227	218	445
	20:00	194	197	391
	21:00	146	128	274
	22:00	157	68	225
	23:00	128	67	195
	Daily Total	3,370	3,490	6,860

(2)

Jasper Blvd. - January 24-30, 2002

		Eastbound	Westbound	Total
1/26/02	0:00	88	65	153
	1:00	49	39	88
	2:00	38	13	51
	3:00	28	12	40
	4:00	14	13	27
	5:00	5	3	8
	6:00	6	8	14
	7:00	16	24	40
	8:00	53	129	182
	9:00	84	142	226
	10:00	158	165	323
	11:00	217	187	404
	12:00	190	194	384
	13:00	210	247	457
	14:00	208	223	431
	15:00	237	222	459
	16:00	251	201	452
	17:00	245	234	479
	18:00	209	250	459
	19:00	234	214	448
	20:00	165	196	361
	21:00	134	117	251
	22:00	142	87	229
	23:00	157	56	213
	Daily Total	3,138	3,041	6,179
1/27/02	0:00	86	60	146
	1:00	54	26	80
	2:00	40	36	76
	3:00	22	24	46
	4:00	18	9	27
	5:00	5	7	12
	6:00	6	5	11
	7:00	11	9	20
	8:00	37	123	160
	9:00	130	138	268
	10:00	125	250	375
	11:00	297	286	583
	12:00	275	293	568
	13:00	393	249	642
	14:00	254	209	463
	15:00	230	207	437
	16:00	229	209	438
	17:00	190	196	386
	18:00	186	210	396
	19:00	110	157	267
	20:00	121	83	204
	21:00	66	51	117
	22:00	65	47	112
	23:00	44	18	62
	Daily Total	2,994	2,902	5,896

(3)

Jasper Blvd. - January 24-30, 2002

		Eastbound	Westbound	Total
1/28/02	0:00	12	11	23
	1:00	19	14	33
	2:00	7	5	12
	3:00	4	3	7
	4:00	6	2	8
	5:00	7	5	12
	6:00	8	12	20
	7:00	38	95	133
	8:00	152	436	588
	9:00	193	271	464
	10:00	162	206	368
	11:00	146	197	343
	12:00	184	215	399
	13:00	197	230	427
	14:00	208	211	419
	15:00	261	238	499
	16:00	285	197	482
	17:00	289	231	520
	18:00	326	207	533
	19:00	236	155	391
	20:00	160	101	261
	21:00	105	72	177
	22:00	83	39	122
	23:00	35	28	63
	Daily Total	3,123	3,181	6,304
1/29/02	0:00	26	21	47
	1:00	3	7	10
	2:00	2	2	4
	3:00	6	6	12
	4:00	8	5	13
	5:00	8	4	12
	6:00	5	16	21
	7:00	38	99	137
	8:00	184	447	631
	9:00	201	291	492
	10:00	168	216	384
	11:00	169	209	378
	12:00	191	174	365
	13:00	211	206	417
	14:00	222	246	468
	15:00	251	247	498
	16:00	285	187	472
	17:00	296	231	527
	18:00	327	237	564
	19:00	245	209	454
	20:00	191	108	299
	21:00	151	57	208
	22:00	65	31	96
	23:00	67	30	97
	Daily Total	3,320	3,286	6,606

Jasper Blvd. - January 24-30, 2002

		Eastbound	Westbound	Total
1/30/02	0:00	25	22	47
	1:00	11	11	22
	2:00	9	2	11
	3:00	11	5	16
	4:00	5	3	8
	5:00	3	5	8
	6:00	10	11	21
	7:00	35	88	123
	8:00	166	463	629
	9:00	175	266	441
	10:00	147	220	367
	11:00	146	205	351
	12:00	193	191	384
	13:00	219	202	421
	14:00	198	214	412
	15:00	285	258	543
	16:00	240	236	476
	17:00	316	234	550
	18:00	353	255	608
	19:00	231	213	444
	20:00	188	124	312
	21:00	166	65	231
	22:00	105	64	169
	23:00	43	34	77
Daily Total		3,280	3,391	6,671
Weekly Total		22,448	22,613	45,061

PRESS RELEASE

DRAFT

The Isle of Palms Police Department has responded to a significant number of reports of lost or missing persons in the past several weeks. Many of these cases have involved elderly individuals or persons that have medical conditions with symptoms that are conducive to memory loss and forgetfulness. Because of their condition or medications, the individuals are unable to provide personal information, such as name and address, for identification in the event the individual wanders away from home. Should you have a family member, friend, or know of someone that resides on the Isle of Palms that may exhibit such tendencies or has a medical condition where supervision and/or medications are imperative, please contact Officer Dawn Caldwell at the Isle of Palms Police Department at 843-886-6522 or send a recent photograph with the individual's name, race, sex, date of birth, address, emergency contact person and telephone number, and medical conditions to 1207 Palm Blvd. Isle of Palms, SC 29451. The individual's information will be kept on file at the Police Department for reference in the event a caretaker or family member needs to be contacted.

South Carolina
Department of Transportation
Charleston Construction Office 'B'
P. O. Box 70744
Charleston Heights, S. C. 29415
☎: (843) 740-6143
Facsimile: (843) 740-1561

January 4, 2002

Karen McNamara
Town Administrator
Town of Sullivan's Island
P. O. Box 427
Sullivan's Island, SC 294882

Re: **Parking Lot** – SC File 10.350A _ FAP NO BRT – BR10 (001) – Pin No. 18664 – Breach Inlet Bridge Replacement – Charleston County

Dear Ms. McNamara

At the request of Mayor Stith, we have redesigned the parking lot near the Breach Inlet Bridge. In his request, the town wishes SDOT to revise the plans to allow for only ten paring spaces. I have attached two copies of our proposed revised plans for your review.

Once you have completed your review and if the plan is acceptable, please contact my office; or, should you have any questions, concerns or wish to review the location of the parking spaces on site please contact me.

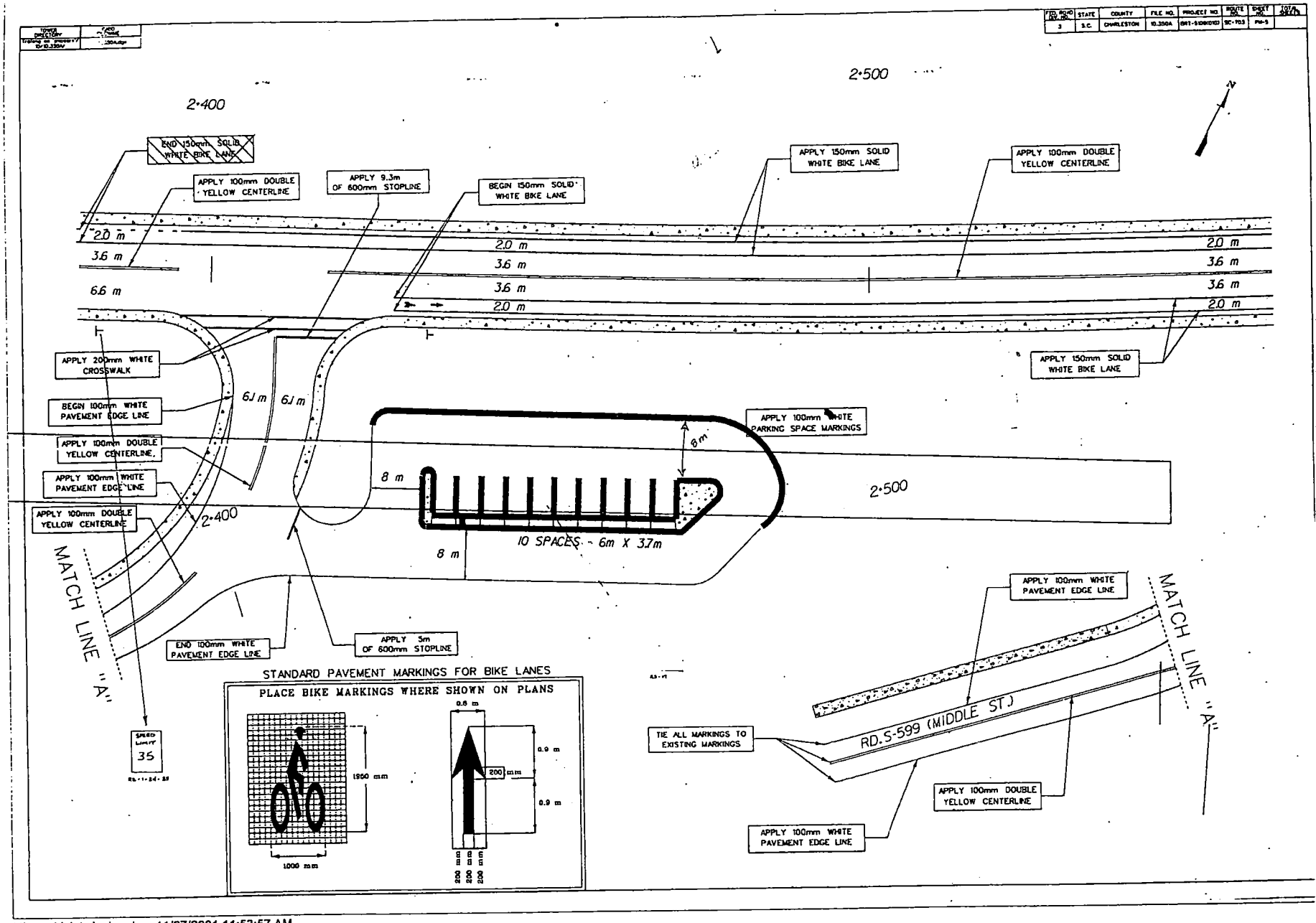
Sincerely,

Jim Roe
Resident Construction Engineer

JFR/jfr

CC: M. Nesbit, SCDOT
File

File: D6/CHS/JFR



t:\breachinlet signing.dgn 11/27/2001 11:53:57 AM

MEMORANDUM

TO Chief Buckhannon
Douglas Kerr

FR Linda Lovvorn Tucker

Subject: area of intersection of Charleston/Carolina/Palm

DATE 2/4/02

Awhile back, I received a phone call from a concerned resident about the parking congestion in the area mentioned above and the fact that there is often no visibility in that area. The resident requested that we check to see if some of the "no parking" signs have been removed (perhaps due to the construction of the bridge) and that we step up enforcement in that area.

Same caller also mentioned a boat trailer parked on the right-of-way in the vicinity of 132 Charleston. Please check into that as well.

Thank you.

Isle of Palms Police Department

Memo

To: Linda Tucker, City Administrator

From: Chief Buckhannon

Date: 02/05/2002

Re: Charleston/Carolina/Palm Blvd. Intersection

I have checked the parking signs in the area of Charleston, Carolina, and Palm Blvd. and I don't see any missing signs. I have contacted SC Department of Transportation, Mark Nesbitt construction engineer for Breach Inlet Bridge, for them to survey the area to report and correct any missing signage. As for existing signs the officers have been writing tickets in the area and since the spring months are approaching I will have the officers pay more attention to the area.

As for the boat on Charleston Blvd., it is legally parked and properly registered. The owner lives at 132 Charleston and is having work done on the house and has no space in the yard while construction is being done.

cc: Lt. Wright

PALMETTO PODIATRY, P.A.
JOHN R. MARINO, DPM, FACFAS
Board Certified, American Board of Podiatric Surgery
Board Certified, American Academy of Wound Management
MEDICAL AND SURGICAL FOOT SPECIALIST
1220-A HOSPITAL DRIVE, MT. PLEASANT, SC 29464-3251
Voice: 843 / 881-9159 • Fax: 843 / 971-1105

January 28, 2002

The Honorable Michael F. Sottile
Isle of Palms City Hall
P.O. Box 508
Isle of Palms, SC 29451

Dear Mayor Sottile,

I am concerned about the safety of pedestrians, runners and cyclist on the Isle of Palms Connector. On many occasions I have witnessed cars swerving onto the right-side shoulder of the bridge. With no physical barrier in place separating the vehicles from the pedestrians, runners and cyclists, I feel it is only a matter of time before a tragedy occurs.

I respectfully request that the City and S.C. Department of Transportation look into options that would protect pedestrians, runners and cyclists while being mindful of aesthetics. One possible consideration would be the construction of a 12" curb, separating the roadway from the walkway. I understand that structural and engineering considerations would be pertinent to this discussion, as well as the aesthetics of any physical barrier that is contemplated. I believe a physical barrier is preferred; however, if this is not possible from a structural standpoint, then "rumble strips" could be considered.

Thank you for your time and consideration.

Sincerely,

John R. Marino, DPM, FACFAS
Isle of Palms City Councilman

cc: Dee Taylor, Chairman, Public Safety Committee
Public Works Committee
City Council
Linda Tucker, City Administrator

Pub'ic Safety



www.cyclesouthcarolina.com

November 26, 2001

Mr. Rick Linville
1140 Ocean Blvd
Unit 208
Isle of Palms, SC 29451

Dear Rick,

Thanks very much for your time on the phone last week. Those of us working on Cycle South Carolina 2002 are really excited about concluding our cross-state bicycle tour on the Isle of Palms, and your generous help is making it possible. We are hoping the ride brings over 300 bicycle riders to the Isle of Palms on that Friday, arriving gradually over approximately three hours as they complete the last leg of the ride from Moncks Corner. Many of them will be staying over for some extra vacation time.

To recap, we estimate that we'll need 80 to 100 parking places from Sunday, June 23rd to Friday, June 28th, 2002, to accommodate those bicycle riders who choose to leave their vehicles at the ride's destination during the week of their ride from Hartwell, Georgia. Your offer to charge us $5 per car for Sunday, with fees for Monday through Friday waived, is most generous and is one of the key factors allowing us to conclude the ride on the Isle of Palms.

If you have a preference on which parking lot to put us in, let me know. Our final cyclist check-in and post-ride party will be at the Windjammer, so any of the city lots in that area would be great for us. We will have a better estimate of our vehicle numbers the week before the event, and a final count on Sunday June 28th in the mid-morning. We can arrange to get you a check at that time, or after the conclusion of the ride, whichever you prefer, and we can place a special parking pass or whatever you suggest on each vehicle.

Cycle South Carolina has a liability insurance certificate, to which we will add the City of Isle of Palms. If you have any concerns or advice for us, you can contact me in Summerville at (843) 851-4744 (office) or 875-6487 (home), or the director of Cycle South Carolina, Mr. John Bryan, in Spartanburg at (864) 576-3446.

Best Regards,

Wade

Wade Harrison
Local CSC Volunteer

CC: Linda Lovvorn Tucker, City Administrator, Isle of Palms
John Bryan, CSC Director

Mosquito Abatement Program

4370 Azalea Drive
N. Charleston, SC 29405-7409
(843) 202-7880
Fax (843) 202-7893

County of Charleston
Charleston, South Carolina

January 15, 2002

THE HONORABLE MICHAEL SOTTILE
MAYOR CITY OF ISLE OF PALMS
P O DRAWER Q
ISLE OF PALMS SOUTH CAROLINA 29451

Dear Mayor Sottile:

Your Charleston County Mosquito Abatement Program is now able to do aerial spraying with two helicopters. It is requested that your governing entity give permission for the helicopter to spray within your incorporated limits. The materials used are the same as those used by Don Steed Flying Service, Inc., our contract airplane sprayer who already has permission to spray. The helicopters will be used in areas that the airplane is not usable or the area is too small for the work performed efficiently by airplane.

Enclosed is a permission form. If you would please sign this form and return it to the Charleston County Mosquito Abatement Program it will be appreciated.

If you have any questions or need any assistance that this office can provide, please call us at 202-7880 between 7:30 a.m. to 3:30 p.m., Monday through Friday.

Sincerely,

Martin G. Hyatt
Superintendent

Attachment: 1

AERIAL MOSQUITO CONTROL SPRAYING AUTHORIZATION

I, _____, _____
(NAME) (TITLE)

of _____, _____,
(GOVERNING ENTITY) (STATE)

hereby authorize the aerial application for mosquito control by the Charleston County Mosquito Abatement Program. This authorization will be renewed every other year.

Public notice will be given by radio and/or newspaper twenty-four (24) to forty-eight (48) hours prior to the aerial application in accordance with Federal Aviation Agency Regulation Part 137 Subpart C 137.51 Paragraph (b) (1).

_____ _____
(DATE) (NAME) (SIGNATURE)

_____ _____
(WITNESS) (SIGNATURE) (NAME) (PRINT)

_____ _____
(WITNESS) (PRINT) (TITLE)

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
February 13, 2002

The regular meeting of the Public Works Committee was held on February 13, 2002, at 6:00 p.m. in the Public Works Department. Present were Chairman Marino, Councilmen Miller and Bettelli, and Director David Mobley. Administrator Tucker, Mayor Sottile and Councilman Abele were also present.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the January meeting; Councilman Miller seconded; motion passed unanimously.

2. Monthly Department Report. Director Mobley reported on the department's operations for January 2002 (attached hereto) and answered questions of committee members.

3. Old Business. (A) Charleston County Annual Request to Utilize Helicopter to accomplish Mosquito Abatement. Administrator Tucker stated that the Public Safety Committee has approved this request and she asked that action be taken by Public Works also (see attached letter). **Councilman Miller made a motion to approve the request; Councilman Bettelli seconded; motion passed unanimously.**

(B) Status - Encroachment Permit for Flag on Connector. Administrator Tucker reported that an application for encroachment permit has been forwarded to SCDOT (copy attached) and, in the interim, a temporary flagpole can be put up on the Connector. Councilman Miller reminded the committee that when the permanent flagpole has been installed, it will need to be illuminated to comply with proper flag etiquette.

(C) Employee Suggestion - Car Wash. Administrator Tucker reported that this suggestion came through the Personnel Committee (copy attached) for consideration. **Councilman Bettelli made a motion to place a bucket with soapy water and a brush near the fuel station for use on City vehicles; Councilman Miler seconded; motion passed unanimously.**

(D) Sand Fencing Project. Administrator Tucker reminded committee members that the City had been contacted previously by the Soil Conservation Service about doing another sand fencing project in this area. The area in front of Port 'O Call has been selected and the Soil Conservation Service will proceed as time permits. Sis Nunnally has offered to be the City's central point of contact on the project. **Councilman Bettelli made a motion to go forward with the Sand Fencing Project at Tidewater and Port 'O Call and that Sis Nunnally be named as the City's point of contact; Councilman Miller seconded; motion passed unanimously.**

(E) Status Report - Nonpoint Source Project. Administrator Tucker referred to the attached documentation and reported that the project has begun. She reported that the Fire Department is assisting by putting their boat in the water for the engineers to go out and collect samples.

(F) Status - Street Print for Crosswalks. Administrator Tucker reported that, at the committee's request, she had secured some rough estimates from Banks Construction for a product to better mark the pedestrian crosswalks called "Sheet Print". Estimates for four crosswalks are: (1) Put down the print on existing surface for $4,500. Administrator Tucker stated that she did not believe that the road surface was in good enough shape to do this alternative. (2) Build asphalt up in the area where

the street print would be placed for $6,000. (3) Raise the asphalt along the crosswalks for $14,000. The crosswalks would have to be widened to 550 square feet each. Upon discussion, Councilman Miller stated that this would have to be looked at very closely for the budget. Chairman Marino suggested that SCDOT be contacted about when they will pave Palm Boulevard since it would be less expensive to install on new asphalt. He also suggested that Accommodations Tax Funds be used for this project. This will be discussed again next month.

4. Citizens Comments. Mr. John Stephen Little distributed information and stated that he was in the process of looking into purchasing property on 32nd Avenue. He said that there is a drainage easement along the property line with a 15' setback on either side of the ditch. He asked permission to pipe the ditch and put in a drain at the street. After some discussion, Chairman Marino stated that this will be researched and placed on next month's committee agenda for further discussion.

5. New Business (A) Review Public Works Capital Projects Budget Request. Administrator Tucker stated that there were four columns into which all Capital Expenditure items could be placed. The committee reviewed each proposed budget and placed items as follows:

Public Works Department	**Essential**	**Highly Desirable**	**Could Be Deferred**	**Delete**
Replace garbage truck	135,000			
Replace fuel tank monitor system		5,800		
Sand/salt spreader for pickup			4,300	
DR commercial trimmer/mower		1,425		
Steel mobile safety ladder			1,000	
Fireproof storage cabinet			1,000	
Scoop forks for front-end loader		1,500		
Digital camera/software			1,000	
Computer upgrade		2,000		
Replace generator			13,500	
Construct concrete pad			6,000	
Beach & dune restoration			7,500	
Clear & gravel portion of PW mound			15,000	
Trim palm trees			9,000	
Drainage contingency	50,000			

(B) Report of Beach Monitoring Results. Administrator Tucker reported on the December '01 and January '02 ocean water monitoring (see attached). All sites tested satisfactorily in January, but there was a spike in December at Port 'O Call and at Dunecrest Lane, which both retested within acceptable range a few days later.

(C) Request for $587.50 Accommodations Tax Funds to Replace Rusted Sign Poles. (See attached application.) **Councilman Miller made a motion to authorize Director Mobley to take this request before the Accommodations Tax Advisory Committee for funding; Councilman Bettelli seconded; motion passed unanimously.**

(D) Notification that Beach Club Villas Application for Permit to Haul in Upland Sand. Administrator Tucker stated that she wanted to make committee members aware that Beach Club Villas has applied for this permit (see attached letter). She stated that this area is the most threatened by erosion, but she was surprised that the general permit held by the Community Association did not suffice to handle the Beach Club Villas' problems.

(E) Request from Beach Advisory Committee to Produce the Green Guide. Administrator Tucker stated that one of the members of the Beach Advisory Committee had picked up a Green Guide brochure at Hilton Head and thought it would be a good way to educate the public about our beaches. Attached are cost estimates to publish a brochure on the Isle of Palms. **Councilman Miller made a motion to send this request to the Accommodations Tax Advisory Committee for funding; Councilman Bettelli seconded**; upon discussion, it was agreed that, if the City does get the Blue Wave Certification, it should be noted in the City's brochure. After discussion, **motion passed unanimously**.

6. Miscellaneous. (A) Received Acknowledgment from Clean Beaches Council. Administrator Tucker referred to the attached letter stating that our application has been received and that the City will be contacted to schedule the Blue Wave inspection.

(B) Administrator Tucker stated that she would like to place the secretary in the Public Works Department three days a week and place her in the Building Department two days a week. Director Mobley had no problem with this until summertime when the Public Works Department is so very busy. There is money budgeted in the current Building Department budget for part time help.

(C) Councilman Bettelli reported that the right-of-way across the street from Sea Biscuit on J.C. Long Boulevard is in terrible shape and asked what could be done to clean it up. Director Mobley reported that he has spoken with the property owner and offered to clean up the area, but the property owner said that he would take care of it himself. Councilman Bettelli said that the right-of-way all along that block is trashy, and Councilman Miller replied that when the trash compactor is installed in the parking lot, most of that problem should be alleviated. Director Mobley will send a crew down to pick up the trash.

(D) Director Mobley reported that he received a proposal today on the concrete pad for the compactor at a cost of $24,900. The City only budgeted $16,500, plus $4,000 for fencing, as well as the $11,000 for the compactor. Director Mobley will be contacting another company who provides this service in Myrtle Beach.

(E) Chairman Marino stated that he spoke with Mayor Hallman of Mount Pleasant about a trash transfer station. He said that Mayor Hallman thought this was a good idea, especially since Bee's Ferry Landfill will be a full capacity before too long. He will be scheduling a meeting for discussion with Isle of Palms as well as other local communities.

(F) Administrator Tucker reported that some construction problems at the Marina store have arisen that appear to be very serious and will take a lot of time and expense to correct. She discussed the problems in some detail and said that Council will be receiving a report from her shortly.

(G) Set Date for Next Meeting - March 6, 2002, at 6:00 pm.

There being no further business to come before the committee, the meeting was adjourned at 8:09 pm.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
January 2002 Report
David D. Mobley, Jr., Director

1. The department received 561 phone calls in the month of January. Thirty-two (32) white goods were collected. There was no disposal of dead animals. Six (6) rollout carts/recycling bins were delivered. Twenty-nine (29) flatbed loads of limbs and leaves were delivered to 4-B., Inc. on Rifle Range Road. Four loads (19.08 tons) of dry garage type trash, 21 garbage packer loads (52.63 tons) of limbs and leaves were transported to Bees Ferry Landfill. One reminder was given out in the month of January concerning the City's sanitation code.

2. Three scrap metal containers were transported to Charleston Scrap Metal. Two 40-yard containers of limbs and leaves were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday.

4. Mr. Charles Williams has been hired as Truck Driver for the City of Isle of Isle of Palms Public Works Department.

5. Asphalt was repaired on Oak View Lane and Shady Lane by Charleston County Public Works.

6. Four (40) yard containers with Christmas Trees were hauled from the Isle of Palms.

7. January employee of the month is Kim Tapply.

Mosquito Abatement Program

4370 Azalea Drive
N. Charleston, SC 29405-7409
(843) 202-7880
Fax (843) 202-7893

County of Charleston
Charleston, South Carolina

January 15, 2002

THE HONORABLE MICHAEL SOTTILE
MAYOR CITY OF ISLE OF PALMS
P O DRAWER Q
ISLE OF PALMS SOUTH CAROLINA 29451

Dear Mayor Sottile:

Your Charleston County Mosquito Abatement Program is now able to do aerial spraying with two helicopters. It is requested that your governing entity give permission for the helicopter to spray within your incorporated limits. The materials used are the same as those used by Don Steed Flying Service, Inc., our contract airplane sprayer who already has permission to spray. The helicopters will be used in areas that the airplane is not usable or the area is too small for the work performed efficiently by airplane.

Enclosed is a permission form. If you would please sign this form and return it to the Charleston County Mosquito Abatement Program it will be appreciated.

If you have any questions or need any assistance that this office can provide, please call us at 202-7880 between 7:30 a.m. to 3:30 p.m., Monday through Friday.

Sincerely,

Martin G. Hyatt
Superintendent

Attachment: 1

AERIAL MOSQUITO CONTROL SPRAYING AUTHORIZATION

I, _____, _____
(NAME) (TITLE)

of _____, _____,
(GOVERNING ENTITY) (STATE)

hereby authorize the aerial application for mosquito control by the Charleston County Mosquito Abatement Program. This authorization will be renewed every other year.

Public notice will be given by radio and/or newspaper twenty-four (24) to forty-eight (48) hours prior to the aerial application in accordance with Federal Aviation Agency Regulation Part 137 Subpart C 137.51 Paragraph (b) (1).

_____ _____
(DATE) (NAME) (SIGNATURE)

_____ _____
(WITNESS) (SIGNATURE) (NAME) (PRINT)

_____ _____
(WITNESS) (PRINT) (TITLE)

APPLICATION FOR ENCROACHMENT PERMIT

No. _____

(ENCROACHMENT PERMIT OTHER THAN A PUBLIC UTILITY)

APPLICANT: City of Isle of Palms
AND
ADDRESS: Post Office Box 508
Isle of Palms, SC 29451

TELEPHONE NUMBER: (843) 886-6428

COUNTY: Charleston
ROAD/ROUTE: I-517 Isle of Palms Connector Bridge

ROAD NAME: Clyde Moultrie Dangerfield

1. The undersigned applicant hereby applies to the South Carolina Department of Transportation (SCDOT) for a permit for encroachment on State Highway Right of Way as shown and described below:
2. Type of Encroachment: Installation of permanent flag pole.
3. Description of location: The City would like to contract, at the City's expense, for the installation of a permanent flag pole at the crest of the Isle of Palms Connector over the Intracoastal Waterway.

(Attach sketch indicating roadway features such as: pavement width, shoulder width, sidewalk and curb and gutter location, significant drainage structure, north arrow, right of way width, and location of the proposed encroachment with respect to the roadway centerline and the nearest intersecting road on the State system.)

4. The undersigned applicant hereby requests the SCDOT to permit encroachment on the Department right of way as described herein. It is expressly understood that the encroachment, if and when constructed, shall be installed in accordance with the sketch attached hereto and made a part hereof. The applicant agrees to comply with and be bound by the Department's "A Policy for Accommodating Utilities on Highways Rights of Way" and "Standard Specifications for Highway Construction" (made a part hereof by reference) on file in the Utility Office of the Department, and all general provisions on the reverse hereof and special provisions below or attached hereto during the installation, operation and maintenance of said encroachment within the Department Right of Way. The applicant hereby further agrees, and binds his heirs, successors, assigns, to assume any and all liability this Department might otherwise have in connection with accidents or injuries to persons, or damage to property, including the highway, that may be caused by the construction, maintenance, use, moving or removing, of the physical appurtenances contemplated herein and agrees to indemnify this Department for any liability incurred or injury or damage sustained by reason of the past, present, or future existence of said appurtenances.

APPLICANT NAME: Linda Lovvorn Tucker (PLEASE PRINT OR TYPE) DATE: February 6, 2002

APPLICANT SIGNATURE: Linda Tucker TITLE: City Administrator

In compliance with your request and subject to all the provisions, terms, conditions and restrictions stated in the application, general provisions on the reverse hereof, and special provisions below or attached hereto, the Department approves the request. This permit shall become null and void unless the work contemplated herein shall have been completed prior to _____.

SPECIAL PROVISIONS:

DATE RECEIVED BY RES. MAINT. ENGR.	DATE FORWARDED	SCDOT APPROVAL	DATE
DATE RECEIVED BY DIST. ENGR. ADMIN.	DATE FORWARDED	☐ RESIDENT MAINTENANCE ENGINEER ☐ DISTRICT ENGINEERING ADMINISTRATOR	☐ STATE HIGHWAY ENGINEER ☐ DISTRICT MAINT./CONSTRUCTION ENGINEER

1

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

To have car wash and auto cleaning items available for officers to wash vehicles. Poss. a 55 gal. drum with brush placed out at Public Works for police vehicles.

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

The ability to clean vehicles, for better daily appearance

Send to P.L.-Otto

OTHER COMMENTS OR SUGGESTIONS

NAME _____

VERTIFLEX COMPANY 50031

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

February 6, 2002

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Status Report and Invoice No. 12522C
Non-point Source Pollution Assessment Project
Isle of Palms, South Carolina

Dear Linda:

Please find enclosed a table summarizing the results of the first sampling event for the Non-point Source Pollution Assessment Project on the Isle of Palms. The first sampling event was conducted on January 23, 2002. As is specified in the Quality Assurance Project Plan (QAPP), General Engineering will provide monthly summaries of the data collected during the sampling events. Original Certificates of Analysis will be maintained at our office for inclusion in the final report.

Following each sampling event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Although enough sampling events have not been conducted to draw specific conclusions from the available data, analysis of the data has begun in order to determine if any trends are developing.

During the first phase of this project, the results will be compared to the historic data compiled during preparation of the original Sampling and Analysis Plan. Please note that fecal coliform levels at IOP-11 are significantly lower than the historical geometric mean. However, the fecal coliform levels at the remainder of the sample locations appear to correspond to historical levels.

As is shown on the attached spreadsheet, the sampling event was conducted during a rising tide. Fecal coliform limits exceeded the standards for shellfish consumption at one open-water location, IOP-6, and at all of the inland locations except IOP-11. Dissolved oxygen (DO) levels were low at three locations: IOP-14, IOP-29, and IOP-30. However, the low DO levels at these locations can likely be attributed to a lack of flow at the sampling location. Additionally, pH appears to be slightly elevated at IOP-28. The remainder of the parameters monitored during this sampling event appear to be within acceptable levels.

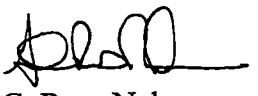
Please note that Invoice No. 12522C in the amount of $3,403.66 is enclosed for General Engineering's services through January 31, 2002. This invoice includes charges for training the sampling crew, locating the sample points, conducting the first monitoring event, and analysis of the data.

P O Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
(843) 769-7378 • Fax (843) 769-7397

Printed on Recycled Paper.

On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at 769-7378, extension 4214.

Yours very truly,



G. Ross Nelson
Environmental Scientist II

enclosures

fc: ciop00102c.sts.rpt.jan02.doc

GENERAL ENGINEERING
PO Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
(843) 769-7378 • Fax (843) 769-7397

Printed on Recycled Paper.

Results of First Sampling Event
NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
1/23/2002	IOP-02	1000	7.97	12.00	-	7.96	11.1	8.00	NS	NS	NS	NS	Low - Rising	Clear, Warm	-	21.1
1/23/2002	IOP-05	1230	7.99	17.61	2.06	4.25	11.6	>1600	0.630	<0.050	2.66	1.14	Mid - Rising	Clear, Warm	none	21.1
1/23/2002	IOP-06	950	7.90	12.33	-	7.10	6.74	33.0	<0.050	<0.050	0.070	0.110	Low - Rising	Clear, Warm	-	21.1
1/23/2002	IOP-10	1215	7.73	13.82	1.56	5.29	10.9	>1600	NS	NS	NS	NS	Mid - Rising	Clear, Warm	low	21.1
1/23/2002	IOP-11	1205	7.88	14.34	35.37	7.61	6.26	7.00	NS	NS	NS	NS	Mid - Rising	Clear, Warm	none	21.1
1/23/2002	IOP-12	940	7.87	12.31	-	7.41	8.43	13.0	NS	NS	NS	NS	Low - Rising	Clear, Warm	-	21.1
1/23/2002	IOP-14	1155	7.38	16.44	2.06	0.77	37.6	>1600	NS	NS	NS	NS	Mid - Rising	Clear, Warm	none	21.1
1/23/2002	IOP-15	1145	7.97	15.37	1.88	4.31	14.4	>1600	NS	NS	NS	NS	Mid - Rising	Clear, Warm	none	21.1
1/23/2002	IOP-17	1130	8.19	16.44	3.54	12.83	20.1	>1600	0.350	0.530	1.94	1.03	Mid - Rising	Clear, Warm	low	21.1
1/23/2002	IOP-21	1035	7.91	18.05	8.22	13.02	25.7	>1600	NS	NS	NS	NS	Mid - Rising	Clear, Warm	low	21.1
1/23/2002	IOP-22	930	7.88	12.47	-	7.77	6.83	11.0	NS	NS	NS	NS	Low - Rising	Clear, Warm	-	21.1
1/23/2002	IOP-25	920	7.32	12.55	-	7.83	9.44	13.0	<0.050	<0.050	<0.050	0.110	Low - Rising	Clear, Warm	-	21.1
1/23/2002	IOP-28	1240	8.95	19.76	1.48	7.15	5.39	>1600	NS	NS	NS	NS	Mid - Rising	Clear, Warm	low	21.1
1/23/2002	IOP-29	1100	7.50	13.07	30.70	1.81	9.85	110	2.18	0.060	0.450	2.18	Mid - Rising	Clear, Warm	none	21.1
1/23/2002	IOP-30	1110	7.64	13.00	4.56	1.16	33.4	>1600	NS	NS	NS	NS	Mid - Rising	Clear, Warm	none	21.1

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

January 11, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for January 2002
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of January 2002. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels
Port O'Call/Wild Dunes	01/07/02	<10
Dunescrest Ln./Wild Dunes	01/07/02	<10
53rd Avenue	01/07/02	<10
34th Avenue	01/07/02	<10
21st Avenue	01/07/02	<10
7th Avenue	01/07/02	<10
4Th Avenue	01/07/02	<10

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Shelly Bostick
Trident EQC District

cc : Tara Cutter

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

December 14, 2001

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for December 2001
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of December 2001. Two sites on Isle of Palms were found unsatisfactory due to the Enterococcus level exceeding 104 Enterococci per 100 ml. The sites at Port O'Call and Dunescrest Lane were above acceptable range on December 11th. Both sites were resampled on December 13th; the Enterococcus levels were within acceptable range.

Sample Sites	Date	Enterococcus levels
Port O'Call/Wild Dunes	12/11/01	**1300**
Port O'Call/Wild Dunes	12/13/01	10
Dunescrest Ln./Wild Dunes	12/11/01	**960**
Dunescrest Ln./Wild Dunes	12/13/01	<10
53rd Avenue	12/11/01	<10
34th Avenue	12/11/01	31
21st Avenue	12/11/01	<10
7th Avenue	12/11/01	10
4Th Avenue	12/11/01	20

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Shelly Bostick

Shelly Bostick
Trident EQC District

cc : Tara Cutter

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved_____Denied_____
Action Taken By Ways & Means Committee:	Date Approved_____Denied_____
Action Taken By City Council:	Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name Replace rusted sign poles.

B. Applicant Organization City of Isle of Palms Public Works

1. Mailing Address P.O. Drawer 508

Telephone (843) 886-8956 Fax (843) 886-5762

2. Project Director David D. Mobley, Jr. David D. Mobley Jr.

Telephone (843) 886-8956 Fax (843) 886-5762

3. Description of Organization, Its Goals and Objectives
City of Isle of Palms Public Works
Improvement to aesthetics to Island

C. Description and Location of Project/Event To replace rusted sign poles on the island with galvanized poles.

____ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

_____

_____

_____

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

_____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $50 galvanized @ 11.75 ea.= $ 587.50 poles

Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

ISLE OF PALMS
POLE LIST

Repairs to be done:

Charleston & Palm
Carolina & Palm
2nd Ave. & Palm
3rd Ave. & Palm
4th Ave. & Palm
5th Ave. & Palm
6th Ave. & Palm
7th Ave. & Palm
8th Ave. & Palm
13th Ave. & Palm
*14th Ave. & Palm (pole okay, needs sign)
*21st Ave. & Palm (need signs, 2)
53rd Ave. & Palm
52nd Ave. & Palm
44th Ave. & Palm
42nd Ave. & Palm
37th Ave. & Palm
36th Ave. & Palm
34th Ave. & Palm
33rd Ave. & Palm
32nd Ave. & Palm
31st Ave. & Palm
Palm Ct. & Palm
28th Ave. & Palm
27th Ave. & Palm
26th Ave. & Palm
25th Ave. & Palm
23rd Ave. & Palm

40th Ave. (need palm)
35th Ave. (need palm)

9th Ave. & Carolina
5th Ave. & Carolina
* 4th Ave. & Carolina (sign)
* 3rd Ave. & Carolina (sign)

4th Ave. & Charleston

* 4th Ave. & Ocean (sign)
5th Ave. & Ocean
6th Ave. & Ocean
8th Ave. & Ocean
* 10th Ave. & Ocean (sign)

27th Ave. & Cameron
30th Ave. & Cameron
31st Ave. & Cameron
40th Ave. & Cameron

*31st Ave. & Hartnett (sign)
27th Ave. & Hartnett

23rd Ave. & Waterway
27th Ave. & Waterway

*Forest Trail & Sparrow Drive (sign)
*Cross Lane (sign, 2)

ccm
MANAGEMENT, INC.

January 24, 2002

Ms. Linda Tucker, City Administrator
City of Isle of Palms
P.O. Box 508
Isle of Palms, S.C. 20451

CERTIFIED MAIL, RETURN RECEIPT REQUESTED

Dear Ms. Tucker:

I am the association manager for the Beach Club Villa Owners Association, Inc. (BCV). This letter serves to advise you that BCV has applied for a General Permit to haul sand as necessary from inland sources to place on the beach to protect our buildings from the on-going erosion. A copy of the Public Notice that appeared in the Post & Courier is enclosed.

Yours truly,

Michael R. Parades, CPA, CMCA, PCAM
Management Agent

Enclosure

P.O. Box 12710 • Charleston, SC 29422-2710
843-795-0190 • Fax 843-795-0191 • Email ccmmgt@aol.com

Mike Parades
P.o. Box 12710
Charleston SC 29422

Number of Copies: 1

AFFIDAVIT OF PUBLICATION

The Post and Courier

tate of South Carolina
ounty of Charleston

ers lly appeared before me the undersigned
d ng Clerk of the above indicated newspaper
ublished in the City of Charleston, County and State
foresaid, who, being duly sworn, says that the
dvertisement of

(Copy attached)

ppeared in the issues of said newspaper on the
ollowing day(s):
1/12/2002

PUBLIC NOTICE

BEACH CLUB VILLA OWNERS ASSOCIATION has applied to the Office of Ocean and Coastal Resource Management for a permit to haul sand from [illegible] to Beach Club Villas (Wild Dunes, Isle of Palms, SC). The sand will be placed [illegible], the beach to form a protective sand dune for its property, as needed, to protect its buildings from erosion. Comments will be received by the Office of Ocean and Coastal Resource Management, 1362 McMillan Avenue, Suite 400, Charleston, SC 29504 by January 27, 2002.

t a cost of $ 33.66
ccount# H005R27
rder# C220551W
.O. Number: HAUL SAND
ubscribed and sworn to before
e this 15th day
f January
.D. 2002

Shelly Dabney
Advertising Clerk

JAN 16 2002

Tina L. Scrugham-Hoppe
NOTARY PUBLIC, SC
My Commission expires January 17, 2011

orm 3020

Linda Tucker

From: Linda Tucker [ltucker@iop.net]
Sent: Wednesday, January 23, 2002 2:22 PM
To: Bev Ballow
Subject: RE: Beach Committee

Yes that would be great. Thank you.

Also, Councilman Miller and the Public Works committee would like for the Beach Advisory committee to take the monthly beach monitoring results and plot them to see if we can determine any pattern to the contamination resulting in getting closer to the cause. Maybe we can see some co-relation in location of spikes in entericocci (sp) or in the time of year (temperature/weather).

Would you please talk to the balance of the committee to see if they would be willing to take on the project. If so, I can supply you with the data.

Thank you again.

Linda Tucker

-----Original Message-----
From: Bev Ballow [mailto:bevb@prucar.com]
Sent: Wednesday, January 23, 2002 12:39 PM
To: ltucker@iop.net
Subject: Beach Committee

Hello, Linda,

As the beach committee is not able to meet this month, and since we are all interested in a green guide publication of sorts being published, I wonder if you would like me to go ahead and get the printing estimate (if we start from scratch) to you? As I work at Prudential across the street I can drop it off or fax it.

Let me know if you have time to take this under consideration now.
Regards,
Bev Ballow

cc Mayor and Council
Readings

Prudential
Carolina Real Estate

1400 Palm Boulevard, Suite E
Isle of Palms, Sc 29451
Phone: (843) 886-8110
Toll Free: (877) 663-3456
Fax: (843)886-6934

FAX

To: Linda Tucker

From: Bev Barlow

Fax:

Date:

Pages *(including cover sheet)*: 2

CC:

Subject: Quote on "Green Guide"

Comments:

In case you can't find e mail -
(Or instead of spending time searching)

B

CONNECT WITH THE POWER OF...

PROforma

PRINTING • PROMOTIONS

Wednesday, December 19, 2001

To: Beverly Ballow - Prudential Carolina Real Estate
From: Brenda Boensch - Proforma Allied

We are pleased to submit the following quote based on sample provided. 24 page saddle stitched booklet plus cover. Printed four color process throughout. Inside pages print on 80# coated gloss text, cover prints on 80# gloss cover stock.

3 ¼ x 5 ½ small booklet:
30,000 - $8,600.00 ($0.286 per book)
40,000 - $10,700.00 ($0.2675 per book)
50,000 - $12,800.00 ($0.256 per book)

5 x 7 larger booklet:
30,000 - $12,800.00 ($0.426 per book)
40,000 - $16,000.00 ($0.40 per book)
50,000 - $19,200.00 ($0.384 per book)

Prices do not include shipping, tax or artwork. 10% over/under run may apply. If there are any changes to the specs I would be happy to re-quote this project for you. We have an in-house graphic artist that is available @ $60.00/hour. If you have your own designer please keep in mind we can only accept files in these programs: Illustrator, Pagemaker, Quark, Photoshop, and Corel Draw. (Word, Print Shop & Publisher are *not* acceptable) Make sure all fonts, photos, etc. are included. If I can be of further assistance please don't hesitate to call. We would really like to work with you on this project.

Thank You,
Brenda Boensch

Brenda Boensch
Proforma Allied
(843) 884-6610
fax 884-7035
proformabrenda@aol.com

January 31, 2002

Ms. Linda Lovvorn Tucker
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

SUBJECT: 2002-03 Blue Wave Certification Application Confirmation

Clean Beaches Council

Dear Ms. Tucker,

Welcome to the Blue Wave Campaign! This is to confirm that the Clean Beaches Council has received the City of Isle of Palm application and fee for the 2002-03 Blue Wave certification season. We are currently processing your application and will soon contact you to schedule the Blue Wave inspection(s).

Clean Beaches Council is truly delighted to have the City of Isle of Palm join our campaign as the first beach in South Carolina to support clean and safe beaches. We look forward to a long and prosperous working relationship with you.

Sincerely,

Walter L. McLeod

Walter L. McLeod
President

Seek the Wave...Preserve our Beaches

Washington Office
618 Kenmore Avenue
Suite 2A
Fredericksburg, VA 22401

540.373.1436 voice
40.373.5422 fax

info@cleanbeaches.org (email)
www.cleanbeaches.org (internet)

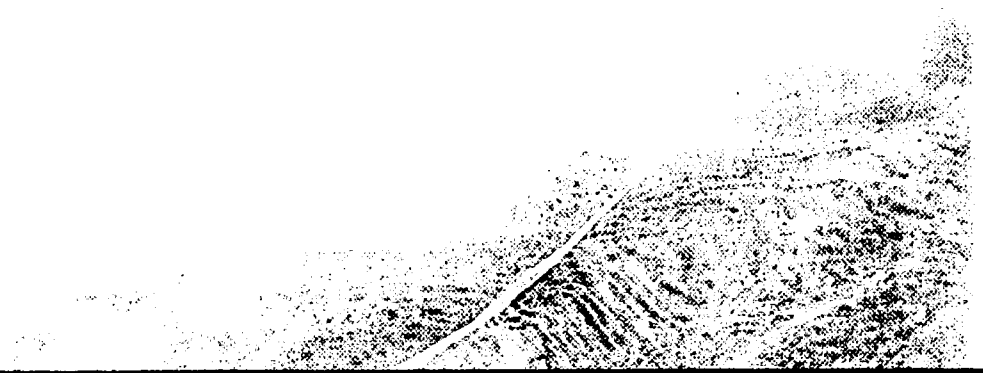


EXHIBIT D(1)

SPECIAL RECREATION COMMITTEE
January 22, 2002

A special meeting of the Recreation Committee was called to order on January 22, 2002, at 6:15 p.m., in the City Hall. Present were Chairman Buckhannon, Committee Members Abele and Rice, and City Administrator Tucker. Also present were Mayor Sottile, Councilmembers Bettelli, Marino, Miller, and Taylor.

Chairman Buckhannon stated that the meeting had been called in order to hear a presentation by LS3P on the new Recreation expansion facility. Present from LS3P were Warren Pruitt, Mark Clancey, and David Burt.

After discussion, motion was duly made and seconded to recommend to full council that LS3P apply to the Board of Zoning Appeals for a variance to expand the non-conforming use of the Recreation facilities, motion passed unanimously.

There being no further business to come before the committee, the special meeting was unanimously adjourned at 6:50 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

EXHIBIT D(2)

ISLE OF PALMS RECREATION COMMITTEE
February 4, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on February 4, 2002, at 5:45 p.m., in the Building Department. Present were committee members Buckhannon, Abele and Rice, City Administrator Tucker, Recreation Director Page and Mayor Sottile. Also in attendance were Leola Hanbury, Guy Taylor and Billy Wilkes.

1. Chairman Buckhannon called the meeting to order at 5:50 p.m.

2. Approval of Previous Month's Minutes. - Regular Meeting, January 7, 2002 and Special Meeting, January 22, 2002. **Councilman Able made a motion to approve the minutes from the January meetings; Councilwoman Rice seconded, motion passed unanimously.**

3. Recreation Department Report. Director Norma Jean Page discussed the monthly report for December (attached hereto). Highlights:

- The Adult Softball League concluded on January 23rd.
- Co-Ed Volleyball has started and is going very well.
- Basketball games are being held almost every night.
- Soccer Field upgrades have started and preparations are being made to install the irrigation for the pumps.
- Soccer Goals were installed and utilized by a guest team from Greenville.
- Parks and Grounds, all holiday decorations have been removed.
- Batting Cages have been installed as baseball season begins next month.
- January Dance was held with approximately 294 students in attendance.
- February Dance was held with approximately 340 students in attendance.
- Keenagers Field Trip to Bee City was a great success, Former Mayor, Carmen Bunch joined the group for the trip.
- Lowcountry Blues Festival will be held February 9th and 10th.
- Cupid's Card Shop will be held February 11th.
- Blood Drive will be held February 25th.
- Gym Floor will be replaced at no cost to the City.

Recreation Director, Norma Jean Page, discussed the need for some new lawn maintenance equipment. She stated that there is $15,000 budgeted for a ride on lawnmower with bagger and that Donnie Pitts, the current Maintenance Supervisor, does not feel that a bagger is necessary with the mulching blades and the frequency of mowing, therefore; she would like to use a portion of the budgeted funds to purchase a less expensive walk behind mower along with some items **Councilwoman Rice made a motion to take the $15,000 that was previously allocated for the mower with the bagger and instead purchase a walk behind mower with no bagger, bunker and field rake, and replace and fix the light connector switches for the softball field lights, for a total cost under $15,000. Councilman Abele seconded motion to allow discussion.** After a lengthy discussion City Administrator Tucker clarified that there are two requests, the first being that the City substitute the $2,500 apparatus for the $15,000 budgeted and the second, a request to use the balance of the budgeted funds for the field rake. **Councilwoman Rice withdrew her motion.**

Councilman Abele made a motion to purchase the walk-behind mower; Councilwoman Rice seconded, motion passed unanimously.

Councilman Abele made a motion to purchase a bunker and field rake for $8300; Councilwoman Rice seconded; motion carried 2-1.

Councilman Abele made a motion to repair the light connector switches for the softball fields for $4,000; Councilwoman Rice seconded, motion passed unanimously.

Chairman Buckhannon asked for any citizen's comments. Billy Wilkes wanted to know the status of the umbrellas and chairs. Chairman Buckhannon stated that it has not been discussed with the new committee members. City Administrator Tucker stated that Council has not been in favor of this and felt that if it were brought up again the outcome would be the same. Councilman Abele also stated that there were two changes to the ordinance with more restrictions.

4. Old Business. Update Concerning Recreation Expansion- Board Of Zoning Appeals Meeting (BOZA) 2/12/02 - No new information at this time. City Administrator Tucker stated that this project will draw activities to a more central point. There has been some indication that one resident may be opposed to any changes. Chairman Buckhannon asked that all committee members be present at the BOZA Meeting 2/12/02.

Mayor Sottile stated that since the Vice President of BOZA, Guy Taylor, was present, it is important that the members of the BOZA committee understand that there will not be a vote on the conceptual plan and that it is not an issue at this time. City Administrator Tucker stated that this would be an expansion of the recreation facility in a residential area. Mr. Taylor stated that most of that would go before the Planning Commission. Mr. Taylor stated that the term "variance" should not be used and that it should be referred to as a "special exception." Mr. Taylor said some people interpret the sounds of children playing as being irritating sounds. Other people interpret it at happy sounds and to him they are happy sounds.

5. New Business. (A) Review of Department Capital Budget Request. - The City Administrator advised that the Chairman of Ways and Means has requested that the Committee put the purchases in one of the four (4) following categories, "essential", "highly desirable", "could be deferred" or "delete".

Administrator Tucker started with line 105, the Fifteen (15) Passenger Bus. Councilman Abele inquired how the department handled transportation currently. Director Page explained that the City currently rents buses. After some discussion it was decided that this would be considered as highly desirable.

Chairman Buckhannon moved on to line 106, Playground Upgrade/Move Tot Lot. Per Director Page the National Playground Safety Standards are requiring all public playgrounds to be handicap accessible and the Tot Lot is not handicap accessible with the sand, therefore; wood chips are needed to comply. It was unanimously decided that this is an essential item.

Administrator went on to line 108, the Ice Machine which was decided to be essential.

Administrator Tucker went on to item 109, replacement of 4100 John Deere Tractor that is more than seventeen (17) years old. Director Page stated that she would be willing to defer this item until next year.

Councilwoman Rice moved on to Line 111, the T-55 Tow-Behind Hardee Sprayer. Director Page expressed a real need for this item which was decided to be essential.

Director Page stated that line 113, Carpet Replacement, should be considered highly desirable.

Administrator Tucker moved on to lines 114 and 115, Computer Software and Computer Upgrade. Director Page stated that this should be considered as highly desirable and feels that this would help with staff morale.

Administrator Tucker pointed out that on page seven (7) of the Capital Budget lines 136 and 137 has included possible debt service on a new building.

For information purposes, Administrator Tucker also stated that she would be giving council another draft of the budget that has some municipal lease purchase items and preliminary numbers for the fifteen (15) passenger bus, financing for five (5) years at a rate of 4.19 percent would be a payment of $8669.83 per year.

(B) Proposed Accommodations Tax Request.

1. Piccolo Spoleto Goes to the Beach - Director Page stated that she is asking for twice as much funding as last year since it will be a two (2) day event. Director Page said that advertising was a concern last year and postcards will go out with bulk rate for all Isle of Palms residents. Councilwoman Rice suggested that Sullivan's Island residents be included also.

2. Piccolo Spoleto Sand Sculpting Competition

3. Island Fun Days Summer Camp - Director Page stated that participation was down last year which she feels was mainly because the realtors did not participate in funding. Director Page stated that she has spoken with the real estate companies and they will be including Island Fun Days Summer Camp in their brochures this year.

4. Additional Picnic Tables and Tree Benches for Playground - Director Page stated that this would be a place for parents to sit at while their children play on the playground. Councilman Abele expressed some concerns about using Accommodations Tax for this item and suggested to Chairman Buckhannon that this be brought before the Ways and Means Committee to have funds pay for this item.

Councilwoman Rice made a motion to have Piccolo Spoleto Goes to the Beach, Piccolo Spoleto Sand Sculpting Competition and Island Fun Days Summer Camp requests to the Accommodations Tax Committee, and for the Additional Picnic Tables and Tree Benches for the Playground to the Ways and Means Committee for Municipal Accommodations Fee funding; Councilman Abele seconded, motion passed unanimously.

Councilwoman Rice suggested moving part of the fields so that they are facing toward the Recreation Department which would cost approximately $100,000 and would bring all the people and traffic from the streets to the inner section. Director Page stated that there would be sixteen (16) teams using this

area in March, but other than that it would be residents; therefore this would not be an Accommodations Tax issue. Mayor Sottile clarified that this could be done without the building. After some discussion it was decided that this may be something that needs to be done in the future as City revenues increase.

6. Miscellaneous - Set Date for Next Meeting. The next meeting was scheduled for March 4, 2002, at 5:30 pm.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
January 2002

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Recreation Supervisor
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor

January 29, 2002

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Norma Jean Page

FROM: T. J. Rostin

RE: January Monthly Report

1. The Adult Softball League concluded on January 23, 2002. The double elimination tournament ran very smoothly except for a few weather delays. All of the teams seemed rather pleased with the overall success of the league. The Spring Softball Registration dates were set for February 4th- February 28 2002. All awards and T-Shirts were given to the champions and the runner-ups of the tournament and regular season.

   Regular Season Champions: Seaworthy
   Regular Season Runner-Ups: Creative Counter Tops
   Tournament Champions: Seaworthy
   Tournament Runner-Ups: Rice Planters

   * **Seaworthy went undefeated for the entire regular season and tournament**

2. Baseball registration has begun and it will run until February 1, 2002. There seems to be a big interest in baseball, but we still need sponsors and coaches for all leagues under the age of 11 years old. All of the coaches meetings are set for the first week in March, with practices beginning shortly there after. The regular season games begin on March 23, 2002. Donnie Pitts and Sheila Redmon have assembled the batting cage for the upcoming season.

3. The CO-ED Adult Volleyball league has started its regular season as well. At the beginning of the month, there was a single elimination tournament that concluded on January 15, 2002. This tournament was designed to allow the teams to practice at a competitive level as well as "scout" their opponents for the upcoming season. The tournament was officiated by the players, and one Recreation Department employee was present to take score and interpret the rules. **One Eyed Banana won the preseason tournament, defeating Windjammer #2 in three games.** Bob Snowden is our referee for the regular season.

4. The Basketball season is now in full swing. Each league has progressed without any major problems. All games are, except the 5/6-year-old league, officiated by referees from the Lowcountry Umpires Association. The referees have done a wonderful job of

enforcing the rules as well as making sure the participants are enjoying the game. All basketball games were cancelled on January 28, 2002, due to a death in the community. Those games will be rescheduled at a later date.

5. I attended the SCAP meeting on January 17, 2002 at the Goose Creek Recreation Department. The purpose of the meeting was to discuss post-season tournaments, and All-Star tournaments for the SCAP participants. We also discussed who would host these particular events. The Isle of Palms will not host and event because of scheduling conflicts. I hope to host one of theses events next season.

Purchased Items:

1. South Carolina Flag Football Association Sanction Fees. $200.00
2. Referee Fees for Adult Softball (January 2002). $690.00
3. Referee Fees for Youth Basketball (January 2002). $774.00

Parks & Grounds Maintenance
Monthly Report
January 2002

Recreation Building:

Removed all Christmas decorations and placed in storage
Cleaned office blinds
Cleaned all air filters for hvac
Replaced the insulation around the return unit on A/C
Replaced a 10 amp breaker with 20 amp breaker for soccer field pump upgrade
Replaced lights in gym
Buffed gym floor after middle school dance
Organized storage rooms
Setup for middle school dance
Set up weekly for: preschool, aerobics, keenagers, gymnastics, and mommy and me

Recreation grounds:

Removed all outside Christmas decorations and placed in storage
Pruned all crepe myrtles on grounds
Replaced the 110 receptacle with a 220 receptacle at the well pump station
Regular grounds maintenance and inspections

Tennis courts:

Repaired the tennis court windscreens
Weekly trash removal
Blow and clean courts as needed
General inspection i.e. lighting,nets

Basketball courts:

Inspection of basketball nets and hooks for any safety issues
Blow and clean courts as needed

Soccer field:

Normal field maintenance
Erected the soccer goals for an out of town guest team (Greenwood, S.C.)
Dismantled goals after weekend play

Softball / baseball field

Put baseball registration signs on connector and at causeway on Sullivans Island
Reset the softball field bases in preparation of post season tournament
Preparation of softball field for tournament
General inspection of 3 pitching machines for baseball
Erected the batting cages for baseball
Normal field maintenance

Equipment:

Cleaned and organized maintenance shop
Cleaned tractors and power equipment
Regular truck Cleaning

City Landscaping:

Removed the Christmas decorations from the connector board, Breach Inlet , entrance sign , and roping and wreaths from city hall
Placed and erected the new beach access signs in coordination with the street avenues
Crepe myrtle, oleander pruning at city hall and parks with the assistance of Garden Club
Removed the large lariopi at Memory Park for Garden Club
Removed the sand from the walkways and steps at city hall
1 application each of pre and post emergence herbicide for control of weeds at city hall
Regular mowing of rye grass at city hall

JANUARY ACTIVITIES AND SPECIAL EVENTS REPORT

IOP Dance

This month's middle school dance was held on Friday, January 4th from 7-10pm. We had approximately 294 students from the 6th, 7th, and 8th grades in attendance. This was the second dance where the gym had air conditioning. It made for a much more enjoyable night. There was not a dance contest; however, in February there will be a BIG one. I am currently planning for the next dance, which will be February 1st.

Keenagers

Our last monthly luncheon for our Keenagers was on Wednesday, January 9th. We decided that for this meeting, there was not going to be a guest speaker, but we would provide an opportunity for the group to participate in many indoor activities, such as cards, board games, ping pong, bingo, etc. Our motive for this event was to promote some of the games played at the Lowcountry Senior Games, which is coming up in April. I don't know what it is, but the only thing that was played was BINGO.

Our monthly trip was on Wednesday the 23rd to Bee City, near Cottageville, SC. This was a very interesting place to visit. We learned all about the different types of Bees as well as how they worked to make honey and wax. Along with gaining knowledge about bees, we also got to see many rare animals in the petting zoo that they had there. At the end of the tour, we were able to shop in the gift store and buy different types of honey as well as different shaped candles that were made out of the wax from the bees. We had approximately 16 keenagers attend this trip including then previous Mayor, Carmen Bunch.

Aerobics

We currently have an average of 10 regulars that participate in our Aerobics classes. The classes are held M-W-F from 8:00am - 9:00am. We are discussing another class later in the evening during the summer months for those that work out of the home. Our instructor, Lisa Dupont is currently pregnant; however, she is still going strong and is doing a great job.

Gymnastics

The gymnastics classes started back on January 4th. Currently 10 children are signed up in our 3-5 year class, 20 in our 6 and older classes. We are in our 3rd session of gymnastics classes, which will end on February 1st. There are a total of five sessions.

Preschool/Tiny Tots

Both classes are going very well. We are currently taking registrations for our 2002-03 school year.

Mommy & Me
This program is being used by a lot of mothers and their children. We may need to purchase some additional toys and equipment if the class continues to be successful.

Dog Obedience
Dog Obedience classes started Monday, January 28th from 7:30pm - 8:30pm. Over 20 people signed their dogs up for this class. Due to the large enrollment, we may separate into two classes to accommodate all those interested.. This class consist of a seven weeks.

Lowcountry Senior Games
We had our monthly meeting on Tuesday, January 8th at the Citadel. I am currently working on sponsorships as well as prizes for this event. Business that have donated include; Lifequest, Hospice of Charleston, and Publix Supermarket, Long Island Cafe to donate "A Dinner for Two." We have requested from Wild Dunes Golf Shop a donation of Golf for Two and Edgars Cafe to donate a gift certificate.

UPCOMING EVENTS & ACTIVITIES

Blues Festival
This is an event where various Blues bands come perform and give an opportunity for the community to hear and dance to great music and taste great exotic foods. This event will take place on Saturday, February 9th & Sunday, February 10th from 5-8pm. I have currently been working with Leola Hanbury on this event. Recreation staff developed and copied 1000 Flyers for Leola to distribute for advertising. We have schedule three part-time employees for both days as well as requesting fire department to help set-up chairs on Saturday and assist with removal of chairs and help with clean-up on Sunday after this event. *See Attached flyer*

Cupid's Card Shop
This event will be held on Tuesday, February 11th from 3:00pm - 4:30pm. I went to Michael's last week and purchased supplies for this event. We still need to purchase some candy and blow up balloons to decorate around the art tables. This event is for children ages 12 & under. We usually have 20 - 30 children participate in this activity.

Piccolo Spoleto Goes to the Beach
Piccolo Spoleto Goes to the Beach is a new event, which is sponsored by The City of Isle of Palms and the Accommodation Tax Committee. Creative Spark is working with us in planning for this event. This event features family entertainment as well as musical performances that take place at various venues on the Isle of Palms. Last year, this was a one day event; however, this yearwe have planned a two day event. Activities are planned for Saturday, June 1st and Sunday, June 2nd. Norma Jean and I had a meeting, with Carol Antman with Creative Spark, on Jan. 10th where we discussed plans for this event.

Laura Togami

February 2002

1	**IOP Middle School Dance** **@ Recreation Dept. from 7-10pm**
6	**Keenager's Luncheon** **@ Recreation Dept. @ 12Noon**
9 & 10	**Blues Festival** **@ Recreation Dept. from 5-8pm**
11	**Cupid's Card Shop** **@ Recreation Dept. from 3:00pm-4:30pm**
13	**Keenager's Lunch Bunch** **@ Benito's**
20	**Keenager's Trip TBA**
25	**ARC Blood Drive 3:00 - 8:00pm**

Meetings Attended:

January	3	Sport Court Representative Inauguration of City Council
	7	Recreation Committee
	8	Low Country Senior Games Committee Ways & Means Committee Leola Hanbury, Blues Bash
	9	Accommodations Tax Committee Keenagers Meeting Ed Hutson, SCE&G
	10	Carol Antman, Piccolo Spoleto Coordinator
	15	Department Head Monthly Safety Meeting Ways & Means Committee Revel's Truck & Tractor - Bids for John Deere State Contract items Leola Hanbury, Blues Bash
	17	LS3P and City Administrator - Recreation Center Improvements Vince Hoover, The Hoove Group. SCAP Mtg. Goose Creek (athletic organization) Leola Hanbury, Blues Bash
	18	Leola Hanbury, Blues Bash
	22	Carol Rice, Recreation Department Budget LS3P - Information for Variance submitted to Building Dept. Recreation Committee Meeting City Council Meeting
	24	Vince Hoover, The Hoove Group Jim Bush, YMCA Director - East Cooper
	28	Leola Hanbury, Blues Festival
	29	Gordon Hamilton, Relocation of Tot Lot
	30	Area Director's Meeting

Personnel:

With the Approval of the City Administrator and Personnel Committee I would like to officially make Donnie Pitts status with the City "Regular Full-time employee". Donnie worked through the probationary period with a good understanding of his job responsibilities accepted his work assignments with no problems. Donnie was evaluated and more than met the satisfactory rating required for Full Time Status. Donnie is an asset to this Department. He is not afraid to tackle problems or projects. He is dedicated, loyal and works well with the entire staff and the general public. We are extremely fortunate to have him on board as a part of our City Staff.

Soccer Field Rehabilitation

The work needed for the pump and well was completed. Donnie Pitts, Grounds and Maintenance Supervisor has received bids for grading, sprigging and irrigation parts. Donnie has scheduled the grading of Soccer field to coordinate with the arrival of sprigs, which is very important to the success of this project. The field will be closed for all activities beginning in February through the summer. The field will be ready for play in September when our Soccer League begins.

Gym Floor Replacement

Several years I have attempted contact with our representative from Sport court with little success. When I attended conferences I immediately approached the Sport Court booth and shared with them my dissatisfaction with the floor at IOP. Just when it seemed to fall deaf ears we inherited a new Representative from Sport Court. Our new representative is Richard Kohn, who retired from Irmo Chapin after serving as the Recreation Director for numerous years. Richard called and set up an appointed to come by and discuss the poor condition of our existing floor. With his assistance we took pictures, documented cleaning products and machines used in cleaning as requested by the manufacturer of the floor. After several months Richard called and said Sport Court would like to replace our floor at no charge to us.

We will closed the gym April 8 - 14. Recreation office will remain open for business. Classes and activities have all been postponed or canceled for this project.

Light for Playground

I met with Ed Hutson to discuss the lighting at the older playground area. The installation of an acorn light would require underground wiring and would be expensive for the location needed.

We agreed the safety and security of our children should be our priority and for right now we will put in a light similar to the one on the existing playground. The Picnic shelter will need to be replaced in a few years due to deterioration. When the picnic area is replaced we can run wiring to the picnic area and playground at the same time placing attractive lighting on Recreation Grounds.

Beach Access Signs

The Grounds Maintenance staff have worked several hours on the replacement of signs to coordinate with the street ends. We have had several signs stolen or misplaced and have re-ordered replacements. Signs were stolen from 4th , 5th, 7th, 23rd and 28th Aves. All signs were taken from Street side access ways. All walkways on beach side, except Breach Inlet are marked.

We hope this will assist our Public Safety Department when dispatching and responding to calls on the beach or with the location of lost individuals. *See attached sheet.*

Recreation Center Improvements Special Exception

Tuesday, January 22 I met with LS3P at the Building Department to submit request for special exception to Douglas Kerr. The Board of Zoning Appeals will meet on Tuesday, February 12 at 5:30pm. I have called the members of this committee as instructed by the Recreation Committee to let them know our design is still a tentative plan and may change over time as the project unfolds. I have shared my conversations with Douglas Kerr to keep him informed of our actions regarding the special exception.

Purchase request change:

In the 2001-2002 budget $15,000 was approved for the purchase of a commercial riding mower with bagger. $7,500 was approved in the 204840.5085 Capital Outlay and the remaining $7,500 was approved in the 304820.5085 Municipal. Account.

With the change of employees comes different methods of turf management with the end results the same. When this mower was budgeted Jason Hayes was the Supervisor over the Grounds and Maintenance.

Donnie Pitts is now our Supervisor and has requested different equipment that will, in his opinion be more versatile and better meet our needs.

Total budgeted **$15,000**

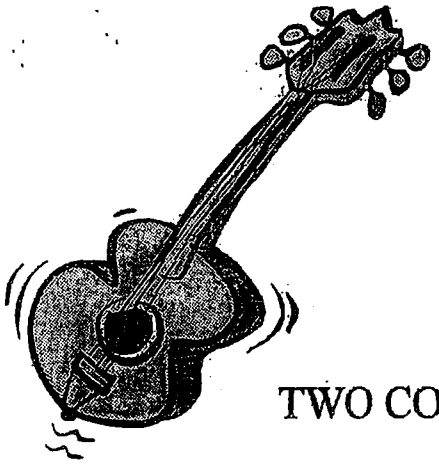
Donnie would like to request

- New **Walk behind mower**, with trade in. $ 3,288.96
  NOTE: This piece of equipment was up for replacement 2000 - 2001, but our mower for the tractor had to be replaced first due to it's condition. - 800.00 (trade in)
  $ 2,488.96
  GS 75 17 HP Commercial Gear Drive

- **1200 A Bunker & Field Rake** **$ 8,299.00**
  1001 Rear Frame, 2010 Rear Rake, 9011 MID Mt. Base
  9013 Narrow Scarra and 9020 Front blade
  This piece of equipment would be used exclusively on the baseball field, Softball field and sand volleyball courts.
  It would enable one person to prepare fields for games. Currently it takes two employees to prepare fields due to the heavy lifting of nail boards and rakes. This equipment would better define the lip area and also prevent the unwanted ball field clay from being spread in grassy areas.

- **Light Connector switches for softball field lights** **$ 4,000**
  The safety switch which is presently being used is not designed to be turned off and on as often as it is now. Every time the switch is opened or closed you get a slight arc between the contact points. Over time, this arching erodes the metal and prevents proper closure. Without using the lighting contactors, which prevent this arcing, the new safety switch (disconnect) will need to be replaced much sooner than normal. Cost of $5,000.

TOTAL AMOUNT: $ 14,787.96



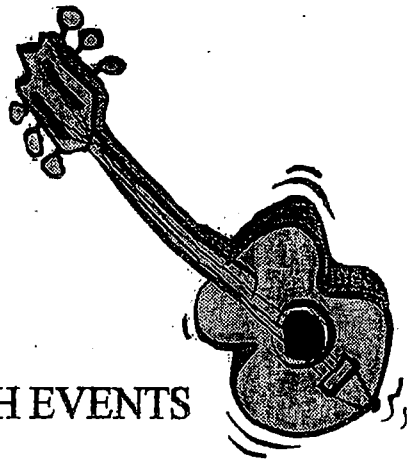
Island Celebrations

of the

City of Isle of Palms

presents

TWO COLOSSAL LOWCOUNTRY BLUES BASH EVENTS



At the: RECREATION CENTER - 28TH AVENUE

ON SATURDAY AND SUNDAY - 5 TO 8 PM
Doors open at 4:30

TICKETS AT THE DOOR: - Adult - $8.00
Children 10 & under - $5.00

FEBRUARY 9 - SATURDAY - "SOMETHING BLUE"

- **GEORGE HERBERT MOORE** - North Carolina's musical treasure offers his "downhome blues," including original material.
- **TAIL DRAGGER and ROCKIN' JOHNNY** - James Jones (Tail Dragger) brings us Windy City barroom blues at its most authentic.
- **GREG PICCOLO & HEAVY JUICE** - Greg, from Rhode Island, is a triple threat performer...tenor sax, guitar and vocals...who will command your attention.

FEBRUARY 10 - SUNDAY - "BLUES AS BIG AS TEXAS"

- **RANDY McALLISTER** - This Texas performer honks blues harp and presents lots of original music. Texas Slim on guitar accompanies Randy.
- **PHILLIP WALKER** - A guitarist/singer from Louisiana/Texas and his horndriven band captivate audiences by melding Gulf Coast blues with West Coast swing.

****

GREAT MUSIC...PLENTY OF ROOM FOR DANCING IN THE AISLES...AND LOTS OF GOOD FOOD AVAILABLE FROM 4:30 ON AT OUR FOOD BARS, offering light supper, snacks, hot and cold beverages, and specialty desserts.

****

CHECK OUT THE LOWCOUNTRY BLUES BASH COMPLETE SCHEDULE ON: www.bluesbash.com

ISLE OF PALMS RECREATION DEPARTMENT

2002 Activities - January - April

Office Hours: Monday - Friday 8:30am - 6:00pm. Saturdays 12:30pm - 5:00pm. Register in advance for all programs. Call 886-8294 for more information.

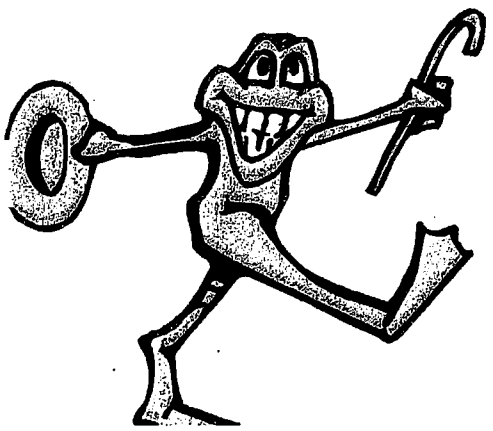
SPORTS

YOUTH BASEBALL/SOFTBALL REGISTRATION
Boys & Girls age 5 - 14 can register from Jan. 7 - Feb. 1.
Play begins in April.
Fee: $30 / Residents
$35 / Non-residents
Coaches/Sponsors are always needed.

MEN'S SOFTBALL
Registration: Feb. 4 - Feb. 28
Captain's Meeting: 3/12, 6:00pm
Fee per team: $400/Residents
$ 425/Non-resident
Fee due at the Captain's Meeting.
Games on Mondays & Wednesdays @ 6:00, 7:45, & 9:00 PM.
Season begins in March.

MEN'S 3 ON 3 BASKETBALL
Registration: Feb. 18 - March 15.
Captain Meeting: 3/26, 6:00pm
Fee: $60/team Max: 6 Players
Fee due at the Captain's Meeting.
Games on Tuesdays & Thursdays @ 6:00 & 7:00 PM.
Season begins in March.

** There is a $5.00 non-resident fee for all programs and sports.



PROGRAMS

IOP MIDDLE SCHOOL DANCE
Jan. 4, Feb. 1, March 1, & April 5
6th, 7th, & 8th grade students only.
Dance Admission: $3.00

KEENAGERS
Jan. 9, Feb. 6, March 6, & April 3
Social for adults 55 & older.

ISLAND TINY TOTS (AGE 3)
Classes held on M -W and T-TH.
Fee: $75/month
9:15am - 12Noon
Classes are currently filled
Sign up for School year 02-03!

ISLAND PRESCHOOL (AGES 4 & 5)
Fee 2 Day: $75/month
Fee 3 Day: $110/month
Fee 5 Day: $185/month
9:00 am - 12Noon
Classes are currently filled.
Sign up for School year 02-03!

GYMNASTICS
Fridays. Ages 3-5yrs.
3:30-4:15pm.
Age 6 & older 4:15-5:00pm
and 5:00-5:45pm.
6 week session: $35/residents
$40/non-residents

TAE KWON DO
Youth - Sat. at 9 am
Fee: $28/month
Adults - Wed. @ 7:30pm & Sat. @ 10am Fee: $32/month
Call Dr. Emmel, the instructor, for more information, 849-8800.

DOG OBEDIENCE
Mondays, 7:30pm - 8:30pm
Fee: $75/seven week session
Dogs must be 8 weeks or older.

SPECIAL EVENTS

CUPIDS CARD SHOP
Feb. 11, 3:00 - 4:30pm
Come make Valentines Day cards
Materials supplied.
Children 10 & under.
FREE! Must pre-register.

AMERICAN RED CROSS BLOOD DRIVE
Monday, Feb. 4th 3-8pm
Come give the gift of life!

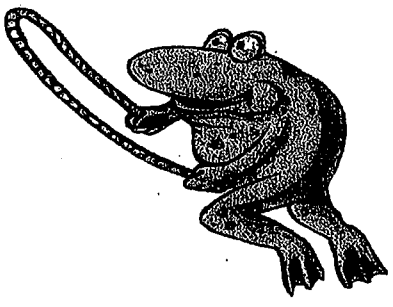
BLUES FESTIVAL
Sat. & Sun. Feb. 9th & 10th
5-8pm
Adults: $5.00 Children: $3.00

AMERICAN RED CROSS BABYSITTING COURSE
March 9, 9:00am - 5:00pm
@ IOP City Hall
Girls & Boys ages 11 - 14
Fee: $45.00
Must pre-register.
Space is limited.

TAE KWON DO TOURNAMENT
March 15th & 16th

EASTER EGG HUNT
March 30, 9:00am
Where: IOP Rec. Center
Who: Children 10 & under
FREE!

TWILIGHT EASTER EGG HUNT
March 30, 8:00pm
Children 11 and older
FREE!



Beach Access numbers listed on beach side and street side are correct and in line with Avenues (street ends)

New Walkway Number	Status Beach side	Status Street Side	LOCATION	Ordered Number/name	UPDATE 1/31/02
Breach Inlet			between BI and 2nd Ave	Breach Inlet	No sign
1	1	1	between BI and 2nd Ave		
2	2	2	2nd Ave		
2A			between 2nd and 3rd	2A	
3	3	3	3rd		
3A			Between 3 and 4th	3A	
4	4	4	4th	sign stolen	No # or post street side
4A			Between 4th & 5th	4A	
5	5	5	5th	sign stolen	No # or post street side
5A			between 5th & 6th	5A	
6	6	6	6th		
6A			Between 6th & 7th	6A	
7	7	7	7th	sign stolen	No # or post street side
7A			Between 7th & 8th	7A	
8	8	8	8th		
8A			Between 8th & 9th	8A	
9		9	9th		No post street side
9A			Between 9th & 10th	9A	
10	10	10			
21	21	21	21st Ave.		
23	23		23rd	sign stolen	No post or #'s both sides
25	25	25	25th		
25A			Between 25 & 26	25A	No Access
26A			Between 26 & 27	26A	
27	27	27	one house north of 27th		
28	28	28	28th	sign stolen	No # or post street side
29	29		29th		
29A			between 29 & 30	29A	No Access
30	30	30	30th		
30A			Between 30 & 31	30A	No Post Beach Side
31A			Between 31 & 32	31A	No Post Beach Side
32A			Between 32 & 33	32A	
33A			between 33 & 34	33A	
34A			between 34 & 35	34A	
35A			between 35 & 36	35A	
36A			Between 36 & 37	36A	
37A			Between 37 & 38	37A	
38A			Between 38 & 39	38A	
40	40	40	40th		No Access
41			41st	41	
42	42	42	42nd		
43	43	43	43rd		
44	44		44th	44	
45			45th		
46			46th		
49			49th	49	
50			50th	50	
51			51st	51	
52			52nd	52	
53			53rd	53	
56A			Between 56 & 57	56a	
Updated	1/31/02				

CHARLESTON CHARLOTTE

MEETING NOTES

TO File

FROM David Burt

DATE Thursday, January 17, 2002

RE Progress Review at 8:00 AM on Thursday, January 17, 2001

CC Norma Jean Page, Linda Tucker, Warren Pruitt, Mark Clancy, Charlotte Cox, David Burt

ATTENDEES Norma Jean Page, Linda Tucker, Warren Pruitt, Mark Clancy, Charlotte Cox, David Burt

PROJECT Isle of Palms Recreation Center

PROJECT NO 1600-010980.03

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

Significant dates regarding project deadlines were discussed. The site plan, floor plan, axonometric rendering, and elevations were reviewed and the following comments were made:

1. The zoning board of adjustment special exception application is due Tuesday, January 22, 2002 at noon. LS3P will submit the plans to expand and improve the current recreational facility. Recreation use is already allowed on the property. The special exception is required for expansion.
2. IOP City Council meets at 7:00pm Tuesday, January 22, 2002. LS3P will present to recreational committee at 6:00pm prior to the 7:00 meeting then re-present at the council meeting if requested.
3. LS3P was asked to show the pool addition without the lanes as outlined and labeled "future expansion".
4. It is most important to bring handicapped parking spaces as close to the building as possible... preferably near the main entrance.
5. When presenting the project to the council avoiding using the term "Town Center".
6. Provide double doors on the storage spaces facing the open space in the multi-purpose room to allow for easy storage of tables and chairs etc.
7. Switch the room names "arts and crafts/ tiny tots" with "preschool".
8. Add a toilet to "tiny tots" and make toilet in preschool room a closet.
9. Flip the administration space so the toilet in "tiny tots" shares plumbing with administration. Show administration toilet opening into conference room. Also put director's office on outward corner of building.
10. Provide double doors in closets in workout and aerobics rooms similar to multi-purpose room closets.
11. Raise the billboard up 8 feet to dissuade graffiti.
12. Rotate site and floor plan boards vertically so the plan reads similarly.
13. LS3P will gather some conceptual cost estimate information for Tuesday's meeting.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

14. The development of the building elevations and axonometric generated a lot of positive comments.
15. The plan presented shows the main corridor and several spaces shifted in an effort to save as many trees as possible.
16. The baseball pavilion will have concessions, restrooms, storage, janitor's closet, and electrical closet on the first floor. The second floor will be open for scorers and the press.
17. The soccer pavilion will contain a small male and female restroom, a play yard storage room, and a covered open area for picnic tables.

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843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

March 2002

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 8:00 AM Aerobics 9:00 AM Preschool IOP Dance 7-10pm	*2* TKD
3 1:00 PM Volleyball Games	*4* 8:00 AM Aerobics Preschool/Tiny Tots Yth Basketball	*5* Preschool/Tiny Tots Yth Basketball	*6* 8:00 AM Aerobics 12:00 PM Keenagers Luncheon Preschool/Tiny Tots	*7* 7:00 PM Volleyball Games Preschool/Tiny Tots	*8* 8:00 AM Aerobics 9:00 AM Preschool	*9* 9:00 AM - 5:00 PM Babysitting Course TKD
10 1:00 PM Volleyball Games	*11* 8:00 AM Aerobics No School	*12* Preschool/Tiny Tots	*13* 8:00 AM Aerobics Lunch Bunch @ 11:30am Mommy &Me 9:30-11 Preschool/Tiny Tots	*14* 7:00 PM Volleyball Games Preschool/Tiny Tots	*15* 8:00 AM Aerobics 9:00 AM Preschool 3on3 Basketball Registration Finished TKD Tournament	*16* TKD Tournament
17 TKD Tournament	*18* 8:00 AM Aerobics Preschool/Tiny Tots	*19* Preschool/Tiny Tots	*20* 8:00 AM Aerobics Keenager's Trip Mommy &Me 9:30-11 Preschool/Tiny Tots	*21* Preschool/Tiny Tots	*22* 8:00 AM Aerobics 9:00 AM Preschool	*23* TKD
24	*25* 8:00 AM Aerobics Preschool/Tiny Tots	*26* Preschool/Tiny Tots	*27* 8:00 AM Aerobics Mommy &Me 9:30-11 Preschool/Tiny Tots	*28* Preschool/Tiny Tots	*29* 8:00 AM Aerobics No School	*30* 10:00 AM Easter Egg Hunt 6:00 PM Twilight Easter Egg Hunt TKD
31 Happy Easter!						

February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Office Hours: Monday-Friday 8:30-6:00pm &Saturdays 12:30-5:00pm. Telephone: 886-8294

EXHIBIT E

PERSONNEL COMMITTEE
February 4, 2002

The regular meeting of the Personnel Committee was scheduled to be held at 6:15 p.m. on February 4, 2002, in the Building Department. Committee members present were Committee Members Bettelli, Buckhannon, and Taylor, and City Administrator Tucker. Also present was Recreation Director Page and Mayor Sottile.

Chairman Bettelli called the meeting to order at 7:02 p.m.

1. Approval of Previous Month's Minutes. **Councilman Taylor made a motion to approve the minutes from January 2002 as written; Councilman Buckhannon seconded; motion passed unanimously.**

2. Old Business. Update on Substance Abuse Policy. The staff has worked with the Labor Attorneys to revise the Driver Information Packet to be distributed to all Commercial Driver License eligible drivers being tested for illegal substances.

3. New Business. (A) Consideration of Committee Membership for City's 50th Anniversary Celebration - **Chairman Bettelli made a motion to have the City Administrator come up with a structure for the 50th Anniversary Party to be presented to Council at the next meeting. Motion was seconded and passed unanimously.**

B. Review Policies

1. Vacation and Sick Leave at Termination. - Administrator Tucker stated that she did not feel that the City needed to take any action at this time but that the City should make a change in the future to incorporate "no payment will be made at termination for unused sick leave regardless of the circumstances of the termination." Administrator Tucker also stated that she would like to meet with Janet Mauldin before any final changes are recommended.

2. Pay Reduction Due to Demotion. - Administrator Tucker advised that the City currently handles this in a manner that the labor attorney suggested. The demoted employee would receive their regular pay rate for a period of time before reducing it to the demoted rate. Chairman Bettelli stated that the vacation and sick leave at termination and pay reduction due to demotion would be deferred to the City Administrator for further inquiry.

4. Miscellaneous. (A) Employee Suggestions. Administrator Tucker advised of one employee suggestion that the City might provide car wash and auto cleaning items available for officers to wash their vehicles. The suggestion was a 55 gallon drum with a brush placed at the Public Works Department. Chairman Bettelli suggested that the idea go before the Public Works Committee.

(B) Personnel Report. Administrator Tucker stated that two (2) employees have resigned, John DiPierno and Steve Hall, and the City has added two new employees Eric Stinnett with the Fire Department and Melva Williams as a Police Dispatcher.

Administrator Tucker advised that Donnie Pitts, with the Recreation Department, has completed his six (6) months probationary status and his supervisor, Recreation Director Norma Jean Page, has recommended and the Administrator concurs that he be granted regular status with the City. Chairman Bettelli stated that the City would consider him as regular status.

(C) Budget.- General Government and Building Department. Administrator Tucker advised that the current court software will not be under a service agreement much longer and that it is an old DOS based program that is in need of replacement; therefore, items 9 and 10 of the General Government budget are seen as essential. Councilman Taylor had some questions regarding the cost. Administrator Tucker advised that the information had been collected prior to her coming on board and that PCS Software is the desired program and it is being utilized by some of our neighboring communities. Councilman Taylor expressed concerns that the estimate was more than a year old. Administrator Tucker advised that the pricing is still accurate. There was a lengthy discussion about computer capacities, software, hardware and server upgrades or replacement.

Administrator Tucker went on to the next item of the court printer which is in need of replacement and also considered essential. Councilman Taylor questioned the need for a color printer. Administrator Tucker stated that a lesser printer would be acceptable.

Administrator Tucker went on to the figure for interior painting at City Hall is estimated in the budget a little high being that the Police Department has already been done and is considered as highly desirable.

Administrator Tucker also stated that the replacement of the carpet at City Hall and the Police Department would be considered highly desirable. Councilman Taylor stated he would like to get current pricing on the carpet replacement. Chairman Bettelli agreed that this would be considered as highly desirable.

Administrator Tucker discussed the next item of furniture replacement and reconfiguration and minor office changes. Administrator Tucker advised of the following desired changes; the chairs in the waiting area are in need of replacement, a disappearing stairway needs to be constructed to add attic storage for light materials and a door to close off the kitchen area. And finally, it is desirable to make the room adjacent to her office a small conference room. Councilman Taylor requested a breakdown with estimates for all of the items listed.

Administrator Tucker stated that item nineteen (19), the exterior doors and windows could be deferred. Administrator Tucker advised that the generator should be considered as highly desirable and is needed to operate the entire building and that she is working to get as much of the cost as possible paid with grant funding.

Administrator Tucker stated that the water quality studies, grant income and utility lines are all ongoing projects to which the City has previously committed.

Administrator Tucker stated that the pooper scooper supplies, beach maintenance contract and street sweeping are all items that the City pays for already and would continue to pay in the future unless decided otherwise.

Administrator Tucker advised on the status of the intersection of 14th Avenue and Palm Boulevard. The construction was delayed by the Department of Transportation due the anchor bolt patterns and some other minor items.

Administrator Tucker advised that Douglas Kerr stated that item number 96 is essential. Councilman Taylor asked that the City find out what is specifically wanted. Administrator Tucker stated she would find out precisely what was being requested.

Councilman Taylor questioned the replacement of the carpet in the Building Department and suggested that it be cleaned instead of replaced.

On a subject other than the Capital Budget requests, Mayor Sottile asked that the Committee look into the use of time clocks throughout the City. **Chairman Bettelli made a motion that it be up to the Department Heads as to whether they utilize time clocks or not.** Councilman Taylor stated that there needs to be a system of signing out for accountability and that some departments may have more need for time clocks than others and that it should be specific to the department. Administrator Tucker stated she is not in favor of time clocks and that in most cities the only place you find time clocks are in the public works departments and she agrees that it should be at the discretion of each Department Head. Councilman Taylor expressed some concern for not having a uniform practice throughout the City. Administrator Tucker stated she would check with the labor attorney. **Chairman Bettelli amended his motion to read that it be left up to the Department Heads in concurrence with the City Administrator as to whether they use time clocks or not and present this to the City Council as a recommendation of the Personnel Committee. Motion Seconded and passed unanimously.**

(D) Set Date for Next Meeting. The next meeting was scheduled for March 13, 2002 at 7:00 p.m. in the Building Department.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:58 p.m.

Respectfully Submitted,

Marty Bettelli

Marty Bettelli, Chairman

MEMORANDUM

TO Mayor and City Council

FR Linda Lovvorn Tucker

SUBJECT 50th Anniversary

DATE 2/18/02

The Personnel Committee requested a proposed structure/membership for a committee on the above referenced subject. The following is suggested, but is not intended to be all inclusive--other ideas are welcome:

Bill Casey, Chairman

Members
Phyllis Shaffer
Henry Shaffer
Carmen Bunch
Julia Tucker
Jimmy Ward
Helen Clarkin

Staff Resources
Norma Jean Page & Staff
Linda Tucker & Staff

MEMORANDUM

TO: Linda L. Tucker, City Administrator

FROM: David D. Mobley, Jr., Public Works Director

DATE: February 11, 2002

SUBJECT: January 2002 Employee Of The Month

I would like to nominate Kim Tapply for the January 2002 Department of Public Works Employee of the month. In the past month, employee Tapply has done an outstanding job in the collection of solid waste and housekeeping at the Public Works office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on to "take care of the job." Employee Tapply consistently does more than required to meet The Isle Of Palms Department Of Public Works goals and needs. Employee Tapply is an asset to the Isle Of Palms Department of Public Works.

EXHIBIT F

Board of Zoning Appeals
Minutes
February 12, 2002

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on February 12, 2002 at 5:30PM in the Council Chambers, 1207 Palm Boulevard. Other Board members present were Kathy Carroll, Neil Crocker, Jim Harvey and Guy Taylor, as well as the zoning administrator, Douglas Kerr.

II. Nomination and Election of Officers

A motion was made and seconded to nominate and elect Gabbie Porter as Chairperson. The vote was unanimous in favor of the motion. A motion was made and seconded to nominate and elect Guy Taylor as Vice Chairman. The vote was unanimous in favor of the motion.

III. Review of Minutes

The next item on the agenda was the approval of the minutes of the November 13th, 2001 meeting. Mr. Taylor wanted it clarified in the second paragraph of page 2 that the practice discussed in the paragraph is not standard surveying practice for all surveyors, but rather only some surveyors. The Board agreed to change the word "they" to "some". Mr. Taylor also wanted it noted in the first paragraph of page 3 that when Mr. Kerr answered that Board members were not protected from a personal lawsuit when they act out of their realm of authority, that this was his opinion. The Board agreed to add the term "in his opinion" between the words " that" and "Board" in the second complete sentence, so the sentence would read: "Mr. Kerr stated that in his opinion Board members were protected as long as they..." With the additions noted, Ms. Carroll made a motion to approve the minutes. Mr. Harvey seconded the motion and the vote was unanimous in favor of the motion.

IV. Variances, Appeals, and Special Exceptions

405 Palm Boulevard

Ms. Porter explained that the next item on the agenda was the request for a special exception for 405 Palm Boulevard, and swore in everyone planning to give testimony. Mr. Kerr presented the case and explained that the applicant was requesting a special exception to allow the establishment of an airport shuttle home office. The applicant would only do routine office work at the house. She would pick her clients up away from her house and no clients would come to her house in connection with the business. Only her one personal car would be used in connection with the business.

Ms. Nancy White address the Board and explained that her business would be called "Palms Airport Shuttle" and that it would be a charter business not a taxi service. She said that there would be no advertisements on the car and that the only car used would be her black Mercedes Benz. Ms. Ported asked how she would advertise. Ms. White answered primarily word of mouth. Mr. Taylor asked if the shuttle would go both ways: from the house to the airport and from the airport to the house. Ms. White answered yes. Mr. Taylor made a motion to approve the application. Ms. Carroll seconded the motion and the vote was unanimous in favor of the motion.

19 Fairway Village Lane

Ms. Porter noted that the next case on the agenda was for a special exception at 19 Fairway Village Lane, but that the applicant was not present. The Board agreed that they would wait to here the case until the applicant was present.

#24-28th Avenue

Mr. Kerr explained that the next application on the agenda was for a special exception to allow the expansion and alteration of the City of Isle of Palms' Recreation Center at #24-28th Avenue. He explained that the sections of the ordinance that required the applicant to obtain a special exception were Section 5-4-32 which allows public parks, playgrounds and municipal buildings as a permitted special exception in the SR-1 zoning district, and Section 5-4-5 that states no special exception use may be altered or enlarged without the prior approval of the Board.

Mr. Kerr explained that currently at the site there is a 10,000 square foot concrete block and metal gymnasium surrounded by several outbuildings and recreation fields/courts. And the applicant is proposing to add 26,500 square feet to the existing recreation building, reorient the playing fields, add three outbuildings, reorganize the parking/access arrangement, add a shuffleboard court, and add two tennis courts. The addition to the existing building would consist of a new gymnasium, an administrative suite, and several new multi-purpose areas (see attached floor plan). The largest of the three outbuildings would be a 3,500 square-foot, two-story baseball pavilion. On the downstairs of this building there would be two restrooms, a concession area with kitchen, and a storage area. The upstairs of this building would be a press box. The soccer pavilion is a one story, 1,500 square foot building with two restrooms and a covered area for vending machines. Additionally, two picnic shelters are proposed to replace the existing shelter.

He explained that the parking requirement for the addition to the recreation building is one space for each 100 square feet of gross floor area in the main assembly room. The largest assembly room in this facility is 9,064 square feet (the floor area of the existing gymnasium is reduced by the addition of a stage at one end), and therefore the number of

required parking spaces is 91. He stated that 92 spaces are provided in this proposal, most of which are on property that was previously the 28th Avenue right-of-way, now owned by the City of Isle of Palms.

He added that the owner would be required to install a vegetative buffer and fence that meet the screening requirements of the zoning ordinance. This buffer would be approved and inspected by the zoning administrator prior to the issuance of a Certificate of Occupancy for the building. He also pointed out that a question about the existence of property lines on the interior portion of the property has arisen, and that the zoning administrator will ensure that these lines are abandoned prior to the issuance of a building permit. He mentioned that the site is currently serviced by public water and sewer and the Isle of Palms Water and Sewer Commission has indicated that they have the capacity to service the additions.

Mr. Taylor stated that he did not understand what the Board was being asked to approve in this situation. Mr. Kerr answered that the Board should be considering the four standards that the ordinance identifies for special exceptions. Mr. Taylor stated that this same issue has been discussed three or four times in the past and that he was not aware of the Board ever taking action. Mr. Taylor stated that the use of the property as a recreation facility existed before the requirement for a special exception, and asked if the use is therefore considered a *de facto* use. Mr. Kerr answered yes that was correct.

Mr. Mark Clancy of LS3P addressed the Board and explained that he was the architect for the project and that he would give a brief overview of the proposed changes. He explained they were attempting to move the majority of the activity away from the perimeter of the site and move it into the interior of the site. He said that one way to do this was to reorient the baseball fields so that the home plates are on the interior of the lot and not near 27th Avenue. He explained that also the parking would be added in the interior portion of the lot to take some of the traffic off of 27th and 29th Avenues and bring it into the interior of the site. He explained that there would be a baseball pavilion added between the two home plates, and a soccer pavilion near the soccer fields. He explained that the addition to the existing building was designed to save as many trees as possible and that it would extend out towards 29th Avenue. He stated that they were aware that they would need to add a buffer to the site to help screen the adjacent residents.

Mr. Crocker made a motion to table the request for the purposes of discussion. Mr. Taylor seconded the motion. Mr. Crocker asked how much citizen input had gone into the project. Ms. Tucker, the City Administrator, addressed the Board and explained that two public hearings on the project had been held and that they both were well attended. She added that the reason the request is coming to the Board in its conceptual stage is she did not want the City to invest much more money into the project without knowing if there would be zoning problems.

Mr. Taylor asked what level of activity the Board is being asked to approve. Mr. Kerr answered that the Board is being asked to approve the change and/or the possible intensification of use associated with the construction of the new buildings and parking. He added that the Board members should not be considering political issues like: if the City can afford the project, if the project is worthwhile to the Island, etc.; they should only be considering the change in use of the property and its possible effect on the surrounding property owners.

Mayor Sottile addressed the Board and explained that in reality the only change would be that the building will be longer and closer to 29th Avenue, but that all of these improvements should not interfere with the neighborhood. Councilman Abele added that the Board is being asked to approve the physical expansion of the building, not to consider political issues. He added that the current facilities on the site cannot adequately accommodate all of the functions being held and that there should not be an increase in noise associated with the new building.

Ms. Rhonda Peterson, of 29th and Hartnett Boulevard, addressed the Board and explained that the Recreation Department used to be a low impact operation, but that it is getting to be too imposing on the neighbors. She said that the space would be better used to remain as open green space. She added that she felt the City's marina would be a great facility to accommodate some of the activities planned for the Recreation Department.

Mr. Harold Wilken, 27th Avenue, addressed the Board and explained that he lived adjacent to the park near home plate. He stated that in his opinion the proposed changes would not intensify the use, but rather alleviate some of the problems that the park is currently having. He said that he felt that if the parking area was on the interior of the lot and the home plates were repositioned to the interior of the site, it would improve the situation on 27th Avenue. He pointed out that the site currently has 12 parking spots and the proposal has 92, which he considers a great improvement.

Ms. Porter stated that she was not ready to make a decision on the matter and she felt like the application should be continued to allow for additional fact finding. The Board unanimously approved the motion to continue the case until their next meeting.

V. Miscellaneous Business

Mr. Kerr pointed out that he had dispersed a copy of an advisory that he sent to all surveyors, architects, and builders on the Island explaining the City's setback requirements and what dimensions should be shown on final surveys.

VI. Executive Session

The Board went into executive session to discuss the status of lawsuits involving the Board.

VII. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:30 PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
February 13, 2002

The Isle of Palms Planning Commission met at City Hall on February 13, 2002, at 5:30 PM. Members attending included Mack Canterbury, Peter O'Toole, Maryanne Luttrell, and Chairperson Dick Cronin as well as the zoning administrator, Douglas Kerr. Dick Glave, James Raih and John Winchester were absent.

APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes of the January 23, 2002 meeting. The vote was unanimous in favor of the motion.

DISCUSSION WITH DIRECTOR OF RECREATION

Mr. Cronin explained that if the Commission agreed he would like to change the order of the agenda and hold discussions on the Cultural Resources element of the plan, because the Director of Recreation, Norma Jean Paige, is present. The Commission agreed and Mr. Cronin recognized Ms. Paige and explained that the Commission would like to hear of any future planned cultural events that could be included in the Cultural Resources element of the Comprehensive Plan. Ms. Paige explained that she had four items that she thought the Commission may want to consider including. The first is a Spoleto Festival event that will be held on the Island each year. She explained that this event was held in Wild Dunes last year and that the City expects to continue to host an event every year. She stated that a different event would be held each year, but it would always be some type of performing arts performance, last year it was a jazz performance. The second event she discussed was the "Piccolo Spoleto Goes to the Beach," which is a series of arts performances held around the Island. She discussed the Blues Bash, which is a two-day event held at the Recreation Center. She explained that the event had been well attended and that the City expected to continue to host the event. The next issue she mentioned was the City's 50th anniversary. She explained that a committee had been formed to make recommendations to Council on how to commemorate the anniversary. She added that the event is planned to include a play by the Crab Pot Players, and that the event will take place in 2003.

BRAINSTORMING SESSION ON CULTURAL RESOURCES

The Commission thanked Ms. Paige for attending and went on to discuss some possible additions. Mr. Canterbury asked if a professional study of the Island's history had ever been done, and if not, it may be a recommendation the Commission wanted to add to the Plan. Mr. Kerr answered that he was aware of a book about the Island's history and that he would bring it to the next meeting. Ms. Luttrell asked about the status of the survey that the Commission had discussed earlier in the year, which could be used as a needs analysis to determine what the citizens of the Island would like to see in the future. Mr. Kerr answered that, as he remembered, the Commission planned to keep a list of

questions as they arose, which would ultimately be dispersed to the public, but that they had not really been identifying new questions. The Commission agreed that some type of needs analysis survey for the citizens of the Island would be a good strategy to add to the Cultural Element of the Plan. The issue of developing a village green area was discussed. The Commission agreed that the Governor's Cup fishing tournament, the Isle of Palms tennis tournament and the Fourth of July fireworks display should all be identify in the Plan.

REVIEW OF COMMUNITY FACILITIES DRAFT

Mr. Canterbury stated that he felt that the Public Safety section of the plan should include an explanation of how emergency medical services are being provided on the Island. He explained that the he had discussed the issue with a contact from Charleston County, and that the average response time from the Charleston County Satellite Office on the Isle of Palms connector is about 13 minutes, and that the response time that emergency medical service providers strive for to save a greater percentage of lives is seven minutes. Therefore, he said that he felt that the very important role of the Island's First Responders should be addressed in the Plan. Mr. Kerr said that he would add this to the plan and asked if Mr. Canterbury could provide him with statistics.

The Commission discussed the Wastewater Treatment section of the draft. Ms. Luttrell stated that she felt that the survey that is being conducted on the issue should be noted in the Plan. And the Commission agreed that the Plan should make some recommendations on the septic tank monitoring issue that has been recently debated.

The Commission agreed to postpone anymore discussion on the draft until the next meeting.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:15 p.m..

Respectfully Submitted,
Dick Cronin, Chairman

EXHIBIT H

Front Beach Enhancement Committee
Minutes
February 20, 2002

I. Call to Order

Chairperson Peter O'Toole called the first meeting of the City of Isle of Palms Front Beach Enhancement Committee to order on February 20, 2002 at 4:00PM in the Council Chambers, 1207 Palm Boulevard. Other Committee members present were Malcolm Burgis, Rick Linville, Maryanne Luttrell, Bob Miller and Dee Taylor, as well as the zoning administrator, Douglas Kerr.

The Committee briefly discussed the current status of the following projects: the underground lines at the base of the Connector, 14th Avenue enhancements, parking area across from the Sea Biscuit Café, 41st Avenue turning lane, 21st Avenue parking, and Carolina Boulevard realignment at Palm Boulevard.

The Committee discussed the issue of installing underground power lines. After some discussion, the group directed Mr. Kerr to ask Mr. West Moreland of SCE&C to attend their next meeting to discuss these issues.

Mr. Taylor explained that he thought an effective way to enhance the front beach area would be to move the parking spaces to the interior of the pavement and move the drive aisles to the perimeter of the pavement, adjacent to the sidewalks. This arrangement would eliminate the problem of losing parking spaces to accommodate new curb cuts. Mr. Burgis asked how the service trucks would access businesses. Mr. Taylor answered that there would have to be a loading area designated in the parking area. The Committee agreed that this arrangement should be researched and directed Mr. Kerr to produce a sketch of the existing conditions in the area so the group could have a graphic representation of how the arrangement would look. The Committee agreed that before they progressed too much with plans, they should verify with all of the utility companies that there would not be any problems associated with the proposed changes. They asked Mr. Kerr to send a letter to each utility company making them aware of possible projects and asking them to make the Committee aware of any potential problems they may foresee.

The Committee generally discussed the revenue generated by parking meters and if it warranted keeping the meters. They discussed the possibility of landscaping around the City's parking lot and Mr. Miller stated that he remembered that the Police Department had a problem with screening the lot because of the increased potential for crime in the lot.

The Committee discussed possible funding sources for future projects. Mr. Miller stated that he felt that most of the roadway enhancement projects were funded 70% by the SC Department of Transportation and 30% by the City. Mr. Taylor pointed out that City Council was currently working on the budget for fiscal year 2002-2003 and that if the

Committee wanted any funding for that period they would need it to be included in this budget. Mr. Kerr stated that he would attempt to have minutes of the meeting ready for Council packages.

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 5:00 PM.

EXHIBIT I

GENERAL FUND BUDGET DEVELOPMENT PARAMETERS

(As APPROVED AT THE 22 January City Council meeting)

A. Personnel Costs (salaries, benefits, training, uniforms, medical/lab, PW temp labor)

- *Limit to mandatory increases (health benefits, workman's comp—use 10% increase)*
- *Include COLA of 2.6%*
- *All other costs to be held at last year's level or at Limit to mandatory increases (health benefits, workman's comp—use 10% increase)*
- *Include COLA of 2.6%*
- *All other costs to be held at last year's level or at known/fixed costs (such as contracts in place)*

B. Operational Costs (utilities, fuel, maintenance, contracted services)

- *Include at known/fixed costs (such as contracts in place) or held at last year's level.*

C. Non-Operational Costs (debt service, legal/court costs)

- *Include at known/fixed costs (such as salaries/existing contracts) or at last year's level.*

NOTE: all items listed on the Capital Budget spread sheet that have been approved as Essential that are labeled "Non-Capital" in Column B such as the Water Quality Study will be included in the General Fund budget under the applicable department.

D. Revenue

- *State Shared Funds will be included at a level to be determined by the City Administrator and City treasurer*
- *Rental Unit Business License fees will be included at $325,000*


3/15/02

SPECIAL CITY COUNCIL
March 15, 2002

A special meeting of the Isle of Palms City Council was called to order on March 15, 2002, at 5:00 p.m., in the City Hall. Present were Mayor Sottile, Councilmembers Bettelli, Buckhannon, Marino, Miller, Rice, and Taylor, City Administrator Tucker, City Clerk Mauldin and City Attorney Sottile.

Mayor Sottile opened the meeting and apologized for having called a meeting on Friday evening. The meeting had been called to received legal advice from the City Attorney pertaining to contractual matters at the Marina restaurant. The Clerk called the roll. All councilmembers were present except Councilman Abele.

Councilman Bettelli made a motion to go into Executive Session to discuss contractual matters, Councilman Marino seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that legal advice was received and no action or votes were taken.

Councilman Miller made a motion to decline client consent to the lease assignment at the Bay Café, Councilman Marino seconded. Upon discussion, Councilman Bettelli stated that the current leaseholder has not met the terms of the lease as outlined in the lease agreement. After discussion, motion passed unanimously.

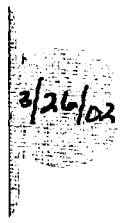
Mayor Sottile stated that an invitation for proposals for a new leaseholder has been distributed and advertised and is due on April 1st.

There being no further business to come before the committee, the special meeting was unanimously adjourned at 5:52 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin
City Clerk


3/26/02

REGULAR CITY COUNCIL MEETING
March 26, 2002

The regular meeting of the Isle of Palms City Council was held on March 26, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Miller, and Rice. Also present were City Administrator Tucker, City Attorney Sottile, and City Clerk Mauldin. Councilman Marino was excused due to the birth of a new baby and Councilman Taylor excused because he was out of town.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for a moment of silence in memory of long-time resident Ed Clarke who had recently passed away. This was followed by the pledge of allegiance and then roll call was taken by the Clerk.

Mayor Sottile recognized Chief Buckhannon, Sergeant Stewart and PFC Dawn Caldwell and asked them to step forward. Mayor Sottile announced that the Isle of Palms Police Department recently achieved full national accreditation through The Commission on Accreditation for Law Enforcement Agencies. He stated that the department has been working on this for the past three years and the culmination was last week in Jacksonville, Florida. This law enforcement team went before their peers to answer some final questions and were awarded with full accreditation. Mayor Sottile further stated that there were larger cities, such as San Antonio, Los Angeles, etc., who also were seeking accreditation. The Mayor commended the officers and stated that he was especially proud of the Isle of Palms Police Department for this achievement.

Administrator Tucker also stated that she was extremely proud of the City of Isle of Palms and its Police Department going through the rigorous accreditation process. She noted that the Isle of Palms may be the smallest police department in the State of South Carolina to achieve this distinction. This achievement reflects the quality of the staff in the department and the commitment that this staff has to service the City. Administrator Tucker also noted that Chief Buckhannon took a test and qualified to become an inspector for the accreditation process which will be a plus for the Isle of Palms because the City's Chief will be able to bring back some other ideas that the City may be able to implement.

Councilman Abele iterated that this achievement is a "national" accreditation started several years ago in order to establish a series of common standards for police agencies throughout the country. He stated that there were over eighty (80) other departments who were seeking accreditation at the same time and several were accredited with conditions or not accredited at all. Further, the Department will have to go through this process every three years to maintain the accreditation.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Bettelli made a motion to approve appointment of Hohns Rodden as Firefighter, Derrick Ambas as Police Officer, Pam Curtiss as Telecommunicator, and Charles Williams as CDL Truck Driver; Councilwoman Rice seconded; motion passed unanimously. Mayor Sottile performed the swearing-in of each employee individually.

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

February 26, 2002 - Regular City Council Meeting and
March 15, 2002 - Special City Council Meeting

Councilman Abele made a motion to approve both minutes as presented; Councilman Bettelli seconded; motion passed unanimously.

D. CITIZEN'S COMMENTS

1. Hayden Woolen, MUSC Physical Therapy Class 2003. Ms. Woolen spoke about repeating last year's beach run to benefit ALS research. This would be a 5k run beginning at 7:30 pm on June 1st and would begin and end at A-Dough-Re-Mi on the front beach. After discussion, Councilman Abele made a motion to authorize the race; Councilman Buckhannon seconded; motion passed unanimously.

2. William Wells, 19 - 24th Avenue. Mr. Wells spoke to Council about the number of stray cats on the island and proposed a change in the laws similar to the one at Mount Pleasant. He has had a problem with stray cats in his neighborhood recently and he provided a copy of the Mount Pleasant ordinance for the City to review. Mayor Sottile told him that this would be reviewed and discussed at the Public Safety Committee meeting of April 8th and Mr. Wells was invited to attend.

G.4. Councilman Abele made a motion to suspend the rules of order and procedure to allow Bill Casey, Chairman of the City's 50th Anniversary Committee, to make a report; Councilman Bettelli seconded; motion passed unanimously. Mayor Sottile informed the audience that the City has begun the process of arranging for a celebration of the City's 50th Birthday in early 2003. Mr. Casey reported that there was an organizational meeting and discussion of proposed events such as storytelling, both visual and audio, something with Eco Tours about the ecology of the island, a civic event with the fire department, Exchange Club, churches, etc. on the island, and entertainment events (Jimmy Ward has taken on the task of writing a play about the history of the island which should be wonderful.), and someone from the Planning Commission to talk about the future of the island. Mr. Casey stated that there will be another meeting on April 5th and he stated, for the audience, that more volunteers are needed.

E. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele reported on their meeting of March 19, 2002. (Exhibit A)

(a) Chairman Abele stated that there were six requests for Accommodations Tax funding as follows: (1) replace rusted sign poles in the amount of $587.50; (2) Piccolo Spoleto Goes to the Beach in the amount of $15,000; (3) Piccolo Spoleto Sand Sculpting Competition in the amount of $2,000; (4) Island Fun Days Summer Camp in the amount of $20,000; and (5) Publication of an information guide for visitors to learn about the island in the amount of $19,200. After discussion of these items, Chairman Abele made a motion to approve the five funding requests as forwarded by the Ways & Means Committee, excluding the request to replace rusted sign poles, for expenditure of Accommodations Tax Funds; Councilman Miller seconded; motion passed unanimously.

(b) Chairman Abele made a motion to approve the expenditure of reallocated funds in the Fire Department in the amount of $1,500 for Fire Com equipment; Councilman Bettelli seconded; motion passed unanimously.

(c) Chairman Abele made a motion to authorize the expenditure of $4,700 over the budgeted amount for the ballfield lights/boxes, which funds are reallocated within the Recreation Department budget; Councilman Buckhannon seconded; motion passed unanimously.

(d) Chairman Abele made a motion to authorize the expenditure of $11,236 over the budgeted amount for the trash compactor project for the public parking lot to be funded with Municipal Accommodations Fee funds; Councilman Miller seconded; motion passed unanimously.

(e) Chairman Abele made a motion to authorize the sale of a surplus City vehicle to a City employee for $2,000; Councilman Buckhannon seconded; motion passed unanimously.

2. Public Safety Committee. In the absence of Chairman Taylor, Councilman Abele reported on their meeting of March 11, 2002 (minutes and monthly department reports attached as Exhibit B).

(a) Councilman Abele reported that there was a citizen's comment requesting to be able to ride horses on the beach once a year. City Administrator Tucker reported that at the prior Public Safety Committee meeting it was agreed that Mrs. Fowler would get copies of ordinances from other municipalities where this activity is permitted.

(b) Councilman Abele asked the Administrator if a lane ridge is going to be installed at the turn lane from 41st Avenue to Palm Boulevard toward Wild Dunes stating that he understood this was part of the project. Administrator Tucker will contact the County concerning this part of the project.

(c) Councilman Abele reported that the City has requested an encroachment permit from SCDOT for installment of a permanent flag pole on the Isle of Palms Connector. Administrator Tucker stated that a temporary pole has been installed pending completion of the encroachment permit and approval by DOT.

(d) Councilman Abele made a motion to authorize the expenditure of Municipal Accommodations Fee money to procure designation signs for each of the beach access paths to be placed on the ocean side of the paths; Councilman Bettelli seconded. Administrator Tucker reported that the staff has assessed all of the accesses from both sides and all signs are up at the present time. She noted that the City will be purchasing new signs in the future. After discussion, motion passed unanimously.

(e) Mayor Sottile commended the Fire Department for their recent handling of a fire on March 16th. He iterated that this was a perfect example of what the City was trying to accomplish with the hiring of additional firemen last year. The City was able to go immediately into the house, knock the fire down and save the house, whereby in the past, the department would have had to wait for a backup team before being able to enter the house. Administrator Tucker stated that she visited the family at the house the day after the fire and their first comment was what an excellent job the Fire Department had done. Further, neighbors who witnessed the fire also commended the department for their excellent job, all of which was very gratifying for the Administrator and the Fire Department.

3. Public Works Committee. In the absence of Chairman Marino, Councilman Miller reported on their meeting of March 6, 2002 (Exhibit C).

(a) Councilman Miller reported that the Committee received a report from General Engineering Labs concerning the Nonpoint Source Water Quality Project in an effort to determine what is causing fecal coliform in the waterways around the Isle of Palms and to return the waterways to DHEC shellfish standards. He noted that the study is so new that they have not found any source causes as yet. Administrator Tucker reported that the Beach Advisory Committee is monitoring and charting water quality per the weekly reports.

(b) Administrator Tucker reported that the Clean Beaches Council will be on the island the week of April 8th -12th to make their inspection for the City's application to become a Blue Wave Designated beach. She noted that if the City's application is approved, the Isle of Palms will be the first so designated in the State of South Carolina.

(c) Administrator Tucker reported that there will be two Citadel Beach Sweep projects, one on April 20th and one on April 27th.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of March 4, 2002, (see minutes and monthly department report attached as Exhibit D).

(a) Chairman Buckhannon reported that the floor of the Recreation Building is going to be replaced by the manufacturer, at no charge to the City, because the floor is still under warranty.

(b) Chairman Buckhannon noted that the 50th Anniversary celebration will be held on March 7-9, 2003, and the committee will be asking the Accommodations Tax Advisory Committee for some funding for the three-day event.

(c) Mayor Sottile reminded council members of the upcoming Inter-City Basketball League and he asked for as many volunteers from council as possible.

5. Personnel Committee - Chairman Bettelli reported on their meeting of March 13, 2002 (Exhibit E).

(a) Safety Sweepstakes for February 2002 were as follows:
Police Department - Dawn Caldwell
Fire Department - Bernie Gilliam
Public Works Department - Joseph Washington
Combined General Government, Building Department, and
Recreation Department - William Seabrook of the Building Department

(b) Employees of the Month for February 2002:
Police Department - Janice Stewart
Public Works - Rick Barber

F. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their March 12, 2002, meeting attached as Exhibit F. Administrator Tucker briefly reported on the cases heard at the meeting which were approved. She stated that the City had applied for a Special Exception to expand the Recreation facilities, but that this

was denied by the Board. She noted that there would be a first reading of an ordinance later in the meeting which would eliminate the need for the City to go before the Board of Zoning Appeals for this project.

2. Planning Commission - See minutes of their March 13, 2002, meeting attached as Exhibit G. Administrator Tucker reported that the Commission is beginning to review the area of lot coverage by looking at coverage of the footprint of structures as well as coverage related to pervious and impervious surfaces and also percentage of lot area. The Commission is also continuing their review of the City's Comprehensive Plan.

3. Construction Board of Appeals - No meeting in March.

G. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes from their meeting of March 13, 2002, attached as Exhibit H.

2. Beach Advisory Committee - See minutes from their meeting of October 18, 2001, which were recently approved by the committee, attached as Exhibit I.

3. Ad Hoc Committee on Front Beach Enhancement - Councilman Miller gave a report of their recent meeting and stated that there was some good discussion about some very good ideas, including relocation of parking down on front beach to the center of the street. He stated that there will be a meeting every month on this project.

H. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

I. BILLS ALREADY IN POSSESSION OF COUNCIL - None

J. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

First Reading - Ordinance 2002-1 - An Ordinance Amending Title 5, Chapter 4, Article 2, Zoning, of the City of Isle of Palms Code of Ordinances, To Establish Municipal Facilities, Municipal Parks, and Municipal Recreational Facilities as Permitted Uses in the SR-1 and SR-2 Zoning Districts.

Councilman Abele made a motion to approve first reading of Ordinance 2002-1 and to refer the ordinance to the Planning Commission for review; Councilman Miller seconded; motion passed unanimously.

K. MISCELLANEOUS

1. Administrator Tucker reported that she recently received information from the Town of Mount Pleasant concerning a proposed new East Cooper Visitors' Center in Bridgeway Village, near Sticky Fingers on Route 17. They have asked if the City of Isle of Palms would participate in this endeavor with preliminary initial figures for the City of Isle of Palms at $13,350 and $9,350 for year two. Other entities being contacted for participation include Sullivan's Island and Patriot's Point. Mayor

Sottile recommended that this be referred to the next regular Ways & Means Committee meeting of April 16th at 5:45 p.m., and Councilman Abele concurred.

2. Councilman Abele reminded the audience that there is an election on April 2nd to fill the vacant seat on City Council and he encouraged everyone to vote.

3. Councilman Abele referred to the accreditation report and stated that it was very interesting and worthwhile reading. He encouraged council members to read it.

L. EXECUTIVE SESSION - Councilman Bettelli made a motion to go into Executive Session to receive legal advice concerning Recreation Department zoning; Councilman Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal advice was received from the City Attorney.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:43 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on April 23, 2002.

EXHIBIT A

WAYS AND MEANS COMMITTEE
March 19, 2002

The regular meeting of the Ways and Means Committee was held on March 19, 2002, at 5:45 p.m., in City Hall Council Chambers. Present were Chairman Abele, Councilmen Bettelli, Buckhannon, Marino, Miller, Rice, Sottile, and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, Recreation Director Page, Police Lieutenant Wright, Fire Chief Graham, and Zoning Administrator Kerr. Staff members from General Government, Police Department and Fire Department also attended.

1. Approval of Previous Minutes. Councilman Bettelli made a motion to approve the minutes from the February 2002 meeting; Councilman Taylor seconded; motion passed unanimously.

2. Citizens Comments. Agent Alfred Czerski and Agent Steven Mitchell of the Drug Enforcement Administration were present to speak to Council about the DEA Task Force, its operations, and how the City's member of task force participates. Agent Czerski stated that there were eleven (11) participating agencies assigned to the Task Force per the attached list. He noted that there has been a decrease in the amount of assets that the Task Force is seizing and he attributed that to the following main reasons: (1) a learning process by both attorneys and agents since the adoption of new laws regulating seizures; (2) the backlog of seizures being processed; (3) the attacks on 9/11 which crippled the mail system causing the Task Force to virtually start over on pending cases; and (4) the large increase of interdiction of US currency on I-95 which used a lot of the local manpower.

The DEA now takes an extra 5% for handling fee from all these interdictions so that the Task Force has money to share with the various agencies. He stated that DEA takes 20% off the top of seizures for administrative fees which is the money that pays for the staffing, overtime, etc., and this procedure just started in October 2001. Also, there is a new US Attorney, Strom Thurmond, Jr., who is striving to unblock the backlog of unprocessed seizures and release the assets to the participating agencies. Most of these back cases are 3-5 years old and they are now beginning to come through processed.

To date, Agent Czerski stated that the Isle of Palms has received this calendar year the amount of $21,000 from a case in year 2000, and stated if it had not been backlogged, the City would have received these funds last year. Further, there is another $19,000 currently being processed and there are many more cases currently under investigation which will lead to opportunities for the City to receive funds.

He stated that there are a lot of similarities on the Isle of Palms as on Hilton Head Island. Both cities have exclusive areas where there are a lot of opportunities for people who have a lot of money in assets to blend very well within the community. Hilton Head has been inundated recently with Mexican drug traffickers and this could be coming to the Isle of Palms. Historically there were two large cases in 1997 and 1998 which are still ongoing and included persons living on the Isle of Palms. It would have been very difficult for the City's Police Department to investigate these individuals, but, having someone on the Task Force from the Isle of Palms, gave the City's officer the opportunity to have a lot more assets available to help him do the case. This makes the Task Force a force multiplier for the local department. He stated that DEA is currently conducting some investigations in concert with the Isle of Palms and providing support on these cases. Surveillance, intelligence, under cover support are the types of resources that could be provided to assist in these cases.

Agent Czerski stated that overall the Isle of Palms has benefitted financially from its relationship with the Task Force, and he strongly believed that the past two years have been aberrations and that disbursement of seizures will again track closer to prior years. He stated that the DEA is very grateful for the City's participation and support to the Task Force and he hoped that would continue.

Chairman Abele asked if there were any questions of Agent Czerski.

Councilman Taylor made the following statement: "I guess all of our councilmembers up here today, eight of us, we made a recommendation in the Public Safety Committee last week...I am a member of that along with the Mayor and the Chairman, and that decision would need to come to not only this committee but [also] then get confirmed or ratified again at the full council meeting. We are in extremely difficult budget years. As I am sure you are aware, this island was devastated 12½ years ago by Hurricane Hugo, got up on its feet and has been running well ever since. However, this year's budget is the most difficult budget in my eight years on council and probably since Hurricane Hugo. So, we are looking at all components of the City, we have a variety of representatives from different departments of the City here tonight and they are all being affected in some way or the other. We will probably make a decision over the next month or so whether we continue with the total number of employees we have here in the City or whether we go to selective departments and say 'I'm sorry, but we are going to have to release an employee.' What we did in this particular meeting is we made a review and asked for information. The City of Isle of Palms is kind of the feeding ground, or I guess the bread and butter source for it seems like everyone out there. The [State] has even asked us to spread salt on the bridges that surround us. The State is coming in and taking more of our Court revenue and our Accommodations Tax fees every day and we are struggling looking forward that 'where are we this year and, more importantly, where are we going to be in the next five years.' So, we certainly appreciate everything you guys do on this level working with us every day and even on levels of well-beyond areas that we wouldn't even understand. So that's kind of where we are. We asked our Administrator and our Mayor to look in comparable departments in municipalities what is the representation or what is the asset allocation there and we were somewhat shocked to find, for example, that the City of North Charleston, a population of 80,000 people, had the same representation that we do or perhaps maybe one additional agent out there. So, that's where we are today, and just to let you know where this council is...I guess my question is that I understand that the DEA has been participating in overtime reimbursement. The first question is, 'to help us in this decision making process, would the DEA be willing to increase the participation in the overall package, and then, and I don't know if you can answer either of these questions, or how much? So, that was my statement and my two questions and I know that they are difficult questions, but there again we appreciate not only what you guys do, but our officer assigned to DEA."

Agent Czerski said that DEA policy is that the Task Force will be provided with overtime and that there is not enough funding to provide any other benefits at this time. He further said that the City's Task Force member is very busy right now with five new cases that have recently come about that have a lot of potential for seizures for the City.

Councilman Bettelli stated, referring to Agent Czerski's comparison to the Isle of Palms with Hilton Head, he noted that Hilton Head was not included in the list of Task Force members. Agent Czerski stated that there is an office in Beaufort which includes some of the Task Force members. Lt. Wright,

former member of the Task Force, stated that Hilton Head does not have its own police force and is covered under Beaufort County.

Mayor Sottile stated that "this is strictly a budget type situation and is no reflection on the officer at all as to what he has been doing. As Councilmember Taylor has indicated, we are getting less and less money from the State. We are trying to get Palm Boulevard paved but the DOT tells us that they don't have any money. We are just having to look at every department and we've got some tough decisions to make, and that's it."

Chairman Abele stated that "I don't think there is an individual sitting at this table or in this room that doesn't appreciate what you guys do. It is strictly a budget issue. And it is not just this year, without dragging you through 20 years of budget grief on the Isle of Palms, our budget prospects, unless someone finds a gold mine or an oil well somewhere on our beaches, is going to be the same almost every year from now on out. So, we are trying to look at everything and I appreciate you gentlemen. I think that your being here and making the effort to do it speaks well for [our officer] and for what he is doing for you and we appreciate that. Thank you both very, very much."

Councilman Taylor was excused from the meeting at 6:05 p.m. to attend his birthday party.

After a short sandwich break, Chairman Abele spoke to the City employees in the audience stating that the City "is not, at the present time, looking at making any in force reductions, and even the one that we were talking about that the individual would not be released, he would just be transferred, or his position would be deleted at such time as there was another vacant sergeant's position. We are not looking to fire anybody, so I don't want any rumors started."

3. Monthly Financial Report. Treasurer Suggs reported on the financial statement for February 28, 2002, stating that February has been our best revenue month and money has been "rolling in.". She reported that the City has received more than 90% of budgeted property taxes, and comparing this year's to last year's remaining months, revenue will probably go over the budgeted income. She indicated there is currently $2,217,983 in the General Fund and the statement shows that the City is 63% expended with 73% revenues received (attached hereto). She reported that all department are currently under budget. Treasurer Suggs also stated that she will transfer $400,000 to the Local Government Investment Pool in order to maximize interest.

(A) Status of Residential Rental Licenses. Treasurer Suggs reported that the auditors have made an adjustment to the budget by transferring the approximately $50,000 received in June 2001 to the current fiscal year since the license payments were not due until September 2001. Early payments in 2002 and thereafter will also be deferred to the proper fiscal year and the program will be able to be tracked through the proper year.

(B) Status of Audit Report. Treasurer Suggs reported that she has received a draft of the full financial statement with all of the items required by GASB-34. She and the Administrator made a few minor changes, the report was re-drafted, and Chairman Abele has a copy for his review. The final report will be presented to Council at the Ways & Means Committee meeting of April 23rd.

4. Old Business. (A) Budget review was deferred until later in the meeting.

(B) Marina Store Renovation Concerns. Administrator Tucker referred to her memo dated 3/15/02 (copy attached) and she reported on the needed repairs, the options, repair bids, and asked for direction from the Committee. There was much discussion about flood regulations which currently state that a building that does not meet current flood regulations cannot be renovated by more than 50% of its current value without complying with current flood regulations. She noted that there is approximately a $60,000 window under which the City can make repairs to this building without going over the 50% rule. She further noted that the store would have to be closed for 3-6 weeks to make the necessary repairs. Committee members expressed concern about the possibility of further damage if repairs were not made until after the summer season which could bring the cost up to or over the 50% rule. Douglas Kerr, Zoning Administrator, was present to answer any questions of the committee.

After extensive discussion, it was decided that the Zoning Administrator will monitor the building for two weeks after which time a special meeting will be called to make the decision on what repairs are to be made and when they are to be made.

5. New Business. (A) Accommodations Tax Advisory Committee - Requests for Funds: (Copies of applications are attached hereto.) Administrator Tucker explained each request and answered questions of committee members.

(1) Replace Rusted Sign Poles - David Mobley, Public Works Director
(2) Piccolo Spoleto Goes to the Beach - Norma Jean Page, Recreation Director
(3) Piccolo Spoleto Sand Sculpting Contest - Norma Jean Page, Recreation Director
(4) Island Fun Days - Norma Jean Page, Recreation Director
(5) Publication of The Green Guide - Beverly Ballow, Beach Advisory Committee
(6) Mark Parking Spaces in Public Parking Lots

Mayor Sottile made a motion to approve all six funding requests; Councilman Buckhannon seconded. Administrator Tucker explained each request in some detail. Upon discussion, Councilwoman Rice expressed concern about item #1 stating that rusted sign poles would be replaced anyway and she did not feel comfortable in paying for this with Accommodation Tax funds, particularly when the cost was only $5,581. **Chairman Abele made an amendment to the motion to delete the item to replace rusted sign poles; Councilwoman Rice seconded.** Chairman Abele noted that funds could be found within the budget to replace these poles. **Amendment passed 7-1. Main motion with amendment passed unanimously.**

(B) Review of Resource Re-Allocation in Current Fiscal Year. (1) Fire Department. Administrator Tucker reported that the recently purchased heat sensing camera was purchased at $6,000 less than budgeted. Chief Graham would like to purchase additional headsets for their Fire Com system at a cost of approximately $1,500. After discussion, **Mayor Sottile made a motion to approve this $1,500 expenditure; Councilman Bettelli seconded; motion passed 7-1.**

(2) Recreation Lights. Administrator Tucker referred to the attached memo from Director Page dated March 14, 2002, and explained the need for proper lighting and safety boxes. **Mayor Sottile made a motion to approve the expenditure of $4,722 over the budgeted amount for the ballfield lights/boxes; Councilman Miller seconded; motion passed unanimously.**

(3) Public Works Department. Administrator Tucker referred to the attached memo from Director Mobley dated March 15, 2002, and she discussed the cost of the project to place one garbage/trash compactor in the City's public parking lot. This compactor would replace all of the dumpsters currently serving the front beach restaurants and shops. It was noted that funding approvals have been as follows: $4,000 from State Accommodations Taxes; $8,250 from the General Fund; $8,250 from Municipal Accommodations Fees; with a balance of $11,236. **Councilman Marino made a motion to approve the expenditure of Municipal Accommodations Fee funds for the $11,236 over budget balance of this project; Councilman Miller seconded; after discussion, motion passed unanimously.**

6. Back to Old Business. (A) Review of Committee Actions on FY 02/03General Fund Budget Requests. Chairman Abele passed out and discussed his spreadsheet "General Fund Expenditures - Controllable vs. Non-Controllable" a copy of which is attached hereto. He noted the controllable expenses over the past four years. He further stated that there will be approximately $370,000 left in the Capital Projects Fund on June 30, 2002. The General Fund budget projection, he thinks, will break about even. The available general revenue for the next fiscal year for capital items plus debt service will be $370,000 to $400,000; the City has also given tentative approval for essential debt and capital items in the amount of $384,000. There is another $205,000 classified as "highly desirable" and he pointed out that the City does not have a lot of money to spend. He further pointed out that, if Council passes the General Fund Budget as it is today, plus debt service and capital projects, there will be a break-even budget for next year. He iterated that he does not think Council should do any damage to anybody's department, but should make sure Council is doing things right and he iterated that there are no new revenue sources coming in, and personnel, insurance and medical costs, over which the City has no control, are rising every year. He said to the department heads that they should be fighting for everything they want, but Council must be the bad guys and say no to some things.

Each department budget was reviewed individually and Administrator Tucker explained the line items that had been changed from the previous year and any changes that were made in committee budget reviews.

(1) Beginning with the Police Department, it was determined that all *street signs* line items from all departments would be transferred to the Public Works Department. The Chairman then opened discussion of the elimination of the Narcotics Department. Chairman Abele referred to the items the City has purchased with narcotics seizure funds. He stated that he realizes that a lot of good things have been purchased for the City and that there is a possibility, in the future, to get more money. Chairman Abele stated, "Whatever is in the pipeline now from past years up to this point in time, we will get; in other words anything that has already been charted in, we would get. The decision that the Public Safety Committee came up with was to essentially eliminate the Narcotics Division, if you will, and to [reassign the officer] ...The Public Safety Committee's recommendation was that we essentially eliminate one sergeant position, the sergeant position being police narcotics. I can't speak for the chairman, because he isn't here, but the other member is here and agrees that is basically the recommendation. We obviously are not going to save any money this year unless one of the sergeants [resigns]. But whenever there is a sergeant vacancy in the Police Department, we will essentially have reduced the Police Department by one $65,000 [expense of salary and benefits], plus the ancillary costs that go along with it - vehicle maintenance, uniforms, LTD insurance, and all the rest of that. I really personally don't care if the Chief of Police wants to leave [the officer] over with DEA until such time as

one of the other sergeants goes somewhere else, or quits, or retires, or whatever...I don't care what he does with him because we are still going to pay him whether he is here or there. That's up to the Chief to decide that. But I just do not feel that a City of 4,500 people should be laying out, which we have for seven to eight years...yes, I know there is the promise, perhaps, sometime in the future, there may be more money coming. I just would have a hard time going to the taxpayers and say, by the way we are going to raise taxes and one of the reason we need it for is to pay for this guy who is working for the DEA. Hilton Head, who has got ten times the amount of money this island does, doesn't have anybody in the Task Force. Kiawah, who is bigger and has a lot more money than we do, doesn't have anybody on the Task Force. Seabrook doesn't have anybody on the Task Force, Edisto...I mean all the other communities that are like ours, some of which are a lot bigger than ours, don't have anybody on the Task Force. I am sure that if there were a massive drug ring on the Isle of Palms, the DEA would probably do something about it."

Administrator Tucker stated that some of the local governments that Chairman Abele mentioned do not have a police force. They are very similar to Hollywood, SC that doesn't have a police force at all, but is served by the County's police force. The same is true of Hilton Head, Edisto, Kiawah - they are not really comparable entities to the Isle of Palms in terms of how they operate law enforcement. Administrator Tucker stated that she wasn't trying to argue the point, but wanted everyone to be properly informed.

Chairman Abele said "but they are - Charleston County has guys on the force just like Beaufort County has guys on the force. Those are our guys on the force. Sullivan's Island doesn's have a rep. I just have trouble with the whole idea, I really do."

Councilman Marino pointed out that North Charleston with a population of 80,000 has one member on the Task Force, Mt. Pleasant has about 50,000 people and has one member. Further he said, "I am not saying that this officer doesn't do good work, I know...I am sure that he does. That's not the question here. I think the question is 'can this City afford to tell our residents that, yes, we are going to raise your taxes and, by the way, we are supporting a position that we really don't need. I really think that's the basic question here. I think that this position should be done away with and, with all due respect to the Public Safety Committee, the way they are doing it is very nice but it's not saving the City a dime right now and I think that it should be eliminated period! That's my say on it."

Councilman Miller, noting the attached Analysis of Narcotics Operations, stated that "I cannot lose sight of the fact that for this officer, we took in starting way back in 1995, we took in $108,000 one year, $232,000 another year, $120,988 another year, and now I know we spoke to that but I didn't digest it all. Have they changed procedures or something, whereas last year we only got $43,000 and this year $19,600?"

Administrator Tucker stated that the DEA agent did explain the reasons why it has been slow, last year in particular. She stated that, in fact, the City's numbers from last year would have been different if the seizure process had not been so slow, and also the 9/11 attack affected the seizure process because of mail delay. She said that the average amount contributed to the City over the 7-year period was around $44,000 per year. Also, she reiterated what Agent Czerski said, that the two largest drug events in Charleston County were tied to the Isle of Palms by permanent residents. And she said that you need to

keep that in mind while evaluating it. She noted that while the City has only one member in the Task Force per 4,000 people, the City may have in magnitude, in terms of size, a larger problem.

Chairman Abele said "I quite frankly resented when he said that because he implied that if you pull this guy we're not going to...he did say that. The fact that if we do or do not have-[the officer] has nothing to do...[the officer] has not made a single drug arrest on this island. Our own policemen by driving down the street and sniffing marijuana make all our little local ones. Now, if the DEA finds out that there is a major drug ring here and if they are implying that because if this guy isn't on the thing, they are going to ignore it, obviously they are not."

Administrator Tucker and several others indicated that they did not think that was what he was saying.

Chairman Abele said, "Then I don't understand what the point is...So, having [the officer] on the thing, does that mean if we kick him off, we will have more of them on the island? Why wouldn't we even speculate it...why would having a man on the DEA Task Force have anything to do with the attention the DEA does or doesn't pay to drug rings on the Isle of Palms. I really kind of resent the inference that is being made here...I did not want to take him on but I do resent the inference that has been laid in, that [the officer] made when you and I talked to him in the office, that the Chief has made a couple of times, these guys made it tonight. I resent the inference that if we don't keep a man on there, the DEA will just kind of look the other way to drug operations on the Isle of Palms." Further he said, if that is not the case, "what difference does it make then whether we have had no drug arrests, drugs on the island or we have a hundred of them, why are we bringing it up?"

Administrator Tucker said that she only brought it up because she thought it was an interesting fact that the two largest in Charleston County had occurred over here during [the officer's] tenure and also were permanent Isle of Palms property owners, not passing through transient folks. She stated that she was glad to see those 1997 and 1998 cases resolved.

Chairman Abele then said, "and that means that we wouldn't have caught them if [the officer] wasn't on the task force? Is that what we are saying?"

Lieutenant Wright stated that he was on the Task Force at the time of those cases, and he said that [the officer] got the files on those cases because they were residents of Isle of Palms. Further, he said that some of the money that the City is going to receive will be from the 1998 cases. He iterated that because our officer was involved in the case, the City got more than one share of the seizures.

Councilman Marino said, "I, too, don't see that the DEA won't help us if the island is overrun with drugs if we pull this officer. I think it's their job and if we have some problems out here they should be here to help. But, you've got to understand that we were in a totally different budget situation back then. We had a little bit of extra money to spend, we don't have any extra money to spend now, and this is a position that I just don't see spending this much money when we don't have to. We just don't have to. If we have a drug problem on this island we have our own police officers that can take care of it, and they better be able to because that is there job, or we could call the DEA to help out. I just don't see why we have to fund this when we are on such tight constrictions this year. In the past, we have been flush with money, things have been rolling, things have been great, sure why not! It's an investment. We

might get a little return on it. We're helping out the community, the drug problems of the country, etc., etc. We are in a different situation now."

Mayor Sottile stated "I am on the Public Safety Committee that brought this issue to you all tonight. I just want to make a few comments; you know, I have been wrestling with this thing for a while now, but I've been dealing with this issue...since I have been on Council this has come up every single year. Way back when, when the unit was making a lot of money over here, there were people on this council who wanted to get rid of it, and I was one of them. But that was a different situation, different things were going on then. I have seen a lot of things, the City has reaped the benefits over a period of years, unfortunately over the last couple of years we have not been doing that. We've got to make some real serious decisions in this year's budget, and unfortunately this isn't going to be the only year. We're looking two or three years down the road. The only way, as everybody knows, to do anything with the budget is to address personnel. We don't want to let anybody go, we're doing this through an attrition process. That's the most prudent way to do it and if you are going to make strong cuts in the budget, you do it where it's not hurting an individual, and this is the most responsible way to do it. And, unfortunately, times have changed and this...really, I'm going to have to stick with my decision that we made in committee and that's all I've got to say Mr. Chairman."

Councilman Buckhannon asked if there were any figures of how much it will cost to roll the officer into the regular uniformed position? He will maintain the same salary, but will the City now have to pay all his overtime? Chairman Abele stated that if he has overtime, the City would pay it. Councilman Buckhannon stated that the department is already short-staffed and he will have overtime. He also noted that the officer has two vehicles at his disposal which come under the narcotics department, but he would need a police cruiser which the City would have to purchase. Councilman Buckhannon said that he felt we have not looked into this issue in depth yet as there will be a lot more expenses incurred in setting him up with uniforms, equipment and vehicle for use as a uniformed officer. He further felt that there was more information needed before the committee makes an uninformed decision and that Chief should be available in the discussions to determine just what would be needed. He asked that figures be run to let everyone know what it will cost to roll this person into a position in the regular department and he would like to know that before making any definite decisions.

Councilman Marino stated that he would like to discuss the salary of this individual in Executive Session. Chairman Abele agreed that this would be done and any vote on this issue would not be done until after Executive Session.

Chairman Abele stated again to Councilman Buckhannon that "the option is the Chief's. The Chief could leave him right where he is until such time as there is a sergeant vacancy here."

(2) Moving along to the Fire Department, Administrator Tucker stated that the only change made by the committee was a reduction in vehicle maintenance from $40,000 to $38,000.

Administrator Tucker noted that under all salary, insurance and other personnel related line items, the figures shown are based on estimated cost increases and merit raises, but the figures will be corrected to show actual amounts as soon as the final percentages are available.

(3) There were no changes made to the Recreation Department budget.

(4) Under Public Works Department, Administrator Tucker referred to Director Mobley's memo dated March 7, 2002, and Chairman Abele's memo dated March 15, 2002, a copy of which are attached hereto. She noted that the department's vehicles are on the road all the time and generate a lot of repair work. If a vehicle goes down, there still is garbage to be picked up and they use the older standby truck. She felt that, based on previous year's experience, it probably would be a good idea to increase the maintenance figure. Councilman Marino stated that he would like to have some time for the Public Works Committee to go over the newly received information at their next meeting in an attempt to fine tune the department's entire budget.

(5) Building Department had no changes.

(6) General Government and Mayor and Council Departments had no changes; however, there was discussion of the $75,000 projected cost of the City's 50th Anniversary celebration which committee members thought was way too high. Ways & Means will monitor the budget for this event.

After general budget discussions, **Councilman Miller made a motion to tentatively approve the draft General Fund budget as discussed; Councilman Bettelli seconded; motion passed unanimously.**

Chairman Abele stated that the next step in the budget process would be to redraft the budget per discussed changes and take a good look at what the general revenue requirements will be. Then the committee must look at the *highly desirable* items in the capital budget to see if there are any items that can be brought into the general fund budget. After that, there will be discussion as to how much money is needed and how the City could generate more revenue, if needed, to accomplish these needs.

7. Back to New Business. (C) Scheduling and Structure for Selection of New Restaurant Tenant. Chairman Abele referred to his memo dated March 14, 2002, (copy attached) and he went over the proposed schedule in order to get a signed contract by May 1st. Upon discussion, Chairman Abele noted that any council member who is not named to the review committee could be present at their meetings; but that any time five or more council members participate in a meeting, it would have to be considered a special council meeting, be advertised and open to the general public. After discussion, **Councilman Miller made a motion to approve Chairman Abele's proposed schedule; Councilman Marino seconded; motion passed unanimously.**

(D) Ordinance 2002-1, Permitted Uses in SR-1 and SR-2 Zoning Districts. Administrator Tucker stated that there are two options for the City to be in a position to still consider the expansion of the Recreation Center - (1) rezone the property, which would entail posting the property and having a public hearing; or (2) amend the ordinance to allow for a municipal use of the property, which would not have to go through the special exception requirement. She stated that the City Attorney has drafted a proposed ordinance change, which he recommends, which would allow, as a permitted use, "municipal buildings and other municipal facilities, including but not limited to parks, playgrounds, and recreational facilities," as stated in the attached proposed draft ordinance. She said that this ordinance would affect all City property and it could be better for the City overall to have this in the codebook. The ordinance will have to go through the necessary channels-Planning Commission and public hearing. After discussion, **Councilman Bettelli made a motion to have first reading of the proposed**

ordinance at the March 26th City Council meeting to begin the process; Mayor Sottile seconded; motion passed unanimously.

8. Miscellaneous. (A) Set Next Meeting Date - April 10, 2002, Special Ways & Means Committee.

(B) Mayor Sottile reported that since the Breach Inlet Bridge is scheduled for completion in 2002, he has spoken with Mayor Stith, of Sullivan's Island, concerning naming the bridge for former Mayor Carmen Bunch, and he asked everyone to think about this for future discussion. He also stated that Representative Chip Campsen would like to name the bridge for the H.L. Hunley, but that he would go along with the desires of both islands' councils.

9. Executive Session. Councilman Miller made a motion to go into Executive Session to discuss contractual and personnel matters; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that contractual matters pertaining to the Marina were discussed and confidential personnel matters were discussed but that no action was taken in Executive Session.

Chairman Abele made a motion to eliminate the Narcotics Department at such time as one of the three regular sergeant positions becomes vacant; and that the officer currently assigned to the DEA Task Force would remain on the force, either on the DEA Task Force or here on the island, at the discretion of the Police Chief until such time as the vacancy in the department becomes available; Mayor Sottile seconded; motion passed 5-2.

Councilman Bettelli made a motion to approve the sale of a 1995 Crown Victoria to a retiring employee for $2,000; Councilman Buckhannon seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:55 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
February 28, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 3,437,526	$ 4,734,952	$(1,297,426)	73%	$ 2,972,964	$ 4,734,952	$(1,761,988)	63%
Capital Projects Fund	18,443	456,310	(437,867)	4%	130,383	358,500	(228,117)	36%
Muni Accommodation Tax Fund	169,493	660,222	(490,729)	26%	174,687	524,750	(350,063)	33%
Volunteer Fire 1% Fund	45,778	45,700	78	100%	34,403	45,700	(11,297)	75%
State Accommodation Tax Fund	441,464	427,029	14,435	103%	513,285	426,450	86,835	120%
Disaster Recovery Fund	102,714	60,000	42,714	171%	79,859	-	79,859	-
Federal Narcotics Fund	25,115	2,000	23,115	1256%	1,812	8,487	(6,675)	21%
Marina Fund	423,292	550,487	(127,195)	77%	216,881	548,797	(331,916)	40%
All Other Funds	10,195	3,025	7,170	337%	27,779	33,600	(5,821)	83%
Total All Funds	$ 4,674,019	$ 6,939,725	$(2,265,706)	67%	$ 4,152,053	$ 6,681,236	$(2,529,183)	62%

General Fund YTD Expenditures

8 Month Target = 67%

	Actual	Budget	% of Budget
Mayor and Council	32,816	36,453	90%
General Government	246,571	388,978	63%
Police	810,979	1,277,619	63%
Fire	910,273	1,447,557	63%
Public Works	521,675	800,671	65%
Building & Licensing	135,304	235,139	58%
Recreation	248,982	432,223	58%
Judicial	61,218	98,956	62%
Parking Lot & Meters	5,146	17,356	30%
Total General Fund	2,972,964	4,734,952	63%

General Fund Cash at 3/14/02

February Balances:

BB&T (Rate = .75%)	1,038,848
SC Local Gov't Invest Pool (Rate = 1.82%)	1,274,341
	2,313,189

March activity thru 3/14/02

Cash Received	113,362
Accounts Payable Payments	(119,489)
Payroll	(89,080)
Approximate Gen Fund Cash at 3/14/02	2,217,983

MEMORANDUM

TO Bob Abele, Chairman, and Members of the Ways and Means Committee

FR Linda Lovvorn Tucker
City Administrator

Subject: Angler's Mini Mart (Marina Store)

DATE 3/15/02

As you know, in preparing to rent the small office at the marina store to Brian Berrigan, the City discovered some rather significant damage surrounding the existing cooler and freezer. You will recall that last year during the renovations, neither the cooler or freezer were replaced; however, the doors were replaced.

There are four parts to this problem:
1. the replacement of the cooler/freezer,
2. the repair of the water/ice damage which has occurred as a result of the faulty, leaking cooler,
3. the impact of the construction on the store during what is now the busy season,
4. the impact of the expense of construction on flood regulations governing substantial improvement (50% rule).

1. **The replacement of the cooler/freezer**: I have received two bids on the cooler/freezer replacement. They are as follows:

Ernie Refrigeration Services (currently the contractor Angler's uses to service all of their coolers/freezers in all their stores)	$41,930
Lee's Equipment Repair	$49,797.59
2. Repair of water/ice damage:	unknown until cooler/freezer removed (estimated $4,000)

Types of things expected to be needed to be repaired include: repair of subflooring (500), possible repair of floor joist (1,000), re-building and refinishing of small office wall (1,500), repair of tile in laundry room (200). However, it will be difficult to know until the freezer/cooler is removed. Also, unrelated, but in the pipeline to be repaired is damage caused by HVAC leak over the Captain's bath and repair in a closet ceiling ($465.00).

3. **Impact on store**: It may be possible to delay the cooler/freezer replacement until the fall to minimize the impact on the store in the busy season. Both contractors providing prices indicate the replacement must be done from within the store and that it would be prudent for the store to be closed during the peak portion of the construction.

4. **50% rule**: The staff has confirmed that the expense associated with the cooler/freezer replacement does count towards this construction stipulation. After the last renovation, the City had a $62,500 window remaining before tipping the 50% rule value. Since that renovation, the City has made an additional $1,250 in improvements to repair the posts on the back deck and will make an additional $465 in necessary maintenance construction improvements. This leaves a current balance of $60,785 that the City may spend in renovation work on that building before being in violation of the Flood Ordinance. The committee can see that we are close and will be working in a very tight envelope. Unexpected construction expenses could cause us problems with regard to the Ordinance.

In conclusion if it is possible to do so, I recommend that you authorize the staff to attempt to repair the small office now so that the tenant may safely occupy it and that the staff be authorized to replace the cooler/freezer in the Fall. If the contractor advises that this will possibly cause the City to have to spend funds on the small office twice, thus doubling the impact on the approximately $60,000 renovation gap, then I would suggest that the staff work with the store management to move forward on the cooler replacement and the renovation to small office now or in the very near future. The final option is to delay occupancy of the small office and make no repairs, other than those maintenance ones previously identified, until the Fall.

LEE'S EQUIPMENT REPAIR

762 LOOKOUT POINTE
CHARLESTON, SC 29464

Estimate

DATE
3/11/2002

NAME / ADDRESS
CITY OF ISLE OF PALMS P.O. BOX 508 ISLE OF PALMS, SC 29451

TERMS
Half Down

DESCRIPTION	TOTAL
JOB FOR: ANGLER'S MINI-MART IN WILD DUNES. LEE'S EQUIPMENT PROPOSES TO COMPLETE THE FOLLOWING WORK. WE WILL COMPLETELY DISASSEMBLE AND REMOVE THE EXISTING WALK-IN COOLER AND FREEZER INCLUDING ALL REFRIGERATION, EVAPORATOR COILS AND CONDENSING UNITS. WE WILL ALSO BE REMOVING OLD REFRIGERATION LINE SETS WHICH ARE RUNNING INTO THE ATTIC AND TO THE OUTSIDE CONDENSING AREA. AFTER REMOVAL OF THE OLD UNITS, WE WILL RE-INSULATE 2 X 4 STUD WALLS ON THE BACK SIDE OF WALK-IN COOLER. FOLLOWING A COMPLETE INSPECTION OF THE FLOOR AND FLOOR JOISTS, WE WILL BE REBUILDING THE NEW WALK-IN COOLER FREEZER USING THE EXISTING GLASS DOORS. NOT INCLUDED IN THE PRICE WILL BE ANY STRUCTURAL DAMAGE TO THE BUILDING THAT MAY HAVE OCCURRED IN THE PAST. THE JOB WILL BE COMPLETED IN A TIMELY AND PROFESSIONAL MANNER IN ACCORDANCE WITH ALL LOCAL CODES AND REGULATIONS. ALL LABOR, MATERIALS, TAXES, AND SHIPPING INCLUDED. Sales Tax	49,797.59 0.00

TOTAL $49,797.59

Sign for Acceptance _____

Ernie's Refrigeration Service, Inc.

218 Frank Dr.
Summerville, SC 29483

Phone (843)871-1773
Fax (843) 871-0671

February 24, 2002

City of Isle of Palms
Attn. Linda Lovvorn Tucker
This quote is to do the following:

Tear out old cooler and freezer; salvage doors and frames to use in new cooler and freezer.

All electrical is to be done by Ernie's Ref. or his subcontractor. Electrical includes control wiring for freezer and cooler using existing conduit and wire on top of the cooler and freezer and in the pipe under the building. We will reuse the pipe if it is not too rusty and is in good enough condition. If it has to be replaced to the condensing unit there will be an additional charge. We will rewire the cooler and freezer. However, please note that there are some lights out in both at this time. We will document on invoice with the store manager before tearout and shutdown which ones are not working.

Ernie's Ref. is not responsible for the damaged floor that the cooler and freezer are sitting on. The Isle of Palms is responsible for repairing this.

Dumpsters will be supplied by Ernie's Ref.. We will need adequate space to put them near the store; Not across the parking lot. These will be used for cooler and freezer panels. If there is room left in them after we dispose of all panels you are welcome to put any debris that is left into them.

The store must be closed in the area of work. It will take approximately three days to tear out the existing and approximately one week to reinstall the new. This will be done as quickly and professionally as possible.

This quote does not cover any unforeseen problems that may arise. An example of this would be any other electrical being mounted to the cooler or freezer for something other than them. Duct work should not be on top of them; this would be an unforeseen. Any problems and extra charges will be discussed prior to us fixing them.

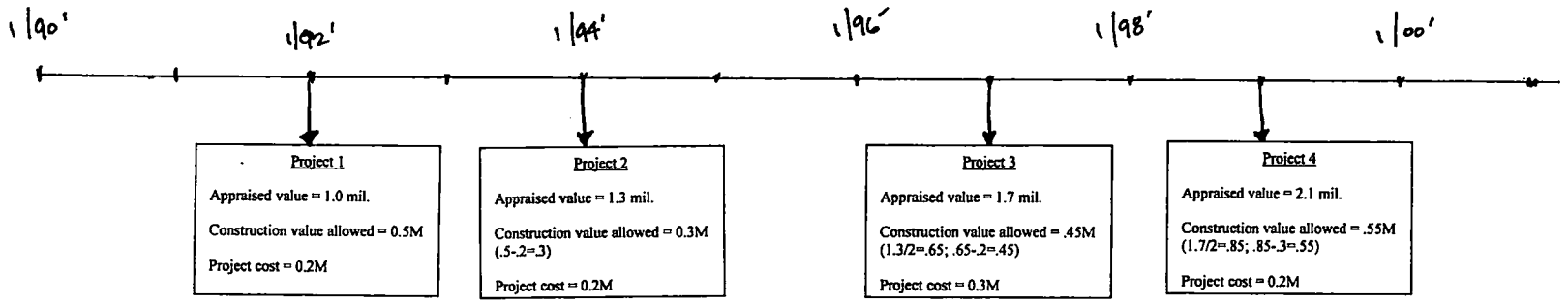
This quote will cover cooler and freezer, refrigeration equipment, electrical, crane, dumpster fees for panel disposal, permits and labor as described. will not be responsible for the removal of header around the cooler and freezer. All of this needs to be done prior to our arrival. We also will not be responsible for product removal, storage, or product replacement. The product must be removed prior to our arrival.

Should you decide to accept this quote of $41,930.00, the estimated delivery time on the cooler and freezer would be 4-6 weeks from the time the order is placed. Also upon acceptance we will give you sizing, names of manufactures, etc. Ernie's Ref. will give you 90 days labor warranty, 1 year parts warranty, and 5 years on compressors. We will also need a substantial down payment to order the equipment; which will be discussed upon acceptance. Please call if you have any questions. This quote is good for 90 days.

Sincerely,

Ernie
Ernie's refrigeration

Substantial Improvement: any combination of repairs, reconstruction, alteration, additions or improvements to a structure occurring within a continuos period of five (5) years, measured from the date of the start of construction of improvement in which the cumulative cost equals or exceeds fifty percent (50%) of the fair market value of the structure before the start of construction. The term does not, however, include either (i) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications identified by the Building Official which are the minimum necessary to assure safe living conditions, or (ii) any alteration of a structure listed on a National Register of Historic Places or a State Inventory of Historic Places provided that the alteration will not preclude the structure's continued designation a "historic structure".



State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved_____Denied_____
Action Taken By Ways & Means Committee: Date Approved_____Denied_____
Action Taken By City Council: Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Replace rusted sign poles.

B. Applicant Organization City of Isle of Palms Public Works

1. Mailing Address P.O. Drawer 508

Telephone (843) 886-8956 Fax (843) 886-5762

2. Project Director David D. Mobley, Jr. David D. Mobley Jr.

Telephone (843) 886-8956 Fax (843) 886-5762

3. Description of Organization, Its Goals and Objectives
City of Isle of Palms Public Works
Improvement to aesthetics to Island

C. Description and Location of Project/Event To replace rusted sign poles on the island with galvanized poles.

____ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

_____

_____

_____

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

_____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 50 galvanized @ 11.75 ea.= $ 587.50 poles

Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

ISLE OF PALMS
POLE LIST

Repairs to be done:

Charleston & Palm
Carolina & Palm
2nd Ave. & Palm
3rd Ave. & Palm
4th Ave. & Palm
5th Ave. & Palm
6th Ave. & Palm
7th Ave. & Palm
8th Ave. & Palm
13th Ave. & Palm
*14th Ave. & Palm (pole okay, needs sign)
*21st Ave. & Palm (need signs, 2)
53rd Ave. & Palm
52nd Ave. & Palm
44th Ave. & Palm
42nd Ave. & Palm
37th Ave. & Palm
36th Ave. & Palm
34th Ave. & Palm
33rd Ave. & Palm
32nd Ave. & Palm
31st Ave. & Palm
Palm Ct. & Palm
28th Ave. & Palm
27th Ave. & Palm
26th Ave. & Palm
25th Ave. & Palm
23rd Ave. & Palm

40th Ave. (need palm)
35th Ave. (need palm)

9th Ave. & Carolina
5th Ave. & Carolina
* 4th Ave. & Carolina (sign)
* 3rd Ave. & Carolina (sign)

4th Ave. & Charleston

* 4th Ave. & Ocean (sign)
5th Ave. & Ocean
6th Ave. & Ocean
8th Ave. & Ocean
* 10th Ave. & Ocean (sign)

27th Ave. & Cameron
30th Ave. & Cameron
31st Ave. & Cameron
40th Ave. & Cameron

*31st Ave. & Hartnett (sign)
27th Ave. & Hartnett

23rd Ave. & Waterway
27th Ave. & Waterway

*Forest Trail & Sparrow Drive (sign)
*Cross Lane (sign, 2)

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name PICCOLO SPOLETO GOES TO THE BEACH

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event This two (2) day event will be held at the Recreation Center and other venues similar to last years schedule. All performances and activities will be geared for family entertainment.

____ Single Event? _X_ Ongoing Event/Annual Need?

1.Date(s): of Event June 1 & 2 or Project Start Now Completion June 2

2.Impact on Tourism This two (2) day event will be under the umbrella of the Office of Cultural Affairs in Charleston and was developed to enhance the level of entertainment for the residents and also to provide entertainment and activities for those visiting our Island and the Charleston Area. This will be our second year. We will promote the activites more than last year.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ $15,000

   Date(s) Required: May 2002 Lump Sum YES Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ $15,000

E. Financial Analysis

Please Provide Line Item Budget for Event or Project - The fees will pay Artist Fees, Performers fees, technical support and equipment needs. None of the requested funds will be used for Administrative work.

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name PICCOLO SPOLETO SAND SCULPTING COMPETITION

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event The Sand Sculpting will be held on the beach at Charleston County Park. This event has been held at that location for many years. Families, groups and/or individuals compete in different categories for the best, most original Sand Sculpture. This has always been a successful event that draws a good group of local participants as well as a large number of visitors. The event will take place Memorial Day Week-end

____ Single Event? __X__ Ongoing Event/Annual Need?

1.Date(s): of Event May 25, 2002 or Project Start Now Completion May 25

2.Impact on Tourism This event promotes our beautiful beach area. It brings the locals and visitors together in large numbers for friendly competition and lots of fun. This activity is advertized throughout the State and County under the Umbrella of the Piccolo Spoleto Committee. It will be included on our Web Site and will also be promoted through Charleston County Parks & Recreation.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ *930* From **$10 per person, per team**
   per CCPRC records includes T-shirt for all team members not to exceed four (4)

3. Donations: Amount $ _____ From _____
   SPONSORSHIP $$ $250 FROM American Institute of Architects

4. Accommodations Tax Funds Request: Amount $ **$2,000**

   Date(s) Required: **May 1, 2002** Lump Sum **yes** Installments _____

5. Other: Amount $_____

6. Total Budget: Amount $ **$2,000**

E. Financial Analysis $1400 T-Shirts
$ 300 Trophies

Recreation Staff Budget: $300
(1 emp.@$11.70 hr X8hrs+Fica, etc)
(3 emp.@$6.67 hr +Fica,etc)

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name ISLAND FUN DAYS SUMMER CAMP

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event This camp provides activities for children visiting the Isle of Palms. Field trips are planned Tuesday - Friday which are designed to educate and entertain our guests with our local flavor. It provides young people from other states to particpate in activities that they wouldn't have a chance to do in their own home town. Campers are taken on crabbing expeditions, kayaking, visit the Aquarium, etc.

____ Single Event? __x__ Ongoing Event/Annual Need?

1.Date(s): of Event Tues. - Fri. or Project Start June 2002 Completion August 2002

2.Impact on Tourism This camp is designed for children visitng IOP. It provides the parents a chance to go out and enjoy the Island while we educate and entertain their children with our local activities. We attempt to provide opportunities for them that they are unable to experience in their own communities.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ 30-$35 From per child, per day

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 20,000

   Date(s) Required: _____ Lump Sum _____ Installments YES

5. Other: Amount $_____

6. Total Budget: Amount $ 20,000

E. Financial Analysis **See Attached Sheet**

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

ISLE OF PALMS RECREATION DEPARTMENT
Island Fun Days
2001 Participation

Date	Trip	Attendance	Income	Expense
June 19	Splash Zone	0	$0.00	$0.00
June 20	Crabbing Expedition	5	$175.00	$200.00
June 21	Aquarium/Ice Palace	6	$180.00	$42.00
June 22	Nature Adventures	7	$210.00	$140.00
June 26	Splash Zone	5	$125.00	$38.70
June 27	Crabbing Expedition	14	$485.00	$560.00
June 28	Aquarium/Ice Palace	4	$120.00	$21.00
June 29	Nature Adventures	10	$300.00	$200.00
July 3	Splash Zone	6	$150.00	$60.43
July 4	Crabbing Expedition	17	$580.00	$320.00
July 5	Aquarium/Ice Palace	1	$30.00	$0.00
July 6	Nature Adventures	3	$90.00	$100.00
July 10	Splash Zone	4	$100.00	$30.96
July 11	Crabbing Expedition	9	$305.00	$360.00
July 12	Aquarium/Ice Palace	6	$180.00	$46.75
July 13	Nature Adventures	3	$90.00	$100.00
July 17	Splash Zone	4	$100.00	$30.96
July 18	Crabbing Expedition	10	$350.00	$360.00
July 19	Aquarium/Ice Palace	4	$120.00	$49.00
July 20	Nature Adventures	6	$180.00	$120.00
July 24	Splash Zone	9	$230.00	$60.75
July 25	Crabbing Expedition	11	$385.00	$360.00
July 26	Aquarium/Ice Palace	0	$0.00	$0.00
July 27	Nature Adventures	0	$0.00	$0.00
July 31	Splash Zone	0	$0.00	$0.00
Aug 1	Crabbing Expedition	7	$245.00	$210.00
Aug 2	Aquarium/Ice Palace	0	$0.00	$0.00
Aug 3	Nature Adventures	0	$0.00	$0.00
	2001 Totals	**151**	**$ 4,730**	**$3,410.55**
	2000 Totals	**358**	**$10,880**	**$8,942.75**
	1999 Totals	**228**	**$ 6,465**	**$4,584.20**

Island Fun Days Expenses:	Staff:	$ 2000 (includes State, Fica, etc.)
	Admissions:	$ 3610.55 (Includes $200 deposit)
	Transportation:	$ 4656.00
	Snacks/juice:	$ 151
	SUB TOTAL	**$10,417.55**
	5% Facility Charge:	557.55(printing, I.D bands, etc)
	Estimated expenses	**$10,975.10**
	TOTAL REVENUES:	**$ 4,730.00**

States Represented

Florida - 1	Georgia - 4	Illinois - 6
Indiana - 13	Kansas - 2	Kentucky - 2
North Carolina - 5	New York - 3	Ohio - 9
Pennsylvania - 1	South Carolina - 54	Tennessee - 1
Texas - 3	Virginia - 9	Unknown - 11

Breakdown from SC participants

Mt. Pleasant - 7	Isle of Palms - 31	Sullivan's Island - 2
Anderson - 1	Florence - 2	Columbia - 5
Clemson - 1	Summerville - 4	Greenville - 1

IRMA Companies Represented

Dunes Properties - 8
Great Beach Vacations - 26
Island Realty - 42
Carroll Realty - 2
Unknown/Other - 31

Total Participants:

2001	**155**
2000	358
1999	228

Number of Different Participants:

2001	**124**
2000	269
1999	184

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name "The Green Guide" - Isle of Palms, SC

B. Applicant Organization Beach Advisory Committee, Isle of Palms City Council

1. Mailing Address 1207 Palm Blvd, Isle of Palms, SC 29451

Telephone 242 3011 (B.Ballow Fax 886 6934 (BB)

2. Project Director Beverly Ballow and committee

Telephone 242 3011 Fax 886 6934

3. Description of Organization, Its Goals and Objectives To evaluate problems and needs concerning the beach and its natural resources, to educate, and improve conservation efforts and repect for these resources, for the long term benefit of the island, its visitors, and citizens.

C. Description and Location of Project/Event To publish and distribute a handbook called "The Green Guide", similar to the attached Hilton Head Island handbook. The preparation of the book will be done by volunteers, with the majorexpense incurred being printing costs. Distribution will be through real estate rental, management and sales offices, hotels, andcity offices, to tourists, visitors, and new residents.

____ Single Event? __X__ Ongoing Event/Annual Need?

1. Date(s): of Event_____ or Project Start 4/2002 Completion 6/2002

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (90 %) vs. Isle of Palms residents (10 %).

The handbook is intended to provide consistent guidelines for the protection of the environment, for visitors, tourists, and new and part-time residents.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 19,200 (for 5" book) or less for 3" booklet*

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project 30 days after completion

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 19,200 * on Invoice (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

* See attached. Estimates are for 50,000 copies.

CONNECT WITH THE POWER OF...

PROforma

PRINTING • PROMOTIONS

Wednesday, December 19, 2001

To: Beverly Ballow - Prudential Carolina Real Estate
From: Brenda Boensch - Proforma Allied

We are pleased to submit the following quote based on sample provided. 24 page saddle stitched booklet plus cover. Printed four color process throughout. Inside pages print on 80# coated gloss text, cover prints on 80# gloss cover stock.

3 ¼ x 5 ½ small booklet:
30,000 - $8,600.00 ($0.286 per book)
40,000 - $10,700.00 ($0.2675 per book)
50,000 - $12,800.00 ($0.256 per book)

5 x 7 larger booklet:
30,000 - $12,800.00 ($0.426 per book)
40,000 - $16,000.00 ($0.40 per book)
50,000 - $19,200.00 ($0.384 per book)

Prices do not include shipping, tax or artwork. 10% over/under run may apply. If there are any changes to the specs I would be happy to re-quote this project for you. We have an in-house graphic artist that is available @ $60.00/hour. If you have your own designer please keep in mind we can only accept files in these programs: Illustrator, Pagemaker, Quark, Photoshop, and Corel Draw. (Word, Print Shop & Publisher are *not* acceptable) Make sure all fonts, photos, etc. are included. If I can be of further assistance please don't hesitate to call. We would really like to work with you on this project.

Thank You,
Brenda Boensch

Brenda Boensch
Proforma Allied
(843) 884-6610
fax 884-7035
proformabrenda@aol.com

Janet Mauldin

From: "Bev Ballow" <bevb@prucar.com>
To: "Janet Mauldin" <jmauldin@iop.net>
Sent: Thursday, February 28, 2002 8:29 AM
Subject: Fw: Cost of Green Guide

----- Original Message -----
From: Bev Ballow
To: Linda Tucker ; Pam Hoath ; Ginger ; Dick Johnson
Sent: Thursday, February 28, 2002 11:26 AM
Subject: Cost of Green Guide

Note: The smaller book estimate is $12,800 for a run of 50k. The one that measures 5x7" (preference of older eyes) is the $19,200 figure. These costs are without any art preparation. We may be able to do some of that ourselves, and I still don't know about the copywright status from HH island

DELIVERY TICKET/ PACKING

PROFORMA®
Printing/Promotions/Productivity
Allied Business Forms
1435 Ben Sawyer Blvd., Mt. Pleasant, SC 29464
Phone 843/884-6610 Fax 843/884-7035 Toll Free 888-509-8911

DELIVERY TICKET/ PACKING LIST#

DATE	CUST. PO#
CUST#	CUSTOMER

FOR: Prudential Carolina R. Estate
1400 E. Palm Blvd
IOP

SHIP TO: Van Tues 12/18

SPECIAL INSTRUCTIONS: Attn: Beverly Ballow

QUANTITY	DESCRIPTION	
	2 Sample books returned — we're working on the quote. DO + Brenda	

We request that you open this order now (or within the next 10 days) and inspect the contents. Is everything satisfactory? If not, PLEASE contact your ProForma Allied representative as soon as possible. **No returns after 30 days.**

TA
FREIGH
TOTA

RECEIVED BY

Thank you for your Order

Bev Ballow

From: "pamhoath" <pamhoath@bellsouth.net>
To: "Dick Johnson" <dikjohnson@aol.com>; "Beverly Ballow" <bevb@prucar.com>; "Ginger Boatright" <g.ellis-boatright@worldnet.att.net>
Sent: Friday, July 06, 2001 8:14 AM
Subject: Fw: Hilton Head's "The Green Guide"

Hi all-
Please see nice note below from Hilton Head's Natural Resources Administrator. The next step might be to take Ms. Kreb's advice and forward this email to the town attorney/town administrator and ask whether we should pursue this goal any further. Let me know what you think.
Thanks, Pam
Fax: Leola 886-6458

----- Original Message -----
From: "pamhoath" <pamhoath@bellsouth.net>
To: "Sally Krebs" <SallyK@ci.hilton-head-island.sc.us>
Sent: Friday, July 06, 2001 8:05 AM
Subject: Re: Hilton Head's "The Green Guide"

>
> Hi Sally,
> Thanks so much for your prompt and helpful reply. I will share your
> information with the beach advisory committee members, and appreciate your
> offer to answer more questions.
> Isle of Palms also has a lighting ordinance and an active "Turtle Team".
> While I'm not a member of this team, my family and I have distributed
> educational information to homes and have been lucky enough to see the
> Loggerhead hatchlings march to the sea! As you mention the need for
> education is ongoing, thus your information about the handbook is helpful
as
> we explore the possibility of developing one for the Isle of Palms.
> Thanks again,
> Pam Hoath
>
> ----- Original Message -----
> From: "Sally Krebs" <SallyK@ci.hilton-head-island.sc.us>
> To: <pamhoath@bellsouth.net>
> Sent: Tuesday, July 03, 2001 9:58 AM
> Subject: Re: Hilton Head's "The Green Guide"
>
>
> Hi Pam---my name is Sally Krebs, and I am Natural Resources Administrator
> for the Town. We produced the Green Guide by committee in 1997. I was a
> member of the committee, and will try to answer your questions in the
order
> you asked them:

> a. The Green Guide is copyrighted. You will find the copyright seal on the
> inside of the front cover. Since I know little about the implications of
> this (being a biologist), I would suggest you check with the Isle of Palms
> Town Attorney.
> b. The funds for the design, illustration and printing of this booklet came
> from the Town's Accomodations Tax Fund. The cost of printing varied greatly
> with not only the volume but the number of colors printed and the paper
> quality. The booklet was bid out via RFP and a firm chosen to produce it.
> The only prices I still have for printing are $15,500 for 30,000 copies,
> $22,500 for 50,000 and $40,600 for 100,000. This was for 4 color printing
> and was from the chosen design firm (please keep in mind that these are 1997
> prices and are no longer valid). We thought these were a little high, and
> chose a printer to print the booklets separately from the design firm for a
> less expensive cost (I no longer have these figures).
> c. Meissner Illustration and Design of Hilton Head Island did the design
> and layout; Perry Printing did the printing.
>
> We do a lot of public education here, particularly on natural resources. We
> have a beachfront lighting ordinance to protect nesting and hatchling sea
> turtles, and we work through local real estate companies to distribute a
> brochure to inform oceanfront visitors and residents of these regulations.
> We also rely a great deal on the local media, including the local paper and
> public service announcements, to spread the word on turtles and other
> issues. We also have a Resident and Visitor Guide to Hilton Head Island's
> Beaches that is available through our local Museum and Chamber of Commerce,
> at all our beach parks, at Town Hall and at the Interstate Welcome Centers
> on I-26 and I-95. These regulations are also posted at entry points to the
> beach. Both of these brochures were produced in-house by Town staff.
>
> One of the problems in dealing with a large visitor population, as you know,
> is that this education must be an on-going project. The other consideration
> that is important is that enforcement must be there when regulations are
> broken.
>
> Should you have any further questions, I will be glad to discuss them with
> you. My phone is 843-341-4690. Good Luck!
> >>> "pamhoath" <pamhoath@bellsouth.net> 07/02/01 02:48PM >>>
>
> Dear Ms. McCoy,
>

Bev Ballow

From: "Bev Ballow" <bevb@prucar.com>
To: "Ginger" <g.ellis-boatright@worldnet.att.net>; "Pam Hoath" <pamhoath@bellsouth.net>; "Dick Johnson" <dikjohnson@aol.com>
Sent: Wednesday, February 27, 2002 3:50 PM
Subject: Green Guide

The green guide was approved by council, and Janet gave me the application to be submitted to the Accommodations committee asap(s'posed to be there 2 weeks before the meeting.) How to do it? It is a simple two page document. I have a copy of the GG, the estimate for printing. and the app.
Can we do any emergency meeting? Please call or email as soon as you can.
Bev
242 3011 (office
696 6422 (cell)
886 5873 (home

faxed to Leola

Janet Mauldin

From: "Bev Ballow" <bevb@prucar.com>
To: <jmauldin@iop.net>
Sent: Thursday, February 28, 2002 7:47 AM
Subject: Fw: Green Guide

----- Original Message -----
From: Bev Ballow
To: Dick Johnson ; Pam Hoath ; Linda Tucker ; Ginger
Sent: Thursday, February 28, 2002 10:34 AM
Subject: Green Guide

Please tell me what you think, make changes, comments, etc.

Project name:
"The Green Guide" - Isle of Palms SC
Applicant Organization
Isle of Palms City Council - The Beach Advisory Committee
Mailing Address ???
Telephone
Project Director (I thought of putting "Ginger Ellis and Beverly Ballow. et.al"
and our phone numbers)

Description of Organization, Its Goals and Objectives
To evaluate problems and needs concerning the beach and its natural resources; to educate and improve conservation and respect for these resources for the long term benefit of the island.

Description.... of Project
To publish and distribute a handbok called "The Green Guide", similar to the attached Hilton Head Island handbook. The preparation of the booklet will be done by volunteers, with the major expense incurred being the printing costs. Distribution will be through real estate rental, sales, and management companies and hotels, to tourists. visitors. and new residents.

Project start date March___ 2002
" completion date May___2002

Impact on Tourism
% of persons benefitting from project
____90_____ tourists vs IOP residents_____10_____
The handbook is intended to provide consistent guidlines for the protection of the environment to visitors and tourists as well as new and part-time residents.

Acc/Tax funds requests $19,200 +/- (for 50,000 copies printing, not including art preparation costs)

Date for submission to Isle of Palms Treasurer of Financial Report for Event or Project___?_____

If awarded, funds are requested as follows:

$19,200 +/- 30 days after invoice date

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Refurbish Municipal parking Lots

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-6428 Fax 886-8005

2. Project Director Linda Tucker

Telephone 886-6428 Fax 886-8005

3. Description of Organization, Its Goals and Objectives
The City of Isle of Palms is committed to providing public access to the beach which requires sufficient parking for vehicles transporting beach visitors.

C. Description and Location of Project/Event
The public parking lots are accessible via Ocean Boulevard at the beach front.

____ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (100 %) vs. Isle of Palms residents (_____%).

Eligible under item #3 of Revenue ruling.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ N/A From _____

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ 1,484

   Date(s) Required: Upon invoice Lump Sum _____ Installments _____

5. Other: Amount $ N/A

6. Total Budget: Amount $ 1,484

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project N/A

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 1,484 on invoice (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Post Office Box 451
Isle of Palms, SC 29451-0451
11 March 2002

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451

I, William F. Schupp, make the following proposal for marking the public lots with permanent markers:

1. two (2) days for trencher	$200.00
2. 2100 feet of 2"x4"x15'	1000.00
3. anchors for markers	200.00
Subtotal	$1400.00
Tax	84.00
Total cost	$1484.00

Yours truly,

William F. Schupp

March 14, 2002

ISLE OF PALMS
RECREATION DEPARTMENT

TO: Linda Tucker, City Administrator

FROM: Norma Jean Page, Recreation Director

RE: Ballfield Light Electrical Boxes

November 2001 the Lights on the Softball field would not operate without the encouragement of a rubber mallet or a licensed Electrician. Recreation Staff were instructed, by me, not to open the electrical box and attempt to make contact due to the danger of electrocution.

Frampton Electric made a service call and informed us that the 400 amp Fuseable safety switch disconnect was totally corroded and contact was not being made in the box. The switch disconnect had to be replaced for lights to operate. **Total cost of $3,750.**
This project requires SCE&G to turn power off to switch box before any work can be done.

Frampton Electric advised that the safety switch that we are presently using is not designed to be turned off and on as often as it is now. Every time the switch is opened or closed we get a slight arc between the contact points. Over time (short time), this arcing erodes the metal and prevents proper closure. Lights in homes and ballfields have lighting contactors (switches) which prevent arcing and will extend the life of the disconnect.
Lighting contactors for the Softball Field have been estimated at **$4,000.**
The Recreation Committee, Ways & Means and Council approved this expenditure in February.
TOTAL SOFTBALL FIELD LIGHT REPAIRS: $7,750.

Wednesday, March 13, 2002 I was informed by the Recreation Supervisor that they were unable to get the Baseball field lights on for Tuesday night practices. Our Grounds Maintenance crew checked the fuses and disconnect. They found the Safety switch was not making contact because the contact points had corroded off.
I called Frampton Electric and they have indicated the Safety Switch Disconnect must me replaced and this field too should have both a Safety Switch Disconnect and a Lighting Contactor switch. **Estimated cost to get lights working $3,000**

TOTAL COST OF "MUST REPAIR" & APPROVED EXPENDITURES $10,750

GOOD NEWS The Soccer Field Lights have both switches.

CAPITAL PROJECTS FUND
RECREATION DEPT
CAPITAL OUTLAY ACCOUNT #20.4840.5085

			Actual	Budget	(Over)/Under Budget
Expenditures:					
	HVAC - Capital Projects Fund Portion (1/2 of total)		36,396	40,000	3,604
	Soccer goals/nets (1/2 of cost)		1,571	1,500	(71)
	Soccer scoreboard (1/2 of cost)		2,291	2,750	459
	Rand Playground monument (carryover from FY01)		975	-	(975)
	Mower (1/2 of cost)			7,500	7,500
	Tiller			2,000	2,000
	Total Budgeted Expenditures		41,233	53,750	12,517
Unexpected Expenditures:					
(spent)	softball field disconnect switch	(appvd 11/15/01 W&Ms)	3,750	-	(3,750)
	softball field safety connect	(appvd 1/15/02 W&Ms)	4,000	-	(4,000)
	walk-behind mower	(appvd 1/15/02 W&Ms)	2,489	-	(2,489)
	baseball field disconnect switch	(emergency repair done)	3,000	-	(3,000)
	baseball field safety connect		4,000	-	(4,000)
	Total Unexpected Expenditures		17,239	-	(17,239)
	Projected over budget				(4,722)

Isle of Palms Public Works
David D. Mobley, Jr., Director

To: Bob Abele, Chairman, Ways & Means Committee
Via Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Director of Public Works

Subject: Garbage Compactor

Date: March 15, 2002

Per your request, attached is the list of the costs involved in placing a compactor unit at the front beach area.

Compactor unit.....	$10,560.00
6" concrete pad with enclosed fencing.....	$12,475.00
Electrical (trench 3"conduit 150') panel & wire-up	$2,250.00
Water (Impact, Customer and Tap Fee).....	$2,675.00
Gates, Hand Rails and hopper chute.....	$3,000.00
SCE&G to pull wires @$1.84 ft. x 150 ft.	$276.00
TOTAL	$31,236.00

Amount Projected	Budgeted	Projected Over Budget
$31,236.00	**$20,000.00**	**$11,236.00**

NOTE: Budgeted amount includes $4,000.00 previously approved by the accommodations tax advisory committee for a dumpster enclosure.

GENERAL FUND EXPENDITURES--CONTROLLABLE VS NON-CONTROLLABLE

03/19/02

	1998	1999	2000	2001	% increase 98 to '01
Total Expenses	**3,327,693**	**3,538,244**	**3,806,804**	**4,178,066**	**25.55%**
Total Fixed Expenses (see note 1)	**2,790,983**	**2,907,254**	**3,156,454**	**3,462,075**	**24.05%**
Controllable expenses	**536,710**	**630,990**	**650,350**	**715,991**	**33.40%**
Vehicle Maintenance	94,038	100,766	98,461	132,280	40.67%
Vehicle Fuel	37,758	37,926	53,985	70,634	87.07%
Maintenance & service Contracts	31,433	42,286	50,951	61,955	97.10%
Machinery & equipment Repair	13,946	16,973	17,686	18,293	31.17%
Non-capital tools & Equipment	NA	18,626	22,727	30,454	63.50%
	177,175	216,577	243,810	313,616	77.01%
All other controllable expenses	359,535	414,413	406,540	402,375	11.92%

NOTE 1--FIXED EXPENSE ELEMENTS					
Personnel	2,419,320	2,601,960	2,898,230	3,219,120	33.06%
Debt Service	192,222	138,220	77,587	79,572	-58.60%
Insurance	81,912	89,380	94,003	85,466	4.34%
Judicial/legal/audit	97,529	77,694	86,634	77,917	-20.11%
	2,790,983	2,907,254	3,156,454	3,462,075	24.05%

City of Isle of Palms Police Department
Analysis of Narcotics Operations
Figures taken from Audited Financial Statements

	Fiscal Year							7-Year
	1995	1996	1997	1998	1999	2000	2001	Total
Seizure Revenues	29,825	108,571	99,472	232,492	120,988	43,298	19,642	654,288
Interest Income		183	1,421	6,592	6,043	6,906	2,118	23,263
Total Revenues	29,825	108,754	100,893	239,084	127,031	50,204	21,760	677,551
Salary and Fringe Expense	46,688	46,009	49,998	51,052	53,633	56,275	63,424	367,079
Difference	(16,863)	62,745	50,895	188,032	73,398	(6,071)	(41,664)	310,472

City of Isle of Palms Police Department
Partial List of Capital Additions Purchased with Narcotics Seizure Funds
Sorted by Cost
Fiscal Years 1995-2001

Software for Computer Aided Dispatch & Records (Vision Software)	22,509.60
2000 Crown Vic X179649 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	22,070.14
2000 Crown Vic X179646 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	22,070.14
2000 Crown Vic X179647 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	22,070.14
2000 Crown Vic X179648 w/ lightbar, striping (Vic Bailey, Lawmens, LightNUp)	22,070.14
2001 Crown Vic X155493 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	21,739.37
2001 Crown Vic X155492 w/ siren and lightbar (Vic Bailey,Mobilecom,Lawmen's)	21,739.36
2001 Crown Vic X152868 w/ strobes (Vic Bailey, Mobilecom) (Chief's car)	21,442.67
99 Ford Crown Vic #W6xx141819 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 522	21,155.72
99 Ford Crown Vic #W2xx141820 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 521	20,840.72
99 Ford Crown Vic #W4xx141821 w/ equip (Vbailey/LightnUp/Auto Trim) Veh 501	20,711.80
Stalker Speed Radar Trailer w. alarm sys sn35579 (Applied Concepts)	8,486.28
Eyewitness In-Car video camera system (Kustom Signal)	4,417.02
Prodelin 1.8M Satellite Antenna, programmed & installed (SC ETV)	3,481.46
I-1511 Notebook Computer PII-366MHZ for Buckhannon sn500-1979071(Quantex)	3,192.00
1 Golden Eagle Radar Unit s/n E 09583 EM14596 EM14588	2,750.70
1 Golden Eagle Radar Unit s/n E 09584 EM14524 EM14549	2,750.70
IBM Thinkpad A20M Celeron 550 w/ battery, dock, & cardbus (IBM)	2,734.46
IBM Thinkpad 390x PII 400 w/ port replicator (IBM) (Bond)	2,667.17
IBM Thinkpad 390x PII 400 w/ port replicator (IBM) (Usry)	2,667.17
Statesman 3-module, 10bay evidence locker, cadet blue	2,254.19
IBM Thinkpad A20M Celeron 550 w/ battery (IBM)	2,105.74
IBM Thinkpad A20M Celeron 550 w/ battery (IBM)	2,105.74
Golden Eagle 165 KA-Ban Radar Unit w/ interface cable (Kustom Signal)	2,105.32
Golden Eagle 165 KA-Ban Radar Unit w/ interface cable (Kustom Signal)	2,105.32
Golden Eagle 165 KA-Ban Radar Unit w/ interface cable (Kustom Signal)	2,105.32
Golden Eagle 165 KA-Ban Radar Unit w/ interface cable (Kustom Signal)	2,105.32
Total	286,453.71

Isle of Palms Public Works

David D. Mobley, Jr., Director

To: Councilman John Marino, Bob Miller, Marty Bettelli

From: David D. Mobley, Jr., Director 

Subject: Budget History of Vehicle Maintenance 1998-Present

Date: March 7, 2002

Per your request the following is the budget history of the Vehicle Maintenance of the Public Works Department.

Budget Year	Budgeted	Used	% Expended
1998-1999	$30,000	$60,320	201%
1999-2000	$40,000	$39,080	98%
2000-2001	$58,550	$73,702	126%
2001-2002 (7 months)	$60,000	$52,794	88%

As always, should you need further information please feel free to contact me at your convenience.

CC: Linda Tucker, City Administrator

15 March, 2002

FROM: Bob Abele
TO: Chairman, Public Works Committee

John,

I apologize for not getting together with you re: what y'all did at the last committee meeting re: the PW General Fund budget before I wrote this, but I have been swamped with a plethora of personal/quasi business stuff and just didn't have the time to take a look at the PW budget or get with you before this. After looking at the PW budget, I do have a few questions which I am sure y'all have already gone over. I would rather not bring them up at the W&M Committee meeting next Tuesday if y'all have already covered them and will try to get with you or Bob Miller before then. I did want to let you know what my questions were, however.

VEHICLE MAINTENANCE—This has been going up steadily ($39,000 in '00, $73,702 in '01, and $52,800 YTD and David wants $80,000 for next year). I know David takes great care of our PW vehicles, much better than before, but the cost seems to be getting out of hand . One possible reason for the big jumps starting in '01, is the fact that our PW vehicle inventory jumped from 13 to 16. Following appears to be the cause of the vehicle # increase:

- *We bought a 2000 John Deere tractor to replace a 1990 model, but kept the 1990 model*
- *We bought a 2001 Ford P/U and did not get rid of any of the three old P/Us—presumably the new one was to replace the 1994 Chevy.*
- *We bought a 2001 Mack mainline truck, but did not get rid of any of the older mainline trucks -as I recall during the Capital Expenditure discussions, David indicated that he had two "spare" mainline trucks.*

We just cannot keep on retaining these old vehicles as "spares".

STREET SIGNS—A small item $ wise, but I am curious as to why both the PW and Police Depts. have a line item for street signs. The police have been budgeting $500/year and have expended as follows: '00—$512. '01--$196, YTD--$17. PW has budgeted $2,500/yr and has spent as follows: '00--$1,876, '01--$700, YTD--$650. I think we need to resolve both the issue of whose budget street signs are in and the amount to budget--$2,500 looks too much to me.

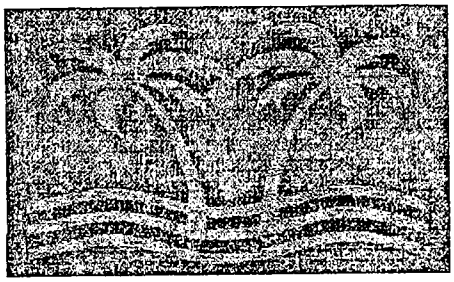
CONTRACTED EXPENSES—This line item has taken a huge jump over the past three years—'00--$74,800; '01—64,700, YTD--$40,700. I have read the budget note, but still don't understand what has grown so much.

TEMPORARY LABOR—This one too has been growing by leaps and bounds—'00--$98,900, '01--$112,768, YTD—69,700 and requesting $130,000 for next FY. I really think we need to take a look at how much temp labor we need and put some controls on it. I would rather use temp labor wherever possible, but I hope its not being used to "pad" the workforce.

GARBAGE CARTS—In the past three years thru January of this year, we have purchased $16,800 in new garbage carts. We have sold $6,800 worth of carts. Presumably we have given away $10,000 in garbage. I would really like to understand this.
RENTS & LEASES—a nit, but PW has budgeted $500/year for this, but has never spent any of it—we should probably delete the item from the PW budget.

Have a few other "nits" but will save those until I get to talk to you.

Bob



FROM THE DESK OF BOB ABELE

March 14, 2002

TO: Ways and Means Committee Members

1. *Based on the assumption that we will be continuing with the Request for Proposal (RFP) process for a new tenant for the Marina restaurant, I believe we need to have a game plan to get such a new contract in place ASAP. The tourist season really begins in April and by May it is in pretty full swing. In addition, we will likely have the Governor's Cup in early June. It seems to me that it is incumbent on us to have a contract signed by 1 May. I would propose the following schedule for your consideration. We will discuss at the W&M Committee meeting next Tuesday.*

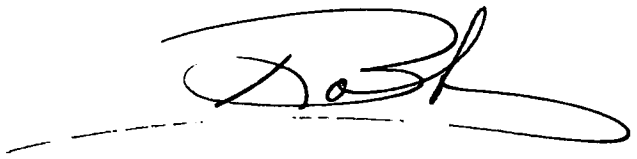
   - *1 April—bids close*
   - *2-5 April -Review Team looks over proposals, clarifies any confusing areas, develops preliminary evaluation/ranking of proposals. Will also have City Attorney review and provide comments during same period.*
   - *10 April -Special W&M Committee meeting to discuss proposals. Proposals will be available for all Council members to review 8 & 9 April if desired. Should we offer bidders opportunity to make presentations on 10 April?? Have City Attorney present??*
   - *16 April -Regular W&M Committee meeting—make recommendation to City Council as to winning bidder.*
   - *17-23 April -conduct any negotiations with tentative winner.*
   - *23 April -City Council meeting. Ratify selected winner.*
   - *1 May -sign contract*

2. *I would propose the following to comprise the Review Team:*

   Mike Sottile
   Dee Taylor
   Bob Miller
   Bob Abele
   Linda Tucker

The rationale for the above is that the review period will require some pretty intensive time requirements. All of the above have indicated that they will be available during the

days and are willing to devote the necessary time. We can't have more than four (4) Council Members on the team as that would represent a majority of the Council and we would have to advertise the sessions and have them open to the public.



CC; City Administrator
City Attorney

EXHIBIT B

PUBLIC SAFETY COMMITTEE
March 11, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held on March 11, 2002, at 5:00 p.m., in the Building Department. Present were Chairman Taylor, Committee Members Mayor Sottile, and Councilmen Abele, Police Chief Buckhannon, Fire Captains Maibach and Kramer and City Administrator Tucker. Also present was Leola Hanbury.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the minutes from the February meeting as presented; Councilman Abele seconded, motion passed unanimously.

2. Citizens Comments. Kelly Fowler was present to further discuss her request to City Council to allow horseback riding on the beach during the off-season. In response to her question about how the law came about banning horses from the beach, Mayor Sottile stated that many years ago, horses were allowed on the Isle of Palms when the population was very low. As more people began coming to the beach, complaints grew about horses and their droppings on the beaches. Further, he stated that currently the City already has had some periodic problems with water quality due to fecal contamination likely from dogs or birds.

Ms. Fowler said that they would like to bring their horses over for a day to ride on the beach for a few hours and they would have someone walk the beach behind the riders to clean up any droppings. She noted that Seabrook Island has a stable and does allow horses on their island. Mayor Sottile stated that will all the visitors to the island, more and more coming during the winter months, and the growing permanent population, he would not agree to allowing horses on the Isle of Palms.

Chairman Taylor asked how many horses might be involved for one day on the beach, and Ms. Fowler responded that it would be 5-6 horses from their barn. She also stated that Myrtle Beach allows horses for a three month period in the off season and some of her friends take advantage of that, but she felt it was too long a haul for them to make, especially since their horses are kept thirty (30) miles further from Charleston.

Ms. Kelly further said that she realized what the ordinance stated, but she was only asking for a one-day permit. Councilman Abele stated that the State actually owns the beach while the City controls it. He said that to allow one person to have horses on the beach would open it up to allowing others. Administrator Tucker clarified for Ms. Fowler that City Council cannot grant permission to violate its own ordinances and the laws would have to be changed to allow horses on the beach.

Chairman Taylor stated that City Council has been very vigilant in denying requests that would allow vendors, beach chair service, etc., on the beaches because Council wants to maintain the residential and natural state of the beach. Council is also very concerned about contamination and is presently in the process of having the waters tested to determine from where the contamination comes.

Chairman Taylor stated that Council would certainly look into safety issues, as well as other issues, to discuss the possibility of horses on the beach for sometime in the future, and stated that a full proposal that addressed all the issues would be helpful. Administrator Tucker suggested that copies of ordinances from other communities, where Ms. Fowler indicates that horseback riding is allowed on the beach,

would be helpful. Ms. Kelly understood and said that she would have her daughter write a proposal and gather information from Myrtle Beach and Seabrook Island for a possible future presentation in the fall.

3. Fire Department Monthly Report. (A) Request for Accommodations Tax Funds for Explorer Program. Captain Maibach stated that the Chief was asking for $3,000 for gear and uniforms, plus an additional $5,000 for gear and uniforms for the volunteer program. Administrator Tucker stated that volunteer gear and uniforms have been funded in the past from Accommodations Tax Funds, but that the Explorer Program for ages 14-17 is new. Captain Maibach said that there are seven explorers in the program already and it there are several pending applications. The $3,000 would cover expenses for ten explorers which is the cap on the program.

(B) Captain Maibach reported, per Chief Graham, that six firefighters and their families from New York would be on the Island the week of April 20th . Mayor Sottile stated that he has spoken with Destination Wild Dunes staff about providing accommodations for these firefighters in Wild Dunes with a welcoming ceremony.

(C) Captain Maibach discussed the monthly department report for February (see attached report) and answered questions of committee members. Councilman Abele requested that the department track hydrant testing on their master list showing which fire hydrants were tested and when. If, at the end of the year, a hydrant has not been tested, the department can then notify City Council for appropriate action. It was announced that Eric Stinnett, formerly with James Island Fire Department, has been hired as firefighter.

4. Monthly Police Department Report. Chief Buckhannon discussed the monthly department report for February (see attached report) and answered questions of committee members. Chief Buckhannon reported that he continues to coordinate with SLED on the donation of the data master machine. He further indicated that the accreditation hearing will be on March 22nd in Jacksonville, Florida. The Chief announced that Derrick Ambas, formerly an Isle of Palms Reserve Officer, has been hired as full-time patrol officer and is attending the Police Academy,

Traffic Counts. Administrator Tucker referred to February traffic counts attached hereto. Mayor Sottile asked about the status of the permanent traffic counter. Administrator Tucker reported that BCD-COG is working on the project and noted that the City's portion of this expense will be added to the upcoming budget.

5. Old Business. (A) Update - Various Road Projects. Administrator Tucker noted that there are two areas under construction for handicapped parking spaces, one at 9th Avenue and one at 21st Avenue. She reported that the 41st Avenue project is well under way, and installation of the new signal system and underground wires at the Connector is also under way. She stated that the new lights will be "turtle friendly" and there will be a ceremony when the new lights are activated.

(B) Update - Pedestrian/Cyclist Safety on Connector. Administrator Tucker referred to the attached letter from SCDOT, stating that the department will install reflective raised pavement markers along the edge of the emergency lane.

As to the request to install a permanent flagpole on the Connector, Administrator Tucker reported that SCDOT has requested an engineer's drawing. She has contacted an engineer to do so and will report back to the committee.

(C) Update - Status of Citizen Registry. Chief Buckhannon reported that he has given information to the *Moultrie News* and there may be an upcoming article on it. The Police Department is also looking at the Fire Department's previous registry list to make sure everything on it is still valid.

6. New Business. (A) Customer Service. Chairman Taylor felt that the City could come up with some kind of [policy] to make customer service the forefront of dealing with the public and he asked everyone to think about ways to accomplish this.

(B) Safety of Pedestrian Crosswalks on Palm Boulevard - Public Works Committee Request for Input Concerning Parking at 21st Avenue. Chairman Taylor expressed a safety concern about striping crosswalks without any kind of signage to motorists and lack of signage to pedestrians as to their rights in using the crosswalks. Councilman Abele fully agreed and stated that the street print that has been installed in Wild Dunes is highly visible and felt was very worthwhile. The only problem is that street print is most effective when installed where the street is newly paved. Mayor Sottile stated that DOT has agreed to install a flashing light with a sign designating a cross walk area, but he also felt that educating the public is very important and agreed that signage for pedestrians should be added. The Administrator was asked to follow up with SCDOT.

Administrator Tucker stated that the Public Works Committee had made a motion to ask Public Safety's opinion in the possible elimination of parking between the two handicapped space and the beach access and installing landscaping instead. This would allow parking on the straight sides of the road and not on the curve. Upon discussion, the Committee agreed this was a good idea and asked the Administrator to take care of it.

(C) Beach Access Signage on Beach Side. Chairman Taylor recommended installing brighter access signs so that people on the beach can identify where they are, especially if an emergency occurs on the beach. Administrator Tucker reported that she has been thinking about seeking Accommodations Tax Funds for a newly designed signage for the beach accesses. After discussion, **Councilman Abele made a motion to authorize the expenditure of Municipal Accommodations Fee money to procure designation signs for each of the beach access paths on the beach side this year; Mayor Sottile seconded; motion passed unanimously.**

(D) Proposal for Vegetative Buffer Around Front Beach Public Parking Lots. Administrator Tucker referred to attached proposal from Bill Schupp. She stated that this request had been sent to the Public Safety Committee from Public Works Committee because of concerns about hedges that might not allow cruising police officer to see what is happening in the parking lots. Chairman Taylor said that the Front Beach Enhancement Committee has discussed this also and they will be meeting next week and will further discuss improving the appearance of the lots. Chief Buckhannon stated that his concern was making the lots more visible to the officers by installing lights. Chief Graham, who just arrived at the meeting, stated that any landscaping needs to be particularly low by the Fire Station so as not to block line of sight when the fire trucks come out of the station.

(E) Review of Police Department and Fire Department General Fund Budget.

(1) Administrator Tucker began review of the proposed Police Department budget by discussing the numbers in bold which indicate changes, most of which are due to rate increases beyond the City's control. Councilman Abele reduced the budget amount for Vehicle Fuel & Oil from $29,091 to $25,000 per historical usage and reduced the budget amount for Employee Training from $7,500 to $6,500.

Councilman Abele began discussion of the Narcotics Officer. He stated that the funds that the City receives from narcotics seizures has been going down recently and since 2000 has not brought in as much as the City is spending in the department. **Councilman Abele** questioned the need for the Isle of Palms to have an officer in the DEA program and he **made a motion to eliminate the narcotics position. Mayor Sottile seconded** for discussion.

Mayor Sottile also felt that there was not enough benefit to the City to keep this position and, with revenues down and the fact that the City has good police enforcement on the island, he agreed with Councilman Abele.

Chief Buckhannon responded that the City has received, in the last five years, over half a million dollars from the narcotics program, and until last year, the City has not had to pay for any police cars with City money. [*At this point the tape ran out and the second tape was not started right away.*]

Councilman Abele stated that Council would have to decide what to do with the officer, whether or not to put him on as a regular police officer, but he felt that the island could not afford the narcotics position. Chief Buckhannon said that the equivalent position in the department would be a sergeant and there was no opening at this time. Councilman Abele stated that the City could keep him as a sergeant and he could fill the next vacancy, such as Criminal Investigation Division work. Mayor Sottile stated that he did not want the officer to lose his job.

Chief Buckhannon stated that he understood Councilman Abele's feeling, but he thought it was definitely a mistake to eliminate the position. As the Chief of Police, he sees problems in eliminating any position; the department is working now as tightly as possible, and there have been no additional personnel in the department since 1991. He strongly feels that it will have a direct impact on the ability of the department to deliver the services that the citizens of the island expect.

Chairman Taylor stated that he appreciated the professional discussions and felt that the expense of the narcotics officer has outgrown the job. He said that the committee is discussing eliminating the particular category of job and not eliminating the person. Further, the committee will review staffing of the entire department as Council moves forward, similar to the large adjustment in staff at another department recently. Chairman Taylor felt that, for the same amount of money, to use the same individual to achieve more that the island needs than, perhaps, the opportunity cost of moving him away on future gains through the DEA, would be more effective to the City. He iterated that no one wants to kick this individual out on the streets, but to utilize him more for the island.

Councilman Abele stated that by bringing him back to the department, with his connections with the DEA, he could be the Isle of Palms' own personal drug team. Chairman Taylor said that by putting the word out that the Isle of Palms has its own specialist drug officer, 24 hours a day so to speak, it could deter more drug action on the island. He asked everyone think about this discussion over the next few days for further budget discussion at Ways & Means.

Administrator Tucker asked if the City would be putting the individual under a certain amount of risk, since he has been working under cover, by putting him in uniform on the island? Chief Buckhannon stated that he would have to transition him in very carefully as he has been working in his current capacity for more than a decade. Chairman Taylor stated that his tenure with the City and his safety were critical to this issue and it would have to be considered.

After discussion, **motion to eliminate the narcotics department, and to use the officer elsewhere within the department, passed unanimously.**

Chairman Taylor began discussion of City vehicles expressing concern that, as the City is replacing vehicles, he sees a need for the Police Department to have access to a four-wheel-drive vehicle during each shift for access to the beach, if ever needed. Chief Buckhannon stated that he could assign a four-wheel-drive vehicle to someone who either lives on the island or close by for easy access during odd hours. Chief further stated that, per the dealerships, the cost increase to the budget would be approximately $4,500 over the cost of the traditional police cruiser. Councilman Abele suggested that the new Silverado might be traded in for a new four-wheel-drive vehicle, and he also recommended that, if the City gets such new vehicle, it be kept on the island 24 hours 7 days a week. Administrator Tucker and Chief Buckhannon were asked to work the numbers to see what could be done with vehicles. Administrator Tucker stated the ideally the City should work towards having one four-wheel drive vehicle among the fleet assigned to each shift so that use of vehicle is available no matter which shift is assigned to duty. The four-wheel drive is not only useful for the beach, but also during flooding conditions, icing of bridges, and lowering of vessels and equipment for emergency response.

(2) Administrator Tucker began review of the proposed Fire Department budget by discussing the numbers in bold which indicate changes, most of which are due to rate increases beyond the City's control.

Upon discussion of vehicle maintenance and the Chief asking for $5,000 additional budgeted funds, Councilman Abele stated that he did not feel that the City should budget funds as insurance for what might happen. Rather, he felt that the budget should be tight and if something happens that requires more maintenance, then Council will find the money to take care of it. He said that he does not want to cut back on training or skimp on necessities, but he does not want to put money in the budget as an insurance factor.

Chief Graham reported on the ongoing paint problem with the Pierce ladder truck. She stated that after taking to the paint manufacturer as well as Pierce, the truck manufacturer, the bottom line is that it will cost the City approximately $9,000-$10,000 to fix the problem, and the truck will be out of service for 4-6 weeks. Upon discussion, Chairman Taylor said that he felt the entire cost should be borne by Pierce and if it takes the City Attorney's involvement, then so be it. Administrator Tucker agreed that it is time for the City Attorney to become involved and he should be given information to draft a letter to Pierce before any more money is spent on any more experts trying to determine the cause of the problem.

In discussion of the Telephone & Cable line item, Chief Graham requested an additional phone line for Station #2. Upon discussion, committee members agreed to raise that line item to $6,000.

Regarding the current year's capital budget, Administrator Tucker stated the Chief Graham has requested that savings from some unspent budgeted items be allocated to another expenditure. The Department

was able to purchase the infra-red camera for $6,000 less than anticipated. The Department has spent all of the budgeted funds for the Fire Com system, but there is still a need for a module and five more headsets at a cost of $1,406 and the Chief is asking for permission to reallocate these funds. The committee concurred. **Councilman Abele made a motion to allow the expenditure of $1,406 of the $6,000 savings from the camera; Mayor Sottile seconded; motion passed unanimously.**

7. Miscellaneous. (A) Mayor Sottile asked when the parking meters will be re-installed. Chief Buckhannon said that they will be installed next week (the week of March 18th).

(B) Mayor Sottile asked if the City has received any complaints from the front beach area since the hotel occupants are taking up all the parking spaces. Chief Buckhannon stated that he has not received any complaints, and the meters will take care of that problem.

(C) Set Next Meeting Date: 5:00 pm on April 9, 2002.

8. Executive Session. Councilman Abele made a motion to go into Executive Session to discuss contractual matters concerning fire stations; Mayor Sottile seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Taylor stated that Chief Graham brought the committee up to date on potential concerns within her department; no decisions were made.

9. There being no further business to come before the committee, the meeting was unanimously adjourned at 8:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS FIRE DEPARTMENT

MONTHLY REPORT

FEBRUARY 2002

Isle of Palms Fire Department
Monthly Report

February 2002

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Isle of Palms Fire Department
Call Summary

February 2002

2/4 Several off-duty personnel responded to See Wee Road in Awendaw to offer assistance in fighting a brush fire.

2/11 Received a call on Commons Court for a fall with injuries. Upon arrival, found a female who had slipped and fell trying to mop up a wet floor. The patient sustained an injury to her lower back. EMS was contacted to transport her to East Cooper ER. Investigation by fire department personnel found the wet floor was a result of a water leak in the attic. A water heater line had burst causing water to leak through the ceiling, onto the floor below. The power was turned off at the electrical box and homeowner was advised to contact an electrician.

Isle of Palms Fire Department

Call Report

February 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-045	02/01/2002	2	Public Appearance	Resident	126 Sparrow Drivve
02-046	02/01/2002	1	Public Appearance	Resident	Isle of Palms Recreation Center
02-047	02/02/2002	2	EMS Assist	Resident	40 32nd Avenue
02-048	02/03/2002	1	EMS Assist	Resident	414 Carolina Avenue
02-049	02/04/2002	OOJ	Brush Fire (Mutual Aid)	Non-Resident	SeeWee Road
02-050	02/04/2002	2	Brush Fire	Resident	37 Lagoon Villas
02-051	02/04/2002	1	EMS Assist	Resident	2403 Palm Boulevard
02-052	02/07/2002	2	EMS Assist	Non-Resident	14 Dune Ridge Lane
02-053	02/08/2002	2	Alarm Malfunction	Resident	22 Morgan Place Drive
02-054	02/08/2002	1	EMS Assist	Resident	715 Palm Boulevard
02-055	02/09/2002	1	Public Appearance	Resident	201 Palm Boulevard
02-056	02/11/2002	2	EMS Assist	Resident	10 Commons Court
02-056-B	02/11/2002	2	Water Removal	Resident	10 Commons Court
02-057	02/14/2002	1	EMS Assist	Resident	29 27th Avenue
02-058	02/16/2002	1	EMS Assist	Resident	16 20th Avenue
02-059	02/16/2002	1	EMS Assist	Resident	2603 Palm Boulevard
02-060	02/17/2002	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department
02-061	02/25/2002	1	EMS Assist	Resident	1100 Pavilion Boulevard
02-062	02/26/2002	1	EMS Assist	Resident	16 20th Avenue
02-063	02/27/2002	2	Brush Fire	Unclassified	37 Back Bay Drive

Total Calls	20
District 1	10
District 2	8
OOJ/Mutual Aid	2
Resident	16
Non-Resident	3
Unclassified	1
Total EMS Calls	11
District 1	8
District 2	3
OOJ/Mutual Aid	0
Resident	10
Non-Resident	1
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

February 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-050	02/04/2002	2	Brush Fire	Resident	37 Lagoon Villas
02-052	02/07/2002	2	EMS Assist	Non-Resident	14 Dune Ridge Lane
02-053	02/08/2002	2	Alarm Malfunction	Resident	22 Morgan Place Drive
02-056	02/11/2002	2	EMS Assist	Resident	10 Commons Court
02-056-B	02/11/2002	2	Water Removal	Resident	10 Commons Court
02-063	02/27/2002	2	Brush Fire	Unclassified	37 Back Bay Drive

Total Calls	6
Resident	4
Non-Resident	1
Unclassified	1
Total EMS Calls	2
Resident	1
Non-Resident	1
Unclassified	0

Isle of Palms Fire Department

Incident Report

February 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	20	10	8	2	60	33	81
Working Structure Fire					2		
Outside Structure							
Vehicle Fire						1	1
Brush,Grass, Leaves	3		2	1	5	2	3
Trash, Rubbish							
Explosion, no fire							
Spill with fire							
Other Fires							
Overpressure Rupture							
Emergency Med. Call	11	8	3		28	15	36
Lock-in, Trapped						1	1
Search					1		
Extrication							
Rescue-not classified							
Spill, leak, no fire					1		
Power Line Down							
Arcing Elec. Equip.							3
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							
Water Removal	1		1		1		
Smoke Removal						1	1
Animal Rescue							
Assist Police					1		
Unauthorized Burning							
Move-Up	1			1	3	1	2
Service Call							
Smoke Scare							2
Contolled Burn							
Steam Mistaken, smoke							
Malicious False							
Bomb Scare							
Alarm Malfunction	1		1		3		1
Unintentional False					5	1	2
Unclassified							
Supplemental	3	2	1		10	11	29

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

February 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector					1	1	6
Station Tour							
Public Education							
Public Appearance	3	2	1		5	1	2
Assist Motorist							1
Public Assist					4	6	17
Other						3	3
Total	3	2	1		10	11	29

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16											45
Non-Resident	11	3											14
Unclassified	0	1											1
Total	40	20	0	0	0	0	0	0	0	0	0	0	60

Isle of Palms Fire Department
Pre-incident Surveys/Inspection Report

February 2002

There were 20 Pre-Incident Surveys completed during the month of January.

Since August 1995, fire inspections have been performed by the Building Department. There were 20 inspections performed in January.

Isle of Palms Fire Department

Training Report

February 2002

Career Personnel	Hours
Chief Graham	29
Captain Maibach	124
Captain Bullock	27
Captain Kramer	20
Captain Nilsen	24
Lieutenant Braun	19
Lieutenant Tetor	23
Lieutenant Topping	56.5
Bacon	28.5
Bloom	48.5
Burnette	23
Ciappa	27
Clark	28
Drawdy	23.5
Eagle	27
Friend	22.5
Gadsden	78
Gervais	47.5
Gilliam	21.5
Hathaway	49.5
McGinnis	28.5
Micalizzi	24.5
Morris	45.5
Morton	80
Mrowca	30
Riddle	27
Wallace	23
Total for Month	**1005.5**
Average Per Person	**37.241**

Volunteer/Explorer Personnel	Hours
Buckhannon	35
Corbett, C.	57
Corbett, D.	6
Dowdy	0
Fribbs	4
Graham, Jennifer	7
Graham, Josh	7
Guinn	0
Jenkins	10
Levay	23
McGrew	3
Rodden	4
Roy	3
Stickney	58
Topping II	3
Total for Month	**220**
Average Per Person	**14.667**

Isle of Palms Fire Department
Training Report
February 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1005.5	Total Training Hours	220
Hours Per Person	37.241	Hours Per Person	14.667

Additional Training

All career personnel received training on Fire Department Operations at Elevator Emergencies, proper backing of watercraft trailers, and Salvage and Overhaul. A practical drill on relay pumping from a water source to the ladder truck also was conducted.

Additionally, all career personnel successfully completed the department's revised Physical Agility Test.

Medical in-service training consisted of an update of all current American Heart Association Cardio-Pulmonary Resuscitation standards.

All volunteer personnel received training on Self-Contained Breathing Apparatus and Personal Protective Equipment.

Captain Bob Maibach attended the South Carolina Fire Service Instructor's Society annual Instructor Improvement Conference at the Fire Academy in Columbia. He attended sessions on Training Requirements and Reporting conducted by the Insurance Service Office, and Curriculum Writing.

Captain Glen Kramer received recertification as a South Carolina EMT-Basic through the department's In-Service Training program.

Four individuals received recertification through the National Registry of EMT's as a result of their participation in our in-service program. Captain Maibach and Engineer Dan Morris were recertified as EMT-Basic, and Engineers Brian Drawdy and Roger Eagle were recertified as EMT-Intermediates.

Volunteer Firefighter Drew Levay successfully completed the Department of Transportation's Medical First Responder course held at the Goose Creek Rural Fire Department.

Firefighters Shaun Gadsden and Julie Morton successfully completed the Fire Academy's Basic Auto Extrication course hosted at the Isle of Palms Fire Department.

Explorer Post 599 held its first official meeting this month. Firefighter Richard Hathaway is serving as Lead Advisor for the group.

The Volunteer and Explorer roster is currently at 15 members.

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March					**0**
April					**0**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**9,000**	**17,000**	**500**	**1,000**	**27,500**

Isle of Palms Fire Department

Monthly Water Usage Log

February 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2	1,000				1,000
3	1,500				1,500
4	1,000				1,000
5	1,000				1,000
6					0
7					0
8					0
9					0
10					0
11					0
12					0
13				1,000	1,000
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26		5,000			5,000
27					0
28		2,000			2,000
29					0
30					0
31					0
Total	4,500	7,000	0	1,000	12,500

A. M. Graham

Chief's Signature:

Water Department notified on:

Fax #: 886-6894

Isle of Palms Fire Department

Maintenance Report

February 2002

Date	Unit/Station	Description	Department Man-Hours	Cost	Outside Man-Hours	Cost
2/28	All Units	New fuel cards issued	0.50	$0.00	0.00	$0.00
2/22	All Units & Both Stations	All fire extinguishers inspected, serviced and returned to duty	0.00	$0.00	0.00	$162.00
2/21	Both Stations	Pressure-washed exterior of both buildings	0.00	$0.00	0.00	$280.00
1/7	Car 1	Repaired crack in paint on driver's door above handle (warranty)	0.00	$0.00	8.00	$0.00
1/23	Car 1	Lubricated window tracks with silicone	0.00	$0.00	1.00	$0.00
2/15	Car 1	Installed non-skid strips on tailgate	0.50	$20.00	0.00	$0.00
2/5	Engine 2	Rear driver's side discharge valve check for leak - none found	0.25	$0.00	0.00	$0.00
2/11	Engine 2	Installed new screen on passenger side 6-inch intake	0.50	$0.00	0.00	$0.00
2/11	Engine 2	Vacuum gauge checked for leak - none found	0.25	$0.00	0.00	$0.00
2/11	Engine 2	Tightened vertical steering wheel adjuster	0.25	$0.00	0.00	$0.00
2/23	Engine 2	Rebuilt facepiece, replaced trigger and trigger arm on regulator of SCBA	2.00	$40.00	0.00	$0.00
12/23	Engine 2	Installed FireCom system	12.00	$1,000.00	0.00	$0.00
2/8	Engine 3	Replaced turn signal bulb	0.25	$1.00	0.00	$0.00
2/12	Engine 4	Dry chemical extinguisher recharged	0.00	$0.00	0.00	$0.00
2/23	Engine 4	Replaced valve seat on SCBA cylinder	0.50	$9.00	0.00	$0.00
2/26	Engine 4	Checked crosslay valves for leaks - none found	0.50	$0.00	0.00	$0.00
2/26	Engine 4	Replaced broken gated-Y handle	0.50	$6.00	0.00	$0.00
12/27	Engine 4	Installed FireCom system	8.00	$1,000.00	0.00	$0.00
12/29	Rescue 1	Installed FireCom unit and headset modules (no headsets)	5.00	$1,000.00	0.00	$0.00
2/4	Rescue 2	Installed new battery	1.75	$60.00	0.00	$0.00
2/14	Rescue 3	Installed non-skid strips on tongue	0.25	$5.00	0.00	$0.00
2/12	Rescue 4	Installed new tire on trailer	0.75	$38.00	0.00	$0.00
2/5	Rescue 5	Installed new rear insert	0.50	$50.00	0.00	$0.00
2/12	Rescue 5	Installed "third wheel" on trailer	1.00	$30.00	0.00	$0.00
2/10	Rescue 6	Cleaned spark plugs, carburetor, and tightened all electrical connections	2.00	$0.00	0.00	$0.00
2/12	Rescue 6	Installed non-skid strips on tongue	0.25	$8.00	0.00	$0.00
2/14	Rescue 6	Second battery switch installed	3.00	$110.00	0.00	$0.00
2/16	Rescue 6	Replaced worn spark plugs	2.00	$20.00	0.00	$0.00
2/12	Rescue 7	Installed non-skid strips to tailgate	0.75	$25.00	0.00	$0.00
2/12	Rescue 7	Replaced courtesy light lens	0.25	$8.00	0.00	$0.00

Isle of Palms Fire Department

Maintenance Report

February 2002

Date	Unit/Station	Description	Department Man-Hours	Cost	Outside Man-Hours	Cost
2/26	Rescue 7	Checked for alignment problems - none found	0.50	$0.00	0.00	$0.00
2/12	Rescue 8	Installed guide poles on trailer to assist with backing	1.50	$14.00	0.00	$0.00
2/18	Spare Pickup	Replaced serpentine belt	2.00	$16.95	0.00	$0.00
1/29	Station 1	All bay doors serviced	0.00	$0.00	8.00	Invoice Due
1/29	Station 1	Fixed wiring on bay door operating device	0.50	$0.00	0.00	$0.00
2/1	Station 1	Oven repaired	0.00	$0.00	0.00	$0.00
2/12	Station 1	Replaced knob on rear entry door	0.50	$22.00	0.00	$0.00
2/16	Station 1	Replaced battery charger for station generator	2.00	$50.00	0.00	$0.00
2/5	Station 2	Adjusted and tested spare SCBA	0.75	$0.00	0.00	$0.00
2/8	Station 2	Additional speakers and amplifier installed	16.00	$430.00	0.00	$0.00
2/8	Station 2	Overhauled spare SCBA	3.00	$90.00	0.00	$0.00
2/11	Station 2	Overhauled spare SCBA	3.00	$90.00	0.00	$0.00
2/14	Station 2	Remounted bay wall racks for sawhorses and creeper	0.25	$2.00	0.00	$0.00
2/14	Station 2	Installed ladder racks on bay walls	1.00	$30.00	0.00	$0.00
2/21	Station 2	Replaced water faucet in women's restroom	0.50	$26.00	0.00	$0.00
2/21	Station 2	Replaced shower curtain in women's restroom	0.50	$0.00	0.00	$0.00
2/21	Station 2	Installed new toilet seat in women's restroom	0.50	$17.99	0.00	$0.00
2/23	Station 2	Replaced valve seat on spare SCBA cylinder	0.50	$9.00	0.00	$0.00
2/23	Station 2	Replaced valve seat on spare SCBA cylinder	0.50	$9.00	0.00	$0.00
2/23	Station 2	Replaced valve seat on spare SCBA cylinder	0.50	$9.00	0.00	$0.00
2/26	Station 2	Installed new refrigerator	2.00	$0.00	0.50	$735.00
2/26	Station 2	Painted wall behind paper towel dispenser in women's restroom and remounted unit	1.00	$5.00	0.00	$0.00
2/11	Truck 1	Cleaned ground screws and connections on K-12 saw	1.00	$0.00	0.00	$0.00
2/18	Truck 1	Replaced driver's side headlamp	1.00	$6.35	0.00	$0.00
2/23	Truck 1	Tested air packs that was reported as hard to breath - no problem detected	1.50	$0.00	0.00	$0.00
2/23	Truck 1	Replaced trigger arm and diaphragm on SCBA regulator	2.00	$52.00	0.00	$0.00
		Totals	**86.00**	**$4,309.29**	**17.50**	**$1,177.00**

Isle of Palms Fire Department
Personnel Report

February 2002

2/9	Several personnel attended the Exchange Club's annual oyster roast.
2/9	B-shift assisted at the Recreation Department with set up the Blues Festival.
2/10	A-shift assisted at the Recreation Department with removal of items from the Blues Festival.
2/11	Captain Maibach taught CPR to two Isle of Palms Brownie Troop leaders. They are required to be CPR-certified because of the field trips the troops take.
2/13	Rhonda Dugan attended a Coastal Crisis Chaplaincy luncheon. Our local Chaplains introduced Chaplain Chuck Lorrain from California. Chaplain Lorrain would respond to the Charleston area, acting as a liaison, should we be struck by mass disaster.
2/13	Chief Graham and Engineer Eagle met with Dean Larson of American Fire Eagle to tour the fire truck plant in Summerville; then toured the City of Goose Creek Fire Department.
2/14	Chief Graham met with Keith Schlicter to discuss general station maintenance. Cracks were found in station foundation.
2/19	Chief Graham met with Russell Rozen regarding the above mentioned findings.
2/20	Chief Graham attended the Charleston County Chiefs meeting.
2/22-23	Personnel underwent annual department physicals.

2/25 Chief Graham attended a FEMA Fire Grant workshop in Columbia.

2/26 Chief Graham attended a Community Disaster Response training class in Columbia.

2/27 Eric Stinnett began full time employment. He was previously with James Island Fire Department.

A-shift designed and finished construction of the P.T. training course and all three shifts ran through the course.

February Birthdays: Joe Friend, Dan Morris, Bernie Gilliam, Scott Mrowca, and Freddie Fribbs

Isle of Palms Fire Department
Public Relations Report

February 2002

2/1 Stood by at the Recreation Department for the monthly DARE Dance.

2/13 Gave a truck and station tour to group of 25 four and five year olds from a Mount Pleasant pre-school.

2/13 Chief Graham assisted a motorist reload his truck after dropping building materials onto the Connector during rush hour traffic.

SOUTH CAROLINA
STATE FIREMEN'S ASSOCIATION
Serving the Men and Women of the South Carolina Fire Service

Phone: (864) 967-8311
Watts: (800) 277-2732
Fax: (864) 967-2011
E-Mail: admin@scfiremen.org

ROBERT W. COLVIN, Executive Director P.O. Box 67 Simpsonville, South Carolina 29681

EXECUTIVE COMMITTEE:
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Bruce Kline - President
Norman Knight - 1st Vice President
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Bill Hall - 3rd Vice President
Harry Rountree - Statistician

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Bradshaw, Gordon & Clinkscales

LEGISLATIVE AGENT:
James W. Bowie

EXECUTIVE DIRECTOR:
Robert W. Colvin

MINISTRATIVE ASSISTANT:
ary Sassano

February 25, 2002

Isle Of Palms Fire Department
PO Drawer 505
Isle Of Palms SC 29451

Dear Chief,

Enclosed please find a Certificate acknowledging the participation of your Department in the Statewide Boot Drive conducted by the South Carolina State Firemen's Association.

On December 8th, 2001, President Bruce Kline, Executive Committee Members: James Moore, Ken Jirel, Joe Palmer, Legislative Agent Jim Bowie, Administrative Assistant Mary Sassano and I presented a check of $1,000,000.00 representing the funds raised by the member departments of the South Carolina State Firemen's Association for the Families of the FDNY Fallen Firefighters.

Checks were made directly to the 346 families of the FDNY Firefighters and EMS personnel who died performing their duties September 11, 2001, at the World Trade Center, New York, NY. The 22 Chief Officers, 22 Captains, 46 Lieutentants, 251 Firefighters, 4 Paramedics, 1 Deputy Commisser, 1 Fire Marshal and 1 Chaplain who perished that day will live in the annals of Fire Service History and in the hearts of Firefighters everywhere.

The efforts of the members of the Isle Of Palms Fire Department were significant in the collections of these funds and each one is to be commended for his or her actions. The Fire Service is a Brotherhood and the unselffish acts of the Isle Of Palms Fire Department lend testimony to that fact.

The Executive Committee is proud of the role payed by the members of the South Carolina State Firemen's Association in the assistance provided the Isle Of Palms Fire Department of New York.

Take Pride in Your Efforts and May God Bless the Fire Service of America.

Sincerely,

SC STATE FIREMEN'S ASSOCIATION

Robert W. Colvin
Executive Director

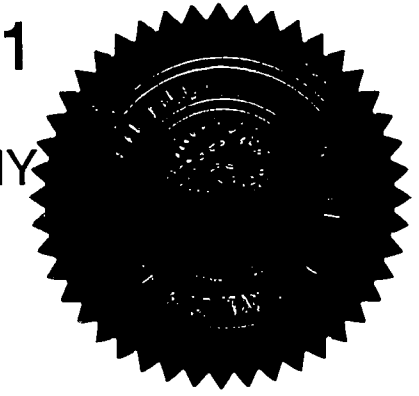
FDNY Fallen Firefighter Fund

South Carolina State Firemen's Association

Presented to the Members of the Isle of Palms Fire Department
in recognition of their participation in the

Statewide collection of **$1,000,000**
For the Families of the 346 members of the FDNY

who perished **September 11, 2001**
"Answering the Call"
at the World Trade Center, New York, NY
December 8, 2001



Bruce Kline, President

Robert W. Colvin, Exec. Dir.

Isle of Palms Building Department
Monthly Fire Inspection Report
2002

Total Inspections 20 Total Violations 9

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
2/28/02	X		SEABROOK	DOMINO'S	0		B	V
2/28/02	X			LONG ISL. CAFE	0		B	V
2/28/02	X			I.OP R+NH	0		M	V
2/25/02	X			I.O.P. HARDWARE	0		M	V
2/24/02	X			RON DAVIS	0		B	V
2/28/02	X			ED. JONES	0		B	V
2/26/02	X			I.O.P. LIQUOR	0		M	V
2/24/02	X			ISL. REALTY	0		B	VI
2/28/02	X			I.O.P. H_2O	0		B	VI
2/24/02	X			PANTRY	0		B/M	V
2/28/02	X			PALM OFFICE	4	3/28	B	VI
2/28/02	X			OCEAN INN	3	3/28	R	VI
2/25/02	X			SEA BISCUIT	0		B	VI
2/24/02	X			EAST. ISL. R.E.	0		B	VI
2/24/02	X			ACME CANTINA	0		B	VI
2/28/02		X		OCEAN CLUB	1 of 1	3/15	R	IV
2/28/02		X		W.D. GOLF	1 of 1	3/15		
2/24/02		X		W.D. TENNIS	0 of 1		B/M	VI
2/28/02	X			I.O.P. BLDG DEPT	0		B	VI
2/28/02	X			I.O.P. PUBLIC WKS	0		B/S	IV



Monthly Report

February 2002

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR FEBRUARY, 2002**

Date: **March 1, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of February 2002.

Patrol

February 2, 2002 Officers responded to a residence on 32nd Avenue to a report of a possible suicide attempt. A female subject at the residence was later transported to MUSC for observation.

February 2, 2002 A resident reported the theft of a $500 bicycle which was later recovered in Mt. Pleasant. CID obtained a warrant for the suspect who was charged with Larceny of a Bicycle, and cleared the thefts of four other bicycles in our jurisdiction.

February 2, 2002 After receiving a complaint from a Wild Dunes Security Officer a subject attempting to make entry to Wild Dunes was charged with Public Intoxication.

February 3, 2002 An officer observed a vehicle acting suspiciously near the Marina at approximately 1 a.m. and investigated. The driver had no driver's license and was charged with Open Container and several other traffic violations.

February 5, 2002 After stopping a vehicle for speeding, the driver was determined to be wanted for Assault for the City of North Charleston. Confirmation of the outstanding was determined and the subject was detained while an NCPD officer arrived to take custody.

February 6, 2002 After a vehicle was observed passing a stopped school bus, the driver of the vehicle was found not to have a valid drivers license. He was charged with DUS 1st and for passing the school bus.

February 8, 2002 An officer stopped a vehicle heading toward the Isle of Palms on the connector doing 80 mph. The driver then gave false information as to his identity to the officer. An investigation revealed that the driver's license was suspended for failure to pay several other outstanding citations. He was arrested charged with DUS, 3 counts of NRVC, False Information To A Police Officer, Possession of Cocaine and Possession of Marijuana.

February 10, 2002 Officers were asked to respond to a residence on Linkside Court to check on the welfare of a female there. It was determined that the electricity had been cut off and the subject present appeared to be mentally unstable. Officers responded to this residence several times in the course of a week and got Crisis Ministry and Mobile Crisis involved in the case. After several other incidents involving the resident occurred a member of the family finally got a Family Court Order to deal with the resident and seek medical assistance.

February 14, 2002 We received information from the Charleston County Sheriffs Officer that an employee at a local business was wanted. The subject was located by our officers and placed in custody until a Deputy Sheriff arrived and served the outstanding Family Court Warrant.

February 14, 2002 A vehicle was stopped for speeding on Waterway Boulevard when the officer detected a strong odor of alcohol coming from inside the vehicle. After failing several field sobriety tests the driver was placed under arrest DUI and also charged with Speeding.

February 15, 2002 When an officer investigated a complaint of loud music coming from a vehicle in a parking lot, the driver was found to be in possession of open beer. The driver was charged with Open Container.

February 17, 2002 After a vehicle was stopped on the connector for speeding, the driver was found to have a suspended drivers license. The driver was charged with DUS and Speeding.

February 18, 2002 After stopping a speeding truck at 48th Avenue, the driver was found to be driving while under suspension and in possession of a quantity of marijuana and charged with DUS, Speeding, and Simple Possession of Marijuana.

February 20. 2002 After observing a vehicle speeding on Waterway Blvd., the driver did not have a driver's license in his possession, since it was found to be suspended out of state. The driver was charged with Speeding and No DL In Possession/Suspended Out of State.

February 21, 2002 In November of 2001, our Investigator received information that an employee of the Isle of Palms Water and Sewer Commission was selling illegal narcotics, possibly while working. A confidential reliable informant was utilized to gain

additional information and make contact with the suspect. Numerous taped telephone conversations took place between the informant and the employee, where several prearranged meetings to sell narcotics fell through. Many conversations recorded were while the subject was working. On February 12, 2002 the informant arranged to purchase a quantity of powdered ecstacy, which is rare in this area. The purchase was made directly from the Water and Sewer Commission employee, while he was working and took place after arriving in a Water and Sewer Commission vehicle. After the purchase was completed, warrants were obtained for the employee. This investigation involved our CID Investigator and our Investigator assigned to the DEA Task Force. The employee was arrested without incident on February 21, 2002 and charged with Distribution of Ecstacy and Distribution of Narcotics In the Proximity of a School or Park. The employee was terminated from his position at the time of arrest. This investigation continues.

February 21, 2002 On this date the owner of a frame company had his 16 foot utility trailer stolen from a jobsite on Charleston Boulevard. The trailer and its contents were worth $20,500. On February 25, 2002 an Investigator from the Beaufort County Sheriff's Office investigating a double homicide there made contact with this agency to inquire if we had any recent burglaries or thefts involving tools. Our Investigator confirmed that we had the previously described theft and traveled to Hilton Head with the victim of the theft in an attempt to identify his property. Beaufort County's investigation determined that both victims had been in the Charleston area and probably on the Isle of Palms on the day of our theft. Their homicide investigation and our investigation determined that the homicide victims committed the theft. While they were at a storage facility in Hilton Head tagging the stolen items for resale at a flea market they were shot and killed by a person or persons unknown. Our victim was able to recover all of his property and Beaufort County's homicide investigation is yet unsolved.

February 23, 2002 After a vehicle was stopped for speeding on the connector, the officer observed in plain view an open container of beer. Other alcoholic beverages were found in the vehicle. Further investigation resulted in all four occupants of the vehicle being charged with various alcohol violations to include, Transfer of Beer To A Minor, Open Container and Underage Possession of Beer.

February 24, 2002 An officer stopped a vehicle on the connector for doing 99 mph. The driver was charged with Reckless Driving 3rd, No Drivers License and NRVC.

February 26, 2002 Officers responded to a residence on 20th Avenue for a reported domestic disturbance with weapons. Upon arrival a female subject was found in a locked bathroom with assorted medications. After officers made entry it was determined that the female had taken an unknown quantity of over the counter and prescribed medications. EMS responded and transported the subject to a hospital for psychiatric evaluation.

February 26, 2002 After observing a vehicle execute an illegal U-Turn on Ocean Boulevard, the driver was found to have a suspended drivers license. The driver was charged with DUS, Careless Operation, NRVC and other non- moving violations.

February 28, 2002 An officer investigated a suspicious vehicle parked on Cameron Boulevard in the early morning hours and stopped to question the occupant. The occupant was found to be in possession of a quantity of marijuana and drug paraphernalia, and charged with Simple Possession of Marijuana and Possession of drug Paraphernalia.

February 28, 2002 In conjunction with the previously mentioned drug investigation involving the Water and Sewer Commission employee, that same informant provided information to Investigators regarding a Mt. Pleasant resident who sold illegal narcotics on the Isle of Palms. Commencing in November 2001, two separate purchases were made from this individual who delivered illegal narcotics to our informant in a parking lot of a shopping center on Palm Boulevard. One purchase was for ¼ pound of marijuana and the other was for a quantity of ecstacy pills. Four warrants were immediately obtained for this subject and not served pending further investigation and to protect the identity of the informant. Our Investigators went to the subject's residence in Mt.Pleasant this date, accompanied by Mt.PPD and arrested the subject without incident on our outstanding warrants. This subject was charged with Distribution of Marijuana, Dealing Narcotics In Proximity of a School or Park, Distribution of Ecstacy and Dealing Narcotics In Proximity of a School or Park. This investigation continues.

Personnel

February 1, 2002 Provided officers to assist with the teen dance and to provide traffic control at it's conclusion.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 3/8/2002

During the month of February 2002 the Telecommunications Office received and dispatched 3,071 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

February 2002	2,223	18	835	11	3,087
February 2001	2,017	33	857	17	2,924
Percentage Change	10%	-45%	-3%	-35%	6%
Year to date 2002	4,688	63	1,606	30	6,387
Year to date 2001	4,366	82	1,500	31	5,979
Percentage Change	7%	-23%	7%	-3%	7%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	86	75	95	256
Tract 2: Ocean Blvd to JC Long to 14th Ave	24	2	53	79
Tract 3: 10th Ave North to 21st Ave South	193	111	181	485
Tract 4: 21st Ave North to 31st Ave South	74	325	84	483
Tract 5: 31st Ave North to 41st Ave South	15	164	55	234
Tract 6: Forest Trail	0	0	8	8
Tract 7: 41st Ave North to 57th Ave	142	63	60	265
Tract 8: Wild Dunes	63	153	85	301
Tract 9: IOP Connector	0	0	71	71
Tract 10: County Park	1	0	7	8
Tract 99: Off Island	0	0	33	33
	598	893	732	2223

Isle of Palms Police Department Officer Activity February 2002

	February 2002	February 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	728	922	-21.0%	1,163	1,854	-37.3%
Building Checks	601	411	46.2%	1,264	1,115	13.4%
SPR'S	893	672	32.9%	1,897	1,356	39.9%
Traffic Stops	251	321	-21.8%	614	669	-8.2%
Traffic Stops w/Tickets	78	69	13.0%	154	154	0.0%
% Traffic Stops w/Tickets	31.1%	21.5%	9.6%	25.1%	23.0%	2.1%
DUI Tickets	1	2	0.0%	1	4	-75.0%
DUS Tickets	7	11	-36.4%	12	19	-36.8%
Speeding Tickets	41	20	105.0%	139	45	208.9%
Other Traffic Tickets	99	79	25.3%	184	135	36.3%
Non Traffic Tickets	20	29	-31.0%	34	77	-55.8%
Parking Tickets	30	25	20.0%	49	40	22.5%
City Tickets	12	15	-20.0%	16	26	-38.5%
Warning Tickets	83	156	-46.8%	246	315	-21.9%

Connector Calls For Service for the Month of February 2002

The Isle of Palms Police Department has responded to or initiated 71 calls involving 848 minutes, or 14 man hours for the month of February, 2002. The following table breaks down the type, number and time element of each call.

	Calls February	Calls Year To Date	Arrests February	Arrests Year To Date	Minutes February	Minutes Year To Date	Avg. Minutes February	Avg. Minutes Year To Date
Accidents	0	1	0	0	0	60	0.00	60.00
Traffic Stops With Tickets	41	89	4	4	605	718	14.76	8.07
Traffic Stops Without Tickets	15	27	0	0	123	306	8.20	11.33
Citizen Assists	12	29	0	0	114	238	9.50	8.21
ist Other PD	0	0	0	0	0	0	0.00	0.00
Miscellaneous	3	10	0	0	6	97	2.00	9.70
Totals	**71**	**156**	**4**	**4**	**848**	**1,419**	**11.94**	**9.10**
Totals 2001	**87**	**191**	**4**	**5**	**1,230**	**2,332**	**14.14**	**12.21**

Isle of Palms Police Department Monthly Report for February 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	February 2002	Total 2002	February 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT		1		3
13C HARRASSING PHONE CALLS				
200 ARSON				
210 EXTORTION				
220 BURGLARY	3	3	1	3
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		1
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	7	7		4
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	5	14	11	20
240 MOTOR VEHICLE THEFT		2		1
250 COUNTERFEITING/FORGERY		1	2	2
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM	1	1	1	1
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				
290 DAMAGE PROPERTY	4	4		1
35A DRUG/NARCOTICS	4	6	2	8
35B DRUG EQUIPMENT VIOLATION		1	1	2
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES				
753 OBSCENE & HARASSING PHONE	1	2	1	1
756 BREACH OF TRUST				
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT				
90D DUI	1	1	2	4
90E DRUNKENNESS	1	1		
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	3	3		
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING		1		1
90L TRUANCY				
90M AGENCY ASSIST		1	1	1
90N RESISTING ARREST				
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES			3	5
91A ALARM	18	32	12	26
91D DISTURBANCE		1		
91F NON-VIOLENT FAMILY DISPUTE		4		1
91T TRAFFIC & NRVC ARRESTS	7	15	17	34
91W WARRANT ARRESTS	3	3	4	7
979 MISSING PERSONS				
980 SUICIDES				1
992 PROWLER	1	2		
NCR NON CRIMINAL REPORTS	27	58	42	63
TOTALS:	**86**	**165**	**100**	**191**

Isle of Palms Police Department Monthly Report for February 2002

ARREST SUMMARY

Type	February 2002	Total 2002	February 2001	Total 2001
Adults	Male= 14 Female= 4	Male= 21 Female= 7	Male= 24 Female=3	Male= 48 Female= 5
Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 0 Female= 0	Male= 1 Female= 0
Narc-Adults	Male= 6 Female= 0	Male= 5 Female= 0	Male= 5 Female= 0	Male= 5 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 20 Female= 4	Male= 27 Female= 10	Male= 29 Female= 3	Male= 54 Female= 6

PROPERTY VALUES REPORTED

Type	February 2002	Total 2002	February 2001	Total 2001
ılary Stolen	$500.00	$500.00	$0.00	$24,468.39
Larceny Stolen	$25,527.00	$40,040.00	$4,691.00	$16,691.00
Criminal Damage	$1,901.00	$2,501.00	$0.00	$0.00
MVT Stolen	$0.00	$4,000.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$1,063.00	$1,063.00
Larceny Recovered	$21,151.00	$31,781.00	$0.00	$12,000.00
MVT Recovered	$0.00	$11,000.00	$0.00	$0.00
Total Stolen	$26,027.00	$40,540.00	$4,691.00	$41,159.39
Total Recovered	$21,151.00	$42,781.00	$1,063.00	$12,000.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms F e Department
All Arrests
Primary UCR Code Only
February 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
35A SIMPLE POSSESSION OF MARIJUANA	3	3	0	0	0	0	0	0	0	0	6	0	6
23D LARCENY OF A BICYCLE	1	0	0	0	0	0	0	0	0	0	1	0	1
90D DUI	1	0	0	0	0	0	0	0	0	0	1	0	1
90E PUBLIC INTOXICATION	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	4	0	0	0	0	2	0	0	0	0	6	2	8
91W WARRANT ARREST	1	0	0	1	0	0	0	0	0	0	2	0	2
91T TRAFFIC OFFENSES	4	1	0	0	0	0	0	0	0	0	5	0	5
TOTAL:	**15**	**4**	**0**	**1**	**0**	**2**	**0**	**0**	**0**	**0**	**22**	**2**	**24**

Isle of Palms Police Department Animal Control Report for Feburary 2002

	Feb-02 Monthly Total	Feb-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	5	13	10	23
Warning Tickets	2	5	3	10
Animals Secured	14	19	26	45
Dogs	8	9	18	22
Cats	2	3	4	11
Raccoons	1	3	6	4
Other*	3	4	3	8
Released to Owner	7	9	18	22
Transported to Shuler Vet	1	3	5	11
Transported to Other Vets	0	4	0	12
Transported to SPCA	2	2	4	2
Injured Animals	1	2	2	3
Trapped Animals	3	9	9	22
Cats	0	3	0	11
Raccoons	3	3	8	3
Other **	0	3	1	7
Dead Animals Removed	5	16	18	26
Traps Set	7	35	17	72
Kennel Fees	$49.00	$40.00	$91.00	$145.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR February 2002

NAME	CARRIED OVER	ASSIGNED	TOTAL	CBA	EXCEPTIONALLY CLEARED	UNFOUNDED	INACTIVATED	ACTIVE	PROPERTY RECOVERED	WARRANTS SERVED	WARRANTS ON FILE	REMARKS
Griffin	1	16	17	4	8	0	3	3	20,500	7	0	
	CARRIED OVER	ASSIGNED	TOTAL	CBA	EXCEPTIONALLY CLEARED	UNFOUNDED	INACTIVATED	ACTIVE	PROPERTY RECOVERED	WARRANTS SERVED	WARRANTS ON FILE	REMARKS
Total	1	16	17	4	8	0	3	3	20,500	7	0	

** Det. Griffin attended Grand Jury and handed 2 cases. He also attended 4 bond hearings & 3 preliminary hearings.

CBA=Cleared By Arrest

Isle of Palms Police Department Narcotics Report for February 2002

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	15.16 gm					
Cocaine	.16 gm					
Crack Cocaine						
LSD						
Heroin				.026 kg		$200.00
Other		.5 gm	$300.00			
Monies Seized						
Monies Forfeited			$5,502.36			
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Monetary Value				$763,352.74		
Arrests	6			10		
Charges	11			20		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JANUARY 2002

DATE: FEBRUARY 5, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
9 OFFICERS	C TO C	CRIME TO COURT JAN/FEB		9		
TOTAL			0	9	0	0
				TOTAL OFFICER HOURS:		9

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 EMPLOYEES	ADV-28A	NCIC CERTIFICATION	80			
TOTAL			80	0	0	0
				TOTAL EMPLOYEE HOURS:		80

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS				4
THIS MONTH TOTALS	89			
YEAR TO DATE TOTALS:	89	0	0	4
		DEPARTMENT HOURS YEAR TO DATE:		93

Jasper Blvd. -- February 2-8, 2002

		Westbound	Eastbound	Total
2/2/02	0:00	96	63	159
	1:00	79	35	114
	2:00	35	22	57
	3:00	27	12	39
	4:00	15	6	21
	5:00	9	3	12
	6:00	8	12	20
	7:00	20	24	44
	8:00	43	50	93
	9:00	130	111	241
	10:00	130	184	314
	11:00	182	210	392
	12:00	209	260	469
	13:00	262	285	547
	14:00	233	258	491
	15:00	257	299	556
	16:00	281	269	550
	17:00	292	281	573
	18:00	285	320	605
	19:00	312	255	567
	20:00	194	198	392
	21:00	179	123	302
	22:00	158	99	257
	23:00	121	81	202
Daily Total		3,557	3,460	7,017
2/3/02	0:00	93	42	135
	1:00	60	50	110
	2:00	32	26	58
	3:00	20	14	34
	4:00	13	7	20
	5:00	3	5	8
	6:00	4	2	6
	7:00	10	14	24
	8:00	34	138	172
	9:00	130	125	255
	10:00	130	266	396
	11:00	243	314	557
	12:00	206	262	468
	13:00	347	214	561
	14:00	201	205	406
	15:00	188	205	393
	16:00	215	191	406
	17:00	225	204	429
	18:00	193	203	396
	19:00	129	106	235
	20:00	98	71	169
	21:00	85	47	132
	22:00	54	44	98

Jasper Blvd. -- February 2-8, 2002

		Westbound	Eastbound	Total
	23:00	90	89	179
	Daily Total	2,803	2,844	5,647
2/4/02	0:00	37	40	77
	1:00	16	15	31
	2:00	10	6	16
	3:00	10	6	16
	4:00	8	6	14
	5:00	7	7	14
	6:00	9	11	20
	7:00	41	85	126
	8:00	173	455	628
	9:00	172	278	450
	10:00	138	233	371
	11:00	139	180	319
	12:00	155	194	349
	13:00	186	217	403
	14:00	206	197	403
	15:00	243	258	501
	16:00	230	222	452
	17:00	286	212	498
	18:00	325	204	529
	19:00	209	186	395
	20:00	151	105	256
	21:00	113	51	164
	22:00	104	42	146
	23:00	34	16	50
	Daily Total	3,002	3,226	6,228
2/5/02	0:00	13	10	23
	1:00	11	12	23
	2:00	7	8	15
	3:00	5	1	6
	4:00	7	5	12
	5:00	6	9	15
	6:00	10	15	25
	7:00	47	113	160
	8:00	176	476	652
	9:00	198	285	483
	10:00	152	191	343
	11:00	171	180	351
	12:00	162	201	363
	13:00	182	220	402
	14:00	176	214	390
	15:00	245	240	485
	16:00	223	204	427
	17:00	283	226	509
	18:00	295	182	477
	19:00	219	177	396
	20:00	139	106	245

Jasper Blvd. -- February 2-8, 2002

		Westbound	Eastbound	Total
	21:00	125	60	185
	22:00	79	37	116
	23:00	66	28	94
	Daily Total	2,997	3,200	6,197
2/6/02	0:00	25	16	41
	1:00	13	10	23
	2:00	12	3	15
	3:00	7	5	12
	4:00	4	2	6
	5:00	8	7	15
	6:00	8	15	23
	7:00	40	101	141
	8:00	176	457	633
	9:00	194	278	472
	10:00	127	225	352
	11:00	129	180	309
	12:00	172	184	356
	13:00	188	215	403
	14:00	163	197	360
	15:00	220	185	405
	16:00	242	193	435
	17:00	229	180	409
	18:00	283	217	500
	19:00	208	179	387
	20:00	163	105	268
	21:00	128	60	188
	22:00	96	45	141
	23:00	66	27	93
	Daily Total	2,901	3,086	5,987
2/7/02	0:00	36	19	55
	1:00	15	9	24
	2:00	13	4	17
	3:00	1	4	5
	4:00	2	3	5
	5:00	10	6	16
	6:00	5	14	19
	7:00	61	107	168
	8:00	192	434	626
	9:00	174	266	440
	10:00	132	205	337
	11:00	146	212	358
	12:00	196	154	350
	13:00	168	172	340
	14:00	150	197	347
	15:00	233	227	460
	16:00	252	180	432
	17:00	258	191	449
	18:00	294	191	485

Jasper Blvd. -- February 2-8, 2002

		Westbound	Eastbound	Total
	19:00	195	222	417
	20:00	151	118	269
	21:00	139	81	220
	22:00	90	41	131
	23:00	78	42	120
	Daily Total	2,991	3,099	6,090
2/8/02	0:00	39	17	56
	1:00	20	13	33
	2:00	17	9	26
	3:00	9	2	11
	4:00	5	6	11
	5:00	9	7	16
	6:00	5	16	21
	7:00	42	95	137
	8:00	176	456	632
	9:00	191	294	485
	10:00	150	247	397
	11:00	180	215	395
	12:00	185	208	393
	13:00	233	210	443
	14:00	205	229	434
	15:00	274	278	552
	16:00	309	233	542
	17:00	336	248	584
	18:00	371	270	641
	19:00	264	265	529
	20:00	187	173	360
	21:00	165	98	263
	22:00	138	86	224
	23:00	99	68	167
	Daily Total	3,609	3,743	7,352
	Weekly Total	21,860	22,658	44,518

IOP Connector -- February 2-8, 2002

			Southbound	Northbound	Total
2/2/02	2/2/02	0:00	181	211	392
		1:00	108	133	241
		2:00	53	73	126
		3:00	43	54	97
		4:00	33	28	61
		5:00	21	17	38
		6:00	41	36	77
		7:00	104	90	194
		8:00	182	202	384
		9:00	291	438	729
		10:00	387	509	896
		11:00	548	503	1,051
		12:00	657	488	1,145
		13:00	691	568	1,259
		14:00	650	614	1,264
		15:00	638	614	1,252
		16:00	588	645	1,233
		17:00	658	652	1,310
		18:00	549	646	1,195
		19:00	523	569	1,092
		20:00	462	401	863
		21:00	339	246	585
		22:00	292	287	579
		23:00	280	267	547
		Daily Total	8,319	8,291	16,610
2/3/02	2/3/02	0:00	168	211	379
		1:00	110	109	219
		2:00	60	88	148
		3:00	62	52	114
		4:00	18	21	39
		5:00	21	18	39
		6:00	31	16	47
		7:00	52	52	104
		8:00	135	147	282
		9:00	227	291	518
		10:00	328	436	764
		11:00	439	596	1,035
		12:00	501	521	1,022
		13:00	522	575	1,097
		14:00	506	532	1,038
		15:00	560	515	1,075
		16:00	485	578	1,063
		17:00	523	605	1,128
		18:00	574	575	1,149
		19:00	325	376	701
		20:00	214	186	400
		21:00	214	178	392
		22:00	147	175	322

IOP Connector -- February 2-8, 2002

			Southbound	Northbound	Total
		23:00	248	251	499
		Daily Total	6,470	7,104	13,574
2/4/02	2/4/02	0:00	79	114	193
		1:00	36	35	71
		2:00	29	27	56
		3:00	19	14	33
		4:00	7	11	18
		5:00	7	13	20
		6:00	39	48	87
		7:00	171	228	399
		8:00	444	454	898
		9:00	509	646	1,155
		10:00	425	539	964
		11:00	400	489	889
		12:00	488	504	992
		13:00	514	530	1,044
		14:00	490	481	971
		15:00	586	504	1,090
		16:00	604	588	1,192
		17:00	682	621	1,303
		18:00	687	488	1,175
		19:00	537	459	996
		20:00	448	274	722
		21:00	248	210	458
		22:00	227	155	382
		23:00	116	107	223
		Daily Total	7,792	7,539	15,331
2/5/02	2/5/02	0:00	49	59	108
		1:00	47	31	78
		2:00	17	15	32
		3:00	8	8	16
		4:00	10	16	26
		5:00	6	10	16
		6:00	50	58	108
		7:00	160	227	387
		8:00	539	468	1,007
		9:00	496	598	1,094
		10:00	418	533	951
		11:00	411	446	857
		12:00	460	485	945
		13:00	535	501	1,036
		14:00	562	469	1,031
		15:00	529	479	1,008
		16:00	608	601	1,209
		17:00	660	596	1,256
		18:00	679	549	1,228
		19:00	592	479	1,071
		20:00	381	258	639

IOP Connector -- February 2-8, 2002

			Southbound	Northbound	Total
		21:00	261	198	459
		22:00	213	166	379
		23:00	119	107	226
		Daily Total	7,810	7,357	15,167
2/6/02	2/6/02	0:00	47	88	135
		1:00	36	32	68
		2:00	22	34	56
		3:00	21	19	40
		4:00	9	11	20
		5:00	11	17	28
		6:00	47	59	106
		7:00	153	209	362
		8:00	498	433	931
		9:00	461	556	1,017
		10:00	358	481	839
		11:00	406	467	873
		12:00	462	450	912
		13:00	466	451	917
		14:00	500	417	917
		15:00	482	445	927
		16:00	633	549	1,182
		17:00	629	570	1,199
		18:00	705	477	1,182
		19:00	481	389	870
		20:00	359	232	591
		21:00	249	202	451
		22:00	188	155	343
		23:00	146	154	300
		Daily Total	7,369	6,897	14,266
2/7/02	2/7/02	0:00	75	72	147
		1:00	21	22	43
		2:00	22	12	34
		3:00	9	10	19
		4:00	6	10	16
		5:00	8	12	20
		6:00	47	67	114
		7:00	169	210	379
		8:00	449	418	867
		9:00	471	561	1,032
		10:00	391	544	935
		11:00	409	518	927
		12:00	522	486	1,008
		13:00	542	505	1,047
		14:00	488	462	950
		15:00	531	519	1,050
		16:00	587	547	1,134
		17:00	628	589	1,217
		18:00	639	558	1,197

IOP Connector -- February 2-8, 2002

			Southbound	Northbound	Total
		19:00	544	474	1,018
		20:00	441	276	717
		21:00	354	205	559
		22:00	306	155	461
		23:00	194	148	342
		Daily Total	7,853	7,380	15,233
2/8/02	2/8/02	0:00	91	83	174
		1:00	89	40	129
		2:00	34	24	58
		3:00	15	11	26
		4:00	13	25	38
		5:00	16	27	43
		6:00	50	61	111
		7:00	184	256	440
		8:00	547	502	1,049
		9:00	552	658	1,210
		10:00	498	595	1,093
		11:00	476	515	991
		12:00	508	535	1,043
		13:00	573	563	1,136
		14:00	528	544	1,072
		15:00	642	519	1,161
		16:00	728	534	1,262
		17:00	739	577	1,316
		18:00	792	560	1,352
		19:00	650	583	1,233
		20:00	590	406	996
		21:00	439	265	704
		22:00	397	234	631
		23:00	337	317	654
		Daily Total	9,488	8,434	17,922
		Weekly Total	55,101	53,002	108,103

SCDOT
South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

February 27, 2002
Charleston County Traffic

Mrs. Linda Lovvorn Tucker
City Administrator – City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

RE: Pedestrian and cyclist safety – Isle of Palms Connector (SC 517)

Dear Mrs. Tucker:

We have received your letter dated February 12th requesting that we consider installing "rumble" strips or other similar type devices on the emergency lane of the Isle of Palms Connector.

We certainly understand the City's concerns about vehicles drifting onto the shoulder of the bridge and the potential conflicts that can cause with bicyclists or pedestrians that are using the emergency lane. In order to help reduce the frequency of the vehicles drifting into the emergency lane, we will install reflective raised pavement markers along the white line at the edge of the travel lane in both directions. This work will be done as part of a contract that will begin next month. We do not recommend installing rumble strips on the bridge. Since rumble strips are normally cut into the pavement structure, installing them on the concrete bridge deck could lead to structural problems for the bridge. The parallel cuts for the rumble strips could also cause a loss of steering control for the bicyclists. This loss of steering control could lead to unsafe and erratic maneuvers by the bicyclists.

We appreciate your bringing this to our attention. If you should have any questions, please feel free to contact Bryan Webb in our Traffic Engineering Office at your convenience.

Sincerely,

Robert T. Clark
Acting District Engineering Administrator

RTC: bdw

cc: Director of Traffic Engineering – Werts
File D6/bdw

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone: (843) 740-1665
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

Schupp Enterprises, Inc.
Post Office Box 451
Isle of Palms, SC 29451-0451

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451

I, William F. Schupp, make the following proposal for hedge around main parking lot.

The cost of one hundred thirty (130) eleagnus plants @ three dollars (3.00) =	$390.00
The cost of planting including fertilizer would be three hundred ninety dollars.	390.00
Total cost:	$780.00

Yours truly,

William F. Schupp

3/26/02 Janet. Please send copy to Beach Advisory Comm
TG PT

I.O.P.F.D.

Memo

To: Chief Graham

From: Capt. Bullock

Date: 03/25/02

Re: Beach signs

The beach path marking signs are in place. Paths are marked at both ends of path. Markings consists of four to five inch square metal plates. Green reflective numbers are indicating beach path number. Numbers and letters indicate paths between cross streets.

Corey says - looks good!

EXHIBIT C

PUBLIC WORKS COMMITTEE MEETING
March 6, 2002

The regular meeting of the Public Works Committee was held on March 6, 2002, at 6:00 p.m. in the Public Works Department. Present were Chairman Marino, Councilmen Miller and Bettelli and Director David Mobley. Administrator Tucker, Mayor Sottile and Ross Nelson of General Engineering were also present.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the February meeting; Councilman Miller seconded; motion passed unanimously.

2. Councilman Bettelli made a motion to change the order of the meeting to allow Ross Nelson of General Engineering to give the committee a report on the Nonpoint Source Project; Councilman Miller seconded; motion passed unanimously. (See attached letter dated March 5, 2002.)

Report from Ross Nelson, General Engineering Labs, Concerning Status of Nonpoint Source Project. Mr. Nelson stated that this project had begun when Mark Williams was City Administrator and it was a study to try and determine what is causing the fecal coliform in the waterways around the island and what could be done to improve the situation and restore the waterway to DHEC shellfish standards. He stated that General Engineering has structured the sampling so that they have a mixture of outfall, some from areas served by septic systems, some served by sewered areas, and some served by both. Mr. Nelson further stated that there has not been any strong correlation to date among these areas which is making it more difficult to determine where the cause may be. Also, the testing is on a two-week cycle and the tides have not yet had a chance to affect any of the readings nor have there been any significant rain events to affect them. Mr. Nelson discussed the project in some detail referring to the charts from the second and third sampling and answered questions of committee members.

In answer to Administrator Tucker's question about using the device which distinguishes between animal and human fecal matter, Mr. Nelson stated that this would be done during Phase II of the project. Mr. Nelson referred to the copy of a report indicating the locations of their testing [part of attached letter to Administrator Tucker]. Mayor Sottile asked about distinguishing between septic and sewer outfall, and Mr. Nelson stated that there is a new process that is supposed to do this and General Engineering will be checking with DHEC for approval to use this process. Chairman Marino asked if Mr. Nelson could provide a separate chart showing the accepted value range so that he could compare it to the testing site chart. Chairman Marino also asked Mr. Nelson to make a report to the Committee quarterly.

3. Monthly Department Report. Director Mobley reported on the department's operations for February 2002 (attached hereto) and answered questions of committee members.

Also attached is a copy of correspondence from Wild Dunes Community Association concerning the radii of cul-de-sacs which would affect the City's garbage truck driver's ability to turn the apparatus around. Administrator Tucker reported that she and Mr. Mobley met with Dave Kynoski to discuss the narrow and highly congested roads in Wild Dunes and the fact that sometimes the City's large equipment encroaches upon the landscaping. Mr. Mobley had sent Mr. Kynoski the specifications concerning cul-de-sacs, and the attached letter is Mr. Kynoski's response. Administrator Tucker noted that there is little or no room for any more roads, that vegetation has grown over existing rights-of-way, and that more people have moved in with more cars parked on the roadside. The City is doing the best it can do and

there will be times when the vehicles have no choice but to roll over the ground. Administrator Tucker also stated that City employees may be blamed for damage caused by other vehicles, such as furniture trucks, construction crews, etc., and she stated that City employees are taking as much care as they possibly can to avoid driving on the ground areas. Director Mobley stated that he suggested that the WDCA establish one community location where property owners in the tighter cul-de-sacs can bring garbage and trash to be picked up so that the trucks would not have to enter the cul-de-sac. At the prior meeting, Mr. Kynoski agreed that this could be a possible solution and he would look into it.

4. Old Business. (A) Review of Ordinances Concerning Screening of Refuse Containers. Administrator Tucker stated that the City ordinance governs commercial refuse containers and not the individual resident's containers. Councilman Miller noted that the problem is that residents do not always move their carts back onto their property as required. Chairman Miller asked that the Building Department give warnings to those habitual abusers who do not roll their carts back, particularly in the first block of 25th Avenue.

(B) Sand Fencing Project. Administrator Tucker reported that on April 13th, from 9:00 a.m. to 1:00 p.m., volunteers are needed to report to the Property Owners Beach House for installation of sand fencing. They will also need Public Works employees to assist by digging the holes for fence poles on Friday, April 12th, in the areas in front of Tidewater and Port 'O Call.

(C) Meters - Multi-Space Parking System. Chairman Marino noted that the City has deferred the purchase of new parking meters because the committee had been discussing the use of multi-space parking systems. He suggested that the Front Beach Enhancement Committee look at this system as part of their project; and he also stated he would like to have established a test site to try out this system. Administrator Tucker stated that timing is important because Council is now in the budget process and needs to decide whether to plan for this now or to defer to next year. Also, she iterated that the cost would have to include software for the meter reader/ticket printer as well as the meter equipment itself. Upon discussion, Administrator Tucker will obtain brochures and information for the Front Beach Enhancement Committee.

(D) Update - Resurfacing of Highway 703 - Relative to Street Print. Administrator Tucker reported that she was told by DOT that there is no funding for any further resurfacing at this time, but that the City can make a request to have this done at some time in the future. Because Highway 703 is a primary route serviced by DOT, Charleston County Transportation Committee (CTC) cannot fund this project. Upon discussion, Chairman Marino stated that Chief Buckhannon said the most highly used crosswalks are at (1) 21st Avenue, (2) 25th Avenue, and (3) front beach area from the parking lot near Sea Cabins. He further stated that he would like to budget funds for this project, if at all possible, and he asked the Administrator to get cost estimates for these three crosswalk areas. She further stated that funding could come from either State Accommodations Funds or Municipal Accommodations Fee Fund. Councilman Miller expressed concern about the front beach area and suggested not doing this location until the Front Beach Enhancement Committee has completed their study of the entire area. After discussion, **Councilman Miller made a motion that the Administrator prepare an application to the Accommodations Tax Advisory Committee for street print on the crosswalks at 21st and 25th Avenues; Councilman Bettelli seconded; motion passed unanimously.**

Upon further discussion of the 21st Avenue area, **Councilman Bettelli made a motion to send to the Public Safety Committee for their opinion, the possibility of eliminating parking between the**

handicapped and beach access space and to beautify the area with plantings; Councilman Miller seconded; motion passed unanimously.

(E) Drainage Easement on "Little" Property. Administrator Tucker reminded the committee that Mr. Little does not yet own this property, but has a pending contract. He is looking for more land area in order to build a bigger house and still meet the setbacks. Mayor Sottile has asked the Planning Commission to look at the issue of lot coverage and setbacks because of the proliferation of the construction of houses to the maximum size allowed on a lot. Administrator Tucker stated that the City has historically allowed property owners to pipe the ditch so that the right-of-way is more attractive, but she did not recommend that the City allow property owners to pipe a ditch to give up an easement to enable the owner to build a bigger house. After discussion, **Councilman Miller made a motion to deny this request; Councilman Bettelli seconded; motion passed unanimously.**

(F) Update - Status of Parking Lot Dumpster/Ramp. Director Mobley referred to attached documentation from Onslow Container Service for the ramp and installation of the compactor at a cost of $23,035, plus the cost of water service at $2,675 and electric service at approximately $500. After discussion, **Councilman Miller made a motion to Proceed with this project and to refer it to Ways & Means for action to exceed the budgeted amount; Councilman Bettelli seconded.** Upon discussion, Director Mobley will get final figures on the entire project for Ways & Means.
He also noted that the Accommodations Tax Advisory Committee had already approved $4,000 for screening the existing dumpsters which was never used and suggested that the City request more money from them for this project. After discussion, **motion passed unanimously.**

(G) Update - Status of Local Property Owner Encroachment at Recent Hartnett Boulevard Drainage Project. Chairman Marino placed this on the agenda because he wanted to make sure that the property owners did not think they were getting 20' more property over the ditch. Administrator Tucker suggested that the property owners be sent a letter explaining that they can use the property for landscaping, but cannot put anything permanent on it. Director Mobley will provide names and addresses for the Administrator to write these letters.

5. New Business (A) Review Public Works General Fund Budget. Administrator Tucker began discussion of the Public Works budget line by line.

In discussion of line item 152, telephone and cable, Director Mobley stated that a third line is needed to handle the amount of calls received plus dedicated fax line. Chairman Marino suggested that a roll-over line be installed at a lower rate. Director Mobley discussed the need for a cell phone for his Assistant Director.

There was much discussion about line item 156, vehicle maintenance, and the requested need for an increased budget of $80,000 next year. If vehicle maintenance continues at its present level, the department will top out at $83,500 during this budget season. It was noted that this item has been under-budgeted for several years and committee members felt that $80,000 would bring the item up where it should be. Director Mobley will provide the Chairman with the past 3-4 years' maintenance figures.

In line item 158, telephone and cable, Director Mobley explained the need for an additional phone line and cell phone for his Assistant Director.

(B) Report of Beach Monitoring Results. Administrator Tucker reported on the February '02 ocean water monitoring (see attached). All sites tested satisfactorily in February.

6. Miscellaneous. (A) Administrator Tucker reported on a proposal from Bill Schupp to plant 130 eleagnus plants, including fertilizer, for a hedge around the main parking lot at a cost of $780.00 (see attached). Mayor Sottile recommended sending this to the Front Beach Enhancement Committee for review and committee members concurred.

(B) Administrator Tucker reported that she has received a request from the Citadel Class of 2003 to conduct a Beach Sweep on April 20th or 27th. Committee members concurred.

(C) Set Date for Next Meeting - April 4, 2002, at 6:00 pm.

There being no further business to come before the committee, the meeting was adjourned at 8:20 pm.

Respectfully submitted,

John Marino, Chairman

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

March 5, 2002

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Status Report and Invoice No. 12620C
Non-Point Source Pollution Assessment Project
Isle of Palms, South Carolina

Dear Ms. Tucker:

Please find enclosed a table summarizing the results of the second and third sampling events for the Non-Point Source Pollution Assessment Project on the Isle of Palms. These events were conducted on February 6 and 20, 2002, respectively. As is specified in the Quality Assurance Project Plan (QAPP), General Engineering will provide monthly summaries of the data collected during the sampling events. Original Certificates of Analysis will be maintained at our office for inclusion in the final report.

Following each sampling event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Although enough sampling events have not been conducted to draw specific conclusions from the available data, evaluation of the data has begun in order to determine if any trends are developing.

As shown in Table 1 attached, both of the sampling events were conducted during a rising tide. Fecal coliform levels exceeded the standards for shellfish consumption at all of the open-water locations, except IOP-25, and at all of the inland locations during the second event. Dissolved oxygen (DO) levels were low at two locations, IOP-14 and IOP-30. However, the low DO levels at these locations can likely be attributed to a lack of flow at the sampling location. The increase in fecal coliform and DO levels from the first event to the second event can likely be attributed to the rainfall that occurred on the February 6 sampling date. Turbidity was also higher during the second event. This can also be attributed to the rainfall event. The remainder of the parameters monitored during this sampling event appear to be within acceptable levels.

During the third event, fecal coliform levels did not exceed the standards for shellfish consumption at any of the open-water locations. However, fecal coliform levels exceeded the standards for shellfish consumption at all of the inland locations, except IOP-29. Low DO levels were noted only at IOP-30, and this may again be attributed to a lack of flow. In addition, pH appears to be slightly elevated at IOP-28 during the third event. The remainder of the parameters monitored during this sampling event appear to be within acceptable levels.

During the first phase of this project, the results will be compared to the historic data compiled during preparation of the Sampling and Analysis Plan. As noted in the first monthly status report, fecal coliform levels at IOP-11 are significantly lower than the

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historical geometric mean. However, the fecal coliform levels at IOP-05 and IOP-21 are significantly higher than the historical geometric mean. The remainder of the sample locations appears to correspond to historical levels.

Currently, the geometric mean at each of the open water locations is below the standard for shellfish consumption. However, the geometric mean at each of the inland locations exceeds that same standard. A comparison of the current data to the historical data is included in the attached Table 2.

Please note that Invoice No. 12620C in the amount of $3,315.00 is enclosed for General Engineering's services through February 28, 2002. This invoice includes charges for conducting the first and second monitoring events, analysis of the data, and completion of the monthly monitoring report.

On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at 769-7378, extension 4214.

Yours very truly,

G. Ross Nelson
Environmental Scientist II

enclosures

fc: ciop00102c.sts.rpt.feb02.doc

GENERAL ENGINEERING
PO Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
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Table 1
Results of Second and Third Sampling Events

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
2/6/2002	IOP-02	1015	7.82	9.80	30.88	8.17	27.8	22.0	<0.050	<0.050	<0.050	3.54	Low - Rising	Rain, Cold	-	5.0
2/6/2002	IOP-05	1230	8.03	7.95	2.47	5.19	153.7	1600	NS	NS	NS	NS	Mid - Rising	Rain, Cold	low	7.2
2/6/2002	IOP-06	1005	7.77	9.44	31.33	7.83	26.2	22.0	NS	NS	NS	NS	Low - Rising	Rain, Cold	-	4.4
2/6/2002	IOP-10	1220	7.96	15.85	3.62	3.75	42.9	>1600	NS	NS	NS	NS	Mid - Rising	Rain, Cold	low	7.2
2/6/2002	IOP-11	1210	7.85	9.74	30.96	8.39	82.3	240	<0.050	<0.050	<0.050	0.440	Mid - Rising	Rain, Cold	none	6.7
2/6/2002	IOP-12	955	7.82	10.01	31.22	8.10	26.2	22.0	<0.050	<0.050	<0.050	20.0	Low - Rising	Rain, Cold	-	4.4
2/6/2002	IOP-14	1205	7.55	15.68	0.54	2.96	125.9	>1600	NS	NS	NS	NS	Low - Rising	Rain, Cold	none	6.7
2/6/2002	IOP-15	1155	7.96	15.85	0.85	5.43	36.6	>1600	NS	NS	NS	NS	Low - Rising	Rain, Cold	low	6.1
2/6/2002	IOP-17	1145	8.03	8.78	4.75	10.83	40.9	>1600	NS	NS	NS	NS	Low - Rising	Rain, Cold	low	6.1
2/6/2002	IOP-21	1045	7.85	9.71	18.96	11.05	29.2	>1600	NS	NS	NS	NS	Low - Rising	Rain, Cold	none	5.0
2/6/2002	IOP-22	945	7.77	10.60	31.25	8.04	25.4	17.0	NS	NS	NS	NS	Low - Rising	Rain, Cold	-	4.4
2/6/2002	IOP-25	940	7.62	10.47	31.26	8.43	46.3	5.00	NS	NS	NS	NS	Low - Rising	Rain, Cold	-	4.4
2/6/2002	IOP-28	1240	8.48	36.01	0.95	4.91	29.3	79.0	NS	NS	NS	NS	Mid - Rising	Rain, Cold	moderate	7.8
2/6/2002	IOP-29	1125	7.55	11.51	24.70	3.24	31.3	350	0.140	<0.050	<0.050	1.41	Low - Rising	Rain, Cold	none	5.6
2/6/2002	IOP-30	1110	7.50	9.63	0.01	1.19	183.9	>1600	0.560	<0.050	0.910	2.92	Low - Rising	Rain, Cold	none	6.1
2/20/2002	IOP-02	1005	7.93	12.26	28.74	9.47	18.5	4.00	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	-	15.0
2/20/2002	IOP-05	1135	7.21	14.79	5.15	12.10	12.3	>2400	<0.050	<0.050	1.62	0.610	Mid - Rising	Cloudy, Warm	none	17.2
2/20/2002	IOP-06	1000	7.83	12.42	28.7	9.25	9.4	13.0	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	-	15.0
2/20/2002	IOP-10	1125	7.87	15.83	1.15	6.67	15.0	>2400	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	low	16.7
2/20/2002	IOP-11	1205	7.88	14.34	35.37	7.61	6.26	46.0	<0.050	<0.050	<0.050	0.150	Mid - Rising	Cloudy, Warm	none	16.1
2/20/2002	IOP-12	1115	7.76	13.85	28.84	8.28	15.7	5.00	<0.050	<0.050	0.060	0.180	Mid - Rising	Cloudy, Warm	-	14.4
2/20/2002	IOP-14	1105	7.44	16.85	0.71	3.06	61.6	>2400	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	none	16.1
2/20/2002	IOP-15	1100	7.97	14.09	0.57	5.66	113	>2400	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	low	16.1
2/20/2002	IOP-17	1055	7.97	14.86	2.39	11.42	19.1	>2400	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	low	15.6
2/20/2002	IOP-21	910	7.21	14.79	5.15	12.10	12.3	540	0.240	<0.050	0.490	0.890	Mid - Rising	Cloudy, Warm	low	14.4
2/20/2002	IOP-22	940	7.83	12.47	28.66	9.41	9.2	8.00	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	-	14.4
2/20/2002	IOP-25	930	7.81	12.42	29.02	9.46	9.1	5.00	<0.050	<0.500	0.05	0.130	Mid - Rising	Cloudy, Warm	-	14.4
2/20/2002	IOP-28	1145	8.86	26.18	1.01	8.28	10.4	33.0	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	low	17.2
2/20/2002	IOP-29	1045	7.69	12.99	17.42	3.63	11.6	7.00	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	none	15.6
2/20/2002	IOP-30	1035	7.56	12.43	2.61	1.92	12.3	>2400	NS	NS	NS	NS	Mid - Rising	Cloudy, Warm	none	15.6

Table 2
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean*	90th Percentile*	Historical Geometric Mean*	Historical 90th Percentile*
IOP-02	8.90	19.20	5.10	19.50
IOP-05	1,831.54	2,240.00	139.90	10,630.00
IOP-06	21.13	30.80	17.60	130.00
IOP-10	1,831.54	2,240.00	3,432.20	16,000.00
IOP-11	42.59	201.20	1,082.90	20,780.00
IOP-12	11.27	20.20	13.70	49.00
IOP-14	1,831.54	2,240.00	2,200.00	2,200.00
IOP-15	1,831.54	2,240.00	3,449.60	6,470.00
IOP-17	1,831.54	2,240.00	2,609.10	8,080.00
IOP-21	1,113.98	1,600.00	170.10	720.00
IOP-22	11.44	15.80	24.50	540.00
IOP-25	6.88	11.40	5.90	38.20
IOP-28	160.97	1,295.80	-	-
IOP-29	64.59	302.00	-	-
IOP-30	1,831.54	2,240.00	-	-

* All units reported in Most Probable Number per 100 mL

City of Isle of Palms
Department of Public Works
February 2002 Report
David D. Mobley, Jr., Director

1. The department received 423 phone calls in the month of February. Eighteen (18) white goods were collected. There was no disposal of dead animals. Eight (8) rollout carts/recycling bins were delivered. Twenty-eight (28) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four (4) loads (17.84 tons) of dry garage type trash, twenty-one (21) garbage packer loads (66.74 tons) of limbs and leaves and nine (9) loads (44.8 tons) of garbage were transported to Bees Ferry Landfill. Two (2) reminders were given out in the month of February concerning the City's sanitation code.

2. Two scrap metal containers were transported to Charleston Scrap Metal. Three 40-yard containers of limbs and leaves were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scooper supplies were checked and filled each Monday.

4. A collapsed drain-pipe was repaired by SCDOT at a Hartnett Boulevard residence.

5. Caterpillar IT-14G returned from repair at Blanchard Caterpillar in Summerville. Next budget year, replace tires @ $ 498.96 each (state contract.)

6. (75) Yellow barrels have been delivered and await the Garden Club to paint the palm trees.

7. Collected trash from the connector once this month.

8. Public Works secretary Lilian Hill has transferred to the Fire Department. Vacancy being advertised.

9. February employee of the month is Rick Barber.

P W.

COMMUNITY ASSOCIATION, INC.
6200 Palmetto Drive · Isle of Palms, South Carolina 29451
(843) 886-8847 · Fax: (843) 886-3745
www.wilddunesowners.org

February 14, 2002

Mr. David D. Mobley, Jr.
Director of Public Works
City of Isle of Palms
P. O. Drawer 508
Isle of Palms, SC 29451

Dear Mr. Mobley,

Thank you for your letter of January 5, which I just received via the mail on February 11 (giddy up)!

While I appreciate the recommendations from Charleston County engineers regarding needed turning radii and will certainly try to accommodate a minimum 20' pavement lane in those cul-de-sacs that have not been recently repaved, I think you have missed an important element contributing to landscaping damage in the cul-de-sacs: the level of driving skill.

I personally measured the pavement width at the recently reconfigured Dunecrest cul-de-sac. It is 24' wide, yet there was evidence of landscaping damage that looked like garbage truck tracks in the median. Several of the pavement widths in the Back Bay streets are 19' or more, and the landscaping has been run over.

I accept the fact some of the cul-de-sacs in Wild Dunes cannot be maneuvered with your larger vehicles without running over earth. But when I see a three or four foot encroachment into the landscaped area when the pavement approaches 20'in width, I can only assume a better effort to circumnavigate these areas is needed. Your help in conveying the Community Association's observations and concerns to your drivers is appreciated.

Sincerely,

Dave Kynoski

Dave Kynoski
General Manager

Cc. Board of Directors
Linda Tucker, City Administrator
Joel Adrian

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Carmen R. Bunch

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Tom Gear
John Marino
Bob Miller
Mike Sottile
Dee Taylor

January 5, 2002

Wild Dunes Community Association
David Kynoski
6200 Palmetto Drive
Isle of Palms, SC 29451

Dear Mr. Kynoski;

I recently met with engineers of Charleston County Public Works; we inspected the cul-de-sac turnarounds located off Back Bay Drive and several others.

They recommended, that to reduce the damage to the medians, the cul-de-sac radius needs to be increased to 20 feet pavement (see attached.) I would like to recommend that you consider adopting the standards set forth by Charleston County. Hopefully this is agreeable.

The problems that presently exist will only continue until these and other improvements can be made.

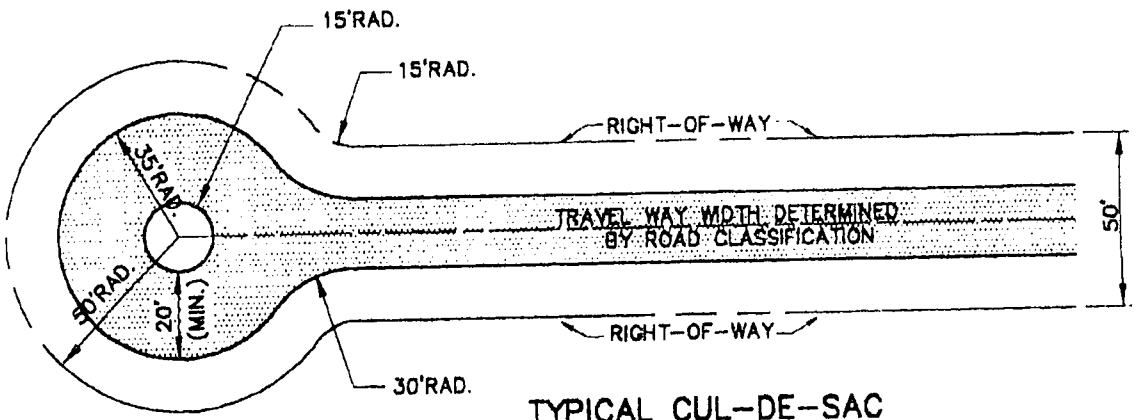
As always, should you have any questions please feel free to call.

Sincerely,

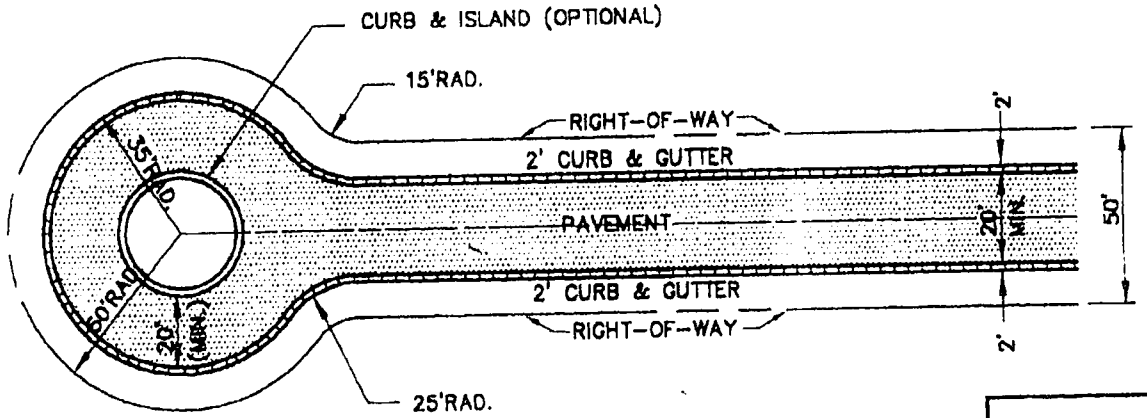
David D. Mobley, Jr.
Director of Public Works

CC: Linda Tucker, City Administrator

Enclosure
DDM: lho



TYPICAL CUL-DE-SAC
FOR ROADWAY WITH OPEN DITCHES



TYPICAL CUL-DE-SAC
FOR ROADWAY WITH ROLL CURB AND GUTTER

URBAN STREET
TYPICAL CUL-DE-SAC
PLAN VIEW

CHARLESTON COUNTY
PUBLIC WORKS DEPARTMENT
STANDARD CONSTRUCTION
DETAIL

SCALE: N.T.S.	DETAIL/DWG/6-02-07

Post-it® Fax Note 7671	Date 12/20/01	# of pages ▶ 2
To David Mobley	From Chuck Jarman	
Co./Dept.	Co. Charleston County	
Phone # 886-8956	Phone # 202-7620	
Fax # 886-5762	Fax # 202-7601	

(4) CUL-DE-SAC STREE

Cul-de-sac streets will
County Unified Deve
shall be provided at
dimensions as indicat

Circular turnaround: Minimum right-of-way radius, fifty (50) feet and outer edge road surface radius, thirty-five (35) feet exclusive of curb and gutter, twenty (20) feet minimum pavement width exclusive of curb and gutter.

Y or T turnaround: Permissible only where a cul-de-sac street serves twenty (20) dwelling units or less and upon approval by the Public Works Director. The design engineer must demonstrate that the road configuration will allow both emergency and service vehicles to turn around.

(5) TEMPORARY CUL-DE-SACS

Temporary cul-de-sacs shall be provided when incremental road construction and/or phasing is requested by the developer. Temporary cul-de-sacs shall be constructed as required by this Section. Temporary cul-de-sacs shall require an additional two (2) inches compacted depth of base course, but may not be paved.

(6) CONSTRUCTION ACCESS

The Design Professional shall identify the development's construction access route and submit its proposed road section and surface course design for approval by the Public Works Director.

(7) INVERTED CROWN ROADS

The use of inverted crown roads will require the written approval of the Public Works Director. Request for the use of an inverted crown road shall be in writing and include a justification.. The justification shall include an explanation of why a typical crown roadway section cannot be used. Inverted crown roads shall only be considered for paved road surfaces.

(8) Sidewalks within the Publicly Dedicated R/W

d. STREET SURFACES TYPES

(1) EARTH STREETS

The County standard earth roadway is identical in cross section to a County standard paved road, except that on earth roads a stabilizing earth material shall be mixed into existing soil material as needed to a depth of six (6) inches. Crown shall be six (6) inches. County Public Works inspectors will determine whether the prepared subgrade material and earth road overlay soil are acceptable.

Onslow Container Service

"SUPERIOR SERVICE"

March 6, 2002

City of Isle of Palms
David D. Mobley, Jr.
P.O. Drawer 508
Isle of Palms, SC 29451

RE: Quote Compactor

Mr. Mobley:

Thank you very much for allowing OCS to prepare a quote for a Marathon RJ 250 Compactor at your facility. This will certainly bring you state of the art solid waste equipment and installation for your town.

Per our conversation, we are pleased to provide you with the following information and price quote.

6" pad per drawing with 10' fence all the way around	$12,475
Marathon RJ 250 Value Line 34 Yd Self-Contained Compactor	$10,560 plus sales tax
Installed at Isle of Palms	
Hopper and 60 amp 208 volt disconnect provided by Town	

We certainly look forward to doing business with Isle of Palms. Please call with any questions or comments.

Thank you again for your consideration.

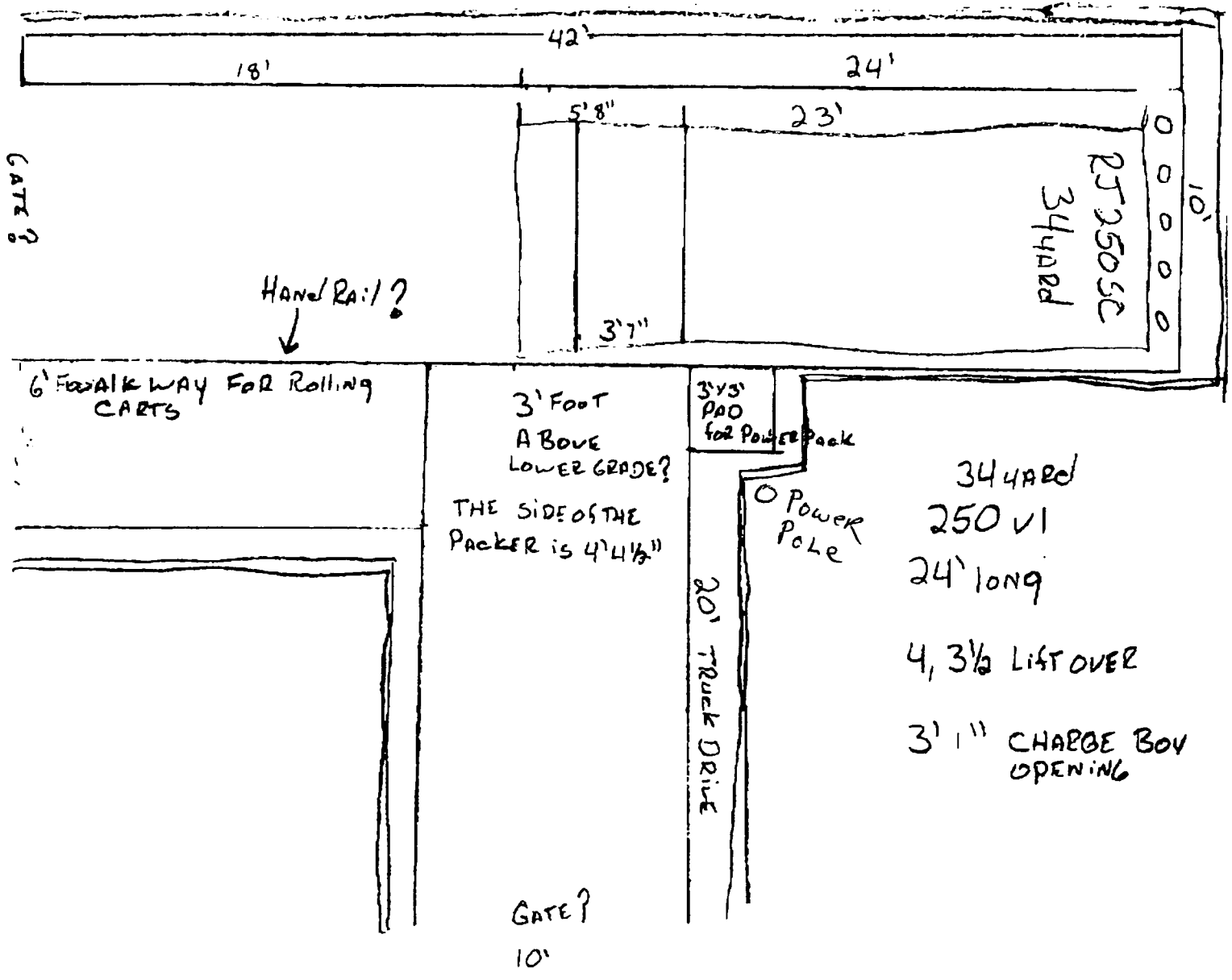
Cordially,

Al

Al Hill

P.O. Box 9
Deep Run, NC 28525

Kinston (252) 527-5040
Kenansville (910) 296-0730
Greenville (252) 752-2240
Goldsboro (919) 735-1843
Fax (252) 523-0651


42'
18'
24'
5'8"
23'
10'
RJ250SC
34HARD
GATE?
HAND RAIL?
3'7"
6' FOOTALK WAY FOR Rolling CARTS
3' FOOT ABOVE LOWER GRADE?
THE SIDE OF THE PACKER IS 4'4½"
3'x3' PAD for Power Pack
O Power Pole
20' TRUCK DRIVE
GATE?
10'
34HARD
250 V1
24' long
4, 3½ LIFT OVER
3'1" CHARGE BOX OPENING

Proposal

Page No. of Pages

LANDSCAPE PAVERS, LTD.
POST OFFICE BOX 31832
CHARLESTON, S.C. 29417
PHONE 766-2363/FAX 766-2226

PROPOSAL SUBMITTED TO	PHONE	DATE
City of Isle of Palms Attn. David Moblev. Jr.	F 886-8005	Februarv 12. 2002
STREET	**JOB NAME**	
P.O. Box 508	Dumpster Compactor Ramp w/ Enclosure	
CITY, STATE and ZIP CODE	**JOB LOCATION**	
Isle of Palms. S.C. 29451	Public Parking Area	
ARCHITECT / **DATE OF PLANS**		**JOB PHONE**

We hereby submit specifications and estimates for:

Price to install compactor pad with concrete ramp as per specifications provided by the Owner:

6" concrete slab with rebar -----$5,000.00

Install asphaltic concrete ramp---$5,200.00

~~Retaining wall (CMU block with rebar poured with concrete) ---$8,750.00~~

~~6" Bollards (8 each)----------$2,400~~

Wood fencing (8' high for screening not to include ramp area)----$3,144.00

~~**Total this proposal**-----$24,494.00~~

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

_____ dollars ($ $24,494.00).

Payment to be made as follows:
In full upon completion of job

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____
Arthur B. Schirmer, III, Construction manager

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

PW

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

February 15, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for February 2002
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of February 2002. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels
Port O'Call/Wild Dunes	01/07/02	<10
Dunecrest Ln./Wild Dunes	01/07/02	<10
53rd Avenue	01/07/02	<10
34th Avenue	01/07/02	<10
21st Avenue	01/07/02	<10
7th Avenue	01/07/02	<10
4Th Avenue	01/07/02	<10

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Shelly Bostick

Shelly Bostick
Trident EQC District

cc : Tara Cutter

ID Code	Site Location	Collection point	Collection date	Collection time	Tidal State	Collector	Weather	Water Temp	Air Temp	Wind	Salinity (ppt)	Enterococcus level	Sample Type	Rainfall in last 24 hours
Tri-50	Isle of Palms	Port O Call	02/13/2002	1155	4200	Bostick	Cloudy	59	56	N	36	<10	Routine	0
Tri-51	Isle of Palms	Dunescrest	02/13/2002	1140	4200	Bostick	Cloudy	59	56	N	36	<10	Routine	0
Tri-52	Isle of Palms	53rd	02/13/2002	1115	4200	Bostick	Cloudy	59	56	N	36	<10	Routine	0
Tri-53	Isle of Palms	34th	02/13/2002	1055	4100	Bostick	Cloudy	59	56	N	36	<10	Routine	0
Tri-54	Isle of Palms	21st	02/13/2002	1040	4100	Bostick	Cloudy	59	56	N	36	<10	Routine	0
Tri-55	Isle of Palms	7th	02/13/2002	1215	4200	Bostick	Cloudy	59	56	N	35	<10	Routine	0
Tri-56	Isle of Palms	4th Ave	02/13/2002	1230	4200	Bostick	Cloudy	59	56	N	35	<10	Routine	0

Schupp Enterprises, Inc.
Post Office Box 451
Isle of Palms, SC 29451-0451

Mrs. Linda Tucker
City Administrator
City of Isle of Palms
Isle of Palms, SC 29451

I, William F. Schupp, make the following proposal for hedge around main parking lot.

The cost of one hundred thirty (130) eleagnus plants @ three dollars (3.00) =	$390.00
The cost of planting including fertilizer would be three hundred ninety dollars.	390.00
Total cost:	$780.00

Yours truly,

William F. Schupp

1 March 2002

To whom it may concern:

My name is Frank Llaneza and I am the Citadel's Class of 2003's Treasurer. I am in charge of fundraising events and a member of our community service committee. I spoke with Ms. Norma Jean Page this past week and discussed the possibility of holding a "Beach Sweep" on the dates of April 20th or April 27th on the Isle of Palms. We already have the Citadel beach house reserved for these two dates and would use it as a rendezvous point on whichever date our Board of Directors chooses.

We feel the Citadel has enjoyed the beauty of IOP for years, and it is only right that cadets take an active role in preserving, in our opinion, Charleston's greatest asset. In addition to having Citadel cadets involved with this project, our plan is to join forces with a College of Charleston student organization to increase our productivity, perform a variety of functions that would contribute to our mission, and most importantly, signify a combined effort and concern from the young people of Charleston towards the place in which we live and learn.

As far as the fund raising goes, our class would ask businesses in the area to sponsor our efforts and in return, receive radio advertisements, a plaque, and depending on the amount of their sponsorship, a spot on the back of the event T-shirt. We are open to any ideas from your office and very appreciative to any assistance you can provide in our present endeavor.

Very Respectfully,

Frank Llaneza

Frank Llaneza
The Citadel, Class of 2003 Treasurer
843-953-0565
Llanezaf@citadel.edu
Msc 2581, 171 Moultrie Street
Charleston, SC 29409

EXHIBIT D

ISLE OF PALMS RECREATION COMMITTEE
March 4, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on March 4, 2002, at 5:45 p.m., in the Building Department. Present were Chairman Buckhannon, Committee Members Abele and Rice, City Administrator Tucker and Recreation Director Page. Also in attendance were Coy Gaston and Leola Hanbury.

1. Chairman Buckhannon called the meeting to order at 5:45 p.m.

2. Approval of Previous Month's Minutes. - Regular Meeting, February 4, 2002. Chairman Buckhannon stated that he would like to approve the minutes from the February meeting with one correction where a guest in attendance was listed as Billy Wilkes and should have been listed as Billy Farrier. **Councilman Abele made a motion to approve the minutes with the change; Councilwoman Rice seconded, motion passed unanimously.**

3. Recreation Department Report. Director Norma Jean Page discussed the monthly report for February (attached hereto). Highlights:

- Youth Basketball League is ending with the championship game March 5th.
- Youth Baseball League has started with 211 registered to date.
- Co-ed Volleyball will be ending soon with a tournament after March 31st.
- Adult Spring Softball sign-up ended February 28th.
- Adult Basketball, 3 on 3, sign-up started.
- Basketball Camp flyers are out and information is on the Isle of Palms website.
- March Dance was held with 364 in attendance.
- Keenagers Field Trip to Georgetown was a great success.
- Dog Obedience Class will begin March 18th.
- Lowcountry Blues Festival was a great success.
- Cupid's Card Shop went well.
- Lowcountry Senior Games will be held April 30th - May 4th.
- Piccolo Spoleto will be held June 1st & 2nd
- Sand Sculpting will be held May 25th.
- Scrapbooking Class will be held Tuesday March 19th .
- Blood Drive was a success with 29 units collected.
- Summer Camp program and schedules are ready.
- Easter Egg Hunt will be held the morning of March 30th
- Twilight Easter Egg Hunt will be held the evening of March 30th .
- Gym Floor being replaced April 8th - 14th.
- Soccer Field Rehabilitation will start soon.
- BOZA Meeting will be held March 12th .

4. Old Business. - Update Concerning Recreation Expansion- Board Of Zoning Appeals Meeting (BOZA) 2/12/02 Chairman Buckhannon asked for City Administrator Tucker to update the committee. City Administrator Tucker stated that the Board of Zoning Appeals asked for a legal opinion on whether or not they were required to act on the Special Exception. City Attorney Nick Sottile advised that it is required and a second opinion of Attorney Roy Bates was obtained and he concurred with Nick Sottile. Therefore, a Special Exception is required for the expansion of the existing building and the City will have to go back before the Board to indicate that they will have to take an action one way or another regarding the expansion. The City will be making a re-appeal and Director Page will be assembling a package of information for each member of the Board to educate them about the recreation facility. City Administrator Tucker suggested making a drawing that would show the footprint of the existing building and superimpose the footprint of the expansion. Councilman Abele agreed that it should be kept simple.

Chairman Buckhannon reiterated that the City needs to make the point to the Board that the current activities have outgrown the facility. Director Page estimates that there are eighty-seven thousand people who participate in activities at the recreation center throughout the year and that this figure does not include all unstructured activities. Councilman Abele stated that we should avoid advertising numbers and stress that the expansion would be to accommodate the needs of the people of the Island. Director Page asked for some direction on assembling the package for the Board. It was suggested that a list of activities be compiled.

City Administrator Tucker advised of a letter she received from Paul Boehm at the request of Douglas Kerr. Mr. Boehm stated that he reviewed the plans for construction of the new buildings and had gone to the site to evaluate the potential impact on the neighbors around the park. It does not appear to him that it will have any negative impact on any neighbors and that the only ones that could be affected are the ones on 29th Avenue and this could be easily mitigated with additional landscaping in attractive design on the side facing 29th Avenue, and he believes that the improvements will boost the desirability of living around the park and will likely improve property values.

5. New Business.

(A) Review of Department General Fund Budget - City Administrator Tucker stated that the salary line item was increased using the COLA amount with a two (2) percent merit. Retirement and Social Security are a function of the salaries.

City Administrator Tucker advised that she will be attending a meeting on March 7th regarding Group Health Insurance and will have a better idea of what increases to expect.

City Administrator Tucker advised that there was an adjustment for electricity and gas due to the new heating and air conditioning system.

City Administrator Tucker advised that non-capital tools and equipment was reduced due to the actual historical usage.

City Administrator Tucker advised that long term disability insurance was changed due to the actual figures.

City Administrator Tucker advised that the insurance figures were adjusted to account for all property and all additional purchases such as the new heating and air conditioning system. All items not discussed were unchanged from last fiscal year.

Councilman Abele inquired about not having any funds budgeted for unemployment compensation. City Administrator Tucker advised that the City only pays if there is a claim and therefore does not budget for the expense.

(B) Report on Meeting of 50th Anniversary Celebration Committee - City Administrator Tucker stated that she and Director Page have been designated as staff contacts for the committee. The first meeting was mostly more organizational trying to establish a date for the event, January 12, 2003 will be the actual 50th Anniversary of the City, and that a preferred date for the celebration is a weekend in March. A number of sub-committees have been created and the next meeting date was set for April 5th at 9:00 a.m. City Administrator Tucker advised that the committee will be requesting $75,000 in support to pay for things such as; printing, the production of a play and a finally party for the three day event March 7-9, 2003.

6. Miscellaneous - Set Date for Next Meeting. The next meeting was scheduled for April 1, 2002, at 5:45pm.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:45p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
February 2002

STAFF

Norma Jean Page, Recreation Director

T.J. Rostin, Jr., Recreation Supervisor

Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor

Shelia Redmon, Parks & Grounds Maint. Assistant

Laura Togami, Recreation Supervisor

Monthly Report
February 2002

Youth Basketball:

Youth Basketball is winding down with all of the leagues concluding by March 5, 2002. The 5/6 year olds and 7/8 year olds finished their seasons on February 27, 2002. Each player received a trophy of participation. The 9/10 year-old league finished their regular season on February 25, 2002. Long Island Café, coached by Larry Stafford, finished the season undefeated with a 10-0 record. Great Beach Vacations, coached by Harold Wilkin, came in second with a record of 6-4. Pelican Cleaners, coached by Blaine Wyatt, came in third with a 3-7 record. Isle of Palms Family Dentistry, coached by Carlsen Huey, came in fourth with a record of 1-9. The double elimination post-season tournament started on February 26, 2002. The Championship game is scheduled for Tuesday March 5 at 5:15 pm. All of these seasons were a great success, with no major problems to report. Certificates of Participation were given out to all players that were not on the first or second place teams.

Youth Baseball:

Youth Baseball is set to start at the end of March. Coaches meetings will be held on March 4 for T-Ball, March 5 for Machine Pitch, and March 6 for Dixie Youth. The Machine Pitch league will have a skills evaluation on March 5, 2002 and I will assemble the teams following that evaluation. The Dixie Youth league will also have a skills evaluation on March 6, followed by a draft. All the coaches in this league will pick their teams in a league draft that I will supervise. T-Ball games begin March 23, 2002 and they will be held on Saturday mornings. Machine Pitch games will begin on March 23, 2002 and they will also play on Saturday mornings. The Dixie Youth league will begin on March 26, 2002 and those games will be played on Tuesday and Thursday evenings. There are currently 211 players signed up in our baseball program. ***This number is slightly down from last year (239 in 2001), due to the year round soccer program at the Mt. Pleasant Recreation Department.***

Last Year the 13/14 year-old team went undefeated in the Mt. Pleasant Recreation league. This year we will have two (2) 13/14 year-old teams. John Baker will coach one team and the other team is still looking for a coach. (I may coach this team if it does not conflict with my duties at the Recreation Department.) We are glad to see that the interest in our 13/14 league has increased since last year. W could possibly have two undefeated teams in 2002.

On February 2, 2002 I attended the Dixie Youth State Baseball meeting in Irmo, South Carolina. This meeting was held for each city's director of baseball and softball. We discussed insurance policies with Sadler Insurance Company, web page ideas with Youth Sports U.S.A., and changes in rules and regulations for the upcoming season with State Director Jay Bennett. This was my first meeting for baseball and I learned plenty of things that can be applied to my league.

Adult CO-ED Volleyball:

The CO-ED volleyball league is moving along smoothly. Games are played on Thursday evenings from 7:00 pm to 9:00 pm and Sunday afternoons from 1:00 pm to 6:00 pm. One Eyed Banana, Windjammer #1, and Acme Cantina are currently undefeated and leading the

league at the halfway point. A double elimination tournament will be held at the conclusion of the regular season on March 21, 2002.

Adult Spring Softball:
Men's Softball registration is underway until February 28, 2002. The captain's meeting for the softball league is scheduled for March 12, 2002 at 6:00pm. Games will begin at the end of March, and they will be played on Monday and Wednesday evenings. The registration fee is $400.00 dollars for teams with all IOP residents and $425.00 dollars for teams with any non-IOP residents.

Adult Men's 3 on 3 Basketball:
Registration for this league runs from February 18 – March 15, 2002. The captain's meeting is scheduled for March 26, 2002 at 6:00pm. Last year's league had six (6) teams and we are hoping to have more than that this year. Hopefully we will have a "City Council Team" that will compete in this year's league.

Other Notes:

* Anthony Johnson Basketball Camp is scheduled for June 10 – June 14, 2002. I met with camp director Ken Potosnak on February 27, 2002. He discussed with me possible ideas for advertising the camp this year. The camp can hold up to 100 children, and we hope to meet that goal this year. Please call 559-3006 or go online to **Error! Bookmark not defined.** for more information. There are flyers at the Recreation Department, City Hall, Red & White, and Subway. Please sign your child up as soon as possible.

* I attended my monthly SCAP (South Carolina Recreation and Parks Association, Athletic Program Branch) on February 7, 2002 at the Goose Creek Recreation Department. SCAP President Tim Orvin of the Mt. Pleasant Recreation Department leads this meeting. We discussed post-season basketball tournament sites and brackets. No Isle of Palms teams were represented because our 11/12 and 13/14 year-old participants compete in the Mt. Pleasant league. I hope to host a sub-district tournament next season. The next meeting is scheduled for March 14, 2002 in Orangeburg, South Carolina.

* I would like to thank Mayor Sottile and all the members of City Council for the nice ceremony on February 26, 2002 in which I was sworn in as a city employee. I look forward to achieving all the goals and overcoming all challenges that are before me. I was present for the entire City Council meeting on February 26, and I enjoyed learning more about the goals and problems that the City faces. I look forward to working with all of you to make this city, and the Recreation Department, a better place for all of the IOP residents.

T.J. Rostin
Recreation Supervisor

FEBRUARY ACTIVITIES AND SPECIAL EVENTS REPORT

IOP Dance
This month's middle school dance was held on Friday, February 1st. We had approximately 337 6th, 7th, and 8th graders attend. This month there was a dance contest, which is always the highlight of the night. It was a pleasant surprise to see the Mayor at this month's dance.

Keenagers
Our last monthly luncheon for our Keenagers was on Wednesday, February 6th. The speaker this month was Former Mayor Carmen Bunch. She spoke about Isle of Palms, when she moved here as well as her life as Mayor. She did a wonderful job and shared a lot of interesting facts about herself and the Island.

The Keenager's Lunch Bunch met on Wednesday, February 13th at Benito's Restaurant. There were approximately 15-20 people that attended. We all had a wonderful lunch and enjoyed having time to get to know each other better.

The Keenager's monthly trip was to Hobcaw Barony, which is right on the outskirts of Georgetown. This is a plantation owned by the Baruch family in the early 1900's. The tour that we took was a three hour tour on a bus, which gave us a wide range of history about this area and the people that lived on it. After the tour we went downtown Georgetown and ate lunch at the Riverroom Restaurant. We enjoyed a great meal overlooking the water.

Aerobics
Our aerobics class is consistently bringing in at least 10 participants every Monday, Wednesday, & Friday. Lisa is doing a wonderful job leading the class and is branching out with some new equipment, which is adding some variety to the class. The fifth session began on February 25th and goes until March 5th. We are currently working on getting an evening class for in the Summer.

Gymnastics
Attendance has dropped slightly in our fourth session. This session began on February 8th and goes until March 15th. Just recently because of the drop in attendance, Tricia combined the two 5 & older classes together.

Mommy & Me
This FREE program has been a hit all year. There have been approximately 15-20 children along with there mothers come and take part in this program each day.

Preschool/Tiny Tots
Both of our classes are going very well. We have had a few problems with parents not paying the dues; however, all the dues are currently payed in full. We are currently taking registrations for next year's classes. They are filling up quickly.

Dog Obedience
The current class which began on January 28th will be completed on March 11th. This class has approximately 18 participants and for the next class, which begins March 18th, there are approximately 10 participants signed up so far.

Blues Festival
The Blues Festival was held on Saturday, February 9th and Sunday, February 10th at the IOP Rec. Center. Leola Hanbury was in charge of this event. There were three part-time employees from our staff that worked this event, as well as several firemen, and a couple policemen. Overall, the event went well. There were approximately 309 people that attended this event on Saturday and 125 people that attended on Sunday.

Cupid's Card Shop
Cupid's Card Shop is an event, where children 12 and under come and make Valentines Day Cards. We provided all of the fun materials, put them all out on the table, and let the children pick and choose to make whatever creative concoctions they can think of for their cards. There were approximately 29 children that participated in this event. They all seemed to have a lot of fun and as they left, they all were given a balloon.

Lowcountry Senior Games
It is getting closer and closer for the Lowcountry Senior Games to take place. They will begin on April 30th and end on May 4th. This is a week, where Senior Citizens come to the Citadel and participate in many competitive sporting events, where they can win awards and medals for each event. Along with these competitive events, there are many social events that take place throughout this week. The Committee is currently meeting once a month and plans on meeting twice a month as the event gets closer.

Piccolo Spoleto Goes to the Beach
This event will be held on Saturday and Sunday, June 1 & 2. This is the second year for this event. Carol Antman from Creative Spark is securing entertainment for the week end event. Last year the area churches and some of the Front Beach business were venue for the various artist. I am currently working on three venues for Sunday's events. Saturday's activities will be held at the Recreation Center.

Piccolo Spoleto Sand Sculpting Contest
Saturday, May 25 people from all over will participate in competition for the best sculpted sand castle. Charleston County PRC work with us to provide this activity. More information will be released soon.

Scrapbooking Class
A beginner scrapbooking class will be held Tuesday, March 19th. Carla Arnold, is the instructor and works with Creative Memories. This class will begin at 6:30 -9:00pm. Participants will learn the basics about different scrapbooking tools as well as learning how to put a page together. Depending on the interest here on the island, Carla will be planning more classes after this one. Cost: $12.50 per person

Blood Drive
Our last blood drive was on Monday, February 25th. Once again, we had a great turnout of participants that gave blood. There were 33 that came to give and 29 that were actually able to give.

Summer Camp
Summer camps will be starting Monday, June 17th. I have planned all of the field trips for the summer as well as planned out themes for each week of the summer. We are beginning to run ads in the paper for hiring summer camp counselors. We currently have one counselor from last year, who is interested in working with us again this year. Brochures for camp will be going out late March, early April.

UPCOMING EVENTS & ACTIVITIES

ARC Babysitting Course
ARC babysitting course will be held on Saturday, March 9th from 9:00am – 5:00pm. This class is available for boys and girls ages 11-14. The class will be held at City Hall and is $45 for residents and $50 for non-residents.

Easter Egg Hunt
This Annual Easter Egg Hunt will be held March 30th at 10:00am at the IOP Recreation Department. Children will be divided into different age groups (10 & under). Each age division will have an area to search for eggs. After searching for eggs the children will turn in their eggs for a bag of candy. The event will have a jump castle, pony rides, cotton candy, a clown, and of course the Easter Bunny. This is a FREE event!

Twilight Easter Egg Hunt
This event is held the same day as our Easter Egg Hunt; however, it is for children 11 and older. The children will enjoy pizza and a movie, and as the sun begins to go down, they will go outside and look for candy stuffed eggs. This event begins at 6:00pm.

Laura Togami

Parks & Grounds Maintenance
Monthly Report
February 2002

Recreation Building:

Buffed Gym floor
Repaired ping pong table
Backwashed, cleaned, and serviced the ice machine
General cleanup after Blues Festival
Replaced Gym lights and reconnected the protective screens
Replaced the ballast and lights in the office
Setup for middle school dance, preschool, aerobics, keenagers, gymnastics, and mommy and me
Repaired small chair for preschool

Recreation Grounds:

1 app of roundup on recreation complex
1 app each of pre-emergence and post-emergence herbicide for general control of winter broadleafs
Replaced the gate latch on the tiny tots lot gate
Regular grounds maintenance and inspections
Repaired the caution fencing in rear of recreation building
Erected safety posts for no trespassing behind recreation building
Repaired lattice around Pepsi machines outside
Cleared cul de sac drain of debris from rain runoff

Tennis Courts:

Repaired the tennis court windscreens (new windscreen on order)
Repaired tennis court fencing
Weekly trash removal
Blow and clean courts as needed
Repaired ball holder
Installed new rules and regulation signs for tennis courts

Basketball courts:

Hung and inspected outside basketball nets
Blow courts off as needed
Reset lighting timer to 5:30-9:30
Replaced exterior timer

Soccer Field:

Normal field maintenance
Installed new security lock and latch on soccer light panel

Softball / Baseball field:

Installed / posted batting cage rules and regulations
Rebuilt baseball field pitchers mound to specs
Raised home plate and batters boxes approx. 6 inches
Pulverized baseball infield
Leveled baseball infield
Constructed new baseball base anchors
Normal field maintenance

Equipment:

Cleaned and lubricated spreader
Repaired tractor tire
Regular truck cleaning
Inspected and lubricated Pulverizer equipment
Replaced 4 tires and maintenance on directors van

City Landscaping:

Ant control for all city grounds
1 yd hardwood mulch for memory park
Completed beach access signs
Repaired irrigation break at memory park from the construction
1 app of 2-4-d and msma herbicide at front beach
Planted new crepe myrtles at connector - Request from Garden Club
Regular maintenance and landscaping at city hall, parks, front beach, and breach inlet
Completed installation of Beach Access signage

Meetings Attended:

February	4	Matthew Leaird - ADA improvements Recreation Committee Meeting Personnel Committee Meeting
	6	Keenagers
	7	SCAP Meeting - T.J. Rostin
	12	Southern District Recreation Meeting Board of Zoning Appeals
	13	Planning Commission
	18	Mayor Sottile and Bob Abele - Orientation of Ball field Equipment Ways & Means Committee
	19	Department Head Monthly Meeting Lowcountry Senior Games
	22	Piccolo Spoleto Sand Sculpting Meeting
	24 -26	Trends Institute
	26	City Council

Upcoming Activities

March 2002

1	IOP Middle School Dance Recreation Dept. from 7-10pm
6	Keenager's Luncheon Recreation Dept. 12Noon
9	ARC Babysitting Class & Certification City Hall 9:00am - 5:00pm
13	Keenager's Lunch Bunch (Location TBA)
15 - 17	TKD Tournament
18	New Session of Dog Obedience (Mondays)
20	Keenager's Trip TBA
30	Easter Egg Hunt 10:00am (ages 10 & under) Twilight EE Hunt 6:00pm (ages 11 & older)

OTHER:

Beach Access Signs
All signs and post that "were borrowed" have been replaced. There are two (2) beach access paths that are listed on the map but there doesn't seem to be an access. These location are 25A (between 25 & 26 ave) and 40th Ave. No markers were installed.
The Public Works Department assisted in getting additional post and ordering signs for this project. Donnie and Shelia along with Part time employees did all the work.

Playground Light
This light was installed on Monday, February 4. It is a great addition to the playground area and allows the youth to play in a more safe location after dark.

Gym Floor Replacement
Just a reminder, the Recreation Center will be closed for activities April 8 - 14. The staff will still be at work and "ready to serve".

Soccer Field Rehabilitation
Donnie Pitts is coordinating this project and major work will begin in March.
The field will not be available for **any** activities until September. It is imperative that the field is not disturb until the grass has taken hold.

Recreation Center Improvements Special Exception
Mark your calendars for Tuesday, March 12 at 5:30. It is important that the Recreation Committee attend.

April 2002

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 8:00 AM Aerobics Men's Softball Games Preschool/Tiny Tots	*2* 9-12 Yth Baseball Games Co-Ed Volleyball Game Elections (No school)	*3* 8:00 AM Aerobics 12:00 PM Keenager's Luncheon Men's Softball Games Preschool/Tiny Tots TKD	*4* 9-12 Yth Baseball Games Co-Ed Volleyball Game Preschool/Tiny Tots	*5* 8:00 AM Aerobics 3:30 PM Gymnastics IOP Dance 7-10pm Preschool	*6* 5/6 &7/8 Yth Baseball Games TKD
7	*8* Men's Softball Games Redoing Gym Floors (No Indoor Activities)	*9* 9-12 Yth Baseball Games Redoing Gym Floors (No Indoor Activities)	*10* Men's Softball Games Redoing Gym Floors (No Indoor Activities)	*11* 9-12 Yth Baseball Games Redoing Gym Floors (No Indoor Activities)	*12* Redoing Gym Floors (No Indoor Activities)	*13* 5/6 &7/8 Yth Baseball Games Redoing Gym Floors (No Indoor Activities)
14 Redoing Gym Floors (No Indoor Activities)	*15* 8:00 AM Aerobics Men's Softball Games Preschool/Tiny Tots	*16* 3on3 Basketball Games 9-12 Yth Baseball Games Preschool/Tiny Tots	*17* 8:00 AM Aerobics 9:30 AM - 11:00 AM Mommy &Me Keenager's Trip Men's Softball Games Preschool/Tiny Tots TKD	*18* 3on3 Basketball Games 9-12 Yth Baseball Games Preschool/Tiny Tots	*19* 8:00 AM Aerobics 3:30 PM Gymnastics Preschool	*20* 5/6 &7/8 Yth Baseball Games TKD
21	*22* 8:00 AM Aerobics Men's Softball Games Preschool/Tiny Tots	*23* 3on3 Basketball Games 9-12 Yth Baseball Games Preschool/Tiny Tots	*24* 8:00 AM Aerobics 9:30 AM - 11:00 AM Mommy &Me Men's Softball Games Preschool/Tiny Tots TKD	*25* 3on3 Basketball Games 9-12 Yth Baseball Games Preschool/Tiny Tots	*26* 8:00 AM Aerobics 3:30 PM Gymnastics Preschool	*27* 5/6 &7/8 Yth Baseball Games TKD
28	*29* 8:00 AM Aerobics Men's Softball Games Preschool/Tiny Tots Senior Games Begins	*30* 3on3 Basketball Games 9-12 Yth Baseball Games Preschool/Tiny Tots Senior Games Begins				

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Office Hours: Monday-Friday 8:30-6:00pm &Saturdays 12:30-5:00pm. Telephone: 886-8294

EXHIBIT E

PERSONNEL COMMITTEE
March 13, 2002

The regular meeting of the Personnel Committee was held at 7:00 p.m. on March 13, 2002, in the Building Department. Present were Chairman Bettelli, Committee members Buckhannon and Taylor, and City Administrator Tucker. Also present was Mayor Sottile and Recreation Director Page.

1. Approval of Previous Month's Minutes. **Councilman Buckhannon made a motion to approve the minutes from February 2002 as written; Councilman Taylor seconded; motion passed unanimously.**

2. Old Business. Vacation and Sick Leave at Termination and Pay Reduction Due to Demotion. Continuing discussion from last month's meeting, Administrator Tucker stated that all of the items in question are currently in practice (see attached memorandum). The one thing absent from the City's Employee Handbook is language stating that sick leave will not be paid at termination. She stated the she will prepare language for next month's meeting.

3. New Business. Request to Purchase a Vehicle. Administrator Tucker stated that Ed Haselden has requested to purchase his City vehicle. Because of the circumstances of his request, Administrator Tucker contacted Summerville Auto Auction who felt that the car would sell for $1,800 to $2,100 at auction. It was noted that the vehicle was due to be replaced anyway. **Councilman Taylor made a motion to sell the existing vehicle assigned to the Building Department for $1,800 with approval from Ways & Means Committee; Councilman Buckhannon seconded; motion passed unanimously.**

4. Miscellaneous. (A) Employee Suggestions. See attached Suggestion from Officer Caldwell thanking Council for the car wash equipment provided at the fuel station. Also, T.J. Rostin, Recreation Department, expressed his appreciation for being sworn in at the last Council meeting.

(B) Personnel Report. See attached report.

(C) Set Date for Next Meeting. There was discussion of scheduling committee meetings closer together, or perhaps on the same day. The next meeting was scheduled for April 9, 2002 at 6:30 p.m. in the Building Department.

5. General Fund Budget Review for General Government and Building Department. Administrator Tucker reviewed each budget noting increases in bold type.

(A) Mayor and Council: no changes or recommendations.

(B) General Government: upon discussion of the cost of the 50th Anniversary celebration, committee members asked that the figure be budgeted in detail and they felt the cost was way to high. No other changes.

(C) Building Department: no changes or recommendations.

6. Executive Session. Councilman Buckhannon made a motion to go into Executive Session to discuss personnel matters; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken, personnel matters were discussed.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 8:55 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

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CHRISTINA M. GEARY
CHRISTOPHER W. JOHNSON
SHANNON L. BOWYER

TO: All Clients

SUBJECT: (1) Vacation and Sick Leave Payments at Termination
(2) Pay Reductions Due to Demotion

DATE December 10, 2001

Vacation

For many years it has been the enforcement policy of the South Carolina Department of Labor and of its successor, the South Carolina Department of Labor, Licensing and Regulation, that in the absence of a written and published forfeiture policy, employers are required to pay employees at termination for unused vacation. The most common forfeiture policy is something like this:

> *Employees will be paid at termination for unused vacation only if they give and properly work a two week notice of resignation (which can be waived by the [employer]), or are terminated for non-disciplinary reasons.*

It is perfectly lawful simply to tell employees they will not be paid at termination for unused vacation under any circumstances whatsoever.

This enforcement policy of the Department of Labor, Licensing and Regulation has not changed.

Sick Leave

For many years the enforcement policy on sick leave was the opposite; unless there was a written published policy of paying sick leave at termination, it need not be paid. The logic is inescapable. Sick leave is payment for missing work because the employee is sick. If he is terminated, he is missing work for that reason, not because he is sick. Unfortunately, there has been a recent change in leadership in that part of the Department of Labor, Licensing and Regulation which enforces the Payment of Wages Law, and that change has brought a change in the enforcement policy. We are reliably informed that the new policy is that in the absence of a forfeiture policy, unused sick leave is "wages" which must be paid at termination. As a consequence, we now recommend the following addition to sick leave policies:

No payment will be made at termination for unused sick leave regardless of the circumstances of the termination.

Demotions

There are many circumstances under which an employee may be demoted and his wage rate reduced. A few examples are demotion for discipline or failure to perform; demotion at the employee's own request; and demotion of a worker's compensation claimant in connection with a light duty or transitional duty plan. The payment of wages law requires that employees be given seven days' advance written notice of a reduction in pay rate. If the employee is suspended or not otherwise working during some or all of these seven days, there is no problem under the law. The notice is still being given. The Department of Labor, Licensing and Regulation will assert a violation if, for example, a supervisor is told on Friday that because he is guilty of sexual harassment, he is being demoted – and his pay cut – effective the following Monday. A violation would also be asserted if a worker's compensation claimant has been working on light duty at his pre-injury wage rate and is told on Friday that beginning Monday his rate of pay will be that of the lower paying job he is, in fact, performing.

A violation can be avoided by giving the employee the required seven day advance written notice of the reduction and, in the meantime, (1) paying him at his former rate or (2) suspending him from work until the seven days have run.

Another and more complicated way to avoid violating the law is to adopt and publish a policy something like this:

> *Employees will be paid not less than the minimum rate applicable to the particular position to which they are assigned. Assignments may change from time to time for various reasons and, therefore, an employee's wage rate may also change according to assignment.*

Please note that the foregoing policy will only be effective to comply with the State Payment of Wages Law if, in fact, the employer has a formal, published pay plan which calls for a certain minimum wage rate for specific positions so that a demoted employee, in effect, has more than seven days' written notice that if his job changes, his wage rate will change also.

Our advice in the disciplinary/failure to perform demotion is to pay the employee at his former (higher) rate during the seven day notice period. You could, of course, suspend the employee or even require him to take vacation (at his former rate of pay) during this seven day period. When the situation is light duty or transitional duty for a worker's compensation claimant, it makes even more sense to maintain the higher rate during the seven day notice period.

If you have questions about any of this or concerns about the wording of the changed policy, please do not hesitate to call us.

Cltmm(3)/vac.S.L.Demot.

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

OTHER COMMENTS OR SUGGESTIONS

MAYOR SOTTILE, CITY ADMIN. MRS. TUCKER, & CITY COUN. MEMBERS - THANK YOU FOR THE CAR WASH EQUIP. THAT YOU'VE PROVIDED US! WE APPRECIATE IT VERY MUCH, AS WELL AS ALL THAT YOU DO.

NAME D.M. CALDWELL (P.D.)

VERTIFLEX COMPANY 50031

PERSONNEL REPORT

Police Department - Reserve Officer Derek Ambas hired as regular full-time effective March 5, and will attend the Police Academy in mid March.

Public Works - Lilian Hill resigned effective 03/08/02.
David Mobley has placed ad in Post and Courier for replacement.

Fire Department - Firefighter Eric Stinnett hired effective 02/27/02.
Part time Secretary Rhonda Dugan resigning effective 03/22/02.
Lilian Hill will begin permanent part time secretary effective 03/11/02.

Building Department - no changes.

General Government - no changes.

Recreation - Ryan Hirschmann rehired as part-time supervisor.

EXHIBIT F

Board of Zoning Appeals
Minutes
March 12, 2002

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on March 12, 2002 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other Board members present were Kathy Carroll, Neil Crocker, Jim Harvey and Guy Taylor, as well as the zoning administrator, Douglas Kerr.

II. Review of Minutes

The first item on the agenda was the approval of the minutes of the February 12th, 2002 meeting. Mr. Taylor explained that he felt that the word "table" in the first sentence of the last paragraph on page 3 should be changed to "postpone". With the noted change, Mr. Taylor made a motion to approve the minutes. Ms. Porter seconded the motion and the vote was unanimous in favor of the motion.

III. Variances, Appeals, and Special Exceptions

19 Fairway Village Lane

Ms. Porter explained that the next item on the agenda was the request for a special exception for 19 Fairway Village Lane, and swore in everyone planning to give testimony. Mr. Kerr presented the case and explained that the applicant was requesting a special exception to allow the establishment of an interior decorator's home office. He explained that the applicant would only do routine office work at the house, and no clients would come to the house in connection with the business.

The applicant, Ms. Loy, addressed the Board and explained that she would advise her clients at their homes or over the phone. She added that she would have no merchandise at the home, only cataloges. Ms. Porter asked if she had any employees. Ms. Loy answered no. Mr. Taylor pointed out that the applicant had drawn question marks (?) in the margin of her application and wanted to insure that she was clear on what the questions asked. Ms. Loy answered that she was clear. Ms. Carroll made a motion to approve the request and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

#23-24th Avenue

Mr. Kerr explained that the next case on the agenda was for a special exception to allow the establishment of a home office for a freelance videographer business at #23-24th Avenue. Mr. Wilmer, the applicant, explained that most of his work was out of state, but that he was also employed by Comcast Cable to film city meetings. He explained that he

did not have any equipment at the house other than a video camera and office equipment. Mr. Taylor made a motion to approve the request and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

2704 Cameron Boulevard

Mr. Kerr explained that the next application on the agenda was for a special exception to allow the establishment of a home office for a culinary services business. Mr. Kerr explained that the applicant would only use her house to store cookware and do routine office work, and no clients would come to her house in connection with the buisness.

Ms. Amy Porter, the applicant, addressed the Board and explained that she would go to people's houses to cook for dinner parities, give cooking lessons, or act as a cook for groups vacationing in the area. Ms. G. Porter asked how she would advertise. Ms. A. Porter answered that she was planning to have cards and brochures printed, but that she hoped some local real estate companies would let their customers know about her services. Ms. G. Porter asked if anyone would come to the house and help prepare food. Ms. A. Porter answered no. Mr. Taylor pointed out that the applicant had included on her application that she would not have work related visitors to the house, and he asked if she would object to a stipulation of no food preparation in connection with the business at the house. Ms. A. Porter answered no, that she would not object. Mr. Taylor made a motion to approve the application, with the stipulation that no food preparation in connection with the business would take place at the house. Ms. Porter seconded the motion and the vote was unanimous in favor of the motion.

500 Carolina Avenue

Mr. Kerr explained that the next application on the agenda was for a special exception to allow the establishment of a home office for a carpentry business. Mr. Kerr explained that the applicant would only use his house for office work only and that no clients would come to the house in connection with the business.

The applicant, Mr. Ronald Mangum, addressed the Board and explained that he recently moved to the Island and when he went to renew his business license, he was informed that he must be approved to work out of his house before he could acquire a business license. He explained that his tools go from one job site to the next, so he would not store any tools at the house or have any employees reporting to work at the house. He was asked where he would pay his employees, and Mr. Mangum answered at the job sites. Mr. Taylor made a motion to approve the request and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion.

#24-28th Avenue

Mr. Kerr stated that the next case was for a request for a Special Exception to allow alterations at the Recreation Center. He added that the Board had continued the case at their last meeting. He explained that he had nothing new to report, but that he would be glad to answer any questions.

Ms. Tucker, City Administrator, addressed the Board and explained that as the representative of the City, she would like to request that some amendments be allowed to the original application. The first amendment is to make the City the applicant rather than LS3P. The second amendment she requested was that the response to question one (1) on form four (4) of the application be allowed to be changed from: "add improvements to an existing public park and playground;" to: "allow the establishment of the Recreation Facility bound by 27th Avenue, 29th Avenue, Hartnett Boulevard and Waterway Boulevard; and to allow the expansion of the existing use of that property." Mr. Taylor made a motion to accept the amendments to the application and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

Mr. Crocker made a motion to approve the first part of the request, to allow the establishment of the existing Recreation Facility. Mr. Taylor seconded the motion and the favor was unanimous in favor of the motion.

Ms. Tucker went on to explain that she had dispersed some information to the Board members, including: sign in sheets from public meetings, notes from the architects documenting alterations resulting from meetings, schedules of events currently taking place on the site and a newspaper article identifying the project. She identified the four criteria required to be considered for a Special Exception and explained how she felt the proposal met all of the criteria. She stated that the project would comply with all of the setback requirements and the buffering requirements. She added that the plans were altered to avoid having to remove more trees than absolutely necessary. She added that one of the primary goals of the project is to improve vehicular traffic and parking by moving the center of attention to the center of the lot and thereby get some of the cars away from the perimeter of the property. She explained that currently the site had only 12 identified parking spaces and that the City proposed to have 92 spaces identified. She explained that the City feels that these alterations would make the park more neighborhood friendly.

Ms. Tucker added that there were still many more hurdles that the City would have to go through before the project comes to fruition, and that these plans may be altered before any construction begins, but that the City wanted to ensure there would not be any zoning problems before much more time or money was spent.

Mr. Crocker stated that the Board usually does not act on conceptual plans. Ms. Tucker responded that from her standpoint it would not be prudent for the City to put much more time or money into the project before the Board makes a decision on the case.

Mr. Taylor made a motion to approve the request as submitted and Mr. Harvey seconded the motion. The motion did not carry, with a vote of two in favor of the motion (Mr. Taylor and Mr. Harvey) and three opposed to the motion (Mr. Crocker, Ms. Carroll and Ms. Porter). Ms. Porter added that in her opinion the request did not meet the four criteria required by the ordinance.

IV. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:30 PM.

EXHIBIT G

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
March 13, 2002

The Isle of Palms Planning Commission met at City Hall on March 13, 2002, at 5:30 PM. Members attending included Mack Canterbury, James Raih, Peter O'Toole, John Winchester and Chairperson Dick Cronin as well as the zoning administrator, Douglas Kerr. Dick Glave and Maryanne Luttrell were absent.

APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes of the February 13, 2002 meeting. The vote was unanimous in favor of the motion.

DISCUSSION OF LOT COVERAGE

Mr. Cronin explained that the Commission had received a memorandum from Mayor Sottile asking them to revisit the issues of lot coverage, permeable versus impermeable surface, setbacks and the size of residences compared to lot size. Mr. Cronin used the overhead projector to display numerous examples of typical smaller lots that have recently had large houses built with an additional large amount of impervious surfacing added. He used the examples to illustrate how the ordinance that the Commission had recommended Council adopt over a year ago and the proposed Sullivan's Island ordinance would have affected the projects. He concluded that neither of the two ordinances would have significantly altered the projects.

Mayor Sottile addressed the Commission and explained that he had asked the Commission to revisit the issue after witnessing the trend of tearing down smaller, older homes and replacing them with much larger new homes. He stated that he had discussed the issue with many residents that have recently been affected by the trend, and they feel that the character of their neighborhoods is being damaged by the construction of enormous homes, which are being built primarily for the purpose of rental.

Ms. Tucker addressed the Commission and explained that she felt that there were three issues that needed to be addressed: the size of the houses being built on small lots, the lack of regulation governing the location of accessory structures and the over all amount of impervious being allowed to cover lots.

The Commission generally discussed the examples that Mr. Cronin had presented and agreed that a special meeting should be held to look at additional examples and attempt to come up with some reasonable limits. They agreed to meet on April 3rd at 4P.M..

DISCUSSION ON THE COMMUNITY FACILITIES ELEMENT

Mr. Kerr explained that some revisions to section were made at the suggestion of Mr. Canterbury and that the majority of the changes were in the public safety section of the

element. The Commission reviewed the revisions and agreed that they were all very relevant and should be included.

Mr. Winchester explained that he was still working on some revisions to the water access section and that he was planning to work with Ms. Luttrell on some additional revisions to the water and wastewater treatment sections.

DISCUSSION ON THE CULTURAL RESOURCES ELEMENT

Mr. Kerr explained that he had amended the element by adding the items that were discussed at the previous meeting, including the activities described by the City's Director of Recreation. The Commission agreed that the amendments were relevant and should be included. Mr. Canterbury added that the strategy of having a professional history of the Island prepared, which was discussed at the last meeting, should be added. The Commission agreed and Mr. Kerr noted that it would be added.

BRAINSTORM SESSION ON HOUSING ELEMENT

Mr. Raih explained that he felt the trend of tearing down smaller houses and rebuilding larger homes should be mentioned in the element. Mr. Canterbury added that he felt that the Commission should identify some goals for this element, because currently there are none. Mr. Raih said that he would have some proposals at the next Commission meeting.

MISCELLANEOUS BUSINESS

Mr. Cronin asked Mr. O'Toole for a summary of the first meeting of the Front Beach Enhancement Committee meeting. Mr. O'Toole answered that the meeting was very productive and that the group was made up of Commission members, Council members and members of the business community. He said that the individual members of the group seemed to share similar ideas about the need for improvements in the area. He said that at the next meeting, the committee members plan to meet with a representative from SCE&G to discuss burying all overhead lines and additionally, the Committee plans to discuss some possible streetscape design alternatives.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:00 p.m..

Respectfully Submitted,
Dick Cronin, Chairman

EXHIBIT H

ACCOMMODATIONS TAX ADVISORY COMMITTEE
March 13, 2002

The Accommodations Tax Advisory Committee met on March 13, 2002, at 9:00 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Joe Chandler, Rick Linville, Phyllis Shaffer, Jimmy Ward, City Administrator Linda Tucker, City Treasurer Debbie Suggs, City Clerk Janet Mauldin, and Perrin Lawson, Deputy Director of the Charleston Convention and Visitors Bureau. Malcolm Burgis and Ron Davis were absent.

1. Approval of Previous Minutes. Rick Linville made a motion to approve the minutes from the January 2002 meeting; Phyllis Shaffer seconded; motion passed unanimously.

3. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly expenditures for January and February and answered questions of committee members. Copy of statement is attached. Treasurer Suggs reported that the has opened an investment account with the South Carolina Local Government Investment Pool and the current interest rate is 1.82% which is twice the rate at BB&T. Currently, the balance in the LGIP is $192,277 and in BB&T is $45,041.

4. New Applications. (Copies of each application are attached.) (A) Piccolo Spoleto Goes to the Beach. Recreation Director Norma Jean Page stated that this is the second year for this program and there will be two days of activities at the Recreation Department on June 1-2, 2002. She asked for $15,000 to cover artist/performer fees, technical support and equipment. After discussion, **Jimmy Ward made a motion to approve the request as submitted; Rick Linville seconded; motion passed unanimously.**

(B) Piccolo Spoleto Sand Sculpting Competition. Director Page stated that this is an ongoing annual competition sponsored by Piccolo Spoleto and this year she was asking for $2,000 for T-shirts, trophies and staff costs. After discussion, **Jimmy Ward made a motion to approve the request as submitted; Joe Chandler seconded; motion passed unanimously.**

(C) Island Fun Days Summer Camp. Director Page stated that this also is an annual program that provides field trips for children of visiting families. The program has been included in brochures of the various realtors on the island and she feels that it will do much better this year than last year. Director Page asked for $20,000 to fund the field trips. After discussion, **Rick Linville made a motion to approve the request as submitted; Phyllis Shaffer seconded; motion passed unanimously.**

(D) Replace Rusted Street Sign Poles. Public Works Director David Mobley stated that in order to enhance the appearance of the island, he was asking for $587.50 to replace rusted sign poles with galvanized sign poles. **Jimmy Ward made a motion to approve the request as submitted; Rick Linville seconded.** Chairman Tucker expressed concern that this expenditure might stand out under the scrutiny of the Department of Revenue and be sent for review to the Accommodations Tax Oversight Committee. She said that this project would be done by the City with or without Accommodations Tax funding. Other committee members felt that this was an appropriate expenditure for the committee to approve because all visitors to the island need signs to get to wherever they are going and if the poles were rusted, it would not look very pleasant for these visitors. After discussion, **motion passed 4-1.**

(E) Replace Yellow Trash Barrels. Director Mobley stated that these barrels are placed on the beach and curbside at beach accesses and are purchased annually. He asked for $676.50. After discussion, **Jimmy Ward made a motion to approve the request as submitted; Rick Linville seconded; motion passed unanimously.**

(F) Publication of The Green Guide. Bev Ballow and Ginger Ellis-Boatright from the Beach Advisory Committee were proposing to publish a small information booklet similar to the one from Hilton Head Island which was passed around for the committee to review. Ms. Ballow stated that 50,000 booklets in the 5" size would cost approximately $19,200 and would be distributed by the real estate companies and by the City for the purpose of informing visitors, primarily, of consistent guidelines for protection of the environment, rules and regulations of the island. She stated that, if approval were to occur this month, the booklet could be ready for distribution in May. There was extensive discussion on the contents of the booklet and the need to have informed and responsible visitors. After discussion, **Rick Linville made a motion to approve the request as submitted; Jimmy Ward seconded; motion passed 4-1.**

(G) Beach Cleaning. Administrator Tucker noted that this item had been specified in the budget that the committee already approved. She stated that this is an ongoing program and Mr. Schupp cleans the island's beaches and adjacent front beach sidewalks daily during the season for $50 per day. **Rick Linville made a motion to approve the request as submitted; Jimmy Ward seconded; motion passed unanimously.**

Jimmy Ward made a motion to amend the agenda to discuss and item on previously listed; Julia Tucker seconded; motion passed unanimously.

(H) Refurbish Municipal Parking Lots. Administrator Tucker stated that this request was part of refurbishing the municipal parking lots and Mr. Schupp proposed to permanently mark the parking spaces, at a cost of $1,484, in order to get the maximum amount of cars into the lots. After discussion, **Jimmy Ward made a motion to approve the request as submitted; Julia Tucker seconded; motion passed unanimously.**

5. Old Business. (A) Blue Wave Designation. Administrator Tucker reported that the inspection team will be coming to the island in the spring. She stated that she would like THE team to be able to meet with the Beach Advisory Committee, with Bill Schupp, and the Accommodations Tax Advisory Committee so that the inspection team can learn the kinds of things that the City is doing to keep the beach clean and safe and appropriate for families to visit. Administrator Tucker also noted that a neighboring beach has sought a different designation from a different vendor, and she stated that the City may seek this designation also after the Blue Wave Designation has been attained.

(B) Discussion of the Status of the City's 50th Anniversary. Administrator Tucker reported that the committee has met and set the date for the celebration for March 7-9, 2003 with a kickoff event in January 2003 to announce the upcoming event celebrations. A budget proposal will be provided to the Accommodations Tax Advisory Committee asking for approximately $75,000 for the three-day event. Upon discussion, Julia Tucker stated that the various subcommittees are looking for volunteers to help with the events. She also thought it would be a good idea to put information on the City's web site and will that coordinate with Norma Jean Page.

(C) Julia Tucker reported on the Governor's Conference on Tourism which she recently attended and found to be very interesting and informative. Perrin Lawson also attended and he stated that Charleston County has done better that Myrtle Beach or Hilton Head Island areas with lodging up 11% over the same period last year. He stated that, since September 11th, the scope of tourism has shifted from those flying to motorists coming from locations closer to the Charleston Area, such as Atlanta and Charlotte. He said that the CVB has directed more resources into the driving area market with TV campaigns in Atlanta, Charlotte, Greenville and Winston-Salem in particular.

(D) Julia Tucker reported that Ron Davis, who was unable to attend the meeting, has been looking into the cost of brochures and will report to the committee soon.

(E) At the request of the City Administrator, Chairman Julia Tucker suggested that, instead of meeting every other month, six meetings be held during the year with meetings every month prior to the summer season when so many activities are planned, and fewer meetings during the winter. Committee members agreed and the next meeting was scheduled for 8:30 a.m. on April 10, 2002.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:35 a.m.

Respectfully submitted,

Julia Tucker, Chairman

EXHIBIT I

Beach Advisory Committee Meeting Minutes

Meeting Date: Thursday, Oct. 18, 2001 5pm

Present: Bev Ballow, Ginger Ellis, Pam Hoath, and Dick Johnson

Absent: Leola Hanbury

Meeting was called to order by Ginger Ellis.

OLD BUSINESS:

June 27 Meeting Minutes:
Minutes were approved via email due to the cancellation of the last meeting. Pam emailed the minutes to Janet.

The Green Guide:
Pam shared the Green Guide with Janet Mauldin, who then forwarded it to Linda Tucker for review. Pam received a nice email from Linda stating that she thought such a pamphlet would be a good idea to explore further. Bev shared another Nature Guide pamphlet from Fort Meyers, Fl. The committee asked Pam to email Linda to determine if we should be doing anything further with this idea and to clarify if she's had the time to discuss the copyright issue with Nick Sottile.

Beach Access Signage:
A discussion ensued regarding the completion of the beach signage for the beach paths. Dick Johnson noted that several beach access paths in the middle of the streets did not have signage. Our recommendation was that these access paths should be labeled as the street # with a ½ added. Ginger agreed to contact Public Works to inquire about the progress on this project.

NEW BUSINESS:

Water Quality:
Ginger reported she had been in contact with DHEC regarding the beach closure and stated that at the time, DHEC was not able to determine the cause of the spike in bacteria. Ginger also will clarify if water quality reports are available on the web for monitoring.

Attendance and Participation in committee meetings:
The issue regarding repeated absences at committee meetings was discussed. The committee decided the Chairperson would contact a member in writing who has been repeatedly absent and clarify her willingness to participate.

Lighting Ordinance:
Bev brought up the issue of our committee recommending a stronger lighting ordinance, which would require the control of internal lights in homes during turtle season. Pam suggested this issue could be part of the turtle educational effort, and could be incorporated into a Green Guide if one is developed for Isle of Palms.

The meeting was adjourned at 6 p.m.

MEMORANDUM

TO: Mayor Sottile and City Council

C: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: March 22, 2002

RE: Front Beach Enhancement Committee Meeting

Because of the lack of time between the Front Beach Enhancement Committee meeting and the distribution of City Council's agendas, the full minutes of the meeting have not been included in your agenda packets. However in summary, the Committee discussed burying the overhead lines with representatives from SCE&G and streetscape design alternatives for the commercial area of Ocean Boulevard. The Committee agreed to pursue a scheme that would move the parking spaces to the center of the pavement and move the driving aisle to the edge of the pavement. This scenario would provide for an opportunity to add some landscaping in the right-of-way and eliminate the problem of losing additional parking spaces for each new curb-cut. A rough sketch of the scenario is currently available in my office and the full minutes of the meeting will be available by the middle of next week.

EXHIBIT J

ORDINANCE 2002-1

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 2, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ESTABLISH MUNICIPAL FACILITIES, MUNICIPAL PARKS, AND MUNICIPAL RECREATIONAL FACILITIES AS PERMITTED USES IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-32 (2) is hereby amended in its entirety to read as follows:

"(2) Permitted Uses.

a. Detached, single family dwelling
b. Residential accessory uses
c. Municipal buildings and other municipal facilities, including but not limited to parks, playgrounds, and recreational facilities."

SECTION 2: That Section 5-4-32 (3) is hereby amended to delete items b. and d. and to re-letter the remaining items accordingly.

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 03/26/02
Public Hearing: _____
Second Reading: _____
Ratification: _____

4/23/02

ISLE OF PALMS CITY COUNCIL PUBLIC HEARING
April 23, 2002

Mayor Sottile opened the Public Hearing at 6:35 p.m. Also present were Councilmembers Abele, Buckhannon, Marino, Miller, Rice, and Taylor; City Administrator Tucker and City Clerk Mauldin.

Mayor Sottile stated that the purpose of the hearing was to receive public comment on Ordinance 2002- An Ordinance Amending Title 5, Chapter 4, Article 2, Zoning, of the City of Isle of Palms Code of Ordinances, To Establish Municipal Facilities, Municipal Parks, and Municipal Recreational Facilities as Permitted Uses in the SR-1 and SR-2 Zoning Districts. He asked Zoning Administrator Douglas Kerr to give a brief overview of what this ordinance would accomplish.

Mr. Kerr stated that the current zoning ordinance allows municipal buildings, playgrounds and recreation facilities in SR-1 and SR-2 zoning districts only when approved by the Board of Zoning Appeals as a special exception. The ordinance presented for public comment would allow municipal buildings, playgrounds and recreation facilities without any special rules, and would include any municipal uses in the SR-1 and SR-2 zoning districts. He further stated that the Planning Commission has recommended an amendment to this ordinance that would limit those uses to only recreation facilities.

The following citizens commented:

1. Robert Biggerstaff, resident of Palm Boulevard, stated that he sympathized with the necessity of expansion of the recreation facilities; however, he felt that the rezoning should only affect the existing recreation area and not all municipal facilities or any future land purchased.

2. Nancy Stogner, resident of Cameron Boulevard, asked for clarification of the meaning of the ordinance, which Mr. Kerr provided to her. She questioned the limitation to recreation facilities and felt that all municipal property should be zoned the same.

3. Rhonda Peterson, resident of Hartnett Boulevard, stated that she felt that no changes should be made to any property, including the recreation facilities, leaving everything as it is currently zoned.

There being no further comments, the public hearing was closed at 6:48 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved at the May 28, 2002, council meeting.

4/23/02

REGULAR CITY COUNCIL MEETING
April 23, 2002

The regular meeting of the Isle of Palms City Council was held on April 23, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile, and City Clerk Mauldin. Councilman Bettelli was excused because he was out of town on business, but he arrived at 8:05 p.m.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation by Reverend Gloria Robbins Davis, the new pastor of the Isle of Palms Methodist Church. This was followed by the pledge of allegiance and roll call taken by the Clerk.

B. SWEARING IN OF NEWLY ELECTED COUNCILMEMBER LEOLA HANBURY

City Clerk Mauldin performed the swearing-in of Councilwoman Leola Hanbury. Mayor Sottile stated that Councilwoman Hanbury was well-known on the island having done a lot of volunteer work over the years and he welcomed her to City Council. Councilwoman Hanbury, referencing the children from her neighborhood who had helped her campaign and who were in the audience, stated that the voters of tomorrow have learned a lot about voting and local government and she stated that they will make very good citizens. She further stated that it was an honor to join City Council.

C. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Taylor made a motion to approve appointment of George Shorter as the new Animal Control Officer; Councilman Abele seconded; motion passed unanimously. Mayor Sottile performed the swearing-in of Officer Shorter.

Mayor Sottile performed the swearing-in of Officer Shorter and welcomed him to the City of Isle of Palms. He noted that Officer Shorter had prior experience with the City of Charleston and has attended the National Animal Control Academy. Mr. Shorter is currently taking classes at Trident Tech.

D. READING OF THE JOURNAL OF PREVIOUS MEETINGS

March 26, 2002 - Regular City Council Meeting - Councilman Abele made a motion to approve the minutes as presented; Councilman Taylor seconded; motion passed unanimously.

E. CITIZEN'S COMMENTS

1. Bob Jones, Director of Community Relations, American Red Cross was present to receive Proclamation for "Red Cross Month" which Administrator Tucker read and Mayor Sottile signed (Exhibit A).

2. Gary Waterfield, General Manager, Comcast Cablevision, was present for the first reading of Ordinance 2002-2 and Resolution pertaining to Comcast Cablevision.

(a) Administrator Tucker stated that the City receives many phone calls for Comcast service because the City's phone number is listed on the monthly cablevision bills as the franchise holder. She affirmed that the only mechanism through FCC requirements to have the City's phone number removed from the bill is a Resolution of City Council. Administrator Tucker referred to the Resolution entitled "A Resolution Requesting the Removal of the City of Isle of Palms' Telephone Number from Comcast Cablevision of Carolina, Inc.'s Invoices to Subscribers" (Exhibit B). Councilman Abele made a motion to approve the Resolution to have the City of Isle of Palms telephone number removed from Comcast Cablevision of Carolina invoices; Councilman Marino seconded; motion passed unanimously. The Resolution was circulated for all councilmembers to sign.

(b) Administrator Tucker stated that, as part of the franchise agreement, if there is a merger of Comcast Cablevision with another entity, there has to be an ordinance consenting to the transfer. This ordinance consents to the transfer of control from Comcast Cablevision to AT&T.

First Reading - Ordinance 2002-2 - An Ordinance Consenting to the Transfer of Control and Internal Reorganization of Comcast Cablevision of Carolina, Inc., in Connection With the Isle of Palms Cable Television Ordinance (Exhibit C).

Gary Waterfield, General Manager of Comcast Cablevision, was present to answer questions. He expressed his appreciation that Council is considering this ordinance and stated that it was in the Isle of Palms best interest in that the combined corporation will have far more resources to provide more and better services to the island's residents. Attorney Sottile stated that, as part of the City's due process, comments should be allowed from the audience. Councilman Miller asked Mr. Waterfield if the new corporation might look into serving Wild Dunes cable customers. Mr. Waterfield responded that it would certainly do so when the current company's service area is for sale. Councilwoman Rice asked if the merger would affect the at-home cable internet service, and Mr. Waterfield stated that it would not. Councilman Marino asked if the merger would affect individual cablevision cost to customers, and Mr. Waterfield stated that there was no plan to raise charges.

After discussion, Councilmember Abele made a motion to approve first reading of Ordinance 2002-2; Councilmember Miller seconded; motion passed unanimously.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele reported on three meetings during the of April. The first was a subcommittee meeting on the Marina restaurant held on April 5, 2002 (Exhibit D). This subcommittee met to review proposals for the lease of the Marina restaurant as well as the lease provisions itself. The second meeting was a Special Ways & Means Committee meeting held on April 10, 2002 (Exhibit E) which was solely for the purpose of discussing the upcoming budget as well as Marina restaurant renovations and proposal to continue negotiations with Mr. Clarke for lease of the restaurant. Chairman Abele then reported on the regular meeting of the Ways & Means Committee was held on April 16, 2002 (Exhibit F).

(a) Councilman Abele made a motion to approve the expenditure of Accommodations Tax funds in the amount of $6,000 for advertising the Isle of Palms Marina and for maintenance of the transient visitor facilities; Councilman Taylor seconded; motion passed unanimously.

(b) Councilman Abele made a motion to authorize execution of a resolution to allow the City Administrator and Mayor to have a BB&T credit card with a limit not to exceed $5,000 each; Councilman Taylor seconded; motion passed unanimously.

(c) Councilman Abele discussed the list provided by the City Administrator of renovations to be done to the Marina restaurant and recommended that all repairs be done except replacing shingles on the roof. He stated that the shingles may not be the best color but they are only a couple of years old and in a tight budget year, he felt that Council should not spend this money at this time. After discussion, Councilman Abele made a motion to approve the list of repairs as provided by the City Administrator deleting the removal and replacing of all roof shingles; Councilman Buckhannon seconded. Administrator Tucker stated that all of these repairs are to bring the building up to code standards. After discussion, motion passed unanimously.

(d) Councilman Abele made a motion to approve the expenditure of $8,000 from the Accommodations Tax Fund for the September 28th Isle of Palms Beach Run, to refer the request for $3,000 for Explorer Post 599 to the Public Safety Committee, and to approve the funding request of $4,000 for street print and signage from the Municipal Accommodations Fee fund; Councilman Marino seconded; motion passed unanimously.

(e) Councilman Abele made a motion, provided that no proposed substantive changes from Mr. Clarke are requested, to authorization the City Administrator to execute the lease agreement with Jay Clarke for the Isle of Palms Marina restaurant as soon as the signed lease has been returned to the City; Councilman Taylor seconded; motion passed unanimously.

(f) Councilman Abele made a motion to approve submission of a grant application to FEMA in the amount of $21,950 for a wellness program; Councilman Taylor seconded; motion passed unanimously.

(g) Councilman Abele made a motion to authorize participation with Mount Pleasant in funding a new visitors center in the approximate amount of $13,000 for year one and $9,000 for year two, provided the City can fund this with a portion of the funds normally sent to the Charleston Convention and Visitors Bureau; Councilman Taylor seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of April 8, 2002 (minutes and monthly department reports attached as Exhibit G). Councilman Taylor stated that he was going to speak primarily about customer service.

(a) He noted that Pierce, manufacturer of the City's ladder truck, has provided very poor customer service because the City has been debating warranty with them for years about a poor paint job with rust in the doors that the company will not cover, and at a recent fire, the truck would not pump water properly. Councilman Taylor further stated that the City Administrator and City Attorney are working on resolving the problem. Councilman Taylor also reported that, in practicing with the new thermal imaging camera at the fire stations, some irregularities in construction were noticed and this is also being investigated by the City Administrator and City Attorney. Councilman Taylor said that if anyone plans to do business with the City of Isle of Palms, they need to offer the same good customer service that the City tries to offer anyone who visits the island.

Councilman Taylor noted that Fire Department "C" Shift employees worked at the recent Easter Egg Hunt helping with the children and also held a special Easter Egg Hunt exclusively for a young boy who had been injured in an accident and missed the event. Fire Department employees have also helped with repairs to the Public Restrooms, cleaning dune walkovers, and have been exclusively responsible for keeping the flag flying on the Connector. He iterated that these are types of actions that show outstanding customer service and he commended the Fire Department employees.

In the Police Department, Councilman Taylor noted that accreditation stickers are being put on police vehicles. They are making good use of victim-of-crime literature around the island - if they see a bicycle in the yard or a door unlocked, they leave a note and literature for the resident. He iterated that he was very proud of the City's employees for the good things that they do, and stated that most often City Council only hears the bad things.

(b) Councilman Taylor discussed briefly the procedural change on bond hearings which requires anyone arrested on the Isle of Palms to immediately be transported to the Charleston County jail to await a bond hearing because there is no longer an option to post bond here on the island. This change is costing the City many man hours having an officer off the island and the City Administrator is working with local legislators to change the law.

(c) Councilman Abele announced that there were presently five firemen, and their families, from the New York Fire Department staying on the island primarily as the guests of Destination Wild Dunes. He congratulated DWD, the City Administrator and the Fire Department for helping with this project. Several homeowners have turned their homes over to the New York firemen, DWD held a reception Monday evening, and he commended everyone who has been involved with this project.

Mayor Sottile stated that the reason that the press was not contacted was because these firemen were here for a very well-deserved R&R and were not looking for press coverage. He stated that members of the Sullivan's Island Fire Department and their Mayor Stith were also at the reception.

(d) Mayor Sottile also commended the Fire Department for their assistance in the sand fencing project last weekend. He stated that they helped by transporting people around and helped put up the sand fencing to protect our dunes and beach.

3. Public Works Committee. Chairman Marino reported on their meeting of April 4, 2002 (Exhibit H).

(a) Administrator Tucker noted that Norma Jean Page and her staff have greatly helped in getting repairs made to the Public Restrooms and having it ready for the visit by Clean Beaches Council on April 26th.

(b) Administrator Tucker also noted for the record that the Public Works Department employees assisted in the Sand Fencing Project by setting all the poles during the week prior to the meeting to install the fencing.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of April 1, 2002, (see minutes and monthly department report attached as Exhibit I). Councilman Buckhannon reported that the new gym floor has been installed and it is wonderful, and there are new water fountains at the

department and the new air conditioning system is working very well. He announced the Middle School Dance to be held on May 3rd and the annual community yard sale on May 18th. Further, he stated, talking about customer service, the Director and staff are doing a wonderful job in the department...which is why Ordinance 2002-1 is coming up later tonight. Councilman Buckhannon also announced that the "final four" intra-City basketball games will be held on Wednesday, May 1st, and he noted that City Council beat the Police Department last week. He encouraged everyone to come see the final games next week starting at 5:00 p.m.

5. Personnel Committee - There was no regular meeting in April. Mayor Sottile reminded councilmembers that there were some vacancies on committees and if anyone has any recommendations to fill the vacant slots, they should be sent to the Personnel Committee for discussion at their May meeting. Councilman Buckhannon did make the following announcements:

(a) Safety Sweepstakes for March 2002 were as follows:
Police Department - Brent Roy
Fire Department - Joseph Friend
Public Works Department - Russell Roper
Combined General Government, Building Department, and
Recreation Department - Janet Mauldin of General Government

(b) Employees of the Month for March 2002:
Public Works - Joseph Ancrum

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - No meeting in April.

2. Planning Commission - See minutes of their April 10, 2002, meeting attached as Exhibit J. Chairman of the Planning Commission, Dick Cronin, reported on the Commission's status in the review of the City's Comprehensive Plan. He also spoke at length about their ongoing study of the issue of "lot coverage." The Commission will be making specific recommendations to City Council on these items and he recommended that there be a working session with City Council.

3. Construction Board of Appeals - No meeting in April.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes from their meeting of April 10, 2002, attached as Exhibit K. Administrator Tucker announced that the Spoleto USA 2002 event to be held on the island will be the Hank Jones Trio at 9pm at the Grand Pavilion on June 2nd in addition to the two-day Piccolo Spoleto events that are held at the Recreation Department.

She further noted that the Clean Beaches Council will be inspecting the Isle of Palms beaches on Friday, April 26th and she is hoping that the City can achieve the Blue Wave Designation for the Isle of Palms beach. If the City passes the inspection, there will be an award ceremony in Washington, D.C. on May 17th, and she has been asked to commit to the event on Monday, April 29th. The Administrator will notify council members of the results of the inspection.

2. Beach Advisory Committee - No meeting in April.

3. Ad Hoc Committee on Front Beach Enhancement - Councilman Miller gave a report of their recent meeting and stated that the committee met with representatives from the engineering firm of Thomas & Hutton. They have been asked to prepare two drawings, one with front beach, Ocean Boulevard, remaining under SCDOT's control, and one with the City accepting the road. He further stated that they will be meeting with multi-space parking meter representatives in May. After review of these items, the committee will be coming to Council for discussion on when to begin any of the projects and how to fund them.

4. 50th Anniversary Committee Report. Chairman Bill Casey passed out a proposed preliminary budget and he discussed some of the projects the committee has been discussing. The next meeting will be held on April 29th .

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2002-1 - An Ordinance Amending Title 5, Chapter 4, Article 2, Zoning, of the City of Isle of Palms Code of Ordinances, To Establish Municipal Facilities, Municipal Parks, and Municipal Recreational Facilities as Permitted Uses in the SR-1 and SR-2 Zoning Districts (Exhibit L).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-1; Councilman Taylor seconded. Councilman Abele made a motion to amend the ordinance by removing the words "including but not" from Section 5-4-32(2)(c); Councilman Taylor seconded; amendment passed unanimously. Administrator Tucker read the ordinance in full. Motion with amendment passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2002-3 - An Ordinance Amending Title 2, Chapter 3, Containerized Gas Tanks, of the City of Isle of Palms Code of Ordinances (Exhibit M).

Councilman Taylor made a motion to approve first reading of Ordinance 2002-3; Councilman Bettelli seconded; motion passed unanimously.

2. First Reading - Ordinance 2002-4 - An Ordinance To Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2002, and Ending June 30, 2003 (Exhibit N).

Councilman Abele made a motion to approve first reading of Ordinance 2002-4; Councilman Taylor seconded; motion passed unanimously.

3. Proclamation - "Vocational Rehabilitation Month" - Administrator Tucker read the proclamation and Mayor Sottile stated that this proclamation was signed at a ceremony in Charleston Mayor Joe Riley's Office on April 16th (Exhibit O).

4. Proclamation - "International REACT Month" - Administrator Tucker read the proclamation and Mayor Sottile signed it (Exhibit P).

L. MISCELLANEOUS

1. Mayor Sottile referred to letter received from Representative Campsen concerning the naming of the new Breach Inlet Bridge. Councilman Marino made a motion that the City support the naming the Breach Inlet Bridge the *H.L. Hunley Bridge*; Councilman Abele seconded. Upon discussion, Mayor Sottile stated that this was very fitting because history tells us that the H. L. Hunley left from Breach Inlet during the Civil War. After discussion, motion passed unanimously.

2. Request for Road Closure. Mayor Sottile stated that this normally would have gone through the Public Safety Committee, but since the event is scheduled for May 5th, which is before the next Public Safety meeting, and the City has received a letter from SCDOT (Exhibit Q) approving the closure for the event, he put it on the agenda for discussion at tonight's meeting.

Administrator Tucker stated that the request is to close the portion of Pavillion Drive that runs immediately adjacent to Acme Cantina's outdoor service area and goes from J.C. Long Boulevard towards Carolina Boulevard which has been closed to through traffic. She further stated that she understood that Acme Cantina people have spoken to the one property owner across the street and they have no objections. Both police and fire departments feel that they can adjust to the circumstances on that day and SCDOT's approval is contingent upon the City of Isle of Palms' approving it and managing traffic and crowds.

Councilman Abele expressed concern about setting a precedent by granting the closure, and also was concerned about the event being on a Sunday when the island is crowded with beach visitors. Councilman Taylor expressed concern about any traffic interference with the Fire Station should they have to go out on a call. There was much discussion on this. Councilman Buckhannon stated that he has spoken with Acme Cantina people as well as both Police Chief and Fire Chief who feel that they can handle the situation.

Councilman Buckhannon made a motion to approve the request; Councilman Marino seconded. Upon discussion, Attorney Sottile stated that he would comment in Executive Session. Mayor Sottile reiterated the concern about the event being held on a busy Sunday and all the additional traffic it would create. Councilman Abele made a motion to table the motion until after Executive Session; Councilman Miller seconded; motion to table passed unanimously.

3. Councilman Abele discussed holding a Special Ways & Means Committee meeting in early May and the date of May 8th at 5:45 p.m. was agreed upon.

4. Councilman Abele stated that the New York firemen handed out T-shirts at the reception from their unit, "Company 21". Under the "Company 21" logo, they had dedicated each of the T-shirts in memory of one of the firemen who was killed. When he got home, he noticed that the name on his T-shirt was "Burke" which happens to be Councilman Abele's Irish middle name and he thought that was quite a coincidence.

5. Councilman Abele asked about the status of the bill to redefine "tourist" to include day visitors. Administrator Tucker stated that the bill is going to the Senate and urged everyone to contact Senator Ravenel for his support. Councilman Abele recommended that the City contact other beach communities urging them to support the bill by contacting their Senator.

6. Mayor Sottile thanked Guy Taylor, Amy Wilkerson and Janet Mauldin. Last year there was not a rabies clinic on the island and Guy Taylor took it upon himself to make arrangements with Dr. Biascoechea who agreed to come to the island on Saturday, April 13th, for the DHEC sponsored Rabies Clinic. Mayor Sottile also commended Amy Wilkerson and Janet Mauldin from City Hall for working that morning issuing the required dog tags to island residents.

M. EXECUTIVE SESSION - Councilman Miller made a motion to go into Executive Session to discuss contractual matters and to receive legal advice; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal advice was received from the City Attorney.

1. Councilman Abele made a motion to take the motion to approve the road closure off the table; Councilman seconded; motion passed unanimously.

Councilman Buckhannon made a motion to amend the motion to approve contingent upon the fact that all beer trucks remain on Acme Cantina property and that the road closure be used for radio type promotion only and overflow; Councilman Bettelli seconded; amendment passed 7-2. Motion to approve the road closure with amendment passed 5-4. Attorney Sottile stressed to the Acme Cantina operator that no alcohol can be consumed in any public street, including the closed street.

Councilman Buckhannon made a motion to require Acme Cantina to provide certified, licensed off-duty personnel to direct traffic as needed for the event; Councilwoman Rice seconded. After discussion, motion passed unanimously.

Mayor Sottile mentioned the noise ordinance, and Acme Cantina operator stated that the event will be shut down by 8:00 p.m.

2. Councilman Taylor resigned from the Personnel Committee for the remainder of calendar year 2002 and he nominated Councilwoman Hanbury to take the position; Councilman Miller seconded; motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:30 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on May 28, 2002.

EXHIBIT A

Proclamation

WHEREAS, as one of the nation's oldest, most recognized humanitarian organizations, the American Red Cross is woven tightly into the fabric of the Lowcountry providing compassionate care when disasters and other crises threaten to overwhelm and destroy families. When our nation experienced a grievous tragedy on September 11, the people of the Carolina Lowcountry Chapter gave of their time and their hearts in unprecedented ways to help bring comfort and peace to those in need and help the Lowcountry prepare for, or prevent, the occurrence of further tragedy. We are indeed fortunate in our community to have this local organization with 2,200 volunteers and 18,000 blood donors dedicated to relieving suffering and saving lives; and

WHEREAS, the American Red Cross was founded in 1881 by a visionary woman named Clara Barton and chartered by Congress in 1905 to act in times of need. Now, each year, the Carolina Lowcountry Chapter responds to more than 310 disasters in the Lowcountry alone: high profile natural disasters, single-family fires that rarely even make the news, other man-made emergencies. To assist with the relief efforts of September 11, eleven trained Carolina Lowcountry Chapter volunteers and one staff member were sent to New York. At such times, Americans trust and rely upon their local Red Cross chapters to provide services for families robbed of their loved ones, homes, livelihoods or dignity. Other Red Cross services include recruiting thousands of people annually to donate blood, ensuring its safety and providing hospitals with half the nation's supply of blood and blood products for lifesaving medical treatments and routine medical procedures; and

WHEREAS, as our military men and women join the effort to fight terrorism a world away, Red Cross workers in the Carolina Lowcountry Chapter are working around the clock to fulfill a historical role: keeping service members and their families in touch and offering other small comforts to ease the strain of being far from home; and

WHEREAS, residents of the Isle of Palms get information they need to maintain safe and healthy lives through Red Cross courses in lifesaving skills-first aid, CPR, water safety and much more-while our community also benefits from other Red Cross programs that provide personal home care to senior citizens and disaster preparedness education; and

WHEREAS, the Red Cross also responds to international emergencies. The Red Cross helped create and administer America's Fund for Afghan Children, with money donated by thousands of children right here in our community and across the nation who were asked to donate one dollar ($1.00). Already, one million dollars' worth of essential supplies and medicine has been shipped to Afghanistan; and

WHEREAS, last year, the Red Cross rushed immediate cash aid and supplies to other countries rocked by natural disasters and helped people in more than 40 nations get access to safe drinking water and battle malnutrition and life-threatening diseases such as measles; and

WHEREAS, through its work, the Red Cross, an enduring American institution, restores hope at home and throughout the world every day, and its vital services would not be possible without generous contributions from the American people.

NOW THEREFORE, I, Mayor F. Michael Sottile, by virtue of the authority vested in me by the City of Isle of Palms, do hereby proclaim April 2002 as

American Red Cross Month.

Especially during these trying times for our country, I request that each member of our community support the Carolina Lowcountry Chapter's noble humanitarian mission with a gift of time, blood or money. Together, we can save lives and make our world a safer, better place.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of April, in the year of our Lord two thousand two, and of the Independence of the United States of America the two hundred and twenty-sixth.

SEAL

/s/

F. Michael Sottile, Mayor

EXHIBIT B

A RESOLUTION REQUESTING THE REMOVAL OF THE CITY OF ISLE OF PALMS' TELEPHONE NUMBER FROM COMCAST CABLEVISION OF CAROLINA, INC.'S INVOICES TO SUBSCRIBERS.

WHEREAS, Comcast Cablevision of Carolina, Inc. ("Grantee") is the current holder of a franchise from the City of Isle of Palms, S.C. ("the City") for the operation of a cable television system within the City; and

WHEREAS, Grantee currently lists the City's telephone number on Grantee's invoices to its subscribers; and

WHEREAS, because of the listing of the City's telephone number on Grantee's invoices, the City receives innumerable telephone calls from subscribers requesting cable service over which the City has no right or control; and

WHEREAS, the City's lack of right or control is a constant source of great aggravation, confusion and frustration to subscribers who call and, furthermore, such calls needlessly waste the City's limited administrative resources. So now, therefore

IT IS HEREBY RESOLVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, that in the furtherance of the public interest, Grantee is requested to remove the City's telephone number from all invoices generated by Grantee to subscribers within the City.

Duly and lawfully passed, adopted and approved by the City Council of the City of Isle of Palms, South Carolina, this 23 day of April, 2002.

F. Michael Sottile, Mayor

Robert B. Abele, Council Member

J. Martin Bettelli, Council Member

Ryan L. Buckhannon, Council Member

Leola A. Hanbury, Council Member

John R. Marino, Council Member

Robert D. Miller, Council Member

Carol M. Rice, Council Member

Dryden G. Taylor, Council Member

EXHIBIT C

ORDINANCE 2002-2

AN ORDINANCE CONSENTING TO THE TRANSFER OF CONTROL AND INTERNAL REORGANIZATION OF COMCAST CABLEVISION OF CAROLINA, INC. IN CONNECTION WITH THE ISLE OF PALMS CABLE TELEVISION ORDINANCE.

WHEREAS, on or about September 27, 1999, the City of Isle of Palms passed the City of Isle of Palms Cable Television Ordinance (Ordinance 1999-26) granting a cable television franchise to Comcast Cablevision of Carolina, Inc. ("Grantee"); and

WHEREAS, Grantee has requested that the City consent to a change in control of Grantee's voting securities pursuant to Grantee's indirect parent's merger with AT&T Broadband Corp. and to allow Grantee, at Grantee's option, to convert to a limited liability company which will remain an indirect subsidiary of Comcast Corporation, and whose ultimate parent will be AT&T Comcast Corporation; and

WHEREAS, following proper notice, the City Council of the City of Isle of Palms held a public hearing on such request, at which time representatives of the Grantee and interested citizens were given an opportunity to be heard in a full public proceeding affording due process; and

WHEREAS, City Council finds from its investigation that the request meets all of the legal, character, financial, and technical qualifications, as well as all other qualifications, necessary to assure that the City will continue to be provided with a suitable and adequate cable television system and therefore that the request should be granted; and

WHEREAS, consent by the City to Grantee's request can only be granted by ordinance.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the City hereby consents to the change in control and internal reorganization of Grantee as set forth above.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading:_____
Second Reading: _____
Ratification: _____

EXHIBIT D

SUBCOMMITTEE OF CITY COUNCIL
MARINA RESTAURANT

The Subcommittee of City Council on the Marina Restaurant was held on April 5, 2002, at 9:00 a.m., in City Hall, all requirements of Freedom Of Information Act having been satisfied. Present were Mayor Sottile, Councilmembers Abele, Miller and Taylor, and City Administrator Tucker. The purpose of the meeting was to review proposals submitted for lease of the Marina restaurant. Councilman Abele called the meeting to order.

Councilman Miller made a motion to go into Executive Session to discuss contractual matters and lease provisions; Mayor Sottile seconded; motion passed unanimously.

Coming out of Executive Session, Councilman Abele stated that no votes were taken or decisions made in Executive Session.

Councilman Abele stated that the committee agreed that there are some changes to be made in the proposed lease provided by City Attorney Nicholas Sottile and some questions related to the lease. Specific issues which need to be addressed with the proposed bidder are as follows:

(1) Credit check;

(2) 3-years of financial statements;

(3) Express concerns about the severely constrained cash position he is in and where does he plan to come up with $200,000 to $300,000 to get the Marina restaurant in business, and to cover operating costs until the restaurant brings in revenue;

(4) Concerns about the menu provided being somewhat too upscale for the marina clientele;

(5) Proposal about 2½% instead of 5%;

(6) Three-year lease terms;

(7) Notify him that the City will bring the building up to code, ask him what he expects the City to do other than that; and ask what he plans to do to the building, etc., between now and opening, and within the first year of business;

(8) He must negotiate with Brian Berrigan for use of the dock and for overflow parking;

(9) Council will attempt to have a redraft of the proposed lease and will need all information available from him prior to the Special Ways & Means Committee meeting of April 10, 2002, and requested that the Administrator ask him to be present.

There being no further business to come before the committee, the meeting was unanimously adjourned at 11:15am.

Respectfully submitted,

Bob Abele, Chairman, Ways & Means Committee

EXHIBIT E

SPECIAL WAYS & MEANS COMMITTEE
April 10, 2002

A special meeting of the Ways & Means Committee was called to order on April 10, 2002, at 5:00 p.m., in the City Hall. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice, and Taylor, Councilwoman-Elect Hanbury, City Administrator Tucker, City Clerk Mauldin and City Treasurer Suggs.

1. Update Concerning Budget Process. Chairman Abele referred to the attached memo dated 10 April 2002 setting out the schedule for completion of the budget process. The Treasurer has prepared a draft of the budget, which was distributed today, for discussion in some detail at next week's meeting to determine what items will remain in the budget and what will be deferred. Chairman Abele noted that there are some new items in the budget:

- $8,000 for maintenance at the Public Restrooms,
- $60,000 for repairs at the Marina store,
- the City's portion of the imbedded traffic counters project,
- some costs for moving signs, etc., at the intersection of Palm and Carolina Boulevards when the SCDOT reconfigures the intersection as part of The Breach Inlet Bridge replacement, and
- expenditure for engineering work on the front beach beautification project.

Further discussion will be lease purchase vs. cash purchases and rental business licenses for renters of docks. Chairman Abele also reported about discussion, held at the recent Public Safety Committee meeting, concerning the possible use of Chevrolet Impalas instead of Ford Crown Victorias for police sedans at a savings of approximately $3,000 per vehicle. Administrator Tucker discussed rental business licenses for rental of dock space with City Attorney Sottile who stated that the City can process these licenses now, and she will instruct the Building Department to begin the process with appropriate correspondence to renters of docks.

Chairman Abele also reported that the Public Safety Committee has given authorization to the Police Chief to cancel his order for three Crown Victorias and to order three Dodge Durango 4 X 4s. He further stated that there has been previous discussion about having one four-wheel drive vehicle on each of the four shifts of the Police Department. The opportunity has presented itself to get three Durangos this year at practically the same cost as the three Crown Victorias and Chief Buckhannon has said that he can fund the overage of outfitting the Durangos with narcotics money. Chairman Abele stated that time was of the essence for cancelling the order for Crown Vics. Chairman Abele iterated that these vehicles are budgeted in **this** year's budget and the cost difference was nominal.

Councilman Bettelli made a motion to substitute three Dodge Durango four-wheel drive vehicles in place of three Ford Crown Victoria sedans which we would be ordering for this fiscal year; Mayor Sottile seconded. Upon discussion, several committee members expressed concern about this being done without approval from Ways & Means and asked about the need for four-wheel drive vehicles. Chairman Abele stated that these vehicles will enable officers to get onto the beach or other areas (perhaps after a hurricane event) in the case of emergencies. Mayor Sottile stated that the Public Safety Committee felt the need to have one four-wheel vehicle for each shift to be on the island and be available

24 hours a day, seven days a week. Councilman Miller was concerned that, in this time of budget cuts, the department was going to spend more money for the Durangos and he further stated that he was not aware that the department needed this type of vehicle.

Councilman Taylor stated that, in all the looking at other beach communities the City has done recently, he realized that the City's police do not have any type of vehicle, other than the animal control truck or fire department vehicles, to be used in emergency situations. He discussed this with Chief Buckhannon and the City Administrator and expressed the need for a four-wheel drive vehicle on each shift to be added over the next 3-4 years. The Administrator and Chief discovered an opportunity to purchase vehicles, in this depressed economy, that would fit the needs of the City. He noted that in the summer there are as many as 50,000 people on the City's beaches and consequently there are many needs for assistance on the beach. The three vehicles that are available now would be purchased within this year's budget and there is no additional cost to the City to choose one type of vehicle over the other. He further stated that the Public Safety Committee is also thinking of the future budget and looking at vehicles that are smaller, more fuel efficient, have less wear and tear and maybe a greater life cycle.

Administrator Tucker further stated that there are many other uses for a four-wheel drive vehicle, such as during flooding conditions, pulling equipment and other apparatus, and being able to quickly secure a crime scene on the beach. She said that it just makes good sense, in an environment like the City's, to have a four-wheel drive vehicle in both the police and fire fleets and she felt that Council would see a lot of benefits in having these vehicles available. **After discussion, motion was passed 7-1.**

2. Marina Restaurant - Status of Renovations. Administrator Tucker reported that the following repairs are currently being done at the restaurant: approximately $700 for repair of the fire extinguishing system, approximately $3,400 of electrical work, and approximately $4,000 on carpentry work. She stated that the estimated costs of $8,300 are without a new hood system. She noted that some leaks sprung up during today's rain in the restaurant as well as in the Mayor's office in City Hall.

3. Executive Session. Councilman Miller made a motion to go into Executive Session to discuss contractual matters related to the restaurant, Councilwoman Rice seconded; motion passed unanimously.

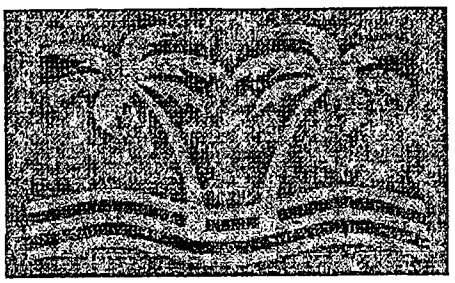
Coming out of Executive Session, Chairman Abele stated that contractual matters pertaining to leasing of the restaurant was discussed and no action or votes were taken.

Councilman Miller made a motion to continue the approval process of negotiating with Mr. Clarke and to take the next step of reviewing the lease in order to take action at the Ways & Means Committee meeting on April 16th; Councilman Marino seconded; motion passed 7-1.

There being no further business to come before the committee, the special meeting was unanimously adjourned at 7:40 p.m.

Respectfully submitted,

Bob Abele, Chairman



FROM THE DESK OF BOB ABELE

10 April, 2002

TO: Ways & Means Committee

Subject: FY 2002-2003 budget schedule

1. *For planning purposes, we will be using the following schedule for the development of next year's budget. The City Administrator and the City Treasurer concur this is doable.*

APRIL 17—regular W&M Committee meting—review both General Fund and Capital Projects budget, development final guidance for City Administrator and City Treasurer as to what will/will not be included in the final budget.

April 22—City Treasurer provide budget draft incorporating decisions made on 17 April.

April 23—Regular City Council meeting—1st reading for FY 2002-2003 budget

May 1st to 10th—it may be necessary to have one or more special W&M committee meetings—will be able to determine need for same after W&M meeting on 17 April.

May 13—publish notice for Public Hearing on FY 2002-2003 budget

May 21—regular W&M Committee meeting. Make any final adjustments in budget

May 28—Public Hearing on budget and regular City Council meeting. 2nd reading and ratification on FY2002—2003 budget

EXHIBIT F

WAYS AND MEANS COMMITTEE
April 16, 2002

The regular meeting of the Ways and Means Committee was held on April 16, 2002, at 5:45 p.m., in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice, and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, Recreation Director Page, Police Chief Buckhannon, Fire Chief Graham, Zoning Administrator Kerr, and City Attorney Nick Sottile. Chairman Abele called the meeting to order at 6:00 pm after everyone got something to eat and sat down at their places.

1. Approval of Previous Minutes. Councilman Bettelli made a motion to approve the minutes from the March 19 regular meeting and from the April 10 special meeting; Mayor Sottile seconded; motion passed unanimously.

2. Presentation of FY 2001 GASB Audit. Perry Litchfield from Schleeter, Monsen & DeBacker, the City's accountant firm, gave a slide presentation of the audit and explained the difference between GASB34 (Governmental Accounting Standards Board) format and last year's format. He stated that the City of Isle of Palms is the first small municipality in South Carolina who has implemented the GASB34 format and noted that all other governmental entities will have to conform to this format. He answered questions from council members and told them to feel free to call him at his office if they had any further questions. He said, now that the new format has been set up, next year's audit should be ready for presentation in October, as has normally been done in the past. Chairman Abele thanked Mr. Litchfield for his presentation. Administrator Tucker commended Council and the Treasurer for agreeing to move forward with the GASB34 audit before anyone else had done it.

Chairman Abele stated that, if there were no objections, he would like to move around the agenda in order to allow some persons in the audience to leave.

3. Report of Planning Commission Meeting. Zoning Administrator Douglas Kerr referred to his memo dated April 11, 2002, concerning the Planning Commission's review of Ordinance 2002-1 (copy attached). Mr. Kerr stated that the Commission agreed with the intent of the ordinance, but had concerns about the broadness of the language. They have recommended that the words "including but not" be deleted from Section 1(2)c. of the ordinance in order to put some limits on other municipal facilities. After asking the City Attorney for his opinion, Nick Sottile stated that he would discuss this in Executive Session later in the meeting.

4. Isle of Palms Marina Advertising/Transient Facilities Maintenance. Allison Nichols was present from the Isle of Palms Marina asking for approval of the expenditure of $6,000 of Accommodations Tax money (see attached application). **Councilman Taylor made a motion to approve the expenditure as stated in the application; Councilman Bettelli seconded; motion passed unanimously.**

5. Executive Session. Councilman Taylor made a motion to go into Executive Session to discuss contractual matters and receive legal advice; Councilman Miller seconded; motion passed unanimously. The audience was asked to step outside for a few minutes.

Coming out of Executive Session, Chairman Abele stated no action was taken in Executive Session, contractual matters were discussed and legal advice received.

6. Monthly Financial Report. Treasurer Suggs reported on the financial statement for March 31, 2002, and answered questions of council members. She indicated that, at 75% of the fiscal year, most departments are under budget. There is currently $2,284,837 in the General Fund and the statement shows that the City is 71% expended with 82% revenues received (attached hereto).

Chairman Abele distributed three color charts that he had prepared showing historical vs. current year revenues received (see attached charts) for the General Fund and Accommodations Tax Fund. The charts depict revenue received over this fiscal year compared to a cumulative historical percent of revenue received over the past three years. He stated that, as of the end of March, our actual revenue plus projection through June, shows revenues coming in at slightly above the historical average as well as above budget.

(A) Status of Residential Rental Licenses. Treasurer Suggs reported that, per the attached sheet, collections are at 78.96% of target.

(B) BB&T Resolution for Commercial Credit Card. Treasurer Suggs stated that, since the City had changed banks, this new resolution was required by the bank in order for the City to obtain a Visa card for the Mayor and the Administrator. **Councilman Taylor made a motion to approve the resolution to allow the Mayor and City Administrator to each have a BB&T credit card with a limit not to exceed $5,000; Councilman Bettelli seconded; motion passed unanimously.**

7. Old Business. (A) Review of Draft Budget. Chairman Abele referred to the 4/10/02 version of the draft budget, and stated that the review process would be General Fund by department followed by Capital Projects by department, and Accommodations Tax funds. Treasurer Suggs reported on the changes that had been made since the last meeting and items were added and deleted as necessary. Another draft version will be prepared for distribution incorporating any changes made at this meeting.

There was discussion of lease vs. purchase of vehicles (see attached memo from Debbie Suggs dated April 9, 2002). Some committee members expressed concern about leasing vehicles and then spending the money somewhere else. After discussion, the Treasurer was asked to prepare some bottom line figures of the costs per year comparing purchasing outright to purchasing by lease agreement.

Chairman Abele noted the Police Car Cost Analysis that had been prepared by Chief Buckhannon (copy attached) comparing the Ford Crown Vic to the Chevrolet Impala. Chief Buckhannon stated that, after talking with other agencies who use the Chevy Impala, he was more comfortable with the Impala and felt that it could meet the needs of the department.

Chairman Abele distributed "History of City Vehicle Growth" (copy attached) and he expressed concern about vehicles that are replaced; but, instead of the replaced vehicles being sold, they are used elsewhere in the City. Upon discussion, he asked that each committee chairman to set a ceiling on the number of vehicles and types of vehicles that each department is authorized to maintain. He would also like to make sure that when any vehicles are purchased this year, another vehicle is sold. Councilman Miller stated that a Table of Equipment be prepared for each department taking into consideration what the

department needs to provide the necessary services. He iterated that the additional vehicles in the Public Works Department are not "spare" vehicles, but are used every day for necessary collection duties. Administrator Tucker stated that each department head should assess the level of services they feel they want to accomplish and what vehicles are necessary to execute that service delivery. Councilman Marino stated that his Public Works Committee is already looking at the vehicle needs of their department and will continue to do so.

(B) Status of Restaurant Renovation. Administrator Tucker reported that the City has spent $11,286 to date for repairs. She is waiting for estimates to fix the sidewalk, remove the sprinkler system, and replacement of shingles. She noted that the total could exceed $20,000. The deposit from the previous tenant was $12,000 and some of the repairs will be made with the deposit. The committee authorized the Administrator to complete all the necessary repairs.

8. New Business. (A) Accommodations Tax Advisory Committee - Requests for Funds: (Copies of applications are attached hereto.) Administrator Tucker explained each request and answered questions of committee members.

(1) Isle of Palms Beach Run - Norma Jean Page, Recreation Director - $8,000
(2) Explorer Post 599 Start Up - Fire Chief Ann Graham - $3,000
(3) Street Print and Signage - Administrator Tucker - $4,000
(4) Isle of Palms Marina Advertising...$6,000 - approved earlier in the meeting.

Councilman Taylor made a motion to approve items (1), (2) and (3) as presented; Councilman Bettelli seconded.

Upon discussion, **Councilman Marino made an amendment to the motion not to approve the Explorer Post request and to forward this to the Public Safety Committee for discussion and funding from the General Fund; Councilman Buckhannon seconded; amendment to the motion passed unanimously.** Upon further discussion, **Councilman Taylor made an amendment to the motion to fund the Street Print project with Municipal Accommodations Fee funds; Chairman Abele seconded; amendment to motion passed unanimously.**

Original motion to approve Isle of Palms Beach Run, with two amendments deleting items (2) and (3), was passed unanimously.

(B) Consideration of Lease Arrangement - Marina Restaurant. **Councilman Bettelli made a motion to recommend to full council to negotiate the lease for the restaurant and, upon execution of the lease, accept the proposal from Jay Clarke to run the restaurant at the Isle of Palms Marina; Councilman Miller seconded; motion passed unanimously.**

(C) Approval of Submission of FEMA Grant. **Councilwoman Rice made a motion to recommend to full council authorization for the Fire Chief to submit a grant application to FEMA for a wellness program; Councilman Taylor seconded; motion passed unanimously.**

9. Miscellaneous. (A) Set Next Meeting Date - May 21, 2002, Special Ways & Means Committee.

(B) Administrator Tucker asked for direction from the committee as to the request from the Town of Mount Pleasant to participate in financing the new location for the visitors center. She stated that they will be asking for +$13,000 the first year and +$9,000 the second year. Treasurer Suggs spoke to a representative at the Department of Revenue today who indicated she thought the City could use some of the money normally sent to the Charleston CVB for the Mount Pleasant Visitors Center, and Debbie Suggs will followed through with this request. After discussion, **Councilman Marino made a recommendation to full council to authorize the City to participate with Mount Pleasant if the City can reduce the amount sent to the Charleston CVB and apply it to Mount Pleasant visitors center; Councilman Bettelli seconded; motion passed unanimously.**

(C) Chairman Abele noted three items for committee members to think about: (1) the letter from Representative Campsen about naming the Breach Inlet Bridge for the H.L. Hunley; (2) the proposal for no wake zone which is under the auspices of the Public Safety Committee; and (3) the letter from the Tourism Expenditure Review Committee about the definition of "tourist" being an overnight visitor only (see attached copy). Administrator Tucker reported that copy of this letter was faxed to Representative Campsen and Senator Ravenel this afternoon and she noted that a bill has passed the House to include day visitors within the definition of "tourist" and it has been sent to the Senate. Chairman Abele urged councilmembers to contact Senator Ravenel supporting the City's position on tourism.

(D) Councilwoman-elect Hanbury stated that she would like to recommend Bob Carlock to replace her on the Beach Advisory Committee. She knew that there was another recommendation of a citizen to replace the other vacant seat on this committee and asked about the process to follow. Chairman Abele stated that it is Council's policy to advertise all vacancies in the Post & Courier before making a final choice. This will also be discussed at the next Personnel Committee.

Councilwoman-elect Hanbury asked about the protocol as to whether or not she could respond individually to letters received from state legislators even though the Mayor has responded on behalf of the City. Mayor Sottile stated that any council member can respond individually, but that any action would be taken as a whole council.

Councilwoman-elect Hanbury also expressed disappointment that she will not be able to step onto a committee of council at this point of the year. She recommended that in future years, when council knows there will be a special election within the next year, someone is assigned temporarily to a committee with the understanding that the newly elected council member will be able to step into that slot and have a vote.

(E) Administrator Tucker reported that the Clean Beaches Council inspectors did not come to the island on April 8-12 because of some bad weather. She stated that they plan to be here sometime the week of April 22nd and she will advise council members of the actual date.

(F) Councilwoman Rice announced that on Friday, May 10th , from 9:00 to 10:30am the Sullivan's Island Elementary School will hold their annual May Day event and will honor local heroes. There will be a special place for "heroes" to sit and urged councilmembers to attend.

She also reported that on Sunday, April 21st, from 12:00 to 4:00 pm, the school will hold their "Spring Thing" which is replacing the "Taste of the Islands" event.

(G) Mayor Sottile reminded everyone of the intra-departmental basketball tournament and the first game is Thursday afternoon at 5:00 pm at the Recreation Department. He stated that Bob Miller will coach the General Government team.

(H) Chairman Abele advised that a special Ways & Means Committee meeting would have to be held in May and that a date would be selected at next Tuesday's Council meeting. He also indicated that in accordance with the previously approved budget schedule, first reading on the budget would be at the April council meeting, a public hearing would be held before the May council meeting with second reading and ratification to follow.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:00 p.m.

Respectfully submitted,
Bob Abele, Chairman

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: April 11, 2002

RE: Planning Commission's recommendation on Ordinance 2002-1

At last night's Planning Commission meeting, they reviewed Ordinance 2002-1 regarding making all municipal uses permitted uses in the SR-1 and SR-2 zoning districts. Subparagraph (c) of the amendment currently specifies that "Municipal buildings and other municipal facilities, including but not limited to parks, playgrounds, and recreational facilities" be permitted uses. The Planning Commission is concerned about the breadth of this amendment and recommends that the words "including but not" be deleted so the subparagraph would read: "Municipal buildings and other municipal facilities, ~~including but not~~ limited to parks, playgrounds, and recreational facilities," and leave all other municipal buildings and facilities as permitted special exceptions.

We can either forward the ordinance to Council as-is with a memorandum from the Planning Commission explaining their recommended change, or forward the ordinance as recommend by the Planning Commission with a recommendation of approval. Typically we do the latter, but either way will work. Also, Leola suggested that Council be made aware of their recommendation at the Ways and Means meeting. If you want to do this, let me know quickly so I can prepare a memo; otherwise, I will plan to have something prepared for the regular council agendas. Thanks.

ORDINANCE 2002-1

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 2, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ESTABLISH MUNICIPAL FACILITIES, MUNICIPAL PARKS, AND MUNICIPAL RECREATIONAL FACILITIES AS PERMITTED USES IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-32 (2) is hereby amended in its entirety to read as follows:

"(2) Permitted Uses.

a. Detached, single family dwelling
b. Residential accessory uses
c. Municipal buildings and other municipal facilities, including but not limited to parks, playgrounds, and recreational facilities."

SECTION 2: That Section 5-4-32 (3) is hereby amended to delete items b. and d. and to re-letter the remaining items accordingly.

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____

F. Michael Sottile, Mayor

(Seal)

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved ____ Denied ____
Action Taken By Ways & Means Committee:	Date Approved ____ Denied ____
Action Taken By City Council:	Date Approved ____ Denied ____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report	

A. Project Name Isle of Palms Marina Advertising / Transient Facilities

B. Applicant Organization Marina Joint Ventures / DBA IOP marina

1. Mailing Address PO Box 550 Isle of Palms, SC 29451

Telephone 886-0209 Fax 886-0058

2. Project Director Allison Nichols / Brian Berrigan

Telephone 810-6523 Fax 886-0058

3. Description of Organization, Its Goals and Objectives The IOP marina offers mthly, quarterly + transient boat spaces along w/ drystorage. In addition, to further accomodate our guests we offer fishing charters, boat rentals, laundry facilities, private restrooms to guests + numerous water activities. Our goals + obj. are to give the guests the quality of facilities that some of the larger marinas in our area offer.

C. Description and Location of Project/Event Advertising in the various waterway facilities / guides. There are approx. 5 books that the marina needs to be advertising in. The marina also wants to keep our transient facilities in the best conditions. Yearly, we paint the restrooms + repair any problems on an as needed basis. We like to supply our transients w/ the best possible facilities we can provide. We would like to add a fax machine + computer hook-up for those transients that need them. Currently, those are only available if the office machines are not being used.

___ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event ongoing or Project Start _____ Completion _____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (90 %) vs. Isle of Palms residents (10 %).
Although the marina is mostly used by our valued tourists, residents of the Isle of Palms + surrounding areas use our facilities. In addition, if it were not for advertising, a lot of tourists would not know about all the great things the marina offers.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
N/A

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From_____

4. Accommodations Tax Funds Request: Amount $ 6000.00

Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ Approx. up to 20,000
Some of the waterway ads can be up to $5000.00 for a full page.

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Bouevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in SC **REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

To: City of Isle of Palms Council

From: Allison Nichols

After meeting with the tax committee on Wednesday, April 10, and having the $6,000 proposal approved, Brian and I have decided approximately what the money will be used for at the marina. We know that the committee has approved the money for further advertising that we are not currently doing, and giving our transients more access to a fax machine and internet hook-up. The following is how we propose to use the money. Most are exact dollars, but some are estimates. Thank you in advance of your consideration of helping make our Isle of Palms Marina a better place and increasing our visibility in the coastal guides.

1. **Neptune Advertising – Southern Port Guide – Advertising for the boating world in the southeast with most adv. from marinas.**
   $500

2. **Cruising Guides of the Southeast – South Carolina and Georgia Guide**
   Most in-depth and comprehensive source of cruising for the waters of SC and Georgia.
   $600

3. **Southeast US Coast Inlet Chartbook – Uses Hydrographic research and aerial photography of marinas. $400**

4. **Wild Dunes Magazine – Annual Magazine that the guests receive at check-in.**
   $1000

5. **"NEW" Sign at the marina. We would like to put up a two-sided sand lasted wood sign at the entrance of the dock. This location is right before you walk down the ramp to the fuel dock. Size is approx. 10 w x 4 h. on wood poles. Guests would be able to see the sign from 41st ave. and for those in the intracoastal and Morgan Creek. We propose that the sign would say**
   Isle of Palms Marina Home of the SC Governor's Cup Billfishing Series
   886-0209 Wet and Dry Slips, Fishing Charters, Boat Rentals....
   Sand blasted wood sign at approx. $2500

6. **Fax Machine, New phone hook-up installation and annual charge, and desk For transient guests. $500**

$500 is open to another advertising publication that we need to research.

P.O. BOX 550 • ISLE OF PALMS, SC 29451
(843) 886-0209 • FAX (843) 886-0058

City of Isle of Palms
Financial Statement Summary
March 31, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 3,905,334	$ 4,734,952	$ (829,618)	82%	$ 3,338,208	$ 4,734,952	$(1,396,744)	71%
Capital Projects Fund	18,676	456,310	(437,634)	4%	195,404	358,500	(163,096)	55%
Muni Accommodation Tax Fund	273,988	660,222	(386,234)	41%	204,064	524,750	(320,686)	39%
Volunteer Fire 1% Fund	45,799	45,700	99	100%	37,326	45,700	(8,374)	82%
State Accommodation Tax Fund	441,774	427,029	14,745	103%	549,413	426,450	122,963	129%
Disaster Recovery Fund	104,642	60,000	44,642	174%	79,890	-	79,890	-
Federal Narcotics Fund	25,139	2,000	23,139	1257%	1,818	8,487	(6,669)	21%
Marina Fund	438,581	550,487	(111,906)	80%	244,133	548,797	(304,664)	44%
All Other Funds	10,263	3,025	7,238	339%	27,861	33,600	(5,739)	83%
Total All Funds	$ 5,264,195	$ 6,939,725	$(1,675,530)	76%	$ 4,678,118	$ 6,681,236	$(2,003,118)	70%

General Fund YTD Expenditures

9 Month Target = 75%

	Actual	Budget	% of Budget
Mayor and Council	33,749	36,453	93%
General Government	271,710	388,978	70%
Police	900,376	1,277,619	70%
Fire	1,023,770	1,447,557	71%
Public Works	593,380	800,671	74%
Building & Licensing	153,401	235,139	65%
Recreation	280,530	432,223	65%
Judicial	76,113	98,956	77%
Parking Lot & Meters	5,179	17,356	30%
Total General Fund	3,338,208	4,734,952	71%

General Fund Cash at 4/11/02

March Balances:

BB&T (Rate = .75%)	567,871
SC Local Gov't Invest Pool (Rate = 1.79%)	1,676,464
	2,244,335

April activity thru 4/11/02

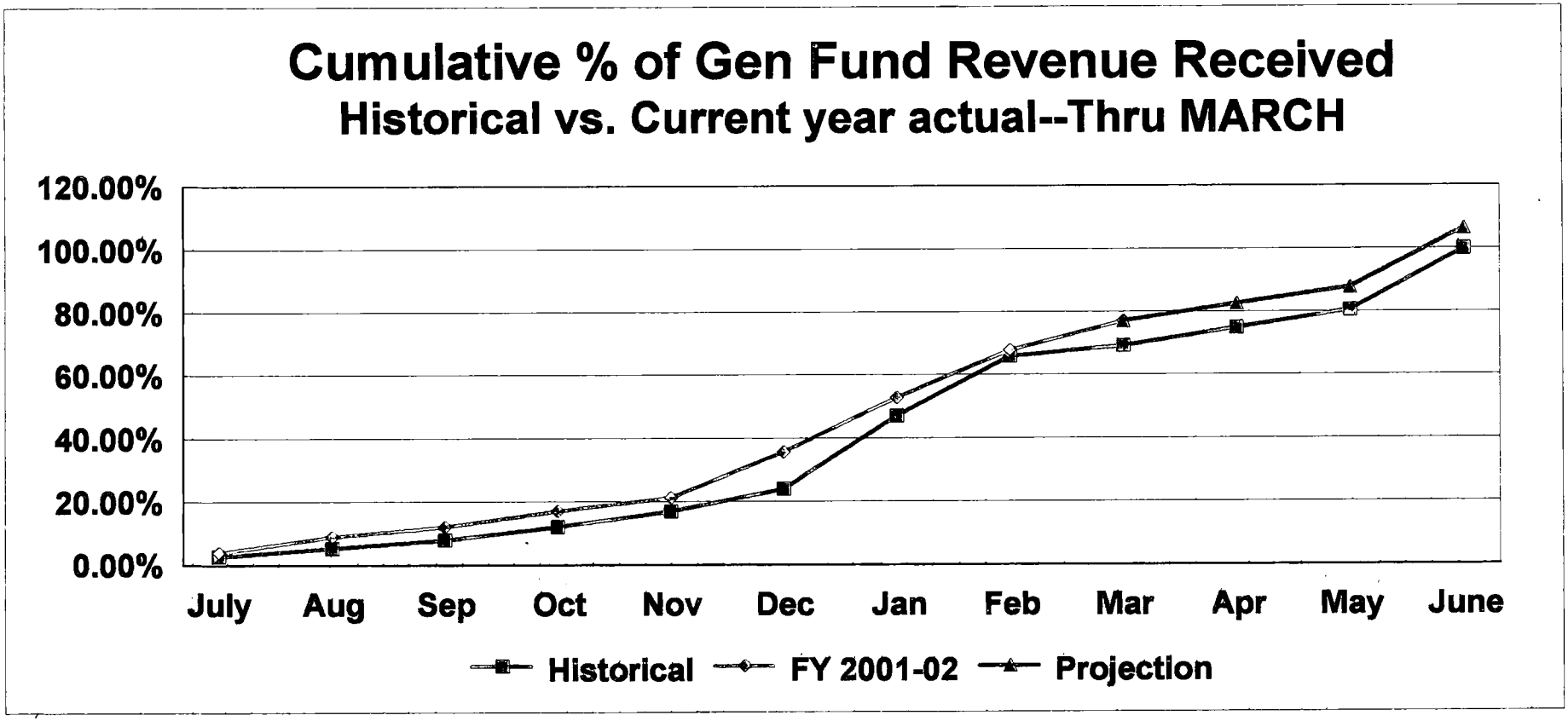
Cash Received	253,748
Accounts Payable Payments	(83,531)
Payroll	(129,714)
Approximate Gen Fund Cash at 4/11/02	2,284,837
Cash On-Hand as a % of Annual GF Expenses	**48%**

Revenue Breakdown

For The Date Range
05/01/01 Thru 04/12/02

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Yearly	$104,076.77	$69,735.15	$174,484.12
Seasonal	$65,126.76	$68,305.79	$134,144.31
Unknown	$9,853.94	$9,394.90	$19,248.84
	$179,057.47	$147,435.84	$327,877.27

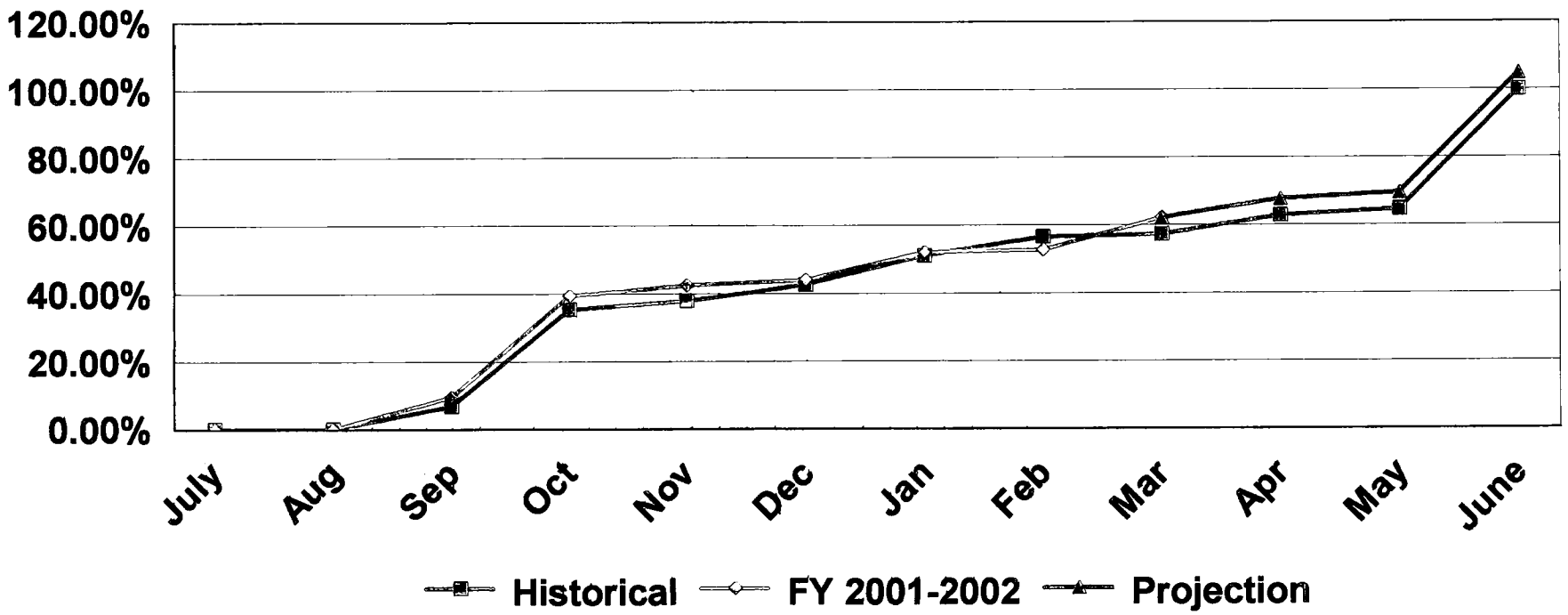
Original Mailout including vacant lots:	3,290
No. of Non-Rentals Entered:	796
No. of Expired Addresses:	43
No. of Licenses Issued:	1,439
Budgeted Number of Licenses:	1,980
Percentage of Target Achieved:	72.4%
Budgeted Revenues Projected:	$415,592.00
Total Revenue to Date:	$328,137.37
Percentage of Target Achieved:	78.96%



NOTES:

1. Current year Insurance License revenue includes a one time windfall of $6,900+ payment of delinquent license fees
2. Current year Bldg. Permits includes one time payment of$6,949 in delinquent fees related to the Ocean Club repairs.
3. Current year Business License fees include one time payment of $3,603 in delinquent fees related to the Ocean Club repairs.
4. Current year Rental Unit license fees collected includes $50,000+ collected in prior FY.

Cumulative % of Accommodation Taxes Received
Historical vs. Current year actual--Thru MARCH

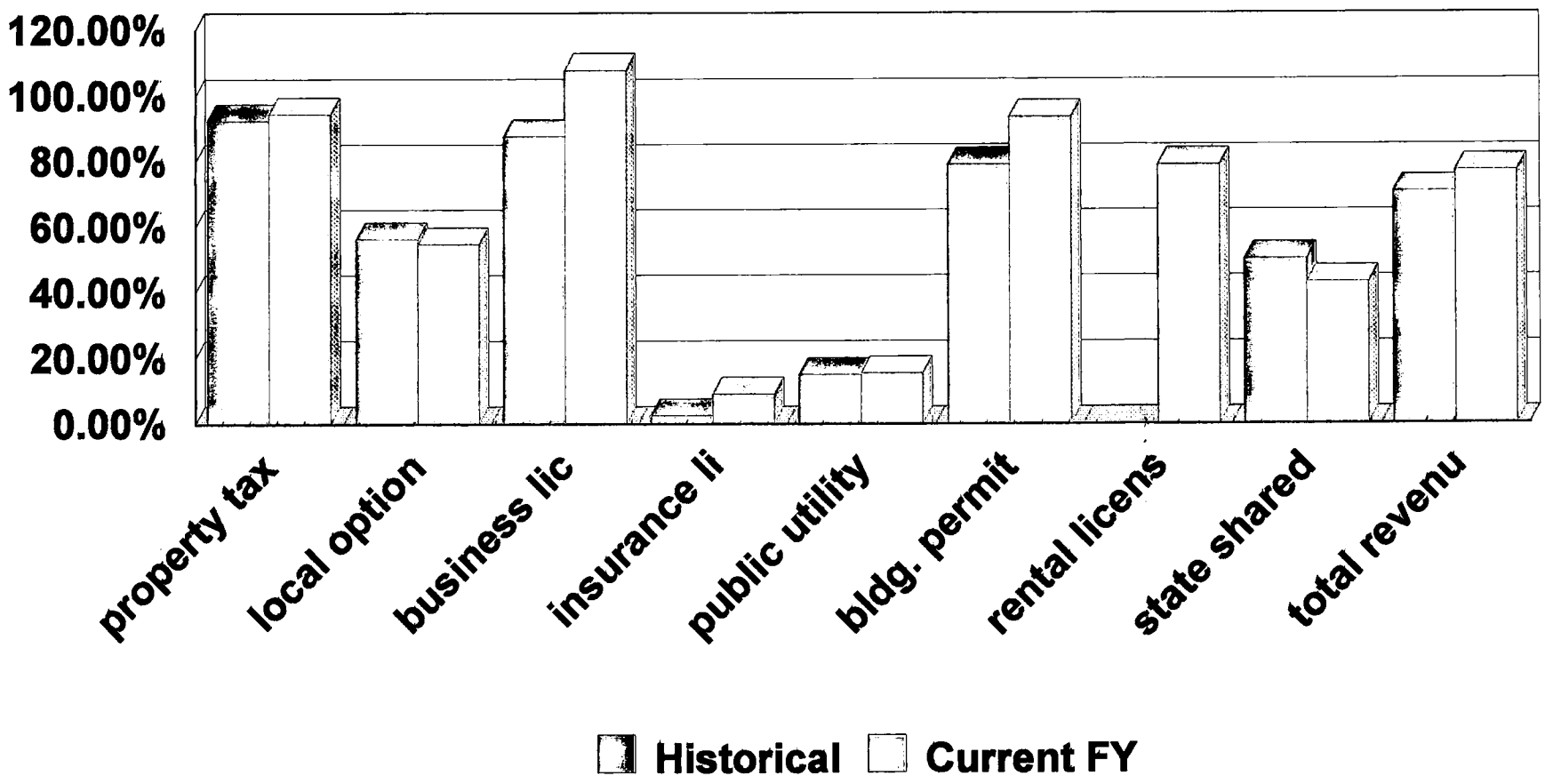


NOTES:

1. neither State nor Muni Tax #'s include any grant revenue or interest
2. Actual revenue for State Accom Taxes does NOT include the 30% Promotion $ given to the CVB

% Gen Fnd Revenue Rec'd YTD VS Historical Receipts

By Major Revenue Catagories--FY 2002 Thru MARCH



NOTES:

1. Current year Insurance License revenue includes a one time windfall of $6,900+ payment of delinquent licehse fees
2. Current year Bldg. Permits includes one time payment of$6,949 in delinquent fees related to the Ocean Club repairs.
3. Current year Business License fees include one time payment of $3,603 in delinquent fees related to the Ocean Club repairs.
4. Current year rental unit license fees collected includes $50,000+ collected in prior FY

City of Isle of Palms

Memorandum

To: Mayor
City Council
Linda Tucker

From: Debbie Suggs

Date: April 9, 2002

Subject: Lease vs. Purchase Analysis

Attached is an analysis of the costs/benefits of leasing vs. purchasing some City vehicles. FY03 Lease payments and terms come directly from the folks at BB&T. I used the FY03 figures to extrapolate the payments for the assets in FY04-FY07. This method assumes interest rates will not change, which makes the out years especially suspect.

Note that the analysis shows a net cash loss in FY06 - FY10. This is to large extent because there are little or no capital purchases budgeted/shown for those years.

This will be discussed at the special Ways & Means Committee meeting on April 10.

Isle of Palms Marina
2002 Marina Restaurant Renovations
Estimated Costs as of April 23, 2002

Description of Needed Repair	Contractor	Estimated Cost	Amount Paid
Repair HVAC leaks and repair ceiling	K&S Carpentry, Inc.	$ 465	$ 465
Rekey all locks	East Cooper Lock	149	149
Appraise Restaurant Equipment	Berlin's Rest. Supply	200	200
Pay Bay Café past due water bill	IOP CPW	732	732
Repair back deck, install posts w/ concrete and jack up deck	K&S Carpentry, Inc.	1,250	1,250
Repair roof leak, reseal roof	K&S Carpentry, Inc.	625	625
Varied small repairs to carpentry, equipment; replace broken windows, plumbing repairs, general cleanup	K&S Carpentry, Inc.	3,425	3,425
Electrical repairs	Frampton Electric	3,428	3,428
Replace kitchen hood system	McTils	3,448	
Misc fire safety; Exit signs and extinguishers	McTils	689	689
Remove and replace damaged wood decking, repair all leaks and reseal roof	K&S Carpentry, Inc.	3,745	3,745
Remove and replace all roof shingles	K&S Carpentry, Inc.	6,970	
Repair and upgrade existing sprinkler system	Harvey & Associates	3,533	
Install new sprinklers in unprotected areas	Harvey & Associates	6,853	
Clean out trash underneath restaurant	Bill Schupp	1,200	1,200
Repair concrete sidewalk	unknown	unknown	
Total		36,711	15,908
Possible offset - Bay Café Security Deposit		(12,000)	(12,000)
Total paid from City funds		$ 24,711	$ 3,908

City of Isle of Palms

Lease vs. Purchase Analysis, FY03 Budget

Year				FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	Total
	Purchase											
		Total Cost	% From General Rev									
FY03	Fire Pumper	215,000	50%	107,500								107,500
FY03	PW Garbage Packer	135,000	48%	65,000								65,000
FY03	Fire Dept F-150 PU	25,000	50%	12,500								12,500
FY03	Rec Dept Mini-bus	40,000	50%	20,000								20,000
FY04	PW Trash Truck	64,000	50%		32,000							32,000
FY04	Building Dept Admin	23,000	100%		23,000							23,000
FY04	Rec Dept Admin	22,000	100%		22,000							22,000
FY05	Fire Pumper	225,000	50%			112,500						112,500
FY05	PW Garbage Packer	142,000	50%			71,000						71,000
FY05	Rec Pickup Truck	21,000	100%			21,000						21,000
FY06	PW Admin Truck	24,000	100%				24,000					24,000
FY07	Fire Dept Rescue Tk	28,000	50%					14,000				14,000
FY07	PW Tractor	28,000	50%					14,000				14,000
FY07	Building Dept Admin	24,000	100%					24,000				24,000
	Total Purchase Cost			205,000	77,000	204,500	24,000	52,000	-	-	-	562,500
	Lease											
		Est. Lease Pmt	% From General Rev									
FY03	Fire Pumper	31,183	50%	15,592	15,592	15,592	15,592	15,592	15,592	15,592	15,592	124,732
FY03	PW Garbage Packer	19,580	48%	9,427	9,427	9,427	9,427	9,427	9,427	9,427	9,427	75,419
FY03	Fire Dept F-150 PU	8,625	50%	4,313	4,313	4,313						12,938
FY03	Rec Dept Mini-bus	8,670	50%	4,335	4,335	4,335	4,335	4,335				21,675
FY04	PW Trash Truck	13,872	50%		6,936	6,936	6,936	6,936	6,936			34,680
FY04	Building Dept Admin	7,935	100%		7,935	7,935	7,935					23,805
FY04	Rec Dept Admin	7,590	100%		7,590	7,590	7,590					22,770
FY05	Fire Pumper	32,633	50%			16,317	16,317	16,317	16,317	16,317	16,317	97,899
FY05	PW Garbage Packer	20,595	50%			10,298	10,298	10,298	10,298	10,298	10,298	61,785
FY05	Rec Pickup Truck	7,245	100%			7,245	7,245	7,245				21,735
FY06	PW Admin Truck	8,280	100%				8,280	8,280	8,280			24,840
FY07	Fire Dept Rescue Tk	9,660	50%					4,830	4,830	4,830		14,490
FY07	PW Tractor	9,660	50%					4,830	4,830	4,830		14,490
FY07	Building Dept Admin	8,280	100%					8,280	8,280	8,280		24,840
	Total Lease Costs			33,666	56,127	89,986	93,954	96,369	84,789	69,573	51,633	576,098
	Cash Saved By Leasing			171,334	20,873	114,514	(69,954)	(44,369)	(84,789)	(69,573)	(51,633)	(13,598)

Note:

FY2003 Lease payment information comes directly from BB&T's Leasing Group. Rates range from 3.54% to 4.49%. Lease figures for FY2004-FY2010 were extrapolated from the FY2003 actual numbers. This method produces **rough** estimates that do not factor in any change in interest rates.

Police Department Car Cost Analysis
FY 2002-2003

4 Wheel Drive Durango		Ford Crown Victoria		Chevrolet Impala	
Base Contract Price	21,815	Base Contract Price	20,187	Base Contract Price	17,677
Full Size Spare	145	Sales Tax	300	Sales Tax	300
Sales Tax	300		20,487		17,977
Base Cost of Vehicle	22,260				
Equipment Costs:		Equipment Costs:		Equipment Costs:	
Cage (does not transfer)	452	Cage Transfer Kit	75	Cage (does not transfer)	452
Light package	750	Light Bar	1,105	Light Bar (app cost, current bar will not fit on Impala)	900
Transfer and install all other equipment from existing cars	525	Transfer and install all other equipment from existing cars	525	Transfer and install all other equipment from existing cars	525
Striping	290	Striping	290	Striping	290
Equipment Costs:	2,017	Equipment Costs:	1,995	Equipment Costs:	1,715
Total Cost for Vehicle and Equipment:	24,277	Total Cost for Vehicle and Equipment x 2 vehicles:	44,964	Total Cost for Vehicle and Equipment x 2 vehicles:	39,384

Impala versus Crown Vic Comparisons

Pros	Cons
Impala more fuel efficient 20/29 v. 16/21.	Officers are presently trained at SCCJA for threshold braking, would have to be taught ABS braking and steering, handling, and acceleration characteristics of front wheel drive. One (1) day of training each officer.
Interior is 1.2 cubic feet larger	Beefed up frame of Crown Vic may be safer in accidents.
Anti-Lock brakes are standard equipment	Front wheel drive in police use (although significantly beefed up) has not been as reliable. Maintenance costs according to mechanics may rise.
Large wiring harness for trunk is standard	Vector light bars (currently on cars) will not fit on the Impala, would require different type of light bar. Cost would be approximately $900.

04/16/02

HISTORY OF CITY VEHICLE GROWTH

History of vehicle growth by year

	1999	*2000*	*2001*	*2001*
Police Dept	*19*	*19*	*19*	*19*
Fire Dept	*8*	*8*	*9*	*9*
Public Works	*13*	*13*	*16*	*16*

Specifics

Fire Dept

- *2001 Ford F 150 bought to be used for "beach rescue" as identified replacement for the 1993 Ford F 150—1993 Ford F 150 still on the books*

Public Works

- *2000 John Deere tractor bought as replacement for 1990 John Deere tractor—1990 John Deere tractor still on the books*
- *2001 Mack Mainline garbage truck bought to replace 1988 Ford F800 garbage truck—Ford still on the books*
  Note: we have had an "extra" garbage truck for some years. With the retention of the 1988 Ford F800 we now have two "extra" garbage trucks
- *2001 Ford F 150 pick up bought to replace 1994 Chevy K 1500 pick up—Chevy K 1500 still on the books*

Entire Application

Standard Form 424

Application number is 11528
Application Status: SUBMITTED User: Ann Graham Action Date: 4/1/2002

Application signed by Ann Graham on 4/1/2002

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED
2002-04-01 00:00:00.0

Applicant Identifier
11528

1.TYPE OF SUBMISSION
Non-Construction

3. DATE RECEIVED BY STATE

State Application Identifier
N/A

4. DATE RECEIVED BY FEDERAL AGENCY
2002-04-01 00:00:00.0

Federal Identifier

5.APPLICANT INFORMATION

Legal Name
Isle of Palms Fire Department

Organizational Unit
N/A

Address
30 J.C. Long Boulevard Isle of Palms
South Carolina 29451 0508

Name and telephone number of the person to be contacted on matters involving this application
Ann Graham 843-856-8206

6. EMPLOYER IDENTIFICATION NUMBER (EIN)
57-6003565

7. TYPE OF APPLICANT
City

8. TYPE OF APPLICATION
New

9. NAME OF FEDERAL AGENCY
Federal Emergency Management Agency

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE

NUMBER 85.554
CFDA TITLE Assistance to Firefighters Grant Program

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT
Fire Operations and Firefighter Safety

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.)

13. PROPOSED PROJECT:
Start Date:
End Date :

14. CONGRESSIONAL DISTRICTS OF:
a. Applicant
b. Project

15. ESTIMATED FUNDING

a. Federal	19755
b. Applicant	2195
c. State	0
d. Local	0
e. Other	0
f. Program Income	
g. TOTAL	21950

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
N/A

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
No

Alternate Contact Information Number 1

Title	Chief
Salutation	N/A
First Name	Ann
Middle Initial	M
Last Name	Graham
Day Phone	843-886-4410
Evening Phone	843-886-4410
Cell Phone	843-224-9269
Fax	843-886-0097
Email	agraham@iop.net

Alternate Contact Information Number 2

Title	Captain
Salutation	N/A
First Name	Bob
Middle Initial	
Last Name	Maibach
Day Phone	843-886-4410
Evening Phone	843-886-4410
Cell Phone	
Fax	843-886-0097
Email	RMaibach@msn.com

Application number is 11528

Are you a member of Fire Department or authorized representative of a fire department?	yes
Are you a member of Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property?	no
What kind of Department are you from?	Combination
If you answered combination, above, what is the percentage of career firefighters in your department?	66
How would you characterize your response/jurisdiction area?	a suburban community
How many active firefighters are in the operations/EMS division of your department?	34

What is the square mileage for your jurisdictions coverage area?	4.5
What is the permanent resident population of your primary/first-response area or jurisdiction served?	4583
How many stations are in your jurisdiction?	2
If the population you protect is 50,000 or less, you are required to provide a Non-Federal cost-share equal to 10 percent of the total project cost. If the population you protect is over 50,000, you are required to provide a Non-Federal cost-share equal to 30 percent of the total project cost. Are you willing to comply with this requirement?	yes
Do you currently report to the national fire incident reporting system (NFIRS)?	yes
If you answered yes, above, please enter your FDIN?	10304
If you answered no, above, will you report if you receive this grant?	
What services does your department provide?	Fire Rescue (auto extrication, etc.) EMS (non-transportation) Hazmat

Application number is 11528

* The total number of fire related fatalities in your jurisdiction over the last three years?	0
* On average, how many runs per year does your department make?	630
* How many times have you received Mutual/Automatic Aid?	12
* How many time have you given Mutual/Automatic Aid?	12
* What is the percentage of your annual operating budget that is dedicated to personnel costs?	62 %
* What percentage of your annual operating budget is derived from:	
Taxes?	100 %
Grants?	0 %
Donations?	0 %
Fund drives ?	0 %

Vehicle Profiles

* What is the age of your oldest First Line vehicle?	16 + years
* What is the age of your newest First Line vehicle?	0 - 5 years
* What is the highest mileage for your First Line vehicles?	20,001- 30,000
* What is the lowest mileage for your First Line vehicles?	0 - 10,000

*How many vehicles do you have within your department by the category specified below?

	First Line	Reserve

a. Engines (or pumpers):	3	0
b. Aerial Apparatus:	1	0
c.Tankers:	0	0
d. Rescue Vehicles:	1	0
e. Other:	4	1

* List all vehicles owned and/or operated by your department, including the year of manufacture and mileage of each vehicle:

Application number is 11528

Department Call Volume

How many responses per year by category?

Structure Fire	15
Vehicle Fires	3
Vegetation Fires	13
EMS and Rescue	392
Hazardous Condition/Materials Calls	13
Service Calls	4
Good Intent Calls	8
False Alarms	47
Other Calls and Incidents	137

Application number is 11528

Request Information

1. Activities of grant for which the funding has been applied via this application.	FireFighting Equipment Personnel Protective Equipment Wellness and Fitness Programs Training
2. Will this grant benefit more than one department?	No
3. If you answered Yes to Q3 above, please specify how?	

Application number is 11528

Federal Rate Sharing (%)	90/10
Budget Object Class	
a. Personnel	$ 21,950
b. Fringe Benefits	$ 0
c. Travel	$ 0
d. Equipment	$ 0
e. Supplies	$ 0
f. Contractual	$ 0
g. Construction	$ 0
h. Other	$ 0
i. Indirect Charges	$ 0
Budget Source	
Federal Share	$ 19,755
Applicant Share	$ 2,195
Total Budget	**$ 21,950**

Application number is 11528

Narratives

Please provide your narrative statement in the space provided below:

We are proposing a department-wide Wellness Program. This program will be designed and monitored by the company that conducts our annual phsyicals.

All activities will be supervised by their Regional Medical Director.

Our goals are to establish a nutrition and fitness program, and to promote a healthier lifestyle to increase morale, productivity, and quality of life. We also seek to decrease costs associated with work related injuries and improve the overall service the department provides to the public.

The program will be multi-faceted, with parts of the program tailor-made for each individual.

If they are found to be deficient in an area, they will be given additional counseling and assistance to improve in that area. There will be no penalty for being deficient.

A 10 percent weight loss per participant over the first 12 weeks of the program is one of the initial goals.

Through counseling and possibly medication, the participant will attempt to decrease their total cholesterol to appropriate HDL and LDL levels. We also will address the needs of individuals with increased blood pressure.

With our concern for health and safety growing we also have targeted the need to increase aerobic capacity, endurance, flexibility, and muscular strength.

This program will utilize physical fitness equipment already owned by the department.

The final part to our plan is to encourage and assist with smoking cessation, again, through counseling and possibly medication.

We will utilize Weight Watchers to assist with the first 12 weeks of weight loss. They will come to the

department, provide information on nutrition, and conduct weekly weigh-ins.

The firm that is conducting the program will monitor the level of cholesterol in the individual's through quarterly blood and liver function testing.

Our Wellness Program will provide positive benefits, not only to the employees, but to the public that they serve.

If you received a grant award in the 2001 process, does your current request relate to your 2001 award?

Application number is 11528

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitute or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-3S2) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (20 U.S.C. Section~ 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101~106), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972(P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) Comprehensive Alcohol Abuse and Alcohol Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating nondiscrimination on the basis of alcohol abuse alcoholism; (g) sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute under which application for Federal assistance being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide fair and equitable treatment of persons displaced whose property is acquired as a result of Federal federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of Davis-Bacon Act (40 U.S.C. Section 276a to 276a-7), Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safe Standards Act (40 U.S.C. 327-333); regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with-EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground source of drinking water under the Safe Drinking Water Act of 1974, as amended, (PL 93-523); and (h) protection of endangered species under the Endangered Special Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification protection of historic properties), and Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)
14. Will comply with P.L. 93-348 regarding protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. It will comply with the minimum wage and maximum hours provisions of the Federal fair Labor Standards Act (29 U.S.C 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

Signed by Ann Graham on 2002-03-28 13:41:21.0

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 28 CFR Part 17, "Government-wide Debarment and suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons into a grant or cooperative agreement over $100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal Grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.This form must be attached to certification if nonappropriated funds are to be used to influence activities.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the subawards at all tiers (including subgrants, contracts under grants and cooperative agreements and subcontract(s)) and that all subrecipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
(b) Establishing an on-going drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;
(2) The grantees policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation and employee assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);
(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement and
(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e. regional office or FEMA office.
(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

done in connection with the specific grant:

Place of Performance

Street	City	State	Zip

Signed by Ann Graham on 2002-03-26 13:41:21.0

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Disclosure of Lobbying Activities

1. Type of Federal Action	2. Status of Federal Action	3. Report Type

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No.4 is a Subawardee, Enter Name and Address of Prime:
-	-
6. Federal Department/Agency	7. Federal Program Name/Description
8. Federal Action Number *if Known*:	9. Award Amount if known
10a. Name and address of Lobbying Registrant: (if individual, last name, first name, MI)	10b. Individuals Performing Services: (including address if different from No.10a)
-	-

Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

2002-5

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name IOP BEACH RUN

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event **The IOP Beach Run consist of a 4 Mile Run, 4 Mile Walk and Four (4) Youth Fun Runs. T-Shirts are part of the registration packet. Prizes and ribbons are awarded in all age groups and course breaking records. Water, soft drinks, pizza and fruits are provided for all who participate. A Professional finish line company will be hired to issue official times for runners.**

____ Single Event? **Yes** Ongoing Event/Annual Need?

1. Date(s): of Event Sept. 28 or Project Start April 2002 Completion Sept. 28, 2002

2. Impact on Tourism This is an annual race where over 350 runners participate each year. Runners come from all over South Carolina, North Carolina, Virginia, Georgia and other states. Many of these runners stay in our local Hotels and rental properties. Registration forms are mailed to past participants. Ads are placed in runner's magazines and State Newspapers to solicit new runners.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 800.00 Total Amount: From IOP Family Dentistry, Sweetgrass Chiropractic, Glass Doctor

2. Entry Fees : Amount $ 3,918 From Registrations

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 8,000

Date(s) Required: May 2002 Lump Sum _____ Installments x

5. Other: Amount $ _____

6. Total Budget: Amount $ 8,000

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

ISLE OF PALMS BEACH RUN
PROPOSED BUDGET
SEPTEMBER 28, 2002

ADVERTIZING:	
Runner's World	**$ 400**
Newspaper Ads	**1,200**
POSTAGE:	**$ 500**
PRINTING:	
4000 Flyers	**$ 200**
Race Numbers	**200**
T-SHIRTS	**$2,500**
AWARDS:	**$1,000**
Top 3 Overall M&F	
First 3 all age groups	
Course awards M&F	
1st 20 Finishers walk	
Ribbons for youth	
FINISH LINE CLOCK	**$ 800**
RECREATION STAFF	**$1,200**
Race Coordinator	
100 Hours @ $12 & Benefits	
TOTAL REQUESTED:	**$8,000**

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Explorer Post 599 Start Up

B. Applicant Organization Isle of Palms Fire Department

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone (843) 886-4410 Fax 886-0097

2. Project Director Chief A. Graham

Telephone 886-4410 Fax 886-0097

3. Description of Organization, Its Goals and Objectives Explorer Post 599 is a new project for Isle of Palms Fire Dept. Explorer programs fall under the Boy Scouts of America. This program is designed for teens aged 14-21 that are interested in the fire service. Our goal is to identify and attract teens that would like to learn about the fire service, first aid, be involved with our community and at age 18 join the Volunteer Fire Dept. as a trained member.

C. Description and Location of Project/Event
The Explorers will meet at Fire Station 1 twice each month. They will assist with community events-such as fire prevention activities, fireworks shows, Middle School dances, etc.

____ Single Event? X____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start 2/02 Completion ongoing

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

It would be difficult to judge the percentage. Explorers will eventually become Volunteers and will be active in the community. According to 2001 annual report approximately 50% of Fire Department responses were to non-residents

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 3,000.00

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Uniforms
Jackets
T-Shirts
Pagers
Misc.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Street Print and Pedestrian Signage

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-6428 Fax 886-8005

2. Project Director Linda Tucker and David Mobley

Telephone 886-6428 Fax 886-8005

3. Description of Organization, Its Goals and Objectives

The City of Isle of Palms is a municipal corporation offering services to its residents and visitors. Those services include recreation, public works, public safety, general government and two boat ramps and a marina.

C. Description and Location of Project/Event

The project proposes to install street print at pedestrian crosswalks at 21st and 25th Avenues to promote safe pedestrian access to the beach.

___X___ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event ASAP or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (100 %) vs. Isle of Palms residents (_____%).

see attached

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ n/a From _____

2. Entry Fees : Amount $ n/a From _____

3. Donations: Amount $ n/a From _____

4. Accommodations Tax Funds Request: Amount $ 4,000

   Date(s) Required: _____ Lump Sum X Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ 4,000

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project n/a

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

South Carolina State Law does not require motorists to stop when pedestrians are waiting to cross at designated crosswalks. Visitors to the Isle of Palms are often unaware of this law and anticipate motorists will stop when they are attempting to cross Palm Boulevard to utilize beach accesses. Street Print, and associated signage, should improve the visibility of the crosswalks for motorists encouraging pedestrians to use caution when attempting traverse the street.

The project primarily benefits the beach visitor because full-time residents are aware of the hazards and use extreme caution when crossing Palm Boulevard and while driving.

Tourism Expenditure Review Committee

P.O. Box 125
Columbia, SC 29214-0120

Frans N. Mustert
CHAIRMAN
Hospitality Association of SC

Lanneau H. Siegling, CHA – VICE CHAIRMAN
President Pro Tempore Appointee

Susan Cruse
SC Association of Tourism Regions

John Curry
SC Association of Convention and Visitors Bureaus

Mayor William L. Otis
Municipal Association of SC

G. Dial DuBose
SC Association of Counties

Rod Swaim
Speaker of the House Appointee

Ron Carter
Ex-Officio SCPRT

April 3, 2002

Ms. Debbie Schimsa Suggs
City Of Isle Of Palms
P.O. Drawer 508
Isle of Palms, S.C. 29451

Dear Ms. Debbie Schimsa Suggs;

The Tourism Expenditure Committee has Reviewed your Accommodations Tax Expenditure Report for FY-01. Please be advised that the committee has approved your expenditures as outlined in your report. However, in the future, please keep in mind that expenditures must be connected to bringing in overnight guests. Although some expenditures were not questioned on your report for FY00-01, it does not mean that they could not be questioned in the future if they can not be tied back to bringing in overnight guests. In the future, beginning with expenditures for FY02-03, all expenditures must contribute to bringing in overnight guests under the new law and new definition of "tourists"

The committee is in the process of compiling guidelines for the local government to follow under the new definition of "tourists". These guidelines should be available within the next few months, and will be sent to you at that time.

Should you have any questions, please do not hesitate to contact the committee at (803) 898-5400.

Sincerely,

Frans N. Mustert

Frans N. Mustert, Chairman
Tourism Expenditure Review Committee

EXHIBIT G

PUBLIC SAFETY COMMITTEE
April 8, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held on April 8, 2002, at 5:30 p.m., in the Building Department. Present were Chairman Taylor, Committee Members Mayor Sottile, Councilmen Abele and Bettelli, Police Chief Buckhannon, Fire Captains Maibach and Kramer, and City Administrator Tucker. Also present were Police Sergeant Daniels, Fire Lieutenant Topping, and other members of the Fire Department.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the March meeting as presented; Mayor Sottile seconded, motion passed unanimously.

2. Citizens Comments. (A) Tony & Dawn DeMeo - The True All Terrain Vehicle. Ms. DeMeo gave a presentation about an all terrain vehicle by Argo (see attached) and discussed the capabilities of the vehicle and how it would benefit the City. She offered the City the use of one of the vehicles for a two-week trial period. Chairman Taylor stated that the Administrator and Fire Chief could decide whether or not to try out the vehicle and he thanked them for coming.

(B) William Wells, 19 - 24th Avenue, was present to continue his comments to City Council about the number of stray cats on the island and what could be done about them. He asked City Council to change the City's animal ordinance to include cats and had given a copy of Mount Pleasant's ordinance to the Administrator.

3. Fire Department Monthly Report. In the absence of Chief Graham, who was out of town, Captain Maibach discussed the monthly department report for March (see attached report) and answered questions of committee members.

Mayor Sottile commended "C" Shift for their work at the Easter Egg Hunt and especially for their special attention to a young boy who missed the egg hunt because of an accident. He also commended the Department for pitching in to assist and the Public Restrooms, sweeping the dune walkover and keeping the flag flying on the Connector.

Councilman Abele asked about training at the high rise condominiums in Wild Dunes. Captain Maibach stated that they do not train there very often because of the parking situation with the people staying in the building. He also said that during the last training session, some of the people staying in the building had not been notified by property management in Wild Dunes that the training exercise would be taking place and they were quite upset. He reported that he has spoken with property management and in the future all residents will be notified in advance of any training exercise taking place. Administrator Tucker and Councilman Abele stated that this type of training is so important and they both offered to contact Wild Dunes to allow such training exercises to occur more often. Administrator Tucker recommended that a training exercise take place at the Boardwalk Inn in Wild Dunes and suggested that it be done during a time when the hotel is heavily occupied for the optimum training exercise.

Mayor Sottile asked about mutual training with Sullivan's Island Fire Department. Captain Maibach stated that some training in the past has been done, but it is often difficult to take the on-duty personnel at both agencies to a central point because there is not a place that it could be done that did not hurt the

departments' ability to protect the islands. Mayor Sottile recommended that the islands alternate months for a training program with both agencies and Captain Maibach agreed to look into this. Chairman Taylor also commended the department for the way they worked together at the fire previous weekend.

(A) Fire Grant - Wellness Program/Training Room/Weight Room. (See attached memo and 1% expenditure form.) Captain Maibach stated that this was the second time the Department has been able to apply for a Fire Assistance Grant through FEMA. He said that the proposed program would be administered by Doctor's Care. If the City were awarded the grant, the cost would only be 10% of the total cost of the program. It would include assistance with weight management, nutrition, cease smoking programs, etc., and the grant application was submitted on line. Administrator Tucker clarified that the grant application was for the program itself, and the 1% expenditure form was for a separate building to house the program.

Administrator Tucker expressed concern that the application was not seen by anyone other than Fire department staff and began acknowledgment of procedures by which all grant applications should go through Council committees, Ways & Means and full City Council as part of the process.

After discussion, **Councilman Abele made a motion to recommend to Ways & Means that, if the program is approved for the grant, approval of the expenditure of $2,100; Mayor Sottile seconded; motion passed unanimously.**

Councilman Abele made a motion to return the 1% document to the Fire Department for further information; Mayor Sottile seconded; motion passed unanimously.

(B) Truck #1 Paint Situation. Captain Maibach said that the part needed for the mechanical problem on Truck #1 was shipped from Wisconsin this morning (April 8). He has spoken with Pierce and William Diesel representatives who have assured him that the vehicle will be back in service tomorrow (April 9). Administrator Tucker noted that the vehicle had been in service, but failed the City during the fire this past weekend.

As to the paint problems, Captain Maibach showed committee members photos of some of the problem areas and he stated that Pierce wants to pick up the vehicle at the end of April and take it back to their facility for a full assessment of what is needed. It is a certainty that it will need a full paint job at an estimated cost of $18,000 to $25,000. The unanswered question, of course, is how much the City will be responsible for paying, which Chief Graham and City Council have agreed should be nothing. The company has estimated that the City's portion of the cost should be no more than $10,000. They have also indicated that they will not bring the City a loaner truck for the 6-8 weeks Truck #1 will be out of service. Further, all documentation has been turned over to the City Attorney for his review.

Chairman Taylor stated that all correspondence from Pierce to the Fire Department should now go to the City Administrator for forwarding to the City Attorney. He felt that a loaner truck should definitely be provided as was done in the past and the City should not have to pay anything.

(C) Fire Station #1 and #2 Construction Issues. Administrator Tucker reported that, after review by a local contractor, it has been determined that there are some structural issues with the buildings and all of these records have been forwarded to the City Attorney. A structural engineer is making an assessment of the buildings and will be meeting with the Chief on April 10th.

(D) Requested Ordinance Change for Containerized Gas. (See attached documents.) The Committee reviewed the proposed revisions to the City's ordinance. After discussion, **Councilman Abele made a motion to recommend to City Council that the ordinance be changed per the Fire Chief's recommendation; Mayor Sottile seconded; motion passed unanimously.**

4. Monthly Police Department Report. Chief Buckhannon discussed the monthly department report for March (see attached report) and answered questions of committee members.

Chief Buckhannon reported that he has ordered accreditation stickers for each police vehicle. Chairman Taylor commended the Chief and his department for this achievement.

There was discussion of the huge amount of traffic on the island last week and weekend. Administrator Tucker noted that it was because of Spring Break, the Cooper River Bridge Run, and there was a problem with the lights on Rifle Range Road. Chief Buckhannon said that the City of Charleston is responsible for this timing of lights on Rifle Range Road. They are timed for the morning traffic going to school, and are not changed for such a short period as one week. Chairman Taylor said that there is a proposal to install a left-turn arrow from the Connector Road towards Town Center but nothing has been done as yet. Chief Buckhannon stated that last week was the first time he had seen the public parking lots sold out in the middle of the week.

Chief Buckhannon stated that, in an effort to get the citizens attuned to being safety conscious on the island, the Department has begun handing out Victim of Crime literature. This gives them some ideas of what to do to prevent opportunities for crime, such as leaving a car door opened or unlocked, garage door opened, bicycles left outside, etc. As the officer rides around the island, when he sees some of these things, he will leave the brochure with the resident.

When asked about his level of staffing, Chief Buckhannon reported that there is one officer still assigned to the military, one in basic training, and he has made an offer to someone for Animal Control. He has been interviewing for the Beach Services Officers and hopes to hire shortly.

5. Old Business. (A) Update - Customer Service. (See attached sheet.) Chairman Taylor reported that he had seen a woman who was trapped between two cars along Palm Boulevard near 21st Avenue, and he was very impressed with the "customer service" that was provided by the police, fire and dispatchers who took care if this incident. He further stated that other incidents, such as providing the child who missed the Easter Egg Hunt with his own egg hunt, are the types of things that make a city great, and this extra effort is so appreciated by the people. He commended both departments for their recent customer service, stated that the departments are on the right track, and he looks forward to great customer service in the future.

Councilman Abele referred to the handout and stated that he knew that the hardest part of the job for police officers would be "keeping their cool" when persons who have been stopped for some violation get adversarial. He asked the Administrator and chiefs to encourage their employees to be as pleasant as possible. Chief Buckhannon stated that the officers also know that the department is responding to complaints received. Chairman Taylor stated that this item will remain on the agenda and, if the chiefs have anything with which the Committee can help, Committee members will provide that support.

(B) Update - Status of Citizen Registry. Chief Buckhannon stated that Officer Caldwell has incorporated information from the Fire Department's special help list into the Citizen Registry. She has been contacting people on that list and will continue to work on it.

6. New Business. (A) Equipment Demonstration. Lt. Billy Topping from the Fire Department demonstrated the thermal imaging camera and stated that the Department had the opportunity to use it for the first time at the recent fire on April 7th. He stated that the camera will enable the firemen to go into a structure and locate someone long before these individuals can be seen. The camera also allows the firemen to see through the smoke to locate where the fire is hottest. Committee members looked through the camera to see how it works. Lt. Topping further stated, as committee members were seeing light ballasts and cords through the camera, that it helps to quickly find hot spots when there is an electrical smell, which could prevent a fire from igniting. Captain Maibach stated that the device is limited to solid objects or anything with a reflective surface. Unlike night vision goggles which are an extension of one's eyesight, the camera reads the image itself. Administrator Tucker noted that the camera will also help locate someone who might be lost on the beach at night by sensing body heat.

Sgt. Johnny Daniels demonstrated some surveillance equipment which was awarded free of charge from the federal government. Chief Buckhannon stated that the device provides a video which can be stabilized and print frame-by-frame pictures. Sgt. Daniels stated that it is a Sony camera that can record almost in virtual darkness, an LCD screen, a Dell computer with writable CD rom, a VHS format recorder/player, and color printer. The unit can be used in conjunction with a high-definition or standard 8mm tape, or most other types of cameras. What is being seen on the camera can be downloaded onto a computer as a movie that can be edited and copied to a writable CD rom which can be used as evidence. He said that the package unit cost is approximately $49,000. Chief Buckhannon stated that examples of usage of this equipment would be narcotics operations, situations where the department is aware of recurring burglaries, and theft of construction equipment. Also, he said that in places where time lapse cameras are installed, such as The Pantry, the Department will be able to process and edit this film instead of taking it to another agency. Councilman Abele asked how much training is needed to use the equipment and Sgt. Daniels said he trained for a day and a half but really needed a week. Councilman Abele recommended that at least two officers be trained even if the City has to pay for training this session.

(B) Discussion of Proposed Ordinance on Feral Cats. Administrator Tucker stated that the Committee needs to determine if the City wants to pursue modifying the animal ordinances to control registration of cats, similar to the dog ordinance, which requires proof of rabies vaccination and a City dog tag. Further, she noted that most cats will not tolerate wearing a collar, but it would be a means of differentiating between feral and domesticated cats. Councilman Abele said that the other problem discussed was the leash law and clean-up requirement.

Deborah Streetman, front beach resident, spoke from the audience stating that she feeds a lot of feral cats that live in the dunes. She furnishes a heated area at the side of her house where they can sleep and be fed. She has neutered as many as 50 cats with the help of Dr. Patrick. Ms. Streetman iterated that cats are so different from dogs because dogs harass people and can be dangerous to people, but cats run away from people. Leashing cats is just not possible. She said that a nuisance law could be effective, but not a leash law. Ms. Streetman also volunteered to help anyone who is having problems with cats and advise them of ways to alleviate the problems.

Upon discussion, committee members agreed that there are lots of feral cats on the island and probably contribute to water pollution. Councilman Abele stated that a feral cat will attack, especially if they are protecting a litter of kittens. They agreed to look at the nuisance part of the City's animal ordinance for inclusion of cats and possible registration.

(C) Procedural Change - Bond Hearings. (See attached documentation.) Administrator Tucker referred to the attached which states that "all persons incarcerated, booked and charged with a bailable offense must have a Bond Hearing within twenty-four hours of arrest." She stated that these changes will have a huge impact on how the City operates procedurally. Chief Buckhannon reported that under the applicable rules, a police officer cannot set the bond, but those arrested must go before a magistrate or go up to the jail for a bond hearing. Bond Hearings are held between 8:00 am and 5:00 pm. If someone is arrested after 5:00, they will have to spend the night in jail and an officer will have to make a trip to North Charleston for the bond hearing the next day. It normally takes around four hours to take someone to the jail, process the paperwork, attend a Bond Hearing, and return to the island. He stated that the reason the officer is gone for so long is that the entire Charleston County area meets at the same location. Administrator Tucker also noted that this will affect the department's overtime and vehicle costs. In the event there is a large drinking party, Judge Harper has agreed to come to the island for a Bond Hearing, **if** she is available. Chief Buckhannon reported that since this ruling came out on March 19th, the department has spent 38.5 hours related to bond hearings, and of that 38.5 hours, 30 hours could have been avoided if bond could have been posted at our police station. Councilman Abele directed the Chief and Administrator to keep track of how this affects the Department. Chairman Taylor also recommended that a letter from the Mayor might have some influence with the legislators to look at changing the law.

(D) Report on Nickelodeon Commercial. Administrator Tucker reported that the request to film a commercial on the beach is only problematic to the extent that the piece of equipment, called the "Jib" as shown on the attached fax, will need to be placed on the beach. A vehicle is needed to carry the Jib onto the beach. Chief Buckhannon said that the video will be shot from dawn to dusk on Thursday, April 4th. The only appropriate beach access is 25th Avenue which will have to be kept open at all times because it is one of the City's emergency accesses. The vehicles will not remain on the beach during shooting, only deliver and pick up. Chief Buckhannon stated that this film crew has done many videos on the Isle of Palms beaches and he has no problems with it.

Administrator Tucker reported that there will be another still photo shoot on the beach at 2nd Avenue on Tuesday, April 2nd for a plus-size clothing catalog. They have asked for assistance with parking.

(E) Status of Fire Inspections. Administrator Tucker stated that Council had discussed, with the hiring of additional firemen, moving fire inspections back to the Fire Department from the Code Inspector's office (see attached memo from Chief Graham dated 4/4/02). She wanted the Fire Chief to make arrangements to visit other departments to see how they operate and bring back the best of what is seen to the City's procedures. Administrator Tucker and Chief Graham will be visiting other municipalities, hopefully next month.

7. Miscellaneous. (A) Fire-Rescue 101. Administrator Tucker referred to the attached notice of Fire-Rescue 101 Seminar to be held on Sunday, April 21st at the South Carolina Fire Academy in Columbia. This seminar will be geared towards elected officials and city managers/administrators and is free, except for lunch.

(B) Administrator Tucker referred to memo concerning four-wheel drive vehicles for the Police Department (copy attached) and lower priced sedans. In doing the research on these vehicles, Chief Buckhannon discovered that, if the Committee is interested in fast-tracking this effort, it would be possible to cancel the order for sedans that is in the works now under this year's budget and replace that with an order for three Dodge Durango four-wheeled drive vehicles. She stated that this could be done without impacting the current budget by using narcotics money to equip the new vehicles. Councilman Abele stated that he was in favor of having one four-wheeled vehicle on each shift. Chief Buckhannon stated he would have to purchase one more next year to cover all shifts. Mayor Sottile and Chairman Taylor also agreed that the Department has a need for this type of vehicle and supported this purchase. Chief Buckhannon discussed equipping the vehicles and stated that the extra cost would be in purchasing cages to fit the vehicles.

Chairman Taylor began discussion of the Chevrolet Impala versus the Ford Crown Victoria noting that several departments (such as the State of Virginia and New York City) are going to the smaller, less expensive vehicles as patrol vehicles. Councilman Abele estimated a $2,500 cost difference between the two vehicles. Chief Buckhannon stated that the cages from the Crown Vics would not fit in the Impalas and he did not know, without knowing the measurements, if the light bars would be transferrable. Further, he stated that the only units that he knows of in this area that use the smaller Impalas are specialized units that don't need the same equipment of a patrol car. Councilman Abele asked that the Chief prepare some documentation on the difference between the two makes of vehicles for discussion at Ways & Means.

Councilman Abele made a motion to recommend to Ways & Means to authorize Chief Buckhannon to cancel the current order for three Crown Victorias and to purchase three Dodge 4 X 4 Durangos in their place using narcotics funds to pay for the balance of outfitting the new vehicles; Mayor Sottile seconded; motion passed unanimously.

(C) Set Next Meeting Date: Monday, May 6th, 2002, at 5:30 pm.

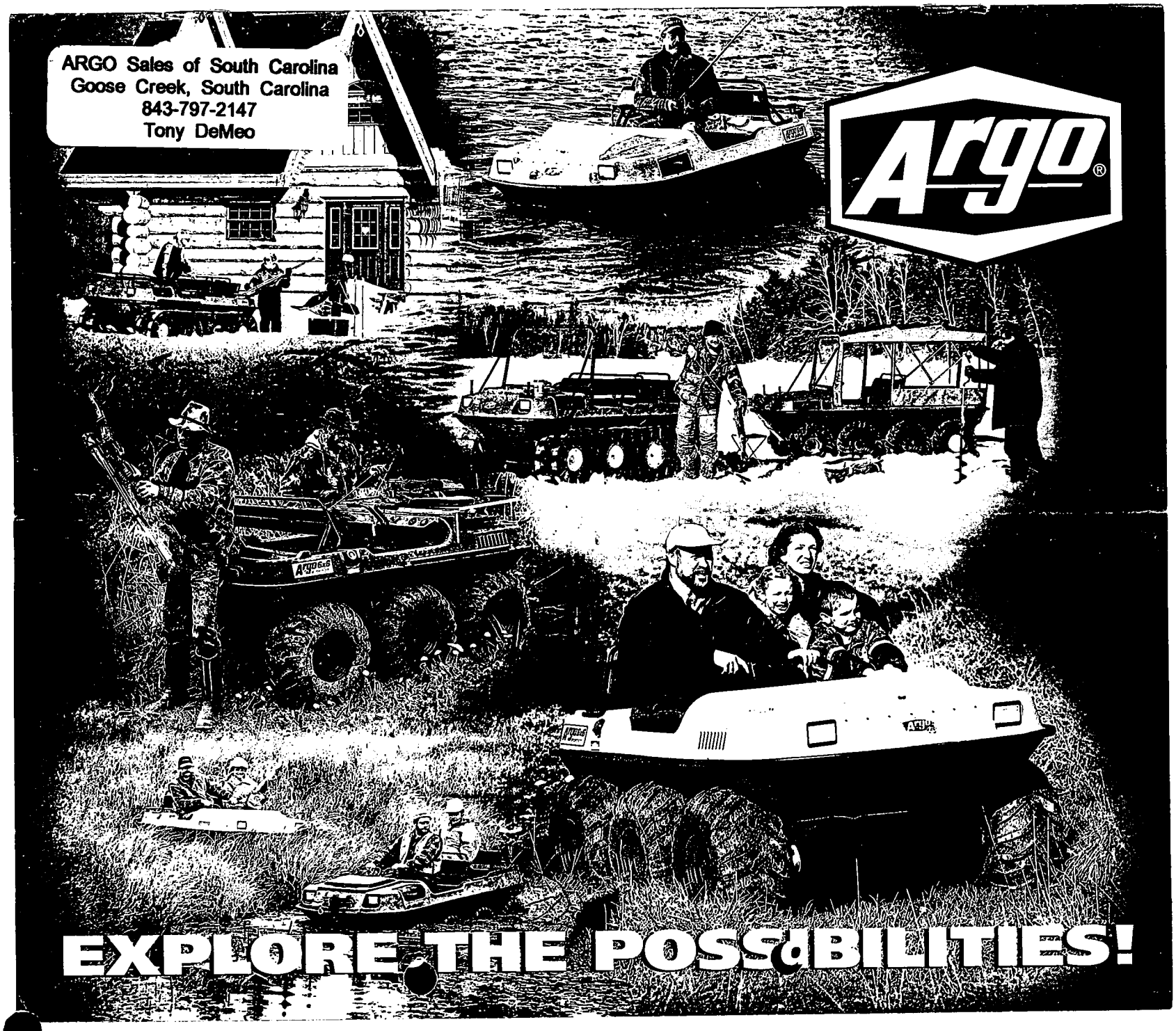
8. Executive Session. Councilman Abele made a motion to go into Executive Session to discuss legal update concerning pending trial; Mayor Sottile seconded; motion passed unanimously.

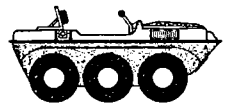
Coming out of Executive Session, Chairman Taylor no action was taken in Executive Session, legal update was received on pending trial.

9. There being no further business to come before the committee, the meeting was unanimously adjourned at 8:07 p.m.

Respectfully submitted,

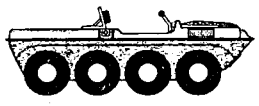
Dee Taylor, Chairman


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	6 X 6 VANGUARD	6 X 6 VANGUARD 2	6 X 6 BIGFOOT	8 X 8 RESPONSE	8 X 8 CONQUEST
ENGINE	4 cycle overhead valve V-Twin gasoline engine, electronic ignition, full pressure lubrication and oil filter, 2 year warranty				
MODEL	Briggs & Stratton Vanguard	Briggs & Stratton Vanguard	Briggs & Stratton Vanguard	Briggs & Stratton Vanguard	Kawasaki FD620D
HORSEPOWER	16	16	18	18	20
DISPLACEMENT	480cc	480cc	570cc	570cc	617cc
COOLING	Air Cooled	Air Cooled	Air Cooled	Air Cooled	Liquid Cooled
STARTING	Electric/Recoil	Electric/Recoil	Electric/Recoil	Electric/Recoil	Electric
BRAKES	Mechanical	Hydraulic	Hydraulic	Hydraulic	Hydraulic
STEERING	Skid steering by two hand-controlled levers activating brakes to stop the wheels on either side of the vehicle, allowing it to turn within its own length. For safety and ease of handling, the ARGO steering transmission provides continuous torque to all axles.				
CONTROLS	Right-hand twist grip throttle and dash mounted choke control. Light switch and ignition switch				
CLUTCH & TRANSMISSION	Belt-driven, Continuously Variable Transmission (CVT) maximizes engine power to the transmission with high and low range forward, neutral and reverse, compactly housed with an efficient planetary differential				
DRIVE SYSTEM	Roller chains drive machined sprockets that are spline-fit onto 1 1/4" diameter axles. Bearings are greaseable, and are protected with double-sealed outer flange assemblies.				
FRAME	Formed steel channel construction, welded for high strength and durability. Polyester powder coated for lasting protection.				
BODY	Vacuum formed High Density Polyethylene (HDPE)				
FULL SKID PLATE	Optional	Optional	Standard	Optional	Standard
LOAD CAPACITY	700 lbs / 327 kg 140 lbs (63 kg) in rear compartment	700 lbs / 327 kg 140 lbs (63 kg) in rear compartment	700 lbs / 327 kg 140 lbs (63 kg) in rear compartment	1000 lbs / 454 kg	1000 lbs / 454 kg
TOWING CAPACITY[1]	1200 lbs / 545 kg	1200 lbs / 545 kg	1400 lbs / 654 kg	1400 lbs / 654 kg	1600 lbs / 726 kg
SEATING CAPACITY	4 persons on land [3] 2 persons on water [4]	4 persons on land [3] 2 persons on water [4]	4 persons on land [3] 2 persons on water [4]	6 persons on land 4 persons on water [4]	6 persons on land 4 persons on water [4]
FUEL CAPACITY	See-through polyethylene fuel tank, 8.4 US gallons/32 litres - 8 hours of operation				
SPEED[2] (ON LAND)	22 mph / 35 km per hour	22 mph / 35 km per hour	24 mph / 39 km per hour	20 mph / 30 km per hour	20 mph / 30 km per hour
SPEED[2] (ON WATER)	2.5 mph / 4 km per hour	2.5 mph / 4 km per hour	2.5 mph / 4 km per hour	2.5 mph / 4 km per hour	2.5 mph / 4 km per hour
SHIPPING WEIGHT	770 lbs / 350 kg	770 lbs / 350 kg	930 lbs / 423 kg	940 lbs / 427 kg	1025 lbs / 465 kg
AXLE BEARING EXTENSIONS	N/A	Front - Optional Rear - N/A	Front - Standard Rear - N/A	Front - Standard Rear - Optional	Front - Standard Rear - Standard
HOURMETER	Optional	Standard	Standard	Standard	Standard
VOLTMETER	Optional	Optional	Standard	Optional	Standard
TEMPERATURE GAUGE	N/A	N/A	N/A	N/A	Standard
LOW CHARGE RATE LIGHT	N/A	N/A	N/A	N/A	Standard
LOW OIL PRESSURE LIGHT	N/A	N/A	N/A	N/A	Standard
TIRES	Goodyear Runamuk 22 x 10.00-8 NHS	Goodyear Runamuk 22 x 10.00-8 NHS	Goodyear Rawhide III 25 x 12.00-9 NHS	Goodyear Runamuk 22 x 10.00-8 NHS	Goodyear Runamuk 22 x 10.00-8 NHS
GROUND PRESSURE	2.1 psi (14.5 kPa) using tires 0.67 psi (4.6 kPa) using tracks				
OPERATING CONDITIONS	All weather, all-terrain, -40°C to +40°C				

[1] Towing capacity is approximate and depends on type of surface, load on vehicle as well as incline

[2] All speeds are approximate and depend on conditions

[3] Subject to rear compartment load capacity limitations

[4] Always wear approved Personal Floatation Device (PFD) when operating in water or on ice

Ontario Drive & Gear Limited

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Appearance and specifications subject to change without prior notice.

WARNING: All operators appearing in this brochure are highly skilled ARGO drivers. The ARGO is a powerful all terrain vehicle and can be dangerous if not properly operated or maintained. Before operating ARGO for the first time, read the ARGO Owner's Manual thoroughly to make certain all details and recommended driving procedures are clearly understood. Do NOT allow any individual to ride in or operate ARGO without first reading and clearly understanding the procedures outlined in the Owner's Manual. Do NOT allow any individual under 16 years of age to operate ARGO. Do NOT attempt maneuvers on terrain beyond your skills or beyond the capabilities of ARGO. Do NOT operate ARGO on highways, or any other road system. Always wear approved Personal Floatation Device (PFD) when operating in water or on ice. All occupants of ARGO must wear proper eye protection at all time. Follow all instructions that appear on the CAUTION and WARNING plates on ARGO. Do NOT exceed the recommended MAXIMUM load capacity under any circumstances. Do NOT operate ARGO unless all occupants are seated and all cargo is securely fastened down. Drive with CAUTION and good sense at all times.

675-20 Printed in Canada 05/2001

ISLE OF PALMS FIRE DEPARTMENT
30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT
STATIONS 1 & 2

MARCH 2002

Isle of Palms Fire Department
Monthly Report
March 2002

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Isle of Palms Fire Department
Call Summary
March 2002

3/1 Responded to a three-car "chain reaction" accident on Palm Boulevard. A female in the middle vehicle stated she had slight neck pain. The patient was placed in a C-collar and put onto a backboard until EMS arrived. The patient refused transport to the Emergency Room.

3/11 Received a call on Waterway Boulevard where an elderly gentleman was found unresponsive by his son. Attempted to obtain vital signs and to intubate the patient. Applied the AED, no shocked advised. Performed CPR on patient. The gentleman had a history of stroke and had a heart valve replacement. EMS arrived and took over patient care. He was transported to East Cooper ER.

3/12 Responded to an EMS assist on a single car accident on Palm Boulevard. Upon arrival, found vehicle overturned after striking a tree. The driver was reportedly ejected through the sunroof. Fire Department personnel provided vehicle stabilization and assisted with patient care. Charleston County EMS Medic 5 arrived and transported patient to MUSC Trauma Center. Fire Department personnel continued to assist en-route. The patient had a significant head injury and passed away at MUSC ER.

3/16 Received a call for a structure fire on Palm Boulevard. Upon arrival, found heavy smoke showing. Mutual aid was requested from Sullivan's Island and Mount Pleasant. Personnel entered the home through the front door. The meter was pulled and power secured. The fire was located in a back bedroom and was extinguished. No extension found. Smoke damage was noted throughout the structure. The fire cause was determined to be from a portable light source in the bedroom. Fire department personnel placed plastic over the windows to prevent further damage and assisted in searching for personal items.

3/26 Responded to a call on Palm Boulevard. Upon arrival, found two year old boy locked in a car. Mother stated she had placed the child in the car and didn't realize the keys were left in the ignition. Incident reported to the Isle of Palms Police Department. Police arrived on scene and opened car door with Slim Jim. All units cleared the scene.

Isle of Palms Fire Department

Call Report

March 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-064	03/01/2002	1	EMS Assist	Resident	29 27th Avenue
02-065	03/01/2002	2	EMS Assist	Resident	3304 Waterway Boulevard
02-066	03/01/2002	1	EMS Assist	Resident	Palm Boulevard @ 13th Avenue
02-067	03/01/2002	1	EMS Assist	Non-Resident	715 Ocean Boulevard
02-068	03/02/2002	1	Public Assist	Resident	Hartnett Boulevard @ 25th Avenue
02-069	03/02/2002	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department
02-070	03/03/2002	2	EMS Assist	Resident	3602 Waterway Boulevard
02-071	03/05/2002	1	Arcing Electrical Equipment	Resident	1300 Ocean Boulevard, Apt. 221
02-072	03/06/2002	2	EMS Assist	Resident	4 Ocean Point
02-073	03/07/2002	1	EMS Assist	Resident	109 Seaside Villas, Building C
02-074	03/07/2002	1	EMS Assist	Non-Resident	1022 Carolina Boulevard
02-075	03/07/2002	1	EMS Assist	Resident	Waterway Boulevard @ 22nd Avenue
02-076	03/09/2002	1	Steam, Mistaken for Smoke	Resident	3207 Palm Boulevard
02-077	03/09/2002	1	Unintentional False	Resident	516 Ocean Boulevard
02-078	03/10/2002	1	EMS Assist	Resident	505 Ocean Boulevard
02-079	03/10/2002	1	EMS Assist	Resident	712 Palm Boulevard
02-080	03/11/2002	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department
02-081	03/11/2002	2	EMS Assist (Full Arrest)	Resident	3602 Waterway Boulevard
02-082	03/12/2002	1	EMS Assist (MVA-Fatal)	Non-Resident	203 Palm Boulevard
02-083	03/13/2002	1	Other: Flag Pole Repair	Resident	Isle of Palms Recreation Center
02-084	03/14/2002	2	Public Assist	Resident	44 41st Avenue
02-085	03/14/2002	OOJ	Public Appearance	Non-Resident	Sullivan's Island Elementary School
02-086	03/14/2002	2	EMS Assist	Non-Resident	6 Dolphin Row
02-087	03/16/2002	2	Structure Fire	Non-Resident	3603 Palm Boulevard
02-088	03/16/2002	1	Assist Police	Non-Resident	1126 Ocean Boulevard
02-089	03/17/2002	1	EMS Assist	Resident	1 Seahorse Court
02-090	03/18/2002	2	EMS Assist	Resident	109 Forest Trail
02-091	03/18/2002	2	Good Intent - Not Classified	Unclassified	3900 Block of Palm Boulevard
02-092	03/18/2002	2	Public Assist	Non-Resident	3603 Palm Boulevard
02-093	03/20/2002	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department
02-094	03/20/2002	1	EMS Assist	Non-Resident	Palm Boulevard @ 6th Avenue
02-095	03/21/2002	1	Rescue - Not Classified	Resident	Palm Boulevard @ 21st Avenue
02-096	03/21/2002	OOJ	Move Up (Mutual Aid)	Non-Resident	Sullivan's Island Fire Department
02-097	03/22/2002	2	EMS Assist	Non-Resident	11 Marsh Island Drive
02-098	03/22/2002	1	Public Assist	Resident	Isle of Palms Recreation Center
02-099	03/23/2002	1	Spill, Leak - No Fire	Resident	1206 Palm Boulevard
02-100	03/24/2002	1	Public Assist	Resident	1100 Ocean Boulevard
02-101	03/25/2002	2	EMS Assist	Resident	23 Pelican Reach
02-102	03/25/2002	1	Alarm Malfunction	Resident	1116 Ocean Boulevard
02-103	03/26/2002	1	EMS Assist	Resident	2205 Harnett Boulevard
02-104	03/26/2002	1	Public Assist	Resident	526 Palm Boulevard
02-105	03/27/2002	2	EMS Assist	Resident	3401 Hartnett Boulevard
02-106	03/27/2002	1	EMS Assist	Resident	25 26th Avenue
02-107	03/28/2002	1	Locked In/Trapped	Unclassified	14 21st Avenue
02-108	03/29/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Building D
02-109	03/29/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Building B
02-110	03/29/2002	1	EMS Assist	Non-Resident	Palm Boulevard @ 25th Avenue
02-111	03/29/2002	1	EMS Assist (Full Arrest)	Resident	2906 Waterway Boulevard
02-112	03/30/2002	1	Public Appearance	Resident	Isle of Palms Recreation Center

Isle of Palms Fire Department

Call Report

March 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-113	03/30/2002	2	EMS Assist	Resident	4 Forest Trail Court #2
02-114	03/30/2002	1	Search	Unclassified	Front Beach near 3rd Avenue

Total Calls	51
District 1	30
District 2	16
OOJ/Mutual Aid	5
Resident	31
Non-Resident	17
Unclassified	3
Total EMS Calls	27
District 1	15
District 2	12
OOJ/Mutual Aid	0
Resident	18
Non-Resident	9
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

March 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-072	03/06/2002	2	EMS Assist	Resident	4 Ocean Point
02-086	03/14/2002	2	EMS Assist	Non-Resident	6 Dolphin Row
02-097	03/22/2002	2	EMS Assist	Non-Resident	11 Marsh Island Drive
02-101	03/25/2002	2	EMS Assist	Resident	23 Pelican Reach
02-108	03/29/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Building D
02-109	03/29/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Building B

Total Calls	6
Resident	2
Non-Resident	4
Unclassified	0
Total EMS Calls	6
Resident	2
Non-Resident	4
Unclassified	0

Isle of Palms Fire Department

Incident Report

March 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	51	30	16	5	111	37	118
Working Structure Fire	1		1		3		
Outside Structure							
Vehicle Fire							1
Brush,Grass, Leaves					5		3
Trash, Rubbish							
Explosion, no fire							
Spill with fire							
Other Fires						1	1
Overpressure Rupture							
Emergency Med. Call	27	15	12		55	17	53
Lock-in, Trapped	1	1			1	1	2
Search	1	1			2	1	1
Extrication							
Rescue-not classified	1	1			1		
Spill, leak, no fire	1	1			2		
Power Line Down							
Arcing Elec. Equip.	1	1			1		3
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition						1	1
Water Removal					1		
Smoke Removal							1
Animal Rescue							
Assist Police	1	1			2		
Unauthorized Burning							
Move-Up	4			4	7	3	5
Service Call							
Smoke Scare						1	3
Contolled Burn							
Steam Mistaken, smoke	1	1			1		
Malicious False							
Bomb Scare							
Alarm Malfunction	1	1			4		1
Unintentional False	1	1			6	1	3
Unclassified	1		1		1	1	1
Supplemental	9	6	2	1	19	10	39

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

March 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector					1	1	7
Station Tour						1	1
Public Education							
Public Appearance	2	1		1	7	1	3
Assist Motorist							1
Public Assist	6	4	2		10	3	20
Other	1	1			1	4	7
Total	9	6	2	1	19	10	39

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31										76
Non-Resident	11	3	17										31
Unclassified	0	1	3										4
Total	40	20	51	0	0	0	0	0	0	0	0	0	111

Isle of Palms Fire Department

Completed Pre-Incident Surveys

March 2002

All Pre-Incident Survey books are being updated
Semi-Annual Assignments to be given during April

Isle of Palms Fire Department
Training Report
March 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1261.5	Total Training Hours	217
Hours Per Person	43.5	Hours Per Person	14.467

Additional Training

All career personnel received classroom and practical training on the new Eagle Thermal Imager. A review of all department protocols regarding Self-Contained Breathing Apparatus also was conducted. Practical drills on relay pumping from a water source to the ladder truck and high-rise firefighting were performed.

Medical in-service training addressed the Considerations for Geriatric and Pediatric Patients.

All volunteer personnel received classroom and practical training on the new Eagle Thermal Imager. Additionally, they participated in a Night Drill with C Shift that covered Hose Lays and Fire Streams.

Captain Bob Maibach served as Lead Evaluator for a South Carolina Fire Academy N.F.P.A. Firefighter I course at the Mount Pleasant Fire Department.

Captain Maibach was an assisting instructor for the O.S.H.A. Firefighter Instructor Orientation Workshop. This course was held in Columbia.

Captain Glen Kramer, Lieutenant Ricky Tetor, and Engineer Joe McGinnis, attended the Fire Service Supervision: Increasing Team Effectiveness course at the S.C.F.A.'s Charleston Regional Office.

Firefighter Shaun Gadsden successfully completed the Fire Academy's Managing Company Tactical Operations: Decision-Making course held at the Goose Creek Rural Fire Department.

Captain Maibach attended a seminar on O.S.H.A. Recordkeeping, and he and Engineer Roger Eagle attended a second seminar on O.S.H.A.'s Respiratory Protection Program. Both sessions were held at Goose Creek City Hall.

Lieutenant William Topping, and Engineers Dan Morris and Steve Riddle successfully completed the Fire Academy's Auto Extrication course held at the Mount Pleasant Fire Department.

Volunteer Firefighters Collins Corbett and Jeff Stickney both passed the O.S.H.A. Firefighter course. This is an 80-hour program with both a written and practical examination. It was held at the Berkeley County Emergency Services Training Center in Moncks Corner. They have now officially been promoted from "Recruit" to "Rookie" within the volunteer program.

The Volunteer and Explorer roster is currently at 15 members.

Isle of Palms Fire Department

Training Report

March 2002

Career Personnel	Hours
Chief Graham	23
Captain Maibach	153
Captain Bullock	23
Captain Kramer	39
Captain Nilsen	24
Lieutenant Braun	19
Lieutenant Tetor	36
Lieutenant Topping	90
Bacon	22
Bloom	76
Burnette	31
Ciappa	31
Clark	27
Drawdy	22
Eagle	25
Friend	51.5
Gadsden	91
Gervais	52
Gilliam	20
Hathaway	78
McGinnis	44
Micalizzi	27.5
Morris	81
Morton	45
Mrowca	25
Riddle	45
Rodden	12
Stinnett	21
Wallace	27.5
Total for Month	**1261.5**
Average Per Person	**43.5**

Volunteer/Explorer

Personnel	Hours
Buckhannon	26
Corbett, C.	34
Corbett, D.	8
Dowdy	44
Fribbs	0
Graham, Jennifer	6
Graham, Josh	15
Guinn	0
Jenkins	10
Kelly	13
Levay	0
McGrew	13
Roy	4
Stickney	31
Topping II	13
Total for Month	**217**
Average Per Person	**14.467**

Isle of Palms Fire Department

Monthly Water Usage Log

March 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5	1,000				1,000
6	1,500				1,500
7	1,000				1,000
8	1,000				1,000
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16			1,000		1,000
17					0
18					0
19		5,000			5,000
20		5,000			5,000
21		5,000			5,000
22					0
23					0
24					0
25					0
26					0
27		7,500			7,500
28					0
29					0
30					0
31					0
Total	4,500	22,500	1,000	0	28,000

Chief's Signature:

Water Department notified on:

Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April					**0**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**13,500**	**39,500**	**1,500**	**1,000**	**55,500**

Isle of Palms Fire Department

Maintenance Report

March 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
3/5	Car 1	Removed nail from right front tire, repaired tire	0.00	$0.00	1.00	Invoice Due	1045205017
3/18	Car 1	Oil, plugs, fuel filter changed. Computer checked, reset.	0.50	$0.00	2.50	$382.71	1045205017
3/5	Engine 2	Preventive maintenance performed	0.00	$0.00	8.00	Invoice Due	1045205017
3/6	Engine 2	Repaired turn down	0.50	$5.00	0.00	$0.00	1045205017
3/22	Engine 2	Repaired drain valve	2.00	$20.00	0.00	$0.00	1045205017
3/7	Engine 3	Installed drain valve knobs	2.00	$15.00	0.00	$0.00	1045205017
3/16	Engine 3	Rebuilt air horn	0.50	$7.00	0.00	$0.00	1045205017
3/22	Engine 3	Deck gun repaired	2.00	$170.00	0.00	$0.00	1045205017
3/28	Engine 4	Discharge #1 valve rebuilt	1.00	$110.00	0.00	$0.00	1045205017
3/28	Engine 4	Both preconnect valves rebuilt	1.50	$240.00	0.00	$0.00	1045205017
3/25	Rescue 1	Both front tires replaced	0.00	$0.00	2.00	$633.96	1045205017
3/16	Rescue 3	Installed new socket for stem light	0.75	$10.00	0.00	$0.00	1045205017
3/8	Rescue 5	Relay for bilge pump, head gasket replaced	0.00	$0.00	2.00	$223.91	1045205017
3/20	Rescue 5	Installed backing poles	1.50	$14.00	0.00	$0.00	1045205017
3/26	Rescue 5	Bearings greased	1.00	$0.00	1.00	$75.00	1045205017
3/19	Rescue 7	New fuel filter installed	0.50	$0.00	1.50	$110.00	1045205017
3/23	Rescue 8	Replaced starter relay	0.00	$0.00	2.00	$137.02	1045205017
3/1	Truck 1	Replaced oxygen gauge	0.25	$0.00	0.00	$0.00	1045205017
3/5	Truck 1	Adjusted rear discharge gauge	0.25	$0.00	0.00	$0.00	1045205017
3/5	Truck 1	Primer shaft polished and lubed	0.50	$3.00	0.00	$0.00	1045205017
3/12	Truck 1	Installed Thermal Imager	6.00	$28.00	0.00	$0.00	1045205017
3/18	Truck 1	Preventive maintenance done	0.00	$0.00	8.00	Invoice Due	1045205017
3/18	Truck 1	Auxiliary cooler replaced *(work done by Chas. Co. shop while performing preventive maintenance)*	0.00	$145.00	1.00	Invoice Due	1045205017
3/6	Station 1	Repaired electric heating unit in front storage room	0.75	$0.00	0.00	$0.00	1045205026
3/6	Station 1	Installed ladder racks on bay walls	1.00	$22.00	0.00	$0.00	1045205026
3/19	Station 1	Replaced circuit board in station generator	0.00	$0.00	8.00	$725.72	1045205026
3/12	Station 2	Repaired bay door chain	2.50	$10.00	0.00	$0.00	1045205026
3/13	Station 2	Repaired rope for Truck 1 auto-eject	1.00	$6.00	0.00	$0.00	1045205026

Isle of Palms Fire Department

Maintenance Report

March 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
3/19	Station 2	Replaced winch, pulleys on stairs in maintenance shop	2.00	$48.00	0.00	$0.00	1045205026
3/22	Station 2	Repaired handle in men's shower	2.00	$4.00	0.00	$0.00	1045205026
3/6	Engine 2	Hose tested	6.00	$0.00	0.00	$0.00	1045205027
3/7	Engine 2	Repaired SCBA	1.00	$0.00	0.00	$0.00	1045205027
3/25	Engine 2	Repaired, tested SCBA	2.00	$12.00	0.00	$0.00	1045205027
3/7	Engine 3	Hose tested	6.00	$0.00	0.00	$0.00	1045205027
3/1	Rescue 1	Replaced valve seat on spare SCBA cylinder	0.25	$9.00	0.00	$0.00	1045205027
3/4	Rescue 1	Replaced O-ring in SCBA high-pressure hose fitting	0.25	$5.00	0.00	$0.00	1045205027
3/8	Rescue 1	All high-rise packs tested	2.00	$0.00	0.00	$0.00	1045205027
3/8	Station 1	Replaced power button on computer in Captain's office	0.50	$0.00	0.00	$0.00	1045205027
3/1	Station 2	Overhauled spare SCBA	2.50	$85.00	0.00	$0.00	1045205027
3/1	Station 2	Repaired SCBA	1.50	$25.00	0.00	$0.00	1045205027
3/1	Station 2	Overhauled SCBA	2.50	$85.00	0.00	$0.00	1045205027
3/5	Station 2	Spare hose tested	6.00	$0.00	0.00	$0.00	1045205027
3/6	Station 2	Overhauled spare SCBA	2.50	$85.00	0.00	$0.00	1045205027
3/7	Station 2	Overhauled SCBA	2.50	$85.00	0.00	$0.00	1045205027
3/13	Station 2	Lawn mower repaired	1.00	$13.00	0.00	$0.00	1045205027
3/14	Station 2	Spare hose tested	2.00	$0.00	0.00	$0.00	1045205027
3/17	Station 2	Leaf blower repaired	0.00	$0.00	1.00	$28.00	1045205027
3/20	Station 2	SCBA inspected/checked	0.75	$0.00	0.00	$0.00	1045205027
3/21	Station 2	Overhauled SCBA	3.00	$85.00	0.00	$0.00	1045205027
3/31	Station 2	Overhauled SCBA	2.50	$85.00	0.00	$0.00	1045205027
3/31	Station 2	Overhauled SCBA	2.50	$85.00	0.00	$162.00	1045205027
3/1	Truck 1	Repaired boxlight	0.50	$26.00	0.00	$0.00	1045205027
3/9	Truck 1	Hose tested	6.00	$0.00	0.00	$0.00	1045205027
3/1	City Hall	Added fuel stabilizer to emergency generator	0.50	$8.00	0.00	$0.00	Misc.
3/21	Engine 2	Replaced rubber mallet	0.50	$32.00	0.00	$0.00	Misc.
3/25	Engine 3	Replaced 100' utility rope	0.50	$25.00	0.00	$0.00	Misc.
3/8	Rescue 1	Replaced pike poles	0.50	$471.20	0.00	$0.00	Misc.
3/13	Station 1	Primed, painted hydrant cutaway for training	12.00	$50.00	0.00	$0.00	Misc.
3/1	Truck 1	Replaced gas can	0.25	$34.80	0.00	$0.00	Misc.
3/25	Truck 1	Replaced 100' utility rope	0.50	$25.00	0.00	$0.00	Misc.
		Totals	**98.50**	**$2,188.00**	**38.00**	**$2,478.32**	

Isle of Palms Fire Department
Personnel Report
March 2002

3/6 Explorer's meeting at Station 1.

3/13 Engineer Mike Ciappa refinished both kitchen tables at Station 1.

3/13 Volunteer meeting at Station 1.

3/18 Lilian Olivier began employment as the department secretary. Rhonda Dugan's last day as secretary was March 25, 2002.

3/16 Explorer's meeting and training in Moncks Corner.

3/20 Explorer's meeting at Station 1.

3/26 Chief Graham, Engineer McGinnis, Firefighter Bacon conducted a Fire Inspection at Bay Café.

3/26 B-shift replaced several blue hydrant markers.

3/27 Volunteer meeting at Station 1.

3/27 Chief Graham conducted a Fire Inspection at Public Restrooms.

3/27 A-shift mounted two (2) Fire Extinguishers in Public Restrooms.

3/28 Department Physician arrived at Station 1 to discuss results of department personnel physicals.

Chief Graham and Captain Maibach completed an application through the Federal Emergency Agency for the FIRE Act Grant program. This year's process was completed on-line, but involved a lot of research. The department is seeking to create a Wellness Program to improve the overall fitness and health of the department.

March Birthday: Steve Riddle

Isle of Palms Fire Department
Public Relations Report
March 2002

3/1 Fire Department personnel stood by at the Recreation Department for the monthly Dare Dance.

3/2 Captain Kramer and Engineer Micalizzi removed a downed tree from the road at 25th Avenue and Hartnett Boulevard.

3/6 Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

3/14 Engineer Burnette drove representatives from DHEC and City Administrator Linda Tucker around the island, concerning beach erosion.

3/18 Chief Graham and Firefighter Clark replaced American flag on Connector with new flag.

3/20 Engineer Thomas Wallace escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.

3/24 Engineer Ciappa and Firefighter Hathaway cleared sand from boardwalk and steps at Public Restrooms for safe access to beach.

3/30 C-shift responded to a medical call. Four year old had laceration to the head. Patient was more upset about missing Easter Egg Hunt than his injury. Fire Department arranged upon his return from the hospital to have his very own Easter Egg Hunt at the Station.

3/30 Fire Department personnel from Stations 1 & 2 assisted Recreation Department with setup and supervision of Easter Egg Hunt.

Isle of Palms Building Department
Monthly Fire Inspection Report
2002

Building Department will submit Fire Inspection Report at a later date.

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone: (843) 886-4410 – Fax: (843) 886-0097

MEMORANDUM

From: Chief Graham

To: Linda L. Tucker, City Administrator

Date: 3/28/02

Subject: Fire Application

I would like to discuss our fire grant application at the April Public Safety Meeting.

As you are aware, we have applied for $ 19,755.00 in the wellness and fitness category. Our portion would be $ 2,195.00 which is 90/10 split for a total of $ 21,950.00 for the entire program.
All personnel will benefit from a wellness and fitness program. Your support is appreciated.

In addition, I would like to acknowledge the efforts of Captain Maibach. He has spent several hours on the grant application. This application must be submitted electronically which has resulted in several obstacles. However, I am pleased with the final application.

SOUTH CAROLINA STATE FIREMEN'S ASSOCIATION

FD # 10304

ONE PERCENT EXPENDITURE FORM

PAGE 1 OF 1

DATE OF REQUEST 01/27/02 DATE RECEIVED BY ASSOCIATION _____

FROM: ISLE OF PALMS FIRE DEPARTMENT OR DISTRICT

TO: LOCAL TRUSTEES AND SOUTH CAROLINA STATE SUPERVISORY COMMITTEE

WE THE UNDERSIGNED, IN GOOD STANDING WITH OUR DEPARTMENT, REQUEST PERMISSION TO USE OUR LOCAL FIREMEN'S INSURANCE AND INSPECTION FUND TO DEFRAY THE EXPENSES OF THE FOLLOWING:

(to build a) —
TRAINING ROOM / WEIGHT ROOM $ _____

PLACED BESIDE STA-1 $ _____

NOT TO EXCEED $ 15,000.00

$ _____

TOTAL $ 15,000.00

WE CERTIFY THAT THESE EXPENDITURES ARE IN COMPLIANCE WITH THE FIREMEN'S INSURANCE AND INSPECTION ACT AND ALL AMENDMENTS.

APPROVED BY LOCAL FIRE DEPARTMENT TRUSTEES

(SIGN AND PRINT NAME)	TITLE
_____	M. Sottile, Mayor
_____	D. Schimsa-Suggs Treasurer
Ann M. Graham	A. Graham, Fire Chief
_____	G. Kramer, Chairman 1% Comm.
_____	_____

APPROVED BY SOUTH CAROLINA STATE SUPERVISORY COMMITTEE

_____ DATE _____
CHAIRMAN

_____ DATE _____
MEMBER

_____ DATE _____
MEMBER

TOTAL NUMBER OF DEPARTMENT MEMBERS _____

ASSOCIATION USE ONLY - DO NOT WRITE IN THIS SPACE

I Ann Graham CHIEF OF THE Isle of Palms FIRE DEPARTMENT DO HEREBY CERTIFY THAT THIS EXPENDITURE REQUEST HAS BEEN SUBMITTED TO AND APPROVED BY THE DULY APPOINTED LOCAL TRUSTEES OF MY DEPARTMENT.

SIGNATURE OF MEMBERS

1.	yes ✓ no	6.	yes ✓ no
2.	yes ✓ no	7.	yes ✓ no
3.	yes ✓ no	8.	yes X no
4.	yes ✓ no	9.	yes X no
5.	yes ✓ no	10.	yes ✓ no

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone: (843) 886-4410 – Fax: (843) 886-0097

MEMORANDUM

From: Chief Graham

To: Linda L. Tucker, City Administrator

Date: 3/25/02

Subject: Containerized Gas

As you are aware, in review of the City Ordinance concerning Containerized Gas Tanks in Chapter 3, I would like to make the following changes:

Section 2-3-1: Replace propane map with detailed list. The list shall include address, size & location of tank as well as suppliers name and phone number and homeowners name and phone number.

Section 2-3-2: Registration of all tanks over 100 pounds propane capacity.

Attached is a copy of the current registration form used by the Fire Department and a copy of the proposed revisions. I would like to discuss this issue further at the April Public Safety Meeting.

Code Adopted 4/26/94

CHAPTER 3

Containerized Gas Tanks

Sec. 2-3-1 Preparation of containerized gas ~~map.~~ *(list)*

The fire chief is hereby directed to prepare a ~~map~~ *(detailed list)* of all propane and other containerized gas tanks in use within the city. Said ~~map~~ *(list)* shall be used by the fire chief to identify the locations of potential public safety hazards in the event of a hurricane or other disaster.

Sec. 2-3-2 Registration of containerized gas locations.

(a) The owners of all gas appliances and heating systems fueled by propane or other containerized gas shall register with the fire department and the addresses where such containerized gas tanks are permanently located. Registration shall be made on forms to be provided by the fire department. Registration shall not be required for gas barbecue grills, camping equipment or gas tanks with *(a propane capacity)* of less than ~~150 gallons.~~ *(100 pounds).*

(b) To facilitate the city's identification of the location of containerized gas tanks, each individual or company engaged in the business of installing, filling or repairing containerized gas tanks or appliances within the city shall provide a yearly report by June 1 of each year to the city fire chief that identifies the types and locations of containerized gas tanks installed, filled or repaired. Such reports shall be filed on forms to be provided by the fire department. Registration shall not be required for gas tanks with the *propane* capacity of less than ~~150 gallons.~~ *(100 pounds)* (Ord. No. 1990-10, 7/26/90)

CHAPTER 3

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(b) To facilitate the city's identification of the location of containerized gas tanks, each individual or company engaged in the business of installing, filling or repairing containerized gas tanks or appliances within the city shall provide a yearly report by June 1 of each year to the city fire chief that identifies the types and locations of containerized gas tanks installed, filled or repaired. Such reports shall be filed on forms to be provided by the fire department. Registration shall not be required for gas tanks with capacity of less than 150 gallons. (Ord. No. 1990-10, 7/26/90)

ISLE OF PALMS
FIRE DEPARTMENT

#30 J.C. Long Blvd.
P.O. Box 508
Isle of Palms, S.C. 29451

OFFICE: (843) 886-4410
FAX: (843) 886-0097

REGISTRATION OF CONTAINERIZED GAS TANKS
Ordinance # 1990-10, Article C, Section 2-3-2

Date_____

Owner_____

Address_____

Phone #_____

_mergency Phone #_____

Installed by_____

Company Name_____

Phone #_____

Emergency Phone #_____

Size Tank_____

Distance from Structure_____

Location_____

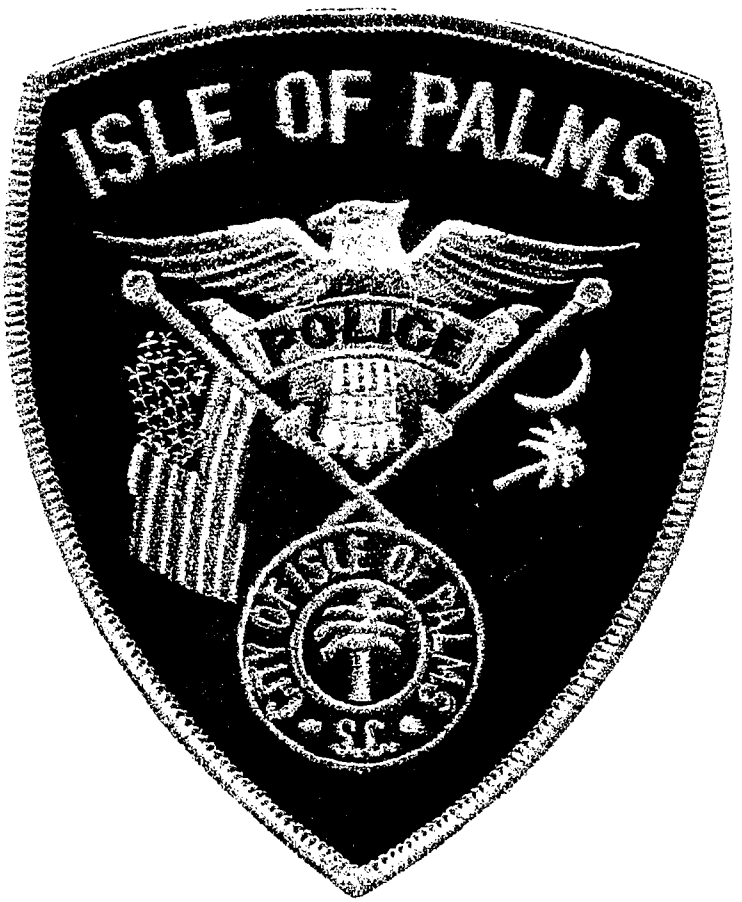
Type_____

Above Ground_____

Under Ground_____

Year Round Occupancy_____

Please return within seven (7) working days to:
Isle of Palms Fire Department.



Monthly Report

March 2002

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6	Communications Report
7	Officer Activity Report
8	Connector Report
9	Incident Report
10-11	Arrest Report
12	Animal Control Report
13	CID Report
14	Narcotics Report
15	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR MARCH, 2002**

Date: **April 1, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of March 2002.

Patrol

March 7, 2002 An officer stopped a vehicle on the connector for having only one headlight. After checking the driver's license of the driver, he was found to be under suspension. The driver was charged with DUS and for the equipment violation.

March 8, 2002 After a Highway Patrol Trooper stopped a vehicle on Carolina Boulevard he requested one of our officers to provide assistance. The trooper arrested the driver for Open Container, without incident.

March 8, 2002 A vehicle was stopped on the connector for speeding. While checking criminal history on the occupants of the vehicle it was determined that a passenger was wanted for three counts of Burglary. The subject was taken into custody and transported to North Charleston where a Hanahan officer took custody and transported to the Berkeley County Detention Center. The driver was given a courtesy summons for speeding and allowed to depart.

March 12, 2002 A vehicle was stopped for speeding where the driver produced a passport for identification. A DMV check indicated that the driver's license was suspended, and had an outstanding unpaid ticket pending. The driver was charged with DUS, NRVC, No DL In Possession, Careless Operation and No Proof of Insurance.

March 12, 2002 We received a call from a local hotel that had received a letter that appeared to be threatening in nature and included veiled threats of public officials

including the President of the United States. The letter was turned over to the local office of the US Secret Service.

March 12, 2002 Officers responded to a vehicle that had collided with a palm tree at Palm Boulevard near 3rd Avenue. The driver was ejected from the vehicle after it rolled several times. Due to the seriousness of the accident and the condition of the driver, the Charleston County Sheriff's Office Traffic Squad was notified and requested to respond. Several members of the Traffic Fatality Team responded and reconstructed the scene with their equipment. Their thorough investigation indicated that the vehicle was traveling at least 55 mph in a 40 mph zone and left the roadway on the curve while the driver was fumbling with a cellular telephone striking a tree ten feet off of the roadway causing it to barrel roll three times. The driver died approximately one hour after the accident at a local hospital. Traffic at the incident location was closed for approximately three hours while the Fatality Team conducted their investigation.

March 13, 2002 One of our officer's met with Charleston County Sheriff's Deputies regarding a pick-up order for an individual at Linkside Court. The occupant of the residence was transported without incident for court ordered evaluation.

March 13, 2002 A condominium complex on Palmetto Drive reported that a former Property Manager had reportedly been misappropriating funds without permission. Our CID Investigator has spent many hours this month working on this investigation, which involves getting financial records dating back to 1995 through subpoena. It appears that the suspect has misappropriated a substantial amount of funds, which will result in his arrest in the near future.

March 14, 2002 A vehicle was stopped for speeding on Palmetto Drive where the driver was found to have a suspended driver's license, and an unpaid traffic violation. The driver was charged with DUS and NRVC.

March 16, 2002 Officers responded to a business on J.C. Long Boulevard where a disturbance was reported by the staff. A male subject was subsequently placed under arrest for Disorderly Conduct for being loud, boisterous and intoxicated.

March 17, 2002 After stopping a vehicle for speeding on the connector, all three occupants of the vehicle were subsequently placed under arrest. All subjects were belligerent and intoxicated. When the subjects refused to cooperate, the officer called for a backup unit to assist. The driver was charged with DUS and Careless Operation. One passenger was found to have five outstanding unpaid tickets and was charged with NRVCx5 and Disorderly Conduct. Another passenger was charged with NRVCx1 and Destruction of City Property for urinating in the back seat of a police vehicle.

March 19, 2002 After stopping a vehicle for speeding, the driver was charged with Open Container, DUS, Operating Uninsured, Careless Operation and Simple Possession of Marijuana.

March 20, 2002 IOPPD received several calls of a male subject who was possibly intoxicated trying to ride a bicycle on Palm Boulevard. The subject was found to have a laceration on his head from falling off of the bicycle. He was treated for his wound by IOPFD personnel and arrested for Public Intoxication.

March 21, 2002 An elderly female resident of Waterway Boulevard reported two expensive watches missing after an incident that occurred two days prior that she failed to report. The victim stated that while taking a nap in a chair she heard her doorbell ring, when she went to answer the door she observed a male subject looking through her rear sliding glass door. She then observed another male subject running across her backyard when a female subject suddenly appeared in her sunroom having entered through the sliding glass door. The female diverted her to another part of the residence through conversation while at least one of the male subjects apparently entered her bedroom and took a Rolex and Cartier watch. The victim thought nothing of the incident until two days later when she went to wear a watch and discovered it missing. Our Investigator is actively checking Pawn Shops for the jewelry and working with other police agencies that have had similar thefts. The aforementioned situation is the exact procedure followed by families of Gypsy Thieves that travel from town to town and reside in the upstate. They do not always enter occupied homes but do tend to enter homes that are not properly locked or secured.

March 22, 2002 Our officers went to a residence with a Mt. Pleasant officer who had a warrant for Shoplifting to serve on the resident. The subject was located and arrested without incident.

March 22, 2002 A vehicle was stopped near the Pavilion Drive where the driver was charged with Littering and NRVC.

March 22, 2002 Officers were dispatched to the parking lot of the Island Center for a fight in progress. Upon arrival an off duty Mt. Pleasant police officer that is an IOP resident had a male subject in custody. The off-duty officer had observed a male subject pulling a female subject back to his car by her hair and assaulting her. Since the persons involved were husband and wife, the husband was placed under arrest for Criminal Domestic Violence.

March 22, 2002 After a vehicle was stopped for an equipment violation on Racquet Club Road, the nineteen year old female driver was charged with Underage Possession of Beer, and Open Container.

March 24, 2002 One of our officers responded to Gate 1 at Wild Dunes in regard to an intoxicated subject. While speaking with the subject it was determined that she had driven up to the walkway at the Reception Center and caused some damage to a light and a potted plant. Since no one actually observed her driving, she was placed under arrest for Public Intoxication. Her vehicle was towed and retrieved the next day by a family member.

March 25, 2002 An officer observed a vehicle turn into a parking space near Sea Cabins and run into a heavy brush area at 2:30 a.m. When the officer investigated another subject was observed fleeing the vehicle and running toward the beach. Several minutes later both parties were located and identified. Both stated that they ran because they had been drinking and were scared. Both were subsequently charged with Possession of False ID and Possession of a Fake DL.

March 25, 2002 While checking out a suspicious vehicle behind a business the driver was found to have a suspended license for Financial Responsibility. The driver was charged with DUS and a Noise Ordnance Violation.

March 27, 2002 At approximately 2:40 am, while conducting an after hours security check of the Recreation Center's buildings and grounds an officer found two unsecured bicycles. They were transported to headquarters and locked for safekeeping until the owners can retrieve them.

March 28, 2002 An officer investigated a vehicle up against a fence on J.C. Long Boulevard and made contact with a loud and belligerent intoxicated subject who refused to cooperate with the officer. The subject was charged with Disorderly Conduct.

March 28, 2002 Officers went to a residence on 25th Avenue with Mt. Pleasant Police Department to assist with an arrest warrant. While present in the residence an officer observed in plain view drug paraphernalia. A consent to search was gained for the residence and a small quantity of marijuana was located. A resident was charged with Simple Possession of Marijuana.

March 30, 2002 Officers responded to a residence for a reported domestic dispute in progress. Upon arrival officers observed a male subject walking hastily to the rear of the residence. When it had been determined that the female subject had been assaulted, the male was placed under arrest for Criminal Domestic Violence.

Personnel

March 1, 2002 Provided officers to assist with the teen dance and to provide traffic control at it's conclusion.

March 23, 2002 Chief Buckhannon along with Sgt. Stewart, Accreditation Manager and PFC Dawn Caldwell attended the official hearing before the Accreditation Committee in Jacksonville, Florida. Also in attendance was Mayor Sottile, Council Member Abele and City Administrator Ms.Linda Tucker. The Committee recommended that the Isle of Palms Police become a nationally accredited police agency. An awards banquet was held the evening of March 23, 2002 where the full commission confirmed the committees

report to award accreditation to the Police Department. A formal award presentation will take place locally at a later date.

March 26, 2002 Sgt. J. Stewart, the Accreditation Manager was nominated for and will receive the Employee of the Month award for the month of March 2002, for her effort and professionalism put forth to ensure that the accreditation process was completed.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 4/3/2002

During the month of March 2002 the Telecommunications Office received and dispatched 3,007 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
March 2002	2,117	50	825	17	3,009
March 2001	2,533	37	930	18	3,518
Percentage Change	-16%	35%	-11%	-6%	-14%
Year to date 2002	6,716	114	2,415	48	9,293
Year to date 2001	6,899	119	2,430	49	9,497
Percentage Change	-3%	-4%	-1%	-2%	-2%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	61	58	128	247
Tract 2: Ocean Blvd to JC Long to 14th Ave	43	0	110	153
Tract 3: 10th Ave North to 21st Ave South	270	109	228	607
Tract 4: 21st Ave North to 31st Ave South	84	27	103	214
Tract 5: 31st Ave North to 41st Ave South	28	27	97	152
Tract 6: Forest Trail	0	60	19	79
Tract 7: 41st Ave North to 57th Ave	114	72	107	293
Tract 8: Wild Dunes	31	56	145	232
Tract 9: IOP Connector	0	0	108	108
Tract 10: County Park	4	0	16	20
Tract 99: Off Island	0	0	16	16
	635	409	1077	2121

Isle of Palms Police Department Officer Activity March 2002

	March 2002	March 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,083	1,155	-6.2%	2,609	3,009	-13.3%
Building Checks	636	654	-2.8%	1,900	1,769	7.4%
SPR'S	409	708	-42.2%	2,306	2,064	11.7%
Traffic Stops	380	361	5.3%	994	1,030	-3.5%
Traffic Stops w/Tickets	119	82	45.1%	273	236	15.7%
% Traffic Stops w/Tickets	31.3%	22.7%	8.6%	27.5%	22.9%	4.6%
DUI Tickets	0	2	0.0%	1	6	-83.3%
DUS Tickets	6	4	50.0%	18	23	-21.7%
Speeding Tickets	56	17	229.4%	195	62	214.5%
Other Traffic Tickets	75	105	-28.6%	282	240	17.5%
Non Traffic Tickets	81	49	65.3%	91	126	-27.8%
Parking Tickets	70	46	52.2%	119	86	38.4%
City Tickets	14	30	-53.3%	29	56	-48.2%
Warning Tickets	213	143	49.0%	461	458	0.7%

Connector Calls For Service for the Month of February 2002

The Isle of Palms Police Department has responded to or initiated 111 calls involving 1,371 minutes, or 23 man hours for the month of March, 2002. The following table breaks down the type, number and time element of each call.

	Calls March	Calls Year To Date	Arrests March	Arrests Year To Date	Minutes March	Minutes Year To Date	Avg. Minutes March	Avg. Minutes Year To Date
Accidents	1	2	0	0	5	65	5.00	32.50
Traffic Stops With Tickets	30	119	4	8	566	1284	18.87	10.79
Traffic Stops Without Tickets	46	73	0	0	450	756	9.78	10.36
Citizen Assists	27	56	0	0	222	460	8.22	8.21
Assist Other PD	2	2	0	0	72	72	36.00	36.00
Miscellaneous	5	15	0	0	56	153	11.20	10.20
Totals	**111**	**267**	**4**	**8**	**1,371**	**2,790**	**12.35**	**10.45**
Totals 2001	**86**	**277**	**2**	**7**	**1,126**	**3,458**	**13.09**	**12.48**

Isle of Palms Police Department Monthly Report for March 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	March 2002	Total 2002	March 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT	2	3	3	6
13C HARRASSING PHONE CALLS				
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	4		3
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1	1	2
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				
23F THEFT FROM MOTOR VEHICLE	1	8	1	5
23G POSSESSION OF STOLEN LICENSE PLATE				
23H ALL OTHER LARCENY	12	26	15	35
240 MOTOR VEHICLE THEFT		2		1
250 COUNTERFEITING/FORGERY	1	2		2
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM	1	2		1
26C IMPERSONATION				
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				1
290 DAMAGE PROPERTY	3	7	6	12
35A DRUG/NARCOTICS	2	8	2	5
35B DRUG EQUIPMENT VIOLATION		1		1
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
510 BRIBERY				
520 WEAPON OFFENSES			1	1
753 OBSCENE & HARASSING PHONE	1	3	2	3
756 BREACH OF TRUST				
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	2		
90D DUI		1	2	6
90E DRUNKENNESS	3	4	3	3
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	1	4	8	8
90H PEEPING TOM				
90I RUNAWAY				
90J TRESPASSING	2	3		1
90L TRUANCY				
90M AGENCY ASSIST	1	2	1	2
90N RESISTING ARREST			2	2
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	1	1	4	9
91A ALARM	10	42	16	42
91D DISTURBANCE		1		
91F NON-VIOLENT FAMILY DISPUTE	1	5		1
91T TRAFFIC & NRVC ARRESTS	5	20	11	45
91W WARRANT ARRESTS	1	4	3	10
979 MISSING PERSONS				
980 SUICIDES			1	2
992 PROWLER		2		
NCR NON CRIMINAL REPORTS	42	106	57	120
TOTALS:	**93**	**264**	**139**	**330**

Isle of Palms Police Department Monthly Report for March 2002

ARREST SUMMARY

Type	March 2002	Total 2002	March 2001	Total 2001
Adults	Male= 15 Female= 3	Male= 36 Female= 10	Male= 45 Female= 12	Male= 93 Female= 17
Juveniles	Male= 0 Female= 0	Male= 1 Female= 0	Male= 1 Female= 0	Male= 2 Female= 0
Narc-Adults	Male= 2 Female= 0	Male= 7 Female= 0	Male= 2 Female= 0	Male= 7 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 10 Female= 0
TOTALS:	Male= 17 Female= 3	Male= 44 Female= 10	Male= 48 Female= 12	Male= 102 Female= 18

PROPERTY VALUES REPORTED

Type	March 2002	Total 2002	March 2001	Total 2001
Burglary Stolen	$560.00	$1,060.00	$26.00	$24,494.39
Larceny Stolen	$14,124.00	$54,164.00	$12,174.00	$28,865.00
Criminal Damage	$100.00	$2,601.00	$8,140.00	$8,140.00
MVT Stolen	$0.00	$4,000.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$8.00	$1,071.00
Larceny Recovered	$1,380.00	$33,161.00	$18,338.00	$30,338.00
MVT Recovered	$0.00	$11,000.00	$0.00	$0.00
Total Stolen	$14,684.00	$55,224.00	$12,200.00	$53,359.39
Total Recovered	$1,380.00	$44,161.00	$18,346.00	$30,346.00
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Po Department
All Arrests
Primary UCR Code Only
March 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CRIMINAL DOMESTIC VIOLENCE	2	0	0	0	0	0	0	0	0	0	2	0	2
35A SIMPLE POSSESSION OF MARIJUANA	2	0	0	0	0	0	0	0	0	0	2	0	2
250 POSSESSION OF FALSE ID	2	0	0	0	0	0	0	0	0	0	2	0	2
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
90E PUBLIC INTOXICATION	2	0	0	0	0	1	0	0	0	0	2	1	3
90Z ALL OTHER OFFENSES	1	0	0	0	0	0	0	0	0	0	1	0	1
90G LIQUOR LAW VIOLATIONS	0	0	0	0	0	1	0	0	0	0	0	1	1
91W WARRANT ARREST	1	0	0	0	0	0	0	0	0	0	1	0	1
91T TRAFFIC OFFENSES	6	0	0	0	0	0	1	0	0	0	6	1	7
TOTAL:	**17**	**0**	**0**	**0**	**0**	**2**	**1**	**0**	**0**	**0**	**17**	**3**	**20**

Isle of Palms Police Department Animal Control Report for March 2002

	Mar-02 Monthly Total	Mar-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	5	22	15	45
Warning Tickets	3	9	6	19
Animals Secured	17	25	43	70
Dogs	8	13	26	35
Cats	2	6	6	17
Raccoons	5	2	11	6
Other*	2	4	5	12
Released to Owner	8	14	26	36
Transported to Shuler Vet	5	2	10	13
Transported to Other Vets	0	2	0	14
Transported to SPCA	4	6	8	8
Injured Animals	4	3	6	6
Trapped Animals	7	1	16	23
Cats	2	0	2	11
Raccoons	5	1	13	5
Other **	0	0	1	7
Dead Animals Removed	14	16	32	42
Traps Set	20	10	37	82
Kennel Fees	$42.00	$182.00	$133.00	$327.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR March 2002

NAME	CARRIED OVER	ASSIGNED	TOTAL	CBA	EXCEPTIONALLY CLEARED	UNFOUNDED	INACTIVATED	ACTIVE	PROPERTY RECOVERED	WARRANTS SERVED	WARRANTS ON FILE	REMARKS
Griffin	2	12	14	0	1	4	4	5	1,380	0	1	
	CARRIED OVER	ASSIGNED	TOTAL	CBA	EXCEPTIONALLY CLEARED	UNFOUNDED	INACTIVATED	ACTIVE	PROPERTY RECOVERED	WARRANTS SERVED	WARRANTS ON FILE	REMARKS
Total	2	12	14	0	1	4	4	5	1,380	0	1	

** Det. Griffin worked 8 hours as intern with Charleston Police Department Crime Lab. Det. Griffin attended Grand Jury (3 cases), 2 Preliminary hearings and 5 bond hearing.

CBA=Cleared By Arrest

Isle of Palms Police Department Narcotics Report for March 2002

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	.53 gm					
Cocaine				.1771 kg		$1,200.00
Crack Cocaine						
LSD						
Heroin						
Other						
Monies Seized						
Monies Forfeited						
Monies Pending Forfeiture						
Vehicles Seized						
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Monetary Value						
Arrests	2			3		
Charges	2			6		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR MARCH 2002

DATE: APRIL 2, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	CALEA-8	CALEA TRAINING (NEW EMPLOYEE)			1	
2 OFFICERS	NIBRS	NATIONAL INCIDENT BASE REPORTING CODING				16
1 OFFICER	ACAD-12A	DATAMASTER TRAINING	8			
TOTAL			8	0	1	16
				TOTAL OFFICER HOURS:		25

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLYEE	NIBRS	NATIONAL INCIDENT BASE REPORTING CODING				8
TOTAL			0	0	0	8
				TOTAL EMPLOYEE HOURS:		8

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	89			4
THIS MONTH TOTALS	8		1	24
YEAR TO DATE TOTALS:	97	0	1	28
		DEPARTMENT HOURS YEAR TO DATE:		126

More choices, more demands: success with customer service

by Glenda J. Thompson, SPHR, president
The Norton Group Inc.

We aren't so different after all: Whether public or private, federal, state or local, there are common problems — and common solutions. Although there is no one-size-fits-all approach, the best customer service providers share similar ideas and practices.

The following are key steps for providing quality customer service. How many of these steps has your municipality taken? By using these tips, your municipality will be set apart by the quality products and services it provides and, more importantly, by its excellent customer service efforts. These best practices can be adapted to work for any municipality.

Three important skills

Providing service beyond expectation leaves citizens feeling good about the service they receive. To meet the personal needs of your citizens, you must give them more than a smile and a handshake. You can do this by effectively using three skills.

1. **Maintain or enhance citizens' self-esteem.** Treat people with respect and help them feel good about themselves. When citizens are treated fairly and with respect, they are more satisfied with the interaction and the product. Because your municipality exists to serve its citizens, you need to give every indication what they say and do is important to you. *It is important to:*
   - Treat the citizen as an important person.
   - Praise and compliment when appropriate.
   - Show your appreciation.
   - Be polite and courteous.
   - Be specific.

2. **Listen and respond with empathy.** Take time to hear what the citizen is saying and show you understand their feelings.

   Many people tell you how they feel about their situation or needs, although not always with words. A change in facial expression, minimal eye contact or other negative body language may indicate that the citizen is trying to "tell" you something.

   By making an effort to notice indications of how the citizen feels and by showing you understand, you help make the citizen feel better about the interaction. Do not assume they know you understand — express your understanding by:
   - Listening actively for facts and signs of how the person feels.
   - Responding to facts and showing empathy for their feelings.

3. **Ask for ideas and/or offer suggestions.** Involve the citizen in the interaction when appropriate. Sometimes, citizens have problems without routine or clear resolutions. By asking for ideas, you involve them in the solution. They are more likely to be satisfied with solutions they helped generate. When a citizen offers an idea, it is important to try to use it. You may need to modify the idea, but using it involves the customer.

Other SCUBA Meeting Topics

- Security Implications for Municipal Utility Systems and Personnel
- GIS: A Technology Tool for Customer Service
- Understanding and Communicating with the Hispanic Public

Compare your organization with the best

Are you interested in comparing your municipality with the best in the business? There are many assessment tools available, including the Malcolm Baldrige National Quality Award and the President's Quality Award Program. There are also best practices manuals available for comparison. For more information, visit www.customerservice.gov.

This topic will covered in more detail at a Customer Service Workshop on March 20, prior to the S.C. Utility Billing Association (SCUBA) meeting March 20-22. For more information on SCUBA, visit MASC's Web site at www.masc.state.sc.us, call Nancy Walborn at 803.933.1205 or e-mail at nwalborn@masc.state.sc.us.

Sources:
www.customerservice.gov
www.quality.nist.gov

ISLE OF PALMS POLICE DEPARTMENT

Memo

To: All Personnel

From: Lt. R. Wright

CC: Chief T. Buckhannon

Date: March 26, 2002

Re: **Bond Hearings**

We have recently received a Memo from the Chief Magistrate addressing Bond Hearing Requirements for All Arrests. The Memo, attached is self- explanatory. All persons arrested must have a bond hearing. We as Law Enforcement Officers cannot set bonds, and the Detention center may not release defendants until after a bond hearing has been conducted. This ruling also applies to City Ordnances where an arrest is made.

I have spoken with Magistrate Harper whose County Courtroom is just across the Connector. Magistrate Harper has agreed to allow any officer that makes an arrest Monday to Thursday 9-5, or until noon on Friday to come to her court in Mt. Pleasant where she will hold a bond hearing. This would also allow someone with the ability to bond out immediately to be able to do so, without ever being transported to the CCDC. If a GSC charge is included that defendant shall go directly to CCDC. It would be advisable to first have a dispatcher call Magistrate Harper's office to confirm that she is available or not in the middle of a jury trial or heavy check court.

If we have a large party that necessitates arrests, we will process them here as in the past, but when I am notified I will have the Clerk of Court and Magistrate Harper notified. They will respond and a bond hearing will be held for those individuals here in our courtroom.

In the box on your Uniform Traffic Ticket marked Bail Deposited, you will just write Jail and the bond hearing judge will determine the bond. Do not let this ruling hinder your decision to make an arrest. During the week Detective Griffin will attend bond hearings, on the weekend that will be determined by the duty supervisor.

CHARLESTON COUNTY
SOUTH CAROLINA
NORTH AREA MAGISTRATE'S COURT

Judge David W. Coker
Magistrate

843.202.6610
Fax: 843.202.6620
Lonnie Hamilton, III Public Services Building
4045 Bridge View Drive
PO Box 60037
North Charleston, SC 29419-0037

MEMO

TO: All Law Enforcement Agencies in Charleston County

FROM: David W. Coker, Chief Magistrate

RE: Bond Hearing Requirement for All Arrests

DATE: March 21, 2002

South Carolina Statute 22-5-510 requires all persons incarcerated, booked and charged with a bailable offense must have a Bond Hearing within twenty -four hours of arrest. All persons arrested and incarcerated pursuant to a uniform traffic ticket or other charging documents who are eligible for bail must be taken before a duly appointed judicial official and receive a bond hearing. Law enforcement may not set bonds when an arrest is made and the Detention Center may not release defendants until after a bond hearing has been conducted. Of course this will not affect courtesy summons bond request schedules when one is not incarcerated.

Any person arrested only for magistrate or municipal offenses may be taken for convenience reasons to the court of jurisdiction within proximity of the incident location if such court is open. Please make sure all of your officers are aware of this information.

cc: Judge Pieper, Ninth Judicial Circuit
Roland Windham, Charleston County Administrator
Patricia Alexander, Summary Court Director
Tom Lynn, Deputy County Attorney
Kathy Hare, Assistant Sheriff
Keith Novak, Chief Deputy Detention Center
All Magistrates
All Municipal Judges
File

EAST COOPER MAGISTRATE'S COURT
1189 IRON BRIDGE ROAD, SUITE 300
P.O. BOX 584
MT. PLEASANT, S.C. 29466

PRESIDING JUDGE
JEANETTE MULLEN HARPER

TELEPHONE: (843)856-1205
FAX: (843)856-1188

March 27, 2002

Lt. Ray Wright
Isle of Palms Police Department
P. O. Box 508
Isle of Palms, SC 29451

Dear Lt. Wright:

I have read your memorandum and agree with the plan for handling bond hearings for the Isle of Palms. I am available most days from 9:00 - 4:30, **including all day Friday**. I will make certain that your department receives notices of the times I will be away. I will be in New York on Friday, April 5 and in South Padre Island, Texas, May 2 - 10. As President of the National Judges Association, I will be traveling more than I like, but we will keep you informed. When I am away Judge Guedalia has been very good to take care of my cases.

If I am unavailable at night, please refer to the Duty Magistrate roster.

I do hope this new procedure will not be as disruptive and we now think.

Sincerely,

Jeanette Mullen Harper
Magistrate, Charleston
County. Municipal Judge
Isle of Palms

FAX

888-455-4333
fax 843-577-4331
62 Brigade St.
#A8
Charleston, SC 29403

Date: 3/28/02

From: Patrick Bryant
843.577.4333
fax 843.577.4331

To: Linda Tucker
Isle of Palms, City Administrator
fax 843-886-9005

Pages: 1

Subject: Photo of Jib to be attached to fax from Arthur Howe regarding Nickelodeon Shoot.

Thank You,
Patrick Bryant



Facsimile:

Date: Thursday 03/ 102
To: Linda Tucker, City Admin.
From: Arthur Howe
Re: Nickelodeon Commercial
No. Pages:



(843)224-0691

Ms. Linda Tucker, City Administrator
City of Isle of Palms
P.O. Box 508 * 1207 Palm Blvd.
Isle of Palms * SC * 29451

Dear Linda,

I am working on an upcoming NICKOLODEAN children's television promo spot which will be shot on video for the weekly cartoon **SPONGE BOB SQUARE PANTS**. We will be shooting Wednesday, April 10th at a private residence on Sullivan's Island and Thursday, April 11th on the beach on either Isle of Palms or Sullivan's Island to be determmined Sunday April 7th following a survey of both beaches. Should we experience rain or poor weather, we would move our beach shoot day to Friday the 12th of April. Chief Buchanan asked that I write you regarding our desire to film on the beach and to state to you the logistics of our operation so that you can have a conversation with him about our project and give us guidance in this regard. Would you or Chief Buchanan get back with me as soon as you have discussed the matter by calling me at 843 224 0691 ?

Our shoot will consist of a crew of 25 to 30 and a cast of 12 children. Our transportation will be one Winnebago, one 3 ton truck (for grip / electric / props), one cargo van (for camera) , and 20 personal cars for cast and crew. Although we're shooting with small digital lightweight video cameras, we do need to get a few key pieces of equipment out to the beach on some kind of 4 wheel drive vehicle. We would have much less impact than the *LEOPOLD BLOOM* movie that shot on the beach recently. On our beach shooting day, we would like to choose an area (with the advice of Chief Buchanan) near a beach access road to base ourselves (notifying the neighbors personally beforehand) and move on the off the beach.

Besides our lightweight cameras and props, the key piece of equipment we wish to move on and off the beach is called a "Jimmy Jib" (*see attached picture*). For that we need to use a 4 wheel drive pickup truck or SUV to carry the disassembled rig on and off the beach at the beginning and end of the day. It would be assembled on the beach and disassembled there at the end of the day. The "Jimmy Jib" set up consists of several sheets of plywood, a dolly (slightly larger than a standard piano dolly), a tripod to mount on the dolly, a 25 foot arm to mount on the dolly, and a few weights to mount on the lower part of the arm to counterbalance the weight of the camera on the other end of the arm. It's a lightweight, but awkward, bulky, and sensitive piece of equipment. Because we understand the sensitivity of having vehicles on the beach we would instruct the pick up to leave the beach immediately upon off loading the "Jimmy Jib" gear. We would also have an off duty Isle of Palms policeman with us to oversee things for everyone's benefit.

For the rest of the day we will need to use a small 4 wheel drive ATV (all terrain vehicle) with a small trailor to carry other equipment, props, and occasional personnel to the chosen filming site on the beach. We understand that - while driving on and off the beach - we are to remain on a path directly from the base camp to the filming site and not to use the ATV for any other movements or activities. We also understand that we are not to block access to the emergency vehicle paths to the beach at any time. I think having an off duty officer with us with a radio will help in this regard. Should the need arise, the officer can forewarn us of any arriving emergency vehicles needing to use the access.

Please contact Chief Buchanan to discuss our shoot and let me know what I need to do to inform Isle of Palms officials and residents of our plans once we decide where to shoot our project.

Sincerely,

Arthur G. Howe
LOCATION CAROLINA

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax: (843) 886-0097

Memorandum

From:	Chief Graham	TO
To:	Linda L. Tucker, City Administrator	FROM
Date:	4/4/02	Subj
Re:	Inspections	Date

Per your request, contact was made with several area Fire Departments as well as Jeff Roberts, the local Fire Marshall.

Jeff stated that we are welcome to ride with him, but it would be 4-6 weeks from now. In addition he would need to contact the state office before we could ride with him. He can be reached via pager @ 1-800-202-8024.

Sherly Rush is the Fire Inspector for James Island. I was told that Sherly is very thorough and would be a good choice. James Island Fire Department does not enforce building codes, the county does. Fire Inspections are conducted 24-32 hours each week. We can ride along if we call ahead @ 795-2094.

Randy Robinson conducts Fire Inspections for Sullivan's Island. We can ride along with him by calling in advance @ 270-1753.

I know your schedule is tight; therefore I did not make any attempt to schedule appointments. Please let me know when you would like to ride along on inspections.

LT
FYI

Fire-Rescue 101

A Seminar for Elected and Appointed Officials to Understand the Fire Service Mission

Presented by the South Carolina State Firemen s Association
And the Division of Fire and Life Safety
S.C. Department of Labor, Licensing, and Regulation

Sunday, April 21, 2002

At The

South Carolina Fire Academy

9:30 am	**Welcome** **Overview of Program** **Fire Department Organization and Equipment** **Strategy and Tactics** **Incident Command**
11:30 am	**Lunch**
1:00 pm	**Protective Equipment** **Search and Rescue** **Introduction to Interior Firefighting** **Flammable Liquid and Gas Firefighting** **Tactical Demonstrations**
5:00 pm	**Class Dinner**

Who Should Attend?

State and Local Elected Officials, Local Government Managers and Administrators, Finance Directors, Human Resource Directors, Department Heads, Committee Staff

Cost?

This program is free excluding your cost for lunch

Registration?

Contact Jim Bowie, S.C. State Firemen s Association
888-732-5188 or scfire@bellsouth.net

Isle of Palms Police Department

Memo

To: Linda Tucker, City Administrator

From: Thomas Buckhannon, Chief of Police

Date: 04/05/2002

Re: Four Wheel Drive Vehicle Pricing

Since we have discussed the need for four wheel drive capability for our beaches I have gathered pricing information to compare costs to the purchasing of the police package Ford Crown Victoria. As you are aware we have budgeted $67,000 for these vehicles. I have ordered three new patrol cars (Crown Victoria's) in this current budget year, however delivery is not expected until June. The cost of the three cars (without the equipment) is $61, 565.30.

As requested I have received pricing information for four wheel drive vehicles. I have received pricing information from Ford, Dodge and Chevrolet. The cost of each vehicle with sales tax are as follows: Ford Explorer 4 door 22,811, Dodge Durango 4 door $22,260, and the Chevrolet Blazer $22,819. Three Dodge Durango's would cost $66,780.

The Chevrolet Impala is an alternate vehicle to the Ford Crown Victoria police package vehicle. The Cost of the Impala is $17,977.02. Although it is a police package, it is not a vehicle of choice of most police department's because of its size and front wheel drive. In addition, through past experience with front-wheel drive vehicles, the vehicles were much harder to maintain.

The cost of the blue lights, cages (would not be necessary for Crown Victoria's as the existing would transfer), striping and transferring equipment will cost approximately $6,600. I believe we could purchase the four-wheel drive vehicles now, the cost difference of approximately $6,380 over the budget allotment could made up with Federal Narcotics Money.

EXHIBIT H

PUBLIC WORKS COMMITTEE MEETING
April 4, 2002

The regular meeting of the Public Works Committee was held on April 4, 2002, at 6:15 p.m. in the Public Works Department. Present were Chairman Marino, Committee Member Councilman Miller and Director David Mobley. Administrator Tucker and Mayor Sottile were also present.

1. Approval of Prior Month's Minutes. Councilman Miller made a motion to approve the minutes from the March meeting; Councilman Marino seconded; motion passed unanimously.

2. Monthly Department Report. Director Mobley reported on the department's operations for March 2002 (attached hereto) and answered questions of committee members.

Director Mobley further reported that PW #5 and PW #6 flat bed trucks were sent to the County to be evaluated to determine which one will be sent to auction. PW #6 will be disposed of and some of its equipment will be stripped off and used to upgrade PW #5. The new 2002 Mack truck is currently being customized.

Director Mobley reported that the Compactor has been ordered and the concrete pad will be poured the week of April 15th. The electrical contractors and SCE&G are ready to proceed after the pad has been poured.

The new 2002 Ford pickup has been received and the dump bed from PW #10 will be placed on it, and the Department will dispose of PW #11 pickup.

Director Mobley stated that the paving along 13th Avenue, at the Building Department, is almost complete. One more layer of asphalt will be laid and it will be painted for 11-12 parking spaces.

As to personnel, Director Mobley reported that one truck driver resigned April 1st to join the North Charleston Fire Department. He hired a part-time secretary, but after one week she resigned saying she did not have the clerical skills necessary to complete the job. A temporary individual is being used until a regular secretary can be hired.

Mayor Sottile stated that he has received some very good comments about the job that the Department did in extra garbage pickups at the Methodist Church during their annual Tea Room. The Church members were very appreciative of the service provided to them.

In anticipation of the inspection by the Clean Beaches Council next week, the Department has been cleaning beach accesses beginning with the area between 41st and 51st Avenues. Most of the accesses should be finished by next week.

3. Old Business. (A) Sand Fencing Project. Administrator Tucker reported that this event will take place on April 13th. Department staff will be setting the poles on April 12th working with Bill Wilkes, Soil Conservation Service, and with Sis Nunnally, as the resident citizen volunteer for the project. Anyone interested in participating should meet at the Property Owners' Beach House in Wild Dunes on Saturday morning, April 13th, at 9:00 a.m.

Councilman Miller reported that the ocean water is very close to the Beach House and is only being held back by the huge dune that was built. There is no access to the beach in that area at this time and the Department may have to use the access at 56th Avenue.

(B) Update - Status of Local Property Owner Encroachment at Recent Hartnett Boulevard Drainage Project. Administrator Tucker reported that a letter has been drafted and is going out to the property owners asking them to remove any obstacles on the right-of-way where work might be done on the drainage pipe.

(C) Update -Clean Beaches Council, Bill Schupp, Beach Advisory Committee. Administrator Tucker reported that they will be here the week of April 8-12. She also stated that she and Council have been sent invitations to an award ceremony in Washington, D.C., for May 17th at 11:30 a.m. in the National Press Club Room. She said that she has alerted everyone to make sure the island's beaches and facilities are in tip-top shape.

(D) General Fund Public Works Budget Review. (1) Administrator Tucker stated that the budget was being reviewed again because of the issues of moving all signs to Public Works and the vehicle maintenance line item. (See attached memos and documentation.) Director Mobley has asked for an increase in maintenance budget from $60,000 to $80,000.

Councilman Miller expressed Councilman Abele's concern about having so many trucks in the fleet and whether or not the City really needs to have two backup vehicles. Administrator Tucker iterated that the big issue is that this is garbage pickup, which has a greater negative impact to the City if a truck breaks down and there is nothing to substitute. When garbage does not get picked up as promised, the residents are very upset.

Director Mobley said that he has to deal with several different waste streams - bagged leaves, limbs, and tree trunks; white goods; and garbage. On the days the department picks up leaves and limbs, there are five trucks collecting them, plus, the other two flatbeds. In the summer, when garbage pickup goes to twice a week, the only day to pickup everything else on the Island is on Wednesday, and the residents demand pickup right away instead of waiting a full week. Administrator Tucker stated that one of the issues for permanent residents is that visitors will put something on the street for pickup and they leave town, and the residents have to look at it for a week or more until it gets collecte4d.

Councilman Marino asked why the Department needs two spares and not just one. Director Mobley stated that on Mondays he has a part time employee who comes in and supplements Wednesday's routes for limbs and leaves, etc., using a spare truck.

Councilman Marino asked why the City could not remain at once-a-week pickup all year long. Administrator Tucker and Councilman Miller agreed that the odor and mess were too much. Mayor Sottile stated that twice-a-week pickup was started several years ago in large part because of the rentals and the large amount of trash and garbage that collects. Director Mobley said that the trucks are not really "spares" because they are used every day. Councilman Miller was in favor of keeping the spares and saying that the fleet of seven trucks is necessary to do the job; he further thought that the vehicle maintenance line item should definitely be raised.

Administrator Tucker stated that the Department is rotating the vehicles and keeping them running and functioning so that the City can deliver the service demanded of us. She stated that she is receiving a mixed message from Council and she asked for direction from the Committee as to whether the City should be taking care of and maintaining equipment all along or whether the City should run something until it falls apart.

Councilman Miller stated that, in his opinion, the City should maintain the level of services demanded by the residents and, if taxes have to go up some to maintain the services, then so be it. Mayor Sottile agreed with Councilman Miller and stated that garbage pickup is the one service that residents will complain about over everything else.

Administrator Tucker asked the Director to prepare a listing of what each vehicle is and what it does showing which trucks will be rotating out. Councilman Miller and Administrator Tucker iterated that the word "spare" should be redefined to "supplemental" to show the Department's need, especially since the trucks are used daily. Committee members suggested that the vehicle maintenance line item be raised to $70,000.

(2) The line item for signs will increase by $500.

(3) Administrator Tucker stated that the other line item in question was contracted labor (4B, Fennell, Waste Watchers, part of the Beach Maintenance Contract, and Street Sweeping). She noted that with the new contractor for commercial pickup, there was an increase in cost to the City. She stated that the City will easily exceed the budgeted amount of $58,000 this year, and there really is nothing that can be done about contracted services until contracts are re-bid.

Chairman Marino noted that the amount spent for temporary labor has doubled in the last three years and asked if there would be any way to hold the line or even reduce it this year. Director Mobley stated that a labor study was done a few years ago because of this issue. The results of the labor study showed that the Department needed 4 to 5 people above what the city was using to do the job. Council looked at the benefits and determined that it was cheaper for the Department to use temporary labor versus hiring five additional employees. He further said that he cuts down to 3-4 temps during the week in the winter. However, in the summer he has to use 5-7 temps each week depending on what needs to be done. Mayor Sottile iterated that the Department is doing a lot more on the island than just picking up garbage.

(4) Administrator Tucker spoke about the line item for garbage carts noting that the City spends more for carts than receives from selling them. When a resident moves off the island, some may take the carts with them. When new residents move in, they are allocated one cart at no charge. Also, the larger new homes being built ask for as many as 6-7 carts per house - one is free and the others are purchased by the owner. Also, the Department will replace a broken or "missing" cart at no cost to the resident. Director Mobley stated that, when a resident calls to report a missing cart, the Department looks for it and many times it is located at another house. If it is not found, the Department issues the resident another one. Councilman Miller figured that the City loses approximately 50 carts per year which is not an amount about which to be concerned.

(5) Administrator Tucker discussed the line item for Rents & Leases, stating that it had been recommended to delete this item. However, since the last Ways & Means Committee meeting, the Department expended an amount (over the budgeted amount of $500) from that line item and the

Treasurer has recommended that this line item remain in the upcoming budget. Director Mobley stated that he had rented Caterpillar bucket, because the City's equipment was down, for an unexpected job which cost $2,500.

(E) Update - Accommodations Tax Advisory Committee - Cross Walks. Administrator Tucker reported that she will be taking a request to the committee next week for street print at the crosswalks at 21st and 25th Avenues.

4. New Business (A) Consideration of Additional Street Lighting on 21st Avenue. Administrator Tucker reported that a member of the Methodist Church asked her about six months ago about the dim lighting on the church side of 21st Avenue. SCE&G has studied the area and has proposed to make some modifications - install two 400-watt mercury-vapor closed type lights. One would be installed on an existing pole on the left side of Palm Boulevard heading towards the church, and the other to replace a 170-watt light on the right side of Palm Boulevard which would be repositioned to shine more out of the trees. On the left side of Palm, after making the turn towards the beach, they propose to install one 400-watt light. The 400-watt lights are $12.27 each per month, and the three new lights plus one upgrade would cost a total of $42.15 per month. Administrator Tucker said that these lights are not too close to the beach and should not affect the turtles. **Councilman Miller made a motion to send the proposal to the "Turtle Team" for their review and if they concur, then to recommend to Ways & Means approval of the proposal; Chairman Marino seconded; motion passed unanimously.**

(B) Public Restroom Concerns - Painting, Lighting, Plumbing. Administrator Tucker reported that there had been a problem on the dune walkover which Keith Schlicter repaired. While down there, the Administrator noticed that the exterior light bulbs were broken and not being used at all, there was a leaking water fountain inside, plus problems with the fire extinguishers. After contacting the contractor, Administrator Tucker received estimates of several thousand dollars to make needed repairs, including painting the building and plumbing repairs. Administrator Tucker expressed concern that this was brought to her attention only after she had reported the other items and at the beginning of the season when they could have been taken care of during the winter when the restrooms were closed. The lights have been repaired by one of the City's firemen who purchased supplies at Lowe's, and Recreation Director Page worked to get the plumbing taken care of temporarily so that the City is ready for the Clean Beaches Council inspection next week.

(C) Pooper Scoopers for Marina. Administrator Tucker reported that there is a need for these systems at the Marina area and Director Mobley will have his men install one by the access walkway to the boats and one at the opposite side of the store where there is grass. This will be paid for by Municipal Accommodations Fee money.

(D) Update on Public Front Beach Walkover. Administrator Tucker reported that she received reports that several people had fallen on the walkway recently. Keith Schlicter has installed light strips on the walkover to illuminate the slippery sand. It was recommended that between the Department, Bill Schupp and the restroom monitor, the walkover could be swept more often.

(E) Report of Beach Monitoring Results. Administrator Tucker reported on the March '02 ocean water monitoring (see attached). All sites tested satisfactorily in March.

5. Miscellaneous. (A) Discussion of Large Debris Piles. Administrator Tucker discussed the issue of large debris piles (see attached memo dated March 7, 2002) and asked if the committee would consider putting a limitation on how much the Department should clean up or to require contractors to haul off their own debris. Director Mobley reported that, for the job noted in his memo, it took eight City employees 1½ hours to block the roads and haul off four loads from one house. Chairman Marino stated that the Committee should look into this issue, but both he and Councilman Miller agreed that they were not prepared to make any decisions at this meeting.

(B) Safety Issues. Administrator Tucker referred to Director Mobley's memo concerning men riding on the back of the garbage trucks (copy attached) and she noted the Department policies which the employees are required to follow.

(C) Set Date for Next Meeting - Thursday, May 9, 2002, at 6:00 pm.

(D) Councilman Miller reported that the Ad Hoc Front Beach Committee is attempting to set up a meeting in May with the multi-space parking meter representatives. Committee members will be advised of the date and time. Chairman Marino said that the nice thing about these systems is that the City would not have to wait until the street-scaping is done to install them, if it were decided to do so. Councilman Miller also reported that the "Turtle Team" has been invited to become involved when the discussion turns to lights in the parking lots.

There being no further business to come before the committee, the meeting was adjourned at 7:38 pm.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
March 2002 Report
David D. Mobley, Jr. - Director

1. The department received 541 phone calls in the month of March. Eighteen (18) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. There was no disposal of dead animals. Twelve (12) rollout carts/recycle bins were delivered. Nineteen (19) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Thirteen loads (72.25 tons) of C&D waste, thirteen garbage packer loads (47.48 tons) of limbs and leaves, twenty-one loads (104.98 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs. In addition, several couches, mattresses, screen and shower doors, lawn and patio furniture were disposed of by the Department. Six reminders were given out during the month of March for non-compliance with the City's sanitation code.

2. Three (3) scrap metal containers were transported to Charleston Scrap Metal. Two forty (40) yard containers of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and will be filled each Monday throughout the year.

4. The grass on the sidewalks adjacent to Palm Boulevard from 22nd to 25th Avenues have been edged.

5. The Public Works Department handpicked trash from the Connector twice this month.

6. The Garden Club painted Palm trees on the yellow barrels. Public Works delivered the new barrels to the beach.

7. Public Works also provided additional carts and collections during the Methodist Church Annual Tea-Room Fundraiser.

8. March employee of the month is Joe Ancrum.

15 March, 2002

FROM: Bob Abele
TO: Chairman, Public Works Committee

John,

I apologize for not getting together with you re: what y'all did at the last committee meeting re: the PW General Fund budget before I wrote this, but I have been swamped with a plethora of personal/quasi business stuff and just didn't have the time to take a look at the PW budget or get with you before this. After looking at the PW budget, I do have a few questions which I am sure y'all have already gone over. I would rather not bring them up at the W&M Committee meeting next Tuesday if y'all have already covered them and will try to get with you or Bob Miller before then. I did want to let you know what my questions were, however.

VEHICLE MAINTENANCE—This has been going up steadily ($39,000 in '00, $73,702 in '01, and $52,800 YTD and David wants $80,000 for next year). I know David takes great care of our PW vehicles, much better than before, but the cost seems to be getting out of hand . One possible reason for the big jumps starting in '01, is the fact that our PW vehicle inventory jumped from 13 to 16. Following appears to be the cause of the vehicle # increase:

- *We bought a 2000 John Deere tractor to replace a 1990 model, but kept the 1990 model*
- *We bought a 2001 Ford P/U and did not get rid of any of the three old P/Us—presumably the new one was to replace the 1994 Chevy.*
- *We bought a 2001 Mack mainline truck, but did not get rid of any of the older mainline trucks -as I recall during the Capital Expenditure discussions, David indicated that he had two "spare" mainline trucks.*

We just cannot keep on retaining these old vehicles as "spares".

STREET SIGNS—A small item $ wise, but I am curious as to why both the PW and Police Depts. have a line item for street signs. The police have been budgeting $500/year and have expended as follows: '00—$512. '01--$196, YTD--$17. PW has budgeted $2,500/yr and has spent as follows: '00--$1,876, '01--$700, YTD--$650. I think we need to resolve both the issue of whose budget street signs are in and the amount to budget--$2,500 looks too much to me.

CONTRACTED EXPENSES—This line item has taken a huge jump over the past three years—'00--$74,800; '01—64,700, YTD--$40,700. I have read the budget note, but still don't understand what has grown so much.

TEMPORARY LABOR—This one too has been growing by leaps and bounds—'00--$98,900, '01--$112,768, YTD—69,700 and requesting $130,000 for next FY. I really think we need to take a look at how much temp labor we need and put some controls on it. I would rather use temp labor wherever possible, but I hope its not being used to "pad" the workforce.

GARBAGE CARTS—In the past three years thru January of this year, we have purchased $16,800 in new garbage carts. We have sold $6,800 worth of carts. Presumably we have given away $10,000 in garbage. I would really like to understand this.
RENTS & LEASES—a nit, but PW has budgeted $500/year for this, but has never spent any of it—we should probably delete the item from the PW budget.

Have a few other "nits" but will save those until I get to talk to you.

Bob

Isle of Palms Public Works

David D. Mobley, Jr., Director

To: Councilman John Marino, Bob Miller, Marty Bettelli

From: David D. Mobley, Jr., Director

Subject: Budget History of Vehicle Maintenance 1998-Present

Date: March 7, 2002

Per your request the following is the budget history of the Vehicle Maintenance of the Public Works Department.

Budget Year	Budgeted	Used	% Expended
1998-1999	$30,000	$60,320	201%
1999-2000	$40,000	$39,080	98%
2000-2001	$58,550	$73,702	126%
2001-2002 ~~(7 months)~~ 9 months	~~$60,000~~ OK [illegible]	~~$52,794~~ 66,175	~~88%~~ 110 %

As always, should you need further information please feel free to contact me at your convenience.

CC: Linda Tucker, City Administrator

City of Isle of Palms
Public Works Department Vehicle Maintenance History
FY1998-FY2001

	FY1999	FY2000	FY2001
Tire Repair and Replacement	14,718.42	16,460.46	24,713.57
Charleston Co. Fleet Operations over $1000 (see attached detail*)	23,155.26	27,090.30	23,005.94
Other Repairs over $1000:			
Svc call ck all vehs elec./lights. Repl as necessary (Cannon Auto Elec.)	1,594.88		
Add barn doors to PW6 flatbed (Fields Welding)	1,185.44		
Install tarp sys on 2 flatbeds (Hughes Motors)	3,398.44		
Rep dumpers on PW7&8, hatch on pickup, DOT striping (Fields Weld)		1,070.87	
Rep packer blade on PW2 (Fields Welding)		1,019.07	
Rewire PW8 packer (Cannon Auto Elec.)			1,793.18
Annual tractor service (Dorchester Tractor)			1,174.53
Repair doors on PW5, Hood on PW6, Front on PW2 (Jennings)			1,100.00
Repair 1 and repl 1 cart dumper on PW15 (Amick Equip)			1,758.39
epl gasket, repaint, new seat/fenders on tractor (Dorch. Tractor)			2,247.77
Subtotal	44,052.44	45,640.70	55,793.38
All other expenditures < $1000	16,267.68	11,041.97	17,908.62
Total Vehicle Maintenance	60,320.12	56,682.67	73,702.00
FEMA Reimbursement for Vehicle Maint related to Hurr Floyd	-	(17,603.16)	-
Annual Vehicle Maintenance per Audited Financial Statements	60,320.12	39,079.51	73,702.00

***Attached detail of Charleston County Garage charges are presented:**

(1) sorted by fiscal year

(2) sorted by vehicle

CITY OF ISLE OF PALMS PUBL ORKS DEPARTMENT

Charleston County Garage Charges, Sorted By Fiscal Year, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTION	AMOUNT
7/10/98	PW 3	Low RPM; brake adjustment; hyd. Leaks	$693.45
7/21/98	PW 8	Repair water pump pulley bracket and pulley; Replaced pulley,belts, bolts and pulley hub.	788.85
7/30/98	PW 8	Sublet; Expired fuel system; truck would not get up to speed	48.37
8/6/98	PW 5	Service call; Replace and Install Fuel filters and Hyd. hose	82.00
8/6/98	PW 3	Service call; Replace and Install fuel filters	51.25
8/10/98	PW 2	Credit	(49.81)
8/10/98	PW 2	Service call; Replace and Install hyd. Hose	192.72
8/20/98	PW 7	Check PTO; ordered toggle switch	82.00
8/20/98	PW 3	Headlights - Replace switch/ PTO switch - adjusted	82.82
8/21/98	Cat Loader	Hyd. Leak; Repaired line on front arm	162.16
8/25/98	PW 11	Remove and install alt.; Install largerer alt. To keep upwith load and install mirror; Replace and install battery-alt. Checked okay	1,041.31
9/1/98	PW 5	Repair brake system; replaced parl brake valve	100.41
9/4/98	PW	Sublet; cut and install side view mirror	28.75
9/11/98	PW 10	Check Battery and charging system	95.28
9/24/98	PW 2	Ck charging sys; clean/repl batteries; alt. Output 12.47 volts; repl it. Front wheel seal leaking; Repl fr brake shoes	1,590.05
9/30/98	PW 2	Sublet; fabricate pins for L.H. hyd; cyd on door	55.00
10/5/98	PW 10	Install dual battery system	267.44
10/8/98	PW 10	FW drive inoperative; "wheel" for dump bed d/n/wk. Unit works, light does not come on; Inst. battery/tray/cables.	991.68
10/22/98	PW 8	Walker beam; hyd cyl leak; flashers; PM; Inspect brakes ck v-joints; front cover oil leak; back up alm.	2,625.85
10/23/98	PW 3	Service call to IOP; brakes light staying on; Sent truck to shop forfurther repair.	79.95
10/24/98	PW 2	Brakes locking up "S" cams bent	891.07
10/28/98	PW 7	Hyd. Leak on packer	230.16
10/30/98	PW 7	Repaired front bumper	41.00
11/6/98	PW 8	Sublet- fabricating pins for hyd. Cyl	51.85
11/18/98	PW 2	Coolant leak; check brakes; inspect truck PM - 7.8L	726.75
11/25/98	PW 11	PM Svc; adj drivers door (hinge pins); ck brakes/fluid levels; Repl both motor mounts;repl idle & pitman arm;/ 2 frt. Tires; repl trans mt.	827.77
12/9/98	PW 3	PM; Hyd. Leak; back-up alarm; speedometer; check brakes	1,295.43
12/10/98	PW 8	Check brakes ; Service call to IOP	100.04
2/24/99	PW 2	Remove and replace water pump	419.24
2/25/99	PW 2	Check for water leaks	842.68
3/3/99	PW 8	PTO thrulle; oil leak on front engine cover; oil leak at trans; back up alarm; replace belt	2,275.65
3/4/99	PW 1	Check vehicle out for repairs (give price estimate)	100.04
3/12/99	PW 5	Repair gas gauge and temp; Running lights engine oil leak	1,574.96
3/23/99	PW 10	R & R Engine Assembly & Transfer components	2,088.82
3/31/99	PW 8	Ck Charging system; Remove alt. And sent to Carolina Auto . Elect. For repair; Install alt. Cylinder 13.5	506.63
4/6/99	PW 8	Svc call; Inspect truck for running slow; Went to IOP to inspect truck; Truck was out / no inspection performed	61.50
4/7/99	PW 8	Power loss	585.51

CITY OF ISLE OF PALMS PUBL ORKS DEPARTMENT

Charleston County Garage Charges, Sorte y Fiscal Year, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTION	AMOUNT
4/27/99	PW 8	Sublet Repair; Sent to Superior to have engine inspected for low power load.	473.68
5/26/99	PW 8	PM	265.40
6/14/99	PW 8	Cutting off; Replace fuel filter; check air filter; upper rad. Hose	151.56
6/16/99	PW 8	Relay valve leaking; 30/30 brake chamber	338.14
6/18/99	PW 8	Road call - repair wires under hood for shout down system	62.73
6/21/99	PW 10	Check brakes; check all fluid levels; front brake job; mount and balance lt.	235.12
		FY1999 Subtotal	**$23,155.26**

CITY OF ISLE OF PALMS PUBL ORKS DEPARTMENT

Charleston County Garage Charges, Sort_ _ y Fiscal Year, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTION	AMOUNT
7/19/99	PW 3	Parts Only	$13.25
7/21/99	PW 3	PM; fan clutch; power steering leak, bright out idle not working	924.13
7/26/99	PW 3	Fan clutch	317.65
7/27/99	PW 3	Hydr. Leak	225.82
7/29/99	PW3	Clutch Pulley; Bearing and belt; water pump backing plate; fan; hoses	2,326.40
7/30/99	PW 3	Install belt and tail light and mirror	397.66
8/4/99	PW 8	Replace hood; Remove Hood from one truck and install on the other	567.39
8/9/99	PW 2	PTO won't engage; Repaired wire to packer switch	19.68
8/13/99	PW 14	Repair fast idle; Repaired cable and adjusted	102.50
8/16/99	PW 8	Electrical shortage	123.00
8/30/99	PW 8	Keeps shutting off	217.47
9/3/99	PW 4	Replace and repair throttle pedal asy; Remove broken and rusted bolts	168.64
9/3/99	PW 10	Remove and replace engine assembly; Replace IAC valve	674.72
9/7/99	PW 2	Air leak under dash; adj. Brakes; need rear brakes	43.62
9/10/99	PW 2	Rear Brakes	1,224.86
9/13/99	PW 8	Keeps shutting off; low coolant light	423.70
9/23/99	PW 14	Fast Idle	61.50
9/30/99	PW 2	Svc call, won't start; Repaired wires for safety neutral switch	123.00
10/25/99	PW 7	Repair hydraulic leak	3,040.87
10/27/99	PW 11	Ck for not starting, repl fuel pump, repl belt	236.02
11/8/99	PW 6	Oil Leak	3,919.88
11/16/99	PW 3	Service call to Wando Bridge	1,831.44
12/2/99	PW 2	Replaced fuel filter and repair lights	102.50
12/9/99	PW 6	No lights on rear; Replaced turn signals switch in steering column.	71.75
12/9/99	PW 3	Air leak; Repaired air liner under truck for brakes	41.00
12/16/99	PW 8	PM/ Repair Trans Leak	4,734.60
1/6/00	PW 14	Leaking Fuel	20.50
1/24/00	PW 3	Repair power steering hose	157.78
1/24/00	PW 6	Remove air gov.	142.37
5/31/00	PW 3	Repair door latches, both sides; No brakes; check fed inspect.replace window cranks; doors need weather strips	1,039.39
6/1/00	PW 14	Belts squeak, adjust air throttle	103.50
6/7/00	PW 2	PM; Repairs Doors, new hour meter intalled	2,885.38
6/20/00	PW 7	Check PTO throttle control	102.50
6/21/00	PW 5	Check for cutting off	327.93
6/28/00	PW 7	Replace PTO control module	377.90
		FY 2000 Subtotal	**$27,090.30**

CITY OF ISLE OF PALMS PUBLIC WORKS DEPARTMENT

Charleston County Garage Charges, Sort ' Fiscal Year, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTION	AMOUNT
			$1,669.82
7/25/00	PW 3	Adj. Brakes; Belts Loose	388.80
8/7/00	PW 5	Service call to IOP; Won't shift	103.50
8/22/00	PW 7	Service call to IOP; Tighten oil filter	316.17
8/22/00	PW 3	Jump start; Service call to IOP	90.00
8/28/00	PW 8	Service call; will not start	67.50
8/28/00	PW 3	Service call to IOP; Installed 3 batteries	3,084.51
11/28/00	PW 8	Engine oil; Trans. Oil; flywheel damage; PM; Fuel inspect.check lights; hyd. Leaks; water temp gauge; adj. Brakes	3,458.60
12/6/00	PW 6	Radiator- Sublet repair; Dump cylinder; install drive shaft fan hub and clutch	206.69
1/5/01	PW 8	Replace windshield	273.38
1/10/01	PW 1	PM engine; replace sending unit in fuel tank	424.79
1/11/01	PW 6	PM	555.97
1/11/01	PW 7	Inspect anti-freeze; hyd cylinder leaking	888.87
1/17/01	PW 8	Speed control for rear parker won't work; read call to IOP. Reverse lights repaired; Jump start	1,418.42
1/18/01	PW 2	PM ; Rep Hyd. leaks/throttle kicker; adj. Belts Rep PTO shaft, repl 6 batts, cable ends. Chg trans. Flued/repl pan gasket	265.57
1/22/01	PW 2	R & I Brake booster	123.75
1/23/01	PW 15	Remove and replace Hyd line; Repair cable for rear control	159.64
1/23/01	PW 5	R & I back alarm; Repair wiring harness for fuse box; Repairfuel gauge loose wire on sending unit; adjust belt	1,402.36
1/29/01	PW 17	Remove tailgate and bumper and install dump body and controls.	913.31
1/29/01	PW 11	Remove Dump body and install bumper and tail gate and liner	146.78
1/30/01	PW 6	Install mud flaps; Repair liner	449.70
2/6/01	PW 14	PM check brakes	45.00
3/30/01	PW 16	No Lights	37.47
4/2/01	PW 3	No lights in Rear; Replaced three bulbs in rear	494.03
4/6/01	PW 3	Throttle control for packer not working	650.22
4/9/01	PW 7	Air Leak; R & R park Brake valve	180.00
4/19/01	PW 14	Insp & adjusted brakes on engine 2,3, and 4. Eng 2 has steering box leak poss. Steering linkage loose.	221.48
4/24/01	PW 7	Throttle advance not working; packer not working. Idle to low	780.85
5/2/01	PW 2	Bo b/u lights or alarm, no brake lights, tail lights or strobe. Engine high idle solenoid doesn't work	247.50
5/9/01	PW 15	Service call to IOP; throttle advance not working, brake's lock up	63.18
5/14/01	PW 2	Air Leak	342.65
5/15/01	PW 8	Clean engine and check for oil leaks	273.14
5/18/01	PW 10	Inspect for no tail lights; inspected starting system	111.03
5/21/01	PW 7	Repair air intake	429.56
5/22/01	PW 15	Repair packer	458.28
5/22/01	PW 11	PM Ck. Brakes/ Lights; Ck Brakes/Lights; Ck Fuel Gauge; Speedometer	291.33
5/29/01	PW 3	Repair Elect. System	373.51
6/4/01	PW 16	R and R can Cyl. Locks up	

CITY OF ISLE OF PALMS PUBLIC WORKS DEPARTMENT

Charleston County Garage Charges, Sorted By Vehicle, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTIONS	AMOUNT
3/4/99	PW 1	Check vehicle out for repairs (give price estimate)	100.04
1/10/01	PW 1	PM engine; replace sending unit in fuel tank	273.38
			373.42
8/10/98	PW 2	Credit	(49.81)
8/10/98	PW 2	Service call; Replace and Install hyd. Hose	192.72
9/24/98	PW 2	Ck charging sys; clean/repl batteries; alt. Output 12.47 volts; repl it. Front wheel seal leaking; Repl fr brake shoes	1,590.05
9/30/98	PW 2	Sublet; fabricate pins for L.H. hyd; cyd on door	55.00
10/24/98	PW 2	Brakes locking up "S" cams bent	891.07
11/18/98	PW 2	Coolant leak; check brakes; inspect truck PM - 7.8L	726.75
2/24/99	PW 2	Remove and replace water pump	419.24
2/25/99	PW 2	Check for water leaks	842.68
8/9/99	PW 2	PTO won't engage; Repaired wire to packer switch	19.68
9/7/99	PW 2	Air leak under dash; adj. Brakes; need rear brakes	43.62
9/10/99	PW 2	Rear Brakes	1,224.86
9/30/99	PW 2	Svc call, won't start; Repaired wires for safety neutral switch	123.00
12/2/99	PW 2	Replaced fuel filter and repair lights	102.50
6/7/00	PW 2	PM; Repairs Doors, new hour meter intalled	2,885.38
1/18/01	PW 2	PM ; Rep Hyd. leaks/throttle kicker; adj. Belts Rep PTO shaft, repl 6 batts, cable ends. Chg trans. Flued/repl pan gasket	1,418.42
1/22/01	PW 2	R & I Brake booster	265.57
5/2/01	PW 2	Bo b/u lights or alarm, no brake lights, tail lights or strobe. Engine high idle solenoid doesn't work	780.85
5/14/01	PW 2	Air Leak	63.18
			11,594.76
7/10/98	PW 3	Low RPM; brake adjustment; hyd. Leaks	$693.45
8/6/98	PW 3	Service call; Replace and Install fuel filters	51.25
8/20/98	PW 3	Headlights - Replace switch/ PTO switch - adjusted	82.82
10/23/98	PW 3	Service call to IOP; brakes light staying on; Sent truck to shop forfurther repair.	79.95
12/9/98	PW 3	PM; Hyd. Leak; back-up alarm; speedometer; check brakes	1,295.43
7/19/99	PW 3	Parts Only	$13.25
7/21/99	PW 3	PM; fan clutch; power steering leak, bright out idle not working	924.13
7/26/99	PW 3	Fan clutch	317.65
7/27/99	PW 3	Hydr. Leak	225.82

CITY OF ISLE OF PALMS PUBLIC WORKS DEPARTMENT
Charleston County Garage Charges, Sorted By Vehicle, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTIONS	AMOUNT
7/29/99	PW 3	Clutch Pulley; Bearing and belt; water pump backing plate; fan; hoses	2,326.40
7/30/99	PW 3	Install belt and tail light and mirror	397.66
11/16/99	PW 3	Service call to Wando Bridge	1,831.44
12/9/99	PW 3	Air leak; Repaired air liner under truck for brakes	41.00
1/24/00	PW 3	Repair power steering hose	157.78
5/31/00	PW 3	Repair door latches, both sides; No brakes; check fed inspect.replace window cranks; doors need weather strips	1,039.39
8/22/00	PW 3	Jump start; Service call to IOP	316.17
8/28/00	PW 3	Service call to IOP; Installed 3 batteries	67.50
4/2/01	PW 3	No lights in Rear; Replaced three bulbs in rear	37.47
4/6/01	PW 3	Throttle control for packer not working	494.03
5/29/01	PW 3	Repair Elect. System	291.33
6/12/01	PW 3	Won't go up on high idle. Found wire broken. Repaired it.	67.50
6/18/01	PW 3	Repaired PTO Shaft	1,162.26
7/25/00	PW 3	Adj. Brakes; Belts Loose	1,669.82
			13,583.50
9/3/99	PW 4	Replace and repair throttle pedal asy; Remove broken and rusted bolts	168.64
8/6/98	PW 5	Service call; Replace and Install Fuel filters and Hyd. hose	82.00
9/1/98	PW 5	Repair brake system; replaced parl brake valve	100.41
3/12/99	PW 5	Repair gas gauge and temp; Running lights engine oil leak	1,574.96
6/21/00	PW 5	Check for cutting off	327.93
8/7/00	PW 5	Service call to IOP; Won't shift	388.80
1/23/01	PW 5	R & I back alarm; Repair wiring harness for fuse box; Repairfuel gauge loose wire on sending unit; adjust belt	159.64
			2,633.74
11/8/99	PW 6	Oil Leak	3,919.88
12/9/99	PW 6	No lights on rear; Replaced turn signals switch in steering column.	71.75
1/24/00	PW 6	Remove air gov.	142.37
12/6/00	PW 6	Radiator- Sublet repair; Dump cylinder; install drive shaft fan hub and clutch	3,458.60
1/11/01	PW 6	PM	424.79
1/30/01	PW 6	Install mud flaps; Repair liner	146.78
6/5/01	PW 6	Road call to IOP: Air leak: Replaced air line on rear of truck	219.47
			8,383.64

CITY OF ISLE OF PALMS PUBL 'ORKS DEPARTMENT

Charleston County Garage Charges, Sorted By Vehicle, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTIONS	AMOUNT
8/20/98	PW 7	Check PTO; ordered toggle switch	82.00
10/28/98	PW 7	Hyd. Leak on packer	230.16
10/30/98	PW 7	Repaired front bumper	41.00
10/25/99	PW 7	Repair hydraulic leak	3,040.87
6/20/00	PW 7	Check PTO throttle control	102.50
6/28/00	PW 7	Replace PTO control module	377.90
8/22/00	PW 7	Service call to IOP; Tighten oil filter	103.50
1/11/01	PW 7	Inspect anti-freeze; hyd cylinder leaking	555.97
4/9/01	PW 7	Air Leak; R & R park Brake valve	650.22
4/24/01	PW 7	Throttle advance not working; packer not working. Idle to low	221.48
5/21/01	PW 7	Repair air intake	111.03
			5,516.63
7/21/98	PW 8	Repair water pump pulley bracket and pulley; Replaced pulley,belts, bolts and pulley hub.	788.85
7/30/98	PW 8	Sublet; Expired fuel system; truck would not get up to speed	48.37
10/22/98	PW 8	Walker beam; hyd cyl leak; flashers; PM; Inspect brakes ck v-joints; front cover oil leak; back up alm.	2,625.85
11/6/98	PW 8	Sublet- fabricating pins for hyd. Cyl	51.85
12/10/98	PW 8	Check brakes ; Service call to IOP	100.04
3/3/99	PW 8	PTO thrulle; oil leak on front engine cover; oil leak at trans; back up alarm; replace belt	2,275.65
3/31/99	PW 8	Ck Charging system; Remove alt. And sent to Carolina Auto . Elect. For repair; Install alt. Cylinder 13.5	506.63
4/6/99	PW 8	Svc call; Inspect truck for running slow; Went to IOP to inspect truck; Truck was out / no inspection performed	61.50
4/7/99	PW 8	Power loss	585.51
4/27/99	PW 8	Sublet Repair; Sent to Superior to have engine inspected for low power load.	473.68
5/26/99	PW 8	PM	265.40
6/14/99	PW 8	Cutting off; Replace fuel filter; check air filter; upper rad. Hose	151.56
6/16/99	PW 8	Relay valve leaking; 30/30 brake chamber	338.14
6/18/99	PW 8	Road call - repair wires under hood for shout down system	62.73
8/4/99	PW 8	Replace hood; Remove Hood from one truck and install on the other	567.39
8/16/99	PW 8	Electrical shortage	123.00
8/30/99	PW 8	Keeps shutting off	217.47
9/13/99	PW 8	Keeps shutting off; low coolant light	423.70
12/16/99	PW 8	PM/ Repair Trans Leak	4,734.60
8/28/00	PW 8	Service call; will not start	90.00
11/28/00	PW 8	Engine oil; Trans. Oil; flywheel damage; PM; Fuel inspect.check lights; hyd. Leaks; water temp gauge; adj. Brakes	3,084.51
1/5/01	PW 8	Replace windshield	206.69

CITY OF ISLE OF PALMS PUBLIC WORKS DEPARTMENT
Charleston County Garage Charges, Sorted By Vehicle, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTIONS	AMOUNT
1/17/01	PW 8	Speed control for rear parker won't work; read call to IOP. Reverse lights repaired; Jump start	888.87
5/15/01	PW 8	Clean engine and check for oil leaks	342.65
			19,014.64
9/4/98	PW 10	Sublet; cut and install side view mirror	28.75
10/5/98	PW 10	Install dual battery system	267.44
10/8/98	PW 10	FW drive inoperative; "wheel" for dump bed d/n/wk. Unit works, light does not come on; Inst. battery/tray/cables.	991.68
3/23/99	PW 10	R & R Engine Assembly & Transfer components	2,088.82
6/21/99	PW 10	Check brakes; check all fluid levels; front brake job; mount and balance lt.	235.12
9/3/99	PW 10	Remove and replace engine assembly; Replace IAC valve	674.72
5/18/01	PW 10	Inspect for no tail lights; inspected starting system	273.14
9/11/98	PW 10	Check Battery and charging system	95.28
			4,654.95
8/25/98	PW 11	Remove and install alt.; Install largerer alt. To keep upwith load and install mirror; Replace and install battery-alt. Checked okay	1,041.31
11/25/98	PW 11	PM Svc; adj drivers door (hinge pins); ck brakes/fluid levels; Repl both motor mounts;repl idle & pitman arm;/ 2 frt. Tires; repl trans mt.	827.77
10/27/99	PW 11	Ck for not starting, repl fuel pump, repl belt	236.02
1/29/01	PW 11	Remove Dump body and install bumper and tail gate and liner	913.31
5/22/01	PW 11	PM Ck. Brakes/ Lights; Ck Brakes/Lights; Ck Fuel Gauge; Speedometer	458.28
			3,476.69
8/13/99	PW 14	Repair fast idle; Repaired cable and adjusted	102.50
9/23/99	PW 14	Fast Idle	61.50
1/6/00	PW 14	Leaking Fuel	20.50
6/1/00	PW 14	Belts squeak, adjust air throttle	103.50
2/6/01	PW 14	PM check brakes	449.70
4/19/01	PW 14	Insp & adjusted brakes on engine 2,3, and 4. Eng 2 has steering box leak poss. Steering linkage loose.	180.00
			917.70
1/23/01	PW 15	Remove and replace Hyd line; Repair cable for rear control	123.75
5/9/01	PW 15	Service call to IOP; throttle advance not working, brake's lock up	247.50
5/22/01	PW 15	Repair packer	429.56
			800.81
3/30/01	PW 16	No Lights	45.00

CITY OF ISLE OF PALMS PUBL ORKS DEPARTMENT

Charleston County Garage Charges, Sorted By Vehicle, FY 1999 - FY 2001

DATE	VEHICLE	DESCRIPTIONS	AMOUNT
6/4/01	PW 16	R and R can Cyl. Locks up	373.51
6/18/01	PW 16	Parts only	149.35
			567.86
1/29/01	PW 17	Remove tailgate and bumper and install dump body and controls.	1,402.36
8/21/98	Cat Loader	Hyd. Leak; Repaired line on front arm	162.16
		3 Year Total, July 1999 - June 2001	**73,251.50**

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

March 22, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for March 2002
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of March 2002. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels
Port O'Call/Wild Dunes	03/05/02	<10
Dunecrest Ln./Wild Dunes	03/05/02	<10
53rd Avenue	03/05/02	<10
34th Avenue	03/05/02	10
21st Avenue	03/05/02	10
7th Avenue	03/05/02	<10
4Th Avenue	03/05/02	<10

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Shelly Bostick

Shelly Bostick
Trident EQC District

cc : Tara Cutter

Isle of Palms Public Works

David D. Mobley, Jr. Director

To: Linda L. Tucker

From: David D. Mobley, Jr., Director

Subject: Limb Removal at 3200 Palm Boulevard

Date: March 7, 2002

For your information, recently we discovered that the homeowner at 3200 Palm Blvd. trimmed limbs and placed them at curbside for collection. The two piles were twenty-five feet wide and fifteen feet tall and were placed on the highway right a way. The close proximity to the roadway and to avoid an accident required us to request help from the Isle of Palms Police Department.
After accessing the situation we had no other choice but close this part of the street and detour the traffic around the block. Detour signs were placed at each intersection and two police officers and the animal control officer were used in the process (see attached photos.)
We utilized the Caterpillar loader and two limbs trucks with a total of four people. One person used a blower to clean the street and we raked the loose debris and disposed of bagged leaves. I remained at the location until all of the work was completed. We hauled four loads of limbs to 4-B grinding and blocked the street for one hour and a half. A total of eight city employees were utilized in this operation.

RECOMMENDATION: As the island is being "built out" and more homeowners are landscaping their lots, we are seeing an increase in the amount debris placed at curbside for collection. We might want to look at amending our ordinance to limit the size or amount of debris placed at curbside for collection.

As always should you have any questions please feel free to call.




CAT

Isle of Palms Public Works

David d. Mobley, Jr., Director

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Director

Subject: Workers riding the rear of garbage trucks

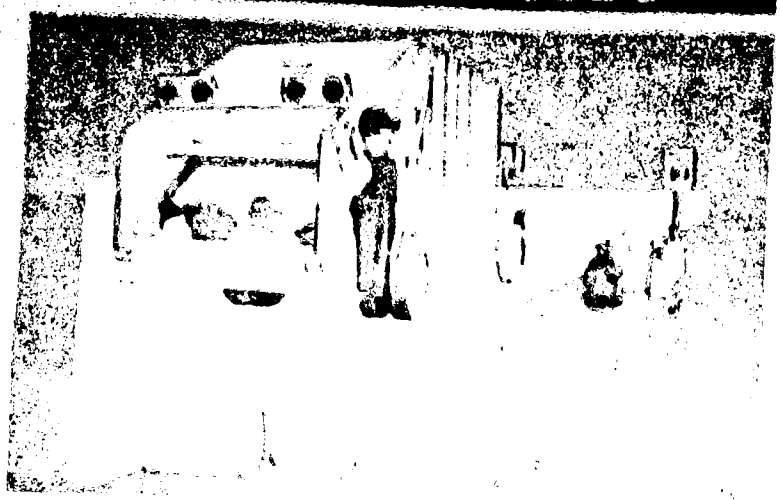
Date: March 7, 2002

Per your memo and the attached memo from Mayor Sottile concerning the workers riding the rear of garbage trucks. My policy is the same as the national policy governing operation: when it is necessary to ride the rear of the garbage truck the truck shall not exceed 10 mph and not travel any further than 1/10 of a mile.
In fact we have a safety poster that is displayed in the common area of public works, it details the proper way to ride on the rear and the operation of the vehicle (see attached.)
The new Mack trucks have two single seats per vehicle and unfortunately because of the cab configuration they can't be ordered with a bench type seat. This situation has become an on going problem especially when more than two people are assigned to one vehicle.

However, I will assure you that every effort will be made to continue to train this as our policy in our safety meetings.

As always, in the future should you observe these or any other violations please contact our office immediately.

KNOW THE PROPER USE OF RIDING PLATFORMS AND HAND HOLDS



NEVER ALLOW ANYONE TO RIDE ON THE STEPS WHEN BACKING UP

- *Stand [illegible]*
- *Use Both Hands [illegible]*
- *Do Not Exceed 10 MPH*
- *Do Not Ride More Than [illegible] of a Mile*

LEACH

PROVIDED IN THE INTEREST OF EMPLOYEE SAFETY

EXHIBIT I

ISLE OF PALMS RECREATION COMMITTEE
April 1, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on April 1, 2002, at 5:45 p.m., in the Building Department. Present were Chairman Buckhannon, Committee Members Abele and Rice, Mayor Sottile, City Administrator Tucker, Recreation Director Page, and Recreation Supervisor Rostin.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the March meeting as presented; Councilwoman Rice seconded, motion passed unanimously.

2. Citizens Comments.

(A) Diane Milligan requested that her child be changed to another team. She also recommended developing a task force made of Committee members, coaches and parents to help apply the sportsmanship policies that were developed in 2001 and to look at a grievance process that could apply when misbehavior happens at athletic events.

Director Page explained the draft procedures for leagues. She stated that once a child reaches 9 years of age, the children go before coaches and Recreation staff and do skill evaluations. The skill evaluations are graded A, B or C, depending on the child's level of skill. The coaches then go into the office where they have the opportunity to select players from the same age group, at the same level of abilities. They go through all levels so that the teams are comprised of the same number of children of the same age and skill level. She said that, if a parent has a special request, it should go through the coach and not the staff. Further, the department staff will accommodate parents' requests for younger children.

Director Page further stated that Ms. Milligan's request stems from the fact that she has a problem with a parent of a child on the same team as her child. She said that the department's policy is that the staff cannot change players or the draft policy would not work. If the draft policy is changed, she said that the only alternative would be to do away with the draft and choose teams in another manner.

Administrator Tucker noted that a few months ago, when the composition of the Recreation Committee was different, the Committee's position was to uphold the draft policy and not move the child. Because of that position, Ms. Milligan was told that she would have to appear before the Committee to make the request.

Chairman Buckhannon asked about the grievance policies, and Director Page stated that the department has policies for all age groups and they are kept in the office for anyone to review. Councilman Abele asked for clarification of the problem and Director Page stated that the parent in question has now become the assistant coach for the team on which Ms. Milligan's child plays. Chairman Buckhannon stated that perhaps the policies could be given to each coach and player to read and sign so that everyone is aware of these policies.

Director Page said that the coaches do sign an ethics code, and the coaches select their own assistant coach. She further stated that, when there is a problem (and she iterated that she has addressed every problem that has come up) that goes outside her boundaries to solve, she brings the problem to the Recreation Committee and everything is documented and kept in her office. She also stated that the

control of the game, control of the coaches, control of the parents and control of the players falls under the supervision of the umpires/referees. If, in their judgment, someone is out of hand or making unappropriate comments, the umpires/referees take care of the discipline at the time, and then the staff is notified and takes further disciplinary action. Director Page further stated that when there is a problem, the department takes care of it and it is not made available to the general public. She stated that, in Ms. Milligan's case, she did not know that the problem with the assistant coach in question was previously addressed.

Mayor Sottile recommended that each coach and player/parents be given a copy of the guidelines as to what kind of behavior is expected at games and stating that the umpires/referees will be enforcing this behavior. Director Page has already spoken with the umpires and asked them to be very aware of any misconduct and they have agreed to do so.

Ms. Milligan stated that this individual has historically done "outrageous things." He is always there with his son, to participate in the games, to be a coach or an assistant coach, but his behavior is always poor. She stated that her complaint is that something should be done when someone continues to be emotionally out of control, verbally abusive, and pursues the other team's players after the game (she has examples), and she does not want her child to be on the team with this person because children have to face this adult. The man does not act up when Director Page is present, but she understands that she cannot be present all the time. The man acts inappropriately at scrimmages and after games; he tells the players to ridicule the other team and he does it himself. He calls plays against the other team; for instance, he tells them to run when the should not and if the coaches say anything to the man, the man comes back that the kids should not listen to him. She iterated that the players are children and the man shows a bad example of sportsmanship to these young children. When her child was assigned for this man's team, she requested that he be changed because of her history with the man. She stated that she felt it was not fair that she has to come back to the Committee after appearing two years ago with the same complaints of verbal abuse that this man continues to do. She recommended a "three-strikes-and-you-are-out" policy, i.e, (1) the official tells him to be quiet, (2) he is off the field and can sit in the bleachers, (3) he is gone; then if he does this for three games he should be banned from the premises.

Ms. Milligan said that, since the season has already begun, she would like to see a letter go out to all parents, team members, coaches and officials telling them what is expected of them. She would also like to see some sort of grievance process established so that people have some alternative other than coming to the Committee.

The Director noted that she has not received any complaints from officials. She has heard from other parents both against and in favor of the coach in question. Director Page said that her problem is that no one has been able to give her anything concrete that the coach has actually done something to justify suspending him from the Recreation grounds. She further said that the staff has tried to keep an eye on this individual and has not heard anything too negative, other than being too loud, which some children do not handle very well. She does not want any children not to be able to play and participate, and wants to be fair to everyone. Ms. Milligan said that she was not criticizing Director Page and knew that the Director was doing everything she could do. But she felt it was time to take this to another level because this man continues to do outrageous things over the years.

Chairman Buckhannon noted that Ms. Milligan's child has been released from the team by the coach and he asked if any of the other teams could take him. Supervisor Rostin stated that other teams would be

happy to have another player; however, there have been other complaints from parents who have agreed to let their child stay on the team and see how it plays out. If the staff allows one child to switch teams, then they would have to allow others to switch and this would compromise the integrity of the draft process. He felt that the staff should stand by their policies to maintain respect. Mr. Rostin agreed that there could be an orientation before each league begins. He said that in the coaches meeting, they evaluate each player and are required to sign forms telling them what is expected of them and what is expected of them with the children. He felt that coaches should not have to deal with parents, that is one of the responsibilities of the staff. The coaches do have the responsibility of making sure that the children have an enjoyable experience, and, if the children do not have an enjoyable experience, the staff is there to assist.

Chairman Buckhannon stated that from now on, during registration, each parent should receive and have to sign for a copy of the expectations of everyone. Director Page stated that they want to have an orientation where all players and parents come to the Recreation Center one evening to review all the rules and policies and attendance is mandatory. If parents do not attend with the children, then the children will not be allowed to play. Other recreation departments have this program and it might solve some of the problems iterated tonight. Further, policies and regulations will be reviewed and brought before the Committee for their review.

Chairman Buckhannon stated that he does not want to change the policies but does feel that something should be done about this particular person. He asked Ms. Milligan to allow her child to play on the assigned team and let the Committee members deal with the problem. This coach will be brought before the Committee and Mayor Sottile, and the other Committee members. He urged Ms. Milligan to keep her son on the team. Administrator Tucker thanked Ms. Milligan for the calm and non-emotional manner in which she has approached the City officials and iterated that the problem will be dealt with appropriately.

B. On another subject during "Citizen's Comments," Sharon Neal stated that she lives across the street from the Recreation Center and has been a resident for over 20 years. She expressed concern about the ongoing problem of allowing both boys and girls high school and college teams from out of state use the fields every spring. She says that they practice from as early as 6:30 a.m. until dark every day, come in large busses, and make a lot of noise. Ms. Neal is a nurse that sometimes has to work at night. This is the time of year that families enjoy having their windows open, but she cannot have her open because of the large groups of noisy teams. She asked several questions: (1) who regulates them and gives permission to come, (2) what are the guidelines they have to observe, (3) is the City reimbursed for the wear and tear on the fields, and (4) their baseballs fly into neighboring yards which could be a safety issue.

Director Page stated that when she began working for the City, there were five girls softball teams who practiced on the softball and baseball fields over spring break. She said that being a community park, on a first come first serve basis, she does not feel that she has the authority to police them. However, if there is a department sponsored game, the staff will ask the teams to leave so that they can prepare the fields for the City's games. Also, during the softball season, the softball field is kept locked so that the field lines are not messed up for City games. Supervisor Rostin said that girls teams are scheduled for 7:30 a.m. to 1:00 p.m. during the period of March 31st to April 6th, and others for the week of April 15th to April 21st. Generally, the teams do give the Department donations for use because rent cannot be charged.

Chairman Buckhannon stated that the City does have noise ordinance that should be enforced and that it is a public safety issue if the busses and vans are blocking traffic for school busses and children. He further recommended that the visiting teams during the week of 4/15-4/21 be asked not to begin until 8:30 a.m. and leave at 1:00 p.m. Councilwoman Rice asked Mr. Rostin to find out where the players are staying. Councilman Abele said that the City benefits if the teams are staying on the island, but if they are staying off the island, they should be using the fields belonging to the city in which they are staying.

Ms. Neal also expressed her concern about the ballfields being locked stating that this had not happened in previous years. She felt that the island's children should be able to use those fields to play on without climbing the fence, which they will do. She also asked that the Port-O-Let be moved closer to the Recreation building.

Chairman Buckhannon stated that the public restrooms by the building are now opened evenings and he recommended that signs be installed by the ballfields indicating that they are opened. Also, it was recommended by Councilman Abele that the Department not provide the Port-O-Let since the restrooms are available and that the Police be asked to lock the restrooms at 10:00 pm when the fields close. Mr. Rostin indicated that the Port-O-Let was placed where it is now for use by the team players. He said that many times there are not any extra players on a team and it would delay the games if even one person had to go all the way back to the Recreation Center to use the restroom. Director Page recommended that the Port-O-Let be disguised somewhat by lattice work or some other enclosure and she will direct all of her employees to make sure the door is closed and latched before they leave.

Chairman Buckhannon thanked both Ms. Neal and Ms. Milligan for appearing before the Committee and stated that they would do whatever they could to accommodate their concerns.

3. Recreation Department Report. Director Norma Jean Page and Athletics Supervisor T.J. Rostin discussed the monthly report for March (attached hereto) as well as upcoming events in April.

-Director Page noted that the Dog Obedience Class has become so popular that it has expanded to two classes. Administrator Tucker asked that the teacher distribute copies of the City's ordinances pertaining to dogs at her classes.

-T.J. Rostin gave a brief report of upcoming athletic events. Chairman Buckhannon expressed his appreciation to T.J. Rostin for doing such a good job since he has been employed with the City. He said that he has received many complimentary remarks about how he interacts with the children.

-The Annual Easter Egg Hunt was very successful with approximately 350 children, plus parents and grandparents. Director Page stated that they will be trying to take steps to shorten lines at next year's event. It was recommended to have more events to accommodate the crowds next year. Committee members commended Laura for a job very well done.

- Director Page commended her entire staff stating that she felt that her department had the best Recreation staff in the entire area.

- New water fountains are installed and working.

4. New Business. (A) Accommodations Tax Request - IOP Beach Run 2002. Director Page stated that this is an annual run that is now sponsored by the Recreation Department. After discussion, **Councilman Abele made a motion to authorize Director Page to apply for funds from the**

Accommodations Tax Advisory Committee for the IOP Beach Run 2002; Councilwoman Rice seconded; motion passed unanimously.

(B) Report of Meeting of 50th Anniversary Celebration Committee. Administrator Tucker reported that there have been a few subcommittee meetings and a meeting of the main committee will meet on April 5th. She reported that the Ways & Means Committee has requested a budget from the committee to consider during the budget process. She and Director Page will be the contacts for the City.

(C) Ordinance 2002-1. Administrator Tucker reported that the Planning Commission will review this ordinance at their regular meeting next week.

(D) Administrator Tucker began discussion of the earlier citizens's comments. She recommended that the Committee come up with some "Code of Ethics for Parents" that they have to follow. Director Page spoke in the coach's favor stating that she has spoken clearly with him about how things were going to be, that he knows sports very well and that he has many players and parents who like and respect him. She said he is a loud vocal person which some people do not like, but he is a very good coach. However, Councilman Abele stressed that, if he has even once ridiculed anyone, there is no excuse for that and he should be given a written warning. He further stated that City Council should not get involved in these situations unless requested by Administrator Tucker and Director Page. Councilman Abele stated that he was very pleasantly impressed by the way in which Director Page and Supervisor Rostin have handled these situations. Chairman Buckhannon stated that the Committee will discuss the situation further.

5. Miscellaneous - Set Date for Next Meeting. The next meeting was scheduled for Thursday, May 2, 2002, at 5:45pm.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:???? p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
March 2002

STAFF

Norma Jean Page, Recreation Director

T.J. Rostin, Jr., Recreation Supervisor

Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor

Shelia Redmon, Parks & Grounds Maint. Assistant

Laura Togami, Recreation Supervisor

ISLE OF PALMS
RECREATION DEPARTMENT

CLASSES OFFERED

ACTIVITIES	DAYS OFFERED	TIME
Dog Obedience -Young Puppies *Susan Marett, Instructor*	Mondays *7 week session*	6:00 - 7:00 pm
Dog Obedience - Older Puppies	Mondays	7:00 - 8:00 pm.
Step & Sculpt Aerobics *Lisa Fike, Instructor*	Monday, Wednesday & Fridays	8:00 - 8:55 am.
Tae Kwon Do (ages 6 - 11)	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (12 & older)	Wednesdays	7:30pm. - Until
Tae Kwon Do (12 & older) *Dr. Emmel, Instructor*	Saturdays	10:00 - 12:00 noon
Island Pre-School I (ages 4 - 5)	Mon., Wed. & Friday	9:00 - 12:00 noon
Island Pre-School II (ages 4 - 5) *Robin Lee, Instructor*	Tuesday & Thursdays	9:00 - 12:00 noon
Island Tiny Tots I (ages 3-4)	Monday & Wednesdays	9:15 - 12:00 noon
Island Tiny Tots II(ages 3 - 4) *Cathryn Adams, Instructor*	Tuesday & Thursdays	9:30 - 12:00 noon
Mommy & Me (3yrs. & younger)	Wednesdays	9:30 - 11:00 am.
Gymnastics (ages 3 - 5)	Fridays	3:30 - 4:14 pm.
Gymnastics (ages 6 - 11) *Patricia Tapio, Instructor*	Fridays	4:15 - 5:00 pm.
Gymnastics (ages 6 - 11)	Fridays	5:00 - 5:45 pm
Keenager Activities *Dee Mitchell, Coordinator*	Wednesdays	11:30am - Until

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

March Athletic Report

Youth Basketball:
The 9/10 year-old boys league concluded it's post-season tournament earlier this month. The #1 seeded team, Long Island Café, defeated the #2 seeded team, Great Beach Vacations, in the championship game. Each team received individual trophies for their efforts as well as a team trophy for the coaches. Long Island Café finished the season and tournament with only one loss. Larry Stafford coached Long Island Café. The basketball season was a huge success. There were very few problems, and all of the players really enjoyed themselves.

Youth Baseball:
All of the youth baseball leagues are gearing up to begin their seasons. The T-Ball league and Machine Pitch league started their seasons on Saturday March 23, 2002. The Dixie Youth League began Tuesday March 26, 2002. The T-Ball and Machine Pitch leagues play games on Saturday mornings, while the Dixie Youth League play games on Tuesday and Thursday evenings. Each team has been practicing for the past three weeks, and all of the players and coaches are ready to get started. Donnie and Shelia have worked extremely hard in order to have our baseball fields in top form for the start of the season. Baseballs, bats and batting helmets are available at the Recreation Center for anyone using the batting cages.

Adult Men's Spring Softball:
The softball season is scheduled to begin March 25, 2002. Ten teams will compete in the 2002 league. Games are played on Monday and Wednesday evenings. The adult men's league is extremely competitive and one of the more popular sports offered by the Recreation Department. The regular season will end in May followed by a post-season tournament. The top two (2) teams in the regular season and post-season tournament will receive a team plaque. The softball field is open for practice on a first come first serve basis.

Adult CO-ED Volleyball:
The CO-ED Volleyball league finished the regular season on Thursday March 21, 2002. One Eyed Banana and Windjammer tied for first place. The post-season tournament began March 24, 2002. The Division 1 tournament consists of the top five teams from the regular season. The Division 2 tournament consists of the bottom four teams from the regular season. The champion of each tournament will be awarded T-shirts. Bob Snowden and Trish Koester have officiated the games during the season. Two (2) Teams finished the league with a 6-2 record and two (2) other teams finished with a 5-2 record.

Adult 3 on 3 Basketball:
The coaches' meeting is scheduled for March 26, 2002 at 6:00pm. Coaches must submit the team roster and a $60 registration fee at this meeting. The season will begin April 2, 2002. All games will be played on Tuesday and Thursday evenings. Games will not be scheduled during the week of April 8-14 due to the installation of a new gym floor. *There is still a spot open for a City Council team.*

NOTE: City Employee Basketball tournament is set for April 18, 2002. All teams should submit their rosters to the Recreation Department by April 9, 2002. The first round of the competition will be played on April 18 with the Final Four taking place on April 25, 2002. Please feel free to call Norma Jean or myself for further information.

T.J. Rostin
Recreation Supervisor

MARCH ACTIVITIES AND SPECIAL EVENTS

IOP Dance
This middle school dance was held Friday, March 1 from 7:00 – 10:00pm. Approximately 364 students attended. The D.J. announced a dance contest will be held at the April dance. We were pleased to have the City Administrator, Linda Tucker and Council Members, Carol Rice and Ryan Buckhannon in attendance.

Keenagers
The Keenager's meeting was held on Wednesday, March 6. The speakers this month were Penny Fraipont and Kathy Brooks, from the IOP Garden Shop. They discussed container gardening and answered questions concerning gardening and planting. Also, Carla Arnold, with Creative Memories brought some of her personal scrapbooks and explained how important it is to preserve all of those sentimental photos into an artistic and memorable scrapbook.

The Keenager's Lunch Bunch met Wednesday, March 13 at Sticky Finger's Restaurant with over 15 members in attendance.

Ten (10) Keenager's traveled to Cypress Gardens in Moncks Corner for the monthly field trip. Most members began in the gift shop. From there they explored the Butterfly house, the Reptile house, and for a while stared at the huge alligators that were basking in the sun. The group split up and some walked around the gardens others took the boat tour around the area. At 12:30pm the Keenagers were off to The Dock Restaurant for a bite to eat. The meal was delicious and all the Keenagers seemed to be stuffed, but not too full for ice cream. Before reaching the Isle of Palms the Keenagers insisted on a stop for ice cream. It was a great trip, with beautiful weather. Everyone seemed to really enjoy the day.

Aerobics
Aerobics classes are running very smooth. An average of nine (9) ladies participate in the Aerobics class every Monday, Wednesday and Friday. Lisa Dupont is doing a great job and adding different techniques to her classes. The participants really enjoy the class and continue to come back for more! The current session began February 25 and will continue through April 5.

Gymnastics
Gymnastic classes continue to be popular with the little ones in our community. The current session began March 22 and will continue through May 3. Eight (8) children are registered in the 3-5 age group and twelve (12) children in the 6-8 age group. Classes seem to slow down when the weather is nice.

Preschool/Tiny Tots
Both classes are going great. The children are enjoying the wonderful weather and are excited that it is springtime. Registration is going well for next year's classes. In Tiny Tots, the T-TH classes are filled with 6 children and the M-W classes have two children registered. In Preschool, the M-W-F classes have 8 children and the T-TH classes have 4 children registered. Registration will continue until all classes are filled.

Mommy & Me
More and more children and parents are attending the Mommie and Me program. Every Wednesday approximately 15 children with parents come to the Recreation Center and play on the mats, create artwork with crayons and develop sculptures with play dough. The toys used in the Mommie and Me program were donated by the Preschool and Tiny Tots classes.

Dog Obedience
A new dog obedience class began on Monday, March 18 at 6:30pm. Twenty (20) owners signed up their favorite canine for participation in this class. Due to the large number of participants, the class was divided. The first class will consist of the youngest puppies and begin at 6:00pm. The older puppies will begin their discipline at 7:00pm. Susan Marett is the instructor for the Dog Obedience and does an outstanding job.

American Red Cross Babysitting Course
The American Red Cross Babysitting Course was held Saturday, March 9 from 9:00am – 5:00pm. Seven children ages 11-14 years attended. Participants are trained in CPR and receive certificates of completion. Another class will be offered in May.

Scrapbooking Workshop
A Scrapbook Workshop was scheduled for Tuesday, March 19 at 6:30pm. Unfortunately publicity did not get out as expected and the class was not successful. Another class has been scheduled for Tuesday, May 7.

Summer Camp
Registration is going well. Parents are signing up early to avoid placement on a waiting list. Last year was extremely successful and a waiting list existed for most of the summer. Ads have been placed in the Post & Courier for Summer Camp Counselors.

Lowcountry Senior Games
The Lowcountry Senior Games Committee met Tuesday, March 12 and Tuesday, March 26 to discuss the games that will be held at The Citadel April 30 - May 4. The Committee will begin meeting two times a month now that the event is getting closer. Members continue receiving prizes and securing sponsors for this event.
Registration forms are available at the Recreation Department.

Easter Egg Hunt
The Annual Easter Egg Hunt will be held Saturday, March 30 at 10:00am SHARP! Easter Egg Hunt areas are divided into three (3) age divisions. Ages 3 & under, 4 - 6 years and 7-10 years have their own areas to search for hidden eggs. The Easter Bunny will be around for all the boys and girls to talk to and for picture opportunities. The children will have the opportunity to jump in the Jump Castle, ride ponies, be entertained by clowns and enjoy free cotton candy. Last year 300 children attend. It is estimated between 300-350 will attend this year.

Twilight Easter Egg Hunt
Youth ages 11-15 years are invite to the Recreation Center to enjoy a movie, eat pizza and once it turns dark, hunt for eggs. This is a popular event for the older youth. Last year Twenty-five (25) young people enjoy the night of entertainment and appreciated the efforts of the City to provide an event for the older youth.

Piccolo Spoleto Goes to the Beach
The Recreation Staff are working with Carol Antman at Creative Spark to secure artists and performers for this two (2) day event. Venues have been secured to host the performances on June 1 and 2. The venues for the two days are Banana Cabana, First Baptist Church, and St. Marks Lutheran Church. Family and children events will be held at the Recreation Department on June 1. Carol is contracting some very talented performers for this event. It should be a fun two days for the Island. Thanks to The Accommodations Tax Committee for approving $15,000 for this event.

Piccolo Spoleto Sand Sculpting Competition
The Sand Sculpting Committee met on Monday, March 25 at 9:00am to organize and coordinate the 2002 Competition. Charleston County Parks and Recreation Commission assist with this project. Chris Tindal volunteers his time as the coordinator. Island business owners donate prizes and gift certificates for the winners of the competition. The Recreation Department receives strong support from the Island businesses in all the activities and programs offered. It is great to have such wonderful support. For the second year, The Accommodations Tax Committee approved $1,500 for this event.

Laura Togami

UPCOMING EVENTS & ACTIVITIES

April 2002	
3	Keenager's Luncheon
4	IOP Middle School Dance
8 - 14	Gym Closed for all activities
17	Keenager's Trip
30	Lowcountry Senior Games
May 2002	
3	IOP Middle School Dance
4	Lowcountry Senior Games Ends
6	American Red Cross Blood Drive at the Recreation Dept. from 3-8pm
18	Annual Yard Sale

Laura Togami

Parks and Grounds Maintenance
Monthly Report
March 2002

Recreation Building:

Patched insulation in gym
Touched up paint around gym walls and the new braces from the water cooler installation
Repaired light in gym
New water coolers installed
Buffed gym floor after dance and for the TKD tournament
Setup for middle school dance, preschool, aerobics, keenagers, gymnastics, and mommy and me
Supervised the renovations required in the restrooms to meet ADA required standards

Recreation Grounds:

Prepared plumbing for water cooler installation
Repaired the parking lot with black top patch after plumbing installation
Replaced broken lattice around the Pepsi machines
Constructed 3 temporary handicap signs with pvc holes to provide more handicap parking for monthly Keenagers meeting
Regular grounds maintenance

Tennis courts:

Replaced one (1) windscreen
Repaired the tennis fencing - Appears fence is receiving some abuse after hours.
Replaced two tennis caddies
Weekly trash removal
Blow and clean tennis courts as needed

Basketball courts:

Replaced basketball light timer
Blow courts as needed

Soccer Field:

Installed silt fence around soccer field and posted keep out signs to allow for the field construction and rehabilitation.
Soccer field construction update:

- Well system completed
- Soccer field plowed
- Approximately 200 cubic yards of topsoil delivered for proper slope (contractor in progress)

Softball / Baseball field:

Rebuilt two score tables and painted
Pulverized the baseball and softball infields in preparation for season to begin
Put up the temporary fence for the baseball field
Replaced two electrical cords for the pitching machines
Supervised the replacement of the main breaker box for the lighting on the baseball field
Constructed an IOP logo stencil for baseball field
Added finishing touches on Ball field for opening games

Equipment:

Cleaned and lubricated pulverizer
Serviced John Deere tractor (oil and filter)
Weedeater serviced (greased)
Ford truck serviced (new plugs)
Regular truck cleaning

City landscaping:

Constructed new irrigation at front beach (old irrigation abandoned from the construction next to public restrooms)
Planted the remaining crepe myrtles at the connector for the Garden Club
Prepared bed for landscaping at city hall
Planted flowers and decorative plants in area around City Hall sign.
Installed stepping stones from side parking area to sidewalk at City Hall
Regular maintenance and landscaping at City Hall, parks, front beach, and Breach Inlet
Continue to work with IOP Garden Club with maintenance at various locations

Other:

Attended the SCHGR seminar in Myrtle Beach
Attended the Floyd Perry GMS seminar for sports field maintenance and design
Repaired (welded) the bike rack at the recreation building. Special thanks to Mr. Kennedy for this favor for our community

Meetings Attended:

March	1	50th Anniversary Celebration
	4	Recreation Committee
	6	Ball Field Maintenance Workshop (Donnie Pitts)
	12	Lowcountry Senior Games (Laura Togami) Board of Zoning Appeals
	13	Accommodations Tax Committee Keenagers Lunch Bunch (Laura Togami) Frampton Electric - Ball field lights
	19	Ways & Means
	25	Department Head (Norma Jean Page and T.J. Rostin) Betsey Wilson - Wando High School
	26	Lowcountry Senior Games Meeting (Laura Togami) Council Meeting

ISLE OF PALMS

RECREATION DEPARTMENT

2002 5/6 T-Ball

Team Name	Coach	Phone Number
Glass Doctor	Guy Artigues	883-3527
MST Services	Scott Henggeler	886-8008
Southern Lumber & Millwork	Harry Sewell	886-4948
Wheretorun.com	Joseph Wezwick	883-9374
Your Neighborhood Handyman	Bill Yaeger	881-9445

- All games will be played at the Isle of Palms Recreation Department on Field 2 (Dixie Youth Field).
- Rain-Outs or Inclement Weather Hotline: 884-2278 Ext: 3561

Date	Time	Home	vs.	Away
Sat., Mar. 23	11:00am	Glass Doctor	vs.	MST Services
Sat., Mar. 23	12:00pm	Wheretorun.com	vs.	Neighborhood Handyman
Sat., Mar. 30		**EASTER WEEKEND (NO GAMES)**		
Sat., Apr. 6	11:00am	Southern Lumber	vs.	Glass Doctor
Sat., Apr.6	12:00pm	Neighborhood Handyman	vs.	MST Services
Sat., Apr. 13	11:00am	MST Services	vs.	Southern Lumber
Sat., Apr. 13	12:00pm	Wheretorun.com	vs.	Glass Doctor
Mon., Apr. 15		**PICTURES (SEE ATTACHED SCHEDULE)**		
Sat., Apr. 20	11:00am	MST Services	vs.	Wheretorun.com
Sat., Apr. 20	12:00pm	Southern Lumber	vs.	Neighborhood Handyman
Sat., Apr.27	11:00am	Glass Doctor	vs.	Neighborhood Handyman
Sat., Apr. 27	12:00pm	Southern Lumber	vs.	Wheretorun.com
Sat., May 4	11:00am	MST Services	vs.	Glass Doctor
Sat., May 4	12:00pm	Neighborhood Handyman	vs.	Wheretorun.com
Sat., May 11	11:00am	Glass Doctor	vs.	Southern Lumber
Sat., May 11	12:00pm	MST Services	vs.	Neighborhood Handyman
Sat., May 18	11:00am	Southern Lumber	vs.	MST Services
Sat., May 18	12:00pm	Glass Doctor	vs.	Wheretorun.com

Sat., May 27		**MEMORIAL DAY WEEKEND (NO GAMES)**		
Sat., June 1	11:00am	Wheretorun.com	vs.	MST Services
Sat., June 1	12:00pm	Neighborhood Handyman	vs.	Southern Lumber
Sat., June 8	11:00am	Neighborhood Handyman	vs.	Glass Doctor
Sat., June 8	12:00pm	Wheretorun.com	vs.	Southern Lumber

* On Tuesday May 28, 2002, the Charleston Riverdogs will be having a "Youth Baseball Night" at Joseph P. Riley, Jr. Park. Teams who show up in uniform get in FREE! For more information call the Riverdogs at 577-DOGS.



ISLE OF PALMS

RECREATION DEPARTMENT

REVISED

2002 7/8 Machine Pitch

Team Name	Coach	Phone Number
McManus & Company	Joe McManus	886-9163
Boathouse	Michael Drose	856-7437
Lexus of Charleston	Cullen Harper	856-3828
Prospec Electronics	Doug DeWolff	881-2834
Polly's Jewelry	Lynn Amos	216-6354
Island Law Offices	Russ Stemke	886-6101

- All games will be played at the Isle of Palms Recreation Department on Field 1 (Softball Field).
- Rain-Out or Inclement Weather Hotline: 884-2278 Ext. 3561

Date	Time	Home	vs.	Away
Sat., Mar. 23	10:00am	Lexus of Charleston	vs.	McManus & Co.
Sat., Mar. 23	11:00am	Polly's Jewelry	vs.	Island Law Offices
Sat., Mar. 23	12:00pm	Boathouse	vs.	Prospec Electronics
Sat., Mar 30	EASTER WEEKEND (NO GAMES)			
Sat., Apr. 6	10:00am	Boathouse	vs.	Lexus of Charleston
Sat., Apr. 6	11:00am	Prospec Electronics	vs.	Polly's Jewelry
Sat., Apr. 6	12:00pm	Island Law	vs.	McManus & Co.
Sat., Apr. 13	10:00am	Lexus of Charleston	vs.	Island Law
Sat., Apr. 13	11:00am	Polly's Jewelry	vs.	Boathouse
Sat., Apr.13	12:00pm	McManus & Co.	vs.	Prospec Electronics
Mon., Apr. 15	PICTURES (See Schedule)			
Wed., Apr. 17	PICTURES (See Schedule)			
Sat., Apr. 20	10:00am	Prospec	vs.	Lexus of Charleston
Sat., Apr. 20	11:00am	Boathouse	vs.	Island Law
Sat., Apr. 20	12:00am	Polly' Jewelry	vs.	McManus & Co.
Sat., Apr. 27	10:00am	Lexus of Charleston	vs.	Polly's Jewelry
Sat., Apr. 27	11:00am	McManus & Co.	vs.	Boathouse
Sat., Apr. 27	12:00pm	Prospec	vs.	Island Law

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

Sat., May 4	10:00am	Lexus of Charleston	vs.	McManus & Co.
Sat., May 4	11:00am	Boathouse	vs.	Prospec Electronics
Sat., May 4	12:00pm	Polly's Jewelry	vs.	Island Law
Sat., May 11	10:00am	Boathouse	vs.	Lexus of Charleston
Sat., May 11	11:00am	Prospec Electronics	vs.	Polly's Jewelry
Sat., May 11	12:00pm	Island Law	vs.	McManus & Co.
Sat., May 18	10:00am	Lexus of Charleston	vs.	Island Law
Sat., May 18	11:00am	Polly's Jewelry	vs.	Boathouse
Sat., May 18	12:00pm	McManus & Co.	vs.	Prospec Electronics
Sat., May 25	MEMORIAL DAY WEEKEND (NO GAMES)			
Sat., June 1	10:00am	Prospec	vs.	Lexus of Charleston
Sat., June 1	11:00am	Boathouse	vs.	Island Law
Sat., June 1	12:00am	Polly' Jewelry	vs.	McManus & Co.
Sat., June 8	10:00am	Lexus of Charleston	vs.	Polly's Jewelry
Sat., June 8	11:00am	McManus & Co.	vs.	Boathouse
Sat., June 8	12:00pm	Prospec	vs.	Island Law



ISLE OF PALMS

RECREATION DEPARTMENT

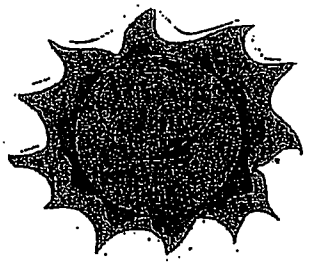
2002 9-12 Dixie Youth League

Team Name	Coach	Phone Number
Island Law Offices	Russ Stemke	886-6101
Carroll Realty	Kevin Bunting	886-3601
Isle of Palms Exchange Club	Larry Stafford	886-8856
Spine.	David Bateman	886-5683
Polly's Jewelry	Scott Baldrick	216-0703
Clear Star Coating	John Baker	928-3533

- All games will be played on the Dixie Youth Field at the Isle of Palms Recreation Department.
- Rain-Outs or Inclement Weather Hotline: 884-2278 Ext:3561

Date	Time	Home	vs.	Away
Tues., Mar. 26	5:15pm	Carroll Realty	vs.	IOP Exchange
Tues., Mar. 26	6:45pm	Island Law Offices	vs.	Polly's Jewelry
Thurs. Mar. 28	5:15pm	Clear Star Coating	vs.	Spine.
Thurs., Mar.28	6:45pm	IOP Exchange	vs.	Island Law Offices
Tues., Apr. 2	5:15pm	Polly's Jewelry	vs.	Clear Star Coating
Tues., Apr. 2	6:45pm	Spine.	vs.	Carroll Realty
Thurs., Apr. 4	5:15pm	Island Law Offices	vs.	Spine.
Thurs., Apr. 4	6:45pm	Polly's Jewelry	vs.	IOP Exchange
Tues., Apr. 9	5:15pm	Spine.	vs.	IOP Exchange
Tues., Apr. 9	6:45pm	Clear Star Coating	vs.	Carroll Realty
Thurs., Apr.11	5:15pm	Island Law Offices	vs.	Clear Star Coating
Thurs., Apr.11	6:45pm	Carroll Realty	vs.	Polly's Jewelry
Tues., Apr. 16	5:15pm	Carroll Realty	vs.	Island Law Offices
Tues., Apr. 16	6:45pm	IOP Exchange	vs.	Clear Star Coating
Wed. Apr. 17	**PICTURES (see attached schedule)**			
Thurs., Apr. 18	5:15pm	IOP Exchange	vs.	Carroll Realty
Thurs., Apr. 18	6:45pm	Spine.	vs.	Polly's Jewelry

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Amount:_____
Check#:_____
Date:_____
Initials:_____
Amount Due:_____

Summer Camp Registration

Campers Name_____ Age:_____ (as of 4/ 02) DOB:_____ Gender: M/F (Circle One)

Parents Name:_____

Address:_____ City_____ State_____ Zip: _____

Home Phone:_____ Work Phone_____

Emergency Contact_____ Phone #:_____
(Person other than parent)

Child's Doctor:_____ Phone #:_____

Insurance? YES NO What company:_____

Medical Concerns:_____

"ho may pick your child up?_____

(Check which camp you are registering for, if you have more than one child please give the same information on additional paper.)

Camp Summershine_____ Summershine Wee Camp (5 Day)_____

_____Week 1, June 17-21 _____Week 4, July 8-12 _____Week 7, July 29- Aug.2

_____Week 2, June 24-28 _____Week 5, July 15-19

_____Week 3, July 1-5 (No camp on July 4th) _____Week 6, July 22-26

Send $10.00 deposit per week to reserve space for your child. Deposit is forfeited if cancellation of reservation is made less than 2 week in advance.

Parent's (or Legal Guardian's) Consent, Liability Waiver and Release

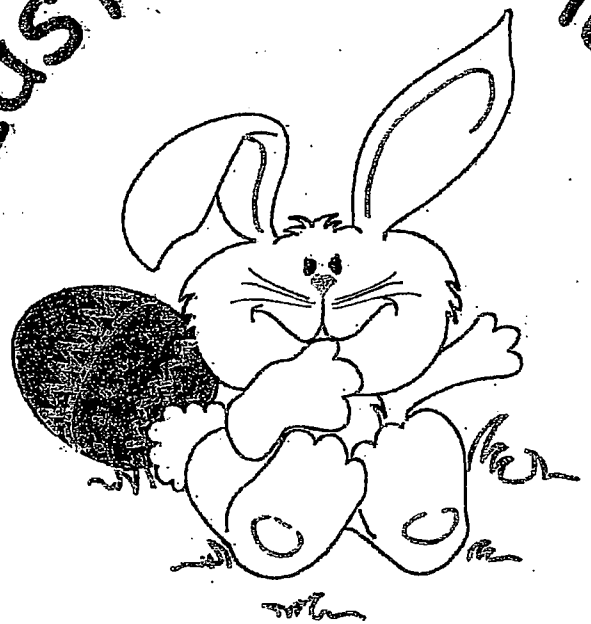
I,_____, being the parent (or legal guardian) of _____, hereby give my permission for my child/children to participate in the 2002 Summer Day Camp sponsored by the Isle of Palms Recreation Department. I release and hold harmless the City of Isle of Palms, SC and its officers, employees, contractors and volunteers, from all liability or claims arising from any accident or injury to my occur during his/her participation in the Summer Day Camp.

_____ _____
gnature Date

T-shirt Sizes: Youth: YS____ YM____ YL____ Adult: AS____ AM____ AL____

Camp Information On Back Of Sheet

Easter Egg Hunt



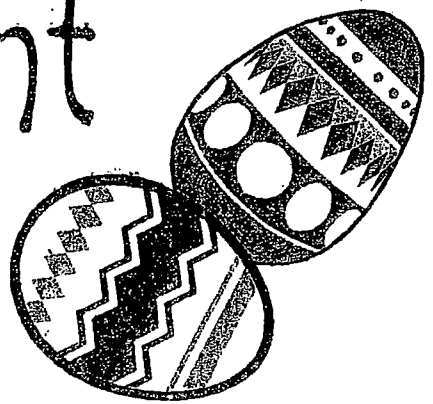
Saturday, March 30, 2002
10:00 AM

Come enjoy:
Jump Castle Fun
Cotton Candy
Pony Rides
Easter Bunny
Clown Acts

Different age divisions for children age 10 and under. No Fee to Participate!

Call 886-8294 for more information.

Twilight Easter Egg Hunt



March 30, 6:00PM

The Isle of Palms Recreation Department is having a twilight Easter Egg Hunt for children ages 11-15. Come join us for pizza, a movie and a nightime Easter egg hunt.

May 2002

Recreation Department

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 8:00 AM Aerobics Lowcountry Senior Games Preschool/Tiny Tots TKD Men's Softball	*2* 3 on 3 Basketball Games 9-12 Baseball Games Lowcountry Senior Games Preschool/Tiny Tots	*3* 8:00 AM Aerobics 3:30 PM Gymnastics IOP Dance 7-10pm Lowcountry Senior Games Preschool	*4* 5-6 Tee Ball Games 7-8 Baseball Games Lowcountry Senior Games TKD
5	*6* 8:00 AM Aerobics ARC Blood Drive 3-8pm Men's Softball Games Preschool/Tiny Tots	*7* 6:30 PM Scrapbooking Class 3 on 3 Basketball Games 9-12 Baseball Games Preschool/Tiny Tots	*8* 8:00 AM Aerobics 9:30 AM - 11:00 AM Mommy &Me Men's Softball Games Preschool/Tiny Tots TKD	*9* 3 on 3 Basketball Games 9-12 Baseball Games Preschool/Tiny Tots	*10* 8:00 AM Aerobics Preschool	*11* 5-6 Tee Ball Games 7-8 Baseball Games TKD
12	*13* 8:00 AM Aerobics Co-ed Softball Registration Begins Dog Obedience Begins Men's Softball Games Preschool/Tiny Tots	*14* 3 on 3 Baskeball Games 9-12 Baseball Games Preschool/Tiny Tots	*15* 8:00 AM Aerobics 9:30 AM - 11:00 AM Mommy &Me Men's Softball Games Preschool/Tiny Tots TKD	*16* 3 on 3 Basketball Games Preschool/Tiny Tots	*17* 8:00 AM Aerobics Preschool	*18* 5-6 Tee Ball Games 7-8 Baseball Games TKD Yard Sale 8-12Noon
19	*20* 8:00 AM Aerobics Dog Obedience Preschool/Tiny Tots	*21* 3 on 3 Basketball Games 9-12 Baseball Games Preschool/Tiny Tots	*22* 8:00 AM Aerobics 9:30 AM - 11:00 AM Mommy &Me Preschool/Tiny Tots Graduation TKD	*23* 3 on 3 Basketball Games	*24* 8:00 AM Aerobics	*25* 5:00 PM Skyhoundz Championship Sand Sculpting Competition TKD
26	*27* HOLIDAY	*28*	*29* 8:00 AM Aerobics 9:30 AM - 11:00 AM Mommy &Me TKD	*30*	*31* 8:00 AM Aerobics	

Office Hours: Monday- Friday 8:30-6:00pm $ Saturdays 12:30-5:00pm. Telephone: 886-8294

Safety Sweepstakes for March 2002:

Police Dept. - Brent Roy
Fire Dept. - Joseph Friend
Public Works - Russell Roper
Combined General Government/Building/Recreation Depts. - Janet Mauldin, Gen. Gov't..

Employees of the Month:

Public Works Dept. - Joe Ancrum

Personnel Changes:

Police Department - George Shorter hired as Animal Control Officer
Seasonal Beach Services Officers hired:
Guy Holland, Jeff Clark, Michael Reidenbach

Public Works - no changes.

Fire Department - no changes.

Building Department - no changes.

General Government - no changes.

Recreation - no changes.

EXHIBIT J

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
April 10, 2002

The Isle of Palms Planning Commission met at the Building Department Conference Room on April 10, 2002, at 5:30 PM. Members attending included Dick Glave, Peter O'Toole, Maryanne Luttrell, James Raih, John Winchester and Chairperson Dick Cronin as well as the zoning administrator, Douglas Kerr. Mack Canterbury was absent.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the March 13, 2002 meeting. Mr. Winchester noted that he felt the word "damaged" in the last sentence of the second paragraph of the DISCUSSION OF LOT COVERAGE section should be changed to "impacted," and made a motion to approve the minutes with the amendment. The motion was seconded and the vote was unanimous in favor of the motion.

CONDITIONAL PLAT APPROVAL- WHISPERING PALMS LANE

Mr. Kerr explained that each Commission member should have received a copy of the conditional plat for the Whispering Palms Lane subdivision at the end of 22nd Avenue. He explained that the subdivision had already received preliminary approval, but that the owner was now requesting conditional plat approval, which is an optional second stage of the subdivision process that allows the developer to sell lots and begin construction, when a financial guarantee is given to the City for the amount required to complete the necessary improvements. Mr. Kerr explained that the owner had given the City a cashiers check for the amount of the improvements as quoted by P.C. Mullins Construction. He added that he had verified the amount would complete the work with another paving company and that he was satisfied that the amount was adequate. He explained that the water and sewer improvements had been completed and approved by the Isle of Palms Water and Sewer Commission, but that DHEC had not issued a Permit to Operate, which would be required prior to final approval.

Mr. Boehm addressed the Commission and explained that he has not constructed the road for several reasons, including the fact that the cable television lines have not been installed and he did not want to have to cut the new road. Mr. Winchester made a motion to approve the request and Mr. Glave seconded the motion. The vote was unanimous in favor of the motion.

RECOMMENDATION ON ORDINANCE 2002-1

Mr. Cronin noted that the next item on the agenda was a recommendation for Ordinance 2002-1. Mr. Kerr explained that this ordinance was originated by City Council in an effort to facilitate improvements at the Isle of Palms Recreation Center. He explained that currently all municipal uses and recreational uses were allowed in the residential zoning districts only when approved as a Special Exception by the Board of Zoning

Appeals and that this ordinance would make these uses permitted without any additional approvals.

Mr. Kerr added that the Board of Zoning Appeals had recently denied the City's request for a Special Exception for the improvements at the Recreation Center. Mr. Cronin asked what the basis of their denial was. Mr. Kerr answered that the case was decided with a failed motion to approve the application, so there was not much discussion of their specific reasoning, but generally they felt that the application did not meet the four criteria required for a Special Exception by the zoning ordinance. He explained that the criteria the ordinance requires be met include: adequate setback, buffers, fencing, parking, vehicular traffic flow; and that property values and general character of the surrounding area not be adversely affected.

Mr. Winchester stated that without knowing any of the Board of Zoning Appeals members and having not been at the meeting that he felt obligated to assume that they were a competent group and that their decision was based on legitimate concerns. Mr. Cronin stated that he did not oppose the idea of making recreational uses allowed in the residential zoning districts, but that he was concerned with the breadth of subparagraph c and what it might allow. Mr. Raih explained that he felt that the City should make an attempt to work on an alternative that the Board of Zoning Appeals might approve. A motion was made to recommend approval of the ordinance only if subparagraph c is modified to include only municipal parks, municipal playgrounds, and municipal recreational facilities. The motion was seconded and the vote was four to two in favor of the motion, with Mr. Winchester and Mr. Raih voting against the motion.

DISCUSSION OF TREE ORDINANCE

Mr. Cronin explained that he had requested that this item be put on the agenda after witnessing a healthy 23-inch sprawling live oak being removed, apparently only to gain a better view. He explained that currently trees below eight inches in diameter are not protected at all, trees larger than or equal to eight inches but less than 24 inches in diameter required a permit before their removal, but that the only consideration given is if the tree will have to be replaced to meet an overall tree density requirement, and any tree larger than or equal to 24 inches can only be cut when dead, causing a threat to life, or when an owner can not reasonably use his property without the removal.

He explained that he felt that there should be more protection given to trees between the size of eight and 24 inches. He suggested coming up with a financial disincentive to cutting down trees. Ms. Luttrell proposed decreasing the diameter requirement for significant trees. The Commission generally discussed what trees they felt should be protected and agreed that the wild oaks species are more desirable than most other species. Mr. Kerr suggested making all live oaks larger than eight inches in diameter

significant and leave the size requirement for all other species at 24 inches. The Commission generally agreed with this notion and requested than Mr. Kerr acquire a copy of the Mount Pleasant tree ordinance for the Commission to discuss at their next meeting.

DISCUSSION OF SEPTIC TANK POLICIES

Mr. Cronin explained that he had also requested that this issue be placed on the agenda. He stated that he had recently learned that there were new houses replacing old houses and that the owners of these properties are not being required to upgrade their septic system to accommodate the new construction. Additionally, he stated that there are instances where new houses are being constructed in areas with sewer lines in the adjacent right-of-way and the owners are not being required to hook into the system. He presented the Commission with a map showing all of the sewer lines in the City that had been generated by the Water and Sewer Commission. Mr. Cronin explained that he had contacted Steve Caulk with DHEC and that he explained that because of lawsuits around the country, their attorneys recommended that their policies be changed to not require owners with existing tanks to alter their system to accommodate any new construction. He added that the only time DHEC gets involved with existing systems is when they are called about a malfunctioning system.

Mr. Winchester suggested that the Commission recommend the adoption of an ordinance that would require property owner's substantially improving their existing house or constructing a new house to tie into a sewer system where sewer is available or bring their existing septic system up to current DHEC standards where sewer in unavailable. He suggested that Mr. Kerr meet with the Water and Sewer Commission to come up with a definition of when sewer is "available." Mr. Kerr stated that he would do this and report back to the Commission with a draft ordinance at their next meeting.

BRAINSTORMING SESSION ON HOUSING ELEMENT

Mr. Raih addressed the Commission and dispersed a packet of information regarding the current housing trends on the Island. He explained that the information showed a trend in the increase of houses and properties over one million dollars. He also showed that the recent data showed that there were not a great number of houses being sold with more than five bedrooms, despite rumors of "ten bedroom, mini-hotels." He also pointed out that the City's record show that the number of houses demolished to make way for new houses seems to be relatively low. He stated that he would have a redraft available for discussion at the next Commission meeting.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:30 p.m..

Respectfully Submitted,
Dick Cronin, Chairman

EXHIBIT K

ACCOMMODATIONS TAX ADVISORY COMMITTEE
April 10, 2002

The Accommodations Tax Advisory Committee met on April 10, 2002, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Malcolm Burgis, Joe Chandler(arrived late), Rick Linville, Phyllis Shaffer, Jimmy Ward, City Administrator Linda Tucker, City Treasurer Debbie Suggs, and City Clerk Janet Mauldin. Ron Davis was absent.

1. Approval of Previous Minutes. Phyllis Shaffer made a motion to approve the minutes from the March 2002 meeting; Rick Linville seconded; motion passed unanimously.

2. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly expenditures for March and answered questions of committee members. Copy of statement is attached.

3. New Applications. (Copies of each application are attached.) (A) Isle of Palms Beach Run. Recreation Director Norma Jean Page asked for $8,000 to cover costs of advertising, T-shirts, awards and staff for the Isle of Palms Beach Run which is now under the auspices of the Isle of Palms Recreation Department. After discussion, **Rick Linville made a motion to approve the request as submitted; Phyllis Shaffer seconded; motion passed 4-1.**

(B) Explorer Post 599 Start-Up. Fire Chief Ann Graham asked for $3,000 to fund uniforms and pagers for ten teenagers in the newly formed Explorer Post 599. She noted that the teenagers who join this program will learn about fires, first aid, and community service, etc., in the hopes that they will be able to join the volunteer program when they reach age 18. The Explorers will be going on calls with department staff. Julia Tucker expressed concerns that this program did not fit into the guidelines of Accommodations Tax expenditures. Chief Graham pointed out that an average 66% of the department's calls are non-resident. Administrator Tucker stated that Accommodations Tax funds are used to outfit the fire volunteers, and she felt that this was not dissimilar because the department was taking the people when they are younger and training them to reinforce the City's volunteer group. After discussion, **Rick Linville made a motion to approve the request as submitted; Phyllis Shaffer seconded; motion passed 3-2.**

At this time Joe Chandler arrived at the meeting.

(C) Street Print and Pedestrian Signage. Administrator Linda Tucker asked for $4,000 to fund the installation of street print on Palm Boulevard at the crosswalks at 21st and 25th Avenues, and also to install signage alerting pedestrians to use caution when crossing the street. After discussion, **Jimmy Ward made a motion to approve the request as submitted; Joe Chandler seconded; motion passed unanimously.**

(D) Isle of Palms Marina Advertising/Transient Facilities. Administrator Tucker introduced Allison Nichols, secretary/assistant to Brian Berrigan, who is contracted to manage the Marina operations on behalf of the City. Administrator Tucker further stated that the contractual arrangement with the City allows the City to receive a percentage of his profits. In addition to operation of the Marina facilities under the corporation entitled "Marina Joint Ventures," Mr. Berrigan has other businesses at the marina site, such as the kayak, parasailing, and wave runner businesses.

Allison Nichols asked for $6,000 to help fund advertising of the Isle of Palms Marina in magazines such as the Intracoastal Waterway Guide, Southern Port Guide, and BellSouth books. Ms. Nichols stated that she has reservations booked through November for the dock sites and sees many return visitors. She noted that many of the boaters use the Internet as an important means of communication with their families and their jobs, and currently they have to come into her office to use her fax machine and sometimes her computer. A portion of the requested funds would be used to purchase a desk, a fax machine and computer hookup for use by transients. Administrator Tucker stated that in prior years the City has made applications for Accommodations Tax funds for Marina events, but she wanted the Committee to know the entity who benefits from that and how it affects the whole operation of the City. After further discussion, **Jimmy Ward made a motion to approve the request as submitted; Joe Chandler seconded, motion passed 4-2.**

(E) Tidal Wave Watersports Advertising. Allison Nichols asked for $5,000 to help fund advertising for Tidal Wave Watersports located at the Isle of Palms Marina. Upon discussion, Committee members agreed that Accommodations Tax funds should not be used for individual businesses on the island. After discussion, **Jimmy Ward made a motion to approve the request as submitted; Malcolm Burgis seconded; motion was defeated unanimously.**

4. Old Business. (A) Spoleto 2002. Phyllis Shaffer reported that Wild Dunes has graciously donated space for the Spoleto Jazz Concert at 9:00 p.m. on Sunday, June 2nd at the Grand Pavilion. Jennie Barbour from Spoleto has contacted her about the possibility of having a cocktail party prior to the concert from 7:00-8:30 p.m. for local donors who have sponsored $100,000 for Spoleto events, members of the Accommodations Tax Advisory Committee, City Council and staff, and other specific guests, totaling 70-80 persons. Ms. Shaffer stated that the party may or may not happen, but she will keep the committee informed.

(B) Update on City's 50th Anniversary. Phyllis Shaffer reported that there was a meeting the previous week. Ideas discussed were:

- having something on the anniversary day of the City's incorporation, 12 January 2003, such as a media blitz-press conference;
- the weekend of events to be held on March 7-9, 2003;
- a continuously run video with tales of the Isle of Palms by persons such as Helen Clarkin, Carmen Bunch, Henry Finch, Malcolm Burgis, etc.;
- Jimmy Ward will be writing a play;
- Barrier Island Eco Tours has been contacted about boat tours;
- Isle of Palms Garden Shop and Garden Club members give a presentation on native plants and the history of plants on the island in the form of a video which could be sold as a means of revenue.

Norma Jean Page reported that there will be another meeting on April 11th to begin discussion of a budget for the event.

(C) Blue Wave Designation Inspection. Administrator Tucker reported that inspectors were due on the island the week of April 8-12, but she has not heard from them. She will follow up.

5. Miscellaneous. (A) Administrator Tucker reported that the City is negotiating with a tenant for the Marina restaurant in the hopes to have the restaurant open by June 1st. The City is currently

making some needed repairs and renovations to the building. Council is hoping for a better and more successful situation than was previously at the location.

(B) Administrator Tucker reported the following: A Sand Fencing Project (sponsored by FEMA and the U.S. Soil Conservation Service) will take place on Saturday, April 13th at 9:00 a.m. Volunteers are asked to meet at the property owners beach house in Wild Dunes. The posts have already been set, but the fencing will need to be stapled onto the poles in front of Port O' Call and Tidewater condominiums.

The annual DHEC Rabies Clinic will also be held on Saturday, April 13th from 9:00 a.m. to noon, in front of the Building Department.

SC Department of Transportation has agreed to pay to reconfigure the intersection of Carolina Boulevard with Palm Boulevard as part of the Breach Inlet Bridge project. Carolina will intersect with Palm perpendicularly which will slow down the traffic coming off the bridge and turning down Carolina. The City will be responsible for moving the City sign and one fire hydrant.

The City has been contacted by the Town of Mount Pleasant about moving the visitors center from its present location to the Bridgeway Center, near Sticky Fingers, and they have asked the City if they would be willing to participate. Debbie Suggs has contacted the Department of Revenue asking if a portion of the funds send to the CVB could be re-routed to this project, and she is waiting for a positive response.

Julia Tucker commented on the improvement at the 41st Avenue turn lane stating that it should greatly help the traffic situation during the summer. Administrator Tucker stated that new signs will be installed also. Further, she stated that this project was funded through the County Transportation Committee as were the two recently installed handicapped parking spaces at the 21st Avenue beach access.

(C) The next meeting was scheduled for May 15, 2002, at 8:30 p.m. Committee member Joe Chandler will represent the committee at the upcoming Ways & Means Committee meeting.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:00 a.m.

Respectfully submitted,

Julia Tucker, Chairman

City of Isle of Palms
State Accommodation Tax
Balance Sheet
AS OF 3/31/02

CASH @ BB&T	$ 62,227
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	192,571
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	20
TOTAL ASSETS	254,817
ACCOUNTS PAYABLE	430
AMOUNTS DUE TO OTHER FUNDS	75,012
FUND BALANCE Beginning	286,036
Excess Revenues over Expenditures	(106,660)
FUND BALANCE	179,376
TOTAL LIABILITIES & FUND BALANCE	$ 254,817

City of Isle of Palms
State Accommodation Tax
Revenue Statement for the Nine Months Ending March 31, 2002
Fiscal Year Ending June 30, 2002

Date	Description	Total
Revenues		
7/31/01	July Interest	$ 300.31
8/31/01	August Interest	524.11
9/30/01	September Interest	420.12
10/29/01	9/30/01 State Accommodations Tax Payment	378,678.52
10/31/01	October Interest	274.33
11/30/01	November Interest	439.19
12/31/01	December Interest	344.72
1/29/02	12/31/01 State Accommodations Tax Payment	102,830.15
1/31/02	January Interest	211.95
2/8/02	25% of Recreation Department HVAC Grant	7,225.00
2/28/02	February Interest	215.79
3/31/02	March Interest	309.35
Grand Total		$ 491,773.54

State Accom dation Tax

Detailed Expense Statement for the Nine Months Ending 3/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Public Restroom Operations

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
7/12/01	1882	Blitch Plumbing	repairs	947.50			
7/25/01	1899	SCE&G	electricity	69.73			
8/2/01	1911	Isle of Palms Water Company	water and irrigation	1,679.00			
8/22/01	1923	SCE&G	electricity	72.76			
8/22/01	1924	Blitch Plumbing	repairs	743.00			
9/7/01	1928	Isle of Palms Water Company	water and irrigation	1,307.00			
9/7/01	1932	Genco	paper supplies	201.76			
9/17/01	1942	Blitch Plumbing	restroom repairs	346.50			
9/26/01	1946	SCE&G	electricity	75.98			
10/3/01	1947	Genco	paper supplies	56.60			
10/3/01	1498	Isle of Palms Water Company	water and irrigation	635.00			
10/18/01	2003	Isle of Palms Cleaning	cleaning service for June-Sept	8,252.00			
10/25/01	2006	SCE&G	electricity	65.08			
11/7/01	2009	Isle of Palms Water Company	water and irrigation	317.00			
11/29/01	2013	SCE&G	electricity	48.75			
12/6/01	2016	Isle of Palms Water Company	water and irrigation	269.00			
12/13/01	2017	Genco	paper supplies	243.13			
12/18/01	2019	SCE&G	electricity	45.11			
1/11/02	2025	Isle of Palms Water Company	water and irrigation	263.00			
1/11/02	2026	SC Muni Insurance Fund	6mos property insurance on rrooms	302.00			
1/17/02	2029	Isle of Palms Cleaning	prep and painting of restrooms	4,134.00			
1/17/02	2029	Isle of Palms Cleaning	cleaning service for Oct-Dec 2001	3,026.00			
1/23/02	2031	SCE&G	electricity	22.39			
2/13/02	2040	Irrigation by Design	backflow test on bathrooms	30.00			
2/13/02	2041	Isle of Palms Water Company	water and irrigation	239.00			
2/27/02	2047	SCE&G	electricity	13.84			
3/6/02	2050	Isle of Palms Water Company	water and irrigation	215.00			
3/28/02	2058	East Cooper Lock & Safe	check sticking doors.	40.00			
3/28/02	2060	SCE&G	electricity	24.68			
4/4/02	2062	Isle of Palms Water Company	water and irrigation	287.00			
				23,971.81	41,975.00		18,003.19

State Accom lation Tax
Detailed Expense Statement for the Nine Months Ending 3/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Internet Expenses							
7/25/01	1898	The Hoove, LLC	750 T-Shirts for website promo	4,746.15		4,900.00	
8/10/01	1919	Bellsouth	3 Internet Lines	177.22			
			Sold T-Shirts	(38.00)			
9/7/01	1929	Bellsouth	3 Internet Lines	169.14			
9/7/01	1930	AT&T	Internet Line	3.83			
9/17/01	1940	AWOD	Annual domain hosting charge	3,390.00			
10/9/01	1950	Bellsouth	3 Internet Lines	167.92			
10/17/01	2000	AWOD	Add Police Admin Access	99.00			
10/31/01	2007	Laurie Lawrence Graphics	Rebuild Home Page - Popup Guide	140.00			
11/7/01	2008	Bellsouth	3 Internet Lines	171.06			
12/6/01	2014	Bellsouth	3 Internet Lines	170.49			
12/6/01	2015	Computer Consultants Group	Website service	75.00			
12/1/02		Sold T Shirts		(40.00)			
1/11/02	2024	Bellsouth	3 Internet Lines	170.49			
2/6/02	2035	Bellsouth	3 Internet Lines	172.11			
2/27/02		Sold T Shirts		(10.00)			
3/6/02	2049	Bellsouth	3 Internet Lines	171.44			
		ATT refund		(3.83)			
4/4/01	2061	Bellsouth	3 Internet Lines	124.61			
3/31/02		Sold T Shirts		(30.00)			
				9,826.63	12,000.00	4,900.00	7,073.37
Irrigation at Breach Inlet Sign							
8/2/01	1911	Isle of Palms Water Company	irrigation at Breach Inlet Sign	24.00			
9/7/01	1928	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
10/3/01	1948	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
11/7/01	2009	Isle of Palms Water Company	irrigation at Breach Inlet Sign	49.00			
12/6/01	2016	Isle of Palms Water Company	irrigation at Breach Inlet Sign	21.00			
1/11/02	2025	Isle of Palms Water Company	irrigation at Breach Inlet Sign	15.00			
2/13/02	2041	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			

State Accom lation Tax
Detailed Expense Statement for the Nine Months Ending 3/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
3/6/02	2050	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
4/4/02	2062	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
				268.00	400.00	-	132.00
BB&T Bank Service Charges							
9/30/01	n/a	BB&T	Bank charge for deposit slips	19.75			
10/17/01	2001	American Business Forms	BB&T check stock	108.53			
10/31/01	n/a	BB&T	monthly service charge	5.75			
11/30/01	n/a	BB&T	monthly service charge	10.86			
12/31/01	n/a	BB&T	monthly service charge	5.70			
1/31/02	n/a	BB&T	monthly service charge	7.17			
2/28/02	n/a	BB&T	monthly service charge	27.61			
3/31/02	n/a	BB&T	monthly service charge	41.58			
				226.95	-	-	(226.95)
Charleston CVB - 30% Tourism Promotion Funds							
1/4/02	2023	Charleston CVB	30% of State Acc Taxes, 9/01	119,582.69		119,582.69	
2/13/02	2039	Charleston CVB	30% of State Acc Taxes, 12/01	32,472.68		32,472.68	
				152,055.37	-	152,055.37	-
IOP Marina Advertising							
7/25/01	1896	IOP Billfish Tournament	Governor's Cup promotion	15,000.00			
				15,000.00	15,000.00	-	-

State Accom dation Tax

Detailed Expense Statement for the Nine Months Ending 3/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Spoleto Festival, USA							
3/11/02	2055	Spoleto Festival, USA	deposit on Jazz Trio event	15,000.00			
				15,000.00	-	26,210.00	11,210.00
IOP Exchange Club Connector Run							
				-	-	-	-
Isle of Palms Beach Run							
7/20/01		Sweetgrass Chiropractic	Sponsor 2001 run	(200.00)			
8/10/01	1920	K&K Printing Company	2001 Beach run flyers	286.20			
8/12/01		Dr. McEniry	Sponsor 2001 run	(500.00)			
9/7/01	1934	Electric City Publishing	Bibs and pins	107.09			
9/7/01	1935	The Hoove, LLC	Beach Run bags	691.65			
9/12/01	1936	Post and Courier	Beach Run ads	1,198.60			
9/12/01	1937	On The Run	Beach Run gift certificates	60.00			
9/14/01	1938	Pappa John's Pizza	Beach Run after race pizzas	232.03			
9/26/01	1943	The Hoove, LLC	Beach Run T-Shirts	1,209.73			
9/26/01	1945	All American Awards	Beach Run Plaques	106.00			
		Entry Fees		(3,219.00)			
10/9/01	1947	Action Carolina	Application mailout, finish line svc	547.50			
10/17/01	2002	Piggly Wiggly	Beach Run cold cups	33.05			
10/18/01	2004	SC Dept of Revenue & Tax	Sales tax on Electric City Pub.	6.30			
10/25/01	2005	Bank of America	Beach Run photo development	17.72			
				576.87	-	8,000.00	7,423.13
4th of July Fireworks - Year 2001							
7/4/01	1862	Zambelli Fireworks	Balance on 7/4/01 show	11,000.00			
7/5/01	1867	Bob Maibach	7/4/01 Fire safety supplies	52.58			
7/5/01	1869	David Carr	7/4/01 Music	150.00			

State Accom lation Tax

Detailed Expense Statement for tne Nine Months Ending 3/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
7/5/01	1870	Chuck Snyder	7/4/01 Music	225.00			
7/25/01	1897	Wal-Mart	Bottled water for staff	21.16			
8/2/01	1910	Lowe's	7/4/01 Fire safety supplies	35.62			
8/22/01	1925	Dillon Supply	7/4/01 Fire safety supplies	91.43			
9/7/01	1933	Bi-Lo	7/4/01 staff meal	102.03			
		Committee approved amount carried over from last fiscal year				12,186.48	
				11,677.82	-	12,186.48	508.66
4th of July Fireworks - Year 2002							
12/18/01	2020	Zambelli Fireworks	50% deposit on 7/4/02 show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00
IOP Invitational Tennis Tournament							
9/17/01	1941	Eventmakers	IOP Tennis Invit.-Title Sponsor 2001	15,000.00		15,000.00	
1/23/02	2032	Isle of Palms Invitational	Title Sponsor 2002	20,000.00		20,000.00	
				35,000.00	-	35,000.00	-
Parking Lot Debt Payments							
7/12/01	1881	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	annual principal payment	150,000.00			
				175,375.00	175,375.00	-	-

State Accom lation Tax

Detailed Expense Statement for the Nine Months Ending 3/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Big Band Dance 2001							
				-	-	-	-
"Something Blue"							
11/29/01	2012	Lowcountry Blues Bash	50% Deposit on 2 days events	3,125.00		8,500.00	
2/6/02	2036	Island Publications	Advertising for 2002 event	90.00			
2/6/02	2037	Leola Hanbury	Cash advance for door, conces.	500.00			
2/6/02	2038	Lowcountry Blues Bash	Balance on 2 days events	3,125.00			
2/16/02	2042	Post and Courier	Advertising for 2002 event	109.92			
2/12/02			proceeds/return seed $ 2002 Blues	(3,344.00)			
2/13/02	2043	Hughes Party Rental	stage, steps and chairs	473.82			
2/13/02	2044	Leola Hanbury	Director's Fee	500.00			
2/18/02	2045	Mahoney's Sign Company	signage for Blues event	31.80			
2/27/02	2046	Leola Hanbury	expenses/mileage for 2002 event	289.71			
3/8/02	2052	Island Publications	Advertising for 2002 event	90.00			
3/8/02	2054	Post and Courier	Advertising for 2002 event	109.92			
				5,101.17	-	8,500.00	3,398.83
"Blue Wave" Certification Application							
12/18/01	2018	Clean Beaches Council	Application fee for "Blue Wave"	2,000.00		2,000.00	
12/27/01	2021	Clean Beaches Council	postage and handling fees for app	100.00			
				2,100.00	-	2,000.00	(100.00)
SC Film Coast Guide							
9/7/01	1931	SC Coast Film Guide	2 Page advertisement	6,000.00			
				6,000.00	-	6,000.00	-

State Accom lation Tax

Detailed Expense Statement for the Nine Months Ending 3/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Debt Payment							
1/2/02		Isle of Palms Marina Fund	18% of annual Marina debt service	50,000.00			
				50,000.00	50,000.00	-	-
Recreation Dept Blueprints for New Building							
1/30/02	2034	LS3P Associates	professional svc for blueprints	8,562.12			
3/8/02	2053	LS3P Associates	professional svc for blueprints	4,561.32			
3/28/02	2059	LS3P Associates	professional svc for blueprints	1,725.53			
				14,848.97	-	20,000.00	5,151.03
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2001				23,298.30	
7/3/01	various	Splash Zone	Camp Trips	183.10			
7/4/01	various	Barrier Island Eco Tours	Camp Trips	1,610.00			
7/5/01	various	Carolina Ice Palace	Camp Trips	82.25			
7/6/01	various	Nature Adventure Outfitters	Camp Trips	320.00			
7/19/01	1887	SC Aquarium	Camp Trips	13.50			
7/25/01	1900	First Student, Inc.	Buses for camp	2,581.00			
8/22/01	1922	First Student, Inc.	Buses for camp	2,075.00			
		Participation Fees Summer 2001		(4,646.00)			
		Committee Approved Summer 2002				20,000.00	
				2,218.85	-	43,298.30	41,079.45

State Accom lation Tax

Detailed Expense Statement for tne Nine Months Ending 3/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
7/18/01		The Hoove, LLC	refund of overpmt for FY01 Tshirts	(1,532.75)			
3/15/02		Creative Spark	1st Draw Piccolo goes to Beach	2,000.00			
				467.25	-	17,000.00	16,532.75
Police Department Patrol Car				-	22,000.00	-	22,000.00
1/2 of Public Works Trash Truck							
3/25/02	2057	Hughes Motors	1/2 Cost of Public Works Trash Tk	30,917.00	31,000.00	-	83.00
Palm Trees on 14th Avenue				-	-	3,500.00	3,500.00
Miscellaneous							
7/26/01	1907	Isle of Palms CPW	Tap in fee for Rec Dept Fountain	515.00			
		City of Isle of Palms	Reimb. For postage-visitor pkgs	107.62			
8/22/01	1921	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	1,202.98	1,500.00		
8/22/01	1926	Wenger Corporation	portable stage section	501.38		800.00	
8/22/01	1927	K&S Carpentry	Roof repair to Parking Lot hut	990.00		1,000.00	
10/31/01	xfer	Isle of Palms Cap Proj Fund	1/4 of HVAC - Recreation Dept	20,000.00	20,000.00		
11/21/01	2010	Payne Electric	Elec svc for waving Santa, signs	1,350.00		1,300.00	
11/29/01	2011	Dirt Cheap, Inc.	Fill dirt for Parking Lot rehab	8,731.42		9,139.25	

State Accom lation Tax

Detailed Expense Statement for the Nine Months Ending 3/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
1/16/02	2028	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	297.00			
1/17/02	2030	SC Dept of Revenue	Sale & Use Tax, soccer goals	70.74			
1/30/02	2033	Gov's Conf on Tourism	Reg Fee for Julia Tucker, Chairman	100.00			
3/1/02	2048	Nevco Scoreboard	1/2 of soccer scoreboard	2,290.66	2,750.00		
3/6/02	2051	Moore Drums	beach trash barrels	645.00	800.00		
				36,801.80	25,050.00	12,239.25	487.45

Unexpended Projects

Programs and Sponsorships	95,150.00		95,150.00
Beach Restoration	5,500.00		5,500.00
Pave parking area at IOP Public Works		2,000.00	2,000.00
Publication of Green Guide		19,200.00	19,200.00

Grand Total	598,433.49	473,450.00	400,289.40	275,305.91

2002-5

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name IOP BEACH RUN

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event The IOP Beach Run consist of a 4 Mile, 4 Mile Run, 4 Mile Walk and Four (4) Youth Fun Runs. T-Shirts are part of the registration packet. Prizes and ribbons are awarded in all age groups and course breaking records. Water, soft drinks, pizza and fruits are provided for all who participate. A Professional finish line company will be hired to issue official times for runners.

____ Single Event? Yes Ongoing Event/Annual Need?

1.Date(s): of Event Sept. 28 or Project Start April 2002 Completion Sept. 28, 2002

2.Impact on Tourism This is an annual race where over 350 runners participate each year. Runners come from all over South Carolina, North Carolina, Virginia, Georgia and other states. Many of these runners stay in our local Hotels and rental properties. Registration forms are mailed to past participants. Ads are placed in runner's magazines and State Newspapers to solicit new runners.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 800.00 Total Amount: From IOP Family Dentistry, Sweetgrass Chiropractic, Glass Doctor

2. Entry Fees : Amount $ 3,918 From Registrations

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 8,000

Date(s) Required: May 2002 Lump Sum _____ Installments x

5. Other: Amount $ _____

6. Total Budget: Amount $ 8,000

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

ISLE OF PALMS BEACH RUN
PROPOSED BUDGET
SEPTEMBER 28, 2002

ADVERTIZING:	
Runner's World	$ 400
Newspaper Ads	1,200
POSTAGE:	$ 500
PRINTING:	
4000 Flyers	$ 200
Race Numbers	200
T-SHIRTS	$2,500
AWARDS:	$1,000
Top 3 Overall M&F	
First 3 all age groups	
Course awards M&F	
1st 20 Finishers walk	
Ribbons for youth	
FINISH LINE CLOCK	$ 800
RECREATION STAFF	$1,200
Race Coordinator	
100 Hours @ $12 & Benefits	
TOTAL REQUESTED:	$8,000

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Explorer Post 599 Start Up

B. Applicant Organization Isle of Palms Fire Department

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone (843) 886-4410 Fax 886-0097

2. Project Director Chief A. Graham

Telephone 886-4410 Fax 886-0097

3. Description of Organization, Its Goals and Objectives Explorer Post 599 is a new project for Isle of Palms Fire Dept. Explorer programs fall under the Boy Scouts of America. This program is designed for teens aged 14-21 that are interested in the fire service. Our goal is to identify and attract teens that would like to learn about the fire service, first aid, be involved with our community and at age 18 join the Volunteer Fire Dept. as a trained member.

C. Description and Location of Project/Event
The Explorers will meet at Fire Station 1 twice each month. They will assist with community events-such as fire prevention activities, fireworks shows, Middle School dances, etc.

____ Single Event? X____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start 2/02 Completion ongoing

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

It would be difficult to judge the percentage. Explorers will eventually become Volunteers and will be active in the community. According to 2001 annual report approximately 50% of Fire Department responses were to non-residents

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 3,000.00

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Uniforms
Jackets
T-Shirts
Pagers
Misc.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Street Print and Pedestrian Signage

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-6428 Fax 886-8005

2. Project Director Linda Tucker and David Mobley

Telephone 886-6428 Fax 886-8005

3. Description of Organization, Its Goals and Objectives

The City of Isle of Palms is a municipal corporation offering services to its residents and visitors. Those services include recreation, public works, public safety, general government and two boat ramps and a marina.

C. Description and Location of Project/Event

The project proposes to install street print at pedestrian crosswalks at 21st and 25th Avenues to promote safe pedestrian access to the beach.

___x___ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event ASAP or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (100 %) vs. Isle of Palms residents (_____%).

see attached

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ n/a From _____

2. Entry Fees : Amount $ n/a From _____

3. Donations: Amount $ n/a From_____

4. Accommodations Tax Funds Request: Amount $ 4,000

   Date(s) Required: _____ Lump Sum X Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ 4,000

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project n/a

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

South Carolina State Law does not require motorists to stop when pedestrians are waiting to cross at designated crosswalks. Visitors to the Isle of Palms are often unaware of this law and anticipate motorists will stop when they are attempting to cross Palm Boulevard to utilize beach accesses. Street Print, and associated signage, should improve the visibility of the crosswalks for motorists encouraging pedestrians to use caution when attempting traverse the street.

The project primarily benefits the beach visitor because full-time residents are aware of the hazards and use extreme caution when crossing Palm Boulevard and while driving.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved ____ Denied ____
Action Taken By Ways & Means Committee:	Date Approved ____ Denied ____
Action Taken By City Council:	Date Approved ____ Denied ____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report	

A. Project Name Isle of Palms Marina Advertising / Transient Facilities

B. Applicant Organization Marina Joint Ventures / DBA IOP marina

1. Mailing Address PO Box 550 Isle of Palms, SC 29451

Telephone 886-0209 Fax 886-0058

2. Project Director Allison Nichols / Brian Berrigan

Telephone 810-6523 Fax 886-0058

3. Description of Organization, Its Goals and Objectives The IOP marina offers mthly, qrterly + transient boat spaces along w/ drystorage. In addition, to further accomodate our guests we offer fishing charters, boat rentals, laundry facilities, private restrooms to guests + numerous water activities. Our goals + obj. are to give the guests the quality of facilities that some of the larger marinas in our area offer.

C. Description and Location of Project/Event Advertising in the various waterway facilities guides. There are approx. 5 books that the marina needs to be advertising in. The marina also wants to keep our transient facilities in the best conditions. yearly, we paint the restrooms + repair any problems on an as needed basis. We like to supply our transients w/ the best possible facilities we can provide. We would like to add a fax machine + computer hook-up for those transients that need them. Currently, those are only available if the office machines are not being used.

___ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event ongoing or Project Start _____ Completion _____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (90 %) vs. Isle of Palms residents (10 %).
Although the marina is mostly used by our valued tourists, residents of the Isle of Palms & surrounding areas use our facilities. In addition, if it were not for advertising, a lot of tourists would not know about all the great things the marina offers.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
N/A

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ 6000.00

Date(s) Required: _____ Lump Sum _____ Installments _____

5. Other: Amount $_____

6. Total Budget: Amount $ Approx. up to 20,000
some of the waterway ads can be up to $5000.00 for a full page.

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Boulevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:	Total Project Cost:
Total Accommodations Tax Funds Requested:	
Action Taken By Accom. Tax Advisory Committee:	Date Approved ____ Denied ____
Action Taken By Ways & Means Committee:	Date Approved ____ Denied ____
Action Taken By City Council:	Date Approved ____ Denied ____
Documentation required for payment: ___ line item budget, ___ invoices, ___ Financial Report	

A. Project Name Tidal Wave Watersports Advertising

B. Applicant Organization Tidal Wave Watersports, Inc.

1. Mailing Address PO Box 412 Isle of Palms, SC 29451

Telephone 886-8456 Fax 886-0058

2. Project Director Allison Nichols / Brian Bemjan

Telephone 810-6523 Fax 886-0058

3. Description of Organization, Its Goals and Objectives Tidal wave watersports offers tourists & residents fun on the water! From Banana Boat to Parasailing - we've got fun for our guests. Tidal wave's Goals/Obj. are to offer the Isle of Palms guests the fun they were looking for on their vacation. We continuously strive for fun, safe watersports.

C. Description and Location of Project/Event Tidal Wave Watersports Advertising & Brochure distribution. The only way, besides word of mouth, to reach our tourists is to advertise in the various books across Charleston. Recently, we have developed a great new brochure to distribute. We are currently paying a distribution company to put them in all the visitor locations across Charleston areas. This can be very costly on top of paying to be in advertising publications. The SC welcome centers also distribute our brochures for a small fee (mailing). Tidal wave would like help w/ some of the advertising costs that are incurred. Furthermore, Tidal wave always includes a blurb about the iop marina in their advertising.

___ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event Ongoing or Project Start ____ Completion ____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (90 %) vs. Isle of Palms residents (10 %).
Tourists are TWWS main customers, but many residents of IOP & surrounding areas bring their guests & family for some fun on the water w/ us & most of the time participate themselves.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ N/A From _____

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ 5000.00

Date(s) Required: _____ Lump Sum _____ Installments _____

5. Other: Amount $ _____

6. Total Budget: Amount $ Approx. up to 25,000.

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

1. Bellsouth Adv,
2. Talking Phone Book 2.
3. Best Read Guide
4. GatewayGuide
5. TWWS Brochures- New
6. Island RealtyGuide
7. Wild Dunes magazine
8. Where Charleston Mag+ Map
9. Advantage Adv- Guest Guide East Cooper
10. CVB - Adv. Visitors Guide
11. Updates on website

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

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For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in SC **REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

EXHIBIT L

ORDINANCE 2002-1

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 2, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO ESTABLISH MUNICIPAL FACILITIES, MUNICIPAL PARKS, AND MUNICIPAL RECREATIONAL FACILITIES AS PERMITTED USES IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-32 (2) is hereby amended in its entirety to read as follows:

"(2) Permitted Uses.

a. Detached, single family dwelling
b. Residential accessory uses
c. Municipal buildings and other municipal facilities, limited to parks, playgrounds, and recreational facilities."

SECTION 2: That Section 5-4-32 (3) is hereby amended to delete items b. and d. and to re-letter the remaining items accordingly.

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 23rd DAY OF April ,2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 03/26/02
Public Hearing: 04/23/02
Second Reading: 04/23/02
Ratification: 04/23/02

EXHIBIT M

ORDINANCE 2002-3

AN ORDINANCE AMENDING TITLE 2, CHAPTER 3, CONTAINERIZED GAS TANKS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 2, Chapter 3 is hereby amended in its entirety to read as follows:

"Sec. 2-3-1 Registration of containerized gas tanks. Any person owning or keeping a propane or other containerized gas tank within the City on a permanent basis shall register such tank with the City's fire department by completing such form as is provided by the fire department. Provided, however, that registration of tanks with a gas capacity of less than 150 pounds is not required. For purposes of this Section, "permanent basis" is defined as a period of more than thirty (30) days.

Sec. 2-3-2 Reporting requirements of containerized gas vendors. Any person, firm, company, or other vendor selling, leasing, providing, filling, installing, or repairing containerized gas tanks within the City shall complete and file an annual report with the City's fire department on such form as is provided by the fire department setting forth the location, type and size of any such tanks which the vendor sold, leased, filled, installed or repaired within the City during the preceding calendar year. The report shall be filed with the fire department no later than March first of each year.

"Sec. 2-3-3 Maintenance of containerized gas list. The City fire chief is hereby directed to prepare and maintain a current list of all propane or other containerized gas tanks located within the City from the information provided by registrants and containerized gas vendors as required by this Chapter, for the fire department's use in identifying locations of potential public safety hazards in the event of fire, hurricane, or other disaster."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading:_____
Public Hearing:_____
Second Reading:_____
Ratification:_____

EXHIBIT N

ORDINANCE 2002-4

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2002, AND ENDING JUNE 30, 2003.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated , 2002, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS_____ DAY OF _____, 2002.

_____

F. Michael Sottile, Mayor

_____

Janet G. Mauldin, City Clerk

First Reading: 04-23-02
Public Hearing: 05-21-02
Second Reading: 05-28-02
Ratification: 05-28-02

EXHIBIT O

PROCLAMATION

WHEREAS, the South Carolina Vocational Rehabilitation Department enables eligible South Carolinians with disabilities to prepare for, achieve and maintain competitive employment; and

WHEREAS, people with disabilities who are competitively employed are transformed from dependent tax consumers into independent taxpayers who quickly repay the cost of their rehabilitation; and

WHEREAS, the Department leads the nation in the number of people served and rehabilitated *per capita* and its rehabilitation rate is nearly three times the national average; and

WHEREAS, the Department has formed partnerships with more than 300 businesses and industries in Couth Carolina, providing valuable training opportunities to prepare citizens with disabilities for employment; and

WHEREAS, the Department was recognized in 2001 as a Silver Achiever by the Governor's Quality Awards Program,

NOW, THEREFORE, I, Mike Sottile, Mayor of the City of Isle of Palms, do hereby commend the Department on its reputation and achievements and proclaim April 2002 as

"Vocational Rehabilitation Month"

in honor of the 75th anniversary of the public vocational rehabilitation program in South Carolina.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this 16th day of April 2002.

/s/

F. Michael Sottile, Mayor

SEAL:

EXHIBIT P

PROCLAMATION
OF
INTERNATIONAL REACT MONTH

May, 2002

WHEREAS, REACT International, Inc., and more specifically, the members of **Charleston REACT Emergency Team C-614** provide Public Safety and Emergency Communications using their own two way radios and time; and

WHEREAS, through their efforts totaling many hours of voluntary service, have helped to make our **City of the Isle of Palms, South Carolina** a better place in which to live: and have assisted nationwide in the saving of countless lives by speeding medical and other aid to the site of an accident or disaster; and

WHEREAS, REACT volunteers provide further additional hours of community service in handling emergency communications, safety, first aid, providing manpower, and traffic control for a variety of local charitable organizations and activities; and

WHEREAS, REACT International, Inc. has earned the President of the United States Volunteer Action Award, and has provided service for forty years, nationwide, and the local area for thirty two years;

NOW THEREFORE, I, **Mike Sottile, Mayor of the City of the Isle of Palms, South Carolina**, do hereby declare the **Month of May, 2002**, as **International REACT Month in the Isle of Palms, South Carolina** and strongly urge all citizens to recognize the significant contributions that Charleston REACT Emergency Team C-614 makes to the welfare of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of the Isle of Palms, South Carolina to be hereto this 1st day of May, 2002.

Mike Sottile

The Honorable Mike Sottile, Mayor
The City of the Isle of Palms, South Carolina

EXHIBIT Q

SCDOT
South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

April 8, 2002

4/22/02
Chris —
Let me review
what you think
about this —
Jeff

Acme Cantina
31 J. C. Long Boulevard
Isle of Palms, SC 29451

Attention: Jeff

Dear Jeff:

This is in response to your letter requesting permission for Acme Cantina to close Pavillion Drive on May 5, 2002, from 12:00 noon until 8:00 p.m. for a Cinco de Mayo celebration.

The Department of Transportation has no objections to this closure provided it is done so in a safe and orderly manner and with the understanding that your local enforcement personnel will provide the necessary traffic control during this time period. Adequate detours should be made available and properly signed to guide the motoring public who may be unfamiliar with the area.

This authorization is contingent upon you obtaining permission from the local entity that governs this area. As additional information, the Department will not be held responsible for any personal and/or property damage or injury incident to or arising from this event.

Sincerely,

R. T. Clark
District Engineering Administrator

RTC:cl

CC: State Highway Engineer D. H. Freeman
Captain R. E. Gosnell ~ Department of Public Safety
Ms. Linda Lovvorn Tucker, City Administrator
Chief Thomas Buckhannon, Isle of Palms Police
Res. Maint. Engr. C. O. Skipper

File: D6/CL

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone: (843) 740-1665
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

EXHIBIT R

Tourism Expenditure Review Committee

P.O. Box 125
Columbia, SC 29214-0120

Frans N. Mustert
CHAIRMAN
Hospitality Association of SC

Lanneau H. Siegling, CHA – VICE CHAIRMAN
President Pro Tempore Appointee

Susan Cruse
SC Association of Tourism Regions

John Curry
SC Association of Convention and Visitors Bureaus

Mayor William L. Otis
Municipal Association of SC

G. Dial DuBose
SC Association of Counties

Rod Swaim
Speaker of the House Appointee

Ron Carter
Ex-Officio SCPRT

April 3, 2002

Ms. Debbie Schimsa Suggs
City Of Isle Of Palms
P.O. Drawer 508
Isle of Palms, S.C. 29451

Dear Ms. Debbie Schimsa Suggs;

The Tourism Expenditure Committee has Reviewed your Accommodations Tax Expenditure Report for FY-01. Please be advised that the committee has approved your expenditures as outlined in your report. However, in the future, please keep in mind that expenditures must be connected to bringing in overnight guests. Although some expenditures were not questioned on your report for FY00-01, it does not mean that they could not be questioned in the future if they can not be tied back to bringing in overnight guests. In the future, beginning with expenditures for FY02-03, all expenditures must contribute to bringing in overnight guests under the new law and new definition of "tourists"

The committee is in the process of compiling guidelines for the local government to follow under the new definition of "tourists". These guidelines should be available within the next few months, and will be sent to you at that time.

Should you have any questions, please do not hesitate to contact the committee at (803) 898-5400.

Sincerely,

Frans N. Mustert

Frans N. Mustert, Chairman
Tourism Expenditure Review Committee

5/3/02

SPECIAL CITY COUNCIL
May 3, 2002

A special meeting of the Isle of Palms City Council was called to order on May 3, 2002, at 3:00 p.m., in the City Hall. Present were Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Miller and Taylor, City Administrator Tucker, City Clerk Mauldin and City Attorney Daniel.

Mayor Sottile opened the meeting and asked the Clerk to take the roll. The meeting had been called to discuss contractual matters at the Marina restaurant.

Councilman Abele made a motion to go into Executive Session to discuss contractual matters, Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that legal advice was received and no action or votes were taken.

Councilman Abele made a motion to authorize the City Administrator to make two changes to the lease document - (1) to prorate the rent based on the opening day of the restaurant for year one, and (2) change Section 3(b) under rent to read one percent (1%) of the amount over $1 million, and two percent (2%) of the amount over $2 million; also if these terms are not accepted, then a meeting of the Subcommittee on the Marina Restaurant will be called to negotiate further and make recommendations; Councilman Miller seconded; motion passed unanimously.

If these terms are accepted, Councilman Buckhannon made a motion to authorize the Administrator to enter into the lease agreement; Councilman Abele seconded; motion passed unanimously.

There being no further business to come before the committee, the special meeting was unanimously adjourned at 3:55 p.m.

Respectfully submitted,
Janet G. Mauldin
Janet G. Mauldin
City Clerk


5/28/02

PUBLIC HEARING OF CITY COUNCIL

Ordinance 2002-4
May 28, 2002

The Isle of Palms City Council held a public hearing on May 28, 2002, at 6:30 p.m., in the City Hall, for the purpose of receiving comments on the proposed budget for fiscal year 2002-2003. Present were Mayor Sottile, Councilmembers Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice, and City Administrator Tucker. There being no citizens present to make comments, the public hearing was closed at 6:35 p.m. .

REGULAR CITY COUNCIL MEETING

May 28, 2002

The regular meeting of the Isle of Palms City Council was held on May 28, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, and City Attorney Sottile. City Clerk Mauldin was on vacation.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. In the absence of the City Clerk, Administrator Tucker noted that all councilmembers were present except Councilman Taylor who joined the meeting in progress.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Abele made a motion to approve appointment of Gene Cardinal as a new CDL Truck Driver; Councilman Marino seconded; motion passed unanimously. Mayor Sottile performed the swearing-in of Gene Cardinal and welcomed him to the City of Isle of Palms. He noted that Mr. Cardinal came from Ohio and has over ten (10) years experience plus other certifications pertinent to the position of CDL Truck Driver.

C. RECOGNITION OF JUDGE JEANETTE HARPER'S APPOINTMENT AS PRESIDENT OF THE NATIONAL JUDGES ASSOCIATION

Councilwoman Rice made a motion to approve the Resolution acknowledging Judge Harper; Councilman Bettelli seconded; motion passed unanimously. Mayor Sottile read the Resolution (Exhibit A) and presented the framed Resolution to Judge Harper. Judge Harper thanked councilmembers and expressed her appreciation of the City's support.

D. UNVEILING OF ACCREDITATION CERTIFICATE

Mayor Sottile and Councilman Abele, member of the Public Safety Committee, Police Chief Thomas Buckhannon, and Sergeant Janice Stewart unveiled the certificate and Mayor Sottile read the contents (Exhibit B). Mayor Sottile expressed his pride in the City's Police Department for attaining this law enforcement honor.

E. READING OF THE JOURNAL OF PREVIOUS MEETINGS

April 23, 2002 - Public Hearing and Regular City Council Meeting
May 3, 2002 - Special City Council Meeting

Mayor Sottile noted some minor corrections to both sets of minutes. Councilman Abele made a motion to approve the minutes as corrected; Councilman Bettelli seconded; motion passed unanimously.

F. CITIZEN'S COMMENTS - Genevieve Butler, 3103 Hartnett Boulevard, asked when the Breach Inlet Bridge would be opened to bicycle traffic again. Mayor Sottile stated that the scheduled completion date is August 13th, and will be opened to vehicle, bicycle and pedestrian traffic at that time.

G. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele reported on their meetings of May 8, 2002, and May 21, 2002. (Exhibit C).

(a) Councilman Abele made a motion that any funds generated from additional property taxes due to the lifting of the tax cap be placed in a one-year Certificate of Deposit or with the Local Government Investment Pool; Councilman Bettelli seconded; motion passed unanimously.

(b) Councilman Abele made a motion to approve the expenditure of $7,500 of State Accommodations Tax Funds for two drawings for the Front Beach Enhancement project; Councilman Bettelli seconded; motion passed unanimously.

(c) Councilman Abele made a motion to authorize the City Treasurer and City Administrator to take $300,000 from the Municipal Accommodations Fee Fund and $200,000 from the Disaster Recovery Fund and to purchase five (5) $100,000 Certificates of Deposit from banks with best competitive rates; Councilman Buckhannon seconded; motion passed unanimously.

(d) Councilman Abele made a motion to approve the expenditure of $2,650 for the Half Rubber Tournament and $4,436.10 for the web site T-shirts; Councilman Bettelli seconded; motion passed unanimously.

(e) Councilman Abele made a motion to approve the final lease for the Marina restaurant; Councilman Bettelli seconded; motion passed unanimously.

(f) Councilman Abele made a motion to approve $39,000 from the Drainage Contingency Fund for cleaning the ditches at the end of 27th and 28th Avenues; Councilman Buckhannon seconded; motion passed unanimously.

(g) Councilman Abele made a motion to approve expenditure of approximately $300 for additional water quality testing and $2,000 for a flagpole and flags to be installed at the Public Restroom property, both of which are required as a result of the recently acquired Blue Wave Designation, and which will be funded through the Municipal Accommodation Fee; Councilman Marino seconded. Upon discussion, Mayor Sottile thanked Councilman Marino for making the trip to Washington, D.C. to receive this award and he thanked all those who had a part in helping the island achieve this award. After discussion, motion passed unanimously.

(h) Councilman Abele made a motion to approve expenditure of $13,500 for the first year and $9,000 for the second year to participate in funding the Mount Pleasant/Isle of Palms Visitor's Center in Mount Pleasant, and that these funds be taken from the 30% portion of Accommodations Taxes that is provided to the Charleston Convention and Visitors Bureau; Councilman Miller seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of May 6, 2002 (minutes and monthly department reports attached as Exhibit D).

(a) Councilman Taylor reported that State Representative Chip Campsen attended the committee meeting to discuss his proposed no-wake zone bill which would be in effect on the Intracoastal Waterway along Goat Island during the peak season of May 1 through September 30, from 11:00 a.m. to one hour before sunset; and additionally, for boats 25' long or larger this law would be in effect at all times. Councilman Taylor noted the Department of Natural Resources will enforce this law.

(b) Councilman Taylor made a motion to approve the following special events: New Wave Biathlon on June 1, 2002, and Isle of Palms Connector Run for the Child on October 5, 2002; Councilman Marino seconded; motion passed unanimously.

(c) Councilman Taylor made a motion to approve the installation of two handicapped parking spaces in front of the One-Eyed Parrot on Ocean Boulevard; Councilman Marino seconded; motion passed unanimously.

(d) Councilman Taylor made a motion to approve the recommendation to widen I-26 between I-526 and the Highway 52 Connector, and that vehicles with more than 10 wheels be restricted to the right-hand lane; Councilman Bettelli seconded. Upon discussion, Mayor Sottile stated that the City was asked to send a letter of recommendation concerning this project as a member of the Council of Governments. After discussion, motion passed unanimously.

(e) Mayor Sottile stated that the past weekend was one of the busiest the City has had and he expressed his appreciation to the Public Safety departments for handling the traffic as best as possible.

3. Public Works Committee. Chairman Marino reported on their meeting of May 9, 2002 (Exhibit E).

4. Recreation Committee. Chairman Buckhannon reported on their meeting of May 2, 2002, (see minutes and monthly department report attached as Exhibit F).

5. Personnel Committee - Chairman Bettelli reported on their meeting of May 7, 2002. (Exhibit G).

(a) Councilman Bettelli made a motion to approve the proposed language modification to page 10 of the Employee Handbook to eliminate the last phrase of paragraph three under Examinations; Councilman Taylor seconded; motion passed unanimously,

(b) Councilman Bettelli made a motion to appoint Laura Radley to fill the vacancy on the Accommodations Tax Advisory Committee; Councilman Taylor seconded; motion passed unanimously.

(e) Councilman Bettelli made a motion to appoint Sandra Ralston to a term ending 12/31/2002, and Robert Carlock to a term ending 12/31/2003, to fill two vacancies on the Beach Advisory Committee; Councilman Taylor seconded; motion passed unanimously.

(f) Councilman Bettelli made a motion to approve the proposed language modifications to the Employee Handbook, one being the welcome letter by Mayor Sottile, and the other being the addition on page 33 of language that employees will not be paid for unused sick leave; Councilman Abele seconded; motion passed unanimously.

(g) Safety Sweepstakes for April 2002 were as follows:
Police Department - Derrick Ambas
Fire Department - Hohns Rodden
Public Works Department - John Graham
Combined General Government, Building Department, and
Recreation Department - Laura McLellan of General Government

(h) Employees of the Month for April 2002:
Police Department - Dawn Caldwell and Mac McCrodden
Public Works - Kim Tapply

H. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of May 10, 2002, attached hereto as Exhibit H.

2. Planning Commission - See minutes of their meeting of May 8, 2002, meeting attached as Exhibit I.

3. Construction Board of Appeals - No meeting in May.

I. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes from their meeting of May 8, 2002, attached as Exhibit J.

2. Beach Advisory Committee - No meeting in May.

3. Ad Hoc Committee on Front Beach Enhancement - Councilman Miller reported that representatives from a multi-space parking system gave a presentation to the committee and there will be another parking system demonstration in July.

4. 50th Anniversary Committee Report - None.

J. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

K. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2002-2 - An Ordinance Consenting to the Transfer of Control and Internal Reorganization of Comcast Cablevision of Carolina, Inc., in Connection With the Isle of Palms Cable Television Ordinance. (Exhibit K).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-1; Councilman Miller seconded. Administrator Tucker read the ordinance in full. Motion with amendment passed unanimously.

2. Second Reading and Ratification - Ordinance 2002-3 - An Ordinance Amending Title 2, Chapter 3, Containerized Gas Tanks, of the City of Isle of Palms Code of Ordinances (Exhibit L).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-3; Councilman Bettelli seconded. Administrator Tucker read the ordinance in full. After discussion, motion passed unanimously.

3. Second Reading and Ratification - Ordinance 2002-4 - An Ordinance To Raise Revenue and Adopt a Budget for the City of Isle of Palms, South Carolina, for the Fiscal Year Beginning July 1, 2002, and Ending June 30, 2003 (Exhibit M).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-4; Councilman Marino seconded. Upon discussion, Councilman Abele iterated that the City has a balanced budget and there is no increase in the millage rate from last year for property values. He further stated, for the residents' information, that there could be a tax increase to some property owners if County Council eliminates the 15% tax cap on all resident-owned properties, at which time, the County could raise values to the last assessed property value. After discussion and kudos to Councilman Abele, Administrator Tucker and Treasurer Suggs for a job well done during the budget process, motion passed unanimously.

L. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2002-5 - An Ordinance Amending Title 5, Chapter 1, Article B, Section 5-1-13, of the City of Isle of Palms Code of Ordinances to Adopt the 2000 Edition of the International Residential Code for One- and Two-Family dwellings, as Amended by the South Carolina Building Codes Council (Exhibit N).

Councilman Abele made a motion to approve first reading of Ordinance 2002-5; Councilman Bettelli seconded. After discussion, motion passed unanimously.

2. First Reading - Ordinance 2002-6 - An Ordinance Amending Section 5-4-2(20)a. of Title 5, Chapter 4, Article 1, of the City of Isle of Palms Code of Ordinances, Regarding the Definition of a Hotel as Opposed to a Multi-Family Dwelling (Exhibit O).

Action on this ordinance was deferred until after Executive Session at which time the City Attorney would provide legal advice on the ordinance.

3. Proclamation - Anthony Johnson Week (Exhibit P). Councilman Bettelli made a motion to approve the Proclamation naming Anthony Johnson Week; Councilman Abele seconded; motion passed

unanimously. Administrator Tucker read the proclamation in full and she displayed the framed proclamation that will be presented to Mr. Johnson. Mayor Sottile stated the Anthony Johnson is a professional NBA basketball player with the New Jersey Nets and is currently playing in the Eastern Division Championships against the Boston Celtics. He stated that this year will be the fifth year that Anthony Johnson has held basketball camp for the children of the area at the Isle of Palms Recreation Center and the City is very lucky to have this program.

M. MISCELLANEOUS

1. Mayor Sottile reminded councilmembers of the Municipal Association of South Carolina's Annual Meeting in July and the need to fill out their registration forms and turn them in to City Hall.

2. Councilwoman Rice made a motion to authorize the Administrator to purchase six additional Blue Wave Designation flags at $65 per flag and to purchase them with Municipal Accommodation Fee money; Councilman Bettelli seconded; motion passed unanimously.

3. Councilman Abele referred to the recent letter from the Army Corps of Engineers approving the arrangement with Wild Dunes Yacht Harbor whereby the City is taking the lead in dredging the yacht harbor and the marina. He expressed some concern about the requirements stated in the letter.

Administrator Tucker stated that it is highly unusual for the Corps of Engineers to allow any municipality to utilize one of their spoil sites, so just getting the approval was quite a feat. The restrictions have been passed on to the Morgan Creek property owners for their review. Further, she stated that the actual permit request will move forward tomorrow with this designated spoil site.

N. EXECUTIVE SESSION - Councilman Abele made a motion to go into Executive Session to receive legal advice on various ordinances; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal advice was received from the City Attorney.

Councilman Abele made a motion to approve first reading of Ordinance 2002-6; Councilman Buckhannon seconded. Upon discussion, Councilman Marino amended the motion that the ordinance be sent to the Planning Commission for their input prior to second reading; Councilwoman Rice seconded; amendment passed unanimously. Motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:50 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on June 25, 2002.

EXHIBIT A

RESOLUTION

WHEREAS, Jeanette M. Harper has served as the City of Isle of Palms Municipal Judge since 1993; and,

WHEREAS, during that time, the City has enjoyed a successful and efficiently operated court; and,

WHEREAS, Judge Harper brings significant qualifications to the position such as being the East Cooper Magistrate Court's presiding Judge; and,

WHEREAS, Jeanette Harper spent nineteen years as a high school English teacher; and,

WHEREAS, Jeanette Harper studied at the National Judicial College, the Citadel, Alfred University and Carson-Newman; and,

WHEREAS, Judge Harper has demonstrated her eloquence by becoming a Founder of the Mount Pleasant Chapter of Toastmasters International; and,

WHEREAS, Jeanette Harper has been an active member of the National Judges Association having served as the Chaplain and the President-elect.

NOW, THEREFORE, BE IT RESOLVED that the City of Isle of Palms is pleased to recognize and congratulate Jeanette M. Harper for being named the 2002 President of the National Judges Association.

PASSED AND RATIFIED IN COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 28TH DAY OF MAY, 2002.

F. Michael Sottile, Mayor

SEAL:

Commission on Accreditation for Law Enforcement Agencies, Inc.

Be it hereby known that the

Isle of Palms (South Carolina) Police Department

having fully demonstrated its voluntary commitment to law enforcement excellence

by living up to a body of standards deemed essential to the protection of the life,

health, safety and rights of the citizens it serves, and

having exemplified the best professional practices in the conduct of its responsibilities

is hereby, upon the recommendation of the members of the

Commission on Accreditation for Law Enforcement Agencies, Inc. awarded this

Certificate of Accreditation

effective on the twenty-third day of March, 2002

and is recognized as an accredited law enforcement agency

for a period of three years.

EXHIBIT B

EXHIBIT C-(a)

SPECIAL WAYS & MEANS COMMITTEE
May 8, 2002

A special meeting of the Ways & means Committee was called to order on May 8, 2002, at 5:45 p.m. in City Hall. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Hanbury, Marino, Miller, Rice and Taylor, City Administrator Tucker, City clerk Mauldin and City Treasurer Suggs. Councilman Buckhannon was out of town on vacation. Also present was Recreation Director Page.

1. Discussion of Impact of Tax Cap Issue. Administrator Tucker began discussion of the current Supreme Court opinion that ruled the 15% Charleston County tax cap was illegal (see attached sheets). She noted that the opinion does not offer any relief except to the folks who filed the suit. The only way a refund would happen would be if a group of people filed a class action suit, and, if this happens, it would not affect the City this year but in future years. She noted that the City has advertised its millage rate on the capped value, which would bring in budgeted revenues at $2,787,861. Revenues without the tax cap would bring in estimated revenues at $3,032,737. Administrator Tucker recommended that, if the City receives the higher amount, the money (approximately $244,876) be set aside for deficit years to cover possible loss of future revenues. The second sheet (attached) shows the difference between the taxes for a $200,000 house with the 15% tax cap, and the same reassessed house without the tax cap, at a tax increase of only $118.97 to the City.

After discussion, **Councilman Taylor made a motion that any funds generated and returned to the City of Isle of Palms due to lifting of the tax cap be placed in a one-year Certificate of Deposit or with the Local Government Investment Pool for a period of one year at a time; Councilman Bettelli seconded; motion passed unanimously.**

2. Review of FY 2003 Budget. Chairman Abele began discussion of the FY 2002-2003 budget per the attached packet. He noted that there will be approximately $561,261 in the Capital Projects Fund available for funding in FY 2002-2003. The essential expenditures are $366,439 leaving a balance of approximately $195,000. Chairman Abele then discussed the issue of lease versus purchase of the two major vehicles, fire pumper and garbage packer, referring to the attached graphs and spreadsheet. He stated that, if Council lease/purchases the two vehicles, there will be a cash flow reduction on the budget. Further, there will be three options in dealing with the extra cash: (1) spend it on the highly essential items, (2) establish a capital reserve fund within the Capital Projects Fund, or (3) do both. Chairman Abele proposed that the City purchase these two vehicles by lease/purchase and save the amount of cash flow reduction. He also proposed that lease/purchase be revisited on an annual basis depending on the City's budget status.

After discussion, **Mayor Sottile made a motion to lease/purchase the fire pumper and the garbage packer and that the savings be identified and reserved in an appropriate line item within the Capital Projects Fund; Councilman Marino seconded.** Upon discussion, Councilman Marino noted that the City would look at the issue of lease/purchasing each budget year, but would not necessarily use this option for future vehicle purchases. Councilman Miller reiterated his concerns that lease/purchasing cost the City more money in the long run and carried the debt out several more years. After further discussion, **motion passed unanimously.**

3. Color Printer/Copier Needs in City Hall. Chairman Abele began discussion of the need for City hall to have a color copier (see attached cost sheet) in order to make color copies and transparencies from items produced outside of City Hall. He noted that the color copier that was in the Police Department has finally passed away. In the upcoming budget, there is an item for $750 to buy a laser jet printer for the Clerk of Court which is a highly essential item. Chairman Abele proposed that one of the three options listed on the attached sheet be approved. After detailed discussion, **Chairman Abele made a motion to raise the budget line item from $750 to approximately $1,400 and to direct the Administrator and staff to choose the items they need within that amount; Councilman Miller seconded; motion passed unanimously.**

4. State Accommodations Tax Fund Budget. Administrator Tucker reported that the Accommodations Tax Advisory Committee (ATAC) had discussed the possibility of setting aside some funds from the State Accommodations Tax Fund budget for both the Recreation Department building fund and the Front Beach Enhancement project, and the committee had asked the Administrator to discuss this with Ways & Means. It was the consensus not to do this at this time because neither project is at the stage of final development or cost. After discussion, **Councilman Miller made a motion not to approve setting aside any Accommodations Tax funds for these projects; Mayor Sottile seconded; motion passed 7-1.**

5. Front Beach Enhancement Request for Accommodations Tax Funds. Councilman Miller stated that Douglas Kerr had presented an application for Accommodations Tax funding in the amount of $7,500 for two drawings by the engineering firm of Thomas & Hutton which will include cost estimates for the Front Beach Enhancement project. **Councilman Miller made a motion to recommend to City Council approval of this request; Councilman Marino seconded; motion passed unanimously.**

6. Pending No-Wake Zone Legislation. Administrator Tucker stated that Representative Campsen attended the Public Safety Committee meeting to discuss this proposed legislation. He had introduced the legislation following complaints by residents living in the Intracoastal Court area who are concerned about safety issues because of the congestion. He told the committee that this would be the first no-wake zone in the State of South Carolina that is specific to certain times of the year and certain times of the day - the peak season during specific hours - and it will be posed stating those times. Also, he stated that DNR will enforce it. Administrator Tucker further stated that, although Representative Campsen wanted the City's input, the legislation will go forward regardless of the City's position. Councilwoman Hanbury stated that Chief Buckhannon had said at their meeting that the Sheriff's Department would also enforce the regulations. Councilman Taylor clarified the legislation which states that the no-wake zone would be defined by big Goat Island - any boat 25' or over would have to travel at idle speed at all times - all boats must travel at idle speed between May 1st and September 30th on Saturdays, Sundays and federal holidays from 11 a.m. through an hour before sunset. Committee members discussed the legislation, but took no action.

7. Status of Marina Restaurant. Administrator Tucker reported that the draft lease was still int he hands of Mr. Clarke's attorney and that Mr. Clarke has indicated that he does intend to sign the lease. She told Mr. Clarke that time is of the essence. Administrator Tucker also reported that while concrete repairs were being made to the damaged sidewalk, the contractor knocked down an electric pole and severed the water line that served the docks. Repairs are continuing.

Administrator Tucker reported that Department of natural Resources is holding a Boating Infrastructure Grant workshop tomorrow which she will attend. She reminded committee members that the City had applied for funds in past years but were not funded, but she will continue to apply.

8. Letter to Spartan Fire & Emergency Apparatus, Inc. Councilman Taylor stated that the letter to Robbie Fore of Spartan was the best letter he has seen come out of City Hall (copy attached). It was to the point and stated that they can fix the truck or give us a refund! Councilman Taylor distributed copies of an article from Harvard Business Review which mentioned Pierce Manufacturing and being able to cut costs by "running the paint shop on one shift instead of three."

There being no further business to come before the committee, the special meeting was unanimously adjourned at 7:30 p.m.

Respectfully submitted,

Bob Abele, Chairman

City of Isle of Palms
IMPACT ANALYSIS: 15% Assessment Cap Issue
FY 2003 Budget

	Total Without Cap	Total With Cap
Estimated CY2002 Assessments*	$ 107,163,853	$ 98,510,984
Millage Rate	0.02830	0.02830
Projected Revenues at Current Millage	$ 3,032,737	$ 2,787,861

Total using full real estate values	$ 3,032,737
Total using capped real estate values	2,787,861
Difference	$ 244,876

IMPORTANT:

The FY2003 Budget was developed using capped, owner-occupied real property values. Budgeted property tax revenue for FY2002-2003 is:

Property Tax Revenue	$ 2,427,861
Local Option Sales Tax	360,000
Total	$ 2,787,861

* Includes Real Property, Personal Property, and Motor Vehicles.

Evolution of an owner occupied home valued at $200,000 prior to reassessement

15% capped Value

$230,000	Owner Occupied IOP home
0.04	assessment rate
$9,200	assessed value
0.0283	2001 increased rollback millage
$260.36	taxes paid to IOP before LOST
$48.30	est. LOST credit .00021 X 230,000
$212.06	Net taxes paid to IOP

Re-assessed Value of 4% home

$359,040	appraised market noncapped value
0.04	assessment rate
$ 14,361.60	assessed value
0.0283	Proposed 02/03 millage
$ 406.43	taxes paid to IOP before LOST
$75.40	est. LOST credit .00021 X 359,040
$ 331.03	Net taxes to IOP

$ 118.97 Increase in IOP taxes on 4% home previously capped

FY 2002-2003 Budget Summary
(as of 8 May 2002)

GENERAL FUND

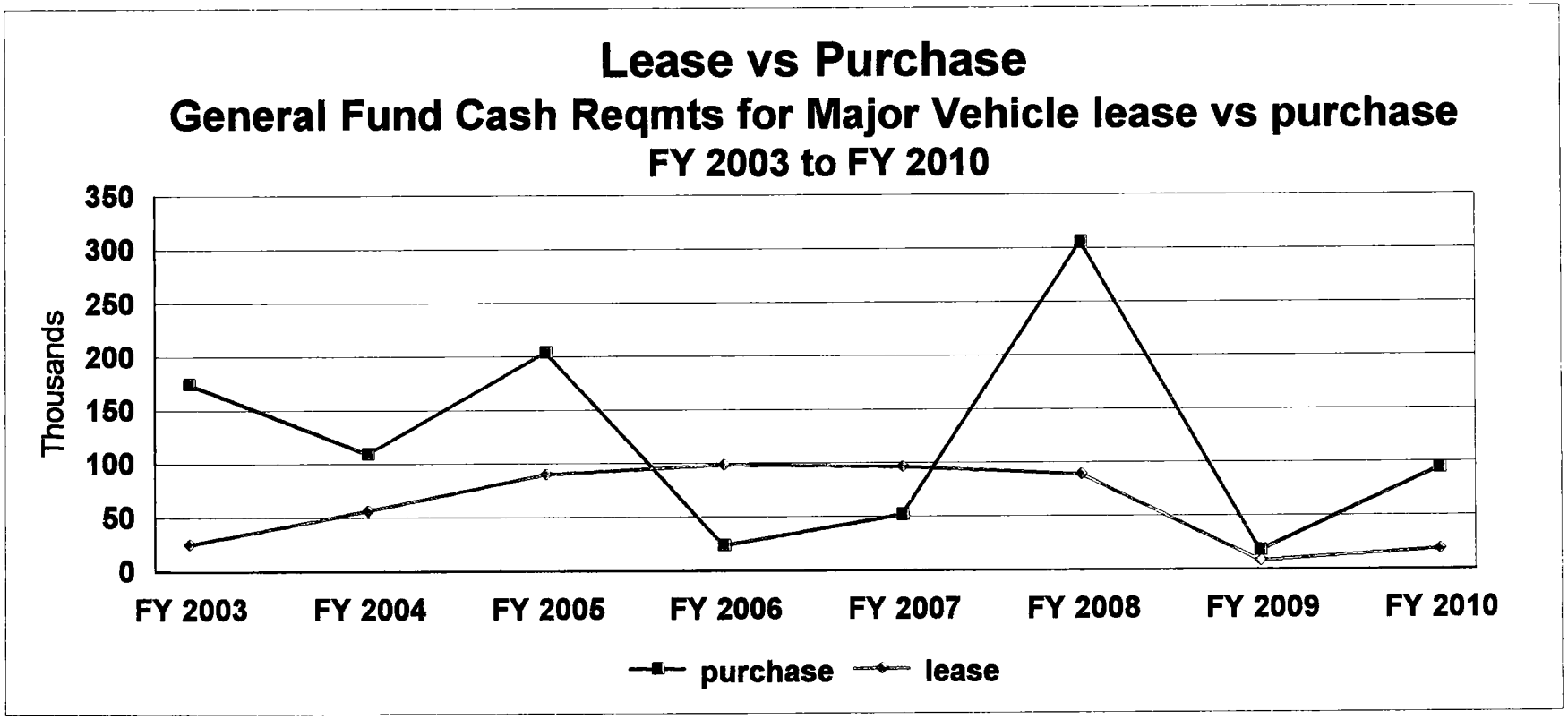
Revenues (based on 28.3 mills with 15% cap)		$5,145,961
Expenditures		4,987,157
Excess revenue over expenditures		167,804
Transfer to marina debt service	50,000	
Transfer to Capital Projects Fund	117,804	167,804

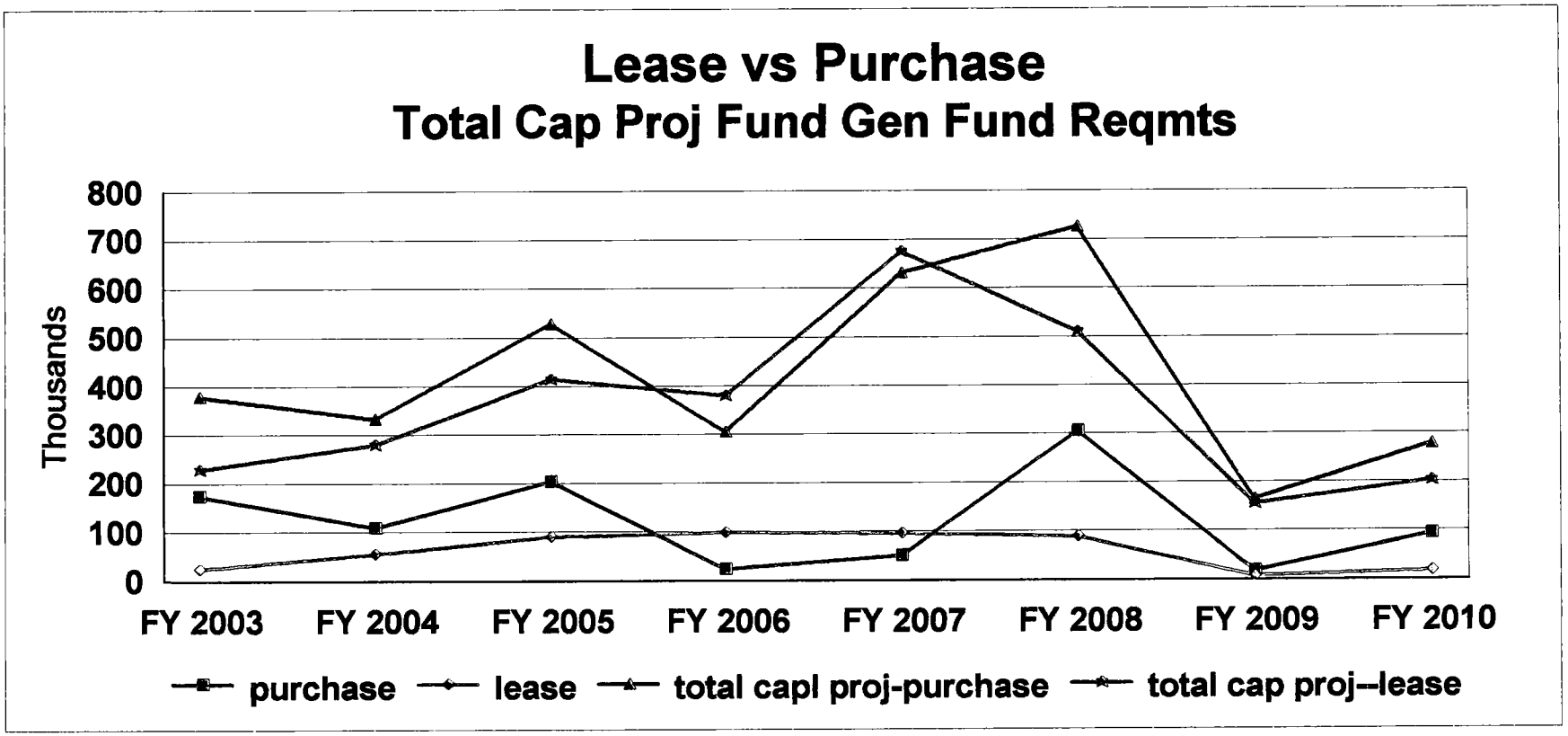
CAPITAL PROJECTS FUND

Estimated Balance 6/30/2002		$379,308
FY 2002-2003 Revenue		
Grants	58,549	
Interest	5,600	64,149
Transfer from FY 2002-2003 General Fund Revenue		117,804
Total Available FY 2002-2003 Capital Projects Funding		561,261
Expenditures (essential only)		(366,439)
Capital Projects Fund Balance 6/30/03		194,822

Cash outflow reduction with leasing:

Fire Pumper	91,908	
Garbage Packer	57,710	149,618
Potential Capital Projects Fund Balance 6/30/03		$344,440


Lease vs Purchase
General Fund Cash Reqmts for Major Vehicle lease vs purchase
FY 2003 to FY 2010
Thousands
350
300
250
200
150
100
50
0
FY 2003
FY 2004
FY 2005
FY 2006
FY 2007
FY 2008
FY 2009
FY 2010
purchase
lease


Lease vs Purchase
Total Cap Proj Fund Gen Fund Reqmts
Thousands
800
700
600
500
400
300
200
100
0
FY 2003
FY 2004
FY 2005
FY 2006
FY 2007
FY 2008
FY 2009
FY 2010
purchase
lease
total capl proj-purchase
total cap proj--lease

City of Isle of Palms
Long Range Lease v. Purchase Comparison
General Revenue Cash Flow

Portion of Total Cost to be Funded with General Revenues

	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	Total
Fire Pumper	107,500						107,500
PW Garbage Packer	67,500						67,500
Fire Dept Jeep repl		12,500					12,500
Rec Mini Bus		20,000					20,000
PW Trash Truck		32,000					32,000
Building Dept Admin		23,000					23,000
Rec Dept Admin		22,000					22,000
Fire Pumper			112,500				112,500
PW Garbage Packer			71,000				71,000
Rec Pickup Truck			21,000				21,000
PW Admin Truck				24,000			24,000
Fire Dept Rescue Tk					14,000		14,000
PW Tractor					14,000		14,000
Building Dept Admin					24,000		24,000
PW Garbage Truck						74,175	74,175
PW Pickup Truck						31,225	31,225
PW Catepiller repl						55,000	55,000
Animal Control Truck						25,850	25,850
Fire Engine repl						120,000	120,000
Total Purchase cost of Major Vehicles	175,000	109,500	204,500	24,000	52,000	306,250	871,250
Total Annual Lease Payments (see attached schedule)	25,382	56,491	90,350	98,630	96,732	89,487	457,069
Remaining General Revenue Costs per 10yr Capital Plan*	204,491	223,553	324,879	282,902	579,730	421,378	2,036,933
Total General Revenue Requirements:							
With outright purchase	379,491	333,053	529,379	306,902	631,730	727,628	2,908,183
With leasing of major vehicles	229,873	280,044	415,229	381,532	676,462	510,865	2,494,002
Annual reduction in **CASH** outlay with Leasing	149,619	53,010	114,151	(74,630)	(44,732)	216,764	414,181

** Includes debt service funded from General Revenues*

City of Isle of Palms

Lease vs. Purchase Analysis, FY03 Budget

Bud Year				FY2003	FY2004	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010	Total
Purchase												
		Total Cost	% From General Rev									
FY03	Fire Pumper	215,000	50%	107,500								107,500
FY03	PW Garbage Packer	135,000	50%	67,500								67,500
FY04	Fire Dept Jeep repl	25,000	50%		12,500							12,500
FY04	Rec Mini Bus	40,000	0.5		20,000							20,000
FY04	PW Trash Truck	64,000	50%		32,000							32,000
FY04	Building Dept Admin	23,000	100%		23,000							23,000
FY04	Rec Dept Admin	22,000	100%		22,000							22,000
FY05	Fire Pumper	225,000	50%			112,500						112,500
FY05	PW Garbage Packer	142,000	50%			71,000						71,000
FY05	Rec Pickup Truck	21,000	100%			21,000						21,000
FY06	PW Admin Truck	24,000	100%				24,000					24,000
FY07	Fire Dept Rescue Tk	28,000	50%					14,000				14,000
FY07	PW Tractor	28,000	50%					14,000				14,000
FY07	Building Dept Admin	24,000	100%					24,000				24,000
FY08	PW Garbage Truck	148,350	50%						74,175			74,175
FY08	PW Pickup Truck	31,225	100%						31,225			31,225
FY08	PW Catepiller repl	110,000	50%						55,000			55,000
FY08	Animal Control Truck	25,850	100%						25,850			25,850
FY08	Fire Engine repl	240,000	50%						120,000			120,000
	Total Purchase Cost			175,000	109,500	204,500	24,000	52,000	306,250	-	-	871,250
Lease												
		Est. Lease Pmt	% From General Rev									
FY03	Fire Pumper	31,183	50%	15,592	15,592	15,592	15,592	15,592	15,592	15,592	15,592	124,732
FY03	PW Garbage Packer	19,580	50%	9,790	9,790	9,790	9,790	9,790	9,790	9,790	9,790	78,320
FY04	Fire Dept Jeep repl	25,000	50%		4,313	4,313	4,313					12,939
FY04	Rec Mini Bus	40,000	50%		4,335	4,335	4,335	4,335	4,335			21,675
FY04	PW Trash Truck	13,872	50%		6,936	6,936	6,936	6,936	6,936			34,680
FY04	Building Dept Admin	7,935	100%		7,935	7,935	7,935					23,805
FY04	Rec Dept Admin	7,590	100%		7,590	7,590	7,590					22,770
FY05	Fire Pumper	32,633	50%			16,317	16,317	16,317	16,317	16,317	16,317	97,899
FY05	PW Garbage Packer	20,595	50%			10,298	10,298	10,298	10,298	10,298	10,298	61,785
FY05	Rec Pickup Truck	7,245	100%			7,245	7,245	7,245				21,735
FY06	PW Admin Truck	8,280	100%				8,280	8,280	8,280			24,840
FY07	Fire Dept Rescue Tk	9,660	50%					4,830	4,830	4,830		14,490
FY07	PW Tractor	9,660	50%					4,830	4,830	4,830		14,490
FY07	Building Dept Admin	8,280	100%					8,280	8,280	8,280		24,840
FY08	PW Garbage Truck	19,376	50%						9,688	9,688	9,688	
FY08	PW Pickup Truck	10,777	100%						10,777	10,777	10,777	
FY08	PW Catepiller repl	14,367	50%						7,184	7,184	7,184	
FY08	Animal Control Truc	8,922	100%						8,922	8,922	8,922	
FY08	Fire Engine repl	31,347	50%						15,674	15,674	15,674	
	Total Lease Costs			25,382	56,491	90,350	98,630	96,732	89,487	69,936	51,996	579,000
	Cash Saved By Leasing			149,619	53,010	114,151	(74,630)	(44,732)	216,764	(69,936)	(51,996)	292,250

Note:

FY2003 Lease payment information comes directly from BB&T's Leasing Group. Rates range from 3.54% to 4.49%. Lease figures for FY2004-FY2010 were extrapolated from the FY2003 actual numbers. This method produces **rough** estimates that do not factor in any change in interest rates.

ISSUES AFFECTING REQUIREMENTS FOR GENERAL REVENUE

MAJOR EXTERNAL ISSUES WITH POTENTIAL IMPACT

- 15% CAP
- ACCOMMODATIONS TAX RESTRICTIONS
- ADDITIONAL STATE LEGISLATURE CUTBACKS

MAJOR CITY PROJECT REQUIREMENTS

- FRONT BEACH REVITALIZATION
- NEW RECREATION CENTER
- DRAINAGE PROJECT
- FIRE STATIONS' STRUCTURAL PROBLEMS

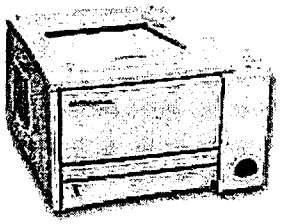
City of Isle of Palms
Color Printer/Copier Needs

Need #1: New black and white **LASER** printer for Clerk of Court

Need #2: Ability to produce high quality color output of orginal work from City Hall computers.

Need #3: Ability to make high quality color copies of work produced and printed outside of City Hall

		APPROX. COST W/ TAX
Option #1		
A.	Puchase a black and white **laser** printer for Clerk of Court	794.99
B.	Purchase a color **inkjet** printer/scanner/copier combo	635.99
	Subtotal Option #1	1,430.98
Option #2		
A.	Purchase a color/b&w **laser** printer for Clerk of Court and let it do double duty when color prints are required. Could network to all workstations.	2,463.19
B.	Purchase a color **inkjet** printer/scanner/copier combo (for color copies only)	635.99
	Subtotal Option #2	3,099.18
Option #3		
A.	Puchase a black and white laser printer for Clerk of Court	794.99
B.	Upgrade current City Hall/Police Copier to color and network it to all computers such that individual workstations can print directly to the copier. **This would be the additional lease cost every year** Current copier lease is $331.95/month including toner, maintenance, and 15,000 copies per month. Color copier lease is approx. $800/month including toner, maintenance, 15,000 b&w copies and 1000 color copies per month.	5,616.00
	Subtotal Option #3	6,410.99



Hewlett-Packard LaserJet 2200Dse Printer

The LaserJet 2200Dse prints up to 19 pages per minute, and gives you the crisp quality that you expect from laser technology, in 1200 dpi resolution. It can produce up to 40,000 pages per month. Its standard 8MB of memory, and USB and parallel connectivity make it versatile for your growing business. Two-sided (duplex) printing is standard on the LaserJet 2200Dse. Its paper-tray capacity is 350 sheets.

REBATE SAVINGS!
Click the button below for printable mail-in rebate form. It's that easy!
REBATEcenter

List Price:	Our Price:	Units:	Quantity:	
$935.00	**$749.99**	each	[ ]	**In stock**

Add to Cart | Add to List

PRODUCT DETAILS

Item #	710651
Manufacturer #	
manufacturer	Hewlett-Packard
model name	LaserJet 2200Dse
print technology	laser
printer color support	black and white
maximum black and white print speed	19 ppm
black and white print resolution	1200 x 1200 dpi
maximum color print speed	n/a

RELATED PR

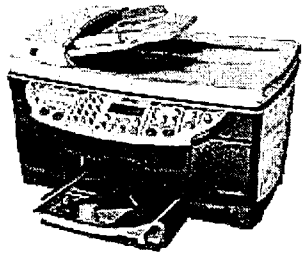

Belki IEEE Paral Cabl DB2 36M,
Price Units
Qty: [ ]


Belki Surg 121 Cord
Price Units
Qty: [ ]


Hewl Mod Micr Cartr
Price Units
Qty: [ ]

color print resolution	n/a
paper trays	2
paper tray/holder capacity	350 sheets
monthly volume	40,000 sheets
Ethernet ready	no
depth	17 1/10"
height	10"
width	16"
operating system compatibility	IBM/PC; Macintosh
warranty	1-year return to HP
cable included	no

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Hewlett-Packard OfficeJet D145 Color Flatbed All-In-One

HP OfficeJet D145 offers one office product with the power of four. Print, fax, scan and copy, all from one compact, integrated product, with easy-to-use functions designed to work together. Quick on its feet, the HP OfficeJet D145 prints up to 19 ppm black and 16 ppm color and delivers 33.6-Kbps faxing. Plus, it adds photo-quality color printing, scanning and copying, for professional-looking projects. Scan and copy multi-page documents simply by loading the automatic document feeder. Scans documents up to 8.5" x 14" with the legal-size scan bed. Also includes: two sided printing duplexer and memory card slots for digital photos. The OfficeJet D145 is the perfect addition to your growing business. Offers USB connectivity, and is compatible with Windows® 98, Me, 2000 and XP, and Mac OS v 9.1 or later and Mac OS X v10.1 or later.

List Price:	**Our Price:**	Units:	Quantity:	
$716.00	**$599.99**	each	[ ]	**In stock**

Add to Cart | Add to List

PRODUCT DETAILS

Item #	309276
Manufacturer #	
automatic document feeder	yes
automatic document feeder capacity	50 sheets
automatic redial	yes
black and white copy speed	18 ppm
black and white print resolution	2400 x 1200 dpi
black and white scanner resolution	600 x 1200
color copy speed	16 ppm
color print resolution	2400 x 1200 dpi
color scanner resolution	600 x 1200 dpi

BEST SEL



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Price Units

Qty: [ ]



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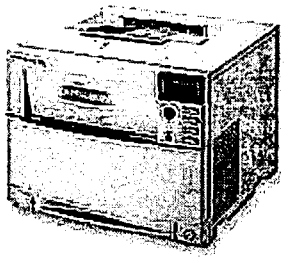
Price Units

Qty: [ ]

copier	color
cost per black and white copy	n/a
cost per color copy	n/a
delay send/auto redial	yes
fax machine	yes
fax memory	100 sheets
fax sequential broadcast	yes
fax transmission speed	3 spp
manufacturer	Hewlett-Packard
maximum black and white print speed	19 ppm
maximum color print speed	16 ppm
maximum copy enlargement	400%
maximum copy reduction	25%
model name	OfficeJet D145
monthly volume	5,000 sheets
network compatible	no
operating system compatibility	IBM/PC; Macintosh
paper size	letter (8 1/2" x 11"); legal (8 1/2" x 14"); executive (7 1/4" x 10 1/4"); 3" x 5"
paper tray/holder capacity	150 sheets
PC fax	yes
print technology	inkjet
printer	black and white; color
printer cable included	no
scanner	black and white
scanner type	flatbed
speed dial memory	130 numbers
starter ink included	yes
starter toner included	n/a
warranty	1-year limited
yield (black and white)	n/a
yield (color)	n/a

yield (photo) n/a

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Hewlett-Packard Color LaserJet 4550 Series Printers

The HP color LaserJet 4550 series printers let you create professional-looking documents. These printers provide cost-effective color laser printing and help you stretch your supply budget with easy-to-install separate high-yield toner cartridges. You'll get professional performance with print speeds up to 16 pages per minute in black and up to 4 ppm in color.

The HP LaserJet 4550 base model features a resolution of 600 x 600 dpi with HP ImageREt 2400, a duty cycle of 35,000 pages per month, and 64 MB RAM. The LaserJet 4550N comes with all the features of the 4550, plus it is networkable. The LaserJet 4550DN comes with all features of the 4550N, plus has duplexing capabilities. Cable not included.

	List Price:	Our Price:	Units:	
Hewlett-Packard 4550 Color LaserJet Printer Item number: 603591 Mfgr number:	$2,569.00	$1,999.99	each	Qty: [ ] **In stock**
Hewlett-Packard 4550N Color LaserJet Printer Item number: 603371 Mfgr number: ⊘ Non-Returnable S Special Order	$3,029.00	$2,499.99	each	Qty: [ ] **In stock**
Hewlett-Packard 4550DN Color LaserJet Printer Item number: 603471 Mfgr number: ⊘ Non-Returnable S Special Order	$4,819.00	$3,799.99	each	Qty: [ ] **In stock**

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May 8, 2002

Robby Fore, Vice President Sales
Spartan Fire & Emergency Apparatus, Inc.
2099 South Pine Street
Spartanburg, South Carolina 29302

Re: 1997 Pierce Aerial (Job # EA591)

Dear Mr. Fore:

In response to your letter of May 3, 2002, this letter confirms the City's understanding that Pierce Manufacturing is going to repair all corrosion, strip, prep and re-paint the City's 1997 Pierce Aerial at absolutely no cost to the City of Isle of Palms.

It is my understanding that this work will take approximately six to eight weeks to complete. I would like to further confirm that Pierce Manufacturing will supply a substitute, equivalent ladder truck, at no cost to the City, while repairs are being made. The City is prepared to insure and maintain the loaner truck while it is in our possession.

The corrosion and prep problem with this truck has been well documented since shortly after delivery. Additionally there have been other apparatus component and structural problems throughout the life of this unit. I am enclosing a copy of our fire chief's memorandum itemizing some of the problems experienced. As you can imagine, the City is quite frustrated by the lack of performance of this unit. However, in the spirit of compromise, the City is willing to allow another opportunity for Pierce to correct the defects in the unit. In return, the City believes in all fairness that the manufacturer should "re-set" the warranty period for all the warranties from the date of the unit's re-delivery after the current warranty work is completed. Otherwise, the City would have to consider revoking acceptance of the unit and demanding a refund of the purchase price.

Please acknowledge, in writing, that you concur and when the City may expect action on this matter and how long we can expect to be utilizing the substitute apparatus.

Very truly yours,

Linda Lovvorn Tucker
City Administrator

cc City Council, City of Isle of Palms
Ann M. Graham, Fire Chief
Michael R. Daniel, Sottile and Hopkins, LLP

EXHIBIT (b)

WAYS AND MEANS COMMITTEE
May 21, 2002

The regular meeting of the Ways and Means Committee was held on May 21, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice, and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, Recreation Director Page, and Fire Chief Graham. Chairman Abele called the meeting to order at 7:05 p.m.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the April 16 regular meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Monthly Financial Report. Treasurer Suggs reported on the financial statement for April 30, 2002, and answered questions of council members. There is currently $2,179,162 in the General Fund and the statement shows that the City is 78% expended with 89% revenues received (attached hereto). She noted that there will be a $300,000 transfer to the Capital Projects Fund in June. Property taxes as of the end of April are 98% collected with two months left in the fiscal year; however, local option sales taxes are below budget. Chairman Abele noted that both business license and permit revenue are over budget which will help cover short falls in other areas, and he felt that the City will certainly make budgeted revenue and maybe even go over.

(A) Status of Residential Rental Licenses. Treasurer Suggs reported that there was only about $700 collected in April. She reported that she has met with personnel in the Building Department about residential licenses and any income before July 1st will be deferred to the FY 2003 budget year.

(B) Investment Alternatives. Chairman Abele referred to the attached memo from Debbie Suggs dated May 21, 2002, and he began discussion of Certificates of Deposit. Treasurer Suggs reported that she contacted all the local banks for their current CD rates. She noted that FDIC only insures funds up to $100,000. She listed the top five bank rates and proposed that the City purchase a CD in the amount of $100,000 from each of these banks. After discussion, **Councilman Taylor made a motion to authorize the City Administrator and City Treasurer to take $300,000 from the Municipal Accommodations Tax Fund and $200,000 from the Disaster Recovery Fund and to purchase $100,000 Certificates of Deposit from five banks listed on the memo offering the most competitive rates; Mayor Sottile seconded; motion passed unanimously.**

3. Old Business. (A) 50th Anniversary Celebration. Bill Casey, Chairman of the 50th Anniversary Celebration Committee, reported to Ways & Means the status of his committee's work. There was much discussion on the preliminary budget (copy attached) and how that budget has and may continue to decrease. Some committee members expressed concern about the cost of advertising and marketing and how much advertising really needs to be done, if any, outside the Charleston area. Mr. Casey noted that sponsorships and sales will offset some of the expenditures. After further discussion and receiving some direction from committee members, Mr. Casey stated that he will report back to Ways & Means at the June 18th meeting with more "tweaked" figures.

(B) New Recreation Center. Chairman Abele began discussion of the proposed improvements to the Recreation Center and noted the attached letters and cost estimate from LS3P which

showed a $5.3 million expenditure. Warren Pruitt of LS3P was present and brought display drawings of the improvements. Chairman Abele stated that Council is finally ready to move forward with serious planning for the Recreation Center. However, as much as everyone wants a new Rec Center, the problem is determining just what the City needs, how to spread it out over the coming years, and how to pay for it. There was extensive discussion of the project and it was determined that the next step would be to break the project down into phases with cost estimates for each phase.

Councilman Taylor stated that, as the previous Recreation Committee Chairman, the committee developed a facility (through a variety of meetings and public hearings with Council, department staff, residents and LS3P staff) that will accomplish everything that is wanted - a new gymnasium facility, meeting rooms, upgrading of the current gym into a multi-purpose room, new offices, etc. These drawings shown tonight summarize and fine tune everything, and he noted that there is space on the property for a pool but iterated that no pool is included in the plans. Councilman Buckhannon, current Chairman of the Recreation Committee, stated further that the department is at somewhat of a standstill because they are limited in what they can do at the center. Since the property has been rezoned, the City can now make plans and move forward.

Mr. Pruitt said that the next step is to break down the plans into separate phases so that City Council can decide what to do and when to do it. His staff will endeavor to come up with information to take to the citizens and help make final decisions. He answered questions of committee members.

Councilman Marino stated that it is amazing the volume of programs that operate out of the one Recreation building, and if one or two of the "pods" could be built at a time, it would make all the difference in the world for the department. He felt the committee needs feedback on what the Recreation Department needs the most so that Council can determine where to start the improvements.

Councilman Buckhannon stated that his committee would be looking at the individual portions of the project, coming up with a priority plan, and going from there. Director Page stated that she understood that the project could not be done all at once. She said that the extra rooms are definitely the most needed; there are groups who do not meet during the summer because the gym is being used for summer camps. She further stated that she had worked for a small City of approximately 5,000 residents that had a recreation department the size of what is being proposed. She iterated that this plan is in no way out of the realm of a City with a population of 5,000 with the amount of children on the island and it would not be unreasonable to think that in 10 years the City may have outgrown these facilities.

Chairman Abele stated that his concern was not the size of the facilities or even the total cost, but in being able to sell a project of this size to the citizens. He wanted to make sure than the council can be united behind the project, similar to the way the City purchased the marina.

Councilwoman Hanbury brought up the article is the last Legislative Alert that addressed taxes and new recreation facilities. Chairman Abele stated that the City budget is growing faster that revenues and that council will most likely have to institute a hospitality tax or raise the millage at some time.

(C) Status of Restaurant Renovation. Administrator Tucker reported that repairs are continuing at the restaurant. There has been an additional cost of $500 for insulation which was discovered when other work was being done. There are some complications with the deck roof, but

everything appears to be working out, and she is looking forward to the time when the cleaning crew can get in there. She expects repairs to be completed within 2-3 weeks.

(D) Discussion of FY 2002-2003 Budget to be Presented at Public Hearing. Chairman Abele stated that the public hearing on the budget is on Tuesday, May 28th at 6:30 p.m. **Mayor Sottile made a motion to recommend to City Council approval of the FY 2002-2003 budget version dated 5/16/02 for second reading and ratification; Councilman Taylor seconded; motion passed unanimously.** Chairman Abele thanked Treasurer Suggs and Administrator Tucker for their hard work and diligence in preparation of a fine budget. He also thanked the City Council and committee chairman for a super job. Mayor Sottile also thanked Councilman Abele for his dedicated hard work and time spent in crunching the figures to come up with this budget.

4. New Business. (A) Accommodations Tax Advisory Committee - Requests for Funds: (Copies of applications are attached hereto.) Councilman Taylor asked that the Accommodations Tax monthly statement be incorporated into the Ways & Means meeting packets and the City Clerk will do so. Clerk Mauldin stated that the Front Beach Enhancement request was approved at the Special Ways & Means Committee meeting and was included in this packet for information purposes.

(1) Third Annual Half Rubber Tournament - Norma Jean Page, Recreation Director - $3,650. Chairman Abele recommended that the amount be reduced to $2,650 because the $1,000 for department staff is paid from the General Fund anyway. He also felt that it would be good to indicate to the Accommodations Tax Oversight Committee that the City does pay a portion of various projects from its general fund budget. (2) I Found You on the Web! - Administrator Tucker - $4,436.10. Treasurer Suggs reported that the shirts cost $4.65 each. After discussion, **Councilman Taylor made a motion to approve $2,650 for the Half Rubber Tournament and $4,436.10 for the web site T-shirts ; Councilman Bettelli seconded; motion passed unanimously.**

(B) Consideration of Lease Arrangement - Marina Restaurant. Chairman Abele noted that the restaurant lease has been signed. For the record, **Councilman Abele asked for a motion to approve. Councilman Miller made a motion to recommend approval of the final lease to City Council; Councilwoman Rice seconded; motion passed unanimously.**

(C) Ditch Renovation - Waterway Boulevard at 27th Avenue. Administrator Tucker referred to the attached cost estimate of $24,000 to clean out the ditch at the Waterway end of 27th Avenue. She stated that there is a budget line item for drainage contingency in the amount of $50,000 of which only a very small portion has been expended. Further, she has received an estimate of an additional $15,000 to clean the ditch at the end of 28th Avenue. After discussion, **Councilman Marino made a motion to approve the expenditure of $39,000 to clean both ditches; Councilman Bettelli seconded; motion passed unanimously.**

5. Miscellaneous. (A) Additional Water Quality Testing and Signage. Administrator Tucker reported that, as part of the Blue Wave Designation inspection, the City needs to increase the number of times the ocean water is tested as well as change the signage for beach access. She stated that Director Mobley has indicated that he can make a change to existing signs and she estimated $150 to $300 for both. Further, she stated that the Blue Wave flag should be flown at the front beach area, and she has received a cost of approximately $2,000 for a flag pole, including U.S. and S.C. flags, installed at the Public Restrooms. After discussion, **Councilman Bettelli made a motion to approve an expenditure**

up to $2,200 from the Municipal Accommodations Tax Fee Fund for these three items; Councilman Taylor seconded; motion passed unanimously.

(B)Educational Reimbursement Exception. Councilman Bettelli stated that an employee had previously requested to take a class that was cancelled and now has been rescheduled. The Personnel Committee recommended approval. Secondly, an employee has requested to be able to take three classes, whereas the policy limits classes to two. However, he stated that this employee has a proven track record and the money has been budgeted, and the Personnel Committee recommended approval. **Councilman Bettelli made a motion to approve both education requests; Councilman Taylor seconded; motion passed unanimously.**

Employee of the Month Exception. Councilman Bettelli stated that because the Recreation Department is so small, the Director has not named any one individual as Employee of the Month. She has requested to be allowed to name the entire staff, who work as a team on all projects and events, and provide lunch for her staff. Administrator Tucker was requested by the Personnel Committee to come up with some language to address such awards to the small departments. **Mayor Sottile made a motion to approve this request; Councilman Taylor seconded; motion passed unanimously.**

(C) Mount Pleasant Visitors Center. Administrator Tucker reported that Mount Pleasant is ready to order signs for their new building tomorrow and they are asking whether or not to include Isle of Palms on these signs. She has not been able to give them an answer concerning whether or not the Isle of Palms is going to participate. The City's request to the Department of Revenue for a ruling about using a portion of the funds that Isle of Palms would normally send to the Charleston CVB be used for the Mount Pleasant Visitors Center. Further she reported that Mount Pleasant is using their 65% money and not money that would normally go to the CVB. The fact that the two cities are funding the project in different ways might alert the Department of Revenue and cause a problem. Chairman Abele stated that the City sent $205,000 to the CVB last year and he did not think $13,500 would be particularly missed. After discussion, **Councilman Miller made a motion to authorize the expenditure of $13,500 the first year and $9,000 the second year from the CVB portion of the State Accommodations Tax Fund; Councilman Taylor seconded; motion passed unanimously.**

(D) Set Next Meeting Date - June 18, 2002, Special Ways & Means Committee.

6. Executive Session. **Mayor Sottile made a motion to go into Executive Session to discuss personnel matters; Councilman Marino seconded; motion passed unanimously.**

Coming out of Executive Session, Chairman Abele stated that no action was taken, personnel matters were discussed.

There being no further business to come before the committee, the meeting was unanimously adjourned at 8:55 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
April 30, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 4,236,183	$ 4,734,952	$ (498,769)	89%	$ 3,677,941	$ 4,734,952	$(1,057,011)	78%
Capital Projects Fund	29,947	456,310	(426,363)	7%	202,542	358,500	(155,958)	56%
Muni Accommodation Tax Fund	284,067	660,222	(376,155)	43%	252,149	524,750	(272,601)	48%
Volunteer Fire 1% Fund	45,818	45,700	118	100%	38,784	45,700	(6,916)	85%
State Accommodation Tax Fund	442,510	427,029	15,481	104%	556,755	426,450	130,305	131%
Disaster Recovery Fund	106,571	60,000	46,571	178%	79,898	-	79,898	-
Federal Narcotics Fund	25,162	2,000	23,162	1258%	2,073	8,487	(6,414)	24%
Marina Fund	460,435	550,487	(90,052)	84%	274,573	548,797	(274,224)	50%
All Other Funds	10,331	3,025	7,306	342%	27,942	33,600	(5,658)	83%
Total All Funds	$ 5,641,025	$ 6,939,725	$(1,298,700)	81%	$ 5,112,658	$ 6,681,236	$(1,568,578)	77%

General Fund YTD Expenditures

10 Month Target = 83%

	Actual	Budget	% of Budget
Mayor and Council	35,544	36,453	98%
General Government	311,801	388,978	80%
Police	992,794	1,277,619	78%
Fire	1,134,787	1,447,557	78%
Public Works	642,294	800,671	80%
Building & Licensing	169,425	235,139	72%
Recreation	304,932	432,223	71%
Judicial	80,790	98,956	82%
Parking Lot & Meters	5,574	17,356	32%
Total General Fund	3,677,941	4,734,952	78%

General Fund Cash at 5/9/02

April Balances:

BB&T (Rate = .75%)	539,523
SC Local Gov't Invest Pool (Rate = 1.85%)	1,829,174
	2,368,697

May activity thru 5/9/02

Cash Received	13,559
Accounts Payable Payments	(73,496)
Payroll	(129,598)
Approximate Gen Fund Cash at 5/9/02	2,179,162
Cash On-Hand as a % of Annual GF Expenses	**46%**

City of Isle of Palms

Memorandum

To: Mayor and City Council

From: Debbie Suggs

Date: May 21, 2002

Subject: Proposed Certificate of Deposit Investments

As you all know, prevailing low interest rates are having a negative impact on the City's revenues. In April the City earned .75% on deposits with BB&T and 1.85% on deposits at the SC Local Government Investment Pool. In an effort to earn a higher yield on our money, Linda and I have investigated the option of investing some of the City's funds in certificates of deposit (CDs).

CDs are very safe investments that are FDIC insured up to $100,000. The downside is that CDs tie up cash for a significant period of time, anywhere from 6 months to several years.

We propose to take $300,000 from the Municipal Accommodations Tax Fund (which would leave liquid assets of $1,067,516) and $200,000 from the Disaster Recovery Reserve Fund (which would leave liquid assets of $1,067,657) and purchase five (5) CDs of $100,000 each. The institutions and terms are listed below:

Bank	CD Term	CD Rate	Approx. Yield
Carolina Federal	12 months	3.93%	$ 4,000
Southcoast	6 months	3.47%	1,750
Regions Bank	12 months	2.80%	2,800
Carolina First	14 months	2.75%	3,200
BB&T (collateralized)	12 months	2.60%	2,600
Total			14,350
	Estimated Yield at SCLGIP		10,000
	Gain		$ 4,350

City of Isle of Palms
50th Anniversary Celebration
Preliminary Budget

Food and Beverage	$	30,000
Publicity		20,000
Marketing		20,000
Entertainment		7,500
ECO Tour		5,000
Play		5,000
Flora and Fauna		5,000
Video History		2,500
Civic		2,500
Transportation		2,500
Storytellers		500
Total	$	100,500

MEMO

TO DOUGLAS KERR
OF IOP BUILDING DEPT.
FROM WARREN PRUITT, ASLA
DATE 2-7-02
RE SQUARE FOOTAGE
CC FILE
PROJECT IOP RECREATION CENTER
PROJECT NO 1600-010980.03

If there is a discrepancy in the information listed, please contact LS3P within 3 calendar days from receipt.

Per your request we have calculated the total square footage of the proposed improvement at the Isle of Palms Recreation Center as the following:

Existing gymnasium	10,000 sf
New gymnasium	9064 sf
Hallway/classroom/office	17,244 sf
Gross Recreation Center	36,308 sf
Baseball Pavilion	3500 sf
Soccer Pavilion	1500 sf
Outbuildings Gross	5000 sf

Parking calculations were based on "Places of public assembly or recreation containing main assembly room" per Article 6, Sec. 5-4-112 as 1 space per 100 sf of gross floor area in the Main Assembly Room.

The calculation was based on the new gymnasium since the Assembly area was considered the largest. The existing gym assembly area will be reduced by the proposed stage. Those calculations are as follows:

9064 sf / 100 sf per parking space = 91 spaces required

92 spaced provided on site

Of the 92 spaces provided, 6 are handicap accessible and 86 are standard spaces.

Keep in mind that parking also exists along 27th Avenue. These spaces were not included in the total.

Should you have any questions please do not hesitate to call me.

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST. SUITE 300 CHARLESTON. SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

ISLE OF PALMS RECREATION COMPLEX

Prepared by: LS3P ASSOCIATES LTD.

7-Feb-00

1.0	**CONTRACTORS GENERAL CONDITIONS**					
A	Contractor's General Conditions @ 10%	1	LS	@	$3,980,080.00	$398,008
	SUBTOTAL					**$398,008**
2.0	**SITEWORK**					
A	Fill	2000	CY	@	$8.00	$16,000
B	Grading- Rough and Fine (50 acres)	15000	SY	@	$2.00	$30,000
	SUBTOTAL					**$46,000**
3.0	**UTILITIES**					
A	Storm Drainage	1	LS	@	$7,500.00	$12,000
B	Sanitary	1	LS	@	$10,000.00	$12,000
C	Water Service	1	LS	@	$5,000.00	$12,000
	SUBTOTAL					**$36,000**
4.0	**PAVING**					
A	Walks and Plazas	6000	SF	@	$3.00	$18,000
B	Roads and Parking - 78 spaces	4000	SY	@	$15.00	$60,000
	SUBTOTAL					**$78,000**
5.0	**BUILDINGS**					
A	Recreation Center (approx. 26,200 SF)	1	LS	@	$2,500,000.00	$2,500,000
B	Pressbox/Restrooms/Concessions (approx 1,300)	1	LS	@	$200,000.00	$200,000
C	Existing gymnasium renovations (approx. 9,600)	1	LS		$625,000.00	$625,000
	SUBTOTAL					**$3,325,000**
6.0	**LANDSCAPING**					
A	Grassing-Seed	43560	SF	@	$0.50	$21,780
B	Trees & Shrubs	1	LS	@	$150,000.00	$150,000
C	Irrigation	1	LS	@	$20,000.00	$20,000
	SUBTOTAL					**$191,780**
7.0	**SITE FURNISHINGS**					
A	Bench	10	EA	@	$500.00	$5,000
B	Trash Recptacles	15	EA	@	$200.00	$3,000
C	Bicycle Rack	1	EA	@	$1,000.00	$1,000
	SUBTOTAL					**$9,000**
8.0	**LIGHTING**					
A	Light Standard	10	LS	@	$1,200.00	$12,000
B	40% for Trenching, Wiring Equip & Misc	1	LS	@	$27,900.00	$27,900
	SUBTOTAL					**$39,900**

9	**MISCELLANEOUS**					
A	Park Identification & Locational Signage	1	LS	@	$15,000.00	$15,000
B	Traffic Signage	1	LS	@	$500.00	$500
	SUBTOTAL					**$15,500**
10	**FACILITIES**					
A	Baseball/ Softball Field	2	LS	@	$92,500.00	$185,000
D	Picnic Table	10	LS	@	$550.00	$5,500
E	Playground (relocation and upgrade))	1	LS	@	$20,000.00	$20,000
I	Multi-purpose Trail	0.5	MI	@	$52,800.00	$26,400
J	Relocate Picnic Shelter	1	LS	@	$2,000.00	$2,000
	SUBTOTAL					**$238,900**

11	**SUMMARY- REGIONAL RECREATION COMPLEX COST ANALYSIS**	
1	Contractor's General Conditions	**$398,008**
2	Sitework	**$46,000**
3	Utilities	**$36,000**
4	Paving	**$78,000**
5	Buildings	**$3,325,000**
6	Landscaping	**$191,780**
7	Site Furnishings	**$9,000**
8	Lighting	**$39,900**
9	Miscellaneous	**$15,500**
10	Facilities	**$238,900**
	TOTAL COST-*PHASE I*	**$4,378,088**
	COST - *PHASE II*	
	Swimming Pool Addition (7,400 SF) 1 L.S. $1,000,000.00	**$1,000,000**
	TOTAL COST- ISLE OF PALMS RECREATION COMPLEX	**$5,378,088**

January 31, 2002

Mr. William Jenkins
Isle of Palms Water and Sewer Commission
1300 Palm Boulevard
Isle of Palms, SC 29451

Re: IOP Recreation Center Water and Sewer Service
LS3P Commission No. 1600-010980.01

Dear Mr. Jenkins:

We are in the process of preliminary design for a renovation and addition to the existing recreation facility at 28th Street and Hartnett Avenue. This new addition will add approximately 26,500 SF to the existing facility and will be sprinklered per the current code.

We would like to determine your organization's ability and willingness to serve this facility with sufficient potable water and sanitary sewer service.

We have enclosed a current preliminary plan of the site and the building for your review. We would be happy to respond to any questions or provide any additional information you may require. Your written response is appreciated.

Sincerely,

LS3P ASSOCIATES LTD.

W. Warren Pruitt, Jr., ASLA
Vice President/Principal
Director of Land Planning

Enclosures

pc: Mark Clancy, AIA

jm

LS3P ASSOCIATES LTD. 24 NORTH MARKET ST SUITE 300 CHARLESTON, SC 29401
843.577.4444 FAX 843.722.4789 WWW.LS3P.COM LS3P@LS3P.COM

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name **THIRD ANNUAL HALF RUBBER TOURNAMENT**

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event The Half Rubber Tournament will be held at the Recreation Center on 28th Ave. Over Twenty-Two (22) teams competed last year. Games will begin at 9:00am. Teams must pre-register for placement in bracket. A registration fee of $15.00 is required from all players. Fee Includes a T-shirt.
Over six (6) playing areas will be used at a time to accommodate all teams.

____ Single Event? __x__ Ongoing Event/Annual Need?

1.Date(s): of Event 8/24/02 or Project Start _____ Completion _____

2.Impact on Tourism The 2001 Tournament included teams from Georgia, Beaufort Florence, Timmonsville, Summerville, North Charleston and Charleston. Most team members bring their families with them. Some spend the night others are day visitors that eat at our restaurants and visit our gift shops while here.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 300.00 From Local Business for cash awards.

2. Entry Fees : Amount $ 15.00 From **team members**

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ **3,650.00**

   Date(s) Required: _____ Lump Sum _____ Installments **as needed**

5. Other: Amount $ _____

6. Total Budget: Amount $ **3,650.00**

E. Financial Analysis

Please Provide Line Item Budget for Event or Project **See Attachment**

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

ISLE OF PALMS
THIRD ANNUAL HALF RUBBER TOURNAMENT
AUGUST 24, 2002

PROPOSED BUDGET

Awards (Trophies)	$ 300.00
T-Shirts	$ 750.00
Pitching Rubbers White Paint for lines	$ 100.00
PVC/Fencing (repairs from last year)	$ 200.00
Refreshments	$ 300.00
Advertising	$1,000.00
Staff	$1,000.00

Supervisor:
50 hours @ $12.00 = $600

Part-time Staff
3 employees X 10 hours
@ $7.00 hour = $210

Fica, Work. Comp, Retirement
and other benefits = $190

TOTAL REQUESTED: $3,650

REVENUES ANTICIPATED:

Registration fees	$1,320
Sponsorship fees	$ 300

TOTAL REVENUES: $1,620

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved____Denied____
Action Taken By Ways & Means Committee:	Date Approved____Denied____
Action Taken By City Council:	Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name I FOUND YOU ON THE WEB!

B. Applicant Organization City of Isle of Palms

1. Mailing Address Post Office Drawer 508
Isle of Palms, South Carolina 29451

Telephone 843/886-6428 Fax 843/886-8005

2. Project Director Linda Tucker

Telephone 843/886-6428 Fax 843/886-8005

3. Description of Organization, Its Goals and Objectives The City of Isle of Palms is committed to providing municipal police, fire, public works and recreation services to its residents and visitors.

C. Description and Location of Project/Event When out-of-town guests visit the City's web site iop.net and print out evidence of visiting the site, they can bring the printed page to City Hall and they receive an Isle of Palms T-shirt. This allows the City to track web activity as well as to continue to do tourism promotion by visitors' wearing of the City T-shirts. Additionally, it gives the City Hall staff an opportunity to act as Chamber of Commerce/ Tourism guides for visitors to the island.

____ Single Event? X Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (100 %) vs. Isle of Palms residents (_____%).

_____

_____

_____

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
N/A

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From_____

4. Accommodations Tax Funds Request: Amount $ 4,436.10

Date(s) Required: _____ Lump Sum XX Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ 4,436.10

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 4,436.10 on when invoiced (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Front Beach Enhancement

B. Applicant Organization City of Isle of Palms Front Beach Enhancement Committee

1. Mailing Address P.O. Drawer 508, Isle of Palms, SC 29451

Telephone (843)886-9912 Fax (843)886-3585

2. Project Director Douglas Kerr

Telephone (843)886-9912 Fax (843)886-3585

3. Description of Organization, Its Goals and Objectives: The Front Beach Enhancement Committee is an ad hoc committee formed by City Council comprised of members of the business community, Planning Committee and City Council. The goal of the committee is to enhance the front beach commercial area by creating an attractive, functional roadway to serve the needs of business owners, tourists and citizens.

C. Description and Location of Project/Event: Phase 1 of enhancements to the front beach commercial district. Funding would be used to develop two master plans to improve Ocean Blvd. between 10th & 14th Avenue. One plan will depict what improvements can be made with SCDOT approvals and the second plan will show what improvements can be made, if the city assumes the responsibilities of the roadway.

____ Single Event? __X__ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start Upon Funding Notice Completion Phase 1-20 days from notice of funding. All phases to be determined

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (90 %) vs. Isle of Palms residents (10 %).

The front beach commercial district is the primary destination of day visitors to the City of Isle of Palms.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ N/A From _____

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ 7,500.00

   Date(s) Required: 5/16/02 Lump Sum _____ Installments _____

5. Other: Amount $ N/A

6. Total Budget: Amount $ 7,500.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project 5/16/02

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 7,500.00 on 5/16/02 (date),
$ _____ on _____ (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Bouevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

THOMAS & HUTTON ENGINEERING CO.
935 HOUSTON NORTHCUTT BOULEVARD
POST OFFICE BOX 1522
MOUNT PLEASANT, SOUTH CAROLINA 29465-1522
TELEPHONE (843) 849-0200
FAX (843) 849-0203

April 29, 2002

Mr. Douglas Kerr
CITY OF ISLE OF PALMS
1207 Palm Blvd.
P.O. Drawer 508
Isle of Palms, SC 29451

Re: Ocean Boulevard Re-Beautification Project
Commercial District

Dear Mr. Kerr:

Thank you for the opportunity to offer this agreement to assist you with the preparation of Engineering Documents for the referenced project. It is our understanding that the project consists of developing, in conjunction with the City, a master plan to improve Ocean Blvd. between 10th and 14th Avenues. The goal of the plan will be to create an attractive, functional roadway to serve pedestrian, vehicle, commercial, and parking needs.

Our services will consist of the Master Planning Phase, as set forth in the General Provisions and supplemental exhibits attached hereto, and such Additional Services as you may request during the course of the Project. We understand that you will furnish us with full information as to your requirements, which will include any special or extraordinary considerations for the Project.

Payment for our services will be as follows:

Phase	***Type of Fee***	***Amount***
Master Planning Phase	Time & Expense	$7,500.00
Project Total		**$7,500.00**
Reimbursable Expenses		$200.00

The referenced fees do not include boundary survey, topographic survey, archaeological services, additional permitting, an environmental assessment report, wetlands delineations, geotechnical evaluation and design, traffic studies or submittal fees. If these services are necessary, we are available to coordinate this work on a Time and Expense basis.

_____ Client's Initials

JMB Consultant's Initials

The above fee arrangements are on the basis of prompt payment of our invoices and the orderly and continuous progress of the Project through construction. Any revisions to approved site layout or scope of work will be considered Additional Services and will be billed on a Time and Expense basis. Payment for these services will be as described in the attached General Provisions. This proposal and the General Provisions consisting of six (6) pages, represent the entire understanding between you and us in respect of the Project and may only be modified in writing signed by both of us.

If the arrangements set forth in these documents are acceptable to you, please sign both of the enclosed copies in the space provided below, initial each page, and return one copy to us. This agreement will be open for acceptance until May 31, 2002 unless changed by us in writing. We appreciate the opportunity to prepare this agreement and look forward to working with you on the project.

Sincerely,

THOMAS & HUTTON ENGINEERING CO.

J. Mitchell Bohannon III

J. Mitchell Bohannon, III, P.E.
Chairman / COO

Accepted: _____ _____
(Signature) Date

By: _____
(Typed)

Attachments

1. General Provisions
2. Additional Services of Engineer

_____ Client's Initials

JMB Consultant's Initials

GENERAL PROVISIONS

Attached to and made a part of the LETTER AGREEMENT dated April 29, 2002, between **The City of Isle of Palms (Client)** and **Thomas & Hutton Engineering Co. (Engineer)** in respect of developing, in conjunction with the City, a master plan to improve Ocean Blvd. between 10th and 14th Avenues. The goal of the plan will be to create an attractive functional roadway to serve pedestrian, vehicle, commercial, and parking needs.

1.0 SCOPE OF SERVICES

The Client and Engineer agree to the list of Basic Services the Engineer will provide to the Client as follows:

Master Plan Phase

Design and develop two (2) master plans incorporating the assigned scope of work.

The first master plan will develop appropriate enhancements to meet the City of Isle of Palms needs while maintaining a plan that the SCDOT will agree to continue to own and maintain.

The second master plan will incorporate features requested by the City of Isle of Palms, with the understanding that SCDOT may no longer own and maintain the roadway. This plan will be developed to maintain a maximum number of parking spaces while creating an attractive, pedestrian-friendly corridor.

The prepared master plans shall be in sketch format and shall not include survey information, tree and topo information and detailed construction plans. Master Plans shall include preliminary opinions of cost.

2.0 PERIODS OF SERVICE

Master Plan Phase

Engineer will commence within seven (7) working days and complete all work within twenty (20) working days.

3.0 PAYMENT FOR SERVICES

For services rendered, Client shall pay Engineer as follows:

Phase	*Type of Fee*	*Amount*
Master Planning Phase	Time & Expense	$7,500.00
Project Total		**$7,500.00**
Reimbursable Expenses		$200.00

Lump Sum values represent a contract amount for the specific task defined herein. Lump Sum phases will be billed monthly based on the percentage of completion.

Time and Expense values are considered budget amounts based on the Engineer's experience on similar projects and are not guaranteed as "not to exceed" values. Monthly invoices will indicate the current charges and the billed to date totals.

Time and expense charges include allowances for direct salary expense, for direct non-salary expenses, and for services the Engineer may subcontract to others. Direct salary expenses are generally based upon our payroll costs. The payroll cost include the cost of salaries and wages (including sick leave, vacation, and holiday pay) for time directly chargeable to the project; plus unemployment, excise, payroll taxes contributions for social security, employment compensation insurance, retirement benefits, and medical insurance benefits. Direct non-salary (reimbursable) expenses chargeable to the project, include but are not limited to, overnight deliveries, local courier, printing, reproduction, travel, lodging, and meals which are billed at cost. Automobile travel will be billed at $0.40 per mile. The current charge rates for each skill position are as follows:

Position	Hourly Charge Rate
Consultant/Sr. Engineer	$ 130.00
Project Manager I	$ 105.00
Project Engineer/Project Manager II/GIS Manager	$ 95.00
Engineer/Sr. Engineering Technician/ Sr. Project Field Representative	$ 80.00
GIS Specialist I	$ 80.00
GIS Specialist II	$ 75.00
Technician I	$ 65.00
Technician II	$ 60.00
Admin./Clerical	$ 50.00
Project Field Representative	$ 75.00
Software/Computer Consultant	$ 80.00

Position	Hourly Charge Rate
Survey Party (3-Men)	$ 105.00
Survey Party (2-Men)	$ 90.00
Survey Boat & Motor	$ 90.00/day
Surveyor (Survey Manager)	$ 85.00
Surveyor (Survey Supervisor)	$ 75.00
GPS (3-Man)	$ 115.00
GPS (2-Man)	$ 105.00
GPS (1-Man)	$ 85.00
Expert Witness	$ 250.00

When warranted, overtime will be charged for any personnel except principals, project managers, engineers, and engineering technicians. Overtime hours will be billed at 1-1/2 times the individual's charge rate.

Invoices will be issued monthly or at the completion of the work, whichever comes sooner, with payment due upon receipt. Payment will be considered overdue after thirty (30) days from date of invoice, with interest charged after forty-five (45) at a monthly rate of 1.5% (18% annual rate). Work automatically ceases until payment is made on jobs with invoices sixty (60) days old.

4.0 CLIENT'S RESPONSIBILITIES

Client shall do the following in a timely manner so as not to delay the services of Engineer:

4.1 Make all provisions for the Engineer to enter upon public and private lands as required to perform such work as surveys and inspection in development of the Project.

4.2 Designate in writing one person to act as Client's Representative with respect to the work to be performed under this agreement. This Representative shall have complete authority to transmit instructions, receive information, interpret and define Client's policy and decision, with respect to the materials, equipment, elements and system pertinent to the work covered by this Agreement.

4.3 Provide all criteria and full information as to Client's requirements for the Assignment and designate in writing a person with authority to act on Client's behalf on all matters concerning the Assignment;

4.4 Furnish to Engineer all existing studies, reports and other available data pertinent to the Assignment, obtain or authorize Engineer to obtain or provide additional reports and data as required, and furnish to Engineer services of others required for the performance of Engineer's service hereunder, and Engineer shall be entitled to use and rely upon all such information and services provided by Client or others in performing Engineer's services under this Agreement;

4.5 Pay all applicable submittal fees.

4.6 Bear all costs incident to compliance with the requirements of this Section.

5.0 ENGINEER'S RESPONSIBILITIES

The professional services performed under this Agreement shall be consistent with sound engineering practices and shall incorporate those federal, state and local regulations and standards that are applicable at the time the Engineer rendered his services.

Services performed by the Engineer under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by a member of the profession currently practicing in the area under similar conditions. No representation, expressed or implied, and no warranty or guarantee is included or intended in the Agreement, or in any report, opinion, document or otherwise.

6.0 MISCELLANEOUS

6.1 Ownership of Instruments of Service

All reports, plans, specifications, field data and notes, laboratory test data, calculations, estimates, and other documents prepared by the Engineer as instruments of service shall remain the property of the Engineer. The Engineer shall retain these records for a period of three (3) years following their completion during which period they will be made available to the Client at all reasonable times.

6.2 Opinions of Probable Cost

Since the Engineer has no control over the cost of labor, material, or equipment, or over the Contractor's method of determining prices, or over competitive bidding or market conditions, his Opinions of Probable Construction Costs provided for herein are to be made on the basis of his experience and qualifications. These opinions represent his best judgment as a design professional within the construction industry.

However, the Engineer cannot and does not guarantee that proposals, bids, or the construction cost will not vary from Opinions of Probable Construction Costs prepared by him.

6.3 Limits of Liability

Services to be performed by the Engineer under this Agreement are intended solely for the benefit of the Client. Nothing contained herein shall confer any rights upon or create any duties on the part of the Engineer toward any person or persons not a part of this Agreement including, but not limited to, any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

The Client agrees to limit the Engineer's Professional liability to the Client and to all construction contractors and subcontractors on the project, due to the Engineer's negligent acts, errors or omissions, such that the total aggregate liability of the Engineer to all those named shall not exceed $50,000.00 or the Engineer's total fee for services rendered on this project, whichever is greater.

The Engineer shall not be responsible for the acts or omissions of any Contractor, or sub-contractor, or any of the Contractor(s) or sub-Contractor's agents, or employees or any other persons (except Engineer's own employees and agents) at the site or otherwise performing any of the Contractor(s) work. The Engineer will monitor the work at intervals specified in this Agreement and will inform the Client if and when the Engineer becomes aware that work is not being performed in accordance with plans and specifications. However, nothing contained herein shall be construed to release Engineer from liability for failure to perform properly for the duties undertaken by him in the Contract Documents.

6.4 Termination

This Agreement may be terminated by either party by seven (7) days written notice in the event of substantial failure to perform in accordance with the terms hereof by the one party through no fault of the other party. The Engineer shall be paid for services performed to the date of termination, including reimbursements then due.

6.5 Abandoned or Suspended Work

If any work performed by the Engineer is abandoned or suspended in whole or in part by the Client other than for default by the Engineer, the Engineer shall be paid for services performed prior to receipt of a written notice from the Client of such abandonment or suspension in an amount equal to work performed as of the date of abandonment or suspension.

ADDITIONAL SERVICES OF ENGINEER

If mutually agreed to in writing, Additional Services shall be provided by the Engineer. These Additional Services are not included as part of Basic Services and shall be paid for by the Client in addition to payment for Basic Services, in accordance with the Engineer's prevailing fee schedule.

1. Revising previously accepted studies, reports, design documents or Contract Documents when such revisions are due to causes beyond Consultant's control.

2. Furnishing the services of special consultants for other than the normal civil, structural, mechanical or electrical engineering such as geotechnical exploration, underwater investigation, hydrographic surveys, laboratory testing and inspections of samples, materials and equipment, topographic surveys, property surveys, and survey plats.

3. Preparing to serve or serving as consultant or witness for any litigation, public hearing or other legal or administrative proceeding involving the project.

1513 Hwy 61 Ridgeville, SC 29472
(843) 875-5674 (843) 875-0699

Eadie's Construction Company Inc.

Fax

To: MR. DAVE MOBLEY From: BRANDON WELCH

Fax: Pages: (4) ESTIMATE DOCUMENTS

Phone: Date: 4/26/02

Re: ESTIMATE/PROPASAL CC:

WATERFRONT ST./27TH ST DRAINAGE DITCH RENOVATIONS

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

• Comments: MR. MOBLEY,

PLEASE REVIEW THIS ESTIMATE AND CONTACT ME ANY TIME TODAY WITH QUESTIONS, COMMENTS, ETC.

THANK YOU —

Brandon Welch

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #1

Name / Address
City of Isle of Palms PO Drawer 508 Isle of Palms, SC 29451 Attn: Dave Mobley

Project

Description	Qty	Rate	Total
The following services will be provided at the following estimated rates: Ditch Renovation between Waterfront St. and the marsh at the mouth of drainage ditch. The estimated linear footage of this particular ditch renovation is approximately 800' total. The amount of material being removed from the existing ditch will be approximately 6' wide at the beginning level, tapering down to 3' wide at the bottom surface of the proposed ditch renovation. The beginning of the existing ditch (starting at Waterfront St., and ending at the marsh) will be widened as much as possible, approximately 12' wide or to the specifications of the owner. The second ditch renovation being proposed is located near the intersection of Waterfront St. and 27th St., running perpendicular to 27th St. This is an existing ditch flowing on negative grade to the rear of the properties off of 27th St. and feeds perpendicular into another existing drainage ditch. The estimated linear footage of this 2nd proposed ditch renovation is approximately 200', starting at an existing drainage box off of 27th St. and ending at the junction of this ditch and the ditch that it feeds into, located in the rear of the properties as mentioned above. The amount of material removed from this second ditch will be determined by the owner, generally from the grade elevation of the existing pipe at the beginning of the proposed renovation (the beginning being the end adjacent to the existing drain boxes near 27th St.), continuing on grade to the end of the proposed renovation in the rear of the properties. Eadie's proposal is to complete both drainage ditch renovations in the general sequence as described below: 1 complete day will be allotted for setting up vacuum pipe paralleling the 800' ditch (DITCH #1), an All Terrain Vehicle will most likely be used in transporting the vacuum pipe to set up on DITCH #1 (Eadie's will use the easement provided for this project			0.00

Thank you for your business.

Total

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #1

Name / Address
City of Isle of Palms PO Drawer 508 Isle of Palms, SC 29451 Attn: Dave Mobley

Project

Description	Qty	Rate	Total
only, to ensure that personal properties surrounding this ditch renovation will be protected). This method of transporting the pipes down the ditch renovation will ensure that this part of the job is done as quickly and efficiently as possible. Rate: $200.00/hr @ approximately 8hrs for setting up on DITCH 1 After setting up all vacuum pipes, Eadie's will begin removing material and debris with the use of 2 combination vacuum units (As the first unit becomes full and forced to dump the material from the truck, a second vacuum unit will begin operation. Using 2 vacuum units will eliminate downtime of operation due to dumping material from the truck, that would be a factor if only one vacuum unit was used for this renovation. Rate: $200.00/hr per vacuum unit in operation (2 units in operation on this job projects the rate to ; $400.00/hr per 2 vacuum units. Eadie's will provide 2 vacuum units on this job to ensure that the job can be completed as quickly as possible. In the event throughout these 2 proposed ditch renovations only 1 vacuum unit is used, the rate will decrease to its initial cost of $200.00 (The only factor that would be effected by not using 2 units in operation would be the amount of time increasing in order to complete the job. The overall cost to the owner at the time of completion will generally be around the same total, time being the only factor that will be effected. The most efficient method will be used to benefit the owner being that they are in agreance with the amount of production being made. DITCH #1 is estimated to take 6 full days of renovation for completion (being only to the satisfaction and specifications of the owner). At the rate of $200.00/hr per unit in operation on site, the general estimated cost of completing DITCH #1 renovation is $19,200. The time and cost to the owner for setting up on the job the first day of operation is included in the final DITCH #1 estimate.			
Thank you for your business.		**Total**	

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #2

Name / Address
City of Isle of Palms PO Drawer 508 Isle of Palms, SC 29451 Attn: Dave Mobley

Project

Description	Qty	Rate	Total
Eadie's proposes to complete Ditch #2 (ditch perpendicular to 27th St. as described in Ditch #1 estimate) immediately after completing Ditch #1 renovation. Being that these two proposed sites are at a close distance from one another, it will make it possible to set up vacuum pipe on Ditch #2 as production is made on Ditch #1 and the need for sections of vacuum pipe decreases for Ditch #1 site. By doing this it will eliminate having to transport and set up vacuum pipes twice (pipes will be set up on Ditch #2 manually instead of using an All Terrain Vehicle, in an effort to preserve the private property surrounding Ditch #2 site). The rates for Ditch #2 will remain the same as the rates given for Ditch #1 site. However, the working conditions, decrease in linear footage, and convenience of set up on Ditch #2 as described above, will enable this site to be completed without as many factors involved. Considering the decrease in difficulty for Ditch #2, can be completed in approximately 1.5 working days. The general estimated cost for completing Ditch #2 is approximately $4800.00		0.00	

Thank you for your business.

Total

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #2

Name / Address
City of Isle of Palms PO Drawer 508 Isle of Palms, SC 29451 Attn: Dave Mobley

Project

Description	Qty	Rate	Total
Dealing with factors as far as difficulty of working conditions, such as tidal waters, chance of equipment failure, etc. are taken into consideration when placing rates on our services, and it is our responsibility to assure to owner that they are not being charged for anything but production on their work site. However, there are variables that our company has no control over that could become of an extra cost to us. Any circumstance such as this (for example: availability to dispose of materials, access to water, additional services on these sites that involve a cost of materials, additional vacuum/hydro-jet services ordered by the owner, etc.) will be submitted to the owner and an agreement will be made by both parties before any actions take place outside of the scope of work initially agreed upon. This is to insure the owner that they will not be responsible for any extra charges under any circumstances that they do not approve of or have an agreement upon with our company. As suggested throughout this estimate, it would be most efficient for both parties, contractor and owner, to complete both of the sites described as one job with one general estimate. The estimated cost to the owner for the completion of Ditch Renovation #1, and Ditch Renovation #2 is approximately $24,000.00		0.00	

Thank you for your business.

Total $0.00

EXHIBIT C (c)

SUBCOMMITTEE OF CITY COUNCIL
MARINA RESTAURANT

The Subcommittee of City Council on the Marina Restaurant was held on May 14, 2002, at 1:35 p.m., in City Hall, all requirements of Freedom Of Information Act having been satisfied. Present were Mayor Sottile, Councilmembers Abele and Miller, City Administrator Tucker, City Clerk Mauldin, City Attorney Sottile, Jay Clarke and Mr. Clarke's Attorney via telephone as needed. The purpose of the meeting was to review final proposals submitted for lease of the Marina restaurant. Councilman Abele called the meeting to order.

Councilman Miller made a motion to go into Executive Session to discuss contractual matters and lease provisions; Councilman Miller seconded; motion passed unanimously.

Coming out of Executive Session, Councilman Abele stated that no votes were taken or decisions made in Executive Session.

Councilman Abele made a motion to approve the draft lease as negotiated between the parties and their lawyers as presented; Mayor Sottile seconded; motion passed unanimously.

There being no further business to come before the committee, the meeting was unanimously adjourned at 4:27 p.m.

Respectfully submitted,

Bob Abele, Chairman, Ways & Means Committee

EXHIBIT D

PUBLIC SAFETY COMMITTEE
May 6, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held on May 6, 2002, at 5:30 p.m., in City Hall. Present were Chairman Taylor, Committee Member Mayor Sottile, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Councilman Abele was ill and unable to attend. Also present was Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the minutes from the April meeting as presented; Chairman Taylor seconded, motion passed unanimously.

2. Citizens Comments. (A) Harry Holden, 109 Forest Trail, resident for over 30 years, spoke to the committee about "Long Term Residents." Mr. Holden stated that he loves the Isle of Palms and feels it is a nice place to live. Mr. Holden received his first ever ticket on the island last month, which he paid, but he felt that, as a long term resident, he should have been given a one-time warning rather than a ticket. Chairman Taylor explained that there were no decisions before City Council to treat long-term residents any differently than anybody else. Most importantly, City Council has to be extremely careful when writing laws to make them equitable to everyone, whether they are residents or visitors. Administrator Tucker stated that the police officer has some discretion as to whether or not to issue a ticket or a warning or even a lesser ticker, depending on the severity of the violation. Beyond that discretion, she said further, the judge has some discretion concerning the penalty. Mr. Holden stated that he was not complaining about the officer who ticketed him. He wanted to there to be some tolerance, some policy, that long-term residents receive a warning on a minor **first** offense instead of a ticket. Chairman Taylor stated that the committee will look into this, perhaps under the auspices of "customer service."

(B) State Representative, and island resident, Chip Campsen was present to explain new legislation concerning "no wake zone" (copy of bill attached). He stated that several residents in the area of Intracoastal Court have complained and requested a no wake zone. The bill that he came up with would be effective on weekends and federal holidays, during the peak season of May 1 through September 30, from 11:00 a.m. to one hour before sunset. The affected area would be essentially along Goat Island. The Department of Natural Resources (DNR) has indicated that this area is one of the most congested area in the State, and they will enforce the law and mark the area with signage. Further, he noted that the no wake restriction would be in effect at all times for boats 25' long or larger. Representative Campsen stated that he was asking for the City's input. Also present to make comments were Phillip Smith of Intracoastal Court, Neil Sawyer, 4 Ensign Court, Billy Swain, 2407 Captain John Hutt Road, Goat Island, and (could not understand name or address).

Mayor Sottile expressed concern about enforceability, particularly since the City does not have a police boat. Further, he stated the he would like to have some assurance from the State level that this would be enforced and perhaps have a boat at the Marina at all times. Representative Campsen said that he would encourage DNR to make spot checks but could not ask them to be present all the time. He stated that this would be the first "no wake zone" in the State and felt that it was not needed all the time, but only during the busy peak season. Chairman Taylor stated that this would be forwarded to City Council for input. Representative Campsen said that a letter in support of the legislation would be good, but he didn't think it was necessary.

Chief Buckhannon stated that Charleston County Sheriff's Office would also be enforcing the law. Chief Buckhannon also said that citizens have the ability to swear out warrants on their own if they see someone boating recklessly, and, with all the complaints the department receives, he feels this law is a step in the right direction.

Administrator Tucker took the opportunity to ask Representative Campsen about the issue of bondable offenses and having to transport everyone to Charleston County Jail. Representative Campsen said that he has reviewed the City's letter and will be talking to members of the Judiciary Committee staff for feedback.

Chief Buckhannon stated that the law has been on the books since 1976 when the laws were re-codified, but they have only been enforced during the past couple of months. Chief Buckhannon said that apparently a judge held a special bond hearing after hours that raised the ire of somebody who said that was an improper thing to do. Further, other areas of the State, such as Myrtle Beach which was handling bonds the same way as the Isle of Palms, have most recently had to follow the word of the law and take prisoners to the main court office.

Representative Campsen said that he has read and understands the City's position. He will certainly follow through; however, he did iterate that it would be difficult to do something new this late in the session within the Judiciary Committee. Administrator Tucker stated that other cities in the Charleston area are also experiencing problems with this new enforcement. Representative Campsen asked what was the process that the City would like to follow. Chief Buckhannon said that, as an example, the island has many large teenage parties - the kids were brought to the station and released to their parents who would guarantee the bond or a bondsman would come in and post bond for certain families. If the person cannot post the maximum bond, then they would be taken to the jail and appear before the bond hearing. The problem is having to take everyone to the jail for bond hearings. Representative Campsen said that he would look into this during the rest of the week; and they will have to find some legislation that is already moving and attach and amendment to cover this issue if he can get a consensus of the Judiciary Committee.

Mayor Sottile made a motion to recommend to Ways & Means Committee and City Council to support Bill 5039 concerning the no-wake zone as presented by Representative Campsen; Chairman Taylor seconded; motion passed unanimously. Copies of the Bill will be distributed to City Council for discussion at the upcoming Special Ways & Means Committee meeting on May 8th.

3. Fire Department Monthly Report. Chief Graham discussed the monthly department report for April (see attached report) and answered questions of committee members. Chairman Taylor began discussion of the letter to Chief Graham from Robbie Fore (copy attached). Administrator Tucker stated that she has drafted a response to Mr. Fore that the City Attorney is currently reviewing before it is mailed. The draft response basically says that it is understood that the truck will be repaired at no expense to the City and that they will provide a loaner truck for the City's use in the interim time.

Fire Stations #1 and #2 Construction Issues. Administrator Tucker noted that a packet was handed out with the meeting agenda. She said that the City has filed a complaint both with the Construction Board and with the Architect. There are structural problems with both of the stations and another estimate is being prepared by another structural engineer for a forensic opinion. Further, she said that the City will not incur any further costs until the City can see how the issues may be resolved.

Administrator Tucker said that the process is that the complaint is made, remedy for the complaint is established, and then, when it cannot be remedied, a claim is filed on insurance. She felt that there was no question, but that a claim will have to be filed against the contractor, Descon, and the architect, which will go against their insurance. The architect has indicated a willingness to cooperate and does acknowledge that there is a problem. Chief Graham noted that the contractor is now out of business.

4. Monthly Police Department Report. Chief Buckhannon discussed the monthly department report for April (see attached report) and answered questions of committee members.

(A) Letter from CALEA. The official letter on accreditation (copy attached) was distributed. Included is a list of other agencies in the State of South Carolina who were awarded accreditation.

(B) Letter from Bill Dean. This letter (copy attached) was also distributed with the meeting packet and Chairman Taylor noted how customer service played an important part in Mr. De opinion. He congratulated Officer Muckelvaney and Chief Buckhannon.

(C) Traffic Counts for March 23-29 and for March 30-April 7 are attached hereto.

5. New Business. Administrator Tucker noted that the first three items are for upcoming special events and, in particular, items (B) and (C) are annual events:

(B) New Wave Biathlon, June 1, 2002.

(C) Isle of Palms Connector Run for the Child, Oct. 5, 2002.

Mayor Sottile made a motion to approve events (B) New Wave Biathlon and (C) Isle of Palms Connector Run; Chairman Taylor seconded; motion passed unanimously.

(A) Great Strides 10K Walk to Cure Cystic Fibrosis, May 18, 2002. Administrator Tucker stated that this walk is completely contained on the beach and they have already made parking arrangements for their participants. Registration for the event begins at 7:30 a.m. and the walk should be over fairly quickly so it should not have a great impact on the community. Chief Buckhannon said that this walk was formerly held at Hampton Park in Charleston. **Mayor Sottile made a motion to Approve the Great Strides 10K Walk on May 18th; Chairman Taylor seconded; motion passed unanimously.**

(D) Request for Handicapped Parking spaces at One-Eyed Parrot. Administrator Tucker showed committee members a very crude drawing. She said that John Avinger, owner of the One-Eyed Parrot, came to see the Mayor and herself and asked to configure a couple of handicapped parking spaces in front of the restaurant. He also would like to begin having valet parking which could occur between those handicapped spaces.

Chief Buckhannon stated that the City lost one of its handicapped spaces in front of Beach Biz when the new condominiums were built, and, by law, the City is obligated to have more handicapped spaces anyway. Further, Chief Buckhannon said that the parking spaces in that particular area are narrow and this would be a good opportunity to readjust the spaces to make them proper vehicle width. Secondly, he said that the driveway in front of the condos next to the Sea Cabins is still deficient and the City will be losing more spaces on that side of the street. There may actually be no parking left along the ocean side of the street except handicapped parking and the Holiday Inn parking.

Mayor Sottile said that Mr. Avinger is agreeable to doing whatever he would have to do to accomplish these parking spaces, including painting. Administrator Tucker said that an SCDOT encroachment permit would have to be obtained. Chairman Taylor recommended that the ADA be reviewed and that Mr. Avinger be notified that the handicapped parking is not being striped for the purpose of having valet parking. **Mayor Sottile made a motion to approve two handicapped spaced in front of the One-Eyed Parrot on Ocean Boulevard as long as they are in compliance with ADA and DOT; Chairman Taylor seconded; motion passed unanimously.**

6. Miscellaneous. (A) First Annual Departmental Basketball Tournament. Chief Buckhannon and the Police Department came out of the tournament unscathed, there were no injuries other than some sore legs. Mayor Sottile echoed that for the City Council team. Chairman Taylor did say that City Council held their own and he thought they could whip any other City Council out there. Mayor Sottile said the next event should be to challenge the neighboring island's council for the best two out of three!! Chief Graham commented that her teammate, who stole the ball from Councilman Taylor once and was rebuked a second time, did manage to come to work the next day.

(B) Letter Concerning Widening of I-26 from I-526 to Highway 52 Connector. Administrator Tucker reported that the Council of Governments has asked for support by local governments in the area by asking the mayors write letters to Commissioner Bob Harrell and Elizabeth Mabry urging that this work be done. After discussion, **Chairman Taylor made a motion approve the recommendation to widen I-26 between I-526 and the Highway 52 Connector, and that vehicles with more than 10 wheels be restricted to the right-hand lane; Mayor Sottile seconded**. Chairman Taylor stated that restricting the large trucks to the right lane is being done in more and more area. After discussion, **motion passed unanimously**.

(C) Set Next Meeting Date: Monday, June 10th, 2002, at 5:30 p.m.

(D) Administrator Tucker reported that she has received a re-draft from the National Park Service on the dispatch agreement. She will send it to the City Attorney for review.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:00 p.m.

Respectfully submitted,

Dee Taylor, Chairman

Scroll to History Page
Scroll to Previous Versions Links List
Scroll to Full Text
Download This Bill in Microsoft Word97 format

Bill 5039

~~Indicates Matter Stricken~~
Indicates New Matter

Current Status

Bill Number:	5039
Type of Legislation:	General Bill GB
Introducing Body:	House
Introduced Date:	20020409
Primary Sponsor:	Campsen
All Sponsors:	Campsen
Drafted Document Number:	l:\council\bills\swb\5295djc02.doc
Residing Body:	House
Current Committee:	Agriculture, Natural Resources and Environmental Affairs Com 20 HANR
Subject:	No-wake zone, intracoastal waterway near the Isle of Palms

History

Body	Date	Action Description	Com	Leg Involved
House	20020409	Introduced, read first time, referred to Committee	20 HANR	

Versions of This Bill

(Text matches printed bills. Document has been reformatted to meet World Wide Web specifications.)

A BILL

TO AMEND CHAPTER 21, TITLE 50, CODE OF LAWS OF SOUTH CAROLINA, 1976, RELATING TO EQUIPMENT AND OPERATION OF WATERCRAFT, BY ADDING SECTION 50-21-131, SO AS TO PROVIDE FOR A NO WAKE ZONE ON A PORTION OF THE INTRACOASTAL WATERWAY NEAR THE ISLE OF PALMS IN CHARLESTON COUNTY AND TO PROVIDE FOR CERTAIN TIMES AND DATES WHEN THE NO WAKE ZONE IS IN EFFECT.

Be it enacted by the General Assembly of the State of South Carolina:

SECTION 1. Chapter 21, Title 50 of the 1976 Code is amended by adding:

"Section 50-21-131. There is established a special no wake zone on that portion of the Intracoastal Waterway in Charleston County beginning at the sign posted approximately one hundred yards east of the Isle of Palms Connector Bridge in the vicinity of statute mile 459 and extending to the sign posted approximately one hundred yards southwest of the northern most intersection of Morgan Creek and the Intracoastal Waterway in the vicinity of Intracoastal Waterway marker 115. This zone is in effect at all times for boats twenty-five feet or larger. For all other boats this no wake zone is in effect from eleven o'clock a. m. until one hour before sunset on those Saturdays, Sundays, and federal holidays falling on or within May first and September thirtieth of each year. The boundaries, times, and dates when this no wake zone is in effect must be clearly marked with signs designed and installed as specified by the department."

SECTION 2. This act takes effect upon approval by the Governor.

----XX----

This web page was last updated on April 22, 2002 at 12:15 PM

1 hr. b/f sunset? 6:00PM

ISLE OF PALMS FIRE DEPARTMENT

30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

APRIL 2002

Isle of Palms Fire Department
Monthly Report
April 2002

Contents

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Isle of Palms Fire Department
Call Summary
April 2002

4/6/02 Fire Department responded to a call for a brush fire on Waterway Island Drive. Upon arrival, found a ten square foot area of pine straw burning in the yard. The owner stated he turned on all breakers and one going to a shallow well pump tripped. Owner tried to reset the breaker and discovered the fire outside and called the Fire Department. Fire Department found a shorted out piece of Romex cable through the middle of the shrubbery. Fire was extinguished and all units cleared the scene.

4/6/02 Fire Department responded to a medical call on Palm Boulevard. Upon arrival, found a 43-year-old female with a dislocated left knee. Patient stated she was run over by a mini van. Patient stated she had no neck or back pain, but as a precaution the patient was placed in a spinal package and oxygen was administered. Patient had good pulses upon evaluation. Patient was transported to Roper Hospital for further evaluation.

4/7/02 Fire Department responded to a call for a structure fire on Waterway Boulevard. First arriving Fire Department personnel reported heavy smoke present at the rear of the residence. Sullivan's Island Fire Department was requested to assist on scene. Mount Pleasant Fire Department relocated an Engine to Fire Station I for coverage. The fire was extinguished. All areas of the residence were checked for fire extension using both thermal imager and the heat detector. A Fire Investigator was contacted and the cause of the fire was determined to be electrical. All mutual aid assignments were released and all other units cleared the scene. No injuries were reported.

4/13/02 Fire Department responded to the Isle of Palms Marina for possible heart attack. Upon arrival, found a man sitting by the gas pumps, he stated he had sharp pains in his chest radiating down his arm with numbness in his left hand. Patient had swelling in lower extremity. Vital signs were assessed and lungs were clear. Patient stated he was taking medicine for diabetes. Upon their arrival, EMS took over patient care. Patient was transported to East Cooper ER for further evaluation.

4/20/02 Fire Department responded to Hotel on Front Beach for possible drowning. Upon arrival, found 3 year old female lying on her left side conscious and alert. Vitals were assessed and lungs were clear. Upon their arrival, EMS took over patient care. Patient was transported to MUSC ER for further evaluation.

Isle of Palms Fire Department

Call Report

April 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-115	04/01/2002	2	EMS Assist	Non-Resident	44 41st Avenue
02-116	04/01/2002	1	Extrication	Resident	25 27th Avenue
02-117	04/02/2002	2	Other: Training	Resident	Dunecrest Lane
02-118	04/02/2002	1	Search	Non-Resident	1126 Ocean Boulevard
02-119	04/02/2002	1	Spill, Leak - No Fire	Unclassified	Isle of Palms Connector
02-120	04/03/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-121	04/04/2002	2	EMS Assist	Non-Resident	11-B Seagrove Villas
02-122	04/06/2002	1	Public Appearance	Resident	Isle of Palms Recreation Center
02-123	04/06/2002	2	Brush Fire	Resident	21 Waterway Island Drive
02-124	04/06/2002	1	EMS Assist	Non-Resident	3108 Waterway Boulevard
02-125	04/07/2002	1	Structure Fire	Resident	2104 Waterway Boulevard
02-126	04/08/2002	1	Alarm Malfunction	Resident	1010-C Ocean Boulevard
02-127	04/09/2002	1	EMS Assist	Resident	405 Merrit Boulevard
02-128	04/11/2002	2	Public Assist	Resident	51 Morgan Place
02-129	04/11/2002	2	Unintentional False	Resident	57 Ocean Point
02-130	04/11/2002	2	EMS Assist	Resident	8 36th Avenue
02-131	04/11/2002	2	Public Assist	Resident	44 41st Avenue
02-132	04/12/2002	2	Arcing Electrical Equipment	Resident	402 Yacht Harbor Court
02-133	04/13/2002	2	Public Assist	Resident	Beach @ Property Owners Beach House
02-134	04/13/2002	1	EMS Assist	Non-Resident	1000 Ocean Boulevard
02-135	04/13/2002	2	EMS Assist	Non-Resident	50 41st Avenue
02-136	04/14/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-137	04/14/2002	2	Unintentional False	Unclassified	3300 Waterway Boulevard
02-138	04/14/2002	1	Public Assist	Non-Resident	1207 Palm Boulevard
02-139	04/14/2002	1	EMS Assist	Resident	26 29th Avenue
02-140	04/15/2002	2	Public Assist	Resident	44 41st Avenue
02-141	04/15/2002	2	EMS Assist	Non-Resident	5757 Palm Boulevard
02-142	04/15/2002	2	Public Assist	Resident	44 41st Avenue
02-143	04/15/2002	2	Public Assist	Non-Resident	44 41st Avenue
02-144	04/16/2002	2	EMS Assist	Resident	43 Waterway Island Drive
02-145	04/17/2002	2	EMS Assist	Resident	2 Intracoastal Court
02-146	04/17/2002	1	Alarm Malfunction	Resident	309 Charleston Boulevard
02-147	04/18/2002	1	Other: Station Tour	Non-Resident	30 J.C. Long Boulevard
02-148	04/19/2002	1	EMS Assist	Non-Resident	101 Palm Boulevard
02-149	04/20/2002	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
02-150	04/20/2002	1	Assist Police	Unclassified	1100 Ocean Boulevard
02-151	04/20/2002	1	Other: Assist Dispatch	Resident	1207 Palm Boulevard
02-152	04/20/2002	2	Public Appearance	Resident	3611 Waterway Boulevard
02-153	04/22/2002	2	EMS Assist	Resident	9 Dune Ridge Lane
02-154	04/22/2002	1	Unintentional False	Resident	Carolina Boulevard @ 5th Avenue
02-155	04/23/2002	2	EMS Assist	Resident	2 Forest Trail Court #1
02-156	04/23/2002	1	EMS Assist	Resident	4 Allie Court
02-157	04/24/2002	2	EMS Assist	Non-Resident	137-B Boardwalk Villas
02-158	04/25/2002	2	EMS Assist	Resident	103 Oakview Court
02-159	04/26/2002	1	Public Assist	Resident	Breach Inlet Boat Ramp
02-160	04/27/2002	1	Alarm Malfunction	Resident	104 Charleston Boulevard
02-161	04/29/2002	1	EMS Assist	Resident	4 19th Avenue
02-162	04/30/2002	2	EMS Assist	Resident	26 Dune Ridge Lane

Isle of Palms Fire Department

Call Report

April 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-163	04/30/2002	2	EMS Assist	Non-Resident	46 41st Avenue
02-164	04/30/2002	2	Outside Spill with Fire	Resident	6801 Back Bay Drive

Total Calls	50
District 1	24
District 2	26
OOJ/Mutual Aid	0
Resident	31
Non-Resident	16
Unclassified	3
Total EMS Calls	23
District 1	10
District 2	13
OOJ/Mutual Aid	0
Resident	10
Non-Resident	13
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

April 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-117	04/02/2002	2	Other: Training	Resident	Dunecrest Lane
02-121	04/04/2002	2	EMS Assist	Non-Resident	11-B Seagrove Villas
02-123	04/06/2002	2	Brush Fire	Resident	21 Waterway Island Drive
02-128	04/11/2002	2	Public Assist	Resident	51 Morgan Place
02-129	04/11/2002	2	Unintentional False	Resident	57 Ocean Point
02-132	04/12/2002	2	Arcing Electrical Equipment	Resident	402 Yacht Harbor Court
02-133	04/13/2002	2	Public Assist	Resident	Beach @ Property Owners Beach House
02-141	04/15/2002	2	EMS Assist	Non-Resident	5757 Palm Boulevard
02-144	04/16/2002	2	EMS Assist	Resident	43 Waterway Island Drive
02-153	04/22/2002	2	EMS Assist	Resident	9 Dune Ridge Lane
02-157	04/24/2002	2	EMS Assist	Non-Resident	137-B Boardwalk Villas
02-162	04/30/2002	2	EMS Assist	Resident	26 Dune Ridge Lane
02-164	04/30/2002	2	Outside Spill with Fire	Resident	6801 Back Bay Drive

Total Calls	13
Resident	10
Non-Resident	3
Unclassified	0
Total EMS Calls	6
Resident	3
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

April 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	50	24	26		161	42	160
Working Structure Fire	1	1			4		
Outside Structure						1	1
Vehicle Fire							1
Brush,Grass, Leaves	1		1		6	1	4
Trash, Rubbish							
Explosion, no fire							
Spill with fire	1		1		1		
Other Fires							1
Overpressure Rupture							
Emergency Med. Call	23	10	13		78	22	75
Lock-in, Trapped					1		2
Search	1	1			3		1
Extrication	1	1			1		
Rescue-not classified					1		
Spill, leak, no fire	1	1			3		
Power Line Down							
Arcing Elec. Equip.	1		1		2		3
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							1
Water Removal					1		
Smoke Removal							1
Animal Rescue							
Assist Police	1	1			3		
Unauthorized Burning							
Move-Up					7	1	6
Service Call						1	1
Smoke Scare						1	4
Contolled Burn							
Steam Mistaken, smoke					1		
Malicious False							
Bomb Scare							
Alarm Malfunction	3	3			7	4	5
Unintentional False	3	1	2		9	1	4
Unclassified					1		1
Supplemental	13	5	8		32	10	49

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

April 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector					1	1	8
Station Tour						1	2
Public Education							
Public Appearance	2	1	1		9	2	5
Assist Motorist						1	2
Public Assist	8	2	6		18	5	25
Other	3	2	1		4		7
Total	13	5	8		32	10	49

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31									107
Non-Resident	11	3	17	16									47
Unclassified	0	1	3	3									7
Total	40	20	51	50	0	0	0	0	0	0	0	0	161

Isle of Palms Fire Department

Pre-Incident Survey Report

April 2002

All Pre-Incident Survey books have been updated.
Semi-annual assignments have been issued.

Isle of Palms Building Department
Monthly Fire Inspection Report
2002

Total Inspections 19 Total Violations 10

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
4/29/02	X		SEABROOK	COCONUT JOE	1	5/30	B	V
4/29/02	X			PUBLIC BATHS	0		B	V
4/29/02	X			OCEANVIEW COND.	2	5/30	R	V
4/29/02	X			VFW	0		B	V
4/29/02	X			WINDJAMMER	0		B/A	V
4/29/02	X			SEASIDE INN	0		R	V
4/29/02	X			SPLASH	0		M	V
4/30/02	X			RAZOR'S EDGE	1	5/30	B/M	V
4/30/02	X			FAV. THINGS I	0		M	V
4/30/02	X			BEACHTOWN II	0		M	V
4/30/02	X			BEACHTOWN	0		M	V
4/30/02	X			FAV. THINGS II	1	5/30	M	V
4/30/02	X			ONE-EYED PARROT	0		B	V
4/30/02	X			BANANA CABANA	0		B	V
4/30/02	X			HOLIDAY INN	0		R	V
4/30/02		X		PALM CENTER	3 of 3	5/6	B	V1
4/30/02		X		DUNES PROP. RENT.	0 of 1		B	V
4/30/02		X		SIMMONS SEAFOOD	0 of 1		M	V
4/30/02		X		OCEAN CLUB	2 of 2		R	V

04/08/2002 09:12 803-886-8005 CITY-ISLE OF PALMS PAGE 01/01

Isle of Palms Fire Department
Training Report
April 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1400	Total Training Hours	261
Hours Per Person	48.276	Hours Per Person	17.4

Additional Training

All career personnel participated in a three-week Water Rescue Operations program. This inter-departmental program focused on launching watercraft from landings and the beach, proper operation of all crafts and victim retrieval. Sullivan's Island Fire Department participated during the final week of training. A refresher of the Incident Command System and incident operations was done utilizing tabletop scenarios.

Medical in-service training addressed Gynecological Problems, Obstetrics and Obstetrical Complications and Care of the Neonate.

All volunteer personnel completed the Physical Agility course and received classroom and practical training on basic First Aid. This included the proper handling of Jellyfish stings.

Captain Bob Maibach was an assisting instructor for the Emergency Vehicle Driver Training Instructor Orientation Workshop held at the Fire Academy in Columbia.

Captain Maibach also is serving as the lead instructor for a Hazardous Materials Operations course being held at the Goose Creek Rural Fire Department.

Engineer Dan Morris successfully completed the S.C.F.A.'s Rope Rescue Operations course held at the Murrell's Inlet-Garden City Fire Department.

Lieutenant William Topping; Engineers Dave Micalizzi and Dan Morris; and Firefighters Shaun Gadsden and Eric Stinnett all successfully completed the Flammable Liquid and Gases Firefighting course at the Fire Academy. This course is a prerequisite to receiving certification as an N.F.P.A. Firefighter II.

Lieutenant Scott Braun; Engineers Scott Mrowca and Dave Micalizzi; and Firefighters Shaun Gadsden and Julie Morton all successfully completed the National Fire Academy's Leadership I course delivered through the S.C.F.A. This course was held at the Isle of Palms Fire Department. Captain Maibach taught the class.

Captain Maibach attended both the Infection Control Train-the-Trainer and Infection Control for Administrators courses sponsored by the Lowcountry Regional Emergency Medical Services Council.

The Volunteer and Explorer roster is currently at 15 members.

Isle of Palms Fire Department

Training Report

April 2002

Career Personnel	Hours
Chief Graham	30
Captain Maibach	119
Captain Bullock	23
Captain Kramer	43
Captain Nilsen	51
Lieutenant Braun	44
Lieutenant Tetor	21
Lieutenant Topping	87
Bacon	33
Bloom	72
Burnette	33
Ciappa	37
Clark	39
Drawdy	33
Eagle	58
Friend	29
Gadsden	76
Gervais	61
Gilliam	24
Hathaway	76
McGinnis	100
Micalizzi	42
Morris	57
Morton	55
Mrowca	45
Riddle	30
Rodden	33
Stinnett	29
Wallace	20
Total for Month	**1400**
Average Per Person	**48.276**

Volunteer/Explorer

Personnel	Hours
Buckhannon	25
Corbett, C.	3
Corbett, D.	6
Dowdy	176
Fribbs	3
Graham, Jennifer	3
Graham, Josh	5
Guinn	0
Jenkins	12
Kelly	3
Levay	0
McGrew	4
Roy	0
Stickney	18
Topping II	3
Total for Month	**261**
Average Per Person	**17.4**

Isle of Palms Fire Department

Monthly Water Usage Log

April 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2	1,000	50,000			51,000
3	1,500				1,500
4	1,000				1,000
5	1,000				1,000
6					0
7			84,000		84,000
8					0
9					0
10					0
11					0
12					0
13					0
14					0
15					0
16					0
17					0
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26					0
27		2,000			2,000
28					0
29					0
30					0
31					0
Total	4,500	52,000	84,000	0	140,500

Chief's Signature:

Water Department notified on:
5/1/02
Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May					**0**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**18,000**	**91,500**	**85,500**	**1,000**	**196,000**

Isle of Palms Fire Department

Maintenance Report

April 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
4/12	Chief's Truck	Water removed from #8 cylinder	0.00	$0.00	2.00	Invoice Due	1045205017
4/9	Engine 2	Rebuilt nozzle	1.00	$35.00	0.00	$0.00	1045205017
4/30	Engine 2	Brakes adjusted	1.50	$0.00	0.00	$0.00	1045205017
4/30	Engine 2	Refilled both front bearings with gear oil	1.00	$5.00	0.00	$0.00	1045205017
4/30	Engine 3	Brakes adjusted	0.50	$0.00	0.00	$0.00	1045205017
4/12	Engine 4	Replaced three tires	0.00	$0.00	2.00	$906.00	1045205017
4/12	Engine 4	Replaced broken axe bracket	0.50	$0.00	0.00	$0.00	1045205017
4/24	Engine 4	Repainted tire rims	1.50	$10.00	0.00	$0.00	1045205017
4/30	Engine 4	Installed new cab light switch on dash	0.75	$15.00	0.00	$0.00	1045205017
4/30	Engine 4	Brakes adjusted	0.50	$0.00	0.00	$0.00	1045205017
4/12	Rescue 1	Brakes adjusted	0.00	$0.00	0.00	$0.00	1045205017
4/28	Rescue 1	Replaced winch cable and hook	2.00	$52.00	0.00	$0.00	1045205017
4/28	Rescue 6	Lower gear case replaced	2.00	$0.00	0.00	$1,563.36	1045205017
4/21	Rescue 7	Engine sensor replaced	0.00	$0.00	1.00	$215.72	1045205017
4/6	Truck 1	Replaced parking brake sensor	0.00	$0.00	3.00	Invoice Due	1045205017
4/10	Truck 1	Throttle control sensor replaced	0.00	$0.00	5.00	$750.00	1045205017
4/18	Truck 1	Remounted loose equipment	12.00	$450.00	0.00	$0.00	1045205017
4/25	Truck 1	Replaced one rear tire	0.00	$0.00	0.75	$375.00	1045205017
4/20	Station 1	Both HVAC units checked, coolant added	0.00	$0.00	4.00	$70.00	1045205026
4/2	Station 2	Replaced water heater	0.00	$0.00	4.00	$385.00	1045205026
4/6	Station 2	Replaced washers in spigots for sink	0.75	$0.53	0.00	$0.00	1045205026
4/22	Station 2	Unclogged evaporator for HVAC unit	1.00	$0.00	0.00	$0.00	1045205026
4/30	Station 2	Regrouted tile on kitchen counter	1.00	$0.00	0.00	$0.00	1045205026
4/29	Engine 2	Cut and recoupled 2 1/2" hose for high-rise packs	0.00	$0.00	1.50	$10.00	1045205027
3/4	Station 2	Installed new O-rings on SCBA to stop leak	0.25	$9.00	0.00	$0.00	1045205027
4/24	Station 2	Installed new hose connection for air compressor	2.00	$15.00	0.00	$0.00	1045205027
		Totals	**28.25**	**$591.53**	**23.25**	**$4,275.08**	

Isle of Palms Fire Department
Personnel Report
April 2002

4/1/02	C-Shift installed posted signs at Marina Restaurant on 41st Avenue.
4/3/02	Fire Department personnel escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
4/9/02	Lieutenant Ricky Tetor and wife welcomed a new baby girl into the world.
4/10/02	Volunteer meeting at Station I.
4/17/02	Fire Department personnel escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
4/17/02	Explorer's meeting at Station II.
4/22/02	Chief Graham, Captain Maibach and B-Shift attended a reception at the Wild Dunes Grand Pavilion for the five visiting Firefighters from New York and their families, who were on the Island for a well-deserved vacation. Several of the Island establishments donated food, gifts, as well as accommodations.
4/24/02	Volunteer meeting at Station II.
	April Birthdays: Glen Kramer, Carol Nilsen, Seth Bacon, Ricky Tetor and Thomas Wallace.

Isle of Palms Fire Department
Public Relations Report
April 2002

4/6/02	Fire Department stood by at the Recreation Department for the monthly Dare Dance.
4/11/02	B-shift assisted a gentleman that had fallen from the bed.
4/11/02	A walk-in patient at Fire Station II requested a blood pressure check due to changes in medication.
4/13/02	B-shift assisted with transportation within Wild Dunes for the Build-A-Dune Project. The Charleston Soil & Water Conservation District sponsored this event. Mr. Bill Wilkes is the project coordinator.
4/14/02	Chief Graham assisted with an animal rescue on I-26 after a dog was hit by a car and went down an embankment.
4/15/02	Engineer Roger Eagle assisted a citizen with airing tires on boat trailer.
4/20/02	Firefighter Clark helped the Isle of Palms Police Department Dispatch answering the phones during an extremely busy Saturday.
4/20/02	C-shift attended a Birthday Party for a 5 year old on Waterway Boulevard.
Attachment	On March 24th several members of our staff participated in the lst Annual "Lowcountry Hero Games." Participants were: Engineer Dave Burnette Engineer Dave Micalizzi Engineer Roger Eagle Firefighther Eric Stinnett Explorer Josh Graham

HAPPY DAYS AND SPECIAL TIMES

"The Loving Answer For Children With Cancer"

April 5, 2002

Chief Anne Graham
Isle of Palms Fire Department
PO Box 508
30 J C Long Blvd
Isle of Palms SC 29451

Dear Anne,

WOW!!! What can we say other than THANK YOU a million times over for your amazing generosity towards Happy Days and Special Times through your incredible support of the 1st Annual Lowcountry Hero Games!! What a perfect day – gorgeous weather, happy children, and wonderful people like you!

We are pleased as punch with the entire event, we enjoyed all the games and were thrilled that so many of our very own AMAZING Happy Days and Special Times children were on hand to run the Field Day event!! Thirteen-year-old Holly was there, she's a real cutey and after being in remission from Rhabdomyosarcoma for five years, she is cured!!! All told, she had a FANTASTIC time bossing the big burly players around at the start of the race and making sure all their legs were securely tied for the three-legged race! There was also eight-year-old Patrick who is in remission for Neuroblastoma and eleven-year-old Daniel, currently in remission for ALL, making sure that the wheelbarrow race was undertaken with the utmost seriousness!

Then there is Thomas who is such a great boy! Fourteen-years-old, he has just had a relapse of Hodgkin's Lymphoma – he certainly didn't let that stop him though as he went against the Charleston Battery goalkeepers for a triple score!!!

It was such an AWESOME day for all, the children, the participants, and the audience too! Your generosity, great spirit, and immense kindness is what keeps this vital organization going so that we can continue to create *"many tomorrows...today"* for the beautiful Happy Days children!

With warm regards.

Debby P.

Deborah P. Stephenson
Founder/President

Dawn

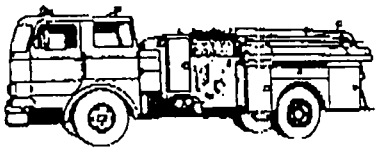
Dawn Griffin
Special Events

/lpw

1622 Ashley Hall Road • Charleston, SC 29407 • (843) 571-4336 • FAX (843) 571-4394
www.happydaysnspecialtimes.org

SPARTAN FIRE & EMERGENCY APPARATUS, INC.
2099 South Pine Street, Suite F
Spartanburg, South Carolina 29302

864-582-2376
864-582-2377 - Fax



May 3, 2002

Chief Ann Graham
Isle of Palms Fire Department
30 J.C. Long Blvd.
Isle of Palms, S.C. 29451

Dear Chief Graham,

This letter is a follow up to the letter you received from Mr. Ed Crum, Pierce Warranty Manager, concerning the corrosion on your 1997 Pierce Aerial (Job# EA591).

We have been contacted by Pierce Warranty Services as per the status of this unit. Pierce and Spartan Apparatus request the assistance from the City of Isle of Palms for information relative to scheduling this unit to be returned to Pierce Manufacturing for inspection and repair. Please understand we apologize for the inconvenience and are willing to perform the necessary repairs.

On April 19, 2002 I contacting you and as per our conversation you stated that it was in the hands of the City Attorney and that he will be in contact with us. At this time we have had no contact or response from the City of Isle of Palms. We are eager to resolve this matter and provide the City of Isle of Palms the utmost in service repair.

Respectfully Submitted,

Robby Fore
Vice President Sales

CC: Ed Crum, Pierce Warranty Manager

Pierce

"Builders of the Finest"



Monthly Report

April 2002

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9	Incident Report
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12	Animal Control Report
13	CID Report
14	Narcotics Report
15	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD,
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR APRIL, 2002**

Date: **May 1, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of April 2002.

Patrol

April 1, 2002 While conducting a traffic stop for speeding, the driver was found to have an outstanding warrant for his arrest from York County, S.C. The driver was placed under arrest and transported to the detention center until York County could take custody.

April 1, 2002 After a disturbance at Ocean Park Plaza a vehicle was stopped on the connector to investigate the disturbance. The driver of the vehicle did not have a valid driver's license and was placed under arrest.

April 1, 2002 An officer was alerted to the fact that two suspicious vehicles were parked on Dune Crest Lane. As the officer approached a boarded up walkway to the beach to investigate, subjects were observed running away. The officer found a 12 pack of beer and a 6 pack of Smirnoff Ice. The officer secured the alcohol and waited for the subjects to return to their vehicles. In less than 5 minutes, the subjects one 17 and the other 18 returned and were identified and charged with Underage Possession of Beer.

April 2, 2002 A vehicle was stopped for speeding near 21st Ave when the driver presented a driver's license that belonged to a friend. The driver was found to have a suspended S.C. license and charged with Presenting a False Identification and Driving Under Suspension 5th Offense.

April 2, 2002 While investigating an accident in the parking lot of the County Park, the driver of a vehicle involved was placed under arrest for DUI. The driver registered a .17 alcohol content, well over the legal limit.

April 5, 2002 While on patrol an officer saw a subject operating a vehicle that was known by the officer to have an outstanding arrest warrant with the Berkeley County Sheriff's Office. The vehicle was stopped and the driver was taken into custody then transported to the Charleston County Detention Center for Berkeley County.

April 7, 2002 While on patrol an officer observed thick black smoke coming from the 2100 block of Waterway Boulevard. When the officer investigated he found the roof of a residence on fire. The officer alerted communications for fire equipment to respond. The officer insured that all subjects were out of the residence and had other responding police units set up a perimeter for traffic control of the area.

April 7, 2002 When a vehicle was stopped for not stopping for a stop sign, the female driver was found to have unpaid traffic tickets and was charged with DUS, Violation of NRVC, Disregarding A Stop Sign, and Resisting Arrest.

April 7, 2002 While behind a vehicle on the connector an officer observed a vehicle cross over the double yellow line into the median several times. When the vehicle was stopped an open beer can was observed in the vehicle. The driver was charged with DUI and Open Container of Beer In A Vehicle.

April 8, 2002 After stopping a vehicle for speeding on the connector, the driver was found to be wanted in the state of Nevada. The driver was charged with Careless Operation and DUS. Authorities in Nevada wanted to extradite the driver for his charges pending in Clark County, Nevada. He was turned over to the Charleston County Sheriff's Office for extradition to Nevada.

April 8, 2002 An officer made contact with a subject in the Summer House Building and determined that the subject had outstanding warrants for Mt. Pleasant Police Department. The subject was arrested and turned over to a Mt. Pleasant officer.

April 8, 2002 After responding to the Wild Dunes Reception Center for a reported fight in the parking lot, the responding officer placed one of the subjects under arrest for having unpaid traffic tickets.

April 10,2002 After receiving a complaint from an employee of the Boardwalk Inn, a guest was charged with Solicitation for the Purpose of Prostitution. The subject forfeited his bond pleading no contest.

April 13, 2002 When officers responded to a residence on Carolina Blvd. after several complaints of loud noise and profanity, a subject was subsequently placed under arrest for Disorderly Conduct. The subject, a guest at the residence was highly intoxicated, naked and yelling profanities that could be heard by neighbors.

April 13, 2002 Officers responded to a residence on Sandcrab Ct. where a female subject was charged with Illegal Use of 911 and Resisting Arrest. The subject had been sitting in

her vehicle under her carport all day drinking alcohol and making unnecessary telephone calls to the police department that were not of an emergency nature.

April 15, 2002 A vehicle was stopped on Palm Blvd. for an expired license plate. Investigation led to the arrest of the driver for DUS 3rd, Operating Uninsured Vehicle.

April 16, 2002 A citizen reported that a theft of checks from her residence while having tile work done. Our Investigator determined who had cashed checks on her account, obtained surveillance photos from the bank and obtained a warrant for the suspect for the theft of the checks. Other police agencies are investigating the actual forgery of the checks in their jurisdiction.

April 16, 2002 A male resident reported that he was the victim of road rage with another motorist at the Connector and Palm Blvd., which resulted in an assault. We were able to determine who the other participant was and were able to resolve the situation without preferring any charges.

April 17, 2002 Officers responded at 6:40 am to a Criminal Domestic Violence complaint. The male half of the couple was stopped leaving the neighborhood in his vehicle. Physical evidence of injuries caused the officers to place the male under arrest for Criminal Domestic Violence.

April 19, 2002 After stopping a vehicle for speeding, the driver was determined to have a suspended driver's license. She was charged with DUS, Violation of NRVC and Open Container of Beer.

April 19, 2002 An officer investigated an occupied vehicle in front of an empty lot at 10:20 pm and identified the occupant as having a suspended driver's license and 7 unpaid traffic violations. Search incident to arrest revealed a small quantity of marijuana. The driver was charged with Simple Possession of Marijuana, Possession of Drug Paraphernalia and Violation of NRVC x7.

April 20, 2002 At approximately 2 am communications received a complaint from a concerned citizen of a possible intoxicated driver on the connector. The vehicle was located and the driver was subsequently charged with DUI.

April 20, 2002 Officers responded to a medical assist with the Fire Department where a 3 year old boy had been found floating in the pool of a front beach motel. The child was revived and transported to the hospital for observation. Our department has investigated this incident and determined that the 3 year old and his 4 year old sister were being watched by an 11 year old babysitter while the mother worked in a nearby business. The investigation has been turned over to DSS for possible child neglect.

April 20, 2002 A male subject was arrested for Indecent Exposure for swimming and running around naked on the beach at 5:30 pm on Saturday afternoon.

April 20, 2002 A concerned citizen reported a reckless driver in the area of Pavilion Dr. heading toward Ocean Blvd. When stopped on Ocean Blvd. the vehicle had 3 occupants. When the driver was allowed to go to the trunk to retrieve his wallet, the driver ran away from the car. The driver got away after a short foot pursuit but was found hiding under a car behind Sea Cabins several minutes later. The driver, now under arrest produced the identification of someone else. The other two occupants of the vehicle were arrested for Open Container of Beer in a Vehicle. The driver was charged with Reckless Driving, DUS, Resisting Arrest, Unlawful Use of SC ID and Hindering A Police Officer. After the driver was jailed, proper identification was made where it was determined that he was wanted by State Probation and Parole. Subsequent information received indicated that the driver was involved in a home invasion Christmas night 2001 in Berkeley County, which resulted in the homicide of the person whose identification he first presented to our officers. Lt. Wright received additional information of his involvement in another homicide in Ladson, earlier this year and passed that information to Charleston County Investigations Division. Investigators in Berkeley and Charleston County should have other charges upcoming on our reckless driver.

April 20, 2002 One of our officers was assigned to work on the beach in plainclothes enforcing City Ordnance violations and charged six separate subjects with various charges.

April 20, 2002 The plainclothes officer that we had on the beach received several complaints of a male and female involved in lewd acts near the public restrooms. Further investigation revealed a highly intoxicated couple attempting to perform a sex act in public view. Both subjects were placed under arrest. In municipal Court the following evening both subject were found guilty and sentenced to 20 days in jail or $900 each.

April 22, 2002 After stopping a vehicle on the connector for speeding, the driver was found to have a suspended driver's license. The driver was charged with DUS.

April 22, 2002 An officer was flagged down from a business on the front beach for a domestic disturbance. The male half of the situation was placed under arrest for Criminal Domestic Violence. Subsequent investigation led to the arrest of the female half and a small child being taken into protective custody.

April 22, 2002 An officer on foot on the front beach observed an intoxicated female get behind the wheel of a vehicle and leave the beach. The officer alerted a nearby officer in a vehicle who stopped the vehicle on the connector. The driver was in fact intoxicated and charged with DUI.

April 22, 2002 Officers investigated a suspicious vehicle that pulled behind a business and turned out it's lights. Further investigation revealed the driver hiding in nearby bushes. On the subjects person was a quantity of what appeared to be marijuana with drug paraphernalia found in the vehicle. The subject was charged with Simple Possession of Marijuana and Possession of Drug paraphernalia.

April 23, 2002 A pick-up truck was stopped for speeding on Waterway Blvd. and was found to be driven by a 13 year old male. The driver from Mt. Pleasant was taken into custody and released to the custody of his parents. His driving violations are pending in Family Court.

April 26, 2002 When an officer observed a vehicle squealing tires out of a shopping center then driving recklessly onto the connector, the vehicle was stopped. The 19 year old driver had open beer in the vehicle and was subsequently charged with Reckless Driving, No DL in Possession, Open Container Beer in Vehicle, Underage Possession of Beer and several other non moving violations.

April 28, 2002 A mother and her13 year old son were observed by a citizen in a vehicle having a combative altercation. The vehicle was located in Mt. Pleasant by MPPD. After investigating the situation and having EMS treat the teenager for bites, the mother was charged with Criminal Domestic Violence.

Personnel

April 5, 2002 Provided officers to assist with the teen dance and to provide traffic control at the Recreation center.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 5/3/2002

During the month of April 2002 the Telecommunications Office received and dispatched 2,685 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
April-02	1,884	49	745	17	2,695
April-01	2,415	42	839	23	3,319
Percentage Change	-22%	17%	-11%	-26%	-19%
Year to date 2002	8,600	163	3,160	65	11,988
Year to date 2001	9,314	161	3,269	70	12,814
Percentage Change	-8%	1%	-3%	-7%	-6%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	36	28	132	196
Tract 2: Ocean Blvd to JC Long to 14th Ave	32	1	189	222
Tract 3: 10th Ave North to 21st Ave South	122	122	211	455
Tract 4: 21st Ave North to 31st Ave South	42	153	141	336
Tract 5: 31st Ave North to 41st Ave South	2	25	59	86
Tract 6: Forest Trail	0	0	15	15
Tract 7: 41st Ave North to 57th Ave	88	3	120	211
Tract 8: Wild Dunes	43	30	150	223
Tract 9: IOP Connector	0	0	80	80
Tract 10: County Park	1	0	20	21
Tract 99: Off Island	0	0	39	39
	366	362	1156	1884

Isle of Palms Police Department Officer Activity April 2002

	April 2002	April 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,161	1,267	-8.4%	3,770	4,276	-11.8%
Building Checks	362	390	-7.2%	2,262	2,159	4.8%
SPR'S	362	759	-52.3%	2,668	2,823	-5.5%
Traffic Stops	256	344	-25.6%	1,250	1,374	-9.0%
Traffic Stops w/Tickets	88	77	14.3%	361	313	15.3%
% Traffic Stops w/Tickets	34.4%	22.4%	12.0%	28.9%	22.8%	6.1%
DUI Tickets	4	1	0.0%	5	7	-28.6%
DUS Tickets	8	5	60.0%	26	28	-7.1%
Speeding Tickets	35	33	6.1%	230	95	142.1%
Other Traffic Tickets	51	74	-31.1%	333	314	6.1%
Non Traffic Tickets	94	33	184.8%	185	159	16.4%
Parking Tickets	532	941	-43.5%	651	1,027	-36.6%
City Tickets	26	33	-21.2%	55	89	-38.2%
Warning Tickets	141	151	-6.6%	602	609	-1.1%

Connector Calls For Service for the Month of April 2002

The Isle of Palms Police Department has responded to or initiated 80 calls involving 1,339 minutes, or 23 man hours for the month of April, 2002. The following table breaks down the type, number and time element of each call.

	Calls April	Calls Year To Date	Arrests April	Arrests Year To Date	Minutes April	Minutes Year To Date	Avg. Minutes April	Avg. Minutes Year To Date
Accidents	3	5	0	0	155	220	51.67	44.00
Traffic Stops With Tickets	20	139	5	13	652	1936	32.60	13.93
Traffic Stops Without Tickets	38	111	0	0	313	1069	8.24	9.63
Citizen Assists	14	70	0	0	67	527	4.79	7.53
Assist Other PD	0	2	0	0	0	72	0.00	36.00
Miscellaneous	5	20	0	0	152	305	30.40	15.25
Totals	**80**	**347**	**5**	**13**	**1,339**	**4,129**	**16.74**	**11.90**
Totals 2001	**84**	**361**	**4**	**10**	**1,303**	**4,761**	**15.51**	**13.19**

Isle of Palms Police Department Monthly Report for April 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	April 2002	Total 2002	April 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
C JUSTIFIABLE HOMICIDE				
0 KIDNAPPING				
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT				
120 ROBBERY				
13A ASSAULT				
13B SIMPLE ASSAULT	7	10	2	8
13C INTIMIDATION	1	1	1	1
200 ARSON				
210 EXTORTION				
220 BURGLARY		4	1	4
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1	2	4
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED			1	1
23F THEFT FROM MOTOR VEHICLE	3	11	3	8
23G POSSESSION OF STOLEN LICENSE PLATE	1	1		
23H ALL OTHER LARCENY	11	37	12	47
240 MOTOR VEHICLE THEFT		2		1
250 COUNTERFEITING/FORGERY	1	3		2
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM	1	3	1	2
26C IMPERSONATION	1	1		
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY			1	2
290 DAMAGE PROPERTY	2	9	12	24
5A DRUG/NARCOTICS	2	10	4	9
5B DRUG EQUIPMENT VIOLATION		1	1	2
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION	1	1		
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE	1	4	1	4
756 BREACH OF TRUST				
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	2	4	1	1
90D DUI	4	5	1	7
90E DRUNKENNESS	1	5	2	5
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	4	8	9	17
90H PEEPING TOM				
90I RUNAWAY	1	1		
90J TRESPASSING		3	2	3
90L TRUANCY				
90M AGENCY ASSIST		2		2
90N RESISTING ARREST				2
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		1	1	10
91A ALARM	14	56	19	61
91D DISTURBANCE		1		
91F NON-VIOLENT FAMILY DISPUTE	4	9	1	2
1T TRAFFIC & NRVC ARRESTS	10	30	10	55
1W WARRANT ARRESTS	2	6	4	14
979 MISSING PERSONS				
980 SUICIDES			1	3
992 PROWLER		2		
NCR NON CRIMINAL REPORTS	42	148	40	160
TOTALS:	**116**	**380**	**133**	**463**

Isle of Palms Police Department Monthly Report for April 2002

ARREST SUMMARY

Type	April 2002	Total 2002	April 2001	Total 2001
Adults	Male= 30 Female= 11	Male= 66 Female= 21	Male= 35 Female= 9	Male= 128 Female= 26
Juveniles	Male= 1 Female= 0	Male= 2 Female= 0	Male= 10 Female= 0	Male= 12 Female= 0
Narc-Adults	Male= 2 Female= 0	Male= 11 Female= 0	Male= 2 Female= 0	Male= 9 Female= 1
Narc-Juveniles	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 33 Female= 11	Male= 79 Female= 21	Male= 47 Female= 9	Male= 148 Female= 27

PROPERTY VALUES REPORTED

Type	April 2002	Total 2002	April 2001	Total 2001
l ary Stolen	$0.00	$1,060.00	$3,085.00	$27,579.39
Larceny Stolen	$61,285.19	$115,449.19	$17,843.09	$46,708.09
Criminal Damage	$0.00	$2,601.00	$2,910.00	$11,050.00
MVT Stolen	$0.00	$4,000.00	$0.00	$0.00
Burglary Recovered	$0.00	$0.00	$0.00	$1,071.00
Larceny Recovered	$707.00	$33,868.00	$7,037.59	$37,375.59
MVT Recovered	$0.00	$11,000.00	$0.00	$0.00
Total Stolen	$61,285.19	$116,509.19	$20,928.09	$74,287.48
Total Recovered	$707.00	$44,868.00	$7,037.59	$37,383.59
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms P : Department
All Arrests
Primary UCR Code Only
March 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CRIMINAL DOMESTIC VIOLENCE	2	0	0	0	0	1	0	0	0	0	2	1	3
23H LARCENY	1	0	0	0	0	0	0	0	0	0	1	0	1
35A SIMPLE POSSESSION OF MARIJUANA	2	0	0	0	0	0	0	0	0	0	2	0	2
40B PROMOTING PROSTITUTION	1	0	0	0	0	0	0	0	0	0	1	0	1
753 HARRASSING PHONE CALLS	0	0	0	0	0	1	0	0	0	0	0	1	1
90C DISORDERLY CONDUCT	3	0	0	0	0	2	0	0	0	0	3	2	5
90D DUI	2	0	0	0	0	2	0	0	0	0	2	2	4
90G LIQUOR LAW VIOLATIONS	9	0	0	0	0	2	0	0	0	0	9	2	11
91T TRAFFIC OFFENSES	6	3	0	0	0	3	0	0	0	0	9	3	12
91W WARRANT ARREST	3	1	0	0	0	0	0	0	0	0	4	0	4
TOTAL:	**29**	**4**	**0**	**0**	**0**	**11**	**0**	**0**	**0**	**0**	**33**	**11**	**44**

Isle of Palms Police Department Animal Control Report for April 2002

	Apr-02 Monthly Total	Apr-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	11	23	26	68
Warning Tickets	4	4	10	23
Animals Secured	3	35	46	105
Dogs	1	16	27	51
Cats	1	2	7	19
Raccoons	0	2	11	8
Other*	1	15	6	27
Released to Owner	4	15	30	51
Transported to Shuler Vet	4	1	14	14
Transported to Other Vets	0	14	0	28
Transported to SPCA	2	3	10	11
Injured Animals	0	4	6	12
Trapped Animals	8	5	24	28
Cats	1	2	3	13
Raccoons	4	2	17	11
Other **	3	1	4	8
Dead Animals Removed	13	16	45	58
Traps Set	4	11	41	93
Kennel Fees	$7.00	$154.00	$140.00	$481.00

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR April 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	6	18	24	2	6	3	12	1	707	2	1	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	6	18	24	2	6	3	12	1	707	2	1	

Detective Griffin attended Grand Jury for 3 cases and 4 Preliminary Hearing. A total of 35 bond hearings were held which expended 53.5 man hours

Isle of Palms Police Department Narcotics Report for April 2002

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	3 gm			1 lb		$1,500.00
Cocaine				8.5 kg		$170,000.00
Crack Cocaine						
LSD						
Heroin						
Other	17 doses, 1 g mushrooms					
Monies Seized						
Monies Forfeited						$133,216.52
Monies Pending Forfeiture						
Vehicles Seized				9		$90,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Monetary Value						
Arrests	3			7		
Charges	5			14		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR APRIL 2002

DATE: MAY 2, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	CALEA-9	CALEA ASSESSOR TRAINING				24
1 OFFICER	CLAEA-6	CALEA ACCREDITATION MANAGER				8
1 OFFICER	ACAD-2A	BASIC INSTRUCTOR RECERTIFICATION	32			
1 OFFICER	ADV-93	GLOCK ARMORER CLASS				8
1 OFFICER	ACAD-4A	RADAR INSTRUCTOR	40			
TOTAL			72	0	0	40
				TOTAL OFFICER HOURS:		112

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 EMPLOYEES	ACAD-911C	911 CERTIFICATION	80			
TOTAL			80	0	0	0
				TOTAL EMPLOYEE HOURS:		80

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	97		1	28
THIS MONTH TOTALS	152			40
YEAR TO DATE TOTALS:	249	0	1	68
		DEPARTMENT HOURS YEAR TO DATE:		318

4/13/02

Dear Chief Buckhannon,

Officer Billy Muckelvaney left me a voice mail early this morning saying that he had found my digital camera. His tone was such that you would have thought he had found his own lost camera; in that you could sense a great feeling that he was delighted to have helped. What a great attitude!

I've been a dock slip owner at the Morgan Cove Yatch Club for 4 years and spend a great deal of time here. Your officers are always polite and reflect well on your department.

Thank you for instilling the attitude of positive thinking on Isle of Palms.

All The Best

Bill Dean G-20

COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES
Incorporated

10306 Eaton Place, Suite 320 • Fairfax, Virginia 22030-2201 • Toll Free (800) 368-3757 • Fax (703) 591-2206 • Email calea@calea.org

April 26, 2002

The Honorable Mike Sottile
Mayor of Isle of Psalms
PO Box 508
Isle of Palms, SC 29451

Dear Mayor Sottile:

I am pleased to inform you that the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA®) awarded **Accredited/Reaccredited** status to the following agencies in your state. This action was taken at the meeting in Jacksonville, Florida on March 23, 2002.

Charleston County Aviation Authority Police Department
Columbia Police Department
Isle of Palms Police Department
South Carolina Law Enforcement Division
Spartanburg County Sheriff's Office
Spartanburg Public Safety Department

These agencies belong to an elite group of over 500 law enforcement agencies in the United States, Canada and Barbados that have received this prestigious, international recognition. Citizens in your state deserve to know that these agencies, like schools and hospitals, have taken extraordinary steps to demonstrate their professionalism and pride in delivering quality law enforcement service to their communities.

The Commission is an independent, nonprofit organization, founded by the four law enforcement membership associations: the International Association of Chiefs of Police, the National Organization of Black Law Enforcement Executives, the National Sheriff's Association and the Police Executive Research Forum. The Commission is comprised of Chiefs, Sheriffs, elected officials and community leaders appointed by the four founding organizations. CALEA maintains a body of professional, law enforcement standards and administers a voluntary process for participation.

Each agency seeking accreditation must enter the program voluntarily. Once eligible, the agency must meet or exceed all applicable standards contained in CALEA's manual of 443 standards. The standards address all areas of administration, operation, and technical support activities. Following a thorough self-assessment, the agency receives a vigorous on-site assessment by a team of assessors, trained by CALEA. The assessors carefully review policy, observe procedures, interview personnel, and seek public input from the community. The team's final report forms the basis for a post-assessment hearing before the Commission. The three-year award requires an agency's commitment to maintain compliance with standards and offers an opportunity for reaccreditation of their compliance into the future.

You should be tremendously proud of the men and women in these agencies. Congratulations!

Respectfully yours,

Sylvester Daughtry, Jr.
Executive Director

SD/mm

IOP Connector - March 23-29, 2002

		Southbound	Northbound	Total
3/23/02	0:00	189	136	325
	1:00	138	98	236
	2:00	56	50	106
	3:00	40	37	77
	4:00	22	27	49
	5:00	19	29	48
	6:00	47	33	80
	7:00	110	93	203
	8:00	200	231	431
	9:00	371	347	718
	10:00	406	545	951
	11:00	504	576	1,080
	12:00	574	630	1,204
	13:00	642	601	1,243
	14:00	650	615	1,265
	15:00	650	550	1,200
	16:00	761	641	1,402
	17:00	704	670	1,374
	18:00	662	605	1,267
	19:00	596	611	1,207
	20:00	460	403	863
	21:00	341	304	645
	22:00	315	238	553
	23:00	260	209	469
	Daily Total	8,717	8,279	16,996
3/24/02	0:00	190	124	314
	1:00	129	98	227
	2:00	60	65	125
	3:00	57	61	118
	4:00	19	21	40
	5:00	16	28	44
	6:00	42	41	83
	7:00	67	58	125
	8:00	173	141	314
	9:00	288	326	614
	10:00	429	481	910
	11:00	621	601	1,222
	12:00	641	637	1,278
	13:00	768	754	1,522
	14:00	819	735	1,554
	15:00	780	772	1,552
	16:00	742	781	1,523
	17:00	622	896	1,518
	18:00	575	724	1,299
	19:00	468	574	1,042
	20:00	355	327	682
	21:00	280	191	471

IOP Connector - March 23-29, 2002

		Southbound	Northbound	Total
	22:00	200	168	368
	23:00	104	97	201
	Daily Total	8,445	8,701	17,146
3/25/02	0:00	62	66	128
	1:00	30	30	60
	2:00	22	16	38
	3:00	16	15	31
	4:00	13	7	20
	5:00	4	27	31
	6:00	37	61	98
	7:00	162	259	421
	8:00	409	489	898
	9:00	526	481	1,007
	10:00	488	517	1,005
	11:00	499	547	1,046
	12:00	575	511	1,086
	13:00	647	590	1,237
	14:00	608	559	1,167
	15:00	638	592	1,230
	16:00	642	701	1,343
	17:00	681	710	1,391
	18:00	708	721	1,429
	19:00	614	554	1,168
	20:00	431	363	794
	21:00	352	183	535
	22:00	253	156	409
	23:00	134	124	258
	Daily Total	8,551	8,279	16,830
3/26/02	0:00	88	81	169
	1:00	33	35	68
	2:00	26	24	50
	3:00	12	11	23
	4:00	5	3	8
	5:00	13	17	30
	6:00	33	69	102
	7:00	182	232	414
	8:00	443	541	984
	9:00	570	523	1,093
	10:00	556	543	1,099
	11:00	469	531	1,000
	12:00	599	515	1,114
	13:00	621	581	1,202
	14:00	615	544	1,159
	15:00	574	668	1,242
	16:00	669	733	1,402
	17:00	666	771	1,437
	18:00	653	706	1,359

IOP Connector - March 23-29, 2002

		Southbound	Northbound	Total
	19:00	609	569	1,178
	20:00	446	389	835
	21:00	352	207	559
	22:00	293	59	352
	23:00	178	80	258
	Daily Total	8,705	8,432	17,137
3/27/02	0:00	84	58	142
	1:00	37	30	67
	2:00	23	20	43
	3:00	12	13	25
	4:00	15	8	23
	5:00	8	14	22
	6:00	51	72	123
	7:00	182	239	421
	8:00	450	494	944
	9:00	580	542	1,122
	10:00	462	553	1,015
	11:00	496	595	1,091
	12:00	546	525	1,071
	13:00	633	577	1,210
	14:00	644	560	1,204
	15:00	591	573	1,164
	16:00	686	665	1,351
	17:00	739	740	1,479
	18:00	703	683	1,386
	19:00	648	589	1,237
	20:00	480	392	872
	21:00	373	235	608
	22:00	327	243	570
	23:00	192	150	342
	Daily Total	8,962	8,570	17,532
3/28/02	0:00	93	89	182
	1:00	57	37	94
	2:00	23	20	43
	3:00	21	11	32
	4:00	13	9	22
	5:00	8	22	30
	6:00	45	66	111
	7:00	216	246	462
	8:00	467	507	974
	9:00	577	495	1,072
	10:00	457	586	1,043
	11:00	433	616	1,049
	12:00	547	635	1,182
	13:00	623	608	1,231
	14:00	606	615	1,221
	15:00	691	558	1,249

IOP Connector - March 23-29, 2002

		Southbound	Northbound	Total
	16:00	772	681	1,453
	17:00	704	717	1,421
	18:00	718	649	1,367
	19:00	672	557	1,229
	20:00	540	329	869
	21:00	408	278	686
	22:00	363	162	525
	23:00	270	152	422
	Daily Total	9,324	8,645	17,969
3/29/02	0:00	151	107	258
	1:00	85	56	141
	2:00	47	29	76
	3:00	28	22	50
	4:00	21	17	38
	5:00	21	19	40
	6:00	51	66	117
	7:00	179	196	375
	8:00	412	346	758
	9:00	517	545	1,062
	10:00	613	625	1,238
	11:00	791	635	1,426
	12:00	950	703	1,653
	13:00	934	738	1,672
	14:00	950	715	1,665
	15:00	922	884	1,806
	16:00	889	928	1,817
	17:00	734	924	1,658
	18:00	800	773	1,573
	19:00	725	700	1,425
	20:00	540	519	1,059
	21:00	466	328	794
	22:00	422	281	703
	23:00	289	195	484
	Daily Total	11,537	10,351	21,888
	Weekly Total	64,241	61,257	125,498

Jasper Blvd - March 23-29, 2002

		Westbound	Eastbound	Total
3/23/02	0:00	98	55	153
	1:00	63	39	102
	2:00	36	23	59
	3:00	17	12	29
	4:00	17	10	27
	5:00	9	9	18
	6:00	7	7	14
	7:00	26	31	57
	8:00	57	63	120
	9:00	127	118	245
	10:00	169	236	405
	11:00	205	265	470
	12:00	239	304	543
	13:00	281	297	578
	14:00	310	296	606
	15:00	357	282	639
	16:00	319	286	605
	17:00	305	421	726
	18:00	337	383	720
	19:00	387	347	734
	20:00	241	256	497
	21:00	210	151	361
	22:00	195	107	302
	23:00	155	70	225
	Daily Total	4,167	4,068	8,235
3/24/02	0:00	117	45	162
	1:00	66	43	109
	2:00	40	25	65
	3:00	24	33	57
	4:00	9	6	15
	5:00	6	8	14
	6:00	8	8	16
	7:00	17	20	37
	8:00	58	177	235
	9:00	114	197	311
	10:00	228	342	570
	11:00	313	349	662
	12:00	296	339	635
	13:00	499	332	831
	14:00	371	296	667
	15:00	372	285	657
	16:00	336	334	670
	17:00	331	282	613
	18:00	272	307	579
	19:00	226	308	534
	20:00	189	178	367
	21:00	141	94	235

Jasper Blvd - March 23-29, 2002

		Westbound	Eastbound	Total
	22:00	124	67	191
	23:00	51	35	86
	Daily Total	4,208	4,110	8,318
3/25/02	0:00	23	23	46
	1:00	15	12	27
	2:00	15	6	21
	3:00	12	4	16
	4:00	6	3	9
	5:00	7	6	13
	6:00	8	20	28
	7:00	33	96	129
	8:00	168	465	633
	9:00	206	269	475
	10:00	185	266	451
	11:00	190	230	420
	12:00	238	235	473
	13:00	254	307	561
	14:00	259	247	506
	15:00	335	303	638
	16:00	327	299	626
	17:00	386	277	663
	18:00	428	293	721
	19:00	309	323	632
	20:00	246	209	455
	21:00	151	100	251
	22:00	159	41	200
	23:00	59	45	104
	Daily Total	4,019	4,079	8,098
3/26/02	0:00	40	16	56
	1:00	24	13	37
	2:00	12	9	21
	3:00	4	5	9
	4:00	6	1	7
	5:00	6	6	12
	6:00	6	19	25
	7:00	43	77	120
	8:00	208	490	698
	9:00	233	313	546
	10:00	194	255	449
	11:00	213	270	483
	12:00	213	259	472
	13:00	304	268	572
	14:00	269	296	565
	15:00	337	305	642
	16:00	365	295	660
	17:00	365	308	673
	18:00	422	292	714

Jasper Blvd - March 23-29, 2002

		Westbound	Eastbound	Total
	19:00	321	294	615
	20:00	236	177	413
	21:00	191	96	287
	22:00	147	52	199
	23:00	92	33	125
	Daily Total	4,251	4,149	8,400
3/27/02	0:00	45	27	72
	1:00	24	7	31
	2:00	13	3	16
	3:00	10	5	15
	4:00	6	7	13
	5:00	7	7	14
	6:00	10	22	32
	7:00	53	104	157
	8:00	212	483	695
	9:00	212	288	500
	10:00	204	306	510
	11:00	200	256	456
	12:00	225	267	492
	13:00	275	263	538
	14:00	295	316	611
	15:00	363	289	652
	16:00	356	289	645
	17:00	392	319	711
	18:00	375	334	709
	19:00	336	358	694
	20:00	298	202	500
	21:00	217	120	337
	22:00	195	83	278
	23:00	91	45	136
	Daily Total	4,414	4,400	8,814
3/28/02	0:00	47	25	72
	1:00	29	24	53
	2:00	15	10	25
	3:00	13	6	19
	4:00	9	9	18
	5:00	7	7	14
	6:00	8	24	32
	7:00	52	100	152
	8:00	189	446	635
	9:00	210	303	513
	10:00	191	274	465
	11:00	208	291	499
	12:00	271	312	583
	13:00	295	295	590
	14:00	295	299	594
	15:00	380	301	681

Jasper Blvd - March 23-29, 2002

		Westbound	Eastbound	Total
	16:00	403	308	711
	17:00	387	336	723
	18:00	383	364	747
	19:00	304	410	714
	20:00	255	226	481
	21:00	279	108	387
	22:00	201	84	285
	23:00	114	51	165
	Daily Total	4,545	4,613	9,158
3/29/02	0:00	64	53	117
	1:00	32	15	47
	2:00	17	9	26
	3:00	15	10	25
	4:00	7	5	12
	5:00	12	7	19
	6:00	9	20	29
	7:00	46	85	131
	8:00	113	204	317
	9:00	190	258	448
	10:00	204	313	517
	11:00	312	317	629
	12:00	320	368	688
	13:00	400	290	690
	14:00	409	346	755
	15:00	409	436	845
	16:00	441	449	890
	17:00	434	613	1,047
	18:00	394	433	827
	19:00	334	474	808
	20:00	322	307	629
	21:00	266	149	415
	22:00	243	112	355
	23:00	156	90	246
	Daily Total	5,149	5,363	10,512
	Weekly Total	30,753	30,782	61,535

Jasper Blvd - March 30-April 7, 2002 (Spring Break)

		Westbound	Eastbound	Total
3/30/02	0:00	114	72	186
	1:00	51	32	83
	2:00	38	33	71
	3:00	41	19	60
	4:00	12	13	25
	5:00	10	13	23
	6:00	15	10	25
	7:00	33	52	85
	8:00	98	118	216
	9:00	158	185	343
	10:00	247	258	505
	11:00	280	342	622
	12:00	322	368	690
	13:00	341	321	662
	14:00	395	356	751
	15:00	400	391	791
	16:00	441	370	811
	17:00	372	429	801
	18:00	331	379	710
	19:00	319	416	735
	20:00	232	288	520
	21:00	218	139	357
	22:00	272	119	391
	23:00	168	84	252
	Daily Total	4,908	4,807	9,715
3/31/02	0:00	96	72	168
	1:00	57	49	106
	2:00	50	25	75
	3:00	26	25	51
	4:00	11	4	15
	5:00	5	8	13
	6:00	15	97	112
	7:00	117	51	168
	8:00	72	296	368
	9:00	149	324	473
	10:00	289	289	578
	11:00	475	496	971
	12:00	292	361	653
	13:00	631	282	913
	14:00	359	315	674
	15:00	375	375	750
	16:00	340	315	655
	17:00	339	281	620
	18:00	272	319	591
	19:00	237	231	468
	20:00	196	197	393
	21:00	127	112	239

Jasper Blvd - March 30-April 7, 2002 (Spring Break)

		Westbound	Eastbound	Total
	22:00	120	61	181
	23:00	67	46	113
	Daily Total	4,717	4,631	9,348
4/1/02	0:00	45	25	70
	1:00	15	8	23
	2:00	12	4	16
	3:00	17	6	23
	4:00	6	3	9
	5:00	8	8	16
	6:00	15	15	30
	7:00	46	89	135
	8:00	127	284	411
	9:00	162	264	426
	10:00	197	292	489
	11:00	247	282	529
	12:00	242	305	547
	13:00	321	329	650
	14:00	338	305	643
	15:00	344	313	657
	16:00	405	307	712
	17:00	367	355	722
	18:00	409	332	741
	19:00	358	379	737
	20:00	275	209	484
	21:00	233	128	361
	22:00	144	88	232
	23:00	94	51	145
	Daily Total	4,427	4,381	8,808
4/2/02	0:00	50	39	89
	1:00	26	16	42
	2:00	6	7	13
	3:00	10	2	12
	4:00	15	6	21
	5:00	8	13	21
	6:00	9	21	30
	7:00	46	93	139
	8:00	129	309	438
	9:00	186	313	499
	10:00	233	303	536
	11:00	283	318	601
	12:00	474	326	800
	13:00	436	333	769
	14:00	450	385	835
	15:00	352	352	704
	16:00	432	420	852
	17:00	474	602	1,076
	18:00	478	561	1,039

Jasper Blvd - March 30-April 7, 2002 (Spring Break)

		Westbound	Eastbound	Total
	19:00	428	394	822
	20:00	265	255	520
	21:00	250	146	396
	22:00	225	99	324
	23:00	143	76	219
	Daily Total	5,408	5,389	10,797
4/3/02	0:00	61	32	93
	1:00	29	14	43
	2:00	16	6	22
	3:00	6	5	11
	4:00	10	6	16
	5:00	10	11	21
	6:00	14	18	32
	7:00	42	95	137
	8:00	135	276	411
	9:00	200	289	489
	10:00	213	285	498
	11:00	264	342	606
	12:00	312	337	649
	13:00	341	337	678
	14:00	374	343	717
	15:00	392	371	763
	16:00	389	419	808
	17:00	406	365	771
	18:00	413	403	816
	19:00	402	360	762
	20:00	280	231	511
	21:00	261	120	381
	22:00	190	101	291
	23:00	138	55	193
	Daily Total	4,898	4,821	9,719
4/4/02	0:00	53	30	83
	1:00	28	14	42
	2:00	18	13	31
	3:00	9	6	15
	4:00	7	6	13
	5:00	8	6	14
	6:00	10	27	37
	7:00	52	97	149
	8:00	134	291	425
	9:00	165	297	462
	10:00	220	337	557
	11:00	202	362	564
	12:00	228	366	594
	13:00	312	324	636
	14:00	338	311	649
	15:00	292	292	584

Jasper Blvd - March 30-April 7, 2002 (Spring Break)

		Westbound	Eastbound	Total
	16:00	445	315	760
	17:00	431	354	785
	18:00	459	337	796
	19:00	350	324	674
	20:00	261	241	502
	21:00	223	122	345
	22:00	208	65	273
	23:00	150	51	201
	Daily Total	4,603	4,588	9,191
4/5/02	0:00	84	39	123
	1:00	46	13	59
	2:00	25	13	38
	3:00	14	10	24
	4:00	16	6	22
	5:00	13	9	22
	6:00	13	23	36
	7:00	66	128	194
	8:00	164	283	447
	9:00	192	300	492
	10:00	197	345	542
	11:00	232	380	612
	12:00	332	396	728
	13:00	388	389	777
	14:00	352	323	675
	15:00	418	395	813
	16:00	501	367	868
	17:00	431	394	825
	18:00	492	415	907
	19:00	473	370	843
	20:00	310	345	655
	21:00	256	173	429
	22:00	276	126	402
	23:00	236	122	358
	Daily Total	5,527	5,364	10,891
4/6/02	0:00	121	53	174
	1:00	57	47	104
	2:00	38	17	55
	3:00	38	14	52
	4:00	24	13	37
	5:00	7	6	13
	6:00	22	26	48
	7:00	53	240	293
	8:00	119	267	386
	9:00	94	124	218
	10:00	172	182	354
	11:00	378	254	632
	12:00	443	335	778

Jasper Blvd - March 30-April 7, 2002 (Spring Break)

		Westbound	Eastbound	Total
	13:00	412	351	763
	14:00	413	382	795
	15:00	395	347	742
	16:00	399	397	796
	17:00	428	460	888
	18:00	381	492	873
	19:00	425	419	844
	20:00	274	259	533
	21:00	225	179	404
	22:00	268	109	377
	23:00	254	115	369
	Daily Total	5,440	5,088	10,528
4/7/02	0:00	124	96	220
	1:00	69	56	125
	2:00	39	61	100
	3:00	34	23	57
	4:00	16	14	30
	5:00	10	6	16
	6:00	17	16	33
	7:00	43	128	171
	8:00	148	160	308
	9:00	184	228	412
	10:00	289	397	686
	11:00	283	375	658
	12:00	409	386	795
	13:00	378	340	718
	14:00	324	289	613
	15:00	281	330	611
	16:00	346	318	664
	17:00	300	333	633
	18:00	257	292	549
	19:00	255	203	458
	20:00	144	103	247
	21:00	133	73	206
	22:00	87	40	127
	23:00	36	35	71
	Daily Total	4,206	4,302	8,508

IOP Connector - March 30-April 7, 2002 (Spring Break)

		Southbound	Northbound	Total
3/30/02	0:00	215	140	355
	1:00	115	104	219
	2:00	73	94	167
	3:00	38	35	73
	4:00	25	35	60
	5:00	17	33	50
	6:00	57	46	103
	7:00	126	125	251
	8:00	218	244	462
	9:00	388	457	845
	10:00	621	614	1,235
	11:00	687	790	1,477
	12:00	822	742	1,564
	13:00	861	699	1,560
	14:00	854	674	1,528
	15:00	953	759	1,712
	16:00	917	946	1,863
	17:00	853	902	1,755
	18:00	772	819	1,591
	19:00	612	641	1,253
	20:00	475	431	906
	21:00	401	312	713
	22:00	432	309	741
	23:00	266	236	502
	Daily Total	10,798	10,187	20,985
3/31/02	0:00	208	175	383
	1:00	95	105	200
	2:00	63	89	152
	3:00	39	51	90
	4:00	27	20	47
	5:00	18	30	48
	6:00	79	32	111
	7:00	99	121	220
	8:00	253	203	456
	9:00	348	363	711
	10:00	417	544	961
	11:00	672	625	1,297
	12:00	648	627	1,275
	13:00	779	694	1,473
	14:00	784	647	1,431
	15:00	758	920	1,678
	16:00	642	877	1,519
	17:00	635	790	1,425
	18:00	556	649	1,205
	19:00	479	541	1,020
	20:00	394	433	827
	21:00	287	94	381

IOP Connector - March 30-April 7, 2002 (Spring Break)

		Southbound	Northbound	Total
	22:00	235	9	244
	23:00	115	66	181
	Daily Total	8,630	8,705	17,335
4/1/02	0:00	83	28	111
	1:00	40	20	60
	2:00	16	14	30
	3:00	23	14	37
	4:00	7	12	19
	5:00	7	38	45
	6:00	57	72	129
	7:00	203	203	406
	8:00	397	403	800
	9:00	489	553	1,042
	10:00	477	656	1,133
	11:00	576	696	1,272
	12:00	679	603	1,282
	13:00	696	673	1,369
	14:00	764	627	1,391
	15:00	782	644	1,426
	16:00	764	800	1,564
	17:00	737	816	1,553
	18:00	727	715	1,442
	19:00	671	625	1,296
	20:00	519	442	961
	21:00	443	256	699
	22:00	283	175	458
	23:00	190	164	354
	Daily Total	9,630	9,249	18,879
4/2/02	0:00	121	100	221
	1:00	32	45	77
	2:00	25	29	54
	3:00	10	12	22
	4:00	20	12	32
	5:00	18	26	44
	6:00	54	79	133
	7:00	200	258	458
	8:00	439	362	801
	9:00	551	547	1,098
	10:00	569	591	1,160
	11:00	790	578	1,368
	12:00	917	621	1,538
	13:00	807	665	1,472
	14:00	815	838	1,653
	15:00	845	915	1,760
	16:00	758	1,007	1,765
	17:00	685	879	1,564
	18:00	762	822	1,584

IOP Connector - March 30-April 7, 2002 (Spring Break)

		Southbound	Northbound	Total
	19:00	649	740	1,389
	20:00	559	461	1,020
	21:00	455	279	734
	22:00	386	197	583
	23:00	204	189	393
	Daily Total	10,671	10,252	20,923
4/3/02	0:00	103	110	213
	1:00	53	60	113
	2:00	25	22	47
	3:00	19	17	36
	4:00	12	19	31
	5:00	17	23	40
	6:00	47	71	118
	7:00	206	247	453
	8:00	435	427	862
	9:00	562	533	1,095
	10:00	587	612	1,199
	11:00	679	684	1,363
	12:00	867	695	1,562
	13:00	854	718	1,572
	14:00	849	798	1,647
	15:00	806	899	1,705
	16:00	741	916	1,657
	17:00	750	928	1,678
	18:00	757	819	1,576
	19:00	708	675	1,383
	20:00	542	468	1,010
	21:00	460	250	710
	22:00	359	253	612
	23:00	227	165	392
	Daily Total	10,665	10,409	21,074
4/4/02	0:00	114	104	218
	1:00	70	50	120
	2:00	29	31	60
	3:00	19	16	35
	4:00	20	9	29
	5:00	15	14	29
	6:00	41	74	115
	7:00	219	221	440
	8:00	410	398	808
	9:00	496	575	1,071
	10:00	473	615	1,088
	11:00	518	718	1,236
	12:00	536	749	1,285
	13:00	610	689	1,299
	14:00	648	700	1,348
	15:00	673	570	1,243

IOP Connector - March 30-April 7, 2002 (Spring Break)

		Southbound	Northbound	Total
	16:00	737	668	1,405
	17:00	793	647	1,440
	18:00	709	628	1,337
	19:00	698	523	1,221
	20:00	577	410	987
	21:00	414	211	625
	22:00	376	201	577
	23:00	242	143	385
	Daily Total	9,437	8,964	18,401
4/5/02	0:00	137	105	242
	1:00	77	48	125
	2:00	42	32	74
	3:00	17	23	40
	4:00	19	17	36
	5:00	10	29	39
	6:00	57	72	129
	7:00	209	243	452
	8:00	457	407	864
	9:00	526	528	1,054
	10:00	529	664	1,193
	11:00	622	752	1,374
	12:00	694	728	1,422
	13:00	701	765	1,466
	14:00	801	698	1,499
	15:00	811	695	1,506
	16:00	802	827	1,629
	17:00	853	757	1,610
	18:00	762	692	1,454
	19:00	777	675	1,452
	20:00	638	487	1,125
	21:00	547	298	845
	22:00	466	263	729
	23:00	299	283	582
	Daily Total	10,853	10,088	20,941
4/6/02	0:00	204	178	382
	1:00	124	99	223
	2:00	55	46	101
	3:00	42	46	88
	4:00	29	35	64
	5:00	17	40	57
	6:00	65	96	161
	7:00	163	345	508
	8:00	295	491	786
	9:00	407	459	866
	10:00	422	683	1,105
	11:00	647	704	1,351
	12:00	728	647	1,375

IOP Connector - March 30-April 7, 2002 (Spring Break)

		Southbound	Northbound	Total
	13:00	736	701	1,437
	14:00	759	676	1,435
	15:00	776	662	1,438
	16:00	722	768	1,490
	17:00	756	745	1,501
	18:00	681	711	1,392
	19:00	560	676	1,236
	20:00	477	416	893
	21:00	401	295	696
	22:00	434	294	728
	23:00	308	256	564
	Daily Total	9,808	10,069	19,877
4/7/02	0:00	176	201	377
	1:00	95	130	225
	2:00	71	159	230
	3:00	41	62	103
	4:00	29	32	61
	5:00	46	41	87
	6:00	59	68	127
	7:00	145	129	274
	8:00	282	345	627
	9:00	323	550	873
	10:00	490	801	1,291
	11:00	531	771	1,302
	12:00	635	880	1,515
	13:00	632	805	1,437
	14:00	619	709	1,328
	15:00	588	713	1,301
	16:00	612	665	1,277
	17:00	589	568	1,157
	18:00	438	444	882
	19:00	392	455	847
	20:00	252	244	496
	21:00	181	162	343
	22:00	88	118	206
	23:00	67	44	111
	Daily Total	7,381	9,096	16,477

ATTN.: Chief Buckhannon,

SUBJECT: The New Wave Biathlon

Chief.
As per our conversation the 12th annual New Wave Biathlon will be held on June 1,2002 I am requesting permission to hold this annual event on the beach exclusively. The entire race will be held on the beach behind the Wind Jammer. The time of the race start is 7:45 am will be completed by 9:30 am. In advance let me thank the police department and the city of Isle of Palms on behalf of the Charleston Triathlon Club.

ThankYou,

Mike Loggins
Race Director
853-9987
336 King Street
Charleston SC 29401

Public Safety Agenda

SCDOT
South Carolina
Department of Transportation

Beaufort County
Berkeley County
Charleston County
Colleton County
Dorchester County
Jasper County

April 22, 2002

Mr. Mason R. Holland, Jr.
Race Chairman
Isle of Palms Connector Run for the Child
Post Office Box 1976
Mt. Pleasant, South Carolina 29465-1976

Dear Mr. Holland:

This is in reply to your letter requesting permission to hold the 10th Annual "Isle of Palms Connector Run for the Child" on Saturday, October 5, 2002.

The Department of Transportation offers no objections to the holding of this event provided the Cities of Isle of Palms, Sullivan's Island, and Mt. Pleasant all agree and that their police departments are willing to handle the traffic as they have done in the past.

As additional information, the Department will not be held responsible for any personal and/or property damage or injury incident to or arising from this event.

Sincerely,

R. T. Clark
District Engineering Administrator

RTC:cl

CC: Honorable Mike Sottile
Chief Thomas Buckhannon
Honorable J. Marshall Stith
Chief Daniel Howard
Honorable Harry Hallman
Chief Roddy Perry
State Highway Engineer D. H. Freeman
Captain R. E. Gosnell – Department of Public Safety
Res. Maint. Engr. C. O. Skipper

File: D6/CL

District Six Engineering
6355 Fain Boulevard
North Charleston, SC 29406-4989

Phone: (843) 740-1665
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER

Cystic Fibrosis Foundation
...adding tomorrows every day.

Chief Tom Buckhannon
Isle of Palms Police Department
1207 Palm Boulevard
Isle of Palms, SC 29451

April 30, 2002

Dear Chief Buckhannon,

I am writing in regard to our recent conversation concerning the Cystic Fibrosis Foundation's annual GREAT STRIDES 10K Walk to Cure Cystic Fibrosis. As we discussed, this year's walk in Charleston is scheduled for Saturday, May 18. The walk will begin at the Veterans of Foreign Wars Post on the Isle of Palms. The participants will be walking a 5-6 mile loop on the beach returning to this point. We expect between 50-100 walkers on walk day. A private parking lot has been secured for the use of all CF walkers and volunteers. Registration will begin at 7:30am and the walk will start at 8:30am. After completing the walk, all walkers will be treated to a success party at the VFW with food, drinks, and prizes. I anticipate the walk itself taking approximately two hours and for the event to be completed, including clean up at the VFW, by noon.

Nationally, GREAT STRIDES raises millions of dollars to fight CF and is the CF Foundation's largest and fastest-growing fund-raiser to support cutting-edge science. We are thrilled to be a part of this nationwide effort and excited to hold our local walk on the Isle of Palms for the first time. Our goal this year is to raise $15,000, and we are hoping to make it a wonderful day for everyone involved.

Again, I would like to thank you for considering this request and to apologize for its late nature. Because of the lateness of this request as well as the busy schedules of the members of your police force, I have decided to make arrangements for a private security guard to assist us with money collection and safety concerns on walk day. I f you have any questions or require additional information, please do not hesitate to call me, (843) 722-6460. Thank you again for your help in this matter.

Sincerely,

Catherine McCullough

Catherine McCullough
Executive Director

South Carolina Chapter
215 East Bay Street, Suite 205B Charleston, SC 29401
(843) 722-6460 (843) 722-6461 Fax cmccullough@cff.org

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
May 9, 2002

The regular meeting of the Public Works Committee was held on May 9, 2002, at 6:15 p.m. in the Public Works Department. Present were Chairman Marino, Committee Members Bettelli and Miller, Director David Mobley, Administrator Tucker, Mayor Sottile and Councilwoman Hanbury.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the April meeting; Councilman Miller seconded; motion passed unanimously.

2. Monthly Department Report. Director Mobley reported on the department's operations for April 2002 (attached hereto) and answered questions of committee members. Update - Status of Parking Lot Dumpster/Ramp. Director Mobley stated that the concrete pad has been poured and the compactor placed on the pad. A privacy screen is being built and the ramps were poured last week. The compactor should be ready for use by the end of May.

3. Citizens Comments. Mr. Scott Skogie, from Lowcountry Mobility, stated that he was the current sales representative for the French product Temp Trail. He asked for input from the committee as to how the two beach accesses on which the City has placed Temp Trail are working out and also to make a suggestion for the use of the remainder of the Temp Trail that the department is storing. Administrator Tucker stated that the City has received very positive feedback on the product and the City has installed some handicapped parking spaces at the end of 9th Avenue. Councilman Marino stated that he would like to see the product stretched over the primary dune to the active beach. Administrator Tucker stated that the City would have to go through the OCRM permitting process to obtain their permission to do so. Mr. Skogie suggested placing the mat where the 21st Avenue boardwalk ends so that persons in wheel chairs, using walkers or canes can proceed down onto the beach. He further stated that Bill Eiser of OCRM is aware of this product and is in favor of this product. Mr. Skogie will follow up with Administrator Tucker.

4. Old Business. (A) Update - Landscaping at 21st Avenue. Administrator Tucker reported that in reconfiguring the intersection of Palm and Carolina, there were some palm trees that needed to be moved, so they were relocated to the 21st Avenue turn. Councilman Miller suggested that some vegetation be planted on the section beyond the handicapped parking area where there is only room for 2-3 cars and other committee members concurred. There is no irrigation at that intersection, so the Public Works employees are hauling water for the trees. The committee will continue working on completing this landscaping.

(B) Update - Status of Local Property Owner Encroachment at Recent Hartnett Boulevard Drainage Project. Administrator Tucker reported that the neighboring property owners have been put on notice, but there has been no response to date. Councilwoman Hanbury, who lives on that block, stated that she is not aware of any encroachments. Director Mobley stated that perhaps the solution would be to have the property surveyed to determine what is encroaching onto the easement. Councilwoman Hanbury and Director Mobley will work together on moving this project forward.

(C) Update - Gateway Enhancement. Administrator Tucker stated that SCE&G are currently boring holes for the underground lines. Also, the special green lights that the City ordered are being made.

(D) Pooper Scoopers for Marina. Administrator Tucker reported that one device has been installed in the restaurant area and another at the entrance to the fueling station, and she iterated that it appears they are being used.

(E) Palm Boulevard at 34th Avenue. Mayor Sottile has asked the Administrator to build up the road shoulder on Palm Boulevard at 34th Avenue. Administrator Tucker will forward the request to Director Mobley to put some sandshell along that area where there is abundant parking and the shoulder is getting very soft.

4. New Business (A) Status Striping of Crosswalks & Street Print. Administrator Tucker reported that she has sent an Encroachment Permit to SCDOT for their approval for installation of street print. Director Mobley has sent a memo to Charleston County to re-stripe the pedestrian crosswalks (see attached memo).

Administrator Tucker also reported that SCDOT is presently repairing broken sidewalks along Palm Boulevard. Councilman Miller noted that there are several properties where property owners have not kept up with edging along the sidewalks. Director Mobley does have the department take care of some areas as requested and some property owners will take care of it themselves if we notify them to do so.

(B) Drainage Improvements for This Year. Administrator Tucker reminded the committee that there is $50,000 budgeted for drainage contingency in this year's budget and very little has been spent. She noted that there was discussion last year about having Eadie's clean out some of the ditches. Attached is a quote to renovate the two ditches at the end of 27th Avenue at Waterway Boulevard in the amount of $24,000. Director Mobley said that the ditch at the end of 28th Avenue is also in need of renovation and he receives calls on them regularly. He will obtain an estimate on the 28th Avenue ditch. After discussion, **Councilman Bettelli made a motion to recommend to Ways & Means approval of the expenditure of $24,000 to clean ditch #1 and ditch #2 as proposed on Eadie's estimate; Councilman Miller seconded; motion passed 2-1.**

(C) Dumpsters at Condo Units. Administrator Tucker stated that there is nothing in the code about whether or not condo units must have dumpsters or roll-out carts. The condos on the Isle of Palms have one or the other and Director Mobley stated that traditionally condos have dumpsters. He reported that the volleyball court property next to the Windjammer has been sold and there will be a nine-unit condominium built on that lot. The architect for this project has contacted Director Mobley and they agreed to draw in a dumpster area. Some of the condominiums in Wild Dunes have enclosed areas with large numbers of roll-out carts which are serving the purpose of a dumpster and which take a long time for the men to have to empty one at a time. Director Mobley is looking at some condo units in Wild Dunes that could be converted to dumpster pickup. Administrator Tucker asked whether or not the City Attorney should be directed to draft a proposed ordinance on this issue. In discussing the front beach area, Director Mobley said that he would like to have all businesses and residents along the commercial stretch, including J.C. Long Boulevard businesses, to use the compactor that is being installed. In discussing Wild Dunes, Administrator Tucker stated that some condo units are such that there are individual units where a roll-out cart would be located at each unit, and there are other condo units where all the roll-out carts are located on a central area which could be better served with a dumpster. Public Works Director Mobley will contact other municipalities to see how they handle this situation and report back to the committee.

(D) Increase Water Quality Tests/Posted "No Lifeguards-Swim at Your Own Risk" Per Clean Beaches Council. Chairman Marino stated that the Clean Beaches Council has asked the City to increase water quality testing during the peak season between 10th and 14th Avenues and also to post signage about no lifeguards on duty. Administrator Tucker stated that when the "Rules of the Beach" signs are redone, this will be added. After discussion, **Councilman Bettelli made a motion to recommend to Ways & Means funds to increase the number of water quality tests and to have additional signs made to include the language "No Lifeguards-Swim At Your Own Risk," both to be funded with Municipal Accommodations Fee Funds; Councilman Miller seconded; motion passed unanimously.**

(E) Report of Beach Monitoring Results. Administrator Tucker reported on the April '02 ocean water monitoring (see attached). All sites tested satisfactorily in April.

(F) Councilman Bettelli stated that, on Hartnett Boulevard near the intersection of 37th Avenue, the road does not appear to be wide enough for either school busses or garbage trucks. The rutting on the side of the street is about 2-3 feet off the road. Director Mobley will look at the area.

5. Miscellaneous. (A) Bike Racks. Chairman Marino noted that there were no bike racks at the front beach area. He recommended that one be installed somewhere and asked that the Administrator have appropriate persons look into this.

(B) Administrator Tucker recommended that a flag pole be installed at the Public Restrooms to fly the American flag, South Carolina Flag and the Blue Wave Flag. **Councilman Bettelli made a motion to authorize the City Administrator to purchase a flag pole for the Public Restrooms and to fund it with Municipal Accommodations Fee money; Councilman Miller seconded; motion passed unanimously.**

(C) Councilman Miller spoke about the stop sign located on Palm Boulevard, coming from Wild Dunes, at 41st Avenue. He said that the sign is really too far back from the intersection and the line of sight down 41st coming from the Marina is blocked unless vehicles pull up closer to the intersection. Administrator Tucker stated that the work at the intersection is not completed, but she will advise that the stop sign should be moved closer to the intersection.

Councilman Miller stated that, at the Special Ways & Means Committee meeting last night, he made the motion to approve the $7,500 expenditure for Thomas & Hutton to provide drawings and cost estimates of the front beach enhancement project. He asked the Administrator to poll councilmembers to get authorization to allow the engineers to move forward with their plans instead of waiting until after final approval at the City Council meeting on the 28th.

(D) Leola Hanbury presented David Mobley with a birthday cake and everyone wished him Happy Birthday wishes and had a piece of cake!

(E) Set Date for Next Meeting - Wednesday, June 5, 2002, at 6:00 pm.

(F) Mayor Sottile reported that he has been working towards securing funds to re-pave Palm Boulevard between 21st and 41st Avenues. Letters have been written and he has appeared before the

Charleston Transportation Committee. He has been invited to the County Council Meeting on May 21st to make another plea.

Chairman Marino asked when the solid waste report comes out and Director Mobley said early June. He has spoken with Mayor Hallman, who is in agreement, about opening a solid waste transfer station in Mount Pleasant.

There being no further business to come before the committee, the meeting was adjourned at 7:15 pm.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
April 2002 Report
David D. Mobley, Jr. - Director

1. The department received 571 phone calls in the month of April. Eighteen (18) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. There were Seven (7) disposals of dead animals and two (2) of them were sea turtles that were washed up at Ocean Point and Ocean Club. Seven (7) rollout carts/recycle bins were delivered. Twenty-Five (25) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Two loads (11.48 tons) of C&D waste, twenty-eight garbage packer loads (155.76 tons) of limbs and leaves and nine loads (56.01 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs. No reminders were given out during the month of April for non-compliance with the City's sanitation code.

2. Four (4) scrap metal containers were transported to Charleston Scrap Metal. One forty (40) yard container of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and will continue to be filled each Monday throughout the year.

4. The grass on the sidewalks adjacent at 10th Avenue through 14th Avenue was trimmed. Gras was cut on the shoulders from 21st Avenue through 57th Avenue on Palm Boulevard, 10th Avenue to Breach Inlet and on 41st Avenue

5. The Public Works Department handpicked trash from the Connector twice this month.

6. Mr. Bill Martin of 116 Grand Pavilion had donated his time to touch up yellow barrels on the Beach. Moore Drum had provided five (5) gallons of yellow paint.

7. Yellow barrels were placed additionally on the Beach at Beachwood East, Dunecrest and at the Beach Club Villas at the request of the Wild Dunes Community Association

8. The 1987 Ford LNT-8000 flatbed (PW-5) sold at the Summerville Auto Auction for $4,500.00

9. The compactor pad has been poured and compactor has been placed on the pad. The contractor is presently building the privacy screen and the concrete ramps will be poured during the week of May 6-10th. Hopefully, weather permitting the compactor will be ready for use by the end of May.

10. April employee of the month is Kim Tapply

CITY OF ISLE OF PALMS
PUBLIC WORKS

DAVID D. MOBLEY, JR., DIRECTOR
1303 PALM BOULEVARD
P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Phone: (843) 886-8956 – Fax: (843) 886-5762

COMPLAINT REPORT:

Waste Watchers LLC
1032 Chuck Dawley Boulevard
Mt. Pleasant, SC 29464 308-9699
Phone: (843) 216-0357 – Fax: (843) ~~971-1063~~

Date: 4/3/02
Complainant: David Mobley
Complainant address:
Complainant phone :
Complaint: Dumpsters At Fire Station/Front Beach Running over, not Dumped until 11:00AM. Have Driver Dump During Early AM Hours. Spilled Trash Around Dumpster, need to clean ASAP.

David Mobley

Date & time completed/return by fax to 886-5762:

David,

According to the driver, that was excess waste around the container and I explained to the driver that it was to be picked up also. He completed the clean up at 9:40 AM 4/4/02. Feel free to call if you have any questions.

Thanks,

Dyan

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: May 6, 2002

Subject: April 2002 Employee of the Month

I would like to nominate Kim Tapply for the April 2002 Department of Publics Works Employee of the month. In the past month, employee Tapply has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office. All of the assigned tasks were completed in an efficient and timely manner. He can be counted on to "take care of the job." Employee Tapply consistently does more than required to meet The Isle of Palms Department of Public Works goals and needs. Employee Tapply is an asset to the Isle of Palms Department of Public Works.

T Works

CITY OF ISLE OF PALMS
PUBLIC WORKS DEPARTMENT
1303 PALM BLVD. P.O. DRAWER 508
ISLE OF PALMS, SC 29451
Telephone: (843) 886-8956; Fax: (843) 886-5762

MEMORANDUM

TO : **Frank Bright, Charleston County**

FROM : **David D. Mobley, Jr. Public Works Director** DDM

DATE : **April 26,2002**

SUBJECT : **Striping of Walkways**

In reference to our recent conversation, please re-stripe the pedestrian walkways that you striped for the City of Isle of Palms in 2001. Do not stripe 25th Ave and 21st Ave at Palm Blvd. In addition please stripe stop bars located at the 3-way intersections of 7th Ave and 5th Ave on Ocean Blvd.

Should you need additional information, please do not hesitate to contact me.

CC: Linda Tucker

1513 Hwy 61 Ridgeville, SC 29472
(843) 875-5574 (843) 875-0699

Eadie's Construction Company Inc.

Fax

To: MR. DAVE MOBLEY From: BRANDON WELCH

Fax: Pages: (4) ESTIMATE DOCUMENTS

Phone: Date: 4/26/02

Re: ESTIMATE/PROPASAL CC:

WATERFRONT ST./27TH ST DRAINAGE DITCH RENOVATIONS

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

• Comments: MR. MOBLEY,

PLEASE REVIEW THIS ESTIMATE AND CONTACT ME ANY TIME TODAY WITH QUESTIONS, COMMENTS, ETC.

THANK YOU —

Brandon Welch

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #1

Name / Address

City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451
Attn: Dave Mobley

Project

Description	Qty	Rate	Total
The following services will be provided at the following estimated rates: Ditch Renovation between Waterfront St. and the marsh at the mouth of drainage ditch. The estimated linear footage of this particular ditch renovation is approximately 800' total. The amount of material being removed from the existing ditch will be approximately 6' wide at the beginning level, tapering down to 3' wide at the bottom surface of the proposed ditch renovation. The beginning of the existing ditch (starting at Waterfront St., and ending at the marsh) will be widened as much as possible, approximately 12' wide or to the specifications of the owner. The second ditch renovation being proposed is located near the intersection of Waterfront St. and 27th St., running perpendicular to 27th St. This is an existing ditch flowing on negative grade to the rear of the properties off of 27th St. and feeds perpendicular into another existing drainage ditch. The estimated linear footage of this 2nd proposed ditch renovation is approximately 200', starting at an existing drainage box off of 27th St. and ending at the junction of this ditch and the ditch that it feeds into, located in the rear of the properties as mentioned above. The amount of material removed from this second ditch will be determined by the owner, generally from the grade elevation of the existing pipe at the beginning of the proposed renovation (the beginning being the end adjacent to the existing drain boxes near 27th St.), continuing on grade to the end of the proposed renovation in the rear of the properties. Eadie's proposal is to complete both drainage ditch renovations in the general sequence as described below: 1 complete day will be allotted for setting up vacuum pipe paralleling the 800' ditch (DITCH #1), an All Terrain Vehicle will most likely be used in transporting the vacuum pipe to set up on DITCH #1 (Eadie's will use the easement provided for this project			0.00

Thank you for your business.

Total

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #1

Name / Address
City of Isle of Palms PO Drawer 508 Isle of Palms, SC 29451 Attn: Dave Mobley

Project

Description	Qty	Rate	Total
only, to ensure that personal properties surrounding this ditch renovation will be protected). This method of transporting the pipes down the ditch renovation will ensure that this part of the job is done as quickly and efficiently as possible. Rate: $200.00/hr @ approximately 8hrs for setting up on DITCH 1 After setting up all vacuum pipes, Eadie's will begin removing material and debris with the use of 2 combination vacuum units (As the first unit becomes full and forced to dump the material from the truck, a second vacuum unit will begin operation. Using 2 vacuum units will eliminate downtime of operation due to dumping material from the truck, that would be a factor if only one vacuum unit was used for this renovation. Rate: $200.00/hr per vacuum unit in operation (2 units in operation on this job projects the rate to ; $400.00/hr per 2 vacuum units. Eadie's will provide 2 vacuum units on this job to ensure that the job can be completed as quickly as possible. In the event throughout these 2 proposed ditch renovations only 1 vacuum unit is used, the rate will decrease to its initial cost of $200.00 (The only factor that would be effected by not using 2 units in operation would be the amount of time increasing in order to complete the job. The overall cost to the owner at the time of completion will generally be around the same total, time being the only factor that will be effected. The most efficient method will be used to benefit the owner being that they are in agreance with the amount of production being made. DITCH #1 is estimated to take 6 full days of renovation for completion (being only to the satisfaction and specifications of the owner). At the rate of $200.00/hr per unit in operation on site, the general estimated cost of completing DITCH #1 renovation is $19,200. The time and cost to the owner for setting up on the job the first day of operation is included in the final DITCH #1 estimate.			

Thank you for your business.

Total

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #2

Name / Address
City of Isle of Palms PO Drawer 508 Isle of Palms, SC 29451 Attn: Dave Mobley

Project

Description	Qty	Rate	Total
Eadie's proposes to complete Ditch #2 (ditch perpendicular to 27th St. as described in Ditch #1 estimate) immediately after completing Ditch #1 renovation. Being that these two proposed sites are at a close distance from one another, it will make it possible to set up vacuum pipe on Ditch #2 as production is made on Ditch #1 and the need for sections of vacuum pipe decreases for Ditch #1 site. By doing this it will eliminate having to transport and set up vacuum pipes twice (pipes will be set up on Ditch #2 manually instead of using an All Terrain Vehicle, in an effort to preserve the private property surrounding Ditch #2 site). The rates for Ditch #2 will remain the same as the rates given for Ditch #1 site. However, the working conditions, decrease in linear footage, and convenience of set up on Ditch #2 as described above, will enable this site to be completed without as many factors involved. Considering the decrease in difficulty for Ditch #2, can be completed in approximately 1.5 working days. The general estimated cost for completing Ditch #2 is approximately $4800.00		0.00	

Thank you for your business.

Total

Eadie's Drain and Vacuum Service

1513 Hwy 61
PO Box 97
Ridgeville, SC 29472

Estimate

Date	Estimate #
4/25/2002	COIOP #2

Name / Address
City of Isle of Palms PO Drawer 508 Isle of Palms, SC 29451 Attn: Dave Mobley

Project

Description	Qty	Rate	Total
Dealing with factors as far as difficulty of working conditions, such as tidal waters, chance of equipment failure, etc. are taken into consideration when placing rates on our services, and it is our responsibility to assure to owner that they are not being charged for anything but production on their work site. However, there are variables that our company has no control over that could become of an extra cost to us. Any circumstance such as this (for example: availability to dispose of materials, access to water, additional services on these sites that involve a cost of materials, additional vacuum/hydro-jet services ordered by the owner, etc.) will be submitted to the owner and an agreement will be made by both parties before any actions take place outside of the scope of work initially agreed upon. This is to insure the owner that they will not be responsible for any extra charges under any circumstances that they do not approve of or have an agreement upon with our company. As suggested throughout this estimate, it would be most efficient for both parties, contractor and owner, to complete both of the sites described as one job with one general estimate. The estimated cost to the owner for the completion of Ditch Renovation #1, and Ditch Renovation #2 is approximately $24,000.00		0.00	

Thank you for your business.

Total $0.00

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

April 26, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for April 2002
Isle of Palms
Charleston County

Dear Ms. Tucker,

Below are the results from Beach Monitoring on Isle of Palms for the month of April 2002. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels	Date	Enterococcus levels
Port O'Call/Wild Dunes	04/01/02	10	04/23/02	<10
Dunecrest Ln./Wild Dunes	04/01/02	10	04/23/02	<10
53rd Avenue	04/01/02	10	04/23/02	<10
34th Avenue	04/01/02	40	04/23/02	<10
21st Avenue	04/01/02	30	04/23/02	<10
7th Avenue	04/01/02	<10	04/23/02	<10
4Th Avenue	04/01/02	10	04/23/02	<10

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Shelly Bostick

Shelly Bostick
Trident EQC District

cc : Tara Cutter

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
May 2, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on May 2, 2002, at 5:45 p.m., in the Building Department. Present were Chairman Buckhannon, Committee Members Abele and Rice, Mayor Sottile, City Administrator Tucker, Recreation Director Page.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the April meeting as presented; Councilwoman Rice seconded, motion passed unanimously.

2. Citizens Comments. None

3. Recreation Department Report. Director Norma Jean Page discussed the monthly report for April (attached hereto) as well as upcoming events in May, and she answered questions of committee members. Highlights are:

- Baseball is in full swing and Mayor Sottile threw out the first pitch at the 13/14 year-old's first home game (and he kept the ball).
- The first City Employee Basketball tournament was very successful and the department is looking for other possible events for employee games
- Anthony Johnson Basketball Camp is June 10-14.
- The last middle school dance for this school year will be held Friday, May 3rd .
- Keenagers last meeting for the year will be May 8th at which time they will install new officers.
- The Community Yard Sale is May 18th, from 8 a.m. until Noon.
- Piccolo Spoleto Goes to the Beach will be the weekend of June 1-2.
- Piccolo Spoleto Sand Sculpting Contest is the morning of May 25th and Skyhoundz Disc Championship is that afternoon at 5:00 p.m.
- There will be an American Red Cross blood drive on May 6th - times can be reserved.
- Parks and grounds maintenance have been tremendously busy.

4. Old Business. (A) Update Citizen's Comments from April. Chairman Buckhannon stated that most of the items addressed at last month's meeting have been addressed. The department still need to construct an enclosure around the portable restroom. Director Page said that this was on their list of things to do. There was discussion of using solid lattice with vine-type plants along the lattice.

(B) Review of Recreation Budget for Special Events (per questions raised in Ways & Means Meeting). Administrator Tucker stated that during the budget review at the last Ways & Means Committee meeting, the chairman had asked about how special events were handled. She referred to a list of events that she distributed (copy attached) and she began discussion of these expenses and revenues. Director Page explained the difference between department sponsored events and classes given by outside instructors who receive a percentage of class fees.

(C) Discussion of Spoleto and Piccolo Spoleto Publicizing. Director Page reported that the City is finally on the Piccolo Spoleto web page (which can be linked from the iop.net web site). Postcards will be mailed out, an ad placed in the newspaper and posters have been placed around the

island with tear-off pages for those interested in the events. Councilwoman Rice also suggested placing notices at Sullivan's Island schools and churches, which Director Page will do.

5. New Business. (A) Accommodations Tax Request - Third Annual Half Rubber Tournament. Director Page stated that this is an annual event sponsored by the Recreation Department and she requested to seek funding in the amount of $3,650 from the Accommodations Tax Advisory Committee. She iterated that this is a family event that brings many people from other communities. After discussion, **Councilman Abele made a motion to authorize Director Page to apply for $3,650 from the Accommodations Tax Advisory Committee for the Half Rubber Tournament; Councilwoman Rice seconded; motion passed unanimously.**

(B) Report of Meeting of 50th Anniversary Celebration Committee. Administrator Tucker reported that the last meeting was held at the Marina restaurant. She noted that one report was for food service at the front beach event which was for there to be a Beaufort/Frogmore stew at a cost of $5 per person. Because the chairman was ill and unable to attend, it was determined that, for future meetings, if the chairman is unable to attend, the meeting will be rescheduled. Further, Leola Hanbury will be preparing a written record of the meetings in an effort to keep people on task. City Council has requested that the chairman attend the next Ways & Means Committee meeting to discuss funding.

(C) In Celebration of 5th Year, Proclaim June 10-14 Anthony Johnson Week. Director Page asked permission to request the Mayor to proclaim the week of June 10 through 14th as Anthony Johnson Week. Mr. Johnson (a professional basketball player) holdss on a wonderful basketball camp every year and he has a great time with the kids. She would like the Mayor to present the proclamation on Monday, June 10th, and the media will be invited to attend also. Everyone thought this was a great idea.
Councilman Abele made a motion to approve the request; Councilwoman Rice seconded; motion passed unanimously.

5. Miscellaneous - (A) Director Page asked that the Recreation Department Staff be declared as Employees of the Month (see attached memo) and, with the $30 award, she would provide lunch for the staff. She felt that the staff has done an outstanding job working together and it is impossible to single out one employee over another. Administrator Tucker recommended that more than $30 be awarded towards this luncheon. She noted that each department head has the authority to award an Employee of the Month every month at $30 per month. There was discussion as to the equity of the policy since some of the departments are so small. After discussion, Councilman Abele recommended that the language in the Employee Handbook be reviewed by the Personnel Committee for possible changes to the Employee of the Month policy.

(B) Administrator Tucker noted that there will be a 10k walk for Cystic Fibrosis on May 18th which will go before Public Safety Committee on May 6th. The person in change of the event had called Director Page.

(C) Administrator Tucker announced that the City was notified today that it has been awarded the Blue Wave Designation, provided that the City notes "swim at your own risk" on signage primarily along the front beach area where the lifeguards are not patrolling. Also, the Clean Beaches Council has asked that water quality testing along the front beach area be increased from once a month

to once a week, which would add nine additional samples to the City's program. She stated that there will be an awards ceremony in Washington, D.C. on May 17th which John Marino will attend and she felt sure that the City of Isle of Palms is the first beach in South Carolina that has attained this designation. The inspector told the Administrator during the exit interview that he had contacted *Coastal Living Magazine* which gave the City a really high marks.

Administrator Tucker commended Director Page and her staff for the extensive help they gave the City in getting the Public Restrooms in tip-top shape for this inspection.

(D) Set Date for Next Meeting. The next meeting was scheduled for Tuesday, June 4, 2002, at 5:45pm.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

City of Isle of Palms
Recreation Department
nalysis of Recreation Instructor and Program Income and Expenses
, or the 9 months ending 3/31/02

	Instructor (Note 1)	Program (Note 2)
Revenues	45,252	61,629
Expenses:		
Payroll (Note 3)	27,869	10,303
Playgroup	489	
Special Activities (Note 4)		11,006
Day Camp		3,215
Aerobics	87	
Adult Sport		15,333
Youth Sports		12,774
Tennis	166	
Total Expenses	28,611	52,632
Net Revenue	16,642	8,998

Note 1 Includes: Tae Kwon Do, Preschools, Gymnastics, Aerobics, Dog Obedience

Note 2 Includes: Summer Camps, Softball, Baseball, Soccer, Basketball, Volleyball

Note 3 Payroll Breakdown as of 3/31/02:

Instructor Salaries	27,869	
Program Salaries	10,303	(Camp Counselors & Referees)
Regular Part-time	11,081	(Year-round employees / not program specific)
Total Partime per G/L	49,253	Account # 104810.5003

Note 4 Includes but is not limited to:

- Halloween Carnival
- Christmas Tree Lighting (free)
- Easter Egg Hunt (free)
- Keenagers
- Middle School Dances
- Yard Sale

General Note Expenses above are not all inclusive as they do not take into account support from regular Recreation staff or the use of the Recreation facilities.

ISLE OF PALMS
RECREATION DEPARTMENT

May 2, 2002

TO: Recreation Committee
Personnel Committee
Linda Tucker, City Administrator

FROM: Norma Jean Page, Recreation Director

RE: Employee of the Month

The Recreation Department Staff consist of a group of dedicated employees that continuously work hard and as a team, to provide quality programs, exciting special events, clean facilities, well maintain playground, quality equipment and manicured fields for the residents on the Isle of Palms.

It would be difficult to single out any one employee for the Employee of the Month award. The Easter Egg Hunt, City Employee Basketball Tournament, coordination of ballfield maintenance, setting up equipment for classes and events , etc. required team work from the entire Staff.

Therefore I would like to recommend that the Recreation Staff be awarded the Employee of the Month award. The check will be used to provide lunch for the entire staff.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
April 2002

STAFF

Norma Jean Page, Recreation Director

T.J. Rostin, Jr., Recreation Supervisor

Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor

Shelia Redmon, Parks & Grounds Maint. Assistant

Laura Togami, Recreation Supervisor

April Athletic Report

Youth Baseball:
The youth baseball leagues are at the midway point of their seasons. The T-Ball (5/6 years old) and Machine Pitch (7/8 years old) leagues are running very smoothly. These games are played on Saturday mornings. The 9-12 Dixie Youth Baseball league is very competitive this year. Clear Star Coating, coached by John Baker, is undefeated. Polly's Jewelry and Spine are close behind with one loss each. The double elimination post-season tournament for this league will begin the end of May. These games are played on Tuesday and Thursday evenings at 5:15 and 6:45pm.
The two (2) 13/14 year old teams competing in Mount Pleasant are both undefeated up to this point in the season. The season is still young and both teams seem to be playing very well. These two (2) teams will meet each other on May 2, 2002 at 5:30pm on the softball field at the Isle of Palms Recreation Department. **Mayor Mike Sottile will throw out the first pitch to begin the game.**

Adult Men's Spring Softball:
The men's softball league is in full swing with almost half of the season completed. Seaworthy leads the league with an undefeated record, but there are a handful of teams vying for the top seed in the tournament. The softball games are played on Monday and Wednesday nights from 6:30 until 10:00pm. The league schedule, scores and standings can be accessed via the Internet at www.iop.net. The double elimination tournament will begin May 20, 2002. Tournament games will be played Monday through Thursday.

Adult CO-ED Volleyball:
The CO-ED Volleyball league concluded the post-season tournament the first week of April. For the second straight year One Eyed Banana won the Division 1 title. They beat Windjammer 1 in the finals. In the Division 2 tournament, Saints and Setters emerged as champions. They were victorious against Short and White in the finals. This league went rather well this year, with only a few minor problems along the way. Bob Snowden and Trisha Koester officiated games for the season.

Adult Men's 3 on 3 Basketball:
The 3 on 3 league got underway on Tuesday April 16, 2002. There are seven teams in the league this year, and it looks to be very competitive. Games are played at 6:00 and 7:00pm Tuesday and Thursday nights. A few of the team captains expressed their happiness with the new gym floor. The season will end May 23, 2002. A double elimination tournament is schedule to begin on May 28, 2002.

NOTE: The first round of the City Employee Basketball tournament went well for all of the teams. The Final Four tournament will take place on May 1, 2002. The Recreation department will take on the Fire Department at 5:00pm and City Hall/ Council will meet the Police Department at 5:00pm as well. The championship and third place games will begin at 6:00pm. An awards presentation will take place immediately following the games. I would like to thank all of the participants as well as fans and supporters that made this event so successful and fun.

T.J. Rostin
Recreation Supervisor

UPCOMING ATHLETIC EVENTS:

June		
	10 - 14	Anthony Johnson Basketball Camp Girls & Boys ages 5 - 14.
August		
	5	Flag Football Registration Begins
	5	Men's Softball Registration Begins
	19	Youth Soccer Registration Begins
September		
	7	Half Rubber Tournament
	28	Isle of Palms Beach Run

APRIL ACTIVITIES AND SPECIAL EVENTS

IOP Dance
The middle school dance was held Friday, April 5th from 7:00-10:00pm. Approximately 204 students attended. Attendance was low because many of the middle school students were out of town for spring break The recreation staff were judges for the monthly dance contest. Keith, DJ for the dance, made the final decision on the winners.

Keenagers'
The Keenagers meeting was held on Wednesday, April 3rd. The speaker for April was Amy Hovatter Hardee, who spoke about NIA (Neuro-muscular Integrative Action). NIA is a combination of movements from Yoga, Dance, Tai Chi & TKD. Amy further introduced NIA to the Keenagers' by leading them in the exercise routine. Several Keenagers' expressed an interest in NIA. A class is scheduled to begin Monday, April 29 from 2:30-3:30pm.

The Keenagers' Lunch Bunch met on Wednesday, April 10th at O'Briens in Mount Pleasant with over 17 in attendance.

The Keenager's did not have a trip in April.

NIA Class
A NIA Class is scheduled to begin on Monday, April 29 from 2:30- 3:30pm. This class is designed for seniors ages 55 and older and will include a combination of movements such as Yoga, Dance, Tai Chi, & TKD. The fee is $10 per class and session will last four (4) weeks.

Aerobics
Aerobics classes are still running smoothly with strong attendance.. Lisa DuPont, the instructor, delivered a baby girl last week and has a substitute filling in for her. An average of nine (9) ladies continue to participate regularly. The current session began April 15th and will continue through May 24th.

Gymnastics
Gymnastics class continues to be a popular class for the younger children. May 3rd will be the last day of classes until September. Parents have been invited to attend the last class so they can see what their child has learned under the instruction of Tricia Tapio. A small party will follow.

Preschool/Tiny Tots
Graduation is scheduled for held May 22nd for both classes. A graduation ceremony is planned for the parents and children. The Recreation Director will present all members of the Preschool and Tiny Tots a diploma and T-shirt during the ceremony. A graduation party is planned and will include a jump castle and snacks for the children to enjoy and celebrate.

Mommy & Me
Every Wednesday approximately 15 - 20 children and parents come to the Recreation Center to enjoy several hours of various games and activities. To make room for the summer camp program May 29th will be the last day for organized Mommy & Me.

Dog Obedience
The next dog obedience class will begin Monday, May 13th at 6:30pm. This class is always filled to the maximum number. Susan Marett continues to do a wonderful job with this class.

Lowcountry Senior Games
The Lowcountry Senior Games committee met twice during April to finalize plans for the events that will begin Tuesday, April 30th. Games will end Saturday, May 4th with a closing awards ceremony. Currently, 236 seniors have registered to participate in the events. The committee anticipates more seniors will register the first day of activities. Isle of Palms recreation staff will be involved in supervising events throughout the week.

Community Yard Sale
The annual yard sale will be held Saturday, May 18th from 8am – 12noon. Currently, 15-20 spaces have been reserved. Goodwill has been notified and will be at the Recreation Center to pick up any items that the vendors do not wish to take home after the sale.

Summer Camp
Registration is going well. Summershine Wee Camp is filled except the week of July 4th. A waiting list has been developed and Isle of Palms residents will be the first in line for participation. Summershine Wee Camp is designed for ages 3 - 5 years. Due to the large number on the waiting list, the Recreation Director is discussing with the camp staff the possibility of expanding this Camp.
Camp Summershine registration continues to grow. Confirmation letters have been mailed to the parents of the campers indicating the balance due on their registration and an outline of the programs to be offered.

Island Fun Days
Registrations for this camp are being received. Most participants will register closer to the time of the camp. This camp is held Tuesday – Friday for seven weeks. That which is included in Island Fun Days is Tuesdays – Splash Zone, Wednesdays – Hiking, & Kayaking with Nature Adventure Outfitters, Thursdays – Aquarium / Ice Palace, and Fridays – Crabbing with Barrier Island Eco Tours. This camp is designed for guests visiting the Isle of Palms.

Piccolo Spoleto Goes to the Beach

The Recreation Staff are working with Carol Antman at Creative Spark to secure artists and performers for this two (2) day event. Venues have been secured to host the performances on June 1st and 2nd. The venues for the two days are Banana Cabana, First Baptist Church and St. Marks Lutheran Church. Family and children events will be held at the Recreation Department on June 1st and 2nd. Carol Antman is contracting some very talented performers for this event. Post cards, PSA's, Isle of Palms website and The Piccolo Spoleto website are the major advertising outlets for this activity. It should be a fun two days for the Island. Thanks to The Accommodations Tax Committee for approving $15,000 for this event.

Piccolo Spoleto Sand Sculpting Competition

The Sand Sculpting Committee will meet again on May 7th. Charleston County Parks and Recreation Commission staff assist with this project. Chris Tindal volunteers his time as the coordinator. Island business owners donate prizes and gift certificates for the winners of the competition. The Recreation Department receives strong support from the Island businesses in all the activities and programs offered. It is great to have such wonderful support. For the second year, The Accommodations Tax Committee and City Council approved $1,500 for this event.

Skyhoundz Championship

The Annual Skyhoundz Disc Championship will be held Saturday, May 25th at 5:00pm. This is a free event where dogs and owners are judged in their performances in a Distance/Accuracy frisbee competition. Registration begins on May 25 at 4:30pm.

Laura Togami

UPCOMING EVENTS & ACTIVITIES

April	
30	Lowcountry Senior Games at the Citadel
May	
1 - 4	Lowcountry Senior Games
3	IOP Middle School Dance
6	American Red Cross Blood Drive
8	Keenagers' Meeting and Installation of new officers at the Charleston Crab House in Mount Pleasant
18	Annual Yard Sale 8:00 - 12:00 Noon
22	Preschool and Tiny Tots graduation
25	Piccolo Spoleto Sand Sculpting Competition 9:00am at IOP County Park
	Skyhoundz Championship Recreation Department at 5:00pm

MEETINGS ATTENDED

April

1	Recreation Committee
2	Noelle Orr - Post & Courier Carol Antman - Piccolo Spoleto
5	50th Anniversary Committee
9	Lowcountry Senior Game Committee
10	Accommodations Tax Committee Planning Commission Special Ways & Means (made an appearance)
11	50th Anniversary Committee Interviewed candidate for Summer Camp Counselor
15	Keenagers' 2002 officers
16	Department Head Meeting Ways & Means Committee
17	Area Directors
18	CARTA (took pictures)
23	Lowcountry Senior Games Interviewed Candidate for Summer Camp Counselor Public Hearing, Ordinance 2002-1 City Council Meeting
29	Interviewed Candidate for Summer Camp Counselor

Parks & Grounds Maintenance
Monthly Report
April 2002

Recreation Building :

Installed a Handicap bar in the ladies restroom
Installed a soap dispenser in the ladies restroom
Cleaned AC filters
Repaired the gymnastics low beam
Painted (touch up) restrooms
Installed 2 handicap signs at restroom entrances
Repaired the castors on the aerobics cart
Maintained and cleaned the ice machine
Repaired the preschool storage box castors
Setup for middle school dance, preschool, aerobics, Keenagers, gymnastics, mommy and me, and special election

Special project:

The gym floor was replaced by Sport Court (April 8-14)

Recreation Grounds:

Washed the bleachers and benches
Tightened the screws on the new playground
One application of roundup
One application of Ambush (fire ant) control
Regular grounds maintenance

Tennis courts:

Weekly trash removal
Blew and cleaned tennis courts as needed

Basketball courts:

Repaired goal nets
Blow courts as needed

Soccer Field:

Soccer field construction update:
A total of 320 cubic yards of topsoil was delivered and graded (Peterson)
Installed a Toro RD12PLUS 12 zone irrigation system
Integrated 3750 lbs of Turface into the soccer box and center field areas of the playing surface
Final grading of the field
Approximately 600 bushels of Tifton 419 Bermuda sprigs were planted
800 lbs of starter fertilizer was broadcast to promote growth

Softball/Baseball

Repaired the temp fence on the baseball field
Installed lineup boards at each dugout
Constructed a practice pitching mound
Aerated fields
Fertilized fields
Pulverized fields
Regular field maintenance for baseball/softball
Regular grounds maintenance

Equipment:

Changed the oil and filter in JD tractor
Cleaned and maintained weed eater
Cleaned and maintained JD blower
Cleaned the maintenance shed in preparation for fertilizer delivery

City landscaping:

One application of roundup at the connector and at memory park
100 bales of pinestraw spread at the connector
Repaired the accent lighting at the entrance sign and the oak tree (memory park side of connector)
12 cubic yards of hardwood mulch installed at memory park
General cleanup of Building Department and kennel (5 bales of pinestraw)
30 bales of pinestraw was spread at City Hall
Fertilized City Hall grounds
One application of roundup at City Hall

Removed the landscaping bricks, plants and irrigation from breach inlet
Treated for fireants at the marina
Repaired the plumbing plates at public restrooms (front beach)
Supervised plumbing repairs at front beach restrooms
One cubic yard of hardwood mulch at front beach
Repaired 2 irrigation heads at the connector park
Regular weekly maintenance and landscaping at City Hall, parks, front beach and Breach Inlet

Other:

Spring softball training
April 1-5 team from Michigan
April 14-19 team from New York

ISLE OF PALMS
RECREATION DEPARTMENT

LINDA

ACCOMMODATIONS TAX REQUEST
APRIL 2002

#6 Third Annual Half Rubber Tournament.....August 24, 2002

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for Accommodations Tax Funds

For Office Use Only

Date Received: _____ Total Project Cost: _____

Total Accommodations Tax Funds Requested: _____

A. Project Name THIRD ANNUAL HALF RUBBER TOURNAMENT

B. Applicant Organization Isle of Palms Recreation Department

1. Mailing Address P.O. Drawer 508
Isle of Palms, SC 29451

Telephone (843) 886-8294 Fax (843) 886-9857

2. Project Director Norma Jean Page

Telephone (843) 886-8294 Fax (843) 886-9857

3. Description of Organization, Its Goals and Objectives The Recreation Department strives to meet the needs of the Community by providing classes, programs, events and activities for all ages in a safe and comfortable environment. The Recreation Staff work hand in hand with Community leaders and City Council to ensure quality entertainment

C. Description and Location of Project/Event The Half Rubber Tournament will be held at the Recreation Center on 28th Ave. Over Twenty-Two (22) teams competed last year. Games will begin at 9:00am. Teams must pre-register for placement in bracket. A registration fee of $15.00 is required from all players. Fee Includes a T-shirt.
Over six (6) playing areas will be used at a time to accommodate all teams.

____ Single Event? __X__ Ongoing Event/Annual Need?

1.Date(s): of Event 8/24/02 or Project Start _____ Completion _____

2.Impact on Tourism The 2001 Tournament included teams from Georgia, Beaufort Florence, Timmonsville, Summerville, North Charleston and Charleston. Most team members bring their families with them. Some spend the night others are day visitors that eat at our restaurants and visit our gift shops while here.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ 300.00 From Local Business for cash awards.

2. Entry Fees : Amount $ 15.00 From team members

3. Donations: Amount $ _____ From _____

4. Accommodations Tax Funds Request: Amount $ 3,650.00

   Date(s) Required: _____ Lump Sum _____ Installments as needed

5. Other: Amount $ _____

6. Total Budget: Amount $ 3,650.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project See Attachment

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

ISLE OF PALMS
THIRD ANNUAL HALF RUBBER TOURNAMENT
AUGUST 24, 2002

PROPOSED BUDGET

Awards (Trophies)	$ 300.00
T-Shirts	$ 750.00
Pitching Rubbers White Paint for lines	$ 100.00
PVC/Fencing (repairs from last year)	$ 200.00
Refreshments	$ 300.00
Advertising	$1,000.00
Staff	$1,000.00

Supervisor:
50 hours @ $12.00 = $600

Part-time Staff
3 employees X 10 hours
@ $7.00 hour = $210

Fica, Work. Comp, Retirement
and other benefits = $190

TOTAL REQUESTED: $3,650

REVENUES ANTICIPATED:

Registration fees	$1,320
Sponsorship fees	$ 300

TOTAL REVENUES: $1,620

June 2002

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 7/8 Baseball Games Piccolo Spoleto Goes to the Beach TKD
2 Piccolo Spoleto Goes to the Beach	*3* Men's Softball Championship	*4* Men's 3 on 3 Tournament	*5*	*6* Men's 3 on 3 Tournament	*7* Co-ed Softball Registration Ends	*8* 7/8 Baseball Games Babysitting Course 9-5pm TKD
9	*10* AJ Basketball Camp Begins 9-4pm	*11* 6:00 PM Co-ed Softball Captain's Meeting AJ Basketball Camp 9-4pm Men's 3 on 3 Championship	*12* AJ Basketball Camp 9-4pm Keenager's Lunch Bunch @ 11:30am @ TGIFridays	*13* AJ Basketball Camp 9-4pm Men's 3 on 3 Championship	*14* AJ Basketball Camp 9-4pm	*15* TKD
16	*17* Camp Summershine Begins 9-3pm Wee Camp Begins 9-12	*18* Camp 9-3pm Island Fun Days Begins-Splash zone Wee Camp 9-12	*19* Camp 9-3pm Island Fun Days-Kayaking Wee Camp 9-12	*20* Camp 9-3pm Island Fun Days-Ice Palace/Aquarium Wee Camp 9-12	*21* Camp 9-3pm Island Fun Days/Crabbing Wee Camp 9-12	*22* TKD
23	*24* Camp 9-3pm Wee Camp 9-12	*25* Camp 9-3pm Island Fun Days-Splash Zone Wee Camp 9-12	*26* Camp 9-3pm Island Fun Days-Kayaking Wee Camp 9-12	*27* Camp 9-3pm Island Fun Days-Ice Palace/Aquarium Wee Camp 9-12	*28* Camp 9-3pm Island Fun Days-Crabbing Wee Camp 9-12	*29* TKD
30						

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30	31			

Office Hours: Monday - Friday 8:30-6:00pm &Saturdays 12:30-5:00pm. Telephone: 886-8294

EXHIBIT G

PERSONNEL COMMITTEE
May 7, 2002

The regular meeting of the Personnel Committee was held at 7:00 p.m. on May 7, 2002, in City Hall. Present were Chairman Bettelli, Committee member Hanbury and City Administrator Tucker. Also present was Mayor Sottile and Recreation Director Page. Councilman Buckhannon was out of town.

1. Approval of Previous Month's Minutes. Deferred to next month.

2. Old Business. Language Modifications to Employee Handbook (3). Administrator Tucker explained the proposed changes to the handbook (attached pages): (1) The welcome letter needed to be changed and written from the new mayor. The attached letter is a draft for consideration. (2) Previously the City received notification from the labor attorneys about changes in the law concerning testing for drugs and alcohol. While entities can test those with CDL licenses and emergency response, they cannot routinely test others. The end of the last sentence under Examinations on page 10 shows where the City needs to strike out the phrase "but will be tested for drugs and alcohol." (3) On page 33, paragraph 9 was added to clarify the policy that unused sick leave will not be paid out on termination. **Chairman Bettelli made a motion to incorporate all three changes into the Employee Handbook; Councilwoman Hanbury seconded; motion passed unanimously.**

3. New Business. (A) Vacancies on Committees. One seat on Accommodations Tax Advisory Committee and two seats on Beach Advisory Committee (letters attached).

Chairman Bettelli stated that the City has received two letters of interest in the Beach Advisory Committee - Sandra Ralston and Robert Carlock. After discussion, **Councilwoman made a motion for recommendation to City Council of the appointment of both applicants for the Beach Advisory Committee; Chairman Bettelli seconded; motion passed unanimously.**

Chairman Bettelli noted that Joe Chandler had resigned from the Accommodations Tax Advisory Committee and there were two letters of interest received - Laura Radley and Buddy Thomas. After discussion, **Chairman Bettelli made a motion for recommendation to City Council of the appointment of Laura Radley to the Accommodations Tax Advisory Committee; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Educational Reimbursement (2 requests, copies attached). Administrator Tucker explained the educational reimbursement policy for newly elected Councilwoman Hanbury. She stated that last year the requirement was added to notify the City Administrator prior to February 1st so that an adequate amount could be budgeted to this account. The request from David Mobley is due to a reallocation in courses at the college since he originally submitted his reimbursement request. The second request from Kim Usry was asking to be able to take more than the allocated two courses, and Administrator Tucker stated that the funding for three courses was already in the budget, but the policy states that only two courses can be taken at a time. Further, as long as they maintain good grades, she had no problem with allowing them to take more classes; if their grades are not good enough, the City will not reimburse anyway. It was discussed about making a change to the written policy which would state that deviations from the policy can be made with the approval of the Personnel Committee.

After discussion, **Councilwoman Hanbury made a motion to approve both requests for reimbursement; Chairman Bettelli seconded; motion passed unanimously.**

Councilwoman Hanbury made a motion to readdress this issue during the coming year so that next year Council will have a handle on both the amount and the number of classes that can be taken; Chairman Bettelli seconded; motion passed unanimously.

(C) Employee of the Month (referral from Recreation Committee). Chairman Bettelli referred to the attached memo from Director Page, and he stated that the Recreation Department Staff has developed a first-class facility and he was very complimentary of all the hard work that the staff has done. Committee members felt that the entire staff deserved the recognition.

Administrator Tucker stated that the Recreation Committee has recommended that the entire Employee of the Month policy be reviewed. Their thinking was that the City has several very small staffed departments and it is difficult to recognize just one employee because everybody contributes. The Administrator discussed the fact that the City budgets money for each department to recognize an employee on a monthly basis and the small departments do not usually name anyone. She had recommended that the Recreation Director be allowed to use a large portion of her allocation on the understanding that she could not name one employee every month. Language in the Handbook does not address that flexibility for smaller departments. Chairman Bettelli agreed that this should be done.

After discussion, **Councilwoman Hanbury made a motion that the Recreation Director be allowed to spend more than the allocated $30 to provide lunch for her staff, utilizing already budgeted unused monies from previous months; Chairman Bettelli seconded; motion passed unanimously.** The Administrator was asked to draft proposed language amending the policy.

(D) Discussion Concerning Employee Evaluation System. Administrator Tucker stated that the actual evaluation mechanism that the City currently uses takes far too long and is not necessarily applicable to the work employees do. She asked for the City's blessing to explore alternate evaluation systems. She iterated that she is not advocating a change to the policies, just the documentation used to do the evaluations in order to find systems that are more expeditious and easier to use and are more apropos to the functions of the City. Committee members agreed that the Administrator should go ahead and explore other systems.

4. Miscellaneous. (A) Employee Suggestions. There was one suggestion to provide for a sick leave buy-back at the end of each year. Administrator Tucker stated that she felt sure that the labor attorneys would advise that sick leave is a privilege whereas vacation leave may be transferable as salary. She felt it would be a bad precedent to sell back sick leave and it should not be used as a bank. No action was taken by the Committee.

(B) Report from EAP. Administrator Tucker referred to the report from South Carolina Vocational Rehabilitation Department (copy attached) for the year 2001 which shows that three employees used the program.

(C) Set Date for Next Meeting - June 4, 2002, at 6:15 p.m.

6. Executive Session. Chairman Bettelli made a motion to go into Executive Session to discuss personnel matters; Councilwoman Hanbury seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Bettelli stated that no action was taken, personnel matters were discussed.

Councilwoman Hanbury noted, from an article in the *Moultrie News*, that one of the City's dispatchers, Cindy Connor, had written a poem about the September 11th incident that was sent to New York City and has been published on a poster.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:10 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

Dear City Employee:

Welcome to the City of Isle of Palms. It is the City's intention that you be treated with fairness in all personnel matters, including appointments, compensation, benefits, training, promotions, reductions in force and terminations. Please take time to acquaint yourself with the City's various personnel policies and should you have any questions concerning any aspect of your employment, request clarification from your supervisor. Should your supervisor or department head be unable to answer any questions relating to your employment, feel free to direct an inquiry to the City Administrator.

Very truly yours,

Mike Sottile
Mayor
City of Isle of Palms

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

HIRING PRACTICES

Equal Employment Opportunity

It is City policy to fill all vacant positions with the best qualified available applicant. Selections for employment will be made on the basis of related work experience, educational background and training, without regard to age, national origin, physical disability, race, religion or sex.

Recruitment

The City Administrator may utilize various methods of informing the labor market of available positions with the City. Job vacancies may be advertised in local newspapers, radio, television or registered with agencies such as the South Carolina Employment Commission.

Department heads will advise the City Administrator as soon as they learn of pending vacancies in their departments. The Administrator will advise council and then initiate steps to attract qualified applicants for the position.

Examinations

The City Administrator or Department Heads may elect to require one or more of the following examination procedures during the selection process: Oral interviews, evaluation of experience and training, reference checks, or performance tests.

Job applicants may be asked to sign written authorizations for release of information from previous employers or law enforcement agencies in order for the City of Isle of Palms to conduct a thorough background investigation.

A routine physical examination will be required for all individuals tentatively selected to fill police, fire, maintenance and public works positions. This examination will be provided at the City's expense by a physician designated by the City. This examination will include alcohol and drug testing. Individuals who are tentatively selected to fill positions other than police, fire, maintenance or public works positions will not be required to take a medical examination, ~~but will be tested for drugs and alcohol~~.

Promotions and Transfers

The City attempts to fill vacancies by promoting from within. Decisions are made on the basis of job requirements and individual qualifications. Efforts will be made to make information on all job vacancies available to City employees so that they may apply for available positions.

Final Selection of New Employees

All hiring and salary selections are to be reviewed by the City Administrator prior to a hiring commitment. Completed employment files are the responsibility of the City Administrator.

The final selection will be made by the Department Heads with the consent of the City Administrator and/or City Council.

General Policies:

(1.) Sick and Family Leave may accrue to a maximum of ninety (90) days.

(2.) After three consecutive work days of absence, Department Heads shall require an employee to submit a doctor's statement to confirm the need for sick and family leave. A doctor's statement may be required for an absence of less than three days.

(3.) Employees must notify their department heads that they will be out sick from work no later than one (1) hour after the time they are supposed to report to work; otherwise, their absence from work will be charged against their annual leave. Individual department heads or supervisors may have earlier call-in procedures due to the nature of their staff assignments.

(4.) If an employee has exhausted all sick leave and family leave, he shall use any available accrued annual leave for the absence. Upon the exhaustion of all paid leave, the employee may request an unpaid leave of absence.

(5.) Upon recommendation of the Department head and the advice and consent of Council, the City Administrator may grant an extension of sick leave and family leave to an employee who has exhausted his accrued balance of ninety (90) days of sick leave and family leave.

(6.) Sick leave and family leave shall not be advanced to an employee before it would otherwise accrue.

(7.) **Normally**, Sick Leave and Family Leave will not be granted automatically; it should be requested in advance.

(8.) Paid Sick and Family Leave runs concurrently with leave taken under the federal Family and Medical Leave Act (FMLA). This means that the same day of absence may count as both paid Sick and Family Leave and FMLA leave. See the City's FMLA and Leaves of Absences policies beginning on page 34 of this handbook.

(9.) Employees will not be paid, at resignation or termination, for unused sick leave.

MILITARY LEAVE

Note: Covered under Leaves of Absence Policy.

Janet Mauldin

From: <one@scmail.net>
To: <one@scmail.net>
Sent: Wednesday, April 17, 2002 1:02 AM
Subject: Resignation

Dear all,

I must respectfully offer my resignation from the Accommodations Tax Advisory Committee, due to my inability to meet its worthy time demands and duties. I regret having not withdrawn sooner, as I saw my combined duties of school and to the governor's race exponentially increase.

Deeply appreciating the opportunity and support you all have given me, I commend my best wishes, and reiterate my lasting indebtedness.

Please let me know if I'm ever in a situation to reciprocate your kindness. I remain

sincerely yours,

Joseph Laughton Chandler

Unlimited Internet Service - Just $13.90 per month!
Email with a better address - 1000 domains to choose from.
Click here for info: http://www.MailSpace.com

April 5, 2002

City Council
City Hall
1207 Palm Blvd.
Isle of Palms, SC 29451

Re: Beach Advisory Committee

Dear City Council Members:

As a full-time resident of the Isle of Palms, I would like to participate on the Beach Advisory Committee when there is an opening for additional members. Committee membership would be an opportunity to contribute as a citizen to sustaining the value of a key community feature.

Very truly yours,

Sandra K. Ralston
20 Seagrass Lane
Isle of Palms, SC 29451

cc: Personnel Ctte

Mike Sottile
City Council
Isle of Palms, SC 29451

Dear Mayor Sottile,
I am submitting my name to be considered for a seat on the Beach Advisory Committee. I have lived by the ocean for over 25 years. Twenty of them in a resort community in New Jersey. I have lived on the Isle of Palms for the past five and have been involved with various beach projects. I have worked with Leola Hanbury on Beach Sweep for those five years. After living in high tourist traffic area I know how important tourism is but I also know the importance of keeping the community intact. I believe I can be an asset to the committee.

Sincerely,
Robert T. Carlock
209 Forest Trail
Isle of Palms, SC 29451
(843) 886-6712

MEMORANDUM FOR the Mayor, IOP City Council 26 APR 02

FROM: Laura Radley

SUBJECT: Accommodations Tax Committee

I respectfully request to be considered for the Accommodations Tax Committee. I would like to stay involved with the Isle of Palms government by representing our community on this committee. I have volunteered and worked for projects and groups directly benefiting Charleston County and East Cooper. I believe I have a great relationship with organizations I have worked for in the past as well as City Council. I have also developed strong ties with people and businesses on the Isle of Palms since I focused on learning specifically about our city government and its interactions. I have lived on the island for eight years, since I requested to be stationed here while in the USAF.

Very Respectfully,
Laura Radley

LONG ISLAND CAFE

Linda Tucker
City Hall
IOP, SC.

Dear Linda,

As to our conversation, I would like to be considered for the Accommodations Tax Comm.

Thank you

Buddy Thomas

843 • 886 • 8809
P.O. BOX 158 • 1515-A PALM BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA 29451

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Director of Public Works 

Subject: 2002-2003 Tuition Reimbursements

Date: April 22, 2002

In reference to our most recent conversation, due to no fault of my own two college courses were cancelled. This has moved my graduation forward to December and caused my original tuition reimbursement request of three courses to increase to four.
Therefore I would respectively like to request to be reimbursed for the following courses.

1 course @ $1,035.00 and $100.00 book for a total $1,135.00

3 courses @ $1,065.00 each, plus books for each course $300.00
For a total of $3,495.00 Tuition increases to $1,035.00 per course August 12, 2002.

Total reimbursement request: $4,630.00

Thank you again for all of your help and support, should you have any questions please feel free to call at your convenience.

APR 0 1 2002

Webster
UNIVERSITY

OFFICE OF ACADEMIC AFFAIRS

March 26, 2002

Karen Woodfaulk
Director of Student Services
South Carolina Commission on Higher Education
1333 Main Street Suite 200
Columbia, SC 29201

Dear Ms. Woodfaulk:

Webster University has finalized its 2002-2003 budget. **We are pleased to announce that in order to hold tuition costs down the military has no increase through 2002.**

Webster University has established MA and MBA tuition rates for 2002-2003, which are as follows:

Students enrolled in courses at military locations (effective Fall 1, 2000 session)	-	$249. per credit hour **Through December 2002.**
Students enrolled in courses at metropolitan centers or at nonmilitary locations outside St. Louis (effective Fall 1, 2002 , except Kansas City effective Summer, 2002, Kansas City)	-	$355. per credit hour
Students enrolled in courses at St. Louis area campuses (effective Summer, 2002 session)	-	$415. per credit hour
Students enrolled in Online M.B.A. courses (Effective Summer, 2002 session)	-	$460. per credit hour

Now $1035.00 = $1065.00 per course

Webster University appreciates your commitment to quality higher education for military students, veterans, and residents in the local areas where the University offers its programs.

Sincerely,

Neil J. George
Executive Vice President

c: Richard Crosby
David Dunlap
Lizzie Lewis
Tim Groza
Sam Cooper

Guide for Management Students Who Entered MA in Management Program Prior to Summer 2002

Students who enter the MA in Management program Summer 2002 or afterward will follow the new curriculum. For those who entered the program prior to Summer 2002, the following transition rules will apply.:

Student who entered **before Summer 2002** will only need to complete seven core courses. The following courses may change incrementally in content, but any one who has taken these courses will not have to make any program adjustment, since they were core courses in the old program as well. These courses are:

MNGT 5000 Management
HRMG 5000 Developing and Managing Human Resources
MNGT 5560 Budgeting
MNGT 5590 Organizational Behavior
MNGT 6000 Integrated Studies in Management

For students who have taken MNGT 5540 or MNGT 5910 **before** Summer 2002, these courses **will count** toward their seven core courses.

For students who **have not taken MNGT 5540** before Summer 2002, they must substitute either MNGT 5670 (new course) or MNGT 5650 (new course), which will be offered Fall 2002.

For students who **have not taken MNGT 5910** before Summer 2002, they must substitute either MNGT 5670 (new course) or MNGT 5650 (new course), which will be offered Fall 2002.

HRDV 5630 is the added or 8th core course in the revised curriculum. For a student in the old program (7 core courses), do not substitute it for MNGT 5540 or MNGT 5910. HRDV 5630 is not a core course for the old program!!

3/2002

Isle of Palms Police Department

Memo

To: Chief Buckhannon

From: Pfc. K.S. Usry

CC: Administrator Linda Tucker

Date: 4/1/02

Re: Education Reimbursement

Please consider granting a request to allow me to take more than the allocated two (2) courses per semester as written in the City Handbook for Education and Reimbursement Policy (page 36a & 37b).

I plan on starting classes for the 2002 upcoming Summer Semester and would like to register for classes.

Thank you for your consideration in this matter.

ISLE OF PALMS
RECREATION DEPARTMENT

May 2, 2002

TO: Recreation Committee
Personnel Committee
Linda Tucker, City Administrator

FROM: Norma Jean Page, Recreation Director

RE: Employee of the Month

The Recreation Department Staff consist of a group of dedicated employees that continuously work hard and as a team, to provide quality programs, exciting special events, clean facilities, well maintain playground, quality equipment and manicured fields for the residents on the Isle of Palms.

It would be difficult to single out any one employee for the Employee of the Month award. The Easter Egg Hunt, City Employee Basketball Tournament, coordination of ballfield maintenance, setting up equipment for classes and events , etc. required team work from the entire Staff.

Therefore I would like to recommend that the Recreation Staff be awarded the Employee of the Month award. The check will be used to provide lunch for the entire staff.

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

April 5, 2002

To Whom It May Concern:

I would like to recommend employees be permitted to sell back a portion of their sick leave each year.

The City could place limitations on the amount of sick leave sold back and how many times a year this would be authorized. Additionally, the sick leave could be sold back at half pay rate.

This would benefit the City and employees. The City would benefit because it encourages persons to come to work when they might otherwise call in sick. (I am not implying people abuse sick leave, but after being employed for the last 30 years, I have seen people take sick leave when they could and should have worked.) The employees could benefit by selling some of their sick leave each year (especially towards the end of the year and around the holiday season) as a sort of "bonus" each year.

Thank you for your consideration in this matter.

Vic Colley

Vic Colley

SOUTH CAROLINA VOCATIONAL REHABILITATION DEPARTMENT

SCVRD

Enabling eligible South Carolinians with disabilities to prepare for, achieve, and maintain competitive employment.

Larry C. Bryant, Commissioner

April 19, 2002

Ms. Linda Lovvorn Tucker
City Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, SC 29451

Dear Ms. Tucker:

The South Carolina Vocational Rehabilitation Department's Job Retention Program has been pleased to offer our services to your organization in the past and we always look forward to improving our working relationship in the coming year.

As a reminder, our services are available to anyone experiencing mental, physical or substance abuse problems that are having an impact on their job. Our focus is to identify problem employees as early as possible and, if eligible, provide rehabilitation services to address the disabling issues affecting employment. We want to save jobs and return valued employees to acceptable work levels. Services we offer include: 1) counseling and guidance; 2) medical and psychological evaluation's and treatment; 3) evaluation and treatment of alcohol and drug problems; 4) rehabilitation engineering including job site modifications; 5) chronic pain treatment; and 6) referrals to other service providers as needed.

If I have not visited your office in the past year, it may be time to schedule an appointment and provide updated materials and further training to your staff and supervisors. In order for our services to be effective, it has been my experience that ongoing training is essential for success. Therefore, please contact me if you need additional information/materials to circulate to your staff. I will be glad to schedule an appointment to meet with you to answer any questions that you may have and to schedule our next supervisory training.

This year SC Vocational Rehabilitation's Job Retention Services Program provided the following:

January 1, 2001 – December 31, 2001

SUPERVISOR REFERRALS	SELF REFERRALS	TOTAL REFERRALS
2	1	3

If the report shows few or no referrals from your organization, it may be possible that your employees and supervisors are not taking advantage of our services, rather than simply not needing our services. This is a no cost program to your organization so I encourage your employees to maximize this resource as much as possible.

I look forward to working with you this year and if I can be of service in any way, please contact me at (843) 884-4531.

Sincerely yours,

R. Ligon Dougherty
Job Retention Counselor

Fairmount Plaza Unit C ▪ 1035 Johnnie Dodds Blvd. ▪ Mt. Pleasant, SC 29464 ▪ (843) 884-4531 ▪ 856-0994 FAX

Safety Sweepstakes for April 2002:

Police Dept. - Derrick Ambas
Fire Dept. - Hohns Rodden
Public Works - John Graham
Combined General Government/Building/Recreation Depts. - Laura McLellan, Gen. Gov't..

Employees of the Month:

Police Department - Dawn Caldwell & Mac McCrodden
Public Works Dept. - Kim Tapply

Personnel Changes:

Police Department - Cindy Connor, Dispatcher, Resigned

Public Works - Gene Cardinal was hired as CDL Truck Driver

Fire Department - Bernie Gilliam, Fire Fighter, Resigned

Building Department - no changes.

General Government - no changes.

Recreation - no changes.

EXHIBIT H

Board of Zoning Appeals
Minutes
May 10, 2002

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on May 10, 2002 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other Board members present were Kathy Carroll, Neil Crocker and Guy Taylor, as well as the zoning administrator, Douglas Kerr. Jim Harvey was absent.

II. Review of Minutes

The first item on the agenda was the approval of the minutes of the March 12th, 2002 meeting. Mr. Taylor made a motion to approve the minutes. Ms. Carroll seconded the motion and the vote was unanimous in favor of the motion.

III. Home Occupations

908 Carolina Boulevard

Ms. Porter swore in everyone planning to give testimony and explained that the next item on the agenda was a request for a special exception for 908 Carolina Avenue. Mr. Kerr presented the case and explained that the applicant was requesting a special exception to allow the establishment of a desk top publisher's home office. He explained that the applicant would only do routine office work at the house, and no clients would come to the house in connection with the business.

The applicant, Mr. Smith, addressed the Board and explained that his business is sending direct mailings. He explained that he had two sales people that worked out of their homes and that they meet at local restaurants. He stated that he has a storage unit in North Charleston to store the mailings.

Mr. Taylor asked how much of his house was devoted to the business. Mr. Smith answered that a twelve-foot by twelve-foot room is used as an office and that the entire house is 1,800 square feet. Mr. Taylor made a motion to approve the application and Ms. Carroll seconded the motion. The vote was unanimous in favor of the motion.

405 Carolina Boulevard

Mr. Kerr explained that the next case on the agenda was for a special exception to allow the establishment of a home office for a talent agent at 405 Carolina Boulevard. Ms. McLane, the applicant, explained that she would be doing only office work at her house. She explained her business entails finding actors and actresses for casting directors. She explained that she represented the actors and when she found them work, she would be

paid a percentage of their earnings. She stated that there would not be auditions or classes of any kind at the house. She explained that most auditions in the Charleston area are held at the Hampton Inn.

Ms. Porter explained that the Board had received a letter from a neighbor expressing concerns about daily business traffic and added that she had been by the house and noticed five cars in the yard. Ms. McLane answered that her family did own five cars and added that she had two teenage daughters, who generated quite a bit of traffic. Mr. Taylor asked Ms. McLane if she was currently operating out of her house. Ms. McLane answered yes. Mr. Taylor read the complaint from the neighbor aloud and stated that it sounded as though the complainant had the wrong impression. Ms. Porter added that she noticed that the complainant's house had a rental sign in the front yard, which indicated to her that the owner did not live in the house. Ms. McLane confirmed that he was an absentee owner and added that the rental of his house is more of a disturbance to the neighborhood than her business. Mr. Crocker pointed out to the applicant that the City's ordinance did not allow any traffic that may be harmful to the neighborhood. Ms. McLane answered that she was aware of this requirement and that her business would not generate such traffic. Mr. Taylor made a motion to approve the request. Ms. Porter seconded the motion and the vote was unanimous in favor of the motion.

1008 Ocean Boulevard

Mr. Kerr explained that the next case on the agenda was for a height variance for the elevator shaft of a proposed condominium at 1008 Ocean Boulevard. He explained that the variance was for 2'7" above the 40-foot height limitation. He explained that the applicant has indicated that the unusual condition pertaining to this property is that it has been classified as a high hazard area by FEMA with a requirement for the lowest structural support member to be 19 feet above mean sea level. The applicant has indicated that that the authorization of the variance will not be of substantial detriment, which is supported by the fact that four similar variances have been granted in recent years.

Mr. Taylor asked why an architect was the applicant instead of the owner. Mr. Kerr answered that is was common for an owner to hire someone with more technical expertise to represent them. Mr. Hassell, the owner, addressed the Board and explained that the designer of the building was the applicant because they were more familiar with the technical requirements of the building. The applicant, Ms. Debbie McFalls with SGM Incorporated, addressed the Board and explained that it was very common for her and her firm to represent their clients at public meetings.

She went on to explain that the International Building Code required this building to be serviced by an elevator which stopped at every floor. She explained that the size of the

projection is a result of the code's requirement that the elevator be able to accommodate a fireman with an open stretcher. She added that the hoist beam is the portion of the elevator that projects above 40 feet.

Mr. Taylor stated that the building appeared to have a parapet and he asked how the designer accomplished this. Ms. McFalls answered that the owner wanted the building to have more of a residential appearance than the other projects in the area have had and that this is why the roof was added. She explained that the parapet was used to hide vents.

Mr. Crocker explained that the applicant had indicated that the variance would not be detrimental to the area because four similar variances have been granted. He asked the applicant if she was aware that the Board does not consider any precedents or other cases; they consider each case on it own merits. Ms. McFalls answered that she was not clear what Mr. Crocker was trying to explain.

Mr. Taylor explained that he felt that the design of the building was excellent and he made a motion to approve the variance as shown on sheet A201 dated April 23, 2002 with an enclosure not to exceed 2'7"x 7' x 9'9". Ms. Porter seconded the motion. The vote was three to one in favor of the motion, with Mr. Crocker voting against the motion.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:30 PM.

EXHIBIT I

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
May 8, 2002

The Isle of Palms Planning Commission met at the Building Department Conference Room on May 8, 2002, at 5:30 PM. Members attending included Mack Canterbury, Dick Glave, Peter O'Toole, Maryanne Luttrell, James Raih, John Winchester and Chairperson Dick Cronin as well as the zoning administrator, Douglas Kerr.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the April 10, 2002 meeting. Mr. O'Toole made a motion to approve the minutes as written and Mr. Raih seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF HOUSING ELEMENT STRATEGY

Mr. Raih handed out a draft revision of the Housing Element of the Comprehensive Plan. The Commission reviewed the changes and agreed with the proposed changes. The Commission agreed that a strategy of upgrading the building permit software to allow better data manipulation should be added. They agreed that this strategy would help track future building trends, which would give future Commissions more insight. Mr. Winchester added that he felt that this would be the appropriate section to include the strategy of lot coverage limitations. The Commission agreed. Mr. Canterbury stated that he felt that the Commission might consider adding a goal of breaking the skyline. He explained that including these items in the Comprehensive Plan might facilitate defending any challenges to related future ordinances. The Commission discussed adding strategies that would limit the density of septic systems and prohibit new or substantially improved dwellings from tying into a septic system that does not meet current minimum health department standards. Mr. Cronin added that it is logical to include the notion that as the housing stock of the Island evolves that the septic systems serving these houses evolve as well.

The Commission discussed and agreed that barrier islands are not receiving a proportionate percentage of the income generated by daily visitors. They agreed to discuss adding a goal to the Economic Element to track the distribution of money generated by the tourist industry.

BRAINSTORMING SESSION ON NATURAL RESOURCES ELEMENT

Ms. Luttrell handed out a discussion outline for the Natural Resources Element. The Commission agreed to investigate the possibility of improving the City's Community Rating System (CRS) ranking from a class 8 to a class 7. Ms. Luttrell explained that she planned to expand on the issues making a barrier island more environmentally sensitive than other areas. She stated that she wanted to include the status as well as the purpose of the Comprehensive Beach Management Plan, which still has not been adopted by

OCRM. The Commission agreed that they should include a strategy of updating the ordinance's requirements for tree removal. The Commission generally agreed with other additions and revision proposed by Ms. Luttrell.

DISCUSSION OF LOT COVERAGE AMENDMENT

Mr. Cronin explained that a proposed amendment had been distributed. He noted that the format of the amendment was such that it would be incorporated into the setback limits. He also added that the amendment included a floor area ratio limit, which would require that the maximum amount of living space be proportional to the size of the lot.

There was agreement among the Commission that a floor area ratio was not their intent and should be struck. The Commission discussed establishing only a maximum lot coverage for small lots, rather than establishing both a lot and structure coverage requirement. Mr. Winchester asked why smaller lots should be given special treatment over larger lots. Mr. Raih answered that he felt that the owners of small lots would be adequately limited by the addition of only a lot coverage requirement and that to limit them further might be too restrictive.

Mr. Cronin asked for suggestions on a lot coverage limit for lots under 8,000 square feet. The Commission members discussed the impact of a 35% limitation. The Commission then discussed the option of making the lot coverage requirements the same for the SR1 and SR2 zoning districts, dictated only by the lot size; instead of being dictated by the lot size and the zoning district. The Commission generally agreed that the requirement that lots be at least 50% natural vegetation should be included.

After considerable discussion of various percentages, the Commission agreed that they would set a special meeting for June 5th to look at more examples of percentages.

ADJOURNMENT

There being no further business the meeting was adjourned at 9:00 p.m..

Respectfully Submitted,
Dick Cronin, Chairman

EXHIBIT J

ACCOMMODATIONS TAX ADVISORY COMMITTEE
May 8, 2002

The Accommodations Tax Advisory Committee met on May 8, 2002, at 8:30 a.m., in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Malcolm Burgis, Ron Davis, Rick Linville, Phyllis Shaffer, Jimmy Ward, City Administrator Linda Tucker, City Treasurer Debbie Suggs, and City Clerk Janet Mauldin.

1. Approval of Previous Minutes. Rick Linville made a motion to approve the minutes from the April 2002 meeting; Julia Tucker seconded; motion passed unanimously.

2. New Applications. (Copies of each application are attached.) (A) Third Annual Half Rubber Tournament. Recreation Director Norma Jean Page stated that this is g\the first year she has requested funds for this event. Participation has spread to teams from all over South Carolina and from Georgia. She was asking for $3,650 for this year's tournament which is scheduled for August 24th. After discussion, **Rick Linville made a motion to approve the event as requested; Julia Tucker seconded; motion passed unanimously.**

(B) Front Beach Enhancement. Zoning Administrator Douglas Kerr gave an overview of the project and explained that he was asking for $7,500 for preparation of two conceptual plans, one showing all improvements made with SCDOT approvals and the second showing improvements that could be done if the City assumed responsibility of the road. Douglas Kerr discussed the plan further, including comments from Peter O'Toole, Chairman of the Planning Commission, City Councilman Bob Miller, and answered questions of committee members. After discussion, **Rick Linville made a motion to approve the request as presented; Ron Davis seconded; motion passed 5-1, with Phyllis Shaffer abstaining because she didn't have enough information.**

(C) I Found You On The Web! City Administrator Linda Tucker passed around one of the City's T-shirts and explained to the committee that City Hall is running out of several sizes of these T-shirts which are given to visitors to the island. There is a page on the City's web site, which indicates to visitors that if they print out the page and bring it to City Hall, they will be given a free T-shirt. She was asking for $4,436.10 for the order of shirts costing $4.65 each. After discussion, **Jimmy Ward made a motion to approve the request as presented; Malcolm Burgis seconded; motion passed unanimously**.

3. Monthly Financial Statement. (A) Treasurer Debbie Suggs briefly discussed the monthly expenditures for April and answered questions of committee members. Copy of statement is attached. She noted that the check was received from State Accommodations Tax for the quarter ending March 2002 which was only $6,762.15. There was much discussion as to why this amount was so unusually low and it was the consensus that something was wrong somewhere, possibly in the accounting process. Committee members directed the Treasurer to look into this further by checking with other entities and also checking with her contact in Columbia to try and determine why this was so low. Julia Tucker noted that Wild Dunes did not have a noticeable drop in business since September 11 and it seemed unlikely that the rest of the area would have such a dramatic drop. The Treasurer will notify committee members of her findings by email or telephone. After further discussion, **Jimmy Ward made a motion to approve the balance sheet and statement of revenues and expenditures as presented; Julia Tucker seconded; motion passed unanimously.**

(B) Treasurer Debbie Suggs and Administrator Linda Tucker discussed the proposed State Accommodations Tax Fund Budget for July 2002 through June 2003, per the attached application form and line item budget. Administrator Tucker discussed items that were different from last year and they answered questions of committee members.

Julia Tucker asked about the budgeted amount of $25,000 for the 50th Anniversary Celebration. Treasurer Suggs stated that City Council wanted the funding divided among the State Accommodations Tax, Municipal Accommodations Fee, and regular City budget. Julia Tucker further stated that she would like the Committee to fund more of the event and also to see all revenue from this event be put back into the General Fund and not back into the various other funds.

Julia Tucker began discussion of taking money out of the Accommodations Tax Fund and deposit it directly into a building fund for the Recreation Department. She felt that it would help the City to be able to do this on an annual basis. Further she stated that when Department of Revenue representatives were here for their seminar, she asked that question and was told that it definitely can be done. This could also be done for the Front Beach Enhancement project. Administrator Tucker stated that she would bring this up at the Special Ways & Means Committee budget meeting tonight.

Treasurer Suggs noted that lines 197 and 199 of the proposed budget show a different total amount of funds because, if City Council decides to lease purchase the fire pumper and garbage packer, there will be more money that could be spent elsewhere. She iterated that the lease payments would be made over a period of years and would have to be spread out over the budget for those upcoming years.

After discussion, **Jimmy Ward made a motion to approve the FY 2002-2003 budget as presented; Malcolm Burgis seconded; motion passed unanimously.**

4. Old Business. (A) Update on 50th Anniversary Committee. Administrator Linda Tucker reported that there was a committee meeting last week at the Marina restaurant. She recapped the proposed events:

- January 12, 2003 - media kick-off with handouts
- March 7-8-9, 2003 - actual celebration
  - Friday night - Jimmy Ward's play preceded with cocktails at neighboring residences
  - Saturday - boat ride - Eco Tour - includes van transportation which will also be used to take people to other venues
    - other venues - old-timers telling stories, videos of the old days and various exhibits
    - afternoon street dance, shag contest, Ocean Boulevard at front front beach closed off, Frogmore stew plus tents from various restaurants on the island
    - Jimmy Ward's play in evening
  - Sunday - non-denominational church service followed by brunches at various island restaurants

Julia Tucker stated that there will be a meeting at City Hall on May 9th at 2:00 p.m. with restauranteurs from the island to discuss the above proposals.

(B) Blue Wave Designation. Administrator Tucker proudly announced that the City has been awarded the Blue Wave Designation from the Clean Beaches Council. She reported that there will a big media event at the National Press Club in Washington, D.C. on May 17th which Councilman Dr. John Marino will attend to represent the City and accept the award. A press packet is forthcoming from Clean Beaches Council which will be disseminated to the newspaper.

She stated that the Isle of Palms is the first City in the State to have achieved this designation and the logo can be put on all of the City's advertising to connote an environmentally safe well-managed beach. There were two stipulations imposed by the Clean Beaches Council, (1) increase water quality testing during the beach season to weekly between 10th and 14th Avenues, and (2) add language to the beach information signs indicating where there are "no lifeguards on duty, swim at your own risk."

5. Miscellaneous. (A) Ron Davis reported that he had been doing some investigation on preparing a new Isle of Palms brochure. He stated that he had visited the Mr. Pleasant information center which did not have any brochures from the Isle of Palms. Janet Mauldin stated that there were many boxes of brochures, but that no one from the information center wanted to come get them. Perrin Lawson from the Charleston CVB said that he would deliver some himself. Ron Davis stated that he would pick up a couple of them in order to show some publishers and get an idea of how much a new brochure might cost.

Rick Linville stated that he has been using a billboard "wall" on Highway 17 near Charleston National and is not renewing his lease. The monthly rent is $2,700 and he suggested the City might want to look into using it to advertise the beach and especially the Blue Wave Designation.

(B) Phyllis Shaffer asked for an update on Spoleto. Administrator Tucker stated that the Piccolo Spoleto Sand Sculpting Contest will be held on May 25th adjacent to the County Park. The other Piccolo Spoleto events will be held at various sites on the island the weekend of June 1-2; and the Hank Jones Trio jazz event is the evening of June 2nd at the Grand Pavilion in Wild Dunes.

(C) Julia Tucker asked the committee is they would like to go back to the old way of having meetings monthly, or as needed, instead of limiting meetings to six per year. She noted that with the 50th Anniversary coming up, there will probably be a need to have more regular meetings. After discussion, **Jimmy Ward made a motion to hold monthly meetings on an "as needed" basis; Rick Linville seconded; motion passed unanimously**. The secretary will email everyone with meeting dates for the rest of the year, and then, if there are no applications or need for a meeting, she will notify everyone of any meeting cancellation.

(D) Administrator Tucker reported that five New York City firemen and their families stayed on the island recently. Their wives said that this was the first time they had seen their husbands return to the normal personalities after the September 11th incident, and they had a wonderful time. The visit was sponsored by Wild Dunes and a number of local businesses - they did not have to pay for lodging or much of anything they wanted to do. Administrator Tucker further stated that shortly after the event the City had sent a care package to one fire station that was impacted by the event where one of the City's firefighters had a contact. The care package included socks, underwear, and T-shirts. Last week, the Administrator and Fire Chief received a package from these firemen which included a portion of the downed World Trade Center twin towers. She said that was a very emotional and special surprise.

Norma Jean Page stated that there had not been any publicity on this because the firemen wanted to be able to relax in peace and quiet with their families. Julia Tucker suggested that something be put on the City's web site now about the City hosting the firemen.

Administrator Tucker stated that this visit actually came about because the State had asked what they could do for the firemen, and the response was about the Isle of Palms. She said that Wild Dunes had put on a reception for them and they all arrived wearing Isle of Palms T-shirts.

There being no further business to come before the committee, the meeting was unanimously adjourned at 10:15 a.m.

Respectfully submitted,

Julia Tucker, Chairman

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985		4,958.29
2nd Quarter -		1,472.59
3rd Quarter -		14,723.06
4th Quarter -		63,694.42
	TOTAL	**$84,848.36**

1st Quarter - Fiscal Year 1986		103,594.72
2nd Quarter -		19,453.29
3rd Quarter -		2,829.80
4th Quarter -		56,426.98
	TOTAL	**$182,304.79**

1st Quarter - Fiscal Year 1987		83,917.15
2nd Quarter -		18,514.48
3rd Quarter -		6,610.08
4th Quarter -		63,257.94
	TOTAL	**$172,299.65**

1st Quarter - Fiscal Year 1988		94,336.15
2nd Quarter -		29,916.86
3rd Quarter -		4,001.14
4th Quarter -		68,134.51
	TOTAL	**$196,388.66**

1st Quarter - Fiscal Year 1989		88,801.50
2nd Quarter -		37,542.80
3rd Quarter -		12,873.10
4th Quarter -		67,562.42
	TOTAL	**$206,779.82**

1st Quarter - Fiscal Year 1990		101,491.66
2nd Quarter -		10,641.62
3rd Quarter -		0.00
4th Quarter -		15,473.79
	TOTAL	**$127,607.07**

1st Quarter - Fiscal Year 1991		19,234.23
2nd Quarter -		8,378.41
3rd Quarter -		3,715.82
4th Quarter -		46,283.60
	TOTAL	**$77,612.06**

1st Quarter - Fiscal Year 1992		75,306.93
2nd Quarter -		23,666.96
3rd Quarter -		24,785.56
4th Quarter -		59,692.75
	TOTAL	**$183,452.20**

1st Quarter - Fiscal Year 1993		112,729.73
2nd Quarter -		30,209.85
3rd Quarter -		10,777.41
4th Quarter -		67,317.75
	TOTAL	**$221,034.74**

1st Quarter - Fiscal Year 1994		134,309.21
2nd Quarter -		41,004.16
3rd Quarter -		10,176.99
4th Quarter -		87,819.38
	TOTAL	**$273,309.74**

1st Quarter - Fiscal year 1995		153,717.39
2nd Quarter -		52,576.59
3rd Quarter -		12,834.39
4th Quarter -		114,272.70
	TOTAL	**$333,401.07**

1st Quarter - Fiscal Year 1996		188,491.27
2nd Quarter -		64,061.16
3rd Quarter -		17,081.34
4th Quarter -		126,431.07
	TOTAL	**$396,064.84**

1st Quarter - Fiscal Year 1997		204,303.68
2nd Quarter -		58,031.18
3rd Quarter -		23,384.25
4th Quarter -		149,897.82
	TOTAL	**$435,616.93**

1st Quarter - Fiscal Year 1998		242,800.20
2nd Quarter -		75,641.33
3rd Quarter -		27,320.22
4th Quarter -		163,187.08
	TOTAL	**$508,948.83**

1st Quarter - Fiscal Year 1999		275,944.40
2nd Quarter -		104,475.20
3rd Quarter -		55,067.24
4th Quarter -		198,323.30
	TOTAL	**$633,810.14**

1st Quarter - Fiscal Year 2000		335,976.95
2nd Quarter -		89,945.91
3rd Quarter -		33,363.44
4th Quarter -		229,401.03
	TOTAL	**$688,687.33**

1ST Quarter - Fiscal Year 2001		373,026.92
2nd Quarter -		91,268.75
3rd Quarter -		27,482.77
4th Quarter -		218,203.20
	TOTAL	**$709,981.64**

1st Quarter - Fiscal Year 2002		404,858.97
2nd Quarter -		114,492.26
3rd Quarter -		6,762.15
4th Quarter -		
	TOTAL	**$**

City of Isle of Palms
State Accommodation Tax
Balance Sheet
AS OF 4/30/02

CASH @ BB&T	$ 58,867
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	117,787
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	507
TOTAL ASSETS	177,160
ACCOUNTS PAYABLE	5,329
AMOUNTS DUE TO OTHER FUNDS	12
FUND BALANCE Beginning	286,036
Excess Revenues over Expenditures	(114,217)
FUND BALANCE	171,819
TOTAL LIABILITIES & FUND BALANCE	$ 177,160

Interest Rates for April 2002:

BB&T	0.75%
SC LGIP	1.85%

City of Isle of Palms
State Accommodation Tax
Revenue Statement for the Ten Months Ending April 30, 2002
Fiscal Year Ending June 30, 2002

Date	Description	Total
Revenues		
7/31/01	July Interest	$ 300.31
8/31/01	August Interest	524.11
9/30/01	September Interest	420.12
10/29/01	9/30/01 State Accommodations Tax Payment	378,678.52
10/31/01	October Interest	274.33
11/30/01	November Interest	439.19
12/31/01	December Interest	344.72
1/29/02	12/31/01 State Accommodations Tax Payment	102,830.15
1/31/02	January Interest	211.95
2/8/02	25% of Recreation Department HVAC Grant	7,225.00
2/28/02	February Interest	215.79
3/31/02	March Interest	309.35
4/30/02	3/31/02 State Accommodations Tax Payment	486.55
4/30/02	April 2002 interest	250.22
Grand Total		$ 492,510.31

City of Isle of Palms
SC Accomodation Tax - Muni
Calculation of Disbursement to Charleston CVB

		Mar-02	Dec-01	Sep-01	**Total FY01**	Jun-01	Mar-01	Dec-00	Sep-00	**Total FY00**	Jun-00	Mar-00
Total Payment Received From State		6,762.15	114,492.26	404,858.97	709,981.64	218,203.20	27,482.77	91,268.75	373,026.92	688,687.33	229,401.03	33,363.44
Less 1/4 of $25,000		6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00
Remainder		512.15	108,242.26	398,608.97	684,981.64	211,953.20	21,232.77	85,018.75	366,776.92	663,687.33	223,151.03	27,113.44
5% to General Fund		25.61	5,412.11	19,930.45	34,249.09	10,597.66	1,061.64	4,250.94	18,338.85	33,184.37	11,157.55	1,355.67
65% To Acc Tax Tourism Related		332.90	70,357.47	259,095.83	445,238.07	137,769.58	13,801.30	55,262.19	238,405.00	431,396.77	145,048.17	17,623.74
30% to Acc Tax Tourism Promotion		153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83	25,505.63	110,033.08	199,106.20	66,945.31	8,134.03
Breakout Tourism Promotion:												
70% to Chas. Visitors Bureau												
30% to IOP Commerce Assoc												
100% to CVB starting 6/98		153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83	25,505.63	110,033.08	199,106.20	66,945.31	8,134.03
Journal Entry - Cash Received												
DR: 101010.1030	GF Conc Cash	6,275.61	11,662.11	26,180.45		16,847.66	7,311.64	10,500.94	24,588.85		17,407.55	7,605.67
DR: 501010.1020	Acc Tax Rel Ckg	486.55	102,830.15	378,678.52		201,355.54	20,171.13	80,767.82	238,405.00		145,048.17	17,623.74
DR: 501010.1023	Acc Tax Promo Ckg	closed	closed	closed		closed	closed	closed	110,033.08		66,945.31	8,134.03
CR: 103500.4511	Trans fr Acc Tax	(6,275.61)	(11,662.11)	(26,180.45)		(16,847.66)	(7,311.64)	(10,500.94)	(24,588.85)		(17,407.55)	(7,605.67)
CR: 503450.4105	Acc Tax Rebate-Related	(486.55)	(102,830.15)	(378,678.52)		(201,355.54)	(20,171.13)	(80,767.82)	(238,405.00)		(145,048.17)	(17,623.74)
CR: 503450.4107	Acc Tax Rebate - Promo	n/a	n/a	n/a		n/a	n/a	n/a	(110,033.08)		(66,945.31)	(8,134.03)
		-	-	-		-	-	-	-		-	-
Journal Entry - Transfer to CVB												
DR: 504120.5090	Tourism Promo Exp	153.65	32,472.68	119,582.69		63,585.96	6,369.83	25,505.63	110,033.08		66,945.31	8,134.03
CR: 501010.1020	Acc Tax Rel Ckg	(153.65)	(32,472.68)	(119,582.69)		(63,585.96)	(6,369.83)	(25,505.63)	(110,033.08)		(66,945.31)	(8,134.03)

State Accom dation Tax
Detailed Expense Statement for the Ten Months Ending 4/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/12/01	1882	Blitch Plumbing	repairs	947.50			
7/25/01	1899	SCE&G	electricity	69.73			
8/2/01	1911	Isle of Palms Water Company	water and irrigation	1,679.00			
8/22/01	1923	SCE&G	electricity	72.76			
8/22/01	1924	Blitch Plumbing	repairs	743.00			
9/7/01	1928	Isle of Palms Water Company	water and irrigation	1,307.00			
9/7/01	1932	Genco	paper supplies	201.76			
9/17/01	1942	Blitch Plumbing	restroom repairs	346.50			
9/26/01	1946	SCE&G	electricity	75.98			
10/3/01	1947	Genco	paper supplies	56.60			
10/3/01	1498	Isle of Palms Water Company	water and irrigation	635.00			
10/18/01	2003	Isle of Palms Cleaning	cleaning service for June-Sept	8,252.00			
10/25/01	2006	SCE&G	electricity	65.08			
11/7/01	2009	Isle of Palms Water Company	water and irrigation	317.00			
11/29/01	2013	SCE&G	electricity	48.75			
12/6/01	2016	Isle of Palms Water Company	water and irrigation	269.00			
12/13/01	2017	Genco	paper supplies	243.13			
12/18/01	2019	SCE&G	electricity	45.11			
1/11/02	2025	Isle of Palms Water Company	water and irrigation	263.00			
1/11/02	2026	SC Muni Insurance Fund	6mos property insurance on rrooms	302.00			
1/17/02	2029	Isle of Palms Cleaning	prep and painting of restrooms	4,134.00			
1/17/02	2029	Isle of Palms Cleaning	cleaning service for Oct-Dec 2001	3,026.00			
1/23/02	2031	SCE&G	electricity	22.39			
2/13/02	2040	Irrigation by Design	backflow test on bathrooms	30.00			
2/13/02	2041	Isle of Palms Water Company	water and irrigation	239.00			
2/27/02	2047	SCE&G	electricity	13.84			
3/6/02	2050	Isle of Palms Water Company	water and irrigation	215.00			
3/28/02	2058	East Cooper Lock & Safe	check sticking doors.	40.00			
3/28/02	2060	SCE&G	electricity	24.68			
4/4/02	2062	Isle of Palms Water Company	water and irrigation	287.00			
4/10/02	2063	Ciappa Bros Painting/Renov	Repl (19) light fixtures	320.00			
4/10/02	2064	Genco	paper supplies	591.25			

State Accom dation Tax

Detailed Expense Statement for the Ten Months Ending 4/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
4/18/02	2066	NOW Mechanical	plumbing repair	120.00			
4/15/02	2067	SCE&G	electricity	74.71			
4/18/02	2068	Sam's Club	(2) fire extinguishers for restrooms	17.99			
4/25/02	2069	ARS Plumbing	repair to restrooms, drinking fount.	635.00			
5/2/02	2072	Blitch Plumbing	loosen flush valves, repair faucet (March)	369.72			
5/2/02	2074	Isle of Palms Cleaning	March 7-31 and April 1-30	4,806.00			
				30,906.48	41,975.00		11,068.52
IOP Internet Expenses							
7/25/01	1898	The Hoove, LLC	750 T-Shirts for website promo	4,746.15		4,900.00	
8/10/01	1919	Bellsouth	3 Internet Lines	177.22			
			Sold T-Shirts	(38.00)			
9/7/01	1929	Bellsouth	3 Internet Lines	169.14			
9/7/01	1930	AT&T	Internet Line	3.83			
9/17/01	1940	AWOD	Annual domain hosting charge	3,390.00			
10/9/01	1950	Bellsouth	3 Internet Lines	167.92			
10/17/01	2000	AWOD	Add Police Admin Access	99.00			
10/31/01	2007	Laurie Lawrence Graphics	Rebuild Home Page - Popup Guide	140.00			
11/7/01	2008	Bellsouth	3 Internet Lines	171.06			
12/6/01	2014	Bellsouth	3 Internet Lines	170.49			
12/6/01	2015	Computer Consultants Group	Website service	75.00			
12/1/02		Sold T Shirts		(40.00)			
1/11/02	2024	Bellsouth	3 Internet Lines	170.49			
2/6/02	2035	Bellsouth	3 Internet Lines	172.11			
2/27/02		Sold T Shirts		(10.00)			
3/6/02	2049	Bellsouth	3 Internet Lines	171.44			
		ATT refund		(3.83)			
4/4/01	2061	Bellsouth	3 Internet Lines	124.61			
3/31/02		Sold T Shirts		(30.00)			
4/30/02		Sold T Shirts		(40.00)			
				9,786.63	12,000.00	4,900.00	7,113.37

State Accom dation Tax
Detailed Expense Statement for the Ten Months Ending 4/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Irrigation at Breach Inlet Sign							
8/2/01	1911	Isle of Palms Water Company	irrigation at Breach Inlet Sign	24.00			
9/7/01	1928	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
10/3/01	1948	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
11/7/01	2009	Isle of Palms Water Company	irrigation at Breach Inlet Sign	49.00			
12/6/01	2016	Isle of Palms Water Company	irrigation at Breach Inlet Sign	21.00			
1/11/02	2025	Isle of Palms Water Company	irrigation at Breach Inlet Sign	15.00			
2/13/02	2041	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
3/6/02	2050	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
4/4/02	2062	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
				268.00	400.00	-	132.00
BB&T Bank Service Charges							
9/30/01	n/a	BB&T	Bank charge for deposit slips	19.75			
10/17/01	2001	American Business Forms	BB&T check stock	108.53			
10/31/01	n/a	BB&T	monthly service charge	5.75		-	
11/30/01	n/a	BB&T	monthly service charge	10.86			
12/31/01	n/a	BB&T	monthly service charge	5.70			
1/31/02	n/a	BB&T	monthly service charge	7.17			
2/28/02	n/a	BB&T	monthly service charge	27.61			
3/31/02	n/a	BB&T	monthly service charge	41.58			
4/30/02	n/a	BB&T	monthly service charge	21.35			
				248.30	-	-	(248.30)
Charleston CVB - 30% Tourism Promotion Funds							
1/4/02	2023	Charleston CVB	30% of State Acc Taxes, 9/01 Qtr	119,582.69		119,582.69	
2/13/02	2039	Charleston CVB	30% of State Acc Taxes, 12/01 Qtr	32,472.68		32,472.68	
5/2/02	2073	Charleston CVB	30% of State Acc Taxes, 3/02 Qtr	153.65			
				152,209.02	-	152,055.37	(153.65)

State Accommodation Tax
Detailed Expense Statement for the Ten Months Ending 4/30/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Advertising							
7/25/01	1896	IOP Billfish Tournament	Governor's Cup promotion	15,000.00			
				15,000.00	15,000.00	-	-
Spoleto Festival, USA							
3/11/02	2055	Spoleto Festival, USA	deposit on Jazz Trio event	15,000.00			
				15,000.00	-	26,210.00	11,210.00
IOP Exchange Club Connector Run							
				-	-	-	-
Isle of Palms Beach Run							
7/20/01		Sweetgrass Chiropractic	Sponsor 2001 run	(200.00)			
8/10/01	1920	K&K Printing Company	2001 Beach run flyers	286.20			
8/12/01		Dr. McEniry	Sponsor 2001 run	(500.00)			
9/7/01	1934	Electric City Publishing	Bibs and pins	107.09			
9/7/01	1935	The Hoove, LLC	Beach Run bags	691.65			
9/12/01	1936	Post and Courier	Beach Run ads	1,198.60			
9/12/01	1937	On The Run	Beach Run gift certificates	60.00			
9/14/01	1938	Pappa John's Pizza	Beach Run after race pizzas	232.03			
9/26/01	1943	The Hoove, LLC	Beach Run T-Shirts	1,209.73			
9/26/01	1945	All American Awards	Beach Run Plaques	106.00			
		Entry Fees		(3,219.00)			
10/9/01	1947	Action Carolina	Application mailout, finish line svc	547.50			
10/17/01	2002	Piggly Wiggly	Beach Run cold cups	33.05			
10/18/01	2004	SC Dept of Revenue & Tax	Sales tax on Electric City Pub.	6.30			
10/25/01	2005	Bank of America	Beach Run photo development	17.72			
				576.87	-	8,000.00	7,423.13

State Accon dation Tax

Detailed Expense Statement for the Ten Months Ending 4/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
4th of July Fireworks - Year 2001							
7/4/01	1862	Zambelli Fireworks	Balance on 7/4/01 show	11,000.00			
7/5/01	1867	Bob Maibach	7/4/01 Fire safety supplies	52.58			
7/5/01	1869	David Carr	7/4/01 Music	150.00			
7/5/01	1870	Chuck Snyder	7/4/01 Music	225.00			
7/25/01	1897	Wal-Mart	Bottled water for staff	21.16			
8/2/01	1910	Lowe's	7/4/01 Fire safety supplies	35.62			
8/22/01	1925	Dillon Supply	7/4/01 Fire safety supplies	91.43			
9/7/01	1933	Bi-Lo	7/4/01 staff meal	102.03			
		Committee approved amount carried over from last fiscal year				12,186.48	
				11,677.82	-	12,186.48	508.66
4th of July Fireworks - Year 2002							
12/18/01	2020	Zambelli Fireworks	50% deposit on 7/4/02 show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00
IOP Invitational Tennis Tournament							
9/17/01	1941	Eventmakers	IOP Tennis Invit.-Title Sponsor 2001	15,000.00		15,000.00	
1/23/02	2032	Isle of Palms Invitational	Title Sponsor 2002	20,000.00		20,000.00	
				35,000.00	-	35,000.00	-

State Accon dation Tax

Detailed Expense Statement for the Ten Months Ending 4/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Parking Lot Debt Payments							
7/12/01	1881	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	annual principal payment	150,000.00			
				175,375.00	175,375.00	-	-
Big Band Dance 2001							
				-	-	-	-
"Something Blue"							
11/29/01	2012	Lowcountry Blues Bash	50% Deposit on 2 days events	3,125.00		8,500.00	
2/6/02	2036	Island Publications	Advertising for 2002 event	90.00			
2/6/02	2037	Leola Hanbury	Cash advance for door, conces.	500.00			
2/6/02	2038	Lowcountry Blues Bash	Balance on 2 days events	3,125.00			
2/16/02	2042	Post and Courier	Advertising for 2002 event	109.92			
2/12/02			proceeds/return seed $ 2002 Blues	(3,344.00)			
2/13/02	2043	Hughes Party Rental	stage, steps and chairs	473.82			
2/13/02	2044	Leola Hanbury	Director's Fee	500.00			
2/18/02	2045	Mahoney's Sign Company	signage for Blues event	31.80			
2/27/02	2046	Leola Hanbury	expenses/mileage for 2002 event	289.71			
3/8/02	2052	Island Publications	Advertising for 2002 event	90.00			
3/8/02	2054	Post and Courier	Advertising for 2002 event	109.92			
				5,101.17	-	8,500.00	3,398.83
"Blue Wave" Certification Application							
12/18/01	2018	Clean Beaches Council	Application fee for "Blue Wave"	2,000.00		2,000.00	
12/27/01	2021	Clean Beaches Council	postage and handling fees for app	100.00			
				2,100.00	-	2,000.00	(100.00)

State Accon dation Tax

Detailed Expense Statement for the Ten Months Ending 4/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
SC Film Coast Guide							
9/7/01	1931	SC Coast Film Guide	2 Page advertisement	6,000.00			
				6,000.00	-	6,000.00	-
IOP Marina Debt Payment							
1/2/02		Isle of Palms Marina Fund	18% of annual Marina debt service	50,000.00			
				50,000.00	50,000.00	-	-
Recreation Dept Blueprints for New Building							
1/30/02	2034	LS3P Associates	professional svc for blueprints	8,562.12			
3/8/02	2053	LS3P Associates	professional svc for blueprints	4,561.32			
3/28/02	2059	LS3P Associates	professional svc for blueprints	1,725.53			
4/10/02	2065	LS3P Associates	professional svc for blueprints	67.84			
				14,916.81	-	20,000.00	5,083.19
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2001				23,298.30	
7/3/01	various	Splash Zone	Camp Trips	183.10			
7/4/01	various	Barrier Island Eco Tours	Camp Trips	1,610.00			
7/5/01	various	Carolina Ice Palace	Camp Trips	82.25			
7/6/01	various	Nature Adventure Outfitters	Camp Trips	320.00			
7/19/01	1887	SC Aquarium	Camp Trips	13.50			
7/25/01	1900	First Student, Inc.	Buses for camp	2,581.00			
8/22/01	1922	First Student, Inc.	Buses for camp	2,075.00			
		Participation Fees Summer 2001		(4,646.00)			
		Committee Approved Summer 2002				20,000.00	
				2,218.85	-	43,298.30	41,079.45

State Accon dation Tax

Detailed Expense Statement for the Ten Months Ending 4/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
7/18/01		The Hoove, LLC	refund of overpmt for FY01 Tshirts	(1,532.75)			
3/15/02		Creative Spark	1st Draw Piccolo goes to Beach	2,000.00			
				467.25	-	17,000.00	16,532.75
Police Department Patrol Car							
4/25/02	2070	Lawmen's Safety Supply	Light bar for new patrol car	1,099.84			
				1,099.84	22,000.00	-	20,900.16
1/2 of Public Works Trash Truck							
3/25/02	2057	Hughes Motors	1/2 Cost of Public Works Trash Tk	30,917.00	31,000.00	-	83.00
Palm Trees on 14th Avenue							
				-	-	3,500.00	3,500.00

State Accom dation Tax

Detailed Expense Statement for the Ten Months Ending 4/30/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Miscellaneous							
7/26/01	1907	Isle of Palms CPW	Tap in fee for Rec Dept Fountain	515.00			
		City of Isle of Palms	Reimb. For postage-visitor pkgs	107.62			
8/22/01	1921	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	1,202.98	1,500.00		
8/22/01	1926	Wenger Corporation	portable stage section	501.38		800.00	
8/22/01	1927	K&S Carpentry	Roof repair to Parking Lot hut	990.00		1,000.00	
10/31/01	xfer	Isle of Palms Cap Proj Fund	1/4 of HVAC - Recreation Dept	20,000.00	20,000.00		
11/21/01	2010	Payne Electric	Elec svc for waving Santa, signs	1,350.00		1,300.00	
11/29/01	2011	Dirt Cheap, Inc.	Fill dirt for Parking Lot rehab	8,731.42		9,139.25	
1/16/02	2028	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	297.00			
1/17/02	2030	SC Dept of Revenue	Sale & Use Tax, soccer goals	70.74			
1/30/02	2033	Gov's Conf on Tourism	Reg Fee for Julia Tucker, Chairman	100.00			
3/1/02	2048	Nevco Scoreboard	1/2 of soccer scoreboard	2,290.66	2,750.00		
3/6/02	2051	Moore Drums	beach trash barrels	645.00	800.00		
	2071	SC Dept of Revenue	Use Tax on soccer equip, trash bar	56.52			
				36,858.32	25,050.00	12,239.25	430.93
Unexpended Projects							
Programs and Sponsorships					95,150.00		95,150.00
Beach Restoration					5,500.00		5,500.00
Pave parking area at IOP Public Works						2,000.00	2,000.00
Publication of Green Guide						19,200.00	19,200.00
Grand Total				606,727.36	473,450.00	400,289.40	267,012.04

April 29, 2002

Ms. Linda Lovvorn Tucker
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

SUBJECT: 2002-03 Blue Wave Certification

Dear Ms. Tucker,

Clean Beaches Council

Congratulations! The Clean Beaches Council has determined that the City of Isle of Palms Beach has met the requirements of certification for the 2002-03 Blue Wave season. You will soon receive the 2002-03 season flags and other certification materials in the mail. A current year season marker (e.g., -2002) is also provided and should be placed on your Blue Wave kiosks. A diagram outlining placement of the season marker is enclosed.

The Blue Wave Campaign has made great strides in the past year. Once again, this year's certified beaches will be featured in the summer issue of Coastal Living Magazine (July/August 2002) and we are pleased to be working with the U.S. Center for Disease Control as a new federal partner.

It truly has been outstanding to see the Blue Wave Campaign grow to nearly 100 beaches in fifteen states in less than three years. It has been a pleasure working with you and the citizens who are maintaining a standard of excellence at the City of Isle of Palms beach. We wish you all a great summer season.

Walter L. McLeod

Walter L. McLeod
President

Seek the Wave...Preserve our Beaches

Washington Office
618 Kenmore Avenue
Suite 2A
Fredericksburg, VA 22401

540.373.1436 voice
540.373.5422 fax

info@cleanbeaches.org (email)
www.cleanbeaches.org (internet)

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name State Accommodation Tax Fund Budget, July 2002-June 2003

B. Applicant Organization City of Isle of Palms

1. Mailing Address PO Drawer 508 Isle of Palms, SC 29451

Telephone 886-6428 Fax 886-8005

2. Project Director Linda Tucker, City Administrator

Telephone 886-6428 Fax 886-8005

3. Description of Organization, Its Goals and Objectives
The City of Isle of Palms includes in its annual budget a financial plan for the expenditure of State Accommodations Tax funds to promote and support tourism related activities on the Isle of Palms.

C. Description and Location of Project/Event The 2003 budget includes expenses for debt service on the Marina and Parking Lot bonds. Costs to maintain front beach restrooms, internet access, website maintenance, and IOP Marina advertising are also included. The budget contains provisions to purchase (1) of (3) police vehicles, 25% of a new Fire pumper truck, and 25% of a garbage packer truck. Finally, the State Accommodation Tax Fund budget includes $25,000 in estimated expenses related to the City's 50th Anniversary

____ Single Event? __X__ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start 7/1/02 Completion 6/30/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (50-90 %) vs. Isle of Palms residents (50-10 %).
The tourist/resident split varies according to the nature of the expenditure. City Council and Staff feel very comfortable that each item in the Acc Tax budget is a justified use of tourism-related dollars.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____
N/A

2. Entry Fees : Amount $ N/A From _____

3. Donations: Amount $ N/A From _____

4. Accommodations Tax Funds Request: Amount $ 386,277 ***

Date(s) Required: 7/1/02 Lump Sum _____ Installments _____

5. Other: Amount $ N/A

6. Total Budget: Amount $ General Fund Expenditure Budget = $ 5,145,961

E. Financial Analysis

Please Provide Line Item Budget for Event or Project See Attached

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project Financial Statements comparing actual expenses to budget are prepared on a monthly basis and are available for the Committee at each of their meetings.

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ N/A on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

2.

*** Tie-in to Attached Budget

Total Budgeted expenditures	$627,127
Add transfer to Marina Debt Svc	74,150
Less general provision for Committee app'vd projects	(100,000)
Less auto. trans. to CVB	(215,000)
	$386,277
FY2002 Budget Request (FYI)	$378,300

	A	B	C	D	E	F	G	H	I	J	K
1											
2		City of Isle of Palms	Budgeted	Budgeted	** Includes Only Essential items from the Capital/Debt Service/Major Expense Budget**						
3	Account #	Account Description	FY 2001-02	FY 2002-03	Notes						
4											
131	**State Accommodation Tax Fund Revenues**										
132											
133	503450.4105	Acc Tax Rev-Related	470,029	470,000							
134	503450.4107	Accom Tax Rev-Promo	215,000	215,000							
135	503500.4501	Miscellaneous Income	-								
136	503500.4505	Interest Income	7,000	4,000	March 2002 YTD interest = $3,000 / 75% = $4,000						
137											
138	**TOTAL STATE ACC TAX REVENUES**		**692,029**	**689,000**							
139											
140	**TRANSFER**	Transfers In from Other Funds									
141	**TRANSFER**	Transfers Out to Other Funds									
142	**TRANSFER**	Transfer to Marina Debt Service	(50,000)	(74,150)	Portion of interest payment (total FY03 interest = 174,150) on 1999 Marina GO debt						
143											
144	**TOTAL STATE ACC TAX TRANSFERS OUT**		(50,000)	(74,150)							
145											
146	**STATE ACC TAX REVENUES NET OF TRANS.**		642,029	614,850							
147											
148	**State Accommodation Tax Fund Expenditures**										
149											
150		**General Government**									
151	504120.5009	Debt Service - Principal	150,000	75,000	Portion of principal pmt (total principal = $175,000) on the 1987 parking lot debt (E).						
152	504120.5011	Debt Service - Interest	25,375	12,775	100% of the interest pmt on the 1987 parking lot debt (E).						
153	504120.5013	Bank Service Charges		200	Per agreement with BB&T						
154	504120.5014	Membership and Dues									
155	504120.5022	Water & Sewer	400	400	water at Breach Inlet sign						
156	5041205025	Non-Capital Tools & Equipment									
157	504120.5065	Professional Services									
158	504120.5026	Maint & Service Contracts									
159	504120.5077	Programs/Sponsorships	95,150	125,000	$100,000 Provision for misc events/projects as proposed by AT Advisory Committee, $25,000 for 1/3 of City's 50th Anniversary celebration.						
160	504120.5079	Miscellaneous & Contingency		1,000							
161	504120.	Tourism Promotion General	27,000	27,500	Internet access & website maint (12000), IOP Marina advertising (15000), Visitor Pkg postage (500).						
162	504120.5090	Tourism Promo "30%" Costs to CVB	215,000	215,000	Transferred to Charleston Visitors Bureau according to State Law.						
163											
164	**Police Department**										
165	504420.5	Police Dept Capital Outlay	22,000	24,277	Dodge Durango 4WD						

	A	B	C	D	E	F	G	H	I	J	K
1											
2		**City of Isle of Palms**	**Budgeted**	**Budgeted**	** Includes Only Essential items from the Capital/Debt Service/Major Expense Budget**						
3	**Account #**	**Account Description**	**FY 2001-02**	**FY 2002-03**	**Notes**						
4											
166	**State Accommodation Tax Fund Expenditures, continued**										
167											
168	**Fire Department**										
169	504520.5025	Non-capital Tools & Equip									
170	504520.5085	Fire Department Capital Outlay		53,750	25% of cost to for Fire Department pumper (E).						
171											
172	**Public Works Department**										
173	504620.5079	Miscellaneous & Contingency	800	800	beach trash barrels						
174		Beach Restoration	5,500	-							
175	504620.5085	Capital Outlay	31,000	33,750	25% of cost to replace garbage packer truck (E).						
176											
177	**Recreation Department**										
178	504820.5085	Capital Outlay	24,250	-							
179											
180	**Public Restrooms**										
181	505620.5020	Electric & Gas	675	675							
182	505620.5022	Water & Sewer	12,000	12,000							
183	505620.5026	Maint & Service Contracts	3,000	11,000	Includes $8000 provision for off-season spruce-up/painting/maintenance.						
184	505620.5027	Machine & Equipment Repair	3,000	3,000							
185	505620.5044	Cleaning & Sanitary Supply	1,000	3,000							
186	505620.5062	Insurance	800	1,000							
187	505620.5067	Contracted Services	20,000	22,000	$89 per full day of operation. Restrooms are open for approximately 7 1/2 months (March - Oct)						
188	505620.5079	Miscellaneous & Contingency	1,500	5,000							
189											
190	**TOTAL STATE ACC TAX EXPEND**		638,450	627,127							
191											
192		1st Year Savings to Lease Fire Pumper		45,954							
193		1st Year Savings to Lease Garbage Packer		28,855							
194											
195	**TOTAL STATE ACC TAX EXP W/ LEASING**		638,450	552,318							
196											
197	**TOTAL STATE ACC TAX SURPLUS - PURCHASE**		**3,579**	**(12,277)**							
198											
199	**TOTAL STATE ACC TAX SURPLUS - LEASE**		**3,579**	**62,532**							

EXHIBIT K

ORDINANCE 2002-2

AN ORDINANCE CONSENTING TO THE TRANSFER OF CONTROL AND INTERNAL REORGANIZATION OF COMCAST CABLEVISION OF CAROLINA, INC. IN CONNECTION WITH THE ISLE OF PALMS CABLE TELEVISION ORDINANCE.

WHEREAS, on or about September 27, 1999, the City of Isle of Palms passed the City of Isle of Palms Cable Television Ordinance (Ordinance 1999-26) granting a cable television franchise to Comcast Cablevision of Carolina, Inc. ("Grantee"); and

WHEREAS, Grantee has requested that the City consent to a change in control of Grantee's voting securities pursuant to Grantee's indirect parent's merger with AT&T Broadband Corp. and to allow Grantee, at Grantee's option, to convert to a limited liability company which will remain an indirect subsidiary of Comcast Corporation, and whose ultimate parent will be AT&T Comcast Corporation; and

WHEREAS, following proper notice, the City Council of the City of Isle of Palms held a public hearing on such request, at which time representatives of the Grantee and interested citizens were given an opportunity to be heard in a full public proceeding affording due process; and

WHEREAS, City Council finds from its investigation that the request meets all of the legal, character, financial, and technical qualifications, as well as all other qualifications, necessary to assure that the City will continue to be provided with a suitable and adequate cable television system and therefore that the request should be granted; and

WHEREAS, consent by the City to Grantee's request can only be granted by ordinance.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That the City hereby consents to the change in control and internal reorganization of Grantee as set forth above.

SECTION 2. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 28th DAY OF May, 2002.

_____

F. Michael Sottile, Mayor

Attest:

_____

Janet G. Mauldin, City Clerk

First Reading: 04/23/02
Second Reading: 05/28/02
Ratification: 05/28/02

EXHIBIT L

ORDINANCE 2002-3

AN ORDINANCE AMENDING TITLE 2, CHAPTER 3, CONTAINERIZED GAS TANKS, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Title 2, Chapter 3 is hereby amended in its entirety to read as follows:

"Sec. 2-3-1 Registration of containerized gas tanks. Any person owning or keeping a propane or other containerized gas tank within the City on a permanent basis shall register such tank with the City's fire department by completing such form as is provided by the fire department. Provided, however, that registration of tanks with a gas capacity of less than 150 pounds is not required. For purposes of this Section, "permanent basis" is defined as a period of more than thirty (30) days.

Sec. 2-3-2 Reporting requirements of containerized gas vendors. Any person, firm, company, or other vendor selling, leasing, providing, filling, installing, or repairing containerized gas tanks within the City shall complete and file an annual report with the City's fire department on such form as is provided by the fire department setting forth the location, type and size of any such tanks which the vendor sold, leased, filled, installed or repaired within the City during the preceding calendar year. The report shall be filed with the fire department no later than June first of each year.

"Sec. 2-3-3 Maintenance of containerized gas list. The City fire chief is hereby directed to prepare and maintain a current list of all propane or other containerized gas tanks located within the City from the information provided by registrants and containerized gas vendors as required by this Chapter, for the fire department's use in identifying locations of potential public safety hazards in the event of fire, hurricane, or other disaster."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading:_____
Public Hearing:_____
Second Reading:_____
Ratification:_____

EXHIBIT M

ORDINANCE 2002-4

AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2002, AND ENDING JUNE 30, 2003.

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that a municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Isle of Palms, South Carolina, in council duly assembled, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenue for the payment of the same is hereby adopted and made a part hereof as if fully incorporated herein and a copy thereof dated May 16, 2002, is attached hereto.

Section 2. The City Administrator shall administer the budget and may authorize the transfer of appropriated funds within departments as necessary to achieve the goals of the budget as established by City Council.

Section 3. If, for any reason, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 4. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE CITY OF ISLE OF PALMS ON THIS 28th DAY OF May, 2002.

_____

F. Michael Sottile, Mayor

_____

Janet G. Mauldin, City Clerk

First Reading: 04-23-02
Public Hearing: 05-28-02
Second Reading: 05-28-02
Ratification: 05-28-02

EXHIBIT N

ORDINANCE 2002-5

AN ORDINANCE AMENDING TITLE 5, CHAPTER 1, ARTICLE B, SECTION 5-1-13, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ADOPT THE 2000 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, AS AMENDED BY THE SOUTH CAROLINA BUILDING CODES COUNCIL.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., Code of Laws of South Carolina(1976), as amended, require the City to adopt certain building codes relating to the construction of buildings and structures located within its jurisdiction which are adopted by the South Carolina Building Codes Council; and

WHEREAS, the South Carolina Building Codes Council requires the adoption of the 2000 edition of the International Residential Code for One- and Two-Family Dwellings, as amended by the South Carolina Building Codes Council, by July 1, 2002.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. That Section 5-1-13 is hereby amended in its entirety to read as follows:

"Sec. 5-1-13 One- and two-family dwelling code adopted.

The 2000 edition of the International Residential Code for One- and Two-Family Dwellings, as published by the International Code Council, Inc., as amended by South Carolina Building Codes Council IRC Amendment Numbers 2000-01, 2000-02, 2000-03, 2000-04, 2000-05, 2000-06, 2000-07, 2000-08, 2000-09, 2000-10, 2000-11, 2000-12, 2000-13, 2000-14, 2000-15, 2000-16, 2000-17, and 2000-18, is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this ordinance shall take effect and be in full force as of July 1, 2002.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet T. Mauldin, City Clerk

First Reading:_____
Public Hearing: _____
Second Reading:_____
Ratification: _____

EXHIBIT O

ORDINANCE 2002-6

AN ORDINANCE AMENDING SECTION 5-4-2 (20) a. OF TITLE 5, CHAPTER 4, ARTICLE 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING THE DEFINITION OF A HOTEL AS OPPOSED TO A MULTI-FAMILY DWELLING.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (20)a. is hereby amended in its entirety to read as follows:

"a. If any units have individual kitchen facilities, and there is no common dining room and kitchen in daily operation, the facility is deemed to be a multi-family dwelling."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT P

JUNE 10 - 14

ANTHONY JOHNSON WEEK

WHEREAS, structured activity channels the energy of children and contributes to successful results; and

WHEREAS, playing sports not only provides structure, but also teaches children to work towards a goal as a team; and

WHEREAS, some children take that knowledge and become adults who make sports a successful, life-long career; and

WHEREAS, only a few of those adults take the time to give back and guide a child in the same manner in which they were guided; and

WHEREAS, Anthony Johnson is one of those few; and

WHEREAS, Anthony Johnson has stepped out of his role as a professional basketball player and has become a coach; and

WHEREAS, Anthony Johnson has done this by offering a children's basketball camp on the Isle of Palms; and

WHEREAS, the City of Isle of Palms wishes to express its appreciation to Anthony Johnson, who has conducted Basketball Camp at the Recreation Department for the past four years; and

WHEREAS, the City of Isle of Palms recognizes that athletics can be a powerful force in the development of social and physical qualities and recognizes that Anthony Johnson has brought invaluable knowledge, experience and skills to the youth of the Island; and

WHEREAS, Anthony Johnson has provided proper leadership and guidance directed toward positive attitudes, good sportsmanship and emotional control as a major emphasis to the youth participating; and

WHEREAS, The City is proud to acknowledge that Mr. Johnson will conduct the Anthony Johnson Basketball Camp again June 10-14, 2002

NOW, THEREFORE, I, Mike Sottile, Mayor of the City of Isle of Palms, do hereby proclaim the week of June 10 - 14, 2002, as

Anthony Johnson Week

in the City of Isle of Palms, South Carolina.

IN WITNESS WHEREOF, I hereunto have set my hand and caused the seal of the City of Isle of Palms to be affixed this day of May, 2002.

F. Michael Sottile, Mayor

SEAL:

6/25/02

PUBLIC HEARING OF CITY COUNCIL
Ordinance 2002-6
June 25, 2002

The Isle of Palms City Council held a public hearing at 7:30 p.m., on June 25, 2002, in the City Hall, for the purpose of receiving comments on an ordinance to define hotel as opposed to multi-family dwelling. Present were Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice, and Taylor, City Administrator Tucker and City Clerk Mauldin. Mayor Sottile asked Zoning Administrator Kerr to explain the ordinance and answer questions of councilmembers and the audience. Following Mr. Kerr's review, there being no citizens present desiring to make comments, the public hearing was closed at 7:37 p.m.

REGULAR CITY COUNCIL MEETING
June 25, 2002

The regular meeting of the Isle of Palms City Council was held at 8:00 p.m., on June 25, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, and City Attorney Sottile, and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all councilmembers were present except Councilman Abele who was out of town.

B. PRESENTATION OF "SIGNAL 30" AWARD TO ALEX MASON.

Mayor Sottile stated that the "Signal 30" award program was recently established by the City in response to Councilman Dee Taylor's mission for the City to deliver excellent customer service. Tonight's presentation was the first such award and presented to a 13-year old resident who took it upon himself to use his golf cart to escort a group of equipped firefighters to a young boy who had fallen off his bicycle and lost consciousness. Alex Mason's concern for the young boy and actions in leading the rescue squad to the child saved valuable time and contributed to the child's treatment. Alex's parents and sister, as well as the Fire Chief and two other staff members, were asked to step forward, and Mayor Sottile explained to the audience the reason for this award. Mayor Sottile stated to Alex that what he did reflected great credit upon himself and his family, as well as on the City of Isle of Palms, and that the City is very proud of him. (See attached letter and copy of award as Exhibit A.)

C. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Buckhannon made a motion to approve appointment of Jackie Smith as a new Dispatcher; Councilman Bettelli seconded; motion passed unanimously. Mayor Sottile performed the swearing-in of Jackie Smith and welcomed her to the City of Isle of Palms. He noted that Ms. Smith came from Calhoun County where she was a dispatcher since 1988.

D. READING OF THE JOURNAL OF PREVIOUS MEETINGS - May 28, 2002 - Public Hearing and Regular City Council Meeting.

Councilman Marino made a motion to approve the minutes as presented; Councilman Bettelli seconded; motion passed unanimously.

E. CITIZEN'S COMMENTS - Clay Cable, of 116 Palm Boulevard, and a former mayor of the City, spoke to Council about the business license requirement for people who lease their docks (see attached letter as Exhibit B). He stated that, in his opinion, this was promoting commercialization of docks. Further, he stated that when someone applied to DHEC for a permit to build a dock, the permit clearly states that the dock is to be used for private recreational use only. He urged City Council to look at this again and stated that the only docks that permit commercial use are within the PRD and were included in the PRD documents when it was established. Mr. Cable also expressed concern about the limited parking along Palm Boulevard which would be even further strained if commercialization of private docks was allowed.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. In the absence of Chairman Abele, Councilman Miller reported on their meeting of June 18, 2002 (Exhibit C).

(a) Councilman Miller made a motion to approve the expenditure of $3,000 from the Accommodations Tax Fund for American flags that would be flown from utility poles along Palm Boulevard and around the front beach commercial area; Councilman Taylor seconded; motion passed unanimously.

(b) Councilman Miller made a motion to approve the proposal from Wright Padgett Christopher Engineering & Construction Services in the amount of $8,700 for an investigation and identification of structural concerns of the City's two fire stations; Councilman Taylor seconded; motion passed unanimously.

(c) Councilman Miller made a motion to approve the purchase of one replacement waterproof walkie-talkie in the Fire Department at a cost of $1,700 over the cost of a non-waterproof walkie; Councilman Taylor seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of June 10, 2002 (minutes and monthly department reports attached as Exhibit D). After the Chairman's report, Mayor Sottile announced the upcoming fireworks display on July 4th and stated that it would begin after Sullivan's Island show has ended.

3. Public Works Committee. Chairman Marino reported on their meeting of June 10, 2002 (Exhibit E). After the Chairman's report, Mayor Sottile commended the members of the Public Works Committee for the many projects that they are and have been involved with on the island.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of June 4, 2002, (see minutes and monthly department report attached as Exhibit F). Councilman Buckhannon stated that at the next meeting (July 2 at 5:45 p.m.), the committee will be discussing the expansion of the

Recreation Department and ways that the total cost can be reduced by eliminating parts of the plan without diminishing the fine establishment and fine quality that is needed in the department. Administrator Tucker further stated that this topic will also be discussed as part of the Ways & Means Committee meeting on July 16 at 5:45 p.m. and she encouraged interested citizens to attend these meetings.

5. Personnel Committee - Chairman Bettelli reported that there was no meeting in June. However, he did announce the following:

(a) Safety Sweepstakes for May 2002 were as follows:
Police Department - Tim Bond
Fire Department - Corey Bullock
Public Works Department - Charles Williams
Combined General Government, Building Department, and
Recreation Department - Amy Wilkerson of General Government

(b) Employees of the Month for May 2002:
Public Works - Willie Powell

Councilman Bettelli thanked the poll workers, especially those who worked the polls at the engine bay of Fire Station #2, who worked in the heat. Administrator Tucker reported that the City has completed its recent Safety Audit and she iterated that, thanks to the hard work of all the department heads and employees, it looks very favorable for a "big 100%" score.

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of June 11, 2002, attached hereto as Exhibit G.

2. Planning Commission - See minutes of their meeting of June 12, 2002, meeting attached as Exhibit H. Administrator Tucker stated that the Planning Commission is ready to hold a joint meeting with City Council to discuss their review of the Comprehensive Plan and the issue of lot coverage. Council set the date for 6:00 p.m. on July 22nd.

3. Construction Board of Appeals - No meeting in June.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes from their meeting of June 12, 2002, attached as Exhibit I. Administrator Tucker reported that the grand opening of the new Mount Pleasant-Isle of Palms Visitor's Center, which is located behind Sticky Fingers restaurant, took place on June 25th. She reported that the new facility is very nice and they reported over 300 visitors on the first day they were opened prior to the ceremony. Mayor Sottile thanked councilmembers who attended the ceremony and especially Councilwoman Hanbury who was asked to make a few remarks on behalf of the Accommodations Tax Advisory Committee.

2. Beach Advisory Committee - No meeting in June.

3. Ad Hoc Committee on Front Beach Enhancement - No meeting in June.
4. 50th Anniversary Committee Report - No meeting in June.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

1. Second Reading and Ratification - Ordinance 2002-5 - An Ordinance Amending Title 5, Chapter 1, Article B, Section 5-1-13, of the City of Isle of Palms Code of Ordinances to Adopt the 2000 Edition of the International Residential Code for One- and Two-Family dwellings, as Amended by the South Carolina Building Codes Council (Exhibit J).

Councilman Taylor made a motion to approve second reading and ratify Ordinance 2002-5; Councilman Miller seconded. Upon discussion, Zoning Administrator Kerr stated that the City is required to have these codes in effect by July. Councilman Miller amended the motion to suspend reading of Ordinance 2002-5 in full; Councilman Taylor seconded; amendment passed unanimously. Main motion passed unanimously.

2. Second Reading and Ratification - Ordinance 2002-6 - An Ordinance Amending Section 5-4-2(20)a. of Title 5, Chapter 4, Article 1, of the City of Isle of Palms Code of Ordinances, Regarding the Definition of a Hotel as Opposed to a Multi-Family Dwelling (Exhibit K).

Councilman Marino made a motion to approve second reading and ratify Ordinance 2002-6; Councilman Miller seconded. Councilman Marino made a motion to delete the language pertaining to "common dining room" so that Section 5-4-2(20)(a) would read as follows, "If any units have individual kitchen facilities, the building is deemed to be a multi-family dwelling;" Councilman Bettelli seconded; amendment passed unanimously. Main motion passed unanimously. Administrator Tucker then read the ordinance in full.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

1. First Reading - Ordinance 2002-7 - An Ordinance Amending Title 5, Chapter 4, Section 5-4-37, of the City of Isle of Palms Code of Ordinances to Establish a Maximum Density for Hotels (Exhibit L).

2. First Reading - Ordinance 2002-8 - An Ordinance Amending Section 5-4-37 of the City of Isle of Palms Code of Ordinances to Allow Multi-family Dwellings as a Conditional Use in the GC-1 Zoning District (Exhibit M).

3. First Reading - Ordinance 2002-9 - An Ordinance Amending Title 5, Chapter 4, Zoning, Section 5-4-36(6), of the Isle of Palms City Code of Ordinances, to Require Automobile Parking for Hotels and Multi-family Dwellings Within the GC-2 District (Exhibit N).

Councilman Taylor made a motion to approve first reading of Ordinance 2002-7, Ordinance 2002-8, and Ordinance 2002-9; Councilman Bettelli seconded. Mayor Sottile asked Zoning Administrator Kerr to give an overview of these three ordinances that resulted from discussions in the Planning Commission related to hotels. Mr. Kerr explained, in response to question from Councilman Taylor, that the existing

hotels on front beach would be grandfathered in and would not have to comply with the new limitations, and would be able to rebuild the existing structure after a disaster. After discussion, motion passed unanimously.

4. Resolution and Agreement - Urban County Entitlement Re-qualification (Exhibit O). Administrator Tucker stated that City Council has participated in this program every year as part of the Community Development Block Grant Program with Charleston County. Several years ago, the Isle of Palms agreed to allow the County to use its population numbers in the number of persons who benefit from the program. This is also the program that awarded the City the grant to provide heating and air conditioning to the Recreation building. In response to question from Councilman Marino, Administrator Tucker stated that the only time the City would be in a position of compliance with the federal restrictions, would be if the City accepted money. And, she noted, that the City already adheres to some of the restrictions, such as drug-free workplace, contractors that meet the minimum minority hiring requirements, etc. After discussion, Councilman Miller made a motion to approve the Agreement and Resolution, Councilman Taylor seconded; motion passed unanimously.

5. Resolution to Authorize the City of Isle of Palms to Participate in the South Carolina Local Government Assurance Group's (SCLGAG) Retiree Plan (Exhibit P). Councilman Miller made a motion to approve the Resolution; Councilman Bettelli seconded. Upon discussion, Administrator Tucker stated that this program provides health insurance benefits to retirees through the South Carolina Local Government Assurance Group, and noted that the retiring employee would pay for the coverage himself. Further, she noted that this is a "win-win" situation for the City and that the experience rating of the retiree does not affect the experience on the City's active employee health policy. After discussion, motion passed unanimously.

6. Proclamation - Carolina Day (Exhibit Q). Administrator Tucker read the proclamation in full and Mayor Sottile signed it.

L. MISCELLANEOUS

1. Registration for MASC Meeting. Mayor Sottile asked that any councilmember who has not signed up for the meeting please do so as quickly as possible.

2. Status of July 4th Preparations. Administrator Tucker stated that notices (Exhibit R) have been sent out to the realtors on the island to be included in packages for renters the week of July 4th. Notices have also been sent to all churches on both islands for inclusion in their weekly bulletins. Also, she announced that the City will be doing a simulcast with the jazz radio station FM 99.7 so that persons all over the beach can hear the music while watching the display. The program will open with the prayer of the New York City Firefighters recorded by the NYC fireman. She noted that the remote radio van will be parked at front beach.

Councilman Marino asked what arrangements had been made to alleviate the traffic problem in getting the cars off the island. He stated that Council had discussed last year about the possibility of reversing the incoming lane of the Connector. Administrator Tucker stated that she has asked the Police Chief to look into this issue. Councilman Buckhannon reported that Charleston County is sending four officers to the Isle of Palms to help with traffic at the intersection which will relieve the City's officers to help keep traffic flowing on other areas of the island. He noted that much of the problem is coordination of the

traffic lights on the Mount Pleasant side of the Connector. Councilman Bettelli stated that last year there was an accident at Rifle Range Road which backed up traffic on the island.

M. EXECUTIVE SESSION - Councilwoman Rice made a motion to go into Executive Session to receive legal advice from the City Attorney; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that legal advice was received from the City Attorney.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 9:28 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk
To be approved by City Council on July 23, 2002.

EXHIBIT A

Presentation of "Signal 30" Award

Dee Taylor, the Chairman of Public Safety, when he took over as Chairman of this committee made it a mission for the City to deliver excellent customer service.

In response to this assignment, the Police Department implemented a new public safety code called "Signal 30" to document those times when the department renders customer service to members of the public.

The City thought it would be nice to recognize the public when they render good customer service or citizen service to the City by implementing the "Signal 30" award to those who do it.

Alex Mason is the first such individual selected for this recognition.
(pick up here with Fire Chief's information of what Alex did)

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax: (843) 886-0097

Linda, is this what you wanted?

Memorandum

To: Mayor Mike Sottile

From: Chief Graham

Date: 6/17/02

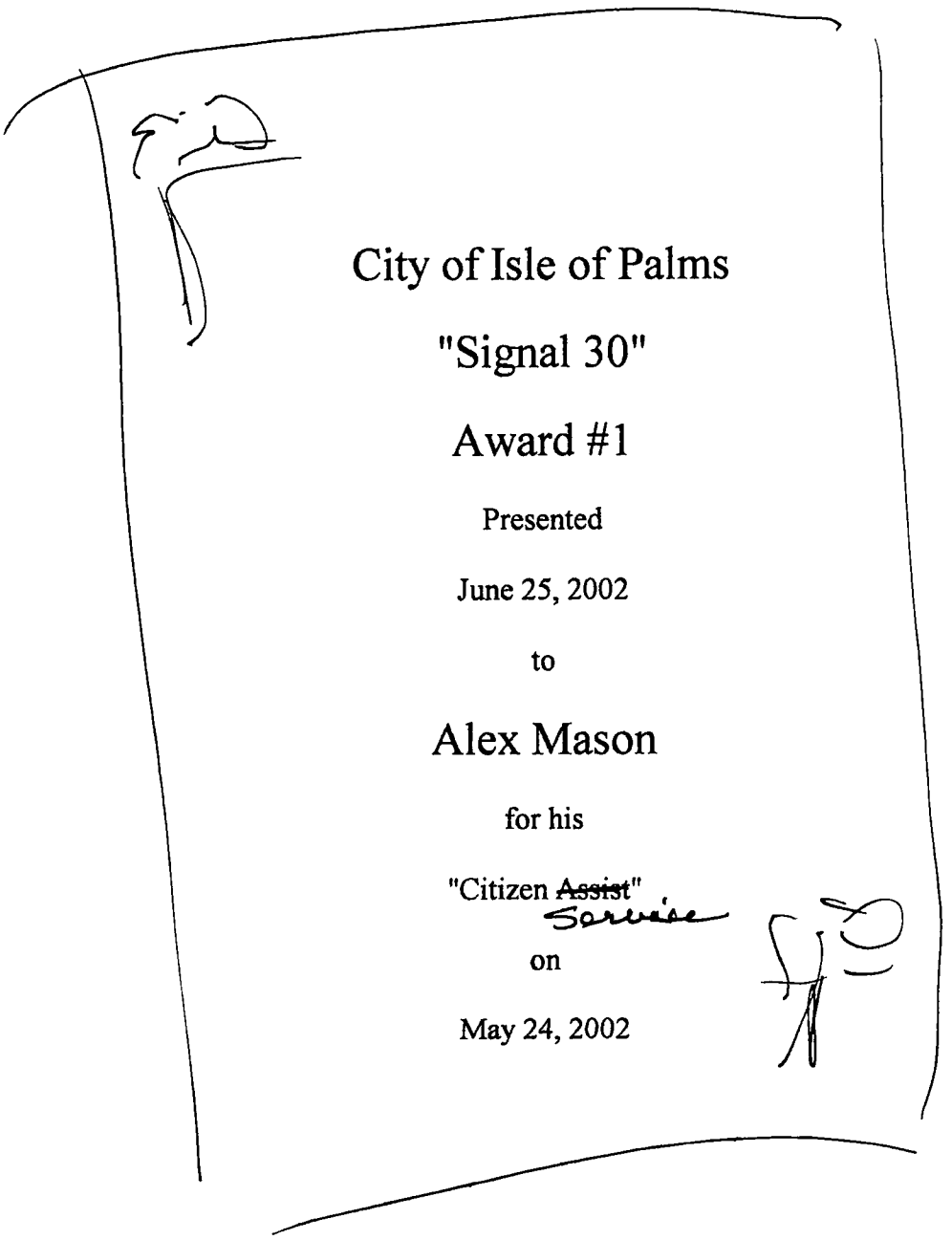
Re: Signal 30 Award

On May 24, 2002 the Fire Department received a call for a male that had fallen off a bicycle near the 10th hole on Harbor Course Golf. Fire Department personnel responded to the cul-de-sac on Intracoastal Court and was going to have to locate the patient on foot while carrying equipment.

Thirteen-year-old Alex Mason, who lives in the area recognized the need for assistance and offered his golf cart to the firefighters. He then escorted a group of equipped firefighters to the 10th hole. Upon arrival, firefighters found a 12 year-old-boy that had fallen off his bicycle and had lost consciousness. Alex then returned to the cul-de-sac to pickup another group of firefighters and returned to the scene. Alex waited on scene while the boy was evaluated and packaged for transport. Alex then transported firefighters and the injured boy back to the cul-de-sac where Charleston County EMS unit was waiting for transport to MUSC hospital.

The patient had been in and out of consciousness and appeared to be in serious condition. Alex helped save valuable time transporting firefighters to the patient and did not leave until the patient was loaded in the EMS unit for transport.

Alex exhibited a true concern for the injured boy and he did not even know him. His assistance was appreciated by all responders. Alex has set a good example for others to follow and he should be commended for his efforts.



City of Isle of Palms

"Signal 30"

Award #1

Presented

June 25, 2002

to

Alex Mason

for his

"Citizen ~~Assist~~ Service"

on

May 24, 2002

EXHIBIT B

City of Isle of Palms
Mayor and Council Members
Ladies and Gents.
I recently received an Invitation to Commercialize my boat dock . I am surprised since no rezoning notices have appeared nor any public hearing which are normally required before rezoning takes place.
I have built two docks on Hamlin Creek and both Permits stipulate very clearly that they are for private ,recreational purposes.
Further , I'm sure parking would need to be considered and some limits would be pertinent.
I also recently received a form and Invitation to buy a business license for a alledged vacant lot that I'm supposed to own.
For these and other reasons I would like to be on your agenda for your next council meeting.
Thank you,
Clay cable
116 palm
8866780

EXHIBIT C

WAYS AND MEANS COMMITTEE
June 18, 2002

The regular meeting of the Ways and Means Committee was held on June 18, 2002, at 7:00 p.m., in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Miller, and Rice. Also present were City Administrator Tucker and City Treasurer Suggs, Recreation Director Page, and Fire Chief Graham. Chairman Abele called the meeting to order at 7:05 p.m.

1. Approval of Previous Minutes. Mayor Sottile made a motion to approve the minutes from the May 21st regular meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Monthly Financial Report. Treasurer Suggs reported on the financial statement for May 31, 2002, and answered questions of Committee members. There is currently $1,838,861 in the General Fund and the statement shows that the City is 88% expended with 87% revenues received (attached hereto).
She noted that she did transfer $300,000 to the Capital Projects Fund which was a budgeted transfer and makes the revenue percentage a true picture of the General Fund. She said that there will be some large payments in June, i.e., SCE&G and Comcast franchise fees and insurance broker fees. Treasurer Suggs projected that the City will be over budget in revenues for the fiscal year ending June 30th. She further stated that at the previous meeting, Councilman Taylor had requested that the monthly Accommodations Tax Fund financial statement (copy attached hereto), that is given to the Accommodations Tax Advisory Committee, be included in the Ways & Means package and that will be done monthly.

Chairman Abele asked about the City's audit and expressed concern that the audit begin earlier this year so that Council will have it in a more timely manner. Treasurer Suggs stated that she has spoken with the auditor and they have discussed beginning the field work in the latter part of July.

3. Old Business. (A) Status of Restaurant Operation. Administrator Tucker referred to the attached cost sheet and discussed items remaining to be completed. The gas line needs to be replaced, but she does not have estimates on the work as yet. She stated that, if Committee decides to keep the generator, it needs to be refurbished, but she does not have figures on this project. Further, Jay Clarke asked that it be relocated to another area around the restaurant so it will not be so visible and the property will look better. Also, she stated that she thought the only items that the generator would operate are the freezer and cooler. Committee members asked the Administrator to obtain costs to refurbish and to relocate the generator and report back to the committee.

Administrator Tucker further advised the committee that the previous lessee of the restaurant has requested that his security deposit be returned. She noted that some of the repair work being done is directly attributable to the previous tenant not maintaining the property as required, and a letter will be drafted to the previous owner soon.

4. Miscellaneous. In order to allow the Zoning Administrator to speak to the committee without having to wait until the end of the meeting, Chairman Abele requested that Mr. Kerr give his presentation at this time. There was unanimous concurrence. Chairman Abele noted that there were four ordinances in the committee packets (copies attached hereto) that have been drafted by the City Attorney

at Council's direction. He further stated that no action would be taken on them tonight, but that one is scheduled for a public hearing prior to the council meeting and the other three will be on next week's City Council Agenda for first reading.

Mr. Kerr stated that these ordinances are the result of Attorney Sottile's input and input from the Planning Commission. The first ordinance, 2002-6, addresses the issue of defining 'hotel' as opposed to 'multi-family' dwellings and has already had first reading. The Planning Commission has requested a change to delete the phrase about a dining room to make it easier to define a building as a hotel and this is shown in the amended version of Ordinance 2002-6.

Mr. Kerr stated that the Planning Commission discussed doing away with hotels completely or allowing them at a much lower number of rooms per acre. Currently there is no limitation as to number of rooms on a lot and this ordinance recommends a maximum density for hotels at twenty-four (24) rooms per acre of highland. The Commission established this number by taking the current limitation of eight (8) condo units per acre, multiplying that by (3) bedrooms which is the number of bedrooms each condo usually has, which comes out to twenty-four (24).

Mr. Kerr discussed the next ordinance which would allow multi-family dwellings as a conditional use in the GC-1 zoning district. He stated that currently condos are only allowed in the front beach GC-2 zoning district and this ordinance would allow them in GC-1 with the current restrictions as in GC-2.

Mr. Kerr stated that the fourth ordinance was derived from discussions about parking in the GC-2 zoning district. The Planning Commission felt that since curb cuts were being allowed, the hotel and condo owners should be required to provide adequate parking for their occupants. This ordinance requires them to comply with current parking requirements as stated in the City's codebook.

Councilwoman Rice expressed concern that in the GC-2 zoning district, there is a setback requirement for condos but not for hotels. She felt that hotels and condos should have the same setback. Mr. Kerr was directed to discuss this with the City Attorney and ask him to develop an amendment addressing setbacks.

Mayor Sottile stated that the Planning Commission and Mr. Kerr have worked very hard to address the concerns expressed by City Council and said that the Commission is ready to discuss the lot coverage issue in a joint work session. Administrator Tucker was directed to work with Mr. Kerr to set up this meeting.

Mr. Kerr further stated that the Planning Commission is working on drafting an ordinance addressing septic tanks. DHEC currently allows that a house with an existing septic tank can be rebuilt to any size regardless of the number of bedrooms, whereas when a new house is built on a vacant lot, the size of the septic tank is determined by the number of bedrooms the house will have. The City Attorney has asked that Mr. Kerr discuss this with Council before drafting an ordinance to address this issue. Upon discussion, Councilmembers were in agreement with Councilman Miller that nothing be done until after the water quality study has been completed. This study may determine that faulty septic systems contribute to contaminants in the island's surrounding waters and, if this proves to be correct, then that entire issue will have to be addressed at that time. Mr. Kerr will advise the Planning Commission of this study.

Back to Old Business: (B) 50th Anniversary Celebration. Bill Casey, Chairman of the 50th Anniversary Celebration Committee, reported to Ways & Means the status of his committee's work on reducing the budget per Committee's advice. He distributed a budget (copy attached) which cut the celebration's budget from $100,000 to $48,000 and committee members were very pleased. With unanimous consensus that this was a good budget, Mr. Casey was advised to proceed!

5. New Business. (A) Accommodations Tax Advisory Committee - Requests for Funds: Celebrating America. (Copy of application is attached hereto.) Administrator Tucker stated that the Accommodations Tax Advisory Committee had approved her request for $3,000 to purchase American flags to be flown on the utility poles on Palm Boulevard between 10th Avenue and 21st Avenue, and down 14th Avenue to Ocean Boulevard and back down 10th Avenue to Palm. After discussion, **Mayor Sottile made a motion to recommend to City Council approval of this request; Councilman Bettelli seconded; motion passed unanimously.**

(B) Resolution Concerning Offering Retiree Health Insurance Coverage. Chairman Abele referred to the attached documents and stated that it looked to him like a win-win program for the employees and for the City since retired employees would pay the City for their premiums. After discussion, **Councilman Miller made a motion to recommend to full council approval of the resolution; Councilwoman Rice seconded; motion passed unanimously.**

(C) Resolution Concerning Lease/Purchase with BB&T. Chairman Abele stated that the attached resolution pertains to the City's lease/purchasing a new garbage truck and a new fire truck. After discussion, **Councilwoman Rice made a motion to recommend to full council approval of this resolution; Mayor Sottile seconded; motion passed unanimously.**

(D) Consideration of Structural Engineering Service. Chairman Abele stated that the proposal from Wright Padgett Christoper Engineering & Construction Services was for investigation and identification of structural concerns in both of the City's fire stations. The total cost for these services is not to exceed $8,700. After discussion, **Mayor Sottile made a motion to recommend to full council acceptance of the proposal; Councilman Bettelli seconded.** Upon discussion, it was noted that the proposal covers both stations and could be funded from the General Fund Capital Projects Fund and may be recoverable in the future through claims filed by the City. **Motion passed unanimously.**

Chairman Abele congratulated Chief Graham and Administrator Tucker for their diligence in persuading Pierce to agree to pay all the repair costs of the City's ladder truck as well as delivery and return costs.

5. Miscellaneous. (A) Deductible Dock Insurance Policy. Administrator Tucker advised committee members about the City's insurance policy (copy attached) and noted that each individual dock is insured for a certain amount. However, she stated that Clause 7 stated that the deductible for damages is $38,353 which is a percentage of the total amount. She noted that the loss of one single dock that is insured at an amount lower than the deductible would have to be repaired at the City's expense. Mayor Sottile stated that this policy was purchased for a catastrophic loss of all the docks and the 5% deductible of the total amount is the standard in the insurance business.

(B) MASC Summer Meeting in Charleston. Administrator Tucker reminded committee members to register if they wanted to attend. She also asked for a head count on the dinner sponsored by SCE&G which will be held on Thursday evening at Cypress.

(C) Administrator Tucker reported that the Fire Department lost one walkie-talkie that is covered by insurance. However, the City has learned that if a walkie-talkie gets wet and becomes non-functional, the insurance does not cover the replacement; but, if a walkie-talkie is dropped in the ocean and unreachable, it is covered by the insurance. Chief Graham would like to replace the lost walkie with a waterproof version which is slightly more expensive. The insurance will reimburse the City $1,250. The waterproof walkie is $2,900, and the City will have to spend $1,700 of unbudgeted expense. She noted further that the cost to replace the walkie with the same version as the one lost would be only approximately $200 less than to purchase a waterproof walkie. Administrator Tucker further stated that two other walkies have been lost recently, one dropped in a swimming pool during the rescue of a child, and one during the recent sailboat accident.

Chief Graham stated that there is currently a purchase promotion on waterproof walkie-talkies which lowers the cost of each radio by approximately $800 to $1,000. She would like to purchase enough waterproof walkies so that each apparatus will have one available for use at water missions as well as fires. She would ultimately like to purchase eight waterproof walkies and Chief Graham stated that she had requested funding through the Accommodations Tax Advisory Committee. The ATAC requested additional information and deferred the request pending attaining the information..

After discussion, **Councilman Buckhannon made a motion to recommend to full council authorization for Chief Graham to purchase the one replacement waterproof walkie-talkie at an additional expense of up to $1,700; Councilman Bettelli seconded; motion passed unanimously.**

(E) Chairman Abele asked Councilman Buckhannon about the Recreation Department improvement project. Councilman Buckhannon stated that this project was discussed at the last Recreation meeting and it will be forwarded to Ways & Means for discussion, hopefully, at the July meeting.

(F) Set Next Meeting Date - July 16, 2002, 5:45 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:45 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isle of Palms
Financial Statement Summary
May 31, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 4,102,268	$ 4,734,952	$ (632,684)	87%	$ 4,150,062	$ 4,734,952	$ (584,890)	88%
Capital Projects Fund	380,396	456,310	(75,914)	83%	211,763	358,500	(146,737)	59%
Muni Accommodation Tax Fund	306,571	660,222	(353,652)	46%	268,458	524,750	(256,292)	51%
Volunteer Fire 1% Fund	45,837	45,700	137	100%	40,938	45,700	(4,762)	90%
State Accommodation Tax Fund	442,736	427,029	15,707	104%	581,624	426,450	155,174	136%
Disaster Recovery Fund	108,687	60,000	48,687	181%	79,902	-	79,902	-
Federal Narcotics Fund	29,526	2,000	27,526	1476%	6,302	8,487	(2,185)	74%
Marina Fund	489,931	550,487	(60,556)	89%	320,336	548,797	(228,461)	58%
All Other Funds	10,506	3,025	7,481	347%	28,119	33,600	(5,481)	84%
Total All Funds	$ 5,916,456	$ 6,939,725	$(1,023,269)	85%	$ 5,687,503	$ 6,681,236	$ (993,733)	85%

General Fund YTD Expenditures

11 Month Target = 92%

	Actual	Budget	% of Budget
Mayor and Council	37,247	36,453	102%
General Government	344,618	388,978	89%
Police	1,123,570	1,277,619	88%
Fire	1,284,864	1,447,557	89%
Public Works	721,575	800,671	90%
Building & Licensing	191,905	235,139	82%
Recreation	345,280	432,223	80%
Judicial	90,848	98,956	92%
Parking Lot & Meters	10,155	17,356	59%
Total General Fund	4,150,062	4,734,952	88%

General Fund Cash at 6/10/02

May Balances:

BB&T (Rate = .75%)	295,832
SC Local Gov't Invest Pool (Rate = 1.97%)	1,481,933
	1,777,766

June activity thru 6/10/02

Cash Received	123,002
Accounts Payable Payments	(60,706)
Payroll	(1,201)
Approximate Gen Fund Cash at 6/10/02	1,838,861
Cash On-Hand as a % of Annual GF Expenses	**39%**

Isle of Palms Marina
Marina Restaurant Renovations
ıated Costs as of June 18, 2002

Description of Needed Repair	Contractor	Estimated Cost	Amount Paid	Balance
Rekey all locks	East Cooper Lock	149	149	-
Appraise Restaurant Equipment	Berlin's Rest. Supply	200	200	-
Pay Bay Café past due water bill	IOP CPW	732	732	-
Repair roof leak, reseal roof	K&S Carpentry, Inc.	625	625	-
Varied small repairs to carpentry, equipment; replace broken windows, plumbing repairs, general cleanup	K&S Carpentry, Inc.	2,455	2,532	(77)
Electrical repairs	Frampton Electric	3,428	3,473	(45)
Replace kitchen hood system	McTils	4,074	4,068	5
Misc fire safety; Exit signs and extinguishers	McTils	689	423	266
– ove and replace damaged wood decking, repair aks and reseal roof	K&S Carpentry, Inc.	3,745	3,780	(35)
Repair and upgrade existing sprinkler system	Harvey & Associates	3,533	3,533	-
Install new sprinklers in unprotected areas	Harvey & Associates	6,853	6,853	-
Clean out trash underneath restaurant	Bill Schupp	1,200	1,200	-
Repair concrete sidewalk	A.B. Evans	1,575	85	1,490
Insulation	K&S Carpentry, Inc.	500	500	-
Replace gas line		unknown	-	unknown
Remove and replace fireplace	Safeside Fireplace	5,750	5,755	(5)
Remove and replace upstairs lady's room sink	Wallace Plumbing	185	-	185
Decommission or refurbish and relocate generator		unknown	-	unknown
Total		35,692	33,908	1,784
Possible offset - Bay Café Security Deposit		(12,000)	(12,000)	-
Total paid from City funds		$ 23,692	$ 21,908	$ 1,784

City of Isle of Palms
State Accommodation Tax
Balance Sheet
AS OF 5/31/02

CASH @ BB&T	$ 32,941
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	117,984
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	507
TOTAL ASSETS	151,432
ACCOUNTS PAYABLE	4,235
AMOUNTS DUE TO OTHER FUNDS	49
FUND BALANCE Beginning	286,036
Excess Revenues over Expenditures	(138,888)
FUND BALANCE	147,148
TOTAL LIABILITIES & FUND BALANCE	$ 151,432

Interest Rates for May 2002:

BB&T	0.75%
SC LGIP	1.97%

City of Isle of Palms
State Accommodation Tax
Revenue Statement for the Eleven Months Ending May 31, 2002
Fiscal Year Ending June 30, 2002

Date	Description	Total
Revenues		
7/31/01	July Interest	$ 300.31
8/31/01	August Interest	524.11
9/30/01	September Interest	420.12
10/29/01	9/30/01 State Accommodations Tax Payment	378,678.52
10/31/01	October Interest	274.33
11/30/01	November Interest	439.19
12/31/01	December Interest	344.72
1/29/02	12/31/01 State Accommodations Tax Payment	102,830.15
1/31/02	January Interest	211.95
2/8/02	25% of Recreation Department HVAC Grant	7,225.00
2/28/02	February Interest	215.79
3/31/02	March Interest	309.35
4/30/02	3/31/02 State Accommodations Tax Payment	486.55
4/30/02	April 2002 interest	250.22
5/31/02	May 2002 interest	225.23
Grand Total		$ 492,735.54

State Accom[illegible]ation Tax
Detailed Expense Statement for th[illegible]leven Months Ending 5/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/12/01	1882	Blitch Plumbing	repairs	947.50			
7/25/01	1899	SCE&G	electricity	69.73			
8/2/01	1911	Isle of Palms Water Company	water and irrigation	1,679.00			
8/22/01	1923	SCE&G	electricity	72.76			
8/22/01	1924	Blitch Plumbing	repairs	743.00			
9/7/01	1928	Isle of Palms Water Company	water and irrigation	1,307.00			
9/7/01	1932	Genco	paper supplies	201.76			
9/17/01	1942	Blitch Plumbing	restroom repairs	346.50			
9/26/01	1946	SCE&G	electricity	75.98			
10/3/01	1947	Genco	paper supplies	56.60			
10/3/01	1498	Isle of Palms Water Company	water and irrigation	635.00			
10/18/01	2003	Isle of Palms Cleaning	cleaning service for June-Sept	8,252.00			
10/25/01	2006	SCE&G	electricity	65.08			
11/7/01	2009	Isle of Palms Water Company	water and irrigation	317.00			
11/29/01	2013	SCE&G	electricity	48.75			
12/6/01	2016	Isle of Palms Water Company	water and irrigation	269.00			
12/13/01	2017	Genco	paper supplies	243.13			
12/18/01	2019	SCE&G	electricity	45.11			
1/11/02	2025	Isle of Palms Water Company	water and irrigation	263.00			
1/11/02	2026	SC Muni Insurance Fund	6mos property insurance on rrooms	302.00			
1/17/02	2029	Isle of Palms Cleaning	prep and painting of restrooms	4,134.00			
1/17/02	2029	Isle of Palms Cleaning	cleaning service for Oct-Dec 2001	3,026.00			
1/23/02	2031	SCE&G	electricity	22.39			
2/13/02	2040	Irrigation by Design	backflow test on bathrooms	30.00			
2/13/02	2041	Isle of Palms Water Company	water and irrigation	239.00			
2/27/02	2047	SCE&G	electricity	13.84			
3/6/02	2050	Isle of Palms Water Company	water and irrigation	215.00			
3/28/02	2058	East Cooper Lock & Safe	check sticking doors.	40.00			
3/28/02	2060	SCE&G	electricity	24.68			
4/4/02	2062	Isle of Palms Water Company	water and irrigation	287.00			
4/10/02	2063	Ciappa Bros Painting/Renov	Repl (19) light fixtures	320.00			
4/10/02	2064	Genco	paper supplies	591.25			

State Accomı ation Tax

Detailed Expense Statement for the Eleven Months Ending 5/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
4/18/02	2066	NOW Mechanical	plumbing repair	120.00			
4/15/02	2067	SCE&G	electricity	74.71			
4/18/02	2068	Sam's Club	(2) fire extinguishers for restrooms	17.99			
4/25/02	2069	ARS Plumbing	repair to restrooms, drinking fount.	635.00			
5/2/02	2072	Blitch Plumbing	loosen flush valves, repair faucet (March)	369.72			
5/2/02	2074	Isle of Palms Cleaning	March 7-31 and April 1-30	4,806.00			
5/9/02	2076	Isle of Palms Water Company	water and irrigation	1,569.00			
5/6/02	2078	Lowe's	light fixtures for restrooms	533.97			
5/23/02	2081	Genco	paper supplies	257.59			
5/29/02	2086	SCE&G	electricity	63.98			
6/5/02	2088	Genco	paper/sanitary supplies	95.27			
6/5/02	2089	Isle of Palms Cleaning	cleaning service 5/1/02-5/31/02	2,759.00			
6/5/02	2090	Isle of Palms Water Company	water and irrigation	1,309.00			
				37,494.29	41,975.00		4,480.71
IOP Internet Expenses							
7/25/01	1898	The Hoove, LLC	750 T-Shirts for website promo	4,746.15		4,900.00	
8/10/01	1919	Bellsouth	3 Internet Lines	177.22			
			Sold T-Shirts	(38.00)			
9/7/01	1929	Bellsouth	3 Internet Lines	169.14			
9/7/01	1930	AT&T	Internet Line	3.83			
9/17/01	1940	AWOD	Annual domain hosting charge	3,390.00			
10/9/01	1950	Bellsouth	3 Internet Lines	167.92			
10/17/01	2000	AWOD	Add Police Admin Access	99.00			
10/31/01	2007	Laurie Lawrence Graphics	Rebuild Home Page - Popup Guide	140.00			
11/7/01	2008	Bellsouth	3 Internet Lines	171.06			
12/6/01	2014	Bellsouth	3 Internet Lines	170.49			
12/6/01	2015	Computer Consultants Group	Website service	75.00			
12/1/02		Sold T Shirts		(40.00)			
1/11/02	2024	Bellsouth	3 Internet Lines	170.49			
2/6/02	2035	Bellsouth	3 Internet Lines	172.11			
2/27/02		Sold T Shirts		(10.00)			
3/6/02	2049	Bellsouth	3 Internet Lines	171.44			

State Accomi ation Tax

Detailed Expense Statement for the Eleven Months Ending 5/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

				A	B	C	B+C-A
Date	Check #	Vendor	Description	Actual Expenditure	FY2002 Budget	Committee Approved	(Over)/ Under
		ATT refund		(3.83)			
4/4/01	2061	Bellsouth	3 Internet Lines	124.61			
3/31/02		Sold T Shirts		(30.00)			
4/30/02		Sold T Shirts		(40.00)			
5/9/02	2075	Bellsouth	3 Internet Lines	140.82			
5/29/02	2087	The Hoove, LLC	940 T-shirts for website promo	4,686.26		4,436.10	
				14,613.71	12,000.00	9,336.10	6,722.39
Irrigation at Breach Inlet Sign							
8/2/01	1911	Isle of Palms Water Company	irrigation at Breach Inlet Sign	24.00			
9/7/01	1928	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
10/3/01	1948	Isle of Palms Water Company	irrigation at Breach Inlet Sign	52.50			
11/7/01	2009	Isle of Palms Water Company	irrigation at Breach Inlet Sign	49.00			
12/6/01	2016	Isle of Palms Water Company	irrigation at Breach Inlet Sign	21.00			
1/11/02	2025	Isle of Palms Water Company	irrigation at Breach Inlet Sign	15.00			
2/13/02	2041	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
3/6/02	2050	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
4/4/02	2062	Isle of Palms Water Company	irrigation at Breach Inlet Sign	18.00			
5/9/02	2076	Isle of Palms Water Company	irrigation at Breach Inlet Sign	21.00			
6/5/02	2090	Isle of Palms Water Company	irrigation at Breach Inlet Sign	42.00			
				331.00	400.00	-	69.00
BB&T Bank Service Charges							
9/30/01	n/a	BB&T	Bank charge for deposit slips	19.75			
10/17/01	2001	American Business Forms	BB&T check stock	108.53			
10/31/01	n/a	BB&T	monthly service charge	5.75			
11/30/01	n/a	BB&T	monthly service charge	10.86			
12/31/01	n/a	BB&T	monthly service charge	5.70			
1/31/02	n/a	BB&T	monthly service charge	7.17			
2/28/02	n/a	BB&T	monthly service charge	27.61			
3/31/02	n/a	BB&T	monthly service charge	41.58			

State Accomi lation Tax

Detailed Expense Statement for the Eleven Months Ending 5/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
4/30/02	n/a	BB&T	monthly service charge	21.35			
5/31/02	n/a	BB&T	monthly service charge	7.10			
				255.40	-	-	(255.40)
Charleston CVB - 30% Tourism Promotion Funds							
1/4/02	2023	Charleston CVB	30% of State Acc Taxes, 9/01 Qtr	119,582.69		119,582.69	
2/13/02	2039	Charleston CVB	30% of State Acc Taxes, 12/01 Qtr	32,472.68		32,472.68	
5/2/02	2073	Charleston CVB	30% of State Acc Taxes, 3/02 Qtr	153.65			
				152,209.02	-	152,055.37	(153.65)
IOP Marina Advertising							
7/25/01	1896	IOP Billfish Tournament	Governor's Cup promotion	15,000.00			
				15,000.00	15,000.00	-	-
Spoleto Festival, USA							
3/11/02	2055	Spoleto Festival, USA	deposit on Jazz Trio event	15,000.00			
				15,000.00	-	26,210.00	11,210.00
IOP Exchange Club Connector Run							
				-	-	-	-
Isle of Palms Beach Run							
7/20/01		Sweetgrass Chiropractic	Sponsor 2001 run	(200.00)			
8/10/01	1920	K&K Printing Company	2001 Beach run flyers	286.20			
8/12/01		Dr. McEniry	Sponsor 2001 run	(500.00)			
9/7/01	1934	Electric City Publishing	Bibs and pins	107.09			
9/7/01	1935	The Hoove, LLC	Beach Run bags	691.65			

State Accom lation Tax

Detailed Expense Statement for the Eleven Months Ending 5/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
9/12/01	1936	Post and Courier	Beach Run ads	1,198.60			
9/12/01	1937	On The Run	Beach Run gift certificates	60.00			
9/14/01	1938	Pappa John's Pizza	Beach Run after race pizzas	232.03			
9/26/01	1943	The Hoove, LLC	Beach Run T-Shirts	1,209.73			
9/26/01	1945	All American Awards	Beach Run Plaques	106.00			
		Entry Fees		(3,219.00)			
10/9/01	1947	Action Carolina	Application mailout, finish line svc	547.50			
10/17/01	2002	Piggly Wiggly	Beach Run cold cups	33.05			
10/18/01	2004	SC Dept of Revenue & Tax	Sales tax on Electric City Pub.	6.30			
10/25/01	2005	Bank of America	Beach Run photo development	17.72			
				576.87	-	8,000.00	7,423.13

4th of July Fireworks - Year 2001

7/4/01	1862	Zambelli Fireworks	Balance on 7/4/01 show	11,000.00			
7/5/01	1867	Bob Maibach	7/4/01 Fire safety supplies	52.58			
7/5/01	1869	David Carr	7/4/01 Music	150.00			
7/5/01	1870	Chuck Snyder	7/4/01 Music	225.00			
7/25/01	1897	Wal-Mart	Bottled water for staff	21.16			
8/2/01	1910	Lowe's	7/4/01 Fire safety supplies	35.62			
8/22/01	1925	Dillon Supply	7/4/01 Fire safety supplies	91.43			
9/7/01	1933	Bi-Lo	7/4/01 staff meal	102.03			
		Committee approved amount carried over from last fiscal year				12,186.48	
				11,677.82	-	12,186.48	508.66

4th of July Fireworks - Year 2002

12/18/01	2020	Zambelli Fireworks	50% deposit on 7/4/02 show	11,000.00		28,200.00	
				11,000.00	-	28,200.00	17,200.00

State Accommodation Tax
Detailed Expense Statement for the Eleven Months Ending 5/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Invitational Tennis Tournament							
9/17/01	1941	Eventmakers	IOP Tennis Invit.-Title Sponsor 2001	15,000.00		15,000.00	
1/23/02	2032	Isle of Palms Invitational	Title Sponsor 2002	20,000.00		20,000.00	
				35,000.00	-	35,000.00	-
Parking Lot Debt Payments							
7/12/01	1881	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	semi-annual interest payment	12,687.50			
1/11/02	2027	The Bank of New York	annual principal payment	150,000.00			
				175,375.00	175,375.00	-	-
Big Band Dance 2001							
				-	-	-	-
"Something Blue"							
11/29/01	2012	Lowcountry Blues Bash	50% Deposit on 2 days events	3,125.00		8,500.00	
2/6/02	2036	Island Publications	Advertising for 2002 event	90.00			
2/6/02	2037	Leola Hanbury	Cash advance for door, conces.	500.00			
2/6/02	2038	Lowcountry Blues Bash	Balance on 2 days events	3,125.00			
2/16/02	2042	Post and Courier	Advertising for 2002 event	109.92			
2/12/02			proceeds/return seed $ 2002 Blues	(3,344.00)			
2/13/02	2043	Hughes Party Rental	stage, steps and chairs	473.82			
2/13/02	2044	Leola Hanbury	Director's Fee	500.00			
2/18/02	2045	Mahoney's Sign Company	signage for Blues event	31.80			
2/27/02	2046	Leola Hanbury	expenses/mileage for 2002 event	289.71			
3/8/02	2052	Island Publications	Advertising for 2002 event	90.00			
3/8/02	2054	Post and Courier	Advertising for 2002 event	109.92			
				5,101.17	-	8,500.00	3,398.83

State Accom lation Tax

Detailed Expense Statement for the Eleven Months Ending 5/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
"Blue Wave" Certification Application							
12/18/01	2018	Clean Beaches Council	Application fee for "Blue Wave"	2,000.00		2,000.00	
12/27/01	2021	Clean Beaches Council	postage and handling fees for app	100.00			
5/23/02	2082	MMG Productions	B-roll footage - press release/web promo	125.00			
5/29/02	2084	Federal Express	Overnight to Clean Beach Council	22.77			
5/29/02	2085	Havens & Havens Framing	Frame Blue Wave Certificate	48.17			
				2,295.94	-	2,000.00	(295.94)
SC Film Coast Guide							
9/7/01	1931	SC Coast Film Guide	2 Page advertisement	6,000.00			
				6,000.00	-	6,000.00	-
IOP Marina Debt Payment							
1/2/02		Isle of Palms Marina Fund	18% of annual Marina debt service	50,000.00			
				50,000.00	50,000.00	-	-
Recreation Dept Blueprints for New Building							
1/30/02	2034	LS3P Associates	professional svc for blueprints	8,562.12			
3/8/02	2053	LS3P Associates	professional svc for blueprints	4,561.32			
3/28/02	2059	LS3P Associates	professional svc for blueprints	1,725.53			
4/10/02	2065	LS3P Associates	professional svc for blueprints	67.84			
				14,916.81	-	20,000.00	5,083.19

State Accommodation Tax
Detailed Expense Statement for the Eleven Months Ending 5/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2001				23,298.30	
7/3/01	various	Splash Zone	Camp Trips	183.10			
7/4/01	various	Barrier Island Eco Tours	Camp Trips	1,610.00			
7/5/01	various	Carolina Ice Palace	Camp Trips	82.25			
7/6/01	various	Nature Adventure Outfitters	Camp Trips	320.00			
7/19/01	1887	SC Aquarium	Camp Trips	13.50			
7/25/01	1900	First Student, Inc.	Buses for camp	2,581.00			
8/22/01	1922	First Student, Inc.	Buses for camp	2,075.00			
		Participation Fees Summer 2001		(4,646.00)			
		Committee Approved Summer 2002				20,000.00	
				2,218.85	-	43,298.30	41,079.45
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
7/18/01		The Hoove, LLC	refund of overpmt for FY01 Tshirts	(1,532.75)			
3/15/02		Creative Spark	1st Draw Piccolo goes to Beach	2,000.00			
5/15/02	2080	Creative Spark	remainder of Piccolo goes to Beach	13,000.00			
				13,467.25	-	17,000.00	3,532.75
1/2 Soccer Scoreboard							
3/1/02	2048	Nevco Scoreboard	1/2 of soccer scoreboard	2,290.66			
5/9/02	2079	The Haselden Company	1/2 of soccer scoreboard supplies	124.02			
				2,414.68	2,750.00		335.32

State Accommodation Tax
Detailed Expense Statement for the Eleven Months Ending 5/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Police Department Patrol Car							
4/25/02	2070	Lawmen's Safety Supply	Light bar for new patrol car	1,099.84			
5/9/02	2077	Lawmen's Safety Supply	(8) Blue lenses for lightbar	24.20			
6/5/02	2091	Lawmen's Safety Supply	Hook kit for new patrol car	29.50			
				1,153.54	22,000.00	-	20,846.46
1/2 of Public Works Trash Truck							
3/25/02	2057	Hughes Motors	1/2 Cost of Public Works Trash Tk	30,917.00	31,000.00	-	83.00
Palm Trees on 14th Avenue							
				-	-	3,500.00	3,500.00
Miscellaneous							
7/26/01	1907	Isle of Palms CPW	Tap in fee for Rec Dept Fountain	515.00			
		City of Isle of Palms	Reimb. For postage-visitor pkgs	145.31			
8/22/01	1921	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	1,202.98	1,500.00		
8/22/01	1926	Wenger Corporation	portable stage section	501.38		800.00	
8/22/01	1927	K&S Carpentry	Roof repair to Parking Lot hut	990.00		1,000.00	
10/31/01	xfer	Isle of Palms Cap Proj Fund	1/4 of HVAC - Recreation Dept	20,000.00	20,000.00		
11/21/01	2010	Payne Electric	Elec svc for waving Santa, signs	1,350.00		1,300.00	
11/29/01	2011	Dirt Cheap, Inc.	Fill dirt for Parking Lot rehab	8,731.42		9,139.25	
1/16/02	2028	Mid-America Sales Assoc.	1/2 of Soccer goals/nets - Rec Dept	297.00			
1/17/02	2030	SC Dept of Revenue	Sale & Use Tax, soccer goals	70.74			
1/30/02	2033	Gov's Conf on Tourism	Reg Fee for Julia Tucker, Chairman	100.00			
3/6/02	2051	Moore Drums	beach trash barrels	645.00	800.00		
	2071	SC Dept of Revenue	Use Tax on soccer equip, trash bar	56.52			
				34,605.35	22,300.00	12,239.25	(66.10)

State Accom lation Tax

Detailed Expense Statement for the Eleven Months Ending 5/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2002

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2002 Budget	C Committee Approved	B+C-A (Over)/ Under
Unexpended Projects							
Programs and Sponsorships					95,150.00		95,150.00
Beach Restoration					5,500.00		5,500.00
Pave parking area at IOP Public Works						2,000.00	2,000.00
Publication of Green Guide						19,200.00	19,200.00
Front Beach Enhancement Conceptual Plans						7,500.00	7,500.00
Half Rubber Tournament						3,650.00	3,650.00
Grand Total				631,623.70	473,450.00	415,875.50	257,701.80

For discussion under Miscellaneous at the 6/18/02 Ways & Means meeting.

ORIGINAL

ORDINANCE 2002-6

AN ORDINANCE AMENDING SECTION 5-4-2 (20) a. OF TITLE 5, CHAPTER 4, ARTICLE 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING THE DEFINITION OF A HOTEL AS OPPOSED TO A MULTI-FAMILY DWELLING.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (20)a. is hereby amended in its entirety to read as follows:

"a. If any units have individual kitchen facilities, and there is no common dining room and kitchen in daily operation, the facility is deemed to be a multi-family dwelling."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet Mauldin, City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

Ratification: _____

FIRST READING GIVEN MAY 28, 2002.

THIS IS VERSION FOR PUBLIC HEARING AT 6:30, JUNE 25, 2002

THIS IS VERSION FOR AGENDA FOR SECOND READING AT 7:00, 6/25/02

For discussion under Miscellaneous at the 6/18/02 Ways & Means meeting.

AMENDED

ORDINANCE 2002-6

AN ORDINANCE AMENDING SECTION 5-4-2 (20) a. OF TITLE 5, CHAPTER 4, ARTICLE 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING THE DEFINITION OF A HOTEL AS OPPOSED TO A MULTI-FAMILY DWELLING.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (20)a. is hereby amended in its entirety to read as follows:

"a. If any units have individual kitchen facilities, the building is deemed to be a multi-family dwelling."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

AT SECOND READING, THIS IS THE AMENDMENT THAT NEEDS TO BE MADE TO VERSION PRESENTED AT FIRST READING AND PUBLIC HEARING.

_____

Janet Mauldin, City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

Ratification: _____

Dor discussion under Miscellaneous at the 6/18/02 Ways & Means meeting.

DRAFT

ORDINANCE 2002-7

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, SECTION 5-4-37, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ESTABLISH A MAXIMUM DENSITY FOR HOTELS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37 is hereby amended to add the following subsection:

" (13) Hotels. Hotels, as defined in Section 5-4-2 (20), shall have a maximum density of twenty-four (24) rooms per acre of highland."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

FOR FIRST READING ON JUNE 25.

ORDINANCE REDUCES DENSITY FOR HOTELS.

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

For discussion under Miscellaneous at the 6/18/02 Ways & Means meeting.

DRAFT

ORDINANCE 2002-9

AN ORDINANCE AMENDING SECTION 5-4-37 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW MULTI-FAMILY DWELLINGS AS A CONDITIONAL USE IN THE GC-1 ZONING DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37, Table B-1, Multi-family dwellings, is hereby amended to read as follows:

	"LC	GC-1	GC-2
8812. Multi-family dwellings (sec. 5-4-37 (11)		c	c"

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

FOR FIRST READING JUNE 25.

ORDINANCE ALLOWS "MULTI FAMILY" AS A CONDITIONAL USE IN GC-1 (HOTELS ARE CURRENTLY ALLOWED)

For discussion under Miscellaneous at the 6/18/02 Ways & Means meeting.

DRAFT

ORDINANCE NO. 2002-9

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-36 (6), OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO REQUIRE AUTOMOBILE PARKING FOR HOTELS AND MULTI-FAMILY DWELLINGS WITHIN THE GC-2 DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-36 (6) is hereby amended in its entirety to read as follows:

"(6) Parking requirements. Other than Hotels, as defined in Section 5-4-2 (20), and Multi-family Dwellings, as defined in Section 5-4-2 (11), there are no parking requirements. Hotels and Multi-family Dwellings must comply with the parking requirements set forth in Section 5-4-112 of this Chapter"

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this Ordinance take effect and be in full force immediately.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS __ DAY OF _____, 2002.

F. Michael Sottile, Mayor

(Seal)
Attest:

Janet G. Mauldin, City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____
Ratification: _____

FOR FIRST READING JUNE 25.

ORDINANCE REQUIRES HOTELS AND MULTI-FAMILY TO HAVE ONSITE PARKING IN GC2.

June 18, 2002

To: City of Isle of Palms, Ways and Means Committee

From: 50th Anniversary Committee

Second budget submission:

Storytellers	$ 500
Video History	2,500
Food & Beverage	5,000
Flora and Fauna	5,000
Theater	5,000
Entertainment	7,500
Publicity	10,000
Marketing	10,000
Civic	2,500
Total	$48,000

Removed/reduced from initial budget submission:

ECO Tour	$ 5,000
Food & Beverage	25,000
Marketing	10,000
Publicity	10,000
total reductions	$50,000

J. W. Casey
Chairman

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name CELEBRATING AMERICA

B. Applicant Organization City of Isle of Palms

1. Mailing Address Post Office Box 508
Isle of Palms, South Carolina 29451

Telephone 843-886-6248 Fax 843-886-8005

2. Project Director Linda Tucker

Telephone 843-886-6428 Fax 843-886-8005

3. Description of Organization, Its Goals and Objectives
To display and encourage patriotism throughout the island.

C. Description and Location of Project/Event
The flags will be placed on utility poles along Palm Boulevard.

____ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (80 %) vs. Isle of Palms residents (20 %).

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ -0- From _____

2. Entry Fees : Amount $ -0- From _____

3. Donations: Amount $ -0- From _____

4. Accommodations Tax Funds Request: Amount $ 3000.00

   Date(s) Required: 06/10/02 Lump Sum X Installments _____

5. Other: Amount $ -0-

6. Total Budget: Amount $ 3000.00

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project N/A

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 3000.00 on _____(date),
$ _____ on _____(date),
$ _____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

City of Isle of Palms

Memorandum

To: Personnel Committee

From: Debbie Suggs

Date: June 4, 2002

Subject: Health Care Options for Retirees

As you all know, the City has several employees that are nearing retirement age. Our health insurance carrier, The SC Local Government Assurance Group (SCLGAG), does offer a plan that allows retirees to continue their group health insurance coverage after they leave the City's employ. The City would not have to contribute anything towards the cost of this insurance. The plan could be set up such that the employee would pay 100% of the premium.

Further, the City's experience rating would not be affected by the claim activity of the retiree group. All retirees covered by SCLGAG are grouped together, regardless of locality.

The benefit to retirees is that they can continue to maintain high quality health insurance at a group rate, and when they reach 65, SCLGAG offers a good Medicare supplement plan that they can elect to purchase.

I do not see any downside to the City by offering this option, and it could offer real value to our retirees. I hope the Personnel Committee will consider recommending to the Ways and Means Committee that we pursue this option with SCLGAG. The only action required is for City Council to pass the attached resolution.

Thank you for your consideration of this matter.

SCLGAG
Board of Trustees
Retiree Coverage Policy Statement
For Pool Members

Date Adopted: March 23, 1989 (REVISED March 4, 1999)

Background: There is a growing interest in providing coverage for retiring employees by Pool Members. Based on national surveys and the experience of SCLGAG, the cost for this coverage for persons under age 65 is running 50% and greater than for full-time employees. Based on these facts, the Board adopts the following policy for a **Retiree Plan** for SCLGAG Pool members.

Policy: Effective this date the Board of Trustees has established a **Retiree Plan** for SCLGAG Pool Members. A Pool Member may participate in the **Retiree Plan** by implementing the following:

1. A retiree must meet the definition of a "retiree" as contained in the SCLGAG Plan Document.

2. The employer from whom one retires must be a member of the SCLGAG and the retiree must have been an employee for at least ten years prior to retirement or must have a total of **at least ten years** of medical coverage with the SCLGAG. This requirement is waived if the retiree is eligible for Medicare coverage.

3. Once coverage ends for the retiree, coverage will also cease for all dependents except as provided under the "CONTINUATION PROVISIONS" of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). Coverage may not be started again once terminated.

4. If a retiree desires to continue coverage in retiree status, such persons must give notice within 30 days of retirement to the member. If the employee elects coverage under COBRA at retirement, coverage under the group plan will be considered terminated and the retiree will not be eligible for coverage under the **Retiree Plan**.

5. Coverage under the **Retiree Plan** for the member must be **non discriminatory** and available to **all employees** of the member who qualify for the coverage.

6. At age 65, a member's retiree must secure **Medicare Coverage A & B** and change to the SCLGAG Medicare Supplement Plan in order to remain eligible for coverage. This would also apply to the spouse of the retiree if the spouse is covered under the **Retiree Plan**.

7. The member will be billed by SCLGAG for all retirees and covered spouses at rates established by the Board of Trustees.

8. The Level of Benefits under the **Retiree Plan** may be changed at any time by action of the SCLGAG Board of Trustees and/or the SCLGAG Member's Governing Body up to and including the reduction or elimination of Benefits.

9. The member must adopt a Resolution accepting the SCLGAG **Retiree Plan** and agree to abide by all of its provisions.

10. Participation in this program will be limited to those persons who retire after the adoption of the Participation Resolution or 6 months prior to that date.

RESOLUTION

TO AUTHORIZE THE CITY OF ISLE OF PALMS TO PARTICIPATE IN THE SOUTH CAROLINA LOCAL GOVERNMENT ASSURANCE GROUP'S (SCLGAG) **RETIREE PLAN.**

WHEREAS, the Council of the City of Isle of palms finds that it is in the best interest of the municipality to join with other municipalities, pursuant to Article VIII, Section 13, of the constitution of the State of South Carolina, to provide self-insured health benefits for future retiring employees; and

WHEREAS, the South Carolina Local Government Assurance Group Board of Trustees has established a Retiree Plan as the means for the members of the SCLGAG Pool to provide for the joint administration of a self-insurance program for future retirees and the sharing of costs thereof;

NOW, THEREFORE BE IT RESOLVED by the Council duly assembled:

1. The City of Isle of Palms hereby agrees to become a member of the SCLGAG Retiree Plan, according to the terms of the SCLGAG Board Policy establishing the Plan dated March 23, 1989 and revised March 4, 1999, and agrees to abide by the terms of that Policy, adopting the same by reference as fully as if set out in full herein.

2. All employees who are retiring from the City of Isle of Palms and who have been an employee for at least ten years or who have a total of at least ten years of medical coverage with SCLGAG and who meet the other requirements of the Retiree Plan shall be eligible to participate in the Retiree Plan unless more stringent eligibility requirements imposed by the City of Isle of Palms must be met as shown below:

Minimum Eligibility Requirements:

_____

RESOLUTION APPROVING FINANCING TERMS

WHEREAS, the City of Isle of Palms ("City") has previously determined to undertake a project for one Fire Truck and one Sanitation Truck, and the Finance Officer has now presented a proposal for the financing of such Project;

NOW, THEREFORE BE IT RESOLVED by the City Council duly assembled:

1. The City hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T") in accordance with the proposal dated June 14, 2002. The amount financed shall not exceed $350,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 4.49%, and the financing term shall not exceed eight years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the City, as directed by City Council, are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and a project fund as BB&T may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable int he gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extend of the conflict. This Resolution shall take effect immediately.

PASSED AND RATIFIED IN CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 25th DAY OF JUNE, 2002.

_____
F. Michael Sottile, Mayor

ATTEST:

_____
Janet G. Mauldin, City Clerk

Fireman's Fund®

DOCKS POLICY

(BROAD FORM)

ASSURED: City of Isle of Palms
ADDRESS: P. O. Box 508
Isle of Palms, SC 29451
LOSS PAYEE: ASSURED OR ORDER.

ATTACHMENT: This insurance to attach and to cover from Per Declarations 12:01 Standard Time, unless sooner terminated as hereinafter provided.

1. **PROPERTY COVERED:**
In consideration of the premium paid, the Underwriters insure the floating docks or piers owned by the Insured which are scheduled below. Coverage is included for water, electrical, phone and cable supply lines, and other equipment permanently attached thereto.

Debbie ✓ this out

Dock ID	Amount Insured	Deductible	Rate	Premium
Dock A 11'x235	$129,250	See Clause 7	2.88%	See Declarations
Dock B 11'x285'	$156,750	See Clause 7	2.88%	Page
Gangplank 6'x60'	$ 18,000	See Clause 7	2.88%	
Dock C 4'x25'	$ 5,000	See Clause 7	2.88%	
Dock D 8'x40'; 4'x55'	$16,000; $11,000	See Clause 7	2.88%	
Figers Piers 4@ 4'x65' & 4@4'x55'	$52,000; $44,000	See Clause 7	2.88%	
Header Dock 8'x195'	$ 78,000	See Clause 7	2.88%	
Dock E 8'x90'	$ 36,000	See Clause 7	2.88%	
Dock F 10'x120'	$ 60,000	See Clause 7	2.88%	
Waverunner Dock Fixed; Floating	$24,750; $28,800	See Clause 7	2.88%	
Wood Pilings 41 sq. ft.	$ 62,500	See Clause 7	2.88%	
Concrete Pilings 23 sq. ft.	$ 46,000	See Clause 7	2.88%	

In the event the Schedule of Docks of this Policy does not have an itemized schedule showing each dock and its valuation, each dock shall be valued at that percentage of the total Agreed Value that the square footage of the walkway surfaces on the dock bear to the total square footage of the walkways of all docks insured under this policy, and the claim shall be adjusted based on the square foot value so derived.

2. **COVERAGE:**
The property insured hereunder is covered against all risks of physical loss or damage except as may be hereinafter excluded.

3. **EXCLUSIONS:**
Loss or damage caused by or resulting from:

A. Wear and tear, gradual deterioration, weathering, inherent vice, vermin, marine borers, rodents, contact with petroleum products or repair or replacement of a part in which a latent defect is found.

B. Loss, damage or expense caused by expansion or contraction due to change in temperature;

C. Mysterious Disappearance;

D. Loss or damage caused by freezing of surface water, or damage caused by ice and snow.

E. Misappropriation, conversion, infidelity, wilful misconduct or any dishonest or illegal act on the part of the Insured or employees of the Insured, whether or not such act or acts occurred during regular hours of employment;

Fireman's Fund McGee Marine Underwriters
Hull Declarations Page

NAME AND ADDRESS OF AGENCY Hull & Company, Inc. 14120 Ballantyne Corp. Place #525 Charlotte, NC 28277	FIREMAN'S FUND INSURANCE COMPANIES COVERAGE IS PROVIDED IN THE FOLLOWING COMPANY, A STOCK COMPANY Fireman's Fund Insurance Company
NAME AND MAILING ADDRESS OF INSURED: City of Isle of Palms P. O. Box 508 Isle of Palms, SC 29451	POLICY NUMBER / PREVIOUS POLICY NUMBER OHL-97550695 / OHL-97500083 POLICY PERIOD (INCEPTION) (EXPIRATION) 02/24/2002 to 02/24/2003 BEGINNING AND ENDING AT 12:01 A.M. STANDARD TIME AT PLACE OF ISSUANCE

SCHEDULE OF COVERAGES, LIMITS, AND PREMIUMS

COVERAGE(S)	LIMIT(S)	DEDUCTIBLE(S)	PREMIUMS(S)
Floating Docks & Piers	$767,050	$38,353	$22,092
	TOTAL PREMIUM:		$22,092

SUBJECT TO THE CLAUSES AND WARRANTIES AS PER ATTACHED FORM(S). THE FOREGOING INFORMATION IS LISTED FOR EASE OF REFERENCE ONLY AND IS NOT TO BE USED TO INTERPRET THE ACTUAL FORMS AND CLAUSES ATTACHED TO THIS POLICY.

DATED AT Charlotte, NC THIS 25th DAY OF February, 2002

Willard A. Wilcox III
Signature Of Authorized Representative

EXHIBIT D

PUBLIC SAFETY COMMITTEE
June 10, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held at 5:30 p.m., on June 10, 2002, in City Hall. Present were Chairman Taylor, Committee Member Mayor Sottile, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Councilman Abele was out of town. Also present were Councilwoman Hanbury and Fire Lieutenant Topping.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the minutes from the May meeting as presented; Chairman Taylor seconded, motion passed unanimously.

2. Fire Department Monthly Report. Chief Graham discussed the monthly department report for May (see attached report) and answered questions of committee members. There was discussion of the amount of people who were on the porch of The Boat House recently and the Administrator was asked to write a courtesy letter to Richard Stoney reminding him of safety regulations. She was also asked to write a similar letter to Coconut Joe's and the Windjammer.

(A) Consideration of Transfer of Police Boat to Fire Department. Chairman Taylor stated that the Committee and Council had previously voted not to keep the police boat and asked for information that might reverse that decision. Chief Buckhannon reported that there is no official title to the boat, which has delayed the sale, and Chief Buckhannon is in the process of attempting to obtain a title. Administrator Tucker stated that, in the interim of obtaining a title, the Committee would recall that the Fire Department was looking for ways to raise money for a vessel, other than the wave-runner, that could be used in the ocean for rescues. Council had indicated that they did not wish the Department to solicit funds, but would rather budget for such a purchase. Further, when the Fire Department learned that the Police Department was going to dispose of their boat, the department asked if it would be possible to transfer the boat to Fire Department where no additional manpower would be required and only a moderate amount of work is needed to place it in service.

Chief Graham gave an overview of the Fire Department's equipment. She stated the 1988 Police boat was donated to the City's Police Department. She said that it has been used in the past for rescues in the ocean and basically only needs moderate repairs, the only questionable repair might be the steering arm. There followed extensive discussion of the pros and cons of keeping this boat in service with the City.

Chairman Taylor expressed concern that there were no funds budgeted for maintenance of the boat. Mayor Sottile stated that it was his understanding that the department would not need any more personnel to operate the boat, but it would be operated by the current staff. Chief Graham concurred and stated that the department has access to the volunteers, Charleston County rescue, and Sullivan's Island Fire Department. Mayor Sottile further stated that he is not in favor of adding surplus equipment, but he feels that the City does have a need for a boat and Council needs to make a decision. Further, there was recent legislation establishing a no-wake zone in the Intracoastal Waterway and the City could help control that law. He stated that perhaps 1% money could be used to maintain the boat and he expressed that he did not want the Fire Department to come back to City Council for maintenance funding. He said that Council should re-think selling the boat right now and discuss further the need for the City to have a boat.

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Chairman Taylor directed Chief Graham to develop a plan on the exact total cost to maintain the boat through June 30, 2003, and a plan on how she will staff and train staff to use it, and how the boat will be used. After discussion, **Mayor Sottile made a motion to defer the sale of the boat at this time until Chief Graham can develop a plan for further discussion at July's committee meeting; Chairman Taylor seconded.** After further discussion, **motion passed unanimously.**

(B) Update on Various Construction and Procurement Issues. Chief Graham reported that the South Carolina Board of Architectural Exam has determined that there is insufficient evidence that the drawings were incomplete or sufficiently lacking in detail to be deemed incompetent and they recommended that the complaint against the architect be closed.

Administrator Tucker stated that two architectural engineering firms sent representatives to meet with Chief Graham and herself and looked at the problems. Wright Padgett Christopher gave the City a proposal in the amount of $8,600 to evaluate the problems with both fire stations and prepare a report for the City and their attorneys. After discussion, **Mayor Sottile made a motion to forward the proposal from Wright Padgett Christopher in the amount of $8,600 to Ways & Means for further consideration; Chairman Taylor seconded; motion passed unanimously.**

(C) Consideration of Recognition. Chief Graham stated that 13-year-old Alex Mason assisted the department in reaching a young boy who fell off his bicycle and was unconscious (see attached memo). He helped provide golf cart transportation from the cul-de-sac at Intracoastal Court to the 10th hole. Chief Graham said that this boy was very mature and was instrumental in helping to save the injured boy. It was decided that Alex and his parents would be asked to attend the next City Council meeting to be recognized by the Mayor and Council.

(D) Grant Opportunity. Chief Graham stated that the department has been made aware of a grant opportunity designed for municipalities to receive assistance in emergency response and equipment. She hopes to have information on this grant very soon and will notify committee members.

(E) Discussion of Alarms/Sprinklers/Standpipes. Chief Graham stated that the department has been concerned with malfunctioning or non-working systems in the condominiums, and in particular the larger condos with high occupancy. There have been recent situations where the alarm companies have been told that they will either fix the system immediately or the building will be cleared. She recommended amendments to the City Code. After discussion, **Mayor Sottile made a motion to initiate an ordinance pertaining to better control over alarms, sprinklers and standpipes; Chairman Taylor seconded; motion passed unanimously.**

(F) Gate at County Park. Administrator Tucker stated that the City has needed better and more access points to get emergency vehicles onto the beach in the areas of highest utilization. The only emergency accesses are in the vicinity of the areas of highest utilization at 5th and 25th Avenues and this proposed project, to go before the Accommodations Tax Advisory Committee, could allow the City faster access to emergencies on the front beach. Chief Graham reported that currently the only way emergency vehicles can access the front beach is through the County Park, through the grass and over the sidewalk (see attached drawings). The Park staff would prefer the department to remove two sections of fence at the end of Ocean Boulevard, install a drive-through, swing-arm gate and turn onto the sidewalk without damaging any of the park grounds. Chief Graham is in the process of obtaining a cost estimate and has also contacted SCDOT for permission to cross over the right-of-way.

3. Monthly Police Department Report. Chief Buckhannon discussed the monthly department report for April (see attached report) and answered questions of committee members.

Traffic Counts for May 7-13 and Memorial Day Weekend counts are attached hereto. These were reviewed and the high counts associated with the holiday weekend were noted.

4. Old Business. Update - Customer Service - Golf Carts. This subject was discussed at length. The Chief reported on the department's response to recent complaints and it was decided that he would get with the Planning Commission to get an article written to keep folks better informed of the law.

5. New Business. (A) Request for Wedding on Beach. This request was discussed and the Administrator was asked to make sure that those involved were aware of parking limitations and the rules of the beach.

(B) Right-of-Way Encroachment. Administrator Tucker referred to memo to Nick Sottile from Douglas Kerr, and a response letter from Mike Daniel, copies of which are attached hereto. She stated that South Carolina law authorizes the police to exercise their power and that there are penalties for placing obstructions on the right-of-way. Administrator Tucker provided photographs of some of the types of major obstructions that are on the City's rights-of-way. Mayor Sottile said that people have been putting things in the rights-of-way for years and if the City decides to enforce these encroachments, the department needs to be ready to do so. Chairman Taylor stated that Council has been receiving complaints about what neighboring property owners are doing. In recapping, Administrator Tucker stated that, if Council wants the City to have the ability to enforce, an ordinance needs to be passed that mirrors the State Law and then the City will have to enforce it.

Chief Buckhannon stated that one of the problems has been that the SCDOT has allowed the City to have no parking on one side of the street, and property owners are making it impossible to park on the opposite side of the street. He also posed the question that the City may be liable in a situation where a car is damaged when hitting an "illegal" obstruction on a right-of-way. Administrator Tucker stated that, if the City has an agreement with SCDOT that the rights-of-ways will remain clear of obstructions, then the City would be liable for damages for not having kept them clear. She further stated that an encroachment permit can be obtained from SCDOT for landscaping, but SCDOT is specific as to what types of landscaping may be done.

After discussion, **Mayor Sottile made a motion to make what ordinance changes are necessary so that the City can have an enforcement procedure in place; Chairman Taylor seconded; motion passed unanimously.**

(C) CTC New Projects Request. Administrator Tucker stated that the County Transportation Committee is asking for "new projects" requests for funding for FY 2003. Last year, the City requested the installation of handicapped parking spaces and installation of permanent traffic counters at Palm Boulevard and Breach Inlet. CTC only funded the first project and the Public Works Committee has recommended that the City send in a request for the permanent traffic counters again. After discussion, **Mayor Sottile made a motion to submit the traffic counter project; Chairman Taylor seconded; motion passed unanimously.**

(D) Shark Fishing from Pier. Administrator Tucker received a complaint about people shark fishing off the Sea Cabins pier by throwing chum into the water and the complainant felt that it was not congruent with swimmers in the area to draw sharks in towards shore. The Administrator recommended that a letter be sent to Island Realty asking them to post signs saying no chumming to attract sharks, and she was instructed to do so.

(E) Request for Accommodations Tax Funds for Waterproof Walkie Talkies. Chief Graham asked for permission to request up to $20,000 from the Accommodations Tax Advisory Committee for waterproof walkie talkies. She reported that she recently found out that the City's insurance on the walkies is such that if they get lost, they are replaced, but if they are water damaged, they are not covered. The department does a lot of water rescues and one walkie was actually dropped in a swimming pool while saving a drowning child, and they also get wet in fires. Chief Graham stated that there is currently an $800 promotional discount per walkie and she was asking for two (2) walkies with keypad and six (6) without keypad in order to have (3) three waterproof walkies on each shift. After discussion, **Mayor Sottile made a motion to send the request for an amount up to $20,000 to the Accommodations Tax Advisory Committee for waterproof walkie talkies; Chairman Taylor seconded; motion passed unanimously.**

6. Miscellaneous. (A) Administrator Tucker reported that she was pleased to read that the last Wild Dunes newsletter addressed a lot of the City's regulations concerning noise, speed limits, golf carts, etc. Mayor Sottile suggested that the next newsletter address the right-of-way encroachments.

(B) Administrator Tucker reported that the City is preparing for July 4th. There was a meeting at the site today involving the Police Chief, Fire Chief, Recreation Director, the shooter and his assistant, as well as the Administrator. Fireworks will be set up the day before. She further said that she is trying to have a simulcast with local radio stations instead of having outdoor music. The Sea Cabins has asked that they not be mentioned by name, but to state the fireworks will be held at front beach. Flyers are being prepared for rental agencies to provide their renters about the display as well as stating that personal fireworks on the island are prohibited. One of the big problems that occurs during the display are calls about fireworks on other areas of the island that cause brush fires or other dangers.

(C) Administrator Tucker reported that the encroachment from DOT for the permanent flagpole on the Connector. Administrator Tucker asked that Council support her in ordering flags after approval through the Accommodations Tax Committee before the request is approved by Ways & Means and City Council. She would like to have the flags installed on utility poles as soon as possible. There were certainly no objections.

(D) Chairman Taylor asked about the issue of moving the encroaching fence across from the Sea Biscuit. Administrator Tucker will follow up with another letter.

(E) Administrator Tucker reported that there have been complaints from the poll workers about holding the election at Fire Station #2 instead of the Recreation Department. She has spoken with Election Commission staff about relocating one of the poll workers to the City Hall precinct.

(F) Administrator Tucker reported that the SCMIT and SCMIRF safety audit will be held on June 13th and staff will be preparing for this all week.

(G) Mayor Sottile reported that there will be a demonstration of a new fire truck at 8:00 a.m. on June 12th at Fire Station #1.

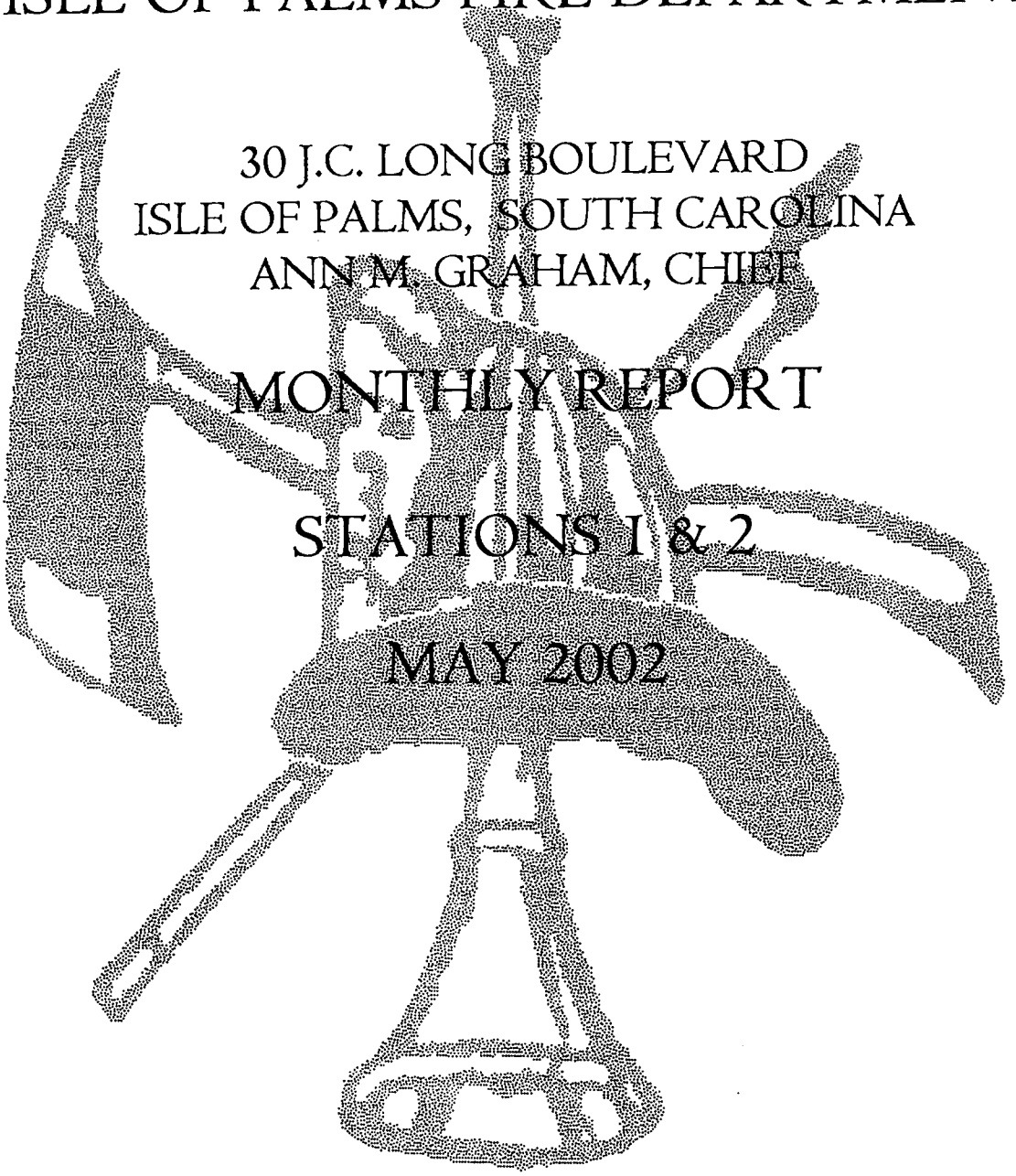
(H) Set Next Meeting Date: Monday, July 8th, 2002, at 7:00 p.m.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully submitted,

Dee Taylor, Chairman

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

MAY 2002

Isle of Palms Fire Department
Monthly Report
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Isle of Palms Fire Department
Call Summary
May 2002

5/2/02 Fire Department responded to an assault call on Twin Oaks Lane. Upon arrival, found a 64-year-old female stating her husband choked her. Patient was examined and no major injuries were found. Vitals were taken and were within normal ranges. Patient stated she did not want to be transported to the hospital. Patient was advised to call 911 if she needed further assistance.

5/4/02 Fire Department responded to a medical call on front beach for a possible robbery. Upon arrival, found a 76-year-old male with abrasions to the left hand and left kneecap. Patient refused medical treatment.

5/4/02 Fire Department responded to a medical call on Carolina Boulevard. Upon arrival, found a 76-year-old female with chest pains. Patient stated she was feeling sick. Vitals signs were assessed and patient was put on oxygen. Upon their arrival, Fire Department assisted EMS with patient care. Patient was transported to East Cooper ER for further evaluation.

5/5/06 Fire Department responded to a medical call on Ocean Boulevard. Upon arrival, found a 36-year-old female unconscious. Patient has a history of diabetes. Patient was put on oxygen. Upon their arrival, EMS took over patient care and transported her to East Cooper ER for further evaluation.

5/6/02 Fire Department responded to a medical call for a possible overdose on Sandcrab Court. Upon arrival, found a 41-year-old female stating she took an unknown amount of pills and drank a bottle of alcohol. Patient also stated that she "wanted to hurt herself." Patient has a history of depression. Vital signs were assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

5/10/02 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 37-year-old female unconscious on a picnic table. Fire Department personnel carried patient inside. Vital signs were assessed and patient was put on oxygen. It was determined that the patient consumed an unknown amount of alcohol, 4 months pregnant with a history of seizures. Upon their arrival, EMS took over patient care. Patient was transported to East Cooper ER for further evaluation.

5/14/02 Fire Department responded to an emergency medical call on Waterway Island Drive. Upon arrival, found a 35-year-old male that had fallen off a ladder. Patient was conscious and alert, but stated he had back, neck and shoulder pains. Head to toe evaluation was conducted. C-Spine precautions were taken. Patient's vitals were good. Charleston County EMS arrived and took over patient care. Patient was transported to East Cooper ER for further evaluation.

5/15/02 Fire Department responded to an emergency medical call at Pelican Reach. Upon arrival, found a 56-year-old female with knee pains. Patient stated she had twisted her ankle while dancing. Patient has a history of knee and back problems. Charleston County EMS arrived and took over patient care. Patient was transported to East Cooper ER for further evaluation.

5/15/02 Fire Department responded to an emergency medical call on Carolina Boulevard. Upon arrival, found an 82-year-old male with chest pains. Fire Department personnel took vitals and administered oxygen. Patient took 1 nitroglycerine pill, but had no relief. Upon their arrival, EMS took over patient care. Patient was transported to East Cooper ER for further evaluation.

5/16/02 Fire Department responded to a medical call on Ocean Point. Upon arrival, found a 71-year-old male lying at the edge of a pool. Patient was conscious. His daughter stated he jumped in the pool and was swimming and seemed to be taking in water. Daughter pulled him out of the water. She stated he had some seizure-like symptoms and is on medications for Parkinson's. Upon their arrival, EMS took over patient care. Patient refused to go to Emergency Room.

5/18/02 Fire Department responded to an arching power line on Palm Boulevard due to the weather. Fire Department personnel investigated the problem and advised South Carolina Electric & Gas.

5/22/02 Fire Department responded to an emergency medical call on Carolina Boulevard. Upon arrival, found a 38-year-old female in the bathroom. Patient was cool and clammy to the touch. Vital signs were assessed, and patient put on oxygen. Patient had an unknown bite on her right wrist. Patient was monitored. Upon their arrival, EMS took over patient care. Patient was transported to East Cooper ER for further evaluation.

5/24/02 Fire Department personnel responded to a medical call at the 10th hole on Harbor Golf Course. A 12-year-old male was found sitting Indian-style. Patient was unaware of day or time. Patient was placed in full C-Spine as precaution and placed on oxygen. Patient was then loaded on a golf cart and transported to Intracoastal Court where Charleston County EMS was waiting. Patient was transported to the Medical University for further evaluation.

5/24/02 Fire Department personnel responded to a call on 41st Avenue Marina on the Isle of Palms for a boating accident off-shore. Upon their arrival, found a 23-year-old male who was a passenger in a capsized boat. Patient was cold and had been moved several times before his arrival at the Marina. Vitals were assessed and patient appeared to be in shock and experiencing hypothermia. Patient was placed in the long backboard. Upon their arrival, Charleston County EMS took over patient care. Patient was transported to East Cooper ER for further evaluation.

5/26/02 Fire Department personnel responded to a medical call on Ensign Court. Upon arrival, found a 27-year-old female who had been involved in a boating accident. Patient had a small laceration to the ear and complained of back pains. Vitals were assessed. Upon their arrival, Charleston County EMS took over patient care. Patient was transported to East Cooper ER for further evaluation.

5/27/02 Fire Department personnel responded to Breach Inlet. Upon their arrival, found a capsized boat that had two subjects on board. Department of Natural Resources assisted the boaters and righted their boat. Sullivan's Island Fire Department was notified and was standing by to assist the Isle of Palms Fire Department. The boaters were gone before the Fire Department could get any further information.

5/27/02 Fire Department personnel responded to an emergency medical call on Highway 517, near the Clyde M. Dangerfield Bridge. Upon their arrival, found a minor, three vehicle MVA. All parties involved declined the need for medical care. Scene released to the Mt. Pleasant Fire Department.

Isle of Palms Fire Department

Call Report

May 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-165	05/02/2002	2	EMS Assist	Resident	34 Twin Oaks Lane
02-166	05/03/2002	1	Public Appearance	Resident	Isle of Palms Recreation Center
02-167	05/03/2002	1	Service Call	Unclassified	29th Avenue @ Skinner Boulevard
02-168	05/04/2002	1	EMS Assist	Resident	1207 Palm Boulevard
02-169	05/04/2002	1	EMS Assist	Resident	506 Carolina Boulevard
02-170	05/05/2002	1	EMS Assist	Non-Resident	1004 Ocean Boulevard, Room 207
02-171	05/05/2002	2	Unintentional False	Resident	40 Pelican Reach
02-172	05/05/2002	1	Unintentional False	Unclassified	1126 Ocean Boulevard
02-173	05/06/2002	2	EMS Assist	Non-Resident	25 Sandcrab Court
02-174	05/06/2002	1	Public Assist	Resident	26 29th Avenue
02-175	05/07/2002	2	EMS Assist	Resident	3703 Palm Boulevard
02-176	05/07/2002	2	Public Assist	Resident	16 Seagrass Lane
02-177	05/08/2002	1	Unintentional False	Non-Resident	516 Ocean Boulevard
02-178	05/10/2002	1	EMS Assist	Non-Resident	1008 Ocean Boulevard
02-179	05/10/2002	2	Unintentional False	Resident	7500 Palmetto Drive, Building C
02-180	05/10/2002	1	EMS Assist	Resident	4 Sandshell Court
02-181	05/11/2002	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
02-182	05/11/2002	1	Public Appearance	Resident	2503 Hartnett Boulevard
02-183	05/13/2002	2	Alarm Malfunction	Resident	7500 Palmetto Drive, Building C
02-184	05/14/2002	2	EMS Assist	Non-Resident	6 Waterway Island Drive
02-185	05/15/2002	2	EMS Assist	Non-Resident	18 Pelican Reach
02-186	05/15/2002	1	EMS Assist	Resident	408 Carolina Boulevard
02-187	05/15/2002	2	Rescue-Not Classified	Non-Resident	50 41st Avenue
02-188	05/16/2002	2	EMS Assist	Resident	38 Ocean Point
02-189	05/16/2002	2	Unintentional False	Unclassified	Beach @ 46th Avenue
02-190	05/17/2002	1	Locked In, Trapped	Resident	207 Charleston Boulevard
02-191	05/18/2002	2	Brush Fire	Resident	5 Conch Court
02-192	05/18/2002	1	Arcing Electrical Equipment	Resident	1207 Palm Boulevard
02-193	05/18/2002	1	Unintentional False	Resident	1130 Ocean Boulevard
02-194	05/18/2002	2	EMS Assist	Resident	3405 Hartnett Boulevard
02-195	05/18/2002	2	Alarm Malfunction	Resident	7500 Palmetto Drive, Building C
02-196	05/19/2002	2	Unintentional False	Resident	19 Ocean Point
02-197	05/20/2002	1	EMS Assist	Non-Resident	1126 Ocean Boulevard
02-198	05/22/2002	1	EMS Assist	Resident	503 Carolina Boulevard
02-199			VOID BY DISPATCH		
02-200	05/24/2002	1	Smoke Scare	Unclassified	Palm Boulevard @ 21st Avenue
02-201	05/24/2002	2	EMS Assist	Non-Resident	50 41st Avenue
02-202	05/24/2002	2	EMS Assist	Resident	Behind 3305 Waterway Boulevard
02-203	05/24/2002	1	EMS Assist	Non-Resident	Parking Lot behind 30 J.C. Long Blvd.
02-204	05/25/2002	1	EMS Assist	Resident	Isle of Palms Connector
02-205	05/25/2002	2	EMS Assist	Resident	12 54th Avenue
02-206	05/25/2002	1	Unintentional False	Resident	810 Ocean Boulevard
02-207	05/25/2002	2	Public Assist	Non-Resident	50 41st Avenue
02-208	05/26/2002	1	EMS Assist	Non-Resident	2707 Cameron Boulevard
02-209	05/26/2002	1	Other: Animal Recovery	Resident	Intracoastal Waterway near Connector
02-210	05/26/2002	1	Public Assist	Non-Resident	Front Beach behind 1004 Ocean Blvd.
02-211	05/26/2002	1	EMS Assist	Resident	812 Carolina Boulevard
02-212	05/26/2002	2	Arcing Electrical Equipment	Resident	10 Pelican Reach
02-213	05/26/2002	1	EMS Assist	Non-Resident	Behind 4 Ensign Court

Isle of Palms Fire Department

Call Report

May 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-214	05/27/2002	1	Overpressure, Rupture	Resident	1140 Ocean Boulevard
02-215	05/27/2002	1	EMS Assist	Non-Resident	Isle of Palms Connector
02-216	05/27/2002	1	Unintentional False	Resident	1140 Ocean Boulevard
02-217	05/27/2002	1	EMS Assist	Non-Resident	1 14th Avenue
02-218	05/27/2002	1	Rescue-Not Classified	Non-Resident	Beach @ 5th Avenue
02-219	05/27/2002	1	Unintentional False	Resident	Isle of Palms Connector
02-220	05/27/2002	1	EMS Assist	Non-Resident	1100 Pavillion Boulevard
02-221	05/27/2002	1	Rescue-Not Classified	Unclassified	Breach Inlet
02-222	05/29/2002	2	EMS Assist	Resident	29 42nd Avenue
02-223	05/29/2002	1	Public Appearance	Resident	14 21st Avenue
02-224	05/30/2002	2	EMS Assist	Resident	Beach behind Beach Club Villas

Total Calls	59
District 1	36
District 2	23
OOJ/Mutual Aid	0
Resident	35
Non-Resident	19
Unclassified	5
Total EMS Calls	29
District 1	17
District 2	12
OOJ/Mutual Aid	0
Resident	15
Non-Resident	14
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

May 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-165	05/02/2002	2	EMS Assist	Resident	34 Twin Oaks Lane
02-171	05/05/2002	2	Unintentional False	Resident	40 Pelican Reach
02-173	05/06/2002	2	EMS Assist	Non-Resident	25 Sandcrab Court
02-176	05/07/2002	2	Public Assist	Resident	16 Seagrass Lane
02-179	05/10/2002	2	Unintentional False	Resident	7500 Palmetto Drive, Building C
02-180	05/10/2002	1	EMS Assist	Resident	4 Sandshell Court
02-183	05/13/2002	2	Alarm Malfunction	Resident	7500 Palmetto Drive, Building C
02-184	05/14/2002	2	EMS Assist	Non-Resident	6 Waterway Island Drive
02-185	05/15/2002	2	EMS Assist	Non-Resident	18 Pelican Reach
02-188	05/16/2002	2	EMS Assist	Resident	38 Ocean Point
02-191	05/18/2002	2	Brush Fire	Resident	5 Conch Court
02-195	05/18/2002	2	Alarm Malfunction	Resident	7500 Palmetto Drive, Building C
02-196	05/19/2002	2	Unintentional False	Resident	19 Ocean Point
02-212	05/26/2002	2	Arcing Electrical Equipment	Resident	10 Pelican Reach
02-224	05/30/2002	2	EMS Assist	Resident	Beach behind Beach Club Villas

Total Calls	15
Resident	12
Non-Resident	3
Unclassified	0
Total EMS Calls	7
Resident	4
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

May 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	59	36	23		220	72	232
Working Structure Fire					4	4	4
Outside Structure						1	2
Vehicle Fire							1
Brush,Grass, Leaves	1		1		7		4
Trash, Rubbish							
Explosion, no fire							
Spill with fire					1		
Other Fires							1
Overpressure Rupture	1	1			1		
Emergency Med. Call	29	17	12		107	36	111
Lock-in, Trapped	1	1			2	2	4
Search					3	5	6
Extrication					1		
Rescue-not classified	2	1	1		3	4	4
Spill, leak, no fire					3	2	2
Power Line Down							
Arcing Elec. Equip.	2	1	1		4	2	5
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition						2	3
Water Removal					1		
Smoke Removal							1
Animal Rescue							
Assist Police					3		
Unauthorized Burning							
Move-Up					7		6
Service Call	1	1			1		1
Smoke Scare	1	1			1		4
Contolled Burn							
Steam Mistaken, smoke					1		
Malicious False							
Bomb Scare							
Alarm Malfunction	2		2		9	1	6
Unintentional False	10	6	4		19	3	7
Unclassified					1		1
Supplemental	9	7	2		41	10	59

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

May 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector					1	2	10
Station Tour							2
Public Education							
Public Appearance	2	2			11	2	7
Assist Motorist							2
Public Assist	6	4	2		24	5	30
Other	1	1			5	1	8
Total	9	7	2		41	10	59

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35								142
Non-Resident	11	3	17	16	19								66
Unclassified	0	1	3	3	5								12
Total	40	20	51	50	59	0	0	0	0	0	0	0	220

Isle of Palms Fire Department

Pre-Incident Survey Report

May 2002

The following pre-incident surveys were completed during the month of May:

Agent Owned Realty
Banana Cabana
Bay Café
Beach Club Villas & Pool House
Beachside Pool Building
Dr. James D. Hart, DMD
Drs. M.C. McEniry, DMD/Brent C. Baily, DDS
Dunes Deli & Pizzaria
Dunes Properties
East Coast Pest Mgmnt. Inc./Isle of Palms Pest Control
Fairway Dunes Villas & Pool House
First United Methodist Church
Grand Pavilion Condominiums
Great Beach Vacations
Harbour Halfway House
Island House
Island Law Offices
Island Liquors
Island Realty
Isle of Palms Baptist Church
Isle of Palms Building Department
Isle of Palms City Hall
Isle of Palms Diner
Isle of Palms Public Works
Isle of Palms Water Commission
Isle of Palms Water Commission
Jefford Landscape
Links Golf Course Maintenance Shed
Linkside Villas
Maintain Inc.
Mariner's Walk & Pool House
Morgan Cove Pool House
Morgan Place Boat Docks
National Home Video
Ocean Club Villas-Bldgs. 1 & 4/Cabana/Pool House/Guard House
Oceanside Villas
One-Eyed Parrot
Pantry
Pelican Bay Pool House
Port O Call Villas
Port O Call Villas II
Prudential Carolina Real Estate
Salon & Company
Sea Cabins Villas
Sea Oats Club Pool House
Seagrove Villas
Seascape
Shipwatch Condominiums
Simmons Seafood
STAT Medical Care
Subway
Summer House Villas
Taste of China
Tidal Wave Water Sports
Wild Dunes Community Association
Wild Dunes Harbour Course Golf Club House
Wild Dunes Property Owners Beach House
Wild Dunes Security Gate 2
Wild Dunes Swimming Pool
Wild Dunes Tennis Center
Yacht Harbor Villas & Pool House

Isle of Palms Building Department
Monthly Fire Inspection Report
2002

Total Inspections 21 Total Violations 10

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
5/29/02		X	SEABROOK	COCO JOE	0 of 1		B	V
5/29/02	X			BEACH BIZ	0		B	IV
5/29/02		X		RAZOR'S EDGE	1 of 1	6/29/02	B/M	V
5/29/02		X		FAV. THINGS II	1 of 2	6/29/02	M	V
5/29/02	X			BEN + JERRY	1	6/29/02	M	IV
5/29/02	X			SUGAR DADDY	1	6/29/02	M/B	V
5/29/02	X			DO RE MI	3	6/29/02	B	IV
5/29/02		X		PALM OFF. CENTER	1 of 3	6/15/02	B	IV
5/30/02	X			DR BAILEY	0		B	IV
5/31/02	X			I.O.P. PEST CONTROL	0		B	IV
5/30/02	X			I.O.P. BAPTIST	0		A/B	IV
5/30/02	X			LUTH. RETREAT	0		R	V
5/31/02	X			MAINT. INC	0		B	IV
5/31/02	X			THE GREENERY	0		B/S	V
5/31/02	X			TIDAL WAVE RUN	0		B	IV
5/31/02	X			ANGLERS	0		B/M	IV
5/31/02	X			FUEL DOCK	1	6/30/02	B	IV
5/31/02	X			DENEE'S OFF.	0		B/S	IV
5/31/02	X			I.O.P. FD #2	0		R/S	V
5/31/02	X			W.D. DIST. CENTER	0		S	IV
5/31/02	X			HARB. 1/2 HOUSE	0		M	IV
5/29/02		X		PLEASE CLUB	1 of 2		R	V

COCONUT JOE'S	SPRINKLER CORRECTED
RAZOR'S EDGE	EXTINGUISHER DUE FOR SERVICE
MY FAVORITE THINGS	EXTINGUISHER DUE FOR SERVICE
BEN & JERRY'S	EXTINGUISHER DUE FOR SERVICE
SUGAR DADDY	EXTINGUISHER DUE FOR SERVICE *NOTE: LICENSE UPDATE (BLUE SEAS D/B/A PARADISE GRILL)
A DOUGH RE MI	EXTINGUISHER, REPAIR FIRE RATED CEILING, REPLACE COVER FOR ELEC-TRICAL ON ICE MACHINE
AGENT OWNED REALTY	INSTALL EXTINGUISHER
FUEL DOCK	EXTINGUISHER DUE AT PROPANE STATION
OCEAN CLUB	FIX FIRE DOOR CLOSING HARDWARE

Isle of Palms Fire Department
Training Report
May 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1226	Total Training Hours	262
Hours Per Person	43.786	Hours Per Person	20.154

All career personnel received their annual Hazardous Materials Refresher training. This consisted of both classroom instruction and a practical exercise. A review of all residential buildings with sprinkler systems and department procedures for handling incidents at these structures was conducted. OSHA-mandated SCBA Fit Testing also was done during the month.

Medical in-service training covered the following subjects: Overview of Behavioral Emergencies, Psychotic Disorders, The Violent Patient, and Response to Crisis Situations.

All volunteer personnel received training in handling water rescue emergencies. All personnel also began a departmental Medical First Responder course.

After seven weeks of instruction, Travis Dowdy graduated from the South Carolina Fire Academy's 280-hour Recruit School. With this achievement, he has been promoted from Recruit to Firefighter.

Lieutenant Ricky Tetor completed the Fire Academy's Positive Pressure Ventilation course at the Old Fort Fire Department in Ladson.

Firefighter Shaun Gadsden completed the National Fire Academy's Leadership for Personal Success course through the S.C.F.A. The classes were held at the Fire Academy's regional office in North Charleston.

Captain Glen Kramer received his N.F.P.A. Firefighter I certificate after successfully completing a written exam through the Fire Academy.

Captain Kramer and Engineer Joe McGinnis completed the weeklong N.F.P.A. Fire Officer I course at the Fire Academy office in North Charleston.

Captain Bob Maibach served as an assisting instructor for the Pump Operations I Instructor Orientation Workshop held at the Fire Academy in Columbia.

Captain Maibach also attended a Fire Marshal's update session in Columbia.

Firefighter Jeff Stickney completed the Hazardous Materials Operations course held at the Goose Creek Rural Fire Department.

The Volunteer and Explorer roster is currently at 13 members.

Isle of Palms Fire Department

Training Report

May 2002

Career Personnel	Hours
Chief Graham	24
Captain Maibach	151
Captain Bullock	25
Captain Kramer	78
Captain Nilsen	33
Lieutenant Braun	25
Lieutenant Tetor	35
Lieutenant Topping	69
Bacon	45
Bloom	41
Burnette	27
Ciappa	28
Clark	39
Drawdy	27
Eagle	36
Friend	30
Gadsden	67
Gervais	31
Hathaway	41
McGinnis	77
Micalizzi	23.5
Morris	42
Morton	63
Mrowca	30
Riddle	42
Rodden	27
Stinnett	36.5
Wallace	33
Total for Month	**1226**
Average Per Person	**43.786**

Volunteer/Explorer Personnel	Hours
Buckhannon	51
Corbett, C.	50
Corbett, D.	10
Dowdy	69
Fribbs	3
Graham, Jennifer	0
Graham, Josh	10
Jenkins	12
Kelly	3
Levay	0
McGrew	4
Stickney	40
Topping II	10
Total for Month	**262**
Average Per Person	**20.154**

Isle of Palms Fire Department

Monthly Water Usage Log

May 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3					0
4					0
5					0
6		1,000			1,000
7	1,000				1,000
8	1,500				1,500
9	1,000				1,000
10	1,000				1,000
11					0
12					0
13		1,000			1,000
14					0
15					0
16					0
17					0
18					0
19					0
20		1,000			1,000
21					0
22					0
23					0
24					0
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	4,500	3,000	0	0	7,500

Chief's Signature:

Water Department notified on:

Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June					**0**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**22,500**	**94,500**	**85,500**	**1,000**	**203,500**

Isle of Palms Fire Department

Maintenance Report

May 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
4/30	Boat 2	Replaced motor mounts	2.00	$0.00	2.00	$456.67	1045205017
5/9	Boat 2	Installed electric horn	2.00	$37.00	0.00	$0.00	1045205017
5/7	Boat 3	Replaced fuel tank	0.50	$22.95	0.00	$0.00	1045205017
5/7	Boat 3	Replaced winch and winch strap	1.00	$49.99	0.00	$0.00	1045205017
5/7	Boat 4	Replaced safety chains	0.50	$10.99	0.00	$0.00	1045205017
5/8	Boat 4	Replaced tongue jack	0.50	$29.99	0.00	$0.00	1045205017
5/2	Boat 5	Replaced safety chains and wiring harness	2.00	$21.00	0.00	$0.00	1045205017
5/2	Boat 5	Replaced engine	6.00	$0.00	5.00	$1,098.00	1045205017
5/7	Boat 6	Replaced safety chains	0.50	$10.99	0.00	$0.00	1045205017
5/7	Boat 6	Repaired wrist lanyard	0.50	$2.00	0.00	$0.00	1045205017
5/25	Engine 2	Cleaned brake light assembly	0.50	$0.00	0.00	$0.00	1045205017
5/21	Engine 3	Preventive maintenance done	0.00	$0.00	8.00	Invoice Due	1045205017
5/6	Engine 4	Installed new light assembly for driver's side intersection warning light	0.50	$35.00	0.00	$0.00	1045205017
5/6	Engine 4	Replaced top radiator hose	3.00	Invoice Due	0.00	$0.00	1045205017
5/11	Truck 1	Marker light electrical contacts cleaned	0.50	$0.00	0.00	$0.00	1045205017
5/21	Truck 1	Aerial ladder pivots lubricated	1.00	$15.00	0.00	$0.00	1045205017
5/24	Truck 1	Air horn repaired	0.25	$0.00	0.00	$0.00	1045205017
5/30	Truck 1	Placed new starter on the generator	2.00	$0.00	0.00	$0.00	1045205017
5/14	Station 1	Installed new door knob on first floor exterior door	0.50	$10.00	0.00	$0.00	1045205026
5/22	Station 1	Replaced spigot for kitchen sink	0.50	$37.00	0.00	$0.00	1045205026
5/29	Station 1	HVAC blower relay replaced	0.00	$0.00	0.50	Invoice Due	1045205026
5/7	Station 2	Replaced oven thermostat	0.00	$0.00	1.00	$133.85	1045205026
5/13	Station 2	Unclogged evaporator for HVAC unit	0.00	$0.00	0.50	Invoice Due	1045205026
5/15	Station 2	Station treated for fleas	0.00	$0.00	1.50	$10.00	1045205026
5/9	Engine 2	Repaired box light	1.00	$50.00	0.00	$0.00	1045205027
5/28	Engine 2	Cleaned spark plug and carburetor for chainsaw, and adjusted throttle	0.50	$0.00	0.00	$0.00	1045205027
5/14	Rescue 1	Generator repaired and reinstalled on vehicle	0.00	$0.00	0.00	Invoice Due	1045205027
5/22	Rescue 1	Repaired blood pressure cuff	0.25	$0.00	0.00	$0.00	1045205027

Isle of Palms Fire Department

Maintenance Report

May 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
5/3	SCBA #0463	Overhauled regulators and tested	2.00	$85.00	0.00	$0.00	1045205027
5/27	SCBA #0464	Overhauled regulators and tested	2.50	$78.00	0.00	$0.00	1045205027
5/27	SCBA #1132	Overhauled regulators and tested	2.50	$85.00	0.00	$0.00	1045205027
5/3	SCBA #1137	Overhauled regulators and tested	2.00	$85.00	0.00	$0.00	1045205027
5/27	SCBA #1139	Replaced valve assembly	0.25	$0.00	0.00	$0.00	1045205027
5/27	SCBA #1143	Replaced valve assembly	0.25	$0.00	0.00	$0.00	1045205027
5/27	SCBA #1545	Overhauled regulators and tested	2.50	$85.00	0.00	$0.00	1045205027
		Totals	**38.00**	**$749.91**	**18.50**	**$1,698.52**	

Isle of Palms Fire Department
Personnel Report
May 2002

5/1/02	Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
5/1/02	Explorer's meeting at Station I.
5/6/02	Firefighter Hathaway and wife welcomed a new baby boy into the world.
5/8/02	Volunteer meeting at Station I.
5/15/02	Explorer's meeting at Station II.
5/15/02	Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
5/17/02	Chief Graham, Captain Maibach and Firefighter Gadsden attended open house at American LaFrance Corporation in Ladson, South Carolina. A plant tour was scheduled as American LaFrance has begun to manufacture fire apparatus and ambulances locally.
5/21/02	Engineer Bernie Gilliam worked his last day with the department. Bernie accepted a job in Myrtle Beach.
5/22/02	Volunteer meeting at Station I.
5/29/02	Explorer's meeting at Station II.
5/30/02	Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
	May Birthdays: Joe McGinnis, Lilian Olivier, Jeremy Bloom and Explorer Erica McGrew.

Isle of Palms Fire Department
Public Relations Report
May 2002

5/3/02	Captain Bullock, Engineer Riddle, Engineer Gilliam and Engineer Friend cut up and removed downed Palm tree on 29th Avenue & Skinner.
5/3/02	Fire Department personnel stood by at the Recreation Department for the monthly Dare Dance.
5/6/02	Engineer Eagle and Firefighter Stinnett assisted a homeowner on 29th Avenue to untangle the American Flag.
5/7/02	Lieutenant Tetor, Engineer Drawdy, Engineer Burnette, Firefighter Bacon and Firefighter Rodden assisted resident with a cat stuck on the roof of her house on Seagrass Lane.
5/11/02	C-Shift attended a birthday party for 3 to 9-year-olds on Hartnett Boulevard.
5/25/02	Fire Department responded to the City Marina for a call of a sinking boat. Fire Department personnel used a portable water pump and pumped out the hull of the boat. Captain of the boat was then able to get the engine started and the bilge pump took over from there.
5/26/02	Fire Department Rescue boat responded to a call to recover a puppy that had jumped from the Isle of Palms Connector Bridge. Unfortunately, the puppy was dead.
5/26/02	Fire Department responded to the Beachfront, for a disabled wave runner on shore. Personnel assisted the owner with the removal and loading of the wave runner from the beach. Personnel used the Fire Departments 6 wheeler and owner's trailer.
5/29/02	Engineer Ciappa and Firefighters Rodden and Clark talked on fire prevention to the youth group at the Methodist Church on 21st Avenue.

Dear HANS, ~~BRYAN~~, TEEKER, BOACON ;, DANA,

Thank you all so much for your Rescue efforts Tuesday evening. I don't KNOW who was happier, me or SHADOW - but I appreciate all you did. Sorry for interrupting your evening ... Nice to see you all in action, though. If I can ever do anything @ all for you (:) just let me know

Beth Bode

I hope I never have a more serious situation, but if I do - I will be much more at ease knowing ~~[illegible]~~ who is on the job.

Thanks again,

Betty Poore

DEAR CHIEF,

I WANTED to thank you for such a great team @ Station 2. THE 'B' Shift Responded quickly & kindly to a Rescue operation @ my home this week. HANS, Brian, Teeter, ~~DANA~~ & Bacon were terrific. You are, we are, all very lucky to have them working with and for the Isle of Palms.

Public Safety Letter

To: Linda

From: Ralph

Alex Mason
Age 13

44 Intracoastal Court

886-1007

Helped on call on Golf Course call.

A boy was riding bikes w/ friends. One fell off and hit his head and ~~went~~ lost consciousness. Alex did not know the injured boy. He saw us trying to get to him and offered us his golf cart. We told Alex that we did not know exact location and he offered to provide transportation. Alex waited on scene until we were finished. Another person also helped — I think a worker from W.D. Alex was very ~~mature~~ helpful. He was acting very Mature and responsible.

The boy was transported to MUSC Trauma Ctr.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved_____Denied_____
Action Taken By Ways & Means Committee: Date Approved_____Denied_____
Action Taken By City Council: Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name County Park Beach Access

B. Applicant Organization Isle of Palms Fire Department

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-4410 Fax 886-0097

2. Project Director Chief Ann M. Graham

Telephone 886-4410 Fax 886-0097

3. Description of Organization, Its Goals and Objectives the Isle of Palms Fire Dept. and Police Dept. often access the beach through the County Park. Our goal is to improve beach access through the County Park.

C. Description and Location of Project/Event IOP County Park, 14th Avenue. Remove two sections of fence 24' from walk-through gate on 14th Avenue & Ocean Boulevard. Replace fence with drive-through gate. Create drive from Ocean & 14th Avenue through gate and attach to existing side walk leading to the beach.

__X__ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start 2002 Completion 2002

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).
The majority of water-related calls are non-resident. The majority of medical calls are non-resident as well.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ NOT TO EXCEED $20,000

   Date(s) Required: _____ Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

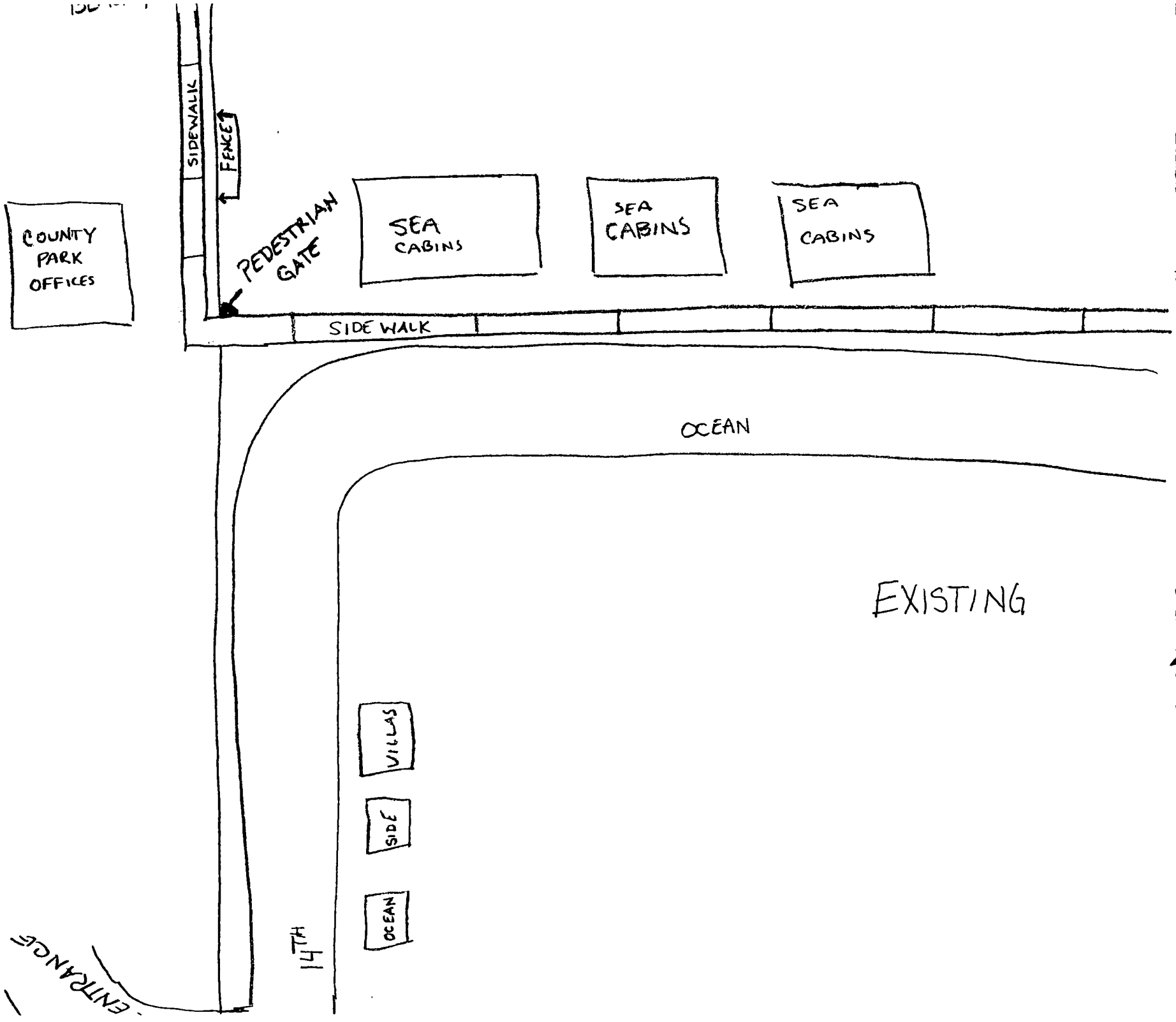
Please Provide Line Item Budget for Event or Project

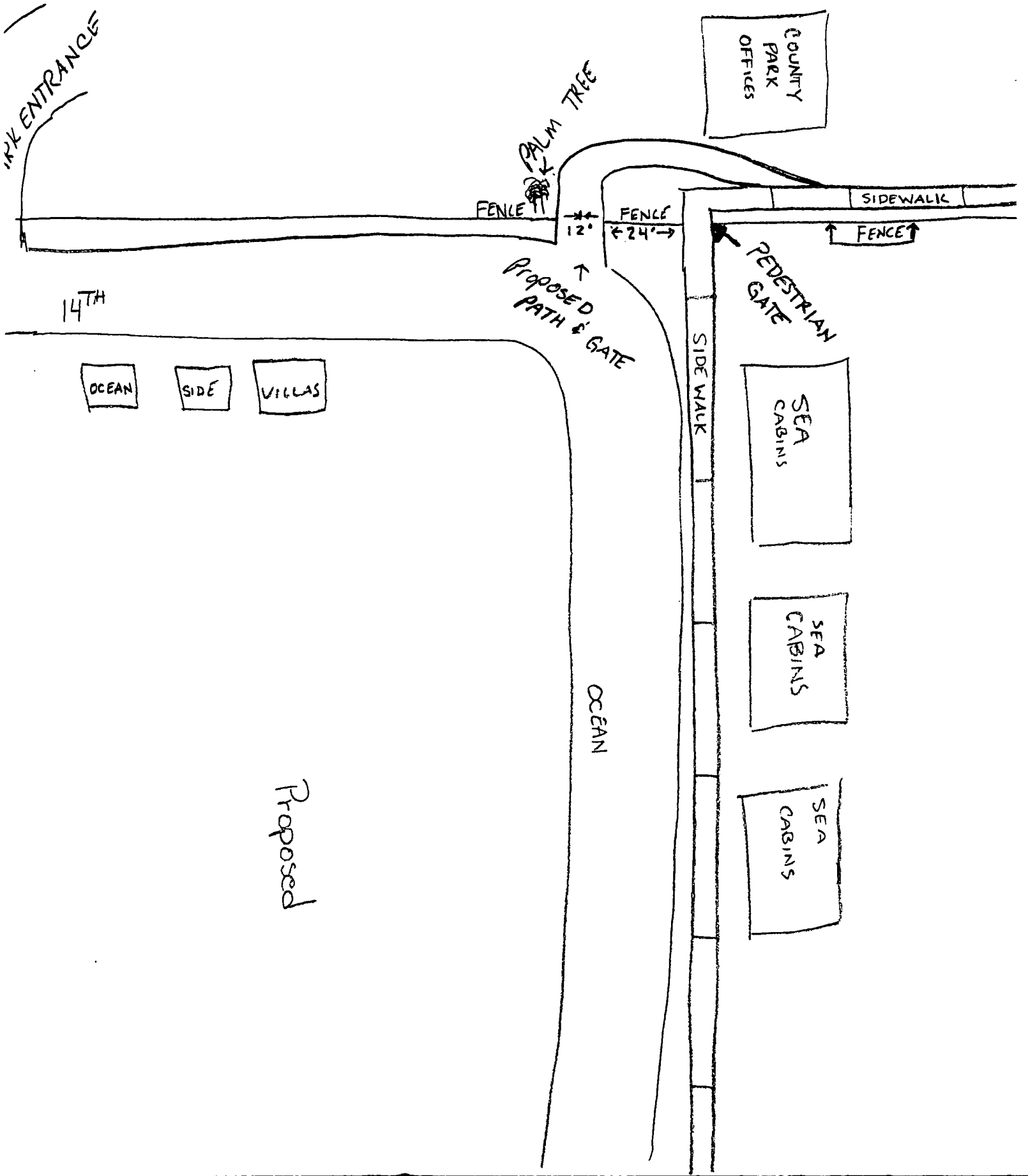
Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.


SIDEWALK
FENCE
COUNTY PARK OFFICES
PEDESTRIAN GATE
SEA CABINS
SEA CABINS
SEA CABINS
SIDE WALK
OCEAN
EXISTING
VILLAS
SIDE
OCEAN
14TH
ENTRANCE


IRK ENTRANCE
PALM TREE
COUNTY PARK OFFICES
FENCE
12'
FENCE
24'
SIDEWALK
FENCE
PEDESTRIAN GATE
PROPOSED PATH & GATE
14TH
OCEAN
SIDE
VILLAS
SIDE WALK
SEA CABINS
SEA CABINS
SEA CABINS
OCEAN
Proposed



Monthly Report

May 2002

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13	CID Report
14	Narcotics Report
15	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Subject: **MONTHLY REPORT FOR MAY, 2002**

Date: **June 3, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of May 2002.

Patrol

May 2, 2002 Officers responded to Twin Oaks Lane for a 911 hang up call which turned out being a domestic situation which resulted in the arrest of a male subject. The subject was ordered by the judge as terms of his bond to immediately enter substance abuse treatment and was transported there from the jail by our Investigator from the bond hearing.

May 3, 2002 Officers responded to the front beach where a male subject was yelling obscenities to citizens. The subject was found in a rented room and put on notice about causing further problems. Later in the evening the same subject called 911 three separate times telling the dispatcher incoherent statements. The subject was placed under arrest for Illegal Use of 911.

May 4, 2002 At about 4:30 am a 76 year old resident went to a newspaper machine at 14th and Ocean Boulevard and was approached by two male subjects who knocked him to the ground and held him down while both went through his pockets, stealing his wallet containing $25 and credit cards. The victim sustained a laceration to his hand and bruising to his legs. The victim was able to give a good physical description of one subject only. Several days later our Investigator took the victim to the Charleston Police Department where an artist produced a composite based on the victims description. Flyers of the composite were distributed immediately resulting in several positive leads within several hours. Our Investigator prepared a photographic line up based on his leads where the victim positively identified his assailant. The suspect was located on Sullivan's

Island and arrested where he received a $75,000 bond. The investigation continues for the second suspect.

May 5, 2002 An officer observed a vehicle lose control around the curve at 21st and Palm Blvd. and was able to get the vehicle to stop at 25th and Palm. The female driver was found to have an open container of beer in the center console. While the officer was at the driver's window the driver deliberately assaulted the officer. The driver was placed under arrest and charged with Reckless Driving, Open Container and Assault On A Police Officer.

May 6, 2002 After receiving a complaint from a business owner on the front beach, responding officers investigated and charged a 17 year old male with Underage Possession of Beer.

May 7, 2002 An officer investigated a suspicious vehicle in the municipal parking lot at approximately 1 am occupied by two subjects. The passenger was found to have an outstanding arrest warrant for Goose Creek Police Department. The subject was taken into custody until a Goose Creek officer responded.

May 7, 2002 At approximately 2 am an officer walking on the beach behind the business area discovered a male and female subject fornicating. The officer charged both subjects with Disorderly Conduct and both plead guilty in municipal court.

May 11, 2002 An officer approached two subjects on the front beach drinking beer and were identified to be underage. Both subjects were brothers visiting from North Carolina and staying in a local hotel unsupervised. Both subjects were taken into custody and while being transported to the Detention Center on 526, began yelling and kicking in the cruiser and somehow became unsecured from their handcuffs. The officer pulled over to the side of the roadway and waited for a Mt. Pleasant officer to assist in re-securing the subjects. One brother was later found to be 16 and was released to the custody of a parent. The other was charged with Underage Possession of Beer, Simple Possession of Marijuana, Disorderly Conduct and False Information To A Police Officer. This subject was found guilty in municipal court and sentenced to $1,500 or 120 days in jail.

May 11, 2002 An officer stopped a vehicle traveling without headlights at 2 am and found the driver to have a suspended drivers license. The driver was charged with No Proof of Insurance, Violation of NRVC, Driving Without Lights and DUS.

May 12, 2002 An officer stopped a vehicle for failing to dim high beam headlights and found the driver to have a suspended Virginia drivers license. The driver was charged with Failing To Dim Headlights, DUS and Possession of Drug Paraphernalia.

May 12, 2002 An officer observed a male subject urinating in public next to a building on the front beach. The subject was charged with Disorderly Conduct.

May 13, 2002 Officers were dispatched to a front beach bar where management complained of a female causing a large disturbance. The female had been asked to leave and refused and responded by getting up on a pool table and swinging a cue stick at anyone who approached her. The subject resisted arrest and assaulted officers in doing so had to be carried from the business to the police vehicle. The subject was charged with Disorderly Conduct, Trespass After Notice, Resisting Arrest, Simple Possession of Marijuana, Possession of Drug Paraphernalia and Assaulting A Police Officer.

May 17, 2002 An officer responded to Waterway Blvd. on Forest Trail for a complaint that a vehicle was operating recklessly in the area. The vehicle was located and found to be occupied by two 15 year old boys from Mt. Pleasant. While speaking with the boys a substance in plain view that appeared to be marijuana was confiscated. Both subjects were released to the custody of their parents with Family Court charges pending. The driver with Reckless Driving, Simple Possession of Marijuana, No Proof of Insurance and the passenger with Simple Possession of Marijuana.

May 18, 2002 Two male subjects from Summerville were acting suspiciously on Palmetto Drive near Twin Oaks. When approached they had a strong odor of alcohol on their person. They had no authorization or reason to be where they were and were intoxicated. Both were charged with Disorderly Conduct.

May 18, 2002 Officers responded to a Hartnett Boulevard. residence on a 911 hang up call. Upon arrival officers found two male subjects covered in blood. One male resident had a serious stab wound to his chest and an acquaintance with head lacerations and contusions. All parties present appeared to have been drinking and gave officers information that the person responsible for the injuries had left in a vehicle. The Charleston City PD Crime Lab responded to process the crime scene for evidence. One subject was transported by EMS while additional information was gathered through interviews. Several hours later, it was determined that the altercation had occurred between the two injured parties only. The subject who stabbed the resident was determined to be the aggressor and charged with Assault and Battery With Intent To Kill and given a $75,000 bond.

May 19, 2002 An officer stopped a vehicle for committing a series of moving traffic violations. After failing several field sobriety tests, the driver was charged with DUI where he later tested and had a .16 blood alcohol content.

May 19, 2002 Officers responded to the area of the 8th Avenue beach access for a citizen complaint of an altercation that just occurred. The suspect was located and found to be intoxicated and in possession of liquor and drug paraphernalia. He was charged with Public Intoxication, Minor In Possession of Alcohol and Possession of Drug Paraphernalia.

May 19, 2002 Two front beach businesses reported to have had $20 counterfeit bills passed to them on this date. Officers attempted to locate the subjects who passed the bills without success. The U.S. Secret is now investigating.

May 19, 2002 A concerned citizen reported what appeared to be domestic situation occurring in a vehicle that was driving recklessly. Our investigation revealed that three people in the vehicle were upset at the drivers reckless driving and were attempting to get him to stop the car. All passengers in the vehicle gave written statements as to what occurred and the driver was charged with DUI and Illegal Transport of Liquor.

May 20, 2002 A vehicle was stopped for speeding near 21st Avenue where further investigation resulted in the driver being charged with DUI.

May 21, 2002 IOPPD received a complaint from the operator of a taxi who had just put out a female subject for not wanting to pay her fare. The female was located in a business and subsequently charged with Possession of Crack, Public Intoxication and Possession of Drug Paraphernalia.

May 22, 2002 A Wild Dunes resident reported that a former landscaper had made between 150-200 harassing telephone calls to him. After an investigation and confirmation through the telephone carrier our Investigator arrested the caller.

May 25, 2002 While on a traffic stop on the Connector, an SUV pulled up to the officer with several hysterical female occupants who reported that a male subject still in the vehicle was in the process of assaulting a girl that was in the vehicle. The male suspect was treated for a facial laceration that had occurred earlier and then placed under arrest for Simple Assault. The subject had to be first transported to the hospital where he received stitches.

May 26, 2002 Officers responded at approximately 11 pm to a possible boating accident on a dock behind Ensign Court. Further investigation revealed that the boat occupied by a male and a female had left Capers Island and had just dropped off some friends at Wild Dunes. While traveling south on the Inter-coastal Waterway the boat got off course and struck one dock was thrown over another dock bouncing off a third dock and landed on top of a sailboat, completely out of the water. The Department of Natural Resources was immediately notified and responded. The male operator of the boat was taken into custody and charged with BUI. The female passenger was treated for a contusion and laceration to her head. The extent of damages as a result of this incident, have not yet been determined. Had the boat not landed where it did, it is believed that both occupants would have been seriously or fatally injured, since the sailboat stopped their forward motion into yet another dock.

May 27, 2002 Officers responded to Dewees Marina where a subject was accused of boarding a boat and assaulting the owner by grabbing him by the throat and attempting to choke him. The suspect was charged with Simple Assault.

May 27, 2002 Officers responded to Pavilion Drive behind the Fire Department for a reported fight in progress. Upon arrival several citizens and firefighters were pointing at individuals in a white vehicle. A male subject got out of the vehicle using profanity and

causing a public disturbance. The subject was placed under arrest and charged with Disorderly Conduct.

May 28, 2002 While on patrol an officer observed a vehicle parked in an emergency only space. As the officer was approaching the vehicle to advise the occupants a citizen informed the officer that one of the subjects had thrown a beer bottle at the vehicle parked adjacent to their car. Two occupants of the illegally parked vehicle were both charged with Open Container, Public Intoxication with one also being charged with Malicious Injury To Property for the damage done to the other vehicle by the beer bottle.

May 30, 2002 An officer stopped a vehicle on Hartnett Boulevard for speeding and found that the driver did not have a drivers license. The driver was charged with Operating A Motor Vehicle Without A License. Subsequent investigation by our Investigator indicated that the vehicle the subject was driving had been stolen from Mt. Pleasant. Mt. Pleasant PD was notified and is following up on the theft. The stolen vehicle has been returned to the owner.

Personnel

May18, 2002 Provided officers to be available for the Cystic Fibrosis Foundation 10k Walk To Cure Run, which started behind the VFW.

May 2002 Sgt. J. Stewart was nominated and received Employee of the Month for the month of March for her supervision as Accreditation Manager in attaining the department's national accreditation from CALEA.

May 2002 PFC's Caldwell and McCrodden were nominated and jointly received Employee of the Month for the month of April for their apprehension of a suspect found hiding under a car and wanted for questioning in at least one homicide.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 6/7/2002

During the month of May 2002 the Telecommunications Office received and dispatched 3,609 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
May 2002	2,704	59	824	22	3,609
May 2001	2,568	71	897	30	3,566
Percentage Change	5%	-17%	-8%	-27%	1%
Year to date 2002	11,304	222	3,984	87	15,597
Year to date 2001	11,882	232	4,166	100	16,380
Percentage Change	-5%	-4%	-4%	-13%	-5%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	52	17	244	313
Tract 2: Ocean Blvd to JC Long to 14th Ave	53	0	459	512
Tract 3: 10th Ave North to 21st Ave South	213	9	344	566
Tract 4: 21st Ave North to 31st Ave South	49	178	136	363
Tract 5: 31st Ave North to 41st Ave South	7	77	97	181
Tract 6: Forest Trail	0	0	14	14
Tract 7: 41st Ave North to 57th Ave	111	39	163	313
Tract 8: Wild Dunes	30	27	176	233
Tract 9: ICP Connector	0	0	102	102
Tract 10: County Park	10	0	25	35
Tract 99: Off Island	0	0	68	68
	525	347	1828	2700

Isle of Palms Police Department Officer Activity May 2002

	May 2002	May 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,850	1,523	21.5%	5,620	5,799	-3.1%
Building Checks	504	416	21.2%	2,766	2,575	7.4%
SPR'S	347	607	-42.8%	3,015	3,430	-12.1%
Traffic Stops	274	451	-39.2%	1,524	1,825	-16.5%
Traffic Stops w/Tickets	104	133	-21.8%	465	446	4.3%
% Traffic Stops w/Tickets	38.0%	29.5%	8.5%	30.5%	24.4%	6.1%
DUI Tickets	3	6	0.0%	8	13	-38.5%
DUS Tickets	5	10	-50.0%	31	38	-18.4%
Speeding Tickets	44	56	-21.4%	274	151	81.5%
Other Traffic Tickets	59	102	-42.2%	392	416	-5.8%
Non Traffic Tickets	111	53	109.4%	296	212	39.6%
Parking Tickets	1,348	1,518	-11.2%	1,999	2,545	-21.5%
City Tickets	40	29	37.9%	95	118	-19.5%
Warning Tickets	122	242	-49.6%	724	851	-14.9%

Connector Calls For Service for the Month of May 2002

The Isle of Palms Police Department has responded to or initiated 80 calls involving 1,843 minutes, or 31 man hours for the month of May, 2002. The following table breaks down the type, number and time element of each call.

	Calls May	Calls Year To Date	Arrests May	Arrests Year To Date	Minutes May	Minutes Year To Date	Avg. Minutes May	Avg. Minutes Year To Date
Accidents	4	9	0	0	43	263	10.75	29.22
Traffic Stops With Tickets	31	170	3	16	848	2784	27.35	16.38
Traffic Stops Without Tickets	26	137	0	0	252	4105	9.69	29.96
Citizen Assists	34	104	1	1	642	1169	18.88	11.24
Assist Other PD	0	2	0	0	0	72	0.00	36.00
Miscellaneous	5	25	0	0	58	363	11.60	14.52
Totals	**100**	**447**	**4**	**17**	**1,843**	**8,756**	**18.43**	**19.59**
Totals 2001	**139**	**500**	**2**	**10**	**1,239**	**6,000**	**8.91**	**12.00**

Isle of Palms Police Department Monthly Report for May 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	May 2002	Total 2002	May 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
MANSLAUGHTER BY NEGLIGENCE				
JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY	1	1		
11A SEX (FORCIBLE RAPE)				
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT			1	1
120 ROBBERY				
13A ASSAULT	1	1		
13B SIMPLE ASSAULT	6	16	3	11
13C INTIMIDATION		1	1	2
200 ARSON				
210 EXTORTION				
220 BURGLARY	1	5	2	6
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING		1		4
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	1	12	1	9
23G POSSESSION OF STOLEN LICENSE PLATE		1	1	1
23H ALL OTHER LARCENY	9	46	21	68
240 MOTOR VEHICLE THEFT		2	1	2
250 COUNTERFEITING/FORGERY	1	4		2
26A FRAUDULENT ACTIVITY				
26B FRAUD/CREDIT CARD /ATM		3		2
26C IMPERSONATION		1	1	1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
STOLEN PROPERTY				2
DAMAGE PROPERTY	5	14	9	33
[illegible]A DRUG/NARCOTICS	2	12	5	14
35B DRUG EQUIPMENT VIOLATION	2	3		2
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE	5	9	1	5
756 BREACH OF TRUST				
90A BAD CHECKS				
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	3	7	1	2
90D DUI	3	8	6	13
90E DRUNKENNESS	1	6	3	8
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	6	14	12	29
90H PEEPING TOM				
90I RUNAWAY		1		
90J TRESPASSING	1	4	1	4
90L TRUANCY				
90M AGENCY ASSIST	1	3		2
90N RESISTING ARREST				2
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		1	6	16
[illegible]A ALARM	14	70	22	83
DISTURBANCE		1		
NON-VIOLENT FAMILY DISPUTE	2	11		2
91T TRAFFIC & NRVC ARRESTS	4	34	14	69
91W WARRANT ARRESTS	1	7	2	16
979 MISSING PERSONS				
980 SUICIDES			2	5
992 PROWLER		2		
NCR NON CRIMINAL REPORTS	43	191	49	209
TOTALS:	**113**	**493**	**165**	**628**

Isle of Palms Police Department Monthly Report for May 2002

ARREST SUMMARY

Type	May 2002	Total 2002	May 2001	Total 2001
Adults	Male= 38 Female= 5	Male= 104 Female= 26	Male= 48 Female= 13	Male= 176 Female= 39
Juveniles	Male= 1 Female= 0	Male= 3 Female= 0	Male= 3 Female= 0	Male= 15 Female= 0
Narc-Adults	Male= 1 Female= 2	Male= 12 Female= 2	Male= 7 Female= 0	Male= 16 Female= 1
Narc-Juveniles	Male= 2 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 0 Female= 0
TOTALS:	Male= 42 Female= 7	Male= 121 Female= 28	Male= 58 Female= 13	Male= 207 Female= 40

PROPERTY VALUES REPORTED

Ty	May 2002	Total 2002	May 2001	Total 2001
Burglary Stolen	$50.00	$1,110.00	$170.00	$27,749.39
Larceny Stolen	$24,828.00	$140,297.19	$6,820.00	$53,528.09
Criminal Damage	$630.00	$3,231.00	$4,141.00	$15,191.00
MVT Stolen	$0.00	$4,000.00	$23,000.00	$23,000.00
Burglary Recovered	$0.00	$0.00	$10.00	$9,081.00
Larceny Recovered	$10,625.00	$44,493.00	$1,518.00	$38,893.59
MVT Recovered	$0.00	$11,000.00	$23,000.00	$23,000.00
Total Stolen	$24,878.00	$141,357.19	$2,990.00	$104,277.48
Total Recovered	$10,625.00	$55,493.00	$24,528.00	$61,911.59
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
May 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13A SIMPLE ASSAULT	1	0	0	0	0	0	0	0	0	0	1	0	1
13B CRIMINAL DOMESTIC VIOLENCE	3	0	0	0	0	1	0	0	0	0	3	1	4
35A SIMPLE POSSESSION OF MARIJUANA	2	0	0	0	0	0	0	0	0	0	2	0	2
753 HARRASSING PHONE CALLS	2	0	0	0	0	0	0	0	0	0	2	0	2
90C DISORDERLY CONDUCT	4	0	0	0	0	1	0	0	0	0	4	1	5
90D DUI	3	0	0	0	0	0	0	0	0	0	3	0	3
90E DRUNKENESS	3	0	0	0	0	1	0	0	0	0	3	1	4
90G LIQUOR LAW VIOLATIONS	20	0	0	0	0	3	0	0	0	0	20	3	23
91T TRAFFIC OFFENSES	3	0	0	0	0	1	0	0	0	0	3	1	4
91W WARRANT ARREST	0	1	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	**41**	**1**	**0**	**0**	**0**	**7**	**0**	**0**	**0**	**0**	**42**	**7**	**49**

Isle of Palms Police Department Animal Control Report for May 2002

	May-02 Monthly Total	May-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	10	11	36	79
Warning Tickets	14	8	24	31
Animals Secured	10	17	56	122
Dogs	4	6	31	57
Cats	3	2	10	21
Raccoons	1	6	12	14
Other*	2	3	8	30
Released to Owner	4	5	34	56
Transported to Shuler Vet	25	4	39	18
Transported to Other Vets	0	0	0	28
Transported to SPCA	5	4	15	15
Injured Animals	1	2	7	14
Trapped Animals	29	5	53	33
Cats	3	0	6	15
Raccoons	25	4	42	15
Other **	1	1	5	9
Dead Animals Removed	19	22	64	80
Traps Set	11	15	52	106
Kennel Fees	$49.00	$28.00	$189.00	$509.00

* Opossum

** Opossum

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR May 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	1	13	14	4	4	3	2	1	10,667	4	0	Firearms 2 hours
												Training 24 hours
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	1	13	14	4	4	3	2	1	10,667	4	0	Training 26 hours

Detective Griffin attended Grand Jury and 4 Preliminary Hearings. A total of 24 bond hearings were held which expended 45.5 man hours.

Detective Griffin attended a 3 day Training Class in Charlotte, NC on Interview & Interrogation Techniques.

Isle of Palms Police Department Narcotics Report for May 2002

	Isle of Palms			DEA		
Drug Type	Seized	Purchased	Value	Seized	Purchased	Value
Marijuana	.02 gram					
Cocaine				3 ozs		$3,000.00
Crack Cocaine	.02 gram			3 ozs		$3,000.00
LSD						
Heroin						
Other						
Monies Seized						
Monies Forfeited						$4,339.81
Monies Pending Forfeiture						
Vehicles Seized				2		$40,000.00
Vehicles Forfeited						
Vehicles Pending Forfeiture						
Monetary Value						
Arrests	2			3		
Charges	4			6		

INTEROFFICE MEMORANDUM

TO: CHIEF BUCK HANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR MAY 2002

DATE: JUNE 3, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 OFFICER	ADV-50	MANAGING POLICE EVIDENCE				16
13 OFFICERS	SCPCA-6	USE OF FORCE			13	
12 OFFICERS	FA/1	FIREARMS RECERTIFICATION			24	
1 OFFICER		J. REID INTERROGATION TECHNIQUES				36
)FFICERS	LEGAL	LEGAL UPDATE		4		
TOTAL			0	4	37	52
				TOTAL OFFICER HOURS:		93

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
3 EMPLOYEES	EPD-1	RED BOOK TRAINING				6
1 EMPLOYEE	ACAD911	911 TRAINING				40
TOTAL			0	0	0	46
				TOTAL EMPLOYEE HOURS:		46

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	249		1	68
THIS MONTH TOTALS		4	37	139
YEAR TO DATE TOTALS:	249	4	38	207
		DEPARTMENT HOURS YEAR TO DATE:		498

IOP Connector - May 7-13, 2002

		Southbound	Northbound	Total
5/7/02	0:00	51	68	119
	1:00	34	67	101
	2:00	22	29	51
	3:00	14	15	29
	4:00	14	27	41
	5:00	29	61	90
	6:00	176	210	386
	7:00	420	492	912
	8:00	524	525	1,049
	9:00	463	536	999
	10:00	442	555	997
	11:00	511	551	1,062
	12:00	620	606	1,226
	13:00	609	582	1,191
	14:00	587	620	1,207
	15:00	631	660	1,291
	16:00	596	688	1,284
	17:00	670	659	1,329
	18:00	655	553	1,208
	19:00	479	445	924
	20:00	434	351	785
	21:00	351	208	559
	22:00	179	182	361
	23:00	104	100	204
	Daily Total	8,615	8,790	17,405
5/8/02	0:00	48	46	94
	1:00	16	32	48
	2:00	16	16	32
	3:00	21	18	39
	4:00	10	19	29
	5:00	53	60	113
	6:00	192	192	384
	7:00	468	447	915
	8:00	539	513	1,052
	9:00	474	577	1,051
	10:00	515	587	1,102
	11:00	591	561	1,152
	12:00	611	599	1,210
	13:00	618	583	1,201
	14:00	641	645	1,286
	15:00	636	791	1,427
	16:00	661	718	1,379
	17:00	713	721	1,434
	18:00	659	520	1,179
	19:00	560	408	968
	20:00	400	349	749
	21:00	321	233	554
	22:00	215	193	408
	23:00	107	129	236
	Daily Total	9,085	8,957	18,042

IOP Connector - May 7-13, 2002

		Southbound	Northbound	Total
5/9/02	0:00	62	55	117
	1:00	33	28	61
	2:00	15	19	34
	3:00	7	14	21
	4:00	11	14	25
	5:00	53	63	116
	6:00	203	208	411
	7:00	460	458	918
	8:00	486	469	955
	9:00	459	503	962
	10:00	478	595	1,073
	11:00	566	641	1,207
	12:00	681	677	1,358
	13:00	628	595	1,223
	14:00	689	651	1,340
	15:00	677	732	1,409
	16:00	724	694	1,418
	17:00	701	687	1,388
	18:00	662	550	1,212
	19:00	518	436	954
	20:00	452	330	782
	21:00	364	271	635
	22:00	218	183	401
	23:00	156	127	283
	Daily Total	9,303	9,000	18,303
5/10/02	0:00	73	78	151
	1:00	35	37	72
	2:00	19	26	45
	3:00	15	13	28
	4:00	21	18	39
	5:00	50	66	116
	6:00	177	198	375
	7:00	428	495	923
	8:00	562	517	1,079
	9:00	490	516	1,006
	10:00	637	602	1,239
	11:00	793	679	1,472
	12:00	779	635	1,414
	13:00	893	698	1,591
	14:00	839	715	1,554
	15:00	739	816	1,555
	16:00	784	803	1,587
	17:00	749	747	1,496
	18:00	770	611	1,381
	19:00	619	500	1,119
	20:00	555	396	951
	21:00	484	302	786
	22:00	380	275	655
	23:00	258	212	470
	Daily Total	11,149	9,955	21,104

IOP Connector - May 7-13, 2002

		Southbound	Northbound	Total
5/11/02	0:00	156	142	298
	1:00	83	74	157
	2:00	37	59	96
	3:00	40	42	82
	4:00	29	36	65
	5:00	84	36	120
	6:00	124	101	225
	7:00	225	237	462
	8:00	445	405	850
	9:00	543	507	1,050
	10:00	770	483	1,253
	11:00	861	486	1,347
	12:00	891	519	1,410
	13:00	836	580	1,416
	14:00	767	732	1,499
	15:00	694	883	1,577
	16:00	666	910	1,576
	17:00	620	928	1,548
	18:00	544	749	1,293
	19:00	478	527	1,005
	20:00	353	388	741
	21:00	339	251	590
	22:00	275	201	476
	23:00	160	127	287
	Daily Total	10,020	9,403	19,423
5/12/02	0:00	71	82	153
	1:00	35	67	102
	2:00	25	50	75
	3:00	11	13	24
	4:00	12	14	26
	5:00	36	28	64
	6:00	55	38	93
	7:00	116	105	221
	8:00	248	227	475
	9:00	376	290	666
	10:00	586	360	946
	11:00	663	359	1,022
	12:00	652	449	1,101
	13:00	585	439	1,024
	14:00	514	453	967
	15:00	365	399	764
	16:00	288	420	708
	17:00	241	379	620
	18:00	242	398	640
	19:00	237	307	544
	20:00	165	208	373
	21:00	123	140	263
	22:00	89	83	172
	23:00	44	47	91
	Daily Total	5,779	5,355	11,134

IOP Connector - May 7-13, 2002

		Southbound	Northbound	Total
5/13/02	0:00	22	30	52
	1:00	7	15	22
	2:00	5	17	22
	3:00	3	6	9
	4:00	3	7	10
	5:00	34	24	58
	6:00	111	100	211
	7:00	245	238	483
	8:00	290	269	559
	9:00	293	271	564
	10:00	301	246	547
	11:00	324	273	597
	12:00	358	301	659
	13:00	346	343	689
	14:00	296	363	659
	15:00	319	432	751
	16:00	326	498	824
	17:00	263	462	725
	18:00	304	445	749
	19:00	242	337	579
	20:00	197	248	445
	21:00	140	161	301
	22:00	99	95	194
	23:00	47	39	86
	Daily Total	4,575	5,220	9,795
	Weekly Total	58,526	56,680	115,206
	Daily Average	8,361	8,097	16,458

Jasper Blvd. - May 7-13, 2002

		Eastbound	Westbound	Total
5/7/02	0:00	18	25	43
	1:00	16	19	35
	2:00	8	10	18
	3:00	7	1	8
	4:00	6	9	15
	5:00	14	15	29
	6:00	47	91	138
	7:00	207	463	670
	8:00	217	318	535
	9:00	199	282	481
	10:00	212	282	494
	11:00	253	255	508
	12:00	294	275	569
	13:00	294	281	575
	14:00	318	316	634
	15:00	320	308	628
	16:00	393	314	707
	17:00	437	344	781
	18:00	365	296	661
	19:00	313	276	589
	20:00	248	178	426
	21:00	201	92	293
	22:00	86	72	158
	23:00	60	35	95
	Daily Total	4,533	4,557	9,090
5/8/02	0:00	27	15	42
	1:00	16	10	26
	2:00	9	5	14
	3:00	4	5	9
	4:00	4	8	12
	5:00	8	12	20
	6:00	47	86	133
	7:00	176	462	638
	8:00	217	280	497
	9:00	179	235	414
	10:00	233	243	476
	11:00	245	277	522
	12:00	282	253	535
	13:00	274	288	562
	14:00	321	337	658
	15:00	339	314	653
	16:00	377	300	677
	17:00	403	319	722
	18:00	398	325	723
	19:00	306	316	622
	20:00	286	176	462
	21:00	214	114	328
	22:00	107	67	174
	23:00	54	43	97
	Daily Total	4,526	4,490	9,016

		Eastbound	Westbound	Total
5/9/02	0:00	33	22	55
	1:00	20	8	28
	2:00	19	11	30
	3:00	18	15	33
	4:00	13	6	19
	5:00	12	9	21
	6:00	50	94	144
	7:00	190	450	640
	8:00	216	313	529
	9:00	189	220	409
	10:00	222	259	481
	11:00	259	236	495
	12:00	261	287	548
	13:00	286	290	576
	14:00	343	325	668
	15:00	363	287	650
	16:00	370	352	722
	17:00	403	374	777
	18:00	306	354	660
	19:00	314	268	582
	20:00	240	162	402
	21:00	224	116	340
	22:00	121	77	198
	23:00	77	54	131
	Daily Total	4,549	4,589	9,138
5/10/02	0:00	49	33	82
	1:00	19	8	27
	2:00	17	5	22
	3:00	14	2	16
	4:00	8	12	20
	5:00	12	22	34
	6:00	50	91	141
	7:00	214	429	643
	8:00	227	424	651
	9:00	195	250	445
	10:00	281	254	535
	11:00	315	304	619
	12:00	326	291	617
	13:00	353	310	663
	14:00	388	363	751
	15:00	404	363	767
	16:00	436	327	763
	17:00	471	351	822
	18:00	356	367	723
	19:00	304	348	652
	20:00	269	243	512
	21:00	255	152	407
	22:00	209	111	320
	23:00	155	81	236
	Daily Total	5,327	5,141	10,468

Jasper Blvd. - May 7-13, 2002

		Eastbound	Westbound	Total
5/11/02	0:00	74	53	127
	1:00	62	31	93
	2:00	40	20	60
	3:00	24	19	43
	4:00	11	10	21
	5:00	9	8	17
	6:00	31	38	69
	7:00	73	78	151
	8:00	124	163	287
	9:00	174	228	402
	10:00	255	303	558
	11:00	344	298	642
	12:00	381	325	706
	13:00	353	331	684
	14:00	413	313	726
	15:00	395	332	727
	16:00	398	412	810
	17:00	402	427	829
	18:00	414	400	814
	19:00	305	339	644
	20:00	304	247	551
	21:00	266	187	453
	22:00	235	144	379
	23:00	148	91	239
	Daily Total	5,235	4,797	10,032
5/12/02	0:00	105	44	149
	1:00	57	47	104
	2:00	45	26	71
	3:00	11	9	20
	4:00	6	5	11
	5:00	10	10	20
	6:00	19	17	36
	7:00	53	150	203
	8:00	151	179	330
	9:00	181	302	483
	10:00	363	378	741
	11:00	320	378	698
	12:00	510	330	840
	13:00	378	318	696
	14:00	409	296	705
	15:00	379	302	681
	16:00	332	340	672
	17:00	329	368	697
	18:00	295	351	646
	19:00	306	266	572
	20:00	242	189	431
	21:00	171	130	301
	22:00	98	73	171
	23:00	52	33	85
	Daily Total	4,822	4,541	9,363

Jasper Blvd. - May 7-13, 2002

		Eastbound	Westbound	Total
5/13/02	0:00	42	29	71
	1:00	11	5	16
	2:00	19	5	24
	3:00	12	7	19
	4:00	8	11	19
	5:00	16	12	28
	6:00	39	112	151
	7:00	207	454	661
	8:00	198	303	501
	9:00	170	276	446
	10:00	214	260	474
	11:00	292	306	598
	12:00	312	263	575
	13:00	287	290	577
	14:00	370	308	678
	15:00	364	253	617
	16:00	378	314	692
	17:00	433	387	820
	18:00	349	307	656
	19:00	365	236	601
	20:00	230	156	386
	21:00	158	104	262
	22:00	114	50	164
	23:00	44	23	67
	Daily Total	4,632	4,471	9,103
	Weekly Total	33,624	32,586	66,210
	Daily Average	4,803	4,655	9,459

Jasper Blvd. - Memorial Day Weekend 2002

		Eastbound	Westbound	Total
5/24/02	0:00	48	36	84
	1:00	42	12	54
	2:00	25	11	36
	3:00	9	4	13
	4:00	17	6	23
	5:00	9	8	17
	6:00	38	108	146
	7:00	150	420	570
	8:00	226	321	547
	9:00	216	308	524
	10:00	245	354	599
	11:00	302	400	702
	12:00	330	376	706
	13:00	325	366	691
	14:00	380	355	735
	15:00	483	393	876
	16:00	547	377	924
	17:00	532	401	933
	18:00	421	388	809
	19:00	390	386	776
	20:00	403	257	660
	21:00	274	151	425
	22:00	292	147	439
	23:00	206	96	302
	Daily Total	5,910	5,681	11,591
5/25/02	0:00	94	78	172
	1:00	77	38	115
	2:00	36	31	67
	3:00	20	23	43
	4:00	12	11	23
	5:00	18	14	32
	6:00	25	74	99
	7:00	82	91	173
	8:00	135	146	281
	9:00	223	306	529
	10:00	335	387	722
	11:00	413	385	798
	12:00	497	493	990
	13:00	414	426	840
	14:00	465	436	901
	15:00	427	442	869
	16:00	497	584	1,081
	17:00	517	682	1,199
	18:00	604	473	1,077
	19:00	444	493	937
	20:00	387	333	720
	21:00	339	212	551
	22:00	337	177	514
	23:00	278	136	414
	Daily Total	6,676	6,471	13,147

Jasper Blvd. - Memorial Day Weekend 2002

		Eastbound	Westbound	Total
5/26/02	0:00	141	62	203
	1:00	63	70	133
	2:00	55	58	113
	3:00	25	14	39
	4:00	18	6	24
	5:00	15	7	22
	6:00	21	37	58
	7:00	58	201	259
	8:00	171	193	364
	9:00	223	378	601
	10:00	386	429	815
	11:00	439	533	972
	12:00	617	405	1,022
	13:00	508	417	925
	14:00	511	454	965
	15:00	639	618	1,257
	16:00	528	559	1,087
	17:00	492	537	1,029
	18:00	435	512	947
	19:00	449	457	906
	20:00	405	333	738
	21:00	312	230	542
	22:00	325	198	523
	23:00	218	158	376
	Daily Total	7,054	6,866	13,920
5/27/02	0:00	100	100	200
	1:00	85	23	108
	2:00	84	28	112
	3:00	13	8	21
	4:00	10	18	28
	5:00	6	19	25
	6:00	21	50	71
	7:00	56	137	193
	8:00	122	181	303
	9:00	202	298	500
	10:00	292	384	676
	11:00	326	392	718
	12:00	402	434	836
	13:00	414	420	834
	14:00	396	407	803
	15:00	436	386	822
	16:00	466	419	885
	17:00	450	342	792
	18:00	376	351	727
	19:00	321	311	632
	20:00	319	190	509
	21:00	272	100	372
	22:00	157	96	253
	23:00	87	45	132
	Daily Total	5,413	5,139	10,552

Jasper Blvd. - Memorial Day Weekend 2002

		Eastbound	Westbound	Total
5/28/02	0:00	54	21	75
	1:00	30	13	43
	2:00	16	11	27
	3:00	13	10	23
	4:00	5	8	13
	5:00	12	10	22
	6:00	52	101	153
	7:00	139	318	457
	8:00	227	299	526
	9:00	200	279	479
	10:00	259	317	576
	11:00	296	294	590
	12:00	314	300	614
	13:00	272	330	602
	14:00	319	324	643
	15:00	354	341	695
	16:00	440	327	767
	17:00	451	340	791
	18:00	411	387	798
	19:00	358	298	656
	20:00	314	203	517
	21:00	275	95	370
	22:00	152	81	233
	23:00	102	36	138
	Daily Total	5,065	4,743	9,808
5/29/02	0:00	41	27	68
	1:00	11	26	37
	2:00	20	4	24
	3:00	14	5	19
	4:00	3	9	12
	5:00	9	11	20
	6:00	40	105	145
	7:00	132	340	472
	8:00	205	309	514
	9:00	215	260	475
	10:00	232	316	548
	11:00	262	332	594
	12:00	307	342	649
	13:00	299	341	640
	14:00	319	310	629
	15:00	365	305	670
	16:00	421	298	719
	17:00	460	320	780
	18:00	428	401	829
	19:00	348	294	642
	20:00	378	193	571
	21:00	218	113	331
	22:00	197	71	268
	23:00	100	80	180
	Daily Total	5,024	4,812	9,836

Jasper Blvd. - Memorial Day Weekend 2002

		Eastbound	Westbound	Total
5/30/02	0:00	44	12	56
	1:00	20	11	31
	2:00	13	13	26
	3:00	10	2	12
	4:00	4	9	13
	5:00	11	12	23
	6:00	37	124	161
	7:00	125	292	417
	8:00	180	310	490
	9:00	176	280	456
	10:00	248	328	576
	11:00	266	279	545
	12:00	295	343	638
	13:00	270	305	575
	14:00	324	280	604
	15:00	322	274	596
	16:00	394	346	740
	17:00	468	300	768
	18:00	393	345	738
	19:00	315	277	592
	20:00	286	180	466
	21:00	219	121	340
	22:00	181	77	258
	23:00	102	57	159
	Daily Total	4,703	4,577	9,280
	Weekly Total	39,845	38,289	78,134
	Daily Average	5,692	5,470	11,162

IOP Connector - Memorial Day Weekend 2002

		Southbound	Northbound	Total
5/24/02	0:00	69	74	143
	1:00	51	53	104
	2:00	30	41	71
	3:00	17	14	31
	4:00	19	17	36
	5:00	36	48	84
	6:00	189	212	401
	7:00	396	457	853
	8:00	572	526	1,098
	9:00	558	588	1,146
	10:00	684	647	1,331
	11:00	871	746	1,617
	12:00	898	731	1,629
	13:00	871	680	1,551
	14:00	875	745	1,620
	15:00	878	970	1,848
	16:00	874	896	1,770
	17:00	850	848	1,698
	18:00	872	691	1,563
	19:00	738	596	1,334
	20:00	634	452	1,086
	21:00	547	341	888
	22:00	488	353	841
	23:00	323	265	588
	Daily Total	12,340	10,991	23,331
5/25/02	0:00	184	167	351
	1:00	116	104	220
	2:00	74	118	192
	3:00	67	72	139
	4:00	27	33	60
	5:00	74	32	106
	6:00	120	98	218
	7:00	272	287	559
	8:00	515	468	983
	9:00	773	722	1,495
	10:00	1,221	765	1,986
	11:00	1,287	726	2,013
	12:00	1,243	723	1,966
	13:00	1,209	839	2,048
	14:00	1,087	1,038	2,125
	15:00	894	1,137	2,031
	16:00	894	1,221	2,115
	17:00	793	1,188	1,981
	18:00	792	1,092	1,884
	19:00	755	833	1,588
	20:00	565	622	1,187
	21:00	577	428	1,005
	22:00	511	373	884
	23:00	363	287	650
	Daily Total	14,413	13,373	27,786

IOP Connector - Memorial Day Weekend 2002

		Southbound	Northbound	Total
5/26/02	0:00	199	228	427
	1:00	92	178	270
	2:00	77	158	235
	3:00	31	34	65
	4:00	26	29	55
	5:00	52	40	92
	6:00	108	73	181
	7:00	236	215	451
	8:00	384	351	735
	9:00	695	536	1,231
	10:00	1,088	668	1,756
	11:00	1,257	682	1,939
	12:00	1,194	821	2,015
	13:00	1,188	893	2,081
	14:00	1,171	1,032	2,203
	15:00	1,013	1,106	2,119
	16:00	812	1,182	1,994
	17:00	777	1,226	2,003
	18:00	674	1,109	1,783
	19:00	632	816	1,448
	20:00	559	707	1,266
	21:00	467	533	1,000
	22:00	409	383	792
	23:00	275	290	565
	Daily Total	13,416	13,290	26,706
5/27/02	0:00	153	205	358
	1:00	82	169	251
	2:00	38	124	162
	3:00	17	39	56
	4:00	21	56	77
	5:00	69	49	118
	6:00	124	111	235
	7:00	258	251	509
	8:00	423	393	816
	9:00	718	662	1,380
	10:00	1,003	821	1,824
	11:00	1,019	861	1,880
	12:00	986	828	1,814
	13:00	975	964	1,939
	14:00	828	1,013	1,841
	15:00	760	1,030	1,790
	16:00	712	1,089	1,801
	17:00	614	1,078	1,692
	18:00	557	815	1,372
	19:00	457	636	1,093
	20:00	401	503	904
	21:00	307	353	660
	22:00	223	213	436
	23:00	149	124	273
	Daily Total	10,894	12,387	23,281

IOP Connector - Memorial Day Weekend 2002

		Southbound	Northbound	Total
5/28/02	0:00	68	92	160
	1:00	33	64	97
	2:00	19	25	44
	3:00	15	17	32
	4:00	17	34	51
	5:00	47	100	147
	6:00	187	223	410
	7:00	382	448	830
	8:00	551	553	1,104
	9:00	507	586	1,093
	10:00	524	657	1,181
	11:00	614	661	1,275
	12:00	707	690	1,397
	13:00	722	691	1,413
	14:00	636	672	1,308
	15:00	737	772	1,509
	16:00	678	783	1,461
	17:00	737	724	1,461
	18:00	719	608	1,327
	19:00	551	511	1,062
	20:00	496	401	897
	21:00	385	229	614
	22:00	219	223	442
	23:00	137	133	270
	Daily Total	9,688	9,897	19,585
5/29/02	0:00	74	72	146
	1:00	21	42	63
	2:00	20	19	39
	3:00	17	15	32
	4:00	13	24	37
	5:00	55	63	118
	6:00	159	159	318
	7:00	437	417	854
	8:00	561	533	1,094
	9:00	491	597	1,088
	10:00	543	619	1,162
	11:00	622	590	1,212
	12:00	664	650	1,314
	13:00	705	666	1,371
	14:00	690	695	1,385
	15:00	665	827	1,492
	16:00	696	756	1,452
	17:00	649	656	1,305
	18:00	779	614	1,393
	19:00	594	433	1,027
	20:00	460	401	861
	21:00	395	287	682
	22:00	224	202	426
	23:00	130	157	287
	Daily Total	9,664	9,494	19,158

IOP Connector - Memorial Day Weekend 2002

		Southbound	Northbound	Total
5/30/02	0:00	81	72	153
	1:00	39	33	72
	2:00	22	28	50
	3:00	11	22	33
	4:00	12	15	27
	5:00	52	61	113
	6:00	189	193	382
	7:00	402	401	803
	8:00	510	493	1,003
	9:00	490	538	1,028
	10:00	523	652	1,175
	11:00	561	636	1,197
	12:00	623	620	1,243
	13:00	643	609	1,252
	14:00	680	643	1,323
	15:00	633	685	1,318
	16:00	744	714	1,458
	17:00	717	703	1,420
	18:00	712	592	1,304
	19:00	536	451	987
	20:00	471	344	815
	21:00	390	291	681
	22:00	263	220	483
	23:00	184	149	333
	Daily Total	9,488	9,165	18,653
	Weekly Total	79,903	78,597	158,500
	Daily Average	11,415	11,228	22,643

MEMORANDUM **City of Isle of Palms, SC**

May 30, 2002

Memo To: Chief Buckhannon

From: Linda Lovvorn Tucker, City Administrator

Re: Golf Carts

Please be advised that the City is receiving complaints regarding golf carts on Waterway Boulevard. Please ask the officers to conduct some "Signal 30" work on Waterway Boulevard around the time of 6 p.m. to make sure that operators of golf carts understand the regulations that govern their operation.

Thanks for your help.

cc Dee Taylor, Chairman, Public Safety Committee
Reading

MEMORANDUM

TO:	Nick Sottile, City Attorney (faxed to 884-5868)
THROUGH:	Linda Tucker, City Administrator
FROM:	Douglas Kerr, Zoning Administrator
C:	Tommy Buckhannon, Police Chief
RE:	Enforcement of SCDOT encroachment policies
DATE:	May 31, 2002

The Police Chief has recently been contacted by a number of citizens about obstructions being placed by property owners in the right-of-ways in front of their properties to discourage parking. When this issue came up several years ago, I met with a representative from the SCDOT and showed him examples of the problems we were having. At that time, he informed me that even though the obstructions clearly violated their encroachment standards, they would not take any enforcement action.

In your opinion, can the City enforce SCDOT encroachment standards? If so, would this be done with a Municipal Ordinance Summons or some other mechanism? If not, could City Council pass an ordinance to give us this authority? If complaints are only received about a few specific areas, could we only address those few areas, or would you suggest an Island-wide sweep?

These are a few questions that came to mind, but please provide me with any other insight that you might have on this issue. Thanks for the help.

SOTTILE & HOPKINS, L.L.P.
ATTORNEYS AT LAW

753 Coleman Boulevard, Mt. Pleasant, South Carolina 29464
Telephone (843) 884-1464 Telecopy (843) 884-5868

NICHOLAS C. SOTTILE
C. D. HOPKINS, III
MICHAEL R. DANIEL

ncsottile@sottileandhopkins.com
cdhopkins@sottileandhopkins.com
mrdaniel@sottileandhopkins.com

June 4, 2002

VIA TELECOPY & U.S. MAIL

Mr. Douglas Kerr
The City of Isle of Palms
P.O. Box 508
Isle of Palms, SC 29451

RE: State highway obstructions

Dear Douglas:

In response to your memorandum of May 31, 2002, regarding state highway obstructions and in the temporary absence of your esteemed City Attorney, I submit the following:

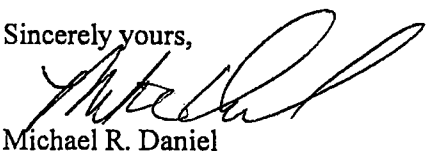
Section 57-7-210 S.C. Code of laws prohibits anyone from placing obstructions on a state highway and provides for penalties of $100 and/or 30 days for violations. Section 57-7-1 S.C. Code defines "highway" as the entire width of the right-of-way.

Section 5-7-110 S.C. Code authorizes municipal police to exercise their powers on all public and private property. Therefore, we have a state statute prohibiting the activity and assigning he penalty for violating the law and the authority to enforce the law at the local level. Your final inquiry concerns the methodology of enforcement. For this one I had to confer with our friend, Roy Bates.

Roy agrees with my analysis to this point. As for enforcement procedures, he sees only two options. First, we cannot issue a Municipal Ordinance Summons without a corresponding ordinance. We can pass such an ordinance adopting the language of the state statute and then issue summonses or we can obtain arrest warrants and then use "field arrests" where we call the offender to come in and accept the warrant rather than actually going out and arresting, hauling in and processing the suspects. However, this method would be much more time consuming than the first option since each offense would require preparation of an affidavit and presentation to Judge Harper. Using either method, the remedy must apply city-wide to pass constitutional scrutiny.

Hopefully this letter addresses your concerns, but if you have any other questions or comments, please let me know.

Sincerely yours,



Michael R. Daniel

MRD/dw
cc: Chief Thomas Buckhannon
Ms. Linda L. Tucker, City Administrator

Public Works & Public Safety

Program Coordination ♦ *James C. Hutto*

Members-At-Large ♦ *Robert H. Dunlap, Jr.*
Willie Frazier, Sr.
W. O'Brien Limehouse

CTC
County Transportation Committee
Charleston, South Carolina

Technical Members ♦ *Laura S. Cabiness, P.E.*
City of Charleston

Michael D. Dalrymple, P.E.
City of N. Charleston

Joel P. Ford
Town of Mt. Pleasant

James C. Hutto
James C. Rogers
County of Charleston

Chairman ♦ *Howard R. Chapman, P.E.*

May 16, 2002

The Honorable Mike Sottile
Mayor of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

RE: CHARLESTON COUNTY TRANSPORTATION COMMITTEE (CTC)
FY 2003 "C" FUND CONSTRUCTION PROJECT REQUESTS

Dear Mayor Sottile:

The CTC's State approved County Transportation Plan has as its primary objective the maintenance of the existing paved secondary road system in Charleston County. Prioritizing and resurfacing of the existing paved roads will be done utilizing our computerized Pavement Management System which is based on the technical evaluation/surface condition of each road. This eliminates the need for requests for resurfacing of specific roads by either State, County, or Municipal Government. As a secondary objective, the CTC will fund road improvements considered to be new construction.

It is anticipated that the CTC will allot approximately $1 million for new construction projects (e.g., rocking, paving, or improving earth roads; road drainage; road signage; striping; improvements to intersections) for FY 2003. We are requesting that your new construction projects be forwarded to us by June 28, 2002. Please keep our limited funding in mind. Provide a detailed description, location, etc., of each request and a priority listing (most desired project first) if more than one request is submitted. If new or additional right-of-way is involved, it must be acquired by the requesting entity at no cost to the CTC. County Public Works staff may contact you for additional information as they prepare cost estimates for the projects.

Should you have any questions in the development of project requests, you may contact Jim Armstrong, Construction Contracts Manager, at 202-7600.

Sincerely,

Howard R. Chapman, P.E.
Chairman

HRC:bw

c: CTC Members
Jim Armstrong, Construction Contracts Manager
Bill Turner, Accounting Supervisor

4045 Bridge View Drive N. Charleston, South Carolina 29405-7464 (843) 202-7600 FAX (843) 202-7601

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Waterproof Walkie Talkies

B. Applicant Organization Isle of Palms Fire Department

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-4410 Fax 886-0097

2. Project Director Chief Ann M. Graham

Telephone 886-4410 Fax 886-0097

3. Description of Organization, Its Goals and Objectives The Isle of Palms Fire Dept. responds to all types of emergencies. Calls related to missing children, boaters in distress, swimmers in distress, sinking boats, etc. are on the rise. Most responses are due to non-residents. Our goal is to respond as safely and efficiently as possible to all emergencies and reduce damage to equipment while doing so.

C. Description and Location of Project/Event Improve communications when responding to water-related incidents.

X Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start 2002 Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).

The majority of all water-related calls are non-resident.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 20,000

   Date(s) Required: _____ Lump Sum __x__ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

1999	
Resident	7
Non-Resident	22
2000	
Resident	9
Non-Resident	28
2001	
Resident	15
Non-Resident	45

These are all water-related calls (front beach, waterway, Breach Inlet)

Isle of Palms Fire Department

Request for Accommodation Tax Funds
To Purchase
Waterproof Walkie Talkies

XTS 5000
Without Keypad
$2,214.02 Each
Price includes 1 spare battery and 6% sales tax

XTS 5000
With Keypad
$2,963.07 Each
Price includes 1 spare battery and 6% sales tax

Funds requested $20,000

2 XTS 5000 with keypad @ $2,963.07 each = $5,926.14
6 XTS 5000 without keypad @ $2,214.02 each = $13,284.12
Total = $19,210.26
Plus shipping and handling

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
June 5, 2002

The regular meeting of the Public Works Committee was held at 6:15 p.m. on June 5, 2002, in the Public Works Department. Present were Chairman Marino, Committee Members Bettelli and Miller, Director David Mobley, Administrator Tucker, Mayor Sottile, Councilwoman Hanbury and Ross Nelson from General Engineering Labs.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the May meeting; Councilman Miller seconded; motion passed unanimously.

2. Non-Point Source Project Update - Ross Nelson, General Engineering Labs. Administrator Tucker stated that the reason she had asked Mr. Nelson to attend the meeting was because the character of the results of the sampling is changing (see attached documentation). Mr. Nelson stated that, because the amounts of fecal coliform are becoming greater, the lab has increased their dilution factor by one to give a greater range of counts. Administrator Tucker advised Mr. Nelson the DHEC allows the discharge of water, from cleaning the Connector, into the marsh on the north side of the Connector, and this may affect these reports. Mr. Nelson stated that he will contact DHEC to make sure that water samples are not being taken right after this water has been dumped. Mr. Nelson said that the other area that shows higher counts is 25th Avenue.

Mr. Nelson stated that during July, they will be doing the fecal coliform DNA typing and determine the locations where the types are found. Responding to Administrator Tucker's question of how detailed the typing is done, he stated that first the determination will designate human or animal. The lab will also take samples from the waste water treatment plant for comparison, and there is some DNA data as to type of animal the coliform comes from. Some samples will be sent to Miami for testing [at a cost of $150 per sample].

After further discussion, Administrator Tucker advised Mr. Nelson that the City is going to be doing some work at the ditches at the end of 27th and 28th Avenues beginning next week. The company who cleans the ditches actually vacuums them out and takes the material to an approved disposal site. Mr. Nelson said that they do sample at 28th Avenue and this might affect the sampling in this area.

Administrator Tucker asked if the City should be concerned about swimmers in the areas where high counts of fecal coliform is found. Mr. Nelson stated that the results in Hamlin Creek, the Intracoastal Waterway are under the parameters for "dangerous" count standards.

Chairman Marino reported that he met a lady in Washington, D.C., who specializes in these types of work and stated that she was very interested in the data that the City is getting in this area. Mr. Nelson said that it would be up to the City whether or not to share data. Mr. Nelson was thanked for attending the meeting and will continue to make quarterly reports to the committee.

3. Monthly Department Report. Director Mobley reported on the department's operations for May 2002 (attached hereto) and answered questions of committee members.

4. Old Business. (A) Update - Status of Parking Lot Dumpster/Ramp. Director Mobley reported that electricity has been installed for the garbage compactor and it is up and running. He has

obtained an estimate of $4,300 for installation of the fence and putting up safety rails. The target date for usage is the second week of June. Each business will have a key to use for access to the compactor.

Councilman Miller expressed concern about the other dumpsters in the parking lot that are used by the contractor who cleans the beach on a daily basis. Director Mobley said that Action Disposal empties these three white dumpsters. The Director will follow up on this after the compactor is in operation and the other large dumpsters have been removed.

(B) Update - Gateway Enhancement. Administrator Tucker reported that the project is completed with the exception of taking down one cable line and she will be discussing with SCE&G if there are any other lines that can come down. She said there will be a final inspection on Friday, June 7th, and Director Mobley will learn how to operate the electrical controls inside the poles.

(C) Status of Drainage Improvements. Administrator Tucker stated that this project at the ends of 27th and 28th Avenues should be in operation next week.

(D) Status of Street Print Crosswalks. Administrator Tucker reported that SCDOT has asked for a photograph which she has forwarded and she hopes for approval shortly.

(E) Dumpsters at Condo Units. Director Mobley reported that he met with Jody Peele of Mount Pleasant to learn about how they handled this issue. The Town did not pass an ordinance, but they do have an "impact fee" from which Mr. Peele purchases their garbage trucks and other equipment. Director Mobley is also waiting for information from Myrtle Beach and will report further next month. The committee will continue to look at this issue for some reasonable and equitable solution.

(F) Status of Meeting Requirements of Blue Wave Designation. Administrator Tucker reported that she had contacted DHEC about increasing water sampling between 10th and 14th Avenues during June, July and August. DHEC is willing to run the samples for the City, but did not want to increase sending personnel to the island. She then contacted Tom O'Rourke from the County Park Service and he has agreed to training one of their lifeguards to take the samples. The result is that the lifeguard will collect the samples, the City will carry them to DHEC and DHEC will run the additional samples and report the results.

Director Mobley has taken care of the additional language on beach signs stating "swim at your own risk" in areas where there are no lifeguards.

4. New Business (A) 41st Avenue Crosswalk. Administrator Tucker reported that the supervising contractor (for the intersection realignment project) told her that they will be back to reinstate the crosswalk.

(B) Right-of-Way Improvement - 34th & Palm and 42nd Avenue. Administrator Tucker reported that these areas that have been used by beach-goers and the unstable sand has scarped out. The sand shell or coquina material that was laid out at 21st Avenue can be installed at 34th and 42nd Avenues and grass will grow on it making a harder surface. The cost will be around $200-$300 and can come out of this year's budget. Administrator Tucker further said that City Council will be hearing more about obstructions in rights-of-way in the near future and will have to make a decision as to whether to ignore them or to enforce the law.

(C) CTC New Projects Requests. Administrator Tucker referred to the attached letter from the County Transportation Committee asking for new projects. She reminded committee members that last year the CTC installed the additional handicapped parking spaces. She stated that the City could apply for half the purchase of and installation of the permanent traffic counters through CTC (half of the cost of the counters is in the upcoming budget with the other half paid by COG). **Councilman Miller made a motion to ask CTC to fund the traffic counter project; Councilman Bettelli seconded; motion passed unanimously.**

(D) Report of Beach Monitoring Results - May '02. Administrator Tucker reported on the May '02 ocean water monitoring (see attached). All sites tested satisfactorily in May.

(E) Status of Bike Racks and Flagpole. Administrator Tucker reported that both have been ordered and should be installed shortly.

5. Miscellaneous. (A) Director Mobley reported that the department has only about four garbage carts in stock and is in need of ordering more. He said that there is money in the upcoming budget for carts and asked if he could order them now because they will not come in until early July. The committee concurred that Director Mobley ask the City Treasurer how best to handle the order for budget purposes. He will also do so for the new garbage truck which also needs to be ordered.

(B) Director Mobley responded to Councilman Bettelli's question about an area on 37th Avenue where the garbage truck is encroaching the right-of-way when turning a corner. He said that he took a truck to that intersection and reported there is no way to negotiate the turn without going off the pavement. He suggested that the department put some gravel or cement around the turn.

(C) Director Mobley reported that he and Councilwoman Hanbury walked the Hartnett ditch and looked at the encroachments. It appears that the problem has occurred over the years and for the City to go in now and clear it would not be a good idea.

(D) Councilman Miller began discussion of the need for the City to continue to have water towers on the island. He felt that it is unsightly coming across the Connector and suggested that the City paint "Welcome to the Isle of Palms" or something to make it more attractive.

(E) Councilman Bettelli began discussion of the fact that a lot of residents are not bagging their leaves for pickup and asked that a notice be placed on the Connector board advising of the regulation. Councilman Miller agreed with Director Mobley that the City should perhaps begin to tighten enforcement of the various regulations and perhaps it is time to send out another informative letter. Chairman Marino suggested that the City publish a monthly or quarterly "Isle of Palms City News" article in the *Moultrie News* to get the message out.

(F) Set Date for Next Meeting - 5:45 pm, on Monday, July 8, 2002.

There being no further business to come before the committee, the meeting was adjourned at 7:20 pm.

Respectfully submitted,
John Marino, Chairman

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

Public Works Mtg

May 9, 2002

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Status Report and Invoice No. 13210C
Non-Point Source Pollution Assessment Project
Isle of Palms, South Carolina

Dear Ms. Tucker:

Please find enclosed a table summarizing the results of the sixth and seventh sampling events for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms. These events were conducted on April 3 and 17, 2002, respectively. As is specified in the Quality Assurance Project Plan (QAPP), General Engineering will provide monthly summaries of the data collected during the sampling events. Original Certificates of Analysis will be maintained at our office for inclusion in the final report.

Following each sampling event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Although enough sampling events have not been conducted to draw specific conclusions from the available data, evaluation of the data has begun in order to determine if any trends are developing. It is anticipated that we will be able to begin analyzing the data using the GIS by the end of the June sampling events. At that time, we will be prepared to initiate the Phase II monitoring events.

As shown in the attached Table 1, both of the sampling events were conducted during a rising tide. To date, all sampling events have been conducted during rising tides. Therefore, we may adjust our sample times during future events to ensure that we collect samples during all tidal cycles.

During the sixth event, fecal coliform levels exceeded the standards for shellfish consumption at all of the open-water locations, except IOP-12 and IOP-22, and at all of the inland locations. Dissolved oxygen (DO) levels were low at four locations, IOP-05, IOP-14, IOP-29 and IOPO-30. However, the low DO levels at these locations can likely be attributed to lack of flow at the sampling locations. In addition, pH appeared to be slightly elevated at IOP-28 during the sixth event. Turbidity was elevated at one location, IOP-14, and temperature was elevated at IOP-28. The remainder of the parameters monitored during this sampling event appear to be within acceptable levels.

During the seventh sampling event, fecal coliform levels exceeded the standards for shellfish consumption at all of the open-water locations, except IOP-02, and at all of the inland locations. Low DO levels were noted at seven locations, IOP-05, IOP- 10, IOP-14, IOP-17, IOP-21, IOP-29 and IOP-30, and this may again be attributed to a lack of flow. In addition, pH and temperature appeared to be elevated at IOP-28 during the seventh

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event. The remainder of the parameters monitored during this sampling event appear to be within acceptable levels.

During the first phase of this project, the results will be compared to the historic data compiled during preparation of the Sampling and Analysis Plan. As noted in the previous monthly status report, fecal coliform levels at IOP-11 are significantly lower than the historical geometric mean. However, the fecal coliform levels at IOP-05 and IOP-21 are significantly higher than the historical geometric mean. The remainder of the sample locations appear to correspond to historical levels.

Currently, the geometric mean is above the standard for shellfish consumption at three open-water locations, IOP-06, IOP-12 and IOP-22. However, the geometric mean at each of the inland locations exceeds that same standard. A comparison of the current data to the historical data is included in the attached Table 2. As requested by the Public Works Committee during a meeting on March 6, 2002, South Carolina Department of Health and Environmental Control Water Quality Standards are included in Table 3.

For future events, we have adjusted the dilution factors used in the fecal coliform analysis to allow higher counts of the fecal coliform colonies. Previously, colony counts could not exceed 1,600 Most Probable Number (MPN). However, the new dilution factors will allow counts of 16,000 MPN. These higher limits will allow us to better pinpoint problem areas. If future events show counts higher than 16,000 MPN, we may adjust the dilution factor again.

Please note that Invoice No. 13210C in the amount of $3,442.50 is enclosed for General Engineering's services through April 30, 2002. This invoice includes charges for conducting the sixth and seventh monitoring events, analysis of the data, and completion of the monthly monitoring report. Please note that significant time was also spent this month developing the GIS that will be used to track all of the analytical parameters at each of the sample locations.

On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at 769-7378, extension 4214.

Yours very truly,

G. Ross Nelson
Environmental Scientist II

enclosures

fc: ciop00102c.sts.rpt.apr02.doc

GENERAL ENGINEERING
PO Box 30712 • Charleston, SC 29417 • 2040 Savage Road • 29407
(843) 769-7378 • Fax (843) 769-7397

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Date	Sample Location	Time	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
4/3/2002	IOP-02	925	Clear, Warm	-	20.6
4/3/2002	IOP-05	1120	Clear, Warm	none	22.2
4/3/2002	IOP-06	915	Clear, Warm	-	20.6
4/3/2002	IOP-10	1110	Clear, Warm	none	22.2
4/3/2002	IOP-11	1055	Clear, Warm	-	22.2
4/3/2002	IOP-12	910	Clear, Warm	-	20.6
4/3/2002	IOP-14	1050	Clear, Warm	none	21.7
4/3/2002	IOP-15	1045	Clear, Warm	very low	21.7
4/3/2002	IOP-17	1035	Clear, Warm	low	21.7
4/3/2002	IOP-21	955	Clear, Warm	none	21.1
4/3/2002	IOP-22	900	Clear, Warm	-	20.6
4/3/2002	IOP-25	850	Clear, Warm	-	20.6
4/3/2002	IOP-28	1130	Clear, Warm	low	22.2
4/3/2002	IOP-29	1025	Clear, Warm	none	21.7
4/3/2002	IOP-30	1015	Clear, Warm	none	21.7
4/17/2002	IOP-02	905	Clear, Warm	-	20.6
4/17/2002	IOP-05	1050	Clear, Warm	none	22.2
4/17/2002	IOP-06	900	Clear, Warm	-	20.6
4/17/2002	IOP-10	1040	Clear, Warm	very low	21.7
4/17/2002	IOP-11	1030	Clear, Warm	-	21.7
4/17/2002	IOP-12	850	Clear, Warm	-	20.6
4/17/2002	IOP-14	1025	Clear, Warm	none	21.7
4/17/2002	IOP-15	1015	Clear, Warm	low	21.7
4/17/2002	IOP-17	1005	Clear, Warm	moderate	21.7
4/17/2002	IOP-21	930	Clear, Warm	low	21.1
4/17/2002	IOP-22	845	Clear, Warm	-	20.6
4/17/2002	IOP-25	840	Clear, Warm	-	20.0
4/17/2002	IOP-28	1105	Clear, Warm	high	22.2
4/17/2002	IOP-29	950	Clear, Warm	none	21.7
4/17/2002	IOP-30	945	Clear, Warm	none	21.1

Table 3
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO	pH	Temperature	Turbidity
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)	(mg/L)	(Standard Units)	(deg. C)	NTUs
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[5]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[5]	2.2, 0.8[4]	25

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C. as a result of the discharge of heated liquids.

[3]Shall not vary more than 3/10 of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Table 2
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	6.87	22.00	5.10	19.50
IOP-05	1,293.81	6,480.00	139.90	10,630.00
IOP-06[2]	40.22	140.00	17.60	130.00
IOP-10	2,061.47	3,300.00	3,432.20	16,000.00
IOP-11	59.20	330.00	1,082.90	20,780.00
IOP-12[2]	18.50	56.10	13.70	49.00
IOP-14	2,361.25	6,480.00	2,200.00	2,200.00
IOP-15	2,361.25	6,480.00	3,449.60	6,470.00
IOP-17	2,361.25	6,480.00	2,609.10	8,080.00
IOP-21	1,738.25	5,920.00	170.10	720.00
IOP-22[2]	17.84	58.00	24.50	540.00
IOP-25[2]	13.49	37.10	5.90	38.20
IOP-28	280.15	1,840.00	-	-
IOP-29	303.02	1,600.00	-	-
IOP-30	2,361.25	6,480.00	-	-

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.

City of Isle of Palms
Department of Public Works
May 2002 Report
David D. Mobley, Jr. - Director

1. The department received 586 phone calls in the month of May. Twelve (12) White goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Seven (7) rollout carts/recycle bins were delivered Twenty-one (21) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four loads (11.48 tons) of C&D waste, twenty-five (25) garbage packer loads (155.76 tons) of limbs and leaves and nine loads (56.01 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Four (4) scrap metal containers were transported to Charleston Scrap Metal. Two forty (40) yard container of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday.

4. Fourteen (14) street signs as well as no parking and handicapped signs were installed along the beachfront area.

5. The Public Works Department handpicked trash from the connector twice this month.

6. The project to extend the Municipal parking lot driveway was completed.

7. The second layer of asphalt for the Building Departments Parking lot was installed. The striping and concrete bumpers will be installed in June.

8. The compactor is scheduled to begin operations the first week of June

9. April employee of the month is Kim Tapply

MEMORANDUM

To: Linda L. Tucker, City Administrator

From: David D. Mobley, Jr., Public Works Director

Date: May 30, 2002

Subject: May 2002 Employee of the Month

I would like to nominate Willie Powell for the May 2002 Department of Public Works Employee of the month. In the past month, employee Powell has done an outstanding job in the collection of solid waste and housekeeping at the Public Works Office, all of the assigned tasks were completed in an efficient and timely manner and he can be counted on "to take care of the job." Employee Powell consistently does more than required to meet the Isle of Palms Department of Public Works goals and needs. Employee Powell is an asset to the Isle of Palms Department of Public Works.

Program Coordination ♦ James C. Hutto

bers-At-Large ♦ Robert H. Dunlap, Jr.
Willie Frazier, Sr.
W. O'Brien Limehouse

CTC
County Transportation Committee
Charleston, South Carolina

Chairman ♦ Howard R. Chapman, P.E.

Technical Members ♦ Laura S. Cabiness, P.E.
City of Charleston

Michael D. Dalrymple, P.E.
City of N. Charleston

Joel P. Ford
Town of Mt. Pleasant

James C. Hutto
James C. Rogers
County of Charleston

May 16, 2002

The Honorable Mike Sottile
Mayor of Isle of Palms
Post Office Drawer 508
Isle of Palms, SC 29451

RE: CHARLESTON COUNTY TRANSPORTATION COMMITTEE (CTC)
FY 2003 "C" FUND CONSTRUCTION PROJECT REQUESTS

Dear Mayor Sottile:

The CTC's State approved County Transportation Plan has as its primary objective the maintenance of the existing paved secondary road system in Charleston County. Prioritizing and resurfacing of the existing paved roads will be done utilizing our computerized Pavement Management System which is based on the technical evaluation/surface condition of each road. This eliminates the need for requests for resurfacing of specific roads by either State, County, or Municipal Government. As a secondary objective, the CTC will fund road improvements considered to be new construction.

It is anticipated that the CTC will allot approximately $1 million for new construction projects (e.g., rocking, paving, or improving earth roads; road drainage; road signage; striping; improvements to intersections) for FY 2003. We are requesting that your new construction projects be forwarded to us by June 28, 2002. Please keep our limited funding in mind. Provide a detailed description, location, etc., of each request and a priority listing (most desired project first) if more than one request is submitted. If new or additional right-of-way is involved, it must be acquired by the requesting entity at no cost to the CTC. County Public Works staff may contact you for additional information as they prepare cost estimates for the projects.

Should you have any questions in the development of project requests, you may contact Jim Armstrong, Construction Contracts Manager, at 202-7600.

Sincerely,

Howard R. Chapman, P.E.
Chairman

HRC:bw

c: CTC Members
Jim Armstrong, Construction Contracts Manager
Bill Turner, Accounting Supervisor

4045 Bridge View Drive N. Charleston, South Carolina 29405-7464 (843) 202-7600 FAX (843) 202-7601

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

May 31, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for May 2002
Isle of Palms
Charleston County

Dear Ms. Tucker:

Below are the results from Beach Monitoring for Isle of Palms performed during the month of May 2002. All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels	Date	Enterococcus levels
Port O'Call/Wild Dunes	5/7/02	<10	5/22/02	10
Dunescrest Ln./Wild Dunes	5/7/02	<10	5/22/02	10
53rd Avenue	5/7/02	<10	5/22/02	<10
34th Avenue	5/7/02	<10	5/22/02	<10
21st Avenue	5/7/02	<10	5/22/02	10
7th Avenue	5/7/02	10	5/22/02	<10
4Th Avenue	5/7/02	<10	5/22/02	<10

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Tara Cutter
Trident EQC District

gymnasium. She iterated that the community wants, needs and deserves a full-size gym and it is used every day! Mr. Pruitt stated that the designs presented are not a gold-standard facility, nor is it bare bones, it is a middle-of-the-road facility that the City could be proud of and would wear well.

Administrator Tucker stated that her understanding of the direction from City Council was to try to come up with phases of the project so that the elements were smaller and more feasible to the public. Administrator Tucker further asked for guidance as to what is a palpable number that Council will consider for the first phase of the project. Mayor Sottile stated that he was thinking of $1 to $1½ million for the total project, but he iterated that this was only his idea and not everyone's. He suggested adding a room to the existing building and turning around the ballfields. Mr. Pruitt stated that he could cost the project out into more phases. Councilwoman Rice stated that she strongly felt that the full-time residents use the facilities regularly and that they would support the new design. Chairman Buckhannon stated that he would like to study the new figures and discuss them with Director Page and committee members for some recommendations. He further said that he has been receiving feedback from the residents on the small improvements that have already been made and he felt that the residents would be pleased with whatever Council decides to do. Further, the City may have to go through a referendum one way or the other.

(B) Discussion of Spoleto and Piccolo Spoleto Publicizing. Chairman Buckhannon stated that the events have been well publicized. Administrator Tucker stated that her feedback was that the events at the local churches were not well attended and the City may want to move those events to another venue next year. Perhaps all of the Piccolo events could be held at the Island House. This will be studied further for next year's event.

(C) Report on Meeting of 50th Anniversary Celebration Committee. Administrator Tucker reported that there have been several sub-committee meetings and she feels that the planning is moving along better and reducing the committee budgets to come more in line with Council's advice. Bill Casey will report at the Ways & Means meeting of June 18th.

4. New Business. Request for Wedding on the Beach. Administrator Tucker stated that this request will also go to Public Safety. June 29th is also Governor's Cup Saturday. The only concern that Chairman Buckhannon had was parking issue, and Director Page said that the ceremony will be held near the home of the groom where most cars should be parked.

5. Miscellaneous - Set Date for Next Meeting. The next meeting was scheduled for 5:45pm on Tuesday, July 2, 2002.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:41 p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
June 4, 2002

The regular meeting of the Isle of Palms Recreation Committee was held at 5:45 p.m. on June 4, 2002, in City Hall. Present were Chairman Buckhannon, Committee Member Rice, City Administrator Tucker, Recreation Director Page, as well as Mayor Sottile, Councilman Miller and Councilwoman Hanbury. Councilman Abele was out of town.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the minutes from the April meeting as presented; Chairman Buckhannon seconded, motion passed unanimously.

2. Recreation Department Report. Director Norma Jean Page discussed the monthly report for May (attached hereto) as well as upcoming events in June, and she answered questions of committee members. Highlights are:

- All-star teams were selected on May 29th.
- Registration is now open for co-ed softball.
- Anthony Johnson Basketball Camp will be held, even tho Mr. Johnson may only be here for a couple of days depending on how his team scores in the national playoffs. Mayor Sottile will present him with a Resolution from City Council.
- Isle of Palms Beach Run is scheduled for September 28th.
- The last middle school dance of the season was held on May 3rd.
- Keenagers has stopped meetings until September.
- Thanks to the air-conditioning system, aerobics and gymnastics will be held during the summer.
- Mayor Sottile handed out graduation certificates to Preschool and Tiny Tots children.
- Mayor Sottile was one of the judges for Piccolo Sand Sculpting Contest and there were 22 entrants.
- American Red Cross Babysitting Class is June 8th at City Hall.
- The new John Deere mower is in service as of May 23rd and the old model traded.

3. Old Business. (A) Discussion of Phasing in New Recreation Center. Director Page acknowledged that Warren Pruitt's of LS3P presence to participate in the discussion. In consideration of prioritization, she stated that her first need would be the hallway and meeting rooms in order to be able to have some year around programs.

Mr. Pruitt referred to the handout,"Cost Projection," and discussed phasing of the various projects. He stated that the first phase would be the three classrooms, hallway and lobby, at a cost just under $3 million. The second phase would be the new gymnasium and baseball pavilion. The third phase would be the renovation of the existing gym into a multi-purpose room (stage, theater, etc.) and the soccer pavilion. Mr. Pruitt stated that these items could be moved around, but he felt that the City would achieve the best results for the cost with these particular phases. There was discussion of cutting back the project to lower the cost. Mayor Sottile suggested that the gymnasium be cut down in size. Chairman Buckhannon iterated that the first phase, classrooms, etc., was definitely the most needed, and the second and third phases would have to be studied to come up with the essentials. Councilwoman Rice agreed, but she stated further that she felt it would be a big mistake not to build a full-size

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
May 2002

STAFF

Norma Jean Page, Recreation Director

T.J. Rostin, Jr., Recreation Supervisor

Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor

Shelia Redmon, Parks & Grounds Maint. Assistant

Laura Togami, Recreation Supervisor

May Athletic Report

Youth Baseball:

The youth baseball leagues are coming to a close. The T-Ball (5/6 year olds) and Machine Pitch (7/8 year olds) will finish their seasons on June 8, 2002. Both of these seasons have run very smoothly with no reported problems.

The 9-12 Dixie Youth league concluded its regular season as well as its post-season tournament. Clear Star Coating finished the regular season in first place with a 9-1 record. Polly's Jewelry, coached by Scott Baldrick, finished in second place with a 7-3 record. The post-season tournament was very competitive. Clears Star Coating and Polly's Jewelry emerged as the top two teams and met each other in the finals on May 28, 2002 at 5:15pm.

* All-Star teams will be selected on May 29, 2002. The All-Star tournaments will begin on July 6, 2002. The Recreation Staff anticipate a strong showing in both the 9/10 and 11/12 year old tournaments.

The two 13/14-year-old teams finished their seasons in the Mt. Pleasant league. Both teams finished the season undefeated against the Mt. Pleasant teams. Wade Surveying, coached by John Baker, defeated Greater Charleston Chiropractic, coached by Joe Clark, in both games. Both teams showed great sportsmanship on and off the field. A team cookout was held after each game, where players and parents form both sides had the opportunity to get more acquainted with each other.

Adult Men's Spring Softball:

The men's softball league ended its regular season on May 15, 2002. Seaworthy emerged as the #1 team with a perfect 9-0 record. Windjammer took the second seed with a 7-2 record. The post-season tournament began on May 20th and will conclude with the championship game on June 3, 2002. This season has progressed very smoothly and more and more players are interested in signing up for future leagues.

Adult Men's 3 on 3 Basketball:

The 3 on 3 basketball league concluded its regular season on May 23, 2002. Trailer Shop finished the season in first place edging out Team Diesel by one victory. Trailer shop will get a first-round bye in the upcoming post-season tournament slated to begin on May 28, 2002. The tournament is double elimination with the champions receiving plaques and tournament T-shirts.

Anthony Johnson Basketball Camp:

The Recreation Staff continue to work with Kenny Potosnak, camp coordinator, to ensure that the 2002 camp will offer a fun and effective camp for the participants. Brochures have been placed at City Hall, Subway, Red & White, and the Recreation Department. All baseball and basketball players in the Recreation League were given brochures to encourage participation.

Isle of Palms Beach Run:
The Isle of Palms Beach Run will be held on Saturday, September 28, 2002. The Recreation Staff are working with Mike Derosier, from Action Carolina about preliminary race objectives. Sponsors and vendors for food, drinks, t-shirts and other products are being contacted. Registration forms and fliers will be available June 14th. The Accommodations Tax Committee and City Council approved $8,000 for this event.

Upcoming Athletic Events:

June		
	10-14	Anthony Johnson Basketball Camp Girls & Boys ages 5-14.
July		
	6	Sub-District All-Star Baseball Tournaments 9/10 year olds and 11/12 year olds
August		
	5	Flag Football Registration Begins
	5	Men's Softball Registration Begins
	19	Youth Soccer Registration Begins
	24	Half Rubber Tournament
September		
	28	Isle of Palms Beach Run

T.J. Rostin
Recreation Supervisor

MAY ACTIVITIES AND SPECIAL EVENTS

IOP Dance
The May Dance was held Friday, May 3rd from 7:00-10:00pm. Approximately 300 students attended. This was the last dance of the school year.

Keenagers'
The final meeting for Keenagers was held on Wednesday, May 8th at the Charleston Crab House. The group will resume their monthly meetings in September.

The Keenager's May trip was to Santee State Park. A pontoon boat ride took the Keenagers around Lake Marion. This seemed to be one of the most enjoyable trips this year.

Lunch Bunch will continue meeting throughout the summer.

NIA Class
Unfortunately, the Neuro-muscular Integrative Action class, taught by Amy Hovatter Hardee, was not as popular as expected. The class was geared toward Senior Citizens. However, the interest was not there. Beginning in September, classes will be offered to include all adults.

Aerobics
Aerobics classes are still going strong. Classes will continue throughout the summer. The next session will begin on July 15th and run through August 23rd.

Gymnastics
The fall sessions for Gymnastics ended on Friday, May 3rd. A summer session will be offered beginning Friday July 12th through August 9th.

Preschool/Tiny Tots
Both children's programs had their graduation on Wednesday, May 22nd. The ceremony began at 9:30am inside the Recreation center. The Tiny Tots lead with the Pledge of Allegience and the Preschool performed "In Search of Spring." The children were then presented with a certificate and t-shirt by the Recreation Director and Mayor Sottile. After graduation, the children and parents gathered outside at the picnic shelter for a celebration party, where the Recreation Department provided a jump castle for entertainment.

Mommy & Me
The last Mommy & Me was held on Wednesday, May 29th. This program will end for the summer and resume in September.

Dog Obedience
Dog obedience class began a new session on Monday, May 13th. There are approximately twelve participants registered in this session. The next session will begin on Monday, July 8th.

Camp Summershine
Finishing touches are being finalized for summer camp. The field trips are planned as well as the science workshops. Arts & crafts supplies are being ordered. The camp counselors will begin on June 3rd to plan and prepare for the camps. Wee camp is currently filled and Camp Summershine is filling up quickly.

Island Fun Days
Island Fun Days consist of a different trip Tuesday through Friday every week. This camp is geared mostly towards visitors to the Island. Several Isle of Palms residents take advantage of this opportunity. A few people have signed up for this camp. Most of the participants will sign up a week in advance.

Lowcountry Senior Games
The 2002 Lowcountry Senior Games took place on April 29th through May 4th. Approximately 300 participants signed up for the weekly activities including sporting and social events. The week ran smoothly with many compliments and little complaints.

The Isle of Palms Recreation Department had approximately 8 Keenagers participate in at least one event throughout the week. A 15 passenger van was provided for transportation to the Opening ceremony.

The Senior Games committee held a critique meeting to review evaluations from the participants. Another meeting is scheduled in July.

Community Yard Sale
The annual community yard sale took place on Saturday, May 18th from 8:00am – 12:00noon. Approximately 35 vendors participated in the sale. The location of the event was moved from the soccer field to the grassy area behind the playgrounds. The vendors complimented the change. Goodwill came to the event around 11:00am and collected donated items that the vendors did not want to keep.

Piccolo Spoleto Sand Sculpting Competition
The sand sculpting competition was held on Saturday, May 25th from 9:00am until 1:00pm. Approximately 22 teams participated in this event. Participants began sculpting at 9:00am and judging began at 12:00noon. Four judges including Mayor Sottile chose the winners of the competition. The competition consisted of six different categories: Most Unique, Most Creative, Best Architectural, Best Children's Entry, Best of Show and Most Realistic. It was a perfect day for the event! A lot of people were on the beach observing the sculptures and enjoying the fun.

Skyhoundz Dog Frisbee Championship
Competition took place on Saturday, May 25th at 5:00pm. Registration began at 4:30pm. Nine teams competed in the Distance/Accuracy competition. Each dog was judged on their performance in two rounds of competition. The 1st , 2nd & 3rd place winners received a certificate and a plaque.

Laura Togami

UPCOMING EVENTS & ACTIVITIES

June

1 & 2	Piccolo Spoleto Goes to the Beach – See attached flyer Saturday, 4:00pm - until Sunday, 2:00pm – 6:00pm
8	American Red Cross Babysitting Course City Hall 9:00am – 5:00pm
10 - 14	Anthony Johnson Basketball Camp IOP Recreation Center 8:00am – 4:00pm
17	Camp Summershine Begins IOP Recreation Center 9:00am – 3:00pm
18	Island Fun Days Begins

Parks & Grounds Maintenance
Monthly Report
May 2002

Recreation Building:
Reset rear gym door closer
Setup for preschool and tiny tots graduation
Setup for middle school dance, preschool, aerobics, gymnastics, and mommy and me
Changed the lights in the exit signs

Recreation Grounds:
Transplanted 4 shrubs from Breach inlet garden
One application of roundup
Two sets of bleachers transported to Sullivan's Island Elementary
Setup for preschool graduation picnic shelter
Pruned shrubs in rear of building
Constructed a lattice enclosure around the port-a-let at the baseball field
Marked field for yard sale on 29th Ave.
Regular grounds maintenance

Tennis courts:
Weekly trash removal
Repaired wind screens
Blow off courts as needed

Basketball courts:
Replaced all nets also removed "S" hooks and replaced with zip ties
Blew and cleaned courts as needed

Soccer field:
Soccer field construction update:
Applied: 450lbs nursery fertilizer
One application of 2/4/D / MSMA cocktail for weed control
300lbs of Ammonium Sulfate
Approximately 8 cubic yards of sand applied to top dress field for settled areas
Approximately 80% of soccer field has turf germination

Equipment:
New John Deere walk behind GS30 in service on 5/23/02 (Traded in old model)
Repaired the 25 gal sprayer pump
Modified the herbicide sprayer for better application
Regular maintenance of tractor and mower

Softball/Baseball fields:
Repaired the temp fence on baseball field
Reset new home plate on softball field
Roundup on baseball field
Painted over graffiti in dugouts
Repaired faucet on 3rd base side of softball field
Restrapped batting cages
Regular infield maintenance for baseball/softball
Regular grounds maintenance

City Landscaping:
Replaced the ballast and 4 lights in the Mayor's office
Replaced 2 lights in Hallway at City Hall
Changed the batteries in the smoke detectors at city hall
Repaired a toilet in public restrooms at front beach
Installed the "Blue Wave Beach" sign
Regular weekly maintenance and landscaping at city hall, parks, building department and front beach

Meetings Attended:

May	**2**	Recreation Committee
	6	Interviews for Summer Camp Counselors American Red Cross Blood Drive
	7	Interviews for Summer Camp Counselors Piccolo Spoleto Sand Sculpting Committee Personnel Committee
	8	Accommodations Tax Committee Keenagers Final Meeting at Crab House Ways & Means Committee
	9	Mike Dosier, IOP Beach Run
	20	50th Anniversary Committee
	21	Department Head Meeting Lowcountry Senior Games Wrap up Ways & Means Committee
	22	Tiny Tot and Preschool Graduation Ceremony
	24	Phyllis Shaffer-50th Anniversary Video Committee
	28	50th Anniversary Meeting Public Hearing on Budget Council Meeting
	29	Area Recreation Directors

Piccolo Spoleto Goes to the Beach
Saturday, June 1 and Sunday June 2, 2002
ISLE OF PALMS

NO ADMISSION *FREE EVENTS*

Saturday, June 1 at the Recreation Center on 28th Ave.

4 PM Hobey Ford - "Golden Rod Puppets"

SUNDAY, JUNE 2:

Main Stage at Recreation Center, 28th Ave.

2 PM Viva Queztal: latin folklore, jazz and rock and roll
3 PM The Healing Force: Stories and music from the African-America Tradition
4 PM Hobey Ford's "Ant and the Grasshopper" puppetry at its best
5 PM The Hungry Monks Children's Music Show audience participation
6 PM Steve Harris: clown show with juggling and stilts

Ambient entertainment at the Recreation Center

2-7 PM two face painters
2-6 PM juggling workshop with Fettucini brother
4-7PM beading workshops with the Healing Force
2-5:30 roving entertainment by Steve Harris, clown
2-7PM Creative Spark's Creative canopy crafts and activities
pop corn, ice cream Piccolo souvenirs

Sponsored by

CITY OF



ISLE OF PALMS

ISLE OF PALMS ACCOMMODATION TAX COMMITTEE

&

CREATIVE SPARK

St. Mark's Church

2PM Clelia Reardon's guitar ensemble
3PM Alex Agrest's string trio playing Klezmer, classic and Russian Music
4PM Viva Quetzal's acoustic show of this year's headliner
5PM Alex Agrest

Banana Cabana

2PM Hazel Ketchum and John Holenko guitar and other stringed instruments with songs from many genres
3PM Hazel and John with other material
4PM Jim Bastien, jazz trio
5PM Jim Bastien

Baptist Church

2PM Christina Schaer and Natalie Hudson, vocal selections from light opera to show tunes
3PM Broadway Show Tunes by Nicole Russo & Cora Brown
4PM Christina and Natalie
5PM Broadway Show Tunes by Nicole Russo & Cora Brown

July 2002

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Camp Summershine 9-3pm	*2* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*3* Camp Summershine 9-3pm Island Fun Days TKD	*4* HOLIDAY July 4th Fireworks @ 9:15pm No Camps	*5* Camp Summershine 9-3pm Island Fun Days	*6* TKD
7	*8* Aerobics 8-9am Camp Summershine 9-3pm Dog Obedience Scrapbooking Class 7-9pm	*9* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*10* Aerobics 8-9am Camp Summershine 9-3pm Island Fun Days TKD	*11* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*12* 4:30 PM - 5:15 PM Gymnastics Aerobics 8-9am Camp Summershine 9-3pm Island Fun Days	*13* TKD
14	*15* Aerobics 8-9am Camp Summershine 9-3pm Dog Obedience	*16* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*17* Aerobics 8-9am Camp Summershine 9-3pm Island Fun Days TKD	*18* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*19* 4:30 PM - 5:15 PM Gymnastics Aerobics 8-9am Camp Summershine 9-3pm Island Fun Days	*20* TKD
21	*22* Aerobics 8-9am Camp Summershine 9-3pm Dog Obedience	*23* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*24* Aerobics 8-9am Camp Summershine 9-3pm Island Fun Days TKD	*25* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*26* 4:30 PM - 5:15 PM Gymnastics Aerobics 8-9am Camp Summershine 9-3pm Island Fun Days	*27* TKD
28	*29* Aerobics 8-9am Camp Summershine 9-3pm Dog Obedience	*30* Camp Summershine 9-3pm Co-Ed Softball Games Island Fun Days	*31* Aerobics 8-9am Camp Summershine 9-3pm Island Fun Days TKD			

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Summer Office Hours: Monday-Friday 8:00-5:30pm &Saturdays 12:30-5:00pm. Phone: 886-8294

May 24, 2002

City Administrator
P.O. Box 508
Isle of Palms SC 29451

Attn: Linda Tucker

I am requesting to hold a wedding ceremony on the beach between 4th and 5th Ave. The groom's name is Brice Mello and the bride is Stephanie Sipe. The ceremony will be held June 29th 2002 at 7:00 pm. I would expect it to only last about 20 minutes or so. We will not be holding the reception there, only doing the vows and then leave the beach area. If there is any other information that I need to give please let me know.

Thank you for your help.

Sincerely,

Linda Rogerson

Linda Rogerson
(groom's mother)
9 Fourth Ave.
Isle of Palms SC 29451
886-5585

EXHIBIT G

Board of Zoning Appeals
Minutes
June 11, 2002

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on June 11, 2002 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other Board members present were Neil Crocker, Jim Harvey and Guy Taylor, as well as the zoning administrator, Douglas Kerr. Kathy Carroll was absent.

II. Review of Minutes

The first item on the agenda was the approval of the minutes of the May 10th, 2002 meeting. Mr. Taylor stated that he found no technical errors, but he would like to include the comments dispersed by Mr. Crocker prior to the meeting. Those comments were pertinent to the Board's discussion of 1008 Ocean Boulevard and include: "the architect commented on the great success of making the first floor in concrete and the height savings that resulted. However, when Mr. Crocker asked why the same concrete was not used in subsequent floors to also achieve height savings the architect did not answer". Additionally, "Mr. Crocker also asked the architect to expand on the hardships that may result when the standards of the ordinance are met. Ms. McFalls repeatedly failed to answer this line of questioning". And Finally, Mr. Crocker's written comments included: "Repeated questions were asked of Ms. McFalls with little response". Ms. Porter seconded the motion and the vote was unanimous in favor of the motion.

III. Special Exceptions

#1-14th Avenue

Ms. Porter explained that the Charleston County Parks and Recreation Committee request for a special exception would be heard next and swore in everyone planning to give testimony for all cases on the agenda. Mr. Kerr explained that the County was requesting a special exception to allow the outdoor sale and rental of miscellaneous beach items including sunscreen, drinks and snacks. He explained that the proposed area of sales/rentals is 180 feet landward of the OCRM baseline. He explained that the difference in this request and the County's earlier request is that this request did not include the delivery of items to the beach.

Mr. Bill Regan, legal representative for the Charleston County PRC, addressed the Board. He explained that he felt that some of the Board's focus at the PRC's last hearing was not on the criteria spelled out in the City's special exception ordinance. He stated that since the PRC's last request, the City Council has amended the zoning ordinance to allow the sale and rental of goods 160 feet landward of the OCRM baseline with the Board's

approval. He added that he felt that what the PRC was requesting this time should have less of an impact than the last proposal.

Mr. Regan read the criteria in the City's zoning ordinance for a special exception. He added that he felt that it was important for the Board members to keep in mind that the park is an existing use and that they should only focus on the proposed changes. He gave a history of the park and stated that it was agreed upon in the beginning that the park would be a passive.

He stated that the small group of items that the park is talking about selling outdoors will not generate any additional traffic. He also stated that the use would not adversely affect the surrounding area. He read a letter from Robert Nuttall, Sr., who was a resident of the Beachside subdivision at the time of the park originally being established, which stated that the park did everything reasonably necessary to protect the adjoining neighborhoods and properties. He explained that parking, setbacks and buffering were all addressed at the time the park was originally established and are adequate.

Mr. Tom O'Rourke, the exectutive director of the PRC, addressed the Board and explained that the PRC main objective of this request is to better satisfy their patrons not to generate money. He added that the PRC has had a very good relationship with the City of Isle of Palms and that he was sure they could come up with an agreement that would work for everyone. Mr. Harvey asked Mr. O'Rourke if all other parks had sales and Mr. O'Rourke answered yes.

Mr. Jeff Scriber, of the PRC planning agency, addressed the Board. He explained that the PRC bought the property from the Beach Company after Hurricane Hugo. He stated that almost all of the property is used for parking. He explained that he met on several occasions prior to the park's development with the Beachside community and that as a result of those meetings the PRC ended up moving the parking lot and adding a berm for buffering. He also explained that in order to deal with the traffic, the PRC paid to have a turn lane added to Fourteenth Avenue.

Ms. Donna Gueldner, Director of Operations for the PRC, addressed the Board and asked that the Board consider the application only on the criteria spelled out in the zoning ordinance. Susan Hartle, a resident of Wild Dunes, addressed the Board and explained that this is where she went to the beach. She explained that she had recently had back surgery and that it was very difficult for her to carry a chair and umbrella to the beach.

Mr. Taylor stated that the PRC needed to specify what it is that they are asking for, because it sounded to him like Ms. Hartle was under the impression that the PRC is asking to be able to carry items down to the beach, which City Council has prohibited with a recent amendment. Ms. Gueldner answered that the PRC is currently selling and

renting items from underneath their building and that they were requesting to move this operation to the area shown on the site plan that was filed with the application. Mr. Taylor asked if it included an ice cream cart operated by someone outside of the PRC. Ms. Gueldner answered that prepackaged ice cream would be sold, but that it would be by a PRC employee.

Ms. Gueldner added that the PRC would like to have the ability to take the chairs out to the beach. Mr. Taylor explained that the Board did not have the authority to grant such approval, because of the ordinance recently adopted by City Council. Mr. Taylor added that he felt the policy of the park had changed since their last meeting, in that before the PRC explained that they had to increase revenues for the park and that now it was being explained that the purpose was to serve the public, not to increase revenue. He added that he felt that this request was changing the character of the park from a passive park to something else.

Mr. Harvey explained that he felt like the PRC was trying to help the public and that he did not see any problems with the request. Mr. Crocker asked again for Ms. Gueldner to explain exactly what the PRC was requesting. She answered to sell and rent beach items in the area shown on the site plan submitted with the application. He asked about the rental of chairs and umbrellas. Mr. Regan answered that he was unaware that City Council had taken away the Board's authority to approve the PRC to carry the umbrellas and chairs down to the beach and that if this is actually the case, they would make arrangements to rent the items only in the area shown on the original site plan. Mr. Regan also asked for the Board to consider the fact that there is already a volleyball court and a play area, so the park is not completely passive.

Mr. Taylor made a motion to go into executive session to receive legal advice from the acting Board's attorney, Mike Daniel. The Board came out of the executive session (at this point Mr. Taylor was not present because of his duties as an election official). Mr. Crocker made a motion to approve application with the stipulation that the items offered for sale and rent were limited to those items listed in the second paragraph of Ms. Donna Gueldner's letter addressed to the Board of Zoning Appeals dated March 18, 2002; and that the area of the outdoor sales and rentals be limited to that area indicated on site plan submitted with the original application. Mr. Harvey seconded the motion and the vote was unanimous in favor of the motion.

IV. Home Occupations

#26-30th Avenue

Ms. Porter explained that the next item on the agenda was a request for a special exception for #26-30th Avenue. Mr. Kerr presented the case and explained that the

applicant was requesting a special exception to allow the establishment of an executive recruiter business. He explained that the applicant would only do routine office work at the house, and no clients would come to the house in connection with the business.

The applicant, Mr. Michael Lofus, addressed the Board and explained that he is an executive recruiter primarily for manufacturing companies outside of South Carolina. He explained that he has been in this business for six years and that he has recently relocated from Atlanta. He explained that if he were to meet a client it would be at a public area like a restaurant. Mr. Harvey made a motion to approve the application. The motion was seconded and the vote was unanimous in favor of the motion.

#25-41st Avenue

Mr. Kerr explained that the next case on the agenda was for a special exception to allow the establishment of a home office for a jewelry design and manufacturing business at #25-41st Avenue. He explained that the applicant would use less than 25% of the floor area of the home for the business and that clients would rarely come to the house in connecction with the business.

Ms. Hicks, the applicant, explained that she would be using one bedroom in the house as a work area. She added that because of the value of the materials used, she does not like for people to know that there is any business activity at the house. She explained that she had a very small torch and polishing machine that she used, but both were quiet and very low impact.

Mr. Crocker explained that he noticed that the wording in the application was vague with terms like "majority" and "rarely", and that he would like to know more about the scope of the business. Ms. Hicks answered that since she moved from Summerville several months ago, she has not had one client to the house. She added that less than one percent of her sales are to friends or neighbors and that she would allow them to come into the house. Mr. Harvey asked if there would be any noise associated with the business. Ms. Hicks answered no. Mr. Crocker made a motion to approve the application and Mr. Harvey seconded the motion. The vote was unanimous in favor of the motion.

V. Miscellaneous Business

Mr. Crocker explained that he had distributed a piece of paper explaining that he was not satisfied with the minutes of the previous meeting. He explained that he felt that the minutes should include a summary of all comments made at the meetings. He added that he objected to City Council receiving the minutes two to three weeks prior to the Board receiving the minutes. He also stated that he did not think that it was proper for the

applicant to submit papers during the meeting because the deadline for the meeting is three weeks prior to the meeting.

Mr. Kerr replied that he would not be including a summary of all comments in future minutes. He explained that there was a tape recording made of each meeting that could be referenced if needed, but that the minutes would continue to be written as they always have been. He added that this was the purpose of the approval process and that if he had items he wanted added to the minutes, he would be given that opportunity at the beginning of each meeting. He also explained that it was proper for applicants to submit evidence at the meetings and that there was nothing to prohibit them from doing so and that if the Board feels overwhelmed with evidence being submitted that they should continue the case until the next month to give the Board an opportunity to review the material.

Mr. Crocker made a motion that the comments in his letter be made part of the minutes for this meeting. The motion was seconded and the vote was unanimous in favor of the motion.

VI. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 7:00 PM.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
June 12, 2002

The Isle of Palms Planning Commission met at the Building Department Conference Room on June 12, 2002, at 5:30 PM. Members attending included Mack Canterbury, Dick Glave, Peter O'Toole, Maryanne Luttrell, James Raih, John Winchester and Chairperson Dick Cronin as well as the zoning administrator, Douglas Kerr.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the May 8, 2002 meeting. Mr. O'Toole made a motion to approve the minutes as written and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF ORDINANCE 2002-6

Mr. Kerr gave a brief history of the development of the ordinances relating to hotels and condominiums. He explained that currently both hotels and multifamily dwellings are allowed in the GC2 zoning district, but no multifamily dwellings are allowed in the GC1 zoning district. He added that in the GC2 zoning district, the maximum density allowed for multifamily development is eight units per acre, but that there was no limit on the number of units allowed in a hotel.

He explained that the developments requirements were dramatically different for the two uses, however the ordinance's definition of a hotel tied the two uses together with the only distinguishing difference being the number of kitchens in the building. He added that the ordinance reads that if a majority of the units do not have kitchens, the building is considered a hotel. Therefore, an owner of property in the GC1 district, which prohibits multifamily development, could construct a building with an unlimited number of units, and as long as only half of the units have kitchens the building would be permitted as a hotel.

He explained that the ordinance has already had first reading, but that at the City Council meeting, they directed the Planning Commission to make a recommendation on a more comprehensive solution to the problem and consider the possibility of deleting hotels entirely from the list of acceptable uses.

Mr. Canterbury explained that he had concerns about making the existing hotels nonconforming. He also stated that hotels generate a lot of accommodations tax money, which would probably end up going elsewhere if hotels are eliminated. Mr. Kerr answered that the City's ordinance was unique in that it allowed nonconforming structures and uses to be reestablished if they are damaged 50% or more, as long as construction begins within six months of the damage. He added that the existing hotels would be prohibited from expanding by the nonconforming regulations.

Mr. Winchester stated that he felt that everything in the City's Comprehensive Plan supports a more residential character on the Island, not more hotels. Mr. Cronin asked for feelings on how Commission members felt on eliminating hotels. Mr. Canterbury, Mr. Glave and Mr. Raih indicated that they were opposed to the notion. Mr. Kerr stated that a compromise might be to allow hotels at a reduced density. He explained that the majority of condominiums were three bedrooms and allowed at eight units per acre. He stated that he thought that from these numbers, it would be logical to allow hotel rooms at a density of 24 rooms per acre.

Mayor Sottile addressed the Commission and explained that he felt, from a political standpoint, that the Council did not want to see anymore hotels and that the quality of life on the Island is compromised with such high-density development.

Mr. Glave made a motion to recommend City Council adopt ordinances that would: limit hotel development to 24 rooms per acre in both GC1 and GC2; allow multifamily development in the GC1 district under the same restrictions currently in the GC2 district; and require parking for hotels and condos in the GC2 zoning district be the same as those established for GC1. Mr. Canterbury seconded the motion and the vote was unanimous in favor of the motion.

DISCUSSION OF WASTEWATER AMENDMENTS

Mr. Cronin explained that the next item on the agenda was discussion of septic system amendments. Mr. Kerr explained that the proposed changes to the ordinance would require a homeowner that planned to either substantially improve (value of improvements exceeding 50% of the value of the structure) their house or tear down and rebuild a new house to tie into the sewer system, where available, or bring the septic system up to current standards, if sewer is unavailable. The Commission agreed that sewer availability should be defined as a gravity operated system in the public right-of-way or easement adjacent to the property. Mr. Canterbury made a motion to recommend that Council adopt such an ordinance and Ms. Luttrell seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF TREE ORDINANCE

Mr. Cronin explained that he had prepared an outline of some proposed changes. He stated that his proposal was to define a tree as an oak tree between eight and 12 inches in diameter and any other species between eight and 16 inches. These trees would be allowed to be removed as long as the overall tree density did not get below 20 trees per acre, which is similar to current requirements. He further explained that he proposed that significant trees be defined as an oak between 12 and 16 inches or any other species between 16 and 24 inches. He proposed that these trees be allowed to be removed with

good reason, but require that they be replaced with trees of like species with their accumulative diameter being half that of what is removed (an 18 inch elm could be removed with good reason, but would have to be replaced with two 4.5 inch elms). He then proposed that a third category of tree be created called historic trees. These trees would be any oak with a DBH of 16 inches or greater or any other tree with a DBH of 24 inches or greater. He proposed that these trees only be allowed to be removed if approved by the Board of Zoning Appeals and be replaced with the schedule as outlined for significant trees.

Mr. Winchester stated that he had a problem with including pine trees. Other Commission members shared his concerns and the group decided to exempt pines from the ordinance. A question was raised about including pruning. The Commission agreed that these requirements would be too burdensome to regulate and decided to delete references to pruning. Mr. Kerr raised a concern about requiring an owner to go before the Board of Zoning Appeals in the event that there is an unsafe tree or when a tree is in the middle of a lot and clearly can not be built around. The Commission agreed that in this instance the zoning administrator should have the authority to grant approval for a tree's removal.

The Commission discussed increasing the penalty for violating the tree ordinance. Mr. Kerr stated that he would incorporate these changes into an ordinance form and include a recommended punishment for violations to the ordinance for the next meeting. The Commission agreed.

DISCUSSION OF LOT COVERAGE AMENDMENTS

Mr. Cronin stated that he would like to discuss the situation of the corner lots. He showed several examples of how corner lots would be affected if they are required to meet front setback requirements on the two sides of the lot that front right-of-ways and then meet side setback requirements on the remaining sides versus meeting front one rear and two side setback requirements. He was able to illustrate that the overall size of the building envelope is usually not decreased by much, but rather the buildings are shifted away from the roadways. He pointed out that Mr. Canterbury had found some literature on observing two front setbacks and that the practice is common in zoning ordinances. The Commission agreed to start the process needed to change the ordinance to observe front setbacks adjacent to all right-of-ways.

The Commission began looking at the issue of lot coverage. Mr. Cronin showed some examples of how the proposed regulations would have affected several recent developments. Mr. Raih stated that he felt that the limit of 30% was too restrictive for small lots. He presented a diagram showing how much building area this would take from the smaller lots and gave an estimate of the loss in property values if the ordinance

were to be enacted. The Commission discussed this issue at length and ultimately decided that it might be helpful to hold a work session with City Council.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:00 p.m..

Respectfully Submitted,
Dick Cronin, Chairman

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
June 12, 2002

The Accommodations Tax Advisory Committee met at 8:30 a.m., on June 12, 2002, in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Malcolm Burgis, Ron Davis, Rick Linville, Laura Radley, City Treasurer Debbie Suggs, and City Clerk Janet Mauldin. Chairman Tucker introduced new member Laura Radley.

1. Approval of Previous Minutes. Rick Linville made a motion to approve the minutes from the May 2002 meeting; Laura Radley seconded; motion passed unanimously.

2. Monthly Financial Statement. (A) Treasurer Debbie Suggs briefly discussed the monthly expenditures for May and answered questions of committee members. Copy of statement is attached. Treasurer Suggs reported that she contacted the Department of Revenue, per discussion at last month's meeting, in an attempt to determine why the City's 3rd quarter State Accommodations Tax check was so much lower than in past years. She was told that there is one large business who operates on both the Isle of Palms and Kiawah Island and, in a prior payment, all of the Accommodations Tax money had been sent to the Isle of Palms. The Department of Revenue made a *one-time* credit from the Isle of Palms in the last quarter in the amount of $30,000 to offset that error and future checks should be at their normal level.

Chairman Tucker asked Norma Jean Page about an accounting for the Piccolo Spoleto events. Ms. Page stated that there will be a final meeting this week concerning Piccolo and she will be ready to report to the committee at the next meeting.

Chairman Tucker reported that the Spoleto's Hank Jones Trio performance at the Grand Pavilion was absolutely wonderful. She said that the jazz artists were only supposed to play for one hour and had to be forced to stop after just over two hours. The Trio was so pleased with the atmosphere of the location and thoroughly enjoyed performing that evening.

3. New Applications. (A) Celebrating America. Due to a scheduling conflict, Treasurer Suggs was to report in the absence of City Administrator Linda Tucker. Debbie Suggs presented the application for American flags to be placed on utility poles for July 4th. She noted that the flags would probably remain flying until they began to shred and this would be an annual expenditure. **Ron Davis made a motion to approve the application for $3,000 for American flags along Palm Boulevard; Malcolm Burgis seconded; motion passed unanimously.**

(B) County Park Beach Access and (C) Waterproof Walkie Talkies. Debbie Suggs began discussion of these applications because Chief Ann Graham had been delayed at the Fire Department. In discussion of the County Park access and the request of $20,000, Rick Linville expressed concern about Park employees having access to the emergency entrance and perhaps using this gate to alleviate incoming traffic to the Park property or adding additional parking which would be in further direct conflict with the City's parking lots. Chairman Tucker expressed concern about the funding of this request because it would take so much of the annual amount allocated to the Committee for the entire year. After discussion, **Laura Radley made a motion to table this application for further information; Ron Davis seconded; motion passed unanimously.** When Chief Graham arrived, she

distributed a drawing of the County Park showing the changes that she would like to make to the Park fence.

At the beginning of discussion of the second request for Waterproof Walkie Talkies for an additional sum of $20,000, Chief Graham arrived at the meeting. Chief Graham stated that the department is having more and more calls on the beach and in the water and noted that many of the department's walkie talkies are not waterproof. The City's insurance has a $1,000 deductible per equipment and only covers loss and not damage to the walkie talkies. Chief Graham passed out an enumeration of water-related calls for the past three years and noted that the majority of these calls are non-resident. Further, she stated that she would like to bring all walkie talkies in the department up to waterproof standards and this would be done as the radios wear out over a period of 5-10 years. Her request was for eight (8) radios which would allow there to be three per shift (including the one already purchased). After discussion, **Laura Radley made a motion to table this request pending more information on funding; Rick Linville seconded; motion passed unanimously**. She also noted that with both of these applications, she would take as much money as the committee would approve.

Chairman Tucker stated that she would like to meet with Treasurer Suggs and Administrator Tucker about the funding issues and how the budget works on unbudgeted items that the Committee approves. She stated that she would prefer that the tabled applications be funded from this year's budget, but wanted a better understanding of how the budget works. She further recommended that any member of the Committee also attend this meeting. Further, she asked Chief Graham to obtain better cost estimate of her County Park project and asked that a special meeting of the Committee be held as soon as the financial and cost estimate information is available.

4. Old Business. (A) Update on 50th Anniversary Committee. Norma Jean Page stated that there have been subcommittee meetings and that Committee Chairman Bill Casey will be making a budget presentation to the Ways & Means Committee on June 18th.

(B) Blue Wave Designation. Treasurer Suggs reported that City Councilman Dr. John Marino, who spearheaded this designation, had attended the award meeting at the National Press Club in Washington, D.C., and received the City's certificate. There are several Blue Wave flags around the island and it has been noted on the CVB's web site as well as the City's web site.

(C) The next regular meeting of the Committee was scheduled for 8:30 a.m. on August 14th pending the receipt of applications.

(D) Ron Davis reported that he is still working of pricing for new City brochures. Laura Radley will be working with him on this project.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:25 a.m.

Respectfully submitted,

Julia Tucker, Chairman

attachments are at w-m file

EXHIBIT J

ORDINANCE 2002-5

AN ORDINANCE AMENDING TITLE 5, CHAPTER 1, ARTICLE B, SECTION 5-1-13, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ADOPT THE 2000 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, AS AMENDED BY THE SOUTH CAROLINA BUILDING CODES COUNCIL.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

WHEREAS, Section 6-9-10, et seq., Code of Laws of South Carolina(1976), as amended, require the City to adopt certain building codes relating to the construction of buildings and structures located within its jurisdiction which are adopted by the South Carolina Building Codes Council; and

WHEREAS, the South Carolina Building Codes Council requires the adoption of the 2000 edition of the International Residential Code for One- and Two-Family Dwellings, as amended by the South Carolina Building Codes Council, by July 1, 2002.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in City Council duly assembled, that

SECTION 1. That Section 5-1-13 is hereby amended in its entirety to read as follows:

"Sec. 5-1-13 One- and two-family dwelling code adopted.

The 2000 edition of the International Residential Code for One- and Two-Family Dwellings, as published by the International Code Council, Inc., as amended by South Carolina Building Codes Council IRC Amendment Numbers 2000-01, 2000-02, 2000-03, 2000-04, 2000-05, 2000-06, 2000-07, 2000-08, 2000-09, 2000-10, 2000-11, 2000-12, 2000-13, 2000-14, 2000-15, 2000-16, 2000-17, and 2000-18, is hereby adopted by reference pursuant to South Carolina Code Section 6-9-60, 1976, as amended."

SECTION 2. That should any part of this Ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 4. That this ordinance shall take effect and be in full force as of July 1, 2002.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 25th DAY OF June, 2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet T. Mauldin, City Clerk

First Reading: 05-28-02
Second Reading: 06-25-02
Ratification: 06-25-02

EXHIBIT K

ORDINANCE 2002-6

AN ORDINANCE AMENDING SECTION 5-4-2 (20) a. OF TITLE 5, CHAPTER 4, ARTICLE 1, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING THE DEFINITION OF A HOTEL AS OPPOSED TO A MULTI-FAMILY DWELLING.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (20)a. is hereby amended in its entirety to read as follows:

"a. If any units have individual kitchen facilities, the building is deemed to be a multi-family dwelling."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 25th DAY OF June, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet Mauldin, City Clerk

First Reading: 05-28-02
Public Hearing: 06-25-02
Second Reading: 06-25-02
Ratification: 06-25-02

EXHIBIT L

ORDINANCE 2002-7

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, SECTION 5-4-37, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ESTABLISH A MAXIMUM DENSITY FOR HOTELS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37 is hereby amended to add the following subsection:

"(13) Hotels. Hotels, as defined in Section 5-4-2(20), shall have a maximum density of twenty-four (24) rooms per acre of highland."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet Mauldin, City Clerk

First Reading: O6-25-02
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT M

ORDINANCE 2002-8

AN ORDINANCE AMENDING SECTION 5-4-37 OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO ALLOW MULTI-FAMILY DWELLINGS AS A CONDITIONAL USE IN THE GC-1 ZONING DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-37, Table B-1, Multi-family dwellings, is hereby amended to read as follows:

	"LC	GC-1	GC-2
8812. Multi-family dwellings (sec.5-4-37(11)		c	c"

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet Mauldin, City Clerk

First Reading: 06-25-02
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT N

ORDINANCE 2002-9

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ZONING, SECTION 5-4-36(6), OF THE ISLE OF PALMS CITY CODE OF ORDINANCES, TO REQUIRE AUTOMOBILE PARKING FOR HOTELS AND MULTI-FAMILY DWELLINGS WITHIN THE GC-2 DISTRICT.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-36(6) is hereby amended in its entirety to read as follows:

"(6) Parking requirements. Other than Hotels, as defined in Section 5-4-2(20), and Multi-family Dwellings, as defined in Section 5-4-2(11), there are no parking requirements. Hotels and Multi-family Dwellings must comply with the parking requirements set forth in Section 5-4-112 of this Chapter."

SECTION 2. That should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 3. That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed insofar as the same affect this ordinance.

SECTION 4. That this ordinance shall take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE _____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)
Attest:

_____
Janet Mauldin, City Clerk

First Reading: 06-25-02
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT O

A RESOLUTION

AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE AGREEMENT BETWEEN CHARLESTON COUNTY AND THE CITY OF ISLE OF PALMS, SOUTH CAROLINA TO RE-QUALIFY FOR URBAN COUNTY ENTITLEMENT STATUS

Whereas, Council has determined that it would be in the best interest of the citizens of City of Isle of Palms, South Carolina to execute this agreement with Charleston County.

Now, therefore, be it resolved by the Mayor and Town Council of the Isle of Palms, South Carolina, in Council, Assembled, that the Mayor is hereby authorized to execute the Cooperative Agreement between Charleston County and the City of Isle of Palms, South Carolina, a copy of which is attached hereto and incorporated by reference herein.

Resolved in Town Council this
25th Day Of June
in the year of our Lord 2002, and in the 203rd year of the Independence of the United States of America.

ATTEST

Mayor

APPROVED AS TO FORM:

Legal Council

Municipal Clerk

STATE OF SOUTH CAROLINA)
) **COOPERATIVE AGREEMENT**
COUNTY OF CHARLESTON)

THIS AGREEMENT being made by and between CHARLESTON COUNTY (hereinafter referred to as "the County") and the CITY OF ISLE OF PALMS, South Carolina (hereinafter referred to as "the Municipality)", this 1st day of July 2002, in Charleston County, South Carolina.

WITNESSETH:

WHEREAS, through execution of a Cooperative Agreement, the County and the Municipality are seeking re-qualification for Urban County Entitlement Status (hereinafter referred to as "Urban County") under the Housing and Community Development Act for HUD; and

WHEREAS, it is recognized by both parties that Urban County Status is mutually advantageous in obtaining funds and providing programs authorized under the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990, and the Housing and Community Development Act of 1992; and

WHEREAS, the United States Department of Housing and Urban Development **CPD Notice 02-05** requires Urban County Cooperative Agreements to include funding through the **2005** Federal fiscal year; and

WHEREAS, the County desires to demonstrate its expertise and ability to administer county-wide programs and to assist the participating municipalities with their Community Development programs through its designated agency, the Charleston County Grants Administration Department;

NOW, THEREFORE, IT IS MUTUALLY AGREED THAT:

1. The Municipality and the County shall cooperate to undertake or assist in undertaking, community renewal and lower income housing activities, specifically urban renewal and publicly assisted housing, and the Municipality agrees to be designated as part of the Urban County.

2. The parties shall, upon execution of this Agreement, be bound by its terms for the duration of perpetual Federal Fiscal Years Qualification Schedule set by the United States Department of Housing and Urban Development CPD Notices. The Urban County Agreement period of duration shall have no specific end date. The County upon executing a cooperative agreements with no end date shall notify affected participating Municipality in writing that the agreement will automatically be renewed unless the Municipality terminates the agreement in writing. No municipality or included unit of general government may withdraw from the Urban County unless the Urban County does not receive a grant for any program year during such period. The Agreement shall remain in effect until all CDBG and HOME funds and incomes received with respect to the qualification period are expended and the funded activities completed.

3. During the term of the Cooperative Agreement that is set forth above, no municipality or included unit of general local government will apply for grants under the Small Cities or State CDBG Programs or participate in a HOME consortium except through the Urban County.

4. Upon obtaining the Agreement of all necessary Municipalities, the County shall make applications for funding as an Urban County Entitlement Recipient under the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990 and the Housing and Community Development Act of 1992 ,which may be provided through the United States Department of Housing and Urban Development (HUD), and the Municipality shall authorize the County to include the City's population as the basis for calculating and securing such funding.

5. The County shall administer and distribute all funds received from the United States Department of Housing and Urban Development as a result of Community Development Block Grant (CDBG) and related grant applications, through its designated agency, the Charleston County Grants Administration Department, pursuant to Sections 4-940 and 6-1-30, South Carolina Code of Laws 1976 ,as amended, and provide such technical assistance as is necessary to ensure compliance with all provisions of the Housing and Community Development Act of 1974 ,as amended, the Cranston-Gonzales Act of 1990, and the Housing and Community Development Act of 1992.

6. Any funds received as a result of said CDBG and HOME grant applications will be made available to the parties consistent with the Consolidated Plan, with clear understanding that such distribution will comply with the requirements of Title I of the Housing and Community Development Act and all other appropriate implementing regulations.

7. While the municipality may develop projects to be implemented within its boundaries, the County shall have final responsibility for project selection to assure the federal program guidelines are met, and that the County shall have sole responsibility for preparation and filing of final statements and/or applications regarding program activities to be undertaken. Provided, however, all projects and programs undertaken by the Urban County and the municipalities shall implement and further the goals and objectives set forth in the Consolidated Plan established for the Urban county in 1997, and any revision and extensions thereof.

8. The parties will take actions necessary to assure compliance with the County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974 as amended, including Title VI of the Civil Rights Act of 1964 and the Fair Housing Act of 1974. Section 109 of Title I of the Housing and Community Development Act of 1974 and other applicable laws.

9. It is understood that Urban County funding is prohibited for activities in or in support of any cooperation unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with its fair housing certification.

10. Pursuant to 24 CFR 570.50 1 (b), each cooperating municipality is subject to the same requirements as sub-recipients in such instances where the municipality might have control of CDBG grant or program income funds, including the requirement of a written agreement as set forth in 24 CFR 570.503, and as such its programs shall be subject to review through its designee, the County of Charleston's Grants Administration Department.

11. The County is the recipient of the grants, and as such is responsible to ensure that the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990 ,and the Housing and Community Development Act of 1992, is complied with, and the County shall be given full and complete authority to administer and monitor any projects or programs undertaken in the Municipality to assure said compliance.

12. The parties will take all appropriate legal, administrative and legislative actions necessary to successfully complete all programs included in the application or undertaken with grant funds.

13. The County, through its designee, shall receive, monitor, and distribute all program income generated by all projects and programs operated in the municipalities or the unincorporated areas.

14. The title to any real property acquired with CDBG or HOME funds allocated to the Municipality, and located within the Municipality when acquired, may be vested in the Municipality, program requirements permitting. The title to any real property acquired with Community Development Block Grant or Home Investment Partnership Grant funds, and not situated within the corporate limits of a Municipality when acquired, shall be vested in the County of Charleston, or its designee. The title to any property acquired by the County of Charleston through other Federal programs shall reside in the County of Charleston or its designee whether it is situated within a Municipality, or within the unincorporated area.

15. Any real property acquired in whatever name with CDBG, HOME and related grant funds for use by the Municipality shall conform to such and usages as may be specified in the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990 and the Housing and Communi1y Development Act of 1992, and their accompanying regulations. Should the Municipality desire to change the usage or dispose of any such property, it shall first obtain the approval of the County of Charleston in order to assure conformance with the aforementioned act.

16. The County, Municipalities, and units of general local government included hereby, certify that they have adopted and are enforcing: (a) a policy prohibiting the use of excessive force by law enforcement agencies within their jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and (b) a policy of enforcing applicable State and Local Laws against physically barring entrance into or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within their jurisdictions.

17. The parties do hereby mutually commit to conform to all laws and regulations set by the Federal Government respecting the use of any monies granted pursuant to the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzales Act of 1990, and any other program operated by County of Charleston for the Municipality's benefit. These include, but are not limited to, laws and regulations regarding provisions of the National Environmental Policy Act of 1969, Executive Order 11988, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Sections 104(b) and 109 of Title I of the Housing and Community Development Act of 1974, equal employment opportunity, audits, penalties, non-discrimination, and labor standards.

18. The parties agree that should a grant be withheld, withdrawn, or terminated for any reason, that Charleston County be held harmless, and shall not be subjected to any legal action by a Municipality for any resulting consequences.

19. This Agreement may not be amended without the written consent of all parties and approval of the Untied States Department of Housing and Urban Development, and its terms shall be binding upon the parties, their successors and assigns.

20. A Municipality that has entered into a cooperation agreement with no specified end date with the County and elects not to continue participating with the County during a Fiscal Year Qualification Period must notify the County and HUD in writing that it is terminating the Agreement at the end of the current period. A Municipality that chooses not to participate must notify the County and HUD in writing that it elects to be excluded by May 31st of the County's Qualification Period year.

ATTEST:

_____

Janet G. Mauldin

TIMOTHY E. SCOTT
Chairman
Charleston County Council

F. Michael Sottile

CITY OF ISLE OF PALMS

By: F. Michael Sottile

Its: Mayor

EXHIBIT P

RESOLUTION

TO AUTHORIZE THE CITY OF ISLE OF PALMS TO PARTICIPATE IN THE SOUTH CAROLINA LOCAL GOVERNMENT ASSURANCE GROUP'S (SCLGAG) **RETIREE PLAN.**

WHEREAS, the Council of the City of Isle of palms finds that it is in the best interest of the municipality to join with other municipalities, pursuant to Article VIII, Section 13, of the constitution of the State of South Carolina, to provide self-insured health benefits for future retiring employees; and

WHEREAS, the South Carolina Local Government Assurance Group Board of Trustees has established a Retiree Plan as the means for the members of the SCLGAG Pool to provide for the joint administration of a self-insurance program for future retirees and the sharing of costs thereof;

NOW, THEREFORE BE IT RESOLVED by the Council duly assembled:

1. The City of Isle of Palms hereby agrees to become a member of the SCLGAG Retiree Plan, according to the terms of the SCLGAG Board Policy establishing the Plan dated March 23, 1989 and revised March 4, 1999, and agrees to abide by the terms of that Policy, adopting the same by reference as fully as if set out in full herein.

2. All employees who are retiring from the City of Isle of Palms and who have been an employee for at least ten years or who have a total of at least ten years of medical coverage with SCLGAG and who meet the other requirements of the Retiree Plan shall be eligible to participate in the Retiree Plan unless more stringent eligibility requirements imposed by the City of Isle of Palms must be met as shown below:

Minimum Eligibility Requirements:

NONE

3. We further acknowledge that the Retiree Plan is a self-insured Plan and that upon termination of participation in the SCLGAG, that the SCLGAG will not be liable for any claims after the effective date of such termination and that the City of Isle of Palms becomes solely responsible to its employees and retirees for payment of any and all such claims which were incurred but not paid prior to the effective date of such termination.

4. This Resolution shall become effective upon approval by City Council, as attested below, and it is agreed that participation in the SCLGAG Retiree Plan shall be effective upon receipt by SCLGAG of a copy of this Resolution and upon compliance by the municipality with the terms and conditions set forth in the above referenced Policy.

PASSED AND RATIFIED IN COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, DULY ASSEMBLED, THIS 25th DAY OF JUNE, 2002.

/s/
F. Michael Sottile, Mayor

ATTEST:

/s/
Janet G. Mauldin, City Clerk

EXHIBIT Q

PROCLAMATION

WHEREAS, ON June 28, 1776, a group of out-manned and out-gunned South Carolinians under the leadership of Colonel William Moultrie turned back the attack of a British fleet bent on capturing Charleston; and

WHEREAS, the British fleet consisted of 10 ships, with 2,900 soldiers and marines who were landed on Long Island, now known as the Isle of Palms, with the intention of fording Breach Inlet and attacking the northern end of Sullivan's Island; and

WHEREAS, the British forces found that Breach Inlet was nor fordable and instead was very dangerous, a force sent in small boats under the cover of an armed schooner was repelled by the Americans, ending the hostilities on the northern end of Sullivan's Island; and

WHEREAS, the bombardment from the British fleet had little effect on Fort Moultrie, because the palmetto logs with which it was built absorbed the shells; and

WHEREAS, the resulting American victory at Sullivan's Island was their first decisive victory in the Revolution, involving the most famous patriot heroes of the Revolution from South Carolina, including William Moultrie, Francis Marion, William Jasper and Thomas Sumter; and

WHEREAS, for generations following the Revolution, June 28th was celebrated as independence day by South Carolinians to honor the liberty they enjoyed; and

WHEREAS, the South Carolina Historical Society, the Society of the Cincinnati, the Sons of the American Revolution, the Daughters of the American Revolution, the Fort Moultrie National Monument and the 64th Regiment of Foot Re-enactors, under the name of the Palmetto Society, have joined their efforts to restore the day to its proper place on South Carolina's calendar; and

WHEREAS, the City of Isle of Palms supports these efforts, and recognizes the pivotal part of the battle that occurred on the Isle of Palms;

NOW, THEREFORE, I, F. Michael Sottile, Mayor of the City of Isle of Palms, hereby proclaim that June 28, 2002 shall be designated as **CAROLINA DAY** in the City of Isle of Palms, South Carolina, and all residents are called upon to remember the gallant defense of Fort Sullivan and the blessings of liberty that have flowed from out nation's heroic American Revolution.

PROCLAIMED by the Mayor and City Council for the City of Isle of Palms, South Carolina, this 25th day of June, 2002.

/s/

F. Michael Sottile, Mayor

SEAL:

EXHIBIT R

FIREWORKS CELEBRATION 2002

The City of Isle of Palms is sponsoring a fireworks display at the front beach at approximately 9:00 p.m. on Independence Day. Enjoy patriotic music during the display by tuning radios to WJZX 99.7 FM.

Access to areas surrounding the pier will be restricted throughout the day and during the display. If you are on the beach and asked to move, please cooperate with the public safety personnel.

Please be aware that individual fireworks are prohibited on the Isle of Palms. This includes bottle rockets, firecrackers, roman candles, sparklers, etc.

The Isle of Palms is visited by approximately 20,000 people on July 4th. The accidents and fires started by individually handled fireworks stretch public safety resources that must be devoted to working the planned display.

Please assist the City in providing for a safe July 4th Celebration by spreading the word and respecting this prohibition.

7/16/02
Sp. MTG

SPECIAL CITY COUNCIL
July 16, 2002

A special meeting of the Isle of Palms City Council was called to order on July 16, 2002, at 5:30 p.m., in the City Hall. Present were Mayor Sottile, Councilmembers Abele, Buckhannon, Hanbury, Miller, Rice and Taylor, City Administrator Tucker, City Clerk Mauldin and City Attorney Sottile. Councilmembers Bettelli and Marino were out of town on vacation.

Mayor Sottile opened the meeting and stated that the meeting had been called for first reading of Ordinance 2002-10, An Ordinance Authorizing the Leasing of One Fire Truck and One Sanitation Truck.

Councilman Abele made a motion to approve first reading of Ordinance 2002-10; Councilman Taylor seconded. Administrator Tucker gave an overview of the ordinance and stated that municipal leasing arrangements are different from other leasing in that it is a financing mechanism matter. Councilman Abele asked why the end of the term is not mentioned in the ordinance and Attorney Sottile explained that the lease agreement is referred to in the ordinance and will be attached as a part of the ordinance so that when the agreement ends, the ordinance ends. After discussion, motion passed unanimously.

Councilman Abele made a motion to go into Executive Session to receive legal advice from the City Attorney concerning zoning; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that legal advice was received and no action or votes were taken. Mayor Sottile said that the City Attorney was directed to look into some issues and to come up with alternatives for Council to consider.

Mayor Sottile stated, for the benefit of members of the audience who were concerned with parking along 51st Avenue, that City Council would not be able to do anything about the parking problems in that area because the roads and rights-of-way are State owned and the State allows parking on public roads.

There being no further business to come before the committee, the special meeting was unanimously adjourned at 6:30 p.m.

Respectfully submitted,
Janet G. Mauldin
Janet G. Mauldin
City Clerk

ORDINANCE 2002-10

AN ORDINANCE AUTHORIZING THE LEASING OF ONE FIRE TRUCK AND ONE SANITATION TRUCK.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Definitions.

For the purpose of this Ordinance, the following terms shall have the meanings set forth in this Section:

A. "City" means the City of Isle of Palms, South Carolina

B. "Equipment" means one 2003 Mack CV 713 sanitation truck and one 2003 6 passenger, pumper fire truck.

C. "Lease Agreement" means the Lease Agreement for the Equipment between the City and the Lender to be signed after the adoption of this Ordinance. A form of the Lease Agreement has been provided to the City by the Lender for review by City Council prior to the adoption of this Ordinance.

D. "Lender" means Branch Banking and Trust Company.

SECTION 2. Findings.

A. That the City has determined to acquire the Equipment by use of a lease-purchase financing agreement with Lender.

B. That South Carolina Code Section 5-7-260(5) requires the City to adopt an ordinance to authorize the financing of this transaction.

C. That the City has an immediate need for the Equipment. In order to finance the cost of the Equipment, the City has determined to enter into a lease/purchase transaction in an amount not to exceed $350,000.00 whereby the City will acquire, pursuant to the Lease Agreement, the funds necessary to fully finance the acquisition of the Equipment.

D. That it is in the best interest of the City to acquire the Equipment by entering into the Lease Agreement. The Lease Agreement will serve a proper public and corporate purpose of the City and is necessary to the proper functioning of City government.

SECTION 3. That the City lease the Equipment, pursuant to the Lease Agreement, subject to the terms and conditions set forth in Section 4 of this Ordinance.

SECTION 4. That the amount financed shall not exceed $350,000.00; the annual interest rate (in the absence of default or change in tax status) shall not exceed 4.49%, and the financing term shall not exceed eight years from the effective date of the Lease Agreement.

SECTION 5. That the City shall not, to the extent allowed by law, take or omit to take any action, the taking or omission of which shall cause its interest payments on the Lease Agreement to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Lease Agreement as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

SECTION 6. That the City Administrator is hereby authorized, empowered and directed to execute and deliver the Lease Agreement on behalf of the City, upon the above stated terms and in substantially the same form as presented by the Lender, and to execute and deliver any and all other documents which are incidental to the consummation of this transaction.

SECTION 7. That if any part of this Ordinance is held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 8. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 9. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE ____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: _____
Second Reading: _____
Ratification: _____

7/22/02
WORKSHOP

Joint Planning Workshop
City Council & Planning Commission
July 22, 2002, 6:00 p.m.

A joint workshop was held at 6:00 p.m., on July 22, 2002, with City Council and the Planning Commission to discuss the issue of lot coverage and the mass of new development. Present from City Council were Mayor Sottile, Councilmembers Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor, City Administrator Tucker and City Clerk Mauldin. Present from the Planning Commission were Chairman Dick Cronin, Mack Canterbury, Dick Glavé, Jim Raih and John Winchester, and Zoning Administrator Douglas Kerr. Attached is documentation discussed at the meeting.

Mayor Sottile opened the meeting and introduced all members of the Planning Commission and City Council who were present. He indicated to the citizens who were present that public comment would not be taken at this meeting, but that a sign-in sheet was being circulated so that those present could be notified of future meetings where public comment would be requested.

The Mayor then turned over the meeting to Dick Cronin, Chairman of the Planning Commission. Mr. Cronin explained the Planning Commission's research thus far on the issue of setbacks related to corner lots and lot coverage primarily related to SR-1 and SR-2. Mr. Cronin responded to questions and comments from City Council and the Planning Commission and the staff were requested to do the following and bring that information back to a future meeting.

1. Determine percentage of owner-occupied homes versus non-owner-occupied homes inside Wild Dunes and outside the gated portion of the community.

2. Produce research regarding the size of lots in SR-1 similar to that provided by the Planning Commission for SR-2.

3. Research the issue of decks as related to pervious versus impervious surfaces.

4. Consider variations in lot coverage restrictions depending on size of lot.

All members of Council present expressed their appreciation to Dick Cronin and the Planning Commission and staff for all their hard work concerning this issue.

Respectfully submitted,

Janet G. Mauldin
City Clerk

14July, 2002

Memorandum On the Subject of Lot Size and Residential Construction

From: Dick Cronin, Chairman, Isle of Palms Planning Commission

To: Mayor Sottile

1. As you know, numerous residents have expressed concerns that some residential construction is far out of proportion to lot size. The concerns regarding these huge homes include restricted views; negative effect on air flow, light, and breezes; general effect on aesthetics; a reduction in open space and vegetation; and the reduction in the natural ability of surface water to percolate into the ground. The cumulative effect of huge homes on relatively small lots can, in numerous ways, change the atmosphere of the Island and affect overall quality of life. Similarly, we face the potential of mini-hotel type structures on our larger lots. As requested, we have studied and continue to study this development. We have reviewed various residential building ordnances, talked to local builders and architects, studied numerous houses on the Island, and conducted several lengthy work sessions.

2. The regulatory aspects of construction vs. lot size in communities similar to ours generally have common threads; they address minimum setback requirements (front, side, rear) and limitations on what can be built in those setbacks; they restrict the size of the primary house either by limiting the building footprint or, more increasingly, by the application of a "floor area ratio (FAR)" to the lot; they require a minimum area of the lot must be vegetated; and they limit the maximum area of a lot that is covered with impervious materials. While there are other factors which could be employed, our work has found that the application of these four criteria addresses the majority of the concerns from our residents. .

3. In general, IOP requires setbacks in SR1 of 30ft or 24ft front& rear depending on lot size and 10ft on the sides. In SR2 we have 25 & 20 front & rear depending on lot size and 10ft on the sides. The size of these setbacks seem adequate and in line with other communities' restrictions. However, when these setbacks are applied to a CORNER lot, depending on how the builder orients the front of the house, construction can take place out-of-line with neighbors' property. The effect of this is a house that appears too close to the street, relative to his neighbors, and has the visual effect of overwhelming other houses in proximity. Also, the IOP setback provision is less restrictive than some other communities in that it allows for limited construction within certain setback areas...pavement, pools, sheds, low decks, gazebos...which, arguably, leads to the appearance of a home too large for the lot size. We believe some modifications to our current setback provisions are desirable.

4. Excepting the setback requirements discussed above, IOP currently has no restrictions on the size of the footprint of the enclosed building (living space, generally heated and air conditioned space). It's interesting to note, a Sullivan's Island Ordnance recently restricted this footprint on lots less than 1/3 acre to 20% of the lot and restricted third floors to no more than 400SQFT. The Town of Edisto Beach is working on an Ordinance which would set the maximum enclosed living space to 3800SQFT regardless of lot size. Other jurisdictions are choosing to address the size of the enclosed building by a "floor area ratio(FAR)". Basically, the FAR restricts the size of the enclosed structure to a percentage of the total lot size. For example, a 10,000 SQFT lot with a FAR restriction of .4 would potentially be able to produce a 4,000 SF home...a 14,000SQFT lot with a FAR of .4 could potentially produce a 5600 SQFT home.

5. The minimum area of a lot that must be vegetated is fairly "straight up" in explanation. We noted, for example, Sullivan's Island had adopted a 50% requirement; others have a 60% minimum. It's fair to point out much of this "vegetation requirement" is usually met by typical landscaping that takes place in the setback areas.

6. Finally, there is the aspect of impervious coverage of a lot. A restriction on impervious materials coverage of a lot is important to ensure an adequate level of natural run off of water. It is increasingly common to see some restrictions on the area of a lot that can be covered with impervious material (concrete, asphalt, pools, certain decks, and such. Generally not included as impervious coverage is gravel, shell, crushed rock, ground level decks, and other materials/structure that allow for surface water to seep into the ground.

7. With that as background, the more complex task is to apply some or all of these restrictions to the right level and situation on IOP. It's useful, as an example to study the criteria Sullivan's Island would apply to a notional house plan on a less than 1/3-acre lot. In general, the builder would be restricted to a building footprint no more than 20% of the lot; no more than 30% of the lot could be covered with impervious materials; a minimum of 50% would have to be vegetated; setbacks would require certain distances front, rear and sides...the side setbacks would increase as the house elevated to the second floor precluding the "straight up wall" type construction. This is the type combination of criteria that could be used to satisfy the legitimate concerns of residents as mentioned in paragraph one. To be sure, the specific criteria, the restrictions, must be balanced against the rights of property owners to do with their property as desired. To this end the Planning Commission has examined various combinations of criteria on structure size, minimum vegetated area, and maximum impervious coverage, all applied to lot size, in trying to strike an appropriate balance. We have also studied the current

setback regulations and, as mentioned, have some thoughts regarding potential changes in how we apply that restriction.

8. The Planning Commission looks forward to discussing our progress, findings, thoughts and recommendations and receiving input from the City leadership so that we may continue this effort in a focused and useful direction. Much work has been done, but work remains before we will be able to send forth specific recommendations and options.

Joint Planning Workshop
City Council & Planning Commission
6 p.m.
Monday, July 22, 2002
Council Chambers

AGENDA

Call to Order

Discussion of lot coverage

Adjourn

JOINT PLANNING WORKSHOP

WHY WE ARE HERE TODAY

IOP Comprehensive Plan

--Vision Statement "…..a premier barrier island residential community"

-- Land Use Goal " Improve Zoning Regulations to protect the established character of the island."

IOP

Planning Commission Members 7/1/2002

Mack Canterbury

Dick Cronin

Dick Glave

Maryanne Luttrell

Peter OToole

Jim Raih

John Winchester

AGENDA

1. Basic Statistics

2. Definition of Key Elements under discussion

    a. Setbacks

    b. Enclosed Conditioned Structure

    c. Lot Coverage

3. Review of what other Communities have done

4. Review of Sample Properties on the island

5.Planning Commission's current thinking and direction

Census Data	*2000*	*1990*		
HOUSING UNITS	3881	3063	818	27%
OCCUPIED BY OWNER	1568	1172	396	34%
POPULATION	4583	3680	903	25%

Census Data	*2000*	*1990*		
HOUSING UNITS	3881	3063	818	27%
OCCUPIED BY OWNER	1568	1172	396	34%
POPULATION	4583	3680	903	25%

HOUSING UNITS	
TOTAL	3881
within WILD DUNES	1871
within SR1,SR2 & GC1,GC2	2010

Distribution of Lot Sizes Within SR2

SQFT of LOT form	to	# of LOTS		
6000	6999	41	22- 60x100	6000
7000	7999	102	40- 68x110	7480
8000	8999	164	120- 85x100	8500
9000	9999	159	66- 60x150 42- 70x128	9000
10,000	10999	50	25- 60x180	10800
11,000 and over		178	73- 85x130 26- 70x170	11050 11900
Total		756		

What IF _____ Happens?

Existing Code will not change and allows for a non-conforming structure damaged 50% or more to be rebuilt as long as:

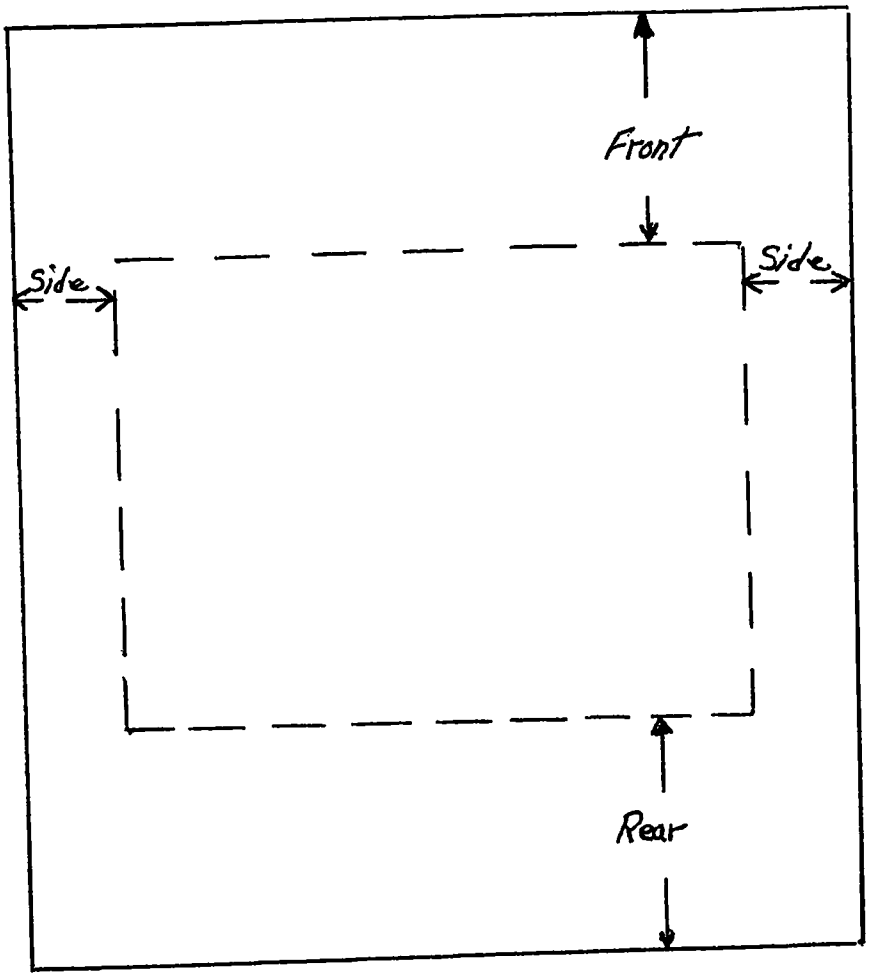
1. **the extent of the pre damage non conformity is not increased**

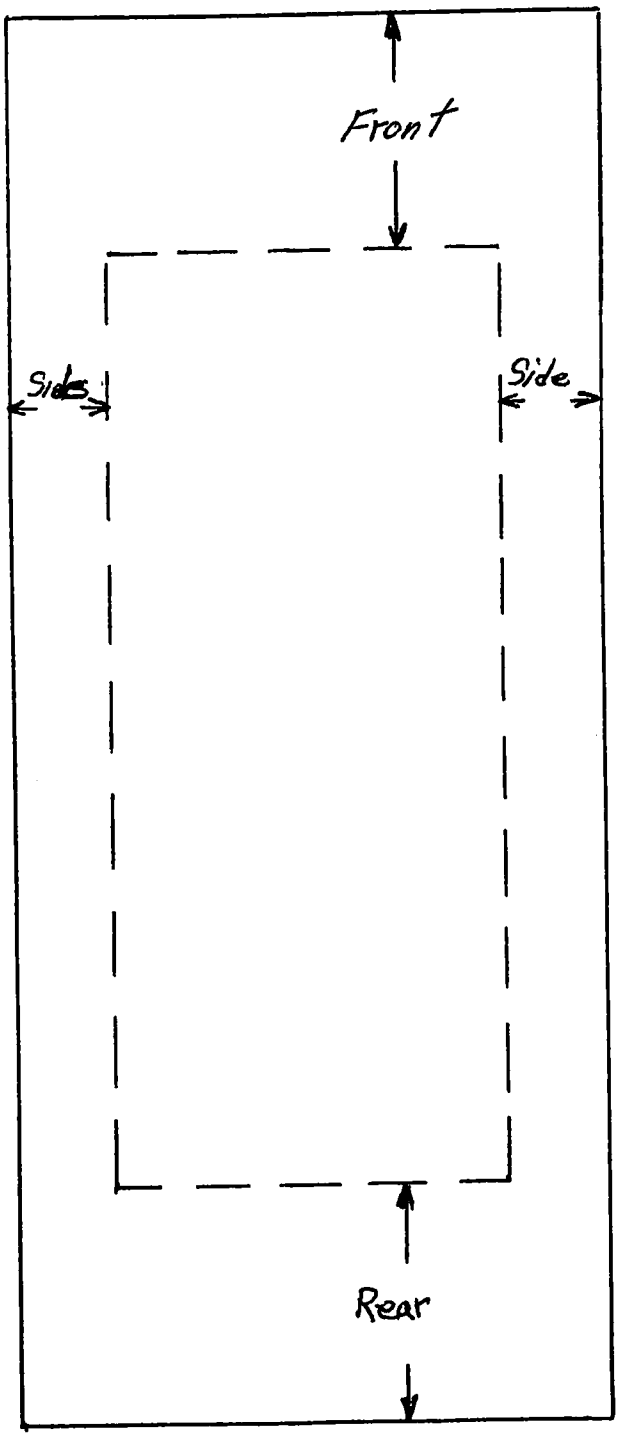
2. **rebuilt in the original footprint**

3. **reconstruction commences within 6 months**

SETBACKS

Minimum Distance form the lot line
for the principal structure




Front
Side
Side
Rear

IOP Setbacks

	Side	Front/Rear
SR2 Less than 8000 sq ft	10'	20'
SR2 More than 8000 sq ft	10'	25'
SR1 Less than 17500 sq ft	10'	24'
SR1 More than 17500 sq ft	10'	30'

*Reference: 2/10 Acre = 8712
1/4 Acre = 10890
4/10 Acre = 17424

SETBACKS

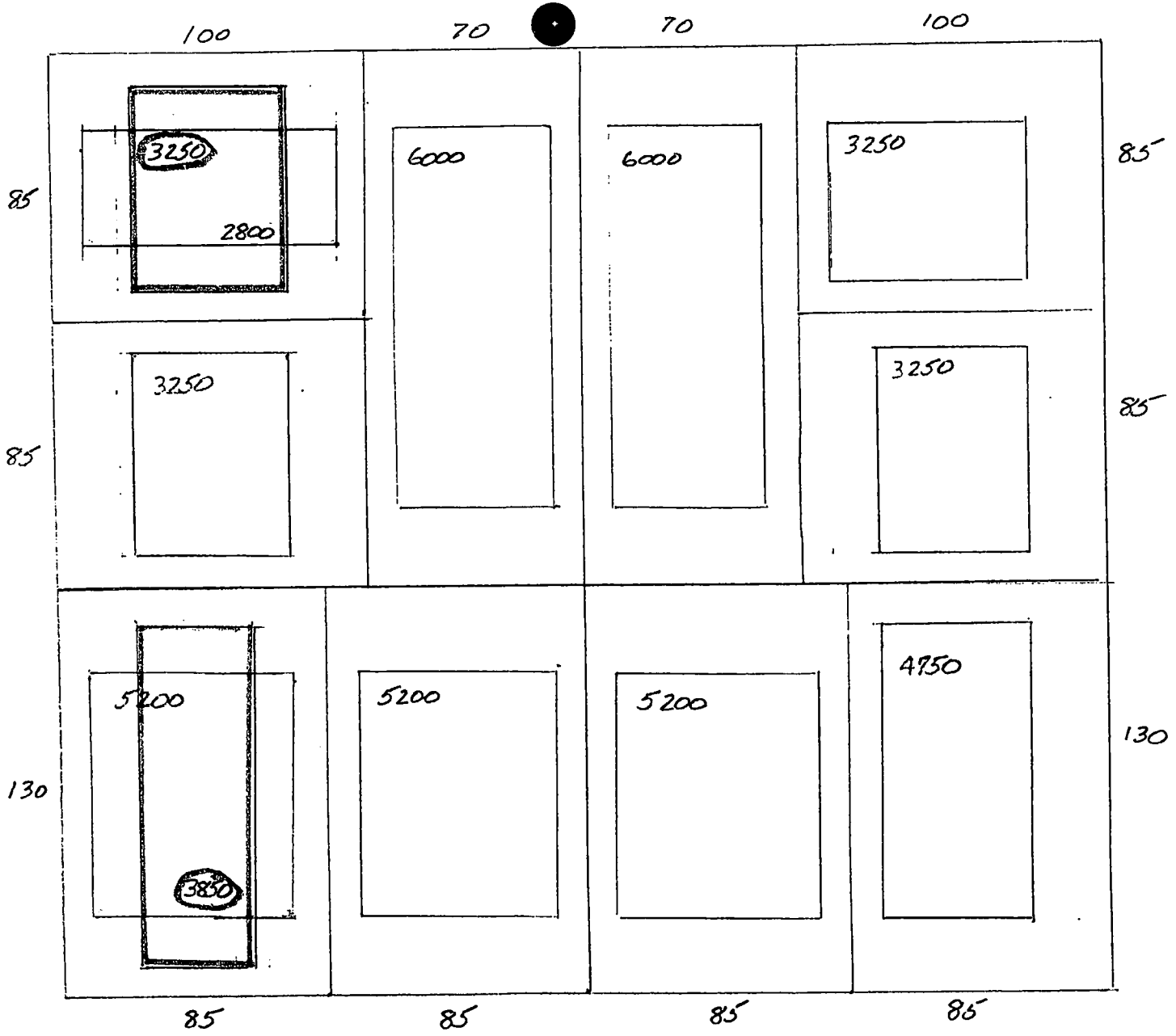
Findings To Date:

Current Setbacks are OK except for:

1. Conner Lots
2. Accessory Structures
3. Height to the Max.

SETBACK

CORNER LOTS

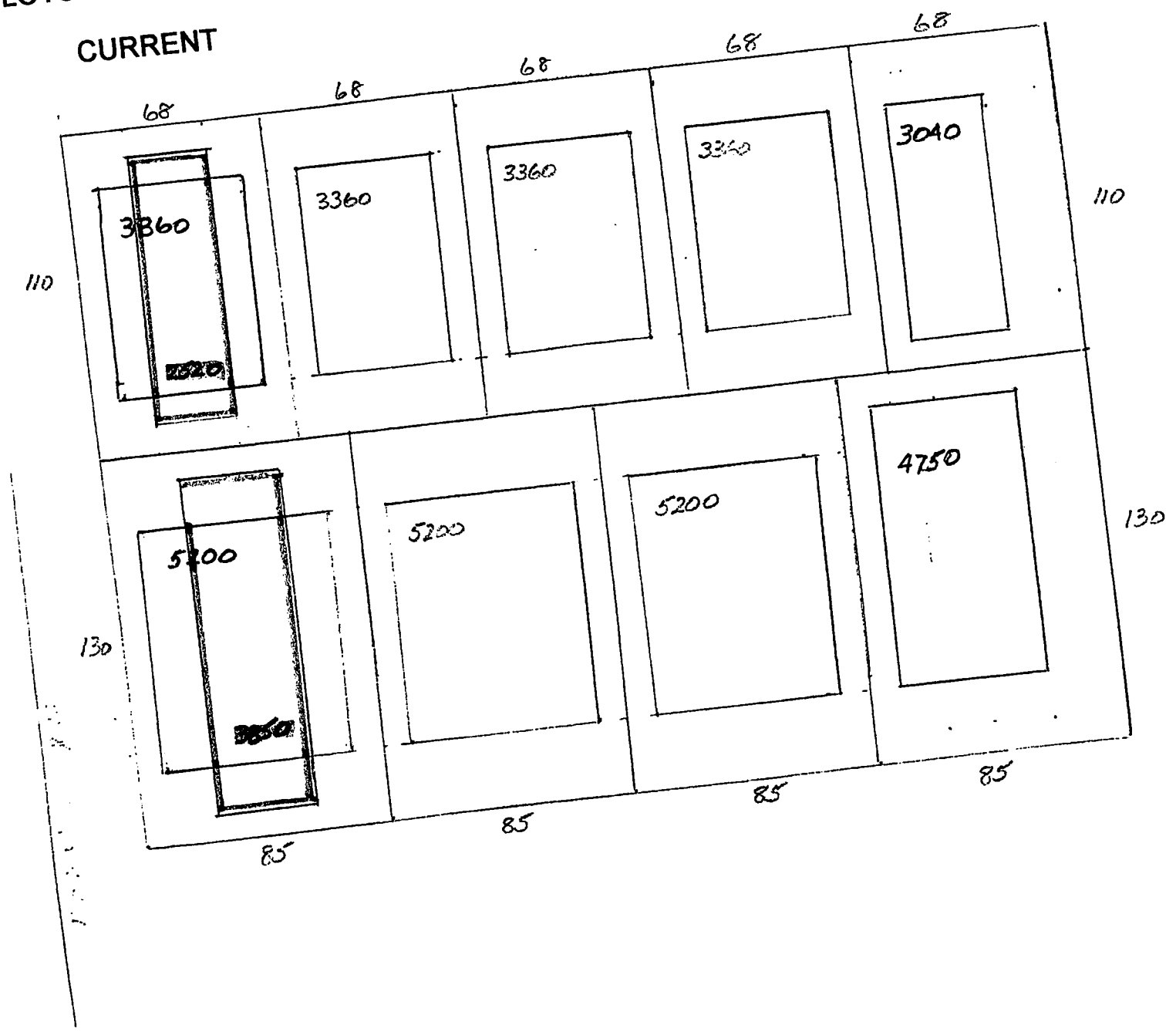


SETBACKS

CORNER LOTS

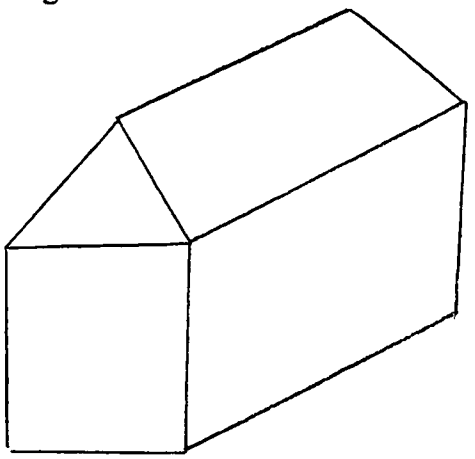
CURRENT

PROPOSED



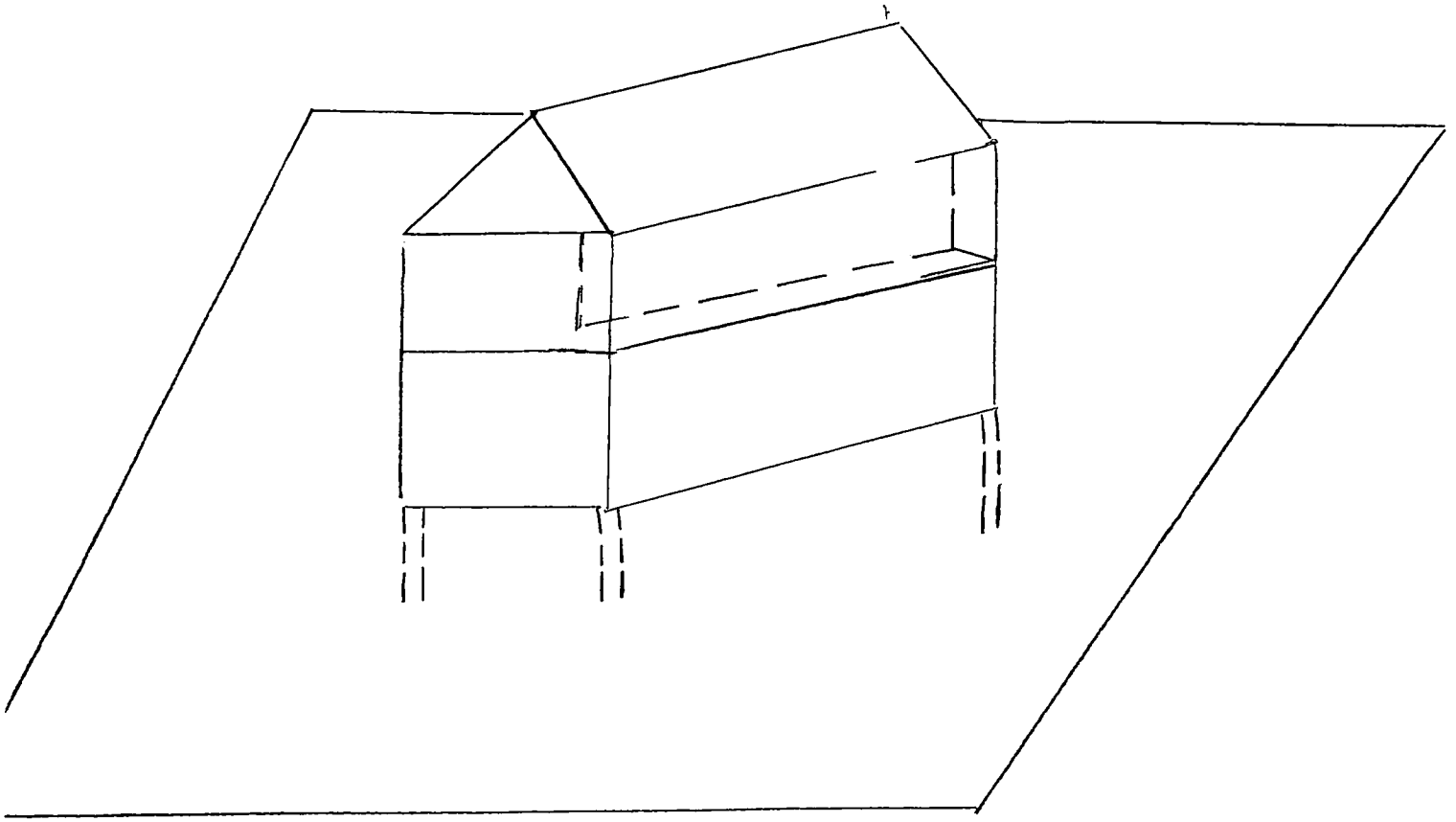
Enclosed Conditioned Structure

- The Building Bulk on Cubic Volume



Floor Area Ratio (FAR)

- Floor Area of the residential floors ratioed to the lot size



Floor Area Ratio (FAR)

Examples:

1. 2 Story Home

   1600 sqft on each floor-conditioned space

   Lot size 8000 sqft

   FAR = 3200 / 8000 = .4

2. Same Home as 1. above

   Lot Size 12000 sqft

   FAR = 3200 / 12000 = .27

Floor Area Ratio (FAR)

Examples:

3. 3 Story Home

1st floor	2000 sqft
2nd floor	1600 sqft
3rd floor	800 sqft
Total	4400

Lot Size	FAR
10,000	.44
16,000	.28
20,000	.22

Lot Coverage

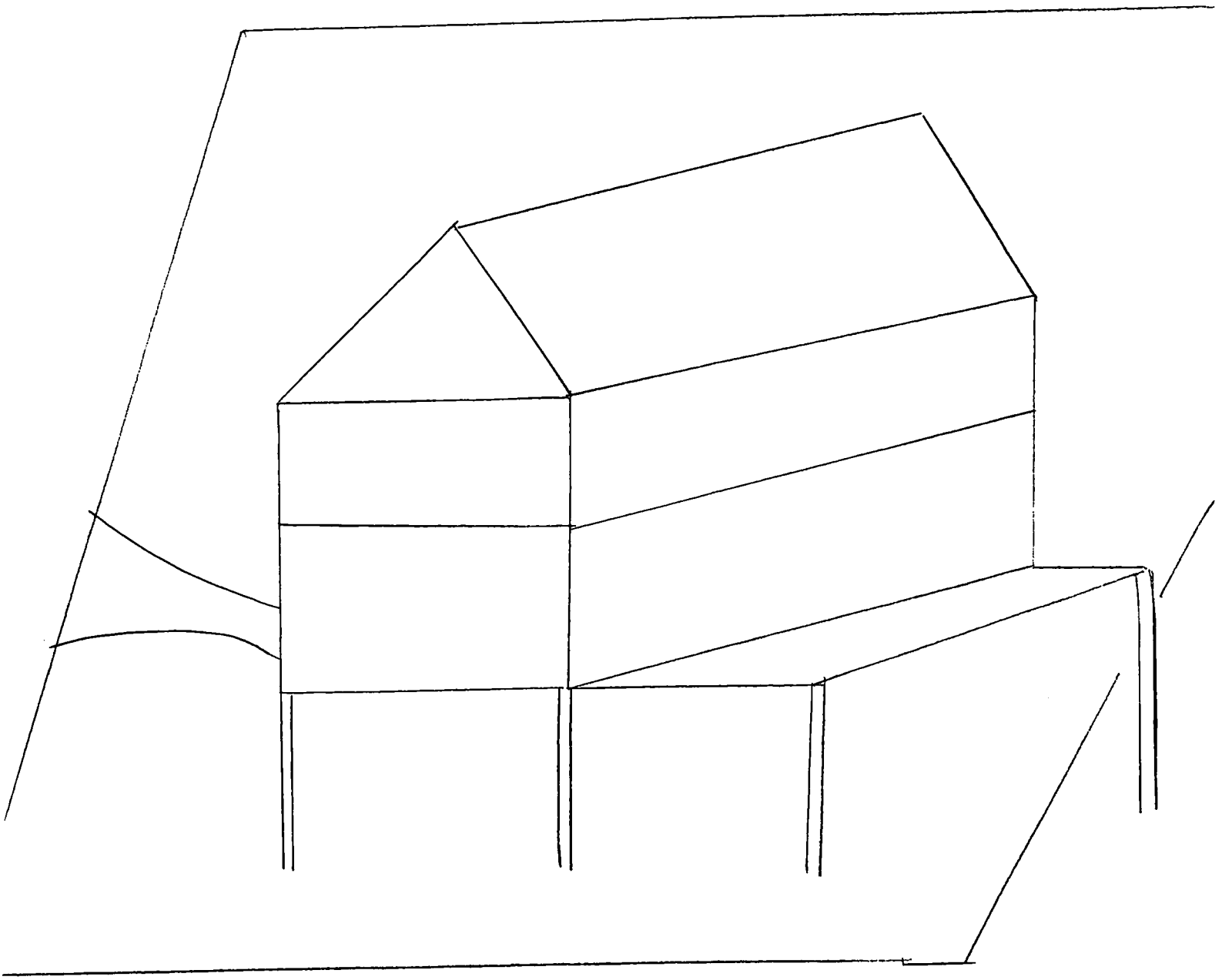
Impervious Materials

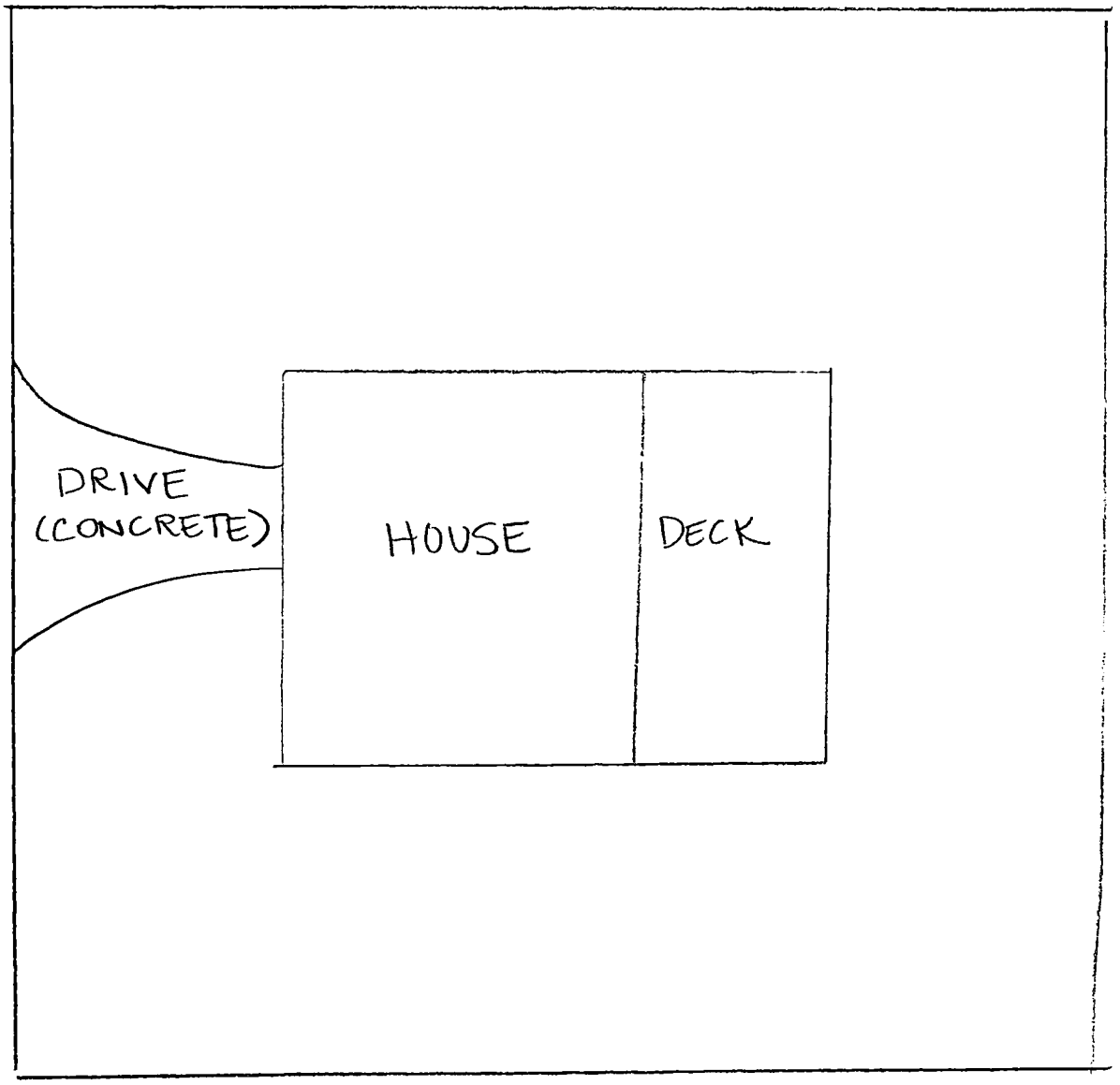
- Materials through which water cannot be absorbed or pass:
  - Building structures
  - Decks
  - Pools
  - Concrete
  - Asphalt
  - Etc.

Lot Coverage

Percent of Lot Covered by Impervious Materials

The sq. ft. of ground covered by Impervious Materials
ratioed to the lot size.




DRIVE
(CONCRETE)
HOUSE
DECK

Sullivan's Island

Pre April 2002

- Max Lot Coverage
  - 35% for Principle and Accessory Buildings
  - 50% for all Impervious Materials (including buildings)

As of April 2002

- Max Principle Building: 20%/15% of Lot
- Max Impervious Materials: 30% of Lot
- Min % of Lot Natural or Landscaped: 50% of Lot

- Accessory Buildings
  - Side setback minimum 10' and not into front or rear setbacks

- Side setbacks increase for portion of building over 25' in height

Edisto Island

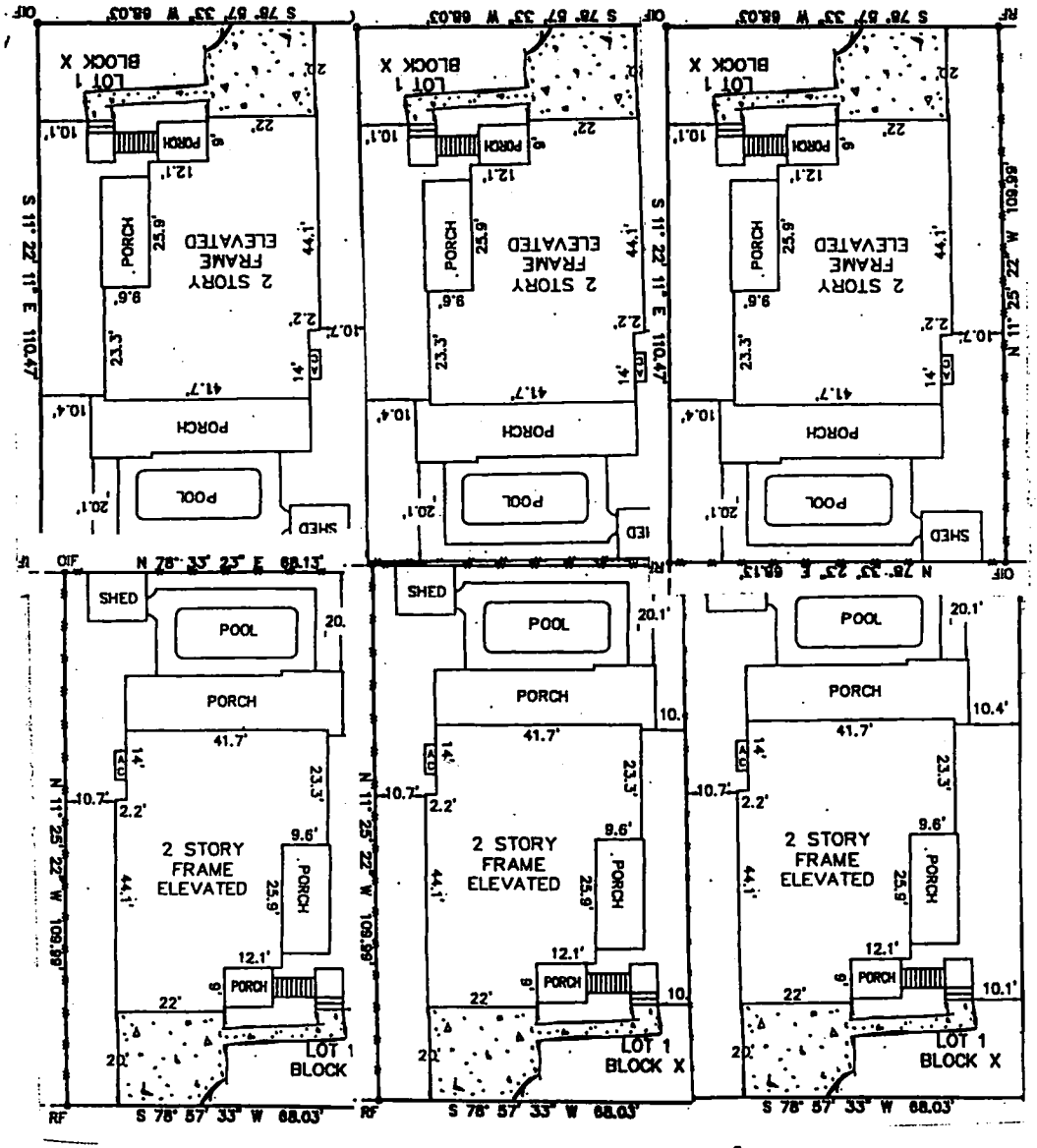
Foot Print

- Single story dwelling:
  - Impervious surface – max 3250 sq ft

- Multi story dwelling:
  - Impervious surface – 2750 sq ft

Size

- Single family dwelling:
  - Enclosed living area – max 3800 sq ft


LOT 1
BLOCK X
2 STORY
FRAME
ELEVATED
PORCH
POOL
SHED
41.7'
23.3'
25.9'
44.1'
12.1'
22'
10.7'
10.4'
20.1'
S 78° 57' 33" W 68.03'
N 78° 33' 23" E 68.13'
N 11° 25' 22" W 108.98'
S 11° 22' 11" E 110.47'

	Lot Size	Enclosed Structure	FAR%	Impervious Material %
1	13300	4384	33%	58%
2	8400	2172	26%	39%
3	11048	3850	35%	36%
4	11052	3950	36%	39%
5	7540	3581	48%	56%
6	7926	3024	38%	53%
7	10600	4500	42%	33%
8	10577	3924	37%	38%
9	8500	4001	47%	41%
10	10800	4100	38%	48%
11	8500	3306	39%	47%
12	9000	3582	40%	39%

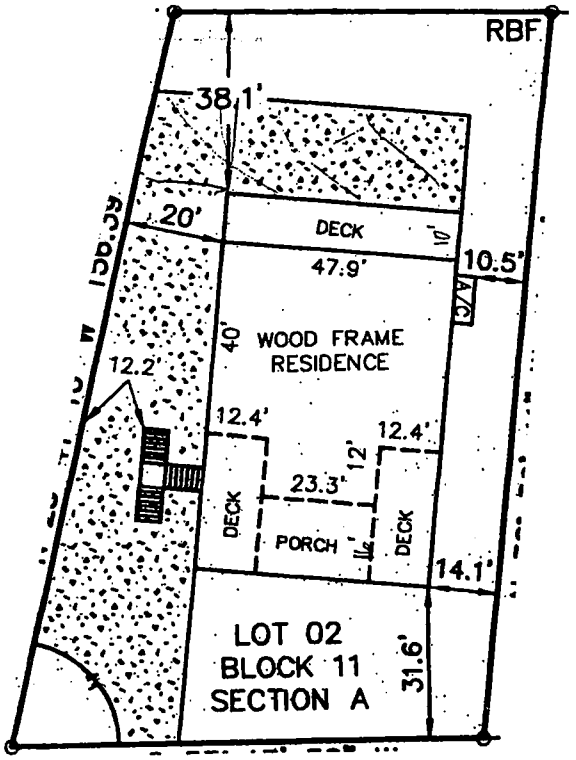
Under Construction

13	10170	3440	34%	26+%
14	10900	2454	23%	25+%
15	8500	4004	47%	39+%

Address		Lot Size	Enclosed Structure	FAR%	Impervious Material %
301 Charleston	1	13300	4384	33%	58%
17 Sand Dune	2	8400	2172	26%	39%
3705 Palm	3	11048	3850	35%	36%
2807Palm	4	11052	3950	36%	39%
4000 Cameron	5	7540	3581	48%	56%
514 Palm	6	7926	3024	38%	53%
916 Carolina	7	10600	4500	42%	33%
914 Carolina	8	10577	3924	37%	38%
6 31ST	9	8500	4001	47%	41%
707 Ocean	10	10800	4100	38%	48%
7 31ST	11	8500	3306	39%	47%
516 Carolina	12	9000	3582	40%	39%
	Under Construction				
3003 Cameron	13	10170	3440	34%	26+%
2607 Hartnett	14	10900	2454	23%	25+%
6 33rd	15	8500	4004	47%	39+%

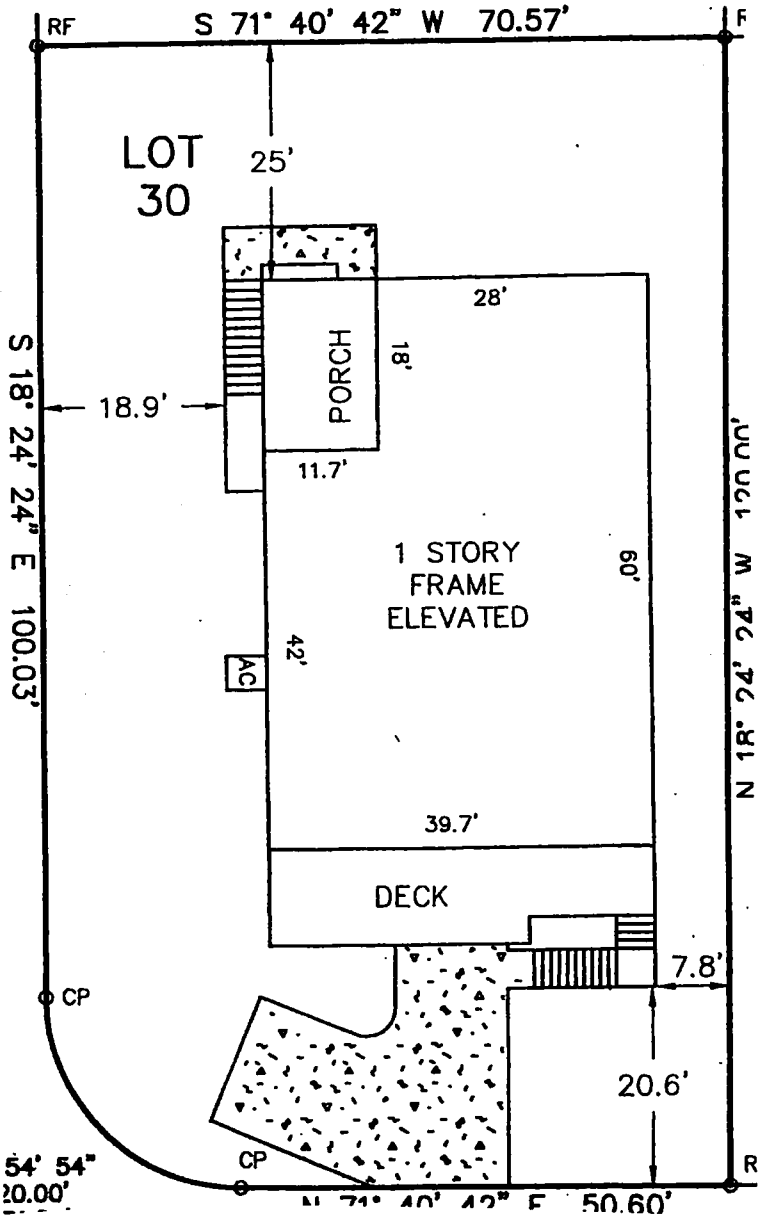
(1)

	SQFT	
LOT SIZE	13300	
Enclosed Structure	4384	33%FAR
Impervious Surface	7719	58% OF LOT



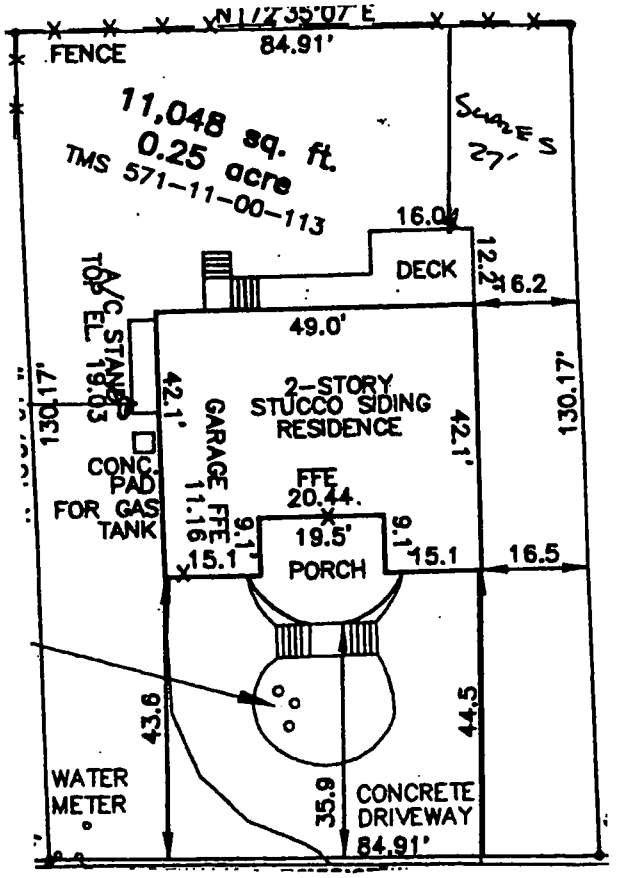
(2)

	SQFT	
LOT SIZE	8400	
Enclosed Structure	2172	26%FAR
Impervious Surface	3280	39% OF LOT



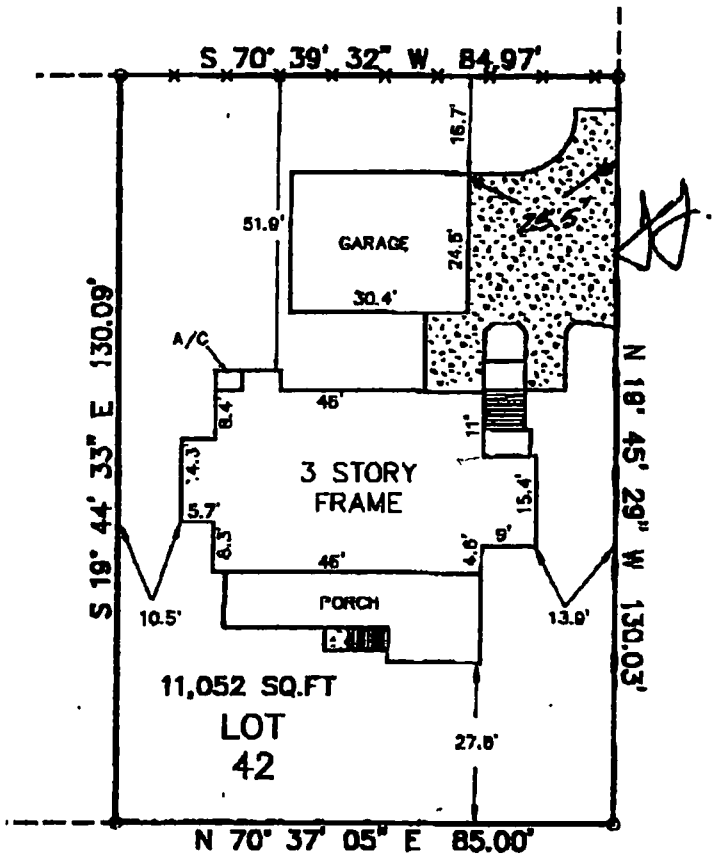
(3)

	SQFT	
LOT SIZE	11048	
Enclosed Structure	3850	35%FAR
Impervious Surface	3988	36% OF LOT



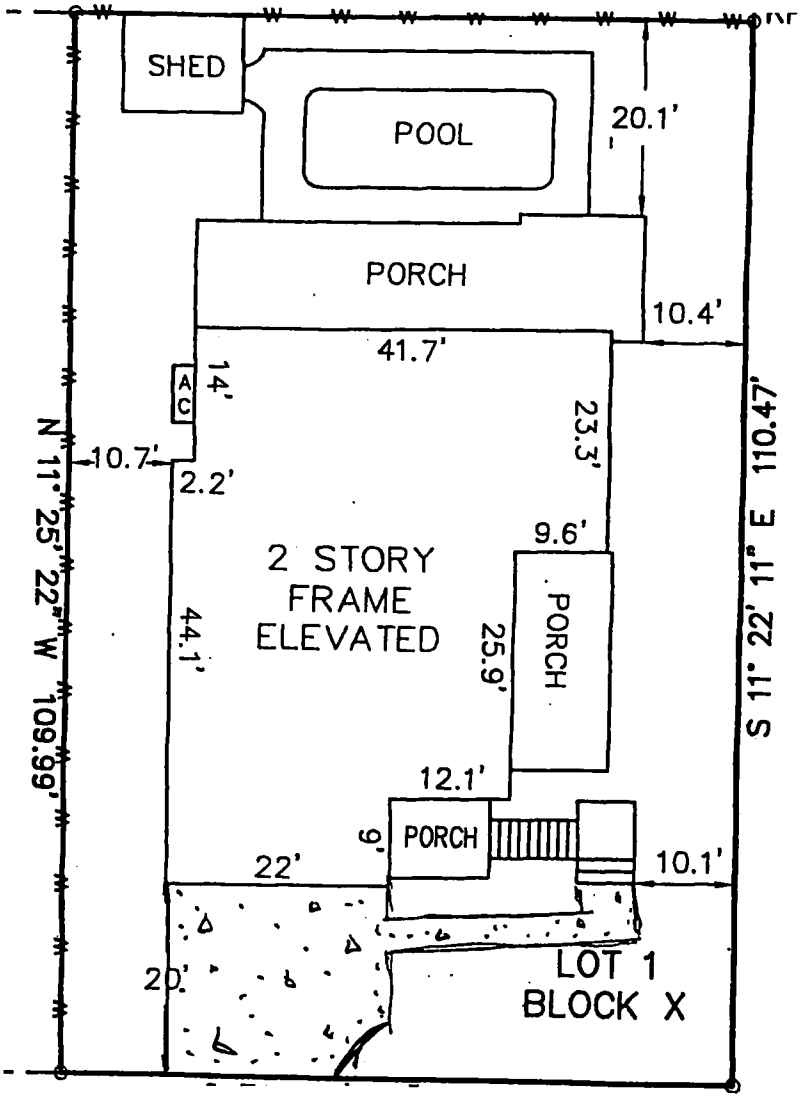
(4)

	SQFT	
LOT SIZE	11052	
Enclosed Structure	3950	36%FAR
Impervious Surface	4291	39% OF LOT



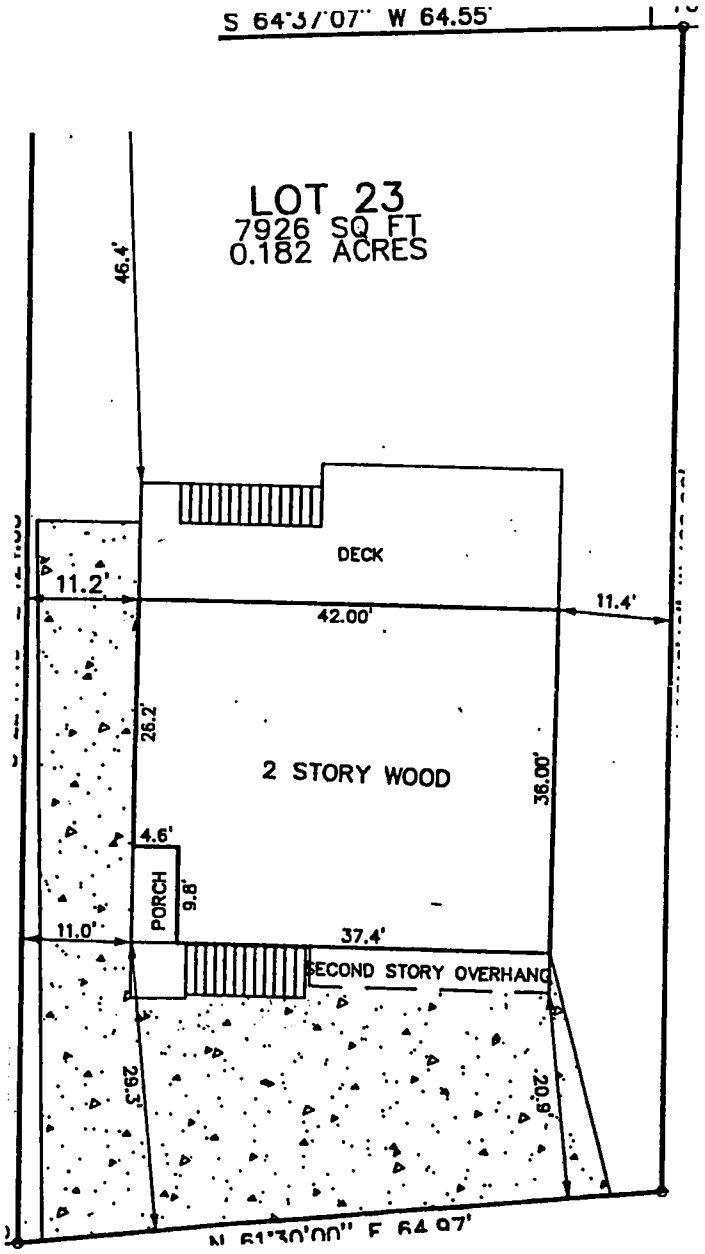
(5)

	SQFT	
LOT SIZE	7540	
Enclosed Structure	3581	48%FAR
Impervious Surface	4148	56% OF LOT



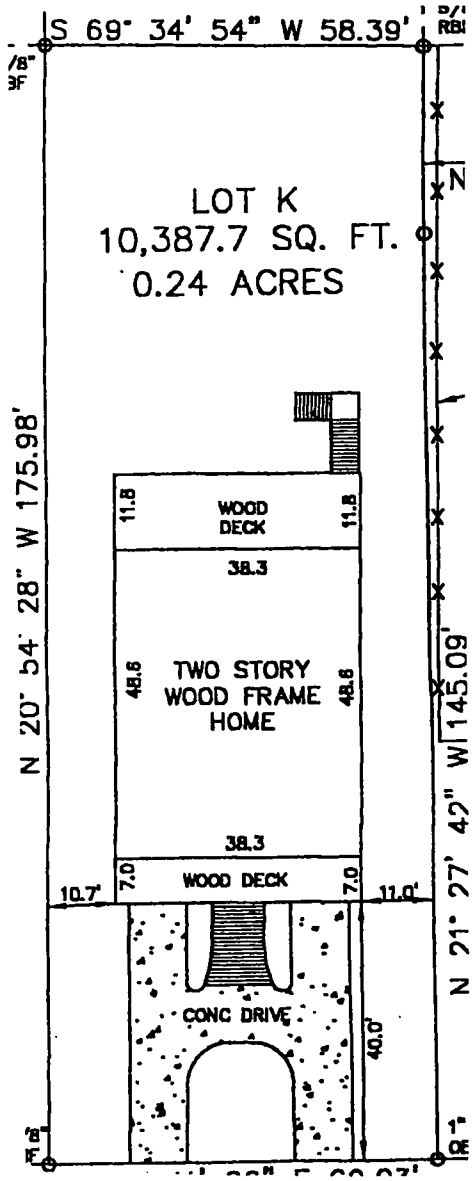
6

	SQFT	
LOT SIZE	7926	
Enclosed Structure	3024	38%FAR
Impervious Surface	4177	53% OF LOT



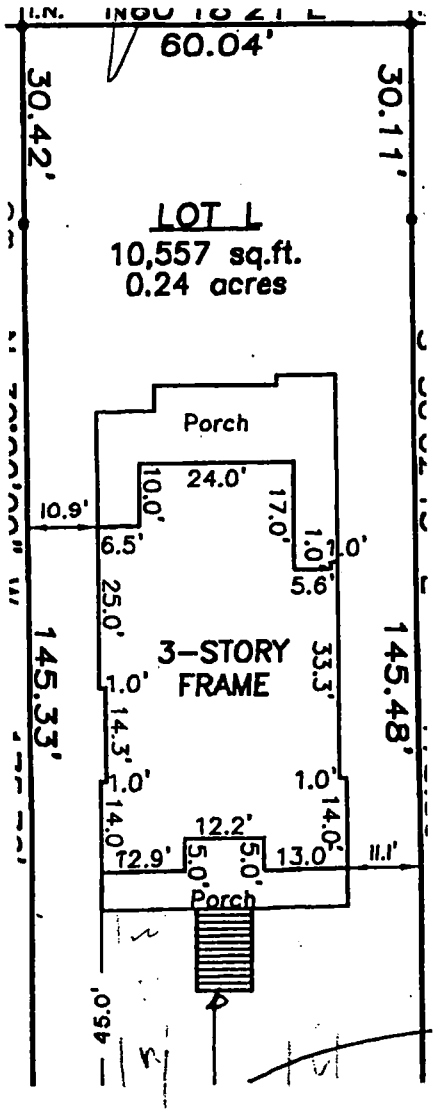
(7)

	SQFT	
LOT SIZE	10600	
Enclosed Structure	4500	42%FAR
Impervious Surface	3453	33% OF LOT



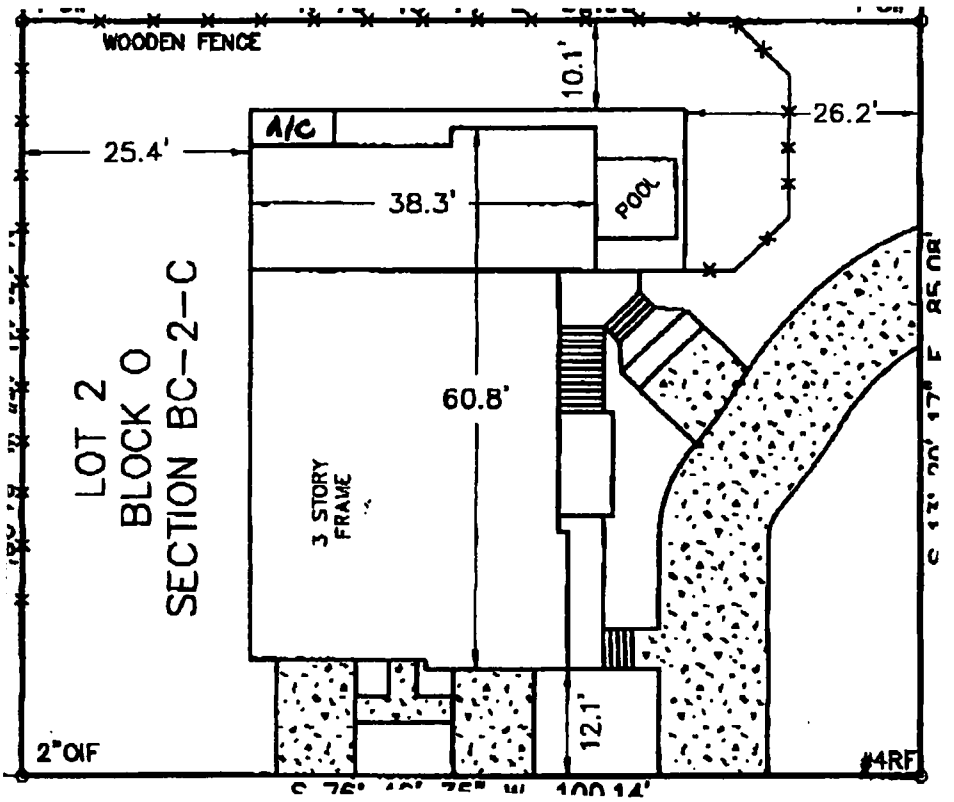
(8)

	SQFT	
LOT SIZE	10577	
Enclosed Structure	3934	37%FAR
Impervious Surface	3964	38% OF LOT

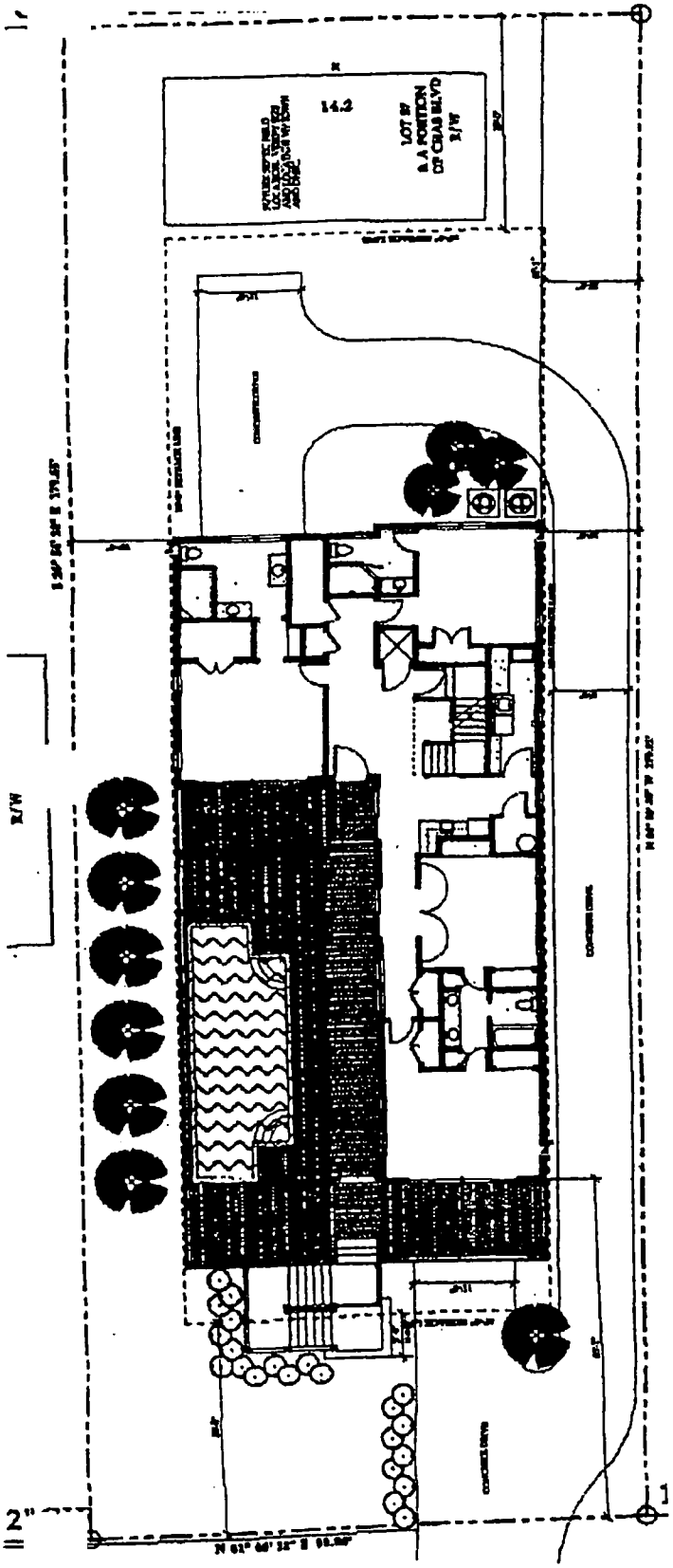


(9)

	SQFT	
LOT SIZE	8500	
Enclosed Structure	4001	47%FAR
Impervious Surface	3514	41% OF LOT



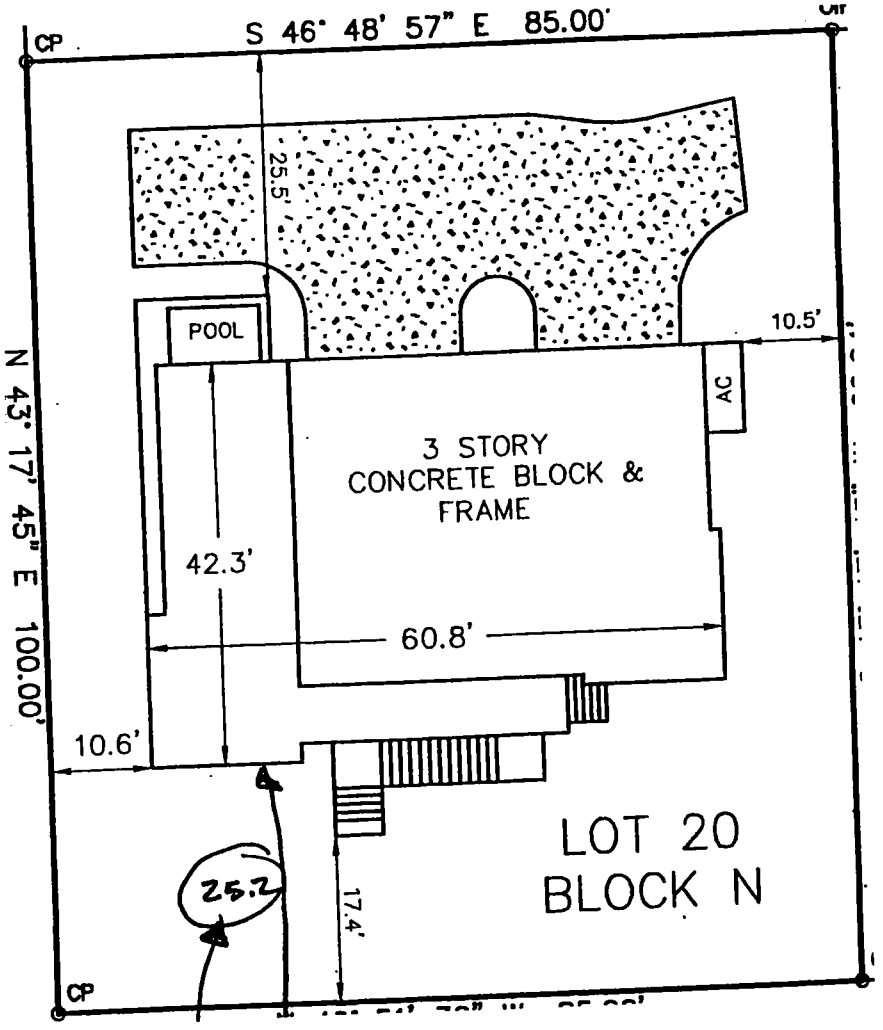
(10)



	SQFT	
LOT SIZE	10800	
Enclosed Structure	4100	38%FAR
Impervious Surface	5151	48% OF LOT

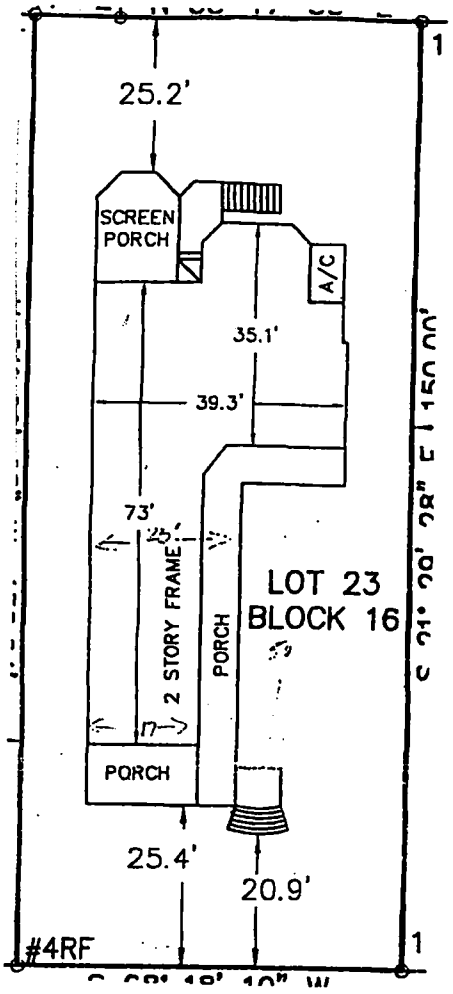
11

	SQFT	
LOT SIZE	8500	
Enclosed Structure	3306	39%FAR
Impervious Surface	3978	47% OF LOT



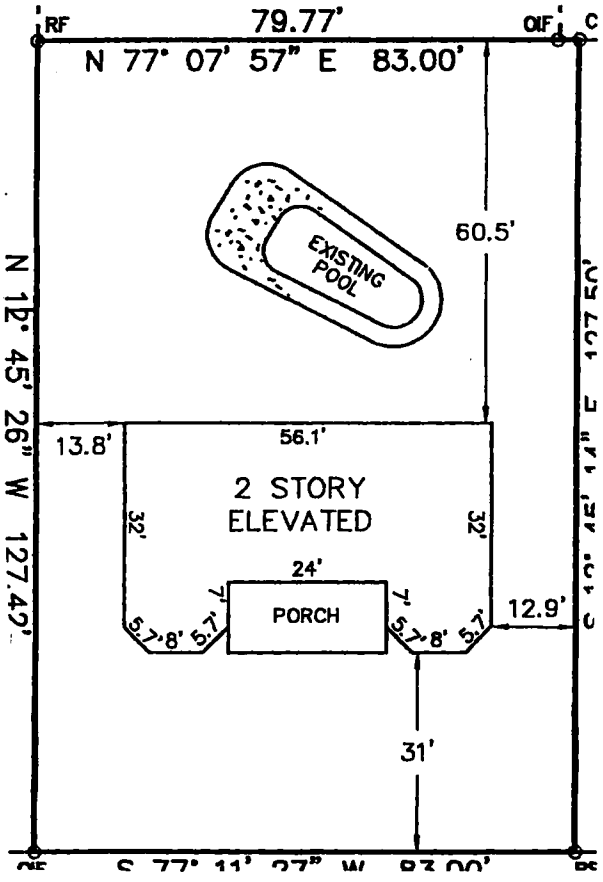
(12)

	SQFT	
LOT SIZE	9000	
Enclosed Structure	3582	40%FAR
Impervious Surface	3531	39% OF LOT



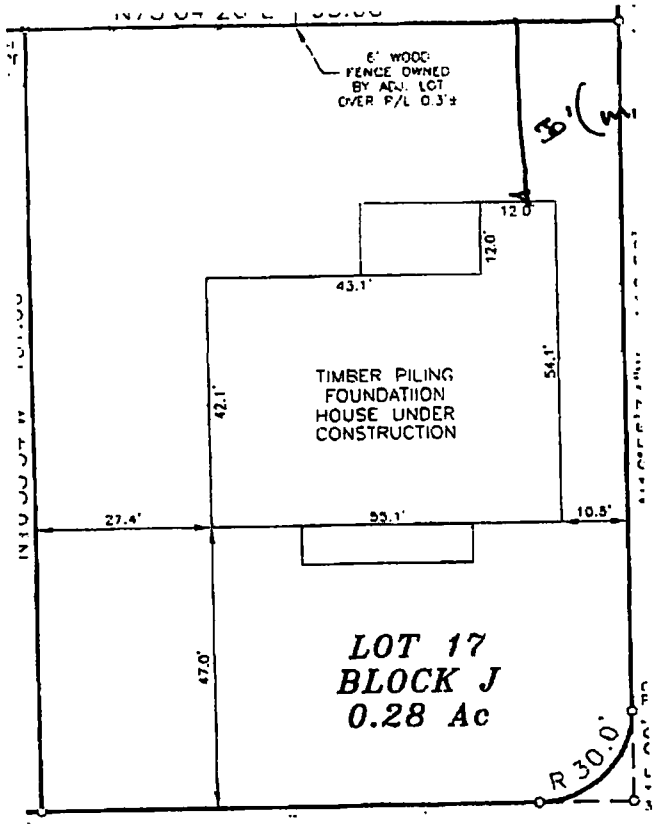
13

	SQFT	
LOT SIZE	10170	
Enclosed Structure	3440	34%FAR
Impervious Surface (without Diveway)	2590	26% OF LOT



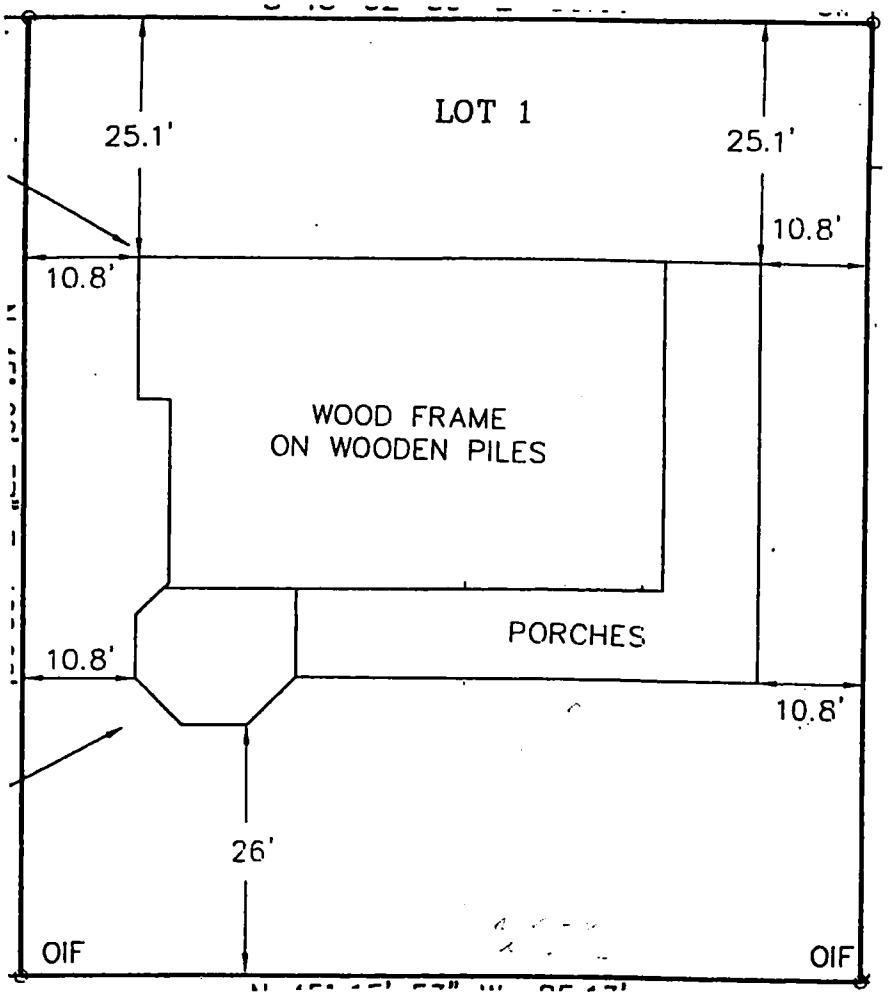
(14)

	SQFT	
LOT SIZE	10900	
Enclosed Structure	2454	23%FAR
Impervious Surface (without Diveway)	2693	25% OF LOT



15

	SQFT	
LOT SIZE	8500	
Enclosed Structure	4004	47%FAR
Impervious Surface (without driveways)	3330	39% OF LOT



IOP Planning Commission

Current Thinking and Direction

• Enclosed conditioned Structure	Floor Area Ratio 33% to 40%
• Lot Coverage by Impervious Surface	30% to 40%
• Lot Area left natural or Landscaped	50%
• Setbacks for Accessory Structures etc	????
• Setbacks for Corner Lots	Recommended to City Council

7/23/02

REGULAR CITY COUNCIL MEETING
July 23, 2002

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on July 23, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker, City Attorney Sottile, and City Clerk Mauldin.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all councilmembers were present.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Councilman Abele made a motion to approve appointment of Travis Dowdy as a Firefighter and Tammy Pompey as Public Works Secretary; Councilman Bettelli seconded; motion passed unanimously. Mayor Sottile performed the swearing-in of Tammy and Travis and welcomed them to the City of Isle of Palms. (Exhibit A)

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS

Councilman Abele made a motion to approve the minutes of the June 25, 2002, Regular City Council Meeting and July 25, 2002, Special City Council Meeting as presented; Councilman Miller seconded; motion passed unanimously.

D. CITIZENS COMMENTS

Mayor Sottile noted that Howard Chapman, Executive Director of CARTA, was scheduled to attend tonight's meeting to discuss and obtain approval from City Council for the proposed CARTA FY 2003 Budget (Exhibit B). Mayor Sottile stated that he is a board member of CARTA and would answer any questions of councilmembers. He further stated that the budget does include revenue from the proposed half cent sales tax referendum which will be on the ballot of the November election. He stated that if the referendum fails, he felt certain that CARTA will cease operations because of lack of funds. After discussion, Councilman Abele made a motion to approve the FY 2003 CARTA Budget as presented; Councilman Bettelli seconded; motion passed unanimously.

F. REPORTS FROM STANDING COMMITTEES

1. Ways & Means Committee. Chairman Abele reported on their meeting of July 16, 2002 (Exhibit C).

(a) Chairman Abele made a motion to authorize the City Treasurer to transfer any surplus revenues from FY 2002 to the Capital Projects Fund; Councilman Taylor seconded; motion passed unanimously.

(b) Chairman Abele made a motion to authorize the expenditure of $1,000 from the Marina Fund to rehabilitate the generator at the restaurant; Councilman Miller seconded; motion passed 8-1.

(c) Chairman Abele made a motion, in the event the City does not receive CTC funding for installing permanent traffic counters, to authorize the expenditure of up to $5,000 from the Municipal Accommodations Fee Fund for this project; Councilman Taylor seconded; motion passed unanimously.

(d) Chairman Abele made a motion to authorize the expenditure of $2,320 from the Marina Fund for installation of a back flow device at the Angler's Mini-Mart; Councilman Bettelli seconded; motion passed unanimously.

(e) Chairman Abele made a motion to approve the expenditure of $8,140.16 from the Accommodations Tax Fund for the purchase of three waterproof walkie talkies for the Fire Department; Councilman Taylor seconded; after discussion, motion passed 8-1.

(f) Chairman Abele made a motion to approve the expenditure of $7,500 from the Accommodations Tax Fund for advertising the Marina and Morgan Creek Grill; Councilman Taylor seconded; motion passed unanimously.

2. Public Safety Committee. Chairman Taylor reported on their meeting of July 8, 2002 (minutes and monthly department reports attached as Exhibit D). Councilman Taylor reported that the Fire Department is in the process of taking over fire inspections from the Building Inspector. He commended the Fire Department, Police Department and City staff for their good work on July 4th. He also reported with pleasure that the City received a perfect score of 100% on both portions of the City's safety audit and commended the Administrator and staff for this accomplishment. Mayor Sottile noted that he had sent a letter this week to Governor Hodges requesting his assistance on behalf of all the local firefighters in keeping the MUSC burn unit open.

3. Public Works Committee. Chairman Marino reported on their meeting of June 10, 2002 (Exhibit E). He noted that the flag pole and bike rack have been installed at the Public Restroom grounds and reported that new trash barrels have been ordered to replace rusted barrels on the beach. Chairman Marino stated that the committee is studying ways to make beach access paths more accessible and noted that they are looking at ways to make the 9th Avenue access, which is lined with temp trail, more accessible for wheelchairs to get over the dunes onto the beach.

4. Recreation Committee. Chairman Buckhannon reported on their meeting of June 4, 2002, (see minutes and monthly department report attached as Exhibit F). Councilman Abele commended the Recreation Department for their summer camp program and noted that his granddaughter attended one of the camps and the family was very favorably impressed with the program.

5. Personnel Committee - Chairman Bettelli reported on their meeting of July 2, 2002 (Exhibit G). Chairman Bettelli made a motion to approve the promotion of T. J. Rostin to Assistant Recreation Director effective August 1, 2002; Councilman Buckhannon seconded; motion passed unanimously. Chairman Bettelli made the following announcements:

(a) Safety Sweepstakes for June 2002 were as follows:
Police Department - Dianne Lamb
Fire Department - David Micalizzi
Public Works Department - Kim Tapply
Combined General Government, Building Department, and
Recreation Department - Donnie Pitts of the Recreation Department

(b) Employees of the Month for June 2002:
Public Works - Gene Cardinal

G. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

1. Board of Zoning Appeals - See minutes of their meeting of July 9, 2002, attached hereto as Exhibit H. Administrator Tucker noted that the Board granted a special exception for an interior design home office at 1 Beachwood East.

2. Planning Commission - See minutes of their meeting of July 10, 2002, meeting attached as Exhibit I. Administrator Tucker noted that the Planning Commission has proposed some changes to the tree ordinance in addition to the items that were discussed at the joint workshop July 22nd.

3. Construction Board of Appeals - No meeting in June.

H. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. Accommodations Tax Advisory Committee - See minutes from their meeting of June 12, 2002, attached as Exhibit J. Administrator Tucker noted that the committee had put some limitations on the $7,500 funding for Marina advertising which were that it be done within the next 60 days and that the entire Marina be advertised with emphasis on the new restaurant.

2. Beach Advisory Committee - See minutes of their July 17, 2002, meeting attached as Exhibit K. Administrator Tucker noted that the committee granted permission for the Public Works Department to install a light at the public parking lots to be positioned so as not to disturb turtles. They also discussed the updated *Pelican Guide* and felt that Council would be very pleased with the final booklet. Also discussed was the water sampling program and global positioning of turtle nesting and hatching.

3. Ad Hoc Committee on Front Beach Enhancement - No meeting in July.
4. 50th Anniversary Committee Report - No meeting in July.

I. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

J. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2002-10 - An Ordinance Authorizing the Leasing of One Fire Truck and One Sanitation Truck (Exhibit L).

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-10; Councilman Bettelli seconded. Administrator Tucker read the ordinance in full. After discussion, motion passed unanimously.

K. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS

First Reading - Ordinance 2002-11 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, Section 5-4-12, and Title 5, Chapter 5, Section 5-5-4, of the City of Isle of Palms Code of Ordinances, to Change Building and Development Requirements Regarding Sewer and Septic Tank Service (Exhibit M).

Councilman Abele made a motion to approve first reading of Ordinance 2002-11; Councilman Bettelli seconded; motion passed unanimously.

L. MISCELLANEOUS

1. Authorization for Aerial Mosquito Spraying. Mayor Sottile stated, per the attached letter and authorization (Exhibit N), that City Council approved this program on an annual basis. Councilman Abele made a motion to approve the authorization for aerial mosquito spraying, Councilwoman Rice seconded; motion passed unanimously.

2. Administrator Tucker stated that she is going to work towards getting the Beach Management Plan approved by OCRM and asked for any direction from Council. She noted that the plan is in approvable form as written, but that it can be amended after approval. Once approved, the City is eligible for grant funding for activities like beach access and renourishment. Councilman Miller suggested that this be discussed in more detail at the next Ways & Means Committee meeting.

3. Mayor Sottile reminded everyone of the MASC summer meeting in Charleston the end of this week and the SCANA dinner on Thursday night.

4. Administrator Tucker stated that the light poles which were taken down during the underground wiring of the lines at the Connector intersection. She said that the poles will be replaced with poles congruent with the underground wiring and SCE&G has sent her a proposal to choose the globes to be installed. Councilmember Abele suggested that this be sent to the Public Works Committee for a recommendation.

M. EXECUTIVE SESSION - Councilman Abele made a motion to go into Executive Session to discuss personnel matters and receive legal advice from the City Attorney; Councilman Bettelli seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session and that personnel matters were discussed.

Councilman Taylor made a motion to increase the Zoning Administrator's salary to the mid range acting department head amount, that he become overtime exempt, and that he be paid retroactively to November 9, 2001; Councilman Miller seconded. Councilman Marino made an amendment to the motion to name

Mr. Kerr the Acting Building Official; Councilman Taylor seconded. Amendment passed unanimously and motion passed unanimously.

There being no further business to come before Council, upon motion duly made and seconded, the meeting was unanimously adjourned at 8:40 p.m.

Respectfully submitted,

Janet G. Mauldin, City Clerk
To be approved by City Council on August 27, 2002.

EXHIBIT A

I, Tammy Pompey, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Tammy comes from Manning, SC, and is the Permanent Part-Time Secretary for the Public Works Department. Tammy was formerly employed at Hamrick's before deciding to return to college. She is currently attending Trident Technical College but will be transferring to Charleston Southern University in the fall to complete her bachelor's degree in Business Marketing.

I, Travis Dowdy, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Travis comes from Hollywood, SC, and was formerly employed by SC DOT as an Associate Engineer inspecting roadways and structures. He has been a volunteer fireman for the City of Isle of Palms and achieved his firefighter accreditation from the South Carolina Fire Academy as well as American Red Cross certifications while he was a volunteer fireman. Firefighter Dowdy graduated from The Citadel with a BS degree in Civil Engineering.

Place on 7/23/02 Agenda EXHIBIT B

CARTA
CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY

June 24, 2002

The Honorable F. Michael Sottille
Mayor, City of Isle of Palms
PO Box 508
Isle of Palms, SC 29451

RE: CARTA FY2003 Budget

Dear Mayor Sottille:

I am pleased to submit to you the *DRAFT* Fiscal Year 2003 Budget for CARTA, which was approved for distribution at the June 21st CARTA Board meeting. Included in this budget is a recognition of increased operating costs over the last several years including a $1 million increase over the last two years for our fixed-route service. Additionally, we have included increases in our marketing budget to attempt to increase ridership next year. Finally, I would be remiss if I did not point out that there are revenues shown from the half-cent sales tax which will be on a referendum ballot in November. These funds are needed in order to replace the stipend from SCE&G, as well as to implement local neighborhood shuttles with smaller vehicles that have been part of the *Weslin Plan* endorsed by CHATS and the CARTA Board.

We are required to submit the budget for approval to each member jurisdiction that is a part of CARTA for the budget that is to begin October 1, 2002. As such, we would appreciate your expeditious review.

I would be happy to review the *DRAFT* budget with you or members of your Council either individually or collectively during your Council meeting. I very much appreciate your support of our efforts and look forward to continued close working relationship with you.

Thank you in advance for your consideration and expedited review.

Sincerely,

Howard R. Chapman, P.E.
Executive Director

HRC/srw
Attachment
Cc: Ms. Linda Tucker

36 JOHN STREET > CHARLESTON, SC 29403 > TEL 843.724.7420 > FAX 843.720.1985

CARTA FY 2003 BUDGET

OPERATING EXPENSES		
General and Administrative	$	975,840
Marketing	$	250,000
Operating	$	1,472,000
Vehicle Insurance	$	385,000
Fixed Route Service	$	7,500,000
Tel-A-Ride Service	$	1,400,000
TOTAL OPERATING EXPENSES	**$**	**11,982,840**
OPERATING REVENUE		
Farebox Revenue	$	2,548,704
Pass Sales Revenue	$	294,877
Charter Service	$	15,000
State Grant Revenue	$	950,000
Federal Grant Revenue	$	4,451,317
SCE&G Contributions	$	288,903
Interest Income	$	5,000
Sales Tax Revenue	$	3,429,039
TOTAL OPERATING REVENUE	**$**	**11,982,840**
CAPITAL EXPENSES		
Intermodal Facility	$	6,393,002
Superstop	$	404,000
Security and Enhancement	$	431,057
Futrex	$	2,000,000
Shelter Design, Eng. & Const	$	571,916
Tel-A-Ride Vehicles	$	312,500
Vehicle Purchase (5)	$	100,000
Weslin Plan Implementation	$	1,215,913
TOTAL CAPITAL EXPENSES	**$**	**11,428,388**
CAPITAL REVENUE		
State Grant Revenue	$	1,278,730
Federal Grant Revenue	$	6,569,980
SCE&G Contribution	$	8,717
Futrex (Fed grant revenue)	$	2,000,000
Sales Tax Revenue	$	1,570,961
TOTAL CAPITAL REVENUE	**$**	**11,428,388**

EXHIBIT C

WAYS AND MEANS COMMITTEE
July 16, 2002

The regular meeting of the Ways and Means Committee was held at 7:35 p.m., on July 16, 2002, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Buckhannon, Hanbury, Miller, Rice, and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, Recreation Director Page, and City Clerk Mauldin. Chairman Abele called the meeting to order. Committee members Bettelli and Marino were out of town on vacation.

1. Approval of Previous Minutes. Mayor Sottile made a motion to approve the minutes from the June regular meeting; Councilman Bettelli seconded; motion passed unanimously.

2. Monthly Financial Report. Treasurer Suggs reported on the financial statement for June 30, 2002, and answered questions of Committee members. There is currently $1,951,456 in the General Fund and the statement shows that the City is 98% expended with 102% revenues received (attached hereto). She noted that this is the preliminary and unaudited year end statement and she estimated that when all revenues and expenditures have come in for June, she believed that there will be a $300-400,000 surplus which she would like to transfer to the Capital Projects Fund. After discussion, **Mayor Sottile made a motion to authorize the City Treasurer to transfer any surplus revenues into the Capital Projects Fund; Councilman Taylor seconded; motion passed unanimously.**

(A) Meter Revenue FY 2001-2002. Treasurer Suggs referred to the Parking Meter Collection History which shows a fiscal year income to the City of $101,495.55. Mayor Sottile and other councilmembers expressed amazement that so much money has been received since there have been quite a few meters taken down recently because of curb cuts. Treasurer Suggs also pointed out the meter revenue depends heavily on good weather, and when it rains the revenues go down. Councilman Taylor noted that the City had only budgeted $90,000 in revenue so this was a great figure.

(B) Permits & Business Licenses. Treasurer Suggs referred to the attached report of permits and business licenses and answered questions of committee members.

3. Old Business. (A) Status of Restaurant Operation- Determination Regarding Generator. Chairman Abele stated that he visited the restaurant and he was very favorably impressed at all the work that is being done to make the restaurant look so nice. Administrator Tucker stated that Mr. Clarke hoped to open the restaurant for hors d'oeuvres at the end of this week, and opening next week with a limited menu. She passed around some pictures taken earlier in the day showing the changes being made inside.

Administrator Tucker reported that she has received an estimate to get the generator up and running and connected into the freezer and refrigerator unit at a cost of approximately $1,000. Mr. Clarke has indicated that he would like to reposition the generator near the other HVAC equipment, but this would cost several thousand dollars and Council needed to make a decision as to what to do with the generator. Councilman Miller stated that he would like the City to repair and keep the generator because it would help protect the food in the restaurant in the event of a power outage. After discussion, **Councilman Miller made a motion to authorize the expenditure of $1,000 to rehabilitate the generator in its present location; Councilman Taylor seconded; motion passed 6-1.**

(B) Status Embedded Traffic Counters - CTC Request. Administrator Tucker referred to the attached fax from BCD Council of Governments showing the cost of installing two imbedded traffic counters. She noted that there is already about $2,500 in the budget for this project which was established in the hopes of obtaining funding from the County Transportation Committee (CTC) for the project. In the event the City is not awarded this funding by the CTC, the cost would be split between the City and the COG at approximately $4,600 each. After discussion, **Mayor Sottile made a motion, in the event the City does not receive CTC funding, to authorize the expenditure of up to $5,000 from the Municipal Accommodations Fee fund for the project; Councilman Miller seconded.** Upon discussion, Mayor Sottile stated that this is a very important project for the City to be able to determine the number of visitors to the island and verifying the City spending Accommodations Tax Funds. Administrator Tucker stated that the City would have to obtain an encroachment permit from DOT and the City would be responsible for repairs. After discussion, **motion passed unanimously.**

4. New Business. Consideration of Alternatives for Expansion of Recreation Center. Chairman Abele reminded everyone that at the last Ways & Means Committee meeting the Recreation Committee was tasked with coming up with a plan for phasing in a new proposed Recreation center. Director Page distributed cost sheets showing the estimated figures for three phases. The attached cost sheets break down the project into three phases: Phase I is the pods and entryway, plus switching around the ballfields; Phase II is the new gymnasium; and Phase III is renovation of the existing gym and a soccer pavilion. The Recreation Committee focused on Phase I less the ballfields, which brings the cost of Phase I down from $2.9 million to $2.5 million.

Chairman Abele stated that he would like the Ways & Means Committee to do the following: **(1) Accept the concept of Phase I without the ballfields; (2) direct the Recreation Committee to meet again with LS3P to scale down the project as much as possible and to develop some firm cost estimates; and (3) to authorize the Administrator to obtain the cost estimate for a bond issue in the amount of $2 million to $2.5 million. Councilman Buckhannon so moved; Councilman Taylor seconded.** Upon further discussion, the Recreation Department was asked to redefine the cost of Phase I and eliminate all unnecessary items. Chairman Abele asked Director Page to provide Council with a smaller version of the proposed drawing so they could study it at their leisure. Mayor Sottile stated, for the record, that he would like the final plans reduced, try to do some of the project in house, and reduce the amount of the bond as much as possible. After discussion, **motion passed unanimously.**

5. Miscellaneous. (A) Set Next Meeting Date - August 20, 2002, 5:45 p.m.

(B) MASC Summer Meeting in Charleston-SCANA Dinner, Thursday, July 25. Administrator Tucker stated that some of the attendees at the meeting will be going to the Aquarium prior to the dinner and SCANA will be providing transportation from the Aquarium to the dinner if anyone needed to take advantage of that service. Everyone indicated they would be driving their personal vehicles.

(C) Councilwoman Rice reported that she had attended a turtle nest hatching at 26th Avenue recently and noted that two more nests are due to hatch on Thursday and Friday. She said it was a wonderful sight and encouraged everyone to attend one of these events.

(D) Chairman Abele stated that the Public Works Department needs to replace some rusted trash barrels on the beach. He said that Director Mobley estimates the cost at $600 which is not in the budget. It was decided that this expense could be found somewhere within existing funds.

(E) Administrator Tucker reported that when the sprinkler system at the restaurant was checked, the contractor also checked the system at Angler's. It was discovered that there was no back flow prevention device on the Angler's sprinkler system which is a required item to prevent used water to back up into drinking water lines. This project will cost $2,320 of unbudgeted funds. After discussion, **Councilman Miller made a motion to authorize the expenditure from the Marina Fund for installation of the back flow device from the Marina Fund; Councilman Taylor seconded; motion passed unanimously.**

6. Executive Session. Mayor Sottile made a motion to go into Executive Session to receive legal advice concerning leasing of residential docks and to discuss a personnel matter; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that no action was taken and legal advice was received from the City Attorney.

Councilman Taylor made a motion to approve the submission by the Recreation Director to the City Administrator concerning the promotion of one of her employees to Assistant Recreation Director effective August 1, 2002; Councilwoman Rice seconded; motion passed unanimously.

Chairman Abele referred to the specs for a new fire apparatus that was distributed to the Public Safety Committee and asked anyone who had any questions for Chief Graham concerning the new vehicle to let the Chief know before the City Council Meeting so she could have the answer.

Councilman Taylor asked that any other information pertaining to the workshop meeting with the Planning Commission next week be distributed as soon as possible.

There being no further business to come before the committee, the meeting was unanimously adjourned at 7:55 p.m.

Respectfully submitted,
Bob Abele, Chairman

City of Isl_ _f Palms
Financial Statement Summary
June 30, 2002 ***Preliminary and Unaudited***

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 4,816,741	$ 4,734,952	$ 81,789	102%	$ 4,639,549	$ 4,734,952	$ (95,403)	98%
Capital Projects Fund	380,888	456,310	(75,422)	83%	311,363	358,500	(47,137)	87%
Muni Accommodation Tax Fund	344,095	660,222	(316,127)	52%	379,166	524,750	(145,584)	72%
Volunteer Fire 1% Fund	45,854	45,700	154	100%	42,411	45,700	(3,289)	93%
State Accommodation Tax Fund	442,938	427,029	15,909	104%	628,218	426,450	201,768	147%
Disaster Recovery Fund	110,476	60,000	50,476	184%	79,905	-	79,905	-
Federal Narcotics Fund	29,753	2,000	27,753	1488%	14,836	8,487	6,349	175%
Marina Fund	520,726	550,487	(29,761)	95%	361,518	548,797	(187,279)	66%
All Other Funds	14,495	3,025	11,470	479%	28,232	33,600	(5,368)	84%
Total All Funds	$ 6,705,966	$ 6,939,725	$ (233,759)	97%	$ 6,485,199	$ 6,681,236	$ (196,037)	97%

General Fund YTD Expenditures
12 Month Target = 100%

	Actual	Budget	% of Budget
Mayor and Council	39,197	36,453	108%
General Government	378,232	388,978	97%
Police	1,259,874	1,277,619	99%
Fire	1,438,344	1,447,557	99%
Public Works	807,012	800,671	101%
Building & Licensing	216,373	235,139	92%
Recreation	389,464	432,223	90%
Judicial	97,771	98,956	99%
Parking Lot & Meters	13,282	17,356	77%
Total General Fund	4,639,549	4,734,952	98%

General Fund Cash at 7/11/02

June Balances:	
BB&T (Rate = .75%)	429,940
SC Local Gov't Invest Pool (Rate = 2.03%)	1,643,960
	2,073,900
July activity thru 7/11/02	
Cash Received	108,588
Accounts Payable Payments	(85,158)
Payroll	(145,875)
Approximate Gen Fund Cash at 6/10/02	1,951,456
Cash On-Hand as a % of Annual GF Expenses	**41%**

PARKING METER COLLECTION HISTORY

Dates	**Season** (Mar-Oct)	**Fiscal Year** (July - June)
1992-1993		
7-6-92 through 9-18-92	**$ 45,301.37**	
7-6-92 through 6-30-93		**$105,975.70**
1993-1994		
3-15-93 through 10-19-93	**$119,431.25**	
7-2-93 through 6-30-94		**$126,420.92**
1994-1995		
3-21-94 through 10-26-94	**$127,206.65**	
7-5-94 through 6-30-95		**$129,796.15**
1995-1996		
3-17-95 through 9-20-95	**$126,865.75**	
7-3-95 through 6-30-96		**$122,968.25**
1996-1997		
3-18-96 through 11-11-96	**$120,969.65**	
7-3-96 through 6-30-97		**$104,231.20**
1997-1998		
3-25-97 through 10-3-97	**$102,128.80**	
7-3-97 through 6-30-98		**$103,490.35**
1998-1999		
3-27-98 through 9-30-98	**$ 99,729.81**	
7-6-98 through 6-30-99		**$ 96,221.40**
1999-2000		
3-26-99 through 10-7-99	**$ 92,282.50**	
7-6-99 through 6-30-00		**$102,970.65**
2000-2001		
4-05-00 through 10-5-00	**$107,418.95**	
7-6-00 through 6-30-01		**$112,594.10**
2001-2002		
4-03-01 through 10-01-01	**$105,709.00**	
7-03-01 through 6-30-02		**$101,495.55**

CITY OF ISLE OF PALMS

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DA RANGE: 06/01/02 TO 06/30/02 Printed on: JULY 9, 2002

	CODE	PRMS	VALUATION	FEES DUE	UNITS
*Foundation Residential /Commercial	BF	0	0.00	0.00	0
*New Single Family Residence.....	BM	3	1,260,000.00	4,225.00	1
*New Duplex.....	BN	0	0.00	0.00	0
*New Condominium.....	NC	0	0.00	0.00	0
*New Pool.....	BP	1	30,000.00	170.00	0
NEW COMMERCIAL:.....	BC	0	0.00	0.00	0
*Commercial Completions.....	CC	0	0.00	0.00	0
*Residential Completions.....	RC	0	0.00	0.00	0
ALTERATIONS AND REPAIRS:					
*Residential Alterations.....	RA	7	192,696.00	1,030.00	0
*Commercial Alterations.....	CA	1	8,280.00	65.00	0
*Repairs.....	BR	28	335,479.00	2,230.00	0
*Elevate Structure.....	ES	0	0.00	0.00	0
*Residential Additions.....	BA	9	958,627.00	3,876.00	0
*Commercial Additions.....	AC	0	0.00	0.00	0
*Accessory Structure.....	AS	0	0.00	0.00	0
*Add of Resid. Garage (Attcd/Detcd).	BG	0	0.00	0.00	0
*Beach Walk Over.....	BW	0	0.00	0.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:	BD	2	18,000.00	100.00	0
*Accessory Fences .....:	AF	0	0.00	0.00	0
H(E MOVING:.....	BH	0	0.00	0.00	0
T] ORARY BUILDING:					
*Residential or Commercial.....	BT	0	0.00	0.00	0
ELECTRICAL PERMIT:.....	EL	13		390.00	
PLUMBING PERMIT:.....	PL	8		230.00	
MECHANICAL PERMIT:.....	ME	8		359.00	
PLAN SUBMITTAL FEE:.....		28		8,536.00	
PLANS REVIEWED:.....		28			
ZONING REVIEW FEE:.....		18		560.00	
BOARD OF ADJUSTMENT:.....		0			
BUILDING INSPECTIONS:.....		121			
FIRE INSPECTIONS:.....		26			
CERTIFICATES OF OCCUPANCY:.....		6			
BUSINESS LICENSE:.....				16,269.30	
TOTALS FOR PERMITS & ZONING REVIEWS				13,235.00	
OTALS FOR PLAN REVIEW & BOARD OF ADJUSTMENT				8,536.00	
Totals FOR BUSINESS LICENSES				16,269.03	
T L FOR ALL				38,040.03	
ND OF FISCAL YEAR FOR RESIDENTIAL RENTAL LICENSES				277,751.58	

Receipts For Property Licenses Summary

Friday, June 28, 2002

For The Date Range 07/01/01 Thru 06/30/02

roperty Owner		Paid
275 Licenses Were Issued In July	Subtotal	$61,837.86
650 Licenses Were Issued In August	Subtotal	$150,487.16
45 Licenses Were Issued In September	Subtotal	$9,998.76
218 Licenses Were Issued In October	Subtotal	$51,294.06
5 Licenses Were Issued In November	Subtotal	$988.96
3 Licenses Were Issued In December	Subtotal	$692.48
4 Licenses Were Issued In January	Subtotal	$700.00
4 Licenses Were Issued In February	Subtotal	$700.00
4 Licenses Were Issued In April	Subtotal	$700.00
2 Licenses Were Issued In May	Subtotal	$352.30
1210 Licenses Were Issued For This Date Range.	Grand Total	$277,751.58

330 Industrial Road
Summerville, SC 29483
843-873-8041 or 800-634-8890
Fax: 843-873-8774
E-mail: jocdiesel@aol.com

Die se: & Equipment Service, Inc.

June 25, 002

City of I : of P lm s
P.O. Dra er 5)
Isle of P. ns, 3 ' 29451

Attentio Lin c . Tucker, City Administrator

The follc ing i: an estimate to travel to job site and remove Generator and fuel tank. Have crane availablc > lif en erator and fuel tank on truck for delivery to shop for engine, generator and fuel tank insp ctio .

The estir te c > t for Labor is 12 hours at $58.00 for a total of $696.00
The estir te c > t for Crane service is $150.00
The estir te c > t to travel to job site is $35.00

Total Es mat: s $881.00

The IOP ill b e es ponsible for removal tin roof over generator. If IOP has equipment to make lift to truck p ase l du t crane service price of $150.00. The estimate given does not include any freight and/or ar appli able taxes. Thank you for considering Diesel & Equipment Service for your diesel repair ne ls.

Respectf ly y > rs,

Joseph C oo > r
Owner

843-886-8275
FAXED 6/25/02

"Servicing Diesel Engines n al! tp,plications"

5290 Rivers Avenue, Suite 400, North Charleston, SC 29406
(843) 529-0400, (843) 529-0305 fax

BCD Council of Governments

Fax

To:	Linda Tucker	**From:**	Halla Maze, Senior Planner
Fax:	886-8005	**Pages:**	4
Phone:	886-6428	**Date:**	July 11, 2002
Re:	Traffic Counter Quote	**CC:**	

☐ **Urgent** ☑ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

• **Comments:**

Attached is information about traffic counter quotes. To summarize, for the two sites (IOP Connector and Breach Inlet) the total cost would be:

Two JAMAR TRAX III loop counters with solar panel and regulator ($1,665 each)	$3,330.00
TraxPro Software	$995.00
Shipping and handling for counters	$75.00
Two installations of two loops each, including conduit to cabinet ($1,500 for each road)	$3,000.00
Two cabinets for counters ($225 each)	$450.00
Two 10' aluminum posts, installed ($375 each)	$750.00
Two two-channel detectors ($169 each)	$338.00
Setup fee (only one will be charged if both projects done same day)	$350.00
TOTAL	$9,288.00

The cost would be split equally between BCDCOG and the City of Isle of Palms - $4,644.00 each. We will be obtaining some additional quotes from other companies to fulfill procurement requirements. This will be provided to you as available.

Feel free to contact me at 529-0400 if you have any questions or need more information

Isle of Palms Recreation Center **Cost Projection** Project Number 11600-010980 **Potential Phasing**
Isle of Palms, SC Prepared By:WWP
03-Jun-02

LS3P Associates Ltd.
Charleston, SC (843)577-4444 Estimate #1

ITEM DESCRIPTION	NO.	QTY. UNIT	MATERIAL UNIT	MATERIAL TOTAL	LABOR UNIT	LABOR TOTAL	ESTIMATE UNIT	ESTIMATE TOTAL	Phase 1	Phase 2	Phase 3
Clearing and Grubbing											
Selected Clearing	1	LS	0.00	0.00	5000.00	5000.00	5000.00	5000.00	2000.00	3000.00	
Haul Off-Site	100	CY	0.00	0.00	10.00	1000.00	10.00	1000.00	1000.00		
Erosion and Sediment Control	1	LS	0.00	0.00	7500.00	7500.00	7500.00	7500.00	3500.00	2500.00	1500.00
Construction Layout	1	LS	0.00	0.00	6000.00	6000.00	6000.00	6000.00	3000.00	2000.00	1000.00
Total Clearing and Grubbing								**19500.00**	**9500.00**	**7500.00**	**2500.00**
Grading, Drainage and Utilities											
Stripping	2000	CY	0.00	0.00	4.50	9000.00	4.50	9000.00	5000.00	3000.00	1000.00
Rough Grading	3500	CY	8.80	30800.00	3.50	12250.00	12.30	43050.00	21050.00	12000.00	10000.00
Fine Grading	4700	SY	0.00	0.00	2.50	11750.00	2.50	11750.00	7000.00	2750.00	2000.00
Storm Drainage	1	LS	0.00	0.00	40000.00	40000.00	40000.00	40000.00	30000.00	5000.00	5000.00
Potable Water	1	LS	0.00	0.00	20000.00	20000.00	20000.00	20000.00	15000.00	5000.00	
Potable Sewer	1	LS	0.00	0.00	30000.00	30000.00	30000.00	30000.00	25000.00	5000.00	
Site Electrical	1	LS	0.00	0.00	50000.00	50000.00	50000.00	50000.00	35000.00	10000.00	5000.00
Total Grading, Drainage, and Utilities								**203800.00**	**138050.00**	**42750.00**	**23000.00**
Site Paving											
Concrete Curbing	870	LF	5.00	4350.00	5.00	4350.00	10.00	8700.00	8700.00		
Concrete Walks (4")	45080	SF	1.35	60858.00	1.35	60858.00	2.70	121716.00	121716.00		
Asphalt Drive/Parking	43805	SF	1.00	43805.00	0.60	26283.00	1.60	70088.00	70088.00		
Total Site Paving								**200504.00**	**200504.00**	**0.00**	**0.00**

Park Elements

Baseball	1	SF	0.00	0.00	200000.00	200000.00	200000.00	200000.00	200000.00	
Softball	1	SF	0.00	0.00	200000.00	200000.00	200000.00	200000.00	200000.00	
Tennis Courts	2	LF	0.00	0.00	45000.00	90000.00	45000.00	90000.00		90000.00
Basketball	2	EA	0.00	0.00	15000.00	30000.00	15000.00	30000.00		30000.00
Play Ground	1	EA	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Tot Lot	1	LS	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Shelters	2	LS	0.00	0.00	30000.00	60000.00	30000.00	60000.00			60000.00
Total Park Elements								**580000.00**	**400000.00**	**120000.00**	**60000.00**

Building Facilities

Rec. Center (Classroom, Office, C	14105	SF	50.00	705250.00	50.00	705250.00	100.00	1410500.00	1410500.00	
Rec Center Covered Porches	1496	SF	22.50	33660.00	22.50	33660.00	45.00	67320.00	67320.00	
Rec Center Lobby	1389	SF	45.00	62505.00	45.00	62505.00	90.00	125010.00	125010.00	
New Gymnasium	9093	SF	60.00	545580.00	60.00	545580.00	120.00	1091160.00		1091160.00	
Baseball Pavillion	3500	SF	75.00	262500.00	75.00	262500.00	150.00	525000.00		525000.00	
Existing Gymnasium Renovation	10000	SF	32.50	325000.00	32.50	325000.00	65.00	650000.00			650000.00
Soccer Pavillion	1500	SF	75.00	112500.00	75.00	112500.00	150.00	225000.00			225000.00
Total Electrical/Lighting								**4093990.00**	**1602830.00**	**1616160.00**	**875000.00**

Site Furnishings

Benches	30	EA	900.00	27000.00	150.00	4500.00	1050.00	31500.00	21000.00	10500.00	
Trash Containers	20	EA	350.00	7000.00	50.00	1000.00	400.00	8000.00	6000.00	2000.00	
Bicycle Rack	6	EA	500.00	3000.00	200.00	1200.00	700.00	4200.00	2800.00	1400.00	
Total Site Furnishings								**43700.00**	**29800.00**	**13900.00**	**0.00**

Landscape Planting

Large Trees	40	EA	200.00	8000.00	200.00	8000.00	400.00	16000.00	16000.00	
Flowering Trees	50	EA	150.00	7500.00	150.00	7500.00	300.00	15000.00	15000.00	
Shrubs	500	EA	6.00	3000.00	9.00	4500.00	15.00	7500.00	7500.00	
Ground Covers	7500	EA	1.25	9375.00	1.25	9375.00	2.50	18750.00	18750.00	
Grassing (Hydroseed)	69197	SF	0.03	2075.91	0.07	4843.79	0.10	6919.70	6919.70	
Grassing (Sod)	4500	SF	0.15	675.00	0.25	1125.00	0.40	1800.00	1800.00	
Fine Grading/Topdress	50000	SF	0.00	0.00	0.02	1000.00	0.02	1000.00	1000.00	
Mulch	200	BL	4.00	800.00	3.00	600.00	7.00	1400.00	1400.00	
Irrigation	42000	SF	0.25	10500.00	0.15	6300.00	0.40	16800.00	16800.00	
Wood Fence	650	LF	0.00	0.00	21.00	13650.00	21.00	13650.00	13650.00	
Total Landscape Planting								**98819.70**	**98819.70**	**0.00**	**0.00**
Project Subtotal								5240313.70	2479503.70	1800310.00	960500.00
General Conditions and Contingency (20%)								1048062.74	495900.74	360062.00	192100.00
Project Total								**6288376.44**	**2975404.44**	**2160372.00**	**1152600.00**

Note-This estimate is based on the conceptual documents dated January 22, 2002. It does not include FF&E costs, design fees, owner costs, inflation costs, or contingencies

Isle of Palms Fire Department
30 J.C. Long Boulevard
Isle of Palms, SC 29451
Ann M. Graham, Fire Chief
Phone (843) 886-4410 – Fax: (843) 886-0097

Memorandum

To: Julia Tucker, Linda Tucker, Debbie Suggs

From: Chief Graham

Date: 6/24/02

Re: Request of funds

During the accommodation committee meeting on 6/12/02, I was requested by the committee to provide additional information on two requests for funds. The funds were were requested for installation of an emergency access gate at the County Park not to exceed $ 20,000 and to purchase eight (8) waterproof Walkie Talkies not to exceed $ 20,000.
I did obtain an estimate to install a swing gate for $ 981.00 and am awaiting a response from the park on the proposed style of gate, as well as additional information. I am seeking pre-approval of funds not to exceed $ 2,000 contingent upon the following:
a. Approval from the County Park on gate style.
b. Conformation from the park that the gate is off limits to the public.
This gate is being requested to deploy emergency response personnel only. This is the highest area of visitor utilization and the City needs more access points.
I believe the construction of the path and trimming along the existing sidewalk can be performed by the fire department personnel in order to keep the cost down.

The second request was for $ 20,000 to purchase eight (8) waterproof walkie talkies. My intent is to place one waterproof walkie on each apparatus, since there is no way of knowing which unit will arrive first on a scene or which ones might be committed elsewhere at the time of an emergency in or near the water.

I would prefer to place one (1) walkie on each apparatus, but I do understand this would be fiscally difficult at this time. I did place an order on June 20, 2002, to replace one of two existing standard walkies that was damaged/lost, with one waterproof walkie. If funds are approved and available, I would like to purchase three walkies at this time not to exceed $ 8,500.

1. Keypad walkie would be issued to Lieutenant Topping. He is responsible for the water craft and often responds to water related emergencies.
1. Keypad walkie would be issued to volunteer Don Corbett. He is the most active volunteer on the department. He responds to most weekend and evening calls.
1. Walkie without a key pad would be placed on Engine 2 which is housed at Station 2.

The Department has one (1) waterproof walkie on Rescue 1 which is housed at Station 1.

The breakdown cost for the three walkies is as follows:

1. XTS 5000
   With keypad
   $ 2,963.07 each
   Price includes 1 spare battery and 6% sales tax.
   Regular price is $ 3,529.40 plus 6% sales tax.

2. XTS 5000
   Without keypad
   $ 2,214.02 each
   Price includes 1 spare battery and 6% sales tax.
   Regular price is $ 2,822.75 plus 6% sales tax.

3. Two (2) XTS 5000 (WKP) $ 5,926.14
   One (1) XTS 5000 (W/OKP) $ 2,214.02
   Total $ 8,140.16 Plus shipping and handling

Should you have any questions, please do not hesitate to call me at 886-4410.

cc: Mike Sottile, Mayor
Dee Taylor, Chairman, PSC
Bob Abele, Chairman, W&MC
Reading file

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved____Denied____
Action Taken By Ways & Means Committee: Date Approved____Denied____
Action Taken By City Council: Date Approved____Denied____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name Waterproof Walkie Talkies

B. Applicant Organization Isle of Palms Fire Department

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 886-4410 Fax 886-0097

2. Project Director Chief Ann M. Graham

Telephone 886-4410 Fax 886-0097

3. Description of Organization, Its Goals and Objectives The Isle of Palms Fire Dept. responds to all types of emergencies. Calls related to missing children, boaters in distress, swimmers in distress, sinking boats, etc. are on the rise. Most responses are due to non-residents. Our goal is to respond as safely and efficiently as possible to all emergencies and reduce damage to equipment while doing so.

C. Description and Location of Project/Event Improve communications when responding to water-related incidents.

X Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start 2002 Completion_____

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (_____%) vs. Isle of Palms residents (_____%).
The majority of all water-related calls are non-resident.

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 20,000

   Date(s) Required: _____ Lump Sum x Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $_____

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project _____

If awarded, funds are requested as follows:

(1) Lump Sum(s): $_____ on _____(date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

1999	
Resident	7
Non-Resident	22
2000	
Resident	9
Non-Resident	28
2001	
Resident	15
Non-Resident	45

These are all water-related calls (front beach, waterway, Breach Inlet)

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____ Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____
Action Taken By Accom. Tax Advisory Committee: Date Approved_____Denied_____
Action Taken By Ways & Means Committee: Date Approved_____Denied_____
Action Taken By City Council: Date Approved_____Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report

A. Project Name City of Isle of Palms Marina Site Restaurant Promo

B. Applicant Organization Municipal Government

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 843-886-6428 Fax 843-886-8005

2. Project Director Linda Lovvorn Tucker/Debbie Suggs

Telephone 843-886-6428 Fax 843-886-8005

3. Description of Organization, Its Goals and Objectives

The City of Isle of Palms wishes to boost public awareness of the opening of the new Morgan Creek Grill at the City's Marina site.

C. Description and Location of Project/Event The project involves the purchase of advertising time, space and signage to promote the opening of the new Morgan Creek Grill. The determination of where to advertise will be made in conjunction with the Morgan Creek Grill operator.

__X__ Single Event? ____ Ongoing Event/Annual Need?

1. Date(s): of Event_____or Project Start _____Completion_____

Grand Opening estimated end of July.

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (80 %) vs. Isle of Palms residents (20 %).

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $_____ From _____

2. Entry Fees : Amount $ _____ From _____

3. Donations: Amount $ _____ From_____

4. Accommodations Tax Funds Request: Amount $ 7,500

   Date(s) Required: ASAP Lump Sum _____ Installments_____

5. Other: Amount $_____

6. Total Budget: Amount $ 7,500

E. Financial Analysis

Please Provide Line Item Budget for Event or Project

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project August 2002

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 7.500 on 08-15-2002 (date),
$_____ on _____(date),
$_____ on _____(date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Bouevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

EXHIBIT D

PUBLIC SAFETY COMMITTEE
July 8, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held at 7:00 pm, on July 8, 2002, in City Hall. Present were Chairman Taylor, Committee Members Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Also present were Councilwoman Hanbury and Fire Lieutenant Topping.

1. Approval of Previous Month's Minutes. Mayor Sottile made a motion to approve the minutes from the June meeting as presented; Chairman Taylor seconded, motion passed unanimously.

2. Citizens Comments. Chairman Taylor noted that there were several citizens who wanted to speak about the right-of-way issue and he asked Administrator Tucker to recap information received to date on this issue.

Administrator Tucker stated many property owners have put plants in the rights-of-way and the City has received phone calls complaining about it because the plantings obstruct public parking. She stated that the rights-of-way are not private property, but public property under the auspices of the South Carolina Department of Transportation. She said that rights-of-ways are constructed for vehicles that break down to be able to pull off the road, and to allow service along the side of the road. Some of the things placed in the rights-of-way have been done without an SCDOT Encroachment Permit which is required for not only citizens, but also the City to be able to install anything on the SCDOT rights-of-way. She stated that an Encroachment Permit will not be granted for anything that would prohibit a vehicle from pulling off the side of the road to park, for break downs, nor will an Encroachment Permit be granted for anything that could become a road hazard, such as a barrier into which a veering vehicle could collide. Administrator Tucker further stated that the majority of the roads within the City of Isle of Palms belong to the South Carolina Department of Transportation. Therefore, those things that have been placed in the rights-of-way without SCDOT authorization are considered to be obstructions to the rights-of-way that are supposed to remain free and clear.

Administrator Tucker further stated that the City does not want to police the rights-of-way, but would like for individual property owners to understand the importance of keeping those rights-of-way free of obstructions so that emergency vehicles can travel the roads easily, so that vehicles can pull off the roads when they have problems, and so that vehicles needing to park will have a place to do so without blocking the lane of travel. She stated that the City does have the ability to enforce keeping the rights-of-way clear if it becomes necessary to do so, but would rather the property owners understood the regulations and comply with them by applying for an encroachment permit or removing the obstruction. Administrator Tucker passed out some pictures taken all over the Isle of Palms that show landscaping and other obstructions on the rights-of-way.

Chairman Taylor stated that the committee is not expecting property owners to tear up their yards, but the issue of garbage trucks and emergency vehicles not being able to gain access to homes or not being able to turn around has become a problem in some areas. He iterated that this is in no way an adversarial situation, and when the committee and City Council make decisions, it is an island-wide decision affecting everyone and not just a particular neighborhood. Chairman Taylor stated that the City has not placed designated parking signs along the roads from 42nd Avenue to Wild Dunes so as not to encourage

people to park in the neighborhoods but go to the City parking lots. Further, he stated that he has heard from some constituents that the public parking lots may be charging too much for parking, and Chairman Taylor said that the fees charged are kept in line with the County Park and other public areas. He stressed that Council is not going to ask people to remove their landscaping and noted that there is a lot of misinformation that has been passed around.

Mayor Sottile agreed that misinformation has been circulating and noted that safety is Council's number one concern. The City must be able to get fire fighting apparatus and other emergency vehicles onto the narrow streets.

Councilman Abele stated that the City did not create the rights-of-way, does not own them, and has nothing to say about them. The City constantly has to battle with SCDOT over the use of rights-of-way.

Citizens Comments were as follows:

(A) Sarah Finkelstein, #17 - 54th Avenue, spoke about the number of people occupying the rental homes on the island, particularly on her street. She stated that the past week there were some twenty five people in a 2900 square-foot house, and she asked if there were any rules about the number of people allowed in a house. Also, she stated that last weekend at another house across the street from hers that is about 3500 square feet, there were five SUV's full of people plus a high school bus from North Carolina which unloaded kids with bedrolls, pillows, etc. She located the ad for this house on the internet which said that there were 7 bedrooms, 5 bathrooms and would hold a maximum of 15 people. She asked if there was anything the City can do to prevent these types of incidents.

Chairman Taylor stated that the Planning Commission is currently looking at houses with numbers of bedrooms, sewer and septic tank capacity, etc. There will be a workshop on July 22nd with City Council and the Planning Commission to discuss information such as this and he invited Ms. Finkelstein to attend that meeting.

Councilman Abele stated that he shared Ms. Finkelstein's displeasure and he said that most of the rental agencies have very strict rules and rental contracts usually say that a the number of people is limited, pets are restricted, and such. He suggested that Ms. Finkelstein find out the name of the rental agent for that house and contact them so that incidents like this do not happen again, especially since the owner probably does not want that many people in his house.

(B) Tom Schmidt, #2 - 52nd Avenue. Referring to a recent complaint about a surf school, Mr. Schmidt stated the surf school was in operation again today [July 8] and there were between eight and ten vehicles parked along the road. He further said, "This is unwanted, unwarranted and illegal vehicular traffic in a residential neighborhood that is caused by the operation of an illegal commercial enterprise." His point was that, although it is good to talk about more ordinances or rules or cooperation, the City does not enforce what is already on the books. He asked if Council was going to do anything about it and, if not, he was prepared to speak for the neighborhood and what they wanted to do about it.

Councilman Abele stated that there were two pertinent issues: (1) If the City bans the surf school, and ten people from Mount Pleasant with their children wanted to park on 52nd Avenue to use the beach, this was perfectly legitimate, and there is *nothing* that can be done to stop them. (2) The issue of the surf school will be addressed at the next council meeting in Executive Session with the City Attorney to discuss what

the City can legally handle this. The City has been very consistent with not wanting any kind of businesses on the beach. After further discussion, Chairman Taylor stated that the City is aware of this problem and it will be discussed with the City Attorney on July 23rd.

Mr. Schmidt spoke further about the parking and safety issue along 52nd Avenue. In discussing parking along these small roads from [the 5000 block and upwards] Palm Boulevard to the beach, he indicated the roads have quite a few curb cut driveways which leaves little space for parking between these driveways. Also, there are many young children in these areas and their safety is a primary concern. Mr. Schmidt iterated that the residents do not want cars parked along these streets that would endanger the children, bring crime, beer cans, urination, etc. to the neighborhood. He said that if a person parked along Palm Boulevard and carried their paraphernalia to the beach, it was a longer walk to the beach than if they parked in the municipal lots. Mr. Schmidt further iterated that the people who live on these side streets do not want the parking to start - as a plea and as a dose of common sense.

(C) Ms. G.M. Dilling, 10 - 57th Avenue. Ms. Dilling expressed concern about the pilings that are along the right-of-way in her neighborhood that have proven to be dangerous to children playing on them and she was also concerned that they could cause tremendous damage to property when being thrown around like bullets during a storm. She has asked the property owner, who lives in California, to remove them and the property owner told her that they were placed there to prevent parking. Ms. Dilling was in favor of allowing parking in the rights-of-way because she felt that everyone who comes to the beach may not want to be in the public commercial area. Ms. Dilling said that the residents in 'our' end of the island are very fortunate to be able to live where they do and she felt that everyone should have the opportunity to go to the beach wherever they want.

(D) Dr. Khoury, #3 - 52nd Avenue. Dr. Khoury stated that one of the reasons he bought his house was because it was located on a small side street where his children would be safe playing outside. Also, he expressed concern, as a physician on call, about a vehicle blocking his driveway and having to call the police to do something about it because he was called out on an emergency.

(E) Mike Cox, #5 - 52nd Avenue. Mr. Cox stated that eight of nine houses on his block are privately owned and the children safely can play soccer in their yards. He was concerned about having vehicles along his street with all the problems of beer cans, and such, that would be brought to the neighborhoods if would have to allow cars parking on these side streets.

(F) Paul Hollen, #3 - 43rd Avenue. Mr. Hollen stated that people, like himself, move to the Isle of Palms to get away from all the tomfoolery of people changing clothes, littering, etc. He was very much against allowing parking along the small streets and wanted to maintain the peaceful residential neighborhoods.

(G) Jim Harvey, #2 - 42nd Avenue. Mr. Harvey agreed with Mr. Hollen's comments stating that he came to the Isle of Palms for the peacefulness of the residential neighborhood. He said that people park on both sides of the street from Palm Boulevard to the beach and many times he has helped people whose vehicles get stuck in the sand. Unfortunately, he said, not once has anyone gotten out of their car after being pulled out of the sand to fill up the hole they made. He also stated that there should be parking spaces designated for golf carts. Mr. Harvey further stated that a few years ago he had spoken with Mr. Ritter of SCDOT, and a resident of the island, about the parking situation and Mr. Harvey did not think that SCDOT was going to pursue moving any of the encroachments in the rights-of-

way. Mr. Harvey was opposed to moving anything off the right-of-way, and he did not feel that the encroachments were a safety issue.

(H) Melisa Rowland, #7 - 52nd Avenue. Ms. Rowland added that she felt allowing people to park along 52nd Avenue was a danger to the many children on the block. Further, she felt that the encroachment issue was related to the business issue and she believed if the business issue were settled, then the encroachment issue would not be a problem.

(I) Ann Hines, #3 - 51st Avenue. Ms. Hines stated that if there are any safety problems, they should be handled. Also, she expressed concern about bicycles on Palm Boulevard. Ms. Hines stated that often there are several cars lined up behind bicyclists and trying to pass them, and she hoped there was something that could be done about this problem.

Chairman Taylor reiterated that City Council will not be bulldozing down any landscaping encroachments in the rights-of-way. Council has purposely not installed certain parking signs along these side streets as requested by SCDOT. He apologized for the misinformation that has been passed along and stated that he purchased his house on 43rd Avenue because of the residential location. He appreciated everyone speaking to the committee and assured them that the City will follow up on the business issue, the golf cart parking issue, and he stressed that safety is the number one factor.

Mayor Sottile stated that he and the other committee members' concerns were the residents' concerns. And, he is much more concerned about the City's residents than he was about visitors to the island. He assured everyone that these problems will be addressed and resolved and iterated that no one was going to ask the residents to remove things from the front of their property. He iterated that City Council is interested in preserving the residential quality of life on the island so that families can enjoy where they live.

3. Fire Department Monthly Report. Chief Graham discussed the monthly department report for June (see attached report) and answered questions of committee members.

Councilman Abele asked the Administrator when the Fire Department will be taking over the fire inspections from the Building Department. Administrator Tucker stated that she wanted to visit some of the other departments with the Fire Chief to observe how their fire departments are handling inspections before making a decision about who gets the assignment. Councilman Abele stated that this has been discussed for a year and, with there being one man short in the Building Department and more firemen having been hired, he felt that this job should be transferred right away.

Chief Graham began discussion of the purchase of a new fire truck which has been budgeted for this fiscal year. She stated that she thought it would be worthwhile to invite the manufacturers to send a representative to speak with City Council and answer questions. There are four manufacturers who can come close to the specifications needed within the price range. After discussion, it was decided to ask them to attend the next Public Safety Committee meeting.

4. Monthly Police Department Report. Chief Buckhannon discussed the monthly department report for June (see attached report) and answered questions of committee members.

Councilman Abele thanked both Chiefs and the Administrator for the wonderful July 4th fireworks show and the effort to get all the cars off the island afterwards. Chairman Taylor stated that his wife [who works for a realtor company] has received many complimentary comments from visitors about the best fireworks display they have seen.

(A) Special Events. (1) Seacoast Church event was discussed (see attached letter). Chairman Taylor expressed concern about a stage and band, as well as concessions. After discussion, **Mayor Sottile made a motion to deny the application; Councilman Abele seconded.** Upon discussion, Chairman Taylor stated that the denial was for the use of a band, stage, skateboard ramp and concession, but they could still come to the beach. **After discussion, motion passed unanimously.**

(2) Charleston Church of Christ was a similar type of event as Seacoast Church with 125-150 teenagers with tent and generator. **Councilman Abele made a motion to deny the request; Mayor Sottile seconded; motion passed unanimously**. Chairman Taylor indicated that both groups can certainly come to the beach, but they cannot violate the City's beach rules.

(B) Traffic Counts for June and July 4th Weekend are attached hereto. They were not available for the meeting and would be distributed as soon as they were received.

Chairman Taylor discussed the condition of some of the roads and the fact that grass is growing from cracks along parts of Palm Boulevard. Mayor Sottile reported that he has invited Commissioner Bob Harrell to meet with the him on the island and the Mayor will show him these roads.

4. Old Business. (A) Update - Customer Service. Chairman Taylor stated the Fourth of July was a prime example of customer service on all levels, not only for the people who are here every day, but also those who visited the island, and he iterated that the whole team did a great job.

(B) Discussion of Boat Plan and Consideration of Transfer of Decommissioned Police Boat to be Placed in Service in Fire Department. Chairman Taylor stated that Chief Graham had began discussion of this request at last month's committee meeting. The committee requested the Chief to prepare a plan on this boat including maintenance, training, etc. Her plan is attached hereto and she discussed it in some detail and answered questions of committee members. She iterated that the police boat could be used farther out in the ocean for rescue operations whereas the current "fleet" consist of smaller vessels that can only be used safely close to the beach.

Administrator Tucker stated that, if the department had to dispose of a boat, she would recommend the 1995 16' Rescue One because the fire apparatus could be placed on another boat. Mayor Sottile recommended, because of the lateness of the hour and the many questions that committee members have, that discussion be deferred to next month's meeting to give committee members a chance to read the information further, visit the fire station and see just what vessels the City has in their inventory.

Chief Graham stated that it would be helpful if everyone came by the department, see what they have, talk to staff about what is operated, and, in addition, keep in mind that the boat was donated to the City and resale value is very low, and maintenance costs are low.

Councilman Abele made a motion to defer discussion on the police boat to next month's meeting, with the caveat that, until the Ways & Means decides on this issue, the boat will not be used nor

money spent on maintenance; Mayor Sottile seconded; motion passed unanimously. Chief Buckhannon was directed to continue to try to obtain a title for the boat.

(C) Results of Safety Audit. Administrator Tucker was delighted to report that the City received a perfect score of 100% for both the SCMIT and SCMIRF safety audits. She commended the staff for their hard work in achieving this success.

5. New Business. (A) Consideration for Support of Burn Unit. Chairman Taylor referred to the sample letter to Governor Hodges attached hereto. Committee members discussed how tragic it was for this service to close down and suggested that the letter be sent from the Mayor.

(B) Animal Control. See attached memo from Councilwoman Hanbury. Administrator Tucker stated that the City could change the name of Animal Control to Animal Services as other communities have done. Also, the City needs to decide whether or not to do something more about the feral cat population on the island. Chairman Taylor asked Councilwoman Hanbury to research this further and discuss the alternatives at future meetings. Upon discussion of the change of name for the position, Administrator Tucker stated that she liked the name Animal Services because it was all encompassing for what the officer does. Chief Buckhannon stated that there would be some cost for restriping the vehicle and purchasing new business cards. Committee members decided to let Chief Buckhannon and Administrator Tucker make the decision on the name.

6. Miscellaneous. (A) Chief Graham asked, in reference to the boat, she asked committee members to give her some direction as to what they would like the department to do as far as ocean rescue calls. She asked that committee members write down some specific questions and put them in her mail box at City Hall so that she can be prepared to respond at the next meeting.

(B) Administrator Tucker reported that Richard Stoney of The Boat House responded to her letter concerning the amount of people allowed on their deck. He stated that he was looking into it and will continue to have his staff monitor the deck and was very responsive to the letter. She assured him that all of the restaurants with decks received her letter and that it was strictly a public safety concern for both him and the City.

(C) Set Next Meeting Date: Monday, August 12, 2002, at 7:00 p.m.

(D) Mayor Sottile thanked Fire Lieutenant Billy Topping for attending and sitting through the entire meeting. He stated that Lt. Topping is the person to speak with about usage, upkeep and maintenance of the boats.

(E) Councilman Abele urged everyone to read the MASC Risk Letter that the Administrator distributed. There is an excellent article in law enforcement moonlighting that should be read and asked that this item be placed on next month's agenda.

7. There being no further business to come before the committee, the meeting was unanimously adjourned at 9:17 p.m.

Respectfully submitted,
Dee Taylor, Chairman

Public Safety Committee
7:00pm
Council Chambers
July 8, 2002

Do you wish to speak?

NAME	ADDRESS	TELEPHONE #	YES	NO
Tom Schmidt	#2 52nd Ave	886-0500	✓	
Dian Schmidt	#2 52nd Ave	" "	✓	
G.M. Dillman	#10 51st Ave.	696233	✓	
Dr Khoury → G Kelly	#3 52nd Ave	886-9181	✓	
Mike Cox	#5 52nd Ave	886-[illegible]		
Paul Halla	3-43rd Ave	8866562	✓	
Jim Harvey	#2 42 Ave	886-5439	✓	
Sarah Finkelstein	#17 54 Ave.	886-0048	✓	✓ Occupancy of rental homes
Melva Rowland	7 52nd Ave	886-8006	✓	
[illegible]	3 51 Ave	886-9935		
Harold Kelly	5102 Palm	886-6991		



Monthly Report

June 2002

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12	CID Report
13	Training Report

ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON JUNE, 2002**

Date: **July 1, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of June 2002.

Patrol

June 1, 2002 A concerned citizen telephoned police headquarters to report a suspicious vehicle leaving a residence. The vehicle was observed and stopped for a traffic violation the driver was found to have a suspended driver's license. The driver was charged with DUS 2nd and Open Container of Beer.

June 2, 2002 Officers responded to a business for a reported fight in progress. Upon arrival, officers were advised that a vehicle attempting to leave the parking lot had occupants that were involved. Further investigation indicated that one of the occupants had shoplifted a 12 pack of beer. That subject was charged with Shoplifting, Disorderly Conduct and Resisting Arrest.

June 6, 2002 After a subject was stopped for speeding on Waterway Boulevard, the driver was identified as having an outstanding arrest warrant from Orangeburg County. The subject was placed under arrest and transported to the Charleston County Detention Center until Orangeburg County authorities could transport him back to their jurisdiction.

June 6, 2002 Officers responded to a residence where a female subject had attempted to commit suicide by cutting her wrists. Due to her present condition and previous attempts, she was taken into Emergency Protective Custody for psychiatric evaluation.

June 7, 2002 Officers responded to a domestic dispute where a female teenager reported that her father had assaulted her. Responding officers arrived where they observed a heated argument occurring. The father was subsequently charged with Criminal Domestic Violence and removed from the residence.

June 8, 2002 A subject was charged with Shoplifting after he was observed by store employees concealing an item and removing it from the store. The subject appeared in Municipal Court was found guilty and forfeited his $1,025 bond.

June 8, 2002 An officer responded to an accident and while investigating found that one of the drivers involved had an outstanding arrest warrant from Summerville Police Department. The subject was detained for Summerville Police Department and charged with Operating An Uninsured Vehicle and Open Container.

June 9, 2002 While First Responders were treating an injured subject at a local bar. Another subject interfered with persons trying to render medical attention. The male subject was intoxicated and arrested for Disorderly Conduct.

June 9, 2002 An officer out at 22nd Avenue and Waterway Boulevard observed a vehicle traveling on Waterway Boulevard at what was estimated to be 60-70 miles per hour. The vehicle was located several minutes later and stopped. The driver was charged with Reckless Driving, DUS, and two counts of NRVC, for previous unpaid traffic tickets, and several other violations.

June 10, 2002 A rental complex on the front beach reported that their golf cart had been stolen during the night. The golf cart was located in Wild Dunes later in the day. It is believed that whoever removed the golf cart when leaving the complex was responsible for damage caused to two vehicles. The investigation continues.

June 10, 2002 An officer was asked to check on the welfare of a subject on the beach who had not been seen moving in several hours. The subject was found to be highly intoxicated and uncooperative when questioned. He was charged with Public Intoxication.

June 11, 2002 A vehicle was stopped at Palm Boulevard and 517 where the driver was found to have a strong odor of alcohol about his person. The subject was found to be 19 years old and in possession of beer. He was subsequently charged with DUI and Underage Possession of Beer.

June 12, 2002 Officers responded to the beach access at 21st Avenue where citizens reported that two male subjects had just intentionally started a fire to the sea oats in the dunes in that area. The fire department responded and quickly extinguished the fire. Officers located the two suspects in the rear of a business on the front beach and took them into custody. Statements were taken of the witnesses and the suspects were both charged with Malicious Damage To Sea Oats.

June 12, 2002 An officer stopped a vehicle for speeding on Palm Boulevard and found that his driver's license was suspended. The driver was charged with DUS 1st.

June 12, 2002 A subject visiting the area reported that his vehicle had been stolen from a parking lot on the front beach. The doors had been left unlocked and the keys were under

the front seat. The license plate to this vehicle was recovered on another car in the City of Charleston the evening of June 12, 2002. The vehicle itself was located several days later in Moncks Corner where MCPD arrested the driver. Our CID charged the driver with the theft of the vehicle from the Isle of Palms.

June 14, 2002 At approximately 0220 a female subject reported that her boyfriend had jumped out of her vehicle while on the connector and went over the wall letting her think that he had committed suicide. Officers responded along with fire department personnel. The Charleston County Sheriff's Office helicopter and the Coast Guard's helicopter responded and conducted a thorough search. At approximately 0515 the subject that had been seen going over the wall was observed walking toward Mount Pleasant, near the end of the connector. The subject was placed into Emergency Protective Custody and transported to the County Hospital for psychiatric observation. It appears as though the subject wanted his girlfriend to think he had committed suicide but was able to maneuver himself without being detected along the side of the connector's drainage system, without ever going into the water.

June 15, 2002 Officers responded to a reported theft of a golf cart from a rental complex. Investigating officers located the subjects responsible and charged them with Use of Vehicle Without Permission and Public Intoxication. The golf cart was located and returned to its owner.

June 15, 2002 An employee of a local business received threatening telephone calls at her business from a pay telephone on the island. When the caller was located at another business nearby, a male subject was placed under arrest and charged with Criminal Domestic Violence High and Aggravated against his girlfriend and charged with Unlawful Use of the Telephone for the calls made to his girlfriend's mother.

June 16, 2002 An officer patrolling the front beach observed a vehicle back out of a parking space and strike another vehicle. The driver was unable to perform Field Sobriety Tests and placed under arrest for DUI.

June 16, 2002 An intoxicated male subject on the beach was responsible for causing an altercation on the beach in the presence of children and other beachgoers. The subject was charged with Disorderly Conduct, Hindering and Underage Possession of Beer.

June 21, 2002 After an officer stopped a vehicle for having one headlight at 11 p.m., the driver was found to be 19 years old and in possession of beer. The driver was charged with Open Container and Underage Possession of Beer.

June 24, 2002 Several subjects reported in person to police headquarters that an 18 year old subject had been involved in a disturbance where the suspect assaulted one of them. Statements were taken from the witnesses and the subject later turned himself in and was charged with Simple Assault.

June 25, 2002 A front beach business reported that an intoxicated subject was there causing a disturbance. Responding officers located the subject who was extremely intoxicated and placed him under arrest. While making the arrest, the subject resisted and had to be forcibly restrained while being removed from the business.

June 26, 2002 Officers responded to the area of the beach behind 3004 Palm Boulevard, where it was reported that an unconscious male subject had been pulled out of the ocean. Fire department personnel and EMS made attempts to revive the subject to no avail. A trauma surgeon present pronounced the subject on the scene. The victim was a 23year old male with a history of health problems. The Coroner's Office is still investigating.

June 29, 2002 While on the connector, officers observed a vehicle cross over into the center median several times. After stopping the vehicle, a strong odor of alcohol was detected coming from both occupants. The driver was given several field sobriety tests then charged with DUI and Open Container. The passenger was charged with Open Container.

Personnel

June 1, 2002 An officer provided security on the beach where the New Wave Biathlon took place.

June 13, 2002 Sgt. John Riley and PFC Philip Muckelvaney were nominated as joint employees of the month for pulling a woman in distress from the ocean.

June 18, 2002 Jackie Smith was hired as our newest telecommunicator. She was previously employed in the same capacity in Calhoun County for the past 4 years.

June 30, 2002 Sergeant Johnny Daniels retired from the Isle of Palms Police Department. Sergeant Daniels retired with 25 years of police experience, the last 14 years with this department.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 7/5/2002

During the month of June 2002, the Telecommunications Office received and dispatched 3,488 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
June-02	2,409	91	972	16	3,488
June-01	2,977	64	931	32	4,004
Percentage Change	-19%	42%	4%	-50%	-13%
Year to date 2002	13,713	313	4,956	103	19,085
Year to date 2001	14,859	296	5,097	132	20,384
Percentage Change	-8%	6%	-3%	-22%	-6%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	42	68	229	339
Tract 2: Ocean Blvd to JC Long to 14th Ave	43	0	304	347
Tract 3: 10th Ave North to 21st Ave South	170	152	273	595
Tract 4: 21st Ave North to 31st Ave South	31	35	147	213
Tract 5: 31st Ave North to 41st Ave South	3	102	83	188
Tract 6: Forest Trail	0	6	18	24
Tract 7: 41st Ave North to 57th Ave	99	63	183	345
Tract 8: Wild Dunes	40	14	142	196
Tract 9: IOP Connector	0	0	71	71
Tract 10: County Park	13	0	24	37
Tract 99: Off Island	0	0	44	44
	441	440	1518	2399

Isle of Palms Police Department Officer Activity June 2002

	June 2002	June 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,533	1,588	-3.5%	7,153	7,387	-3.2%
Building Checks	438	385	13.8%	3,204	2,960	8.2%
SPR'S	440	979	-55.1%	3,455	4,409	-21.6%
Traffic Stops	247	436	-43.3%	1,771	2,261	-21.7%
Traffic Stops w/Tickets	73	135	-45.9%	538	581	-7.4%
% Traffic Stops w/Tickets	29.6%	31.0%	-1.4%	30.4%	25.7%	4.7%
DUI Tickets	3	3	0.0%	11	16	-31.3%
DUS Tickets	3	7	-57.1%	34	45	-24.4%
Speeding Tickets	41	83	-50.6%	315	234	34.6%
Other Traffic Tickets	74	78	-5.1%	466	494	-5.7%
Non Traffic Tickets	31	77	-59.7%	327	289	13.1%
Parking Tickets	1,159	1,864	-37.8%	3,158	4,409	-28.4%
City Tickets	7	83	-91.6%	102	201	-49.3%
Warning Tickets	138	194	-28.9%	862	1,045	-17.5%

Connector Calls For Service for the Month of June 2002

The Isle of Palms Police Department has responded to or initiated 69 calls involving 1,068 minutes, or 18 man hours for the month of June, 2002. The following table breaks down the type, number and time element of each call.

	Calls June	Calls Year To Date	Arrests June	Arrests Year To Date	Minutes June	Minutes Year To Date	Avg. Minutes June	Avg. Minutes Year To Date
Accidents	2	11	0	0	31	294	15.50	26.73
Traffic Stops With Tickets	14	185	2	18	427	3211	30.50	17.36
Traffic Stops Without Tickets	29	166	0	0	217	4322	7.48	26.04
Citizen Assists	21	125	0	1	368	1537	17.52	12.30
Assist Other PD	0	2	0	0	0	72	0.00	36.00
Miscellaneous	3	28	0	0	25	388	8.33	13.86
Totals	**69**	**517**	**2**	**19**	**1,068**	**9,824**	**15.48**	**19.00**
Totals 2001	**130**	**630**	**7**	**17**	**2,222**	**8,284**	**17.09**	**13.15**

Isle of Palms Police Department Monthly Report for June 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	June 2002	Total 2002	June 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
9B MANSLAUGHTER BY NEGLIGENCE				
C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)			1	1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT	1	1		1
120 ROBBERY				
13A ASSAULT	1	2		
13B SIMPLE ASSAULT	3	19	1	12
13C INTIMIDATION		1		2
210 EXTORTION				
220 BURGLARY	3	8		6
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	2	3	1	5
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	2	12	8	17
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	17	63	18	86
240 MOTOR VEHICLE THEFT	1	3		2
250 COUNTERFEITING/FORGERY	1	5		2
26B FRAUD/CREDIT CARD /ATM	1	4		2
26C IMPERSONATION		1		1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY			1	3
290 DAMAGE PROPERTY	6	20	7	40
35A DRUG/NARCOTICS		12	2	16
5B DRUG EQUIPMENT VIOLATION		3	1	3
6A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE				
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES				1
753 OBSCENE & HARASSING PHONE		9	4	9
756 BREACH OF TRUST				
90A BAD CHECKS	3	3		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	8		2
90D DUI	3	11	3	16
90E DRUNKENNESS	2	8	4	12
90F FAMILY (NO VIOLENCE)				
90G LIQUOR LAW	7	21	18	47
90H PEEPING TOM				
90I RUNAWAY		1		
90J TRESPASSING		4	1	5
90L TRUANCY			1	1
90M AGENCY ASSIST	1	4		2
90N RESISTING ARREST			2	4
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES	2	3	13	29
91A ALARM	22	92	16	99
91D DISTURBANCE	1	2		
91F NON-VIOLENT FAMILY DISPUTE	1	12	2	4
1T TRAFFIC & NRVC ARRESTS	3	37	13	82
1W WARRANT ARRESTS	1	8		16
979 MISSING PERSONS	1	1		
980 SUICIDES	1	1		5
992 PROWLER	1	3		
NCR NON CRIMINAL REPORTS	46	237	53	262
TOTALS:	**134**	**625**	**170**	**798**

Isle of Palms Police Department Monthly Report for June 2002

ARREST SUMMARY

Type	June 2002	Total 2002	June 2001	Total 2001
Adults	Male= 23 Female= 6	Male= 127 Female= 32	Male= 52 Female= 22	Male= 228 Female= 61
Juveniles	Male= 0 Female= 0	Male= 3 Female= 0	Male= 3 Female= 0	Male= 18 Female= 0
Narc-Adults	Male= 0 Female= 0	Male= 12 Female= 2	Male= 1 Female= 2	Male= 17 Female= 3
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 1	Male= 0 Female= 1
TOTALS:	Male= 23 Female= 6	Male= 144 Female= 34	Male= 56 Female= 25	Male= 263 Female= 65

PROPERTY VALUES REPORTED

	June 2002	Total 2002	June 2001	Total 2001
Burglary Stolen	$330.00	$1,440.00	$12,518.38	$40,267.77
Larceny Stolen	$31,101.15	$171,398.34	$24,410.00	$77,938.09
Criminal Damage	$5,010.00	$8,241.00	$1,432.00	$16,623.00
MVT Stolen	$1,500.00	$5,500.00	$5,000.00	$28,000.00
Burglary Recovered	$0.00	$0.00	$21,338.00	$9,294.38
Larceny Recovered	$1,150.00	$45,641.00	$1,271.00	$40,164.59
MVT Recovered	$1,500.00	$12,500.00	$5,000.00	$28,000.00
Total Stolen	$31,431.15	$172,788.34	$36,928.38	$141,205.86
Total Recovered	$2,650.00	$58,143.00	$1,484.38	$63,395.97
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Po Department
All Arrests
Primary UCR Code Only
June 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
13B CRIMINAL DOMESTIC VIOLENCE	3	0	0	0	0	0	0	0	0	0	3	0	3
23C SHOPLIFTING	2	0	0	0	0	0	0	0	0	0	2	0	2
23H PETIT LARCENY	1	0	0	0	0	0	0	0	0	0	1	0	1
240 THEFT OF A MOTOR VEHICLE	1	0	0	0	0	1	0	0	0	0	1	1	2
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
90D DUI	3	0	0	0	0	0	0	0	0	0	3	0	3
90E DRUNKENESS	2	0	0	0	0	1	0	0	0	0	2	1	3
90G LIQUOR LAW VIOLATIONS	5	0	0	0	0	3	0	0	0	0	5	3	8
90Z OTHER OFFENSES	2	0	0	0	0	0	0	0	0	0	2	0	2
91T TRAFFIC OFFENSES	2	1	0	0	0	0	0	0	0	0	3	0	3
91W WARRANT ARREST	0	0	0	0	0	1	0	0	0	0	0	1	1
TOTAL:	**22**	**1**	**0**	**0**	**0**	**6**	**0**	**0**	**0**	**0**	**23**	**6**	**29**

Isle of Palms Police Department Animal Control Report for
June 2002

	Jun-02 Monthly Total	Jun-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	1	54	37	133
Warning Tickets	5	0	29	31
Animals Secured	9	27	65	149
Dogs	4	12	35	69
Cats	2	5	12	26
Raccoons	3	9	15	23
Other*	0	2	8	32
Released to Owner	3	11	37	67
Transported to Shuler Vet	7	8	46	26
ransported to Other Vets	2	0	2	28
Transported to SPCA	9	6	24	20
Injured Animals	2	6	9	20
Trapped Animals	18	2	71	35
Cats	7	0	13	15
Raccoons	7	2	49	17
Other **	4	0	9	9
Dead Animals Removed	9	15	73	95
Traps Set	13	21	65	127
Kennel Fees	$28.00	$84.00	$217.00	$593.00

** Opossum

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR June 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	1	19	20	1	6	1	3	9	4,952	1	0	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	1	19	20	1	6	1	3	9	4,952	1	0	

** Det. Griffin attended Grand Jury for 2 cases and 2 Preliminary hearings. There was a total of 29 bond hearing expending 34 hours.

CBA=Cleared By Arrest
E/C=Exceptionally Cleared
UNF=Unfounded
I/A=Inactivated
WOF=Warrants on File

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR JUNE 2002

DATE: JULY 2, 2002

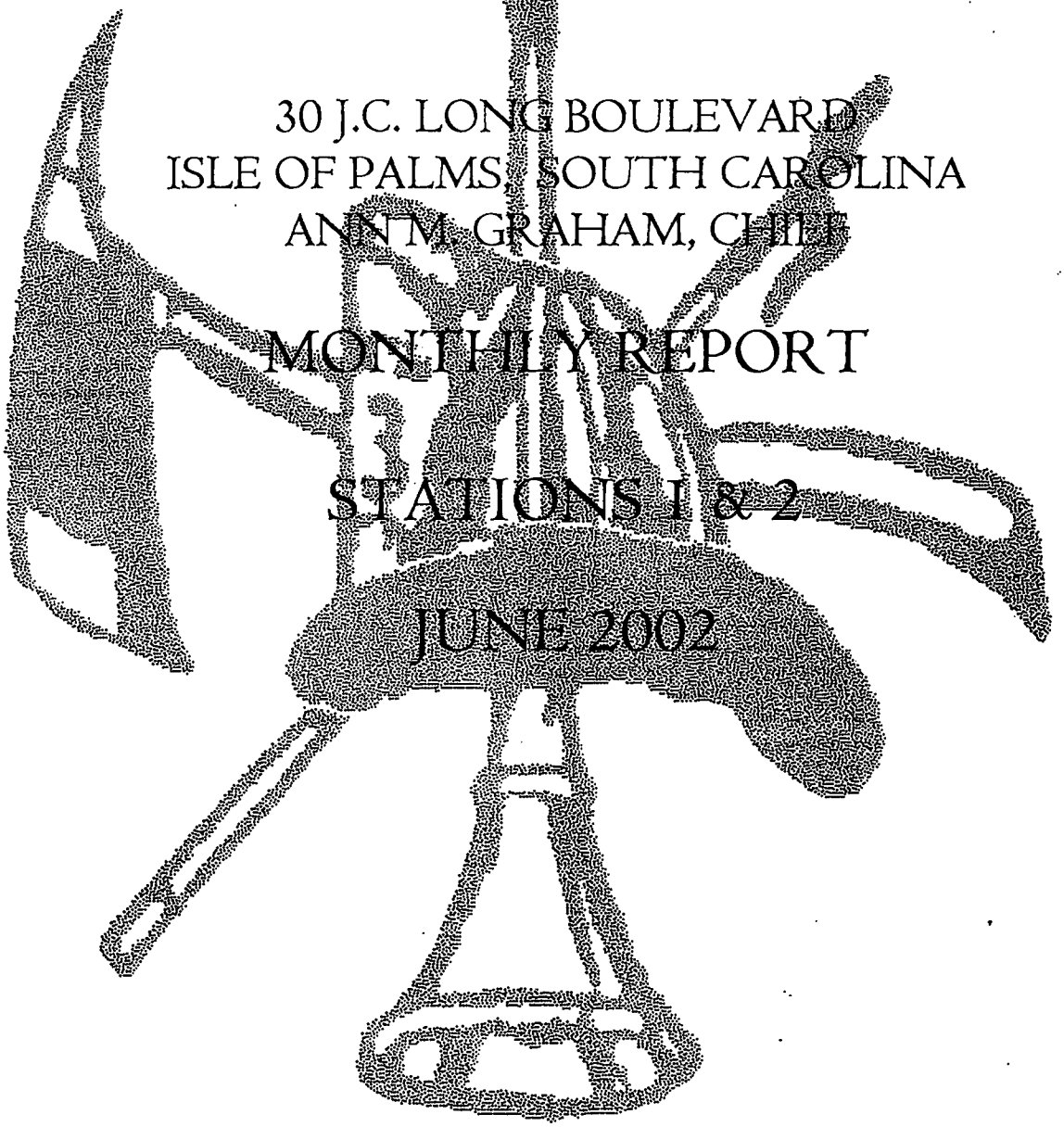
THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
15 OFFICERS	BBP	BBP/PPE UPDATE			45	
2 OFFICERS	FA	FIRE ARMS TRAINING			2	2
1 OFFICER	BASIC	BASIC LAW ENFORCEMENT CERTIFICATION	360			
1 OFFICER	FRAUD	FRAUD CONTROL				4
OFFICERS	EVO	EVO TRAINING				16
OFFICERS	FEX	FIRE EXTINGUISHER TRAINING			7	
TOTAL			360	0	54	22
				TOTAL OFFICER HOURS:		436

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
1 EMPLOYEE	NEST	NEW EMPLOYEE SAFETY TRAINING VIDEO			1	
1 EMPLOYEE	CALEA	NEW EMPLOYEE CALEA TRAINING VIDEO			1	
6 EMPLOYEES	FEX	FIRE EXTINGUISHER TRAINING			3	
TOTAL			0	0	5	0
				TOTAL EMPLOYEE HOURS:		5

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	249	4	38	207
THIS MONTH TOTALS	360		59	22
YEAR TO DATE TOTALS:	609	4	97	229
		DEPARTMENT HOURS YEAR TO DATE:		939

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

JUNE 2002

Isle of Palms Fire Department
Monthly Report
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Isle of Palms Fire Department
Call Summary
June 2002

6/1/02 Fire Department responded to medical call on Twin Oaks Lane. Upon arrival, found a 2-year-old male that had fallen approximately 13 feet out of a window. Fire Department personnel were unable to assess vital signs due to patient not being cooperative. C-Spine precautions were taken and patient was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

6/2/02 Fire Department responded to a transformer fire. Upon arrival, the fire was extinguished. SCE&G was on scene and power company personnel stated a clean-up crew was on the way to clean oil on the roadway due to the transformer explosion. Fire Department stood by to assist SCE&G with traffic control and power was restored to part of the island. Scene was released to SCE&G.

6/2/02 Fire Department responded to a rescue call on Palmetto Drive. Upon arrival, found three (3) male subjects trapped in an elevator at second floor level due to power failure, caused by transformer explosion on the island. All subjects were released from elevator with no injuries.

6/3/02 Fire Department responded to an emergency medical call on 32nd Avenue. Upon arrival, found a 28-year-old male lying unresponsive on the bathroom floor. It was determined that the patient consumed an unknown amount of alcohol, thus leading up to four (4) seizures while personnel were on the scene. Vital signs were assessed and oxygen was administered. Patient was transported to East Cooper ER for further evaluation by Charleston County EMS.

6/6/02 Fire Department responded to an emergency medical call on Waterway Boulevard. Upon arrival, found the police department on scene, and escorted personnel to a 49-year-old female sitting in a chair with superficial lacerations on both upper extremities. Patient has a history of mental problems, but stated, "she was not trying to hurt herself." Patient was transported to East Cooper ER for further evaluation.

6/9/02 Fire Department responded to a fire call on Palm Boulevard. Upon arrival, found a small area of pine straw burning. Personnel extinguished the fire and cleared the scene.

6/11/02 Fire Department responded to a structure fire on Ocean Boulevard. Upon arrival, found the fire had been extinguished. A small area (10x10) had been burned in the dunes.

6/12/02 Fire Department responded to a service call for an unknown object in the yard on Ocean Boulevard. Upon arrival, found a silver, metal sphere about 3 feet in diameter. The object appeared to be corroded near the center and there were no anchor points. Near the center of the sphere, on one half, it had the letters/numbers "HI84AC" stamped on it, on the other half "HI89AC." Representatives from several agencies responded in an attempt to identify the object. It was determined that the sphere presented no hazards, but was never identified. The object was moved to the Isle of Palms Public Works Department. The sphere has gotten local and national media attention.

6/12/02 Fire Department responded to a brush fire on Palm Boulevard. Upon arrival, found a 15x15 square foot area of grass in the dunes burning. Personnel extinguished the fire and cleared the scene. The fire was started intentionally and two individuals were arrested.

6/14/02 Fire Department responded to a report of a person who had jumped from the Isle of Palms Connector. After searching the waters below the connector and the bridge, the individual was found walking along the connector near the Mount Pleasant side. Mutual aid was received from the Coast Guard, Charleston County Rescue, and the Sheriff's Department.

6/15/02 Fire Department responded to a fire call in the area of Breach Inlet. Upon arrival, found that an expansion joint was smoldering. It was determined that a cutting torch, due to cutting metal on the new bridge, caused the fire. Personnel extinguished the fire and cleared the scene.

6/17/02 Fire Department responded to a brush fire in the pool area on Mariners Walk. Upon arrival, personnel met with the caller who stated the fire was out. Upon investigation, the fire had been extinguished by the residents. The origin was determined to be in the pampas grass next to a structure, which was not damaged.

6/18/02 Fire Department responded to a blown transformer on 21st Avenue. Upon arrival, found that the transformer was arching. Fire department personnel closed off 21st Avenue until SCE&G arrived on the scene. Repairs were made and the street re-opened.

6/22/02 Fire Department responded to Sullivan's Island Fire Station to stand by, while Sullivan's Island Fire Department responded to a hazardous material call. Chief Stith released personnel once scene was cleared.

6/24/02 Fire Department responded to a call on Ocean Boulevard. Upon arrival, found a freon cylinder that had washed up on shore. The area was cordoned off and the United States Coast Guard contacted. A representative of DHEC responded and authorized Fenn-Vac to assist. Fenn-Vac removed the cylinder from the beach.

6/25/02 Fire Department responded to an emergency medical call on 4lst Avenue. Upon arrival, found a 55-year-old female lying on the dock. By-standers stated that she had been stuck in the water for approximately 20-30 minutes after falling off a boat. Patient was incoherent and had been drinking. All vitals were normal; patient was wrapped in blankets and transported to East Cooper ER for further evaluation.

6/26/02 Fire Department responded to an emergency medical call on the beach. Upon arrival, found a 23-year-old male that was the victim of a drowning. CPR was in progress by bystanders and fire department personnel took over patient care. Patient had no pulse and no respirations. Patient was transported to the Medical University.

Isle of Palms Fire Department

Call Report

June 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-225	06/01/2002	2	EMS Assist	Resident	21 Twin Oaks Lane
02-226	06/01/2002	1	Public Assist	Non-Resident	30 J.C. Long Boulevard
02-227	06/02/2002	2	Explosion - No Fire	Resident	Back Bay Drive @ Palmetto Drive
02-228	06/02/2002	2	Locked In, Trapped	Non-Resident	9002 Palmetto Drive
02-229	06/02/2002	2	EMS Assist	Non-Resident	2 Twin Oaks Lane
02-230	06/03/2002	1	Public Assist	Non-Resident	Behind 1304 Palm Boulevard
02-231	06/03/2002	1	Public Assist	Resident	1126 Ocean Boulevard
02-232	06/03/2002	2	EMS Assist	Resident	38 32nd Avenue
02-233	06/04/2002	2	Public Assist	Resident	257 Forest Trail
02-234	06/04/2002	2	Public Assist	Resident	250 Forest Trail
02-235	06/04/2002	2	Unintentional False	Resident	37 Morgan Cove
02-236	06/04/2002	2	Locked In, Trapped	Resident	7600 Palmetto Drive, Building C
02-237	06/04/2002	1	Unintentional False	Resident	Behind 808 Ocean Boulevard
02-238	06/04/2002	1	EMS Assist	Resident	505 Ocean Boulevard
02-239	06/04/2002	2	Smoke Scare	Resident	9510 Palmetto Drive
02-240			VOID BY DISPATCH		
02-241	06/05/2002	1	EMS Assist	Resident	14 25th Avenue
02-242	06/06/2002	2	Unintentional False	Resident	Area of Frank Sottile Lane
02-243	06/06/2002	2	EMS Assist	Non-Resident	12 57th Avenue
02-244	06/06/2002	2	EMS Assist	Non-Resident	3602 Waterway Boulevard
02-245	06/07/2002	1	EMS Assist	Resident	9-A 22nd Avenue
02-246	06/07/2002	1	EMS Assist	Resident	24 28th Avenue
02-247	06/07/2002	1	EMS Assist	Non-Resident	1207 Palm Boulevard
02-248	06/08/2002	1	EMS Assist	Non-Resident	1116 Ocean Boulevard
02-249	06/08/2002	1	Search	Non-Resident	1140 Ocean Boulevard
02-250	06/09/2002	1	EMS Assist	Non-Resident	1021 J.C. Long Boulevard
02-251	06/09/2002	1	EMS Assist	Non-Resident	817 Ocean Boulevard
02-252	06/09/2002	1	Brush Fire	Resident	1204 Palm Boulevard
02-253	06/09/2002	2	EMS Assist	Resident	44 41st Avenue
02-254	06/10/2002	1	EMS Assist	Resident	29 27th Avenue
02-255	06/10/2002	1	Public Assist	Resident	24 28th Avenue
02-256	06/10/2002	1	Public Education	Resident	24 28th Avenue
02-257	06/10/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-258	06/10/2002	1	EMS Assist	Non-Resident	Behind 1140 Ocean Boulevard
02-259	06/10/2002	1	Assist Police	Resident	Behind 611 Ocean Boulevard
02-260	06/11/2002	2	Alarm Malfunction	Resident	15 44th Avenue
02-261	06/11/2002	2	Smoke Scare	Resident	Area of Palmetto Drive
02-262	06/11/2002	2	EMS Assist	Resident	44 41st Avenue
02-263	06/11/2002	1	EMS Assist	Non-Resident	7 31st Avenue
02-264	06/11/2002	1	Brush Fire	Resident	902 Ocean Boulevard
02-265	06/12/2002	1	Service Call	Non-Resident	904 Ocean Boulevard
02-266	06/12/2002	1	Brush Fire	Resident	Behind 2102 Palm Boulevard
02-267	06/13/2002	2	Smoke Scare	Resident	26 Hidden Green Lane
02-268	06/13/2002	1	Public Assist	Resident	30 J.C. Long Boulevard
02-269	06/13/2002	1	EMS Assist	Non-Resident	Behind 208 Ocean Boulevard
02-270	06/14/2002	1	Search	Non-Resident	Isle of Palms Connector
02-271	06/14/2002	1	EMS Assist	Non-Resident	32nd Avenue @ Cameron Boulevard
02-272	06/14/2002	1	Arcing Electrical Equipment	Resident	Palm Boulevard @ 21st Avenue
02-273	06/14/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Apartment D-200

Isle of Palms Fire Department

Call Report

June 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-274	06/15/2002	1	Other Fire - Not Classified	Resident	Breach Inlet Bridge
02-275	06/15/2002	1	Public Assist	Non-Resident	J.C. Long Boulevard @ Palm Boulevard
02-276	06/15/2002	1	EMS Assist	Resident	615 Ocean Boulevard
02-277	06/15/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-278	06/15/2002	1	EMS Assist	Non-Resident	1105 Oak Harbor Drive
02-279	06/16/2002	1	EMS Assist	Resident	2600 Waterway Boulevard
02-280	06/16/2002	1	EMS Assist	Non-Resident	1207 Palm Boulevard
02-281	06/16/2002	2	Unintentional False	Resident	57 Ocean Point
02-282	06/16/2002	2	Unintentional False	Unclassified	50 41st Avenue
02-283	06/16/2002	2	Controlled Burn	Non-Resident	Goat Island
02-284	06/17/2002	2	Brush Fire	Resident	7000 Palmetto Drive
02-285	06/18/2002	2	Public Assist	Non-Resident	50 41st Avenue
02-286	06/18/2002	1	Power Line Down	Resident	12 21st Avenue
02-287	06/18/2002	1	Locked In, Trapped	Resident	1004 Ocean Boulevard
02-288	06/20/2002	1	EMS Assist	Resident	22 22nd Avenue
02-289	06/20/2002	2	EMS Assist	Resident	205 Forest Trail
02-290	06/21/2002	2	Unintentional False	Resident	8 Dune Ridge Lane
02-291	06/22/2002	1	Arcing Electrical Equipment	Resident	32nd Avenue @ Cameron Boulevard
02-292	06/22/2002	2	EMS Assist	Non-Resident	15 55th Avenue
02-293	06/22/2002	OOJ	Move Up	Non-Resident	Sullivan's Island Fire Department
02-294	06/23/2002	1	Unintentional False	Resident	1207 Palm Boulevard
02-295	06/23/2002	1	EMS Assist	Non-Resident	1130 Ocean Boulevard
02-296	06/24/2002	1	Service Call	Resident	Behind 906 Ocean Boulevard
02-297	06/25/2002	2	EMS Assist	Resident	50 41st Avenue
02-298	06/26/2002	2	EMS Assist	Resident	6 36th Avenue
02-299	06/26/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive
02-300	06/26/2002	2	Public Assist	Non-Resident	Intracoastal Waterway
02-301	06/26/2002	1	Public Assist	Resident	Breach Inlet Boat Ramp
02-302	06/26/2002	1	EMS Assist	Non-Resident	1303 Palm Boulevard
02-303	06/26/2002	1	EMS Assist	Non-Resident	Behind 3002 Palm Boulevard
02-304	06/26/2002	1	Unintentional False	Non-Resident	Behind 3104 Palm Boulevard
02-305	06/28/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-306	06/28/2002	1	EMS Assist	Resident	3103 Hartnett Boulevard
02-307	06/28/2002	1	EMS Assist	Non-Resident	1 14th Avenue
02-308	06/28/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-309	06/28/2002	2	Unintentional False	Resident	19 Ocean Point
02-310	06/29/2002	1	Search	Non-Resident	1116 Ocean Boulevard
02-311	06/30/2002	2	EMS Assist	Resident	Yacht Harbor, Dock G-21
02-312	06/30/2002	2	Arcing Electrical Equipment	Resident	6 45th Avenue
02-313	06/30/2002	1	EMS Assist	Resident	3007 Hartnett Boulevard
02-314	06/30/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-315	06/30/2002	1	Locked In, Trapped	Resident	1116 Ocean Boulevard
02-316	06/30/2002	2	Locked In, Trapped	Resident	9500 Palmetto Drive, Building 4

Isle of Palms Fire Department
Call Report
June 2002

Total Calls	91
District 1	55
District 2	35
OOJ/Mutual Aid	1
Resident	52
Non-Resident	38
Unclassified	1
Total EMS Calls	43
District 1	29
District 2	14
OOJ/Mutual Aid	0
Resident	18
Non-Resident	25
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

June 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-225	06/01/2002	2	EMS Assist	Resident	21 Twin Oaks Lane
02-227	06/02/2002	2	Explosion - No Fire	Resident	Back Bay Drive @ Palmetto Drive
02-228	06/02/2002	2	Locked In, Trapped	Non-Resident	9002 Palmetto Drive
02-229	06/02/2002	2	EMS Assist	Non-Resident	2 Twin Oaks Lane
02-235	06/04/2002	2	Unintentional False	Resident	37 Morgan Cove
02-236	06/04/2002	2	Locked In, Trapped	Resident	7600 Palmetto Drive, Building C
02-239	06/04/2002	2	Smoke Scare	Resident	9510 Palmetto Drive
02-261	06/11/2002	2	Smoke Scare	Resident	Area of Palmetto Drive
02-267	06/13/2002	2	Smoke Scare	Resident	26 Hidden Green Lane
02-273	06/14/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive, Apartment D-200
02-281	06/16/2002	2	Unintentional False	Resident	57 Ocean Point
02-284	06/17/2002	2	Brush Fire	Resident	7000 Palmetto Drive
02-290	06/21/2002	2	Unintentional False	Resident	8 Dune Ridge Lane
02-299	06/26/2002	2	EMS Assist	Non-Resident	7600 Palmetto Drive
02-309	06/28/2002	2	Unintentional False	Resident	19 Ocean Point
02-311	06/30/2002	2	EMS Assist	Resident	Yacht Harbor, Dock G-21
02-316	06/30/2002	2	Locked In, Trapped	Resident	9500 Palmetto Drive, Building 4

Total Calls	17
Resident	13
Non-Resident	4
Unclassified	0
Total EMS Calls	5
Resident	2
Non-Resident	3
Unclassified	0

Isle of Palms Fire Department

Incident Report

June 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	91	55	35	1	311	63	295
Working Structure Fire					4		4
Outside Structure							2
Vehicle Fire							1
Brush,Grass, Leaves	4	3	1		11		4
Trash, Rubbish							
Explosion, no fire	1		1		1		
Spill with fire					1		
Other Fires	1	1			1		1
Overpressure Rupture					1		
Emergency Med. Call	43	29	14		150	40	151
Lock-in, Trapped	5	2	3		7	1	5
Search	3	3			6	3	9
Extrication					1		
Rescue-not classified					3	1	5
Spill, leak, no fire					3	2	4
Power Line Down	1	1			1		
Arcing Elec. Equip.	3	2	1		7	1	6
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition							3
Water Removal					1		
Smoke Removal							1
Animal Rescue							
Assist Police	1	1			4		
Unauthorized Burning							
Move-Up	1			1	8	2	8
Service Call	2	2			3		1
Smoke Scare	3		3		4		4
Contolled Burn	1		1		1		
Steam Mistaken, smoke					1		
Malicious False							
Bomb Scare							
Alarm Malfunction	1		1		10	3	9
Unintentional False	9	3	6		28	5	12
Unclassified					1		1
Supplemental	12	8	4		53	5	64

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

June 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector					1	1	11
Station Tour							2
Public Education	1	1			1		
Public Appearance					11	1	8
Assist Motorist						1	3
Public Assist	11	7	4		35	2	32
Other					5		8
Total	12	8	4		53	5	64

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52							194
Non-Resident	11	3	17	16	19	38							104
Unclassified	0	1	3	3	5	1							13
Total	40	20	51	50	59	91	0	0	0	0	0	0	311

Isle of Palms Fire Department

Pre-Incident Survey Report

June 2002

The following pre-incident surveys were completed during the month of June:

A-Dough Re Mi Pizza
Barrier Island Eco-Tours
Beach Biz
Boardwalk Inn
Charleston County Park
Citadel Beach House
Dewee's Island Marina and Office
Edgar's Restaurant
Funkadelic Relics
Herlong & Associates
Isle of Palms Fire Department Station No. 2
Isle of Palms Marina
Isle of Palms Wastewater Treatment Plant
Laureate Capital
Links Golf Course Club House
Links Golf Course Halfway House
Linkside Golf Maintenance Shed
My Favorite Things
My Favorite Things No. 2
Ocean Club Pool House and Cabana
Ocean Club Security Office
Old Time Phone
Racquet Club Villas
Resort Maintenance
Sea Oats Pool House
Splash
Wild Dunes Distribution Center
Wild Dunes Reception Center
Wild Dunes Security Gate No. 1
Yacht Harbor Pool House

Isle of Palms Building Department
Monthly Fire Inspection Report
2002

Total Inspections 26 Total Violations 12

Date	Routine	Re-inspect	Inspector	Name of Business	Number of Violations Found	Next Inspection Due	Occupancy	Type Construction
6/29/02	X		SEABROOK	LINKSIDE VILLAS	0		R	VI
6/29/02	X			PORT-O-CALL	0		R	VI
6/29/02	X			SUMMER HOUSE	0		R	V
6/29/02	X			SEASCAPE	0		R	V
6/29/02	X			MARINERS WALK	0		R	VI
6/29/02	X			PELICAN POOL	0		S	VI
6/29/02	X			RACQUET CLUB VILLAS	0		R	VI
6/29/02	X			LAGOON VILLAS	0		R	VI
6/29/02		X		PALM OFFICE	0 of 1		B	VI
6/29/02		X		DO RE MI	3 of 3	7/10/02	B	VI
6/29/02		X		RAZOR'S EDGE	0 of 1		B/M	V
6/29/02		X		FAV. THINGS II	1 of 1	7/29/02	M	V
6/29/02		X		BEN + JERRY	1 of 1	7/29/02	M	V
6/29/02		X		SUGAR DADDY	1 of 1	7/29/02	M	V
6/29/02		X		I.O.P. FUEL DOCK	0 of 1		B	VI
6/29/02	X			WD. ARC	1	7/29/02	B/S	VI
6/29/02	X			ISL. HOUSE	3	7/29/02	B/S	VI
6/29/02	X			LINKS MAINT.	1	7/29/02	S/B	VI
6/29/02	X			LINKS CLUB VILLAS	0		R	VI
6/29/02	X			LINKS CLUB HOUSE	1	7/29/02	B/M/S	VI
6/29/02		X		OCEAN CLUB	0 of 1		R	V
6/29/02	X			SHIPWATCH	0		R	V
6/29/02	X			BEACH CLUB VILLAS	0		R	VI
6/29/02	X			RECPT. CENTER	0		B/M	VI
6/29/02	X			HARB. MAINT	0		B/S	VI
6/29/02	X			W.D. GATE II	0		B	VI

Violations

Palm Office	Extinguisher installed
Dough Re Mi	Extinguisher due for service/Repair fire rated ceiling/ Replace cover for electrical on ice machine
Razors Edge	Extinguisher replaced
My Favorite Things II	Extinguisher due for service
Ben & Jerry's	Extinguisher due for service
Sugar Daddy	Revise business license
Isle of Palms Fuel Dock	Extinguisher replaced at L.P. fill station
W.D. Arc	Extinguisher due for service
Island House	Sprinkler room locked/remove storage, mechanical room Extinguisher in tent due for service
Links Maintenance	Extinguisher due for service
Links Club House	Extinguisher due for service
Ocean Club	Door closer repaired

Isle of Palms Fire Department
Training Report
June 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	1289	Total Training Hours	112
Hours Per Person	44.466	Hours Per Person	9.3333

All career personnel participated in a live refresher burn exercise held at the training site on Sullivan's Island. Personnel from the Sullivan's Island Fire Department also took part in this training. Additional training also was done with other city entities: a walk-through of both the Dispatch Center and the Water Department were done. The purpose of these activities was to promote awareness of how both groups operate.

Medical in-service training covered Environmental Emergencies, and Medical/Legal Aspects and Report Writing.

Volunteers received training in emergency vehicle operation and response to medical emergencies. The departmental Medical First Responder course also continued. SCBA Fit Testing was done for the volunteer personnel.

Engineer Scott Mrowca successfully completed a two-week course entitled "Interviewing/Interrogation Techniques and Courtroom Testimony" at the National Fire Academy in Emmitsburg, Maryland. This class will aid him in his efforts as the Department's fire investigator.

Lieutenant Ricky Tetor and Engineer Joe McGinnis completed their requirements for recertification as instructors through the South Carolina Fire Academy. This is a bi-annual process that requires each individual to teach a prescribed amount of time during the recertification period.

Captain Bob Maibach and Lieutenant Tetor attended an update for the Hazardous Materials Operations course. Several changes have been made to the program to comply with OSHA and accreditation regulations.

Engineer Thomas Wallace completed the Incident Command for Structural Collapse course held at the Fire Academy's Regional Office in North Charleston.

Lieutenant Tetor; Engineers Dave Micalizzi, McGinnis, and Wallace; and Firefighter Julie Morton all successfully completed the Arson Detection for First Responders course. This was presented by the South Carolina Fire Academy and held at the Isle of Palms Fire Department Station No. 1.

Captain Maibach served as a lead instructor for both the Truck Company and Support Operations, and the Basic Aerial Apparatus courses presented by the Fire Academy at the C & B Fire Department in Ladson.

The Volunteer and Explorer roster is currently at 12 members.

Isle of Palms Fire Department

Training Report

June 2002

Career Personnel	Hours
Chief Graham	28
Captain Maibach	156
Captain Bullock	22
Captain Kramer	24
Captain Nilsen	44
Lieutenant Braun	12
Lieutenant Tetor	47
Lieutenant Topping	51
Bacon	36
Bloom	19.5
Burnette	22
Ciappa	44
Clark	52
Dowdy	36
Drawdy	26
Eagle	26
Friend	21
Gadsden	44
Gervais	41
Hathaway	65
McGinnis	68
Micalizzi	35
Morris	39
Morton	54
Mrowca	119
Riddle	48
Rodden	30
Stinnett	27
Wallace	53
Total for Month	**1289.5**
Average Per Person	**44.466**

Volunteer/Explorer

Personnel	Hours
Buckhannon	31
Corbett, C.	0
Corbett, D.	8
Fribbs	0
Graham	9
Jenkins	11
Kelly	0
Levay	0
McGrew	0
Mitchum	7
Stickney	42
Topping II	4
Total for Month	**112**
Average Per Person	**9.3333**

Isle of Palms Fire Department

Monthly Water Usage Log

June 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2					0
3		1,000			1,000
4	1,000				1,000
5	1,500				1,500
6	1,000				1,000
7	1,000				1,000
8					0
9			250		250
10		1,000			1,000
11			150		150
12			250		250
13					0
14					0
15					0
16					0
17		1,000	150		1,150
18					0
19					0
20					0
21					0
22					0
23					0
24					0
25					0
26		300			300
27					0
28					0
29					0
30					0
31					0
Total	4,500	3,300	800	0	8,600

Chief's Signature:

Water Department notified on:
7/2/02
Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June	4,500	3,300	800		**8,600**
July					**0**
August					**0**
September					**0**
October					**0**
November					**0**
December					**0**
Total	**27,000**	**97,800**	**86,300**	**1,000**	**212,100**

Isle of Palms Fire Department

Maintenance Report

June 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
6/19	Engine 2	Alternator and charging system checked	0.00	$0.00	1.00	$227.50	1045205017
6/27	Engine 2	Replaced all 4 batteries	0.00	$0.00	2.00	$476.99	1045205017
6/28	Engine 2	Replaced both front tires	0.00	$0.00	1.00	$588.50	1045205017
6/29	Engine 2	Installed driver's side foot switch for Federal Q siren	1.00	$15.00	0.00	$0.00	1045205017
6/17	Engine 3	Checked transfer case for leak	0.00	$0.00	0.00	Invoice Due	1045205017
6/23	Engine 4	Repaired locking mechanism for rear compartment door	1.00	$0.00	0.00	$0.00	1045205017
6/23	Engine 4	Cleaned bulb and socket base for intersection warning light	0.50	$0.00	0.00	$0.00	1045205017
6/20	Rescue 1	Preventive maintenance done	0.50	$0.00	2.00	$270.39	1045205017
6/27	Rescue 1	Installed hooks for FireCom headsets	1.00	$4.00	0.00	$0.00	1045205017
6/21	Rescue 2	Preventive maintenance done	0.00	$0.00	2.00	$126.61	1045205017
6/11	Rescue 3	Replaced wiper blades	0.50	$5.00	0.00	$0.00	1045205017
6/22	Rescue 3	Preventive maintenance done	0.50	$0.00	1.50	$76.75	1045205017
6/11	Spare Truck	Replaced wiper blades	0.50	$5.00	0.00	$0.00	1045205017
6/26	Truck 1	Replaced both front tires	0.00	$0.00	1.00	$945.25	1045205017
5/14	Station 1	Replaced door knob on downstairs outside entrance door	0.25	$8.00	0.00	$0.00	1045205026
6/6	Station 1	Replaced window tint on bay door	0.50	$9.53	0.00	$0.00	1045205026
6/6	Station 1	Removed emergency signal box from front parking area	1.00	$0.00	0.00	$0.00	1045205026
6/6	Station 1	Emergency generator filled	0.00	$64.89	0.00	$0.00	1045205026
6/12	Station 1	Repaired control arm for overhead door	0.50	$1.70	0.00	$0.00	1045205026
6/12	Station 1	Installed dryer vent to outside	1.00	$8.81	0.00	$0.00	1045205026
6/13	Station 1	Replaced trash can enclosure	3.50	$37.42	0.00	$0.00	1045205026
4/10	Station 1 & 2	Buildings pressure washed	0.00	$0.00	2.00	$260.00	1045205026
5/22	Station 2	Replaced door knob on outside entrance door	0.50	$8.00	0.00	$0.00	1045205026
6/6	Station 2	Emergency generator filled	0.00	$64.89	0.00	$0.00	1045205026

Isle of Palms Fire Department

Maintenance Report

June 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
6/11	Station 2	Repaired door hinge of door leading into day room from weight room	0.50	$0.00	0.00	$0.00	1045205026
6/11	Engine 3	Replaced O-ring in SCBA facepiece	0.00	$0.00	0.00	$0.00	1045205027
6/17	Engine 4	Replaced handle on 2 1/2" nozzle	0.75	$8.00	0.00	$0.00	1045205027
6/23	Rescue 1	Connection hoses for Holmatro cord reel to unit generator replaced	0.75	$444.10	0.00	$0.00	1045205027
6/11	SCBA Facepiece	Replaced diaphragm in small facepiece	0.00	$0.00	0.00	$0.00	1045205027
6/20	Station 2	Replaced knob on cascade system	0.50	$0.00	0.00	$0.00	1045205027
		Totals	**15.25**	**$684.34**	**12.50**	**$2,971.99**	

Isle of Palms Fire Department
Personnel Report
June 2002

6/5/02	Explorer's meeting at Station I.
6/6/02	Chief Graham, Captains Maibach and Kramer, and Lieutenants Tetor and Topping attended an OSHA workshop on accident prevention and Investigation held at City Hall.
6/I0/02	Travis Dowdy was hired on 6/I0/02 as a full-time employee. Travis had been a volunteer with the department since November 200I.
6/10/02	City Administrator Tucker, Chief Graham, Chief Buckhannon, Norma Jean Page, Engineer Mrowca, and Donnie Pitts met with Ed Williams to discuss the July 4th fireworks display.
6/I2/02	Volunteer meeting at Station 1.
6/I2/02	Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
6/19/02	Chief Graham attended the South Carolina Firefighter Mobilization Committee meeting, held in Columbia.
6/I9/02	Explorer's meeting at Station I.
6/26/02	Lieutenant Topping escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
6/26/02	Volunteer meeting at Station I.
	June Birthdays: Brain Dawdy, Billy Topping, Hohns Rodden and Tommy Buckhannon.

Isle of Palms Fire Department
Public Relations
June 2002

6/l/02 Fire Department personnel assisted with the l2th annual New Wave Biathlon.

6/3/02 Fire Department personnel assisted the Holiday Inn Express with restoring their flagpole and putting up a new flag.

6/4/02 Fire Department personnel responded to Forest Trail to assist resident with removing freezer doors.

6/4/02 Fire Department personnel removed a post in Forest Trail that was blocking a fire hydrant.

6/7/02 Captain Maibach taught a CPR class for the Recreation Department's new camp counselors at Fire Station 1.

6/7/02 Captain Maibach conducted fire extinguisher training for City Hall, Recreation Department, and Public Works throughout the week.

6/l0/02 Fire Department personnel delivered tables, chairs to Station 2 for the Election Committee. Voting was conducted at Station 2 on June ll, and June 25, 2002.

6/l3/02 Fire Department personnel assisted City Hall in repairing and assembling flagpoles for the July 4th celebrations.

6/l5/02 Fire Department personnel assisted an individual in pulling his tractor out of the sand on JC Long & Palm Boulevard.

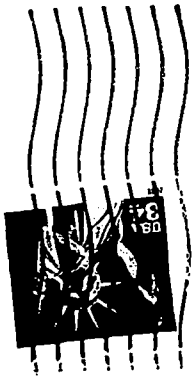
6/l8/02 Fire Department personnel assisted boater with a water leak in his houseboat.

6/25/02 Letters were sent to dealers regarding containerized gas tanks. A City ordinance was ratified last month by Isle of Palms City Council.

6/26/02 Fire Department personnel washed down Breach Inlet Boat Landing.







Firefighter R. Scott Hathaway
Isle of Palms F.D.
-0-
#2

now we will have pictures to remember the occasion. We showed them to him the day they arrived, & he was very interested in seeing himself in the outfit, etc. He thought he looked "cool"!

Thanks again for making a little boy's day & for making ours!

Sincerely,
Beth, Jamie & Evan Rayne
6/12/02

Dear Mr. Hathaway -

Just a short note to thank you for sending up the pictures you took of our son, Evan, w/ the IOP fire truck. It was so kind & thoughtful of you to take the time to get them to us. I know Evan so enjoyed his time on the fire truck (most of the time, anyway!) and

seacoastchurch

750 Long Point Road
Mount Pleasant, SC 29464

June 25, 2002

Chief of Police
Thomas E. Buckhannon, III
1207 Palm Blvd.
P. O. Drawer 508
Isle of Palms, SC 29451

Dear Chief Buckhannon and City Safety Board,

Seacoast Church in Mount Pleasant, SC would like to request the use of some beachfront area on August 10, 2002 from 10:00 – 3:00 pm. We will be having a "back to school bash" for our high school students and would expect around 100-150 students and adults to attend. We would like to do the following per your approval:

1. Hire several off duty Isle of Palms police officers to help us assure that we do not disturb anyone.
2. Have a small 8x8 stage and three-piece band playing beach music and top 40 hits.
3. Allow our students to have an area that we would set up to skateboard.
4. Have concessions available.

Rest assured that we would leave the beach area cleaner than we find it and will be a fun time for the high school residents of the Isle of Palms to join In with us as this event is open to all high school students.

Please feel free to call my assistant Jessica Noy with any suggestions or questions.

In His Grip

Shawn Wood
Student Ministry Pastor
Seacoast Church
Shawnw@seacoastchurch.org
881-2100 x161

Linda Tucker

om: Haila Maze [HailaM@BCDCOG.com]
ent: Monday, July 08, 2002 12:39 PM
To: 'thomasb@iop.net'; 'ltucker@iop.net'
Subject: June and 4th of July traffic counts

Attached are IOP Connector and Breach Inlet June and 4th of July traffic counts.

There were several issues with these counts. The count period was from June 20 to July 7. The IOP counter covered this entire period, except for July 1 and July 2, when one of the road tubes was broken, resulting in no counts for these two days. We corrected this problem promptly on July 3, when the City of Isle of Palms notified us of this issue.

Furthermore, the Breach Inlet counter only worked for June 20-30. There were no counts during the first week in July because the rough surface of the under construction road (including gravel) severely damaged the road tubes. We did not know about this problem until the counters were picked up on July 8. (The Breach Inlet tubes had been checked in late June, when they were adjusted per the request of the construction crew which was rerouting traffic. At that time, they appeared to be fine.)

Haila R. Maze, AICP
Senior Planner
Berkeley Charleston Dorchester Council of Governments
5290 Rivers Avenue, Suite 400
North Charleston, SC 29406
843) 529-0400
843) 529-0305 fax

Jasper Blvd - June 20-30, 2002

		Eastbound	Westbound	Total
6/20/02	0:00	30	32	62
Thursday	1:00	22	23	45
	2:00	7	7	14
	3:00	7	11	18
	4:00	6	14	20
	5:00	14	25	39
	6:00	43	106	149
	7:00	111	294	405
	8:00	214	372	586
	9:00	190	340	530
	10:00	231	330	561
	11:00	264	403	667
	12:00	354	446	800
	13:00	312	395	707
	14:00	312	405	717
	15:00	332	417	749
	16:00	383	424	807
	17:00	449	487	936
	18:00	370	537	907
	19:00	289	301	590
	20:00	297	244	541
	21:00	249	174	423
	22:00	164	123	287
	23:00	88	86	174
	Daily Total	4738	5996	10734
6/21/02	0:00	45	36	81
Friday	1:00	28	21	49
	2:00	11	11	22
	3:00	12	9	21
	4:00	4	12	16
	5:00	10	20	30
	6:00	37	87	124
	7:00	103	268	371
	8:00	177	347	524
	9:00	185	298	483
	10:00	205	402	607
	11:00	279	427	706
	12:00	316	444	760
	13:00	361	444	805
	14:00	398	444	842
	15:00	410	432	842
	16:00	437	466	903
	17:00	432	446	878
	18:00	430	461	891
	19:00	285	371	656
	20:00	279	256	535
	21:00	252	239	491
	22:00	204	188	392
	23:00	142	138	280
	Daily Total	5042	6267	11309
6/22/02	0:00	82	88	170

Jasper Blvd - June 20-30, 2002

		Eastbound	Westbound	Total
Saturday	1:00	32	40	72
	2:00	30	36	66
	3:00	30	22	52
	4:00	5	15	20
	5:00	11	8	19
	6:00	37	45	82
	7:00	72	92	164
	8:00	114	142	256
	9:00	144	273	417
	10:00	237	319	556
	11:00	244	324	568
	12:00	254	304	558
	13:00	256	317	573
	14:00	300	333	633
	15:00	365	362	727
	16:00	398	419	817
	17:00	319	445	764
	18:00	415	469	884
	19:00	335	412	747
	20:00	296	330	626
	21:00	253	246	499
	22:00	230	212	442
	23:00	153	153	306
	Daily Total	4612	5406	10018
6/23/02	0:00	72	96	168
Sunday	1:00	51	65	116
	2:00	36	49	85
	3:00	15	16	31
	4:00	11	15	26
	5:00	16	7	23
	6:00	30	41	71
	7:00	57	121	178
	8:00	92	160	252
	9:00	206	360	566
	10:00	344	387	731
	11:00	338	446	784
	12:00	463	426	889
	13:00	332	423	755
	14:00	407	429	836
	15:00	324	414	738
	16:00	344	389	733
	17:00	335	427	762
	18:00	294	409	703
	19:00	337	364	701
	20:00	279	282	561
	21:00	189	216	405
	22:00	122	131	253
	23:00	54	78	132
	Daily Total	4748	5751	10499

Jasper Blvd - June 20-30, 2002

		Eastbound	Westbound	Total
6/24/02	0:00	27	23	50
Monday	1:00	18	19	37
	2:00	14	11	25
	3:00	10	10	20
	4:00	4	5	9
	5:00	13	24	37
	6:00	39	101	140
	7:00	123	321	444
	8:00	192	369	561
	9:00	180	287	467
	10:00	232	337	569
	11:00	238	346	584
	12:00	318	405	723
	13:00	314	364	678
	14:00	302	343	645
	15:00	398	385	783
	16:00	373	372	745
	17:00	450	399	849
	18:00	348	427	775
	19:00	341	361	702
	20:00	285	273	558
	21:00	235	210	445
	22:00	122	123	245
	23:00	81	83	164
	Daily Total	4657	5598	10255
6/25/02	0:00	34	47	81
Tuesday	1:00	31	35	66
	2:00	7	18	25
	3:00	12	10	22
	4:00	4	12	16
	5:00	8	19	27
	6:00	51	98	149
	7:00	127	329	456
	8:00	208	388	596
	9:00	174	302	476
	10:00	242	374	616
	11:00	253	378	631
	12:00	312	400	712
	13:00	315	361	676
	14:00	349	383	732
	15:00	313	378	691
	16:00	454	406	860
	17:00	508	412	920
	18:00	407	470	877
	19:00	311	374	685
	20:00	346	276	622
	21:00	236	195	431
	22:00	172	173	345
	23:00	76	67	143
	Daily Total	4950	5905	10855

Jasper Blvd - June 20-30, 2002

		Eastbound	Westbound	Total
6/26/02	0:00	38	35	73
Wednesday	1:00	21	24	45
	2:00	11	15	26
	3:00	7	8	15
	4:00	4	7	11
	5:00	15	30	45
	6:00	45	108	153
	7:00	135	329	464
	8:00	178	344	522
	9:00	212	316	528
	10:00	247	340	587
	11:00	293	367	660
	12:00	351	322	673
	13:00	312	368	680
	14:00	353	350	703
	15:00	374	393	767
	16:00	401	454	855
	17:00	466	482	948
	18:00	374	446	820
	19:00	371	358	729
	20:00	350	280	630
	21:00	273	224	497
	22:00	163	131	294
	23:00	87	66	153
	Daily Total	5081	5797	10878
6/27/02	0:00	39	31	70
Thursday	1:00	19	26	45
	2:00	11	14	25
	3:00	8	15	23
	4:00	12	18	30
	5:00	11	26	37
	6:00	48	101	149
	7:00	130	296	426
	8:00	190	384	574
	9:00	236	342	578
	10:00	256	374	630
	11:00	311	365	676
	12:00	407	363	770
	13:00	372	379	751
	14:00	374	349	723
	15:00	444	359	803
	16:00	471	439	910
	17:00	537	486	1023
	18:00	469	377	846
	19:00	413	375	788
	20:00	385	299	684
	21:00	318	212	530
	22:00	233	117	350
	23:00	118	79	197
	Daily Total	5812	5826	11638

Jasper Blvd - June 20-30, 2002

		Eastbound	Westbound	Total
6/28/02	0:00	62	57	119
Friday	1:00	36	26	62
	2:00	8	8	16
	3:00	13	3	16
	4:00	5	11	16
	5:00	20	20	40
	6:00	46	105	151
	7:00	137	288	425
	8:00	232	344	576
	9:00	255	345	600
	10:00	289	354	643
	11:00	365	374	739
	12:00	434	350	784
	13:00	466	371	837
	14:00	466	372	838
	15:00	483	425	908
	16:00	512	418	930
	17:00	509	479	988
	18:00	486	458	944
	19:00	409	434	843
	20:00	384	261	645
	21:00	298	174	472
	22:00	239	153	392
	23:00	139	120	259
	Daily Total	6293	5950	12243
6/29/02	0:00	102	79	181
Saturday	1:00	49	32	81
	2:00	49	30	79
	3:00	16	9	25
	4:00	15	11	26
	5:00	27	19	46
	6:00	47	49	96
	7:00	107	92	199
	8:00	202	196	398
	9:00	291	334	625
	10:00	326	348	674
	11:00	373	369	742
	12:00	401	391	792
	13:00	407	368	775
	14:00	472	366	838
	15:00	562	398	960
	16:00	517	467	984
	17:00	460	543	1003
	18:00	593	582	1175
	19:00	563	508	1071
	20:00	548	408	956
	21:00	366	262	628
	22:00	338	218	556
	23:00	198	155	353
	Daily Total	7029	6234	13263

Jasper Blvd - June 20-30, 2002

		Eastbound	Westbound	Total
6/30/02	0:00	69	100	169
Sunday	1:00	81	50	131
	2:00	42	33	75
	3:00	8	16	24
	4:00	13	10	23
	5:00	21	16	37
	6:00	33	36	69
	7:00	71	179	250
	8:00	182	191	373
	9:00	221	349	570
	10:00	448	347	795
	11:00	431	416	847
	12:00	535	386	921
	13:00	511	341	852
	14:00	450	354	804
	15:00	428	375	803
	16:00	369	405	774
	17:00	361	410	771
	18:00	338	414	752
	19:00	335	339	674
	20:00	343	257	600
	21:00	246	206	452
	22:00	152	109	261
	23:00	70	77	147
	Daily Total	5758	5416	11174

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
6/20/02	0:00	70	71	141
Thursday	1:00	41	69	110
	2:00	25	33	58
	3:00	14	11	25
	4:00	11	11	22
	5:00	52	55	107
	6:00	204	193	397
	7:00	390	427	817
	8:00	577	526	1,103
	9:00	532	555	1,087
	10:00	510	677	1,187
	11:00	632	682	1,314
	12:00	697	639	1,336
	13:00	671	668	1,339
	14:00	644	706	1,350
	15:00	629	710	1,339
	16:00	700	730	1,430
	17:00	711	692	1,403
	18:00	619	607	1,226
	19:00	578	395	973
	20:00	486	300	786
	21:00	395	255	650
	22:00	254	173	427
	23:00	147	131	278
	Daily Total	9,589	9,316	18,905
6/21/02	0:00	82	60	142
Friday	1:00	40	40	80
	2:00	22	25	47
	3:00	12	18	30
	4:00	25	18	43
	5:00	46	53	99
	6:00	183	193	376
	7:00	358	369	727
	8:00	507	485	992
	9:00	491	612	1,103
	10:00	511	742	1,253
	11:00	585	828	1,413
	12:00	665	731	1,396
	13:00	708	732	1,440
	14:00	775	656	1,431
	15:00	765	698	1,463
	16:00	810	667	1,477
	17:00	738	643	1,381
	18:00	762	640	1,402
	19:00	575	509	1,084
	20:00	518	395	913
	21:00	504	369	873
	22:00	337	301	638
	23:00	212	205	417
	Daily Total	10,231	9,989	20,220

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
6/22/02	0:00	125	122	247
Saturday	1:00	68	87	155
	2:00	49	55	104
	3:00	33	49	82
	4:00	25	23	48
	5:00	52	46	98
	6:00	97	115	212
	7:00	219	264	483
	8:00	417	455	872
	9:00	382	717	1,099
	10:00	467	891	1,358
	11:00	512	714	1,226
	12:00	492	614	1,106
	13:00	597	534	1,131
	14:00	734	534	1,268
	15:00	781	619	1,400
	16:00	964	570	1,534
	17:00	836	669	1,505
	18:00	736	609	1,345
	19:00	681	624	1,305
	20:00	515	472	987
	21:00	414	366	780
	22:00	350	287	637
	23:00	200	213	413
	Daily Total	9,746	9,649	19,395
6/23/02	0:00	123	114	237
Sunday	1:00	80	123	203
	2:00	41	100	141
	3:00	31	38	69
	4:00	22	22	44
	5:00	47	32	79
	6:00	75	79	154
	7:00	221	167	388
	8:00	307	283	590
	9:00	438	458	896
	10:00	654	634	1,288
	11:00	726	695	1,421
	12:00	718	787	1,505
	13:00	727	846	1,573
	14:00	711	815	1,526
	15:00	759	777	1,536
	16:00	841	776	1,617
	17:00	737	645	1,382
	18:00	637	776	1,413
	19:00	483	563	1,046
	20:00	391	380	771
	21:00	363	349	712
	22:00	203	232	435
	23:00	115	138	253
	Daily Total	9,450	9,829	19,279

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
6/24/02	0:00	61	70	131
Monday	1:00	41	32	73
	2:00	23	31	54
	3:00	7	13	20
	4:00	7	22	29
	5:00	67	71	138
	6:00	204	205	409
	7:00	404	408	812
	8:00	514	491	1,005
	9:00	484	571	1,055
	10:00	544	683	1,227
	11:00	613	670	1,283
	12:00	708	718	1,426
	13:00	683	667	1,350
	14:00	674	579	1,253
	15:00	663	640	1,303
	16:00	717	753	1,470
	17:00	741	727	1,468
	18:00	754	636	1,390
	19:00	605	558	1,163
	20:00	524	445	969
	21:00	473	310	783
	22:00	267	234	501
	23:00	130	156	286
	Daily Total	9,908	9,690	19,598
6/25/02	0:00	59	98	157
Tuesday	1:00	29	66	95
	2:00	15	34	49
	3:00	11	22	33
	4:00	18	21	39
	5:00	50	66	116
	6:00	194	232	426
	7:00	446	401	847
	8:00	551	508	1,059
	9:00	568	588	1,156
	10:00	564	641	1,205
	11:00	607	681	1,288
	12:00	676	637	1,313
	13:00	668	662	1,330
	14:00	731	648	1,379
	15:00	677	725	1,402
	16:00	743	751	1,494
	17:00	786	746	1,532
	18:00	756	617	1,373
	19:00	620	515	1,135
	20:00	527	476	1,003
	21:00	416	346	762
	22:00	227	289	516
	23:00	101	163	264
	Daily Total	10,040	9,933	19,973

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
6/26/02	0:00	63	67	130
Wednesday	1:00	37	45	82
	2:00	23	26	49
	3:00	15	15	30
	4:00	9	16	25
	5:00	49	65	114
	6:00	216	208	424
	7:00	438	441	879
	8:00	572	551	1,123
	9:00	588	612	1,200
	10:00	673	651	1,324
	11:00	676	641	1,317
	12:00	725	627	1,352
	13:00	709	646	1,355
	14:00	663	769	1,432
	15:00	771	769	1,540
	16:00	773	866	1,639
	17:00	776	853	1,629
	18:00	825	743	1,568
	19:00	651	550	1,201
	20:00	581	524	1,105
	21:00	427	415	842
	22:00	285	251	536
	23:00	149	160	309
	Daily Total	10,694	10,511	21,205
6/27/02	0:00	68	91	159
Thursday	1:00	31	77	108
	2:00	22	27	49
	3:00	19	15	34
	4:00	43	27	70
	5:00	82	72	154
	6:00	205	208	413
	7:00	422	414	836
	8:00	582	489	1,071
	9:00	550	634	1,184
	10:00	615	687	1,302
	11:00	693	766	1,459
	12:00	735	731	1,466
	13:00	839	706	1,545
	14:00	716	732	1,448
	15:00	741	809	1,550
	16:00	827	793	1,620
	17:00	807	804	1,611
	18:00	805	704	1,509
	19:00	700	627	1,327
	20:00	644	582	1,226
	21:00	484	449	933
	22:00	328	353	681
	23:00	144	225	369
	Daily Total	11,102	11,022	22,124

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
6/28/02	0:00	88	110	198
Friday	1:00	51	64	115
	2:00	21	33	54
	3:00	33	15	48
	4:00	27	33	60
	5:00	65	62	127
	6:00	236	202	438
	7:00	462	418	880
	8:00	572	558	1,130
	9:00	636	659	1,295
	10:00	820	720	1,540
	11:00	881	764	1,645
	12:00	871	777	1,648
	13:00	905	830	1,735
	14:00	845	860	1,705
	15:00	807	964	1,771
	16:00	843	925	1,768
	17:00	879	872	1,751
	18:00	844	741	1,585
	19:00	664	561	1,225
	20:00	642	513	1,155
	21:00	507	412	919
	22:00	373	350	723
	23:00	195	316	511
	Daily Total	12,267	11,759	24,026
6/29/02	0:00	127	146	273
Saturday	1:00	53	114	167
	2:00	38	93	131
	3:00	36	46	82
	4:00	61	39	100
	5:00	101	75	176
	6:00	170	173	343
	7:00	304	299	603
	8:00	509	565	1,074
	9:00	607	843	1,450
	10:00	767	946	1,713
	11:00	776	768	1,544
	12:00	877	733	1,610
	13:00	934	748	1,682
	14:00	1,037	747	1,784
	15:00	1,216	779	1,995
	16:00	1,275	879	2,154
	17:00	1,179	885	2,064
	18:00	965	922	1,887
	19:00	869	804	1,673
	20:00	712	751	1,463
	21:00	635	544	1,179
	22:00	481	463	944
	23:00	292	401	693
	Daily Total	14,021	12,763	26,784

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
6/30/02	0:00	182	231	413
Sunday	1:00	76	155	231
	2:00	60	154	214
	3:00	35	39	74
	4:00	25	35	60
	5:00	72	38	110
	6:00	121	97	218
	7:00	227	223	450
	8:00	407	349	756
	9:00	662	531	1,193
	10:00	1,016	694	1,710
	11:00	1,163	763	1,926
	12:00	1,160	752	1,912
	13:00	1,126	880	2,006
	14:00	984	869	1,853
	15:00	844	1,056	1,900
	16:00	859	998	1,857
	17:00	782	1,008	1,790
	18:00	748	752	1,500
	19:00	629	580	1,209
	20:00	536	511	1,047
	21:00	458	398	856
	22:00	246	270	516
	23:00	138	156	294
	Daily Total	12,556	11,539	24,095

7/1/02	0:00	
Monday	1:00	
	2:00	No data
	3:00	Counter error
	4:00	
	5:00	
	6:00	
	7:00	
	8:00	
	9:00	
	10:00	
	11:00	
	12:00	
	13:00	
	14:00	
	15:00	
	16:00	
	17:00	
	18:00	
	19:00	
	20:00	
	21:00	
	22:00	
	23:00	
	Daily Total	

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
7/2/02	0:00			
Tuesday	1:00			
	2:00		No data	
	3:00		Counter error	
	4:00			
	5:00			
	6:00			
	7:00			
	8:00			
	9:00			
	10:00			
	11:00			
	12:00			
	13:00			
	14:00			
	15:00			
	16:00			
	17:00			
	18:00			
	19:00			
	20:00			
	21:00			
	22:00			
	23:00			
	Daily Total			
7/3/02	0:00	43	46	89
Wednesday	1:00	19	22	41
	2:00	16	19	35
	3:00	11	11	22
	4:00	6	12	18
	5:00	34	46	80
	6:00	122	117	239
	7:00	262	264	526
	8:00	337	324	661
	9:00	374	390	764
	10:00	449	435	884
	11:00	470	445	915
	12:00	546	473	1,019
	13:00	889	810	1,699
	14:00	863	834	1,697
	15:00	888	995	1,883
	16:00	909	959	1,868
	17:00	906	900	1,806
	18:00	907	792	1,699
	19:00	809	628	1,437
	20:00	734	578	1,312
	21:00	681	447	1,128
	22:00	494	330	824
	23:00	304	244	548
	Daily Total	11,073	10,121	21,194

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
7/4/02	0:00	172	181	353
Thursday	1:00	89	146	235
	2:00	48	88	136
	3:00	47	55	102
	4:00	19	31	50
	5:00	72	37	109
	6:00	189	115	304
	7:00	301	267	568
	8:00	488	360	848
	9:00	820	490	1,310
	10:00	1,093	595	1,688
	11:00	1,182	618	1,800
	12:00	1,156	647	1,803
	13:00	1,070	777	1,847
	14:00	1,006	894	1,900
	15:00	883	1,012	1,895
	16:00	843	1,019	1,862
	17:00	854	947	1,801
	18:00	881	708	1,589
	19:00	1,091	544	1,635
	20:00	1,226	392	1,618
	21:00	447	934	1,381
	22:00	262	1,193	1,455
	23:00	210	1,017	1,227
	Daily Total	14,449	13,067	27,516
7/5/02	0:00	90	373	463
Friday	1:00	63	185	248
	2:00	28	112	140
	3:00	21	44	65
	4:00	18	29	47
	5:00	72	86	158
	6:00	188	197	385
	7:00	379	386	765
	8:00	554	526	1,080
	9:00	648	785	1,433
	10:00	862	793	1,655
	11:00	958	869	1,827
	12:00	948	816	1,764
	13:00	985	934	1,919
	14:00	912	904	1,816
	15:00	911	1,019	1,930
	16:00	859	996	1,855
	17:00	812	956	1,768
	18:00	792	890	1,682
	19:00	723	703	1,426
	20:00	635	625	1,260
	21:00	590	495	1,085
	22:00	434	355	789
	23:00	298	303	601
	Daily Total	12,780	13,381	26,161

IOP Connector - June 20 - July 7, 2002

		Southbound	Northbound	Total
7/6/02	0:00	137	172	309
Saturday	1:00	71	133	204
	2:00	54	149	203
	3:00	40	74	114
	4:00	30	44	74
	5:00	55	73	128
	6:00	131	168	299
	7:00	287	308	595
	8:00	519	581	1,100
	9:00	640	1,022	1,662
	10:00	846	1,011	1,857
	11:00	969	835	1,804
	12:00	1,126	736	1,862
	13:00	1,054	771	1,825
	14:00	1,072	951	2,023
	15:00	1,136	1,062	2,198
	16:00	1,013	1,091	2,104
	17:00	828	1,092	1,920
	18:00	785	1,071	1,856
	19:00	701	712	1,413
	20:00	567	613	1,180
	21:00	552	423	975
	22:00	376	403	779
	23:00	219	247	466
	Daily Total	13,208	13,742	26,950
7/7/02	0:00	127	151	278
Sunday	1:00	63	140	203
	2:00	47	136	183
	3:00	20	35	55
	4:00	25	33	58
	5:00	36	57	93
	6:00	114	104	218
	7:00	224	198	422
	8:00	334	412	746
	9:00	547	582	1,129
	10:00	812	709	1,521
	11:00	812	729	1,541
	12:00	888	832	1,720
	13:00	931	843	1,774
	14:00	900	954	1,854
	15:00	820	1,002	1,822
	16:00	757	990	1,747
	17:00	663	942	1,605
	18:00	649	738	1,387
	19:00	567	611	1,178
	20:00	467	558	1,025
	21:00	345	412	757
	22:00	230	231	461
	23:00	123	151	274
	Daily Total	10,501	11,550	22,051

BOAT PLAN

The following plan provides justification of the Isle of Palms Fire Department's need to modify its water rescue equipment.

Current Fire Department Inventory:

1. **(BOAT 2)**1985 15' Boston Whaler Boat with a 70 hp. Motor – This boat is on loan to the Department from the State Forestry, though, not likely it will be taken away at any time. It is capable of carrying 2 rescuers and 2 or 3 victims. Due to its shallow draft, this boat can only be used in the waterway and creeks during relatively calm conditions. It can also be used for near shore rescue operations in mild surf conditions only, because the low freeboard on this Whaler. This boat can only be launched from a boat landing, not the beach.

2. **(BOAT 3)** 1995 16' Rescue One (Aluminum John Boat) with a 1987 30 hp. Motor – This boat was purchased by the volunteers and donated to the City. It is capable of carrying 2 rescuers and 3 or 4 victims. It can be used in the waterway and creeks only. The reason is that this boat has a low freeboard and incapable of operating in surf Conditions. In the future this boat could be equipped with a 500 gallon per minute pump, which would be needed to extinguish a large boat fire in the marina.

3. **(BOAT 4)** 1990 12' Avon Inflatable Boat with a 15 hp. Motor – This boat is used for near shore rescue operations and launched from the beach. It is capable of carrying 2 rescuers and 2 victims. This boat is beneficial as a fast attack, so the department can respond to the beach and launch as close to the scene as possible.

4. **(BOAT 5)** 1997 Tigershark Jetski – This Jet Ski was acquired this year through a donation from Michael Trouche. It is launched from the beach and is used for daytime near shore rescue operations. These watercraft are very useful, because they can be launched almost anywhere on the beach and can get to a swimmer or boater in distress within minutes. Their primary function is rescue, but are utilized to size up a situation and standby until other help arrives.

5. **(BOAT 6)** 1997 Yamaha Waverunner - This Jet Ski was purchased by the City and has been out of service numerous times since it was new, but is working well at this time. This unit is launched from the beach and is used for daytime near shore rescue operations.

The Department continues to respond to an increasing number of calls every year, due to the increase in people, many of who have little or no ocean or boating experiences. With the amount of boat traffic in the waterways and marina, the water related calls will continue to rise and the City needs to maintain our ability to respond with the proper equipment.

It is the Departments request that Council consider the transfer of the Police Boat that is slated to be decommissioned, to the Fire Department so we could place into active duty. This represents a reasonable use of resources in a cost-effective manner.

PROPOSED TRANSFER OF BOSTON WHALER FROM THE POLICE DEPARTMENT TO THE FIRE DEPARTMENT

COST OF REPAIRS:

The Police boat could be utilized by the Fire Department with minimal improvements until such time the budget could accommodate a replacement boat. The repairs needed on the Police boat are mainly cosmetic and the labor can be done by on duty personnel. The cost for paint and supplies could be absorbed by the department's maintenance budget and are estimated at approximately $ 300-500 dollars. This would include sanding and repainting the gel-coat on the top half of the boat and recoating the bottom half of the boat.

COST FOR UPKEEP:

The upkeep is harder to pinpoint as a cost estimate. The engine appears to be sound and running and if the boat is repainted the upkeep can be kept low. The biggest projected expenditure would be fuel and oil cost.

MANPOWER COST:

There would be no additional expenditure for manpower to run the Police boat, because the Fire Department responds to boat rescues with on duty personnel in the appropriate boat needed for the type of call. The department only uses additional personnel to man a boat during a special water related event.

TRAINING:

This year, all personnel in the Fire Department participated in the DNR Boating Safety Course, as well as in house training on everything from basic maintenance on the boats to being able to operate every type of watercraft currently deployed. The Department feels our in house training can continue, so no additional training cost would be incurred to operate another boat.

OLD BOAT vs. NEW BOAT:

The Police boat can be utilized by the department with minimal cost to the City. However, one can only speculate as to when the boat would require a major cost to remain in operation. The fire department will continue to be called to handle water-related emergencies within our jurisdiction, and the Whaler is an additional tool to do the job safely and correctly. The addition of this boat will improve our ability to handle situations in rough weather and near shore rescue operations in a boat that is suited for those conditions. Having a marina with 200 or more boats from 15' to 150', it is only a matter of time before the Fire Department may need access from the water to extinguish a fire or conduct a rescue from the water.

The staff has obtained quotes on a new boat of the same size and style as the Police boat. The cost for an 18' or 19' Boston Whaler with T-Top and 120-150hp Motor is in the $ 30,000.00 dollar range. This price does not include a fire pump which could add an additional $ 7,000.00 dollars.

FIRE RESPONSE APPARATUS

Truck 1 **1997** **Lance** **Pierce**

Purchased
May 1997

Scheduled Replacement
FY 2016/2017
Should evaluate condition and actual life expectancy no later than 2007.
Might not last 20 years as originally planned.

- 100-foot medium duty aerial ladder
- 1250 gallon per minute pump
- 500 gallon water tank
- 16-foot roof ladder (2)
- 28-foot extension ladder
- 35-foot extension ladder
- 14-foot combination ladder
- 10-foot attic ladder

Engine 2 **1991** **Spartan** **Emergency One**

Purchased
July 1991

Scheduled Replacement
FY 2007/2008
Should plan to replace 2006/2007. Currently looking into refurbishing this apparatus.

- 1500 gallon per minute pump
- 750 gallon water tank
- 30 gallon foam tank
- 24-foot extension ladder
- 14-foot roof ladder
- 10-foot attic ladder

Engine 3 **1985** **Ford** **Emergency One**

Purchased
March 1985

Scheduled Replacement
FY 2002/2003
Lease purchase 02/03
This apparatus was bumped from 99/00.

- 1250 gallon per minute pump
- 500 gallon water tank
- 24-foot extension ladder
- 14-foot roof ladder
- 10-foot attic ladder

Engine 4 **1989** **Ford** **FMC**

Purchased
Feb. 1989

Scheduled Replacement
FY 2004/2005
Should plan to replace 2003/2004. Costly to maintain.

- 1250 gallon per minute pump
- 550 gallon water tank
- 24-foot extension ladder
- 14-foot roof ladder
- 10-foot attic ladder

Rescue 1 **1999** **International** **PL Custom**

Purchased
June 1999

Scheduled Replacement
FY 2019/2020
Should plan to evaluate condition and actual life expectancy no later than 2009.

- Holmatro Extrication equipment
- Cascade System
- 14-foot combination ladder
- 10-foot attic ladder

Isle of Palms Fire Department
Resource List

RESCUE RESPONSE				Purchased	Scheduled Replacement
Chief's Truck	**2000**	**Ford**	**F-150 4x4 Super Cab**	1999	FY 2004/2005
Rescue 2	**2001**	**Ford**	**F-150 4x4 Super Cab**	2000	FY 2006/2007
Rescue 3	**1994**	**Jeep**	**Cherokee 4x4**	1994	FY 2001/2002 Bumped then deferred
Rescue 4	**1998** • Six-wheeler with trailer hitch	**Polaris**	**6x6 ATV**	1998	FY 2002/2003 Bumped to 03/04
Boat 2	**1985**	**Boston Whaler**	**15' Rescue Boat**	Loaner	Unknown
Boat 3	**1995** • Flat-bottom aluminum rescue boat • 30 horsepower 1987 Johnson outboard motor	**Rescue One**		Volunteer	Unknown
Boat 4	**1990** • Rubber, inflatable rescue boat • 25 horsepower 2001 Evinrude outboard motor	**Avon**		Volunteer	Unknown
Boat 5	**1999**	**Tiger Shark**	**Wave Runner**	Donated	Unknown
Boat 6	**1997**	**Yamaha**	**Wave Runner**	1997	FY 2002/2003 Bumped to 03/04

PO Box 56
John's Island, SC 29457
Phone: (843) 559-9194
Fax: (843) 559-3687

St. John's Fire District

Fax

To: Chief Ann Graham **From:** Chief Karl Ristow

Fax: (843) 886-0097 **Date:** June 24, 2002

Phone: **Pages:** 2

Re: Form Letter **CC:**

x **Urgent** x **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

•Comments: Chief's, here is a sample letter for you to type up and send to Governor Hodges concerning the MUSC Burn Center. Please adjust the letter any way you see fit and send it off. WE NEED EVERYONE'S SUPPORT. Contact me if you have questions. Karl

Linda I
FYI

Please
Sample
Thanks

Your Departments Letterhead

June 24, 2002

Honorable James H. Hodges
State House, 1st Floor
Box 11829
Columbia, SC 29211

Dear Governor Hodges,

Subject: MUSC Burn Unit Closure

I would like to take a moment of your time to address a very serious issue for all Carolinians, primarily firefighters and their families. It is our understanding that the MUSC Adult Burn Unit will be closing in the very near future. If this is true, we need your help to stop it. The burn center is a major benefit to the firefighters of the state should they be hurt saving lives and property. By closing the burn center, victims (firefighters) and their families will have to travel hundreds of miles to obtain lifesaving treatments. Additionally, the cost for a victim's family to be housed so to support there loved one can be astronomical.

As you are aware, twice as many firefighters are injured each year performing their duties as compared to the civilians they rescue. Of the 87,500 firefighters injured nationwide, 26.6 percent are related to contact with or exposure to fire. This statistic deserves to be recognized proactively.

Since you area a devoted supporter of the fire service I am sure you can understand the benefit and need that I have expressed. I am asking you to please find a way to keep our burn center open. Thank you for your assistance with this matter.

Sincerely yours,

Signature Block

Folly P. Safety

June 10, 2002

TO: Public Safety Committee

FROM: Leola Hanbury

SUBJECT: Stray cat issue

At your May meeting I inquired if this subject was still on your agenda, mentioning I had noticed a letter to the editor concerning Folly Beach's involvement in this issue. It was suggested I share with you all that article (attached for your info.)

In addition, I have taken the liberty of enclosing an article about bird kill by cats, which is another whole aspect of the stray cat issue. Again, FYI.

P.S. Must say I believe Folly Beach has a good approach to animal matters with its recent renaming of "Animal Control" to "Animal Services." As stated in the letter to editor, it does project a more positive tone to the many sides of animal control.

Concern for animals

I noticed with dismay the April 26 picture of the man riding on his motorcycle with his dog free-standing on a back platform. As president and founder of Pet Helpers for the past 25 years, I have worked very hard on behalf of animal welfare and protection. What a terrible message this sends to the public that this is "OK and cool." It is not! It is very dangerous!

I cannot tell you how many animals are severely injured or killed riding, unrestrained, in the back of open pick-up trucks. Riding on the back of a motorcycle can only be worse should the animal fall off or the motorcycle have an accident.

Perhaps the owner could create a more secure ride area on his bike and just ride "Patron" around the block — not on major roads!

On a more upbeat subject, I want to thank the city of Folly Beach for its recent grant of $1,500 to Pet Helpers to help us continue assisting Folly citizens with spaying and neutering their pets and also the spay and neuter of feral cats on Folly Beach.

Thanks to the aggressive spay/neuter program of Pet Helpers and Folly Beach over these many years, we have reduced the feral stray cat population by over 98 percent. This successful program is also due in part to a very supportive city judge and Public Safety Department, as well as our elected officials. Folly Beach also renamed Animal Control to Animal Services (following the same action of the city of Charleston two years ago), reflecting a more positive service to our community on behalf of animal care.

Lastly, kudos to Charleston County Park and Recreation for its first "Pet Fest" held April 26 at Mullet Hall on Johns Island. It was a great time, with lots of exciting events, pet contests, animal welfare groups and pets.

Please visit Pet Helpers for "National Pet Adopt-A-Thon" on Saturday at the Pet Helpers Shelter, 1430 Folly Road, and at Petsmart, Rivers Avenue, North Charleston. Adopt a lifetime pet and help save a life!

CAROL LINVILLE
President
Pet Helpers
1430 Folly Road

5/2/02
P-C

Cats Kill 400,000,000 Birds Annually!

by Bob Chinn

Scientists estimate that free-roaming cats (owned, stray, and feral) kill hundreds of millions of birds in the U.S. each year.

Cats kill not only birds that frequent our backyards, such as the eastern towhee, American goldfinch, and song sparrow, but also Watch List species such as the snowy plover, wood thrush, and black-throated blue warbler, and endangered species such as the least tern and piping plover.

Not only are birds and other wildlife at risk, but cats who roam free often lead short and painful lives, living on average less than 5 years, whereas indoor cats often live to 17 or more years of age.

There are over 73 million pet cats in the U.S., making them the most popular pet in the country. There may be an additional 60 - 100 million stray and feral cats in the U. S.



Unaltered cats are prolific breeders. In states with warm climates, a female cat can have up to three litters per year, with four to eight kittens per litter.

Cats are the most common carriers of rabies among domestic animals. What can YOU do?

If you own a cat: keep it indoors or on a leash when outside (Charleston County ordinance is same for cats as dogs as far as restraint of animals when outside own property). There e several items that keep cats in ur yard (fences, cages etc.) and a collar attachment that prevents cats from catching wildlife (**www.catgoods.com**).

Have your cat neutered! If neighbors or feral cats are the problem, you can get a trap from John Ancrum, SPCA, (Charleston County, deposit required) catch the cat/cats, and call them. They will come get the cat, and if tagged will notify owner. Otherwise it is treated as dogs are (kept for a few days, then put up for adoption or euthanized). Encourage local officials to enforce the ordinances.



Trap-Neuter-Release (TNR)/ managed colonies are another problem. There are many groups encouraging TNR/managed colonies as ways to control feral/stray cats, but it does not work. A grad student in Florida did his Masters thesis on colonies in Miami and the conclusion was that the TNR just does not work. To see his work go to **www.fiu.edu/~clarkea/students/castillo/**

The U.S. Navy has a new directive (CNO policy letter of 10 Jan 2002) that ends the Trap-Neuter-Release type control, and requires installations to remove feral/stray animals and educate residents on animal control

Speaking of "Trap-Neuter-Release," here is an excerpt from the March 7, 2002, Raleigh News & Observer on *Operation Catnip:* "The ASPCA is also supportive. It recently teamed with Clorox Corp., a maker of cat litter, to give Operation Catnip a $20,000 grant. The group plans to use some of the money to send cats to veterinarians who charge a small fee.

"The purpose of the Catnip Connection program will be to do up to 600 additional cats through the program," Cappelson said. Although the program already sterilizes and vaccinates 1,800 to 2,400 cats a year, it should have no problem finding patients. The SPCA of Wake County estimates that as of two years ago, there were 86,000 feral cats roaming Wake County."

I am not a rocket scientist, but even I can see that neutering 2,400 cats/year out of 86,000 is like shoveling sand against a tsunami.

Cats Indoors is a campaign of the American Bird Conservancy, which attempts to educate cat owners of the advantages of keeping their cats indoors. The ABC web address is **www.abcbirds.org.**

Need Help With Spring Bird Count

CNHS's Spring Bird Count will be held on **Sunday, April 28.** Meet Count compiler Bob Chinn at the Kentucky Fried Chicken parking lot at 7 am at US 17N and SC HWY 41 North of Mt. Pleasant for area assignments.

We need many participants to ensure adequate coverage of the count circle. There is no charge for the Spring Count. You don't have to be an expert birder to help out. Questions? Call Bob at 552-7884 or e-mail at rchinn@awod.com.

Roadless Rule

Conservationists nationwide are rounding up support for legislation to reinstate the rule banning logging and road building in roadless areas of our national forests. The ban was overturned by the Bush Administration despite the fact that there were more than two million supportive comments from the public.

To help pass this legislation now being drafted, contact your representaive in Congress to urge full implementation of the Roadless Area Conservation Rule. Call **1-800-648-3516.**

VISIT OUR WEBPAGE
www.homestead.com/cnhsaudubon
contact Webmaster
Bob Chinn
843-552-7884
rchinn@awod.com

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
July 8, 2002

The regular meeting of the Public Works Committee was held on July 8, 2002, at 5:45 p.m. in City Hall. Present were Committee Members Miller and Bettelli, Director David Mobley, Administrator Tucker, Mayor Sottile, Councilwoman Hanbury and Dick Cronin representing the Planning Commission. Chairman Marino arrive late and Councilman Miller chaired the meeting until his arrival.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the June meeting; Councilman Miller seconded; motion passed unanimously.

2. Ordinance to Consider Regulating Septic Tanks. Dick Cronin from the Planning Commission gave an overview of these proposals and referred to the attached memo from Douglas Kerr dated June 14, 2002. Mr. Cronin stated that the Commission had discovered that, when there is an existing home and septic tank on a property and the home is rebuilt or enlarged, the current DHEC regulations do not require a property owner to make any changes to their septic system. He said that the State leaves the authority with the municipalities to regulate this problem and the proposed ordinance changes that would address this regulation have been drafted for consideration by City Council. There were ten properties on the island which were demolished and rebuilt with larger houses during the past year using existing septic tanks, plus those that were enlarged.

Councilman Bettelli stated that this issue certainly could affect the water quality study that is currently being done. He stated that he believed enlarging a home with more bedrooms would affect the drainage from septic tanks. Councilman Miller was in agreement with the proposals also. After discussion, **Councilman Bettelli made a motion to recommend that this ordinance be placed on the agenda for first reading at the July 23rd City Council meeting; Councilman Miller seconded.** Chairman Marino referred to the proposal in the ordinance indicating if public sewer were available in front of one of these properties where the home is enlarged, then the septic system would have to be abandoned in favor of the sewer system. He asked why a property owner who enlarged his property and was willing to enlarge his septic system would have to tie into the sewer system. Mr. Cronin stated that only when the sewer system line was adjacent to the property would the property owner be required to tie into it. Councilman Miller stated that City Council was agreeable with encouraging everyone to connect their plumbing to the sewer system, but he felt that there would be many problems in requiring people to do so. Mrs. Dilling of 51st Avenue stated that, as an architect, she knew that DHEC does have standards and regulations when designing a new house as to the number of bedrooms in a house and the size of a septic system. She felt these proposals were a good idea. After discussion, **motion passed 2-1.**

3. Monthly Department Report. Director Mobley reported on the department's operations for June 2002 (attached hereto) and answered questions of committee members.

4. Old Business. (A) Update - Status of Parking Lot Dumpster/Ramp. Director Mobley reported that the dumpster has been in operation since July 3rd. Businesses along front beach have been given keys and instructions on how to use the compactor.

(B) Status of Bike Racks and Flagpole. Administrator Tucker reported that the flag pole at the Public Restrooms area has been installed and the bike rack is still on back order and expected in mid July.

Administrator Tucker reported that the flag pole on the Connector is a temporary one and the flag is being taken down at dusk and put up at sunrise every day. She noted that when the permanent pole is installed, they may adjust the height so that it does not look like it is flying so high. The City will also install a light so that the flag can fly for twenty-four (24) hours.

4. New Business (A) Request to Change Rusted Barrels. Administrator Tucker stated that she has heard comments about the beach barrels being rusted and in poor shape. Director Mobley reported that the barrels cost about $7.50 each. Volunteers from the Garden Club have, in the past, painted the barrels with palm trees at no charge except the cost of the paint. Subsequently, Director Mobley ordered barrels already painted yellow; however, the paint was very thin and the barrels began rusting immediately. So, he began a rotation system by putting the newest barrels on the street and the older ones on the beach. He felt that 40-50 barrels would probably need to be ordered. After discussion, **Councilman Miller made a motion to authorize the Administrator to purchase 50 barrels, attempt to have the palm trees painted on them by the Garden Club, or at least double painted with yellow so that they do not rust, and to keep the cost no more than $600, and to request funds from the Accommodations Tax Advisory Committee for 80% of the cost; Councilman Bettelli seconded; motion passed unanimously.** Councilman Bettelli felt that there were several people on the island who would volunteer to paint palm trees if the Garden Club could not do so.

(B) Temp Trail/Sand Shell (9th Avenue/all accesses). Chairman Marino stated that there is some temp trail stored and the installed product on two beach accesses is holding up very well after more than a year's use. He proposed that the City obtain necessary permits to bring the temp trail at 9th Avenue over the dune onto the beach to make it more accessible to the physically challenged. The City has installed parking for the handicapped at this access and handicapped persons can get to the dunes, but not over them. He also stated that the beach access at 3rd Avenue, which he now uses, is very hard to traverse because the sand is so soft. Chairman Marino began discussion of making all the beach walkways more accessible and easier to traverse by either using sand shell or temp trail or perhaps some mixture of the two.

Director Mobley stated that the department does not have the equipment to clear the walkways down to the dirt so that work would have to be contracted. The Director agreed with Councilman Marino that he would like all of the beach accesses to be better maintained. Director Mobley also stated that if the City were to cut a piece out of the remaining temp trail, there would not be enough to install at another beach access.

Councilman Miller stated that the City looked at all of the beach accesses a couple of years ago. He agreed with extending the temp trail product on the 9th Avenue access and asked Director Mobley is his men could install it themselves. Director Mobley said that he needed a flat working surface to start with because the cleats have to be pushed into harder soil, and the City would need permission from OCRM.

Chairman Marino clarified that he was only considering extending the pathway at 9th Avenue over the dunes so that it is wheelchair accessible all the way to the beach. For the remaining accesses, he was considering something that the City could do to change the very soft sand to something harder and make it more easily traversed by beachgoers at least to the primary dune line. He recommended that the City establish a "master plan" to rehabilitate a certain number of access paths each year.

Administrator Tucker stated that it was an expensive proposition to lay temp trail or construct dune walkovers at the accesses. She stated that the City could obtain a grant from OCRM for 50% of the cost *if* the City had an approved Beach Management Plan, which is still in the works. She reported that there are a number of accesses that are hard to traverse, not only because of soft sand, but also because of the fire ants and other hazards along these paths. Mrs. Dilling stated that she has some pictures of dune walkovers in other areas that she would be glad to show the committee, and Chairman Marino stated that he would like to look at them. Chairman Marino stated that he would like to keep this topic on the agenda for continuing discussion.

Chairman Marino made a motion to authorize the Administrator to apply for an OCRM permit to extend the 9th Avenue access with temp trail; Councilman Bettelli seconded. Administrator Tucker stated that she felt there was enough temp trail to extend the 9th Avenue access without jeopardizing the use of temp trail at another access. The Committee then would need to decide which access is in the most need and how to install it. After discussion, **motion passed unanimously.**

5. Miscellaneous. (A) Report of Beach Monitoring Results - May '02. Administrator Tucker reported on the June '02 ocean water monitoring (see attached). She reported that there was a spike at 4th Avenue that went back down when resampled the next day.

(B) IOP CPW Response to Inquiry About Water Tower. Per the attached letter dated June 18th, Administrator Tucker reported that removal of the water tower is in the CPW's long range plan. Further, when the tank is removed, the City will have to find another location for all of the antennae that are now placed on top of the tank, and the CPW has asked for the City's input on finding a suitable location for the antennae.

(C) Director Mobley stated that the ditches at 27th and 28th Avenue have been cleaned out and the water is flowing well. He reported that by the kiosk in the Municipal Parking Lot, at the corner of Ocean Boulevard and Pavilion Drive, there is an empty light pole that has been standing since Hurricane Hugo. Further, SCE&G has been unable to determine whether the pole ever had a light on it or not. Since there is no light on that side of the parking lot, Director Mobley recommended that the City ask SCE&G to install at light on this pole at a cost of $15.50 per month to the City. **Councilman Bettelli made a motion to refer this to the Beach Advisory Committee and the Turtle Team; Chairman Marino seconded; motion passed unanimously.**

(D) Director Mobley stated that the department is considering changing the color of their shirts at no additional cost and to provide better safety for the employees. Committee members had no problems with this.

(E) Councilman Bettelli referred to an article in the newspaper about a municipality changing to paper bags for leaves. He noted that Director Mobley has stated, in the past, that the plastic bag can be very cumbersome. Director Mobley stated that Dorchester County has begun this policy and will make it mandatory after a test period. Charleston County is now considering it. He also said that with paper bags, the leaves can be taken to 4B instead of to the landfill. This will be discussed further next month.

(F) Administrator Tucker reported that Mr. Schupp is prepared to screen the dumpsters that he uses for emptying the beach cans. He will put in an eight-foot cyclone fence with slats and any

landscaping that the committee would like installed to camouflage the dumpsters. She further stated that he wanted the committee's input for relocating the dumpsters. Chairman Marino suggested that Mr. Schupp look into placing them at the back end of the other parking lot. Councilman Miller reported that the cleaning and sweeping of Ocean Boulevard is making the area look cleaner than ever.

(G) Chairman Marino began discussion of the intersection of Carolina Boulevard and Palm Boulevard. He stated that the intersection is taking much longer to complete than originally intended. Administrator Tucker stated that the Isle of Palms CPW has caused the delay because their contractor who will change out the pipes has been delayed. This should be completed on July 10th.

(H) Chairman Marino began discussion of the City having an official logo and recommended that one be designed. Administrator Tucker stated that the City Seal is the official logo at present and suggested that Council might want to change that for the 50th Anniversary of the City. This will be discussed further at upcoming meetings.

(I) Set Date for Next Meeting - 6:00 pm, on Monday, August 12, 2002.

There being no further business to come before the committee, the meeting was adjourned at 6:55 pm.

Respectfully submitted,

John Marino, Chairman

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: June 14, 2002

RE: Proposed Amendments to Section 5-4-12 Additional regulations & Section 5-5-4 Preliminary plat

The Planning Commission has recommended that City Council adopt the following amendments governing septic tanks. The areas of change are shown with a vertical line in the right margin and a strikethrough deleted text or horizontal line under new text.

I have discussed the matter with Nick and he recommended that City Council be asked to consider the issue before he draft an amendment. Let me know how you would like to proceed and I will make arrangements. Thanks.

"Sect. 5-4-12 Additional regulations.

The following additional regulations shall apply to all zoning districts.

(a) No land or building shall hereafter be used or occupied and no building or part thereof shall be constructed, erected, altered, or moved unless done in compliance with all applicable provisions of this chapter. Any use of land or buildings which is not allowed as a permitted use, conditional use, or special exception in the applicable zoning district is strictly prohibited.

(b) The height of a building or structure shall not exceed 40 feet, unless otherwise provided in this chapter.

(c) No lot shall be reduced to a size, which does not meet the minimum lot area, lot width, yard areas, or other requirements of the applicable zoning district.

(d) Except as provided in sections 5-4-45 and 5-4-46, no buildings shall be erected, altered or moved to create smaller front yards, side yards, rear yards or other open spaces than are required by the applicable zoning district.

(e) ~~All lots must meet South Carolina Department of Health and Environmental Control minimum lot size requirements for water and wastewater disposal services*~~. All new construction or substantial improvements, as defined by Section 5-4-155, must be: tied into the sewer system, where a gravity operated sewer line is within a public right-of-way or easement adjacent to the property; or have the onsite wastewater treatment system brought into compliance with current South Carolina Department of Health and Environment Control standards, where a gravity operated sewer line is not within a public right-of-way or easement adjacent to the property."

"Section 5-5-4 Preliminary plat.

(9) Accompanying data as listed below:

(a) The preliminary plat shall be accompanied by ~~a statement indicating what provisions are to be made for water and sewer disposal service to the property~~ either: a statement from the Isle of Palms Water and Sewer Commission indicating that sanitary sewer capacity is available to serve the proposed lots, where a sewer line is adjacent to the property; or a statement from South Carolina Department of Health and Environment Control indicating that the proposed lots meet the minimum standards for an onsite wastewater treatment system, where a sewer line is not adjacent to the property."

* This deletion was done as a result of a representative of South Carolina Department of Health and Environment Control confirming that they no longer have a minimum lot size requirement. It also resulted in the amendment to Section 5-5-4 of the subdivision requirements.

City of Isle of Palms
Department of Public Works
June 2002 Report
David D. Mobley, Jr. - Director

1. The department received 572 phone calls in the month of June. Eight (8) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Seven (7) rollout carts/recycle bins were delivered. Twenty-two (22) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Six loads (27.61 tons) of C&D waste, twenty-three garbage packer loads (87.99 tons) of limbs and leaves, nineteen loads (92.96 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs. In addition, several couches, mattresses, screen and shower doors, lawn and patio furniture were disposed of by the Department.

2. Five (5) scrap metal containers were transported to Charleston Scrap Metal. Two forty (40) yard containers of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. The parking lots at City Hall and the Building Department were striped and bumper stops were installed

5. The driveway in the Municipal Parking lot was paved up to the kiosk. In addition the road edge was striped and three arrows were painted to help the flow of traffic through the parking lot.

6. Sand shell was placed on 41st and Palm Blvd and also at 37th Ave and Hartnett Ave at the request of Adminstrator Tucker and Councilman Marty Bettelli respectively.

7. A sinkhole in the lot in front of Dr. Bailey's office on Palm Boulevard was reported to SCDOT for repair.

8. The 30th Ave. Beach Access was cleaned of overgrown debris. In addition, the 21st Ave Beach Access was cleaned of debris and the sidewalk and beach walkover was scraped of sand.

9. The compactor was put in service as of July 3, 2002. The dumpsters were removed from the Municipal parking lot.

10. As of July 5, 2002, the stock of garbage carts has been depleted. One hundred (100) have been ordered and delivery is expected the week of July 15, 2002.

11. The employee of the month for June is Gene Cardinal.

COMPACTOR KEY HOLDERS

(BUSINESSES)

BUSINESSES	KEY NUMBER
Holiday Inn Express	24
Coconut Joe's	10
Seaside Inn	19
Razor's Edge	5
My Favorite Things I	4
Beach Town I	14
Beach Town II	12
Banana Cabana	18
One Eye Parrott	23
Ben & Jerry's	22
Sugar Daddy's	17
My Favorite Things II	9
My Favorite Things III (Photo shop)	2
A-Dough-Re-Me-Pizza	3
Beach Biz	20

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

July 2, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for June 2002
Isle of Palms
Charleston County

Dear Ms. Tucker:

Below are the results from Beach Monitoring for Isle of Palms performed during the month of June 2002. The June 19th sample taken at 4th Avenue resulted in an elevated Enterococcus level. A repeat sample was taken on June 20th and results were within acceptable levels.

All sites on Isle of Palms were satisfactory.

Sample Sites	Date	Enterococcus levels	Date	Enterococcus levels
Port O'Call/Wild Dunes	6/5/02	<10	6/19/02	10
Dunescrest Ln./Wild Dunes	6/5/02	<10	6/19/02	10
53rd Avenue	6/5/02	<10	6/19/02	10
34th Avenue	6/5/02	<10	6/19/02	<10
21st Avenue	6/5/02	<10	6/19/02	<10
12th Avenue	6/5/02	<10	6/19/02	10
7th Avenue	6/5/02	<10	6/19/02	20
4Th Avenue	6/5/02	10	6/19/02	168
4Th Avenue			6/20/02	31

If you have any questions, please do not hesitate to call at (843) 740-1590.

Sincerely,

Tara Cutter

Tara Cutter
Trident EQC District

D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
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Serving:
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and Dorchester Counties

June 25, 2002

Ms. Linda Lovvorn Tucker
City Administrator
City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Re: Beach Monitoring Station 54-B (12th Avenue)
Isle of Palms, Charleston County

Dear Linda,

I am glad that our district lab has been able to accommodate the additional beach monitoring sampling being performed by the City of Isle of Palms. The week of July 4th, the district lab will not be accepting samples on July 3rd or July 5th due to the holiday. The Trident District Office will not be sampling the beaches that week either. We ask that you sample Station 54-B either on July 1st or July 2nd. The district lab has requested that your office notify either Sharon Gilbert or Joan Hagan at least 24 hours before collecting this sample or any future samples. This will allow them adequate preparation time. Sharon or Joan can be reached at 740-1590. Tara Cutter or Hope Walden will be notifying you as to which weeks we will be sampling during the month of July.

Please let me know if you have any questions.

Sincerely,

V. Harvey Wilkins, PE
Trident EQC District

cc: Wayne Fanning, Trident District
Sharon Gilbert, Trident District
Tara Cutter, Trident District
Hope Walden, Trident District
Cynthia Wilson, Charleston County Parks and Recreation, 861 Riverland Dr., Charleston, SC 29412

Commissioners
JOHN W. BUSHONG
AT CAMPBELL
CURTIS R. HELFRICH
DANA W. LOVE, JR., P.E.
WILLIAM N. RUSSELL

ISLE OF PALMS WATER AND SEWER COMMISSION

General Manager
GEORGE J. GROSS, P.E.
Special Projects Administrator
WILLIAM P. JENKINS
Comptroller
LYNNE T. STONESIFER, CPA

June 18, 2002

Linda Lovvorn Tucker
City Administrator
City of Isle of Palms
P.O. Drawer 508
Isle of Palms, South Carolina 29451

RE: Water Tower

Dear Linda:

The Isle of Palms Water & Sewer Commission is in receipt of your letter dated 16 June 2002 requesting the status of our elevated water storage facility. The Commission has reviewed the reasonableness of keeping the elevated storage facility in use. Currently the tank serves three purposes. It provides the Commission with an additional storage capacity of 125,000 gallons of finished water, it can provide the island with a source of water pressure in an emergency should it become necessary, and it provides a platform for our radio and the commercial telecommunications receivers/transmitters.

We have included replacement of the elevated storage facility with a larger ground storage facility in our 20 Year Capital Improvements Plans. This will address the storage capacity issue but does not answer the question of a suitable replacement platform for our radio and the commercial telecommunications equipment.

We rely quite heavily on our radio equipment for routine and emergency communications. It is not in our best interest to eliminate the elevated storage facility until we can find a suitable site to relocate our radio antenna. The majority of Island residents utilize the commercial telecommunications equipment. It is also our understanding that Nextel, which is utilized by the Police Department, is moving forward with plans to install communications equipment on the elevated storage facility. This appears to be an excellent opportunity for the City and the Commission to partner in developing an acceptable solution to our respective communication needs.

1300 Palm Boulevard • Post Office Box 528 • Isle of Palms, South Carolina 29451
Telephone (843) 886-6148 Fax (843) 886-6894

We trust the preceding provides you with the information you requested. If you have any questions or need additional information, please contact our office.

Sincerely,

George J. Gross, PE
General Manager

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
July 2, 2002

The regular meeting of the Isle of Palms Recreation Committee was held at 5:45 p.m. on July 2, 2002, in City Hall. Present were Chairman Buckhannon, Committee Members Abele and Rice, City Administrator Tucker, Recreation Director Page, as well as Mayor Sottile, Councilman Miller and Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the May meeting as presented; Councilwoman Rice seconded, motion passed unanimously.

2. Citizens Comments. Chairman Buckhannon asked those wishing to speak to come up to the podium, state their name and address, and limit their comments to two minutes each.

(A) Carol Anthony, Mt. Pleasant resident, whose grandson came to the island for surfing lessons, feels that she has the right to pay someone to teach her grandson, or even a groups of boys, how to surf properly and safely. Also, she thought anyone had the right to park along the road to go to the beach, but she was given a ticket for not having all four tires off the roadbed. She expressed her displeasure that there were no signs stating this.

(B) Barb Gobien, 51st Avenue resident, spoke for some of the residents of 51st Avenue stating that surfing is a wonderful sport. Their problem is that they live in a residential area and the amount of parked cars along 51st Avenue during these classes makes it difficult to get into and out of their driveways. Their problem was not with the surfing lessons but with the parking situation caused by the camp.

(C) Jane Usinger, resident of Beachside on ocean front property just off 21st Avenue, stated that she felt the area around 51st Avenue was an ideal place to learn surfing because there are very few people in that area and no congestion in the water or on the beach. She felt it was a safe place to take care of several young children, and further, as a parent, she would not want children in a class near the County Park with all the people in the area. She said that she was under the impression that 51st Avenue was a public beach access that anyone could use, and she stated that everyone was given instructions as to where to park and she never saw anyone violating those instructions.

(D) Sandy Yodice, resident of Mount Pleasant, agreed with previous speakers that the surfing lessons should not be at a busy section of the beach for the safety of the children. She felt that, if the residents were *only* complaining about vehicles parked so that they blocked the residents' driveways, then they should immediately call the police to have the vehicle moved. She iterated that they were told to park only on one side of the street and out of the way of residents and they were told this daily. She iterated that this was a good surf camp, run very well and safely for the children and she hoped the problems could be worked out to enable it to continue.

(E) Kai Dilling, teacher of the surfing lessons, stated that his number one objective in this venture was to run the camp in a professional and safe manner. He wanted to make sure that children learned to surf in an appropriate, safe, honest and technical way. He said that he does not have a business license on the Isle of Palms because last April, when he spoke with the Zoning Administrator, he told him that his office was in Mount Pleasant and all revenue was given to him in Mount Pleasant. Mr.

Kerr told him that if he had a license in Mount Pleasant, he did not need one on the island as long as he was not soliciting people on the beach nor did he have a sign out, neither of which he does. The only complaint that he ever knew about was from Guy Smith and he doesn't know what warrants his complaints. If it is parking, Mr. Smith's pool and yard maintenance workers park out in the middle of the street, whereas Mr. Dilling makes an effort that his people park in designated areas. He iterated that it is a public beach and should be accessible to everyone. He stated that he has changed his brochure not to read that the surfers meet at #10 - 51st Avenue and they meet out on the beach. He felt that he was making an effort to have this class work and was willing to move to other areas of the beach, but he could not understand how anyone could teach surfing away from the water. Mr. Dilling felt that he was running a well-run business and surfing school and he felt that, in the big picture, he was doing the community a big favor as surfing can be a dangerous sport, and he was helping the children to learn safety.

Councilman Abele stated that no one was against teaching kids to surf. The issue from his perspective was two-fold: (a)Mr. Dilling does need a business license, and he doesn't have an address on the island except his mother's house and he would need a home occupation business license which requires that no vehicles or people can be attracted to the address so as to disturb the neighbors. The other issue, (b) is that the City has gone through some agonizing review of the beach ordinances. The idea is not to keep the beach private, but nice and available to the public, but not to become similar to Myrtle Beach. The problem with allowing someone to do their business on the beach would open up the City to allowing others to do any kind of business on the beach. The ordinances were written as they are because the residents want to keep this island as residential as possible without commercializing the beach.

Mr. Dilling responded that there was no transaction of any kind happening on the beach, and technically there were some people meeting on the beach to go surfing. Councilman Abele stated that he was being paid to teach surfing so legally it was considered a business and the City's ordinances preclude any kind of business operating on the beach. He said further that this was the only way the City can prevent its island from becoming a Myrtle Beach.

Mr. Dilling, supported by some parents in the audience, stated that he could teach the kids near the County Park or the Windjammer, but he did not think it was safe there because of the crowds and he was trying to keep the children as safe as possible while they learn surfing.

Mrs. Anthony asked how the kayakers could have a business near the Marina, and Chairman Buckhannon explained that the Marina is zoned in such a way as to allow the commercial business, whereas the beach is not. He stressed that the City cannot allow any business on the beach without allowing all kinds of business on the beach. As for the parking situation, Chairman Buckhannon stated that the City has problems with beachgoers parking from Breach Inlet all the way down Palm Boulevard, as well as on the side streets, and the rights-of-ways are subjected to SCDOT regulations. Chairman Buckhannon further stated that he would love to have this camp as part of the Recreation Department, but certain criteria must be met, such as certifications, etc., because liability falls back on the City. He hoped that next year, this type of camp could be held under the auspices of the City.

Administrator Tucker clarified the City's position and stated that the City cannot give permission to violate its ordinances. Therefore, one must find a way to conduct the camp in compliance with its ordinances or the City has to stop Mr. Dilling from conducting the camp. Mr. Dilling asked about the

possibility of obtaining a seasonal permit since the camp is only eight weeks long. Administrator Tucker stated that she had discussed this with the City Attorney who advised that he did not think there was a means with which to do that in the City's ordinances. Mr. Dilling asked about holding instruction at another area and merely coming to the beach to surf. Administrator Tucker said that there was no problem with a group of people coming to the island to surf together.

Upon further discussion, Councilman Abele stated that he would like the City Attorney to research this further. Mayor Sottile agreed that the City should obtain a legal opinion from the City Attorney to address these many issues and discuss it further at the next City Council meeting. The committee took a short recess as the crowd dispersed.

3. Recreation Department Report. Director Norma Jean Page discussed the monthly report for June (attached hereto) as well as upcoming events in July, and she answered questions of committee members. Highlights are:

- Anthony Johnson Basketball Camp did very well with 80 campers, although Anthony Johnson was not able to attend because his team was in the professional playoffs.
- Flag football, fall softball, and youth soccer registration begin in August.
- Aerobics are now held all year because of the air conditioning system.
- There were 15 participants in the ARC Babysitting Class held at City Hall on June 8th. The department receives many calls asking for babysitters and maintains a list of qualified babysitters.
- The bike rack for front beach has been ordered but is on back-order.

4. Old Business. Discussion of Plans for New Recreation Center. Chairman Buckhannon stated that the committee needs to fine tune the plans for the new Recreation center and bring the cost down to something City Council and the residents can accept. Director Page stated that she had spoken with LS3P designers to cut the phases down to absolute necessities and they came up with a cost of $3 million. The first phase would include the five instructional rooms, and the locker rooms (not gymnasium), as well as the entrance. She discussed the proposed uses for the rooms and compared the activities that are being held now with what could be held in the new building. She further stated that the new gymnasium would be the second phase with the third phase being the rehabilitation the existing gymnasium. Director Page answered questions of committee members.

Upon looking at the package, Councilman Abele stated that it looked to him that the only thing that could be taken out of the package was the baseball and softball fields. He felt that the City should go ahead and build the five pods at an estimated cost of $2.5 million and $3 million, and then take the ballfields out and attempt to do some work on the fields in house. He noted that there will have to be a bond referendum, and he recommended that the committee go to full Council with this proposal. After discussion, **Councilman Abele made a motion to take the Phase I proposal, less the baseball and softball fields, and present it to the Ways & Means Committee on July 16th; Councilwoman Rice seconded; motion passed unanimously.**

Chairman Buckhannon stated that he has spoken with members of the Accommodations Tax Advisory Committee who have indicated that they would like to help with funding of the Recreation Department expansion and would be willing to allocate as much as $50,000 a year for this project. This will also be discussed at the upcoming Ways & Means Committee meeting.

5. New Business. Discussion of Surf Camp. Councilman Abele made a recommendation to defer discussion to the next Recreation Committee meeting and all committee members agreed.

6. Miscellaneous. Set Date for Next Meeting. (A) The next meeting was scheduled for 5:45pm on Tuesday, August 6, 2002.

(B) Mayor Sottile expressed concern for the citizens who worked during the last election at Fire Station #2 in the heat. He stated that the City knows far enough in advance when an election is going to be held so as not to schedule any programs on that date, but he realized that run-off elections cannot be predicted. He recommended that, for the comfort of the citizen workers, many of whom are senior citizens, the Recreation Department try not to schedule programs on the date of a major election.

7. Councilman Abele made a motion to go into Executive Session to discuss personnel matters; Councilwoman Rice seconded; motion passed unanimously.

Coming out of Executive Session, **Councilman Abele made a motion to recommend to the Personnel Committee that T.J. Rostin be promoted to Assistant Director; Councilwoman Rice seconded; motion passed unanimously.**

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:15 p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
JUNE 2002

STAFF

Norma Jean Page, Recreation Director

T.J. Rostin, Jr., Recreation Supervisor

Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor

Shelia Redmon, Parks & Grounds Maint. Assistant

Laura Togami, Recreation Supervisor

June Athletic Report

Youth Baseball:
The Dixie Youth League finished the post-season tournament on May 28, 2002. Clear Star Coating emerged as the champion with a hard fought 14-4 win over Polly's Jewelry. Clear Star finished the season with only one loss. John Baker was the Head Coach for Clear Star Coating and Scott Baldrick led the Polly's Jewelry team. The season ran rather smoothly with only a few minor problems along the way.

League surveys were handed out to all coaches and parents at the end of the season. Only a handful of surveys were returned, but a few new ideas for next year are being considered.

The 5/6 and 7/8 year old leagues finished their season on June 8, 2002. These leagues ran with no problems at all. Many of the coaches expressed their satisfaction with the league and our staff.

The 9/10 and 11/12 year old All-Star teams were selected at the May 29th coaches meeting. Unfortunately, due to summer vacations the 9/10 year-old team could not field enough players to play in the tournament. The 11/12 year-old team will be coached by Scott Baldrick and assisted by David Bateman and Britt Gaston. The team has begun to practice and will open tournament play on Saturday July 6th at 7:00pm at Sloan Park in Mount Pleasant. The team drew the Mount Pleasant All-Stars as their opening opponent in the double elimination tournament. Admission to the games is $2.00 for adults and $1.00 for children. All games will be held at Sloan Park, so come out and support your Isle of Palms All-Stars. Call the Recreation Department for schedules and game times.

Adult Men's 3 on 3 Basketball:
The Trailer Shop, the #1 seed, posted a 21-19 victory over #3 seeded Netscope in the June 3rd tournament championship game. Tommy Stone captained the Trailer Shop, and Kylee Harrelson captained Netscope. This league was very competitive throughout the entire season, with the majority of the games decided by 5 points or less. Champion and runners-up plaques were handed out, and champion T-shirts were presented to the Trailer Shop players. All of the players were extremely pleased with the new gym floor.

Adult Men's Spring Softball:
The Spring Softball Tournament concluded on June 3, 2002. The Windjammer pulled off a huge upset by defeating #1 Seaworthy 11-9 in the championship game. Larry Trace was the captain of the Windjammer team. This was the first loss in two seasons for the Seaworthy team. Windjammer received a championship plaque and T-Shirts. Seaworthy received a runners-up plaque. All scores and standings were posted on the web page throughout the season. Many of the players expressed their satisfaction with the web page and wanted to see the same thing done in the future.

Adult CO-ED Softball:
The CO-ED softball league got underway on June 25, 2002. The league has ten (10) teams competing for the title this summer. Games will be played on Tuesday and Thursday nights at 6:30, 7:45 and 9:00pm. The league schedule, scores and standings can be accessed via the Internet at **Error! Bookmark not defined.**net. One of our own, Chief Ann Graham, is the team captain for the Holiday Inn Express team this season. We wish her and the rest of the teams good luck this summer.

Anthony Johnson Basketball Camp:
Anthony Johnson Basketball Camp was held the week of June 10-14, 2002. Anthony was unable to be present at the camp due to his participation in the NBA Finals. Kenny Potosnak of Furman University and Brian Judski of Guilford College directed the camp with great success. Brian was the daily director and he did a wonderful job with the kids. Five (5) Furman basketball players, along with Josh Corbett, Karrie Ferrell and myself were camp counselors. The camp was split into two groups, NCAA and NBA divisions, which were based on age groups. The NCAA consisted of campers 5-8 years of age and the NBA consisted of campers between 9 and 14 years of age.

I would also like to thank Mayor Sottile for stopping by and addressing the camp as well as helping us out with the article in the East Cooper section of the newspaper. Brian was very pleased to see that city officials were actively involved with this camp. Maybe next year the Mayor can challenge Anthony Johnson to a game.
The awards ceremony on the final day was extraordinary. All of the parents were invited to join the camp at 11:00am on Friday. The championship team from each league received individual trophies. Individual trophies were also handed out for various achievements such as the MVP, the hustle award, the sportsmanship award, and the attitude award. The MVP from each league received a basketball that was autographed by the entire 2002 New Jersey Nets basketball team. Anthony was very gracious in doing that for the campers. We are all looking forward to next year's camp and hopefully Anthony Johnson will be here to teach the kids as well.

T.J. Rostin
Recreation Supervisor

Meetings Attended:
South Carolina District VII All-Star Credentials meeting at North Charleston Recreation Department on June 23, 2002.
CPR Training at the Isle of Palms Fire Station #1
Fire Safety Training at the Isle of Palms Fire Station #1

Upcoming Athletic Events:

July

6-12 2002 Dixie Youth All-Star Tournament at Sloan Park in Mt. Pleasant

August

5 Flag Football Registration Begins

5 Men's Fall Softball Registration Begins

19 Youth soccer Registration Begins

24 Half Rubber Tournament

September

28 Isle of Palms Beach Run

JUNE ACTIVITIES AND SPECIAL EVENTS

Aerobics
Summer classes are going strong with an average of ten (10) participants. Seven (7) sets of weights were purchased for the class. The next session will begin July 15th through August 23rd. Classes are held Monday, Wednesday and Fridays from 8:00 - 8:55am.

Gymnastics
The summer session for gymnastics will begin July 12th through August 9th. Classes are held on Fridays from 4:30 – 5:00pm. Children must be 3 years and older to participate. Currently there are six participants registered for this class.

Dog Obedience
Dog Obedience class finished a seven (7) week session Monday, June 24. The next session will begin Monday, July 8th. There are approximately 10 participants registered for this session.

Piccolo Spoleto Goes to the Beach
Piccolo Spoleto Goes to the Beach was held on Saturday, June 1st and Sunday, June 2nd. The Recreation Dept. teamed up with Carol Antman from Creative Spark to plan a full schedule of wonderful performances and activities for the weekend. The Isle of Palms Tax Accommodations Committee funded this event. The Recreation Department provided staff, necessary equipment and supplies for the two (2) days of events. St. Marks Lutheran Church, Isle of Palms Baptist Church and Banana Cabana were very generous in volunteering to be venues for the Sunday events.

The first day of events took place at the Recreation Center on 28th Ave. Hobey Ford performed a puppet show. FREE Popcorn was given out to all those attending Saturday's performance. The puppet show drew a much larger crowd than expected. Approximately 75 adults and 40 children attended the show.

The second day of events took place at the Recreation Center, St Marks Lutheran Church and Isle of Palms Baptist Church. Musical performances were scheduled at each venue from 2pm – 6pm. The Recreation Center hosted three (3) musical performers, a puppet show, a clown act, 2 face painters, a juggling workshop, a beading workshop and arts & crafts activities. Throughout the day, a steady amount of people came to participate in the events. As a whole, we were very pleased with the turnout of this event.

American Red Cross Babysitting Course
The Babysitting course was held on Saturday, June 8th from 9-5pm at City Hall. This class received a class high of 15 participants. Another class will be scheduled in the near future.

Boating Safety Course
The boating Safety course was scheduled for Saturday, June 15th. The class was postponed due to small number of individuals signing up. Another class will be offered in July.

Camp Summershine
Camp Summershine began on Monday, June 17th and will end on August 2nd. Currently each week of camp is full and a waiting list has been developed. The only week with openings is the week of July 4. Each week of camp has a theme. The arts & crafts, indoor/outdoor games, snacks, and field trips are based on the weekly theme.

Wee Camp
The wee camp dates are the same as Camp Summershine. This camp is for children 3-5 years old and is completely filled with 18 campers each week Camp is held from 9:00am – 12:00 Noon. Throughout camp the children learn the letters of the alphabet and incorporate arts & crafts, indoor/outdoor games, and snack into their learning.

Island Fun Days
The Island Fun Days camp began on Tuesday, June 18th and runs every Tuesday – Friday until August 2nd. Each day of camp is designated for a specific field trip. The first two weeks of Island Fun Days has been tremendously slow because of both weather and participation. The first couple of weeks are usually a little slow. We anticipate the participation level to increase soon.

Laura Togami

UPCOMING EVENTS & ACTIVITIES

July

4	July 4th Fireworks Front Beach around 9:15pm
8	Dog Obedience Class Begins IOP Recreation Center 6:30-7:30pm
8	Scrapbooking Course IOP Recreation Center 7:00-9:00pm
1-31	Camp Summershine & Wee Camp IOP Recreation Center
2-31	Island **Fun Days**

Parks & Grounds Maintenance
Monthly Report
June 2002

Recreation Building:

Setup for Piccolo Spoleto events
Assisted with electrical difficulties related to Piccolo Spoleto events
Scrubbed gym floor
Setup for the Anthony Johnson basketball camp
Repaired door latch on upstairs hallway door
Installed a new paper towel holder in the ladies restroom
Replaced the door latch on the utility closet
Setup for aerobics and summer camp
Cleaned and defrosted the ice machine

Recreation Grounds:

Reset the barricade posts in the cul-de-sac after the water project completion
Installed irrigation in the "flagpole" flower bed
Added wood carpet mulch to the playground floor
Raked and leveled both playground areas
Inspected playground areas
Tighten loose bolts on turtle
Repaired the swing in the tiny tot's area
Scrubbed and cleaned picnic shelter and tables
Patched roof on picnic shelter
Reset concrete benches in picnic area
Applied one (1) application of roundup for weed control
Applied Ambush for fire ant control as needed
Regular grounds maintenance

Tennis Courts:

Weekly trash removal
Blew and cleaned courts as needed
Assembled new squeegee roller for water removal
Trimmed all shrubs in front of tennis courts
Checked timer and lights for proper operation

Basketball courts:

Blew courts as needed
Edged courts to remove grass
Replaced goal nets
Checked timer and lights for proper operations

Soccer Field:

Aerated soccer field
Installed the soccer scoreboard beams and painted
Installed and connected electronic components for new scoreboard
Continued to hand weed for crowsfoot and johnson grass
One application of MSMA for weed control
Used approximately 6 cubic yards of sand to top dress the field after aeration
Applied 300 lbs of ammonium nitrate
Broadcast 400 lbs of turface for moisture retention
Regular grounds maintenance (mowing 2 times per week)

Softball/baseball

Painted the dugouts to cover the graffiti in the dugouts
Repaired the baseball field water line that was damaged from electric construction project
Installed new breaker box and power line to the baseball scoreboard
400 lbs of fertilizer applied to softball field
Regular infield maintenance for co-ed softball field
Cut and padded fence for ball pass to umpires
Regular grounds maintenance

Equipment:

Golf cart brake line was repaired
Golf cart required replacement of a solenoid due to overheating
Regular maintenance and inspections on tractor, mower and other equipment

City Landscaping:

One (1) application of roundup for weeds
Fertilized city hall and front beach grounds
Supervised the installation of the flag pole at front beach park
Installed Blue Wave sign on the public restroom building
Transplanted an ornamental tree at the connector
Regular weekly maintenance and landscaping at city hall, building department, parks and front beach
Repaired one (1) toilet in female restroom
Replaced two (2) lock units on stalls in female restroom

Other:

Ordered bike rack for front beach park
Called about Picnic tables that were ordered for the recreation grounds
Delivered three (3) sets of bleachers to Marina for Billfishing Tournament

Meetings Attended:

June

3	Camp Counselor Orientation LS3P Julia Tucker - 50th Anniversary Committee
4	Deborah Streetman - 50th Anniversary Committee Recreation Committee Personnel Committee
5	Employee Safety Training - CPR
6	Accident Reduction Workshop - City Hall
10	Fire Extinguisher Training Carolina Flag & Banner Fireworks - City Administrator Lowcountry Senior Games
12	Carol Antman - Creative Spark, Piccolo Spoleto Goes to the Beach SCRPA Constitution Meeting
18	Department Head Safety Meeting Ways & Means Committee
24	50th Anniversary Meeting
25	Public Hearing City Council Meeting
26	Steve Baldrick - Recreation Improvements Brent Ray - Surfing Camp

EXHIBIT G

PERSONNEL COMMITTEE
July 2, 2002

The regular meeting of the Personnel Committee was held at 7:15 p.m., on July 2, 2002, in City Hall. Present were Chairman Bettelli, Committee members Buckhannon and Hanbury and City Administrator Tucker. Also present was Mayor Sottile.

1. Approval of Previous Month's Minutes. Councilman Buckhannon made a motion to approve the minutes from the March committee meeting; Councilwoman Hanbury seconded; motion passed unanimously. Councilwoman Hanbury made a motion to approve the minutes from the May committee meeting; Councilman Buckhannon seconded; motion passed unanimously.

2. Old Business. Administrator Tucker stated that she is still working on revised language in the Employee Handbook concerning Employee of the Month and also alternate employee evaluation programs.

3. Miscellaneous. (A) Employee Suggestions. - None

(B) Personnel Report. Copy of the May report is attached.

Chairman Bettelli expressed thanks and appreciation from the Personnel Committee to the poll workers for assisting the City during the recent primary and run-off elections and noted that several of them had to endure the heat in the bay of Fire Station #2, much like they had to endure the heat at the Recreation Centr before they HVAC was installed.

Executive Session. Councilman Buckhannon made a motion to go into Executive Session to discuss personnel matters; Councilwoman Hanbury seconded; motion passed unanimously. Coming out of Executive Session, Chairman Bettelli stated that no action was taken, personnel matters were discussed.

Director Norma Jean Page asked for the committee's approval, per recommendation of the Recreation Committee, for promotion of T.J. Rostin to Assistant Director. **Councilman Buckhannon made a motion to approve this request; Councilwoman Hanbury seconded.** Chairman Bettelli stated that this will be forwarded to Ways & Means to make sure there is sufficient money in the budget. After discussion, **motion passed unanimously.**

(C) Administrator Tucker noted that she had received the results of the recent Safety Audit of the City through SCMIT and SCMIRF with a score of 100% on both audits. Chairman Bettelli congratulated her for this accomplishment. Administrator Tucker stated that this was a team effort from all of the City's departments.

(D) Set Date for Next Meeting - August 6, 2002, at 6:30 p.m.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 7:20 p.m.

Respectfully Submitted,
Marty Bettelli, Chairman

EXHIBIT H

Board of Zoning Appeals
Minutes
July 9, 2002

I. Call to Order

Chairperson Gabbie Porter called the regular meeting of the City of Isle of Palms Board of Zoning Appeals to order on July 9, 2002 at 5:30PM in the Building Department Conference Room, 1301 Palm Boulevard. Other Board members present were Kathy Carroll, Jim Harvey and Guy Taylor, as well as the Zoning Administrator, Douglas Kerr. Neil Crocker was absent.

II. Review of Minutes

The first item on the agenda was the approval of the minutes of the June 11th, 2002 meeting. Mr. Taylor stated that he had reviewed the tapes and he felt that the following comments from the PRC's attorney, Mr. Bill Regan, should added to the end of the second complete paragraph on Page 3: [Mr. Regan said "what we have is...City Council said that the PRC could do what is proposed as long as they meet certain standards. We have the City Council's grace if we meet certain standards."] Mr. Taylor made a motion to approve the minutes with his corrections. Ms. Porter seconded the motion and the vote was unanimous in favor of the motion.

III. Home Occupations

1 Beachwood East

Ms. Porter explained that the next item on the agenda was a request for a special exception for 1 Beachwood East and swore in everyone planning to give testimony. Mr. Kerr presented the case and explained that the applicant was requesting a special exception to allow the establishment of an interior design home office. He explained that the applicant would only do routine office work at the house, and no clients would come to the house in connection with the business.

The applicant, Ms. Peggy Collins Tatum, addressed the Board and explained that she is an interior designer and her work primarily entails choosing interior finishes for residences. She explained that she has recently relocated from Florence, SC. Ms. Porter asked if she would have any business activity other than office work taking place on the property. Ms. Tatum answered that she would occasionally receive a shipment at the house. Ms Porter asked how often. Ms. Tatum answered not more than one a month. Ms. Porter asked Ms. Tatum if she was the owner of the property. Ms. Tatum answered yes. Ms. Carroll made a motion to approve the request and Ms. Porter seconded the motion. The vote was unanimous in favor of the motion

VI. Miscellaneous Business

Mr. Kerr stated that he had included the order for case 02-07 dealing with the PRC's request for outdoor sales and rentals. Mr. Taylor stated that he felt that the order should include language that clarifies that the delivery of items is prohibited and that no franchisees or vendors other than PRC employees were allowed to sell or rent items. The Board agreed on these amendments.

Mr. Taylor stated that he felt that when an appeal is granted a continuance, that it should be re-posted and re-advertised. He stated that he was aware of several people interested in the PRC's application, but that they were not aware of when the case would be heard. He added that he felt that the Board could not operate properly if the members continue to receive their packets on the Friday before their regular Tuesday night meetings.

V. Adjournment

With no further business, a motion was made and seconded to adjourn. The motion was unanimously approved by voice vote. The meeting was adjourned at 6:00 PM.

EXHIBIT I

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
July 10, 2002

The Isle of Palms Planning Commission met at the Building Department Conference Room on July 10, 2002, at 5:30 PM. Members attending included Mack Canterbury, Dick Glave, James Raih, John Winchester and Chairperson, Dick Cronin as well as the Zoning Administrator, Douglas Kerr. Peter O'Toole and Maryanne Luttrell were absent. The City Administrator, Linda Tucker, and Mayor Sottile were also present.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the June 12, 2002 meeting. Mr. Canterbury made a motion to approve the minutes as written and Mr. Winchester seconded the motion. The vote was unanimous in favor of the motion.

RECOMMENDATION ON ORDINANCES 2002-7, 8 AND 9

Mr. Kerr explained that these three ordinances had resulted from the Planning Commission's discussion at their last meeting concerning hotel and condominium developments. He explained that even though the Planning Commission had originated and endorsed the concepts, they still needed to review the actual ordinances and make a recommendation to City Council. Members of the Commission agreed that the ordinances accurately reflected their intentions and Mr. Canterbury made a motion to recommend that City Council adopt the three ordinances. Mr. Winchester seconded the motion and the vote was unanimous in favor of the motion.

DISCUSSION OF TREE ORDINANCE

Mr. Cronin explained that the Commission members received a memo in their packets that included several proposed changes to the existing tree ordinance. Mr. Kerr explained that the proposed changes included: adding a fourth category of trees called "historical trees," adding limitations on when larger trees can be removed, and increasing the size of required replacement trees. He explained restrictions governing the removal of live oaks were proposed to be increased and that pines were proposed to be entirely exempted from the ordinance.

The Commission decided to edit the definition of a tree by deleting the genus and species for loblolly pines (*Pinus taeda*), so the definition reads: "Tree. Any woody plant which has a diameter breast height of eight (8") inches or more, except pines." Mr. Raih stated that he was concerned about increasing the size of replacement trees from two and one-half inches (2½") to four inches (4"). He stated that he felt that this would be too costly and burdensome for property owners.

The Commission generally discussed the requirement to replace a tree cut down in violation of the ordinance with a tree of the same size if "commercially available within

South Carolina. Mr. Canterbury explained that the South Carolina Nurseryman's Association in Columbia can get a wide variety of very large trees, but that they would be extremely expensive. Ms. Tucker raised a question about what a property owner would be required to do if his lot would not accommodate replacement trees. The Commission agreed that there should be a provision that would allow trees to be planted off site with their location determined by City staff in an instance when the lot would not accommodate replacement trees. Mr. Winchester made a motion to recommend that City Council approve the amendments as edited by the Commission. The motion was seconded and the vote was four to one in favor of the motion, with Mr. Raih voting against the motion.

PROPOSED AMENDMENTS REGARDING CORNER LOTS

Mr. Cronin explained that the Commission members received a memo in their packets that included several proposed changes to the ordinance that address setback for corner lots. Mr. Kerr explained that the proposed changes would require that front setback requirements be met on any side of a lot that is adjacent to a street right-of-way and that all other sides of the lot would be required to meet side setback requirements. He explained that this change required that the ordinance dealing with the location of accessory structures also be changed, because by definition corner lots would not have a rear yard any longer.

Mr. Raih explained that he felt that there had been some very nice developments on corner lots and that he did not feel that it was appropriate to change the ordinance because of only a couple of undesirable developments. Mr. Canterbury explained that he felt that these requirements would result in a more uniform appearance in development and not allow the corners of blocks to have structures out of line with the rest of the block. Mr. Canterbury made a motion to recommend approval of the amendments and Mr. Winchester seconded the motion. The vote was four to one in favor of the motion, with Mr. Raih voting against the motion.

DISCUSSION OF OUTLINE FOR CITY COUNCIL WORKSHOP

Mr. Cronin handed out several illustrations showing how he planned to present the lot coverage issues to City Council at their July 22nd workshop. The Commission generally discussed what information they felt was important to present to City Council.

BRAINSTORMING ON LAND USE ELEMENT

Mr. Cronin explained that because of time restraints, he would like to save this issue until the next meeting. Mr. Canterbury handed out several documents that he asked the Commission members to review before their next meeting.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:00 p.m..

Respectfully Submitted,
Dick Cronin, Chairman

EXHIBIT J

SPECIAL ACCOMMODATIONS TAX ADVISORY COMMITTEE
July 18, 2002

The Special Accommodations Tax Advisory Committee met at 8:30 a.m., on July 18, 2002, in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Ron Davis, Rick Linville, and Phyllis Shaffer, City Treasurer Debbie Suggs, and City Clerk Janet Mauldin. Chairman Tucker called the meeting to order and stated that the meeting was called to continue consideration of the application from Fire Chief Ann Graham for funding of waterproof walkie-talkies.

1. Administrator Tucker stated that she requested the meeting at this time because there is a special being offered by Motorola on the walkie talkies which would save the City $800 per walkie. This special ends July 31st and the City is in the peak time of year for water rescue calls. She noted that the walkies currently in the Fire Department inventory are not waterproof and are covered by the City's insurance policy; however, they are covered only if they are lost. If the walkies are damaged by water, they are not recoverable by insurance.

Chief Graham stated that the department has lost four walkies within the past six weeks and she noted that the department only has two waterproof walkies. Her goal is to have one waterproof walkie on each of the eight fire apparatus vehicles, plus one for the chief, one for the shift supervisor, and one for the volunteer leader. She also noted that if there is a large storm, and the walkies get wet from being carried on a belt, the insurance will not cover that damage either. Chief Graham also pointed out that water-related calls consist of many more non-residents than residents:

1999	resident 7	non-resident 22 calls
2000	resident 9	non-resident 28 calls
2001	resident 15	non-resident 45 calls

Chairman Tucker expressed concern about the financial situation of the Accommodations Tax Fund and felt that it was not appropriate for all eight of the requested walkies to be funded from this fund. She felt that two or three could be funded, but not more than that. She also felt that the amount of Accommodations Tax money that the City receives will be less than last year because tourist accommodations are down this year partly because fewer people are traveling since September 11th.

Treasurer Suggs briefly explained how the Accommodations Tax funding approvals are handled. She further stated that the fund currently has revenues over budget which are carried over to the following year. Committee members requested that she either hold a workshop for them to learn in detail how the money is handled and/or provide them with some other documentation, such a bar graphs, that would help them see where the money goes.

After discussion, **Phyllis Shaffer made a motion to approve funding for three waterproof walkies at a cost of $8,140.16; Rick Linville seconded; motion passed unanimously.**

2. Administrator Tucker introduced Ginger Ellis, Chairman of the Beach Advisory Committee who gave committee members a draft copy of the proposed informational publication that was funded by Accommodations Tax money. The name of this booklet is "*The Pelican: A Guide to the Isle of Palms*" and she noted that the final product will be reduced from the 34 draft pages down to 16 pages and there will be some pictures included. Ms. Ellis thanked the committee for the funding.

3. Administrator Tucker asked the committee if they would consider a request for funding by the City for advertising. The committee agreed and she distributed the completed application form. She stated that she was requesting $7,500 to advertise the grand opening of the Morgan Creek Grill at the Isle of Palms Marina.

Upon discussion, Phyllis Shaffer stated that she did not think it was appropriate to single out one business on the island when there are so many other restaurants. She did think it would be appropriate if the City advertised the Marina as a whole and highlighted the restaurant opening. Other committee members agreed. Rick Linville stated that he would approve the request if there were stipulations that it be used within 30-60 day time frame as a "one-shot deal" and if the entire Marina operations were advertised together. After discussion, **Rick Linville made a motion to approve the funding of $7,500 for Marina advertising with the stipulations he stated previously; Phyllis Shaffer seconded; motion passed unanimously.**

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:25 a.m.

Respectfully submitted,

Julia Tucker, Chairman

EXHIBIT K

Beach Advisory Committee Meeting Minutes

Meeting Date: Wednesday, July 17, 2002 at 6:00pm

Present: Bev Ballow, Ginger Ellis, Sandra Ralston, Robert Carlock

Absent: Dick Johnson (out of town)

Guests: Mary Pringle and Mary Ellen Rogers (Turtle Team), Linda Tucker, David Mobley

Meeting was called to order by Ginger Ellis. The new members were welcomed to the Committee. They were provided with copies of the Rules of Procedure.

OLD BUSINESS:

May Meeting Minutes:
Minutes from 5/1/01 had been previously approved via email.

NEW BUSINESS:

Lighting Regulations
Discussed Mr. Mobley's (Public Works) request for guidance in picking lighting for the City parking lot. Representatives of the Turtle Team indicated that height was one of the major concerns. They suggested that the light should not be over 15ft in height and preferably 12 feet. Also the light should be shielded and directed away from the beach.

"The Pelican Guide"
Bev and Ginger have completed the third draft of the guide after receiving comments from Linda Tucker and other city officials. Photographs are being chosen. Bev and Ginger are finalizing the document to get to Linda for a last review and then to the printer. Linda Tucker suggested that Ginger present the draft to the Accommodations Tax Committee on July 18.

Water Quality:
Reviewed the enterococcus data provided by DHEC. Ginger continues to provide a copy to Linda Tucker.

The meeting was adjourned at 7:20 p.m.

EXHIBIT L

ORDINANCE 2002-10

AN ORDINANCE AUTHORIZING THE LEASING OF ONE FIRE TRUCK AND ONE SANITATION TRUCK.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. Definitions.

For the purpose of this Ordinance, the following terms shall have the meanings set forth in this Section:

A. "City" means the City of Isle of Palms, South Carolina

B. "Equipment" means one 2003 Mack CV 713 sanitation truck and one 2003 6 passenger, pumper fire truck.

C. "Lease Agreement" means the Lease Agreement for the Equipment between the City and the Lender to be signed after the adoption of this Ordinance. A form of the Lease Agreement has been provided to the City by the Lender for review by City Council prior to the adoption of this Ordinance.

D. "Lender" means Branch Banking and Trust Company.

SECTION 2. Findings.

A. That the City has determined to acquire the Equipment by use of a lease-purchase financing agreement with Lender.

B. That South Carolina Code Section 5-7-260(5) requires the City to adopt an ordinance to authorize the financing of this transaction.

C. That the City has an immediate need for the Equipment. In order to finance the cost of the Equipment, the City has determined to enter into a lease/purchase transaction in an amount not to exceed $350,000.00 whereby the City will acquire, pursuant to the Lease Agreement, the funds necessary to fully finance the acquisition of the Equipment.

D. That it is in the best interest of the City to acquire the Equipment by entering into the Lease Agreement. The Lease Agreement will serve a proper public and corporate purpose of the City and is necessary to the proper functioning of City government.

SECTION 3. That the City lease the Equipment, pursuant to the Lease Agreement, subject to the terms and conditions set forth in Section 4 of this Ordinance.

SECTION 4. That the amount financed shall not exceed $350,000.00; the annual interest rate (in the absence of default or change in tax status) shall not exceed 4.49%, and the financing term shall not exceed eight years from the effective date of the Lease Agreement.

SECTION 5. That the City shall not, to the extent allowed by law, take or omit to take any action, the taking or omission of which shall cause its interest payments on the Lease Agreement to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Lease Agreement as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

SECTION 6. That the City Administrator is hereby authorized, empowered and directed to execute and deliver the Lease Agreement on behalf of the City, upon the above stated terms and in substantially the same form as presented by the Lender, and to execute and deliver any and all other documents which are incidental to the consummation of this transaction.

SECTION 7. That if any part of this Ordinance is held invalid by a court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 8. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 9. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA ON THE 23RD DAY OF JULY, 2002.

F. Michael Sottile, Mayor

(Seal)

Attest:

Janet G. Mauldin, City Clerk

First Reading: 07-16-02
Second Reading: 07-23-02
Ratification: 07-23-02

EXHIBIT M

ORDINANCE 2002-_11_

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, SECTION 5-4-12, AND TITLE 5, CHAPTER 5, SECTION 5-5-4, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, TO CHANGE BUILDING AND DEVELOPMENT REQUIREMENTS REGARDING SEWER AND SEPTIC TANK SERVICE.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-12(e) is hereby amended in its entirety to read as follows:

"(e) All new construction or substantial improvements, as defined by Section 5-4-155, must be: connected to a public sewer system, where a gravity operated sewer line is within a public right-of-way or easement adjacent to the property; or have the onsite wastewater treatment system constructed or brought into compliance with current South Carolina Department of Health and Environment Control standards, where a gravity operated sewer line is not within a public right-of-way or easement adjacent to the property."

SECTION 2. That Section 5-5-4 (c)(9)(a) is hereby amended in its entirety to read as follows:

"(a) The preliminary plat shall be accompanied by either: a statement from the City of Isle of Palms Water and Sewer Commission indicating that sanitary sewer capacity is available to serve the proposed lots, where a sewer line is adjacent to the property; or a statement from South Carolina Department of Health and Environment Control indicating that the proposed lots meet the minimum standards for an onsite wastewater treatment system, where a sewer line is not adjacent to the property or public sewer capacity is not available."

SECTION 3. That if any part of this Ordinance is held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF _____,2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet G. Mauldin, City Clerk

First Reading: 7-23-02
Public Hearing: _____
Second Reading: _____
Ratification: _____

EXHIBIT N

Aerial Mosquito Control Spraying Authorization

I, F. Michael Sottile,
(Name)

Mayor (Title) of City of Isle of Palms (Governing Entity),

South Carolina (State), hereby authorize the Aerial

Application for mosquito control by Don Steed Flying Service Inc. This authorization will be renewed each January.

Public notice will be given by radio and/or newspaper twenty four (24) to forty eight (48) hours prior to the aerial application in accordance with Federal Aviation Agency Regulation Part 137 Subpart C 137.51 Paragraph (b)(1).

July 24, 2002
(Date)

F. Michael Sottile
(Name)(Signature)

Janet G. Mauldin
(Witness)(Signature)

F. Michael Sottile
(Name)(Printed)

Janet G. Mauldin
(Witness)(Printed)

City Clerk
(Title)

STEED FLYING SERVICE INC.

16 W. Oak Forest Dr.
harleston, SC 29407
843-571-3508
FAX 843-571-2048
dsteed@charleston.net

Charleston Executive Airport
Johns Island SC 29455
843-559-5822
FAX 843-559-9967
dsteed@charleston.net

July 11, 2002
The Honorable F. Michael Sottile
Mayor City of Isle of Palms
PO Drawer 508
Isle of Palms, SC 29451

Dear Mayor Sottile:

Please be advised that Don Steed Flying Service Inc. is the Aerial Contractor for the Charleston County Mosquito Control Program.

Federal Aviation Agency Regulations Part 137 Subpart C 137.51 Paragraph (b)(1) states that prior written approval must be obtained from the appropriate official or governing body of the political subdivision over which the Aerial Application operations are to be conducted.

Please execute the enclosed form granting your permission for Aerial Application for mosquito control over your area of Charleston County South Carolina as soon as possible as the mosquito season will begin soon.

Aerial Application for Mosquito Control cannot be performed in your area until the executed form has been returned.

Thank you for your cooperation in this matter.

Sincerely,

Kelly R. Steed
President
Don Steed Flying Service Inc.

SFS-CVC Application Authorization Letter.doc

AERIAL MOSQUITO CONTROL


11/26/02
COUNCIL

REGULAR CITY COUNCIL MEETING
November 26, 2002

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m., on November 26, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller and Taylor. Also present were City Administrator Tucker, City Attorney Sottile and City Clerk Mauldin. Councilwoman Rice was out of town on vacation.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all councilmembers were present except Councilwoman Rice who was out of town.

B. APPOINTMENTS AND ADMINISTRATION OF OATH TO NEW EMPLOYEES

Mayor Sottile performed the swearing in of James Wooley, Patrol Officer, and Melody Pool, Dispatcher. (Exhibit A)

C. READING OF THE JOURNAL OF PREVIOUS MEETINGS .

Councilman Abele made a motion to approve the minutes from the October 22nd Public Hearing and Regular City Council meeting as presented; Councilman Taylor seconded; motion passed unanimously.

C. CITIZENS COMMENTS. Julia Tucker, 2303 Hartnett Boulevard and Chairman of the Accommodations Tax Advisory Committee, spoke to Council about the proposed new Isle of Palms brochure stating that the goal was to represent the island as it is currently, to highlight the clean beaches designation, and to have promotional materials available to visitors of South Carolina. She further stated that the Accommodations Tax Advisory Committee would like to have a work session with City Council to discuss the direction and proposed expenditure of the annual average of $700,000 in revenues from Accommodations Taxes.

Councilman Miller made a motion to re-order the agenda in order to have second reading and discussion of Ordinance 2002-17 at this time; Councilwoman Hanbury seconded; motion passed unanimously.

Councilman Abele made a motion to approve second reading and ratify Ordinance 2002-17 and to waive reading of the ordinance; Councilmember Miller seconded (Exhibit B). There followed extensive discussion as follows:

Councilman Buckhannon recommended that the Planning Commission be tasked with looking into ideas expressed during the Public Hearing.

Councilman Taylor stated that this issue has been in discussion for several years. He stated that the average house in Wild Dunes is 3700 square feet and the average house outside the gate is 3100 square feet. He felt that the issue was in tearing down small houses and building larger houses and he felt that a solution would be to limit the number of bedrooms and bathrooms. He felt that the people had the right

to build what they wanted and he also thought that smaller house property owners should be grandfathered in the use of their property.

Councilman Bettelli felt that it was of utmost importance to keep the residential quality of the Isle of Palms. The issue of building larger homes is happening now and he felt that the City should take steps to correct it now.

Councilman Abele stated that real estate prices will continue to rise on the island and the number of rental properties has grown to be two-thirds of the houses on the island. More people are coming to the beach every year and he felt that the scarcity and lack of beachfront property over the years will drive developers to build the mini-hotels. He felt that if council sent the ordinance back for more study, there would still be people speaking against the ordinance because anything Council does will not satisfy everyone.

Councilman Marino stated that there is a trend on the island that big houses are being constructed in the interior of the island as the beachfront property is being filled up by these big houses. The issue is more than a question of aesthetics, it is a question of the quality of life, the issue of drainage and impervious surfaces which will get worse with every new large house built. He strongly supports a grandfather amendment, but realizes it is legally impossible and supports continuing investigating it further.

Councilwoman Hanbury felt that, with all the options available, the restrictions are workable. She stated that the City had an excellent Planning Commission that has come up with an excellent plan that she recommends supporting.

Mayor Sottile stated that he felt this was an historic event in the City's zoning and he commended the Planning Commission for working so long and hard on this issue. He felt that Council has responded to the residents and felt that this ordinance is a good balance for the island's residents and investors.

Roll call vote was taken: Abele - Yes; Bettelli - Yes; Buckhannon - Yes; Hanbury - Yes; Marino - Yes; Miller - Yes; Taylor - No; Sottile - Yes. Motion to ratify passed 7-1.

D. REPORTS FROM STANDING COMMITTEES.

(1) Ways & Means Committee. Councilman Abele reported on their meeting of November 19, 2002 (Exhibit C with attachments).

(A) Councilman Abele summarized the City's audit report and commended the City Treasurer, City Administrator and department heads for their hard work and noted that there were no significant issues found during the audit process.

(B) Councilman Abele made a motion to approve the additional expenditure of $24,977 to complete the Gateway Enhancement Project in the event that Comcast Cable does not fund this portion of the project; motion passed unanimously.

Councilman Miller seconded;

(C) Councilman Abele made a motion to approve the expenditure of $23,500 for design work on the Recreation Expansion Project to LS3P; Councilman Buckhannon seconded; motion passed unanimously.

(D) Councilman Abele made a motion to approve the additional expenditure of funds for a structural engineer to further examine the City's two fire stations, including $23,000 to determine what should be done to bring the stations into compliance with the current code; and $2,000 for a materials check, but to hold $12,900 in escrow until such time as it can be determined whether or not there is anyone who can be sued for these construction errors; Councilman Miller seconded; motion passed unanimously.

(E) Councilman Abele made a motion to approve the expenditure of $68,000 for the Front Beach Enhancement Project on Ocean Boulevard between 10th and 14th Avenues from the Municipal Accommodations Fee Fund; Councilman Miller seconded; motion passed unanimously.

(F) Councilman Abele made a motion to approve the reorganization of the Building Department to the Building, Planning and Zoning Department, and to approve the proposed staffing structure, the new job descriptions, the salary ranges, and the specific salaries for the current job incumbents retroactive to July 1, 2002, and that the proposed part-time employee position be reviewed as part of the upcoming budget process before any hiring is done; Councilman Bettelli seconded; motion passed unanimously.

(G) Councilman Abele made a motion to approve the expenditure of up to $28,200 from the State Accommodations Tax Fund for the July 4th, 2003 fireworks display; Councilman Taylor seconded; motion passed unanimously.

(H) Councilman Abele made a motion to approve the City's membership on the board of the new non-profit organization for the annual Connector Run and that the Recreation Director be designated as the City's board member with 14 non-employee volunteers, that this be a one-year trial period, and that the proceeds given to the City be designated to the Recreation Department Building Fund; Councilman Buckhannon seconded; motion passed unanimously.

(2) Public Safety Committee. Councilman Taylor reported on their meeting of November 11, 2002 (minutes and monthly Police and Fire Reports attached as Exhibit D).

(A) Councilman Taylor presented to the City Administrator a group of sixteen (16) letters given to him by Lori Nelson concerning traffic at the intersection of 34th Avenue and Hartnett Boulevard. Councilman Taylor made a motion that the City support the residents in the area of 34th Avenue and Hartnett Boulevard by authorizing a traffic study of the area; Councilman Abele seconded; motion passed unanimously.

(B) Councilman Taylor announced that the Isle of Palms Exchange Club named Patrol Officer Dawn Caldwell as Police Officer of the Year and Volunteer Firefighter Don Corbett as Fireman of the Year.

(C) Councilman Taylor made a motion to approve the expenditure of $625 for expansion of the Police Department's evidence room; Councilman Abele seconded; motion passed unanimously.

(D) Councilman Taylor made a motion to approve the expenditure of an additional $8,200 for flood lights and a nozzle for the new fire truck currently under construction; Councilmember Abele seconded; motion passed unanimously.

(E) Councilman Taylor made a motion to pursue restitution concerning structural problems at the fire stations; Councilman Abele seconded; motion passed unanimously.

(F) Mayor Sottile referred to a letter from South Carolina Department of Transportation stating that traffic on the Breach Inlet bridge was being redirected for installation of the sidewalk on the other side of the bridge and he urged everyone to drive with caution.

(3) Public Works Committee. Councilman Marino reported on their meeting of November 5, 2002 (Exhibit E with attachments).

(4) Recreation Committee. Councilman Buckhannon reported on their meetings of November 4 and November 11, 2002 (Exhibit F with attachments). He announced that the scheduled date for the first public hearing on the Recreation Department expansion was December 9, 2002, at 6:30 p.m. at the Recreation Center.

(5) Personnel Committee. Councilman Bettelli reported on their meetings of November 4, November 11, and November 20, 2002 (Exhibit G with attachments).

(A) Safety Sweepstakes for October 2002:
Police Department - Jackie Smith
Fire Department - Jeremy Bloom
Public Works Department - Russell Roper
Combined Building, Recreation and City Hall Departments - Sheila Redmon of Recreation Department.

(B) Employee of the Month for October 2002: None.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS

(1) Board of Zoning Appeals - No meeting in November.

(2) Planning Commission - See minutes of their meeting of November 11, 2002, attached as Exhibit H.

(3) Construction Board of Appeals - No meeting in November.

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

(1) Accommodations Tax Advisory Committee. See minutes of their meeting of November 13, 2002 attached as Exhibit I.

(2) Beach Advisory Committee. Administrator Tucker reported that the committee met and discussed the Front Beach Enhancement Project and proposed lighting.

(3) Ad Hoc Committee on Front Beach Enhancement. Councilman Miller reported that the approval of funding for the engineering was a big step for this project and various groups have been briefed on the upcoming project. Administrator Tucker noted that the newspaper will be doing a story on this project.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. BILLS ALREADY IN POSSESSION OF COUNCIL

Second Reading and Ratification - Ordinance 2002-18 - An Ordinance To Raise Revenue By Establishing a Tax Millage Rate for the City of Isle of Palms, Couth Carolina, for the Fiscal Year Beginning July 1, 2002, and Ending June 30, 2003. (Exhibit J)

Councilman Bettelli made a motion to approve second reading and ratify Ordinance 2002-18 and to waive full reading; Councilman Abele seconded; motion passed unanimously.

I. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - None

First Reading - Ordinance 2002-19 - An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances, Regarding Trees. (Exhibit K)

City Attorney Nick Sottile briefed Council on this ordinance and explained the amendments as drafted to address concerns expressed at discussion at last month's meeting. Councilman Taylor made a motion to approve first reading of Ordinance 2002-19; Councilman Bettelli seconded; after discussion, motion passed unanimously.

J. MISCELLANEOUS

(1) Councilman Abele referred to his memo concerning each department preparing a schedule of equipment for discussion at the January Ways & Means Committee meeting as part of the budget process.

(2) Councilwoman Hanbury reported on a fundraiser for the 50th Anniversary Committee, a commemorative calendar, limited edition, which will be sold beginning in the middle of December.

K. EXECUTIVE SESSION

Councilman Miller made a motion to go into Executive Session for discuss legal matters pertaining to the Isle of Palms Marina dredging; Councilman Abele seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken in Executive Session, legal matters were discussed pertaining to the Marina dredging.

Councilman Abele made a motion to set out the following criteria for further negotiations with the Morgan Creek Association on the dredging project: (1) the City's Marina is to be dredged first. (2) the City estimates that the City's dredging will require approximately 13,000 cubic yards of the allotted material, however, Morgan Creek Association must agree to dredge up to 15,000 cubic yards at their own expense, (3) that the City Administrator is authorized to accept the proposal from General Engineering to prepare a hydrographic survey and a dredging plan for the City Marina at a cost of $3,745 and $4,500 respectively, and (4) a contract is to be prepared to monitor the entire dredging project for the City with specific emphasis on assuring that the City Marina is dredged in accordance with the dredging plan that they prepare; Councilman Bettelli seconded; motion passed unanimously.

Councilman Marino made a motion that the City Administrator be authorized to pursue every and all legal course of action to obtain reimbursement for the City's cost of finishing the Gateway Enhancement Project from Comcast Cable; Councilman Taylor seconded; motion passed unanimously.

There being no further business to come before the Council, the meeting was unanimously adjourned at 9:25 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

To be approved on December 10, 2002.

EXHIBIT A

I, Melanie Pool, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

Melanie has been hired as a Dispatcher and comes to the Isle of Palms from Altus, Oklahoma where she worked most recently as a Communications Specialist with the Altus Police Department. Melanie is a former member of the U.S. Air Force. Her husband is currently in the Air Force and was recently transferred to Charleston AFB. Melanie is looking forward to continuing her work as a 911 dispatcher for the City of Isle of Palms.

I, James Wooley, do solemnly swear that I am duly qualified, according to the Ordinances of the City of Isle of Palms, to perform the duties of the position to which I have been selected and that I will, to the best of my abilities, discharge the duties thereof, so help me God.

James has been hired as a Police Officer and comes to the Isle of Palms from the Charleston County Sheriff's Office where he worked as a Court Security Officer and Detention Officer since 1992. James attended James Island High School and Trident Technical College graduating with an Associate's Degree. James is currently attending the Police Academy in Columbia to complete his police officer certifications.

EXHIBIT B

ORDINANCE 2002-17

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO REGULATE MAXIMUM LOT COVERAGE IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-2 is hereby amended to add the following definitions in their proper alphabetical order, and re-numbering all definitions in this Section accordingly. Further, all references to any definitions in this Section contained elsewhere in this Code shall be re-numbered accordingly.

1. Floor Area Ratio (FAR). A percentage calculated by dividing the total livable floor area of a structure on a Lot by the total area of contiguous high land of such Lot.

2. Impervious Material. Any material through which water cannot penetrate. Such material includes but is not limited to principal or accessory structures, porches and decks - either covered or of tongue and groove construction, concrete, asphalt, or similar substances, but excludes gravel, shell or crushed stone.

3. Lot Coverage. The percentage of contiguous high land on a Lot that can be covered with Impervious Material.

SECTION 2: That the following Section 5-4-13 is hereby adopted:

"Section 5-4-13 Maximum Lot Coverage; Floor Area Ratio Requirements; Additional Setback Requirements.

The following regulations shall apply to the SR-1 and SR-2 zoning districts.

(a) Not more than forty (40%) percent of the area of a Lot shall be covered by impervious material, provided that this requirement shall not limit Lot Coverage to less than 3,200 square feet nor allow Lot Coverage to exceed 7,000 square feet.

(b) The Floor Area Ratio of a Lot shall not be greater than forty (40%) percent of the area of a Lot, provided that this requirement shall not limit the enclosed living space of a principal structure to less than 3,200 square feet nor allow such enclosed space to exceed 7,000 square feet.

(c) For Lots larger than 8,000 square feet, with a Lot width at the front building line of seventy (70) feet or greater, the combined minimum side yard setback requirement for any

portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be thirty (30) feet, with no one side yard less than ten (10) feet.

(d) For Lots larger than 8,000 square feet, with a Lot width at the front building line of at least sixty (60) feet but less than seventy (70) feet, the combined minimum side yard setback requirement for any portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be twenty-five (25) feet, with no one side yard less than ten (10) feet."

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE 26th DAY OF November, 2002.

_____

F. Michael Sottile, Mayor

(Seal)

Attest:

_____

Janet T. Mauldin, City Clerk

First Reading: 10/22/02
Public Hearing: 11/26/02
Second Reading: 11/26/02
Ratification: 11/26/02

EXHIBIT C

WAYS AND MEANS COMMITTEE
November 19, 2002

The regular meeting of the Ways and Means Committee was held at 5:45 p.m., on November 19, 2002, in City Hall Council Chambers. Present were Chairman Abele, Mayor Sottile, Councilmembers Bettelli, Buckhannon, Hanbury, Marino, Miller, Rice and Taylor. Also present were City Administrator Tucker and City Treasurer Suggs, and City Clerk Mauldin and City Attorney Nick Sottile. Chairman Abele called the meeting to order.

1. Approval of Previous Minutes. Councilman Taylor made a motion to approve the minutes from the October regular meeting; Mayor Sottile seconded; motion passed unanimously.

2. Citizens' Comments. (A) Perry Litchfield, Schleeter, Monsen & Debacker, presented the City's FY 2002-2003 audit. He noted that the City's assets exceeded liabilities by $11 million. Mr. Litchfield gave a slide presentation while discussing the audit and he answered questions of committee members. The Management Letter and City's response were distributed and discussed (see attached letters). Chairman Abele thanked Mr. Litchfield and he commended the City Treasurer, City Administrator and department heads for their hard and diligent work on preparing the City's budget and maintaining files.

(B) Julia Tucker was unable to attend, but Councilman Bettelli passed around copies of two prototypes showing a concept for the new Isle of Palms brochure. He stated that the Accommodations Tax Advisory Committee will be working to have the new brochure finalized and in the visitors' centers this spring.

3. Monthly Financial Report. Treasurer Suggs referred to the October 31 Financial Statement Summary (copy attached) and stated that, four months into the fiscal year, General Fund revenues are 16% of budget with the bulk of property taxes still to come, expenditures are 28% of the budget with a cash on hand balance of $1,420,788. She referred to the Revenue Breakdown sheet (copy attached) that she distributed which showed residential rental license revenue at 99% of target achieved and she answered questions of committee members.

Administrator Tucker stated that the Gateway Enhancement Project (14th Avenue & Palm Boulevard at the stop light) is grant funded project. She referred to copies of correspondence that the Mayor sent to Comcast Cable indicating that Comcast should not charge the City under the franchise agreement for placing cable lines underground. Comcast is now charging the City $24,977 (see attached status sheer) to complete the project and she has obtained a grant extension for project completion to March 2003. She will continue to press Comcast for adherence to the franchise; however, the project must be completed or the City would lose the balance of the grant money. The Administrator asked the committee for permission to complete the project with City funds, if necessary. After discussion, **Mayor Sottile made a motion to authorize the City Administrator to proceed with the project and authorize the expenditure of an additional $24,977, if necessary; Councilman Buckhannon seconded; motion passed unanimously.**

Administrator Tucker referred to the attached memo concerning past due parking ticket revenue. She noted that Laura and Amy have been working on this project and the dispatchers are asked to run

licenses for current addresses. Councilman Buckhannon noted that last year, throughout the whole term of the project, approximately $10,000 was collected, and this year the project has received $6,630 in the first week.

4. Old Business. (A) Estimates from LS3P for Continuation of Services. Chairman Abele referred to the attached documents from LS3P asking for additional compensation in the amount of $23,500. This covers $15,216 in services already provided and additional work on development for additional designs, the public hearings, etc. He further stated that if the City goes ahead with the project, the $23,500 will become part of the 9.5% base fee for the project. After discussion, **Councilman Bettelli made a motion to approve the additional funding; Councilman Taylor seconded; motion passed unanimously.**

(B) Proposed Salary Structure for Building Department. Councilman Bettelli began discussion of the proposal from the Personnel Committee and referred to the Department Organization sheet and comparison of salaries from other local municipalities. Chairman Abele stated that there are three things needing to be approved: (1) department structure), (2) staffing structure, and (3) salary structure. Further discussion was deferred so that more copies could be made of some of these items.

(C) Request for Additional Structural Investigations Fire Stations. Chairman Abele referred to the attached letter from Wright Padgett Christopher, Engineering & Construction Services. He asked that the Administrator copy to all of Council the initial report received from this company. He noted that the two stations were designed architecturally erroneously and not in accordance with code and they were constructed erroneously and not in accordance with building codes. The engineer also pointed out that there were several other areas, such as the soil issues and the possibility of one station being constructed over unstable soil, and the engineer has recommended some other studies be done before any corrections are begun. The estimate for these studies is $37,900 and Chairman Abele urged everyone to read the reports as Council will be involved with this issue for a long time. Administrator Tucker noted that the repairs on the buildings to date could cost upwards of $204,000 per building and the City's insurance might not cover damage to the buildings as a result of structural deficiencies. After discussion, **Councilman Bettelli made a motion to recommend to full council to authorize the expenditure of $37,900 for additional structural engineering investigation; Councilman Buckhannon seconded.** Upon discussion, Councilman Taylor asked the Administrator to obtain something in writing that stated that the stations are safe for the City's personnel and equipment to occupy them. Further he asked about the different information pertaining to the code when the buildings were constructed and current codes. Administrator Tucker stated that the City will be filing a claim and will need to be able to say in that claim that certain things should have been done and were not done according to the building codes in affect at the time of construction. Information on today's code is provided so that Council will know the cost to bring the buildings up to code when they are repaired. After discussion, **motion passed unanimously.**

5. New Business. (C) Front Beach Enhancement Engineering Design - Request for Funding. Councilman Miller introduced Mr. Peter O'Toole, Chairman of the Front Beach Enhancement Committee, who made a statement to the committee after congratulating Councilman Miller on his 70th birthday. Mr. O'Toole stated that Chris Thomas and Chris Ingram of Thomas & Hutton Engineers were present to discuss the proposed plans for this project. He also commended Councilmen Miller and Taylor for serving on the committee, as well as Maryanne Luttrell from the Planning Commission, Rick

Linville and Malcolm Burgis from the business community. Further he thanked Administrator Tucker for her assistance and Douglas Kerr who worked with the committee from the beginning. Mr. O'Toole stated that this is "an unprecedented opportunity to make the Isle of Palms one of the premier islands on the southeast coast. It is unusual for an island to have the business district right on the front beach and it is important that the area at least represents the beauty of our island and, on that basis, the front beach does not represent that our island. It is imperative that we revitalize the front beach, first and foremost for our citizens and also, if we want to attract a more discriminating tourist, we are going to want something nice down there. We also want it for our citizens." He noted that the plan being presented has been reviewed several times by the committee and represents the essential elements that we present tonight after taking out all the fat and glitter to give the City the "best bang for the buck." Lastly, he stated "Mr. Mayor, ladies and gentlemen of the council, we have the plan, we have the financing, and what we need from you tonight is a commitment for the future of our island." He then introduced Mr. Thomas and Mr. Ingram.

Mr. Thomas presented their plans and stated that they have met with the committee several times, with the police and fire departments, the business community, IOP Water & Sewer Department, and with SCDOT in order to incorporate everyone's concerns and objectives for this area. Mr. Ingram reported that DOT was not anxious to make any changes to this road and they indicated to the engineers that the City would need to own this portion of the road (Ocean Boulevard between 10th and 14th Avenues) in order to make any improvements to the area. Mr. Ingram and Mr. Thomas gave an overview of the project and how the design was developed. They distributed the attached Preliminary Opinion of Costs.

After the presentation, Councilman Taylor commended the engineers for this terrific plan and the way the project has evolved. Mayor Sottile echoed his thanks and stated that this will be a tremendous asset for the City of Isle of Palms. After discussion, **Councilman Miller made a motion to recommend that City Council fund the engineering design for this front beach enhancement project in the amount of $68,000 from Municipal Accommodations Fee in the current fiscal year and consider placing the balance of the expense in the upcoming 2003-2004 budget to allow for construction to occur in the Fall of 2003; Mayor Sottile seconded.** Upon discussion, Councilman Bettelli noted that the Isle of Palms Water & Sewer Commission has indicated that they will move a sewer pipe on Ocean Boulevard and will work in conjunction with the City on this project. Councilman Miller noted that the engineering fees are $68,000. Councilman Marino also commended everyone for this project and he noted that the front beach commercial area is very slowly becoming a residential area with the condominiums and hotels being constructed there and he expressed concern about this trend. After discussion, **motion passed unanimously.**

6. Executive Session. Councilman Bettelli made a motion to go into Executive Session to discuss contractual matters relative to the dredging of the Marina; Councilman Taylor seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Abele stated that no action was taken in Executive Session. There was discussion of dredging the Marina with the City Attorney and with representatives of General Engineering Laboratories.

Councilman Marino made a motion to authorize the City Attorney to continue negotiations with Morgan Creek Association for dredging of the City Marina and for him to stipulate and request

that the City will continue to move forward with this, but the City will request that the City's portion or the Marina be dredged first, that the City will need approximately 10,000 cubic yards of material dredged from our Marina with the exact number to be known by next Tuesday night's Council meeting, that General Engineering be directed to monitor the project and insuring that the dredger abide by the dredging plan for the Isle of Palms Marina that is being developed by General Engineering to make sure and insure that our Marina is dredged appropriately, and that we authorize General Engineering to prepare a hydrographic survey of the Marina; Councilman Miller seconded; motion passed unanimously.

7. Return to Old Business, Item (B). Councilman Bettelli began discussion again of the proposed organization and salaries in the City's Building Department.

Councilman Bettelli made a motion to approve the proposed reorganization of the department, which has been in place since July 2002; Councilman Marino seconded; motion passed unanimously.

Councilman Bettelli made a motion to approve the new job descriptions, staff duties, and the hiring of a regular part time assistant to begin in the spring of 2003, and to approve the proposed salary ranges with raises to be retroactive to July 2003; Councilwoman Rice seconded. Director Kerr stated that the part time help is most important during the summer months with the rental licenses and he iterated that it would be most advantageous to have a year-round employee that he does not have to train every summer. Councilman Taylor stated that he would recommend that, since this part time position will not be filled for several months, the staff look at other departments in the City for someone who might be able to help fill this position as there may be some current employees who might not have enough to do. Administrator Tucker reminded Council of the concerns expressed by the auditor in separating the duties of accounting functions, as well as the fact that there is not enough flexibility in the department during absences. She recommended that a permanent part time employee would be the best solution for the department and she would also like the department to remain open from noon to 1:00 p.m. After discussion, **Councilman Abele made an amendment to the motion that, before any hiring takes place, the issue of who and how to fill the part time position be reviewed during the budget process; Councilman Taylor seconded; amendment passed unanimously. Vote on the main motion passed unanimously.**

8. Return to New Business. (A) Accommodations Tax Advisory Committee Requests for Funding. July 4th, 2003 Fireworks Display. (See attached application.) Chairman Abele referred to the attached Schedule of Personnel Costs for July 4th and stated that the reason this was distributed is to show the City's costs associated with the event that is sponsored with Accommodations Tax money. After discussion, **Councilman Marino made a motion to approve the expenditure of up to $28,200 from the State Accommodations Tax Fund for the 2003 July 4th Fireworks Display; Councilwoman Rice seconded; motion passed unanimously.**

(B) Recommendation to Plant Additional Palm Trees at 21st Avenue & Palm Blvd. Councilman Miller asked that this be returned to the Public Works Committee for further study; and it was agreed to do so.

(D) Consideration of Participation on the Board of the Isle of Palms Connector Run. Administrator Tucker reported that the Mount Pleasant Exchange Club and the Isle of Palms Exchange Club are reorganizing the Connector Run into a non-profit organization and they have offered the City a position on the board, which would be the Recreation Director. In return for the board seat, the City would help with preparations for the race, work the race and the City would receive a portion of the proceeds. After discussion, **Councilwoman Rice made a motion to recommend that the City join the Isle of Palms Connector Run Board with the Director of the Recreation Department as the City's representative with 14 non-employee citizen volunteers, that this is for a one-year trial period, and that proceeds be given to the Recreation Department Building Fund; Councilman Taylor seconded; motion passed unanimously.**

5. Miscellaneous. (A) Marina Management Contract - Appointment of Sub-Committee. Chairman Abele noted that it was time to renew the Marina Management Contract and asked that a sub-committee be established to negotiate the contract. Upon discussion, Councilmen Abele, Bettelli and Miller were chosen and agreed to serve.

(B) Set Next Meeting Date - January 21, 2003, at 5:45 p.m. Chairman Abele noted unbudgeted expenditures that have been funded this fiscal year to date, including $143,000 approved tonight and over $100,000 this year. He stated that there are several upcoming projects, i.e., the Recreation Center expansion at $2.9 million, the Front Beach Enhancement project for $750,000, two fire station that will need repair at a minimum of $450,000, a potential cost at the Marina in the amount of $750,000, the 50th Anniversary celebration that will be $50,000 or more, and the City has no idea what the new governor and legislators will do with the $330 million plus deficit. He recommended that the committee begin budget discussions during the January meeting or a work session in order to provide some guidelines for the Treasurer and Administrator in preparation of the budget.

Councilwoman Hanbury reported that the Accommodations Tax Advisory Committee would like to meet with City Council to determine Council's view on where the emphasis for expenditure of Accommodations Tax funds should be.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:07 p.m.

Respectfully submitted,
Bob Abele, Chairman

SCHLEETER MONSEN & DEBACKER, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

MAGNUS A. MONSEN, CPA, P.A.
MITCHELL R. FISCHBEIN, CPA
VICTOR K. KLIOSSIS, CPA, MTX
PERRY E. LITCHFIELD, CPA
• • •
OSCAR W. SCHLEETER, CPA (1891-1968)
RENÉ DEBACKER, CPA (1923-1997)

November 12, 2002

To the City Council
City of Isle of Palms, South Carolina

In planning and performing our audit of the financial statements of the City of Isle of Palms, South Carolina (the City) as of June 30, 2002 and for the year then ended, we considered the City's internal control in order to determine our auditing procedures and not to provide assurance on internal control.

However, we noted certain matters that are opportunities for strengthening internal control and operational efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters.

This letter does not affect our report dated September 27, 2002 on the financial statements of the City of Isle of Palms, South Carolina.

This report is intended solely for the information and use of the City Council and management of the City of Isle of Palms, South Carolina, and is not intended to be and should not be used by anyone other than these specified parties.

We have already discussed many of these comments with City personnel during the audit. We wish to thank the City's officers and staff for their support and assistance with the audit. They replied promptly to and were very helpful with all inquiries and requests.

Sincerely,

Perry E Litchfield

Perry E. Litchfield, CPA
SCHLEETER, MONSEN & DEBACKER, L.L.P.

127 KING STREET
P.O. DRAWER X
CHARLESTON, SC 29402

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Organization Structure and Segregation of Duties

The size of the City's staff precludes certain internal controls that would be preferred if the staff were large enough to provide optimum segregation of duties. Although we noted no issues, other than those mentioned elsewhere in this document, that raise concerns about the City's internal control, we wish to remind the Mayor and City Council of their continuing duty to remain involved in the financial affairs of the City in order to provide oversight and independent review of administrative functions.

Internal controls are designed to safeguard assets, and prevent or detect errors or irregularities, whether intentional or unintentional. A fundamental concept of internal control is segregation of duties. The basic premise is that no one employee should have access to all phases of a transaction, including access to both the physical assets and to the related accounting records.

Accounting responsibilities are divided into very logical and orderly functions, designed to achieve efficiency. However, segregation of duties is limited because of the small staff size, and the segmentation of departments. Accounting practices should be periodically examined to determine whether duties might be reassigned so that internal control may be maximized without impairing efficiency.

Accounting Policies and Procedures

Like many of our clients, the City does not have a written accounting procedures manual. There may be an assumption that the accounting system is simplistic, or understood, and that accounting personnel have direct and easy access to the Treasurer.

Although departmental operating procedures are established and communicated, written operating procedures, instructions, and assignments of duties help to prevent or reduce misunderstandings, errors, inefficient or wasted effort, duplicated or omitted procedures, and other situations that can result in inaccurate or untimely accounting records. A well-devised accounting manual can also help ensure that all similar transactions are treated consistently, that accounting principles used are proper, and that records are produced in a form desired by management. A good accounting manual should aid in the training of new employees and allow for delegation to other employees of some accounting functions that management performs.

It will take some time and effort to develop a manual, but we believe this time will be more than offset by time saved later in training and supervising accounting personnel. In addition, in the process of the comprehensive review of existing accounting procedures for the purpose of developing the manual, management may discover procedures that can be eliminated or improved to make the system more efficient and effective. The development of written duties, policies and procedures will aid in the indoctrination of any future personnel.

Recording Prepaid Insurance

During the audit, we noted that prepaid insurance is not recorded in the City's financial records. Rather, insurance is expensed as paid. Upon review, we noted that six months of insurance premiums are generally paid in advance. Although the net effect was determined not to be material to the financial statements taken as a whole at June 30, 2002, we recommend that the City reevaluate its policy for recording prepaid expenses, including the resulting effect upon the budget.

Control of Receipt Book Numbers

Receipt books are utilized pervasively throughout the City, and their use is an excellent practice. We have noted that receipt books are pulled randomly from the supply shelf as needed. While we did not discover any irregularities regarding receipts, we recommend that the City consider controlling the issuance of receipt books so that the receipt numbers may be issued in sequential order. This will allow for monitoring of the sequence of receipt numbers issued and evaluation of completeness of recorded revenues.

Unclaimed Bond Refunds

Over the past few years, we noted that unclaimed bond refunds are growing. There is a lengthy list of outstanding checks for refunded bonds paid, some of which are quite old. We suggest that the City take steps to resolve these unpaid claims. For example, the City might report them to the State of South Carolina's unclaimed property division, or determine what other legal actions may be required. After all of the legal responsibilities are met, some of the outstanding checks may eventually be written off and recognized as income, so that the list of these outstanding checks (unpaid claims) does not continue to grow each year.

Building Department

During our analysis of licenses and permits revenues, we noted a cutoff problem with building department revenues. We noted that fees collected are not recorded until they are deposited. Deposits are clearly traceable to the general ledger. However, fees collected near the end of the year were not deposited until the following month, and were therefore recorded in the following fiscal year.

We recommend that deposits for all departments, including the Building Department, be made on a timely basis. Ideally, deposits should be made on a daily basis, if possible, and not held for several days at a time. Any deposits held by the City should be stamped with a restrictive endorsement and held in a locked safe or other secure location until they can be deposited.

The Building Department Clerk manages all aspects of the department's revenues and cash receipts. She collects fees, writes receipts, generates licenses and permits, applies payments, makes deposits and posts the activity to the general ledger. The result is that there is no segregation of duties in the Building Department's cash receipts and revenue recording functions. We understand that the City is considering restructuring this department and adding additional staff to mitigate this situation. In connection with this, we recommend that the City examine the department's procedures to determine how they may be reassigned so that internal control may be improved.

MEMORANDUM

TO: Mayor and City Council

FROM: Linda Tucker and Debbie Suggs

SUBJECT: Staff Response to Schleeter, Monsen, and Debacker Management Letter

DATE: 11/19/02

We have received and reviewed Schleeter, Monsen, and Debacker's letter to Management dated November 12, 2002. We feel that all comments and suggestions are valid, but would like to address some particular circumstances and issues pertaining to items identified by the auditors.

Organization Structure and Segregation of Duties

We certainly agree that segregation of duties is a key element to good internal control, but have to acknowledge the limitations of our small staff. There are always periods during the day when only one or two people are available to help customers, answer the phone, etc. It would not be practical or efficient to restrict which staff is allowed to accept cash or write receipts or even prepare and transport deposits. Where staffing levels permit, we will strive to separate as much as possible the acceptance, deposit and posting of revenues and other receipts of funds.

Accounting Policies and Procedures

It is a good idea to have written accounting policies and procedures for each of the City's departments. The Police Department has already compiled such a document in conjunction with their recent accreditation process. As time permits, the Administrator and Treasurer will endeavor to create similar documents for the remainder of the City's departments.

Recording Prepaid Insurance

The City does prepay insurance every six months for the following six months, with twelve months of insurance expense recognized every fiscal year. The reason we chose not to make the accounting change the auditors suggested is that the adjustment would cause insurance expense to be understated, by half, in the fiscal year the adjustment was made. This would cause budget comparisons to be "off" for a year and prior year comparisons to be skewed for two years. A suggestion would be to budget for the adjustment to be made in fiscal year 2004, thereby eliminating the budget difference in the year of adjustment.

Control of Receipt Book Numbers

Effective immediately, the City will institute the use of a written log to track the issuance of receipt books to the various departments. This is an easy way to accomplish the control the auditors would like, without requiring each department to maintain their own supply of receipt books.

Unclaimed Bond Refunds

The Court does have a fair number of long-outstanding checks. Refund checks are sent to the last known address, and if returned, all effort is made to obtain a forwarding address. The court staff will endeavor within the next year to locate those persons who have not cashed their refund checks, otherwise we will take the necessary steps to transfer these funds to the State' unclaimed property division.

Building Department

Proper separation of duties is even harder in the Building Department than in City Hall. The clerk must wear many hats and is routinely responsible for the receipt, deposit, and posting of cash and check payments for business licenses, building permits, and residential rental licenses. An additional part-time position in that department is being considered, and this position could be structured to accomplish a higher level of internal control.

Regarding this audit year, it was a mistake that all receipts on hand at year-end were not deposited as of the end of the day on June 30, 2002. We agree that deposits should be made on a timely basis. The Treasurer will communicate this clearly to the department heads and will take special care to ensure all deposits are in the bank on the last day of the next fiscal year.

City of Isle of Palms
Financial Statement Summary
October 31, 2002

	REVENUES				EXPENDITURES			
	Actual	Budgeted	Difference	% of Budget	Actual	Budgeted	Difference	% of Budget
General Fund	$ 814,735	$ 4,978,157	$(4,163,422)	16%	$ 1,408,284	$ 4,978,157	$(3,569,873)	28%
Capital Projects Fund	24,824	181,953	(157,129)	14%	68,076	216,270	(148,194)	31%
Muni Accommodation Tax Fund	165,981	526,294	(360,313)	32%	63,257	446,588	(383,331)	14%
Volunteer Fire 1% Fund	69,722	46,500	23,222	150%	10,058	46,500	(36,442)	22%
State Accommodation Tax Fund	344,865	614,850	(269,985)	56%	221,490	552,318	(330,828)	40%
Disaster Recovery Fund	8,279	36,000	(27,721)	23%	8	5,000	(4,992)	0%
Federal Narcotics Fund	70	-	70	0%	647	4,600	(3,953)	14%
Marina Fund	164,219	665,950	(501,731)	25%	96,494	684,275	(587,781)	14%
All Other Funds	20,818	3,610	17,208	577%	146	5,820	(5,674)	3%
Total All Funds	$ 1,613,513	$ 7,053,314	$(5,439,801)	23%	$ 1,868,459	$ 6,939,528	$(5,071,069)	27%

General Fund YTD Expenditures

4 Month Target = 33%

	Actual	Budget	% of Budget
Mayor and Council	2,737	35,840	8%
General Government	113,557	426,694	27%
Police	357,356	1,324,219	27%
Fire	436,796	1,529,016	29%
Public Works	268,377	856,808	31%
Building & Licensing	70,576	233,643	30%
Recreation	123,310	450,028	27%
Judicial	29,306	102,119	29%
Parking Lot & Meters	6,270	19,790	32%
Total General Fund	1,408,284	4,978,157	28%

General Fund Cash at 11/14/02

October Balances:

BB&T (Rate = .75%)	244,128
SC Local Gov't Invest Pool (Rate = 1.97%)	1,328,853
	1,572,981

November activity thru 11/14/02

Cash Received	55,974
Accounts Payable Payments	(79,451)
Payroll	(128,716)
Approximate Gen Fund Cash at 11/14/02	1,420,788
Cash On-Hand as a % of Annual GF Expenses	**29%**

Revenue Breakdown

For The Date Range
05/01/02 Thru 11/19/02

RentalType	*Gated*	*Non-Gated*	*Total Of Paid*
Unknown	-	$177.30	$177.30
Yearly	$97,514.76	$66,119.77	$164,336.75
Seasonal	$63,568.02	$67,622.24	$132,470.30
Unknown	$10,616.29	$11,193.35	$22,026.04
	$171,699.07	$145,112.66	$316,010.39

Original mailout including vacant lots:	3,290
No. of Non-rentals entered:	506
No. of Expired Addresses:	76
No. of Licenses Issued:	1,438

Budgeted Revenue Projected:	$330,000.00
Total Revenue to Date:	$328,302.04
Percentage of Target Achieved:	99%

Our department has audited four companies that manage rental property and 26 rental units have not paid for their licensing. Payment fees for these should be received during the month of November.

A decrease in properties results from additional clean-up of data base which is completed by deleting grassy areas within cul-de-sacs, open spaces and undevelopable spaces. Our total number of properties is 3,107.

City of Isle of Palms
Gateway Enhancement Project
Status Report

Grant	Federal or State	Vendor	Invoice #	Invoice Date	Check #	Check Date	Amount	Grant %	Grant Revenue
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	4370	3/29/01	116	4/27/01	$ 6,810	73.25%	$ 4,988
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	4460	4/24/01	117	4/27/01	3,900	73.25%	2,857
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	4704	5/18/01	120	6/8/01	4,590	73.25%	3,362
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	4923	6/21/01	124	6/29/01	2,490	73.25%	1,824
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	5121	7/19/01	132	7/25/01	1,092	73.25%	800
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	ISO101	8/24/01	135	8/29/01	1,444	73.25%	1,057
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	6561	2/22/02	221	2/27/02	1,527	73.25%	1,119
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	6797	4/1/02	228	4/4/02	1,456	73.25%	1,067
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	6976	4/26/02	243	5/20/02	1,456	73.25%	1,067
ICTEA Undergrounding @ Connector	Fed	Hobbs, Upchurch & Assoc.	7226	5/31/02	249	6/5/02	728	73.25%	533
ICTEA Undergrounding @ Connector	Fed	Hoffman Electric	1738	2/13/02	220	2/20/02	36,000	73.25%	26,370
ICTEA Undergrounding @ Connector	Fed	Hoffman Electric	1743	4/17/02	238	4/25/02	22,500	73.25%	16,481
ICTEA Undergrounding @ Connector	Fed	Hoffman Electric	1746	4/17/02	238	4/25/02	16,010	73.25%	11,727
ICTEA Undergrounding @ Connector	Fed	Hoffman Electric	FINAL	6/20/02	264	7/11/02	45,796	73.25%	33,546
Total Expenditures to Date							$ 145,799	73.25%	$ 106,797

Estimated SCE&G charge	45,205
Estimated Comcast charge	21,429
Estimated Hobbs Upchurch charge	5,000
Total estimated project cost	217,433
Grant revenue	(140,977)
Net cost to City	76,456
Original estimated cost to City in grant application	51,479
Estimated additional funds needed	$ 24,977

Parking Ticket Letter Project – Past Due Tickets

In order to print delinquent parking ticket letters all license plate information must be run by dispatch and then all the data must be entered into the parking ticket database. This was a process that was done over the last few months.

Approximately **2300** letters were mailed **Nov. 7-12, 2002** for unpaid parking tickets for the **2001 & 2002** calendar years.

As of today's date (11/19/02) **360** payments were received for a total of **$6,630.00** has been deposited into the Court Escrow account.

CHARLESTON LS3P CHARLOTTE

October 29, 2002

Ms. Norma Jean Page
Isle of Palms Recreation Department
24 28th Avenue
Isle of Palms, SC 29451

RE: Isle of Palms Recreation Center – Additional Referendum Services
LS3P Commission No. 1600-010980.03

Dear Norma Jean:

This proposal outlines additional professional services and fees for this project as well as the Owner's responsibilities. It is our understanding that the Owner is City of Isle of Palms (Owner). LS3P ASSOCIATES LTD. (LS3P) is the consultant proposing to provide the services as outlined herein. When both parties sign this proposal it will become the Agreement to provide professional services as follows:

I. BASIC SERVICES

A. General
The Scope of Basic Services for this project shall include the preparation of alternative plans and the attendance and presentation at additional meetings for the proposed Recreation Center for Isle of Palms Park located at 24 28th Avenue, Isle of Palms, SC.

II. DESIGN SERVICES

A. Attend and present project at multiple City Council, Ways and Means, and Recreation Committee Meetings.
B. Attend additional project team meetings with staff.
C. Prepare alternative building layouts and elevations with associated capital improvement cost investigations and to prepare graphics for use in public presentations.
D. Attend and participate at two public meetings to present project for referendum.
E. Prepare architectural documentation following successful referenda to assist in bond preparations.

III. GENERAL CONDITIONS

A. Basic Services
LS3P's Basic Services consist of "I, and II – Basic Services" above, unless otherwise noted.

B. Additional Services
The following services shall be provided only when authorized in writing by the Owner prior to commencing services and they shall be paid for by the Owner as hereinafter provided.
1. Preparing additional conceptual plans.
2. Conducting additional Public Workshops.
3. Providing services of professional consultants beyond LS3P staff.
4. Making investigations into or securing funding sources.
5. Providing more trips or meetings than specified above.
6. Providing site assessment services of environmental conditions.

C. Capital Improvement Cost

1. Statements of probable capital improvement costs prepared by LS3P represent their best judgment as a planning professional familiar with the construction development industry. It is recognized that neither LS3P nor the Owner has any control over the cost of labor, materials or equipment. Accordingly, LS3P cannot and does not guarantee statements of probable cost prepared. LS3P will provide methodology and assumptions for the Owner as to how capital improvement costs were achieved.

D. Successor and Assigns
The Owner and LS3P each bind himself, his partners, successors, assigns and legal representatives to the other party to the Agreement.

IV. COMPENSATION

The Owner shall compensate LS3P for Basic Services described in sections I, II and III above in accordance with the Terms and Conditions of this Agreement. The services outlined above will be provided for the following fee amounts (plus reimbursable expenses):

A. Additional Referendum.....$23,500
(This fee includes $15,216 in services provided to date in excess of agreement 5/23/2000.)

The fees listed above will be deducted from the overall percentage based fee proposed (9 1/2%) so as to maintain project budget.

Two copies of this proposal and project schedule are included. Please sign and return the LS3P copy as an act of acceptance. Unsigned by both parties this proposal is valid for a period of two (2) months from the date herein.

Sincerely,

LS3P ASSOCIATES LTD.

W. Warren Pruitt, Jr., ASLA
Vice President
Director of Land Planning

Date: Oct. 29.02

Frank E. Lucas, FAIA
Chairman

Date: Lucas

ACCEPTED BY:
Isle of Palms

_____
Signature

Name: _____

Title: _____

Date: _____

STANDARD AGREEMENT PROVISIONS AND HOURLY RATES
FEBRUARY 1, 2002

LS3P ASSOCIATES LTD. provides Architecture, Planning, Interior Architecture, and Landscape Architecture Services on a time and materials basis as follows:

1. Compensation for Services provided by LS3P personnel shall be at the following hourly rates:

Officer/Principal	$135
Senior Architect / Senior Interior Architect-Designer / Senior Landscape Architect-Land Planner	$115
Architectural Staff III / Interior Architect-Design Staff III / Landscape Architect-Land Planning Staff III	$ 95
Architectural Staff II / Interior Architect-Design Staff II / Landscape Architect-Land Planning Staff II	$ 85
Architectural Staff I / Interior Architect-Design Staff I / Landscape Architect-Land Planning Staff I	$ 75
Technician	$ 65
Administrative	$ 50

2. For Services of Professional and Engineering Consultants including and not limited to Structural, Civil, Mechanical, Electrical, Plumbing, and Surveying Services, a multiple of 1.25 times the amount billed to LS3P will apply.

3. Minimum billable time for Depositions and Testimony is One-Half Day.

4. Billing will occur monthly or at the completion of the work, whichever comes sooner, with payments due upon receipt.

5. After thirty (30) days from the date of invoice, payments due and unpaid shall bear a late charge of one and one half percent (1.5%) per month from the date of invoice.

6. This standard schedule is subject to change 6 months from date of issuance.

7. Reimbursable Expenses (i.e., Travel, Reproductions, Printing, Plots, Postage, Handling and Delivery, Facsimile, Long Distance Communications, Renderings, Models, etc.), incur a multiple of 1.1 times the amount expended by LS3P. For limited quantities of in-house document production, the following billing rates will apply:

BLACK & WHITE	BOND	VELLUM	MYLAR
30" x 42"	$4.00	$8.00	$15.00
24" x 36"	$3.00	$6.00	$9.00
15" x 21"	$2.00	$4.00	$6.00
11" x 17"	$0.25	$2.00	$3.00
8.5" x 11"/14"	$0.10	NA	NA

COLOR	BOND	PREMIUM BOND	PHOTO GLOSS
30" x 42"	$45.00	$60.00	$75.00
24" x 36"	$30.00	$40.00	$50.00
15" x 21"	$25.00	$35.00	$45.00
11" x 17"	$3.00	$6.00	$9.00
8.5" x 11"/14"	$1.50	$3.00	$4.50

ELECTRONIC	FLOPPY DISK	ZIP DISK	CD-ROM
Data Transfer	$10.00	$30.00	$100.00
Facsimile		$1.00 per Outgoing Page	
Email Attachments		No Charge	

Large quantity reproductions, blue-line prints, black-line prints, sepia prints, and other special graphic media formats will be outsourced at vendor pricing plus customary 10% markup.

8. Digital Reproduction of Instruments of Service (limited to CADD drawings only and not to be considered Contract Documents as defined by the General Conditions for the Contract for Construction) may be obtained for specific qualified purposes with appropriate authorization and subject to a Letter of Agreement stating Terms and Conditions for release. The following billing rates will apply:

CADD DRAWINGS	50 SHEETS OR LESS, EACH	51-100 SHEETS, EACH	101 OR MORE SHEETS, EACH
DWG or DGN	$30.00	$25.00	$20.00
Adobe PDF	$6.00	$5.00	$4.00

Autodesk®AutoCAD® drawings are represented in the DWG file format and Bentley® MicroStation® drawings are represented in the DGN file format. Additional charges for file format conversion may apply. Adobe® PDF files are not modifiable and may be viewed using Adobe Acrobat Reader®, available as a free download at www.Adobe.com.

WPC
WRIGHTPADGETTCHRISTOPHER
Engineering & Construction Services

November 15, 2002

Ms. Linda Tucker
City of Isle of Palms
1207 Palm Blvd.
Isle of Palms, SC 29451

Facsimile: 886-8005

Proposal for
Engineering Services
IOP Fire Stations 1 & 2
Isle of Palms, SC
WPC Proposal # :
CHS2-145-2002A

Dear Ms. Tucker:

WPC appreciates the opportunity to provide this proposal for your consideration. It is our understanding that you would like WPC to further evaluate the structural design for the Isle of Palm's Fire Stations #1 and #2. The following paragraphs outline our proposed scope of work, schedule, and fee based on our understanding of the project.

ENGINEERING SERVICES

Scope of Work

We propose to provide a structural evaluation for these two existing fire station structures. We will evaluate the structures relative to the original code requirements in effect at the time of their design and to the current code requirements for a structure undergoing a substantial improvement.

WPC will perform a brief visual inspection of the existing structure to verify the current configuration is in accordance with the design drawings on record. We will then evaluate the major structural components of the existing structure relative to the design code requirements in effect in 1991. We will document our findings in a written report.

WPC's initial investigation of these structures (see WPC Report CHS2-02-223 dated October 15, 2002), identified current structural deficiencies that will likely qualify as substantial repairs. Substantial repairs require that the structures be upgraded to meet the current codes. Therefore, WPC will also analyze the structures relative to the current design codes and identify the major components that require repair or upgrade. Once all major components requiring repair or upgrade are identified, we will develop repair and retrofit concepts for these components. These repair and retrofit concepts will be used to develop cost estimates for these structures. We will

document our findings in a written report.

Please note that the analysis relative to the original code is not required to repair and upgrade the existing structures to meet the current code. However, it will serve to identify whether the IOP received the proper product they purchased in 1991. The analysis relative to the current code allows us to develop a cost estimate for repairing and upgrading the existing structures. Detailed repair plans will not be developed within this scope of work. The cost estimate, however, will help determine the best course of action for addressing the deficiencies of the existing fire station structures.

Also, in our initial report, WPC identified organic materials may be present beneath the foundations. We will sample soils below the foundation and verify if organic materials are present.

We hope this scope of work addresses your concerns. Should you have any questions, need further information or desire a change to the scope of this work, please contact us.

Schedule We can begin our work with your acceptance of this proposal. We estimate that this work will be completed approximately 12 weeks from when we begin this work.

Cost Estimate and Fee The attached cost estimate provides a break down of the project into the major tasks and identifies the estimated time for each task. Our fee will be for actual time and expenses in accordance with the rates shown on the attached cost estimate. We propose a not-to-exceed limit of **$37,900.00** for our time and expenses. We will not exceed this limit without your authorization. The final invoice will be based on the amount of work performed at the indicated rates.

Respectfully submitted,
WRIGHTPADGETTCHRISTOPHER

Robert Dullanty, PE
Senior Structural Engineer
Marine and Structural Services Manager

Attachments: Cost Estimate
Agreement for Professional Services

WPC

COST ESTIMATE
IOP FIRE STATIONS #1 & #2
ISLE OF PALMS, SC
WPC PROPOSAL NUMBER: CHS2-145-2002A

Original Code Review:

1. Structural Investigation and Analysis:
   a. Senior Registered Engineer, 50 hr. @ $125.00 per hour $6,250.00
   b. Staff Engineer, 16 hr. @ $75.00 per hour $1,200.00
2. Report Preparation with Cost Estimate:
   a. Senior Registered Engineer, 32 hr. @ $125.00 per hour $4,000.00
   b. Drafting Technician, 8 hr. @ $55.00 per hour $440.00
   c. Secretary, 8 hr. @ $45.00 per hour $360.00
3. Meetings and Expenses
   a. Senior Registered Engineer, 4 hr. @ $125.00 per hour $500.00
   b. Miscellaneous Expenses, cost + 15% $150.00

Subtotal **$ 12,900.00**

Current Code Review:

1. Structural Analysis and Repair/Retrofit Concepts:
   a. Senior Registered Engineer, 120 hr. @ $125.00 per hour $15,000.00
   b. Staff Engineer, 24 hr. @ $75.00 per hour $1,800.00
2. Report Preparation with Cost Estimate:
   a. Senior Registered Engineer, 32 hr. @ $125.00 per hour $4,000.00
   b. Drafting Technician, 16 hr. @ $55.00 per hour $880.00
   c. Secretary, 8 hr. @ $45.00 per hour $360.00
3. Meetings and Expenses:
   a. Senior Registered Engineer, 4 hr. @ $125.00 per hour $750.00
   b. Miscellaneous Expenses, cost + 15% $210.00

Subtotal **$ 23,000.00**

Organic Materials Check:

1. Identify if Organic Materials Exist below the Foundations, lump sum $2,000.00

Subtotal **$ 2,000.00**

ESTIMATED COST **$37,900.00**

WPC

WRIGHTPADGETTCHRISTOPHER

Engineering & Construction Services

Date: November 15, 2002	Job Number:
WRIGHTPADGETTCHRISTOPHER (hereafter Consultant)	**Client Name: City of Isle of Palms** **Contact: Ms. Linda Tucker**
Street Address: 1017 Chuck Dawley Boulevard City: Mt. Pleasant State: South Carolina Zip: 29464	**Street Address: 1207 Palm Blvd.** **City: Isle of Palms** **State: SC Zip: 29451**
Telephone: (843)884-1234 Fax: (843)884-9234	**Telephone: (843)** **Fax: (843)886-8005**

PROJECT

Project Name: IOP Fire Stations 1 & 2
Project Location:
City: Isle of Palms State: SC Zip: 29451

SERVICES TO BE RENDERED

Proposal Number: **CHS2-145A-2002** dated: November 15, 2002 is incorporated into this Agreement For Services.

WITNESSETH: WHEREAS, Client desires to contract with Consultant to furnish Services to Client's project identified above.

WHEREAS, Consultant is engaged in the business of providing services and related labor, materials, and equipment. (Herein individually and collectively referred to as Services).

NOW, THEREFORE, in consideration of the Mutual Covenants and Promises included herein, Client and Consultant agree as follows:

OFFER ACCEPTANCE: Client hereby accepts Consultant's offer to provide services as described in Consultant's proposal for services referenced under "Services to be Rendered" and agrees that such services and any additional services authorized by client, shall be governed by this Agreement.

CONTRACT DOCUMENTS: "Contract Documents" shall mean this document as well as the proposal listed under "Services to be Rendered" each of which is incorporated into the other.

PAYMENT - Client will pay Consultant for services and expenses in accordance with the Contract Documents. If prices for services are not established under SERVICES TO BE RENDERED then the current fee schedule in effect for the location providing the services shall be used as the amount to be paid by client for services provided. Consultant will submit progress invoices to Client monthly and a final invoice upon completion of its Services. Each invoice, on presentation, is due and payable by Client. Invoices are past due 30 days after the date of the invoice. Past due amounts are subject to a late payment fee of one and one-half percent per month (18 percent per annum) or the highest amount allowed by applicable law on the outstanding balance whichever is less. Attorney's fees and other costs incurred in collecting past due amounts shall be paid by Client.

Consultant shall be paid in full for all services rendered under this Agreement, including any additional services authorized by Client in excess of those stated in this Agreement.

The Client's obligation to pay under this Agreement is in no way dependent upon the Client's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, or upon the Client's successful completion of the Project.

WARRANTY AND STANDARD OF CARE - Consultant and its agents, employees and subcontractors shall endeavor to perform Services for Client using that degree of care and skill ordinarily exercised by and consistent with the standards of others ordinarily providing similar services in the same or similar locality as the one where the services are performed. In the event any portion of the Services fails to substantially comply with this warranty and standard of care obligation and Consultant is promptly notified in writing prior to one year after completion of such portion of the Services, Consultant will re-perform such portion of the Services, or if re-performance is impractical, Consultant will refund the amount of compensation paid to Consultant for such portion of the Services. **THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE.**

This **WARRANTY AND STANDARD OF CARE** is in lieu of all other warranties and standards of care. No other warranty or standard of care, expressed or implied, including warranties of merchantability and fitness for a particular purpose is made or intended by the proposal, by oral communications or by any representations made regarding the services included in this Agreement.

LIMITATION OF LIABILITY - Consultant and Client mutually agree that the services provided pursuant to this Agreement involve risks of liability which cannot be adequately compensated for by the payments the Client will make under this Agreement. Therefore, the total cumulative liability of Consultant, its agents, employees and subcontractors whether in contract, tort including negligence (whether sole or concurrent) and strict liability, or otherwise arising out of, connected with or resulting from the services provided pursuant to this Agreement shall not exceed the total fees paid by Client or fifty thousand dollars, whichever is greater. At additional cost, Client may obtain a higher limit of liability prior to commencement of services. Consultant's consideration to Client for this limit of liability is specifically reflected in Consultant's fees for services under this Agreement as such fees are less than Consultant would be paid for services under an Agreement without a limitation of liability. **Client is cautioned that this is a limited liability Agreement limiting the liability of the Consultant; therefore, Client is advised to carefully review Client's risks of liability related to this contract and address such risks through Client's insurance or other means.**

DISCLAIMER OF CONSEQUENTIAL DAMAGES- In no event shall Consultant or Client be liable to the other for any special, indirect, incidental or consequential loss of damages, including lost profits and loss of use.

REPORTS - In connection with the performance of the Services, Consultant shall deliver to Client one or more reports or other written documents reflecting Services provided and the results of such Services. All reports and written documents delivered to the Client are instruments reflecting the services provided by Consultant pursuant to this Agreement and are made available for Client's use subject to the limitations of this Agreement. Instruments of service provided by Consultant to Client pursuant to this agreement are provided for the exclusive use of Client. Client's agents and employees for the Project and are not to be used or relied upon in connection with other projects. Subject to the authorized use of Client, Client's agents, and employees, all instruments of service, other written documents, all original data gathered by Consultant and work papers produced by Consultant in the performance of the Services are, and shall remain, the sole and exclusive property of Consultant.

Should Client make instruments of service, including reports, available to strangers or request that Consultant address or forward copies of such to strangers, then Consultant's obligation with regard to such reports shall be to Client only, and limited to the provisions of this Agreement. Client may request Consultant forward instruments of service to strangers or add addressees (an addressee is a stranger which receives a report prepared for the Client but at Client's request such report is addressed to the stranger) to the instruments of service. Consultant reserves the right in its sole discretion to grant or deny Client's request and to charge additional fees for granting such a request. Such strangers and addressees receiving instruments of service shall as strangers to this Agreement have no records of basis for claim against Consultant and in consideration for receiving such, agree to look solely to the Client as provider of the instruments of service. Client shall indemnify and hold harmless Consultant, its agents, employees and subcontractors from any and all costs, liabilities, claims and attorney's fees arising from any stranger's use or reliance on instruments of service when such use or reliance is with Client's knowledge.

SAFETY - With respect to the performance of the Services, Consultant shall take safety precautions required by federal, state and local laws, rules, regulations, statutes or ordinances. Should Client, or third parties, be conducting activities on the Site, then each shall take responsibility for their own safety and compliance with applicable safety requirements.

CONFIDENTIALITY - Subject to any obligation Consultant may have under applicable law or regulation, Consultant will endeavor to release information relating to the Services only to its employees and subcontractors in the performance of the Services, to Client's authorized representative to receive such information.

SAMPLES - Unless otherwise requested, test specimens or samples will be disposed of immediately upon completion of tests and analysis. Upon written request, Consultant will retain samples for a mutually acceptable storage charge and period of time. In the event that samples contain or may contain hazardous materials, Consultant shall, after completion of testing and at Client's expense, return such samples to Client or make samples available for disposal by Client's agent. Client recognizes and agrees that Consultant is acting as a bailee and at no time assumes title to said samples.

INVENTIONS - Any and all inventions or discoveries relating to the Services, including improvements and modifications to existing products or processes made or conceived by Consultant or its employees during the term of this Agreement are and shall remain the sole and exclusive property of Consultant.

REPRESENTATIONS OF CLIENT - Client warrants and covenants that sufficient funds are available or will be available upon receipt of Consultant's invoice to make payment in full for the services rendered by Consultant. Client warrants that all information provided to Consultant regarding the project and project location are complete and accurate to the best of the Client's knowledge. Client agrees to furnish Consultant, its agents, employees, and subcontractors a right-of-entry onto the project site and permission to perform the services included in this Agreement.

PROJECT SITE - Reasonable precautions will be taken to minimize damage to the Project Site from Consultant's activities and use of equipment. Client recognizes that the performance of the services included in this Agreement may cause alteration or damage to the site. Client accepts the fact that this is inherent in the work and will not look to Consultant for reimbursement or hold Consultant liable or responsible for any such alteration or damage. Should Client not be owner of the property, then Client agrees to notify the owner of the aforementioned possibility of unavoidable alteration and damage and to indemnify, and defend Consultant against any claims and costs including attorney's fees by the owner or persons having possessions of the site through the owner which are related to such alteration or damage.

Client agrees to disclose the identify of all utilities serving the Project Site and the presence and accurate location of hidden or obscure man-made objects known to Client relative to field tests or boring locations. Client agrees to indemnify and hold harmless Consultant from all claims, suits, losses, personal injuries, death and property liability including costs and attorney's fees resulting from damage or injury to subterranean structures (pipes, tanks, telephone cables, etc.) arising from the performance of Consultant's services when the existence of such are not called to Consultant's attention or the location not correctly identified in information furnished Consultant.

TERMINATION FOR CONVENIENCE - Upon written notice, Client or Consultant may terminate the performance of any further services included in this Agreement if the terminating party determines termination is in the terminating party's interest. Upon dispatch or receipt of the termination notice, Consultant shall stop work on all services included in this Agreement and deliver any instruments of service complete at that time to Client and Client shall pay Consultant for all services performed up to the dispatch or receipt of the termination notice. Upon Termination for Convenience, Consultant and Client shall have no further rights or remedies other than those included herein.

UNFORESEEN OCCURRENCES - If, during the performance of service hereunder, any unforeseen conditions or occurrences are encountered which in Consultant's judgment significantly affects or may affect the services, the risk involved in providing the services, or the recommended scope of services, Consultant may: (a) If practicable, in Consultant's judgment and with approval of Client, complete the original scope of services in accordance with the procedures originally intended in the Proposal; (b) Agree with Client to modify the scope of services and the estimate of charges to include the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of TERMINATION FOR CONVENIENCE.

DELAYS - Should completion of any portion of the Services be delayed for causes beyond the reasonable control of or without the fault of negligence of Consultant, the time for performance shall be extended for a period equal to the delay.

INSURANCE - Consultant shall maintain at its own expense the following insurance subject to normal industry exclusions: (1) Workmen's Compensation Insurance and Employer's Liability Insurance. (2) Comprehensive Automobile Liability Insurance with limits of $1,000,000.00. (3) General Liability Insurance with limits of $1,000,000.00. Certificates can be issued upon request identifying details and limits of coverage.

INDEMNITY - Client agrees to indemnify, defend and save harmless Consultant, its agents, employees and subcontractors from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement, and reasonable attorney's fees), which Consultant may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Client's negligence or willful misconduct.

Consultant agrees to indemnify, defend and save harmless Client from and against any and all losses, liabilities, and costs and expenses of every kind (including cost of defense, investigation, settlement, and reasonable attorney's fees) which Client may incur, become responsible for or pay out as a result of bodily injuries (including death) to any person, damage to any property or both, to the extent caused by Consultant's negligence or willful misconduct.

Client and Consultant shall, in the event of liability arising out of their joint negligence or willful misconduct indemnify, defend, and save harmless each other in proportion to their relative degree of fault.

CAPTIONS AND HEADINGS - The captions and headings throughout this Agreement are for convenience and reference only, and the words contained therein shall in no way be held or deemed to define, limit, describe, modify, or add to the interpretation, construction, or meaning of any provision of or scope or intent of this Agreement.

SEVERABILITY - If any provision of this Agreement, or application thereof to any person or circumstance, shall to any extent be invalid, then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

NO WAIVER - No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

LAW TO APPLY - The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with laws of the state in which the project is located.

CONSULTANT HEREBY ADVISES CLIENT THAT IT'S PERFORMANCE OF THIS AGREEMENT IS EXPRESSLY CONDITIONED ON CLIENT'S ASSENT TO THE TERMS AND CONDITIONS DETAILED HEREIN.

ENTIRE AGREEMENT - This Agreement represents the entire understanding and agreement between the parties hereto relating to the Services and supersedes any and all prior negotiations, discussions and Agreements, whether written or oral, between the parties regarding same.

TO THE EXTENT that any additional or different Provisions conflict with the Provisions of this Agreement, the Provisions of this Agreement shall govern. No amendment or modification to this Agreement or any waiver of any provisions hereof shall be effective unless in writing, signed by both parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representative.

WRIGHTPADGETTCHRISTOPHER

BY_____
DATE_____

CLIENT:

BY_____
DATE_____

WPC
SdM

IOP PROJECT								
SURFACE AND LANDSCAPE								
11/19/2002								
EXISTING								
Item	Description		Quantity			Unit Cost		Total Cost
1	Pavement removal		290	yd^2	$	3.00	$	870.00
2	Mill Existing pavement for resurfacing		11250	yd^2	$	3.00	$	33,750.00
3	Demo pavement for future green area		1850	yd^2	$	7.00	$	12,950.00
	Subtotal -						$	**47,570.00**
NEW								
Item	Description		Quantity			Unit Cost		Total Cost
1	Brick Pavers		750	ft^2	$	11.50	$	8,625.00
16	Stamped asphalt as alternative for all other proposed brick pave area		14450	ft^2	$	5.00	$	72,250.00
2	New pavement & grade (6"/2")		2100	ft^2	$	20.00	$	42,000.00
3	Resurface area		9400	yd^2	$	4.00	$	37,600.00
4	Sidewalk w/ grading		25950	ft^2	$	4.50	$	116,775.00
5	Curb & Gutter (18")		6300	ft	$	8.00	$	50,400.00
6	Drainage		8	ea	$	2,500.00	$	20,000.00
7	Signage		13	ea	$	225.00	$	2,925.00
8	Paint - regular (for thermo paint is $1.20/ft)		1300	ft	$	0.50	$	650.00
9	Grass area		1850	yd^2	$	0.50	$	925.00
10	Landscape		1		$	100,000.00	$	100,000.00
11	(including but not limited to, site							
	plantings, trees, benches, trash							
	recepticles, signage, lighting & irrigation)							
12	4' Powder-coated aluminum fence (commercial grade)		620	ft	$	40.00	$	24,800.00
13	Parking Meters		10	ea	$	9,000.00	$	90,000.00
14	County park gate		1		$	1,200.00	$	1,200.00
	Subtotal -						$	**568,150.00**
	Totals of Subtotals (New + Existing)						$	**615,720.00**
	Contingency					10%	$	61,572.00
	Engineering					10%	$	67,729.20
	PRELIMINARY TOTAL FOR PROJECT						$	**745,021.20**
	PRELIMINARY OPINION OF COSTS						$	**750,000.00**

Building, Planning and Business License Department Organization

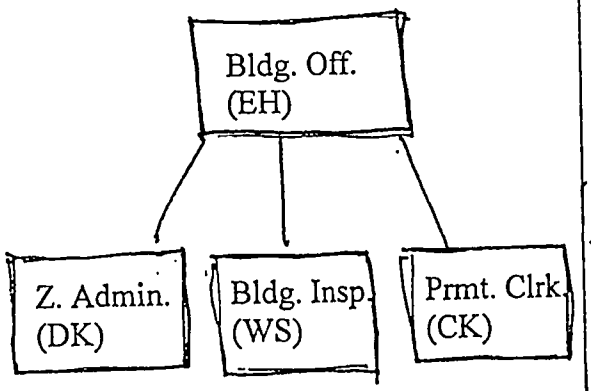
Currently

Building Official
(Ed Haselden)
- handles administration of department
- administers building codes
- conducts building inspections

Zoning Administrator
(Douglas Kerr)
- administers zoning ordinance

Building Inspector
(William Seabrook)
- conducts building inspections
- reviews plans for compliance with building codes

Building Clerk
(Cathy Kennedy)
- issues building permits and business licenses



	Low	Middle	High
Building Official	35,695	41,697	47,700
ing Admin.	24,628	29,680	34,627
Code Enf/Insp.	24,628	29,680	34,627
Building Clerk	17,728	22,345	26,962

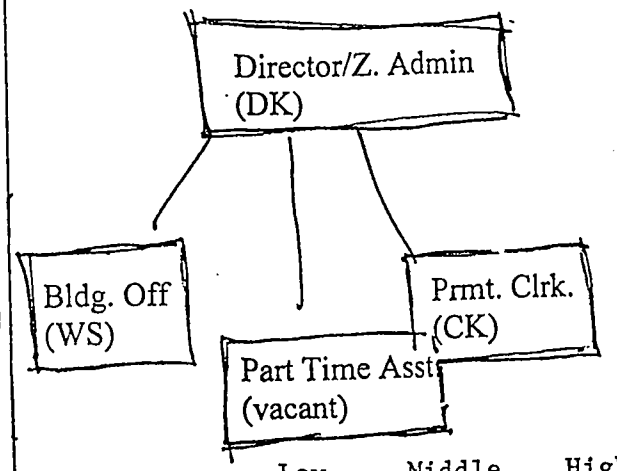
Proposed

Director of Building, Planning and Business License Department/ Zoning Administrator
(Douglas Kerr)
- handles administration of department
- administers zoning ordinance

Building Official
(William Seabrook)
- administers building codes
- conducts building inspections
- reviews plans for compliance with building codes

Building Clerk
(Cathy Kennedy)
- issues building permits and business licenses

Part-time Office Assistant
(vacant)
- assists with licensing and permitting



	Low	Middle	High
Director	37,480	43,782	50,085
Building Off.	29,091	34,648	40,090
Permit Clerk	19,644	23,575	27,504
Office Asst	17,728	22,345	26,962

City	*Title*	# FT	Minimum	MidRange	Maximum
Folly Beach	Building Inspector	1	$28,500	$35,608	$42,716
	Code Enforcement	1	Recently	created	
Hanahan	Bldg Codes Adm.	1	$27,357	$32,829	$38,301
	Building Inspector	1	$21,044	$25,279	$29,514
Goose Creek	Planning Director	1	$30,783	$36,940	$43,097
	Building Inspector	2	$23,786	$28,543	$33,300
	Bldg License Insp	1	$20,786	$24,944	$29,101
	Codes Enf Ofcr	2	$21,786	$26,144	$30,501
Summerville	Planning Director	1		$54,340	
	Planner 1	1		$35,700	
	Bldg Codes Admin	1		$42,000	
	Bldg Inspector	2	$28,665	$29,768	$30,870
Mt. Pleasant	Planning Director	1	$62,249	$74,698	$87,147
	Senior Planner	2	$41,059	$49,270	$57,481
	Planner 1	4	$31,782	$42,203	$52,624
	Bldg Codes Admin	1	$42,220	$50,664	$59,108
	Codes Enfrc Ofcr	1	$28,288	$33,946	$39,603
	Business Lic Dir	1	$36,421	$43,691	$50,960
	Bus License Insp	1	$28,453	$34,840	$41,226
	Building Inspector	7	$29,288	$34,446	$39,603
IOP	Director	1	$37,480	$43,782	$50,085
	Building Official	1	$29,091	$34,648	$40,090
	Building Clerk	1	$19,644	$23,575	$27,504
	Part Time (Vacant)	Hourly			

Building, Planning and Business License Department Organization

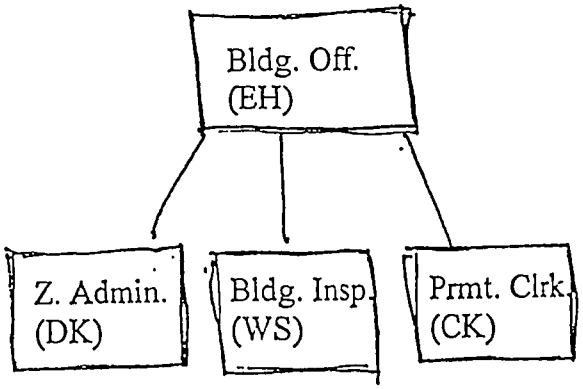
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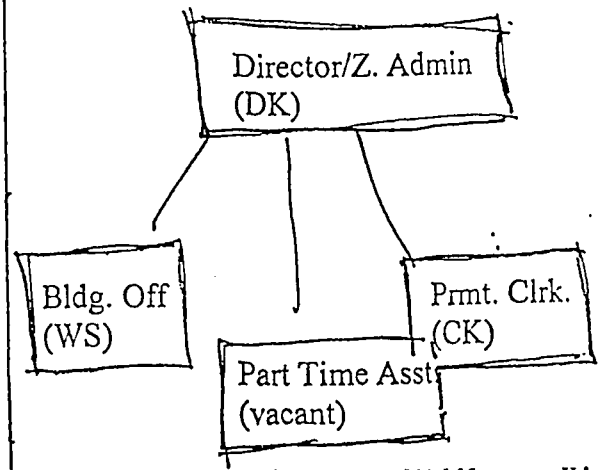
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(Douglas Kerr)
- handles administration of department
- administers zoning ordinance

Building Official
(William Seabrook)
- administers building codes
- conducts building inspections
- reviews plans for compliance with building codes

Building Clerk
(Cathy Kennedy)
- issues building permits and business licenses

Part-time Office Assistant
(vacant)
- assists with licensing and permitting



	Low	Middle	High
Director	37,480	43,782	50,085
Building Off.	29,091	34,648	40,090
Permit Clerk	19,644	23,575	27,504
Office Asst	17,728	22,345	26,962

City of Isle of Palms
Building Department
Salary Analysis

Current Structure	Monthly	Annual		
Haselden	4,307	51,688		
Kerr	3,475	41,704		
Seabrook	2,730	32,760		
Kennedy	1,823	21,881		
Total	12,336	148,033		

Proposed Structure				
Haselden	4,307	51,688	same	
Kerr	3,475	41,704	same	
Seabrook	2,921	35,053	7.00%	increase
Kennedy	1,965	23,575	7.74%	increase
Regular Part-timer (30 hours)	1,188	14,250	new	
Total	13,856	166,270		

Proposed Structure without Haselden				
Kerr	3,475	41,704	same	
Seabrook	2,921	35,053	7.00%	increase
Kennedy	1,965	23,575	7.74%	increase
Regular Part-timer (30 hours)	1,188	14,250	new	
Total	9,549	114,582		

Total Building Department Salaries per FY03 Budget: 148,127

City	*Title*	# FT	Minimum	MidRange	Maximum
Folly Beach	Building Inspector	1	$28,500	$35,608	$42,716
	Code Enforcement	1	Recently	created	
Hanahan	Bldg Codes Adm.	1	$27,357	$32,829	$38,301
	Building Inspector	1	$21,044	$25,279	$29,514
Goose Creek	Planning Director	1	$30,783	$36,940	$43,097
	Building Inspector	2	$23,786	$28,543	$33,300
	Bldg License Insp	1	$20,786	$24,944	$29,101
	Codes Enf Ofcr	2	$21,786	$26,144	$30,501
Summerville	Planning Director	1		$54,340	
	Planner 1	1		$35,700	
	Bldg Codes Admin	1		$42,000	
	Bldg Inspector	2	$28,665	$29,768	$30,870
Mt. Pleasant	Planning Director	1	$62,249	$74,698	$87,147
	Senior Planner	2	$41,059	$49,270	$57,481
	Planner 1	4	$31,782	$42,203	$52,624
	Bldg Codes Admin	1	$42,220	$50,664	$59,108
	Codes Enfrc Ofcr	1	$28,288	$33,946	$39,603
	Business Lic Dir	1	$36,421	$43,691	$50,960
	Bus License Insp	1	$28,453	$34,840	$41,226
	Building Inspector	7	$29,288	$34,446	$39,603
IOP	Director	1	$37,480	$43,782	$50,085
	Building Official	1	$29,091	$34,648	$40,090
	Building Clerk	1	$19,644	$23,575	$27,504
	Part Time (Vacant)	Hourly			

MEMORANDUM

TO: Linda Tucker, City Administrator

FROM: Douglas Kerr, Zoning Administrator

DATE: November 19, 2002

RE: Sullivans Island's structuring

On Sullivans Island; building, zoning, and business license administration is handled primarily by five individuals under the supervision of the City Administrator in the general government administration department. The Building Official handles all building related issues and the Zoning Administrator (part time position) handles all zoning issues. Three clerks share the duties of issuing business licenses and permits, accepting construction drawings for review and other associated clerical duties. Also, as explained in my memo to you yesterday, various other groups get involved with code enforcement issues.

State Accommodations Tax Advisory Committee
Isle of Palms, South Carolina

Application for State Accommodations Tax Funds

For Office Use Only

Date Received:_____	Total Project Cost:_____
Total Accommodations Tax Funds Requested: _____	
Action Taken By Accom. Tax Advisory Committee:	Date Approved_____ Denied_____
Action Taken By Ways & Means Committee:	Date Approved_____ Denied_____
Action Taken By City Council:	Date Approved_____ Denied_____
Documentation required for payment: ___line item budget, ___invoices, ___Financial Report	

A. Project Name July Fourth Fireworks Display

B. Applicant Organization City of Isle of Palms

1. Mailing Address P.O. Box 508, Isle of Palms, SC 29451

Telephone 843-886-6428 Fax 843-886-8005

2. Project Director Linda Lovvorn Tucker

Telephone same Fax same

3. Description of Organization, Its Goals and Objectives

The City is a municipal corporation charged with the responsibility of service to its residents and visitors.

C. Description and Location of Project/Event City of Isle of Palms - Atlantic Ocean side. The fireworks show culminates the Independence Day Celebration. Typically, all accommodations are 100% booked during this week. Additionally, the City is hopst to thousands of day visitors to the beach.

____ Single Event? __X__ Ongoing Event/Annual Need?

1. Date(s): of Event 7/4/03 or Project Start 7/3/03 Completion 7/5/03

2. Impact on Tourism: What percentage of persons benefitting from this project are tourists (75 %) vs. Isle of Palms residents (25 %).

D. Funding: Sources of Income for This Event or Project

1. Sponsorships or Fundraising: Amount $ -0- From _____

2. Entry Fees : Amount $ -0- From _____

3. Donations: Amount $ -0- From _____

4. Accommodations Tax Funds Request: Amount $ 28,200

   Date(s) Required: 12/15/02 Lump Sum 1/2 Installments _____

5. Other: Amount $ -0-

6. Total Budget: Amount $ 28,200

E. Financial Analysis

Please Provide Line Item Budget for Event or Project **

Date for Submission to Isle Of Palms Treasurer of Financial Report for Event or Project N/A

If awarded, funds are requested as follows:

(1) Lump Sum(s): $ 14,100 on 12/15/02 (date),
$ 14,100 on 07/04/03 (date),
$ _____ on _____ (date).

(2) Payment of Invoices as submitted to City Staff. Invoices should be submitted two weeks prior to due date.

** $22,000 Fireworks
3,000 Barge
2,000 Entertainment
1,200 Miscellaneous
$28,200

2.

City of Isle of Palms
Schedule of Personnel Costs for
Extra Coverage on 4th of July, 2001

	Employee	Hourly Rate	Man-Hours	Normal Holiday Hours (8hrs ea)	Add'l Holiday Hrs for hrs worked > 8 hrs	Regular Pay for actual hrs worked	Total Hrs Paid	Total Dollars Paid	Premium* Hours	Premium* Dollars
Fire Department										
1 engineer 8am until 12am	SM	9.54	16	8	8	16	32	305.28		
1 engineer 8am 7/4 until 8am 7/5	JF	9.44	24	8	8	24	40	377.6		
1 engineer 6pm until 11pm	unknown	8.71	5	8	0	5	13	113.23	5	43.55
1 engineer 6pm until 11pm	unknown	8.71	5	8	0	5	13	113.23	5	43.55
4-6 volunteers		0	30	0	0	0	0	0	0	
			80	32	16	50	98	$ 909.34	10	$ 87.10
Police Department										
1 officer 6pm until 12am	JS	18.45	6	8	0	6	14	258.30	6	110.70
1 officer 6pm until 12am	LG	13.75	6	8	0	6	14	192.50	6	82.50
1 officer 6pm until 12am	GE	15.32	6	8	0	6	14	214.48	6	91.92
1 officer 6pm until 12am	DC	12.22	6	8	0	6	14	171.08	6	73.32
1 officer 6pm until 12am	PM	12.07	6	8	0	6	14	168.98	6	72.42
1 officer 2pm until 2am (say 12am)	SC	16.28	10	8	2	10	20	325.60	10	162.80
1 officer 2pm until 2am (say 12am)	CG	12.69	10	8	2	10	20	253.80	10	126.90
1 officer 12pm until 12am	CM	12.29	12	8	4	12	24	294.96	12	147.48
1 dispatcher 12pm until 12am	SW	10.51	12	8	4	12	24	252.24	12	126.12
1 animal control 9am until 8pm	TF	8.45	10	0	0	10	10	84.50	10	84.50
			84	72	12	84	168	$ 2,216.44	84	$ 1,078.66
Total Fire and Police			164	104	28	134	266	$ 3,125.78	94	$ 1,165.76

Estimate of Salary Impact of 4th of July Holiday under current Personnel Policy as set forth in the Employee Handbook

***Premium if time worked during holiday is paid at double-time**

Total Police & Fire Including Premium	$ 4,291.54

EXHIBIT D

PUBLIC SAFETY COMMITTEE
November 11, 2002

The regular meeting of the Isle of Palms Public Safety Committee was held at 5:00 pm, on November 11, 2002, in the Building Department. Present were Chairman Taylor, Committee Members Mayor Sottile and Councilman Abele, Police Chief Buckhannon, Fire Chief Graham and City Administrator Tucker. Also present was Councilwoman Hanbury.

1. Approval of Previous Month's Minutes. Councilman Abele made a motion to approve the minutes from the September meeting as presented; Mayor Sottile seconded, motion passed unanimously.

2. Citizens Comments. Lori Nelson, #3 - 34th Avenue, spoke to the committee about traffic on 34th Avenue. She stated that many people use 34th Avenue to cut through to Forest Trail at an alarming rate of speed from 6:30 a.m. through the evening. She has lost a cat and a dog from being hit by cars at this location and she expressed much concern about children riding their bikes and playing along this busy street. Mrs. Nelson asked for endorsement from City Council to take this issue to SCDOT to reduce the speed limit and monitor the traffic for a 30-day study. Ultimately, she would like a stop sign placed on the corner of 34th Avenue and Hartnett Boulevard.

Mayor Sottile stated that the DOT does not like to use stop signs on traffic control. He asked Chief Buckhannon to increase patrol in that area during the busy time of the day and ticket the speeders. Councilman Abele recommended that the City support Mrs. Nelson and her neighbors in asking DOT for some assistance. Chairman Taylor agreed.

Administrator Tucker felt that it would be stronger for Mrs. Nelson to make her presentation to the City and the City proceed to contact DOT. Mrs. Nelson will give Administrator Tucker her file of letters from residents.

Maryanne Fry, 2307 Hartnett Boulevard, asked about the speed limit on Forest Trail. Mayor Sottile stated that Forest Trail is posted 15 mph, but that is a City-owned road, whereas the streets in question are state-owned roads over which the City has no control in the establishment of speed limits.

Ricky Hollinger, #6 - 34th Avenue, stated that the City could make a lot of money ticketing cars speeding in this area and he noted that the City could place a cruiser in his driveway to clock them.

Councilman Abele made a motion to recommend to City Council that the City support the efforts of the residents in the area of 34th Avenue and Hartnett Boulevard in requesting a traffic study; Mayor Sottile seconded; motion passed unanimously.

3. Announcement of New Personnel. Chief Buckhannon reported that James Wolley has been hired as a Police Officer and Melanie Pool hired as a Dispatcher. Chief Graham reported that Jason Smith was hired from the St. Andrews Fire Department and Engineer Joe McGinnis was tested and promoted to Lieutenant. Chief Graham noted that there are four vacancies in the Fire Department - two have gone to EMS and one to the Sheriff's Department jail and one to fill from the promotion.

4. Announcement of Exchange Club Awards to Police Officer of the Year and Firefighter of the Year. Chief Buckhannon reported that on October 15th, Officer Dawn Caldwell was recognized by the Exchange Club of the Isle of Palms as Police Officer of the Year based upon her overall dedication to the City, her work on the accreditation process and her record of being chosen Employee of the Month. Chief Graham reported that Volunteer Don Corbett was named Firefighter of the Year with overwhelming support of the department.

5. Monthly Police Department Report. Chief Buckhannon discussed the monthly department reports for October (see attached report) and answered questions of committee members.

Administrator Tucker reported that there is the possibility that the City may have been off in calculating CALEA fees and clarification from CALEA is being sought. She stated that it would be a Ways & Matter if the City has to pay an additional amount. Chief Buckhannon stated that fees are due at the 25th month after accreditation which would be into the next fiscal year which is why it was not budgeted.

Administrator Tucker reported that the Chief is looking to reconfigure the upstairs space of the Police Department which will need approval from the Public Safety Committee. Chief Buckhannon stated that he would like to expand the evidence room by removing the wall to an existing room at an estimated cost of $625. **Mayor Sottile made a motion to authorize the expenditure of $625 to expand the evidence room; Councilman Abele seconded; motion passed unanimously**. Chief Buckhannon stated that the department purges evidence every six months.

Traffic Counts for October 23-30 are attached hereto. Administrator Tucker noted how high the numbers are for late October. Councilman Abele stated that the traffic counts were an eye-opener to realize how much traffic moves on and off the island.

6. Fire Department Monthly Report. Chief Graham discussed the monthly department report for October (see attached report) and answered questions of committee members.

There was discussion of the diesel fuel spill at the Marina on October 28th and Chief Graham reported that officials are still trying to determine where the fuel originated. Administrator Tucker noted that she sent a thank you letter to Brian Berrigan and Jeff for their very efficient efforts assisting the City that evening and their boat was used to transport Coast Guard officials and put out the boons. Further, she noted that the Coast Guard would not have sent a responder out, in spite of repeated requests by the Fire Chief and herself, without the Mayor telling the Coast Guard to either respond to the island or he would go to the press saying that the Coast Guard would not respond when it is clearly in their protocol to do so. She further noted that it is the duty of the City to notify the Coast Guard when a spill occurs or the City would be subject of fines, and, because the cause of the spill could not be determined, the City is responsible for disposing pf all the contaminated material. Mayor Sottile said that the Coast Guardsmen who responded were very helpful and had been told not to leave the site "until the Mayor was satisfied." Chairman Taylor recommended that a letter from the City be sent to the Coast Guard, with a copy to our local congressman and senator, concerning the trouble in getting response and to determine what is the Coast Guard's role. Councilman Abele noted that the Coast Guard has only about twenty (20) personnel in the Charleston area.

There was discussion of the new vehicle currently be built at E-1 in Florida. Chief Graham reported that she was under the impression that the deck gun was standard equipment, but discovered that it was not.

This piece of equipment will cost an additional $6,700 for the deck gun and $1,500 for the upper flood lights. Administrator Tucker noted that the City has borrowed the maximum amount on the vehicle and any additions will have to come out of City funds. Chief Graham stated that this equipment can be ordered and installed at the factory which could save the City some cost. Committee members asked the Chief to determine whatever else the truck may need and then they will vote on an entire package. The Chief was also asked to make sure that any additional items added to the truck and installed by E-1, whether or not they are purchased from E-1, are fully warrantied by the manufacturer of the parts.

Update on Trucks. Chief Graham said that the new truck is still scheduled for delivery in May of 2003. When asked about selling the older truck, she indicated that Engine #2 needs some work and stated that during the budget process, she wanted to propose keeping Engine #3 long enough to get the work done on Engine #2 and then selling Engine #3. This would prevent the department from being short one truck in the event of an emergency.

7. Old Business. (A) Update - Customer Service. Chairman Taylor referred to Chief Graham's public relations report and he expressed his appreciation of the City's "team" and how federal, state and local agencies can all work together with the City's team. He noted that a troop of Cub Scouts had visited the Police Department and City Hall last week and seemed to have a great time.

(B) Right-of-Way Encroachment. Councilwoman Hanbury referred to her memo dated Nov. 11, 2002 (copy attached) and noted that the third page was a summary of parking practices that she identified. She reported that she asked Chief Buckhannon to review the list and be able to address the enforcement issues. She further stated that she felt it was unfair to have different treatment on different streets in this area. When asked why she studied this particular area, Councilwoman Hanbury stated that this area has generated parking complaints, in particular, because of parking related to the students in surf camp which compounded the complaints.

Chief Buckhannon reported that over the years many signs have been erected at the direction of the DOT and obviously some of the signs are missing and some are home-made. He recommended that the City ask the Highway Department engineering staff to come to the island to review these streets and make parking recommendations to the City in the same manner that DOT did from 5th Avenue to front beach. Councilman Abele asked about 54th to 57th Avenues, and Chief Buckhannon stated that he believed those roads are privately owned and not maintained by the DOT. After inspection, the DOT will remove illegal signs, put their own signage in place and will ask the City to have right-of-way encroachments removed.

Chairman Taylor stated that he did not feel that Council could address the issue in one specific part of the island and he felt that the entire island should be studied. He asked the committee if the DOT should be asked to review all of the City's streets for parking recommendations or just the area on Council-woman Hanbury's list. Councilwoman Hanbury stated that she looked at this area because, as a result of citizens complaints, Administrator Tucker brought it to Council's attention several months ago and then it was compounded by the surf camp. She felt that the Chief's recommendation was another small step in resolving the island's parking issues.

Chief Buckhannon pointed out that the DOT could allow parking on both sides of all the streets or could only allow parking on one side of the street depending on the stability of the roadside. In discussion, Chairman Taylor expressed concern about causing more problems if DOT allowed parking on both sides

of the streets or not allowing parking on certain sides of the streets. Administrator Tucker stated that the benefit of having DOT make this study is, when the City issues a ticket for parking violation in an area not under DOT auspices, it is considered not a legally issued ticket. Chief Buckhannon stated that the City installed the signs at the beach ends of these streets.

Councilwoman Hanbury began discussion of prohibiting busses from residential streets. She reported that there were two incidences last summer when a bus load of people/teenagers unloaded into a single house. Administrator Tucker felt that this should be researched from a zoning standpoint by Douglas Kerr and ask him for recommendations; committee members agreed.

(C) Fire Department Boat. Chairman Taylor stated that he had the attached documents assembled by the City Clerk for discussion at the meeting.

Mayor Sottile began and said he has been the one bringing this subject forward during the last few months and that, from his travels around the island, particularly with the recent fuel spill at the Marina facilities, but he does see a need for the City to have a boat. There is a big potential for something happening at the Marina and the fire trucks can only go so close and he felt that Council was going to have to look a this issue. He knows what others think about this, but he thinks the City will have to have a boat at the Marina in the near future if it is not done now.

Chief Graham stated that the police boat, as it is, really needs some TLC; it is sound and the City would not get anywhere near the amount from selling it as it would cost to replace it. Also, considering the fact that the boat was donated to the City and it will cost very little to work on it, it is a good sized, sturdy boat that she would hate to see let go without trying it out. Chief Graham also noted that she received a call from a person who makes a donation to the department every year asking what the department could do with $1,000. She told him she could put it towards repairing the boat. His response was why not put the money into a new boat and request Accommodations Tax funding. She reiterated her earlier comments about the condition of the boat.

Mayor Sottile stated that the concern is that once something gets into the inventory, it stays there and then eventually has to be replaced. Council has to be good stewards of the taxpayers money and he knows that there is a need for a boat that Council has to consider. He also has a fear that if the boat is needed for an emergency, there will not be enough people available to man it, and eventually the City would have to have a marine patrol. But he was here tonight to say that he sees the need and he is looking at it objectively.

Councilman Abele agrees with the Mayor that the City has the greatest penchant for hanging onto equipment in the City. Last year he did a big study and the City Council directed that this boat be disposed of seven months ago, and it is still here.

Chief Graham interceded that the City has not been able to get a title on the boat.

In response to Councilman's Abele's recollection of the staff's being told to sell the boat some months back, Administrator Tucker clarified that the majority of Council had given permission to the staff to retain the boat for consideration of placing it in service in another department while the title was being obtained.

Councilman Abele indicated that was after Council realized that the City still had not been able to obtain the title and still had the boat. He stated that the it is costing more and more money to run the City and that the Fire department has five boats--one 15 foot Boston whaler which the department wants to keep and now the Department wants the 19 foot Boston Whaler and there is an indication that the Department wants to spend another $7,000 for a new fire hose. He then inquired of the Chief where she intended to keep the 19-foot boat if Council granted permission to place it in the fleet.

Chief Graham responded that it would be kept at the fire station.

Councilman Abele inquired about the number of times the Department had launched the 15-foot Whaler in the last six months.

Chief Graham indicated that she did not have the data in front of her, but probably four or five times.

Councilman Abele then inquired if there had ever been anyone we could not rescue to which the Chief replied that it only takes one.

Councilman Abele then indicated that if we subscribed to that reasoning then the City should have a 50 foot cruiser running up and down off the beach 24 hours a day. He further iterated that he thought that there was a penchant to spend the taxpayers' money and he has a problem with that.

The Chief responded that she felt the request prudent because it would save money because the boat is paid for and would cost very little to get seaworthy and place it into service.

Councilman Abele agreed that might be accurate, but two years from now the Department will be asking for $50,000 to purchase a replacement vessel or a new motor for $20,000. He stated that had been his experience with his seven years of service on Council. He further indicated that in his opinion the City did not need either the 19 foot boat for the 15 foot Boston Whaler. He inquired of the Chief if there had ever been anyone that the City had not been able to rescue off the beachfront. He asked who had drowned off the beachfront in the last ten years because the City had not been able to rescue them.

Chief Graham iterated that the City's success record was due, in part, to the summoning of Sullivan's Island, County Rescue and the Coast Guard.

Councilman Abele responded that is what they are there for and Chief Graham pointed out that there is a delay in the response of these agencies.

Councilman Abele again asked who had drowned because the City had not been able to rescue them.

Administrator Tucker responded that such reasoning suggests that the only reason the City would invest in needed resources is if somebody dies and she did not feel the City would be advocating that type of decision-making.

Councilman Abele stated that to have absolute protection the City needed tons more equipment and that the City could never have enough to have surety measured to the risk. He made reference to a study of the number of personnel needed in the Fire Department and the number of fire apparatus needed.

Chief Graham indicated that there is an expectation for service delivery.

Councilman Abele inquired if the City had been criticized for not being able to do something and how many fires have occurred in the Isle of Palms Marina in the last 15 years.

Chief Graham indicated that the Department is more concerned about rescuing people than about boat fires.

Councilman Abele noted that the Boat Plan had suggested putting a $7,000 pump on the boat for the purposes of fighting boat fires. He indicated that in his opinion it was a waste of the City's money and he made reference to the list of capital expenses and having to fund that list. He indicated that someone had made reference to keeping the 19-foot boat down in the marina and at $10.90 per foot that would be an expense to keep it in the water.

Chief Graham indicated it would not be kept in the water unless it was the weekend and the City had permission to keep it in the water.

Councilman Abele indicated that he thought it a needless City expense because the Department will be back in two years wanting a new boat.

Chief Graham detailed out how the existing watercraft were obtained. The white wave runner, which is often broken, was purchased with accommodations tax money. The white boat and rubber boat were purchased with 1% money. The remaining vessel actually belongs to DNR so the only expense to the City for any of the watercraft has been maintenance. There has been no General Fund investment in the rescue apparatus mentioned.

Administrator Tucker indicated to the Committee that she and the Chiefs have a responsibility to make the Committee aware of the needs and the Administrator and Department Heads would not be doing their job if they did not bring to the table the fact that upon evaluating the folks that are visiting the island, what they are doing when they are visiting and what the residents are doing, there is an increase in marine activity and the number of water related calls being run. It is important for the staff to make the policy setting body aware that this is a need and risk that is growing on the island. And, because of the need and the risk, the Fire Chief has seen an opportunity for the City to meet the need at a very low cost to the City. It is the responsibility of the staff to make the policy setting body aware. It would not be appropriate to wait until there is some unfortunate event and Council inquires why the City was not successful in executing and then be told it was for lack of equipment that the Committee of Council was never told was needed. Administrator Tucker further indicated that she thought that at some time the City will need to increase its marine response.

Councilman Abele inquired how many people were on a fire shift to which the Chief replied that there are nine.

Councilman Abele further stated that he thought that if the City received a call about someone in trouble off the beach that the Department is going to launch the Zodiac or wave runner for the fast attack. In his opinion, by the time 19 footer could get launched and around the island, the subject would likely be dead.

Chief Graham clarified that the wave runner is for quick access; however, if the patient needed to be placed on a backboard, the Department has no vessel capable of handling that. Chief Graham indicated that if the City has to bring somebody in shore in a boat, it could not be done with the current available equipment.

Councilman Abele continued that he did not see what the boat was going to do.

Administrator Tucker submitted that what would probably occur in a situation where an injured party was in the water would be that the fast attack vessels would be launched to keep the patient afloat and stable until one of the larger vessels--either the City's, the Coast Guard's, Sullivan's Island's or County Rescue--whomever could get there first, to place them on the larger vessel to rendezvous with EMS at the nearest boat landing.

Chief Graham indicated that the Department has received water mission calls in Dewees Inlet, up and down the Intracoastal Waterway, one a recent night search, one a collision on the waterway. A night call involved flares offshore that prompted the Department to launch in rough seas only to ultimately learn that it was a military maneuver about which the City had not been informed. The smaller vessel has been swamped on several occasions once causing the loss of some equipment. She indicated that the vessels that the Department has in service, but they are small and not very sturdy.

Mayor Sottile inquired of the Chief what the 19-foot whaler could do that the 15-foot whaler cannot do.

Chief Graham responded that the 19 footer was sturdier and can hold more personnel and equipment.

Mayor Sottile indicated that he thought you could do the same things with either boat.

Chief Graham stated that you could not get in some of the creeks with the larger vessel.

Councilman Abele responded that is what the 16 foot Rescue 1 is for and he indicated that he did not think the City needed either one of the Boston Whalers. He stated that he was willing to compromise if the Department wanted to get rid of the 15 foot Boston Whaler in preference to the 19 foot Boston Whaler.

Chief Graham reminded the Committee that the Boston Whaler is on loan from DNR and is not costing the City anything.

Councilman Abele indicated that he felt there was a cost to keeping the Boston Whaler. He further stated that it would be an expense if it had to be replaced someday.

Councilman Abele suggested that the City should give back the loaner whaler to which the Chief responded that the Department uses the 15-foot loaner Boston Whaler a lot. Councilman Abele suggested using the 19-foot boat in its place.

A discussion occurred regarding the difficulties, which have been encountered in getting title to the 19-foot boat, which was applied for in July 2002.

Councilman Abele iterated that he had a problem with keeping either one of the boats, but he is willing to compromise and keep one.

Councilman Taylor reviewed a couple of things to include the fact that the committee needs to receive information from the Administrator and Department managers and then make the best decisions for the citizens of the Isle of Palms. He enumerated that there are a number of donated boats, but does not think that accepting them was reflective of the kind of planning that went into the purchase of items like the fire engines and he thought that equivalent planning should go into the boats. He iterated that the Department does not really have a plan for the boats that there is just inventory.

Chief Graham clarified that the City gets stuff donated because the City is not in a position to purchase it.

Councilman Taylor compared the planning that has gone on with the Fire engines and the Police fleet and indicated that he felt the same type of long range planning should occur with regard to the marine fleet. He further suggested that there might be the need to take the motor to have it checked. He said that if we have someone in trouble in the water we need to have something that is ready all of the time and he is concerned about having a bunch of junk that does not work some of the time. He made the point that it puts personnel in danger some of the time. He stated that he felt he could not make a decision about whether or not the boat was needed because he felt that the City needed a better plan and he was frustrated and disappointed that the City does not have the title to the boat so he advised that the City should pull whatever strings necessary to get title to the boat.

Mayor Sottile restated Councilman Abele's suggestion that the Chief should decide which of the two boats she needed--one or the other, but not both.

Chief Graham indicated that 15-foot boat runs great.

Councilman Abele advised the Chief that she needed to define the Department's requirements. He suggested developing the scenarios then the decision-making for deployment in those scenarios. He suggested the Chief define the missions, lay out and prioritize the missions and the boats to deploy those missions.

There was considerable discussion regarding whether or not to spend any funds on having someone diagnose the Yamaha motor on the 19-foot whaler. After the discussion and debate on the pros and cons of whether to spend any money on the motor, it was concluded that spending funds on a diagnoses of the motor would be "putting the cart before the horse" because the Chief might decide as she is doing her plan that she does not need the 19 foot or the 15 foot boat, but that she needs something else.

Councilman Taylor asked what the Chief's or Departments expectations were with regard to rescue and the Chief responded that generally, if they can be seen, then the Isle of Palms responds.

Administrator Tucker clarified that telecommunications might get a call from the Coast Guard requesting that the Isle of Palms respond while the Coast Guard is trying to respond. The Coast Guard is often very far away. She stated that there is an expectation that the City respond in some way.

Councilman Abele indicated that the City might just tell the Coast Guard that we cannot come.

Councilman Taylor inquired if Sullivan's Island would respond to which Mayor Sottile indicated that they would come.

Administrator Tucker clarified that Sullivan's Island will come if they are not tied up responding to a call themselves.

Councilman Abele indicated that he thought that if the Police Boat had not been available, the expectations would not have changed.

Chief Graham stressed the point that the Department had never worried about it because the Police boat had always been there for the Fire Department's use when it was needed.

Councilman Abele mentioned that maybe the City needs a 35' or 40' cabin cruiser.

Chief Buckhannon interjected that the City had always had an arrangement with Brian at the Marina to keep the boat in the water at no charge on the weekends and that it had been used on a couple of rescue missions when it was in the water.

There was a discussion about when the plan could be ready and the ultimate decision was that the Chief would work towards having the plan ready for the January Public Safety meeting.

8. New Business. (A) Bridge Issue. Administrator Tucker stated that this is the new Breach Inlet bridge which will be called the new Hunley Bridge. Dr. Marino has indicated that he is concerned about the height of the curbing on the fishing portion of the bridge and has indicated that he is going to be writing a letter because the old curb where the fishermen stood was higher and the new one is the standard four-inch curb. She called DOT about it, they said it was no different than any sidewalk along any street and did not feel it was unsafe. Dr. Marino does continue to wish to write a letter and she has received a copy of the bridge plans which anyone can review. Chairman Taylor asked about an opening date and Administrator Tucker responded that she has not been informed. Mayor Sottile stated that the center railing has come off.

(B) IOP Connector Run. Administrator Tucker stated that the Recreation Committee had discussed this today at a special meeting. The Exchange Club of Mount Pleasant and Exchange Club of Isle of Palms are wanting to re-structure the run and create a non-profit status with a board structure with three at-large members. They would like to offer the City of Isle of Palms one of those at-large positions which would mean that the City would bring to the table a staff person along with 14 other additional volunteers to help work in the race planning. It would also mean that the City would share in the proceeds from the race and that any revenue to the City be put into the Recreation Building Fund. The Recreation Committee made a recommendation to City Council that the City be a part of that provided that no City employee work as one of those volunteers while they are on the City clock. This excluding the race day work that the police, fire, and recreation department employees, as well as herself, are involved with. She stated that this would be a one-year commitment.

9. Miscellaneous. Set Next Meeting Date: 5:00 p.m. on Tuesday, January 7, 2003.

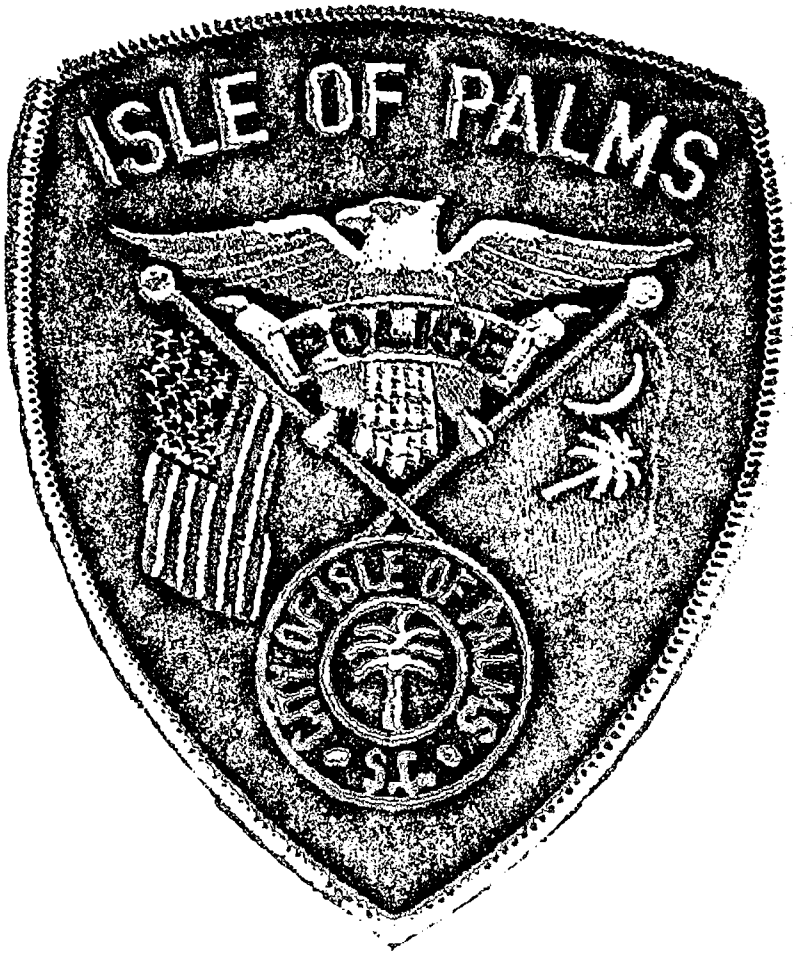
10. Executive Session. Councilman Abele made a motion to go into Executive Session to discuss contractual matters; Mayor Sottile seconded; motion passed unanimously.

Coming out of Executive Session, Chairman Taylor stated that building issues were discussed and no action taken.

Councilman Abele made a motion to authorize the City Administrator to pursue every and all legal course of action to obtain restitution and resolution of problems related to the fire stations; Mayor Sottile seconded; motion passed unanimously.

11. There being no further business to come before the committee, the meeting was unanimously adjourned at 7:53 p.m.

Respectfully submitted,
Dee Taylor, Chairman



Monthly Report

October 2002

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ISLE OF PALMS POLICE DEPARTMENT

THOMAS E. BUCKHANNON, III
CHIEF OF POLICE

1207 PALM BOULEVARD
POST OFFICE DRAWER 508
ISLE OF PALMS, SOUTH CAROLINA 29451
(843) 886-6522 FAX (843) 886-8005

To: **MAYOR SOTTILE, CITY COUNCIL and ADMINISTRATOR TUCKER**

From: **CHIEF BUCKHANNON**

Date: **November 1, 2002**

The following is a brief synopsis of the activities of the Police Department during the month of October 2002.

Patrol

October 1, 2002 A joint investigation was conducted between the Greenville Sheriff's Office and the Department of Social Services regarding incidents that occurred at a residence on the Isle of Palms this past summer. It was alleged that a 38 year-old male subject provided alcohol and marijuana to minors in his custody while staying at a residence on Palm Boulevard. Identical incidents were found to have occurred at a residence in Greenville County. Greenville County authorities charged the suspect with several counts of Contributing to the Delinquency of a Minor and combined the Isle of Palms Police Departments three counts of the same charge to be adjudicated in Greenville County.

October 1, 2002 A 911 caller reported that store employees were chasing a white male subject down Palm Boulevard for shoplifting. The suspect being chased was apprehended in the parking lot of City Hall by Detective Griffin. An accomplice left the area in a vehicle and was never positively identified. All items stolen were recovered and the suspect was subsequently arrested and charged with Shoplifting.

October 2, 2002 Officers were asked to respond to a pro shop on Wild Dunes where an employee who had been terminated had thrown a chair and broken the glass of a display case. The responding officers located the suspect, who was attempting to leave the area in his vehicle. The subject was placed under arrest and charged with Malicious Damage to Real Property. The subject was found guilty in Magistrates Court on October 28, 2002 and given a sentence of 30 days in jail or a $1,025.00 fine, and required to pay restitution for the damage.

October 5, 2002 While traffic was being directed at Palm Boulevard and 14th Avenue, an upset motorist became irate about being inconvenienced by rerouted traffic for the annual Connector Run. The motorist became vocal and directed numerous expletives to officers present. The subject was charged with Disorderly Conduct and found guilty in Magistrates Court on October 28, 2002.

October 11, 2002 An officer responded to a residence where a subject reported that his teenage son had met a runaway girl walking around the neighborhood wearing dirty clothes. It was determined that the juvenile female had runaway from her residence the previous evening and had slept on the beach all night. Further investigation revealed suicidal tendencies so arrangements were made to transport her to MUSC for psychiatric evaluation.

October 11, 2002 An officer stopped a vehicle at approximately 11 p.m. for having only one workable headlight. The driver of the vehicle was found to have a suspended driver's license and charged with DUS.

October 13, 2002 The owner of a vehicle came to police headquarters to report that his vehicle had been stolen from a residence he was staying at on 46th Avenue. A suspect was developed and the vehicle was located and recovered at a Mount Pleasant gas station. The suspect was charged by Mount Pleasant Police Department for an outstanding warrant from that jurisdiction. The police departments investigation resulted in the charging of the suspect with Grand Larceny of a Motor Vehicle.

October 16, 2002 A motorist was stopped for speeding on Palm Boulevard near 51st Avenue and a computer check of the driver indicated that he was wanted by North Charleston Police Department for Criminal Domestic Violence of a High and Aggravated Nature. The driver was taken into custody and turned over to a North Charleston Police Officer.

October 17, 2002 At approximately 2 a.m., an officer observed a loud voice coming from the area of 25th Avenue and Waterway Boulevard. The officer investigated and observed a male subject lying in the grass on the side of the road. The subject was found to be in possession of a plastic baggie containing a quantity of green plant material. The subject was charged with Simple Possession of Marijuana.

October 18, 2002 A 911 caller reported a black male subject tampering with vehicles parked on Ocean Boulevard. The subject was located and subsequently charged with 3 counts of Attempting to Break and Enter a Motor Vehicle. The subject gave erroneous personal information causing him to be incarcerated under a false name. It was later determined that the suspect had given his brother's personal information. He was also charged with Giving False Information to the Police. Follow-up investigation allowed this agency to clear several other vehicle break-ins reported recently in the same general vicinity.

October 21, 2002 A job foreman at a construction site on Marsh Island Lane reported that he was missing almost $1,200.00 worth of power tools. A former employee was listed as a suspect. Follow-up investigation located some of the stolen tools in a pawnshop in Summerville. The suspect was identified and an arrest warrant was prepared for Grand Larceny and remains pending until the suspect can be located.

October 23, 2002 A city employee reported a female lying on the ground near Waterway Boulevard and 28th Avenue. Further investigation revealed that the female was extremely intoxicated and in possession of a bottle of vodka. The subject was charged with Disorderly Conduct and Unlawful Possession of Liquor.

October 23, 2002 An officer stopped a vehicle for speeding at Palmetto Drive and Racquet Club Drive. When stopped, the officer detected an odor of alcohol coming from inside and observed a passenger attempting to hide a can of beer. Both occupants of the vehicle were subsequently charged, the driver with Speeding and the passenger with Underage Possession of Beer.

October 23, 2002 At approximately midnight, a male subject walked into police headquarters to report a domestic situation that had just occurred at his residence on Cameron Boulevard with his live-in girlfriend. As a result of the incident, the victim had visible injuries that required medical attention. Officers went to the residence and encountered the victim's girlfriend and several other parties. The girlfriend was found to be intoxicated and uncooperative and was subsequently charged with Criminal Domestic Violence.

Personnel

October 4, 2002 Officer's were provided for the monthly recreation Department Teen Dance.

October 3, 2002 All parking meters were removed for the season from the front beach.

October 5, 2002 The annual Connector Run was held with all available sworn police department personnel on duty for crowd and traffic control.

October 7, 2002 PFC Gansen returned to work, after serving twelve months of active duty with the United States Coast Guard.

October 15, 2002 PFC Dawn Caldwell received The Exchange Club Police Officer of the Year Award at a dinner at the Exchange Club.

October 23, 2002 The annual SLED Audit for NCIC and Records Management was completed with very favorable comments from the agent conducting the audit.

October 26, 2002 Provided officers to direct traffic across Palm Boulevard at 28th Avenue for the annual recreation department Ghostly Tides on the beach.

ISLE OF PALMS POLICE DEPARTMENT

TO: LT. WRIGHT

FROM: TCO SUPERVISOR GIBBONS

SUBJECT: TELECOMMUNICATIONS MONTHLY ACTIVITY REPORT

DATE: 11/5/2002

During the month of October 2002, the Telecommunications Office received and dispatched 2,872 calls for service to the four (4) public safety agencies of Isle of Palms and Sullivan's Island.

The following is a breakdown of activity by department:

	IPPD	IPFD	SIPD	SIFD	TOTALS
October 2002	2,065	61	729	17	2,872
October 2001	2,349	47	739	33	3,168
Percentage Change	-12%	30%	-1%	-48%	-9%
Year to date 2002	22,563	639	8,351	216	31,769
Year to date 2001	25,463	596	8,326	256	34,641
Percentage Change	-11%	7%	0%	-16%	-8%

	Business Checks	SPR	Service Calls	Total Services
Tract 1: Breach Inlet to 10th Ave	46	0	129	175
Tract 2: Ocean Blvd to JC Long to 14th Ave	60	0	101	161
Tract 3: 10th Ave North to 21st Ave South	297	31	311	639
Tract 4: 21st Ave North to 31st Ave South	51	40	133	224
Tract 5: 31st Ave North to 41st Ave South	3	60	87	150
Tract 6: Forest Trail	5	0	17	22
Tract 7: 41st Ave North to 57th Ave	99	172	102	372
Tract 8: Wild Dunes	22	68	101	191
Tract 9: IOP Connector	3	0	85	88
Tract 10: County Park	4	0	5	9
Tract 99: Off Island	2	0	37	39
	592	371	1108	2070

Isle of Palms Police Department Officer Activity October 2002

	October 2002	October 2001	Percentage Change	Year To Date 2002	Year To Date 2001	Percentage Change
Service Calls	1,126	1,225	-8.1%	12,210	12,849	-5.0%
Building Checks	589	858	-31.4%	5,261	5,773	-8.9%
SPR'S	367	250	46.8%	5,260	6,687	-21.3%
Traffic Stops	275	390	-29.5%	2,678	3,928	-31.8%
Traffic Stops w/Tickets	96	154	-37.7%	819	1,303	-37.1%
% Traffic Stops w/Tickets	34.9%	39.5%	-4.6%	30.6%	33.2%	-2.6%
DUI Tickets	0	1	0.0%	11	32	-65.6%
DUS Tickets	5	8	-37.5%	50	74	-32.4%
Speeding Tickets	39	101	-61.4%	451	681	-33.8%
Other Traffic Tickets	33	70	-52.9%	597	879	-32.1%
Non Traffic Tickets	64	29	120.7%	538	496	8.5%
Parking Tickets	113	81	39.5%	5,578	6,161	-9.5%
City Tickets	23	16	43.8%	170	343	-50.4%
Warning Tickets	150	208	-27.9%	1,322	1,794	-26.3%

Connector Calls For Service for the Month of September 2002

The Isle of Palms Police Department has responded to or initiated 88 calls involving 1007 minutes, or 17 man hours for the month of October, 2002. The following table breaks down the type, number and time element of each call.

	Calls October	Calls Year To Date	Arrests October	Arrests Year To Date	Minutes October	Minutes Year To Date	Avg. Minutes October	Avg. Minutes Year To Date
Accidents	0	19	0	0	0	494	0.00	26.00
Traffic Stops With Tickets	20	234	1	23	394	4225	19.70	18.06
Traffic Stops Without Tickets	38	262	0	0	278	5069	7.32	19.35
Citizen Assists	26	203	0	1	321	2462	12.35	12.13
Assist Other PD	0	3	0	0	0	81	0.00	27.00
Miscellaneous	4	64	0	1	14	970	3.50	15.16
Totals	**88**	**785**	**1**	**25**	**1,007**	**13,301**	**11.44**	**16.94**
Totals 2001	**85**	**1,061**	**0**	**25**	**1,085**	**16,021**	**12.76**	**15.10**

Isle of Palms Police Department Monthly Report for October 2002

All UCR Codes for each Incident are counted.

CRIME TYPE	October 2002	Total 2002	October 2001	Total 2001
09A MURDER & NONNEGLIGENT MANSLAUGHTER				
09B MANSLAUGHTER BY NEGLIGENCE				
09C JUSTIFIABLE HOMICIDE				
100 KIDNAPPING				
120 STRONG ARMED ROBBERY		1		
11A SEX (FORCIBLE RAPE)				1
11B FORCIBLE SODOMY				
11C SEXUAL ASSAULT WITH OBJECT				
11D CRIMINAL SEXUAL CONDUCT		2		1
120 ROBBERY				
13A ASSAULT	1	5		4
13B SIMPLE ASSAULT	4	37	2	23
13C INTIMIDATION		1		2
210 EXTORTION				
220 BURGLARY	1	14		20
23A LARCENY (POCKET PICKING)				
23B PURSE SNATCHING				
23C SHOPLIFTING	1	5	2	8
23D THEFT FROM BUILDINGS				1
23E THEFT FROM COIN OPERATED				1
23F THEFT FROM MOTOR VEHICLE	5	26	1	26
23G POSSESSION OF STOLEN LICENSE PLATE		1		1
23H ALL OTHER LARCENY	8	113	9	168
240 MOTOR VEHICLE THEFT	1	7		4
250 COUNTERFEITING/FORGERY		5	1	3
26B FRAUD/CREDIT CARD /ATM		5	1	6
26C IMPERSONATION		1		1
26E FRAUD/COMPUTER/INTERNET				
270 EMBEZZLEMENT				
280 STOLEN PROPERTY				4
290 DAMAGE PROPERTY	7	62	8	72
35A DRUG/NARCOTICS	1	16		25
35B DRUG EQUIPMENT VIOLATION	1	4		4
36A SEX (INCEST)				
36B STATUTORY RAPE				
36C INDECENT EXPOSURE		1		2
40A PROSTITUTION				
40B ASSISTING OR PROMOTING PROSTITUION		1		
510 BRIBERY				
520 WEAPON OFFENSES		2		1
753 OBSCENE & HARASSING PHONE		12		14
756 BREACH OF TRUST				2
90A BAD CHECKS		3		
90B CURFEW/LOITERING				
90C DISORDERLY CONDUCT	1	9	1	5
90D DUI		11	1	31
90E DRUNKENNESS	1	13	3	19
90F FAMILY (NO VIOLENCE)			1	1
90G LIQUOR LAW	1	29	1	71
90H PEEPING TOM				
90I RUNAWAY		1		
90J TRESPASSING		11		7
90L TRUANCY				1
90M AGENCY ASSIST		4		2
90N RESISTING ARREST			1	7
90P CONTRIBUTING TO DELINQUENCY				
90T ALL TRAFFIC ARRESTS EXCEPT DUI				
90W BENCH WARRANTS & WARRANT				
90Z ALL OTHER OFFENSES		3	4	46
91A ALARM	20	164	18	179
91D DISTURBANCE		4		
91F NON-VIOLENT FAMILY DISPUTE		16	2	12
91T TRAFFIC & NRVC ARRESTS	6	56	8	126
91W WARRANT ARRESTS	1	11		18
979 MISSING PERSONS		2		1
980 SUICIDES		4		5
992 PROWLER		3		
NCR NON CRIMINAL REPORTS	60	450	46	434
TOTALS:	**120**	**1115**	**110**	**1359**

Isle of Palms Police Department Monthly Report for October 2002

ARREST SUMMARY

Type	October 2002	Total 2002	October 2001	Total 2001
Adults	Male= 12 Female= 6	Male= 173 Female= 53	Male= 13 Female= 4	Male= 307 Female= 87
Juveniles	Male= 1 Female= 0	Male= 7 Female= 0	Male= 1 Female= 0	Male= 31 Female= 4
Narc-Adults	Male= 1 Female= 0	Male= 16 Female= 2	Male= 0 Female= 0	Male= 25 Female=7
Narc-Juveniles	Male= 0 Female= 0	Male= 2 Female= 0	Male= 0 Female= 0	Male= 0 Female= 3
TOTALS:	Male= 14 Female= 6	Male= 198 Female= 55	Male= 14 Female= 4	Male= 363 Female= 101

PROPERTY VALUES REPORTED

Type	October 2002	Total 2002	October 2001	Total 2001
Burglary Stolen	$21,630.00	$38,460.00	$164.00	$50,514.77
Larceny Stolen	$31,541.00	$290,641.36	$21,886.00	$225,809.53
Criminal Damage	$1,845.00	$18,576.00	$1,745.00	$29,073.00
MVT Stolen	$14,000.00	$28,500.00	$0.00	$51,000.00
Burglary Recovered	$21,630.00	$21,730.00	$139.00	$10,994.38
Larceny Recovered	$24,209.00	$100,869.00	$0.00	$49,659.49
MVT Recovered	$0.00	$12,500.00	$0.00	$46,000.00
Total Stolen	$53,171.00	$329,051.34	$22,050.00	$322,324.30
Total Recovered	$45,839.00	$135,031.00	$139.00	$92,590.87
Total Seized	$0.00	$0.00	$0.00	$0.00

Isle of Palms Police Department
All Arrests
Primary UCR Code Only
October 2002

Arrest Summary

Offense	Male White	Male Black	Male American Indian	Male Asian	Male Other	Female White	Female Black	Female American Indian	Female Asian	Female Other	Male Total	Female Total	Total
11D LEWD ACT ON A MINOR	1	0	0	0	0	0	0	0	0	0	1	0	1
13B CDV/SIMPLE ASSAULT	1	0	0	0	0	1	0	0	0	0	1	1	2
23C SHOPLIFTING	1	0	0	0	0	0	0	0	0	0	1	0	1
23F THEFT FROM MOTOR VEHICLE	0	1	0	0	0	0	0	0	0	0	1	0	1
23H PETIT LARCENY	0	0	0	0	0	1	0	0	0	0	0	1	1
240 MOTOR VEHICLE THEFT	1	0	0	0	0	0	0	0	0	0	1	0	1
290 MALICIOUS DAMAGE TO PROPERTY	1	0	0	0	0	0	0	0	0	0	1	0	1
35A DRUG/NARCOTICS VIOLATIONS	1	0	0	0	0	0	0	0	0	0	1	0	1
35B DRUG PARAPHELIA	0	0	0	0	0	1	0	0	0	0	0	1	1
90C DISORDERLY CONDUCT	1	0	0	0	0	0	0	0	0	0	1	0	1
90E DRUNKENESS	0	0	0	0	0	1	0	0	0	0	0	1	1
90G LIQUOR LAW VIOLATIONS	0	0	0	0	0	1	0	0	0	0	0	1	1
91T TRAFFIC OFFENSES	5	0	0	0	0	1	0	0	0	0	5	1	6
91W WARRANT ARREST	0	1	0	0	0	0	0	0	0	0	1	0	1
TOTAL:	**12**	**2**	**0**	**0**	**0**	**6**	**0**	**0**	**0**	**0**	**14**	**6**	**20**

Isle of Palms Police Department Animal Control Report for October 2002

	Oct-02 Monthly Total	Oct-01 Monthly Total	2002 Yearly Total	2001 Yearly Total
Citations	9	15	52	219
Warning Tickets	2	3	37	41
Animals Secured	8	43	108	276
Dogs	4	11	54	104
Cats	1	7	18	48
Raccoons	1	11	29	57
Other*	2	14	12	68
Released to Owner	4	11	56	98
Transported to Shuler Vet	2	11	55	59
Transported to Other Vets	3	3	5	43
Transported to SPCA	2	7	31	35
Injured Animals	4	6	16	44
Trapped Animals	1	23	86	95
Cats	1	3	19	29
Raccoons	0	11	57	47
Other **	0	9	10	25
Dead Animals Removed	24	18	143	169
Traps Set	2	56	88	266
Kennel Fees	$7.00	$77.00	$315.00	$810.00

* Turtles

ISLE OF PALMS
POLICE DEPARTMENT

CRIMINAL INVESTIGATIONS DIVISION
(CID)

MONTHLY REPORT FOR October 2002

NAME	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Griffin	4	24	28	5	8	4	10	1	45,311	4	2	
	CARRD OVER	ASGND	TOTAL	CBA	E/C	UNF	I/A	ACTIVE	PROP RECVD	WARR SRVD	WOF	REMARKS
Total	4	24	28	5	8	4	10	1	45,311	4	2	

** Det. Griffin presented Grand Jury, and attended 3 Preliminary hearings. There were a total of 12 bond hearings expending 23.5 hours.
** Det. Griffin filled in as a uniformed patrol supervisor for a total of 36 hours for the month of September.

CBA=Cleared By Arrest
E/C=Exceptionally Cleared
UNF=Unfounded
I/A=Inactivated
WOF=Warrants on File

INTEROFFICE MEMORANDUM

TO: CHIEF BUCKHANNON

FROM: SERGEANT STEWART

SUBJECT: TRAINING REPORT FOR OCTOBER 2002

DATE: NOVEMBER 4, 2002

THE FOLLOWING OFFICERS/EMPLOYEES RECEIVED TRAINING FOR THE MONTH

OFFICER	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
2 OFFICERS	CALEA	NEW AM/COMPLIANCE PANEL TRAINING				16
1 OFFICER		MANAGING POLICE DISCIPLINE				17
12 OFFICERS		PURSUIT MANAGEMENT TRAINING		48		
12 OFFICERS		IN CAR VIDEO TRAINING				6
1 OFFICER		REGIONAL ANTI TERRORISM				4
12 OFFICERS	SCMRF	MICHELLE NORTON/EMERGENCY VEHICLE OP.				12
3 OFFICERS		PROFESSIONAL TRAFFIC STOPS		1.5		
1 OFFICER		EMERGENCY VEHICLE OPERATIONS				4
1 OFFICER		BASIC CRIME PREVENTION				40
1 OFFICER	LEGAL	LEGAL UPDATE		2		
1 OFFICER		FIREARMS QUALIFICATION			2	
1 OFFICER		DISCRIMINATORY PROFILING				4
1 OFFICER	SCMRF	NEW EMPLOYEE SAFETY TRAINING				0.5
1 OFFICER	CALEA	ACCREDITATION TRAINING			1	
1 OFFICER		BLOODBORNE PATHOGEN UPDATE			1	
TOTAL			0	51.5	4	103.5
				TOTAL OFFICER HOURS:		159

EMPLOYEE	COURSE	DESCRIPTION	SCCJA	SATELLITE	IN HOUSE	OTHER
TOTAL			0	0	0	0
				TOTAL EMPLOYEE HOURS:		0

	SCCJA	SATELLITE	IN HOUSE	OTHER
PREVIOUS REPORT TOTALS	609	79	196	282
THIS MONTH TOTALS		51.5	4	103.5
YEAR TO DATE TOTALS:	609	130.5	200	385.5
		DEPARTMENT HOURS YEAR TO DATE:		1325

IOP Connector - October 23-30, 2002

		Southbound	Northbound	Total
10/24/02	12:00	36	34	70
Thursday	1:00	26	28	54
	2:00	14	8	22
	3:00	6	7	13
	4:00	5	9	14
	5:00	32	48	80
	6:00	148	212	360
	7:00	345	428	773
	8:00	461	429	890
	9:00	381	454	835
	10:00	325	453	778
	11:00	389	492	881
	12:00	424	394	818
	1:00	479	447	926
	2:00	512	485	997
	3:00	526	515	1,041
	4:00	583	544	1,127
	5:00	592	555	1,147
	6:00	539	470	1,009
	7:00	358	312	670
	8:00	296	185	481
	9:00	241	139	380
	10:00	154	78	232
	11:00	97	74	171
	Daily Total	6,969	6,801	13,770
10/25/02	12:00	51	47	98
Friday	1:00	36	16	52
	2:00	8	5	13
	3:00	13	9	22
	4:00	10	20	30
	5:00	30	50	80
	6:00	158	193	351
	7:00	331	462	793
	8:00	492	452	944
	9:00	384	457	841
	10:00	375	448	823
	11:00	423	458	881
	12:00	486	512	998
	1:00	525	515	1,040
	2:00	558	575	1,133
	3:00	614	496	1,110
	4:00	712	523	1,235
	5:00	705	550	1,255
	6:00	713	504	1,217
	7:00	461	413	874
	8:00	346	238	584
	9:00	345	208	553
	10:00	294	174	468
	11:00	197	186	383
	Daily Total	8,267	7,510	15,777

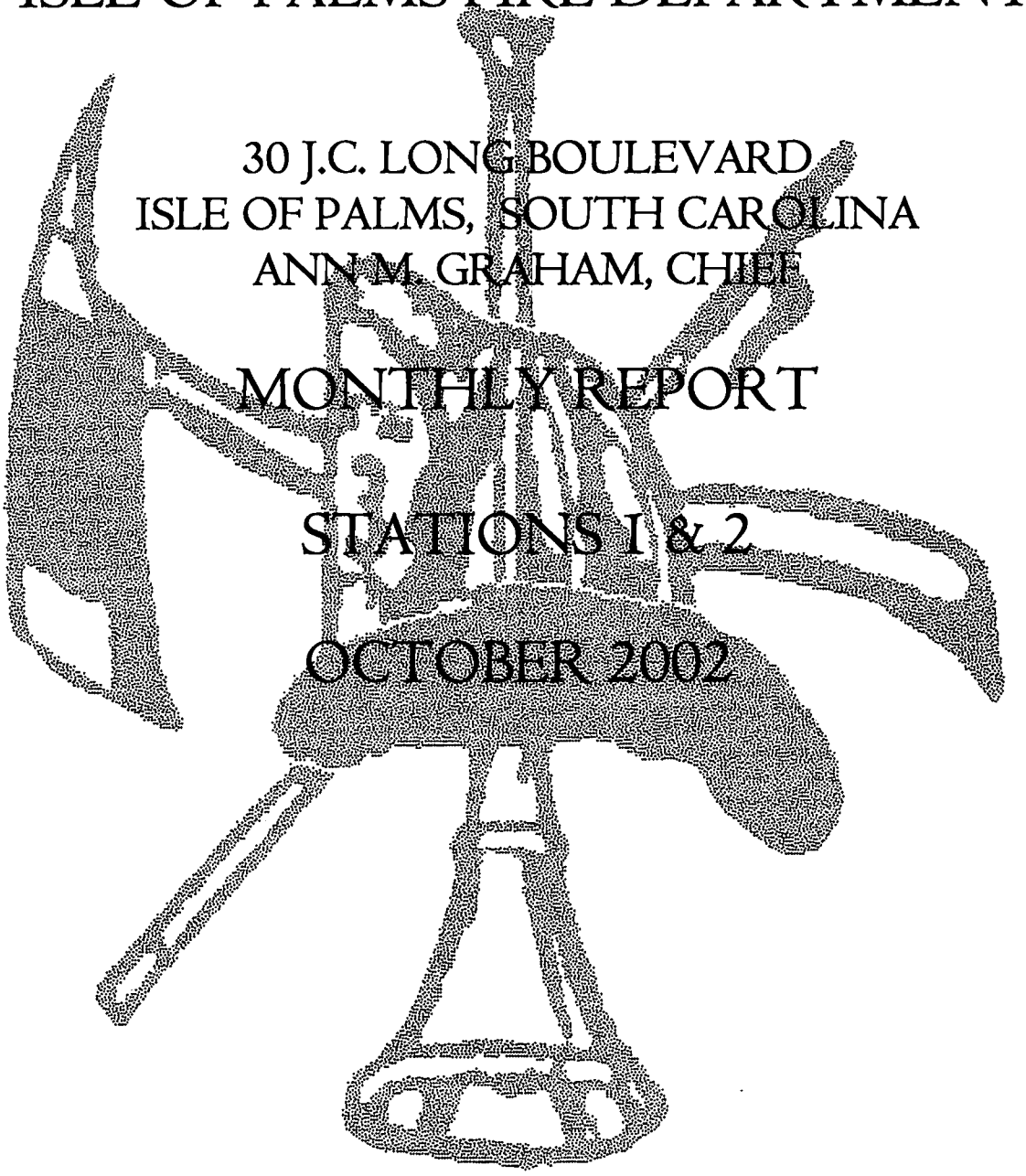
10/26/02	12:00	88	102	190
Saturday	1:00	52	64	116
	2:00	43	60	103
	3:00	24	30	54
	4:00	9	8	17
	5:00	21	18	39
	6:00	82	71	153
	7:00	161	138	299
	8:00	299	331	630
	9:00	407	612	1,019
	10:00	418	550	968
	11:00	472	434	906
	12:00	471	350	821
	1:00	506	415	921
	2:00	577	545	1,122
	3:00	600	578	1,178
	4:00	645	708	1,353
	5:00	623	618	1,241
	6:00	523	615	1,138
	7:00	425	463	888
	8:00	310	269	579
	9:00	306	223	529
	10:00	300	295	595
	11:00	221	211	432
	Daily Total	7,583	7,706	15,289
10/27/02	12:00	126	159	285
Sunday	1:00	81	81	162
	2:00	42	62	104
	3:00	28	24	52
	4:00	10	11	21
	5:00	18	15	33
	6:00	27	14	41
	7:00	84	85	169
	8:00	199	215	414
	9:00	343	439	782
	10:00	429	570	999
	11:00	545	741	1,286
	12:00	492	512	1,004
	1:00	632	697	1,329
	2:00	606	637	1,243
	3:00	622	571	1,193
	4:00	555	663	1,218
	5:00	589	681	1,270
	6:00	476	477	953
	7:00	324	374	698
	8:00	307	267	574
	9:00	191	160	351
	10:00	122	145	267
	11:00	70	71	141
	Daily Total	6,918	7,672	14,590

IOP Connector - October 23-30, 2002

10/28/02	12:00	51	74	125
Monday	1:00	20	20	40
	2:00	14	13	27
	3:00	12	9	21
	4:00	9	14	23
	5:00	9	18	27
	6:00	45	55	100
	7:00	182	244	426
	8:00	407	415	822
	9:00	502	636	1,138
	10:00	387	491	878
	11:00	412	505	917
	12:00	422	436	858
	1:00	467	481	948
	2:00	491	483	974
	3:00	464	399	863
	4:00	536	522	1,058
	5:00	564	513	1,077
	6:00	597	424	1,021
	7:00	440	376	816
	8:00	340	208	548
	9:00	248	210	458
	10:00	158	108	266
	11:00	87	80	167
	Daily Total	6,864	6,732	13,596
10/29/02	12:00	46	56	102
Tuesday	1:00	25	17	42
	2:00	9	8	17
	3:00	4	4	8
	4:00	12	20	32
	5:00	10	19	29
	6:00	32	38	70
	7:00	192	271	463
	8:00	471	409	880
	9:00	516	622	1,138
	10:00	409	520	929
	11:00	365	395	760
	12:00	441	465	906
	1:00	464	434	898
	2:00	509	424	933
	3:00	454	411	865
	4:00	567	560	1,127
	5:00	540	487	1,027
	6:00	572	462	1,034
	7:00	406	329	735
	8:00	319	216	535
	9:00	228	173	401
	10:00	198	154	352
	11:00	99	89	188
	Daily Total	6,888	6,581	13,469

10/30/02	12:00	67	125	192
Wednesday	1:00	30	27	57
	2:00	14	22	36
	3:00	16	14	30
	4:00	6	8	14
	5:00	17	28	45
	6:00	35	44	79
	7:00	172	234	406
	8:00	395	343	738
	9:00	476	574	1,050
	10:00	439	591	1,030
	11:00	397	458	855
	12:00	399	389	788
	1:00	437	424	861
	2:00	453	378	831
	3:00	486	449	935
	4:00	506	439	945
	5:00	587	531	1,118
	6:00	589	398	987
	7:00	504	408	912
	8:00	350	226	576
	9:00	316	257	573
	10:00	192	158	350
	11:00	108	114	222
	Daily Total	6,991	6,638	13,629
	Weekly Total	50,480	49,640	100,120
	Daily Average	7,211	7,091	14,303

ISLE OF PALMS FIRE DEPARTMENT



30 J.C. LONG BOULEVARD
ISLE OF PALMS, SOUTH CAROLINA
ANN M. GRAHAM, CHIEF

MONTHLY REPORT

STATIONS 1 & 2

OCTOBER 2002

Isle of Palms Fire Department
Monthly Report
October Contents

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Isle of Palms Fire Department
Call Summary
October 2002

10/01/02 Fire Department responded to an emergency medical call on Back Bay Drive. Upon arrival, found a 71-year-old male sitting on his steps conscious and alert, but stated he had fallen off a 6-foot ladder. Patient had lacerations on both upper extremities and a fracture on the lower left extremity. Vitals signs were assessed and patient's leg was splinted. Patient had no other obvious injuries or pain and was monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

10/14/02 Fire Department responded to an emergency medical call on Back Bay Drive. Upon arrival, found a 71-year-old male lying on the floor. Patient's wife stated he was sitting at the kitchen table and while standing up, patient passed out. Vital signs were assessed and monitored until EMS arrived. Patient was transported to East Cooper ER for further evaluation.

10/17/02 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 31-year-old female with heart problems. Patient stated that five (5) minutes prior to the arrival of the Fire Department she felt her internal defibrillator shock and felt weak. Vital signs were assessed and oxygen was administered. Patient was monitored until EMS arrived and transported to East Cooper ER for further evaluation.

10/17/02 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 36-year-old female that felt her throat was closing up. Vital signs were assessed and oxygen was administered. Patient was monitored until EMS arrived and transported to East Cooper ER for further evaluation.

10/22/02 Fire Department responded to an emergency medical call on Palm Boulevard. Upon arrival, found a 77-year-old female in respiratory distress. Patient stated her tongue felt thick, but no problems swallowing. Vital signs were assessed and oxygen was administered. Patient was monitored until EMS arrived and transported to Roper ER for further evaluation.

10/28/02 Fire Department responded to a call from the City Marina on 41st Avenue concerning a report of a fuel smell in the area. Upon arrival, found a heavy smell of diesel fuel in the air and a heavy amount of oil floating in the water behind the City Marina. The areas around the docks were assessed and the United States Coast Guard, EPD, and Charleston County Haz-Mat were notified. Fuel was heaviest around the dock area. Personnel checked for leaking boats around the docks, no leaks were found. Booms were placed around the docks to control the spill area. The inlet was temporarily closed down to boat traffic until further notice. Fuel samples were taken of some of the larger boats in the area. United States Coast Guard released all units from the scene.

Isle of Palms Fire Department

Call Report

October 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-579	10/1/2002	2	Public Assist	Non-Resident	50 41st Avenue
02-580	10/1/2002	2	EMS Assist	Resident	5825 Back Bay Drive
02-581	10/1/2002	2	EMS Assist	Resident	1 Fishers Alley
02-582	10/1/2002	2	EMS Assist	Resident	20 Intracoastal Court
02-583	10/2/2002	2	EMS Assist	Resident	3404 Cameron Boulevard
02-584	10/2/2002	2	Brush Fire	Resident	52nd Avenue
02-585	10/2/2002	1	Unintentional False	Resident	107 Charleston Boulevard
02-586	10/3/2002	2	Public Assist	Resident	3905 Hartnett Boulevard
02-587	10/4/2002	1	Public Assist	Resident	411 Ocean Boulevard
02-588	10/4/2002	1	Public Appearance	Resident	24 28th Avenue
02-589	10/5/2002	2	Unintentional False	Resident	32 Waterway Island Drive
02-590	10/5/2002	1	Unintentional False	Non-Resident	Behind 1104 Ocean Boulevard
02-591	10/6/2002	2	EMS Assist	Resident	12 54th Avenue
02-592	10/8/2002	1	Other: Training	Resident	29th Avenue
02-593	10/8/2002	2	Public Assist	Resident	5825 Back Bay Drive
02-594	10/8/2002	1	Power Line Down	Resident	4 30th Avenue
02-595	10/9/2002	OOJ	Public Appearance	Non-Resident	Sullivan's Island Fire Department
02-596	10/11/2002	1	EMS Assist	Non-Resident	2108 Palm Boulevard
02-597	10/12/2002	2	EMS Assist	Resident	1 Fishers Alley
02-598	10/13/2002	2	Public Assist	Resident	Palm Boulevard @ 54th Avenue
02-599	10/13/2002	2	Public Assist	Resident	17 53rd Avenue
02-600	10/14/2002	2	Public Assist	Resident	5825 Back Bay Drive
02-601	10/14/2002	2	EMS Assist	Resident	5825 Back Bay Drive
02-602	10/14/2002	2	Public Assist	Resident	5825 Back Bay Drive
02-603	10/15/2002	2	Public Assist	Non-Resident	50 41st Avenue
02-604	10/15/2002	2	Public Assist	Resident	49th Avenue
02-605	10/15/2002	2	Fire, Other	Resident	5757 Palm Boulevard
02-606	10/15/2002	1	Public Assist	Resident	201 Palm Boulevard
02-607	10/16/2002	2	Public Assist	Resident	49th Avenue
02-608	10/17/2002	2	Public Assist	Resident	56th Avenue
02-609	10/17/2002	2	EMS Assist	Non-Resident	4008 Palm Boulevard
02-610	10/17/2002	2	EMS Assist	Non-Resident	5757 Palm Boulevard
02-611	10/18/2002	2	EMS Assist	Non-Resident	44 41st Avenue
02-612	10/19/2002	1	EMS Assist	Resident	3102 Hartnett Boulevard
02-613	10/19/2002	1	EMS Assist	Non-Resident	1009 Ocean Boulevard
02-614	10/20/2002	2	Unintentional False	Resident	6400 Palmetto Boulevard
02-615	10/20/2002	2	EMS Assist	Resident	242 Forest Trail
02-616	10/21/2002	2	EMS Assist	Resident	403 Merritt Boulevard
02-617	10/21/2002	1	Public Assist	Resident	24 28th Avenue
02-618	10/22/2002	1	EMS Assist	Resident	911 Palm Boulevard
02-619	10/23/2002	2	EMS Assist	Resident	3 Commons Court
02-620	10/23/2002	1	Other: Station Tour	Resident	30 J.C. Long Boulevard
02-621	10/23/2002	1	EMS Assist	Non-Resident	Waterway Boulevard @ 28th Avenue
02-622	10/24/2002	2	EMS Assist	Resident	60 Seagrass Lane
02-623	10/24/2002	1	EMS Assist	Resident	12 27th Avenue
02-624	10/26/2002	1	EMS Assist	Non-Resident	2505 Cameron Boulevard
02-625	10/27/2002	1	EMS Assist	Resident	603 Carolina Boulevard
02-626	10/28/2002	2	Public Assist	Resident	3 Hidden Green Lane
02-627	10/28/2002	2	Spill, Leak, No Fire	Resident	Behind 50 41st Avenue

Isle of Palms Fire Department

Call Report

October 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-628	10/29/2002	1	Assist Police	Resident	Behind 1 14th Avenue
02-629	10/29/2002	2	Spill, Leak, No Fire	Resident	Behind 50 41st Avenue
02-630	10/29/2002	1	Public Assist	Resident	Isle of Palms Connector
02-631	10/29/2002	2	Hazardous Condition	Resident	Behind 50 41st Avenue
02-632	10/29/2002	2	Spill, Leak, No Fire	Resident	Behind 50 41st Avenue
02-633	10/29/2002	1	Rescue: Not Classified	Resident	Behind 500 Ocean Boulevard
02-634	10/30/2002	2	Public Assist	Non-Resident	50 41st Avenue
02-635	10/30/2002	1	Spill, Leak, No Fire	Resident	Palm Boulevard @ 29th Avenue
02-636	10/31/2002	1	EMS Assist	Non-Resident	30 J.C. Long Boulevard
02-637	10/31/2002	1	Unintentional False	Resident	103 Palm Boulevard
02-638	10/31/2002	2	Public Assist	Resident	50 41st Avenue
02-639	10/31/2002	1	Public Appearance	Resident	24 28th Avenue

Total Calls	61
District 1	24
District 2	36
OOJ/Mutual Aid	1
Resident	48
Non-Resident	13
Unclassified	0
Total EMS Calls	23
District 1	9
District 2	14
OOJ/Mutual Aid	0
Resident	15
Non-Resident	8
Unclassified	0

Isle of Palms Fire Department

Call Report for Wild Dunes

October 2002

Inc. #	Date	Dist.	Type of Call	Status	Location
02-580	10/1/2002	2	EMS Assist	Resident	5825 Back Bay Drive
02-581	10/1/2002	2	EMS Assist	Resident	1 Fishers Alley
02-589	10/5/2002	2	Unintentional False	Resident	32 Waterway Island Drive
02-593	10/8/2002	2	Public Assist	Resident	5825 Back Bay Drive
02-597	10/12/2002	2	EMS Assist	Resident	1 Fishers Alley
02-600	10/14/2002	2	Public Assist	Resident	5825 Back Bay Drive
02-601	10/14/2002	2	EMS Assist	Resident	5825 Back Bay Drive
02-602	10/14/2002	2	Public Assist	Resident	5825 Back Bay Drive
02-605	10/15/2002	2	Fire, Other	Resident	5757 Palm Boulevard
02-610	10/17/2002	2	EMS Assist	Non-Resident	5757 Palm Boulevard
02-614	10/20/2002	2	Unintentional False	Resident	6400 Palmetto Boulevard
02-619	10/23/2002	2	EMS Assist	Resident	3 Commons Court
02-622	10/24/2002	2	EMS Assist	Resident	60 Seagrass Lane
02-626	10/28/2002	2	Public Assist	Resident	3 Hidden Green Lane

Total Calls	14
Resident	13
Non-Resident	1
Unclassified	0
Total EMS Calls	7
Resident	6
Non-Resident	1
Unclassified	0

Isle of Palms Fire Department

Incident Report

October 2002

Situation Found	Total	Dist. 1	Dist. 2	M/A	YTD 2002	Total 2001	YTD 2001
Total Alarms for Month	61	24	36	1	633	47	594
Working Structure Fire					5		7
Outside Structure					1		2
Vehicle Fire					1	1	2
Brush,Grass, Leaves	1		1		14		8
Trash, Rubbish					1		
Explosion, no fire					1		
Spill with fire					1		
Other Fires	1		1		2		1
Overpressure Rupture					1		
Emergency Med. Call	23	9	14		359	28	327
Lock-in, Trapped					8		11
Search					14		16
Extrication					1		
Rescue-not classified	1	1			8		10
Spill, leak, no fire	4	1	3		8	2	8
Power Line Down	1	1			2		2
Arcing Elec. Equip.					8	2	16
Aircraft Stand-by							
Chemical Spill							
Hazardous Condition	1		1		2		5
Water Removal					2		
Smoke Removal							1
Animal Rescue							
Assist Police	1	1			5		1
Unauthorized Burning							
Move-Up					10		14
Service Call					4	1	2
Smoke Scare					5		8
Contolled Burn					1		
Steam Mistaken, smoke					1		
Malicious False							1
Bomb Scare							
Alarm Malfunction					17	2	21
Unintentional False	5	3	2		43	3	26
Unclassified					1		4
Supplemental	23	8	14	1	107	8	101

All incidents are listed in accordance with the National Fire Incident Reporting System.

Isle of Palms Fire Department

Supplemental Activity Report

October 2002

Type of Call	Total	District 1	District 2	Mutual Aid	YTD 2002	Total 2001	YTD 2001
Smoke Detector					5		13
Station Tour	1	1			1		2
Public Education					2	1	1
Public Appearance	3	2		1	18	5	17
Assist Motorist							5
Public Assist	18	4	14		74	1	51
Other	1	1			7	1	12
Total	23	8	14	1	107	8	101

Isle of Palms Fire Department

Call Classification Breakdown

1998	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	8	15	16	26	14	29	30	22	30	21	22	12	245
Non-Resident	14	6	9	16	22	27	44	33	18	12	8	7	216
Unclassified	6	6	4	5	9	20	21	4	7	3	5	3	93
Total	28	27	29	47	45	76	95	59	55	36	35	22	554

1999	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	23	22	20	21	15	18	27	37	22	16	14	15	250
Non-Resident	11	9	11	15	18	27	61	55	13	9	12	10	251
Unclassified	1	0	2	5	2	6	7	8	7	7	5	4	54
Total	35	31	33	41	35	51	95	100	42	32	31	29	555

2000	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	27	19	29	25	19	19	30	20	16	33	33	23	293
Non-Resident	4	8	13	36	34	27	36	36	18	19	13	13	257
Unclassified	0	2	2	6	9	4	12	13	5	2	0	1	56
Total	31	29	44	67	62	50	78	69	39	54	46	37	606

2001	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	40	19	27	26	29	16	29	28	36	32	27	23	332
Non-Resident	6	13	9	16	41	43	49	67	32	14	12	19	321
Unclassified	2	1	1	0	2	4	6	4	1	1	4	1	27
Total	48	33	37	42	72	63	84	99	69	47	43	43	680

2002	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Resident	29	16	31	31	35	52	29	30	28	48			329
Non-Resident	11	3	17	16	19	38	80	65	26	13			288
Unclassified	0	1	3	3	5	1	1	2	0	0			16
Total	40	20	51	50	59	91	110	97	54	61	0	0	633

All Pre-Incident Surveys are current.

ISLE OF PALMS FIRE DEPARTMENT
MONTHLY FIRE INSPECTION REPORT
OCTOBER 2002

Date	Name of Business	Routine	Reinspect	Occupancy	Construction Type	Violations	Next Inspection	Inspector	Shift
10/01/2002	Garden Shop		Yes	B	IV	3	10/15/2002	607	B
10/01/2002	Funkedelic Relics		Yes	M	V	3	10/15/2002	607	B
10/08/2002	Island Cards	Yes		M	IV	8	11/08/2002	608	C
10/08/2002	Shear Paradise	Yes		B	IV	4	11/08/2002	608	C
10/08/2002	Long Island Café	Yes		B	IV	0	01/08/2003	608	C

Total Inspections: 5 **Total Violations: 18**

Inspectors:

601/Graham	605/Nilsen
602/Maibach	607/Tetor
603/Kramer	608/Topping
604/Bullock	

Isle of Palms Fire Department
Training Report
October 2002

Career Personnel		Volunteer and Explorer Personnel	
Total Training Hours	737	Total Training Hours	35
Hours Per Person	26.321	Hours Per Person	4.375

All career personnel participated several turnout gear drills during the month. These drills were designed to promote speed and efficiency when donning their protective equipment. A class on ventilation also was done.

Medical in-service training covered Thoracoabdominal Trauma and Assessment of the Medical Patient.

Volunteers and Explorers participated in the annual Fire Prevention Display at the Sullivan's Island Fire Department.

All personnel were involved in testing the Saberjet nozzle manufactured by the Akron Brass Company. We are evaluating the device for possible purchase in the future.

Captain Bob Maibach served as Lead Evaluator for an O.S.H.A. Firefighter course held at the Berkeley County Emergency Services Training Center in Moncks Corner.

Lieutenant Fred Tetor successfully completed the S.C. Fire Academy's Introduction to Fire Inspections course. This three-day program was hosted by the North Charleston Fire Department.

Firefighters Thomas Buckhannon, Shaun Gadsden, and Julie Morton, all successfully completed the Fire Academy's one-day Firefighting in Single-Family Dwellings seminar held at the Goose Creek Rural Fire Department.

The Volunteer and Explorer rosters are currently at eight members.

Isle of Palms Fire Department

Training Report

October 2002

Career Personnel	Hours
Chief Graham	20
Captain Maibach	101
Captain Bullock	22
Captain Kramer	27
Captain Nilsen	11
Lieutenant Braun	21
Lieutenant Tetor	46
Lieutenant Topping	20
Bacon	20
Bloom	21
Burnette	22
Ciappa	28
Dowdy	10
Drawdy	17
Eagle	12
Friend	33
Gadsden	27
Gervais	17
Hathaway	27
McGinnis	41
Micalizzi	21
Morris	32
Morton	31
Mrowca	23
Rodden	29
Smith	28
Stinnett	24
Wallace	6
Total for Month	**737**
Average Per Person	**26.321**

Volunteer/Explorer

Personnel	Hours
Buckhannon	8
Corbett	6
Graham	6
Jenkins	6
Masur	3
Mitchum	0
Stickney	6
Topping II	0
Total for Month	**35**
Average Per Person	**4.375**

Isle of Palms Fire Department

Monthly Water Usage Log

October 2002

DATE	BACK FLUSH	TRAINING	FIRE	TESTING	DAILY TOTAL
1					0
2	1,000				1,000
3	1,500				1,500
4	1,000				1,000
5					0
6					0
7		2,500			2,500
8					0
9					0
10					0
11					0
12					0
13					0
14		2,500			2,500
15					0
16					0
17					0
18					0
19					0
20					0
21		2,500			2,500
22					0
23		5,000			5,000
24		2,500			2,500
25					0
26					0
27					0
28					0
29					0
30					0
31					0
Total	3,500	15,000	0	0	18,500

Chief's Signature:

Water Department notified on:

Fax #: 886-6894

Isle of Palms Fire Department

2002 Annual Water Usage

Month	Back Flush	Training	Firefighting	Testing	Total
January	4,500	10,000	500		**15,000**
February	4,500	7,000		1,000	**12,500**
March	4,500	22,500	1,000		**28,000**
April	4,500	52,000	84,000		**140,500**
May	4,500	3,000			**7,500**
June	4,500	3,300	800		**8,600**
July	4,500	20,000	100		**24,600**
August	4,500		1,200	9,600	**15,300**
September	4,500	4,500			**9,000**
October	3,500	15,000			**18,500**
November					**0**
December					**0**
Total	**44,000**	**137,300**	**87,600**	**10,600**	**279,500**

Isle of Palms Fire Department

Maintenance Report

October 2002

Date	Unit/Station	Description	Dept. Man-Hrs.	Cost	Outside Man-Hrs.	Cost	Account
10/1	Engine 2	Replaced bulb in flood light	0.75	$10.00	0.00	$0.00	1045205017
10/1	Engine 3	Lubricated and readjusted the pressure relief valve	0.50	$0.00	0.00	$0.00	1045205017
10/1	Engine 3	Replaced bottom radiator hose and belts	1.00	$0.00	2.00	Invoice Due	1045205017
10/1	Station 1	Replaced heating element in oven	0.50	$0.00	0.00	$0.00	1045205026
10/23	Station 1	HVAC ducts were checked and resecured. All vents were removed, cleaned, and reinsulated.	0.00	$0.00	16.00	$650.00	1045205026
10/30	Station 1	Unplugged drain line and trap, drain safety pan for rear HVAC unit	0.00	$0.00	1.00	$71.06	1045205026
10/9	Station 2	Replaced kitchen faucet	0.50	$0.00	0.00	$0.00	1045205026
10/27	SCBA #1134	Readjusted regulator and conducted bench test	1.50	$0.00	0.00	$0.00	1045205027
10/30	Station 2	Quarterly air quality test performed on compressor and cascade system	0.50	$0.00	0.00	$0.00	1045205027
		Totals	**5.25**	**$10.00**	**19.00**	**$721.06**	

Isle of Palms Fire Department
Personnel Report
October 2002

10/2/02	Explorers meeting at Station I.
10/02/02	Chief Graham, Captain Maibach, Engineers Gervais, Morris and Firefighter Smith met with representatives from Akron Brass at Station I, to look at new nozzle equipment.
10/3/02	Engineer Mrowca escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
10/2/02	Thomas Wallace left the department on 10/2/02. He accepted a position with the Charleston County Jail.
10/3/02	Fire Department officers meeting was held at Station I.
10/9/02	Volunteer meeting at Station I.
10/15/02	Engineer Mrowca escorted a DHEC representative to obtain water samples from the Intracoastal Waterway.
10/15/02	Volunteer Don Corbett was recognized as "Firefighter of the Year" by the Isle of Palms Exchange Club for outstanding community service.
10/16/02	Explorers meeting at Station I.
10/21/02	Chief Graham attended a meeting at City Hall to review and discuss plans for the Front Beach Enhancement Project.
10/23/02	Volunteer meeting at Station I.
10/23/02	Chief Graham attended a meeting at City Hall to discuss coordination of efforts during the monthly Middle School Dance, held at the Recreation Center.

October Birthdays: Scott Braun, David Micalizzi and Volunteer Bill Jenkins.

Amendment to September's minutes:
Jason Thomas Smith joined the department on 9/17/02 as a full time employee; Jason was previously employed with the St. Andrews Fire Department.

Isle of Palms Fire Department
Public Relations Report
October 2002

10/01/02 Engineer Wallace inspected the creeks and waterway from Ben Sawyer Boulevard to the Isle of Palms Marina for possible contamination, caused from an oil spill in the Cooper River.

10/03/02 Lieutenant Braun and Engineer Hathaway responded to an island resident to assist helping individual back in bed.

10/04/02 Engineer Micalizzi and Firefighter Bacon helped an elderly citizen from their car to the upstairs of citizen's residence.

10/04/04 Captain Kramer, Engineer Micalizzi and Firefighters Bacon, Morton and Volunteer Firefighter Buckhannon stood by at the Recreation Department for the monthly Middle School Dance.

10/09/02 Captain Maibach, Firefighters Rodden, Corbett, Jenkins, Stickney, Buckhannon and Explorer Graham attended the Sullivan's Island Fire Department Fire Prevention Display.

10/13/02 Captain Kramer and Engineer Drawdy helped resident pull his vehicle that was stuck in the mud.

10/14/02 Lieutenant Topping, Engineer Friend and Firefighter Bloom helped resident down the stairs for an appointment.

10/14/02 Engineer Hathaway and Firefighter Gadsden helped disabled resident into his house.

10/15/02 Chief Graham and Firefighter Dowdy assisted with the removal of a pelican from a tree.

10/23/02 Lieutenant Topping and Tetor escorted children from Jennie Moore Elementary School for a tour of Station I.

10/28/02 Captain Maibach gave a Fire Safety and First Aid lecture for nine Girl Scouts trying to earn their merit badges at Fire Station I.

10/29/02 Firefighter Smith replaced the American flag on top of the Connector.

10/29/02 Engineer Morris and Firefighter Smith responded to a public assist at the County Park on 14th Avenue. Upon arrival, found an injured bird 50 yards offshore. The Avon boat was launched and the bird was brought back to shore. Bird was released to animal control.

10/30/02 Engineer Gervais escorted a representative from General Laboratories to obtain water samples from the Intracoastal Waterway.

ISLE OF PALMS FIRE DEPARTMENT MEMORANDUM

To: Linda Lovvorn Tucker

From: Chief Graham

Date: October 18, 2002

Re: Pump Detail

The following is a list of Fire Department personnel that helped pump the streets during our most recent flooding:

10/09/2002 Bullock, Morton, Ciappa, Gadsden, Tetor, Mrowca, McGinnis, Stinnett

10/10/2002 Kramer, Bacon, Rodden, McGinnis, Micalizzi, Drawdy, Burnette

10/11/2002 Maibach ,Bullock, Morris, Bloom, Smith, Topping, Friend, Gadsden, Hathaway
Personnel that came in off duty: McGinnis, Bacon, Stinnett, Tetor, Morton, Micalizzi, Drawdy, Volunteer Buckhannon

10/12/2002 Bullock, Morton, Stinnett, Ciappa, Topping, Hathaway, Dowdy, Mrowca
Volunteers' Corbett & Stickney covered at Station I prior to pumping

10/13/2002 Kramer, Drawdy, Micalizzi, Bacon, Tetor, McGinnis, Friend, Rodden, Volunteer Buckhannon

10/14/2002 Kramer, Morris, Gervais, Smith, Topping, Friend, Hathaway, Gadsden, Bloom, Explorer Josh Graham

10/15/2002 Bullock, Ciappa, Smith, Dowdy, Topping, Friend, Mrowca, Stinnett

10/16/2002 Tetor, McGinnis, Gervais, Smith, Drawdy, Bacon, Micalizzi, Kramer, Volunteer Buckhannon

10/17/2002 Tetor, Topping, Gervais, Morris, Friend, Gadsden, Bloom, Smith, Hathaway, Explorer Josh Graham.

Dear Chief Graham, 10/8/02
At about 2:45 a.m on Wednesday, October 2, My wife took suddenly ill. Thinking it was a Stroke, I called 911. within fine Minutes, four of the fireman from the No. 2 Station on 41st Avenue were in our home. We couldn't have asked for a better responce. Thankfully it wasn't a stroke but insulin insufficiency. Her problem was "cured" with sugar and orange juice. Both of us want to thank the crews from station 2 for their promptness and their professional Performance.

Please pass along to the foursome our thanks for coming to our aid in time of need.

Therese and Dick

Note: Personnel responding to scene;
Engineer Wallace
Lieutenant Tetor
Engineer Burnette
Firefighter Rodden

Office of the Mayor
Isle of Palms

Mike Sottile

October 17, 2002

Mr. Donald Corbett
30 - 25th Avenue
Isle of Palms, SC 29451

Dear Don:

I want to take this opportunity to congratulate you on being named "Firefighter of the Year" by the Isle of Palms Exchange Club at their meeting last night. I know that I am speaking for the entire City Council when I say the City is fortunate to have such a dedicated volunteer working with our Fire Department.

Keep up the good work!

Yours very truly,

F. Michael Sottile
Mayor

cc: Chief Graham

Nov. 11, 2002

TO: Chairman Dee Taylor and members of
the Public Safety Committee

FROM: Leola Hanbury

Subject: Right-of-way encroachment/parking issues

Thanks for hearing me one more time!

I have been asked "Why did you bring this (issue) up?)" For the record, I didn't. Council was made aware of the issue on 2 occasions by City Administrator L. Tucker, who reported that citizens' complaints had been received concerning parking and encroachments in the neighborhood of 41st Avenue/north. I remarked in each instance about the need to resolve this long-standing problem and expressed my opinion that I had inherited encroachments at my property and that I would be willing to remove my shrubs if the City came to grips with the problem.

I believe the issue took on a much more serious tone in relation to the surfing camp issue that evolved and dramatically pointed out that certain avenues were being swamped with parking and others remained "quiet" as always.

You have my written recap (10/3/02) of the existing situation. Now I'm giving you a 1-page summary of the avenues with a blank column headed "Enforcement." I asked Chief Buckhannon if he would review this list and fill in the blanks. He has made detailed notes on which he will report to you.

My plea is simple:

Please look at this summary and tell me if you think it's fair that only certain avenues have specific parking regulations. Others have "zilch." And people assume, erroneously, that this means they cannot park on those avenues.

I believe. . .and I believe you all believe. . .that our rules, laws, policies should be applied fairly and uniformly to all.

Please note that my survey of the area showed there really were very few encroachments on the r/o/w/ of these avenues.

You could take a small step toward improving the level of "fair and uniform" application of our laws in this one small area of the island by directing the Chief of Police to take appropriate action in providing signage where needed.

In addition, as mentioned to you previously, I have two recommendations to make:

1) Busses (other than Carta routes and stops) should be prohibited on our residential streets. They should be confined to Palm Blvd. and certain roads leading to the commercial area of Ocean Blvd. Perhaps giant size RV type vehicles in excess of a certain length should be included in this prohibition.

2) Our Building Department procedures should include a careful, watchful eye on rights-of-way to prohibit further encroachment and assure that the problem will not be perpetuated. To assist in this, the Building Dept. should acquaint all building contractors and irrigation contractors with the rules concerning encorachments.

My thanks again for listening to my ongoing concerns about this age-old problem.

SUMMARY OF PARKING REGS/PRACTICES

Avenue	Parking Regs.	Signage	Enforcement
43rd	1) No parking 2) Allowed: in direction of traffic on 2 sides of street; all wheels off road	AT DEAD END None	
44th	1) No parking 2) Allowed: in direction of traffic on 2 sides of street; all wheels off road	AT DEAD END None	
45th	1) No parking 2) Allowed: in direction of traffic on 2 sides of street; all wheels off road	AT DEAD END None	
*46th	1) No parking 2) Allowed: in direction of traffic on 2 sides of street; all wheels off road	AT DEAD END None	
49th	1) No parking 2) Allowed: in direction of traffic on 2 sides of street; all wheels off road	AT DEAD END None	
50th	1) No parking 2) Allowed: Left side only.	AT DEAD END Right side: no parking	
** 51st	1) No parking 2) Allowed: Left side only	AT DEAD END Right side: no parking	
52nd	1) No parking 2) Allowed: in direction of traffic on 2 sides of street; all wheels off road	AT DEAD END None	
53rd	1) No parking 2) Allowed: in direction of traffic on 2 sides of street; all wheels off road	AT DEAD END None	

* 46th--5 cars can and do park in hidden area behind heavy shrubbery at dead end.

** 51st--a "home made" sign has been placed at #1, on right side of street.

PALM BLVD.	Allowed (41st to dead end) both sides of street; all wheels off road NOTE: Sidewalk on right side of street probably would disappear if cars parked w/all wheels off road.	None

M E M O

Oct. 2, 2002

TO: Dee Taylor, Chairman
Public Safety Committee

FROM: Leola Hanbury

SUBJECT: My memo of 8/20/02 - 42nd St. North--right of way encroachment and parking issues

Since this matter has been referred back to the Public Safety Committee, I have prepared the attached material for the Committee, hoping it will be helpful in reviewing this subject and the applicability of all decisions that might come forth for the other scattered areas of the island where encroachments are a concern.

Included in the attachment is a delineation of the specific area in need of review, in particular as it relates to the Beach Management Plan; existing ordinances and practices; a survey of existing encroachments; and lots of critical questions that need to be addressed, along with some suggestions.

Do hope it is useful.

CC: Committee members

Police Chief T. Buckhannon

Fire Chief Ann Graham

City Administrator Linda Tucker

Zoning Administrator Douglas Kerr

ATTACHMENT A - 10/3/02

Delineation of the area; existing laws; resource info re existing encroachments; questions and recommendations for improvements needed.

Delineation of the area in need of review.

Deletion of 42nd Avenue is appropriate since it now has new parking spaces for approximately 10 cars.

Deletion of 47th and 48th Avenues which are private roads.

Area being reviewed:

9 avenues: 43rd, 44th, 45th, 46th, 49th, 50th, 51st, 52nd, 53rd.

All of these avenues have no parking signs at the dead end, beach access. (Note: 46th Ave. is an oddity in that it is heavily shrubbed at the dead end and there is open space behind the shrubbery big enough for cars to park and be nearly invisible. I have seen 3 vehicles parked there but would not have noticed them had I not driven up to the beach access path.)

Existing signage.

There are no signs (other than those at each dead end) on 7 of the 9 avenues:

43rd, 44th, 45th, 46th, 49th and 52nd and 53rd

No parking signs are on the right side of the road on 50th Ave. and 51st Ave. (In addition a "home made" sign has been placed at #1 on 51st Ave.)

NOTE: Chief Buckhannon stated at the Public Safety meeting of 6/10/02, "SCDOT has allowed the City to have no parking on one side of the street."

I later asked the Chief about this and learned that signs indicating no parking had been placed on one side of these streets, which meant parking was legal on the other side. I further inquired about how it was determined as to which side of the street signs would be placed and learned that the decisions were based on safety factors. My observation is that many streets do not have such signs, and the answer is that "they have been removed."

QUESTIONS FOR CONSIDERATION. . .

. Shouldn't the parking rules apply uniformly to all of these avenues?

Assuming an affirmative response, signs should be placed on each of these streets and the placement should be monitored closely with vigorous pursuit of instances of removal of any signs.

. What steps should be taken to improve traffic flow on these streets?

I find it is impossible to turn my small vehicle at the dead end without using the right of way or a private driveway.

Since vehicles are allowed to park on the left side of some streets (where signage now exists) and since our code requires that vehicles must park in the direction of traffic, don't we need signage to cover this requirement?

Some incidental needs: Bus traffic and parking should not be allowed on these dead end, short streets. We have no ordinance covering this, logically, for who would have dreamed we'd need to have one. But, we had more than one instance this past summer.

Nor should vehicles be allowed to be "stored" on these streets (or any others, for that matter), or "abandoned" on the right of way where parking is allowed. (Case in point: a vehicle in front of #10 51st Ave. which has been there for many months..some say about a year now.)

Observations on encroachments on left side of the 9 streets. (I surveyed only the left side of the avenues.)

No visible encroachments on 4 streets: 44th, 46th, 49th, 51st.

A variety of encroachments exist on 43rd, 45th (1 fence), 50th (best example is the photo you probably remember seeing of 4 huge, cement driveway monuments), 52nd and 53rd Avenues.

Examples of encroachments include: posts (wooden and/or cement, some upright and some parallel to the road); wooden fences; berms; yuccas and other shrubs.

Many of these encroachments can be easily removed. Some of the shrubery type are spaced so that there is room for some parking. This is likely true elsewhere on the island.

My observations do not include irrigation systems on the right of way, which are widely prevelant elsewhere on the island.

QUESTION: Did we not have set-back requirements when these encroachments were installed? If we did, why were the encroachments permitted? (The most flagrant are the 4 cement driveway monuments, which appear to be quite new.)

Note: When this topic first came to our attention some residents mentioned they had encroachment permits from DOT for their entire frontage. It was suggested that they re-examine their permits since it was unlikely DOT would have granted such permits. (Have not heard anything further on this so believe folks did re-examine their permits and discovered the permit was for driveway only.)

Getting to the bottom line:

I understand that parking is legal on both sides of Palm Blvd. from 41st Ave. to the end of Palm since there are no signs restricting parking. I suspect few people are aware of this fact. What can we do to let them know?

I recommend we take appropriate steps to acquaint building contractors, landscape contractors and irrigation contractors about the regulations concerning encroachment on the rights of way.

A HUGE QUESTION in my mind is: When cars are parked on the right of way on one side of these avenues are the roads readily accessible to our fire and other emergency vehicles?????

Without knowing our answers to some of the questions raised herein, the ultimate bottom line is to take whatever steps are necessary to make sure that this kind of abuse of right of way regs is not perpetuated.

And, any decisions reached should be incorporated in the Beach Management Plan which, as you know, has many pages relating to beach access in this part of the island. It is my understanding that previously Council has not been willing to approve the Beach Management Plan because of the issues concerned with beach access in this specific area of the island. Isn't it time to bite the bullet? (Way past time, in my view.)

BOAT OPERATIONS

All personnel will be required to complete the following;

Rescue 2 1998 POLARIS ATV

1. operate the vehicle on the road.
2. operate the vehicle with a boat trailer.

Rescue 7 2001 FORD F-150

1. operate the vehicle on the road
2. operate the vehicle on the beach
3. know how to operate in four wheel drive mode.

Car 2 1994 JEEP

1. operate the vehicle on the road
2. operate the vehicle on the beach
3. know how to operate in four wheel drive mode.

Rescue 3 1995 17' "RESCUE ONE" BOAT

1. know how to check the(fuel, oil) levels.
2. know how to check grease in the wheel bearings
3. operate lights, bilge pump.
4. launch the boat at the boat landing. Driver
5. place boat on the trailer. Driver
6. operate the boat.

Rescue 4 1990 12' AVON BOAT

1. know how to check the (fuel, oil) levels.
2. know how to check grease in the wheel bearings.
3. launch the boat at the boat landing / beach Driver
4. place boat on the trailer Driver
5. operate the boat.
6. operate the boat during a rescue

Rescue 5 1997 TIGER SHARK

1. know how to check the (fuel, oil) levels.
2. know how to flush the engine
3. launch the boat at the landing / beach Driver
4. place boat on the trailer Driver
5. operate the jetski
6. operate the jetski during a rescue w/sled

Rescue 6 1985 15' BOSTON WHALER BOAT

1. know how to check the (fuel, oil) levels
2. know how to flush the engine
3. know how to check grease in the wheel bearings
4. launch the boat at the landing Driver
5. place the boat on the trailer Driver
6. operate the boat
7. operate the boat during a rescue.

Rescue 8 1997 YAMAHA WAVERUNNER

1. know how to check the (fuel, oil) levels
2. know how to flush the engine.
3. know how to grease the wheel bearings
4. launch the boat at the landing / beach Driver
5. place the boat on the trailer Driver
6. operate the boat
7. operate the boat during a rescue w/sled.

FIRE RESPONSE APPARATUS

Truck 1 **1997** **Lance** **Pierce** **Purchased** May 1997 **Scheduled Replacement** FY 2016/2017

- 100-foot medium duty aerial ladder
- 1250 gallon per minute pump
- 500 gallon water tank
- 16-foot roof ladder (2)
- 28-foot extension ladder
- 35-foot extension ladder
- 14-foot combination ladder
- 10-foot attic ladder

Should evaluate condition and actual life expectancy no later than 2007. Might not last 20 years as originally planned.

Engine 2 **1991** **Spartan** **Emergency One** **Purchased** July 1991 **Scheduled Replacement** FY 2007/2008

- 1500 gallon per minute pump
- 750 gallon water tank
- 30 gallon foam tank
- 24-foot extension ladder
- 14-foot roof ladder
- 10-foot attic ladder

Should plan to replace 2006/2007. Currently looking into refurbishing this apparatus.

Engine 3 **1985** **Ford** **Emergency One** **Purchased** March 1985 **Scheduled Replacement** FY 2002/2003

- 1250 gallon per minute pump
- 500 gallon water tank
- 24-foot extension ladder
- 14-foot roof ladder
- 10-foot attic ladder

Lease purchase 02/03 This apparatus was bumped from 99/00.

Engine 4 **1989** **Ford** **FMC** **Purchased** Feb. 1989 **Scheduled Replacement** FY 2004/2005

- 1250 gallon per minute pump
- 550 gallon water tank
- 24-foot extension ladder
- 14-foot roof ladder
- 10-foot attic ladder

Should plan to replace 2003/2004. Costly to maintain.

Rescue 1 **1999** **International** **PL Custom** **Purchased** June 1999 **Scheduled Replacement** FY 2019/2020

- Holmatro Extrication equipment
- Cascade System
- 14-foot combination ladder
- 10-foot attic ladder

Should plan to evaluate condition and actual life expectancy no later than 2009.

Isle of Palms Fire Department
Resource List

RESCUE RESPONSE				Purchased	Scheduled Replacement
Chief's Truck	**2000**	**Ford**	**F-150 4x4 Super Cab**	1999	FY 2004/2005
Rescue 2	**2001**	**Ford**	**F-150 4x4 Super Cab**	2000	FY 2006/2007
Rescue 3	**1994**	**Jeep**	**Cherokee 4x4**	1994	FY 2001/2002 Bumped then deferred
Rescue 4	**1998** • Six-wheeler with trailer hitch	**Polaris**	**6x6 ATV**	1998	FY 2002/2003 Bumped to 03/04
Boat 2	**1985**	**Boston Whaler**	**15' Rescue Boat**	Loaner	Unknown
Boat 3	**1995** • Flat-bottom aluminum rescue boat • 30 horsepower 1987 Johnson outboard motor	**Rescue One**		Volunteer	Unknown
Boat 4	**1990** • Rubber, inflatable rescue boat • 25 horsepower 2001 Evinrude outboard motor	**Avon**		Volunteer	Unknown
Boat 5	**1999**	**Tiger Shark**	**Wave Runner**	Donated	Unknown
Boat 6	**1997**	**Yamaha**	**Wave Runner**	1997	FY 2002/2003 Bumped to 03/04

BOAT PLAN

The following plan provides justification of the Isle of Palms Fire Department's need to modify its water rescue equipment.

Current Fire Department Inventory:

1. **(BOAT 2)**1985 15' Boston Whaler Boat with a 70 hp. Motor – This boat is on loan to the Department from the State Forestry, though, not likely it will be taken away at any time. It is capable of carrying 2 rescuers and 2 or 3 victims. Due to its shallow draft, this boat can only be used in the waterway and creeks during relatively calm conditions. It can also be used for near shore rescue operations in mild surf conditions only, because the low freeboard on this Whaler. This boat can only be launched from a boat landing, not the beach.

2. **(BOAT 3)** 1995 16' Rescue One (Aluminum John Boat) with a 1987 30 hp. Motor – This boat was purchased by the volunteers and donated to the City. It is capable of carrying 2 rescuers and 3 or 4 victims. It can be used in the waterway and creeks only. The reason is that this boat has a low freeboard and incapable of operating in surf Conditions. In the future this boat could be equipped with a 500 gallon per minute pump, which would be needed to extinguish a large boat fire in the marina.

3. **(BOAT 4)** 1990 12' Avon Inflatable Boat with a 15 hp. Motor – This boat is used for near shore rescue operations and launched from the beach. It is capable of carrying 2 rescuers and 2 victims. This boat is beneficial as a fast attack, so the department can respond to the beach and launch as close to the scene as possible.

4. **(BOAT 5)** 1997 Tigershark Jetski – This Jet Ski was acquired this year through a donation from Michael Trouche. It is launched from the beach and is used for daytime near shore rescue operations. These watercraft are very useful, because they can be launched almost anywhere on the beach and can get to a swimmer or boater in distress within minutes. Their primary function is rescue, but are utilized to size up a situation and standby until other help arrives.

5. **(BOAT 6)** 1997 Yamaha Waverunner - This Jet Ski was purchased by the City and has been out of service numerous times since it was new, but is working well at this time. This unit is launched from the beach and is used for daytime near shore rescue operations.

The Department continues to respond to an increasing number of calls every year, due to the increase in people, many of who have little or no ocean or boating experiences. With the amount of boat traffic in the waterways and marina, the water related calls will continue to rise and the City needs to maintain our ability to respond with the proper equipment.

It is the Departments request that Council consider the transfer of the Police Boat that is slated to be decommissioned, to the Fire Department so we could place into active duty. This represents a reasonable use of resources in a cost-effective manner.

PROPOSED TRANSFER OF BOSTON WHALER FROM THE POLICE DEPARTMENT TO THE FIRE DEPARTMENT

COST OF REPAIRS:

The Police boat could be utilized by the Fire Department with minimal improvements until such time the budget could accommodate a replacement boat. The repairs needed on the Police boat are mainly cosmetic and the labor can be done by on duty personnel. The cost for paint and supplies could be absorbed by the department's maintenance budget and are estimated at approximately $ 300-500 dollars. This would include sanding and repainting the gel-coat on the top half of the boat and recoating the bottom half of the boat.

COST FOR UPKEEP:

The upkeep is harder to pinpoint as a cost estimate. The engine appears to be sound and running and if the boat is repainted the upkeep can be kept low. The biggest projected expenditure would be fuel and oil cost.

MANPOWER COST:

There would be no additional expenditure for manpower to run the Police boat, because the Fire Department responds to boat rescues with on duty personnel in the appropriate boat needed for the type of call. The department only uses additional personnel to man a boat during a special water related event.

TRAINING:

This year, all personnel in the Fire Department participated in the DNR Boating Safety Course, as well as in house training on everything from basic maintenance on the boats to being able to operate every type of watercraft currently deployed. The Department feels our in house training can continue, so no additional training cost would be incurred to operate another boat.

OLD BOAT vs. NEW BOAT:

The Police boat can be utilized by the department with minimal cost to the City. However, one can only speculate as to when the boat would require a major cost to remain in operation. The fire department will continue to be called to handle water-related emergencies within our jurisdiction, and the Whaler is an additional tool to do the job safely and correctly. The addition of this boat will improve our ability to handle situations in rough weather and near shore rescue operations in a boat that is suited for those conditions. Having a marina with 200 or more boats from 15' to 150', it is only a matter of time before the Fire Department may need access from the water to extinguish a fire or conduct a rescue from the water.

The staff has obtained quotes on a new boat of the same size and style as the Police boat. The cost for an 18' or 19' Boston Whaler with T-Top and 120-150hp Motor is in the $ 30,000.00 dollar range. This price does not include a fire pump which could add an additional $ 7,000.00 dollars.

EXHIBIT E

PUBLIC WORKS COMMITTEE MEETING
November 5, 2002

The regular meeting of the Public Works Committee was held on November 5, 2002, at 5:50 p.m., in the Public Works Building. Present were Chairman Marino, Councilmembers Miller and Bettelli, Director David Mobley and Administrator Tucker. Also present was Mayor Sottile, engineers for two of the island's projects as well as interested citizens.

1. Approval of Prior Month's Minutes. Councilman Bettelli made a motion to approve the minutes from the October meeting; Councilman Miller seconded; motion passed unanimously.

2. Citizens Comments. (A) Herb Rothschild, 10 - 56th Avenue, spoke about the major flooding problems on 55th and 56th Avenues. He stated that there is an additional problem with a home being constructed on 56th Avenue on a lot that was once a retention pond which causes more water on the street. He iterated that the residents need help because this problem will never just go away, and he further iterated that they can no longer count on the Wild Dunes project, which would have alleviated the drainage problems. Mr. Rothschild stated that he and the other residents appreciated the assistance from City Council.

(B) Al Monahan, #8 - 56th Avenue, thanked the committee for the invitation to this meeting and keeping the residents informed.

(C) Neil Sawyer, contractor who has building project underway on 52nd Avenue, stated that most of the houses on 53rd Avenue and towards 41st Avenue are on septic tanks which overflow during heavy rains and this is a more serious contamination problem than other areas on City sewer. He iterated that this is a health hazard and flooding should be addressed from this point also.

3. Monthly Department Report. Director Mobley reported on the department's operations for October 2002 (attached hereto) and answered questions of committee members.

Upon discussion if the rye grass seeds that were planted on 21st Avenue curve, **Councilman Miller made a motion to recommend to Ways & Means to plant more trees in the area of 21st Avenue so that parking vehicles would not destroy the grass; Councilman Bettelli seconded; motion passed unanimously.**

4. Old Business. (A) Discussion of Alternatives for Drainage Problems - David Stevens, Civil Site Engineering. Mr. Stevens stated that the original plan with the Wild Dunes project was to install a gravity system outside the gate that would tie into the storm system drain under the new convention center. Chairman Marino noted that $63,000 had been allocated for the part of the project to tie into the Wild Dunes system, but Wild Dunes has postponed their project. Mr. Stevens stated that the entire City project would cost approximately $610,000 to improve drainage from 53rd Avenue to 57th Avenue. Mr. Rothschild stated that Wild Dunes was going to allow this drainage to flow into their retention pond and would be a wonderful solution for this area. Mr. Stevens displayed the plans of the original project showing how the lines would be laid and connected into Wild Dunes. Mr. Stevens said that if the City can obtain an easement from DWD, a temporary pipe line gravity system could still be done. Further there are also drainage lines along 41st Avenue that could be tapped into because Wild Dunes could not handle the flow of water from the entire project.

Chairman Marino summarized discussion by stating that the committee has looked at several possibilities and come up with this present plan of running a main line into the Wild Dunes system to alleviate the drainage at 56th & 57th Avenues. Then the line could be expanded every year or so to accommodate more streets until the project is completed. This would help solve the problem in a fiscally responsible manner. The first thing needed is to contact DWD to see if they would be willing grant the City an easement; Administrator Tucker and the engineer were tasked to make this contact.

(B) Non-Point Source Pollution Project Report - Ross Nelson, General Engineering. (See attached report.) Mr. Nelson reported that General Engineering has just begun the first part of Phase II of the project. He discussed the levels of fecal coliform found and reported that, with the exception of Forest Trail and the Connector area, the matter was found to be mostly animal and not human. Further, he stated that, when they started sampling in Wild Dunes near Ocean Point, they discovered a high human coliform level and he expressed concern about the water being cleaned properly from the wastewater treatment plant before being discharged onto the golf course. This, in turn, would flow into the creeks and then into the ICW. After discussion, it was noted that Phase I would be completed in January and Mr. Nelson would be happy to report back to the Committee either January or February.

(C) Discussion of Beach Accesses. Administrator Tucker displayed a notebook assembled by Janet Mauldin showing various views of each beach access from Breach Inlet to 57th Avenue. The photographs were taken by Bill Kazenski, Beach Services Officer. The book will be a very useful tool for future projects. Chairman Marino asked Director Mobley about the County assisting with some strengthening of the roadbed at the 3rd Avenue access.

Director Mobley reported that he met with Chuck Jarman of Charleston County Public Works to discuss several items. (1) The potholes in the Marina parking lot - Mr. Jarman will take care of right away.

(2) The side of the road near Fire Station #2 where the roll-off recycle bin is placed. Mr. Cornett of SCDOT looked at this site and expressed a problem with the container being on a right-of-way, and Mr. Jarman stated that they did not get an encroachment permit when the placed the container. Mr. Cornett was not inclined to help the City at the roadside. Director Mobley asked Mr. Jarman if he would move the container and lay some ROC along the roadside temporarily until the encroachment permit issue was settled. Director Mobley noted that it would take some major re-design to repair the area around the Fire Station and he has asked Charleston County to work with the City and draft up some plans. Chairman Marino asked that some sand shell be placed along the sidewalk and roadside so that the hazard of the holes could be temporarily fixed. Director Mobley will take care of this.

(D) Discussion of Palm Trees at Breach Inlet. Administrator Tucker displayed some photographs taken by Officer Usry of Palm Boulevard near Breach Inlet showing small blue flags where a palm tree could be planted. She noted that the flags are far enough away from parked vehicles that they would not be an impediment to parking or to boat ramp access. After discussion, **Councilman Miller made a motion to approve the plan for planting palm trees along Palm Boulevard near Breach Inlet; Councilman Bettelli seconded; motion passed unanimously.**

(E) Discussion of Front Beach Enhancement Project. Councilman Miller, Building Official Douglas Kerr and Administrator Tucker gave a presentation of the project. Councilman Miller stated that the engineers, Thomas & Hutton, were unable to attend tonight's meeting. Mr. Kerr stated that there are two main issues - beautification and curb cuts which eliminate parking along the Atlantic

side of Ocean Boulevard. He then gave an overview of the proposed project and answered questions of committee members. The only parcel that does not belong to the City is in front of the Sea Cabins; and Mr. Kerr iterated that not only will the Sea Cabins people sign an easement, they would also like to help fund the beautification of that corner. They also discussed the multi-space parking meter system. Administrator Tucker noted that the cost estimate includes money for irrigation for the plantings. Councilman Miller stated that construction of the project will take approximately five (5) months and they propose to begin in the Fall of 2003.

Administrator Tucker noted that by delaying construction to the Fall, the 50th Anniversary celebration's street dance scheduled for March 2003 could proceed without any interference. She suggested that the City display the plans for the project during the 50th Anniversary event and even allow residents to purchase a palm tree or a brick if they so desired.

In discussing funding for the project, Councilman Miller stated that he thought it would be 90% from the Municipal Accommodations Fee Fund and 10% from the General Fund. After discussion, **Councilman Miller made a motion to recommend to Ways & Means to fund the engineering design for this front beach enhancement project from Municipal Accommodations Fee in the current fiscal year and consider placing the balance of the expense in the 2003-2004 budget to allow for construction to occur in the Fall of 2003; Councilman Bettelli seconded; motion passed unanimously.**

5. New Business Appointment of Committee Members to Attend IOP CPW Meetings. Administrator Tucker noted that their meetings are at 8:00 a.m. in the morning and Councilmember Bettelli and Councilmember Miller agreed to attend the November and December meetings.

6. Miscellaneous. (A) Report of Beach Monitoring Results. Administrator Tucker stated that the October monitoring results showed two spikes - one at 21st Avenue and one at 34th Avenue. Both results dropped back down when the sites were re-sampled.

(B) Mayor Sottile asked the Administrator when Palm Boulevard might be re-surfaced. She replied that it would be some time before the County gets started, but she would contact the County for a status report.

Mayor Sottile also asked about the hole in the street at 30th Avenue and Palm Boulevard. Director Mobley reported that he has patched the hole as best he could and he has contacted SCDOT to do permanent repairs on the site after the ground dries. The Director will follow up with the County.

(C) Councilman Miller recommended that the Committee come up with some type of contingency plan to get the pumps to the area of 56th -57th Avenues when the water rises. Administrator Tucker suggested that the Public Works Department keep watch on the area for flooding. After discussion, **Councilman Miller made a motion to task the Administrator to devise a contingency plan to initiate the pumping process; Chairman Marino seconded; motion passed unanimously.**

(D) Chairman Marino stated that the light at 21st Avenue still has not been installed. Administrator Tucker stated that the church wants the sidewalk illuminated and noted that there are several ways to do so. She recommended that SCE&G determine which way is best. Director Mobley will contact SCE&G to take care of the problem.

(E) Chairman Marino stated that he wanted to keep the solid waste transfer station proposal in the works. This was supposed to have been ready in October but has been delayed. He asked Director Mobley to follow up with this. Chairman Marino also wanted to make available to the front beach businesses some recycling container for cardboard. He asked that this be looked into also.

(F) Chairman Marino stated that he was going to be sending a letter to SCDOT expressing his concern about cars being able to jump the curbs on the new Breach Inlet bridge and injuring fishermen. The curb on the new bridge is not nearly as high as on the old bridge. Mayor Sottile stated that the new bridge was going to be wider than the old one so that vehicles will not be driving so close to the sidewalk. Chairman Marino felt that a guard rail should be installed on the curb to help protect the fishermen.

There being no further business to come before the committee, the meeting was adjourned at 7:30 pm.

Respectfully submitted,

John Marino, Chairman

City of Isle of Palms
Department of Public Works
October 2002 Report
David D. Mobley, Jr. - Director

1. The department received 609 phone calls in the month of October. Nine (9) white goods were collected consisting of refrigerators, water heaters, washers, dryers and freezers. No dead animals were disposed of this month. Seven (7) rollout carts/recycle bins were delivered. Twenty-Six (26) flatbed loads of limbs and leaves were delivered to 4-B, Inc. on Rifle Range Road. Four loads (20.17 tons) of C&D waste, sixteen garbage packer loads (91.08 tons) of limbs and leaves, twenty-two loads (97.01 tons) of garbage were transported to the Bees Ferry Landfill due to the incinerator being closed for repairs.

2. Three (3) scrap metal containers were transported to Charleston Scrap Metal. Two forty (40) yard containers of limbs were hauled from the Wild Dunes golf course maintenance this month.

3. The dog pooper-scoopers were checked and filled each Monday throughout this month.

4. City owned vehicle PW-11, a 1994 Chevrolet Pick-Up Truck, was sold at the Summerville Auction on October 11 for $3,000.00. Note: Public Works employee, Roderick Sumpter, purchased the truck at the auction.

5. During the recent heavy rains and high tides, we experienced very severe flooding on 47th Avenue through 52nd Avenue. In addition to our pump, four pumps were rented and utilized be the Fire Department at the cost of $4,000.00. Our pump is now being evaluated for service.

6. Rye grass seeds were planted on 21st Avenue at the S-curve and also on 41st Avenue and Palm Boulevard to 42nd Avenue and Palm Boulevard.

7. The Public Works department cleaned the Isle of Palm Connector on October 4.

8. The Employee of the Month for October is Russell Roper

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

October 22, 2002

Ms. Linda Tucker
City Administrator
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Re: Monthly Status Report and Invoice No. 14805C
Non-Point Source Pollution Assessment Project
Isle of Palms, South Carolina

Dear Ms. Tucker:

Please find enclosed the document, titled "Monthly Status Report," and Invoice No. 14805C in the amount of $10,702.00 for General Engineering's services through September 30, 2002. This report discusses the results of Monitoring Event Nos. 17 and 18. The invoice includes charges for the items listed below.

- Conducting Monitoring Event Nos. 17 and 18
- Interpretation of the data for Monitoring Event Nos. 17 and 18
- Analytical charges for Monitoring Event Nos. 17 and 18
- Analytical charges for Ribotyping Event Nos. 1 and 2
- Program design for Phase II monitoring
- Completion of the monthly status report

On behalf of General Engineering, I would like to thank you again for the opportunity to assist you with this project. If you have any questions or need additional information, please call me at 769-7378, extension 4214.

Yours very truly,

For Ross Nelson

G. Ross Nelson
Environmental Scientist II

enclosures

fc: ciop00102c.sts.rpt.september.doc

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GENERAL ENGINEERING

A Division of General Engineering Laboratories, Inc.

INVOICE

NPS Pollution Assessment for Isle of Palms, South Carolina

Invoice Number: 14805C
September 30, 2002

Ms. Linda Tucker
City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

ISLE OF PALMS Site
WSC CIOP00102C
Manager: Ross Nelson
Terms: Net 30 days

Purchase Order:

	Units	AMOUNT
09/01/02 - 09/30/02 Sample Collection Monitoring Event No. 17	8.00	$500.00
09/01/02 - 09/30/02 Sample Collection Monitoring Event No. 18	8.00	$500.00
09/01/02 - 09/30/02 Data Evaluation and Review	6.00	$400.00
09/01/02 - 09/30/02 Clients Reports and Correspondence	5.00	$400.00
09/01/02 - 09/30/02 Project Management Baseline Monitoring Event	3.00	$175.00
09/01/02 - 09/30/02 Project Management Phase II Monitoring Strategy	5.00	$300.00
Analytical Services Monitoring Event No. 17		$1,012.50
Analytical Services Monitoring Event No. 18		$1,012.50
Analytical Services - Other Lab Ribotyping Event No. 1		$3,201.00
Analytical Services - Other Lab Ribotyping Event No. 2		$3,201.00

Total Time: 35.00 hrs.

Services this Period	$1,905.25
Expenses this Period	$8,796.75
AMOUNT NOW DUE	**$10,702.00**

Note: Sample collection charges include personnel charges, mileage, Hydrolab rental, and disposable sampling equipment.

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Monthly Status Report

September 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

Submitted to:

City of Isle of Palms
Post Office Drawer 508
Isle of Palms, South Carolina 29451

Submittal Date: October 22, 2002

Submitted by:

General Engineering
A Division of General Engineering Laboratories, Inc.
2040 Savage Road/Post Office Box 30712
Charleston, South Carolina 29417

Monthly Status Report

September 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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1	Phase II Monitoring Locations

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1	Results of Monitoring Event Nos. 17 and 18
2	Fecal Coliform Means and Averages
3	South Carolina Department of Health and Environmental Control Water Quality Standards
4	Fecal Coliform Results per Event

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Monthly Status Report

September 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

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2 Geometric Mean and 90th Percentile Maximum for Open Water Monitoring Locations

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Signature Page

This document, titled "Monthly Status Report," has been prepared for the Non-Point Source Pollution Assessment Project conducted by the City of Isle of Palms located on the Isle of Palms, South Carolina. It has been prepared under the supervision of G. Ross Nelson at the request of the City of Isle of Palms. It has been prepared in accordance with accepted quality control practices and has been reviewed by the undersigned.

GENERAL ENGINEERING
A Division of General Engineering Laboratories, Inc.

For Ross Nelson

G. Ross Nelson
Environmental Scientist II

J. Edward Buxton
Senior Scientist

Ronald R. Austin, P.E.
Senior Engineer

Oct. 22, 2002

Date

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Monthly Status Report

September 2002

Non-Point Source Pollution Assessment Project

City of Isle of Palms
Isle of Palms, South Carolina

1.0 Introduction

As specified in the December 7, 2001, Quality Assurance Project Plan (QAPP) for the Non-Point Source (NPS) Pollution Assessment Project on the Isle of Palms, General Engineering will provide monthly summaries of the data collected during the monitoring events. Therefore, this report summarizes the results of Monitoring Event Nos. 17 and 18, discusses the relevance of these results, and describes how Phase II sampling will proceed.

As noted in previous reports, following each monitoring event, the data is entered into a geographic information system (GIS) to facilitate spatial analysis of the data. Evaluation of the data has begun in order to determine if any trends are developing. As discussed in this report, there are several areas on the island that are discharging significant amounts of fecal coliform into Hamlin Creek and the Atlantic Intracoastal Waterway adjacent to the Isle of Palms (Waterway). These results are being used to aid in the development of Phase II of this project.

2.0 Phase I Results

Monitoring Event Nos. 17 and 18 were conducted on September 5 and September 19, 2002, respectively. A summary of the results obtained for each of these events is presented in the respective sections below.

2.1 Monitoring Event No. 17

Monitoring Event No. 17 was conducted during an ebb tide. The results from this event indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Additionally, the fecal coliform levels at IOP-06 (Hamlin Creek under the IOP Connector) exceeded recreation standards. Dissolved oxygen (DO) levels were low at the locations listed below.

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- IOP-05 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-11 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-29 (Wild Dunes – Marsh Island Lane)
- IOP-30 (Wild Dunes – Sea Grass Lane)
- IOP-32 (Wild Dunes – Salt Water Lake)

However, the low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-17 (Forest Trail) and IOP-32 (Wild Dunes – Salt Water Lake). The low DO levels at these locations can be attributed to seasonal variations. In addition, pH was elevated at IOP-31 (Wild Dunes – Back Bay Dr. Lagoon). The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

2.2 Monitoring Event No. 18

Monitoring Event No. 18 was conducted during a flood tide. The results from this event indicate fecal coliform levels exceeded the standards for shellfish consumption at all of the monitoring locations. Additionally, the fecal coliform levels at IOP-06 (Hamlin Creek under the IOP Connector) exceeded recreation standards. Low DO levels were noted at two open-water locations, IOP-06 (Hamlin Creek under the IOP Connector) and IOP-12 (Waterway near 25th Ave.). These low DO levels can be attributed to seasonal variation. In addition, low DO levels were noted at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-10 (24th Ave.)
- IOP-11 (25th Ave.)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-21 (41st Ave.)
- IOP-29 (Wild Dunes – Marsh Island Ln.)
- IOP-30 (Wild Dunes – Sea Grass Ln.)
- IOP-31 (Wild Dunes – Back Bay Dr. Lagoon)
- IOP-32 (Wild Dunes – Salt Water Lake)

The low DO levels at these locations can likely be attributed to lack of flow at each monitoring location except IOP-21 (41st Ave.), IOP-31 (Wild Dunes – Back Bay Dr. Lagoon), and IOP-32 (Wild Dunes – Salt Water Lake). The low DO levels at these locations can be attributed to seasonal variations. Please note that pH was again elevated at IOP-31 (Wild Dunes – Back Bay Dr. Lagoon). The remainder of the parameters analyzed during this monitoring event appear to be within acceptable levels.

3.0 Phase II Monitoring Program

As discussed in the QAPP, the Phase II monitoring will be conducted on subsections of each ditch that is currently contributing high amounts of fecal coliform to the Hamlin Creek and the Waterway. The samples will be collected during an ebb tide

after a significant rain event. Each location will be sampled five times during a one-month period, or as weather patterns allow. The samples will be collected and analyzed for fecal coliform most probable number (MPN) using the five-tube dilution technique employed during Phase I of this project. The field parameters listed below will also be recorded for each monitoring location.

- date of sampling
- air temperature
- water temperature
- stream flow conditions
- pH
- dissolved oxygen
- salinity
- name of collector
- tide level
- general observations
- weather conditions
- air and water temperature
- turbidity

Monitoring will be conducted on sections of the ditches that discharge from IOP-05 (behind IOP Red & White), IOP-11 (25th Ave.), IOP-15 (30th Ave.), IOP-17 (Forest Trail), IOP-21 (41st Ave.), and IOP-32 (Wild Dunes – Salt Water Lake). The additional monitoring locations are shown on Figure 1.

During the Phase II monitoring, samples will also be collected and analyzed for fecal coliform MPN and field parameters from each of the Phase I monitoring locations. Samples collected from each location will be submitted to Source Molecular, Inc. (formally Paleoscience, Inc.) for ribotyping analysis. The results from the ribotyping analysis will be compared with a database of known animal sources in the area (i.e., dogs, cats, raccoons, deer, pelicans, etc.) to determine if domestic and/or wild animals cause the fecal coliform contamination in Hamlin Creek and the Waterway.

Recent literature indicates that using molecular methods such as ribotyping to differentiate between human sources of fecal coliform contamination such as septic and/or sewer systems is not as accurate as first indicated. Therefore, the Phase II monitoring program will trace ditches to determine the location of "hot spots" using standard MPN analysis. Once the "hot spots" are located, ribotyping will be used to determine if the source of fecal coliform in these areas is from animal or human sources. If human sources are identified, spatial analysis of the data using the GIS should indicate if the source is from a septic tank or sewer system. If necessary, the ditches will be further subdivided to determine the source(s) of contamination.

4.0 Discussion of Assessment Results

This section discusses the significance of the results to date. Current results are compared to historical results and shellfish consumption standards to give an indication of water quality within Hamlin Creek and the Waterway.

4.1 Monitoring Location IOP-28

Although pH was elevated slightly at Monitoring Location IOP-28 (2nd Ave.) during Monitoring Event Nos. 17 and 18, the levels detected during these events did not exceed South Carolina Department of Health and Environmental Control (SCDHEC) Water Quality Standards. Furthermore, the temperature was not elevated during Monitoring Event No. 17 and only slightly elevated during Monitoring Event No. 18. However, we will continue to monitor trends at this location to determine the impact the discharge from this area has on Hamlin Creek.

4.2 Historical Comparisons

During Phase I of this project, the results are being compared to the historical data compiled during preparation of the Sampling and Analysis Plan. As noted in the previous monthly status report, fecal coliform levels at IOP-11 (25th Ave.) are significantly lower than the historical geometric mean. However, the samples collected for analysis from this location during the first eleven monitoring events were collected from a location in the drainage ditch that is immediately adjacent to the Waterway. Beginning with Monitoring Event No. 12, the samples are being collected further upstream at a point closer to Waterway Boulevard, and the samples collected during each of these monitoring events indicate significant levels of fecal coliform are being discharged through this outfall.

The results generated during the summer months have increased the geometric mean at each of the sample locations. Following Monitoring Event No. 18, the geometric mean for fecal coliform levels at the locations listed below are significantly higher than the historical geometric mean.

- IOP-02 (Hamlin Creek at Breech Inlet)
- IOP-05 (behind IOP Red & White)
- IOP-06 (Hamlin Creek under the IOP Connector)
- IOP-12 (Waterway at 25th Ave.)
- IOP-21 (41st Ave.)
- IOP-25 (Waterway near IOP Marina)

The geometric mean for fecal coliform levels at IOP-14 (28th Ave.), IOP-15 (30th Ave.), and IOP-17 (Forest Trail) is slightly higher than historical levels. However, this may be due to the difference in analytical procedures used during this study. The geometric mean for fecal coliform levels at IOP-10 (24th Ave.) are equivalent to historical levels and the geometric mean for fecal coliform levels at IOP-22 is less than historical levels. A comparison of the data generated during this project to the historical data collected during previous projects is included in the attached Table 3.

4.3 Shellfish Consumption Standards

Currently, the geometric mean and the 90th percentile maximum for fecal coliform at each monitoring location exceeds the standard for shellfish consumption at all of the monitoring locations. For information purposes, the SCDHEC Water Quality Standards are included in Table 3. A comparison of the fecal coliform levels for each of the sampling locations during each of the monitoring events has been included in Table 4. This table can be used to determine if there are any seasonal variations in the fecal coliform levels detected at each location.

4.4 Trends

In order to determine where the majority of fecal coliform is being discharged from, it is helpful to compare data trends. Charts 1 and 2 are bar graphs that compare the geometric mean and the 90th percentile maximum of fecal coliform for the inland and open water monitoring locations, respectively. As indicated in Chart 1, the highest fecal coliform levels have been detected at the inland locations listed below.

- IOP-05 (behind IOP Red & White)
- IOP-14 (28th Ave.)
- IOP-15 (30th Ave.)
- IOP-17 (Forest Trail)
- IOP-32 (Wild Dunes – Salt Water Lake)

Furthermore, the highest fecal coliform levels at the open water locations have been detected at IOP-06 (Hamlin Creek under the IOP Connector) and IOP-12 (25th Ave.), as indicated on Chart 2.

The fecal coliform levels from each of the monitoring locations have also been compared to other water quality and field data to determine if any trends are present. Currently, there does not appear to be any correlations between fecal coliform levels and pH, salinity, dissolved oxygen, turbidity, or tide. However, these parameters will continue to be monitored to determine if any trends are present. As indicted in previous reports, there does appear to be a correlation between an increase in fecal coliform levels and an increase in water temperature. This correlation is expected and is well documented in research literature.

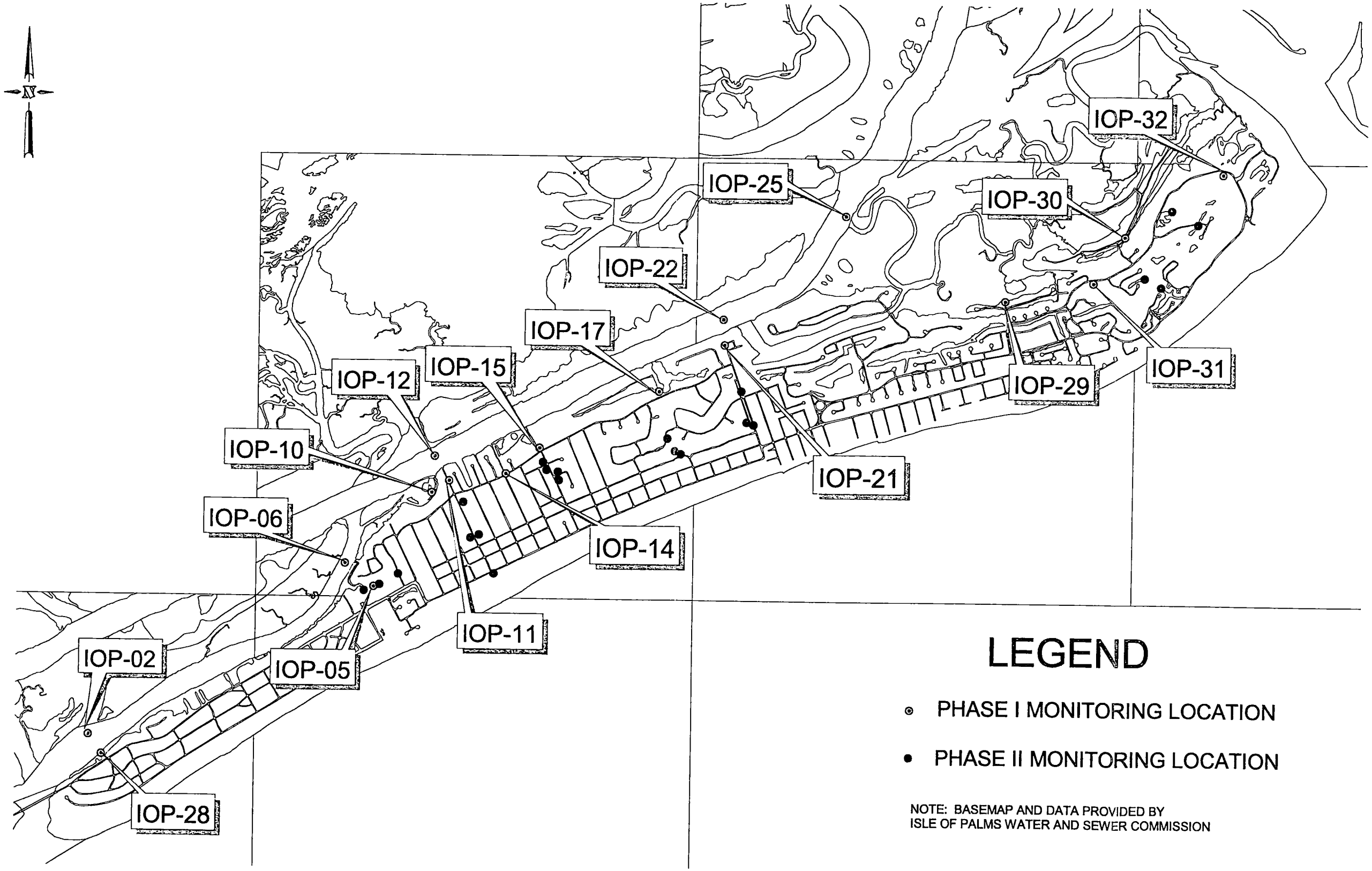
5.0 Summary

To date, eighteen of the twenty-six monitoring events scheduled for Phase I of this project have been completed. The results from Monitoring Event Nos. 17 and 18 are consistent with previous events. These monitoring events indicate the areas of the island that are contributing elevated levels of fecal coliform into Hamlin Creek and the

Waterway. Presently, the majority of fecal coliform contamination appears to be contributed from the area adjacent to the Red & White shopping center and from 25th to 41st Avenues.

Based upon the results of the ribotyping analysis, it also appears that these areas contribute a significant amount of human source fecal coliform bacteria to the waterways surrounding the island. Therefore, the Phase II sampling program will focus on the ditches that discharge into IOP-05 (behind IOP Red & White), IOP-11 (25th Ave.), IOP-15 (30th Ave.), IOP-17 (Forest Trail), IOP-21 (41st Ave.), and IOP-32 (Wild Dunes – Salt Water Lake).

Aside from elevated temperature and pH at IOP-28, the data has not indicated that there are significant water quality concerns in Hamlin Creek and the Waterway other than fecal coliform contamination. Therefore, as mentioned in the previous report, the Phase II monitoring program will be limited to determination of sources of fecal coliform contamination, as originally specified in the QAPP.



LEGEND

- ⊙ PHASE I MONITORING LOCATION
- • PHASE II MONITORING LOCATION

NOTE: BASEMAP AND DATA PROVIDED BY
ISLE OF PALMS WATER AND SEWER COMMISSION

GENERAL ENGINEERING
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ENGINEERING • ENVIRONMENTAL • GEOPHYSICS ANALYTICAL

PROJECT: CIOP00102C		
PHASE II MONITORING PROGRAM NON–POINT SOURCE POLLUTION ASSESSMENT PROJECT ISLE OF PALMS, SOUTH CAROLINA	PHASE II MONITORING LOCATIONS	FIGURE 1
DATE: October 17, 2002	DRAWN BY: GRN	APPRV. BY: JEB

10/17/2002 04:33:04 PM
J:\Active\GEL\Engineering File Docs\02-17-landscape.dwg, 10/17/2002

Table 1
Results of Monitoring Event Nos. 17 and 18

NPS Pollution Assessment
Isle of Palms, South Carolina

Date	Sample Location	Time	pH	Water Temperature (deg. C)	Salinity (ppt)	Dissolved Oxygen (mg/L)	Turbidity (NTU)	Fecal Coliform (MPN)	Nitrogen, Ammonia (mg/L)	Nitrogen, Nitrate/ Nitrite (mg/L)	Phosphorous, Total as PO4 (mg/L)	Nitrogen, Total Kjeldahl (mg/L)	Tide	Weather Conditions	Flow Conditions	Air Temperature (deg. C)
9/5/2002	IOP-02	1355	8.06	29.38	NS	6.43	10.7	26.0	NS	NS	NS	NS	Low	Clear, Hot	-	32.6
9/5/2002	IOP-05	1540	7.35	29.31	11.59	0.07	52.7	>16,000	0.810	<0.050	1.78	1.25	Mid-Rising	Clear, Hot	none	31.4
9/5/2002	IOP-06	1345	7.09	29.63	NS	6.54	11.3	>1,600	NS	NS	NS	NS	Low	Clear, Hot	-	33.3
9/5/2002	IOP-10	1535	7.68	26.46	1.94	3.88	39.2	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Hot	low	31.1
9/5/2002	IOP-11	1525	7.69	28.79	2.18	2.20	12.7	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Hot	none	32.7
9/5/2002	IOP-12	1340	7.93	29.71	NS	6.12	11.9	22.0	<0.050	<0.050	0.060	0.280	Low	Clear, Hot	-	33.5
9/5/2002	IOP-14	1520	7.74	27.17	0.62	3.82	17.7	9,200	NS	NS	NS	NS	Low	Clear, Hot	low	32.8
9/5/2002	IOP-15	1515	7.85	27.65	1.69	2.53	23.1	>16,000	NS	NS	NS	NS	Low	Clear, Hot	low	31.2
9/5/2002	IOP-17	1505	7.86	29.98	3.75	3.63	20.0	>16,000	NS	NS	NS	NS	Low	Clear, Hot	high	34.4
9/5/2002	IOP-21	1425	7.76	30.87	12.45	4.03	21.2	9,200	0.930	<0.050	1.08	1.11	Low	Clear, Hot	high	33.5
9/5/2002	IOP-22	1330	7.99	30.11	NS	6.99	14.7	26.0	<0.050	<0.050	0.050	0.170	Low	Clear, Hot	-	32.1
9/5/2002	IOP-25	1325	7.87	29.50	NS	6.21	13.2	23.0	NS	NS	NS	NS	Low	Clear, Hot	-	32.8
9/5/2002	IOP-28	1550	8.42	29.59	1.38	5.57	6.2	>16,000	NS	NS	NS	NS	Mid-Rising	Clear, Hot	moderate	33.2
9/5/2002	IOP-29	1450	7.82	30.70	3.27	2.89	33.3	>16,000	NS	NS	NS	NS	Low	Clear, Hot	none	31.8
9/5/2002	IOP-30	1440	7.64	27.65	14.99	0.07	47.7	3,500	NS	NS	NS	NS	Low	Clear, Hot	none	33.3
9/5/2002	IOP-31	1435	8.91	30.19	1.07	7.87	53.0	16,000	NS	NS	NS	NS	Low	Clear, Hot	high	34.3
9/5/2002	IOP-32	1445	7.82	30.70	3.27	2.89	33.3	>16,000	0.250	0.230	1.50	0.670	Low	Clear, Hot	moderate	33.5
9/18/2002	IOP-02	1045	8.17	27.8	34.4	4.14	29.6	22.0	<0.050	<0.050	<0.050	0.290	High	Clear, Warm	-	29.2
9/18/2002	IOP-05	1250	7.91	27.2	3	0.05	19	>16,000	NS	NS	NS	NS	Low	Clear, Warm	none	31.1
9/18/2002	IOP-06	1040	8.01	27.9	34.4	3.67	27.2	920	NS	NS	NS	NS	High	Clear, Warm	-	29.3
9/18/2002	IOP-10	1245	7.63	27.6	21.3	1.66	27.7	2,800	1.11	0.770	1.89	1.22	Low	Clear, Warm	none	31.2
9/18/2002	IOP-11	1235	8.2	27.9	1.1	0.71	26	>16,000	0.080	0.970	1.99	0.680	Mid-Falling	Clear, Warm	none	31.2
9/18/2002	IOP-12	1030	7.97	27.9	34.4	3.79	21.2	350	NS	NS	NS	NS	High	Clear, Warm	-	29.0
9/18/2002	IOP-14	1225	8.44	27.2	0.9	2.52	48.9	>16,000	NS	NS	NS	NS	Mid-Falling	Clear, Warm	low	31.1
9/18/2002	IOP-15	1215	8.26	27.3	3.5	1.94	36.2	>16,000	NS	NS	NS	NS	Mid-Falling	Clear, Warm	none	30.1
9/18/2002	IOP-17	1210	8.38	27.5	5	4.12	25.3	>16,000	NS	NS	NS	NS	Mid-Falling	Clear, Warm	low	30.7
9/18/2002	IOP-21	1115	8.14	28.9	20.4	3.12	26	>16,000	NS	NS	NS	NS	Mid-Falling	Clear, Warm	high	29.6
9/18/2002	IOP-22	1025	7.81	28.2	34.1	4.26	21.4	17.0	NS	NS	NS	NS	High	Clear, Warm	-	29.3
9/18/2002	IOP-25	1015	7.3	28	34.2	4.3	21.1	33.0	<0.050	<0.250	<0.050	0.250	High	Clear, Warm	-	29.4
9/18/2002	IOP-28	1300	8.46	34.8	1	5.67	7.52	230	0.240	0.500	0.080	0.420	Low	Clear, Warm	moderate	30.9
9/18/2002	IOP-29	1150	7.94	27.1	25.2	0.32	16.7	>16,000	NS	NS	NS	NS	Mid-Falling	Clear, Warm	none	30.3
9/18/2002	IOP-30	1130	7.98	27.1	14.9	0.3	28.7	>16,000	NS	NS	NS	NS	Mid-Falling	Clear, Warm	none	30.2
9/18/2002	IOP-31	1125	8.72	28.5	1.8	3.18	20.4	3,500	NS	NS	NS	NS	Mid-Falling	Clear, Warm	moderate	29.9
9/18/2002	IOP-32	1140	8.05	27.3	14	2.1	21.2	16,000	NS	NS	NS	NS	Mid-Falling	Clear, Warm	moderate	30.1

Table 2
Fecal Coliform Means and Averages

NPS Pollution Assessment
Isle of Palms, South Carolina

Location	Geometric Mean[1]	90th Percentile[1]	Historical Geometric Mean[1]	Historical 90th Percentile[1]
IOP-02[2]	16.42	123.20	5.10	19.50
IOP-05	4,925.71	16,000.00	139.90	10,630.00
IOP-06[2]	66.61	374.00	17.60	130.00
IOP-10	3,634.99	16,000.00	3,432.20	16,000.00
IOP-11	236.11	7,360.00	1,082.90	20,780.00
IOP-12[2]	32.02	163.00	13.70	49.00
IOP-14	4,721.69	16,000.00	2,200.00	2,200.00
IOP-15	5,510.01	16,000.00	3,449.60	6,470.00
IOP-17	5,204.33	16,000.00	2,609.10	8,080.00
IOP-21	2,186.52	16,000.00	170.10	720.00
IOP-22[2]	17.85	46.90	24.50	540.00
IOP-25[2]	15.66	44.10	5.90	38.20
IOP-28	817.69	16,000.00	-	-
IOP-29	1,314.69	16,000.00	-	-
IOP-30	5,735.46	16,000.00	-	-
IOP-31	3,115.50	13,500.00	-	-
IOP-32	7,426.54	16,000.00	-	-

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.

Table 3
South Carolina Department of Health and Environmental Control
Water Quality Standards

NPS Pollution Assessment
Isle of Palms, South Carolina

	Fecal Coliform		DO	pH	Temperature	Turbidity
	Geometric Mean (MPN/100 mL)	90th Percentile Max (MPN/100 mL)	(mg/L)	(Standard Units)	(deg. C)	NTUs
Freshwater	200	400	5.0[1]	6.0-8.5	2.8, 32.2[2]	50
Shellfish Harvesting Waters	14	43	5.0[1]	6.5-8.5[3]	2.2, 0.8[4]	25
Class SA	200	400	5.0[1]	6.5-8.5[5]	2.2, 0.8[4]	25
Class SB	200	400	4.0	6.5-8.5[5]	2.2, 0.8[4]	25

MPN - Most Probable Number

NTUs - Nominal Turbidity Units

[1]Daily Average not less than 5.0 mg/L with a low of 4.0 mg/L.

[2]Shall not be increased by more than 2.8 deg. C above natural temperature conditions and shall not exceed a maximum of 32.2 deg. C as a result of the discharge of heated liquids.

[3]Shall not vary more than three-tenths of a pH unit above or below that of effluent free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

[4]Shall not exceed 2.2 deg. C above natural conditions during the fall, winter or spring, and shall not exceed 0.8 deg. C above natural conditions during the summer as a result of the discharge of heated liquids.

[5]Shall not vary more than one-half of a pH unit above or below that of effluent-free waters in the same geological area having a similar total salinity, alkalinity and temperature, but not lower than 6.5 or above 8.5.

Table 4
Fecal Coliform Results Per Event

NPS Pollution Assessment
Isle of Palms, South Carolina

Sample Location	23-Jan	6-Feb	20-Feb	6-Mar	20-Mar	3-Apr	17-Apr	1-May	15-May
IOP-02[2]	8.00	22.0	4.00	8.00	4.00	22.0	2.00	5.00	17.0
IOP-05	>1,600	1,600	>2,400	>2,400	13.0	>1,600	>1,600	16,000	>16,000
IOP-06[2]	33.0	22.0	13.0	23.0	23.0	140	140	70.0	33.0
IOP-10	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	5,400	9,200
IOP-11	7.00	240	46.0	540	33.0	17.0	46.0	140	170
IOP-12[2]	13.0	22.0	5.00	33.0	23.0	5.00	110	23.0	33.0
IOP-14	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	16,000
IOP-15	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	>16,000
IOP-17	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	3,500
IOP-21	>1,600	>1,600	540	920	1,600	>1,600	>1,600	16,000	1,100
IOP-22[2]	11.0	17.0	8.00	17.0	79.0	8.00	49.0	13.0	13.0
IOP-25[2]	13.0	5.00	5.00	23.0	7.00	23.0	70.0	13.0	8.00
IOP-28	>1,600	79.0	33.0	>2,400	180	>1,600	94.0	140	>16,000
IOP-29	110	350	7.00	70.0	>1,600	1,600	>1,600	920	700
IOP-30	>1,600	>1,600	>2,400	>2,400	>1,600	>1,600	>1,600	16,000	16,000
IOP-31	NS	NS	NS	NS	NS	NS	NS	NS	NS
IOP-32	NS	NS	NS	NS	NS	NS	NS	NS	NS

Sample Location	30-May	12-Jun	26-Jun	10-Jul	25-Jul	7-Aug	21-Aug	5-Sep	18-Sep
IOP-02[2]	5.00	350	23.0	21.0	23.0	350	23.0	26.0	22.0
IOP-05	5,400	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000	>16,000
IOP-06[2]	94.0	33.0	79.0	33.0	49.0	110	46.0	>1,600	920
IOP-10	1,300	1,400	3,500	3,500	>16,000	>16,000	>16,000	>16,000	2,800
IOP-11	33.0	27.0	920	>1,600	>1,600	>1,600	NS	>16,000	>16,000
IOP-12[2]	5.00	23.0	110	240	70.0	130	13.0	22.0	350
IOP-14	2,400	>16,000	NS	16,000	>16,000	9,200	1,400	9,200	>16,000
IOP-15	16,000	330	>16,000	>16,000	>16,000	16,000	>16,000	>16,000	>16,000
IOP-17	16,000	5,400	16,000	16,000	>1,600	>16,000	>16,000	>16,000	>16,000
IOP-21	170	220	>16,000	1,100	5,400	1,700	>16,000	9,200	>16,000
IOP-22[2]	7.00	13.0	46.0	17	23.0	27	13.0	26.0	17.0
IOP-25[2]	11.0	8.00	13.0	22.0	79.0	22	11.0	23.0	33.0
IOP-28	90.0	1,100	2,800	700	>16,000	3,500	1,100	>16,000	230
IOP-29	790	>16,000	1100	9,200	>16,000	16,000	330	>16,000	>16,000
IOP-30	5,400	9,200	16,000	16,000	>16,000	>16,000	>16,000	3,500	>16,000
IOP-31	NS	NS	NS	NS	NS	NS	540	16,000	3,500
IOP-32	NS	NS	NS	NS	NS	NS	>1,600	>16,000	16,000

[1]All units reported in Most Probable Number per 100 mL.
[2]Open Water Locations.
NS = Not Sampled

Chart 1

Geomtric Mean and 90th Percentile Maximum for Inland Monitoring Locations

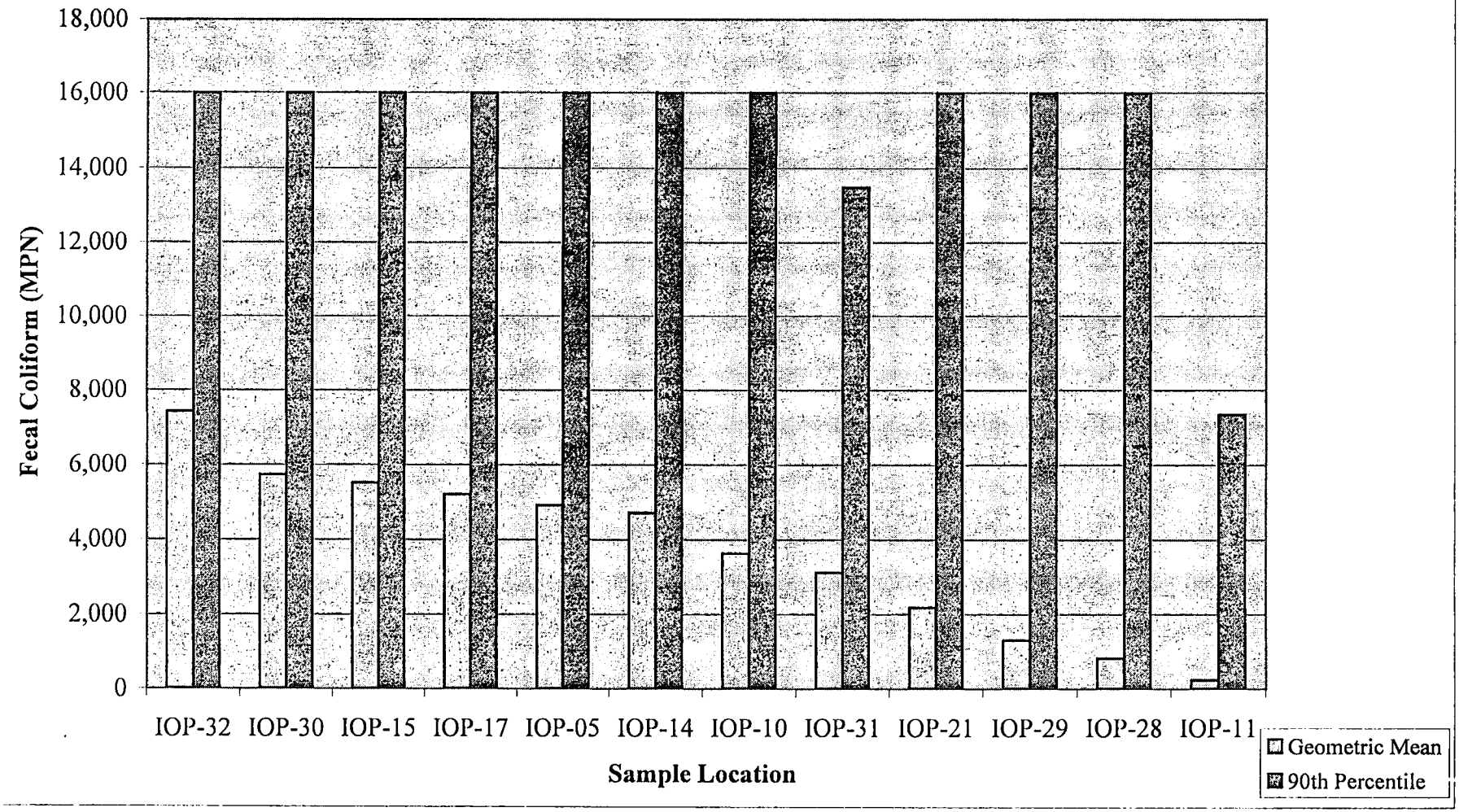
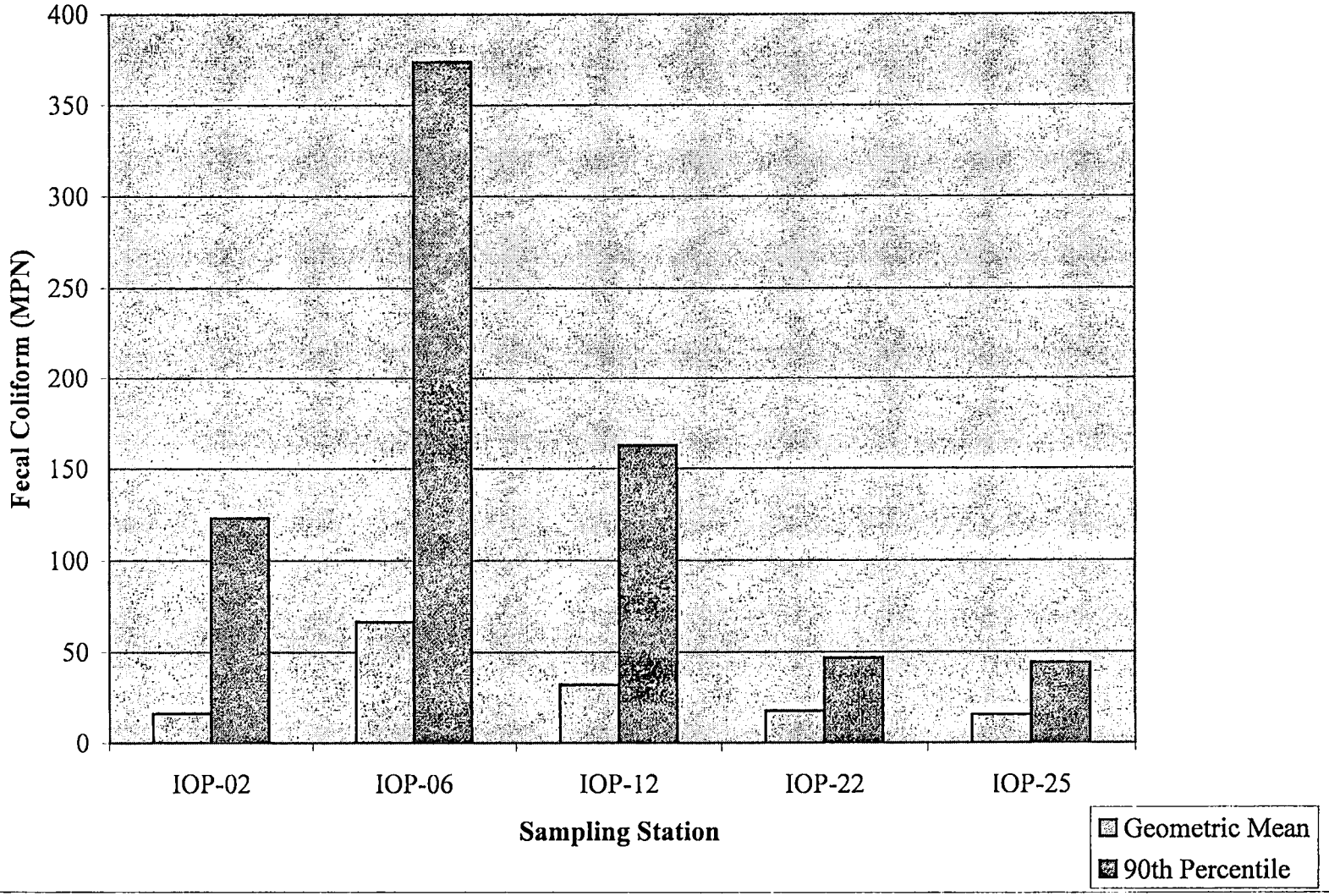


Chart 2

Geomtric Mean and 90th Percentile Maximum for Open Water Monitoring Locations



D H E C
PROMOTE PROTECT PROSPER
South Carolina Department of Health and Environmental Control

Trident Environmental Quality Control District
1362 McMillan Ave., Suite 300
Charleston, SC 29405
843-740-1590 Fax 843-740-1595

Serving:
Berkeley, Charleston
and Dorchester Counties

October 17, 2002

Ms. Linda Tucker
Town Administrator
PO Box 508
Isle of Palms, SC 29451

Re: Beach Monitoring Results for October 2002
Isle of Palms
Charleston County

Dear Ms. Tucker,
Below are the results from Beach Monitoring on Isle of Palms for the month of October 2002 as of October 17th.

Sample Sites	Date	Enterococcus levels	Date	Enterococcus levels	Date	Enterococcus levels
Port O'Call/Wild Dunes, Tri 50	10/9/02	52	10/10/02	<10	10/12/02	74
Dunescrest Ln./Wild Dunes Tri 51	10/9/02	41	10/10/02	<10	10/12/02	52
53rd Avenue, Tri 52	10/9/02	1250	10/10/02	31	10/12/02	62
34th Avenue, Tri 53	10/9/02	958	10/10/02	63	10/12/02	633
21st Avenue, Tri 54	10/9/02	529	10/10/02	63	10/12/02	266
12th Avenue, Tri 54B	10/9/02	1017	10/10/02	41	10/12/02	20
7th Avenue, Tri 55	10/9/02	703	10/10/02	110	10/12/02	74
4Th Avenue, Tri 56	10/9/02	738	10/10/02	20	10/12/02	63

In addition, 34th and 21st avenues were resampled on October 14. The results for those were 52 and 41. If you have any questions, please do not hesitate to call at 843-740-1590.

Sincerely,
Megan M Cook
Megan Cook
Trident EQC District

EXHIBIT F

ISLE OF PALMS RECREATION COMMITTEE
November 4, 2002

The regular meeting of the Isle of Palms Recreation Committee was held on November 4, 2002, at 6:45 p.m. in City Hall. Present were Chairman Buckhannon, Committee Members Rice and Abele, City Administrator Tucker, Recreation Director Page, as well as Mayor Sottile and Councilmember Hanbury.

1. Approval of Previous Month's Minutes. Councilwoman Rice made a motion to approve the minutes from the October meeting as corrected; Councilman Abele seconded; motion passed unanimously.

2. Citizen's Comments. Tom Miller, 38th Avenue spoke to the committee about the possibility of having a couple of shuffle board courts at the Center. Director Page said that was a good idea and would look into it.

3. Recreation Department Report. Director Page discussed the monthly report for October (attached hereto) as well as upcoming events in October and he answered questions of committee members. Highlights are:

- Registration for Youth Basketball continues until November 15th.
- There were 23 persons participating in the Therapeutic Dog Training class, where dogs are trained to visit the elderly and infirm in nursing homes and places like that.
- Middle School Dance had 450 students on October 4th and the November dance was the same.
- Nighttime aerobics will be discontinued because of basketball - this is one of the types of classes that will benefit from the new facility.
- Ghostly Tide Tales on October 26th was the best ever with great weather and great participation estimating about 250 people on the beach.
- Halloween Carnival was a tremendous success with Citadel Cadets helping with games and Wando Teacher Cadets helping with the haunted house.

4. Old Business. (A) Automobiles on Fields. Chairman Buckhannon had brought this up at the previous meeting when Director Page was out of town. Director Page stated that this has been taken care of and the person who parked too close to the field has been notified and he will comply. The word has been passed to others also.

(B) Playground Expansion. Chairman Buckhannon stated that he has been getting questions about the playground as more people are coming to the playground when other events are going on. Director Page said that the small playground will be moved in the winter to be adjacent to the large playground so parents can watch both playgrounds from one location. She will be asking for additional equipment in the upcoming budget year.

(C) Cost Analysis of Recreation Programs. Chairman Buckhannon said that he had tasked the Director to compile this information so that all of City Council can see where the money comes in and is expended. He asked that this be included in the monthly reports. Director Page noted that class fees are collected by the teachers who turn them over to the Recreation Department. The

teachers are on the City's payroll and are paid a percentage of revenues. The committee asked the Director to track expenditures for individual sports and events and not just the budgeted amounts.

(D) Recreation Expansion/Review of Two Alternatives to be Presented. Administrator Tucker referred to the documentation that was in the packets and she discussed the changes from the original documents. She noted that the calculations are based on the uncapped property taxes. Administrator Tucker also noted the revised cost sheets.

Councilman Abele noted that the cost differentiation between the two lobbies was minuscule, but he was still concerned about how the appearance might affect some people as being too luxurious. He also began discussion of the landscaping plan which some councilmembers have questioned, and he suggested that the building be constructed and landscaping done lastly (except what is driven by City Code) so that Council could see exactly what plantings need to be done.

Director Page stated that she would contact the architects and ask them to list exact landscaping projects for City Council to review. She also stated that she would strongly prefer the landscaping be done along with the construction so that everything will be a finished project at the same time. Administrator Tucker passed around some pictures of the Mount Pleasant facility and stated that the landscaping was done along with the building and a maintenance program was initiated right away. The landscaping does contribute to the overall appearance of the area. Councilwoman Rice suggested that the committee visit various recreation facilities in the area and other committee members concurred. Administrator Tucker will set up a field trip.

(E) Brochure on Expansion. Committee members discussed information and photos that have been gathered for a brochure to be placed at City Hall and Recreation Department.

5. New Business. (A) Public Hearing Dates. **Chairman Buckhannon made a motion to schedule public hearings for the proposed Recreation expansion on December 10, 2002 and January 14, 2003, times to be announced; Councilwoman Rice seconded; motion passed unanimously.**

(B) Middle School Dance Procedures. Director Page referred to a set of policies and procedures (copy attached) for handling the crowds at middle school dances to work with both Police and Fire Departments.

6. Miscellaneous. Set Date for Next Meeting - December 3, 2002 at 5:30 pm.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:20 p.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

ISLE OF PALMS RECREATION COMMITTEE
November 11, 2002

A special meeting of the Isle of Palms Recreation Committee was held on November 11, 2002, at 10:45 a.m. in City Hall. Present were Chairman Buckhannon, Committee Members Rice and Abele, City Administrator Tucker, Recreation Director Page, Mayor Mike Sottile, City Attorney Nick Sottile and Councilmember Hanbury. Chairman Buckhannon stated that the meeting had been called to discuss the Isle of Palms Connector Run with the Nick Sottile.

Director Page began discussion of the annual Connector Run stating that the Recreation Department participates by helping the Exchange Club in whatever way they need to help. The Department has not received any revenue or perks from assisting in the race. Attorney Nick Sottile has suggested that the City of Isle of Palms become an official partner in the race which would result in some revenues to the Department. Director Page stated that she was before the Committee to ask whether or not the City could be a partner in the race noting that the Police Department also assists with traffic and road closing.

Nick Sottile, appearing as a representative of the Exchange Club of Mount Pleasant and not as the City Attorney, thanked the City of Isle of Palms for all it has done for this race over the years. Mr. Sottile was one of the founding members of the race in 1992 and was held the day before the official opening of the bridge. After 1992, Mayor Bunch recommended that the Exchange Club of Isle of Palms be a co-sponsor of the race and they agreed. He stated that the race has grown every year from a profit of $6,000 the first year to $30,000 this year and the primary benefactor has always been the *Exchange Club Center for the Prevention of Child Abuse.* Mr. Sottile stated that in order for the race to get bigger and acquire larger donations, there needs to be more people involved, and the Exchange Club of Mount Pleasant has decided to form a non-profit organization and try to obtain 501-C3 tax exempt status. Further, the Mount Pleasant Exchange Club will maintain control of the organization. A nine-member board will be formed with five members from Mount Pleasant Exchange Club, one member from the Isle of Palms Exchange Club, and three seats at large appointed by the Mount Pleasant Club from three other organizations and Mr. Sottile explained duties of each board member and their respective sub-structure. Mr. Sottile iterated that he was not asking for any money, just manpower, and, as a sponsor, the City would receive 10% of the gross for donation to the Recreation Building Fund or charity of choice.

Mayor Mike Sottile expressed concerns about the growth in size of the race and how much this would affect the City's departments. Mr. Nick Sottile stated that the Club was looking for bigger sponsors and did not think the number of participants would increase that much. Larger sponsors would increase the revenues. Mr. Sottile stated that if participation grew too much, then the race would have to begin and end on the Mount Pleasant side of the Connector. Administrator Tucker noted that the amount of participants can be limited.

Councilman Abele expressed concern about City employees working on the race on City time and being paid by tax dollars. Councilman Abele stated that he would not object to employees working on their own time during preparation time, and he would not object to employees from all departments working the actual race on the clock as they have in the past. Mr. Sottile iterated that the department promotes physical fitness anyway, and what the event would bring to the City via revenues would more than justify the use of City employees. He further stated that the Connector Run is not a "City sponsored" event

where the City would have any kind of additional liability than it already has for other events that are held on the island

After discussion, **Councilwoman Rice made a motion that the City of Isle of Palms partner with the Isle of Palms Exchange Club for the Run for the Child to be held on October 14, 2003, with 10% of the proceeds to be donated to the Recreation Department Building Fund. Councilman Abele made an amendment to the motion that the support the City has customarily given the race will continue unabated and that the additional support in personnel working the event proposed in the new structure, other than the Director of the Recreation Department, be limited to the day of the event unless volunteering when not on City time; Chairman Buckhannon seconded the motion and amendment. Amendment passed unanimously and main motion passed unanimously.**

Chairman Buckhannon stated that this will go forward to Ways & Means Committee on November 19th and then to full City Council on November 26th.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 11:25 a.m.

Respectfully submitted,
Ryan Buckhannon, Chairman

LINDA TUCKER

ISLE OF PALMS RECREATION DEPARTMENT
SUMMARY OF REVENUES
2001-2002

ACTIVITIES	REVENUES	TOTAL REVENUES
Instructional Classes		**$57,992.90**
Youth Sports	$28,282.50	
Adult Sports	$17,545.00	
Special Activities	$25,713.86	**$71,541.36**
Accommodations Tax Funded Projects		**$15,759.00**
	GRAND TOTAL	**$145,293.26**

ISLE OF PALMS RECREATION DEPARTMENT
REVENUE COMPARISONS
OCTOBER 2002

JULY 2001 - JUNE 2002	Revenues	Paid To Instructor	Net Revenues	Budgeted Expenses	Amount Spent
INSTRUCTIONAL		Includes FICA, SS, Etc.			
Aerobics	$3,538.90	$2,477.23	$1,061.67	$250.00	$240.51
Baby Sitting	$1,205	$1,205	0		
Dog Obedience	$6,765.00	$4,735.50	$2,029.50		
Gymnastics	$4,111.00	$2,877.70	$1,233.00	$500.00	
Pre School	$13,280.00	$9,296.00	$3,984.00	$250.00	$244.32
Tae Kwon Do	$22,243.00	$12,609.80	$9,633.20	$500.00	$169.04
Tiny Tots	$6,850.00	$4,795.00	$2,055.00	$250.00	$244.31
	$57,992.90	**$37,996.23**	**$19,996.37**	**$1,750.00**	**$898.18**
YOUTH SPORTS					
Soccer	$11,280.00				
Baseball	$10,990.00				
Basketball	$6,012.50				
	$ 28,282.50			**$27,000.00**	
ADULT SPORTS					
Volleyball	$2,250.00				
Baskeball	$360.00				
Softball	$9,375.00				
Co-ed Softball	$2,960.00				
Flag Football	$2,600.00				
	$17,545.00			**$14,000.00**	
ACTIVITIES					
Summer Camp	$ 11,522.00			**$10,000**	
Keenagers	$671.00				
Concessions	$535.18				
Middle School Dances	$10,976.43				
Arts & Crafts/Halloween	$1,824.75				
Yard Sale	$185.00				
	$ 25,714.36			**$15,500.00**	

Does not include events where admissions or registration is not required - No Revenues generated

ACCOMMODATIONS	FUNDED PROJECTS
Island Fun Days	$5,461
Beach Run	$1,663
Half Rubber Tournament	$1,170

ISLE OF PALMS RECREATION . .PARTMENT
REVENUE COMPARISONS
JUNE - SEPTEMBER

	REVENUES June 2002 - Sept. 2003	REVENUES June 2001 - Sept. 2002
INSTRUCTIONAL		
Aerobics	$1,215.00	$507.00
Baby Sitting	$290	$200.00
Dog Obedience	$2,404.00	$1,900.00
Gymnastics	$1,094.00	$625.00
Pre School	$1,295.00	$1,495.00
Tae Kwon Do	$6,770.00	$5,541.00
Tiny Tots	$1,125.00	$750.00
Dog Therapy	$785.00	$0.00
	$14,193.00	**$11,018.00**
YOUTH SPORTS		
Soccer	$9,260.00	$10,935.00
Baseball	n/a	$280.00
Basketball	n/a	n/a
	$ 9,260.00	
ADULT SPORTS		
Volleyball		
Baskeball		
Softball	$4,675.00	$5,100.00
Co-ed Softball	$425.00	0
Flag Football	$2,575.00	$2,600.00
	$7,675.00	**$7,700.00**
ACTIVITIES		
Summer Camp	$9,529	$8,472.00
Keenagers	$28.00	0
Concessions	$223.44	$52.41
Middle School Dances	$1,971.00	$1,092.65
Arts & Crafts/Halloween	$305.00	$305.00
Yard Sale		
	$12,055.94	**$9,922.06**

Does not include events where admissions or registration is not required - No Revenues generated

ACCOMMODATIONS	**FUNDED PROJECTS**	
Island Fun Days	$2,797	$4,646.00
Beach Run	$2,374	$3,218.00
Half Rubber Tournament	$1,575	$1,170.00

City of Isle of Palms
Recreation Department - Proposed Building Additions
Analysis of Project Cost and Debt Service Options

		A	B	C	B - C
		Preferred Option Approved By Ways & Means on 9/17/02	Preferred Option corrected for site paving (including Atrium)	Preferred Option corrected for site paving (without Atrium) (10/23/02)	Difference
Total Building Cost incl Gym façade (1,617,320 + 50,000)		1,667,320	1,667,320	1,627,320	40,000
Clearing and Grading		116,360	116,360	116,360	-
Site Paving **adjusted to include only phase I ($200,504-93,933)		200,504	106,571	106,571	-
Landscaping		72,270	72,270	72,270	-
	Subtotal	2,056,454	1,962,521	1,922,521	40,000
20% General Conditions and Contingency		411,291	392,504	384,504	8,000
Utility and Permit Fees		163,240	163,240	163,240	-
11.4% Design Fees (Architect, Engineer, Etc.)		234,436	223,727	219,167	4,560
Bond Issue Costs (Legal Fees, etc. estimated based on Marina issue)		100,000	100,000	100,000	-
	Total Size of Bond Issue	2,965,421	2,841,992	2,789,432	52,560
	Total Annual Cost to Service Bond Debt at 4%	221,800	209,800	202,800	7,000
	Total Annual Cost to Service Bond Debt at 5%	251,000	227,750	225,250	2,500
4% Interest Rate*	60% General Fund	133,080	125,880	121,680	4,200
4% Interest Rate*	40% State and/or Municipal Accommodations Tax	88,720	83,920	81,120	2,800
	Total	221,800	209,800	202,800	7,000
5% Interest Rate*	60% General Fund	150,600	136,650	135,150	1,500
5% Interest Rate*	40% State and/or Municipal Accommodations Tax	100,400	91,100	90,100	1,000
	Total	251,000	227,750	225,250	2,500

City of Isle of Palms
Proposed Recreation Center Additions
sumptions Regarding Tax Increase to Fund General Fund Debt Service ****** Assume 4% Bond Debt Interest Rate ***

	Owner Occupied	Non-owner Occupied
Assessed Values from Auditors Office (updated 10/24/02) (Real, Personal, and Motor Vehicles)	$ 103,716,232	$ 103,716,232
Value of 1 Mill = total assessment divided by $1000	$ 103,716	$ 103,716
Assume a $300,000 residence:		
Value	300,000	300,000
Assessment ratio	4%	6%
Assessed value	12,000	18,000

General Funds Needed for Debt Service:

Preferred Option approved by Ways & Means on 9/17/02	$ 133,080	133,080
Mills needed to service debt (debt service divided by the value of a mil)	1.28	1.28
Additional Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 15.40	$ 23.10
Preferred Option corrected for site paving (including Atrium)	$ 125,880	$ 125,880
Mills needed to service debt (debt service divided by the value of a mil)	1.21	1.21
Additional Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 14.56	$ 21.85
Preferred Option corrected for site paving (without Atrium) (approved 10/23/02)	$ 121,680	$ 121,680
Mills needed to service debt (debt service divided by the value of a mil)	1.17	1.17
Additional Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 14.08	$ 21.12

City of Isle of Palms
Proposed Recreation Center Additions
sumptions Regarding Tax Increase to Fund General Fund Debt Service **** Assume 5% Bond Debt Interest Rate *

	Owner Occupied	Non-owner Occupied
Assessed Values from Auditors Office (Real, Personal, and Motor Vehicles)	$ 103,716,232	$ 103,716,232
Value of 1 Mill = total assessment divided by $1000	$ 103,716	$ 103,716
Assume a $300,000 residence:		
Value	300,000	300,000
Assessment ratio	4%	6%
Assessed value	12,000	18,000

General Funds Needed for Debt Service:

Preferred Option approved by Ways & Means on 9/17/02	$ 150,600	150,600
Mills needed to service debt (debt service divided by the value of a mil)	1.45	1.45
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 17.42	$ 26.14
Preferred Option corrected for site paving (including Atrium)	$ 136,650	$ 136,650
Mills needed to service debt (debt service divided by the value of a mil)	1.32	1.32
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 15.81	$ 23.72
Preferred Option corrected for site paving (without Atrium) (approved 10/23/02)	$ 135,150	$ 135,150
Mills needed to service debt (debt service divided by the value of a mil)	1.30	1.30
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 15.64	$ 23.46

City of Isle of Palms
Comparison of Option Costs
Assuming $300,000 Residence

	4% Interest Rate		5% Interest Rate	
	Owner Occupied	**Non-owner Occupied**	**Owner Occupied**	**Non-owner Occupied**
Preferred Option approved by Ways & Means on 9/17/02	$ 15.40	$ 23.10	$ 17.42	$ 26.14
Preferred Option corrected for site paving (including Atrium)	$ 14.56	$ 21.85	$ 15.81	$ 23.72
Preferred Option corrected for site payaing (without Atrium)	$ 14.08	$ 21.12	$ 15.64	$ 23.46

City of Isle of Palms
Recreation Department - Proposed Building Additions
Analysis of Project Cost and Debt Service Options

		A	B	C	B - C
		Preferred Option Approved By Ways & Means on 9/17/02	Preferred Option corrected for site paving (including Atrium)	Preferred Option corrected for site paving (without Atrium) (10/23/02)	Difference
Total Building Cost incl Gym façade (1,617,320 + 50,000)		1,667,320	1,667,320	1,627,320	40,000
Clearing and Grading		116,360	116,360	116,360	-
Site Paving **adjusted to include only phase I ($200,504-93,933)		200,504	106,571	106,571	-
Landscaping		72,270	72,270	72,270	-
	Subtotal	2,056,454	1,962,521	1,922,521	40,000
20% General Conditions and Contingency		411,291	392,504	384,504	8,000
Utility and Permit Fees		163,240	163,240	163,240	-
11.4% Design Fees (Architect, Engineer, Etc.)		234,436	223,727	219,167	4,560
Bond Issue Costs (Legal Fees, etc. estimated based on Marina issue)		100,000	100,000	100,000	-
	Total Size of Bond Issue	2,965,421	2,841,992	2,789,432	52,560
	Total Annual Cost to Service Bond Debt at 4%	221,800	209,800	202,800	7,000
	Total Annual Cost to Service Bond Debt at 5%	251,000	227,750	225,250	2,500
4% Interest Rate*	60% General Fund	133,080	125,880	121,680	4,200
4% Interest Rate*	40% State and/or Municipal Accommodations Tax	88,720	83,920	81,120	2,800
	Total	221,800	209,800	202,800	7,000
5% Interest Rate*	60% General Fund	150,600	136,650	135,150	1,500
5% Interest Rate*	40% State and/or Municipal Accommodations Tax	100,400	91,100	90,100	1,000
	Total	251,000	227,750	225,250	2,500

Isle of Palms Recreation Center - Initial Phase

ITEM DESCRIPTION	31-Jul-02	Estimate Total	Estimate Total Jun-02	November 2002 With Atrium	November 2002 without Atrium
Clearing, Grading, Drainage and Utilities					
Selected Clearing	1 LS	$2,000	*$2,000*	$2,000	2,000
Haul Off-Site	100CY	$1,000	*$1,000*	$1,000	1,000
Erosion and Sediment Control	1LS	$2,500	*$3,500*	$2,500	2,500
Construction Layout	1LS	$3,000	*$3,000*	$3,000	3,000
Stripping	1,100CY	$4,950	*$5,000*	$4,950	4,950
Rough Grading	1,700CY	$20,910	*$21,050*	$20,910	20,910
Fine Grading	2,800 SY	$7,000	*$7,000*	$7,000	7,000
Storm Drainage	1 LS	$30,000	*$30,000*	$30,000	30,000
Potable Water	1 LS	$10,000	*$15,000*	$10,000	$ 10,000.00
Sanitary Sewer	1 LS	$15,000	*$25,000*	$15,000	$ 15,000.00
Site Electrical	1 LS	$20,000	*$35,000*	$20,000	20,000
TOTAL		**$116,360.00**	$147,550	**$ 116,360.00**	**$116,360.00**
Site Paving					
Concrete Curbing	870 LF	$8,700	*$8,700*	8,700	8,700
Concrete Walks	45,080 SF	$121,716	*$121,716*	27,783	27,783
Asphalt Drive/Parking	43,805 SF	$70,088	*$70,088*	70,088	70,088
TOTAL		**$200,504**		**$106,571**	**106,571**
Building Facilities					
Rec. Center (classroom, Office	14,105	$1,550,000	*$1,535,510*	$1,411,100	1,411,100
Gym Facade				50,000	50,000
Covered Porches (around middle unit) Includes electrical and Lighting	1,496 SF	$67,320	*$67,320*	$67,320	67,320
Rec. Lobby				$138,900	98,900
TOTAL		**$1,617,320**	*$1,602,830*	**$1,667,320**	**$1,627,320**

Isle of Palms Recreation Center - Initial Phase

Landscape Planting					
Large Trees	30	$12,000	*$16,000*	12,000	12,000
Flowering Trees	30	$9,000	*$15,000*	9,000	9,000
Shrubs	300	$4,500	*$7,500*	4,500	4,500
Ground Covers	5,000	$12,500	*$18,750*	12,500	12,500
Grassing (Hydroseed)	69,197 SF	$6,919.70	*$6,919.70*	6,919.70	6,919.70
Grassing (sod)	4,500 SF	$1,800	*$1,800*	1,800	1,800
Fine Grading/Topdress	25,000 SF	$500	*$1,000*	500	500
Mulch	200 BL	$1,400	*$1,400*	1,400	1,400
irrigation	25,000 SF	$10,000	*$16,800*	10,000	10,000
Wood Fence	650 LF	$13,650	*$13,650*	13,650	13,650
TOTAL		**$72,269.70**	*$98,819.70*	**$72,269.70**	**$72,270**

Project Sub Total	**1,962,521**	**$1,922,521.00**
Gneral Conditions and Contingency (20%)	$392,504.20	$384,504.20
Utility and Permit Fees	$163,240	$163,240.00
Design Fees (Architecture, Engineering, Geotech, Landscape, Survey	$223,727.39	$219,167.39
Bond Issue cost	$100,000	$100,000
Project Total	2,841,993	**$2,789,432.59**

ISLE OF PALMS RECREATION DEPARTMENT
PUBLIC HEARINGS

Public Hearings/Meetings:

December 10, 2002 6:30pm

Other Suggestions: _____

_____

January 14, 2003 6:30pm

Other Suggestions: _____

Public Hearing Proposed Outline:

I. Introductions - MC (City Administrator and/or Recreation Director or_____)
Non voting individual

II. History of Project (Recreation Chairman or Mayor)

III. Design Presentation (LS3P)

IV. Funding Issues (Ways & Means Chairman)

V. Questions, Answers & Discussions - (MC)

ISLE OF PALMS RECREATION DEPARTMENT
MIDDLE SCHOOL DANCES
GUIDELINES AND PROCEDURES

DANCE HOURS: 7:00 - 10:00PM

POLICE DEPARTMENT PERSONNEL:

Before and during Dance:
Arrive by 6:30pm
Keep students in designated area. (Doors open at 7:00pm)
Inform Bicycle riders of the required equipment, ie. lights, reflectors, etc. (after dark)
Stay on premises and walk around building during dance for stray students.
Walk through gym and rest room area frequently
Report any problems to the Director or her designee.

After Dance:
Keeps students in designated area
Watch for students jumping over barriers and escaping designated area without permission
Assist in traffic control at Rec Center and also Palm Blvd.

FIRE DEPARTMENT PERSONNEL:

Before and during Dance:
Arrive by 6:30pm
Keep students in designated area
Walk around gym during dance and patrol assigned areas (assigned by Rec. Personnel)
Supervise behavior of students. (throwing objects, dancing inappropriately, etc)
Provide assistance with injuries when requested

After Dance:
Remain on scene and keep students in designated areas
Watch for students jumping over barriers and escaping designated area without permission

COMMENTS:

MIDDLE SCHOOL DANCE
POLICIES, PROCEDURES AND EXPECTATIONS
OF PARENTS & STUDENTS

In an attempt to provide a safe and enjoyable activity for middle students we ask for the parents to get involved and help us in our attempts.
The following policies will be enforced. Students refusing to adhere to these rules will be instructed to call a parent to pick them up, at the time of the infraction. If a parent is not available, the student will be escorted to the IOP Police Department and supervised until a parent arrives.

1. Students must remain in designated area before dance and will not wander off onto playground area, ballfields, etc.
2. Provide your student with a phone number in the event of an emergency or his/her failure to comply with policies.
3. Students arriving after 8:00pm will not be admitted or allowed in Rec. Center unless escorted by a parent.
4. Once inside, students will not be allowed to leave the building, go outside, etc. unless escorted by a parent.
5. Students will not be allowed to walk or ride a bike home without a note from a parent and/or prior permission received by Recreation Personnel.
6. Students will not be allowed to ride a bike home if it does not have proper lighting, reflectors and other required safety equipment. (Even with permission from parent)
7. Students will not be allowed to leave the designated area in the parking lot after the dance. If you park on 27th, 29th, Hartnett, Waterway, etc. You will need to walk to the area and escort your child or children to your vehicle.
8. Dance is over at 10:00pm. Students that have not been picked up by 10:30pm will be escorted to the Police Department.
9. After 10:30pm you may pick your child up at 1207 Palm Blvd.
10. If your child displays unbecoming behavior and/or does not follow policies of the dance, he or she will be required to call you for early pick up.
11. Parents should supervise the clothing of their child before leaving home. If your child arrives at the Recreation Center with layers of clothes and begins taking several layers off, they may be asked to put a layer back on if, in our opinion their outfit is inappropriate.
12. Outside soft drinks or other snacks will not be allowed in the building.

13. Pizza, bottled water and candy bars are available. Students will be asked to consume these items in a designated area. Food, drinks, etc will not be allowed outside of this area.
14. Throwing water bottles is prohibited.
15. Throwing water on other students is prohibited.
16. Fighting will not be tolerated, in any form.
17. Cursing or abusive language will not be tolerated.
18. Silly string and other items that may cause damage or undue mess to the facilities will not be tolerated.
19. Students are required to follow all State, Federal and Local laws, to include City of Isle of Palms Ordinances.

For the safety of the students and the Recreation and City Staff, We reserve the right to check bags, backpacks, purses, etc that are brought in by students at the dances. Bags may be taken away from students if items found could be used in an unsafe manner. Bags will be returned to the parents at the end of dance.
(ie. Aerosol cans, silly string, laser lights, fireworks, stink bombs, etc.)

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
October 2002

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor
Karrie Ferrell, Recreation Assistant



ISLE OF PALMS

RECREATION DEPARTMENT

CLASSES OFFERED

ACTIVITIES	DAYS OFFERED	TIME
Dog Obedience *Susan Marett, Instructor*	Mondays *7 week session*	6:30 - 7:30 pm
Step & Sculpt Aerobics *Lisa Fike. Instructor*	Monday, Wednesday & Fridays	8:00 - 8:55 am.
Step & Sculpt Aerobics	Tuesday & Thursdays	6:15 - 7:15 pm
Tae Kwon Do (ages 6 - 11)	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (12 & older)	Wednesdays	7:30pm. - Until
Tae Kwon Do (12 & older) *Dr. Emmel, Instructor*	Saturdays	10:00 - 12:00 noon
Island Pre-School I (ages 4 - 5)	Mon., Wed. & Friday	9:00 - 12:00 noon
Island Pre-School II (ages 4 - 5) *Robin Lee, Instructor*	Tuesday & Thursdays	9:00 - 12:00 noon
Island Tiny Tots I (ages 3-4)	Monday & Wednesdays	9:15 - 12:00 noon
Island Tiny Tots II(ages 3 - 4) *Cathryn Adams, Instructor*	Tuesday & Thursdays	9:30 - 12:00 noon
Mommy & Me (3yrs. & younger)	Wednesdays	9:30 - 11:00 am.
Gymnastics (ages 3 - 5)	Fridays	3:45 - 4:30 pm.
Gymnastics (ages 6 - 11) *Patricia Tapio, Instructor*	Fridays	4:30 - 5:15 pm.
Keenager Activities *(1st, 2nd & 3rd Wednesday of each Month)*	Wednesdays	11:30am - Until

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

October Athletic Report

Youth Soccer:
All of the youth soccer leagues have begun regular season play. The 5/6 year-old league plays on Mondays and Wednesdays. The 7/8 year-old league plays on Tuesdays and Wednesdays. The 9-12 league is very competitive this season. Games are played on Monday and Thursday evenings. Carroll Realty, coached by Karl Novak, leads the league with a 4-0 record. Long Island Café, coached by T.J. Rostin, and Aquasafaris, are in second place with 2-2 records. Aquasafaris is coached by John Borden and Red & White is coached by Cullen Harper. The post-season tournament will begin in late November, with the winner being crowned the 2002 champion.

Men's Fall Softball:
The softball season is at the halfway point, with a handful of teams fighting for first place. Windjammer, Creative Counter Tops and Rice Planters are tied at the top the league with just one loss. The rest of the teams are grappling for seeds in the post-season tournament. The double elimination tournament will begin the second week of December. Rain has played a factor this fall, but hopefully the weather will hold out for the rest of the season. These games are played on Monday and Wednesday evenings.

Men's Flag Football:
The Flag Football season is winding down with only three weeks left in the regular season. Hammerhead's leads the league with a 7-0 record and a #2 state ranking. Bluechips, One Time and X-Factor are all tied for second with just one loss apiece. Seven (7) teams from the Isle of Palms are ranked in the top sixty (60) in the state. There are over 150 teams in the SCFFA (South Carolina Flag Football Association). The post-season tournament will take place on November 24th and December 2nd. The top four teams from our league will qualify for the State Tournament in Greenville on December 7 & 8, 2002.

Youth Basketball:
Registration is underway for Youth Basketball and will end on November 15, 2002. The league consists of three age groups: 5/6 year-olds, 7/8 year-olds and 9/10 year-old boys. Practices will take place the month of December with games starting after the new year. The 5/6 year-olds play on Wednesdays, the 7/8 year-olds play on Wednesdays and Thursdays and the 9/10 year-old boys play on Mondays and Saturdays. The registration fee is $30.00 for residents and $35.00 for non-residents. Coaches and sponsors are still needed.

T.J. Rostin
Assistant Director

OCTOBER ATHLETICS

SPORT	DAYS OFFERED	TIME
5/6 Youth Soccer	Monday & Wednesdays	5:30pm
7/8 Youth Soccer	Tuesday & Wednesdays	5:30 & 6:30pm
9 - 12 Youth Soccer	Monday & Thursdays	5:30 & 6:30pm
Flag Football (Adults)	Sundays	11:00am - 5:00pm
Fall Softball (Men's)	Monday & Wednesdays	6:30 - 10:00pm

Youth Basketball Registration

Ages 9 - 14 years	Monday - Saturday September 16 - October 14
Ages 5 & 6 years	Monday - Saturday September 16 - November 15
Ages 7 & 8 Years	Monday - Saturday September 16 - November 15

OCTOBER ACTIVITIES AND SPECIAL EVENTS

Therapeutic Dog Training

Southeastern Therapy Animal Resources, Inc. conducted a workshop on Saturday, September 28th from 1:00- 5:00pm at the Recreation Department. The class was a success with twenty-three (23) participants completing the workshop.

IOP Middle School Dance

The Middle School Dance was held on Friday, October 4th from 7:00-10:00pm. There were approximately four hundred fifty (450) 6th, 7th and 8th graders that attended. The next middle school dance will be held Friday, November 1st from 7:00- 10:00. The Middle School students are required to sign in at the door and pay a $3.00 admission fee. Refreshments are available at the concession stand.

Keenagers

The Keenagers meeting was held on Wednesday, October 2nd. There were about forty (40) members present at the luncheon. Dee Mitchell, a Keenager member spoke about Genealogy. The next luncheon is scheduled for Wednesday, November 6th at Noon.

The Keenagers Lunch Bunch met on Wednesday, October 9th at Morgan Creek Grill they had seventeen (17) members in attendance.

The Keenagers October trip was to Captain Rod's Plantation Tours in Georgetown, SC. There were twenty (20) Keenagers that participated on this trip.

Mommy &Me

Mommy and Me is held on Wednesdays from 9:30-11:00am, except for the first Wednesday of the month, due to Keenagers monthly meetings. The gatherings for October are still running successfully with 6 to 7 children accompanied by their mommies. This is a free program offered to mothers and their children under 3 years old.

Aerobics

The aerobics classes have been increasing in attendance. There are approximately twelve (12) participants in the morning and evening classes. The aerobics session will end on November 15th for the M-W-F class and November 14th for the T-TH class.

Gymnastics

The gymnastics sessions have been a success with new and returning students. The session started on October 18th, with sixteen (16) students in the 3-5 year old class and fifteen (15) in the 6 year and older class.

Dog Obedience

Twenty (20) dogs and their owners have passed and graduated from Aug 26th - Oct.14th session. The next session will begin on Monday, October 28th. Fifteen (15) dog owners have signed up.

Babysitting Course

The babysitting course scheduled for Saturday, November 2nd has been cancelled due to the inability of the American Red Cross to secure an instructor. The class has not been rescheduled.

Scrapbooking Workshop

The next Scrapbooking Workshop will be held Thursday, November 7th from 7:00-9:00pm. Participants are encouraged to pre-register. Walk-ins are welcome.

Ghostly Tide Tales

Ghostly Tide Tales was held on the beach at 28th Avenue. Brian McCreight, a storyteller, told ghost stories for an hour in front of a bon fire. This event was held on Saturday, October 26th from 8:00pm - 9:00pm. Tiki torches were used to light the beach access path. The Police Department provided an officer at 28th and Palm Blvd. to assist in traffic control and pedestrians crossing. Also, nine (9) volunteers from Ameri-Corps help with this event. They escorted people down the path from the beach, and assisted in clean up after the event. Everyone was a great help. This event is becoming more popular every year with approximately two hundred twenty five (225) participants.

Halloween Carnival

This year's event will be held on Thursday, October 31st from 5:00pm - 7:00pm. There are carnival games to be played, lots of candy, a jump castle, hot-dogs and popcorn. The Costume Contest will be held at 6:00pm and consist of six different age groups: 3 & under, 4-5, 6-7, 8-9, 10-11, and 12 & older. Approximately 20-25 volunteers from the Citadel will help with setting up for the event as well as supervising the carnival games. Approximately ten (10) volunteers from the Wando Teacher Cadet Program have planned and will be responsible for the Haunted House. Pizza will be offered to the volunteers after the event.

Karrie Ferrell

Parks & Grounds Maintenance
Monthly Report
October 2002

Recreation Building:

Altered the preschool coat rack for easy removal in preparation of middle school dance
Serviced the ice machine
Scrubbed the gym floor
Replaced the motion detector at the maintenance entrance
Setup for the middle school dance, preschool, aerobics, Keenagers, gymnastics and mommy and me
Cleaned filters in office HVAC units
Replaced three (3) soap refills after vandalism

Recreation Grounds:

Replaced the GFI receptacle on the softball field
Repaired a plumbing leak on the baseball field
Treated park complex for fire ants
One application of roundup around park
Pruned all the trees along 27th and 28th avenues
Repainted the identification numbers on all of the exterior light poles
Replaced all burned out exterior lights around park fields
Regular grounds maintenance
Repaired broken concrete bench

Playgrounds:

Inspected both playgrounds
Removed chewing gum from sliding board

Tennis Courts:

Weekly trash removal
Blew and cleaned tennis courts weekly
Inspected lights and electrical box

Basketball Courts:

Blew and cleaned courts as needed
Inspected lights and electrical box

Soccer Field:

Applied 200lbs of fertilizer to the soccer field
Applied 75gal. of acephate for mole cricket control
Setup soccer field for 9-12 league
Regular grounds maintenance
Weekly lining of the field for soccer and adult flag football

Softball/baseball

Pulverized the softball and baseball infields
Softball scoreboard is down for repairs (the electronic module was reomved and shipped to Nevco for repair)
Regular infield maintenance for men's softball
Regular grounds maintenance

Equipment:

The golf cart is out of service (Carolina Golf Cars was called in for repair. The Computer module, cellinoid switch and possible wiring harness have to be replaced . These problems were caused from the golf car overheating.

Ford F150 was in an accident on 10/08/02. Repairs are scheduled for 11/04/02

City landscaping:

Roundup City hall
Replaced the halogen bulb at city hall
Pinestraw applied in beds at city hall
Pinestraw applied at connector park
Changed one (1) ballast in administration hallway
Changed four (4) lights in the City Administrator's office
Painted 1st floor lobby at city hall
Supplied public works with winter rye seed for right-a-ways
One (1) outside shower at the front beach restrooms valve was closed due to a broken shower head

Special Events:

Setup and cleanup of Ghostly Tide Tales
Constructed the haunted house at the picnic shelter
Constructed the halloween carnival game props.

Upcoming Events & Activities

NOVEMBER

1	Middle School Dance 7:00 - 10:00pm
4	American Red Cross Blood Drive 3:00 - 8:00pm
	Co-Ed Volleyball Registration (ends November 30th)
6	Keenagers Monthly Meeting 12:00 noon
7	Scrapbooking Workshop 7:00 - 9:00pm
11	Christmas Card Drawing Contest 4:00 - 6:00pm (ages 9 & younger)
12	SCAP meeting North Charleston Armory
13	Keenagers Lunch Bunch Shriner's Restaurant 11:30 pm - until
15	Youth Basketball Registration Ends
19	Basketball Coaches Meetings begin
	New Aerobics Session
20	Keenagers' Trip Legends in Concert, Myrtle Beach
22	New Gymnastic Session

Meetings Attended:

October	1	Personnel Committee Recreation Committee
	8	Bree Hirschmann 50th Anniversary Committee
	9	Accommodations Tax Committee
	10	Sports Council
	15	Department Head Safety Meeting Ways & Means Committee
	16	Memory Park Lighting (City Administrator and Garden Club Representatives)
	21	Lowcountry Senior Games Committee
	22	50th Anniversary Meeting Public Hearing City Council Monthly Meeting
	23	Chief Buckhannon, Chief Graham and City Administrator (Middle School Dance Procedures)
	25	Mr. Gregory - Middle School Dance

November 2002

Monthly Planner

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Gymnastics 3:45pm IOP Dance 7-10pm Preschool	*2* Babysitting Course 9am-5pm TKD
3 Flag Football	*4* 5-6, 9-12 Soccer Aerobics 8-9am ARC Blood Drive 3-8pm Co-Ed Volleyball Reg. Begins Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*5* Elections	*6* 12:00 PM Keenagers Luncheon 5-6, 7-8 Soccer Aerobics 8-9am Mens Softball Preschool/Tiny Tots TKD	*7* 9-12 Soccer Aerobics 6:15-7:15 Preschool/Tiny Tots Scrapbooking 7-9	*8* Aerobics 8-9am Gymnastics 3:45pm Preschool	*9* TKD
10 Flag Football	*11* 5-6, 9-12 Soccer Aerobics 8-9am Christmas Card Contest 4-6pm Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*12* 7-8 Soccer Aerobics 6:15-7:15 Preschool/Tiny Tots	*13* Keenagers Lunch Bunch 5-6, 7-8 Soccer Aerobics 8-9am Mens Softball Mommy and Me 9:30-11am Preschool/Tiny Tots TKD	*14* 9-12 Soccer Aerobics 6:15-7:15 Preschool/Tiny Tots	*15* Aerobics 8-9am B-ball Registartion Ends Gymnastics 3:45pm Preschool	*16* TKD
17	*18* 5-6 Soccer Aerobics 8-9am Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*19* 7-8 Soccer Preschool/Tiny Tots	*20* 5-6, 7-8 Soccer Aerobics 8-9am Keenagers Trip Mens Softball Mommy and Me 9:30-11am Preschool/Tiny Tots TKD	*21* Preschool/Tiny Tots	*22* Aerobics 8-9am Gymnastics 3:45pm Preschool	*23* TKD
24	*25* Aerobics 8-9am Dog Obedience 6:30 Mens Softball Preschool/Tiny Tots	*26* 7-8 Soccer Preschool/Tiny Tots	*27* Aerobics 8-9am Mens Softball Mommy and Me 9:30-11am TKD	*28* Rec. Department Closed Thanksgiving	*29* Rec. Department Closed	*30* Rec. Department Closed

Printed by Calendar Creator for Windows on 10/14/02

Birth Certificate:____



Amount:____
Check #:____
Date:____
Initials:____
Amount Due:____

2002 - 2003
Youth Basketball Registration Form

Name: First:_____ Last:_____

Address:_____ Sex:_____

City:_____ State:_____ Zip:_____

Day Phone:_____ Evening Phone:_____

Date of Birth:_____ Age:_____ Grade:_____
(as of 12/31/02)

School:_____

Medical Concerns:_____

Requests:_____
(only for 5/6 and 7/8 year olds!)

Parent/Legal Guardian Name:_____

Emergency Contact:_____ Phone:_____

Does the child have a brother/sister that will be playing in the same age division? YES / NO
If yes, what is his/her name?_____
Does the participant have health and accident coverage? YES NO
Does the participant have any special needs that the Recreation Department, coaches or officials should be aware of? YES NO
If so, please attach the information you would like the individuals to know.

ATTENTION: VOLUNTEER COACHES AND SPONSORS NEEDED!!!
If you or someone you know would be interested in coaching or sponsoring a team, please fill out the information below:
Name:_____ Phone:_____
Team and/or age division he/she would like to coach/sponsor:_____

PARENT'S/LEGAL GUARDIAN'S CONSENT, LIABILITY WAIVER AND RELEASE

I, _____, being the parent/legal guardian of _____,
Hereby give my permission for my child/children to participate in the 2002-2003 Youth Basketball Program sponsored by the Isle of Palms Recreation Department.

I release and hold harmless the City of Isle of Palms, SC and its officers, employees, contractors and volunteers from all liability or claims arising from any accident or injury to my child/children that occurs during his/her participation in the Youth Basketball Program.

_____ _____
Signature Date

SHIRT SIZE: Youth: YS____ YM____ YL____ Adult: AS____ AM____ AL____

Isle of Palms Recreation Department
2002 – 2003 Youth Basketball Information Sheet
Boys & Girls: 5 & up
Boys: 9/10

REGISTRATION: Monday, October 14 – Friday, November 15

COST: $30.00 – Residents
$35.00 – Non Residents

COACHES MEETINGS: **5/6 year olds** – Tuesday, November 19, 2002 @ 6:00pm

7/8 year olds – Wednesday, November 20, 2002 @ 6:00pm
(This is a skill evaluation, so the players must be present!)

9/10 year old BOYS – Thursday, November 21, 2002 @ 6:00pm
(This is a skill evaluation, so the players must be present!)

PRACTICE: Practices begin in December. Times are determined by the coach.

GAME DAYS & TIMES: **5/6 year olds** – Play on Wednesdays @ 5:15pm and 6:00pm. Games begin on January 8, 2003. There is no post-season tournament.

7/8 year olds – Play on Wednesdays and Thursdays @ 5:15pm and 6:00pm. Games begin on Wednesday, January 8, 2003. There is no post-season tournament.

9/10 year old BOYS: Play on Mondays @ 5:15pm and 6:15pm and Saturdays @ 1:30pm and 2:30pm. Games begin Saturday, January 11, 2003. A post-season tournament will follow the regular season.

GAME DAYS AND TIMES ARE TENTATIVE!!!!

Girls: 9 & Up
Boys: 11 & Up

REGISTRATION: Until Monday, October 14, 2002

COST: $30.00 Residents
$35.00 Non-Residents

COACHES MEETING: **9/10 Girls: TBA**
11/12 Boys & Girls: TBA
13/14 Boys & Girls: TBA

PRACTICE: Practices begin in late October. Times are determined by the coach.

GAMES DAYS & TIMES: **9/10 GIRLS / 11/12 BOYS & GIRLS / 13/14 BOYS & GIRLS:** Game days and times are TBA. Players will most likely have to play in Mt. Pleasant.

EXHIBIT G (1)

PERSONNEL COMMITTEE
November 4, 2002

The regular meeting of the Personnel Committee was held at 5:45 p.m., on November 4, 2002, in City Hall. Present were Chairman Bettelli, Committee members Hanbury and Buckhannon, City Administrator Tucker, and Mayor Sottile.

1. Approval of Previous Month's Minutes. Councilwoman Hanbury made a motion to approve the minutes from the September committee meeting making the changes as written by Councilwoman Hanbury (copy of corrections attached hereto); Councilman Buckhannon seconded; motion passed unanimously.

2. Old Business. (A) Discussion of Future Organization of Building Department. Administrator Tucker referred to memo from Douglas Kerr concerning "Department structures of neighboring municipalities." She also distributed the salary ranges for each of the communities highlighted in Mr. Kerr's memo. Administrator Tucker asked the Committee if this information was sufficient to re-evaluate the structure and salary ranges recommended by Mr. Kerr or does the Committee want her to hire an outside consulting firm to look at the structure and salaries for a recommendation. Upon discussion, Chairman Bettelli stated that he understood that the Ways & Means Committee wanted to hire an outside consultant. Councilwoman Hanbury noted that she did not remember any decisions being made at Ways & Means Committee.

Mayor Sottile reminded committee members that a salary study was done a few years ago and he did not think that the figures would change much from then; he wanted to expedite this issue and did not think bringing in a consultant was necessary for such a small department. Mayor Sottile also felt that, because the study did perpetuate raises as high as 10% for some positions, the City's salaries are comparative with other municipalities.

Administrator Tucker noted that the jobs in the Building Department are now spread among fewer employees and the employees should be compensated for the redistribution of duties. She also stated that Council has the ability to make any new salaries retroactive to the point where the employees took on the added responsibilities. It was the consensus of committee members that this would be the right thing to do.

Chairman Bettelli recommended that a Special Personnel Committee meeting be held after members have had the chance to study information presented tonight. The special meeting was scheduled for Monday, November 11th at 9:00 a.m. in City Hall.

(B) Proposed Policy Regarding re-Hiring of Retirees. Administrator Tucker distributed a draft of a policy that she has been working on regarding retirees and discussed how she arrived at these statements. One of the issues is being able to rehire retirees without current employees feeling that there is no place for them to advance. In discussion of a requirement that an employee must have been employed by the City for a certain number of years, she noted that the draft policy has not been through legal review and that she would send it to the City Attorney and to the labor attorneys in Columbia for their input, in particular, about hiring retirees from other agencies. Administrator Tucker will continue to work on this draft and hopes to have more information for the committee at the November 11th special meeting.

3. New Business. (A) Solicitation of Candidates for Appointments to Boards, Committees and Commissions. Administrator Tucker noted that she had sent letters to all committee members whose term expires 12-31-02 and asked them if they wish to be considered again for reappointed. She noted those who have responded to date and reminded committee members that December is when recommendations are made for appointment at a special meeting in early January. Chairman Bettelli explained the process to Councilwoman Hanbury. Councilman Buckhannon suggested that an interview be set up for the new applicants to determine how they might best serve the City. Administrator Tucker will set up interviews for the November 11th meeting.

(B) Discussion of Lieutenant Testing in Fire Department. Administrator Tucker referred to the attached memo from Chief Graham about testing for the vacancy left by Lieutenant Topping's resignation. Interviews will be held November 5th at Station #1 for those who qualified through the testing process.

4. Miscellaneous. (A) Employee Suggestions. None

(B) Personnel Report. Chairman Bettelli noted recent changes in some departments.

(C) Set Date for Next Meeting - Monday, November 11, 2002, at 9:00 am.

(D) Administrator Tucker announced that per employee votes, the floating holiday will be Friday, November 29th, the day after Thanksgiving.

(E) Councilwoman Hanbury asked about a safety committee. Administrator Tucker explained that the Department Head Meeting is considered the safety meeting also, discussion is held on each accident at that time.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 6:40 p.m.

Respectfully Submitted,

Marty Bettelli, Chairman

PERSONNEL COMMITTEE -- Nov. 4, 2002

CORRECTIONS TO MINUTES OF 9/30/02 Meeting - the October meeting.

Page 1 - # 2. (A) - Line 6

ADD: "of the Building Clerk" after word "range" and before the word "is".

Motion at end of paragraph 2: DELETE "and salary" from the motion.

Page 1 - # 2. (B) - Para.(1) - Line 1 -

REWRITE TO: She stated that there is one employee whose sick leave and donated sick leave have been exhausted.

Page 1 - #3. (A) Line 1: Correct word "here" to "her".

Page 3 - #5.

ADD after Chairman's motion another paragraph (to close out maternity leave matter):

Chairman Bettelli announced that the issue of maternity leave/sick leave did not require action by the Committee.

MEMORANDUM

TO: All Eligible Personnel
FROM: Chief Graham
DATE: October 21, 2002
RE: Promotional Testing for Lieutenant

A Lieutenant's exam will be offered to fill one (1) open position.

All potential candidates must submit a Letter of Intent to me no later than 1700 hours on Monday, October 28, 2002.

Below is a list of minimum qualifications for the Lieutenant's position. A job description can be found in your Standard Operating Guideline manual.

- High school graduate or equivalent
- Four (4) years firefighting experience
- Completion of the requirements for Firefighter II
    - SCFA Interior Structural certification, an IFSAC certification, or an equivalent is acceptable
- One (1) year experience as an Engineer
- Have practical experience in firefighting, medical care, and water rescue situations
- Two (2) years prior supervisory experience
- Must be a full-time employee in good standing
    - Employees on disciplinary probation are ineligible for promotional testing

Testing will be conducted at Station No. 1 on Tuesday, November 5 at 0800 hours.

The test will be conducted in three parts:

- The written exam will account for 25% of the overall grade
    - Candidates must score at least 70% or higher in this portion of the exam to advance
- The practical exam will account for 35% of the overall grade
    - Candidates must score at least 70% or higher in the portion of the exam to advance
- The oral exam will account for 40% of the overall grade

Recommended Study Materials

- IFSTA Essentials manual
- IFSTA Company Officer manual
- NFPA 1021 Standard
- IFSTA Driver/Operator manual
- SCFA EVDT manual
- SCFA Pump Operations manual
- Department Standard Operating Guidelines and General Orders

EXHIBIT G(2)

PERSONNEL COMMITTEE
November 11, 2002

A special meeting of the Personnel Committee was held at 9:00 a.m., on November 11, 2002, in City Hall. Present were Chairman Bettelli, Committee members Hanbury and Buckhannon, City Administrator Tucker, and Mayor Sottile.

1. Interviews with Applicants for Boards, Committees & Commissions. See interview questions and answers attached hereto for new applicants Bill Burson, 2 Seagrass Lane, and Roger Dolida, 22 Commons Court.

2. Old Business. (A) Discussion of Future Organization and Salary of Building Department. Administrator Tucker noted that committee members were provided some information at last week's meeting about building/planning/licensing departments in other communities and she further noted that none of them were very similar to the Isle of Palms department and salaries were at various ranges. She asked committee members whether they wanted to accept salaries previously submitted or hire a professional consultant to come in and make a recommendation.

Councilman Buckhannon asked the Administrator if she was comfortable with the proposed salary ranges. She indicated that the reorganization of the department structure was approved by the committee already and she felt that salary recommendations made by Douglas Kerr would be most appropriate since he knows what each job entails and the level of responsibility of each position. Councilman Buckhannon iterated that he did not think it was necessary to hire a consultant for such a small department and he was comfortable with information provided by the Administrator and department head.

Chairman Bettelli agreed that the information was satisfactory for them to make the decisions. And Councilwoman Hanbury noted that the department head has already been received an adjustment for his increase in duties and responsibilities and that there were only two other employees where consideration for an adjustment should be given plus the addition of part time help.

After discussion, **Councilwoman Hanbury made a motion to approve the salary ranges as previously proposed by the staff; Councilman Buckhannon seconded; motion passed unanimously.**

Councilwoman Hanbury noted that the word "recommendation" did not appear in the job description for the Director of Building, Planning and Zoning, and, since council does rely on his recommendations, she felt that it should be added to the job description. **Chairman Bettelli made a motion to direct the Administrator to draft changes and incorporate proper wording to the job description; Councilwoman Hanbury seconded; motion passed unanimously.**

(B) Discussion of Proposed Policy Regarding re-Hiring of Retirees. Administrator Tucker stated that both the City Attorney and labor attorneys in Columbia have been sent the draft but she has not heard back from either of them to date. Further, she has not been able to speak directly with the person with the City's insurance program for information. The Administrator still has work to do on this policy and will report after legal opinions have been received.

(C) Recommendations to Council Concerning Boards, Committees & Commissions.

Committee members reviewed the list of committees and openings which show which terms expire and which of those members would like to be reappointed. There was a question about one committee member who does not presently live on the island and it was thought that a member had to actually live on the island to participate. The Administrator was asked to write him a letter to find out his status. The following recommendations were made to City Council for consideration:

Councilwoman Hanbury made a motion to reappoint Dick Cronin to the Planning Commission; Councilman Buckhannon seconded; motion passed unanimously.

Councilman Buckhannon made a motion to reappoint Dick Glavé to the Planning Commission; Councilwoman Hanbury seconded; after discussion, motion passed unanimously.

Chairman Bettelli made a motion to reappoint James Raih to the Planning Commission; Councilman Buckhannon seconded; motion passed unanimously.

Chairman Bettelli made a motion to reappoint John Winchester to the Planning Commission, Councilman Buckhannon seconded; motion passed unanimously.

Councilwoman Hanbury made a motion to reappoint Neil Crocker to the Board of Zoning Appeals; Councilman Buckhannon seconded; motion failed.

Chairman Bettelli made a motion to reappoint Will Albrecht to the Code Board of Appeals; Councilman Buckhannon seconded; motion passed unanimously.

Chairman Bettelli made a motion to reappoint Sandra Ralston to the Beach Advisory Committee; Councilman Buckhannon seconded; motion passed unanimously.

Chairman Bettelli made a motion to reappoint Ginger Ellis to the Beach Advisory Committee; Councilman Buckhannon seconded; motion passed unanimously.

Chairman Bettelli made a motion to reappoint Rick Linville to the Accommodations Tax Advisory Committee; Councilman Buckhannon seconded; motion passed unanimously.

Chairman Bettelli made a motion to reappoint Phyllis Shaffer to the Accommodations Tax Advisory Committee; Councilwoman Hanbury seconded; motion passed unanimously.

Chairman Bettelli made a motion to reappoint the City Attorney and the City Judge; Councilman Buckhannon; motion passed unanimously.

Councilwoman Hanbury made a motion to recommend Roger Dolida to the Board of Zoning Appeals; Councilman Buckhannon seconded; motion passed unanimously.

Chairman Bettelli stated that the Administrator will contact a couple of people in question and report back to the committee

3. Miscellaneous. (A) Employee Suggestions. Day off for anniversary of hired date. Chairman Bettelli stated that there are employers who give a day off for an employee's anniversary date as an

optional day. He noted that the City does have a "floating holiday" which is chosen by the employees as a whole. The suggestion will be filed for future reference.

(B) Personnel Report. Chairman Bettelli noted recent hirings in the Police Department of one patrol officer and one dispatcher. Administrator Tucker noted that the Fire Department has tested for the position of lieutenant which was recently vacated; three engineers were interviewed and Joe McGinnis has been recommended and promoted to lieutenant.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 10:20 a.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Suggested questions for candidates for boards and commissions.

Candidate's name: **Bill Burson, Two Seagrass Lane**

How long have you been a resident of the Isle of Palms?
We bought our first property in the mid 1980's and moved here full time in 1991. He owned and restructured a company in Greensboro and came home on weekends until they sold the company in 1998.

Have you ever attended any of the City's meetings?
No, he has not.

What do you like best about living on the Isle of Palms?
He liked it best when he first came to the island and expressed concern about the development.

What do you like least about living on the Isle of Palms?
He was not pleased with the way Wild Dunes has moved towards a resort and wished the City would move more towards residential development with more permanent residents.

Do you know the difference between Wild Dunes Yacht Harbor and the Isle of Palms Marina?
Yes.

How do you feel about a project to rehabilitate and enhance the front beach area of the island?
He did not know enough about the project or its objectives to be candid. However, when explained about it, he stated that he felt development was inevitable and was most interested in managed parking and planting palm trees.

How do you feel about a slight tax increase to fund expansion to the City's Recreation Center?
He was not familiar with the plans, but felt that there have been a lot of tax increases lately and his opinion would depend on the specifics of the proposal. He was not against it at all.

Administrator Tucker noted the there have only been two tax increases by the Isle of Palms over the past several years and that most of the recent increases have been by Charleston County

What motivates you to want to become involved?
He has been on retainage on one of the Japanese companies until a few months ago and is working on some start-ups that 9/11 interfered with. He likes to stay busy.

Do you have any idea what percentage of your property tax bill is revenue to the City of Isle of Palms?
No, he does not.

Do you think the majority of the property on the Isle of Palms is owner occupied or do you think the majority of the property on the Isle of Palms is absentee owned?
He feels that the majority of the homes in Wild Dunes is absentee owned.

Are you involved in any lawsuit or legal complication which might present a conflict with your service?
None

Do you feel that the City of Isle of Palms is too pro-tourist or too pro-resident?
He has no opinion. He felt that looking at a singular issue it could be one way or the other, but would not want the entire island controlled by any one type of entity.

Have you ever visited the IOP website?
Yes, he has and stated that the City has done a very good job on it.

Councilwoman Hanbury asked if he would be interested in the Beach Advisory Committee?

He responded that he walks the beach, does the turtle walk, and remembers when there were groin sacks out and appreciates the appearance of the beach now.

Councilman Buckhannon asked how he felt about commercial business on the beach, such as beach chairs, umbrellas, etc.?
He said that no businesses should not be allowed on the beach.

Suggested questions for candidates for boards and commissions.

Candidate's name: **Roger Dolida, 22 Commons Court**

How long have you been a resident of the Isle of Palms?
We moved to the island in September of 1995, rented for six months, discovered we liked the beach and bought a house in 1996 in Wild Dunes. He recently semi-retired in July after working in the corporate world as an engineer. He decided on early retirement, wanted to do things he wanted to do, which he has for the past four months, and felt that Charleston area was a good place to retire. He currently volunteers on several professional organizations and was interested in serving the City when he saw our ad.

Have you ever attended any of the City's meetings?
He has not been to a City Council meeting in recent years, since the change in garbage pickup. He traveled a lot with his job coming home on weekends. He has kept up with the City's web site and reads the monthly council minutes. He does know Bob Abele.

What do you like best about living on the Isle of Palms?
He loves to walk his dog on the beach for two miles every morning.

What do you like least about living on the Isle of Palms?
He is not a big fan of Wild Dunes, feels that they have no bottom to spending money and if questioned, the insinuation is , and their attitude is . Also the summertime traffic and tourists get in the way, but that is normal for living in a little part of paradise.

Do you know the difference between Wild Dunes Yacht Harbor and the Isle of Palms Marina?
Yes. He was very pleased with the new restaurant.

How do you feel about a project to rehabilitate and enhance the front beach area of the island?
He does not spend time in the front beach area and has no thoughts about rehabilitation. He felt it would be nice to make it look better, but still would not go there because he uses the beach near his home.

How do you feel about a slight tax increase to fund expansion to the City's Recreation Center?
A slight increase, as proposed, would be okay.

What motivates you to want to become involved?
He lives on the island and has the time and desire to help his community. He was involved in the Sanford Campaign.

Do you have any idea what percentage of your property tax bill is revenue to the City of Isle of Palms?
He felt that it was about the third largest part of the tax bill and knew it the bills were going up this year.

Do you think the majority of the property on the Isle of Palms is owner occupied or do you think the majority of the property on the Isle of Palms is absentee owned?
He felt that Wild Dunes was about 50% each and less than half are absentee owned on the rest of the island.

Are you involved in any lawsuit or legal complication which might present a conflict with your service?
None

Do you feel that the City of Isle of Palms is too pro-tourist or too pro-resident?
He feels that the island has a nice balance - without tourists there would be trouble and without happy home owners there would be trouble.

Have you ever visited the IOP website?
Yes.

Mr. Dolilda did say that with his other volunteer work, there would be some evenings that he would not be available for meetings. But he would like to serve the City in some capacity.

Councilwoman Hanbury asked about
He stated that it might be appropriate for him to serve on the Planning Commission, Board of Zoning Appeals, or maybe Beach Advisory Committee. He was very open and wanted to contribute.

Councilman Buckhannon asked how he felt about businesses on the beach, such as, beach chairs, umbrellas, etc.
He did not have a big problem with beach chairs and umbrellas as long as it did not become excessive.

Administrator Tucker noted that the Planning Commission would be making a presentation concerning lot coverage at a public hearing on November 26th at 6:30 p.m., prior to the City Council meeting, that he may be interested in attending to see the types of things the Commission is doing.

FOR PERSONNEL COMMITTEE - Meeting of 11/11/02

PROPOSED ADDITIONS TO JOB DESCRIPTION FOR BUILDING/PLANNING/ZONING DIRECTOR:

- Recommends positions on issues before the Planning Commission and City Council.

- Reviews, prepares presentations, and recommends action on ordinances before the Planning Commission and City Council.

Submitted by: Leola Hanbury

COMMISSION AND COMMITTEE MEMBERS
2002

Name	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders Date Response Received Interested in Reappointment	Yes	No
Planning Commission (2-year terms) (7 members)						
Mack Canterbury	2002		12/31/2004			
Dick Cronin	rep. 2000	2001	12/31/2002	11/07/02	Y	
Dick Glavé	1995	1997, 1999, 2001	12/31/2002	10/28/02		
Maryanne Luttrell	2000		12/31/2003			
James Raih	2001		12/31/2002	10/28/02	Y	
John Winchester	rep. 1999	2001	12/31/2002	10/28/02	Y	
Peter O'Toole	2000		12/31/2003			
Board of Zoning Appeals (3-year terms) (5 members)						
Gabbie Porter	1992	1995, 1998, 2001	12/31/2003			
Kathy Carroll	1999	2001	12/31/2004			
James Harvey	2001		12/31/2003			
Guy Taylor	rep. 1997	1999	12/31/2004			
Neil Crocker	2000		12/31/2002	10/28/02	Y	
Code Board of Appeals (4-year term)						
Sidney Allison	1990	1994,1998,2001	12/31/2005	non-resident		
Will Albrecht	1991	1995,1999	12/31/2002	10/28/02		
Deborah Hernandez	2001		12/31/2005			
Jack Burton	1996	2000	12/31/2003			
George VanCott	1992	1996,2004	12/31/2003			
Phillip Smith	replacement 1999	2001	12/31/2004			
Ron Denton	replacement 1996	1998,2001	12/31/2005			
Beach Advisory Committee (3-year term) (5 members)						
Robert Carlock	1998 replacement	2001	12/31/2003			
Sandra Ralston	2000		12/31/2002	11/07/02	Y	
Beverly Ballow	1999 replacement	2001	12/31/2003			
Richard Johnson	2001		12/31/2003			
Ginger Ellis	1999 replacement	2000	12/31/2002	10/28/02	y	

Membership on this committee must fulfill state requirements, such as, engineer, architect, etc.

	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders Date Response Received Interested in Reappointment	Yes	No

Accommodations Tax Advisory Committee (3-year term)

Laura Radley	2001		12/31/2004		
Jimmy Ward	replacement 2000,2001		12/31/2004		
Malcolm Burgis	replacement 1999,2001		12/31/2004		
Rick Linville	2000		12/31/2002	11/07/02	Y
Julia Tucker	replacement 1999,2001		12/31/2004		
Eon Davis	2001		12/31/2004		
Phyllis Shaffer	replacement 2001		12/31/2002	10/28/02	Y

Membership on this committee must fulfill certain tourism requirements by state law.

Election Commission (6-year term) (3 members)

Terrye Seckinger	2001		12/31/2006
Jay Nameth	replacement 2001		12/31/2004
Fred Smith	replacement 2001		12/31/2005

City Attorney - new or reappoint

City Judge - new or reappoint

SUGGESTIONS

YOUR CONCERN IS OUR CONCERN

DESCRIBE IN DETAIL YOUR IDEA

Give employees a Day off with pay for anniversary of the date they were hired each year. Employees who work independently could receive extra pay on that date if scheduled to work and at least 8 hours of pay if off.

DESCRIBE THE BENEFITS DERIVED FROM YOUR IDEA

It would make each employee feel more valued, if the date of hire was recognized.

OTHER COMMENTS OR SUGGESTIONS

NAME Brandi Gibbons

VERTIFLEX COMPANY 50031

EXHIBIT G(3)

PERSONNEL COMMITTEE
November 20, 2002

A special meeting of the Personnel Committee was held at 9:00 a.m., on November 20, 2002, in City Hall. Present were Chairman Bettelli, Committee members Hanbury and Buckhannon, City Administrator Tucker, and Mayor Sottile.

1. Interviews with Applicants for Boards, Committees & Commissions. See interview questions and answers attached hereto for new applicant Tom Gear of #8 - 5th Avenue.

2. Recommendations: The Committee changed recommendations previously made because they did not have correct information on which to take action:

Tom Gear for Board of Zoning Appeals for Neil Crocker.
Roger Dolida for Planning Commission for Dick Glavé.
Bill Burson for Code Board of Appeals in the event Sid Allison cannot continue to serve.

The committee also discussed drafting a procedure for choosing members to committees and felt that the process could be streamlined. Councilwoman Hanbury made the following suggestions which she felt would enable the Committee to improve the process:

- Compile a pool of citizen replacements for all future vacancies to those bodies;
- Publicize this soon and ask citizens to call City Hall to submit their names;
- Compile a form that can then be mailed to those interested in serving which can be kept on record in the "pool" file and revised as necessary.

There being no further business to come before the Committee, the meeting was unanimously adjourned at 9:25 a.m.

Respectfully Submitted,

Marty Bettelli, Chairman

Suggested questions for candidates for boards and commissions.

Candidate's name: **Tom Gear, #8 - 5th Avenue**

How long have you been a resident of the Isle of Palms? **Since 1983.**

Have you ever attended any of the City's meetings?
Yes, as a City Councilman for four years.

What do you like best about living on the Isle of Palms?
He feels that the island is secure, he feels good about having his family here. He watches TV and sees the horrible things that happen elsewhere that don't seem to visit us very often. It is clearly great to be able to walk down to the beach and be in complete wild nature, you can get up the creek in two minutes and see nature. He feels that the government is run pretty well and really enjoys the south end of the island where a lot of people don't get to experience being close to the water on both sides, half mile from shopping in either direction and likes being near some elder people who have lived here for 50 years.

What do you like least about living on the Isle of Palms?
He was not pleased with the lack of controls over rental properties which impact some areas of the island and has caused some permanent residents to move elsewhere or to other locations on the island for obvious reasons. If you have a couple of 5,000 square foot houses around you, there is no adequate requirement for parking off the street and cars crowd around your property. He is really proud to see City Council tackling some of the things that he thinks causes some problems.

Do you know the difference between Wild Dunes Yacht Harbor and the Isle of Palms Marina? **Yes, I do. He was on Council when the City purchased the Marina.**

How do you feel about a project to rehabilitate and enhance the front beach area of the island? **I think it is a really good idea. He thinks most of**

the money needs to come from Accommodations Taxes and other funding rather than General Fund proceeds.

How do you feel about a slight tax increase to fund expansion to the City's Recreation Center? **He was looking at his new tax bill and noted that the City's share of the total property tax revenues was down from 18% to 13% and he sees it as a non issue, stating that the County is who is out of control. If the City's portion remained at 18%, there would not even be talk of having to raise taxes and he does not see this as a major issue at all.**

What motivates you to want to become involved?
He has a lot of experience with zoning boards and planning commissions and subdivisions planning and found it very interesting. The difference between the board and other entities is the fact that it is a judicial commission and he has been before our board. He worked with Council in getting some zoning ordinances changed so that work could be done on some of the ugliest buildings on the island. His interest in politics generally came from dealing with zoning. The first thing he wanted to do 10-12 years ago was to be on the Board of Adjustment and probably would not have run for Council had he been selected to the Board.

Do you have any idea what percentage of your property tax bill is revenue to the City of Isle of Palms? **Yes, 18%.**

Do you think the majority of the property on the Isle of Palms is owner occupied or do you think the majority of the property on the Isle of Palms is absentee owned? **He feels that the majority of the homes clearly in Wild Dunes is absentee owned and the area outside the gate is slanted towards owner occupancy. A couple of years back, Council looked at this and he thinks it showed that the City was losing homeowners at a pretty substantial rate. He would love to see this slowed down.**

Are you involved in any lawsuit or legal complication which might present a conflict with your service? **None**

Do you feel that the City of Isle of Palms is too pro-tourist or too pro-resident? **No, he said that he thinks City Council should filter everything that they do through the impact on owner residency. And he is not sure that this has been done by some of the council members. He does not think the City is too pro-business but thinks it is too easy to overlook the fact that business applications in the neighborhood. He does not think that Council is too pro either way, but if you are going to do anything strategic the way Sullivan's Island has...he was surprised to learn that Sullivan's Island had only 100 rental properties where the Isle of Palms goes up by that much every year! He said that there are some things that you might be able to do through zoning to keep rental properties from encroaching back into the single-family neighborhoods.**

Have you ever visited the IOP website? **Yes, all the time, and he would like to see more agendas posted.**

Councilwoman Hanbury asked if he was particularly interested in the Zoning Board? **Yes, that is the only one**.

Councilman Buckhannon asked what his stance was on commercial activity on the beaches? **Mr. Gear stated that he did not see any problem with someone bringing chairs so long as he brought to a house. He really did not see any problem with renting chairs behind businesses, but clearly he did not was a major commercialized operation out on the beaches. So long as it is contained behind commercial properties and there was some decorum, such as franchises, he had no problem with them.**

COMMISSION AND COMMITTEE MEMBERS
2002

Name	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders Date Response Received Interested in Reappointment	Yes	No
Planning Commission (2-year terms) (7 members)						
Mack Canterbury	2002		12/31/2004			
Dick Cronin	rep. 2000	2001	12/31/2002	11/07/02	Y	
Dick Glavé	1995	1997, 1999, 2001	12/31/2002	10/28/02		
Maryanne Luttrell	2000		12/31/2003			
James Raih	2001		12/31/2002	10/28/02	Y	
John Winchester	rep. 1999	2001	12/31/2002	10/28/02	Y	
Peter O'Toole	2000		12/31/2003			
Board of Zoning Appeals (3-year terms) (5 members)						
Gabbie Porter	1992	1995, 1998, 2001	12/31/2003			
Kathy Carroll	1999	2001	12/31/2004			
James Harvey	2001		12/31/2003			
Guy Taylor	rep. 1997	1999	12/31/2004			
Neil Crocker	2000		12/31/2002	10/28/02	Y	
Code Board of Appeals (4-year term)						
Sidney Allison	1990	1994,1998,2001	12/31/2005			
Will Albrecht	1991	1995,1999	12/31/2002	10/28/02		
Deborah Hernandez	2001		12/31/2005			
Jack Burton	1996	2000	12/31/2003			
George VanCott	1992	1996,2004	12/31/2003			
Phillip Smith	replacement 1999	2001	12/31/2004			
Ron Denton	replacement 1996	1998,2001	12/31/2005			
Beach Advisory Committee (3-year term) (5 members)						
Robert Carlock	1998 replacement	2001	12/31/2003			
Sandra Ralston	2000		12/31/2002	11/07/02	Y	
Beverly Ballow	1999 replacement	2001	12/31/2003			
Richard Johnson	2001		12/31/2003			
Ginger Ellis	1999 replacement	2000	12/31/2002	10/28/02	y	

Membership on this committee must fulfill state requirements, such as, engineer, architect, etc.

	Date Appt.	Date Reappt.	Date Expires	Letter Sent to Term Enders Date Response Received Interested in Reappointment	Yes	No

Accommodations Tax Advisory Committee (3-year term)

Laura Radley	2001		12/31/2004		
Jimmy Ward	replacement 2000,2001		12/31/2004		
Malcolm Burgis	replacement 1999,2001		12/31/2004		
Rick Linville	2000		12/31/2002	11/07/02	Y
Julia Tucker	replacement 1999,2001		12/31/2004		
Eon Davis	2001		12/31/2004		
Phyllis Shaffer	replacement 2001		12/31/2002	10/28/02	Y

Membership on this committee must fulfill certain tourism requirements by state law.

Election Commission (6-year term) (3 members)

Terrye Seckinger	2001		12/31/2006
Jay Nameth	replacement 2001		12/31/2004
Fred Smith	replacement 2001		12/31/2005

City Attorney - new or reappoint

City Judge - new or reappoint

Safety Sweepstakes for November 2002:

Police Dept. - Jackie Smith
Fire Dept. - Jeremy Bloom
Public Works - Russell Roper
Combined General Government/Building/Recreation Depts. - Sheila Redmon, Rec. Dept.

Employees of the Month of November 2002:

Public Works Dept. -
Recreation Dept. -

Personnel Changes:

Police Department - James Wooley was hired as Patrol Officer effective November 4th. He comes from Charleston County and is currently at the Academy.
- Melanie Pool hired as Dispatcher on 11-6-02.
- Erika Hansell has submitted resignation as of 12-27-02. Advertising underway.

Public Works - no changes

Fire Department - Joe McGinness was promoted to Lieutenant to fill the vacancy created when Billy Topping left.
- Brian Drawdy resigned effective 11-15-02 to become an EMS.
- Brian Saylors hired 11-18-02 as a firefighter.
- John Lowe hired effective 12-01-02 as firefighter.

Building Department - no changes

General Government - no changes

Recreation Department - Laura Togami has returned to work after maternity leave.

EXHIBIT H

MINUTES OF THE ISLE OF PALMS
PLANNING COMMISSION MEETING
November 11, 2002

The Isle of Palms Planning Commission met in the Building Department Conference Room on November 11, 2002, at 5:30 PM. Members attending included Mack Canterbury, John Winchester, Maryanne Luttrell and Chairman Dick Cronin as well as the zoning administrator, Douglas Kerr. Jim Raih, Peter O'Toole and Dick Glave were absent.

APPROVAL OF MINUTES

The first item on the agenda was the approval of the minutes from the October 16, 2002 meeting. Mr. Winchester made a motion to approve the minutes and Mr. Canterbury seconded the motion. The vote was unanimous in favor of the motion.

DISCUSSION OF SEPTIC ISSUE

Mr. Cronin explained that the septic tank ordinance that the Planning Commission had recently drafted had been rescinded because of DHEC's inability to inspect existing septic systems. He explained that several members of the Commission had held several meetings on the issue including a meeting with a staff member of DHEC, a meeting with Ross Nelson of General Engineering Labs, Inc. and a third meeting with George Gross of the Water and Sewer Commission. The Commission generally discussed the obstacles associated with correcting the substandard septic systems on the Island. The Commission agreed that it would be helpful to determine if it is possible for an environmental engineer to certify the functionality of existing septic systems.

BRAINSTORMING SESSION ON THE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN

The Commission generally discussed the current Land Use Element of the Comprehensive Plan. The Commission agreed that it would be helpful to add a proposed land use map to the plan. The Commission generally discussed the questions proposed by Mr. Canterbury and asked for him to come up with some draft amendments for the Commission's review.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:30PM.

Respectfully submitted,
Dick Cronin, Chairman

EXHIBIT I

ACCOMMODATIONS TAX ADVISORY COMMITTEE
November 13, 2002

The Accommodations Tax Advisory Committee met at 8:30 a.m., on November 13, 2002, in City Hall Council Chambers. Present were Chairman Julia Tucker, Committee members Ron Davis, Rick Linville, Laura Radley, Phyllis Shaffer, City Administrator Linda Tucker, City Treasurer Debbie Suggs and City Clerk Janet Mauldin.

1. Approval of Previous Minutes. Rick Linville made a motion to approve the minutes from the October 2002 regular meeting; Laura Radley seconded; motion passed unanimously.

2. Monthly Financial Statement. Treasurer Debbie Suggs briefly discussed the monthly revenues and expenditures for October and answered questions of committee members. Copy of statement is attached. She noted that the September 2002 State Accommodations Tax payment to the City was $407,734.80 which is the largest single payment the City has ever received.

3. New Applications. July 4th Fireworks Display. Administrator Tucker briefly discussed the application for next summer's fireworks display stating that the City is asking for the same amount of money as last year. She also noted that the reason the City asks for this funding in December is because Zambelli offers a 10% discount on July's show if contracted by the end of the year. **Rick Linville made a motion to approve the application as submitted; Ron Davis seconded; motion passed unanimously.**

4. Old Business.

(A) Council Action on Previous Month's Requests.

(1) Southeast Coast Film Guide - approved by City Council. Julia Tucker stated that there was a new film guide coming out and Mr. Melton has assured the City that the Isle of Palms will be represented in both guides.

(2) Blues Bash - approved by City Council. The event will be held on February 8-9 in the Recreation Center.

(B) Update on 50th Anniversary Committee. Administrator Tucker reported that the committee is meeting every two weeks now as everything is falling into place. All committee members have been asked to look at the day of the event and detail out what they think has to happen to make their part of the responsibilities work efficiently on that day. She named the various aspects of the event and their locations.

(C) Status of Proposed Isle of Palms Brochure. Ron Davis and Laura Radley distributed two different prototypes of an Isle of Palms brochure (copies attached hereto). He stated that these prototypes were prepared gratis by Bart Jackson of Bart Art. Julia Tucker noted that these prototypes were merely concepts and not actual pictures to be printed, and an agreement has been signed that no one has rights except Bart Jackson. The committee discussed the prototypes in detail. Ron Davis stated that the brochures will be placed in every visitor's center in the State. Further, they can be kept current and not get stale by having a section in the brochure for a sticker than can be updated as needed.

Ron Davis stated the he has been in contact with Perrin Lawson of the CVB who has offered the use of their graphics department to make the wording professional. They hope to give the brochure to the printer and have brochures in hand during the first quarter of 2003. Most importantly, Ron and Julia stated the this brochure will not be an advertising piece, but a promotional piece to entice visitors to come to the Isle of Palms.

Administrator Tucker said that the concept was great. She pointed out the misspelling of the word Accommodations and referred to the pictures of shells stating that only those that are native to this area should be used.

(D) Status of Response to Oversight Committee Re Visitors Center. Treasurer Suggs reported that she has not received a response from the Oversight Committee and it is possible that there will be no response. The information that she sent the Committee may satisfy them, and if a response is received Treasurer Suggs will copy to this committee.

5. Miscellaneous. (A) Julia Tucker commented on the Isle of Palms Tennis Tournament which was held the previous weekend. She stated that it was a phenomenal event with top quality players and there were super articles in the newspaper. She praised Richard Peyton for a fine job. Phyllis Shaffer commended the event and the Wild Dunes reception, but she noted that the crowd was very small and expressed concern about the amount of money the ATAX spent on an event so small. Rick Linville said the ATAX approved $20,000 for this event and that, from the advertising he saw, it looked as if Lucey Mortgage sponsored the event. Administrator Tucker noted that there were two problems with the tournament that could affect next year's event - one being that the City of Isle of Palms was not mentioned as a sponsor of the event, and the other was that, other than the Mayor and herself, City Councilmembers did not receive an invitation to the reception Saturday night. After discussion, Julia Tucker noted that all of these things will be taken into account for any future events.

(B) Julia Tucker began discussion of projecting for the future - how the committee might spend the Accommodations Tax funds next year. She recommended that a work session be held where committee members can discuss events and come up with a plan of events they would like to see funded and note the types of events that are not very successful. Then she recommended that their results be presented to City Council for their input. After discussion, it was decided to hold this work session after the January 2003 committee meeting.

(C) The next regular meeting of the Committee was scheduled for 8:30 a.m. on January 15, 2003, pending the receipt of applications.

There being no further business to come before the committee, the meeting was unanimously adjourned at 9:30 a.m.

Respectfully submitted,

Julia Tucker, Chairman

City of Isle of Palms
State Accommodations Tax
Balance Sheet
AS OF 10/31/02

CASH @ BB&T	$ 441,131
CASH @ SC LOCAL GOVERNMENT INVESTMENT POOL	39,880
ACCOUNTS RECEIVABLE	-
AMOUNTS DUE FROM OTHER FUNDS	11,561
TOTAL ASSETS	492,572
ACCOUNTS PAYABLE	122,866
AMOUNTS DUE TO OTHER FUNDS	8,694
FUND BALANCE Beginning	237,637
Excess Revenues Over/(Under) Expenditures	123,375
FUND BALANCE	361,012
TOTAL LIABILITIES & FUND BALANCE	$ 492,572

Interest Rates for September 2002:

BB&T	0.75%
SC LGIP	1.97%

City of Isle of Palms
State Accommodations Tax
Revenue Statement for the 4 Months Ending October 31, 2002
Fiscal Year Ending June 30, 2003

Date	Description	Total
Revenues		
7/31/02	July Interest	$ 96.80
8/31/02	August Interest	162.46
9/30/02	September Interest	134.51
10/29/02	Quarterly payment from State, 9/30/02	381,410.56
10/31/02	October Interest	135.41
Grand Total		$ 381,939.74

Summary:	
Accommodations Taxes*	**$ 381,410.56**
Less Expenditures to CVB/MPVC	**(122,489.47)**
Net Accommodations Taxes	**258,921.09**
Interest	**529.18**
Total	**$ 259,450.27**

* Includes Tourism Promotion Portion that is transferred immediately to either the Charleston CVB or the Isle of Palms/Mount Pleasant Visitor's Center

State Accommodations Tax
Detailed Expense Statement for the 4 Months Ending 10/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Public Restroom Operations							
7/18/02	2141	SCE&G	electricity	63.50			
8/1/02	2143	Genco	paper and cleaning supplies	287.26			
8/7/02	2151	IOP CPW	water and irrigation	1,139.00			
8/28/02	2160	Genco	paper and cleaning supplies	551.33			
8/28/02	2162	SCE&G	electricity	63.92			
9/4/02	2166	IOP CPW	water and irrigation	1,823.00			
9/24/02	2172	Isle of Palms Cleaning	7/1-8/31/02 Rroom Cleaning + OT	7,921.36			
9/24/02	2175	SCE&G	electricity	72.79			
10/2/02	2179	IOP CPW	water and irrigation	533.00			
10/23/02	2193	SCE&G	electricity	45.62			
11/6/02	2198	IOP CPW	water and irrigation	751.00			
				13,251.78	57,675.00		44,423.22
IOP Internet Expenses							
8/1/02	2142	BellSouth	Internet lines	139.20			
7/31/02			Sold 2 Tshirts	(20.00)			
9/4/02	2165	BellSouth	Internet lines	139.35			
			Sold Tshirts	(90.00)			
9/18/02	2168	A World of Difference	Annual subscription	3,240.00			
10/9/02	2183	BellSouth	Internet lines	139.86			
11/6/02	2196	BellSouth	Internet lines	139.83			
				3,688.24	12,000.00	-	8,311.76
Irrigation at Breach Inlet Sign							
8/7/02	2151	IOP CPW	water for irrigation	15.00			
9/4/02	2166	IOP CPW	water for irrigation	15.00			
10/2/02	2179	IOP CPW	water for irrigation	15.00			
11/6/02	2198	IOP CPW	water for irrigation	15.00			
				60.00	400.00	-	340.00

State Accommodations Tax

Detailed Expense Statement for the 4 Months Ending 10/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
BB&T Bank Service Charges							
7/31/02		BB&T	Checking acct svc chg	8.02			
8/31/02		BB&T	Checking acct svc chg	7.85			
9/30/02		BB&T	Checking acct svc chg	10.57			
10/31/02		BB&T	Checking acct svc chg	7.18			
				33.62	200.00	-	166.38
Charleston CVB - 30% Tourism Promotion Funds							
11/6/02	2197	Charleston Area CVB	30% Tourism Promo Funds, 9/02	120,445.44			
				120,445.44	205,650.00	-	85,204.56
Isle of Palms/Mount Pleasant Visitor's Center Support							
10/16/02	2192	Town of Mt. Pleasant	partial support May02-April 03	2,044.03			
				2,044.03	9,350.00	-	7,305.97
IOP Marina Advertising							
8/28/02	2161	Marina Joint Ventures	2002 Governor's Cup Billfish promos	13,661.12			
10/2/02	2177	Caraviello Communicaitons	Transient Modem line installation	70.00			
10/2/02	2178	Guest Guide Ad	Half page ad	1,500.00			
10/9/02	2187	US Hospitality Corp	Full page ad Guest Svcs Directory	375.00			
				15,606.12	15,000.00	6,000.00	5,393.88
Spoleto Festival, USA							
				-	-	-	-

State Accommodations Tax

Detailed Expense Statement for the 4 Months Ending 10/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Isle of Palms Beach Run							
8/1/02	2144	K&K Printing	5000 Beach Run flyers	273.00			
8/7/02	2150	Electric City Printing Co	500 Bibs for Beach Run	107.06			
9/24/02	2174	Papa John's Pizza	pizza for runners	89.50			
10/2/02	2180	Office Depot	clasp envelopes	24.32			
10/3/02	2181	Action Carolina	3000 mailouts for beach run	525.00			
10/9/02	2182	All American Awards	6 plaques	233.93			
10/9/02	2185	Piggly Wiggly	fruit for beach run	127.00			
10/9/02	2186	The Hoove Group	Tshirts and Bags	1,683.18			
10/16/02	2190	Post and Courier	beach run advertising	1,288.32			
10/23/02	2194	Wal-Mart	cups for beach run	12.59			
10/31/02		IOP Family Dentistry	Sponsor 2002 Run	(500.00)			
10/31/02		Registration Fees	2002 Registration Fees	(2,374.00)			
				1,489.90	-	8,000.00	6,510.10
4th of July Fireworks - Year 2002							
7/8/02	2122	Publix	Meal for Staff	188.31			
7/8/02	2138	Sam's	Meal supplies and flag	100.31			
7/17/02	2139	Zambelli Fireworks	Balance on 7/4/02 show	11,000.00			
8/1/02	2145	Lowe's	supplies for flags	144.97			
8/1/02	2147	The Hoove Group	Event staff Tshirts	69.96			
8/8/02	2152	WJZX	Live remote broadcast for 7/4/02	400.00			
		Committee approved amount carried over from last fiscal year				16,963.09	
				11,903.55	-	16,963.09	5,059.54
4th of July Fireworks - Year 2003							
				-	-	-	-

State Accommodations Tax
Detailed Expense Statement for the 4 Months Ending 10/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Invitational Tennis Tournament							
				-	-	-	-
Parking Lot Debt Payments							
8/1/02		Bank of New York	semi-annual Parking Lot Debt int.	6,387.50			
				6,387.50	87,775.00	-	81,387.50
"Something Blue"							
10/31/02		IOP Recreation Building Fund	Donation for 2002 event	500.00		-	
				500.00	-	-	(500.00)
"Blue Wave" Certification							
				-	-	-	-
SC Film Coast Guide							
10/29/02	2195	SC Coast Film Guide	2-page ad	6,000.00			
				6,000.00	-	-	(6,000.00)

State Accommodations Tax
Detailed Expense Statement for the 4 Months Ending 10/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
IOP Marina Debt Payment							
8/1/02		Bank of New York	semi-annual Marina debt interest	37,075.00			
				37,075.00	74,150.00	-	37,075.00
Recreation Dept Blueprints for New Building							
		Carryforward of Balance of Committee Approval for Summer 2002				5,019.19	
9/24/02	2173	LS3P Associates, LTD	prof svc, Rec Building additions	2,656.30			
10/16/02	2189	LS3P Associates, LTD	prof svc, Rec Building additions	1,067.36			
				3,723.66	-	5,019.19	1,295.53
Island Fun Days Summer Camp							
		Carryforward of Balance of Committee Approval for Summer 2002				18,933.00	
various	FY03	Charleston Co PRC	Splash Zone admittance fees	154.80			
various	FY03	Carolina Ice Palace	Admittance fees	179.25			
various	FY03	SC Aquarium	Admittance fees	4.00			
various	FY03	Nature Adventure Outfitters	Trip fees	260.00			
various	FY03	Barrier Island Eco Tours	Trip fees	1,120.00			
8/28/02	3375	Bus Transportation, all trips		3,375.00			
10/31/02		Participation Fees Summer 2002		(3,612.00)			
						-	
				1,481.05	-	18,933.00	17,451.95
Piccolo Spoleto Goes to the Beach & Sand Sculpting Contest							
				-	-	-	-

State Accommodations Tax
Detailed Expense Statement for the 4 Months Ending 10/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Police Department Patrol Car							
				-	24,277.00	-	24,277.00
25% of Public Works Garbage Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		4,895.00			
				4,895.00	4,895.00	-	-
25% of Fire Dept Pumper Truck Lease Pmt							
7/23/02		Transfer to City of IOP Capital Projects Fund for Lease Pmt		7,796.00			
				7,796.00	7,796.00	-	-
Postage on Visitor Packages							
July - August 2002				32.37			
August - September 2002				0.60			
September - October 2002				32.80			
				65.77	500.00	-	434.23
Fire Department Waterproof Walkies							
9/18/02		Motorola	3 XTS 5000 Waterproof Walkies	8,127.87			
				8,127.87	-	8,140.16	12.29

State Accommodations Tax

Detailed Expense Statement for the 4 Months Ending 10/31/02

(Organized by Project)

Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Morgan Creek Grill / IOP Marina Advertisements							
9/10/02	2167	Island Publications	Moultrie News Ad	452.00			
9/18/02	2170	Post and Courier	Color Ads	4,727.20			
10/9/02	2184	Media Services, Inc.	Full Page Ad, EC Newcomers Dir.	995.00			
				6,174.20	-	7,500.00	1,325.80
Front Beach Enhancement							
8/14/02	2155	Thomas & Hutton Engineering	Design Fees	1,125.00			
9/18/02	2171	Thomas & Hutton Engineering	Design Fees	3,387.00			
10/16/02	2191	Thomas & Hutton Engineering	Design Fees	813.40			
11/6/02	2200	Thomas & Hutton Engineering	Design Fees	1,515.00			
				6,840.40	-	7,500.00	659.60
Half Rubber Tournament							
8/1/02	2146	Sport Supply Group, Inc.	pitching rubbers for tournament	60.48			
8/1/02			donation of prize money	(450.00)			
8/14/02	2154		prize money for tournament	450.00			
8/28/02	2157	All American Awards	awards	287.60			
8/28/02	2163	The Hoove Group	160 tshirts	1,128.37			
8/29/02	2164	Lowe's	silt fence w/ stakes for half rubber	92.00			
9/18/02	2170	Post and Courier	advertisements	982.02			
10/31/02		2002 Half Rubber Registration Fees		(1,575.00)			
				975.47	-	3,650.00	2,674.53
Street Print and Signage @ 21st and 24th Avenues							
				-	-	4,000.00	4,000.00

State Accommodations Tax
Detailed Expense Statement for the 4 Months Ending 10/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Pave Parking Lot at Public Works Department							
				-	-	2,000.00	2,000.00
Publication of the "Pelican Brief"							
				-	-	19,200.00	19,200.00
Beach Trash Barrels							
				-	800.00	-	800.00
City of Isle of Palms 25th Anniversary Celebration							
				-	25,000.00	-	25,000.00
Miscellaneous							
				-	1,000.00	-	1,000.00

State Accommodations Tax
Detailed Expense Statement for the 4 Months Ending 10/31/02
(Organized by Project)
Fiscal Year Ending June 30, 2003

Date	Check #	Vendor	Description	A Actual Expenditure	B FY2003 Budget	C Committee Approved	B+C-A (Over)/ Under
Unexpended Projects							
Programs and Sponsorships				-	100,000.00	-	100,000.00
Grand Total				258,564.60	626,468.00	106,905.44	474,808.84

Less Payments to CVB/Visitors Ctr	(215,000.00)
Less Provision for Programs and Sponsorships	(100,000.00)
	311,468.00

City of Isle of Palms State Accommodations Tax Fund
Tourism Related Portion
Revenue and Expense Projection for the Year Ending 6/30/03

		Updated 10/31/02
65% for Tourism Related Expenditures (Assume no change from FY02)	$ 467,284	467,284
Add: Interest Earned (Assume no change from FY02)	3,718	3,718
Less: Expenditures		
****** FY03 BUDGETED ******		
Interest and principal on parking lot debt	87,775	87,775
Interest on marina debt	74,150	74,150
Public Restroom Operations	57,675	57,675
City's 50th Anniversary Celebration	25,000	25,000
Police department 4WD vehicle	24,277	24,277
Internet and Website Support	12,000	12,000
Marina Advertising	15,000	15,000
Lease payment on Fire pumper truck	7,796	7,796
Lease payment on PW garbage truck	4,895	4,895
Miscellaneous (garbage cans, postage, water, etc.)	2,900	2,900
Subtotal	311,468	311,468
****** PROJECTS APPROVED THUS FAR ******		
July 2002 Fireworks ***FY02 Carryforward***	16,963	16,963
New Rec Building Blueprints ***FY02 Carryforward***	5,019	5,019
Island Fun Days Camp ***FY02 Carryforward***	18,933	1,481
Morgan Creek Grill/Marina Advertisements	7,500	6,174
Front Beach Enhancement	7,500	7,500
Half Rubber Tournament	3,650	975
IOP Beach Run	8,000	1,490
Steet Print and Signage	4,000	4,000
Marina magazine advertising	6,000	6,000
Pave parking lot at Public Works	2,000	2,000
Fire Department Waterproof Radios	8,140	8,128
Publication of the Green Guide (Pelican Brief)	19,200	19,200
The Guest Guide		4,250
Spoleto Festival 2003	26,210	26,210
SC Coast Film Guide	6,000	6,000
"Something Blue" Festival	5,000	8,500
Subtotal	144,115	123,891
****** PROJECTS TYPICALLY APPROVED ******		
4th of July Fireworks (July 2003)	23,000	23,000
Piccolo Spoleto 2003	15,000	15,000
IOP Invitational Tennis Tournament	20,000	20,000
Subtotal	58,000	58,000
Total Estimated Expenditures	513,583	493,359
Surplus / (Deficit) for the Year	(42,582)	(22,357)
Surplus / (Deficit) from Prior Years	237,635	237,635
Funds Carried Forward to Next Year	$ 195,054	$ 215,278

CITY OF ISLE OF PALMS
ACCOMMODATIONS TAX REVENUES

1st Quarter - Fiscal Year 1985		4,958.29
2nd Quarter -		1,472.59
3rd Quarter -		14,723.06
4th Quarter -		63,694.42
	TOTAL	**$84,848.36**
1st Quarter - Fiscal Year 1986		103,594.72
2nd Quarter -		19,453.29
3rd Quarter -		2,829.80
4th Quarter -		56,426.98
	TOTAL	**$182,304.79**
1st Quarter - Fiscal Year 1987		83,917.15
2nd Quarter -		18,514.48
3rd Quarter -		6,610.08
4th Quarter -		63,257.94
	TOTAL	**$172,299.65**
1st Quarter - Fiscal Year 1988		94,336.15
2nd Quarter -		29,916.86
3rd Quarter -		4,001.14
4th Quarter -		68,134.51
	TOTAL	**$196,388.66**
1st Quarter - Fiscal Year 1989		88,801.50
2nd Quarter -		37,542.80
3rd Quarter -		12,873.10
4th Quarter -		67,562.42
	TOTAL	**$206,779.82**
1st Quarter - Fiscal Year 1990		101,491.66
2nd Quarter -		10,641.62
3rd Quarter -		0.00
4th Quarter -		15,473.79
	TOTAL	**$127,607.07**
1st Quarter - Fiscal Year 1991		19,234.23
2nd Quarter -		8,378.41
3rd Quarter -		3,715.82
4th Quarter -		46,283.60
	TOTAL	**$77,612.06**
1st Quarter - Fiscal Year 1992		75,306.93
2nd Quarter -		23,666.96
3rd Quarter -		24,785.56
4th Quarter -		59,692.75
	TOTAL	**$183,452.20**
1st Quarter - Fiscal Year 1993		112,729.73
2nd Quarter -		30,209.85
3rd Quarter -		10,777.41
4th Quarter -		67,317.75
	TOTAL	**$221,034.74**
1st Quarter - Fiscal Year 1994		134,309.21
2nd Quarter -		41,004.16
3rd Quarter -		10,176.99
4th Quarter -		87,819.38
	TOTAL	**$273,309.74**
1st Quarter - Fiscal year 1995		153,717.39
2nd Quarter -		52,576.59
3rd Quarter -		12,834.39
4th Quarter -		114,272.70
	TOTAL	**$333,401.07**
1st Quarter - Fiscal Year 1996		188,491.27
2nd Quarter -		64,061.16
3rd Quarter -		17,081.34
4th Quarter -		126,431.07
	TOTAL	**$396,064.84**
1st Quarter - Fiscal Year 1997		204,303.68
2nd Quarter -		58,031.18
3rd Quarter -		23,384.25
4th Quarter -		149,897.82
	TOTAL	**$435,616.93**
1st Quarter - Fiscal Year 1998		242,800.20
2nd Quarter -		75,641.33
3rd Quarter -		27,320.22
4th Quarter -		163,187.08
	TOTAL	**$508,948.83**
1st Quarter - Fiscal Year 1999		275,944.40
2nd Quarter -		104,475.20
3rd Quarter -		55,067.24
4th Quarter -		198,323.30
	TOTAL	**$633,810.14**
1st Quarter - Fiscal Year 2000		335,976.95
2nd Quarter -		89,945.91
3rd Quarter -		33,363.44
4th Quarter -		229,401.03
	TOTAL	**$688,687.33**
1ST Quarter - Fiscal Year 2001		373,026.92
2nd Quarter -		91,268.75
3rd Quarter -		27,482.77
4th Quarter -		218,203.20
	TOTAL	**$709,981.64**
1st Quarter - Fiscal Year 2002		404,858.97
2nd Quarter -		114,492.26
3rd Quarter -		6,762.15
4th Quarter -		217,784.95
	TOTAL	**$743,898.33**
1st Quarter - Fiscal Year 2003		407,734.80
2nd Quarter -		
3rd Quarter -		
4th Quarter -		
	TOTAL	**$**

Isle of Palms State Accommodations Tax Advisory Committee
Application for Accommodations Tax Funds
Letter of Introduction

The Isle of Palms State Accommodations Tax Advisory Committee meets to consider new applications for funding at 8:30 AM, the second Wednesday in February, April, June, August, October and December, at the Isle of Palms City Hall, 1207 Palm Bouevard. To be considered, the completed application must be received by the City Clerk at least ten (10) days prior to the committee meeting.

For detailed information regarding how state accommodations tax funds can be spent, please refer to the Department of Revenue's official advisory opinion contained in **SC REVENUE RULING #98-22.** This information is available from the City Clerk.

As stated in the law, any money in the Tourism-related Fund must be spent on tourism-related expenditures which include:

1. advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
2. promotion of the arts and cultural events
3. construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and the nearby roads and utilities for the facilities;
4. the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed by tourists;
5. public facilities such as restrooms, dressing rooms, parks and parking lots;
6. tourist shuttle transportation
7. control and repair of waterfront erosion
8. operating visitor information centers.

Please note which of the above applies to this application by circling the applicable listing number. A responsible person from the submitting organization must attend the meeting to present the request and to answer committee member questions.

Actions taken by the Tax Advisory Committee must be approved by The Ways and Means Committee and City Council before funds may be committed by the applicant or dispersed by the City.

For further information, please contact:

Janet Mauldin, City Clerk
1207 Palm Boulevard
P.O. Box 508
Isle of Palms, SC 29451

Phone: 843-886-6428
Email: jmauldin@iop.net

City of Isle of Palms
SC Accomodation Tax - Muni
Calculation of Disbursement to Charleston CVB

	Sep-02	**Total FY02**	Jun-02	Mar-02	Dec-01	Sep-01	**Total FY01**	Jun-01	Mar-01	Dec-00	Sep-00	**Total FY00**
Total Payment Received From State	407,734.80	743,898.33	217,784.95	6,762.15	114,492.26	404,858.97	709,981.64	218,203.20	27,482.77	91,268.75	373,026.92	688,687.33
Less 1/4 of $25,000	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00	6,250.00	6,250.00	6,250.00	6,250.00	25,000.00
Remainder	401,484.80	718,898.33	211,534.95	512.15	108,242.26	398,608.97	684,981.64	211,953.20	21,232.77	85,018.75	366,776.92	663,687.33
5% to General Fund	20,074.24	35,944.92	10,576.75	25.61	5,412.11	19,930.45	34,249.09	10,597.66	1,061.64	4,250.94	18,338.85	33,184.37
65% To Acc Tax Tourism Related	260,965.12	467,283.92	137,497.72	332.90	70,357.47	259,095.83	445,238.07	137,769.58	13,801.30	55,262.19	238,405.00	431,396.77
30% to Acc Tax Tourism Promotion	120,445.44	215,669.51	63,460.49	153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83	25,505.63	110,033.08	199,106.20
Breakout Tourism Promotion:												
70% to Chas. Visitors Bureau												
$13,350 to Mt. P Visitors Ctr.	-		13,350.00									
30% to IOP Commerce Assoc												
100% to CVB starting 6/98	-	152,209.02		153.65	32,472.68	119,582.69	205,494.50	63,585.96	6,369.83	25,505.63	110,033.08	199,106.20
Remain. to CVB starting 6/02	120,445.44		50,110.49									
Journal Entry - Cash Received												
DR: 101010.1030 GF Conc Cash	26,324.24		16,826.75	6,275.61	11,662.11	26,180.45		16,847.66	7,311.64	10,500.94	24,588.85	
DR: 501010.1020 Acc Tax Rel Ckg	381,410.56		200,958.21	486.55	102,830.15	378,678.52		201,355.54	20,171.13	80,767.82	238,405.00	
DR: 501010.1023 Acc Tax Promo Ckg				closed	closed	closed		closed	closed	closed	110,033.08	
CR: 103500.4511 Trans fr Acc Tax	(26,324.24)		(16,826.75)	(6,275.61)	(11,662.11)	(26,180.45)		(16,847.66)	(7,311.64)	(10,500.94)	(24,588.85)	
CR: 503450.4105 Acc Tax Rebate-Related	(260,965.12)		(137,497.72)	(486.55)	(102,830.15)	(378,678.52)		(201,355.54)	(20,171.13)	(80,767.82)	(238,405.00)	
CR: 503450.4107 Acc Tax Rebate - Promo	(120,445.44)		(63,460.49)	n/a	n/a	n/a		n/a	n/a	n/a	(110,033.08)	
	-		-	-	-	-		-	-	-	-	
Journal Entry - Transfer to CVB												
DR: 504120.5090 Tourism Promo Exp	120,445.44		63,460.49	153.65	32,472.68	119,582.69		63,585.96	6,369.83	25,505.63	110,033.08	
CR: 501010.1020 Acc Tax Rel Ckg	(120,445.44)		(63,460.49)	(153.65)	(32,472.68)	(119,582.69)		(63,585.96)	(6,369.83)	(25,505.63)	(110,033.08)	

Write Check to Chas CVB

EXHIBIT J

ORDINANCE 2002-18

AN ORDINANCE TO RAISE REVENUE BY ESTABLISHING A TAX MILLAGE RATE FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2002, AND ENDING JUNE 30, 2003.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws of 1976, as amended, requires that a City Council shall act by ordinance to levy taxes pursuant to public notice; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council Members of the City of Isle of Palms, South Carolina, in Council duly assembled, that the following provisions are hereby adopted and enacted:

SECTION 1. A tax to cover the period from July 1, 2002, to June 30, 2003, both inclusive for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Isle of Palms for the use and service thereof; i.e., a tax of $26.20 on every thousand dollars ($1,000) in assessed value of real estate and personal property of every description owned and used in the City of Isle of Palms, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Isle of Palms for the corporate purposes, permanent improvements, current expenses and the payment of interest and retirement of outstanding bonds and debts of the City of Isle of Palms, making a total levy not to exceed twenty six and two tenths (26.2) mills for tax purposes. Such tax is levied on such property as is assessed by the Charleston County Tax Assessor for County and State purposes.

SECTION 2. By mutual agreement between the City of Isle of Palms and Charleston County, the County will bill and collect the taxes enumerated herein, and pay the same over to the treasurer of the City of Isle of Palms in the manner prescribed by both parties.

SECTION 3. The billing dates, the penalty dates and the amount of the penalty which shall be levied by delinquent taxes shall be the same as those adopted by Charleston County Council.

SECTION 4. Delinquent property taxes shall be collected by Charleston County in a manner as prescribed by State law.

SECTION 5. If, for any reasons, any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

SECTION 6. This ordinance shall become effective immediately upon its ratification by City Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL FOR THE CITY OF ISLE OF PALMS ON THIS 26th DAY OF November, 2002.

_____

F. Michael Sottile, Mayor

_____

Janet G. Mauldin, City Clerk

First Reading: 10-22-02
Second Reading: 11/26/02
Ratification: _____

EXHIBIT K

ORDINANCE 2002-19

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES, REGARDING TREES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1. That Section 5-4-2 (37) is hereby amended in its entirety to read as follows:

"Tree. Any woody plant which has a diameter breast height ("DBH") of at least eight (8") inches, excluding pine trees."

SECTION 2. That Section 5-4-2 (32), Significant Tree, is hereby deleted in its entirety and all subsequent subsections shall be re-numbered accordingly, and all corresponding references in this Code to such re-numbered subsections shall be changed accordingly.

SECTION 3. That Section 5-4-61 is hereby amended in its entirety to read as follows:

"Sec. 5-4-61 Permit required for cutting or removing Trees.

(a) No person shall cut or remove any Tree except in strict compliance with this Article 3.

(b) No person shall cut or remove any Tree without first obtaining a Tree permit from the Zoning Administrator.

(c) For new construction, an application for a Tree permit shall accompany the application for a zoning permit pursuant to Article E (section 5-4-81 et seq.) of this Chapter, and shall be considered part of such application. No Tree shall be cut or removed prior to the issuance of a Tree permit. Compliance with all conditions set forth in the Tree permit shall be required before a certificate of occupancy will be issued by the City.

(d) For subdivisions or property line adjustments where any Tree is to be cut or removed, as defined in Section 5-4-2, a Tree permit must be obtained prior to an application for subdivision approval. No site work shall begin and no Tree shall be removed prior to the issuance of a Tree permit and the approval of a subdivision plat.

(e) Any person desiring a permit to cut or remove a Tree shall submit a written application to the Zoning Administrator which shall contain the following information:

(1) name and address of applicant;

(2) status of applicant with respect to the Lot;

(3) written consent of the owner of the Lot if applicant is not the owner;

(4) address of the Lot;

(5) an accurate plat of the Lot, including a statement of the acreage of the Lot from which Tree(s) will be removed; and

(6) a Tree survey overlay on the same scale as the plat of the Lot, which locates all Trees by diameter breast height and species and identifies Trees to be cut or removed and all Trees to be preserved. Dead or diseased Trees shall be identified. Groups of Trees in close proximity, (i.e., within five feet of each other) may be designated as a clump of Trees, with the predominant species, estimated number and average diameter indicated. All tree surveys shall be prepared by a licensed landscape architect, surveyor or engineer registered in South Carolina, at the applicant's expense, and shall have an accuracy of plus or minus three feet (±3'). The applicant shall wrap the Trees proposed to be cut or removed with blaze orange tape prior to submitting an application for a Tree permit.

(f) Trees may be cut or removed only under the following conditions:

(1) upon the owner proving to the Zoning Administrator that cutting or removing a Tree is necessary to make reasonable use of the property, including the siting of primary or accessory buildings. Such proof must demonstrate that there is no reasonable alternative that would preserve the Tree, and such proof must be made for each Tree proposed to be cut or removed.

(2) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(3) Upon proof by the owner to the Zoning Administrator that the Tree is dead or diseased as determined in Section 5-4-63.

(4) Each Tree that is removed shall be replaced according to the requirements set forth in Section 5-4-66, Standards for Tree planting and replacement.

(g) Any Tree may be pruned without a Tree Permit so long as such pruning is done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning. Any pruning not done in accordance with ANSI Publication A300 (Part 1) 2001 Pruning shall be deemed to be the cutting of a Tree for all purposes of this Article 3.

(h) Notwithstanding the procedures contained in this Article for altering or removing Trees, it is the intent of the City to encourage whenever feasible the preservation of all trees, including those which are not protected by this Article. Therefore, all provisions of this Article shall be strictly construed."

SECTION 4. That Section 5-4-62, Requirements for tree removal, is hereby deleted in its entirety.

SECTION 5. That Section 5-4-64 is hereby amended in its entirety to read as follows:

"Sec. 5-4-64 Additional requirements for cutting or removing Historic Trees.

(a) Cutting or removing Historic Trees shall be subject to the additional requirements contained in this Section.

(b) Historic Trees may be cut or removed only under the following conditions:

(1) for improvements, expansion or new construction of infrastructure services, including systems for wastewater disposal, water distribution and streets, but only if no reasonable alternatives are available;

(2) upon the owner proving to the Zoning Administrator that the Tree is dead or diseased as determined in Section 5-4-63;

(3) for the siting of one (1) single-family dwelling on a lot, provided that the applicant can demonstrate that there is no feasible alternative design or siting that would preserve the Tree; or

(4) for the siting of a multi-family or commercial structure that meets one of the exceptions set forth in Subsections (1) through (3) above, or that has been previously approved in a conceptual site plan; provided that there is no feasible alternative that would preserve the Tree, and provided further that removal of Historic Trees pursuant to this subsection shall be limited to either the fewest number of Trees or the least total DBH necessary for siting of the building footprint(s) and the least destructive configuration of driveways and parking as determined by the Zoning Administrator.

(c) Prior to the issuance of a permit for the cutting or removal of a Historic Tree, the Zoning Administrator shall verify in writing that one or more of the circumstances enumerated in subsection (b) exists.

(d) Any permit for cutting or removing a Historic Tree shall require the owner to comply with the requirements set forth in sections 5-4-65 and 5-4-66 and the following additional requirements:

(1) each removed Historic Tree shall be replaced by the fewest number of the same type (species) of Trees to replace the removed Tree with the same DBH or greater; and

(2) such other reasonable conditions which are in furtherance of the provisions of this Article as may be imposed by the Zoning Administrator."

SECTION 6. That Section 5-4-67 (2) is hereby amended in its entirety to read as follows:

"(2) In addition to the penalties imposed in Subsection (1), the person or persons found to be in violation of this Article shall be required to plant or replace Trees, pursuant to the requirements of Section 5-4-66(b). The requirements of this Subsection are mandatory, and shall apply regardless of any other fines or penalties imposed for a violation of this Article."

SECTION 7. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 8. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 9. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ___ DAY OF_____,2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet Mauldin, City Clerk

First Reading: 11-26-02
Public Hearing: _____
Second Reading: _____
Ratification: _____


11/20/02
PUBLIC
HEARING

PUBLIC HEARING
November 26, 2002

A public hearing was held on November 26, 2002, to hear comment from the public on proposed Ordinance 2002-17, An Ordinance Amending Title 5, Chapter 4, Article 1, Zoning, of the City of Isle of Palms Code of Ordinances to Regulate Maximum Lot Coverage in the SR-1 abd SR-2 Zoning Districts. Present were Mayor Sottile, Councilmembers Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, ~~Rice~~ and Taylor, City Administrator Tucker, City Clerk Mauldin and City Attorney Sottile.

The hearing was called to order by Mayor Sottile who thanked all the residents in the audience for attending. He stated that this ordinance came about as the result of response to residents of the island. He commended City Council for the ordinance which he felt was a good balance between the residents and investors of the island. He asked that those interested in speaking place their names on the sign-up sheet and stated that comments would be limited to two minutes per person. He further stated that Council was present to receive comments and the hearing would not include a question and answer period.

Mayor Sottile thanked members of the Planning Commission who have worked very hard over the past months on preparing this ordinance. He also thanked Douglas Kerr, the Zoning Administrator, and his staff for their work on the ordinance, as well as Amy Wilkerson and Janet Mauldin for preparation of the visual aids presented before the audience, and the Administrator for their work in preparing for this public hearing. Mayor Sottile recognized members of the Planning Commission and introduced those in attendance.

Dick Cronin, Chairman of the Planning Commission, spoke about how the ordinance developed. He noted that in the City's Comprehensive Plan under Land Use, one of the key goals was to improve the City's zoning to protect the character of the island. The Planning Commission studied all facets of recent construction, recent lot coverage issues, both on the Isle of Palms and other communities, analyzed the size of lots on the island and came up with a complete distribution pattern of all the lots. The proposed ordinance is composed of three key elements: (1) floor area ratio - calculation of living space of a dwelling related to the size of the lot. The proposal is that the ratio be limited to 40%, but in no case would it be limited to less than 3,200 square feet or more than 7,000 square feet of living area. (2) Lot coverage - ratio of impervious surface (material that water cannot penetrate, such as a roof, concrete driveway, etc.) to the size of the lot. The proposal would require that no more than 40% of the lot be covered with impervious material and again not limiting the amount of lot coverage to less than 3,200 square feet or allow more than 7,000 square feet. (3) Setbacks at the second level of construction - proposing that at 25 feet above ground, the side setback requirement be increased to prevent a 40-foot tall wall being built at the 70-foot setback line. Mr. Cronin noted that the balance of the ordinance would remain the same and stated that, in the event of a disaster, a non-conforming structure could be rebuilt in the same footprint as long as construction is commenced within six months of the disaster. Mr. Cronin then discussed the visual presentation of two blocks of nine lots each, one showing homes built to the maximum current requirements, and the other showing homes built under the new proposed ordinance.

1. Bill Dawson, 3901 Cameron Boulevard, spoke against the ordinance as a multi-property owner who did not want to be restricted in building what he wanted on his lots. He felt that the proposed ordinance would affect his investments and asked that Council not put these limits on island property.

2. Deloris Hollinger, #6 - 34th Avenue, spoke in favor of the proposed ordinance urging Council to preserve the quality of life the residents want to enjoy on the island.

3. Mark Bennett, 50 Morgan Place, resident and contractor, spoke of three concerns he had with the ordinance: (1) how the regulations would be administered, (2) the six-month requirement for rebuilding after a disaster, stating that it would take longer than that to begin reconstruction, and (3) the affect on the quality of life by lowering the value of homes by restricting house size.

4. Steven Berman, 811 Palm Boulevard, stated that he felt the intent of proposed ordinance was unclear and questioned whether the issue was having more open space or smaller houses. Also, he felt that the regulations were disproportionate on water lots which have more restrictions.

5. Gwen Stritch, 22 - 30th Avenue, spoke in favor of the ordinance stating that she has seen eight to ten small houses bulldozed in the past couple of years where large rental houses were built. She urged Council to preserve the quality of life on the island.

6. Paul Boehm, 22nd Avenue, property owner and broker, spoke in favor of the ordinance, but suggested that the square footage of 3200 be raised to 3500-3800 square feet to accommodate larger lots. He also stated that setbacks on the second level was an architectural issue that was not needed in the code.

7. Fred Smith, 130 Sparrow Drive, spoke in support of the ordinance stating that he had moved here from Florida because of the huge "palaces" that were being constructed there.

8. John Waldren, 214 Charleston Boulevard, and owner of multi properties on the island, felt that the ordinance is an infringement of the fee simple title of property and an encumbrance of property owners' rights. He felt that Council should take this issue to the voters and let them decide on this issue.

9. James Nelson, 14 Edgewater Alley, spoke in favor of the ordinance stating that the Isle of Palms has been the kind of place where people want to live and he expressed sadness by the loss of this feeling of the island over the past months and is considering moving elsewhere.

10. Paul Reddy, 404 Merritt Boulevard, 16-year resident, commended the work that has been done on this ordinance. He moved here because of the quality of life and feels threatened by the large rental houses. He felt that investors have found a way to get around the rules and the permanent residents do not want the wall-to-wall structures that infringe on the quality of neighborhood life on the island.

11. David Cohen, 3504 Cameron Boulevard (a J. C. Long house), spoke about his concerns of large houses being built around his property. He felt that the ordinance was not strong enough, but was a step in the right direction. He wants to raise his family on the island and wants to continue to live in his small house.

12. Jane McMackin, 35 - 32nd Avenue, stated that she felt the character of the island is a good mix of people from all walks of life. She said that the feeling of neighborhood made it satisfying to live on the Isle of Palms and she trusted the Planning Commission that they have come up with a good plan and expressed her support of the ordinance.

13. Jim Raih, 3906 Cameron Boulevard, member of the Planning Commission, a resident of a J. C. Long house between two large houses and a realtor on the island, stated that the problem is the mini-hotels and large rentals with large driveways and parking lots in front of the houses. He did not think that this ordinance solved these problems. The ordinance would not affect large houses already built or the houses in Wild Dunes, but would affect the property owner of a small house on a small lot that has not been sold yet. He said the bottom line numbers show potential loss in lot value for the smaller lot and feels that consideration needs to be given to the smaller house owner who will have fewer opportunities to market or build a house equal to his neighbors.

There being no further comments, Mayor Sottile thanked everyone for attending and closed the public hearing at 7:23 p.m.

Respectfully submitted

Janet G. Mauldin

Janet G. Mauldin
City Clerk

Public Hearing
November 26, 2002

Please limit your comments to two (2) minutes.

NAME (Please Print)	Isle of Palms ADDRESS	Speak - Yes	Speak No
Guy Taylor	625 Ocean Blvd.	XX	
Jim Raih	3906 Cameron	XX	
Jane McMackin	35 32nd Av.	X	
Bill Dawson	3901 Cameron	✓	
DeLouris Hollinger	#6 36th ave	✓	
Mark Bennett	50 Morgan Place	✓	
Stephen Berman	811 Palm Blvd	✓	
Gwen Str. LA	2230 A 1	✓	
Jane Graham	29 JC Long Blvd	✓	
Fred Smith	130 Sparrow	✓	
John Waldren	214 Charleston Blvd	XX	
James Nelson	14 Edgewater Alley	✓	
Paul Reddy	404 Merrit Blvd	✓	
David Cohen	3304 Cameron	✓	

ORDINANCE 2002-17

AN ORDINANCE AMENDING TITLE 5, CHAPTER 4, ARTICLE 1, ZONING, OF THE CITY OF ISLE OF PALMS CODE OF ORDINANCES TO REGULATE MAXIMUM LOT COVERAGE IN THE SR-1 AND SR-2 ZONING DISTRICTS.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, IN CITY COUNCIL ASSEMBLED:

SECTION 1: That Section 5-4-2 is hereby amended to add the following definitions in their proper alphabetical order, and re-numbering all definitions in this Section accordingly. Further, all references to any definitions in this Section contained elsewhere in this Code shall be re-numbered accordingly.

1. Floor Area Ratio (FAR). A percentage calculated by dividing the total livable floor area of a structure on a Lot by the total area of contiguous high land of such Lot.

2. Impervious Material. Any material through which water cannot penetrate. Such material includes but is not limited to principal or accessory structures, porches and decks - either covered or of tongue and groove construction, concrete, asphalt, or similar substances, but excludes gravel, shell or crushed stone.

3. Lot Coverage. The percentage of contiguous high land on a Lot that can be covered with Impervious Material.

SECTION 2: That the following Section 5-4-13 is hereby adopted:

"Section 5-4-13 Maximum Lot Coverage; Floor Area Ratio Requirements; Additional Setback Requirements.

The following regulations shall apply to the SR-1 and SR-2 zoning districts.

(a) Not more than forty (40%) percent of the area of a Lot shall be covered by impervious material, provided that this requirement shall not limit Lot Coverage to less than 3,200 square feet nor allow Lot Coverage to exceed 7,000 square feet.

(b) The Floor Area Ratio of a Lot shall not be greater than forty (40%) percent of the area of a Lot, provided that this requirement shall not limit the enclosed living space of a principal structure to less than 3,200 square feet nor allow such enclosed space to exceed 7,000 square feet.

(c) For Lots larger than 8,000 square feet, with a Lot width at the front building line of seventy (70) feet or greater, the combined minimum side yard setback requirement for any

portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be thirty (30) feet, with no one side yard less than ten (10) feet.

(d) For Lots larger than 8,000 square feet, with a Lot width at the front building line of at least sixty (60) feet but less than seventy (70) feet, the combined minimum side yard setback requirement for any portion of the enclosed building at or above twenty-five (25) feet in height as measured pursuant to Section 5-4-2 (18) shall be twenty-five (25) feet, with no one side yard less than ten (10) feet."

SECTION 3. That should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable therefrom and shall continue to be in full force and effect.

SECTION 4. That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

SECTION 5. That this Ordinance take effect and be in full force immediately.

PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, ON THE ____ DAY OF _____, 2002.

_____
F. Michael Sottile, Mayor

(Seal)

Attest:

_____
Janet T. Mauldin, City Clerk

First Reading: 10/22/02
Public Hearing: 11/26/02
Second Reading: _____
Ratification: _____


P/10/92

REGULAR CITY COUNCIL MEETING
December 10, 2002

The regular meeting of the Isle of Palms City Council was held at 7:00 p.m. on December 10, 2002, in City Hall Council Chambers. Present were Mayor Sottile, Council Members Abele, Bettelli, Buckhannon, Hanbury, Marino, Miller, and Rice. Also present were City Administrator Tucker, City Attorney Sottile, and City Clerk Mauldin. Councilman Taylor was excused, but arrived later in the meeting.

A. INTRODUCTION OF MEETING

Mayor Sottile called the meeting to order and asked everyone to stand for the invocation followed by the pledge of allegiance. The City Clerk called the roll and noted that all council members were present except Councilman Taylor who was excused because of a family event.

B. READING OF THE JOURNAL OF PREVIOUS MEETINGS.

Mayor Sottile asked if there were any corrections to be made; Councilwoman Rice noted that she was not present at the Public Hearing. Councilman Abele made a motion to approve the minutes of the Public Hearing and City Council Meeting of November 26, 2002, as corrected; Councilman Bettelli seconded; motion passed unanimously.

C. CITIZENS COMMENTS - None

D. REPORTS FROM STANDING COMMITTEES

1. Recreation Committee. Chairman Buckhannon reported on their meeting of December 3, 2002, (Exhibit A).

(a) Chairman Buckhannon reported on the first public hearing on the Recreation expansion which was held the previous night. He stated that there was a good turnout and noted the article in the *Post and Courier* and on radio station 12.50 AM. The next public hearing is scheduled for January 14, 2003 at 6:30 p.m. at the Recreation Center. Chairman Buckhannon was commended for the manner in which the public hearing was run and staff members for their work in organizing the process.

(b) Councilman Buckhannon made a motion to allow the Isle of Palms Exchange Club to operate the concession stand at the February 2003 Blues Festival and to include operation of the concession stand in discussions for future functions; Councilman Abele seconded. There was discussion of allowing non-profit organizations to use the City's facilities. After discussion, motion passed unanimously.

(c) Councilman Miller expressed concern about the City collecting names of persons attending the Recreation expansion public hearing along with addresses and email addresses so that they can be further notified of future public hearings and the referendum. He did not think it was proper to send information to such a select number of residents. Attorney Sottile stated that it was not improper to do so. Councilman Abele was concerned about there being a backlash from someone who was not notified and decided not to vote on the referendum because of it. There will be a lot of publicity on the

referendum. He recommended advertising the upcoming referendum on the Water and Sewer Commission bills. Administrator Tucker will ask the CPW to do so.

2. Personnel Committee. Chairman Bettelli reported on their meetings of November 11 and 20, 2002, concerning appointments to the various City boards, committees and commissions. Chairman Bettelli read the slate of recommendations that the committee recommended for approval (Exhibit B).

Chairman Bettelli announced the winners of the Safety Sweepstakes for the month of November as follows: Police Department - Officer Derrick Ambas; Fire Department - Engineer Dan Morris; Public Works Department - Charles Williams; Combined Building/Recreation/General Government Departments - William Seabrook of the Building Department.

Chairman Bettelli announced Employees of the Month as follows: Amy Wilkerson and Janet Mauldin of General Government for their work in preparing the City block models for the lot coverage public hearing, and Laura McLellan of General Government for her hard work and diligence in collecting over $10,000 in uncollected parking tickets.

E. REPORTS FROM CITY OFFICERS, BOARDS AND COMMISSIONS - No Meetings

F. REPORTS FROM SPECIAL OR JOINT COMMITTEES

1. 50th Anniversary Committee - December 10, 2002. Administrator Tucker reported that there is significant progress being made for the March 7, 8, 9 event. She highlighted that "The Tams" are booked for the Saturday street party, The East Coast Party Band is booked for the Saturday night dance at the Windjammer, a ferris wheel will be in the beach parking lot, Barrier Island Eco Tours, exhibits at various locations, a continuous loop tape that will be played and can be purchased, a Friday night reception prior to the presentation of the play "Mayberry by the Sea" at the Recreation Department and the same on Saturday night. She noted that at the Arts & Craft Sale on December 13th and 14th, commemorative items for the City's 50th Anniversary will be sold - calendar, T-shirts, tote bags, koozies.

2. Beach Advisory Committee. See minutes of their meeting of November 14, 2002, attached as Exhibit C. Administrator Tucker reported that the Committee discussed the *Pelican Guide* which is almost ready for printing. They also heard a report from Douglas Kerr and Councilman Miller about the Front Beach Enhancement Project who received some recommendations from the committee about lighting which was taken back to the engineers.

3. Front Beach Enhancement Committee. Councilman Miller reported that the Committee will be briefing the Wild Dunes Community Association at the Association meeting next week. He stated that they are trying to brief as many groups as they can. Administrator Tucker noted that there will an article soon in the *Moultrie News*.

G. PETITIONS RECEIVED, REFERRED OR DISPOSED OF - None

H. INTRODUCTION OF NEW BILLS, RESOLUTIONS AND PROCLAMATIONS - Resolution Ordering A Referendum in the City of Isle of Palms, South Carolina, To Submit the Question of Whether the City Shall Issue General Obligation Bonds Not Exceeding $2,900,000 Total Principal Amount For the Purpose of Expanding the City's Recreation Center Facilities; Providing the Form of Ballots to be

Used; Providing for Notice of the Referendum; and Providing for All Other Matters Necessary to Submit the Question. (Exhibit D)

Councilman Abele made a motion to approve the Resolution to hold a referendum for the purpose of issuing General Obligation Bonds for a new Recreation Center; Councilwoman Rice seconded. Administrator Tucker read the referendum question. Upon discussion, it was noted that this will be a "binding" referendum and not an "advisory" referendum. Administrator Tucker stated that the bond attorneys have indicated that a binding referendum would put the City in a much better financial position because the loan would not count against the City's debt limit. The referendum is scheduled for Saturday, March 1, 2003, pending approval from the Justice Department. After discussion, motion passed unanimously.

I. MISCELLANEOUS BUSINESS

1. Nominations of Members of City Boards, Commissions and Committees. Councilman Abele made a motion to approve the recommendations as presented by the Personnel Committee (Exhibit B) including the City Attorney, City Judge and Assistant City Judge; Councilman Marino seconded; motion passed unanimously.

2. Nomination of Members of City Council Standing Committees. Councilman Marino made a motion to approve the slate of committee members as presented (Exhibit E) keeping the membership the same as 2002 and noting that chairmen will be chosen at each committee's first meeting of the 2003; Councilman Bettelli seconded; motion passed unanimously.

3. Councilman Marino discussed the recently passed lot coverage ordinance as related to drainage problems around the island. He stated that he has received complaints from property owners who are watching neighboring houses being built up on dirt brought in and placed on the property which causes water to run towards existing properties. After discussing this with Douglas Kerr, he recommended that this be sent to the Planning Commission for their recommendation on dealing with this problem. In Councilman Marino's discussions with Mr. Kerr, Mr. Kerr brought up the problem that people are building swimming pools and when the property is excavated for the pools, the water level is so high that they are pumping water from the hole onto neighboring property or onto the street. Councilman Marino made a motion to send both items to the Planning Commission for their recommendations; Councilman Abele seconded motion passed unanimously.

J. EXECUTIVE SESSION

Councilman Bettelli made a motion to go into Executive Session to receive legal advice concerning the Morgan Creek Dredging Agreement; Councilman Buckhannon seconded; motion passed unanimously.

Coming out of Executive Session, Mayor Sottile stated that no action was taken and legal advice was received from the City Attorney concerning contractual and legal matters.

Councilman Abele made a motion to approve the proposed First Amendment to the dredging agreement subject to the verification of the cost figure in paragraph 2 and subject to the agreement being accepted within seven working days by the Morgan creek Harbor Association; Councilman Marino seconded; motion passed unanimously.

There being no further business to come before the Council; the meeting was unanimously adjourned at 8:18 p.m.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin

To be approved on January 28, 2003.

EXHIBIT A

RECREATION COMMITTEE
December 3, 2002

The regular meeting of the Recreation Committee was held on December 3, 2002, at 5:30 p.m. in City Hall Council Chambers. Present were Chairman Buckhannon, Committee Member Rice, Recreation Director Page and City Administrator Tucker. Also present were Mayor Sottile, Councilman Taylor and Councilwoman Hanbury.

1. Councilwoman Rice made a motion to approve the minutes from the November meeting; Chairman Buckhannon seconded; motion passed unanimously.

2. Old Business. (A) Discussion on Public Hearing Format. Chairman Buckhannon stated that the first public hearing is scheduled for December 9 at 6:30 p.m. at the Recreation Department. He stated that the proposed format will be as follows: Mayor Sottile will MC the proceedings; Chairman Buckhannon will give a history of the Recreation Department and the expansion project followed by a design presentation by LS3P. Next will be a presentation on funding the project followed by a question and answer period from the audience.

Director Page stated that Mark Clancey and Warren Pruitt from LS3P were present with the drawing of the facility with the reduced lobby as requested by City Council. She noted that Council had voted to present both the reduced lobby and the full lobby to the public. Councilwoman Rice iterated that the square footage of both lobbies should be crystal clear as well as the difference in tax dollar savings for the smaller lobby which is approximately 17 cents. Director Page suggested that the brick below the windows should be darkened in the drawing so that the image of the front of the lobby does not appear to be all glass. Councilwoman Rice stated that it should be noted that the windows are hurricane proof and everything meets current code requirements.

Chairman Buckhannon spoke about the removal of trees for construction and noted that only one tree will have to be removed. Director Page had asked LS3P to break down the landscaping project to note those that are required by the City's zoning codes and she distributed copies of this written information to committee members. Mr. Pruitt reviewed the information stating that he had broken down the plantings between landscape plantings and landscape buffers. The landscape buffers are those required by code and he discussed the items in some detail. Chairman Buckhannon noted that the cost of items required by code is approximately $38,000.

Chairman Buckhannon asked how the design would be presented and Mr. Pruitt said that they would begin with the site with existing conditions, followed by proposed improvements including phasing of the project and what will be done initially. This will be followed by discussion of the proposed building.

Administrator Tucker asked committee members and attending council members how much emphasis they would like to have on the entire $6 million project noting that the phase on the referendum is a $2 million plus project, and whether or not it should be mentioned that there are other phases that could be done in the future. She recommended that the focus be on the Phase I project but to say that the overall site has been studied for possible future projects. Mr. Pruitt agreed that emphasis be on the Phase I project. Mayor Sottile and Councilmember Taylor agreed that the emphasis should be on the Phase I project and not confuse the issue with too much information at once. Chairman Buckhannon recommended that merely a rectangle be drawn on the plans indicating future expansion. Administrator

Tucker recommended that LS3P representatives meet with Douglas Kerr to make sure that the landscaping plan meets the requirements of the newly revised tree ordinance.

After discussion, Mr. Pruitt and Mr. Clancey indicated that they were comfortable with the format and ready to go. Chairman Buckhannon thanked them for attending.

3. Recreation Department Report. Director Page discussed the attached Recreation Department Report for November and answered questions of committee members. She noted the following:

- Dog Obedience classes are continuously very popular.
- Men's softball league is been lengthened due to rainy weather and their post season tournament begins December 9th.
- Men's flag football championship was won by The Hammerheads and she noted that they were invited to participate in the State Tournament.
- Mommie and Me program is growing and very successful.
- Aerobics classes are successful but will stop until after basketball season.
- There were 25 cards entered in the Christmas Card contest and a winner has been selected, the cards printed, and the winner will be announced at the Tree Lighting Ceremony on December 13th.
- The annual Arts & Crafts Sale will begin on Friday, December 13th for those who want to set up early. The sale will be open on Saturday from 9 a.m. to 4:30 p.m.

4. Old Business. (B) Brochure on Expansion. Chairman Buckhannon stated that this was basically information available for citizens to pick up - cost, pictures and history of the project. Councilwoman Rice suggested an 8 X 10 handout and suggested that the public would be interested in showing the size and uses of the rooms and the two sizes of the lobby as well as the date of the referendum. Director Page suggested putting the drawing on one side of the paper with other information on the flip side to distribute as a flyer. Administrator Tucker stated that a sign-in sheet would be helpful with name, address and email address so that the City could remind them to vote in the referendum. Director Page will prepare the final flyers.

5. New Business. (A) Use of Facilities by Non-Profit Organizations. Chairman Buckhannon stated that this topic was brought to the committee for discussion because there have been a number of organizations who have requested rental of the Recreation facilities for fundraisers and other uses. Previously, these organizations have been told that it was not the City's policy to rent the facilities. The Exchange Club was invited to do a fundraising concession stand during the Blues Festival. Director Page stated that there was nothing formally in writing concerning this type of use, but the previous City Administrator had told her that, under advice of the City Attorney, the building could not be rented for fundraising activities and that fundraisers were prohibited on City grounds. Administrator Tucker read a brief policy written in October of 1994 concerning use of the facilities (copy attached). Councilwoman Hanbury stated that if the Recreation Department wanted to operate the concession stand, the Exchange Club will understand; and Director Page stated that she would do whatever the committee wanted her to do. Councilman Taylor expressed his concern about how the City could allow one organization to use the facility and then not allow others. After discussion, **Chairman Buckhannon made a motion to allow the Exchange Club to operate the concession stand at the February 8-9, 2003 Blues Festival and to include this in discussion with Gary Erwin, project director for the Blues Festival, for future year's functions; Councilwoman Rice seconded; motion passed unanimously**.

(B) List of Equipment for Budget Process. Chairman Buckhannon noted that the Chairman of Ways & Means Committee has asked each department to provide a table of equipment. Director Page copied pages from her insurance notebook and asked if this would be sufficient. Administrator Tucker felt that a consistent template be developed for all departments to use.

6. Miscellaneous Business. (A) Administrator Tucker stated that there had been scheduled a field trip to various recreation facilities in other communities, but it had been canceled. She reported that she and Director Page have looked at three facilities and felt that it would be very worthwhile for committee members to see and suggested that the trip be rescheduled. It was scheduled for Friday, December 6th, from 9 a.m. to Noon, pending approval from Councilmember Abele who is presently out of town.

(B) The next meeting was scheduled for January 9, 2003, at 5:30 p.m.

There being no further business to come before the committee, the meeting was unanimously adjourned at 6:35 p.m.

Respectfully submitted,

Ryan Buckhannon, Chairman

ISLE OF PALMS
RECREATION DEPARTMENT

MONTHLY REPORT
November 2002

STAFF

Norma Jean Page, Recreation Director
T.J. Rostin, Jr., Assistant Director
Donnie Pitts, Jr., Parks & Grounds Maint. Supervisor
Shelia Redmon, Parks & Grounds Maint. Assistant
Laura Togami, Recreation Supervisor
Karrie Ferrell, Recreation Assistant



ISLE OF PALMS

RECREATION DEPARTMENT

CLASSES OFFERED

ACTIVITIES	DAYS OFFERED	TIME
Dog Obedience *Susan Marett, Instructor* (additional classes due to large number of participants)	Mondays *7 week session*	6:30 - 7:30 pm 7:30 - 8:30 pm 8:30 - 9:30 pm
Step & Sculpt Aerobics *Lisa Fike, Instructor*	Monday, Wednesday & Fridays	8:00 - 8:55 am.
Step & Sculpt Aerobics (Classes ended in November will resume after basketball season)	Tuesday & Thursdays	6:15 - 7:15 pm
Tae Kwon Do (ages 6 - 11)	Saturdays	9:00 - 12:00 noon
Tae Kwon Do (12 & older)	Wednesdays	7:30pm. - Until
Tae Kwon Do (12 & older) *Dr. Emmel, Instructor*	Saturdays	10:00 - 12:00 noon
Island Pre-School I (ages 4 - 5)	Mon., Wed. & Friday	9:00 - 12:00 noon
Island Pre-School II (ages 4 - 5) *Robin Lee, Instructor*	Tuesday & Thursdays	9:00 - 12:00 noon
Island Tiny Tots I (ages 3-4)	Monday & Wednesdays	9:15 - 12:00 noon
Island Tiny Tots II (ages 3 - 4) *Cathryn Adams, Instructor*	Tuesday & Thursdays	9:30 - 12:00 noon
Mommy & Me (3 yrs. & younger)	Wednesdays	9:30 - 11:00 am.
Gymnastics (ages 3 - 5)	Fridays	3:45 - 4:30 pm.
Gymnastics (ages 6 - 11) *Patricia Tapio, Instructor*	Fridays	4:30 - 5:15 pm.
Keenager Activities *(1st, 2nd & 3rd Wednesday of each Month)*	Wednesdays	11:30am - Until

24 - 28th Avenue P.O. Drawer 508 • Isle of Palms • South Carolina • 29451 • (843) 886-8294 • Fax: (843) 886-9857

November Athletic Report

Youth Soccer:

The youth soccer leagues are coming to a close. The championship game for the 9-12 division is set for November 26th at 5:30pm. Carroll Realty will meet either Long Island Cafe or Aquasafaris in the finals. Carroll Realty is still undefeated on the season.
The 7/8 year-old league will conclude on December 4, 2002. This league has been very entertaining and fun for all of the participants. There are no champions because this league did not keep standings or scores.
The 5/6 year-old league ended on November 20th. All of the games were competitive and exciting. Each participant received a trophy and each sponsor will receive a plaque after the season.

Youth Basketball:

Registration for youth basketball will remain open for ages 5-8 until December 2, 2002. Practices begin in December and times will be determined by the coach. The 9/10 boys league conducted its evaluation and draft on November 21st. There will be four teams this year, with games being played on Monday evenings and Saturday afternoons. The four coaches are Harold Wilkin, Bob Dodenhoff, John Borden and T.J. Rostin.
The 5/6 coaches meeting is scheduled for December 2, 2002 at 6:00pm. During the regular season, games will be played on Wednesdays at 5:15 and 6:00pm.
The 7/8 coaches meeting and evaluation is set for December 4th at 6:00pm. Games will be played on Wednesdays and Thursdays at 5:15 and 6:00pm.

Men's Fall Softball:

The regular season is winding down with only two games left for each team. These games are make-up games from earlier in the season. Rice Planters leads the league with a 6-1 record. Seaworthy and Windjammer are right on their heals with identical 5-2 records. This league has been extremely competitive with most of the games being decided by three runs or less. The post-season tournament will start on December 9th and conclude on December 19th. Games will be played Monday through Thursday during the tournament.

Men's Flag Football:

The 2002 Flag Football season ended on November 24, 2002. Hammerhead's defeated X-Factor 27-6 to take home the championship. Hammerhead's, coached by Jason Stripling, finished the regular season and the tournament without being defeated. They also finished the season ranked #2 in the state by SCFFA. Hammerhead's, One Time, X-Factor and Bluechips will compete in the state tournament in Greenville, SC on December 7th and 8th. This league was one of the largest and most competitive leagues in the Lowcountry this year. Good luck to all of the IOP teams in the State Tournament.

Adult CO-ED Volleyball:

Registration for Adult CO-ED Volleyball will ended on November 29, 2002. The captain's meeting is set for December 10th at 6:00pm. Eight to twelve teams are anticipated in the league this year. Games are played on Thursday evenings and Sunday afternoons. Each team will have the chance to practice prior to the start of the season.

T.J. Rostin
Assistant Director

Upcoming Dates

December 2	5/6 year-old team's coaches meeting at 6:00pm
December 4	7/8 year-old team's coaches meeting at 6:00pm
December 10	CO-ED Volleyball meeting at 6:00pm

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	YOUTH SPORTS				
	Youth Soccer	Youth Basketball	Softball and Baseball		Total
REVENUES	9,260				9,260
EXPENDITURES					
Officials	-				-
Equipment	482				482
Supplies	-				-
Uniforms	2,044				2,044
Trophies	1,349				1,349
Sanction Fees					-
Miscellaneous					-
Total Expenditures	3,875	-	-	-	3,875
Surplus / (Deficit)	5,385	-	-	-	5,385

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	ADULT SPORTS					
	Men's Flag Football	Men's Fall Softball	Men's Spring Softball	Co-ed Softball	3 on 3 Basketball	Total
REVENUES	2,575	4,675				7,250
EXPENDITURES						
Officials	2,098	1,080				3,178
Equipment	79	365				444
Supplies		-				-
Uniforms	148	148				297
Trophies	142	142				284
Sanction Fees	225					225
Miscellaneous						-
Total Expenditures	2,693	1,735	-	-	-	4,428
Surplus / (Deficit)	(118)	2,940	-	-	-	2,822

NOVEMBER ACTIVITIES AND SPECIAL EVENTS

IOP Middle School Dance

The Middle School Dance was held on Friday, November 1st from 7:00-10:00pm. Approximately four hundred fifty (450) 6th, 7th and 8th graders attended. The next middle school dance will be held Friday, December 6th from 7:00-10:00pm. The Middle School students are required to register at the door and pay a $3.00 admission fee. Refreshments are available at the concession stand.

Keenagers

The Keenagers meeting was held on Wednesday, November 6th. There were thirty (30) members present at the luncheon. Linda Page, of Page's Thieves Market, spoke about Depression Glass and other Antiques. The next meeting is scheduled for Wednesday, December 4th at Noon.

The Keenagers Lunch Bunch met on Wednesday, November 13th at Shriner's. Twelve (12) members were in attendance.

The Keenagers attended Legends in Concert in Myrtle Beach, SC for their November trip. There were ten (10) Keenagers that participated on this trip.

Mommy & Me

Due to Keenagers monthly meetings, Mommy and Me is held on Wednesdays from 9:30-11:00am, except for the first Wednesday of the month. The gatherings for November increased in attendance with the max number of participation of twelve (12) mommies, one (1) daddy and twenty-four (24) children. This is a free program offered to mothers, fathers and their children under 3 years old.

Aerobics

The aerobics classes have been increasing in attendance. There are approximately fifteen (15) participants in the morning and evening classes. The aerobics session will end on November 15th for the M-W-F class and November 14th for the T-TH class. The next morning session will be November 18 - December 27 on M/W/F. Evening Aerobics will resume in March after the youth basketball season ends.

Gymnastics

The gymnastics sessions have been a success with new and returning students. The session ended on November 15th, with sixteen (16) students in both the 3-5 year old class and the 6 year and older class. There are currently eleven (11) enrolled in the November 22nd - December 13th session. The next session will start January 10th.

Dog Obedience

Seventeen (17) dog owners are currently enrolled in the winter session. The next Dog Obedience class is scheduled for March 10th.

Babysitting Course

The babysitting course scheduled for Saturday, November 2nd was cancelled due to the inability of the American Red Cross to secure an instructor. The next class is scheduled for January 25th from 9am - 5pm at City Hall.

ARC Blood Drive

The American Red Cross held a Blood Drive at the IOP Recreation Department on Monday, November 4th from 3pm - 8pm. Fourteen (14) pints of blood were successfully donated. Eighteen (18) people participated in the blood drive.

Christmas Card Drawing Contest

The Christmas Card Drawing Contest was held on Monday, November 11th from 4pm-6pm. The contest was for children under the age of 9. They were given the opportunity to show off their creativity and draw the Recreation Department's Christmas Card. There were twenty (20) participants and twenty-five (25) Christmas cards from which to choose.

Karrie Ferrell

Laura Togami

Upcoming Events and Activities

Date	Time	Activity	Location
December 4th	Noon	Keenager's Luncheon	IOP Recreation Dept.
December 6th	7-10PM	IOP Middle School Dance	IOP Recreation Dept.
December 13th	6:00PM	Tree Lighting Ceremony	IOP Recreation Dept.
December 14th	9:00AM – 4:30PM	Arts & Crafts Sale	IOP Recreation Dept.
December 18th	4:30AM – 9:00PM	Keenager's Trip	JI Festival of Lights

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	INSTRUCTOR PROGRAMS								
	Aerobics	Red Cross Babysitting	Dog Obedience	Gymnastics	Preschool	Tiny Tots	Tae Kwon Do	Dog Therapy	Total
REVENUES	2,482	240	3,726	2,337	3,965	2,925	10,707	785	27,167
EXPENDITURES									
Salaries	1,705	240	1,556	1,636	2,776	2,048	7,463	785	18,207
Supplies									-
Miscellaneous									-
Total Expenditures	1,705	240	1,556	1,636	2,776	2,048	7,463	785	18,207
Surplus / (Deficit)	778	-	2,170	701	1,190	878	3,244	-	8,960

City of Isle of Palms Recreation Department
Revenue and Expenditure Report

	SPECIAL ACTIVITES						
	Keenagers	Middle School Dances	Arts & Crafts Sale	Halloween Events	Christmas Events	General	Total
REVENUES	513	5,412	650	84			6,659
EXPENDITURES							
Entertainment	-	1,180		740			1,920
Supplies/Prizes	-			715	535	92	1,342
Concessions	-	1,232		263		150	1,645
Decorations	-			402			402
Miscellaneous	753	-		100		177	1,030
Total Expenditures	753	2,412	-	2,220	535	419	6,339
Surplus / (Deficit)	(240)	3,000	650	(2,137)	(535)	(419)	320

Parks and Grounds Maintenance
Monthly Report
November 2002

Recreation Building:

Cleaned building and grounds after the Halloween Carnival
Cleaned the gym floor with scrubber
Repaired the water main/ruptured pipe
Repaired the preschool cart
Repaired the preschool coat hanger
Setup for the middle school dance, preschool, aerobics, Keenager's meeting, gymnastics, and Mommy and Me

Recreation Grounds:

Repaired the shuffleboard court with concrete sealer, edged and cleaned court
Due to the standing water from recent rains, the small soccer fields were top dressed with sand
Treated grounds for fire ants
Regular grounds maintenance

Tennis courts:

Removed wind screens to prevent damage from high winds
Re-installed wind screens
Weekly trash removal
Blew and clean courts as needed

Basketball courts:

Cleaned and edged basketball courts

Soccer field:

Overseeded the soccer field with 400 lbs of winter rye
Topdressed the center of the soccer field with 150lbs of turface
Regular grounds maintenance

Softball/baseball Field:

Pulverized the softball and baseball fields
Added 150 lbs of Turface to the softball field
Regular infield maintenance for mens fall softball
Repaired the M8-9 module and controller for the soccer scoreboard
Regular grounds maintenance

Equipment:

Changed the oil and filter in the tractor
Truck repairs completed
Serviced the John Deere blower
The Lesco spreader was purchased replacing the existing spreader(gears worn out and slipping)
Cleaned the maintenance shed

City landscaping:

Overseeded City Hall grounds
Planted annual fall plantings at City Hall
Replaced the GFI recepticle at the connector board
Replaced the lights and ballast in restroom at City Hall
Replaced four (4) lights in the City Clerk's office
Turned the #3 shower head valve off at the front beach restrooms (scheduled for replacement during off season)
Pruned the connector park plantings
Pruned the illiagnus in Memory Park as requested
Cleaned the pond at Memory Park
Treated for fire ants at Memory Park
Major cleanup at the dog kennel
Pruned the Building Dept. plantings.
Spread pinestraw on the Building Dept. grounds
Pruned the front beach grounds
Spread pinestraw on the front beach restroom grounds

Other:

Overseeded 21st Ave and 41st-43rd Ave right of way

Meetings Attended:

November 2002

4	50th Anniversary Committee Personnel Committee Recreation Committee
5	Public Works Committee
11	Personnel Committee Recreation Committee
12	South Carolina Athletic Programs
13	Accommodations Tax Committee Keenagers Lunch Bunch
18	Piccolo Spoleto Festival
19	50th Anniversary Committee Betsy Wilson - Wando High School Department Head Safety Meeting Ways & Means
26	Public Hearing City Council
16	Memory Park Lighting (City Administrator and Garden Club Representatives)
21	Lowcountry Senior Games Committee
22	50th Anniversary Meeting Public Hearing City Council Monthly Meeting
23	Chief Buckhannon, Chief Graham and City Administrator (Middle School Dance Procedures)
25	Mr. Gregory - Middle School Dance

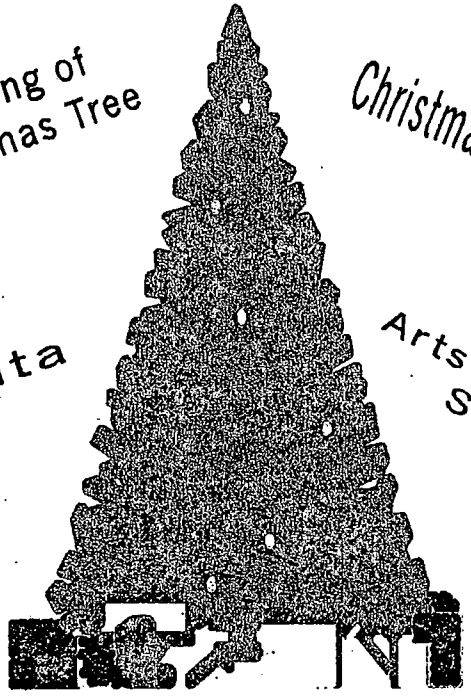
Community Christmas Tree Lighting Ceremony

Lighting of Christmas Tree

Christmas Carols

Santa

Arts & Craft Sale



Friday, December 13, 2002

6:00 pm

@ IOP Recreation Department



SANTA'S HOTLINE

The Isle of Palms Recreation Department has made special arrangements for Santa to telephone children, ages 7 and under, from his workshop at the North Pole. Santa is very busy this time of year and can only call on the day and times listed:

DECEMBER 18, 5:30-7:30pm for ages 5 and under
DECEMBER 19, 5:30-7:30pm for ages 7 and under

If you would like Santa to call your home, please complete and return this form no later than Friday, December 13.

(Space is provided for 2 children Please Print)

Phone:_____

Child's Name(1):_____

Age:_____ Sex:_____

School:_____

Teacher:_____

Child's Name(2):_____

Age:_____ Sex:_____

School:_____

Teacher:_____

Address:_____

Gifts Requested- ones that they will receive:

1._____

2._____

One Gift received last year:

1._____

2._____

Is there a sibling you would like Santa to mention?

Name:_____ Age:_____

Is there a family pet you would like Santa to mention?

Name:_____ Type:_____

MAIL TO:
Isle of Palms Recreation Dept.
PO Box 508
IOP, SC 29451

PLEASE CIRCLE A TIME PREFERENCE
5:30-6:30pm
6:30-7:30pm

December 2002

Recreation Department

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	*2* 5/6 Soccer Aerobics 8-9am Dog Obedience Mens Softball Preschool/Tiny Tots	*3* 5:30 PM Recreation Committee 7/8 Soccer Preschool/Tiny Tots	*4* 7/8 Soccer Aerobics 8-9am Keenagers Luncheon Preschool/Tiny Tots TKD	*5* Preschool/Tiny Tots	*6* Aerobics 8-9am Gymnastics IOP Dance 7-10pm Preschool	*7* TKD
8	*9* 6:30 PM Public Hearing @ Rec. Center Aerobics 8-9am Dog Obedience Preschool/Tiny Tots	*10* Co-Ed Volleyball Captain Mtg. 6:00 Preschool/Tiny Tots	*11* Aerobics 8-9am Mommy &Me 9:30-11am Preschool/Tiny Tots TKD	*12* Preschool/Tiny Tots	*13* Aerobics 8-9am Arts &Crafts Sale Gymnastics Preschool Tree LIghting 6:00pm	*14* Arts &Crafts Sale TKD
15	*16* Aerobics 8-9am Preschool/Tiny Tots	*17* Preschool/Tiny Tots	*18* Aerobics Keenager's Trip Mommy &Me 9:30-11am Santa's Hotline 5:30-7:30pm TKD	*19* Preschool/Tiny Tots Santa's Hotline 5:30-7:30pm	*20* Aerobics 8-9am Preschool	*21* TKD
22	*23* Aerobics 8-9am	*24*	*25* HOLIDAY TKD	*26*	*27* Aerobics 8-9am	*28* TKD
29	*30*	*31*				

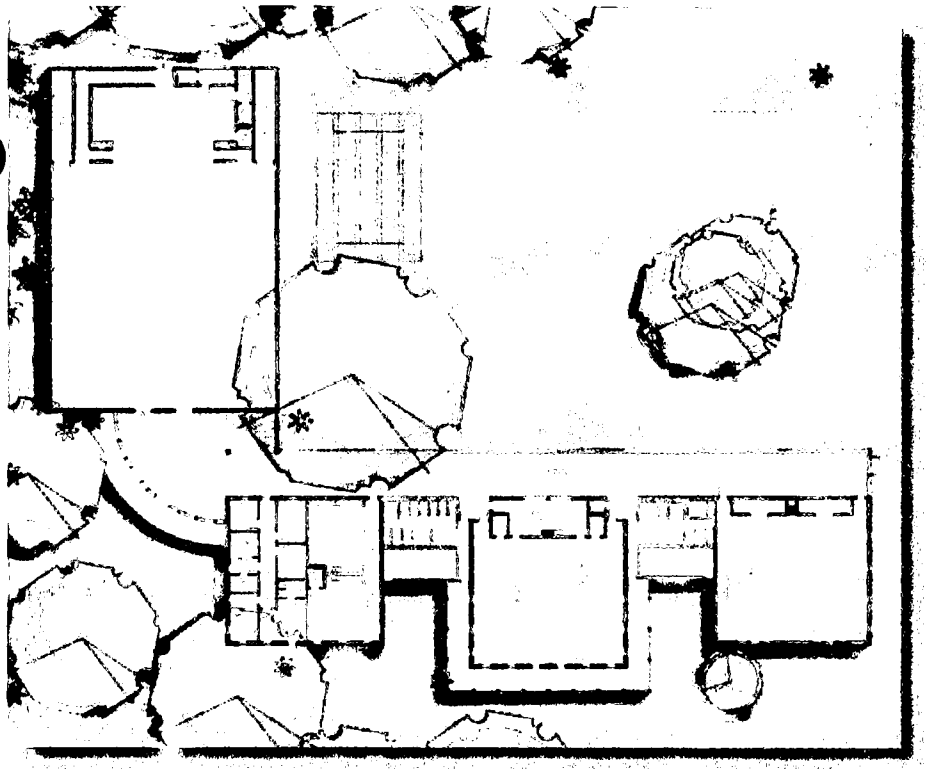
November 02

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

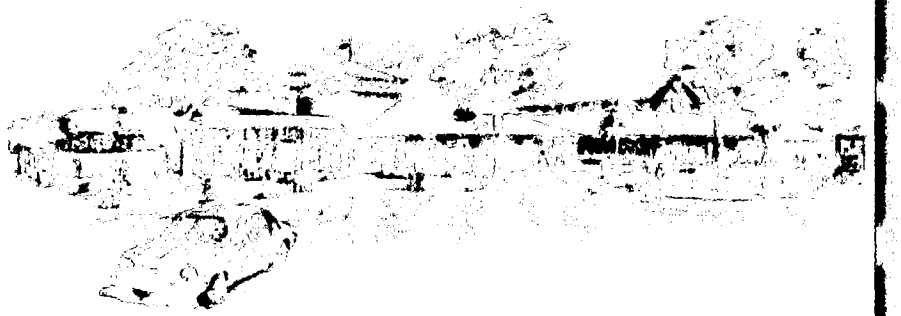
January 03

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Office Hours: Monday-Friday 8:30am-6:00pm. Saturdays: 12:30-5:00pm. Phone: 886-8294



The City commissioned LS3P Associates to study the recreation facilities and produce a master plan for developing facilities to meet the City's recreational needs. That plan is completed and the City leadership is ready to move forward with Phase One of the expansion which is a $2.8 million building expansion, adding in excess of 15,000 square feet to the existing facility. City Council has requested voters voice their opinion on a bond issue to finance the expansion in an advisory referendum.

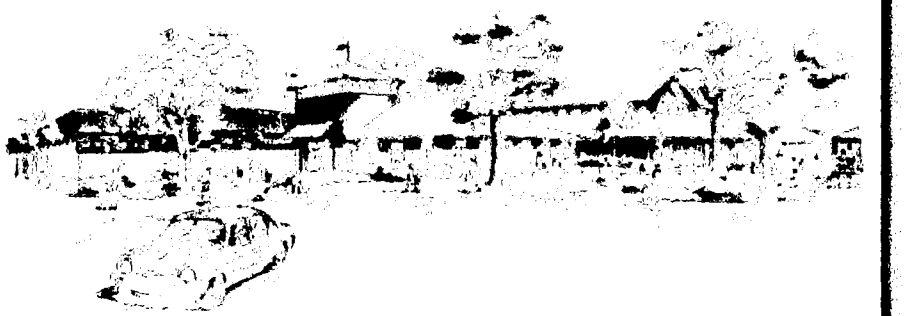


Original Design

Total Project Cost = $2,844,949
Total Bldg. Area = 15,500 sf

Expected Increase in Taxes

$15.81 / $300,000 Owner Occupied Home
$5.27 / $100,000 in value



Reduced Lobby

Total Project Cost = $2,792,389
Total Bldg. Area = 15,100 sf

Expected Increase in Taxes

$15.64 / $300,000 Owner Occupied Home
$5.21 / $100,000 in value

Isle of Palms Recreation Center

Isle of Palms, South Carolina

EXHIBIT B

Recommendations
for appointments to Boards, Commissions and Committees from the
Personnel Committee of City Council--Meetings of
11/11/02 11/20/02

Name		term	expiration
Planning Commission			
Dick Cronin	reappointment	2 years	12/31/04
Roger Dolida	(formerly held by Dick Glave)	2 years	12/31/04
James Raih	reappointment	2 years	12/31/04
John Winchester	reappointment	2 years	12/31/04
Board of Zoning Appeals			
Tom Gear	(formerly held by Neil Crocker)	3 years	12/31/05
Building Code Board of Appeals			
Bill Burson	(formerly held by Sid Allison)	unexpired	12/31/05
Will Albrecht	reappointment	4 years	12/31/06
Beach Advisory			
Sandra Ralston	reappointment	3 years	12/31/05
Ginger Ellis	reappointment	3 years	12/31/05
Accommodations Tax Advisory Committee			
Rick Linville	reappointment	3 years	12/31/05
Phyllis Shaffer	reappointment	3 years	12/31/05
City Attorney			
Nick Sottile	reappointment		
City Judge			
Jeanette Harper	reappointment		
Barry Holden, Assistant City Judge	reappointment		

Safety Sweepstakes for November 2002:

Police - Officer Derrick Ambas
Fire - Engineer Dan Morris
Public Works - Charles Williams
Combined Recreation/Building/General Government - William Seabrook, Bldg. Dept.

Employee of the Month:

General Government - Amy Wilkerson and Janet Mauldin (December)
General Government - Laura McLellan (November)

Employee Changes:

Bryan Bolick hired as Fire Engineer effective 11/20/02
Shaun Gadsden promoted to Fire Engineer effective 12/10/02

CITY OF
ISLE
OF
PALMS

South Carolina

Mayor:
Mike Sottile

City Council:
Bob Abele
Marty Bettelli
Ryan Buckhannon
Leola Hanbury
John Marino
Bob Miller
Carol Rice
Dee Taylor

DATE: December 6, 2002
TO: City Administrator Tucker
FROM: Mayor Sottile
RE: Job Well Done
CC: Douglas Kerr, Amy Wilkerson, Janet Mauldin

Several months ago I told you and the staff that I would have some shortcomings that you would have to bear with me on. I wanted to take the opportunity now to thank you for your efforts in getting the Lot Coverage Ordinance passed.

I am sorry that I did not make a public statement at last weeks council meeting but I wanted to make sure that you understood that your efforts were greatly appreciated. I also wanted to recognize all those involved in creating the visual demonstration for the public hearing.

I would like to suggest that all the employees involved be nominated for Employee of the Month. Their hard work and dedication reflects greatly upon themselves and the City.

P.O. Drawer 508 • Isle of Palms, South Carolina 29451
(843) 886-6428 • Fax (843) 886-8005 • www.iop.net

ISLE OF PALMS POLICE DEPARTMENT

Memo

To: **Ms. Linda Lovvorn Tucker, City Administrator**

From: Lt. R. Wright

cc: Ms. Laura Mclellan

Date: November 27, 2002

Re: Employee of the Month Nomination

November '02

I would like to take this opportunity to commend Ms. Laura Mclellan for taking the initiative in undertaking the task of recovering fines from old unpaid parking tickets.

Through her research, by hand, Ms. Mclellan identified approximately 2,500 unpaid parking tickets that were issued in 2001- 2002. Once identified, the license number from each ticket had to be listed and checked in the computer by communications personnel. Once the name of the owner and his or her address was determined, this information had to be entered into the parking ticket database. This process alone took several months to accomplish, which involved some overtime and readjustment of normal responsibilities.

Between November 7-12, 2002 over 2,300 letters were mailed to the owners of the vehicles cited. To date, over 550 payments have been received and a total of $10, 313 has been received and deposited into the Court Escrow Account. Were it not for Ms. Mclellan's concern and devotion to her job, I am certain that the city would never have received any of those funds.

As a result of the mailing, there were some unhappy recipients of letters. On several occasions I have witnessed irate telephone calls or walk-ins that treated Ms. Mclellan rudely. Ms. Mclellan has always remained calm, respectful and courteous to all.

I would like for this letter to serve as my nomination to you for Ms. Laura Mclellan to be considered as Employee of the Month for the month of November 2002.

Agreed. FT
cc personnel
file

EXHIBIT C

Beach Advisory Committee Meeting Minutes

Meeting Date: Thursday, November 14, 2002 at 5:45pm

Present: Ginger Ellis, Dick Johnson, Sandra Ralston, Robert Carlock, Bev Ballow

Absent:

Guests: Linda Tucker, Bob Miller, Douglas Kerr, Marty Batelli

Meeting was called to order by Ginger Ellis.

OLD BUSINESS:

Meeting Minutes:
Minutes from 9/25/02 were approved.

"The Pelican Guide"
Bev and Ginger have completed the third draft of the guide after receiving comments from Linda Tucker and other city officials. Photographs have been chosen. Bev and Ginger are finalizing the document to get to Linda for a last review and then to the printer.

NEW BUSINESS:

Commercial District Improvements
Douglas Kerr reviewed the plan for upgrading the downtown area. The members suggested that the lighting be kept to the minimum that would provide pedestrian safety. It was noted that the lights should be directed so as to light the sidewalk and not shine up onto the trees. Shielded down lighting that does not light above 4 ft. is recommended.

Also suggested that there may be a need for a place for traffic to be detoured through the center island in case of an accident.

The meeting was adjourned at 7:00p.m.

EXHIBIT D

RESOLUTION

ORDERING A REFERENDUM IN THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, TO SUBMIT THE QUESTION OF WHETHER THE CITY SHALL ISSUE GENERAL OBLIGATION BONDS NOT EXCEEDING $2,900,000 TOTAL PRINCIPAL AMOUNT FOR THE PURPOSE OF EXPANDING THE CITY'S RECREATION CENTER FACILITIES; PROVIDING FOR THE FORM OF BALLOTS TO BE USED; PROVIDING FOR NOTICE OF THE REFERENDUM; AND PROVIDING FOR ALL OTHER MATTERS NECESSARY TO SUBMIT THE QUESTION.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS, SOUTH CAROLINA, AS FOLLOWS;

Section 1. ***Findings.*** The City Council (the "Council"), as the governing body of the City of Isle of Palms, South Carolina (the "City"), hereby finds and determines:

(a) Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended (the "Constitution"), provides that municipalities of the State shall have the power to incur bonded indebtedness in such manner and upon such terms and conditions as the General Assembly may have heretofore or may hereafter prescribe.

(b) Article X, Section 14, subsection (6) of the Constitution provides that if general obligation debt is authorized by a majority vote of the qualified electors of the City voting in a referendum authorized by law, there shall be no conditions or restrictions limiting the incurring of such indebtedness except (i) those restrictions and limitation imposed in the authorization to incur such indebtedness, (ii) such general obligation debt shall be issued within five (5) years of the date of such referendum; and (iii) general obligation debt may be incurred only for a purpose which is a public purpose and which is a corporate purpose of the City.

(c) The provisions of Title 11, Chapter 27, Section 40, Code of Laws of South Carolina, 1976, as amended (the "Code") empower the Council of the City to order any such referendum as is required by Article X of the Constitution, to prescribe notice thereof and to conduct or cause to be conducted such referendum in the manner prescribed by Title 5, Chapter 27, Article 5 of the Code (being the Municipal Bond Act").

(d) The Council finds that it is necessary to make improvements to the recreational facilities of the City (the "Capital Improvements"). The cost of the Capital Improvements must be defrayed with the proceeds of general obligation bonds of the City, as well as other funds available to the City, if any.

(e) It is in the best interest of the City for the Council to order a referendum to be held in the City to submit to the qualified electors of the City the question of

whether the City shall be empowered to issue general obligation bonds not exceeding $2,900,000 total principal amount for the purpose of expanding the City's recreation center facilities, together with related costs such as architectural and engineering fees and costs of issuances of such bonds, including counsel fees.

(f) In order to comply with 42 U.S.C. 1972c, Section 5 of the Voting Rights Act, the Council must seek preclearance from the United States Department of Justice, Voting Rights Division, for the setting of the date of the referendum. The request for preclearance must be received by the Department of Justice more than sixty (60) days prior to the referendum.

(g) The Council finds that the construction of the new facilities needs to be undertaken as soon as feasible, and has therefore determined that a referendum shall be held on March 1, 2003 . Therefore, the Council has determined to adopt this Resolution to order the holding of a referendum on March 1, 2003, to authorize the submission of a request for preclearance pursuant to the Voting Rights Act, to prescribe the form of notice of election, and to authorize publication of the same.

SECTION 2. ***Order to Hold Referendum.*** Pursuant to the aforesaid provisions of the Constitution and laws of the State of South Carolina, there is hereby ordered a referendum to he held in the City (the "Referendum") on March 1, 2003, at which Referendum there shall be submitted to all persons residing in the City and qualified to vote under the Constitution and laws of the State of South Carolina the question of whether the City shall be empowered to issue general obligation bonds not exceeding $2,900,000 total principal amount for the purpose of expanding the City's recreation center facilities and paying related costs. The form of the question to be submitted is set forth in Appendix A hereto.

SECTION 3. ***Voting, Polling Places and Hours of Election.*** The Referendum shall be conducted by the Election Commission of the City of Isle of Palms (the "Commissioners of Election"). The polls shall be opened at seven o'clock a.m. to seven o'clock p.m. on the date fixed for the Referendum and shall be held open during said hours without intermission or adjournment. The voting precincts and polling places for each of such precincts shall be as follows:

PRECINCT	**POLLING PLACE**
1A	Isle of Palms City Hall
1B	Isle of Palms Recreation Center
1C	Isle of Palms Recreation Center
Absentee	Voter Registration Office

SECTION 4. ***Ballots***. The Commissioners of Election are requested to conduct the Referendum in accordance with State law. Upon approval by the Commissioners of Election, the form of ballots to be used in the Referendum and the instructions to voters appearing before thereon shall be in substantially the form set forth in Appendix A with such other changes as may be deemed necessary by the Commissioners upon consultation with the City Administrator of the City.

SECTION 5. ***Qualification of Voters***. Every person offering to vote must be at least 18 years of age on the date of the referendum, must reside in the City, and must be duly registered on the books of registration for Charleston County as an elector in the precinct in which he or she resides and offers to vote on or before the date on which the said books of registration are closed for the Referendum, and must present his or her registration certificate or valid South Carolina driver's license or other form of identification containing a photograph issued by the South Carolina Department of Revenue if not licensed to drive.

SECTION 6. ***Notice of Referendum***. A Notice of Referendum, substantially in the form set forth in Appendix B, shall be published in compliance with the provisions of Sections 7-13-35 and 5-21-290 of the Code, viz., (a) not less than 60 days prior to the Referendum, (b) not later than two weeks after such first notice is published, (c) not less than 15 days prior to the occasion set forth for the holding of the referendum, and (d) in the week immediately preceding the Referendum.

The Commissioners of Election are authorized to change any locations of precincts or polling places for the Referendum in accordance with State law as deemed necessary or advisable. Appropriate changes are to be made to the Notice of Referendum.

SECTION 7. ***Election Commission***. A certified copy of this Resolution shall be filed with the Commissioners of Election, and the Commissioners are hereby requested as follows:

(a) To join in the action of the City in providing for the Notice of Referendum substantially in the form contained herein;

(b) To concur in the form of ballot to be used in the Referendum;

(c) To arrange for polling places for each precinct, or any part of a precinct within the City, as shown in this Resolution or as otherwise lawfully established;

(d) To appoint managers of Election;

(e) To provide a sufficient number of ballots or voting machines, as the case may be, for the Referendum;

(f) To conduct the Referendum, receive the returns thereof, canvass such returns, declare the Referendum results thereof, and certify such results to the Council; and

(g) To take other steps and prepare such other means as shall be necessary or required by law in order to properly conduct the Referendum.

SECTION 8. ***Preclearance Application***. Request for preclearance of Referendum pursuant to the Section 5 of the Voting Rights Act shall be submitted on behalf of the City in timely fashion by counsel.

DONE IN MEETING DULY ASSEMBLED this ___ day of December, 2002.

THE CITY OF ISLE OF PALMS, SOUTH CAROLINA

_____

F. Michael Sottile, Mayor,
The City of Isle of Palms, South Carolina

(Seal)

ATTEST:

_____

Clerk

APPENDIX A

FORM OF BALLOT

SHALL THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS BE EMPOWERED TO ISSUE GENERAL OBLIGATION BONDS NOT EXCEEDING $2.9 MILLION FOR THE PURPOSE OF EXPANDING THE CITY'S RECREATION CENTER?

If you are in favor of the question, check "yes" Yes _____

If you are opposed to the question, check "no" No _____

INSTRUCTIONS TO VOTERS

A YES VOTE IS IN FAVOR OF THE CITY ISSUING GENERAL OBLIGATION BONDS NOT EXCEEDING $2.9 MILLION TO EXPAND THE CITY'S RECREATION CENTER.

A NO VOTE IS AGAINST THE CITY ISSUING GENERAL OBLIGATION BONDS TO EXPAND THE CITY'S RECREATION CENTER.

APPENDIX B

NOTICE OF REFERENDUM

STATE OF SOUTH CAROLINA	)	NOTICE OF SPECIAL ELECTION
	)	TO BE HELD ON SATURDAY,
COUNTY OF CHARLESTON	)	MARCH 1, 2003

NOTICE IS HEREBY GIVEN that pursuant to a Resolution adopted by the City Council of the City of Isle of Palms, South Carolina (the "City"), and the law codified as Section 5-21-210 to 5-21-490, inclusive, Code of Laws of South Carolina 1976, a Special Election will be held in the City of Isle of Palms on Saturday, March 1, 2003. The purpose of the election is to determine whether the approval of the qualified electors of the said City voting in said election shall be given to the issuance by the City of general obligation bonds not exceeding $2,900,000 total principal amount for the purpose of expanding the City's recreation center facilities and paying related costs.

January 30, 2003, is the last day persons may register in order to vote in this election.

The question to be voted upon in the Special Election will be:

SHALL THE CITY COUNCIL OF THE CITY OF ISLE OF PALMS BE EMPOWERED TO ISSUE GENERAL OBLIGATION BONDS NOT EXCEEDING $2.9 MILLION FOR THE PURPOSE OF EXPANDING THE CITY'S RECREATION CENTER?

If you are in favor of the question, check "yes" Yes _____

If you are opposed to the question, check "no" No _____

The polling places for the Special Election shall be as set forth below:

Precincts	Polling Places
1A	Isle of Palms City Hall
1B	Isle of Palms Recreation Center
1C	Isle of Palms Recreation Center
Absentee	Voter Registration Office

The polls will be opened at 7:00 o'clock in the forenoon and will remain continuously open until they are closed at 7:00 o'clock on the afternoon of March 1, 2003. The polls will be

under the supervision of Managers of Election appointed by the City of Isle of Palms Election Commission, who has been directed to conduct this Special Election.

QUALIFICATIONS FOR VOTING

1. REGISTRATION: Every person offering to vote must be duly registered on the County Books of Registration for Charleston County, as an elector at the precinct in which he offers to vote, on or before January 30, 2003, and must present his registration certificate or valid South Carolina driver's license or other form of identification required by Section 7-13-710, Code of Laws of South Carolina, 1976, as amended.

2. QUALIFICATION AS TO RESIDENCY: Every person offering to vote must have resided in the State of South Carolina, in the County of Charleston, in the City of Isle of Palms, and in the precinct in which he offers to vote for not less than thirty days prior to March 1, 2003. Any registered voter who has moved his place of residence from one precinct to another within the City within thirty days prior to March 1, 2003, shall be entitled to vote in his previous precinct of residence; provided however, in case any registered elector shall have moved from one precinct in the City to another precinct in the City within thirty days prior to March 1, 2003, and shall have surrendered his registration certificate and has received a new certificate, such elector may vote in the precinct provided for by such new certificate.

City of Isle of Palms Municipal Election Commission

Publication Dates:

Tuesday, December 31, 2002
Tuesday, January 14, 2003
Friday, February 14, 2003
Monday, February 24, 2003

STATE OF SOUTH CAROLINA

COUNTY OF CHARLESTON

I, the undersigned Secretary of the City of Isle of Palms Municipal Election Commission, DO HEREBY CERTIFY:

That the foregoing constitutes a true correct and verbatim copy of a Resolution adopted by said Commission at a meeting duly called and held on _____, 2002, at which meeting all/a majority of the members of said Commission were present, and voted unanimously in favor of the adoption thereof. That the original of said Resolution is duly entered in the permanent records of said Commission, in my custody as such Secretary,

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of said Commission, this ____ day of _____, 2002.

(Seal)

_____

Secretary


PUBLIC
HEARING
REC
12/4/02

PUBLIC HEARING
RECREATION EXPANSION
December 14, 2002

A public hearing was held on December 14, 2002, at 6:30 p.m., in the Recreation Center for the purpose of informing the citizens of the Isle of Palms on proposed plans to expand the Recreation facilities on 28th Avenue.

Mayor Sottile opened the hearing and introduced City Council Members present, including Bob Abele, Ryan Buckhannon, Bob Miller, Leola Hanbury, Dee Taylor, Marty Bettelli, as well as former Mayor Carmen Bunch. He stated that Recreation activities have been growing along with the City, and he expressed the need for additional rooms for the Keenagers and various other groups.

Mayor Sottile welcomed everyone to the hearing and introduced Councilman Ryan Buckhannon who gave a history of the project. Councilman Buckhannon announced that there will be another public hearing on this subject on January 14, 2003, at 6:30 p.m., also in the Recreation Center. He introduced Norma Jean Page, the Recreation Director, and City Administrator Linda Tucker and gave an overview of activities currently held in the department.

A design presentation by LS3P, the design engineers, was next. Engineers Mark Clancy and Warren Pruitt discussed the plan layout and the two proposed options for the lobby.

Councilman Abele then gave a financial presentation on the project followed by a question and answer period from the audience.

1. Mark Mitchell, 12 Abalone Alley, asked the square footage of the three pods, and Councilman Abele answered that it was about 8,600 square feet of heated space. Mr. Mitchell then asked the cost of the pods per square foot and Mr. Clancy answered approximately $100 per square foot for the entire project. Mr. Mitchell described the project as "grandiose" and he felt that the island does not need such a facility on this small island.

2. Elise Lawless, 3002 Waterway Boulevard, said that City Council has done a wonderful job and felt that the City should move forward with the whole project including the larger lobby where people can meet and greet others.

3. Guy Taylor, 625 Ocean Boulevard, expressed concern about building more "trailer park trash" on the island by cutting the project. He spoke in favor of moving forward with what he described as an outstanding design and was even concerned that it was not large enough!

4. Keith Johnson, 11 - 26th Avenue, asked about the high roof line on the middle pod and Mr. Clancy stated that it was a larger space which would hold more people for different events. Mr. Johnson then expressed concern about maintenance and upkeep of the new facility and asked if additional employees would be needed, also if the facility would increase its hours to allow use on weekends, as he was concerned with an additional tax increase down the road to pay for more

payroll salaries and upkeep. Councilman Abele stated that there are no plans to increase employees in the department and he explained that many of the programs pay for themselves as attendees pay a fee for the classes/programs. Further, he said that operating costs would go up, of course, but would be projected in the budget.

5. Bill Russell, 2 Alley Court, stated that he hoped the residents would support better recreational facilities on the island. Mr. Russell felt that a swimming pool should be included. Mayor Sottile iterated that the City is only planning to build Phase I of the entire expansion project and he felt that a debate on a swimming pool and other projects should be held someday in the future.

6. Sis Nunnally, 10 - 31st Avenue, stated that she was 100% behind this project and felt that the lobby should be as large as needed to be functional and would support the project in any way she could.

7. John Ghindea, 27 - 28th Avenue, expressed concern about lights and parking and asked what would change with the new facility. Mayor Sottile stated that parking would mainly be diverted to the center at 28th Avenue; Mr. Clancy said that the main change would be availability of parking behind the facility and he iterated that 28th Avenue would remain closed as it is now. Mr. Ghindea asked about vegetation behind the facility, and Mr. Clancy stated that there would be a buffer as required by the zoning code with 8' fencing and additional trees. Speaking as a resident who lives close to the department, Mr. Ghindea noted that there is a parking problem now and asked how many additional parking spaces would be added to the new facility. Councilman Buckhannon stated that parking spaces were being added to enlarge capacity from 12 marked spaces to 97 marked spaces with the new plan and he indicated where those spaces would be located. Councilman Buckhannon further iterated that the new facility was planned to accommodate only the current programs and numbers of people and there are no plans for additional programs at this time. Mayor Sottile stated that everything that has been done to the Recreation Department and the proposed expansion plans has been done with the sensitivity of the neighbors in mind and stated that the back parking lot will be primarily for employee parking.

8. Rhonda Petersen, 2800 Hartnett Boulevard, stated that the Recreation Department has worked with the neighborhood residents and has tried to schedule activities so as not to overrun the neighborhood with traffic and people. She expressed concerns about the amount of concrete walks, curbing, parking, etc., and asked how the existing storm drainage problem would be affected by additional cement. Mr. Clancy stated that to date this is a conceptual plan and that civil engineers would be working to address the issue of drainage. Mayor Sottile assured her that this would be taken care of at the time of construction.

9. Councilwoman Leola Hanbury suggested, on behalf of a long-time resident who did not attend the hearing, that the issue of directing traffic during large events, such as the teen dances, be addressed. Councilwoman Hanbury again expressed her concerns about the large lobby and was very pleased by the option that reduces the lobby area by some 400 square feet. Councilman Buckhannon commented on the plan for the lobby and stated that the larger plan was designed to accommodate the large numbers of people leaving an event to be able to wait inside

for rides. Further he stated that the lobby design included a four-foot brick wall with windows above that are code compliant and hurricane proof.

10. Laurie Nelson, #3 - 34th Avenue, stated that she has been a resident for 18 years and has watched the Recreation Department grow and she only wanted it to grow bigger and better. She iterated that the difference in cost to the residents for the larger lobby was only 17¢ per a $300,000 house in taxes. She commended the new plans and stated that it was so little to ask for a community that has so much and offers so much and will bring value to what we already have. She expressed has support for the new expansion.

11. Jeff Evans, 3301 Hartnett Boulevard, referred to the two plans for the lobby and asked for clarification of the designer. Mr. Clancy stated that the smaller lobby would have to be configured somewhat in order to make the connection between the existing building and the pods.

There being no further citizens wishing to speak, Mayor Sottile announced that a second public hearing would be held in January at the Recreation Department to receive further input from the residents. The referendum will be held on March 1st, 2003. Mayor Sottile thanked everyone involved in this public hearing for their presentations and thanked the residents for attending and taking part in the process.

The Public Hearing was closed.

Respectfully submitted,

Janet G. Mauldin

Janet G. Mauldin, City Clerk

Isle of Palms Recreation Department
Proposed Expansion
Public Hearing
Monday, December 9, 2002
6:30 P.M.

I.	Introductions:	Mayor Mike Sottile
II.	History of Project:	Council Member Ryan Buckhannon Recreation Committee Chairperson
III.	Design Presentation:	LS3P Warren Pruitt and Mark Clancy
IV.	Funding Issues:	Council Member Bob Abele Ways & Means Committee Chairperson
V.	Questions, Answers & Discussions:	Mayor Sottile

IOP DEBT PROFILE

IOP DEBT LIMITATION AS OF 6/30/02

$8,012,000

Outstanding debt As of 1 January 2003

Parking Lots	$ 175,000
City Hall/Fire Stations	310,000
Marina	4,050,000
Total Debt	$4,535,000

ONLY $485,000 COUNTS AGAINST DEBT LIMIT

Outstanding Debt as of 31 December 2003
(assumes Rec. Ctr. bonds issued for $2,850,000)

City Hall/Fire Stations	$ 260,000
Marina	3,950,000
Recreation Center	2,850,000
Total Debt	$7,060,000

ONLY $260,000 WILL COUNT AGAINST DEBT LIMIT

City of Isle of Palms
Recreation Department - Proposed Building Additions
Analysis of Project Cost and Debt Service Options

		B	C	B - C
		Preferred Option corrected for site paving (lobby)	Preferred Option corrected for site paving (reduced lobby) (10/23/02)	Difference
Total Building Cost incl Gym façade (1,617,320 + 50,000)		1,667,320	1,627,320	40,000
Clearing and Grading		116,360	116,360	-
Site Paving **adjusted to include only phase I ($200,504-93,933)		106,571	106,571	-
Landscaping Buffer (as required by City of IOP Code)		38,075	38,075	-
Other Landscaping		36,445	36,445	-
	Subtotal	1,964,771	1,924,771	40,000
20% General Conditions and Contingency		392,954	384,954	8,000
Utility and Permit Fees		163,240	163,240	-
9.5% Design Fees (Architect, Engineer, Etc.)		223,984	219,424	4,560
Bond Issue Costs (Legal Fees, etc. estimated based on Marina issue)		100,000	100,000	-
	Total Size of Bond Issue	2,844,949	2,792,389	52,560
	Total Annual Cost to Service Bond Debt at 4%	209,800	202,800	7,000
	Total Annual Cost to Service Bond Debt at 5%	227,750	225,250	2,500
4% Interest Rate*	60% General Fund	125,880	121,680	4,200
4% Interest Rate*	40% State and/or Municipal Accommodations Tax	83,920	81,120	2,800
	Total	209,800	202,800	7,000
5% Interest Rate*	60% General Fund	136,650	135,150	1,500
5% Interest Rate*	40% State and/or Municipal Accommodations Tax	91,100	90,100	1,000
	Total	227,750	225,250	2,500

City of Isle of Palms
Proposed Recreation Center Additions
sumptions Regarding Tax Increase to Fund General Fund Debt Service -**** **Assume 5% Bond Debt Interest Rate ***

	Owner Occupied	Non-owner Occupied
Assessed Values from Auditors Office (Real, Personal, and Motor Vehicles)	$ 103,716,232	$ 103,716,232
Value of 1 Mill = total assessment divided by $1000	$ 103,716	$ 103,716
Assume a $300,000 residence:		
Value	300,000	300,000
Assessment ratio	4%	6%
Assessed value	12,000	18,000

General Funds Needed for Debt Service:

Preferred Option corrected for site paving (lobby)	$ 136,650	$ 136,650
Mills needed to service debt (debt service divided by the value of a mil)	1.32	1.32
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 15.81	$ 23.72
Preferred Option corrected for site paving (reduced lobby) (approved 10/23/02)	$ 135,150	$ 135,150
Mills needed to service debt (debt service divided by the value of a mil)	1.30	1.30
Additional Annual Tax on $300,000 residence (Mills needed divided by 1000 and multiplied times assessed value)	$ 15.64	$ 23.46

City of Isle of Palms
Comparison of Option Costs
Assuming $300,000 Residence

	4% Interest Rate		5% Interest Rate	
	Owner Occupied	**Non-owner Occupied**	**Owner Occupied**	**Non-owner Occupied**
Preferred Option corrected for site paving (lobby)	$ 14.56	$ 21.85	$ 15.81	$ 23.72
Preferred Option corrected for site paving (reduced lobby)	$ 14.08	$ 21.12	$ 15.64	$ 23.46

Cost Projection Comparison **** REDUCED LOBBY ****

04-Dec-02
LS3P Associates Ltd.
Project Number 1600-010980

Isle of Palms Recreation Center
Isle of Palms, SC

	Original Project							Proposed Future Phase			Proposed Phase One Project		
ITEM DESCRIPTION	**NO.**	**QTY. UNIT**	**MATERIAL UNIT**	**MATERIAL TOTAL**	**LABOR UNIT**	**LABOR TOTAL**	**ESTIMATE UNIT**	**ESTIMATE TOTAL**	**NO.**	**UNIT**	**TOTAL**	**NO.**	**UNIT**	**TOTAL**
Clearing, Grading, Drainage and Utilities														
Selected Clearing	1	LS	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	1	3,000.00	3,000.00	1	2,000.00	2,000.00
Haul Off-Site	100	CY	0.00	0.00	10.00	1,000.00	10.00	1,000.00	0	0.00	0.00	100	10.00	1,000.00
Erosion and Sediment Control	1	LS	0.00	0.00	7,500.00	7,500.00	7,500.00	7,500.00	1	5,000.00	5,000.00	1	2,500.00	2,500.00
Construction Layout	1	LS	0.00	0.00	6,000.00	6,000.00	6,000.00	6,000.00	1	3,000.00	3,000.00	1	3,000.00	3,000.00
Stripping	2,000	CY	0.00	0.00	4.50	9,000.00	4.50	9,000.00	900	4.50	4,050.00	1,100	4.50	4,950.00
Rough Grading	3,500	CY	8.80	30,800.00	3.50	12,250.00	12.30	43,050.00	1,800	12.30	22,140.00	1,700	12.30	20,910.00
Fine Grading	4,700	SY	0.00	0.00	2.50	11,750.00	2.50	11,750.00	1,900	2.50	4,750.00	2,800	2.50	7,000.00
Storm Drainage	1	LS	0.00	0.00	40,000.00	40,000.00	40,000.00	40,000.00	1	10,000.00	10,000.00	1	30,000.00	30,000.00
Potable Water	1	LS	0.00	0.00	20,000.00	20,000.00	20,000.00	20,000.00	1	10,000.00	10,000.00	1	10,000.00	10,000.00
Sanitary Sewer	1	LS	0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00	1	15,000.00	15,000.00	1	15,000.00	15,000.00
Site Electrical	1	LS	0.00	0.00	50,000.00	50,000.00	50,000.00	50,000.00	1	30,000.00	30,000.00	1	20,000.00	20,000.00
Total Clearing, Grading, Drainage and Utilities								**223,300.00**			**106,940.00**			**116,360.00**
Site Paving														
Concrete Curbing	870	LF	5.00	4,350.00	5.00	4,350.00	10.00	8,700.00	0	0.00	0.00	870	10.00	8,700.00
Concrete Walks	45,080	SF	1.35	60,858.00	1.35	60,858.00	2.70	121,716.00	34,790	2.70	93933.00	10,290	2.70	27,783.00
Asphalt Drive/Parking	43,805	SF	1.00	43,805.00	0.60	26,283.00	1.60	70,088.00	0	0.00	0.00	43,805	1.60	70,088.00
Total Site Paving								**200,504.00**			**93,933.00**			**106,571.00**
Park Elements														
Baseball	1	EA	0.00	0.00	200000.00	200,000.00	200,000.00	200,000.00	1	200,000.00	200,000.00	0	0.00	0.00
Softball	1	EA	0.00	0.00	200000.00	200,000.00	200,000.00	200,000.00	1	200,000.00	200,000.00	0	0.00	0.00
Tennis Courts	2	EA	0.00	0.00	45000.00	90,000.00	45,000.00	90,000.00	2	45,000.00	90,000.00	0	0.00	0.00
Basketball	2	EA	0.00	0.00	15000.00	30,000.00	15,000.00	30,000.00	2	15,000.00	30,000.00	0	0.00	0.00
Playground	1	EA	0.00	0.00	0.00	0.00	0.00	0.00	1	0.00	0.00	0	0.00	0.00
Tot Lot	1	EA	0.00	0.00	0.00	0.00	0.00	0.00	1	0.00	0.00	0	0.00	0.00
Shelters	2	EA	0.00	0.00	30000.00	60,000.00	30,000.00	60,000.00	2	30,000.00	60,000.00	0	0.00	0.00
Total Park Elements								**580,000.00**			**580,000.00**			**0.00**

Cost Projection Comparison **** REDUCED LOBBY ****

04-Dec-02
LS3P Associates Ltd.
Project Number 1600-010980

Isle of Palms Recreation Center
Isle of Palms, SC

	Original Project							Proposed Future Phase			Proposed Phase One Project		
ITEM DESCRIPTION	**NO.**	**QTY. UNIT**	**MATERIAL UNIT**	**MATERIAL TOTAL**	**LABOR UNIT**	**LABOR TOTAL**	**ESTIMATE UNIT**	**ESTIMATE TOTAL**	**NO.**	**UNIT**	**TOTAL**	**NO.**	**UNIT**	**TOTAL**
Building Facilities														
Rec. Center (Classroom, Office)	14,111	SF	50.00	705,550.00	50.00	705,550.00	100.00	1,411,100.00	0	100.00	0.00	14,111	100.00	1,411,100.00
Rec Center Covered Porches	1,496	SF	22.50	33,660.00	22.50	33,660.00	45.00	67,320.00	0	45.00	0.00	1,496	45.00	67,320.00
Rec. Center Lobby	1,389	SF	50.00	69,450.00	50.00	69,450.00	100.00	138,900.00	400	100.00	40,000.00	989	100.00	98,900.00
New Gymnasium	9,093	SF	60.00	545,580.00	60.00	545,580.00	120.00	1,091,160.00	9,093	120.00	1,091,160.00	0	0.00	0.00
Baseball Pressbox	3,500	SF	75.00	262,500.00	75.00	262,500.00	150.00	525,000.00	3,500	150.00	525,000.00	0	150.00	0.00
Exist. Gym. Interior Renovation	10,000	SF	30.00	300,000.00	30.00	300,000.00	60.00	600,000.00	10,000	60.00	600,000.00	0	0.00	0.00
Exist. Gym. Façade Renovation	10,000	SF	2.50	25,000.00	2.50	25,000.00	5.00	50,000.00	0	5.00	0.00	10,000	5.00	50,000.00
Soccer Pressbox	1,500	SF	75.00	112,500.00	75.00	112,500.00	150.00	225,000.00	1,500	150.00	225,000.00	0	0.00	0.00
Total Building Facilities								**4,108,480.00**			**2,481,160.00**			**1,627,320.00**
Site Furnishings														
Benches	30	EA	900	27,000.00	150.00	4,500.00	1,050.00	31,500.00	30	1,050.00	31,500.00	0	0.00	0.00
Trash Containers	20	EA	350	7,000.00	50.00	1,000.00	400.00	8,000.00	20	400.00	8,000.00	0	0.00	0.00
Bicycle Rack	6	EA	500	3,000.00	200.00	1,200.00	700.00	4,200.00	6	700.00	4,200.00	0	0.00	0.00
Total Site Furnishings								**43,700.00**			**43,700.00**			**0.00**
Landscape Planting														
Large Trees	20	EA	200.00	4,000.00	200.00	4,000.00	400.00	8,000.00	10	400.00	4,000.00	10	400.00	4,000.00
Flowering Trees	11	EA	125.00	1,375.00	125.00	1,375.00	250.00	2,750.00	5	250.00	1,250.00	6	250.00	1,500.00
Shrubs	425	EA	6.00	2,550.00	9.00	3,825.00	15.00	6,375.00	200	15.00	3,000.00	225	15.00	3,375.00
Ground Covers	7,500	EA	1.25	9,375.00	1.25	9,375.00	2.50	18,750.00	2,500	2.50	6,250.00	5,000	2.50	12,500.00
Grassing (Hydroseed)	59,197	SF	0.03	1,775.91	0.07	4,143.79	0.10	5,919.70	0	0.10	0.00	59,197	0.10	5,920.00
Grassing (Sod)	4,500	SF	0.15	675.00	0.25	1,125.00	0.40	1,800.00	0	0.40	0.00	4,500	0.40	1,800.00
Fine Grading/Topdress	40,000	SF	0.00	0.00	0.02	800.00	0.02	800.00	25,000	0.02	500.00	15,000	0.02	300.00
Mulch	150	BL	4.00	600.00	3.00	450.00	7.00	1,050.00	0	7.00	0.00	150	7.00	1,050.00
Irrigation	32,000	SF	0.25	8,000.00	0.15	4,800.00	0.40	12,800.00	17,000	0.40	6,800.00	15,000	0.40	6,000.00
Wood Fence	0	LF	0.00	0.00	21.00	0.00	21.00	0.00	0	21.00	0.00	0	21.00	0.00
Total Landscape Planting								**58,244.70**			**21,800.00**			**36,445.00**

Cost Projection Comparison **** REDUCED LOBBY ****

04-Dec-02
LS3P Associates Ltd.
Project Number 1600-010980

Isle of Palms Recreation Center
Isle of Palms, SC

	Original Project								Proposed Future Phase			Proposed Phase One Project		
ITEM DESCRIPTION	**NO.**	**QTY. UNIT**	**MATERIAL UNIT**	**MATERIAL TOTAL**	**LABOR UNIT**	**LABOR TOTAL**	**ESTIMATE UNIT**	**ESTIMATE TOTAL**	**NO.**	**UNIT**	**TOTAL**	**NO.**	**UNIT**	**TOTAL**
Landscape Buffer (per IOP code)														
Large Trees	20	EA	200.00	4,000.00	200.00	4,000.00	400.00	8,000.00	0	400.00	0.00	20	400.00	8,000.00
Flowering Trees	39	EA	125.00	4,875.00	125.00	4,875.00	250.00	9,750.00	0	250.00	0.00	39	250.00	9,750.00
Shrubs	75	EA	6.00	450.00	9.00	675.00	15.00	1,125.00	0	15.00	0.00	75	15.00	1,125.00
Ground Covers	0	EA	1.25	0.00	1.25	0.00	2.50	0.00	0	2.50	0.00	0	2.50	0.00
Grassing (Hydroseed)	10,000	SF	0.03	300.00	0.07	700.00	0.10	1,000.00	0	0.10	0.00	10,000	0.10	1,000.00
Grassing (Sod)	0	SF	0.15	0.00	0.25	0.00	0.40	0.00	0	0.40	0.00	0	0.40	0.00
Fine Grading/Topdress	10,000	SF	0.00	0.00	0.02	200.00	0.02	200.00	0	0.02	0.00	10,000	0.02	200.00
Mulch	50	BL	4.00	200.00	3.00	150.00	7.00	350.00	0	7.00	0.00	50	7.00	350.00
Irrigation	10,000	SF	0.25	2,500.00	0.15	1,500.00	0.40	4,000.00	0	0.40	0.00	10,000	0.40	4,000.00
Wood Fence	650	LF	0.00	0.00	21.00	13,650.00	21.00	13,650.00	0	21.00	0.00	650	21.00	13,650.00
Total Landscape Buffer								**38,075.00**			**0.00**			**38,075.00**
Project Subtotal								5,252,303.70			3,327,533.00			1,924,771.00
General Conditions and Contingency (20%)								1,050,460.74			665,506.60			384,954.00
Utility and Permit Fees								163,240.00			0.00			163,240.00
Design Fees (Architecture, Engineering, Geotech, Landscape, Survey)								598,762.62			379,338.76			219,424.00
Bond Issue Costs														100,000.00
Project Total								**7,064,767.06**			**4,372,378.36**			**2,792,389.00**

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NAME	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
Betty Kunreather	3582 Hartnett	886-5373	
Tim Sebold	Mt. Pleasant	388-0484	Tsebold@aol.com
Rochelle Hanson	236 Forest Tr.	886-0326	hansonfa@comcast.net
Paul Hanson	" "	"	"
Barb + Rolf Gobien	#5-51st Ave	886-4303	BSGOBIEN@aol.com
STANLEY NILSEN	2800 WATERWAY	886-6942	
GUY TAYLOR	625 OCEAN BLVD	886-4619	
Carmen Bunch	3-17th Ave	886 6164	
Dee & Mark Mulcahy	12 Abalone Cly	886-8472	
Margaret McGibbon	2702 Hartnett	886-4728	
Jimmy Carroll	#11 Tabby Lane	886-0000	jimmy@jimmycarroll.com
Oscar Aguirre	24 29th Ave.	886-3355	Oscar.T.Aguirre jr.@USDOT.GOV
Marty Bettelli	3704 Hartnett	886-6620	bettelim@aol.com
Leola Hamlin	3203 Hartnett	886-6418	
Keith Johnson	11-26th Ave	886-6883	
Ann Hines	3 37 Ave	886-9925	missann351@Comcast.net
Rhonda Peterson		886 4508	
Elise Wallace	3002 Waterway	886-3660	rewallace1@comcast.net
Brian Duffy	3613 Waterway	886-3171	briandduffy3@comcast.net
Seth Rice	292 Forest Trail	886-6800	

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Judi Nadelmeyer	12-20th Ave	886-8147	
Tom Miller	12 30th Ave	886 0726	mrTom@bellsouth.net
Bruce Hamley	20 Fairway Villas Ln	886 5553	B Hamley @ Bellsouth.net
Jack Hurley	25 22nd AVE	886-8689	
RICHARD ALBORG	18 29th AVE.	886-4412	
JOANNE			
Catherine Macey	3613 Waterway Blvd	886 3171	
Mike Loftus	26 30th	886 4714	MLoftus@comcast.net
RALPH PIENING	246 F-T	886-3582	RBPIENING@MSN.COM
Charles E. Swanson	P.O. 280 I.O.P.	224-0469	
Margery Swanson	1700 Ocean Blvd.	886-4417	
Stu Kimball	3402 Waterway	886-3804	
Nancy Bristol	28 Hidden Green	886 8466	
Burton	11 SAND DOLLAR	886-4201	JBURTON@BURTONCOMPANY.COM
MARK FRIEDRICH	3001 HARTNETT BLVD	886-9907	mprdmfriedrich@hotmail.com
Mark & Deanna Fanning	5 Seahorse Court	886-9880	fanning@comcast.net
Lynda Schwartz	2607 Hartnett Blvd	886 6573	
Pete McDuffie	2605 Hartnett	886-6978	
Marilyn Lyon	3100 WATERWAY BLVD	886-8314	MEL3100@aol.com
STEPHANIE HAUSCHILD	2 ABALONE ALLEY	886-4942	

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NICK STROUD	8 FAIRWAY VILLAGE LN	886 3174	NICKOS@CHARLESTON.NET
Lori Nelson	3 34th bp	8864309	iop lori @ aol.com
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Jacqueline Johnson	2304 Waterway	886-6207	
PHIL RIKER	13 Seahorse Ct.	886-4369	RIKERPP@bellsouth.NET
FRED SMITH	130 SPARROW DR	881-5723	
Nancy Stogner	2303 Cameron Blvd	886-89941	
Coker Stogner	" " "	" "	
BOB CLARKE	29 42ND AVE	886-9368	balarke551@aol.com
Priscilla Shumway	25 22	886-6116	pshumway@weeklyreader.com
Golf Vari			
Ruth Russell	2 Alley Ct	886-0059	russofiop@aol.com
BILL RUSSELL	"	"	"
Angelica Thevos	3006 Waterway	6-4538	athevosak@musc.edu
Lisa Fike	105 Shady Lane	6-6955	dfike@awod.com
Robin Lee	73-26th Ave.	6-4346	RLee556070@aol.com
Irene (E.R.) Lee	"	"	"
Catherine Purvis	11 Sand Dollar	886-4201	
SIS Nunnally	10-31 ST	886-6119	SISN@awod.com

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NAME	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
Robert Spillane	3404 Hartnett Blvd	886 3104	
JOHN GHINDEA	27-28th AVE	886 4987	
Bill Smith	2501 Palm Blvd	886-9997	
JEFF EVANS	3301 HARTNETT BLVD	886-4789	jse@coastalhomeplans.com
John KENNEDY	25-29TH AVE	886 6139	I.O.P.
Amy Robison	3607 Waterway Blvd.	886-5501	